

A&E Selection Committee

Agenda

July 14, 2026

(Jules Green, Chuck Fowler, Gary Johnson)

4:30 p.m.

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- 1) To consider proposals from firms or service professionals for Engineering and PHMSA – Related Services.

Alexandria City Council meetings and Council Committee meetings are broadcast live and may be viewed live by the public on Optimum Cable Channel 4. A rebroadcast may be viewed on Optimum Cable Channel 4 and the City of Alexandria website.

[www.cityofalexandrialala.com](http://www.cityofalexandrialala.com).

Public Safety, Works and Transportation Committee

Agenda

July 14, 2026

(Malcolm Larvadain, Jim Villard, Lizzie Felter)

4:45 p.m. or immediately following.

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- 2) To discuss the unhoused in Alexandria and surrounding areas.

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**ALEXANDRIA CITY COUNCIL**

**TUESDAY JULY 14, 2026**

**CITY COUNCIL CHAMBERS- 5:00 P.M.**

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**PERSONS DESIRING TO ADDRESS THE COUNCIL SHALL INFORM  
THE PRESIDENT AT THE APPROPRIATE AGENDA ITEM**

**A. CALL TO ORDER**

**B. INVOCATION**

**C. PLEDGE OF ALLEGIANCE**

**D. ROLL CALL**

**E. APPROVAL OF MINUTES TAKEN FROM A REGULAR MEETING  
HELD ON JULY 14, 2026.**

**F. EXECUTIVE SESSION TO BE HELD PURSUANT R.S. 42:17 (A)  
(2) ON THE FOLLOWING:**

- (a) To consider an executive session to receive a report and the recommendation of the City Attorney and to authorize the City Attorney to settle and compromise the matter Mia Landry v. City of Alexandria and Mia Trent and Hammerman and Gainer, LLC., Docket #276,743 Division D, 9<sup>th</sup> Judicial District Court, Rapides Parish and otherwise to provide with respect thereto.
- (b) To consider an executive session to receive a report and the recommendation of the City Attorney and to authorize the City Attorney to settle and compromise the matter Debbie Smith and Mack Smith v. Timothy Foreman and City of Alexandria, Docket #275,767 Division F, 9<sup>th</sup> Judicial District Court, Rapides Parish and otherwise to provide with respect thereto.
- (c) To consider an executive session to receive a report and the recommendation of the City Attorney and to authorize the City Attorney to settle and compromise the matter Magadelene Guillory v. City of Alexandria and Charles Love Jr. Docket #280,797 Division F 9<sup>th</sup> Judicial District Court, Rapides Parish and otherwise to provide with respect thereto.

## **G. CONSENT CALENDAR**

- 1) Introduction of an ordinance authorizing the mayor to accept the low bid submitted for annual vehicle bid current model year or newer.
- 2) Introduction of an ordinance authorizing the mayor to accept the low bid submitted for Jackson Street Gas Main Replacement.
- 3) Introduction of an ordinance authorizing the mayor to accept the low bid submitted for liquid chlorine one ton cylinder for the Water and Wastewater Departments.
- 4) Introduction of an ordinance authorizing the mayor to accept the low bid submitted for natural gas welding services for the Gas Department.
- 5) Introduction of an ordinance authorizing the mayor to grant a special exception for water services for Bayou Rapides RV Park located along Browns Bend Road near England Drive (LA 498).
- 6) Introduction of an ordinance authorizing the mayor to renew the existing contract with U.S. Lawns of Alexandria for landscape maintenance services for Sixth Street and Johnston Parking Lot.
- 7) Introduction of an ordinance authorizing the mayor to renew the existing contract with U. S. Lawns of Alexandria for landscape maintenance services for Upper Third Streetscape.
- 8) Introduction of an ordinance authorizing the mayor to renew the existing contract with U. S. Lawns of Alexandria for landscape maintenance services for Ninth Street Streetscape.

- 9) Introduction of an ordinance authorizing the mayor to renew the existing contract with Janitress Cleaning And Staffing, LLC., for janitorial services for the ATRANS Bus Terminal.
- 10) Introduction of an ordinance authorizing the mayor to accept the lowest proposal received from Emerald Transformer for the service of transformer repairs polemount and padmount for the Electric Distribution Department.
- 11) Introduction of an ordinance amending Ordinance Number 42-2026 for construction and maintenance materials.
- 12) Introduction of an ordinance annexing 26.73 acres being Tract 1 (6.71 acres) and Tract 2 (20.02 acres) located in Section 41, 53 and 54 of Township 4 North Range 2 West Rapides Parish, Louisiana.

#### **H. RESOLUTION**

- 13) **RESOLUTION** authorizing advertisement for bids for Cheatham Park Pavillion Door Replacement.

#### **I. ORDINANCES FOR FINAL ADOPTION SUBJECT TO PUBLIC HEARING**

- 14) To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for City Hall Handicap Ramp Structural Renovations.
- 15) To consider final adoption of an ordinance authorizing the mayor to accept the proposal received from Urban Design Ventures, LLC for HUD Consulting Services.
- 16) To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for annual uniform for the Fire Department.

- 17) To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for three phase padmount.
- 18) To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for spun prestressed wood pole equivalent concrete poles for the Electric Distribution Department.
- 19) To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for single phase polemount.
- 20) To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for single phase padmount.
- 21) To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for chlorination and dechlorination equipment.
- 22) To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for the Health Care Clinic Building Renovation.
- 23) To consider final adoption of an ordinance to accept the recommendation of the City Attorney and to authorize the City Attorney to settle and compromise the matter Mia Landry v. City of Alexandria and Mia Trent and Hammerman and Gainer, LLC., Docket #276,743 Division D, 9<sup>th</sup> Judicial District Court, Rapides Parish and otherwise to provide with respect thereto.
- 24) To consider final adoption of an ordinance to accept the recommendation of the City Attorney and to authorize the City Attorney to settle and compromise the matter Debbie Smith and Mack Smith v. Timothy Foreman and City of Alexandria, Docket #275,767 Division F, 9<sup>th</sup> Judicial District Court, Rapides Parish and otherwise to provide with respect thereto.

25) To consider final adoption of an ordinance to accept the recommendation of the City Attorney and to authorize the City Attorney to settle and compromise the matter Magadeline Guillory v. City of Alexandria and Charles Love Jr. Docket #280,797 Division F 9<sup>th</sup> Judicial District Court, Rapides Parish and otherwise to provide with respect thereto.

26) To consider final adoption of an ordinance authorizing acceptance of Federal Transit Administration (FTA) Section 5307 funding through the Louisiana Department of Transportation and Development (DOTD) for Transit Operating Assistance and an Automatic Passenger (APC) system for the Alexandria Transit System (ATRANS).

27) Adjourn

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**ALEXANDRIA CITY COUNCIL**

**TUESDAY JULY 14, 2026**

**CITY COUNCIL CHAMBERS- 5:00 P.M.**

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**PERSONS DESIRING TO ADDRESS THE COUNCIL SHALL INFORM  
THE PRESIDENT AT THE APPROPRIATE AGENDA ITEM**

- A. CALL TO ORDER**
- B. INVOCATION**
- C. PLEDGE OF ALLEGIANCE**
- D. ROLL CALL**
- E. APPROVAL OF MINUTES TAKEN FROM A REGULAR MEETING  
HELD ON JULY 14, 2026.**

PROCEEDINGS OF THE COUNCIL OF THE CITY OF  
ALEXANDRIA, STATE OF LOUISIANA, TAKEN AT A REGULAR  
MEETING HELD ON JUNE 30, 2026.

The Council of the City of Alexandria, Louisiana, met in a regularly scheduled meeting session in the City Council Chambers, on Tuesday, June 30, 2026, at 5:15 P.M. Those present were the Honorable Cynthia Perry, Gary Johnson, Lizzie Felter, Jules Green, Chuck Fowler, Jim Villard and Malcolm Larvadain. Also present were Michael Caffery, Assistant City Attorney Lauren Gaye Coleman and Council Staff.

The Council of the City of Alexandria, State of Louisiana was duly convened as the governing authority of said City by the Honorable Cynthia Perry, who stated that the Council was ready for the transaction of business. The invocation was pronounced by Mr. Green, and the Pledge of Allegiance was led by Ms. Felter.

On a motion of Mr. Villard and seconded by Ms. Felter the minutes taken from a regular Council Meeting held on June 16, 2026, were unanimously approved by the Council.

**CONSENT CALENDAR**

The Council next read all items found under the heading Consent Calendar and assigned them to committees.

Mr. Villard moved for the introduction of all items appearing under the heading Consent Calendar.

Mr. Fowler seconded the motion. It was unanimously carried by the Council.

Bids were received for annual uniform bid for the Fire Department.

**Name of Bidders**

Uniserve, LLC

Southern Specialty Products

The above bid was referred to the mayor and appropriate committee for tabulation and recommendation. The following ordinance was introduced by Mr. Villard and seconded by Mr. Fowler to wit:

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR ANNUAL UNIFORM FOR THE FIRE DEPARTMENT AND OTHER MATTERS WITH RESPECT THERETO.

Bids were received for three phase padmount.

Name of Bidders

D-Volt Co.  
Nexgen Power, Inc.  
Cavary Energy  
GRESKO  
Techline  
Alpha Plotter NC, Inc.  
AR Transformers, Inc.  
Cribprocure, Inc.  
Meta Power Solutions  
Bell Electrical Supply Co.  
Hyundai Corporation  
ULS Corporation, Inc.  
CES Transformers  
Kerec Company, LTD  
Jiangsu Yawei Transformers Company, LTD  
Alamo Transformer  
MVA Power, Inc.  
KLLLEN Group of America, Inc.  
Technology International, Inc.  
Pulsemac Solutions  
WESCO Distributions

The above bid was referred to the mayor and appropriate committee for tabulation and recommendation. The following ordinance was introduced by Mr. Villard and seconded by Mr. Fowler to wit:

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR THREE PHASE PADMOUNT AND OTHER MATTERS WITH RESPECT THERETO.

Bids were received for spun prestressed wood pole equivalent concrete poles for the Electric Distribution Department.

Name of Bidders

Myer Utility Structures  
StressCrete Group

The above bid was referred to the mayor and appropriate committee for tabulation and recommendation. The following ordinance was introduced by Mr. Villard and seconded by Mr. Fowler to wit:

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR SPUN PRESTRESSED WOOD POLE EQUIVALENT CONCRETE POLES FOR THE ELECTRIC DISTRIBUTION DEPARTMENT AND OTHER MATTERS WITH RESPECT THERETO.

Bids were received for single phase polemount.

Name of Bidders

D-Volt Co.  
Cribprocure, Inc.  
GRESKO  
Techline  
WESCO Distributions  
Jiangsu Yawei Transformer Company, LTD  
Alpha Plotter NC, Inc.  
Cribprocure, Inc.  
Bell Electrical Supply, Inc.  
Hyundai Corporation USA  
ULS Corporation, Inc.  
Alamo Transformer  
MVA Power, Inc.  
Megatron USA, LLC

The above bid was referred to the mayor and appropriate committee for tabulation and recommendation. The following ordinance was introduced by Mr. Villard and seconded by Mr. Fowler to wit:

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR SINGLE PHASE POLEMOUNT AND OTHER MATTERS WITH RESPECT THERETO.

Bids were received for single phase padmount.

Name of Bidders

Cavary Energy, LLC  
GRESKO  
Wasion-Americas, Inc.  
Techline  
WESCO Distributions  
Jiangsu Yawei Transformer Company, LTD  
Alpha Plotter NC, Inc.  
Cribprocure, Inc.  
Bell Electrical Supply, Inc.  
Hyundai Corporation USA  
ULS Corporation, Inc.  
Kerec Company, LTD  
Alamo Transformer  
MVA Power, Inc.  
KLLLEN Group America, Inc.  
Megatron USA, LLC

The above bid was referred to the mayor and appropriate committee for tabulation and recommendation. The following ordinance was introduced by Mr. Villard and seconded by Mr. Fowler to wit:

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR SINGLE PHASE PADMOUNT AND OTHER MATTERS WITH RESPECT THERETO.

Bids were received for chlorination and dechlorination equipment.

Name of Bidders

Fluid Process & Pumps, LLC  
Mid-State Chlorination

The above bid was referred to the mayor and appropriate committee for tabulation and recommendation. The following ordinance was introduced by Mr. Villard and seconded by Mr. Fowler to wit:

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR CHLORINATION AND DECHLORINATION EQUIPMENT AND OTHER MATTERS WITH RESPECT THERETO.

Bids were received for the Health Care Clinic Building Renovation.

Name of Bidders

Southern Craftsmen Construction, LLC  
Skip Converse, Inc.  
Tudor, Inc.

The above bid was referred to the mayor and appropriate committee for tabulation and recommendation. The following ordinance was introduced by Mr. Villard and seconded by Mr. Fowler to wit:

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR THE HEALTH CARE CLINIC BUILDING RENOVATION AND OTHER MATTERS WITH RESPECT THERETO.

On a motion of Mr. Villard and seconded by Mr. Fowler the following ordinance was introduced to wit:

AN ORDINANCE TO ACCEPT THE RECOMMENDATION OF THE CITY ATTORNEY AND TO AUTHORIZE THE CITY ATTORNEY TO SETTLE AND COMPROMISE THE MATTER MIA LANDRY V. CITY OF ALEXANDRIA AND MIA TRENT AND HAMMERMAN AND GAINER, LLC., DOCKET #276,743 DIVISION D, 9<sup>TH</sup> JUDICIAL DISTRICT COURT, RAPIDES PARISH AND OTHERWISE TO PROVIDE WITH RESPECT THERETO.

On a motion of Mr. Villard and seconded by Mr. Fowler the following ordinance was introduced to wit:

AN ORDINANCE TO ACCEPT THE RECOMMENDATION OF THE CITY ATTORNEY AND TO AUTHORIZE THE CITY ATTORNEY TO SETTLE AND COMPROMISE THE MATTER DEBBIE SMITH AND MACK SMITH V. TIMOTHY FOREMAN AND CITY OF ALEXANDRIA, DOCKET #275,767 DIVISION F, 9<sup>TH</sup> JUDICIAL DISTRICT COURT, RAPIDES PARISH AND OTHERWISE TO PROVIDE WITH RESPECT THERETO.

On a motion of Mr. Villard and seconded by Mr. Fowler the following ordinance was introduced to wit:

AN ORDINANCE TO ACCEPT THE RECOMMENDATION OF THE CITY ATTORNEY AND TO AUTHORIZE THE CITY ATTORNEY TO SETTLE AND COMPROMISE THE MATTER MAGADELENE GUILLORY V. CITY OF ALEXANDRIA AND CHARLES LOVE JR. DOCKET #280,797 DIVISION F 9<sup>TH</sup> JUDICIAL DISTRICT COURT, RAPIDES PARISH AND OTHERWISE TO PROVIDE WITH RESPECT THERETO.

On a motion of Mr. Villard and seconded by Mr. Fowler the following ordinance was introduced to wit:

AN ORDINANCE AUTHORIZING ACCEPTANCE OF FEDERAL TRANSIT ADMINISTRATION (FTA) SECTION 5307 FUNDING THROUGH THE LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT (DOTD) FOR TRANSIT OPERATING ASSISTANCE AND AN AUTOMATIC PASSENGER (APC) SYSTEM FOR THE ALEXANDRIA TRANSIT SYSTEM (ATRANS) AND OTHER MATTERS WITH RESPECT THERETO.

On a motion of Mr. Villard and seconded by Mr. Fowler the following ordinance was introduced to wit:

AN ORDINANCE TO REZONE 3511 ENGLAND DRIVE, ALEXANDRIA, LOUISIANA, FROM A MHP (MOBILE HOME PARK ZONING DISTRICT) TO A PD (PLANNED DEVELOPMENT ZONE) TO ALLOW FOR MOBILE HOMES AND RV'S FOR LOTS 9-20, 37-48 AND LOT 57 AT AN EXISTING MOBILE HOME PARK AND OTHER MATTERS WITH RESPECT THERETO.

On a motion of Mr. Villard and seconded by Mr. Fowler the following ordinance was introduced to wit:

AN ORDINANCE TO REZONE 58 HEYMAN LANE, ALEXANDRIA, LOUISIANA, FROM A B-2 (COMMUNITY BUSINESS) TO A C-1 (LIMITED COMMERCIAL ZONING DISTRICT) TO ALLOW FOR COMMERCIAL PARKING AND OTHER MATTERS WITH RESPECT THERETO.

**RESOLUTIONS**

Mr. Fowler moved for the adoption of the following resolution, which was seconded by Mr. Larvadain.

RESOLUTION NO. 0083-2026

RESOLUTION CONFIRMING THE APPOINTMENT OF LEWIS LAUVE TO SERVE ON THE CITY OF ALEXANDRIA ZONING COMMISSION.

The President called for any discussion; a vote was called for and resulted as follows:

YEAS: Fowler, Villard, Larvadain, Perry, Johnson, Felter, Green.

NAYS: None.

ABSENT: None.

This resolution was thereupon declared adopted on this the 30<sup>th</sup> day of June 2026.

Mr. Villard moved for the adoption of the following resolution, which was seconded by Mr. Fowler.

RESOLUTION NO. 0084-2026

RESOLUTION ACCEPTING THE LOUISIANA COMPLIANCE QUESTIONNAIRE FOR AUDIT YEAR ENDING APRIL 30, 2026.

The President called for any discussion; a vote was called for and resulted as follows:

YEAS: Villard, Larvadain, Perry, Johnson, Felter, Green, Fowler.

NAYS: None.

ABSENT: None.

This resolution was thereupon declared adopted on this the 30<sup>th</sup> day of June 2026.

Mr. Johnson moved for the adoption of the following resolution, which was seconded by Mr. Fowler.

RESOLUTION NO. 0085-2026

RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR EXTRICATION TOOLS AND BATTERY CHARGERS FOR THE FIRE DEPARTMENT.

The President called for any discussion; a vote was called for and resulted as follows:

YEAS: Johnson, Felter, Green, Fowler, Villard, Larvadain, Perry.

NAYS: None.

ABSENT: None.

This resolution was thereupon declared adopted on this the 30<sup>th</sup> day of June 2026.

**ORDINANCES FOR FINAL ADOPTION**  
**SUBJECT TO A PUBLIC HEARING**

On a motion of Mr. Fowler and seconded by Mr. Johnson, the following item was delayed for two weeks:

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR CITY HALL HANDICAP RAMP STRUCTURAL RENOVATIONS AND OTHER MATTERS WITH RESPECT THERETO.

On a motion of Mr. Fowler and seconded by Mr. Villard, the following item was delayed for two weeks:

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE PROPOSAL RECEIVED FROM URBAN DESIGN VENTURES, LLC FOR HUD CONSULTING SERVICES AND OTHER MATTERS WITH RESPECT THERETO.

The Administration requested the technical correction of 3105, 3107, and 3111 Dawkins Street to the following agenda item:

AN ORDINANCE REZONING THE REAR PORTION OF LOTS 12, 13 AND 14 LOCATED AT 1305, 1307 AND 1311 DAWKINS STREET, ALEXANDRIA, LOUISIANA FROM A SF-2 (SINGLE FAMILY) TO A B-3 (GENERAL BUSINESS) AND OTHER MATTERS WITH RESPECT THERETO.

On a motion of Mr. Villard and seconded by Mr. Fowler and unanimous approval by the Council, the agenda item was amended.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption as amended on a motion of Mr. Fowler and seconded by Mr. Villard.

#### ORDINANCE NO. 70-2026

AN ORDINANCE REZONING THE REAR PORTION OF LOTS 12, 13 AND 14 LOCATED AT 3105, 3107 AND 3111 DAWKINS STREET, ALEXANDRIA, LOUISIANA FROM A SF-2 (SINGLE FAMILY) TO A B-3 (GENERAL BUSINESS) AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion; a vote was called for and resulted as follows:

YEAS: Fowler, Villard, Larvadain, Perry, Johnson, Felter, Green.

NAYS: None.

ABSENT: None.

This ordinance was thereupon declared adopted on this the 30<sup>th</sup> day of June 2026.

Upon request from the Administration and a motion of Mr. Fowler and seconded by Mr. Johnson, the following item was removed from the agenda:

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID FOR GAS METERS AND ITRON ERTS AND OTHER MATTERS WITH RESPECT THERETO.

**RESOLUTION – PUBLIC HEARING – COMMUNITY DEVELOPMENT**

On a motion of Mr. Fowler and seconded by Mr. Villard the public hearing was opened at 5:27 p.m.

Mr. Villard moved for the adoption of the following resolution, which was seconded by Mr. Fowler.

RESOLUTION NO. 86-2026

RESOLUTION TAKING ACTION ON THE STRUCTURE LOCATED AT 1807 DAY STREET A & B.

The President called for any discussion; a vote was called for and resulted as follows:

YEAS: Villard, Larvadain, Perry, Johnson, Felter, Green, Fowler.

NAYS: None.

ABSENT: None.

This resolution was thereupon declared adopted on this the 30<sup>th</sup> day of June 2026.

On a motion of Mr. Johnson and seconded by Mr. Villard the public hearing was closed at 5:28 p.m.

**RESOLUTION – PUBLIC HEARING – COMMUNITY DEVELOPMENT**

On a motion of Mr. Fowler and seconded by Mr. Villard the public hearing was opened at 5:28 p.m.

Upon request from the Administration and a motion of Ms. Felter and seconded by Mr. Johnson, 1906 and 1908 Main Street was added to the cost of demolition list.

Mr. Fowler moved for the adoption of the following resolution, which was seconded by Mr. Villard.

**RESOLUTION NO. 87-2026**

**RESOLUTION TAKING ACTION ON THE COST OF DEMOLITION OF TWENTY-FIVE (25) STRUCTURES.**

The President called for any discussion; a vote was called for and resulted as follows:

YEAS: Fowler, Villard, Larvadain, Perry, Johnson, Felter, Green.

NAYS: None.

ABSENT: None.

This resolution was thereupon declared adopted on this the 30<sup>th</sup> day of June 2026.

On a motion of Mr. Fowler and seconded by Mr. Villard the public hearing was closed at 6:09 p.m.

Mr. Johnson requested to make an announcement. Ms. Felter made a motion, which was seconded by Mr. Larvadain, to add the announcement

to the agenda. The President called for any discussion; a vote was called for and resulted as follows:

The President called for any discussion; a vote was called for and resulted as follows:

YEAS: Felter, Fowler, Villard, Larvadain, Perry, Johnson.

NAYS: None.

ABSENT: Green.

Mr. Johnson made his announcement regarding Coach Smith being issued an achievement award.

The president adjourned the meeting at 6:12 p.m.

/S/ Cynthia Perry  
President

ATTEST:  
/S/Donna P. Jones  
City Clerk

**F. EXECUTIVE SESSION TO BE HELD PURSUANT R.S. 42:17 (A)  
(2) ON THE FOLLOWING:**

- (a) To consider an executive session to receive a report and the recommendation of the City Attorney and to authorize the City Attorney to settle and compromise the matter Mia Landry v. City of Alexandria and Mia Trent and Hammerman and Gainer, LLC., Docket #276,743 Division D, 9<sup>th</sup> Judicial District Court, Rapides Parish and otherwise to provide with respect thereto.
- (b) To consider an executive session to receive a report and the recommendation of the City Attorney and to authorize the City Attorney to settle and compromise the matter Debbie Smith and Mack Smith v. Timothy Foreman and City of Alexandria, Docket #275,767 Division F, 9<sup>th</sup> Judicial District Court, Rapides Parish and otherwise to provide with respect thereto.
- (c) To consider an executive session to receive a report and the recommendation of the City Attorney and to authorize the City Attorney to settle and compromise the matter Magadelene Guillory v. City of Alexandria and Charles Love Jr. Docket #280,797 Division F 9<sup>th</sup> Judicial District Court, Rapides Parish and otherwise to provide with respect thereto.

**G. CONSENT CALENDAR**

- 1) Introduction of an ordinance authorizing the mayor to accept the low bid submitted for annual vehicle bid current model year or newer.



# AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.  
Please insure that the information is clear, concise and current.*

Division/Department: Finance / Purchasing

Date: May 13, 2026

Title: Request a resolution to advertise for the Annual Vehicle Bid - Current Model Year Or New

### Explanation of Proposal:

Additional Information Attached

We request permission to advertise for the ANNUAL VEHICLE BID - CURRENT MODEL YEAR OR NEW, for use by all City Departments. Contract shall remain in place for twelve(12) months from bid award date. Purchases shall be made on an "as needed" basis only. Pursuant to LA R.S. 38:2212.1 F, any public procurement unit may participate in a cooperative agreement with the City of Alexandria to acquire additional quantities of the above under a contract with the City of Alexandria for items awarded by public bid.

### Budget:

Neutral

Within Existing

Requires Amendment

Account Number:

Expense Amount:

Account Line Item:

Remaining Amount:

### Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

Review:

Content

Information:

Sufficient

Insufficient

Remarks:

EMERGENCY

MAY 23 2026

CITY OF ALEXANDRIA

**ADVERTISEMENT FOR BID**

CITY OF ALEXANDRIA, LOUISIANA  
PURCHASING DEPARTMENT

**BID #2585– ANNUAL VEHICLE BID – CURRENT MODEL YEAR OR NEW**

Separate sealed bids for the ANNUAL VEHICLE BID – CURRENT MODEL YEAR OR NEWER, will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until 10:00 AM CDT, TUESDAY, JULY 14, 2026, and then at said office publically opened and read aloud.

Complete bid packet, bid specifications may be obtained at the City of Alexandria's website, [www.cityofalexandriala.com](http://www.cityofalexandriala.com) under the heading "Business", and drop down to "RFP/RFQ/RFI/BIDS". There is no charge to download bid documents from the City's website.

Pursuant to LA R.S. 38:2212.1 B.(4)(a), vendors have the option to submit their bids electronically. Please find bid related documents and place electronic bids at [www.centralbidding.com](http://www.centralbidding.com) . For questions regarding the electronic bidding process, please call Central Bidding at 225-810-4814.

**A mandatory pre-bid conference shall be held on Thursday June 25, 2026, at 10:00 AM CDT, at the City of Alexandria Purchasing Department, located at 2021 Industrial Park Road, Building WH, Alexandria, LA 71303. All vendors wishing to submit bid proposals for this project "MUST ATTEND" this pre-bid conference. Pursuant to LA R.S. 38:2212 (I), all prospective bidders shall be present at the beginning of this pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration, shall be prohibited from submitting a bid.**

**Address for Postal Delivery:**

City of Alexandria  
Donna Jones, City Clerk  
PO Box 71  
Alexandria, LA 71309-0071

**Address for Courier or  
Overnight Delivery:**

City of Alexandria  
Donna Jones, City Clerk  
915 Third Street, 1<sup>st</sup> Floor  
Alexandria, LA 71301  
Phone: 318-449-5090

**Address for Electronic  
Bid Submission:**

[www.centralbidding.com](http://www.centralbidding.com)  
Phone: 225-810-4814

PLEASE PUBLISH THREE (3) TIMES:

Friday, June 5, 2026  
Friday, June 12, 2026  
Friday, June 19, 2026

**RESOLUTION NO. 0073-2026**

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR ANNUAL VEHICLE BID CURRENT MODEL YEAR OR NEWER.**

**BE IT RESOLVED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for annual vehicle bid current model year or newer.

**BE IT FURTHER RESOLVED, etc.,** that the City Clerk proceed with the advertisement according to law, with bids to be opened on July 14, 2026.

**PASSED AND ADOPTED** at Alexandria, Louisiana, this 2<sup>nd</sup> day of June 2026.

/s/ Donna P. Jones, MMC  
City Clerk

**ORDINANCE NO.**

**AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR ANNUAL VEHICLE BID CURRENT MODEL YEAR OR NEWER AND OTHER MATTERS WITH RESPECT THERETO.**

**SECTION I: BE IT ORDAINED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted for annual vehicle bid current mode year or newer.

**SECTION II: BE IT FURTHER ORDAINED, etc.** that the Mayor of the City of Alexandria be authorized to pay said low bid from the 2026/2027 budget and to each and every other act or deed needed or necessary to consummate said transaction.

**SECTION III: BE IT FURTHER ORDAINED, etc.,** that this ordinance shall become effective upon signature by the mayor; or, if not signed or vetoed by the mayor, upon expiration of the time for ordinances to become law without signature by the mayor.

**SECTION IV: BE IT FURTHER ORDAINED, etc.,** that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

**SECTION V: BE IT FURTHER ORDAINED, etc.,** that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

**THIS ORDINANCE** was introduced on the 14<sup>th</sup> day of July 2026.

**NOTICE PUBLISHED** on the 17<sup>th</sup> day of July 2026

**THIS ORDINANCE** having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

**AND THE ORDINANCE** was declared adopted on this the \_\_\_\_\_ day of July, 2026 and final publication was made in the Alexandria Daily Town Talk on the \_\_\_\_\_ day of July, 2026.

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
MAYOR'S APPROVAL/VETO

2) Introduction of an ordinance authorizing the mayor to accept the low bid submitted for Jackson Street Gas Main Replacement.



# AGENDA ITEM FACT SHEET

This fact sheet is the basis for a decision by the City Council.  
Please insure that the information is clear, concise and current.

Division/Department: Utility Division/Gas Department

Date: May 13, 2026

Title: Request a Resolution to advertise for Jackson Street Gas Main Replacement

**Explanation of Proposal:** Additional Information Attached   
 We request permission to advertise for the Jackson Street Gas Main Replacement for the Gas Department. This project will replace an existing 4" steel gas main along Jackson Street from McNutt Drive to Peterman Drive with a new 4" PE gas main. Bid prices shall be for the replacement of the new 4" gas main.

**Budget:**  Neutral  Within Existing  Requires Amendment

Account Number: 411-782203-707000 Expense Amount: \$ 504,742.40

Account Line Item: Jackson Street Gas Replacement Remaining Amount: \$ 461,582.40

**Authorization:**

1. Mayor		4. Finance Director	
2. Chief Operating Officer		5. Division Director	
3. City Attorney		6. Department Head	
		7. Purchasing Agent	

**Council Staff Review:** Form  Content  Information: Sufficient  Insufficient

Remarks:

PREPARED BY: [Signature]  
 DATE: 5/13/2026  
 CITY OF ALEXANDRIA

## ADVERTISEMENT OR INVITATION TO BID

### JACKSON STREET GAS MAIN REPLACEMENT FOR CITY OF ALEXANDRIA

Separate sealed bids for, **JACKSON STREET GAS MAIN REPLACEMENT**, will be received by the City of Alexandria at the city council meeting chambers, Alexandria city hall, Alexandria, Louisiana, until 10:00 AM CST CDT, Tuesday, July 14, 2026, and then at said office publicly opened and read aloud.

The Instruction to Bidders, Bid Form, Agreement Between Owner and Contractor, Forms of Bid Bond, Performance Bond and Payment Bonds, Drawings and Specifications and other contract Documents may be examined at the following location:

MONCEAUX – BULLER and ASSOCIATES, LLC  
610 Desoto Street  
Alexandria, LA. 71301

Copies may be obtained at the offices of MONCEAUX – BULLER and ASSOCIATES, LLC, 610 Desoto Street, Alexandria, LA. 71301. Any BIDDER or Non-Bidder. Upon obtaining CONTRACT DOCUMENTS will require a deposit of \$350. The OWNER reserves the right to reject any or all bids. Each bidder must deposit with his bid, security in the amount, form and subject to the conditions provided in the Bid requirements and conditions.

Any BIDDER or Non-Bidder. Upon returning the CONTRACT DOCUMENTS in their entirety promptly and in good condition within 14 days of receipt of bids will be refunded their deposit of \$350.

All Bidders shall be licensed in the classification of **Municipal and Public Works Construction** as prescribed by the Louisiana State Licensing Board for Contractors.

A Bid Bond in the amount of five percent (5%) of the Total Base Bid is required. The successful Bidder will be required to furnish Performance and Payment Bonds in the amount of one hundred percent (100%) of Total Base Bid.

#### **Pre-Bid Meeting:**

A Pre-Bid Meeting will be held on June 11, 2026 at 10:00a.m. at the offices of MONCEAUX – BULLER and ASSOCIATES, LLC, 610 Desoto Street, Alexandria, LA. 71301.

#### **Address for Postal Delivery:**

City of Alexandria  
Donna Jones, City Clerk  
P.O. Box 71  
Alexandria, LA 71309-0071

#### **Address for Courier Delivery:**

City of Alexandria  
Donna Jones, City Clerk  
915 Third Street, 1<sup>st</sup> Floor  
Alexandria, LA 71301  
Phone: 318-449-5090

PLEASE PUBLISH THREE (3) TIMES:

June 5, 2026  
June 12, 2026  
June 19, 2026

RESOLUTION NO. 0074-2026

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR JACKSON STREET GAS MAIN REPLACEMENT.**

**BE IT RESOLVED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for Jackson Street Gas Main Replacement.

**BE IT FURTHER RESOLVED, etc.,** that the City Clerk proceed with the advertisement according to law, with bids to be opened on July 14, 2026.

**PASSED AND ADOPTED** at Alexandria, Louisiana, this 2<sup>nd</sup> day of June 2026.

/s/ Donna P. Jones, MMC  
City Clerk

**ORDINANCE NO.**

**AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR JACKSON STREET GAS MAIN REPLACEMENT AND OTHER MATTERS WITH RESPECT THERETO.**

**SECTION I: BE IT ORDAINED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted for Jackson Street Gas Main Replacement.

**SECTION II: BE IT FURTHER ORDAINED, etc.** that the Mayor of the City of Alexandria be authorized to pay said low bid from the 2026/2027 budget and to each and every other act or deed needed or necessary to consummate said transaction.

**SECTION III: BE IT FURTHER ORDAINED, etc.,** that this ordinance shall become effective upon signature by the mayor; or, if not signed or vetoed by the mayor, upon expiration of the time for ordinances to become law without signature by the mayor.

**SECTION IV: BE IT FURTHER ORDAINED, etc.,** that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

**SECTION V: BE IT FURTHER ORDAINED, etc.,** that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

**THIS ORDINANCE** was introduced on the 14<sup>th</sup> day of July, 2026.

**NOTICE PUBLISHED** on the 17<sup>th</sup> day of July 2026

**THIS ORDINANCE** having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

**AND THE ORDINANCE** was declared adopted on this the \_\_\_\_\_ day of July, 2026 and final publication was made in the Alexandria Daily Town Talk on the \_\_\_\_\_ day of July, 2026.

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
MAYOR'S APPROVAL/VETO

- 3) Introduction of an ordinance authorizing the mayor to accept the low bid submitted for liquid chlorine one ton cylinder for the Water and Wastewater Departments.



**AGENDA ITEM FACT SHEET**

*This fact sheet is the basis for a decision by the City Council.  
Please insure that the information is clear, concise and current.*

**Division/Department:** Finance / Purchasing Dept.

**Date:** May 13, 2026

**Title:** Request a resolution to advertise for Liquid Chlorine - One (1) Ton Cylinders - Annual Bid

**Explanation of Proposal:** We request permission to advertise bids for Liquid Chlorine in One (1) Ton Cylinders, for use by the Water and Wastewater Departments. Purchases will be made on an "as needed" basis. Bid price shall remain in effect for a period of twelve (12) months from bid award date.

*Additional Information Attached*

**Budget:**  Neutral  Within Existing  Requires Amendment

Account Number: 401-237502-520503 Water Dept  
401-258101-520503 Wastewater Dep

Expense Amount:

Account Line Item: Operating Chemicals

Remaining Amount:

**Authorization:**

1. Mayor [Signature]

2. Chief Operating Officer [Signature]

3. City Attorney [Signature]

4. Finance Director [Signature]

5. Division Director [Signature]

6. Department Head [Signature]

7. Purchasing Agent [Signature]

**Council Staff Review:** Form  Content  Information: Sufficient  Insufficient

**Remarks:**

RECEIVED  
MAY 20 2026  
CITY OF ALEXANDRIA

RESOLUTION NO. 0075-2026

RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR LIQUID CHLORINE ONE (1) TON CYLINDERS FOR THE WATER AND WASTEWATER DEPARTMENTS.

**BE IT RESOLVED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for liquid chlorine one (1) ton cylinders for the Water and Wastewater Departments.

**BE IT FURTHER RESOLVED, etc.,** that the City Clerk proceed with the advertisement according to law, with bids to be opened on July 14, 2026.

**PASSED AND ADOPTED** at Alexandria, Louisiana, this 2<sup>nd</sup> day of June 2026.

/s/ Donna P. Jones, MMC  
City Clerk

**ADVERTISEMENT FOR BID**

**CITY OF ALEXANDRIA, LOUISIANA  
PURCHASING DEPARTMENT**

**BID #2584— LIQUID CHLORINE – ONE TON CYLINDERS**

Separate sealed bids for, **Liquid Chlorine – One Ton Cylinders** , will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until TEN (10) O'CLOCK AM CDT, TUESDAY, JULY 14, 2026, and then at said office publicly opened and read aloud.

Complete bid packet / bid specifications may be obtained at the City of Alexandria's website, [www.cityofalexandria.com](http://www.cityofalexandria.com) , under the heading "*Business*", and drop down to "*RFP/RFQ/Bids*". There is no charge to download bid documents from the City's website.

Pursuant to LA R.S. 38:2212.1 B.(4)(a), vendors have the option to submit their bids electronically. Please find bid related documents and place electronic bids at [www.centralbidding.com](http://www.centralbidding.com) . For questions regarding the electronic bidding process, please call Central Bidding at 225-810-4814.

Questions and/or clarifications of bid specifications are to be in written form only, either mailed, faxed, or emailed to the attention of Joann Swain, City of Alexandria – Purchasing Department, PO Box 71, Alexandria, LA 71309-0071; Fax (318)619-3412, email [joann.swain@cityofalex.com](mailto:joann.swain@cityofalex.com) ; and must be received by 4:00 PM, Thursday, July 2, 2026.

**Address for Postal Delivery:**

City of Alexandria  
Donna Jones, City Clerk  
PO Box 71  
Alexandria, LA 71309-0071

**Address for Courier or  
Overnight Delivery:**

City of Alexandria  
Donna Jones, City Clerk  
915 Third Street, 1<sup>st</sup> Floor  
Alexandria, LA 71301  
Phone: 318-449-5090

**Address for Electronic  
Bid Submission:**

[www.centralbidding.com](http://www.centralbidding.com)  
Phone: 225-810-4814

**PLEASE PUBLISH THREE (3) TIMES:**

Friday, June 5, 2026  
Friday, June 12, 2026  
Friday, June 19, 2026

## ORDINANCE NO.

**AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR LIQUID CHLORINE ONE TON CYLINDER FOR THE WATER AND WASTEWATER DEPARTMENTS AND OTHER MATTERS WITH RESPECT HTERETO.**

**SECTION I: BE IT ORDAINED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted for liquid chlorine one ton cylinder for the Water and Wastewater Departments.

**SECTION II: BE IT FURTHER ORDAINED, etc.** that the Mayor of the City of Alexandria be authorized to pay said low bid from the 2026/2027 budget and to each and every other act or deed needed or necessary to consummate said transaction.

**SECTION III: BE IT FURTHER ORDAINED, etc.,** that this ordinance shall become effective upon signature by the mayor; or, if not signed or vetoed by the mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

**SECTION IV: BE IT FURTHER ORDAINED, etc.,** that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

**SECTION V: BE IT FURTHER ORDAINED, etc.,** that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

**THIS ORDINANCE** was introduced on the 14<sup>th</sup> day of July, 2026.

**NOTICE PUBLISHED** on the 17<sup>th</sup> day of July 2026

**THIS ORDINANCE** having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

**AND THE ORDINANCE** was declared adopted on this the \_\_\_\_\_ day of July, 2026 and final publication was made in the Alexandria Daily Town Talk on the \_\_\_\_\_ day of July, 2026.

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
MAYOR'S APPROVAL/VETO

- 4) Introduction of an ordinance authorizing the mayor to accept the low bid submitted for natural gas welding services for the Gas Department.



# AGENDA ITEM FACT SHEET

This fact sheet is the basis for a decision by the City Council.  
Please insure that the information is clear, concise and current.

Division/Department: Finance/Purchasing

Date: April 9, 2026

Title: Request a Resolution to advertise for Natural Gas Welding Services - Gas Department

### Explanation of Proposal:

Additional Information Attached

We request permission to advertise for Natural Gas Welding Services for the Gas Department for maintenance, repair, and expansion of its natural gas distribution system. Bid prices shall remain in effect for a period of twelve (12) months from bid award date. Contingent upon the availability of funds, the city reserves the right to renew for a period of up to twenty four (24) months, in twelve (12) months increments.

