

**ALEXANDRIA CITY COUNCIL**

**TUESDAY APRIL 22, 2025**

**CITY COUNCIL CHAMBERS- 5:00 P.M.**

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**PERSONS DESIRING TO ADDRESS THE COUNCIL SHALL INFORM  
THE PRESIDENT AT THE APPROPRIATE AGENDA ITEM**

**A. CALL TO ORDER**

**B. INVOCATION**

**C. PLEDGE OF ALLEGIANCE**

**D. ROLL CALL**

**E. APPROVAL OF MINUTES TAKEN FROM A REGULAR MEETING  
HELD ON APRIL 8, 2025.**

**F. CONSENT CALENDAR**

- 1) Introduction of an ordinance authorizing the mayor to accept the highest quote received for the sale of surplus electrical equipment for the Electric Distribution Department.
- 2) Introduction of an ordinance authorizing the mayor to renew the existing contract for chemical additives for Wartsila Engines at D. G. Hunter Power Plant.

**G. RESOLUTIONS**

- 3) **RESOLUTION** authorizing the mayor to promote the City of Alexandria as a co-sponsor of the Central Louisiana 2025 Juneteenth Celebration.
- 4) **RESOLUTION** authorizing the mayor to co-sponsor the United Way of Central Louisiana Neighbor Opportunity Community Conference in May 2025 at the Bolton Avenue Community Center.
- 5) **RESOLUTION** to appoint Mr. Rafael Ernesto Romero Moreno to the Alexandria Fire and Police Civil Service Board.

- 6) **RESOLUTION** authorizing advertisement for bids for sulfur dioxide technical grade, liquid one ton cylinders for Wastewater Department.
- 7) **RESOLUTION** authorizing advertisement for bids for a minimum of one 30 passenger trolley.
- 8) **RESOLUTION** setting a public hearing to be held on June 3, 2025 to consider condemnation of six structures.

#### **H. ORDINANCES FOR FINAL ADOPTION**

##### **SUBJECT TO PUBLIC HEARING**

- 9) To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for operating chemicals for Wastewater Department.
- 10) To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for electric meters and accessories.
- 11) To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for chlorination and dechlorination equipment.
- 12) To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for Jackson at MacArthur Enhancement Project.
- 13) To consider final adoption of an ordinance authorizing the mayor to enter into a Cooperative Endeavor Agreement with Central Louisiana Juneteenth Association, Incorporated for Juneteenth Celebration.
- 14) Adjourned

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**E. APPROVAL OF MINUTES TAKEN FROM A REGULAR MEETING  
HELD ON APRIL 8, 2025.**

PROCEEDINGS OF THE COUNCIL OF THE CITY OF ALEXANDRIA,  
STATE OF LOUISIANA, TAKEN AT A REGULAR MEETING HELD ON APRIL 8,  
2025

The Council of the City of Alexandria, Louisiana, met in a regularly scheduled meeting session in the City Council Chambers, on Tuesday, April 8, 2025 at 5:00 P.M. Those present were the Honorable Cynthia Perry, Gary Johnson, Lizzie Felter, Jules Green, Jim Villard and Malcolm Larvadain. Chuck Fowler entered the meeting at 5:05 p.m. Also present were Mayor Roy, City Attorney Jonathon Goins, Michael Caffery and Council Staff.

The Council of the City of Alexandria, State of Louisiana was duly convened as the governing authority of said City by the Honorable Cynthia Perry, who stated that the Council was ready for the transaction of business. The invocation was pronounced by Mr. Caffery and the Pledge of Allegiance was led by Mr. Villard.

**APPROVAL OF MINUTES**

On a motion of Mr. Villard and seconded by Mr. Johnson the minutes taken from a regular Council Meeting held on March 25, 2025 were unanimously approved by the Council.

**CONSENT CALENDAR**

The Council next read all items found under the heading Consent Calendar and assigned them to committees.

Mr. Villard moved for the introduction of all items appearing under the heading Consent Calendar.

Mr. Fowler seconded the motion. It was unanimously carried by the Council.

Bids were received for operating chemicals for Wastewater Department.

**Name of Bidders**

Duke's Root Control

MIS, LLC

The above bid was referred to the Mayor and appropriate committee for tabulation and recommendation. The following ordinance was introduced by Mr. Villard and seconded by Mr. Fowler to wit:

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR OPERATING CHEMICALS FOR WASTEWATER DEPARTMENT AND OTHER MATTERS WITH RESPECT THERETO.

Bids were received for electric meters and accessories.

Name of Bidders

GRESKO

Vision Metering

Vision Metering

Wesco Distributors

The above bid was referred to the Mayor and appropriate committee for tabulation and recommendation. The following ordinance was introduced by Mr. Villard and seconded by Mr. Fowler to wit:

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR ELECTRIC METERS AND ACCESSORIES AND OTHER MATTERS WITH RESPECT THERETO.

Bids were received for chlorination and dechlorination equipment.

Name of Bidders

Fluid Process and Pumps, LLC

The above bid was referred to the Mayor and appropriate committee for tabulation and recommendation. The following ordinance was introduced by Mr. Villard and seconded by Mr. Fowler to wit:

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR CHLORINATION AND DECHLORINATION EQUIPMENT AND OTHER MATTERS WITH RESPECT THERETO.

Bids were received for Jackson at MacArthur Enhancement Project.

Name of Bidders

Yankee Clipper

The above bid was referred to the Mayor and appropriate committee for tabulation and recommendation. The following ordinance was introduced by Mr. Villard and seconded by Mr. Fowler to wit:

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR JACKSON AT MACARTHUR ENHANCEMENT PROJECT AND OTHER MATTERS WITH RESPECT THERETO.

On a motion of Mr. Villard and seconded by Mr. Fowler the following ordinance was introduced to wit:

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A COOPERATIVE ENDEAVOR AGREEMENT WITH CENTRAL LOUISIANA JUNETEENTH ASSOCIATION, INCORPORATED FOR JUNETEENTH CELEBRATION AND OTHER MATTERS WITH RESPECT THERETO.

**RESOLUTIONS**

Mr. Fowler moved for the adoption of the following resolution, which was seconded by Mr. Villard.

RESOLUTION NO. 0649-2025

RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR CLAMPS AND COUPLINGS.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Fowler, Villard, Larvadain, Perry, Johnson, Felter, Green.

NAYS: None.

ABSENT: None.

This resolution was thereupon declared adopted on this the 8<sup>th</sup> day of April, 2025.

Mr. Johnson moved for the adoption of the following resolution, which was seconded by Mr. Larvadain.

RESOLUTION NO. 0650-2025

RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR FIRE HYDRANTS AND ACCESSORIES.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Johnson, Felter, Green, Fowler, Villard, Larvadain, Perry.

NAYS: None.

ABSENT: None.

This resolution was thereupon declared adopted on this the 8<sup>th</sup> day of April, 2025.

Mr. Johnson moved for the adoption of the following resolution, which was seconded by Mr. Villard.

RESOLUTION NO. 0651-2025

RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR FIRE STATION NUMBER 4 ROOF LEAK REPAIRS.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Johnson, Felter, Green, Fowler, Villard, Larvadain, Perry.

NAYS: None.

ABSENT: None.

This resolution was thereupon declared adopted on this the 8<sup>th</sup> day of April, 2025.

Mr. Villard moved for the adoption of the following resolution, which was seconded by Mr. Fowler.

RESOLUTION NO. 0652-2025

RESOLUTION AUTHORIZING ADVERTISEMENT FOR ANNUAL UNIFORM BID FOR THE POLICE DEPARTMENT.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Villard, Larvadain, Perry, Johnson, Felter, Green, Fowler.

NAYS: None.

ABSENT: None.

This resolution was thereupon declared adopted on this the 8<sup>th</sup> day of April, 2025.

Mr. Villard moved for the adoption of the following resolution, which was seconded by Mr. Larvadain.

RESOLUTION NO. 0653-2025

RESOLUTION TO CO-SPONSOR CENLA PRIDE 2025 ON JUNE 13 AND JUNE 14, 2025.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Villard, Larvadain, Perry, Johnson, Felter, Green, Fowler.

NAYS: None.

ABSENT: None.

This resolution was thereupon declared adopted on this the 8<sup>th</sup> day of April, 2025.

**PUBLIC HEARING – BUDGET**

A PUBLIC HEARING ON THE MAYOR'S PROPOSED 2025/2026 OPERATING AND CAPITAL BUDGETS.

On a motion of Mr. Fowler and seconded by Ms. Felter, the public hearing was opened at 5:12 p.m.

On a motion of Mr. Fowler and seconded by Mr. Johnson, the public hearing was closed at 5:25 p.m.

**ORDINANCES FOR FINAL ADOPTION  
SUBJECT TO A PUBLIC HEARING**

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Johnson and seconded by Mr. Villard.

ORDINANCE NO. 18-2025

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR JANITORIAL SUPPLIES AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Johnson, Felter, Green, Fowler, Villard, Larvadain, Perry.

NAYS: None.

ABSENT: None.

This ordinance was thereupon declared adopted on this the 8<sup>th</sup> day of April, 2025.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Villard and seconded by Mr. Fowler.

ORDINANCE NO. 19-2025

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR CONSTRUCTION AND MAINTENANCE MATERIALS AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Villard, Larvadain, Perry, Johnson, Felter, Green, Fowler.

NAYS: None.

ABSENT: None.

This ordinance was thereupon declared adopted on this the 8<sup>th</sup> day of April, 2025.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Villard and seconded by Mr. Larvadain.

ORDINANCE NO. 20-2025

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A MEMORANDUM AGREEMENT WITH THE DEPARTMENT OF THE ARMY JOINT READINESS TRAINING CENTER FORT JOHNSON FOR MILITARY EXERCISES AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Villard, Larvadain, Perry, Johnson, Felter, Green, Fowler.

NAYS: None.

ABSENT: None.

This ordinance was thereupon declared adopted on this the 8<sup>th</sup> day of April, 2025.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Villard and seconded by Ms. Felter.

#### ORDINANCE NO. 21-2025

AN ORDINANCE AUTHORIZING THE MAYOR TO RENEW THE EXISTING CONTRACT FOR PROFESSIONAL AUCTIONEERING SERVICES AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Villard, Larvadain, Perry, Johnson, Felter, Green, Fowler.

NAYS: None.

ABSENT: None.

This ordinance was thereupon declared adopted on this the 8<sup>th</sup> day of April,

2025.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Villard and seconded by Mr. Fowler.

ORDINANCE NO. 22-2025

AN ORDINANCE ADOPTING THE OPERATING BUDGET FOR THE CITY OF ALEXANDRIA FOR FISCAL YEAR 2025/2026; TO MAKE APPROPRIATIONS FOR THE ORDINARY EXPENSES OF ALL CITY DIVISIONS, DEPARTMENTS, OFFICES AND AGENCIES, PENSIONS AND OTHERWISE PROVIDING WITH RESPECT TO THE EXPENDITURES OF APPROPRIATIONS; ADOPTING THE CAPITAL BUDGET FOR THE CITY OF ALEXANDRIA FOR FISCAL YEAR 2025/2026; APPROPRIATING FUNDS FOR THE CAPITAL BUDGET FOR THE CITY OF ALEXANDRIA FOR FISCAL YEAR 2025/2026 AND PROVIDING FOR CAPITAL EXPENDITURES; AND OTHER MATTERS WITH RESPECT TO APPROPRIATIONS AND THE EXPENDITURE OF FUNDS PERTAINING THERETO AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Villard, Larvadain, Perry, Johnson, Felter, Green, Fowler.

NAYS: None.

ABSENT: None.

This ordinance was thereupon declared adopted on this the 8<sup>th</sup> day of April, 2025.

Mayor Roy asked that the Council reconsider the motion as he had an amendment to the budget that the Council needed to consider. On a motion of Mr. Larvadain and seconded by Mr. Johnson, Ordinance 22-2025 was brought up for reconsideration:

ORDINANCE NO. 22-2025

AN ORDINANCE ADOPTING THE OPERATING BUDGET FOR THE CITY OF ALEXANDRIA FOR FISCAL YEAR 2025/2026; TO MAKE APPROPRIATIONS FOR THE ORDINARY EXPENSES OF ALL CITY DIVISIONS, DEPARTMENTS, OFFICES AND AGENCIES, PENSIONS AND OTHERWISE PROVIDING WITH RESPECT TO THE EXPENDITURES OF APPROPRIATIONS; ADOPTING THE CAPITAL BUDGET FOR THE CITY OF ALEXANDRIA FOR FISCAL YEAR 2025/2026; APPROPRIATING FUNDS FOR THE CAPITAL BUDGET FOR THE CITY OF ALEXANDRIA FOR FISCAL YEAR 2025/2026 AND PROVIDING FOR CAPITAL EXPENDITURES; AND OTHER MATTERS WITH RESPECT TO APPROPRIATIONS AND THE EXPENDITURE OF FUNDS PERTAINING THERETO AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Larvadain, Perry, Johnson, Felter, Green, Fowler, Villard.

NAYS: None.

ABSENT: None.

This ordinance was therefore reconsidered.

On a motion of Mr. Villard and seconded by Mr. Johnson, the mayor's proposed \$1,676,938(REIGNITE) amendment was added to the following ordinance:

ORDINANCE NO. 22-2025

AN ORDINANCE ADOPTING THE OPERATING BUDGET FOR THE CITY OF ALEXANDRIA FOR FISCAL YEAR 2025/2026; TO MAKE APPROPRIATIONS FOR THE ORDINARY EXPENSES OF ALL CITY DIVISIONS, DEPARTMENTS, OFFICES AND AGENCIES, PENSIONS AND OTHERWISE PROVIDING WITH RESPECT TO THE EXPENDITURES OF APPROPRIATIONS; ADOPTING THE

CAPITAL BUDGET FOR THE CITY OF ALEXANDRIA FOR FISCAL YEAR 2025/2026; APPROPRIATING FUNDS FOR THE CAPITAL BUDGET FOR THE CITY OF ALEXANDRIA FOR FISCAL YEAR 2025/2026 AND PROVIDING FOR CAPITAL EXPENDITURES; AND OTHER MATTERS WITH RESPECT TO APPROPRIATIONS AND THE EXPENDITURE OF FUNDS PERTAINING THERETO AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Villard, Larvadain, Perry, Johnson, Felter, Green, Fowler.

NAYS: None.

ABSENT: None.

This amendment to Ordinance 22-2025 was adopted.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption as amended on a motion of Mr. Fowler and seconded by Mr. Villard.

#### ORDINANCE NO. 22-2025

AN ORDINANCE ADOPTING THE OPERATING BUDGET FOR THE CITY OF ALEXANDRIA FOR FISCAL YEAR 2025/2026; TO MAKE APPROPRIATIONS FOR THE ORDINARY EXPENSES OF ALL CITY DIVISIONS, DEPARTMENTS, OFFICES AND AGENCIES, PENSIONS AND OTHERWISE PROVIDING WITH RESPECT TO THE EXPENDITURES OF APPROPRIATIONS; ADOPTING THE CAPITAL BUDGET FOR THE CITY OF ALEXANDRIA FOR FISCAL YEAR 2025/2026; APPROPRIATING FUNDS FOR THE CAPITAL BUDGET FOR THE CITY OF ALEXANDRIA FOR FISCAL YEAR 2025/2026 AND PROVIDING FOR CAPITAL EXPENDITURES; AND OTHER MATTERS WITH RESPECT TO APPROPRIATIONS AND THE EXPENDITURE OF FUNDS PERTAINING THERETO AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Fowler, Villard, Larvadain, Perry, Johnson, Felter, Green.

NAYS: None.

ABSENT: None.

This ordinance was thereupon declared adopted on this the 8<sup>th</sup> day of April, 2025.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Villard and seconded by Mr. Fowler.

#### ORDINANCE NO. 23-2025

AN ORDINANCE AUTHORIZING THE MAYOR TO DECLARE POLICE VEHICLE 9843 AS SURPLUS AND NO LONGER NEEDED OR USED BY THE CITY DEPARTMENTS TO BE DISPOSED OF IN ACCORDANCE WITH LOUISIANA LAW AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Villard, Larvadain, Perry, Johnson, Felter, Green, Fowler.

NAYS: None.

ABSENT: None.

This ordinance was thereupon declared adopted on this the 8<sup>th</sup> day of April, 2025.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was

brought up for final adoption on a motion of Mr. Villard and seconded by Mr. Fowler.

ORDINANCE NO. 24-2025

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A COOPERATIVE ENDEAVOR AGREEMENT WITH CHRISTUS FOUNDATION TO CO-SPONSOR THE 2025 WALMART CMN GOLF TOURNAMENT SCHEDULED FOR MAY 2025 AT LINKS ON THE BAYOU BENEFITING CHILDREN'S MIRACLE NETWORK AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Villard, Larvadain, Perry, Johnson, Felter, Green, Fowler.

NAYS: None.

ABSENT: None.

This ordinance was thereupon declared adopted on this the 8<sup>th</sup> day of April, 2025.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Villard and seconded by Mr. Fowler.

ORDINANCE NO. 25-2025

AN ORDINANCE AUTHORIZING THE MAYOR TO RENEW THE GOLF COURSE MANAGEMENT, OPERATION AND MAINTENANCE AGREEMENT WITH M2MITTON MANAGEMENT, LLC AT ITS CURRENT TERMS AND CONDITIONS AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Villard, Larvadain, Perry, Johnson, Felter, Green, Fowler.

NAYS: None.

ABSENT: None.

This ordinance was thereupon declared adopted on this the 8<sup>th</sup> day of April, 2025.

**EXECUTIVE SESSION TO BE HELD PURSUANT R.S. 21.6.1(A) (2)**  
**ON THE FOLLOWING ITEMS:**

- i. AN ORDINANCE AUTHORIZING THE CITY ATTORNEY TO SETTLE AND COMPROMISE THE MATTERS ENTITLED "DORIS FOX, ET AL. V. CITY OF ALEXANDRIA, ET AL," 9<sup>TH</sup> JUDICIAL DISTRICT COURT CIVIL SUIT NUMBER 275,974, DIVISION A AND OTHER MATTERS WITH RESPECT THERETO.
- ii. AN ORDINANCE AUTHORIZING THE CITY ATTORNEY TO SETTLE AND COMPROMISE THE MATTERS ENTITLED "JOHNNY JEANS, ET UX. V. CITY OF ALEXANDRIA, ET AL," 9<sup>TH</sup> JUDICIAL DISTRICT COURT CIVIL SUIT NUMBER 268,938, DIVISION C AND OTHER MATTERS WITH RESPECT THERETO.
- iii. AN ORDINANCE AUTHORIZING THE CITY ATTORNEY TO SETTLE AND COMPROMISE THE MATTERS ENTITLED "MARIE SAMPSON V. CITY OF ALEXANDRIA, ET AL," 9<sup>TH</sup> JUDICIAL DISTRICT COURT CIVIL SUIT NUMBER 274,100 DIVISION F AND OTHER MATTERS WITH RESPECT THERETO.

Mr. Villard moved to enter Executive Session, which was seconded by Mr. Johnson.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Villard, Larvadain, Perry, Johnson, Felter, Green, Fowler.

NAYS: None.

ABSENT: None.

Executive Session was enter at 6:10 p.m.

Mr. Fowler moved to exit Executive Session, which was seconded by Mr. Villard.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Fowler, Villard, Larvadain, Perry, Johnson, Felter, Green.

NAYS: None.

ABSENT: None.

Executive Session was exited at 6:27 p.m.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Fowler and seconded by Mr. Green.

#### ORDINANCE NO. 26-2025

AN ORDINANCE AUTHORIZING THE CITY ATTORNEY TO SETTLE AND COMPROMISE THE MATTERS ENTITLED "DORIS FOX, ET AL. V. CITY OF ALEXANDRIA, ET AL" 9<sup>TH</sup> JUDICIAL DISTRICT COURT CIVIL SUIT NUMBER 275,974, DIVISION A AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Fowler, Villard, Larvadain, Perry, Johnson, Felter, Green.

NAYS: None.

ABSENT: None.

This ordinance was thereupon declared adopted on this the 8<sup>th</sup> day of April, 2025.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Fowler and seconded by Mr. Johnson.

ORDINANCE NO. 27-2025

AN ORDINANCE AUTHORIZING THE CITY ATTORNEY TO SETTLE AND COMPROMISE THE MATTERS ENTITLED "JOHNNY JEANS, ET UX. V. CITY OF ALEXANDRIA, ET AL" 9<sup>TH</sup> JUDICIAL DISTRICT COURT CIVIL SUIT NUMBER 268,938, DIVISION C AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Fowler, Villard, Larvadain, Perry, Johnson, Felter, Green.

NAYS: None.

ABSENT: None.

This ordinance was thereupon declared adopted on this the 8<sup>th</sup> day of April, 2025.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Fowler and seconded by Mr. Johnson.

ORDINANCE NO. 28-2025

AN ORDINANCE AUTHORIZING THE CITY ATTORNEY TO SETTLE AND COMPROMISE THE MATTERS ENTITLED "MARIE SAMPSON V. CITY OF ALEXANDRIA, ET AL" 9<sup>TH</sup> JUDICIAL DISTRICT COURT CIVIL SUIT NUMBER 274,100 DIVISION F AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Fowler, Villard, Larvadain, Perry, Johnson, Felter, Green.

NAYS: None.

ABSENT: None.

This ordinance was thereupon declared adopted on this the 8<sup>th</sup> day of April, 2025.

Mr. Larvadain thanked Kappa Alpha Psi for hosting the Southwest Cluster in Alexandria. There were at least 750 participants who attended the event.

The President adjourned the meeting at 6:34 p.m.

**/S/ Cynthia Perry**  
President

ATTEST:

**/S/ Donna P. Jones**  
City Clerk

## **F. CONSENT CALENDAR**

Introduction of an ordinance authorizing the mayor to accept the highest quote received for the sale of surplus electrical equipment for the Electric Distribution Department.



## AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.  
Please insure that the information is clear, concise and current.*

Division/Department: Finance / Purchasing

Date: April 1, 2025

Title: Ordinance Authorizing the Mayor to Accept the Sale of Surplus Electrical Equipment

### Explanation of Proposal:

Additional Information Attached ☒

For an Ordinance authorizing the Mayor to accept the highest quote received for the sale of Surplus Electrical Equipment for the Electric Distribution Department. On Monday, March 31, 2025 a total of two (2) proposals were received in the Purchasing Office. The highest offer received was from Emerald Transformer for \$16,982.00.

