

Legal Committee

Agenda

July 15, 2025

(Malcolm Larvadain, Chuck Fowler, Lizzie Felter)

4:45 P.M.

- 1) To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for annual vehicle bid current model year or new. **(Item 15)**
- 2) To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for annual uniform bid for Fire Department. **(Item 14)**

Alexandria City Council meetings and Council Committee meetings are broadcast live and may be viewed live by the public on Optimum Cable Channel 4. A rebroadcast may be viewed on Optimum Cable Channel 4 and the City of Alexandria website. www.cityofalexandria.com.

ALEXANDRIA CITY COUNCIL

TUESDAY JULY 15, 2025

CITY COUNCIL CHAMBERS- 5:00 P.M.

**PERSONS DESIRING TO ADDRESS THE COUNCIL SHALL INFORM
THE PRESIDENT AT THE APPROPRIATE AGENDA ITEM**

A. CALL TO ORDER

B. INVOCATION

C. PLEDGE OF ALLEGIANCE

D. ROLL CALL

**E. APPROVAL OF MINUTES TAKEN FROM A REGULAR MEETING
HELD ON JULY 1, 2025.**

F. CONSENT CALENDAR

- 1) Introduction of an ordinance authorizing the mayor to accept the low bid submitted for liquid chlorine one ton cylinders.
- 2) Introduction of an ordinance authorizing the mayor to accept the low bid submitted for one 245 KV Gas Circuit Breaker.
- 3) Introduction of an ordinance authorizing the mayor to accept the proposal received for Professional Services for the Alexandria City Hall Chilled Water Plant Replacement Project.
- 4) Introduction of an ordinance authorizing the mayor to accept the lowest proposal received from U. S. Lawns of Alexandria for landscape maintenance services for Upper Third Streetscape.
- 5) Introduction of an ordinance authorizing the mayor to accept the lowest proposal received from U. S. Lawns of Alexandria for landscape maintenance services Ninth Street Streetscape.
- 6) Introduction of an ordinance authorizing the mayor to accept the lowest proposal received from U. S. Lawns of Alexandria for landscape maintenance services Sixth and Johnston Parking Lot.

- 7) Introduction of an ordinance authorizing the mayor to accept the lowest proposal for janitorial services for the cleaning of the Utility Customer Service Building.
- 8) Introduction of an ordinance authorizing the mayor to accept the low proposal received for janitorial services for ATRANS Bus Terminal.
- 9) Introduction of an ordinance authorizing the mayor to accept the lowest proposal received for qualified valve exercise program services.
- 10) Introduction of an ordinance authorizing the mayor to renew the service contract for transformer repairs, polemount and padmount.

G. RESOLUTIONS

- 11) **RESOLUTION** authorizing advertisement for bids for sludge removal and disposal services for the Wastewater Treatment Plant Phase 1.
- 12) **RESOLUTION** authorizing advertisement for bids for DG Hunter Units 5, 6, 7, & 8 Wartsila overhaul maintenance services.

H. ORDINANCES FOR FINAL ADOPTION SUBJECT TO PUBLIC HEARING

- 13) To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for spun prestressed wood pole equivalent concrete poles.
- 14) To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for annual vehicle bid current model year or new.
- 15) To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for annual uniform bid for Fire Department.

- 16) To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for single phase polemount transformers.
- 17) To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for single phase padmount transformers.
- 18) To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for three phase padmount transformers.
- 19) To consider final adoption of an ordinance authorizing the mayor to enter into a Technical Services Agreement with MCD Consulting, LLC.
- 20) To consider final adoption of an ordinance authorizing the mayor to enter into a Master Services Agreement with CSRS, LLC for Engineering and related services and otherwise to provide with respect thereto.
- 21) Adjourned.

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ALEXANDRIA CITY COUNCIL

TUESDAY JULY 15, 2025

CITY COUNCIL CHAMBERS- 5:00 P.M.

**PERSONS DESIRING TO ADDRESS THE COUNCIL SHALL INFORM
THE PRESIDENT AT THE APPROPRIATE AGENDA ITEM**

A. CALL TO ORDER

B. INVOCATION

C. PLEDGE OF ALLEGIANCE

D. ROLL CALL

**E. APPROVAL OF MINUTES TAKEN FROM A REGULAR MEETING
HELD ON JULY 1, 2025.**

PROCEEDINGS OF THE COUNCIL OF THE CITY OF ALEXANDRIA,
STATE OF LOUISIANA, TAKEN AT A REGULAR MEETING HELD ON JULY 1,
2025

The Council of the City of Alexandria, Louisiana, met in a regularly scheduled meeting session in the City Council Chambers, on Tuesday, July 1, 2025 at 5:00 P.M. Those present were the Honorable Cynthia Perry, Gary Johnson, Lizzie Felter, Jules Green, Chuck Fowler, Jim Villard and Malcolm Larvadain. Also present were Mayor Roy, City Attorney Jonathon Goins, Michael Caffery and Council Staff.

The Council of the City of Alexandria, State of Louisiana was duly convened as the governing authority of said City by the Honorable Cynthia Perry, who stated that the Council was ready for the transaction of business. The invocation was pronounced by Ms. Felter and the Pledge of Allegiance was led by Mr. Larvadain.

On a motion of Mr. Fowler and seconded by Ms. Felter the minutes taken from a regular Council Meeting held on June 17, 2025 were unanimously approved by the Council.

CONSENT CALENDAR

The Council next read all items found under the heading Consent Calendar and assigned them to committees.

Mr. Villard moved for the introduction of all items appearing under the heading Consent Calendar.

Mr. Fowler seconded the motion. It was unanimously carried by the Council.

Bids were received for spun prestressed wood pole equivalent concrete poles.

Name of Bidders

Meyer Utility Structure

Stresscrete, Inc.
Stresscrete, Inc.

The above bid was referred to the Mayor and appropriate committee for tabulation and recommendation. The following ordinance was introduced by Mr. Villard and seconded by Mr. Fowler to wit:

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR SPUN PRESTRESSED WOOD POLE EQUIVALENT CONCRETE POLES AND OTHER MATTERS WITH RESPECT THERETO.

Bids were received for annual vehicle bid current model year or new.

Name of Bidders

Courtesy Ford

Courtesy Chrysler, Dodge, Jeep, Ram

Courtesy Chevrolet, Buick, GMC

The above bid was referred to the Mayor and appropriate committee for tabulation and recommendation. The following ordinance was introduced by Mr. Villard and seconded by Mr. Fowler to wit:

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR ANNUAL VEHICLE BID CURRENT MODEL YEAR OR NEW AND OTHER MATTERS WITH RESPECT THERETO.

Bids were received for annual uniform bid.

Name of Bidders

Caplan's

Uniserve, LLC

The above bid was referred to the Mayor and appropriate committee for tabulation and recommendation. The following ordinance was introduced by Mr. Villard and seconded by Mr. Fowler to wit:

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR ANNUAL UNIFORM BID FOR FIRE DEPARTMENT AND OTHER MATTERS WITH RESPECT THERETO.

Bids were received for single phase polemount transformers.

Name of Bidders

Nexgen Metals, Inc.
Arkansas Electric Cooperatives, Inc.
Techline, Inc.
MVA Power, Inc.
Gresco
Industrias Electro Mecanicas Magnatron SAS
Westco Distribution
EssenG Solutions
AR Transformers, Inc.
Electrical Equipment Joint Stock Company
ULS Corporation, Inc.

The above bid was referred to the Mayor and appropriate committee for tabulation and recommendation. The following ordinance was introduced by Mr. Villard and seconded by Mr. Fowler to wit:

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR SINGLE PHASE POLEMOUNT TRANSFORMERS AND OTHER MATTERS WITH RESPECT THERETO.

Bids were received for single phase padmount.

Name of Bidders

Nexgen Metals, Inc.
Arkansas Electric Cooperatives, Inc.
Techline, Inc.
ULS Corporation, Inc.
Gresco
Industrias Electro Mecanicas Magnetron SAS
Westco Distribution

MVA Power, Inc.
EssenG Solutions, LLC
Blackstar Diversify Enterprises
United TRS Electric, Inc.
Kerec Company, LTD
AR Transformers, Inc.
GD Partners Group, Inc.
Swipe Resources

The above bid was referred to the Mayor and appropriate committee for tabulation and recommendation. The following ordinance was introduced by Mr. Villard and seconded by Mr. Fowler to wit:

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR SINGLE PHASE PADMOUNT TRANSFORMERS AND OTHER MATTERS WITH RESPECT THERETO.

Bids were received for three phase padmount transformers.

Name of Bidders

Arkansas Electric Cooperatives, Inc.
Techline, Inc.
EssenG Solutions, LLC
Gresco
MVA Power, Inc.
Wesco Distribution
Kllen Group America
Pulse Mac Solutions, LLC
Blackstar Diversify Enterprises
ULS Corporation, Inc.
United TRS Electric, Inc.
Industrias Electro Mecanicas Magnatron SAS
AR Transformers, Inc.
GD Partners Group, Inc.
Kerec Company LTD

The above bid was referred to the Mayor and appropriate committee for tabulation and recommendation. The following ordinance was introduced by Mr. Villard and seconded by Mr. Fowler to wit:

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR THREE PHASE PADMOUNT TRANSFORMERS AND OTHER MATTERS WITH RESPECT THERETO.

On a motion of Mr. Villard and seconded by Mr. Fowler the following ordinance was introduced to wit:

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A TECHNICAL SERVICES AGREEMENT WITH MCD CONSULTING, LLC AND OTHER MATTERS WITH RESPECT THERETO.

On a motion of Mr. Villard and seconded by Mr. Fowler the following ordinance was introduced to wit:

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A MASTER SERVICES AGREEMENT WITH CSRS, LLC FOR ENGINEERING AND RELATED SERVICES AND OTHER MATTERS WITH RESPECT THERETO.

RESOLUTIONS

Mr. Villard moved for the adoption of the following resolution, which was seconded by Mr. Green.

RESOLUTION NO. 0671-2025

RESOLUTION CONFIRMING THE RE-APPOINTMENT OF RONALD MORGAN TO SERVE AS A COMMISSIONER ON THE GREATER ALEXANDRIA ECONOMIC DEVELOPMENT AUTHORITY REPRESENTING DISTRICT 2.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Villard, Larvadain, Perry, Johnson, Felter, Green, Fowler.

NAYS: None.

ABSENT: None.

This resolution was thereupon declared adopted on this the 1st day of July, 2025.

Mr. Villard moved for the adoption of the following resolution, which was seconded by Mr. Johnson.

RESOLUTION NO. 0672-2025

RESOLUTION TO ADOPT HUD REPORT FOR PY2024-2025 CAPER.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Villard, Larvadain, Perry, Johnson, Felter, Green, Fowler.

NAYS: None.

ABSENT: None.

This resolution was thereupon declared adopted on this the 1st day of July, 2025.

Mr. Villard moved for the adoption of the following resolution, which was seconded by Mr. Johnson.

RESOLUTION NO. 0673-2025

RESOLUTION CONFIRMING THE RE-APPOINTMENT OF CURTIS LEWIS TO SERVE AS A COMMISSIONER ON THE GREATER ALEXANDRIA ECONOMIC DEVELOPMENT AUTHORITY REPRESENTING DISTRICT 3.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Villard, Larvadain, Perry, Johnson, Felter, Green, Fowler.

NAYS: None.

ABSENT: None.

This resolution was thereupon declared adopted on this the 1st day of July, 2025.

Mr. Fowler moved for the adoption of the following resolution, which was seconded by Mr. Villard.

RESOLUTION NO. 0674-2025

RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR THE 2025-2028 WATER WELL MAINTENANCE AND REHABILITATION CONTRACT.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Fowler, Villard, Larvadain, Perry, Johnson, Felter, Green.

NAYS: None.

ABSENT: None.

This resolution was thereupon declared adopted on this the 1st day of July, 2025.

ORDINANCES FOR FINAL ADOPTION
SUBJECT TO A PUBLIC HEARING

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Fowler and seconded by Mr. Villard.

ORDINANCE NO. 66-2025

AN ORDINANCE ANNEXING 5.00 ACRES OF LAND SITUATED IN SECTION 26, TOWNSHIP 4 NORTH, RANGE 2 WEST, RAPIDES PARISH, LOUISIANA

AND BEING THAT PROPERTY SHOWN ON THE ATTACHED DESCRIPTION REQUESTING ZONING CLASSIFICATION I-1 (LIGHT INDUSTRIAL DISTRICT) AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Fowler, Villard, Larvadain, Perry, Johnson, Felter, Green.

NAYS: None.

ABSENT: None.

This ordinance was thereupon declared adopted on this the 1st day of July, 2025.

Upon request from the Administration and a motion of Mr. Fowler and seconded by Mr. Johnson, the following item was removed from the agenda:

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR A MINIMUM OF ONE 30 PASSENGER TROLLEY AND OTHER MATTERS WITH RESPECT THERETO.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Fowler and seconded by Mr. Villard.

ORDINANCE NO. 67-2025

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR FIRE STATION NUMBER 4 ROOF LEAK REPAIRS AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Fowler, Villard, Larvadain, Perry, Felter, Green.

NAYS: None.

ABSENT: Johnson.

This ordinance was thereupon declared adopted on this the 1st day of July, 2025.

The President adjourned the meeting at 5:30 p.m.

/S/ Cynthia Perry
President

ATTEST:
/S/ Donna P. Jones
City Clerk

F. CONSENT CALENDAR

Introduction of an ordinance authorizing the mayor to accept the low bid submitted for liquid chlorine one ton cylinders.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Finance / Purchasing Dept.

Date: May 12, 2025

Title: Request a resolution to advertise for Liquid Chlorine - One (1) Ton Cylinders - Annual Bid

Explanation of Proposal:

Additional Information Attached ☒

We request permission to advertise bids for Liquid Chlorine in One (1) Ton Cylinders, for use by the Water and Wastewater Departments. Purchases will be made on an "as needed" basis. Bid price shall remain in effect for a period of twelve (12) months from bid award date.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: 401-237502-520503 Water Dept
401-258101-520503 Wastewater Dep

Expense Amount:

Account Line Item: Operating Chemicals

Remaining Amount:

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

RECEIVED

MAY 19 2025

CITY COUNCIL

ADVERTISEMENT FOR BID

CITY OF ALEXANDRIA, LOUISIANA
PURCHASING DEPARTMENT

BID #2531- LIQUID CHLORINE – ONE TON CYLINDERS

Separate sealed bids for, **Liquid Chlorine – One Ton Cylinders**, will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until TEN (10) O'CLOCK AM CDT, TUESDAY, JULY 15, 2025, and then at said office publicly opened and read aloud.

Complete bid packet / bid specifications may be obtained at the City of Alexandria's website, www.cityofalexandria.com, under the heading "Business", and drop down to "RFP/RFQ/Bids". There is no charge to download bid documents from the City's website.

Pursuant to LA R.S. 38:2212.1 B.(4)(a), vendors have the option to submit their bids electronically. Please find bid related documents and place electronic bids at www.centralbidding.com. For questions regarding the electronic bidding process, please call Central Bidding at 225-810-4814.

Questions and/or clarifications of bid specifications are to be in written form only, either mailed, faxed, or emailed to the attention of Joann Swain, City of Alexandria – Purchasing Department, PO Box 71, Alexandria, LA 71309-0071; Fax (318)619-3412, email joann.swain@cityofalex.com; and must be received by 4:00 PM, Thursday, June 26, 2025.

Address for Postal Delivery:

City of Alexandria
Donna Jones, City Clerk
PO Box 71
Alexandria, LA 71309-0071

Address for Courier or Overnight Delivery:

City of Alexandria
Donna Jones, City Clerk
915 Third Street, 1st Floor
Alexandria, LA 71301
Phone: 318-449-5090

Address for Electronic Bid Submission:

www.centralbidding.com
Phone: 225-810-4814

PLEASE PUBLISH THREE (3) TIMES:

Friday, June 6, 2025
Friday, June 13, 2025
Friday, June 20, 2025

RESOLUTION NO. 0666-2025

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR
LIQUID CHLORINE ONE TON CYLINDERS.**

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for liquid chlorine one ton cylinders.

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on July 15, 2025.

PASSED AND ADOPTED at Alexandria, Louisiana, this 3rd day of June 2025.

/s/ Donna P. Jones, MMC
City Clerk

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR LIQUID CHLORINE ONE TON CYLINDERS AND OTHER MATTERS WITH RESPECTR THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted for liquid chlorine one ton cylinders.

SECTION II: BE IT FURTHER ORDAINED, etc. that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2025/2026 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 15th day of July 2025.

NOTICE PUBLISHED on the 18th day of July, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of July, 2025 and final publication was made in the Alexandria Daily Town Talk on the ____ day of July, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

Introduction of an ordinance authorizing the mayor to accept the low bid submitted for one 245 KV Gas Circuit Breaker.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: **Utility Division/Electric Dist.**

Date: **5/15/2025**

Title: **One (1) 245 kV Gas Circuit Breaker**

Explanation of Proposal:

We request permission to advertise for one (1), 245kV Gas Circuit Breaker for the Electric Distribution Department. The breaker shall be furnished with all accessories ready for mounting, connecting and energization. Bid prices shall be for materials only, NO installation. Bid prices shall remain in effect for a period of twelve (12) months from bid award date.

Additional Information Attached ☐

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number:

Expense Amount:

Account Line Item:

Remaining Amount:

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

RECEIVED

MAY 19 2025

CITY COUNCIL

ADVERTISEMENT FOR BID

CITY OF ALEXANDRIA, LOUISIANA
PURCHASING DEPARTMENT

BID # 2530 One (1) 245kV Gas Circuit Breaker

Separate sealed bids for, **One (1) 245kV Gas Circuit Breaker**, will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until 10:00 AM CST CDT, TUESDAY, July 15, 2025, and then at said office publically opened and read aloud.

Complete bid packet, bid specifications may be obtained at the City of Alexandria's website, www.cityofalexandria.com under the heading "Business", and drop down to "RFP/RFQ/RFI/BIDS". There is no charge to download bid documents from the City's website.

Pursuant to LA R.S. 38:2212.1 B.(4)(a), vendors have the option to submit their bids electronically. Please find bid related documents and place electronic bids at www.centralbidding.com. For questions regarding the electronic bidding process, please call Central Bidding at 225-810-4814.

Questions and/or clarifications of bid specifications are to be in written form only, either mailed, faxed, or emailed to the attention of bobby Clifton, City of Alexandria Electric Distribution Department, PO Box 71, Alexandria, LA 71309-0071; Fax 318-473-1308; email to bobby.clifton@cityofalex.com and must be received by 4:00 **PM CST, Thursday, June 26, 2025**.

Address for Postal Delivery:

City of Alexandria
Donna Jones, City Clerk
PO Box 71
Alexandria, LA 71309-0071

Address for Courier or Overnight Delivery:

City of Alexandria
Donna Jones, City Clerk
915 Third Street, 1st Floor
Alexandria, LA 71301
Phone: 318-449-5090

Address for Electronic Bid Submission:

www.centralbidding.com

Phone: 225-810-4814

PLEASE PUBLISH THREE (3) TIMES:

Friday, June 6, 2025
Friday, June 13, 2025
Friday, June 20, 2025

RESOLUTION NO. 0667-2025

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR ONE
245 KV GAS CIRCUIT BREAKER.**

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for one 245 KV Gas Circuit Breaker.

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on July 15, 2025.

PASSED AND ADOPTED at Alexandria, Louisiana, this 3rd day of June 2025.

/s/ Donna P. Jones, MMC
City Clerk

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR ONE 245 KV GAS CIRCUIT BREAKER AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted for one 245 KV Gas Circuit Breaker.

SECTION II: BE IT FURTHER ORDAINED, etc. that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2025/2026 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 15th day of July 2025.

NOTICE PUBLISHED on the 18th day of July, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of July, 2025 and final publication was made in the Alexandria Daily Town Talk on the _____ day of July, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

Introduction of an ordinance authorizing the mayor to accept the proposal received for Professional Services for the Alexandria City Hall Chilled Water Plant Replacement Project.



June 23, 2025

Mrs. Cynthia Perry, Council President
City Council
City of Alexandria
915 Third Street
Alexandria, LA. 71301

RE: Architectural and Engineering Selection Committee Request for
Professional Services for the Alexandria City Hall Chilled Water Plant
Replacement Project

Dear Council President Perry:

This office posted a request for qualifications (RFQ) to provide engineering and other related services for measured drawings of existing conditions, design and construction monitoring/inspection associated with the demolition and abandonment of the existing cooling tower, chillers, pumps, and piping; and installing two (2) air cooled replacement chillers; replacing chilled water pumps; extending permanent power and installation of new system controls at Alexandria City Hall. Three companies submitted proposals pursuant to the request. The RFQ indicated the scope of work for the project and submittal format.

The Administration Staff review panel developed the attached overall rating scores based upon the proposals for each of the firms interested in the project.

We are requesting that the A/E Selection Committee be seated at a suitable time. If my office can be of any further assistance, please do not hesitate to ask.

Regards,

Jacques M. Roy, Mayor
City of Alexandria

Attachments: Original RFQ Advertisement
Panel Scoring Tabulation
4 Sets of AE Qualification Statements

RECEIVED

JUN 24 2025

CITY COUNCIL

Jacques M. Roy
Mayor



Post Office Box 71
Alexandria, Louisiana 71309-0071
Tel (318) 449-5000 Fax (318) 449-5229

COMBINED SCORES.

City Hall Chiller Replacement

Tabulation Sheet

FIRM EXPERIENCE (0 - 25 Points)	EMA Engineering & Consulting	M & E Consulting, Inc.	ADG Engineering	Comments
1.) Detail the firm's experience in the same or similar areas of expertise and its adaptability to provide the required service for this project.				
2.) Provide at least three references for which your firm has provided the same or similar services. Include project's initial budget/scope, final budget/scope, % of change orders, a point of contact with client, current telephone number and a brief description of the services provided.				
3.) Identify your firm's performance on similar projects, especially noting tasks of this type. Provide a point of contact for all noted experiences. A current telephone number should also be provided if applicable.				
69 61 69				

PROJECT MANAGER (0 - 25 Points)	EMA Engineering & Consulting	M & E Consulting, Inc.	ADG Engineering	Comments
Provide detailed information on the qualifications and relevant experience of the Project Manager as it relates to the required services. Include project reference contact name(s) and current telephone number(s).				
69 61 69				

KEY PROJECT STAFF/SUB-CONSULTANTS (0 - 30 Points)	EMA Engineering & Consulting	M & E Consulting, Inc.	ADG Engineering	Comments
Identify key project staff, along with their availability, to provide services on behalf of the firm. Resumes should be included for each of the individuals, which detail their relevant experience. If any subcontractors will be employed they shall be clearly identified in the qualification. The contractor shall notify the City, in writing, of changes in key staff and the COA shall have the right to terminate or negotiate the contract if these changes will affect the work product of time schedule.				
24 20 26				

AVAILABLE RESOURCES AND CONSULTANT LOCATION (0 - 10 Points)	EMA Engineering & Consulting	M & E Consulting, Inc.	ADG Engineering	Comments
Business History: Provide information on site, resource and business history of firm. Provide information on personnel/resources available to our firm, which indicated that you have access to the services necessary to perform the work in the time available and within the required standard. Describe the firm's location where the primary services are to be provided and the ability to meet in person with owner's personnel when required during the performance of the contract.				
24 21 27				

PROJECT METHODOLOGY AND APPROACH (0 - 30 Points)	EMA Engineering & Consulting	M & E Consulting, Inc.	ADG Engineering	Comments
1.) Provide detailed information on the firm's methodology in the meeting the scope of work requirements identified in Section II. Describe overall approach to the project as well as any details that may be unique to your firms.				
2.) Describe how the firms will encourage Minority Business Enterprise (MBE), Women Owned Business Enterprise (WBE), Women and Minority Business Enterprise (WMBE) and Small Business Enterprise (SBE) participation as contractor or sub-contractor in compliance with the City of Alexandria AFEAT program.				
79 69 80				

EMA M&E ADG

TOTAL POINTS

265 234 270

City Hall Chiller Replacement

Warren Byrd

Tabulation Sheet

FIRM EXPERIENCE (0 - 25 Points)	EMA Engineering & Consulting	M & E Consulting, Inc	ADG Engineering	Comments
1.) Detail the firm's experience in the same or similar areas of expertise and its adaptability to provide the required service for this project. 2.) Provide at least three references for which your firm has provided the same or similar services. Include project's initial budget/scope, final budget/scope, % of change orders, a point of contact with client, current telephone number and a brief description of the services provided. 3.) Identify your firm's performance on similar projects, especially noting tasks of this type. Provide a point of contact for all noted experiences. A current telephone number should also be provided if applicable.	23	20	23	
PROJECT MANAGER (0 - 25 Points) Provide detailed information on the qualifications and relevant experience of the Project Manager as it relates to the required services. Include project reference contact name(s) and current telephone number(s).	EMA Engineering & Consulting	M & E Consulting, Inc	ADG Engineering	Comments
	21	20	23	
KEY PROJECT STAFF/SUB-CONSULTANTS (0 - 10 Points) Identify key project staff, along with their availability, to provide services on behalf of the firm. Resumes should be included for each of the individuals, which detail their relevant experience. If any subcontractors will be employed they shall be clearly identified in the qualification. The contractor shall notify the City, in writing, of changes in key staff and the COA shall have the right to terminate or negotiate the contract if these changes will affect the work product of time schedule.	EMA Engineering & Consulting	M & E Consulting, Inc	ADG Engineering	Comments
	8	7	9	
AVAILABLE RESOURCES AND CONSULTANT LOCATION (0 - 10 Points) Business History: Provide information on site, resource and business history of firm. Provide information on personnel resources available to our firm, which indicated that you have access to the services necessary to perform the work in the time available and within the required standard. Describe the firm's location where the primary services are to be provided and the ability to meet in person with owner's personnel when required during the performance of the contract.	EMA Engineering & Consulting	M & E Consulting, Inc	ADG Engineering	Comments
	8	7	9	
PROJECT METHODOLOGY AND APPROACH (0 - 30 Points) 1.) Provide detailed information on the firm's methodology in the meeting the scope of work requirements identified in Section W. Describe overall approach to the project as well as any details that may be unique to your firm. 2.) Describe how the firm will encourage Minority Business Enterprise (MBE), Women Owned Business Enterprise (WBE), Women and Minority Business Enterprise (WMBE) and Small Business Enterprise (SBE) participation as contractor or sub-contractor in compliance with the City of Alexandria AFEAT program.	EMA Engineering & Consulting	M & E Consulting, Inc	ADG Engineering	Comments
	26	24	28	

TOTAL POINTS 85 78 92

City Hall Chiller Replacement

Michael Wilkinson, City Engineer

Tabulation Sheet

FIRM EXPERIENCE (0 - 25 Points)	EMA Engineering & Consulting	M & E Consulting, Inc	ADG Engineering	Comments
1.) Detail the firm's experience in the same or similar areas of expertise and its adaptability to provide the required service for this project. 2.) Provide at least three references for which your firm has provided the same or similar services. Include project's initial budget/scope, final budget/scope, % of change orders, a point of contact with client, current telephone number and a brief description of the services provided. 3.) Identify your firm's performance on similar projects, especially noting tasks of this type. Provide a point of contact for all noted experiences. A current telephone number should also be provided if applicable.	24	21	22	

PROJECT MANAGER (0 - 25 Points)	EMA Engineering & Consulting	M & E Consulting, Inc	ADG Engineering	Comments
Provide detailed information on the qualifications and relevant experience of the Project Manager as it relates to the required services. Include project reference contact name(s) and current telephone number(s).	24	22	22	

KEY PROJECT STAFF/SUB-CONSULTANTS (0 - 10 POINTS)	EMA Engineering & Consulting	M & E Consulting, Inc	ADG Engineering	Comments
Identify key project staff, along with their availability, to provide services on behalf of the firm. Resumes should be included for each of the individuals, which detail their relevant experience. If any subcontractors will be employed they shall be clearly identified in the qualification. The contractor shall notify the City, in writing, of changes in key staff and the COA shall have the right to terminate or negotiate the contract if these changes will affect the work product of time schedule.	8	7	8	

AVAILABLE RESOURCES AND CONSULTANT LOCATION (0 - 10 POINTS)	EMA Engineering & Consulting	M & E Consulting, Inc	ADG Engineering	Comments
Business History: Provide information on size, resource and business history of firm. Provide information on personnel resources available to our firm, which indicated that you have access to the services necessary to perform the work in the time available and within the required standard. Describe the firm's location where the primary services are to be provided and the ability to meet in person with owner's personnel when required during the performance of the contract.	7	7	8	