### Budget:

Neutral

Within Existing

Requires Amendment

Account Number:

Expense Amount:

Account Line Item:

Remaining Amount:

### Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

Review:

Content

Information: Sufficient

Insufficient

Remarks:

APR 10 2026

APR 10 2026

**ADVERTISEMENT FOR BID**

CITY OF ALEXANDRIA, LOUISIANA  
PURCHASING DEPARTMENT

**BID # 2575 NATURAL GAS WELDING SERVICES – GAS DEPARTMENT**

Separate sealed bids for, NATURAL GAS WELDING SERVICES – GAS DEPARTMENT, will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until 10:00 AM CST CDT, TUESDAY, JUNE 2, 2026, and then at said office publically opened and read aloud.

Complete bid packet, bid specifications may be obtained at the City of Alexandria's website, [www.cityofalexandria.com](http://www.cityofalexandria.com) under the heading "Business", and drop down to "RFP/RFQ/RFI/BIDS". There is no charge to download bid documents from the City's website.

Pursuant to LA R.S. 38:2212.1 B.(4)(a), vendors have the option to submit their bids electronically. Please find bid related documents and place electronic bids at [www.centralbidding.com](http://www.centralbidding.com) . For questions regarding the electronic bidding process, please call Central Bidding at 225-810-4814.

**Questions and/or clarifications of bid specifications are to be in written form only, mailed to the attention of Curtis S. Fogleman, Assistant Director of Utilities, City of Alexandria, PO Box 71, Alexandria, LA 71309-0071; Mobile; 318-541-1150; or email to [Curtis.fogleman@cityofalex.com](mailto:Curtis.fogleman@cityofalex.com) and must be received by 4:00 PM, Thursday, May 21, 2026.**

**Address for Postal Delivery:**

City of Alexandria  
Donna Jones, City Clerk  
PO Box 71  
Alexandria, LA 71309-0071

**Address for Courier or Overnight Delivery:**

City of Alexandria  
Donna Jones, City Clerk  
915 Third Street, 1<sup>st</sup> Floor  
Alexandria, LA 71301  
Phone: 318-449-5090

**Address for Electronic Bid Submission:**

[www.centralbidding.com](http://www.centralbidding.com)  
Phone: 225-810-4814

PLEASE PUBLISH THREE (3) TIMES:

Friday, April 24, 2026  
Friday, May 1, 2026  
Friday, May 8, 2026

RESOLUTION NO. 0050-2026

RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR  
NATURAL GAS WELDING SERVICES FOR THE GAS DEPARTMENT.

**BE IT RESOLVED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for natural gas welding services for the Gas Department.

**BE IT FURTHER RESOLVED, etc.,** that the City Clerk proceed with the advertisement according to law, with bids to be opened on June 2, 2026.

**PASSED AND ADOPTED** at Alexandria, Louisiana, this 21<sup>st</sup> day of April, 2026.

/s/ Donna P. Jones, MMC  
City Clerk

**ORDINANCE NO.**

**AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR NATURAL GAS WELDING SERVICES FOR THE GAS DEPARTMENT AND OTHER MATTERS WITH RESPECT THERETO.**

**SECTION I: BE IT ORDAINED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted for natural gas welding services for the Gas Department.

**SECTION II: BE IT FURTHER ORDAINED, etc.** that the Mayor of the City of Alexandria be authorized to pay said low bid from the 2026/2027 budget and to each and every other act or deed needed or necessary to consummate said transaction.

**SECTION III: BE IT FURTHER ORDAINED, etc.,** that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

**SECTION IV: BE IT FURTHER ORDAINED, etc.,** that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

**SECTION V: BE IT FURTHER ORDAINED, etc.,** that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

**THIS ORDINANCE** was introduced on the 2<sup>nd</sup> day of June, 2026.

**NOTICE PUBLISHED** on the 5<sup>th</sup> day of June, 2026

**THIS ORDINANCE** having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

**YEAS:**

NAYS:

ABSENT:

**AND THE ORDINANCE** was declared adopted on this the \_\_\_\_\_ day of June, 2026 and final publication was made in the Alexandria Daily Town Talk on the \_\_\_\_\_ day of June, 2026.

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
MAYOR'S APPROVAL/VETO

- 5) Introduction of an ordinance authorizing the mayor to grant a special exception for water services for Bayou Rapides RV Park located along Browns Bend Road near England Drive (LA 498).



AGENDA ITEM FACT SHEET

This fact sheet is the basis for a decision by the City Council. Please insure that the information is clear, concise and current.

Division/Department: Utilities/ Water

Date: 24 June 2026

Title: Ordinance authorizing the mayor to grant a special exception for water services for the Bayou Rapides RV Park located along Browns Bend Road near England Drive (LA 498).

Explanation of Proposal:

Additional Information Attached

A request for water service has been made by Bayou Rapides RV Park LLC. The proposed development is located outside the city limits and by ordinance a special exception is required to provide city water services. This development will not extend city water infrastructure and will require a one (1) inch meter service connection.

Budget:

Neutral

Within Existing

Requires Amendment

Account Number:

Expense Amount:

Account Line Item:

Remaining Amount:

Authorization:

1. Mayor

4. Finance Director

2. Chief Operating Officer

5. Division Director

3. City Attorney

6. Department Head

7. Purchasing Agent

Council Staff

Form

Information:

Sufficient

Review:

Content

Insufficient

Remarks:

RECEIVED

JUL 07 2026

CITY COUNCIL

**ORDINANCE NO.**

**AN ORDINANCE AUTHORIZING THE MAYOR TO GRANT A SPECIAL EXCEPTION FOR WATER SERVICES FOR BAYOU RAPIDES RV PARK LOCATED ALONG BROWNS BEND ROAD NEAR ENGLAND DRIVE (LA 498) AND OTHER MATTERS WITH RESPECT THERETO.**

**SECTION I: BE IT ORDAINED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to grant special exception for water services for Bayou Rapides RV Park located along Browns Bend Road near England Drive (LA 498).

**SECTION II: BE IT FURTHER ORDAINED, etc.,** that this ordinance shall become effective upon signature by the mayor; or, if not signed or vetoed by the mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

**SECTION III: BE IT FURTHER ORDAINED, etc.,** that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

**SECTION IV: BE IT FURTHER ORDAINED, etc.,** that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

**THIS ORDINANCE** was introduced on the 14<sup>th</sup> day of July, 2026.

**NOTICE PUBLISHED** on the 17<sup>th</sup> day of July 2026

**THIS ORDINANCE** having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

**AND THE ORDINANCE** was declared adopted on this the \_\_\_\_\_ day of July, 2026 and final publication was made in the Alexandria Daily Town Talk on the \_\_\_\_\_ day of July, 2026.

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
MAYOR'S APPROVAL/VETO

- 6) Introduction of an ordinance authorizing the mayor to renew the existing contract with U.S. Lawns of Alexandria for landscape maintenance services for Sixth Street and Johnston Parking Lot.



# AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.  
Please insure that the information is clear, concise and current.*

Division/Department: **FINANCE/PURCHASING**

Date: **JUNE 25, 2026**

Title: **ORDINANCE AUTHORIZING THE RENEWAL OF LANDSCAPE MAINTENANCE SERVICES - 6TH & JOHNSTON PARKING LOT**

**Explanation of Proposal:**

*Additional Information Attached*

Ordinance authorizing the Mayor to renew the existing contract with U.S. Lawns of Alexandria at rates as proposed for Landscape Maintenance Service for 6th & Johnston Parking Lot. This contract was originally awarded on Ordinance # 81-2025 Please see attached.

**Budget:**

Neutral

Within Existing

Requires Amendment

Account Number: 101-042400-605110

Expense Amount: N/A

Account Line Item: Maintenance-Grounds and R-O-W

Remaining Amount: N/A

**Authorization:**

1. Mayor

4. Finance Director

2. Chief Operating Officer

6. Department Head

3. City Attorney

7. Purchasing Agent

**Council Staff**

Form

**Review:**

Content

**Information:** Sufficient

Insufficient

**Remarks:**

RECEIVED

JUL 07 2026

CITY COUNCIL



**ORDINANCE NO. 81 -2025**

**AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOWEST PROPOSAL FOR LANDSCAPE MAINTENANCE SERVICES FOR SIXTH STREET AND JOHNSTON PARKING LOT AND OTHER MATTERS WITH RESPECT THERETO.**

**SECTION I: BE IT ORDAINED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the lowest proposal received from U.S. Lawns of Alexandria for landscape maintenance services for Sixth Street and Johnston Parking Lot.

**SECTION II: BE IT FURTHER ORDAINED, etc.,** that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

**SECTION III: BE IT FURTHER ORDAINED, etc.,** that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

**SECTION IV: BE IT FURTHER ORDAINED, etc.,** that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

**THIS ORDINANCE** was introduced on the 15<sup>th</sup> day of July 2025.

**NOTICE PUBLISHED** on the 18<sup>th</sup> day of July, 2025.

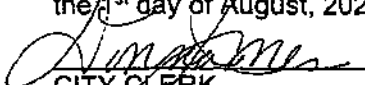
**THIS ORDINANCE** having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS: Fowler, Larvadain, Villard, Felter.

NAYS: None

ABSENT: Perry, Johnson, Green.

**AND THE ORDINANCE** was declared adopted on this the 29<sup>th</sup> day of July, 2025 and final publication was made in the Alexandria Daily Town Talk on the 1<sup>st</sup> day of August, 2025.

  
CITY CLERK

\_\_\_\_\_  
PRESIDENT

  
MAYOR'S APPROVAL ~~MAYOR~~

DELIVERED JUL 30 2025

RECEIVED JUL 31 2025

**ORDINANCE NO.**

**AN ORDINANCE AUTHORIZING THE MAYOR TO RENEW THE EXISTING CONTRACT WITH U.S. LAWNS OF ALEXANDRIA FOR LANDSCAPE MAINTENANCE SERVICES FOR SIXTH STREET AND JOHNSTON PARKING LOT AND OTHER MATTERS WITH RESPECT THERETO.**

**SECTION I: BE IT ORDAINED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to renew the existing contract with U. S. Lawns of Alexandria for landscape maintenance services for Sixth Street and Johnston Parking Lot.

**SECTION II: BE IT FURTHER ORDAINED, etc.,** that this ordinance shall become effective upon signature by the mayor; or, if not signed or vetoed by the mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

**SECTION III: BE IT FURTHER ORDAINED, etc.,** that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

**SECTION IV: BE IT FURTHER ORDAINED, etc.,** that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

**THIS ORDINANCE** was introduced on the 14<sup>th</sup> day of July, 2026.

**NOTICE PUBLISHED** on the 17<sup>th</sup> day of July 2026

**THIS ORDINANCE** having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

**YEAS:**

NAYS:

ABSENT:

**AND THE ORDINANCE** was declared adopted on this the \_\_\_\_\_ day of July, 2026 and final publication was made in the Alexandria Daily Town Talk on the \_\_\_\_\_ day of July, 2026.

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
MAYOR'S APPROVAL/VETO

- 7) Introduction of an ordinance authorizing the mayor to renew the existing contract with U. S. Lawns of Alexandria for landscape maintenance services for Upper Third Streetscape.



**AGENDA ITEM FACT SHEET**

*This fact sheet is the basis for a decision by the City Council.  
Please insure that the information is clear, concise and current.*

**Division/Department:** FINANCE/PURCHASING

**Date:** JUNE 25, 2026

**Title:** ORDINANCE AUTHORIZING THE MAYOR RENEWAL OF LANDSCAPE MAINTENANCE SERVICES UPPER THIRD STREETScape

**Explanation of Proposal:**

*Additional Information Attached*

Ordinance authorizing the Mayor to renew the existing contract with U.S. Lawns of Alexandria at rates as proposed for Landscape Maintenance Service for Upper Third Streetscape. This contract was originally awarded on Ordinance # 79-2025. Please see attached.

**Budget:**

Neutral

Within Existing

Requires Amendment

Account Number: 101-042400-605110

Expense Amount: N/A

Account Line Item: Maintenance-Grounds and R-O-W

Remaining Amount: N/A

**Authorization:**

1. Mayor

4. Finance Director   
5. Division Director

2. Chief Operating Officer

6. Department Head

3. City Attorney

7. Purchasing Agent

**Council Staff**

Form

**Information:**

Sufficient

**Review:**

Content

Insufficient

**Remarks:**

6/25/26

JUL 07 2026

CITY COUNCIL

**ORDINANCE NO. 79-2025**

**AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOWEST PROPOSAL RECEIVED FROM U. S. LAWNS OF ALEXANDRIA FOR LANDSCAPE MAINTENANCE SERVICES FOR UPPER THIRD STREETScape AND OTHER MATTERS WITH RESPECT THERETO.**

**SECTION I: BE IT ORDAINED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the lowest proposal received from U.S. Lawns of Alexandria for landscape maintenance services for Upper Third Streetscape.

**SECTION II: BE IT FURTHER ORDAINED, etc.,** that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

**SECTION III: BE IT FURTHER ORDAINED, etc.,** that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

**SECTION IV: BE IT FURTHER ORDAINED, etc.,** that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

**THIS ORDINANCE** was introduced on the 15<sup>th</sup> day of July 2025.

**NOTICE PUBLISHED** on the 18<sup>th</sup> day of July, 2025.

**THIS ORDINANCE** having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

**YEAS:** Fowler, Larvadain, Villard, Felter.

**NAYS:** None

**ABSENT:** Perry, Johnson, Green.

**AND THE ORDINANCE** was declared adopted on this the 29<sup>th</sup> day of July, 2025 and final publication was made in the Alexandria Daily Town Talk on the 1st day of August, 2025.

  
CITY CLERK

\_\_\_\_\_  
PRESIDENT

  
MAYOR'S APPROVAL ~~MEET~~

DELIVERED JUL 30 2025

RECEIVED JUL 31 2025

**RFQ TABULATION**

**RFQ NUMBER AND NAME - #1923P LANDSCAPE MAINTENANCE SERVICE - UPPER 3rd STREET/SCAPE**

**MANDATORY PRE-BID CONFERENCE - N/A**

**RFQ OPENING DATE - Tuesday, June 24, 2025 @ 2:00PM**

**Using Department: Urban Forester**

Vendor	Description of Service/Unit of Issue
U.S. Lawns Alexandria	BASE YEAR: July 2025 - July 2026 Landscape Maintenance Service per month:
\$1,224.81	
	RENEWAL YEAR: July 2026 - July 2027 Landscape Maintenance Service per month:
\$1,224.81	

**ORDINANCE NO.**

**AN ORDINANCE AUTHORIZING THE MAYOR TO RENEW THE EXISTING CONTRACT WITH U. S. LAWNS OF ALEXANDRIA FOR LANDSCAPE MAINTENANCE SERVICES FOR UPPER THIRD STREETScape AND OTHER MATTERS WITH RESPECT THERETO.**

**SECTION I: BE IT ORDAINED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to renew the existing contract with U. S. Lawns of Alexandria for landscape maintenance services for Upper Third Streetscape.

**SECTION II: BE IT FURTHER ORDAINED, etc.,** that this ordinance shall become effective upon signature by the mayor; or, if not signed or vetoed by the mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

**SECTION III: BE IT FURTHER ORDAINED, etc.,** that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

**SECTION IV: BE IT FURTHER ORDAINED, etc.,** that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

**THIS ORDINANCE** was introduced on the 14<sup>th</sup> day of July, 2026.

**NOTICE PUBLISHED** on the 17<sup>th</sup> day of July 2026

**THIS ORDINANCE** having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

**AND THE ORDINANCE** was declared adopted on this the \_\_\_\_\_ day of July, 2026 and final publication was made in the Alexandria Daily Town Talk on the \_\_\_\_\_ day of July, 2026.

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
MAYOR'S APPROVAL/VETO

- 8) Introduction of an ordinance authorizing the mayor to renew the existing contract with U. S. Lawns of Alexandria for landscape maintenance services for Ninth Street Streetscape.



**AGENDA ITEM FACT SHEET**

*This fact sheet is the basis for a decision by the City Council.  
Please insure that the information is clear, concise and current.*

**Division/Department:** FINANCE/PURCHASING

**Date:** JUNE 25, 2026

**Title:** ORDINANCE AUTHORIZING THE MAYOR RENEWAL OF LANDSCAPE MAINTENANCE SERVICES - 9th STREET STREETScape

**Explanation of Proposal:**

*Additional Information Attached*

Ordinance authorizing the Mayor to renew the existing contract with U.S. Lawns of Alexandria at rates as proposed for Landscape Maintenance Service for 9th Street Streetscape. This contract was originally awarded on Ordinance # 80-2025 Please see attached.

**Budget:**

Neutral

Within Existing

Requires Amendment

Account Number: 101-042400-605110

Expense Amount: N/A

Account Line Item: Maintenance-Grounds and R-O-W

Remaining Amount: N/A

**Authorization:**

4. Finance Director

1. Mayor

5. Division Director

2. Chief Operating Officer

6. Department Head

3. City Attorney

7. Purchasing Agent

**Council Staff**

Form

**Information:**

Sufficient

**Review:**

Content

Insufficient

**Remarks:**

URGENT

JUL 07 2026

CITY COUNCIL

ORDINANCE NO. 80 -2025

**AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOWEST PROPOSAL RECEIVED FROM U. S. LAWNS OF ALEXANDRIA FOR LANDSCAPE MAINTENANCE SERVICES NINTH STREET STREETScape AND OTHER MATTERS WITH RESPECT THERETO.**

**SECTION I: BE IT ORDAINED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the lowest proposal received from U.S. Lawns of Alexandria for landscape maintenance services for Ninth Street Streetscape.

**SECTION II: BE IT FURTHER ORDAINED**, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

**SECTION III: BE IT FURTHER ORDAINED**, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

**SECTION IV: BE IT FURTHER ORDAINED**, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

**THIS ORDINANCE** was introduced on the 15<sup>th</sup> day of July 2025.

**NOTICE PUBLISHED** on the 18<sup>th</sup> day of July, 2025.

**THIS ORDINANCE** having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS: Fowler, Larvadain, Villard, Felter.

NAYS: None

ABSENT: Perry, Johnson, Green.

**AND THE ORDINANCE** was declared adopted on this the 29<sup>th</sup> day of July, 2025 and final publication was made in the Alexandria Daily Town Talk on the 1<sup>st</sup> day of August, 2025.

  
CITY CLERK

\_\_\_\_\_  
PRESIDENT

  
MAYOR'S APPROVAL/VETO

DELIVERED JUL 30 2025

RECEIVED JUL 31 2025

RFQ TABULATION

RFQ NUMBER AND NAME - #1922P LANDSCAPE MAINTENANCE SERVICE - 9th STREET STREETSCAPE

MANDATORY PRE-BID CONFERENCE - N/A

RFQ OPENING DATE - TUESDAY, JUNE 24, 2025

Using Department: Urban Forester

	Vendor
Description of Service/Unit of Issue	U.S. Lawns Alexandria
BASE YEAR: July 2025 - July 2026	\$550.00
Landscape Maintenance Service per month:	
RENEWAL YEAR: July 2026 - July 2027	\$550.00
Landscape Maintenance Service per month:	
Copy of Licenses attached?	YES
Insurance Certificate attached?	YES

**ORDINANCE NO.**

**AN ORDINANCE AUTHORIZING THE MAYOR TO RENEW THE EXISTING CONTRACT WITH U. S. LAWNS OF ALEXANDRIA FOR LANDSCAPE MAINTENANCE SERVICES FOR NINTH STREET STREETScape AND OTHER MATTERS WITH RESPECT THERETO.**

**SECTION I: BE IT ORDAINED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to renew the existing contract with U. S. Lawns of Alexandria for landscape maintenance services for Ninth Street Streetscape.

**SECTION II: BE IT FURTHER ORDAINED, etc.,** that this ordinance shall become effective upon signature by the mayor; or, if not signed or vetoed by the mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

**SECTION III: BE IT FURTHER ORDAINED, etc.,** that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

**SECTION IV: BE IT FURTHER ORDAINED, etc.,** that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

**THIS ORDINANCE** was introduced on the 14<sup>th</sup> day of July, 2026.

**NOTICE PUBLISHED** on the 17<sup>th</sup> day of July 2026

**THIS ORDINANCE** having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

**AND THE ORDINANCE** was declared adopted on this the \_\_\_\_\_ day of July, 2026 and final publication was made in the Alexandria Daily Town Talk on the \_\_\_\_\_ day of July, 2026.

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
MAYOR'S APPROVAL/VETO

- 9) Introduction of an ordinance authorizing the mayor to renew the existing contract with Janitress Cleaning And Staffing, LLC., for janitorial services for the ATRANS Bus Terminal.



**AGENDA ITEM FACT SHEET**

*This fact sheet is the basis for a decision by the City Council.  
Please insure that the information is clear, concise and current.*

**Division/Department:** FINANCE/PURCHASING

**Date:** June 25, 2026

**Title:** ORDINANCE AUTHORIZING THE MAYOR TO RENEW THE JANITORIAL SERVICES - ATRANS BUS TERMINAL

**Explanation of Proposal:**

*Additional Information Attached*

For an ordinance authorizing the Mayor to renew the existing contract with for Janitorial Services for ATRANS Bus Terminal in accordance with original bid documents and contract awarded via Ordinance # 83-2025. This renewal to Janitress Cleaning & Staffing, LLC is at the rates proposed as authorized by the original award.

**Budget:**

Neutral  Within Existing  Requires Amendment

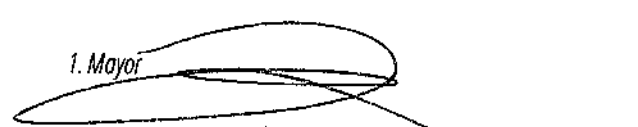
Account Number: 450-043902-605101

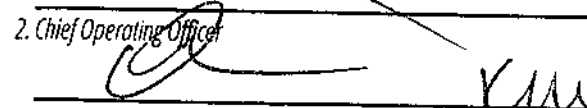
Expense Amount: N/A

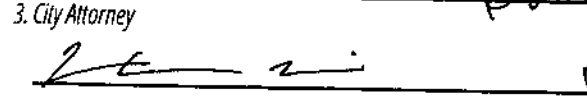
Account Line Item: Maintenance of Bldg.


Remaining Amount: N/A


**Authorization:**


1. Mayor 


2. Chief Operating Officer 

3. City Attorney 

4. Finance Director 

5. Division Director 

6. Department Head 

7. Purchasing Agent 

**Council Staff**

Form

**Information:** Sufficient

**Review:**

Content

Insufficient

**Remarks:**

RECEIVED

JUL 07 2026

CITY COUNCIL

ORDINANCE NO. 83-2025

**AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW PROPOSAL RECEIVED FROM JANITRESS CREAMING AND STAFFING, LLC FOR JANITORIAL SERVICES FOR ATRANS BUS TERMINAL AND OTHER MATTERS WITH RESPECT THERETO.**

**SECTION I: BE IT ORDAINED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the lowest proposal received from Janitress Cleaning and Staffing, LLC for janitorial services for ATRANS Bus Terminal.

**SECTION II: BE IT FURTHER ORDAINED, etc.,** that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

**SECTION III: BE IT FURTHER ORDAINED, etc.,** that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

**SECTION IV: BE IT FURTHER ORDAINED, etc.,** that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

**THIS ORDINANCE** was introduced on the 15<sup>th</sup> day of July 2025.

**NOTICE PUBLISHED** on the 18<sup>th</sup> day of July, 2025.

**THIS ORDINANCE** having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS: Larvadain, Felter, Fowler, Villard.

NAYS: None

ABSENT: Perry, Johnson, Green.

**AND THE ORDINANCE** was declared adopted on this the 29<sup>th</sup> day of July, 2025 and final publication was made in the Alexandria Daily Town Talk on the 1<sup>st</sup> day of August, 2025.

  
CITY CLERK

\_\_\_\_\_  
PRESIDENT

  
MAYOR'S APPROVAL/ ~~VETO~~

DELIVERED JUL 30 2025

RECEIVED JUL 31 2025

City of Alexandria - Purchasing Department  
 PO Box 71, Alexandria, LA 71309-0071  
 Ph: 318-441-6162 Fax: 318-441-6185

**QUOTE TABULATION**

Quote Number & Name: #1926P- Janitorial Services for ATRANS Bus Terminal

Quote Opening Date: Wednesday, June 25, 2025, 2:00 PM

Using Department: Atrans Bus Department

Price Quote	Vendor #1 Janifress Cleaning & Staffing LLC	Vendor #2 CONTRACTORS ENTERPRISES, INC	Vendor #3 Transformation Janitorial Serv.
<u>Base Year July 2025 - July 2026</u>			
<u>Janitorial Services fee per Month:</u>	\$1,950.00	\$2,000.00	\$1,300.00
<u>Additional Hourly Service Rate per hour:</u>	\$10.00	\$25.00	\$2.00
<u>First Renewal Year July 2026 - July 2027</u>			
<u>Janitorial Services fee per Month:</u>	\$1,900.00	\$2,000.00	\$1,000.00
<u>Additional Hourly Service Rate per hour:</u>	\$10.00	\$25.00	\$2.00
<u>Second Renewal Year July 2027 - July 2028</u>			
<u>Janitorial Services fee per Month:</u>	\$1,900.00	\$2,000.00	\$1,000.00
<u>Additional Hourly Service Rate per hour:</u>	\$10.00	\$25.00	\$2.00
<u>Total for evaluation only</u>	\$5,780.00	\$6,075.00	\$3,306.00
<u>Insurance Certificate SHALL BE Attached?</u>	Yes	Yes	NO
			Vendor did not provide required Certificate of Insurance

**ORDINANCE NO.**

**AN ORDINANCE AUTHORIZING THE MAYOR TO RENEW THE EXISTING CONTRACT WITH JANITRESS CLEANING AND STAFFING, LLC., FOR JANITORIAL SERVICES FOR THE ATRANS BUS TERMINAL AND OTHER MATTERS WITH RESPECT THERETO.**

**SECTION I: BE IT ORDAINED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to renew the existing contract with Janitress Cleaning And Staffing LLC for Janitorial Services for the ATRANS Bus Terminal..

**SECTION II: BE IT FURTHER ORDAINED, etc.,** that this ordinance shall become effective upon signature by the mayor; or, if not signed or vetoed by the mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

**SECTION III: BE IT FURTHER ORDAINED, etc.,** that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

**SECTION IV: BE IT FURTHER ORDAINED, etc.,** that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

**THIS ORDINANCE** was introduced on the 14<sup>th</sup> day of July, 2026.

**NOTICE PUBLISHED** on the 17<sup>th</sup> day of July 2026

**THIS ORDINANCE** having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

**YEAS:**

NAYS:

ABSENT:

**AND THE ORDINANCE** was declared adopted on this the \_\_\_\_\_ day of July, 2026 and final publication was made in the Alexandria Daily Town Talk on the \_\_\_\_\_ day of July, 2026.

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
MAYOR'S APPROVAL/VETO

- 10) Introduction of an ordinance authorizing the mayor to accept the lowest proposal received from Emerald Transformer for the service of transformer repairs polemount and padmount for the Electric Distribution Department.



# AGENDA ITEM FACT SHEET

This fact sheet is the basis for a decision by the City Council.  
Please insure that the information is clear, concise and current.

Division/Department: Finance / Purchasing

Date: June 24, 2026

Title: Award Recommendation for Transformer Repairs - Polemount & Padmount

### Explanation of Proposal:

Additional Information Attached

For an Ordinance authorizing the Mayor to accept the lowest proposal received for the service of Transformer Repairs - Polemount and Padmount to be used by the Electric Distribution. On Monday, June 22, 2024, at 2:00 PM, two (2) proposals were received in the Purchasing Department. It is our recommendation that award be made to Emerald Transformer at the rates as proposed. These prices shall remain in effect for a period of twelve (12) months from bid award date. Contingent upon the availability of funds the City reserves the right to renew the existing contract for a period of up to two (2) additional years, in one year increments.

### Budget:

Neutral

Within Existing

Requires Amendment

Account Number:

Expense Amount:

Account Line Item:

Remaining Amount:

### Authorization:

1. Mayor

4. Finance Director

2. Chief Operating Officer

5. Division Director

3. City Attorney

6. Department Head

7. Purchasing Agent

Council Staff Review:	Form	<input type="checkbox"/>	Information:	Sufficient	<input type="checkbox"/>
	Content	<input type="checkbox"/>		Insufficient	<input type="checkbox"/>

Remarks:

ENCLOSURE

JUL 07 2026

CITY COUNCIL

**QUOTE TABULATION**

**RFP # & Name: #1984P - Transformer Repairs - Polemount & Padmount**

**RFP Opening Date: Monday, June 22, 2026@ 2:00 PM**

**Using Department: Electric Distribution Department**

Price Quote & Options	Vendor #1 Emerald Transformer		Vendor #2 Bayou Transformers, LLC	
	Class I	Class II	Class I	Class II
<b>POLEMOUNT TRANSFORMERS:</b>				
5 No Taps	Minor Repairs	Major Repairs	Minor Repairs	Major Repairs
2400 V	\$ 431.21	NB	\$ 600.00	\$ 600.00
7200 V	\$ 431.21	NB	\$ 600.00	\$ 600.00
10 No Taps				
2400 V	\$ 485.42	\$ 2,051.50	\$ 750.00	\$ 750.00
7200 V	\$ 485.42	\$ 2,051.50	\$ 750.00	\$ 750.00
No Taps				
2400 V	\$ 485.42	\$ 2,051.50	NB	NB
7200 V	\$ 485.42	\$ 2,051.50	NB	NB
15 No Taps				
2400 V	\$ 601.75	\$ 2,051.50	\$ 900.00	\$ 900.00
7200 V	\$ 601.75	\$ 2,051.50	\$ 900.00	\$ 900.00
No Taps				
2400 V	\$ 601.75	\$ 2,051.50	NB	NB
7200 V	\$ 601.75	\$ 2,051.50	NB	NB
25 Taps				
2400 V	\$ 605.93	\$ 2,051.50	\$ 1,025.00	\$ 1,025.00
7200 V	\$ 605.93	\$ 2,051.50	\$ 1,025.00	\$ 1,025.00
No Taps				
2400 V	\$ 605.93	\$ 2,051.50	NB	NB
7200 V	\$ 605.93	\$ 2,051.50	NB	NB
37.5 Taps				
2400 V	\$ 757.51	\$ 2,051.50	\$ 1,075.00	\$ 1,075.00
7200 V	\$ 757.51	\$ 2,051.50	\$ 1,075.00	\$ 1,075.00
No Taps				
2400 V	\$ 757.51	\$ 2,051.50	NB	NB
7200 V	\$ 757.51	\$ 2,051.50	NB	NB
50 Taps				
2400 V	\$ 852.98	\$ 2,051.50	\$ 1,250.00	\$ 1,250.00
7200 V	\$ 852.98	\$ 2,051.50	\$ 1,250.00	\$ 1,250.00
No Taps				
2400 V	\$ 852.98	\$ 2,051.50	NB	NB
7200 V	\$ 852.98	\$ 2,051.50	NB	NB
75 Taps				
2400 V	\$ 1,045.80	\$ 2,745.25	\$ 1,615.00	\$ 1,615.00

**QUOTE TABULATION**

**RFP # & Name: #1984P - Transformer Repairs - Polemount & Padmount**

**RFP Opening Date: Monday, June 22, 2026@ 2:00 PM**

**Using Department: Electric Distribution Department**

Price Quote & Options	Vendor #1		Vendor #2	
	Emerald Transformer		Bayou Transformers, LLC	
7200 V	\$ 1,045.80	\$ 2,745.25	\$ 1,615.00	\$ 1,615.00
No Taps				
2400 V	\$ 1,045.80	\$ 2,745.25	NB	NB
7200 V	\$ 1,045.80	\$ 2,745.25	NB	NB
100 Taps				
2400 V	\$ 1,172.33	\$ 3,499.00	\$ 1,745.00	\$ 1,745.00
7200 V	\$ 1,172.33	\$ 3,499.00	\$ 1,745.00	\$ 1,745.00
No Taps				
2400 V	\$ 1,172.33	\$ 3,499.00	NB	NB
7200 V	\$ 1,172.33	\$ 3,499.00	NB	NB
167 Taps				
2400 V	\$ 1,588.10	\$ 5,089.00	\$ 1,860.00	\$ 1,860.00
7200 V	\$ 1,588.10	\$ 5,089.00	\$ 1,860.00	\$ 1,860.00
No Taps				
2400 V	\$ 1,588.10	\$ 5,089.00	NB	NB
7200 V	\$ 1,588.10	\$ 5,089.00	NB	NB
250 Taps				
2400 V	\$ 2,142.44	\$ 6,926.50	\$ 3,700.00	\$ 3,700.00
7200 V	\$ 2,142.44	\$ 6,926.50	\$ 3,700.00	\$ 3,700.00
No Taps				
2400 V	\$ 2,142.44	\$ 6,926.50	NB	NB
7200 V	\$ 2,142.44	\$ 6,926.50	NB	NB
	\$ 37,871.46	\$ 114,069.00	\$ 29,040.00	\$ 29,040.00
<b>12470/7200 Single Phase Padmount Transformers:</b>				
25 Taps	\$ 1,317.60	\$ 4,089.00	\$ 2,495.00	\$ 2,495.00
No Taps	\$ 1,317.60	\$ 4,089.00	NB	NB
37.5 Taps	\$ 1,430.10	\$ 4,529.00	\$ 2,620.00	\$ 2,620.00
No Taps	\$ 1,430.10	\$ 4,529.00	NB	NB
50 Taps	\$ 1,722.60	\$ 4,789.00	\$ 2,675.00	\$ 2,675.00
No Taps	\$ 1,722.60	\$ 4,789.00	NB	NB
75 Taps	\$ 1,880.10	\$ 5,339.00	\$ 2,745.00	\$ 2,745.00
No Taps	\$ 1,880.10	\$ 5,339.00	NB	NB
100 Taps	\$ 2,082.60	\$ 6,514.00	\$ 2,975.00	\$ 2,975.00
No Taps	\$ 2,082.60	\$ 6,514.00	NB	NB
167 Taps	\$ 2,195.10	\$ 7,039.00	\$ 3,025.00	\$ 3,025.00
No Taps	\$ 2,195.10	\$ 7,039.00	NB	NB

**QUOTE TABULATION**

**RFP # & Name: #1984P - Transformer Repairs - Polemount & Padmount**

**RFP Opening Date: Monday, June 22, 2026@ 2:00 PM**

**Using Department: Electric Distribution Department**

Price Quote & Options	Vendor #1		Vendor #2	
	Emerald Transformer		Bayou Transformers, LLC	
250 Taps	\$ 2,532.60	\$ 8,764.00	\$ 3,075.00	\$ 3,075.00
No Taps	\$ 2,532.60	\$ 8,764.00	NB	NB
	\$ 26,321.40	\$ 82,126.00	\$ 19,610.00	\$ 19,610.00
<b>12470 Delta Three Phase Padmount Transformers:</b>				
75 Taps	\$ 2,780.10	\$ 4,039.00	NB	NB
No Taps	\$ 2,780.10	\$ 4,039.00	NB	NB
112.5 Taps	\$ 3,176.10	\$ 4,639.00	NB	NB
No Taps	\$ 3,176.10	\$ 4,639.00	NB	NB
150 Taps	\$ 3,590.10	\$ 5,389.00	NB	NB
No Taps	\$ 3,590.10	\$ 5,389.00	NB	NB
225 Taps	\$ 4,175.10	\$ 6,889.00	NB	NB
300 Taps	\$ 4,805.10	\$ 7,539.00	NB	NB
500 Taps	\$ 5,750.10	\$ 7,706.00	NB	NB
	\$ 33,822.90	\$ 50,268.00	\$ -	\$ -
<b>GRAND TOTALS</b>				
Sub-Total, Polemount	\$ 37,871.46	\$ 114,069.00	\$ 29,040.00	\$ 29,040.00
Sub-Total, 1P Padmount	\$ 26,321.40	\$ 82,126.00	\$ 19,610.00	\$ 19,610.00
Sub-Total, 3P Padmount	\$ 33,822.90	\$ 50,268.00	NB	NB
<b>Furnished Parts List (If not included in repair costs):</b>				
<b>Polemount:</b>				
Primary Bushings:	\$ 8.40		Included	
Secondary Bushings:	\$4.20 - \$38.33		Included	
Lighting Arresters:	\$75.20-\$107.34		\$ 115.00	
Hanging Brackets	\$10.00		\$ 75.00	
Welding Repairs Per Hour:	\$100.00		\$ 75.00	
<b>Padmount:</b>				
Bushing Wells:	\$ 57.04		\$ 25.00	
15 kV Inserts:	\$ 23.63		\$ 95.00	
Secondary Spades:	\$32.55-\$36.36		\$ 39.00	
Bayonet Fuseholder:	\$ 40.95		\$ 226.00	

**QUOTE TABULATION**

**RFP # & Name: #1984P - Transformer Repairs - Polemount & Padmount**

**RFP Opening Date: Monday, June 22, 2026@ 2:00 PM**

**Using Department: Electric Distribution Department**

Price Quote & Options	Vendor #1		Vendor #2	
	Emerald Transformer		Bayou Transformers, LLC	
Locking Mechanism:	Included		\$	17.00
Turnaround time for repairs (ARO):	Lead times vary based on the type of repair		No more than 10	working days
	of each transformer			
Cost per gallon of oil:	Included in repair		\$9.00	

**Oil not included in**

**250 kVA and above**

	<b><u>POLEMOUNT</u></b>		<b><u>SINGLE &amp; THREE PHASE PADMOUNTS</u></b>	
"Trade Dollars" for "Junk" Transformers				
5 kV:	\$ 1.75	\$0.85	\$	5.00
10 kVA:	\$ 1.75	\$0.85	\$	10.00
15 kVA:	\$ 1.75	\$0.85	\$	15.00
25 kVA:	\$ 1.75	\$0.85	\$	25.00
37.5 kVA:	\$ 1.75	\$0.85	\$	37.50
50 kVA:	\$ 1.75	\$0.85	\$	50.00
75 kVA:	\$ 1.75	\$0.85	\$	75.00
100 kVA:	\$ 1.75	\$0.85	\$	100.00
167 kVA:	\$ 1.75	\$0.85	\$	167.00
250 kVA:	\$ 1.75	\$0.85	\$	250.00

**ORDINANCE NO.**

**AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOWEST PROPOSAL RECEIVED FROM EMERALD TRANSFORMER FOR THE SERVICE OF TRANSFORMER REPAIRS POLEMOUNT AND PADMOUNT FOR THE ELECTRIC DISTRIBUTION DEPARTMENT AND OTHER MATTERS WITH RESPECT THERETO.**

**SECTION I: BE IT ORDAINED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the lowest proposal received from Emerald Transformer for the service of transformer repairs polemount and padmount for the Electric Distribution Department.

**SECTION II: BE IT FURTHER ORDAINED, etc.,** that this ordinance shall become effective upon signature by the mayor; or, if not signed or vetoed by the mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

**SECTION III: BE IT FURTHER ORDAINED, etc.,** that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

**SECTION IV: BE IT FURTHER ORDAINED, etc.,** that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

**THIS ORDINANCE** was introduced on the 14<sup>th</sup> day of July, 2026.

**NOTICE PUBLISHED** on the 17<sup>th</sup> day of July 2026

**THIS ORDINANCE** having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

**AND THE ORDINANCE** was declared adopted on this the \_\_\_\_\_ day of July, 2026 and final publication was made in the Alexandria Daily Town Talk on the \_\_\_\_\_ day of July, 2026.

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
MAYOR'S APPROVAL/VETO

11) Introduction of an ordinance amending Ordinance Number 42-2026 for construction and maintenance materials.



# AGENDA ITEM FACT SHEET

This fact sheet is the basis for a decision by the City Council.  
Please insure that the information is clear, concise and current.

Division/Department: Finance/Purchasing

Date: July 6, 2026

Title: Ordinance to amend award authorized by Ordinance 46-2026 for Construction & Maintenance Materials authorizing the Mayor to accept the lowest bids on a line item basis.