Budget:

☐

Neutral

☐

Within  
Existing

☐

Requires  
Amendment

Account Number:

Expense Amount:

Account Line Item:

Remaining Amount:

### Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

RECEIVED

APR 07 2025

CITY CLERK

CITY OF ALEXANDRIA REQUEST FOR PROPOSAL FOR:  
SALE OF SURPLUS ELECTRICAL EQUIPMENT

P #1800P

| RFP #1895P - Sale of Surplus Electrical Equipment |     |              |                                          |                                   |            |                 |
|---------------------------------------------------|-----|--------------|------------------------------------------|-----------------------------------|------------|-----------------|
| Open Date: March 31, 2025 @2:00 PM                |     |              |                                          |                                   |            |                 |
| SURPLUSED 2400V ELECTRICAL EQUIPMENT              |     |              |                                          |                                   |            |                 |
| Item                                              | Qty | Manufacturer | Size & Voltage                           | Description                       | Unit Price | Extension Price |
| Emerald Transformer                               |     |              |                                          |                                   |            |                 |
| 1                                                 | 3   | Solomon      | 1250 KVA, 7200/12470Y                    | Single Phase Padmount Transformer | \$ 2.00    | \$ 7,500.00     |
| 2                                                 | 3   | Solomon      | 1000 KVA, 7200/12470Y                    | Single Phase Padmount Transformer | \$ 1.50    | \$ 4,500.00     |
| 3                                                 | 2   | Various      | 5 KVA, 2400/4160Y                        | Single Phase Pole Transformer     | \$ 2.00    | \$ 20.00        |
| 4                                                 | 1   | Various      | 10KVA, 2400/4160Y                        | Single Phase Pole Transformer     | \$ 2.00    | \$ 20.00        |
| 5                                                 | 15  | Various      | 15 KVA, 2400/4160Y                       | Single Phase Pole Transformer     | \$ 2.00    | \$ 450.00       |
| 6                                                 | 13  | Various      | 25 KVA, 2400/4160Y                       | Single Phase Pole Transformer     | \$ 2.00    | \$ 650.00       |
| 7                                                 | 10  | Various      | 37.5 KVA, 2400/4160Y                     | Single Phase Pole Transformer     | \$ 2.00    | \$ 750.00       |
| 8                                                 | 12  | Various      | 50 KVA, 2400/4160Y                       | Single Phase Pole Transformer     | \$ 2.00    | \$ 1,200.00     |
| 9                                                 | 2   | Various      | 75 KVA, 2400/4160Y                       | Single Phase Pole Transformer     | \$ 2.00    | \$ 300.00       |
| 10                                                | 2   | Various      | 50 KVA, 2400/4160Y                       | Single Phase Pole Transformer     | \$ 2.00    | \$ 200.00       |
| 11                                                | 3   | Various      | 50 KVA, 2400/4160Y                       | Single Phase Pole Transformer     | \$ 2.00    | \$ 300.00       |
| 12                                                | 3   | Various      | 167 KVA, 2400/4160Y                      | Single Phase Pole Transformer     | \$ 2.00    | \$ 1,002.00     |
| 13                                                | 15  | Various      | 3 KV Polymer Surge Arrester (New In Box) |                                   | \$ 2.00    | \$ 90.00        |
| TOTAL LUMP EXTENSION PRICE OFFER                  |     |              |                                          |                                   | \$         | 16,982.00       |

|                                                                                                       |     |              |                                          |                                   |            |                 |  |
|-------------------------------------------------------------------------------------------------------|-----|--------------|------------------------------------------|-----------------------------------|------------|-----------------|--|
| RFP #189SP - Sale of Surplus Electrical Equipment                                                     |     |              |                                          |                                   |            |                 |  |
| Open Date: March 31, 2025 @2:00 PM                                                                    |     |              |                                          | TCL of Alabama, LLC               |            |                 |  |
| SURPLUSED 2400V ELECTRICAL EQUIPMENT                                                                  |     |              |                                          |                                   |            |                 |  |
| Item                                                                                                  | Qty | Manufacturer | Size & Voltage                           | Description                       | Unit Price | Extension Price |  |
| 1                                                                                                     | 3   | Solomon      | 1250 KVA, 7200/12470Y                    | Single Phase Padmount Transformer | \$ 1.04    | \$ 3,900.00     |  |
| 2                                                                                                     | 3   | Solomon      | 1000 KVA, 7200/12470Y                    | Single Phase Padmount Transformer | \$ 1.04    | \$ 3,120.00     |  |
| 3                                                                                                     | 2   | Various      | 5 KVA, 2400/4160Y                        | Single Phase Pole Transformer     | \$ 1.04    | \$ 10.40        |  |
| 4                                                                                                     | 1   | Various      | 10KVA, 2400/4160Y                        | Single Phase Pole Transformer     | \$ 1.04    | \$ 10.40        |  |
| 5                                                                                                     | 15  | Various      | 15 KVA, 2400/4160Y                       | Single Phase Pole Transformer     | \$ 1.04    | \$ 234.00       |  |
| 6                                                                                                     | 13  | Various      | 25 KVA, 2400 4160Y                       | Single Phase Pole Transformer     | \$ 1.04    | \$ 338.00       |  |
| 7                                                                                                     | 10  | Various      | 37.5 KVA, 2400/4160Y                     | Single Phase Pole Transformer     | \$ 1.04    | \$ 390.00       |  |
| 8                                                                                                     | 12  | Various      | 50 KVA, 2400/4160Y                       | Single Phase Pole Transformer     | \$ 1.04    | \$ 624.00       |  |
| 9                                                                                                     | 2   | Various      | 75 KVA, 2400/4160Y                       | Single Phase Pole Transformer     | \$ 1.04    | \$ 156.00       |  |
| 10                                                                                                    | 2   | Various      | 50 KVA, 2400/4160Y                       | Single Phase Pole Transformer     | \$ 1.04    | \$ 104.00       |  |
| 11                                                                                                    | 3   | Various      | 50 KVA, 2400/4160Y                       | Single Phase Pole Transformer     | \$ 1.04    | \$ 156.00       |  |
| 12                                                                                                    | 3   | Various      | 167 KVA, 2400/4160Y                      | Single Phase Pole Transformer     | \$ 1.04    | \$ 521.04       |  |
| 13                                                                                                    | 15  | Various      | 3 KV Polymer Surge Arrester (New In Box) |                                   | \$ 1.04    | \$ 46.80        |  |
| TOTAL LUMP EXTENSION PRICE OFFER                                                                      |     |              |                                          |                                   | \$         | 9,610.64        |  |
| Note: Based on all units being non-PCB                                                                |     |              |                                          |                                   |            |                 |  |
| Note: If any units are not NON-PCB, City of Alexandria will be billed at disposal pricing as follows: |     |              |                                          |                                   |            |                 |  |
| If units are 50 ppm-499 ppm disposal pricing is \$.37 per lb.                                         |     |              |                                          |                                   |            |                 |  |
| If units are 500 ppm-or greater disposal pricing is \$.57 per lb.                                     |     |              |                                          |                                   |            |                 |  |

## **ORDINANCE NO.**

### **AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE HIGHEST QUOTE RECEIVED FOR THE SALE OF SURPLUS ELECTRICAL EQUIPMENT FOR THE ELECTRIC DISTRIBUTION DEPARTMENT AND OTHER MATTERS WITH RESPECT THERETO.**

**SECTION I: BE IT ORDAINED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the highest quote received for the sale of surplus electrical equipment for the Electric Distribution Department.

**SECTION II: SECTION III: BE IT FURTHER ORDAINED, etc.,** that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

**SECTION III: BE IT FURTHER ORDAINED, etc.,** that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

**SECTION IV: BE IT FURTHER ORDAINED, etc.,** that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

**THIS ORDINANCE** was introduced on the 22<sup>nd</sup> day of April, 2025.

**NOTICE PUBLISHED** on the 25<sup>th</sup> day of April, 2025.

**THIS ORDINANCE** having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

**AND THE ORDINANCE** was declared adopted on this the \_\_\_\_\_ day of May, 2025 and final publication was made in the Alexandria Daily Town Talk on the \_\_\_\_\_ day of May, 2025.

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
MAYOR'S APPROVAL/VETO

Introduction of an ordinance authorizing the mayor to renew the existing contract for chemical additives for Wartsila Engines at D. G. Hunter Power Plant.



## AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.  
Please insure that the information is clear, concise and current.*

Division/Department: Finance / Purchasing Dept

Date: April 2, 2025

Title: Ordinance to Renew Chemical Additives for Wartsila Engines at D.G. Hunter Power Plant

### Explanation of Proposal:

Additional Information Attached ☒

For an Ordinance authorizing the Mayor to renew the existing contract with McCartney Oil & Petropangea, Inc for Chemicals Additives for Wartsila Engines at D.G. Hunter Power Plant. This contract was originally awarded by Ordinance #46-2023. This will be the third (3) year renewal. Bid prices shall remain in effect for a period of twelve (12) months from award date.

Budget:



Neutral



Within  
Existing



Requires  
Amendment

Account Number:

Expense Amount:

Account Line Item:

Remaining Amount:

### Authorization:

1. Mayor

4. Finance Director

5. Division Director

2. Chief Operating Officer

6. Department Head

3. City Attorney

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information: Sufficient

☐

Insufficient

☐

Remarks:

RECEIVED

APR 07 2025

CITY OF ALEXANDRIA

**ORDINANCE NO. 55-2024**

**AN ORDINANCE TO RENEW THE EXISTING CONTRACT WITH MCCARTNEY OIL AND PETROPANGEA, INC. FOR CHEMICAL ADDITIVES FOR WARTSILA ENGINES AT D. G. HUNTER POWER PLANT AND OTHER MATTERS WITH RESPECT THERETO.**

**SECTION I: BE IT ORDAINED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to renew the existing contract with McCartney Oil and Petropangea, Inc. for chemical additives for Wartsila Engines at D. G. Hunter Power Plant.

**SECTION II: BE IT FURTHER ORDAINED, etc.** that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2024/2025 budget and to each and every other act or deed needed or necessary to consummate said transaction.

**SECTION III: BE IT FURTHER ORDAINED, etc.,** that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

**SECTION IV: BE IT FURTHER ORDAINED, etc.,** that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

**SECTION V: BE IT FURTHER ORDAINED, etc.,** that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

**THIS ORDINANCE** was introduced on the 16<sup>th</sup> day of April, 2024.

**NOTICE PUBLISHED** on the 19<sup>th</sup> day of April, 2024.

**THIS ORDINANCE** having been submitted in writing, Introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

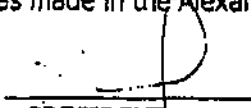
YEAS: Rubin, Villard, Felter, Perry, Johnson, Fowler, Washington.

NAYS: None

ABSENT: None

**AND THE ORDINANCE** was declared adopted on this the 30<sup>th</sup> day of April, 2024 and final publication was made in the Alexandria Daily Town Talk on the 3<sup>rd</sup> day of May, 2024.

  
CITY CLERK

  
PRESIDENT

  
MAYOR'S APPROVAL

DELIVERED MAY 01 2024

RECEIVED MAY 02 2024

City of Alexandria - Purchasing Department  
 2021 Industrial Park Road, Bldg. 101  
 P.O. Box 71 Alexandria, LA 71309-0071  
 Phone (318)441-6182 Fax (318)619-3412

**BID TABULATION**  
 Bid No. & Name: 81009 Chemical Additives for Wastewater Treatment Plant  
 Bid Date: Tuesday, April 18, 2023  
 Bid Description: Electric Production Department

| Bid Item                                                                                             | Lot 1 Oil | MacQuay Oil Co | Gaucha International LLC | Petropages, Inc |
|------------------------------------------------------------------------------------------------------|-----------|----------------|--------------------------|-----------------|
| Bid Item 81 - Marine Grade DEF - 40% Urea Solution (Bulk) Approximate Annual Usage - 115,000 Gallons | \$ 2.43   | \$ 1.84        | \$ 1.75                  | \$ 2.49         |
| Bid Item 82 - Propylene Glycol (LPG) (Total) Approximate Annual Usage - 5,000 Gallons                | ND        | ND             | \$ 19.00                 | \$ 14.72        |

**ORDINANCE NO. 46-2023**

**AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR CHEMICAL ADDITIVES FOR WARTSILLA ENGINES AT DG HUNTER POWER PLANT.**

**SECTION I: BE IT ORDAINED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the Mayor to accept the low bid submitted for chemical additives for Wartsilla Engines at DG Hunter Power Plant.

| <u>Vendors</u>        | <u>Items</u> |
|-----------------------|--------------|
| McCartney Oil Company | 1            |
| Petropangea, Inc.     | 2            |

**SECTION II: BE IT FURTHER ORDAINED, etc.,** that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2023/2024 budget and to each and every other act or deed needed or necessary to consummate said transaction.

**SECTION III: BE IT FURTHER ORDAINED, etc.,** that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

**SECTION IV: BE IT FURTHER ORDAINED, etc.,** that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

**SECTION V: BE IT FURTHER ORDAINED, etc.,** that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

**THIS ORDINANCE** was introduced on the 18<sup>th</sup> day of April 2023.

**NOTICE PUBLISHED** on the 21<sup>st</sup> day of April, 2023.

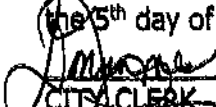
**THIS ORDINANCE** having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

**YEAS:** Villard, Washington, Rubin, Perry, Johnson.

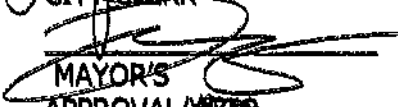
**NAYS:** None

**ABSENT:** Felter, Fowler.

**AND THE ORDINANCE** was declared adopted on this the 2<sup>nd</sup> day of May, 2023 and final publication was made in the Alexandria Daily Town Talk on the 5<sup>th</sup> day of May, 2023.

  
CITY CLERK

  
PRESIDENT

  
MAYOR'S  
APPROVAL/10770

DELIVERED MAY 03 2023

RECEIVED MAY 05 2023

## **ORDINANCE NO.**

### **AN ORDINANCE AUTHORIZING THE MAYOR TO RENEW THE EXISTING CONTRACT FOR CHEMICAL ADDITIVES FOR WARTSILA ENGINES AT D. G. HUNTER POWER PLANT.**

**SECTION I: BE IT ORDAINED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizing the mayor to renew the existing contract for chemical additives for Wartsila Engines at D. G. Power Plant.

**SECTION II: SECTION III: BE IT FURTHER ORDAINED, etc.,** that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

**SECTION III: BE IT FURTHER ORDAINED, etc.,** that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

**SECTION IV: BE IT FURTHER ORDAINED, etc.,** that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

**THIS ORDINANCE** was introduced on the 22<sup>nd</sup> day of April, 2025.

**NOTICE PUBLISHED** on the 25<sup>th</sup> day of April, 2025.

**THIS ORDINANCE** having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

**AND THE ORDINANCE** was declared adopted on this the \_\_\_\_\_ day of May, 2025 and final publication was made in the Alexandria Daily Town Talk on the \_\_\_\_\_ day of May, 2025.

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
MAYOR'S APPROVAL/VETO

**G. RESOLUTIONS**

**RESOLUTION** authorizing the mayor to promote the City of Alexandria as a co-sponsor of the Central Louisiana 2025 Juneteenth Celebration.



## AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.  
Please insure that the information is clear, concise and current.*

**Division/Department:** Community Services

**Date:** April 1, 2025

**Title:** A resolution authorizing the Mayor to Promote the City of Alexandria as a Co-Sponsor of the Central Louisiana 2025 Juneteenth Celebration.

### Explanation of Proposal:

Additional Information Attached ☐

A resolution authorizing the Mayor to promote the City of Alexandria as a co-sponsor for the 2025 Juneteenth Celebration held in downtown Alexandria by authorizing the Mayor to negotiate and execute all contracts and/or ancillary agreements with musicians, bands in the 2025 Juneteenth Celebration; provided that said funding is budgeted and approved by the Alexandria City Council in the 2025-2026 budget, and other matters related thereto.

In-kind services: Stage, barricades, tables, chairs, Bolton Avenue Community Center, Convention Hall, labor for public safety, sanitation, building services, traffic, community services and street departments for all activities.

**Budget:**

☐

Neutral

☐

Within  
Existing

☐

Requires  
Amendment

Account Number:

Expense Amount:

Account Line Item:

Remaining Amount:

### Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

**Remarks:**

TELEPHONE

APR 1 2025

LEXINGTON

RECEIVED

APR 01 2025

CITY OF ALEXANDRIA

**RESOLUTION NO.**

**RESOLUTION AUTHORIZING THE MAYOR TO PROMOTE THE CITY OF ALEXANDRIA AS A CO-SPONSOR OF THE CENTRAL LOUISIANA 2025 JUNETEENTH CELEBRATION.**

**BE IT RESOLVED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to promote the City of Alexandria as a co-sponsor of the Central Louisiana 2025 Juneteenth Celebration.

**THIS RESOLUTION** having been submitted in writing, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

**PASSED AND ADOPTED** at Alexandria, Louisiana, this 22<sup>nd</sup> day of April.

/s/ Donna P. Jones, MMC  
City Clerk

**RESOLUTION** authorizing the mayor to co-sponsor the United Way of Central Louisiana Neighbor Opportunity Community Conference in May 2025 at the Bolton Avenue Community Center.



## AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.  
Please insure that the information is clear, concise and current.*

**Division/Department:** Community Services

**Date:** April 14, 2025

**Title:** Resolution to co-sponsor The United Way of Central Louisiana Neighbor Opportunity Community Conference in May 2025 at the Bolton Avenue Community Center.

### Explanation of Proposal:

Additional Information Attached ☐

A resolution to co-sponsor The United Way of Central Louisiana Neighbor Opportunity Community Conference in May 2025 at the Bolton Avenue Community Center.

In-kind services requested: Use of City Facilities.

### Budget:

☐

Neutral

☐

Within  
Existing

☐

Requires  
Amendment

Account Number:

Expense Amount:

Account Line Item:

Remaining Amount:

### Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

**Council Staff**

Form ☐

**Review:**

Content ☐

**Information:**

Sufficient ☐

Insufficient ☐

**Remarks:**

RECEIVED

APR 15 2025

CITY OF ALEXANDRIA

## Cynthia Graham

---

**From:** no-reply@cityofalexandria.com on behalf of City of Alexandria, LA via City of Alexandria, LA <no-reply@cityofalexandria.com>  
**Sent:** Wednesday, January 8, 2025 4:32 PM  
**To:** Community Services  
**Subject:** [EXTERNAL] Form submission from: Community Partnership Request

Submitted on Wednesday, January 8, 2025 - 4:31pm Submitted by anonymous user: 75.62.7.169 Submitted values are:

==Section I,==

Name/Organization: United Way of Central Louisiana  
Address: 1101 Fourth Street, Suite 202, Alexandria La. 71301  
City: Alexandria  
State: Louisiana  
Zip: 71301  
Phone: 3184437203, ext. 3  
Fax: 3184437205  
Contact Name: Tequitra Gray  
Contact Email: 211.carecoordinator@uwcl.org  
Non-profit? Yes  
Are you a Governmental Entity? No  
Event: Neighbor Opportunity Community Conference  
Date of Event: February 22, 2025  
Organization's Mission:  
The United Way of Central Louisiana empowers members of the community through access and improvement in education, health and financial empowerment.

Type of Program/Activity: The Neighbor Opportunity Community Conference- is national movement to improve outcomes for our neighbors who live in the crisis of poverty. These neighbors will be paired with a trained poverty navigator to help them find their way out of poverty. The program is designed to offer our community tools for empowering people and organizations to improve outcomes for people living in poverty. During the day long conference, participants will learn about how to overcome the barriers to escaping poverty. Childcare and food will be provided. All participants will win a prize.  
Event Sponsors: United Way of Central Louisiana  
Other Funding: N/A

==Section II,==

Amount Requested: 1,200  
Property Requested: Bolton Community Center, whole hall and all meeting rooms.  
In-Kind Service Requested: Cost of hall and meeting rooms rental, security for event

==Section III.==

Funding Category: Use of City Property for Public Benefit

==Section IV.==

If you are a for-profit applicant, what is the expected private benefit to you, your partners, or members of a club if any part of any fundraising goes to an organization and part to some charitable cause? What is percentage breakdown shown in actual projections? : We are a non-profit organization.

What is (are) the goal(s) of this project? (In one sentence) :

The goal is to help eradicate poverty in our community.

If a governmental entity, is the cooperative endeavor or intergovernmental agreement sought pursuant to local services law, joint emergency preparedness, exchange of surplus property for public safety purposes, or other? (State "other" reason.) : We are not a government entity.

If the use of public funds or property is for social welfare for the aid and support of the needy, how are targeted candidates screened? If not screened, how are they targeted for participation? : Conference will be open to the public, but they will have to submit an application, application will have questions to determine if candidates are experiencing poverty since that is the focus. Community agencies who provide services will be asked to encourage their clients to apply.

==Section V.==

Does your request or endeavor involve a nearly equal benefit to the citizens you seek to serve when compared to the money or property expended or sought to be used by the public entity? If so, how? : The conference will help those experiencing poverty, understand the barriers that keep them in poverty, shed the shame associated with it and connect with trained navigators to help them leave poverty behind. The goal is to eradicate poverty in our area, and this will be an ongoing project to provide support to those who participate and grow to include more of our neighbors each year.

If you cannot show a fair market value dollar-for-dollar match, does your plan or request involve a continuing program or relationship which has a future value attached? How so? : Yes, there is a yearlong program, and there is a plan to repeat the cycle of the model every year until we are able to effectively address poverty in our community and ultimately eradicate it.

There will be continued opportunities for community members, leaders, and organizations to become trained to help as well.

What are your real and substantial obligations to achieve the proportionate return to the City of Alexandria at some point in the future? : This will create a partnership between the City and the United Way of Central Louisiana, that will help to further

future endeavors.

What is (are) the expected outcome(s) or benefits(s) to the public from the event to be funded? Specify the number of persons anticipated to be served and the service(s) to be provided. : The goal is to have 75 participants in this conference. Those participants will receive training to become poverty-informed, be connected with a trained poverty navigator, receive free childcare during the conference, be served a meal, receive gifts/prizes, receive support navigating poverty from their navigator for the next year.

Describe the history of this program and its success. : The Neighbor Opportunity conference is national movement that has had success in several markets. Its graduates have been able to move out of poverty and improve their lives and the lives of their families. It is a research-based model for assisting people to move out and stay out of poverty. The program is the result of 20 years of research and community work by Dr. Donna Beegle and colleagues.

==Economic Development Projections==

Projected number of out-of-town participants and guests: 10

Identify broadcast, web and regional print promotions to be utilized: KALB, KLAX

Average number of days stay by out-of-town guests to this event:

3

Number of People: 75

Number of Days: 1

Signature: Tequitra Gray

Date: January 8, 2025

The results of this submission may be viewed at:

[https://urldefense.com/v3/\\_\\_\\_https://www.cityofalexandrialala.com/node/6740/submission/3518\\_\\_\\_;!!CluDejhSHLMa!bDV24U3aZ1Tavzcri47Fk3gV6Alt25vcES3UJ8xa9V9L2qQaVsmaMAvvPPAGXnvnTUjz-ow-VSH-BslGGF6A7iCxBuTn\\_zm3hnnNww\\$](https://urldefense.com/v3/___https://www.cityofalexandrialala.com/node/6740/submission/3518___;!!CluDejhSHLMa!bDV24U3aZ1Tavzcri47Fk3gV6Alt25vcES3UJ8xa9V9L2qQaVsmaMAvvPPAGXnvnTUjz-ow-VSH-BslGGF6A7iCxBuTn_zm3hnnNww$)

**RESOLUTION NO.**

**RESOLUTION AUTHORIZING THE MAYOR TO CO-SPONSOR THE UNITED WAY OF CENTRAL LOUISIANA NEIGHBOR OPPORTUNITY COMMUNITY CONFERENCE IN MAY 2025 AT THE BOLTON AVENUE COMMUNITY CENTER.**

**BE IT RESOLVED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to co-sponsor the United Way of Central Louisiana Neighbor Opportunity Community Conference in May 2025 at the Bolton Avenue Community Center.

**THIS RESOLUTION** having been submitted in writing, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

**PASSED AND ADOPTED** at Alexandria, Louisiana, this 22<sup>nd</sup> day of April.

/s/ Donna P. Jones, MMC  
City Clerk

**RESOLUTION** to appoint Mr. Rafael Ernesto Romero Moreno to the Alexandria Fire and Police Civil Service Board.



## AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.  
Please insure that the information is clear, concise and current.*

**Division/Department:** Human Resources

**Date:** April 15, 2025

**Title:** A resolution to appoint Mr. Rafael Ernesto Romero Moreno to the Alexandria Fire and Police Civil Service Board.

### Explanation of Proposal:

Additional Information Attached ☐

A resolution to appoint Mr. Rafael Ernesto Romero Moreno to the Alexandria Fire and Police Civil Service Board.

### Budget:

☐

Neutral

☐

Within  
Existing

☐

Requires  
Amendment

Account Number:

Expense Amount:

Account Line Item:

Remaining Amount:

### Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

**Council Staff**

Form ☐

**Review:**

Content ☐

**Information:** Sufficient ☐

Insufficient ☐

**Remarks:**

RECEIVED

APR 15 2025

CITY COUNCIL

## **Rafael Ernesto Romero Moreno**

4709 Collinsburg Dr · Alexandria, LA 71303 · (337) 889-6143 · rromero@lsua.edu

### **Education**

- M.B.A in International Business – Louisiana State University of Shreveport, 2019.
- M.A in Latin American Studies – Vanderbilt University, 2011.
- LL.M in International Law – Vanderbilt University, 2009.
- B.A in Law and Economics – Central American University, 2005.