PROJECT METHODOLOGY AND APPROACH (0 - 30 POINTS)	EMA Engineering & Consulting	M & E Consulting, Inc	ADG Engineering	Comments
1.) Provide detailed information on the firm's methodology in the meeting the scope of work requirements identified in Section II. Describe overall approach to the project as well as any details that may be unique to your firms. 2.) Describe how the firms will encourage Minority Business Enterprise (MBE), Women Owned Business Enterprise (WBE), Women and Minority Business Enterprise (WMBE) and Small Business Enterprise (SBE) participation as contractor or sub-contractor in compliance with the City of Alexandria AFEAT program.	25	22	25	

TOTAL POINTS 88 79 85

City Hall Chiller Replacement

Tabulation Sheet

Jesse Honeycutt, Maint. of Public Bldgs. Superintendent

FIRM EXPERIENCE (0 - 25 Points)	EMA Engineering & Consulting	M & E Consulting, Inc.	ADG Engineering	Comments
1.) Detail the firms experience in the same or similar areas of expertise and its adaptability to provide the required service for this project. 2.) Provide at least three references for which your firm has provided the same or similar services. Include project's initial budget/scope, final budget/scope, % of change orders, a point of contact with client, current telephone number and a brief description of the services provided. 3.) Identify your firm's performance on similar projects, especially noting tasks of this type. Provide a point of contact for all noted experiences. A current telephone number should also be provided if applicable.	23	20	24	

PROJECT MANAGER (0 - 25 Points)	EMA Engineering & Consulting	M & E Consulting, Inc.	ADG Engineering	Comments
Provide detailed information on the qualifications and relevant experience of the Project Manager as it relates to the required services. Include project reference contact name(s) and current telephone number(s).	24	21	23	

KEY PROJECT STAFF/SUB-CONSULTANTS (0 - 10 POINTS)	EMA Engineering & Consulting	M & E Consulting, Inc.	ADG Engineering	Comments
Identify key project staff, along with their availability, to provide services on behalf of the firm. Resumes should be included for each of the individuals, which detail their relevant experience. If any subcontractors will be employed they shall be clearly identified in the qualification. The contractor shall notify the City, in writing, of changes in key staff and the COA shall have the right to terminate or negotiate the contract if these changes will affect the work product of time schedule.	8	6	4	

AVAILABLE RESOURCES AND CONSULTANT LOCATION (0 - 10 POINTS)	EMA Engineering & Consulting	M & E Consulting, Inc.	ADG Engineering	Comments
Business History: Provide information on site, resource and business history of firm. Provide information on personnel resources available to our firm, which indicated that you have access to the services necessary to perform the work in the time available and within the required standard. Describe the firm's location where the primary services are to be provided and the ability to meet in person with owner's personnel when required during the performance of the contract.	9	3	10	

PROJECT METHODOLOGY AND APPROACH (0 - 30 POINTS)	EMA Engineering & Consulting	M & E Consulting, Inc.	ADG Engineering	Comments
1.) Provide detailed information on the firm's methodology in the meeting the scope of work requirements identified in Section 4. Describe overall approach to the project as well as any details that may be unique to your firms. 2.) Describe how the firms will encourage Minority Business Enterprise (MBE), Women Owned Business Enterprise (WBE), Women and Minority Business Enterprise (WMBE) and Small Business Enterprise (SBE) participation as contractor or sub-contractor in compliance with the City of Alexandria AFEAT program.	28	23	27	

TOTAL POINTS: 92 77 93

Request for Qualifications

ALEXANDRIA CITY HALL CHILLED WATER PLANT REPLACEMENT City of Alexandria, Louisiana April 28, 2025



Submit questions regarding this qualification to the City of Alexandria

Contact: Jesse Honeycutt
Office of Building Services
2021 Industrial Park Road, Building A
Alexandria, Louisiana 71302
(318) 441-6098
jesse.honeycutt@cityofalex.com

Request for Qualifications
ALEXANDRIA CITY HALL
CHILLED WATER PLANT REPLACEMENT
City of Alexandria, Louisiana
April 28, 2025

SECTION 1. PURPOSE

1.1 Scope

The **City of Alexandria (COA)** hereby issues a Request for Qualification Statements (**RFQS**) from Consulting Firms (Consultant) to provide engineering and other related services for measured drawings of existing conditions, design and construction monitoring/inspection associated with the demolition and abandonment of the existing cooling tower, chillers, pumps, and piping; and installing two (2) air cooled replacement chillers; replacing chilled water pumps; extending permanent power and installation of new system controls. The project is entitled **Alexandria City Hall Chilled Water Plant Replacement(PROJECT)**.

1.2 General Submission Information

The COA intends to award one Prime-Consultant (Consultant) Contract for measured drawings, design (including the preparation of engineering plans and specifications) and construction monitoring/inspection of the PROJECT. The standard Agreement for Professional Services for the COA will be the official contract document that will be executed between the COA and the selected Consultant.

1.3 Questions

Questions regarding this qualification shall be submitted to the City of Alexandria at:

Jesse Honeycutt
Office of Building Services
2021 Industrial Park Road, Building A
Alexandria, Louisiana 71302
(318) 441-6098
jesse.honeycutt@cityofalex.com

1.4 Addenda, Rejection and Cancellation

The COA reserves the right to revise any part of the **RFQS** by issuing an addendum to the **RFQS** at any time prior to the submission deadline. Issuance of this **RFQS** in no way constitutes a commitment by the COA to award a contract. The COA reserves the right to accept or reject, in whole or part, all Qualification Statements submitted and/or cancel this announcement if it is determined to be in the COA's best interest. All materials submitted in this response become the property of the COA and selection or

ALEXANDRIA CITY HALL
CHILLED WATER PLANT REPLACEMENT

rejection of a submittal does not affect this right. The COA also reserves the right, at its sole discretion, to waive administrative informalities contained in the **RFQS**.

1.5 Preparation Costs

The COA shall not be responsible for costs associated with preparing the **RFQS**, or for costs including attorney fees associated with any challenge (administrative, judicial or otherwise) to the determination of the highest-ranked Applicant and/or awarded contract and/or rejection of qualification. By submitting a **RFQS** each Consultant agrees to be bound in this respect and waives all claims to such costs and fees.

SECTION 2. RULES GOVERNING COMPETITION

2.1 Examination of Qualifications

Applicants should carefully examine the entire **RFQS**, any addenda thereto, and all related materials and data referenced in the **RFQS**. Applicants should become fully aware of the nature of the work and the conditions likely to be encountered in performing the work.

2.2 Qualification Acceptance Period

Consultant selection is anticipated to be announced within sixty (60) calendar days of the submittal deadline. All offers must be complete and irrevocable for ninety (90) days following the submission date.

2.3 Confidentiality

The content of all qualifications will be kept confidential until the selection of the Consultant is publicly announced. At the time of Contract awarding, all qualifications will become public information.

2.4 Qualification Format

Qualifications are to be prepared in such a way as to provide a straightforward, concise delineation of the Applicant's capabilities to satisfy the requirements of this **RFQS**. Emphasis should be placed on:

- Conformance to the **RFQS** instructions
- Responsiveness to the **RFQS** requirements
- Overall completeness and clarity of content

2.5 Signature Requirements

All qualifications (RFQS's) must be signed and sealed. An officer or other agent of a corporate firm, if authorized to sign Contracts on its behalf; a member of a partnership; the owner of a privately-owned firm; or other agent if properly authorized by a Power of Attorney or equivalent document may sign a qualification. The name and title of the individual(s) signing the qualification must be clearly shown immediately below the signature.

2.6 Qualification Submission

Six (6) copies of the qualification (RFQS) must be received by the COA by **12:00 NOON, May 12, 2025**. All copies of the qualification must be plainly identified as **Alexandria City Hall Chilled Water Plant Replacement** and delivered or mailed to:

City of Alexandria
Building Services Department, Building A
2021 Industrial Park Road
Alexandria, Louisiana 71302

2.7 News Releases

News releases pertaining to the award resulting from RFQS's shall not be made without prior written approval of the COA.

2.8 Disposition of Qualifications

All materials submitted in response to this RFQS shall become the property of the COA. One copy shall be retained for the official files of the COA and will become public record in accordance with Louisiana law.

2.9 Modification/Withdrawal of Qualifications

A respondent may withdraw a qualification at any time prior to the final submission date by sending written notification of its withdrawal, signed by an agent authorized to represent the agency. The respondent may thereafter submit a new or modified qualification prior to the final submission date. Modifications offered in any other manner, oral or written, will not be considered. A final qualification cannot be changed or withdrawn after the time designated for receipt, except for modifications requested by the COA after the date of receipt and following oral presentations.

2.10 Oral Change/Interpretation

No oral change or interpretation of any qualification contained in this RFQS is valid whether issued at a pre-qualification conference or otherwise. Written addenda will be

issued when changes, clarification, or amendments to qualification documents are deemed necessary by the City.

2.11 Late Submissions

QUALIFICATIONS RECEIVED AFTER 12:00 NOON, May 12, 2025 WILL NOT BE CONSIDERED AND WILL BE RETURNED UNOPENED AFTER RECOMMENDATION OF AWARD.

SECTION 3. ANTICIPATED CONTRACT SCOPE OF WORK

The Alexandria City Hall chilled water plant consists of two 150-ton centrifugal chillers. Both chillers are currently non-operational, with a rental chiller temporarily providing chilled water to the building.

The existing cooling tower has reached its expected useful life. Replacement is proposed under this program of improvements. The condenser water piping associated with the cooling tower, located on the roof, is also in poor condition and is proposed to be replaced.

The condenser water pumps and building chilled water pumps are outdated and proposed to be replaced.

The scope includes demolishing the abandoned cooling tower, chillers, pumps, and piping; installing two new 180-ton air-cooled chillers; replacing the chilled water pumps; extending permanent power; and implementing a new controls package.

The selected Consultant must have a comprehensive, professional design knowledge of HVAC systems and state codes, as well as any related building systems.

The general scope of services will be as defined in the standard COA Agreement for Professional Services contract (copy available upon request). The selected consultant shall provide for the COA professional design services in all phases of the PROJECT. These services shall include serving as the COA's professional design representative for the PROJECT, providing professional engineering consultation and advice and furnishing customary civil, electrical, mechanical and structural engineering services. In addition, the consultant will be required to plan, conduct and facilitate the necessary stakeholder meetings to solicit and resolve stakeholder input on the proposed project that will be factored into the design process. These services as defined within the contract shall include basic services and additional services. Included within Basic Services are the following phases: (1) program completion; (2) preliminary design; (3) plan-in-hand; (4) final design; (5) bidding; (6) construction administration; and (7) construction close out.

Generally the additional services shall include but not be limited to: (1) measured drawings; (2) services resulting from significant changes in the general scope extent or

character of the **PROJECT** or revising previously accepted studies, reports, design documents; (3) providing renderings or models for **OWNER'S** use; (4) furnishing services of independent professional associates and consultants for other than Basic Services; (5) services during out-of-town travel; (6) preparing to serve or serving as a consultant or witness for **OWNER** in any litigation, arbitration or other legal or administrative proceeding involving the **PROJECT**; (7) additional or extended services during construction; (8) planning, conducting and facilitating public meetings; and (9) provide a **PROJECT** representative and any assistants during construction.

SECTION 4. QUALIFICATION AND SUBMISSION REQUIREMENTS and INSTRUCTIONS

4.1 Minimum Personnel Requirements

The following requirements must be met by the Consultant at the time of submittal of the RFQS:

- At least one Principal of the Consultant must be a Professional Engineer registered in the State of Louisiana.
- Any related sub-consultants licensed in the State of Louisiana in their area of expertise

4.2 Qualification Format

To achieve a uniform review process and obtain the maximum degree of comparability, the qualification shall be organized in the manner specified below. Qualifications shall not exceed ten (10) pages in length (excluding resumes, title page(s), index/table of contents, attachments, or dividers). Information in excess of those allowed will not be evaluated/scored. One page shall be interpreted as one side of single-spaced, typed (minimum 12 font size) 8 1/2" X 11" sheet of paper.

4.3 Title Page (1 Page)

Show the RFQS title, the name of your firm, address, telephone number(s), name of contact person, and date.

4.4 Letter of Transmittal (Limited to 2 pages)

- A. Identify the RFQS project for which qualification has been prepared.
- B. Briefly state your firm's understanding of the services to be performed and make a positive commitment to provide the services as specified.
- C. Provide the name(s) of the person(s) authorized to make representations for your firm, their title(s), address, and telephone number(s).
- D. The letter of each qualification must be signed by a corporate officer or their individual who has the authority to bind the firm. The name and title of the individual(s) signing the qualification must be clearly shown immediately below the signature.

4.5 Table of Contents (1 Page)

Clearly identify the materials by Section and Page Number as outlined in 4.6.

4.6 Qualification Narrative (Limited to 10 Total Pages)

A. Firm Experience (0-25 Points)

1. Detail the firm's experience in the same or similar areas of expertise, and its adaptability to provide the required services for this project.
2. Provide at least three references for which your firm has provided the same or similar services. Include a point of contact, current telephone number, and a brief description of the services provided.
3. Identify your firm's performance on similar projects, especially noting task of this type. Provide a point of contact for all noted experience. A current telephone number should also be provided if applicable.

B. Project Manager (0-25 Points)

Provide detailed information on the qualifications and relevant experience of the Project Manager as it relates to the required services. Include project reference contact name(s) and current telephone number(s).

C. Key Project Staff and Sub-consultants (0-10 Points)

Identify key project staff, along with their availability, to provide services on behalf of the firm. Evidence of a good faith effort to comply with the City's AFEAT Program. Resumes should be included for each of the individuals, which detail their relevant experience. In any subcontractors will be employed, they shall be clearly identified in the qualification. The Contractor shall notify the City, in writing, of changes in key staff and the COA shall have the right to terminate or renegotiate the contract if these changes will affect the work product or time schedule.

D. Available Resources and Consultant Location (0-10 Points)

1. Business History: Provide information on size, resources, and business history of the firm.
2. Provide information on personnel resources available to your firm, which indicates that you have access to the services necessary to perform the work in the time available and within the required standard.
3. Describe the firm's location where the primary services are to be provided and the ability to meet in person with owner's personnel when required during the performance of the Contract.

E. Project Methodology and Approach

(0-30 Points)

Provide detailed information on the firm's methodology in meeting the scope of work requirements identified in Section 3. Describe overall approach to the project as well as any details that may be unique to your firm.

F. Total Possible Points

(100 Points)

SECTION 5. EVALUATION CRITERIA AND SELECTION PROCESS

Firm will be ranked using the qualitative range of rating factors for each RFQS criterion:

1.0	Outstanding
0.8	Excellent
0.6	Good
0.4	Fair
0.2	Poor
0.0	Unsatisfactory

The rating factor for each criterion category will be multiplied against the point available to determine the total points for that category.

A committee of individuals representing COA will perform an evaluation of the qualification. The committee will rank the qualifications as submitted.

The COA reserves the right to award the Contract solely on the written qualifications depicted in the RFQS.

The COA also reserves the right to request oral interviews with the highest-ranked Consultants (short-list). The purpose of the interviews with the highest-ranking firms is to allow expansion upon the written responses. If interviews are conducted, a maximum of three firms will be short-listed. A second score sheet will be used to score those firms interviewed.

The final Administrative recommendation to City Council will be based on the total of all evaluators' scores achieved on the second rating. The same categories and point range will be used during the second evaluation as for the first. The highest-ranked applicant(s), after the second scoring, if performed, may be invited to enter into final negotiations with the COA for the purposes of Contract Award.

SECTION 6. CONTRACT AWARD INFORMATION

6.1 Contract Negotiations

The highest-ranked applicant may be invited to enter into Contract negotiations with the COA. If an agreement cannot be reached with the highest-ranked applicant, the COA will notify the applicant and terminate negotiations. The second highest applicant may be contacted for negotiations. This process may continue until successful negotiations are achieved. However, the COA reserves the right to terminate negotiations with any applicant should it be in its best interest. The COA reserves the right to reject any and all qualifications.

6.2 Insurance Requirements

During the term of this contract the Consultant will carry professional liability insurance in the minimum amount of \$1,000,000.00. The Prime-Consultant may require any Sub-Consultant(s) to carry professional liability insurance. This insurance will be written on a "claims made" basis. Prior to executing the contract the Consultant will provide a Certificate of Insurance to the COA showing evidence of such professional liability insurance.

6.3 Compensation

Compensation for the basic services will be computed utilizing the COA fee curve (copy of fee curve available upon request) based upon actual construction cost. Compensation for additional services (including the necessary public meetings) will be negotiated between the COA and the Consultant. OR

On projects where opinion of probable construction cost is less than \$100,000 fees will be negotiated.

6.4 Contract Time

The Consultant shall proceed with the services specified herein after the execution of this Contract and upon written Notice-To-Proceed from the COA. The delivery schedule for all project deliverables shall be established by the City's Project Manager or his designated representative.

SECTION 7. ALEXANDRIA FAIRNESS, EQUALITY, ACCESSIBILITY AND TEAMWORK PROGRAM (AFEAT) REQUIREMENTS

7.1 Overview

Under the City of Alexandria's guidelines for the AFEAT Program, participation by minority and/or disadvantaged business enterprise firms is encouraged. The AFEAT Program should be inquired about through the Division of Finance. The goals for qualifying disadvantaged, minority and female owned business in the use of professional service agreements with prime contractors will help effectuate the goals of increasing the competitive viability of small business, minority and women business enterprise by providing contract, technical, educational and management assistance; business ownership by small business persons, minority persons, and women (including professional opportunities); and the procurement by the City of professional services, articles, equipment, supplies and materials from business concerns, minority persons and women.

7.2 Specific Actions

Prime contractors offering subcontracting should take specific action to ensure that a bona fide effort is made to achieve maximum results towards meeting the established goals. Primes shall document efforts and shall implement steps at least as extensive as the following in a good faith effort to reach or exceed the established goals:

7.2.1 Establish and maintain a current list of minority and female owned businesses in Alexandria, in Rapides Parish, and in the State of Louisiana.

7.2.2. Document and maintain a record of all solicitations of offers for subcontracts from minority or female construction contractor and suppliers in Alexandria, in Rapides Parish, and in the State of Louisiana.

7.2.3 Secure listing of minority and women owned businesses from the City of Alexandria Purchasing Department and the State of Louisiana Department of Minority Affairs.

7.2.4 Participate in associations which assist in promoting minority and women owned businesses such as the Central Louisiana Business League and the Entrepreneurial League System.

7.2.5 Designate a responsible official to monitor all activity made in the effort to achieve or exceed the established goals; record contacts made, subcontracts entered into with dollar amounts, etc.

7.3 Questions Regarding AFEAT Requirements

Should you have any questions or comments regarding Section 7 (AFEAT), please do not hesitate to contact our Finance Department at 318-449-5091.

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE PROPOSAL RECEIVED FOR PROFESSIONAL SERVICES FOR THE ALEXANDRIA CITY HALL CHILLED WATER PLANT REPLACEMENT PROJECT AND OTHER MATTERS WITH RESPECT THERETO.

WHEREAS, the A & E Selection committee has met to determine the consultant for the Alexandria City Hall Chilled Water Plant Replacement Project. The Committee Members were: Jules Green, Jim Villard, and Gary Johnson. Introduction of an ordinance authorizing the mayor to accept the lowest proposal for landscape maintenance services for Upper Third Streetscape.

WHEREAS, the consultant selected was ADG Engineering; and

WHEREAS, The Administration hereby recommends approval of this item, now therefore

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the proposal received from ADG Engineering for Professional Services for the Alexandria City Hall Chilled Water Planter Replacement Project.

SECTION II: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items,

or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION IV: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 15th day of July 2025.

NOTICE PUBLISHED on the 18th day of July, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of July, 2025 and final publication was made in the Alexandria Daily Town Talk on the _____ day of July, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

Introduction of an ordinance authorizing the mayor to accept the lowest proposal received from U. S. Lawns of Alexandria for landscape maintenance services for Upper Third Streetscape.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: **FINANCE/PURCHASING**

Date: **June 25, 2025**

Title: **ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOWEST PROPOSAL FOR LANDSCAPE MAINTENANCE SERVICES - Upper 3rd Streetscape**

Explanation of Proposal:

Additional Information Attached ☒

Ordinance authorizing the Mayor to accept the lowest proposal for Landscape Maintenance Service for Upper 3rd Streetscape. On Tuesday, June 24, 2025 @ 2:00 PM, one (1) proposal was received. It is our recommendation to award to U.S. Lawns of Alexandria at rates as proposed. This contract shall remain in effect for a period of twelve (12) months. Contingent upon the availability of funds, and the ability of the successful bidder to honor quoted prices, the City reserves the right to renew the existing contract for an additional twelve (12) month period. See attached bid tabulation.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: 101-042400-605110

Expense Amount: N/A

Account Line Item: Maintenance-Grounds and R-O-W

Remaining Amount: N/A

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

RECEIVED

JUN 30 2025

CITY COUNCIL

RFQ NUMBER AND NAME: #1923P LANDSCAPE MAINTENANCE SERVICE - UPPER 3rd STREETSCAPE

REQ OPENING DATE - Tuesday, June 24, 2025 @ 2:00PM

Using Department: Urban Forester

Description of Service/Unit of Issue		Vendor
BASE YEAR: July 2025 - July 2026		U.S. Lawns Alexandria
Landscape Maintenance Service per month:		\$1,224.81
RENEWAL YEAR: July 2026 - July 2027		
Landscape Maintenance Service per month:		\$1,224.81
Copy of Licenses attached?		Yes
Insurance Certificate attached?		Yes

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOWEST PROPOSAL RECEIVED FROM U. S. LAWNS OF ALEXANDRIA FOR LANDSCAPE MAINTENANCE SERVICES FOR UPPER THIRD STREETSCAPE AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the lowest proposal received from U.S. Lawns of Alexandria for landscape maintenance services for Upper Third Streetscape.

SECTION II: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION IV: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 15th day of July 2025.

NOTICE PUBLISHED on the 18th day of July, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of July, 2025 and final publication was made in the Alexandria Daily Town Talk on the _____ day of July, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

Introduction of an ordinance authorizing the mayor to accept the lowest proposal received from U. S. Lawns of Alexandria for landscape maintenance services Ninth Street Streetscape.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: **FINANCE/PURCHASING**

Date: **June 25, 2025**

Title: **ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOWEST PROPOSAL FOR LANDSCAPE MAINTENANCE SERVICES - 9th Street Streetscape**

Explanation of Proposal:

Additional Information Attached ☒

Ordinance authorizing the Mayor to accept the lowest proposal for Landscape Maintenance Service for 9th Street Streetscape. On Tuesday, June 24, 2025 @ 2:00 PM, one (1) proposal was received. It is our recommendation to award to U.S. Lawns of Alexandria at rates as proposed. This contract shall remain in effect for a period of twelve (12) months. Contingent upon the availability of funds, and the ability of the successful bidder to honor quoted prices, the City reserves the right to renew the existing contract for an additional twelve (12) month period. See attached bid tabulation.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: 101-042400-605110

Expense Amount: N/A

Account Line Item: Maintenance-Grounds and R-O-W

Remaining Amount: N/A

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

RECEIVED

JUN 30 2025

RFQ NUMBER AND NAME - #1922P LANDSCAPE MAINTENANCE SERVICE - 9th STREET STREETSCAPE

RFQ OPENING DATE - TUESDAY, JUNE 24, 2025

Description of Service/Unit of Issue		Vendor
BASE YEAR: July 2025 - July 2026		
Landscape Maintenance Service per month:		\$550.00
RENEWAL YEAR: July 2026 - July 2027		
Landscape Maintenance Service per month:		\$550.00
Copy of Licenses attached?		YES
Insurance Certificate attached?		YES

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOWEST PROPOSAL RECEIVED FROM U. S. LAWN OF ALEXANDRIA FOR LANDSCAPE MAINTENANCE SERVICES NINTH STREET STREETSCAPE AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the lowest proposal received from U.S. Lawns of Alexandria for landscape maintenance services for Ninth Street Streetscape.

SECTION II: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION IV: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 15th day of July 2025.

NOTICE PUBLISHED on the 18th day of July, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of July, 2025 and final publication was made in the Alexandria Daily Town Talk on the _____ day of July, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

Introduction of an ordinance authorizing the mayor to accept the lowest proposal received from U. S. Lawns of Alexandria for landscape maintenance services Sixth and Johnston Parking Lot.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: **FINANCE/PURCHASING**

Date: **June 25, 2025**

Title: **ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOWEST PROPOSAL FOR LANDSCAPE MAINTENANCE SERVICES - 6TH & JOHNSTON PARKING LOT**

Explanation of Proposal:

Additional Information Attached ☒

Ordinance authorizing the Mayor to accept the lowest proposal for Landscape Maintenance Service for 6th & Johnston Parking Lot. On Tuesday, June 24, 2025 @ 2:00 PM, one (1) proposal was received. It is our recommendation to award to U.S. Lawns of Alexandria at rates as proposed. This contract shall remain in effect for a period of twelve (12) months. Contingent upon the availability of funds, and the ability of the successful bidder to honor quoted prices, the City reserves the right to renew the existing contract for an additional twelve (12) month period.
See attached bid tabulation-

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: 101-042400-605110

Expense Amount: N/A

Account Line Item: Maintenance-Grounds and R-O-W

Remaining Amount: N/A

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

RECEIVED

JUN 30 2025

CITY COUNCIL

RFQ NUMBER AND NAME - #1921P LANDSCAPE MAINTENANCE SERVICE - 6th & Johnston

MANDATORY PRE-BID CONFERENCE - N/A

RFQ OPENING DATE -Tuesday, June 24, 2025 @ 2:00PM

Using Department: Urban Forester

Description of Service/Unit of Issue		Vendor #1
		U.S. LAWNS ALEXANDRIA
BASE YEAR: JULY 2025 - JULY 2026		
Landscape Maintenance Service per month:		\$311.47
RENEWAL YEAR: JULY 2026 - JULY 2027		
Landscape Maintenance Service per month:		\$311.47
Copy of Licenses attached?		YES
Insurance Certificate attached?		YES

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOWEST PROPOSAL FOR LANDSCAPE MAINTENANCE SERVICES FOR SIXTH STREET AND JOHNSTON PARKING LOT AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the lowest proposal received from U.S. Lawns of Alexandria for landscape maintenance services for Sixth Street and Johnston Parking Lot.

SECTION II: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION IV: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 15th day of July 2025.

NOTICE PUBLISHED on the 18th day of July, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of July, 2025 and final publication was made in the Alexandria Daily Town Talk on the _____ day of July, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

Introduction of an ordinance authorizing the mayor to accept the lowest proposal for janitorial services for the cleaning of the Utility Customer Service Building.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: **FINANCE/PURCHASING**

Date: **June 26, 2025**

Title: **ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOWEST PROPOSAL FOR JANITORIAL SERVICE FOR THE CLEANING OF THE UTILITY CUSTOMER SERVICE BUILDING**

Explanation of Proposal:

Additional Information Attached ☒

Ordinance authorizing the Mayor to accept the lowest proposal for the Janitorial Service for Cleaning of the Utility Customer Service Building. On Wednesday, June 25, 2025, four (4) proposals were received. We recommend award be made to Janitress Cleaning & Staffing LLC at rates proposed. This contract shall remain in effect for a period of twelve (12) months. Contingent upon the availability of funds, and the ability of the successful bidder to honor quoted prices, the City reserves the right to renew the existing contract for for a period of up to twenty-four (24) additional months, in twelve (12) month increments. Please see attached.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: 401-218600-605101

Expense Amount: N/A

Account Line Item: Maintenance - Bldgs and Facilities

Remaining Amount: N/A

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

RECEIVED

JUL 08 2025

CITY COUNCIL

RFP TABULATION

RFP Number & Name: # 1925P - Janitorial Services for the Utility Customer Service Bldg.

RFP Opening Date: Wednesday, June 25, 2025 at 2:00 PM

Using Department: Utility Customer Service Bldg.

