

ALEXANDRIA CITY COUNCIL

TUESDAY NOVEMBER 4, 2025

CITY COUNCIL CHAMBERS- 5:00 P.M.

**PERSONS DESIRING TO ADDRESS THE COUNCIL SHALL INFORM
THE PRESIDENT AT THE APPROPRIATE AGENDA ITEM**

A. CALL TO ORDER

B. INVOCATION

C. PLEDGE OF ALLEGIANCE

D. ROLL CALL

**E. APPROVAL OF MINUTES TAKEN FROM A REGULAR MEETING
HELD ON OCTOBER 21, 2025.**

**F. EXECUTIVE SESSION TO BE HELD PURSUANT TO R.S. 42:17(A)
(2) ON THE FOLLOWING:**

- (a) To consider an executive session to receive a report and recommendation from the City Attorney regarding settling the dispute in the matter at the 9th Judicial District Court entitled, "Terry Holmes v. City of Alexandria," Docket No. 273,418 and other matters related thereto.

G. PUBLIC HEARING

- a) To hold a public hearing concerning amending and reenacting Article III of Chapter 2, Sections 2-46 through 2-50 of the Alexandria Code of Ordinances relative to City Council Districts; repealing Ordinance #37-2024 and reenacting City Council district boundaries and descriptions in Ordinance #153-2022 relative to redistricting and reapportioning City Council Districts one, two, three, four and five as shown on the map titled City of Alexandria council districts prepared by the office of City Engineer; to provide for effectiveness and other matters with respect thereto.

H. CONSENT CALENDAR

- 1) Introduction of an ordinance authorizing the mayor to accept the low bid submitted for treated wood poles.
- 2) Introduction of an ordinance authorizing the mayor to accept the low bid submitted for a minimum of one rear loading refuse truck 25 cubic yard capacity.
- 3) Introduction of an ordinance authorizing the mayor to accept the low bid submitted for a minimum of one grapple truck for the Sanitation Department.
- 4) Introduction of an ordinance authorizing the mayor to accept the low bid submitted for a minimum of one shuttle truck for the Sanitation Department.
- 5) Introduction of an ordinance authorizing the mayor to accept the low bid submitted for Jackson Street Gas Main Replacement for the Gas Department.
- 6) Introduction of an ordinance authorizing the mayor to accept the low bid submitted for Masonic Court Sports.
- 7) Introduction of an ordinance authorizing the City Attorney to settle and compromise the dispute in the matter at the 9th Judicial District Court entitled, "Terry Holmes v. City of Alexandria," Docket No. 273,418 and other matters related thereto.
- 8) Introduction of an ordinance authorizing the mayor to accept the proposal received from Utiliserve, LLC for Water Distribution Flushing Program.

- 9) Introduction of an ordinance authorizing the mayor to award the Engine Overhaul Service Contract for DG Hunter Units, 5, 6, 7 and 8 to Motor Service Hugo Stamp, Inc., as backup service provider.

I. RESOLUTIONS

- 10) **RESOLUTION** confirming Daniel T. Smith as Director of Planning.
- 11) **RESOLUTION** authorizing advertisement for bids for Playground Improvements Project.

J. ORDINANCES FOR FINAL ADOPTION SUBJECT TO PUBLIC HEARING

- 12) To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for wire and cable.
- 13) To consider final adoption of an ordinance authorizing the mayor to accept the lowest proposal received from Hydromax USA, LLC, for valve exercising program services.
- 14) To consider final adoption of an ordinance authorizing the mayor to enter into a Cooperative Endeavor Agreement with the Office of State Fire Marshal's Fire and Emergency Training Academy to support fire and emergency training programs at Alexandria Fire Department facilities.
- 15) Adjourned

Alexandria City Council meetings and Council committee meetings are broadcast live and may be viewed live by the public on Optimum Cable Channel 4. A rebroadcast may be viewed on Optimum Cable Channel 4 and the City of Alexandria, LA website www.cityofalexandrialala.com

ALEXANDRIA CITY COUNCIL

TUESDAY NOVEMBER 4, 2025

CITY COUNCIL CHAMBERS- 5:00 P.M.

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C. PLEDGE OF ALLEGIANCE

D. ROLL CALL

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HELD ON OCTOBER 21, 2025.**

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(2) ON THE FOLLOWING:**

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- a) To hold a public hearing concerning amending and reenacting Article III of Chapter 2, Sections 2-46 through 2-50 of the Alexandria Code of Ordinances relative to City Council Districts; repealing Ordinance #37-2024 and reenacting City Council district boundaries and descriptions in Ordinance #153-2022 relative to redistricting and reapportioning City Council Districts one, two, three, four and five as shown on the map titled City of Alexandria council districts prepared by the office of City Engineer; to provide for effectiveness and other matters with respect thereto.

PROCEEDINGS OF THE COUNCIL OF THE CITY OF ALEXANDRIA,
STATE OF LOUISIANA, TAKEN AT A REGULAR MEETING HELD ON
OCTOBER 21, 2025

The Council of the City of Alexandria, Louisiana, met in a regularly scheduled meeting session in the City Council Chambers, on Tuesday, October 21, 2025 at 5:00 P.M. Those present were the Honorable Cynthia Perry, Gary Johnson, Lizzie Felter, Jules Green, Chuck Fowler, Jim Villard and Malcolm Larvadain. Also present were Mayor Roy, Michael Caffery, City Attorney Jonathon Goins and Council Staff.

The Council of the City of Alexandria, State of Louisiana was duly convened as the governing authority of said City by the Honorable Cynthia Perry, who stated that the Council was ready for the transaction of business. The invocation was pronounced by Mr. Johnson and the Pledge of Allegiance was led by Mr. Villard.

On a motion of Mr. Fowler and seconded by Mr. Green the minutes taken from a regular Council Meeting held on October 7, 2025 were unanimously approved by the Council.

CONSENT CALENDAR

The Council next read all items found under the heading Consent Calendar and assigned them to committees.

Mr. Fowler moved for the introduction of all items appearing under the heading Consent Calendar.

Mr. Villard seconded the motion. It was unanimously carried by the Council.

Bids were received for wire and cable.

Name of Bidders

American Wire Group

Gresco

Techline, Inc.

Balthazar Enterprises
Wesco Distribution
Utility and Industrial Supply

The above bid was referred to the Mayor and appropriate committee for tabulation and recommendation. The following ordinance was introduced by Mr. Fowler and seconded by Mr. Villard to wit:

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR WIRE AND CABLE AND OTHER MATTERS WITH RESPECT THERETO.

On a motion of Mr. Fowler and seconded by Mr. Villard the following ordinance was introduced to wit:

AN ORDINANCE TO AMEND AND REENACT ARTICLE III OF CHAPTER 2, SECTIONS 2-46 THROUGH 2-50 OF THE ALEXANDRIA CODE OF ORDINANCES RELATIVE TO CITY COUNCIL DISTRICTS; REPEALING ORDINANCE #37-2024 AND REENACTING CITY COUNCIL DISTRICT BOUNDARIES AND DESCRIPTIONS IN ORDINANCE #153-2022 RELATIVE TO REDISTRICTING AND REAPPORTIONING CITY COUNCIL DISTRICTS ONE, TWO, THREE, FOUR AND FIVE AS SHOWN ON THE MAP TITLED CITY OF ALEXANDRIA COUNCIL DISTRICTS PREPARED BY THE OFFICE OF CITY ENGINEER; TO PROVIDE FOR EFFECTIVENESS AND OTHER MATTERS WITH RESPECT THERETO.

On a motion of Mr. Fowler and seconded by Mr. Villard the following ordinance was introduced to wit:

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOWEST PROPOSAL RECEIVED FROM HYDROMAX USA, LLC, FOR VALVE EXERCISING PROGRAM SERVICES AND OTHER MATTERS WITH RESPECT THERETO.

On a motion of Mr. Fowler and seconded by Mr. Villard the following ordinance was introduced to wit:

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A COOPERATIVE ENDEAVOR AGREEMENT WITH THE OFFICE OF STATE FIRE MARSHAL'S FIRE AND EMERGENCY TRAINING ACADEMY TO SUPPORT FIRE AND EMERGENCY TRAINING PROGRAMS AT ALEXANDRIA FIRE DEPARTMENT FACILITIES AND OTHER MATTERS WITH RESPECT THERETO.

On a motion of Mr. Fowler and seconded by Mr. Villard the following ordinance was introduced to wit:

AN ORDINANCE REZONING PROPERTIES LOCATED AT 3415 AND 3419, NELSON STREET, ALEXANDRIA, LOUISIANA, PARISH OF RAPIDES, FROM B-3 (BUSINESS DISTRICT) TO C-1 (LIMITED COMMERCIAL DISTRICT) TO ALLOW FOR THE DEVELOPMENT OF FAST FOOD FRANCHISE AND OTHER MATTERS WITH RESPECT THERETO.

On a motion of Mr. Fowler and seconded by Mr. Villard the following ordinance was introduced to wit:

AN ORDINANCE REZONING PROPERTY LOCATED AT 700 BELLEAU WOOD BLVD. ALEXANDRIA, LOUISIANA, PARISH OF RAPIDES FROM C-2 (GENERAL COMMERCIAL DISTRICT) TO SF-3 (SINGLE FAMILY HIGH DENSITY) TO ALLOW FOR THE DEVELOPMENT OF THIRTEEN (13) DUPLEXES AND OTHER MATTERS WITH RESPECT THERETO.

RESOLUTIONS

Mr. Villard moved for the adoption of the following resolution, which was seconded by Mr. Larvadain.

RESOLUTION NO. 0706-2025

RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR ELECTRIC UTILITY RIGHT-OF-WAY EMERGENCY SERVICES.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Villard, Larvadain, Perry, Johnson, Felter, Green, Fowler.

NAYS: None.

ABSENT: None.

This resolution was thereupon declared adopted on this the 21st day of October, 2025.

Mr. Johnson moved for the adoption of the following resolution, which was seconded by Mr. Larvadain.

RESOLUTION NO. 0707-2025

RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR PETROLEUM PRODUCTS FOR VARIOUS DEPARTMENTS.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Johnson, Felter, Green, Fowler, Villard, Larvadain, Perry.

NAYS: None.

ABSENT: None.

This resolution was thereupon declared adopted on this the 21st day of October, 2025.

Mr. Villard moved for the adoption of the following resolution, which was seconded by Mr. Fowler.

RESOLUTION NO. 0708-2025

RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR A MINIMUM OF ONE SERVICE UTILITY BODY FOR THE MOTOR POOL DEPARTMENT.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Villard, Larvadain, Perry, Johnson, Felter, Green, Fowler.

NAYS: None.

ABSENT: None.

This resolution was thereupon declared adopted on this the 21st day of October, 2025.

Mr. Fowler moved for the adoption of the following resolution, which was seconded by Ms. Felter.

RESOLUTION NO. 0709-2025

RESOLUTION CONFIRMING THE APPOINTMENT OF CYNTHIA BAKER TO THE ALEXANDRIA CIVIL SERVICE COMMISSION NOMINATED BY SOUTHERN UNIVERSITY AND A&M COLLEGE.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Fowler, Villard, Larvadain, Perry, Johnson, Felter, Green.

NAYS: None.

ABSENT: None.

This resolution was thereupon declared adopted on this the 21st day of October, 2025.

ORDINANCES FOR FINAL ADOPTION
SUBJECT TO A PUBLIC HEARING

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Villard and seconded by Ms. Felter.

ORDINANCE NO. 112 -2025

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR BRASS FITTINGS AND MISCELLANEOUS FOR A TWELVE MONTH PERIOD AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Villard, Larvadain, Perry, Johnson, Felter, Green, Fowler.

NAYS: None.

ABSENT: None.

This ordinance was thereupon declared adopted on this the 21st day of October, 2025.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Larvadain and seconded by Mr. Johnson.

ORDINANCE NO. 113-2025

AN ORDINANCE AUTHORIZING THE MAYOR TO RENEW THE EXISTING CONTRACT FOR JANITORIAL SERVICES FOR THE CLEANING OF THE ALEXANDRIA ZOOLOGICAL PARK AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Larvadain, Perry, Johnson, Felter, Green, Fowler, Villard.

NAYS: None.

ABSENT: None.

This ordinance was thereupon declared adopted on this the 21st day of October, 2025.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Villard and seconded by Mr. Larvadain.

ORDINANCE NO. 114-2025

AN ORDINANCE AUTHORIZING THE CITY ATTORNEY TO SATISFY THE JUDGMENT RENDERED JUNE 12, 2025 IN THE CONSOLIDATED MATTERS AT THE 9TH JUDICIAL DISTRICT COURT ENTITLED "MIEACHA PIPER V. JAMES A GANTT, ET AL.", DOCKET #271,130 AND "EBONY V. LEE V. CITY OF ALEXANDRIA, CLYDE D. MIX, JAMES A. GANTT AND GO AUTO INSURANCE COMPANY", DOCKET # 272,626 AND OTHER MATTERS RELATED THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Villard, Larvadain, Perry, Johnson, Felter, Green, Fowler.

NAYS: None.

ABSENT: None.

This ordinance was thereupon declared adopted on this the 21st day of October, 2025.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Johnson and seconded by Mr. Fowler.

ORDINANCE NO. 115-2025

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR CONSOLIDATED CITY COMPOUND METAL ROOF AND SOFFIT REPLACEMENT AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Johnson, Felter, Green, Fowler, Villard, Larvadain, Perry.

NAYS: None.

ABSENT: None.

This ordinance was thereupon declared adopted on this the 21st day of October, 2025.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Villard and seconded by Ms. Felter.

ORDINANCE NO. 116-2025

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR AUXILIARY POWER GENERATOR AT FIRE STATION NUMBER 5 LOCATED AT 540 COLISEUM BLVD AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Villard, Larvadain, Perry, Johnson, Felter, Green, Fowler.

NAYS: None.

ABSENT: None.

This ordinance was thereupon declared adopted on this the 21st day of October, 2025.

PUBLIC HEARING – COMMUNITY DEVELOPMENT

On a motion of Mr. Villard and seconded by Mr. Fowler the public hearing was opened at 5:06 p.m.

Mr. Fowler moved for the adoption of the following resolution, which was seconded by Mr. Larvadain.

RESOLUTION NO. 0710-2025

RESOLUTION TAKING ACTION ON THE CONDEMNATION OF TWENTY-FIVE (25) STRUCTURES.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Fowler, Villard, Larvadain, Perry, Johnson, Felter, Green.

NAYS: None.

ABSENT: None.

This resolution was thereupon declared adopted on this the 21st day of October, 2025.

On a motion of Mr. Fowler and seconded by Mr. Villard the public hearing was closed at 5:29p.m.

The President adjourned the meeting at 5:30p.m.

/S/ Cynthia Perry

President

ATTEST:

/S/ Donna P. Jones

City Clerk



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Legal Division

Date: October 27, 2025

Title: To consider an executive session to receive a report and recommendation from the City Attorney regarding settling the dispute in the matter at the 9th Judicial District Court entitled "Terry Holmes v. City of Alexandria", Docket No. 273,418 and other matters related thereto.

Explanation of Proposal:

Additional Information Attached ☐

The City Attorney respectfully requests than an Executive Session be convened to discuss the above legal matter.

Budget:

☐

Neutral

☐

Within
Existing

☐

Requires
Amendment

Account Number:

Expense Amount:

Account Line Item:

Remaining Amount:

Authorization:

4. Finance Director

1. Mayor

5. Division Director

2. Chief Operating Officer

6. Department Head

3. City Attorney

7. Purchasing Agent

Council Staff

Form ☐

Information: Sufficient ☐

Review:

Content ☐

Insufficient ☐

Remarks:

RECEIVED

OCT 28 2025

CITY COUNCIL

H. CONSENT CALENDAR

- 1) Introduction of an ordinance authorizing the mayor to accept the low bid submitted for treated wood poles.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: **FINANCE/PURCHASING**

Date: **09/03/2025**

Title: Resolution Authorizing Permission to Advertise for Treated Wood Poles

Explanation of Proposal:

Additional Information Attached ☒

Request permission to advertise for Treated Wood Poles. Said material to be inventoried by the Electric Distribution Warehouse Department. Material to be ordered on an "as-need" basis.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: 401-0-141720-00000

Expense Amount: N/A

Account Line Item: INVENTORY

Remaining Amount: N/A

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

ADVERTISEMENT FOR BID

CITY OF ALEXANDRIA, LOUISIANA
PURCHASING DEPARTMENT

BID # 2535 Treated Wood Poles

Separate sealed bids for, TREATED WOOD POLES, will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until 10:00 AM CST CDT, TUESDAY, November 04, 2025, and then at said office publically opened and read aloud.

Complete bid packet, bid specifications may be obtained at the City of Alexandria's website, www.cityofalexandrialala.com under the heading "*Business*", and drop down to "*RFP/RFQ/RFI/BIDS*". There is no charge to download bid documents from the City's website.

Pursuant to LA R.S. 38:2212.1 B.(4)(a), vendors have the option to submit their bids electronically. Please find bid related documents and place electronic bids at www.centralbidding.com . For questions regarding the electronic bidding process, please call Central Bidding at 225-810-4814.

Questions and/or clarifications of bid specifications are to be in written form only, either mailed, faxed, or emailed to the attention of Andre Garsaud, City of Alexandria Purchasing Department, PO Box 71, Alexandria, LA 71309-0071; Fax 318-441-6185; email to andre.garsaud@cityofalex and must be received by 2:00 PM, Thursday, October 30, 2025.