### **Professional Experience**

- 318 Marketing LLC (2022 to Present) – Owner
  - Provide digital marketing services to small and medium-sized businesses in Central Louisiana.
- Louisiana State University of Alexandria (2017 to Present) – Instructor of Business
  - Develop and launch Bark Tank (based on the TV show Shark Tank).
  - Develop and design courses using the LSU online Guided Design Model.
  - Teach various business courses.
  - Conduct workshops with SBDC and Continuing Education.
  - Past Chair of the Management and Marketing Department.
- Louisiana State University of Alexandria (2014 to 2017) – Advisor
  - Advise and mentor students.
  - Teach as adjunct.
  - Lead student organizations and committees.
- American and Central American University, Nicaragua (2002 to 2013) – Law Professor / Graduate Coordinator
  - Teach international law and political science courses.
  - Provide academic advising and supervise research.
  - Design marketing strategy and oversee graduate program.
- Vanderbilt University, TN (2009 to 2011) – T.A for Outreach Program at CLAS
  - Promote program initiatives.
  - Support student organizations and events.
- Presidential Competitiveness Commission, Nicaragua (2006 to 2008) – Analyst
  - Coordinate meetings and implement competitiveness agendas.
  - Provide legal advice on WTO topics.

### **Research**

- 2009 – Aid for Trade: A Santa Claus Letter for Developing Countries? (Vanderbilt University)
- 2007 – Defining a Competitiveness Agenda for the South-Pacific Coast of Nicaragua (MIFIC)
- 2006 – The Nicaraguan Strategy for the Aid for Trade Agenda of the WTO (MIFIC)

- 2005 – The Impact of Free Trade Agreements on the Use of Documentary Credit in Nicaragua (UCA)

### **Honors**

- Outstanding Teacher Award at UAM University (2011, 2012, 2013)
- Tinker Institutional Grant (2010)
- Best Research among LLM students (2009, Vanderbilt University)
- Fulbright Scholarship for LL.M at Vanderbilt University (2008-2009)
- Magna Cum Laude honors for B.A thesis

**RESOLUTION NO.**

**RESOLUTION TO APPOINT MR. RAFAEL ERNESTO ROMERO  
MORENO TO THE ALEXANDRIA FIRE AND POLICE CIVIL SERVICE  
BOARD.**

**BE IT RESOLVED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to appoint Mr. Rafael Ernesto Romero Moreno to the Alexandria Fire and Police Civil Service Board.

**THIS RESOLUTION** having been submitted in writing, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

**PASSED AND ADOPTED** at Alexandria, Louisiana, this 22<sup>nd</sup> day of April.

/s/ Donna P. Jones, MMC  
City Clerk

**RESOLUTION** authorizing advertisement for bids for sulfur dioxide technical grade, liquid one ton cylinders for Wastewater Department.



## AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.  
Please insure that the information is clear, concise and current.*

**Division/Department:** Finance / Purchasing Dept.

**Date:** April 2, 2025

**Title:** Request a resolution to advertise for Sulfur Dioxide, Technical Grade, Liquid - One (1) Ton Cylinders for Wastewater Department- Annual Bid

### Explanation of Proposal:

Additional Information Attached ☒

We request permission to advertise bids for Sulfur Dioxide, Technical Grade, Liquid in One (1) Ton Cylinders, for use by the Wastewater Department. Purchases will be made on an "as needed" basis. Bid price shall remain in effect for a period of twelve (12) months from bid award date.

**Budget:**

☐

Neutral

☐

Within  
Existing

☐

Requires  
Amendment

Account Number:

Expense Amount:

Account Line Item:

Remaining Amount:

### Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

**Council Staff**

Form

☐

**Review:**

Content

☐

**Information:**

Sufficient

☐

Insufficient

☐

**Remarks:**

FORWARDED

APR 07 2025

10:00 AM (EST)

## ADVERTISEMENT FOR BID

CITY OF ALEXANDRIA, LOUISIANA  
PURCHASING DEPARTMENT

### **BID #2525 – SULFUR DIOXIDE, TECHNICAL GRADE, LIQUID, ONE (1) TON CYLINDERS FOR WASTEWATER DEPARTMENT – ANNUAL BID**

Separate sealed bids for, **SULFUR DIOXIDE, TECHNICAL GRADE, LIQUID, ONE (1) TON CYLINDERS**, will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until TEN (10) O'CLOCK AM CDT, TUESDAY, June 3, 2025, and then at said office publicly opened and read aloud.

Complete bid packet / bid specifications may be obtained at the City of Alexandria's website, [www.cityofalexandria.com](http://www.cityofalexandria.com), under the heading "Business", and drop down to "RFP/RFQ/Bids". There is no charge to download bid documents from the City's website.

Pursuant to LA R.S. 38:2212.1 B.(4)(a), vendors have the option to submit their bids electronically. Please find bid related documents and place electronic bids at [www.centralbidding.com](http://www.centralbidding.com). For questions regarding the electronic bidding process, please call Central Bidding at 225-810-4814.

Questions and/or clarifications of bid specifications are to be in written form only, either mailed, faxed, or emailed to the attention of Joann Swain, City of Alexandria – Purchasing Department, PO Box 71, Alexandria, LA 71309-0071; Fax (318)619-3412, email [joann.swain@cityofalex.com](mailto:joann.swain@cityofalex.com); and must be received by 4:00 PM, Thursday, May 22, 2025.

#### **Address for Postal Delivery:**

City of Alexandria  
Donna Jones, City Clerk  
PO Box 71  
Alexandria, LA 71309-0071

#### **Address for Courier or Overnight Delivery:**

City of Alexandria  
Donna Jones, City Clerk  
915 Third Street, 1<sup>st</sup> Floor  
Alexandria, LA 71301  
Phone: 318-449-5090

#### **Address for Electronic Bid Submission:**

[www.centralbidding.com](http://www.centralbidding.com)  
Phone: 225-810-4814

PLEASE PUBLISH THREE (3) TIMES:

Friday, April 25, 2025  
Friday, May 2, 2025  
Friday, May 09, 2025

**RESOLUTION NO.**

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR  
SULFUR DIOXIDE TECHNICAL GRADE, LIQUID ONE TON  
CYLINDERS FOR WASTEWATER DEPARTMENT.**

**BE IT RESOLVED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for sulfur dioxide technical grade, liquid one ton cylinders for Wastewater Department.

**BE IT FURTHER RESOLVED, etc.,** that the City Clerk proceed with the advertisement according to law, with bids to be opened on June 3, 2025.

**PASSED AND ADOPTED** at Alexandria, Louisiana, this 22<sup>nd</sup> day of April, 2025.

/s/ Donna P. Jones, MMC  
City Clerk

**RESOLUTION** authorizing advertisement for bids for a minimum of one 30 passenger trolley.



## AGENDA ITEM FACT SHEET

This fact sheet is the basis for a decision by the City Council.  
Please insure that the information is clear, concise and current.

Division/Department: **FINANCE/PURCHASING**

Date: **April 3, 2025**

**Title: Resolution Authorizing Permission to Advertise for a Minimum of One (1) 30 Passenger Trolley**

### Explanation of Proposal:

Additional Information Attached ☒

We request permission to advertise for a Minimum of one (1) 30 Passenger Trolley to be used by the City of Alexandria.

A mandatory pre-bid conference will be held on Thursday, May 22, 2025 @ 10:00 AM CST at the City of Alexandria Purchasing Department, located at 2021 Industrial Park Road, Alexandria, LA 71301. All vendors wishing to submit bid proposals "MUST ATTEND" this pre-bid conference. Failure to do so shall constitute grounds for automatic bid rejection.

### Budget:

☐

Neutral

☒

Within  
Existing

☐

Requires  
Amendment

Account Number: 101-043700-707500

Expense Amount: \$300,000

Account Line Item: Vehicles

Remaining Amount:

### Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

PREPARED

APR 03 2025

FILED IN 101-043700-707500

## ADVERTISEMENT FOR BID

CITY OF ALEXANDRIA, LOUISIANA  
PURCHASING DEPARTMENT

### BID # 2526 – 30 PASSENGER TROLLEY

Separate sealed bids for, a minimum of (1) 30 Passenger Trolley will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until 10:00 AM CST CDT, TUESDAY, June 3, 2025 and then at said office publically opened and read aloud.

Complete bid packet, bid specifications may be obtained at the City of Alexandria's website, [www.cityofalexandrialala.com](http://www.cityofalexandrialala.com) under the heading "*Business*", and drop down to "*RFP/RFQ/RFI/BIDS*". There is no charge to download bid documents from the City's website.

Pursuant to LA R.S. 38:2212.1 B.(4)(a), vendors have the option to submit their bids electronically. Please find bid related documents and place electronic bids at [www.centralbidding.com](http://www.centralbidding.com) . For questions regarding the electronic bidding process, please call Central Bidding at 225-810-4814.

A mandatory pre-bid conference shall be held on Thursday, May 22, 2025, at 10:00 AM CDT, at the City of Alexandria Purchasing Department, Building WH, located at 2021 Industrial Park Road, Alexandria, LA 71303. All vendors wishing to submit bid proposals for this project "MUST ATTEND" this pre-bid conference. Pursuant to LA R.S. 38:2212(I), all prospective bidders shall be present at the beginning of the pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid

#### Address for Postal Delivery:

City of Alexandria  
Donna Jones, City Clerk  
PO Box 71  
Alexandria, LA 71309-0071

#### Address for Courier or Overnight Delivery:

City of Alexandria  
Donna Jones, City Clerk  
915 Third Street, 1<sup>st</sup> Floor  
Alexandria, LA 71301  
Phone: 318-449-5090

#### Address for Electronic Bid Submission:

[www.centralbidding.com](http://www.centralbidding.com)  
Phone: 225-810-4814

PLEASE PUBLISH THREE (3) TIMES:

Friday, April 25, 2025  
Friday, May 2, 2025  
Friday, May 9, 2025

**RESOLUTION NO.**

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR A  
MINIMUM OF ONE 30 PASSENGER TROLLEY.**

**BE IT RESOLVED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for a minimum of one 30 passenger trolley.

**BE IT FURTHER RESOLVED, etc.,** that the City Clerk proceed with the advertisement according to law, with bids to be opened on June 3, 2025.

**PASSED AND ADOPTED** at Alexandria, Louisiana, this 22<sup>nd</sup> day of April, 2025.

/s/ Donna P. Jones, MMC  
City Clerk

**RESOLUTION** setting a public hearing to be held on June 3, 2025 to consider condemnation of six structures.



## AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.  
Please insure that the information is clear, concise and current.*

**Division/Department:** Planning / Community Development **Date:** April 03, 2025

**Title:**

Resolution setting a public hearing to held on June 03, 2025 to consider  
condemnation of (6) structures within the City

**Explanation of Proposal:**

*Additional Information Attached* ☒

Introduce on April 22, 2025 for authorization to set a Public Hearing on June 03, 2025  
for the condemnation of (6) blighted and abandoned structures throughout the City for  
the imminent threat to public health, safety and welfare of its surroundings. All  
structures have been inspected and ranked in order of severity of danger to its  
neighbors. All property owners have been sent notices of code violations and given  
the opportunity to correct or repair, however, have failed to take action.

**Budget:**

☐

Neutral

☒

Within  
Existing

☐

Requires  
Amendment

Account Number: 101-054701

Expense Amount:

Account Line Item: 531201

Remaining Amount:

**Authorization:**

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

**Council Staff**

Form

☐

**Review:**

Content

☐

**Information:** Sufficient

☐

Insufficient

☐

**Remarks:**

Exhibit A: List of (6) structures  
Exhibit B: Pictures of structures  
Exhibit C: List of deficiencies

**Public Hearing to Set Condemnation Public Hearing for June 3, 2025**

**Community Development**

|   | A   | B        | C                     | D                                                                                                                            | E            |
|---|-----|----------|-----------------------|------------------------------------------------------------------------------------------------------------------------------|--------------|
| 1 | Key | MPN#     | Address               | Property Owner                                                                                                               | AA<br>Needed |
| 2 | 1   | CD-15549 | 329 14th St.          | Larwood Properties, Jerry Larwood, Kylie Larwood                                                                             | Y            |
| 3 | 2   | CD-15548 | 2145/2147 Alma St.    | Jamane County                                                                                                                | Y            |
| 4 | 3   | CD-11400 | 1527 Levin St.        | Leontina Dauzat, Bakies Properties, Brandon B                                                                                | Y            |
| 5 | 4   | CD-15633 | 1523 Madison St.      | Mary L. Davis, Cassandra Ann Davis, Devona H. Davis, Iris Marie Davis, Joel M. Davis, Kendra C. Davis, Lynetta Marie Johnson | Y            |
| 6 | 5   | CD-14240 | 2211 N. MacArthur Dr. | Alexandria Hospitality Partners, LLC, Martin Johnson, Will J Belton, Abigail Land Holdings, LLC, Jerry Johnson               | N            |
| 7 | 6   | CD-11506 | 1505 Park Avenue      | David Croom, Alicia Croom, Jerry Johnson, Croop Properties, LLC                                                              | Y            |

Community Development Department

Properties for consideration of condemnation and demolition:

EXHIBIT B



Address: 329 14th St.  
MPN #: CD-15549



Date Original Complaint was filed: 3/6/25



Address: 2145/2147 Alma St.  
MPN #: CD-15548



Date Original Complaint was filed: 3/5/25

Community Development Department

Properties for consideration of condemnation and demolition:

EXHIBIT B



Address: 1527 Levin St.  
MPN #: 11400



Date Original Complaint was filed: 12/21/22



Address: 1523 Madison St.  
MPN #: CD-15633



Date Original Complaint was filed: 4/1/25

Community Development Department

Properties for consideration of condemnation and demolition:

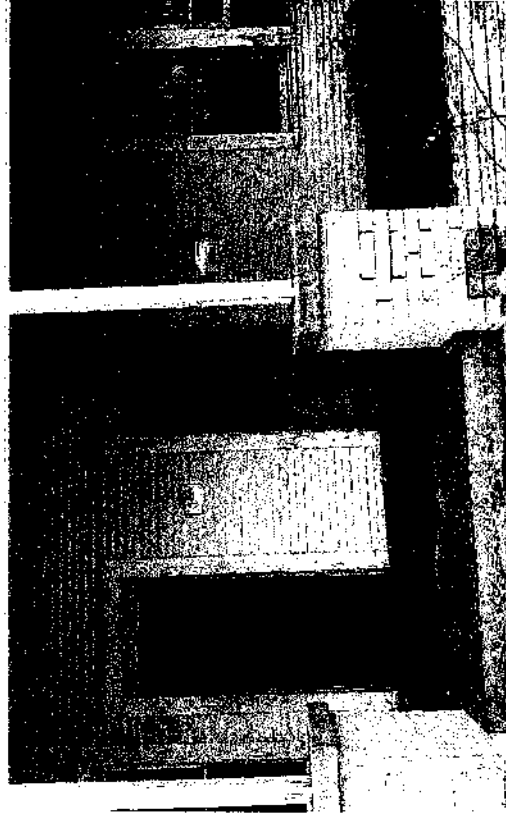
EXHIBIT B



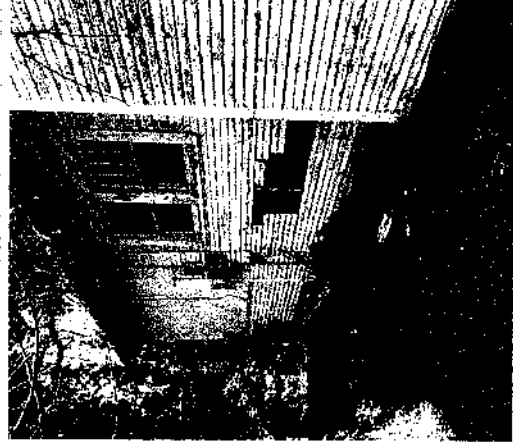
Address: 2211 N. MacArthur Dr.  
MPN #: CD-14240



Date Original Complaint was filed: 9/21/22



Address: 1505 Park Avenue  
MPN #: 11506



Date Original Complaint was filed: 12/19/22

**CODE ENFORCEMENT DEFICIENCY ASSESSMENT**

DATE:

PROPERTY ADDRESS: 329 14th Street Alexandria, LA 71301 CD-15549

OWNER NAME & ADDRESS: LARWOOD PROPERTIES LLC  
Jerry and Kylie Larwood P.O. Box 1868  
Evergreen, CO 80437

ADDITIONAL OWNERS: N/A

TYPE OF STRUCTURE: Residential Single Family House

This report provides a list of code deficiencies for the structure located at the above stated address. As the Property Owner, you have two options to be executed at your own expense: Demolition or Rehabilitation. In order to be eligible for either option, the Property Owner will need to provide an itemized cost estimate prepared by a State Licensed Contractor and provide three months of current bank statements to show that sufficient funds are readily available to pay for the work.

**DEFICIENCY ASSESSMENT:****SECTION 302 - EXTERIOR PROPERTY AREAS**

- |   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|---|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| X | <b>302.9 Defacement of Property</b> - No person shall willfully or wantonly damage, mutilate or deface any exterior surface or any structure or building on any private or public property by placing thereon any marking, carving or graffiti. It shall be the responsibility of the owner to restore said surface to an approved state of maintenance and repair.                                                                                                                               |
| X | <b>302.1 Sanitation &amp; 308 Rubbish &amp; Garbage</b> - All exterior property and premises shall be maintained in a clean, safe and sanitary condition. All exterior property and premises, and the interior of every structure, shall be free from any accumulation of rubbish or garbage.                                                                                                                                                                                                     |
| X | <b>302.2 Grading and Drainage</b> - All premises shall be graded and maintained to prevent the erosion of soil and to prevent the accumulation of stagnant water thereon, or within any structure located thereon.                                                                                                                                                                                                                                                                                |
| X | <b>302.4 Weeds</b> - All premises and exterior property shall be maintained free from weeds or plant growth in excess of 10 inches. All noxious weeds shall be prohibited. Weeds shall be defined as all grasses, annual plants and vegetation, other than trees or shrubs provided; however, this term shall not include cultivated flowers and gardens.                                                                                                                                         |
| X | <b>302.3 Sidewalks and driveways</b> - All sidewalks, walkways, stairs, driveways, parking spaces and similar areas shall be kept in a proper state of repair, and maintained free from hazardous conditions.                                                                                                                                                                                                                                                                                     |
| X | <b>302.5 Rodent Harborage &amp; 309 Pest Elimination</b> - The owner / occupant shall be responsible to ensure that all structures and exterior property shall be kept free from rodent harborage and infestations, on the interior or exterior. Where rodents are found, they shall be promptly exterminated by approved processes which will not be injurious to human health. After extermination, proper precautions shall be taken to eliminate rodent harborage and prevent re-infestation. |

## **SECTION 304 - EXTERIOR STRUCTURE**

- X **304.13.1 Glazing & 304.13.2, 304.18.2 Windows** - All glazing materials shall be maintained free from cracks and holes. Operable windows located in whole or in part within 6 feet above ground level or a walking surface below that provide access to a dwelling unit, rooming unit or housekeeping unit that is rented, leased or let shall be equipped with a window sash locking device. Every window, other than a fixed window, shall be easily openable and capable of being held in position by window hardware.
- X **304.15 Doors & Locks** - All exterior doors, door assemblies and hardware shall be maintained in good condition. Locks at all entrances to dwelling units and sleeping units shall tightly secure the door. Locks on means of egress doors shall be in accordance with Section 702.3. Doors providing access to a dwelling unit, rooming unit or housekeeping unit that is rented, leased or let shall be equipped with a deadbolt lock designed to be readily openable from a side from which egress is to be made without the need for keys, special knowledge or effort and shall have a lock throw of not less than 1 inch. Such deadbolt locks shall be installed according to the manufacturer's specifications and maintained in good working order. For the purpose of this section, sliding bolt shall not be considered an acceptable deadbolt lock.
- X **304.2 Protective Treatment** - All exterior surfaces, including but not limited to, doors, door and window frames, cornices, porches, trim, balconies, decks, and fences shall be maintained in good condition. Exterior wood surfaces, other than decay-resistant woods, shall be protected from the elements and decay by painting or other protective covering or treatment. Peeling, flaking and chipped paint shall be eliminated and surfaces repainted. All siding and masonry joints as well those between the building envelope and the perimeter of windows, doors, and skylights shall be maintained weather resistant and water tight. All metal surfaces subject to rust or corrosion shall be coated to inhibit such rust and corrosion and all surfaces with rust or corrosion shall be stabilized and coated to inhibit future rust and corrosion. Oxidation stains shall be removed from exterior surfaces. Surfaces designed for stabilization by oxidation are exempt from this requirement. This applies to soils, concrete, aluminum, masonry, steel, or wood that exhibits deterioration, deformation, cracks, fractures and damage.
- X **304.14 Insect Screens** - Every door, window and other outside opening required for ventilation of habitable rooms, food preparation areas, food service areas or any areas where products to be included or utilized in food for human consumption are processed, manufactured, packaged or stored shall be supplied with approved tightly fitting screens of not less than 16 mesh per inch, and every screen door used for insect control shall have a self-closing device in good working condition.
- X **304.18 & 304.19 Building security - Doors, Windows & Grates** - Doors, windows or hatchways for dwelling units, room units or housekeeping units shall be provided with devices designed to provide security for the occupants and property within.
- X **304.8 Decorative Features** - All cornices, belt courses, corbels, terracotta trim, wall facings and similar decorative features shall be maintained in good repair with proper anchorage and in a safe condition.
- X **304.7 Roofs and Drainage** - The roof and flashing shall be sound, tight and not have defects that admit rain. Roof drainage shall be adequate to prevent dampness or deterioration in the walls or interior portion of the structure. Roof drains, gutters and downspouts shall be maintained in good repair and free from obstructions. Roof water shall not be discharged in a manner that creates a public nuisance.
- X **304.10 Stairways, decks, porches and balconies** - Every exterior stairway, deck, porch and balcony, and all appurtenances attached thereto, shall be maintained structurally sound, in good repair, with proper anchorage and capable of supporting the imposed loads.
- X **304.4 Structural Members** - All structural members shall be maintained free from deterioration, and shall be capable of safely supporting the imposed dead and live loads.

**SECTION 305 - INTERIOR STRUCTURE**

- X     **305.4 Stairs and walking surfaces** - Every stair, ramp, landing, balcony, porch, deck or other walking surface shall be maintained in sound condition and good repair.
  - X     **305.2 Structural members** - All structural members shall be maintained structurally sound, and be capable of supporting the imposed loads.
  - X     **305.3 Interior surfaces** - All interior surfaces, including windows and doors, shall be maintained in good, clean and sanitary condition. Peeling, chipping, flaking or abraded paint shall be repaired, removed or covered. Cracked or loose plaster, decayed wood and other defective surface conditions shall be corrected
-

### CODE ENFORCEMENT DEFICIENCY ASSESSMENT

DATE:

PROPERTY ADDRESS: 2145 Alma St Alexandria, LA 71301 and 2147 Alma St Alexandria, LA 71301 CD-15548

OWNER NAME & ADDRESS: Jamane M. County 2467 Hwy 71  
Montgomery, LA 71454

ADDITIONAL OWNERS: N/A

TYPE OF STRUCTURE: Residential Duplex

This report provides a list of code deficiencies for the structure located at the above stated address. As the Property Owner, you have two options to be executed at your own expense: Demolition or Rehabilitation. In order to be eligible for either option, the Property Owner will need to provide an itemized cost estimate prepared by a State Licensed Contractor and provide three months of current bank statements to show that sufficient funds are readily available to pay for the work.