Item #	Description of Service/Unit of Issue	Vendor #1 Janitress Cleaning Staffing LLC	&	Vendor #2 Contractors Enterprises LLC	Vendor #3 Cenla Cleaning & Details LLC	Vendor #4 JB Clark Services Inc dba ServiceMaster by Clark
0001	BASE YEAR JULY 2025 - JULY 2026					
	Janitorial Services per month:	\$4,400.00		\$4,450.00	\$4,200.00	\$5,118.00
	Shampoo Carpets per sq ft as required:	\$0.14		\$0.10	\$2,000.00	\$0.17
	Strip/Re-Wax per sq ft as required:	\$0.45		\$0.35	\$1,800.00	\$0.45
0002	1st OPTION YEAR JULY 2026 - JULY 2027					
	Janitorial Services per month:	\$4,800.00		\$4,450.00	\$4,400.00	\$5,118.00
	Shampoo Carpets per sq ft as required:	\$0.16		\$0.10	\$2,000.00	\$0.17
	Strip/Re-Wax per sq ft as required:	\$0.45		\$0.35	\$1,800.00	\$0.45
0003	2nd OPTION YEAR JULY 2027 - JULY 2028					
	Janitorial Services per month:	\$5,000.00		\$4,450.00	\$4,600.00	\$5,118.00
	Shampoo Carpets per sq ft as required:	\$0.16		\$0.10	\$2,000.00	\$0.17
	Strip/Re-Wax per sq ft as required:	\$0.50		\$0.35	\$1,800.00	\$0.45
	Base Year Bid:					
	Janitorial Services per month:	\$4,400.00		\$4,450.00	\$4,200.00	\$5,118.00
	Shampoo Carpets per sq ft as required:	\$0.14		\$0.10	\$2,000.00	\$0.17
	Strip/Re-Wax per sq ft as required:	\$0.45		\$0.35	\$1,800.00	\$0.45
	List of 3 references attached?	✓		✓	✓	✓
	On-Site Inspection performed?	✓		✓	✓	✓
	Insurance Certificate attached?	✓		✓	✓	✓

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOWEST PROPOSAL FOR JANITORIAL SERVICES FOR THE CLEANING OF THE UTILITY CUSTOMER SERVICE BUILDING AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the lowest proposal received from Janitress Cleaning and Staffing LLC for janitorial services for the cleaning of the Utility Customer Services Building

SECTION II: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION IV: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 15th day of July 2025.

NOTICE PUBLISHED on the 18th day of July, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of July, 2025 and final publication was made in the Alexandria Daily Town Talk on the _____ day of July, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

Introduction of an ordinance authorizing the mayor to accept the low proposal received for janitorial services for ATRANS Bus Terminal.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: FINANCE/PURCHASING

Date: JUNE 25, 2025

Title: ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW PROPOSAL FOR JANITORIAL SERVICES - ATRANS BUS TERMINAL

Explanation of Proposal:

Additional Information Attached ☒

Ordinance authorizing the Mayor to accept the lowest proposal for Janitorial Services - Atrans Bus Terminal. On Wednesday, June 25, 2025 @ 2:00 PM, three (3) proposals were received. We recommend award be made to Janitress Cleaning & Staffing, LLC at rates as proposed. The contract shall remain in effect for a period of one (1) year from bid award date. Contingent upon the availability of funds, and the ability of the successful bidder to honor quoted prices, the City reserves the right to renew the existing contract for a period of two (2) additional years, in one (1) year increments.
Please see attached.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: 450-043902-605101

Expense Amount: N/A

Account Line Item: Maintenance of Bldg.

Remaining Amount: N/A

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

RECEIVED

JUL 08 2025

CITY COUNCIL

City of Alexandria - Purchasing Department
 PO Box 71, Alexandria, LA 71309-0071
 Ph: 318-441-6162 Fax: 318-441-6185

QUOTE TABULATION

Quote Number & Name: #1926P- Janitorial Services for ATRANS Bus Terminal

Quote Opening Date: Wednesday, June 25, 2025; 2:00 PM

Using Department: Atrans Bus Department

Price Quote	Vendor #1 Janitress Cleaning & Staffing LLC	Vendor #2 CONTRACTORS ENTERPRISES, INC	Vendor #3 Transformation Janitorial Services
Base Year July 2025 - July 2026			
Janitorial Services fee per Month:	\$1,950.00	\$2,000.00	\$1,300.00
Additional Hourly Service Rate per hour:	\$10.00	\$25.00	\$2.00
First Renewal Year July 2026 - July 2027			
Janitorial Services fee per Month:	\$1,900.00	\$2,000.00	\$1,000.00
Additional Hourly Service Rate per hour:	\$10.00	\$25.00	\$2.00
Second Renewal Year July 2027 - July 2028			
Janitorial Services fee per Month:	\$1,900.00	\$2,000.00	\$1,000.00
Additional Hourly Service Rate per hour:	\$10.00	\$25.00	\$2.00
Total for evaluation only	\$5,780.00	\$6,075.00	\$3,306.00
Insurance Certificate SHALL BE Attached?	Yes	Yes	NO
			Vendor did not provide required Certificate of Insurance

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW PROPOSAL RECEIVED FOR JANITORIAL SERVICES FOR ATRANS BUS TERMINAL AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the lowest proposal received from Janitress Cleaning and Staffing LLC for janitorial services for ATRANS Bus Terminal.

SECTION II: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION IV: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 15th day of July 2025.

NOTICE PUBLISHED on the 18th day of July, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of July, 2025 and final publication was made in the Alexandria Daily Town Talk on the ____ day of July, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

Introduction of an ordinance authorizing the mayor to accept the lowest proposal received for qualified valve exercise program services.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Finance / Purchasing

Date: June 30, 2025

Title: Award recommendation for an Ordinance for Qualified Valve Exercise Program Services

Explanation of Proposal:

Additional Information Attached ☒

For an Ordinance authorizing the Mayor to accept the lowest proposal received for the service of Qualified Valve Exercise Program Services. Three (3) proposals were received on Wednesday, June 18, 2025 at 2:00 PM in the Purchasing Department. It is our recommendation that award be made to Hydromax USA, LLC., at the rate as proposed. This service contract shall remain in effect for a period of twelve (12) months from award date.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: Various

Expense Amount: Various

Account Line Item: Various

Remaining Amount:

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

RECEIVED

JUL 08 2025

CITY COUNCIL

P.O. Box 71

Alexandria, LA 71309-0071

Phone (318)441-6182 Fax (318)619-3412

Bid Number & Name: #1920P Qualified Valve Exercise Program Services

Bld Date: Wednesday, June 18, 2025 @ 2:00 PM CST

Using Department: Water Department

[illegible]

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOWEST PROPOSAL RECEIVED FOR QUALIFIED VALVE EXERCISE PROGRAM SERVICES AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the lowest proposal received from Hydromax USA, LLC. for qualified valve exercise program services.

SECTION II: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION IV: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 15th day of July 2025.

NOTICE PUBLISHED on the 18th day of July, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of July, 2025 and final publication was made in the Alexandria Daily Town Talk on the _____ day of July, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

Introduction of an ordinance authorizing the mayor to renew the service contract for transformer repairs, polemount and padmount.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Finance / Purchasing

Date: June 27, 2025

Title: Ordinance to Renew Transformer Repairs - Polemount & Padmount (3rd Year)

Explanation of Proposal:

Additional Information Attached ☒

For an Ordinance authorizing the Mayor to renew the service contract for the third year with Emerald Transformers Inc., Power Electronics, & MS-TN Transformers, Inc., for Transformer Repairs - Polemount & Padmount for the Electric Distribution Department. This service was originally awarded by Ordinance #101-2023. This rate shall be held for a period of twelve (12) months from proposal award date
See Attached Sheet.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: 401-227200-605113 Maintenance
of Lines and Poles

Expense Amount: NA

Account Line Item:

Remaining Amount: NA

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

ENCLOSURE

JUL 08 2025

CITY COUNCIL

ORDINANCE NO. 116-2024

AN ORDINANCE AUTHORIZING THE MAYOR TO RENEW THE SERVICE CONTRACT WITH EMERALD TRANSFORMERS, POWER ELECTRONICS, AND MS-TN TRANSFORMERS, INC. FOR TRANSFORMER REPAIRS POLEMOUNT AND PADMOUNT FOR THE ELECTRIC DISTRIBUTION DEPARTMENT AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to renew the service contract with Emerald Transformers, Power Electronics, and MS-TN Transformers, Inc., for transformer repairs polemount and padmount for the Electric Distribution Department.

SECTION II: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION IV: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 9th day of July 2024.

NOTICE PUBLISHED on the 12th day of July, 2024.

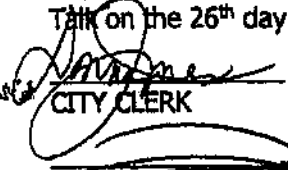
THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS: Rubin, Villard, Felter, Perry, Johnson, Washington.

NAYS: None

ABSENT: Fowler

AND THE ORDINANCE was declared adopted on this the 23rd day of July, 2024 and final publication was made in the Alexandria Daily Town Talk on the 26th day of July, 2024.


CITY CLERK

PRESIDENT


MAYOR'S APPROVAL

DELIVERED JUL 24 2024

RFP # & Name: #1778P - Transformer Repairs - Polemount & Padmount
RFP Opening Date: Thursday, June 15, 2023@ 2:00 PM
Using Department: Electric Distribution Department

Price Quote & Options		Vendor #1 Emerald Transformer		Vendor #2 Sunbelt Solomon		Vendor #3 MSTN Transformers		Vendor #4 Power Electronics		Vendor #5 Alamo Transformer Supply Co	
POLEMOUNT TRANSFORMERS:		Class I	Class II	Class I	Class II	Class I	Class II	Class I	Class II	Class I	Class II
5 No Taps	Minor Repairs		Major Repairs	Minor Repairs	Major Repairs	Minor Repairs	Major Repairs	Minor Repairs	Major Repairs	Minor Repairs	Major Repairs
	2400 V \$	479.11	NB	\$ 425.00	\$ 2,401.00	\$ 562.29	\$ 1,194.00	\$ 860.00	\$ 1,200.00	Incomplete	Incomplete
	7200 V \$	479.11	NB	\$ 425.00	\$ 2,401.00	\$ 562.29	\$ 1,194.00	\$ 1,080.00	\$ 1,400.00	Incomplete	Incomplete
10 No Taps	Minor Repairs										
	2400 V \$	539.36	\$ 2,051.50	\$ 425.00	\$ 2,401.00	\$ 570.29	\$ 1,250.00	\$ 860.00	\$ 1,429.00	Incomplete	Incomplete
	7200 V \$	539.36	\$ 2,051.50	\$ 425.00	\$ 2,401.00	\$ 570.29	\$ 1,250.00	\$ 1,080.00	\$ 1,629.00	Incomplete	Incomplete
No Taps	Minor Repairs										
	2400 V \$	539.36	\$ 2,051.50	NB	NB	\$ 570.29	\$ 1,250.00	\$ 860.00	\$ 1,429.00	Incomplete	Incomplete
	7200 V \$	539.36	\$ 2,051.50	NB	NB	\$ 570.29	\$ 1,250.00	\$ 1,080.00	\$ 1,629.00	Incomplete	Incomplete
15 No Taps	Minor Repairs										
	2400 V \$	668.61	\$ 2,051.50	\$ 485.00	\$ 2,401.00	\$ 612.29	\$ 1,335.70	\$ 899.00	\$ 1,499.00	Incomplete	Incomplete
	7200 V \$	668.61	\$ 2,051.50	\$ 485.00	\$ 2,401.00	\$ 612.29	\$ 1,335.70	\$ 1,129.00	\$ 1,899.00	Incomplete	Incomplete
No Taps	Minor Repairs										
	2400 V \$	668.61	\$ 2,051.50	NB	NB	\$ 612.29	\$ 1,335.70	\$ 899.00	\$ 1,499.00	Incomplete	Incomplete
	7200 V \$	668.61	\$ 2,051.50	NB	NB	\$ 612.29	\$ 1,335.70	\$ 1,129.00	\$ 1,899.00	Incomplete	Incomplete
25 Taps	Minor Repairs										
	2400 V \$	673.26	\$ 2,051.50	\$ 510.00	\$ 2,401.00	\$ 780.83	\$ 1,720.40	\$ 1,035.00	\$ 1,899.00	Incomplete	Incomplete
	7200 V \$	673.26	\$ 2,051.50	\$ 510.00	\$ 2,401.00	\$ 780.83	\$ 1,720.40	\$ 1,199.00	\$ 1,899.00	Incomplete	Incomplete
No Taps	Minor Repairs										
	2400 V \$	673.26	\$ 2,051.50	NB	NB	\$ 780.83	\$ 1,720.40	\$ 1,035.00	\$ 1,899.00	Incomplete	Incomplete
	7200 V \$	673.26	\$ 2,051.50	NB	NB	\$ 780.83	\$ 1,720.40	\$ 1,199.00	\$ 1,899.00	Incomplete	Incomplete
37.5 Taps	Minor Repairs										
	2400 V \$	841.68	\$ 2,051.50	\$ 705.00	\$ 3,647.00	\$ 964.77	\$ 1,993.60	\$ 1,235.00	\$ 1,899.00	Incomplete	Incomplete
	7200 V \$	841.68	\$ 2,051.50	\$ 705.00	\$ 3,647.00	\$ 964.77	\$ 1,993.60	\$ 1,379.00	\$ 2,099.00	Incomplete	Incomplete
No Taps	Minor Repairs										
	2400 V \$	841.68	\$ 2,051.50	NB	NB	\$ 964.77	\$ 1,993.60	\$ 1,235.00	\$ 1,899.00	Incomplete	Incomplete
	7200 V \$	841.68	\$ 2,051.50	NB	NB	\$ 964.77	\$ 1,993.60	\$ 1,379.00	\$ 2,099.00	Incomplete	Incomplete
50 Taps	Minor Repairs										
	2400 V \$	947.76	\$ 2,051.50	\$ 870.00	\$ 3,647.00	\$ 1,034.77	\$ 2,620.40	\$ 1,455.00	\$ 2,105.00	Incomplete	Incomplete
	7200 V \$	947.76	\$ 2,051.50	\$ 870.00	\$ 3,647.00	\$ 1,034.77	\$ 2,620.40	\$ 1,559.00	\$ 2,305.00	Incomplete	Incomplete
No Taps	Minor Repairs										
	2400 V \$	947.76	\$ 2,051.50	NB	NB	\$ 1,034.77	\$ 2,620.40	\$ 1,455.00	\$ 2,105.00	Incomplete	Incomplete
	7200 V \$	947.76	\$ 2,051.50	NB	NB	\$ 1,034.77	\$ 2,620.40	\$ 1,559.00	\$ 2,305.00	Incomplete	Incomplete
75 Taps	Minor Repairs										
	2400 V \$	1,162.00	\$ 2,745.25	\$ 1,025.00	\$ 4,174.00	\$ 1,250.13	\$ 3,553.80	\$ 1,499.00	\$ 2,679.00	Incomplete	Incomplete
	7200 V \$	1,162.00	\$ 2,745.25	\$ 1,025.00	\$ 4,174.00	\$ 1,250.13	\$ 3,553.80	\$ 1,670.00	\$ 2,879.00	Incomplete	Incomplete
No Taps	Minor Repairs										
	2400 V \$										

QUOTE TABULATION

RFP # & Name: #178P - Transformer Repairs - Padmount & Padmount

RFP Opening Date: Thursday, June 15, 2023 @ 2:00 PM

Using Department: Electric Distribution Department

Price Quote & Options	Vendor #1		Vendor #2		Vendor #3		Vendor #4		Vendor #5	
	Emerald Transformer	Sunbelt Solomon	MSTN Transformers	Power Electronics	Alamo Transformer Supply Co.					
2400 V \$	1,162.00 \$	2,745.25 \$	NB	NB	\$ 1,250.13 \$	\$ 3,553.80 \$	\$ 1,499.00 \$	\$ 2,679.00 \$	Incomplete	Incomplete
7200 V \$	1,162.00 \$	2,745.25 \$	NB	NB	\$ 1,250.13 \$	\$ 3,553.80 \$	\$ 1,670.00 \$	\$ 2,879.00 \$	Incomplete	Incomplete
100 Taps										
2400 V \$	1,302.59 \$	3,499.00 \$	\$ 1,560.00 \$	\$ 4,522.00 \$	\$ 1,360.13 \$	\$ 4,040.80 \$	\$ 2,079.00 \$	\$ 3,259.00 \$	Incomplete	Incomplete
7200 V \$	1,302.59 \$	3,499.00 \$	\$ 1,560.00 \$	\$ 4,522.00 \$	\$ 1,360.13 \$	\$ 4,040.80 \$	\$ 2,279.00 \$	\$ 3,469.00 \$	Incomplete	Incomplete
No Taps										
2400 V \$	1,302.59 \$	3,499.00 \$	NB	NB	\$ 1,360.13 \$	\$ 4,040.80 \$	\$ 2,079.00 \$	\$ 3,259.00 \$	Incomplete	Incomplete
7200 V \$	1,302.59 \$	3,499.00 \$	NB	NB	\$ 1,360.13 \$	\$ 4,040.80 \$	\$ 2,279.00 \$	\$ 3,469.00 \$	Incomplete	Incomplete
167 Taps										
2400 V \$	1,764.55 \$	5,089.00 \$	\$ 1,970.00 \$	\$ 5,160.00 \$	\$ 2,200.00 \$	\$ 4,500.00 \$	\$ 2,279.00 \$	\$ 3,979.00 \$	Incomplete	Incomplete
7200 V \$	1,764.55 \$	5,089.00 \$	\$ 1,970.00 \$	\$ 5,160.00 \$	\$ 2,200.00 \$	\$ 4,500.00 \$	\$ 2,899.00 \$	\$ 4,279.00 \$	Incomplete	Incomplete
No Taps										
2400 V \$	1,764.55 \$	5,089.00 \$	NB	NB	\$ 2,200.00 \$	\$ 4,500.00 \$	\$ 2,279.00 \$	\$ 3,979.00 \$	Incomplete	Incomplete
7200 V \$	1,764.55 \$	5,089.00 \$	NB	NB	\$ 2,200.00 \$	\$ 4,500.00 \$	\$ 2,899.00 \$	\$ 4,279.00 \$	Incomplete	Incomplete
250 Taps										
2400 V \$	2,380.49 \$	6,926.50 \$	\$ 3,305.00 \$	\$ 8,636.00 \$	\$ 2,900.00 \$	\$ 6,300.00 \$	\$ 2,899.00 \$	\$ 4,500.00 \$	Incomplete	Incomplete
7200 V \$	2,380.49 \$	6,926.50 \$	\$ 3,305.00 \$	\$ 8,636.00 \$	\$ 2,900.00 \$	\$ 6,300.00 \$	\$ 3,000.00 \$	\$ 5,200.00 \$	Incomplete	Incomplete
No Taps										
2400 V \$	2,380.49 \$	6,926.50 \$	NB	NB	\$ 2,900.00 \$	\$ 6,300.00 \$	\$ 2,899.00 \$	\$ 4,500.00 \$	Incomplete	Incomplete
7200 V \$	2,380.49 \$	6,926.50 \$	NB	NB	\$ 2,900.00 \$	\$ 6,300.00 \$	\$ 3,000.00 \$	\$ 5,200.00 \$	Incomplete	Incomplete
	\$ 42,079.42 \$	\$ 114,069.00	Incomplete	Incomplete	\$ 47,817.42 \$	\$ 111,646.80 \$	\$ 62,748.00 \$	\$ 99,612.00 \$		
124707200 Single Phase Padmount Transformers:										
25 Taps	\$ 1,464.00 \$	\$ 4,089.00 \$	\$ 1,308.00 \$	\$ 3,706.00 \$	\$ 1,500.00 \$	\$ 2,300.00 \$	\$ 2,200.00 \$	\$ 3,200.00 \$	Incomplete	Incomplete
No Taps	\$ 1,464.00 \$	\$ 4,089.00 \$	\$ 1,308.00 \$	\$ 3,706.00 \$	\$ 1,500.00 \$	\$ 2,300.00 \$	\$ 2,200.00 \$	\$ 3,200.00 \$	Incomplete	Incomplete
37.5 Taps	\$ 1,588.00 \$	\$ 4,529.00 \$	\$ 1,450.00 \$	\$ 4,108.00 \$	\$ 1,700.00 \$	\$ 2,400.00 \$	\$ 2,999.00 \$	\$ 3,999.00 \$	Incomplete	Incomplete
No Taps	\$ 1,589.00 \$	\$ 4,529.00 \$	\$ 1,450.00 \$	\$ 4,108.00 \$	\$ 1,700.00 \$	\$ 2,400.00 \$	\$ 2,999.00 \$	\$ 3,999.00 \$	Incomplete	Incomplete
50 Taps	\$ 1,914.00 \$	\$ 4,789.00 \$	\$ 1,498.00 \$	\$ 4,243.00 \$	\$ 1,900.00 \$	\$ 2,900.00 \$	\$ 3,790.00 \$	\$ 4,890.00 \$	Incomplete	Incomplete
No Taps	\$ 1,914.00 \$	\$ 4,789.00 \$	\$ 1,498.00 \$	\$ 4,243.00 \$	\$ 1,900.00 \$	\$ 2,900.00 \$	\$ 3,790.00 \$	\$ 4,890.00 \$	Incomplete	Incomplete
75 Taps	\$ 2,089.00 \$	\$ 5,339.00 \$	\$ 1,716.00 \$	\$ 4,862.00 \$	\$ 2,100.00 \$	\$ 3,300.00 \$	\$ 4,440.00 \$	\$ 6,440.00 \$	Incomplete	Incomplete
No Taps	\$ 2,089.00 \$	\$ 5,339.00 \$	\$ 1,716.00 \$	\$ 4,862.00 \$	\$ 2,100.00 \$	\$ 3,300.00 \$	\$ 4,440.00 \$	\$ 6,440.00 \$	Incomplete	Incomplete
100 Taps	\$ 2,314.00 \$	\$ 6,514.00 \$	\$ 2,004.00 \$	\$ 5,678.00 \$	\$ 2,200.00 \$	\$ 3,700.00 \$	\$ 5,789.00 \$	\$ 7,789.00 \$	Incomplete	Incomplete
No Taps	\$ 2,314.00 \$	\$ 6,514.00 \$	\$ 2,004.00 \$	\$ 5,678.00 \$	\$ 2,200.00 \$	\$ 3,700.00 \$	\$ 5,789.00 \$	\$ 7,789.00 \$	Incomplete	Incomplete
167 Taps	\$ 2,439.00 \$	\$ 7,039.00 \$	\$ 3,855.00 \$	\$ 10,923.00 \$	\$ 2,500.00 \$	\$ 4,700.00 \$	\$ 6,799.00 \$	\$ 8,799.00 \$	Incomplete	Incomplete
No Taps	\$ 2,439.00 \$	\$ 7,039.00 \$	\$ 3,855.00 \$	\$ 10,923.00 \$	\$ 2,500.00 \$	\$ 4,700.00 \$	\$ 6,799.00 \$	\$ 8,799.00 \$	Incomplete	Incomplete
250 Taps	\$ 2,814.00 \$	\$ 8,784.00 \$	NB	NB	\$ 3,100.00 \$	\$ 6,400.00 \$	\$ 7,899.00 \$	\$ 9,899.00 \$	Incomplete	Incomplete
No Taps	\$ 2,814.00 \$	\$ 8,784.00 \$	NB	NB	\$ 3,100.00 \$	\$ 6,400.00 \$	\$ 7,899.00 \$	\$ 9,899.00 \$	Incomplete	Incomplete
	\$ 29,246.00 \$	\$ 82,126.00	Incomplete	Incomplete	\$ 30,000.00 \$	\$ 51,400.00 \$	\$ 67,832.00 \$	\$ 90,032.00 \$		

RFP # & Name: #17782 - Transformer Repairs - Polemount & Padmount
RFP Opening Date: Thursday, June 15, 2023 @ 2:00 PM
Using Department: Electric Distribution Department

[illegible]

QUOTE TABULATION

RFP # & Name: #1778P - Transformer Repairs - Polemount & Padmount

RFP Opening Date: Thursday, June 15, 2023 @ 2:00 PM

Using Department: Electric Distribution Department

Price Quote & Options	Vendor #1 Emerald Transformer		Vendor #2 Sunbelt Solomon		Vendor #3 MSTN Transformers		Vendor #4 Power Electronics		Vendor #5 Alamo Transformer Supply Co.	
Bushing Wells:	\$	57.04	\$	25.00	\$	125.18	\$	85.00		
15 kV Inserts:	\$	23.63	\$	95.00	\$	114.39	\$	85.00		
Secondary Spades:	See Below		\$	39.00	\$	64.10	\$	75.00		
4 Hole 5/8"	\$	32.55								
4 Hole 1 1/4"	\$	29.40								
6 Hole 5/8"	\$	30.98								
6 Hole 1 1/4"	\$	36.26								
Bayonet Fuseholder:	\$	40.95	\$	226.00	\$	184.71	\$	55.00		
Locking Mechanism:	Included		\$	17.00	\$	49.95	\$	75.00		
Turnaround time for repairs (ARO):	38-40 wks Single Phase Polemount		Determined based on condition of unit		minor repairs 3-4 mos major repair 4-6 months		minor repairs 12-16 wks major repair 19-22 wks			
Cost per gallon of oil:	Included in repair		Included in price		\$	10.00	\$12 if new \$5 if refined N/A			
Oil included in (size) KVA and above:	N/A		N/A		N/A					
"Trade Dollars" for "Junk" transformer										
5 kV:	\$	1.55 NB	\$	1.55 \$	1.00 \$	1.72 \$		0		
10 kVA:	\$	1.55 NB	\$	1.55 \$	1.00 \$	1.72 \$		0		
15 kVA:	\$	1.55 NB	\$	1.55 \$	1.00 \$	1.72 \$		0		
25 kVA:	\$	1.55 NB	\$	1.55 \$	1.00 \$	1.72 \$		0		
37.5 kVA:	\$	1.55 NB	\$	1.55 \$	1.00 \$	1.72 \$		0		
50 kVA:	\$	1.55 NB	\$	1.55 \$	1.00 \$	1.72 \$		0		
75 kVA:	\$	1.55 NB	\$	1.55 \$	1.00 \$	1.72 \$		0		
100 kVA:	\$	0.85 NB	\$	1.55 \$	1.00 \$	1.72 \$		0		
167 kVA:	\$	0.85 NB	\$	1.55 \$	1.00 \$	NB		0		
250 kVA:	\$	0.85 NB	\$	1.55 \$	1.00 \$	NB		0		

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO RENEW THE SERVICE CONTRACT FOR TRANSFORMER REPAIRS, POLEMOUNT AND PADMOUNT AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to renew the service contract with Emerald Transformers Inc., Power Electronics, and MS-TN Transformers, Inc., for transformer repairs, polemont and padmount for Electric Distribution.

SECTION II: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION IV: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 15th day of July 2025.

NOTICE PUBLISHED on the 18th day of July, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of July, 2025 and final publication was made in the Alexandria Daily Town Talk on the ____ day of July, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

RESOLUTIONS

RESOLUTION authorizing advertisement for bids for sludge removal and disposal services for the Wastewater Treatment Plant Phase 1.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Utilities/ Wastewater

Date: July 7, 2025

Title: Resolution Authorizing Advertisement of Bids for Sludge Removal and Disposal Services, Wastewater Treatment Plant (Phase 1)

Explanation of Proposal:

Additional Information Attached ☒

- *Bidding Documents have been completed and ready for the Advertisement for Bids.
- *The City Council is requested to authorize the Advertisement of Bids for this project.
- *Engineer's Construction Cost Estimate is \$3,250,000.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: 411-812501-707000

Expense Amount: Estimated \$3,250,000.00

Account Line Item: WWTP Primary Cell 2 - Sludge Removal

Remaining Amount: \$3,429,500

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form ☐

Review:

Content ☐

Information:

Sufficient ☐

Insufficient ☐

Remarks:

RECEIVED
JUL 08 2025
CITY COUNCIL

Chart: 2 Fiscal Year: 26 Index: Commit Type: Both Fund: 411 User: Capital Projects Organization: 812501 WWTIP Project: 12 Budget Account: 707000 Capital Projects Expense Program: 0 Governmental Keys -->

Control Fund: 411 Control Organization: 812501 Control Account: 707000 Control Program: Pending Documents:

BUDGET AVAILABILITY STATUS

Account	Title	Adjusted Budget	YTD Activity	Commitments	Available Balance	Pending Documents	Insert	Delete	Copy	Filter
707000	Capital Projects Expense		3,830,000.00	0.00	400,500.00	3,429,500.00				
	Total		3,830,000.00	0.00	400,500.00	3,429,500.00				

Record 1 of 1

ORDINANCE NO. 159-2024

AN ORDINANCE AUTHORIZING THE MAYOR TO AWARD THE PROFESSIONAL SERVICES CONTRACT TO PAN AMERICAN ENGINEERS, LLC FOR SLUDGE REMOVAL PROJECT AT THE WASTEWATER TREATMENT PLANT AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to award the Professional Services Contract to Pan American Engineers, LLC for sludge removal project at the Wastewater Treatment Plant.

SECTION II: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION IV: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 17th day of September

NOTICE PUBLISHED on the 20th day of September, 2024

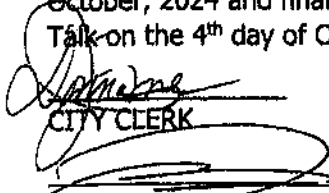
THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS: Rubin, Villard, Felter, Johnson, Fowler, Washington.