OR

Address for Postal Delivery:

City of Alexandria
Donna Jones, City Clerk
PO Box 71
Alexandria, LA 71309-0071

**Address for Courier or
Overnight Delivery:**

City of Alexandria
Donna Jones, City Clerk
915 Third Street, 1st Floor
Alexandria, LA 71301
Phone: 318-449-5090

**Address for Electronic
Bid Submission:**

www.centralbidding.com
Phone: 225-810-4814

PLEASE PUBLISH THREE (3) TIMES:

Friday, September 26, 2025
Friday, October 3, 2025
Friday, October 10, 2025

RESOLUTION NO. 0693-2025

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR
TREATED WOOD POLES.**

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for treated Wood Poles.

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on November 4 2025.

PASSED AND ADOPTED at Alexandria, Louisiana, this 23rd day of September, 2025.

/s/ Donna P. Jones, MMC
City Clerk

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR TREATED WOOD POLES AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bids submitted for treated wood poles.

SECTION II: BE IT FURTHER ORDAINED, etc. that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2025/2026 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 4th day of November, 2025.

NOTICE PUBLISHED on the 7th day of November, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of November, 2025 and final publication was made in the Alexandria Daily Town Talk on the ____ day of November, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

- 2) Introduction of an ordinance authorizing the mayor to accept the low bid submitted for a minimum of one rear loading refuse truck 25 cubic yard capacity.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: **FINANCE/PURCHASING**

Date:

Title: RESOLUTION AUTHORIZING PERMISSION TO ADVERTISE FOR A MINIMUM OF ONE (1) REAR LOADING REFUSE TRUCK - 25 CUBIC YARD CAPACITY

Explanation of Proposal:

Additional Information Attached ☒

We request permission to advertise for a minimum of one (1) Rear Loading Refuse Truck, 25 Cubic Yard Capacity.

Mandatory pre-bid conference shall be held on Wednesday, October 22, 2025 at 10:00 AM, at the City of Alexandria Purchasing Department, located at 2021 Industrial Park Road, Building WH, Alexandria, LA 71303.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: 402-043001-707500

Expense Amount: \$306,716.00

Account Line Item: Vehicles

Remaining Amount: N/A

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

ADVERTISEMENT FOR BID

CITY OF ALEXANDRIA, LOUISIANA
PURCHASING DEPARTMENT

BID #2538– Rear Loading Refuse Truck, 25 Cubic Yard Capacity

Separate sealed bids for a minimum of (1) one Rear Loading Refuse Truck – 25 Cubic Yard Capacity, will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until 10:00 AM CST CDT, TUESDAY, November 4, 2025, and then at said office publically opened and read aloud.

Complete bid packet, bid specifications may be obtained at the City of Alexandria's website, www.cityofalexandria.com under the heading "Business", and drop down to "RFP/RFQ/RFI/BIDS". There is no charge to download bid documents from the City's website.

Pursuant to LA R.S. 38:2212.1 B.(4)(a), vendors have the option to submit their bids electronically. Please find bid related documents and place electronic bids at www.centralbidding.com . For questions regarding the electronic bidding process, please call Central Bidding at 225-810-4814.

A mandatory pre-bid conference shall be held on Wednesday, October 22, 2025 at 10:00 AM, at the City of Alexandria Purchasing Department, Building WH, located at 2021 Industrial Park Road, Alexandria, LA 71303. All vendors wishing to submit bid proposals for this project "MUST ATTEND" this pre-bid conference. Pursuant to LA R.S. 38:2212(I), all prospective bidders shall be present at the beginning of the pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid.

Address for Postal Delivery:

City of Alexandria
Donna Jones, City Clerk
PO Box 71
Alexandria, LA 71309-0071

Address for Courier or Overnight Delivery:

City of Alexandria
Donna Jones, City Clerk
915 Third Street, 1st Floor
Alexandria, LA 71301
Phone: 318-449-5090

Address for Electronic Bid Submission:

www.centralbidding.com
Phone: 225-810-4814

PLEASE PUBLISH THREE (3) TIMES:

Friday, September 26, 2025
Friday, October 3, 2025
Friday, October 10, 2025

RESOLUTION NO. 0694-2025

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR A
MINIMUM OF ONE REAR LOADING REFUSE TRUCK 25 CUBIC
YARD CAPACITY.**

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for minimum of one rear loading refuse truck 25 cubic yard capacity.

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on November 4, 2025.

PASSED AND ADOPTED at Alexandria, Louisiana, this 23rd day of September, 2025.

/s/ Donna P. Jones, MMC
City Clerk

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR A MINIMUM OF ONE REAR LOADING REFUSE TRUCK 25 CUBIC YARD CAPACITY AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bids submitted for a minimum of one rear loading refuse truck 25 cubic yard capacity.

SECTION II: BE IT FURTHER ORDAINED, etc. that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2025/2026 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 4th day of November, 2025.

NOTICE PUBLISHED on the 7th day of November, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of November, 2025 and final publication was made in the Alexandria Daily Town Talk on the ____ day of November, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

- 3) Introduction of an ordinance authorizing the mayor to accept the low bid submitted for a minimum of one grapple truck for the Sanitation Department.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: FINANCE/PURCHASING

Date: SEPTEMBER 5, 2025

Title: RESOLUTION AUTHORIZING PERMISSION TO ADVERTISE FOR A MINIMUM OF ONE (1)
GRAPPLE TRUCK

Explanation of Proposal:

Additional Information Attached ☒

We request permission to advertise for a minimum of one (1) Grapple Truck for use by the Sanitation Department.

Mandatory pre-bid conference shall be held on Wednesday, October 22, 2025 at 10:00 AM, at the City of Alexandria Purchasing Department, located at 2021 Industrial Park Road, Building WH, Alexandria, LA 71303.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: 402-043001-707500

Expense Amount: \$240,025.00

Account Line Item: Vehicles

Remaining Amount: N/A

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

ADVERTISEMENT FOR BID

**CITY OF ALEXANDRIA, LOUISIANA
PURCHASING DEPARTMENT**

BID #2540 – GRAPPLE TRUCK

Separate sealed bids for a minimum of one (1) Grapple Truck, will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until 10:00 AM CST CDT, TUESDAY, November 4, 2025, and then at said office publically opened and read aloud.

Complete bid packet, bid specifications may be obtained at the City of Alexandria's website, www.cityofalexandrialala.com under the heading "Business", and drop down to "RFP/RFQ/RFI/BIDS". There is no charge to download bid documents from the City's website.

Pursuant to LA R.S. 38:2212.1 B.(4)(a), vendors have the option to submit their bids electronically. Please find bid related documents and place electronic bids at www.centralbidding.com . For questions regarding the electronic bidding process, please call Central Bidding at 225-810-4814.

A mandatory pre-bid conference shall be held on Wednesday, October 22, 2025 at 10:00 AM, at the City of Alexandria Purchasing Department, Building WH, located at 2021 Industrial Park Road, Alexandria, LA 71303. All vendors wishing to submit bid proposals for this project "MUST ATTEND" this pre-bid conference. Pursuant to LA R.S. 38:2212(I), all prospective bidders shall be present at the beginning of the pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid.

Address for Postal Delivery:

City of Alexandria
Donna Jones, City Clerk
PO Box 71
Alexandria, LA 71309-0071

Address for Courier or Overnight Delivery:

City of Alexandria
Donna Jones, City Clerk
915 Third Street, 1st Floor
Alexandria, LA 71301
Phone: 318-449-5090

Address for Electronic Bid Submission:

www.centralbidding.com
Phone: 225-810-4814

PLEASE PUBLISH THREE (3) TIMES:

**Friday, September 26, 2025
Friday, October 3, 2025
Friday, October 10, 2025**

RESOLUTION NO. 0695-2025

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR A
MINIMUM OF ONE GRAPPLE TRUCK FOR THE SANITATION
DEPARTMENT.**

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for a minimum of one grapple truck for the Sanitation Department.

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on November 4, 2025.

PASSED AND ADOPTED at Alexandria, Louisiana, this 23rd day of September, 2025.

/s/ Donna P. Jones, MMC
City Clerk

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR A MINIMUM OF ONE GRAPPLE TRUCK FOR THE SANITATION DEPARTMENT.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bids submitted for a minimum of one grapple truck for the Sanitation Department.

SECTION II: BE IT FURTHER ORDAINED, etc. that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2025/2026 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 4th day of November, 2025.

NOTICE PUBLISHED on the 7th day of November, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of November, 2025 and final publication was made in the Alexandria Daily Town Talk on the ____ day of November, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

- 4) Introduction of an ordinance authorizing the mayor to accept the low bid submitted for a minimum of one shuttle truck for the Sanitation Department.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: FINANCE/PURCHASING

Date: SEPTEMBER 5, 2025

Title: RESOLUTION AUTHORIZING PERMISSION TO ADVERTISE FOR A MINIMUM OF ONE (1)
SHUTTLE TRUCK

Explanation of Proposal:

Additional Information Attached ☒

We request permission to advertise for a minimum of one (1) Shuttle Truck for use by the Sanitation Department.

Mandatory pre-bid conference shall be held on Wednesday, October 22, 2025 at 10:00 AM, at the City of Alexandria Purchasing Department, located at 2021 Industrial Park Road, Building WH, Alexandria, LA 71303.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: 402-043001-707500

Expense Amount: \$104,015.00

Account Line Item: Vehicles

Remaining Amount: N/A

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

ADVERTISEMENT FOR BID

**CITY OF ALEXANDRIA, LOUISIANA
PURCHASING DEPARTMENT**

BID #2539 – SHUTTLE TRUCK

Separate sealed bids for a minimum of one (1) Shuttle Truck, will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until 10:00 AM CST CDT, TUESDAY, November 4, 2025 and then at said office publically opened and read aloud.

Complete bid packet, bid specifications may be obtained at the City of Alexandria's website, www.cityofalexandrialala.com under the heading "Business", and drop down to "RFP/RFQ/RFI/BIDS". There is no charge to download bid documents from the City's website.

Pursuant to LA R.S. 38:2212.1 B.(4)(a), vendors have the option to submit their bids electronically. Please find bid related documents and place electronic bids at www.centralbidding.com . For questions regarding the electronic bidding process, please call Central Bidding at 225-810-4814.

A mandatory pre-bid conference shall be held on Wednesday, October 22, 2025 at 10:00 AM, at the City of Alexandria Purchasing Department, Building WH, located at 2021 Industrial Park Road, Alexandria, LA 71303. All vendors wishing to submit bid proposals for this project "MUST ATTEND" this pre-bid conference. Pursuant to LA R.S. 38:2212(I), all prospective bidders shall be present at the beginning of the pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid.

Address for Postal Delivery:

City of Alexandria
Donna Jones, City Clerk
PO Box 71
Alexandria, LA 71309-0071

Address for Courier or Overnight Delivery:

City of Alexandria
Donna Jones, City Clerk
915 Third Street, 1st Floor
Alexandria, LA 71301
Phone: 318-449-5090

Address for Electronic Bid Submission:

www.centralbidding.com
Phone: 225-810-4814

PLEASE PUBLISH THREE (3) TIMES:

Friday, September 26, 2025
Friday, October 3, 2025
Friday, October 10, 2025

RESOLUTION NO. 0696-2025

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR A
MINIMUM OF ONE SHUTTLE TRUCK FOR THE SANITATION
DEPARTMENT.**

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for a minimum of one shuttle truck for the Sanitation Department.

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on November 4, 2025.

PASSED AND ADOPTED at Alexandria, Louisiana, this 23rd day of September, 2025.

/s/ Donna P. Jones, MMC
City Clerk

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR A MINIMUM OF ONE SHUTTLE TRUCK FOR THE SANITATION DEPARTMENT.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bids submitted for a minimum of one shuttle truck for the Sanitation Department.

SECTION II: BE IT FURTHER ORDAINED, etc. that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2025/2026 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 4th day of November, 2025.

NOTICE PUBLISHED on the 7th day of November, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of November, 2025 and final publication was made in the Alexandria Daily Town Talk on the ____ day of November, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

- 5) Introduction of an ordinance authorizing the mayor to accept the low bid submitted for Jackson Street Gas Main Replacement for the Gas Department.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Utility Division/Gas Department

Date: 09/10/2025

Title: Jackson Street Gas Main Replacement

Explanation of Proposal:

Additional Information Attached ☐

We request permission to advertise for the Jackson Street Gas Main Replacement for the Gas Department. This project will replace an existing 4" steel gas main along Jackson Street from McNutt Drive to Peterman Drive with a new 4" PE gas main. Bid prices shall be for the replacement of the new 4" gas main.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: 411-782203-707000

Expense Amount: \$ 504,742.40

Account Line Item: Jackson Street Gas Replacement

Remaining Amount: \$ 461,582.40

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

RECORDED

SEP 16 2025

CITY CLERK

ADVERTISEMENT FOR BID

CITY OF ALEXANDRIA, LOUISIANA
PURCHASING DEPARTMENT

Jackson Street Gas Main Replacement

Separate sealed bids for, **Jackson Street Gas Main Replacement**, will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until **10:00 AM CST CDT, Tuesday, November 4, 2025**, and then at said office publically opened and read aloud.

Hard copies of the complete bid packet, specifications and construction plans may be obtained at the office of Monceaux-Buller and Associates, LLC, 610 Desoto Street, Alexandria, LA 71301 or digital copies can be requested from David Melancon by email at david@monceauxbuller.com.

Pursuant to LA R.S. 38:2212.1 B.(4)(a), vendors have the option to submit their bids electronically. Please find bid related documents and place electronic bids at www.centralbidding.com . For questions regarding the electronic bidding process, please call Central Bidding at 225-810-4814.

Questions and/or clarifications of bid specifications are to be in written form only and emailed to the attention of David Melancon, by email at david@monceauxbuller.com and must be received by **4:00 PM CST, Thursday, October 29, 2025**. A Pre-Bid Meeting will be held on October 14, 2025 at 10:00 am the offices of MONCEAUX – BULLER and ASSOCIATES, LLC, 610 Desoto Street, Alexandria, LA. 71301.

Address for Postal Delivery:

City of Alexandria
Donna Jones, City Clerk
PO Box 71
Alexandria, LA 71309-0071

Address for Courier or Overnight Delivery:

City of Alexandria
Donna Jones, City Clerk
915 Third Street, 1st Floor
Alexandria, LA 71301
Phone: 318-449-5090

Address for Electronic Bid Submission:

www.centralbidding.com

Phone: 225-810-4814

PLEASE PUBLISH THREE (3) TIMES:

Friday, September 26, 2025
Friday, October 3, 2025
Friday, October 10, 2025

RESOLUTION NO. 0697-2025

RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR JACKSON STREET GAS MAIN REPLACEMENT FOR THE GAS DEPARTMENT.

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for Jackson Street Gas Main Replacement for the Gas Department.

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on November 4, 2025.

PASSED AND ADOPTED at Alexandria, Louisiana, this 23rd day of September, 2025.

/s/ Donna P. Jones, MMC
City Clerk

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR JACKSON STREET GAS MAIN REPLACEMENT FOR THE GAS DEPARTMENT AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bids submitted for Jackson Street Gas Main Replacement for the Gas Department.

SECTION II: BE IT FURTHER ORDAINED, etc. that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2025/2026 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 4th day of November, 2025.

NOTICE PUBLISHED on the 7th day of November, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of November, 2025 and final publication was made in the Alexandria Daily Town Talk on the ____ day of November, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

- 6) Introduction of an ordinance authorizing the mayor to accept the low bid submitted for Masonic Court Sports.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Community Service/Parks and Recreation

Date: September 9, 2025

Title: Resolution Authorizing Advertisement for Bids for Masonic Court Sports

Explanation of Proposal:

Additional Information Attached



This project is designated REIGNITE project, which means the project is part of catalytic actions creating value-added development opportunities. REIGNITE optimizes drainage and transportation infrastructure, creating the opportunity to grow our tax base. REIGNITE is a large coordinated Project program with specific attributes, primarily focused on retail, healthcare, service industries, recreation, and sports and public facilities management.

The City of Alexandria Engineering Dept has prepared Plans & Specification for Advertisement of Bids for Masonic Court Sports. The City Council is requested to authorize Advertisement of Bids for this project with bids to be received Tuesday, November 4, 2025 at 10:00am at the Council Chambers where they will be publicly opened and read aloud. The Engineer's estimate for this project is \$980,000.00.

Budget:



Neutral



Within
Existing



Requires
Amendment

Account Number:

442501

Expense Amount:

Account Line Item:

Remaining Amount: \$

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form



Review:

Content



Information:

Sufficient



Insufficient



Remarks:

RECEIVED

SEP 13 2025

CITY COUNCIL

ADVERTISEMENT FOR BIDS

Sealed bids will be received for the City of Alexandria, Louisiana, by the City Clerk, at the City Council Chambers, City Hall, 915 Third Street, Alexandria, Louisiana, 71301, until 10:00 a.m. on Tuesday, the 4 day of November, 2025, and then at said office publically opened and read aloud.

Any person requiring special accommodation shall notify the City Clerk of the type(s) of accommodations required not less than seven (7) days before the bid opening.

For:

MASONIC SPORTS COURT

Complete Bidding Documents may be obtained from:

City Engineers Office
625 Murray Street, Second Floor
Alexandria, LA 71301
318-473-1170 (P)
318-441-6377 (F)

A Compact Disk (CD) with a complete set of bid documents will be given to licensed contractors.

Pursuant to LA R.S. 38:2212 A.(1)(f) and R.S. 38:2212 A.(1)(f)(vii), vendors/contractors have the option to submit bids and bonds electronically. Bids and bonds to be filed electronically shall be posted with **Central Bidding** at www.centrauctionhouse.com (1-225-810-4814). Registration will need to be completed prior to posting of bid. Plans, specifications and bid documents shall be obtained from the consultant listed above and posted with Central Bidding.

All bids must be accompanied by a bid security equal to five percent (5%) of the sum of the Base Bid, and must be in the form of a certified check, cashier's check or Bid Bond written by a surety or insurance company complying with R.S. 38:2218 C. The Bid Bond shall be in the favor of the Owner, and shall be accompanied by appropriate power of attorney.