#### DEFICIENCY ASSESSMENT:

##### SECTION 302 - EXTERIOR PROPERTY AREAS

- |   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|---|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| X | <b>302.6 Exhaust Vents</b> - Pipes, ducts, conductors, fans or blowers shall not discharge gasses, steam, vapor, hot air, grease, smoke, odors or other gaseous or particulate wastes directly upon abutting or adjacent public or private property or that of another tenant.                                                                                                                                                                                                                    |
| X | <b>302.9 Defacement of Property</b> - No person shall willfully or wantonly damage, mutilate or deface any exterior surface or any structure or building on any private or public property by placing thereon any marking, carving or graffiti. It shall be the responsibility of the owner to restore said surface to an approved state of maintenance and repair.                                                                                                                               |
| X | <b>302.1 Sanitation &amp; 308 Rubbish &amp; Garbage</b> - All exterior property and premises shall be maintained in a clean, safe and sanitary condition. All exterior property and premises, and the interior of every structure, shall be free from any accumulation of rubbish or garbage.                                                                                                                                                                                                     |
| X | <b>302.2 Grading and Drainage</b> - All premises shall be graded and maintained to prevent the erosion of soil and to prevent the accumulation of stagnant water thereon, or within any structure located thereon.                                                                                                                                                                                                                                                                                |
| X | <b>302.4 Weeds</b> - All premises and exterior property shall be maintained free from weeds or plant growth in excess of 10 inches. All noxious weeds shall be prohibited. Weeds shall be defined as all grasses, annual plants and vegetation, other than trees or shrubs provided; however, this term shall not include cultivated flowers and gardens.                                                                                                                                         |
| X | <b>302.3 Sidewalks and driveways</b> - All sidewalks, walkways, stairs, driveways, parking spaces and similar areas shall be kept in a proper state of repair, and maintained free from hazardous conditions.                                                                                                                                                                                                                                                                                     |
| X | <b>302.5 Rodent Harborage &amp; 309 Pest Elimination</b> - The owner / occupant shall be responsible to ensure that all structures and exterior property shall be kept free from rodent harborage and infestations, on the interior or exterior. Where rodents are found, they shall be promptly exterminated by approved processes which will not be injurious to human health. After extermination, proper precautions shall be taken to eliminate rodent harborage and prevent re-infestation. |

## **SECTION 304 - EXTERIOR STRUCTURE**

- X **304.13.1 Glazing & 304.13.2, 304.18.2 Windows** - All glazing materials shall be maintained free from cracks and holes. Operable windows located in whole or in part within 6 feet above ground level or a walking surface below that provide access to a dwelling unit, rooming unit or housekeeping unit that is rented, leased or let shall be equipped with a window sash locking device. Every window, other than a fixed window, shall be easily openable and capable of being held in position by window hardware.
- X **304.15 Doors & Locks** - All exterior doors, door assemblies and hardware shall be maintained in good condition. Locks at all entrances to dwelling units and sleeping units shall tightly secure the door. Locks on means of egress doors shall be in accordance with Section 702.3. Doors providing access to a dwelling unit, rooming unit or housekeeping unit that is rented, leased or let shall be equipped with a deadbolt lock designed to be readily openable from a side from which egress is to be made without the need for keys, special knowledge or effort and shall have a lock throw of not less than 1 inch. Such deadbolt locks shall be installed according to the manufacturer's specifications and maintained in good working order. For the purpose of this section, sliding bolt shall not be considered an acceptable deadbolt lock.
- X **304.2 Protective Treatment** - All exterior surfaces, including but not limited to, doors, door and window frames, cornices, porches, trim, balconies, decks, and fences shall be maintained in good condition. Exterior wood surfaces, other than decay-resistant woods, shall be protected from the elements and decay by painting or other protective covering or treatment. Peeling, flaking and chipped paint shall be eliminated and surfaces repainted. All siding and masonry joints as well those between the building envelope and the perimeter of windows, doors, and skylights shall be maintained weather resistant and water tight. All metal surfaces subject to rust or corrosion shall be coated to inhibit such rust and corrosion and all surfaces with rust or corrosion shall be stabilized and coated to inhibit future rust and corrosion. Oxidation stains shall be removed from exterior surfaces. Surfaces designed for stabilization by oxidation are exempt from this requirement. This applies to soils, concrete, aluminum, masonry, steel, or wood that exhibits deterioration, deformation, cracks, fractures and damage.
- X **304.14 Insect Screens** - Every door, window and other outside opening required for ventilation of habitable rooms, food preparation areas, food service areas or any areas where products to be included or utilized in food for human consumption are processed, manufactured, packaged or stored shall be supplied with approved tightly fitting screens of not less than 16 mesh per inch, and every screen door used for insect control shall have a self-closing device in good working condition.
- X **304.10 Stairways, decks, porches and balconies** - Every exterior stairway, deck, porch and balcony, and all appurtenances attached thereto, shall be maintained structurally sound, in good repair, with proper anchorage and capable of supporting the imposed loads.
- X **304.4 Structural Members** - All structural members shall be maintained free from deterioration, and shall be capable of safely supporting the imposed dead and live loads.
- X **304.6 Exterior Walls** - All exterior walls shall be free from holes, breaks, and loose or rotting materials; and maintained weatherproof and properly surface coated where required to prevent deterioration.
- X **304.12 Handrails and guards** - Every handrail and guard shall be firmly fastened and capable of supporting normally imposed loads and shall be maintained in good condition.
- X **304.7 Roofs and Drainage** - The roof and flashing shall be sound, tight and not have defects that admit rain. Roof drainage shall be adequate to prevent dampness or deterioration in the walls or interior portion of the structure. Roof drains, gutters and downspouts shall be maintained in good repair and free from obstructions. Roof water shall not be discharged in a manner that creates a public nuisance.

- |   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|---|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| X | <b>304.9 Overhang extensions</b> - All overhang extensions including, but not limited to canopies, marquees, signs, metal awnings, fire escapes, standpipes and exhaust ducts shall be maintained in good repair and be properly anchored so as to be kept in a sound condition. When required, all exposed surfaces of metal or wood shall be protected from the elements and against decay or rust by periodic application of weather-coating materials, such as paint or similar treatment. |
| X | <b>304.18 &amp; 304.19 Building security - Doors, Windows &amp; Grates</b> - Doors, windows or hatchways for dwelling units, room units or housekeeping units shall be provided with devices designed to provide security for the occupants and property within.                                                                                                                                                                                                                               |
| X | <b>304.3 Premises Identification</b> - Buildings shall have approved address numbers placed in a position to be plainly legible and visible from the street or road fronting the property. These numbers shall contrast with their background. Address numbers shall be Arabic numerals or alphabet letters. Numbers shall be a minimum of 4 inches high with a minimum stroke width of 0.5 inch.                                                                                              |

**SECTION 305 - INTERIOR STRUCTURE**

- |   |                                                                                                                                                                                                                                                                                                                                     |
|---|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| X | <b>305.3 Interior surfaces</b> - All interior surfaces, including windows and doors, shall be maintained in good, clean and sanitary condition. Peeling, chipping, flaking or abraded paint shall be repaired, removed or covered. Cracked or loose plaster, decayed wood and other defective surface conditions shall be corrected |
| X | <b>305.6 Interior doors</b> - Every interior door shall fit reasonably well within its frame and shall be capable of being opened and closed by being properly and securely attached to jambs, headers or tracks as intended by the manufacturer of the attachment hardware.                                                        |
| X | <b>305.4 Stairs and walking surfaces</b> - Every stair, ramp, landing, balcony, porch, deck or other walking surface shall be maintained in sound condition and good repair.                                                                                                                                                        |
| X | <b>305.2 Structural members</b> - All structural members shall be maintained structurally sound, and be capable of supporting the imposed loads.                                                                                                                                                                                    |



### CODE ENFORCEMENT DEFICIENCY ASSESSMENT

DATE: December 30, 2022

PROPERTY ADDRESS: 1527 LEVIN STREET Alexandria, LA 71301 11400

OWNER NAME & ADDRESS: Leontina Dauzat PO Box 4215  
Pineville, LA 71360

ADDITIONAL OWNERS: N/A

TYPE OF STRUCTURE: Residential Single Family House

This report provides a list of code deficiencies for the structure located at the above stated address. As the Property Owner, you have two options to be executed at your own expense: Demolition or Rehabilitation. In order to be eligible for either option, the Property Owner will need to provide an itemized cost estimate prepared by a State Licensed Contractor and provide three months of current bank statements to show that sufficient funds are readily available to pay for the work.

#### DEFICIENCY ASSESSMENT:

##### SECTION 302 - EXTERIOR PROPERTY AREAS

- |   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|---|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| X | <b>302.6 Exhaust Vents</b> - Pipes, ducts, conductors, fans or blowers shall not discharge gasses, steam, vapor, hot air, grease, smoke, odors or other gaseous or particulate wastes directly upon abutting or adjacent public or private property or that of another tenant.                                                                                                                                                                                                                    |
| X | <b>302.5 Rodent Harborage &amp; 309 Pest Elimination</b> - The owner / occupant shall be responsible to ensure that all structures and exterior property shall be kept free from rodent harborage and infestations, on the interior or exterior. Where rodents are found, they shall be promptly exterminated by approved processes which will not be injurious to human health. After extermination, proper precautions shall be taken to eliminate rodent harborage and prevent re-infestation. |
| X | <b>302.4 Weeds</b> - All premises and exterior property shall be maintained free from weeds or plant growth in excess of 10 inches. All noxious weeds shall be prohibited. Weeds shall be defined as all grasses, annual plants and vegetation, other than trees or shrubs provided; however, this term shall not include cultivated flowers and gardens.                                                                                                                                         |
| X | <b>302.3 Sidewalks and driveways</b> - All sidewalks, walkways, stairs, driveways, parking spaces and similar areas shall be kept in a proper state of repair, and maintained free from hazardous conditions.                                                                                                                                                                                                                                                                                     |
| X | <b>302.2 Grading and Drainage</b> - All premises shall be graded and maintained to prevent the erosion of soil and to prevent the accumulation of stagnant water thereon, or within any structure located thereon.                                                                                                                                                                                                                                                                                |
| X | <b>302.1 Sanitation &amp; 308 Rubbish &amp; Garbage</b> - All exterior property and premises shall be maintained in a clean, safe and sanitary condition. All exterior property and premises, and the interior of every structure, shall be free from any accumulation of rubbish or garbage.                                                                                                                                                                                                     |

##### SECTION 304 - EXTERIOR STRUCTURE

- |   |                                                                                                                                                                                                                                                                              |
|---|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| X | <b>304.10 Stairways, decks, porches and balconies</b> - Every exterior stairway, deck, porch and balcony, and all appurtenances attached thereto, shall be maintained structurally sound, in good repair, with proper anchorage and capable of supporting the imposed loads. |
|---|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

- X **304.9 Overhang extensions** - All overhang extensions including, but not limited to canopies, marquees, signs, metal awnings, fire escapes, standpipes and exhaust ducts shall be maintained in good repair and be properly anchored so as to be kept in a sound condition. When required, all exposed surfaces of metal or wood shall be protected from the elements and against decay or rust by periodic application of weather-coating materials, such as paint or similar treatment.
- X **304.8 Decorative Features** - All cornices, belt courses, corbels, terracotta trim, wall facings and similar decorative features shall be maintained in good repair with proper anchorage and in a safe condition.
- X **304.7 Roofs and Drainage** - The roof and flashing shall be sound, tight and not have defects that admit rain. Roof drainage shall be adequate to prevent dampness or deterioration in the walls or interior portion of the structure. Roof drains, gutters and downspouts shall be maintained in good repair and free from obstructions. Roof water shall not be discharged in a manner that creates a public nuisance.
- X **304.6 Exterior Walls** - All exterior walls shall be free from holes, breaks, and loose or rotting materials; and maintained weatherproof and properly surface coated where required to prevent deterioration.
- X **304.3 Premises Identification** - Buildings shall have approved address numbers placed in a position to be plainly legible and visible from the street or road fronting the property. These numbers shall contrast with their background. Address numbers shall be Arabic numerals or alphabet letters. Numbers shall be a minimum of 4 inches high with a minimum stroke width of 0.5 inch.
- X **304.2 Protective Treatment** - All exterior surfaces, including but not limited to, doors, door and window frames, cornices, porches, trim, balconies, decks, and fences shall be maintained in good condition. Exterior wood surfaces, other than decay-resistant woods, shall be protected from the elements and decay by painting or other protective covering or treatment. Peeling, flaking and chipped paint shall be eliminated and surfaces repainted. All siding and masonry joints as well those between the building envelope and the perimeter of windows, doors, and skylights shall be maintained weather resistant and water tight. All metal surfaces subject to rust or corrosion shall be coated to inhibit such rust and corrosion and all surfaces with rust or corrosion shall be stabilized and coated to inhibit future rust and corrosion. Oxidation stains shall be removed from exterior surfaces. Surfaces designed for stabilization by oxidation are exempt from this requirement. This applies to soils, concrete, aluminum, masonry, steel, or wood that exhibits deterioration, deformation, cracks, fractures and damage.
- X **304.18 & 304.19 Building security - Doors, Windows & Grates** - Doors, windows or hatchways for dwelling units, room units or housekeeping units shall be provided with devices designed to provide security for the occupants and property within.
- X **304.14 Insect Screens** - Every door, window and other outside opening required for ventilation of habitable rooms, food preparation areas, food service areas or any areas where products to be included or utilized in food for human consumption are processed, manufactured, packaged or stored shall be supplied with approved tightly fitting screens of not less than 16 mesh per inch, and every screen door used for insect control shall have a self-closing device in good working condition.
- X **304.13.1 Glazing & 304.13.2, 304.18.2 Windows** - All glazing materials shall be maintained free from cracks and holes. Operable windows located in whole or in part within 6 feet above ground level or a walking surface below that provide access to a dwelling unit, rooming unit or housekeeping unit that is rented, leased or let shall be equipped with a window sash locking device. Every window, other than a fixed window, shall be easily openable and capable of being held in position by window hardware.
- X **304.12 Handrails and guards** - Every handrail and guard shall be firmly fastened and capable of supporting normally imposed loads and shall be maintained in good condition.



Community Development Department  
625 Murray Street, Suite 7  
Third Floor, Alexandria, LA 71301  
Office: 318.449.5071 / Fax: 318.449.5031  
[cda@cityofalex.com](mailto:cda@cityofalex.com)

### CODE ENFORCEMENT DEFICIENCY ASSESSMENT

DATE: December 30, 2022

PROPERTY ADDRESS: 1527 LEVIN STREET Alexandria, LA 71301 11400

OWNER NAME & ADDRESS: Leontina Dauzat PO Box 4215  
Pineville, LA 71360

ADDITIONAL OWNERS: N/A

TYPE OF STRUCTURE: Residential Single Family House

This report provides a list of code deficiencies for the structure located at the above stated address. As the Property Owner, you have two options to be executed at your own expense: Demolition or Rehabilitation. In order to be eligible for either option, the Property Owner will need to provide an itemized cost estimate prepared by a State Licensed Contractor and provide three months of current bank statements to show that sufficient funds are readily available to pay for the work.

#### DEFICIENCY ASSESSMENT:

##### **SECTION 302 - EXTERIOR PROPERTY AREAS**

- |   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|---|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| X | <b>302.1 Sanitation &amp; 308 Rubbish &amp; Garbage</b> - All exterior property and premises shall be maintained in a clean, safe and sanitary condition. All exterior property and premises, and the interior of every structure, shall be free from any accumulation of rubbish or garbage.                                                                                                                                                                                                     |
| X | <b>302.2 Grading and Drainage</b> - All premises shall be graded and maintained to prevent the erosion of soil and to prevent the accumulation of stagnant water thereon, or within any structure located thereon.                                                                                                                                                                                                                                                                                |
| X | <b>302.3 Sidewalks and driveways</b> - All sidewalks, walkways, stairs, driveways, parking spaces and similar areas shall be kept in a proper state of repair, and maintained free from hazardous conditions.                                                                                                                                                                                                                                                                                     |
| X | <b>302.4 Weeds</b> - All premises and exterior property shall be maintained free from weeds or plant growth in excess of 10 inches. All noxious weeds shall be prohibited. Weeds shall be defined as all grasses, annual plants and vegetation, other than trees or shrubs provided; however, this term shall not include cultivated flowers and gardens.                                                                                                                                         |
| X | <b>302.5 Rodent Harborage &amp; 309 Pest Elimination</b> - The owner / occupant shall be responsible to ensure that all structures and exterior property shall be kept free from rodent harborage and infestations, on the interior or exterior. Where rodents are found, they shall be promptly exterminated by approved processes which will not be injurious to human health. After extermination, proper precautions shall be taken to eliminate rodent harborage and prevent re-infestation. |
| X | <b>302.6 Exhaust Vents</b> - Pipes, ducts, conductors, fans or blowers shall not discharge gasses, steam, vapor, hot air, grease, smoke, odors or other gaseous or particulate wastes directly upon abutting or adjacent public or private property or that of another tenant.                                                                                                                                                                                                                    |

## **SECTION 304 - EXTERIOR STRUCTURE**

- X **304.2 Protective Treatment** - All exterior surfaces, including but not limited to, doors, door and window frames, cornices, porches, trim, balconies, decks, and fences shall be maintained in good condition. Exterior wood surfaces, other than decay-resistant woods, shall be protected from the elements and decay by painting or other protective covering or treatment. Peeling, flaking and chipped paint shall be eliminated and surfaces repainted. All siding and masonry joints as well those between the building envelope and the perimeter of windows, doors, and skylights shall be maintained weather resistant and water tight. All metal surfaces subject to rust or corrosion shall be coated to inhibit such rust and corrosion and all surfaces with rust or corrosion shall be stabilized and coated to inhibit future rust and corrosion. Oxidation stains shall be removed from exterior surfaces. Surfaces designed for stabilization by oxidation are exempt from this requirement. This applies to soils, concrete, aluminum, masonry, steel, or wood that exhibits deterioration, deformation, cracks, fractures and damage.
- X **304.3 Premises Identification** - Buildings shall have approved address numbers placed in a position to be plainly legible and visible from the street or road fronting the property. These numbers shall contrast with their background. Address numbers shall be Arabic numerals or alphabet letters. Numbers shall be a minimum of 4 inches high with a minimum stroke width of 0.5 inch.
- X **304.6 Exterior Walls** - All exterior walls shall be free from holes, breaks, and loose or rotting materials; and maintained weatherproof and properly surface coated where required to prevent deterioration.
- X **304.7 Roofs and Drainage** - The roof and flashing shall be sound, tight and not have defects that admit rain. Roof drainage shall be adequate to prevent dampness or deterioration in the walls or interior portion of the structure. Roof drains, gutters and downspouts shall be maintained in good repair and free from obstructions. Roof water shall not be discharged in a manner that creates a public nuisance.
- X **304.8 Decorative Features** - All cornices, belt courses, corbels, terracotta trim, wall facings and similar decorative features shall be maintained in good repair with proper anchorage and in a safe condition.
- X **304.9 Overhang extensions** - All overhang extensions including, but not limited to canopies, marquees, signs, metal awnings, fire escapes, standpipes and exhaust ducts shall be maintained in good repair and be properly anchored so as to be kept in a sound condition. When required, all exposed surfaces of metal or wood shall be protected from the elements and against decay or rust by periodic application of weather-coating materials, such as paint or similar treatment.
- X **304.10 Stairways, decks, porches and balconies** - Every exterior stairway, deck, porch and balcony, and all appurtenances attached thereto, shall be maintained structurally sound, in good repair, with proper anchorage and capable of supporting the imposed loads.
- X **304.12 Handrails and guards** - Every handrail and guard shall be firmly fastened and capable of supporting normally imposed loads and shall be maintained in good condition.
- X **304.13.1 Glazing & 304.13.2, 304.18.2 Windows** - All glazing materials shall be maintained free from cracks and holes. Operable windows located in whole or in part within 6 feet above ground level or a walking surface below that provide access to a dwelling unit, rooming unit or housekeeping unit that is rented, leased or let shall be equipped with a window sash locking device. Every window, other than a fixed window, shall be easily openable and capable of being held in position by window hardware.
- X **304.14 Insect Screens** - Every door, window and other outside opening required for ventilation of habitable rooms, food preparation areas, food service areas or any areas where products to be included or utilized in food for human consumption are processed, manufactured, packaged or stored shall be supplied with approved tightly fitting screens of not less than 16 mesh per inch, and every screen door used for insect control shall have a self-closing device in good working condition.
- X **304.18 & 304.19 Building security - Doors, Windows & Grates** - Doors, windows or hatchways for dwelling units, room units or housekeeping units shall be provided with devices designed to provide security for the occupants and property within.

### CODE ENFORCEMENT DEFICIENCY ASSESSMENT

DATE:

PROPERTY ADDRESS: 1523 Madison St, LA 71301 CD-15633

OWNER NAME & ADDRESS: Mary L. Davis 6218 N. Galvez St.  
New Orleans, LA 70117

ADDITIONAL OWNERS: N/A

TYPE OF STRUCTURE: Residential Single Family House

This report provides a list of code deficiencies for the structure located at the above stated address. As the Property Owner, you have two options to be executed at your own expense: Demolition or Rehabilitation. In order to be eligible for either option, the Property Owner will need to provide an itemized cost estimate prepared by a State Licensed Contractor and provide three months of current bank statements to show that sufficient funds are readily available to pay for the work.

#### DEFICIENCY ASSESSMENT:

X **306 Component Serviceability -**

#### **SECTION 302 - EXTERIOR PROPERTY AREAS**

X **302.6 Exhaust Vents** - Pipes, ducts, conductors, fans or blowers shall not discharge gasses, steam, vapor, hot air, grease, smoke, odors or other gaseous or particulate wastes directly upon abutting or adjacent public or private property or that of another tenant.

X **302.9 Defacement of Property** - No person shall willfully or wantonly damage, mutilate or deface any exterior surface or any structure or building on any private or public property by placing thereon any marking, carving or graffiti. It shall be the responsibility of the owner to restore said surface to an approved state of maintenance and repair.

X **302.1 Sanitation & 308 Rubbish & Garbage** - All exterior property and premises shall be maintained in a clean, safe and sanitary condition. All exterior property and premises, and the interior of every structure, shall be free from any accumulation of rubbish or garbage.

X **302.2 Grading and Drainage** - All premises shall be graded and maintained to prevent the erosion of soil and to prevent the accumulation of stagnant water thereon, or within any structure located thereon.

X **302.4 Weeds** - All premises and exterior property shall be maintained free from weeds or plant growth in excess of 10 inches. All noxious weeds shall be prohibited. Weeds shall be defined as all grasses, annual plants and vegetation, other than trees or shrubs provided; however, this term shall not include cultivated flowers and gardens.

X **302.3 Sidewalks and driveways** - All sidewalks, walkways, stairs, driveways, parking spaces and similar areas shall be kept in a proper state of repair, and maintained free from hazardous conditions.

X **302.5 Rodent Harborage & 309 Pest Elimination** - The owner / occupant shall be responsible to ensure that all structures and exterior property shall be kept free from rodent harborage and infestations, on the interior or exterior. Where rodents are found, they shall be promptly exterminated by approved processes which will not be injurious to human health. After extermination, proper precautions shall be taken to eliminate rodent harborage and prevent re-infestation.