NAYS: None

ABSENT: Perry

AND THE ORDINANCE was declared adopted on this the 1st day of October, 2024 and final publication was made in the Alexandria Daily Town Talk on the 4th day of October, 2024.


CITY CLERK

PRESIDENT

DELIVERED OCT 02 2024


MAYOR'S APPROVAL

RECEIVED OCT 02 2024

SECTION 00100

ADVERTISEMENT FOR BIDS

CITY OF ALEXANDRIA, LOUISIANA

SLUDGE REMOVAL AND DISPOSAL SERVICES
WASTEWATER TREATMENT PLANT
(PHASE I)

Separate sealed bids for the SLUDGE REMOVAL AND DISPOSAL SERVICES WASTEWATER TREATMENT PLANT (PHASE I) Project will be received by the City of Alexandria, Louisiana by the City Clerk, at the City Council Office, City Hall, 915 Third Street, Alexandria, Louisiana, 71301 until 10:00 A.M. (Central Time) on Tuesday, _____, 2025 and then at said office publicly opened and read aloud. Any bid received after the specified time and date will not be considered.

The Instructions to Bidders, Bid Form, Agreement Between Owner and Contractor, Forms of Bid Bond, Performance and Payment Bonds, Drawings and Specifications, and other Contract Documents may be examined at the following location:

PAN AMERICAN ENGINEERS, LLC
(Design Professional)
1717 JACKSON STREET (71301)
P. O. BOX 8599 (71306)
ALEXANDRIA, LOUISIANA
(318) 473-2100

The work to be performed under this contract generally includes hydraulic dredging of the Aerated Lagoon Wastewater Treatment Plant at the City of Alexandria Wastewater Treatment Plant at Hudson Street in Alexandria, to remove sludge, on-site dewatering of sludge with either belt press, centrifuge or other approved methodologies; and hauling of dewatered sludge to off-system landfill.

Copies of the bidding documents shall be obtained from the office of Pan American Engineers, LLC upon deposit of \$150.00 for each set of documents; or from the electronic bid submittal option as noted in the Advertisement. The deposit on the first set of documents furnished to bonafide prime bidders will be fully refunded upon return of the documents, in good condition, no later than ten (10) days after receipt of bids. On other sets of documents furnished to bidders, the deposit less actual cost of reproduction will be refunded upon return of the documents, in good condition, no later than ten (10) days after receipt of bids.

Pursuant to Louisiana Revised Statute (L.R.S.) 38:2212.E.(1), Bidders have the option to secure bidding documents and submit bids electronically. Bidding documents may be secured from Central Bidding. Electronic bids for this project may be submitted through Central Bidding. The Central Bidding web address is www.CentralBidding.com. To register, or for assistance with completing an e-bid, contact Central Bidding at 225-810-4814 or 866-570-9620.

The OWNER reserves the right to reject any or all bids for just cause. Such actions will be in accordance with Title 38 of the L.R.S.

In accordance with L.R.S. 38:2212.B.(1), the provisions and requirements stated in the Bidding Documents shall not be considered as informalities and shall not be waived.

Each Bidder must deposit with the bid, security in the amount of at least five percent (5%) of the total bid price, as described in the Instructions to Bidders. Bid bonds shall be written by a surety or insurance company meeting the requirements noted in L.R.S. 38:2218.

The successful Bidder shall be required to furnish a Performance Bond and Payment Bond, in an amount equal to 100% of the Contract amount, written by a surety or insurance company meeting the requirements noted in L.R.S. 38:2219 A.(1)(a), (b) and (c), or for Federally funded projects, must be listed as acceptable on the U.S. Department of Treasury Circular 570.

City of Alexandria is an equal opportunity employer.

City of Alexandria encourages all small and minority-owned firms and women's business enterprises to apply.

Any person with disabilities required special accommodations must contact the City of Alexandria no later than seven (7) days prior to bid opening.

City of Alexandria
P. O. Box 71
Alexandria, Louisiana 71309
Jacques M. Roy, Mayor

PLEASE PUBLISH THREE (3) TIMES:

RESOLUTION NO.

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR
SLUDGE REMOVAL AND DISPOSAL SERVICES FOR THE
WASTEWATER TREATMENT PLANT PHASE 1.**

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for sludge removal and disposal services for the Wastewater Treatment Plant Phase 1.

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on August 26 2025.

PASSED AND ADOPTED at Alexandria, Louisiana, this 15th day of July, 2025.

/s/ Donna P. Jones, MMC
City Clerk

RESOLUTION authorizing advertisement for bids for DG Hunter Units 5, 6, 7,
& 8 Wartsila overhaul maintenance services.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Utilities/ Electric Production

Date: July 7, 2025

Title: Resolution Authorizing Advertisement for Proposals for the DG Hunter Units 5, 6, 7 & 8 - Wartsila Overhaul / Maintenance Services

Explanation of Proposal:

Additional Information Attached ☒

We request permission to advertise for proposals for Wartsila Overhaul / Maintenance Services - Phase II - Units 5, 6, 7 & 8. Proposals are for services and additional parts as necessary for the overhaul and warranty maintenance for four (4) of the City's seven (7) Wartsila Electric Production Engines and Generators; being the combined 8,000 hour, 12,000 hour and 16,000 hour maintenance service for each set-up.

Budget:

☐

Neutral

☒

Within Existing

☐

Requires Amendment

Account Number: 411-721902-707000

Expense Amount: Estimated \$2,300,000.00

Account Line Item: DG Hunter #5-11 Major Maintenance

Remaining Amount: \$3,397,127

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

RECEIVED
JUL 08 2025
CITY COUNCIL

I. ADVERTISEMENT FOR REQUEST FOR PROPOSALS/INVITATION TO BID

CITY OF ALEXANDRIA, LOUISIANA
PURCHASING DEPARTMENT

**BID # _____ D.G. HUNTER ELECTRICAL POWER PLANT
WARTSILA OVERHAUL/MAINTENANCE SERVICES
PHASE II - UNITS 5, 6, 7, & 8 - 2025**

Separate sealed proposals for D.G. HUNTER ELECTRICAL POWER PLANT – WARTSILA OVERHAUL/MAINTENANCE SERVICES – PHASE II - UNITS 5, 6, 7, & 8 - 2025, will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until 10:00 AM CST CDT, TUESDAY, _____, 2025, and then at said office publicly opened and read aloud.

Complete proposal packet and specifications may be obtained at the City of Alexandria's website, www.cityofalexandria.com under the heading "Business", and drop down to "RFP/RFQ/RFI/BIDS". There is no charge to download bid documents from the City's website.

Pursuant to LA R.S. 38:2212.1 B.(4)(a), vendors have the option to submit their bids electronically. Please find bid related documents and place electronic bids at www.centralbidding.com. For questions regarding the electronic bidding process, please call Central Bidding at 225-810-4814.

The City will hold a Non-Mandatory Pre-Proposal Conference on-site to allow potential proposers the opportunity to evaluate existing site conditions and work setting. The Pre-Proposal Conference will be held at the Power Plant, 1011 North 3rd Street, Alexandria, LA 71301 on Wednesday, _____, 2025 at 11:00 a.m.

Questions and/or request for clarification of bid specifications are to be in written form only, either mailed or emailed to Thomas C. David, Jr., Pan American Engineers, LLC, 1717 Jackson Street, Alexandria, LA 71301; P.O. Box 8599, Alexandria, LA 71306; Emailed to: Tom@paealex.com and must be received within ten (10) calendar days of the scheduled receipt of proposals.

Address for Postal Delivery:

City of Alexandria
Donna Jones, City Clerk
PO Box 71
Alexandria, LA 71309-0071

**Address for Courier or
Overnight Delivery:**

City of Alexandria
Donna Jones, City Clerk
915 Third Street, 1st Floor
Alexandria, LA 71301
Phone: 318-449-5047

**Address for Electronic
Bid Submission:**

www.centralbidding.com
Phone: 225-810-4814

PLEASE PUBLISH THREE (3) TIMES:

RESOLUTION NO.

RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR DG HUNTER UNITS 5, 6, 7, & 8 WARTSILA OVERHAUL MAINTENANCE SERVICES.

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for DG Hunter Units 5, 6, 7, and 8 Wartsila overhaul maintenance services.

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on August 26 2025.

PASSED AND ADOPTED at Alexandria, Louisiana, this 15th day of July, 2025.

/s/ Donna P. Jones, MMC
City Clerk

G. ORDINANCES FOR FINAL ADOPTION
SUBJECT TO PUBLIC HEARING

To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for spun prestressed wood pole equivalent concrete poles.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: **FINANCE/PURCHASING**

Date: **7/7/2025**

Title: **ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID FOR CONCRETE POLES**

Explanation of Proposal:

Additional Information Attached ☒

On Tuesday, July 1, 2025, two (2) bids were opened and read aloud for Spun Prestressed Wood Pole Equivalent Concrete Poles. Said material to be inventoried by the Electric Distribution Warehouse Department. Bid is to remain in effect for a period on one year from bid award date.

We recommend award be made to Stresscrete Group for all items.

See attached:

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: 401-0-141720-00000
Inventory

Expense Amount: n/a

Account Line Item: n/a

Remaining Amount: n/a

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information: Sufficient

☐

Insufficient

☐

Remarks:

RECEIVED

JUL 08 2025

CITY COUNCIL

**BID # 2527 SPUN PRESTRESSED WOOD POLE EQUIVALENT
CONCRETE POLES**

RECOMMEND AWARD BE MADE AS FOLLOWS:

STRESSCRETE GROUP

City of Alexandria Purchasing Department

Bid Tabulation Bid # 2527 Date: 7/1/2025 Spun Prestressed Wood Pole Equivalent Concrete Poles

STRESSCRETE GROUP				MEYER UTILITIES STRUCTURES, LLC			
Height / Class	Quantity	Unit Price	Extension	Lead Time	Unit Price	Extension	Lead Time
30-5	5	\$ 1,641.00	\$ 8,205.00	12-15 weeks	\$ 1,563.00	\$ 7,815.00	8-12 weeks
35-3	5	\$ 2,030.00	\$ 10,150.00	12-15 weeks	\$ 1,880.00	\$ 9,400.00	8-12 weeks
40-3	5	\$ 2,283.00	\$ 11,415.00	12-15 weeks	\$ 2,214.00	\$ 11,070.00	8-12 weeks
40-1	5	\$ 2,423.00	\$ 12,115.00	12-15 weeks	\$ 2,328.00	\$ 11,640.00	8-12 weeks
45-3	3	\$ 2,533.00	\$ 7,599.00	12-15 weeks	\$ 2,532.00	\$ 7,596.00	8-12 weeks
45-1	2	\$ 2,640.00	\$ 5,280.00	12-15 weeks	\$ 2,604.00	\$ 5,208.00	8-12 weeks
50-2	5	\$ 2,985.00	\$ 14,925.00	12-15 weeks	\$ 2,984.00	\$ 14,920.00	8-12 weeks
50-H9	2	\$ 5,088.00	\$ 10,176.00	12-15 weeks	\$ 5,349.00	\$ 10,698.00	8-12 weeks
50-H10	2	\$ 5,437.00	\$ 10,874.00	12-15 weeks	\$ 5,772.00	\$ 11,544.00	8-12 weeks
55-2	2	\$ 3,345.00	\$ 6,690.00	12-15 weeks	\$ 3,578.00	\$ 7,156.00	8-12 weeks
55-H9	1	\$ 5,461.00	\$ 5,461.00	12-15 weeks	\$ 6,354.00	\$ 6,354.00	8-12 weeks
55-H10	1	\$ 5,715.00	\$ 5,715.00	12-15 weeks	\$ 6,772.00	\$ 6,772.00	8-12 weeks
60-2	1	\$ 3,681.00	\$ 3,681.00	12-15 weeks	\$ 4,058.00	\$ 4,058.00	8-12 weeks
60-H9	1	\$ 6,846.00	\$ 6,846.00	12-15 weeks	\$ 7,438.00	\$ 7,438.00	8-12 weeks
60-H10	1	\$ 7,144.00	\$ 7,144.00	12-15 weeks	\$ 8,179.00	\$ 8,179.00	8-12 weeks
65-2	1	\$ 4,042.00	\$ 4,042.00	12-15 weeks	\$ 4,644.00	\$ 4,644.00	8-12 weeks
65-H9	1	\$ 7,590.00	\$ 7,590.00	12-15 weeks	\$ 7,592.00	\$ 7,592.00	8-12 weeks
65-H10	1	\$ 8,014.00	\$ 8,014.00	12-15 weeks	\$ 8,695.00	\$ 8,695.00	8-12 weeks
70-2	1	\$ 4,787.00	\$ 4,787.00	12-15 weeks	\$ 5,347.00	\$ 5,347.00	8-12 weeks
75-2	1	\$ 5,687.00	\$ 5,687.00	12-15 weeks	\$ 5,875.00	\$ 5,875.00	8-12 weeks
80-1	1	\$ 6,347.00	\$ 6,347.00	12-15 weeks	\$ 6,534.00	\$ 6,534.00	8-12 weeks
85-1	1	\$ 7,591.00	\$ 7,591.00	12-15 weeks	\$ 8,875.00	\$ 8,875.00	8-12 weeks
90-1	1	\$ 11,033.00	\$ 11,033.00	12-15 weeks	\$ 10,979.00	\$ 10,979.00	8-12 weeks
95-1	1	\$ 13,685.00	\$ 13,685.00	12-15 weeks	\$ 11,926.00	\$ 11,926.00	8-12 weeks
100-1	1	\$ 14,838.00	\$ 14,838.00	12-15 weeks	\$ 12,983.00	\$ 12,983.00	8-12 weeks
100-H4	1	\$ 15,895.00	\$ 15,895.00	12-15 weeks	\$ 14,507.00	\$ 14,507.00	8-12 weeks
TOTAL			\$ 225,785.00		\$ 161,562.00	\$ 227,805.00	

Additional Charges for shipments < than full truck load:

\$ 2,750.00

\$2,600.00

12 MONTH PERIOD

12 MONTH PERIOD

Additional Charges for shipments < than full truck load:



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department:

Date: April 22, 2025

Title: Resolution Authorizing Permission to Advertise for Bid #2527-Spun Prestressed Wood Pole Equivalent Concrete Poles

Explanation of Proposal:

Additional Information Attached



We request permission to advertise for Spun Prestressed Wood Pole Equivalent Concrete Poles for use by the Electric Distribution Department. Bid will remain in effect for twelve months from bid award date.

Budget:

☐

Neutral

☒

Within Existing

☐

Requires Amendment

Account Number: 401-0-141720-0
Electric Distribution Inventory

Expense Amount: N/A

Account Line Item: N/A

Remaining Amount: N/A

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

RECEIVED

1:25pm

APR 29 2025

CITY COUNCIL

ADVERTISEMENT FOR BID

CITY OF ALEXANDRIA, LOUISIANA
PURCHASING DEPARTMENT

BID # 2527 SPUN PRESTRESSED WOOD POLE EQUIVALENT CONCRETE POLES

Separate sealed bids for, SPUN PRESTRESSED WOOD POLE EQUIVALENT CONCRETE POLES, will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until 10:00 AM CST, Tuesday, June 17, 2025, and then at said office publicly opened and read aloud.

Complete bid packet, bid specifications may be obtained at the City of Alexandria's website, www.cityofalexandria.com under the heading "Business", and drop down to "RFP/RFQ/RFI/BIDS". There is no charge to download bid documents from the City's website.

Pursuant to LA R.S. 38:2212.1 B.(4)(a), vendors have the option to submit their bids electronically. Please find bid related documents and place electronic bids at www.centralbidding.com . For questions regarding the electronic bidding process, please call Central Bidding at 225-810-4814.

Questions and/or clarifications of bid specifications are to be in written form only, either mailed, faxed, or emailed to the attention of Andre Garsaud, City of Alexandria Purchasing Department, PO Box 71, Alexandria, LA 71309-0071; Fax 318-441-6185; email to Andre.Garsaud@cityofalex.com be received by 4:00 PM CST, Thursday, June 12, 2025.

OR

Address for Postal Delivery:

City of Alexandria
Donna Jones, City Clerk
PO Box 71
Alexandria, LA 71309-0071

**Address for Courier or
Overnight Delivery:**

City of Alexandria
Donna Jones, City Clerk
915 Third Street, 1st Floor
Alexandria, LA 71301
Phone: 318-449-5090

**Address for Electronic
Bid Submission:**

www.centralbidding.com
Phone: 225-810-4814

PLEASE PUBLISH THREE (3) TIMES:

Friday, May 9, 2025
Friday, May 16, 2025
Friday, May 23, 2025

RESOLUTION NO. 0660-2025

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR
SPUN PRESTRESSED WOOD POLE EQUIVALENT CONCRETE POLES.**

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for spun prestressed wood pole equivalent concrete poles.

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on July 1, 2025.

PASSED AND ADOPTED at Alexandria, Louisiana, this 20th day of May 2025.

/s/ Donna P. Jones, MMC
City Clerk

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR SPUN PRESTRESSED WOOD POLE EQUIVALENT CONCRETE POLES AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted for spun prestressed wood pole equivalent concrete poles.

SECTION II: BE IT FURTHER ORDAINED, etc. that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2025/2026 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 1st day of July 2025.

NOTICE PUBLISHED on the 4th day of July, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of July, 2025 and final publication was made in the Alexandria Daily Town Talk on the _____ day of July, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for annual vehicle bid current model year or new.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Finance / Purchasing Dept.

Date: JULY 1, 2025

Title: Request an Ordinance for Bid Award Recommendation for Annual Vehicle Bid - Current Model Year or New

Explanation of Proposal:

Additional Information Attached ☒

On Tuesday, July 1, 2025 at 10:00 AM, three (3) bids were received, opened and read aloud for the Annual Vehicle Bid - Current Model Year or New for use by all City Departments. Bids are to be awarded to the lowest, most responsive, responsible bidder, therefore we recommend award be made to Courtesy of Acadiana, St. Martin Parish Acquisitions, and Courtesy Motors Vermilion at prices bid. Bid prices shall remain in effect for a period of twelve (12) months from bid award date.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: Various

Expense Amount: NA

Account Line Item: NA

Remaining Amount: NA

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

RECEIVED

JUL 08 2025

CITY COUNCIL

BID # 2529 – VEHICLES – ANNUAL BID

RECOMMEND AWARD BE MADE AS FOLLOWS:

COURTESY OF ACADIANA – ITEM(S) 3, 8, 9, 10, 12, 13, 14, 16, 19, 20, & 21.

ST. MARTIN PARISH ACQUISITIONS – ITEM(S) 2, 6, 7, 11, 15, 17, 18, 22, 23, & 24.

COURTESY OF VERMILLION – ITEM(S) 1 & 5.

NOTE: NO BIDS FOR ITEM #4.

City of Alexandria - Purchasing Department
2021 Industrial Park Road, Bldg. WH

P.O. Box 71

Alexandria, LA 71309-0071

Phone (318)441-6181 Fax (318)619-3413 or (318) 441-6185

BID TABULATION

Bid Number & Bid Name: #2529 - Annual Vehicle Bid-current Model or New

Bid Date: Tuesday, July 1, 2025 10:00 AM

Using Department: Various Using Departments

Vehicle Description	Courtesy of Acadiana, LLC dba Courtesy Chrysler, Dodge, Jeep, RAM, FIAT	St. Martin Parish Acquisitions, LLC dba Courtesy Ford	Courtesy Motors Vermillion, LLC dba Courtesy Chevrolet, Buick, GMC
1. Mid-Size Car, 4 Door, Sedan	No Bid	No Bid	MALIBU LS \$25,925.00
2. Small-Size, 4 Door, SUV	No Bid	ESCAPE \$26,994.00	No Bid
3. Full-Size Sedan, Police Interceptor - All Wheel Drive	DURANGO PPV RWD \$40,945.00	INTERCEPTOR AWD \$45,990.00	No Bid
4. Full-Size Utility, Police Package - All Wheel Drive	No Bid	No Bid	No Bid
5. Police Utility Vehicle, 4 Door, Rear Wheel Drive	No Bid	No Bid	TAHOE PPV RWD \$54,740.00
6. Mid-Size Pickup	No Bid	RANGER CREW CAB \$31,891.00	No Bid
7. 1/2 Ton Pickup, LWB, Reg Cab	1500 QUAD CAB \$37,946.00	F-150 \$36,770.00	No Bid
8. 3/4 Ton Pickup, LWB, Reg Cab	2500 REG CAB \$37,390.00	F-250 \$40,401.00	No Bid
9. 1 Ton Pickup, SRW, Reg Cab, Gas	3500 REG CAB SRW \$38,475.00	F-350 SRW \$41,569.00	No Bid

City of Alexandria - Purchasing Department
2021 Industrial Park Road, Bldg. WH

P.O. Box 71

Alexandria, LA 71309-0071

Phone (318)441-6181 Fax (318)619-3413 or (318) 441-6185

BID TABULATION

Bid Number & Bid Name: #2529 - Annual Vehicle Bid-current Model or New

Bid Date: Tuesday, July 1, 2025 10:00 AM

Using Department: Various Using Departments

Vehicle Description	Courtesy of Acadiana, LLC dba Courtesy Chrysler, Dodge, Jeep, RAM, FIAT	St. Martin Parish Acquisitions, LLC dba Courtesy Ford	Courtesy Motors Vermillion, LLC dba Courtesy Chevrolet, Buick, GMC
10. 1 Ton Pickup, DRW, Reg Cab, 4x2, Gas	3500 REG CAB DRW \$41,373.00	F-350 DRW \$46,314.00	No Bid
11. 1 Ton Cutaway/Chassis, Reg Cab, 4X2, Gas	No Bid	ECONOLINE \$40,408.00	No Bid
12. 1 Ton Chassis Cab, DRW, Gas	3500 CAB C/CAB \$42,998.00	F-350 C/C \$47,951.00	No Bid
13. 450/4500 Chassis Cab, DRW, Gas	4500 REG CAB C/CAB \$46,870.00	F-450 C/C \$51,868.00	No Bid
14. 550/5500 Chassis Cab, DRW, Gas	5500 REG CAB C/CAB \$47,891.00	F-550 C/C \$52,134.00	No Bid
15. 600/6000 Chassis Cab, DRW, Gas	No Bid	F-600 C/C \$54,682.00	No Bid
16. Mid-Size Utility Wagon (SUV)	DURANGO GT RWD \$35,571.00	EXPLORER \$36,955.00	No Bid
17. Full-Size Utility Wagon (SUV)	No Bid	EXPEDITION SUV \$56,540.00	No Bid
18. Full-Size Utility Wagon (SSV)	No Bid	EXPEDITION SSV \$54,295.00	No Bid

City of Alexandria - Purchasing Department
2021 Industrial Park Road, Bldg. WH
P.O. Box 71
Alexandria, LA 71309-0071
Phone (318)441-6181 Fax (318)619-3413 or (318) 441-6185

BID TABULATION

Bid Number & Bid Name: #2529 - Annual Vehicle Bid-current Model or New

Bid Date: Tuesday, July 1, 2025 10:00 AM

Using Department: Various Using Departments

Vehicle Description	Courtesy of Acadiana, LLC dba Courtesy Chrysler, Dodge, Jeep, RAM, FIAT	St. Martin Parish Acquisitions, LLC dba Courtesy Ford	Courtesy Motors Vermillion, LLC dba Courtesy Chevrolet, Buick, GMC
19. 150-1500 Series Cargo Van	PROMASTER 1500 LR \$40,850.00	TRANSIT 150 \$43,733.00	No Bid
20. 250-2500 Series Cargo Van	PROMASTER 2500 LR \$42,582.00	TRANSIT 250 \$44,635.00	No Bid
21. 350-3500 Series Cargo Van	PROMASTER 3500 LR \$43,636.00	TRANSIT 350 \$46,982.00	No bid
22. 1 Ton Series Wagon, 15 Passenger	No Bid	TRANSIT 350 PASS \$54,945.00	No Bid
23. Class 6 Series Chassis, DRW, Gas	No Bid	F-650 C/C \$65,990.00	No Bid
24. Class 7 Series Chassis, DRW, Gas	No Bid	F-750 C/C \$67,895.00	No Bid

NOTES:

Corporate resolution attached YES	Corporate resolution attached YES	Corporate resolution attached YES
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AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Finance / Purchasing

Date: APRIL 30, 2025

Title: Request a resolution to advertise for the Annual Vehicle Bid - Current Model Year Or New

Explanation of Proposal:

Additional Information Attached



We request permission to advertise for the ANNUAL VEHICLE BID - CURRENT MODEL YEAR OR NEW, for use by all City Departments. Contract shall remain in place for twelve(12) months from bid award date. Purchases shall be made on an "as needed" basis only. Pursuant to LA R.S. 38:2212.1 F, any public procurement unit may participate in a cooperative agreement with the City of Alexandria to acquire additional quantities of the above under a contract with the City of Alexandria for items awarded by public bid.

Budget:



Neutral



Within
Existing



Requires
Amendment

Account Number:

Expense Amount:

Account Line Item:

Remaining Amount:

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form



Review:

Content



Information:

Sufficient



Insufficient



Remarks:

APR 30 2025

MAY 06 2025

CITY COUNCIL

ADVERTISEMENT FOR BID

CITY OF ALEXANDRIA, LOUISIANA
PURCHASING DEPARTMENT

BID #2529- ANNUAL VEHICLE BID – CURRENT MODEL YEAR OR NEW

Separate sealed bids for the ANNUAL VEHICLE BID – CURRENT MODEL YEAR OR NEWER, will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until 10:00 AM CDT, TUESDAY, JULY 1, 2025, and then at said office publically opened and read aloud.

Complete bid packet, bid specifications may be obtained at the City of Alexandria's website, www.cityofalexandria.com under the heading "Business", and drop down to "RFP/RFQ/RFI/BIDS". There is no charge to download bid documents from the City's website.

Pursuant to LA R.S. 38:2212.1 B.(4)(a), vendors have the option to submit their bids electronically. Please find bid related documents and place electronic bids at www.centralbidding.com. For questions regarding the electronic bidding process, please call Central Bidding at 225-810-4814.

A mandatory pre-bid conference shall be held on Thursday June 12, 2025, at 10:00 AM CDT, at the City of Alexandria Purchasing Department, located at 2021 Industrial Park Road, Building WH, Alexandria, LA 71303. All vendors wishing to submit bid proposals for this project "MUST ATTEND" this pre-bid conference. Pursuant to LA R.S. 38:2212 (I), all prospective bidders shall be present at the beginning of this pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration, shall be prohibited from submitting a bid.

Address for Postal Delivery:

City of Alexandria
Donna Jones, City Clerk
PO Box 71
Alexandria, LA 71309-0071

Address for Courier or Overnight Delivery:

City of Alexandria
Donna Jones, City Clerk
915 Third Street, 1st Floor
Alexandria, LA 71301
Phone: 318-449-5090

Address for Electronic Bid Submission:

www.centralbidding.com

Phone: 225-810-4814

PLEASE PUBLISH THREE (3) TIMES:

Friday, May 23, 2025

Friday, May 30, 2025

Friday, June 6, 2025

RESOLUTION NO. 0661-2025

RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR THE ANNUAL VEHICLE BID CURRENT MODEL YEAR OR NEW.

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for annual vehicle bid current model year or new.

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on July 1, 2025.

PASSED AND ADOPTED at Alexandria, Louisiana, this 20th day of May, 2025.

/s/ Donna P. Jones, MMC
City Clerk

ORDINANCE NO.....

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR ANNUAL VEHICLE BID CURRENT MODEL YEAR OR NEW AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted for annual vehicle bid current model year or new.

SECTION II: BE IT FURTHER ORDAINED, etc. that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2025/2026 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 1st day of July 2025.

NOTICE PUBLISHED on the 4th day of July, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of July, 2025 and final publication was made in the Alexandria Daily Town Talk on the _____ day of July, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for annual uniform bid for Fire Department.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Finance / Purchasing Department

Date: July 1, 2025

Title: Ordinance to Authorize Award of Uniform Bid for Fire Department

Explanation of Proposal:

Additional Information Attached ☒

On Tuesday, July 1, 2025, at 10:00 AM, two (2) bid packet was received, opened and read aloud for the Uniform Bid for Fire Department. Bids are to be awarded to the lowest responsible bidder, therefore, it is our recommendation to award this bid to Uniserve, LLC at the Per Each Price for each garment as bid. These prices shall remain in effect for a period of twelve (12) months from bid award date. Contingent upon the ability of Uniserve, LLC. to honor these bid prices, the City reserves the right to renew the existing contract for an additional twelve (12) month period.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number:

Expense Amount:

Account Line Item:

Remaining Amount:

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks: Complete bid tabulation is attached.