**Explanation of Proposal:**

Additional Information Attached

Purchasing is requesting to amend award authorized by Ordinance 42-2026 for Bid #2573 due to Item(s) 4 and 5 not being awarded on the original ordinance. We recommend amending award to add Vantel Item(s) 4 and 5 that were submitted on original bid response. All other items to remain the same.

**Budget:**

Neutral

Within Existing

Requires Amendment

Account Number: Various

Expense Amount: N/A

Account Line Item: N/A

Remaining Amount: N/A

**Authorization:**

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

Review:

Content

Information:

Sufficient

Insufficient

Remarks:

RECEIVED

JUL 07 2026

CITY COUNCIL

**CITY OF ALEXANDRIA BID SPECIFICATIONS FOR:  
CONSTRUCTION & MAINTENANCE MATERIALS**

**BID PAGE**

<u>DESCRIPTION</u>	<u>UNIT OF MEASURE</u>	<u>PRICE PICKED UP</u>	<u>PRICE DELIVERED</u>
Item 1. <b>AGGREGATE, DGA</b> (Dense Graded Aggregate). must meet LA DOTD 1003.03, Base Spec. Base Material.	<u>Ton</u>	<u>No BID</u>	<u>No BID</u>
Item 2. <b>SAND</b> , Concrete Sand per DOTD Spec. 1003.02.	<u>Cubic Yard</u>	<u>No BID</u>	<u>No BID</u>
Item 3. <b>SAND</b> , Masonry Sand per DOTD Spec. 1003.02B.	<u>Cubic Yard</u>	<u>No BID</u>	<u>No BID</u>
Item 4. <b>DIRT</b> , Red Dirt with a Plasticity Index of 10-20 and a Liquid Limit of 35 maximum. (Estimated yearly usage approximately 460 Cu. Yds.)	<u>Cubic Yard</u>	<u>No BID</u>	<u>\$31.00</u>
Item 5. <b>SAND</b> , Flume.	<u>Cubic Yard</u>	<u>No BID</u>	<u>\$34.00</u>
Item 6. <b>#8 CRUSHED LIMESTONE</b>	<u>Ton</u>	<u>No BID</u>	<u>No BID</u>
Item 7. <b>#57 CRUSHED LIMESTONE</b>	<u>Ton</u>	<u>No BID</u>	<u>No BID</u>
Item 8. <b>#67 CRUSHED LIMESTONE</b>	<u>Ton</u>	<u>No BID</u>	<u>No BID</u>
Item 9. <b>2" CRUSHED LIMESTONE</b>	<u>Ton</u>	<u>No BID</u>	<u>No BID</u>
Item 10. <b>3" CRUSHED LIMESTONE</b>	<u>Ton</u>	<u>No BID</u>	<u>No BID</u>
Item 11. <b>RIP-RAP</b> , Class 10 (10 pound).	<u>Ton</u>	<u>No BID</u>	<u>No BID</u>
Item 12. <b>RIP-RAP</b> , Class 30 (140 pound).	<u>Ton</u>	<u>No BID</u>	<u>No BID</u>
Item 13. <b>RIP-RAP</b> , Class 55 (275 pound).	<u>Ton</u>	<u>No BID</u>	<u>No BID</u>
Item 14. <b>GABION STONE</b>	<u>Ton</u>	<u>No BID</u>	<u>No BID</u>
Item 15. <b>SAND. USGA Recommended Top Dressing Sand for Athletic Fields and Greens.</b> Sand of soft origin, such as limestone, coral and other calcareous materials shall not be used. The sand shall be free of organic and foreign materials and conform to the Particle Size Criteria and Physical Properties as shown in Tables 1 and 2 below. <b>Sample shall be provided with bid submission.</b>	<u>Ton</u>	<u>No BID</u>	<u>\$32.00</u>

**CITY OF ALEXANDRIA BID SPECIFICATIONS FOR:  
CONSTRUCTION & MAINTENANCE MATERIALS**

**BID PAGE**

Table 1. Particle Size Distribution of USGA Root Zone Sand

Size	Sieve Mesh	Particle Diameter (mm)	Recommendation (By Weight)
Gravel	10	2.0-3.4	Not more than 10% of the total particles, including a maximum of 3% fine gravel (preferably none)
Very Coarse Sand	18	1.0-2.0	
Coarse Sand	18	0.5-1.0	Minimum of 60% of particles shall fall in this range
Medium Sand	60	0.25-0.50	
Fine Sand	100	0.15-0.25	Particles in this range shall not exceed 20%
Very Fine Sand	270	0.05-0.15	Particles in this range shall not exceed 5%
Silt		0.002-0.05	Particles in this range shall not exceed 5%
Clay		Less than 0.002	Particles in this range shall not exceed 5%
Sand		0.002-0.05	Particles in this range shall not exceed 5%

\*Total of Very Fine Sand, Silt, and Clay shall not exceed 10%

Table 2. Physical Properties of the Root Zone Sand

PHYSICAL PROPERTIES	RECOMMENDED RANGE
Total Porosity	35-55%
Air Filled Porosity (40cm Tension)	15-30%
Capillary Porosity	15-25%
Saturated Hydraulic Conductivity	Minimum of 6 inches/hr (150 mm/hr)
Organic Matter Content (by weight)	1-5% (ideally 2-4%)

CITY OF ALEXANDRIA BID SPECIFICATIONS FOR:  
CONSTRUCTION & MAINTENANCE MATERIALS

**Bidder Information:**

Company Name : VANTeL LLC  
Address: 112 SunRidge  
City/State/Zip: ALEXANDRIA LA 71302  
Telephone #: (318) 3084827 Fax #: ( )  
Authorized Printed Name and Title: Charlye Va. Mol - owner  
Authorized Signature\*: Charlye Va. Mol  
Email Address: Vanteljc@outlook.com

(Per LA R.S. 38:2212 B. (5)(a)(b)(c) - See General Conditions Item #22, Page 4 of these bid specifications.)

ORDINANCE NO. 42-2026

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR CONSTRUCTION AND MAINTENANCE MATERIALS AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: **BE IT ORDAINED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted for construction and maintenance materials.

**Luhr Crosby, LLC**

Items: 1, 6, 7, 8, 9, 11, 12, 13 and 14

**Vantel**

Items: 15

**Pine Bluff Sand and Gravel**

Items: 1, 6, 7, 8, 10, 11, 12, 13 and 14

SECTION II: **BE IT FURTHER ORDAINED**, etc. that the Mayor of the City of Alexandria be authorized to pay said low bid from the 2026/2027 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: **BE IT FURTHER ORDAINED**, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: **BE IT FURTHER ORDAINED**, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: **BE IT FURTHER ORDAINED**, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

**THIS ORDINANCE** was introduced on the 5<sup>th</sup> day of May, 2026.

**NOTICE PUBLISHED** on the 8<sup>th</sup> day of May, 2026

**THIS ORDINANCE** having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS: Fowler, Villard, Larvadain, Perry, Johnson Felter, Green.

NAYS: None

ABSENT: None

AND THE ORDINANCE was declared adopted on this the 19<sup>th</sup> day of May, 2026 and final publication was made in the Alexandria Daily Town Talk on the 22<sup>nd</sup> day of May, 2026.

  
CITY CLERK

\_\_\_\_\_  
PRESIDENT

  
MAYOR'S APPROVAL

DELIVERED MAY 20 2026

RECEIVED MAY 21 2026

**ITEM TABULATION**

**Bid Number & Bid Name:** #2573 - Construction & Maintenance Materials

**Bid Date:** Tuesday, Mar 5, 2026 @ 10:00 AM

**Using Department:** Various Using Departments

Price Quote & Options	Vendor #1 Laurie Crosby LLC	Vendor #2 VanTel, LLC	Vendor #3 Pine Bluff Sand & Gravel Company
<b>DOTD 1003.03, Base Spec, Base Material.</b>			
Unit of Measure:	TON		TON
Picked Up Price:	\$38.50	NO BID	\$44.00
Delivered Price:	\$46.50 (Trailer Truck only)		\$49.00
<b>Item 2: SAND, Concrete Sand per DOTD Spec 1003.2.</b>			
Unit of Measure:			
Picked Up Price:	NO BID	NO BID	NO BID
Delivered Price:			
<b>Item 3: SAND, Masonry Sand per DOTD Spec. 1003.02B.</b>			
Unit of Measure:			
Picked Up Price:	NO BID	NO BID	NO BID
Delivered Price:			
<b>Item 4: DIRT, Red Dirt with a Plasticity Index of 8-15 and a Liquid Limit of 35 maximum. (Estimated yearly usage approximately 460 Cu. Yds.)</b>			
Unit of Measure:		Cubic Yard	
Picked Up Price:	NO BID	NO BID	NO BID
Delivered Price:		\$31.00	
<b>Item 5: SAND, Flume.</b>			
Unit of Measure:		Cubic Yard	
Picked Up Price:	NO BID	NO BID	NO BID
Delivered Price:		\$34.00	
<b>Item 6: #8 CRUSHED LIMESTONE</b>			
Unit of Measure:	TON		TON
Picked Up Price:	\$42.50	NO BID	\$52.50
Delivered Price:	\$50.50 (Truck, Trailer Only)		\$57.50

**BID TABULATION**

**Bid Number & Bid Name:** #2573 - Construction & Maintenance Materials

**Bid Date:** Tuesday, May 5, 2026 @ 10:00 AM

**Issued Department:** Various Using Departments

Price Quote & Options	Vendor #1 Lahr Crosby LLC	Vendor #2 VanTel, LLC	Vendor #3 Pine Bluff Sand & Gravel Company
<b>Item 7: #57 CRUSHED LIMESTONE</b>			
Unit of Measure:	Ton		Ton
Picked Up Price:	\$40.50	NO BID	\$46.00
Delivered Price:	\$48.50 (Truck Trailer Only)		\$51.00
<b>Item 8: #67 CRUSHED LIMESTONE</b>			
Unit of Measure:	Ton		Ton
Picked Up Price:	\$40.50	NO BID	\$46.75
Delivered Price:	\$48.50 (Truck Trailer Only)		\$51.75
<b>Item 9: 2" CRUSHED LIMESTONE</b>			
Unit of Measure:	Ton		
Picked Up Price:	\$40.50	NO BID	NO BID
Delivered Price:	\$48.50 (Truck Trailer Only)		
<b>Item 10: 3" CRUSHED LIMESTONE</b>			
Unit of Measure:			Ton
Picked Up Price:	NO BID	NO BID	\$46.25 (3 X 1 1/2)
Delivered Price:			\$51.25 (3 X 1 1/2)
<b>Item 11: RIP-RAP, Class 10 (10 pound).</b>			
Unit of Measure:	Ton		Ton
Picked Up Price:	\$45.00	NO BID	\$51.00
Delivered Price:	\$53.00 (Truck Trailer Only)		\$56.50

**D TABULATION**

**Bid Number & Bid Name:** #2573 - Construction & Maintenance Materials

**Bid Date:** Tuesday, May 5, 2026 @ 10:00 AM

**Using Department:** Various Utility Departments

Price Quote & Options	Vendor #1 Lahr Crosby I.I.C	Vendor #2 VanTel I.I.C	Vendor #3 Pine Bluff Sand & Gravel Company
Item 12: RIP-RAP, Class 30 (140 pound).			
Unit of Measure:	Ton		Ton
Picked Up Price:	\$45.00	NO BID	\$51.00
Delivered Price:	\$53.00 (Truck Trailer Only)		\$56.50
Item 13: RIP-RAP, Class 55 (275 pound).			
Unit of Measure:	Ton		Ton
Picked Up Price:	\$45.00	NO BID	\$51.00
Delivered Price:	\$53.00 (Truck Trailer Only)		\$56.50
Item 14: GABION STONE			
Unit of Measure:	Ton		TON
Picked Up Price:	\$45.00	NO BID	\$51.00
Delivered Price:	\$53.00 (Truck Trailer Only)		\$56.50
Item 15: SAND, USGA Recommended Top Dressing sand for Athletic Fields and Greens; Sample required			
Unit of Measure:		TON	
Picked Up Price:	NO BID	NO BID	NO BID
Delivered Price:		\$32.00	

**ORDINANCE NO.**

**AN ORDINANCE AMENDING ORDINANCE NUMBER <sup>42-2026</sup> ~~46-2026~~ FOR CONSTRUCTION AND MAINTENANCE MATERIAL AND OTHER MATTERS WITH RESPECT THERETO.**

**SECTION I: BE IT ORDAINED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby amending Ordinance No. ~~46-2026~~ for construction and maintenance material.

**SECTION II: BE IT FURTHER ORDAINED, etc.,** that this ordinance shall become effective upon signature by the mayor; or, if not signed or vetoed by the mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

**SECTION III: BE IT FURTHER ORDAINED, etc.,** that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

**SECTION IV: BE IT FURTHER ORDAINED, etc.,** that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

**THIS ORDINANCE** was introduced on the 14<sup>th</sup> day of July, 2026.

**NOTICE PUBLISHED** on the 17<sup>th</sup> day of July 2026

**THIS ORDINANCE** having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

**AND THE ORDINANCE** was declared adopted on this the \_\_\_\_\_ day of July, 2026 and final publication was made in the Alexandria Daily Town Talk on the \_\_\_\_\_ day of July, 2026.

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
MAYOR'S APPROVAL/VETO

- 12) Introduction of an ordinance annexing 26.73 acres being Tract 1 (6.71 acres) and Tract 2 (20.02 acres) located in Section 41, 53 and 54 of Township 4 North Range 2 West Rapides Parish, Louisiana.



# AGENDA ITEM FACT SHEET

This fact sheet is the basis for a decision by the City Council.  
Please insure that the information is clear, concise and current.

Division/Department:

Date: 7/2/2026

Title: Annexation of 26.73 Acres located in Section 41,53,& 54 of T4N - R2W Rapides Parish, Louisiana

### Explanation of Proposal:

Additional Information Attached

Annexation of 26.73 acres being Tract 1 (6.71 acres) and Tract 2 (20.02 acres) located in Sections 41, 53 and 54 of Township 4 North, Range 2 West, Rapides Parish, Louisiana, as shown on the attached plat prepared by Monceaux, Buller & Associates, LLC, dated May 27, 2026. Said 26.73 acres being all the property bounded by St. Andrews Links Estates, Ph. 1, St. Andrews Links Estates, Ph. 3 and the northern right of way line of Coliseum Blvd. ( La,Hwy 28 West )

Applicant requests that Tract 1 ( 6.71 acres ) be zoned C-2 ( General Commercial ) District & Tract 2 be zoned SF-2 ( Single Family ) District

Budget:

Neutral

Within Existing

Requires Amendment

Account Number:

Expense Amount:

Account Line Item:

Remaining Amount:

### Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

Review:

Content

Information: Sufficient

Insufficient

Remarks:

RECEIVED

JUL 07 2026

CITY COUNCIL



**REQUEST FOR ANNEXATION**

Date 6/11/2026

To: City of Alexandria – Director of Planning  
625 Murray St., Second Floor - Alexandria, LA 71301

Name of Property Owner(s): Weiland Enterprises, LLC

Address : P.O. Box 8583, Alexandria, LA 71306

Email Address Gfine@fine-lawyers.com

Office Number (318) 767-2226 Cell Number (318) 542-9211

Description of Property (Attach legal description and/or plat)  
Two Tracts: Tract 1 is 6.71 acres and Tract 2 is 20.02 acres. (See attached plat for reference.)

Requested Zoning Classification: Tract 1 (C-2) and Tract 2 (SF-2)

Executed Certificate from Rapides Parish Tax Assessor \_\_\_\_\_

Executed Certificate from Rapides Parish Registrar of Voters \_\_\_\_\_  
(Residents living on Property or no residents)

Copy of Deed indicating current ownership (attached hereto)

I/We/Legally Designated Representative, the undersigned, do hereby request that the above-described property be annexed into the Corporate Limits of the City of Alexandria, Louisiana.

Property Owner(s) or Legally Designated Representative Signature

George I Fine

Agent for Weiland Enterprises, LLC

# CERTIFICATE

I, the undersigned **ASSESSOR** for the Parish of Rapides, State of Louisiana, do hereby certify that I have examined the petition to annex the following described property into the Corporate Limits of the City of Alexandria, to wit:

Tract 2:

Area to be annexed contains 20.02 Acres being located in Section 41, 53 & 54, of Township 4 North, Range 2 West, Rapides Parish, Louisiana, and being more or less particularly described as follows, to wit:

Commencing from a point located on the North right of way of LA. Hwy 28 West being the SE corner of lot 126 of St. Andrews Links Estates Subdivision, Phase III; Proceed along said Right of way N 88°44'58" W a distance of 146.63'; Thence along a curve turning to the left with an arc length of 39.26' a radius of 24.81', a chord bearing of N 46°07'30" E and a chord length of 35.29' to the point of the Beginning; Thence N 74°39'58" W a distance of 95.60'; Thence with a curve turning to the right with an arc length of 393.07, a radius of 965.00, a chord bearing of N 61°30'7" W, and a chord length of 390.36'; Thence N 88°43'18" W a distance of 983.71'; Thence S 19°13'34" W a distance of 156.30'; Thence N 70°46'26" W a distance of 96.95'; Thence N 21°47'00" E a distance of 745.78'; Thence N 59°28'45" E a distance of 331.53'; Thence N 01°20'11" E a distance of 24.95'; Thence N 02°54'52" W a distance of 90.64'; Thence N 02°52'50" W a distance of 168.42'; Thence N 77°33'58" E a distance of 49.89'; Thence S 03°09'52" E a distance of 191.77'; Thence N 86°57'13" E a distance of 65.24'; Thence S 61°44'04" E a distance of 312.01'; Thence S 34°17'10" E a distance of 450.87'; Thence along a curve turning to the left with an arc length of 457.34', a radius of 676.81', a chord bearing of S 53°42'51" E, and a chord length of 448.68'; Thence S 73°06'48" E a distance of 99.59' to the Right of Way of St. Andrews Drive; Thence along the Right of Way of St. Andrews Drive, turning to the left with an arc length of 217.52', a radius of 326.63', a chord bearing of S 20°28' 24" W, and a chord length of 213.52'; Thence continuing along Right of Way St. Andrews Drive, S 01°15'16" W a distance of 77.19' back to the Point of the Beginning.

Tract 1 :

Area to be annexed contains 6.71 Acres, lying and situated in Section 41, 53 and 54, Township 4 North Range 2 West, Rapides Parish, LA., and being more particularly described as follows:

Commencing from a point located on the North right of way of LA Hwy 28 West being the SE corner of lot 126 of St. Andrews Links Estates Subdivision, Phase III, Proceed along said Right of Way N 88°44'58" W a distance of 146.63'; to the Point of Beginning. Thence continuing said right of way N 88°43'18" W a distance of 1603.94'; Thence N 21°47'00" E a distance of 122.05'; Thence S 70°46'26" E a distance of 96.95'; Thence N 19°13'34" E a distance of 156.30'; Thence S 88°43'18" E a distance of 983.71'; Thence along a curve turning to the left with an arc length of 393.07' a radius of 965.00', a chord bearing of S 61° 30' 07" E, and a chord length of 390.36'; Thence S 74°39'58" E a distance of 95.60'; Thence along a curve turning to the right with an arc length of 39.26', a radius of 24.81', a chord bearing of S 46°07'30" W, and a chord length of 35.29' back to the Point of Beginning.

I further certify:

- (1) The total number of **RESIDENT PROPERTY OWNERS** within said area is 0.
- (2) The total number of **PROPERTY OWNERS** signing the petition is 1.
- (3) The total assessed valuation of the property within said area is \$ 1125.

I further certify that 100 percent of the **PROPERTY OWNERS** within the above-described area have requested annexation.

IN WITNESS WHEREOF, witness my hand and seal of office at Alexandria, Louisiana, on this the 2<sup>nd</sup> day of July 2026.

  
\_\_\_\_\_  
ASSESSOR, RAPIDES PARISH, LOUISIANA

Ward:08 Assess No 1160287750

Assessment Information				Parcel Information	
Land Assessed:	1,125	Parcel:	2905372052000101	RPID:	52832
Imp. Assessed:	0	Homestead Exemption:	0	Address:	HWY 28 W
Total Assessed:	1,125	Taxable Assessed:	1,125	Subdivision:	No Subdivision
Owner Information - ID: 668874				Lot:	Block:
WEILLAND ENTERPRISES, LLC.  P O BOX 8583  ALEXANDRIA LA 71306				Acres: 26.792	
				Section: 53 Township:04N Range:02W	
				Tax District: 08RE 08R_RRL_FD2SA1_GD2	
				Tax Status: Active	
				Homestead: No	
				Freeze: No	

Class	Description	Assessment Items			
		Quantity	Market Value	Assessed Value	HS Exemption
1000	Ag Lands Class I	26.79	11,250	1,125	No

Transfers						
Year	Date	Grantee	Book	Page	Instrument	Deed Type
2004	9/21/2004	WEILLAND ENTERPRISES, LLC.	1703	0560		

Legal Description:

--26.792 ACS: IN SECS 53-54, T4N-R2W: PT. CLIO PLANTATION  
 (CB 167-344)(CB 1684-833 WEIL CO., INC.)  
 (CB 1703-560 WEIL CO., INC.)

\*\*PARCEL I.D. #29-53-72052-1\*\*\* (HWY 28 W)

RPID 52832 Assess No 1160287750  
 Parcel 2905372052000101  
 Name and Address WEILLAND ENTERPRISES, LLC.  
 P O BOX 8583  
 ALEXANDRIA LA 71306  
 Location HWY 28  
 Description --26.792 ACS: IN SECS 53-54, T4N-R2W: PT. CLIO PLANTATION (CB 167-344)(CB 1684-833 WEIL CO., INC.) (CB 1703-560 WEIL CO., INC.)  
 \*\*\*PARCEL I.D. #29-53-72052-1\*\*\* (HWY 28 W)

Tax District	08RB 08R_RRL_FD2SA1_GD2
Tax Status	Active
Homestead	No
Land Assessed	1,125
Bldg Assessed	0
Total Assessed	1,125
Parish Mills	127.330
Parish Tax	\$143.25
Parish S.A./Fees	\$5.36
City Mills	.000
City Tax	\$0.00
City S.A./Fees	\$0.00
Total Tax	\$148.61
Homestead Value	0
Homestead Credit	\$0.00
SA HS Credit	\$0.00
Parish Tax Net	\$148.61
City Tax Net	\$0.00
Total Tax Net	\$148.61

Description	Parish/ City	AV/ Special	Millage/Fee	Assessed Value	Estimated Tax	Homestead Value	Estimated HS Credit	Estimated Net Tax
Assessor- Maint.	Parish	AV	2.030	1,125	2.28			\$2.28
Coliseum- Bond	Parish	AV	1.500	1,125	1.69			\$1.69
Coliseum- Maint.	Parish	AV	1.000	1,125	1.13			\$1.13
Fire District #2 SA#1- Maint.	Parish	AV	16.310	1,125	18.35			\$18.35
Gravity Drainage District # 2- Main	Parish	AV	9.430	1,125	10.61			\$10.61
Sheriff- Maint.	Parish	AV	7.860	1,125	8.84			\$8.84
Sheriff- Maint.	Parish	AV	9.600	1,125	10.80			\$10.80
Library- Maint.	Parish	AV	7.080	1,125	7.96			\$7.96
Parish 2- Maint.	Parish	AV	4.040	1,125	4.54			\$4.54
Constitutional- Maint.	Parish	AV	4.930	1,125	5.55			\$5.55
General Maintenance- Maint.	Parish	AV	7.450	1,125	8.38			\$8.38
General Maintenance- Maint.	Parish	AV	2.130	1,125	2.40			\$2.40
General Maintenance- Maint.	Parish	AV	12.060	1,125	13.57			\$13.57
Road District 36A - Maint.	Parish	AV	10.770	1,125	12.12			\$12.12
Renaissance- Maint.	Parish	AV	2.060	1,125	2.32			\$2.32
Health Unit- Maint.	Parish	AV	1.060	1,125	1.19			\$1.19
RABB Levee	Parish	AV	3.710	1,125	4.17			\$4.17
Red River Waterway- Maint.	Parish	AV	1.450	1,125	1.63			\$1.63
Red River Waterway- Maint.	Parish	AV	.780	1,125	.88			\$0.88
School District # 62- Maint.	Parish	AV	4.270	1,125	4.80			\$4.80
School District # 62- Maint.	Parish	AV	4.250	1,125	4.78			\$4.78
School District # 62- Bond	Parish	AV	12.500	1,125	14.06			\$14.06
Senior Citizen- Maint.	Parish	AV	1.060	1,125	1.19			\$1.19
RED RIVER LEVEE ACREAGE	Parish	Special	.200	27	5.36			\$5.36

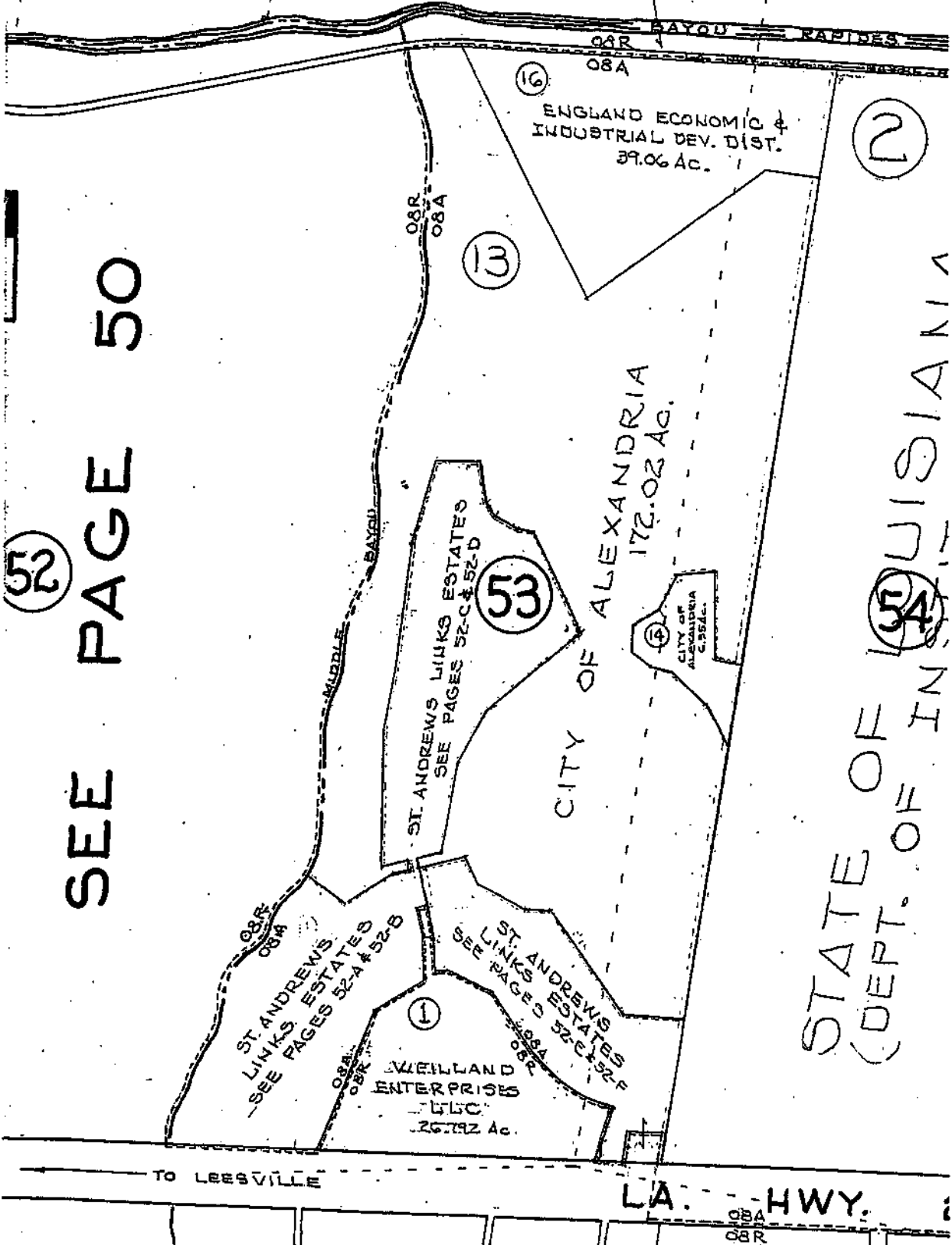
36

35

SEE PAGE 35

52

SEE PAGE 50



STATE OF LOUISIANA  
DEPT. OF INDIAN AFFAIRS

2

54

TO LEESVILLE

LA. HWY.

O&A  
O&R

# CERTIFICATE

I, the undersigned **REGISTRAR OF VOTERS** for the Parish of Rapides, State of Louisiana, do hereby certify that there are 0 registered voters within the below described area.

Tract 2:

Area to be annexed contains 20.02 Acres being located in Section 41, 53 & 54, of Township 4 North, Range 2 West, Rapides Parish, Louisiana, and being more or less particularly described as follows, to wit:

Commencing from a point located on the North right of way of LA. Hwy 28 West being the SE corner of lot 126 of St. Andrews Links Estates Subdivision, Phase III; Proceed along said Right of way N 88°44'58" W a distance of 146.63'; Thence along a curve turning to the left with an arc length of 39.26' a radius of 24.81', a chord bearing of N 46°07'30" E and a chord length of 35.29' to the point of the Beginning; Thence N 74°39'58" W a distance of 95.60'; Thence with a curve turning to the right with an arc length of 393.07, a radius of 965.00, a chord bearing of N 61°30'07" W, and a chord length of 390.36'; Thence N 88°43'18" W a distance of 983.71'; Thence S 19°13'34" W a distance of 153.30'; Thence N 70°46'26" W a distance of 96.95'; Thence N 21°47'00" E a distance of 745.78'; Thence N 59°28'45" E a distance of 331.53'; Thence N 01°20'11" E a distance of 24.95'; Thence N 02°54'52" W a distance of 90.64'; Thence N 02°52'50" W a distance of 168.42'; Thence N 77°33'58" E a distance of 49.89'; Thence S 03°09'52" E a distance of 191.77'; Thence N 86°57'13" E a distance of 65.24'; Thence S 61°44'04" E a distance of 312.01'; Thence S 34°17'10" E a distance of 450.87'; Thence along a curve turning to the left with an arc length of 457.34', a radius of 676.81', a chord bearing of S 53°42'51" E, and a chord length of 448.68'; Thence S 73°06'48" E a distance of 99.59' to the Right of Way of St. Andrews Drive; Thence along the Right of Way of St. Andrews Drive, turning to the left with an arc length of 217.52', a radius of 326.63', a chord bearing of S 20°28'24" W, and a chord length of 213.52'; Thence continuing along Right of Way St. Andrews Drive, S 01°15'16" W a distance of 77.19' back to the Point of the Beginning.

Tract 1:

Area to be annexed contains 6.71 Acres, lying and situated in Section 41, 53 and 54, Township 4 North Range 2 West, Rapides Parish, LA., and being more particularly described as follows:

Commencing from a point located on the North right of way of LA Hwy 28 West being the SE corner of lot 126 of St. Andrews Links Estates Subdivision, Phase III, Proceed along said Right of Way N 88°44'58" W a distance of 146.63'; to the Point of Beginning. Thence continuing said right of way N 88°43'18" W a distance of 1603.94'; Thence N 21°47'00" E a distance of 122.05'; Thence S 70°46'26" E a distance of 96.95'; Thence N 19°13'34" E a distance of 156.30'; Thence S 88°43'18" E a distance of 983.71'; Thence along a curve turning to the left with an arc length of 393.07' a radius of 965.00', a chord bearing of S 61°30'07" E, and a chord length of 390.36'; Thence S 74°39'58" E a distance of 95.60'; Thence along a curve turning to the right with an arc length of 39.26', a radius of 24.81', a chord bearing of S 46°07'30" W, and a chord length of 35.29' back to the Point of Beginning.

**TRACT 1 WILL BE CLASSIFIED AS A: C-2 (GENERAL COMMERCIAL) ZONING DISTRICT.**  
**TRACT 2 WILL BE CLASSIFIED AS A: SF-2 (SINGLE FAMILY) ZONING DISTRICT.**

**THERE ARE NO ASSIGNED PHYSICAL ADDRESSES CURRENTLY.**

WITNESS MY HAND AND SEAL OF OFFICE at Alexandria, Louisiana, on this the 2 day of July 2026.

*Sandra Brunette / ROV*  
Registrar of Voters Rapides Parish, Louisiana

**CERTIFICATE OF SURVEY**  
FOR  
**TRACTS**  
**1 & 2**

LOCATED IN SECTIONS 41, 53, AND 54, T4N-R2W  
CITY OF ALEXANDRIA, RAPIDES PARISH, LOUISIANA

- REFERENCE PLAT:  
1--PLANS PAT FOR ST. ANDREWS LINKS ESTATES PHASE I BY WILLIAM J. WOOD DATED OCTOBER 31, 2005.  
2--PLANS PAT FOR ST. ANDREWS LINKS ESTATES PHASE II BY MICHAEL BRADAS DATED MAY 9, 2006.  
3--CERTIFICATE OF SURVEY FOR BRANNOON J. MONCEAUX BY WILLIAM J. WOOD DATED SEPTEMBER 3, 2004.

BASIS OF BEARING:  
GRID NORTH, LOUISIANA STATE PLANE COORDINATE SYSTEM, NORTH ZONE, NAD 83.

GENERAL NOTE:  
NO ATTEMPT HAS BEEN MADE BY MONCEAUX-BULLER & ASSOCIATES, L.L.C., TO VERIFY TITLE, ACTUAL OWNERSHIPS, SERVITUDES, EASEMENTS, RIGHTS-OF-WAY OR OTHER BURDENS ON THE PROPERTY. THE CLIENT OR HIS REPRESENTATIVE.

THIS SURVEY DOES NOT CONSTITUTE A WETLANDS DETERMINATION, ENVIRONMENTAL SITE ASSESSMENT OR SUB-SURFACE INVESTIGATION.

**CERTIFICATION**

I HEREBY CERTIFY THAT THE SURVEY SHOWN HEREIN WAS MADE BY ME OR UNDER MY DIRECT SUPERVISION AND THAT THIS SURVEY CONFORMS TO A CLASS C SURVEY IN ACCORDANCE WITH THE STATE OF LOUISIANA MINIMUM STANDARDS FOR PROPERTY BOUNDARY SURVEYS.

COLBY C. BULLER, P.E., P.L.S.  
C. REG. NO. 4817

DATE

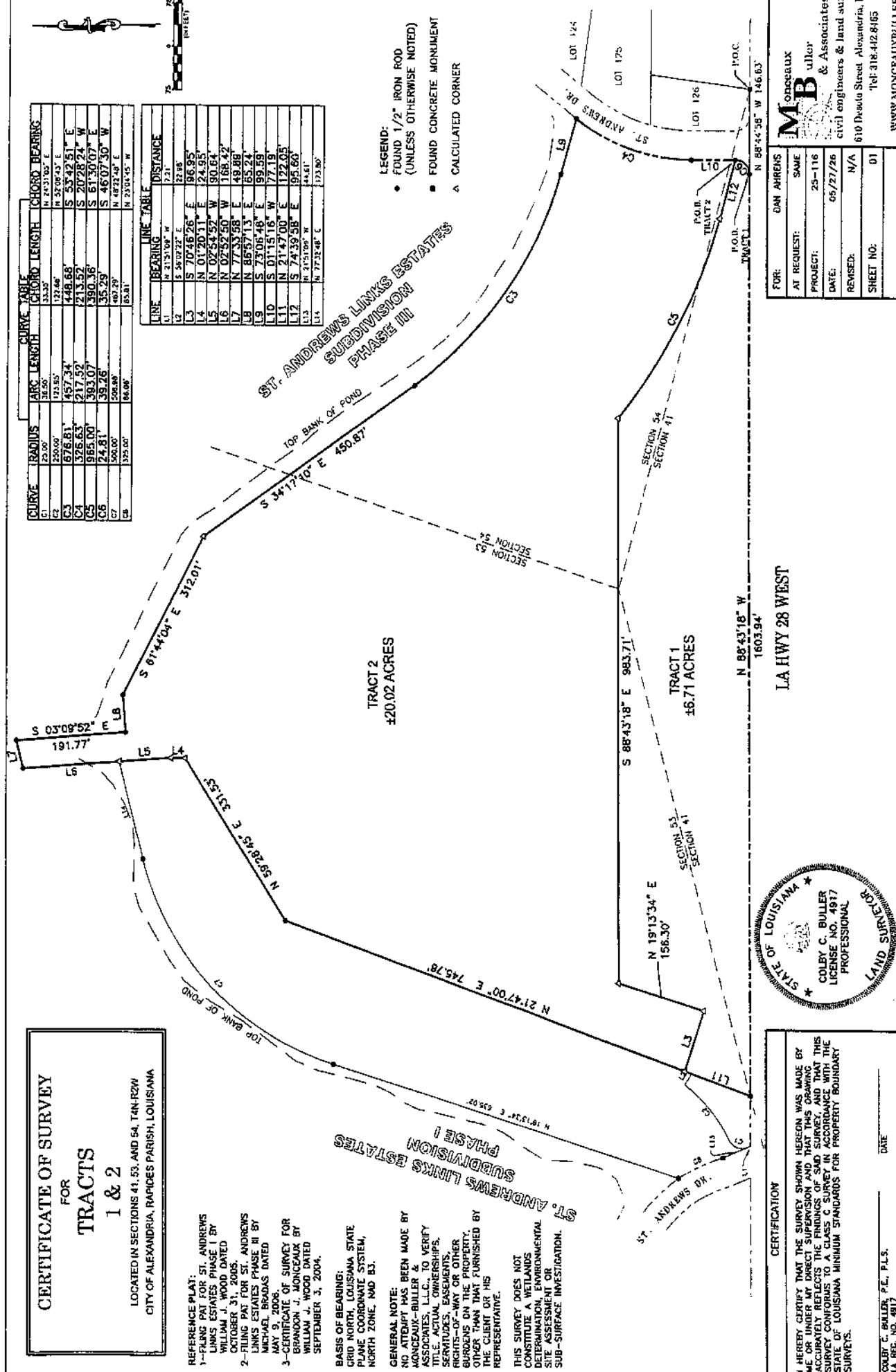


LA HWY 28 WEST

CURVE	RADIUS	ARC LENGTH	CURVE TABLE	CHORD BEARING
C1	23.00'	13.58'	N 24°30'00" E	
C2	250.00'	123.86'	N 27°06'45" E	
C3	678.81'	457.34'	S 58°42'51" E	
C4	326.63'	217.52'	S 20°28'24" W	
C5	393.00'	393.07'	S 61°30'07" E	
C6	24.81'	39.26'	S 46°07'30" W	
C7	500.00'	407.29'	N 68°22'40" E	
C8	325.00'	166.06'	N 23°04'55" W	

LINE	BEARING	DISTANCE
L1	S 41°32'32" W	7.21'
L2	S 92°26'26" E	22.98'
L3	S 70°46'26" E	96.95'
L4	N 01°20'11" E	24.95'
L5	N 02°54'52" W	90.64'
L6	N 02°52'50" W	168.42'
L7	N 77°33'58" E	49.88'
L8	N 86°57'13" E	65.24'
L9	S 73°06'46" E	89.59'
L10	S 01°15'16" W	77.19'
L11	N 21°47'00" E	192.05'
L12	S 74°39'58" E	95.60'
L13	N 21°31'09" W	44.61'
L14	N 77°32'48" C	173.90'

- LEGEND:  
 • FOUND 1/2" IRON ROD (UNLESS OTHERWISE NOTED)  
 ■ FOUND CONCRETE MONUMENT  
 ▲ CALCULATED CORNER



**MB** Buller & Associates, LLC  
 civil engineers & land surveyors  
 610 Dewald Street Alexandria, LA 71301  
 Tel: 318.412.8465  
 WWW.MONCEAUXBULLER.COM

FOR:	DAN AHRENS
AT REQUEST:	SAME
PROJECT:	25-116
DATE:	05/27/26
REVISED:	N/A
SHEET NO.:	01

## LEGAL DESCRIPTION OF A ±20.02 ACRE TRACT

A certain tract of land located in Sections 41, 53 & 54, T4N-R2W, City of Alexandria, Rapides Parish, Louisiana, containing 20.02 acres, being more or less particularly described as follows:

Commencing from a point located on the North right of way of LA Hwy 28 West being the SE corner of lot 126 of St. Andrews Links Estates Subdivision, Phase III;  
Proceed along said Right of Way N 88°44'58" W a distance of 146.63';  
Thence along a curve turning to the left with an arc length of 39.26' a radius of 24.81', a chord bearing of N 46°07'30" E and a chord length of 35.29' to the Point of Beginning;  
Thence N 74°39'58" W a distance of 95.60';  
Thence with a curve turning to the right with an arc length of 393.07', a radius of 965.00', a chord bearing of N 61°30'07" W, and a chord length of 390.36';  
Thence N 88°43'18" W a distance of 983.71';  
Thence S 19°13'34" W a distance of 156.30';  
Thence N 70°46'26" W a distance of 96.95';  
Thence N 21°47'00" E a distance of 745.78';  
Thence N 59°28'45" E a distance of 331.53';  
Thence N 01°20'11" E a distance of 24.95';  
Thence N 02°54'52" W a distance of 90.64';  
Thence N 02°52'50" W a distance of 168.42';  
Thence N 77°33'58" E a distance of 49.89';  
Thence S 03°09'52" E a distance of 191.77';  
Thence N 86°57'13" E a distance of 65.24';  
Thence S 61°44'04" E a distance of 312.01';  
Thence S 34°17'10" E a distance of 450.87';  
Thence along a curve turning to the left with an arc length of 457.34', a radius of 676.81', a chord bearing of S 53°42'51" E, and a chord length of 448.68';  
Thence S 73°06'48" E a distance of 99.59' to the Right of Way of St. Andrews Drive;  
Thence along the Right of Way St. Andrews Drive, turning to the left with an arc length of 217.52', a radius of 326.63', a chord bearing of S 20°28'24" W, and a chord length of 213.52';  
Thence continuing along Right of Way St. Andrews Drive, S 01°15'16" W a distance of 77.19' back to the Point of Beginning;

## LEGAL DESCRIPTION OF A ±6.71 ACRE TRACT

A certain tract of land located in Sections 41, 53 & 54, T4N-R2W, City of Alexandria, Rapides Parish, Louisiana, containing 6.71 acres, being more or less particularly described as follows:

Commencing from a point located on the North right of way of LA Hwy 28 West being the SE corner of lot 126 of St. Andrews Links Estates Subdivision, Phase III  
Proceed along said Right of Way N 88°44'58" W a distance of 146.63'; to the Point of Beginning  
Thence continuing said right of way N 88°43'18" W a distance of 1603.94';  
Thence N 21°47'00" E a distance of 122.05';  
Thence S 70°46'26" E a distance of 96.95';  
Thence N 19°13'34" E a distance of 156.30';  
Thence S 88°43'18" E a distance of 983.71';  
Thence along a curve turning to the left with an arc length of 393.07', a radius of 965.00', a chord bearing of S 61°30'07" E, and a chord length of 390.36';  
Thence S 74°39'58" E a distance of 95.60';  
Thence along a curve turning to the right with an arc length of 39.26, a radius of 24.81', a chord bearing of S 46°07'30" W and a chord length of 35.29' back to the Point of Beginning.



