

ALEXANDRIA CITY COUNCIL

TUESDAY, MARCH 11, 2025

CITY COUNCIL CHAMBERS- 5:00 P.M.

**PERSONS DESIRING TO ADDRESS THE COUNCIL SHALL INFORM
THE PRESIDENT AT THE APPROPRIATE AGENDA ITEM**

A. CALL TO ORDER

B. INVOCATION

C. PLEDGE OF ALLEGIANCE

D. ROLL CALL

**E. APPROVAL OF MINUTES TAKEN FROM A REGULAR MEETING
HELD ON FEBRUARY 25, 2025.**

**F. PRESENTATION FROM ANNIE COLLINS- GLASS ACT
RECYCLING.**

G. CONSENT CALENDAR

- 1) Introduction of an ordinance authorizing the mayor to accept the low bid submitted for operating supplies for the Gas Department.
- 2) Introduction of an ordinance authorizing the mayor to accept the low bid submitted for cast/ductile Iron.
- 3) Introduction of an ordinance authorizing the mayor to accept the low bid submitted for operating supplies for the Wastewater Department.
- 4) Introduction of an ordinance authorizing the mayor to renew the contract with Clean Earth of Alabama, Incorporated for household hazard waste services for the Utility and Public Works Divisions.
- 5) Introduction of an ordinance authorizing the mayor to enter into a Professional Services Agreements with Pan American Engineers, LLC, Ballard CLC, Incorporated, Kindle, Stone and Associates, Incorporated, Meyer, Meyer, LaCroix and Hixson, Incorporated, Monceaux-Buller and Associates, LLC, ScottMoore, LLC, and Vertex Worx, LLC or Engineering and Surveying Services.

H. RESOLUTIONS

- 6) **RESOLUTION** to co-sponsor the United Way of Central Louisiana, Louisiana Prisoner Reentry initiative of Alexandria at Bolton Avenue Community Center in April 2025.
- 7) **RESOLUTION** to co-sponsor Girls on the Run Central Louisiana Spring 5K Race in May 2025.
- 8) **RESOLUTION** to co-sponsor the Children's Advocacy Network and Cenla India Association Holi Fest 2025.

I. ORDINANCES FOR FINAL ADOPTION

SUBJECT TO PUBLIC HEARING

- 9) To consider final adoption of an ordinance authorizing the mayor to accept the Street and Drainage Improvements for Adrienne Drive of the Hope House of Central Louisiana Residential Development Subdivision.
- 10) To consider final adoption of an ordinance authorizing the mayor to execute the Entity State Agreement for the Capital Improvement Metropolitan Planning Organization Project, Masonic Drive, Texas Avenue to Lee Street.

J. PUBLIC HEARING - COMMUNITY DEVELOPMENT

- 11) To hold a public hearing to consider condemnation of 25 Structures.
- 12) Adjourn

Alexandria City Council meetings and Council committee meetings are broadcast live and may be viewed live by the public on Optimum Cable Channel 4. A rebroadcast may be viewed on Optimum Cable Channel 4 and the City of Alexandria, LA website www.cityofalexandrialala.com

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TUESDAY, MARCH 11, 2025

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**PERSONS DESIRING TO ADDRESS THE COUNCIL SHALL INFORM
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D. ROLL CALL

**E. APPROVAL OF MINUTES TAKEN FROM A REGULAR MEETING
HELD ON FEBRUARY 25, 2025.**

**F. PRESENTATION FROM ANNIE COLILNS- GLASS ACT
RECYCLING.**

PROCEEDINGS OF THE COUNCIL OF THE CITY OF ALEXANDRIA, STATE OF LOUISIANA, TAKEN AT A REGULAR MEETING HELD ON FEBRUARY 25, 2025

The Council of the City of Alexandria, Louisiana, met in a regularly scheduled meeting session in the City Council Chambers, on Tuesday, February 25, 2025 at 5:00 P.M. Those present were the Honorable Cynthia Perry, Gary Johnson, Lizzie Felter, Jules Green, Chuck Fowler, Jim Villard and Malcolm Larvadain. Also present were Mayor Roy, City Attorney Jonathon Goins, Michael Caffery and Council Staff.

The Council of the City of Alexandria, State of Louisiana was duly convened as the governing authority of said City by the Honorable Cynthia Perry, who stated that the Council was ready for the transaction of business. The invocation was pronounced by Mr. Villard and the Pledge of Allegiance was led by Ms. Felter.

APPROVAL OF MINUTES

On a motion of Mr. Johnson and seconded by Mr. Fowler the minutes taken from a regular Council Meeting held on February 11, 2025 were unanimously approved by the Council.

PRESENTATION

Marilyn Jones for Unforgotten Veterans of Cenla presented information on program updates.

CONSENT CALENDAR

The Council next read all items found under the heading Consent Calendar and assigned them to committees.

Mr. Fowler moved for the introduction of all items appearing under the heading Consent Calendar.

Ms. Felter seconded the motion. It was unanimously carried by the Council.

On a motion of Mr. Fowler and seconded by Ms. Felter the following ordinance was introduced to wit:

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE STREET AND DRAINAGE IMPROVEMENTS FOR ADRIENNE DRIVE OF THE HOPE HOUSE OF CENTRAL LOUISIANA RESIDENTIAL DEVELOPMENT SUBDIVISION AND OTHER MATTERS WITH RESPECT THERETO.

On a motion of Mr. Fowler and seconded by Ms. Felter the following ordinance was introduced to wit:

AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE THE ENTITY STATE AGREEMENT FOR THE CAPITAL IMPROVEMENT METROPOLITAN PLANNING ORGANIZATION PROJECT, MASONIC DRIVE, TEXAS AVENUE TO LEE STREET AND OTHER MATTERS WITH RESPECT THERETO.

RESOLUTIONS

Mr. Fowler moved for the adoption of the following resolution, which was seconded by Mr. Villard.

RESOLUTION ORDERING AND CALLING A SPECIAL ELECTION TO BE HELD IN THE CITY OF ALEXANDRIA, STATE OF LOUISIANA, TO AUTHORIZE THE RENEWAL OF A SPECIAL TAX THEREIN, MAKING APPLICATION TO THE STATE BOND COMMISSION IN CONNECTION THEREWITH, AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Fowler, Villard, Felter.

NAYS: Green.

ABSTAIN: Larvadain, Perry, Johnson.

ABSENT: None.

This item did not move forward.

Mr. Villard moved for the adoption of the following resolution, which was seconded by Mr. Johnson.

RESOLUTION NO. 0625 -2025

RESOLUTION TO CO-SPONSOR PFLAG ALEXANDRIA COME OUT FOR HEALTH IN MARCH 2025, AT BOLTON AVENUE COMMUNITY CENTER.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Villard, Larvadain, Perry, Johnson, Felter, Green, Fowler.

NAYS: None.

ABSENT: None.

This resolution was thereupon declared adopted on this the 25th day of February, 2025.

Mr. Villard moved for the adoption of the following resolution, which was seconded by Ms. Felter.

RESOLUTION NO. 0626-2025

RESOLUTION TO CO-SPONSOR THE LOUISIANA DEPARTMENT OF ENVIRONMENTAL QUALITY LOUISIANA BROWNFIELD CONFERENCE IN JUNE 2025.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Villard, Larvadain, Perry, Johnson, Felter, Green, Fowler.

NAYS: None.

ABSENT: None.

This resolution was thereupon declared adopted on this the 25th day of February, 2025.

Mr. Villard moved for the adoption of the following resolution, which was seconded by Mr. Johnson.

RESOLUTION NO. 0627-2025

RESOLUTION TO CO-SPONSOR THE LAUREN VAUGHN 5-K TO BE HELD IN APRIL 2025.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Villard, Larvadain, Perry, Johnson, Felter, Green, Fowler.

NAYS: None.

ABSENT: None.

This resolution was thereupon declared adopted on this the 25th day of February, 2025.

Mr. Villard moved for the adoption of the following resolution, which was seconded by Ms. Felter.

RESOLUTION NO. 0628 -2025

RESOLUTION TO ADOPT THE 2024 MUNICIPAL WATER POLLUTION PREVENTION AUDIT.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Villard, Larvadain, Perry, Johnson, Felter, Green, Fowler.

NAYS: None.

ABSENT: None.

This resolution was thereupon declared adopted on this the 25th day of February, 2025.

Ms. Felter moved for the adoption of the following resolution, which was seconded by Mr. Larvadain.

RESOLUTION NO. 0629-2025

RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR CHLORINATION AND DECHLORINATION EQUIPMENT.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Felter, Green, Fowler, Villard, Larvadain, Perry, Johnson.

NAYS: None.

ABSENT: None.

This resolution was thereupon declared adopted on this the 25th day of February, 2025.

Mr. Villard moved for the adoption of the following resolution, which was seconded by Mr. Larvadain.

RESOLUTION NO. 0630-2025

RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR ELECTRIC METERS AND ACCESSORIES.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Villard, Larvadain, Perry, Johnson, Felter, Green, Fowler.

NAYS: None.

ABSENT: None.

This resolution was thereupon declared adopted on this the 25th day of February, 2025.

Mr. Fowler moved for the adoption of the following resolution, which was seconded by Mr. Johnson.

RESOLUTION NO. 0631-2025

RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR OPERATING CHEMICALS FOR THE WASTEWATER DEPARTMENT.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Fowler, Villard, Larvadain, Perry, Johnson, Felter, Green.

NAYS: None.

ABSENT: None.

This resolution was thereupon declared adopted on this the 25th day of February, 2025.

Mr. Villard moved for the adoption of the following resolution, which was seconded by Mr. Johnson.

RESOLUTION NO. 0632-2025

RESOLUTION TO CO-SPONSOR 318 UNITED LLC BASKETBALL LEAGUE.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Villard, Larvadain, Perry, Johnson, Felter, Green, Fowler.

NAYS: None.

ABSENT: None.

This resolution was thereupon declared adopted on this the 25th day of February, 2025.

Mr. Villard moved for the adoption of the following resolution, which was seconded by Ms. Felter.

RESOLUTION NO. 0633-2025

RESOLUTION TO ADOPT HUD'S 2025-2029 FIVE YEAR CONSOLIDATED PLAN AND 2025-2026 ANNUAL ACTION PLAN.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Villard, Larvadain, Perry, Johnson, Felter, Green, Fowler.

NAYS: None.

ABSENT: None.

This resolution was thereupon declared adopted on this the 25th day of February, 2025.

Mr. Villard moved for the adoption of the following resolution, which was seconded by Mr. Fowler.

RESOLUTION NO. 0634-2025

RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR JACKSON STREET AT MACARTHUR DRIVE ENHANCEMENT PROJECT.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Villard, Larvadain, Perry, Johnson, Felter, Green, Fowler.

NAYS: None.

ABSENT: None.

This resolution was thereupon declared adopted on this the 25th day of February, 2025.

Ms. Perry introduced special guests from Central Louisiana Supports and Services Center.

The President adjourned the meeting at 6:45 p.m.

/S/ Cynthia Perry

President

ATTEST:

/S/ Donna P. Jones

City Clerk

G. CONSENT CALENDAR

Introduction of an ordinance authorizing the mayor to accept the low bid submitted for operating supplies for the Gas Department.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: **FINANCE/PURCHASING**

Date: **11/08/2024**

Title: **RESOLUTION AUTHORIZING PERMISSION TO ADVERTISE FOR BID# 2506-GAS OPERATING**

Explanation of Proposal:

Additional Information Attached ☒

Request permission to advertise for Operating Supplies - Gas Department for a twelve month period. Said material is to be inventoried by the Central Warehouse Department.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: 401-000000-1411800-00000
Central Warehouse Inventory

Expense Amount:

Account Line Item:

Remaining Amount:

Authorization:

4. Finance Director

1. Mayor

5. Division Director

2. Chief Operating Officer

6. Department Head

3. City Attorney

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

ADVERTISEMENT FOR BID

CITY OF ALEXANDRIA, LOUISIANA
PURCHASING DEPARTMENT

BID # 2506 OPERATING SUPPLIES -GAS

Separate sealed bids for, OPERATING SUPPLIES - GAS, will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until 10:00 AM CST, TUESDAY, MARCH 11, 2025, and then at said office publically opened and read aloud.

Complete bid packet, bid specifications may be obtained at the City of Alexandria's website, www.cityofalexandria.com under the heading "Business", and drop down to "RFP/RFQ/RFI/BIDS". There is no charge to download bid documents from the City's website.

Pursuant to LA R.S. 38:2212.1 B.(4)(a), vendors have the option to submit their bids electronically. Please find bid related documents and place electronic bids at www.centralbidding.com . For questions regarding the electronic bidding process, please call Central Bidding at 225-810-4814.

Questions and/or clarifications of bid specifications are to be in written form only, either mailed, faxed, or emailed to the attention of Andre Garsaud, City of Alexandria Purchasing Department, PO Box 71, Alexandria, LA 71309-0071; email to andre.garsaud@cityofalex.com and must be received by 2:00 PM CST, Thursday, February 27, 2025.

OR

Address for Postal Delivery:

City of Alexandria
Donna Jones, City Clerk
PO Box 71
Alexandria, LA 71309-0071

**Address for Courier or
Overnight Delivery:**

City of Alexandria
Donna Jones, City Clerk
915 Third Street, 1st Floor
Alexandria, LA 71301
Phone: 318-449-5090

**Address for Electronic
Bid Submission:**

www.centralbidding.com
Phone: 225-810-4814

PLEASE PUBLISH THREE (3) TIMES:

Friday, January 31, 2025
Friday, February 7, 2025
Friday, February 14, 2025

RESOLUTION NO. 0619-2025

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BID FOR
OPERATING SUPPLIES FOR THE GAS DEPARTMENT.**

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for operating supplies for the Wastewater Department.

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on March 11, 2025.

PASSED AND ADOPTED at Alexandria, Louisiana, this 28th day of January, 2024

/s/ Donna P. Jones, MMC
City Clerk

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR OPERATING SUPPLIES FOR THE GAS DEPARTMENT AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted for operating supplies for the Gas Department.

SECTION II: BE IT FURTHER ORDAINED, etc. that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2024/2025 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 11th day of March, 2025.

NOTICE PUBLISHED on the 14th day of March, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the _____ day of March, 2025 and final publication was made in the Alexandria Daily Town Talk on the _____ day of March, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

Introduction of an ordinance authorizing the mayor to accept the low bid submitted for cast/ductile Iron.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: **FINANCE/PURCHASING**

Date: **11/8/2025**

Title: **Resolution Authorizing Permission to Advertise for Bid# 2507 Cast/Ductile Iron**

Explanation of Proposal:

Additional Information Attached ☒

Request permission to advertise for Cast/Ductile Iron & Related Accessories for a twelve month period.
Said material is to be inventoried by the Central Warehouse Department.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: 401-00000-141180-00000
Central Warehouse Inventory

Expense Amount:

Account Line Item:

Remaining Amount:

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

ADVERTISEMENT FOR BID

CITY OF ALEXANDRIA, LOUISIANA
PURCHASING DEPARTMENT

BID # 2507 CAST/DUCTILE IRON & RELATED ACCESSORIES

Separate sealed bids for, CAST/DUCTILE IRON & RELATED ACCESSORIES, will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until **10:00 AM CST, TUESDAY, March 11, 2025**, and then at said office publically opened and read aloud.

Complete bid packet, bid specifications may be obtained at the City of Alexandria's website, www.cityofalexandria.com under the heading "Business", and drop down to "RFP/RFQ/RFI/BIDS". There is no charge to download bid documents from the City's website.

Pursuant to LA R.S. 38:2212.1 B.(4)(a), vendors have the option to submit their bids electronically. Please find bid related documents and place electronic bids at www.centralbidding.com . For questions regarding the electronic bidding process, please call Central Bidding at 225-810-4814.

Questions and/or clarifications of bid specifications are to be in written form only, either mailed, faxed, or emailed to the attention of Andre Garsaud, City of Alexandria Purchasing Department, PO Box 71, Alexandria, LA 71309-0071; Fax 318-441-6185; email to andre.garsaud@cityofalex and must be received by **4:00 PM CST, Thursday, February 27, 2025.**

OR

Address for Postal Delivery:

City of Alexandria
Donna Jones, City Clerk
PO Box 71
Alexandria, LA 71309-0071

**Address for Courier or
Overnight Delivery:**

City of Alexandria
Donna Jones, City Clerk
915 Third Street, 1st Floor
Alexandria, LA 71301
Phone: 318-449-5090

**Address for Electronic
Bid Submission:**

www.centralbidding.com

Phone: 225-810-4814

PLEASE PUBLISH THREE (3) TIMES:

Friday, January 31, 2025
Friday, February 7, 2025
Friday, February 14, 2025

RESOLUTION NO. 0617-2025

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR
CAST/DUCTILE IRON AND RELATED ACCESSORIES.**

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for cast/ductile iron and related accessories.

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on March 11, 2025.

PASSED AND ADOPTED at Alexandria, Louisiana, this 28th day of January, 2025.

/s/ Donna P. Jones, MMC
City Clerk

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR CAST/DUCTILE IRON AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted for cast/ductile iron.

SECTION II: BE IT FURTHER ORDAINED, etc. that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2024/2025 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 11th day of March, 2025.

NOTICE PUBLISHED on the 14th day of March, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the _____ day of March, 2025 and final publication was made in the Alexandria Daily Town Talk on the _____ day of March, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

Introduction of an ordinance authorizing the mayor to accept the low bid submitted for operating supplies for the Wastewater Department.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: **FINANCE/PURCHASING**

Date: **11/07/2024**

Title: **Resolution Authorizing Permission to Advertise for Bid# 2505-Wastewater Supplies**

Explanation of Proposal:

Additional Information Attached ☒

Request permission to advertise for Operating Supplies - Wastewater.
Said material to be inventoried by the Central Warehouse Department.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: 401-000000-141180-00000
Central Warehouse Inventory

Expense Amount:

Account Line Item:

Remaining Amount:

Authorization:

4. Finance Director

1. Mayor

5. Division Director

2. Chief Operating Officer

6. Department Head

3. City Attorney

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information: Sufficient

☐

Insufficient

☐

Remarks:

ADVERTISEMENT FOR BID

CITY OF ALEXANDRIA, LOUISIANA
PURCHASING DEPARTMENT

BID # 2505 OPERATING SUPPLIES - WASTEWATER

Separate sealed bids for, OPERATING SUPPLIES - WASTEWATER, will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until **10:00 AM CST CDT, TUESDAY, MARCH 11, 2025**, and then at said office publically opened and read aloud.

Complete bid packet, bid specifications may be obtained at the City of Alexandria's website, www.cityofalexandria.com under the heading "Business", and drop down to "RFP/RFQ/RFI/BIDS". There is no charge to download bid documents from the City's website.

Pursuant to LA R.S. 38:2212.1 B.(4)(a), vendors have the option to submit their bids electronically. Please find bid related documents and place electronic bids at www.centralbidding.com . For questions regarding the electronic bidding process, please call Central Bidding at 225-810-4814.

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OR

Address for Postal Delivery:

City of Alexandria
Donna Jones, City Clerk
PO Box 71
Alexandria, LA 71309-0071

**Address for Courier or
Overnight Delivery:**

City of Alexandria
Donna Jones, City Clerk
915 Third Street, 1st Floor
Alexandria, LA 71301
Phone: 318-449-5090

**Address for Electronic
Bid Submission:**

www.centralbidding.com
Phone: 225-810-4814

PLEASE PUBLISH THREE (3) TIMES:

Friday, January 31, 2025
Friday, February 7, 2025
Friday, February 14, 2025

RESOLUTION NO. 0618-2025

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR
OPERATING SUPPLIES FOR THE WASTEWATER DEPARTMENT.**

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for operating supplies for the Wastewater Department.

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on March 11, 2025.

PASSED AND ADOPTED at Alexandria, Louisiana, this 28th day of January, 2024

/s/ Donna P. Jones, MMC
City Clerk

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR OPERATING SUPPLIES FOR THE WASTEWATER DEPARTMENT AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted for operating supplies for the Wastewater Department.

SECTION II: BE IT FURTHER ORDAINED, etc. that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2024/2025 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 11th day of March, 2025.

NOTICE PUBLISHED on the 14th day of March, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the _____ day of March, 2025 and final publication was made in the Alexandria Daily Town Talk on the _____ day of March, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

Introduction of an ordinance authorizing the mayor to renew the contract with Clean Earth of Alabama, Incorporated for household hazard waste services for the Utility and Public Works Divisions.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Finance / Purchasing

Date: January 10, 2025

Title: Recommendation for an Ordinance to renew Household Hazardous Waste Services

Explanation of Proposal:

Additional Information Attached ☒

For an Ordinance authorizing the Mayor to renew for the third (3) year with Clean Earth of Alabama, Inc. for Utility and Public Works Divisions with a 5.3% Increase. This contract was originally awarded by Ordinance #11-2023. This contract renewal period shall remain in effect for a period of twelve (12) months from award date.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: Various

Expense Amount: As Needed

Account Line Item: Various

Remaining Amount:

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks: Advanced Environmental Compliance, LLC meets the City of Alexandria's AFEAT criteria.

RECEIVED

FEB 24 2025

CITY OF ALEXANDRIA

ORDINANCE NO. 22-2024

AN ORDINANCE AUTHORIZING THE MAYOR TO RENEW THE CONTRACT WITH CLEAN EARTH OF ALABAMA, INCORPORATED FOR HOUSEHOLD HAZARDOUS WASTE SERVICES FOR THE UTILITY AND PUBLIC WORKS DIVISIONS AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to renew the contract with Clean Earth of Alabama, Incorporated for household hazardous waste services for the Utility and Public Works Divisions.

SECTION II: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION IV: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 23rd day of January, 2024.

NOTICE PUBLISHED on the 26th day of January, 2024.

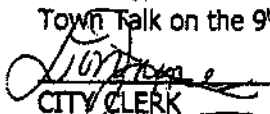
THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS: Fowler, Washington, Rubin, Villard, Felter, Perry, Johnson.

NAYS: None

ABSENT: None

AND THE ORDINANCE was declared adopted on this the 6th day of February, 2024 and final publication was made in the Alexandria Daily Town Talk on the 9th day of February, 2024.