CITY CLERK

JUL 08 2025

CITY CLERK

City of Alexandria - Purchasing Department
2021 Industrial Park Road, Bldg. WH
P.O. Box 71
Alexandria, LA 71309-0071
Phone (318)441-6182 Fax (318)619-3412

1 OF PAGE 6

BID TABULATION

Bid Number & Name: Bid 2528- Uniform Bid - Fire Department

Bid Date: Tuesday, July 1, 2025, 10:00 AM CDT

Using Department: Fire Departments

Bid Item Number & Description	Caplan's	Uniserve, LLC
CATEGORY I: FIRE DEPARTMENT		
1F - First Tactical Mens Tactix Soft Shell Full Zip Style FT118503; or Approved Equal		
Brand Name Bid:	First Tactical	Propper
Style Number:	118501	F5483
Regular Pricing Size Range:	XS-XL	XS-5X
Bid Price Per Each:	\$130.00	\$139.99
Extra Pricing Size Range:	2XL-5XL	N/A
2X	\$130.00	
3X	\$130.00	
4X	\$130.00	
5X	\$130.00	
2F - Dress Trouser - Sentry Plus Trouser, 100% Polyester, Horace Small HS2149, or equal.		
Brand Name Bid:	Horace Small	Horace Small
Style Number:	HS2149 - HS2481	HS2149 - HS2481
Regular Pricing Size Range:	28-42	28-42 Mens; 4-24 Women's
Bid Price Per Each:	\$64.00	\$72.95
Extra Pricing Size Range:	44-54	N/A
44-50	\$68.00	
52-54	\$74.00	
3F - LS Shirt, 65/35 Stretch Poplin Blend, Horace Small HS1114 - HS1167, or equal.		
Brand Name Bid:	Horace Small	Horace Small
Style Number:	HS1114 - HS1167	HS1114 - HS1167
Regular Pricing Size Range:	14-17.5	14-20 Men's/S-2X Women's
Bid Price Per Each:	\$60.00	\$76.00

City of Alexandria - Purchasing Department
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BID TABULATION

Bid Number & Name: Bid 2528- Uniform Bid - Fire Department

Bid Date: Tuesday, July 1, 2025, 10:00 AM CDT

Using Department: Fire Departments

Bid Item Number & Description	Caplan's	Uniserve, LLC
Extra Pricing Size Range:	18-20	N/A
18	\$65.00	
19	\$70.00	
20	\$75.00	
4F - Duty Short: Stryke Short, 5.11 Brand, Model #73327 (11") or #73287 (9½") TacLite/ #63071 (Women - 9"); or Approved Equals		
Brand Name Bid:	5.11	Propper
Style Number:	733271 - 73287	F253 9"- F5908 11"
Regular Pricing Size Range:	All Sizes	28-56
Bid Price Per Each:	\$80.00	\$40.00
Extra Pricing Size Range:	No oversize charge	N/A
5F - Duty Trouser: Stryke pant, 5.11 Brand, Model #74369 / #64386 (Women); or Approved Equal		
Brand Name Bid:	5.11	Propper
Style Number:	74369 - 64386	5294 - 5259
Regular Pricing Size Range:	28-54; 0-20	28-56 Men's; 2-24 Women's
Bid Price Per Each:	\$90.00	\$61.52
Extra Pricing Size Range:	No oversize charge	N/A
6F - Duty Shirt SS, TacLite Pro Shirt, 5.11, Model 71175, or equal.		
Brand Name Bid:	5.11	Propper
Style Number:	71175	F5374
Regular Pricing Size Range:	S-3X	XS-4X

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BID TABULATION

Bid Number & Name: Bid 2528- Uniform Bid - Fire Department

Bid Date: Tuesday, July 1, 2025, 10:00 AM CDT

Using Department: Fire Departments

Bid Item Number & Description	Caplan's	Uniserve, LLC
Bid Price Per Each:	\$60.00	\$62.95
Extra Pricing Size Range:	No oversize Charge	N/A
7F - Duty Shirt LS, Tacit Pro Shirt, 5.11, Models 72175-Men, 62070-Women, or equal.		
Brand Name Bid:	5.11	Propper
Style Number:	72175 - 62070	F5346
Regular Pricing Size Range:	S-3X; XS-XL	XS-4X
Bid Price Per Each:	\$65.00	\$66.29
Extra Pricing Size Range:	No oversize charge	N/A
8F - Performance Polo Shirt SS, 5.11, Models 71049-Men, 61165-Women, or equal.		
Brand Name Bid:	5.11	Propper
Style Number:	71049 - 61165	F5842
Regular Pricing Size Range:	XS-3X; XS-XL	XS-8X
Bid Price Per Each:	\$45.00	\$42.99
Extra Pricing Size Range:	No oversize charge	N/A
9F - Dress Uniform, Double Breasted Coat, Fechheimer Brothers, Model 34892, or equal.		
Brand Name Bid:	Fechheimer	Fechheimer
Style Number:	34892	34892
Regular Pricing Size Range:	28-54	S, Reg, Long, Xlong

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BID TABULATION

Bid Number & Name: Bid 2528- Uniform Bid - Fire Department

Bid Date: Tuesday, July 1, 2025, 10:00 AM CDT

Using Department: Fire Departments

Bid Item Number & Description	Caplan's	Uniserve, LLC
Bid Price Per Each:	\$420.00	\$297.65
Extra Pricing Size Range:	No oversize charge	N/A
10F - Dress Uniform Pant, Fechheimer Brothers, Model 34291, or equal.		
Brand Name Bid:	Fechheimer	Fechheimer
Style Number:	34291	34291
Regular Pricing Size Range:	30-54	28-54
Bid Price Per Each:	\$180.00	\$99.00
Extra Pricing Size Range:	No oversize charge	N/A
11F - T-Shirt SS, Cotton Blend, Fade Resistant, American Apparel, Model # BB401W or equal.		
Brand Name Bid:	American Apparel	Tultex
Style Number:	BB401W	202
Regular Pricing Size Range:	S-XL	XS-5X
Bid Price Per Each:	\$19.00	\$18.75
Extra Pricing Size Range:	2X-3X	N/A
2X	\$23.00	
3X	\$29.00	
12F - Necktie, Clip-On, 100% Polyester, Samuel Broome, Model 900BO, or equal.		
Brand Name Bid:	Samuel Broome	Dewards
Style Number:	900BO	CL22
Regular Pricing Size Range:	18" or 22"	20" - 22"

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BID TABULATION

Bid Number & Name: Bid 2528- Uniform Bid - Fire Department

Bid Date: Tuesday, July 1, 2025, 10:00 AM CDT

Using Department: Fire Departments

Bid Item Number & Description	Caplan's	Uniserve, LLC
Bid Price Per Each:	\$7.00	\$7.50
Extra Pricing Size Range:		N/A
Long		
13F - Baseball Cap, 100% Cotton Twill, Cap America, Model # I7023 or equal.		
Brand Name Bid:	America Brand	Cap America
Style Number:	I7023	I7023
Regular Pricing Size Range:	O/S	Adjustable
Bid Price Per Each:	\$20.00	\$16.50
Extra Pricing Size Range:		\$16.50
14F - Commando V-Neck Sweater, Blauer, Model 225, or equal.		
Brand Name Bid:	Blauer	First Class Uniform
Style Number:	225	BSW01
Regular Pricing Size Range:	XS-XL	XS-5X
Bid Price Per Each:	\$140.00	\$42.00
Extra Pricing Size Range:	2X-5X	N/A
2X	\$155.00	
3X	\$170.00	
4X	\$185.00	
5X	\$240.00	
15F - Cardigan Sweater, School Apparel, Model 6300, or equal.		
Brand Name Bid:	School Apparel	Edwards Garment
Style Number:	6300	4350
Regular Pricing Size Range:	S-XL	XS-5X
Bid Price Per Each:	\$50.00	\$41.00

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BID TABULATION

Bid Number & Name: Bid 2528- Uniform Bid - Fire Department

Bid Date: Tuesday, July 1, 2025, 10:00 AM CDT

Using Department: Fire Departments

Bid Item Number & Description	Caplan's	Uniserve, LLC
Extra Pricing Size Range:	2X-4X	N/A
2X	\$60.00	
3X	\$60.00	
4X	\$60.00	
16F - T-Shirt Long Sleeve, American Apparel, Model 2007W, or equal.		
Brand Name Bid:	American Apparel	American Apparel
Style Number:	2007W	2007W
Regular Pricing Size Range:	S-XL	S-5X
Bid Price Per Each:	\$24.00	\$20.00
Extra Pricing Size Range:	2X-5X	N/A
2X-3X	\$28.00	
4X-5X	\$30.00	
TOTAL FOR CATEGORY 1 - FIRE DEPARTMENT	\$1,454.00	\$1,105.07



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Finance / Purchasing

Date: April 30, 2025

Title: Request a resolution to advertise for Annual Uniform Bid for Fire Department

Explanation of Proposal:

Additional Information Attached ☒

We request permission to advertise for the Annual Uniform Bid for Fire Uniforms, to be used by Fire Department. Purchases are to be made on an "As Needed" basis only. Prices shall be held firm for twelve (12) months from bid award date. Contingent upon the ability of successful bidder to hold prices, the City reserves the right to renew the existing contract for an additional twelve (12) month period.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number:

Expense Amount:

Account Line Item:

Remaining Amount:

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

RECEIVED
MAY 03 2025
CITY OF ALEXANDRIA

ADVERTISEMENT FOR BID

CITY OF ALEXANDRIA, LOUISIANA
PURCHASING DEPARTMENT

BID #2528 – ANNUAL UNIFORM BID FOR FIRE DEPARTMENT

Separate sealed bids for, ANNUAL UNIFORM BID FOR FIRE DEPARTMENT, will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until Tuesday, July 1, 2025 at 10:00AM CST.

Complete bid packet, bid specifications may be obtained at the City of Alexandria's website, www.cityofalexandria.com under the heading "Business", and drop down to "RFP/RFQ/RFI/BIDS". There is no charge to download bid documents from the City's website.

Pursuant to LA R.S. 38:2212.1 B.(4)(a), vendors have the option to submit their bids electronically. Please find bid related documents and place electronic bids at www.centralbidding.com . For questions regarding the electronic bidding process, please call Central Bidding at 225-810-4814.

Questions and/or clarifications of bid specifications are to be in written form only, either mailed, faxed, or emailed to the attention of Joann Swain, City of Alexandria Purchasing Department, PO Box 71, Alexandria, LA 71309-0071; Fax 318-619-3412; email to joann.swain@cityofalex.com; and must be received by 4:00 PM, Thursday, June 19, 2025.

Address for Postal Delivery:

City of Alexandria
Donna Jones, City Clerk
PO Box 71
Alexandria, LA 71309-0071

Address for Courier or Overnight Delivery:

City of Alexandria
Donna Jones, City Clerk
915 Third Street, 1st Floor
Alexandria, LA 71301
Phone: 318-449-5090

Address for Electronic Bid Submission:

www.centralbidding.com
Phone: 225-810-4814

PLEASE PUBLISH THREE (3) TIMES:

Friday, May 23, 2025
Friday, May 30, 2025
Friday, June 6, 2025

RESOLUTION NO. 0662-2025

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR
ANNUAL UNIFORM BID FOR FIRE DEPARTMENT.**

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for annual uniform bid for Fire Department.

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on July 1, 2025.

PASSED AND ADOPTED at Alexandria, Louisiana, this 20th day of May, 2025.

/s/ Donna P. Jones, MMC
City Clerk

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR ANNUAL UNIFORM BID FOR FIRE DEPARTMENT AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted for annual uniform bid for Fire Department.

SECTION II: BE IT FURTHER ORDAINED, etc. that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2025/2026 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 1st day of July 2025.

NOTICE PUBLISHED on the 4th day of July, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of July, 2025 and final publication was made in the Alexandria Daily Town Talk on the _____ day of July, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for single phase polemount transformers.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: **FINANCE/PURCHASING**

Date: **7/07/2025**

Title: **ORDINANCE TO AWARD BID # 2519- SINGLE PHASE POLEMOUNT TRANSFORMERS**

Explanation of Proposal:

Additional Information Attached ☒

On Tuesday, July 1, 2025, ten (10) bids were opened and read aloud for Single Phase Polemount Transformers. Said material to be inventoried by the Electric Distribution Warehouse Department and issued on an "as needed" basis. Bids are to remain in effect for a period of twelve months from bid award date. Please see attached.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: 401-0-141720-0

Expense Amount: N/A

Account Line Item: N/A

Remaining Amount: N/A

Authorization:

1. Mayor

2. Chief Operating Officer

4. Finance Director

5. Division Director

6. Department Head

3. City Attorney

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

RECEIVED

JUL 08 2025

CITY COUNCIL

BID # 2419 RECOMMEND AWARD BE MADE AS FOLLOWS:

120/240

SIZE

VENDOR

5 KVA

WESCO

10kVA

WESCO

15kVA

WESCO

25kVA

WESCO

37.5kVA

WESCO

50kVA

WESCO

75kVA

WESCO

100kVA

WESCO

167 KVA

WESCO

240/480

SIZE

VENDOR

5KVA

WESCO

10 KVA

WESCO

15 KVA

WESCO

25 KVA

WESCO

37.5KVA

WESCO

50 KVA	WESCO
75 KVA	WESCO
100 KVA	WESCO
167 KVA	WESCO

277/480

5KVA	WESCO
10 KVA	WESCO
15 KVA	WESCO
25kVA	WESCO
37.5kVA	WESCO
50kVA	WESCO
75kVA	WESCO
100kVA	WESCO
167kVA	WESCO

Bid Tabulation - Bid #2519 - SINGLE PHASE POLEMOUNT TRANSFORMERS
Bid Opening Date: Tuesday, July 1, 2025

Bid Opening Date: Tuesday, July 1, 2025

	120/240									
Vendor:	TECHLINE									
Manufacturer:	GE	GE	GE	GE	GE	GE	GE	GE	GE	GE
Size (KVA)	5	10	15	25	37.5	50	75	100	167	
Cap. Cost	\$ 1,185.00	\$ 1,345.00	\$ 1,380.00	\$ 1,590.00	\$ 1,720.00	\$ 2,100.00	\$ 3,080.00	\$ 4,140.00	\$ 6,450.00	
NLL (W)	22	34	41	63	83	99	120	118	178	
FLL (W)	73	129	204	292	392	522	783	1087	1647	
TOC	\$ 1,365.17	\$ 1,648.85	\$ 1,822.46	\$ 2,236.18	\$ 2,582.78	\$ 3,214.56	\$ 4,666.91	\$ 6,196.23	\$ 9,566.23	
Lead Time	84	84	84	84	84	84	84	84	84	
Qty.	5	8	25	21	7	6	2	2	2	
Extension	\$ 6,825.85	\$ 13,190.80	\$ 45,561.50	\$ 46,959.78	\$ 18,079.46	\$ 19,287.36	\$ 9,333.82	\$ 12,396.46	\$ 19,132.46	
									Award Amount:	\$ 115,375.00
									Total Evaluated Bid:	\$ 171,635.03

240/480	TECHLINE									
Manufacturer:	GE	GE	GE	GE	GE	GE	GE	GE	GE	
Size (KVA)	5	10	15	25	37.5	50	75	100	167	
Cap. Cost	\$ 1,205.00	\$ 1,275.00	\$ 1,370.00	\$ 1,600.00	\$ 1,745.00	\$ 2,120.00	\$ 3,165.00	\$ 4,160.00	\$ 6,950.00	
NLL (W)	27	34	44	61	83	95	129	134	227	
FLL (W)	60	135	193	297	383	526	759	1012	1427	
TOC	\$ 1,379.66	\$ 1,588.27	\$ 1,804.13	\$ 2,248.07	\$ 2,593.65	\$ 3,228.92	\$ 4,741.05	\$ 6,148.16	\$ 9,866.85	
Lead Time	84	84	84	84	84	84	84	84	84	
Qty.	2	2	3	2	3	1	1	1	1	
Extension	\$ 2,759.32	\$ 3,176.54	\$ 5,412.39	\$ 4,496.14	\$ 7,780.95	\$ 3,228.92	\$ 4,741.05	\$ 6,148.16	\$ 9,866.85	
									Award Amount:	\$ 33,900.00
									Total Evaluated Bid:	\$ 47,610.32

277/480	TECHLINE									
Manufacturer:	GE	GE	GE	GE	GE	GE	GE	GE	GE	
Size (KVA)	5	10	15	25	37.5	50	75	100	167	
Cap. Cost	\$ 1,170.00	\$ 1,245.00	\$ 1,280.00	\$ 1,570.00	\$ 1,690.00	\$ 2,050.00	\$ 2,880.00	\$ 3,675.00	\$ 6,385.00	
NLL (W)	23	33	40	61	81	96	127	180	204	
FLL (W)	75	131	212	305	418	545	759	823	1525	
TOC	\$ 1,356.29	\$ 1,549.01	\$ 1,732.04	\$ 2,230.63	\$ 2,587.64	\$ 3,191.73	\$ 4,450.09	\$ 5,503.51	\$ 9,387.17	
Lead Time	84	84	84	84	84	84	84	84	84	
Qty.	5	8	25	21	7	6	2	2	2	
Extension	\$ 6,781.45	\$ 12,392.08	\$ 43,301.00	\$ 46,843.23	\$ 18,113.48	\$ 19,150.38	\$ 8,900.18	\$ 11,007.02	\$ 18,774.34	
									Award Amount:	\$ 110,870.00
									Total Evaluated Bid:	\$ 166,488.82

Bid Tabulation - Bid #2519 - SINGLE PHASE POLEMOUNT TRANSFORMERS
 Bid Opening Date: Tuesday, July 1, 2025

Bid Tabulation - Bid #2519 - SINGLE PHASE POLEMOUNT TRANSFORMERS
 Bid Opening Date: Tuesday, July 1, 2025

120/240									
Vendor:	ARKANSAS ELECTRIC								
Manufacturer:	ERMCO	ERMCO	ERMCO	ERMCO	ERMCO	ERMCO	ERMCO	ERMCO	ERMCO
Size (KVA)	5	10	15	25	37.5	50	75	100	167
Cap. Cost	\$ 1,100.00	\$ 1,265.00	\$ 1,400.00	\$ 1,845.00	\$ 2,395.00	\$ 3,000.00	\$ 4,315.00	\$ 5,355.00	\$ 7,250.00
NLL (W)	26	38	51	20	25	33	46	58	261
FLL (W)	98	152	513	346	442	554	771	8432	1484
TOC	\$ 1,331.34	\$ 1,616.88	\$ 2,357.39	\$ 2,447.82	\$ 3,163.44	\$ 3,968.12	\$ 5,662.55	\$ 18,766.08	\$ 10,357.66
Lead Time	12 - 14 WKS	12 - 14 WKS	12 - 14 WKS	12 - 14 WKS	12 - 14 WKS	12 - 14 WKS	12 - 14 WKS	12 - 14 WKS	12 - 14 WKS
Qty.	5	8	25	21	7	6	2	2	2
Extension	\$ 6,656.70	\$ 12,935.04	\$ 58,934.75	\$ 51,404.22	\$ 22,144.08	\$ 23,808.72	\$ 11,325.10	\$ 37,632.16	\$ 20,715.32
								Award Amount:	\$ 132,760.00
								Total Evaluated Bid:	\$ 224,740.77

240/480									
Manufacturer:	ERMCO	ERMCO	ERMCO	ERMCO	ERMCO	ERMCO	ERMCO	ERMCO	ERMCO
Size (KVA)	5	10	15	25	37.5	50	75	100	167
Cap. Cost	\$ 1,145.00	\$ 1,325.00	\$ 1,495.00	\$ 1,920.00	\$ 2,220.00	\$ 2,980.00	\$ 4,155.00	\$ 5,195.00	\$ 5,935.00
NLL (W)	30	40	51	20	24	31	45	55	296
FLL (W)	87	147	196	316	496	552	705	804	1341
TOC	\$ 1,370.99	\$ 1,674.99	\$ 1,954.70	\$ 2,475.72	\$ 3,070.24	\$ 3,939.02	\$ 5,395.95	\$ 6,621.18	\$ 8,922.45
Lead Time	12 - 14 WKS	12 - 14 WKS	12 - 14 WKS	12 - 14 WKS	12 - 14 WKS	12 - 14 WKS	12 - 14 WKS	12 - 14 WKS	12 - 14 WKS
Qty.	2	2	3	2	3	1	1	1	1
Extension	\$ 2,741.98	\$ 3,349.98	\$ 5,864.10	\$ 4,951.44	\$ 9,210.72	\$ 3,939.02	\$ 5,395.95	\$ 6,621.18	\$ 8,922.45
								Award Amount:	\$ 38,190.00
								Total Evaluated Bid:	\$ 50,996.82

277/480									
Manufacturer:	ARKANSAS ELECTRIC	ERMCO	ERMCO	ERMCO	ERMCO	ERMCO	ERMCO	ERMCO	ERMCO
Size (KVA)	5	10	15	25	37.5	50	75	100	167
Cap. Cost	\$ 1,130.00	\$ 1,280.00	\$ 1,405.00	\$ 1,805.00	\$ 2,290.00	\$ 2,925.00	\$ 3,890.00	\$ 5,055.00	\$ 6,845.00
NLL (W)	30	36	49	22	26	32	43	53	266
FLL (W)	82	150	213	305	455	582	796	900	1474
TOC	\$ 1,348.14	\$ 1,622.78	\$ 1,885.43	\$ 2,449.41	\$ 3,081.83	\$ 3,934.10	\$ 5,267.86	\$ 6,625.94	\$ 9,951.86
Lead Time	12 - 14 WKS	12 - 14 WKS	12 - 14 WKS	12 - 14 WKS	12 - 14 WKS	12 - 14 WKS	12 - 14 WKS	12 - 14 WKS	12 - 14 WKS
Qty.	5	8	25	21	7	6	2	2	2
Extension	\$ 6,740.70	\$ 12,982.24	\$ 47,135.75	\$ 51,437.61	\$ 21,572.81	\$ 23,604.60	\$ 10,535.72	\$ 13,251.88	\$ 19,903.72
								Award Amount:	\$ 132,380.00
								Total Evaluated Bid:	\$ 187,261.31

Bid Tabulation - Bid #2519 - SINGLE PHASE POLEMOUNT TRANSFORMERS
 Bid Opening Date: Tuesday, July 1, 2025

Bid Tabulation - Bid #2519 - SINGLE PHASE POLEMOUNT TRANSFORMERS
 Bid Opening Date: Tuesday, July 1, 2025

120/240										
Vendor:	WESCO									
Manufacturer:	GE PROLEC	GE PROLEC	GE PROLEC	GE PROLEC	GE PROLEC	GE PROLEC	GE PROLEC	GE PROLEC	GE PROLEC	GE PROLEC
Size (KVA)	5	10	15	25	37.5	50	75	100	167	
Cap. Cost	\$ 1,068.00	\$ 1,144.00	\$ 1,175.00	\$ 1,355.00	\$ 1,554.00	\$ 1,788.00	\$ 2,621.00	\$ 3,522.00	\$ 5,835.00	
NLL (W)	22	34	41	63	83	99	120	118	178	
FLL (W)	73	129	204	292	392	522	7883	1087	1647	
TOC	\$ 1,248.17	\$ 1,447.85	\$ 1,617.46	\$ 2,001.18	\$ 2,416.78	\$ 2,902.56	\$ 15,354.91	\$ 5,580.23	\$ 8,951.23	
Lead Time	10 WKS	10 WKS	10 WKS	10 WKS	10 WKS	10 WKS	10 WKS	10 WKS	10 WKS	
Qty.	5	8	25	21	7	6	2	2	2	
Extension	\$ 6,240.85	\$ 11,582.80	\$ 40,436.50	\$ 42,024.78	\$ 16,917.46	\$ 17,415.36	\$ 30,709.82	\$ 11,160.46	\$ 17,902.46	
									Award Amount:	\$ 99,170.00
									Total Evaluated Bid:	\$ 176,488.03

240/480										
Vendor:	WESCO									
Manufacturer:	GE PROLEC	GE PROLEC	GE PROLEC	GE PROLEC	GE PROLEC	GE PROLEC	GE PROLEC	GE PROLEC	GE PROLEC	GE PROLEC
Size (KVA)	5	10	15	25	37.5	50	75	100	167	
Cap. Cost	\$ 1,093.00	\$ 1,151.00	\$ 1,237.00	\$ 1,363.00	\$ 1,579.00	\$ 1,820.00	\$ 2,864.00	\$ 3,543.00	\$ 6,291.00	
NLL (W)	27	34	44	61	83	95	129	134	227	
FLL (W)	60	135	193	297	383	526	759	1012	1427	
TOC	\$ 1,267.66	\$ 1,464.27	\$ 1,671.13	\$ 2,017.07	\$ 2,427.65	\$ 2,928.92	\$ 4,440.05	\$ 5,531.16	\$ 9,207.85	
Lead Time	10 WKS	10 WKS	10 WKS	10 WKS	10 WKS	10 WKS	10 WKS	10 WKS	10 WKS	
Qty.	2	2	3	2	3	1	1	1	1	
Extension	\$ 2,535.32	\$ 2,928.54	\$ 5,013.39	\$ 4,022.14	\$ 7,282.95	\$ 2,928.92	\$ 4,440.05	\$ 5,531.16	\$ 9,207.85	
									Award Amount:	\$ 30,180.00
									Total Evaluated Bid:	\$ 43,890.32

277/480										
Vendor:	WESCO									
Manufacturer:	GE PROLEC	GE PROLEC	GE PROLEC	GE PROLEC	GE PROLEC	GE PROLEC	GE PROLEC	GE PROLEC	GE PROLEC	GE PROLEC
Size (KVA)	5	10	15	25	37.5	50	75	100	167	
Cap. Cost	\$ 1,059.00	\$ 1,128.00	\$ 1,160.00	\$ 1,346.00	\$ 1,527.00	\$ 1,751.00	\$ 2,603.00	\$ 3,128.00	\$ 5,434.00	
NLL (W)	23	33	40	61	81	96	127	180	204	
FLL (W)	75	131	212	305	418	545	759	823	1525	
TOC	\$ 1,245.29	\$ 1,432.01	\$ 1,612.04	\$ 2,008.63	\$ 2,424.64	\$ 2,892.73	\$ 4,173.09	\$ 4,956.51	\$ 8,436.17	
Lead Time	10 WKS	10 WKS	10 WKS	10 WKS	10 WKS	10 WKS	10 WKS	10 WKS	10 WKS	
Qty.	5	8	25	21	7	6	2	2	2	
Extension	\$ 6,226.45	\$ 11,456.08	\$ 40,301.00	\$ 42,139.23	\$ 16,972.48	\$ 17,356.38	\$ 8,346.18	\$ 9,913.02	\$ 16,872.34	
									Award Amount:	\$ 97,986.00
									Total Evaluated Bid:	\$ 152,710.82

Bid Tabulation - Bid #2519 - SINGLE PHASE POLEMOUNT TRANSFORMERS
Bid Opening Date: Tuesday, July 1, 2025

Bid Tabulation - Bid #2519 - SINGLE PHASE POLEMOUNT TRANSFORMERS
Bid Opening Date: Tuesday, July 1, 2025

120/240										
Vendor: ESSENG SOLUTIONS										
Manufacturer:	EAGLERISE	EAGLERISE	EAGLERISE	EAGLERISE	EAGLERISE	EAGLERISE	EAGLERISE	EAGLERISE	EAGLERISE	EAGLERISE
Size (KVA)	5	10	15	25	37.5	50	75	100	167	
Cap. Cost	\$ 1,206.00	\$ 1,256.00	\$ 1,432.00	\$ 1,483.00	\$ 1,640.00	\$ 1,851.00	\$ 2,332.00	\$ 2,833.00	\$ 4,111.00	
NLL (W)	23	36	53	72	95	115	152	170	211	
FLL (W)	53	132	160	266	372	480	677	910	1548	
TOC	\$ 1,357.75	\$ 1,570.52	\$ 1,841.14	\$ 2,115.18	\$ 2,507.14	\$ 2,947.30	\$ 3,847.85	\$ 4,768.30	\$ 7,170.14	
Lead Time	15 WKS	15 WKS	15 WKS	15 WKS	15 WKS	15 WKS	15 WKS	15 WKS	15 WKS	
Qty.	5	8	25	21	7	6	2	2	2	
Extension	\$ 6,788.75	\$ 12,564.16	\$ 46,028.50	\$ 44,418.78	\$ 17,549.98	\$ 17,683.80	\$ 7,695.70	\$ 9,536.80	\$ 14,340.28	
									Award Amount:	\$ 110,271.00
									Total Evaluated Bid:	\$ 162,266.27

240/480										
Vendor: ESSENG SOLUTIONS										
Manufacturer:	EAGLERISE	EAGLERISE	EAGLERISE	EAGLERISE	EAGLERISE	EAGLERISE	EAGLERISE	EAGLERISE	EAGLERISE	EAGLERISE
Size (KVA)	5	10	15	25	37.5	50	75	100	167	
Cap. Cost	\$ 1,162.00	\$ 1,268.00	\$ 1,365.00	\$ 1,532.00	\$ 1,696.00	\$ 1,847.00	\$ 2,312.00	\$ 2,910.00	\$ 4,139.00	
NLL (W)	23	36	53	72	95	115	152	170	211	
FLL (W)	53	132	160	266	372	480	677	910	1548	
TOC	\$ 1,313.75	\$ 1,582.52	\$ 1,774.14	\$ 2,164.18	\$ 2,563.14	\$ 2,943.30	\$ 3,827.85	\$ 4,845.30	\$ 7,198.14	
Lead Time	15 WKS	15 WKS	15 WKS	15 WKS	15 WKS	15 WKS	15 WKS	15 WKS	15 WKS	
Qty.	2	2	3	2	3	1	1	1	1	
Extension	\$ 2,627.50	\$ 3,165.04	\$ 5,322.42	\$ 4,328.36	\$ 7,689.42	\$ 2,943.30	\$ 3,827.85	\$ 4,845.30	\$ 7,198.14	
									Award Amount:	\$ 28,315.00
									Total Evaluated Bid:	\$ 41,947.33

277/480										
Manufacturer:										
	EAGLERISE	EAGLERISE	EAGLERISE	EAGLERISE	EAGLERISE	EAGLERISE	EAGLERISE	EAGLERISE	EAGLERISE	EAGLERISE
Size (KVA)	5	10	15	25	37.5	50	75	100	167	
Cap. Cost	\$ 1,152.00	\$ 1,204.00	\$ 1,372.00	\$ 1,441.00	\$ 1,601.00	\$ 1,838.00	\$ 2,314.00	\$ 2,740.00	\$ 4,014.00	
NLL (W)	23	36	53	72	95	115	152	170	211	
FLL (W)	53	132	160	266	372	480	677	910	1548	
TOC	\$ 1,303.75	\$ 1,518.52	\$ 1,781.14	\$ 2,073.18	\$ 2,468.14	\$ 2,932.30	\$ 3,829.85	\$ 4,675.30	\$ 7,073.14	
Lead Time	15 WKS	15 WKS	15 WKS	15 WKS	15 WKS	15 WKS	15 WKS	15 WKS	15 WKS	
Qty.	5	8	25	21	7	6	2	2	2	
Extension	\$ 6,518.75	\$ 12,148.16	\$ 44,528.50	\$ 43,536.78	\$ 17,276.98	\$ 17,593.80	\$ 7,659.70	\$ 9,350.60	\$ 14,146.28	
									Award Amount:	\$ 106,804.00
									Total Evaluated Bid:	\$ 158,613.27



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: FINANCE/PURCHASING

Date: May 05, 2025

Title: RESOLUTION AUTHORIZING PERMISSION TO ADVERTISE FOR POLEMOUNT TRANSFORMERS

Explanation of Proposal:

Additional Information Attached ☒

Request permission to advertise for Single Phase Polemount Transformers. Said material to be inventoried by the Electric Distribution Warehouse Department. Bids are to remain in effect for a period of twelve months from bid award date.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: 401-0-141720-00000
INVENTORY

Expense Amount: N/A

Account Line Item: N/A

Remaining Amount: N/A

Authorization:

1. Mayor

4. Finance Director

5. Division Director

2. Chief Operating Officer

6. Department Head

3. City Attorney

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information: Sufficient

☐

Insufficient

☐

Remarks:

RECEIVED

MAY 06 2025

CITY COUNCIL

ADVERTISEMENT FOR BID

CITY OF ALEXANDRIA, LOUISIANA
PURCHASING DEPARTMENT

BID # 2519 SINGLE PHASE POLEMOUNT TRANSFORMERS

Separate sealed bids for, SINGLE PHASE POLEMOUNT TRANSFORMERS, will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until 10:00 AM CST, TUESDAY, JULY 1, 2025, and then at said office publically opened and read aloud.

