



City of Alexandria
Annual Budget
2026-2027

***CITY OF ALEXANDRIA
ELECTED OFFICIALS
2026-2027***

EXECUTIVE

Jacques M. Roy

Mayor

LEGISLATIVE

Malcolm Larvadain

Gary Johnson

Cynthia Perry

Lizzie Felter

Chuck Fowler

Jim Villard

Jules Green

District One

District Two

District Three

District Four

District Five

At-Large

At-Large

JUDICIAL

Richard Starling, Jr.

Jerome Hopewell

City Judge

City Marshal

***CITY OF ALEXANDRIA
EXECUTIVE OFFICERS
2026 - 2027***

Kay Michiels	Chief of Staff
Chad Gremillion	Police Chief
Sam Allen	Fire Chief
Lisa Harris	Director of Human Resources
Jonathan Goins	City Attorney
Paul Carpenter	Director of Finance
Daniel Smith	Director of Planning
Patrick VanDyke	Commissioner of Public Safety
Tonya Corley	Director of Community Services
Marcus Connella	Director of Utilities
David Gill	Director of Public Works

2026-2027 ANNUAL BUDGET

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March 15, 2026

Mrs. Cynthia Perry President
and Members of the Alexandria City Council
City of Alexandria
Post Office Box 71
Alexandria, Louisiana 71309-0071

Dear Mrs. Perry and Members of the City Council:

This constitutes my required Budget Message for Fiscal Year 2027 (2026-2027) (“FY 27”), regarding the operating and capital budgets (*collectively*, the “**Budget**”), as proposed for the new fiscal year. Retained earnings (fund balance holdings) were used. With this letter, the Budget is submitted, including a detailed budget ordinance (and any legislation needed to effectuate revenue changes), provided in accordance with Section 5-03 of the Home Rule Charter, Local Act 504 of the State of Louisiana, and other policy provisions.

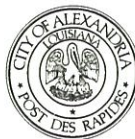
This Budget was prepared using *very* conservative expenditure and revenue projections. The national economy’s recent unpredictability and market volatility coupled with Louisiana’s mixed economic outlook portend risks. Fluctuating tariffs, oil market volatility, job or project obsolescence, population loss, and future federal policy create uncertainty in predicting revenue for FY 27, requiring responsible, austere spending at all levels of government. This Budget is indicative of those sentiments, reducing expenses where indicated while attempting to preserve needed and desired services to citizens. Sales taxes are predicted to be flat. Despite concern and to maintain proper pay scales, reward great service, and given the needs of the City, I made across-the-board pay adjustments and committed to further pay scale changes in segments most critically in police, to be applied permanently for qualified classified employees following policies and pay plan reform.

The focus continues regarding the Alexandria Utility System (“AUS”) in FY 27, particularly based on and despite documented warnings about AUS capital support given the rate making authority’s anemic appetite to address any mandated reform. The governing authority’s struggle with a coherent plan for capital improvement funding affects capital project planning. Use of fund balance to increase spending where deferred infrastructure investment exists was carefully crafted to consider and prioritize the AUS, transferring general capital outlay to AUS. These expenditures mitigate regulatory risks. Despite neutral third-party warnings, the inability to rely on renewal of ad valorem revenue and adjustment of the rates for the AUS result in a tandem threat to operations and capital planning. Intentionally refusing or failing to perform any duty lawfully required of public officials impacts traditional discretionary immunities and business judgment. Municipal expenses naturally increase over time due to inflation, maintenance needs, delivery costs, and evolving regulatory requirements. Our city’s future depends on our willingness to make difficult, but necessary, financial decisions.

The capital budget for FY 27 focuses on a new major initiative, **REIGNITE**—a large commitment to “revenue growth” infrastructure as reflected by the priority rating system. The likelihood for ad valorem renewal is substantially low, and so the Budget is not indicative of the budgets that otherwise would reflect the confidence and commitments to projects because of self-dictated and avoidable revenue challenges.

Sincerely,

Jacques Roy
Mayor, City of Alexandria



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Jacques M. Roy
Mayor

Office of the Mayor
Post Office Box 71
Alexandria, Louisiana 71309-0071
Tel (318) 449-5000 • Fax (318) 449-5229
e-mail: Mayor@cityofalex.com

CITY OF ALEXANDRIA

Organizational Chart



CITY OF ALEXANDRIA STRUCTURE AND BUDGETARY ORGANIZATION

ORGANIZATION

The City of Alexandria was founded in 1785 and incorporated in 1819. In 1977, the current City Charter was adopted, which established a Mayor-Council form of government consisting of a full time Mayor and seven Councilmen, five of which are elected from districts and two of which are elected at-large.

The City provides a full range of municipal services, including police, fire protection, street and drainage systems, refuse collection, parks and recreation, planning and zoning, public transportation, community development programs, and electric, gas, water, and sewerage services.

An organization chart showing all City entities is provided on the preceding page.

BUDGETARY STRUCTURE

The financial transactions of the City are budgeted and recorded in individual funds categorized as follows: Governmental Fund Type, Proprietary Fund and Fiduciary Fund Type. The funds listed under each category are as follows:

GOVERNMENTAL FUND TYPES: Governmental funds are used to account for all or most of the City's general activities and are budgeted bases on the modified accrual basis of accounting.

1.) GENERAL FUND

The General Fund is the general operating fund of the City and is used to account for operations traditionally associated with a city which are not required to be accounted for in another fund. This fund is used to account for the activities of elected officials, general administration, finance, public works, planning, and public safety.

2.) SPECIAL REVENUE FUNDS

Special revenue Funds are used to account for the proceeds of specific revenue sources which by law are designated to finance particular functions or activities of government.

Special revenue funds within the budget include the Pre Trial Intervention (PTI) Fund.

3.) DEBT SERVICE FUNDS

Debt Service Funds account for the accumulation of resources for, and the payment of, general governmental long-term debt principal and interest. These funds are funded principally from property taxes and sales tax revenue bonds.

4.) CAPITAL PROJECTS FUNDS

The Capital Projects Funds account for financial resources to be used for the acquisition or construction of major capital facilities/infrastructure. The annual Capital Improvements Program is published in a separate

documents and more fully details the funds' activities.

PROPRIETARY FUND TYPES: Proprietary funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary and useful for sound financial administration.

The City budgets proprietary type funds using the accrual basis of accounting except in its treatment of capital expenditures and debt service.

1.) **ENTERPRISE FUNDS**

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprise, in that costs of providing goods or services to the general public are financed through user charges. Enterprise Funds contained in this budget are:

- a) Electric, Gas, Water and Sewer System
- b) Municipal Transit System (Atrans)
- c) Sanitation System
- d) Zoo Fund
- e) Golf Course Fund

2. **INTERNAL SERVICE FUNDS**

Internal Service Funds are used to account for the cost of goods or services provided by one department to the other departments and generally accounted as an Enterprise Fund. The Internal Service Funds in this budget are:

- a) Risk Management Fund
- b) Employee Benefits Fund
- c) Unemployment Benefit Fund

FIDUCIARY FUND TYPES: Fiduciary funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the City. The Annual Report includes the City's three pension funds: City, Police, and Fire; however, for budgetary purposes, these funds are controlled by the individual retirement boards and are not considered a part of the City's budget process.

CITY OF ALEXANDRIA LEGAL REQUIREMENTS

BUDGET SUBMISSION

The City Charter requires the Mayor to submit a proposed budget to the Council at least forty-five (45) days prior to the beginning of each fiscal year. After submission of the budget, the council holds a public hearing, at which time all interested persons are given an opportunity to be heard. The budget is finally adopted no later than the twenty-seventh (27) day of the last month of the fiscal year (Sec. 5-02).

The City's fiscal year is May 1 - April 30.

BUDGET ADMINISTRATION

Responsibility for administering the annual budget is the Mayor's.

No payment shall be made or obligation incurred against any allotments or appropriations except in accordance with appropriations duly made and unless the Mayor or his designee first certifies that there is a sufficient unencumbered balance and that the funds will be available to cover the claim or meet the obligation when it becomes due and payable. (Sec. 5-04)

BUDGET AMENDMENTS

Budget Amendments are changes to the original budget ordinance that affect different programs or functions or division, department, office or agency (cost centers).

During the year, the Mayor may certify to the Council that additional revenues are available and present a budget amendment to appropriate these revenues. If at any time during the year it appears that the revenues available will be insufficient to meet the amount appropriated, he shall report to the Council without delay, indicated the amount of the deficit, any remedial action taken by him and his recommendations as to other steps to be taken. (Sec. 5-05)

To meet a public emergency affecting life, health, property or the public peace, the Council may adopt an emergency ordinance at the meeting in which it is introduced. (Sec. 5-05)

At any time during the fiscal year, the Mayor may transfer part or all of any unencumbered appropriations balance only within the same program or function of a division, department, office or agency. (Sec. 5-05)

LAPSE OF APPROPRIATIONS

Every appropriation, except an appropriation for the capital expenditure, shall lapse at the close of the fiscal year to the extent that it has not been expended or encumbered. An appropriation for a capital expenditure shall continue in force until the purpose for which it was made has been accomplished or abandoned; the purpose of any such appropriation shall be deemed abandoned if three (3) years pass without any disbursement from or encumbrance of the appropriations.
(Sec. 5-06)

CITY OF ALEXANDRIA METHODS OF FINANCING INFRASTRUCTURE

Infrastructure refers to public facilities such as roads, bridges, sidewalks, public buildings, mass transit facilities, sewer systems, etc. The following will describe some of the methods which may be or has been utilized by the City of Alexandria to finance the maintenance and expansion of the City's infrastructure.

GENERAL OBLIGATION BONDS

General Obligation (GO) Bonds are backed by the full faith and credit of the City of Alexandria and require voter approval before they can be issued. GO Bonds are secured by a tax levy. The City of Alexandria's debt limit on GO Bonds has been established by state law. LRS 39:562 states GO Bonds may be issued for up to ten percent (10%) of the assessed valuation for any single authorized purpose or thirty-five (35%) of the assessed valuation for all purposed.

REVENUE BONDS

Revenue bonds are serviced from the revenues of a particular enterprise or revenue source. The City of Alexandria primarily issued two types of revenue bonds:

Sales Tax Bonds

Sales Tax Bonds are secured by the revenues received from sales taxes levied by the City of Alexandria. The City is allowed to issue Sales Tax Bonds as long as the annual debt service does not exceed 75% of the estimated sales tax collections for the current year. The City has substantial bonding capacity which varies from time to time depending upon levels of sales tax collections.

Utility Revenue Bonds

Utility Revenue Bonds are secured by the revenues received from the City of Alexandria's Utility Systems. There are no statutory limitations on the amount of bonds that can be issued. Additional Revenue Bonds may be issued after holding or election.

Certificate of Indebtedness (COI)

Certificate of Indebtedness are loans made to the City of Alexandria by financial institution. COIs are secured by excess revenues. The city can issue COIs as long as they are secured by excess revenues of the City above the statutory, necessary and usual charges in each year. The maximum annual debt service on these certificates in any future year may not exceed the budgeted excess revenues for the current year. The City's borrowing capacity varies from time to time depending upon budgeted revenues.

CITY OF ALEXANDRIA STATEMENT OF BUDGETARY POLICIES

Currently the City of Alexandria does not have a formal set of goals and objectives, nor does it have a long-range strategic plan. During the past two years, however, the City Council and the Administration have developed several significant budget policies.

FUND BALANCE:

During the budget process for the 1990-1991 Annual Budget, the City Council includes a policy with the adopted budget that set the Fund Balance for the General Fund at 7% of total revenues with a goal of increasing it to 10% over a three year period. This policy was developed to maintain an adequate operating cash flow and to provide funding for emergencies.

The fund balance goal of 10% was reached and has been maintained since fiscal year 1993-1994.

REVENUES:

The City Council has set the policy of limiting operating transfers from the Utility Fund to the General Fund to five percent of the gross revenues earned by the utility system.

The City's cash flow is normally lowest during the first four months of the fiscal year due to seasonal revenue and expenditure adjustments. In order to address possible cash flow crunches, the Administration has established a policy that limits filling personnel vacancies and purchasing operating capital outlay to an emergency or critical needs basis only.

EXPENDITURES:

The City Council has also established a ceiling of \$300,000 in the General Capital Projects Fund for the purchase of Vehicles and Equipment. However, certain occasional purchases that are very expensive, e.g. a Fire Truck, are excluded from this policy. This policy was created to enable more funds for city infrastructure needs.

RISK MANAGEMENT:

During fiscal year 1989-1990, the City Council created a Risk Management Fund and an Employee Benefits Fund. The purpose of this policy was to better track claims, build up reserves and self-insure a larger part of its insurance program.

CITY OF ALEXANDRIA BUDGETARY PROCESS

The City of Alexandria prepares two separate budget documents: The Annual Operating Budget and the Annual Capital Budget and Five Year plan. In September of each fiscal year the Budget Officer's Office begins compilation of data necessary for the preparation of the Budget Preparation Manuals for both the Annual Capital and Annual Operating Budgets. Each manual contains the criteria to be used in preparing the budget request forms contained in the manuals. The manuals are sent to Division Directors and Department Managers in October. Annual Capital Improvements Budget requests are due the end of November. Annual Budget requests are due mid-December.

While the Division Directors and Department Managers are compiling their expenditure/expense needs, the Mayor and his staff begin preparing the revenue estimates for the upcoming fiscal year.

CAPITAL IMPROVEMENTS PROGRAM BUDGET (CIP)

The Capital Improvements Budget contains a five year plan. The City's goal is to maintain a Capital Improvements Program that will provide for the improvements necessary to meet the needs of the community within the constraints of available resources. Each Division Director and Department Manager is required to review all existing projects contained within the Five Year Plan. Department Managers are required to reassess the cost estimates of projects budgeted in the Five Year Plan. The Division Directors and Department Managers are required to add, delete or revise projects based upon current cost estimates, community and departmental needs. Packages are submitted to the Budget Officer for review. Any request which does not meet the criteria stated in the manual is sent back to the Division Director and Department Manager.

In January of each fiscal year the Administrative Review Committee meets to review all CIP requests. All CIP requests are prioritized based upon a "critical needs assessment" made by the Administrative Review Committee. Projects which maximize local dollars with federal and/or state funds in order to leverage available local funds are given close consideration. The Mayor and his staff diligently work to balance all five years of anticipated revenues with expenditures. Based upon the history of the CIP program, a CIP policy requires a \$500,000 fund balance at the beginning of each fiscal year for the General Capital Projects Funds and the Utility Capital Project Fund. The fund balance requirement is necessary in order to provide funding for any change orders, plan changes, shortfalls, or emergency needs which may occur during the fiscal year.

ANNUAL OPERATING BUDGET

All Division Directors and Department Managers are asked to carefully review their current operating budgets and to anticipate any future requirements for the next fiscal year. A Current Service Level Budget is required by each department to be submitted. A Current Service Level Budget requires each department to develop a budget that would retain the current level of services provided without any increase in operating/contractual line items with the exception of any increases necessary to fund Federal, State or Local mandates. Capital Outlay requests are not limited to a dollar amount but are restricted to only those items imperative to maintaining the current level of service. Any requests for new personnel or operating/contractual increases which were not mandated by law were required to be submitted by budget addendum. In February of each fiscal year the Administrative Review Committee meets to review all operating requests. The Administrative Review Committee meets with all department managers to review their requests.

CITY OF ALEXANDRIA BUDGETARY PROCESS

Once both budgets have been balanced, final figures are compiled by the Budget Officer's Office. A proposed budget document is prepared and submitted to the City Council for their review. The City Charter requires the Mayor to submit a proposed budget to the Council by March 17 of each fiscal year.

CITY OF COUNCIL REVIEW

Once both budgets have been balanced, final figures are compiled by the Budget Officer's Office. A proposed budget document is prepared and submitted to the City Council by March 17 each fiscal year.

A public hearing is held by the Alexandria City Council. The public hearing provides an opportunity for public input to be received on the proposed budget. In April of each fiscal year the Finance Committee of the Alexandria City Council meets with the Administration to review the proposed budgets. The budgets are then presented to the full City Council for adoption. The City Charter requires that the budgets be adopted no later than April 27th.

MAJOR BUDGET AMENDMENT

In November of each fiscal year an analysis of revenues received through the first six months of the current fiscal year is compiled to determine if the budget will be adjusted. If sufficient funds are available, a Major Budget Amendment is prepared. The Administrative Budget Review Committee prepares and approves any additional appropriations to the budget. The Major Budget Amendment is then forwarded to the Alexandria City Council their review and approval.

If the analysis of revenues received should reveal that revenues are not being received as anticipated, then budget "cuts" would be made at this time by the Administrative Budget Review Committee. Any reductions made to the budget by the Administrative Budget Review Committee would be forwarded to the Alexandria City Council for their review and approval.

**CITY OF ALEXANDRIA
GLOSSARY OF BUDGET TERMS**

APPROPRIATIONS - Authorization granted by the City Council to make expenditures to incur obligations for specific purposes.

ASSESSED VALUATION - A value that is established for real or personal property for use as a basis for levying property taxes.

ASSESSMENTS - An amount levied on personal property on a cost sharing basis for improvements made by the benefit of a small group of property owners (e.g. Special assessments for the reconstruction of a sewer line in a lightly populated area).

BUDGET - A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

BUDGET CARRYOVER - The total of the current budget, April 30, minus prior year(s) expenditures.

BUDGET MESSAGE - The opening section of the budget which provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal of years, and the views and recommendations of the Mayor.

CAPITAL IMPROVEMENTS PROGRAM (CIP) - A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs.

CAPITAL OUTLAY - Capital expenditures paid for out of operating funds. Generally consists of machinery, furniture and fixtures, etc. that cost \$500 or more and last more than three years. (Items with a cost of less than \$200, which are purchased in a substantial quantity and are outside the normal operating cost are budgeted as capital outlay).

DEBT SERVICE - Cash outlays in the form of debt principal payments, periodic interest payments and related service charges for debt incurred in prior periods.

DEMAND INDICATORS - Statistical measures of what is accomplished or performed by a budgetary unit. For example, total meters disconnected is a workload indicator.

DEPARTMENT - The smallest organizational unit in the budget.

DIVISION - The highest organizational level in the City in which a specific activity is carried out. A division may consist of several departments.

ENCUMBRANCE - The commitment of appropriated funds to purchase an item or service and to set aside those funds for the future expenditure.

FISCAL YEAR - A twelve-month period of time for which the annual operating budget applies. At the end of this period the government determine its financial position and the results of its operations. The fiscal year for the City of Alexandria is May 1 to April 30.

**CITY OF ALEXANDRIA
GLOSSARY OF BUDGET TERMS**

FIVE YEAR CAPITAL PLAN - A plan of financial operation, to fund capital infrastructure needs over a period accordance with special regulations, restrictions or limitations (e.g. General Fund, Utility Fund, etc.).

FUND - A self-balancing accounting entity segregated to carry on specific activates or attain certain objects in accordance with general regulations, restrictions or limitations. (i.e. General Fund)

FUND BALANCE - Resources remaining from prior years which are available to be budgeted in the current year.

FUND SOURCE - The source of Revenue used to pay for a particular project.

INTERFUND TRANSFERS - Amounts transferred from one fund to another. Transfers are not expenditures and must be appropriated and expenditures in the fund receiving the transfer.

OBJECT CODE - An expenditure classification according to the type of items purchased or services obtained (e.g. Office Expense, Machinery and Equipment, etc.)

ORDINANCE - A formal legislative enactment by the governing body of a municipality.

PERFORMANCE INDICATORS - Statistical measures of the service level provided to the citizenry and/or other city departments. For example, the response time to an emergency call would be a performance indicator for the Fire Department.

PERSONAL ROSTER - A list which contains the titles and numbers of positions authorized to be filled by a particular organizational unit.

PROJECT CATEGORY - The functional improvement category under which a project is assigned, (e.g., Public Enterprise, Economic Development, Street, etc.)

RETAINED EARNINGS - The cumulative earnings since the establishment of the system that have been invested in property, plant and equipment or current assets.

URBAN SYSTEMS - Federal funded street projects that match local funds for the reconstruction of major streets.

2026-2027 ANNUAL BUDGET

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2026-2027 ANNUAL BUDGET

COMBINED SUMMARY OF BUDGET BY FUND GROUPS

DESCRIPTION	GOVERNMENTAL FUND TYPES			
	GENERAL FUND	SPECIAL REVENUE FUNDS	GENERAL DEBT SERVICE	GENERAL CAPITAL PROJECTS
SOURCES OF FUNDS				
Taxes	39,578,000		1,883,750	11,373,650
Licenses and Permits	2,939,000			
Intergovernmental	10,901,000			
Internal Services and Interfunds	4,738,000			100,000
Fines and Forfeits	206,000	45,000		
Investment Income	0			
Charges for Services	220,000			
Other	81,000			
Debt Proceeds	0			
Use of Fund Balance/Retained Earnings	11,556,205	140,000		642,262
TOTAL SOURCES OF FUNDS	70,219,205	185,000	1,883,750	12,115,912
USES OF FUNDS				
Legislative	557,320			
Executive	1,966,358		400	987,000
Judicial	1,553,478			
Finance	5,944,150			
Public Works	11,931,883			1,371,912
Planning and Development	1,355,331			
Public Safety	35,531,338			
Civil Service	385,782			
Human Resources	809,633			
Legal	2,808,624			
Community Services	4,975,634			850,000
Enterprise Operations				
Debt Principal & Interest			1,883,350	
Claims/Fees Paid				
Other - Interfund Transfers	2,399,674	185,000		8,692,000
Excess Revenue over Expenditures				215,000
TOTAL USES OF FUNDS	70,219,205	185,000	1,883,750	12,115,912

CITY OF ALEXANDRIA

2026-2027 ANNUAL BUDGET

COMBINED SUMMARY OF BUDGET BY FUND GROUPS

PROPRIETARY FUND TYPES							COMBINED TOTAL
INTERNAL SERVICE FUNDS	UTILITY SYSTEM	SANITATION	MUNICIPAL TRANSIT SYSTEM	ZOO FUND	GOLF COURSE FUND	ENTERPRISE CAPITAL PROJECTS	
				1,420,000			54,255,400
							2,939,000
			604,000				11,505,000
2,065,000	119,000	37,674	2,952,247	1,093,448	390,000	10,830,189	22,325,558
							251,000
							0
16,200,000	111,427,000	5,393,000	235,000	600,000	711,000		134,786,000
75,000	40,000		6,000				202,000
							0
10,600	1,534,617	1,000,000					14,883,684
18,350,600	113,120,617	6,430,674	3,797,247	3,113,448	1,101,000	10,830,189	241,147,642
=====							=====
							557,320
	1,079,817						4,033,575
							1,553,478
	10,643,017						16,587,167
							13,303,795
							1,355,331
							35,531,338
							385,782
							809,633
75,000							2,883,624
							5,825,634
	78,495,621	4,933,674	3,024,247	2,678,448	1,025,000	10,830,189	100,987,179
	9,484,278						11,367,628
18,275,600							18,275,600
	13,417,884	1,497,000	773,000	435,000	76,000		27,475,558
							215,000
18,350,600	113,120,617	6,430,674	3,797,247	3,113,448	1,101,000	10,830,189	241,147,642
=====							=====

CITY OF ALEXANDRIA

2026-2027 ANNUAL BUDGET

**SUMMARY OF FUNDS
GENERAL FUND**

REVENUE SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		
	Actual Received	Actual Received	Adopted Budget	Final Budget	Admin Approved	Adopted	Adopted
Taxes	43,038,754	43,797,486	39,578,000	42,649,000	39,578,000	0	-100.00%
Licenses & Permits	3,638,122	3,347,078	2,939,000	3,385,000	2,939,000	0	-100.00%
Intergovernmental	23,680,270	13,954,933	10,901,000	13,449,000	10,901,000	0	-100.00%
Internal Transfers/Interfunds	9,971,000	5,616,000	7,971,000	4,738,000	4,738,000	0	-100.00%
Fines & Forfeitures	190,082	135,648	206,000	145,000	206,000	0	-100.00%
Investment Income	290,708	927,719	0	300,000	0	0	0.00%
Charges for Services	374,275	486,813	220,000	320,000	220,000	0	-100.00%
Other	451,435	610,958	17,440,694	22,518,694	11,637,205	0	-100.00%
Total Revenues	81,634,646	68,876,635	79,255,694	87,504,694	70,219,205	0	-100.00%

EXPENDITURE SUMMARY BY DIVISION

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Legislative	468,501	480,895	549,997	556,997	557,320	0	-100.00%
Executive	1,294,385	1,518,993	1,934,715	1,734,715	1,966,358	0	-100.00%
Judicial	1,325,908	1,390,288	1,537,420	1,505,420	1,553,478	0	-100.00%
Finance	5,735,005	5,259,217	6,504,289	6,070,289	5,944,150	0	-100.00%
Public Works	14,174,501	14,728,741	13,302,757	17,794,757	11,931,883	0	-100.00%
Planning	975,291	1,233,838	1,336,902	1,252,902	1,355,331	0	0.00%
Public Safety	32,702,935	35,996,934	34,764,089	37,179,089	35,531,338	0	-100.00%
Civil Service	370,261	317,862	382,822	385,822	385,782	0	-100.00%
Human Resources	693,952	798,855	862,709	783,709	809,633	0	-100.00%
Legal	2,353,954	2,444,623	2,774,727	3,015,727	2,808,624	0	-100.00%
Community Services	4,053,138	4,724,304	5,386,069	5,680,069	4,975,634	0	-100.00%
Interfund Transfers	5,446,000	6,684,000	9,919,198	11,545,198	2,399,674	0	-100.00%
Operating Reserve	0	0	0	0	0	0	0.00%
Total Expenditures	69,593,831	75,578,550	79,255,694	87,504,694	70,219,205	0	-100.00%

EXPENDITURE SUMMARY BY CATEGORY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries	28,868,455	29,747,746	32,080,672	33,136,672	33,761,149	0	-100.00%
Fringe Benefits	12,908,417	14,381,186	16,476,027	15,409,027	16,655,991	0	-100.00%
Operating & Contractual	14,125,791	15,135,305	11,415,928	16,168,928	10,763,928	0	-100.00%
Other	9,436,269	10,361,221	14,148,459	15,568,459	6,628,935	0	-100.00%
Capital Outlay	4,254,899	5,953,092	5,134,608	7,221,608	2,409,202	0	-100.00%
Total Expenditures	69,593,831	75,578,550	79,255,694	87,504,694	70,219,205	0	-100.00%

2026-2027 ANNUAL BUDGET

SUMMARY OF FUNDS PRE TRIAL INTERVENTION FUND

REVENUE SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		
	Actual Received	Actual Received	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Taxes	0	0	0	0	0	0	0.00%
Intergovernmental	0	0	0	0	0	0	0.00%
Interfund Transfers	0	0	0	0	0	0	0.00%
Investment Income	43,669	35,320	0	20,000	0	0	0.00%
Fines & Forfeitures	49,778	35,732	45,000	20,000	45,000	0	0.00%
Use of Property	0	0	0	0	0	0	0.00%
Other	0	0	140,000	145,000	140,000	0	0.00%
Total Revenue	93,447	71,052	185,000	185,000	185,000	0	0.00%

EXPENSE SUMMARY BY CATEGORY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries	0	0	0	0	0	0	0.00%
Fringe	0	0	0	0	0	0	0.00%
Operating & Contractual	0	0	0	0	0	0	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Interfund Transfers	185,000	185,000	185,000	185,000	185,000	0	0.00%
Operating Reserve	0	0	0	0	0	0	0.00%
Total Expenses	185,000	185,000	185,000	185,000	185,000	0	0.00%

2026-2027 ANNUAL BUDGET

SUMMARY OF FUNDS GENERAL DEBT SERVICE FUND

REVENUE SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		
	Actual Received	Actual Received	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Taxes	2,003,125	1,923,560	1,883,125	1,950,100	1,883,750	0	-100.00%
Intergovernmental	0	0	0	0	0	0	0.00%
Interfund Transfers	0	0	0	0	0	0	0.00%
Investment Income	42,862	30,882	0	35,000	0	0	0.00%
Charges for Services	0	0	0	0	0	0	0.00%
Use of Property	0	0	0	0	0	0	0.00%
Other	0	0	0	0	0	0	100.00%
Total Revenue	2,045,987	1,954,442	1,883,125	1,985,100	1,883,750	0	-100.00%

EXPENDITURE SUMMARY BY CATEGORY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries	0	0	0	0	0	0	0.00%
Fringe	0	0	0	0	0	0	0.00%
Operating & Contractual	1,400	0	400	400	400	0	-100.00%
Other	2,848,237	1,882,975	1,882,725	1,984,700	1,883,350	0	-100.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Interfund Transfers	0	0	0	0	0	0	0.00%
Operating Reserve	0	0	0	0	0	0	0.00%
Total Expenditures	2,849,637	1,882,975	1,883,125	1,985,100	1,883,750	0	-100.00%

CITY OF ALEXANDRIA

2026-2027 ANNUAL BUDGET

SUMMARY OF FUNDS RISK MANAGEMENT FUND

REVENUE SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		
	Actual Received	Actual Received	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Taxes	0	0	0	0	0	0	0.00%
Intergovernmental	0	0	0	0	0	0	0.00%
Interfund Transfers	0	0	0	0	0	0	0.00%
Investment Income	119,252	36,528	0	15,000	0	0	0.00%
Charges for Services	4,741,000	6,483,000	6,733,000	6,996,000	5,290,000	0	-100.00%
Use of Property	0	0	0	0	0	0	0.00%
Other	319,146	280,540	75,000	575,000	75,000	0	-100.00%
Total Revenue	5,179,398	6,800,068	6,808,000	7,586,000	5,365,000	0	-100.00%

EXPENSE SUMMARY BY CATEGORY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries	0	0	50,000	50,000	50,000	0	-100.00%
Fringe	0	0	13,523	13,523	13,523	0	-100.00%
Operating & Contractual	2,164,899	2,652,084	2,669,477	2,669,477	2,669,477	0	-100.00%
Other	3,660,036	3,639,805	4,075,000	4,853,000	2,632,000	0	-100.00%
Capital Outlay	0	0	0	0	0	0	100.00%
Interfund Transfers	0	0	0	0	0	0	0.00%
Operating Reserve	0	0	0	0	0	0	0.00%
Total Expenses	5,824,935	6,291,889	6,808,000	7,586,000	5,365,000	0	-100.00%

2026-2027 ANNUAL BUDGET

SUMMARY OF FUNDS EMPLOYEE BENEFITS FUND

REVENUE SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		Percent Change
	Actual Received	Actual Received	Adopted Budget	Final Budget	Admin Approved	Adopted	
Taxes	0	0	0	0	0	0	0.00%
Intergovernmental	0	0	0	0	0	0	0.00%
Interfund Transfers	1,770,000	0	2,065,000	2,328,000	2,065,000	0	-100.00%
Investment Income	360,566	343,326	0	300,000	0	0	0.00%
Charges for Services	9,658,585	11,022,075	10,910,000	10,852,000	10,910,000	0	-100.00%
Use of Property	0	0	0	0	0	0	0.00%
Other	798,029	1,713,358	0	0	0	0	0.00%
Total Revenue	12,587,180	13,078,759	12,975,000	13,480,000	12,975,000	0	-100.00%

EXPENSE SUMMARY BY CATEGORY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries	0	0	0	0	0	0	0.00%
Fringe	0	0	0	0	0	0	0.00%
Operating & Contractual	2,580,593	2,775,877	2,075,000	2,480,000	2,075,000	0	-100.00%
Other	9,256,633	11,000,295	10,900,000	11,000,000	10,900,000	0	-100.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Interfund Transfers	0	0	0	0	0	0	0.00%
Operating Reserve	0	0	0	0	0	0	0.00%
Total Expenses	11,837,226	13,776,172	12,975,000	13,480,000	12,975,000	0	-100.00%

2026-2027 ANNUAL BUDGET

SUMMARY OF FUNDS UNEMPLOYMENT BENEFITS FUND

REVENUE SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		Percent Change
	Actual Received	Actual Received	Adopted Budget	Final Budget	Admin Approved	Adopted	
Taxes	0	0	0	0	0	0	0.00%
Intergovernmental	0	0	0	0	0	0	0.00%
Interfund Transfers	0	0	0	0	0	0	0.00%
Investment Income	10,967	9,452	0	7,000	0	0	0.00%
Charges for Services	0	0	0	0	0	0	0.00%
Use of Property	0	0	0	0	0	0	0.00%
Other	0	0	10,600	3,600	10,600	0	0.00%
Total Revenue	10,967	9,452	10,600	10,600	10,600	0	-100.00%

EXPENSE SUMMARY BY CATEGORY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries	0	0	0	0	0	0	0.00%
Fringe	0	0	0	0	0	0	0.00%
Operating & Contractual	0	0	0	0	0	0	0.00%
Other	21,665	14,247	10,600	10,600	10,600	0	-100.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Interfund Transfers	0	0	0	0	0	0	0.00%
Operating Reserve	0	0	0	0	0	0	0.00%
Total Expenses	21,665	14,247	10,600	10,600	10,600	0	-100.00%

2026-2027 ANNUAL BUDGET

SUMMARY OF FUNDS UTILITY FUND

REVENUE SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		Percent Change
	Actual Received	Actual Received	Adopted Budget	Final Budget	Admin Approved	Adopted	
Electric	94,862,518	71,733,786	76,777,000	71,327,000	83,500,000	0	-100.00%
Water	8,937,344	7,569,268	7,360,000	7,655,000	7,360,000	0	-100.00%
Gas	10,125,664	9,369,296	11,467,000	10,547,000	11,467,000	0	-100.00%
Wastewater	7,284,612	6,443,100	6,520,000	6,575,000	6,520,000	0	-100.00%
Environmental Compliance	746,196	740,020	755,000	755,000	755,000	0	-100.00%
Other Charges	1,998,305	1,808,480	1,825,000	1,700,000	1,825,000	0	-100.00%
Investment Income	1,445,920	1,285,131	0	850,000	0	0	0.00%
Intergovernmental	0	0	0	0	0	0	0.00%
Interfund Transfers	119,000	119,000	119,000	119,000	119,000	0	-100.00%
Other	98,740	38,420	7,835,918	9,650,918	1,574,617	0	-100.00%
Total Revenue	125,618,299	99,106,501	112,658,918	109,178,918	113,120,617	0	-100.00%

EXPENSE SUMMARY BY DIVISION

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Finance	19,029,298	19,099,997	19,979,472	21,278,472	20,127,295	0	-100.00%
Administration	991,492	1,295,024	1,069,326	1,604,326	1,079,817	0	-100.00%
Electric	49,281,334	47,706,557	51,632,383	46,555,383	53,056,737	0	-100.00%
Water	5,684,614	7,193,028	5,388,056	7,669,056	5,987,540	0	-100.00%
Gas	8,423,271	9,844,499	11,067,086	10,490,086	11,039,649	0	-100.00%
Wastewater	4,957,508	6,467,369	5,190,658	6,420,658	5,531,938	0	-100.00%
Environmental Services	598,537	612,581	679,711	682,711	790,446	0	-100.00%
Environmental Compliance	136,640	156,569	408,000	408,000	408,000	0	-100.00%
Utility Services	787,685	1,131,213	1,337,733	1,304,733	1,681,311	0	-100.00%
Interfund Transfers	18,986,000	19,754,000	15,906,493	12,765,493	13,417,884	0	0.00%
Operating Reserve	0	0	0	0	0	0	0.00%
Total Expenses	108,876,379	113,260,837	112,658,918	109,178,918	113,120,617	0	-100.00%

EXPENSE SUMMARY BY CATEGORY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries	11,773,649	12,860,607	13,203,840	14,222,840	14,083,772	0	-100.00%
Fringe Benefits	4,666,620	5,274,944	6,215,706	6,032,706	6,706,813	0	-100.00%
Operating & Contractual	59,155,742	58,344,938	61,893,000	60,278,000	61,893,000	0	-100.00%
Other	29,619,757	30,387,757	26,580,015	23,439,015	24,102,162	0	-100.00%
Capital Outlay	3,660,611	6,392,591	4,766,357	5,206,357	6,334,870	0	-100.00%
Total Expenses	108,876,379	113,260,837	112,658,918	109,178,918	113,120,617	0	-100.00%

2026-2027 ANNUAL BUDGET

SUMMARY OF FUNDS SANITATION FUND

REVENUE SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		
	Actual Received	Actual Received	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Taxes	0	0	0	0	0	0	0.00%
Intergovernmental	0	0	0	0	0	0	0.00%
Interfund Transfers	1,426,000	1,857,000	2,214,744	2,918,744	37,674	0	0.00%
Investment Income	73,448	104,615	0	75,000	0	0	0.00%
Charges for Services	5,668,689	6,359,488	5,393,000	5,950,000	5,393,000	0	-100.00%
Use of Property	0	0	0	0	0	0	0.00%
Other	600	10,800	0	0	1,000,000	0	0.00%
Total Revenue	7,168,737	8,331,903	7,607,744	8,943,744	6,430,674	0	-100.00%

EXPENSE SUMMARY BY CATEGORY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries	1,382,857	1,506,008	1,631,835	1,674,835	1,789,625	0	-100.00%
Fringe	515,748	625,966	832,397	731,397	781,049	0	-100.00%
Operating & Contractual	3,476,458	3,533,172	2,351,000	3,680,000	2,351,000	0	-100.00%
Other	12,000	12,000	12,000	12,000	12,000	0	-100.00%
Capital Outlay	1,247,171	2,982	1,301,512	1,377,512	0	0	-100.00%
Interfund Transfers	1,398,000	1,467,000	1,479,000	1,468,000	1,497,000	0	0.00%
Operating Reserve	0	0	0	0	0	0	0.00%
Total Expenses	8,032,234	7,147,128	7,607,744	8,943,744	6,430,674	0	-100.00%

2026-2027 ANNUAL BUDGET

SUMMARY OF FUNDS ZOOLOGICAL PARK FUND

REVENUE SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		
	Actual Received	Actual Received	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Taxes	1,363,905	1,434,580	1,420,000	1,445,000	1,420,000	0	-100.00%
Intergovernmental	0	0	0	0	0	0	0.00%
Interfund Transfers	0	832,000	1,409,454	1,898,454	1,093,448	0	0.00%
Investment Income	176,052	127,604	0	75,000	0	0	0.00%
Charges for Services	627,407	521,128	600,000	525,000	600,000	0	-100.00%
Use of Property	0	0	0	0	0	0	0.00%
Other	(3,211)	0	0	0	0	0	0.00%
Total Revenue	2,164,153	2,915,312	3,429,454	3,943,454	3,113,448	0	-100.00%

EXPENSE SUMMARY BY CATEGORY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries	901,524	809,391	998,552	1,006,552	1,066,354	0	-100.00%
Fringe	382,488	381,571	537,343	513,343	495,844	0	-100.00%
Operating & Contractual	1,359,825	1,423,828	904,000	1,426,000	904,000	0	-100.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	151,655	589,557	554,559	562,559	212,250	0	-100.00%
Interfund Transfers	435,000	435,000	435,000	435,000	435,000	0	-100.00%
Operating Reserve	0	0	0	0	0	0	0.00%
Total Expenses	3,230,492	3,639,347	3,429,454	3,943,454	3,113,448	0	-100.00%

CITY OF ALEXANDRIA

2026-2027 ANNUAL BUDGET

SUMMARY OF FUNDS GOLF COURSE FUND
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REVENUE SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		Percent Change
	Actual Received	Actual Received	Adopted Budget	Final Budget	Admin Approved	Adopted	
Taxes	0	0	0	0	0	0	0.00%
Intergovernmental	0	0	0	0	0	0	0.00%
Interfund Transfers	212,000	311,000	390,000	336,000	250,000	0	0.00%
Investment Income	50,048	44,183	0	40,000	0	0	0.00%
Charges for Services	811,468	841,512	711,000	790,000	711,000	0	-100.00%
Use of Property	0	0	0	0	0	0	0.00%
Other	29,593	0	0	0	0	0	0.00%
Total Revenue	1,103,109	1,196,695	1,101,000	1,166,000	961,000	0	-100.00%

EXPENSE SUMMARY BY CATEGORY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries	0	0	0	0	0	0	0.00%
Fringe	0	0	0	0	0	0	0.00%
Operating & Contractual	934,767	1,083,960	1,025,000	1,090,000	885,000	0	-100.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	8,133	0	0	0	0	0	0.00%
Interfund Transfers	76,000	76,000	76,000	76,000	76,000	0	-100.00%
Operating Reserve	0	0	0	0	0	0	0.00%
Total Expenses	1,018,900	1,159,960	1,101,000	1,166,000	961,000	0	-100.00%

2026-2027 ANNUAL BUDGET

SUMMARY OF FUNDS MUNICIPAL TRANSIT FUND

REVENUE SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		
	Actual Received	Actual Received	Adopted Budget	Final Budget	Admin Approved	Adopted	Adopted
Taxes	0	0	0	0	0	0	0.00%
Intergovernmental	1,487,123	1,556,272	604,000	1,475,000	604,000	0	-100.00%
Interfund Transfers	2,535,000	2,434,000	3,261,493	2,834,493	2,952,247	0	0.00%
Investment Income	184,389	253,329	0	200,000	0	0	0.00%
Charges for Services	275,452	300,621	235,000	267,000	235,000	0	-100.00%
Use of Property	0	0	0	0	0	0	0.00%
Other	7,364	(114,282)	6,000	6,000	6,000	0	-100.00%
Total Revenue	4,489,328	4,429,940	4,106,493	4,782,493	3,797,247	0	-100.00%

EXPENSE SUMMARY BY CATEGORY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries	1,176,104	1,301,992	1,400,890	1,430,890	1,466,992	0	-100.00%
Fringe	471,944	558,701	741,544	712,544	784,655	0	-100.00%
Operating & Contractual	1,198,660	1,292,822	765,915	1,442,915	765,915	0	-100.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	452,144	452,144	6,685	0	100.00%
Interfund Transfers	721,000	734,000	746,000	744,000	773,000	0	-100.00%
Operating Reserve	0	0	0	0	0	0	0.00%
Total Expenses	3,567,708	3,887,515	4,106,493	4,782,493	3,797,247	0	-100.00%

**2026-2027 ANNUAL BUDGET
RECAP OF PERSONNEL**

GENERAL FUND

DEPARTMENT	2023-2024	2024-2025	2025-2026	2026-2027		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
City Council						
City Council Persons	7	7	7	7	7	
Total City Council	7	7	7	7	7	0
City Clerk						
City Clerk	1	1	1	1	1	
Administrative Assistant	1	1	1	1	1	
Total City Clerk	2	2	2	2	2	0
Office of the Mayor						
Mayor	1	1	1	1	1	
Executive Secretary	1	1	1	1	1	
Total Office of the Mayor	2	2	2	2	2	0
General Government						
Commissioner Public Safety	1	1	1	1	1	
Administrative Assistant	1	1	1	1	1	
Clerical Specialist	1	1	1	1	1	
Total General Government	3	3	3	3	3	0
Intergovernmental Agency						
Mayor's Assistant	1	1	1	1	1	
Mayor's Assistant	1	1	1	1	1	
Mayor's Assistant	1	1	1	1	1	
Mayor's Assistant	1	1	1	1	1	
Mayor's Assistant	2	2	2	2	2	
Mayor's Assistant	1	1	1	1	1	
Mayor's Assistant - PT	7	7	7	7	7	
Total Intergovt'l Agency	14	14	14	14	14	0
City Court						
City Judge	1	1	1	1	1	
Deputy Clerk	7	7	7	7	7	
Clerk of Court	1	1	1	1	1	
Secretary	1	1	1	1	1	
Total City Court	10	10	10	10	10	0

**2026-2027 ANNUAL BUDGET
RECAP OF PERSONNEL**

GENERAL FUND

DEPARTMENT	2023-2024	2024-2025	2025-2026	2026-2027		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Finance						
Director of Finance	1	1	1	1	1	
Administrative Assistant	1	1	1	1	1	
Total Finance	2	2	2	2	2	0
Business Office						
Business Office Manager	1	1	1	1	1	
Customer Accounts Representative	2	2	2	2	2	
Customer Accounts Team Leader	1	1	1	1	1	
Student Worker	1	1	1	1	1	
Total Business Office	5	5	5	5	5	0
Accounting						
Accounting Manager	1	1	1	1	1	
Accountant	3	3	3	3	3	
Accounting Technician	3	3	3	3	3	
Total Accounting	7	7	7	7	7	0
Purchasing						
Purchasing Manager	1	1	1	1	1	
Purchasing Technician	2	2	2	2	2	
Senior Buyer	2	2	2	2	2	
Buyer	1	1	1	1	1	
Administrative Secretary	1	1	1	1	1	
Total Purchasing	7	7	7	7	7	0
Printing						
Mail Clerk	1	1	1	1	1	
Print Shop Coordinator	2	2	2	2	2	
Total Printing	3	3	3	3	3	0
Central Warehouse						
Supervisor Central Warehouse	1	1	1	1	1	
Inventory Coordinator	1	1	1	1	1	
Clerical Specialist	1	1	1	1	1	
Stock Clerk	3	3	3	3	3	
Total Central Warehouse	6	6	6	6	6	0
Parts Warehouse						
Inventory Coordinator	1	1	1	1	1	
Stock Clerk	1	1	1	1	1	
Total Parts Warehouse	2	2	2	2	2	0

**2026-2027 ANNUAL BUDGET
RECAP OF PERSONNEL**

GENERAL FUND

DEPARTMENT	2023-2024	2024-2025	2025-2026	2026-2027		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Public Works						
Director of Public Works	1	1	1	1	1	
Executive Secretary	1	1	1	1	1	
Asst Director Public Works	2	2	2	2	2	
Administrative Secretary	1	1	1	1	1	
Total Public Works	5	5	5	5	5	0
Code Enforcement						
Superintendent	1	1	1	1	1	
Crew Leader	2	2	2	2	2	
Code Enforcement Officer	1	1	1	1	1	
Administrative Secretary	1	1	1	1	1	
Equipment Operator II	2	2	2	2	2	
Maintenance Worker	2	2	2	2	2	
Code Enforcement Officer Senior	2	2	2	2	2	
Total Code Enforcement	11	11	11	11	11	0
Engineering						
Assistant City Engineer	1	1	1	1	1	
City Engineer	1	1	1	1	1	
Lead Engineering Technician	1	1	1	1	1	
Engineer in Training	1	1	1	1	1	
Survey Technician	1	1	1	1	1	
Engineering Tech III	1	1	1	1	1	
Construction Inspector	1	1	1	1	1	
Survey Party Chief	1	1	1	1	1	
Survey Instrument Operator	1	1	1	1	1	
Administrative Secretary	1	1	1	1	1	
Clerical Specialist	1	1	1	1	1	
Total Engineering	11	11	11	11	11	0
Urban Forestry						
Landscape Architect	1	1	1	1	1	
Total Urban Forestry	1	1	1	1	1	0

**2026-2027 ANNUAL BUDGET
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GENERAL FUND

DEPARTMENT	2023-2024	2024-2025	2025-2026	2026-2027		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Streets & Parks						
Superintendent-Streets	1	1	1	1	1	
Crew Supervisor Street Maint	2	2	2	2	2	
Crew Leader Street Maintenance	3	3	3	3	3	
Maintenance Worker Senior	3	3	3	3	3	
Administrative Secretary	1	1	1	1	1	
Inventory Coordinator	1	1	1	1	1	
Equipment Operator III	4	4	4	4	4	
Equipment Operator II	7	7	7	7	7	
Fleet Maintenance Tech	1	1	1	1	1	
Equipment Operator I	4	4	4	4	4	
Maintenance Worker	3	3	3	3	3	
Supervisor - Streets	1	1	1	1	1	
Total Streets & Parks	31	31	31	31	31	0
Traffic Department						
Traffic Signal Tech	2	2	2	2	2	
Administrative Secretary	1	1	1	1	1	
Superintendent	1	1	1	1	1	
Sign Artist	1	1	1	1	1	
Sign & Marking Specialist	3	3	3	3	3	
Total Traffic Department	8	8	8	8	8	0
Maintenance Public Buildings						
Custodial Worker	6	6	6	6	6	
Supervisor Custodial	1	1	1	1	1	
Supervisor Mechanical Systems Maint	2	2	2	2	2	
Superintendent - Building Maint	1	1	1	1	1	
Administrative Secretary	1	1	1	1	1	
Clerical Specialist	1	1	1	1	1	
Electrician	1	1	1	1	1	
Painter	3	3	2	2	2	
Carpenter	3	3	3	3	3	
Lead Custodial Worker	2	2	2	2	2	
Building Maintenance Specialist	2	2	2	2	2	
Mechanical Systems Technician	3	3	3	3	3	
Crew Leader Carpenter & Paint	1	1	1	1	1	
Total Maint.Public Bldgs.	27	27	26	26	26	0

**2026-2027 ANNUAL BUDGET
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GENERAL FUND

DEPARTMENT	2023-2024	2024-2025	2025-2026	2026-2027		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Motor Pool						
Superintendent	1	1	1	1	1	
Supervisor -Fleet Maintenance	3	3	3	3	3	
Assistant Superintendent	0	0	0	1	1	
Administrative Secretary	1	1	1	1	1	
Clerical Specialist	1	1	1	1	1	
Fleet Mechanic	11	11	11	9	9	
Fleet Auto Body Technician	2	2	2	2	2	
Lube & Tire Service Tech	6	6	6	5	5	
Total Motor Pool	25	25	25	23	23	0
Animal Shelter						
Crew Leader	1	1	1	1	1	
Kennel Technician	3	3	3	3	3	
Administrative Secretary	1	1	1	1	1	
Clerical Specialist	1	1	1	1	1	
Superintendent-Animal Control	1	1	1	1	1	
Animal Control Officer	2	2	2	2	2	
Kennel Technician II	0	0	0	1	1	
Total Animal Shelter	9	9	9	10	10	0
Planning						
Director of Planning	1	1	1	1	1	
Historic Preservation Asst PT	1	1	1	1	1	
Administrative Assistant	1	1	1	1	1	
Assistant Director of Planning	1	1	1	1	1	
Zoning Enforcement Analyst	2	2	2	2	2	
GIS Manager	0	1	1	1	1	
Total Planning	6	7	7	7	7	0
Construction Development						
Permit Technician	2	2	2	2	2	
Multi Trades Inspector	5	5	5	5	5	
Superintendent Construction Dev	1	1	1	1	1	
Plans Reviewer	1	1	1	1	1	
Total Construction Develop	9	9	9	9	9	0

**2026-2027 ANNUAL BUDGET
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GENERAL FUND

DEPARTMENT	2023-2024	2024-2025	2025-2026	2026-2027		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Public Safety Police						
Chief	1	1	1	1	1	
Assistant Chief	1	1	1	1	1	
Deputy Chief	2	2	2	2	2	
Captain	4	4	4	4	4	
Lieutenant	12	12	12	12	12	
Sergeant	32	32	32	32	32	
Communications Officer	17	17	17	17	17	
Corporal	52	52	52	52	52	
Police Officer	57	57	57	57	57	
Jailer	2	2	2	2	2	
School Patrol	15	15	11	11	11	
Reserve Police Officer	20	20	0	0	0	
Records Clerk	15	15	15	15	15	
Secretary-Police Chief	1	1	1	1	1	
Total Police Department	231	231	207	207	207	0
Public Safety Fire						
Chief	1	1	1	1	1	
Assistant Fire Chief	3	3	3	3	3	
District Fire Chief	7	7	7	7	7	
Chief of Fire Prevention	1	1	1	1	1	
Chief of Fire Communications	1	1	1	1	0	
Research & Stat Analysis Officer	0	0	1	1	1	
Administrative Chief	1	1	1	1	2	
Captain	34	34	33	33	33	
Fire Communications Officer	8	8	8	8	8	
Fire Training Officer	1	1	1	1	1	
Fire Prevention Officer	3	3	3	3	3	
Director of EMS	1	1	1	1	1	
Fire Equipment Operator	26	26	26	26	26	
Firefighter 1st Class	39	39	39	39	39	
Secretary - Fire Chief	1	1	1	1	1	
Records Clerk	2	2	2	2	2	
Total Fire Department	129	129	129	129	129	0
Civil Service						
Director of Civil Service	1	1	1	1	1	
Compensation Analyst	1	0	0	0	0	
Examination Analyst	1	2	2	2	2	
Asst Director Civil Service	1	1	1	1	1	
Total Civil Service	4	4	4	4	4	0

**2026-2027 ANNUAL BUDGET
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GENERAL FUND

DEPARTMENT	2023-2024	2024-2025	2025-2026	2026-2027		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Human Resources						
Director of Human Resources	1	1	1	1	1	
Administrative Assistant	1	1	1	1	1	
Asst Director of Human Resources	1	0	0	0	0	
Personnel Analyst	4	3	3	3	3	
Clerical Specialist	1	1	1	1	1	
HR Business Partner	0	1	1	1	1	
Human Resource Specialist	0	1	1	1	1	
Student Worker	1	1	1	1	1	
Total Human Resources	9	9	9	9	9	0
Legal						
City Attorney	1	1	1	1	1	
Assistant City Attorney	4	4	4	4	4	
Safe Alex Tech PT	6	6	6	6	6	
Assistant City Attorney PT	7	7	7	7	7	
Community Service Officer Supervisor	0	0	2	2	2	
Community Service Officer	0	0	10	10	10	
Legal Secretary	1	1	1	1	1	
Legal Assistant	1	1	1	1	1	
Total Legal	20	20	32	32	32	0
Community Services						
Director of Community Services	1	1	1	1	1	
Secretary	1	1	1	1	1	
Zoo Media Specialist	0	1	0	0	0	
Special Events Coordinator	1	1	1	1	1	
Youth Programs Coordinator	2	2	2	2	2	
Community Center Coordinator	2	2	2	2	2	
Community Services Representative	2	2	0	0	0	
Public Relations Specialist	1	0	1	1	1	
Guest Services Representative	0	0	2	2	2	
Community Center Attendant PT	5	5	5	5	5	
Student Worker	9	9	9	9	9	
Assistant Director	0	0	0	1	1	
Total Community Services	24	24	24	25	25	0

**2026-2027 ANNUAL BUDGET
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GENERAL FUND

DEPARTMENT	2023-2024	2024-2025	2025-2026	2026-2027		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Rcrtn Facilities Maintenance						
Superintendent	1	1	1	1	1	
Maintenance Worker - Senior	9	9	9	9	9	
Crew Leader Parks Maintenance	3	3	3	3	3	
Administrative Secretary	1	1	1	1	1	
Maintenance Worker (Seasonal)	7	7	7	7	7	
Building Maintenance Specialist	1	1	1	1	1	
Total Rectn Facilities Maint.	22	22	22	22	22	0
Recreational Enhancement						
Mayor's Asst	1	1	1	1	1	
Recreation Specialist PT	4	4	0	0	0	
Student Worker	11	11	11	11	11	
Total Recreational Enhcmnt	16	16	12	12	12	0
TOTAL GENERAL FUND	668	669	652	652	652	0

**2026-2027 ANNUAL BUDGET
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CDA FUND & RISK MANAGEMENT FUND

DEPARTMENT	2023-2024	2024-2025	2025-2026	2026-2027		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Community Development						
Administrator	1	1	1	1	1	
Grants Manager	1	1	1	1	1	
Permit Technician	2	2	2	2	2	
Program Manager	3	3	3	3	3	
Multi Trades Inspector	2	2	2	2	2	
Accounting Technician	1	0	0	0	0	
Grants Analyst	0	1	1	1	1	
Total Community Develop	10	10	10	10	10	0
TOTAL CDBG FUND	10	10	10	10	10	0
Office of Risk Manager						
Risk Manager	1	1	1	1	1	
Total Office of Risk Manager	1	1	1	1	1	0
TOTAL RISK MGMT FUND	1	1	1	1	1	0