PETERMAN

STATE OF LOUISIANA

WELLDAND ENTERPRISES LLC

HOPE MISSIONARY BAPTIST CHURCH, INC

BARTH & GRIMES PROPERTIES LLC

JOHNSON SHIRLEY

ALEXANDRIA PINEVILLE REAL ESTATE LLC

WALKER FAMILY INVESTMENT LLC ET AL

Vandenburg Dr

LA HWY 28 WEST

Coliseum Blvd

Stovall Rd

IRAN THIN THAI ET AL

ROSS LN



ACT OF TRANSFER AND  
CONTRIBUTION OF PROPERTY

UNITED STATES OF AMERICA

BY: WEIL COMPANY, INC.

STATE OF LOUISIANA

TO: WEILLAND ENTERPRISES, L.L.C.

PARISH OF RAPIDES

2004 SEP 21 PM 3:18  
BY: *[Signature]*  
NOTARY PUBLIC  
RAPIDES PARISH, LA.

FILED  
CLERK OF COURSE  
RAPIDES PARISH, LA.

1828171

BE IT KNOWN, that on the dates hereinafter assigned,

BEFORE ME, the undersigned Notary Public, duly commissioned and qualified in and for the State and Parish aforesaid, and in the presence of the witnesses hereinafter named and undersigned:

PERSONALLY CAME AND APPEARED:

WEIL COMPANY, INC., (TIN: 72-0384820), a Louisiana corporation domiciled in Alexandria, Louisiana, whose mailing address is 316 Johnston Street, Alexandria, LA 71301, appearing herein through Gladys B. Fine, its duly authorized representative pursuant to a Unanimous Written Consent of Directors of Weil Company, Inc., recorded in the public records of Rapides Parish, Louisiana, at Conveyance Book 1682, Page 601, under Entry No. 1237700; hereafter referred as "Transferor";

who declared that Transferor does by these presents contribute, grant, bargain, convey, transfer, assign and deliver, with all legal warranties and with full substitution and subrogation in and to all the rights and actions of warranty which it may have against all preceding owners and vendors, unto:

WEILLAND ENTERPRISES, L.L.C. (TIN: 05-0596287), a Limited Liability Company, domiciled in Rapides Parish, Louisiana, whose present mailing address 316 Johnson Street, Alexandria, Louisiana 71301, as shown by Articles of Organization recorded in Charter Book 89, Page 673, under Entry No. 1239063 as amended at Charter Book 90, Page 722, under

8500  
4.00

Entry No. 1258119; appearing herein through its Authorized Manager, Charles B. Fine and C. Babson Fresh, pursuant to Authorization to Act recorded in the Conveyance Records of Rapides Parish, Louisiana at Conveyance Book 1703, Page 178, under Entry No. 1258416; hereinafter referred to as "Transferee";

here present and accepting for itself, its successors and assigns and acknowledges due delivery and possession thereof, all and singular, the immovable property and the improvements located in Rapides Parish, Louisiana, described on Exhibit "A" attached hereto and made a part hereof.

The parties acknowledge and confirm that the property herein conveyed to Transferee and described as Tract 1 on the attached Exhibit A, is substantially the same property which was previously conveyed to Transferee by Transferor in an act recorded in Conveyance Book 1684, Page 833 under instrument number 123993, records of Rapides Parish, Louisiana, and as corrected by Act of Correction recorded in Conveyance Book 1686, Page 501, under instrument number 1240858, records of Rapides Parish, Louisiana.

This transfer and conveyance is made by Transferor and accepted by Transferee for and in consideration of the issuance by Transferee to Transferor of a membership interests, if more than one Transferor) in Transferee, represented by 50% membership interests, and Transferor and Transferee declared that the Property herein conveyed by Transferor to Transferee and the membership interest in Transferee issued to Transferor are equal in value.

TO HAVE AND TO HOLD the Property and the Leases unto Transferee, its successors and assigns forever.

This transfer and contribution is a contribution of property to Transferee in accordance with Section 721 of the Internal Revenue Code of 1986.

This act is made and accepted subject to all restrictions, covenants and servitudes of record affecting the title to the Property but without intention to ratify, reestablish or acknowledge the same.

The parties hereto waive the production of mortgage and conveyance certificates and tax and paving researches and relieve and releases the undersigned Notary Public from any and all liability or responsibility arising out of the non-production thereof.

THUS DONE AND PASSED, in my office in Alexandria, Louisiana, on the 30<sup>th</sup> day of August, 2004, in the presence of the undersigned competent witnesses, who hereunto sign their names with the said appearers and me, Notary, after due reading of the whole.

WITNESSES:

TRANSFEROR: WEIL COMPANY, INC.

Akisha Nusej

BY: Gladys B. Fine  
GLADYS B. FINE, Authorized Representative

Charles B. Fine

WEILLAND ENTERPRISES, L.L.C.

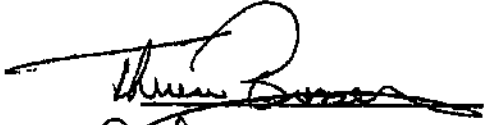
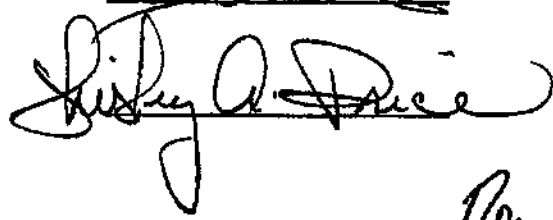
BY: Charles B. Fine  
CHARLES B. FINE, Authorized Manager

Ricky L. Sooter  
NOTARY PUBLIC

THUS DONE AND PASSED, in my office in Alexandria, Louisiana, on the 14th day of September, 2004, in the presence of the undersigned competent witnesses, who hereunto sign their names with the said appearers and me, Notary, after due reading of the whole.

**WITNESSES:**

**WEILLAND ENTERPRISES, L.L.C.**

BY:   
C. BABSON FRESH, Authorized Manager

  
NOTARY PUBLIC #44014

EXHIBIT "A"

TRACT 1:

A certain piece, parcel or lot of ground together with all improvements thereon, rights, ways and privileges thereunto belonging or in any way appertaining, being a portion of Clio Plantation situated in Sections 53, Township 4 North, Range 2 West, Rapides Parish, Louisiana; being more particularly described as follows, to wit:

Commencing at the point of intersection of the western right of way line of La. Hwy. 3054 (Vandenburg Drive) with the northern right of way line of La. Hwy. 28 West; thence proceed North 88 degrees 39 minutes 49 seconds West, along said northern right of way line of La. Hwy. 28, a distance of 2353.72 feet to a 1/2" iron rod; thence turn left and proceed North 88 degrees 43 minutes 47 seconds West, along said right of way line, a distance of 1750.50 feet to a 1/2" iron rod marking the POINT OF BEGINNING of the tract to be described;

thence continue North 88 degrees 43 minutes 47 seconds West, along said right of way line, a distance of 863.26 feet to a 5/8" iron rod; thence turn right and proceed North 15 degrees 11 minutes 54 seconds East, a distance of 93.81 feet to a 5/8" iron rod; thence turn right and proceed North 23 degrees 32 minutes 11 seconds East, a distance of 482.12 feet to a 5/8" iron rod; thence turn right and proceed North 36 degrees 04 minutes 39 seconds East, a distance of 57.01 feet to a 5/8" iron rod; thence turn left and proceed North 17 degrees 21 minutes 10 seconds East, a distance of 505.25 feet to a 5/8" iron rod; thence turn right and proceed North 38 degrees 07 minutes 03 seconds East, a distance of 556.42 feet to a 5/8" iron rod; thence turn left and proceed North 32 degrees 52 minutes 32 seconds East, a distance of 119.48 feet to a point; thence turn right and proceed South 53 degrees 06 minutes 15 seconds East, a distance of 225.94 feet to a 5/8" iron rod; thence turn left and proceed North 59 degrees 12 minutes 18 seconds East, a distance of 328.31 feet to a 5/8" iron rod; thence turn right and proceed North 77 degrees 32 minutes 48 seconds East, a distance of 91.43 feet to a 5/8" iron rod; thence turn left and proceed North 12 degrees 27 minutes 12 seconds West, a distance of 60.00 feet to a 5/8" iron rod; thence turn right and proceed North 77 degrees 32 minutes 48 seconds East, a distance of 60.00 feet to a 5/8" iron rod; thence turn right and proceed South 12 degrees 27 minutes 12 seconds East, a distance of 60.00 feet to a 5/8" iron rod; thence turn left and proceed North 77 degrees 32 minutes 48 seconds East, a distance of 10.00 feet to a 5/8" iron rod; thence turn right and proceed South 12 degrees 27 minutes 12 seconds East, a distance of 283.31 feet to a 1/2" iron rod; thence turn right and proceed South 77 degrees 32 minutes 48 seconds West, a distance of 65.00 feet to a 1/2" iron rod; thence turn left and proceed South 12 degrees 27 minutes 12 seconds East, a distance of 140.00 feet to a 1/2" iron rod; thence turn right and proceed South 02 degrees 57 minutes 20 seconds East, a distance of 258.96 feet to a 1/2" iron rod; thence turn left and proceed South 01 degrees 20 minutes 11 seconds West, a distance of 24.95 feet to a 1/2" iron rod; thence turn right and proceed South 59 degrees 25 minutes 45 seconds West, a distance of 331.53 feet to a 1/2" iron rod; thence turn left and proceed South 21 degrees 47 minutes 23 seconds West, a distance of 887.82 feet to the POINT OF BEGINNING.

The above described tract contains 32.49 acres, more or less, and is more particularly indicated as Tracts 1 on Certificate of Survey by William J. Wood, Jr. dated October 29, 2003; revised November 5, 2003; revised September 3, 2004.

**TRACT 2:**

A certain piece, parcel or lot of ground together with all improvements thereon, rights, ways and privileges thereunto belonging or in any way appertaining, being a portion of Clio Plantation situated in Sections 53, Township 4 North, Range 2 West, Rapides Parish, Louisiana; being more particularly described as follows, to wit:

Commencing at the point of intersection of the western right of way line of La. Hwy. 3054 (Vandenburg Drive) with the northern right of way line of La. Hwy. 28 West; thence proceed North 88 degrees 39 minutes 49 seconds West, along said northern right of way line of La. Hwy. 28, a distance of 2353.72 feet to a 1/2" iron rod; thence turn right and proceed North 09 degrees 06 minutes 09 seconds East, a distance of 175.00 feet to a 5/8" iron rod; thence turn right and proceed South 88 degrees 35 minutes 08 seconds East, a distance of 200.00 feet to a 5/8" iron rod; thence turn left and proceed North 08 degrees 59 minutes 11 seconds East, a distance of 650.00 feet to a 5/8" iron rod; thence turn left and proceed North 81 degrees 00 minutes 49 seconds West, a distance of 350.00 feet to a 5/8" iron rod; thence turn right and proceed North 34 degrees 19 minutes 29 seconds West, a distance of 727.64 feet to a 5/8" iron rod; thence turn left and proceed North 87 degrees 33 minutes 31 seconds West, a distance of 150.70 feet to a 5/8" iron rod; thence turn right and proceed North 61 degrees 45 minutes 26 seconds West, a distance of 308.98 feet to a 5/8" iron rod; thence turn right and proceed North 25 degrees 09 minutes 28 seconds West, a distance of 180.00 feet to a 5/8" iron rod; thence turn left and proceed South 77 degrees 32 minutes 48 seconds West, a distance of 273.17 feet to a 5/8" iron rod; thence turn right and proceed North 12 degrees 27 minutes 12 seconds West, a distance of 60.00 feet to a 5/8" iron rod marking the POINT OF BEGINNING of the tract to be described;

thence turn left and proceed South 77 degrees 32 minutes 48 seconds West, a distance of 205.54 feet to a 5/8" iron rod; thence turn right and proceed North 01 degrees 07 minutes 36 seconds East, a distance of 776.45 feet to a 5/8" iron rod; thence turn right and proceed North 11 degrees 04 minutes 24 seconds East, a distance of 386.25 feet to a 5/8" iron rod; thence turn left and proceed North 07 degrees 39 minutes 40 seconds East, a distance of 697.13 feet to a 5/8" iron rod;

thence turn right and proceed North 18 degrees 30 minutes 09 seconds East, a distance of 496.09 feet to a 5/8" iron rod; thence turn right and proceed South 86 degrees 54 minutes 30 seconds East, a distance of 245.84 feet to a 5/8" iron rod; thence turn right and proceed South 07 degrees 55 minutes 49 seconds East, a distance of 244.46 feet to a 5/8" iron rod; thence turn left and proceed South 33 degrees 28 minutes 50 seconds East, a distance of 82.82 feet to a 5/8" iron rod; thence turn left and proceed South 61 degrees 21 minutes 40 seconds East, a distance of 158.00 feet to a 5/8" iron rod; thence turn left and proceed South 83 degrees 33 minutes 55 seconds East, a distance of 91.78 feet to a 5/8" iron rod; thence turn right and proceed South 24 degrees 40 minutes 02 seconds East, a distance of 614.67 feet to a 5/8" iron rod; thence turn right and proceed South 18 degrees 17 minutes 04 seconds West, a distance of 34.59 feet to a 5/8" iron rod; thence turn right and proceed South 50 degrees 40 minutes 30 seconds West, a distance of 684.59 feet to a 5/8" iron rod; thence turn left and proceed South 28 degrees 32 minutes 43 seconds West, a distance of 352.62 feet to a 5/8" iron rod; thence turn left and proceed South 09 degrees 27 minutes 10 seconds West, a distance of 507.74 feet to a 5/8" iron rod; thence turn right and proceed South 77 degrees 32 minutes 48 seconds West, a distance of 145.00 feet to the POINT OF BEGINNING.

The above described tract contains 30.97 acres, more or less, and is more particularly indicated as Tract 2 on Certificate of Survey by William J. Wood, Jr. dated October 29, 2003; revised November 5, 2003; revised September 3, 2004.

**TRACT 3:**

A certain piece, parcel or lot of ground together with all improvements thereon, rights, ways and privileges thereunto belonging or in any way appertaining, being a portion of Clío Plantation situated in Sections 53 and 54, Township 4 North, Range 2 West, Rapides Parish, Louisiana; being more particularly described as follows, to wit:

Commencing at the point of intersection of the western right of way line of La. Hwy. 3054 (Vandenburg Drive) with the northern right of way line of La. Hwy. 28 West; thence proceed North 88 degrees 39 minutes 49 seconds West, along said northern right of way line of La. Hwy. 28, a distance of 2353.72 feet to a ½" iron rod marking the POINT OF BEGINNING of the tract to be described;

thence turn left and proceed North 88 degrees 43 minutes 47 seconds West, along said right of way line, a distance of 1750.50 feet to a ½" iron rod; thence turn right and proceed North 21 degrees 47 minutes 23 seconds East, a distance of 867.82 feet to a ½" iron rod; thence turn right and proceed North 59 degrees 25 minutes 45 seconds East, a distance of 331.53 feet to a ½" iron rod; thence turn left and proceed North 01 degrees 20 minutes 11 seconds East, a distance of 24.95 feet to a ½" iron rod; thence turn left and proceed North 02 degrees 57 minutes 20 seconds West, a distance of 258.96 feet to a ½" iron rod; thence turn left and proceed North 12 degrees 27 minutes 12 seconds West, a distance of 140.00 feet to a ½" iron rod; thence turn right and proceed North 77 degrees 32 minutes 48 seconds East, a distance of 65.00 feet to a ½" iron rod; thence turn left and proceed North 12 degrees 27 minutes 12 seconds West, a distance of 283.31 feet to a 5/8" iron rod; thence turn right and proceed North 77 degrees 32 minutes 48 seconds East, a distance of 263.17 feet to a 5/8" iron rod; thence turn right and proceed South 25 degrees 09 minutes 28 seconds East, a distance of 180.00 feet to a 5/8" iron rod; thence turn left and proceed South 61 degrees 45 minutes 26 seconds East, a distance of 308.98 feet to a 5/8" iron rod; thence turn left and proceed South 87 degrees 33 minutes 31 seconds East, a distance of 150.70 feet to a 5/8" iron rod; thence turn right and proceed South 34 degrees 19 minutes 29 seconds East, a distance of 727.64 feet to a 5/8" iron rod; thence turn left and proceed South 81 degrees 00 minutes 49 seconds East, a distance of 350.00 feet to a 5/8" iron rod; thence turn right and proceed South 08 degrees 59 minutes 11 seconds West, a distance of 650.00 feet to a 5/8" iron rod; thence turn right and proceed North 88 degrees 35 minutes 08 seconds West, a distance of 200.00 feet to a 5/8" iron rod; thence turn left and proceed South 09 degrees 06 minutes 09 seconds West, a distance of 175.00 feet to the POINT OF BEGINNING.

The above described tract contains 50.85 acres, more or less, and is more particularly indicated as Tract 3 on Certificate of Survey by William J. Wood, Jr. dated October 29, 2003; revised November 5, 2003; revised September 3, 2004.

**ORDINANCE NO.**

**AN ORDINANCE ANNEXING 26.73 ACRES BEING TRACT 1 (6.71 ACRES) AND TRACT 2 (20.02 ACRES) LOCATED IN SECTION 41, 53 AND 54 OF TOWNSHIP 4 NORTH RANGE 2 WEST RAPIDES PARISH, LOUISIANA AND OTHER MATTERS WITH RESPECT THERETO.**

**SECTION I: BE IT ORDAINED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the annexation of 26.73 Acres being tract 1 (6.71 acres) and Tract 2 (20.02 Acres) located in Section 41, 53, and 54 of Township 4 North Range 2 West Rapides Parish, Louisiana.

**SECTION II: BE IT FURTHER ORDAINED, etc.,** that this ordinance shall become effective upon signature by the mayor; or, if not signed or vetoed by the mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

**SECTION III: BE IT FURTHER ORDAINED, etc.,** that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

**SECTION IV: BE IT FURTHER ORDAINED, etc.,** that this Ordinance shall become effective thirty 30 days after final publication pursuant to R. S. 33:173 and otherwise as provided by Charter of the City of Alexandria.

**THIS ORDINANCE** was introduced on the 14<sup>th</sup> day of July, 2026.

**NOTICE PUBLISHED** on the 17<sup>th</sup> day of July 2026

**THIS ORDINANCE** having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

**AND THE ORDINANCE** was declared adopted on this the \_\_\_\_\_ day of July, 2026 and final publication was made in the Alexandria Daily Town Talk on the \_\_\_\_\_ day of July, 2026.

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
MAYOR'S APPROVAL/VETO

**H. RESOLUTION**

- 13) **RESOLUTION** authorizing advertisement for bids for Cheatham Park Pavillion Door Replacement.



**AGENDA ITEM FACT SHEET**

*This fact sheet is the basis for a decision by the City Council.  
Please insure that the information is clear, concise and current.*

Division/Department: **Community Services**

Date: **July 6, 2026**

Title: **A Resolution Authorizing Advertisement for Bids for Cheatham Park Pavilion Door Replacement**

**Explanation of Proposal:**

Additional Information Attached

Monceaux Buller & Associates, LLC has prepared Plans and Specifications for Advertisement of Bids for Cheatham Park Pavilion Door Replacement. The City Council is requested to authorize Advertisement for Bids for this project with bids to be received Tuesday, August 25, 2026 at 10:00am at the Council Chambers where they will be publicly opened and read aloud. The Engineer's estimate for this project is \$120,000.00.

**Budget:**

Neutral

Within Existing

Requires Amendment

Account Number: 440901


Expense Amount: \$120,000

Account Line Item:

Remaining Amount:

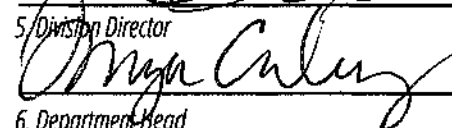
**Authorization:**

1. Mayor 

2. Chief Operating Officer 

3. City Attorney 

4. Finance Director 

5. Division Director 

6. Department Head 

7. Purchasing Agent

Council Staff

Form

Review:

Content

Information:

Sufficient

Insufficient

Remarks:

RECEIVED

JUL 07 2026

CITY COUNCIL

RESOLUTION NO.

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR  
CHEATHAM PARK PAVILLION DOOR REPLACEMENT.**

**BE IT RESOLVED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for Cheatham Park Pavillion Door Replacement.

**BE IT FURTHER RESOLVED, etc.,** that the City Clerk proceed with the advertisement according to law, with bids to be opened on August 25, 2026.

**PASSED AND ADOPTED** at Alexandria, Louisiana, this 14<sup>th</sup> day of July 2026.

/s/ Donna P. Jones, MMC  
City Clerk

**ADVERTISEMENT OR INVITATION TO BID**

**OVERHEAD DOOR REPLACEMENT  
AT  
CHEATHAM PARK PAVILION  
FOR  
CITY OF ALEXANDRIA**

Separate sealed bids for, **OVERHEAD DOOR REPLACEMENT AT CHEATHAM PARK PAVILION**, will be received by the City of Alexandria at the city council meeting chambers, Alexandria city hall, Alexandria, Louisiana, until 10:00 AM CST CDT, Tuesday, August 25, 2026, and then at said office publicly opened and read aloud. The Instruction to Bidders, Bid Form, Agreement Between Owner and Contractor, Forms of Bid Bond, Performance Bond and Payment Bonds, Drawings and Specifications and other contract Documents may be examined at the following location:

MONCEAUX – BULLER and ASSOCIATES, LLC  
610 Desoto Street  
Alexandria, LA. 71301

Copies may be obtained at the offices of MONCEAUX – BULLER and ASSOCIATES, LLC, 610 Desoto Street, Alexandria, LA. 71301. Any BIDDER or Non-Bidder. Upon obtaining CONTRACT DOCUMENTS will require a deposit of \$350. The OWNER reserves the right to reject any or all bids. Each bidder must deposit with his bid, security in the amount, form and subject to the conditions provided in the Bid requirements and conditions.

Any BIDDER or Non-Bidder. Upon returning the CONTRACT DOCUMENTS in their entirety promptly and in good condition within 14 days of receipt of bids will be refunded their deposit of \$350.

All Bidders shall be licensed in the classification of **Building Construction** as prescribed by the Louisiana State Licensing Board for Contractors.

A Bid Bond in the amount of five percent (5%) of the Total Base Bid is required. The successful Bidder will be required to furnish Performance and Payment Bonds in the amount of one hundred percent (100%) of Total Base Bid.

**Pre-Bid Meeting:**

A Pre-Bid Meeting will be held on July 23, 2026 at 10:00a.m. at the offices of MONCEAUX – BULLER and ASSOCIATES, LLC, 610 Desoto Street, Alexandria, LA. 71301.

**Address for Postal Delivery:**

City of Alexandria  
Donna Jones, City Clerk  
P.O. Box 71  
Alexandria, LA 71309-0071

**Address for Courier Delivery:**

City of Alexandria  
Donna Jones, City Clerk  
915 Third Street, 1<sup>st</sup> Floor  
Alexandria, LA 71301  
Phone: 318-449-5090

PLEASE PUBLISH THREE (3) TIMES:

July 17, 2026  
July 24, 2026  
July 31, 2026

**I. ORDINANCES FOR FINAL ADOPTION**  
**SUBJECT TO PUBLIC HEARING**

- 14) To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for City Hall Handicap Ramp Structural Renovations.



# AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.  
Please insure that the information is clear, concise and current.*

**Division/Department:** MPB - PUBLIC WORKS

**Date:** 06/17/2026

**Title:** Ordinance Authorizing Award of Construction Contract for the City Hall Handicap Ramp Structural Renovations

**Explanation of Proposal:**

Additional Information Attached

- Bids were received on Tuesday, June 16, 2026 at 10:00AM
- Three (3) bids were received. The lowest responsive Bid was received from Southern Craftsman Construction, LLC, in the amount of \$165,000.00
- We recommend Award of the Contract to Southern Craftsman Construction, LLC for the Base Bid of \$165,000.00

**Budget:**

Neutral

Within Existing

Requires Amendment

Account Number: 300-050301-707000

Expense Amount: \$165,000.00

Account Line Item: \$1,583,480.00

Remaining Amount: \$1,418,480.00

**Authorization:**

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

**Council Staff**

Form

**Review:**

Content

**Information:**

Sufficient

Insufficient

**Remarks:**

RECEIVED

JUN 17 2026

CITY OF ALEXANDRIA

**RESOLUTION NO. 0053-2026**

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR  
THE CITY HALL HANDICAP RAMP STRUCTURAL RENOVATIONS.**

**BE IT RESOLVED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for the City Hall Handicap Ramp Structural Renovations.

**BE IT FURTHER RESOLVED, etc.,** that the City Clerk proceed with the advertisement according to law, with bids to be opened on June 16, 2026.

**PASSED AND ADOPTED** at Alexandria, Louisiana, this 5<sup>th</sup> day of May 2026.

/s/ Donna P. Jones, MMC  
City Clerk



# AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.  
Please insure that the information is clear, concise and current.*

**Division/Department:** Public Works

**Date:** 4/15/2026

**Title:** Resolution Authorizing Advertisement of Bids for the City Hall Ramp Structural Renovations

**Explanation of Proposal:**

Additional Information Attached

- Bidding Documents have been completed and are ready for the Advertisement for Bids.
- The City Council is requested to authorize the Advertisement of Bids for this project.
- Engineer's Cost Estimate is \$220,000.
- This project includes: Pressure washing and abrasive blasting existing handicap ramp structural steel support systems and underside of galvanized steel deck; installation of protective paint systems on existing structural steel and metal deck; installation of structural steel beams to provide supplemental support to existing handicap ramp and associated attachments; and installation of joint sealant; etc.

**Budget:**

Neutral

Within Existing

Requires Amendment

Account Number: 300-050301-707000

Expense Amount: \$220,000

Account Line Item: \$1,583,480

Remaining Amount: \$1,363,480

**Authorization:**

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

**Council Staff**

Form

**Review:**

Content

**Information:**

Sufficient

Insufficient

**Remarks:**

APR 15 2026

APR 15 2026

APR 15 2026

**SECTION 00100**

**ADVERTISEMENT FOR BIDS**

CITY OF ALEXANDRIA

**CITY HALL HANDICAP RAMP**  
**STRUCTURAL RENOVATIONS**

Separate sealed bids for the CITY OF ALEXANDRIA CITY HALL HANDICAP RAMP STRUCTURAL RENOVATIONS Project will be received by the City of Alexandria, Louisiana by the City Clerk, at the City Council Office, City Hall, 915 Third Street, Alexandria, Louisiana, 71301 until 10:00 a.m. (Central Time) on June, 16, 2026 and then at said office publicly opened and read aloud. Any bid received after the specified time and date will not be considered.

The Instructions to Bidders, Bid Form, Agreement Between Owner and Contractor, Forms of Bid Bond, Performance and Payment Bonds, Drawings and Specifications, and other Contract Documents may be examined at the following location:

PAN AMERICAN ENGINEERS, LLC  
(Design Professional)  
1717 JACKSON STREET (71301)  
P. O. BOX 8599 (71306)  
ALEXANDRIA, LOUISIANA  
(318) 473-2100

The work is generally described as follows:

All work related to the project entitled "City of Alexandria – City Hall Handicap Ramp Structural Renovations" including the installation of new structural steel beams and support systems, protective painting system and water intrusion prevention measures.

Copies of the bidding documents shall be obtained from the office of Pan American Engineers, LLC upon deposit of \$150.00 for each set of documents; or from the electronic bid submittal option as noted in the Advertisement. The deposit on the first set of documents furnished to bonafide prime bidders will be fully refunded upon return of the documents, in good condition, no later than ten (10) days after receipt of bids. On other sets of documents furnished to bidders, the deposit less actual cost of reproduction will be refunded upon return of the documents, in good condition, no later than ten (10) days after receipt of bids.

Pursuant to Louisiana Revised Statute (L.R.S.) 38:2212.E.(1), Bidders have the option to secure bidding documents and submit bids electronically. Bidding documents may be secured from Central Bidding. Electronic bids for this project may be submitted through Central Bidding. The Central Bidding web address is [www.CentralBidding.com](http://www.CentralBidding.com). To register, or for assistance with completing an e-bid, contact Central Bidding at 225-810-4814 or 866-570-9620.

The OWNER reserves the right to reject any or all bids for just cause. Such actions will be in accordance with Title 38 of the L.R.S.

In accordance with L.R.S. 38:2212.B.(1), the provisions and requirements stated in the Bidding Documents shall not be considered as informalities and shall not be waived.

Each Bidder must deposit with the bid, security in the amount of at least five percent (5%) of the total bid price, as described in the Instructions to Bidders. Bid bonds shall be written by a surety or insurance company meeting the requirements noted in L.R.S. 38:2218.

The successful Bidder shall be required to furnish a Performance Bond and Payment Bond, in an amount equal to 100% of the Contract amount, written by a surety or insurance company meeting the requirements noted in L.R.S. 38:2219 A.(1)(a), (b) and (c), or for Federally funded projects, must be listed as acceptable on the U.S. Department of Treasury Circular 570.

City of Alexandria is an equal opportunity employer.

City of Alexandria encourages all small and minority-owned firms and women's business enterprises to apply.

Any person with disabilities required special accommodations must contact the City of Alexandria no later than seven (7) days prior to bid opening.

City of Alexandria  
P. O. Box 71  
Alexandria, Louisiana 71309  
Jacques M. Roy, Mayor

PLEASE PUBLISH THREE (3) TIMES:

May 22, 2026

May 29, 2026

June 5, 2026

**ORDINANCE NO.**

**AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR CITY HALL HANDICAP RAMP STRUCTURAL RENOVATIONS AND OTHER MATTERS WITH RESPECT THERETO.**

**SECTION I: BE IT ORDAINED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted by Southern Craftsman Construction, LLC in the amount of \$165,000.00 for City Hall Handicap Ramp Structural Renovations.

**SECTION II: BE IT FURTHER ORDAINED, etc.** that the Mayor of the City of Alexandria be authorized to pay said low bid from the 2026/2027 budget and to each and every other act or deed needed or necessary to consummate said transaction.

**SECTION III: BE IT FURTHER ORDAINED, etc.,** that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

**SECTION IV: BE IT FURTHER ORDAINED, etc.,** that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

**SECTION V: BE IT FURTHER ORDAINED, etc.,** that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

**THIS ORDINANCE** was introduced on the 16<sup>th</sup> day of June, 2026.

**NOTICE PUBLISHED** on the 26<sup>th</sup> day of June, 2026

**THIS ORDINANCE** having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

**AND THE ORDINANCE** was declared adopted on this the \_\_\_\_\_ day of June, 2026 and final publication was made in the Alexandria Daily Town Talk on the \_\_\_\_\_ day of June, 2026.

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
MAYOR'S APPROVAL/VETO

- 15) To consider final adoption of an ordinance authorizing the mayor to accept the proposal received from Urban Design Ventures, LLC for HUD Consulting Services.



**AGENDA ITEM FACT SHEET**

*This fact sheet is the basis for a decision by the City Council.  
Please insure that the information is clear, concise and current.*

**Division/Department: Planning / Community Development Date: 5/6/2026**

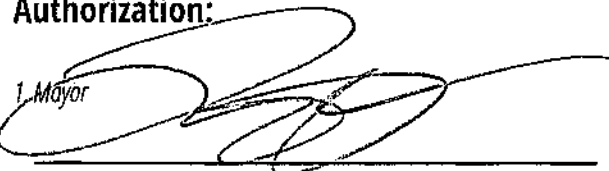
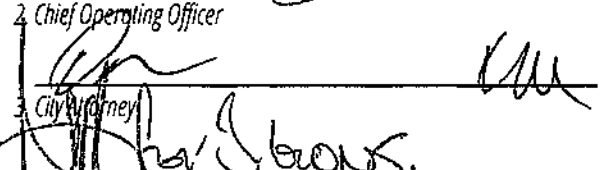
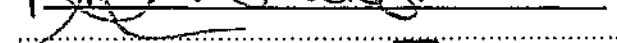




**Title: Ordinance to accept the proposal from URBAN DESIGN VENTURES, LLC and to enter into a contract for HUD Consulting Services**

**Explanation of Proposal:** *Additional Information Attached*   
City of Alexandria's Community Development Department published RFP #2601 for HUD Consulting services for 30 days. This award shall provide professional, technical assistance related to federal grants for CDBG, HOME, and HOME-ARP programs and activities to the CmDv Department. Five (5) proposals were received and UDV scored the highest based on experience of requested tasks and their proposed fee schedule. UDV also has a licensed Architect as their principal with expertise in affordable housing. The Professional Services Agreement shall be a two (2) year contract with have two (2) options for one (1) year renewals.

**Budget:**  Neutral  Within Existing  Requires Amendment

Account Number: 160-022602, 163-042604, and 176-082602 Expense Amount:

Account Line Item: Remaining Amount:

**Authorization:**  
1. Mayor   
2. Chief Operating Officer   
3. City Attorney   
4. Finance Director   
5. Division Director   
6. Department Head   
7. Purchasing Agent 

**Council Staff Review:** Form  Content  Information: Sufficient  Insufficient

**Remarks:** Exhibit A - Bid Tab score sheet for RFP #2601  
Exhibit B - Urban Design Ventures, LLC proposal response to RFP #2601  
Exhibit C - Urban Design Ventures, LLC proposed fee schedule for scenario pricing  
Exhibit D - proposed Professional Services Agreement

RECEIVED  
JUN 09 2026  
CITY OF ALEXANDRIA

**HUD CONSULTING SERVICES RFP #2601 OPENING DATE: April 24, 2026**

**Exhibit A**

This list is only one component for consideration of final bid award.

Bids to be tabulated as defined in the original RFQ.

Contact 318-449-5070 with questions. City of Alexandria, Louisiana's Community Development.



Administrator Attest



Grants Manager Attest

Consultant Name	Urban Design Ventures	City Consultants & Research	ZRM Emergency Management	TDA Consulting	GrantPro Consult
Scorer 1	91	86	86	82	76
Scorer 2	91	85	93	76	59
Scorer 3	85	78	79	73	77
Scorer 4	92	82	84	88	81
<b>Final Rank</b>	<b>359</b>	<b>331</b>	<b>342</b>	<b>319</b>	<b>293</b>

Exhibit B



# A PROPOSAL FOR THE PY 2026 - 2027 HUD CONSULTING AND TECHNICAL ASSISTANCE FOR THE CITY OF ALEXANDRIA, LOUISIANA

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**URBAN DESIGN VENTURES, LLC**  
PLANNING & URBAN DESIGN CONSULTANTS  
212 E SEVENTH AVE., HOMESTEAD, PA 15120

April 17, 2026

Ms. Shirley Branham  
Community Development Department  
625 Murray Street, Suite 7  
Alexandria, LA 71303

Dear Ms. Branham,

Urban Design Ventures, LLC is pleased to submit our proposal in response to RFP #2601 for consulting services and technical assistance for the City of Alexandria's CDBG, HOME, HOME-ARP, and IDIS programs.

Our firm brings over two decades of experience supporting entitlement communities in the planning, administration, and compliance of HUD-funded programs. Since our founding in 2002, we have managed more than \$900 million in federal grant funds and have prepared a substantial volume of Consolidated Plans, Annual Action Plans, CAPERs, Environmental Review Records, and related program documentation. This experience allows us to provide practical, responsive support that aligns with both regulatory requirements and the day-to-day realities of program administration.

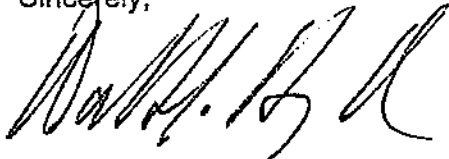
We understand that the City is seeking a consultant who can provide reliable technical assistance, strengthen internal capacity, and help ensure continued compliance across multiple funding sources. Our approach focuses on clear communication, timely response, and proactive problem-solving. We work closely with staff to address immediate needs while also helping position programs for long-term success.

Urban Design Ventures is fully prepared to begin services immediately upon award and is committed to providing consistent, high-quality support throughout the contract period. We value strong working relationships with our clients and take pride in being accessible, dependable, and easy to work with.

Since COVID, our firm has refined its ability to deliver high-quality professional services through virtual platforms. This shift from in-person to virtual engagement has allowed us to reduce costs while maintaining consistent, responsive support for our clients. Accordingly, our proposal and pricing structure do not include routine in-person attendance at meetings, public hearings, or presentations. By minimizing travel-related expenses, we are able to provide seamless access to knowledgeable and experienced staff whenever services are needed, without significantly increasing overall project costs.

Thank you for the opportunity to submit this proposal. We appreciate your consideration and would welcome the opportunity to support the City of Alexandria's community development efforts.

Sincerely,

A handwritten signature in black ink, appearing to read 'Walter J. Haglund', written in a cursive style.