CITY CLERK

PRESIDENT


MAYOR'S
APPROVAL/VETO

DELIVERED FEB 07 2024 : RECEIVED FEB 08 2024

**CITY OF ALEXANDRIA REQUEST FOR PROPOSAL FOR:
Household Hazardous Waste Transporting, Disposal and Reclamation Service**

**CITY OF ALEXANDRIA LA HHW, TRANSPORTATION, DISPOSAL AND RECLAMATION SERVICE
PRICE PAGE RFP#1727P Clean Earth of Alabama**

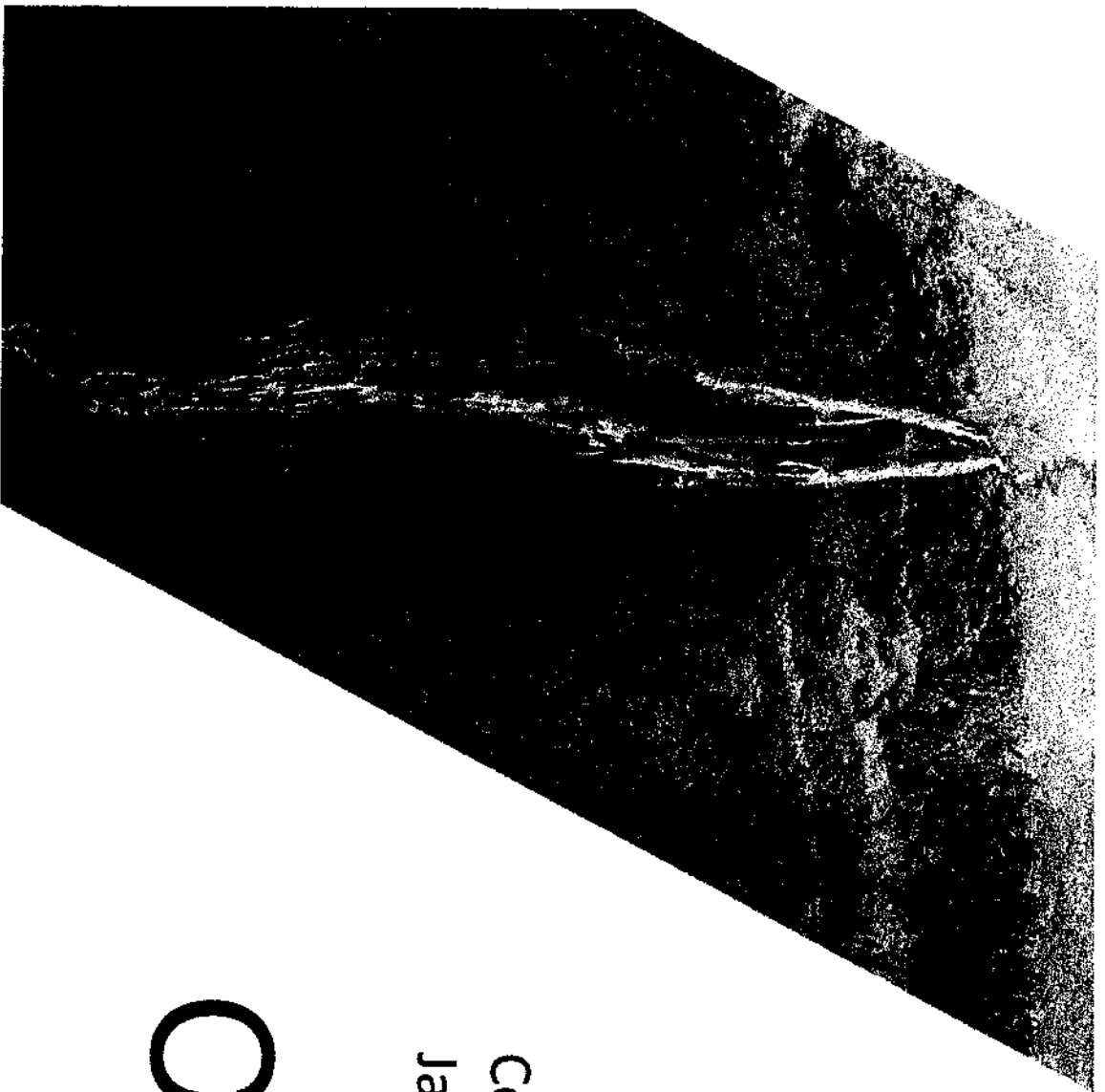
ACTIVITY OR WASTE	Quantity	Disposal	Per Pound	Total	Minimums
Set-Up Charge	1			\$9,345.59	
Transportation Charge (Each)				\$7,606.87	Per truck
Onsite Labor Charge	1			\$5,650.82	
Container Charge				\$2,445.07	
Fluorescent Light Tubes	260	Recycle	\$0.99	\$257.35	\$25.00
Compact Fluorescent Bulbs	60	Recycle	\$0.99	\$59.39	\$25.00
Mercury	6	Recycle	\$27.17	\$163.00	\$150.00
Aerosols	900	Recycle	\$1.77	\$1,592.14	\$50.00
Corrosive Liquids, Acid	357	Treatment	\$1.67	\$597.71	\$50.00
Corrosive Liquids, Base	350	Treatment	\$2.02	\$707.62	\$50.00
Flammable Liquid, Bulked	1600	Fuel Blend	\$0.38	\$606.53	\$50.00
Flammable Solid, Adhesives	1200	Fuel Blend	\$1.36	\$1,630.04	\$50.00
Lithium Batteries	45	Recycle	\$6.79	\$305.63	\$50.00
Nickel Cadmium Batteries	50	Recycle	\$1.46	\$73.18	\$50.00
Oxidizer Liquids & Solids	150	Treatment	\$8.96	\$1,344.15	\$50.00
Reactive Labpacks(Amines, 4.3, and 5.2)	20	Incineration	\$7.47	\$149.32	\$85.00
Non-Reactive Labpacks	15	Incineration	\$3.55	\$53.23	\$50.00
Pesticides Liquids	1200	Incineration	\$1.57	\$1,882.76	\$50.00
Pesticides Solids	800	Incineration	\$1.57	\$1,255.18	\$50.00
Latex Paint, in cans in roll off	12,950	Recycle	\$0.48	\$6,272.72	\$50.00
Latex Paint, in cans in Cubic Yard Box	0	Recycle	\$0.48	\$0.00	\$50.00
Alkaline Batteries	400	Recycle	\$1.24	\$497.02	\$50.00
Sharps	100	Incineration	\$10.87	\$1,086.70	\$150.00
Oil Base Paint	2000	Fuel Blend	\$1.06	\$2,127.06	\$50.00
Motor Oil	3000	Recycle	\$0.27	\$821.34	\$50.00
Oil Filters	120	Recycle	\$0.78	\$93.51	\$50.00
TVs and Assorted Electronics	3180	Recycle	\$1.08	\$3,449.00	
Propane Cylinders (small)	60	Recycle	\$19.02	\$1,141.03	
Propane Cylinders (BBQ)	20	Recycle	\$19.02	\$380.34	
Helium Cylinders	12	Recycle	\$65.20	\$782.42	
Fire Extinguishers	29	Recycle	\$27.17	\$787.85	
GRAND TOTAL				\$53,164.57	

RFP 1727P Household Hazardous Waste Transporting, Disposal and Reclamation Service
Bid Opening Date: Wednesday, January 4, 2023

		CLEAN EARTH -			TRADEBE TREATMENT & RECYCLING			HERITAGE ENVIRONMENTAL SERVICES, LLC		
Activity or Waste	Quantity Disposed	Method of Disposal	Cost Per Pound	Total Cost	Method of Disposal	Cost Per Pound	Total Cost	Method of Disposal	Cost Per Pound	Total Cost
Set-Up Charge	1			\$8,600.00			\$19,720.00			\$9,905.00
Transportation Charge Onsite Labor Charge Container Charge	\$7,000.00 per truck x 2 = \$7,000			\$7,000.00 \$5,200.00 \$2,250.00			\$3,382.50 \$7,200.00 \$2,750.00			\$2,750.00 \$14,129.00 \$5,500.00
Fluorescent Light Tubes	260	Recycle - Note: \$25 Minimum	\$0.91	\$236.60	Recycle	\$1.38	\$357.50	Recycle - Note: \$189.80 Minimum	\$0.88	\$228.80
Compact Fluorescent Bulbs	60	Recycle - Note: \$25 Minimum	\$0.91	\$54.60	Recycle	\$3.13	\$187.50	Recycle - Note: \$182.40 Minimum	\$3.19	\$191.40
Mercury	6	Recycle - Note: \$150 Minimum	\$25.00	\$150.00	Recycle	\$22.00	\$132.00	Recycle - Note: \$495.90 Minimum	\$85.15	\$510.90
Aerosols	900	Recycle - Note: \$50 Minimum	\$1.63	\$1,467.00	Recycle	\$2.00	\$1,800.00	Recycle - Note: \$1935 Minimum	\$2.30	\$2,070.00
Corrosive Liquids, Acid	357	Treatment - Note: \$50 Minimum	\$1.54	\$549.78	Treatment	\$1.69	\$603.33	Treatment - Note: \$446.25 Minimum	\$1.40	\$499.80
Corrosive Liquids, Base	350	Treatment - Note: \$50 Minimum	\$1.86	\$651.00	Treatment	\$1.69	\$591.50	Treatment - Note: \$350 Minimum	\$1.15	\$402.50
Flammable Liquid, Bulked	1600	Fuel Blend - Note: \$50 Minimum	\$0.35	\$560.00	Fuel Blend	\$0.45	\$720.00	Fuel Blend - Note: \$972 Minimum	\$0.52	\$1,152.00
Flammable Solid, Adhesives	1200	Fuel Blend - Note: \$50 Minimum	\$1.25	\$1,500.00	Fuel Blend	\$1.00	\$1,200.00	Fuel Blend - Note: \$9720 Minimum	\$0.96	\$1,152.00
Lithium Batteries	45	Recycle - Note: \$50 Minimum	\$6.25	\$281.25	Recycle	\$7.99	\$359.55	Recycle - Note: \$17.10 Minimum	\$0.53	\$23.85
Nickel Cadmium Batteries	50	Recycle - Note: \$50 Minimum	\$1.35	\$67.50	Recycle	\$2.29	\$114.50	Recycle - Note: \$30 Minimum	\$0.75	\$37.50
Oxidizer Liquids & Solids Reactive Labpacks	150	Treatment - Note: \$50 Minimum	\$8.25	\$1,237.50	Treatment	\$4.90	\$735.00	Treatment - Note: \$429 Minimum	\$3.01	\$451.50
(Amines, 4.3 and 5.2)	20	Incineration - Note: \$85 Minimum	\$6.87	\$137.40	Incineration - Note: \$475 per 50lb	\$10.00	\$200.00	Incineration - Note: \$57.20 minimum	\$3.01	\$60.20

		CLEAN EARTH -			TRADEBE TREATMENT & RECYCLING			HERITAGE ENVIRONMENTAL SERVICES, LLC		
Activity or Waste	Quantity Disposed	Method of Disposal	Cost Per Pound	Total Cost	Method of Disposal	Cost Per Pound	Total Cost	Method of Disposal	Cost Per Pound	Total Cost
Non-Reactive Labpacks	15	Incineration - Note: \$50 Minimum	\$3.27	\$49.05	Incineration	\$7.35	\$110.25	Incineration - Note: \$36 Minimum	\$2.55	\$38.25
Pesticides Liquids	1200	Incineration - Note: \$50 Minimum	\$1.45	\$1,740.00	Incineration	\$3.00	\$3,600.00	Incineration - Note: \$3444 Minimum	\$3.02	\$3,624.00
Pesticides Solids	800	Incineration - Note: \$50 Minimum	\$1.45	\$1,160.00	Incineration	\$1.00	\$800.00	Incineration - Note: \$1312 Minimum		
Latex Paint, in cans in roll of	12,950	Recycle - Note: \$50 Minimum	\$0.45	\$5,827.50	Recycle - Note: 7 ton Minimum	\$0.08	\$1,036.00	Recycle - Note: \$11784.50 Minimum	\$1.79	\$1,432.00
Latex Paint, in cans in									\$1.06	\$13,727.00
Cubic Yard Box	0	Recycle - Note: \$50 Minimum	\$0.45	\$0.00	Recycle	\$0.55	\$0.00	Recycle	\$0.95	\$0.00
Alkaline Batteries	400	Recycle - Note: \$50 Minimum	\$1.14	\$456.00	Recycle	\$1.50	\$600.00	Recycle - Note: \$348 Minimum	\$1.02	\$408.00
Sharps	100	Incineration - Note: \$150 Minimum	\$10.00	\$1,000.00	Incineration - Note: \$175 Minimum	\$5.00	\$500.00	Incineration - Note: \$158 Minimum	\$1.73	\$173.00
Oil Base Paint	2000	Fuel Blend - Note: \$50 Minimum	\$0.98	\$1,960.00	Fuel Blend	\$1.55	\$3,100.00	Fuel Blend - Note: \$1620 Minimum	\$0.96	\$1,920.00
Motor Oil	3000	Recycle - Note: \$50 Minimum	\$0.25	\$750.00	Recycle	\$0.25	\$750.00	Recycle - Note: \$2610 Minimum	\$1.02	\$1,920.00
Oil Filters	120	Recycle	\$0.72	\$86.40	Recycle	\$0.60	\$72.00	Recycle - Note: \$150 Minimum	\$1.40	\$168.00
TVs and Assorted Electronic	3180	Recycle	\$1.00	\$3,180.00	Recycle	\$0.75	\$2,385.00	Recycle - Note: \$3816 Minimum	\$1.35	\$4,293.00
Propane Cylinders (Small)	60	Recycle	\$17.50	\$1,050.00	Recycle	\$12.00	\$720.00	Recycle - Note: \$4959 Minimum	\$85.15	\$5,109.00
Propane Cylinders (BBQ)	20	Recycle	\$17.50	\$350.00	Recycle	\$7.50	\$150.00	Recycle - Note: \$2163 Minimum	\$112.15	\$2,243.00
Helium Cylinders	12	Recycle	\$60.00	\$720.00	Recycle	\$25.00	\$300.00	Recycle - Note: \$1297.80	\$112.15	\$1,345.00
Fire Extinguishers	29	Recycle	\$25.00	\$725.00	Recycle	\$15.00	\$435.00	Recycle - Note: \$2556.35	\$92.15	\$2,672.35

Activity or Waste	Quantity Disposed	CLEAN EARTH -			TRADEBE TREATMENT & RECYCLING			HERITAGE ENVIRONMENTAL SERVICES, LLC		
		Method of Disposal	Cost Per Pound	Total Cost	Method of Disposal	Cost Per Pound	Total Cost	Method of Disposal	Cost Per Pound	Total Cost
GRAND TOTAL:				\$48,996.58			\$54,611.63			\$78,137.05



Cost Increases
January 2025

CleanEarth

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Agenda

- Overview of PPI & CPI
- Inflation Indicator Increases (PPI & CPI)
- Clean Earth Specific Impact
- Price Adjustment

PP1 and CPI Overview

Producer Price Index (PPI) and Consumer Price Index (CPI)

- PPI tracks producer prices for thousands of items from commodities to finished goods, including transportation, labor, waste management, etc. PPI is considered a leading indicator of inflation (CPI).
- CPI (inflation) tracks price changes at the consumer level and is considered a lagging indicator

Why PPI for buyers?

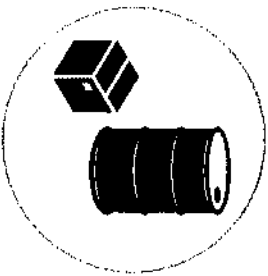
- PPI differentiates price changes that producers sell raw good and services at.
- PPI measures what is occurring to produce products or service customers. Consider it a Business 2 Business (B2B) indicator.
- This is different from CPI which tracks prices consumers pay for goods and services.
- Additionally, CPI tracks consumer related expenses that are unrelated to business to business services such as residential rents, imports, apparel, recreation, etc. If you would like more information: <https://www.bls.gov/ppi/faqs/questions-and-answers.htm> (Adi link)

Clean Earth Specific Impacts

- Cost increases are within supplies, labor, and our disposal outlets,.

Clean Earth's Specific Impacts

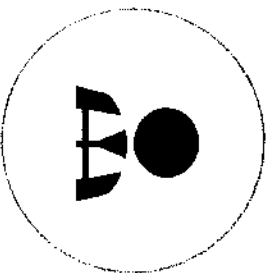
Supplies



4%

INCREASE
IN RAW COST

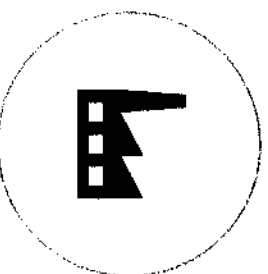
Union Costs



4%

INCREASE
IN HOURLY

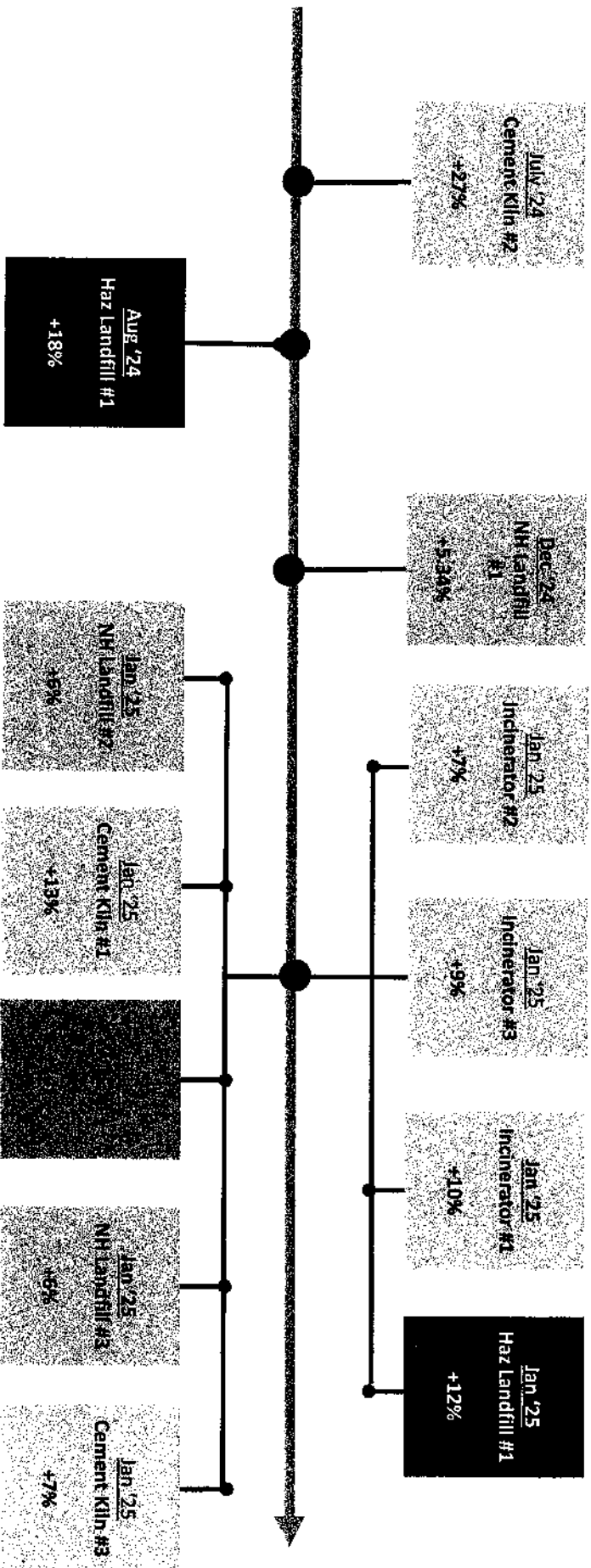
Disposal Costs



9%

INCREASE
OVERALL

Disposal Vendor Cost Increase Detail



Summary of 2024 Performance

Disposal Technology	Customer Reference	Q1 2024	Q2 2024	Q3 2024	Q4 2024
Incineration Weighted avg: 15.4%	Outlet 1	10%			10%
	Outlet 2	5%			
	Outlet 3	18.1%			
	Outlet 4	8%			7%
	Outlet 5	15%			
Fuels Weighted avg: 24.7%	Outlet 1	10%			10%
	Outlet 2	4.6%		21.5%	
	Outlet 3			25.4%	
Non haz Landfill Weighted avg: 21.8%	Outlet 1 (NW)	26.6%			
	Outlet 2 (SW)	10%	9%		
	Outlet 3	15.3%		4.3%	
Haz Landfill Weighted avg: 36.2%	Outlet 1	11%		18%	
	Outlet 2	37%		18%	
Recycle/Reuse Weighted avg: 23.1%	Outlet 1	15%		7%	
Waste to Energy Weighted avg: 18.8%	Outlet 1	10%		5-10%	
Wastewater Treatment Weighted avg: 8.5%	Outlet 1	8.5%			

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ORDINANCE NO

AN ORDINANCE AUTHORIZING THE MAYOR TO RENEW THE CONTRACT WITH CLEAN EARTH OF ALABAMA, INCORPORATED FOR HOUSEHOLD HAZARD WASTE SERVICES FOR THE UTILITY AND PUBLIC WORKS DIVISIONS AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to renew the contract with Clean Earth of Alabama, Incorporated for Household Hazard Waste Services for the Utility and Public works Divisions.

SECTION II: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION IV: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 11th day of March, 2025.

NOTICE PUBLISHED on the 14th day of March, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the _____ day of March, 2025 and final publication was made in the Alexandria Daily Town Talk on the _____ day of March, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

Introduction of an ordinance authorizing the mayor to enter into a Professional Services Agreements with Pan American Engineers, LLC, Ballard CLC, Incorporated, Kindle, Stone and Associates, Incorporated, Meyer, Meyer, LaCroix and Hixson, Incorporated, Monceaux-Buller and Associates, LLC, ScottMoore, LLC, and Vertex Worx, LLC or Engineering and Surveying Services.



CITY COUNCIL

AGENDA ITEM FACT SHEET

This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.

Division/Department: **Finance**

Date: **January 28, 2025**

Title: An ordinance authorizing the mayor to enter into a Professional Services Agreements with Pan American Engineers, LLC, Ballard CLC, Inc., Kindle, Stone & Associates, Inc., Meyer, Meyer, LaCroix & Hixson, Inc., Moceaux-Buller, LLC, ScottMoore, LL, and Vortex Workx, LLC or Engineering and Surveying Services.

Explanation of Proposal:

Additional Information Attached ☒

Requests For Qualifications (RFQ) was issued by the Utilities Division for Engineering and Land Survey Services. A review was conducted of the seven proposals .