## **SECTION 304 - EXTERIOR STRUCTURE**

- X **304.14 Insect Screens** - Every door, window and other outside opening required for ventilation of habitable rooms, food preparation areas, food service areas or any areas where products to be included or utilized in food for human consumption are processed, manufactured, packaged or stored shall be supplied with approved tightly fitting screens of not less than 16 mesh per inch, and every screen door used for insect control shall have a self-closing device in good working condition.
- X **304.10 Stairways, decks, porches and balconies** - Every exterior stairway, deck, porch and balcony, and all appurtenances attached thereto, shall be maintained structurally sound, in good repair, with proper anchorage and capable of supporting the imposed loads.
- X **304.4 Structural Members** - All structural members shall be maintained free from deterioration, and shall be capable of safely supporting the imposed dead and live loads.
- X **304.6 Exterior Walls** - All exterior walls shall be free from holes, breaks, and loose or rotting materials; and maintained weatherproof and properly surface coated where required to prevent deterioration.
- X **304.13.1 Glazing & 304.13.2, 304.18.2 Windows** - All glazing materials shall be maintained free from cracks and holes. Operable windows located in whole or in part within 6 feet above ground level or a walking surface below that provide access to a dwelling unit, rooming unit or housekeeping unit that is rented, leased or let shall be equipped with a window sash locking device. Every window, other than a fixed window, shall be easily openable and capable of being held in position by window hardware.
- X **304.15 Doors & Locks** - All exterior doors, door assemblies and hardware shall be maintained in good condition. Locks at all entrances to dwelling units and sleeping units shall tightly secure the door. Locks on means of egress doors shall be in accordance with Section 702.3. Doors providing access to a dwelling unit, rooming unit or housekeeping unit that is rented, leased or let shall be equipped with a deadbolt lock designed to be readily openable from a side from which egress is to be made without the need for keys, special knowledge or effort and shall have a lock throw of not less than 1 inch. Such deadbolt locks shall be installed according to the manufacturer's specifications and maintained in good working order. For the purpose of this section, sliding bolt shall not be considered an acceptable deadbolt lock.
- X **304.2 Protective Treatment** - All exterior surfaces, including but not limited to, doors, door and window frames, cornices, porches, trim, balconies, decks, and fences shall be maintained in good condition. Exterior wood surfaces, other than decay-resistant woods, shall be protected from the elements and decay by painting or other protective covering or treatment. Peeling, flaking and chipped paint shall be eliminated and surfaces repainted. All siding and masonry joints as well those between the building envelope and the perimeter of windows, doors, and skylights shall be maintained weather resistant and water tight. All metal surfaces subject to rust or corrosion shall be coated to inhibit such rust and corrosion and all surfaces with rust or corrosion shall be stabilized and coated to inhibit future rust and corrosion. Oxidation stains shall be removed from exterior surfaces. Surfaces designed for stabilization by oxidation are exempt from this requirement. This applies to soils, concrete, aluminum, masonry, steel, or wood that exhibits deterioration, deformation, cracks, fractures and damage.
- X **304.12 Handrails and guards** - Every handrail and guard shall be firmly fastened and capable of supporting normally imposed loads and shall be maintained in good condition.
- X **304.5 Foundation Walls** - All foundation walls shall be maintained plumb and free from open cracks and breaks and shall be kept in such condition so as to prevent the entry of rodents and other pests.
- X **304.7 Roofs and Drainage** - The roof and flashing shall be sound, tight and not have defects that admit rain. Roof drainage shall be adequate to prevent dampness or deterioration in the walls or interior portion of the structure. Roof drains, gutters and downspouts shall be maintained in good repair and free from obstructions. Roof water shall not be discharged in a manner that creates a public nuisance.

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- X **304.9 Overhang extensions** - All overhang extensions including, but not limited to canopies, marquees, signs, metal awnings, fire escapes, standpipes and exhaust ducts shall be maintained in good repair and be properly anchored so as to be kept in a sound condition. When required, all exposed surfaces of metal or wood shall be protected from the elements and against decay or rust by periodic application of weather-coating materials, such as paint or similar treatment.
  - X **304.18 & 304.19 Building security - Doors, Windows & Grates** - Doors, windows or hatchways for dwelling units, room units or housekeeping units shall be provided with devices designed to provide security for the occupants and property within.
  - X **304.8 Decorative Features** - All cornices, belt courses, corbels, terracotta trim, wall facings and similar decorative features shall be maintained in good repair with proper anchorage and in a safe condition.

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**SECTION 305 - INTERIOR STRUCTURE**

- X **305.3 Interior surfaces** - All interior surfaces, including windows and doors, shall be maintained in good, clean and sanitary condition. Peeling, chipping, flaking or abraded paint shall be repaired, removed or covered. Cracked or loose plaster, decayed wood and other defective surface conditions shall be corrected
  - X **305.6 Interior doors** - Every interior door shall fit reasonably well within its frame and shall be capable of being opened and closed by being properly and securely attached to jambs, headers or tracks as intended by the manufacturer of the attachment hardware.
  - X **305.4 Stairs and walking surfaces** - Every stair, ramp, landing, balcony, porch, deck or other walking surface shall be maintained in sound condition and good repair.
  - X **305.5 and 307.1 Handrails and guards** - Every handrail and guard shall be firmly fastened and capable of supporting normally imposed loads and shall be maintained in good condition. Every exterior and interior flight of stairs having more than four risers shall have a handrail on one side of the stair and every open portion of a stair, landing, balcony, porch, deck, ramp or other walking surface which is more than 30 inches above the floor or grade below shall have guards. Handrails shall not be less than 30 inches high or more than 42 inches high measured vertically above the nosing of the tread or above the finished floor of the landing or walking surfaces. Guards shall not be less than 30 inches height above the floor of the landing, balcony, porch, deck, or ramp or other walking surface.
-

**CODE ENFORCEMENT DEFICIENCY ASSESSMENT**

DATE: September 21, 2022  
PROPERTY ADDRESS: 2211 N MacArthur Drive , LA 71303 CD-14240  
OWNER NAME & ADDRESS: Alexandria Hospitality Partners, Martin Johnson  
P.O. Box 7236 Alexandria, LA 71306  
ADDITIONAL OWNERS: Abigail Land Holdings LLC, W J Belton Company, Will J. Belton, Jerry Johnson  
TYPE OF STRUCTURE: Commercial Hotel

This report provides a list of code deficiencies for the structure located at the above stated address. As the Property Owner, you have two options to be executed at your own expense: Demolition or Rehabilitation. In order to be eligible for either option, the Property Owner will need to provide an itemized cost estimate prepared by a State Licensed Contractor and provide three months of current bank statements to show that sufficient funds are readily available to pay for the work.

**DEFICIENCY ASSESSMENT:**

X **306 Component Serviceability -**

**SECTION 302 - EXTERIOR PROPERTY AREAS**

- X **302.4 Weeds** - All premises and exterior property shall be maintained free from weeds or plant growth in excess of 10 inches. All noxious weeds shall be prohibited. Weeds shall be defined as all grasses, annual plants and vegetation, other than trees or shrubs provided; however, this term shall not include cultivated flowers and gardens.
- X **302.5 Rodent Harborage & 309 Pest Elimination** - The owner / occupant shall be responsible to ensure that all structures and exterior property shall be kept free from rodent harborage and infestations, on the interior or exterior. Where rodents are found, they shall be promptly exterminated by approved processes which will not be injurious to human health. After extermination, proper precautions shall be taken to eliminate rodent harborage and prevent re-infestation.
- X **302.6 Exhaust Vents** - Pipes, ducts, conductors, fans or blowers shall not discharge gasses, steam, vapor, hot air, grease, smoke, odors or other gaseous or particulate wastes directly upon abutting or adjacent public or private property or that of another tenant.
- X **302.1 Sanitation & 308 Rubbish & Garbage** - All exterior property and premises shall be maintained in a clean, safe and sanitary condition. All exterior property and premises, and the interior of every structure, shall be free from any accumulation of rubbish or garbage.
- X **302.3 Sidewalks and driveways** - All sidewalks, walkways, stairs, driveways, parking spaces and similar areas shall be kept in a proper state of repair, and maintained free from hazardous conditions.
- X **302.4 Weeds** - All premises and exterior property shall be maintained free from weeds or plant growth in excess of 10 inches. All noxious weeds shall be prohibited. Weeds shall be defined as all grasses, annual plants and vegetation, other than trees or shrubs provided; however, this term shall not include cultivated flowers and gardens.

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**SECTION 304 - EXTERIOR STRUCTURE**

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|---|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| X | <b>304.2 Protective Treatment</b> - All exterior surfaces, including but not limited to, doors, door and window frames, cornices, porches, trim, balconies, decks, and fences shall be maintained in good condition. Exterior wood surfaces, other than decay-resistant woods, shall be protected from the elements and decay by painting or other protective covering or treatment. Peeling, flaking and chipped paint shall be eliminated and surfaces repainted. All siding and masonry joints as well those between the building envelope and the perimeter of windows, doors, and skylights shall be maintained weather resistant and water tight. All metal surfaces subject to rust or corrosion shall be coated to inhibit such rust and corrosion and all surfaces with rust or corrosion shall be stabilized and coated to inhibit future rust and corrosion. Oxidation stains shall be removed from exterior surfaces. Surfaces designed for stabilization by oxidation are exempt from this requirement. This applies to soils, concrete, aluminum, masonry, steel, or wood that exhibits deterioration, deformation, cracks, fractures and damage. |
| X | <b>304.3 Premises Identification</b> - Buildings shall have approved address numbers placed in a position to be plainly legible and visible from the street or road fronting the property. These numbers shall contrast with their background. Address numbers shall be Arabic numerals or alphabet letters. Numbers shall be a minimum of 4 inches high with a minimum stroke width of 0.5 inch.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| X | <b>304.6 Exterior Walls</b> - All exterior walls shall be free from holes, breaks, and loose or rotting materials; and maintained weatherproof and properly surface coated where required to prevent deterioration.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| X | <b>304.7 Roofs and Drainage</b> - The roof and flashing shall be sound, tight and not have defects that admit rain. Roof drainage shall be adequate to prevent dampness or deterioration in the walls or interior portion of the structure. Roof drains, gutters and downspouts shall be maintained in good repair and free from obstructions. Roof water shall not be discharged in a manner that creates a public nuisance.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| X | <b>304.8 Decorative Features</b> - All cornices, belt courses, corbels, terracotta trim, wall facings and similar decorative features shall be maintained in good repair with proper anchorage and in a safe condition.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| X | <b>304.9 Overhang extensions</b> - All overhang extensions including, but not limited to canopies, marquees, signs, metal awnings, fire escapes, standpipes and exhaust ducts shall be maintained in good repair and be properly anchored so as to be kept in a sound condition. When required, all exposed surfaces of metal or wood shall be protected from the elements and against decay or rust by periodic application of weather-coating materials, such as paint or similar treatment.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| X | <b>304.10 Stairways, decks, porches and balconies</b> - Every exterior stairway, deck, porch and balcony, and all appurtenances attached thereto, shall be maintained structurally sound, in good repair, with proper anchorage and capable of supporting the imposed loads.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| X | <b>304.12 Handrails and guards</b> - Every handrail and guard shall be firmly fastened and capable of supporting normally imposed loads and shall be maintained in good condition.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| X | <b>304.13.1 Glazing &amp; 304.13.2, 304.18.2 Windows</b> - All glazing materials shall be maintained free from cracks and holes. Operable windows located in whole or in part within 6 feet above ground level or a walking surface below that provide access to a dwelling unit, rooming unit or housekeeping unit that is rented, leased or let shall be equipped with a window sash locking device. Every window, other than a fixed window, shall be easily openable and capable of being held in position by window hardware.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| X | <b>304.14 Insect Screens</b> - Every door, window and other outside opening required for ventilation of habitable rooms, food preparation areas, food service areas or any areas where products to be included or utilized in food for human consumption are processed, manufactured, packaged or stored shall be supplied with approved tightly fitting screens of not less than 16 mesh per inch, and every screen door used for insect control shall have a self-closing device in good working condition.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |

**City of Alexandria's Uniform Civil Citation - IPMC**

| <b>CITATION #:</b>    |                 | PM-10004                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|-----------------------|-----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>VIOLATIONS OF:</b> |                 | INTERNATIONAL PROPERTY MAINTENANCE CODE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| Key #                 | Code Ref        | Violation Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 1                     | IPMC 111.1.5.7  | The building or structure is neglected, damaged, dilapidated, unsecured or abandoned so as to become an <b>attractive nuisance</b> to children who might play in the building or structure to their danger, becomes a harbor for vagrants, criminals or immoral persons, or enables persons to resort to the building or structure for committing a nuisance or an unlawful act.<br><i>Comment: repeated sightings of homeless occupying property.</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 2                     | IPMC 301.3      | <b>Vacant structures and land.</b> Vacant structures and premises thereof or vacant land shall be maintained in a clean, safe, secure and sanitary condition as provided herein so as not to cause a blighting problem or adversely affect the public health or safety.<br><i>Comment: there are 4 buildings onsite total. The three "hotel" buildings behind the main building are in substantial disrepair and are vacant and abandoned. It is estimated that the cost of repairs to bring the building up to current codes would exceed 50% of the property value, therefore, deem economically infeasible.</i>                                                                                                                                                                                                                                                                                                                                                                         |
| 3                     | IPMC 302.4      | <b>Weeds.</b> Premises and exterior property shall be maintained free from weeds or plant growth in excess of 10 inches. Noxious weeds shall be prohibited. Weeds shall be defined as all grasses and vegetation.<br><i>Comment: all three side hotel room buildings and far back building have excessive vegetation on both the ground and the buildings themselves. Vegetation is also blocking access to staircases in most instances.</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 4                     | IPMC 302.8      | <b>Motor vehicles.</b> Inoperative or unlicensed motor vehicles shall not be parked, kept or stored on any premises, and vehicles shall not at any time be in a state of major disassembly, disrepair or in the process of being stripped or dismantled. Painting of vehicles is prohibited unless conducted inside an approved spray booth.<br><i>Comment: five vehicles with no license plates are parked to the right of the main building and in the front parking lot and some have not moved in months.</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 5                     | IPMC 303.1      | <b>Swimming pools.</b> Swimming pools shall be maintained in a clean and sanitary condition, and in good repair.<br><i>Comment: Swimming pool is empty of water with signs of cracks and flaking paint.</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 6                     | IPMC 303.2      | <b>Enclosures.</b> Private swimming pools, hot tubs and spas, containing water more than 24 inches in depth shall be completely surrounded by a fence or barrier not less than 48 inches in height above the finished ground level measured on the side of the barrier away from the pool. Gates and doors in such barriers shall be self-closing and self-latching. Where the self-latching device is less than 54 inches above the bottom of the gate, the release mechanism shall be located on the pool side of the gate. Self-closing and self-latching gates shall be maintained such that the gate will positively close and latch when released from an open position of 6 inches from the gatepost. An existing pool enclosure shall not be removed, replaced or changed in a manner that reduces its effectiveness as a safety barrier.<br><i>Comment: there is no gate to prevent access into swimming pool. Parts of the perimeter pool fencing is damaged and/or removed.</i> |
| 7                     | IPMC 304.1.1.7  | The exterior of a structure shall be maintained in good repair, structurally sound and sanitary so as not to pose a threat to the public health, safety or welfare. The following conditions shall be determined as unsafe and shall be repaired or replaced to comply with the International Building Code or the International Existing Building Code as required for existing buildings: <b>Exterior walls</b> that are not anchored to supporting and supported elements or are not plumb and free of holes, cracks or breaks and loose or rotting materials, are not properly anchored or are not capable of supporting all nominal loads and resisting all load effects.<br><i>Comment: On the small detached shed on left rear side, the wall is covered with a piece of plywood. Also, on the front of building 4, the wall is covered with a piece of plywood.</i>                                                                                                                |
| 8                     | IPMC 304.1.1.12 | The exterior of a structure shall be maintained in good repair, structurally sound and sanitary so as not to pose a threat to the public health, safety or welfare. The following conditions shall be determined as unsafe and shall be repaired or replaced to comply with the International Building Code or the International Existing Building Code as required for existing buildings: <b>Exterior stairs, decks, porches, balconies</b> and all similar appurtenances attached thereto, including guards and handrails, are not structurally sound, not properly anchored or that are anchored with connections not capable of supporting all nominal loads and resisting all load effects.<br><i>Comment: vegetation is growing at the bottom landing of most staircases and trim is also falling off</i>                                                                                                                                                                           |
| 9                     | IPMC 304.7      | <b>Roofs and drainage.</b> The roof and flashing shall be sound, tight and not have defects that admit rain. Roof drain age shall be adequate to prevent dampness or deterioration in the walls or interior portion of the structure. Roof drains, gutters and downspouts shall be maintained in good repair and free from obstructions. Roof water shall not be discharged in a manner that creates a public nuisance.<br><i>Comment: roof soffits and fascia's have fallen allowing moisture in to roof and wall framing to increase potential for rot.</i>                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 10                    | IPMC 304.9      | <b>Overhang extensions.</b> Overhang extensions including, but not limited to, canopies, marquees, signs, metal awnings, fire escapes, standpipes and exhaust ducts shall be maintained in good repair and be properly anchored so as to be kept in a sound condition. Where required, all exposed surfaces of metal or wood shall be protected from the elements and against decay or rust by periodic application of weather-coating materials, such as paint or similar surface treatment.<br><i>Comment: two walkway canopies from main building to each of the side building is on the ground and a side entrance canopy is broken and in danger of collapse into public way.</i>                                                                                                                                                                                                                                                                                                     |

## City of Alexandria's Uniform Civil Citation - IPMC

|    |             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|----|-------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 11 | IPMC 304.10 | <b>Stairways, decks, porches and balconies.</b> Every exterior stairway, deck, porch and balcony, and all appurtenances attached thereto, shall be maintained structurally sound, in good repair, with proper anchorage and capable of supporting the imposed loads.<br><i>Comment: Staircases themselves seem structurally sound, however, pieces of the soffit on porches and flashing on overhangs are damaged or removed. Vegetation is preventing access to most exterior staircases.</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 12 | IPMC 304.13 | <b>Window, skylight and door frames.</b> Every window, skylight, door and frame shall be kept in sound condition, good repair and weather tight. <b>Glazing.</b> Glazing materials shall be maintained free from cracks and holes.<br><i>Comment: numerous windows are broken or completely removed from hotel room windows exposing the interior space to the elements</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 13 | IPMC 304.19 | <b>Gates.</b> Exterior gates, gate assemblies, operator systems if provided, and hardware shall be maintained in good condition. Latches at all entrances shall tightly secure the gates.<br><i>Comment: side entrance gate is detached and on the ground</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 14 | IPMC 308.2  | <b>Accumulation of rubbish or garbage.</b> Exterior property and premises, and the interior of every structure, shall be free from any accumulation of rubbish or garbage. Disposal of rubbish. Every occupant of a structure shall dispose of all rubbish in a clean and sanitary manner by placing such rubbish in approved containers. Rubbish storage facilities. The owner of every occupied premises shall supply approved covered containers for rubbish, and the owner of the premises shall be responsible for the removal of rubbish. Refrigerators. Refrigerators and similar equipment not in operation shall not be discarded, abandoned or stored on premises without first removing the doors. Rubbish is defined as: Combustible and noncombustible waste materials, except garbage; the term shall include the residue from the burning of wood, coal, coke and other combustible materials, paper, rags, cartons, boxes, wood, excelsior, rubber, leather, tree branches, yard trimmings, tin cans, metals, mineral matter, glass, crockery and dust and other similar materials.<br><i>Comment: excessive trash and debris throughout the property behind the main building and on hotel room corridors and balconies. Evidence of piles of trash thrown into vegetation on the right rear side of property including roofing materials and tires. Large pile of hvac units are dumped on the ground in the back left corner between building 2 and 4</i> |
| 15 | IMPC 604.3  | <b>Electrical system hazards.</b> Where it is found that the electrical system in a structure constitutes a hazard to the occupants or the structure by reason of inadequate service, improper fusing, insufficient receptacle and lighting outlets, improper wiring or installation, deterioration or damage, or for similar reasons, the City's Code Official shall require the defects to be corrected to eliminate the hazard.<br><i>Comment: Electric breaker box is broken and open creating a potential fire hazard.</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

Defendant's Initials for Acknowledgement of Receipt: \_\_\_\_\_



Quest House International Inn and Suites  
2211 N. MacArthur Drive  
Alexandria, LA. 71301

Martin Johnson  
6425 Taylor Oaks  
Alexandria, LA. 71301  
318-792-2456

State Law LRS 40:1575

§1575. Inspection of premises; orders for repair or removal of dangerous conditions

A. Upon complaint of any person or upon his own initiative when he thinks necessary, the fire marshal or any of his authorized representatives may inspect any structure, watercraft, or movable within the state except the interiors of private and one- or two-family dwellings.

B. Whenever the inspecting officer finds any such structure, watercraft, or movable, which, for any cause, is especially liable to fire or dangerous to life or which is so situated as to endanger other property or the occupants thereof, he shall order the dangerous materials removed, the condition of the premises remedied, or the premises razed. The occupant of the structure, watercraft, or movable shall not permit it to be used until the fire marshal certifies that the hazardous conditions have been eliminated.

C. Among the causes which render a structure, watercraft, or movable especially liable to fire or dangerous to life are the following:

- (1) Want of repairs.
- (2) Age or deteriorated condition.
- (3) Lack of sufficient fire alarm or fire extinguishing apparatus.
- (4) Lack of adequate means of ingress and egress.
- (5) Lack of adequate, unrestricted passageways to the entrances and exits.
- (6) Presence of combustible, explosive, or inflammable material.

Structure is in a deteriorated condition and is a hazard to the community.

This structure has been involved in a fire that caused damage to an extent that makes renovating the existing structure impossible.

Jacques M. Roy  
Mayor

Page 1 of 2



Fire Prevention Bureau  
Thomas Force, Chief  
Alexandria Fire Department  
1000 Bolton Avenue  
Alexandria, Louisiana 71301-6829  
Tel (318) 441-6607 - Fax (318) 441-6613



Examples of the conditions found concerning the structure are: Evidence of persons living within the structure, water damage to include structural damage. Based on my observations this structure has been in this condition for some time.

The structure is therefore ordered to be razed (demolished) in a timely manner to ensure life safety to the public.

The owner has ten (10) business days to report to this office their intent for demolition, and an additional thirty (30) business days to complete the action of demolition. Should you fail to comply, the City of Alexandria will proceed with the condemnation process which will include demolition of the property and a lien against the property for expenses incurred.

The telephone number to the Fire Prevention Office is 318-441-6607

Signature on certified mail card indicates receipt of order.

Reginald Hebert, Fire Prevention Officer  
Fire Prevention Bureau

Jacques M. Roy  
Mayor

Page 2 of 2



Fire Prevention Bureau  
Thomas Force, Chief  
Alexandria Fire Department  
1000 Bolton Avenue  
Alexandria, Louisiana 71301-6829  
Tel (318) 441-6607 · Fax (318) 441-6613

### CODE ENFORCEMENT DEFICIENCY ASSESSMENT

DATE:

PROPERTY ADDRESS: 1505 Park Avenue Alexandria, LA 71301 11506

OWNER NAME & ADDRESS: CROOM PROPERTIES LLC  
DAVID CROOM 6405 Genevieve Dr  
ALEXANDRIA, LA 71301

ADDITIONAL OWNERS: The Money Shack  
Louis Craig Helverson 105 Bolton Avenue  
Alexandria, LA 71301

TYPE OF STRUCTURE: Residential Single Family House

This report provides a list of code deficiencies for the structure located at the above stated address. As the Property Owner, you have two options to be executed at your own expense: Demolition or Rehabilitation. In order to be eligible for either option, the Property Owner will need to provide an itemized cost estimate prepared by a State Licensed Contractor and provide three months of current bank statements to show that sufficient funds are readily available to pay for the work.