Walter J. Haglund, AIA  
Principal



# A PROPOSAL FOR THE PY 2026 - 2027 HUD CONSULTING AND TECHNICAL ASSISTANCE FOR THE CITY OF ALEXANDRIA, LOUISIANA

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## **I. COMPANY PROFILE**

1. Location
2. Office
3. References
4. Previous Work Experience

## **II. SUMMARY OF QUALIFICATIONS**

1. Personnel to be Assigned
2. Qualifications and Experience
3. Resumes

## **III. LIGITATION**

1. History of Litigation

## **IV. STATEMENT OF NEEDS**

## **V. AVAILABILITY**

1. Availability to Provide Services
2. Expected Response Time

## **VI. FEES**

1. Hourly Rate
2. Additional Costs
3. Exhibits A & B



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**URBAN DESIGN VENTURES, LLC**  
PLANNING & URBAN DESIGN CONSULTANTS  
212 E SEVENTH AVE., HOMESTEAD, PA 15120



# A PROPOSAL FOR THE PY 2026 - 2027 HUD CONSULTING AND TECHNICAL ASSISTANCE FOR THE CITY OF ALEXANDRIA, LOUISIANA

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## I. COMPANY PROFILE –

### 1. Location:

Urban Design Ventures, LLC (UDV) is a regional planning and community development consulting firm established in 2002. The firm was founded by Walter J. Haglund, A.I.A., following more than three decades of professional experience in architecture, planning, and community development. Since its founding, UDV has steadily expanded its services and geographic outreach presently, serving municipalities across Pennsylvania, West Virginia, Indiana, Maryland, Virginia, North Carolina, and South Carolina. We have previously served clients in Florida, Mississippi, and Georgia.

UDV's headquarters are located in Homestead, Pennsylvania, with additional satellite offices in Waynesboro and Punxsutawney, Pennsylvania. The firm operates from a renovated historic property financed through public economic development and housing programs, reflecting its direct experience utilizing the same funding tools we use to administer our clients.

### 2. Office Location:

The office of Urban Design Ventures is located at 212 East 7<sup>th</sup> Avenue, Homestead, PA 15120. The firm primarily serves its clients from this central office location, ensuring consistency in project management and service delivery. UDV also maintains two (2) satellite offices, which support clients located in eastern Pennsylvania.

### 3. References:

The following three (3) references are listed for the City of Alexandria staff to contact. These references are from clients for whom we have provided similar services:

#### a. City of Pittsburgh, PA:

- FY 2020-2024 Five-Year Consolidated Plan
- FY 2020 through FY 2025 Annual Action Plans
- FY 2020 and FY 2024 CAPERs
- 2020 Analysis of Impediments to Fair Housing
- 2019 Policy and Procedures Manual

- HOME-ARP Allocation Plan
- FY 2025-2029 Five-Year Consolidated Plan
- 2025 Analysis of Impediments to Fair Housing
- FY 2026 Annual Action Plan (In Progress)
- Technical Assistance as needed

Contact: Mr. Kelly L. Russell  
 Assistant Director, Office of Community Dev.  
 Phone: (412) 255-2667  
 Fax: (412) 393-0151  
 Email: [Kelly.russell@pittsburghpa.gov](mailto:Kelly.russell@pittsburghpa.gov)  
 Entitlements: \$12,913,351 CDBG  
 \$1,912,950 HOME

**b. Northampton County, PA:**

- FY 2020-2024 Five-Year Consolidated Plan
- FY 2020 through FY 2025 Annual Action Plans
- FY 2020 and FY 2022 CAPERs
- FY 2020, FY 2021, FY 2022, and FY 2023 ERRs
- 2020 Analysis of Impediments to Fair Housing
- HOME-ARP Allocation Plan
- FY 2025 – 2029 Five-Year Consolidated Plan
- FY 2026 Annual Action Plan (In Progress)
- Technical Assistance as needed

Contact: Mr. Frank Brooks,  
 Program Director, Dept. of Comm. & Econ. Dev.  
 Phone: (610) 829-6311  
 Email: [fbrooks@northamptoncounty.org](mailto:fbrooks@northamptoncounty.org)  
 Entitlements: \$2,228,708 CDBG  
 \$660,306 HOME

**c. City of East Chicago, IN:**

- FY 2024-2028 Five-Year Consolidated Plan
- FY 2019-2024 Revised Five-Year Consolidated Plan
- FY 2020 through FY 2025 Annual Action Plans
- FY 2018 through FY 2024 CAPERs
- HOME-ARP Allocation Plan
- 2019 Policies and Procedures Manual
- 2025 NRSA Plan
- FY 2025-2029 Five-Year Consolidated Plan
- FY 2026 Annual Action Plan (In Progress)
- Technical Assistance as needed

Contact: Mr. Frank Rivera,  
Director, Dept. of Redevelopment  
Phone: (219) 391-8513  
Fax: (219) 391-7005  
Email: [frivera@eastchicago.com](mailto:frivera@eastchicago.com)  
Entitlements: \$1,223,642 CDBG  
\$233,695 HOME

**d. City of Johnstown, PA:**

- FY 2015-2019 Five-Year Consolidated Plan (eCon Planning Suite)
- FY 2020-2024 Five-Year Consolidated Plan (eCon Planning Suite)
- FY 2014 through 2025 Annual Action Plans (eCon Planning Suite)
- FY 2026 Annual Action Plan (In progress)
- FY 2013 and FY 2014 CAPERS
- FY 2015 through 2024 CAPERS (eCon Planning Suite)
- 2015 Analysis of Impediments to Fair Housing Choice
- 2020 Analysis of Impediments to Fair Housing Choice
- 2021 CDBG Policies and Procedures Manual
- HOME-ARP Allocation Plan
- FY 2025 – 2029 Five-Year Consolidated Plan
- FY 2026 Annual Action Plan (In Progress)
- Technical Assistance as needed

Contact: Mr. John Rutledge  
Director, Community and Economic Development  
Planning  
Phone: (814) 536-2504 Ext. 110  
Email: [jrutledge@coitwn.com](mailto:jrutledge@coitwn.com)  
Entitlements: \$1,187,197 CDBG  
\$156,359.01 HOME

**e. City of Martinsburg, WV:**

- FY 2004 through 2013 Annual Action Plans
- FY 2005-2009 Five-Year Consolidated Plan
- Reformatted Five-Year Consolidated Plan
- FY 2009-2013 Five-Year Consolidated Plan
- FY 2014-2018 Five-Year Consolidated Plan (eCon Planning Suite)
- FY 2019-2023 Five-Year Consolidated Plan (eCon Planning Suite)
- FY 2024-2028 Five-Year Consolidated Plan (eCon Planning Suite)
- FY 2014 through 2025 Annual Action Plans (eCon Planning Suite)
- FY 2005 through 2013 CAPERS
- FY 2014 through 2024 CAPERS (eCon Planning Suite)
- FY 2005 through 2025 ERRS
- CDBG-R Applications for the Stimulus Funds

- 2010 Analysis of Impediments to Fair Housing Choice
- 2014 Analysis of Impediments to Fair Housing Choice
- 2019 Analysis of Impediments to Fair Housing Choice
- 2024 Analysis of Impediments to Fair Housing Choice
- FY 2020 Substantial Amendment to FY 2020 CARES Act funds
- 2016 CDBG and HOME Policies and Procedures Manual
- HOME-ARP Allocation Plan
- FY 2026 Annual Action Plan (In Progress)
- Ongoing Technical Assistance

Contact: Mr. Cory Roman  
 CDBG & HOME Administrator  
 Phone: (304) 264-2131 Ext. 276  
 Email: [croman@cityofmartinsburg.org](mailto:croman@cityofmartinsburg.org)  
 Entitlements: \$305,456 CDBG  
 \$534,230.66 HOME

#### 4. Work Experience:

Since its incorporation in 2002, Urban Design Ventures, LLC has experienced steady growth in its client base over the past 24 years. We have served clients throughout the Commonwealth of Pennsylvania and West Virginia, and continue to serve numerous clients in Indiana, Maryland, Virginia, North Carolina, and South Carolina. Many of our clients come via referrals from other satisfied clients. We pride ourselves on our services and our attention to detail.

Our staff has assisted communities in preparing their Federal reports and plans as required by HUD for the CDBG, CDBG-CV, HOME, HOME-ARP, ESG, ESG-CV, HOPWA, HOPWA-CV, HPRP, CDBG-DR, NSP, ARP, Section 108 Loans, NRSA Plans, Analysis of Impediments, Environmental Review Records, Section 3 Plans, Housing Programs, and Policies and Procedures Manuals.

Urban Design Ventures has prepared the following for its clients:

- 82 Five-Year Consolidated Plans
- 251 Annual Action Plans
- 225 CAPERs
- 74 Analysis of Impediments to Fair Housing Choice (AI)
- 178 Program Year ERRs
- 18 Policies & Procedures Guidelines
- 19 Citizen Participation Plans
- 8 NRSA Plans
- 4 Section 3 Plans
- 2 Lead Hazard Grants
- 10 Section 108 Loan Applications
- 11 HOME-ARP Allocation Plans

This past year, the staff of Urban Design Ventures, LLC completed 30 Annual Action Plans, 21 Five Year Consolidated Plans, and submitted 16 CAPERs.

Attached is a listing of our present entitlement communities and their FY 2026 Grant allocations.

FY 2026 Community Planning and Development Formula Program Allocations							
NAME	STA	TYPE	CDBG	RHP	HOME	ESG	HOPWA
Millford Town	CT	Principal City	\$512,885	\$0	\$0.00	\$0	\$0
East Chicago	IN	Metro City	\$1,223,642	\$0	\$233,695.40	\$0	\$0
Mishawaka	IN	Principal City	\$490,512	\$0	\$0.00	\$0	\$0
South Bend	IN	Principal City	\$2,443,715	\$0	\$942,621.24	\$207,989	\$0
Annapolis	MD	Metro City	\$266,505	\$0	\$0.00	\$0	\$0
Hagerstown	MD	Principal City	\$774,243	\$0	\$350,424.94	\$0	\$0
Salisbury	MD	Principal City	\$367,754	\$0	\$0.00	\$0	\$0
Baltimore County	MD	Urban County	\$4,750,774	\$0	\$2,113,955.38	\$412,005	\$0
High Point	NC	Principal City	\$855,552	\$0	\$417,138.52	\$0	\$0
New Bern	NC	Principal City	\$240,314	\$0	\$0.00	\$0	\$0
Union County	NC	Urban County	\$843,937	\$0	\$0.00	\$0	\$0
Commonwealth of Pennsylvania	PA	Non-entitlement	\$40,593,584	\$978,407	\$18,547,833.23	\$5,727,815	\$3,928,140
Abington	PA	Metro City	\$713,913	\$0	\$0.00	\$0	\$0
Allentown	PA	Principal City	\$2,353,190	\$0	\$1,034,731.26	\$211,082	\$0
Altoona	PA	Principal City	\$1,515,627	\$0	\$290,874.28	\$0	\$0
Chambersburg	PA	Principal City	\$278,583	\$0	\$0.00	\$0	\$0
Chester	PA	Metro City	\$1,251,718	\$0	\$350,959.31	\$0	\$0
Johnstown	PA	Principal City	\$1,187,197	\$0	\$156,359.01	\$0	\$0
Lower Merion	PA	Metro City	\$969,839	\$0	\$0.00	\$0	\$0
Mckeesport	PA	Metro City	\$947,451	\$0	\$0.00	\$0	\$0
Penn Hills	PA	Metro City	\$704,473	\$0	\$0.00	\$0	\$0
Pittsburgh	PA	Principal City	\$12,913,351	\$0	\$1,912,950.21	\$1,160,109	\$1,503,137
Reading	PA	Principal City	\$2,554,028	\$0	\$909,083.61	\$216,458	\$0
Lehigh County	PA	Urban County	\$1,299,773	\$0	\$477,899.43	\$0	\$0
Northampton County	PA	Urban County	\$2,228,708	\$0	\$660,306.06	\$197,804	\$0
Charleston	SC	Principal City	\$893,088	\$0	\$517,319.24	\$0	\$1,279,555
Richland County	SC	Urban County	\$1,782,257	\$0	\$795,692.86	\$154,333	\$0
Richmond	VA	Principal City	\$4,292,057	\$0	\$1,390,404.09	\$379,813	\$2,182,351
Roanoke	VA	Principal City	\$1,823,167	\$0	\$575,270.72	\$158,651	\$0
Loudoun County	VA	Urban County	\$1,610,727	\$0	\$469,007.37	\$0	\$0
Beckley	WV	Principal City	\$305,484	\$0	\$0.00	\$0	\$0
Charleston	WV	Principal City	\$1,536,963	\$0	\$658,780.66	\$0	\$0
Huntington	WV	Principal City	\$1,634,345	\$0	\$580,279.82	\$0	\$0
Martinsburg	WV	Principal City	\$305,456	\$0	\$534,230.66	\$0	\$0
Morgantown	WV	Principal City	\$460,878	\$0	\$0	\$0	\$0
Parkersburg	WV	Principal City	\$850,498	\$0	\$254,392.36	\$0	\$0
Vienna	WV	Principal City	\$99,255	\$0	\$0	\$0	\$0
Weirton	WV	Principal City	\$404,588	\$0	\$0	\$0	\$0
Wheeling	WV	Principal City	\$1,117,470	\$0	\$331,528.92	\$0	\$0

## II. Summary of Qualifications –

Urban Design Ventures, LLC provides comprehensive expertise in the administration, planning, and compliance of HUD-funded programs. Our team combines decades of direct experience working with entitlement communities, federal agencies, and state programs, allowing us to deliver both technical compliance and practical implementation support. We emphasize accuracy, responsiveness, and the ability to anticipate and resolve issues before they impact program performance.

### 1. Personnel to be Assigned:

The experience and knowledge of a firm is based on its staff members. Urban Design Ventures, LLC, currently has twelve (12) employees, eleven (11) full time employees and one (1) part time employee. The staff is well versed in HUD Federal programs. UDV does not utilize any subcontractors. Our staff possesses all the expertise and skills in house which is needed for this contract. Our staff consists of the following accreditations.

- AIA – American Institute of Architects
- ASLA – American Society of Landscape Architects
- FAICP – Fellow of American Institute of Certified Planners
- LSW – Licensed Social Worker

The following staff members are available and would be assigned to the City of Alexandria:

- **Walter J. Haglund, AIA** – President, principal, and founder of UDV. Walter is a registered architect and planner with over 40 years of experience in the field. Over the last 20 years, Walt has prepared Five Year Consolidated Plans, Annual Action Plans, CAPERs, A.I.s, and Policies and Procedures Manuals for many of our clients. He has provided training for the staff of our client communities. Walter will serve as the Executive Owner/Principal Consultant.
- **Jill K Moyer** – Jill is the newest member of UDV. Jill has over 25 years of experience in housing and community development. She has held various roles, from a Community Planning and Development Representative to CPD Director for the U.S. Department of Housing and Urban Development, Pittsburgh office. Jill was responsible for providing compliance oversight and technical assistance to homeless grant recipients and Federal entitlement grantees, developing and delivering program-specific training, and program monitoring. She brings extensive knowledge of fourteen different community development programs to the firm. Before working at HUD, Jill was a Housing Development Specialist at the Mon Valley Initiative, in Homestead, PA, collaborating with communities in the Mon Valley to revitalize their housing stock, improve the tax base, and assist 56 first-time

homebuyers from homebuyer education through first home purchase. Jill will be the Senior CDBG/HOME Consultant.

- **Michael S. Long** – Housing and Community Development Specialist. Before working at UDV, Mike Long worked for the City of Pittsburgh, PA, as a policy intern. Mike researched, wrote, and edited the City of Pittsburgh's permitting guidelines. He also worked at a Behavioral Research Institute where he analyzed funding sources for Allegheny County. Mike will assist Jill Moyer as the Associate CDBG Consultant.
- **Karl M. Haglund** - Vice President, principal, and co-founder of UDV. His expertise is in planning, financing, environmental review records (ERR), IDIS set-up and draw downs, and grantsmanship. Karl will assist as needed in the development of the Annual Action Plans, CAPERs, and Five Year Consolidated Plan. Karl is an expert in the IDIS program. He has provided training for numerous clients, including for the setup of activities, drawdowns, corrections of problems, etc. He also supports our clients with IDIS on an as-needed basis. He will serve as the Certified IDIS Specialist/Senior IDIS Consultant.
- **Gavin F. O'Connor** – Housing and Community Development Specialist. He has assisted Walter Haglund in the preparation of CDBG Applications for client communities. He continues to assist in the preparation of CAPERs and Annual Action Plans. Gavin has prepared numerous Policies and Procedures manuals for client communities and has assisted in preparing ERRs. Gavin has become involved in the IDIS Program He sets up activities in IDIS, drawdowns funds, etc. He will serve as the Associate IDIS Associate Consultant.
- **David G. Jordan, ASLA** – Director of Housing. David is a licensed landscape architect. He has been active in the field of planning for over 30 years. He joined UDV's staff in 2018 and his last employment was with the Pennsylvania Department of Community and Economic Development (PA-DCED) in the HOME and CDBG Programs. David provides technical assistance to client communities. Dave will be the project manager and will prepare the Annual Action Plans, CAPERs, and Five Year Consolidated Plan. He will be available as needed
- **Christopher Fletcher, FAICP** – Director of Planning and Visioning. Christopher Fletcher joined the firm in 2020. He previously worked in the City of Morgantown, WV, on their City Administration executive team. Chris has over 30 years of experience in the field of planning and grantsmanship. His expertise is in housing-related planning and lends his experience in the preparation of Five Year Consolidated Plans, Annual Action Plans, and ERRs. Since joining the firm, Chris has prepared over 25 ERRs. Chris will lead the development of the CDBG Program ERRs. He has completed a

zoning ordinance rewrite for the City of Monessen and is working on several additional zoning ordinances. Chris will be available to help develop the ERRs.

- **Benjamin White** – Housing and Community Development Specialist. Benjamin White previously worked as the Jefferson County Director of Community Development and Planning. In this role, he administered the CDBG Program for Jefferson County, PA. He has prepared RFPs for CDBG funded projects, Environmental Review Records, and grant proposals and applications for state and federal funding. He will assist as needed.
- **Zachary Laros** – Housing and Community Development Specialist. Zachary Laros has assisted Chris with preparing Environmental Review Records for federal entitlement communities. He assists Karl Haglund and Mike Long with preparing CAPERs. He has been assisting in the development of the Five-Year Consolidated Plan, and Analysis of Impediments to Fair Housing Choice for several communities in West Virginia and the City of East Chicago, IN. He will assist as needed.
- **Andrew Stephens** – Housing and Community Development Specialist. Andrew previously worked at TYK Refractories, Inc., working on accounts with data entry. He currently assists in the development of Five-Year Consolidated Plans and Analyses of Impediments to Fair Housing. Andrew currently assists Chris in preparing Consolidated Plans, Annual Action Plans, CAPERs, etc. for the City of Pittsburgh, City of McKeesport, and the City of Johnstown. He will be available as needed.
- **Daniel Oakley – Grants Manager.** Daniel graduated from Penn State University in May 2024 with a degree in Economics. In the summer of 2023, Daniel interned at the Federal Reserve Bank of Philadelphia's Consumer Compliance division of the Supervision, Regulation, and Credit department. He will assist as needed.

## 2. Resumes:

Attached are the resumes of the eleven (11) full-time staff members.



**WALTER J. HAGLUND, A.I.A.**  
**President/Chief Executive Officer**

**SUMMARY OF EXPERIENCE & QUALIFICATIONS:**

**Urban Design Ventures, LLC, Homestead, PA** 2002-present

*Founder & Principal of Firm*

Responsible for providing technical assistance to client communities, grants *writing, application preparation, implementation services and studies.*

Prepares architectural designs and drawings for housing developments, as well as urban design studies for both public and private clients.

Project Manager for four CDBG/HOME client communities in Pennsylvania, West Virginia, and Indiana.

**Mullin & Lonergan Associates, Inc., Pittsburgh, PA** 1990-2002

*Vice President*

Project Manager and Principal in Charge for five Federal CDBG Entitlement Communities, including two HOME Consortia.

Project Manager and Principal in Charge for three State Small Cities Entitlement Communities.

Responsible for providing technical assistance, grantsmanship, and planning consulting services to each of the above federal and state entitlement communities in West Virginia and Pennsylvania under the Community Development Block Grant, HOME Investment Partnership and Emergency Shelter Grant Programs.

Prepared applications for federally assisted housing programs under the HUD Section 202 and 811 Housing Programs, and continued to provide housing consulting services during the construction phase.

Responsible for providing consultation and research on federal regulations.

**Community Programs, Inc., Pittsburgh & Allentown, PA** 1979 -1990

*Vice President*

Responsible for oversight and management of the housing and community development programs of the firm's clients in Western Pennsylvania, Ohio, Maryland and West Virginia.

Preparation of all of the firm's UDAG applications for clients in West Virginia and Pennsylvania.

Preparation of zoning ordinances and comprehensive plans.

**Redevelopment Authority of Allegheny County, Pittsburgh, PA** 1969-1979

*Executive Director & Chief Planner*

Responsible for preparation of urban renewal plans and modifications to the plans.

Responsible for urban design studies and downtown revitalization projects.

Supervision of a staff of over 50 employees.

**EDUCATION:**

**Syracuse University, Syracuse, NY**

Bachelor of Architecture with minor in urban planning.



**JILL K. MOYER**  
**Director of Community  
Development**

**SUMMARY OF EXPERIENCE AND QUALIFICATIONS**

**Urban Design Ventures, LLC, Homestead, PA** 2026 – Present  
*Director of Community Development*

Responsible for providing technical assistance and training to client communities  
Preparation of Five-Year Consolidated Plans, Annual Action Plans, Consolidated Annual  
Performance and Evaluation Reports (CAPERS), Environmental Review Records,  
Analysis of Impediments to Fair Housing (AI), and day to day questions on projects  
Project Manager for CDBG/HOME/ESG/HOPWA client communities

**U.S. Department of Housing and Urban Development,** 2006 – 2025  
**Community Planning and Development, Pittsburgh, PA**  
*CPD Representative, Program Manager, CPD Director*

Provided compliance oversight for \$124M in Federal block grant and competitive grants  
and \$213M in Congressionally directed grant funds  
Responsible for tracking contracting, spending, and grant closeout  
Reviewed Five-year Consolidated Plans, Annual Action Plans, Consolidated Annual  
Performance Evaluation Reports, Environmental Review Records  
Created and updated standard operating procedures for all job functions  
Increased timely spending for grantees, reducing recapture of funds  
Developed and implemented grantee training series for programmatic requirements,  
leading to a reduction in findings of non-compliance  
Developed the Housing Trust Fund Allocation Plan at program inception  
Conducted risk analysis to create annual monitoring plan

**Mon Valley Initiative, Homestead, PA** 1999 – 2006  
*Housing Development Specialist*

Managed \$11M in affordable housing homeownership and rental development projects  
Produced 56 single-family homeownership and 12 tax credit rental housing units for low-  
to moderate-income families.  
Organized and managed a multi-year community planning process and developed  
budget and pro forma for a successful \$5.6M, multi-community PHFA Homeownership  
Choice Program (HCP) application.

**EDUCATION**

**Elizabethtown College, Elizabethtown, PA**  
Bachelor of Arts in Social Work

**University of Pittsburgh**  
Bachelor of Arts in Social Work, concentration in Community Organizing



**Michael S. Long**  
**Housing & Community Development  
Specialist**

**SUMMARY OF EXPERIENCE & QUALIFICATIONS:**

**Urban Design Ventures, LLC, Homestead, PA** February 2022—Present

*Housing & Community Development Specialist*

- Provides project management assistance to client communities.
- Assists in the preparation of grant requests and applications for funding.
- Assists in the preparation of strategic plans.
- Provides technical assistance to client communities.

**Great Lakes Behavioral Research Institute, Pittsburgh, PA** December 2020—March 2021

*Budget and Fiscal Analytics Analyst*

- Analyzed Allegheny County Department of Human Services funding sources to project spending of allotted funds
- Built dashboards in Tableau to track provider spending
- Sorted and tracked funding documents

**City of Pittsburgh, Pittsburgh, PA** October 2018-April 2020

*Policy Intern*

- Coordinated efforts to implement new online permitting system
- Wrote and edited information guides for permitting system
- Researched permit practices in different cities
- Evaluated prospective new fee schedules
- Documented permit process decision-making to evaluate current processes
- Contributed to and edited draft legislation to change permitting information in the City Code

**City Year Little Rock, Little Rock, AR** July 2016—May 2017

*Americorps Member*

- Planned and taught English tutoring lessons to disadvantaged 9<sup>th</sup> grade students
- Coordinated after school program activities four days per week for over 50 students
- Measured student progress through data-driven systems to plan future lessons
- Collaborated with diverse group of teammates and teachers to plan and carry out events and initiatives

**EDUCATION:**

**Carnegie Mellon University, Pittsburgh, PA** 2020

Master of Science in Public Policy and Management

**College of Wooster, Wooster, OH** 2016

Bachelor of Arts in Philosophy and History



## KARL M. HAGLUND

### Vice President/Chief Operating Officer

#### SUMMARY OF EXPERIENCE & QUALIFICATIONS:

Urban Design Ventures, LLC, Homestead, PA

2002-present

*Vice President and Treasurer*

- Assisted in establishing the firm and filing the Articles of Incorporation.
- Responsible for all the financial aspects of the firm, including payroll, taxes, insurance, invoices, etc.
- Responsible for preparing, presenting, and managing company finances.
- Responsible for providing technical assistance to client communities, grants writing, application preparation, implementation services and studies.
- Project Manager for CDBG, HOME, ADDI, ESG, HESG, and HOPWA client communities in Pennsylvania, West Virginia, and Indiana.
- Preparation of Five Year Consolidated Plans, Annual Action Plans, Consolidated Annual Performance Evaluation Reports (CAPER's), Environmental Review Records (ERR's), Analysis of Impediments to Fair Housing (AI), and day to day questions on projects.
- Assist in preparing redevelopment area plans/proposals for redevelopment authorities.
- Preparation of economic development applications and programs for client communities.
- Preparation of project feasibility reports for mixed uses developments.
- Preparation of Section 108 Loan Applications, financial closings, and bond issuance.
- Preparation of Part I, II, and III of the Historic Tax Credit Applications.
- Assisted in the development of the certification of the Tax Incremental Financing (TIF) districts for the Baum-Centre Redevelopment Area, the North Shore Stadium Redevelopment Area, and Uptown Redevelopment Area for the URA of Pittsburgh.
- Responsible for the preparation of the financial data analysis, underwriting, repayment schedule, and applications for the PA Section 108 Loan Guarantee Project.

Kaufmann's Department Stores, Pittsburgh, PA

2001-2002

*Assistant Buyer/Executive Management Trainee*

- Responsible for providing technical assistance and management for a \$12 million sales department for all the Kaufmann's stores.
- Responsible for tracking sales and market trends.
- Responsible for the preparation, including writing, graphic design, and layout for presentation of various sales promotions.
- Responsible for providing consultation, technical assistance in the ordering and budgeting for the department for all the Kaufmann stores.

#### EDUCATION:

Syracuse University, Syracuse, NY

- Bachelor of Science in Finance and a minor in Economics



**Gavin F. O'Connor**  
**Housing & Community**  
**Development Specialist**

**SUMMARY OF EXPERIENCE & QUALIFICATIONS:**

**Urban Design Ventures, LLC, Homestead, PA** August 2021-present

*Temporary Grants Manager*

- Provides project management assistance to client communities.
- Assists in the preparation of Community Development Block Grant Applications
- Assists in the preparation of Section 108 Loan Applications
- Assists in the preparation of Proposals to potential clients
- Assists in the preparation of Requests for Proposals
- Employed by Robert Half Professional Staffing Solutions

**EXL HEALTH ANALYTICS**

July 2021 – August 2021

*Temporary Mail Clerk Position*

- Assisted mailroom with incoming and outgoing mail packages
- Prepared incoming documents for data entry into company records
- Assisted Manager with training of other temporary employees
- Organized company files in assistance to inventory management
- Employed by Robert Half Professional Staffing Solutions

**Saint Joseph's University, Philadelphia, PA**

September 2019-May 2021

*Assistant Editor*

- Edited undergraduate and graduate student research papers for publication in the Hayes History Journal, on campus journal.
- Authored an article that was published by the Hayes History Journal
- Assisted Dr. Alison Lewin and Dr. Melissa Chakars with selecting student submissions fit for publication

**Construction, Rental & Supply, Inc**

July 2019-August 2019

*Equipment Manager*

- Conducted safety tests on construction equipment
- Prepared supplies for outgoing deliveries
- Assisted managers in day-to-day operations of organization and inventory management

**EDUCATION:**

**Saint Joseph's University, Philadelphia, PA**

May 2021

Bachelor of Arts in History with Minor in Economics, *magna cum laude*



## DAVID G. JORDAN, ASLA

Director of Housing and Urban Design

### SUMMARY OF EXPERIENCE & QUALIFICATIONS

Urban Design Ventures, LLC, Homestead, PA

Nov 2018-present

*Senior Planner*

- Provides project management assistance to client communities
- Assists in the preparation of Five-Year Consolidated Plans, Annual Action Plans, and Environmental Review Records
- Provides technical assistance to client communities

Pennsylvania Dept. of Comm. & Economic Dev., Harrisburg, PA

Jun 2015-Nov 2018

*Grant Manager*

- Reviewed grant applications from entitlement jurisdictions for Commonwealth administered CDBG, CDBG-DR, and HOME programs and provided technical assistance to grantees
- Conducted on-site monitorings of program activities for proper expenditures of funds

Washington County Comm. Action Council, Inc., Hagerstown, MD

Aug 2002-Aug 2013

*Executive Director*

- Increased agency capacity from \$2.5 million to its peak at \$6.5 million, agency staff from 25 to 40, and maintained a \$5 million annual budget
- Established the agency as a Community Housing Development Organization (CHDO) with approximately 30 rental units and several additional units in the pipeline
- Developed a transportation program to serve individuals with developmental disabilities
- Reinstituted a Weatherization Assistance Program and expanded the Summer Food Program
- Built partnerships with private, non-profit, and government actors to provide additional services

Community Assistance Network, Baltimore, MD

Apr 2000-Apr 2002

*Assistant Executive Director*

- Managed a countywide action agency with an annual operating budget of \$2.5 million.
- Performed oversight and operations of fiscal, day-to-day, and personnel matters.
- Established Hearth, Inc. as Baltimore County's first Community Housing Development Organization (CHDO) and packaged its first housing project: a two-unit rental conversion in Baltimore County, MD.

### EDUCATION

West Virginia University, Morgantown, WV

1980

- Bachelor of Science in Landscape Architecture

### LICENSES & ORGANIZATIONS

- American Society of Landscape Architects (ASLA) – Member
- Pennsylvania/Delaware Chapter ASLA – Treasurer
- Mainstreet Waynesboro – Design Committee Member



**CHRISTOPHER M. FLETCHER, FAICP**  
**Director of Planning & Visioning**

**SUMMARY OF EXPERIENCE & QUALIFICATIONS**

**Urban Design Ventures, LLC, Homestead, PA**

Sep 2020 – present

*Senior Planner*

- Provide project management and technical assistance to client communities
- Assist in the preparation of local and regional land use, community and economic development, and housing related planning and assist in the preparation of zoning regulations and design guidelines
- Assist in technical support services in the areas of local public administration, organizational strategic planning, public policy development and implementation, and the delivery of municipal-type services
- Assist in the preparation of Five-Year Consolidated Plans, Annual Action Plans, and Environmental Review Records

**City of Morgantown, WV**

Dec 2005 – Sep 2020

*Director of Development Services*

- Member of the City Administration's executive team, including serving as Acting City Manager
- Directed short- and long-range planning and land use and development regulation services delivery
- Directed grant administration for federal CDBG entitlement program.
- Responsible for managing, developing, and implementing comprehensive, downtown, neighborhood, and corridor plans and developing and implementing zoning regulations and design guidelines.

**Monongalia County Planning Commission, WV**

Feb 2003 – Dec 2005

*Planning Director*

- Directed collaboration and negotiation between the County Commission, the County Planning Commission and four (4) Planning District Advisory Committees to develop zoning regulations in unincorporated, urbanized portions of the County
- Administered floodplain and telecommunications tower regulations

**Mullin & Lonergan Associates, Pittsburgh, PA**

Feb 2000 – Feb 2003

*Planner*

- Provided consultation, technical assistance, and planning-related services to clients in the areas of federal grant funding, comprehensive planning, zoning administration, tax incremental financing, strategic planning, affordable and elderly housing, downtown redevelopment, and neighborhood revitalization across Pennsylvania and West Virginia

**EDUCATION**

**Muskingum College, New Concord, OH**

1994

Bachelor of Science in Political Science and Business Management

**CERTIFICATION & ORGANIZATIONS**

- American Institute of Certified Planners (AICP) – Member
- American Planning Association – Member
- West Virginia Chapter of the American Planning Association – Past President
- International City/County Management Association (ICMA) – Affiliate Member



## **Benjamin R. White**

### **Housing & Community Development Specialist**

#### **SUMMARY OF EXPERIENCE & QUALIFICATIONS:**

**Urban Design Ventures, LLC, Homestead, PA**

October 2023 - present

*Housing and Community Development Specialist*

- Provides project management and technical assistance to client communities.
- Assists in the preparation of Community Development Block Grant Applications
- Assists in the preparation of Environmental Review Records

**Jefferson County Department of Development, Brookville, PA**

September 2021 – September 2023

*Director of Community Development*

- Coordinated programs and projects with federal, state, and local officials to determine local needs, establish direction and policy, develop projects, design implementation schedules, and supervise the completion of the projects.
- Prepared federal and state grant applications to fund various community development projects throughout the county. Prepared and monitored budgets, insured compliance with procurement and auditing requirements.
- Administered the County's Community Development Block Grant (CDBG) Program.

**Krise Transportation, Inc., Punxsutawney, PA**

September 2019 – September 2021

*Business Manager*

- Developed school district transportation proposals for contracts and addendums.
- Created contracts with new school district clients.
- Created lease agreements for the company with school districts.

**Borough of Punxsutawney, Punxsutawney, PA**

April 2004 – September 2019

*Borough Manager*

- Served as the Chief Administrative Officer responsible for the overall management of the Borough's daily operations.
- Administered purchases in accordance to municipal, state, and federal procurement procedures, including bidding and letting of contracts.
- Developed grant proposals and administered grant agreements with various funding sources.

**Jefferson County, PA Department of Development, Brookville, PA**

July 2001 – April 2004

*Planning and Community Development Coordinator*

- Administered the implementation of planning and community development projects for the County.
- Assisted local municipalities and non-profit organizations with grant writing for projects.
- Served as lead staff for the Jefferson County Planning Commission.

**Southern Alleghenies Planning and Development Commission, Altoona, PA**

July 1996 – July 2001

*Senior Planner*

- Administered the budget and associated daily work activities of staff in the Commission's Transportation Planning Department.

*Transportation Planning Specialist*

- Assisted with the implementation of the Commission's Transportation Planning Program.

#### **EDUCATION:**

**Indiana University of Pennsylvania, Indiana PA**

1996

- Bachelor of Science in Regional Planning



# Zachary Laros

## Housing & Community Development Specialist

### SUMMARY OF EXPERIENCE & QUALIFICATIONS:

**Urban Design Ventures, LLC, Homestead, PA** June 2023 - present

*Housing Community Development Specialist*

- Provides project management assistance to client communities.
- Assists in the preparation of Environmental Reviews
- Assists in the preparation of CAPERs
- Assists in the preparation of Annual Action Plans
- Assists in the preparation of State CDBG Applications
- Assists in the preparation of Monthly Project Status reports

**Automatic Data Processing (ADP), Pittsburgh, PA** July 2022 - May 2023

*District Manager*

- Implement Sales Strategies for different HR solutions.
- Maintains a thorough understanding of company regulations regarding human resource management and payroll processes.
- Maintaining customer relations with prospective and current clients.
- Use CRM (salesforce) to run reports and update client accounts.
- Stay up to date with local and federal D.O.L changes and update clients accordingly.

**BNY Mellon, Pittsburgh, PA** September 2021 - July 2022

*Derivative Operations Analyst*

- Built and facilitated complex derivative trades per the requests of financial brokers and brokerages, including Credit Default Swaps, Swaptions, Total Return Swaps, Interest Rate Swaps
- Collaborated with team members to service multiple accounts and solve and correct issues with accounts.
- Ran "Fail Report" daily to assess failing trades and contacted appropriate account holders to alleviate problems that were discovered.
- Uncovered factors to why a trade failed and correct said trade.

**Total Quality Logistics (TQL), Pittsburgh, PA** April 2021 - September 2021

*Logistics Account Executive*

- Designed, planned, and facilitated logistics throughout numerous organizations.
- Worked as a liaison between drivers and customers to secure and expedite scheduled deliveries.
- Demonstrated customer service and problem-solving skills to answer questions from both customers and truck drivers regarding lanes and loads held by TQL.

### EDUCATION:

**Duquesne University, Pittsburgh, PA** May 2020

Bachelor of Arts in Political Science with Minor in Economics



# Andrew W. Stephens

## Housing & Community Development Specialist

### SUMMARY OF EXPERIENCE & QUALIFICATIONS:

Urban Design Ventures, LLC, Homestead, PA December 2023 – Present

*Data Analyst*

- Assists in the preparation of Analyses of Impediments.
- Assists in the preparation of 5 Year Consolidated Plans.
- Assists in the preparation of Annual Action Plans.
- Researches US Census, US HUD CHAS, and other source data for use in client reports.
- Employed by Robert Half Professional Staffing Solutions.

TYK Refractories, Inc., Clairton, PA November 2022 – October 2023

*Administrative Assistant*

- Entered data for accounts receivable and payable, shipments, transfer, and orders.
- Managed inventory at plants, in warehouses, in transit, and at customer facilities.

Starbucks, Inc, Alexandria, VA and Green Tree, PA March 2016 – April 2023

*Shift Supervisor*

- Mentored baristas on customer service and food & drink preparation.
- Responsible for daily finances, resolution of conflict, and maintaining store cleanliness and readiness.

EverGreene Architectural Arts, District Heights, MD July 2019 – April 2022

*Senior Conservation Technician*

- Restored architectural features and art for both government and private clients.
- Crew foreman on national-level architectural projects like the Jefferson Memorial restoration.

Envirosite, Inc., Washington, DC November 2018 – July 2019

*Land Use Researcher*

- Used Library of Congress resources to deliver several comprehensive land-use histories daily.
- Built a company cross-reference of city directories by city and state.

National Parks Service, Landover, MD June 2016 – March 2017

*CESU Research Aide*

- Assisted in artifact registration, conservation, rehousing, shipment, and inventory.
- Wrote cultural resource surveys for multiple George Washington Memorial Parkway properties.
- Reviewed National Register documents and Section 106 applications.

### EDUCATION:

The George Washington University, Washington, DC January 2017  
Master of Arts in Museum Studies

Augsburg University, Minneapolis, MN June 2010  
Bachelor of Arts in History



**Daniel J. Oakley**  
**Housing & Community  
Development Specialist**

**SUMMARY OF EXPERIENCE & QUALIFICATIONS:**

**Urban Design Ventures, LLC, Homestead, PA** August 2024 - present  
*Housing Community Development Specialist*

- Provides project management assistance to client communities.
- Assists in the preparation of Annual Action Plans
- Assists in the preparation of State CDBG Applications
- Assists in the preparation of Monthly Project Status reports

**Federal Reserve Bank of Philadelphia, Philadelphia, PA** May 2023 – August 2023  
*Consumer Compliance Intern*

- Amended bank examination documents to assist the Consumer Compliance team
- Attended weekly Consumer Compliance meetings detailing regulatory updates

**Econ 104 at Penn State University, University Park, PA** August 2021 – January 2022  
*Learning Assistant*

- Assisted in the presentation of material taught during lectures
- Advised students when working on problems given during lectures

**Sal' Pizza, Wind Gap, PA** May 2021 – August 2022, May 2022 – August 2022  
*Delivery Driver*

- Delivered food items to customers
- Assisted in the daily operations of the restaurant including food prep and cleaning

**Pen Argyl Area School District, Pen Argyl, PA** July 2019 – March 2020  
*Tech Assistant*

- Repaired broken screens, keyboards, and other damages to student Chromebooks to allow for proper use
- Accounted for inventory by tracking the payment and distribution of Chromebooks for the tech department
- Installed updates, software, and programs to teacher computers to allow for smooth and uninterrupted teaching

**EDUCATION:**

**The Pennsylvania State University** May 2024  
Bachelor of Science in Economics, Minor in Political Science

### III. LITIGATION –

Urban Design Ventures, LLC has not been involved in any litigation since it was incorporated in 2002. There are no pending litigations against the firm or its principals.

### IV. STATEMENT OF NEEDS –

#### 1. Services to be Provided:

Urban Design Ventures, LLC confirms its ability to provide all services outlined in the Statement of Needs / Scope of Work. Our approach emphasizes responsiveness, technical accuracy, and practical problem solving to support the City of Alexandria's effective administration of its HUD programs.