The successful Bidder shall be required to furnish a Performance Bond and Payment Bond, in an amount equal to 100% of the Contract amount, written by a surety or insurance company meeting the requirements noted in R.S. 38:2219 A.(1)(a), (b) and (c).

Bids shall be accepted from Contractors who are licensed under R.S. 37.2150-2163 for the classification of Highway, Street and Bridge Construction. Project work shall consist of the following major items – Concrete Paving, Acrylic Sports surfacing and colors,

Fencing, Sporting Equipment, Lighting etc. The contract duration shall be Ninty (90) working days. The engineer's estimated cost of construction is \$980,000.00

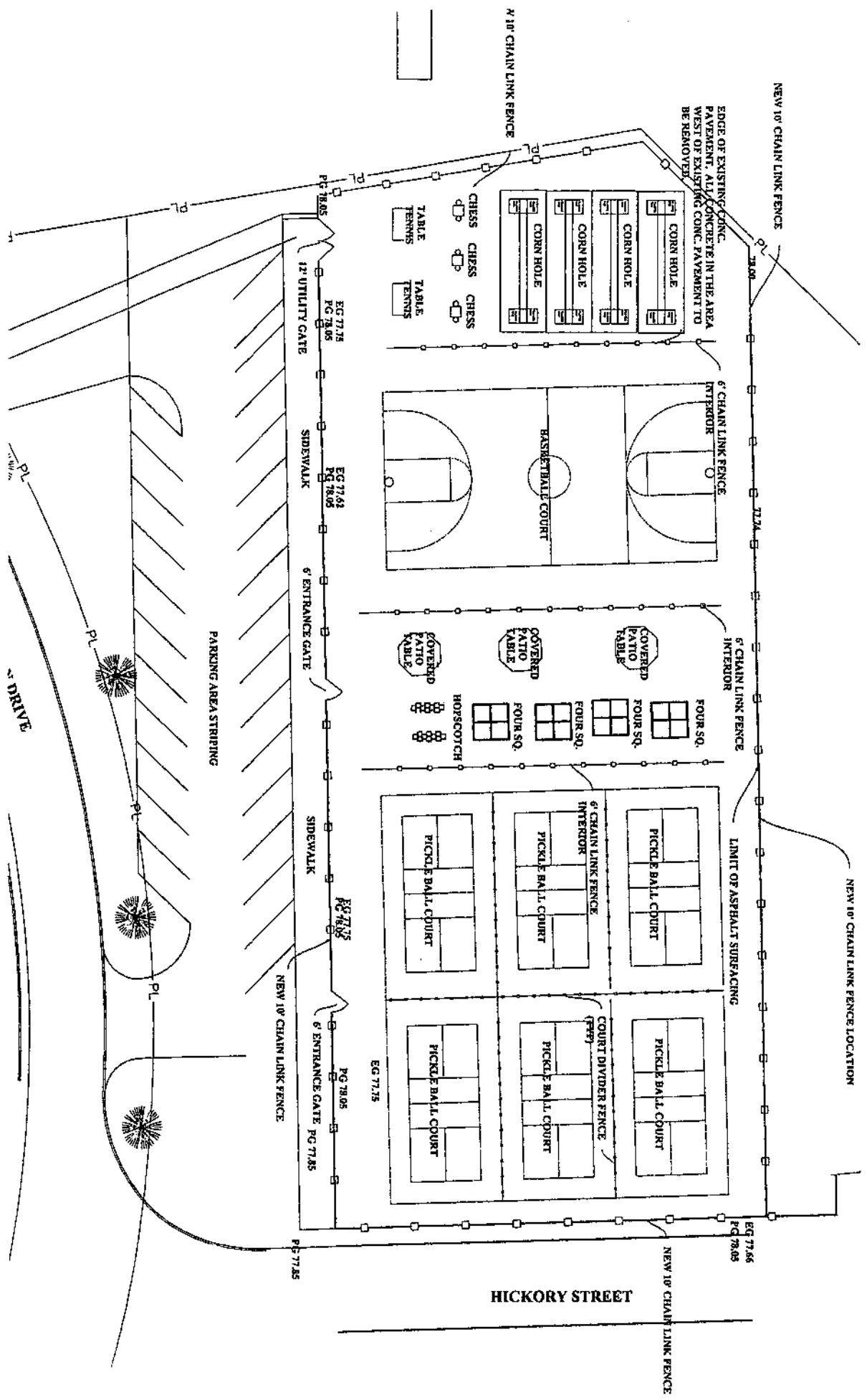
In accordance with 38.2212.(A)(1)(b)(ii)(bb) and 38.2227, the apparent low bidder will submit the CONTRACTOR'S AFFIDAVIT (AFF-1), CONTRACTOR'S ATTESTION (AC 1-2) and ATTESTATION CLAUSE REGARDING VERIFICATION OF EMPLOYEES (AV-1) within ten (10) days of the bid opening or they will be declared non-responsive.

No bid may be withdrawn for a period of forty-five (45) days after receipt of bids, except under the provisions of R.S. 38.2214.

The Owner reserves the right to reject any and all bids for just cause. In accordance with R.S. 38.2212.(A)(1)(b), the provisions and requirements of this section, and those stated in the Advertisement Bids, and those required on the Bid Form shall not be considered as informalities and shall not be waived.

Donna Jones
City Clerk
September 10, 2025

Please Publish, *Sept 26, Oct. 3, and Oct. 10, 2025*



MASONIC SPORT COURTS
REVISED COST ESTIMATE 8-28-2025

ITEM	DISCRIPTION	QUANTITY	UT	UT COST	AMOUNT
1	Joint Sawcutting	3500	LF	\$ 5.00	\$ 17,500.00
2	Portland Cement Concrete Paving 6" thick	3877	SY	\$ 70.00	\$ 271,390.00
3	6" CRUSHED STONE BASE	510	SY	\$ 40.00	\$ 20,400.00
4	REMOVE EXISTING CONC. BASE AND PAVING	510	SY	\$ 20.00	\$ 10,200.00
5	SEEDING AND FERTILIZER	1200	SY	\$ 2.00	\$ 2,400.00
6	REMOVE EXISTING BLOCK WALL	1	LS	\$ 750.00	\$ 750.00
7	CONSTRUCTION LAYOUT	1	LS	\$ 5,000.00	\$ 5,000.00
8	ACRYLIC SURFACER AND PAINT	3877	SY	\$ 25.00	\$ 96,925.00
9	MISC. PREPARATING FOR PAVING	1	LS	\$ 1,500.00	\$ 1,500.00
10	GRADE TREE REMOVAL AREA TO DRAIN	1	LS	\$ 8,000.00	\$ 8,000.00
11	MOBILIZATION	1	LS	\$ 10,000.00	\$ 10,000.00
12	COURT PATCHING	300	SY	\$ 10.00	\$ 3,000.00
13	8' CHAIN LINK FENCE/W MOW STRIP	870	LF	\$ 120.00	\$ 104,400.00
14	6' CHAIN LINK FENCE COURT DIVIDERS	330	LF	\$ 75.00	\$ 24,750.00
15	8' CHAIN LINK FENCE GATE 12' WIDE	1	EA	\$ 1,800.00	\$ 1,800.00
16	8' CHAIN LINK FENCE GATE 6' WIDE	3	EA	\$ 1,200.00	\$ 3,600.00
17	4' Chain Link Fence Pickleball Court	264	LF	\$ 75.00	\$ 19,800.00
18	BASKET BALL GOAL	2	EA	\$ 9,000.00	\$ 18,000.00
19	PICKLE BALL NETS	6	EA	\$ 1,764.00	\$ 10,584.00
20	CORN HOLE SETS	4	EA	\$ 2,231.00	\$ 8,924.00
21	TENNIS TABLES	2	EA	\$ 7,480.00	\$ 14,960.00
22	CHESS TABLES	3	EA	\$ 1,477.00	\$ 4,431.00
					\$ 658,314.00
	PLUS 5% CONTENGENCY				\$ 32,915.70
	ESTIMATED COST				\$ 691,229.70

ADD FOR PARKING LOT AND SIDEWALK

1	REMOVE EXISTING ASPHALT AND BASE	1500	SY	\$ 15.00	\$ 22,500.00
2	GRADE AREA TO RECEIVE BASE AND PAVE	1500	SY	\$ 5.00	\$ 7,500.00
3	CRUSHED STONE BASE (8" THICK)	1500	SY	\$ 30.00	\$ 45,000.00
4	ASPHALT SURFACE COURSE 2" TK	1500	SY	\$ 40.00	\$ 60,000.00
5	STRIPING AND SIGNAGE	1	LS	\$ 5,000.00	\$ 5,000.00
6	4" SIDEWALK	220	SY	\$ 60.00	\$ 13,200.00
7	PARKING BUMPERS	26	EA	\$ 150.00	\$ 3,900.00
	TOTAL ADD FOR PARKING LOT AND SIDEWALK				\$ 157,100.00
	PLUS 5% CONTINGENCY				\$ 7,855.00
	ESTIMATED COST				\$ 164,955.00

TOTAL ESTIMATED COST

1 MULTI-USE COURT	\$	691,229.70
2 PARKING LOT	\$	164,955.00
3 Lighting	\$	133,000.00
TOTAL ESTIMATED COST	\$	989,184.70

RESOLUTION NO. 0698-2025

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR
MASONIC COURT SPORTS.**

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for Masonic Court Sports.

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on November 4, 2025.

PASSED AND ADOPTED at Alexandria, Louisiana, this 23rd day of September, 2025.

/s/ Donna P. Jones, MMC
City Clerk

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR MASONIC COURT SPORTS AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bids submitted for Masonic Court Sports.

SECTION II: BE IT FURTHER ORDAINED, etc. that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2025/2026 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 4th day of November, 2025.

NOTICE PUBLISHED on the 7th day of November, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of November, 2025 and final publication was made in the Alexandria Daily Town Talk on the ____ day of November, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

- 7) Introduction of an ordinance authorizing the City Attorney to settle and compromise the dispute in the matter at the 9th Judicial District Court entitled, "Terry Holmes v. City of Alexandria," Docket No. 273,418 and other matters related thereto.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Legal Division

Date: October 27, 2025

Title: An ordinance authorizing the City Attorney to settle and compromise the dispute in the matter at the 9th Judicial District Court entitled "Terry Holmes v. City of Alexandria", Docket No. 273,418 and other matters related thereto.

Explanation of Proposal:

Details to be discussed in Executive Session.

Additional Information Attached

☐

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: 551-020000-531605

Expense Amount:

Account Line Item: Claims - General Liability

Remaining Amount: \$1,986,988.91

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

David B. Smith o/b/o City Atty

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

RECEIVED

OCT 30 2025

CLERK OF COURSE

- 8) Introduction of an ordinance authorizing the mayor to accept the proposal received from Utiliserve, LLC for Water Distribution Flushing Program.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: **Utilities / Water**

Date: **October 10, 2025**

Title: **An Ordinance authorizing the Award of Proposal for Water Distribution Flushing Program.**

Explanation of Proposal:

Additional Information Attached ☒

Proposals for RFP #1933 for Water Distribution Flushing Program were received on August 25, 2025. The highest graded proposal was received from Utiliserve, LLC for the work to be performed with an anticipated quarterly cost of \$60,425. The bidder has performed similar work in the past. The bid has been examined by the Engineer, and a letter recommending award is attached.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: 401-605117-237502

Expense Amount: ~~\$0.00~~ \$241,700

Account Line Item: Maintenance Mains

Remaining Amount: \$0.00

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

10/10/25
[Signature]



Meyer, Meyer, LaCroix & Hanson, Inc.
Engineers and Land Surveyors

100 LaGrange Place
Alexandria, Louisiana 71303
Ph: (504) 448-0888
Fax: (504) 448-0887
www.mmlh.com
info@mmlh.com

September 26, 2025

Mr. Barrett Dezendorf, Superintendent of Water Operations
City of Alexandria
2021 Industrial Park Site Road, Bldg. A
Alexandria, LA 71302

Re: RFP# 1933 Water Distribution Flushing Program
City of Alexandria, Louisiana
Contract Award
MMLH File No.: 010-7907

Dear Mr. Dezendorf:

The proposals received in connection with the Water Distribution Flushing Program, have been reviewed and checked for accuracy and scored in accordance with the weighted criteria as published in the RFP. A certified tabulation of all proposals received is enclosed. The lowest responsive and highest scoring proposal was submitted by Utiliserve, LLC.

The proposer appears to be responsible and to have adequate resources to perform the work. Subject to the concurrence of the City, we recommend award of the Water Distribution Flushing Program contract to Utiliserve, LLC. Enclosed is an Agenda Item Fact Sheet for contract award.

If you concur with this recommendation, please forward the Agenda Item Fact Sheet with attachments to the administration for Council action. Once the award has passed and been signed and approved by the Mayor, please return one copy of the City Ordinance to our office so that we may process the contract documents.

Should you have any questions or require any additional information, please contact me at 318-448-0888 or by email to heath.mcguffee@mmlh.com.

Sincerely,

Heath McGuffee, P.E.

Enclosures

CITY OF ALEXANDRIA

FLUSHING PROGRAM

MONDAY, SEPTEMBER 15, 2025 @ 10:00 A.M.

TABULATION OF PROPOSALS RECEIVED

MML&H File No. 009-7907 Flushing Program

Project Estimate: N/A

REQUIREMENTS:

Contractor's License Number

Acknowledgement of Addendum No. N/A

Bid Bond with Power of Attorney

Corporate Resolution (if applicable)

Ref. No.	Description	Qty.	Unit	Unit Price	Total
1	Mobilization	1	LS	\$3,500.00	\$3,500.00
2	Daily Rate for Crew Truck (Includes Flushing Equipment for 1 Crew (Hoses, Velocity Braks, etc.))	45	8 Hr. Day	\$65.00	\$2,925.00
3	Daily Rate for Flushing Supervisor	45	8 Hr. Day	\$1,200.00	\$54,000.00
4	Daily Rate for Flushing Laborer	0	8 Hr. Day	\$0.00	\$0.00
Total Base Proposals (Item Nos. 1 through 4)					\$60,425.00

Utiliserve, LLC

60591

N/A

N/A

N/A

MML&H File No. 009-7907 Flushing Program

Project Estimate: N/A

REQUIREMENTS:

Contractor's License Number

Acknowledgement of Addendum No. N/A

Bid Bond with Power of Attorney

Corporate Resolution (if applicable)

Ref. No.	Description	Qty.	Unit	Unit Price	Total
1	Mobilization	1	LS	\$2,500.00	\$2,500.00
2	Daily Rate for Crew Truck (Includes Flushing Equipment for 1 Crew (Hoses, Velocity Braks, etc.))	125	8 Hr. Day	\$520.00	\$65,000.00
3	Daily Rate for Flushing Supervisor	125	8 Hr. Day	\$1,000.00	\$125,000.00
4	Daily Rate for Flushing Laborer	125	8 Hr. Day	\$680.00	\$85,000.00
Total Base Proposals (Item Nos. 1 through 4)					\$277,500.00

Hydromax USA

47714

N/A

N/A

N/A

Certified Correct:

Meyer, Meyer, LaCroix & Hixson, Inc.

By:

Heath McGuffee, P.E.

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE PROPOSAL RECEIVED FROM UTILISERVE, LLC FOR WATER DISTRIBUTION FLUSHING PROGRAM AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the proposal received from Utiliserve, LLC for Water Distribution Flushing Program.

SECTION II: BE IT FURTHER ORDAINED, etc. that the Mayor of the City of Alexandria be authorized to pay said proposal from the 2025/2026 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 4th day of November, 2025.

NOTICE PUBLISHED on the 7th day of November, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of November, 2025 and final publication was made in the Alexandria Daily Town Talk on the ____ day of November, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

- 9) Introduction of an ordinance authorizing the mayor to award the Engine Overhaul Service Contract for DG Hunter Units, 5, 6, 7 and 8 to Motor Service Hugo Stamp, Inc., as backup service provider.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: **Utilities/ Electric Production**

Date: **October 23, 2025**

Title: Ordinance Authorizing Award of Engine Overhaul Service Contract for DG Hunter Units 5, 6, 7 & 8 to Motor Service Hugo Stamp, Inc. as Backup Service Provider

Explanation of Proposal:

Additional Information Attached ☒

Service Overhaul Contract awarded to Wartsila NA, Inc. is currently in dispute over utilization of low bid non-OEM (Original Equipment Manufacturer) parts. MISO timeline is critical to place units into service after overhaul. Under RFP process Motor Service Hugo Stamp, Inc. (MSHS) is the second lowest proposer (having regional service center) with a proposal price totaling \$2,980,000. Utility Director requesting authorization to award contract to MSHS as backup overhaul service provider. Wartsila contract totaled \$2,645,300.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: 411-721902-707000

Expense Amount: \$2,980,000

Account Line Item: DG Hunter #5-11 Major Maintenance

Remaining Amount: \$59,904

Authorization:

4. Finance Director

1. Mayor

5. Division Director

2. Chief Operating Officer

6. Department Head

3. City Attorney

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

RECEIVED

OCT 28 2025

CITY COUNCIL

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO AWARD THE ENGINE OVERHAUL SERVICE CONTRACT FOR DG HUNTER UNITS, 5, 6, 7 AND 8 TO MOTOR SERVICE HUGO STAMP, INC., AS BACKUP SERVICE PROVIDER AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to award the Engine Overhaul Service Contract for DG Hunter Units, 5, 6, 7, and 8 to Motor Service Hugo Stamp, Inc., as backup service provider.

SECTION II: BE IT FURTHER ORDAINED, etc. that the Mayor of the City of Alexandria be authorized to pay said bidder from the 2025/2026 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 4th day of November, 2025.