Due to the experience and differing expertise of each firm, we are recommending for the council to award the professional services agreements to all firms submitting proposals. These service agreements are not for capital projects and are intended to assist all city departments in obtaining technical assistance if and when needed.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: Various

Expense Amount: Various

Account Line Item:

Remaining Amount: Various

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:



December 10, 2024

The City of Alexandria is requesting statements of qualifications from interested firms or design professionals to enter into a contract with the City for **ENGINEERING and SURVEYING SERVICES** for the City of Alexandria. The design professional will be selected for such work to be approved and the appropriate fee shall be negotiated.

Pertinent qualification information desired will at a minimum consist of:

- All work and services shall be performed in conjunction and accordance with current practices and standards adopted by the Louisiana State Board of Professional Engineers and Land Surveyors.
- Undertake engineering and technical investigations; preparation of reports, plan of actions, grant applications, etc. as instructed by the Mayor.
- Prepare reports, studies, plans of actions, surveys, plans and specifications and provide related technical services suitable for use by the administration for the intended purposes and to assist in protecting the interest of the City of Alexandria.
- Undertake topographic surveying services for the purposes of collecting geospatial information in order to conduct project feasibility and scoping for the design and construction of infrastructure improvements.
- Undertake surveying services for acquisition of servitudes, right-of-ways and property parcels.
- Prepare engineering reports offering engineering analysis of specific projects as well as assessing their feasibility; prepare construction cost estimates and scoping services; prepare construction plans and specifications; and provide engineering consultation as needed.
- Provide CAD drawings and/or details as required, in order to update City Engineering and Utility Services Departments.

Under the City's AFEAT (Alexandria Fairness, Equality, Accessibility, and Teamwork Program), participation by minority and/or disadvantaged business enterprise firms is encouraged. The AFEAT Program should be inquired about through the Division of Finance. The goals for qualifying disadvantaged, minority and female owned business in the use of professional service agreements with prime contractors will help effectuate the goals of increasing: the competitive viability of small business, minority, and women business enterprise by providing contract, technical, educational, and management assistance; business ownership by small business persons, minority persons, and women (including professional service opportunities); and the procurement by the City of professional services, articles, equipment, supplies, and materials from business concerns owned by small business concerns, minority persons, and women.

Prime contractors offering subcontracting should take specific action to ensure that a bona fide effort is made to achieve maximum results towards meeting the established goals. Primes shall document efforts and shall implement steps at least as extensive as the following in a good faith effort to reach or exceed the established goals:

- A. Establish and maintain a current list of minority and female owned businesses in Alexandria, in Rapides Parish, and in the State of Louisiana.
- B. Document and maintain a record of all solicitations of offers for subcontracts from minority or female construction contractor and suppliers in Alexandria, in Rapides Parish, and in the State of Louisiana.
- C. Secure listing of minority and women owned businesses from the City of Alexandria Purchasing Department, the Central Louisiana Business Incubator, and the State of Louisiana Department of Minority Affairs.
- D. Participate in associations which assist in promoting minority and women owned businesses such as the Central Louisiana Business League, the Central Louisiana Business Incubator, and the Entrepreneurial League System.
- E. Designate a responsible official to monitor all activity made in the effort to achieve or exceed the established goals; record contacts made, subcontracts entered into with dollar amounts, and other relevant information.

For more information on AFEAT and the City of Alexandria's Diversity in Action Initiative, and to explore a local and statewide directory of minority businesses, please visit www.diversityinaction.org. Good faith compliance with the City's AFEAT Program will be a consideration during the evaluation of responses. Evidence of good faith compliance and/or letters of engagement with potential subcontractors shall be submitted with the RFQ response.

Selection Factors

Proposals will be scored out of 100 total points based on the following factors:

1. Experience of the firm or sub-consultant with similar work. **(35 points)**
2. Capacity of the firm to complete the work in a proper and timely manner given the firm's current workload, staff availability, resources, and commitment. **(25 points)**
3. Past experience on contracts with the City of Alexandria and/or past experience with similar professional services agreements with municipalities. **(30 points)**
4. Evidence of a good faith effort to comply with the City's AFEAT Program. **(10 points)**

The selection of Firm or Firms can be either on a single firm or multiple firm basis.

Qualification statements will be received until 12:00 P.M., January 3, 2025, Director of Utilities Office, 915 North Third Street, Alexandria, LA 71301 or emailed to marcus.connella@cityofalex.com.

Requests For Qualifications (RFQ) for Professional Engineering Services from a Licensed Professional Engineering Firm to advise, design and evaluate the Alexandria Utility System for regulatory compliance and system needs.

Questions:

Questions regarding this request shall be directed to the City of Alexandria (COA) at:

Marcus Connella
Utilities Director
(318) 449-5010
Marcus.Connella@cityofalex.com

Statements of Qualification:

Five (5) hardcopy statements of qualification and one (1) electronic copy must be received by the CoA by 12:00 p.m. on January 3, 2025. All copies of the statements must be plainly identified as "**ENGINEERING and SURVEYING SERVICES**" for the City of Alexandria and delivered or mailed to:

City of Alexandria
Attn: Mr. Marcus Connella, Director of Utilities
915 Third Street
Alexandria, LA 71301

**AGREEMENT FOR PROFESSIONAL SERVICES WITH REGARD TO
ENGINEERING & SURVEYING SERVICES**

BETWEEN

THE CITY OF ALEXANDRIA

AND

??????

THIS AGREEMENT made and entered into as of the ???? day of February 2025, by and between the City of Alexandria, herein represented by Jacques M. Roy, Mayor (hereinafter referred to as the "CITY") and ?????? (hereinafter referred to as the "ENGINEER").

WITNESSETH:

WHEREAS, the CITY desires to utilize the professional engineers and technical staff to assist all CITY Divisions and Departments with execution of engineering analysis, engineering design services, land surveying services and engineering consultation for the purposes of project feasibility and scoping; preparation of drawings; technical assistance for maintenance needs for all CITY buildings, property and facilities; technical specifications for improvements; preparation of reports, technical reviews, site inspections, recommendations for improvements, cost estimates, contract administration, investigations of traffic safety complaints, accident site investigations, traffic studies; and also including any other technical investigations, reports, and plans of actions as may be needed and requested by the Mayor, pursuant to **Ordinance No. _____** which may arise from time to time on behalf of the CITY of Alexandria; and

WHEREAS, the ENGINEER is a person or organization professionally qualified and licensed to practice engineering in accordance with the Laws of the State of Louisiana.

NOW THEREFORE, the CITY and the ENGINEER for the considerations and under the conditions set forth agree as follows:

I. Scope of Services to be performed by the ENGINEER:

- A. All work and services shall be performed in conjunction and accordance with current practices and standards adopted by the Louisiana State Board of Professional Engineers and Land Surveyors.
- B. Undertake engineering and technical investigations; preparation of reports, plan of actions, grant applications, etc. as instructed by the Mayor.

- C. Prepare reports, studies, plans of actions, surveys, plans and specifications and provide related technical services suitable for use by the administration for the intended purposes and to assist in protecting the interest of the CITY.
- D. Undertake topographic surveying services for the purposes of collecting geospatial information in order to conduct project feasibility and scoping for the design and construction of infrastructure improvements.
- E. Undertake surveying services for acquisition of servitudes, right-of-ways and property parcels.
- F. Prepare engineering reports offering engineering analysis of specific projects as well as assessing their feasibility; prepare construction cost estimates and scoping services; prepare construction plans and specifications; and provide engineering consultation as needed.
- G. Provide CAD drawings and/or details as required, in order to update City Engineering and Utility Services Departments.

II. Compensation:

- 1. ENGINEER shall be compensated on an hourly basis upon receipt and approval of an invoice by the Director of Utilities in accordance with engineer's standard Schedule of Fees and Charges for each year that ENGINEER is performing work under this agreement. Engineer's 2025 Schedule of Fees and Charges is attached as Exhibit A, which is made part of this agreement.
- 2. Basic engineering services fees will be calculated under City of Alexandria Ordinance 254-2004.
- 3. ENGINEER shall be reimbursed for the following expenses incurred on behalf of the CITY including, but not limited to the following:
 - A) Actual reproduction costs for drawings and specifications. Reproduction cost shall be approved in writing, prior to initiating this service.
 - B) Overtime rate structure applies. Hours worked in excess of 40 hours per week, or on CITY recognized holidays may be invoiced at 1.5 times the base rate for applicable positions. Prior to payment, ENGINEER shall submit payroll statements accounting for overtime payment.
 - C) Mileage will be invoiced at the IRS rate in effect at the time of travel.
 - D) Travel and living expenses will be invoiced at cost.
 - E) Other reasonable and customary expenses as approved by the Division directing the work.
 - F) The CITY will compensate ENGINEER for mileage charges made by licensed engineer and/or his technicians at the rate specified on Exhibit A.
 - G) Reimburse all reasonable out of pocket expenses, including the costs of production/reproduction of plan sheets, plats, and property descriptions.

III. Engineer's Financial Responsibilities

1. ENGINEER agrees that the responsibility for payment of Federal and State income, unemployment, and social security taxes as a result of this agreement shall be his obligation. ENGINEER is a Corporation with Tax ID No ????. ENGINEER agrees to maintain Liability Insurance with minimum policy limits of \$2,000,000.
2. ENGINEER agrees and acknowledges that he is an independent contractor as defined in L.S.A.- R.S. 23:1020(5) and as such it is agreed and understood between the parties that the CITY shall not be liable to the ENGINEER for any benefits or coverages provided by the Workman's Compensation Law of the State of Louisiana.

IV. Waiver of Sick and Annual Benefits:

It is agreed and understood between the parties entering into this Professional Services Agreement, that the ENGINEER, acting as an independent agent, shall not receive any employment benefits from the CITY.

V. Assignability:

ENGINEER shall not assign any interest in this contract, and shall not transfer any interest without prior written consent of the CITY.

VI. Duration of Agreement:

1. This Agreement shall be valid from the date of execution herein for a three (3) year period at the contract rates. After the three (3) year period or subsequent periods, the contract may be extended if mutually agreed upon by both parties, in writing for an additional three (3) year term. Adjustment to the labor rates will be by the Consumer Price Index at the time of the extension. The Mayor of the City of Alexandria is authorized to extend this contract without further Council approval.
2. Either party to this Contract may terminate the Contract by giving the other party written notice of said intention to terminate at least thirty (30) days before the date of termination. Notice shall be provided to the respective parties at the below addresses:
3. For purposes of this section, the Mayor of the City of Alexandria is authorized to terminate this contract without further Council approval.
4. The continuation of this Agreement is contingent upon the appropriation of funds to fulfill the requirements of the Agreement by the Alexandria City Council ("City Council"). If the

City Council fails to appropriate sufficient funds to provide for the continuation of the Agreement, or if such appropriation is reduced by the veto of the Mayor or by any legal means to prevent the total appropriation for the year from exceeding revenues for that year, or for any other lawful continuation of the Agreement, the Agreement shall terminate on the date of the beginning of the first fiscal year for which funds are not appropriated.

VII. Indemnification:

The CITY shall not be liable for any work performed by ENGINEER or any other contractor as a result of this agreement. ENGINEER shall fully defend, protect, indemnify and hold harmless the CITY, its employees and agents from and against each and every claim, demand or cause of action including those arising out of contract or tort and any liability, costs, expense (including attorneys' fees and other costs incurred in the defense of the CITY), for damage or loss in connection therewith, which may be made or asserted by ENGINEER, its employees or agents, contractors, subcontractors, or any third parties, on account of personal/bodily injury, 'including wrongful death, property damages, or breach of contract caused by, arising out of, or resulting from the negligence of the ENGINEER, its employees, agents, contractors or subcontractors, their employees and agents, while engaged in the performance of any work hereunder of the rendering of any services hereunder.

VIII. Notices:

All notices, demands, requests, or other communications which may be or are required to be given by any party to any other party pursuant to this Agreement shall be in writing and shall be hand delivered, mailed by first class, registered or certified mail, return receipt requested, postage prepaid, sent by overnight express mail or transmitted by telegram, facsimile, or electronic mail, addressed as follows:

??????

City Attorney
City of Alexandria
P.O. Box 71
Alexandria, LA 71309-0071

Each party may designate by notice in writing a new address to which any further notice, demand, request, or communication shall thereafter be so given, served, or sent. Notice shall be deemed given for all purposes at such times as it is delivered to addressee (with the return receipt, the delivery receipt, or with respect to a facsimile, the answer back being deemed conclusive evidence of such delivery) or at such time as delivery is refused by the addressee upon presentation.

For consideration and under the conditions set forth above, ENGINEER agrees to perform general engineering services for the CITY of Alexandria.

IX. Special Budgetary Provision:

ENGINEER acknowledges that the CITY authorizes a specific budget line item for various professional services. ENGINEER agrees not to accept an assignment from the CITY without the knowledge of the appropriate CITY Official and receipt of an executed Work Task Order by the responsible city Official. The executed Work Task Order will indicate that funds required for the services rendered are included within an appropriate budget line item. ENGINEER acknowledges that failure to obtain said executed Work Task Order may result in non-payment of invoices for the services provided and expenses incurred. Compensation for each Work Task Order shall not exceed \$24,999.

X. Entire Agreement:

This Agreement constitutes the entire Agreement between the parties with respect to the transactions contemplated by this Agreement, and it supersedes all prior oral or written agreements, commitments, or understandings with respect to the matters provided for in the Agreement.

XI. Governing Law:

This Agreement, the rights and obligations of the parties and any claims or disputes relating thereto shall be governed by and construed in accordance with the laws of the State of Louisiana. The parties agree that the venue of any lawsuit brought pursuant to this contract shall be in the 9th Judicial District, Rapides Parish, Louisiana.

XII. Severability:

The invalidity, illegality, or unenforceability of any portion of any provision of this Agreement or the occurrence of any event rendering any portion or provision of this Agreement void shall in no way affect the validity or enforceability of any other portion or provision of this Agreement. Any void provision shall be deemed severed from this Agreement, and the balance of this Agreement shall be construed and enforced as if this Agreement did not contain the particular portion or provision held to be void.

XIII. Waiver

Failure of either party to insist upon or enforce, in any instance, strict performance by the other party or any of the terms or provisions of this Agreement, or to the exercise of any right herein confirmed, shall not be construed as a waiver or relinquishment of any right either party may have to assert or rely upon the terms and conditions of this Agreement in the future.

This Agreement is signed in duplicate originals.

ATTEST:

WITNESSES:

CITY OF ALEXANDRIA

Jacques Roy, Mayor

NOTARY PUBLIC

??????

Principal

ATTESTATION

Appearer, as the ENGINEER on the above-entitled Public Works Contract, does hereby attest that:

LA. R.S. 38:2212.10 Verification of Employees

- A. Appearer is registered and participates in a status verification system to verify that all employees in the State of Louisiana are legal citizens of the United States or are legal aliens.
- B. Appearer shall continue, during the term of the contract, to utilize a status verification system to verify the legal status of all new employees in the state of Louisiana.
- C. Appearer shall require all sub-engineers to submit to it a sworn affidavit verifying compliance with Paragraphs (A) and (B) of this Subsection.

???????

By: _____

Printed Name: _____

Title: _____

Date: _____

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENTS WITH PAN AMERICAN ENGINEERS, LLC, BALLARD CLC, INCORPORATED, KINDLE, STONE AND ASSOCIATES, INCORPORATED, MEYER, MEYER, LACROIX AND HIXSON, INCORPORATED, MONCEAUX-BULLER & ASSOCIATES, LLC, SCOTTMORE, LLC, AND VERTEX WORX, LLC OR ENGINEERING AND SURVEYING SERVICES AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to enter into a Professional Service Agreements with Pan American Engineers, LLC, Ballard CLC, Incorporated, Kindle, Stone and Associates, Incorporated, Meyer, Meyer, LaCroix and Hixson, Incorporated, Monceaux-Buller and Associates, LLC, Scottmoore, LLC and Vertex Worx, LLC or Engineering and Surveying Services.

SECTION II: BE IT FURTHER ORDAINED, etc., due to the experience and differing expertise of each firm, the city recommending for the Council to award the professional services agreements to all firms submitting proposals. These service agreements are not for capital projects and all intended to assist all city departments in obtaining technical assistance if and when needed.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items,

or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 11th day of March, 2025.

NOTICE PUBLISHED on the 14th day of March, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the _____ day of March, 2025 and final publication was made in the Alexandria Daily Town Talk on the _____ day of March, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

H. RESOLUTIONS

RESOLUTION to co-sponsor the United Way of Central Louisiana, Louisiana Prisoner Reentry initiative of Alexandria at Bolton Avenue Community Center in April 2025.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Community Services

Date: February 28, 2025

Title: Resolution to co-sponsor The United Way of Central Louisiana - Louisiana Prisoner Reentry Initiative of Alexandria at Bolton Avenue Community Center in April 2025.

Explanation of Proposal:

Additional Information Attached ☐

A resolution to co-sponsor The United Way of Central Louisiana - Louisiana Prisoner Reentry Initiative of Alexandria at Bolton Avenue Community Center in April 2025.

In-kind services requested: Use of Bolton Avenue Community Center.

Budget:

☐

Neutral

☐

Within
Existing

☐

Requires
Amendment

Account Number:

Expense Amount:

Account Line Item:

Remaining Amount:

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form ☐

Review:

Content ☐

Information:

Sufficient ☐

Insufficient ☐

Remarks:

RECEIVED

MAR 04 2025

CITY COUNCIL

Community Partnership Request Form

Date Submitted: 02/20/2025

Section I. Applicant Information and Other Funding Source Attempts.

Name/Organization: United Way Of Central Louisiana / Louisiana Prisoner Reentry Initiative - Alexandria

Address: United Way of Central Louisiana, 1101 4th St, Suite 200, Alexandria, LA 71301

City: Alexandria

State: LA

Zip: 71301

Phone: 318-623-1066

Fax: N/A

Contact Name: Anthony Thomas

Contact Email Address: tony@uwcl.org

Non-profit? Yes

Are you a Governmental Entity? No

Organization's Mission:

The Louisiana Prisoner Reentry Initiative of Alexandria, in partnership with United Way of Central Louisiana, is dedicated to breaking the cycle of recidivism by providing returning citizens with the resources, support, and opportunities necessary for successful reintegration. Through strategic collaboration with local agencies, employers, and community partners, we work to remove barriers to employment, housing, healthcare, and education—empowering individuals to rebuild their lives and contribute positively to society.

Our initiative is committed to fostering a safer, stronger Central Louisiana by promoting second-chance employment, advocating for policy change, and facilitating essential services that support long-term stability. By investing in people, we invest in our communities—creating a pathway for returning citizens to achieve self-sufficiency and a future filled with dignity and opportunity.

Together, we are transforming reentry into a foundation for success.

Type of Program/Activity:

Community reentry support program providing employment assistance, housing resources, and life skills training. Program is ongoing year-round.

Identify other event sponsors and the amount (or value, if in-kind) of the funding commitment:

The upcoming event is proudly organized by the United Way of Central Louisiana in partnership with the Louisiana Department of Corrections. While we currently do not have additional sponsors, we are actively seeking to collaborate with the City of Alexandria. We look forward to working with the city as a key player in this initiative, particularly through the use of their facilities, to ensure the event's success and to strengthen our community impact.

Identify other attempts to gain funding or support from private, volunteer, or other entities and their responses:

We are planning to host a Second Chance Job and Resource Fair and are interested in utilizing the Bolton Avenue Community Center for this event. We kindly request assistance from the City of Alexandria in covering the mandatory security costs associated with the facility rental.

Section II. Nature and/or Description of Public Funds or Property Needed.

Amount Requested: \$0

Property requested: Use of community meeting space for workshops and training sessions at the Bolton Community Center.

In-kind service requested: Facility

Section III. Funding Category and/or Basis for Request.

Which best applies to your request: Aid to the Needy

Section IV. Public Purpose and/or Goal of Request.

What is (are) the goal(s) of this project?

Our Second Chance Job and Resource Fair aims to provide individuals with criminal records the opportunity to rebuild their lives through stable employment, thereby reducing recidivism and fostering safer, more resilient communities.

If the use of public funds or property is for social welfare for the aid and support of the needy, how are targeted candidates screened?

The Louisiana Prisoner Reentry Initiative (LA-PRI), in collaboration with the United Way of Central Louisiana, addresses the reintegration of formerly incarcerated individuals in Alexandria by implementing a comprehensive screening process to identify high-risk candidates for participation. This process includes assessments of criminogenic needs such as substance abuse, lack of education, and employment history, ensuring that participants receive targeted support tailored to their specific challenges. By focusing on these high-risk individuals, LA-PRI aims to provide the necessary resources and support to facilitate successful reintegration into society, thereby reducing recidivism rates and enhancing public safety in Alexandria.

Section V. Benefits to the City.

Does your request or endeavor involve a nearly equal benefit to the citizens you seek to serve when compared to the money or property expended or sought to be used by the public entity?

The Louisiana Prisoner Reentry Initiative (LA-PRI), in collaboration with the United Way of Central Louisiana, seeks to enhance public safety and reduce recidivism by providing comprehensive support to individuals transitioning from incarceration back into society. By offering resources such as employment assistance, housing support, and educational programs, LA-PRI aims to equip participants with the tools necessary for successful reintegration. This approach not only benefits the individuals directly involved but also contributes to the overall well-being and safety of the Alexandria community by reducing recidivism rates and promoting positive societal contributions.

If you cannot show a fair market value dollar-for-dollar match, does your plan or request involve a continuing program or relationship which has a future value attached? How so?

The Louisiana Prisoner Reentry Initiative (LA-PRI), in collaboration with the United Way of Central Louisiana, is a comprehensive program designed to reduce recidivism and enhance public safety by providing support to individuals transitioning from incarceration back into society. This initiative offers a continuum of care through its three-phase approach:

Getting Ready (Institutional Phase): Assessment and prison programming.

Transitioning (Transitional Phase): Release preparation and collaborative case planning.

Staying Home (Community Phase): Treatment and supervision plan.

By addressing the immediate needs of participants and providing long-term support, LA-PRI aims to reduce recidivism rates and promote safer communities. This ongoing program offers a future value by fostering successful reintegration, thereby contributing to the overall well-being and safety of the Alexandria community.

What is (are) the expected outcome(s) or benefits(s) to the public from the event to be funded?

