

**Minutes of the Regular Meeting
Alexandria Civil Service Commission
June 17, 2026, at 4:30 p.m.**

The meeting was called to order by Mr. Donald Collins at 4:30 p.m. The Pledge of Allegiance was recited. In attendance were Commissioners: Mr. Donald Collins, Ms. Terri Blaisdell, Mr. Paul Lafleur, and Mr. Charles Harvey. A quorum was present. Staff members present were Ms. Mildred Price, Director of Civil Service, Ms. Cherrymae Fontenot, Examination Analyst, and Ms. Toria Banks, Examination Analyst. Also present were Ms. Lisa Harris, Director of Personnel, and Ms. Misty Antoon, Counsel for the Commission.

A moment of silence was observed.

Mr. Collins read a statement regarding the rights of the public to comment on matters on the agenda prior to action being taken on them, as required by the Louisiana Revised Statutes.

Mr. Collins addressed the agenda item: **Approval of Minutes of the Regular Meeting Held on May 20, 2026**. Mr. Harvey moved to approve the minutes as presented, and Mr. Lafleur seconded. On a vote, the motion carried unanimously, with no opposition and no public comment.

Ms. Price reported on **filling vacant positions in the classified Civil Service**. As of May 31, 2026, there were 63 personnel requisitions in the Civil Service Department. Civil Service received 171 applications and transmitted 35 certified eligibility lists to Human Resources during the month of May. There were 7 personnel requisitions closed.

Ms. Harris reported on the **Human Resources report**. The Mayor selected twenty-two (22) candidates in May, which included sixteen (16) new hires and five (5) promotions. One (1) transfer. One (1) applicant declined employment in May.

Ms. Price presented the **Report on Special Assignments of classified employees for May**. Ms. Price stated that the Administration has requested an extension of one special assignment for an additional 90 days. Mr. Lafleur moved to extend the special assignments. Ms. Blaisdell seconded. Upon the vote, the motion carried unanimously with no opposition. No public comment.

Ms. Price presented the Director's Report. Ms. Price stated that Civil Service has been working diligently to revise classification specifications and meet with departments to clarify the actual duties being done in the positions. Also, identifying the classifications that have changed and providing clarity to departments on how to assess the current needs of their departments. Ms. Price stated that Civil Service has resumed digital and radio advertising campaigns. She said there are some Facebook highlights as well. She stated that some vacancies are being filled due to the change in pay flexibility. However, we are having difficulty filling other vacancies due to the current workforce in our area and in addition to the competitive market. We are trying to reach qualified individuals in various ways to work for the City. Ms. Price stated Civil Service will continue to be progressive in ways to get vacancies filled. She stated Civil Service will be working with

LAWWORKS in the upcoming months to schedule an on-site job fair. This will be a first-time venture, and Civil Service is looking forward to it.

Ms. Price stated Civil Service has received correspondence from the Alexandria Bar Association regarding Mr. Paul Lafleur's reappointment. It will be added to the agenda once the approval process is complete. Ms. Price provided a mid-year update on employee tenure with the City. She stated that 53.06% of employees have been employed for 3 years or less, 21.04% for 4-9 years, and 25.89% have been employed for 10 years or more. She stated that the data provides a snapshot of our employee complement within our organization.

Ms. Price thanked the Civil Service team for their dedication and patience as we work to get our classified service to where we need to be. She stated she is appreciative of them. She said the work is not easy, but they understand the challenges and keep moving forward.

There was no discussion under New Business (no action will be taken) on the agenda item.

The Commission adjourned at 4:39 p.m. following a motion by Mr. Lafleur and seconded by Ms. Blaisdell.



Ms. Mildred Price
Director of Civil Service



Mr. Donald Collins
Chairman