NOTICE PUBLISHED on the 7th day of November, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of November, 2025 and final publication was made in the Alexandria Daily Town Talk on the ____ day of November, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

I. RESOLUTIONS

- 10) RESOLUTION confirming Daniel T. Smith as Director of Planning.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Office of the Mayor

Date: October 28, 2025

Title: A resolution confirming Daniel T. Smith as Director of Planning

Explanation of Proposal:

Additional Information Attached ☒

Please see attached resume and letters of recommendation.

Budget:



Neutral



Within
Existing



Requires
Amendment

Account Number:

Expense Amount:

Account Line Item:

Remaining Amount:

Authorization:

1. Mayor

2. Chief Operating Officer

4. Finance Director

5. Division Director

6. Department Head

3. City Attorney

7. Purchasing Agent

Council Staff

Form



Review:

Content



Information:

Sufficient



Insufficient



Remarks:

RECEIVED

OCT 28 2025

CITY COUNCIL

DANIEL T. SMITH

2409 Myrtle St. • Alexandria, LA 71301 • (504) 377-7344 • dantsmith@gmail.com

EDUCATION

Georgetown University Law Center • Washington, D.C.

Juris Doctor, *magna cum laude* (Top 10% GPA), February 2015

Journal: *Georgetown Law Journal*, Online Editor

Clinic: *Institute for Public Representation*, Environmental Litigation Section, Fall 2014

Activities: Student Bar Association Delegate, Fall 2011 – Spring 2013

Member, Academic Standards Student-Faculty Comm., Sept. 2012 – April 2013

Princeton University | Princeton School of Public and International Affairs • Princeton, NJ

Master in Public Affairs, Domestic Policy Specialization, June 2015

Rice University • Houston, TX

Bachelor of Arts, *cum laude*, Psychology and Asian Studies, May 2005

Study Abroad: Beijing Foreign Studies University, Beijing, China, Spring 2003

PROFESSIONAL EXPERIENCE

Alexandria City Attorney's Office • Alexandria, LA

Assistant City Attorney, January 2023 – Present

- Advised City divisions on various legal issues, including extensive work with the Planning Division on Zoning and Community Development issues, such as interpreting the LDC and condemnation activities.
- Drafted and reviewed professional service agreements and other contracts.
- Drafted ordinances, issued RFPs, and developed training materials for administrative hearing bureau.

New Orleans City Attorney's Office • New Orleans, LA

Assistant City Attorney, Nov. 2015 – June 2016 (Contract Unit); June 2016 – January 2023 (Litigation Unit)

- Litigated municipal cases involving administrative agency appeals (Code Enforcement, Safety & Permits, Board of Zoning Adjustments, Civil Service), federal civil rights, personal injury and premises liability, and government funding disputes with other local political subdivisions.
- Participated in the full litigation process, including preliminary pleadings, discovery and depositions, dismissal and summary judgment motions, mediations and settlements, and trial preparation and trial.
- Developed training materials for administrative hearing officers and conducted trainings on same.

Bureau of Governmental Research • New Orleans, LA

Research Assistant, June – August, 2014

- Conducted interviews, researched best practices, and wrote memoranda on public funding policies for preeminent local governmental research organization.

Liskow & Lewis • New Orleans, LA

Summer Law Clerk, July – August, 2013

- Composed legal memoranda on assorted transactional law issues.

Jones Walker, LLP • New Orleans, LA

Summer Law Clerk, May – June, 2013

- Prepared litigation and transactional research memoranda on various legal topics.

DNA-People's Legal Services • Window Rock, AZ (Navajo Nation)

Summer Law Clerk, June – August, 2012

- Interviewed indigent clients, drafted litigation and court documents, and wrote client correspondence.
- Prepared research memoranda on consumer law, public benefits, and family law.

City of Alexandria, Louisiana • Alexandria, LA

Grant Writer and Program Manager (Consultant), November 2007 – December 2011

- Obtained and managed hurricane recovery and EPA grants (~\$3 million directly obtained).
- Administered other planning, economic development, housing, and transportation programs.



October 23, 2025

Council President Cynthia Perry:

It is my privilege to recommend Mr. Daniel T. Smith for the position of City Planning Director for Alexandria, LA. I have known Mr. Smith in his professional capacity and observed first-hand his unique combination of legal expertise, policy insight, and deep commitment to public service, as well as his shining personality. I am confident he will excel in leading the planning division through the challenges and opportunities of community redevelopment and growth.

In Alexandria, he has worked extensively with the Planning Division, advising on zoning, land development code interpretation, and blight-related condemnation activities. He also authored the city's administrative hearing bureau ordinance, developed RFQs for hearing officers, and created the training manual to support this vital enforcement function. These accomplishments demonstrate his ability to not only interpret and apply complex policy but also to build the institutional structures that make policy effective.

Equally important, Mr. Smith has a proven record of earning the trust of colleagues and staff. Having begun his career as a grant writer for Alexandria's Planning Division, he has come full circle to become a trusted advisor to its current members. His colleagues rely on his steady judgment, collaborative leadership style, and clear vision for revitalizing neighborhoods.

Mr. Smith's professional path reveals a consistent theme: a passion for strengthening local government and empowering communities. From his early success securing nearly \$3 million in federal recovery and environmental grants to his legal work shaping fair and transparent code enforcement systems, he has demonstrated both vision and practical results.

For these reasons, I sincerely recommend Daniel Smith for the role of City Planning Director for Alexandria. He possesses the knowledge, integrity, and leadership required to guide a planning department into its next chapter of growth and service. Any city would be fortunate to have him at the helm.

Sincerely,

Matt Johns, AICP, CFM, CSI
Commissioner & CEO
Rapides Area Planning Commission

Lateefah E. Harris, Esq.
520 S. Murat St.
New Orleans, LA
504-338-0737
lateefah.harris@gmail.com

October 27, 2025

**Council President Cynthia Perry and
Members of the City Council**
City of Alexandria
PO Box 71
Alexandria, LA 71309

Council President Perry and Members of the City Council,

With confidence, I recommend Daniel T. Smith for the position of Director of Planning for the City of Alexandria. In my role as Deputy City Attorney, I had the privilege of working closely with Daniel during his eight years as an Assistant City Attorney with the Orleans Parish City Attorney's Office. While I served as an in-house legal advisor to various City departments involved in code enforcement, Daniel and I collaborated frequently. As a member of the Litigation Division, he adeptly defended the City in administrative hearing appeals before Civil District Court, among other complex matters.

As a colleague, Daniel was passionate about addressing the issues facing constituents, particularly those related to quality of life, short-term rental violations, and neighborhood blight. He brought a balanced perspective, understanding both the concerns of community members seeking relief and the challenges faced by property owners navigating complex government regulations. Daniel also worked on litigation involving more sophisticated property owners, including those managing commercial properties with blight issues and those in violation of zoning regulations within the City.

As an attorney defending the City's actions in imposing fines through administrative hearings and abating properties through demolition, Daniel provided clear communication about how the courts perceived our departmental processes, allowing us to make improvements. He is personable, a true team player, and meticulous in his work. Everyone in my group knew that if Daniel was on a case, it would be handled with the utmost professionalism and thoughtfulness. I greatly miss the support he gave our team in New Orleans and am confident that he will be a valuable addition to the City's leadership team.

Sincerely,

Lateefah E. Harris, Esq.
Chief Deputy City Attorney
Code Enforcement Division
City of New Orleans

LEO GOLD (1907 - 1987)
GEORGE B. HALL (1924 - 1971)
PEGGY D. ST. JOHN (1953 - 2017)
F. A. LITTLE, JR. (1937 - 2024)

CHARLES S. WEEMS, III
RANDALL L. WILMORE
DORRELL J. BRISTER^{1,2,3}
GREGORY B. UPTON
RANDALL M. SEESER
MICHAEL J. O'SHEE
BRANDON A. SUES
TREVOR S. FRY^{2,5}
BRADLEY L. DRELL⁴
STEVEN M. OXENHANDLER
STEPHEN A. LAFLEUR
HEATHER M. MATHEWS²
B. GENE TAYLOR, III
LESUE E. HALL³
EVELYN I. BREITHAUP²
JOSHUA J. DARA, JR.
R. MORGAN BRIGGS

WEEMS

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Alexandria, Louisiana 71307-6118

Tel: (318) 445-6471 Fax: (318) 445-6476

Toll free: (866) 302-6283

www.goldweems.com

WRITER'S EMAIL: jldarn@goldweems.com

October 26, 2025

CONNOR C. HEADRICK
CONNER L. DILLON
DANIEL T. MARLER
CALEB J. O'CONNELL
AMBER L. LABORDE

OF COUNSEL:
CAMILLE F. GRAVEL (1915 - 2005)
HENRY B. BRUSER, III
EUGENE J. SUES
EDWARD E. RUNDELL²

* SPECIALIST IN TAXATION, CERTIFIED BY
LA BOARD OF LEGAL SPECIALIZATION
* ALSO ADMITTED IN TEXAS
* SPECIALIST IN ESTATE PLANNING &
ADMINISTRATION, CERTIFIED BY LA BOARD
OF LEGAL SPECIALIZATION
* SPECIALIST IN BUSINESS BANKRUPTCY,
CERTIFIED BY LA BOARD OF LEGAL
SPECIALIZATION
* ALSO ADMITTED IN MONTANA

Mrs. Cynthia Perry, President
Alexandria City Council
City of Alexandria
P.O. Box 71
Alexandria, Louisiana 71309

Re: Recommendation of Daniel Smith for Director of Planning

Dear President Perry and Members of the City Council:

I am pleased to recommend Daniel Smith for the position of Director of Planning. I have worked with Daniel for the past three years in his role with the City's legal department. As you know, my firm has represented the City of Alexandria for nearly twenty years, and I have personally done so for the last eleven. During that time, I have had the privilege of working alongside many capable attorneys. Daniel stands out among them.

Daniel leads by example within the City's legal department—steady, disciplined, and focused on results. His current assignments include daily Land Development Code interpretation, condemnation procedures, and authorship of the administrative-hearing ordinance, RFQ, and training manual. He frequently handles complex zoning matters that demand both legal precision and sound policy judgment. He handles these issues with exceptional skill and professionalism. I have personally observed that his reasoning is clear, his advice is practical, and his follow-through is dependable.

What distinguishes Daniel most is his integrity. He is honest, accountable, and grounded. He approaches his work with humility and respect for others, and he maintains the highest ethical standards. In a department that often faces competing priorities, Daniel is the steady hand others look to for clarity and guidance.

Daniel is also the kind of young professional the City should work hard to keep. A graduate of Georgetown Law School, he could practice anywhere. Yet he has chosen to invest his time and talent in Alexandria. He combines rare intellect with a sincere commitment to public service, a combination that is

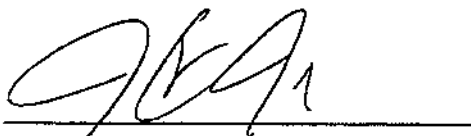
Recommendation letter – D. Smith
Page 2

invaluable to this community.

I have no doubt Daniel would bring the same diligence, intelligence, and integrity to the role of Director of Planning that he has long demonstrated in the legal department. The City would be fortunate to have him in this leadership position.

With kind personal regards, I remain,

Sincerely yours,

A handwritten signature in dark ink, appearing to read "JJD", is written over a horizontal line.

Joshua J. Dara, Jr.
Shareholder and Member, Board of Directors
Gold Weems Bruser Sues & Rundell



October 24, 2025

The Honorable Members of the Alexandria City Council
ATTN: Mrs. Cynthia Perry, President
P.O. Box 71
Alexandria, LA. 71309

Re: Daniel T. Smith, Esq.

Dear Mrs. Perry:

With pleasure, I urge the Alexandria City Council to consider and confirm Daniel T. Smith, Esq., as the City of Alexandria's next Planning Director. I have known Daniel since my days serving as a member of your esteemed body from 2008-2011. During that period, Daniel served as Grant Writer and Program Manager for the City. I found him to be extremely bright, helpful and attentive. He treated members of this legislative body with respect, dignity and transparency. He always provided accurate information in order to ensure that we were kept abreast of issues facing our Government. In 2011, I vividly recall the work that he performed in relation to the Hodges Stockyard Property which lies in the District that I represented at the time. It was his important work aimed at revitalizing the Lower 3rd Street corridor that first garnered my admiration. Although this point of reference dates back almost 2 decades, I find that any adoration would be replaced by "love, honor and respect" once we became colleagues in the Legal Division.

Daniel left the City of New Orleans (and his home) to join the Alexandria City Attorney's office in early 2023 as First Deputy City Attorney. Next year, I will have been licensed to practice law in the State of Louisiana for twenty years. I've worked with lawyers from every corner of the globe that have handled matters in Alexandria City Court all of the way to The Hague. Daniel T. Smith is the Crème de la Crème of barristers. You won't find anyone more competent, knowledgeable and/or humble in my complete professional opinion.

Daniel has selflessly worked to ensure that the Legal Division operates at a very high standard. Attorney Smith has rendered legal advice to city staff and departments on a variety of issues, and he has represented the City in several important matters in the 9th Judicial District Court. Daniel is responsible for the creation of the Alexandria Administrative Bureau, which will adjudicate cases of municipal civil code violations and blighted properties. He has also been instrumental in helping to shape the current APD policy manual.

Jonathan D. "Jay" Goins

City Attorney

Post Office Box 71

Alexandria, Louisiana 71309-0071

Tel: (318) 449-5016 • Fax: (318) 449-5019

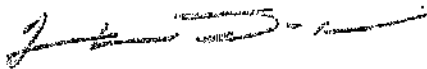
email: Jonathan.Goins@cityofalex.com

Jacques M. Roy
Mayor

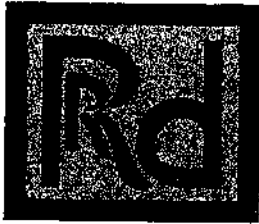


Overall, Daniel is a "breathe of fresh air" who makes the people around him better. He is a man of sound moral beliefs and Christian character. This, coupled with his academic success and professional achievement, supports my recommendation to you of Daniel T. Smith as the City of Alexandria Planning Director.

Respectfully,

A handwritten signature in dark ink, appearing to read "Jonathan D. Goins", with a stylized flourish at the end.

Jonathan D. Goins



RED RIVER DELTA

LAW ENFORCEMENT PLANNING COUNCIL, INC.

615 MAIN STREET, PINEVILLE, LA 71360
rrdnw@aol.com

(318) 487-5432
www.rrdnw.com

STAFF
Jeremy P. Edwards, Director
Casey P. Palombo

October 16, 2025

City Council
Attn: Council President Cynthia Perry
City of Alexandria
P.O. Box 71
Alexandria, LA 71309

Re: Letter of Recommendation for Daniel T. Smith – Director of Planning

Dear Council President Perry and Members of the City Council,

It is my great pleasure to recommend Mr. Daniel T. Smith for the position of Director of Planning for the City of Alexandria. I have had the privilege of working with Daniel in his capacity as Assistant City Attorney, in my role of Assistant Director of the Red River Delta Law Enforcement Planning Council, Inc.

Daniel brings an outstanding combination of legal expertise, policy insight, and practical municipal experience to this role. Over the past several years, he has advised on complex zoning, land development, and condemnation issues, drafted critical ordinances, and played a pivotal role in the creation of the City's Administrative Hearing Bureau.

What truly distinguishes Daniel is his ability to connect policy and implementation. Daniel's career has been consistently guided by a dedication to public service and civic improvement. Daniel is not only highly qualified but deeply invested in Alexandria's success. As someone who was raised here and has chosen to return and serve, he brings a level of commitment, institutional knowledge, and community connection that is rare and invaluable. On a personal level, I can attest to Daniel's commitment and enthusiasm to the City of Alexandria and Planning as we have spent many hours discussing the City's challenges and opportunities for revitalization, innovative approaches to blight reduction, and practical strategies to strengthen our neighborhoods through thoughtful, equitable development.

In my professional and personal judgment, Daniel possesses the leadership, strategic vision, and ethical grounding necessary to guide the Planning Division into its next phase—advancing the City's priorities in blight reduction, redevelopment, and sustainable growth. I recommend him without reservation.

Please feel free to contact me at 337-522-0923 or casey.palombo@gmail.com if you would like to discuss Daniel's qualifications further.

Sincerely,
Casey Palombo

Red River Delta, Assistant Director

RESOLUTION NO.

RESOLUTION CONFIRMING DANIEL T. SMITH AS DIRECTOR OF PLANNING.

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby confirms Daniel T. Smith as Director of Planning.

THIS RESOLUTION having been submitted in writing, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

PASSED AND ADOPTED at Alexandria, Louisiana, this 4th day of November, 2025.

/s/ Donna P. Jones, MMC
City Clerk

- 11) **RESOLUTION** authorizing advertisement for bids for
Playground Improvements Project.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: **Community Service/Parks and Recreation**

Date: **October 27, 2025**

Title: **Resolution Authorizing Advertisement for Bids for Playground Improvements Project**

Explanation of Proposal:

Additional Information Attached



This project is designated REIGNITE project, which means the project is part of catalytic actions creating value-added development opportunities. REIGNITE optimizes drainage and transportation infrastructure, creating the opportunity to grow our tax base. REIGNITE is a large coordinated Project program with specific attributes, primarily focused on retail, healthcare, service industries, recreation, and sports and public facilities management.