The Second Chance Job and Resource Fair is poised to deliver substantial benefits to the City of Alexandria by addressing critical issues related to recidivism and public safety. Aligned with the Louisiana Prisoner Reentry Initiative (LA-PRI) under the Louisiana Department of Corrections, this event aims to facilitate the successful reintegration of formerly incarcerated individuals into society.

Anticipated Outcomes and Public Benefits:

Reduction in Recidivism Rates: Employment is a pivotal factor in preventing reoffending. Studies indicate that without employment opportunities, over 60% of formerly incarcerated individuals are rearrested within three years. By connecting these individuals with potential employers, the fair seeks to break this cycle, leading to a decrease in crime rates and enhancing community safety.

Economic Growth and Workforce Development: Integrating reformed individuals into the workforce contributes to economic stability. Gainfully employed individuals are less likely to rely on public assistance.

Describe the history of this program and its success.

In alignment with LA-PRI's objectives, the Second Chance Job and Resource Fair has become a cornerstone event in Alexandria, significantly contributing to the initiative's success. The 2024 fair, held at the Alexandria Mall, featured over 40 vendors and attracted more than 250 participants. This event not only connected attendees with potential employers but also garnered media attention, thereby promoting the mall, service providers, and employers involved.

Over the years, the fair has facilitated numerous employment opportunities for formerly incarcerated individuals, establishing itself as the premier job placement event for this demographic in the region. By providing a platform that bridges the gap between job seekers and employers, the fair plays a vital role in reducing recidivism and enhancing public safety in Alexandria.

Applicant Certification

I certify as representative of Louisiana Prisoner Reentry Initiative - Alexandria that the information provided in this application is true and accurate to the best of my knowledge.

Signature: Anthony Thomas

Date: 02/20/2025

Print Name: Anthony Thomas

RESOLUTION NO.

RESOLUTION TO CO-SPONSOR THE UNITED WAY OF CENTRAL LOUISIANA, LOUISIANA PRISONER REENTRY INITIATIVE OF ALEXANDRIA AT BOLTON AVENUE COMMUNITY CENTER IN APRIL 2025.

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the City of Alexandria to co-sponsor the United Way of Central Louisiana, Louisiana Prisoner Reentry initiative of Alexandria at Bolton Avenue Community Center in April.

THIS RESOLUTION having been submitted in writing, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:
NAYS:
ABSENT: None

PASSED AND ADOPTED at Alexandria, Louisiana, this 11th day of March, 2025.

/s/ Donna P. Jones, MMC
City Clerk

RESOLUTION to co-sponsor Girls on the Run Central Louisiana Spring
5K Race in May 2025.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Community Services

Date: February 28, 2025

Title: Resolution to co-sponsor Girls on the Run Central Louisiana Spring 5K Race in May 2025.

Explanation of Proposal:

Additional Information Attached ☐

A resolution to co-sponsor Girls on the Run Central Louisiana Spring 5K Race in May 2025

In kind services: Police escort for race.

Budget:

☐

Neutral

☐

Within
Existing

☐

Requires
Amendment

Account Number:

Expense Amount:

Account Line Item:

Remaining Amount:

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form ☐

Review:

Content ☐

Information: Sufficient ☐

Insufficient ☐

Remarks:

2025 FEB 28
1:43 04 PM
CITY COUNCIL

Cynthia Graham

From: no-reply@cityofalexandria.com on behalf of City of Alexandria, LA via City of Alexandria, LA <no-reply@cityofalexandria.com>
Sent: Wednesday, February 19, 2025 2:14 PM
To: Community Services
Subject: [EXTERNAL] Form submission from: Community Partnership Request

Submitted on Wednesday, February 19, 2025 - 2:14pm Submitted by anonymous user: 45.26.110.197 Submitted values are:

==Section I.==

Name/Organization: YWCA Girls on the Run Central Louisiana
Address: 5912 James Street
City: Alexandria
State: LA
Zip: 71303
Phone: 318.442.3397

Fax:

Contact Name: Morgan Melder

Contact Email: morgan@ywcaalex.org

Non-profit? Yes

Are you a Governmental Entity? No

Event: Girls on the Run Spring 2025 5K

Date of Event: May 3, 2025

Organization's Mission:

The organization's mission is to create a world where every girl knows and activates her limitless potential and is free to boldly pursue her dreams.

Type of Program/Activity:

Each Girls on the Run season comes to an end with a joyful and fun non-competitive 5K Celebration. This culmination event gives participants a tangible sense of accomplishment and the confidence to be the authors of their own stories. This season, 13 schools across Rapides Parish will come together to complete the 5K.

Event Sponsors:

The Rapides Foundation, Rapides Regional Medical Hospital, Red River Bank, VFW Post 1736 (in kind) and Junior League of Alexandria (in kind).

Other Funding: N/A

==Section II.==

Amount Requested: 0

Property Requested: N/A

In-Kind Service Requested:

We are requesting police escort for the girls along the 5K route. The route begins at the YWCA on James Street and runs through Good Earth neighborhood, ending back at the YWCA. The 5k will begin at 9:00 am. We are also requesting the use of city barricades for the 5K start and finish line. We are requesting 20 barricades.

==Section III.==

Funding Category: Recreation/Athletic

==Section IV.==

If you are a for-profit applicant, what is the expected private benefit to you, your partners, or members of a club if any part of any fundraising goes to an organization and part to some charitable cause? What is percentage breakdown shown in actual projections? : N/A

What is (are) the goal(s) of this project? (In one sentence) : This closing event gives program participants of all abilities a tangible sense of accomplishment. Crossing the finish line instills confidence through completion and is a joyful moment program participants always remember.

If a governmental entity, is the cooperative endeavor or intergovernmental agreement sought pursuant to local services law, joint emergency preparedness, exchange of surplus property for public safety purposes, or other? (State "other" reason.) : N/A

If the use of public funds or property is for social welfare for the aid and support of the needy, how are targeted candidates screened? If not screened, how are they targeted for participation? : N/A

==Section V.==

Does your request or endeavor involve a nearly equal benefit to the citizens you seek to serve when compared to the money or property expended or sought to be used by the public entity? If so, how? :

We believe all that attend the 5K benefit from attending. It is a wonderful opportunity for us to come together for a common goal - celebrating the Girls on the Run girls and their accomplishments throughout the 10-week season.

If you cannot show a fair market value dollar-for-dollar match, does your plan or request involve a continuing program or relationship which has a future value attached? How so? : We plan to continue to grow the Girls on the Run program

throughout Central Louisiana. We are proud of the growth the program has experience over the course of 12 years and are excited to continue to spread awareness of the program in order to reach more girls.

What are your real and substantial obligations to achieve the proportionate return to the City of Alexandria at some point in the future? :

The City of Alexandria is always welcome to be involved in the program. Each season we invite city council members via their emails to attend and celebrate the girls within their district. We appreciate the partnership we have with the City of Alexandria during the past 12 years and hope to continue to strengthen it.

What is (are) the expected outcome(s) or benefits(s) to the public from the event to be funded? Specify the number of persons anticipated to be served and the service(s) to be provided. :

The public including guardians, school personal, volunteers, and community members will be able to experience the empowerment that the girls receive from the program. This season we anticipate that around 200 girls and their Running Buddies will attend, along with the volunteer coaches, school admins, and 5K volunteers equaling around 600 people attending the event.

Describe the history of this program and its success. :

Girls on the Run Central Louisiana began in 2013. During the first season, 56 girls participated. We now serve 200-300 girls a season. We had our largest season during the Fall of 2023, serving 246 girls. Since inception, over 4,000 girls have participated in the program across 46 schools and five parishes.

==Economic Development Projections==

Projected number of out-of-town participants and guests: 50

Identify broadcast, web and regional print promotions to be utilized: KALB/Girls on the Run social media

Average number of days stay by out-of-town guests to this event:

1

Number of People: 600

Number of Days: 1

Signature: Morgan Melder

Date: May 3, 2025

The results of this submission may be viewed at:

[https://urldefense.com/v3/__https://www.cityofalexandria.com/node/6740/submission/3533__!!CluDejhSHLMa!fP0sH7yZG280fGCGZj3XIVD5P9kNT-MFmOILDSY-2yALu1TQfVngcqs-Abtd9B96SfmFn5OcQYJmGRcTQaHRvPPUV51b3id3Rm4Guw\\$](https://urldefense.com/v3/__https://www.cityofalexandria.com/node/6740/submission/3533__!!CluDejhSHLMa!fP0sH7yZG280fGCGZj3XIVD5P9kNT-MFmOILDSY-2yALu1TQfVngcqs-Abtd9B96SfmFn5OcQYJmGRcTQaHRvPPUV51b3id3Rm4Guw$)

Cynthia Graham

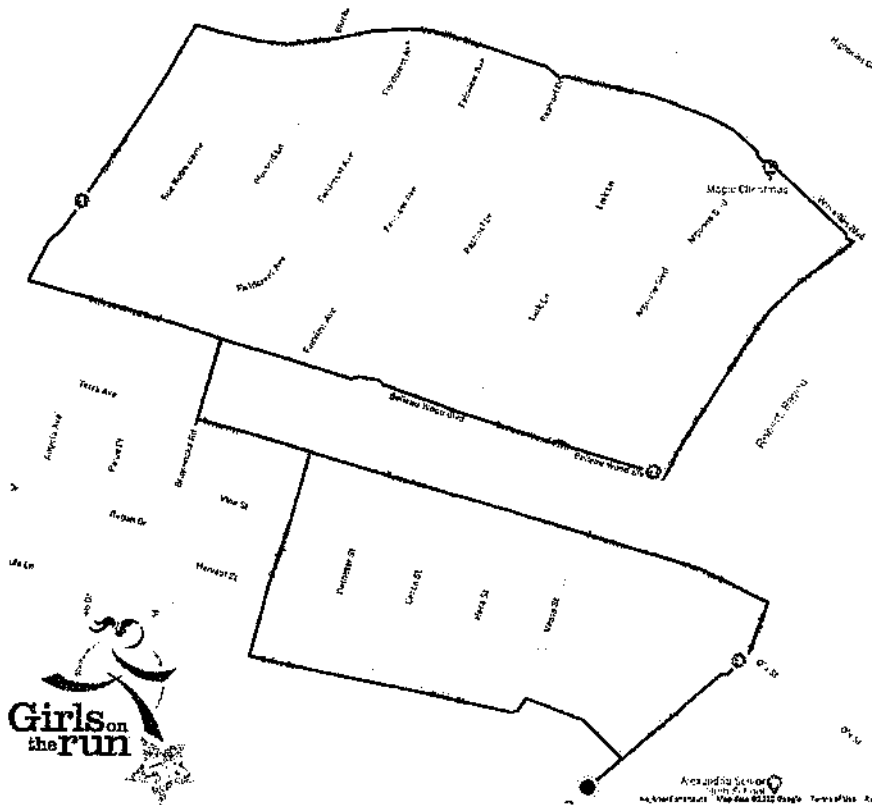
From: Morgan Wampler <morgan@ywcaalex.org>
Sent: Friday, February 21, 2025 4:15 PM
To: Cynthia Graham
Subject: [EXTERNAL] GOTR 5K route & time
Attachments: GOTR 5K Route (NEW).pdf

Hi Cynthia! Attached is the Girls on the Run 5K route. The 5K will begin at 9:00 am. It would be great if the police could arrive a little before that. The event usually ends around 10:30 am.

Thank you!

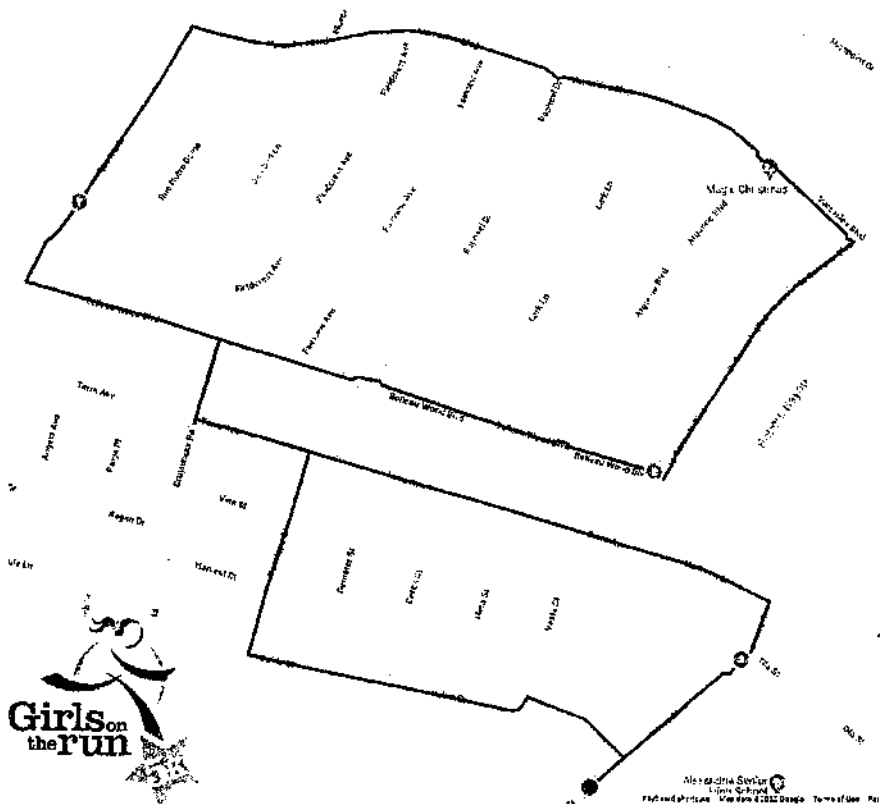
Get [Outlook for iOS](#)

GIRLS ON THE RUN CENTRAL LOUISIANA 5K



- ↑ Head northeast on James St toward Osiris St
- ↩ Turn left on Osiris St. head toward Penelope St.
- ↪ Turn right on Penelope St. head toward Terra Ave.
- ↩ Turn left on Terra Ave. head toward Bruyninckx Rd.
- ↪ Turn right on Bruyninckx Rd. head toward Belleau Wood Blvd.
- ↩ Turn left on Belleau Wood Blvd. head toward Rue Maria
- ↪ Turn right on Rue Maria head toward Versailles Blvd.
- ↪ Turn right on Versailles Blvd. head toward St. Germain Blvd.
- ↪ Turn right on St. Germain Blvd. head toward Belleau Wood Blvd.
- ↪ Turn right on Belleau Wood Blvd. head toward Bruyninckx Rd.
- ↩ Turn left on Bruyninckx Rd. head toward Terra Ave.
- ↩ Turn left on Terra Ave. toward James St.
- ↪ Turn right on James St. continue to finish line

GIRLS ON THE RUN CENTRAL LOUISIANA 5K



- ↑ Head northeast on James St toward Osiris St
- ↩ Turn left on Osiris St. head toward Penelope St.
- ↪ Turn right on Penelope St. head toward Terra Ave.
- ↩ Turn left on Terra Ave. head toward Bruyninckx Rd.
- ↪ Turn right on Bruyninckx Rd. head toward Belleau Wood Blvd.
- ↩ Turn left on Belleau Wood Blvd. head toward Rue Maria
- ↪ Turn right on Rue Maria head toward Versailles Blvd.
- ↪ Turn right on Versailles Blvd. head toward St. Germain Blvd.
- ↪ Turn right on St. Germain Blvd. head toward Belleau Wood Blvd.
- ↪ Turn right on Belleau Wood Blvd. head toward Bruyninckx Rd.
- ↩ Turn left on Bruyninckx Rd. head toward Terra Ave.
- ↩ Turn left on Terra Ave. toward James St.
- ↪ Turn left on James St. continue to finish line

RESOLUTION NO.

**RESOLUTION TO CO-SPONSOR GIRLS ON THE RUN CENTRAL
LOUISIANA SPRING 5K RACE IN MAY 2025.**

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the City of Alexandria to co-sponsor Girls on the Run Central Louisiana Spring 5K Race in May 2025.

THIS RESOLUTION having been submitted in writing, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT: None

PASSED AND ADOPTED at Alexandria, Louisiana, this 11th day of March, 2025.

/s/ Donna P. Jones, MMC
City Clerk

RESOLUTION to co-sponsor the Children's Advocacy Network and
Cenla India Association Holi Fest 2025.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: **Community Services**

Date: **February 28, 2025**

Title: An ordinance authorizing the Mayor to promote the City of Alexandria as a Co-Sponsor of the Children's Advocacy Network and Cenla India Association Holi Fest 2025 and other matters with respect thereto.

Explanation of Proposal:

Additional Information Attached ☐

An ordinance authorizing the Mayor to promote the City of Alexandria as a Co-Sponsor of the Children's Advocacy Network and Cenla India Association Holi Fest 2025 and other matters with respect thereto.

In-Kind - Fire Truck and Street Closure, APD for Security and Run, Trash Cans, Stage

Budget:

☐

Neutral

☐

Within
Existing

☐

Requires
Amendment

Account Number:

Expense Amount:

Account Line Item:

Remaining Amount:

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

603 04 2025
CITY COUNCIL

Jacques M. Roy
Mayor



Post Office Box 71
Alexandria, Louisiana 71309-0071



COMMUNITY PARTNERSHIP REQUEST FORM

Date Submitted: 02/06/2025

FORM A

Section I. Applicant Information and Other Funding Source Attempts.

Name/Organization: : Children's Advocacy Network & Cenla India Association

Address: 1751 Jackson Street

City: Alexandria State: LA. Zip: 71301

Phone: 318-445-5678 Fax: 318-445-
Contact Name: Jeremiah Honea / Amy Pillarisetti

Contact Email Address: jhonea@childrensadvocacy.net

Non-profit? * Yes No. If non-profit, attach copy of IRS exemption letter.

Are you a Governmental Entity? Yes x No

Organization's Mission (brief statement): The mission of Children's Advocacy Network is to help heal and champion abused and neglected children throughout Central Louisiana.

Cenla India Association - To promote Indian culture and heritage in Alexandria and Cenla through celebration of festivals, promoting music and dance of India. To increase the awareness of our multicultural presence in our own city Alexandria.

Type of Program/Activity: Describe in two or three sentences. Include date of program.
Holifest will include a 4K walk/run followed by lunch for a modest fee. Highlighted by celebrating Holi, an Indian festival of colors and music. Open to all residents. All profits from the event will benefit Children's Advocacy Network. Saturday, May 17, 2025 from 10am-2pm

Identify other event sponsors and the amount (or value, if in-kind) of the funding commitment.

(Supporting documentation required.)

Cenla India Association, Tamp & Grind, Veronica Clark Photography, Josh Photography, Ugly Mug Marketing, Insight Audio.

Identify other attempts to gain funding or support from private, volunteer, or other entities and their responses. *(Supporting documentation required.)*

Sponsorships from other local businesses and individuals.

Section II. Nature and/or Description of Public Funds or Property Needed.

Amount Requested: 0

Property requested: none

In-kind service requested:

Provide use of roadways for the run and a designated area for playing in Holi colors. Block streets for run and for throwing Holi colors. Closing of 4th street at Jackson Street and Desoto between 5th and 3rd. Alexandria Police Department presence for security and safety. Request garbage cardboard box receptacles to keep the city clean. Assistance from traffic department to help hang a banner across the street, use and set up a stage with a tent/canopy next to Tamp & Grind, use of a fire truck at the start of the run and at times of playing colors. Also need 12 long tables and approximately 30 chairs during the festival. Access to restrooms during the event for the public is also requested. Use of City Hall facility, some electric outlets for music.

(Attach additional paper if more space is needed.)

Section III. Funding Category and/or Basis for Request. Arts/Cultural Partnership-Endeavor

This section seeks information concerning the basis in law for your request under the limited potentially permissible purposes for the City of Alexandria—which may include athletics; recreational activities; cultural or educational activities, such as collaborations with learning institutions, libraries, concerts, art museums and exhibits; parks and playgrounds; and other leisure time and cultural activities and functions of the city. Economic development and advertising/marketing Alexandria or this region is permitted generally only when the activity brings tourism or business to the area which did not already exist or significantly expands activity already in existence.

Which best applies to your request:

☐ Economic Development

☐ Recreation/Athletic

☐ Advertise/Market

☐ Use of City Property for Public Benefit

☐ Aid to the Needy

☒ Arts/Cultural Partnership-Endeavor

☐ Educational

IV. Public Purpose and/or Goal of Request.

This section seeks information about whether this event is for a "public purpose," a requirement by the state constitution before any action involving public funds or property can be given or pledged. This means a benefit solely of a private nature—such as to private clubs, organizations, and so forth, not tied to performance of a public need or program—are presumptively disallowed by state law and can subject public officials to criminal sanction. Your request should be tied to open public participation and overall community development. If not open to the public, your request may not be allowed. The City is concerned with its goal to benefit all citizens to the extent possible although benefits for a class of persons may be permissible, such as for the needy. The City must examine the governmental action it takes to ensure pledges of its assets or funds do not benefit one person or private entity disproportionately to the benefit to the overall community.

If you are a for-profit applicant, what is the expected private benefit to you, your partners, or members of a club if any part of any fundraising goes to an organization and part to some charitable cause? What is percentage breakdown shown in actual projections? NA

What is (are) the goal(s) of this project? (In one sentence)

Promote Indian culture, diversity, unity and peace while raising awareness of the diversity in Alexandria and promote awareness of the Children's Advocacy Network and raise funds to benefit Children's Advocacy Network.

If a governmental entity, is the cooperative endeavor or intergovernmental agreement sought pursuant to local services law, joint emergency preparedness, exchange of surplus property for public safety purposes, or other? (State "other" reason.) NA

If the use of public funds or property is for social welfare for the aid and support of the needy, how are targeted candidates screened? If not screened, how are they targeted for participation? NA

V. Benefits to the City.

Proportionality is critical for a public body to give its funds or property. Since this involves taxpayer money, the City of Alexandria has a fiscal responsibility to ensure fairness to all. The City cannot engage in a mere gratuity or giving away of services without a return benefit; however, it may help with your request if you produce a measurable result to the City approximating its gratuity to you.

Does your request or endeavor involve a nearly equal benefit to the citizens you seek to serve when compared to the money or property expended or sought to be used by the public entity? If so, how?

**The event will draw people to the downtown area and expose the different cultural communities that are residents of Our City Alexandria & surrounding areas.
The event also raises awareness of child abuse in our community and the resources available to help children that are victims.**

If you cannot show a fair market value dollar-for-dollar match, does your plan or request involve a continuing program or relationship which has a future value attached? How so? NA

What are your real and substantial obligations to achieve the proportionate return to the City of Alexandria at some point in the future?