**2026-2027 ANNUAL BUDGET
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UTILITY FUND

DEPARTMENT	2023-2024	2024-2025	2025-2026	2026-2027		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Budget Office						
Mayor's Asst - Budget Officer	1	1	1	1	1	
Assistant Director Finance	1	1	1	1	1	
Accountant	1	1	1	1	1	
Total Budget Office	3	3	3	3	3	0
Customer Service						
Manager Customer Service & Field Service	1	1	1	1	1	
Asst Manager Customer Service & Field Service	1	1	2	2	2	
Accountant	2	2	2	2	2	
Administrative Assistant	0	0	1	1	1	
Administrative Secretary	1	1	0	0	0	
Customer Accounts Representative	7	7	0	0	0	
Customer Accounts Team Leader	2	2	0	0	0	
Customer Services Representative	11	11	11	11	11	
Utility Billing Specialist	5	5	0	0	0	
Supervisor Customer Service	1	1	1	1	1	
Front Office Team Leader	1	1	0	0	0	
Utility Billing Specialist Lead	1	1	1	1	1	
Customer Service Specialist	0	0	12	12	12	
Customer Service Team Leader	0	0	3	3	3	
Student Worker	1	1	1	1	1	
Total Cust.Service Dep.	34	34	35	35	35	0
Customer Field Services						
Supervisor Utility Field Services	1	1	1	1	1	
Crew Leader	1	1	1	1	1	
Meter Reader	8	0	0	0	0	
Utility Service Worker	10	18	18	18	18	
Field Services Office Technician	1	1	1	1	1	
Total Customer Field Service	21	21	21	21	21	0
Management Infor. Systems						
Information Systems Manager	1	1	1	1	1	
Information Systems Analyst	4	4	4	4	4	
Database Manager	1	1	1	1	1	
PC / Network Technician	3	3	3	3	3	
Administrative Secretary	1	1	1	1	1	
Applications Analyst	1	1	1	1	1	
Total Mgt Info Systems	11	11	11	11	11	0

**2026-2027 ANNUAL BUDGET
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UTILITY FUND

DEPARTMENT	2023-2024	2024-2025	2025-2026	2026-2027		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Utility Director						
Director of Utilities	1	1	1	1	1	
Executive Secretary	1	1	1	1	1	
Enviro Compliance Manager	1	1	1	1	1	
Professional Engineer	1	1	1	1	1	
Assistant Director Utilities	1	1	1	1	1	
Total Utility Director	5	5	5	5	5	0
Electric Production						
Superintendent - Electric Prod	1	1	1	1	1	
Custodial Worker	1	1	1	1	1	
Supervisor Electric Production	1	1	1	1	1	
Plant Maintenance Supervisor	1	1	1	1	1	
Enviromental Tech II	1	1	1	1	1	
Administrative Secretary	1	1	1	1	1	
Electric Plant Shift Supervisor	5	5	5	5	5	
Maintenance Mechanic II	1	1	1	1	1	
Electric Plant Operator II	4	4	4	4	4	
Maintenance Mechanic I	1	1	1	1	1	
Electric Plant Operator I	5	5	5	5	5	
Trades Worker	1	1	1	1	1	
Industrial Electrician-Electric Pr	1	1	1	1	1	
Electronic & Instr Tech-Electric	1	1	1	1	1	
Total Electric Production	25	25	25	25	25	0
Electric Distribution						
Superintendent - Electric Distribution	1	1	1	1	1	
Maintenance Worker Senior	1	1	1	1	1	
Crew Supervisor Electric Distribution	3	3	3	3	3	
Supervisor Electric Distribution	1	1	1	1	1	
Engineering Tech II	1	0	0	0	0	
SCADA Operator - Electric Dist	4	4	4	4	4	
Administrative Assistant	1	1	1	1	1	
Administrative Secretary	1	1	1	1	1	
Electric Substation Supervisor	1	1	1	1	1	
Electric Line Worker Senior	9	9	9	9	9	
Electric Meter Technician	2	2	2	2	2	
Electric Line Worker	3	3	3	3	3	
Electric Substation Tech II	1	1	1	1	1	
Electric Substation Tech I	2	2	2	2	2	
Trades Worker	5	5	5	5	5	
Supervisor Meter & Service	1	1	1	1	1	
Electric Distribution Systems Tech	1	1	1	1	1	
Electric Distribution Service Planner	1	1	1	1	1	
Utility Line Locator	0	1	1	0	0	
Total Electric Distrib.Dept.	39	39	39	38	38	0

**2026-2027 ANNUAL BUDGET
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UTILITY FUND

DEPARTMENT	2023-2024	2024-2025	2025-2026	2026-2027		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Water Distribution						
Superintendent	1	1	1	1	1	
Maintenance Worker Senior	3	3	3	3	3	
Crew Supervisor Water Distribution	6	6	6	6	6	
Supervisor Water Distribution	2	2	2	2	2	
Assistant Superintendent	2	2	2	2	2	
Meter Technician	2	2	2	2	2	
Construction Inspector	1	1	1	1	1	
Administrative Secretary	1	1	1	1	1	
Clerical Specialist	1	1	1	0	0	
Pipe Layer	6	6	6	6	6	
Equipment Operator III	2	2	2	2	2	
Maintenance Worker	5	5	5	5	5	
Industrial Painter	1	1	1	1	1	
Superintendent - Water Operations	1	1	1	1	1	
Water Admin Coordinator	0	0	0	1	1	
Total Water Distribution	34	34	34	34	34	0
Water Production						
Maintenance Worker Senior	1	1	1	1	1	
Crew Supervisor Water Distribution	2	2	2	2	2	
Supervisor Water Treatment	1	1	1	1	1	
Water Plant Operator	7	7	7	7	7	
Equipment Operator III	1	1	1	1	1	
Industrial Painter	1	1	1	1	1	
Electronic & Instr Tech	1	1	1	1	1	
Total Water Production Dept.	14	14	14	14	14	0

**2026-2027 ANNUAL BUDGET
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UTILITY FUND

DEPARTMENT	2023-2024	2024-2025	2025-2026	2026-2027		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Gas Distribution						
Superintendent	1	1	1	1	1	
Crew Supervisor Gas Distribution	4	4	4	4	4	
Assistant Superintendent - Gas	0	0	1	1	1	
Gas General Supervisor	1	1	1	1	1	
Meter Technician	1	1	1	1	1	
Gas System Technician	2	2	2	2	2	
Cathodic Protection Technician	1	1	1	1	1	
Leak Survey Technician	2	2	2	2	2	
SCADA Operator - Gas	5	5	5	5	5	
Administrative Secretary	1	1	1	1	1	
Inventory Coordinator	1	1	1	1	1	
Gas Service Technician	1	1	1	1	1	
Pipe Layer	5	5	5	5	5	
Pipeline Welder	2	2	2	2	2	
Equipment Operator III	1	1	1	1	1	
Trades Worker	4	4	4	4	4	
Crew Supervisor Cathodic Protect	1	1	1	1	1	
Electronic & Instr Tech	1	1	1	1	1	
Gas Administrative Coordinator	1	1	1	1	1	
Total Gas Distributin Dept.	35	35	36	36	36	0
Wastewater Treatment						
Superintendent	1	1	1	1	1	
Supervisor Wastewater Treatment	2	2	2	2	2	
Crew Supervisor WW	0	0	0	1	1	
Wastewater Plant Operator	8	8	8	8	8	
Wastewater Treatment/SCADA	1	1	1	0	0	
Administrative Secretary	1	1	1	1	1	
Clerical Specialist	1	1	1	1	1	
Asst Superintendent	1	1	1	1	1	
Electronic & Instr Tech	1	1	1	1	1	
Total Wastewater Treat Dept.	16	16	16	16	16	0
Wastewater Collection						
Maintenance Worker Senior	1	1	1	1	1	
Supervisor Wastewater Collection	2	2	2	2	2	
Crew Supervisor WW Line Maint	6	6	6	6	6	
Maintenance Mechanic I	3	3	3	3	3	
Pipe Layer	2	2	2	2	2	
Equipment Operator III	3	3	3	3	3	
Equipment Operator II	3	3	3	3	3	
Equipment Operator I	1	1	1	1	1	
Maintenance Worker	2	2	2	2	2	
Total Wastewater Collection	23	23	23	23	23	0

**2026-2027 ANNUAL BUDGET
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UTILITY FUND

DEPARTMENT	2023-2024	2024-2025	2025-2026	2026-2027		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Environmental Services						
Superintendent	1	1	1	1	1	
Environmental Lab Supervisor	1	1	1	1	1	
Environmental Technician I	2	2	2	2	2	
Environmental Technician II	1	1	1	1	1	
Administrative Secretary	1	1	1	1	1	
Total Environmental Services	6	6	6	6	6	0
Utility Services						
Superintendent	1	1	1	1	1	
Maintenance Worker Senior	2	2	2	2	2	
Crew Supervisor Utility Services	2	2	3	3	3	
Engineering Tech II	4	0	0	0	0	
Engineering Tech III	1	1	1	1	1	
Engineering Tech I	1	1	1	1	1	
Administrative Secretary	1	1	1	1	1	
Pipe Layer	1	1	1	1	1	
Equipment Operator III	1	1	1	1	1	
Equipment Operator II	2	2	2	2	2	
Welder	1	1	1	1	1	
GIS Manager	1	0	0	0	0	
Utility Line Locator	0	4	4	5	5	
Total Utility Services	18	17	18	19	19	0
TOTAL UTILITY FUND	284	283	286	286	286	0

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SANITATION

DEPARTMENT	2023-2024	2024-2025	2025-2026	2026-2027		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Sanitation						
Superintendent	1	1	1	1	1	
Crew Supervisor Sanitation	3	3	3	3		3
Administrative Secretary	1	1	1	1		1
Equipment Operator III	7	7	7	7		7
Equipment Operator II	10	10	10	9		9
Equipment Operator I	8	8	8	7		7
Refuse Collector	20	20	20	20		20
Assistant Superintendent	0	0	0	1		1
Total Sanitation Department	50	50	50	49	49	0
TOTAL SANITATION FUND	50	50	50	49	49	0

**2026-2027 ANNUAL BUDGET
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ZOOLOGICAL PARK

DEPARTMENT	2023-2024	2024-2025	2025-2026	2026-2027		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Zoo						
Zoo Director	1	1	1	1	1	1
Custodial Worker	0	1	1	1	1	1
Zoo Education Associate	1	1	1	1	1	1
Supervisor Zoo Facilities Maint	1	1	1	1	1	1
Zoo Keeper III	0	1	1	1	1	1
Veterinarian	1	1	1	1	1	1
Assistant Zoo Director	0	0	1	1	1	1
Zoo Media Specialist	1	0	0	0	0	0
Zoo Curator - Education	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Inventory Coordinator	1	1	1	1	1	1
Customer Services Representative	1	1	0	0	0	0
Trades Worker	1	1	1	1	1	1
Zoo Curator - Health	1	1	1	1	1	1
Zoo Curator - General	1	1	1	1	1	1
Zoo Keeper I	3	5	5	5	5	5
Security Officer	1	0	0	0	0	0
Zoo Keeper II	5	4	4	4	4	4
Vet Tech/Registrar	0	1	1	1	1	1
Guest Services Representative	0	0	1	1	1	1
Total Zoo Department	21	23	24	24	24	0
TOTAL ZOO FUND	21	23	24	24	24	0

**2026-2027 ANNUAL BUDGET
RECAP OF PERSONNEL**

MUNICIPAL TRANSIT FUND

DEPARTMENT	2023-2024	2024-2025	2025-2026	2026-2027		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
General Administration						
Transit Manager	1	1	1	1	1	
Transit Shift Supervisor	2	2	2	2	2	
Asst Manager Transit	1	1	1	1	1	
Transit Analyst	1	0	0	0	0	
Administrative Secretary	1	1	1	1	1	
Clerical Specialist	1	1	1	1	1	
Grants Analyst	0	1	1	1	1	
Total Department	7	7	7	7	7	0
Revenue Vehicle Operating						
Transit Operator	20	19	19	19	19	
Transit Operator (PT)	10	10	10	10	10	
Total Vehicle Operator	30	29	29	29	29	0
Inspection & Maintenance						
Fleet Mechanic	4	4	4	4	4	
Lube & Tire Service Tech	2	2	2	2	2	
Total Inspection & Maint.	6	6	6	6	6	0
Maintenance Administration						
Supervisor Fleet Maintenance	1	1	0	0	0	
Supervisor Transit Maintenance	0	0	1	1	1	
Total Maint Administration	1	1	1	1	1	0
TOTAL TRANSIT FUND	44	43	43	43	43	0
TOTAL CITY WIDE	1,078	1,079	1,066	1,065	1,065	0

2026-2027 ANNUAL BUDGET

**GENERAL FUND
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Taxes:							
311101	Taxes - Ad Valorem	4,260,003	4,261,162	4,158,000	4,229,000	4,158,000	4,158,000	
311303	Taxes - Franchise	534,249	376,074	350,000	350,000	350,000	350,000	
311301	Sales & Use Tax - 1976	9,550,146	9,779,606	8,750,000	9,500,000	8,750,000	8,750,000	
311304	Sales & Use Tax - 1998	19,100,291	19,559,212	17,500,000	19,000,000	17,500,000	17,500,000	
311308	Sales & Use Tax - 2005	9,550,146	9,779,610	8,750,000	9,500,000	8,750,000	8,750,000	
311900	Interest - Delinquent Taxes	43,919	41,822	60,000	60,000	60,000	60,000	
333103	Housing Authority-P.I.L.O.T	0	0	10,000	10,000	10,000	10,000	
	Total Taxes	43,038,754	43,797,486	39,578,000	42,649,000	39,578,000	39,578,000	0
	Licenses and Permits:							
322101	Licenses - Occupational	3,404,301	3,201,928	2,754,000	3,200,000	2,754,000	2,754,000	
322102	Licenses- Compentency Cards	4,204	0	5,000	5,000	5,000	5,000	
322201	Permits - Building	222,303	138,995	170,000	170,000	170,000	170,000	
322202	Permits - Zoning	7,314	6,155	10,000	10,000	10,000	10,000	
	Total Licenses And Permits	3,638,122	3,347,078	2,939,000	3,385,000	2,939,000	2,939,000	0
	Intergovernmental:							
311302	Parish Sales Taxes	11,064,700	11,727,898	9,000,000	11,500,000	9,000,000	9,000,000	
333480	Federal - FEMA Recovery	0	30,230	0	0	0	0	
333484	Federal - Homeland Security	0	0	0	0	0	0	
333502	State - Beer Tax	51,163	50,938	62,000	51,000	62,000	62,000	
333504	State - Fire Insurance Rebate	213,982	217,650	133,000	224,000	133,000	133,000	
333510	State Grant - DARE Officers	0	0	0	0	0	0	
333522	Federal - Crime Bill	0	0	0	40,000	0	0	
333526	State Grant - LA Comm on Law Enf	43,821	0	0	0	0	0	
333527	Grants - Police	94,032	66,086	0	0	0	0	
333534	Parish - Sales Tax Rebate	372,932	370,891	108,000	108,000	108,000	108,000	
333536	State - Police Supplemental Pay	773,050	719,000	773,000	719,000	773,000	773,000	
333537	State - Fire Supplemental Pay	789,904	772,240	790,000	772,000	790,000	790,000	
333543	Federal - US Dept of Justice	276,686	0	0	0	0	0	
333545	Federal - Drug Confiscations	0	0	35,000	35,000	35,000	35,000	
333549	State - Small Business Development	0	0	0	0	0	0	
333560	Federal - ARPA	10,000,000	0	0	0	0	0	
399014	State - Confiscations	0	0	0	0	0	0	
	Total Intergovernmental	23,680,270	13,954,933	10,901,000	13,449,000	10,901,000	10,901,000	0
	Internal Services/Interfunds:							
381401	Transfer from Utility-Other	24,000	24,000	24,000	24,000	24,000	24,000	
333401	Cost Allocation-Utility Fund	1,713,000	1,713,000	1,713,000	1,713,000	1,713,000	1,713,000	
333402	Cost Allocation-Sanitation Fund	1,067,000	1,067,000	1,067,000	1,067,000	1,067,000	1,067,000	
333403	Cost Allocation-Zoo Fund	435,000	435,000	435,000	435,000	435,000	435,000	
333404	Cost Allocation-Golf Course Fund	76,000	76,000	76,000	76,000	76,000	76,000	
333450	Cost Allocation-Municipal Transit	546,000	546,000	546,000	546,000	546,000	546,000	
388175	Transfers - PTI Fund	185,000	185,000	185,000	185,000	185,000	185,000	
388300	Transfers - General Capital Projects	692,000	692,000	692,000	692,000	692,000	692,000	
388401	Transfers-Utility System 5%	5,233,000	878,000	3,233,000	0	0	0	
	Total Int Service/Interfunds.	9,971,000	5,616,000	7,971,000	4,738,000	4,738,000	4,738,000	0

2026-2027 ANNUAL BUDGET

**GENERAL FUND
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
367101	Investment Income:							
	Interest - Investments	290,708	927,719	0	300,000	0	0	
	Total Investment Income	290,708	927,719	0	300,000	0	0	0
	Fines and Forfeitures:							
354701	City Court - Civil Fees	73,261	0	73,000	0	73,000	73,000	
354702	City Court - Legal	413	515	1,000	1,000	1,000	1,000	
354703	City Court - Fines	101,244	104,023	101,000	101,000	101,000	101,000	
354705	Fines - Parking Tickets	0	0	1,000	1,000	1,000	1,000	
354708	City Court-Police Officers Witness	102	134	12,000	12,000	12,000	12,000	
354710	Fines-DWI Collections	3,389	1,999	6,000	6,000	6,000	6,000	
354711	City Court - Probation	11,673	28,977	12,000	24,000	12,000	12,000	
	Total Fines and Forfeitures	190,082	135,648	206,000	145,000	206,000	206,000	0
	Charges for Services:							
334701	Charges - Training Academy	51,500	66,500	30,000	40,000	30,000	30,000	
344001	Charges - Grass Mowing	127,025	158,552	30,000	120,000	30,000	30,000	
344205	Charges - Demolition	10,904	70,142	0	0	0	0	
344703	Charges - R-O-W Maintenance	60,190	67,714	60,000	60,000	60,000	60,000	
344705	Charges - Animal Shelter	54,385	44,805	75,000	50,000	75,000	75,000	
344708	Charges - Photo Copies	52,041	67,554	25,000	50,000	25,000	25,000	
344709	Charges - Alarm Billing	18,230	11,546	0	0	0	0	
	Total Charges for Services	374,275	486,813	220,000	320,000	220,000	220,000	0
	Other:							
377504	Rent - CLECO	0	0	0	0	0	0	
377505	Rent - Incubator	0	0	0	0	0	0	
377600	Rent - Bolton Avenue Center	4,659	225	3,000	3,000	3,000	3,000	
377601	Rent - Convention Hall	31,345	32,171	15,000	15,000	15,000	15,000	
377604	Rent - M.L. King Center	380	0	1,000	1,000	1,000	1,000	
377605	Rent - Broadway Resource Center	3,350	2,105	2,000	2,000	2,000	2,000	
377700	Rent - Harold Miles Park	730	0	2,000	2,000	2,000	2,000	
377701	Rent - Beagle Club	0	0	0	0	0	0	
377702	Rent - Farmers Market	2,235	395	3,000	3,000	3,000	3,000	
377703	Rent - Ampitheatre	0	0	1,000	1,000	1,000	1,000	
377708	Rent - Martin Center	4,365	4,685	3,000	3,000	3,000	3,000	
388200	Sale of Fixed Assets	9,764	0	0	0	0	0	
399000	Miscellaneous Revenue	317,071	356,681	45,000	295,000	45,000	45,000	
399001	Misc - Return Checks	26	0	0	0	0	0	
399004	Misc - Arts & Humanities	0	0	2,000	2,000	2,000	2,000	
399015	Misc - Field Usage	29,510	29,291	4,000	4,000	4,000	4,000	
399510	Revenue - Other	48,000	185,405	0	0	0	0	
399524	Revenue - Other Winter Fete	0	0	0	0	0	0	
399525	Revenue - Insurance Proceeds	0	0	0	0	0	0	
399999	Use of Prior Year Revenues	0	0	17,359,694	22,187,694	11,556,205	11,556,205	
	Total Other	451,435	610,958	17,440,694	22,518,694	11,637,205	11,637,205	0
	TOTAL REVENUES	81,634,646	68,876,635	79,255,694	87,504,694	70,219,205	70,219,205	0

2026-2027 ANNUAL BUDGET

DIVISION:	Legislative	FUND:	101
DEPARTMENT:	City Council	ORGANIZATION:	010200

GOAL MISSION STATEMENT

To serve as the legislative branch of city government as detailed by the Alexandria Home Rule Charter.

FUNCTION DESCRIPTION

The City Council meets as needed to conduct the legislative business of the City. Individual committees of the council meet with the administration to provide recommendations to the full council concerning the City.

DEMAND PERFORMANCE INDICATORS

Description	2023-2024 Estimated	2024-2025 Estimated	2025-2026 Projected
Regular council meetings			
Council work sessions			
Council committee meetings			
Ordinances adopted			
Resolutions adopted			
Telephone inquiries			

2026-2027 ANNUAL BUDGET

DIVISION:	Legislative	FUND #:	101
DEPARTMENT:	City Council	ORGANIZATION:	010200

APPROPRIATION SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	169,897	172,038	176,400	176,400	176,400	0	-100.00%
Fringe Benefits	44,793	57,828	59,402	59,402	64,528	0	-100.00%
Operating/Contractual	39,758	25,544	79,912	79,912	79,912	0	-100.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	254,448	255,410	315,714	315,714	320,840	0	-100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
480110	Salary - City Council Persons	7	7	7	7	7		0.00%
	Total Positions	7	7	7	7	7	0	0.00%

2026-2027 ANNUAL BUDGET

DIVISION:	Legislative	FUND #:	101
DEPARTMENT:	City Council	ORGANIZATION:	010200

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
480110	Salaries: Salary - City Council Persons	169,897	172,038	176,400	176,400	176,400	176,400	
	Total Salaries	169,897	172,038	176,400	176,400	176,400	176,400	0
	Fringe:							
510202	Fringe - Hospital	31,531	45,029	45,619	45,619	45,619	50,745	
510206	Fringe - Medicare Insurance Tax	2,480	2,396	2,555	2,555	2,555	2,555	
510207	Fringe - Life Insurance	177	158	294	294	294	294	
510208	Fringe - FICA Tax Retirement	10,605	10,245	10,934	10,934	10,934	10,934	
	Total Fringe	44,793	57,828	59,402	59,402	59,402	64,528	0
	Operating & Contractual:							
531900	Advertising	16,100	12,163	31,000	31,000	31,000	31,000	
533024	Economic Development	11,535	0	10,000	10,000	10,000	10,000	
543000	Miscellaneous	2,793	7,255	15,000	15,000	15,000	15,000	
543003	Travel & Training	9,330	6,126	23,912	23,912	23,912	23,912	
	Total Operating & Contractual	39,758	25,544	79,912	79,912	79,912	79,912	0
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	
707600	Machinery & Equipment	0	0	0	0	0	0	
707700	Office Furniture & Fixtures	0	0	0	0	0	0	
707702	Computer Software	0	0	0	0	0	0	
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	254,448	255,410	315,714	315,714	315,714	320,840	0

2026-2027 ANNUAL BUDGET

DIVISION:	Legislative	FUND:	101
DEPARTMENT:	City Clerk	ORGANIZATION:	010300

GOAL MISSION STATEMENT

To serve as the official keeper of records. To serve the City Council as its independent legislative staff.

FUNCTION DESCRIPTION

1. Municipal Policy formulation.
2. Issue analysis.
3. Contract negotiation.
4. Financial reporting.
5. Performance auditing.
6. Planning.
7. Parliamentary opinions.
8. Agenda organization.
9. Committee coordination & staffing.
10. Composition and retention of ordinances and resolutions.
11. Public relations.
12. Citizen complaint referral and response.
13. Records retention.
14. Record certification.
15. Municipal code compilation.

DEMAND PERFORMANCE INDICATORS

Description	2023-2024 Estimated	2024-2025 Estimated	2025-2026 Projected
Regular council meetings			
Council work sessions			
Council committee meetings			
Ordinances adopted			
Resolutions adopted			
Telephone inquires			

2026-2027 ANNUAL BUDGET

DIVISION:	Legislative	FUND #:	101
DEPARTMENT:	City Clerk	ORGANIZATION:	010300

APPROPRIATION SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	139,066	144,423	143,869	143,869	143,869	0	-100.00%
Fringe Benefits	48,296	53,702	48,414	48,414	50,611	0	-100.00%
Operating/Contractual	26,691	27,360	42,000	49,000	42,000	0	-100.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	214,053	225,485	234,283	241,283	236,480	0	-100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2023-2024	2024-2025	2025-2026		2026-2027		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
480101	Salary - City Clerk	1	1	1	1	1		0.00%
480604	Salary - Administrative Assistant	1	1	1	1	1		0.00%
	Total Positions	2	2	2	2	2	0	0.00%

2026-2027 ANNUAL BUDGET

DIVISION:	Legislative	FUND #:	101
DEPARTMENT:	City Clerk	ORGANIZATION:	010300

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
480101	Salary - City Clerk	87,224	90,584	90,237	90,237	90,237	90,237	
480604	Salary - Administrative Assistant	51,842	53,839	53,632	53,632	53,632	53,632	
	Total Salaries	139,066	144,423	143,869	143,869	143,869	143,869	0
	Fringe:							
510201	Fringe - Pension	31,349	34,074	28,818	28,818	28,818	28,775	
510202	Fringe - Hospital	16,173	18,829	18,734	18,734	18,734	20,974	
510206	Fringe - Medicare Insurance Tax	726	755	778	778	778	778	
510207	Fringe - Life Insurance	48	44	84	84	84	84	
	Total Fringe	48,296	53,702	48,414	48,414	48,414	50,611	0
	Operating & Contractual:							
520105	Contract Labor	4,190	2,408	2,000	2,000	2,000	2,000	
520400	Office	8,494	11,677	17,000	17,000	17,000	17,000	
531410	Telephone	10,451	10,596	5,000	12,000	5,000	5,000	
531500	Printing	0	0	0	0	0	0	
543000	Miscellaneous Expense	2,361	2,636	6,000	6,000	6,000	6,000	
543003	Travel & Training	1,195	43	12,000	12,000	12,000	12,000	
	Total Operating & Contractual	26,691	27,360	42,000	49,000	42,000	42,000	0
	Capital Outlay:							
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	214,053	225,485	234,283	241,283	234,283	236,480	0

2026-2027 ANNUAL BUDGET

DIVISION:	Executive	FUND:	101
DEPARTMENT:	Office of the Mayor	ORGANIZATION:	020400

GOAL MISSION STATEMENT

To provide the day-to-day policy making and support services necessary to guide management of city operations. To serve as a focal point where information about City Government and its activities can be obtained by citizens and groups.

FUNCTION DESCRIPTION

As spokesperson for the city, the Mayor and his assistants are often requested to attend meetings, deliver proclamations, participate in special projects and provide information to the news media. As the key policy maker for the Executive Branch, the Mayor is responsible for proposing policies regarding levels of city services and for communicating these policies to the City Council and Department Heads.

DEMAND PERFORMANCE INDICATORS

Description	2023-2024 Estimated	2024-2025 Estimated	2025-2026 Projected

2026-2027 ANNUAL BUDGET

DIVISION:	Executive	FUND #:	101
DEPARTMENT:	Office of the Mayor	ORGANIZATION:	020400

APPROPRIATION SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	204,657	203,876	220,463	220,463	224,755	0	-100.00%
Fringe Benefits	86,097	90,345	87,466	87,466	92,219	0	-100.00%
Operating/Contractual	77,652	78,560	92,000	99,000	92,000	0	-100.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	368,406	372,781	399,929	406,929	408,974	0	-100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2023-2024	2024-2025	2025-2026		2026-2027		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
480109	Salary - Mayor	1	1	1	1	1		0.00%
480604	Salary - Executive Secretary	1	1	1	1	1		0.00%
	Total Positions	2	2	2	2	2	0	0.00%

2026-2027 ANNUAL BUDGET

DIVISION:	Executive	FUND #:	101
DEPARTMENT:	Office of the Mayor	ORGANIZATION:	020400

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
480109	Salary - Mayor	142,684	142,140	158,963	158,963	158,963	163,255	
480604	Salary - Executive Secretary	61,973	61,736	61,500	61,500	61,500	61,500	
	Total Salaries	204,657	203,876	220,463	220,463	220,463	224,755	0
	Fringe:							
510201	Fringe - Pension	36,478	37,960	35,318	35,318	35,318	35,300	
510202	Fringe - Hospital	38,384	41,223	41,050	41,050	41,050	45,759	
510206	Fringe - Medicare Insurance Tax	3,411	3,368	3,309	3,309	3,309	3,371	
510207	Fringe - Life Insurance	59	59	84	84	84	84	
510209	Fringe - Car Allowance	7,765	7,735	7,705	7,705	7,705	7,705	
	Total Fringe	86,097	90,345	87,466	87,466	87,466	92,219	0
	Operating & Contractual:							
520400	Office	21,572	18,834	30,000	30,000	30,000	30,000	
531301	Vehicle Costs-Fuel	3,371	3,077	4,000	4,000	4,000	4,000	
531304	Vehicle Costs - R & M	802	1,958	2,000	2,000	2,000	2,000	
531410	Telephone	32,185	33,448	28,000	35,000	28,000	28,000	
531500	Printing	448	532	2,000	2,000	2,000	2,000	
543000	Miscellaneous	15,775	17,266	13,000	13,000	13,000	13,000	
543002	Dues & Subscriptions	0	0	2,000	2,000	2,000	2,000	
543003	Travel & Training	3,224	3,328	10,000	10,000	10,000	10,000	
605106	Maintenance Equipment	275	117	1,000	1,000	1,000	1,000	
	Total Operating & Contractual	77,652	78,560	92,000	99,000	92,000	92,000	0
	Capital Outlay:							
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	368,406	372,781	399,929	406,929	399,929	408,974	0

2026-2027 ANNUAL BUDGET

DIVISION:	Executive	FUND:	101
DEPARTMENT:	General Government	ORGANIZATION:	020500

GOAL MISSION STATEMENT

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FUNCTION DESCRIPTION

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DEMAND PERFORMANCE INDICATORS

Description	2023-2024 Estimated	2024-2025 Estimated	2025-2026 Projected

2026-2027 ANNUAL BUDGET

DIVISION:	Executive	FUND #:	101
DEPARTMENT:	General Government	ORGANIZATION:	020500

APPROPRIATION SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	179,755	181,800	182,041	182,041	183,917	0	0.00%
Fringe Benefits	34,877	65,514	47,618	47,618	49,121	0	0.00%
Operating/Contractual	11,639	12,262	27,000	27,000	27,000	0	-100.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	226,271	259,576	256,659	256,659	260,038	0	-100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2023-2024	2024-2025	2025-2026		2026-2027		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
480204	Salary - Commisioner Public Safety	1	1	1	1	1		0.00%
490614	Salary - Administrative Assistant	1	1	1	1	1		0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1		0.00%
	Total Positions	3	3	3	3	3	0	0.00%

2026-2027 ANNUAL BUDGET

DIVISION:	Executive	FUND #:	101
DEPARTMENT:	General Government	ORGANIZATION:	020500

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
480204	Salary - Commisioner Public Safety	120,419	119,960	119,500	119,500	119,500	119,500	
490614	Salary - Administrative Assistant	34,876	36,041	36,542	36,542	36,542	37,638	
490626	Salary - Clerical Specialist	24,460	25,799	25,999	25,999	25,999	26,779	
	Total Salaries	179,755	181,800	182,041	182,041	182,041	183,917	0
	Fringe:							
510201	Fringe - Pension	16,715	36,602	35,527	35,527	35,527	35,883	
510202	Fringe - Hospital	8,996	25,876	9,367	9,367	9,367	10,487	
510206	Fringe - Medicare Insurance Tax	9,078	2,948	2,640	2,640	2,640	2,667	
510207	Fringe - Life Insurance	88	88	84	84	84	84	
	Total Fringe	34,877	65,514	47,618	47,618	47,618	49,121	0
	Operating & Contractual:							
520105	Contract Labor	0	0	0	0	0	0	
520400	Office	885	372	2,000	2,000	2,000	2,000	
531410	Telephone	7,813	8,890	6,000	6,000	6,000	6,000	
543003	Travel & Training	0	3,000	3,000	3,000	3,000	3,000	
543036	Small Business Development	2,041	0	6,000	6,000	6,000	6,000	
543037	Human Relations Committee	900	0	10,000	10,000	10,000	10,000	
	Total Operating & Contractual	11,639	12,262	27,000	27,000	27,000	27,000	0
	Capital Outlay:							
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	226,271	259,576	256,659	256,659	256,659	260,038	0

2026-2027 ANNUAL BUDGET

DIVISION:	Executive	FUND:	101
DEPARTMENT:	Internal Audit	ORGANIZATION:	020503

GOAL MISSION STATEMENT

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FUNCTION DESCRIPTION

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DEMAND PERFORMANCE INDICATORS

Description	2023-2024 Estimated	2024-2025 Estimated	2025-2026 Projected

2026-2027 ANNUAL BUDGET

DIVISION:	Executive	FUND #:	101
DEPARTMENT:	Internal Audit	ORGANIZATION:	020503

APPROPRIATION SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	23,539	85,327	0	0	0	0	0.00%
Fringe Benefits	5,755	21,640	0	0	0	0	0.00%
Operating/Contractual	0	0	0	0	0	0	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	29,294	106,967	0	0	0	0	0.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2023-2024	2024-2025	2025-2026		2026-2027		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
480211	Salary - Mayor Asst Internal Audit	0	0	0	0	0	0	0.00%
290230	Salary - Accountant	0	0	0	0	0	0	0.00%
	Total Positions	0	0	0	0	0	0	0.00%

2026-2027 ANNUAL BUDGET

DIVISION:	Executive	FUND #:	101
DEPARTMENT:	Internal Audit	ORGANIZATION:	020503

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	0	0	0	0	0	0	0
480211	Salary - Mayor Asst Internal Audit	23,539	85,327	0	0	0	0	0
290230	Salary - Accountant	0	0	0	0	0	0	0
	Total Salaries	23,539	85,327	0	0	0	0	0
	Fringe:							
510201	Fringe - Pension	5,330	20,083	0	0	0	0	0
510202	Fringe - Hospital	0	0	0	0	0	0	0
510206	Fringe - Medicare Insurance Tax	418	1,528	0	0	0	0	0
510207	Fringe - Life Insurance	7	29	0	0	0	0	0
	Total Fringe	5,755	21,640	0	0	0	0	0
	Operating & Contractual:							
520400	Office	0	0	0	0	0	0	0
531410	Telephone	0	0	0	0	0	0	0
543002	Dues and Subscriptions	0	0	0	0	0	0	0
543003	Travel & Training	0	0	0	0	0	0	0
605106	Maintenance of Equipment	0	0	0	0	0	0	0
	Total Operating & Contractual	0	0	0	0	0	0	0
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	29,294	106,967	0	0	0	0	0

2026-2027 ANNUAL BUDGET

DIVISION:	Executive	FUND:	101
DEPARTMENT:	Intergovernmental	ORGANIZATION:	020800

GOAL MISSION STATEMENT

To develop contracts and services to enhance intergovernmental relations between the city and other governmental bodies.

FUNCTION DESCRIPTION

The function of this department is to coordinate political and community concerns between the city and the state, parish and other local governmental agencies on behalf of the citizens of Alexandria. The Mayor's Assistants in this department also perform varied other functions for the Mayor.

DEMAND PERFORMANCE INDICATORS

Description	2023-2024 Estimated	2024-2025 Estimated	2025-2026 Projected

2026-2027 ANNUAL BUDGET

DIVISION:	Executive	FUND #:	101
DEPARTMENT:	Intergovernmental	ORGANIZATION:	020800

APPROPRIATION SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	507,315	496,435	982,176	775,176	993,700	0	-100.00%
Fringe Benefits	129,620	146,390	210,951	210,951	218,646	0	-100.00%
Operating/Contractual	33,479	136,844	85,000	85,000	85,000	0	-100.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	670,414	779,669	1,278,127	1,071,127	1,297,346	0	-100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
480201	Salary - Mayor's Asst Chief of Staff	1	1	1	1	1		0.00%
480202	Salary - Mayor's Asst	1	1	1	1	1		0.00%
480211	Salary - Mayor Asst Veteran Serv	1	1	1	1	1		0.00%
480219	Salary - Mayor's Asst -Eco Developm	1	1	1	1	1		0.00%
480221	Salary - Mayor's Asst-PR Commun	2	2	2	2	2		0.00%
480226	Salary - Mayor's Asst-Capital Projec	1	1	1	1	1		0.00%
480227	Salary - Mayor's Asst -PT	7	7	7	7	7		0.00%
	Total Positions	14	14	14	14	14	0	0.00%

2026-2027 ANNUAL BUDGET

DIVISION:	Executive	FUND #:	101
DEPARTMENT:	Intergovernmental	ORGANIZATION:	020800

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
480201	Salary - Mayor's Asst Chief of Staff	131,000	130,500	130,000	130,000	130,000	130,000	
480202	Salary - Mayor's Asst	81,421	81,111	80,800	80,800	80,800	80,800	
480211	Salary - Mayor Asst Veteran Serv	0	0	95,000	90,000	95,000	85,000	
480219	Salary - Mayor's Asst -Eco Developm	73,058	72,779	72,500	72,500	72,500	72,500	
480221	Salary - Mayor's Asst-PR Commun	107,761	119,189	126,376	126,376	126,376	147,900	
480226	Salary - Mayor's Asst-Public Safety	114,075	92,856	92,500	92,500	92,500	92,500	
480227	Salary - Mayor's Asst PT	0	0	385,000	183,000	385,000	385,000	
490928	Salary - Public Relations Spec	0	0	0	0	0	0	0
	Total Salaries	507,315	496,435	982,176	775,176	982,176	993,700	0
	Fringe:							
510201	Fringe - Pension	85,295	101,670	116,575	116,575	116,575	118,740	
510202	Fringe - Hospital	24,288	28,225	46,227	46,227	46,227	51,590	
510206	Fringe - Medicare Insurance Tax	8,994	8,946	14,385	14,385	14,385	14,552	
510207	Fringe - Life Insurance	134	142	294	294	294	294	
510208	Fringe - FICA	6,072	2,588	23,870	23,870	23,870	23,870	
510209	Fringe - Car Allowance	4,837	4,819	9,600	9,600	9,600	9,600	
	Total Fringe	129,620	146,390	210,951	210,951	210,951	218,646	0
	Operating & Contractual:							
520105	Contract Labor	0	0	0	0	0	0	
520400	Office	3,621	2,630	2,000	2,000	2,000	2,000	
531110	Professional Fees	17,850	123,166	70,000	70,000	70,000	70,000	
531410	Telephone	5,007	3,822	4,000	4,000	4,000	4,000	
543000	Miscellaneous	541	2,045	3,000	3,000	3,000	3,000	
543003	Travel & Training	6,460	5,181	6,000	6,000	6,000	6,000	
646037	Storm Relief - Laura	0	0	0	0	0	0	
	Total Operating & Contractual	33,479	136,844	85,000	85,000	85,000	85,000	0
	Capital Outlay:							
707600	Machinery and Equipment	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	670,414	779,669	1,278,127	1,071,127	1,278,127	1,297,346	0

2026-2027 ANNUAL BUDGET

DIVISION:	Judicial	FUND:	101
DEPARTMENT:	City Court	ORGANIZATION:	020801

GOAL MISSION STATEMENT

Administration of Justice.

FUNCTION DESCRIPTION

The operation of the Alexandria City Court system, both criminal and civil, in addition to the operation of the Alexandria City Court Clerk's Office. The due process of justice through court operations includes hearing of criminal, traffic and civil cases as well as the clerical responsibilities that accompanies this process. The Clerk's office handles all civil suit filings, additional pleadings, subpoenas, small claims suits, eviction suits, garnishment proceedings and dismissals. Telephone and personal contact with the general public and legal counsel is handled specifically with the intention of projecting an image of professionalism through out the judicial system. A Probation and Pre-Trial Intervention programs are part of the City Court system. These departments work in conjunction with the City Prosecutors and the criminal Clerk's office. Their function is to primarily assist defendants in abiding by the ruling of the Judge. Pre-Trial Intervention program aids first offenders in maintaining a clean record once all requirements are completed.

DEMAND PERFORMANCE INDICATORS

Description	2023-2024 Estimated	2024-2025 Estimated	2025-2026 Projected
Criminal Cases			
Traffic Cases			
Civil Cases			
Pre-Trial Intervention Cases			

CITY OF ALEXANDRIA

2026-2027 ANNUAL BUDGET

DIVISION:	Judicial	FUND #:	101
DEPARTMENT:	City Court	ORGANIZATION:	020801

APPROPRIATION SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	425,827	406,265	440,000	422,000	452,642	0	-100.00%
Fringe Benefits	226,000	225,043	267,420	267,420	270,836	0	-100.00%
Operating/Contractual	57,679	108,098	122,000	127,000	122,000	0	-100.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	709,506	739,406	829,420	816,420	845,478	0	-100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
480111	Salary - City Judge	1	1	1	1	1		0.00%
480607	Salary - Deputy Clerk	7	7	7	7	7		0.00%
480608	Salary - Clerk of Court	1	1	1	1	1		0.00%
480609	Salary - Secretary	1	1	1	1	1		0.00%
	Total Positions	10	10	10	10	10	0	0.00%
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2026-2027 ANNUAL BUDGET

DIVISION:	Judicial	FUND #:	101
DEPARTMENT:	City Court	ORGANIZATION:	020801

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
480111	Salary - City Judge	60,642	65,976	62,000	62,000	62,000	64,000	
480607	Salary - Deputy Clerk	257,665	230,627	270,000	252,000	270,000	277,560	
480608	Salary - Clerk of Court	61,811	57,869	55,000	55,000	55,000	56,540	
480609	Salary - Secretary	45,709	51,793	53,000	53,000	53,000	54,542	
	Total Salaries	425,827	406,265	440,000	422,000	440,000	452,642	0
	Fringe:							
510201	Fringe - Pension	109,840	107,120	115,000	115,000	115,000	118,220	
510202	Fringe - Hospital	110,744	112,410	145,000	145,000	145,000	145,000	
510206	Fringe - Medicare Insurance Tax	5,168	5,273	7,000	7,000	7,000	7,196	
510207	Fringe - Life Insurance	248	240	420	420	420	420	
	Total Fringe	226,000	225,043	267,420	267,420	267,420	270,836	0
	Operating & Contractual:							
520105	Contract Labor	0	0	0	0	0		
520400	Office	0	0	0	0	0		
520501	Operating - Janitorial	0	0	0	0	0		
520532	Probation Fee Reimbursement	0	25,000	25,000	25,000	25,000	25,000	
520533	Court Reporting Reimbursement	0	26,400	40,000	40,000	40,000	30,000	
531410	Telephone	28,837	34,180	24,000	34,000	24,000	24,000	
531701	Utilities	26,707	19,958	30,000	25,000	30,000	40,000	
605101	Maintenance Buildings & Facilities	2,135	2,560	3,000	3,000	3,000	3,000	
	Total Operating & Contractual	57,679	108,098	122,000	127,000	122,000	122,000	0
	TOTAL DEPARTMENT	709,506	739,406	829,420	816,420	829,420	845,478	0

2026-2027 ANNUAL BUDGET

DIVISION:	Judicial	FUND:	101
DEPARTMENT:	City Marshal	ORGANIZATION:	020802

GOAL MISSION STATEMENT

To execute the order of the City Court.

FUNCTION DESCRIPTION

The City Marshal is the enforcement officer of the court. He executes the orders and mandates of the court, thereby, making arrests and preserving the peace.

DEMAND PERFORMANCE INDICATORS

Description	2023-2024 Estimated	2024-2025 Estimated	2025-2026 Projected

2026-2027 ANNUAL BUDGET

DIVISION:	Judicial	FUND #:	101
DEPARTMENT:	City Marshal	ORGANIZATION:	020802

APPROPRIATION SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	0	0	0	0	0	0	0.00%
Fringe Benefits	0	0	0	0	0	0	0.00%
Operating/Contractual	62,523	77,499	58,000	89,000	58,000	0	-100.00%
Other	553,879	573,383	650,000	600,000	650,000	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	616,402	650,882	708,000	689,000	708,000	0	-100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change

2026-2027 ANNUAL BUDGET

DIVISION:	Judicial	FUND #:	101
DEPARTMENT:	City Marshal	ORGANIZATION:	020802

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Operating & Contractual:							
520400	Office	2,063	1,598	3,000	3,000	3,000	3,000	
531301	Vehicle Costs - Fuel & Oil	19,391	17,679	35,000	35,000	35,000	35,000	
531304	Vehicle Costs - Repairs & Maint	13,433	24,948	15,000	15,000	15,000	15,000	
531410	Telephone	27,636	33,274	5,000	36,000	5,000	5,000	
	Total Operating & Contractual	62,523	77,499	58,000	89,000	58,000	58,000	0
	Other:							
646015	RPPJ Cost Share	553,879	573,383	650,000	600,000	650,000	650,000	
	Total Other	553,879	573,383	650,000	600,000	650,000	650,000	0
	TOTAL DEPARTMENT	616,402	650,882	708,000	689,000	708,000	708,000	0

2026-2027 ANNUAL BUDGET

DIVISION: Finance	FUND #: 101
DEPARTMENT: Finance Administration	ORGANIZATION: 030100

APPROPRIATION SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	0	0	0	0	0	0	0.00%
Fringe Benefits	0	0	0	0	0	0	0.00%
Operating/Contractual	712,477	617,696	1,046,000	808,000	796,000	0	-100.00%
Other	8,112,724	8,932,623	12,436,459	14,001,459	4,916,935	0	0.00%
Capital Outlay	46,970	81,857	500,000	250,000	250,000	0	0.00%
Total Appropriations	8,872,171	9,632,176	13,982,459	15,059,459	5,962,935	0	-100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change

2026-2027 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Finance Administration	ORGANIZATION:	030100

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Operating & Contractual:							
520105	Contract Labor	0	0	10,000	5,000	10,000	10,000	
531106	Professional Fees - Audit	77,655	68,700	68,000	70,000	68,000	68,000	
531110	Professional Fees & Services	304,633	267,647	600,000	400,000	350,000	350,000	
531122	Fees - Occupal Licenses Collection	215,469	188,656	196,000	196,000	196,000	196,000	
531209	Services - Bank Charges	7,016	7,643	9,000	9,000	9,000	9,000	
533024	Economic Development	60,167	51,168	75,000	65,000	75,000	75,000	
543000	Miscellaneous	11,684	750	48,000	33,000	48,000	48,000	
543002	Dues & Subscriptions	35,853	33,132	40,000	30,000	40,000	40,000	
	Total Operating & Contractual	712,477	617,696	1,046,000	808,000	796,000	796,000	0
	Other:							
520010	Supplemental Pay - Police	773,050	719,000	773,000	719,000	773,000	773,000	
520011	Supplemental Pay - Fire	789,904	772,240	790,000	772,000	790,000	790,000	
543012	Fire Hydrant	95,000	95,000	95,000	95,000	95,000	95,000	
543013	Street Lights	283,000	283,000	283,000	283,000	283,000	283,000	
543028	Election Cost	73,177	17,064	60,000	60,000	60,000	60,000	
543031	Economic Development - STR	6,381	10,000	59,643	59,643	59,643	59,643	
646001	Civil Defense	10,833	9,166	10,000	10,000	10,000	10,000	
646003	Dept of Veteran Affairs	10,803	9,141	7,000	7,000	7,000	7,000	
646006	Probation Officer	210,833	123,245	245,000	210,000	245,000	245,000	
646014	Arts Council of Central Louisiana	143,750	125,000	79,000	125,000	79,000	79,000	
646032	LMA Convention	120,066	0	0	0	0	0	
646033	Small Business Incubator	123,137	71,242	100,000	100,000	100,000	100,000	
646034	Land Lease	26,790	14,525	15,618	15,618	15,618	15,618	
646037	Storm Relief - Laura	0	0	0	0	0	0	
646037	Storm Relief - Delta	0	0	0	0	0	0	
646037	Emergency Relief - COVID 19	0	0	0	0	0	0	
646040	Transfer to Fire Pension Fund	0	0	0	0	0	0	
646160	Transfers to CDA Fund	0	0	0	0	0	0	
646163	Transfer to HOME Investment Fund	0	0	0	0	0	0	
646170	Transfer to Lead Hazard Fund	0	0	0	0	0	0	
646401	Transfer to Utiltiies System Fund	0	0	0	0	0	0	
646402	Transfer to Sanitation Fund	1,426,000	1,857,000	2,214,744	2,918,744	1,037,674	37,674	
646403	Transfer to Zoo Fund	0	832,000	1,409,454	1,898,454	0	0	
646404	Transfer to Golf Course Fund	212,000	311,000	390,000	336,000	390,000	250,000	
646450	Transfer to Municipal Transit Fund	0	0	0	0	0	0	
646551	Transfer to Risk Management Fund	2,923,000	3,684,000	3,840,000	4,064,000	4,112,000	2,112,000	
646552	Transfer to Employee Benefit Fund	885,000	0	2,065,000	2,328,000	0	0	
	Total Other	8,112,724	8,932,623	12,436,459	14,001,459	8,056,935	4,916,935	0
	Capital Outlay:							
707500	Vehicles	12,876	61,195	0	0	0	0	
707600	Machinery and Equipment	34,094	20,662	500,000	250,000	500,000	250,000	
	Total Capital Outlay	46,970	81,857	500,000	250,000	500,000	250,000	0
	TOTAL DEPARTMENT	8,872,171	9,632,176	13,982,459	15,059,459	9,352,935	5,962,935	0

2026-2027 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Division Director	ORGANIZATION:	031200

GOAL MISSION STATEMENT

Section 4-03 of the Home Rule Charter of the City of Alexandria, charges the Director of Finance with the custody of city funds, integrity of financial statements, accounting systems, collections and disbursements of all Monies, procurement of property, safeguarding of assets, computer operations and preparation of the annual budget.

FUNCTION DESCRIPTION

The Director of Finance manages and coordinates all fiscal activities for the city including: Accounting, Budgeting, Purchasing, Tax Collection, Utility Customer Service, Meter Reading, and Management Information Systems.

Responsibilities include: debt administration, cash management and investing, inventory and fixed asset control, internal control system, pension funds, coordinating the annual audit, bond sales and supervision of all division operations.

The Director of Finance also serves on the City of Alexandria Employees' Retirement Boards, the Firefighters' Pension Board, and various committees as assigned or appointed.

DEMAND PERFORMANCE INDICATORS

Description	2023-2024 Estimated	2024-2025 Estimated	2025-2026 Projected

2026-2027 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Division Director	ORGANIZATION:	031200

APPROPRIATION SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	144,285	150,746	150,169	150,169	140,169	0	-100.00%
Fringe Benefits	54,450	50,271	46,577	46,577	55,994	0	-100.00%
Operating/Contractual	23,434	26,391	46,000	53,000	14,000	0	-100.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	2,000	2,000	0	0	0.00%
Total Appropriations	222,169	227,408	244,746	251,746	210,163	0	-100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2023-2024	2024-2025	2025-2026		2026-2027		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
480103	Salary - Director of Finance	1	1	1	1	1		0.00%
480604	Salary - Administrative Assistant	1	1	1	1	1		0.00%
	Total Positions	2	2	2	2	2	0	0.00%

2026-2027 ANNUAL BUDGET

DIVISION: Finance	FUND #: 101
DEPARTMENT: Division Director	ORGANIZATION: 031200

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
480103	Salary - Director of Finance	105,457	110,423	110,000	110,000	110,000	100,000	
480604	Salary - Administrative Assistant	38,828	40,323	40,169	40,169	40,169	40,169	
	Total Salaries	144,285	150,746	150,169	150,169	150,169	140,169	0
	Fringe:							
510201	Fringe - Pension	31,262	33,252	30,079	30,079	30,079	28,034	
510202	Fringe - Hospital	15,718	9,409	9,367	9,367	9,367	20,974	
510206	Fringe - Medicare Insurance Tax	2,574	2,732	2,247	2,247	2,247	2,102	
510207	Fringe - Life Insurance	59	59	84	84	84	84	
510209	Fringe - Car Allowance	4,837	4,819	4,800	4,800	4,800	4,800	
	Total Fringe	54,450	50,271	46,577	46,577	46,577	55,994	0
	Operating & Contractual:							
520400	Office	8,185	10,685	10,000	10,000	5,000	5,000	
531410	Telephone	14,581	13,138	6,000	13,000	6,000	6,000	
543002	Dues & Subscriptions	59	211	0	0	0	0	
543003	Travel & Training	609	2,357	30,000	30,000	3,000	3,000	
	Total Operating & Contractual	23,434	26,391	46,000	53,000	14,000	14,000	0
	Capital Outlay:							
707600	Machinery & Equipment	0	0	0	0	0	0	
707700	Office Furniture and Fixtures	0	0	2,000	2,000	0	0	
707702	Computer Software	0	0	0	0	0	0	
	Total Capital Outlay	0	0	2,000	2,000	0	0	0
	TOTAL DEPARTMENT	222,169	227,408	244,746	251,746	210,746	210,163	0

2026-2027 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Business Office	ORGANIZATION:	031400

GOAL MISSION STATEMENT

To collect all revenue in a timely and efficient manner and provide customers with accurate, timely and courteous service.

FUNCTION DESCRIPTION

This department is responsible for the preparation of property tax notices, and the maintenance of the receivables, including sale of adjudicated property.