Duplantis Design Group (Landscape Architect) has prepared Plans & Specification for Advertisement of Bids for Playground Improvements Project. The City Council is requested to authorize Advertisement of Bids for this project with bids to be received December 16, 2025 at 10:00am at the Council Chambers where they will be publicly opened and read aloud. The Architect's estimate for this project is \$2,347,067.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: 442302

Expense Amount:

Account Line Item:

Remaining Amount: \$

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

NOT SAVED

OCT 28 2025

AGENDA ITEM

ALEXANDRIA PLAYGROUNDS (SUMMARY OF COSTS)

OPINION OF PROBABLE CONSTRUCTION COST				
BASE BID				
Item	OPC Estimate		Budget	Under / (Over)
Helen Black Park	\$ 298,695.00		\$ 272,727	\$ (25,968.00)
Charles Smith Park	\$ 295,441.00		\$ 397,980	\$ 102,539.00
Frank O. Hunter Park	\$ 297,200.00		\$ 361,652	\$ 64,451.50
Bringhurst City Park	\$ 660,729.00		\$ 449,307	\$ (211,422.00)
Cheatham Park	\$ 320,669.00		\$ 289,580	\$ (31,089.00)
Deborah Bowman Park	\$ 376,489.00		\$ 375,570	\$ (919.00)
				\$ -
BASE BID ITEMS	\$ 2,249,223.00		\$ 2,146,816	\$ (102,407.50)
ALTERNATES				
Item	OPC Estimate		Budget	Under / (Over)
ADD ALT #1: PIP @ Ex. Cheatham Playground	\$ 70,031.25		\$ -	\$ (70,031.25)
ADD ALT #2: Landscape @ Deborah Bowman	\$ 27,812.50		\$ -	\$ (27,812.50)
				\$ -
ALTERNATE BID ITEMS	\$ 97,843.75		\$ -	\$ (97,843.75)
TOTAL PROJECT COST \$ 2,347,067				
			BUDGET	\$ 2,146,816

HELEN BLACK PARK

OPINION OF PROBABLE CONSTRUCTION COST						
GENERAL REQUIREMENTS						
Item	Unit	Unit Cost				
Bonds & Insurance	%	2.50%				
General Contractor Management	%	2.00%				
Other General Requirements	%	2.50%				
GC Overhead & Profit Margin	%	10.00%				
Market Fluxuation	%	3.00%				
Contingencies (SD=15%, DD=10%, CD=3%)	%	5.00%				
		25%				
Sub-Total General Requirements					\$	-
B NEAR TERM PARK IMPROVEMENTS (1-5 YRS)						
Item	Unit	Unit Cost		Quantity	Item Budget	
Basketball Court Acrylic Surfacing	SY	\$ 25.00		393	\$ 9,825.00	
6' Chain Link Fence	LF	\$ 40.00		21	\$ 840.00	
Alpha Tower (East Circle) (5-12 yrs)	LS	\$ 109,000.00		1	\$ 109,000.00	
PIP (Playground Areas)	SF	\$ 44.00		1,433	\$ 63,047.28	
Single-Post Hypar Shade Sail	EA	\$ 9,085.00		1	\$ 9,085.00	
Concrete Header - 8-Inch	LF	\$ 30.00		103	\$ 3,090.00	
Concrete Pad / Sidewalk	SF	\$ 9.00		979	\$ 8,811.00	
Concrete ADA Curb Ramp	SF	\$ 12.00		41	\$ 492.00	
Shade Tree	EA	\$ 500.00		4	\$ 2,000.00	
Ornamental Tree	EA	\$ 250.00		3	\$ 750.00	
Sod	SF	\$ 0.50		1,200	\$ 600.00	
Hardwood Mulch	SF	\$ 5.00		300	\$ 1,500.00	
RB-28 6-FT Metal Bench w/ Back	VS	\$ 1,678.00		4	\$ 6,712.00	
FWF-565 6 FT Green Picnic Table	VS	\$ 3,600.00		3	\$ 10,800.00	
4-Inch Perforated Drainage Pipe	LF	\$ 15.00		141	\$ 2,115.00	
6-Inch Solid PVC Drainage Pipe	LF	\$ 25.00		96	\$ 2,400.00	
Flow-Well SW Leaching System	EA	\$ 750.00		1	\$ 750.00	
Bison Inc Ultimate Clear Basetball Goal	EA	\$ 4,850.00		1	\$ 4,850.00	
Bision Inc. Basketball Goal Padding	EA	\$ 317.00		1	\$ 317.00	
Asphalt Overlay on Bball Court	SY	\$ 25.00		393	\$ 9,825.00	
General Conditions	%	\$ 207,540.28		25%	\$ 51,885.07	
B Sub-Total Near Term					\$	298,695.00
OPINION OF TOTAL PROJECT COST					\$	298,695

CHARLES SMITH PARK

OPINION OF PROBABLE CONSTRUCTION COST						
GENERAL REQUIREMENTS						
Item	Unit	Unit Cost				
Bonds & Insurance	%	2.50%				The General Requirements are added as a percentage of the actual construction cost to cover the general contractor's cost of executing the project's construction, the management of the project, and compliance with the specific project requirements.
General Contractor Management	%	2.00%				
Other General Requirements	%	2.50%				
GC Overhead & Profit Margin	%	10.00%				
Market Fluxuation	%	3.00%				
Contingencies (SD=15%, DD=10%, CD=3%)	%	5.00%				
		25%				
Sub-Total General Requirements					\$	-
B NEAR TERM PARK IMPROVEMENTS (1-5 YRS)						
Item	Unit	Unit Cost		Quantity	Item Budget	
PIP Play Area Surfacing	SF	\$ 22.67		2,794	\$ 63,353.78	
4-in.Thick Concrete Sidewalk	SF	\$ 9.00		1,680	\$ 15,120.00	
LS Tree Tops (5-12 yrs)	LS	\$ 77,200.00		1	\$ 77,200.00	
LS Sprig (2-5 yrs)	LS	\$ 48,200.00		1	\$ 48,200.00	
Skyways Shade Structure	LS	\$ 9,085.00		1	\$ 9,085.00	
Sod	SF	\$ 0.50		8,226	\$ 4,113.00	
Shade Tree	EA	\$ 500.00		10	\$ 5,000.00	
Hardwood Mulch	SF	\$ 5.00		196	980	
RB-28 6-FT Metal Bench w/ Back	VS	\$ 1,678.00		2	\$ 3,356.00	
6-Inch Solid PVC Drainage Pipe	LF	\$ 25.00		213	\$ 5,325.00	
4-Inch Perforated Drainage Pipe	LF	\$ 15.00		308	\$ 4,620.00	
		\$ -			\$ -	
		\$ -			\$ -	
General Conditions	%	\$ 236,352.78		25%	\$ 59,088.20	
B Sub-Total Near Term					\$	295,441.00
OPINION OF TOTAL PROJECT COST					\$	295,441

FRANK O. HUNTER PARK

OPINION OF PROBABLE CONSTRUCTION COST					
GENERAL REQUIREMENTS					
Item	Unit	Unit Cost			
Bonds & Insurance	%	2.50%			The General Requirements are added as a percentage of the actual construction cost to cover the general contractor's cost of executing the project's construction, the management of the project, and compliance with the specific project requirements.
General Contractor Management	%	2.00%			
Other General Requirements	%	2.50%			
GC Overhead & Profit Margin	%	10.00%			
Market Fluxuation	%	3.00%			
Contingencies (SD=15%, DD=10%, CD=3%)	%	5.00%			
		25%			
Sub-Total General Requirements					\$ -
B NEAR TERM PARK IMPROVEMENTS (1-5 YRS)					
Item	Unit	Unit Cost	Quantity	Item Budget	
4" Thick Concrete Sidewalk	SF	\$ 9.00	5,576	\$ 50,184.00	
PIP (Playground Areas)	SF	\$ 22.00	3,022	\$ 66,488.65	
RB-28 6-FT Metal Bench w/ Back	VS	\$ 1,678.00	6	\$ 10,068.00	
LS Smart Play: Billows (5-12 yrs)	LS	\$ 98,350.00	1	\$ 98,350.00	
LS Smart Play: Breeze (2-5 yrs)	LS	\$ 57,865.00	1	\$ 57,865.00	
Flow-Well SW Leaching System	EA	\$ 750.00	3	\$ 2,250.00	
4-Inch Perforated Drainage Pipe	LF	\$ 15.00	387	\$ 5,805.00	
6-Inch Solid PVC Drainage Pipe	LF	\$ 25.00	166	\$ 4,150.00	
Sod	SF	\$ 0.50	4,078	\$ 2,039.00	
Shade Tree	EA	\$ 500.00	10	\$ 5,000.00	
		Phase 1		\$ 297,200.00	
General Conditions	%	\$ 297,200.00	25%	\$ 74,300.00	
				\$ 74,300.00	
OPINION OF TOTAL PROJECT COST				\$ 371,500	

BRINGHURST PARK

OPINION OF PROBABLE CONSTRUCTION COST					
GENERAL REQUIREMENTS					
Item	Unit	Unit Cost			
Bonds & Insurance	%	2.50%	The General Requirements are added as a percentage of the actual construction cost to cover the general contractor's cost of executing the project's construction, the management of the project, and compliance with the specific project requirements.		
General Contractor Management	%	2.00%			
Other General Requirements	%	2.50%			
GC Overhead & Profit Margin	%	10.00%			
Market Fluxuation	%	3.00%			
Contingencies (SD=15%, DD=10%, CD=3%)	%	5.00%			
		25%			
Sub-Total General Requirements				\$	-
A DEMOLITION / HS&W / HIGH PRIORITY					
Item	Unit	Unit Cost	Quantity	Item Budget	
(None Required)					
A Sub-Total Demo / High Priority				\$	-
B NEAR TERM PARK IMPROVEMENTS (1-5 YRS)					
Item	Unit	Unit Cost	Quantity	Item Budget	
PIP (Playgrounds)	SF	\$ 25.66	10,130	\$	259,887.80
Welcome Sign	EA	\$ 675.00	1	\$	675.00
Playground Edging	LF	\$ 30.00	-	\$	-
EWf Mulch Surfacing	SY	\$ 45.00	512	\$	23,040.00
Relocate Swing Sets	EA	\$ 5,000.00	1	\$	5,000.00
LS: Fortress Multi Climber	LS	\$ 74,450.00	1	\$	74,450.00
LS: Fox Den Hang Outs	LS	\$ 29,575.00	1	\$	29,575.00
WO: Touch N' Go Bollard	WO	\$ 3,000.00	1	\$	3,000.00
WO: Little Sqwerfs Elephant	WO	\$ 3,500.00	1	\$	3,500.00
WO: Big Sqwerfs Zebra	WO	\$ 3,500.00	1	\$	3,500.00
Slip Resistant Splash Pad Surfacing		\$ 30.00	2,441	\$	73,230.00
Splash Pad Maintenance Upgrade	SF	\$ 10.00	2,620	\$	26,200.00
Sod	SF	\$ 0.50	510	\$	255.00
Clean-out / Manhole		\$ 250.00	1	\$	250.00
4-Inch Perforated Drainage Pipe	LF	\$ 15.00	1,003	\$	15,045.00
6-Inch Solid PVC Drainage Pipe	LF	\$ 25.00	425	\$	10,625.00
Drainage Outfall Rip Rap	SF	\$ 350.00	1	\$	350.00
General Conditions	%	\$ 528,582.80	25%	\$	132,145.70
B Sub-Total Near Term				\$	660,729.00
OPINION OF TOTAL PROJECT COST			\$	660,729	

CHEATHAM PARK

OPINION OF PROBABLE CONSTRUCTION COST					
GENERAL REQUIREMENTS					
Item	Unit	Unit Cost			
Bonds & Insurance	%	2.50%		The General Requirements are added as a percentage of the actual construction cost to cover the general contractor's cost of executing the project's construction, the management of the project, and compliance with the specific project requirements.	
General Contractor Management	%	2.00%			
Other General Requirements	%	2.50%			
GC Overhead & Profit Margin	%	10.00%			
Market Fluxuation	%	3.00%			
Contingencies (SD=15%, DD=10%, CD=3%)	%	5.00%			
General Conditions		25%			
Sub-Total General Requirements				\$	-
B NEAR TERM PARK IMPROVEMENTS (1-5 YRS.)					
Item	Unit	Unit Cost	Quantity	Item Budget	
Existing Playground PIP	SF		1,245	\$	
Soil Infill 2 Play Areas	CY	\$ 25.00	-	\$	
Splash Pad Maintenance Upgrade	SF	\$ 5.00	707	\$ 3,535.00	
PIP (Playground Areas)	SF	\$ 35.85	1,745	\$ 62,558.96	
4". EWF Mulch Surfacing @ Ex. Swings	SY	\$ 45.00	-	\$	
Slip Resistant Splash Pad Surfacing		\$ 30.00	707	\$ 21,210.00	
Small Vertical Nozzle (splash pad)	EA	\$ 3,500.00	2	\$ 7,000.00	
Bollard Activator Switch (splash pad)	EA	\$ 3,000.00	1	\$ 3,000.00	
Alpha Climbing Tower + Slides (5-12 yrs)	EA	\$ 110,700.00	1	\$ 110,700.00	
4" Thick Concrete Sidewalk	SF	\$ 9.00	3,440	\$ 30,960.00	
RB-28 6-FT Metal Bench w/ Back	VS	\$ 1,678.00	2	\$ 3,356.00	
Sidewalk Flume	EA	\$ 450.00	1	\$ 450.00	
4-Inch Perforated Drainage Pipe	LF	\$ 15.00	413	\$ 6,195.00	
6-Inch Solid PVC Drainage Pipe	LF	\$ 25.00	139	\$ 3,475.00	
Flow-Well SW Leaching System	EA	\$ 750.00	2	\$ 1,500.00	
Re-route Swale around playground	LF	\$ 15.00	173	\$ 2,595.00	
		\$ -	-	\$ -	
		\$ -	-	\$ -	
General Conditions	%	\$ 256,534.96	25%	\$ 64,133.74	
B Sub-Total Near Term				\$	320,669.00
OPINION OF TOTAL PROJECT COST				\$	320,669

DEBORAH BOWMAN PARK

OPINION OF PROBABLE CONSTRUCTION COST

GENERAL REQUIREMENTS

Item	Unit	Unit Cost	
Bonds & Insurance	%	2.50%	The General Requirements are added as a percentage of the actual construction cost to cover the general contractor's cost of executing the project's construction, the management of the project, and compliance with the specific project requirements.
General Contractor Management	%	2.00%	
Other General Requirements	%	2.50%	
GC Overhead & Profit Margin	%	10.00%	
Market Fluxuation	%	3.00%	
Contingencies [SD=15%, DD=10%, CD=3%]	%	5.00%	
		25%	

Sub-Total | General Requirements

\$

-

B | NEAR TERM PARK IMPROVEMENTS (1-5 YRS)

Item	Unit	Unit Cost	Quantity	Item Budget
4-in. Thick Concrete Sidewalk	LF	\$ 9.00	8,002	\$ 72,018.00
Standard Asphalt Overlay of Ex. Parking Lot	SY	\$ 3.40	795	\$ 2,703.00
6' Wood Board Privacy Fence	LF	\$ 35.00	441	\$ 15,435.00
6" Chainlink Fence with 14' Gate Opening	LF	\$ 20.00	50	\$ 1,000.00
RB-28 6-FT Metal Bench w/ Back	VS	\$ 1,678.00	10	\$ 16,780.00
RB-36 Metal Litter Receptacle	VA	\$ 1,353.00	5	\$ 6,765.00
Drinking Fountain with Bottle Filler	EA	\$ 6,500.00	1	\$ 6,500.00
Bison Inc. Basketball Goal, Ultimate Clear	EA	\$ 4,850.00	1	\$ 4,850.00
Bison Inc. Basketball Goal Padding	EA	\$ 317.00	1	\$ 317.00
6-Inch Solid PVC Drainage Pipe	LF	\$ 25.00	114	\$ 2,850.00
4-Inch Perforated Drainage Pipe	LF	\$ 15.00	304	\$ 4,560.00
Drainage Outfall Rip Rap	SF	\$ 25.00	27	\$ 675.00
PIP Play Area Surfacing	SF	\$ 21.90	2,221	\$ 48,645.68
LS - Sprig	LS	\$ 48,915.00	1	\$ 48,915.00
LS-Oodie Swing	LS	\$ 10,450.00	1	\$ 10,450.00
LS-Topsyturny Spinner	LS	\$ 9,400.00	1	\$ 9,400.00
LS-We-Saw	LS	\$ 20,185.00	1	\$ 20,185.00
Welcome Sign	EA	\$ 675.00	1	\$ 675.00
Perennial - 1 gal.	EA		266	\$
Shrub / Ornamental Grass - 3 gal.	EA		124	\$
Sod	SF	\$ 0.50	8,399	\$ 4,199.50
Large / Shade Tree	EA	\$ 500.00	19	\$ 9,500.00
Basketball Court Acrylic Surfacing	SY	\$ 25.00	520	\$ 13,000.00
Asphalt Slurry	SY	\$ 3.40	520	\$ 1,768.00
General Conditions	%	\$ 301,191.18	25%	\$ 75,297.79

B | Sub-Total | Near Term

\$

376,489.00

OPINION OF TOTAL PROJECT COST

\$

376,489

DEBORAH BOWMAN PARK

OPINION OF PROBABLE CONSTRUCTION COST

GENERAL REQUIREMENTS

Item	Unit	Unit Cost	
Bonds & Insurance	%	2.50%	☐
General Contractor Management	%	2.00%	☐
Other General Requirements	%	2.50%	☐
GC Overhead & Profit Margin	%	10.00%	☐
Market Fluxuation	%	3.00%	☐
Contingencies (SD=15%, DD=10%, CD=3%)	%	5.00%	☐
		25%	☐
Sub-Total General Requirements			\$ -

The General Requirements are added as a percentage of the actual construction cost to cover the general contractor's cost of executing the project's construction, the management of the project, and compliance with the specific project requirements.