Cenla India Association has been in existence for over 23 years in Central Louisiana as part of the community. Under the leadership of Amy Pillarisetti, over the last 10 years, we have held several events to raise money for non-profit organizations in Alexandria. We will continue to be a part of the city cultural activities. We are a group of persons of Indian origin who come together to promote diversity and be a part of Central Louisiana that we call home.

Children's Advocacy Network was founded in 1995 in Alexandria and has been an integral part of the community since that time. CAN provides direct services to children in foster care, and to children and families in instances of child sexual and physical abuse, and neglect. CAN provides advocacy, case coordination, forensic interviews, and trauma therapy to children in this community, at no charge to any family or partner agency.

What is (are) the expected outcome(s) or benefits(s) to the public from the event to be funded? Specify the number of persons anticipated to be served and the service(s) to be provided.

2025 will be the 11th year to hold Holi-Fest. Previous events have been very well-received with up to 400 people in attendance. It is a fun event involving food, music, fun and family. It is the only color festival where colors free to the community.

Describe the history of this program and its success.

Previous festivals have been held 2013 - 2024. Approximately 400 to 550 members of our community have been in attendance as well as individuals from other areas. The color run is sponsored by local businesses. Photographers are present and document the amazing colors and individuals participating. Food tickets are sold for the plate lunch which consists of Indian food. Net proceeds from the event are donated to Children's Advocacy Network.

If your category was "Economic Development and/or Advertisement," provide the following:

- Projected number of out-of-town participants and guests
- Identify broadcast, web and regional print promotions to be utilized
- Average number of days stay by out-of-town guests to this event
- Help us estimate the projected economic impact on the City by providing the number of people you expect to attend and how you arrived at this conclusion and the number of days your event lasts. (The City will fill in the "multiplier" based on your previous responses.)

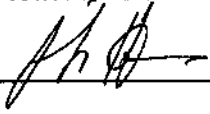
Number of people 500 Number of days 1. X Multiplier

STATEMENT OF POLICY OF THE CITY OF ALEXANDRIA

The City of Alexandria adheres to La.Const. art. VII, § 14, and its requirement that the funds, credit, property, or things of value of the City shall not be loaned, pledged, or donated to or for any person, association, or corporation, public or private, except that the use of public funds or property for programs of social welfare for the aid and support of the needy may be allowed if for a public purpose. Also, the City of Alexandria *may* engage in cooperative endeavors with other political subdivisions, the State of Louisiana or its agencies, with the United States or its agencies, or with any public or private association, corporation, or individual, if—(i) the expenditure or transfer of public funds or property is based on a legal obligation, duty, or foundation in law giving rise to the ability to legally contract (e.g., a valid statute, ordinance, charter or contract); (ii) the expenditure is also for a public purpose; and (iii) the expenditure creates a public benefit proportionate to its cost (i.e., the amount expended by the City is met with a comparable return or real and substantial obligation to create a future return).

APPLICANT CERTIFICATION

I certify as representative of Children's Advocacy Network that the information provided in this application is true and accurate to the best of my knowledge.

Signature:  Date: February 7, 2025

Print Name: Jeremiah R. Honea, Executive Director

ADMINISTRATIVE USE: Staff Recommendation _____

City attorney review _____

CEA or IGA completed _____

Council Action _____

Approved _____ Date _____

RESOLUTION NO.

**RESOLUTION TO CO-SPONSOR THE CHILDREN'S ADVOCACY
NETWORK AND CENLA INDIA ASSOCIATION HOLI FEST 2025.**

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the City of Alexandria to co-sponsor the Children's Advocacy Network and Cenla India Association Holi Fest 2025.

THIS RESOLUTION having been submitted in writing, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT: None

PASSED AND ADOPTED at Alexandria, Louisiana, this 11th day of March, 2025.

/s/ Donna P. Jones, MMC
City Clerk

I. ORDINANCES FOR FINAL ADOPTION

SUBJECT TO PUBLIC HEARING

To consider final adoption of an ordinance authorizing the mayor to accept the Street and Drainage Improvements for Adrienne Drive of the Hope House of Central Louisiana Residential Development Subdivision.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Planning/Engineering

Date: 5 February 2025

Title: Ordinance to accept the Street & Drainage Improvements (Adrienne Drive) of the Hope House of Central Louisiana Residential Development Subdivision

Explanation of Proposal:

Additional Information Attached ☒

The improvements were constructed by the developer in accordance with city standards and specifications. The Office of the City Engineer is requesting the proposed improvements be accepted for city operation and maintenance.

Budget:

☐

Neutral

☒

Within Existing

☐

Requires Amendment

Account Number: N/A

Expense Amount: N/A

Account Line Item: N/A

Remaining Amount: N/A

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

RECEIVED

JAN 11 2025

CITY OF ALEXANDRIA

HOPE HOUSE OF CENTRAL LOUISIANA RESIDENTIAL DEVELOPMENT

Plat Book
35 P 12

(LOTS 1 - 12, 13-A & 13-B)

BEING THE LOVETT ESTATE LOCATED IN LOTS 14 & 15 OF THE SUBDIVISION OF
WILLOW GLEN PLANTATION, SECTION 1, ALL SITUATED IN SECTION 45,
TOWNSHIP 3 NORTH, RANGE 1 WEST, LOUISIANA MERIDIAN,
SOUTHWESTERN LAND DISTRICT, RAPIDES PARISH, LOUISIANA

BASIS OF BEARINGS:
BEARINGS RECITED HEREIN ARE BASED ON THE
LOUISIANA COORDINATE SYSTEM, NORTH ZONE,
(1701) NAD 1983, DISTANCES ARE GRID.

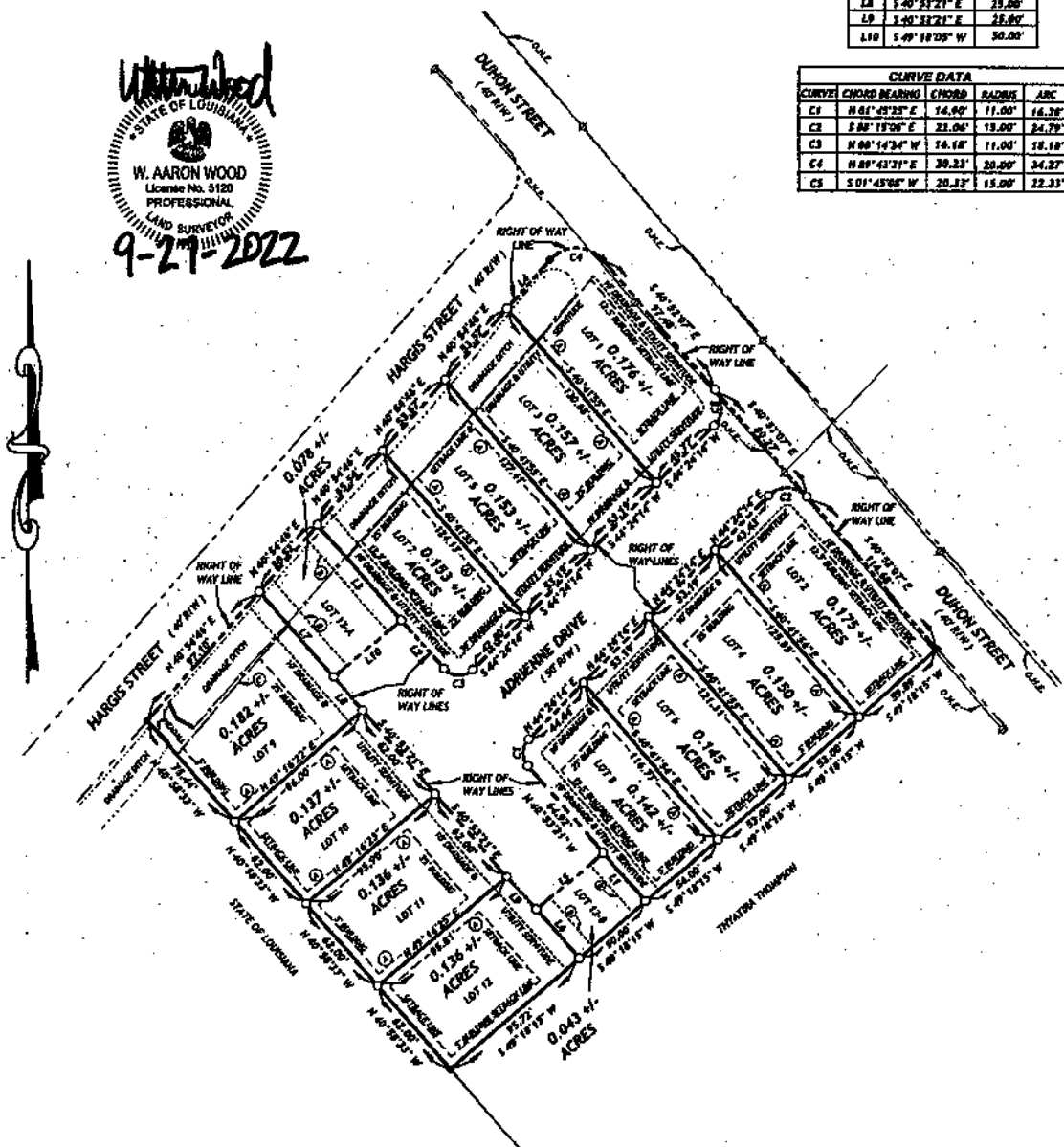
NOTE:
LOT 13-A & 13-B WILL BE RETAINED BY HOPE
HOUSE OF CENTRAL LOUISIANA AND REMAIN
AS COMMON AREAS.

- (A) - 5' BUILDING SETBACK LINE
(B) - 10' DRAINAGE & UTILITY SERVITUDE
(C) - 25' BUILDING SETBACK LINE & DRAINAGE & UTILITY SERVITUDE

LINE	BEARINGS	DISTANCE
L1	N 40° 51' 21" W	37.05'
L2	N 40° 53' 21" W	74.63'
L3	N 40° 53' 21" W	71.93'
L4	N 40° 54' 48" E	36.41'
L5	N 49° 18' 05" E	60.00'
L6	S 40° 53' 21" E	37.05'
L7	S 40° 53' 21" E	64.56'
L8	S 40° 53' 21" E	35.00'
L9	S 40° 53' 21" E	35.00'
L10	S 49° 18' 05" W	60.00'

CURVE	CHORD BEARING	CHORD	RADIUS	ARC
C1	N 61° 25' 23" E	14.90'	11.00'	16.38'
C2	S 80° 17' 06" E	22.06'	13.00'	24.79'
C3	N 00° 14' 24" W	16.18'	11.00'	18.18'
C4	N 89° 43' 31" E	20.23'	20.00'	34.27'
C5	S 01° 45' 08" W	20.33'	15.00'	22.33'

W. Aaron Wood
STATE OF LOUISIANA
W. AARON WOOD
License No. 5120
PROFESSIONAL
LAND SURVEYOR
9-27-2022



○ = SET 1/2" IRON ROD
● = FOUND 1/2" IRON ROD
D.H.E. = OVERHEAD ELECTRICAL LINE
--- = FENCE

40 0 60 120
SCALE: 1" = 60'

--- BUILDING SETBACK LINE
--- DRAINAGE & UTILITY SERVITUDE LINE
--- BUILDING SETBACK LINE & DRAINAGE & UTILITY SERVITUDE
--- RIGHT OF WAY LINE

WOOD SURVEYING, LLC

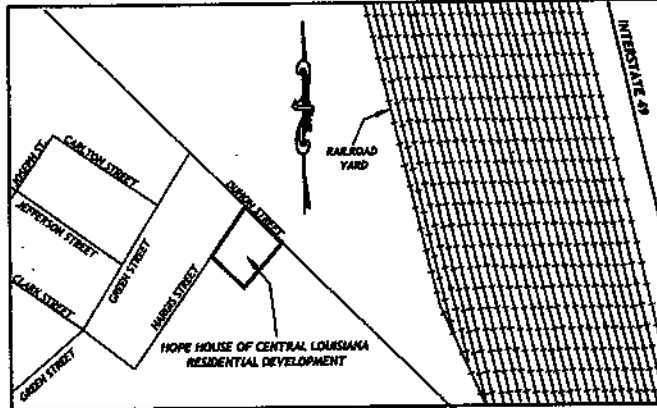
8770 HWY. 1200
BOYCE, LA. 71409

PHONE: 318 793-8491

SEPTEMBER 27, 2022
SHEET 2 of 2

**HOPE HOUSE OF CENTRAL LOUISIANA
RESIDENTIAL DEVELOPMENT**
(LOTS 1 - 12, 13-A & 13-B)

BEING THE LOVETT ESTATE LOCATED IN LOTS 14 & 15 OF THE SUBDIVISION OF
WILLOW GLEN PLANTATION, SECTION 1, ALL SITUATED IN SECTION 45,
TOWNSHIP 3 NORTH, RANGE 1 WEST, LOUISIANA MERIDIAN,
SOUTHWESTERN LAND DISTRICT, RAPIDES PARISH, LOUISIANA



VICINITY MAP
NOT TO SCALE



SURVEY REFERENCES:

- FILING PLAT BY H. J. DAIGRE FOR THE SUBDIVISION OF WILLOW GLEN PLANTATION, DATED JUNE 1917, RECORDED IN PLAT BOOK 2, PAGE 110, RECORDS OF RAPIDES PARISH CLERK OF COURT.
- PLAT OF SURVEY BY FRANK L. WILLIS FOR NICOLE COLEMAN, DATED NOVEMBER 22, 2010.
- PLAT OF SURVEY BY MATTHEW E. PHILLIPS FOR INNER CITY REVITALIZATION, DATED OCTOBER 13, 2021

SOILS NOTE:

PORTIONS OF THIS PROPERTY MAY CONTAIN SOILS WHICH REQUIRE ADDITIONAL REINFORCING CONSIDERATIONS. THIS PLAT DOES NOT REPRESENT SOIL ANALYSIS. BUILDER SHOULD OBTAIN SOIL BORINGS.

RIGHT OF WAY / SERVITUDE DEDICATION:

ON THIS THE 28th DAY OF September, 2022, BEFORE ME, THE UNDERSIGNED NOTARY PUBLIC AND THE UNDERSIGNED COMPETENT WITNESSES, PERSONALLY CAME AND APPEARED EVELYN JONES, PRESIDENT OF HOPE HOUSE OF CENTRAL LOUISIANA, WHO DECLARED THAT SHE REPRESENTS THE OWNERS OF THE TRACT OF LAND SHOWN HEREON, AND SHE DOES HEREBY DEDICATE AND APPROPRIATE FOR PUBLIC USE, THE RIGHTS OF WAYS AND SERVITUDES SHOWN HEREON AS OUTLINED, FOR THE CONSTRUCTION, INSTALLATION AND MAINTENANCE OF STREETS, UTILITIES AND DRAINAGE IMPROVEMENTS FOR THE PERPETUAL USE BY THE PUBLIC.

FLOOD NOTE:

- HOPE HOUSE OF CENTRAL LOUISIANA RESIDENTIAL DEVELOPMENT IS LOCATED IN ZONE "X" PER THE F.E.M.A. FLOOD INSURANCE RATE MAPS FOR CITY OF ALEXANDRIA, COMMUNITY - PANEL NO. 220146 0016 F, DATED SEPTEMBER 3, 1997.

NOTES:

- THE DEVELOPMENT OF EACH LOT INDICATED HEREIN SHALL BE IN ACCORDANCE WITH THE BUILDING RESTRICTIONS AND PROTECTIVE COVENANTS RECORDED IN CONVEYANCE BOOK _____, PAGE _____, RECORDS OF RAPIDES PARISH, LOUISIANA.
- NO TREES, SHRUBS OR PLANTS SHALL BE PLANTED, NOR SHALL ANY BUILDINGS, FENCES OR OTHER IMPROVEMENTS BE CONSTRUCTED OR INSTALLED WITHIN OR OVER ANY SERVITUDE SO AS TO PREVENT OR UNREASONABLY INTERFERE WITH ANY PURPOSE FOR WHICH THE SERVITUDE WAS GRANTED.
- A SEARCH OF PUBLIC RECORDS FOR EXISTING RIGHTS OF WAYS AND SERVITUDES WHICH MAY AFFECT TITLE TO THE PROPERTY HEREIN SURVEYED, WAS NEITHER REQUESTED NOR MADE.
- NO SEARCH WAS CONDUCTED FOR UNDERGROUND UTILITY OR DRAINAGE LINES.

HOPE HOUSE OF CENTRAL LOUISIANA

BY: Evelyn Jones 9/28/22
EVELYN JONES DATE
PRESIDENT

Sandy Ray 9/28/22
WITNESS DATE

Peggy Wilson 9/28/22
WITNESS DATE

NOTARY PUBLIC DATE

SURVEYOR'S CERTIFICATION:

I HEREBY CERTIFY THAT THIS PLAT CONFORMS TO THE REQUIREMENTS OF L.R.S. 33:5061 AND THE SUBDIVISION REGULATIONS AND LAWS OF THE PARISH OF RAPIDES, STATE OF LOUISIANA, THAT THE HEREIN PLAT IS BASED ON AN ACTUAL SURVEY DONE BY ME OR UNDER MY DIRECT SUPERVISION, THAT THE CORNERS INDICATED HEREIN HAVE BEEN MARKED AND MONUMENTED IN THE FIELD AND THAT THIS PLAT AND THE SURVEY ON WHICH IT IS BASED MEET THE CURRENT STANDARDS OF PRACTICE FOR PROPERTY BOUNDARY SURVEYS AS FOUND IN LOUISIANA ADMINISTRATIVE CODE, TITLE 46, LXI, CHAPTER 29, FOR CLASS "C" SURVEYS.

W. Aaron Wood
W. AARON WOOD
LA. LICENSE NO. 5120

9-27-2022
DATE

APPROVED AND ACCEPTED BY:

CITY OF ALEXANDRIA

Jeffrey W. Hall
JEFFREY W. HALL, MAYOR

10-25-22
DATE

CITY OF ALEXANDRIA, PLANNING DIVISION

Melinda G. Millington
MELINDA G. MILLINGTON, DIRECTOR OF PLANNING

10-24-22
DATE

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE STREET AND DRAINAGE IMPROVEMENTS FOR ADRIENNE DRIVE OF THE HOPE HOUSE OF CENTRAL LOUISIANA RESIDENTIAL DEVELOPMENT SUBDIVISION AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the street and drainage improvements for Adrienne Drive of the Hope House of Central Louisiana Residential Development Subdivision.

SECTION II: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION IV: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 25th day of February, 2025.

NOTICE PUBLISHED on the 28th day of February, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the _____ day of February, 2025 and final publication was made in the Alexandria Daily Town Talk on the _____ day of February 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

To consider final adoption of an ordinance authorizing the mayor to execute the Entity State Agreement for the Capital Improvement Metropolitan Planning Organization Project, Masonic Drive, Texas Avenue to Lee Street.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Planning/Engineering

Date: 13 February 2025

Title: Ordinance Authorizing the Mayor to execute Entity-State Agreement for MPO/
CIP Project -- Masonic Drive - Texas Ave to Lee St

Explanation of Proposal:

Additional Information Attached ☒

The City Engineer's Office is in receipt of the Entity-State Agreement for the Capital Improvement /Metropolitan Planning Organization project -- Masonic Drive - Texas Ave to Lee St.

This agreement assigns roles and responsibilities for the various stages of the plan development and construction of the project.

Additional fact sheets to be submitted to council for consideration once the plans have been finished for advertising and receiving bids for construction.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: TBD

Expense Amount: N/A

Account Line Item: TBD

Remaining Amount: TBD

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

CITY CLERK

**STATE OF LOUISIANA
LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT**

**ENTITY/STATE AGREEMENT
STATE PROJECT NO. H.016252
FEDERAL AID PROJECT NO. H016252
MASONIC DRIVE: TEXAS AVE - LEE ST
RAPIDES PARISH**

THIS AGREEMENT is made and executed on this _____ day of _____, 20_____, by and between the **Louisiana Department of Transportation and Development**, through its Secretary, hereinafter referred to as "DOTD," and **City of Alexandria**, a political subdivision of the State of Louisiana, hereinafter referred to as "**Entity**."

WITNESSETH: That the parties hereto agree as follows:

WHEREAS, the Entity and DOTD desire to cooperate in the financing and delivery of the Project as described herein; and

WHEREAS, the Entity understands that funding for this project is not a grant, but reimbursement/disbursement of eligible expenditures as provided herein; and

WHEREAS, if applicable, the Project is part of a Transportation Improvements Program ("TIP"), serving to implement the area-wide transportation plan held currently valid by appropriate local officials and the Metropolitan Planning Organization ("MPO"), and developed as required by Section 134 of Title 23, U.S.C.; and

WHEREAS, the Entity grants access within the project limits to DOTD and all necessary parties required to complete the project; and

WHEREAS, DOTD is agreeable to the implementation of the Project and desires to cooperate with the Entity as hereinafter provided; and

WHEREAS, the Entity is required to attend the mandatory Qualification Core Training and adhere to the Local Public Agency ("LPA") Manual; and

Entity/State Agreement
S.P. No. H.016252
F.A.P. No. H016252
Masonic Drive: Texas Ave – Lee St
Rapides Parish
Page 2 of 22

NOW, THEREFORE, in consideration of the premises and mutual dependent covenants herein contained, the parties hereto agree as follows:

The foregoing recitals are hereby incorporated by reference into this agreement.

ARTICLE I: PROJECT DESCRIPTION

The improvement, hereinafter referred to as "Project," that is to be undertaken under this Agreement is to convert Masonic Drive from Texas Avenue to Lee Street from the existing four-lane to three-lanes with two travel lanes, center turn lane and two dedicated bicycle lanes, in Alexandria, Rapides Parish, Louisiana.

For purposes of identification and record keeping, State and Federal Aid Project Numbers have been assigned to this Project as follows: **State Project No. H.016252 and Federal Aid Project No. H016252**. All correspondence and other documents pertaining to this project shall be identified with these project numbers.