- **Ongoing Consulting and Technical Assistance**

Urban Design Ventures will provide ongoing consulting, technical assistance, and programmatic guidance related to CDBG, HOME, and HOME-ARP programs. Support will be provided through regular communication with staff, including virtual meetings, phone calls, and email correspondence. We will virtually participate in meetings, review documents, and provide timely responses to program-related questions and compliance issues. UDV staff have been providing these services to all of our clients since the firm's incorporation.

- **Plans, Reporting, and IDIS Support**

We will assist staff with the preparation, review, and submission of required HUD plans and reports, including the Annual Action Plan (AAP), CAPER, Five-Year Consolidated Plan, and any amendments. UDV will also provide full IDIS support, including data entry, reporting, accomplishments tracking, and compliance with Davis-Bacon and Section 3 requirements, along with staff training.

- **Environmental Review (HEROS / NEPA Compliance)**

UDV will assist with all environmental review requirements, including HEROS documentation, NEPA compliance, and adherence to 24 CFR Part 50 and Part 58. Services include tiered and site-specific reviews, preparation of Request for Release of Funds (RROF), Notices of Intent, and other required documentation.

- **Grant Research and Application Support**

We will assist in identifying, researching, and applying for competitive funding opportunities, including CDBG-DR and other HUD and non-HUD funding sources. This includes application development, submission support, and grant award management.

- **Financial and Transactional Management**

UDV will support financial and transactional management across all funding sources, including HOME, CDBG, HOME-ARP, NSP, and program income. Services include HOME match calculations, reconciliation with municipal accounting systems, and assistance with additional funding applications and repayment tracking.

- **Oversight and Resolution of Troubled Projects**

We will provide oversight, coordination, and regulatory guidance to address underperforming or non-compliant projects. UDV will assist in identifying issues, developing corrective strategies, and working with stakeholders and HUD, as necessary, to achieve resolution.

- **Project Identification and Strategic Planning**

UDV will assist the City in identifying and prioritizing projects that are impactful and feasible based on funding availability, staff capacity, and community needs. This includes planning for housing, economic development, public services, and other eligible activities.

- **Program Design and Policy Development**

We will assist in developing and updating program designs, policies, procedures, agreements, procurement documents, and compliance protocols. This includes both new program development and updates to existing programs across all funding sources.

- **Developer, CHDO, and Subrecipient Oversight**

UDV will assist in the review, selection, and management of developers, CHDOs, nonprofits, and subrecipients. This includes proposal review, underwriting support, financial analysis, and staff training on project selection, eligibility, and readiness.

- **Monitoring and Compliance for Active Projects**

We will support ongoing project monitoring and compliance, including affordability requirements and annual reporting obligations. UDV will assist

in addressing compliance concerns and negotiating solutions with stakeholders and HUD when necessary.

- **Subrecipient and Partner Documentation Review**

UDV will assist in reviewing all documentation submitted by subrecipients and partners to ensure compliance with program requirements. We will help establish standardized procedures to support consistent reporting and recordkeeping.

- **Land Acquisition and Land Bank Support**

We will provide guidance on land acquisition processes, including properties adjudicated to the City or transferred to a land bank. UDV will assist in coordinating multiple funding sources and ensuring compliance with HUD requirements.

- **Lead and Asbestos Compliance**

UDV will assist in ensuring compliance with lead-based paint and asbestos regulations, including review of testing requirements, abatement procedures, and documentation associated with applicable projects.

- **Audit and Monitoring Support**

We will assist staff in preparing for local, state, and federal audits, including HUD monitoring visits. This includes the preparation of required documentation and exhibits, as well as assistance in responding to any findings or concerns.

- **Public Engagement and Outreach**

UDV will assist with the preparation and support of public hearings, public notices, fair housing activities, and community outreach efforts. This includes both logistical support and compliance with HUD citizen participation requirements.

- **Task Orders and Recordkeeping**

We will support additional task orders as requested by the City and maintain accurate accounting and documentation of all services provided. UDV ensures compliance with federal recordkeeping requirements and audit standards, with records available for review as required.

In all cases, Urban Design Ventures, LLC emphasizes that delivering these services virtually enhances efficiency, reduces costs associated with travel,

and allows for more flexible, timely, and consistent support to Community Development staff while maintaining the highest standards of compliance and professional service.

## V. AVAILABILITY –

Urban Design Ventures, LLC, is fully prepared to begin services immediately upon contract execution. Our team is structured to provide consistent, reliable support and to respond quickly to the City's needs.

Given our virtual service delivery model, Urban Design Ventures, LLC maintains a high level of availability and flexibility, allowing us to respond quickly and efficiently to the City's needs without delays associated with travel or scheduling constraints. This approach enables us to initiate work on task orders promptly and maintain consistent engagement with CmDv staff.

Urban Design Ventures, LLC is committed to fast response times. We anticipate acknowledging receipt of task order requests within the same business day, with initial follow-up and engagement typically occurring within 24 hours or less. For urgent matters, our team is available to respond on an expedited basis, ensuring that time-sensitive issues are addressed promptly. We are only a phone call or email away.

Our streamlined communication processes, including email, virtual meetings, and direct coordination with designated staff, ensure that all requests are handled efficiently, transparently, and with a high level of professionalism. This responsiveness, combined with our technical expertise, positions Urban Design Ventures, LLC to provide reliable, timely, and effective support throughout the duration of the contract.

## VI. FEES –

### 1. Hourly Rates:

### Exhibit C

The firm of Urban Design Ventures, LLC proposes the following hourly rates for its personnel who would be available to assist the City of Alexandria on various assignments:

- Walter J. Haglund, Executive Owner/Principal Consultant	\$165.00/hr.
- Jill K. Moyer, Senior CDBG/HOME Consultant	\$145.00/hr
- Michael S. Long, Associate CDBG/HOME Consultant	\$115.00/hr.
- Karl M. Haglund, Certified IDIS Specialist	\$155.00/hr.
- Gavin F. O'Connor, Certified IDIS Associate Consultant	\$115.00/hr.
- Dave Jordan, Dir. of Housing	\$145.00/hr.
- Christopher M. Fletcher, Dir. of Planning	\$145.00/hr.
- Benjamin R. White, Comm. Dev. Specialist	\$135.00/hr.

- Zachary Laros, Comm. Dev. Specialist \$110.00/hr.
- Andrew W. Stephens, Comm. Dev. Specialist \$110.00/hr.
- Daniel J. Oakley, Grants Manager \$110.00/hr.

**2. Additional Costs:**

There are no standard general administrative fees or standard profit margins charged. These are all included in the hourly rates.

There are no reimbursable costs charged to this program for services.

**3. Exhibits A and B:**

See attached

# Request for Proposal – RFP #2601

## Consulting Services and Technical Assistance for CDBG, HOME, HOME-ARP, and IDIS HUD Programs

### Exhibit A - Insurance Requirements:

The awarded bidder shall obtain at its own expense, and maintain in full force and effect during the term of any contract resulting from this RFP, a policy or policies of insurance, issued by an insurance company or companies licensed to conduct business in the State of Louisiana and having a minimum A.M. Best rating of "A-VII", providing the following coverages and containing coverage limits not less than the following:

- a. Commercial General Liability (public liability including premises, products and completed operations). **Such policy shall name the City of Alexandria, its officers and employees, as additional insured.**  
Bodily injury and property damage combined:  
    \$1,000,000 per occurrence  
    \$1,000,000 aggregate
- b. Automobile Liability (including owned, non-owned and hired vehicles)  
Bodily injury and property damage combined:  
    \$1,000,000 per accident
- c. Workers' Compensation and Employers Liability  
Part One: Benefits as required by Louisiana law  
Part Two: \$1,000,000 per accident  
    \$1,000,000 each employee  
    \$1,000,000 policy limit

All such policies shall contain an endorsement requiring the insurer to provide thirty (30) business days' notice to CmDv prior to the cancellation thereof.

The awarded bidder shall provide the City a certificate of insurance prior to commencement of the work.



## Request for Proposal – RFP #2601 Consulting Services and Technical Assistance for CDBG, HOME, HOME-ARP and IDIS HUD Programs

**Exhibit B - Price Proposal Scenario and Hourly Billing Rates:**

Name of Firm: Urban Design Ventures, LLC

CmDv has developed the following estimate of hours by classification for use in comparing the price component of each respondent's proposal. These estimates in no way bind the City or CmDv as a commitment of hours or expenses to be expected. It is for comparative price review only. All proposals shall be irrevocable and considered valid from the receipt date for acceptance until such time a contract is executed.

Please complete the worksheet by entering responder's contractual hourly billing rate for each job classification and contractual reimbursable expense rate and attach to your proposal package. The responder's rates provided will be their contractual rate for services award contracts for the first two (2) years of the initial contract. Separately, identify all subcontractors and persons, excluding full time employees of the proposer who would assist in providing services or materials under the proposal who would share in any fees, commissions or other remuneration under the proposal. Substitutions or subsequent addition of subcontractor(s) or other persons to this RFP and any ensuing contract must be requested in writing and approved.

Job Classification	Estimated # of Hours Required	Hourly Billing Rate* **	Estimated Expense
Executive Owner / Principal Consultant	35	\$165.00	\$5,775.00
Senior CDBG / HOME Consultant***	175	\$145.00	\$25,375.00
Associate CDBG / HOME Consultant****	60	\$115.00	\$6,900.00
Certified IDIS Specialist / Senior IDIS Consultant	85	\$155.00	\$13,175.00
Associate IDIS Associate Consultant	40	\$115.00	\$4,600.00
Airfare for on-site training	Round Trip	N/A	-0-
Car Rental for on-site training	3 days	N/A	-0-
Hotel for on-site training	3 nights	N/A	-0-
Meal Per Diems for 3 meals daily x # of days	3 days	N/A	-0-
General & Administrative (G&A) Rate	%	Included in Hourly Rate	-0-
Profit Margin Percentage	%	Included in Hourly Rate	-0-
<b>TOTAL COST TO CmDv</b>			<b>\$55,825.00</b>

- \* Hourly billing rates and reimbursable expenses are inclusive of all expenses and overtime charges.
- \*\* Billing rates shown above shall be committed rates for the first two (2) years of any contract award.
- \*\*\* Senior Consultants must possess 10 + years of experience.
- \*\*\*\* Associate Consultants must possess 1-9 years of experience.

The undersigned represents and warrants that he/she has all rights and authority to enter into this Agreement on behalf of the Consultant Firm and to bind the Consultant to the terms set forth above.

Authorized Signature: \_\_\_\_\_

*Walter J. Haglund*

Printed Name: \_\_\_\_\_

*Walter J. Haglund*

Company Name: \_\_\_\_\_

*Urban Design Ventures LLC*

Date of Submittal: \_\_\_\_\_

*April 16, 2026*

AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN  
THE CITY OF ALEXANDRIA  
AND  
URBAN DESIGN VENTURES, INC.

**DRAFT**

THIS AGREEMENT, effective on the \_\_\_\_\_ day of \_\_\_\_\_, 2026, made and entered into on the days and dates shown below, by and between the City of Alexandria (hereinafter referred to as the "City"), represented herein by its duly elected Mayor, Jacques M. Roy;

AND

Urban Design Ventures, LLC (hereinafter referred to as "Consultant" or "UDV"), a foreign corporation, represented herein by, Walter J. Haglund, its President/CEO, pursuant to a corporate resolution attached hereto and made a part hereof, with its principal place of business at 212 E 7<sup>th</sup> Avenue, Homestead, PA 15120.

ARTICLE 1 - RECITALS

**WHEREAS**, the City of Alexandria's Community Development Department ("CmDv") receives federal grant funds from HUD for CDBG, HOME and HOME-ARP programs, including any new federal Entitlement grants that may be awarded during the term of this contract;

**WHEREAS**, consulting expertise is needed to define and administer program activities within the HOME and HOME-ARP Programs necessary to commit and spend money timely on eligible affordable housing activities for low to moderate income residents, as well as assist in developing a viable CDHO in Alexandria;

**WHEREAS**, consulting expertise is needed to define and administer eligible program activities within the CDBG Program;

**WHEREAS**, consulting expertise is needed assist with data entry and reporting required in HUD's Integrated Disbursement and Information System (IDIS), which shall include the Five Year Consolidated Plan, Annual Action Plan, and Consolidated Annual Performance and Evaluation Report;

**WHEREAS**, the City desires to employ UDV Consulting as its Consultant as it relates to the administration of the CDBG, HOME, and HOME-ARP programs, including use of IDIS software;

**WHEREAS**, UDV Consulting was the highest scoring responder to RFP #2601, in accordance with Appendix II to 2 CFR Part 200, and has been providing HUD consulting services since 2002, which managed over \$900 million in federal grant funds, and demonstrates the appropriate knowledge to work with the City and CmDv; and

**DRAFT**

WHEREAS, UDV Consulting is qualified to do the work required by this Agreement for the City given its extensive background and expertise; and

WHEREAS, the City of Alexandria is authorized to enter into this Professional Services Agreement pursuant to Ordinance # xxx-2026.

NOW THEREFORE, UDV Consulting and the City mutually agree as follows:

**ARTICLE 2 - SCOPE OF SERVICES AND OBLIGATIONS OF UDV**

- 2.1 UDV agrees to provide consulting services to the City as it relates to the use of HUD federal funds for CDBG, HOME, and HOME-ARP programs, including preparing required documents and reports, in addition to provide onsite and remote training to the CmDv staff as needed.
- 2.2 UDV shall provide consulting services to the City to assist in developing new and managing ongoing program activities, as well as developing a viable Community Housing Development Organization as defined by the HOME program.
- 2.3 UDV shall provide consulting services to the City, including technical assistance and programmatic advice, related to the City's management of the CDBG, HOME, and HOME-ARP programs. The consulting services may include both remote and on-site training, participation in meetings/conference calls, review of program or project specific documents, and miscellaneous Q&A related to program regulations, best practices, etc.
- 2.4 UDV shall provide the City with UDV's direct Point Of Contact ("POC") formally accepting CmDv's request to accept, direct, manage, and communicate all task requests made by the City, which may include remote or on-site training, participation in meetings/conference calls, review of program or project specific documents, and miscellaneous Q&A related to program regulations, best practices, etc. UDV's POC shall be responsible to assign work to appropriate UDV staff based on technical expertise and availability. The name, email address, and direct office phone number shall be provided to the City's CmDv Administrator / City's Point of Contact.

**ARTICLE 3 - TERM AND TERMINATION**

- 3.1 **Duration of Agreement.** This Agreement shall be valid from the effective date of this fully executed contract for a period of two (2) years, unless terminated earlier by either party in accordance with this Agreement, or as a result of cessation of fiscal funding.

8.1.1 This Agreement shall have two options for one (1) year renewals, for FY2028 and 2029, at the discretion of the City, which shall be executed via an amendment, if agreed. This term shall represent the timeline of the current Five Year Consolidated Plan.

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- 3.2 **At Will.** The initial term is intended to provide a cessation point to create a new negotiation or assessment of the value of the Agreement, if desired by the public body.
- 3.3 **Termination.** Prior to the expiration of this Agreement, either party may terminate this Agreement by giving the other party written notice of said intention to terminate at least thirty (30) days notice before the date of termination or termination sought. Upon receipt of such notice, UDV will take all reasonable steps to stop work in progress and will, within 30 calendar days of the termination date, be entitled to bill for any work performed prior to the termination. All actions on behalf of the City shall cease and a proper accounting for time, activity, and status of items shall be rendered forthwith by UDV to ensure no detriment to the City occurs. This Agreement is therefore terminable at the will of either party, without the need for cause.
- 3.4 For purposes of this section, the Mayor of the City of Alexandria, is authorized to terminate this contract without further Council approval.

### ARTICLE 4 - CONTRACT MONITOR

- 4.1 The Contract Monitor for this Agreement shall be the Director of Planning of Alexandria, or their designee. The point of contact ("POC") for routine services shall be the Administrator of CmDv.
- 4.2 **Monitoring Plan.** UDV shall discuss with the Contract Monitor, or his designee, the progress and results of such services and shall advise the Contract Monitor of any delays in the performance of its obligations. UDV shall provide to the Contract Monitor, or his designee, any and all deficiencies noted and any other matters relating to this Agreement.
- 4.3 UDV shall inform the Contract Monitor, or his designee, of any delays, problems or adverse conditions that will prevent the meeting of time schedules, goals, or preclude the attainment of any project results required by this Agreement. UDV shall correspond with the City by describing and outlining any necessary action needed or contemplated and any assistance that may be needed from the City or any other party to resolve the situation.
- 4.4 **Monitoring Disbursements.** The POC shall monitor monthly billing and all disbursements made as a result of this Agreement. UDV must demonstrate substantial progress towards the goals and objectives of this Agreement, based on time schedules or other established measures of performance, and UDV's failure to do such shall result in any further disbursements being discontinued until substantial progress is demonstrated by UDV and it has justified to the satisfaction of the City the reasons for the lack of progress.

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**ARTICLE 5 - OBLIGATIONS OF CITY OF ALEXANDRIA**

- 5.1 **Compensation.** UDV shall be paid for the monthly services rendered as defined by this Agreement, defined in their RFP #2601 response. The compensation paid to UDV shall be as follows and based on title versus specific person's name, in the event someone is subcontracted, and/or replaced within the UDV team:

Position	2026-2028 Labor Rate
Executive / Principal	\$165
Senior Consultant	\$145
Associate Consultant	\$115
Certified IDIS Specialist	\$155
Certified IDIS Associate	\$115
Director of Housing	\$145
Director of Planning	\$145
Community Development Senior Specialist	\$135
Community Development Associate Specialist	\$110
Grants Manager	\$110

5.1.1 Other Costs: Any other direct costs incurred by UDV will be charged based on actual costs plus UDV's HUD-Approved G&A rate.

5.1.2 UDV shall use GSA schedules for per diems and seek government rates for lodging, including economy fairs for travel and rentals.

5.1.3 There are no standard general administrative fees or standard profit margins charged. Those are included in hourly rates listed above.

5.1.4 UDV reserves the ability to transfer hours among assigned staff based on workload and needs of the project within the maximum approved budget.

- 5.2 **Accountability.** UDV personnel and/or subs shall track time in fifteen (15) minute increments, by position title and name, to provide a log of time worked and description of scope as supporting documentation with invoices. The City will only be billed for actual costs; this is not a fixed price contract.

- 5.4 **Plan Preparation.** In the event the City requests UDV to research, prepare, compile, and/or submit a HUD defined plan or other project specific plan, such as the Five Year Consolidated Plan, Annual Action Plan, Consolidated Annual Performance Evaluation Report, etc. UDV shall submit a "not to exceed" amount for additional time and/or materials for the execution of the same for approval by the City prior to the start of work.

- 5.2 **Invoices.** UDV shall submit monthly itemized invoices for services rendered. The POC must approve all billings/invoices, and services performed pursuant to this Agreement. Upon approval, work shall proceed as directed by the POC, Contract Monitor, and/or their designee. The City shall pay all invoices within thirty (30) calendar days of receipt of an approved invoice. If any invoice submitted is incorrect or contains errors that

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need to be corrected, the invoice is payable within thirty (30) calendar days from the receipt of the corrected/revised and approved invoice.

5.2.1 All invoices shall be emailed to [cda@cityofalex.com](mailto:cda@cityofalex.com). The direct mailing address for CmDv is:

Community Development  
Attn: Administrator  
625 Murray Street, Suite 7  
Alexandria, Louisiana 71301

Billing: 318-449-5073  
Administrator: 318-449-5070

### ARTICLE 6 - ASSIGNABILITY

- 6.1 **Assignability.** UDV shall not have the right to assign any interest in this Agreement, and shall not transfer any interest without prior written consent of the City of Alexandria.
- 6.2 UDV acknowledges that, if for any reason, it requires outside resources to assist in performing any of the deliverables/services, it must first obtain written approval from the City of such sub-UDV, outside consultant, etc. Further, and at all times, UDV shall comply with the City's AFEAT policy. UDV may, with the express written permission of the Contract Monitor and/or POC, and at UDV's expense, engage additional employees or sub-UDVs, that it deems necessary to perform the services required under this Agreement. The City shall neither control, direct, nor supervise UDV's employees and/or sub-UDV in the performance of services under this Agreement.

### ARTICLE 7 - INDEPENDENT CONSULTANT

- 7.1 **Acknowledgment of Exclusion of Workman's Compensation Coverage.** UDV herein expressly agrees and acknowledges that it and its employees are Independent Consultants as defined in LSA R.S. 23:1020(5) and, as such, it is expressly agreed and understood between the parties that the City of Alexandria shall not be liable to UDV or any of its employees, sub-Consultants, sub-UDVs, agents, UDV's or Consultants for any benefit or coverage provided by the Workman's Compensation Laws of the State of Louisiana.
- 7.2 UDV shall provide the City with a certificates of insurance evidencing workman's compensation coverage.

### ARTICLE 8 - NONEMPLOYMENT RELATIONSHIP

- 8.1 **Waiver of Sick and Annual Benefits.** It is expressly agreed and understood between the parties entering into this Agreement that UDV, as an independent Consultant, shall not be entitled to nor receive any sick and annual benefits from the City.

## DRAFT

- 8.2 **Non-employment.** The City shall not be considered the employer of UDV, and UDV acknowledges this relationship is one of Contract and subject only to the provisions of this Agreement.

### ARTICLE 9 - AMENDMENT

- 9.1 **Amendment of Agreement.** This Agreement may be amended by written mutual consent of the respective parties without further council approval including additions to the scope of services and extensions of the term of the Agreement.
- 9.2 **Amendment with Council Approval.** Any amendments that change the contracting party, object of the agreement, or remuneration/rate of compensation, and overall fiscal limitations shall not occur without Council approval and a new ordinance.
- 9.3 For the consideration and under the conditions set forth above, UDV has agreed to perform the specified services for the City of Alexandria pursuant to this Agreement and any Task Order(s) that may be issued under this Agreement.

### ARTICLE 10 - INDEMNIFICATION

- 10.1 UDV shall provide proof of and maintain the following insurances:
- 10.1.1 General Liability Insurance
  - 10.1.2 Workers' Compensation Insurance

If requested by the City, during the term of this Agreement, UDV must provide proof of the above-listed insurances within ten (10) business days as a continued condition to this Agreement.

- 10.2 At all times hereunder, UDV further agrees to defend, indemnify, and hold harmless the City, its officers, agents, employees, and assigns from and against any and all claims, actions or causes of action, damages and liabilities arising out of UDV's negligent acts, gross negligence, errors, or omissions in performing services pursuant to this Agreement.

### ARTICLE 11 - ENTIRE AGREEMENT

- 11.1 This Agreement, along with any task orders, constitutes the entire Agreement between the parties with respect to the transactions contemplated by this Agreement, and it supersedes all prior oral or written agreements, commitments, or understandings with respect to the matters provided for in this Agreement.

## DRAFT

### ARTICLE 12 - GOVERNING LAW

- 12.1 This Agreement shall be construed and interpreted in accordance with Louisiana law. In the event of legal action resulting from a dispute hereunder, the Parties agree that the state and federal courts of the State of Louisiana shall have jurisdiction and that the proper forum for such action shall be Rapides Parish, Louisiana.

### ARTICLE 13 - SERVERABILITY

- 13.1 The invalidity, illegality or enforceability of any portion of any provision of this Agreement or the occurrence of any event rendering any portion or provision of this Agreement void shall in no way affect the validity or enforceability of any other portion or provision of this Agreement. Any void provision shall be deemed severed from this Agreement, and the balance of this Agreement shall be construed and enforced as if this Agreement did not contain the particular portion or provision held to be void.

### ARTICLE 14 - NOTICES

- 14.1 All notices, demands, requests, or other communications which may be or are required to be given by any party to any other party pursuant to this Agreement shall be in writing and shall be hand delivered, mailed by first class, registered or certified mail, return receipt requested, postage prepaid, sent by overnight express mail, postage prepaid, return receipt requested or transmitted by telegram or facsimile, addressed as follows:

Urban Design Ventures, LLC  
Attn: Walter J. Haglund, AIA  
212 East 7<sup>th</sup> Avenue  
Homestead, PA 15120  
Phone: 412-461-6916

City of Alexandria, Louisiana  
Office of the Mayor  
PO Box 71  
Alexandria, LA 71309-0071  
Phone: 318-473-1375

- 14.2 Each party may designate by notice in writing a new address to which any further notice, demand, request or communication shall thereafter be so given, served or sent. Notice shall be deemed given for all purposes at such times as it is delivered to addressee (with the return receipt, the delivery receipt, or with respect to a facsimile, the answer back being deemed conclusive evidence of such delivery) or at such time as delivery is refused by the addressee upon presentation.

### ARTICLE 15: MISCELLANEOUS PROVISIONS

All Federal, State, and Local regulations shall apply to this agreement.

## DRAFT

**1. Access.** Consultant agrees that he/she will allow access to the City, HUD, the Comptroller General of the United States, or any of their duly authorized representatives to any books, documents, papers, and records of the Consultant, which are directly pertinent to this Contract for the purpose of making audit, examination, excerpts, and transcriptions.

**2. AFEAT Compliance.** During the performance of this Contract, Consultant will make a good faith effort to comply with the City's AFEAT (Alexandria Fairness, Equality, Accessibility, and Teamwork) Program, by making good faith efforts to engage participation by minority and/or disadvantaged business enterprise firms. Community Development must have a document, current for the year, on file with the Consultant's signature at the time of the execution of this contract.

**3. Amendment.** This agreement may be amended by written mutual consent of the respective parties, without further Council approval unless it be to modify the object of the agreement; additions to agreement shall only be to comply with federal, state, and/or local regulation changes or modifications. Notwithstanding any terms within this Agreement, in the event that (i) HUD imposes new or modified requirements on existing CDBG and/or HOME projects through regulation, administrative notice, publication, or other notice or (ii) HUD specifically identifies violations of CDBG and/or HOME program requirements pertaining to this Agreement, Consultant agrees to comply with any new or modified requirements to ensure the Project remains in or is brought into compliance with such requirements. *Consultant* further agrees to execute an amendment to modify the terms of this Agreement in such manner as necessary to reflect and implement new CDBG and/or HOME requirements or correct identified deficiencies. The City shall provide not less than 30 calendar days notice to the *Consultant* of any such modifications.

**4. Fiscal Funding.** If the Alexandria City Council fails to appropriate sufficient monies to provide for the continuation of the Agreement, or if such appropriation is reduced by the veto of the Mayor or by any means provided in the Budget Ordinance, or amendments thereto, to prevent the total appropriation for the year from exceeding revenues for that year, or for any other lawful purpose, and the effect of such reduction is to provide insufficient monies for the continuation of the Agreement, the Agreement shall terminate on the date of the beginning of the first fiscal year for which funds are not appropriated, or as stated in the Agreement.

**5. Assignment.** This Agreement is binding on the Consultant, and their respective successors and assigns. The Consultant shall assign or transfer their interest in this Agreement without the written consent of the City.

**6. Code of Conduct / Conflict of Interest.** The Consultant must disclose any potential conflict of interest, including if any Consultant, manager, employee or agent of the Consultant is an employee, agent, consultant, officer or elected official or appointed official of the City, an immediate family member to any such person or has business ties with any such person. In such a case, CmDv will review the potential conflict to determine if it involves any person who presently or in the past year exercises any functions or responsibilities in connection with CmDv's HOME and/or CDBG programs. The City's Legal Division may also investigate to provide

## DRAFT

a ruling on this issue. If so, the City may seek an exception from HUD under the requirements of 92.356.

**7. Code of Ethics.** It is a violation of the Louisiana Code of Governmental Ethics for a public servant, specifically CmDv staff personnel, to do work with an immediate family member. The Code defines "immediate family" relating to public servant as children, spouses of children, brothers, sisters, spouses of public servants' brothers and sisters, parents, spouse and the parents of public servants' spouse. For more definitions and a review of the Code of Ethics, please visit the Louisiana Ethics Administration Program website at [www.ethics.la.gov](http://www.ethics.la.gov).

**8. Compliance.** The Consultant shall comply with all Federal, State and local laws, ordinances and regulations affecting the demolition and disposal. This shall include wetting during removal, white goods removal prior to disposition at landfill, etc. This shall also include all regulations for OSHA, NESHAP, LDEQ, HUD, Clean Air Act, etc.

**9. Counterparts.** If this Agreement is executed in two or more counterparts, each shall be considered an original, and shall be binding when fully executed by all parties.

**10. Excluded Parties.** Consultant hereby certifies that he is not suspended, debarred, or otherwise prohibited from participating in federally-assisted contracts and further certifies that no such parties will be employed as sub-contractors and/or vendors on the project. Placement on the federal excluded parties list of the Consultant and/or use of an excluded party is grounds for termination of this Contract.

**11. Financing.** The City of Alexandria reserves the right, at its sole discretion, to utilize bond financing, notes, or other debt instruments, where permitted under federal, state, and local law, to leverage public and private resources for eligible housing and community development activities. The use of such financing mechanisms shall be subject to City Council approval and HUD compliance requirements, and may be modified, suspended, or discontinued by the City at any time without amendment to these guidelines.

**12. Headings and Pronouns.** The headings of the paragraphs in this Agreement are for convenience only and do not affect the meanings or interpretation of the contents. Any pronouns used within this Agreement shall be applicable without regard to gender. Additionally, any construction of terms, parties, or pronouns shall be construed in either the singular or plural as may be appropriate regardless of the actual term used herein.

**13. Interpretation.** This Agreement shall not be merged with any subsequent agreement between the City and Consultant, including, but not limited to the all documentation listed herein. Any question or dispute regarding the interpretation of the terms of this Agreement shall be decided by CmDv Division Director and/or the City's Legal Division. The City's decision shall be final and binding. In the event of a conflict between this Agreement, the Scope of Work, and/or City's CDBG HOME Program Policy Guidelines, the City reserves the right to resolve the conflict and determine which provision will take precedence. In general, the more restrictive provision will apply.

DRAFT

**14. Non-discrimination.** The Consultant shall comply with all applicable Federal non-discrimination requirements, including: Title VI of the Civil Rights Act of 1964 (42 U.S.C. §2000d); Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. §794); the Age Discrimination Act of 1975 (42 U.S.C. §6101); Title VIII of the Civil Rights Act of 1968, as amended (Fair Housing Act); and any other Federal law prohibiting discrimination in programs or activities receiving Federal financial assistance. No person shall be excluded from participation in, denied the benefits of, or subjected to discrimination under this Contract on the basis of race, color, national origin, sex, religion, age, or disability. This shall comply with 2025 federal executive order #14151.

**15. Non-Waiver.** No waiver of any breach or default hereunder shall constitute or be construed as a waiver of any subsequent breach or default of any other provision.

**16. Notice.** Notices to the Consultant anticipated or required under this Agreement shall be in writing and deemed delivered two business days following their placement in the United States mail, postage prepaid, addressed to the Consultant at the Property. Notices to the City shall be in writing and placed in the United States mail for delivery via certified mail with return receipt. All postage shall be prepaid, and notices to the City shall only be deemed delivered upon proof of the City's actual receipt via return receipt. Notices to the City shall be addressed to:

Alexandria's Community Development Dept  
Attn: Administrator  
625 Murray Street, Suite 7,  
Alexandria, LA 71301

Phone: 318-449-5070  
Email: cda@cityofalex.com  
Location: Third Floor, Planning Division

**17. Procurement.** UVD shall comply with the requirements of 2 CFR 200.322 related to the procurement of materials under this contract.

**18. Records.** Consultant shall maintain books of account, the Contract, and other such records as shall properly and completely reflect this transaction for a period of five (5) years after contract execution and payment.

**19. Severability.** If any provision of this Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision hereof, and this Contract shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

[INTENTIONALLY LEFT BLANK]



## ORDINANCE NO

**AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE PROPOSAL RECEIVED FROM URBAN DESIGN VENTURES, LLC FOR HUD CONSULTING SERVICES AND OTHER MATTERS WITH RESPECT THERETO.**

**SECTION I: BE IT ORDAINED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the proposal received from Urban Design Ventures, LLC for HUD Consulting Services.

**SECTION II: BE IT FURTHER ORDAINED, etc.** that the Mayor of the City of Alexandria be authorized to pay said proposal from the 2026/2027 budget and to each and every other act or deed needed or necessary to consummate said transaction.

**SECTION III: BE IT FURTHER ORDAINED, etc.,** that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

**SECTION IV: BE IT FURTHER ORDAINED, etc.,** that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

**SECTION V: BE IT FURTHER ORDAINED, etc.,** that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

**THIS ORDINANCE** was introduced on the 16<sup>th</sup> day of June, 2026.

**NOTICE PUBLISHED** on the 26<sup>th</sup> day of June, 2026

**THIS ORDINANCE** having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

**AND THE ORDINANCE** was declared adopted on this the \_\_\_\_\_ day of June, 2026 and final publication was made in the Alexandria Daily Town Talk on the \_\_\_\_\_ day of June, 2026.

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
MAYOR'S APPROVAL/VETO

- 16) To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for annual uniform for the Fire Department.



# AGENDA ITEM FACT SHEET

This fact sheet is the basis for a decision by the City Council.  
Please insure that the information is clear, concise and current.

Division/Department: Finance / Purchasing

Date: April 30, 2026

Title: Request a resolution to advertise for Annual Uniform Bid for Fire Department

### Explanation of Proposal:

Additional Information Attached

We request permission to advertise for the Annual Uniform Bid for Fire Uniforms, to be used by Fire Department. Purchases are to be made on an "As Needed" basis only. Prices shall be held firm for twelve (12) months from bid award date. Contingent upon the ability of successful bidder to hold prices, the City reserves the right to renew the existing contract for an additional twelve (12) month period.

### Budget:

Neutral

Within Existing

Requires Amendment

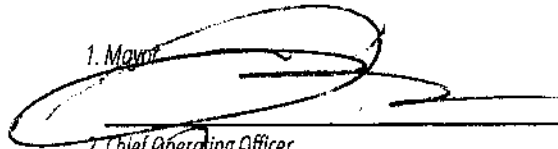
Account Number:

Expense Amount:

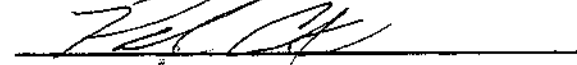
Account Line Item:

Remaining Amount:

### Authorization:

1. Mayor 

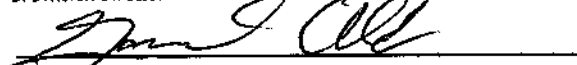
4. Finance Director



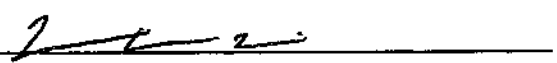
2. Chief Operating Officer



5. Division Director



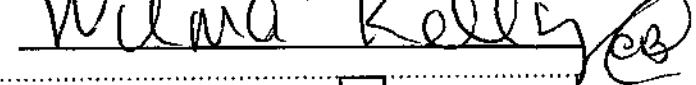
3. City Attorney



6. Department Head



7. Purchasing Agent



Council Staff

Form

Information:

Sufficient

Review:

Content

Insufficient

Remarks:

RECEIVED  
MAY 07 2026  
CITY COUNCIL

**ADVERTISEMENT FOR BID**

CITY OF ALEXANDRIA, LOUISIANA  
PURCHASING DEPARTMENT

**BID #2578 --UNIFORM BID FOR FIRE DEPARTMENT**

Separate sealed bids for, ANNUAL UNIFORM BID FOR FIRE DEPARTMENT, will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until Tuesday, June 30, 2026 at 10:00AM CST.

Complete bid packet, bid specifications may be obtained at the City of Alexandria's website, [www.cityofalexandria.com](http://www.cityofalexandria.com) under the heading "Business", and drop down to "RFP/RFQ/RFI/BIDS". There is no charge to download bid documents from the City's website.

Pursuant to LA R.S. 38:2212.1 B.(4)(a), vendors have the option to submit their bids electronically. Please find bid related documents and place electronic bids at [www.centralbidding.com](http://www.centralbidding.com) . For questions regarding the electronic bidding process, please call Central Bidding at 225-810-4814.

Questions and/or clarifications of bid specifications are to be in written form only, either mailed, faxed, or emailed to the attention of Joann Swain, City of Alexandria Purchasing Department, PO Box 71, Alexandria, LA 71309-0071; Fax 318-619-3412; email to [joann.swain@cityofalex.com](mailto:joann.swain@cityofalex.com); and must be received by 4:00 PM, Thursday, June 18, 2026.

**Address for Postal Delivery:**

City of Alexandria  
Donna Jones, City Clerk  
PO Box 71  
Alexandria, LA 71309-0071

**Address for Courier or  
Overnight Delivery:**

City of Alexandria  
Donna Jones, City Clerk  
915 Third Street, 1<sup>st</sup> Floor  
Alexandria, LA 71301  
Phone: 318-449-5090

**Address for Electronic  
Bid Submission:**

[www.centralbidding.com](http://www.centralbidding.com)

Phone: 225-810-4814

PLEASE PUBLISH THREE (3) TIMES:

Friday, May 22, 2026  
Friday, May 29, 2026  
Friday, June 5, 2026

RESOLUTION NO. 0058-2026

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR ANNUAL UNIFORM FOR THE FIRE DEPARTMENT.**

**BE IT RESOLVED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for annual uniform for the Fire Department.

**BE IT FURTHER RESOLVED, etc.,** that the City Clerk proceed with the advertisement according to law, with bids to be opened on June 30, 2026.

**PASSED AND ADOPTED** at Alexandria, Louisiana, this 19<sup>th</sup> day of May 2026.

/s/ Donna P. Jones, MMC  
City Clerk

**ORDINANCE NO.**

**AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR ANNUAL UNIFORM FOR THE FIRE DEPARTMENT AND OTHER MATTERS WITH RESPECT THERETO.**

**SECTION I: BE IT ORDAINED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted for annual uniform for the Fire Department.

**SECTION II: BE IT FURTHER ORDAINED, etc.** that the Mayor of the City of Alexandria be authorized to pay said low bid from the 2026/2027 budget and to each and every other act or deed needed or necessary to consummate said transaction.

**SECTION III: BE IT FURTHER ORDAINED, etc.,** that this ordinance shall become effective upon signature by the mayor; or, if not signed or vetoed by the mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

**SECTION IV: BE IT FURTHER ORDAINED, etc.,** that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

**SECTION V: BE IT FURTHER ORDAINED, etc.,** that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

**THIS ORDINANCE** was introduced on the 30<sup>th</sup> day of June 2026.

**NOTICE PUBLISHED** on the 1<sup>st</sup> day of July 2026

**THIS ORDINANCE** having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

**AND THE ORDINANCE** was declared adopted on this the \_\_\_\_\_ day of July, 2026 and final publication was made in the Alexandria Daily Town Talk on the \_\_\_\_\_ day of July, 2026.

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
MAYOR'S APPROVAL/VETO

- 17) To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for three phase padmount.



**AGENDA ITEM FACT SHEET**

*This fact sheet is the basis for a decision by the City Council.  
Please insure that the information is clear, concise and current.*

Division/Department: **FINANCE/PURCHASING**

Date: **April 30, 2026**

**Title: RESOLUTION AUTHORIZING PERMISSION TO ADVERTISE FOR THREE PHASE PADMOUNT**

**Explanation of Proposal:** Request permission to advertise for Three Phase Padmount Transformers. Said material to be inventoried by the Electric Distribution Warehouse Department. Bids are to remain in effect for a period of twelve months from bid award date.

*Additional Information Attached*

**Budget:**

Neutral

Within Existing

Requires Amendment

Account Number: 401-0-141720-00000  
INVENTORY

Expense Amount: N/A

Account Line Item: N/A

Remaining Amount: N/A

**Authorization:**

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

**Council Staff**

Form

**Review:**

Content

**Information:**

Sufficient

Insufficient

**Remarks:**

APPROVED BY: \_\_\_\_\_  
DATE: \_\_\_\_\_  
BY: \_\_\_\_\_

**ADVERTISEMENT FOR BID**

CITY OF ALEXANDRIA, LOUISIANA  
PURCHASING DEPARTMENT

**BID # 2571 THREE PHASE PADMOUNT TRANSFORMERS**

Separate sealed bids for, SINGLE PHASE POLEMOUNT TRANSFORMERS, will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until 10:00 AM CST, TUESDAY, JUNE 30, 2026, and then at said office publically opened and read aloud.

Complete bid packet, bid specifications may be obtained at the City of Alexandria's website, [www.cityofalexandria.com](http://www.cityofalexandria.com) under the heading "Business", and drop down to "RFP/RFQ/RFI/BIDS". There is no charge to download bid documents from the City's website.