ADD ALTERNATE BID ITEMS

Item	Unit	Unit Cost	Quantity	Item Budget
Cheatham Park PIP @ Existing Playground	SF	\$ 45.00	1,245	\$ 56,025.00
General Conditions	%	\$ 56,025.00	25%	\$ 14,006.25
ADD ALTERNATE #1				\$ 70,031.25
Deborah Bowman Perennial - 1 gal.	EA	\$ 15.00	266	\$ 3,990.00
Deborah B Shrub / Ornamental Grass - 3 gal.	EA	\$ 35.00	124	\$ 4,340.00
Deborah Bownam Hardwood Mulch	SF	\$ 5.00	476	\$ 2,380.00
Deborah Bowman Bed Mix	SF	\$ 5.00	2,308	\$ 11,540.00
General Conditions	%	\$ 22,250.00	25%	\$ 5,562.50
ADD ALTERNATE #2				\$ -
				\$ 27,812.50
				\$ -
				\$ -
				\$ -
				\$ -

TOTAL ADD ALTERNATES

\$ 195,688

City of Alexandria

Park Improvements Executive Summary

Acknowledgements

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City Staff

Tonya Corley	Deputy Chief of Staff and Community Services Director
Darren Green	Landscape Architect
Alanna Mire	Assistant City Attorney/Liability Compliance Manager

Project Team

Chad Danos	Vice President of Landscape Architecture
Michael Perity	Landscape Architecture Lead
Amelia Rusbat	Senior Project Manager
Mark Gauthier	Senior Project Manager
Tyler Olmde	Landscape Architecture Innovation Specialist
Katherine Highower	Assistant Project Manager
Addie Bagoi	Landscape Designer
Andrew Neale	Plant Engineer Intern

October 2025

DDC

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01

Helen Black Park

1) Sports Area

Updated sports area featuring three new soccer fields and picnic tables for increased user experience.

2) Playground Area

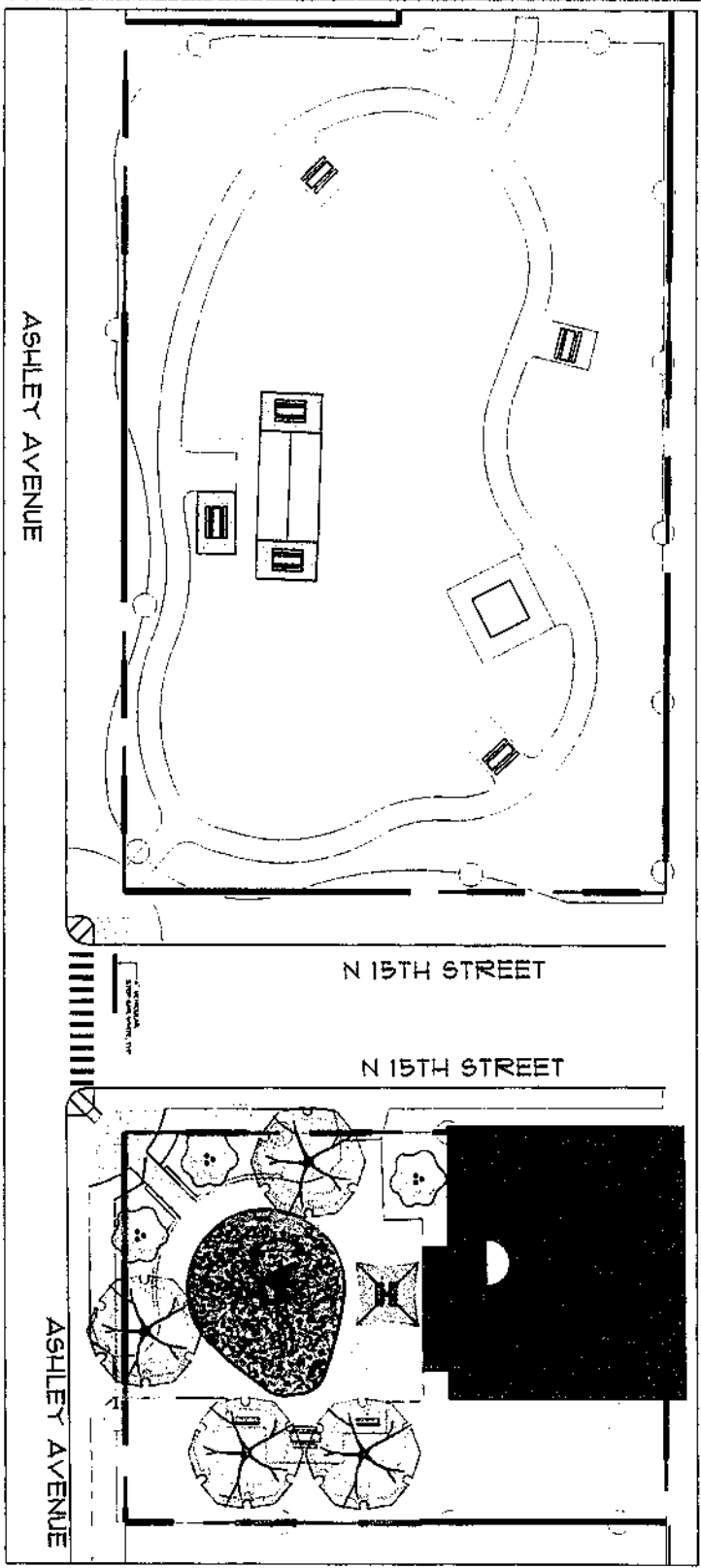
A custom poured in place rubber safety surface featuring a color mix by AG Facility situated on top of the play surface is the Alpha Tower play model by Landscapes. Structure provides additional seating by Vector Studio provides space for parents while a studio structure also by Landscapes. Structures provide coverage from the sun.

3) Landscaping

New trees such as Crown Myrtles and Shumard Oaks will provide further shade coverage and curb appeal and increase ecological function of the site.

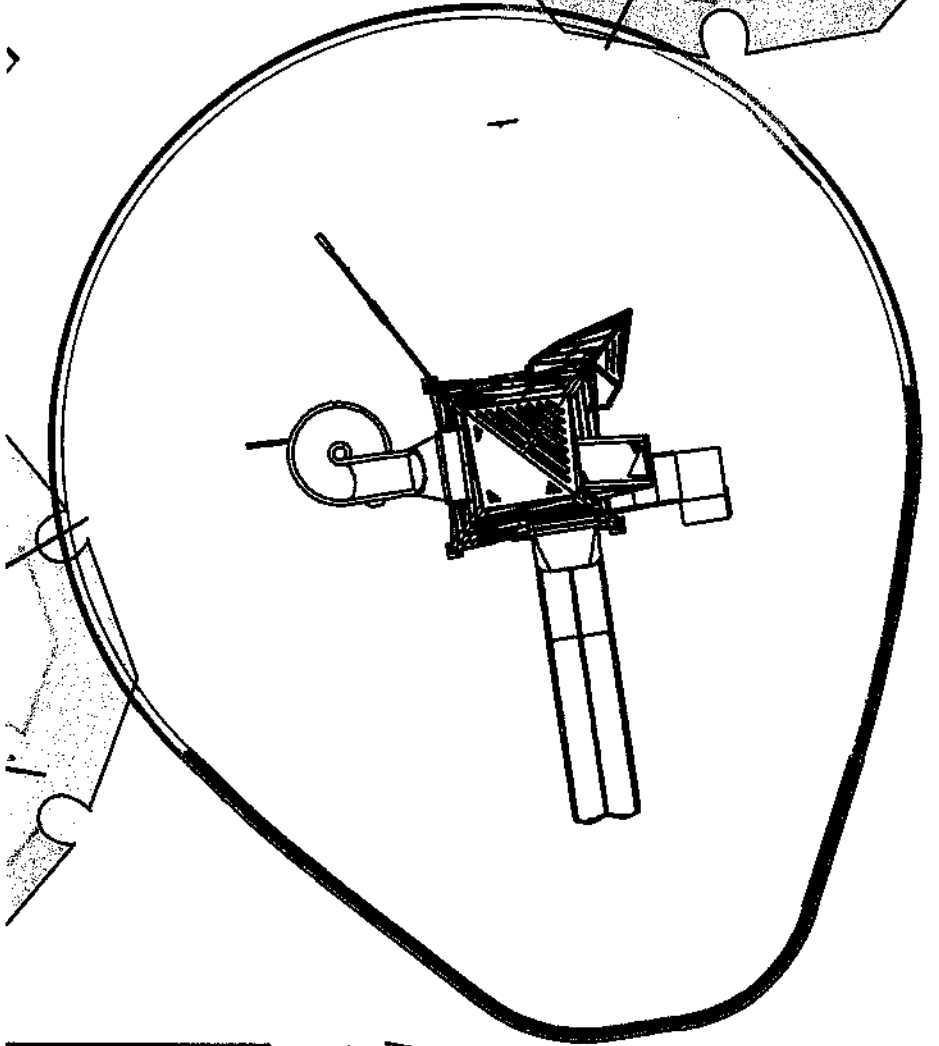
4) Sports Play

Replacement of the existing basketball court surface will feature color for safety and aesthetics. Existing basketball court will be replaced with a new surface featuring red and white with orange.



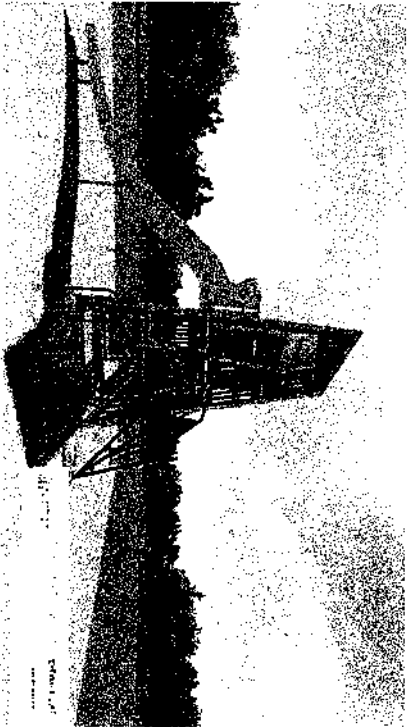
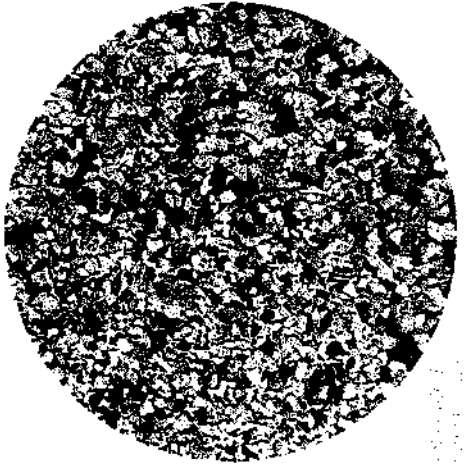
SITE PLAN + IMPROVEMENTS

Helen Black
Park

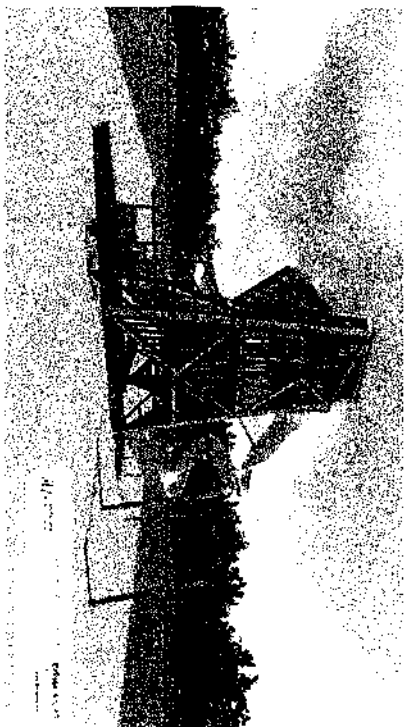


PLAYLAYOUT + FINISHES

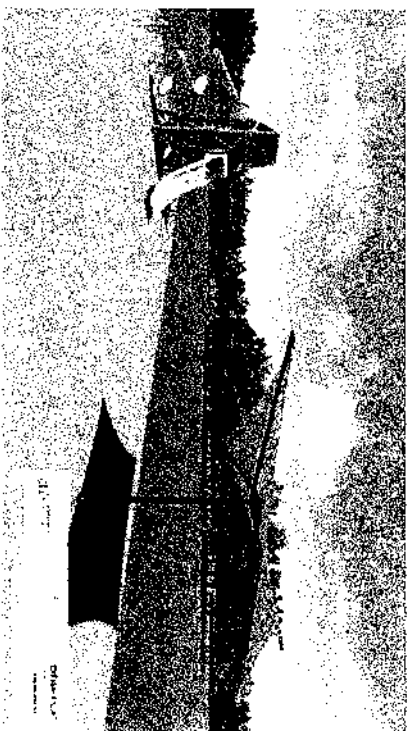
Helen Black Park



Model No. 226231
ProShield Finish Cool Silver Matte - Carbon
Polyethylene Granite
Recycled Permalene Blue + Birch Red



Model No. 220231
ProShield Finish Cool Silver Matte + Carbon
Polyethylene Granite
Recycled Permalene Blue + Birch Red



Model No. 263726
ProShield Finish Matte Gray
Fabric Canyon FR

COLOR PALETTE

1 Seating Area

A new seating area with a shade structure by Landscape Structures will provide coverage from the sun and cool guests.

2 Playground Area

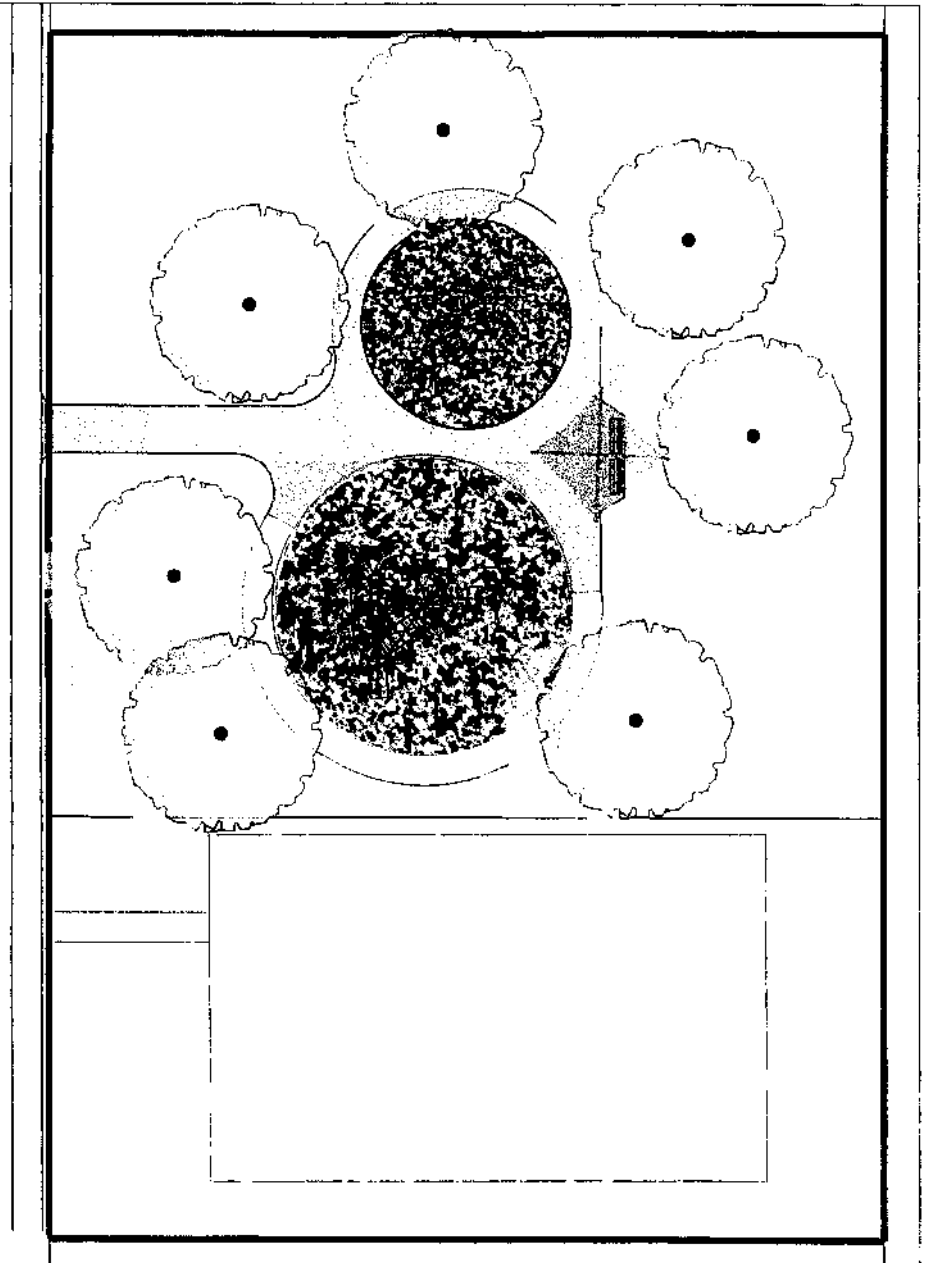
Two custom pouring in place rubber safety surfaces featuring color motifs for Red Bull Stripes on top of the play surfaces on the Tree Toys and Swing play models by Landscape Structures.

3 Landscaping

New landscape elm trees will provide natural shade coverage and add curb appeal and increase ecological function of the site.