DEMAND PERFORMANCE INDICATORS

Description	2023-2024 Estimated	2024-2025 Estimated	2025-2026 Projected
Tax notices prepared			

2026-2027 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Business Office	ORGANIZATION:	031400

APPROPRIATION SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	146,795	153,362	175,861	178,861	180,627	0	-100.00%
Fringe Benefits	81,047	90,806	91,408	91,408	98,627	0	-100.00%
Operating/Contractual	158,475	175,393	125,000	191,000	125,000	0	-100.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	67,365	0	0	0	0	0.00%
Total Appropriations	386,317	486,926	392,269	461,269	404,254	0	-100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490126	Salary - Tax Collection Administr	1	1	1	1	1		0.00%
490642	Salary - Customer Accounts Rep	2	2	2	0	0		0.00%
490644	Salary - Customer Accounts Team L	1	1	1	0	0		0.00%
490952	Salary - Supervisor Tax Collections	0	0	0	1	1		0.00%
490953	Salary - Tax Collection Specialist	0	0	0	2	2		0.00%
490690	Salary - Student Worker	1	1	1	1	1		0.00%
	Total Positions	5	5	5	5	5	0	0.00%

2026-2027 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Business Office	ORGANIZATION:	031400

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	510	337	6,000	4,000	6,000	6,000	
490126	Salary - Tax Collection Administr	56,424	58,598	58,373	60,373	58,373	60,124	
490642	Salary - Customer Accounts Rep	49,610	55,124	61,336	63,336	61,336	0	
490644	Salary - Customer Accounts Team L	37,845	39,303	39,152	40,152	39,152	0	
490952	Salary - Supervisor Tax Collections	0	0	0	0	0	40,327	
490953	Salary - Tax Collection Specialist	0	0	0	0	0	63,176	
490690	Salary - Student Worker	2,406	0	11,000	11,000	11,000	11,000	
	Total Salaries	146,795	153,362	175,861	178,861	175,861	180,627	0
	Fringe:							
510201	Fringe - Pension	32,180	36,084	33,022	33,022	33,022	33,925	
510202	Fringe - Hospital	46,624	52,574	54,986	54,986	54,986	61,232	
510206	Fringe - Medicare Insurance Tax	1,989	2,038	2,550	2,550	2,550	2,620	
510207	Fringe - Life Insurance	105	110	168	168	168	168	
510208	Fringe - FICA Tax Retirement	149	0	682	682	682	682	
	Total Fringe	81,047	90,806	91,408	91,408	91,408	98,627	0
	Operating and Contractual:							
520105	Contract Labor	0	0	0	0	0	0	
520400	Office	8,293	7,978	6,000	6,000	6,000	6,000	
531101	Fees Recording	61,865	62,959	17,000	67,000	17,000	17,000	
531301	Vehicle Costs - Fuel & Oil	596	487	2,000	2,000	2,000	2,000	
531304	Vehicle Cost - R & M	615	766	1,000	1,000	1,000	1,000	
531401	Postage	14,538	39,546	44,000	44,000	44,000	44,000	
531410	Telephone	1,780	675	2,000	2,000	2,000	2,000	
531500	Printing	2,645	407	2,000	2,000	2,000	2,000	
531900	Advertising	41,415	39,191	24,000	40,000	24,000	24,000	
543003	Travel & Training	3,884	682	5,000	5,000	5,000	5,000	
543025	Tax Rolls	21,989	21,333	20,000	20,000	20,000	20,000	
605106	Maintenance Equipment	855	1,369	2,000	2,000	2,000	2,000	
	Total Operating and Contractual	158,475	175,393	125,000	191,000	125,000	125,000	0
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	
707500	Vehicles	0	0	0	0	0	0	
707600	Machinery & Equipment	0	0	0	0	0	0	
707700	Office Furniture & Fixtures	0	0	0	0	0	0	
707702	Computer Software	0	67,365	0	0	0	0	
	Total Capital Outlay	0	67,365	0	0	0	0	0
	TOTAL DEPARTMENT	386,317	486,926	392,269	461,269	392,269	404,254	0

2026-2027 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Accounting	ORGANIZATION:	031500

GOAL MISSION STATEMENT

To ensure accurate and efficient accounting of all financial transactions incurred by the City of Alexandria so that complete and timely financial statements can be prepared.

FUNCTION DESCRIPTION

The Accounting Department is responsible for:

1. Processing Payroll, Accounts Payable, and Accounts Receivable.
2. Maintaining the General Ledger.
3. Accounting for fixed assets.
4. Monitoring cash and investments.
5. Establishing and monitoring internal controls.
6. Monitoring debt service, bond payments, and other long term liabilities.
7. Preparing the city's financial statements in accordance with generally accepted accounting principles.

Additionally, the Accounting Department is responsible for the accounting and financial reporting of the Firefighter's Pension Fund.

DEMAND PERFORMANCE INDICATORS

Description	2023-2024 Estimated	2024-2025 Estimated	2025-2026 Projected
Payroll checks issued			
Pension fund checks (fire/police)			
Accounts payable checks issued			
Journal entries posted			

2026-2027 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Accounting	ORGANIZATION:	031500

APPROPRIATION SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	313,624	313,825	371,269	375,269	379,849	0	-100.00%
Fringe Benefits	168,565	151,001	176,686	176,686	179,543	0	-100.00%
Operating/Contractual	21,798	26,441	24,000	40,000	24,000	0	-100.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	5,500	5,500	0	0	0.00%
Total Appropriations	503,987	491,267	577,455	597,455	583,392	0	-100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490108	Salary - Accounting Manager	1	1	1	1	1		0.00%
490230	Salary - Accountant	3	3	3	3	3		0.00%
490339	Salary - Accounting Technician	3	3	3	3	3		0.00%
	Total Positions	7	7	7	7	7	0	0.00%

2026-2027 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Accounting	ORGANIZATION:	031500

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	13,570	23,255	6,000	18,000	6,000	6,000	
490108	Salary - Accounting Manager	63,684	74,417	79,255	71,255	79,255	79,255	
490230	Salary - Accountant	132,237	126,455	180,714	180,714	180,714	186,135	
490339	Salary - Accounting Technician	104,133	89,698	105,300	105,300	105,300	108,459	
	Total Salaries	313,624	313,825	371,269	375,269	371,269	379,849	0
	Fringe:							
510201	Fringe - Pension	70,315	71,765	74,365	74,365	74,365	75,970	
510202	Fringe - Hospital	93,824	74,780	96,644	96,644	96,644	97,771	
510206	Fringe - Medicare Insurance Tax	4,221	4,287	5,383	5,383	5,383	5,508	
510207	Fringe - Life Insurance	205	169	294	294	294	294	
	Total Fringe	168,565	151,001	176,686	176,686	176,686	179,543	0
	Operating & Contractual:							
520400	Office	6,760	8,477	8,000	12,000	8,000	8,000	
531301	Vehicle Costs - Fuel & Oil	0	323	1,000	1,000	1,000	1,000	
531304	Vehicle Costs - R & M	164	102	0	0	0	0	
531410	Telephone	13,499	16,364	4,000	18,000	4,000	4,000	
543002	Dues and Subscriptions	0	30	2,000	2,000	2,000	2,000	
543003	Travel & Training	0	0	4,000	4,000	4,000	4,000	
605106	Maintenance of Equipment	1,375	1,145	5,000	3,000	5,000	5,000	
	Total Operating & Contractual	21,798	26,441	24,000	40,000	24,000	24,000	0
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	
707500	Vehicles	0	0	0	0	0	0	
707600	Machinery & Equipment	0	0	5,500	5,500	0	0	
707700	Office Furniture & Fixtures	0	0	0	0	0	0	
707702	Computer Software	0	0	0	0	0	0	
	Total Capital Outlay	0	0	5,500	5,500	0	0	0
	TOTAL DEPARTMENT	503,987	491,267	577,455	597,455	571,955	583,392	0

2026-2027 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Purchasing	ORGANIZATION:	031600

GOAL MISSION STATEMENT

To purchase all property, supplies, material and services for the City of Alexandria in accordance with applicable state laws, council policies, and administrative requirements.

FUNCTION DESCRIPTION

The Purchasing Department processes departmental requisitions, solicits and analyzes bids consistent with good purchasing policies and in accordance with applicable state laws and council policy. Purchasing also manages the activities to the Print Shop, Central Warehouse, Electric Distribution Warehouse, and the Vehicle & Equipment Parts Department facilities. In addition, Purchasing Department maintains the records for the city's fleet and handles all communications for city departments (i.e. pagers, mobile and portable radios, and cell phones). Purchasing issues departments approved for procurement cards as well as audits the charges on the card holder's monthly statements (approximately 45 card holders at this time).

DEMAND PERFORMANCE INDICATORS

Description	2023-2024 Estimated	2024-2025 Estimated	2025-2026 Projected
Requisitions/Purchase Orders Process			
Mail Processing			
New Vendor Processing			
Invoices Processed for Payment			
Monthly P-Card Statements Audited			
Capital invoices process for payment			
Bids Prepared			
Quotes for Products			
Quote Price Inquires			
Vendor Product Inquires			
Bid/Quote Preparation-Man Hours			
Product Inquiry/Research-Man Hours			

2026-2027 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Purchasing	ORGANIZATION:	031600

APPROPRIATION SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	258,080	274,466	280,537	280,537	286,563	0	-100.00%
Fringe Benefits	113,296	120,686	134,276	134,276	113,353	0	-100.00%
Operating/Contractual	16,120	11,794	25,000	25,000	20,000	0	-100.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	387,496	406,946	439,813	439,813	419,916	0	-100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490109	Salary - Purchasing Manager	1	1	1	1	1		0.00%
490135	Salary - Purchasing Technician	2	2	2	2	2		0.00%
490238	Salary - Senior Buyer	2	2	2	2	2		0.00%
490363	Salary - Buyer	1	1	1	1	1		0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1		0.00%
	Total Positions	7	7	7	7	7	0	0.00%

2026-2027 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Purchasing	ORGANIZATION:	031600

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	531	882	3,000	3,000	3,000	3,000	
490109	Salary - Purchasing Manager	60,510	62,840	62,600	62,600	62,600	64,478	
490135	Salary - Purchasing Technician	52,431	59,141	63,600	63,600	63,600	63,208	
490238	Salary - Senior Buyer	82,099	85,261	84,934	84,934	84,934	87,482	
490363	Salary - Buyer	34,884	36,228	36,089	36,089	36,089	37,172	
490618	Salary - Administrative Secretary	27,625	30,114	30,314	30,314	30,314	31,223	
	Total Salaries	258,080	274,466	280,537	280,537	280,537	286,563	0
	Fringe:							
510201	Fringe - Pension	57,894	64,090	56,192	56,192	56,192	57,313	
510202	Fringe - Hospital	51,633	52,601	73,720	73,720	73,720	51,590	
510206	Fringe - Medicare Insurance Tax	3,590	3,819	4,070	4,070	4,070	4,156	
510207	Fringe - Life Insurance	179	176	294	294	294	294	
	Total Fringe	113,296	120,686	134,276	134,276	134,276	113,353	0
	Operating & Contractual:							
520105	Contract Labor	0	0	0	0	0	0	
520400	Office	4,401	2,377	5,000	5,000	4,000	4,000	
531301	Vehicle Costs - Fuel & Oil	1,980	949	2,000	2,000	2,000	2,000	
531304	Vehicle Costs - R & M	615	809	1,000	1,000	1,000	1,000	
531410	Telephone	6,759	5,572	6,000	6,000	6,000	6,000	
531500	Printing	564	253	1,000	1,000	1,000	1,000	
543002	Dues & Subscriptions	121	50	2,000	2,000	2,000	2,000	
543003	Travel & Training	1,680	1,784	4,000	4,000	2,000	2,000	
605106	Maintenance Equipment	0	0	4,000	4,000	2,000	2,000	
	Total Operating & Contractual	16,120	11,794	25,000	25,000	20,000	20,000	0
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	
707600	Machinery & Equipment	0	0	0	0	0	0	
707700	Office Furniture & Fixtures	0	0	0	0	0	0	
707702	Computer Software	0	0	0	0	0	0	
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	387,496	406,946	439,813	439,813	434,813	419,916	0

2026-2027 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Print Shop	ORGANIZATION:	031700

GOAL MISSION STATEMENT

To provide the printing services for all city departments in the most economical and efficient manner possible.

FUNCTION DESCRIPTION

The Printing Department handles the printing of city stationary, envelopes, and forms as needed and works with various departments on special projects such as financial reports, budgets, capital outlay, brochures, posters, banners, post cards, mail outs, certificates, name tags, invitations, programs, etc. We also provide name plates for desks and doors, rubber stamps, graphic design work and typesetting.

DEMAND PERFORMANCE INDICATORS

Description	2023-2024 Estimated	2024-2025 Estimated	2025-2026 Projected
Number of sheets printed (includes letterheads, envelopes, forms, and special projects)			
Special reports and projects			
Utility Bill Printed per month			

2026-2027 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Print Shop	ORGANIZATION:	031700

APPROPRIATION SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	119,171	103,836	124,861	112,861	121,837	0	-100.00%
Fringe Benefits	79,298	65,555	72,566	72,566	67,363	0	-100.00%
Operating/Contractual	53,071	50,387	78,000	68,000	78,000	0	-100.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	1,590	1,590	0	0	0	0	0.00%
Total Appropriations	253,130	221,368	275,427	253,427	267,200	0	-100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490131	Salary - Mail Clerk	1	1	1	1	1		0.00%
490735	Salary - Print Shop Coordinator	2	2	2	2	2		0.00%
	Total Positions	3	3	3	3	3	0	0.00%

2026-2027 ANNUAL BUDGET

DIVISION: Finance	FUND #: 101
DEPARTMENT: Print Shop	ORGANIZATION: 031700

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	87	0	3,000	3,000	3,000	3,000	
490131	Salary - Mail Clerk	31,688	13,074	31,446	19,446	31,446	25,709	
490735	Salary - Print Shop Coordinator	87,396	90,762	90,415	90,415	90,415	93,128	
	Total Salaries	119,171	103,836	124,861	112,861	124,861	121,837	0
	Fringe:							
510201	Fringe - Pension	26,801	24,463	25,010	25,010	25,010	24,367	
510202	Fringe - Hospital	50,834	39,671	45,619	45,619	45,619	41,103	
510206	Fringe - Medicare	1,575	1,352	1,811	1,811	1,811	1,767	
510207	Fringe - Life Insurance	88	69	126	126	126	126	
	Total Fringe	79,298	65,555	72,566	72,566	72,566	67,363	0
	Operating & Contractual:							
520500	Operating Supplies	1,885	344	2,000	2,000	2,000	2,000	
531410	Telephone	1,244	340	1,000	1,000	1,000	1,000	
531800	Lease	30,778	24,488	47,000	37,000	47,000	47,000	
543003	Travel & Training	0	0	1,000	1,000	1,000	1,000	
605106	Maintenance Equipment	19,164	25,215	27,000	27,000	27,000	27,000	
	Total Operating & Contractual	53,071	50,387	78,000	68,000	78,000	78,000	0
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	
707600	Machinery & Equipment	0	0	0	0	0	0	
707700	Office Furniture & Fixtures	0	0	0	0	0	0	
707702	Computer Software	1,590	1,590	0	0	0	0	
	Total Capital Outlay	1,590	1,590	0	0	0	0	0
	TOTAL DEPARTMENT	253,130	221,368	275,427	253,427	275,427	267,200	0

2026-2027 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Central Warehouse	ORGANIZATION:	031800

GOAL MISSION STATEMENT

To store and distribute supplies, material, and equipment required for city operations, and to provide for the maintenance and storage of city records.

FUNCTION DESCRIPTION

The warehouse receives, stores, disburses and properly records, supplies, materials and equipment. The warehouse temporarily stores surplus equipment until disposal.

DEMAND PERFORMANCE INDICATORS

Description	2023-2024 Estimated	2024-2025 Estimated	2025-2026 Projected
Pick tickets issued			
Inventory issued to departments			
Inventory stock received P.O.			
Surplus property stored			
City records stored (2 locations)			

2026-2027 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Central Warehouse	ORGANIZATION:	031800

APPROPRIATION SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	176,319	178,307	211,538	209,538	214,419	0	-100.00%
Fringe Benefits	69,342	70,479	109,913	104,913	97,704	0	-100.00%
Operating/Contractual	60,542	39,766	31,000	31,000	31,000	0	-100.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	65,936	0	12,460	12,460	0	0	0.00%
Total Appropriations	372,139	288,552	364,911	357,911	343,123	0	-100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490136	Salary - Supervisr Central Warehouse	1	1	1	1	1		0.00%
490624	Salary - Inventory Coordinator	1	1	1	1	1		0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1		0.00%
490841	Salary - Stock Clerk	3	3	3	3	3		0.00%
	Total Positions	6	6	6	6	6	0	0.00%

2026-2027 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Central Warehouse	ORGANIZATION:	031800

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	8,778	13,799	9,000	12,000	9,000	9,000	
490136	Salary - Supervisor Central Warehouse	54,065	49,277	45,913	45,913	45,913	47,290	
490624	Salary - Inventory Coordinator	41,477	39,226	49,527	49,527	49,527	51,013	
490626	Salary - Clerical Specialist	17,455	21,099	29,101	29,101	29,101	26,779	
490841	Salary - Stock Clerk	54,544	54,906	77,997	72,997	77,997	80,337	
	Total Salaries	176,319	178,307	211,538	209,538	211,538	214,419	0
	Fringe:							
510201	Fringe - Pension	39,683	40,653	42,371	42,371	42,371	42,884	
510202	Fringe - Hospital	27,053	27,191	64,353	59,353	64,353	51,590	
510206	Fringe - Medicare Insurance Tax	2,474	2,505	2,937	2,937	2,937	2,978	
510207	Fringe - Life Insurance	132	130	252	252	252	252	
	Total Fringe	69,342	70,479	109,913	104,913	109,913	97,704	0
	Operating & Contractual:							
520105	Contract Labor	21,832	16,658	0	0	0	0	
520200	Obsolete Inventory	1,898	0	3,000	3,000	3,000	3,000	
520204	Uniforms	1,408	1,999	2,000	2,000	2,000	2,000	
520400	Office	2,258	1,610	3,000	3,000	3,000	3,000	
520500	Operating Supplies	4,262	4,224	4,000	4,000	4,000	4,000	
520501	Operating - Janitorial	1,277	451	1,000	1,000	1,000	1,000	
531301	Vehicle Costs - Fuel & Oil	3,320	2,138	2,000	2,000	2,000	2,000	
531304	Vehicle Costs - R & M	6,002	5,580	3,000	3,000	3,000	3,000	
531410	Telephone	14,062	1,103	4,000	4,000	4,000	4,000	
531500	Printing	97	171	1,000	1,000	1,000	1,000	
605101	Maintenance Bldg & Facilities	902	789	3,000	3,000	3,000	3,000	
605106	Maintenance Equipment	3,224	5,043	5,000	5,000	5,000	5,000	
646037	Emergency Relief - Laura	0	0	0	0	0	0	
	Total Operating & Contractual	60,542	39,766	31,000	31,000	31,000	31,000	0
	Capital Outlay:							
707500	Vehicles	0	0	0	0	0	0	
707600	Machinery & Equipment	65,936	0	12,460	12,460	0	0	
707700	Office Furniture & Fixtures	0	0	0	0	0	0	
707702	Computer Software	0	0	0	0	0	0	
	Total Capital Outlay	65,936	0	12,460	12,460	0	0	0
	TOTAL DEPARTMENT	372,139	288,552	364,911	357,911	352,451	343,123	0

2026-2027 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Parts Warehouse	ORGANIZATION:	031805

GOAL MISSION STATEMENT

To inventory and distribute vehicle and equipment parts and supplies for the Motor Pool, Sanitation, and Bus Departments.

FUNCTION DESCRIPTION

The Vehicle & Equipment Parts Department is housed within the Motor Pool repair facility building at the Consolidated Complex.

The department implements inventory procedures for the stocking and distribution of commonly used items for the repair and up keep the city's fleet. Through precedent management, the Parts Department strives to maintain an adequate inventory that results in shorter "down times" for city vehicles and ultimately giving better service to the citizens of Alexandria.

DEMAND PERFORMANCE INDICATORS

Description	2023-2024 Estimated	2024-2025 Estimated	2025-2026 Projected
Work Orders Processed			
Number of Parts Issued From Stock			
Number of Parts Checked Inventory			
Telephone Quotes			
Request for information from shop			

2026-2027 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Parts Warehouse	ORGANIZATION:	031805

APPROPRIATION SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	112,022	112,994	78,426	113,426	80,689	0	-100.00%
Fringe Benefits	65,202	69,449	57,981	64,981	63,152	0	-100.00%
Operating/Contractual	6,372	5,536	10,000	16,000	9,000	0	-100.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	595	0	0	0	0	0.00%
Total Appropriations	183,596	188,574	146,407	194,407	152,841	0	-100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490624	Salary - Inventory Coordinator	1	1	1	1	1		0.00%
490841	Salary - Stock Clerk	1	1	1	1	1		0.00%
	Total Positions	2	2	2	2	2	0	0.00%

2026-2027 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Parts Warehouse	ORGANIZATION:	031805

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	39,114	37,277	3,000	38,000	3,000	3,000	
490624	Salary - Inventory Coordinator	43,998	45,693	45,518	45,518	45,518	46,884	
490841	Salary - Stock Clerk	28,910	30,024	29,908	29,908	29,908	30,805	
	Total Salaries	112,022	112,994	78,426	113,426	78,426	80,689	0
	Fringe:							
510201	Fringe - Pension	25,211	26,605	15,709	22,709	15,709	16,138	
510202	Fringe - Hospital	38,427	41,315	41,050	41,050	41,050	45,759	
510206	Fringe - Medicare Insurance Tax	1,505	1,470	1,138	1,138	1,138	1,171	
510207	Fringe - Life Insurance	59	59	84	84	84	84	
	Total Fringe	65,202	69,449	57,981	64,981	57,981	63,152	0
	Operating & Contractual:							
520204	Uniforms	603	1,000	1,000	1,000	1,000	1,000	
520400	Office	714	268	1,000	1,000	1,000	1,000	
520500	Operating Supplies	747	785	1,000	1,000	1,000	1,000	
531301	Vehicle Costs - Fuel & Oil	1,576	1,440	2,000	2,000	2,000	2,000	
531304	Vehicle Costs - R & M	1,108	1,028	1,000	7,000	1,000	1,000	
531410	Telephone	1,361	1,015	2,000	2,000	2,000	2,000	
605106	Maintenance Equipment	263	0	2,000	2,000	1,000	1,000	
	Total Operating & Contractual	6,372	5,536	10,000	16,000	9,000	9,000	0
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	
707500	Vehicles	0	0	0	0	0	0	
707600	Machinery & Equipment	0	595	0	0	0	0	
707700	Office Furniture & Fixtures	0	0	0	0	0	0	
707702	Computer Software	0	0	0	0	0	0	
	Total Capital Outlay	0	595	0	0	0	0	0
	TOTAL DEPARTMENT	183,596	188,574	146,407	194,407	145,407	152,841	0

2026-2027 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Division Director	ORGANIZATION:	042100

GOAL MISSION STATEMENT

Section 4-04 of the Home Rule Charter of the City of Alexandria charges the Director of Public Works with the administration of engineering services, contract construction work, maintenance of streets, and drainage. Also included are transit operations and sanitation.

FUNCTION DESCRIPTION

The Director of Public Works manages and coordinates all public work activities for the City, including Streets, Zoo, Motor Pool, Building Services, Municipal Transit, Traffic, Sanitation, Code Enforcement, Animal Control, Engineering, and Urban Forestry.

DEMAND PERFORMANCE INDICATORS

Description	2023-2024 Estimated	2024-2025 Estimated	2025-2026 Projected

2026-2027 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Division Director	ORGANIZATION:	042100

APPROPRIATION SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	395,078	418,751	356,584	416,584	362,528	0	-100.00%
Fringe Benefits	154,483	169,981	143,591	158,591	151,859	0	-100.00%
Operating/Contractual	95,368	89,852	65,000	103,000	41,000	0	-100.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	12,000	0	0	0.00%
Total Appropriations	644,929	678,584	565,175	690,175	555,387	0	-100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2023-2024	2024-2025	2025-2026		2026-2027		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
480104	Salary - Director of Public Works	1	1	1	1	1		0.00%
480604	Salary - Administrative Assistant	1	1	1	1	1		0.00%
490228	Salary - Asst Director Public Works	2	2	2	2	2		0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1		0.00%
	Total Positions	5	5	5	5	5	0	0.00%

2026-2027 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Division Director	ORGANIZATION:	042100

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	44,003	60,795	0	60,000	0	0	
480104	Salary - Director of Public Works	109,839	109,419	109,000	109,000	109,000	109,000	
480604	Salary - Administrative Assistant	49,820	49,630	49,440	49,440	49,440	49,440	
490228	Salary - Asst Director Public Works	162,226	168,476	167,830	167,830	167,830	172,865	
490618	Salary - Administrative Secretary	29,190	30,431	30,314	30,314	30,314	31,223	
	Total Salaries	395,078	418,751	356,584	416,584	356,584	362,528	0
	Fringe:							
510201	Fringe - Pension	86,733	95,998	71,424	86,424	71,424	72,506	
510202	Fringe - Hospital	56,611	62,542	61,915	61,915	61,915	69,015	
510206	Fringe - Medicare Insurance Tax	6,155	6,475	5,242	5,242	5,242	5,328	
510207	Fringe - Life Insurance	147	147	210	210	210	210	
510209	Fringe - Car Allowance	4,837	4,819	4,800	4,800	4,800	4,800	
	Total Fringe	154,483	169,981	143,591	158,591	143,591	151,859	0
	Operating & Contractual:							
520105	Contract Labor	31,914	29,438	0	32,000	0	0	
520400	Office	15,446	9,494	14,000	20,000	14,000	14,000	
531301	Vehicle Costs - Fuel & Oil	2,913	1,054	7,000	7,000	7,000	7,000	
531304	Vehicle Costs - R & M	2,151	2,271	4,000	4,000	4,000	4,000	
531410	Telephone	9,384	10,834	10,000	10,000	10,000	10,000	
543003	Travel & Training	33,560	36,761	30,000	30,000	6,000	6,000	
	Total Operating & Contractual	95,368	89,852	65,000	103,000	41,000	41,000	0
	Capital Outlay:							
707101	Acquisition	0	0	0	0	0	0	
707405	Building Improvements	0	0	0	0	0	0	
707500	Vehicles	0	0	0	0	0	0	
707600	Machinery & Equipment	0	0	0	12,000	0	0	
707700	Office Furniture & Fixtures	0	0	0	0	0	0	
707702	Computer Software	0	0	0	0	0	0	
	Total Capital Outlay	0	0	0	12,000	0	0	0
	TOTAL DEPARTMENT	644,929	678,584	565,175	690,175	541,175	555,387	0

2026-2027 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Code Enforcement	ORGANIZATION:	042200

GOAL MISSION STATEMENT

It is the goal of the department to effectively enforce various City codes in regards to high grass, litter, abandoned vehicles, and sanitation. It is also the mission of the department to provide an efficient means to the public as well as other city departments of reporting complaints/problems and making inquires regarding city services and opportunities. This mission is accomplished through our "First Call" line where employees receive, document, and follow up on inquires, problems, complaints and requests from the public, the administration, the council, department heads, and other city employees.

FUNCTION DESCRIPTION

The department enforces the City's codes in regards to high grass, litter, abandoned vehicles, and sanitation. The department also receives, documents, and follows up on inquires from the public as well as other city departments in regards to city services and opportunities (First Call).

DEMAND PERFORMANCE INDICATORS

Description	2023-2024 Estimated	2024-2025 Estimated	2025-2026 Projected
Grass cutting work orders completed			
Warning citations issued			
Abandoned vehicles removed			
Court appearances			
First Call complaints received			

2026-2027 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Code Enforcement	ORGANIZATION:	042200

APPROPRIATION SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	451,961	447,587	404,086	550,086	434,431	0	-100.00%
Fringe Benefits	184,157	170,254	170,164	198,164	174,920	0	-100.00%
Operating/Contractual	643,860	564,893	349,000	518,000	349,000	0	-100.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	109,836	235,116	72,405	77,405	0	0	0.00%
Total Appropriations	1,389,814	1,417,850	995,655	1,343,655	958,351	0	-100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490119	Salary - Superintendent Code Enforc	1	1	1	1	1		0.00%
490141	Salary - Crew Leader	2	2	2	2	2		0.00%
490337	Salary - Code Enforcement Officer	1	1	1	1	1		0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1		0.00%
490746	Salary - Equipment Operator II	2	2	2	2	2		0.00%
490820	Salary - Maintenance Worker	2	2	2	2	2		0.00%
490902	Salary - Code Enforcement Officer S	2	2	2	2	2		0.00%
	Total Positions	11	11	11	11	11	0	0.00%

2026-2027 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Code Enforcement	ORGANIZATION:	042200

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	89,333	91,271	15,000	180,000	15,000	15,000	
490119	Salary - Superintendent Code Enforc	56,257	58,424	58,200	58,200	58,200	59,946	
490141	Salary - Crew Leader	71,295	76,279	73,993	73,993	73,993	85,676	
490337	Salary - Code Enforcement Officer	35,322	32,065	35,052	35,052	35,052	35,610	
490618	Salary - Administrative Secretary	32,190	22,096	30,314	30,314	30,314	31,223	
490746	Salary - Equipment Operator II	58,521	40,871	62,625	48,625	62,625	74,956	
490820	Salary - Maintenance Worker	28,870	37,265	49,920	44,920	49,920	50,669	
490902	Salary - Code Enforcement Officer S	80,173	89,316	78,982	78,982	78,982	81,351	
	Total Salaries	451,961	447,587	404,086	550,086	404,086	434,431	0
	Fringe:							
510201	Fringe - Pension	101,627	103,977	80,938	116,938	80,938	86,886	
510202	Fringe - Hospital	75,599	59,661	82,894	74,894	82,894	81,367	
510206	Fringe - Medicare Insurance Tax	6,329	6,344	5,870	5,870	5,870	6,205	
510207	Fringe - Life Insurance	602	272	462	462	462	462	
	Total Fringe	184,157	170,254	170,164	198,164	170,164	174,920	0
	Operating & Contractual:							
520105	Contract Labor	100,702	168,035	100,000	130,000	100,000	100,000	
520204	Uniforms	2,250	2,546	1,000	1,000	1,000	1,000	
520400	Office	5,789	4,805	2,000	12,000	2,000	2,000	
520500	Operating Supplies	14,023	24,262	16,000	18,000	16,000	16,000	
520503	Operating Chemicals	1,564	2,850	1,000	1,000	1,000	1,000	
531301	Vehicle Costs - Fuel & Oil	36,428	33,482	20,000	32,000	20,000	20,000	
531304	Vehicle Costs R & M	234,023	188,791	33,000	165,000	33,000	33,000	
531401	Postage	4,399	7,253	13,000	13,000	13,000	13,000	
531410	Telephone	8,436	6,488	5,000	8,000	5,000	5,000	
531500	Printing	807	792	0	0	0	0	
531701	Utilities	214,042	119,191	155,000	135,000	155,000	155,000	
531900	Advertising	477	0	2,000	2,000	2,000	2,000	
543003	Travel & Training	3,992	6,398	0	0	0	0	
605106	Maintenance Equipment	16,928	0	1,000	1,000	1,000	1,000	
	Total Operating & Contractual	643,860	564,893	349,000	518,000	349,000	349,000	0
	Capital Outlay:							
707500	Vehicles	0	182,026	0	0	0	0	
707600	Machinery & Equipment	109,836	53,090	72,405	77,405	72,405	0	
707700	Furniture & Fixtures	0	0	0	0	0	0	
707702	Computer Software	0	0	0	0	0	0	
	Total Capital Outlay	109,836	235,116	72,405	77,405	72,405	0	0
	TOTAL DEPARTMENT	1,389,814	1,417,850	995,655	1,343,655	995,655	958,351	0

2026-2027 ANNUAL BUDGET

DIVISION:	Planning	FUND:	101
DEPARTMENT:	Engineering	ORGANIZATION:	042300

GOAL MISSION STATEMENT

The Engineering Department's function is to provide the administration, City Council and Citizens with maps, records, and files concerning widths of rights of ways and easements, municipally owned property, benchmark locations and elevations; street names and locations; drainage facilities; review construction projects; maintain records on parks and recreational facilities and bridges; enter all pertinent information into CAD System; provide usable construction estimates, permits from the Corp of Engineers on all Capital Drainage Projects; participate in planning and/or design a capital improvements and/or projects; work with all other city departments on all other city departments on maintenance and improvements projects concerning existing city facilities, provide plans, specifications, surveying, inspection and processing for various projects including streets, drainage utilities and parks for the City of Alexandria; meet with LDOTD and FHWA officials to discuss funding of Urban System Projects meeting LDOTD and FHWA requirements, coordinating plans between the consultants and LDOTD and FHWA officials; Secure Wet Lands.

FUNCTION DESCRIPTION

The Engineering Department handles numerous citizen complaints and questions, daily coordinates various construction activities. Our engineering technicians update the City limits and Zoning maps on an on going basis and update various other maps and records. They also draw plans for various projects, provide assistance for citizens on various matters, provide charts, graphs and maps for administration and council (as required), index and file maps and drawings, update drainage, street numbers and subdivisions maps. The survey crew provides services from construction layout to staking and/or locating right-of-ways and easements, as well as maintaining all city benchmarks. They also secure data for the preparation of Right-of-Way Maps by the Drafting Department for Urban System Projects. The construction inspector maintains constant check on consulting engineers' projects and in house designed projects. The Secretary keeps up with the enormous amount of correspondence, reports, filing and phone calls that flow this office on a daily basis. The engineers must see that the previously mentioned work is assigned and completed, as well as design and supervise city projects; handle citizens' complaints and questions; and assist the administration and council on other matters as required.

DEMAND PERFORMANCE INDICATORS

Description	2023-2024 Estimated	2024-2025 Estimated	2025-2026 Projected
Typewritten correspondence			
Meetings (in hours)			
Telephone calls			
Construction-in-house			
Consultant design w/ City Review			
Citizens Complaints by phone			
Citizens Complaints in field			

2026-2027 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	101
DEPARTMENT:	Engineering	ORGANIZATION:	042300

APPROPRIATION SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	539,669	457,120	561,349	495,349	574,418	0	-100.00%
Fringe Benefits	251,360	201,683	271,259	243,259	279,948	0	-100.00%
Operating/Contractual	39,118	28,234	58,000	59,000	50,000	0	-100.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	76,917	975	3,425	3,425	3,150	0	0.00%
Total Appropriations	907,064	688,012	894,033	801,033	907,516	0	-100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490107	Salary - Asst City Engineer	1	1	1	1	1		0.00%
490110	Salary - City Engineer	1	1	1	1	1		0.00%
490162	Salary - Lead Engineering Technicia	1	1	1	1	1		0.00%
490244	Salary - Engineer in Training	1	1	1	1	1		0.00%
490313	Salary - Survey Technician	1	1	1	1	1		0.00%
490341	Salary - Engineering Technician III	1	1	1	1	1		0.00%
490342	Salary - Construction Inspector	1	1	1	1	1		0.00%
490343	Salary - Survey Party Chief	1	1	1	1	1		0.00%
490346	Salary - Survey Instrument Operator	1	1	1	1	1		0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1		0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1		0.00%
	Total Positions	11	11	11	11	11	0	0.00%

2026-2027 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	101
DEPARTMENT:	Engineering	ORGANIZATION:	042300

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
Salaries:								
450001	Overtime	62	6	1,000	1,000	1,000	1,000	
490107	Salary - Assistant City Engineer	88,576	91,988	91,636	91,636	91,636	94,384	
490110	Salary - City Engineer	110,898	115,170	114,729	114,729	114,729	118,171	
490162	Salary - Lead Engineering Technicia	53,162	10,239	52,756	24,756	52,756	52,756	
490244	Salary - Engineer in Training	40,662	42,229	42,067	42,067	42,067	43,329	
490313	Salary - Survey Technician	25,219	0	26,332	12,332	26,332	26,333	
490341	Salary - Engineering Technician III	39,181	10,373	45,610	21,610	45,610	45,610	
490342	Salary - Construction Inspector	38,522	38,670	38,522	38,522	38,522	39,678	
490343	Salary - Survey Party Chief	52,752	54,784	54,574	54,574	54,574	56,211	
490346	Salary - Survey Instrument Operator	36,547	49,133	37,810	37,810	37,810	38,944	
490618	Salary - Administrative Secretary	25,960	25,442	30,314	30,314	30,314	31,223	
490626	Salary - Clerical Specialist	28,128	19,086	25,999	25,999	25,999	26,779	
	Total Salaries	539,669	457,120	561,349	495,349	561,349	574,418	0
Fringe:								
510201	Fringe - Pension	121,316	104,128	112,438	99,438	112,438	114,249	
510202	Fringe - Hospital	123,061	91,841	151,022	136,022	151,022	157,736	
510206	Fringe - Medicare Insurance Tax	6,715	5,533	7,350	7,350	7,350	7,514	
510207	Fringe - Life Insurance	268	181	449	449	449	449	
	Total Fringe	251,360	201,683	271,259	243,259	271,259	279,948	0
Operating & Contractual								
520105	Contract Labor	0	0	0	0	0	0	
520400	Office	15,781	11,078	22,000	16,000	16,000	16,000	
520519	Operating - Drafting & Survey	6,457	3,968	8,000	5,000	8,000	8,000	
531101	Fees - Recording	1,465	1,255	3,000	3,000	3,000	3,000	
531215	Fees, Licenses, & Permits	825	700	1,000	1,000	1,000	1,000	
531301	Vehicle Costs - Fuel & Oil	6,896	5,434	9,000	9,000	9,000	9,000	
531304	Vehicle Costs - R & M	3,642	730	3,000	13,000	3,000	3,000	
531410	Telephone	3,013	3,265	4,000	4,000	4,000	4,000	
531500	Printing	72	0	1,000	1,000	1,000	1,000	
543002	Dues & Subscriptions	631	751	1,000	1,000	1,000	1,000	
543003	Travel & Training	336	1,008	5,000	5,000	3,000	3,000	
605106	Maintenance Equipment	0	45	1,000	1,000	1,000	1,000	
	Total Operating & Contractual	39,118	28,234	58,000	59,000	50,000	50,000	0
Capital Outlay:								
707500	Vehicles	50,093	0	0	0	0	0	
707600	Machinery & Equipment	24,374	0	0	0	0	0	
707700	Office Furniture & Fixtures	0	0	0	0	0	0	
707702	Computer Software	2,450	975	3,425	3,425	3,150	3,150	
	Total Capital Outlay	76,917	975	3,425	3,425	3,150	3,150	0
	TOTAL DEPARTMENT	907,064	688,012	894,033	801,033	885,758	907,516	0

2026-2027 ANNUAL BUDGET

DIVISION:	Planning	FUND:	101
DEPARTMENT:	Urban Forestry	ORGANIZATION:	042400

GOAL MISSION STATEMENT

The primary goals of this department are: To develop and implement the Urban Forest Management Program for the City; Provide oversight on all capital projects regarding all horticultural and landscape architectural matters; and Review commercial projects to ensure compliance with applicable city ordinances; manage park, green space, and community center landscape maintenance contracts.

FUNCTION DESCRIPTION

Receives and responds to an average of (30) tree work service requests per month. Fifty percent of these requests involve trees located on private property that have low limbs that create various safety problems. In most cases, property owners are notified of the problem and required corrective actions. In case of immediate public safety or if property owners refuse to take corrective actions, the City may have the work done on their behalf. Trees located in the rights of way or other City property are inspected and either trimmed or removed depending upon the nature of the problem. All tree work is done by private contractors. The department also assists residents by providing hazard tree assessments. Provides support services to Electric Distribution's Utility Line Vegetation Management Program in determining if their contractor is following appropriate national standards and Provides assistance explaining pruning methods to residents. Conducts annual Arbor Day Program(s) with local elementary schools. Applies for and manages annual Urban and Community Forestry Grant Projects from the LDAF. Prepares annual Tree City USA Certification applications. Develops and disseminates pertinent educational material.

The Department participates in all capital and in-house projects that have a landscape or arboriculture component as part of their scope. Coordinates capital project landscape design performed by consultants. Provides design plans, specifications, and construction administration services for smaller landscape projects that do not require a consultant. Interacts with numerous consultant and City divisions and departments regarding horticultural and arboricultural matters that arise during the design, construction, and maintenance of City infrastructure.

The Department reviews all commercial building permit application for compliance with the Landscape and Tree Ordinance requirements.

The Department prepares specifications and bid documents and manages maintenance contracts for various city parks, green-spaces, and community centers. Provides horticultural consultation for sites maintained by other City departments.

DEMAND PERFORMANCE INDICATORS

Description	2023-2024 Estimated	2024-2025 Estimated	2025-2026 Projected
Requests for Assistance			
Trees Trimmed			
Trees Removed			
Trees Planted			
Oversight on Capital Projects			
Landscape Ordinance Compliance Reviews			

2026-2027 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	101
DEPARTMENT:	Urban Forestry	ORGANIZATION:	042400

APPROPRIATION SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	61,687	64,063	63,818	63,818	65,732	0	-100.00%
Fringe Benefits	22,856	25,412	23,116	23,116	24,628	0	-100.00%
Operating/Contractual	433,432	560,218	332,000	447,000	332,000	0	-100.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	4,500	5,175	5,175	5,175	5,175	0	0.00%
Total Appropriations	522,475	654,868	424,109	539,109	427,535	0	-100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2023-2024	2024-2025	2025-2026		2026-2027		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490106	Salary - Landscape Architect	1	1	1	1	1		0.00%
	Total Positions	1	1	1	1	1	0	0.00%

2026-2027 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	101
DEPARTMENT:	Urban Forestry	ORGANIZATION:	042400

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
490106	Salaries: Salary - Landscape Architect	61,687	64,063	63,818	63,818	63,818	65,732	
	Total Salaries	61,687	64,063	63,818	63,818	63,818	65,732	0
	Fringe:							
510201	Fringe - Pension	13,873	15,078	12,782	12,782	12,782	13,146	
510202	Fringe - Hospital	8,092	9,408	9,367	9,367	9,367	10,487	
510206	Fringe - Medicare Insurance Tax	862	897	925	925	925	953	
510207	Fringe - Life Insurance	29	29	42	42	42	42	
	Total Fringe	22,856	25,412	23,116	23,116	23,116	24,628	0
	Operating & Contractual:							
520500	Operating	1,449	1,359	2,000	2,000	2,000	2,000	
531115	Tree Trimming/Removal	167,025	298,315	150,000	205,000	150,000	150,000	
531301	Vehicle Costs - Fuel & Oil	892	735	3,000	3,000	3,000	3,000	
531304	Vehicle Costs - R & M	259	60	2,000	2,000	2,000	2,000	
531410	Telephone	874	877	2,000	2,000	2,000	2,000	
543002	Dues & Subscriptions	0	0	0	0	0	0	
543003	Travel & Training	2,285	2,871	2,000	2,000	2,000	2,000	
605110	Maintenance Grounds & ROW	260,648	256,001	171,000	231,000	171,000	171,000	
646037	Emergency Relief - Laura	0	0	0	0	0	0	
	Total Operating & Contractual	433,432	560,218	332,000	447,000	332,000	332,000	0
	Capital Outlay:							
707500	Vehicles	0	0	0	0	0	0	
707600	Machinery & Equipment	0	0	0	0	0	0	
707700	Furniture & Fixtures	0	0	0	0	0	0	
707702	Computer Software	4,500	5,175	5,175	5,175	5,175	5,175	
	Total Capital Outlay	4,500	5,175	5,175	5,175	5,175	5,175	0
	TOTAL DEPARTMENT	522,475	654,868	424,109	539,109	424,109	427,535	0

2026-2027 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Streets and ROW	ORGANIZATION:	042500

GOAL MISSION STATEMENT

To ensure the safety and general welfare of the citizens of Alexandria by maintaining, repairing, and improving city streets, drainage, and right-of-way.

FUNCTION DESCRIPTION

Street Cleaning: Weather permitting, the street sweepers operate daily to insure the city streets are free of dirt, leaves, debris and haul off for disposal. (Includes immediately after parades.)

Street Repair and Construction: The street repair crew maintains the city streets to include surface treatment (chip seal) and overlay. Also corrects street failures including base, panels, sidewalks, handicap ramps, curbs and gutters, construction catch basins, drainage boxes, footings for playground equipment, patches potholes with shoulders.

Groom Mowing: The mowing crew maintains 55 separate locations that include seeding, fertilizing, mowing, grooming, herbicide application, tree trimming, flower beds, and fences.

Grass Cutting: Crews bushhog, flail, and slop mow ditches, canals, streets, city properties, highways, easements, right-of-ways, servitudes, state right of ways, and all properties associated with the City Complex. The cutting season ranges eight to sometimes nine months of the year. During the winter months this crew vacuums leaves and debris from ditches, and culvert ends cleans drains to haul them for disposal.

Drainage: The city's canals, open ditches, and right-of-ways are sprayed for weed control three times a year and kept clean and cleared of blockage. The underground drains and culverts and flushed and catch basins suctioned out as needed and kept clean (maintaining records of herbicide application as required by law).

Emergency Crew: Other than their normally assigned responsibilities, this crew responds during emergency situations such as flooding to pump water, sandbag and distribution. Also responds during windstorms to removed downed trees and limbs, open drainage ways and assist Light Distribution Department. This crew also assists with hazardous chemical clean-up and automobile wreckage debris in streets as directed by the Fire Department.

DEMAND PERFORMANCE INDICATORS

Description	2023-2024 Estimated	2024-2025 Estimated	2025-2026 Projected
Miles of streets swept			
Miles of canals/ditches cleaned			
Miles of canals/ditches sprayed			
Miles of underground pipes flushed			
Incoming Calls			
Miles of street repair for potholes			
No of hours Larviciding & Spraying			
Annual tons of landfill operation			
No. of complaints received			
Orders & complaints completed			
Emergency Call-Out			

2026-2027 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Streets & ROW	ORGANIZATION:	042500

APPROPRIATION SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	1,477,509	1,374,560	1,296,414	1,476,414	1,419,504	0	-100.00%
Fringe Benefits	557,896	584,974	615,707	660,707	637,408	0	-100.00%
Operating/Contractual	1,629,965	2,089,165	1,203,000	2,177,000	1,202,000	0	-100.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	630,095	326,454	1,345,334	2,172,334	60,685	0	0.00%
Total Appropriations	4,295,465	4,375,153	4,460,455	6,486,455	3,319,597	0	-100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490125	Salary - Superintendent	1	1	1	1	1		0.00%
490145	Salary - Supervisor Street Maint	2	2	2	2	2		0.00%
490146	Salary - Crew Leader Street Maint	3	3	3	3	3		0.00%
490147	Salary - Maintenance Worker Senior	3	3	3	3	3		0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1		0.00%
490624	Salary - Inventory Coordinator	1	1	1	1	1		0.00%
490738	Salary - Equipment Operator III	4	4	4	4	4		0.00%
490746	Salary - Equipment Operator II	7	7	7	7	7		0.00%
490751	Salary - Fleet Maintenance Technician	1	1	1	1	1		0.00%
490819	Salary - Equipment Operator I	4	4	4	4	4		0.00%
490820	Salary - Maintenance Worker	3	3	3	3	3		0.00%
490919	Salary - Supervisor Streets	1	1	1	1	1		0.00%
	Total Positions	31	31	31	31	31	0	0.00%

2026-2027 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Streets & ROW	ORGANIZATION:	042500

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	430,349	353,160	200,000	380,000	200,000	200,000	
490125	Salary - Superintendent	65,502	68,025	67,765	67,765	67,765	69,798	
490145	Salary - Supervisor Street Maint	73,749	93,769	83,197	83,197	83,197	96,350	
490146	Salary - Crew Leader Street Maint	162,437	136,296	134,172	134,172	134,172	146,927	
490147	Salary - Maintenance Worker Senior	84,405	77,111	88,234	88,234	88,234	90,882	
490618	Salary - Administrative Secretary	23,039	30,198	30,314	30,314	30,314	31,223	
490624	Salary - Inventory Coordinator	21,937	44,278	43,175	43,175	43,175	44,470	
490738	Salary - Equipment Operator III	140,975	136,477	148,692	148,692	148,692	168,515	
490746	Salary - Equipment Operator II	217,197	224,333	228,353	228,353	228,353	261,254	
490751	Salary - Fleet Maintenance Technician	23,715	34,917	33,220	33,220	33,220	34,217	
490819	Salary - Equipment Operator I	82,271	90,709	113,773	113,773	113,773	133,728	
490820	Salary - Maintenance Worker	51,933	21,493	62,400	62,400	62,400	77,127	
490919	Salary - Supervisor Streets	100,000	63,794	63,119	63,119	63,119	65,013	
	Total Salaries	1,477,509	1,374,560	1,296,414	1,476,414	1,296,414	1,419,504	0
	Fringe:							
510201	Fringe - Pension	315,070	321,836	259,674	304,674	259,674	283,903	
510202	Fringe - Hospital	221,254	243,240	335,930	335,930	335,930	331,620	
510206	Fringe - Medicare Insurance Tax	20,751	19,120	18,801	18,801	18,801	20,583	
510207	Fringe - Life Insurance	821	778	1,302	1,302	1,302	1,302	
	Total Fringe	557,896	584,974	615,707	660,707	615,707	637,408	0
	Operating & Contractual:							
520105	Contract Labor	0	109,714	0	130,000	0	0	
520106	Contract Labor - Inmates	208,800	208,800	224,000	214,000	224,000	224,000	
520204	Uniforms	5,043	5,979	5,000	5,000	5,000	5,000	
520500	Operating Supplies	83,523	98,339	70,000	100,000	70,000	70,000	
520503	Operating Chemicals	0	13,919	25,000	25,000	25,000	25,000	
520506	Operating Concrete & Asphalt	38,527	60,043	81,000	71,000	81,000	81,000	
520507	Operating - Sand & Gravel	6,300	7,192	7,000	7,000	7,000	7,000	
520514	Small Tools	1,254	3,152	3,000	3,000	3,000	3,000	
531301	Vehicle Costs - Fuel & Oil	189,117	375,229	175,000	375,000	175,000	175,000	
531304	Vehicle Costs - R & M	1,074,942	1,163,321	575,000	1,200,000	575,000	575,000	
531410	Telephone	4,396	4,507	6,000	5,000	6,000	6,000	
531500	Printing	362	229	0	0	0	0	
531800	Lease	0	10,232	15,000	15,000	15,000	15,000	
543003	Travel & Training	5,150	4,171	4,000	4,000	3,000	3,000	
605106	Maintenance Equipment	12,551	24,338	13,000	23,000	13,000	13,000	
646037	Emergency Relief - Laura	0	0	0	0	0	0	
	Total Operating & Contractual	1,629,965	2,089,165	1,203,000	2,177,000	1,202,000	1,202,000	0
	Capital Outlay:							
707500	Vehicles	0	262,926	266,540	434,540	0	0	
707600	Machinery & Equipment	630,095	63,528	1,078,794	1,737,794	60,685	60,685	
707700	Office Furniture & Fixtures	0	0	0	0	0	0	
	Total Capital Outlay	630,095	326,454	1,345,334	2,172,334	60,685	60,685	0
	TOTAL DEPARTMENT	4,295,465	4,375,153	4,460,455	6,486,455	3,174,806	3,319,597	0

2026-2027 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Traffic	ORGANIZATION:	042800

GOAL MISSION STATEMENT

To provide for the safe transportation of vehicles on City Streets and reduce the liability through detouring and road closures for all city departments.

FUNCTION DESCRIPTION

The Traffic Department is responsible for maintain, replacing and adding all traffic signs in the city as well as barricading around street repair projects. In addition, this department is responsible for trimming trees, all traffic counts, all street striping, and providing studies for speed humps. This department also conducts all detours in the City. All name tags for the fire and police departments, striping and lettering all police cars, bikes, helmets, DATE cars, and buses, and maintaining all traffic signals caution light within the city limits. In addition, this department also installs speed humps for the City, conducts all warrant for speed humps, conducts all speed studies, traffic lights warrant. Report road closures for all traffic control on special events; city functions, parades. Inspect all traffic control devices, for contractors for the city of Alexandria. Maintain traffic records and meet with individual law firms to determine the liability to the City of Alexandria. Represent the City of Alexandria in court cases to reduce the liability to the City of Alexandria. Responsible for designing, making and hanging of Banners.

DEMAND PERFORMANCE INDICATORS

Description	2023-2024 Estimated	2024-2025 Estimated	2025-2026 Projected
Replace Damage Signs			
Paint Cross Walks and Stop Lines			
Streets Striped			
Signs Made			
Banners Made			
Banners Hung			
Street Closures and Detours			
Traffic Counts			
Speed Humps Installed			

CITY OF ALEXANDRIA

2026-2027 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Traffic	ORGANIZATION:	042800

APPROPRIATION SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	269,046	306,706	326,344	325,344	326,868	0	-100.00%
Fringe Benefits	136,054	150,318	151,998	151,998	150,371	0	-100.00%
Operating/Contractual	85,578	129,861	104,000	122,000	104,000	0	-100.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	199,377	70,808	53,013	53,013	10,515	0	0.00%
Total Appropriations	690,055	657,693	635,355	652,355	591,754	0	-100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2023-2024	2024-2025	2025-2026		2026-2027		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490310	Salary - Traffic Signal Techncian	2	2	2	2	2		0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1		0.00%
490736	Salary - Superintendent Traffic Sign	1	1	1	1	1		0.00%
490741	Salary - Sign Artist	1	1	1	1	1		0.00%
490821	Salary - Sign & Marking Specialist	3	3	3	3	3		0.00%
	Total Positions	8	8	8	8	8	0	0.00%

2026-2027 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Traffic	ORGANIZATION:	042800

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	12,185	21,121	11,000	21,000	11,000	11,000	
490310	Salary - Traffic Signal Technician	59,876	83,921	83,607	83,607	83,607	86,116	
490618	Salary - Administrative Secretary	35,559	36,928	36,787	36,787	36,787	37,891	
490736	Salary - Superintendent Traffic Sign	53,930	56,008	55,793	55,793	55,793	57,467	
490741	Salary - Sign Artist	38,591	21,443	36,104	36,104	36,104	37,187	
490821	Salary - Sign & Marking Specialist	68,905	87,285	103,053	92,053	103,053	97,207	
	Total Salaries	269,046	306,706	326,344	325,344	326,344	326,868	0
	Fringe:							
510201	Fringe - Pension	60,009	71,651	65,365	65,365	65,365	65,373	
510202	Fringe - Hospital	72,160	74,239	81,564	81,564	81,564	79,924	
510206	Fringe - Medicare Insurance Tax	3,701	4,230	4,733	4,733	4,733	4,738	
510207	Fringe - Life Insurance	184	198	336	336	336	336	
	Total Fringe	136,054	150,318	151,998	151,998	151,998	150,371	0
	Operating & Contractual:							
520105	Contract Labor	1,048	9,573	0	0	0	0	
520500	Operating Supplies	29,875	28,726	25,000	30,000	25,000	25,000	
520509	Operating - Signs	23,773	28,709	24,000	24,000	24,000	24,000	
520510	Operating - Paint	0	13,000	13,000	13,000	13,000	13,000	
531117	Street Striping	0	11,950	12,000	12,000	12,000	12,000	
531301	Vehicle Costs - Fuel & Oil	14,182	13,434	12,000	15,000	12,000	12,000	
531304	Vehicle Costs - R & M	9,264	22,100	13,000	23,000	13,000	13,000	
531410	Telephone	1,651	1,070	3,000	3,000	3,000	3,000	
531500	Printing	74	83	0	0	0	0	
543003	Travel & Training	2,406	0	0	0	0	0	
605106	Maintenance Equipment	3,305	1,216	2,000	2,000	2,000	2,000	
	Total Operating & Contractual	85,578	129,861	104,000	122,000	104,000	104,000	0
	Capital Outlay:							
707500	Vehicles	144,500	42,022	0	0	0	0	
707600	Machinery & Equipment	54,877	28,786	53,013	53,013	10,515	10,515	
707700	Office Furniture & Fixtures	0	0	0	0	0	0	
707702	Computer Software	0	0	0	0	0	0	
	Total Capital Outlay	199,377	70,808	53,013	53,013	10,515	10,515	0
	TOTAL DEPARTMENT	690,055	657,693	635,355	652,355	592,857	591,754	0

2026-2027 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Building Services	ORGANIZATION:	043400

GOAL MISSION STATEMENT

What: To provide healthy, safe, clean, and usable buildings and facilities.
 For Who: The citizens, clients, and employees of the City of Alexandria.
 When and How: Our department strives to maintain, repair, renovate, clean and provide facility management and staffing in a timely and efficient manner.