Complete bid packet, bid specifications may be obtained at the City of Alexandria's website, www.cityofalexandria.com under the heading "*Business*", and drop down to "*RFP/RFQ/RFI/BIDS*". There is no charge to download bid documents from the City's website.

Pursuant to LA R.S. 38:2212.1 B.(4)(a), vendors have the option to submit their bids electronically. Please find bid related documents and place electronic bids at www.centralbidding.com . For questions regarding the electronic bidding process, please call Central Bidding at 225-810-4814.

Questions and/or clarifications of bid specifications are to be in written form only, either mailed, faxed, or emailed to the attention of Andre Garsaud, City of Alexandria Purchasing Department, PO Box 71, Alexandria, LA 71309-0071; Fax 318-441-6185; email to andre.garsaud@cityofalex.com and must be received by 4:00 PM CST, Thursday, June 19, 2025.

OR

Address for Postal Delivery:

City of Alexandria
Donna Jones, City Clerk
PO Box 71
Alexandria, LA 71309-0071

**Address for Courier or
Overnight Delivery:**

City of Alexandria
Donna Jones, City Clerk
915 Third Street, 1st Floor
Alexandria, LA 71301
Phone: 318-449-5090

**Address for Electronic
Bid Submission:**

www.centralbidding.com
Phone: 225-810-4814

PLEASE PUBLISH THREE (3) TIMES:

Friday, May 23, 2025
Friday, May 30, 2025
Friday, June 6, 2025

RESOLUTION NO. 0663-2025

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR
POLEMOUNT TRANSFORMERS.**

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for polemount transformers.

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on July 1, 2025.

PASSED AND ADOPTED at Alexandria, Louisiana, this 20th day of May, 2025.

/s/ Donna P. Jones, MMC
City Clerk

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR SINGLE PHASE POLEMOUNT TRANSFORMERS AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted for single phase polemount transformers.

SECTION II: BE IT FURTHER ORDAINED, etc. that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2025/2026 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 1st day of July 2025.

NOTICE PUBLISHED on the 4th day of July, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of July, 2025 and final publication was made in the Alexandria Daily Town Talk on the ____ day of July, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for single phase padmount transformers.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: **FINANCE/PURCHASING**

Date: **7/07/2025**

Title: **ORDINANCE TO AWARD BID # 2520- SINGLE PHASE PADMOUNT TRANSFORMERS**

Explanation of Proposal:

Additional Information Attached ☒

On Tuesday, July 1, 2025, fifteen (15) bids were opened and read aloud for Single Phase Padmount Transformers. Said material to be inventoried by the Electric Distribution Warehouse Department and issued on an "as needed" basis. Bids are to remain in effect for a period of one year from bid award date. See attached for bid results.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: 401-0-141720-0
Electric Distribution Inventory

Expense Amount: n/a

Account Line Item: n/a

Remaining Amount: n/a

Authorization:

1. Mayor

2. Chief Operating Officer

4. Finance Director

5. Division Director

6. Department Head

3. City Attorney

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

RECEIVED

JUL 08 2025

CITY COUNCIL

BID # 2520 RECOMMEND AWARD BE MADE AS FOLLOWS:

KVA 25 – WESCO

KVA 37.5 - WESCO

KVA 50 – WESCO

KVA 75 –WESCO

KVA 100 – WESCO

KVA 167 – WESCO

[illegible]

[illegible][illegible][illegible]

Single Phase Padmount Transformers									
240/120									
Vendor:	GD PARTNERS GROUP			INCOMPLETE					
Manufacturer:	ERMCO								
Size (KVA)	25	37.5	50	75	100	167			
Cap. Cost									
NLL (W)									
FLL (W)									
TOC	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Lead Time									
Qty.	20	15	10	10	5	3			
Extension	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
									</

240/120									
Vendor:	KEREC CO								
Manufacturer:	KEREC	KEREC	KEREC	KEREC	KEREC	KEREC			
Size (KVA)	25	37.5	50	75	100	167			
Cap. Cost	\$ 2,900.00	\$ 3,200.00	\$ 3,500.00	\$ 4,100.00	\$ 4,800.00	\$ 6,100.00			
NLL (W)	68	83	92	125	150	235			
FLL (W)	279	421	580	786	990	1404			
TOC	\$ 3,540.67	\$ 4,108.31	\$ 4,684.76	\$ 5,706.52	\$ 6,801.30	\$ 9,004.58			
Lead Time	112 DAYS	112 DAYS	112 DAYS	112 DAYS	112 DAYS	112 DAYS			
Qty.	20	15	10	10	5	3			
Extension	\$ 70,813.40	\$ 61,624.65	\$ 46,847.60	\$ 57,065.20	\$ 34,006.50	\$ 27,013.74			
					</				



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: **FINANCE/PURCHASING**

Date: **MAY 5, 2025**

Title: **RESOLUTION AUTHORIZING PERMISSION TO ADVERTISE FOR SINGLE PHASE PADMOUNT**

Explanation of Proposal:

Additional Information Attached ☒

Request permission to advertise for Single Phase Padmount Transformers to be used by Electric Distribution.
Bids are to remain in effect for a period of twelve months from bid award date.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: 401-0-141720-00000
INVENTORY

Expense Amount: N/A

Account Line Item: N/A

Remaining Amount: N/A

Authorization:

1. Mayor

4. Finance Director

5. Division Director

2. Chief Operating Officer

6. Department Head

3. City Attorney

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

ADVERTISEMENT FOR BID

CITY OF ALEXANDRIA, LOUISIANA
PURCHASING DEPARTMENT

BID # 2520 SINGLE PHASE PADMOUNT TRANSFORMERS

Separate sealed bids for, SINGLE PHASE PADMOUNT TRANSFORMERS, will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until 10:00 AM CST, TUESDAY, JULY 1, 2025, and then at said office publically opened and read aloud.

Complete bid packet, bid specifications may be obtained at the City of Alexandria's website, www.cityofalexandria.com under the heading "Business", and drop down to "RFP/RFQ/RFI/BIDS". There is no charge to download bid documents from the City's website.

Pursuant to LA R.S. 38:2212.1 B.(4)(a), vendors have the option to submit their bids electronically. Please find bid related documents and place electronic bids at www.centralbidding.com . For questions regarding the electronic bidding process, please call Central Bidding at 225-810-4814.

Questions and/or clarifications of bid specifications are to be in written form only, either mailed, faxed, or emailed to the attention of Andre Garsaud, City of Alexandria Purchasing Department, PO Box 71, Alexandria, LA 71309-0071; Fax 318-441-6185; email to andre.garsaud@cityofalex.com and must be received by 4:00 PM CST, Thursday, June 19, 2025.

OR

Address for Postal Delivery:

City of Alexandria
Donna Jones, City Clerk
PO Box 71
Alexandria, LA 71309-0071

Address for Courier or Overnight Delivery:

City of Alexandria
Donna Jones, City Clerk
915 Third Street, 1st Floor
Alexandria, LA 71301
Phone: 318-449-5090

Address for Electronic Bid Submission:

www.centralbidding.com
Phone: 225-810-4814

PLEASE PUBLISH THREE (3) TIMES:

Friday, May 23, 2025
Friday, May 30, 2025
Friday, June 6, 2025

RESOLUTION NO. 0664-2025

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS
FOR SINGLE PHASE PADMOUNT.**

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for single phase padmount.

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on July 1, 2025.

PASSED AND ADOPTED at Alexandria, Louisiana, this 20th day of May, 2025.

/s/ Donna P. Jones, MMC
City Clerk

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR SINGLE PHASE PADMOUNT TRANSFORMERS AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted for single phase padmount transformers.

SECTION II: BE IT FURTHER ORDAINED, etc. that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2025/2026 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 1st day of July 2025.

NOTICE PUBLISHED on the 4th day of July, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of July, 2025 and final publication was made in the Alexandria Daily Town Talk on the ____ day of July, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for three phase padmount transformers.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: **FINANCE/PURCHASING**

Date: **7/07/2025**

Title: **ORDINANCE TO AWARD BID # 2521 THREE PHASE PADMOUNT TRANSFORMERS**

Explanation of Proposal:

Additional Information Attached ☒

On Tuesday, July 01, 2025, fourteen (14) bids were opened and read aloud for Three Phase Padmount Transformers. Said material to be inventoried by the Electric Distribution Warehouse Department and issued on an "as needed" basis. Bids are to remain in effect for a period of one year from bid award date. Please see attached for proposed bid award.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: 401-0-141720-0
Electric Distribution Inventory

Expense Amount: N/A

Account Line Item: N/A

Remaining Amount: N/A

Authorization:

1. Mayor

2. Chief Operating Officer

4. Finance Director

5. Division Director

6. Department Head

3. City Attorney

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

RECEIVED

JUL 08 2025

CITY COUNCIL

BID # 2521- THREE PHASE PADMOUNT TRANSFORMERS

RECOMMEND AWARD BE MADE AS FOLLOWS:

208Y/120 DFRF

**WESCO -112.5 KVA, 150 KVA, 225 KVA, 300 KVA, 500 KVA, 750 KVA
1000 KVA**

208/120 DFLF

**WESCO- 112.5 KVA, 150 KVA, 225 KVA, 300 KVA, 500 KVA, 750 KVA
1000 KVA**

480Y/277 DFRF

**WESCO- 112.5 KVA, 150 KVA, 225 KVA, 300 KVA, 500 KVA, 750 KVA
1000 KVA, 1500 KVA, 2000 KVA, 2500 KVA**

480/277 DFLF

**TECHLINE- 112.5 KV, 150 KVA, 225 KVA, 300 KVA, 500 KVA, 750 KVA
1000 KVA, 1500 KVA, 2000 KVA, 2500 KVA**

Bid # 2521 - Three Phase Padmount Transformers
OPEN DATE: July 01, 2025

208Y/120 DFRF CONTINUED

208/120 DFRF
Vendor:
Manufacturer:
Size (KVA)
Cap. Cost
NLL (W)
FLL (W)
TOC
Lead Time
Qty.
Extension

AECI	ERMCO	ERMCO	ERMCO	ERMCO	ERMCO	ERMCO	ERMCO	ERMCO	ERMCO	ERMCO
112.5	150	225	300	500	750	1000	1500	2000	2500	
\$ 10,495.00	\$ 11,160.00	\$ 13,575.00	\$ 15,125.00	\$ 18,570.00	\$ 28,800.00	\$ 33,110.00	\$ 65,605.00	NB	NB	
06	112	147	164	715	670	1181	1348			
1259	1800	2257	2969	4711	6937	7374	12570			
\$ 12,793.41	\$ 14,329.18	\$ 17,556.55	\$ 20,381.75	\$ 28,098.97	\$ 40,283.60	\$ 48,146.06	\$ 90,350.98			
2 YEARS	2 YEARS	2 YEARS	2 YEARS	2 YEARS	2 YEARS	2 YEARS	2 YEARS			
1	1	2	2	2	2	1	2			
\$ 12,793.41	\$ 14,329.18	\$ 35,113.10	\$ 40,763.50	\$ 58,193.94	\$ 80,567.38	\$ 48,146.06	\$ 180,701.98			
										Subtotal, 208/120: \$ 458,579.43

208/120 DFRF
Vendor:
Manufacturer:
Size (KVA)
Cap. Cost
NLL (W)
FLL (W)
TOC
Lead Time
Qty.
Extension

TRS	UNITED	UNITED	UNITED	UNITED	UNITED	UNITED	UNITED	UNITED	UNITED	UNITED
112.5	150	225	300	500	750	1000	1500	2000	2500	
\$ 19,016.00	\$ 10,895.00	\$ 13,110.00	\$ 14,108.00	\$ 18,359.00	\$ 21,242.00	\$ 30,588.00	\$ 32,505.00	\$ 49,272.50	\$ 56,384.00	
438	458	590	702	800	1152	1328	1617	3130	2841	
1039.65	1372	1638	1813	3500	5527	7825	7784	10470	12501	
\$ 12,947.63	\$ 14,113.88	\$ 17,636.84	\$ 19,283.37	\$ 24,256.88	\$ 33,068.15	\$ 45,655.96	\$ 49,513.14			
12 MONTHS	12 MONTHS	12 MONTHS	12 MONTHS	12 MONTHS	12 MONTHS	12 MONTHS	12 MONTHS	12 MONTHS	12 MONTHS	
1	1	2	2	2	2	1	2			
\$ 12,947.63	\$ 14,113.88	\$ 35,273.08	\$ 38,566.74	\$ 48,511.76	\$ 66,136.30	\$ 45,555.96	\$ 99,026.28			
										Subtotal, 208/120: \$ 380,151.26

208/120 DFRF
Vendor:
Manufacturer:
Size (KVA)
Cap. Cost
NLL (W)
FLL (W)
TOC
Lead Time
Qty.
Extension

KILEN	KILEN	KILEN	KILEN	KILEN	KILEN	KILEN	KILEN	KILEN	KILEN	KILEN
112.5	150	225	300	500	750	1000	1500	2000	2500	
\$ 9,288.75	\$ 10,436.25	\$ 12,052.19	\$ 12,766.31	\$ 15,574.38	\$ 19,254.00	\$ 20,058.25	\$ 36,207.81	\$ 37,801.58	\$ 42,343.75	
167	230	315	380	500	770	970	1325	1650	1930	
1479	1705	2479	3200	4780	6820	8400	11500	14500	17600	
\$ 12,108.44	\$ 13,939.80	\$ 15,866.79	\$ 16,941.71	\$ 24,716.38	\$ 31,942.00	\$ 36,134.85	\$ 58,211.31			
18 MONTHS	18 MONTHS	18 MONTHS	18 MONTHS	18 MONTHS	18 MONTHS	18 MONTHS	18 MONTHS	18 MONTHS	18 MONTHS	
1	1	2	2	2	2	1	2			
\$ 12,108.44	\$ 13,939.80	\$ 33,737.58	\$ 37,883.42	\$ 49,432.70	\$ 63,884.00	\$ 36,134.85	\$ 116,422.62			
										Subtotal, 208/120: \$ 383,543.47

208/120 DFRF
Vendor:
Manufacturer:
Size (KVA)
Cap. Cost
NLL (W)
FLL (W)
TOC
Lead Time
Qty.
Extension

BLACKSTAR	JST	JST	JST	JST	JST	JST	JST	JST	JST	JST
112.5	150	225	300	500	750	1000	1500	2000	2500	
\$ 22,771.00	\$ 24,487.00	\$ 28,214.00	\$ 28,028.00	\$ 34,472.00	\$ 39,679.00	\$ 47,462.00	NB	NB	NB	
256	323	484	645	1675	1575	2160				
620	815	1223	1830	2154	2154	2440				
\$ 24,507.28	\$ 26,729.09	\$ 28,576.43	\$ 30,509.20	\$ 42,547.28	\$ 47,645.29	\$ 57,600.00	#VALUE!			
12 MONTHS	12 MONTHS	12 MONTHS	12 MONTHS	12 MONTHS	12 MONTHS	12 MONTHS	12 MONTHS			
1	1	2	2	2	2	1	2			
\$ 24,507.28	\$ 26,729.09	\$ 57,152.86	\$ 61,018.40	\$ 85,094.56	\$ 95,290.56	\$ 57,600.00	#VALUE!			
										Subtotal, 208/120: #VALUE!

Bld # 2521 - Three Phase Padmount Transformers
OPEN DATE: July 01, 2025

208/120 DFLF
Vendor:
Manufacturer:
Size (KVA)
Cap. Cost
NLL (W)
FLL (W)
TOC
Lead Time
Qty.
Extension

209Y/120 DFL																
TECHLINE																
GE		GE		GE		GE		GE		GE		GE		GE		
	112.5		150		225		300		500		750		1000		1500	
\$	112,880.00	\$	142,000.00	\$	16,470.00	\$	17,200.00	\$	21,900.00	\$	29,800.00	\$	36,640.00		NB	
	232		268		306		453		716		910		1027		NB	
	1121		1500		1905		2527		3985		5573		7448			
\$	16,331.33	\$	17,367.77	\$	20,640.93	\$	22,606.73	\$	30,200.13	\$	41,261.41	\$	51,363.82			
	1 YEAR		1 YEAR		1 YEAR		1 YEAR		1 YEAR		1 YEAR		1 YRST			
	1		1		2		2		2		2		1		2	
\$	16,331.33	\$	17,367.77	\$	41,261.90	\$	45,213.46	\$	60,560.26	\$	62,522.82	\$	51,363.82			
														Subtotal, 206/120:	\$	314,691.32

208/120 DFLF
Vendor:
Manufacturer:
Size (KVA)
Cap. Cost
NLL (W)
FLL (W)
TOC
Lead Time
Qty.
Extension

[illegible]

208/120 DFLF
Vendor:
Manufacturer:
Size (KVA)
Cap. Coal
M.L. (W)
F.L. (W)
TOC
Lead Time
Qty.
Extension

WESCO GE PROLEC	GE PROLEC	GE PROLEC	GE PROLEC	GE PROLEC	GE PROLEC	GE PROLEC	GE PROLEC	GE PROLEC			
112.6	150	225	300	500	750	1000	1650	2000	2550		
\$ 13,281.00	\$ 13,490.00	\$ 16,747.00	\$ 18,385.00	\$ 20,924.00	\$ 28,403.00	\$ 35,066.00	NB	NB	NB		
232	288	306	483	715	919	1027					
1121	1509	1905	2527	3986	5573	7449					
\$ 15,732.33	\$ 16,657.77	\$ 19,917.93	\$ 21,790.73	\$ 26,294.13	\$ 36,854.41	\$ 49,822.82					
1 YEAR	1 YEAR	1 YEAR	1 YEAR	1 YEAR	1 YEAR	1 YEAR					
1	1	2	2	2	2	1	2				
\$ 15,732.33	\$ 16,657.77	\$ 20,835.00	\$ 43,679.40	\$ 50,686.26	\$ 70,728.82	\$ 49,822.82	\$				
										Subtotal, 208/120:	\$ 303,946.33

Bld # 2521 - Three Phase Padmount Transformers
OPEN DATE: July 01, 2025

208/120 DFLF
Vendor:
Manufacturer:
Size (KVA)
Cap. Cost
NLL (W)
FLL (W)
TOC
Load Time
Qty.
Extension

208Y/120 DFLF										CONTINUED									
AECI																			
ERMCO		ERMCO	ERMCO	ERMCO	ERMCO	ERMCO	ERMCO	ERMCO	ERMCO	ERMCO	ERMCO	ERMCO	ERMCO	ERMCO	ERMCO	ERMCO	ERMCO		
112.5		150	225	300	600	750	1000	1500	2000	2500									
\$	10,010.00	\$	11,600.00	\$	14,070.00	\$	15,645.00	\$	19,165.00	\$	27,005.00	\$	33,310.00	\$	568,100.00				
	98		112		156		184		715		870		1181		1348				
	1260		1806		2231		3007		4864		6037		8535		12570				
\$	13,188.41	\$	14,799.18	\$	18,043.31	\$	20,914.31	\$	28,656.28	\$	40,488.59	\$	50,189.73	\$	691,645.98				
	2 YEARS		2 YEARS		2 YEARS		2 YEARS		2 YEARS		2 YEARS		2 YEARS		2 YEARS				
	1		1		2		2		2		2		1		2				
\$	13,188.41	\$	14,799.18	\$	36,087.02	\$	41,625.62	\$	67,310.68	\$	80,977.38	\$	50,189.73	\$	1,383,691.98				
																Subtotal: 208Y/120: \$		1,677,822.88	

205/120 DFLF
Vendor:
Manufacturer:
Size (KVA)
Cap. Cost
NLL (W)
FLL (W)
TOC
Lead Time
Qty.
Extension

[illegible]

208/120 DFLF
Vendor:
Manufacturer:
Size (KVA)
Cap. Cost
NLL (W)
FLL (W)
TOC
Lead Time
Qty.
Extension

KLEN KLEN	KLEN	KLEN	KLEN	KLEN	KLEN	KLEN	KLEN	KLEN	KLEN	KLEN	KLEN
112.6	160	225	300	500	750	1000	1500	2000	2500		
\$ 9,288.75	\$ 10,436.25	\$ 12,062.19	\$ 12,785.31	\$ 15,674.38	\$ 19,254.00	\$ 20,056.25	\$ 30,207.81	\$ 37,801.58	\$ 42,343.78		
167	230	315	360	560	770	970	1325	1630	1780		
1470	1795	2470	3209	4769	6620	8490	11500	14600	17800		
\$ 12,108.44	\$ 13,939.80	\$ 16,868.79	\$ 18,941.71	\$ 24,716.38	\$ 31,942.00	\$ 36,134.65	\$ 58,211.31				
18 MONTHS	18 MONTHS	18 MONTHS	18 MONTHS	18 MONTHS	18 MONTHS	18 MONTHS	18 MONTHS	18 MONTHS	18 MONTHS		
1	1	2	2	2	2	1	2				
\$ 12,108.44	\$ 13,939.80	\$ 33,737.58	\$ 37,893.42	\$ 49,422.76	\$ 63,884.00	\$ 80,134.65	\$ 118,422.62				
										Subtotal 208/120:	\$ 363,543.47

208/120 DFLF
Vendor:
Manufacturer:
Size (KVA)
Cap. Cost
NLL (W)
FLL (W)
TOC
Lead Time
Qty.
Extension

BLACKSTAR													
JST	JST	JST	JST	JST	JST	JST	JST	JST	JST	2000	2500		
112.5	150	226	300	500	750	1000	1500						
\$ 23,363.00	\$ 24,632.00	\$ 26,620.00	\$ 28,508.00	\$ 35,053.00	\$ 40,162.00	\$ 60,053.00				NB	NB		
290	323	494	466	1075	1575	2150							
620	815	1223	1650	5840	2154	2440							
\$ 25,129.28	\$ 26,874.00	\$ 28,882.43	\$ 31,049.20	\$ 47,425.30	\$ 48,227.28	\$ 70,290.80		#VALUE!					
12 MONTHS	12 MONTHS	12 MONTHS	12 MONTHS	12 MONTHS	12 MONTHS	12 MONTHS							
1	1	2	2	2	2	2		1					
\$ 25,129.28	\$ 25,374.00	\$ 57,064.00	\$ 62,178.40	\$ 64,550.60	\$ 66,454.56	\$ 70,290.80		#VALUE!					
										Subtotal 208/120:	#VALUE!		