4 Updated ADA Access

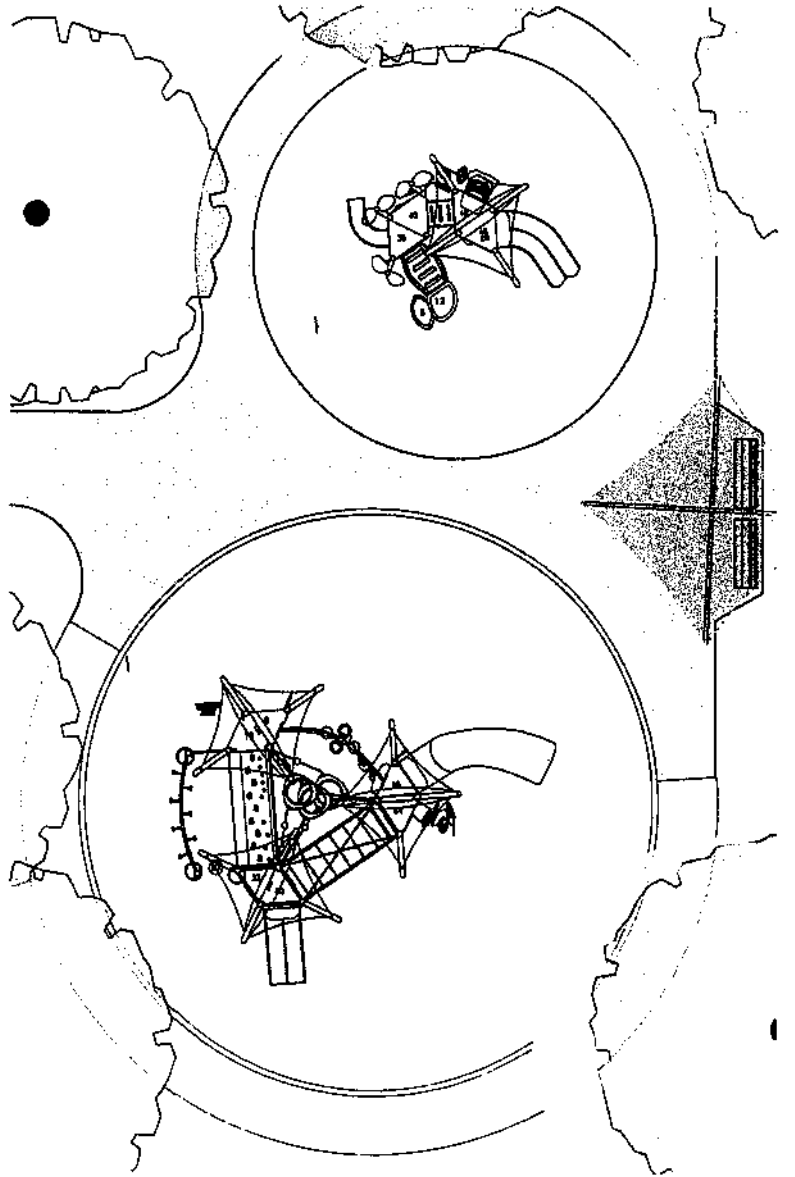
New sidewalks will provide updated ADA access and allow users to safely and easily navigate the site.



— scale 1" = 20'

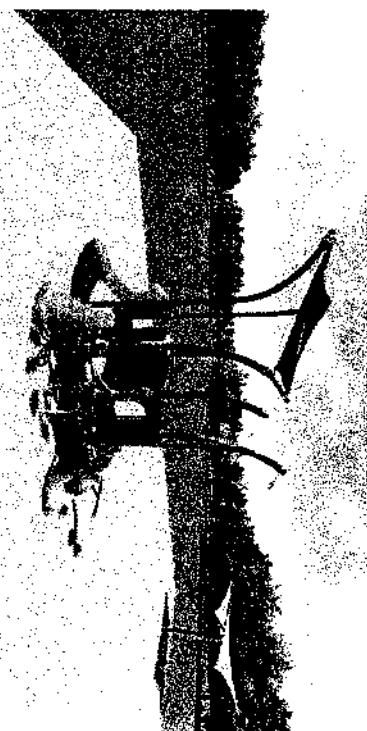
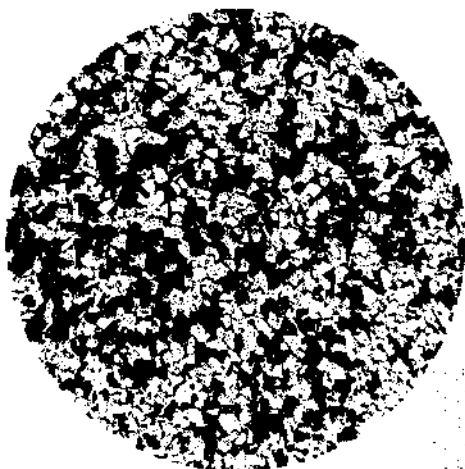
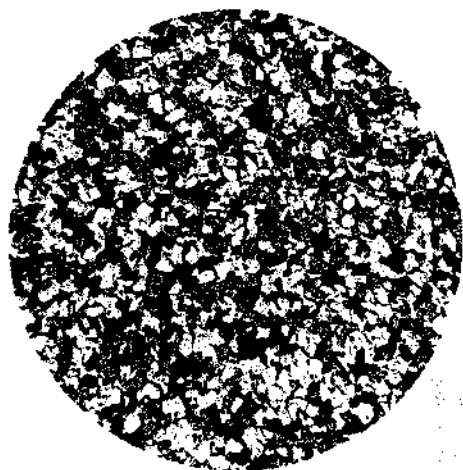
SITE PLAN + IMPROVEMENTS

Charles Smith
Park



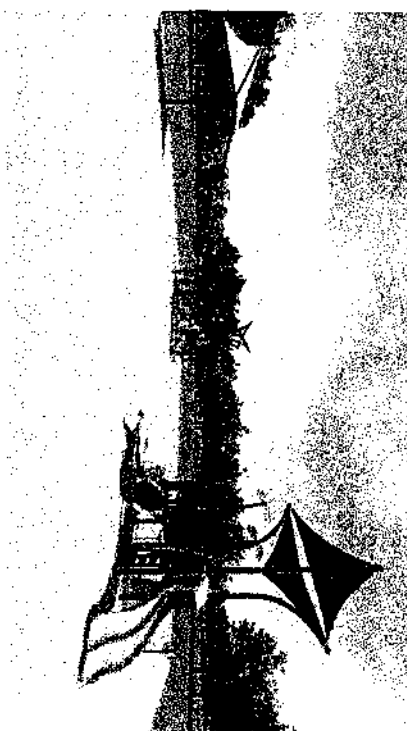
PLAY LAYOUT + FINISHES

Charles Smith
Park



Model No. CF021770
Color As Shown

Model No. 207726
Hoshide Finish Acorn
Fabric Available FR



Model No. CP016776
Color As Shown

03

Franko, Hunter Park

1 Seating Area

A new seating area will be placed around the playground area to provide a place for users to sit and relax.

2 Playground Area

The existing bounded in place rubber safety surfaces will be replaced with new safety surfaces. The following play structures are to be replaced by landscape structures.

3 Landscaping

New Red Maple trees will provide shade, coverage, and add appeal, and increase ecological function of the site.

4 Updated ADA Access

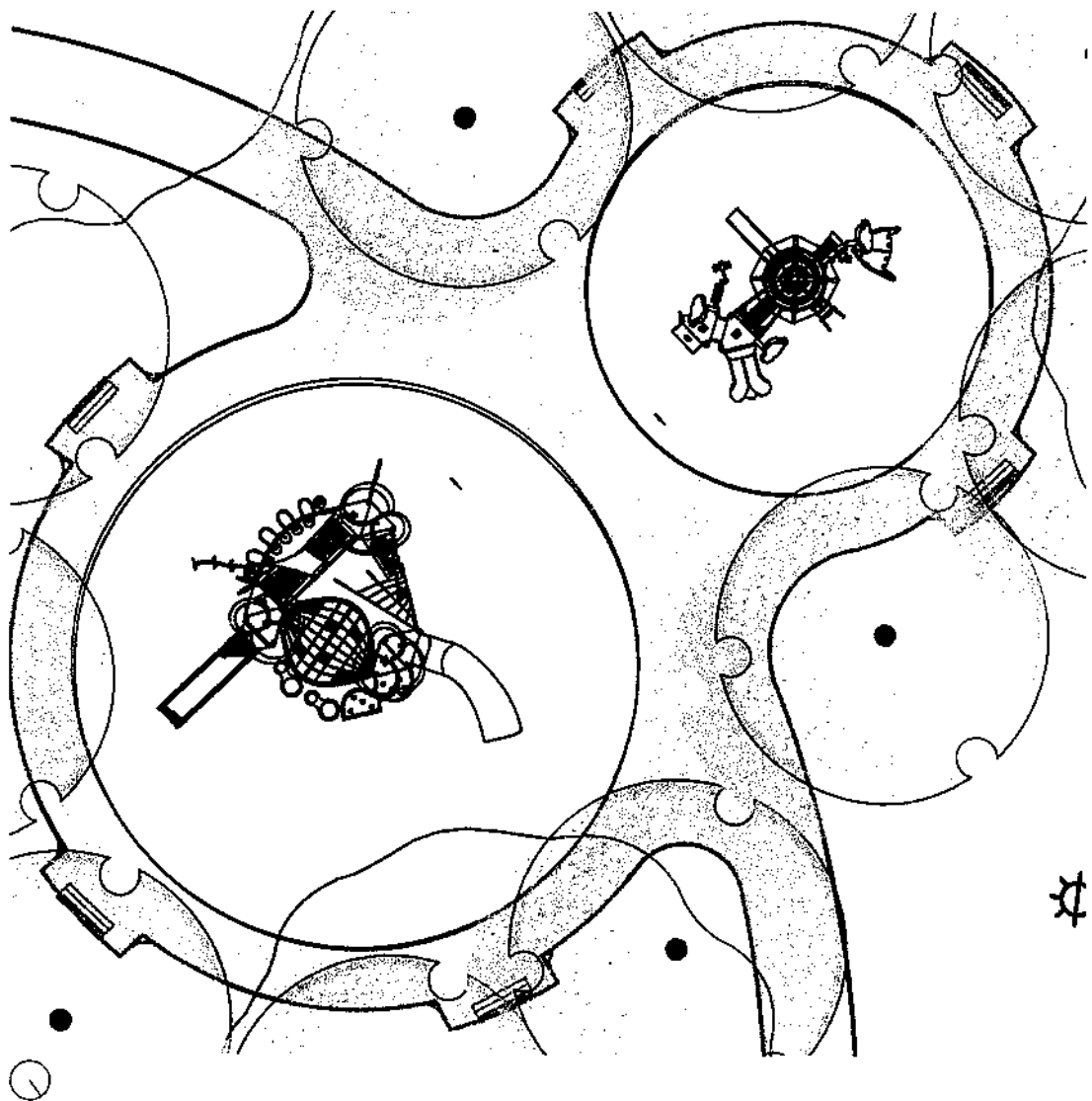
New sidewalks, present updated ADA access and allow users to safely and easily navigate the site.



Scale 1" = 50'

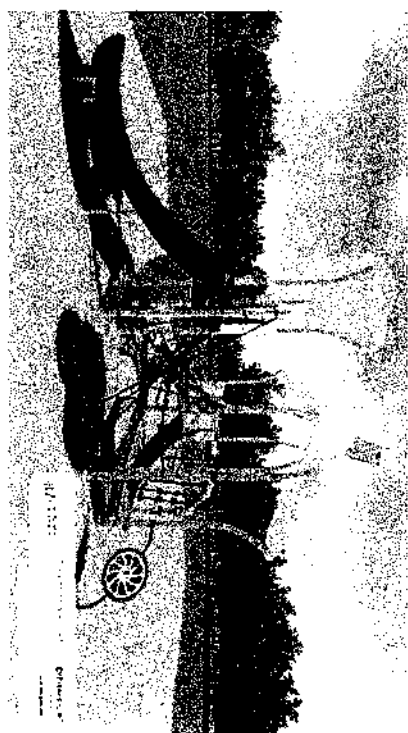
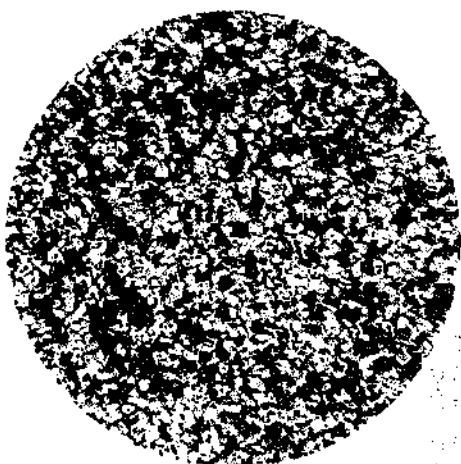
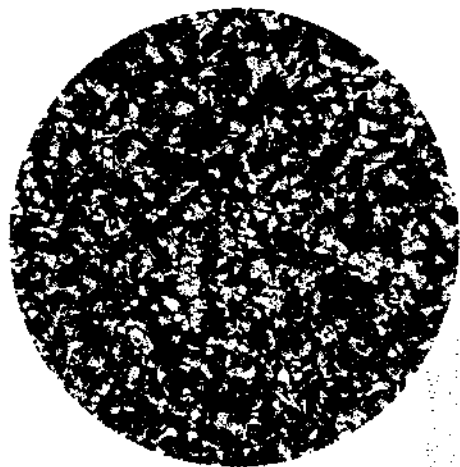
SITE PLAN + IMPROVEMENTS

Frank O. Hunter
Park

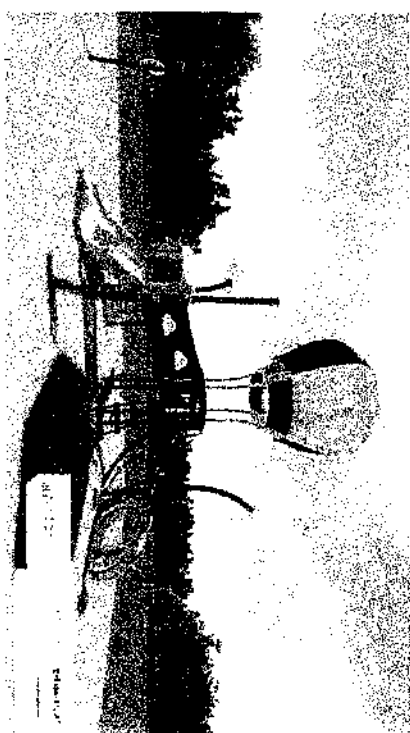


PLAYLAYOUT + FINISHES

Frank O. Hunter
Park



Model No. 331172
(Color As Shown Not in Blue, Green or Brown)



Model No. CP071022
Color As Shown Not in Blue, Green or Brown
COLOR PALETTE

04

Brighthouse City Park

1 Relocated Swingset

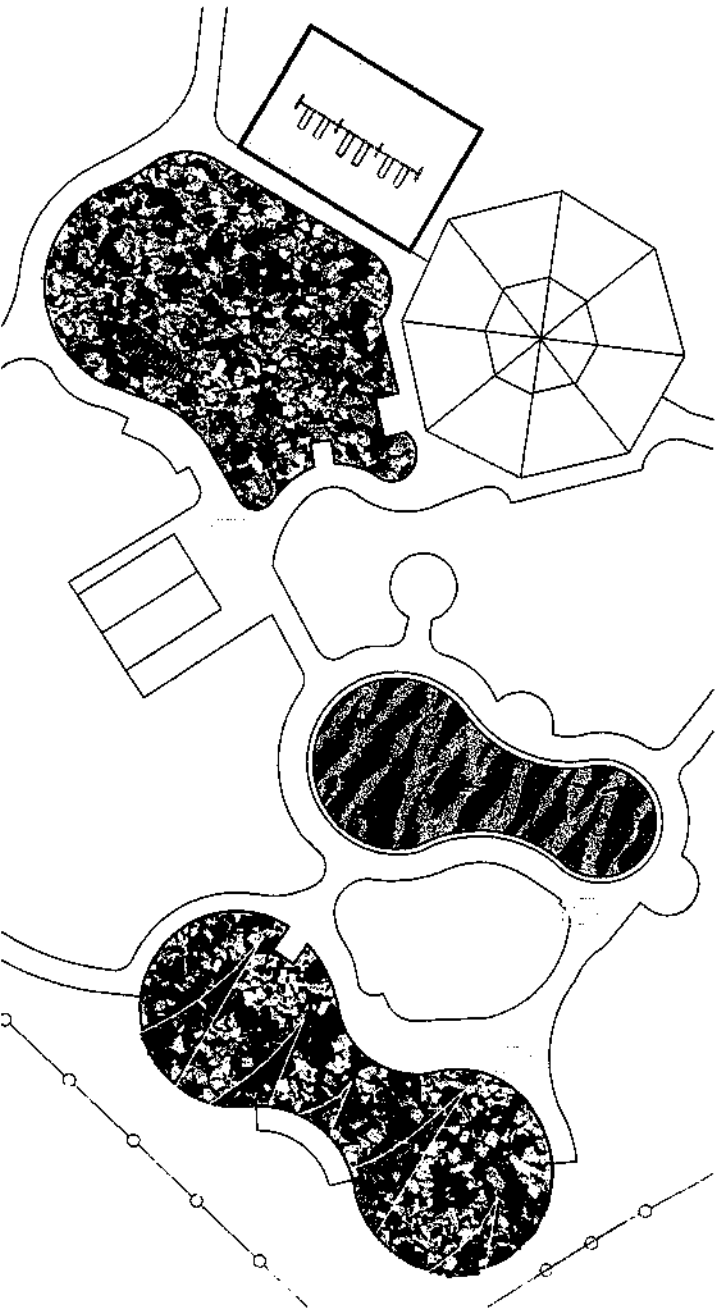
The existing swingset will be relocated to a new location and for better access and more play opportunities.

2 Playground Area

The existing paved in place rubber safety surfacing will feature new toys by the Fall. Situated on top of the play surface are the Fortress Multi Climber and Fox Den Hangouts by Landscape Structures.