FUNCTION DESCRIPTION

Contract and Capital Project Management: Initial oversight of maintenance and capital renovation projects, including construction supervision of Capital Projects designated to this department.
 Air conditioning, Heating, and Ventilation: Extensive preventive, predictive and corrective maintenance are performed and contracted on HVAC systems including filter service, lubrication, adjustments, repairs and replacements. Other miscellaneous work is performed.
 Plumbing: Performs and contracts plumbing repairs and improvements, including but not limited to water, gas, and wastewater concerns. Other miscellaneous work is performed.
 Industrial and Commercial Equipment Maintenance: Extensive preventive, predictive, and corrective maintenance performed and contracted. Typical to this area are automated gates, turnstiles, truck and bus washes, ice machines, generators, refrigerators, stoves, ovens, and microwaves. Other miscellaneous work is performed.
 Carpentry: The Carpentry Shop makes and contracts repairs to building and facilities, as well as undertakes small scale renovations of existing facilities. Work tables, bookshelves, stages and other "wood" oriented items are often integral parts of these projects. Fabrication of wood based signs and barricades as well as limited locksmith services are also provided. This crew also works with and assists painters in a term effort to enhance efficiency of staffing. Other miscellaneous work is performed.
 Facility Rental: Daily setup and cleaning of publicly utilized or rented program space are provided. Booking, contracting and collection of fees related to rented or reserved spaces or other resources, like tables and chairs. Working with the public in relation to their needs of the publicly utilized resources. Other miscellaneous work performed.
 Special Events: Provision of support services events, community functions, governmental meetings and Cultural events and events sponsored by other departments such as the Zoo, Recreation, and Community Service Division.

DEMAND PERFORMANCE INDICATORS

Description	2023-2024 Estimated	2024-2025 Estimated	2025-2026 Projected

2026-2027 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Building Services	ORGANIZATION:	043400

APPROPRIATION SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	797,508	921,168	984,371	958,371	1,045,261	0	-100.00%
Fringe Benefits	396,772	471,813	505,204	480,204	496,184	0	-100.00%
Operating/Contractual	1,589,636	1,493,160	1,190,000	1,544,000	1,190,000	0	-100.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	94,888	94,874	169,583	169,583	0	0	0.00%
Total Appropriations	2,878,804	2,981,015	2,849,158	3,152,158	2,731,445	0	-100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490149	Salary - Custodial Worker	6	6	6	6	6		-100.00%
490150	Salary - Supervisor Custodial	1	1	1	1	1		0.00%
490153	Salary - Supervisor Mech Systems	2	2	2	2	2		-100.00%
490234	Salary - Superintendent-Bldg Maint	1	1	1	1	1		-100.00%
490618	Salary - Administrative Secretary	1	1	1	1	1		-100.00%
490626	Salary - Clerical Specialist	1	1	1	1	1		-100.00%
490711	Salary - Electrician	1	1	1	1	1		-100.00%
490742	Salary - Painter	3	2	2	2	2		-100.00%
490748	Salary - Carpenter	3	3	3	3	3		-100.00%
490823	Salary - Lead Custodial Worker	2	2	2	2	2		-100.00%
490830	Salary - Building Maintenance Spec	2	2	2	2	2		-100.00%
490859	Salary - Mechanical Systems Tech	3	3	3	3	3		-100.00%
490924	Salary - Crew Leader Carp & Paint	1	1	1	1	1		0.00%
	Total Positions	27	26	26	26	26	0	-100.00%

2026-2027 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Building Services	ORGANIZATION:	043400

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	49,083	72,754	36,000	90,000	36,000	36,000	
490149	Salary - Custodial Worker	130,069	140,960	154,235	139,235	154,235	155,764	
490150	Salary - Supervisor Custodial	40,900	42,591	41,288	41,288	41,288	42,528	
490153	Salary - Supervisor Mech Systems	95,939	97,364	103,739	103,739	103,739	106,852	
490234	Salary - Superintendent-Bldg Maint	60,510	101,418	61,377	61,377	61,377	63,218	
490618	Salary - Administrative Secretary	36,671	34,323	34,013	34,013	34,013	35,033	
490626	Salary - Clerical Specialist	10,884	25,344	25,999	25,999	25,999	26,779	
490711	Salary - Electrician	8,563	51,808	52,000	52,000	52,000	51,998	
490742	Salary - Painter	47,612	34,957	67,511	58,511	67,511	75,337	
490748	Salary - Carpenter	64,520	45,898	112,605	56,605	112,605	129,296	
490823	Salary - Lead Custodial Worker	52,049	60,488	59,811	59,811	59,811	61,607	
490830	Salary - Building Maintenance Spec	42,453	55,563	65,416	65,416	65,416	72,704	
490859	Salary - Mechanical Systems Tech	114,908	111,244	122,376	122,376	122,376	138,704	
490924	Salary - Crew Leader Carp & Paint	43,347	46,456	48,001	48,001	48,001	49,441	
	Total Salaries	797,508	921,168	984,371	958,371	984,371	1,045,261	0
	Fringe:							
510201	Fringe - Pension	175,659	202,882	180,288	174,288	180,288	191,143	
510202	Fringe - Hospital	209,622	255,786	310,609	291,609	310,609	289,929	
510206	Fringe - Medicare Insurance Tax	10,883	12,516	13,215	13,215	13,215	14,020	
510207	Fringe - Life Insurance	608	629	1,092	1,092	1,092	1,092	
	Total Fringe	396,772	471,813	505,204	480,204	505,204	496,184	0
	Operating & Contractual:							
520105	Contract Labor	94,391	84,946	40,000	160,000	40,000	40,000	
520204	Uniforms	4,887	7,833	6,000	6,000	6,000	6,000	
520400	Office	1,822	5,421	2,000	5,000	2,000	2,000	
520500	Operating Supplies	42,632	36,615	43,000	93,000	43,000	43,000	
520501	Operating - Janitorial	29,537	31,368	16,000	11,000	16,000	16,000	
520510	Operating - Paint	2,722	1,672	5,000	5,000	5,000	5,000	
520514	Small Tools	3,415	7,247	5,000	5,000	5,000	5,000	
520520	Operating - Locks/Keys	1,901	605	2,000	2,000	2,000	2,000	
531301	Vehicle Costs - Fuel & Oil	32,176	29,314	40,000	40,000	40,000	40,000	
531304	Vehicle Costs - R & M	62,165	45,465	28,000	28,000	28,000	28,000	
531410	Telephone	22,611	27,903	12,000	28,000	12,000	12,000	
531500	Printing	12	363	0	0	0	0	
531701	Utilities	765,585	536,417	500,000	425,000	500,000	500,000	
543003	Travel & Training	288	1,989	0	0	0	0	
605101	Maintenance Bldg & Facilities	486,609	633,004	456,000	681,000	456,000	456,000	
605106	Maintenance Equipment	0	7,740	10,000	10,000	10,000	10,000	
605110	Maintenance Grounds & ROW	38,883	35,258	25,000	45,000	25,000	25,000	
646037	Emergency Relief - Laura	0	0	0	0	0	0	
	Total Operating & Contractual	1,589,636	1,493,160	1,190,000	1,544,000	1,190,000	1,190,000	0

2026-2027 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Building Services	ORGANIZATION:	043400

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Capital Outlay:							
707405	Building Improvements	63,436	34,000	109,715	109,715	0	0	
707500	Vehicles	0	60,874	59,868	59,868	0	0	
707600	Machinery & Equipment	31,452	0	0	0	0	0	
707700	Office Furniture & Fixtures	0	0	0	0	0	0	
707702	Computer Software	0	0	0	0	0	0	
	Total Capital Outlay	94,888	94,874	169,583	169,583	0	0	0
	TOTAL DEPARTMENT	2,878,804	2,981,015	2,849,158	3,152,158	2,679,575	2,731,445	0

2026-2027 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Motor Pool	ORGANIZATION:	043700

GOAL MISSION STATEMENT

The mission of the Motor Pool Department is to provide and maintain vehicles and equipment in support of the City of Alexandria's various departments and divisions. Our goal and commitment is to do this in a proficient, professional and courteous manner. Our staff insures that proper maintenance is performed for vehicle and equipment longevity and safety.

FUNCTION DESCRIPTION

The Motor Pool serves as a centralized garage providing mechanical and body repairs, fuel and oil disbursements, and wrecker services to approximately 1,250 (and increasing) city owned vehicles and equipment. Motor Pool provides the lending of pool vehicles for City of Alexandria Departments that require a vehicle for travel to training/seminars attended by City Employees within the State.

The Motor Pool also provides information on all vehicles/equipment owned by the City through daily input of information processed into RTA. This system has the capabilities to generate detailed reports on preventive maintenance/cost/usage/history, which are required by all division/department heads in maintaining records on vehicle maintenance or budget control within their area.

Other services provided by Motor Pool are fabrication, welding, vehicle paint & body work, vehicle repairs, services to all City departments; monitoring/disposal of waste oils, hazardous material, and used tires per the required EPA guidelines for the State of LA.

DEMAND PERFORMANCE INDICATORS

Description	2023-2024 Estimated	2024-2025 Estimated	2025-2026 Projected
Fuel Transactions			
Work Orders			
Engines Replaced/Overhauled			
Vehicles Serviced			
Transmissions Serviced/Replaced			
Flat Repairs In House/On Road			
Tire Shop In House Work Orders			
Body Shop Repairs			
Brakes/Clutch Repairs			
State Inspections on Road Vehicles			

2026-2027 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Motor Pool	ORGANIZATION:	043700

APPROPRIATION SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	943,716	729,640	929,994	935,994	915,389	0	-100.00%
Fringe Benefits	389,158	344,220	540,286	503,286	530,213	0	-100.00%
Operating/Contractual	696,585	1,143,954	88,000	1,183,000	86,000	0	-100.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	68,038	303,648	224,819	709,819	184,646	0	0.00%
Total Appropriations	2,097,497	2,521,462	1,783,099	3,332,099	1,716,248	0	-100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490118	Salary - Superintendent Fleet Maint	1	1	1	1	1		0.00%
490139	Salary - Supervisor Fleet Maint	3	3	3	3	3		0.00%
490220	Salary - Asst Superintendent MP	0	0	0	1	1		
490618	Salary - Administrative Secretary	1	1	1	1	1		0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1		0.00%
490750	Salary - Fleet Mechanic	11	10	10	9	9		-100.00%
490752	Salary - Fleet Auto Body Tech	2	2	2	2	2		0.00%
490834	Salary - Lube & Tire Service Tech	6	6	6	5	5		0.00%
	Total Positions	25	24	24	23	23	0	-100.00%

2026-2027 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Motor Pool	ORGANIZATION:	043700

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	209,657	105,590	18,000	148,000	18,000	18,000	
490118	Salary - Superintendent Fleet Maint	59,323	101,226	61,372	61,372	61,372	58,975	
490139	Salary - Supervisor Fleet Maintenance	136,701	127,228	143,035	143,035	143,035	139,957	
490220	Salary - Asst Superintendent MP	0	0	0	0	0	48,537	
490618	Salary - Administrative Secretary	37,593	38,767	37,163	37,163	37,163	38,278	
490626	Salary - Clerical Specialist	22,795	25,596	25,999	25,999	25,999	26,779	
490750	Salary - Fleet Mechanic	330,308	187,488	409,589	314,589	409,589	370,541	
490752	Salary - Fleet Auto Body Tech	38,829	57,047	78,842	78,842	78,842	81,207	
490834	Salary - Lube & Tire Service Tech	108,510	86,698	155,994	126,994	155,994	133,115	
	Total Salaries	943,716	729,640	929,994	935,994	929,994	915,389	0
	Fringe:							
510201	Fringe - Pension	204,242	160,950	186,277	186,277	186,277	183,082	
510202	Fringe - Hospital	171,220	172,850	339,518	302,518	339,518	332,897	
510206	Fringe - Medicare Insurance Tax	13,153	9,984	13,483	13,483	13,483	13,268	
510207	Fringe - Life Insurance	543	436	1,008	1,008	1,008	966	
	Total Fringe	389,158	344,220	540,286	503,286	540,286	530,213	0
	Operating & Contractual:							
520105	Contract Labor	446,991	918,900	0	975,000	0	0	
520204	Uniforms	3,099	3,608	4,000	4,000	4,000	4,000	
520400	Office	1,608	1,864	1,000	1,000	1,000	1,000	
520500	Operating Supplies	17,229	16,407	17,000	22,000	17,000	17,000	
520514	Small Tools	1,717	2,709	4,000	4,000	4,000	4,000	
531212	Disposal	3,627	3,397	5,000	5,000	5,000	5,000	
531301	Vehicle Costs Fuel & Oil	27,954	18,520	16,000	21,000	16,000	16,000	
531304	Vehicle Costs - R & M	170,645	151,645	21,000	121,000	21,000	21,000	
531410	Telephone	2,311	2,371	5,000	3,000	5,000	5,000	
543003	Travel & Training	6,249	6,328	5,000	5,000	3,000	3,000	
605101	Maintenance Bldg & Facilities	160	1,829	1,000	1,000	1,000	1,000	
605106	Maintenance Equipment	14,995	16,376	9,000	21,000	9,000	9,000	
	Total Operating & Contractual	696,585	1,143,954	88,000	1,183,000	86,000	86,000	0
	Capital Outlay:							
707405	Building Improvements	0	0	4,932	4,932	5,023	5,023	
707500	Vehicles	0	62,042	0	475,000	0	0	
707600	Machinery & Equipment	49,051	205,837	152,694	162,694	131,168	131,168	
707700	Office Furniture & Fixtures	0	0	0	0	0	0	
707702	Computer Software	18,987	35,769	67,193	67,193	48,455	48,455	
	Total Capital Outlay	68,038	303,648	224,819	709,819	184,646	184,646	0
	TOTAL DEPARTMENT	2,097,497	2,521,462	1,783,099	3,332,099	1,740,926	1,716,248	0

2026-2027 ANNUAL BUDGET

DIVISION:	Community Services	FUND:	101
DEPARTMENT:	Parks & Recreation	ORGANIZATION:	044100

GOAL MISSION STATEMENT

To provide for a properly maintained system for playground, ball parks, and other recreational facilities available to all citizens for active and passive recreation and meeting at city owned buildings.

FUNCTION DESCRIPTION

The Parks & Recreation Department is a service organization that performs maintenance and repair work to support recreational and other competitive activities for the city involving golf courses, soccer fields, ball fields, and rental facilities.

DEMAND PERFORMANCE INDICATORS

Description	2023-2024 Estimated	2024-2025 Estimated	2025-2026 Projected
Telephone Calls			
Lining of Ball Fields			
Cutting Ball Fields			
Limb Cutting and Hauling			
Maintenance of Building & Fences			
Trimming of all Ball Fields			
Seeding			

2026-2027 ANNUAL BUDGET

DIVISION:	Community Services	FUND #:	101
DEPARTMENT:	Parks & Recreation	ORGANIZATION:	044100

APPROPRIATION SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	531,093	521,155	594,366	616,366	608,661	0	-100.00%
Fringe Benefits	226,648	221,029	292,339	283,339	292,421	0	-100.00%
Operating/Contractual	1,024,733	1,007,402	1,037,000	1,104,000	1,002,000	0	-100.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	57,734	130,195	543,363	554,363	135,733	0	0.00%
Total Appropriations	1,840,208	1,879,781	2,467,068	2,558,068	2,038,815	0	-100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2023-2024	2024-2025	2025-2026		2026-2027		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490117	Salary-Superintendent Parks & Rec	1	1	1	1	1		0.00%
490147	Salary - Maintenance Worker Sr	9	9	9	9	9		0.00%
490330	Salary - Crew Leader Parks Maint	3	3	3	3	3		0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1		0.00%
490820	Salary - Maintenance Worker (Snl)	7	7	7	7	7		0.00%
490830	Salary - Building Maintenance Spec	1	1	1	1	1		0.00%
	Total Positions	22	22	22	22	22	0	0.00%

2026-2027 ANNUAL BUDGET

DIVISION:	Community Services	FUND #:	101
DEPARTMENT:	Parks & Recreation	ORGANIZATION:	044100

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	98,459	101,668	45,000	110,000	45,000	45,000	
490117	Salary-Superintendent Parks & Rec	62,325	64,571	64,478	64,478	64,478	66,412	
490147	Salary - Maintenance Worker Sr	173,382	205,352	253,766	234,766	253,766	261,514	
490330	Salary - Crew Leader Parks Maint	133,307	98,402	109,852	101,852	109,852	115,026	
490618	Salary - Administrative Secretary	33,942	29,750	30,314	30,314	30,314	31,223	
490830	Salary - Building Maintenance Spec	28,880	8,400	56,766	40,766	56,766	32,720	
490898	Salary - Maintenance Worker (Snl)	798	13,012	34,190	34,190	34,190	56,766	
	Total Salaries	531,093	521,155	594,366	616,366	594,366	608,661	0
	Fringe:							
510201	Fringe - Pension	111,032	117,931	107,684	112,684	107,684	110,378	
510202	Fringe - Hospital	107,813	94,362	171,887	157,887	171,887	169,068	
510206	Fringe - Medicare Insurance Tax	7,406	7,237	8,619	8,619	8,619	8,826	
510207	Fringe - Life Insurance	338	343	630	630	630	630	
510208	Fringe - FICA Tax Retirement	59	1,156	3,519	3,519	3,519	3,519	
	Total Fringe	226,648	221,029	292,339	283,339	292,339	292,421	0
	Operating & Contractual:							
520105	Contract Labor	40,176	53,353	50,000	90,000	50,000	40,000	
520204	Uniforms	0	4,187	3,000	3,000	3,000	3,000	
520500	Operating Supplies	53,129	62,774	75,000	55,000	75,000	50,000	
520503	Operating Chemicals	0	5,054	5,000	5,000	5,000	5,000	
520514	Small Tools	0	0	3,000	3,000	3,000	3,000	
531208	Services - Plumbing	9,663	3,645	9,000	9,000	9,000	9,000	
531301	Vehicle Costs - Fuel & Oil	38,756	41,394	81,000	71,000	81,000	81,000	
531304	Vehicle Costs - R & M	102,915	175,455	65,000	105,000	65,000	65,000	
531410	Telephone	6,869	7,819	7,000	7,000	7,000	7,000	
531701	Utilities	191,748	153,814	160,000	150,000	160,000	160,000	
543003	Travel & Training	1,825	3,138	3,000	3,000	3,000	3,000	
605101	Maintenance Bldg & Facilities	23,212	33,885	30,000	30,000	30,000	30,000	
605103	Maintenance Bringhurst Golf Course	28,513	18,502	25,000	15,000	25,000	25,000	
605105	Maintenance Johnny Downs Park	268,410	253,251	260,000	260,000	260,000	260,000	
605106	Maintenance Equipment	7,252	4,444	5,000	5,000	5,000	5,000	
605108	Maintenance Ball Parks	84,287	105,615	110,000	90,000	110,000	110,000	
605124	Bringhurst Stadium	1,560	0	20,000	0	20,000	20,000	
646030	Lease Obligations	166,418	81,072	126,000	203,000	126,000	126,000	
646037	Emergency Relief - Laura	0	0	0	0	0	0	
	Total Operating & Contractual	1,024,733	1,007,402	1,037,000	1,104,000	1,037,000	1,002,000	0
	Capital Outlay:							
707405	Building Improvements	20,631	0	274,358	285,358	0	0	
707500	Vehicles	0	52,330	103,916	103,916	108,333	108,333	
707600	Machinery & Equipment	37,103	77,865	165,089	165,089	27,400	27,400	
	Total Capital Outlay	57,734	130,195	543,363	554,363	135,733	135,733	0
	TOTAL DEPARTMENT	1,840,208	1,879,781	2,467,068	2,558,068	2,059,438	2,038,815	0

2026-2027 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Animal Shelter	ORGANIZATION:	045800

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GOAL MISSION STATEMENT

To provide the public with prompt service by responding to their daily complaints on animals that are running at large in the city. To provide for the safety and well being of the citizens of Alexandria by removing animals that might endanger them. To remove dead animals from city roadways and others areas according to health standards. To educate the public relations all national animal concerns sponsored by HSUS. To offer animals for adoption through newspaper coverage and TV programs. To euthanize in a safe humane way unwanted and stray animals. To shelter, feed and euthanize all parish and incorporated area animals. To follow up on all adoptions to make sure all animals are sterilized.

FUNCTION DESCRIPTION

There are currently 2 Impounding Officers and 2 Kennel Techs capturing between 25 to 35 animals a day. These animals are fed and cared for while being offered to the public. The shelter responds to between 45 to 50 calls per day by setting traps and impounding animals running at large. The shelter staff in cooperation with a veterinarian euthanize approximate 100-200 animals per week. The shelter staff responds to between 5-10 calls per day on animal abuse and cruelty cases. The investigating officers have approximate 5-7 ongoing court cases at any one time. The shelter staff makes 2-3 visits per month to schools and civic organizations to talk about responsibility, pet care and safety issues. Our functions and goals and responsibilities are being tripled by new parish and out-laying incorporated areas utilizing our shelter. We also monitor all lost pets in the city and try and find them and/or return to owners.

DEMAND PERFORMANCE INDICATORS

Description	2023-2024 Estimated	2024-2025 Estimated	2025-2026 Projected
Telephone Calls			
Animals Returned to Owner			
Animals Impounded			
Animals Adopted			
Animals Incinerated			
Citations Issued			
Animals Euthanized			

CITY OF ALEXANDRIA

2026-2027 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Animal Shelter	ORGANIZATION:	045800

APPROPRIATION SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	356,873	303,344	317,557	349,557	364,358	0	-100.00%
Fringe Benefits	121,275	124,401	152,895	152,895	188,692	0	-100.00%
Operating/Contractual	270,250	215,933	191,000	261,000	171,000	0	-100.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	110,426	34,266	34,266	0	0	0.00%
Total Appropriations	748,398	754,104	695,718	797,718	724,050	0	-100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2023-2024	2024-2025	2025-2026		2026-2027		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490141	Salary - Crew Leader	1	1	1	1	1		0.00%
490144	Salary - Kennel Technician	3	3	3	3	3		0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1		0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1		0.00%
490855	Salary - Superintendent Animal Cntr	1	1	1	1	1		0.00%
490856	Salary - Animal Control Officer	2	2	2	2	2		0.00%
490954	Salary - Kennel Technician II	0	0	0	1	1		0.00%
	Total Positions	9	9	9	10	10	0	0.00%

2026-2027 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Animal Shelter	ORGANIZATION:	045800

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	58,191	60,974	30,000	62,000	30,000	30,000	
490141	Salary - Crew Leader	38,348	34,507	34,651	34,651	34,651	42,838	
490144	Salary - Kennel Technician	17,796	47,001	77,997	77,997	77,997	79,557	
490618	Salary - Administrative Secretary	34,253	35,905	35,373	35,373	35,373	36,434	
490626	Salary - Clerical Specialist	19,237	24,611	25,999	25,999	25,999	25,999	
490855	Salary - Superintendent Animal Cntr	122,564	53,227	52,909	52,909	52,909	54,496	
490856	Salary - Animal Control Officer	66,484	47,119	60,628	60,628	60,628	66,129	
490954	Salary - Kennel Technician II	0	0	0	0	0	28,905	
	Total Salaries	356,873	303,344	317,557	349,557	317,557	364,358	0
	Fringe:							
510201	Fringe - Pension	64,808	70,543	63,609	63,609	63,609	72,873	
510202	Fringe - Hospital	51,258	49,362	84,303	84,303	84,303	110,118	
510206	Fringe - Medicare Insurance Tax	5,035	4,288	4,605	4,605	4,605	5,281	
510207	Fringe - Life Insurance	174	208	378	378	378	420	
	Total Fringe	121,275	124,401	152,895	152,895	152,895	188,692	0
	Operating & Contractual:							
520105	Contract Labor	37,387	22,223	0	41,000	0	0	
520204	Uniforms	608	2,081	3,000	3,000	3,000	3,000	
520400	Office	960	379	1,000	1,000	1,000	1,000	
520500	Operating Supplies	46,516	33,839	34,000	38,000	34,000	34,000	
520502	Operating Cleaner	2,917	2,966	3,000	3,000	3,000	3,000	
520504	Operating - Animal Food	19,025	20,661	10,000	30,000	10,000	10,000	
520515	Operating Medical Supplies	2,655	1,396	2,000	2,000	2,000	2,000	
531103	Professional Fees - Veterinarian	42,791	40,697	27,000	33,000	27,000	27,000	
531301	Vehicle Costs - Fuel & Oil	12,580	7,551	19,000	14,000	19,000	19,000	
531304	Vehicle Costs - R & M	45,582	29,877	8,000	30,000	8,000	8,000	
531410	Telephone	5,125	5,391	4,000	6,000	4,000	4,000	
531500	Printing	614	404	0	0	0	0	
531701	Utilities	27,198	21,697	22,000	22,000	22,000	22,000	
543003	Travel & Training	4,209	1,082	2,000	2,000	2,000	2,000	
605101	Maintenance Bldg & Facilities	12,667	14,712	21,000	16,000	21,000	21,000	
605106	Maintenance Equipment	9,416	10,977	35,000	20,000	15,000	15,000	
646037	Emergency Relief - Laura	0	0	0	0	0	0	
	Total Operating & Contractual	270,250	215,933	191,000	261,000	171,000	171,000	0
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	
707500	Vehicles	0	0	34,266	34,266	0	0	
707600	Machinery & Equipment	0	110,426	0	0	0	0	
707700	Office Furniture & Fixtures	0	0	0	0	0	0	
707702	Computer Software	0	0	0	0	0	0	
	Total Capital Outlay	0	110,426	34,266	34,266	0	0	0
	TOTAL DEPARTMENT	748,398	754,104	695,718	797,718	641,452	724,050	0

2026-2027 ANNUAL BUDGET

DIVISION:	Planning	FUND:	101
DEPARTMENT:	Division Director	ORGANIZATION:	054700

GOAL MISSION STATEMENT

To provide for the overall planning and coordination of the city's land development, housing, urban design and community development activities. This is accomplished through providing exceptional customer service, prompt and adequate responses to telephone inquires, efficient handling and resolution of zoning disputes and complaints and complete answers to any and all questions related to comprehensive planning, zoning, housing rehabilitation, community development, site plan development, application preparation assistance for zoning and rezoning applications, board of adjustment and appeals applications for variances and special exceptions and zoning compliance.

FUNCTION DESCRIPTION

The Planing Division is responsible for processing permit applications relating to zoning compliance, signs and other development activities including annexation requests and driveway permits. Staff perform site plan reviews for commercial plan applications and subdivision relating to drainage, landscaping, setback, parking, etc. Planned are routed to other department with input into the process such as the Engineering Department, Utility Department, and Public Works Division. The division also supports the Zoning Commission and the Zoning Board of Adjustment and Appeals through agenda development, and other reports. Staff in this division investigated and acted upon as necessary. Complaints regarding zoning are investigated and acted upon as necessary. This division manages and maintains and zoning ordinance (Chapter 28 - Land Development Code) as well as the city maps. This division indirectly oversees staff activities in the Community Development Department. This division also participates in regional planning issues through the Rapides Area Planning Commission.

DEMAND PERFORMANCE INDICATORS

Description	2023-2024 Estimated	2024-2025 Estimated	2025-2026 Projected
Zoning Compliance Certificate			
Address Assignments			
Commercial Plan Review			
Subdivision Review			
Permits Issued			
Zoning Violations Letters			
Flood Zone Letters Issued			

2026-2027 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	101
DEPARTMENT:	Division Director	ORGANIZATION:	054700

APPROPRIATION SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	302,187	329,157	382,655	342,655	411,622	0	-100.00%
Fringe Benefits	100,912	105,911	131,751	117,751	133,724	0	-100.00%
Operating/Contractual	23,709	61,474	52,000	40,000	47,000	0	-100.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	37,754	0	0	0	0	0.00%
Total Appropriations	426,808	534,296	566,406	500,406	592,346	0	-100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
480105	Salary - Director of Planning	1	1	1	1	1		0.00%
480230	Salary - Historic Preservation Asst-P	1	1	1	1	1		0.00%
480604	Salary - Administrative Assistant	1	1	1	1	1		0.00%
490229	Salary - Asst Director of Planning	1	1	1	1	1		1.00%
490240	Salary - Zoning Enforcement Analys	2	2	2	2	2		-100.00%
490919	Salary - GIS Manager	1	1	1	1	1		0.00%
	Total Positions	7	7	7	7	7	0	-99.00%

2026-2027 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	101
DEPARTMENT:	Division Director	ORGANIZATION:	054700

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
480105	Salary - Director of Planning	90,692	84,115	90,000	50,000	90,000	102,500	
480230	Salary - Historic Preservation Asst-F	17,117	39,888	39,736	39,736	39,736	39,736	
480604	Salary - Executive Secretary	32,753	34,015	33,884	33,884	33,884	33,884	
490229	Salary - Asst Director of Planning	79,448	83,725	83,404	83,404	83,404	85,906	
490240	Salary - Zoning Enforcement Analys	82,177	85,437	85,217	85,217	85,217	87,774	
490919	Salary - GIS Manager	0	1,977	50,414	50,414	50,414	61,822	
	Total Salaries	302,187	329,157	382,655	342,655	382,655	411,622	0
	Fringe:							
510201	Fringe - Pension	56,745	57,704	66,060	55,060	66,060	71,697	
510202	Fringe - Hospital	31,515	34,067	52,548	49,548	52,548	48,463	
510206	Fringe - Medicare Insurance Tax	4,637	4,988	5,627	5,627	5,627	6,048	
510207	Fringe - Life Insurance	147	145	252	252	252	252	
510208	Fringe - FICA Tax Retirement	3,031	4,521	2,464	2,464	2,464	2,464	
510209	Fringe - Car Allowance	4,837	4,486	4,800	4,800	4,800	4,800	
	Total Fringe	100,912	105,911	131,751	117,751	131,751	133,724	0
	Operating & Contractual:							
520105	Contract Labor	0	42,924	5,000	3,000	5,000	5,000	
520400	Office	13,547	11,200	10,000	10,000	10,000	10,000	
531110	Professional Fees & Services	1,083	653	10,000	5,000	5,000	5,000	
531301	Vehicle Costs - Fuel & Oil	1,397	439	2,000	2,000	2,000	2,000	
531304	Vehicle Costs R & M	496	124	3,000	3,000	3,000	3,000	
531410	Telephone	4,615	3,633	3,000	3,000	3,000	3,000	
531500	Printing	345	43	1,000	1,000	1,000	1,000	
531900	Advertising	0	475	2,000	2,000	2,000	2,000	
543002	Dues & Subscriptions	300	157	2,000	2,000	2,000	2,000	
543003	Travel & Training	1,926	1,826	3,000	3,000	3,000	3,000	
605106	Maintenance - Equipment	0	0	1,000	1,000	1,000	1,000	
646043	Historic Preservation Dist Commissi	0	0	10,000	5,000	10,000	10,000	
	Total Operating & Contractual	23,709	61,474	52,000	40,000	47,000	47,000	0
	Capital Outlay:							
707101	Acquisitions	0	0	0	0	0	0	
707405	Building Improvements	0	0	0	0	0	0	
707600	Machinery & Equipment	0	37,754	0	0	0	0	
707700	Office Furniture and Fixtures	0	0	0	0	0	0	
707702	Computer Software	0	0	0	0	0	0	
	Total Capital Outlay	0	37,754	0	0	0	0	0
	TOTAL DEPARTMENT	426,808	534,296	566,406	500,406	561,406	592,346	0

2026-2027 ANNUAL BUDGET

DIVISION:	Planning	FUND:	101
DEPARTMENT:	Community Developmt	ORGANIZATION:	054701

GOAL MISSION STATEMENT

To apply for applicable federal grants, including Community Development Block Grant, HOME Investment Partnership Program, Louisiana Emergency Shelter Grant Program and to efficiently administer federal programs and activities related to these funds.

FUNCTION DESCRIPTION

The Community Development Department is responsible for preparing grant applications for federal funds, preparing all associated reports, complying with all federal requirements, maintaining records according to federal guidelines, and effectively administering the following programs.

1. Housing Rehabilitation Deferred Loan Program - housing renovation for owner occupied structures with CDBG and HOME funds.
2. HOME Rental Housing Rehabilitation Program - renovation of rental property for low income tenants.
3. Code Enforcement/Demolition Program - to enforce the City's code standards on vacant structures within CDBG target areas.
4. Housing development Program - new construction of single family housing for first time home buyers.
5. Business Facade Improvement Program - facade improvement loans/grants for business located in a designated area.
6. Housing assistance Program - down payment and closing cost assistance for first time home buyers.
7. Monitor HOME activities carried out by the city's Community Housing Development Organization (CHDO).
8. Monitor all sub-recipients to ensure compliance with grant Agreements & HUD regulation including: Boys & Girls Club of Central LA, Boys Scouts of America, Caring People's Free Pharmacy, Inner-City Revitalization Corporation, Cenla Pride, Shepherd Center, Phoenix Point, and Sisterhood Neighborhood Alliance.
9. Economic Development Assistance Program.

DEMAND PERFORMANCE INDICATORS

Description	2023-2024 Estimated	2024-2025 Estimated	2025-2026 Projected
Federal Funds Received			
Housing Repairs-Owner Occupied			
Home buyer Training Graduates			
Code Enforcement Inspections			
Demolition of Vacant Structures			
North Alex. Boys & Girls Club			
Free Pharmacy clients assisted			

2026-2027 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	101
DEPARTMENT:	Community Development	ORGANIZATION:	054701

APPROPRIATION SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	330,060	390,238	154,746	154,746	154,746	0	-100.00%
Fringe Benefits	146,139	192,573	56,652	56,652	56,652	0	-100.00%
Operating/Contractual	303,263	544,410	397,500	807,500	397,500	0	-100.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	870	100,802	0	0	0	0	0.00%
Total Appropriations	780,332	1,228,023	608,898	1,018,898	608,898	0	-100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490116	Salary - Community Develop Admin	1	1	1	1	1		0.00%
490120	Salary - CDA Grants Manager	1	1	1	1	1		0.00%
490161	Salary - Permit Technician	2	2	2	2	2		0.00%
490210	Salary - Program Manager	3	3	3	3	3		0.00%
490903	Salary - Multi Trades Inspector	2	2	2	2	2		0.00%
490941	Salary - Grants Analyst	1	1	1	1	1		0.00%
	Total Positions	10	10	10	10	10	0	0.00%

2026-2027 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	101
DEPARTMENT:	Community Development	ORGANIZATION:	054701

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
490116	Salary - Community Develop Admin	81,660	84,846	36,000	36,000	36,000	36,000	
490120	Salary - CDA Grants Manager	53,190	62,547	0	0	0	0	
490161	Salary - Permit Technician	30,645	29,016	27,000	27,000	27,000	27,000	
490210	Salary - Program Manager	52,349	80,648	35,000	35,000	35,000	35,000	
490339	Salary - Accounting Technician	18,744	36,108	0	0	0	0	
490618	Salary - Administrative Secretary	0	0	15,000	15,000	15,000	15,000	
490626	Salary - Clerical Specialist	0	0	0	0	0	0	
490903	Salary - Multi Trades Inspector	93,472	97,073	41,746	41,746	41,746	41,746	
490941	Salary - Grants Analyst	0	0	0	0	0	0	
	Total Salaries	330,060	390,238	154,746	154,746	154,746	154,746	0
	Fringe:							
510201	Fringe - Pension	73,657	91,840	29,082	29,082	29,082	29,082	
510202	Fringe - Hospital	67,848	95,314	24,923	24,923	24,923	24,923	
510206	Fringe - Medicare Insurance Tax	4,443	5,189	2,605	2,605	2,605	2,605	
510207	Fringe - Life Insurance	191	230	42	42	42	42	
	Total Fringe	146,139	192,573	56,652	56,652	56,652	56,652	0
	Operating & Contractual:							
520105	Contract Labor	38,790	5,421	15,000	15,000	15,000	15,000	
520400	Office	9,229	5,752	6,000	6,000	6,000	6,000	
531110	Professional Fees & Services	21,571	0	19,000	19,000	19,000	19,000	
531201	Services - Demolition	206,897	505,146	350,000	740,000	350,000	350,000	
531205	Services- Boarding up	0	0	3,000	3,000	3,000	3,000	
531301	Vehicle Costs - Fuel & Oil	1,813	3,180	1,000	1,000	1,000	1,000	
531304	Vehicle Costs - R & M	1,065	1,717	1,000	1,000	1,000	1,000	
531401	Postage	454	0	1,000	1,000	1,000	1,000	
531410	Telephone	17,349	20,261	1,000	21,000	1,000	1,000	
531500	Printing	2,364	12	0	0	0	0	
531800	Lease	0	0	0	0	0	0	
531900	Advertising	0	0	0	0	0	0	
543000	Miscellaneous	0	1,014	500	500	500	500	
543003	Travel & Training	3,731	1,907	0	0	0	0	
	Total Operating & Contractual	303,263	544,410	397,500	807,500	397,500	397,500	0
	Capital Outlay:							
707201	Housing Rehab Loans	0	18,195	0	0	0	0	
707500	Vehicles	0	81,424	0	0	0	0	
707700	Office Furniture & Fixtures	0	0	0	0	0	0	
707702	Computer Software	870	1,183	0	0	0	0	
	Total Capital Outlay	870	100,802	0	0	0	0	0
	TOTAL DEPARTMENT	780,332	1,228,023	608,898	1,018,898	608,898	608,898	0

2026-2027 ANNUAL BUDGET

DIVISION:	Planning	FUND:	101
DEPARTMENT:	Construction Developmt	ORGANIZATION:	054702

GOAL MISSION STATEMENT

FUNCTION DESCRIPTION

DEMAND PERFORMANCE INDICATORS

Description	2023-2024 Estimated	2024-2025 Estimated	2025-2026 Projected

2026-2027 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	101
DEPARTMENT:	Construction Development	ORGANIZATION:	054702

APPROPRIATION SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	326,309	398,597	449,890	434,890	469,870	0	-100.00%
Fringe Benefits	146,638	180,393	214,222	199,222	234,115	0	-100.00%
Operating/Contractual	75,536	73,994	64,000	76,000	59,000	0	-100.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	46,558	42,384	42,384	0	0	0.00%
Total Appropriations	548,483	699,542	770,496	752,496	762,985	0	-100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490161	Salary - Permit Technician	2	2	2	2	2		0.00%
490903	Salary - Multi Trades Inspector	5	5	5	5	5		0.00%
490907	Salary - Superintendent Constructio	1	1	1	1	1		0.00%
490911	Salary - Plans Reviewer	1	1	1	1	1		0.00%
	Total Positions	9	9	9	9	9	0	0.00%

2026-2027 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	101
DEPARTMENT:	Construction Development	ORGANIZATION:	054702

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	14,151	13,767	10,000	20,000	10,000	10,000	
490161	Salary - Permit Technician	28,180	49,745	63,578	63,578	63,578	58,677	
490903	Salary - Multi Trades Inspector	212,080	252,060	267,278	267,278	267,278	283,967	
490907	Salary - Superintendent Constructio	48,183	61,841	61,604	61,604	61,604	69,796	
490911	Salary - Plans Reviewer	23,715	21,184	47,430	22,430	47,430	47,430	
	Total Salaries	326,309	398,597	449,890	434,890	449,890	469,870	0
	Fringe:							
510201	Fringe - Pension	73,376	93,835	90,113	86,113	90,113	93,972	
510202	Fringe - Hospital	68,519	80,767	117,208	106,208	117,208	132,951	
510206	Fringe - Medicare Insurance Tax	4,559	5,566	6,523	6,523	6,523	6,814	
510207	Fringe - Life Insurance	184	225	378	378	378	378	
	Total Fringe	146,638	180,393	214,222	199,222	214,222	234,115	0
	Operating & Contractual:							
520105	Contract Labor	14,922	0	0	0	0	0	
520204	Uniforms	0	0	3,000	3,000	3,000	3,000	
520400	Office	4,655	5,258	6,000	6,000	6,000	6,000	
520500	Operating Supplies	18,407	18,772	10,000	20,000	10,000	10,000	
531301	Vehicle Costs-Fuel & Oil	12,556	13,482	14,000	14,000	14,000	14,000	
531304	Vehicle Costs-R & M	13,613	8,677	5,000	7,000	5,000	5,000	
531410	Telephone	5,655	16,836	10,000	10,000	10,000	10,000	
531500	Printing	211	48	4,000	4,000	4,000	4,000	
543002	Dues & Subscriptions	312	1,180	2,000	2,000	2,000	2,000	
543003	Travel & Training	5,205	9,741	10,000	10,000	5,000	5,000	
	Total Operating & Contractual	75,536	73,994	64,000	76,000	59,000	59,000	0
	Capital Outlay:							
707500	Vehicles	0	46,558	42,384	42,384	0	0	
707600	Machinery & Equipment	0	0	0	0	0	0	
707700	Office Furniture and Fixtures	0	0	0	0	0	0	
707702	Computer Software	0	0	0	0	0	0	
	Total Capital Outlay	0	46,558	42,384	42,384	0	0	0
	TOTAL DEPARTMENT	548,483	699,542	770,496	752,496	723,112	762,985	0

2026-2027 ANNUAL BUDGET

DIVISION:	Public Safety	FUND:	101
DEPARTMENT:	Police	ORGANIZATION:	065000

GOAL MISSION STATEMENT

To protect and serve the citizens of Alexandria while still exercising police powers over all property owned or controlled by the City of Alexandria. With the intent to foster a better quality of life for all under our jurisdiction.

FUNCTION DESCRIPTION

The Alexandria Police Department currently provides 24 hours, 7 days a week patrol service within the city limits of Alexandria. Additionally, the department investigates criminal activities, utilizes arrest powers, maintain records, attack the infiltration of illegal narcotic activities and provides a regional training academy. Moreover, the Police Department is committed to Community Policing efforts which are enhanced by the Boat Patrol, K-9 Unit, Motorcycle and Street Level Drug Interdiction Team.

DEMAND PERFORMANCE INDICATORS

Description	2023-2024 Estimated	2024-2025 Estimated	2025-2026 Projected
Accidents			
Calls for Service			
Public Service			

CITY OF ALEXANDRIA

2026-2027 ANNUAL BUDGET

DIVISION:	Public Safety	FUND #:	101
DEPARTMENT:	Police	ORGANIZATION:	065000

APPROPRIATION SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	9,622,454	10,012,513	11,424,914	11,691,914	12,316,668	0	-100.00%
Fringe Benefits	4,688,710	5,384,208	6,537,974	5,637,974	6,397,404	0	-100.00%
Operating/Contractual	3,095,937	3,176,642	2,122,516	2,829,516	2,122,516	0	-100.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	2,592,429	3,803,685	1,202,767	1,631,767	955,798	0	0.00%
Total Appropriations	19,999,530	22,377,048	21,288,171	21,791,171	21,792,386	0	-100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
440126	Salary - Police Chief	1	1	1	1	1		0.00%
440127	Salary - Assistant Chief	1	1	1	1	1		0.00%
440129	Salary - Deputy Chief	2	2	2	2	2		0.00%
440217	Salary - Captain	4	4	4	4	4		0.00%
440218	Salary - Lieutenant	12	12	12	12	12		0.00%
440358	Salary - Sergeant	32	32	32	32	32		0.00%
440359	Salary - Communications Officers	17	17	17	17	17		0.00%
440404	Salary - Corporal	52	52	52	52	52		0.00%
440405	Salary - Police Officer	57	57	57	57	57		0.00%
440407	Salary - Jailers	2	2	2	2	2		0.00%
440408	Salary - School Patrol	15	15	11	11	11		0.00%
440412	Salary - Reserve Police Officer	20	20	0	0	0		0.00%
440616	Salary - Record Clerk	15	15	15	15	15		0.00%
440618	Salary - Secretary (Chief)	1	1	1	1	1		0.00%
	Total Positions	231	231	207	207	207	0	0.00%

2026-2027 ANNUAL BUDGET

DIVISION:	Public Safety	FUND #:	101
DEPARTMENT:	Police	ORGANIZATION:	065000

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
440126	Salary - Police Chief	115,884	115,442	115,000	115,000	115,000	115,000	
440127	Salary - Assistant Chief	73,021	0	86,297	41,297	86,297	86,297	
440129	Salary - Deputy Chief	96,461	221,446	220,000	220,000	220,000	220,000	
440217	Salary - Captain	487,339	313,145	316,765	316,765	316,765	339,204	
440218	Salary - Lieutenant	771,345	829,258	849,585	849,585	849,585	916,786	
440358	Salary - Sergeant	1,894,676	1,971,902	1,964,079	1,964,079	1,964,079	2,087,670	
440359	Salary - Communications Officers	537,999	536,434	638,757	638,757	638,757	767,976	
440404	Salary - Corporal	1,324,343	1,112,765	2,436,971	1,636,970	2,436,971	2,635,000	
440405	Salary - Police Officer	1,286,334	1,277,716	2,429,679	1,829,679	2,429,679	2,626,560	
440407	Salary - Jailers	77,477	83,461	81,567	81,567	81,567	98,207	
440408	Salary - School Patrol	48,194	52,734	61,009	61,009	61,009	61,009	
440616	Salary - Record Clerk	407,090	470,998	499,710	499,710	499,710	630,237	
440618	Salary - Secretary (Chief)	59,408	56,503	55,755	55,755	55,755	62,982	
450001	Overtime	1,516,589	1,830,722	807,840	2,431,840	807,840	807,840	
450002	Stand by Pay	33,780	34,409	22,440	22,440	22,440	22,440	
450003	Accumulated Leave Pay	384,436	520,105	331,500	419,500	331,500	331,500	
450004	Court Pay	86,609	112,814	59,160	59,160	59,160	59,160	
450005	Holiday Pay	237,024	291,066	290,700	290,700	290,700	290,700	
450006	Differential Pay	5,774	7,107	88,740	88,740	88,740	88,740	
450008	Premium Pay	154,520	155,486	11,220	11,220	11,220	11,220	
450010	City Supplemental Pay	24,151	19,000	58,140	58,140	58,140	58,140	
	Total Salaries	9,622,454	10,012,513	11,424,914	11,691,914	11,424,914	12,316,668	0
	Fringe:							
510201	Fringe - Pension	2,819,238	3,261,719	3,692,897	3,392,897	3,692,897	3,425,273	
510202	Fringe - Hospital	1,695,147	1,944,413	2,667,072	2,067,072	2,667,072	2,782,684	
510206	Fringe - Medicare Insurance Tax	146,057	150,348	165,990	165,990	165,990	177,431	
510207	Fringe - Life Insurance	4,128	3,858	8,232	8,232	8,232	8,232	
510208	Fringe - FICA Tax Retirement	24,140	23,870	3,783	3,783	3,783	3,784	
	Total Fringe	4,688,710	5,384,208	6,537,974	5,637,974	6,537,974	6,397,404	0
	Operating & Contractual:							
520105	Contract Labor	157,916	157,933	0	157,000	0	0	
520204	Uniforms	48,470	107,542	35,000	35,000	35,000	35,000	
520400	Office	33,416	48,743	40,000	40,000	40,000	40,000	
520500	Operating Supplies	150,717	123,132	150,000	165,000	150,000	150,000	
520501	Operating - Janitorial	16,112	10,307	8,000	8,000	8,000	8,000	
520504	Operating - Animal Food	4,903	3,754	6,000	6,000	6,000	6,000	
520517	Operating - Crime Scene	30,926	28,346	20,000	20,000	20,000	20,000	
520525	Operating - Informants	0	1,673	15,000	15,000	15,000	15,000	
520526	Operating - Narcotics Confiscation	8,011	8,131	35,000	35,000	35,000	35,000	
520529	Operating - Narcotics Confiscation F	0	0	0	0	0	0	
520557	Operating - Academy	100,754	109,664	85,000	100,000	85,000	85,000	
531103	Professional Fees - Veterinarian	13,680	6,803	4,000	4,000	4,000	4,000	
531105	Rapides Parish Coroner	242,857	213,501	126,000	211,000	126,000	126,000	
531110	Professional Fees	100,298	92,524	0	0	0	0	
531261	Services - Prisoner Detention	393,905	394,954	420,000	440,000	420,000	420,000	
531262	Recruiting	119,115	60,141	113,516	113,516	113,516	113,516	
531301	Vehicle Costs - Fuel & Oil	359,732	520,157	350,000	435,000	350,000	350,000	

2026-2027 ANNUAL BUDGET

DIVISION:	Public Safety	FUND #:	101
DEPARTMENT:	Police	ORGANIZATION:	065000

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Adopted Budget	Dept Request	Admin Approved	Adopted
	Operating & Contractual(Cont)							
531304	Vehicle Costs - R & M	754,843	693,103	295,000	450,000	295,000	295,000	
531410	Telephone	175,534	208,264	130,000	215,000	130,000	130,000	
531500	Printing	4,790	5,622	3,000	3,000	3,000	3,000	
531701	Utilities	133,702	103,710	135,000	135,000	135,000	135,000	
543002	Dues & Subscriptions	24,850	33,556	12,000	12,000	12,000	12,000	
543003	Travel & Training	111,339	89,557	30,000	110,000	30,000	30,000	
543032	Community Policing Program	18,944	27,085	20,000	30,000	20,000	20,000	
605101	Maintenance Bldg & Facilities	22,340	19,991	20,000	20,000	20,000	20,000	
605106	Maintenance Equipment	68,783	108,449	70,000	70,000	70,000	70,000	
	Total Operating & Contractual	3,095,937	3,176,642	2,122,516	2,829,516	2,122,516	2,122,516	0
	Capital Outlay:							
707405	Building Improvements	55,390	0	160,690	160,690	0	0	
707500	Vehicles	1,524,212	2,373,539	42,000	323,000	147,000	147,000	
707600	Machinery & Equipment	632,107	926,907	937,131	1,085,131	803,298	803,298	
707603	Machinery & Equipment - Grants	276,000	0	0	0	0	0	
707700	Furniture & Fixtures	0	259,995	15,212	15,212	5,500	5,500	
707702	Computer Software	104,720	243,244	47,734	47,734	0	0	
707900	Animals	0	0	0	0	0	0	
	Total Capital Outlay	2,592,429	3,803,685	1,202,767	1,631,767	955,798	955,798	0
	TOTAL DEPARTMENT	19,999,530	22,377,048	21,288,171	21,791,171	21,041,202	21,792,386	0

2026-2027 ANNUAL BUDGET

DIVISION:	Public Safety	FUND:	101
DEPARTMENT:	Police/Fire Civil Service	ORGANIZATION:	065005

GOAL MISSION STATEMENT

To represent the public interest in matters of personnel administration, advise and assist the governing body, Mayor, Chief of both departments, with reference to the maintenance and improvements of personnel standard and administration of services, investigations of compliance with civil service laws and rules, hear and pass upon matters which are brought before it, make, alter, amend, and promulgate rules necessary to carry out effectively the provisions of law and rules, adopt and maintain a classification plan, and pass upon matters brought before it by the Mayor, Chief of Fire or Police, the State Examiner, or the Fire and Police Civil Service Board brings before it.

FUNCTION DESCRIPTION

The Alexandria Municipal Fire and Police Civil Service Board:

1. Establishes and maintains employment lists for the classified services.
2. Provides testing, notification and certification of tests for entrance and promotional applicants.
3. Certifies to the appointing authority the names of eligible persons for employment and promotion.
4. Adopts rules governing leaves of absence, established classes with the classified services.
5. Conducts hearings and investigations into matters of corrective and disciplinary action or violations of civil service laws.
6. Maintains files on all applicants, current classified employees, all former employees.
7. Maintains files on all hearings and investigations.
8. Maintains accurate seniority lists for the classified services.
9. Maintains updated classification plans, laws and rules governing classified services and provides copies to Chief and Fire and Police, appointing authority and State Examiner's office.

DEMAND PERFORMANCE INDICATORS

Description	2023-2024 Estimated	2024-2025 Estimated	2025-2026 Projected
Applications/Exams			
Appeals			
Rules Changes			
Classification Changes			
Investigations			

2026-2027 ANNUAL BUDGET

DIVISION:	Public Safety	FUND #:	101
DEPARTMENT:	Police & Fire Civil Service	ORGANIZATION:	065005

APPROPRIATION SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	0	0	0	0	0	0	0.00%
Fringe Benefits	0	0	0	0	0	0	0.00%
Operating/Contractual	4,204	5,140	31,000	31,000	31,000	0	-100.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	4,204	5,140	31,000	31,000	31,000	0	-100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change

2026-2027 ANNUAL BUDGET

DIVISION:	Public Safety	FUND #:	101
DEPARTMENT:	Police & Fire Civil Service	ORGANIZATION:	065005

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Operating & Contractual:							
520400	Office	536	1,045	2,000	2,000	2,000	2,000	
531110	Professional Fees And Services	3,591	4,095	14,000	14,000	14,000	14,000	
531500	Printing	77	0	0	0	0	0	
531900	Advertising	0	0	13,000	13,000	13,000	13,000	
605106	Maintenance Equipment	0	0	2,000	2,000	2,000	2,000	
	Total Operating & Contractual	4,204	5,140	31,000	31,000	31,000	31,000	0
	Capital Outlay:							
707600	Machinery & Equipment	0	0	0	0	0	0	
707700	Furniture & Fixtures	0	0	0	0	0	0	
707702	Computer Software	0	0	0	0	0	0	
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	4,204	5,140	31,000	31,000	31,000	31,000	0

2026-2027 ANNUAL BUDGET

DIVISION:	Public Safety	FUND:	101
DEPARTMENT:	Fire	ORGANIZATION:	076000

GOAL MISSION STATEMENT

To save lives and prevent injury; to protect property from fire and explosion; to assist the citizens and visitors in various emergency situations. To maintain fire codes, to abate hazards, to maintain equipment and personnel and to provide extinguishment of fire or other emergency situations. To provide to the citizens and visitors of Alexandria, emergency medical assistance.

FUNCTION DESCRIPTION

Fire protection for the City of Alexandria consists of six (6) engine companies, two (2) district cars, one (1) ladder company, one (1) elevating aerial platform company. The department also has a Fire Prevention Office (investigation, inspection, and education), a fire alarm and dispatch, maintenance and an administration division. The department operates three (3) fire suppression shifts, 24 hours continuously along with Fire Alarm receiving and dispatching. Fire Administration, Fire Prevention, and Maintenance division operates 7:30 A.M. - 4:30 P.M.

