

**Minutes of the Regular Meeting
Alexandria Civil Service Commission
May 20, 2026, at 4:30 p.m.**

The meeting was called to order by Mr. Donald Collins at 4:30 p.m. The Pledge of Allegiance was recited. In attendance were Commissioners: Mr. Donald Collins, Ms. Cynthia Baker, Ms. Terri Blaisdell, Mr. Paul Lafleur, and Mr. Charles Harvey. A quorum was present. Staff members present were Ms. Mildred Price, Director of Civil Service, and Cherrymae Fontenot, Examination Analyst. Also present were Ms. Lisa Harris, Director of Personnel, and Ms. Misty Antoon, Counsel for the Commission.

A moment of silence was observed.

Mr. Collins read a statement regarding the rights of the public to comment on matters on the agenda prior to action being taken on them, as required by the Louisiana Revised Statutes.

Mr. Collins addressed the agenda item: **Approval of Minutes of the Regular Meeting Held on April 15, 2026.** Mr. Harvey moved to approve the minutes as presented, and Ms. Blaisdell seconded. On a vote, the motion carried unanimously, with no opposition and no public comment.

Ms. Fontenot reported on **filling vacant positions in the classified Civil Service.** As of April 30, 2026, there were 66 personnel requisitions in the Civil Service Department. Civil Service received 214 applications and transmitted 43 certified eligibility lists to Human Resources during the month of April. There were 10 personnel requisitions closed.

Ms. Harris reported on the **Human Resources report.** The Mayor selected ten (10) candidates in April, which included four (4) new hires and five (5) promotions. One (1) transfer. Three (3) applicants declined employment in April.

Ms. Price presented the **Report on Special Assignments of classified employees for April.** Ms. Price stated that there were no requests to extend assignments for this month. The report has been provided for review.

Mr. Collins addressed the agenda item: **Request per the administration to advertise and hire within the range for Assistant City Engineer, Engineering.** Ms. Price stated that Civil Service received a request from the administration to advertise and hire within the range for the one vacant Assistant City Engineer position in the Engineering department. Ms. Price stated that the vacancy is due to a tenured employee's retirement, and it is a single-class position. Pay for Civil Engineers is very competitive. Allowing advertising and hiring within the range will benefit the department and provide flexibility in recruiting qualified applicants. Ms. Price stated that Finance has approved the proposed action. Mr. Harvey moved to approve advertising and hiring within the range. Mr. Lafleur second. On a vote, the motion carried unanimously, with no opposition and no public comment.

Ms. Price presented the Director's Report. Ms. Price stated that Civil Service and HR participated in the Central Louisiana SHRM job fair in Pineville. Ms. Price informed the Commission that several positions have been filled as a result of the special entrance rates approved for equipment operators across the city. She also thanked the Commission for the approvals that have been granted to hire within the range. Several Transit Operator vacancies have been filled. She said that understanding the budget constraints, it provides flexibility to hire qualified applicants for the hard-to-fill positions. Ms. Price stated Civil Service received correspondence regarding the Thaddius Morris appeal. The court date has been reset. Ms. Price stated there is no action required from the board at this time.

There was no discussion under New Business (no action will be taken) on the agenda item.

The Commission adjourned at 4:38 p.m. following a motion by Mr. Lafleur and seconded by Ms. Baker.



Ms. Mildred Price
Director of Civil Service



Mr. Donald Collins
Chairman