The table below defines who will perform the work involved with each item listed in their respective articles, either directly with in-house staff or through a consultant or contractor. This table does not address funding.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK

Responsibility Table Roadway Control Section 000-40			
	Entity	DOTD	Comments
Roadway Owner	Yes	No	
Environmental Process	Yes	No	Depending on type of environmental document, DOTD may prepare.
Pre-Construction Engineering	Yes	No	
Rights-of-Way			
Appraisal/Valuation Services	Yes	No	
Appraisal Review	Yes	No	
Acquisition/Relocation Services	Yes	No	
Other Right of Way Services	Yes	No	
Permits Necessary for Project	Yes	No	
Utility Agreements (Clearance/Relocation)	Yes	No	
Utility Permits	Yes	No	
Construction	Yes	No	
Construction Engineering Administration and Inspection	Yes	No	
Construction Engineering Testing	Yes	No	
Non-Infrastructure Enhancements	Yes	No	

ARTICLE II: FUNDING

Except for services hereinafter specifically listed to be furnished solely at DOTD's expense or solely at the Entity's expense, the cost of this Project will be a joint participation between DOTD and the Entity, with DOTD or the Entity contributing the local match of the participating approved project Stage/Phase and the Federal Highway Administration, hereinafter referred to as "FHWA," contributing Federal Funds through DOTD, as shown in the Funding Table. The Entity does, however, reserve the right to incorporate items of work into the construction contract not eligible for State or Federal participation if it so desires and at its own cost subject to prior DOTD and/or Federal approval.

Funding Table ¹ Roadway Control Section 000-40			
Method of Payment	Disbursement		
	Percentage Funded By Entity	Percentage Funded By DOTD	Comments
Environmental Process	100%	0%	
Pre-Construction Engineering	100%	0%	
Rights-of-Way			
Appraisal/Valuation Services	100%	0%	
Appraisal Review	100%	0%	
Acquisition/Relocation Services	100%	0%	
Other Right of Way Services	100%	0%	
Permits Necessary for Project	100%	0%	
Utility Agreements (Clearance/Relocation) ²	100%	0%	
Utility Permits	100%	0%	
Construction	20%	80%	80% Federal (STP50-200K)
Construction Engineering and Inspection	100%	0%	
Construction Engineering Testing	100%	0%	
Non-Infrastructure Enhancements	100%	0%	

¹Percentages are to be applied to the amount shown in the most current approved Transportation Improvement Program ("TIP"), including subsequent modifications and amendments. If in a non-MPO area, a Funding Commitment Letter will be used to identify the available funds.

²Includes railroads.

The estimated percentage paid by the Entity, as shown in the Funding Table, is required to be remitted to DOTD prior to advertisement or commencement of any Stage/Phase for which DOTD is designated as being responsible, as per the Responsibility Table.

In addition, if DOTD manages a contract for an off-system (i.e., locally owned) route, the Entity will, in advance of DOTD entering into any contract for any Stage/Phase, be required to pay for DOTD's indirect costs associated with the administration of that contract, in proportion to the local share of the contract, as specified in the Funding Table. The amount of indirect costs will be calculated based on DOTD's most current Federally approved administrative cost rate, which shall be applied to the cost of the contract. Entity may request in writing from the DOTD Project Manager an exemption from the obligation to pay a share of DOTD's indirect costs.

For construction contracts, the Entity will be required to pay 1.2 times the amount described in the above paragraphs, with the additional amount to be held in reserve for change orders and claims. In the event the actual cost of the contract exceeds the preliminary cost estimate, the Entity shall reimburse DOTD in an amount equal to the matching funds of the actual final cost in excess of said preliminary cost estimate, which shall be payable within thirty (30) days of receipt of an invoice for same from DOTD. In the event that the actual cost of the contract is less than the said preliminary cost estimate (and the amount held in reserve, as applicable), DOTD shall return to Entity funds in excess of the amount required in proportionate matching funds, based on actual cost incurred, as provided in the Funding Table.

Regarding services for which the Entity is designated as being responsible, as per the Responsibility Table, and which will receive Federal funding, as per the Funding Table, the Entity agrees it will not incur or expend any funds or provide a written Notice To Proceed ("NTP") to any consultant or contractor prior to written notification from DOTD that they can begin work. Any costs incurred prior to such notification will not be compensable.

If Federal funding is indicated for a Stage/Phase for which the Entity is designated as being responsible and the *disbursement* method is chosen, as per the Funding Table, DOTD will pay to the Entity monthly the correct Federal ratio of the approved project costs after the Entity has rendered such invoices. The invoices shall be submitted with a DOTD Cost Disbursement Certification, executed by the properly designated Entity official. The Entity is required to tender payment for the invoiced cost to the vendor promptly upon receipt of each disbursement of funds. Within sixty (60) days from receipt of payment from DOTD, Entity shall provide proof to DOTD of said payment to vendor.

If Federal funding is indicated for a Stage/Phase for which the Entity is designated as being responsible and the *reimbursement* method is chosen, as per the Funding Table, the Entity will submit an invoice monthly to DOTD with a copy of the cancelled check, in accordance

with DOTD's standards and methods. Upon receipt of each invoice, DOTD will reimburse the percentage shown in the Funding Table within thirty (30) days of determining it is correct. The Entity must bill within sixty (60) days of the incurrence of expense or receive a written waiver from its project manager extending the time of submittal.

All charges shall be subject to verification, adjustment, and/or settlement by DOTD's Audit Section. Before final payment is recommended by DOTD, all supporting documentation shall conform to DOTD policies and procedures. In the event of the Entity's noncompliance with applicable requirements, DOTD has the authority to impose such contract sanctions as it, or FHWA, may determine to be appropriate, including but not limited to withholding of payments to the Entity until the Entity complies with all requirements.

The Entity shall submit all final billings for all Stage/Phases of work within ninety (90) days after completion of the period of performance of this agreement. Failure to submit these billings within the specified ninety- (90-) day period shall result in the Project being closed on previously billed amounts and any unbilled cost shall be the responsibility of the Entity. The Entity shall reimburse DOTD any and all amounts for services which are cited by DOTD as being noncompliant with Federal/State laws and/or regulations. The cited amounts which are reimbursed by the Entity will be returned to the Entity upon clearance of the citation(s).

Should the Entity fail to reimburse DOTD the cited amounts within thirty (30) days after notification, all future payment requests from the Entity will be held until the cited amounts are exceeded, at which time only the amount over the cited amounts will be released for payment. Additionally, future Local Public Agency ("LPA") projects for the Entity may not be approved until such time as the cited amount is reimbursed to DOTD.

In the event of the Entity's failure to timely prepare and subject in the manner specified, any documentation with back up documentation required for project close-out, including, but not limited to Final estimates, Summary of Samples and Test Results Form ("Form 2059"), et cetera, DOTD will withhold a portion of or the entire payment to the Entity until the Entity submits the required project close-out documentation with backup documentation.

ARTICLE III: PROJECT RESPONSIBLE CHARGE

23 CFR 635.105 requires a full-time employee of the Entity to be in "Responsible Charge" of the Project for the Stages/Phases for which the Entity is designated as being responsible, as per the Responsibility Table. The Entity, at the time of execution of this Agreement, shall complete, if not previously completed, the LPA Responsible Charge Form and submit it to the Project Manager. The Entity is responsible for keeping the form updated and submitting the updated form to the Project Manager. The LPA Responsible Charge need

not be an engineer. DOTD will serve as the Responsible Charge for the construction engineering and inspection portion of the Project on State routes. The LPA Responsible Charge is expected to be accountable for the Project and to be able to perform the following duties and functions:

- Administer inherently governmental project activities, including those dealing with cost, time, adherence to contract requirements, construction quality, and scope of Federal-aid projects;
- Maintain familiarity of day-to-day project operations, including project safety issues;
- Make or participate in decisions about changed conditions or scope changes that require change orders or supplemental agreements;
- Visit and review the Project on a frequency that is commensurate with the magnitude and complexity of the Project;
- Review financial processes, transactions, and documentation to ensure that safeguards are in place to minimize fraud, waste, and abuse;
- Direct project staff, agency or consultant, to carry out project administration and contract oversight, including proper documentation;
- Be aware of the qualifications, assignments, and on-the-job performance of the agency and consultant staff at all Stage/Phases of the Project; and
- Review QA/QC forms, Constructability/Biddability Review form, and all other current DOTD quality assurance documents.

The above duties do not restrict an Entity's organizational authority over the LPA Responsible Charge or preclude sharing of these duties and functions among a number of public Entity employees. It does not preclude one employee from having responsible charge of several projects and directing project managers assigned to specific projects.

In accordance with 23 CFR 635.105, DOTD will provide a person in "responsible charge" that is a full-time employed State engineer for Stages/Phases for which DOTD is designated as being responsible, as per the Responsibility Table. For Stages/Phases for which DOTD is designated as being responsible, as per the Responsibility Table, the Entity will also provide an LPA Responsible Charge, but that person will have the following modified duties:

- Act as primary point of contact for the Entity with DOTD;
- Participate in decisions regarding cost, time and scope of the Project, including changed/unforeseen conditions or scope changes that require change orders or supplemental agreements;
- Visit and review the Project on a frequency that is appropriate in light of the magnitude and complexity of the Project, or as determined by the DOTD Responsible Charge;
- Provide assistance or clarification to DOTD and its consultants, as requested;
- Attend project meetings as determined by the DOTD Responsible Charge, and attend the Project's "Final Inspection";
- Be aware of the qualifications, assignments, and on-the-job performance of the agency and consultant staff at all Stage/Phases of the Project as requested by the DOTD Responsible Charge;
- Review QA/QC forms, Plan Constructability/Biddability Review form, and other current DOTD quality assurance documents as requested by the DOTD Responsible Charge.

ARTICLE IV: PERIOD OF PERFORMANCE

If the Tables indicate that State or Federal funds are used for an authorized Stage/Phase of the project, a period of performance is required for the authorized Stage/Phase. As per 2 CFR 200.309, the Period of Performance is a period when project costs can be incurred, specifically, a project Stage/Phase authorization start and end date. Any additional costs incurred after the end date are not eligible for reimbursement. The Project Manager will send the LPA a Period of Performance written notification which will provide begin and end dates for each authorized project Stage/Phase and any updates associated with the dates.

ARTICLE V: CONSULTANT SELECTION

If the Funding Tables indicate that Federal funds are used for a Stage/Phase of the project in which consulting services will be performed, DOTD shall advertise and select a consulting firm for the performance of the services necessary to fulfill the scope of work unless the Entity has a selection process which has been previously approved by FHWA and DOTD for the designated Stage/Phase. Following the selection of the consulting firm by DOTD, if applicable, and if the Responsibility Table specifies that the Entity holds the

contract, the Entity shall enter into a contract (prepared by DOTD) with the consulting firm for the performance of all services required for the Stage/Phase. The Entity may make a non-binding recommendation to the DOTD Secretary on the consultant shortlist. If the Entity makes a selection pursuant to its approved procedures, the Entity shall submit to DOTD the draft contract for approval prior to execution. No subconsultants shall be added to the Project without prior approval of the DOTD Consultant Contract Services Administrator. The specified services will be performed by the selected consultant under the direct supervision of the LPA Responsible Charge, who will have charge and control of the Project at all times.

Formal written notification from DOTD of Federal authorization is required prior to the issuance of an NTP by the Entity. Any costs which the Entity expects to be reimbursed prior to such authorization will not be compensable prior to the NTP date or if performed outside of the period of performance of this agreement.

The Entity shall be responsible for any contract costs attributable to the errors or omissions of its consultants or subconsultants.

If DOTD is designated as being responsible to complete the Stage/Phase, as per the Responsibility Table, DOTD will perform the specified services.

As per the Funding Table, if the Entity is responsible for all costs associated with a Stage/Phase, and the Responsibility Table indicates the Entity is the contract holder, the Entity shall either conduct the specified services or advertise and select a consulting firm (if not previously selected) for the performance of services necessary to fulfill the scope of work for the designated Stage/Phase. If a consulting firm is selected, the Entity shall enter into a contract with the selected firm for the performance of the services. The Entity is prohibited from selecting or approving any consultant or subconsultant who is on DOTD's disqualified list or who has been debarred pursuant to LSA-R.S. 48:295.1, *et seq.*

ARTICLE VI: ENVIRONMENTAL PROCESS

If it is specified in the Funding Table, the environmental process is eligible as a project cost.

The Responsibility Table defines whether DOTD or the Entity shall be obligated to complete the work specified in this Article.

The Project will be developed in accordance with the National Environmental Policy Act ("NEPA"), as amended, and its associated regulations. Additionally, the Project will comply with all applicable State and Federal laws, regulations, rules, and guidelines, in particular 23 CFR Parts 771, 772, and 774, along with the latest version of DOTD's "Stage/Phase 1: Manual of Standard Practice" and "Environmental Manual of Standard

Practice.” All Stage/Phase 1 environmental documents and public involvement proposals prepared by or for the Entity shall be developed under these requirements and shall be submitted to DOTD for review and comment prior to submittal to any agency.

ARTICLE VII: PRE-CONSTRUCTION ENGINEERING

If it is specified in the Funding Table, pre-construction engineering is eligible as a project cost.

The Responsibility Table defines whether DOTD or the Entity shall be obligated to complete the work specified in this Article. In the event the Entity is obligated to complete this work and contracts with a third party to perform the work, and DOTD is obligated to complete any subsequent work, DOTD and the Entity agree that any rights the Entity may have to recover from the provider of pre-construction engineering services shall be transferred to DOTD.

The Engineer of Record shall make all necessary surveys, prepare plans, technical specifications and cost estimates, and complete any and all required documentation for the Project in accordance with the applicable requirements of the latest edition of the Louisiana Standard Specifications for Roads and Bridges, applicable requirements of 23 CFR Part 630 (“Preconstruction Procedures”), and the following specific requirements:

The design standards shall comply with the criteria prescribed in 23 CFR Part 625 (“Design Standards for Highways”), and State requirement(s) applicable to the roadway(s) that is/are the subject of this agreement. The format of the plans should conform to the latest standards used by DOTD in the preparation of its contract plans for items of work of similar character. The deliverables must incorporate all applicable *accessibility* codes and all related regulations including, but not limited to: ADAAG, 2010 ADA Standards for Accessible Design, MUTCD, PROWAG, Section 504 of the Rehabilitation Act of 1973, 23 CFR 450, State DOT Regulations, USDOT, 49 CFR Part 37. For information on acronyms, see the LPA Manual located on the DOTD website: (http://wwwsp.dotd.la.gov/Inside_LaDOTD/Divisions/Administration/LPA/Pages/default.aspx).

For projects including lighting systems, the Entity will execute a lighting agreement. The Entity shall also provide DOTD with documentation of the utility/electrical service account in the Entity’s name where projects are built on State rights-of-way.

ARTICLE VIII: RIGHT-OF-WAY APPRAISAL, ACQUISITION AND RELOCATION

If it is specified in the Funding Table, right-of-way services and acquisition are eligible as project costs.

The Responsibility Table defines whether DOTD or the Entity shall be obligated to complete the work specified in this Article.

If right-of-way is required for this Project, appraisal and acquisition of all real property and property rights required for this Project shall be in accordance with all applicable State and Federal laws, including Title 49 CFR, Part 24 as amended; Title 23 CFR, Part 710 as amended; DOTD's Right-of-Way Manual; DOTD's LPA Right-of-Way Manual; DOTD's Guide to Title Abstracting; and any additional written instructions as given by the DOTD Right-of-Way Section.

Design surveys, right-of-way surveys, and the preparation of right-of-way maps shall be performed in accordance with the requirements specified in the current edition of the "Location & Survey Manual."

The Entity shall sign and submit the LPA Assurance Letter to the DOTD Right-of-Way Section annually. As soon as it is known that the acquisition of right-of-way is required for this Project, the Entity shall contact the DOTD Right-of-Way Section for guidance.

DOTD or the Entity, as per the Responsibility Table, shall ensure that the design of the Project is constrained by the existing right-of-way or the right-of-way acquired for the Project, as shown on the construction plans. When applicable, the Entity will send to the Project Manager a letter certifying that the Project could be built within the right-of-way.

If right-of-way was acquired by the Entity, the letter should also state that the acquisition was performed according to State and Federal guidelines, as mentioned above, and it is understood that liability and any costs incurred due to insufficient right-of-way are the responsibility of the Entity.

ARTICLE IX: TRANSFER AND ACCEPTANCE OF RIGHT-OF-WAY

If the Responsibility Table indicates that parcels of land shall be acquired by DOTD as right-of-way for the Project and if the roadway shall not remain in the State Highway System after completion and acceptance of the Project, these parcels shall be transferred by DOTD, in full ownership, to the Entity, upon the Final Acceptance of the Project by the DOTD Chief Engineer. The consideration for this transfer of ownership is the incorporation of the property and its improvements, if any, into the Entity's road system and the assumption by the Entity of the obligations to maintain and operate the property and its improvements, if any, at its sole cost and expense.

If the Responsibility Table indicates that parcels of land shall be acquired by the Entity as right-of-way for the Project and the roadway shall not remain in the Entity's Highway System after completion and acceptance of the Project, these parcels shall be transferred by the Entity to DOTD, in full ownership, upon final inspection and acceptance of the

Project by the DOTD. The consideration for this transfer of ownership is the incorporation of the property and its improvements, if any, into the State Highway System and the assumption by the State of the obligations to maintain and operate the property and its improvements, if any, at DOTD's sole cost and expense.

Furthermore, both DOTD and the Entity agree to hold harmless and indemnify and defend the other party against any claims of third persons for loss or damage to persons or property resulting from the failure to maintain or to properly sign or provide and maintain signals or other traffic control devices on the property acquired pursuant to this Agreement.

ARTICLE X: PERMITS

The Responsibility Table defines whether DOTD or the Entity shall be obligated to obtain the permits and the approvals necessary for the Project, whether from private or public individuals and pursuant to local, State or Federal rules, regulations, or laws.

ARTICLE XI: UTILITY RELOCATION/RAILROAD COORDINATION

If specified in the Funding Table, companies that have compensable interest and whose utilities must be relocated may be reimbursed relocation costs from project funds.

The responsible party, as defined in the Responsibility Table, shall be obligated to obtain from affected utility companies or railroads all agreements and designs of any required systems or relocations.

When the Entity is responsible for these activities on one or more control sections of the Project, the Entity will be required to submit a Utility Assurance Letter to the DOTD Project Manager prior to the letting of the Project.

If the Entity is the responsible party, then it shall comply with all utility relocation processes as specified in the LPA Manual.

The responsible party, as defined in the Responsibility Table, shall be obligated to issue any permits or otherwise authorize any utility companies or railroads that are relocating into project right-of-way in connection with the Project.

ARTICLE XII: BIDS FOR CONSTRUCTION

DOTD shall prepare construction proposals, advertise for and receive bids for the work, and award the contract to the lowest responsible bidder. Construction contracts will be prepared by DOTD after the award of the contract.

For Entity held contracts, DOTD will advertise and receive bids for the work in accordance with DOTD's standard procedures. All such bids will be properly tabulated, extended, and summarized to determine the official low bidder. DOTD will then submit copies of the official bid tabulations to the Entity for review and comment, while DOTD will concurrently analyze the bids. The award of the contract shall comply with all applicable State and Federal laws and the latest edition of the Louisiana Standard Specifications for Roads and Bridges. The Entity will be notified when the official low bid is greater than the estimated construction costs. When a decision is made to award the contract, the contract will be awarded by DOTD on behalf of the Entity following concurrence by the Federal Highway Administration ("FHWA") and the Entity. DOTD will transmit the construction contract to the Entity for its further handling toward execution. The Entity will be responsible for construction contract recordation with the Clerk of Court in the Project's parish. A receipt of filing shall be sent to the DOTD Financial Services Section. DOTD will, at the proper time, inform the Entity in writing to issue to the contractor an official NTP for construction.

ARTICLE XIII: CONSTRUCTION ENGINEERING AND INSPECTION

If it is specified in the Funding Table, construction engineering and inspection is eligible as a project cost.

The Responsibility Table defines whether DOTD or the Entity shall be obligated to complete the work specified in this Article.

If DOTD is obligated to complete the work specified in this Article, DOTD will perform the construction engineering and inspection using funds as specified in the Funding Table. If the Entity is obligated to complete the work specified in this Article, the Entity will either perform the construction engineering and inspection with in-house staff or will hire a consultant to perform the work. If Federal funds are specified in the Funding Table for construction engineering and inspection, the selection of any consultant will be as provided in Article V, above. The construction engineering and inspection must be performed by a professional licensed to perform the type of work being performed.

DOTD will assign a representative from a District Office to serve as the District Project Coordinator during project construction. The District Project Coordinator will make intermittent trips to the construction site to ensure that the construction contractor is following established construction procedures and that applicable Federal and State requirements are being enforced. The District Project Coordinator will advise the LPA Responsible Charge of any discrepancies noted. Failure to comply with such directives will result in the withholding of Federal funds by DOTD until corrective measures are taken by the Entity.

Except where a deviation has been mutually agreed to in writing by both DOTD and the Entity, the following specific requirements shall apply:

1. When it is stipulated in the latest edition of the Louisiana Standard Specifications for Roads and Bridges that approval by the Project Engineer or DOTD is required for equipment and/or construction procedures, such approval must be obtained through the DOTD Construction Section. All DOTD policies and procedures for obtaining such approval shall be followed.
2. All construction inspection personnel utilized by the Entity and/or the Entity's consultant must meet the same qualifications required of DOTD construction personnel. When certification in a specific area is required, these personnel must meet the certification requirements of DOTD. Construction inspection personnel shall be responsible for ensuring conformity with the plans and specifications.
3. All construction procedures must be in accordance with DOTD guidelines and policies established by the latest editions of the Construction Contract Administration Manual, the Engineering Directives and Standard Manual ("EDSM"), and any applicable memoranda. DOTD shall make these documents available to the Entity for use by project personnel.
4. Construction documentation shall be performed in HeadLight, and estimates and change orders in Site Manager by the Entity or the Entity's consultant. All documentation of pay quantities must conform to the requirements of DOTD as outlined in the Construction Contract Administration Manual, latest edition. DOTD shall make these documents available to the Entity for use by project personnel.
5. Quality assurance personnel must follow appropriate quality assurance manuals for all materials to be tested and ensure that proper sampling and testing methods are used. Sampling shall be done in accordance with DOTD's Sampling Manual or as directed by DOTD through HeadLight Materials and Site Manager Materials.
6. If the Entity is obligated to perform testing, as per the Responsibility Table, the Entity will be responsible for all costs associated with the material testing, and any utilized laboratory must be accredited and approved by DOTD. Approved accreditation companies are listed on the Materials Lab website. DOTD may, in its sole discretion, if appropriate and if requested by the Entity, perform testing at its Material Testing lab.
7. All laboratory personnel utilized by the Entity and/or the Entity's consultant

must meet the same qualifications required of DOTD laboratory personnel. When certification in a specific area is required, these personnel must meet the certification requirements of DOTD.