DEMAND PERFORMANCE INDICATORS

Description	2023-2024 Estimated	2024-2025 Estimated	2025-2026 Projected
Average response time (minutes)			
Average Fire control time (minutes)			
Public Assistance and Rescue			
House, Business, Auto Fires			
False Alarms			
Emergency Medical Assistance			
Total Alarms			

2026-2027 ANNUAL BUDGET

DIVISION:	Public Safety	FUND #:	101
DEPARTMENT:	Fire	ORGANIZATION:	076000

APPROPRIATION SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	7,719,697	8,039,491	7,469,043	8,239,043	7,773,578	0	-100.00%
Fringe Benefits	3,697,100	4,131,304	4,437,761	4,337,761	4,510,874	0	-100.00%
Operating/Contractual	985,683	913,731	620,000	1,297,000	620,000	0	-100.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	296,721	530,220	918,114	1,483,114	803,500	0	0.00%
Total Appropriations	12,699,201	13,614,746	13,444,918	15,356,918	13,707,952	0	-100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
440121	Salary - Fire Chief	1	1	1	1	1		0.00%
440122	Salary - Assistant Fire Cheif	3	3	3	3	3		0.00%
440123	Salary - District Fire Chief	7	7	7	7	7	8	0.00%
440124	Salary - Chief of Fire Prevention	1	1	1	1	1		0.00%
440128	Salary - Chief of Communications	1	1	1	0	0		0.00%
440214	Salary - Research & Stat Analysis	0	1	1	1	1		0.00%
440215	Salary - Administrative Chief	1	1	1	2	2		0.00%
440216	Salary - Captain	34	33	33	33	33	35	0.00%
440357	Salary - Communications Officer	8	8	8	8	8		0.00%
440360	Salary - Fire Training Officer	1	1	1	1	1		0.00%
440361	Salary - Fire Prevention Officer	3	3	3	3	3		0.00%
440362	Salary - Director of EMS	1	1	1	1	1		0.00%
440401	Salary - Fire Equipment Operator	26	26	26	26	26	29	0.00%
440402	Salary - Firefighter 1st Class	39	39	39	39	39	36	0.00%
440614	Salary - Chief's Secretary	1	1	1	1	1		0.00%
440615	Salary - Records Clerk	2	2	2	2	2		0.00%
	Total Positions	129	129	129	129	129	108	-16.28%

2026-2027 ANNUAL BUDGET

DIVISION:	Public Safety	FUND #:	101
DEPARTMENT:	Fire	ORGANIZATION:	076000

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
440121	Salary - Fire Chief	92,675	95,734	96,278	96,278	96,278	96,422	
440122	Salary - Assistant Fire Chief	301,047	286,455	267,388	267,388	267,388	270,971	
440123	Salary - District Fire Chief	522,991	550,475	565,327	565,327	565,327	655,830	
440124	Salary - Chief of Fire Prevention	80,245	73,927	69,205	69,205	69,205	70,880	
440128	Salary - Chief of Communications	54,515	61,801	63,376	63,376	63,376	0	
440214	Salary - Research & Stat Analysis	0	0	76,500	76,500	76,500	78,795	
440215	Salary - Administrative Chief	0	76,912	89,767	89,767	89,767	166,596	
440216	Salary - Captain	2,030,212	1,981,006	2,045,751	2,045,751	2,045,751	2,140,464	
440357	Salary - Communications Officer	355,175	371,608	399,667	399,667	399,667	407,274	
440360	Salary - Fire Training Officer	70,054	72,035	73,038	73,038	73,038	73,006	
440361	Salary - Fire Prevention Officer	130,183	151,239	144,082	144,082	144,082	147,404	
440362	Salary - Director of EMS	60,611	30,636	59,948	59,948	59,948	61,800	
440401	Salary - Fire Equipment Operator	986,496	1,071,821	1,108,757	1,108,757	1,108,757	1,258,441	
440402	Salary - Firefighter 1st Class	989,940	1,178,325	1,268,289	1,268,289	1,268,289	1,202,525	
440614	Salary - Chief's Secretary	34,343	36,657	35,895	35,895	35,895	36,719	
440615	Salary - Records Clerk	40,427	46,265	61,775	61,775	61,775	62,451	
450001	Overtime	1,445,141	1,369,853	630,000	1,300,000	630,000	630,000	
450003	Accumulated Leave Pay	127,991	77,767	114,000	74,000	114,000	114,000	
450005	Holiday	366,151	443,975	300,000	440,000	300,000	300,000	
450010	City Funded Supplemental Pay	31,500	63,000	0	0	0	0	
	Total Salaries	7,719,697	8,039,491	7,469,043	8,239,043	7,469,043	7,773,578	0
	Fringe:							
510201	Fringe - Pension	2,115,115	2,313,332	2,583,445	2,483,445	2,583,445	2,466,830	
510202	Fringe - Hospital	1,459,870	1,692,710	1,733,639	1,733,639	1,733,639	1,919,404	
510206	Fringe - Medicare Insurance Tax	118,634	121,619	115,259	115,259	115,259	119,096	
510207	Fringe - Life Insurance	3,481	3,643	5,418	5,418	5,418	5,544	
	Total Fringe	3,697,100	4,131,304	4,437,761	4,337,761	4,437,761	4,510,874	0
	Operating & Contractual:							
520204	Uniforms	48,400	36,574	28,000	28,000	28,000	28,000	
520205	Protective Clothing	7,756	11,777	15,000	15,000	15,000	15,000	
520215	Operating Laundry	0	240	5,000	5,000	5,000	5,000	
520400	Office	19,606	10,471	9,000	9,000	9,000	9,000	
520500	Operating Supplies	56,087	69,893	45,000	70,000	45,000	45,000	
520501	Operating - Janitorial	6,688	5,297	6,000	6,000	6,000	6,000	
520514	Small Tools	1,890	2,204	2,000	6,000	2,000	2,000	
520515	Operating Medical Supplies	17,378	13,914	17,000	17,000	17,000	17,000	
520518	Operating - Training Materials	10,171	11,438	15,000	18,000	15,000	15,000	
531213	Services - Personnel Processing	21,894	15,195	14,000	8,000	14,000	14,000	
531301	Vehicle Costs - Fuel & Oil	101,380	85,516	75,000	100,000	75,000	75,000	
531304	Vehicle Costs - R & M	439,665	403,766	175,000	675,000	175,000	175,000	
531410	Telephone	51,796	67,565	70,000	70,000	70,000	70,000	
531500	Printing	392	3,034	1,000	1,000	1,000	1,000	
531701	Utilities	52,244	37,017	43,000	38,000	43,000	43,000	
531800	Lease	0	1,500	4,000	4,000	4,000	4,000	
543002	Dues & Subscriptions	10,414	8,313	5,000	5,000	5,000	5,000	
543003	Travel & Training	39,185	45,709	40,000	60,000	40,000	40,000	
605101	Maintenance Bldg & Facilities	56,003	38,774	30,000	100,000	30,000	30,000	
605106	Maintennace Equipment	44,734	45,534	19,000	60,000	19,000	19,000	
605126	Hazardous Material Cleanup	0	0	2,000	2,000	2,000	2,000	

2026-2027 ANNUAL BUDGET

DIVISION: Public Safety	101
DEPARTMENT: Fire	076000

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Adopted Budget	Adopted Budget	Admin Approved	Adopted
	Operating & Contractual(Cont)							
	Total Operating & Contractual	985,683	913,731	620,000	1,297,000	620,000	620,000	0
	Capital Outlay:							
707002	Turnout Gear	94,461	27,871	100,000	100,000	330,000	330,000	
707405	Building Improvements	28,703	26,198	100,000	165,000	50,000	50,000	
707500	Vehicles	0	132,148	0	160,000	0	0	
707600	Machinery & Equipment	151,338	229,906	657,944	814,944	400,000	400,000	
707700	Office Furniture & Fixtures	17,737	66,932	0	0	23,500	23,500	
707702	Computer Software	4,482	47,165	60,170	243,170	0	0	
	Total Capital Outlay	296,721	530,220	918,114	1,483,114	803,500	803,500	0
	Total Department	12,699,201	13,614,746	13,444,918	15,356,918	13,330,304	13,707,952	0

2026-2027 ANNUAL BUDGET

DIVISION:	Human Resources	FUND:	101
DEPARTMENT:	Civil Service	ORGANIZATION:	086700

GOAL MISSION STATEMENT

The continuing goal of this department is to meet the needs of the citizens of Alexandria by obtaining employees capable of providing high-quality service. This will be accomplished by selecting applicants for the City of Alexandria's classified service on the basis of their ability to do the job without discrimination as to race, sex, age, religion, martial status, or national origin. We will retain quality employees by providing good working conditions at competitive wages, provide opportunities for advancement by filling vacancies through promotions from within when qualified employees are available, and ensure on-the-job training for those employees interested in advancement opportunities. We will serve as advisors to the Civil Service Commission, the City Council, the administration and city employees in matters relating to personnel and civil service issues, we will continuously work to formulate and update policies and procedures, as well as civil service rules, to provide a safe and pleasant working environment for all concerned. There will be an "open door" policy to provide reasonable opportunity for employees to be heard on matters pertaining to their employment with the City.

FUNCTION DESCRIPTION

Administers a system of recruitment for classified positions in the City of Alexandria, including securing and screening applications, conducting interviews and rating applicants based on qualifications. Counsel employees on various personnel and civil service issues. Advise the Civil Service Commission, Mayor, City Council, City employees, and the general public on matters regarding civil service and personnel issues. Serves as the administrative arm of the Alexandria Civil Service Commission. Directs and participates in preparing, conducting, and administering comprehensive programs for position classification, examinations and pay plan administration, as well as develops and recommends administrative service policies and procedures, outside of civil service rules and regulations in accordance with local, state, and federal laws.

DEMAND PERFORMANCE INDICATORS

Description	2023-2024 Estimated	2024-2025 Estimated	2025-2026 Projected
Terminations Processed Employment Applications Received Communications w/ consultant on pay and classification plans Counsel applicants/employees on opportunities Employment Test Administered Civil Service/Personnel Questions, Grievances, Investigations, Issues Responses to Salary Surveys Qualifying applicants through background & driver's license checks			

2026-2027 ANNUAL BUDGET

DIVISION:	Human Resources	FUND #:	101
DEPARTMENT:	Civil Service	ORGANIZATION:	086700

APPROPRIATION SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	218,392	183,736	229,847	205,847	235,112	0	-100.00%
Fringe Benefits	67,187	69,858	77,975	77,975	83,670	0	-100.00%
Operating/Contractual	84,682	64,268	75,000	102,000	67,000	0	-100.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	370,261	317,862	382,822	385,822	385,782	0	-100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490122	Salary - Director of Civil Service	1	1	1	1	1		0.00%
490173	Salary - Examination Analyst	2	2	2	2	2		0.00%
490233	Salary - Asst Director of Civil Service	1	1	1	1	1		-100.00%
	Total Positions	4	4	4	4	4	0	-100.00%

2026-2027 ANNUAL BUDGET

DIVISION:	Human Resources	FUND #:	101
DEPARTMENT:	Civil Service	ORGANIZATION:	086700

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
490122	Salary - Director of Civil Service	87,759	80,308	80,000	80,000	80,000	82,400	
490172	Salary - Compensation Analyst	61,317	54,845	0	0	0	0	
490173	Salary - Examination Analyst	15,350	48,583	95,503	95,503	95,503	98,368	
490233	Salary - Asst Director of Civil Service	53,966	0	54,344	30,344	54,344	54,344	
	Total Salaries	218,392	183,736	229,847	205,847	229,847	235,112	0
	Fringe:							
510201	Fringe - Pension	47,907	43,212	30,015	30,015	30,015	30,543	
510202	Fringe - Hospital	16,109	23,985	45,619	45,619	45,619	50,745	
510206	Fringe - Medicare Insurance Tax	3,073	2,578	2,173	2,173	2,173	2,214	
510207	Fringe - Life Insurance	98	83	168	168	168	168	
	Total Fringe	67,187	69,858	77,975	77,975	77,975	83,670	0
	Operating & Contractual:							
520400	Office	5,484	6,702	10,000	10,000	10,000	10,000	
531110	Professional Fees & Services	32,657	13,275	17,000	30,000	17,000	17,000	
531410	Telephone	8,179	9,276	1,000	10,000	1,000	1,000	
531500	Printing	80	25	1,000	1,000	1,000	1,000	
531900	Advertising	18,260	25,063	20,000	25,000	20,000	20,000	
543000	Miscellaneous	2,157	1,182	4,000	4,000	4,000	4,000	
543002	Dues & Subscriptions	5,072	2,018	8,000	8,000	8,000	8,000	
543003	Travel & Training	12,793	6,727	14,000	14,000	6,000	6,000	
605106	Maintenance of Equipment	0		0	0	0	0	
	Total Operating & Contractual	84,682	64,268	75,000	102,000	67,000	67,000	0
	Capital Outlay:							
707600	Machinery & Equipment	0	0	0	0	0	0	
707700	Office Furniture & Fixtures	0	0	0	0	0	0	
707702	Computer Software	0	0	0	0	0	0	
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	370,261	317,862	382,822	385,822	374,822	385,782	0

2026-2027 ANNUAL BUDGET

DIVISION:	Human Resources	FUND:	101
DEPARTMENT:	Human Resources	ORGANIZATION:	086701

GOAL MISSION STATEMENT

Our mission is to provide a capable, knowledgeable workforce, and to reduce where possible, personnel situations that could have a significant negative impact on its ability to be productive.

Human Resources goal is to assure that there are adequate personnel resources to operate the city's functions in its effort to provide quality service to the citizens.

FUNCTION DESCRIPTION

In order to achieve our goal and fulfill our mission, we will review all personnel policies and consider adjustments where necessary, constantly review and update the training needs of our workforce, and where possible, provide opportunities for in-house skill enhancements. We will establish clear guidelines for performance evaluation for all employees.

We will continue to analyze the hiring process and identify new procedures that will reduce the lag time between vacancy being created and it being filled with a qualified replacement.

DEMAND PERFORMANCE INDICATORS

Description	2023-2024 Estimated	2024-2025 Estimated	2025-2026 Projected
New Hires Processed			
Status Changes Processed			
Termination's Processed			
Employment Applications worked			
Employment Interviews Conducted			
Insurance Changes Processed			
Worker's Comp Checks Received			
Employee Verification Processed			
Grievances & Issues			
Personnel Policy Changes			

2026-2027 ANNUAL BUDGET

DIVISION:	Human Resources	FUND #:	101
DEPARTMENT:	Division Director	ORGANIZATION:	086701

APPROPRIATION SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	346,866	409,080	412,131	408,131	426,987	0	-100.00%
Fringe Benefits	116,136	165,125	152,578	152,578	201,646	0	-100.00%
Operating/Contractual	221,952	219,655	298,000	220,000	181,000	0	-100.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	8,998	4,995	0	3,000	0	0	0.00%
Total Appropriations	693,952	798,855	862,709	783,709	809,633	0	-100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
480114	Salary - Director of Human Resourc	1	1	1	1	1		0.00%
480604	Salary - Administrative Assistant	1	1	1	1	1		0.00%
490354	Salary - Personnel Analyst	3	3	3	3	3		0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1		0.00%
490935	Salary - HR Business Partner	1	1	1	1	1		0.00%
490936	Salary - Human Resource Spec	1	1	1	1	1		0.00%
490690	Salary - Student Worker	1	1	1	1	1		0.00%
	Total Positions	9	9	9	9	9	0	0.00%

2026-2027 ANNUAL BUDGET

DIVISION:	Human Resources	FUND #:	101
DEPARTMENT:	Division Director	ORGANIZATION:	086701

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
480114	Salary - Director of Human Resourc	107,621	107,211	106,800	106,800	106,800	106,800	
480604	Salary - Administrative Assistant	34,324	40,154	40,000	36,000	40,000	38,500	
490138	Salary - Assistant Director of HR	17,864	0	0	0	0	0	
490354	Salary - Personnel Analyst	108,751	130,286	131,333	131,333	131,333	143,939	
490626	Salary - Clerical Specialist	9,320	23,699	25,999	25,999	25,999	26,779	
490935	Salary - HR Business Partner	30,561	51,329	51,132	51,132	51,132	52,666	
490936	Salary - Human Resource Spec	28,609	48,052	47,867	47,867	47,867	49,303	
490690	Salary - Student Worker	9,816	8,349	9,000	9,000	9,000	9,000	
	Total Salaries	346,866	409,080	412,131	408,131	412,131	426,987	0
	Fringe:							
510201	Fringe - Pension	71,481	92,400	80,747	80,747	80,747	83,597	
510202	Fringe - Hospital	38,509	65,760	64,961	64,961	64,961	110,963	
510206	Fringe - Medicare Insurance Tax	5,364	6,217	5,976	5,976	5,976	6,192	
510207	Fringe - Life Insurance	173	230	336	336	336	336	
510208	Fringe - FICA Tax	609	518	558	558	558	558	
	Total Fringe	116,136	165,125	152,578	152,578	152,578	201,646	0
	Operating & Contractual:							
520105	Contract Labor	14,349	3,840	0	0	0	0	
520400	Office	26,522	25,566	27,000	27,000	27,000	27,000	
531107	Professional Fees - City Physician	24,648	24,180	10,000	24,000	10,000	10,000	
531110	Professional Fees	40,520	44,906	163,000	63,000	50,000	50,000	
531250	Services - Drug Testing	74,369	86,196	65,000	65,000	65,000	65,000	
531410	Telephone	3,384	2,458	4,000	4,000	4,000	4,000	
531500	Printing	366	409	1,000	1,000	1,000	1,000	
543002	Dues & Subscriptions	4,241	3,120	4,000	4,000	4,000	4,000	
543003	Travel & Training	11,775	6,373	10,000	10,000	6,000	6,000	
543017	Placques & Awards	21,778	22,607	14,000	22,000	14,000	14,000	
	Total Operating & Contractual	221,952	219,655	298,000	220,000	181,000	181,000	0
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	
707600	Machinery & Equipment	0	4,995	0	3,000	0	0	
707700	Office Furniture & Fixtures	8,998	0	0	0	0	0	
707702	Computer Software	0	0	0	0	0	0	
	Total Capital Outlay	8,998	4,995	0	3,000	0	0	0
	TOTAL DEPARTMENT	693,952	798,855	862,709	783,709	745,709	809,633	0

2026-2027 ANNUAL BUDGET

DIVISION:	Legal	FUND:	101
DEPARTMENT:	Legal	ORGANIZATION:	096900

GOAL MISSION STATEMENT

To provide legal advice to the Mayor, City Council, and all officers, departments, boards, and agencies of the city government.

FUNCTION DESCRIPTION

Handle all legal instruments to which the city is a party or has an interest and represent the city in litigation, including the prosecution of ordinance violations in the City Court.

DEMAND PERFORMANCE INDICATORS

Description	2023-2024 Estimated	2024-2025 Estimated	2025-2026 Projected

2026-2027 ANNUAL BUDGET

DIVISION:	Legal	FUND #:	101
DEPARTMENT:	Division Director	ORGANIZATION:	096900

APPROPRIATION SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	830,768	979,102	1,468,293	1,468,293	1,470,112	0	-100.00%
Fringe Benefits	175,783	249,878	339,434	339,434	386,512	0	-100.00%
Operating/Contractual	1,347,403	1,215,643	967,000	1,208,000	952,000	0	-100.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	2,353,954	2,444,623	2,774,727	3,015,727	2,808,624	0	-100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
480106	Salary - City Attorney	1	1	1	1	1		0.00%
480205	Salary - Asst City Attorney	4	4	4	4	4		0.00%
480228	Salary - SafeAlex Technicians - PT	6	6	6	6	6		0.00%
480231	Salary - Asst City Attorney Part Time	7	7	7	7	7		0.00%
480234	Salary - Comm Serv Officer Super	0	2	2	2	2		0.00%
480235	Salary - Comm Serv Officer	0	10	10	10	10		0.00%
480603	Salary - Legal Secretary	1	1	1	1	1		0.00%
490940	Salary - Legal Assistant	1	1	1	1	1		0.00%
	Total Positions	20	32	32	32	32	0	0.00%

2026-2027 ANNUAL BUDGET

DIVISION:	Legal	FUND #:	101
DEPARTMENT:	Division Director	ORGANIZATION:	096900

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
480106	Salary - City Attorney	135,031	134,515	134,000	134,000	134,000	134,000	
480205	Salary - Asst City Attorney	206,073	345,156	354,500	354,500	354,500	354,500	
480228	Salary - SafeAlex Technicians - PT	307,614	313,576	312,375	312,375	312,375	322,375	
480231	Salary - Asst City Attorney Part Time	110,396	111,481	293,895	293,895	293,895	284,708	
480234	Salary - Comm Serv Officer Super	0	160	65,000	65,000	65,000	65,000	
480235	Salary - Comm Serv Officer	0	408	235,000	235,000	235,000	235,000	
480603	Salary - Legal Secretary	40,308	40,154	40,000	40,000	40,000	40,000	
490626	Salary - Clerical Specialist	31,346	28,108	0	0	0	0	
490940	Salary - Legal Assistant	0	5,544	33,523	33,523	33,523	34,529	
	Total Salaries	830,768	979,102	1,468,293	1,468,293	1,468,293	1,470,112	0
	Fringe:							
510201	Fringe - Pension	78,467	113,257	168,823	168,823	168,823	168,806	
510202	Fringe - Hospital	53,633	89,992	87,885	87,885	87,885	134,903	
510206	Fringe - Medicare Insurance Tax	12,885	15,223	21,360	21,360	21,360	21,387	
510207	Fringe - Life Insurance	147	198	378	378	378	378	
510208	Fringe - FICA Tax	25,814	26,389	56,188	56,188	56,188	56,238	
510209	Fringe - Car Allowance	4,837	4,819	4,800	4,800	4,800	4,800	
	Total Fringe	175,783	249,878	339,434	339,434	339,434	386,512	0
	Operating & Contractual:							
520105	Contract Labor	0	0	0	0	0	0	
520400	Office	9,110	17,509	6,000	6,000	6,000	6,000	
520514	Operating - SafeAlex	499	7,733	25,000	25,000	10,000	10,000	
531110	Professional Fees & Services	1,281,848	1,135,251	900,000	1,125,000	900,000	900,000	
531410	Telephone	13,480	14,194	6,000	14,000	6,000	6,000	
531301	Vehicle Costs - Fuel & Oil	5,437	3,580	0	0	0	0	
531304	Vehicle Costs - R & M	4,937	9,030	0	0	0	0	
531500	Printing	140	257	0	0	0	0	
543000	Miscellaneous	278	88	2,000	2,000	2,000	2,000	
543002	Dues & Subscriptions	27,514	23,699	26,000	34,000	26,000	26,000	
543003	Travel & Training	4,160	4,302	0	0	0	0	
605106	Maintenance Equipment	0	0	2,000	2,000	2,000	2,000	
	Total Operating & Contractual	1,347,403	1,215,643	967,000	1,208,000	952,000	952,000	0
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	
707600	Machinery & Equipment	0	0	0	0	0	0	
707700	Office Furniture and Fixtures	0	0	0	0	0	0	
707702	Computer Software	0	0	0	0	0	0	
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	2,353,954	2,444,623	2,774,727	3,015,727	2,759,727	2,808,624	0

2026-2027 ANNUAL BUDGET

DIVISION:	Community Services	FUND:	101
DEPARTMENT:	Community Services	ORGANIZATION:	101000

GOAL MISSION STATEMENT

The Division of Community Services' goal, as called for in Section 4-10 of the City Charter and adopted by the City Council in March 1999, was modified and expanded to reflect the change from a Department to a Division. It's mission is to provide the citizens of Alexandria quality leisure and cultural activities by operating a parks and recreations systems that enhances their quality of life by promoting use of the city's green space and community facilities while supporting the development and implementation of local non-profit programming.

FUNCTION DESCRIPTION

The function of the Division is based on a response to the needs of the community, neighborhood residents and community-based organization to fulfill its stated goal through the following existing or developing program: organizational support for arts agencies through the Mayoral Commission for Cultural Affairs; the Alexandria Youth Advisory Council; youth job/career fair; Homework Assistance Program; Teen Movie Night; youth leadership program; summer camps; Underwater Easter Egg Hunt; Community Events Calendars; outdoor concert series; community outreach workshops; downtown arts and music mini-festival; and special holiday events.

DEMAND PERFORMANCE INDICATORS

Description	2023-2024 Estimated	2024-2025 Estimated	2025-2026 Projected
Community Partnership Request			
Community Partnership Awards			
Youth Programs			
Attendance			
Special Events			
Attendance			
Public Presentations			
Attendance			
Project Enable			
Attendance			
Community Calendar Editions			
Distributed			

2026-2027 ANNUAL BUDGET

DIVISION:	Community Services	FUND #:	101
DEPARTMENT:	Division Director	ORGANIZATION:	101000

APPROPRIATION SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	367,459	397,581	589,160	535,160	655,368	0	-100.00%
Fringe Benefits	114,433	138,966	230,067	201,067	277,766	0	-100.00%
Operating/Contractual	112,830	117,727	281,000	252,000	157,000	0	-100.00%
Other	632,204	658,552	737,000	717,000	737,000	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	1,226,926	1,312,826	1,837,227	1,705,227	1,827,134	0	-100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
480108	Salary - Director of Community Serv	1	1	1	1	1		0.00%
480206	Salary - Secretary	1	1	1	1	1		0.00%
490201	Salary - Special Events Coordinator	1	1	1	1	1		0.00%
490205	Salary - Youth Programs Coordinatc	2	2	2	2	2		0.00%
490909	Salary - Community Center Coordin	2	2	2	2	2		0.00%
490927	Salary - Community Services Rep	2	0	0	0	0		0.00%
490928	Salary - Public Relations Spec	1	1	1	1	1		0.00%
490944	Salary - Guest Services Rep	0	2	2	2	2		0.00%
490894	Salary - Community Center Attd PT	5	5	5	5	5		0.00%
490690	Salary - Student Worker	9	9	9	9	9		0.00%
490224	Salary - Asst Director of Com Serv	0	0	0	1	1		0.00%
	Total Positions	24	24	24	25	25	0	-100.00%

2026-2027 ANNUAL BUDGET

DIVISION:	Community Services	FUND #:	101
DEPARTMENT:	Division Director	ORGANIZATION:	101000

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	5,898	3,558	0	3,000	0	0	
480108	Salary - Director of Community Serv	88,173	87,836	87,500	87,500	87,500	87,500	
480206	Salary - Secretary	39,480	42,664	42,500	42,500	42,500	42,500	
490149	Salary - Custodial Worker	0	0	0	0	0	0	
490150	Salary - Supervisor Custodial	0	0	0	0	0	0	
490174	Salary - Zoo Media Specialist	0	0	0	0	0	0	
490201	Salary - Special Events Coordinator	46,602	48,398	48,212	48,212	48,212	48,212	
490205	Salary - Youth Programs Coordinat	68,747	45,232	87,432	65,432	87,432	88,784	
490823	Salary - Lead Custodial Worker	0	0	0	0	0	0	
490909	Salary - Community Center Coordin	32,048	39,138	77,976	57,976	77,976	79,146	
490927	Salary - Community Services Rep	27,644	23,979	0	0	0	0	
490928	Salary - Public Relations Spec	10,428	49,778	49,587	49,587	49,587	51,075	
490944	Salary - Guest Services Rep	0	4,730	57,198	42,198	57,198	58,914	
490694	Salary - Community Center Attd PT	37,069	41,498	99,755	99,755	99,755	99,755	
490690	Salary - Student Worker	11,370	10,770	39,000	39,000	39,000	39,000	
490224	Salary - Asst Director of Com Serv	0	0	0	0	0	60,482	
	Total Salaries	367,459	397,581	589,160	535,160	589,160	655,368	0
	Fringe:							
510201	Fringe - Pension	57,579	64,528	90,215	74,215	90,215	103,322	
510202	Fringe - Hospital	39,835	55,969	117,208	104,208	117,208	150,798	
510206	Fringe - Medicare Insurance Tax	5,557	5,966	8,611	8,611	8,611	9,571	
510207	Fringe - Life Insurance	176	176	630	630	672	672	
510208	Fringe - FICA Tax Retirement	6,449	7,508	8,603	8,603	8,603	8,603	
510209	Fringe - Car Allowance	4,837	4,819	4,800	4,800	4,800	4,800	
	Total Fringe	114,433	138,966	230,067	201,067	230,109	277,766	0
	Operating & Contractual:							
520105	Contract Labor	576	0	149,000	100,000	40,000	40,000	
520400	Office	3,223	2,058	5,000	5,000	5,000	5,000	
520500	Operating	6,230	11,758	25,000	25,000	10,000	10,000	
520501	Operating Janitorial	2,571	9,135	26,000	26,000	26,000	26,000	
531301	Vehicle Costs - Fuel & Oil	2,521	2,348	0	0	0	0	
531304	Vehicle Costs - R & M	3,150	2,377	0	0	0	0	
531410	Telephone	18,058	21,035	10,000	25,000	10,000	10,000	
531500	Printing	1,743	1,967	4,000	4,000	4,000	4,000	
531701	Utilities	56,143	48,948	43,000	48,000	43,000	43,000	
531900	Advertising	15,000	15,000	15,000	15,000	15,000	15,000	
543002	Dues & Subscriptions	664	669	1,000	1,000	1,000	1,000	
543003	Travel & Training	2,951	2,432	3,000	3,000	3,000	3,000	
	Total Operating & Contractual	112,830	117,727	281,000	252,000	157,000	157,000	0
	Other:							
543006	Programming	120,638	159,944	177,000	157,000	177,000	177,000	
543016	Programming - Community Centers	41,635	65,739	100,000	100,000	100,000	100,000	
605101	Maintenance of Building & Facility	995	1,082	3,000	3,000	3,000	3,000	
646009	Community Partnership Request	29,728	19,747	30,000	30,000	30,000	30,000	
646028	Mardi Gras	30,000	30,000	30,000	30,000	30,000	30,000	
646029	Fourth of July Fireworks	17,500	27,264	30,000	30,000	30,000	30,000	
646031	Special Events	21,664	28,063	28,000	28,000	28,000	28,000	

2026-2027 ANNUAL BUDGET

DIVISION:	Community Services	101
DEPARTMENT:	Division Director	101000

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Adopted Budget	Adopted Budget	Admin Approved	Adopted
	Other: Continued							
646035	12 Nights of Christmas	21,181	41,002	39,000	39,000	39,000	39,000	
646042	River Fete	153,723	99,690	100,000	100,000	100,000	100,000	
646047	Winterfete	195,140	186,021	200,000	200,000	200,000	200,000	
	Total Other	632,204	658,552	737,000	717,000	737,000	737,000	0
	Capital Outlay:							
707600	Machinery & Equipment	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	1,226,926	1,312,826	1,837,227	1,705,227	1,713,269	1,827,134	0

2026-2027 ANNUAL BUDGET

DIVISION:	Community Services	FUND:	101
DEPARTMENT:	Recreation Enhancemnt	ORGANIZATION:	101060

GOAL MISSION STATEMENT

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FUNCTION DESCRIPTION

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DEMAND PERFORMANCE INDICATORS

Description	2023-2024 Estimated	2024-2025 Estimated	2025-2026 Projected

2026-2027 ANNUAL BUDGET

DIVISION:	Community Services	FUND #:	101
DEPARTMENT:	Alexandria Recreational Enhancement	ORGANIZATION:	101060

APPROPRIATION SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	59,771	86,457	127,500	127,500	150,500	0	-100.00%
Fringe Benefits	8,082	20,176	20,376	20,376	25,287	0	-100.00%
Operating/Contractual	357	378	0	0	0	0	0.00%
Other	137,462	196,663	325,000	250,000	325,000	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	205,672	303,674	472,876	397,876	500,787	0	-100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2023-2024	2024-2025	2025-2026		2026-2027		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
480223	Salary - Mayoral Asst-Rec Coordina	1	1	1	1	1		0.00%
480229	Salary - Recreational Specialist PT	4	0	0	0	0		0.00%
490690	Salary - Student Worker	11	11	11	11	11		0.00%
	Total Positions	16	12	12	12	12	0	0.00%

2026-2027 ANNUAL BUDGET

DIVISION:	Community Services	FUND #:	101
DEPARTMENT:	Alexandria Recreational Enhancement	ORGANIZATION:	101060

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	653	0	0	0	0	0	
480223	Salary - Mayoral Asst-Rec Coordina	30,158	76,794	76,500	76,500	76,500	99,500	
480229	Salary - Recreational Specialist PT	8,437	0	0	0	0	0	
490690	Salary - Student Worker	20,523	9,663	51,000	51,000	51,000	51,000	
	Total Salaries	59,771	86,457	127,500	127,500	127,500	150,500	0
	Fringe:							
510201	Fringe - Pension	4,742	18,075	15,323	15,323	15,323	19,900	
510202	Fringe - Hospital	0	0	0	0	0	0	
510206	Fringe - Medicare Insurance Tax	928	1,502	1,849	1,849	1,849	2,183	
510207	Fringe - Life Insurance	4	0	42	42	42	42	
510208	Fringe - FICA Tax Retirement	2,408	599	3,162	3,162	3,162	3,162	
	Total Fringe	8,082	20,176	20,376	20,376	20,376	25,287	0
	Operating & Contractual:							
520105	Contract Labor	0	0	0	0	0	0	
531410	Telephone	357	378	0	0	0	0	
543003	Travel & Training	0	0	0	0	0	0	
	Total Operating & Contractual	357	378	0	0	0	0	0
	Other:							
543009	Recreation Athletics & Sporting Eve	35,129	29,584	142,000	67,000	142,000	142,000	
543011	Recreation Cultural & Arts	51,225	99,451	74,000	74,000	74,000	74,000	
543014	Recreation Programming	51,108	67,628	109,000	109,000	109,000	109,000	
646047	Winterfete	0	0	0	0	0	0	
	Total Other	137,462	196,663	325,000	250,000	325,000	325,000	0
	Capital Outlay:							
707600	Machinery & Equipment	0	0	0	0	0	0	
707700	Office Furniture & Fixtures	0	0	0	0	0	0	
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	205,672	303,674	472,876	397,876	472,876	500,787	0
	TOTAL FUND	69,593,831	75,578,550	79,255,694	87,504,694	71,856,211	70,219,205	0

2026-2027 ANNUAL BUDGET

PRE-TRIAL INTERVENTION FUND

REVENUE DETAIL

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
354709	Fines and Forfeitures: Fines-PTI Collections	49,778	35,732	45,000	20,000	45,000	45,000	
	Total Fines and Forfeitures	49,778	35,732	45,000	20,000	45,000	45,000	0
367101	Investment Income: Interest - Investments	43,669	35,320	0	20,000	0	0	
	Total Investment Income	43,669	35,320	0	20,000	0	0	0
399999	Use of Prior Year Revenues	0	0	140,000	145,000	140,000	140,000	
	Total Other	0	0	140,000	145,000	140,000	140,000	0
	TOTAL REVENUES	93,447	71,052	185,000	185,000	185,000	185,000	0

2026-2027 ANNUAL BUDGET

DIVISION:	N/A	FUND #:	175
DEPARTMENT:	N/A	ORGANIZATION:	020000

PRE-TRIAL INTERVENTION FUND

APPROPRIATION SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	0	0	0	0	0	0	0.00%
Fringe Benefits	0	0	0	0	0	0	0.00%
Operating/Contractual	0	0	0	0	0	0	0.00%
Other	185,000	185,000	185,000	185,000	185,000	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	185,000	185,000	185,000	185,000	185,000	0	0.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change

2026-2027 ANNUAL BUDGET

DIVISION:	N/A	FUND #:	175
DEPARTMENT:	N/A	ORGANIZATION:	020000

PRE-TRIAL INTERVENTION FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
646045	Operating & Contractual: Services - Pre Trial Intervention	0	0	0	0	0	0	
	Total Operating & Contractual	0	0	0	0	0	0	0
646101	Other: Transfer to General Fund	185,000	185,000	185,000	185,000	185,000	185,000	
	Total Other	185,000	185,000	185,000	185,000	185,000	185,000	0
	TOTAL EXPENDITURES	185,000	185,000	185,000	185,000	185,000	185,000	0

2026-2027 ANNUAL BUDGET

**DEBT SERVICE FUNDS
REVENUE SUMMARY**

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Taxes:							
311131	Taxes - Ad Valorem	0	0	0	0	0	0	0
311301	Sales & Use Tax 1976	2,003,125	1,923,560	1,883,125	1,950,100	1,883,750	1,883,750	0
	Total Taxes	2,003,125	1,923,560	1,883,125	1,950,100	1,883,750	1,883,750	0
	Internal Services/Interfunds:							
388101	Transfers-General Fund	0	0	0	0	0	0	0
388308	Transfer from Gen Cap Pro 2008 Prop	0	0	0	0	0	0	0
388204	Transfers-2004 Sales Tax Bond Fund	0	0	0	0	0	0	0
388208	Transfers-2008 Sales Tax Bond Fund	0	0	0	0	0	0	0
	Total Internal Services/Interfunds	0	0	0	0	0	0	0
	Investment Income:							
367101	Interest on Investments	42,862	30,882	0	35,000	0	0	0
367115	Interest on Sales Tax Reserve	0	0	0	0	0	0	0
	Total Investment Income	42,862	30,882	0	35,000	0	0	0
	Other:							
399996	Bond Proceeds	0	0	0	0	0	0	0
399993	Original Bond Premium	0	0	0	0	0	0	0
399999	Use of Prior Year Revenues	0	0	0	0	0	0	0
	Total Other	0	0	0	0	0	0	0
	TOTAL REVENUES	2,045,987	1,954,442	1,883,125	1,985,100	1,883,750	1,883,750	0

2026-2027 ANNUAL BUDGET

DIVISION:	General Function	FUND #:	N/A
DEPARTMENT:	N/A	ORGANIZATION:	020000

DEBT SERVICE FUND

SUMMARY BUDGET

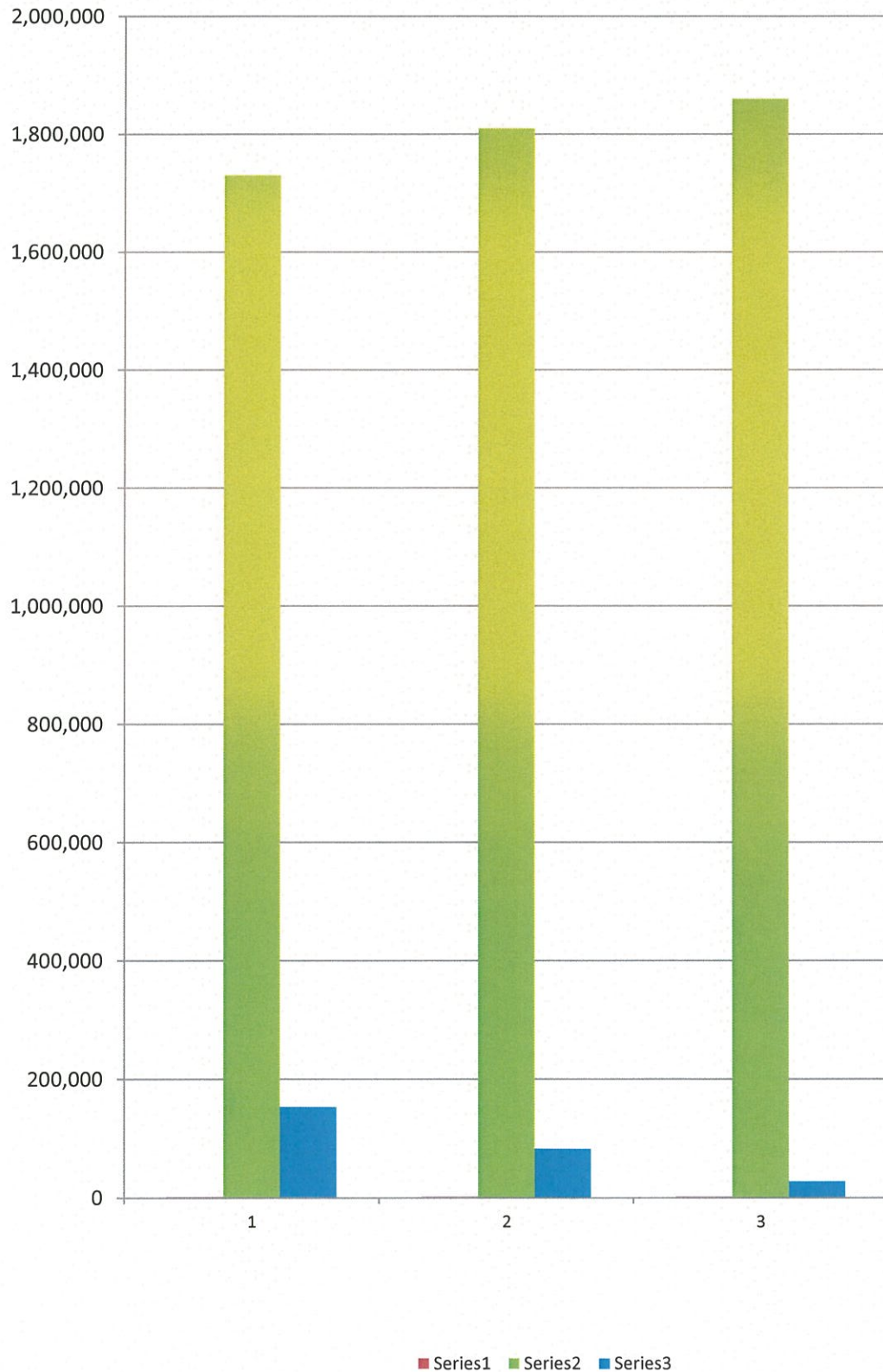
CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
800003	Operating and Contractual: Paying Agent Fees	1,400	0	400	400	400	400	0
	Operating and Contractual:	1,400	0	400	400	400	400	0
	Other:							
800001	Interest	403,237	317,975	237,725	237,725	153,350	153,350	0
800002	Principal Payment	2,445,000	1,565,000	1,645,000	1,645,000	1,730,000	1,730,000	0
646214	Transfers to 2014 Bond Sinking Fund	0	0	0	0	0	0	0
646300	Transfers to General Capital Projects	0	0	0	0	0	0	0
800004	Payment to Bond Escrow Agent	0	0	0	0	0	0	0
646000	Bond Issuance Cost	0	0	0	0	0	0	0
696000	Unappropriated	0	0	0	101,975	0	0	0
	Total Other	2,848,237	1,882,975	1,882,725	1,984,700	1,883,350	1,883,350	0
	TOTAL EXPENDITURES	2,849,637	1,882,975	1,883,125	1,985,100	1,883,750	1,883,750	0

**AMORTIZATION SCHEDULE OF DEBT SERVICE PAYMENTS
GENERAL DEBT SERVICE SCHEDULE**

BONDS

Fiscal Yr Ending	Sales Tax		Total General
	2014	2015	
2027		1,883,350	1,883,350
2028		1,892,950	1,892,950
2029		1,887,900	1,887,900
Total	0	5,664,200	5,664,200
% of Total	0.00%	100.00%	100.00%

**2026-2027 ANNUAL BUDGET
GENERAL DEBT SERVICE PAYMENTS
AMORTIZATION SCHEDULE**



2026-2027 ANNUAL BUDGET
DEBT SERVICE - 2014 SALES TAX BONDS
REVENUE DETAIL

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Taxes:							
311301	Sales & Use Tax 1976	69,941	0	0	0	0	0	0
	Total Taxes	69,941	0	0	0	0	0	0
	Internal Services/Interfunds:							
388101	Transfers-General Fund	0	0	0	0	0	0	0
388308	Transfer from Gen Cap Pro 2008 Prop	0	0	0	0	0	0	0
388204	Transfers-2004 Sales Tax Bond Fund	0	0	0	0	0	0	0
388208	Transfers-2008 Sales Tax Bond Fund	0	0	0	0	0	0	0
	Total Internal Services/Interfunds	0	0	0	0	0	0	0
	Investment Income:							
367101	Interest on Investments	7,239	0	0	0	0	0	0
367115	Interest on Sales Tax Reserve	0	0	0	0	0	0	0
	Total Investment Income	7,239	0	0	0	0	0	0
	Other:							
399996	Bond Proceeds	0	0	0	0	0	0	0
399993	Original Bond Premium	0	0	0	0	0	0	0
399999	Use of Prior Year Revenues	0	0	0	0	0	0	0
	Total Other	0	0	0	0	0	0	0
	TOTAL REVENUES	77,180	0	0	0	0	0	0

2026-2027 ANNUAL BUDGET

DIVISION:	General Function	FUND #:	214
DEPARTMENT:	N/A	ORGANIZATION:	020000

2014 SALES TAX BOND FUNDS

SUMMARY BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
800003	Operating and Contractual: Paying Agent Fees	1,000	0	0	0	0	0	0
	Operating and Contractual:	1,000	0	0	0	0	0	0
	Other:							
800001	Interest	21,037	0	0	0	0	0	0
800002	Principal Payment	935,000	0	0	0	0	0	0
646214	Transfers to 2014 Bond Sinking Fund	0	0	0	0	0	0	0
646300	Transfers to General Capital Projects	0	0	0	0	0	0	0
800004	Payment to Bond Escrow Agent	0	0	0	0	0	0	0
646000	Bond Issuance Cost	0	0	0	0	0	0	0
696000	Unappropriated	0	0	0	0	0	0	0
	Total Other	956,037	0	0	0	0	0	0
	TOTAL EXPENDITURES	957,037	0	0	0	0	0	0

2026-2027 ANNUAL BUDGET

**DEBT SERVICE - 2015 SALES TAX BONDS
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Taxes:							
311301	Sales & Use Tax 1976	1,933,184	1,923,560	1,883,125	1,950,100	1,883,750	1,883,750	
	Total Taxes	1,933,184	1,923,560	1,883,125	1,950,100	1,883,750	1,883,750	0
	Internal Services/Interfunds:							
388101	Transfers-General Fund	0	0	0	0	0	0	
388308	Transfer from Gen Cap Pro 2008 Prop	0	0	0	0	0	0	
388204	Transfers-2004 Sales Tax Bond Fund	0	0	0	0	0	0	
388208	Transfers-2008 Sales Tax Bond Fund	0	0	0	0	0	0	
	Total Internal Services/Interfunds	0	0	0	0	0	0	0
	Investment Income:							
367101	Interest on Investments	35,623	30,882	0	35,000	0	0	
367115	Interest on Sales Tax Reserve	0	0	0	0	0	0	
	Total Investment Income	35,623	30,882	0	35,000	0	0	0
	Other:							
399996	Bond Proceeds	0	0	0	0	0	0	
399993	Original Bond Premium	0	0	0	0	0	0	
399999	Use of Prior Year Revenues	0	0	0	0	0	0	
	Total Other	0	0	0	0	0	0	0
	TOTAL REVENUES	1,968,807	1,954,442	1,883,125	1,985,100	1,883,750	1,883,750	0

2026-2027 ANNUAL BUDGET

DIVISION:	General Function	FUND #:	215
DEPARTMENT:	N/A	ORGANIZATION:	020000

2015 SALES TAX BOND FUNDS

SUMMARY BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
800003	Operating and Contractual: Paying Agent Fees	400	0	400	400	400	400	
	Operating and Contractual:	400	0	400	400	400	400	0
	Other:							
800001	Interest	382,200	317,975	237,725	237,725	153,350	153,350	
800002	Principal Payment	1,510,000	1,565,000	1,645,000	1,645,000	1,730,000	1,730,000	
646214	Transfers to 2014 Bond Sinking Fund	0	0	0	0	0	0	
646300	Transfers to General Capital Projects	0	0	0	0	0	0	
800004	Payment to Bond Escrow Agent	0	0	0	0	0	0	
646000	Bond Issuance Cost	0	0	0	0	0	0	
696000	Unappropriated	0	0	0	101,975	0	0	
	Total Other	1,892,200	1,882,975	1,882,725	1,984,700	1,883,350	1,883,350	0
	TOTAL EXPENDITURES	1,892,600	1,882,975	1,883,125	1,985,100	1,883,750	1,883,750	0

2026-2027 ANNUAL BUDGET

**RISK MANAGEMENT FUND
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Charges for Services:							
347101	Contributions - General Fund	2,923,000	3,684,000	3,840,000	4,064,000	4,112,000	2,112,000	
347401	Contributions - Utility Fund	1,431,000	2,330,000	2,400,000	2,452,000	2,640,000	2,640,000	
347402	Contributions - Sanitation Fd	229,000	298,000	310,000	299,000	328,000	328,000	
347450	Contributions - Transit Fund	158,000	171,000	183,000	181,000	210,000	210,000	
	Total Charges for Services	4,741,000	6,483,000	6,733,000	6,996,000	7,290,000	5,290,000	0
	Investment Income:							
367101	Interest - Investments	119,252	36,528	0	15,000	0	0	
	Total Investment Income	119,252	36,528	0	15,000	0	0	0
	Other:							
399010	Misc Revenue - Stop Loss	114,821	0	0	0	0	0	
399011	Subrogation	204,325	280,540	75,000	575,000	75,000	75,000	
399999	Use of Prior Year Revenues	0	0	0	0	0	0	
	Total Other	319,146	280,540	75,000	575,000	75,000	75,000	0
	TOTAL REVENUES	5,179,398	6,800,068	6,808,000	7,586,000	7,365,000	5,365,000	0

2026-2027 ANNUAL BUDGET

DIVISION:	Legal	FUND:	551
DEPARTMENT:	Office of Risk Manager	ORGANIZATION:	031900

GOAL MISSION STATEMENT

To protect and conserve the City of Alexandria's resources by applying risk management concepts and principles to identify and review exposures and to recommend actions to prevent, reduce to transfer various levels of risk.

FUNCTION DESCRIPTION

Assist in the development and administration of a proactive loss control program to eliminate and reduce unsafe acts and unsafe conditions which cause injuries to employees, damage to capital resources and accelerates to eroding of the financial base. Make recommendation to protect City assets. Ensures a safe working environment for employees and the public who comes into contact with these employees and properties as services are provided. Assist the City government in minimizing the possibility of interruption of vital public services. Works toward the reduction and elimination of accidents and injuries through an effective safety/loss prevention program.