#### DEFICIENCY ASSESSMENT:

##### SECTION 302 - EXTERIOR PROPERTY AREAS

- |   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|---|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| X | <b>302.1 Sanitation &amp; 308 Rubbish &amp; Garbage</b> - All exterior property and premises shall be maintained in a clean, safe and sanitary condition. All exterior property and premises, and the interior of every structure, shall be free from any accumulation of rubbish or garbage.                                                                                                                                                                                                     |
| X | <b>302.2 Grading and Drainage</b> - All premises shall be graded and maintained to prevent the erosion of soil and to prevent the accumulation of stagnant water thereon, or within any structure located thereon.                                                                                                                                                                                                                                                                                |
| X | <b>302.4 Weeds</b> - All premises and exterior property shall be maintained free from weeds or plant growth in excess of 10 inches. All noxious weeds shall be prohibited. Weeds shall be defined as all grasses, annual plants and vegetation, other than trees or shrubs provided; however, this term shall not include cultivated flowers and gardens.                                                                                                                                         |
| X | <b>302.6 Exhaust Vents</b> - Pipes, ducts, conductors, fans or blowers shall not discharge gasses, steam, vapor, hot air, grease, smoke, odors or other gaseous or particulate wastes directly upon abutting or adjacent public or private property or that of another tenant.                                                                                                                                                                                                                    |
| X | <b>302.9 Defacement of Property</b> - No person shall willfully or wantonly damage, mutilate or deface any exterior surface or any structure or building on any private or public property by placing thereon any marking, carving or graffiti. It shall be the responsibility of the owner to restore said surface to an approved state of maintenance and repair.                                                                                                                               |
| X | <b>302.3 Sidewalks and driveways</b> - All sidewalks, walkways, stairs, driveways, parking spaces and similar areas shall be kept in a proper state of repair, and maintained free from hazardous conditions.                                                                                                                                                                                                                                                                                     |
| X | <b>302.5 Rodent Harborage &amp; 309 Pest Elimination</b> - The owner / occupant shall be responsible to ensure that all structures and exterior property shall be kept free from rodent harborage and infestations, on the interior or exterior. Where rodents are found, they shall be promptly exterminated by approved processes which will not be injurious to human health. After extermination, proper precautions shall be taken to eliminate rodent harborage and prevent re-infestation. |

#### **SECTION 304 - EXTERIOR STRUCTURE**

- X **304.18 & 304.19 Building security - Doors, Windows & Grates** - Doors, windows or hatchways for dwelling units, room units or housekeeping units shall be provided with devices designed to provide security for the occupants and property within.
- X **304.3 Premises Identification** - Buildings shall have approved address numbers placed in a position to be plainly legible and visible from the street or road fronting the property. These numbers shall contrast with their background. Address numbers shall be Arabic numerals or alphabet letters. Numbers shall be a minimum of 4 inches high with a minimum stroke width of 0.5 inch.
- X **304.8 Decorative Features** - All cornices, belt courses, corbels, terracotta trim, wall facings and similar decorative features shall be maintained in good repair with proper anchorage and in a safe condition.
- X **304.12 Handrails and guards** - Every handrail and guard shall be firmly fastened and capable of supporting normally imposed loads and shall be maintained in good condition.
- X **304.5 Foundation Walls** - All foundation walls shall be maintained plumb and free from open cracks and breaks and shall be kept in such condition so as to prevent the entry of rodents and other pests.
- X **304.7 Roofs and Drainage** - The roof and flashing shall be sound, tight and not have defects that admit rain. Roof drainage shall be adequate to prevent dampness or deterioration in the walls or interior portion of the structure. Roof drains, gutters and downspouts shall be maintained in good repair and free from obstructions. Roof water shall not be discharged in a manner that creates a public nuisance.
- X **304.9 Overhang extensions** - All overhang extensions including, but not limited to canopies, marquees, signs, metal awnings, fire escapes, standpipes and exhaust ducts shall be maintained in good repair and be properly anchored so as to be kept in a sound condition. When required, all exposed surfaces of metal or wood shall be protected from the elements and against decay or rust by periodic application of weather-coating materials, such as paint or similar treatment.
- X **304.13.1 Glazing & 304.13.2, 304.18.2 Windows** - All glazing materials shall be maintained free from cracks and holes. Operable windows located in whole or in part within 6 feet above ground level or a walking surface below that provide access to a dwelling unit, rooming unit or housekeeping unit that is rented, leased or let shall be equipped with a window sash locking device. Every window, other than a fixed window, shall be easily openable and capable of being held in position by window hardware.
- X **304.15 Doors & Locks** - All exterior doors, door assemblies and hardware shall be maintained in good condition. Locks at all entrances to dwelling units and sleeping units shall tightly secure the door. Locks on means of egress doors shall be in accordance with Section 702.3. Doors providing access to a dwelling unit, rooming unit or housekeeping unit that is rented, leased or let shall be equipped with a deadbolt lock designed to be readily openable from a side from which egress is to be made without the need for keys, special knowledge or effort and shall have a lock throw of not less than 1 inch. Such deadbolt locks shall be installed according to the manufacturer's specifications and maintained in good working order. For the purpose of this section, sliding bolt shall not be considered an acceptable deadbolt lock.

- 
- |   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|---|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| X | <b>304.2 Protective Treatment</b> - All exterior surfaces, including but not limited to, doors, door and window frames, cornices, porches, trim, balconies, decks, and fences shall be maintained in good condition. Exterior wood surfaces, other than decay-resistant woods, shall be protected from the elements and decay by painting or other protective covering or treatment. Peeling, flaking and chipped paint shall be eliminated and surfaces repainted. All siding and masonry joints as well those between the building envelope and the perimeter of windows, doors, and skylights shall be maintained weather resistant and water tight. All metal surfaces subject to rust or corrosion shall be coated to inhibit such rust and corrosion and all surfaces with rust or corrosion shall be stabilized and coated to inhibit future rust and corrosion. Oxidation stains shall be removed from exterior surfaces. Surfaces designed for stabilization by oxidation are exempt from this requirement. This applies to soils, concrete, aluminum, masonry, steel, or wood that exhibits deterioration, deformation, cracks, fractures and damage. |
| X | <b>304.10 Stairways, decks, porches and balconies</b> - Every exterior stairway, deck, porch and balcony, and all appurtenances attached thereto, shall be maintained structurally sound, in good repair, with proper anchorage and capable of supporting the imposed loads.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| X | <b>304.4 Structural Members</b> - All structural members shall be maintained free from deterioration, and shall be capable of safely supporting the imposed dead and live loads.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| X | <b>304.6 Exterior Walls</b> - All exterior walls shall be free from holes, breaks, and loose or rotting materials; and maintained weatherproof and properly surface coated where required to prevent deterioration.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| X | <b>304.14 Insect Screens</b> - Every door, window and other outside opening required for ventilation of habitable rooms, food preparation areas, food service areas or any areas where products to be included or utilized in food for human consumption are processed, manufactured, packaged or stored shall be supplied with approved tightly fitting screens of not less than 16 mesh per inch, and every screen door used for insect control shall have a self-closing device in good working condition.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
- 

**SECTION 305 - INTERIOR STRUCTURE**

- 
- |   |                                                                                                                                                                                                                                                                                                                                     |
|---|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| X | <b>305.4 Stairs and walking surfaces</b> - Every stair, ramp, landing, balcony, porch, deck or other walking surface shall be maintained in sound condition and good repair.                                                                                                                                                        |
| X | <b>305.3 Interior surfaces</b> - All interior surfaces, including windows and doors, shall be maintained in good, clean and sanitary condition. Peeling, chipping, flaking or abraded paint shall be repaired, removed or covered. Cracked or loose plaster, decayed wood and other defective surface conditions shall be corrected |
| X | <b>305.2 Structural members</b> - All structural members shall be maintained structurally sound, and be capable of supporting the imposed loads.                                                                                                                                                                                    |
-

## RESOLUTION NO.

### RESOLUTION SETTING A PUBLIC HEARING TO BE HELD ON JUNE 3, 2025 TO CONSIDER CONDEMNATION OF SIX STRUCTURES.

**BE IT RESOLVED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby set a public hearing to be held on June 3, 2025 to consider condemnation of six structures.

**BE IT FURTHER RESOLVED**, etc. that the structures are listed as follows:

**Address**

**Property Owner**

329 14<sup>th</sup>

Larwood Properties Jerry Larwood, Kylie Larwood

2145/2147 Alma St

Jamane County

1527 Levin St

Leontina Dauzat, Bakies Properties, Brandon B.

1523 Madison St

Mary L. Davis, Cassandra Ann Davis, Devona H. Davis, Iris Marie Davis, Joel M. Davis, Kendra C. Davis, Lynetta Marie Johnson.

2211 N. MacArthur Dr.

Alexandria Hospitality Partners, LLC, Martin Johnson, Will J. Belton, Abigal Land Holdings, LLC, Jerry Johnson

1505 Park Avenue

David Croom, Alicia Croom, Jerry Johnson, Croop Properties, LLC

**THIS RESOLUTION** having been submitted in writing, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

**PASSED AND ADOPTED** at Alexandria, Louisiana, this 22<sup>nd</sup> day of April.

/s/ Donna P. Jones, MMC  
City Clerk

**H. ORDINANCES FOR FINAL ADOPTION**

**SUBJECT TO PUBLIC HEARING**

To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for operating chemicals for Wastewater Department.



## AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.  
Please insure that the information is clear, concise and current.*

**Division/Department:** Finance / Purchasing

**Date:** April 8, 2025

**Title:** Award recommendation for an Ordinance for Operating Chemicals for Wastewater Depart.

### Explanation of Proposal:

Additional Information Attached ☒

On Tuesday, April 8, 2025, at 10:00 AM, two (2) bid packets was received, opened and read aloud for Operating Chemicals for Wastewater Department. Award is to be made to the lowest responsible bidder, therefore, our recommendation is as follows: Dukes Root Control, Inc. - Bid Item #1; MIS, LLC. - Bid Item #3. There was no bid for Item #2. Bid prices shall remain in place for twelve (12) months from bid award date. Orders will be placed on an "As Needed" basis only.

### Budget:

☐

Neutral

☒

Within  
Existing

☐

Requires  
Amendment

Account Number: 401-258101-520503 Operating  
Chemicals

Expense Amount:

Account Line Item:

Remaining Amount:

### Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

**Remarks:** Complete tabulation is attached.

RECEIVED

APR 15 2025

CITY CLERK

**City of Alexandria - Purchasing Department**  
**2021 Industrial Park Road, Bldg. WH**  
**P.O. Box 71**  
**Alexandria, LA 71309-0071**  
**Phone (318)441-6183 Fax (318)619-3414**

**BID TABULATION**

**Bid Number & Name:** #2517 - Operating Chemicals - Wastewater Department

**Bid Date:** Tuesday, April 8, 2025 : 10:00 AM CDT

**Using Department:** Wastewater Department

| <b><u>Price Quote &amp; Options</u></b> |  | <b><u>Vendor #1</u></b><br>MIS LLC | <b><u>Vendor #2</u></b><br>Duke's Root Control, Inc |
|-----------------------------------------|--|------------------------------------|-----------------------------------------------------|
| #1 - Sewer Grease Liquefying Agent -    |  |                                    |                                                     |
| Jet Power II; or equal:                 |  |                                    |                                                     |
| Manufacturer Name:                      |  |                                    | Jet Power II                                        |
| Product Trade Name:                     |  |                                    | Jet Power II                                        |
| Packaged: Individual Container Size     |  |                                    | 5 Gallon                                            |
| Total Bid Price Per Container           |  | NB                                 | \$175                                               |
| Bid Price Per Gallon:                   |  |                                    | \$35.00                                             |
| #2 - Sewer Grease Liquefying Agent -    |  |                                    |                                                     |
| Free Flow Liquid Plus; or equal:        |  |                                    |                                                     |
| Manufacturer Name:                      |  |                                    |                                                     |
| Product Trade Name:                     |  |                                    |                                                     |
| Packaged: Individual Container Size     |  |                                    |                                                     |
| Total Bid Price Per Container           |  | NB                                 | NB                                                  |
| Bid Price Per Gallon:                   |  |                                    |                                                     |

[illegible]



## AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.  
Please insure that the information is clear, concise and current.*

**Division/Department:** Finance / Purchasing

**Date:** February 4, 2025

**Title:** Request a resolution to advertise for Operating Chemicals for Wastewater Department

### Explanation of Proposal:

*Additional Information Attached* ☒

We request permission to advertise for Operating Chemicals for the Wastewater Department. Bid prices shall remain in effect for a period of twelve (12) months from bid award date. Orders for operating chemicals shall be for individual items on an "as needed" basis only.

### Budget:

☐

Neutral

☒

Within  
Existing

☐

Requires  
Amendment

**Account Number:** 401-258101-520503  
Operating Chemicals

**Expense Amount:**

**Account Line Item:**

**Remaining Amount:**

### Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

**Council Staff**

Form

☐

**Review:**

Content

☐

**Information:**

Sufficient

☐

Insufficient

☐

**Remarks:**

DISCOVER

JAN 11 2025

CITY COUNCIL

## ADVERTISEMENT FOR BID

CITY OF ALEXANDRIA, LOUISIANA  
PURCHASING DEPARTMENT

### BID # 2517 Operating Chemicals – Wastewater Department

Separate sealed bids for, OPERATING CHEMICALS- WASTEWATER, will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until 10:00 AM CST CDT, TUESDAY, APRIL 8, 2025, and then at said office publically opened and read aloud.

Complete bid packet, bid specifications may be obtained at the City of Alexandria's website, [www.cityofalexandria.com](http://www.cityofalexandria.com) under the heading "Business", and drop down to "RFP/RFQ/RFI/BIDS". There is no charge to download bid documents from the City's website.

Pursuant to LA R.S. 38:2212.1 B.(4)(a), vendors have the option to submit their bids electronically. Please find bid related documents and place electronic bids at [www.centralbidding.com](http://www.centralbidding.com) . For questions regarding the electronic bidding process, please call Central Bidding at 225-810-4814.

Questions and/or clarifications of bid specifications are to be in written form only, either mailed, faxed, or emailed to the attention of Joann Swain, City of Alexandria Purchasing Department, PO Box 71, Alexandria, LA 71309-0071; Fax 318-619-3412; email to [joann.swain@cityofalex.com](mailto:joann.swain@cityofalex.com); and must be received by 4:00 PM, Thursday, March 27, 2025.

#### Address for Postal Delivery:

City of Alexandria  
Donna Jones, City Clerk  
PO Box 71  
Alexandria, LA 71309-0071

#### Address for Courier or Overnight Delivery:

City of Alexandria  
Donna Jones, City Clerk  
915 Third Street, 1<sup>st</sup> Floor  
Alexandria, LA 71301  
Phone: 318-449-5090

#### Address for Electronic Bid Submission:

[www.centralbidding.com](http://www.centralbidding.com)  
Phone: 225-810-4814

PLEASE PUBLISH THREE (3) TIMES:

Friday, February 28, 2025  
Friday, March 7, 2025  
Friday, March 14, 2025

**RESOLUTION NO. 0631-2025**

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR  
OPERATING CHEMICALS FOR WASTEWATER DEPARTMENT.**

**BE IT RESOLVED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for operating chemicals for Wastewater Department.

**BE IT FURTHER RESOLVED, etc.,** that the City Clerk proceed with the advertisement according to law, with bids to be opened on April 8, 2025.

**PASSED AND ADOPTED** at Alexandria, Louisiana, this 25<sup>th</sup> day of February, 2025.

/s/ Donna P. Jones, MMC  
City Clerk

## ORDINANCE NO.

### **AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR OPERATING CHEMICALS FOR WASTEWATER DEPARTMENT AND OTHER MATTERS WITH RESPECT THERETO.**

**SECTION I: BE IT ORDAINED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted for operating Chemicals for the Wastewater Department.

| <u>Vendors</u>          | <u>Items</u> |
|-------------------------|--------------|
| Dukes Root Control, Inc | 1            |
| MIS, LLC                | 3            |

No bid for item #2

**SECTION II: BE IT FURTHER ORDAINED, etc.** that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2024/2025 budget and to each and every other act or deed needed or necessary to consummate said transaction.

**SECTION III: BE IT FURTHER ORDAINED, etc.,** that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

**SECTION IV: BE IT FURTHER ORDAINED, etc.,** that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

**SECTION V: BE IT FURTHER ORDAINED, etc.,** that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

**THIS ORDINANCE** was introduced on the 8<sup>th</sup> day of April, 2025.

**NOTICE PUBLISHED** on the 11<sup>th</sup> day of April, 2025.

**THIS ORDINANCE** having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

**AND THE ORDINANCE** was declared adopted on this the \_\_\_\_ day of April, 2025 and final publication was made in the Alexandria Daily Town Talk on the \_\_\_\_ day of April, 2025.

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
MAYOR'S APPROVAL/VETO

To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for electric meters and accessories.



## AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.  
Please insure that the information is clear, concise and current.*

**Division/Department:** FINANCE/PURCHASING

**Date:** 04/9/2025

**Title:** Ordinance Authorizing the Mayor to Accept the Low Bid for Electric Meters & Accessories

### Explanation of Proposal:

*Additional Information Attached* ☒

On Tuesday, April 8, 2025, three (3) bids were opened and read aloud for Electric Meters and Accessories for use by Electric Distribution. Said material to be inventoried by the Central Warehouse Department and issued on an "as needed" basis. Bids are to remain in effect for a period of twelve months from bid award date.  
See attached

### Budget:

☐

Neutral

☒

Within  
Existing

☐

Requires  
Amendment

Account Number: 401-0-141720-00000

Expense Amount: N/A

Account Line Item: N/A

Remaining Amount: N/A

### Authorization:

1. Mayor

4. Finance Director

5. Division Director

2. Chief Operating Officer

6. Department Head

3. City Attorney

7. Purchasing Agent

**Council Staff**

Form

☐

**Information:**

Sufficient

☐

**Review:**

Content

☐

Insufficient

☐

**Remarks:**

RECEIVED

APR 13 2025

CITY COUNCIL

**BID # 2510 – ELECTRIC METERS AND ACCESSORIES**

**RECOMMEND AWARD BE MADE AS FOLLOWS:**

**Vision Metering**

**Item (s) #-**

**1, 2, 3, 4, 5, 6, & 7**

**GRESKO UTILITY SUPPLY**

**Item (s) # -**

**15, 16**

**Wesco**

**Item (s) #- 8, 9, 10, 11, 12, 13, 14, 17, 18**

| ITEM # | ITEM                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | VENDOR #1<br>WESCO | VENDOR #2<br>GRESKO UTILITY SUPPLY | VENDOR #3<br>VISION METERING |
|--------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|------------------------------------|------------------------------|
| 1      | 2856102661<br>METER, 1 PHASE, 320 CLASS, 240 VOLT, WITHOUT DEMAND, SOLID STATE ELECTRIC WATTHOUR METER WITH LCD READOUT, SINGLE PHASE FORM 2S, THREE WIRE 320 AMP, THE METERS SHALL BE ABLE TO TRANSMIT ENERGY VIA RADIO FREQUENCY. THE METER SHOULD BE ONE WAY UNLICENSED DEVICE TRANSMITTING VIA THE 910-930 MHZ FREQUENCY BAND UTILIZING BOTH THE ITRON STANDARD CONSUMPTION MESSAGE (SCM) PROTOCOL AND THE ITRON INTERVAL DATA MESSAGE (IDM) PROTOCOL. THE R300 MODULE SHOULD BE AVAILABLE IN A "HIGH POWER" CONFIGURATION UTILIZING 100 mW OUTPUT FOR INCREASE TRANSMISSION RANGE, IN ADDITION TO THE STANDARD .75 mW OUTPUT.<br>BRAND: ITRON STOCK:                                                        | 187.00             | NO QUOTE                           | 90.00                        |
| 2      | 2856102662<br>METER, 3 WIRE 120/480 VOLT, 3 PHASE WITH DEMAND SOLID STATE WATTHOUR METER WITH LCD READOUT, THREE WIRE 120/480 VOLT SINGLE OR THREE CLASS 200 FULL LOAD 30 TEST AMPS, 2 STATOR SOCKET TYPE METER. THE METERS SHALL BE ABLE TO TRANSMIT ENERGY VIA RADIO FREQUENCY. THE METER SHOULD BE ONE WAY UNLICENSED DEVICE TRANSMITTING VIA THE 910-930 MHZ FREQUENCY BAND UTILIZING BOTH THE ITRON STANDARD CONSUMPTION MESSAGE (SCM) PROTOCOL AND THE ITRON INTERVAL DATA MESSAGE (IDM) PROTOCOL. THE R300 MODULE SHOULD BE AVAILABLE IN A "HIGH POWER" CONFIGURATION UTILIZING 100 mW OUTPUT FOR INCREASE TRANSMISSION RANGE, IN ADDITION TO THE STANDARD .75 mW OUTPUT.<br>BRAND: ITRON STOCK:          | 495.00             | NO QUOTE                           | 145.00                       |
| 3      | 2856102663<br>METER, 3 PHASE 200 AMP 120/480 VOLT, 4 WIRE, WYE OR DELTA, SOLID STATE WATTHOUR METER WITH LCD READOUT, POLYPHASE DEMAND METER CLASS 200, FULL LOAD AMPS 30, FORM 1S-16 S 4 WIRE SOCKET TYPE THREE STATORS. THE METERS SHALL BE ABLE TO TRANSMIT ENERGY VIA RADIO FREQUENCY. THE METER SHOULD BE ONE WAY UNLICENSED DEVICE TRANSMITTING VIA THE 910-930 MHZ FREQUENCY BAND UTILIZING BOTH THE ITRON STANDARD CONSUMPTION MESSAGE (SCM) PROTOCOL AND THE ITRON INTERVAL DATA MESSAGE (IDM) PROTOCOL. THE R300 MODULE SHOULD BE AVAILABLE IN A "HIGH POWER" CONFIGURATION UTILIZING 100 mW OUTPUT FOR INCREASE TRANSMISSION RANGE, IN ADDITION TO THE STANDARD .75 mW OUTPUT.<br>BRAND: ITRON STOCK: | 495.00             | NO QUOTE                           | 204.00                       |