8. The Entity or the Entity's consultant shall prepare and submit the final records to DOTD within a maximum of thirty (30) days from the date of recordation of the acceptance of the project for projects under \$2 million, and within a maximum of sixty (60) days for projects over \$2 million.

The Consultant and/or the Entity shall be required to comply with all parts of this section while performing duties as Project Engineer.

ARTICLE XIV: SUBCONTRACTING

Any subcontracting performed under this Project with State or Federal funds, either by consulting engineers engaged by the Entity or the construction contractor, must have the prior written consent of DOTD. In the event the consultant or contractor elects to sublet any of the services required under this contract, it must take affirmative steps to utilize Disadvantaged Business Enterprises ("DBE") as sources of supplies, equipment, construction, and services. Affirmative steps shall include the following:

- a) Including qualified DBE on solicitation lists;
- b) Assuring that DBE are solicited whenever they are potential sources;
- c) When economically feasible, dividing total requirements into smaller tasks or quantities so as to permit maximum DBE participation;
- d) Where the requirement permits, establishing delivery schedules which will encourage participation by DBE; and/or
- e) Using the services and assistance of the Office of Disadvantaged Business Enterprise of the Department of Commerce and the Community Services Administration as required.

In addition, the Contractor is encouraged to procure goods and services from labor surplus areas.

ARTICLE XV: DBE REQUIREMENTS

It is the policy of DOTD that it shall not discriminate on the basis of race, color, national origin, or gender in the award of any United States Department of Transportation ("US DOT") financially assisted contracts or in the administration of its DBE program or the

requirements of 49 CFR Part 26. Entity agrees to ensure that DBEs, as defined in 49 CFR Part 26, have a reasonable opportunity to participate in the performance of work under this agreement, and in any contracts related to this agreement. In this regard, Entity shall take all necessary and reasonable steps in accordance with 49 CFR Part 26 to ensure that DBEs have a reasonable opportunity to compete for and perform services relating to this agreement. Furthermore, Entity shall not discriminate on the basis of race, color, national origin, or sex in the performance of this agreement. Entity shall carry out applicable requirements of 49 CFR Part 26 in the performance and administration of this agreement and any related contracts.

The Entity or its consultant agrees to ensure that the "Required Contract Provisions for DBE Participation in Federal Aid Construction Contracts" are adhered to for the duration of this Project. These contract provisions shall apply to any project with a DBE goal and must be included in the requirements of any contract or subcontract. Failure to carry out the requirements set forth shall constitute a breach of this agreement and, after notification by DOTD, may result in DOTD withholding funds, termination of this agreement by DOTD, or other such remedy as DOTD deems appropriate.

If a DBE is subcontracted to perform services in connection with this agreement, Entity shall provide to DOTD a copy of the contracts between Entity, the prime contractor/consultant, and the DBE. Further, Entity will ensure that any contracts between its contractors/consultants and any DBE will require that the prime contractor/consultant pay the DBE in full for services satisfactorily performed, and such payment shall be made within thirty (30) calendar days of receipt of payment for those services by the prime contractor/consultant.

Regardless of whether or not a DBE goal has been assigned to this agreement, Entity, its employees, and its agents shall comply with all requirements of 2 CFR 200.321 regarding minority- and women-owned business enterprises.

Failure to carry out the above requirements shall constitute a breach of this agreement. After proper notification by DOTD, immediate remedial action shall be taken by Entity as deemed appropriate by DOTD or the agreement may be terminated. The option shall rest with DOTD.

The above requirements shall be included in all contracts and/or subcontracts entered into by the Entity or its contractor/consultant.

ARTICLE XVI: DIRECT AND INDIRECT COSTS

Any DOTD direct or indirect costs associated with this Project may be charged to this Project.

If the Entity is indicated in the Responsibility Table as being responsible for a Stage/Phase, the Entity may be eligible for reimbursement of direct and/or indirect costs incurred related to administration of the contract for such Stage/Phase. Per 2 CFR 200, an Entity must establish and maintain effective internal controls over Federal award to provide reasonable assurance that awards are being managed in compliance with Federal laws and regulations. The Entity must verify this to DOTD by completing all necessary steps in order to obtain a subrecipient risk assessment from DOTD. The Entity's failure to comply with these requirements may result in Agreement termination.

As per 2 CFR 200, the Entity may receive indirect costs if it has a financial tracking system that can track direct costs incurred by the project. An Entity that has never received a negotiated indirect cost rate may elect to charge a de minimis rate of ten (10%) percent of modified total direct costs as per 2 CFR 200.68 Modified Total Direct Cost ("MTDC"). If chosen, this methodology, once elected, must be used consistently for all Federal awards until such time as the Entity chooses to negotiate for a rate, which the Entity may apply to do at any time.

Allowable Direct and Indirect Costs: Determination of allowable direct and indirect costs will be made in accordance with the applicable Federal cost principles, e.g., 2 CFR Part 200 Subpart E.

Disallowed Direct and Indirect Costs: Those charges determined to not be allowed in accordance with the applicable Federal cost principles or other conditions contained in this Agreement.

ARTICLE XVII: RECORD RETENTION

The Entity and all others employed by it in connection with this Project shall maintain all books, documents, papers, accounting records, and other evidence pertaining to this Project, including all records pertaining to costs incurred relative to the contracts initiated due to their participation Stage/Phases for this Project, and shall keep such material available at its offices at all reasonable times during the contract period and for five (5) years from the date of final payment under the Project for inspection by DOTD and/or the Legislative Auditor, the FHWA, or any authorized representative of the Federal Government under State and Federal Regulations, effective as of the date of this Agreement, and copies thereof shall be furnished if requested. If documents are not produced, the Entity will be required to refund the Federal Funds.

For all Stage/Phases for which the Entity is designated as being responsible, as per the Responsibility Table, the final invoice and audit shall be delivered to DOTD.

Record retention may extend beyond five (5) years if any of the following apply:

- a) If any litigation, claim, or audit is started before the expiration of the five- (5-) year period, the records must be retained until all litigation, claims, or audit findings involving the records have been resolved and final action taken;
- b) When the Entity is notified in writing by the FHWA, cognizant agency for audit, oversight agency for audit, cognizant agency for indirect costs, or pass-through Entity to extend the retention period; and/or
- c) Records for real property and equipment acquired with Federal funds must be retained for three (3) years after final disposition.

ARTICLE XVIII: CANCELLATION

The terms of this Agreement shall be binding upon the parties hereto until the work has been completed and accepted and all payments required to be made have been made; however, this Agreement may be terminated under any or all of the following conditions:

- 1. By mutual agreement and consent of the parties hereto;
- 2. By the Entity should it desire to cancel the Project prior to the receipt of bids, provided any State/Federal costs that have been incurred for the development of the Project shall be repaid by the Entity;
- 3. By DOTD due to the withdrawal, reduction, or unavailability of State or Federal funding for the Project;
- 4. By DOTD due to failure by the Entity to progress the Project forward or follow the specific program guidelines (link found on the LPA website). The Program Manager will provide the Entity with written notice specifying such failure. If within sixty (60) days after receipt of such notice the Entity has not either corrected such failure, or in the event it cannot be corrected within sixty (60) days, begun in good faith to correct said failure and thereafter proceeded diligently to complete such correction, then DOTD shall terminate the Agreement on the date specified in such notice. Any State/Federal costs that have been incurred for the development of the Project shall be repaid by the Entity to DOTD. The Entity may be deemed ineligible for other LPA projects for a minimum of twelve (12) months or until any repayment is rendered;
- 5. If the project has not progressed to construction within the time periods provided under applicable Federal law, the Project will be cancelled and all expended Federal funds must be refunded to DOTD; and/or

6. Failure to comply with the requirements of State or Federal law, including 2 CFR 200 and Title 23 of the U.S. Code.

ARTICLE XIX: COMPLIANCE WITH CIVIL RIGHTS

The parties agree to abide by the requirements of the following, as applicable: Titles VI and VII of the Civil Rights Act of 1964, as amended; the Equal Opportunity Act of 1972, as amended; Federal Executive Order 11246, as amended; the Rehabilitation Act of 1973, as amended; the Vietnam Era Veterans' Readjustment Assistance Act of 1974; Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975; the Americans with Disabilities Act of 1990, as amended; and Title II of the Genetic Information Nondiscrimination Act of 2008.

The parties agree not to discriminate in employment practices, and shall render services under the contract without regard to race, color, age, religion, sex, national origin, veteran status, genetic information, political affiliation, disability, or age.

Any act of discrimination committed by the Entity, or failure to comply with these statutory obligations when applicable shall be grounds for termination of this Agreement.

ARTICLE XX: INDEMNIFICATION

The Entity shall indemnify, save harmless and defend DOTD against any and all claims, losses, liabilities, demands, suits, causes of action, damages, and judgments of sums of money growing out of, resulting from, or by reason of any act or omission of the Entity, its agents, servants, independent contractors, or employees while engaged in, about, or in connection with the discharge or performance of the terms of this Agreement. Such indemnification shall include reasonable attorney's fees and court costs. The Entity shall provide and bear the expense of all personal and professional insurance related to its duties arising under this Agreement.

If the Project includes sidewalks, landscaping, shared use paths, lighting, or any other non-roadway enhancement, the Entity shall indemnify, save harmless and defend DOTD against any and all claims, losses, liabilities, demands, suits, causes of action, damages, and judgments of sums of money growing out of the installation and the use of these items. Such indemnification shall include reasonable attorney's fees and court costs. The Entity shall provide and bear the expense of all personal and professional insurance related to its duties arising under this Agreement.

ARTICLE XXI: CONSTRUCTION, FINAL INSPECTION AND MAINTENANCE

Construction-- DOTD

In the event DOTD is designated as being responsible to perform Construction, as per the Responsibility Table, the following provisions shall apply:

If **DOTD** is the roadway owner of any control section of the Project, as per the Responsibility Table, then upon the Final Acceptance of the Project by DOTD and delivery of the Final Acceptance to the Entity, DOTD shall assume the ownership and maintenance of the specified improvement at its expense in a manner satisfactory to FHWA. The Final Acceptance shall be recorded by DOTD in the appropriate parish. Before making the final inspection, DOTD shall notify the Entity so that they may have representatives present for such inspection.

If the **Entity** is the roadway owner of any control sections of the Project, as per the Responsibility Table, then upon the Final Acceptance of the Project, the Entity shall assume the ownership and maintenance of the specified improvement at its expense in a manner satisfactory to FHWA. The Final Acceptance shall be provided to DOTD and recorded by DOTD in the appropriate parish. Before making the final inspection, DOTD shall notify Entity so that they may have representatives present for such inspection.

If the Project includes sidewalks, landscaping, shared use paths, lighting, or any other non-roadway enhancement, whether such improvements are located within right-of-way owned by DOTD or the Entity, upon the Final Acceptance of the Project, the Entity shall assume the ownership, maintenance, and operations of all such improvements at its expense in a manner satisfactory to FHWA.

If the Entity is the roadway owner of a control section, as per the Responsibility Table, title to that control section right-of-way shall be vested in the Entity but shall be subject to DOTD and FHWA requirements and regulations concerning abandonment, disposal, encroachments, and/or uses for non-highway purposes.

Construction-- Entity

In the event the Entity is designated as being responsible to perform Construction, as per the Responsibility Table, the following provisions shall apply:

If **DOTD** is the roadway owner of any control section of the Project, as per the Responsibility Table, then before making the final inspection, the Entity shall notify DOTD's District Administrator and District Project Coordinator so that they may have representatives present for such inspection. Upon completion and Final Acceptance of the Project, the Entity will adopt a resolution granting a Final

Acceptance to the contractor and record it with the Clerk of Court in the appropriate parish. The receipt of filing from the courthouse must be sent to the DOTD Construction Section. Upon delivery of the Final Acceptance to DOTD, DOTD shall assume the ownership and maintenance of the specified improvement at its expense in a manner satisfactory to FHWA. The Final Acceptance shall be recorded by the Entity in the appropriate parish. Before making the final inspection, the Entity shall notify DOTD so that it may have representatives present for such inspection.

If the Entity is the roadway owner of any control sections of the Project, as per the Responsibility Table, before making the final inspection, the Entity shall notify DOTD's District Administrator and District Project Coordinator so that they may have representatives present for such inspection. Upon completion and Final Acceptance of the Project, the Entity will adopt a resolution granting a Final Acceptance to the contractor and record it with the Clerk of Court in the appropriate parish. The receipt of filing from the courthouse must be sent to the DOTD Construction Section. Upon delivery of the Final Acceptance to DOTD, the Entity shall assume the ownership and maintenance of the specified improvement at its expense in a manner satisfactory to DOTD and FHWA.

If the Project includes sidewalks, landscaping, shared use paths, lighting, or any other non-roadway enhancement, then upon the Final Acceptance of the Project and delivery of the Final Acceptance to DOTD, the Entity shall assume the ownership, maintenance, and operations of all such improvements at its expense in a manner satisfactory to FHWA.

If the Entity is the roadway owner of a control section, as per the Responsibility Table, title to that control section right-of-way shall be vested in the Entity but shall be subject to DOTD and FHWA requirements and regulations concerning abandonment, disposal, encroachments and/or uses for non-highway purposes.

ARTICLE XXII: COMPLIANCE WITH LAWS

The parties shall comply with all applicable Federal, State, and local laws and regulations, including, specifically, the Louisiana Code of Government Ethics (LSA-R.S. 42:1101, *et seq.*), in carrying out the provisions of this Agreement.

ARTICLE XXIII: VENUE

The exclusive venue for any suit arising out of this Agreement shall be in the Nineteenth Judicial District Court for the Parish of East Baton Rouge, State of Louisiana.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK

Entity/State Agreement
S.P. No. H.016252
F.A.P. No. H016252
Masonic Drive: Texas Ave - Lee St
Rapides Parish
Page 22 of 22

IN WITNESS THEREOF, the parties have caused these presents to be executed by their respective officers thereunto duly authorized as of the day and year first above written.

CITY OF ALEXANDRIA

BY: _____

Typed or Printed Name

Title

72-6000014
Taxpayer Identification Number

NKLGHTN3TS34
Unique Entity ID Number

20.205
Assistance Listing Number (ALN)

**STATE OF LOUISIANA
DEPARTMENT OF TRANSPORTATION
AND DEVELOPMENT**

BY: _____
Secretary

RECOMMENDED FOR APPROVAL:

BY: _____

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE THE ENTITY STATE AGREEMENT FOR THE CAPITAL IMPROVEMENT METROPOLITAN PLANNING ORGANIZATION PROJECT, MASONIC DRIVE, TEXAS AVENUE TO LEE STREET AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to execute the Entity State Agreement for the Capital Improvement Metropolitan Planning Organization Project, Masonic Drive, Texas Avenue to Lee Street.

SECTION II: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION IV: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 25th day of February, 2025.

NOTICE PUBLISHED on the 28th day of February, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the _____ day of February, 2025 and final publication was made in the Alexandria Daily Town Talk on the _____ day of February 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

J. PUBLIC HEARING - COMMUNITY DEVELOPMENT

To hold a public hearing to consider condemnation of 25 Structures.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Planning / Community Development

Date: January 31, 2025

Title: Resolution setting a public hearing to be held on March 25, 2025 to consider
condemnation of (25) structures within the City

Explanation of Proposal:

Additional Information Attached ☒

Introduce on February 11 2025 for authorization to set a Public Hearing on March 25, 2025 for the condemnation of (25) blighted and abandoned structures throughout the City for the imminent threat to public health, safety and welfare of its surroundings. All structures have been inspected and ranked in order of severity of danger to its neighbors. All property owners have been sent notices of code violations and given the opportunity to correct or repair, however, have failed to take action.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: 101-054701

Expense Amount:

Account Line Item: 531201

Remaining Amount:

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks: Exhibit A: List of (25) structures
Exhibit B: Pictures of structures

RECEIVED

JAN 01 2025

CITY COUNCIL

Public Hearing To Set Condemnation Hearing

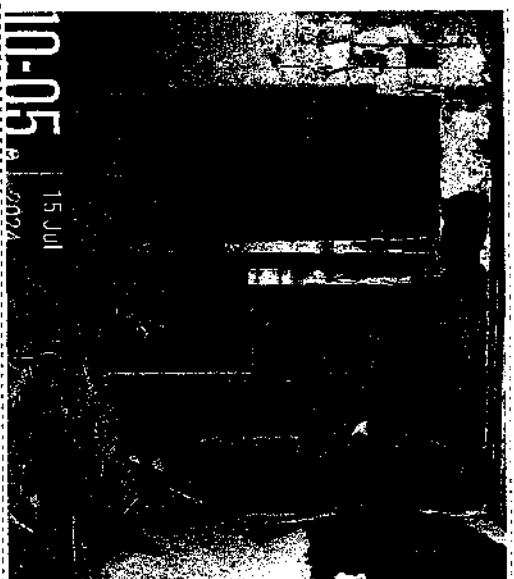
Community Development

Key	MPN #	Address	Property Owner	AA Needed
1	CD-15204	1820 East Texas Ave.	Anquneta Session, A' Keshia Session, Anequa Session, Tederick Session, Terrance Sessions, Tommy Sessions, Nigel Sessions, Anitra Sessions, Jerry Johnson	Y
2	CD-12624	2025 East Texas Ave.	Curtisteen Matthews, Midwest Management BMO Harris	Y
3	CD-10632	2132 Houston St.	Harry Thompson, Veronica Hollingworth, Patrick Thompson, Gary Thompson, Marsha Ervin, Donald Ray	Y
4	CD-13072	2201 Lee St.	Matt's Janitorial Service, Inc., Curtisteen Matthews, Bakies Properties, Brandon Bakies	Y
5	CD-12888	2205 Lee St.	Matt's Janitorial Service, Inc., Curtisteen Matthews, Bakies Properties, Brandon Bakies	Y
6	CD-13083	2209 Lee St.	Matt's Janitorial Service, Inc., Curtisteen Matthews, Arthea Matthews, Bakies Properties, Brandon Bakies	Y
7	CD-14326	2210 Lee St.	Matt's Janitorial Service, Inc., Curtisteen Matthews, Bakies Properties, Brandon Bakies	Y
8	CD-12887	2215 Lee St.	Matt's Janitorial Service, Inc., Curtisteen Matthews, Arthea Matthews, Bakies Properties, Brandon Bakies, PB & J Rentals Ben Johnson	Y
9	CD-10699	1225 Magnolia St.	Croom Properties, David Croom, Alicia Croom	Y
10	CD-10444	1227 Magnolia St.	Larwood Properties, Jerry Larwood,	Y
11	CD-13114	1346 Magnolia St.	Walter Smith, Emanuel Lewis, Bakies Properties, Brandon Bakies	Y
12	CD-14381	1813 Mason St.	Linda Ausmer, ET AL, Frankie Mae Woods, Jonnie Moore	Y
13	CD-14910	1987 Mason	Mary T. Samuel	Y
14	CD-14941	2018 Mason	Mary Iles, EST, ET AL, Brunetta Martin, Gregory Pilate, Annie Iles Shorter	Y
15	CD-12455	2702 Mason St.	Louis Blalock	Y
16	CD-14753	1764 Monroe St	Lewis Vinson, Melonea Girollando, Scott Goodstall	Y
17	CD-13273	1960 Monroe St.	Helen robinson Clarks, Walter Earnest	Y
18	CD-15282	3219 Monroe St.	Rigoberto Melendez	Y
19	CD-13308	5220 Morgan St.	Rose Marie Howard, Sharon Bowie Vorise, Alfred Bowie	Y
20	CD-11041	1851 Overton	Henry Rhodes, Emelda Rhodes, Douglas Rhodes	Y
21	CD-14791	1914 Overton	Roman Smith	Y
22	CD-14946	2203 Overton	Ola Mae Monk	Y
23	CD-10435	2307 Overton	Thelma Williams Powell, Sandra Powell, Rebecca King	Y
24	CD-14382	2618 Overton	Huey Minor, ET AL	Y
25	CD-14747	1504 & 1508 Yoist St.	Larwood Properties, Jerry Larwood, Kylie Larwood	Y

Community Development Department
Properties for consideration of condemnation and demolition:



Address: 1820 East Texas
MPN #: CD-15204



Date Original Complaint was filed: 01/30/18



Address: 2025 East Texas
MPN #: CD-12624



Date Original Complaint was filed: 03/19/15

Community Development Department
Properties for consideration of condemnation and demolition:



Address: 2132 Houston St.
MPN #: CD-10362



Date Original Complaint was filed: 11/18/97

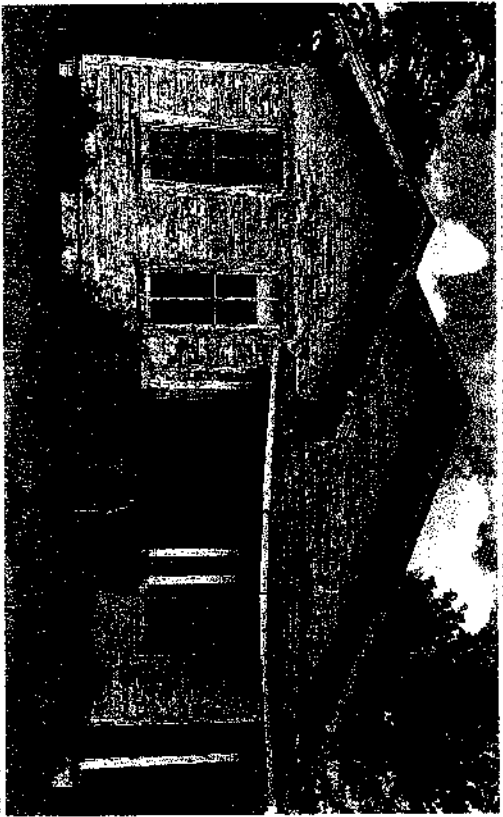


Address: 2201 Lee St.
MPN #: CD-13072

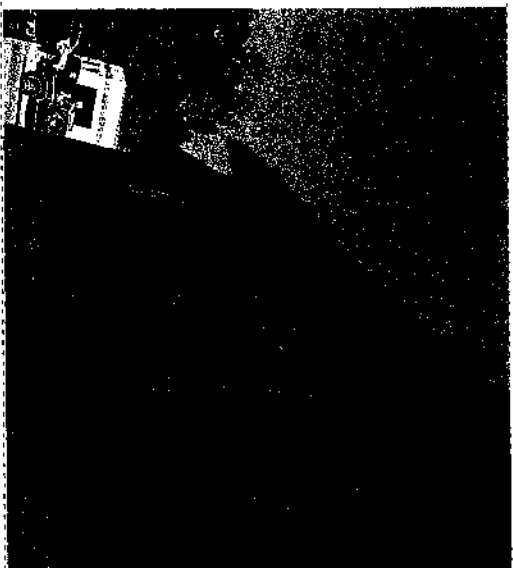


Date Original Complaint was filed: 03/08/18

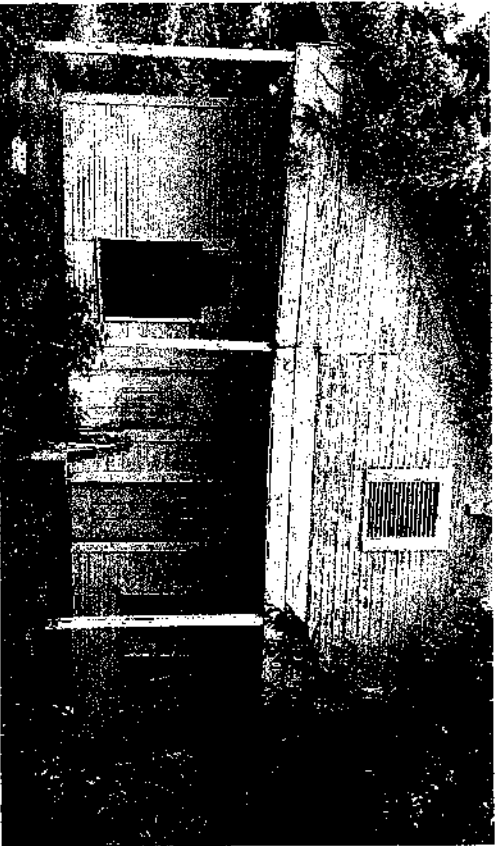
Community Development Department
Properties for consideration of condemnation and demolition:



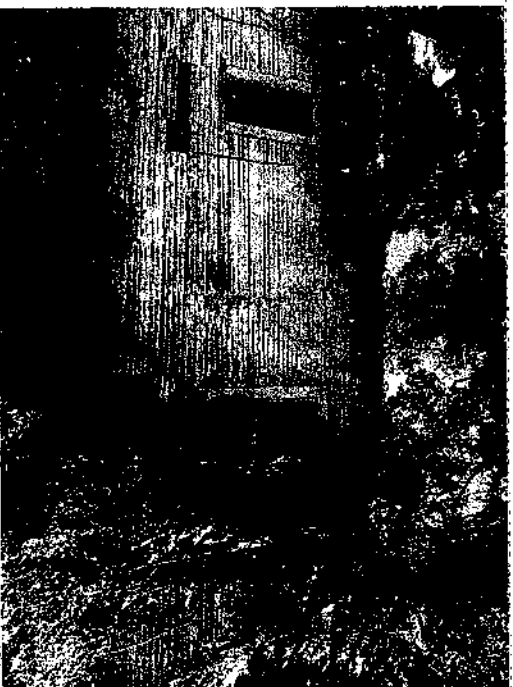
Address: 2205 Lee St.
MPN #: CD-12888



Date Original Complaint was filed: 1/12/17

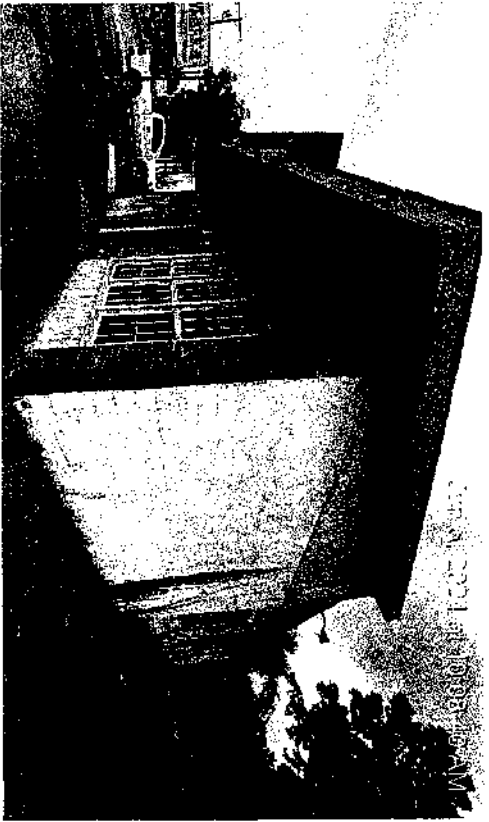


Address: 2209 Lee St.
MPN #: CD-13083



Date Original Complaint was filed: 3/9/18

Community Development Department
Properties for consideration of condemnation and demolition:



Address: 2210 Lee St.
MPN #: CD-14326



Date Original Complaint was filed: 11/8/23



Address: 2215 Lee St.
MPN #: CD-12887



Date Original Complaint was filed: 12/01/17

Community Development Department
Properties for consideration of condemnation and demolition:



Address: 1225 Magnolia St.
MPN #: CD10699



Date Original Complaint was filed: 9/08/23



Address: 1227 Magnolia St.
MPN #: CD-10444



Date Original Complaint was filed: 9/13/23

Community Development Department
Properties for consideration of condemnation and demolition:



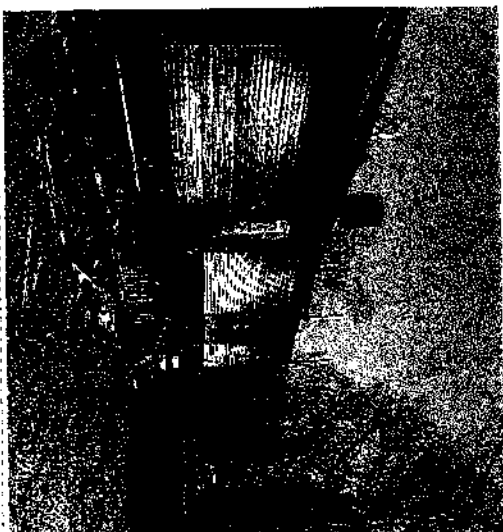
Address: 1346 Magnolia St.
MPN #: CD-13114



Date Original Complaint was filed: 3/15/18



Address: 1813 Mason St.
MPN #: CD-14381



Date Original Complaint was filed: 4/11/14

Community Development Department
Properties for consideration of condemnation and demolition:



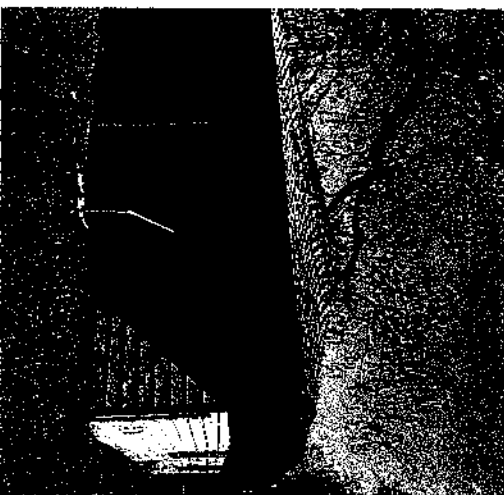
Address: 1987 Mason St.
MPN #: CD-14910



Date Original Complaint was filed: 2/20/24



Address: 2018 Mason St.
MPN #: CD-14941



Date Original Complaint was filed: 2/20/24

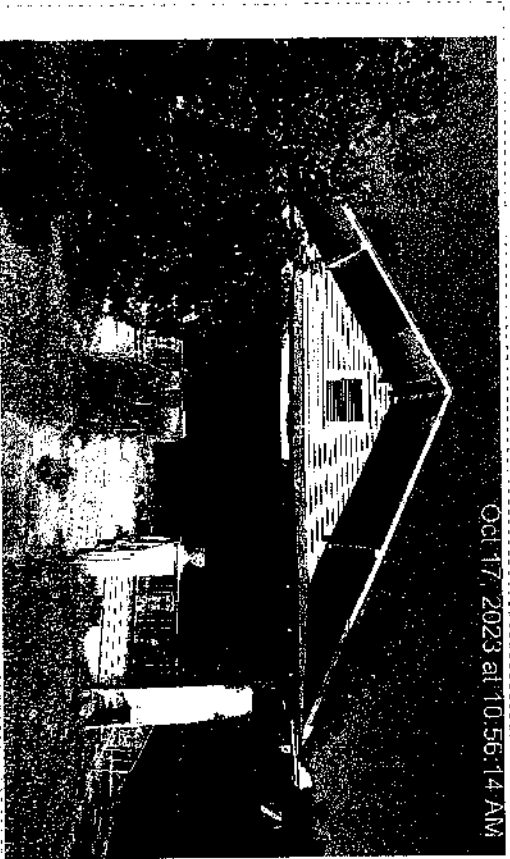
Community Development Department
Properties for consideration of condemnation and demolition:



Address: 2702 Mason St
MPN #: CD-12455



Date Original Complaint was filed: 3/11/14



Address: 1764 Monroe St.
MPN #: CD-14753



Date Original Complaint was filed: 10/17/23

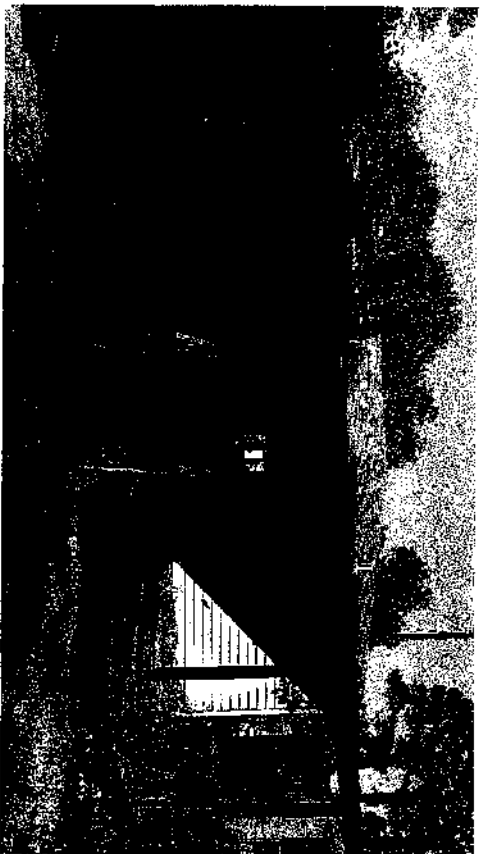
Community Development Department
Properties for consideration of condemnation and demolition:



Address: 1960 Monroe St.
MPN #: CD-13273



Date Original Complaint was filed: 9/13/18



Address: 3219 Monroe St.
MPN #: CD-15282



Date Original Complaint was filed: 8/30/24

Community Development Department
Properties for consideration of condemnation and demolition:



Address: 5220 Morgan St.
MPN #: CD-13308



Date Original Complaint was filed: 2/13/19



Address: 1851 Overton St.
MPN #: CD-11041



Date Original Complaint was filed: 5/17/23

Community Development Department
Properties for consideration of condemnation and demolition:



Address: 1914 Overton St.
 MPN #: CD-14791



Date Original Complaint was filed: 11/6/23

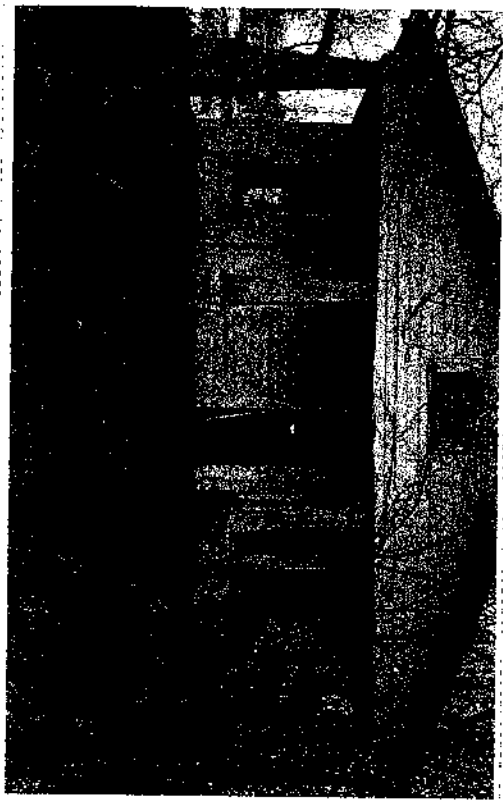


Address: 2203 Overton St.
 MPN #: CD-14946

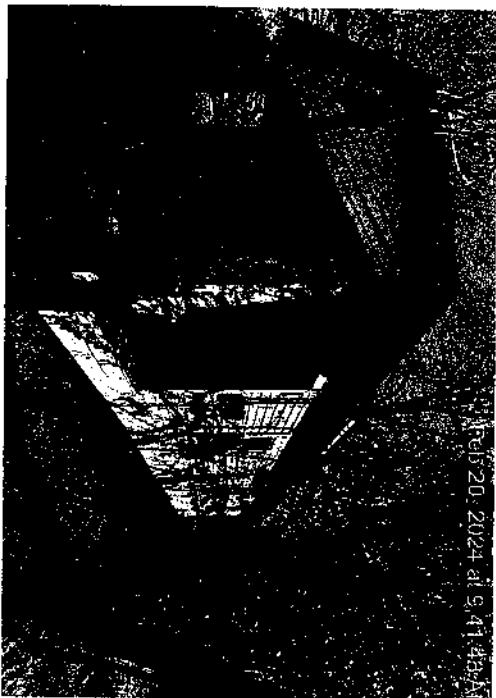


Date Original Complaint was filed: 2/20/24

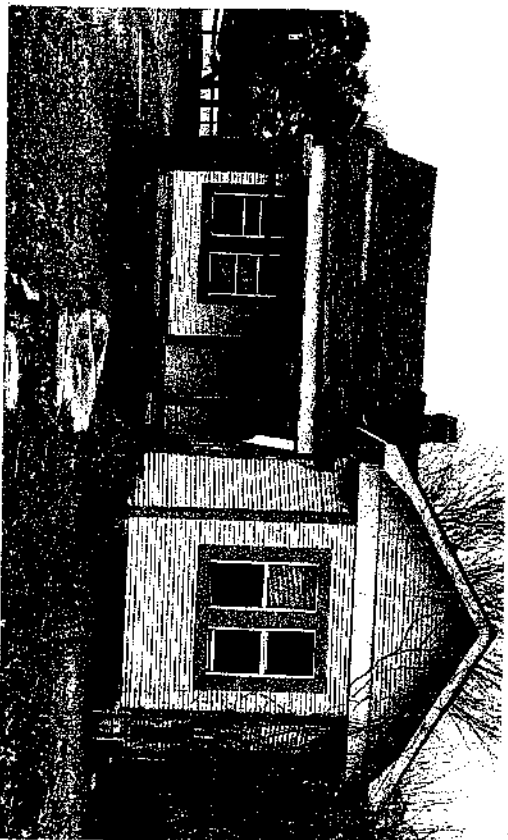
Community Development Department
Properties for consideration of condemnation and demolition:



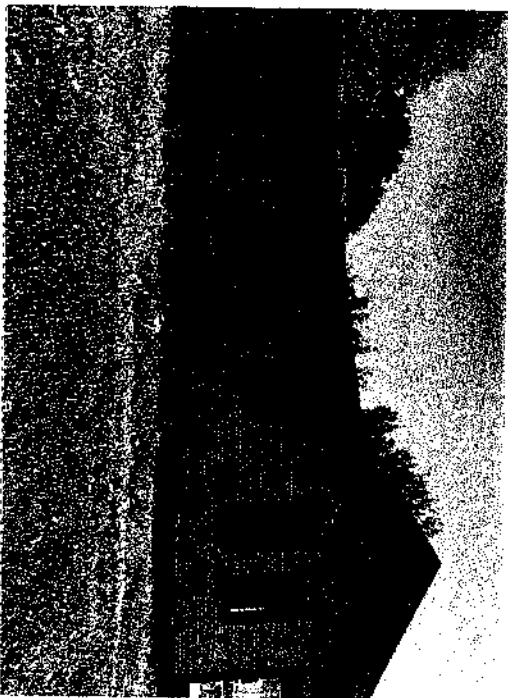
Address: 2307 Overton St.
MPN #: CD-10435



Date Original Complaint was filed: 7/08/98

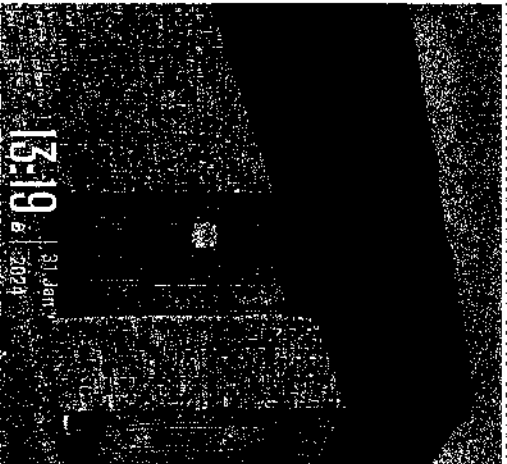


Address: 2618 Overton St.
MPN #: CD-14382



Date Original Complaint was filed: 1/30/23

Community Development Department
Properties for consideration of condemnation and demolition:



Address: 1504/1508 Yoist St.
MPN #: CD-14747



Date Original Complaint was filed: 10/3/24

Address:

MPN #:

Date Original Complaint was filed:

RESOLUTION NO. 0623-2025

**RESOLUTION SETTING A PUBLIC HEARING TO BE HELD ON
MARCH 11, 2025 TO CONSIDER CONDEMNATION OF 25
STRUCTURES WITHIN THE CITY.**

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby setting a public hearing to be held on March 11, 2025 to consider condemnation of 25 structures within the City.

THIS RESOLUTION having been submitted in writing, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS: Fowler, Villard, Larvadain, Perry, Johnson, Felter, Green.

NAYS: None

ABSENT: None

PASSED AND ADOPTED at Alexandria, Louisiana, this 11th day of February, 2025.

/s/ Donna P. Jones, MMC
City Clerk

RESOLUTION NO. -

**A RESOLUTION TAKING ACTION ON THE FOLLOWING 25
RESIDENTIAL STRUCTURES.**

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the condemnation of the following structures located at

20 East Texas Avenue	Anquneta Session, A'Keshia Session, Anequa Session, Tederick Session, Terrance Sessions, Tommy Session, Nigel Sessions, Anitra Session, Jerry Johnson.
2025 East Texas Avenue	Curtisteen Matthews, Midwest Management BMO Harris
2132 Houston Street	Harry Thompson, Veronica Hollingworth, Patrick Thompson, Gary Thompson, Marsh Ervin, Donald Ray
2201 Lee Street	Matt's Janitorial Service, Inc., Curtisteen Matthews, Bakies Properties, Brandon Bakies
2205 Lee Street	Matt's Janitorial Service, Inc. Curtisteen Matthews, Bakies Properties, Brandon Bakies

2209 Lee Street	Matt's Janitorial Service, Inc., Curtisteen Matthews, Arthea Matthews, Bakies Properties, Brandon Bakies
2210 Lee Street	Matt's Janitorial Service, Inc. Curtisteen Matthews Bakies Properties, Brandon Bakies
2215 Lee Street	Matt's Janitorial Service, Inc., Curtisteen Matthews, Arthea Matthews, Bakies properties, Brandon Bakies, PB & J Rentals Ben Johnson.
1225 Magnolia St	Croom Properties, David Croom, Alicia Croom
1227 Magnolia St	Larwood Properities, Jerry Larwood.
1346 Magnolia Street	Walter Smith, Emanuel Lewis, Bakies Properties, Brandon Bakies
1813 Mason St	Linda Ausmer, ET AL, Frankie Mae Woods, Jonnie Moore.
1987 Mason	Mary T. Samuel
2018 Mason	Mary Iles, EST, ET AL, Brunetta Martin, Gregory Pilate, Annie Iles Shorter
2702 Mason Street	Louis Blalock
1764 Monroe Street	Lewis Vinson, Melone Girollando, Scott, Goodstall

1960 Monroe Street	Helen Robinson Clarks, Walter Earnest
3219 Monroe Street	Rigoberto Melendez

5220 Morgan Street	Rose Marie Howard, Sharon Bowie Vorise, Alfred Bowie
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1851 Overton	Henry Rhodes, Emelda Rhodes Douglas Rhodes
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1914 Overton	Roman Smith
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2203 Overton	Ola Mae Monk
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2307 Overton	Thelma Williams Powell, Sandra Powell, Rebecca King
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2618 Overton	Huey Minor, ET AL
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1504 & 1508 Yoist Street	Larwood Properties, Jerry Larwood, Kylie Larwood
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BE IT FURTHER RESOLVED, etc., that in the event the owners, agent, or other representatives of the owners fails to repair the structure in accordance with the terms herein, said demolition and/or removal shall be undertaken by the City of Alexandria and any excess costs will be assessed against the lot upon which the building is situated, all in accordance with the provision of Louisiana Revised Statutes 33:4765 and 4766.

ORDER OF CONDEMNATION

BE IT FURTHER RESOLVED, etc., The City Council considering the recommendations of the Community Development Officer, the notice to the property owner, agent, or other representative of the property owner, the failure of the property to meet requirements of the laws and ordinances, the public hearing held on March 11, 2025, the facts justifying condemnation of the structures and improvements on the following properties and it is ordered the following properties are condemned and shall be demolished and removed by the City or its agents within Thirty(30) days of this Order or within the discretion of the City at any time thereafter.

BE IT FURTHER RESOLVED, etc., that in the Order of Condemnation is final and shall be enforceable in accordance with law and subject to R.S. 33:4763 and other laws of the State of Louisiana and the Ordinances of the City of Alexandria.

RESOLUTION having been submitted in writing was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

Absent:

AND THE RESOLUTION was declared adopted on the 11th day of March, 2025.

/S/ Donna Jones

City Clerk

Adjourn

Alexandria City Council meetings and Council committee meetings are broadcast live and may be viewed live by the public on Optimum Cable Channel 4. A rebroadcast may be viewed on Optimum Cable Channel 4 and the City of Alexandria, LA website www.cityofalexandrialala.com