DEMAND PERFORMANCE INDICATORS

Description	2023-2024 Estimated	2024-2025 Estimated	2025-2026 Projected
Certificates of Insurance Reviewed and Issued			
Departmental Safety Visits			
Correspondence Processed			
Total Number of Claims			
Total Payments to Claims			

2026-2027 ANNUAL BUDGET

DIVISION:	Legal	FUND #:	551
DEPARTMENT:	Risk Manager	ORGANIZATION:	031900

APPROPRIATION SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	0	0	50,000	50,000	50,000	0	-100.00%
Fringe Benefits	0	0	13,523	13,523	13,523	0	-100.00%
Operating/Contractual	0	0	11,477	11,477	11,477	0	-100.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	0	0	75,000	75,000	75,000	0	-100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490217	Salary - Risk Manager	1	1	1	1	1		0.00%
	Total Positions	1	1	1	1	1	0	0.00%

2026-2027 ANNUAL BUDGET

DIVISION:	Legal	FUND #:	551
DEPARTMENT:	Risk Manager	ORGANIZATION:	031900

RISK MANAGEMENT FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
490217	Salaries: Salary - Risk Manager	0	0	50,000	50,000	50,000	50,000	
	Total Salaries	0	0	50,000	50,000	50,000	50,000	0
	Fringe:							
510201	Fringe - Pension	0	0	12,756	12,756	12,756	12,756	
510206	Fringe - Medicare Insurance Tax	0	0	725	725	725	725	
510207	Fringe - Life Insurance	0	0	42	42	42	42	
	Total Fringes	0	0	13,523	13,523	13,523	13,523	0
	Operating and Contractual:							
520400	Office	0	0	1,000	1,000	1,000	1,000	
531301	Vehicle Costs - Gas & Oil	0	0	2,000	2,000	2,000	2,000	
531304	Vehicle Costs - R & M	0	0	3,477	3,477	3,477	3,477	
531410	Telephone	0	0	1,000	1,000	1,000	1,000	
543002	Dues & Subscriptions	0	0	1,000	1,000	1,000	1,000	
543003	Travel & Training	0	0	3,000	3,000	3,000	3,000	
	Total Operating & Contractual	0	0	11,477	11,477	11,477	11,477	0
	Capital Outlay:							
707500	Vehicles	0	0	0	0	0	0	
707600	Machinery & Equipment	0	0	0	0	0	0	
707700	Office Furnitures and Fixtures	0	0	0	0	0	0	
707702	Computer Software	0	0	0	0	0	0	
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	0	0	75,000	75,000	75,000	75,000	0

2026-2027 ANNUAL BUDGET

DIVISION:	Legal	FUND #:	551
DEPARTMENT:	Premiums & Claims	ORGANIZATION:	020000

APPROPRIATION SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	0	0	0	0	0	0	0.00%
Fringe Benefits	0	0	0	0	0	0	0.00%
Operating/Contractual	2,164,899	2,652,084	2,658,000	2,658,000	2,658,000	0	-100.00%
Other	3,660,036	3,639,805	4,075,000	4,853,000	2,632,000	0	-100.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	5,824,935	6,291,889	6,733,000	7,511,000	5,290,000	0	-100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2023-2024	2024-2025	2025-2026		2026-2027		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	

2026-2027 ANNUAL BUDGET

DIVISION:	Legal	FUND #:	551
DEPARTMENT:	Premiums & Claims	ORGANIZATION:	020000

RISK MANAGEMENT FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Operating/Contractual:							
510301	Administrative Expenses	1,647,434	52,214	210,000	210,000	210,000	210,000	0
531601	Prem/Fees General Liability	266,713	661,512	628,000	628,000	628,000	628,000	0
531603	Prem/Fees Workers Compensation	250,752	415,080	297,000	297,000	297,000	297,000	0
531604	Prem/Fees Property	0	1,523,278	1,523,000	1,523,000	1,523,000	1,523,000	0
	Total Operating & Contractual	2,164,899	2,652,084	2,658,000	2,658,000	2,658,000	2,658,000	0
	Other:							
531605	Claims - General Liability	748,071	428,307	2,117,000	2,263,000	2,305,000	1,220,627	0
531606	Claims - Auto	1,035,194	1,579,031	1,326,000	1,812,000	1,535,000	619,373	0
531607	Claims - Property	0	0	0	0	0	0	0
531608	Claims - Workers Compensation	1,876,771	1,632,467	632,000	778,000	792,000	792,000	0
	Total Other	3,660,036	3,639,805	4,075,000	4,853,000	4,632,000	2,632,000	0
	TOTAL PREMIUMS & CLAIMS	5,824,935	6,291,889	6,733,000	7,511,000	7,290,000	5,290,000	0
	TOTAL FUND	5,824,935	6,291,889	6,808,000	7,586,000	7,365,000	5,365,000	0

2026-2027 ANNUAL BUDGET

**EMPLOYEE BENEFITS FUND
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Charges for Services:							
388001	Charges - Employees Health	1,302,023	1,656,075	1,571,000	1,571,000	1,571,000	1,571,000	
388002	Charges - Employer Health	7,493,890	8,486,108	8,585,000	8,545,000	8,585,000	8,585,000	
388003	Charges - Retirees	656,827	662,210	630,000	600,000	630,000	630,000	
388004	Charges - Employees Life	137,382	119,923	100,000	120,000	100,000	100,000	
388005	Charges - Employer Life	68,463	97,759	24,000	16,000	24,000	24,000	
	Total Charges for Services	9,658,585	11,022,075	10,910,000	10,852,000	10,910,000	10,910,000	0
	Investment Income:							
367101	Interest - Investments	360,566	343,326	0	300,000	0	0	
	Total Investment Income	360,566	343,326	0	300,000	0	0	0
	Internal Services/Interfunds:							
388101	Transfers from General Fund	885,000	0	2,065,000	2,328,000	0	0	
388401	Transfer from Utility System Fund	885,000	0	0	0	2,065,000	2,065,000	
	Total Internal Services/Interfunds	1,770,000	0	2,065,000	2,328,000	2,065,000	2,065,000	0
	Other:							
399010	Misc Revenue - Stop Loss	798,029	1,713,358	0	0	0	0	
399999	Use of Retained Earnings	0	0	0	0	0	0	
	Total Other	798,029	1,713,358	0	0	0	0	0
	TOTAL REVENUES	12,587,180	13,078,759	12,975,000	13,480,000	12,975,000	12,975,000	0

2026-2027 ANNUAL BUDGET

DIVISION:	N/A	FUND #:	552
DEPARTMENT:	Premiums/Claims	ORGANIZATION:	020000

APPROPRIATION SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	0	0	0	0	0	0	0.00%
Fringe Benefits	0	0	0	0	0	0	0.00%
Operating/Contractual	2,580,593	2,775,877	2,075,000	2,480,000	2,075,000	0	-100.00%
Other	9,256,633	11,000,295	10,900,000	11,000,000	10,900,000	0	-100.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	11,837,226	13,776,172	12,975,000	13,480,000	12,975,000	0	-100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change

2026-2027 ANNUAL BUDGET

DIVISION:	N/A	FUND #:	552
DEPARTMENT:	Premiums/Claims	ORGANIZATION:	020000

EMPLOYEE BENEFITS FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Operating/Contractual:							
510301	Administrative Expenses	686,223	635,575	560,000	675,000	560,000	560,000	
510302	Stop Loss	1,325,798	1,540,942	1,000,000	1,300,000	1,000,000	1,000,000	
531110	Professional Fees	362,965	382,428	370,000	370,000	370,000	370,000	
531611	Premiums-Life Insurance	205,607	216,932	145,000	135,000	145,000	145,000	
	Total Operating & Contractual	2,580,593	2,775,877	2,075,000	2,480,000	2,075,000	2,075,000	0
	Other:							
531613	Claims - Health Insurance	9,256,633	11,000,295	10,900,000	11,000,000	10,900,000	10,900,000	
	Total Other	9,256,633	11,000,295	10,900,000	11,000,000	10,900,000	10,900,000	0
	TOTAL DEPARTMENT	11,837,226	13,776,172	12,975,000	13,480,000	12,975,000	12,975,000	0

**2026-2027 ANNUAL BUDGET
UNEMPLOYMENT BENEFITS FUND
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
367101	Investment Income: Interest - Investments	10,967	9,452	0	7,000	0	0	
	Total Investment Income	10,967	9,452	0	7,000	0	0	0
399999	Other: Use of Retained Earnings	0	0	10,600	3,600	10,600	10,600	
	Total Other	0	0	10,600	3,600	10,600	10,600	0
	TOTAL REVENUES	10,967	9,452	10,600	10,600	10,600	10,600	0

2026-2027 ANNUAL BUDGET

DIVISION:	N/A	FUND #:	553
DEPARTMENT:	Premiums/Claims	ORGANIZATION:	020000

APPROPRIATION SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	0	0	0	0	0	0	0.00%
Fringe Benefits	0	0	0	0	0	0	0.00%
Operating/Contractual	0	0	0	0	0	0	0.00%
Other	21,665	14,247	10,600	10,600	10,600	0	-100.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	21,665	14,247	10,600	10,600	10,600	0	-100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change

2026-2027 ANNUAL BUDGET

DIVISION:	N/A	FUND #:	553
DEPARTMENT:	Premiums/Claims	ORGANIZATION:	020000

UNEMPLOYMENT BENEFITS FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Other							
531620	Unemp Claims-General Fund	13,691	4,986	7,000	7,000	7,000	7,000	
531621	Unemp Claims-Utility Fund	7,974	9,261	3,000	3,000	3,000	3,000	
531622	Unemp Claims-Sanitation Fund	0	0	400	400	400	400	
531623	Unemp Claims-Bus Fund	0	0	200	200	200	200	
	TOTAL DEPARTMENT	21,665	14,247	10,600	10,600	10,600	10,600	0

2026-2027

**GENERAL CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN**

PUBLIC ENTERPRISE

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2031	TOTAL COST
			26-27	27-28	28-29	29-30	30-31			
059401	Reserve for Relocation Projects	1,059,394	100,000	100,000	100,000	100,000	100,000	500,000		500,000
050301	City Hall Renovation	1,583,480						0	4,000,000	
860301	Information Upgrades	649,277	300,000	250,000	100,000	100,000	100,000	850,000		850,000
050801	Building Improvements	420,326						0		0
050802	Roof Replacement	776,582	100,000	100,000	100,000	100,000	100,000	500,000		500,000
050812	Brownsfields Grant	388,038						0		0
051103	Red River Imp Venture	1,709,888						0		0
051104	Port of Alexandria Rail Spur Imp	202,224						0		0
051401	Energy Renovations	222,810						0		0
051502	Riverfront Improvements	944,555	100,000	100,000	100,000	100,000	100,000	500,000		500,000
051702	Security Improvements	195,595	30,000	30,000	30,000	30,000	30,000	150,000		150,000
051704	Public Safety Datacenter Renovation	21,297						0		0
051801	Riverfront Center Waterproofing/Roofr	(14,173)						0		0
052201	Transfer Station/Landfill	2,100,000						0		0
052301	City Compound Eves & Soffit Repair	950,933	100,000	100,000	100,000	100,000	100,000	500,000		500,000
052303	Nehemiah Incubator	500,000						0		0
052401	Elevator Modifications	638,920	50,000	50,000	50,000	50,000	50,000	250,000		250,000
052402	Alexandria Healthcare Initiative LSUA	3,000,000						0		0
052501	Information System Security Upgrades	1,000,000						0		0
052503	Jackson/MacArthur Landscaping	59,624						0		0
052601	Handyworx Renovation Reignite	500,000						0		0
*	River Oaks Bolton House Renovation			805,000	218,500			1,023,500		1,023,500
*	APD HVAC Replacement / Overhaul			1,650,000	300,000	665,000		2,615,000		2,615,000
*	Convention Hall Audio/Visual Equipment		207,000					207,000		207,000
*	Convention Hall Partition Wall Repl				149,500			149,500		149,500
*	Geneological Library Roof			172,500				172,500		172,500
Total Public Enterprise		16,908,770	987,000	3,357,500	1,248,000	1,245,000	580,000	7,417,500	4,000,000	7,417,500

- * Project Number to be Assigned
- @ New or Revised Projects
- Projects to be closed

2026-2027

**GENERAL CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN**

DRAINAGE

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2031	TOTAL COST	
			26-27	27-28	28-29	29-30	30-31				
250211	Acquisition-ROW/Servitudes	246,962						0		0	
250421	Residential Ditch Closure	1,782,608		375,000	375,000	375,000	375,000	1,500,000		1,500,000	
250512	Pump Station Repairs	20,374						0		0	
251301	Citywide Drainage Improvements	186,072						0		0	
252203	Willow Glen Drainage	768,088	(693,088)					(693,088)		(693,088)	
252204	Horseshoe Canal Hardening	213,927						0		0	
252205	Chatlain Overflow Structure	15,295,542	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000		5,000,000	
252301	Fairground/Machine Shop Flood Contr	3,657,998						0		0	
*	AHA Ditch Repair							0	400,000	400,000	
*	Good Earth Ditch Improvements, Phase 1							0	1,200,000	1,200,000	
*	Good Earth Ditch Improvements, Phase 2							0	100,000	100,000	
*	Dorchester Ditch Improvements, Phase 1							0	1,350,000	1,350,000	
*	MacAdams Ditch Improvements							0	750,000	750,000	
*	Shenandoah Ditch Enclosure							0	350,000	350,000	
*	Worley Drive Ditch Enclosure							0	450,000	450,000	
*	Prescott Road Drainage Improvements							0	650,000	650,000	
*	Dorchester Ditch Improvements, Phase 2							0	1,200,000	1,200,000	
Total Drainage			22,171,571	306,912	1,375,000	1,375,000	1,375,000	1,375,000	5,806,912	6,450,000	12,256,912

- * Project Number to be Assigned
- @ New or Revised Projects
- Projects to be closed

2026-2027

**GENERAL CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN**

STREETS

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2031	TOTAL COST	
			26-27	27-28	28-29	29-30	30-31				
268823	Street, Drainage, Sidewalk Repairs	1,455,805	500,000	500,000	500,000	500,000	500,000	2,500,000		2,500,000	
269007	Sugarhouse Road - Phase 1	8,735,022						0	3,500,000	3,500,000	
260507	Aerial Photography	167,134	15,000	15,000	15,000	15,000	15,000	75,000		75,000	
260608	Land Acquisitions	319,759						0		0	
261002	Traffic Signals Renovations	114,786	25,000	25,000	25,000	25,000	25,000	125,000		125,000	
261203	Masonic Corridor Ph 2 Reignite	273,905						0		0	
261302	Directional Signage & Striping Reignite	503,043	75,000	75,000	75,000	75,000	75,000	375,000		375,000	
262201	Elliott Street Reconstruction	239,035						0		0	
262301	MPO Asphaltic Street Rehab	4,773,466						0		0	
262302	Foisy Street Reconstruction	4,546,803						0		0	
262602	Worley Drive Reconstruction Reignite	750,000						0		0	
262603	Masonic-Texas to Lee	376,000						0		0	
*	Lance Street Crossing	0	300,000					300,000		300,000	
*	Belleau Wood Extension	0	150,000					150,000		150,000	
*	Olcutt Street Reconstruction							0	550,000	550,000	
*	Heyman Lane Bridge							0	1,320,000	1,320,000	
*	Versailles Boulevard Roundabouts							0	4,650,000	4,650,000	
*	Tulane Bridge Replacement							0	1,850,000	1,850,000	
*	6th Street Reconstruction							0	960,000	960,000	
Total Streets			22,254,758	1,065,000	615,000	615,000	615,000	615,000	3,525,000	12,830,000	16,355,000

* Project Number to be Assigned

@ New or Revised Projects

Projects to be closed

2026-2027

**GENERAL CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN**

POLICE

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2031	TOTAL COST
			26-27	27-28	28-29	29-30	30-31			
502101	Public Safety Training Impr	150,000						0		0
502301	SWAT Building Improvements	538,402						0		0
502502	Armoured Vehicle	376,875						0		0
502601	CAD/RMS Public Safety	141,686						0		0
*	Replace HW Heaters Public Safety			250,000				250,000		250,000
Total Police		1,206,963	0	250,000	0	0	0	250,000	0	250,000

* Project Number to be Assigned

@ New or Revised Projects

Projects to be closed

2026-2027

**GENERAL CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN**

FIRE

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2031	TOTAL COST	
			26-27	27-28	28-29	29-30	30-31				
602401	Ladder Fire Truck #51	1,650,000						0		0	
602601	Pumper Truck #50	1,230,000						0		0	
*	Pumper Truck #40			1,302,000				1,302,000		1,302,000	
Total Fire			2,880,000	0	1,302,000	0	0	0	1,302,000	0	1,302,000

* Project Number to be Assigned

@ New or Revised Projects

Projects to be closed

2026-2027

**GENERAL CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN**

PARKS AND RECREATION

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2031	TOTAL COST
			26-27	27-28	28-29	29-30	30-31			
440901	Recreational Park Improvements	781,293			500,000	500,000			1,000,000	1,000,000
441801	Civil Rights Monument	498,200							0	0
441802	Links on the Bayou Improvements	453,743	250,000	250,000					500,000	750,000
441804	Tennis Court Additions Reignite	252,120	350,000	150,000					500,000	500,000
442001	Reconstruct Johnny Downs Complex	1,515,580							0	0
442301	Recreation Office @ Johnny Downs	700,000							0	0
442302	Park Playground Equipment Reignite	2,521,891					1,000,000		1,000,000	1,500,000
442501	Masonic/Bringham Restoration Reignite	1,725,371	250,000	250,000	250,000	250,000			1,000,000	1,000,000
*	Cheatham Baseball Field Renovation						2,000,000		2,000,000	2,000,000
Total Park/Recreation		8,448,198	850,000	650,000	750,000	750,000	3,000,000	6,000,000	2,250,000	8,250,000

- * Project Number to be Assigned
- @ New or Revised Projects
- Projects to be closed

2026-2027

**GENERAL CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN**

ZOOLOGICAL PARK

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2031	TOTAL COST
			26-27	27-28	28-29	29-30	30-31			
431401	AV System	42,827						0		0
431501	Zoo Improvements	968,688						0		0
431801	Tiger Building Replacement	748,305			2,500,000		2,500,000	5,000,000		5,000,000
431803	Zoo Master Plan/Feasibility Study	108,615						0		0
432601	Primate Enclosures	400,000						0		0
Total Zoological Park		2,268,435	0	0	2,500,000	0	2,500,000	5,000,000	0	5,000,000
Total General Capital Projects		76,138,695	3,208,912	7,549,500	6,488,000	3,985,000	8,070,000	29,301,412	25,530,000	50,831,412

- * Project Number to be Assigned
- @ New or Revised Projects
- Projects to be closed

2026-2027

**GENERAL CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN**

COMMUNITY DEVELOPMENT BLOCK GRANT

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2031	TOTAL COST
			26-27	27-28	28-29	29-30	30-31			
TOTAL CDBG			0	0	0	0	0	0	0	0

- * Project Number to be Assigned
- @ New or Revised Projects
- ▒ Projects to be closed

2026-2027

ENTERPRISE CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN

ELECTRIC

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2031	TOTAL COST	
			26-27	27-28	28-29	29-30	30-31				
729202	Circuit Reconductoring	319,516	200,000	250,000	250,000	250,000	250,000	1,200,000		1,200,000	
720003	Replace Distribution Breakers	115,333	75,000					75,000		75,000	
720601	138 KV Pole Change Out	425,888	50,000					50,000		50,000	
720801	Electric Utility Relocation	248,502	100,000	250,000	250,000	250,000	250,000	1,100,000		1,100,000	
720803	Arterial Street Lighting Addition Reignit	100,000	100,000	100,000	100,000	100,000	100,000				
720804	Substation Maintenance	611,920	300,000	275,000	275,000	275,000	275,000	1,400,000		1,400,000	
720805	Distribution Feeder Maintenance	621,741	100,000	200,000	200,000	200,000	200,000	900,000		900,000	
720903	138 KV Pilot Wire Replacement	550,033	50,000	100,000	100,000	100,000	100,000	450,000		450,000	
721302	138 KV Transmission Upgrade	738,502	20,000					20,000	300,000	320,000	
721502	Bayou Cove #1 Comb Inspection	200,000						0	200,000	200,000	
721503	Bayou Cove #1 Capital Imp	325,000						0		0	
721704	MacArthur Drive Lighting Replacement	19,573	(19,573)					(19,573)		(19,573)	
721801	Demolition DG Hunter 1-4	69,104						0		0	
721802	Prescott 2400V Conversion	1,578	(1,578)					(1,578)		(1,578)	
721902	DG Hunter #5-11 Major Maintenance	3,627,791						0	9,200,000	9,200,000	
722201	TB3 to TB4 15kV Tieline	92,370	200,000	250,000	250,000	250,000		950,000		950,000	
722202	Roof Improvements/Replacements	85,000						0		0	
722203	Step Up Transformer Switch Scheme	39,700						0		0	
722302	BYC 1 Hot Gas Path	1,026,926	1,500,000	1,900,000				3,400,000	1,851,000	5,251,000	
722303	Replace Feeder Cables-Plant, Twin Bri	165,000		200,000	200,000			400,000		400,000	
722305	Replace Bayou Rapides Switchgear	345,500		200,000	200,000			400,000		400,000	
722306	Electric SCADA	106,300						0		0	
722501	Staking Sheet Software & Mgt	100,000		25,000	25,000	25,000	25,000	100,000		100,000	
722601	Replace Transformers & Switch Gears	1,000,000		1,000,000	1,000,000	1,000,000	1,000,000	4,000,000		4,000,000	
722602	LA 28 West Load Study	150,000						0		0	
*	Ext Bayou Rap 2Twin Bridges 4	0	2,250,000					2,250,000		2,250,000	
*	Cooling Tower Removal	0	100,000					100,000		100,000	
*	Mobile Substation	0						0	5,000,000	5,000,000	
*	DG Hunter Automation	0						0	1,400,000	1,400,000	
*	Power Plant GSU Switch Upgrade	0						0	350,000	350,000	
*	Paint Substation Transformers/Switchg	0						0	125,000	125,000	
*	Replace Prescott Switchgear #1	0						0	675,000	675,000	
*	Replace Prescott Transformer #2	0						0	900,000	900,000	
*	Willow Glen Breaker & Switch Rep	0						0	2,000,000	2,000,000	
*	Twin Bridges Breaker & Switch Rep	0						0	2,000,000	2,000,000	
*	LA 28 West Sub Station	0	0	4,000,000	4,000,000						
Total Electric			11,085,277	5,023,849	8,750,000	6,850,000	2,450,000	2,200,000	16,773,849	24,001,000	40,774,849

- * Project Number to be Assigned
- @ New or Revised Projects
- Projects to be closed

2026-2027

ENTERPRISE CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN

WATER

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2031	TOTAL COST
			26-27	27-28	28-29	29-30	30-31			
750004	Waterline Replacement & Rehab	1,019,551	800,000	2,000,000	2,000,000			4,800,000	4,000,000	8,800,000
751001	Water Well Reclamation	997,623		750,000	750,000			1,500,000	1,500,000	3,000,000
751202	Drill New Water Wells	1,283,820		1,300,000	1,300,000			2,600,000	2,600,000	5,200,000
751302	McNutt Field Water Feeder Line	0						0	2,150,000	2,150,000
752201	Water Production Stand By Generation	1,720,734	150,000	150,000	150,000			450,000		450,000
752202	Water Storage Security Cameras	115,848	20,000	20,000	20,000			60,000		60,000
752203	Ground Storage Tower & Roof	35,303						0		0
752204	Adams Tank Repair & Paint	1,039,275						0		0
752205	Kisatchie Ground Storage Aeration	829,735						0		0
752206	Kisatchie By Pass Phase I	718,622						0	1,350,000	1,350,000
752301	LSL Inventory Project	344,321						0	600,000	600,000
752401	Hwy 1 South Ground Storage Tank	3,797,856						0		0
752501	Adams Pump Station Line Renovation	2,702,300						0		0
752502	Tank Inspections	184,987	100,000	100,000	100,000	100,000	100,000	500,000	100,000	500,000
*	Sterkx Road Materials Storage Cover	0						0	250,000	250,000
*	12" Main Bennett to Tulane	0						0	389,000	389,000
*	Industrial Park Tank Repair & Paint	0						0	900,000	900,000
*	Hamilton Tank Painting	0						0	900,000	900,000
*	Shell Road Tank Painting	0						0	900,000	900,000
*	Hwy 28 Water Main Improvements	0						0	525,960	525,960
*	City Wide Meter Replacements	0						0	720,000	720,000
*	24" Main Annadale Road	0						0	790,000	790,000
*	12" Main England Dr to Highway 1	0						0	869,000	869,000
*	2 Way Radio Water	0						0	120,000	120,000
*	Russell/Rogers/Gay Rd Water Rep	0						0	975,000	975,000
Total Water		14,789,975	1,070,000	4,320,000	4,320,000	100,000	100,000	9,910,000	19,638,960	29,448,960

* Project Number to be Assigned

@ New or Revised Projects

Projects to be closed

2026-2027

**ENTERPRISE CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN**

GAS

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2031	TOTAL COST
			26-27	27-28	28-29	29-30	30-31			
781401	Gas SCADA Upgrade	179,355	35,000	35,000	40,000	40,000	150,000		150,000	
781801	Lower 3rd/W Sandy Bayou Gas	299,445					0		0	
781901	Wells Boulevard Gas Rep	423,034					0		0	
782101	MAOP Reverification	188,000					0		0	
782202	Olde Town @ Red River Gas Ext	146,682					0		0	
782203	Jackson Street Gas Replacement	472,372					0	625,000	625,000	
782302	Fairfield West Subdivison Gas	74,000					0		0	
782303	Bayou Fields Subdivison	8,299					0		0	
782304	Traditions on the Bayou Subdivison	135,001					0		0	
782401	Regulator/Meter Station Refurb	147,920	100,000				100,000	250,000	350,000	
782402	Wellington/Charleston 2" Gas Main Ins	125,000					0		0	
782403	Gas Infrastructure Enhancements	839,634	800,000	800,000	800,000	800,000	800,000	4,000,000	4,000,000	
782404	Rue Notre Dame & Rue Maria Gas Ext	60,000					0		0	
782501	Odorization Equipment Upgrades	228,846								
782502	Gas Extensions & Rehab	536,375								
782503	Lower 3rd Gas Replacement	442,452					0		0	
*	Stracener/South Street Gas	0					0	300,000	300,000	
*	Grundy Cooper Gas Replacement	0					0	900,000	900,000	
*	Alexandria West Side Gas Feed	0					0	6,500,000	6,500,000	
*	Zone 15 Gas Replacement	0					0	300,000	300,000	
*	Bayou Rapides Rd Gas Extension	0					0	250,000	250,000	
*	Jefferson Heights Gas Relocation	0					0	300,000	300,000	
*	Lee Street Ext/Kees Ave Gas	0					0	300,000	300,000	
Total Gas		4,306,415	935,000	835,000	840,000	840,000	800,000	4,250,000	9,725,000	13,975,000

- * Project Number to be Assigned
- @ New or Revised Projects
- Projects to be closed

2026-2027

ENTERPRISE CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN

WASTEWATER

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2031	TOTAL COST	
			26-27	27-28	28-29	29-30	30-31				
818901	Sewer Line Rehab & Replacement	1,794,975	1,900,000	1,010,000	1,010,000	1,010,000	1,010,000	5,940,000		5,940,000	
811501	Lift Station Upgrades	997,200	850,000	825,000	825,000	825,000	825,000	4,150,000		4,150,000	
812001	Dechlorination Facility Improvements	10,542	(10,542)					(10,542)		(10,542)	
812101	Marye Street Sewer	1,972,291	585,000					585,000		585,000	
812201	Aerator Mooring @ Plant	4,278	(4,278)					(4,278)		0	
812202	Treatment Plant Roadway Lighting	107,625	(107,625)					(107,625)		(107,625)	
812203	SCADA Tower Replacement	11,215	(11,215)					(11,215)		(11,215)	
812401	SCADA System Additions/Upgrades	0	100,000	290,000	290,000			680,000		680,000	
812402	Wastewater Admin Refurb/Additions	50,000	50,000	50,000	50,000	50,000	50,000	250,000		250,000	
812501	WWTP Primary Cell 2 - Sludge Remov	3,583,101							6,866,000	6,866,000	
812502	Martin Park Flood Control Stand By	22,091								0	
*	West Alex Wastewater Capacity Study	150,000						0		0	
*	WWTP Motor Control Centers for Ponds			750,000				750,000		750,000	
*	Main Sewage Lift Stations Rehabilitatic	0		880,000	880,000	880,000	880,000	4,250,000	4,148,000	4,250,000	
*	Perimeter Fence Treatment Plant		100,000	275,000				350,000	0	350,000	
*	Windemere Lift Station Gravity Sewer	0							1,592,000	1,592,000	
*	Engine Replacement-Jones St Lift Stati	0							2,400,000	2,400,000	
*	Highway 28 W Sewer Improvements	0						0	1,570,000	1,570,000	
*	Main Lift Stations Renovation	0						0	4,148,000	4,148,000	
*	W Sandy Bayou Flood Control Stand B	0						0		0	
*	Downtown Sewer Line Rehab	0						0	6,000,000	6,000,000	
*	West Alexandria Treatment Plant	0						0	57,910,000	57,910,000	
*	Treatment Plant Drainage	0						0	465,000	465,000	
*	Calvert Street Lift Station	0						0	6,600,000	6,600,000	
Total Wastewater			8,703,318	3,451,340	4,080,000	3,055,000	2,765,000	2,765,000	16,821,340	91,699,000	104,376,618

* Project Number to be Assigned

@ New or Revised Projects

Projects to be closed

2026-2027

ENTERPRISE CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN

OTHER

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2031	TOTAL COST
			26-27	27-28	28-29	29-30	30-31			
860301	Information System Upgrades	350,000						0		0
860701	Telephone Network Upgrade	780,367	250,000	250,000	100,000	100,000	100,000	800,000		800,000
860702	GIS System/GPS Equipment	540,516	100,000	100,000	100,000	100,000	100,000	500,000		500,000
861802	Council Chambers Broadcast Upgrade	168,655						0		0
862201	Customer Service HVAC System	113,110						0		0
Total Other		1,952,648	350,000	350,000	200,000	200,000	200,000	1,300,000	0	1,300,000
TOTAL UTILITY CAPITAL		40,837,633	10,830,189	18,335,000	15,265,000	6,355,000	6,065,000	49,055,189	145,063,960	234,956,782

* Project Number to be Assigned
 @ New or Revised Projects
 Projects to be closed

2026-2027

**ENTERPRISE CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN**

MUNICIPAL TRANSIT

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2031	TOTAL COST	
			26-27	27-28	28-29	29-30	30-31				
709709	ADA Vans	(6,523)						0		0	
709710	Support Vehicles	216,343						0		0	
709711	Misc Shop Equipment	(3)						0		0	
709712	Buses	0						0	1,700,000	1,700,000	
709724	Bus Stop Shelters	1,741		191,750				191,750		191,750	
TOTAL TRANSIT			211,558	0	191,750	0	0	0	191,750	1,700,000	1,891,750

- * Project Number to be Assigned
- @ New or Revised Projects
- ▒ Projects to be closed

2026-2027 ANNUAL BUDGET

**UTILITIES SYSTEM FUND
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Electric Revenues							
345000	Charges - Residential	15,326,052	12,866,924	12,200,000	12,500,000	12,200,000	12,200,000	
345001	Charges - Commercial	14,557,174	13,399,582	14,500,000	14,000,000	14,500,000	14,500,000	
345004	Charges - Energy Sales	4,988,470	3,374,163	3,000,000	3,750,000	3,000,000	3,000,000	
345200	Charges - Penalties	592,473	460,749	450,000	450,000	450,000	450,000	
345300	Charges - Fuel Cost	58,095,249	40,854,635	46,297,000	40,297,000	46,297,000	48,520,000	
345900	Charges - Meters	32,925	32,428	20,000	20,000	20,000	20,000	
345902	Charge for Services - Vexus	961,437	269,970	0	0	0	0	
346000	Charges - City Street Lights	283,000	283,000	283,000	283,000	283,000	283,000	
346300	Charges - Pole Rental	0	99,805	0	0	0	0	
346400	Charges - Dusk to Dawn Lights	25,230	24,587	2,000	2,000	2,000	2,000	
399000	Miscellaneous Electric	508	67,943	25,000	25,000	25,000	25,000	
399019	Miscellaneous Zonal Resource Credits	0	0	0	0	4,500,000	4,500,000	
	Total Electric Revenues	94,862,518	71,733,786	76,777,000	71,327,000	81,277,000	83,500,000	0
	Water Revenues							
345000	Charges - Residential	5,279,806	4,381,262	4,600,000	4,500,000	4,600,000	4,600,000	
345001	Charges - Commercial	2,526,712	2,443,960	2,100,000	2,450,000	2,100,000	2,100,000	
345200	Charges - Penalties	907,246	508,369	440,000	500,000	440,000	440,000	
345800	Charges - Tap Fees	33,895	16,750	70,000	20,000	70,000	70,000	
345900	Charges - Meters	50,730	78,275	30,000	65,000	30,000	30,000	
346100	Charges - City Fire Hydrants	95,400	95,000	95,000	95,000	95,000	95,000	
379001	Lease-Water Tower Space	32,842	34,177	20,000	20,000	20,000	20,000	
399000	Miscellaneous - Water	10,713	11,475	5,000	5,000	5,000	5,000	
	Total Water Revenues	8,937,344	7,569,268	7,360,000	7,655,000	7,360,000	7,360,000	0
	Gas Revenues							
345000	Charges - Residential	2,628,365	2,274,193	2,200,000	2,250,000	2,200,000	2,200,000	
345001	Charges - Commercial	734,205	827,973	750,000	780,000	750,000	750,000	
345200	Charges - Penalties	471,619	466,901	470,000	470,000	470,000	470,000	
345300	Charges - Fuel Cost	6,162,261	5,613,740	8,000,000	7,000,000	8,000,000	8,000,000	
345800	Charges - Tap Fees	21,474	31,262	17,000	17,000	17,000	17,000	
345900	Charges - Meters	87,893	139,194	25,000	25,000	25,000	25,000	
399000	Miscellaneous - Gas	19,847	16,033	5,000	5,000	5,000	5,000	
	Total Gas Revenues	10,125,664	9,369,296	11,467,000	10,547,000	11,467,000	11,467,000	0
	Wastewater Revenues							
345000	Charges - Residential	5,559,923	4,794,130	4,800,000	4,900,000	4,800,000	4,800,000	
345001	Charges - Commercial	1,645,019	1,541,310	1,650,000	1,580,000	1,650,000	1,650,000	
345800	Charges - Tap Fees	7,385	7,500	30,000	10,000	30,000	30,000	
399000	Miscellaneous - Wastewater	72,285	100,160	40,000	85,000	40,000	40,000	
	Total Wastewater Revenues	7,284,612	6,443,100	6,520,000	6,575,000	6,520,000	6,520,000	0
	Environmental Compliance							
345100	Charges-Environmental Compliance	746,196	740,020	755,000	755,000	755,000	755,000	
	Total Enviro Compliance	746,196	740,020	755,000	755,000	755,000	755,000	0

2026-2027 ANNUAL BUDGET

**UTILITIES SYSTEM FUND
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Other Charges							
345700	Charges - Service Charges	458,406	403,984	300,000	300,000	300,000	300,000	
346600	Charges - Infrastructure Replacement	1,539,899	1,404,496	1,525,000	1,400,000	1,525,000	1,525,000	
	Total Other Charges	1,998,305	1,808,480	1,825,000	1,700,000	1,825,000	1,825,000	0
	Total Charges	123,954,639	97,663,950	104,704,000	98,559,000	109,204,000	111,427,000	0
	Investment Income:							
367101	Interest - Investments	1,278,723	1,079,915	0	850,000	0	0	
367300	Interest - Bond Reserves	29,212	63,893	0	0	0	0	
367301	Interest - Bond Sinking Funds	137,985	141,323	0	0	0	0	
	Total Investment Income	1,445,920	1,285,131	0	850,000	0	0	0
	Internal Services/Interfunds:							
333402	Cost Allocation - Sanitation	102,000	102,000	102,000	102,000	102,000	102,000	
333450	Cost Allocation - Bus	17,000	17,000	17,000	17,000	17,000	17,000	
388101	Transfer from General Fund	0	0	0	0	0	0	
	Total Internal Services/Interfunds	119,000	119,000	119,000	119,000	119,000	119,000	0
	Intergovernmental:							
333480	Federal - FEMA Recovery	0	0	0	0	0	0	0
333480	Federal - Homeland Security	0	0	0	0	0	0	0
	Total Intergovernmental	0	0	0	0	0	0	0
	Other:							
388200	Other - Sale of Fixed Assets	27,326	0	0	0	0	0	
398900	Misc - Cash Over/(Short)	1,675	(4,510)	0	0	0	0	
399000	Miscellaneous Revenue	39,239	14,030	20,000	20,000	20,000	20,000	
399001	Misc - Returned Checks	30,500	28,900	20,000	20,000	20,000	20,000	
399510	Contribution - Other	0	0	0	0	0	0	
399525	Other Revenue - Insurance Proceeds	0	0	0	0	0	0	
399996	Use of Restricted Retained Earnings	0	0	0	0	0	0	
399999	Use of Retained Earnings	0	0	7,795,918	9,610,918	0	1,534,617	
	Total Other	98,740	38,420	7,835,918	9,650,918	40,000	1,574,617	0
	TOTAL REVENUES	125,618,299	99,106,501	112,658,918	109,178,918	109,363,000	113,120,617	0

2026-2027 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	401
DEPARTMENT:	Utility Administration	ORGANIZATION:	210500

APPROPRIATION SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	0	0	0	0	0	0	0.00%
Fringe Benefits	0	0	0	0	0	0	0.00%
Operating/Contractual	621,565	818,294	1,057,000	1,158,000	1,057,000	0	-100.00%
Other	28,419,757	29,187,757	25,380,015	22,239,015	22,902,162	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	29,041,322	30,006,051	26,437,015	23,397,015	23,959,162	0	-100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change

2026-2027 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	401
DEPARTMENT:	Utility Administration	ORGANIZATION:	210500

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Operating & Contractual:							
531106	Professional Fees - Audit	62,560	153,545	58,000	158,000	58,000	58,000	
531110	Professional Fees & Services	115,282	193,443	525,000	400,000	525,000	525,000	
531125	Automated Meter Reading	0	0	250,000	125,000	250,000	250,000	
531209	Services - Bank Charges	437,303	471,306	159,000	440,000	159,000	159,000	
533024	Economic Development	0	0	60,000	30,000	60,000	60,000	
543000	Miscellaneous Expense	6,420	0	5,000	5,000	5,000	5,000	
646037	Storm Relief	0	0	0	0	0	0	
	Total Operating & Contractual	621,565	818,294	1,057,000	1,158,000	1,057,000	1,057,000	0
	Other:							
646000	Bond Issuance Cost	0	0	0	0	0	0	
646039	Project RESTOR	0	0	0	0	0	0	
646046	Utility Rebates	0	0	0	0	0	0	
646052	Transfer to Utility Debt Service	9,433,757	9,433,757	9,473,522	9,473,522	9,484,278	9,484,278	
646101	Transfer to General Fund (5%)	5,233,000	878,000	3,233,000	0	0	0	
646300	Transfer to General Cap Projects	100,000	100,000	100,000	100,000	100,000	100,000	
646403	Transfer to Zoo Fund	0	0	0	0	1,093,448	1,093,448	
646411	Transfer to Utility Capital Projects	7,065,000	12,275,000	5,175,000	5,642,000	2,830,189	2,830,189	
646450	Transfer to Municipal Transit Fund	2,535,000	2,434,000	3,261,493	2,834,493	2,952,247	2,952,247	
646551	Transfer to Risk Management Fund	1,431,000	2,330,000	2,400,000	2,452,000	2,640,000	2,640,000	
646552	Transfer to Employee Benefits Fund	885,000	0	0	0	2,065,000	2,065,000	
647101	Cost Allocation - General Fund	1,713,000	1,713,000	1,713,000	1,713,000	1,713,000	1,713,000	
648101	Transfer to General Fund-Other	24,000	24,000	24,000	24,000	24,000	24,000	
	Total Other	28,419,757	29,187,757	25,380,015	22,239,015	22,902,162	22,902,162	0
	Capital Outlay:							
707600	Machinery & Equipment	0	0	0	0	0	0	
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	29,041,322	30,006,051	26,437,015	23,397,015	23,959,162	23,959,162	0

2026-2027 ANNUAL BUDGET

DIVISION:	Finance	FUND:	401
DEPARTMENT:	Budget Office	ORGANIZATION:	218300

GOAL MISSION STATEMENT

To provide the Council, the Mayor, and the Citizens of Alexandria with accurate financial and budgetary information.

To provide the information to the Council and the Mayor that will aid them in the decision making process.

To assist division and departments heads with the administration of their individual budgets.

To assist he Director of Finance in the planning, directing and coordination of operations within the Finance Division.

FUNCTION DESCRIPTION

The Budget Department plans, coordinates, and organizes the preparation of the annual Operating and Five Year Capital Budget. Once adopted by the City Council, the department is responsible for overall administration of the Operating and Capital Budgets. The Budget Office oversees the printing of the final budget documents.

The Budget Office administrates the financial aspect of all City Capital Projects. Additionally, this office is responsible for the enforcement of budgetary policies, approves all budget changes, reviews financial fact sheets going to the City Council and ensures that all budget amendments adopted by the City Council are properly recorded and enforced.

The Budget Officer assists in the supervision of the departments within the Financial Division.

DEMAND PERFORMANCE INDICATORS

Description	2023-2024 Estimated	2024-2025 Estimated	2025-2026 Projected
Budget printed			
Department budget transfers			
Budget Amendments			
Accounts w/ Budget Transactions			
Total active accounts			
Fact sheets reviewed			

2026-2027 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	401
DEPARTMENT:	Budget Office	ORGANIZATION:	218300

APPROPRIATION SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	124,646	146,153	218,672	214,672	258,398	0	-100.00%
Fringe Benefits	36,819	62,758	99,645	89,645	76,528	0	-100.00%
Operating/Contractual	8,297	9,259	15,000	16,000	15,000	0	-100.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	5,000	5,000	5,000	0	-100.00%
Total Appropriations	169,762	218,170	338,317	325,317	354,926	0	-100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
480207	Salary - Mayoral Asst - Budget Officer	1	1	1	1	1		0.00%
490225	Salary - Assistant Director Finance	1	1	1	1	1		0.00%
490230	Salary - Accountant	1	1	1	1	1		0.00%
490926	Total Positions	3	3	3	3	3	0	0.00%

2026-2027 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	401
DEPARTMENT:	Budget Office	ORGANIZATION:	218300

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	727	482	1,000	1,000	1,000	1,000	
480207	Salary - Mayoral Asst - Budget Officer	78,623	90,346	90,000	90,000	90,000	100,000	
490225	Salary - Assistant Director Finance	0	0	67,434	63,434	67,434	95,353	
490230	Salary - Accountant	45,296	55,325	60,238	60,238	60,238	62,045	
	Total Positions	124,646	146,153	218,672	214,672	218,672	258,398	0
	Fringe:							
510201	Fringe - Pension	21,050	34,373	43,800	43,800	43,800	51,680	
510202	Fringe - Hospital	11,873	26,008	52,548	42,548	52,548	20,974	
510206	Fringe - Medicare Insurance Tax	3,837	2,318	3,171	3,171	3,171	3,748	
510207	Fringe - Life Insurance	59	59	126	126	126	126	
	Total Fringe	36,819	62,758	99,645	89,645	99,645	76,528	0
	Operating & Contractual:							
520400	Office	1,987	1,449	7,000	7,000	7,000	7,000	
531410	Telephone	4,748	5,443	4,000	5,000	4,000	4,000	
531500	Printing	1,337	1,246	2,000	2,000	2,000	2,000	
543003	Travel & Training	225	1,121	2,000	2,000	2,000	2,000	
	Total Operating & Contractual	8,297	9,259	15,000	16,000	15,000	15,000	0
	Capital Outlay:							
707600	Machinery & Equipment	0	0	0	0	0	0	
707700	Office Furniture & Fixtures	0	0	5,000	5,000	5,000	5,000	
707702	Computer Software	0	0	0	0	0	0	
	Total Capital Outlay	0	0	5,000	5,000	5,000	5,000	0
	TOTAL DEPARTMENT	169,762	218,170	338,317	325,317	338,317	354,926	0

2026-2027 ANNUAL BUDGET

DIVISION:	Finance	FUND:	401
DEPARTMENT:	Customer Service	ORGANIZATION:	218600

GOAL MISSION STATEMENT

To provide utility customers with accurate billing and collection for electric, gas, water, wastewater, and sanitation services. Insure that customers receive accurate information on their accounts and to provide customers inquiring about their accounts with prompt information and courteous service.

FUNCTION DESCRIPTION

The Customer Service Department is responsible for billing approximately 25,000 customers for electric, water, gas, wastewater, and sanitation services and also collecting revenues generated. Additionally, this department is responsible for new accounts, cut-off and disconnect procedures. This department also serves as the collector of property taxes and miscellaneous receipts.

DEMAND PERFORMANCE INDICATORS

Description	2023-2024 Estimated	2024-2025 Estimated	2025-2026 Projected
Telephone Calls			
Total Customers			
Work Orders			
Customer Disconnects			
Applications for Services			

2026-2027 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	401
DEPARTMENT:	Customer Service	ORGANIZATION:	218600

APPROPRIATION SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	1,049,027	1,077,172	1,296,659	1,238,659	1,320,535	0	-100.00%
Fringe Benefits	376,242	420,393	588,098	544,098	676,699	0	-100.00%
Operating/Contractual	935,054	1,030,864	934,000	1,121,000	934,000	0	-100.00%
Other	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	0	0.00%
Capital Outlay	36,819	675	30,000	65,000	0	0	0.00%
Total Appropriations	3,597,142	3,729,104	4,048,757	4,168,757	4,131,234	0	-100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490124	Salary - Manager Cust Serv/Field Ser	1	1	1	1	1		0.00%
490218	Salary - Asst Mgr Cust Serv/Field Ser	1	2	2	2	2		0.00%
490230	Salary - Accountant	2	2	2	2	2		0.00%
490614	Salary - Administrative Assistant	0	1	1	1	1		0.00%
490618	Salary - Administrative Secretary	1	0	0	0	0		0.00%
490642	Salary - Customer Accounts Rep	7	0	0	0	0		0.00%
490644	Salary - Customer Accounts Team Ldr	2	0	0	0	0		0.00%
490646	Salary - Customer Services Rep	11	11	11	11	11		0.00%
490926	Salary - Utility Billing Specialist	5	0	0	0	0		0.00%
490930	Salary - Supervisor Customer Service	1	1	1	1	1		0.00%
490931	Salary - Front Office Team Leader	1	0	0	0	0		0.00%
490937	Salary - Utility Billing Specialist Lead	1	1	1	1	1		0.00%
490948	Salary - Customer Service Specialist	0	12	12	12	12		0.00%
490949	Salary - Customer Service Team Ldr	0	3	3	3	3		0.00%
490690	Salary - Student Worker	1	1	1	1	1		0.00%
	Total Positions	34	35	35	35	35	0	0.00%

2026-2027 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	401
DEPARTMENT:	Customer Service	ORGANIZATION:	218600

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	122,057	119,710	50,000	105,000	50,000	50,000	
490124	Salary - Manager Cust Serv/Field Ser	76,685	80,437	80,129	80,129	80,129	82,533	
490218	Salary - Asst Mgr Cust Serv/Field Ser	41,285	60,065	109,627	109,627	109,627	136,612	
490230	Salary - Accountant	85,399	108,583	120,476	120,476	120,476	124,090	
490339	Salary - Accounting Technician	41,181	43,576	0	0	0	0	
490614	Salary - Administrative Assistant	0	6,386	38,616	38,616	38,616	39,774	
490618	Salary - Administrative Secretary	35,582	32,559	0	0	0	0	
490642	Salary - Customer Accounts Rep	177,747	193,824	0	0	0	0	
490644	Salary - Customer Accounts Team Ldr	33,331	0	0	0	0	0	
490646	Salary - Customer Services Rep	193,516	174,454	349,437	266,437	349,437	289,109	
490926	Salary - Utility Billing Specialist	158,992	119,277	0	0	0	0	
490930	Salary - Supervisor Customer Service	40,111	42,613	38,345	38,345	38,345	39,495	
490931	Salary - Front Office Team Leader	24,643	30,828	0	0	0	0	
490937	Salary - Utility Billing Specialist Lead	0	0	43,230	43,230	43,230	44,527	
490948	Salary - Customer Service Specialist	0	51,663	355,242	355,242	355,242	396,862	
490949	Salary - Customer Service Team Ldr	0	9,900	100,557	70,557	100,557	106,533	
490690	Salary - Student Worker	18,498	3,297	11,000	11,000	11,000	11,000	
	Total Salaries	1,049,027	1,077,172	1,296,659	1,238,659	1,296,659	1,320,535	0
	Fringe:							
510201	Fringe - Pension	226,780	251,368	257,523	243,523	257,523	261,993	
510202	Fringe - Hospital	132,244	152,958	309,659	279,659	309,659	393,444	
510206	Fringe - Medicare Insurance Tax	14,757	15,130	18,806	18,806	18,806	19,152	
510207	Fringe - Life Insurance	742	728	1,428	1,428	1,428	1,428	
510208	Fringe - FICA Tax Retirement	1,719	209	682	682	682	682	
	Total Fringe	376,242	420,393	588,098	544,098	588,098	676,699	0
	Operating and Contractual:							
520105	Contract Labor	104,742	128,000	150,000	125,000	150,000	150,000	
520204	Uniforms	5,361	7,020	7,000	7,000	7,000	7,000	
520400	Office	68,681	68,784	50,000	50,000	50,000	50,000	
531109	Security	268,960	305,955	62,000	275,000	62,000	62,000	
531210	Fees Substation	0	0	5,000	5,000	5,000	5,000	
531211	Fees Collection Agency	89,494	106,418	150,000	100,000	150,000	150,000	
531214	Fees - Billing Services	46,724	75,527	60,000	60,000	60,000	60,000	
531301	Vehicle Costs - Fuel & Oil	1,523	1,679	2,000	2,000	2,000	2,000	
531304	Vehicle Cost - R & M	565	4,570	2,000	2,000	2,000	2,000	
531401	Postage	167,750	163,877	235,000	275,000	235,000	235,000	
531410	Telephone	16,060	10,007	20,000	4,000	20,000	20,000	
531500	Printing	1,321	2,789	29,000	29,000	29,000	29,000	
531701	Utilities	100,939	76,371	100,000	100,000	100,000	100,000	
543003	Travel & Training	3,934	2,108	6,000	6,000	6,000	6,000	
605101	Maintenance Building & Facilities	58,335	74,765	46,000	71,000	46,000	46,000	
605106	Maintenance Equipment	665	2,994	10,000	10,000	10,000	10,000	
	Total Operating and Contractual	935,054	1,030,864	934,000	1,121,000	934,000	934,000	0

2026-2027 ANNUAL BUDGET

DIVISION:	Finance	401
DEPARTMENT:	Customer Service	218600

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Adopted Budget	Adopted Budget	Admin Approved	Adopted
543001	Other:							
	Bad Debt	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	
	Total Other	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	0
	Capital Outlay:							
707405	Building Improvements	0	0	30,000	30,000	0	0	
707500	Vehicles	0	0	0	0	0	0	
707600	Machinery & Equipment	0	0	0	0	0	0	
707700	Office Furniture & Fixtures	36,819	675	0	35,000	0	0	
707702	Computer Software	0	0	0	0	0	0	
	Total Capital Outlay	36,819	675	30,000	65,000	0	0	0
	TOTAL DEPARTMENT	3,597,142	3,729,104	4,048,757	4,168,757	4,018,757	4,131,234	0

2026-2027 ANNUAL BUDGET

DIVISION:	Finance	FUND:	401
DEPARTMENT:	Customer Field Services	ORGANIZATION:	218700

GOAL MISSION STATEMENT

To provide utility customers with accurate billings and collections for electric, gas, water, wastewater, and sanitation services. Insure that customers receive accurate information on their accounts and to provide customers inquiring about their accounts with prompt information and courteous service.

FUNCTION DESCRIPTION

The Customer Service Department is responsible for billing approximately 25,000 customers for electric, water, gas, wastewater, and sanitation services and also collecting revenues generated. Additionally, this department is responsible for new accounts, cut-off and disconnect procedures.

DEMAND PERFORMANCE INDICATORS

Description	2023-2024 Estimated	2024-2025 Estimated	2025-2026 Projected
Telephone Calls			
Total Customers			
Work Orders			
Customer Disconnects			
Applications for Services			

2026-2027 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	401
DEPARTMENT:	Customer Field Services	ORGANIZATION:	218700

APPROPRIATION SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	742,390	903,995	912,613	920,613	928,143	0	-100.00%
Fringe Benefits	243,238	324,296	364,307	356,307	376,564	0	-100.00%
Operating/Contractual	725,871	91,825	95,000	136,000	95,000	0	-100.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	114,203	80,226	91,000	91,000	43,030	0	0.00%
Total Appropriations	1,825,702	1,400,342	1,462,920	1,503,920	1,442,737	0	-100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490132	Salary - Supervisor Utility Field Servic	1	1	1	1	1		0.00%
490141	Salary - Crew Leader	1	1	1	1	1		0.00%
490763	Salary - Utility Service Worker	18	18	18	18	18		0.00%
490939	Salary - Field Services Office Tech	1	1	1	1	1		0.00%
	Total Positions	21	21	21	21	21	0	0.00%

2026-2027 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	401
DEPARTMENT:	Customer Field Services	ORGANIZATION:	218700

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	108,507	158,566	50,000	110,000	50,000	50,000	
490132	Salary - Supervisor Utility Field Servic	60,994	63,719	63,100	63,100	63,100	64,993	
490141	Salary - Crew Leader	50,262	52,489	51,998	51,998	51,998	53,558	
490626	Salary - Clerical Specialist	26,038	31,601	0	0	0	0	
490647	Salary - Meter Reader	228,824	0	0	0	0	0	
490763	Salary - Utility Service Worker	267,765	597,620	715,748	663,748	715,748	726,872	
490939	Salary - Field Services Office Tech	0	0	31,767	31,767	31,767	32,720	
	Total Salaries	742,390	903,995	912,613	920,613	912,613	928,143	0
	Fringe:							
510201	Fringe - Pension	166,552	210,550	182,798	184,798	182,798	185,632	
510202	Fringe - Hospital	65,695	100,439	167,390	157,390	167,390	176,589	
510206	Fringe - Medicare Insurance Tax	10,561	12,817	13,237	13,237	13,237	13,461	
510207	Fringe - Life Insurance	430	490	882	882	882	882	
	Total Fringe	243,238	324,296	364,307	356,307	364,307	376,564	0
	Operating and Contractual:							
520204	Uniforms	4,352	4,997	5,000	5,000	5,000	5,000	
520400	Office	5,847	6,448	7,000	7,000	7,000	7,000	
520500	Operating Supplies	49,105	15,193	15,000	40,000	15,000	15,000	
531110	Professional Fees	608,337	0	0	0	0	0	
531301	Vehicle Costs - Fuel & Oil	30,392	27,539	42,000	32,000	42,000	42,000	
531304	Vehicle Cost - R & M	26,070	26,247	12,000	25,000	12,000	12,000	
543003	Travel & Training	1,768	1,551	2,000	2,000	2,000	2,000	
605106	Maintenance Equipment	0	9,850	12,000	25,000	12,000	12,000	
	Total Operating and Contractual	725,871	91,825	95,000	136,000	95,000	95,000	0
	Capital Outlay:							
707500	Vehicles	84,501	68,421	91,000	91,000	43,030	43,030	
707600	Machinery & Equipment	29,702	11,805	0	0	0	0	
707700	Office Furniture & Fixtures	0	0	0	0	0	0	
707702	Computer Software	0	0	0	0	0	0	
	Total Capital Outlay	114,203	80,226	91,000	91,000	43,030	43,030	0
	TOTAL DEPARTMENT	1,825,702	1,400,342	1,462,920	1,503,920	1,414,950	1,442,737	0

2026-2027 ANNUAL BUDGET

DIVISION:	Finance	FUND:	401
DEPARTMENT:	Information Systems	ORGANIZATION:	218800

GOAL MISSION STATEMENT

To provide departments with the most comprehensive, professional and state-of-art Information System services. To service user departments and customers by developing and maintaining efficient, reliable and progressive information technology including technology including telecommunications, internet services, application software and network systems.

FUNCTION DESCRIPTION

The activities of the Management Information System include the following:

1. Operating
2. Programming
3. System Analysis
4. Hardware Maintenance
5. System Education and Training
6. System Evaluation and Implementation
7. Telecommunications
8. Network Development and Maintenance
9. Internet Functions and Applications

DEMAND PERFORMANCE INDICATORS

Description	2023-2024 Estimated	2024-2025 Estimated	2025-2026 Projected
Number of Accounts			
Number of Transactions			
Number of Pages Printer			
Number of Jobs Run			
Service Calls - Hardware			
Service Calls - Software			
Number of Documents Prepared			

2026-2027 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	401
DEPARTMENT:	Management Information Systems	ORGANIZATION:	218800

APPROPRIATION SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	441,305	476,780	577,702	554,702	603,453	0	-100.00%
Fringe Benefits	182,637	220,232	257,454	253,454	296,267	0	-100.00%
Operating/Contractual	1,589,695	1,779,107	1,209,000	2,184,000	1,209,000	0	-100.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	1,167,733	1,024,211	1,554,800	1,656,800	1,548,400	0	-100.00%
Total Appropriations	3,381,370	3,500,330	3,598,956	4,648,956	3,657,120	0	-100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2023-2024	2024-2025	2025-2026		2026-2027		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490123	Salary - Information Systems Manage	1	1	1	1	1		0.00%
490227	Salary - Information Systems Analyst	4	4	4	4	4		-100.00%
490242	Salary - Database Manager	1	1	1	1	1		0.00%
490356	Salary - PC / Network Technician	3	3	3	3	3		0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1		0.00%
490932	Salary - Application Analyst	1	1	1	1	1		0.00%
	Total Positions	11	11	11	11	11	0	-100.00%

2026-2027 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	401
DEPARTMENT:	Management Information Systems	ORGANIZATION:	218800

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	5,168	7,102	15,000	10,000	15,000	15,000	
490123	Salary - Information Systems Manage	65,595	78,241	86,520	86,520	86,520	89,116	
490227	Salary - Information Systems Analyst	195,843	203,225	202,608	202,608	202,608	208,686	
490242	Salary - Database Manager	54,249	63,269	73,921	73,921	73,921	76,139	
490356	Salary - PC / Network Technician	86,734	80,311	108,312	90,312	108,312	110,478	
490618	Salary - Administrative Secretary	33,716	30,222	30,314	30,314	30,314	31,223	
490932	Salary - Application Analyst	0	14,410	61,027	61,027	61,027	72,811	
	Total Salaries	441,305	476,780	577,702	554,702	577,702	603,453	0
	Fringe:							
510201	Fringe - Pension	95,095	112,060	115,716	111,716	115,716	120,690	
510202	Fringe - Hospital	81,186	101,418	132,896	132,896	132,896	166,364	
510206	Fringe - Medicare Insurance Tax	6,101	6,484	8,380	8,380	8,380	8,751	
510207	Fringe - Life Insurance	255	270	462	462	462	462	
	Total Fringe	182,637	220,232	257,454	253,454	257,454	296,267	0
	Operating and Contractual:							
520204	Uniforms	0	0	0	0	0	0	
520400	Office	2,971	3,607	4,000	8,000	4,000	4,000	
520500	Operating Supplies	7,181	7,898	15,000	15,000	15,000	15,000	
520513	Operating - Paper	2,265	4,026	12,000	7,000	12,000	12,000	
531301	Vehicle Costs - Fuel & Oil	1,381	801	3,000	3,000	3,000	3,000	
531304	Vehicle Cost - R & M	398	1,766	5,000	3,000	5,000	5,000	
531410	Telephone	73,780	90,829	35,000	60,000	35,000	35,000	
531415	Internet Access	34,913	34,034	45,000	33,000	45,000	45,000	
531416	Government Access Channel	3,140	0	15,000	5,000	15,000	15,000	
543003	Travel & Training	6,596	0	20,000	20,000	20,000	20,000	
605106	Maintenance Equipment	571,576	347,881	225,000	525,000	225,000	225,000	
605114	Maintenance Software	885,494	1,288,265	830,000	1,505,000	830,000	830,000	
646037	Emergency Relief - Laura			0	0	0	0	0
	Total Operating and Contractual	1,589,695	1,779,107	1,209,000	2,184,000	1,209,000	1,209,000	0
	Capital Outlay:							
707405	Building Improvements	12,305	0	0	0	0	0	
707500	Vehicles	26,768	0	0	0	0	0	
707600	Machinery & Equipment	507,961	452,999	800,000	800,000	700,000	700,000	
707700	Office Furniture & Fixtures	2,727	0	2,600	2,600	1,400	1,400	
707702	Computer Software	617,972	571,212	752,200	854,200	847,000	847,000	
	Total Capital Outlay	1,167,733	1,024,211	1,554,800	1,656,800	1,548,400	1,548,400	0
	TOTAL DEPARTMENT	3,381,370	3,500,330	3,598,956	4,648,956	3,592,556	3,657,120	0

2026-2027 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Director of Utilities	ORGANIZATION:	218500

GOAL MISSION STATEMENT

Section 4-05 of the Home Rule Charter of the city of Alexandria charges the Director of Utilities with the administration of power plants; electric lines and services; water supply and distribution; gas lines and distribution; and sewerage collection and disposal.

FUNCTION DESCRIPTION

The Director of Utilities manages and coordinates all utility activities for the city including: electric production, electric distribution, water, gas, wastewater, and laboratory and testing services.