Pursuant to LA R.S. 38:2212.1 B.(4)(a), vendors have the option to submit their bids electronically. Please find bid related documents and place electronic bids at [www.centralbidding.com](http://www.centralbidding.com) . For questions regarding the electronic bidding process, please call Central Bidding at 225-810-4814.

**Questions and/or clarifications of bid specifications are to be in written form only, either mailed, faxed, or emailed to the attention of Andre Garsaud, City of Alexandria Purchasing Department, PO Box 71, Alexandria, LA 71309-0071; Fax 318-441-6185; email to [andre.garsaud@cityofalex.com](mailto:andre.garsaud@cityofalex.com) and must be received by 4:00 PM CST, Thursday, June 18, 2026.**

OR

**Address for Postal Delivery:**

City of Alexandria  
Donna Jones, City Clerk  
PO Box 71  
Alexandria, LA 71309-0071

**Address for Courier or Overnight Delivery:**

City of Alexandria  
Donna Jones, City Clerk  
915 Third Street, 1<sup>st</sup> Floor  
Alexandria, LA 71301  
Phone: 318-449-5090

**Address for Electronic Bid Submission:**

[www.centralbidding.com](http://www.centralbidding.com)  
Phone: 225-810-4814

PLEASE PUBLISH THREE (3) TIMES:

Friday, May 22, 2026  
Friday, May 29, 2026  
Friday, June 5, 2026

**RESOLUTION NO. 0059-2026**

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR  
THREE PHASE PADMOUNT.**

**BE IT RESOLVED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for three phase padmount.

**BE IT FURTHER RESOLVED, etc.,** that the City Clerk proceed with the advertisement according to law, with bids to be opened on June 30, 2026.

**PASSED AND ADOPTED** at Alexandria, Louisiana, this 19<sup>th</sup> day of May 2026.

/s/ Donna P. Jones, MMC  
City Clerk

**ORDINANCE NO.**

**AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR THREE PHASE PADMOUNT AND OTHER MATTERS WITH RESPECT THERETO.**

**SECTION I: BE IT ORDAINED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted for three phase padmount.

**SECTION II: BE IT FURTHER ORDAINED, etc.** that the Mayor of the City of Alexandria be authorized to pay said low bid from the 2026/2027 budget and to each and every other act or deed needed or necessary to consummate said transaction.

**SECTION III: BE IT FURTHER ORDAINED, etc.,** that this ordinance shall become effective upon signature by the mayor; or, if not signed or vetoed by the mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

**SECTION IV: BE IT FURTHER ORDAINED, etc.,** that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

**SECTION V: BE IT FURTHER ORDAINED, etc.,** that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

**THIS ORDINANCE** was introduced on the 30<sup>th</sup> day of June, 2026.

**NOTICE PUBLISHED** on the 1<sup>st</sup> day of July, 2026

**THIS ORDINANCE** having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

**AND THE ORDINANCE** was declared adopted on this the \_\_\_\_\_ day of July, 2026 and final publication was made in the Alexandria Daily Town Talk on the \_\_\_\_\_ day of July, 2026.

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
MAYOR'S APPROVAL/VETO

- 18) To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for spun prestressed wood pole equivalent concrete poles for the Electric Distribution Department.



# AGENDA ITEM FACT SHEET

This fact sheet is the basis for a decision by the City Council.  
Please insure that the information is clear, concise and current.

Division/Department: FINANCE/PURCHASING

Date: 7/6/2026

Title: ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID FOR CONCRETE POLES

**Explanation of Proposal:** Additional Information Attached

On Tuesday, June 30, 2026, two (2) bids were opened and read aloud for Spun Prestressed Wood Pole Equivalent Concrete Poles. Said material to be inventoried by the Electric Distribution Warehouse Department. Bid is to remain in effect for a period on one year from bid award date.  
We recommend award be made to Stresscrete Group for all items.

See attached:

**Budget:**       Neutral       Within Existing       Requires Amendment

Account Number: 401-0-141720-00000  
Inventory

Expense Amount: n/a

Account Line Item: n/a

Remaining Amount: n/a

### Authorization:

1. Mayor

4. Finance Director

2. Chief Operating Officer

5. Division Director

3. City Attorney

6. Department Head

7. Purchasing Agent

**Council Staff Review:**      Form       Content       **Information:**      Sufficient       Insufficient

Remarks:

RECEIVED  
JUL 07 2026  
CITY COUNCIL

**BID # 2572 SPUN PRESTRESSED WOOD POLE EQUIVALENT  
CONCRETE POLES**

**RECOMMEND AWARD BE MADE AS FOLLOWS:**

**STRESSCRETE GROUP**

City of Alexandria Purchasing Department

Bid Tabulation Bid # 2572 Date: 6/30/2026 Spun Prestressed Wood Pole Equivalent Concrete Poles								
STRESSCRETE GROUP					MEYER UTILITIES STRUCTURES, LLC			
Height / Class	Quantity	Unit Price	Extension	Lead Time	Unit Price	Extension	Lead Time	
30-5	5	\$ 1,671.00	\$ 8,355.00	10-12 wks	\$ 1,671.00	\$ 8,355.00	8-12 weeks	
35-3	5	\$ 2,065.00	\$ 10,325.00	10-12wks	\$ 1,990.00	\$ 9,950.00	8-12 weeks	
40-3	5	\$ 2,328.00	\$ 11,640.00	10-12 wks	\$ 2,309.00	\$ 11,545.00	8-12 weeks	
40-1	5	\$ 2,490.00	\$ 12,450.00	10-12 wks	\$ 2,423.00	\$ 12,115.00	8-12 weeks	
45-3	3	\$ 2,593.00	\$ 7,779.00	10-12 wks	\$ 2,634.00	\$ 7,902.00	8-12 weeks	
45-1	2	\$ 2,707.00	\$ 5,414.00	10-12 wks	\$ 2,706.00	\$ 5,412.00	8-12 weeks	
50-2	5	\$ 3,070.00	\$ 15,350.00	10-12wks	\$ 3,036.00	\$ 15,180.00	8-12 weeks	
50-H9	2	\$ 5,148.00	\$ 10,296.00	10-12wks	\$ 5,453.00	\$ 10,906.00	8-12 weeks	
50-H10	2	\$ 5,517.00	\$ 11,034.00	10-12wks	\$ 5,876.00	\$11,752.00	8-12 weeks	
55-2	2	\$ 3,885.00	\$ 7,770.00	10-12wks	\$ 3,583.00	\$ 7,166.00	8-12 weeks	
55-H9	1	\$ 5,541.00	\$ 5,541.00	10-12 wks	\$ 6,458.00	\$ 6,458.00	8-12 weeks	
55-H10	1	\$ 5,795.00	\$ 5,795.00	10-12wks	\$ 7,101.00	\$ 7,101.00	8-12 weeks	
60-2	1	\$ 3,726.00	\$ 3,726.00	10-12wks	\$ 4,215.00	\$ 4,215.00	8-12 weeks	
60-H9	1	\$ 6,861.00	\$ 6,861.00	10-12wks	\$ 7,757.00	\$ 7,757.00	8-12 weeks	
60-H10	1	\$ 7,159.00	\$ 7,159.00	10-12wks	\$ 8,498.00	\$ 8,498.00	8-12 weeks	
65-2	1	\$ 4,102.00	\$ 4,102.00	10-12wks	\$ 4,830.00	\$ 4,830.00	8-12 weeks	
65-H9	1	\$ 7,605.00	\$ 7,605.00	10-12wks	\$ 7,911.00	\$ 7,911.00	8-12 weeks	
65-H10	1	\$ 8,029.00	\$ 8,029.00	10-12wks	\$ 9,014.00	\$ 9,014.00	8-12 weeks	
70-2	1	\$ 4,842.00	\$ 4,842.00	10-12wks	\$ 5,530.00	\$ 5,530.00	8-12 weeks	
75-2	1	\$ 5,697.00	\$ 5,697.00	10-12wks	\$ 6,058.00	\$ 6,058.00	8-12 weeks	
80-1	1	\$ 6,357.00	\$ 6,357.00	10-12wks	\$ 6,642.00	\$ 6,642.00	8-12 weeks	
85-1	1	\$ 7,606.00	\$ 7,606.00	10-12wks	\$ 9,212.00	\$ 9,212.00	8-12 weeks	
90-1	1	\$ 11,273.00	\$ 11,273.00	10-12wks	\$ 11,066.00	\$ 11,066.00	8-12 weeks	
95-1	1	\$ 13,925.00	\$ 13,925.00	10-12wks	\$ 12,013.00	\$ 12,013.00	8-12 weeks	
100-1	1	\$ 15,078.00	\$ 15,078.00	10-12wks	\$ 13,166.00	\$ 13,166.00	8-12 weeks	
100-H4	1	\$ 16,135.00	\$ 16,135.00	10-12wks	\$ 14,690.00	\$ 14,690.00	8-12 weeks	
<b>TOTAL</b>			\$ 230,144.00		\$ 165,842.00	\$ 234,444.00		
Additional Charges for shipments < than full truck load:				\$ 2,950.00	Additional Charges for shipments < than full truck load: \$2,600.00			
12 MONTH PERIOD					12 MONTH PERIOD			



**AGENDA ITEM FACT SHEET**

*This fact sheet is the basis for a decision by the City Council.  
Please insure that the information is clear, concise and current.*

Division/Department:

Date: April 30, 2026

**Title: Resolution Authorizing Permission to Advertise for Bid #2572-Spun Prestressed Wood Pole Equivalent Concrete Poles**

**Explanation of Proposal:**

Additional Information Attached

We request permission to advertise for Spun Prestressed Wood Pole Equivalent Concrete Poles for use by the Electric Distribution Department. Bid will remain in effect for twelve months from bid award date.

**Budget:**

Neutral

Within Existing

Requires Amendment

Account Number: 401-0-141720-0  
Electric Distribution Inventory

Expense Amount: N/A

Account Line Item: N/A

Remaining Amount: N/A

**Authorization:**

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

**Council Staff**

Form

**Review:**

Content

**Information:**

Sufficient

Insufficient

**Remarks:**

APR 30 2026  
10:00 AM  
CITY OF ALEXANDRIA

## ADVERTISEMENT FOR BID

CITY OF ALEXANDRIA, LOUISIANA  
PURCHASING DEPARTMENT

### **BID # 2572 SPUN PRESTRESSED WOOD POLE EQUIVALENT CONCRETE POLES**

Separate sealed bids for, SPUN PRESTRESSED WOOD POLE EQUIVALENT CONCRETE POLES, will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until **10:00 AM CST, Tuesday, June 30, 2026**, and then at said office publically opened and read aloud.

Complete bid packet, bid specifications may be obtained at the City of Alexandria's website, [www.cityofalexandria.com](http://www.cityofalexandria.com) under the heading "Business", and drop down to "RFP/RFQ/RFI/BIDS". There is no charge to download bid documents from the City's website.

Pursuant to LA R.S. 38:2212.1 B.(4)(a), vendors have the option to submit their bids electronically. Please find bid related documents and place electronic bids at [www.centralbidding.com](http://www.centralbidding.com) . For questions regarding the electronic bidding process, please call Central Bidding at 225-810-4814.

**Questions and/or clarifications of bid specifications are to be in written form only, either mailed, faxed, or emailed to the attention of Andre Garsaud, City of Alexandria Purchasing Department, PO Box 71, Alexandria, LA 71309-0071; Fax 318-441-6185; email to [Andre.Garsaud@cityofalex.com](mailto:Andre.Garsaud@cityofalex.com) be received by 4:00 PM CST, Thursday, June 18, 2026.**

OR

**Address for Postal Delivery:**

City of Alexandria  
Donna Jones, City Clerk  
PO Box 71  
Alexandria, LA 71309-0071

**Address for Courier or  
Overnight Delivery:**

City of Alexandria  
Donna Jones, City Clerk  
915 Third Street, 1<sup>st</sup> Floor  
Alexandria, LA 71301  
Phone: 318-449-5090

**Address for Electronic  
Bid Submission:**

[www.centralbidding.com](http://www.centralbidding.com)  
Phone: 225-810-4814

PLEASE PUBLISH THREE (3) TIMES:

Friday, May 22, 2026  
Friday, May 29, 2026  
Friday, June 5, 2026

**RESOLUTION NO. 0060-2026**

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR SPUN  
PRESTRESSED WOOD POLE EQUIVALENT CONCRETE POLES.**

**BE IT RESOLVED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for spun prestressed wood poles equivalent concrete poles.

**BE IT FURTHER RESOLVED, etc.,** that the City Clerk proceed with the advertisement according to law, with bids to be opened on June 30, 2026.

**PASSED AND ADOPTED** at Alexandria, Louisiana, this 19<sup>th</sup> day of May 2026.

/s/ Donna P. Jones, MMC  
City Clerk

**ORDINANCE NO.**

**AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR SPUN PRESTRESSED WOOD POLE EQUIVALENT CONCRETE POLES FOR THE ELECTRIC DISTRIBUTION DEPARTMENT AND OTHER MATTERS WITH RESPECT THERETO.**

**SECTION I: BE IT ORDAINED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted for spun prestressed wood pole equivalent concrete poles for the Electric Distribution.

**SECTION II: BE IT FURTHER ORDAINED, etc.** that the Mayor of the City of Alexandria be authorized to pay said low bid from the 2026/2027 budget and to each and every other act or deed needed or necessary to consummate said transaction.

**SECTION III: BE IT FURTHER ORDAINED, etc.,** that this ordinance shall become effective upon signature by the mayor; or, if not signed or vetoed by the mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

**SECTION IV: BE IT FURTHER ORDAINED, etc.,** that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

**SECTION V: BE IT FURTHER ORDAINED, etc.,** that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

**THIS ORDINANCE** was introduced on the 30<sup>th</sup> day of June, 2026.

**NOTICE PUBLISHED** on the 1<sup>st</sup> day of July, 2026

**THIS ORDINANCE** having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

**AND THE ORDINANCE** was declared adopted on this the \_\_\_\_\_ day of July, 2026 and final publication was made in the Alexandria Daily Town Talk on the \_\_\_\_\_ day of July, 2026.

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
MAYOR'S APPROVAL/VETO

- 19) To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for single phase polemount.



**AGENDA ITEM FACT SHEET**

*This fact sheet is the basis for a decision by the City Council.  
Please insure that the information is clear, concise and current.*

Division/Department: **FINANCE/PURCHASING**

Date: **April 30, 2026**

**Title: RESOLUTION AUTHORIZING PERMISSION TO ADVERTISE FOR SINGLE PHASE POLEMOUNT**

**Explanation of Proposal:**

*Additional Information Attached*

Request permission to advertise for Single Phase Polemount Transformers. Said material to be inventoried by the Electric Distribution Warehouse Department. Bids are to remain in effect for a period of twelve months from bid award date.

**Budget:**

Neutral

Within Existing

Requires Amendment

Account Number: 401-0-141720-00000  
INVENTORY

Expense Amount: N/A

Account Line Item: N/A

Remaining Amount: N/A

**Authorization:**

1. Mayor

4. Finance Director

2. Chief Operating Officer

5. Division Director

3. City Attorney

6. Department Head

7. Purchasing Agent

**Council Staff**

Form

**Information:**

Sufficient

**Review:**

Content

Insufficient

**Remarks:**

053 07 2023  
04/30/2026

**ADVERTISEMENT FOR BID**

CITY OF ALEXANDRIA, LOUISIANA  
PURCHASING DEPARTMENT

**BID # 2569 SINGLE PHASE POLEMOUNT TRANSFORMERS**

Separate sealed bids for, SINGLE PHASE POLEMOUNT TRANSFORMERS, will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until 10:00 AM CST, TUESDAY, JUNE 30, 2026, and then at said office publically opened and read aloud.

Complete bid packet, bid specifications may be obtained at the City of Alexandria's website, [www.cityofalexandrialala.com](http://www.cityofalexandrialala.com) under the heading "Business", and drop down to "RFP/RFQ/RFI/BIDS". There is no charge to download bid documents from the City's website.

Pursuant to LA R.S. 38:2212.1 B.(4)(a), vendors have the option to submit their bids electronically. Please find bid related documents and place electronic bids at [www.centralbidding.com](http://www.centralbidding.com) . For questions regarding the electronic bidding process, please call Central Bidding at 225-810-4814.

**Questions and/or clarifications of bid specifications are to be in written form only, either mailed, faxed, or emailed to the attention of Andre Garsaud, City of Alexandria Purchasing Department, PO Box 71, Alexandria, LA 71309-0071; Fax 318-441-6185; email to [andre.garsaud@cityofalex.com](mailto:andre.garsaud@cityofalex.com) and must be received by 4:00 PM CST, Thursday, June 18, 2026.**

OR

**Address for Postal Delivery:**

City of Alexandria  
Donna Jones, City Clerk  
PO Box 71  
Alexandria, LA 71309-0071

**Address for Courier or Overnight Delivery:**

City of Alexandria  
Donna Jones, City Clerk  
915 Third Street, 1<sup>st</sup> Floor  
Alexandria, LA 71301  
Phone: 318-449-5090

**Address for Electronic Bid Submission:**

[www.centralbidding.com](http://www.centralbidding.com)  
Phone: 225-810-4814

PLEASE PUBLISH THREE (3) TIMES:

Friday, May 22, 2026  
Friday, May 29, 2026  
Friday, June 5, 2026

RESOLUTION NO. 0061-2026

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR SINGLE PHASE POLEMOUNT.**

**BE IT RESOLVED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for single phase polemount.

**BE IT FURTHER RESOLVED, etc.,** that the City Clerk proceed with the advertisement according to law, with bids to be opened on June 30, 2026.

**PASSED AND ADOPTED** at Alexandria, Louisiana, this 19<sup>th</sup> day of May 2026.

/s/ Donna P. Jones, MMC  
City Clerk

**ORDINANCE NO.**

**AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR SINGLE PHASE POLEMOUNT AND OTHER MATTERS WITH RESPECT THERETO.**

**SECTION I: BE IT ORDAINED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted for single phase polemount.

**SECTION II: BE IT FURTHER ORDAINED, etc.** that the Mayor of the City of Alexandria be authorized to pay said low bid from the 2026/2027 budget and to each and every other act or deed needed or necessary to consummate said transaction.

**SECTION III: BE IT FURTHER ORDAINED, etc.,** that this ordinance shall become effective upon signature by the mayor; or, if not signed or vetoed by the mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

**SECTION IV: BE IT FURTHER ORDAINED, etc.,** that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

**SECTION V: BE IT FURTHER ORDAINED, etc.,** that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

**THIS ORDINANCE** was introduced on the 30<sup>th</sup> day of June, 2026.

**NOTICE PUBLISHED** on the 1<sup>st</sup> day of July, 2026

**THIS ORDINANCE** having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

**AND THE ORDINANCE** was declared adopted on this the \_\_\_\_\_ day of July, 2026 and final publication was made in the Alexandria Daily Town Talk on the \_\_\_\_\_ day of July, 2026.

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
MAYOR'S APPROVAL/VETO

20) To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for single phase padmount.



**AGENDA ITEM FACT SHEET**

*This fact sheet is the basis for a decision by the City Council.  
Please insure that the information is clear, concise and current.*

Division/Department: **FINANCE/PURCHASING**

Date: **April 30, 2026**

**Title: RESOLUTION AUTHORIZING PERMISSION TO ADVERTISE FOR SINGLE PHASE PADMOUNT**

**Explanation of Proposal:**

Additional Information Attached

Request permission to advertise for Single Phase Padmount Transformers to be used by Electric Distribution. Bids are to remain in effect for a period of twelve months from bid award date.

**Budget:**

Neutral

Within Existing

Requires Amendment

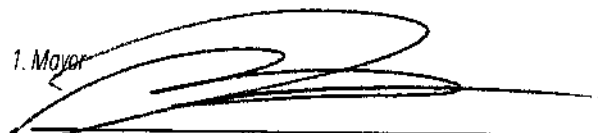
Account Number: 401-0-141720-00000  
INVENTORY



Expense Amount: N/A

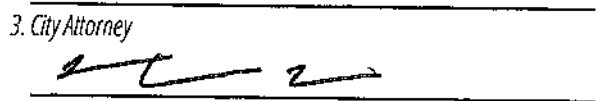
Account Line Item: N/A

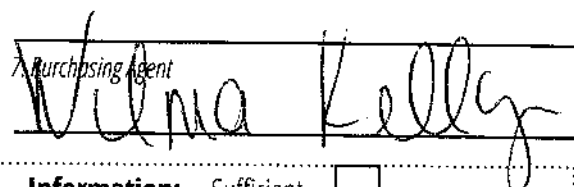
Remaining Amount: N/A

**Authorization:**

1. Mayor   
2. Chief Operating Officer

4. Finance Director   
5. Division Director   
6. Department Head

3. City Attorney 

7. Purchasing Agent 

**Council Staff**

Form

**Review:**

Content

**Information:**

Sufficient

Insufficient

**Remarks:**

PREPARED BY  
DATE: 04/30/2026  
CITY OF ALEXANDRIA



**ADVERTISEMENT FOR BID**

CITY OF ALEXANDRIA, LOUISIANA  
PURCHASING DEPARTMENT

**BID # 2570 SINGLE PHASE PADMOUNT TRANSFORMERS**

Separate sealed bids for, SINGLE PHASE PADMOUNT TRANSFORMERS, will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until 10:00 AM CST, TUESDAY, JUN3 30, 2026, and then at said office publically opened and read aloud.

Complete bid packet, bid specifications may be obtained at the City of Alexandria's website, [www.cityofalexandria.com](http://www.cityofalexandria.com) under the heading "Business", and drop down to "RFP/RFQ/RFI/BIDS". There is no charge to download bid documents from the City's website.

Pursuant to LA R.S. 38:2212.1 B.(4)(a), vendors have the option to submit their bids electronically. Please find bid related documents and place electronic bids at [www.centralbidding.com](http://www.centralbidding.com) . For questions regarding the electronic bidding process, please call Central Bidding at 225-810-4814.

Questions and/or clarifications of bid specifications are to be in written form only, either mailed, faxed, or emailed to the attention of Andre Garsaud, City of Alexandria Purchasing Department, PO Box 71, Alexandria, LA 71309-0071; Fax 318-441-6185; email to [andre.garsaud@cityofalex.com](mailto:andre.garsaud@cityofalex.com) and must be received by 4:00 PM CST, Thursday, June 18, 2026.

OR

**Address for Postal Delivery:**

City of Alexandria  
Donna Jones, City Clerk  
PO Box 71  
Alexandria, LA 71309-0071

**Address for Courier or  
Overnight Delivery:**

City of Alexandria  
Donna Jones, City Clerk  
915 Third Street, 1<sup>st</sup> Floor  
Alexandria, LA 71301  
Phone: 318-449-5090

**Address for Electronic  
Bid Submission:**

[www.centralbidding.com](http://www.centralbidding.com)  
Phone: 225-810-4814

PLEASE PUBLISH THREE (3) TIMES:

Friday, May 22, 2026  
Friday, May 29, 2026  
Friday, June 5, 2026

**RESOLUTION NO. 0062-2026**

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR  
SINGLE PHASE PADMOUNT.**

**BE IT RESOLVED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for single phase padmount.

**BE IT FURTHER RESOLVED, etc.,** that the City Clerk proceed with the advertisement according to law, with bids to be opened on June 30, 2026.

**PASSED AND ADOPTED** at Alexandria, Louisiana, this 19<sup>th</sup> day of May 2026.

/s/ Donna P. Jones, MMC  
City Clerk

**ORDINANCE NO.**

**AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR SINGLE PHASE PADMOUNT AND OTHER MATTERS WITH RESPECT THERETO.**

**SECTION I: BE IT ORDAINED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted for single phase padmount.

**SECTION II: BE IT FURTHER ORDAINED, etc.** that the Mayor of the City of Alexandria be authorized to pay said low bid from the 2026/2027 budget and to each and every other act or deed needed or necessary to consummate said transaction.

**SECTION III: BE IT FURTHER ORDAINED, etc.,** that this ordinance shall become effective upon signature by the mayor; or, if not signed or vetoed by the mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

**SECTION IV: BE IT FURTHER ORDAINED, etc.,** that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

**SECTION V: BE IT FURTHER ORDAINED, etc.,** that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

**THIS ORDINANCE** was introduced on the 30<sup>th</sup> day of June, 2026.

**NOTICE PUBLISHED** on the 1<sup>st</sup> day of July, 2026

**THIS ORDINANCE** having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

**AND THE ORDINANCE** was declared adopted on this the \_\_\_\_\_ day of July, 2026 and final publication was made in the Alexandria Daily Town Talk on the \_\_\_\_\_ day of July, 2026.

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
MAYOR'S APPROVAL/VETO

21) To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for chlorination and dechlorination equipment.



RECEIVED

# AGENDA ITEM FACT SHEET

MAY 1 2026 This fact sheet is the basis for a decision by the City Council.  
CITY COUNCIL: Please insure that the information is clear, concise and current.

Division/Department: Finance/Purchasing

Date: May 1, 2026

Title: Request a resolution to advertise for Chlorination & Dechlorination Equipment

**Explanation of Proposal:**

Additional Information Attached

We request permission to advertise for Chlorination & Dechlorination Equipment, for use by the Wastewater Departments. Bid prices shall be for individual items on an as needed basis, per the bid specifications. Equipment only. No Labor. The city reserves the right to renew the existing contract for an additional twelve (12) month period. Bids prices shall remain in effect for twelve (12) months from award.

**Budget:**

Neutral

Within Existing

Requires Amendment

Account Number:

Expense Amount:

Account Line Item:

Remaining Amount:

**Authorization:**

4. Finance Director

1. Mayor

5. Division Director

2. Chief Operating Officer

6. Department Head

3. City Attorney

7. Purchasing Agent

Council Staff

Form

Information:

Sufficient

Review:

Content

Insufficient

Remarks:

**ADVERTISEMENT FOR BID**

CITY OF ALEXANDRIA, LOUISIANA  
PURCHASING DEPARTMENT

**BID # 2581 CHLORINATION & DECHLORINATION EQUIPMENT FOR  
WASTEWATER DEPT**

Separate sealed bids for, CHLORINATION & DECHLORINATION EQUIPMENT FOR WASTEWATER, will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until 10:00 AM CST CDT, TUESDAY, June 30, 2026, and then at said office publically opened and read aloud.

Complete bid packet, bid specifications may be obtained at the City of Alexandria's website, [www.cityofalexandrialala.com](http://www.cityofalexandrialala.com) under the heading "Business", and drop down to "RFP/RFQ/RFI/BIDS". There is no charge to download bid documents from the City's website.

Pursuant to LA R.S. 38:2212.1 B.(4)(a), vendors have the option to submit their bids electronically. Please find bid related documents and place electronic bids at [www.centralbidding.com](http://www.centralbidding.com) . For questions regarding the electronic bidding process, please call Central Bidding at 225-810-4814.

Questions and/or clarifications of bid specifications are to be in written form only, either mailed, faxed, or emailed to the attention of Joann Swain, City of Alexandria Purchasing Department, PO Box 71, Alexandria, LA 71309-0071; Fax 318-619-3412; email to [joann.swain@cityofalex.com](mailto:joann.swain@cityofalex.com); and must be received by 4:00 PM, Thursday, June 18, 2026.

**Address for Postal Delivery:**

City of Alexandria  
Donna Jones, City Clerk  
PO Box 71  
Alexandria, LA 71309-0071

**Address for Courier or  
Overnight Delivery:**

City of Alexandria  
Donna Jones, City Clerk  
915 Third Street, 1<sup>st</sup> Floor  
Alexandria, LA 71301  
Phone: 318-449-5090

**Address for Electronic  
Bid Submission:**

[www.centralbidding.com](http://www.centralbidding.com)  
Phone: 225-810-4814

PLEASE PUBLISH THREE (3) TIMES:

Friday, May 22, 2026  
Friday, May 29, 2026  
Friday, June 5, 2026

RESOLUTION NO. 0063-2026

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR  
CHLORINATION AND DECHLORINATION EQUIPMENT.**

**BE IT RESOLVED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for chlorination and dechlorination equipment.

**BE IT FURTHER RESOLVED, etc.,** that the City Clerk proceed with the advertisement according to law, with bids to be opened on June 30, 2026.

**PASSED AND ADOPTED** at Alexandria, Louisiana, this 19<sup>th</sup> day of May 2026.

/s/ Donna P. Jones, MMC  
City Clerk

**ORDINANCE NO.**

**AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR CHLORINATION AND DECHLORINATION EQUIPMENT AND OTHER MATTERS WITH RESPECT THERETO.**

**SECTION I: BE IT ORDAINED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted for chlorination and dechlorination.

**SECTION II: BE IT FURTHER ORDAINED, etc.** that the Mayor of the City of Alexandria be authorized to pay said low bid from the 2026/2027 budget and to each and every other act or deed needed or necessary to consummate said transaction.

**SECTION III: BE IT FURTHER ORDAINED, etc.,** that this ordinance shall become effective upon signature by the mayor; or, if not signed or vetoed by the mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

**SECTION IV: BE IT FURTHER ORDAINED, etc.,** that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

**SECTION V: BE IT FURTHER ORDAINED, etc.,** that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

**THIS ORDINANCE** was introduced on the 30<sup>th</sup> day of June, 2026.

**NOTICE PUBLISHED** on the 1<sup>st</sup> day of July, 2026

**THIS ORDINANCE** having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

**AND THE ORDINANCE** was declared adopted on this the \_\_\_\_\_ day of July, 2026 and final publication was made in the Alexandria Daily Town Talk on the \_\_\_\_\_ day of July, 2026.

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
MAYOR'S APPROVAL/VETO

22) To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for the Health Care Clinic Building Renovation.



# AGENDA ITEM FACT SHEET

This fact sheet is the basis for a decision by the City Council.  
Please insure that the information is clear, concise and current.

Division/Department: **Public Works - MPB**

Date: **May 11, 2026**

**Title:** Resolution Authorizing Advertisement of Bids for the Health Care Clinic Building Renovation

### Explanation of Proposal:

Additional Information Attached

- \*Bidding Documents have been completed and ready for the Advertisement for Bids.
- \*The City Council is requested to authorize the Advertisement of Bids for this project.
- \*Engineer's Cost Estimate is \$460,000.
- \*This project includes: The renovation of interior spaces for exam rooms, offices and waiting area; new finishes; new HVAC and lighting; exterior improvements, including handicap accessible parking; etc. located at the former HandiWorks Building at 2700 Lee Street.

### Budget:

Neutral   
  Within Existing   
  Requires Amendment

Account Number: 300-052601-707000

Expense Amount: \$460,000

Account Line Item: \$500,000

Remaining Amount: \$40,000

### Authorization:

1. Mayor

4. Finance Director

5. Division Director

2. Chief Operating Officer

6. Department Head

3. City Attorney

7. Purchasing Agent

Council Staff

Form

Information: Sufficient

Review:

Content

Insufficient

Remarks:

**SECTION 00100**

**ADVERTISEMENT FOR BIDS**

CITY OF ALEXANDRIA

**HEALTH CARE CLINIC  
BUILDING RENOVATION**

Separate sealed bids for the CITY OF ALEXANDRIA HEALTH CARE CLINIC BUILDING RENOVATION Project will be received by the City of Alexandria, Louisiana by the City Clerk, at the City Council Office, City Hall, 915 Third Street, Alexandria, Louisiana, 71301 until 10:00 a.m. (Central Time) on Tuesday, June 30, 2026 and then at said office publicly opened and read aloud. Any bid received after the specified time and date will not be considered.

A Mandatory Pre-Bid Conference will be held at 10:00 a.m. on Wednesday, June 24, 2026 at the Project Site located at 2700 Lee Street, Alexandria, LA 71301.

The Instructions to Bidders, Bid Form, Agreement Between Owner and Contractor, Forms of Bid Bond, Performance and Payment Bonds, Drawings and Specifications, and other Contract Documents may be examined at the following location:

PAN AMERICAN ENGINEERS, LLC  
(Project Manager)  
1717 JACKSON STREET (71301)  
P. O. BOX 8599 (71306)  
ALEXANDRIA, LOUISIANA  
(318) 473-2100

The work is generally described as follows:

All work related to the project entitled "City of Alexandria Health Care Clinic Building Renovation," including the renovation of interior spaces for exam rooms, offices and waiting area; new finishes; new HVAC and lighting; exterior improvements, including handicap accessible parking; etc. and all other items as shown on the drawings and included in the Base Bid.

Copies of the bidding documents shall be obtained from the office of Pan American Engineers, LLC upon deposit of \$150.00 for each set of documents; or from the electronic bid submittal option as noted in the Advertisement. The deposit on the first set of documents furnished to bonafide prime bidders will be fully refunded upon return of the documents, in good condition, no later than ten (10) days after receipt of bids. On other sets of documents furnished to bidders, the deposit less actual cost of reproduction will be refunded upon return of the documents, in good condition, no later than ten (10) days after receipt of bids.

Pursuant to Louisiana Revised Statute (L.R.S.) 38:2212.E.(1), Bidders have the option to secure bidding documents and submit bids electronically. Bidding documents may be secured from Central Bidding. Electronic bids for this project may be submitted through Central Bidding. The Central Bidding web address is [www.CentralBidding.com](http://www.CentralBidding.com). To register, or for assistance with completing an e-bid, contact Central Bidding at 225-810-4814 or 866-570-9620.

The OWNER reserves the right to reject any or all bids for just cause. Such actions will be in accordance with Title 38 of the L.R.S.

In accordance with L.R.S. 38:2212.B.(1), the provisions and requirements stated in the Bidding Documents shall not be considered as informalities and shall not be waived.

Each Bidder must deposit with the bid, security in the amount of at least five percent (5%) of the total bid price, as described in the Instructions to Bidders. Bid bonds shall be written by a surety or insurance company meeting the requirements noted in L.R.S. 38:2218.

The successful Bidder shall be required to furnish a Performance Bond and Payment Bond, in an amount equal to 100% of the Contract amount, written by a surety or insurance company meeting the requirements noted in L.R.S. 38:2219 A.(1)(a), (b) and (c), or for Federally funded projects, must be listed as acceptable on the U.S. Department of Treasury Circular 570.

City of Alexandria is an equal opportunity employer.

City of Alexandria encourages all small and minority-owned firms and women's business enterprises to apply.

Any person with disabilities required special accommodations must contact the City of Alexandria no later than seven (7) days prior to bid opening.

City of Alexandria  
P. O. Box 71  
Alexandria, Louisiana 71309  
Jacques M. Roy, Mayor

PLEASE PUBLISH THREE (3) TIMES:

Friday, June 5, 2026

Friday, June 12, 2026

Friday, June 19, 2026

RESOLUTION NO. 0064-2026

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR THE HEALTH CARE CLINIC BUILDING RENOVATION.**

**BE IT RESOLVED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for the Health Care Clinic Building Renovation.

**BE IT FURTHER RESOLVED, etc.,** that the City Clerk proceed with the advertisement according to law, with bids to be opened on June 30, 2026.

**PASSED AND ADOPTED** at Alexandria, Louisiana, this 19<sup>th</sup> day of May 2026.

/s/ Donna P. Jones, MMC  
City Clerk

**ORDINANCE NO.**

**AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR THE HEALTH CARE CLINIC BUILDING RENOVATION AND OTHER MATTERS WITH RESPECT THERETO.**

**SECTION I: BE ORDAINED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted for Health Care Clinic Building Renovation.

**SECTION II: BE IT FURTHER ORDAINED, etc.** that the Mayor of the City of Alexandria be authorized to pay said low bid from the 2026/2027 budget and to each and every other act or deed needed or necessary to consummate said transaction.

**SECTION III: BE IT FURTHER ORDAINED, etc.,** that this ordinance shall become effective upon signature by the mayor; or, if not signed or vetoed by the mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

**SECTION IV: BE IT FURTHER ORDAINED, etc.,** that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

**SECTION V: BE IT FURTHER ORDAINED, etc.,** that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

**THIS ORDINANCE** was introduced on the 30<sup>th</sup> day of June 2026.

**NOTICE PUBLISHED** on the 1<sup>st</sup> day of July 2026

**THIS ORDINANCE**, having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

**AND THE ORDINANCE** was declared adopted on this the \_\_\_\_\_ day of July, 2026 and final publication was made in the Alexandria Daily Town Talk on the \_\_\_\_\_ day of July, 2026.

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
MAYOR'S APPROVAL/VETO

- 23) To consider final adoption of an ordinance to accept the recommendation of the City Attorney and to authorize the City Attorney to settle and compromise the matter Mia Landry v. City of Alexandria and Mia Trent and Hammerman and Gainer, LLC., Docket #276,743 Division D, 9<sup>th</sup> Judicial District Court, Rapides Parish and otherwise to provide with respect thereto.



# AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.  
Please insure that the information is clear, concise and current.*

Division/Department: **LEGAL**

Date: **JUNE 22, 2026**

**Title:** AN ORDINANCE TO ACCEPT THE RECOMMENDATION OF THE CITY ATTORNEY AND TO AUTHORIZE THE CITY ATTORNEY TO SETTLE AND COMPROMISE THE MATTER Mia Landry v. City of Alexandria and Mia Trent and Hammerman & Gainer, LLC., Docket # 276,743 Division D, 9th Judicial District Court , RAPIDES PARISH AND OTHERWISE TO PROVIDE WITH RESPECT THERETO.

**Explanation of Proposal:**

Additional Information Attached

The City Attorney is recommending a compromise and final settlement of the claims of Mia Landry against the City. The matter is scheduled for trial and the recommendation comes after a mediation of the claims and is in the opinion of the legal department in the city's best interest."

**Budget:**  Neutral  Within Existing  Requires Amendment

Account Number: 551-020000

Expense Amount: \$350,000

Account Line Item: 531606

Remaining Amount:

**Authorization:**

1. Mayor

4. Finance Director

5. Division Director

2. Chief Operating Officer

6. Department Head

3. City Attorney

7. Purchasing Agent

**Council Staff**

Form

**Information:**

Sufficient

**Review:**

Content

Insufficient

**Remarks:**

RECEIVED

JUN 22 2025

CITY OF ALEXANDRIA

**ORDINANCE \_\_\_\_\_-2026**

**AN ORDINANCE TO ACCEPT THE RECOMMENDATION OF THE CITY ATTORNEY AND TO AUTHORIZE THE CITY ATTORNEY TO SETTLE AND COMPROMISE THE MATTER MIA LANDRY V. CITY OF ALEXANDRIA AND MIA TRENT AND HAMMERMAN & GAINER, LLC., DOCKET # 276,743 DIVISION D, 9TH JUDICIAL DISTRICT COURT, RAPIDES PARISH AND OTHERWISE TO PROVIDE WITH RESPECT THERETO.**

WHEREAS, the City Attorney has recommended to the City Council the city satisfy, resolve and settle all claims against its interest and the claims against the city and others associated therewith for liability and damages in the matter entitled "Mia Landry v. City of Alexandria and Mia Trent and Hammerman & Gainer, LLC.," Docket # 276,743 Division D, 9th Judicial District Court; and,

WHEREAS, the City Council has considered the recommendation of the City Attorney and the special legal counsel and concurs in the recommendation to satisfy and settle all such disputes and agrees the City Attorney should compromise and settle and resolve all disputes; and,

WHEREAS, Alexandria Code of Ordinances Section 2-32(d)(2) provides in any matter in which the matter in dispute exceeds One Hundred Thousand Dollars (\$100,000.00) the city attorney or the special legal counsel shall give reasonable notice of any decision or circumstance to the city council through the president or the chair of the legal committee with respect to which the city's consent is required under the attorney's Rules of Professional Conduct and no claim or judgment exceeding One Hundred Thousand Dollars (\$100,000.00) may be paid or satisfied with city funds without the appropriation of funds by the city council which above recommendation is hereby accepted and approved.