BID PROPOSAL # 2510

BID OPENING DATE: April 8, 2025

| ITEM # | ITEM                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | VENDOR #1 |  | VENDOR #2             |  | VENDOR #3       |  |
|--------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|--|-----------------------|--|-----------------|--|
|        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | WESCO     |  | GRESKO UTILITY SUPPLY |  | VISION METERING |  |
| 4      | 2856102664<br>METER, 3 PHASE 20 AMP 120-480V 3 WIRE WIDENAND SOLID STATE POLYPHASE METER CLASS 20; SINGLE PHASE, THREE PHASE FORM 4S, THREE WIRE WYE, DELTA 20 AMPS FULL LOAD 480V POWER SUPPLY, AUTO-RANGING STATOR<br>THE METERS SHALL BE ABLE TO TRANSMIT ENERGY VIA RADIO FREQUENCY. THE METER SHOULD BE ONE WAY UNLICENSED DEVICE TRANSMITTING VIA THE 910-930 MHZ FREQUENCY BAND UTILIZING BOTH THE ITRON STANDARD CONSINUITION MESSAGE (SCM) PROTOCOL AND THE ITRON INTERVAL DATA MESSAGE (IDM) PROTOCOL. THE R300 MODULE SHOULD BE AVAILABLE IN A "HIGH POWER" CONFIGURATION UTILIZING 100 mW OUTPUT FOR INCREASE TRANSMISSION RANGE. IN ADDITION TO THE STANDARD .75 mW OUTPUT.<br>BRAND: ITRON STOCK: | \$ 485.00 |  | NO QUOTE              |  | \$ 210.00       |  |
| 5      | 2856102665<br>METER, 3 PHASE 20 AMP 120/480 VOLT, 4 WIRE WIDENAND, SOLID STATE POLYPHASE DEMAND 20 FULL AMP LOAD CAN BE INSTALLED IN WYE OR DELTA SYSTEM.<br>THE METERS SHALL BE ABLE TO TRANSMIT ENERGY VIA RADIO FREQUENCY. THE METER SHOULD BE ONE WAY UNLICENSED DEVICE TRANSMITTING VIA THE 910-930 MHZ FREQUENCY BAND UTILIZING BOTH THE ITRON STANDARD CONSINUITION MESSAGE (SCM) PROTOCOL AND THE ITRON INTERVAL DATA MESSAGE (IDM) PROTOCOL. THE R300 MODULE SHOULD BE AVAILABLE IN A "HIGH POWER" CONFIGURATION UTILIZING 100 mW OUTPUT FOR INCREASE TRANSMISSION RANGE. IN ADDITION TO THE STANDARD .75 mW OUTPUT.<br>BRAND: ITRON STOCK:                                                            | \$ 495.00 |  | NO QUOTE              |  | \$ 215.00       |  |
| 6      | 2856102666<br>METER, 3 PHASE 220 AMP 120-480 VOLT, 4 WIRE, WYE OR DELTA, SOLID STATE POLYPHASE DEMANT METER, CLASS 220 FULL LOAD AMPS 50 TEST AMPS, FORM 16-16S 4 WIRE, 7 TIN PLATED TERMINALS, SOCKET TYPE<br>THE METERS SHALL BE ABLE TO TRANSMIT ENERGY VIA RADIO FREQUENCY. THE METER SHOULD BE ONE WAY UNLICENSED DEVICE TRANSMITTING VIA THE 910-930 MHZ FREQUENCY BAND UTILIZING BOTH THE ITRON STANDARD CONSINUITION MESSAGE (SCM) PROTOCOL AND THE ITRON INTERVAL DATA MESSAGE (IDM) PROTOCOL. THE R300 MODULE SHOULD BE AVAILABLE IN A "HIGH POWER" CONFIGURATION UTILIZING 100 mW OUTPUT FOR INCREASE TRANSMISSION RANGE. IN ADDITION TO THE STANDARD .75 mW OUTPUT.<br>BRAND: ITRON STOCK:          | \$ 520.00 |  | NO QUOTE              |  | \$ 232.00       |  |

| ITEM # | ITEM                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | VENDOR #1<br>WESCO                         | VENDOR #2<br>GRESKO UTILITY SUPPLY | VENDOR #3<br>VISION METERING       |
|--------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|------------------------------------|------------------------------------|
| 7      | 24S-602689<br>METER, 1 PHASE 200 CLASS FORM 2S WITHOUT DEMAND, SOLID STATE ELECTRIC WAIT/NOUR METER WITH LCD READOUT SINGLE PHASE FORM 2S, THREE WIRE, 200 FULL AMP LOAD, 240 VOLT SOCKET TYPE FOR TIN PLATED TERMINALS, 5 DIALS TYPE REGISTER FOR RECORDING KILOWATT HOURS, MULTIPLIER OF 1; TEST AMPS TO 30 AMPS BI-DIRECTIONAL METERS:<br>THE METERS SHALL BE ABLE TO TRANSMIT ENERGY VIA RADIO FREQUENCY. THE METER SHOULD BE ONE WAY UNLICENSED DEVICE TRANSMITTING VIA THE 910-930 MHZ FREQUENCY BAND UTILIZING BOTH THE ITRON STANDARD CONSUIPTION MESSAGE (SCM) PROTOCOL AND THE ITRON INTERVAL DATA MESSAGE (IDM) PROTOCOL. THE R300 MODULE SHOULD BE AVAILABLE IN A "HIGH POWER CONFIGURATION UTILIZING 100 mW OUTPUT FOR INCREASE TRANSMISSION RANGE, IN ADDITION TO THE STANDARD .75 mW OUTPUT.<br>BRAND:<br>STOCK: | 75.00                                      | NO QUOTE                           | 73.00                              |
| 8      | 200-5 Current Transformers<br>200-5 current transformers with rating factor of 4:<br>Billing Multiplier Standard 40 on 200-5 Model # AB3Y 0.2 Rated Burden: 8-79 AMPS/ 0.6 acc: 80-800 Amps/ 0.3 acc:<br>Window bar type: Pressure type secondary terminals:<br>Extended Range Transformers: rated for indoor or outdoor insulation levels that exceed the 10 kv btl standard for 600 volt transformers established by ANSI<br>BRAND: Durham OR EQUAL<br>Brand Quoted:<br>Stock #<br>Carton Qty:<br>Delivery:                                                                                                                                                                                                                                                                                                                   | ITRON<br>C1SR-25H380504<br>150.63          | 228.00                             | VISION ST<br>VM-2E2B1P<br>NO QUOTE |
| 9      | 800-5 Current Transformers<br>800-5 current transformers with rating factor of 2: provides insulation levels that exceed the 10 kv btl standard for 600 volts transformers established by ANSI: Current transformers shall have an easily identifiable marking to indicate primary polarity: molded X1 and X2 to indicate the secondary connections: single range transformers: with low base:<br>2.5-inch window: Clear covers on secondary terminals:<br>shorting link: with name plate: outdoor type transformer: 0.3 acc: Class @ burden: metering class acc: Transformers:<br>Approved Manufacturers: Itron , Durham , Ritz, ABB, or G.E<br>Brand Quoted:<br>Stock #<br>Carton Qty:<br>Delivery:<br>Compliance-Comply YES/NO                                                                                               | GE<br>750X133725<br>145.23<br>7 WKS<br>YES | 243.00<br>10-12 WKS<br>YES         | NO QUOTE                           |

| ITEM # | ITEM                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | VENDOR #1<br>WESCO | VENDOR #2<br>GRESKO UTILITY SUPPLY | VENDOR #3<br>VISION METERING |
|--------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|------------------------------------|------------------------------|
| 10     | 1500:5 Current Transformer Spade 1 type<br>1500:5 current transformers with rating factor of 3: indoor/<br>outdoor oval window transformer for secondary spade type;<br>front terminals location allows for quick and easy installation;<br>single range transformer: 0.3 sec. Class @ burden: metering class.<br>Clear covers for secondary terminals: molded guides allow for<br>convenient positioning. Insulation levels that exceed the 10 kv bit<br>standard for 600 volt transformers established by ANSI.<br>Approved Manufacturers: Itron, Durham, Ritz, ABB, or G.E.<br>Brand Quoted:<br>Stock #<br>Carton Qty:<br>Delivery:<br>Comply/Non-Comply YES/NO                                               | 145.90<br>\$       | 348.00<br>\$                       | NO QUOTE                     |
| 11     | 400:5 Extended Range Padmount Current Transformer.<br>outdoor oval window transformer for secondary spade type;<br>with rating factor of 4.0, 600 VOLT class for use in Pad<br>mounted distribution transformers. Certified test record with<br>each transformer. Meets ANSI, NEMA and EEL standards.<br>Model # AP4Y; 0.2 Rated Burden: 16-159 AMPS/ acc 0.6;<br>160-1600 AMPS/ acc 0.3; Weight: 7 lbs.; 60 Hertz;<br>600 VAC, 10K V BIL, Clear scalable secondary<br>terminal cover. Retained shoring device. Pressure type<br>secondary terminals. "Grabber" for stabilizing unit on a bus bar.<br>BRAND: Durham OR EQUAL<br>Brand Quoted:<br>Stock #<br>Carton Qty:<br>Delivery:<br>Comply/Non-Comply YES/NO | 180.48<br>\$       | 227.00<br>\$                       | NO QUOTE                     |
| 12     | 8 Terminal Enclosure<br>8 terminal meter sockets; 20 amps transformer rated, wired 14 avg.<br>test switch; 1" hub; aluminum jaw, tin plated; meter jaw mounting block<br>is molded glass-filled polyester with a cut rating of 190; enclosure 16 ga.<br>Zinc-coated steel with gray epoxy enamel electrocoat finish; mounting<br>with bumpers for surface or pole; one-piece locking cover.<br>Approved Manufacturers: Milbank, Durham, Landis & Gyr<br>Brand Quoted:<br>Stock #<br>Carton Qty:<br>Delivery:<br>Comply/Non-Comply YES/NO                                                                                                                                                                         | 269.81<br>\$       | 308.25<br>\$                       | NO QUOTE                     |

| ITEM # | ITEM                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | VENDOR #1<br>WESCO                                       | VENDOR #2<br>GRESCO UTILITY SUPPLY                       | VENDOR #3<br>VISION METERING |
|--------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|----------------------------------------------------------|------------------------------|
| 13     | 13 Terminal Enclosure<br>13 terminal meter sockets; 20 amps transformer rated; wired 14 awg<br>test switch; 1" hub; aluminum jaw; tin plated; meter jaw mounting block<br>is molded glass-filled polyester with a oil rating of 190; enclosure 16 ga.<br>Zinc-coated steel with grey epoxy enamel electrocoat finish; mounting<br>with bumpers for surface or pole; one-piece locking cover.<br>Approved Manufacturers: Milbank, Durham, Landisk & Gyr<br>Brand Quoted:<br>Stock #<br>Carton Qty:<br>Delivery:<br>Comply/Non-Comply YES/NO | 324.36 \$<br>DURHAM<br>STM13-1K530<br>YES<br>2.93 \$     | 371.00 \$<br>DURHAM<br>YES<br>4.50 \$                    | NO QUOTE                     |
| 14     | 14 SOCKET BLANK OF COVERS<br>Socket blank covers; clear plastic; non-breakable; polycarbonate;<br>for oil listed device; for outdoor use.<br>Approved Manufacturers: Landisk & Gyr, Ekstrom, & Anchor<br>Brand Quoted:<br>Stock #<br>Carton Qty:<br>Delivery:<br>Comply/Non-Comply YES/NO                                                                                                                                                                                                                                                  | BROOKS<br>50<br>49-63 DAYS<br>YES<br>142.80 \$           | EKSTREM<br>1-6002<br>100<br>21 DAYS<br>YES<br>10.75 \$   | NO QUOTE                     |
| 15     | 15 ALUMINUM SEALING RINGS<br>Type S,R,2 standard screw for wire or padlocks seals;<br>GYR type SRI #9738-8002 or equal, Ekstrom # 10-9090<br>Brand Quoted:<br>Stock #<br>Carton Qty:<br>Delivery:<br>Comply/Non-Comply YES/NO                                                                                                                                                                                                                                                                                                              | MILBANK<br>MR-4<br>50<br>140 DAYS<br>YES<br>134.76 \$    | EKSTREM<br>10-9090<br>100<br>21 DAYS<br>YES<br>101.25 \$ | NO QUOTE                     |
| 16     | 16 Instrument Transformer Mounting Bracket<br>Ct Bracket for # CTS, BMC #BA3CTR or equal.<br>Brand Quoted:<br>Stock #<br>Carton Qty:<br>Delivery:<br>Comply/Non-Comply YES/NO                                                                                                                                                                                                                                                                                                                                                              | ALUMA FORM<br>CT-3<br>1<br>28-42 DAYS<br>YES<br>45.23 \$ | BMC<br>BA3CTVT-R<br>20<br>56 DAYS<br>YES<br>64.00 \$     | NO QUOTE                     |
| 17     | 17 Mast Clamp<br>Aluminum #BAMC 3 - 3 1/2 or equal.<br>Brand Quoted:<br>Stock #<br>Carton Qty:<br>Delivery:<br>Comply/Non-Comply YES/NO                                                                                                                                                                                                                                                                                                                                                                                                    | BARFIELD<br>BA3CTVT-R<br>1<br>42 DAYS<br>24.81 \$        | BMC<br>BAMC-3-4R<br>20<br>56 DAYS<br>NO QUOTE            | NO QUOTE                     |
| 18     | 18 Mast Clamp<br>Aluminum 2 - 2 1/2 inch #BAMC 2/12 or equal.<br>Brand Quoted:<br>Stock #<br>Carton Qty:<br>Delivery:<br>Comply/Non-Comply YES/NO                                                                                                                                                                                                                                                                                                                                                                                          | BARFIELD<br>BAMC-3-4R<br>1<br>42 DAYS<br>YES             | NO QUOTE                                                 | NO QUOTE                     |



## AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.  
Please insure that the information is clear, concise and current.*

Division/Department: **FINANCE/PURCHASING**

Date: **2/6/2025**

Title: **Resolution Authorizing Permission to Advertise for ELECTRIC METERS & ACCESSORIES**

### Explanation of Proposal:

Additional Information Attached ☒

Request permission to advertise for Electric Meters and Accessories for use by the Electric Distribution Department. Said material is to be inventoried by the Electric Distribution Warehouse and issued on an "as needed" basis. Bid prices are to remain in effect for a period of twelve months from bid award date.

### Budget:

☐

Neutral

☒

Within  
Existing

☐

Requires  
Amendment

Account Number: 401-0-141720-00000  
Electric Distribution Warehouse

Expense Amount:

Account Line Item:

Remaining Amount:

### Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

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Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

RECEIVED

JAN 11 2025

2025-02-06

## ADVERTISEMENT FOR BID

CITY OF ALEXANDRIA, LOUISIANA  
PURCHASING DEPARTMENT

### BID # 2510 ELECTRIC METERS & ACCESSORIES

Separate sealed bids for, ELECTRIC METERS & ACCESSORIES, will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until 10:00 AM CST, TUESDAY, April 8, 2025, and then at said office publically opened and read aloud.

Complete bid packet, bid specifications may be obtained at the City of Alexandria's website, [www.cityofalexandria.com](http://www.cityofalexandria.com) under the heading "Business", and drop down to "RFP/RFQ/RFI/BIDS". There is no charge to download bid documents from the City's website.

Pursuant to LA R.S. 38:2212.1 B.(4)(a), vendors have the option to submit their bids electronically. Please find bid related documents and place electronic bids at [www.centralbidding.com](http://www.centralbidding.com) . For questions regarding the electronic bidding process, please call Central Bidding at 225-810-4814.

Questions and/or clarifications of bid specifications are to be in written form only, either mailed, faxed, or emailed to the attention of Andre Garsaud, City of Alexandria Purchasing Department, PO Box 71, Alexandria, LA 71309-0071; Fax 318-441-6185; email to [andre.garsaud@cityofalex.com](mailto:andre.garsaud@cityofalex.com) and must be received by 4:00 PM CST, Thursday, March 27, 2025.

OR

**Address for Postal Delivery:**

City of Alexandria  
Donna Jones, City Clerk  
PO Box 71  
Alexandria, LA 71309-0071

**Address for Courier or  
Overnight Delivery:**

City of Alexandria  
Donna Jones, City Clerk  
915 Third Street, 1<sup>st</sup> Floor  
Alexandria, LA 71301  
Phone: 318-449-5090

**Address for Electronic  
Bid Submission:**

[www.centralbidding.com](http://www.centralbidding.com)  
Phone: 225-810-4814

PLEASE PUBLISH THREE (3) TIMES:

Friday, February 28, 2025  
Friday, March 7, 2025  
Friday, March 14, 2025

**RESOLUTION NO. 0630-2025**

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR  
ELECTRIC METERS AND ACCESSORIES.**

**BE IT RESOLVED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for electric meters and accessories.

**BE IT FURTHER RESOLVED, etc.,** that the City Clerk proceed with the advertisement according to law, with bids to be opened on April 8, 2025.

**PASSED AND ADOPTED** at Alexandria, Louisiana, this 25<sup>th</sup> day of February, 2025.

/s/ Donna P. Jones, MMC  
City Clerk

## ORDINANCE NO.

### **AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR ELECTRIC METERS AND ACCESSORIES AND OTHER MATTERS WITH RESPECT THERETO.**

**SECTION I: BE IT ORDAINED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted for Electric Meters and Accessories.

| <u>Vendors</u>        | <u>Items</u>                     |
|-----------------------|----------------------------------|
| Vision Metering       | 1, 2, 3, 4, 5, 6, 7              |
| Gresco Utility Supply | 15, 16                           |
| Wesco                 | 8, 9, 10, 11, 12, 13, 14, 17, 18 |

**SECTION II: BE IT FURTHER ORDAINED, etc.** that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2024/2025 budget and to each and every other act or deed needed or necessary to consummate said transaction.

**SECTION III: BE IT FURTHER ORDAINED, etc.,** that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

**SECTION IV: BE IT FURTHER ORDAINED, etc.,** that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

**SECTION V: BE IT FURTHER ORDAINED, etc.,** that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

**THIS ORDINANCE** was introduced on the 8<sup>th</sup> day of April, 2025.

**NOTICE PUBLISHED** on the 11<sup>th</sup> day of April, 2025.

**THIS ORDINANCE** having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

**AND THE ORDINANCE** was declared adopted on this the \_\_\_\_\_ day of April, 2025 and final publication was made in the Alexandria Daily Town Talk on the \_\_\_\_\_ day of April, 2025.

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
MAYOR'S APPROVAL/VETO

To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for chlorination and dechlorination equipment.



## AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.  
Please insure that the information is clear, concise and current.*

**Division/Department:** Finance / Purchasing Dept.

**Date:** April 8, 2025

**Title:** Request Ordinance for Chlorination & Dechlorination Equipment - Water/WW Departments

**Explanation of Proposal:**

*Additional Information Attached* ☒

On Tuesday, April 8, 2025, at 10:00 AM, one (1) bid packet was received, opened and read aloud for Chlorination & Dechlorination Equipment for Wastewater Departments. It is our recommendation that award to be made to, Fluid Process & Pumps, LLC at the Prices Bid. This is for materials only, no installation required on an "as needed" basis for 12 months. City reserves the right to renew the contract for an additional twelve (12) months. Bid prices shall remain in effect for a period of 12 months.

**Budget:**

☐

Neutral

☒

Within  
Existing

☐

Requires  
Amendment

Account Number:

Expense Amount:

Account Line Item:

Remaining Amount:

**Authorization:**

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

**Council Staff**

Form

☐

**Review:**

Content

☐

**Information:**

Sufficient

☐

Insufficient

☐

**Remarks:** Complete tabulation is attached.

RECEIVED

APR 15 2025

CITY OF ALEXANDRIA

City of Alexandria Purchasing Department  
2021 Industrial Park Road, Bldg. WH  
P.O. Box 71  
Alexandria, LA 71309-0071

Phone (318)441-5182 Fax (318)619-3412

| BID TABULATION                                                                      |                              | Vendor #1                  |
|-------------------------------------------------------------------------------------|------------------------------|----------------------------|
| Bid Number & Name: #2518 Chlorination & Dechlorination Equipment                    |                              | Fluid Process & Pumps, LLC |
| Bid Date: Tuesday, April 8, 2025 @ 10:00 AM CDT                                     |                              |                            |
| Using Department: Water & Wastewater                                                |                              |                            |
| Price Quote & Options                                                               |                              |                            |
| Total Bid Chlorination & Dechlorination Equipment; Delivered F.O.B. As Needed Basis |                              |                            |
| Which consists of:                                                                  |                              |                            |
| 1. Vacuum Regulator w/ Meter Assembly: 1 Ton Cylinder;                              |                              | \$2,830.00                 |
| Manufacturer's Brand Name:                                                          | De Nora                      |                            |
| Model Number:                                                                       | NXT3000TM                    |                            |
| 2. Vacuum Regulator with Meter Assembly: 150 Pound Cylinder;                        |                              | \$2,400.00                 |
| Manufacturer's Brand Name:                                                          | De Nora                      |                            |
| Model Number:                                                                       | NXT3000CYL                   |                            |
| 3. Gas Detector;                                                                    |                              | \$5,142.00                 |
| Manufacturer's Brand Name:                                                          | De Nora                      |                            |
| Model Number:                                                                       | 1620B                        |                            |
| 4. Water Quality Monitor;                                                           |                              | \$5,657.00                 |
| Manufacturer's Brand Name:                                                          | De Nora                      |                            |
| Model Number:                                                                       | MicroChem3.87D               |                            |
| 5. Remote Close Actuator, Remotes Pushbutton and Control Panel;                     |                              | \$13,300.00                |
| Manufacturer's Brand Name:                                                          | De Nora                      |                            |
| Model Number:                                                                       | RCTVRCP06RCC                 |                            |
| 6. Refrigerated Sampler;                                                            |                              | \$17,873.00                |
| Manufacturer's Brand Name:                                                          | De Nora                      |                            |
| Model Number:                                                                       | 6712FR                       |                            |
| 7. Gas Feeder Wed Panel w/Sinkholes;                                                |                              | \$11,127.00                |
| Manufacturer's Brand Name:                                                          | DE Nora                      |                            |
| Model Number:                                                                       | 3020WP                       |                            |
| 8. Single Ton Chlorine Scales;                                                      |                              | \$7,730.00                 |
| Manufacturer's Brand Name:                                                          | De Nora                      |                            |
| Model Number:                                                                       | DR40                         |                            |
| 9. Remote Close Actuator Only;                                                      |                              | \$7,375.00                 |
| Manufacturer's Brand Name:                                                          | De Nora                      |                            |
| Model Number:                                                                       | RCTVR                        |                            |
| 10. Remote Pushbutton & Control Panel as a unit;                                    |                              | \$5,658.00                 |
| Manufacturer's Brand Name:                                                          | De Nora                      |                            |
| Model Number:                                                                       | RP8001                       |                            |
| Estimated Delivery:                                                                 | 3-4 wks                      |                            |
| Bid prices held for:                                                                | 12 months                    |                            |
|                                                                                     | with 12 month renewal option |                            |



## AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.  
Please insure that the information is clear, concise and current.*

Division/Department: Finance/Purchasing

Date: February 5, 2025

Title: Request a resolution to advertise for Chlorination & Dechlorination Equipment

### Explanation of Proposal:

Additional Information Attached ☒

We request permission to advertise for Chlorination & Dechlorination Equipment, for use by the Wastewater Departments. Bid prices shall be for individual items on an as needed basis, per the bid specifications. Equipment only. No Labor. The city reserves the right to renew the existing contract for an additional twelve (12) month period. Bids prices shall remain in effect for twelve (12) months from award.

Budget:

☐

Neutral

☒

Within  
Existing

☐

Requires  
Amendment

Account Number:

Expense Amount: Varies - as needed

Account Line Item:

Remaining Amount:

### Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

ENCLOSURE

JAN 14 2025

CITY OF ALEXANDRIA

## ADVERTISEMENT FOR BID

CITY OF ALEXANDRIA, LOUISIANA  
PURCHASING DEPARTMENT

### BID # 2518 CHLORINATION & DECHLORINATION EQUIPMENT FOR WASTEWATER DEPT

Separate sealed bids for, CHLORINATION & DECHLORINATION EQUIPMENT FOR WATER/WASTEWATER , will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until 10:00 AM CST CDT, TUESDAY, April 8, 2025, and then at said office publically opened and read aloud.

Complete bid packet, bid specifications may be obtained at the City of Alexandria's website, [www.cityofalexandria.com](http://www.cityofalexandria.com) under the heading "Business", and drop down to "RFP/RFQ/RFI/BIDS". There is no charge to download bid documents from the City's website.

Pursuant to LA R.S. 38:2212.1 B.(4)(a), vendors have the option to submit their bids electronically. Please find bid related documents and place electronic bids at [www.centralbidding.com](http://www.centralbidding.com) . For questions regarding the electronic bidding process, please call Central Bidding at 225-810-4814.

Questions and/or clarifications of bid specifications are to be in written form only, either mailed, faxed, or emailed to the attention of Joann Swain, City of Alexandria Purchasing Department, PO Box 71, Alexandria, LA 71309-0071; Fax 318-619-3412; email to [joann.swain@cityofalex.com](mailto:joann.swain@cityofalex.com); and must be received by 4:00 PM, Thursday, March 27, 2025.

#### Address for Postal Delivery:

City of Alexandria  
Donna Jones, City Clerk  
PO Box 71  
Alexandria, LA 71309-0071

#### Address for Courier or Overnight Delivery:

City of Alexandria  
Donna Jones, City Clerk  
915 Third Street, 1<sup>st</sup> Floor  
Alexandria, LA 71301  
Phone: 318-449-5090

#### Address for Electronic Bid Submission:

[www.centralbidding.com](http://www.centralbidding.com)  
Phone: 225-810-4814

PLEASE PUBLISH THREE (3) TIMES:

Friday, February 28, 2025  
Friday, March 7, 2025  
Friday, March 14, 2025

**RESOLUTION NO. 0629-2025**

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR  
CHLORINATION AND DECHLORINATION EQUIPMENT.**

**BE IT RESOLVED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for chlorination and dechlorination equipment.

**BE IT FURTHER RESOLVED, etc.,** that the City Clerk proceed with the advertisement according to law, with bids to be opened on April 8, 2025.