Bld # 2521 - Three Phase Padmount Transformers
OPEN DATE: July 01, 2025

480Y/277 DFRF
Vendor:
Manufacturer:
Size (KVA)
Cap. Cost
NLL (W)
FLL (W)
TOC
Lead Time
Qty.
Extension

[illegible]

480Y/277 DFRF
Vendor:
Manufacturer:
Size (KVA)
Cap. Cost
NLL (W)
FLL (W)
TOC
Lead Time
Qty.
Extension

GRESGO		ERMCO		ERMCO		ERMCO		ERMCO		ERMCO		ERMCO		ERMCO		ERMCO		
112.5		150		225		300		500		750		1000		1500		2000		
\$	11,145.00	\$	12,105.00	\$	13,445.00	\$	15,061.00	\$	18,347.00	\$	24,021.00	\$	30,365.00	\$	47,739.00	\$	45,532.00	
65		132		160		194		265		1045		1165		1809		2431		
1195		1426		2300		2456		3990		6274		8271		10563		12820		
\$	13,304.25	\$	14,817.16	\$	17,547.30	\$	20,430.57	\$	27,141.00	\$	36,985.26	\$	46,822.17	\$	69,692.63	\$	72,003.78	
2 YEARS		2 YEARS		2 YEARS		2 YEARS		2 YEARS		2 YEARS		2 YEARS		2 YEARS		2 YEARS		
1		1		2		2		1		1		1		1		2		
\$	13,304.25	\$	14,817.16	\$	35,294.50	\$	40,861.14	\$	27,141.00	\$	36,985.26	\$	46,822.17	\$	130,785.06	\$	145,807.51	
																Subtotal, 480/277:	\$	201,772.30
																Subtotal, 480/277:	\$	782,591.44

480Y/277 DFRF
Vendor:
Manufacturer:
Size (KVA)
Cap. Cost
NLL (W)
FLL (W)
TOC
Lead Time
Qty.
Extension

[illegible]

Bid # 2521 - Three Phase Padmount Transformers
OPEN DATE: July 01, 2025

480Y/277 DFRF CONTINUED

480Y/277 DFRF
Vendor:
Manufacturer:
Size (KVA)
Cap. Cost
NLL (W)
FLL (W)
TOC
Lead Time
Qty.
Extension

AECI	ERMCO	ERMCO	ERMCO	ERMCO	ERMCO	ERMCO	ERMCO	ERMCO	ERMCO	ERMCO
112.5	150	225	300	500	750	1000	1500	2000	2500	
\$ 10,425.00	\$ 11,305.00	\$ 12,575.00	\$ 14,915.00	\$ 17,155.00	\$ 22,480.00	\$ 27,440.00	\$ 43,195.00	\$ 34,621.00	\$ 69,010.00	
96	132	160	164	885	1045	1185	1860	2432	2822	
1195	1426	2360	2485	3960	6274	8271	10563	12620	15187	
\$ 12,654.25	\$ 14,027.18	\$ 16,774.30	\$ 19,394.57	\$ 25,949.90	\$ 35,424.28	\$ 43,897.17	\$ 65,288.53	\$ 61,935.70	\$ 92,263.15	
2 YEARS	2 YEARS	2 YEARS	2 YEARS	2 YEARS	2 YEARS	2 YEARS	2 YEARS	2 YEARS	2 YEARS	
1	1	2	2	1	1	1	2	2	2	
\$ 12,584.25	\$ 14,027.18	\$ 33,548.60	\$ 38,759.14	\$ 25,949.90	\$ 35,424.28	\$ 43,897.17	\$ 130,577.06	\$ 120,991.52	\$ 184,526.30	
									Subtotal, 480/277:	\$ 643,315.40

480Y/277 DFRF
Vendor:
Manufacturer:
Size (KVA)
Cap. Cost
NLL (W)
FLL (W)
TOC
Lead Time
Qty.
Extension

TRS	UNITED	UNITED	UNITED	UNITED	UNITED	UNITED	UNITED	UNITED	UNITED	UNITED
112.5	150	225	300	500	750	1000	1500	2000	2500	
\$ 9,048.00	\$ 10,448.00	\$ 13,114.00	\$ 13,644.00	\$ 18,204.00	\$ 21,242.00	\$ 29,951.00	\$ 32,502.00	\$ 49,272.00	\$ 55,884.00	
358	495	510	695	730	964	1188	1810	2870	2947	
565	935	1639	2283	3997	6268	7128	7677	8224	11720	
\$ 11,901.89	\$ 13,122.85	\$ 17,050.03	\$ 19,001.41	\$ 24,038.00	\$ 32,428.38	\$ 44,712.00	\$ 49,948.69	\$ 70,736.28	\$ 83,066.48	
12 MONTHS	12 MONTHS	12 MONTHS	12 MONTHS	12 MONTHS	12 MONTHS	12 MONTHS	12 MONTHS	12 MONTHS	12 MONTHS	
1	1	2	2	1	1	1	2	2	2	
\$ 11,901.89	\$ 13,122.85	\$ 34,109.08	\$ 38,002.82	\$ 24,038.99	\$ 32,428.38	\$ 44,712.00	\$ 90,697.38	\$ 141,472.56	\$ 166,132.92	
									Subtotal, 480/277:	\$ 606,410.85

480Y/277 DFRF
Vendor:
Manufacturer:
Size (KVA)
Cap. Cost
NLL (W)
FLL (W)
TOC
Lead Time
Qty.
Extension

KLEEN	KLEEN	KLEEN	KLEEN	KLEEN	KLEEN	KLEEN	KLEEN	KLEEN	KLEEN	KLEEN
112.5	150	225	300	500	750	1000	1500	2000	2500	
\$ 9,288.75	\$ 10,436.25	\$ 12,052.19	\$ 12,785.31	\$ 15,574.38	\$ 19,254.00	\$ 20,056.25	\$ 30,207.81	\$ 37,801.50	\$ 42,343.75	
187	230	315	380	540	770	970	1325	1650	1930	
1479	1795	2470	3200	4780	6620	8400	11600	14600	17600	
\$ 12,108.44	\$ 13,839.80	\$ 16,969.70	\$ 18,941.71	\$ 24,716.38	\$ 31,942.00	\$ 36,134.85	\$ 58,211.31	\$ 65,483.50	\$ 75,727.15	
18 MONTHS	18 MONTHS	18 MONTHS	18 MONTHS	18 MONTHS	18 MONTHS	18 MONTHS	18 MONTHS	18 MONTHS	18 MONTHS	
1	1	2	2	1	1	1	2	2	2	
\$ 12,108.44	\$ 13,839.80	\$ 33,737.58	\$ 37,883.42	\$ 24,716.38	\$ 31,942.00	\$ 36,134.85	\$ 116,422.62	\$ 130,967.12	\$ 151,454.30	
									Subtotal, 480/277:	\$ 580,308.51

480Y/277 DFRF
Vendor:
Manufacturer:
Size (KVA)
Cap. Cost
NLL (W)
FLL (W)
TOC
Lead Time
Qty.
Extension

BLACKSTAR	JST	JST	JST	JST	JST	JST	JST	JST	JST	JST
112.5	150	225	300	500	750	1000	1500	2000	2500	
\$ 20,700.00	\$ 22,439.00	\$ 23,263.00	\$ 24,287.00	\$ 32,178.00	\$ 36,843.00	\$ 43,498.00	\$ 53,323.00	\$ 67,331.80	\$ 77,148.00	
296	323	484	645	1075	1675	2150	2473	2843	3270	
520	815	1223	1690	2440	2154	2440	2806	3227	3711	
\$ 22,436.28	\$ 24,681.09	\$ 26,725.43	\$ 28,768.20	\$ 44,550.30	\$ 45,018.28	\$ 53,733.60	\$ 65,097.06	\$ 80,659.53	\$ 92,718.87	
12 MONTHS	12 MONTHS	12 MONTHS	12 MONTHS	12 MONTHS	12 MONTHS	12 MONTHS	12 MONTHS	12 MONTHS	12 MONTHS	
1	1	2	2	1	1	1	2	2	2	
\$ 22,436.28	\$ 24,681.09	\$ 53,450.85	\$ 57,536.40	\$ 44,550.30	\$ 45,018.28	\$ 53,733.60	\$ 130,195.92	\$ 161,719.06	\$ 185,437.74	
									Subtotal, 480/277:	\$ 778,769.73

Bid # 2521 - Three Phase Padmount Transformers
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480Y/277 DFLF

480Y/277 DFLF
Vendor:
Manufacturer:
Size (KVA)
Cap. Cost
NLL (W)
FLL (W)
TOC
Lead Time
Qty.
Extension

TECHLINE	GE	GE	GE	GE	GE	GE	GE	GE	GE	GE
	112.5	150	225	300	600	750	1000	1500	2000	2500
\$	13,900.00	\$ 14,440.00	\$ 15,600.00	\$ 17,000.00	\$ 21,080.00	\$ 24,810.00	\$ 31,900.00	\$ 42,710.00	\$ 48,710.00	\$ 73,300.00
	220	300	405	521	670	1022	1199	1945	2077	2118
	1174	1404	1080	2418	4096	6348	7114	8365	12125	16333
\$	16,418.06	\$ 17,538.28	\$ 18,793.52	\$ 23,338.84	\$ 30,134.14	\$ 36,251.92	\$ 46,842.00	\$ 61,870.55	\$ 73,935.71	\$ 105,254.45
	1 YEAR	1 YEAR	1 YEAR	1 YEAR	1 YEAR	1 YEAR	1 YEAR	1 YEAR	1 YEAR	1 YEAR
	1	1	1	1	1	1	1	1	1	1
\$	16,418.06	\$ 17,538.28	\$ 18,793.52	\$ 23,338.84	\$ 30,134.14	\$ 36,251.92	\$ 46,842.00	\$ 61,870.55	\$ 73,935.71	\$ 105,254.45
									Subtotal, 480/277:	\$ 430,876.07

480Y/277 DFLF
Vendor:
Manufacturer:
Size (KVA)
Cap. Cost
NLL (W)
FLL (W)
TOC
Lead Time
Qty.
Extension

GRESCO	ERMCO	ERMCO	ERMCO	ERMCO	ERMCO	ERMCO	ERMCO	ERMCO	ERMCO	ERMCO
	112.5	150	225	300	600	750	1000	1500	2000	2500
\$	11,697.00	\$ 12,550.00	\$ 14,021.00	\$ 16,036.00	\$ 18,845.00	\$ 24,242.00	\$ 30,591.00	\$ 39,358.00	\$ 45,743.00	\$ 88,643.00
	95	132	150	189	805	1045	1165	1447	2431	2822
	1195	1425	2390	2687	3900	6274	8271	12190	12820	16187
\$	13,756.25	\$ 15,282.18	\$ 16,220.30	\$ 20,879.81	\$ 27,639.90	\$ 37,206.28	\$ 47,048.17	\$ 62,808.36	\$ 73,114.79	\$ 101,096.15
	2 YEARS	2 YEARS	2 YEARS	2 YEARS	2 YEARS	2 YEARS	2 YEARS	2 YEARS	2 YEARS	2 YEARS
	1	1	2	2	1	1	1	2	2	2
\$	13,756.25	\$ 15,282.18	\$ 36,440.60	\$ 41,759.02	\$ 27,639.90	\$ 37,206.28	\$ 47,048.17	\$ 125,616.72	\$ 140,229.56	\$ 202,192.30
									Subtotal, 480/277:	\$ 693,171.58

480Y/277 DFLF
Vendor:
Manufacturer:
Size (KVA)
Cap. Cost
NLL (W)
FLL (W)
TOC
Lead Time
Qty.
Extension

WESCO	GE PROLEC	GE PROLEC	GE PROLEC	GE PROLEC	GE PROLEC	GE PROLEC	GE PROLEC	GE PROLEC	GE PROLEC	GE PROLEC
	112.5	150	225	300	600	750	1000	1500	2000	2500
\$	13,183.00	\$ 13,835.00	\$ 14,672.00	\$ 15,971.00	\$ 20,553.00	\$ 23,485.00	\$ 27,175.00	\$ 40,121.00	\$ 45,280.00	\$ 70,111.00
	220	300	405	521	670	1022	1199	1945	2077	2118
	1174	1404	1080	2418	4096	6348	7114	8365	12125	16333
\$	15,689.06	\$ 16,733.28	\$ 15,995.52	\$ 22,319.84	\$ 29,007.14	\$ 34,006.92	\$ 41,917.00	\$ 50,091.55	\$ 70,491.71	\$ 102,065.45
	1 YEAR	1 YEAR	1 YEAR	1 YEAR	1 YEAR	1 YEAR	1 YEAR	1 YEAR	1 YEAR	1 YEAR
	1	1	2	2	1	1	1	2	2	2
\$	15,689.06	\$ 16,733.28	\$ 37,931.04	\$ 44,639.68	\$ 29,007.14	\$ 34,006.92	\$ 41,917.00	\$ 118,193.10	\$ 140,883.42	\$ 204,130.90
									Subtotal, 480/277:	\$ 655,412.48

Bid # 2521 - Three Phase Padmount Transformers
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480Y/277 DFLF CONTINUED

480Y/277 DFLF
Vendor:
Manufacturer:
Size (KVA)
Cap. Cost
NLL (W)
FLL (W)
TOC
Lead Time
Qty.
Extension

AECI	ERMCO	ERMCO	ERMCO	ERMCO	ERMCO	ERMCO	ERMCO	ERMCO	ERMCO
112.5	150	225	300	500	750	1000	1500	2000	2500
\$ 10,845.00	\$ 11,930.00	\$ 13,115.00	\$ 15,055.00	\$ 17,520.00	\$ 22,685.00	\$ 27,845.00	\$ 35,565.00	\$ 40,000.00	\$ 60,105.00
95	132	150	180	265	390	527	827	1231	2822
1185	1428	2300	2687	3900	5274	8271	12190	12820	15187
\$ 13,004.25	\$ 14,462.18	\$ 17,314.30	\$ 19,836.81	\$ 26,414.90	\$ 35,629.28	\$ 44,162.17	\$ 59,015.36	\$ 67,371.78	\$ 92,448.15
2 YEARS	2 YEARS	2 YEARS	2 YEARS	2 YEARS	2 YEARS	2 YEARS	2 YEARS	2 YEARS	2 YEARS
1	1	2	2	1	1	1	2	2	2
\$ 13,004.25	\$ 14,462.18	\$ 34,028.60	\$ 39,673.62	\$ 26,414.90	\$ 35,629.28	\$ 44,162.17	\$ 118,030.72	\$ 134,743.56	\$ 154,690.30
								Subtotal, 480/277:	\$ 632,581.33
TRS	UNITED	UNITED	UNITED	UNITED	UNITED	UNITED	UNITED	UNITED	UNITED
112.5	150	225	300	500	750	1000	1500	2000	2500
\$ 16,471.00	\$ 18,995.00	\$ 13,860.00	\$ 14,326.00	\$ 17,067.00	\$ 22,360.00	\$ 31,423.00	\$ 33,900.00	\$ 51,856.00	\$ 56,526.00
350	405	501	600	730	984	1190	1810	2870	2947
565	935	1539	2283	3687	6258	7128	7977	11720	11720
						\$ 33,382.00	\$ 43,318.00	\$ 52,732.28	\$ 67,593.48
12 MONTHS	12 MONTHS	12 MONTHS	12 MONTHS	12 MONTHS	12 MONTHS	12 MONTHS	12 MONTHS	12 MONTHS	12 MONTHS
1	1	2	2	1	1	1	2	2	2
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 33,382.00	\$ 86,637.38	\$ 105,464.56	\$ 135,798.92
								Subtotal, 480/277:	\$ 361,279.86

480Y/277 DFLF
Vendor:
Manufacturer:
Size (KVA)
Cap. Cost
NLL (W)
FLL (W)
TOC
Lead Time
Qty.
Extension

KILLEN	KILLEN	KILLEN	KILLEN	KILLEN	KILLEN	KILLEN	KILLEN	KILLEN	KILLEN
112.5	150	225	300	500	750	1000	1500	2000	2500
\$ 9,288.75	\$ 10,436.25	\$ 12,052.19	\$ 12,785.31	\$ 15,574.38	\$ 19,284.00	\$ 36,207.61	\$ 36,207.61	\$ 37,891.60	\$ 42,343.75
167	230	316	360	500	770	1325	1325	1650	1630
1479	1765	2470	3200	4760	8620	11590	11590	14500	17600
\$ 12,108.44	\$ 13,935.60	\$ 16,958.79	\$ 18,941.71	\$ 24,716.38	\$ 31,042.00	\$ 58,211.31	\$ 58,211.31	\$ 65,483.50	\$ 76,727.15
18 MONTHS	18 MONTHS	18 MONTHS	18 MONTHS	18 MONTHS	18 MONTHS	18 MONTHS	18 MONTHS	18 MONTHS	18 MONTHS
1	1	2	2	1	1	1	2	2	2
\$ 12,108.44	\$ 13,935.60	\$ 33,737.58	\$ 37,883.42	\$ 24,716.38	\$ 31,042.00	\$ 58,211.31	\$ 116,422.62	\$ 130,967.12	\$ 151,454.30
								Subtotal, 480/277:	\$ 686,274.63

480Y/277 DFLF
Vendor:
Manufacturer:
Size (KVA)
Cap. Cost
NLL (W)
FLL (W)
TOC
Lead Time
Qty.
Extension

BLACKSTAR	JST	JST	JST	JST	JST	JST	JST	JST	JST
112.5	150	225	300	500	750	1000	1500	2000	2500
\$ 19,974.00	\$ 21,713.00	\$ 22,637.00	\$ 23,561.00	\$ 31,452.00	\$ 36,217.00	\$ 42,770.00	\$ 62,587.00	\$ 66,596.00	\$ 76,422.00
268	323	494	645	1075	268	2150	2473	2543	3270
620	815	1223	1630	5840	620	2440	2806	3227	3711
\$ 21,710.28	\$ 23,955.09	\$ 25,999.43	\$ 28,042.20	\$ 43,824.30	\$ 37,953.28	\$ 53,007.80	\$ 64,371.96	\$ 60,133.63	\$ 81,992.87
12 MONTHS	12 MONTHS	12 MONTHS	12 MONTHS	12 MONTHS	12 MONTHS	12 MONTHS	12 MONTHS	12 MONTHS	12 MONTHS
1	1	2	2	1	1	1	2	2	2
\$ 21,710.28	\$ 23,955.09	\$ 51,998.66	\$ 56,084.40	\$ 43,824.30	\$ 37,953.28	\$ 53,007.80	\$ 128,743.92	\$ 190,267.06	\$ 183,985.74
								Subtotal, 480/277:	\$ 739,820.46

Extension

Qty.

Extension

Qty.[illegible][illegible]

MVA POWER	MVA POWER	MVA POWER	MVA POWER	MVA POWER	MVA POWER	MVA POWER	MVA POWER	MVA POWER	MVA POWER
112.5	150	225	300	600	750	1000	1500	2000	2500
\$ 17,847.50	\$ 18,474.90	\$ 20,238.60	\$ 21,580.00	\$ 27,594.90	\$ 30,635.00	\$ 41,415.00	\$ 44,275.00	\$ 49,001.16	\$ 55,324.23
320	373	356	450	890	1125	1150	1600	242	1820
1730	1163	2290	2925	1125	5050	7550	10270	13650	15700
\$ 21,517.20	\$ 21,412.35	\$ 24,861.80	\$ 27,493.25	\$ 32,013.35	\$ 41,910.00	\$ 50,711.20	\$ 65,106.00	\$ 78,410.20	\$ 89,184.83
12 MONTHS	12 MONTHS	12 MONTHS	12 MONTHS	12 MONTHS	12 MONTHS	12 MONTHS	12 MONTHS	2 YEARS	12 MONTHS
1	1	2	2	1	1	1	2	2	
\$ 21,517.20	\$ 21,412.35	\$ 49,783.60	\$ 64,086.50	\$ 32,013.35	\$ 41,910.00	\$ 50,711.20	\$ 130,333.60	\$ 152,632.52	\$ 58,184.83
								Subtotal 490277:	\$ 640,091.35



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: FINANCE/PURCHASING

Date: May 05, 2025

Title: RESOLUTION AUTHORIZING PERMISSION TO ADVERTISE FOR THREE PHASE PADMOUNT

Explanation of Proposal:

Additional Information Attached ☒

Request permission to advertise for Three Phase Padmount Transformers. Said material to be inventoried by the Electric Distribution Warehouse Department. Bids are to remain in effect for a period of twelve months from bid award date.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: 401-0-141720-00000
INVENTORY

Expense Amount: N/A

Account Line Item: N/A

Remaining Amount: N/A

Authorization:

1. Mayor

2. Chief Operating Officer

4. Finance Director

5. Division Director

6. Department Head

3. City Attorney

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

ADVERTISEMENT FOR BID

CITY OF ALEXANDRIA, LOUISIANA
PURCHASING DEPARTMENT

BID # 2521 THREE PHASE PADMOUNT TRANSFORMERS

Separate sealed bids for, SINGLE PHASE POLEMOUNT TRANSFORMERS, will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until 10:00 AM CST, TUESDAY, JULY 1, 2025, and then at said office publically opened and read aloud.

Complete bid packet, bid specifications may be obtained at the City of Alexandria's website, www.cityofalexandria.com under the heading "Business", and drop down to "RFP/RFQ/RFI/BIDS". There is no charge to download bid documents from the City's website.

Pursuant to LA R.S. 38:2212.1 B.(4)(a), vendors have the option to submit their bids electronically. Please find bid related documents and place electronic bids at www.centralbidding.com . For questions regarding the electronic bidding process, please call Central Bidding at 225-810-4814.

Questions and/or clarifications of bid specifications are to be in written form only, either mailed, faxed, or emailed to the attention of Andre Garsaud, City of Alexandria Purchasing Department, PO Box 71, Alexandria, LA 71309-0071; Fax 318-441-6185; email to andre.garsaud@cityofalex.com and must be received by 4:00 PM CST, Thursday, June 19, 2025.

OR

Address for Postal Delivery:

City of Alexandria
Donna Jones, City Clerk
PO Box 71
Alexandria, LA 71309-0071

**Address for Courier or
Overnight Delivery:**

City of Alexandria
Donna Jones, City Clerk
915 Third Street, 1st Floor
Alexandria, LA 71301
Phone: 318-449-5090

**Address for Electronic
Bid Submission:**

www.centralbidding.com
Phone: 225-810-4814

PLEASE PUBLISH THREE (3) TIMES:

Friday, May 23, 2025
Friday, May 30, 2025
Friday, June 6, 2025

RESOLUTION NO. 0665-2025

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR
THREE PHASE PADMOUNT.**

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for three phase padmount.

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on July 1, 2025.

PASSED AND ADOPTED at Alexandria, Louisiana, this 20th day of May, 2025.

/s/ Donna P. Jones, MMC
City Clerk

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR THREE PHASE PADMOUNT TRANSFORMERS.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted for three phase padmount transformers.

SECTION II: BE IT FURTHER ORDAINED, etc. that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2025/2026 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 1st day of July 2025.

NOTICE PUBLISHED on the 4th day of July, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of July, 2025 and final publication was made in the Alexandria Daily Town Talk on the ____ day of July, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

To consider final adoption of an ordinance authorizing the mayor to enter into a Technical Services Agreement with MCD Consulting, LLC.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Finance / Information Systems

Date: 6/11/2025

Title: MCD CONSULTING, LLC Technical Services Agreement

Explanation of Proposal:

Additional Information Attached ☒

Provide remote technical and database administration services for City of Alexandria, Information Systems.

(See Exhibit A - Statement of Work - Section B - MCD Deliverables outlined in submitted Technical Services Agreement)

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: 401-218800-605114

Expense Amount: \$12,000 (annually)

Account Line Item: Maintenance of Software

Remaining Amount:

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

RECEIVED

JUN 14 2025

CITY COUNCIL



Technical Services Agreement

THIS TECHNICAL SERVICE AGREEMENT (the "Agreement") BETWEEN:

City of Alexandria
915 3rd Street
Alexandria, LA 71301
(the "CLIENT")

- AND -

MCD Consulting, LLC
348 Lucy Belle Drive
Marksville, LA 71351
(the "MCD")

THIS TECHNICAL SERVICES AGREEMENT (this "Agreement") is by and between MCD Consulting, LLC, ("MCD") and City of Alexandria ("CLIENT").

WITNESSETH:

WHEREAS, the CLIENT desires and needs assistance with SOFTWARE support and/or TECHNICAL services and any other services that may be provided or arranged by MCD CONSULTING, LLC, as attached in the Statement of Work (Exhibit A).

WHEREAS MCD Consulting, LLC desires to become a consultant to the CLIENT and provide the SOFTWARE support and/or TECHNICAL services to CLIENT as outlined and defined in this Agreement.

WHEREAS MCD has expertise in providing technical and software support and CLIENT desires for MCD to furnish such analysis, software and technical support, to CLIENT as described in this Agreement and Exhibit A so that the CLIENT may benefit from MCD'S expertise and abilities.

1. TERM

The initial term of this Agreement shall start on the "EFFECTIVE" date of the technical support services agreement, July 1, 2025 ("Effective Date") and will continue through the "END" date June 30, 2026 ("End Date"). This Agreement will automatically renew for successive one (1) year terms, unless terminated as provided in this Agreement. Either party may terminate this Agreement prior to the expiration term if they notify the other party, in writing at least sixty (60) days prior to the expiration of any term. If this Agreement is automatically renewed for an additional one (1) year term, prices for the services may increase each year by one percent 1% but will not exceed the annual cumulative Consumer Price Index as published by the



United States Department of Labor Statistics. This Agreement may also be terminated pursuant to Section 6 of this Agreement.

2. CURRENCY

Except as otherwise provided in this Agreement, all monetary amounts referred to in this Agreement are in US Dollars.

3. CONFIDENTIALITY

Confidential information (the "Confidential Information") refers to any data or information relating to the business of the CLIENT which would reasonably be considered to be proprietary to the CLIENT including, but not limited to, accounting records, business processes and employee records and that is not generally known in the industry of the CLIENT and where the release of that Confidential Information could reasonably be expected to cause harm to the CLIENT. Confidential Information also means any trade secrets, data or information that is competitively important to MCD or CLIENT and is not generally known to the public at large, including, but not limited to the following:

- (1) Specifications of any products or software, services idea, or concepts under development or consideration by MCD,
- (2) CLIENT will endeavor not to share or release any Confidential Information, subject to the Louisiana Public Records Law or any court-ordered process.

4. SERVICES

CLIENT hereby engages MCD to serve as a consultant and provide certain services, as outlined in the Statement of Work (Exhibit A), and MCD agrees to act as a consultant upon the terms and conditions set forth in this contract. MCD will provide up to one hundred twenty (120) service hours (on a shared resource basis) over the Term of this Agreement ("Service Hours"). Use of Service Hours in excess of ten (10) hours per month may result in all Service Hours being expended prior to the End Date of the current Term. CLIENT agrees to pay for additional Service Hours at the hourly rate set forth in this Agreement. Unused Service Hours will not carry over to new Term.

5. COMPENSATION

For the services rendered by MCD as required by this Agreement, the CLIENT will provide compensation (the "Compensation") to MCD at the rate of one hundred dollars (\$100.00) per hour.

- i. MCD will invoice CLIENT on a fixed retainer fee basis, and CLIENT agrees to pay to MCD, twelve thousand dollars (\$12,000.00) for the Services in monthly installments of one thousand dollars (\$1,000.00) per month.
- ii. For Services provided above and beyond the 120 Service Hours during the Term, CLIENT agrees to pay MCD at the rate of one hundred dollars (\$100.00) per hour.

- iii. Reimbursable expenses are not included in the fees for Service Hours, and will be invoiced monthly, as expenses are incurred.

6. TERMINATION

1) This Agreement may be terminated as follows:

- a. MCD shall have the right to terminate this Agreement upon the happening of an "Event of Default." For purposes of this Agreement, an event of Default shall mean:
 - (i) The CLIENT'S failure to pay any undisputed amounts due or disputed amounts due after thirty (30) days of attempts to resolve such dispute.
 - (ii) The CLIENT'S breach of any provision of this Agreement other than payment which continues for more than thirty (30) days after written notice thereof from MCD specifying the breach.
 - (iii) The CLIENT'S insolvency or admission that it is unable to pay debts as they become due.
 - (iv) An assignment by the CLIENT for the benefit of its creditors.
 - (v) The institution of any proceeding, bankruptcy or otherwise, for the relief of debtors by or against the CLIENT.
- b. MCD shall also have the right to terminate this Agreement for any reasonable reason, by providing 30 days written notice of termination of this agreement.
- c. This Agreement may be terminated by the mutual agreement of the Parties.
- d. The obligations of MCD will end upon termination of this Agreement.

7. LIABILITY AND INDEMNIFICATION

(a) LIMITED WARRANTY.

Except as otherwise stated in section otherwise herein, the services hereunder are provided "AS IS" and MCD makes no representations or warranties of any kind, nature, description, express or implied, with respect to the services performed by MCD, including, but not by way of limitation, any Warranty of Merchantability or Fitness for a Particular Purpose and MCD disclaims the same. Without limiting the above MCD makes no warranty, express or implied, as to the results to be obtained from MCD or that the services provided will be error-free or uninterrupted. MCD shall have no responsibility for decisions made by CLIENT contrary to advice of MCD or for CLIENT'S use of systems in the operation of the CLIENT'S business, which are available as a result of the consulting services of MCD.

(b) ACKNOWLEDGMENTS

CLIENT acknowledges that due to the nature of the services being performed, MCD offers no explicit or implied warranty or guarantee on any software or hardware provided to CLIENT. Notwithstanding any provisions herein to the contrary MCD shall not be liable to CLIENT for lost profits or revenues, special, incidental, consequential or similar damages arising out of a breach of this Agreement. CLIENT will hold MCD harmless for any loss of data, productivity, security, or any other functionality or business loss during any maintenance window granted to MCD by CLIENT.

(c) INDEMNIFICATION BY CLIENT

CLIENT shall indemnify, defend and hold harmless MCD from, any and all liabilities, damages, losses, costs or expenses incurred by or suffered by MCD as a result of CLIENT'S breach or violation of this Agreement. CLIENT shall indemnify, defend and hold harmless MCD from any and all liability associated with the performance of services and waives any right to consequential or incidental damages stemming from the performance of services, unless such failure is a result of gross negligence or willful misconduct on the part of MCD. CLIENT agrees that in the event of any damage to CLIENT'S hardware or software, CLIENT shall be fully and solely responsible for all costs to restore the hardware and software to operating conditions.

(d) LIABILITY and INDEMNIFICATION OF THIRD-PARTY ACTIONS

MCD shall not be liable for any criminal acts of third parties for unlawful infiltration or hacking into system of CLIENT nor shall MCD be responsible for virus infiltration by third parties. CLIENT agrees that in the event of any damage to CLIENT'S hardware or software, CLIENT shall be fully and solely responsible for all costs to restore the hardware and software to operating conditions.

8. **FORCE MAJEURE**

MCD shall not be responsible for liability, loss or damage resulting from delays in the performance or failure to perform its obligations or responsibilities under this Agreement to the extent that MCD is prevented from performing its obligations by Acts of God, fire, flood, earthquake, weather, climate change, electrical or computer failure, hurricanes, blizzards, software or hardware failure, elements of nature, war, riots, terrorism, civil disturbance, labor disruptions or strikes, quarantines, embargoes, or other governmental action, or any other problems inherent in the use of the Internet and electronic communications or other causes beyond the reasonable control of MCD.