DEMAND PERFORMANCE INDICATORS

Description	2023-2024 Estimated	2024-2025 Estimated	2025-2026 Projected

2026-2027 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Division Director	ORGANIZATION:	218500

APPROPRIATION SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	347,964	391,148	435,940	470,940	475,847	0	-100.00%
Fringe Benefits	113,298	147,006	151,386	160,386	186,970	0	-100.00%
Operating/Contractual	528,151	756,870	392,000	883,000	392,000	0	-100.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	2,079	0	90,000	90,000	25,000	0	0.00%
Total Appropriations	991,492	1,295,024	1,069,326	1,604,326	1,079,817	0	-100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
480107	Salary - Director of Utilities	1	1	1	1	1		0.00%
480604	Salary - Executive Secretary	1	1	1	1	1		0.00%
490175	Salary - Enviro Compliance Manager	1	1	1	1	1		0.00%
490219	Salary - Professional Engineer	1	1	1	1	1		0.00%
490226	Salary - Assistant Director Utilities	1	1	1	1	1		0.00%
	Total Positions	5	5	5	5	5	0	0.00%

2026-2027 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Division Director	ORGANIZATION:	218500

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	1,783	1,487	0	0	0	0	
480107	Salary - Director of Utilities	136,208	160,114	159,500	159,500	159,500	159,500	
480604	Salary - Executive Secretary	62,729	62,489	62,250	62,250	62,250	62,250	
490175	Salary - Enviro Compliance Manager	79,292	82,347	82,031	82,031	82,031	82,031	
490219	Salary - Professional Engineer	0	14,141	61,860	96,860	61,860	99,657	
490226	Salary - Assistant Director Utilities	67,952	70,570	70,299	70,299	70,299	72,409	
	Total Salaries	347,964	391,148	435,940	470,940	435,940	475,847	0
	Fringe:							
510201	Fringe - Pension	70,442	92,145	78,371	87,371	78,371	86,269	
510202	Fringe - Hospital	32,687	44,095	61,614	61,614	61,614	88,721	
510206	Fringe - Medicare Insurance Tax	5,438	5,790	6,391	6,391	6,391	6,970	
510207	Fringe - Life Insurance	115	120	210	210	210	210	
510209	Fringe - Car Allowance	4,616	4,856	4,800	4,800	4,800	4,800	
	Total Fringe	113,298	147,006	151,386	160,386	151,386	186,970	0
	Operating and Contractual:							
520204	Uniforms	1,311	966	1,000	1,000	1,000	1,000	
520400	Office	7,025	2,320	7,000	7,000	7,000	7,000	
531110	Professional Fees	455,988	656,750	300,000	750,000	300,000	300,000	
531123	NERC ICP	0	0	50,000	25,000	50,000	50,000	
531301	Vehicle Costs - Fuel & Oil	5,602	3,870	2,000	4,000	2,000	2,000	
531304	Vehicle Cost - R & M	1,389	4,290	1,000	1,000	1,000	1,000	
531410	Telephone	14,041	21,569	6,000	53,000	6,000	6,000	
531500	Printing	147	90	2,000	2,000	2,000	2,000	
543002	Dues & Subscriptions	38,681	51,984	18,000	35,000	18,000	18,000	
543003	Travel & Training	3,967	15,031	5,000	5,000	5,000	5,000	
	Total Operating and Contractual	528,151	756,870	392,000	883,000	392,000	392,000	0
	Capital Outlay:							
707405	Building Improvements	0	0	25,000	25,000	0	0	
707500	Vehicles	2,079	0	55,000	55,000	0	0	
707600	Machinery & Equipment	0	0	10,000	10,000	25,000	25,000	
707700	Office Furniture & Fixtures	0	0	0	0	0	0	
707702	Computer Software	0	0	0	0	0	0	
	Total Capital Outlay	2,079	0	90,000	90,000	25,000	25,000	0
	TOTAL DEPARTMENT	991,492	1,295,024	1,069,326	1,604,326	1,004,326	1,079,817	0

2026-2027 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Electric Production	ORGANIZATION:	227100

GOAL MISSION STATEMENT

The mission of the City of Alexandria, Electric Production Department is to provide reliable and cost effective energy services, in a responsible and courteous manner, which meet the current future needs to our customers.

1. Customers. We will continually strive to remain customer-focused and always seek to improve the way in which we deliver services to our customers.
2. Employees. We will maintain a safe and positive work environment and provide the opportunity for professional and personal development. We will properly train employees for their responsibilities and see that they are regularly updated in current developments in their disciplines. We will ensure that employees and the community.
3. Power Supply. We will develop and maintain a reliable and secure supply of energy at a reasonable cost.

FUNCTION DESCRIPTION

D.G. Hunter Generating Station operates 24 hours a day, 7 days a week, with the capability to supply the city with electrical power to meet the needs of the citizens. Plant equipment is kept in proper working conditions to insure safe and reliable operations, allowing a unit to be started up in a minimum of four hours.

Negotiations for fuel and electrical power insures the most economical power for the citizens of Alexandria.

DEMAND PERFORMANCE INDICATORS

Description	2023-2024 Estimated	2024-2025 Estimated	2025-2026 Projected
Reports: EPAAA, LEPA, SWPP, Dept. of Energy, NERC, FERC, DEQ & Utility Date			
Requisitions Processed			
Invoices & Packing Slips			
Cleco Interchange Calls			
Interchange Log Entries			
Customer Complaints & Trouble Calls			

2026-2027 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Electric Production	ORGANIZATION:	227100

APPROPRIATION SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	1,141,505	1,129,672	1,244,916	1,142,916	1,280,050	0	-100.00%
Fringe Benefits	475,151	495,671	524,346	484,346	573,828	0	-100.00%
Operating/Contractual	36,722,332	34,674,421	40,728,000	34,802,000	40,728,000	0	-100.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	11,087	161,658	272,000	284,000	425,000	0	0.00%
Total Appropriations	38,350,075	36,461,422	42,769,262	36,713,262	43,006,878	0	-100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490101	Salary - Superintendent Electric Prod	1	1	1	1	1		0.00%
490149	Salary - Custodial Worker	1	1	1	1	1		0.00%
490301	Salary - Supervisor Electric Production	1	1	1	1	1		0.00%
490302	Salary - Plant Maintenance Supervisor	1	1	1	1	1		0.00%
490378	Salary - Enviromental Tech II	1	1	1	1	1		0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1		0.00%
490701	Salary - Electric Plant Shift Supervisor	5	5	5	5	5		0.00%
490704	Salary - Maintenance Mechanic II	1	1	1	1	1		0.00%
490705	Salary - Electric Plant Operator II	4	4	4	4	4		0.00%
490706	Salary - Maintenance Mechanic I	1	1	1	1	1		0.00%
490707	Salary - Electric Plant Operator I	5	5	5	5	5		0.00%
490822	Salary - Trades Worker	1	1	1	1	1		0.00%
490914	Salary - Industrial Electrician-Electric I	1	1	1	1	1		0.00%
490915	Salary - Elec & Insrt Tech-Electric Pro	1	1	1	1	1		0.00%
	Total Positions	25	25	25	25	25	0	0.00%

2026-2027 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Electric Production	ORGANIZATION:	227100

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	101,419	136,714	160,000	140,000	160,000	160,000	
490101	Salary - Superintendent Electric Prod	71,489	74,243	73,958	73,958	73,958	73,958	
490149	Salary - Custodial Worker	27,023	28,064	27,957	27,957	27,957	27,957	
490301	Salary - Supervisor Electric Production	64,781	67,085	66,260	66,260	66,260	66,260	
490302	Salary - Plant Maintenance Supervisor	46,536	48,728	48,143	44,143	48,143	47,424	
490378	Salary - Environmental Tech II	51,275	53,267	53,063	53,063	53,063	53,063	
490618	Salary - Administrative Secretary	32,877	34,144	34,013	34,013	34,013	34,013	
490701	Salary - Electric Plant Shift Supervisor	265,418	265,025	260,580	260,580	260,580	269,069	
490704	Salary - Maintenance Mechanic II	42,735	20,065	42,409	20,409	42,409	42,409	
490705	Salary - Electric Plant Operator II	157,293	156,123	153,253	153,253	153,253	163,865	
490706	Salary - Maintenance Mechanic I	36,509	1,894	36,562	18,562	36,562	38,120	
490707	Salary - Electric Plant Operator I	133,322	139,034	160,823	135,823	160,823	175,926	
490822	Salary - Trades Worker	17,123	7,416	31,109	18,109	31,109	31,200	
490914	Salary - Industrial Electrician-Electric I	47,932	50,064	49,587	49,587	49,587	49,587	
490915	Salary - Elec & Insrt Tech-Electric Pro	45,773	47,806	47,199	47,199	47,199	47,199	
	Total Salaries	1,141,505	1,129,672	1,244,916	1,142,916	1,244,916	1,280,050	0
	Fringe:							
510201	Fringe - Pension	256,290	263,932	249,359	224,359	249,359	256,011	
510202	Fringe - Hospital	202,264	215,424	255,889	240,889	255,889	298,208	
510206	Fringe - Medicare Insurance Tax	15,913	15,690	18,048	18,048	18,048	18,559	
510207	Fringe - Life Insurance	684	625	1,050	1,050	1,050	1,050	
	Total Fringe	475,151	495,671	524,346	484,346	524,346	573,828	0
	Operating and Contractual:							
520105	Contract Labor	0	67,109	0	120,000	0	0	
520204	Uniforms	11,478	10,940	14,000	14,000	14,000	14,000	
520400	Office	2,818	2,978	2,000	2,000	2,000	2,000	
520500	Operating Supplies	9,472	13,061	20,000	20,000	20,000	20,000	
520501	Operating - Janitorial	1,785	3,356	3,000	3,000	3,000	3,000	
520503	Operating - Chemicals	115,318	165,988	200,000	165,000	200,000	200,000	
520505	Operating - Gases	7,601	1,527	26,000	10,000	26,000	26,000	
520514	Small Tools	4,287	4,482	4,000	4,000	4,000	4,000	
531215	Fees, Licenses & Permits	2,637	9,039	4,000	4,000	4,000	4,000	
531301	Vehicle Costs - Fuel & Oil	5,079	2,503	7,000	7,000	7,000	7,000	
531304	Vehicle Costs - R & M	9,406	7,633	3,000	10,000	3,000	3,000	
531410	Telephone	2,438	2,473	6,000	4,000	6,000	6,000	
531500	Printing	51	167	0	0	0	0	
531701	Utilities	5,106	3,688	7,000	7,000	7,000	7,000	
543002	Dues & Subscriptions	0	0	4,000	4,000	4,000	4,000	
543003	Travel & Training	0	0	5,000	5,000	5,000	5,000	
554001	Purchases-Direct Energy Costs	28,490,507	29,077,644	31,000,000	27,000,000	31,000,000	31,000,000	
554002	Purchases-Other Energy Costs	7,589,917	4,691,503	9,000,000	7,000,000	9,000,000	9,000,000	
554006	Purchases-Plant Fuel	0	0	0	0	0	0	
605101	Maintenance Bldg & Facilities	18,258	3,383	20,000	20,000	20,000	20,000	
605102	Maintenance Plant	434,176	606,947	400,000	400,000	400,000	400,000	
646037	Emergency Relief - Laura	0	0	0	0	0	0	
605106	Maintenance Equipment	11,998	0	3,000	3,000	3,000	3,000	
	Total Operating and Contractual	36,722,332	34,674,421	40,728,000	34,802,000	40,728,000	40,728,000	0

2026-2027 ANNUAL BUDGET

DIVISION:	Utilities	401
DEPARTMENT:	Electric Production	227100

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Capital Outlay:							
707405	Building Improvements	0	79,784	0	0	51,000	51,000	
707500	Vehicles	0	0	0	0	0	0	
707600	Machinery & Equipment	0	9,135	225,000	225,000	349,000	349,000	
707700	Office Furniture & Fixtures	0	5,032	0	0	0	0	
707702	Computer Software	11,087	67,707	47,000	59,000	25,000	25,000	
	Total Capital Outlay	11,087	161,658	272,000	284,000	425,000	425,000	0
	TOTAL DEPARTMENT	38,350,075	36,461,422	42,769,262	36,713,262	42,922,262	43,006,878	0

2026-2027 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Bayou Cove	ORGANIZATION:	227101

GOAL MISSION STATEMENT

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FUNCTION DESCRIPTION

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DEMAND PERFORMANCE INDICATORS

Description	2023-2024 Estimated	2024-2025 Estimated	2025-2026 Projected

2026-2027 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Electric Production - Bayou Cove	ORGANIZATION:	227101

APPROPRIATION SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	0	0	0	0	0	0	0.00%
Fringe Benefits	0	0	0	0	0	0	0.00%
Operating/Contractual	3,367,251	1,361,597	2,700,000	2,100,000	2,700,000	0	-100.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	3,367,251	1,361,597	2,700,000	2,100,000	2,700,000	0	-100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change

2026-2027 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Electric Production - Bayou Cove	ORGANIZATION:	227101

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
531110	Operating and Contractual:							
	Professional Fees & Services	1,579,883	954,484	1,100,000	1,100,000	1,100,000	1,100,000	
554006	Purchases-Plant Fuel	1,787,368	407,113	1,600,000	1,000,000	1,600,000	1,600,000	
	Total Operating and Contractual	3,367,251	1,361,597	2,700,000	2,100,000	2,700,000	2,700,000	0
	TOTAL DEPARTMENT	3,367,251	1,361,597	2,700,000	2,100,000	2,700,000	2,700,000	0

2026-2027 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Electric Distribution	ORGANIZATION:	227200

GOAL MISSION STATEMENT

To provide quality electric service to residential, commercial and industrial customers by maintaining high standards of workmanship, efficiency and reliability.

FUNCTION DESCRIPTION

Construction of new additions and extensions to the City's electrical distribution system as growth requires. Maintain existing electric distribution system by checking equipment, performing preventive maintenance and reconductoring outdated circuits as loads and schedules allow. Respond to emergency call 24 hours a day, 7 days a week. Maintain street lighting and rental lights. Provide temporary electric service for special events. Maintain and store proper documentation of all electric meters, breakers, relays, transformers and equipment in the system. Test, record and remove all PCB contaminated transformers in system. Relamp and maintain sports lighting at all Ball Parks in the City. Ensure compliance with all FERC, NERC, and SPP rules and regulations. Assist all other departments as required.

DEMAND PERFORMANCE INDICATORS

Description	2023-2024 Estimated	2024-2025 Estimated	2025-2026 Projected
Distribution Substations			
Substation Transformers (MVA)			
Distribution Lines (miles)			
Transmission Lines (miles)			
Electric Meters			
Electric Customers			
Street Lights			
Peak Load (MW)			

2026-2027 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Electric Distribution	ORGANIZATION:	227200

APPROPRIATION SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	1,877,034	2,154,096	2,219,224	2,318,224	2,465,352	0	-100.00%
Fringe Benefits	725,501	899,077	1,014,497	993,497	1,105,107	0	-100.00%
Operating/Contractual	3,753,256	3,925,186	2,102,000	3,457,000	2,102,000	0	0
Other	0	0	0	0	0	0	0.00%
Capital Outlay	1,208,217	2,905,179	827,400	973,400	1,677,400	0	-100.00%
Total Appropriations	7,564,008	9,883,538	6,163,121	7,742,121	7,349,859	0	-100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490102	Salary - Superintendent Electric Dist	1	1	1	1	1		0.00%
490147	Salary - Maintenance Worker Senior	1	1	1	1	1		0.00%
490171	Salary - Crew Supervisor Electric Dist	3	3	3	3	3		-100.00%
490303	Salary - Supervisor Electric Distributio	1	1	1	1	1		0.00%
490365	Salary - SCADA Operator Electric Dis	4	4	4	4	4		0.00%
490614	Salary - Administrative Assistant	1	1	1	1	1		0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1		0.00%
490708	Salary - Electric Substation Superviso	1	1	1	1	1		0.00%
490712	Salary - Electric Line Worker Senior	9	9	9	9	9		-100.00%
490715	Salary - Electric Meter Technician	2	2	2	2	2		0.00%
490718	Salary - Electric Line Worker	3	3	3	3	3		0.00%
490764	Salary - Electc Substation Tech II	1	1	1	1	1		0.00%
490769	Salary - Electc Substation Tech I	2	2	2	2	2		0.00%
490822	Salary - Trades Worker	5	5	5	5	5		0.00%
490904	Salary - Supervisor Meter & Service	1	1	1	1	1		0.00%
490917	Salary - Electric Distribution System T	1	1	1	1	1		0.00%
490922	Salary - Electric Dist Service Planner	1	1	1	1	1		0.00%
490938	Salary - Utility Line Locator	1	1	1	0	0		0.00%
	Total Positions	39	39	39	38	38	0	0.00%

2026-2027 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Electric Distribution	ORGANIZATION:	227200

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	489,548	619,795	250,000	600,000	250,000	250,000	
490102	Salary - Superintendent Electric Dist	44,696	80,539	80,231	80,231	80,231	82,638	
490147	Salary - Maintenance Worker Senior	32,218	33,459	33,331	33,331	33,331	33,330	
490171	Salary - Crew Supervisor Electric Dist	187,711	196,293	200,171	167,171	200,171	239,655	
490303	Salary - Supervisor Electric Distributio	113,452	76,969	76,674	76,674	76,674	90,031	
490316	Salary - Engineering Tech II	34,962	37,392	0	0	0	0	
490365	Salary - SCADA Operator Electric Dis	145,226	157,968	176,874	176,874	176,874	201,310	
490614	Salary - Administrative Assistant	38,505	39,481	38,419	38,419	38,419	39,572	
490618	Salary - Administrative Secretary	24,396	30,792	30,314	30,314	30,314	31,223	
490708	Salary - Electric Substation Superviso	70,170	72,757	71,658	71,658	71,658	73,808	
490712	Salary - Electric Line Worker Senior	202,739	287,034	531,675	430,675	531,675	609,061	
490715	Salary - Electric Meter Technician	61,415	71,734	71,466	71,466	71,466	81,340	
490718	Salary - Electric Line Worker	69,577	89,166	114,145	80,145	114,145	145,600	
490764	Salary - Electric Substation Tech II	65,097	67,316	67,058	67,058	67,058	78,739	
490769	Salary - Electric Substation Tech I	50,553	40,854	72,208	72,208	72,208	97,694	
490822	Salary - Trades Worker	61,975	30,066	144,525	68,525	144,525	157,872	
490904	Salary - Supervisor Meter & Service	68,850	71,502	71,228	71,228	71,228	83,636	
490917	Salary - Electric Distribution System T	59,887	71,626	72,944	72,944	72,944	85,652	
490922	Salary - Electric Dist Service Planner	56,057	71,977	71,702	71,702	71,702	84,191	
490938	Salary - Utility Line Locator	0	7,376	44,601	37,601	44,601	0	
	Total Salaries	1,877,034	2,154,096	2,219,224	2,318,224	2,219,224	2,465,352	0
	Fringe:							
510201	Fringe - Pension	407,768	504,896	444,517	469,517	444,517	493,070	
510202	Fringe - Hospital	290,539	363,330	536,159	490,159	536,159	574,698	
510206	Fringe - Medicare Insurance Tax	26,412	29,998	32,183	32,183	32,183	35,743	
510207	Fringe - Life Insurance	782	853	1,638	1,638	1,638	1,596	
	Total Fringe	725,501	899,077	1,014,497	993,497	1,014,497	1,105,107	0
	Operating and Contractual:							
520105	Contract Labor	19,547	0	0	25,000	0	0	
520204	Uniforms	15,490	28,220	14,000	14,000	14,000	14,000	
520400	Office	2,709	1,215	5,000	5,000	5,000	5,000	
520500	Operating Supplies	29,649	36,726	40,000	40,000	40,000	40,000	
520514	Small Tools	12,498	6,844	14,000	14,000	14,000	14,000	
531115	Tree Trimming	921,731	1,002,400	400,000	900,000	400,000	400,000	
531301	Vehicle Costs - Fuel & Oil	84,179	92,102	80,000	95,000	80,000	80,000	
531304	Vehicle Costs - R & M	130,800	69,134	60,000	70,000	60,000	60,000	
531410	Telephone	222,212	14,232	65,000	20,000	65,000	65,000	
531701	Utilities	214,953	170,036	190,000	160,000	190,000	190,000	
543002	Dues & Subscriptions	779	93	1,000	1,000	1,000	1,000	
543003	Travel & Training	0	632	19,000	19,000	19,000	19,000	
554007	Lamp Renewals	11,619	18,877	35,000	35,000	35,000	35,000	
605101	Maintenance Bldg & Facilities	23,866	10,970	32,000	62,000	32,000	32,000	
605106	Maintenance Equipment	87,373	85,810	70,000	120,000	70,000	70,000	
605113	Maintenance Lines & Poles	1,127,955	1,583,771	950,000	1,450,000	950,000	950,000	
605115	Maintenance Meters	4,965	1,965	2,000	2,000	2,000	2,000	
605118	Maintenance Substations	257,628	273,146	110,000	410,000	110,000	110,000	
605125	PCB Disposal/Testing	213	4,074	15,000	15,000	15,000	15,000	
605130	Vexus Preparation	585,090	524,939	0	0	0	0	
646037	Emergency Relief - Laura	0	0	0	0	0	0	

2026-2027 ANNUAL BUDGET

DIVISION:	Utilities	401
DEPARTMENT:	Electric Distribution	227200

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Total Operating and Contractual	3,753,256	3,925,186	2,102,000	3,457,000	2,102,000	2,102,000	0
	Capital Outlay:							
707101	Acquisitions	0	0	0	0	0	0	
707300	Meters	95,592	114,266	97,000	97,000	97,000	97,000	
707359	Christmas Lighting	25,000	49,102	0	0	0	0	
707361	Street Lights	182,970	162,250	97,000	97,000	97,000	97,000	
707363	Electric Transformers	498,801	1,921,763	206,000	206,000	206,000	206,000	
707401	Electric Systems Additions	40,165	109,170	97,000	97,000	97,000	97,000	
707405	Building Improvements	0	0	0	73,000	0	0	
707500	Vehicles	283,932	536,462	0	73,000	528,000	528,000	
707600	Machinery & Equipment	31,957	12,166	243,400	243,400	561,000	561,000	
707700	Office Furniture and Fixtures	0	0	0	0	4,400	4,400	
707702	Computer Software	49,800	0	87,000	87,000	87,000	87,000	
	Total Capital Outlay	1,208,217	2,905,179	827,400	973,400	1,677,400	1,677,400	0
	TOTAL DEPARTMENT	7,564,008	9,883,538	6,163,121	7,742,121	7,013,121	7,349,859	0

2026-2027 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Water	ORGANIZATION:	237501

GOAL MISSION STATEMENT

To produce water that is good, pure, wholesome and in quantity suitable for drinking, domestic and culinary purposes. It also provides water for fire protection and delivers the water by pump stations and water mains to our customers.

FUNCTION DESCRIPTION

The Water Department monitors, inspects, repairs and maintains 52 water wells, 27,500 water meters, 500 miles of water mains, over 2,834 fire hydrants, 7 pump stations, 11 water resevoirs and delivers an average of 20 million gallons of water to its customers each day. In performing these tasks, approximately 50 corrective work orders are completed each day.

DEMAND PERFORMANCE INDICATORS

Description	2023-2024 Estimated	2024-2025 Estimated	2025-2026 Projected
Total Water Customers			
Average Daily Water Consumption			
Work Orders			

2026-2027 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Water Distribution	ORGANIZATION:	237501

APPROPRIATION SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	1,124,197	1,401,528	1,325,285	1,743,285	1,454,924	0	-100.00%
Fringe Benefits	433,642	585,882	757,425	699,425	763,655	0	-100.00%
Operating/Contractual	835,005	2,053,352	458,000	1,664,000	458,000	0	-100.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	355,816	396,727	153,288	240,288	255,000	0	-100.00%
Total Appropriations	2,748,660	4,437,489	2,693,998	4,346,998	2,931,579	0	-100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490103	Salary - Superintendent Water	1	1	1	1	1		0.00%
490147	Salary - Maintenance Worker Senior	2	3	3	3	3		0.00%
490167	Salary - Crew Supervisor Water Dist	5	6	6	6	6		0.00%
490168	Salary - Supervisor Water Distribution	2	2	2	2	2		0.00%
490204	Salary - Asst Superintendent	2	2	2	2	2		0.00%
490318	Salary - Meter Technician	2	2	2	2	2		0.00%
490342	Salary - Construction Inspector	1	1	1	1	1		0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1		-100.00%
490626	Salary - Clerical Specialist	1	1	1	0	0		100.00%
490722	Salary - Pipe Layer	4	6	6	6	6		0.00%
490738	Salary - Equipment Operator III	2	2	2	2	2		0.00%
490820	Salary - Maintenance Worker	5	5	5	5	5		0.00%
490905	Salary - Industrial Painter	1	1	1	1	1		0.00%
490923	Salary - Superintendent Water Ops	1	1	1	1	1		0.00%
490951	Salary - Water Admin Coordinator	0	0	0	1	1		0.00%
	Total Positions	30	34	34	34	34	0	0.00%

2026-2027 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Water Distribution	ORGANIZATION:	237501

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	281,284	523,554	40,000	600,000	40,000	40,000	
490103	Salary - Superintendent Water	8,182	0	59,093	28,093	59,093	76,139	
490147	Salary - Maintenance Worker Senior	25,725	24,786	82,356	82,356	82,356	84,960	
490167	Salary - Crew Supervisor Water Dist	267,772	249,842	238,675	238,675	238,675	276,695	
490168	Salary - Supervisor Water Distribution	62,556	100,519	108,256	108,256	108,256	128,839	
490204	Salary - Asst Superintendent	98,227	66,917	133,322	98,322	133,322	135,322	
490318	Salary - Meter Technician	35,142	60,610	74,962	74,962	74,962	77,211	
490342	Salary - Construction Inspector	43,554	39,443	49,175	49,175	49,175	50,650	
490618	Salary - Administrative Secretary	30,722	31,724	31,602	31,602	31,602	32,550	
490626	Salary - Clerical Specialist	26,367	30,121	29,170	29,170	29,170	0	
490722	Salary - Pipe Layer	101,923	89,558	181,884	105,884	181,884	182,793	
490738	Salary - Equipment Operator III	38,219	54,558	72,759	72,759	72,759	86,207	
490820	Salary - Maintenance Worker	9,840	8,992	104,000	104,000	104,000	127,796	
490905	Salary - Industrial Painter	34,934	36,229	35,680	35,680	35,680	35,680	
490923	Salary - Superintendent Water Ops	59,750	84,675	84,351	84,351	84,351	86,882	
490951	Salary - Water Admin Coordinator	0	0	0	0	0	33,200	
	Total Salaries	1,124,197	1,401,528	1,325,285	1,743,285	1,325,285	1,454,924	0
	Fringe:							
510201	Fringe - Pension	245,869	327,511	265,790	290,790	265,790	291,675	
510202	Fringe - Hospital	171,485	238,267	470,963	387,963	470,963	449,403	
510206	Fringe - Medicare Insurance Tax	15,744	19,548	19,244	19,244	19,244	21,149	
510207	Fringe - Life Insurance	544	556	1,428	1,428	1,428	1,428	
	Total Fringe	433,642	585,882	757,425	699,425	757,425	763,655	0
	Operating and Contractual:							
520105	Contract Labor	117,207	309,000	0	370,000	0	0	
520204	Uniforms	7,552	947	7,000	7,000	7,000	7,000	
520400	Office	18,547	39,028	7,000	30,000	7,000	7,000	
520500	Operating Supplies	15,044	51,449	10,000	50,000	10,000	10,000	
520501	Operating - Janitorial	0	131	1,000	1,000	1,000	1,000	
520507	Operating - Sand & Gravel	8,333	3,500	5,000	5,000	5,000	5,000	
520510	Operating - Paint	5,109	8,254	9,000	9,000	9,000	9,000	
520514	Small Tools	7,458	14,434	5,000	5,000	5,000	5,000	
531215	Fees, Licenses & Permits	15,951	18,941	40,000	20,000	40,000	40,000	
531301	Vehicle Costs - Fuel & Oil	80,669	76,214	83,000	83,000	83,000	83,000	
531304	Vehicle Costs - R & M	166,179	147,903	60,000	100,000	60,000	60,000	
531410	Telephone	8,393	9,705	7,000	10,000	7,000	7,000	
531500	Printing	1,298	2,798	5,000	5,000	5,000	5,000	
543002	Dues & Subscriptions	0	78	2,000	2,000	2,000	2,000	
543003	Travel & Training	20,284	7,110	7,000	7,000	7,000	7,000	
605106	Maintenance Equipment	7,119	10,488	10,000	10,000	10,000	10,000	
605115	Maintenance Meters	46,235	235,996	60,000	60,000	60,000	60,000	
605117	Maintenance Mains	309,627	1,117,376	140,000	890,000	140,000	140,000	
	Total Operating and Contractual	835,005	2,053,352	458,000	1,664,000	458,000	458,000	0

2026-2027 ANNUAL BUDGET

DIVISION:	Utilities	401
DEPARTMENT:	Water Distribution	237501

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Capital Outlay:							
707300	Meters	319,966	102,323	0	0	0	0	
707401	Water System Additions	0	50,360	0	0	0	0	
707405	Building Improvements	5,207	135,424	0	0	0	0	
707500	Vehicles	0	8,290	99,788	183,788	0	0	
707600	Machinery & Equipment	28,072	92,010	53,500	56,500	241,500	241,500	
707700	Office Furniture & Fixtures	2,571	8,320	0	0	13,500	13,500	
707702	Computer Software	0	0	0	0	0	0	
	Total Capital Outlay	355,816	396,727	153,288	240,288	255,000	255,000	0
	TOTAL DEPARTMENT	2,748,660	4,437,489	2,693,998	4,346,998	2,795,710	2,931,579	0

2026-2027 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Water Production	ORGANIZATION:	237502

APPROPRIATION SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	771,948	554,991	603,924	626,924	637,849	0	-100.00%
Fringe Benefits	291,038	216,038	284,884	275,884	287,612	0	-100.00%
Operating/Contractual	1,667,074	1,798,818	1,496,000	2,110,000	1,496,000	0	-100.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	205,894	185,692	309,250	309,250	634,500	0	-100.00%
Total Appropriations	2,935,954	2,755,539	2,694,058	3,322,058	3,055,961	0	-100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490147	Salary - Maintenance Worker Senior	1	1	1	1	1		0.00%
490167	Salary - Crew Supervisor Water Dist	2	2	2	2	2		0.00%
490169	Salary - Supervisor Water Treatment	1	1	1	1	1		0.00%
490351	Salary - Water Plant Operator	7	7	7	7	7		0.00%
490738	Salary - Equipment Operator III	1	1	1	1	1		0.00%
490905	Salary - Industrial Painter	1	1	1	1	1		0.00%
490916	Salary - Elec & Insrt Tech-Wastew/Wa	1	1	1	1	1		0.00%
	Total Positions	14	14	14	14	14	0	0.00%

2026-2027 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Water Production	ORGANIZATION:	237502

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	210,409	150,361	40,000	125,000	40,000	40,000	
490147	Salary - Maintenance Worker Senior	3,747	21,953	27,452	15,452	27,452	28,276	
490167	Salary - Crew Supervisor Water Dist	0	0	96,075	46,075	96,075	102,369	
490169	Salary - Supervisor Water Treatment	59,828	67,475	63,305	63,305	63,305	65,204	
490351	Salary - Water Plant Operator	310,519	205,598	255,245	255,245	255,245	274,135	
490738	Salary - Equipment Operator III	79,810	41,908	33,220	33,220	33,220	41,051	
490905	Salary - Industrial Painter	37,018	15,035	37,562	37,562	37,562	34,217	
490916	Salary - Elec & Insrt Tech-Wastew/Wa	70,617	52,661	51,065	51,065	51,065	52,597	
	Total Salaries	771,948	554,991	603,924	626,924	603,924	637,849	0
	Fringe:							
510201	Fringe - Pension	167,840	128,044	115,304	120,304	115,304	116,077	
510202	Fringe - Hospital	112,236	79,967	160,997	146,997	160,997	162,975	
510206	Fringe - Medicare Insurance Tax	10,619	7,768	7,995	7,995	7,995	7,972	
510207	Fringe - Life Insurance	343	259	588	588	588	588	
	Total Fringe	291,038	216,038	284,884	275,884	284,884	287,612	0
	Operating and Contractual:							
520500	Operating Supplies	8,080	12,423	5,000	10,000	5,000	5,000	
520503	Operating Chemicals	336,978	290,788	200,000	500,000	200,000	200,000	
520514	Small Tools	3,050	3,785	3,000	3,000	3,000	3,000	
531701	Utilities	882,613	856,911	925,000	950,000	925,000	925,000	
605101	Maintenance Bldg & Facilities	2,359	7,205	2,000	2,000	2,000	2,000	
605106	Maintenance - Equipment	12,777	52,398	8,000	12,000	8,000	8,000	
605110	Maint Grounds & Right of Way	5,406	5,910	6,000	6,000	6,000	6,000	
605117	Maintenance Mains	99,494	23,403	60,000	60,000	60,000	60,000	
605119	Maintenance Reservoirs	21,638	73,503	74,000	74,000	74,000	74,000	
605121	Maintenance Wells	260,299	315,693	200,000	450,000	200,000	200,000	
605123	Maintenance Pump Stations	34,380	156,799	13,000	43,000	13,000	13,000	
646037	Emergency Relief - Laura	0		0	0	0	0	
	Total Operating and Contractual	1,667,074	1,798,818	1,496,000	2,110,000	1,496,000	1,496,000	0
	Capital Outlay:							
707300	Meters	0	0	5,000	5,000	5,000	5,000	
707405	Building Improvements	46,121	19,965	12,950	12,950	0	0	
707500	Vehicles	146,015	0	130,000	130,000	400,000	400,000	
707600	Machinery & Equipment	13,758	150,727	161,300	161,300	225,000	225,000	
707700	Office Furniture & Fixtures	0	15,000	0	0	4,500	4,500	
707702	Computer Software	0	0	0	0	0	0	
	Total Capital Outlay	205,894	185,692	309,250	309,250	634,500	634,500	0
	TOTAL DEPARTMENT	2,935,954	2,755,539	2,694,058	3,322,058	3,019,308	3,055,961	0

2026-2027 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Gas Distribution	ORGANIZATION:	247800

GOAL MISSION STATEMENT

The goal and mission of the City of Alexandria, Gas Department is to continue to provide quality service to all of our residential, industrial, and commercial customers in a safe and efficient manner. While at the same time striving to meet all regulations and mandates required to satisfy the State and Federal Offices of Pipeline Safety.

The coordinating of all utility activities between engineering firms, construction contractors, and the City of Alexandria, Gas Department is mandatory.

The City of Alexandria, Gas Department inspects all new gas main lines laid by gas contractors and all work performed by gas contractors on private property, both inside and outside the city limits, to insure that the gas lines installed and the work performed on private property is in accordance with our codes and specifications to guarantee a safe operating natural gas system.

FUNCTION DESCRIPTION

The City of Alexandria, Gas Distribution Department provides natural gas to approximately 20,000 customers for residential, industrial, and commercial use. We maintain approximately 550 miles of main line and approximately 20,000 service lines that range in size from 1/2" to 12" pipe.

Natural gas service is provided to these customers from 32 regulator station, one (1) booster station, and one (1) meter/regulator station at the City of Alexandria, D.G. Hunter Power Plant. The natural gas to supply our customers is purchased from four (4) gate stations. Natural gas for the City of Alexandria, D.G. Hunter Power Plant is purchased from one (1) gate station. The department also maintains and services three (3) bulk odorization tank stations as well as three (3) odorant injectors.

To assist in insuring the proper and safe operation of our natural gas system, the City of Alexandria, Gas Department utilizes an up-to-date SCADA System monitored 24 hours a day/365 days a year.

DEMAND PERFORMANCE INDICATORS

Description	2023-2024 Estimated	2024-2025 Estimated	2025-2026 Projected
Customers (residential, industrial, commercial)			
Work Orders			
Gas Inspections			
Meters & Taps Installed			
Meters Changed Out			
Leaks Detected			

CITY OF ALEXANDRIA

2026-2027 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Gas Distribution	ORGANIZATION:	247800

APPROPRIATION SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	1,416,071	1,439,972	1,480,293	1,669,293	1,617,911	0	-100.00%
Fringe Benefits	646,863	626,329	815,193	793,193	839,938	0	-100.00%
Operating/Contractual	6,138,972	7,567,502	8,413,000	7,611,000	8,413,000	0	-100.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	221,365	210,696	358,600	416,600	168,800	0	-100.00%
Total Appropriations	8,423,271	9,844,499	11,067,086	10,490,086	11,039,649	0	-100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490104	Salary - Superintendent	1	1	1	1	1		0.00%
490170	Salary - Crew Supervisor Gas Dist	4	4	4	4	4		0.00%
490207	Salary - Asst Superintendent Gas	0	1	1	1	1		0.00%
490308	Salary - Gas General Supervisor	1	1	1	1	1		0.00%
490318	Salary - Meter Technician	1	1	1	1	1		0.00%
490322	Salary - Gas System Technician	2	2	2	2	2		0.00%
490324	Salary - Cathodic Protection Tech	1	1	1	1	1		0.00%
490325	Salary - Leak Survey Technician	2	2	2	2	2		0.00%
490367	Salary - SCADA Operator Gas	5	5	5	5	5		0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1		0.00%
490624	Salary - Inventory Coordinator	1	1	1	1	1		0.00%
490626	Salary - Clerical Specialist	1	0	0	0	0		0.00%
490721	Salary - Gas Service Technician	1	1	1	1	1		0.00%
490722	Salary - Pipe Layer	5	5	5	5	5		0.00%
490726	Salary - Pipeline Welder	2	2	2	2	2		0.00%
490738	Salary - Equipment Operator III	1	1	1	1	1		0.00%
490822	Salary - Trades Worker	4	4	4	4	4		0.00%
490908	Salary - Supervisor Cathodic Protectio	1	1	1	1	1		0.00%
490916	Salary - Electronic & Instrumentation	1	1	1	1	1		0.00%
490943	Salary - Gas Admin Coordinator	0	1	1	1	1		0.00%
	Total Positions	35	36	36	36	36	0	0.00%

2026-2027 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Gas Distribution	ORGANIZATION:	247800

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	289,713	352,529	75,000	350,000	75,000	75,000	
490104	Salary - Superintendent	66,812	69,386	69,120	69,120	69,120	95,167	
490170	Salary - Crew Supervisor Gas Dist	193,271	197,578	180,931	180,931	180,931	198,719	
490207	Salary - Asst Superintendent Gas	0	0	54,246	54,246	54,246	54,246	
490308	Salary - Gas General Supervisor	49,379	51,649	51,085	51,085	51,085	62,130	
490318	Salary - Meter Technician	0	24,314	36,436	36,436	36,436	38,986	
490322	Salary - Gas System Technician	77,127	60,501	80,271	80,271	80,271	80,462	
490324	Salary - Cathodic Protection Tech	30,833	31,093	35,617	35,617	35,617	40,156	
490325	Salary - Leak Survey Technician	41,896	42,409	73,460	73,460	73,460	71,044	
490366	Salary - SCADA Operator Gas	222,038	239,923	205,395	205,395	205,395	229,066	
490618	Salary - Administrative Secretary	25,339	25,301	30,314	30,314	30,314	30,314	
490624	Salary - Inventory Coordinator	42,934	30,619	36,104	36,104	36,104	37,187	
490626	Salary - Clerical Specialist	28,520	26,386	0	0	0	0	
490721	Salary - Gas Service Technician	37,628	16,431	36,918	36,918	36,918	36,918	
490722	Salary - Pipe Layer	105,778	90,915	154,630	108,630	154,630	171,282	
490726	Salary - Pipeline Welder	46,729	48,808	81,581	81,581	81,581	105,556	
490738	Salary - Equipment Operator III	18,221	33,795	33,220	22,220	33,220	46,204	
490822	Salary - Trades Worker	46,962	26,254	122,619	93,619	122,619	124,800	
490908	Salary - Supervisor Cathodic Protectio	45,751	15,608	41,029	41,029	41,029	42,260	
490916	Salary - Electronic & Instrumentation	47,140	51,142	50,083	50,083	50,083	47,191	
490943	Salary - Gas Admin Coordinator	0	5,331	32,234	32,234	32,234	31,223	
	Total Salaries	1,416,071	1,439,972	1,480,293	1,669,293	1,480,293	1,617,911	0
	Fringe:							
510201	Fringe - Pension	310,278	324,847	296,505	338,505	296,505	323,581	
510202	Fringe - Hospital	316,155	280,848	495,711	431,711	495,711	491,386	
510206	Fringe - Medicare Insurance Tax	19,647	19,941	21,465	21,465	21,465	23,459	
510207	Fringe - Life Insurance	783	693	1,512	1,512	1,512	1,512	
	Total Fringe	646,863	626,329	815,193	793,193	815,193	839,938	0
	Operating and Contractual:							
520105	Contract Labor	0	25,495	0	5,000	0	0	
520204	Uniforms	17,211	17,546	9,000	9,000	9,000	9,000	
520400	Office	7,025	6,705	6,000	6,000	6,000	6,000	
520500	Operating Supplies	26,636	87,158	12,000	87,000	12,000	12,000	
520503	Operating - Chemicals	19,038	25,246	20,000	20,000	20,000	20,000	
520514	Small Tools	5,238	11,793	4,000	4,000	4,000	4,000	
531124	Regulatory Compliance	66,130	59,744	45,000	55,000	45,000	45,000	
531215	Fees, Licenses & Permits	21,136	20,715	25,000	25,000	25,000	25,000	
531301	Vehicle Costs - Fuel & Oil	57,013	39,429	55,000	55,000	55,000	55,000	
531304	Vehicle Costs - R & M	37,886	80,705	27,000	32,000	27,000	27,000	
531410	Telephone	1,904	2,899	4,000	4,000	4,000	4,000	
531500	Printing	2,728	3,954	0	0	0	0	
531701	Utilities	9,426	-1,269	4,000	4,000	4,000	4,000	
531800	Lease	37,551	38,076	48,000	28,000	48,000	48,000	
543002	Dues & Subscriptions	588	1,608	1,000	1,000	1,000	1,000	
543003	Travel & Training	2,025	2,247	10,000	10,000	10,000	10,000	
554003	Purchases-Natural Gas	5,426,521	6,776,900	8,000,000	7,000,000	8,000,000	8,000,000	
605101	Maintenance Bldg & Facilities	221	660	3,000	3,000	3,000	3,000	
605106	Maintenance Equipment	8,713	9,608	15,000	18,000	15,000	15,000	
605115	Maintenance Meters	98,074	195,231	15,000	135,000	15,000	15,000	

2026-2027 ANNUAL BUDGET

DIVISION:	Utilities	401
DEPARTMENT:	Gas Distribution	247800

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Operating and Contractual (Cont):							
646037	Storm Relief	0	0	0	0	0	0	
605117	Maintenance Mains	293,908	163,052	110,000	110,000	110,000	110,000	
	Total Operating and Contractual	6,138,972	7,567,502	8,413,000	7,611,000	8,413,000	8,413,000	0
	Capital Outlay:							
707300	Meters	102,449	35,018	90,000	148,000	90,000	90,000	
707401	Gas System Additions	28,029	6,830	5,000	5,000	5,000	5,000	
707405	Building Improvements	0	0	11,600	11,600	11,600	0	
707500	Vehicles	58,793	168,848	169,000	169,000	169,000	0	
707600	Machinery & Equipment	32,094	0	83,000	83,000	83,000	73,800	
707700	Office Furniture & Fixtures	0	0	0	0	0	0	
707702	Computer Software	0	0	0	0	0	0	
	Total Capital Outlay	221,365	210,696	358,600	416,600	358,600	168,800	0
	TOTAL DEPARTMENT	8,423,271	9,844,499	11,067,086	10,490,086	11,067,086	11,039,649	0

2026-2027 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Wastewater	ORGANIZATION:	258101

GOAL MISSION STATEMENT

To keep existing sewer system in repair and condition to meet health, D.E.Q., and E.P.A. standards for infiltration - inflow and any other sanitary conditions dealing with the entire sewer system. To insure the production of a quality dewatered sludge that can be beneficially reused. To review Plans and Specification for new sewer system.

FUNCTION DESCRIPTION

The Wastewater Department consist of two different operations, namely the collection and treatment of wastewater for the City of Alexandria, and is in operation 24-hours a day seven days per week. The Collection Department installs service taps, builds manholes, lays extension, and maintains lift stations. The Treatment Department operates and maintains a treatment facility that utilizes a modified activated sludge process.

DEMAND PERFORMANCE INDICATORS

Description	2023-2024 Estimated	2024-2025 Estimated	2025-2026 Projected
Complaints - stop ups & alarms			
Telephone calls			
Correspondence			
Radio communications			
Sewer taps			

2026-2027 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Wastewater Treatment	ORGANIZATION:	258101

APPROPRIATION SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	890,328	985,555	893,078	1,058,078	880,116	0	-100.00%
Fringe Benefits	374,708	408,165	411,879	421,879	433,286	0	-100.00%
Operating/Contractual	1,426,603	1,459,523	1,158,000	1,543,000	1,158,000	0	-100.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	159,880	379,043	261,000	261,000	383,000	0	-100.00%
Total Appropriations	2,851,519	3,232,286	2,723,957	3,283,957	2,854,402	0	-100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2023-2024	2024-2025	2025-2026		2026-2027		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490105	Salary - Superintendent Wastewater	1	1	1	1	1		0.00%
490165	Salary - Supervisor Wastewater Treat	2	2	2	2	2		0.00%
490166	Salary - Crew Supervisor WW	0	0	0	1	1		
490352	Salary - Wastewater Plant Operator	8	8	8	8	8		0.00%
490368	Salary - Wastewater Treatment/SCAD	1	1	1	0	0		0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1		0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1		0.00%
490901	Salary - Asst Superintendent	1	1	1	1	1		0.00%
490916	Salary - Elec & Insrt Tech-Wastew/Wa	1	1	1	1	1		0.00%
	Total Positions	16	16	16	16	16	0	0.00%

2026-2027 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Wastewater Treatment	ORGANIZATION:	258101

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	167,312	227,685	75,000	240,000	75,000	75,000	
490105	Salary - Superintendent Wastewater	65,502	68,025	67,765	67,765	67,765	69,798	
490165	Salary - Supervisor Wastewater Treat	61,425	63,549	106,423	106,423	106,423	108,322	
490166	Salary - Crew Supervisor WW	0	0	0	0	0	38,987	
490352	Salary - Wastewater Plant Operator	373,416	391,602	402,339	402,339	402,339	401,791	
490368	Salary - Wastewater Treatment/SCAD	58,228	50,887	57,917	57,917	57,917	0	
490618	Salary - Administrative Secretary	27,477	31,724	31,602	31,602	31,602	32,550	
490626	Salary - Clerical Specialist	15,142	25,565	25,999	25,999	25,999	25,999	
490901	Salary - Asst Superintendent	69,139	71,802	71,527	71,527	71,527	71,527	
490916	Salary - Elec & Insrst Tech-Wastew/Wa	52,687	54,716	54,506	54,506	54,506	56,142	
	Total Salaries	890,328	985,555	893,078	1,058,078	893,078	880,116	0
	Fringe:							
510201	Fringe - Pension	199,943	227,266	178,883	203,883	178,883	176,025	
510202	Fringe - Hospital	161,938	166,799	219,375	204,375	219,375	243,827	
510206	Fringe - Medicare Insurance Tax	12,433	13,718	12,949	12,949	12,949	12,762	
510207	Fringe - Life Insurance	394	382	672	672	672	672	
	Total Fringe	374,708	408,165	411,879	421,879	411,879	433,286	0
	Operating and Contractual:							
520105	Contract Labor	2,913	60,758	0	150,000	0	0	
520204	Uniforms	3,948	3,995	4,000	4,000	4,000	4,000	
520400	Office	7,703	10,124	6,000	6,000	6,000	6,000	
520500	Operating Supplies	15,800	11,940	10,000	10,000	10,000	10,000	
520503	Operating - Chemicals	232,969	281,844	125,000	300,000	125,000	125,000	
520512	Sludge Removal	14,749	20,179	12,000	12,000	12,000	12,000	
520514	Small Tools	4,992	4,873	5,000	5,000	5,000	5,000	
531206	Services - Other	12,501	11,880	5,000	5,000	5,000	5,000	
531215	Fees, Licenses & Permits	30,646	25,155	34,000	34,000	34,000	34,000	
531301	Vehicle Costs - Fuel & Oil	110,396	84,032	119,000	119,000	119,000	119,000	
531304	Vehicle Costs - R & M	184,800	201,700	73,000	143,000	73,000	73,000	
531410	Telephone	2,781	9,539	7,000	7,000	7,000	7,000	
531701	Utilities	511,156	476,196	525,000	500,000	525,000	525,000	
531800	Lease	0	0	10,000	10,000	10,000	10,000	
543002	Dues & Subscriptions	0	0	1,000	1,000	1,000	1,000	
543003	Travel & Training	15,345	17,102	8,000	8,000	8,000	8,000	
605101	Maintenance Bldg & Facilities	24,426	16,574	20,000	20,000	20,000	20,000	
605102	Maintenance Plant	233,848	210,512	170,000	190,000	170,000	170,000	
605106	Maintenance Equipment	16,747	11,935	22,000	17,000	22,000	22,000	
605110	Maint Grounds & Right of Way	883	1,185	2,000	2,000	2,000	2,000	
	Total Operating and Contractual	1,426,603	1,459,523	1,158,000	1,543,000	1,158,000	1,158,000	0
	Capital Outlay:							
707405	Building Improvements	0	21,746	37,000	37,000	0	0	
707500	Vehicles	49,829	49,686	65,000	65,000	0	0	
707600	Machinery & Equipment	53,540	203,460	159,000	159,000	383,000	383,000	
707702	Computer Software	56,511	104,151	0	0	0	0	
	Total Capital Outlay	159,880	379,043	261,000	261,000	383,000	383,000	0
	TOTAL DEPARTMENT	2,851,519	3,232,286	2,723,957	3,283,957	2,845,957	2,854,402	0

2026-2027 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Wastewater Collection	ORGANIZATION:	258102

APPROPRIATION SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	1,113,873	1,326,389	979,302	1,288,302	1,060,725	0	-100.00%
Fringe Benefits	436,801	476,636	484,429	525,429	572,211	0	-100.00%
Operating/Contractual	410,205	570,178	353,000	673,000	353,000	0	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	145,110	861,880	649,970	649,970	691,600	0	-100.00%
Total Appropriations	2,105,989	3,235,083	2,466,701	3,136,701	2,677,536	0	-100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490147	Salary - Maintenance Worker Senior	1	1	1	1	1		0.00%
490164	Salary - Supervisor WW Collection	2	2	2	2	2		0.00%
490166	Salary - Crew Supervisor WW Line	6	6	6	6	6		0.00%
490706	Salary - Maintenance Mechanic I	3	3	3	3	3		0.00%
490722	Salary - Pipe Layer	2	2	2	2	2		0.00%
490738	Salary - Equipment Operator III	3	3	3	3	3		0.00%
490746	Salary - Equipment Operator II	3	3	3	3	3		0.00%
490819	Salary - Equipment Operator I	1	1	1	1	1		0.00%
490820	Salary - Maintenance Worker	2	2	2	2	2		0.00%
	Total Positions	23	23	23	23	23	0	0.00%

2026-2027 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Wastewater Collection	ORGANIZATION:	258102

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	410,102	549,193	105,000	600,000	105,000	105,000	
490147	Salary - Maintenance Worker Senior	21,573	7,384	27,452	13,452	27,452	27,452	
490164	Salary - Supervisor WW Collection	62,216	64,245	107,117	85,117	107,117	109,037	
490166	Salary - Crew Supervisor WW Line	227,179	380,854	285,207	238,207	285,207	290,113	
490706	Salary - Maintenance Mechanic I	115,245	78,420	111,782	83,782	111,782	141,975	
490722	Salary - Pipe Layer	62,035	51,051	60,628	60,628	60,628	61,537	
490738	Salary - Equipment Operator III	91,058	76,677	108,331	85,331	108,331	120,761	
490746	Salary - Equipment Operator II	81,354	82,679	100,573	72,573	100,573	120,255	
490819	Salary - Equipment Operator I	12,337	24,380	27,452	27,452	27,452	33,926	
490820	Salary - Maintenance Worker	30,774	11,506	45,760	21,760	45,760	50,669	
	Total Salaries	1,113,873	1,326,389	979,302	1,288,302	979,302	1,060,725	0
	Fringe:							
510201	Fringe - Pension	248,910	284,956	196,159	273,159	196,159	212,147	
510202	Fringe - Hospital	171,781	172,502	273,100	237,100	273,100	343,714	
510206	Fringe - Medicare Insurance Tax	15,591	18,730	14,204	14,204	14,204	15,384	
510207	Fringe - Life Insurance	519	448	966	966	966	966	
	Total Fringe	436,801	476,636	484,429	525,429	484,429	572,211	0
	Operating and Contractual:							
520105	Contract Labor	0	0	0	0	0	0	
520204	Uniforms	3,669	4,876	5,000	5,000	5,000	5,000	
520500	Operating Supplies	42,514	29,710	23,000	23,000	23,000	23,000	
520514	Small Tools	5,823	5,111	5,000	5,000	5,000	5,000	
605106	Maintenance Equipment	25,088	46,864	26,000	46,000	26,000	26,000	
605117	Maintenance Mains	104,530	114,781	147,000	127,000	147,000	147,000	
605123	Maintenance Pump Stations	228,581	368,836	147,000	467,000	147,000	147,000	
646037	Storm Relief	0		0	0	0	0	
	Total Operating and Contractual	410,205	570,178	353,000	673,000	353,000	353,000	0
	Capital Outlay:							
707401	Wastewater Systems Additions	0	52,550	34,000	34,000	34,000	34,000	
707405	Building Improvements	52,872	60,191	149,970	149,970	0	0	
707500	Vehicles	0	583,679	284,000	284,000	300,000	300,000	
707600	Machinery & Equipment	92,238	160,511	177,000	177,000	357,600	357,600	
707700	Office Furniture & Fixtures	0	4,949	5,000	5,000	0	0	
707702	Computer Software	0	0	0	0	0	0	
	Total Capital Outlay	145,110	861,880	649,970	649,970	691,600	691,600	0
	TOTAL DEPARTMENT	2,105,989	3,235,083	2,466,701	3,136,701	2,508,331	2,677,536	0

2026-2027 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Environmental Services	ORGANIZATION:	258103

GOAL MISSION STATEMENT

To ensure compliance of environmental regulations mandated by State/Federal agencies (i.e. EPA, DEQ, DHHR). To enforce the City's environmental ordinances.

FUNCTION DESCRIPTION

The Environmental Services Department is responsible for:

1. Analysis of the City's drinking water.
2. Analysis of the City's wastewater discharge.
3. Administering pretreatment program.
4. Preparation of environmental reports for Utilities.