**PASSED AND ADOPTED** at Alexandria, Louisiana, this 25<sup>th</sup> day of February, 2025.

/s/ Donna P. Jones, MMC  
City Clerk

## **ORDINANCE NO.**

### **AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR CHLORINATION AND DECHLORINATION EQUIPMENT AND OTHER MATTERS WITH RESPECT THERETO.**

**SECTION I: BE IT ORDAINED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted from Fluid Process & Pumps, LLC for chlorination and dechlorination equipment.

**SECTION II: BE IT FURTHER ORDAINED, etc.** that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2024/2025 budget and to each and every other act or deed needed or necessary to consummate said transaction.

**SECTION III: BE IT FURTHER ORDAINED, etc.,** that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

**SECTION IV: BE IT FURTHER ORDAINED, etc.,** that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

**SECTION V: BE IT FURTHER ORDAINED, etc.,** that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

**THIS ORDINANCE** was introduced on the 8<sup>th</sup> day of April, 2025.

**NOTICE PUBLISHED** on the 11<sup>th</sup> day of April, 2025.

**THIS ORDINANCE** having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

**AND THE ORDINANCE** was declared adopted on this the \_\_\_\_\_ day of April, 2025 and final publication was made in the Alexandria Daily Town Talk on the \_\_\_\_\_ day of April, 2025.

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
MAYOR'S APPROVAL/VETO

To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for Jackson at MacArthur Enhancement Project.



## AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.  
Please insure that the information is clear, concise and current.*

**Division/Department:** Planning / Engineering

**Date:** 4/9/2025

**Title:** Authorization to Award Contract for Jackson@MacArthur Landscape Rehab

### Explanation of Proposal:

Additional Information Attached ☐

Bids were received on May 8, 2025 with one responsive bidder. (See tabulation attached) The Department recommends award to Yankee Clipper for the bid amount of \$46,400. 00

### Budget:

☐

Neutral

☒

Within  
Existing

☐

Requires  
Amendment

Account Number: 300-052503-707000

Expense Amount: \$46,400.00

Account Line Item: \$85,000.00

Remaining Amount: \$38,600.00

### Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

**Council Staff**

Form

☐

**Review:**

Content

☐

**Information:**

Sufficient

☐

Insufficient

☐

**Remarks:**

# Capital Project - MacArthur Drive @ Jackson Landscape Rehab

## Bid Tab

Bid Opening - 08 April, 2025

| Bidder               | Base Bid    | Additive<br>Alternate No. 1 | Cumulative Total | Additive<br>Alternate No. 2 | Cumulative Total | Additive<br>Alternate No. 3 | Cumulative Total<br>(Total Bid) |
|----------------------|-------------|-----------------------------|------------------|-----------------------------|------------------|-----------------------------|---------------------------------|
|                      |             | N/A                         | N/A              | N/A                         | N/A              | N/A                         | N/A                             |
| Yankee Clipper       | \$46,400.00 | N/A                         | N/A              | N/A                         | N/A              | N/A                         | \$ 46,400.00                    |
| E Woolf Landscape    | No Bid      |                             |                  |                             |                  |                             | No Bid                          |
| Tim Kelley Landscape | No Bid      |                             |                  |                             |                  |                             | No Bid                          |



## AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.  
Please insure that the information is clear, concise and current.*

**Division/Department:** Planning/Engineering

**Date:** February 13, 2025

**Title:** Request for Resolution to Advertise-Jackson @ MacArthur Enhancement Project

### Explanation of Proposal:

Additional Information Attached ☒

Plans and specifications are ready for advertisement of the Jackson @ MacArthur Enhancement Project. The City Engineer's Office request permission to advertise the project for construction letting.

Bids to be received on April 8, 2025 with award to follow on April 22, 2025

### Budget:

☐

Neutral

☒

Within  
Existing

☐

Requires  
Amendment

Account Number: 308-052503-707000-0

Expense Amount: \$84,500

Account Line Item: \$85,000

Remaining Amount: \$500

### Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

**Council Staff**

Form

☐

**Review:**

Content

☐

**Information:**

Sufficient

☐

Insufficient

☐

**Remarks:**

FEB 18 2025

11:11 AM

### ADVERTISEMENT FOR BIDS

Sealed bids will be received for the City of Alexandria, Louisiana, by the City Clerk, at the City Council Chambers, City Hall, 915 Third Street, Alexandria, Louisiana, 71301, until 10:00 a.m. on Tuesday, the 08 day of April, 2025, and then at said office publically opened and read aloud.

Any person requiring special accommodation shall notify the City Clerk of the type(s) of accommodations required not less than seven (7) days before the bid opening.

For:

MacArthur Drive at Jackson Street 2025 Rehabilitation

Complete Bidding Documents may be obtained from:

City Engineers Office  
625 Murray Street, Suite 5  
Alexandria, LA 71301  
318-473-1170 (P)  
318-441-6377 (F)

A Compact Disk (CD) with a complete set of bid documents will be given to licensed contractors.

Pursuant to LA R.S. 38:2212 A.(1)(f) and R.S. 38:2212 A.(1)(f)(vii), vendors/contractors have the option to submit bids and bonds electronically. Bids and bonds to be filed electronically shall be posted with **Central Bidding** at [www.centraauctionhouse.com](http://www.centraauctionhouse.com) (1-225-810-4814). Registration will need to be completed prior to posting of bid. Plans, specifications and bid documents shall be obtained from the consultant listed above and posted with Central Bidding.

All bids must be accompanied by a bid security equal to five percent (5%) of the sum of the Base Bid, and must be in the form of a certified check, cashier's check or Bid Bond written by a surety or insurance company complying with R.S. 38.2218 C. The Bid Bond shall be in the favor of the Owner, and shall be accompanied by appropriate power of attorney.

The successful Bidder shall be required to furnish a Performance Bond and Payment Bond, in an amount equal to 100% of the Contract amount, written by a surety or insurance company meeting the requirements noted in R.S. 38.2219 A.(1)(a), (b) and (c).

Bids shall be accepted from Contractors who are licensed under R.S. 37.2150-2163 for the classification of "Highway, Street and Bridge Construction, Subsection Landscaping, Grading and Beautification." Project work shall consist of the following major items -

Bed Preparation, Irrigation, Sod. The contract duration shall be \_Ninety (\_90\_) working days. The engineer's estimated cost of construction is \$85,000.00.

In accordance with 38.2212.(A)(1)(b)(ii)(bb) and 38.2227, the apparent low bidder will submit the CONTRACTOR'S AFFIDAVIT (AFF-1), CONTRACTOR'S ATTESTION (AC 1-2) and ATTESTATION CLAUSE REGARDING VERIFICATION OF EMPLOYEES (AV-1) within ten (10) days of the bid opening or they will be declared non-responsive.

No bid may be withdrawn for a period of forty-five (45) days after receipt of bids, except under the provisions of R.S. 38.2214.

The Owner reserves the right to reject any and all bids for just cause. In accordance with R.S. 38.2212.(A)(1)(b), the provisions and requirements of this section, and those stated in the Advertisement Bids, and those required on the Bid Form shall not be considered as informalities and shall not be waived.

Donna Jones  
City Clerk  
February 25, 2025

Please Publish: February 28, March 7, March 14

**RESOLUTION NO. 0634-2025**

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR JACKSON STREET AT MACARTHUR DRIVE ENHANCEMENT PROJECT.**

**BE IT RESOLVED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for Jackson Street at MacArthur Drive Enhancement Project.

**BE IT FURTHER RESOLVED, etc.,** that the City Clerk proceed with the advertisement according to law, with bids to be opened on April 8, 2025.

**PASSED AND ADOPTED** at Alexandria, Louisiana, this 25<sup>th</sup> day of February, 2025.

/s/ Donna P. Jones, MMC  
City Clerk

## **ORDINANCE NO.**

### **AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR JACKSON AT MACARTHUR ENHANCEMENT PROJECT AND OTHER MATTERS WITH RESPECT THERETO.**

**SECTION I: BE IT ORDAINED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted for Jackson at Macarthur Enhancement Project.

**SECTION II: BE IT FURTHER ORDAINED, etc.** that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2024/2025 budget and to each and every other act or deed needed or necessary to consummate said transaction.

**SECTION III: BE IT FURTHER ORDAINED, etc.,** that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

**SECTION IV: BE IT FURTHER ORDAINED, etc.,** that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

**SECTION V: BE IT FURTHER ORDAINED, etc.,** that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

**THIS ORDINANCE** was introduced on the 8<sup>th</sup> day of April, 2025.

**NOTICE PUBLISHED** on the 11<sup>th</sup> day of April, 2025.

**THIS ORDINANCE** having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

**AND THE ORDINANCE** was declared adopted on this the \_\_\_\_\_ day of April, 2025 and final publication was made in the Alexandria Daily Town Talk on the \_\_\_\_\_ day of April, 2025.

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
MAYOR'S APPROVAL/VETO

To consider final adoption of an ordinance authorizing the mayor to enter into a Cooperative Endeavor Agreement with Central Louisiana Juneteenth Association, Incorporated for Juneteenth Celebration.



## AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.  
Please insure that the information is clear, concise and current.*

**Division/Department:** Community Services

**Date:** April 1, 2025

**Title:** A resolution authorizing the Mayor to Promote the City of Alexandria as a Co-Sponsor of the Central Louisiana 2025 Juneteenth Celebration.

### Explanation of Proposal:

Additional Information Attached ☐

A resolution authorizing the Mayor to promote the City of Alexandria as a co-sponsor for the 2025 Juneteenth Celebration held in downtown Alexandria by authorizing the Mayor to negotiate and execute all contracts and/or ancillary agreements with musicians, bands in the 2025 Juneteenth Celebration; provided that said funding is budgeted and approved by the Alexandria City Council in the 2025-2026 budget, and other matters related thereto.

In-kind services: Stage, barricades, tables, chairs, Bolton Avenue Community Center, Convention Hall, labor for public safety, sanitation, building services, traffic, community services and street departments for all activities.

**Budget:**

☐

Neutral

☐

Within  
Existing

☐

Requires  
Amendment

Account Number:

Expense Amount:

Account Line Item:

Remaining Amount:

### Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

**Council Staff**

Form ☐

**Review:**

Content ☐

**Information:**

Sufficient ☐

Insufficient ☐

**Remarks:**

RECEIVED

APR 01 2025

6517 PM - 17.17

## Cynthia Graham

---

**From:** no-reply@cityofalexandria.com on behalf of City of Alexandria, LA via City of Alexandria, LA <no-reply@cityofalexandria.com>  
**Sent:** Thursday, January 2, 2025 8:22 PM  
**To:** Community Services  
**Subject:** [EXTERNAL] Form submission from: Community Partnership Request

Submitted on Thursday, January 2, 2025 - 8:22pm Submitted by anonymous user: 47.211.37.187 Submitted values are:

==Section I.==

Name/Organization: Central Louisiana Juneteenth Association, Inc.

Address: 604 Slocum Dr

City: Alexandria

State: LA

Zip: 71302

Phone: 3187926736

Fax:

Contact Name: Carolyn Frazier

Contact Email: cefrazier1@yahoo.com

Non-profit? Yes

Are you a Governmental Entity? No

Event: Juneteenth Celebration 2025

Date of Event: June 9, 2025

Organization's Mission: The Central LA Juneteenth Association supports, encourages, and perpetuates cultural awareness, community revitalization and economic development by means of education seminars, workshops, festivals, cultural events, musical events; theatrical performances and community meeting that commemorate and celebrate the African American experience.

Type of Program/Activity: Juneteenth Celebrations is a family-oriented celebration is designed to inspire, inform, energize and unite the entire community. The celebrations consist of 5-days of entrainment and educational but not limited to a youth gospel/talent show-fashion show, community banquet, and concerts in a festival like environment. The Juneteenth Festival will bring together the community in celebration of our diverse cultures a heritage.

Event Sponsors:

Central La. Juneteenth Association

Sponsorship letters has been sent out

Other Funding: Central Louisiana Juneteenth is seeking corporation sponsorship as well as public donations and in-kind donations.

==Section II.==

Amount Requested: 16,000

Property Requested:

Bolton Ave. Community Center

Steps of City Hall/Convention Center

In-Kind Service Requested:

barricades, round tables with 8-chaires per table, stage and barricades for the steps of city hall, access to ice machine, 4-long tables, chairs, Bolton Ave. Community Center, Steps of Convention Hall  
(See attachment)

==Section III.==

Funding Category: Arts/Cultural Partnership-Endeavor

==Section IV.==

If you are a for-profit applicant, what is the expected private benefit to you, your partners, or members of a club if any part of any fundraising goes to an organization and part to some charitable cause? What is percentage breakdown shown in actual projections? :

What is (are) the goal(s) of this project? (In one sentence) :

Is to continue the awareness of our culture history, to education our culture, along with a fun free family setting.

If a governmental entity, is the cooperative endeavor or intergovernmental agreement sought pursuant to local services law, joint emergency preparedness, exchange of surplus property for public safety purposes, or other? (State "other" reason.) : n/a

If the use of public funds or property is for social welfare for the aid and support of the needy, how are targeted candidates screened? If not screened, how are they targeted for participation? : n/a

==Section V.==

Does your request or endeavor involve a nearly equal benefit to the citizens you seek to serve when compared to the money or property expended or sought to be used by the public entity? If so, how? : The Juneteenth Celebrations a multicultural awareness celebration that educates and informs while promoting unity and diversity. Participants will engage in educational and entertaining activities that raise cultural awareness and better understanding of each other. Subsequently, this enlightenment influences how we live together in our communities with respect for each other.

If you cannot show a fair market value dollar-for-dollar match, does your plan or request involve a continuing program or relationship which has a future value attached? How so? : Central Louisiana Juneteenth Association is committed to making the Juneteenth Celebrations an annual event that brings values and entertainment to all participants. In addition to cultural awareness, the Juneteenth Celebration will serve as a catalyst to engage residents in variety of educational and economic

development projects that will have positive impact on the quality of life enjoyed throughout Central Louisiana.

What are your real and substantial obligations to achieve the proportionate return to the City of Alexandria at some point in the future? : The Juneteenth Celebration will serve as a catalyst to engage residents in variety of educational and economic development projects that will have positive impact on the quality of life enjoyed through Central Louisiana.

What is (are) the expected outcome(s) or benefits(s) to the public from the event to be funded? Specify the number of persons anticipated to be served and the service(s) to be provided. : 3,000-3,500

Participants will engage in entertaining activities that raise cultural awareness and better understanding of each other. Subsequently, this enlightenment influences how we live together, in our communities with respect for each other. Confident and connected communities support social and economic development in our cities. Strong communities have fewer social problems and more adaptable in the face of change and when they do experience difficulty, they have internal resources to draw upon.

Describe the history of this program and its success. : The Juneteenth Celebration has/will serve as a catalyst to engage residents in variety of educational and economic development projects that will have positive impact on the quality of life enjoyed through Central Louisiana. The citizens are very excited about the celebration, and we are engaging to may this event bigger and better each year. We are very proud in Alexendria because we are known for no violences, a great clean celebration and many sponsors on board, that's because of the standards we hold!

#### ==Economic Development Projections==

Projected number of out-of-town participants and guests: 1000

Identify broadcast, web and regional print promotions to be utilized: KALB, KLAX, 88.1, 93.9, 97.8, Facebook, Juneteenth website, print (push-card, flyers, poster)

Average number of days stay by out-of-town guests to this event:

2

Number of People: 4,000

Number of Days: 6

Signature: Carolyn Frazier

Date: January 2, 2025

The results of this submission may be viewed at:

[https://urldefense.com/v3/\\_\\_https://www.cityofalexandria.com/node/6740/submission/3516\\_\\_;!!CluDejhSHLMaIbGdkZm\\_c51F6JTp\\_NjFgumcHcMtjP4ITnPETwLjwXfZeHszVM2hEYyOU9SrNdOFFACenz3NvDIDzmAxZyu7g4D9n8qjA-\\_sKY2-x\\_A\\$](https://urldefense.com/v3/__https://www.cityofalexandria.com/node/6740/submission/3516__;!!CluDejhSHLMaIbGdkZm_c51F6JTp_NjFgumcHcMtjP4ITnPETwLjwXfZeHszVM2hEYyOU9SrNdOFFACenz3NvDIDzmAxZyu7g4D9n8qjA-_sKY2-x_A$)

**Central Louisiana Juneteenth Association, Inc.**

604 Slocum Drive

Alexandria, La 71302

Rapides Parish

United States

Carolyn E. Frazier, President

318-792-6736 (cell)

ID: 90-0723406

**Central Louisiana Juneteenth Association, Inc.**

January 1, 2025

Community Services  
Tonya Corley  
Executive Director

RE: Consider funding for the Juneteenth 2025 Celebration

Greetings Ms. Corley,

First, I thank **Mayor Roy and his staff, Tonya Corley** Executive Director and the City Counsel all that were involved in helping the Central La. Juneteenth Association Inc. grow over the years. Thanks for the direction of Ms. Corley, points of view and interest in the success of this cultural event. We started off small over the nineteen years as the president of CLJA and have always abided by the rules and guidelines of. Thank you for trusting in this organization that has brought great events over seven days, out of town citizen's and accommodation to our city, especially to the African American community about the awareness and the importance of the Juneteenth Celebration.

The Central Louisiana Juneteenth Association is requesting funding from the city in the amount of **\$16,000.00**, for our 2025 Celebration. Thia will help in with the cost of (2) "**artist**" for said project from the time frame of June 14, 2025.

Over the years receiving funds from the City enabled us to reach from parish to parish and had lots of participation from surrounding parish because of the artist selections. This benefits our city with accommodation in hotels, dining, shopping, visiting our museum and so on.

The city mission statement helps promote economic development by creating a better quality of life for Alexandria's citizens, this event promotes all people in our city.

2024 brought in over 3000 (people) and hope that each year to come will be more successful with the help of the city, all our sponsors, and the community.

Several activities were display such as the Empowerment Summitt, Quiz Bowl (youth), Gospel/RB performance, museum, Church Activities, Vendors, The Juneteenth Play, parade and much more.

Juneteenth Committee and volunteers have worked closely with our community by providing activities, family-oriented activities. We are known for our seven-day long activities in all parish, we help the Colfax, and Jonesville Louisiana area to set up their Juneteenth Celebration, I had the pleasure to meet with the Mayor of Vidalia to help plan their Juneteenth Celebration. Central La. Juneteenth is part of the State Juneteenth as well under the directorship of Director Dr. Meyers. We are very proud of everything we do in Alexandria because we are known for **no violence, a great clean celebration, many sponsors on board**, that's because of the standards we hold! We are planning another great year (2025), and hope that the city will be part of it.

Thank you for your willingness. **Our Theme was and is "Let's Do This Together"**

You will find attached our tentative budget for 2025. Thank you for your consideration.

Sincerely,

Carolyn Frazier, President



CENTRAL LOUISIANA JUNETEENTH ASSOCIATION

**Central Louisiana Juneteenth Association, Inc.**

**2024 Juneteenth Celebration**

**Report**

**The 2024 Juneteenth Celebration** took place in the proud city of Alexandria, LA., on June 8th, 11th, 14<sup>th</sup>, 15<sup>th</sup>, 16th, & 19th, 2024. Activities started on Friday, June 8th with a stage play "Juneteenth Story" at the Coughlin Saunder Performing Art Center Juneteenth, approximately 60 people.

Tuesday, June 11<sup>th</sup>, the Juneteenth Community Empowerment Summit was held at the Bolton Ave. Community Center at 6pm with a panel of 10 and a crowd of approximately 80 people. This event included information that the public should know and be aware of. The subject was on Social/Economic Empowerment, Education Empowerment, etc. This event was also free and open to the public.

Friday June 14<sup>th</sup>, Sister-to-Sister featuring Ms. Connie Cooper with approximately 100 people. This event was held at Mt. Zion Missionary Baptist Church Life Center. This event was free and open to the public.

Saturday June 15<sup>th</sup>, started with the 32<sup>nd</sup> Annual Parade. The line-up was at 6pm on Broadway to Main ended at the Alexandria Park Downtown/steps of City Hall. This event brought over 3,000 attendees with Grand Marshal-Rep. Edward Larvadain, III. This event of celebration features performances artist Sir Hawk, Soul Groove and Keith Frank & The Soileau Zydeco Band, along with local vendors.

Sunday, June 16<sup>th</sup> at 6pm was our annual Worship Experience that was held at Mt. Zion Missionary Baptist Church Sanctuary, local and out-of-town group appear totaling 10 groups from quartet group, soloist, gospel rapper and gospel comedy acts, children drill, and dance team performed. The public was invited and welcomed to fellowship with us, over 200 attended.

The celebration continues on Wednesday June 19th, the Juneteenth Worship Service, with Guest Speaker, Dr. Maurice Watson, Pastor of Little Rock, Ark which was held at Mt. Zion MBC, the public was invited to attend as we welcomed approximately 500 attendees.

Marketing efforts for the all of the events included over 2000 flyers, 500-push cards and 100 posters, 60 yard signs that were distributed in Alexandria, Pineville, Natchitoches, Winnfield, Bunkie, Leesville, Opelousas, LeCompte and Marksville; an interviews on Mix 93.9 and Kayt 88.1, also included a picture/banners that features all sponsor's logos on a banner being carried from past Juneteenth celebrations, with comments from our Grand Marshall Rep. Edward Larvadain; inclusion on local community calendars; radio commercials on Mix 93.9 with a reach of over 10,000 people in 8 parishes, also KAYT 88.1, 1110 AM and KISS 98.7 and (4) 15-minute broadcast on KAYT 88.1, and Mix 93.9

All sponsor's logos were included on all flyers, push-cards, posters, letters, and event programs. Banners with sponsor's logos were on display at all 2024 Juneteenth events. Sponsors of the 2024 Juneteenth Celebration included: City of Alexandria, Alexandria/Pineville Area CVB, GAEDA, Red Riverbank, Jena Choctaw Casino, Paragon Casino, CLECO, Sherriff Woods, LA Lottery, City Councilmen, Atty. Tiffany Sanders, Walter Gabriel, Cabrini Hospital, Rapides General Hospel, Jerome Hopewell, Atena, Mix 93.9, Kiss 98.7, and KAYT 88.1. just to name a few.

In conclusion, the 2024 Juneteenth festivities attracted over 4,000 attendees over the course of six days and six events. The Central Louisiana **Juneteenth** Association appreciates the support of all our sponsors; we look forward to your support again next year. **Our Theme was and is "Let's Do This Together"**. I have attached some pictures for your review.

Thank you all!!

Sincerely,

Carolyn Frazier, President

7/1/24

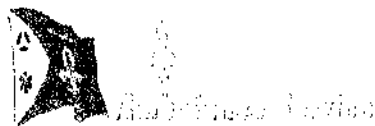


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## **ORDINANCE NO.**

### **AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A COOPERATIVE ENDEAVOR AGREEMENT WITH CENTRAL LOUISIANA JUNETEENTH ASSOCIATION, INCORPORATED FOR JUNETEENTH CELEBRATION.**

**SECTION I: BE IT ORDAINED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to enter into a Cooperative Endeavor Agreement with Central Louisiana Juneteenth Association, Incorporated for Juneteenth Celebration.

**SECTION II: BE IT FURTHER ORDAINED, etc.,** that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

**SECTION IV: BE IT FURTHER ORDAINED, etc.,** that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

**SECTION V: BE IT FURTHER ORDAINED, etc.,** that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

**THIS ORDINANCE** was introduced on the 8<sup>th</sup> day of April, 2025.

**NOTICE PUBLISHED** on the 11<sup>th</sup> day of April, 2025.

**THIS ORDINANCE** having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

ABSENT:

**AND THE ORDINANCE** was declared adopted on this the \_\_\_\_ day of April, 2025 and final publication was made in the Alexandria Daily Town Talk on the \_\_\_\_ day of April, 2025.

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
MAYOR'S APPROVAL/VETO

Adjourned

Alexandria City Council meetings and Council committee meetings are broadcast live and may be viewed live by the public on Optimum Cable Channel 4. A rebroadcast may be viewed on Optimum Cable Channel 4 and the City of Alexandria, LA website [www.cityofalexandrialala.com](http://www.cityofalexandrialala.com)