9. **WARRANTIES**

MCD will, to the maximum extent allowable by third-party Vendors, pass-through to CLIENT all warranties for materials, furnished under this Agreement.

10. **NON-SOLICITATION**

MCD understands and agrees that any attempt on the part of MCD to induce other employees of CLIENT to leave the CLIENT'S employ, or any effort by MCD to interfere with the CLIENT'S relationship with its employees or other service providers would be harmful and damaging to the CLIENT.

11. **RETURN OF PROPERTY**

Upon the expiration or termination of this Agreement, MCD will return to the CLIENT any equipment or hardware in its possession, which is the property of the CLIENT.



12. CAPACITY/INDEPENDENT CONTRACTOR

In providing the Services under this Agreement, it is expressly agreed that MCD is acting as an independent contractor and not as an employee. MCD and CLIENT acknowledge that this Agreement does not create a partnership or joint venture between them and is exclusively a contract for services.

13. MODIFICATION OF AGREEMENT

Any amendment or modification of this Agreement or additional obligation assumed by either Party in connection with this Agreement will only be binding if evidenced in writing signed by each Party.

14. TIME OF THE ESSENCE

Time is of the essence in this Agreement. No extension or variation of this Agreement will operate as a waiver of this provision.

15. ASSIGNMENT

MCD will not voluntarily, or by operation of law, assign or otherwise transfer its obligations under this Agreement without the prior written consent of the CLIENT.

16. ENTIRE AGREEMENT

It is agreed that there is no representation, warranty, collateral agreement or condition affecting this Agreement except as expressly provided in this Agreement.

17. GOVERNING LAW

It is the intention of the Parties to this Agreement that this Agreement and the performance under this Agreement, and all suits and special proceedings under this Agreement, be constructed in accordance with and governed, to the exclusion of the law of any other forum, by the laws of Louisiana, without regard to the jurisdiction in which the any action or special proceedings may be instituted. The venue for any litigation is to be the Ninth Judicial District Court, Rapides Parish, Louisiana.

18. SEVERABILITY

In the event that any of the provisions of this Agreement are held to be invalid or unenforceable in whole or in part, all other provisions will nevertheless continue to be valid and enforceable with the invalid or unenforceable parts severed from the remainder of the Agreement.

19. WAIVER

The waiver by either Party of breach, default, delay or omission of any of the provisions of this Agreement by the other Party will not be construed as a waiver of any subsequent breach of the same or other provisions.



IN WITNESS WHEREOF, the undersigned authorized representatives of MCD Consulting, LLC and the CLIENT have executed this Agreement.

MCD Consulting, LLC

City of Alexandria, LA

Signature

Signature

Name

Name

Title

Title

Date

Date

Exhibit A

Statement of Work

A. MCD Services

1. CLIENT will assign a project manager to work directly with MCD for requesting of services to be provided.
2. MCD will provide remote database administration services for the CLIENT. These services are defined in Section B (MCD Deliverables).
3. MCD will use allocated hours to provide the Services specified below under Section B.
 - a. After hours work should be scheduled at least two (2) weeks in advance. Failure to do so may result in after hours being charged a double-time rate, i.e. each hour of service will be charged at a rate equivalent to two (2) hours.
 - b. If requested, MCD will provide services on-site to perform any of the deliverables defined in Section B. Client agrees to reimburse MCD for all travel and living expenses related to on-site assistance.

B. MCD Deliverables

1. RDBA Deliverables

- a. Provide remote technical and database administration services.
- b. Review existing computing environment (hardware and software) and discuss future goals and direction desired by CLIENT.
- c. Periodically connect into the CLIENT computer system to review and monitor software and database environments, and propose needed changes, upgrades, and tuning adjustments as necessary.
- d. Coordinate with CLIENT IT staff for scheduling any changes that may be needed.
- e. Perform database review and maintenance.
- f. Install/configure new Banner Servers.
- g. Create/recreate new Banner software environments.
- h. Create/recreate new Oracle database environments.
- i. Write custom Banner reports/processes.
- j. Write custom interfaces to/from Banner.
- k. Support all custom reports, processes and interfaces that are not supported by baseline Banner software support.
- l. Perform Banner software, and tax, updates (test and production).
- m. Perform Oracle software updates (test and production).

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A TECHNICAL SERVICES AGREEMENT WITH MCD CONSULTING, LLC. AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to enter into a Technical Services Agreement with MCD Consulting, LLC.

SECTION II: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION IV: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 1st day of July 2025.

NOTICE PUBLISHED on the 4th day of July, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of July, 2025 and final publication was made in the Alexandria Daily Town Talk on the _____ day of July, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

To consider final adoption of an ordinance authorizing the mayor to enter into a Master Services Agreement with CSRS, LLC for Engineering and related services and otherwise to provide with respect thereto.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Legal

Date: 6/24/2025

Title: AN ORDINANCE TO AUTHORIZE THE MAYOR ON BEHALF OF THE CITY TO ENTER INTO A MASTER SERVICES AGREEMENT OR CONTRACT WITH CSRS, LLC FOR ENGINEERING AND RELATED SERVICES AND OTHERWISE TO PROVIDE WITH RESPECT THERETO.

Explanation of Proposal:

Additional Information Attached ☐

CSRS is an engineering and related services company which may offer services to the City under a Master Services Agreement to perform various task based services for capital and other projects. The administration recommends retention of CSRS for various and potential projects.

Budget:

☐

Neutral

☐

Within
Existing

☐

Requires
Amendment

Account Number:

Expense Amount:

Account Line Item:

Remaining Amount:

Authorization:

4. Finance Director

1. Mayor

5. Division Director

2. Chief Operating Officer

6. Department Head

3. City Attorney

7. Purchasing Agent

Council Staff

Form ☐

Information: Sufficient ☐

Review:

Content ☐

Insufficient ☐

Remarks:

RECEIVED

JUN 24 2025

CITY COUNCIL

CSRS, LLC MASTER SERVICES AGREEMENT

THIS AGREEMENT (the "AGREEMENT"), (together with the attachments hereto) dated and effective as of _____ (the "Effective Date"), is hereby made and entered into by and between **City of Alexandria** a legal entity incorporated and existing under the laws of the State of Louisiana (hereinafter "the CLIENT") having a place of business located at 915 3rd Street, Alexandria, Louisiana 71309 and **CSRS, LLC**, a Louisiana corporation (hereinafter "CSRS") having a place of business located at 8555 United Plaza, Suite 100, Baton Rouge, LA 70809. CLIENT and CSRS are each individually referred to as a "Party" and collectively as the "Parties".

NOW, THEREFORE, The Parties agree as follows:

1. **SCOPE OF SERVICES.** CSRS agrees to undertake and perform certain professional services ("Services") in accordance with the terms and conditions contained herein, as may be requested by CSRS from time to time. Services can include, but are not limited to, Program and Project Management, Planning, all Federal, State, and Local Grants Management, Construction Management, Owner's Representation, Development Advisory, R/W Acquisition Services, and Permitting Management. The Services to be performed, CSRS' compensation, and the schedule for performance for each task shall be described in one or more authorizations issued to CSRS by CLIENT, the form of which is attached hereto as EXHIBIT 1 ("Task Order"). A Task Order shall be valid and binding upon the parties only if accepted in writing by CLIENT and CSRS. Each duly executed Task Order shall be subject to the terms and conditions of this AGREEMENT, except to the extent expressly modified by the Task Order.

It is the expressed intent of the parties that this AGREEMENT shall be made available to subsidiaries and affiliated companies of CSRS. For the purposes of this AGREEMENT, as it applies to each Task Order, the term "CSRS" shall mean either CSRS as defined above or the subsidiary or affiliate of CSRS identified in the Task Order. The applicable Task Order shall clearly identify the legal name of the entity accepting the Task Order.

2. **TERMS.** Unless otherwise specified, the initial term of this AGREEMENT shall run for three (3) years from the effective date and shall continue from year to year thereafter. This AGREEMENT may be terminated at will by either Party upon thirty (30) days written notice to the other Party. In the event of termination, CSRS will be compensated for services performed under Task Orders up to the date of termination, which have been accepted by CLIENT. If at the time of termination of this AGREEMENT, Services pursuant to a Task Order remain uncompleted and the parties intend that such Services shall be completed, the terms of this AGREEMENT shall continue to apply to such Services.
3. **PAYMENT FOR SERVICES.** CLIENT agrees to compensate CSRS in accordance with EXHIBIT 2 Schedule of Fees and Charges, when the Services are performed. Copies of the schedules in effect as of the date hereof are attached hereto as EXHIBIT 2 and are an integral part of this AGREEMENT.

CSRS' rate schedules are revised periodically; CSRS will notify CLIENT of any revisions in the rate schedules and the effective date thereof, which date shall not be less than thirty (30) days after such notice. Any changes in the rate schedule shall not be applicable to open or existing Task Orders at the time of the change and are only applicable to future Task Orders after the date of change. Invoices shall be submitted no more frequently than bi-weekly. CLIENT shall pay undisputed portions of each progress invoice within thirty (30) days from the due date of such payment. Any invoices due, owing, and unpaid in excess of thirty (30) days after the date thereof shall bear interest from the date thereof at a rate equal to the lesser of one and one-half percent (1-1/2%) per month or the maximum rate permissible by law.

CSRS reserves the right to require advance payment for all or any portion of the Services. Any such advance payment will be invoiced and be applied against the final billing for such Task Order.

4. **INDEPENDENT CONTRACTOR.** CSRS shall be an independent contractor in performing the Services. Unless otherwise agreed in writing, CSRS shall have no authority, express or implied, to act as an agent of CLIENT, its affiliates or subsidiaries for any purpose or to bind CLIENT in any fashion. CSRS shall remain responsible for all obligations and liabilities incurred in connection with this AGREEMENT, including the obligation to pay all of CSRS' own employment, income and social security taxes. CLIENT shall report fees paid hereunder on Internal Revenue Service Form No. 1099.
5. **WARRANTIES.** CSRS warrants that: (1) CSRS has the capability, experience, and means required to perform the Services; (2) such Services will be performed using personnel, equipment, and material qualified and/or suitable therefor; and (3) within the limits prescribed by CLIENT, CSRS will perform the Services in a diligent and workmanlike manner consistent with (i) that degree of care and skill ordinarily exercised by members of CSRS' profession practicing at the same time in the same location, and (ii) CLIENT's reasonable rules, standards, and specifications as communicated to CSRS prior to beginning the Services under each Task Order.

If CLIENT alleges that CSRS has breached a warranty set forth in this Article 5, then CLIENT shall promptly notify CSRS in writing, and before taking any further action against CSRS, shall afford CSRS the opportunity, at CSRS' cost and option, to either re-perform any defective Service according to the original scope of work therefor (as modified up to the time of breach), or to commence and diligently pursue the cure of such breach, in which event such re-performance or cure shall be CLIENT's sole and exclusive remedy therefor (except as provided in the next sentence). CLIENT's sole and exclusive remedy for the breach of any of the above warranties which breach damages property (other than the Services themselves) or injures persons, shall be as provided in Article 6 hereof.

THE WARRANTY SET FORTH IN THIS ARTICLE 5 IS EXCLUSIVE, AND IN LIEU OF ANY AND ALL OTHER WARRANTIES RELATING TO THE SERVICES, WHETHER STATUTORY, EXPRESS OR IMPLIED, AND CONSULTANT DISCLAIMS ANY SUCH OTHER WARRANTIES, INCLUDING BUT NOT LIMITED TO ANY AND ALL WARRANTIES OF MERCHANTABILITY AND/OR FITNESS FOR A PARTICULAR PURPOSE AND ANY AND ALL WARRANTIES ARISING FROM COURSE OF DEALING AND/OR USAGE OF TRADE.

6. **INDEMNITY BY CSRS.** Subject to limitations of Articles 5 through 9 hereof, any indemnity by CLIENT shall not apply to, and CSRS shall defend, indemnify and hold harmless (and does hereby release) CLIENT (including its subsidiary and affiliated companies and their officers, directors, employees, and agents) from and against any and all losses, liabilities, claims, demands, damages (including incidental, consequential, indirect and special damages), fines and penalties, and related expenses (including reasonable legal fees and cost of investigation) with respect to any injury to or death of any person (including employees and agents of CLIENT and CSRS), or damage, loss or destruction of any tangible property (including property of CLIENT and CSRS and their respective employees and agents), to the extent (and only to the extent) resulting from, attributable to, or arising out of CSRS' gross negligence or willful misconduct in performing Services. For purposes of this Article 6, "CSRS" shall include CSRS' employees and subcontractors and their respective employees and agents.
7. **INDEMNITY BY CLIENT.** Subject to the limitations of Article 8 hereof, any indemnity by CSRS shall not apply to, and CLIENT shall defend, indemnify, and hold harmless (and does hereby release) CSRS (including its subsidiary and affiliated companies and their officers, directors, employees, and agents) from and against, any and all liabilities, claims, demands, losses, damages, fines and penalties, and related expenses (including legal fees and reasonable costs of investigation), to the extent resulting from, attributable to, or arising out of:
- a. Any negligence or willful misconduct of CLIENT or compliance by CSRS with directives issued by CLIENT;
 - b. Any violation of laws, regulations or ordinances by CLIENT;
 - c. Any material breach by CLIENT of any warranties or other provisions hereof;
 - d. Any condition existing in a project to the arrival of CSRS or over which CSRS had no control;
 - e. Any action or inaction of any other contractor, subcontractor, independent contractor, or agent of CLIENT, or third party.
8. **NOTICES/DEFENSE.** A party entitled to indemnity under Article 6 or 7 hereof shall be the "Indemnatee" and the party obligated to provide such indemnity shall be the "Indemnitor". The Indemnatee shall promptly provide written notice to the Indemnitor upon the earlier of (a) any assertion of any Claim (as hereafter defined) falling within the Indemnitor's duties to indemnify or (b) learning of facts (other than the knowledge CSRS gains through performing the Services) which may give rise to a duty by Indemnitor to defend, to indemnify, or hold harmless. In the event an Indemnitor is required, during the course of an action or other proceeding, to pay any sum pursuant to Article 6 or 7 hereof which results from, is attributable to or arises out of any cause other than one for which the Indemnitor is required to defend, indemnify or hold harmless, the Indemnitor shall be entitled to recover from the Indemnatee and others to the extent such sums are in excess of those sums which the Indemnitor is required to pay pursuant to Article 6 or 7, as the case may be.

CLIENT and CSRS shall notify each other of (1) service of any notice of violation of any law, regulation, permit, or license relating to the Services; (2) initiation of any proceedings to revoke any permits or licenses which relate to such Services; (3) revocation of any permits, licenses, or other

governmental authorizations relating to such Services; or (4) commencement of any litigation that could affect such Services.

Any notice, request, consent, approval or other document or communication required or which may be given under this AGREEMENT shall be in writing and deemed delivered upon receipt if delivered personally or by registered mail or by courier, and upon confirming advice of transmission and receipt if a delivered by email. Each such notice, request, consent, approval or other document shall be addressed as follows:

To CSRS:
CSRS, LLC
8555 United Plaza Blvd.
Baton Rouge, LA 70809
Attn: Mr. Domoine Rutledge
Principal, Vice President & General Counsel

To CLIENT:
City of Alexandria
915 3rd Street, Alexandria, LA 71309
Attn: Jonathan Goins
City Attorney

9. **LIMITATION OF LIABILITY:** NOTWITHSTANDING ANY OTHER PROVISION CONTAINED IN THIS AGREEMENT:

- a. FOR ALL LOSSES, DAMAGES, LIABILITIES OR EXPENSES (INCLUDING ATTORNEY'S FEES AND COSTS), WHETHER FOR INDEMNITY, OR NEGLIGENCE, INCLUDING, ERRORS, OMISSIONS OR OTHER ACTS, OR WILLFUL MISCONDUCT, OR BASED IN CONTRACT, WARRANTY (INCLUDING ANY COSTS AND FEES FOR REPAIRING, REPLACING OR RE-PERFORMING SERVICES OR CURING A BREACH HEREOF), OR FOR ANY OTHER CAUSE OF ACTION (INDIVIDUALLY, A "CLAIM"; COLLECTIVELY "CLAIMS"), CSRS' LIABILITY, INCLUDING THE LIABILITY OF ITS INSURERS, EMPLOYEES, AGENTS, DIRECTORS, AND OFFICERS AND ALL OTHER PERSONS FOR WHOM CSRS IS LEGALLY RESPONSIBLE, SHALL NOT, TO THE MAXIMUM EXTENT PERMITTED BY LAW, EXCEED IN THE CUMULATIVE AGGREGATE WITH RESPECT TO ALL CLAIMS ARISING OUT OF OR RELATED TO THIS AGREEMENT, SUCH MINIMUM AMOUNT AS IS PERMITTED BY LAW OR, IF NONE, THE LESSER OF THE TOTAL AMOUNT OF COMPENSATION PAID TO CSRS HEREUNDER OR TWO MILLION DOLLARS (\$2,000,000); AND
- b. ALL CLAIMS AGAINST CSRS, ITS INSURERS, EMPLOYEES, AGENTS, DIRECTORS OR OFFICERS AND ALL OTHER PERSONS FOR WHOM CSRS IS LEGALLY LIABLE, SHALL BE DEEMED WAIVED UNLESS AND TO THE EXTENT CLIENT SHALL

BRING SUIT THEREFOR AGAINST CSRS WITHIN THE APPLICABLE PRESCRIPTIVE PERIOD, PEREMPTIVE PERIOD, OR STATUTE OF LIMITATIONS.

10. **INSURANCE.** CSRS shall procure and maintain, for the term of this AGREEMENT, the following insurance :

- a. Worker's Compensation insurance in full compliance with all applicable State and Federal laws and Employer's Liability insurance against loss, damage or injury to CSRS' employees of not less than \$1,000,000 per occurrence.
- b. Commercial general liability insurance with limits:
 - i. no less than \$2,000,000 in general aggregate if aggregate applies per policy or
 - ii. no less than \$2,000,000 in general aggregate if aggregate applies per project:
 - 1. \$1,000,000 CSL each occurrence
- c. Automobile insurance no less than \$1,000,000 CSL for any owned, non-owned or hired automobiles.
- d. Professional Liability Insurance no less than \$1,000,000.
- e. Umbrella Liability Insurance no less than \$5,000,000.

In the event CLIENT requires additional insurance coverage beyond that described above, CSRS will use its best efforts to obtain the coverage; provided, CLIENT shall pay any additional costs and premiums associated with obtaining this additional coverage. The certificates shall specify the dates when such insurance expires and shall provide further that CLIENT shall be given not less than thirty (30) days' written notice before cancellation of or any material change in such insurance. CSRS and its insurer(s) hereby reserve all rights of subrogation.

11. **OWNERSHIP OF INSTRUMENTS OF SERVICE.** CLIENT may use any final reports of findings, feasibility studies, industrial hygiene and safety, engineering work or other work performed or prepared (collectively, "Instruments of Service") by CSRS under this AGREEMENT for its internal purposes in connection with the project and/or location for which such work was prepared, but CSRS reserves all other rights with respect to such documents and all other documents produced in performing the Services. The Instruments of Service shall become the property of CLIENT upon acknowledgement by CSRS of full and final payment under this AGREEMENT.

CLIENT shall retain all right, title and interest in intellectual property, including patents, copyrights, trademarks and confidential know-how (collectively, "Intellectual Property") pertaining to CLIENT's field of expertise which is developed by CLIENT and/or by CSRS in connection with performing the Services.

CSRS shall retain all right, title and interest to all Intellectual Property pertaining to CSRS' field of expertise which is developed by CSRS in connection with performing Services; provided, however, that CSRS shall grant to CLIENT a royalty-free, nonexclusive, nontransferable license as to such Intellectual Property for use in any of CLIENT's facilities.

12. **INTELLECTUAL PROPERTY RIGHTS.** CSRS shall use its best efforts to provide Services that do not infringe on any valid Intellectual Property or involve the use of any confidential information that is the property of others unless CSRS is licensed or otherwise has the right to use such Intellectual Property or confidential information. CSRS shall also use its best efforts to inform CLIENT of any infringement upon any Intellectual Property that may be reasonably expected to result from the use of the Services; provided, however, that the best efforts of CSRS shall not include a duty to conduct and/or prepare a copyright, trademark or patent search and/or opinion. In any legal proceeding where CLIENT is made a defendant for Intellectual Property infringement based upon a Service, the liability of CSRS under this AGREEMENT shall be as limited in Article 5 hereof.
13. **TECHNOLOGY FEES.** In the event the Services require the application of certain of CSRS' Intellectual Property, CSRS shall (a) identify the applicability of technology fees for the utilization of such Intellectual Property prior to or during the process definition phase of a project and (b) define for CLIENT the technical and economic factors associated with application of such technology. If CLIENT elects to proceed with evaluation or application of CSRS' Intellectual Property, CLIENT and CSRS shall negotiate in good faith, and establish in writing, the appropriate technology fees and payment schedules.
14. **CONFIDENTIALITY, NONDISCLOSURE.** In the course of performing Services, to the extent that CLIENT discloses to CSRS, or CSRS otherwise acquires, business or technical information that CLIENT clearly marks as confidential or proprietary, CSRS will receive and maintain in confidence such information and will exercise all reasonable efforts to avoid the disclosure of such information to others. CSRS will not use such information for any purpose other than the performance of Service for CLIENT.

Upon CLIENT's request, any reports, drawings plans, or other documentation (or copies thereof) furnished to CSRS by CLIENT shall be returned upon completion of the Services. CSRS may retain one (1) copy of any documents prepared by or furnished to CSRS in the performance of the Services. CLIENT shall treat as confidential all information and data furnished to it by CSRS in connection with this AGREEMENT including, but not limited to CSRS' technology, formulae, procedures, process, methods, trade secrets, ideas, inventions, and/or computer programs; and CLIENT shall not disclose such information to any third party, except to a related company which has first agreed in writing with CSRS to an obligation of confidentiality identical to the obligations of CLIENT as set forth in this Article 14.

Nothing in the AGREEMENT shall prevent or be interpreted as preventing either CSRS or CLIENT or either party's employees or agents from disclosing and/or using, said information or data (a) when the information or data are actually known to the receiving party before being obtained or derived from the originating party; (b) when the information or data is generally available to the public without the receiving party's fault at any time before or after it is acquired from the originating party, (c) where the information or data are obtained or acquired in good faith at any time by the receiving party from a third party who has the same in good faith and who is not under any obligation to the originating party with respect thereto; (d) where a written release is obtained by the receiving party from the originating party; three (3) years from the date of the receipt of such information; (f) where permitted

by this AGREEMENT; or (g) where disclosure is required by process of law including as required by the Louisiana Public Records Law, provided that the party subject to such process shall promptly notify the originating party and allow the originating party the opportunity to resist such process.

15. **FORCE MAJEURE**. Neither party shall be deemed in default of this AGREEMENT or any Task Order to the extent that any delay or failure in the performance of its obligations (other than the payment of money) results, without its fault or negligence, from any cause beyond its reasonable control, such as acts of God, strike, labor dispute fire, storm, flood, windstorm, unusually severe weather, sabotage, embargo, terrorism, energy shortage, accidents or delay in transportation, accidents in the handling and rigging of heavy equipment, explosion, riot, war, court injunction or order, delays by acts or orders of any governmental body or changes in laws or government regulations or the interpretations or application thereof.

If any such force majeure condition occurs and will materially delay or impair performance hereunder, then the party whose performance is delayed or impaired by such condition shall give prompt written notice to the other party as to the nature and anticipated extent of the delay or impairment. The party receiving said notice may then elect to either (a) terminate the affected Service or any part thereof or (b) suspend the affected Service or any part thereof for the duration of the force majeure condition and resume performance once the force majeure condition ceases. Unless written notice electing option (a) under this Article 15 is given within three (3) days after receipt of notification of the force majeure condition, then option (b) shall be deemed to have been elected.

16. **ASSIGNMENT**. Neither party shall assign or delegate any of its duties or obligations under this AGREEMENT without the prior written consent of the other. Notwithstanding the foregoing, CSRS may assign or subcontract all or any portion of the Services to one or more subsidiaries of CSRS or affiliates of CSRS or to such other persons as CSRS deems appropriate. This Agreement shall inure to the benefit of, and be binding upon, the parties' respective successors and assigns.

17. **GOVERNING LAW**. The laws of the State of Louisiana shall govern the enforcement and interpretation of this AGREEMENT. Venue for any litigation arising out of this AGREEMENT shall be 9th JDC, Parish of Rapides, LA.

18. **TERMINATION**. Either party can terminate this AGREEMENT or a Task Order for cause if the other commits a material, uncured breach of this AGREEMENT or becomes insolvent. Termination for cause shall be effective fourteen (14) days after receipt of a notice of termination, unless a later date is specified in the notice. The notice of termination for cause shall contain specific reasons for termination and both parties shall cooperate in good faith to cure the causes for termination stated in the notice. Termination shall not be effective if reasonable action to cure the breach has been taken before the effective date of the termination. CLIENT shall pay CSRS upon invoice for Services performed and charges incurred prior to termination.

This AGREEMENT may be terminated at will by either Party upon thirty (30) days written notice to the other Party as outlined in Article 2 above.

19. **ENTIRE AGREEMENT.** The terms and conditions set forth herein constitute the entire understanding of the parties relating to the provisions of Services by CSRS to CLIENT and shall be deemed incorporated in all Task Orders unless otherwise agreed in writing by both parties. In the event of conflict, this AGREEMENT shall govern. This AGREEMENT may be amended only by a written instrument signed by both parties.
20. **SEVERABILITY; SURVIVAL.** Each provision of this AGREEMENT is severable from the others. Should any provision of this AGREEMENT be found invalid or unenforceable, such provision shall be ineffective only to the extent required by law, without invalidating the remainder of such provision or the remainder of his AGREEMENT. Further, to the extent permitted by law, any provision found invalid or unenforceable shall be deemed automatically redrawn to the extent necessary to render it valid and enforceable consistent with the parties' intent. The terms and conditions set forth herein shall survive the termination of this AGREEMENT.

IN WITNESS WHEREOF, CLIENT and CSRS agree to the foregoing and have caused this AGREEMENT to be executed by their respective duly authorized representatives effective as of the day and year first above mentioned.

**City of
Alexandria**

Name: _____

Title: _____

Date: _____

Address: _____

Phone: _____

Email: _____

CSRS, LLC

Name: Domoine D. Rutledge

Title: V.P. & Gen. Counsel

Date: _____
8555 United Plaza Blvd.

Address: Baton Rouge, LA 70809

Phone: 225-769-0546

Email: domoine.rutledge@csrsinc.com

ATTACHMENTS:

Exhibit 1 – Task Order

Exhibit 2 - Schedule of Fees and Charges

EXHIBIT 1 – TASK ORDER
Task Order NO.

In accordance with the Agreement for Consulting and Professional Services between _____ ("CLIENT"), and CSRS, LLC, a Louisiana corporation, dated _____, this Task Order describes the Services, Schedule, and Payment Conditions for Services to be provided by the CONSULTANT on the Project known as:

Task Order 1 – _____

CONSULTANT Authorized

Representative: _____

Address: _____

Telephone No.: _____

CSRS Authorized

Representative:

Address: CSRS, LLC
8555 United Plaza Blvd.
Baton Rouge, LA 70809

Telephone No.: 225-xxx-xxxx (direct), 225-xxx-xxxx (cell)

SERVICES. *[The Services under this Task Order are described herein]*

SCHEDULE.

PAYMENT.

TERMS AND CONDITIONS. The terms and conditions of the Agreement referenced above shall apply to this Work Authorization, except as expressly modified herein.

ACCEPTANCE of the terms of this Work Authorization is acknowledged by the following signatures of the Authorized Representatives.

City of Alexandria

CSRS, LLC

Signature

Signature

Typed Name/Title

Typed Name/Title

Date of Signature

Date of Signature

ORDINANCE NO. . .

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A MASTER SERVICES AGREEMENT WITH CSRS, LLC FOR ENGINEERING AND RELATED SERVICES AND OTHERWISE TO PROVIDE WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to enter into a Master Services Agreement with CSRS, LLC for Engineering and Related Services.

SECTION II: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION IV: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 1st day of July 2025.

NOTICE PUBLISHED on the 4th day of July, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of July, 2025 and final publication was made in the Alexandria Daily Town Talk on the ____ day of July, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

Adjourned.

Alexandria City Council meetings and Council committee meetings are broadcast live and may be viewed live by the public on Optimum Cable Channel 4. A rebroadcast may be viewed on Optimum Cable Channel 4 and the City of Alexandria, LA website www.cityofalexandrialala.com