BE IT ORDAINED by the Council of the City of Alexandria, Louisiana:

SECTION I. BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the City Council under the authority of Section 2-32(d)(2) approves the recommendation of

the City Attorney and authorizes the Mayor and the City Attorney to compromise and settle and conclude all related matters concerning the matter entitled " Mia Landry v. City of Alexandria and Mia Trent and Hammerman & Gainer, LLC.," Docket # 276,743 Division D, 9th Judicial District Court for the consideration of Three Hundred Fifty Thousand and no/100 (\$350,000.00) Dollars and otherwise such additional sums for cost or expense as the City Attorney deems reasonable and necessary to conclude the matter;

SECTION II. BE IT FURTHER ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, the sum of Three Hundred Fifty Thousand and no/100 (\$350,000.00) Dollars is hereby appropriated out of the Risk Management Fund Account Number 551-020000-531606 of the city of Alexandria for Fiscal Year 2026-2027 to be used to fund the settlement of the case and claim. The City Attorney is also authorized to pay such reasonable cost and expense as he deems necessary which additional expense associated therewith is authorized herein.

SECTION III. BE IT FURTHER ORDAINED this Ordinance shall become effective upon signature by the Mayor, or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without the signature by the Mayor.

THIS ORDINANCE WAS INTRODUCED on the 30<sup>th</sup> day of June, 2026.

THIS ORDINANCE having been submitted in writing, introduced and published on the 1<sup>st</sup> day of July, 2026 was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this 14<sup>th</sup> day of July, 2026 and final publication was made in the Alexandria Town Talk on the 17<sup>th</sup> day of July, 2026.

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
MAYOR'S APPROVAL/VETO

DELIVERED:      DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

RECEIVED:      DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

- 24) To consider final adoption of an ordinance to accept the recommendation of the City Attorney and to authorize the City Attorney to settle and compromise the matter Debbie Smith and Mack Smith v. Timothy Foreman and City of Alexandria, Docket #275,767 Division F, 9<sup>th</sup> Judicial District Court, Rapides Parish and otherwise to provide with respect thereto.



# AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.  
Please insure that the information is clear, concise and current.*

Division/Department: LEGAL

Date: JUNE 22, 2026

**Title:** AN ORDINANCE TO ACCEPT THE RECOMMENDATION OF THE CITY ATTORNEY AND TO AUTHORIZE THE CITY ATTORNEY TO SETTLE AND COMPROMISE THE MATTER Debbie Smith and Mack Smith v. Timothy Foreman and City of Alexandria, Docket # . 275,767. Division E, 9th Judicial District Court, RAPIDES PARISH AND OTHERWISE TO PROVIDE WITH RESPECT THERETO.

**Explanation of Proposal:**

Additional Information Attached

The City Attorney is recommending a compromise and final settlement of the claims of Debbie Smith et al. against the City. The matter is scheduled for trial and the recommendation comes after a mediation of the claims and is in the opinion of the legal department in the city's best interest.

**Budget:**

Neutral

Within Existing

Requires Amendment

Account Number: 551-020000

Expense Amount: \$250,000

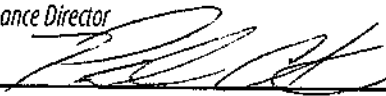
Account Line Item: 531606

Remaining Amount:

**Authorization:**

1. Mayor 

4. Finance Director

5. Division Director 

2. Chief Operating Officer

6. Department Head

3. City Attorney 

7. Purchasing Agent

**Council Staff**

Form

**Information:**

Sufficient

**Review:**

Content

Insufficient

**Remarks:**

RECEIVED

JUN 23 2026

CITY COUNCIL

**ORDINANCE \_\_\_\_\_-2026**

**AN ORDINANCE TO ACCEPT THE RECOMMENDATION OF THE CITY ATTORNEY AND TO AUTHORIZE THE CITY ATTORNEY TO SETTLE AND COMPROMISE THE MATTER DEBBIE SMITH AND MACK SMITH V. TIMOTHY FOREMAN AND CITY OF ALEXANDRIA, DOCKET # 275,767 DIVISION F, 9TH JUDICIAL DISTRICT COURT, RAPIDES PARISH AND OTHERWISE TO PROVIDE WITH RESPECT THERETO.**

WHEREAS, the City Attorney has recommended to the City Council the city satisfy, resolve and settle all claims against its interest and the claims against the city and others associated therewith for liability and damages in the matter entitled "Debbie Smith and Mack Smith v. Timothy Foreman and City of Alexandria, Docket # 275,767 Division F, 9th Judicial District Court; and,

WHEREAS, the City Council has considered the recommendation of the City Attorney and the special legal counsel and concurs in the recommendation to satisfy and settle all such disputes and agrees the City Attorney should compromise and settle and resolve all disputes; and,

WHEREAS, Alexandria Code of Ordinances Section 2-32(d)(2) provides in any matter in which the matter in dispute exceeds One Hundred Thousand Dollars (\$100,000.00) the city attorney or the special legal counsel shall give reasonable notice of any decision or circumstance to the city council through the president or the chair of the legal committee with respect to which the city's consent is required under the attorney's Rules of Professional Conduct and no claim or judgment exceeding One Hundred Thousand Dollars (\$100,000.00) may be paid or satisfied with city funds without the appropriation of funds by the city council which above recommendation is hereby accepted and approved.

BE IT ORDAINED by the Council of the City of Alexandria, Louisiana:

SECTION I. BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the City Council under the authority of Section 2-32(d)(2) approves the recommendation of

the City Attorney and authorizes the Mayor and the City Attorney to compromise and settle and conclude all related matters concerning the matter entitled "Debbie Smith and Mack Smith v. Timothy Foreman and City of Alexandria, Docket # 275,767 Division F, 9th Judicial District Court for the consideration of Two Hundred Fifty Thousand and no/100 (\$250,000.00) Dollars and otherwise such additional sums for cost or expense as the City Attorney deems reasonable and necessary to conclude the matter;

SECTION II. BE IT FURTHER ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, the sum of Two Hundred Fifty Thousand and no/100 (\$250,000.00) Dollars is hereby appropriated out of the Risk Management Fund Account Number 551-020000-531606 of the city of Alexandria for Fiscal Year 2026-2027 to be used to fund the settlement of the case and claim. The City Attorney is also authorized to pay such reasonable cost and expense as he deems necessary which additional expense associated therewith is authorized herein.

SECTION III. BE IT FURTHER ORDAINED this Ordinance shall become effective upon signature by the Mayor, or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without the signature by the Mayor.

THIS ORDINANCE WAS INTRODUCED on the 30<sup>th</sup> day of June, 2026.

THIS ORDINANCE having been submitted in writing, introduced and published on the 1<sup>st</sup> day of July, 2026 was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this 14<sup>th</sup> day of July, 2026 and final publication was made in the Alexandria Town Talk on the 17<sup>th</sup> day of July, 2026.

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
MAYOR'S APPROVAL/VETO

DELIVERED:      DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

RECEIVED:      DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

25) To consider final adoption of an ordinance to accept the recommendation of the City Attorney and to authorize the City Attorney to settle and compromise the matter Magadlene Guillory v. City of Alexandria and Charles Love Jr. Docket #280,797 Division F 9<sup>th</sup> Judicial District Court, Rapides Parish and otherwise to provide with respect thereto.



**AGENDA ITEM FACT SHEET**

*This fact sheet is the basis for a decision by the City Council.  
Please insure that the information is clear, concise and current.*

**Division/Department:** LEGAL

**Date:** June 22, 2026

**Title:** AN ORDINANCE TO ACCEPT THE RECOMMENDATION OF THE CITY ATTORNEY AND TO AUTHORIZE THE CITY ATTORNEY TO SETTLE AND COMPROMISE THE MATTER Magdalene Guillory v. City of Alexandria and Charles Love, Jr. , Docket # 280,797 Division F, 9th Judicial District Court, RAPIDES PARISH AND OTHERWISE TO PROVIDE WITH RESPECT THERETO.

**Explanation of Proposal:**

*Additional Information Attached*

The City Attorney is recommending a compromise and final settlement of the claims of Magdalene Guillory against the City. The matter is scheduled for trial and the recommendation comes after a mediation of the claims and is in the opinion of the legal department in the city's best interest.

**Budget:**

Neutral

Within Existing

Requires Amendment

Account Number: 551-020000

Expense Amount: \$250,000.00


Account Line Item: 531606

Remaining Amount:

**Authorization:**

1. Mayor 

4. Finance Director

  
5. Division Director

2. Chief Operating Officer

6. Department Head

3. City Attorney



7. Purchasing Agent

**Council Staff**

Form

**Information:**

Sufficient

**Review:**

Content

Insufficient

**Remarks:**

RECEIVED

JUN 23 2026

CITY COUNCIL

**ORDINANCE \_\_\_\_\_-2026**

**AN ORDINANCE TO ACCEPT THE RECOMMENDATION OF THE CITY ATTORNEY AND TO AUTHORIZE THE CITY ATTORNEY TO SETTLE AND COMPROMISE THE MATTER MAGADELENE GUILLORY V. CITY OF ALEXANDRIA AND CHARLES LOVE, JR. , DOCKET # 280,797 DIVISION F, 9TH JUDICIAL DISTRICT COURT, RAPIDES PARISH AND OTHERWISE TO PROVIDE WITH RESPECT THERETO.**

WHEREAS, the City Attorney has recommended to the City Council the city satisfy, resolve and settle all claims against its interest and the claims against the city and others associated therewith for liability and damages in the matter entitled "Magadeline Guillory v. City of Alexandria and Charles Love, Jr. ," Docket # 280,797 Division F, 9th Judicial District Court; and,

WHEREAS, the City Council has considered the recommendation of the City Attorney and the special legal counsel and concurs in the recommendation to satisfy and settle all such disputes and agrees the City Attorney should compromise and settle and resolve all disputes; and,

WHEREAS, Alexandria Code of Ordinances Section 2-32(d)(2) provides in any matter in which the matter in dispute exceeds One Hundred Thousand Dollars (\$100,000.00) the city attorney or the special legal counsel shall give reasonable notice of any decision or circumstance to the city council through the president or the chair of the legal committee with respect to which the city's consent is required under the attorney's Rules of Professional Conduct and no claim or judgment exceeding One Hundred Thousand Dollars (\$100,000.00) may be paid or satisfied with city funds without the appropriation of funds by the city council which above recommendation is hereby accepted and approved.

BE IT ORDAINED by the Council of the City of Alexandria, Louisiana:

SECTION I. BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the City Council under the authority of Section 2-32(d)(2) approves the recommendation of the City Attorney and authorizes the Mayor and the City Attorney to compromise and settle and conclude all related matters concerning the

matter entitled " Magadeline Guillory v. City of Alexandria and Charles Love, Jr." , Docket # 280,797 Division F, 9th Judicial District Court for the consideration of Two Hundred Fifty Thousand and no/100 (\$250,000.00) Dollars and otherwise such additional sums for cost or expense as the City Attorney deems reasonable and necessary to conclude the matter;

SECTION II. BE IT FURTHER ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, the sum of Two Hundred Fifty Thousand and no/100 (\$250,000.00) Dollars is hereby appropriated out of the Risk Management Fund Account Number 551-020000-531606 of the city of Alexandria for Fiscal Year 2026-2027 to be used to fund the settlement of the case and claim. The City Attorney is also authorized to pay such reasonable cost and expense as he deems necessary which additional expense associated therewith is authorized herein.

SECTION III. BE IT FURTHER ORDAINED this Ordinance shall become effective upon signature by the Mayor, or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without the signature by the Mayor.

THIS ORDINANCE WAS INTRODUCED on the 30<sup>th</sup> day of June, 2026.

THIS ORDINANCE having been submitted in writing, introduced and published on the 1<sup>st</sup> day of July, 2026 was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this 14<sup>th</sup> day of July, 2026 and final publication was made in the Alexandria Town Talk on the 17<sup>th</sup> day of July, 2026.

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
MAYOR'S APPROVAL/VETO

DELIVERED:      DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

RECEIVED:      DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

26) To consider final adoption of an ordinance authorizing acceptance of Federal Transit Administration (FTA) Section 5307 funding through the Louisiana Department of Transportation and Development (DOTD) for Transit Operating Assistance and an Automatic Passenger (APC) system for the Alexandria Transit System (ATRANS).



# AGENDA ITEM FACT SHEET

This fact sheet is the basis for a decision by the City Council.  
Please insure that the information is clear, concise and current.

Division/Department: **Public Works/Transit**

Date: **June 2, 2026**

**Title:** Introduction of an Ordinance Authorizing Acceptance of Federal Transit Administration (FTA) Section 5307 Funding through the Louisiana Department of Transportation and Development (DOTD) for Transit Operating Assistance and an Automatic Passenger (APC) System for The Alexandria Transit System (ATRANS).

**Explanation of Proposal:**

Additional Information Attached

The City of Alexandria is requesting an ordinance authorizing acceptance of Federal Transit Administration (FTA) Section 5307 funding through the Louisiana Department of Transportation and Development (DOTD). The proposed funding includes: Operating Assistance: \$1,200,000 (Federal) with \$1,200,000 local match, Automatic Passenger Counter (APC) System: \$188,640 (Federal) with \$47,160 local match, Total Federal Request: \$1,388,640 Total Local Match: \$1,247,160, Total Project Cost: \$2,635,800. This funding will support continued transit operations and implement APC technology to improve ridership data, reporting, and service planning. This item authorizes fund acceptance and local match.

**Budget:**

Neutral  Within Existing  Requires Amendment




Account Number:

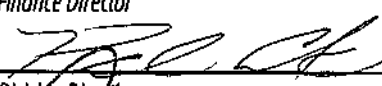
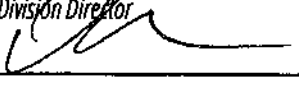
Expense Amount: \$2,635,800

Account Line Item: Operating Assistance/Capital

Remaining Amount: N/A

**Authorization:**

1. Mayor   
2. Chief Operating Officer   
3. City Attorney 

4. Finance Director   
5. Division Director   
6. Department Head \_\_\_\_\_  
7. Purchasing Agent \_\_\_\_\_

**Council Staff**

Form

**Information:**

Sufficient

**Review:**

Content

Insufficient

**Remarks:**

- Supporting documentation is attached, including:  
1. DOTD Split Letter  
2. DOTD Section 5307 Application package  
3. APC System Cost Estimate

PROCESSED

JUN 23 2026

CITY OF ALEXANDRIA



## Section 5307 Funding Request – Project Overview

### What We Are Requesting

The Transit Department is requesting federal funding to:

- Maintain current public transit service levels
- Implement an **Automatic Passenger Counter (APC) system**

### What We Are Purchasing (APC System)

The APC system is equipment installed on buses that will:

- Automatically count passengers boarding and exiting
- Provide accurate ridership and revenue data

This includes:

- On-board hardware installed on buses
- Software for reporting and system management

The system integrates with existing transit operations and supports real-time and historical data tracking

### Why This Is Needed

Currently, ATRANS has limited automated data collection. This system will:

- Improve reporting accuracy (NTD compliance)
- Support better route planning and service adjustments
- Increase operational efficiency
- Provide accountability for funding and performance

### Project Budget

Category	Federal	Local	Total
Operating Assistance	\$1,200,000	\$1,200,000	\$2,400,000
APC System	\$188,640	\$47,160	\$235,800

**Total Federal Funding Requested: \$1,388,640**

**Total Local Match: \$1,247,160**

**Total Project Cost: \$2,635,800**

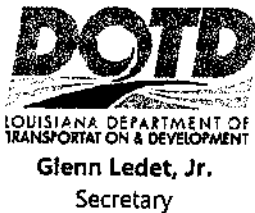


## Section 5307 Funding Request – Project Overview

### **Key Point for Council**

This item authorizes acceptance of federal transit funding and commitment of the required local match for transit operations and implementation of an Automatic Passenger Counter (APC) system.

The local match is supported through existing transit funding sources. Approval will allow the City to leverage \$1,388,640 in federal funding to support public transportation services and technology improvements for ATRANS.



Public Transportation Section  
PO Box 94245 | Baton Rouge, LA 70804-9245  
ph: 225-379-3060 |



May 21, 2026

Mr. Donald Koski  
Deputy Regional Administrator  
Federal Transit Administration, Region VI  
819 Taylor Street, Room 14A02  
Fort Worth, TX 76102

RE: Lapsing 5307 funding

Dear Mr. Koski

This letter authorizes the allocation of Section 5307 Small Urban lapsing funds in FY2021 and FY2022 to urban transit providers. Reallocating the funds will allow the recipients to apply directly to FTA for funds. Attached is the project description for each applicant.

	TOTAL Project Award Federal Share	5307 FY 2021 Mandeville / Covington \$1,180,210	5307 FY 2021 Slidell \$1,310,183	5307 FY 2022 Mandeville/ Covington \$1,534,238	5307 FY 2022 Slidell \$1,688,065	Project Description
City of Monroe Transit	\$1,000,000	\$1,000,000				Remodeling the Transit Facility and replacing the system's AVL
Lafayette City	\$3,200,000	\$180,210	\$1,019,790			CNG Facility upgrades purchase 2 sets of vehicle lifts diesel fuel dispenser upgrade.
City of Alexandria	\$2,635,800		\$290,393	\$1,534,238	\$811,169	Operating Assistance and Capital Assistance
Total	\$4,835,800.00					

Thank you for your assistance with this endeavor. If you have any questions or require further information, please contact me at (225) 379-3060.

Sincerely,  
*Michelle Horne*  
Michelle Horne  
Public Transportation Director

cc: Michelle Bloomer, FTA Region VI  
Brandon Thomas, FTA Region VI  
Marc Keenan, Monroe Transit  
Kenna Lacalais, City of Alexandria  
Michael Mitchell, City of Lafayette

APPLICANT NAME: The City of Alexandria, LA

**APPLICATION FOR  
 SECTION 5307 SMALL URBAN AREAS**

Completed applications must be received in the Public Transportation Section by May 12, 2026, by 4:30 PM. Incomplete applications will NOT be considered for funding. This application requires (1) Project Description, (2) Estimated Budget, and (3) Description of Local Match.

**GRANT APPLICATION FOR SECTION 5307 SMALL URBAN OPERATING AND CAPITAL ASSISTANCE**

<b>I. GENERAL AGENCY INFORMATION</b>		<b>Section 5307</b>
APPLICANT ORGANIZATION		DATE OF APPLICATION
City of Alexandria, LA		5/6/2026
ADDRESS, CITY, STATE AND ZIP CODE		FEDERAL ID#
PO Box 71, Alexandria, LA 71309-0071		72-6000014
CONTACT PERSON, TITLE		PHONE NO.
Kenna Lavalais, Transit Manager		318-441-6021
ADDRESS, CITY, STATE AND ZIP CODE		FAX NO.
2021 Industrial Park Road, Suite A, Alexandria, LA 71302		318-441-6047
CONTACT PERSON, TITLE: Kenna Lavalais, Transit Manager	ADMINISTRATIVE PHONE NO: 318-441-6021	
PUBLIC TRANSIT PHONE NO.: 318-441-6087	EMAIL: kenna.lavalais@cityofalex.com	
Requested Amount: \$2,635,800		

**I. PROJECT DESCRIPTION/JUSTIFICATION**

- The proposed project description should be completed accurately and thoroughly. DOTD is not responsible for erroneous information provided by applicants. Explain why your project is necessary and how it will overcome the inadequacies of existing services. Clearly explain what type of environment you are operating in, what type of transportation services you are providing, and why your funding request is justified.

The City of Alexandria (ATRANS) operates fixed-route and ADA complementary paratransit services within a small urban environment, serving transit-dependent populations including seniors, individuals with disabilities, and low-income riders.

The proposed project includes operating assistance and implementation of an Automatic Passenger Counter (APC) system. Operating assistance is necessary to maintain current service levels, support workforce stability, and ensure continued access to essential services. The APC system will improve ridership tracking, enhance National Transit Database (NTD) reporting, and support data-driven service planning.

This funding request is justified as it addresses immediate operational needs while improving long-term system efficiency and reliability.

II. BUDGET DESCRIPTION/JUSTIFICATION (Include federal and total amounts for the proposed project)

The proposed project includes operating assistance and capital investment in an Automatic Passenger Counter (APC) system.

Operating assistance in the amount of \$1,200,000 (Federal), \$1,200,000 (Local) for a total project cost of \$2,400,000, will support eligible transit operating expenses including personnel, fuel, and service delivery costs

necessary to maintain current fixed-route and paratransit services.

Capital funding in the amount of \$188,640 (Federal), \$47,160 (Local) for a total project cost of \$235,800, will be used to procure and implement APC equipment, including hardware, installation, and associated software.

The total federal request is \$1,388,640, with the total local match of \$1,247,160 for a total project cost of \$2,635,800. All costs are based on current operational needs and vendor pricing and are necessary to sustain service and improve system performance and reporting capabilities.

III. DESCRIPTION OF LOCAL MATCH

A description of your agency's source/origin of local match will be provided.

The required local match is available within the approved transit budget and will be programmed accordingly. Local funds are derived from existing City of Alexandria transit operating appropriations and general fund support dedicated to public transportation services.

These funds are currently used to support ongoing transit operations and will be applied to meet the required match for both operating assistance and capital expenditures under this project.

NAME OF AGENCY  
APPLICANT:

City of Alexandria, LA

AUTHORIZED  
REPRESENTATIVE  
NAME:

David R Gill

TITLE:

Public Works Director

BY SIGNING BELOW, I, David R Gill (name), on behalf of the City of Alexandria, LA (applicant), declare that the APPLICANT has duly authorized me to submit an application for capital assistance through the Section 5307 Urbanized Area Formula Grants Program for small urbanized areas.

In signing this document, I declare that the foregoing application and any other statements I make on behalf of the APPLICANT are true and correct.

5/16/26  
DATE

  
(Authorized Representative Signature)

5.307 Additional Funding Application Projects Budget

Category	Federal	Local	Total
Operating Assistance	\$1,200,000	\$1,200,000	\$2,400,000
APC System	\$188,640	\$47,160	\$235,800

Total Federal Funding Requested: \$1,388,640

Total Local Match: \$1,247,160

Total Project Cost: \$2,635,800

Administrative Budget Committee

ip of 2025/2026 Operating Capital Budget Requests

707405	707500	707600	707700	707702		
BI	Vehicles	R/A	M & E	F & F	Software	Other

**BUS FUND**

D43900 - Bus Fund						
707500	Extended Cab 1/2 Ton Truck		37,393.00	R		Replace #1872 96k miles
	Utility Wagon		60,998.00	R		Replace #2291 2017 Explorer 48k miles
	Utility Wagon		60,998.00	R		Replace #2256 2017 Explorer 59k miles
	15 Passenger 1 Ton Van		56,955.00	R		Replace #2405 2018 Ford Transit Van 64k miles
707702	Fixed Route Base Package			A		79,124.00
	Fixed Route Base Annual			A		21,000.00
	Onboard Announcement Package			A		18,482.00
	Onboard Announcement Package Annual			A		2,520.00
	Auto Passenger Counting			A		70,802.00
	Auto Passenger Counting Annual			A		2,520.00
	GTSF Real Time			A		5,000.00
	GTSF Real Time Annual			A		5,000.00
	VOIP Package			A		19,800.00
	VOIP Annual			A		6,552.00
	VOIP Cellular Data Plan			A		5,000.00
	<b>Total</b>		<b>216,344.00</b>		<b>0.00</b>	<b>235,800.00</b>

Quotation #: 20240930  
 Date: 9/30/2024



Agency: City of Alexandria, ATRANS  
 Name: Kenna Lavalais  
 Email: kenna.lavalais@cityofalex.com  
 Payment terms: See milestone payment schedule

etatransit.com Received by: Matty Walters Date: 09/30/2024

## FIXED-ROUTE BASE SYSTEM

DESCRIPTION	QUANTITY	UNIT	PRICE	TOTAL	UNIT PRICE	TOTAL PRICE	QUANTITY
Vehicle logic unit (VLU) hardware							
• GPS	1	16	\$ 1,971	\$ -	\$ 31,536	1	
• Cellular communications							
• Vehicle I/O for 1708, DIO							
Rugged mobile data terminal (MDT) hardware							
• 7" viewable screen	2	16	\$ 247	\$ -	\$ 3,952	1	
* 10" option available							
MDT mounting kit							
• RAM® mount	3	16	\$ 270	\$ -	\$ 4,320	1	
Dead reckoning unit OPTIONAL							
• provides accurate tracking underground	4	0	\$ 777	\$ -	\$ -	1	
Power conditioning unit OPTIONAL							
• to handle power fluctuations	5	0	\$ 149	\$ -	\$ -	1	
Master disconnect switch							
• to allow system to gracefully shut down	6	16	\$ 61	\$ -	\$ 976	1	
Locking plugs OPTIONAL							
• As required	7	0	\$ 88	\$ -	\$ -	1	

Bus equipment and cable kits						
• Power harness						
• Antennas	8	16	\$ 357	\$ -	\$ 5,712	1
<i>*Roof mount antennas available as an Option (extension cable required)</i>						
Hardware installation						
• Professional system installation	9	16	\$ 660	\$ -	\$ 10,560	3
• Vehicle testing and commissioning						
Single sign-on integrated with existing digital signage OPTIONAL						
• Integration of head signs with ITS	10	16	\$ 300		\$ 4,800	3
<i>* Options for fare collection single sign-on ** Options for MVS single sign-on</i>						
Single sign-on integrated with existing fare collection OPTIONAL						
• Integration of digital fare collection system	11	0	\$ 400		\$ -	3
<i>* Options for fare collection single sign-on ** Options for MVS single sign-on</i>						
Implementation						
• System setup						
• Project management						
• Manufacturing						
• Training	12	1	\$ 25,000		\$ 25,000	3
• Testing						
• Documentation						
• Travel						

Annual SaaS and Maintenance: SPOT™ ITS

- Unlimited user accounts
- Data retention for the life of the contract
- Real-time arrival predictions
- Dispatch module
- Reports module
- Route manager module
- Alerts module
- Incident management module
- Instant replay module
- Driver messaging module
- Rider alerts (service announcements) module
- Vehicle manager module
- System configuration module
- User administration module
- Cellular data
- Hosting
- Maintenance
- Technical support
- Daily backups

13      192      \$      125      \$      24,000      6

(Qty. equals number of vehicles X 12 months)

Annual SMS messaging OPTIONAL

- Agency supplies phone number
- Agency mounts signage at bus stops

14      0      \$      5,000      \$      -      6

*Tax exempt certificate required for sales tax to be waived.*

SUBTOTAL      \$110,856

SALES TAX      INCLUDED

**BASE SYSTEM TOTAL**  
**ANNUAL SaaS (BEYOND YEAR 1)**

**\$110,856**

**\$24,000**

## AUTOMATIC VOICE ANNOUNCEMENTS (AVA)

### Public address amplifier

- Support automatic onboard announcements
- Options for ambient noise sensing;  
automatic gain control

1	16	\$	375	\$ -	\$	6,000	1
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*ETA will attempt to reuse existing PA amplifiers if possible*

### Public address amplifier installation

- Professional system installation
- Vehicle testing and commissioning

2	16	\$	338	\$ -	\$	5,408	3
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### Interior speakers OPTIONAL

- Transit-grade speakers for bus

3	0	\$	18	\$ -	\$	-	3
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*Shall be quoted as needed*

### Exterior speakers OPTIONAL

- Transit-grade speakers for bus

4	0	\$	68	\$ -	\$	-	3
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*Shall be quoted as needed*

### Speaker installation OPTIONAL

- Professional system installation
- Vehicle testing and commissioning

5	0	\$	79	\$ -	\$	-	3
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*Shall be quoted as needed*

### Integration with (existing) monochromatic interior digital sign OPTIONAL

- Synchronize text with automatic onboard announcements audio

6	16	\$	250	\$ -	\$	4,000	1
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### New monochromatic interior digital sign OPTIONAL

- Synchronize text with automatic onboard announcements audio

7	0	\$	1,216	\$ -	\$	-	1
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### Interior sign installation OPTIONAL

- Professional system installation
- Vehicle testing and commissioning

8	0	\$	375	\$ -	\$	-	3
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Implementation

- System setup
- Professional voice recordings \*
- Project management
- Manufacturing
- Training
- Testing
- Documentation
- Travel

9 1 \$ 5,000 \$ 5,000 3

*\* recordings in additional languages shall be quoted separately as requested*

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Software option: Stop request integration

OPTIONAL

- Provides integration to an existing stop request system

10 0 \$ 7,000 \$ - 5

---

Annual SaaS and Maintenance: SPOT™ AVA

- Audio recording as a service
- System support

11 192 \$ 15 \$ 2,880 6

---

*Tax exempt certificate required for sales tax to be waived.*

SUBTOTAL \$23,288

SALES TAX INCLUDED

**AVA TOTAL \$23,288**

**ANNUAL SaaS (BEYOND YEAR 1) \$2,880**

# AUTOMATIC PASSENGER COUNTING (APC)

Stereoscopic automatic passenger counter (APC)							
- Priced per bus/door							
	1	24	\$	1,677	\$ -	\$	40,248 1
8 1-door vehicles							
8 2-door vehicles							
<hr/>							
5 port Ethernet switch							
- Connects multiple APCs							
	2	8	\$	250	\$ -	\$	2,000 1
<hr/>							
Ethernet switch installation							
- Professional installation							
	3	8	\$	300	\$ -	\$	2,400 3
<hr/>							
APC installation							
- Professional installation							
	4	24	\$	300	\$ -	\$	7,200 3
- Vehicle testing and commissioning							
<hr/>							
Implementation							
- System setup							
- Project management							
- Manufacturing							
	5	1	\$	15,000		\$	15,000 3
- Training							
- Testing							
- Documentation							
- Travel							
<hr/>							
Annual SaaS and Maintenance: APC SaaS							
- Priced per bus, per month							
	6	192	\$	15		\$	2,880 6
- Hosting							
- System maintenance and upgrades							

*Tax exempt certificate required for sales tax to be waived.*

**SUBTOTAL \$69,728**

**SALES TAX INCLUDED**

**APC TOTAL \$69,728**

**ANNUAL SaaS (BEYOND YEAR 1) \$2,880**

## GTFS REAL-TIME (GTFS-RT)

### Implementation

Product	UNIT	QTY	PRICE	TAX	TOTAL	MISC
• System setup						
• Project management		1	\$ 5,000	\$ -	\$ 5,000	3
• Testing						
• Documentation						

### Annual SaaS and Maintenance: SPOT™ GTFS-RT

Product	UNIT	QTY	PRICE	TAX	TOTAL	MISC
• Real-time data feed						
• Maintenance		2	\$ 5,000	\$ -	\$ 5,000	6
• Technical support		1				

(Qty. equals number of vehicles X 12 months)

Tax exempt certificate required for sales tax to be waived.

SUBTOTAL \$10,000

SALES TAX INCLUDED

**GTFS-RT TOTAL (YEAR 1) \$10,000**

ANNUAL SaaS (BEYOND YEAR 1) \$5,000

## Digital Vehicle Inspection Record (DVIR) Package

### Rugged, Android DVIR portable device

Product	UNIT	QTY	PRICE	TAX	TOTAL	MISC
• Purpose-built, locked device capable of running the Whip Around DVIR app only		1	\$ 400	\$ -	\$ 6,400	1

NOTE: no other apps can be run on the DVIR device

### Annual Software as a Service and support

Product	UNIT	QTY	PRICE	TAX	TOTAL	MISC
• DVIR app (for digital vehicle inspections)						
• DVIR portal (for configuration and reporting)		2	\$ 6	\$ -	\$ 1,210	6
• Technical support and software maintenance		192				

(Qty. equals number of vehicles X 12 months)

Annual maintenance module

- DVIR maintenance module (for defects and work orders)
- Technical support and software maintenance

3	192	\$	4	\$ -	\$	806	6
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*(Qty. equals number of vehicles X 12 months)*

*Provided as an option*

Annual SaaS - Maintenance notifications

- DVIR integration into SPOT notifications module
- Hosting, technical support and software maintenance

4	192	\$	5	\$ -	\$	960	6
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*(Qty. equals number of vehicles X 12 months)*

Annual integration with agency's existing maintenance management software

- Custom software integration to automatically send DVIR defects to agency's maintenance management software (ie: RTA, Faster, Maximus, Etc.)

*(Qty. equals number of vehicles X 12 months)*

5	192		\$ -	\$	-	-	6
---	-----	--	------	----	---	---	---

*Provided as an optional add-on to the maintenance module option*

*NOT included in quote. Requires a custom proposal based on agency requirements and capabilities of the existing maintenance software*

*Tax exempt certificate required for sales tax to be waived.*

SUBTOTAL \$9,376

SALES TAX INCLUDED

**DVIR TOTAL (YEAR 1) \$9,376**

**ANNUAL SaaS (BEYOND YEAR 1) \$2,976**

## VOICE OVER IP (VoIP) Package

<b>Onboard communication device</b>							
- Speaker/microphone handset	1	16	\$	600	\$ -	\$	9,600 1
- Cabling							
<b>Hardware installation</b>							
- Professional system installation	2	16	\$	100	\$ -	\$	1,600 3
- Vehicle testing and commissioning							
<b>Implementation</b>							
- System setup							
- Project management							
- Manufacturing	3	1	\$	10,000	\$ -	\$	10,000 3
- Training							
- Testing							
- Documentation							
- Travel							
<b>Annual Orion™ VOIP onboard software SaaS</b>							
- Talk groups							
- Group calls							
- Private calls							
- Emergency calls	4	192	\$	39	\$ -	\$	7,413 5
- Request to talk (RTT)							
- Priority request to talk (PRTT)							
- Covert audio							
<i>(Qty = # of buses X 12 months)</i>							
<b>Annual cellular data plan</b>							
- Priced per bus/month							
- 12 months of cellular data	5	192			\$ -	\$	- 6
<i>(Qty. equals number of vehicles X 12 months)</i>							

*Tax exempt certificate required for sales tax to be waived.*

**SUBTOTAL** \$28,613

**SALES TAX** INCLUDED

**TOTAL (YEAR 1)** \$28,613

**ANNUAL SaaS (BEYOND YEAR 1)** \$0



## PACKAGE OPTIONS

Fixed route base package	1	\$	110,856
Onboard announcements package	1	\$	23,288
Automatic passenger counting package	1	\$	69,728
GTFS-RT package	1	\$	10,000
Digital Vehicle Inspection Record (DVIR) Package	1	\$	9,376
VOIP system package	1	\$	28,613

**YEAR 1 PROJECT TOTAL**

**\$251,861**

## ANNUAL CHARGES

Package	Qty	Unit	Amount
Fixed route base package annual subscription and maintenance	1		\$24,000
Onboard announcements package annual subscription and maintenance	1		\$2,880
Automatic passenger counting package annual subscription and maintenance	1		\$2,880
GTFS-RT package annual subscription and maintenance	1		\$5,000
DVIR Package annual subscription and maintenance	1		\$2,976

**ANNUAL CHARGES**

**\$37,736**

**GRAND TOTAL 5 YEARS**

**\$402,805**

## ☐ MILESTONE SCHEDULE

1	System design (50% Implementation costs)	\$	45,984	Pre-installation site visit and documentation
2	Software licenses	\$	7,413	Delivery of SPOT Console portal
3	Hardware components	\$	114,744	Hardware delivery to customer location
4	Installation and vehicle static test (25% Implementation costs)	\$	22,992	Hardware installation on first vehicle (by bus type) and static test report
5	Dynamic testing and training (25% implementation)	\$	22,992	Dynamic test procedure report, training and manuals
6	Recurring items: Year 1	\$	37,736	After 2 week burn-in (from customer-witnessed test) warranty; SaaS anniversary begins
7, 8, 9, 10	Recurring items: Years 2-5	\$	150,944	Each SaaS anniversary

**GRAND TOTAL 5 YEARS**

**\$402,805**

**PREPARED BY:**

**NAME:** John Maglio

**TITLE:** General Manager

**ADDRESS:** 6420 Congress Avenue, Suite 1850  
Boca Raton, FL 33487

**PHONE:** (561) 314-5660

**EMAIL:** jpmaglio@etatransit.com



## ADDITIONAL OPTIONS

### Extended warranty on hardware (Year 3)

- Beyond year 2 (up to 5 years maximum)

- Escalates at 3.5% per year

- Does not include consumables

1	1	\$	5,737	\$	-	\$	5,737	1
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- Governed by ETA's system support/warranty agreement

- Provided as quoted, upon request

### Extended warranty on hardware (Year 4)

- Beyond year 2 (up to 5 years maximum)

- Escalates at 3.5% per year

- Does not include consumables

2	1	\$	5,938	\$	-	\$	5,938	3
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- Governed by ETA's system support/warranty agreement

- Provided as quoted, upon request

### Extended warranty on hardware yr 5

- Beyond year 2 (up to 5 years maximum)

- Escalates at 3.5% per year

- Does not include consumables

3	1	\$	6,146	\$	-	\$	6,146	3
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- Governed by ETA's system support/warranty agreement

- Provided as quoted, upon request

### Spare parts

4	1	\$	11,474	\$	-	\$	11,474	5
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### Additional site visits (beginning beginning after acceptance)

- On-site vehicle check up

- Additional training

5	0	\$	5,000	\$	-	\$	-	1
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*One analyst, 2 days*

### *Price per trip, as requested by customer*

#### Data analyst services (after acceptance)

- Senior data analyst to manager your route data

- Routes, time tables, stop fences, system

- configuration, bus tracker customization

6	0	\$	12,000	\$	-	\$	-	6
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*One analyst*

### *Price per year, as requested by customer*

#### Time and material for change orders

- Hourly labor rate

- Applies to out of warrant repairs, custom

- software development, route manager changes...

7	0	\$	200	\$	-	\$	-	6
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Tax exempt certificate required for sales tax to be waived.

SUBTOTAL \$29,295

SALES TAX INCLUDED

**TOTAL (YEAR 1) \$29,295**

ANNUAL SaaS (BEYOND YEAR 1) \$0

Unit prices are valid only for the total number of units quoted. Lesser quantities (or years) may require a higher price per unit cost because of certain fixed costs.

Prices in this quotation are valid for ninety (90) days from the date of quotation or proposal and are applicable to the quantities herein. Changes to packages and/or quantities may require a revised quotation.

No refund shall be provided for returned parts without written authorization from authorized ETA representatives.

Estimated lead time for delivery is 16 weeks. A formal lead time estimate shall be provided by ETA ARO.

Delivery is F.O.B. ETA Transit Systems, Inc. 6420 Congress Avenue #1850 Boca Raton, FL 33487

**ETA TRANSIT SYSTEMS (ETA) WARRANTY POLICY**

ETA guarantees that each product is free from defects in material and workmanship. ETA's warranty is in effect for two (2) years from the original ship date from ETA. ETA will furnish to customer its Warranty and Support agreement ARO or upon request

REVIEWED BY:

Nicole M Castonguay, CEO  
ETA Transit Systems

Date:

ACCEPTED BY:

Signature: \_\_\_\_\_

Name and title: \_\_\_\_\_

Date: \_\_\_\_\_

**ORDINANCE NO.**

**AN ORDINANCE AUTHORIZING ACCEPTANCE OF FEDERAL TRANSIT ADMINISTRATION (FTA) SECTION 5307 FUNDING THROUGH THE LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT (DOTD) FOR TRANSIT OPERATING ASSISTANCE AND AN AUTOMATIC PASSENGER (APC) SYSTEM FOR THE ALEXANDRIA TRANSIT SYSTEM (ATRANS) AND OTHER MATTERS WITH RESPECT THERETO.**

**SECTION I: BE ORDAINED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the authorizing acceptance of Federal Transit Administration (FTA) Section 5307 Funding through the Louisiana Department of Transportation and Development (DOTD) for Transit Operating Assistance and an Automatic Passenger (APC) System for the Alexandria Transit System (ATRANS).

**SECTION II: BE IT FURTHER ORDAINED, etc.,** that this ordinance shall become effective upon signature by the mayor; or, if not signed or vetoed by the mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

**SECTION III: BE IT FURTHER ORDAINED, etc.,** that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

**SECTION IV: BE IT FURTHER ORDAINED, etc.,** that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

**THIS ORDINANCE** was introduced on the 30<sup>th</sup> day of June 2026.

**NOTICE PUBLISHED** on the 1<sup>st</sup> day of July 2026

**THIS ORDINANCE**, having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

**AND THE ORDINANCE** was declared adopted on this the \_\_\_\_\_ day of July, 2026 and final publication was made in the Alexandria Daily Town Talk on the \_\_\_\_\_ day of July, 2026.

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
MAYOR'S APPROVAL/VETO

27) Adjourn

Alexandria City Council meetings and Council committee meetings are broadcast live and may be viewed live by the public on Optimum Cable Channel 4. A rebroadcast may be viewed on Optimum Cable Channel 4 and the City of Alexandria, LA website [www.cityofalexandriala.com](http://www.cityofalexandriala.com)