DEMAND PERFORMANCE INDICATORS

Description	2023-2024 Estimated	2024-2025 Estimated	2025-2026 Projected
Wastewater analysis			
Drinking water analysis			
Commercial Users Surveys			
Pretreatment Inspections			

2026-2027 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Environmental Services	ORGANIZATION:	258103

APPROPRIATION SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	288,355	301,733	301,499	281,499	310,394	0	-100.00%
Fringe Benefits	144,900	155,856	145,363	138,363	145,912	0	-100.00%
Operating/Contractual	136,584	141,620	190,000	220,000	190,000	0	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	28,698	13,372	42,849	42,849	144,140	0	-100.00%
Total Appropriations	598,537	612,581	679,711	682,711	790,446	0	-100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490232	Salary - Superintendent	1	1	1	1	1		0.00%
490239	Salary - Environmental Lab Supervisor	1	1	1	1	1		0.00%
490369	Salary - Environmental Tech I	2	2	2	2	2		0.00%
490378	Salary - Environmental Tech II	1	1	1	1	1		0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1		0.00%
	Total Positions	6	6	6	6	6	0	0.00%

2026-2027 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Environmental Services	ORGANIZATION:	258103

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	4,578	4,143	5,000	5,000	5,000	5,000	
490232	Salary - Superintendent	68,816	71,467	71,193	71,193	71,193	73,330	
490239	Salary - Environmental Lab Supervisor	52,965	55,005	54,794	54,794	54,794	56,438	
490369	Salary - Environmental Tech I	78,414	84,610	84,335	84,335	84,335	86,864	
490378	Salary - Environmental Tech II	49,719	51,340	51,144	51,144	51,144	52,678	
490618	Salary - Administrative Secretary	33,863	35,168	35,033	35,033	35,033	36,084	
	Total Salaries	288,355	301,733	301,499	281,499	301,499	310,394	0
	Fringe:							
510201	Fringe - Pension	64,854	71,029	60,390	55,390	60,390	62,080	
510202	Fringe - Hospital	75,920	80,555	80,348	78,348	80,348	79,079	
510206	Fringe - Medicare Insurance Tax	3,957	4,096	4,373	4,373	4,373	4,501	
510207	Fringe - Life Insurance	169	176	252	252	252	252	
	Total Fringe	144,900	155,856	145,363	138,363	145,363	145,912	0
	Operating and Contractual:							
520105	Contract Labor	7,796	0	0	30,000	0	0	
520204	Uniforms	1,516	2,319	2,000	2,000	2,000	2,000	
520400	Office	3,806	4,585	5,000	5,000	5,000	5,000	
520500	Operating Supplies	39,393	40,030	40,000	40,000	40,000	40,000	
520503	Operating - Chemicals	37,816	39,532	36,000	36,000	36,000	36,000	
531206	Services - Other	27,394	22,636	25,000	25,000	25,000	25,000	
531301	Vehicle Costs - Fuel & Oil	669	431	3,000	3,000	3,000	3,000	
531304	Vehicle Costs - R & M	142	4,105	4,000	4,000	4,000	4,000	
531410	Telephone	1,025	170	4,000	2,000	4,000	4,000	
531500	Printing	296	409	5,000	5,000	5,000	5,000	
543002	Dues & Subscriptions	1,488	1,369	2,000	2,000	2,000	2,000	
543003	Travel & Training	3,552	4,803	3,000	3,000	3,000	3,000	
543007	Environmental Conference	0	0	51,000	51,000	51,000	51,000	
605106	Maintenance Equipment	11,691	21,231	10,000	12,000	10,000	10,000	
	Total Operating and Contractual	136,584	141,620	190,000	220,000	190,000	190,000	0
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	50,000	50,000	
707500	Vehicles	0	0	0	0	56,540	56,540	
707600	Machinery & Equipment	21,198	13,372	42,849	42,849	37,600	37,600	
707700	Office Furniture & Fixtures	0	0	0	0	0	0	
707702	Computer Software	7,500	0	0	0	0	0	
	Total Capital Outlay	28,698	13,372	42,849	42,849	144,140	144,140	0
	TOTAL DEPARTMENT	598,537	612,581	679,711	682,711	781,002	790,446	0

2026-2027 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Enviro Compliance	ORGANIZATION:	258104

GOAL MISSION STATEMENT

FUNCTION DESCRIPTION

DEMAND PERFORMANCE INDICATORS

Description	2023-2024 Estimated	2024-2025 Estimated	2025-2026 Projected

2026-2027 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Environmental Compliance	ORGANIZATION:	258104

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Operating and Contractual:							
520105	Contract Labor	0	0	0	0	0	0	0
520500	Operating Supplies	136,640	156,569	408,000	408,000	408,000	408,000	
	Total Operating and Contractual	136,640	156,569	408,000	408,000	408,000	408,000	0
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	136,640	156,569	408,000	408,000	408,000	408,000	0

2026-2027 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Utility Services	ORGANIZATION:	258900

GOAL MISSION STATEMENT

The City of Alexandria, Utility Service Department ensures that all Utility Department repair "cuts" are restored in a timely, efficient manner. The department handles all utility mapping and field locating resulting in a safe and productive gas, water and wastewater system.

The Utility Services Department also works in conjunction with the other city departments by making available for their use a trackhoe, backhoe, city wide welder and welding machine, and trencher, tractor/trailer (lowboy), and vaccum/jet unit.

FUNCTION DESCRIPTION

The City of Alexandria's Utility Services Department is responsible for:

1. Operating a utility cut repair crew to handle all "cuts" for the Utility Division.
2. Handling all utility line location duties for the Utility Division.
3. Maintaining maps and "as built" drawings along with updating them as needed for the Utility Division.
4. Developing a computer operated mapping system using Autocad Software and the city of Alexandria Base Map.
5. Working in conjunction with the City of Alexandria, SCADA System.
6. Maintaining and updating data pertaining the fire flows and the wellhead protection program as well as the maintenance records of the Gas Distribution and Water Distribution System.
7. Working in conjunction with other city departments with equipment use.
8. Providing the services of a certified city welder to Utility and Public Works Divisions.
9. Developing, implementing and operating a City-Wide geographical information system. (GIS)
10. Scanning City of Alexandria Project Plans to ensure a digital set plans.

DEMAND PERFORMANCE INDICATORS

Description	2023-2024 Estimated	2024-2025 Estimated	2025-2026 Projected
Call receive/LA One Call System			
Utility Customers (Gas, Water, & Wastewater)			
Availability Verification of Utilities			
Welding Work Orders			
Utility Map Information Requests			
Computer Assisted Drawings			

2026-2027 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Utility Services	ORGANIZATION:	258900

APPROPRIATION SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	445,006	571,423	714,733	694,733	790,075	0	-100.00%
Fringe Benefits	185,782	236,605	316,800	296,800	372,236	0	-100.00%
Operating/Contractual	153,187	149,953	185,000	192,000	185,000	0	-100.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	3,710	173,232	121,200	121,200	334,000	0	-100.00%
Total Appropriations	787,685	1,131,213	1,337,733	1,304,733	1,681,311	0	-100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490127	Salary - Superintendent	1	1	1	1	1		0.00%
490147	Salary - Maintenance Worker Senior	2	2	2	2	2		0.00%
490163	Salary - Crew Supervisor Utility Servic	2	3	3	3	3		0.00%
490341	Salary - Engineering Technician III	1	1	1	1	1		0.00%
490347	Salary - Engineering Tech I	1	1	1	1	1		0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1		0.00%
490722	Salary - Pipe Layer	1	1	1	1	1		0.00%
490738	Salary - Equipment Operator III	1	1	1	1	1		0.00%
490746	Salary - Equipment Operator II	2	2	2	2	2		0.00%
490753	Salary - Welder	1	1	1	1	1		0.00%
490938	Salary - Utility Line Locator	4	4	4	5	5		0.00%
	Total Positions	17	18	18	19	19	0	0.00%

2026-2027 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Utility Services	ORGANIZATION:	258900

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	6,782	13,623	12,000	22,000	12,000	12,000	
490127	Salary - Superintendent	63,684	66,138	65,884	65,884	65,884	71,253	
490147	Salary - Maintenance Worker Senior	43,566	53,745	57,649	57,649	57,649	59,379	
490163	Salary - Crew Supervisor Utility Servic	90,004	93,472	138,346	128,346	138,346	145,710	
490316	Salary - Engineering Technician II	56,951	70,662	0	0	0	0	
490341	Salary - Engineering Technician III	39,423	25,537	39,122	19,122	39,122	39,122	
490347	Salary - Engineering Tech I	0	6,010	31,081	31,081	31,081	37,432	
490618	Salary - Administrative Secretary	32,877	34,144	34,013	34,013	34,013	35,033	
490722	Salary - Pipe Layer	33,534	34,827	34,692	34,692	34,692	35,734	
490738	Salary - Equipment Operator III	36,749	38,164	38,018	38,018	38,018	41,051	
490746	Salary - Equipment Operator II	32,232	49,564	63,772	63,772	63,772	69,665	
490753	Salary - Welder	9,204	34,336	34,651	34,651	34,651	35,691	
490938	Salary - Utility Line Locator	0	51,201	165,505	165,505	165,505	208,005	
	Total Salaries	445,006	571,423	714,733	694,733	714,733	790,075	0
	Fringe:							
510201	Fringe - Pension	100,113	131,073	143,162	138,162	143,162	158,015	
510202	Fringe - Hospital	79,145	97,174	162,520	147,520	162,520	201,966	
510206	Fringe - Medicare Insurance Tax	6,213	7,968	10,362	10,362	10,362	11,457	
510207	Fringe - Life Insurance	311	390	756	756	756	798	
	Total Fringe	185,782	236,605	316,800	296,800	316,800	372,236	0
	Operating and Contractual:							
520105	Contract Labor	0	0	0	0	0	0	
520204	Uniforms	2,817	3,991	4,000	4,000	4,000	4,000	
520400	Office	1,842	1,372	3,000	3,000	3,000	3,000	
520500	Operating Supplies	23,770	20,046	25,000	25,000	25,000	25,000	
520506	Operating Concrete & Asphalt	33,594	38,027	46,000	46,000	46,000	46,000	
520507	Operating - Sand & Gravel	889	769	16,000	6,000	16,000	16,000	
520514	Small Tools	1,758	3,425	4,000	4,000	4,000	4,000	
520519	Operating Drafting & Survey	4,722	626	5,000	5,000	5,000	5,000	
531301	Vehicle Costs - Fuel & Oil	29,265	27,364	41,000	36,000	41,000	41,000	
531304	Vehicle Costs - R & M	39,326	42,264	17,000	42,000	17,000	17,000	
531410	Telephone	8,913	8,597	12,000	9,000	12,000	12,000	
531500	Printing	210	0	0	0	0	0	
531800	Lease	0	0	0	0	0	0	
543002	Dues & Subscriptions	100	100	1,000	1,000	1,000	1,000	
543003	Travel & Training	3,367	3,372	5,000	5,000	5,000	5,000	
646037	Storm Relief	0	0	0	0	0	0	
605106	Maintenance Equipment	2,614	0	6,000	6,000	6,000	6,000	
	Total Operating and Contractual	153,187	149,953	185,000	192,000	185,000	185,000	0

2026-2027 ANNUAL BUDGET

DIVISION:	Utilities	401
DEPARTMENT:	Utility Services	258900

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	
707500	Vehicles	0	159,260	0	0	0	0	
707600	Machinery & Equipment	3,710	13,972	120,000	120,000	334,000	334,000	
707700	Office Furniture & Fixtures	0	0	1,200	1,200	0	0	
707702	Computer Software	0	0	0	0	0	0	
	Total Capital Outlay	3,710	173,232	121,200	121,200	334,000	334,000	0
	TOTAL DEPARTMENT	787,685	1,131,213	1,337,733	1,304,733	1,550,533	1,681,311	0
	TOTAL FUND	108,876,379	113,260,837	112,658,918	109,178,918	111,939,378	113,120,617	0

2026-2027 ANNUAL BUDGET

**UTILITY DEBT SERVICE
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Internal Services & Interfunds:							
	Transfer to Debt Service	9,433,757	10,180,069	9,473,522	9,473,522	9,484,278	9,484,278	0
	Total Revenues	9,433,757	10,180,069	9,473,522	9,473,522	9,484,278	9,484,278	0

2026-2027 ANNUAL BUDGET

DIVISION: N/A	N/A
DEPARTMENT: Utility Debt Service	210500

UTILITY DEBT SERVICE FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
800003	Operating and Contractual: Paying Agent Fees	11,000	11,000	11,000	11,000	11,000	11,000	
	Total Operating & Contractual	11,000	11,000	11,000	11,000	11,000	11,000	0
	Other:							
800001	Interest - 2010 DHH Loan	47,403	41,710	35,156	35,156	28,463	28,463	
800001	Interest - 2011 DHH Loan	82,662	112,706	100,217	100,217	87,314	87,314	
800001	Interest - 2012A DHH Loan	36,811	0	0	0	0	0	
800001	Interest - 2012B DEQ Loan	20,444	18,258	16,055	16,055	13,823	13,823	
800001	Interest - 2013A Refunding Bonds	23,600	0	0	0	0	0	
800001	Interest - 2013B Refunding Bonds	46,628	0	0	0	0	0	
800001	Interest - 2013A Revenue Bonds	0	0	0	0	0	0	
800001	Interest - 2014 Revenue Bonds	31,200	0	0	0	0	0	
800001	Interest - 2020 Revenue Bonds	3,497,009	3,463,444	3,388,094	3,388,094	3,295,678	3,295,678	
800002	Principal - 2010 DHH Loan	182,000	190,000	194,000	194,000	199,000	199,000	
800002	Principal - 2011 DHH Loan	232,000	362,000	374,000	374,000	387,000	387,000	
800002	Principal - 2012A DHH Loan	103,000	0	0	0	0	0	
800002	Principal - 2012B DEQ Loan	230,000	232,000	235,000	235,000	237,000	237,000	
800002	Principal - 2013A Refunding Bonds	590,000	0	0	0	0	0	
800002	Principal - 2013B Refunding Bonds	1,030,000	0	0	0	0	0	
800002	Principal - 2013A Revenue Bonds	0	0	0	0	0	0	
800002	Principal - 2014 Revenue Bonds	780,000	0	0	0	0	0	
800002	Principal - 2020 Refunding Bonds	2,490,000	5,030,000	5,120,000	5,120,000	5,225,000	5,225,000	
	Total Other	9,422,757	9,450,118	9,462,522	9,462,522	9,473,278	9,473,278	0
	TOTAL FUND	9,433,757	9,461,118	9,473,522	9,473,522	9,484,278	9,484,278	0

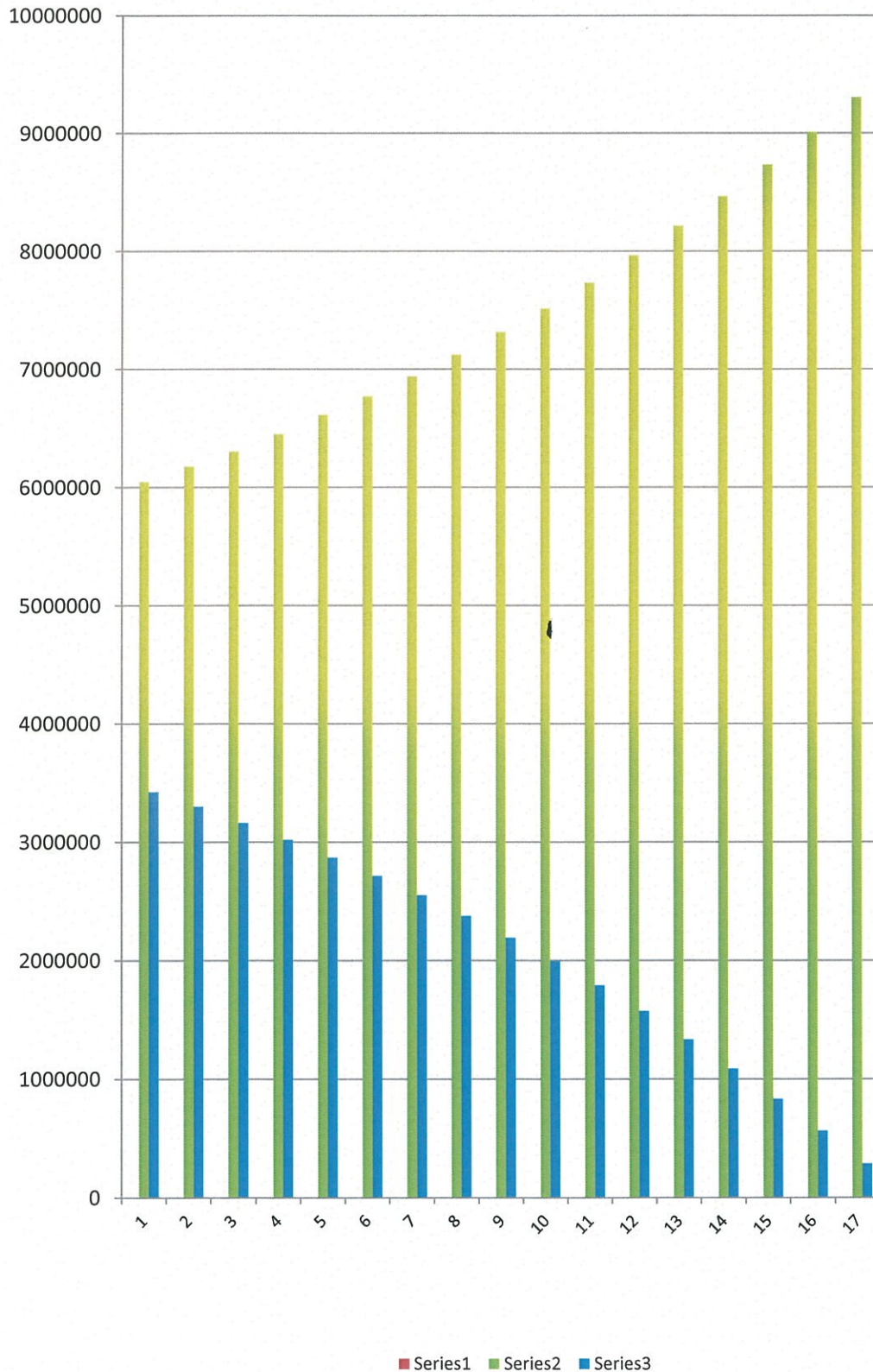
**AMORTIZATION SCHEDULE OF DEBT SERVICE PAYMENTS
UTILITY DEBT SERVICE SCHEDULE**

REVENUE BONDS

FYE	2010 DHH	2011 DHH	2012B DEQ	2020 URB	Total
2027	227,463	474,314	250,823	8,520,678	9,473,278
2028	225,597	473,963	250,571	8,528,529	9,478,660
2029	222,559	474,163	250,301	8,519,734	9,466,757
2030	221,383	473,880	251,011	8,525,435	9,471,709
2031		474,114	250,693	8,760,055	9,484,862
2032		474,675	250,356	8,763,603	9,488,634
2033				9,492,861	9,492,861
2034				9,504,152	9,504,152
2035				9,509,401	9,509,401
2036				9,513,140	9,513,140
2037				9,527,003	9,527,003
2038				9,538,644	9,538,644
2039				9,549,933	9,549,933
2040				9,553,730	9,553,730
2041				9,570,033	9,570,033
2042				9,575,384	9,575,384
2043				9,592,245	9,592,245
2044					
Total	897,002	2,845,109	1,503,755	156,544,560	161,790,426

% of Total	0.55%	1.76%	0.93%	96.76%	100.00%
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**2026-2027 ANNUAL BUDGET
UTILITY DEBT SERVICE PAYMENTS
AMORTIZATION SCHEDULE**



2026-2027 ANNUAL BUDGET

**SANITATION FUND
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Charges for Services:							
344201	Charges - Collection Fees	3,475,583	3,404,381	3,533,000	3,400,000	3,533,000	3,533,000	
344202	Charges - Disposal Fees	2,148,068	2,905,232	1,800,000	2,500,000	1,800,000	1,800,000	
344203	Charges - Garbage Bags	45,038	49,875	60,000	50,000	60,000	60,000	
	Total Charges for Services	5,668,689	6,359,488	5,393,000	5,950,000	5,393,000	5,393,000	0
	Intergovernmental:							
333480	Federal - FEMA Recovery	0	0	0	0	0	0	
333480	Federal - Homeland Security	0	0	0	0	0	0	
	Total Intergovernmental	0	0	0	0	0	0	0
	Internal Services/Interfunds:							
388101	Transfers - General Fund	1,426,000	1,857,000	2,214,744	2,918,744	1,037,674	37,674	
	Total Internal Services/Interfunds	1,426,000	1,857,000	2,214,744	2,918,744	1,037,674	37,674	0
	Investment Income:							
367101	Interest Revenue	73,448	104,615	0	75,000	0	0	
	Total Investment Income	73,448	104,615	0	75,000	0	0	0
	Other:							
388200	Other - Sale of Fixed Assets	0	0	0	0	0	0	
399000	Miscellaneous Revenue	600	10,800	0	0	0	0	
399999	Use of Prior Year Revenues	0	0	0	0	0	1,000,000	
	Total Other	600	10,800	0	0	0	1,000,000	0
	TOTAL REVENUES	7,168,737	8,331,903	7,607,744	8,943,744	6,430,674	6,430,674	0

2026-2027 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	402
DEPARTMENT:	Sanitation	ORGANIZATION:	043001

GOAL MISSION STATEMENT

To thoroughly clean all streets of garbage and trash. Also garbage will be picked up in the alleyways on some routes. To provide some pickup at the door for the elderly and the disabled. To offer the city of Alexandria residents the best service at the minimum cost. To attain a better pickup and disposal system and a better recording system of daily operating and maintenance procedures.

FUNCTION DESCRIPTION

The Sanitation Department is responsible for the collection of refuse (garbage) and class 3 debris, (limbs and bulky items), from the city residences and some commercial customers and delivery to the dump site. Refuse (garbage) is collected from each customer twice a week. However, holidays may effect the twice a week pickup. On each Wednesday small piles of trash will be picked up except for the weeks with holidays. We also furnish man power and equipment to other city departments removal of debris and garbage.

DEMAND PERFORMANCE INDICATORS

Description	2023-2024 Estimated	2024-2025 Estimated	2025-2026 Projected
Numbers of routes collected			
Number of customers collected			
Commercial			
Reduced residential			
Amount of class 3 debris collected			
Amount of garbage collected			

2026-2027 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	402
DEPARTMENT:	Sanitation	ORGANIZATION:	043001

APPROPRIATION SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	1,382,857	1,506,008	1,631,835	1,674,835	1,789,625	0	-100.00%
Fringe Benefits	515,748	625,966	832,397	731,397	781,049	0	-100.00%
Operating/Contractual	3,476,458	3,533,172	2,351,000	3,680,000	2,351,000	0	-100.00%
Other	1,410,000	1,479,000	1,491,000	1,480,000	1,509,000	0	-100.00%
Capital Outlay	1,247,171	2,982	1,301,512	1,377,512	0	0	-100.00%
Total Appropriations	8,032,234	7,147,128	7,607,744	8,943,744	6,430,674	0	-100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2023-2024	2024-2025	2025-2026		2026-2027		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490111	Salary - Superintendent - Sanitation	1	1	1	1	1		0.00%
490142	Salary - Crew Supervisor Sanitation	3	3	3	3	3		0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1		0.00%
490738	Salary - Equipment Operator III	7	7	7	7	7		0.00%
490746	Salary - Equipment Operator II	10	10	10	9	9		0.00%
490819	Salary - Equipment Operator I	8	8	8	7	7		0.00%
490827	Salary - Refuse Collector	20	20	20	20	20		0.00%
490950	Salary - Asst Superintendent-Sanitation	0	0	0	1	1		0.00%
	Total Positions	50	50	50	49	49	0	-2.00%

2026-2027 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	402
DEPARTMENT:	Sanitation	ORGANIZATION:	043001

SANITATION FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	210,846	266,532	120,000	285,000	120,000	120,000	
490111	Salary - Superintendent - Sanitation	60,510	62,840	62,600	62,600	62,600	64,478	
490142	Salary - Crew Supervisor Sanitation	143,110	138,579	131,355	131,355	131,355	143,148	
490618	Salary - Administrative Secretary	31,966	29,681	30,314	30,314	30,314	31,223	
490738	Salary - Equipment Operator III	230,852	227,680	236,789	236,789	236,789	288,440	
490746	Salary - Equipment Operator II	235,672	285,710	322,752	273,752	322,752	336,531	
490819	Salary - Equipment Operator I	170,818	170,054	222,481	222,481	222,481	236,494	
490827	Salary - Refuse Collector	299,083	324,932	505,544	432,544	505,544	515,961	
490950	Salary - Asst Superintendent-Sanitation	0	0	0	0	0	53,350	
	Total Salaries	1,382,857	1,506,008	1,631,835	1,674,835	1,631,835	1,789,625	0
	Fringe:							
510201	Fringe - Pension	293,741	350,811	313,631	323,631	313,631	341,506	
510202	Fringe - Hospital	197,789	252,932	493,959	382,959	493,959	412,720	
510206	Fringe - Medicare Insurance Tax	23,188	21,084	22,707	22,707	22,707	24,765	
510207	Fringe - Life Insurance	1,030	1,139	2,100	2,100	2,100	2,058	
	Total Fringe	515,748	625,966	832,397	731,397	832,397	781,049	0
	Operating & Contractual							
520105	Contract Labor	650	28,193	20,000	35,000	20,000	20,000	
520204	Uniforms	10,098	12,091	12,000	12,000	12,000	12,000	
520400	Office	2,098	0	1,000	1,000	1,000	1,000	
520500	Operating Supplies	46,747	49,381	22,000	46,000	22,000	22,000	
520508	Operating - Garbage Bags	44,844	45,095	59,000	59,000	59,000	59,000	
531212	Disposal Costs	2,258,535	2,596,584	1,800,000	2,600,000	1,800,000	1,800,000	
531301	Vehicle Costs - Fuel & Oil	160,400	141,080	178,000	168,000	178,000	178,000	
531304	Vehicle Costs - R & M	944,810	655,450	250,000	750,000	250,000	250,000	
531410	Telephone	3,237	3,207	4,000	4,000	4,000	4,000	
531500	Printing	169	246	0	0	0	0	
543003	Travel & Training	3,583	1,775	3,000	3,000	3,000	3,000	
543017	Placques & Awards	90	0	1,000	1,000	1,000	1,000	
605106	Maintenance Equipment	1,197	70	1,000	1,000	1,000	1,000	
606003	Glass Recycling	0	0	0	0	0	0	
646037	Storm Relief	0	0	0	0	0	0	
	Total Operating & Contractual	3,476,458	3,533,172	2,351,000	3,680,000	2,351,000	2,351,000	0
	Other:							
543001	Bad Debt	12,000	12,000	12,000	12,000	12,000	12,000	
646101	Transfer to General Fund	1,067,000	1,067,000	1,067,000	1,067,000	1,067,000	1,067,000	
646551	Transfer to Risk Management Fund	229,000	298,000	310,000	299,000	328,000	328,000	
647401	Cost Allocation - Utility System Fund	102,000	102,000	102,000	102,000	102,000	102,000	
	Total Other	1,410,000	1,479,000	1,491,000	1,480,000	1,509,000	1,509,000	0

2026-2027 ANNUAL BUDGET

DIVISION:	Public Works	402
DEPARTMENT:	Sanitation	043001

SANITATION FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Capital Outlay:							
707102	Landfill Closure	0	0	0	0	0	0	
707405	Building Improvements	0	2,982	0	0	0	0	
707500	Vehicles	1,247,171	0	1,301,512	1,377,512	1,301,512		0
707600	Machinery & Equipment	0	0	0	0	0		0
707700	Office Furniture & Fixtures	0	0	0	0	0		0
707702	Computer Software	0	0	0	0	0		0
	Total Capital Outlay	1,247,171	2,982	1,301,512	1,377,512	1,301,512	0	0
	TOTAL FUND	8,032,234	7,147,128	7,607,744	8,943,744	7,625,744	6,430,674	0

2026-2027 ANNUAL BUDGET

**ZOOLOGICAL PARK FUND
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
311101	Taxes: Taxes - Ad Valorem	1,363,905	1,434,580	1,420,000	1,445,000	1,420,000	1,420,000	
	Total Taxes	1,363,905	1,434,580	1,420,000	1,445,000	1,420,000	1,420,000	0
333480	Intergovernmental: Federal - Homeland Security	0	0	0	0	0	0	0
	Total Intergovernmental	0	0	0	0	0	0	0
388101	Internal Services/Interfunds: Transfer from General Fund	0	832,000	1,409,454	1,898,454	0	0	
388401	Transfers - Utility Fund	0	0	0	0	1,093,448	1,093,448	
	Total Internal Services/Interfunds	0	832,000	1,409,454	1,898,454	1,093,448	1,093,448	0
344701	Charges for Services: Charges - Zoological Park	627,407	521,128	600,000	525,000	600,000	600,000	
	Total Charges for Services	627,407	521,128	600,000	525,000	600,000	600,000	0
367101	Investment Income: Interest - Investments	176,052	127,604	0	75,000	0	0	
	Total Investment Income	176,052	127,604	0	75,000	0	0	0
388200	Other: Other - Sale of Fixed Assets	(3,211)	0	0	0	0	0	
399525	Other - Insurance Proceeds	0	0	0	0	0	0	
399999	Use of Prior Year Revenues	0	0	0	0	0	0	
	Total Other	(3,211)	0	0	0	0	0	0
	TOTAL REVENUES	2,164,153	2,915,312	3,429,454	3,943,454	3,113,448	3,113,448	0
						0		

2026-2027 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	403
DEPARTMENT:	Zoological Park	ORGANIZATION:	044300

GOAL MISSION STATEMENT

"To promote the understand conservation of the natural world in which we live." In doing so we strive to:

1. Provide the citizens of Alexandria and Central Louisiana with recreational and educational experiences while viewing an organized collection of animals.
2. Increase services to our community by development of new educational programs and to continue with the conservation of endangered species.
3. Develop research projects in cooperation with other agencies such as colleges and universities.
4. Increase attendance through the implementation of Phase I of the Zoo's Master Plan, thereby insuring revenue and providing better living conditions for our Zoo animals.
5. Maintain standards set forth by USDA and the American Zoo and Aquarium Association for animal husbandry, thereby insuring our accreditation by AZA.

FUNCTION DESCRIPTION

The Alexandria Zoo:

1. Serves as a community recreational facility as well as being the largest family oriented, educational tourist attraction in Central Louisiana with close to 200,000 visitors annually.
2. Serves as an educational source for thousands of school children from Rapides and the surrounding parishes. Educational programs research approximately 20,000 children and adults each year. Volunteers assist staff.
3. Actively participates conservation program for endangered and threatened wildlife, including Species Survival Plan programs nationally for Sumatran tigers, Andean condors, white-handed gibbons, maned wolf, red wolf, and jaguars.
4. Maintains 30 species of mammals, 65 species of birds, 15 species of reptiles, 10 species of fish, for a total of approximately 500 animals. Approximately 20 species exhibited at our zoo endangered or threatened species.
5. Actively promotes the appreciation and preservation of native as well as exotic wildlife.
6. Promotes cultural enrichment through special events such as concerts and other forms of entertainment in the zoo.
7. Strives to increase revenue and attendance through special events such as Zoo Boo and Holiday Light Safari.
8. Contributes to economic development since it draws a large out-of-town audience.

DEMAND PERFORMANCE INDICATORS

Description	2023-2024 Estimated	2024-2025 Estimated	2025-2026 Projected
Special Events			
Animals Cared For Daily			
Health/Other Records Maintained			
Buildings Maintained			
Grounds (acres) Maintained			
Walk maintained (miles)			
Parking Lot (# Spaces) Maintained			
Annual Visitors			
Education Program Offered			

2026-20274 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	403
DEPARTMENT:	Zoological Park	ORGANIZATION:	044300

APPROPRIATION SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-20274		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	901,524	809,391	998,552	1,006,552	1,066,354	0	-100.00%
Fringe Benefits	382,488	381,571	537,343	513,343	495,844	0	-100.00%
Operating/Contractual	1,359,825	1,423,828	904,000	1,426,000	904,000	0	-100.00%
Other	435,000	435,000	435,000	435,000	435,000	0	-100.00%
Capital Outlay	151,655	589,557	554,559	562,559	212,250	0	-100.00%
Total Appropriations	3,230,492	3,639,347	3,429,454	3,943,454	3,113,448	0	-100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2023-2024	2024-2025	2025-2026		2026-20274		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490115	Salary - Zoo Director	1	1	1	1	1		0.00%
490149	Salary - Custodial Worker	1	1	1	1	1		0.00%
490152	Salary - Zoo Education Associate	1	1	1	1	1		0.00%
490154	Salary - Supervisor Zoo Facilities Maint	1	1	1	1	1		0.00%
490155	Salary - Zoo Keeper III	1	1	1	1	1		0.00%
490157	Salary - Veterinarian	1	1	1	1	1		0.00%
490158	Salary - Asst Zoo Director	0	1	1	1	1		0.00%
490174	Salary - Zoo Media Specialist	1	0	0	0	0		0.00%
490222	Salary - Zoo Curator - Education	1	1	1	1	1		0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1		0.00%
490624	Salary - Inventory Coordinator	1	1	1	1	1		0.00%
490646	Salary - Customer Services Rep	1	0	0	0	0		0.00%
490822	Salary - Trades Worker	1	1	1	1	1		0.00%
490845	Salary - Zoo Curator - Health	1	1	1	1	1		0.00%
490846	Salary - Zoo Curator - General	1	1	1	1	1		0.00%
490848	Salary - Zoo Keeper I	3	5	5	5	5		0.00%
490860	Salary - Zoo Keeper II	4	4	4	4	4		0.00%
490934	Salary - Vet Tech Registrar	1	1	1	1	1		0.00%
490944	Salary - Guest Services Rep	0	1	1	1	1		0.00%
	Total Positions	22	24	24	24	24	0	0.00%

2026-20274 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	403
DEPARTMENT:	Zoological Park	ORGANIZATION:	044300

ZOO FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-20274		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	108,836	112,175	35,000	110,000	35,000	35,000	
490115	Salary - Zoo Director	67,940	0	69,406	69,406	69,406	97,850	
490149	Salary - Custodial Worker	0	12,570	24,960	24,960	24,960	25,709	
490152	Salary - Zoo Education Associate	19,299	20,396	38,095	38,095	38,095	37,187	
490154	Salary - Supervisor Zoo Facilities Maint	40,116	48,444	45,964	45,964	45,964	47,343	
490155	Salary - Zoo Keeper III	0	10630	41,739	27,739	41,739	40,737	
490157	Salary - Veterinarian	88,689	28,640	86,343	69,343	86,343	99,657	
490158	Salary - Asst Zoo Director	37,504	0	57,574	46,574	57,574	61,822	
490222	Salary - Zoo Curator - Education	49,369	51,303	48,830	48,830	48,830	50,294	
490618	Salary - Administrative Secretary	34,518	36,186	34,013	34,013	34,013	35,033	
490624	Salary - Inventory Coordinator	43,462	45,435	42,128	42,128	42,128	46,430	
490646	Salary - Customer Services Rep	26,351	23,296	0	0	0	0	
490822	Salary - Trades Worker	10,810	17,778	28,905	28,905	28,905	29,772	
490845	Salary - Zoo Curator - Health	42,742	33,979	41,746	29,746	41,746	48,847	
490846	Salary - Zoo Curator - General	56,155	58,852	56,085	56,085	56,085	57,768	
490848	Salary - Zoo Keeper I	84,045	115,581	145,135	142,135	145,135	145,253	
490860	Salary - Zoo Keeper II	177,918	156,216	135,030	135,030	135,030	139,273	
490934	Salary - Vet Tech Registrar	13,770	33,760	41,600	41,600	41,600	41,600	
490944	Salary - Guest Services Rep	0	4,150	25,999	15,999	25,999	26,779	
	Total Salaries	901,524	809,391	998,552	1,006,552	998,552	1,066,354	0
	Fringe:							
510201	Fringe - Pension	201,846	186,134	198,855	200,855	198,855	211,971	
510202	Fringe - Hospital	167,556	183,834	323,053	297,053	323,053	267,465	
510206	Fringe - Medicare Insurance Tax	12,545	11,111	14,427	14,427	14,427	15,400	
510207	Fringe - Life Insurance	541	492	1,008	1,008	1,008	1,008	
	Total Fringe	382,488	381,571	537,343	513,343	537,343	495,844	0
	Operating & Contractual:							
520105	Contract Labor	70,468	49,360	5,000	80,000	5,000	5,000	
520204	Uniforms	236	6,164	6,000	6,000	6,000	6,000	
520500	Operating Supplies	114,727	95,240	80,000	84,000	80,000	80,000	
520502	Operating - Cleaner	7,702	7,405	5,000	5,000	5,000	5,000	
520504	Operating - Animal Food	161,297	153,131	115,000	195,000	115,000	115,000	
520514	Small Tools	2,876	4,748	5,000	5,000	5,000	5,000	
520515	Operating Medical	19,218	29,299	18,000	30,000	18,000	18,000	
531103	Professional Fees - Veterinarian	34,405	99,301	25,000	60,000	25,000	25,000	
531209	Services - Bank Charges	16,046	16,304	10,000	10,000	10,000	10,000	
531215	Fees, Licenses, Permits	356	219	3,000	3,000	3,000	3,000	
531301	Vehicle Costs - Fuel & Oil	3,804	3,173	7,000	7,000	7,000	7,000	
531304	Vehicle Costs - R & M	5,434	6,068	7,000	7,000	7,000	7,000	
531410	Telephone	6,111	6,831	8,000	9,000	8,000	8,000	
531500	Printing	3,065	7,250	6,000	6,000	6,000	6,000	
531701	Utilities	676,943	688,669	470,000	700,000	470,000	470,000	
531900	Advertising	10,910	11,900	12,000	12,000	12,000	12,000	
543002	Dues & Subscriptions	21,341	10,050	10,000	10,000	10,000	10,000	
543003	Travel & Training	391	2,814	3,000	3,000	3,000	3,000	
605101	Maintenance Bldg & Facilities	152,262	182,935	75,000	150,000	75,000	75,000	
605106	Maintenance Equipment	43,595	31,796	20,000	30,000	20,000	20,000	
605120	Intern Sponsorship Program	0	0	4,000	4,000	4,000	4,000	
605127	Special Events	8,638	11,171	10,000	10,000	10,000	10,000	
	Total Operating & Contractual	1,359,825	1,423,828	904,000	1,426,000	904,000	904,000	0

2026-20274 ANNUAL BUDGET

DIVISION:	Public Works	403
DEPARTMENT:	Zoological Park	044300

ZOO FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-20274		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
647101	Other: Cost Allocation - General Fund	435,000	435,000	435,000	435,000	435,000	435,000	
	Total Other	435,000	435,000	435,000	435,000	435,000	435,000	0
	Capital Outlay:							
707405	Building Improvements	48,611	8,668	454,286	459,286	0	212,250	
707500	Vehicles	0	0	61,195	61,195	0	0	
707600	Machinery & Equipment	100,924	9,747	24,078	27,078	0	0	
707700	Office Furniture & Fixtures	2,120	14,174	15,000	15,000	0	0	
707702	Computer Software	0	0	0	0	0	0	
707900	Animals	0	556,968	0	0	0	0	
	Total Capital Outlay	151,655	589,557	554,559	562,559	0	212,250	0
	TOTAL DEPARTMENT	3,230,492	3,639,347	3,429,454	3,943,454	2,874,895	3,113,448	0

2026-2027 ANNUAL BUDGET

**GOLF COURSE FUND
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
388101	Internal Services/Interfunds: Transfer from General Fund	212,000	311,000	390,000	336,000	390,000	250,000	
	Total Internal Services/Interfunds	212,000	311,000	390,000	336,000	390,000	250,000	0
367101	Investment Income: Interest - Investments	50,048	44,183	0	40,000	0	0	
	Total Investment Income	50,048	44,183	0	40,000	0	0	0
344751	Total Charges for Services Charges - Tournament Fees	93,631	145,881	62,000	92,000	62,000	62,000	
344752	Charges - Green Fees	434,833	435,541	386,000	430,000	386,000	386,000	
344753	Charges - Cart Rental	226,501	213,420	219,000	219,000	219,000	219,000	
344754	Charges - Range	55,948	46,670	41,000	46,000	41,000	41,000	
344755	Charges - Restaurant	555	0	3,000	3,000	3,000	3,000	
	Total Charges for Services	811,468	841,512	711,000	790,000	711,000	711,000	0
388200	Other: Other - Sale of Fixed Assets	29,583	0	0	0	0	0	
399000	Misc Revenue	10	0	0	0	0	0	
	Total Other	29,593	0	0	0	0	0	0
	TOTAL REVENUES	1,103,109	1,196,695	1,101,000	1,166,000	1,101,000	961,000	0

2026-2027 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	404
DEPARTMENT:	Golf Course Maint	ORGANIZATION:	045900

GOAL MISSION STATEMENT

To properly maintain the City's golf course.

FUNCTION DESCRIPTION

The Golf Course Maintenance Department is a service organization that performs maintenance on the City's golf course, including grounds, clubhouse, and the like.

DEMAND PERFORMANCE INDICATORS

Description	2023-2024 Estimated	2024-2025 Estimated	2025-2026 Projected

2026-2027 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	404
DEPARTMENT:	Golf Course Maintenance	ORGANIZATION:	045900

APPROPRIATION SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	0	0	0	0	0	0	0.00%
Fringe Benefits	0	0	0	0	0	0	0.00%
Operating/Contractual	708,146	824,388	750,000	815,000	610,000	0	-100.00%
Other	76,000	76,000	76,000	76,000	76,000	0	-100.00%
Capital Outlay	8,133	0	0	0	0	0	0.00%
Total Appropriations	792,279	900,388	826,000	891,000	686,000	0	-100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change

2026-2027 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	404
DEPARTMENT:	Golf Course Maintenance	ORGANIZATION:	045900

GOLF COURSE FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Operating & Contractual:							
520102	Maintenance Expense	340,675	349,670	355,000	375,000	355,000	255,000	
520105	Contract Labor	1,100	1,100	0	0	0	0	
520204	Uniforms	1,947	2,078	2,000	2,000	2,000	2,000	
520500	Operating Supplies	8,072	10,305	15,000	11,000	15,000	15,000	
520503	Operating Chemicals	70,365	111,218	80,000	110,000	80,000	40,000	
520507	Operating Sand & Gravel	11,949	9,631	10,000	10,000	10,000	10,000	
531111	Golf Course Management Fee	67,000	67,000	67,000	67,000	67,000	67,000	
531209	Services - Bank Charges	18,740	16,173	10,000	10,000	10,000	10,000	
531301	Vehicle Costs - Gas & Oil	0	6,106	14,000	14,000	14,000	14,000	
531410	Telephone	647	319	3,000	1,000	3,000	3,000	
531500	Printing	1,085	1,216	0	0	0	0	
531701	Utilities	44,709	32,961	40,000	35,000	40,000	40,000	
531900	Advertising	3,757	3,818	4,000	4,000	4,000	4,000	
543002	Dues & Subscriptions	1,184	1,105	1,000	1,000	1,000	1,000	
543003	Travel & Training	3,023	2,021	1,000	1,000	1,000	1,000	
605101	Maintenance Bldg & Facilities	769	4,691	5,000	5,000	5,000	5,000	
605106	Maintenance Equipment	30,835	90,724	28,000	54,000	28,000	28,000	
605112	Maintenace of Golf Course	50,009	13,021	12,000	12,000	12,000	12,000	
646030	Lease Obligation	52,280	101,231	98,000	98,000	98,000	98,000	
969000	Contingencies	0	0	5,000	5,000	5,000	5,000	
	Total Operating & Contractual	708,146	824,388	750,000	815,000	750,000	610,000	0
	Other:							
647101	Cost Allocation - General Fund	76,000	76,000	76,000	76,000	76,000	76,000	
	Total Other	76,000	76,000	76,000	76,000	76,000	76,000	0
	Capital Outlay:							
707600	Machinery & Equipment	8,133	0	0	0	0	0	
707700	Furniture & Fixtures	0	0	0	0	0	0	
707702	Computer Software	0	0	0	0	0	0	
	Total Capital Outlay	8,133	0	0	0	0	0	0
	TOTAL DEPARTMENT	792,279	900,388	826,000	891,000	826,000	686,000	0

2026-2027 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	404
DEPARTMENT:	Club House Maint	ORGANIZATION:	045901

GOAL MISSION STATEMENT

To operate and maintain the clubhouse at the City's golf course.

FUNCTION DESCRIPTION

DEMAND PERFORMANCE INDICATORS

Description	2023-2024 Estimated	2024-2025 Estimated	2025-2026 Projected

2026-2027 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	404
DEPARTMENT:	Club House Maintenance	ORGANIZATION:	045901

GOLF COURSE FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Operating & Contractual:							
520102	Maintenance Expense	206,439	229,078	240,000	240,000	240,000	240,000	
520400	Office	3,194	2,631	6,000	6,000	6,000	6,000	
520500	Operating Supplies	8,951	12,379	13,000	13,000	13,000	13,000	
543002	Dues & Subscriptions	2,551	1,949	1,000	1,000	1,000	1,000	
605101	Maintenance Bldg & Facilities	2,374	6,397	5,000	5,000	5,000	5,000	
605106	Maintenance Equipment	2,191	2,072	4,000	4,000	4,000	4,000	
605128	Maintenance Range Ball Facility	921	5,066	6,000	6,000	6,000	6,000	
	Total Operating & Contractual	226,621	259,572	275,000	275,000	275,000	275,000	0
	Capital Outlay:							
707600	Machinery & Equipment	0	0	0	0	0	0	
707700	Furniture & Fixtures	0	0	0	0	0	0	
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	226,621	259,572	275,000	275,000	275,000	275,000	0
	TOTAL FUND	1,018,900	1,159,960	1,101,000	1,166,000	1,101,000	961,000	0

2026-2027 ANNUAL BUDGET

**MUNICIPAL TRANSIT FUND
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Charges for Services:							
344401	Charges - Lower Third/McArthur	31,209	31,079	26,000	31,000	26,000	26,000	
344402	Charges - Broadway/Meadow	24,671	27,311	23,000	25,000	23,000	23,000	
344403	Charges - Willow Glen	18,522	19,372	18,000	18,000	18,000	18,000	
344404	Charges - Pineville	34,879	34,661	29,000	34,000	29,000	29,000	
344405	Charges - Elliott/Cabrini	17,285	17,536	10,000	17,000	10,000	10,000	
344406	Charges - Mall/Kmart	29,680	31,103	24,000	30,000	24,000	24,000	
344407	Charges - England Authority	19,441	20,743	16,000	20,000	16,000	16,000	
344408	Charges - Woodale Park	33,081	34,486	30,000	33,000	30,000	30,000	
344409	Charges - Elderly/Handicap Van	1,418	1,162	2,000	2,000	2,000	2,000	
344999	Charges - Transit Vouchers	65,266	83,168	57,000	57,000	57,000	57,000	
	Total Charges for Services	275,452	300,621	235,000	267,000	235,000	235,000	0
	Internal Services/Interfunds:							
388101	Transfers General Fund	0	0	0	0	0	0	
388401	Transfers - Utility Fund	2,535,000	2,434,000	3,261,493	2,834,493	2,952,247	2,952,247	
	Total Internal Services/Interfunds	2,535,000	2,434,000	3,261,493	2,834,493	2,952,247	2,952,247	0
	Intergovernmental:							
333102	Federal - FTA Grant	1,388,821	1,484,293	479,000	1,430,000	479,000	479,000	
333106	Federal - FTA Preventive Maintenance	0	0	0	0	0	0	
333484	Federal-CARES Act	0	0	0	0	0	0	
333407	State - Parish Transportation	98,302	71,979	125,000	45,000	125,000	125,000	
	Total Intergovernmental	1,487,123	1,556,272	604,000	1,475,000	604,000	604,000	0
	Investment Income:							
367101	Interest - Investments	184,389	253,329	0	200,000	0	0	
	Total Investment Income	184,389	253,329	0	200,000	0	0	0
	Other:							
344501	Misc - Advertising	0	0	5,000	5,000	5,000	5,000	
388200	Other-Sales of Fixed Assets	200	(118,401)	0	0	0	0	
398900	Misc - Cash Over/(Short)	7,164	4,119	0	0	0	0	
399000	Miscellaneous Revenue	0	0	1,000	1,000	1,000	1,000	
399003	Misc - Bus Damages	0	0	0	0	0	0	
	Total Other	7,364	(114,282)	6,000	6,000	6,000	6,000	0
	TOTAL REVENUES	4,489,328	4,429,940	4,106,493	4,782,493	3,797,247	3,797,247	0

2026-2027 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	450
DEPARTMENT:	Municipal Transit	ORGANIZATION:	043900

GOAL MISSION STATEMENT

The mission of ATRANS is to improve the quality of life of the citizens of Alexandria by providing a dependable means of transportation for those who do not own a personal vehicle or those who require alternative means of transportation. This will be accomplished by creating a transit system and a complimentary paratransit system that is dependable, yet affordable to all clients.

FUNCTION DESCRIPTION

The municipal transit system operates eight fixed routes through out the city limits of Alexandria and Pineville as well as two specialized curb-to-curb complimentary paratransit vans for the disabled clients in the area. The bus department maintains the fleet via an in-house maintenance department. The daily operation of ATRANS are Monday-Saturday from 6:00 AM to 7:00 PM. The eight routes are designed to be rider friendly and are equipped with special equipment to make boarding, ridding, and alighting more safer.

DEMAND PERFORMANCE INDICATORS

Description	2023-2024 Estimated	2024-2025 Estimated	2025-2026 Projected
Total mileage for buses			
Total mileage for vans			
Totals hours for Superintendent and Supervisor			
Total hours for Clerical			
Total hours for Operators			
Total Passengers			

2026-2027 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	450
DEPARTMENT:	Municipal Transit	ORGANIZATION:	043900

APPROPRIATION SUMMARY

DESCRIPTION	2023-2024	2024-2025	2025-2026		2026-2027		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	1,176,104	1,301,992	1,400,890	1,430,890	1,466,992	0	-100.00%
Fringe Benefits	471,944	558,701	741,544	712,544	784,655	0	-100.00%
Operating/Contractual	1,198,660	1,292,822	765,915	1,442,915	765,915	0	-100.00%
Other	721,000	734,000	746,000	744,000	773,000	0	-100.00%
Capital Outlay	0	0	452,144	452,144	6,685	0	0.00%
Total Appropriations	3,567,708	3,887,515	4,106,493	4,782,493	3,797,247	0	-100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490113	Salary - Transit Manager	1	1	1	1	1		0.00%
490139	Salary - Supervisor Fleet Maint	1	0	0	0	0		0.00%
490140	Salary - Transit Shift Supervisor	2	2	2	2	2		0.00%
490151	Salary - Asst Transit Manager	1	1	1	1	1		0.00%
490223	Salary - Transit Analyst	0	0	0	0	0		0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1		0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1		0.00%
490750	Salary - Fleet Mechanic	4	4	4	4	4		0.00%
490834	Salary - Lube & Tire Service Tech	2	2	2	2	2		0.00%
490837	Salary - Transit Operator	20	19	19	19	19		0.00%
490896	Salary - Transit Operator (PT)	10	10	10	10	10		0.00%
490941	Salary - Grants Analyst	0	1	1	1	1		0.00%
490945	Salary - Supervisor Transit Maint	0	1	1	1	1		0.00%
	Total Positions	43	43	43	43	43	0	0.00%

2024-2026 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	450
DEPARTMENT:	Municipal Transit	ORGANIZATION:	043900

MUNICIPAL TRANSIT FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	341,254	431,933	133,000	453,000	133,000	133,000	
490113	Salary - Transit Manager	54,796	55,382	58,720	58,720	58,720	60,482	
490139	Salary - Supervisor Fleet Maintenance	42,706	50,744	0	0	0	0	
490140	Salary - Transit Shift Supervisor	69,295	83,775	81,366	81,366	81,366	81,366	
490151	Salary - Asst Transit Manager	45,532	48,522	50,025	50,025	50,025	51,526	
490233	Salary - Transit Analyst	47,493	43,254	0	0	0	0	
490618	Salary - Administrative Secretary	28,083	27,273	30,314	30,314	30,314	31,223	
490626	Salary - Clerical Specialist	23,123	26,541	25,999	25,999	25,999	26,779	
490750	Salary - Fleet Mechanic	60,352	96,312	155,916	94,916	155,916	157,085	
490834	Salary - Lube & Tire Service Tech	2,138	26,951	51,998	24,998	51,998	53,558	
490896	Salary - Transit Operator-Part Time	66,433	39,081	88,242	88,242	88,242	88,242	
490837	Salary - Transit Operator	394,899	363,699	673,723	471,723	673,723	680,722	
490941	Salary - Grants Analyst	0	8,525	51,587	51,587	51,587	53,135	
490945	Salary - Supervisor Transit Maint	0	0	0	0	0	49,874	
	Total Salaries	1,176,104	1,301,992	1,400,890	1,430,890	1,400,890	1,466,992	0
	Fringe:							
510201	Fringe - Pension	247,023	294,511	271,511	277,511	271,511	273,120	
510202	Fringe - Hospital	203,471	243,031	442,248	407,248	442,248	483,603	
510204	Fringe - Clothing Allowance	0	0	0	0	0	0	
510206	Fringe - Medicare Insurance Tax	16,382	18,116	20,928	20,928	20,928	21,075	
510207	Fringe - Life Insurance	599	620	1,386	1,386	1,386	1,386	
510208	Fringe - FICA Tax Retirement	4,469	2,423	5,471	5,471	5,471	5,471	
	Total Fringe	471,944	558,701	741,544	712,544	741,544	784,655	0
	Operating and Contractual:							
520105	Contract Labor	684,191	760,638	10,000	750,000	10,000	10,000	
520204	Uniforms	6,643	10,333	12,000	12,000	12,000	12,000	
520400	Office	5,059	4,650	3,000	3,000	3,000	3,000	
520500	Operating Supplies	18,635	23,080	41,848	26,848	41,848	41,848	
531106	Professional Fees - Audit	3,260	4,100	4,000	4,000	4,000	4,000	
531110	Professional Fees & Services	15,848	2,084	5,000	5,000	5,000	5,000	
531301	Vehicle Costs - Gas	69,004	65,956	6,000	6,000	6,000	6,000	
531302	Vehicle Costs - Diesel	220,360	241,467	350,000	450,000	350,000	350,000	
531303	Vehicle Costs - Oil	27,347	20,383	11,000	11,000	11,000	11,000	
531304	Vehicle Costs - R & M	43,567	58,206	243,000	68,000	243,000	243,000	
531305	Vehicle Costs - Tires	15,363	19,815	26,000	26,000	26,000	26,000	
531306	Vehicle Costs - Other Lubricants	0	0	8,000	8,000	8,000	8,000	
531410	Telephone	3,269	927	7,067	4,067	7,067	7,067	
531500	Printing	2,553	1,980	3,000	3,000	3,000	3,000	
531701	Utilities	7,917	5,237	8,000	8,000	8,000	8,000	
543003	Travel & Training	4,311	4,719	4,000	4,000	4,000	4,000	
543017	Plaques & Awards	1,246	44	1,000	1,000	1,000	1,000	
605101	Maintenance of Building & Facilities	61,438	61,304	15,000	45,000	15,000	15,000	
605106	Maintenance Equipment	6,894	5,727	3,000	3,000	3,000	3,000	
605107	Maintenance Radios	1,755	2,172	5,000	5,000	5,000	5,000	
	Total Operating and Contractual	1,198,660	1,292,822	765,915	1,442,915	765,915	765,915	0

2024-2026 ANNUAL BUDGET

DIVISION: Public Works	FUND #: 450
DEPARTMENT: Municipal Transit	ORGANIZATION: 043900

MUNICIPAL TRANSIT FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2023-2024	2024-2025	2025-2026		2026-2027		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Other:							
646101	Transfer to General Fund	546,000	546,000	546,000	546,000	546,000	546,000	
647401	Transfer to Utility Fund	17,000	17,000	17,000	17,000	17,000	17,000	
646551	Transfer to Risk Management	158,000	171,000	183,000	181,000	210,000	210,000	
	Total Other	721,000	734,000	746,000	744,000	773,000	773,000	0
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	
707500	Vehicles	0	0	216,344	216,344	0	0	
707600	Machinery & Equipment	0	0	0	0	0	6,685	
707702	Computare Software	0	0	235,800	235,800	0	0	
	Total Capital Outlay	0	0	452,144	452,144	0	6,685	0
	TOTAL DEPARTMENT	3,567,708	3,887,515	4,106,493	4,782,493	3,681,349	3,797,247	0