3 Updated Splash Zone

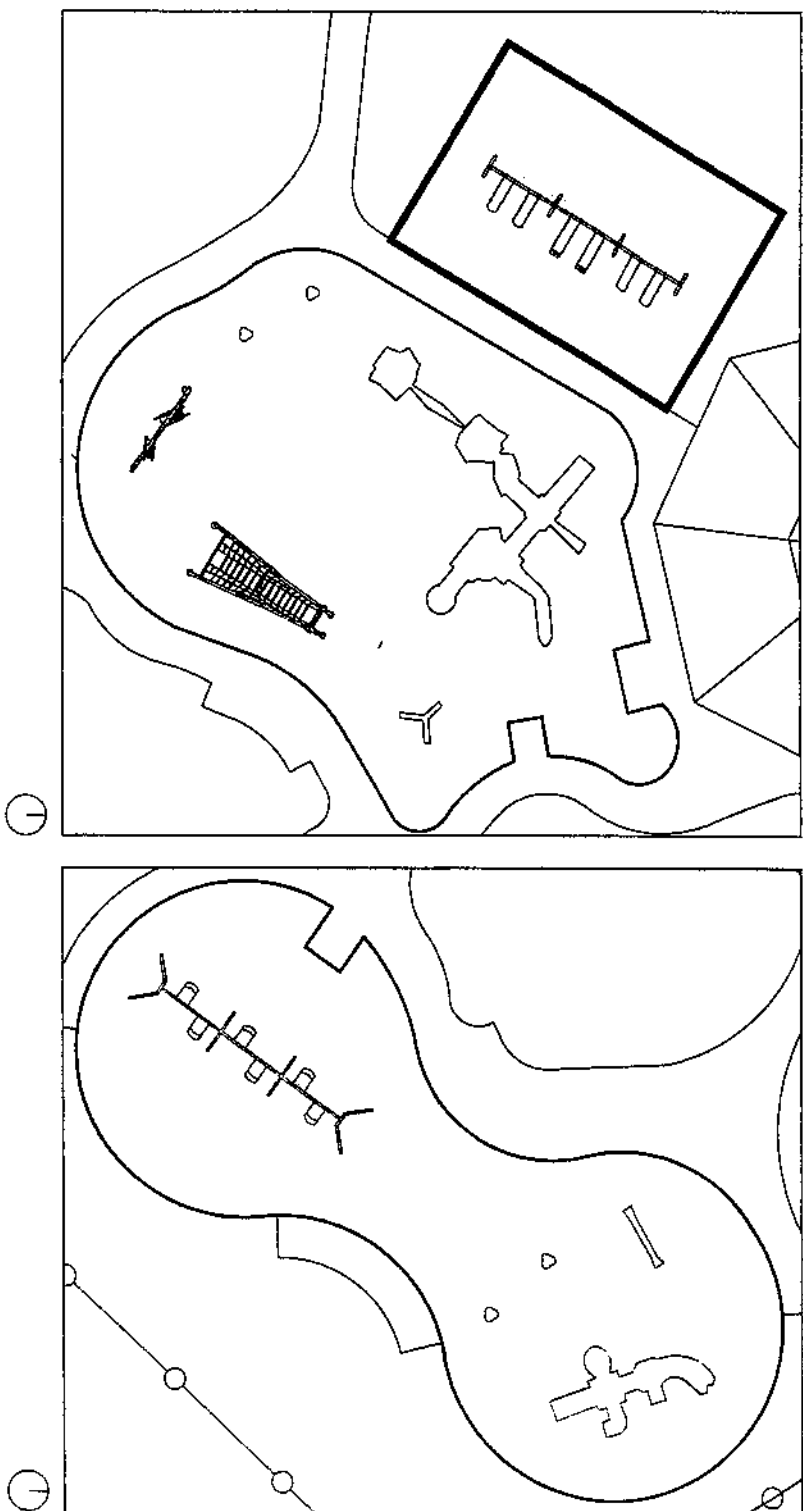
The existing ground level in the play zone will be removed and replaced with new sealant and equipment in a dipping line, slopes, arching, a row line, swells, Elephant, and Big Streets Zone will be added to typical outdoor equipment.



1" = 30'

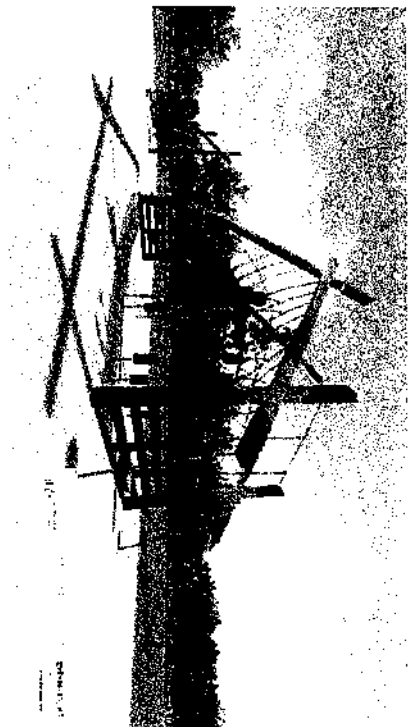
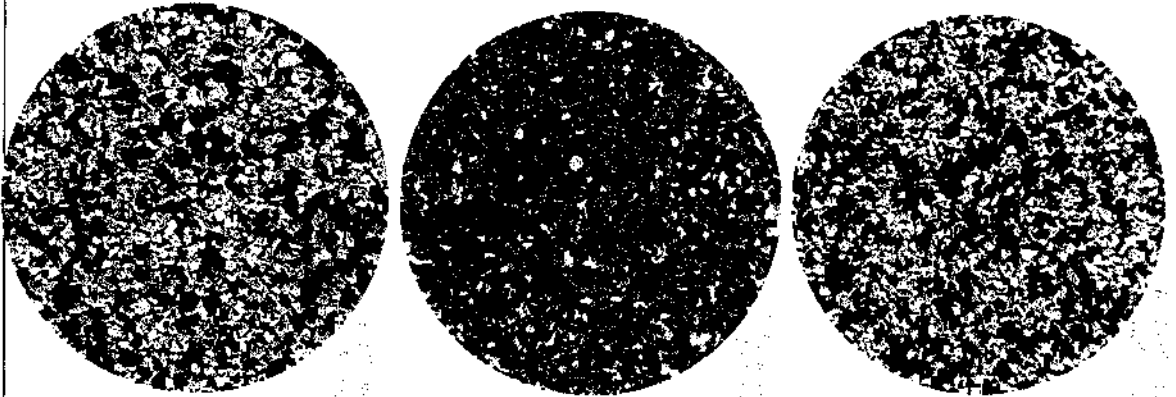
SITE PLAN + IMPROVEMENTS

Brighthelm City
Park

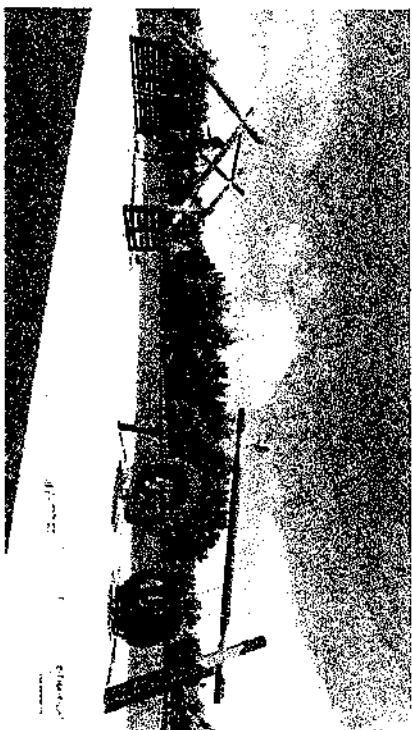


PLAY LAYOUT + FINISHES

Blinghurst City Park



Model No. 307/121
Color As Shown



Model No. 307/131
Color As Shown

COLOR PALETTE

1 Landscaping + Seating

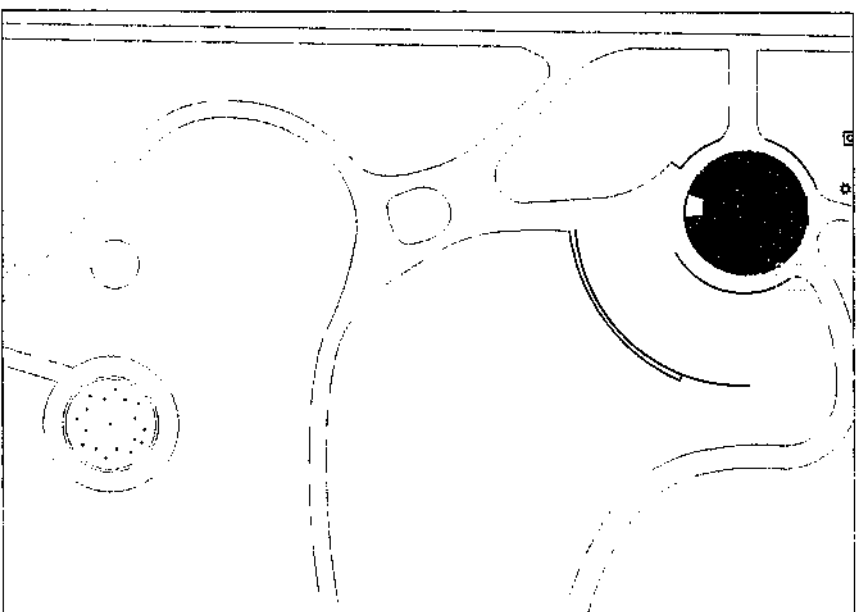
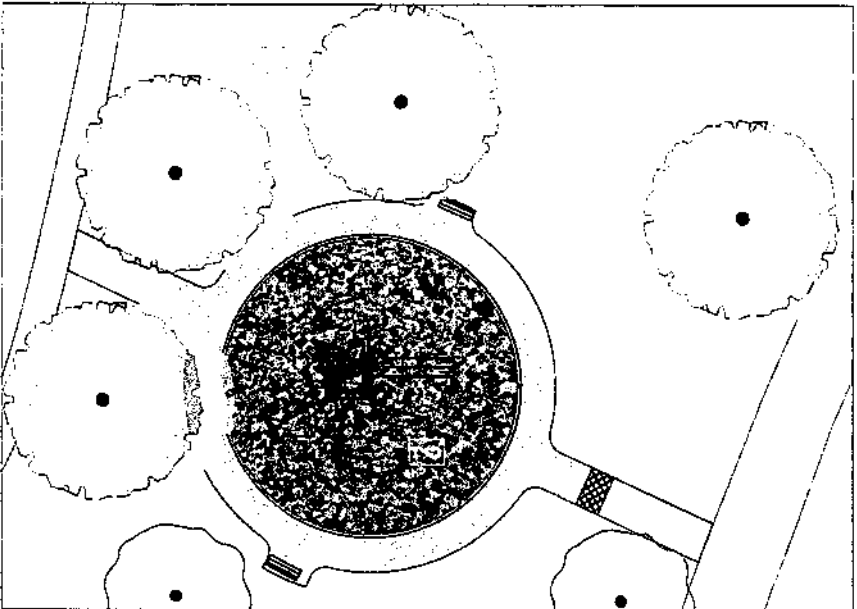
Benches will be added to allow for resting along play area. Landscaping trees will provide shade coverage to the seating area, add visual appeal and increase ecological function of the site.

2 Playground Area

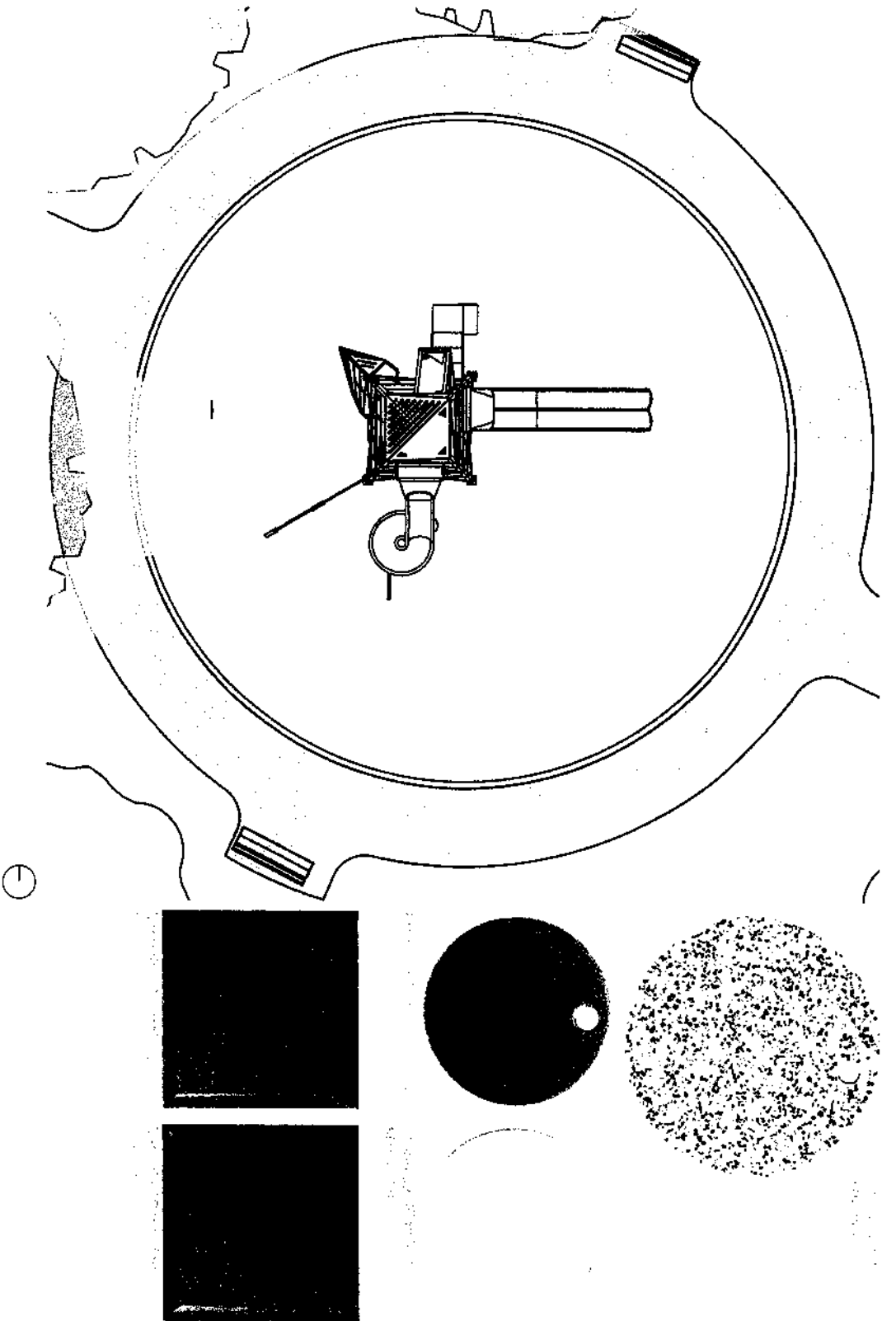
Two custom poured in place rubber safety surfaces will retain color mixes by 1/2 inch. Situated on top of concrete slabs in the Alpha Theta and model by Landscape Structures.

3 Updated Splash Zone

The existing rubber safety sink, the concrete and the existing concrete will be cleaned and covered with a new non-slip surface to add safety for users.

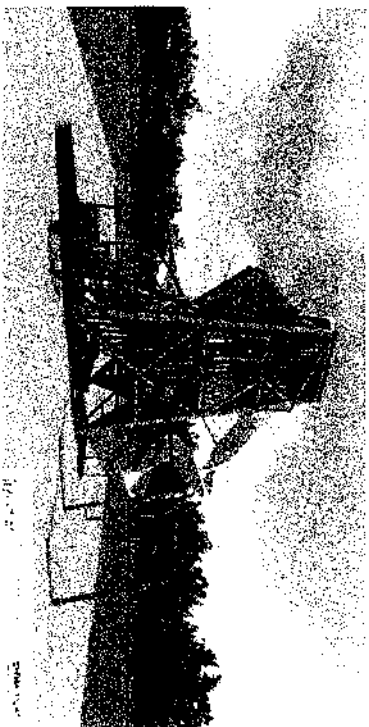
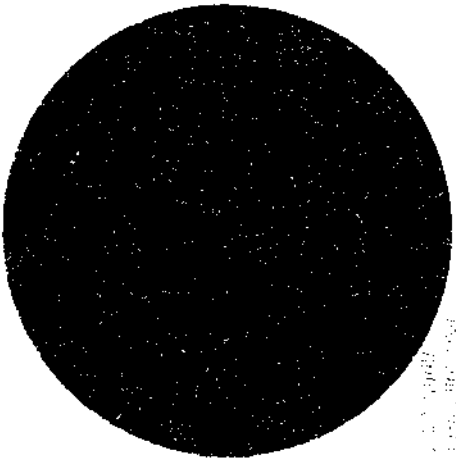
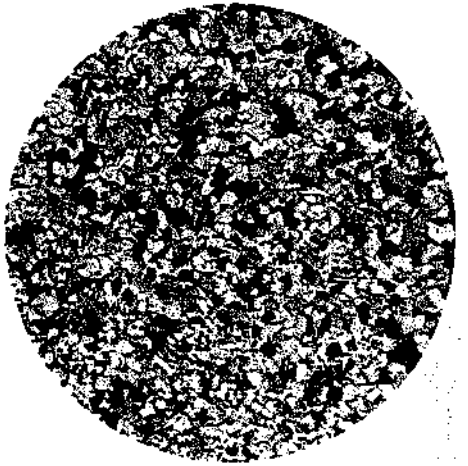


SITE PLAN + IMPROVEMENTS

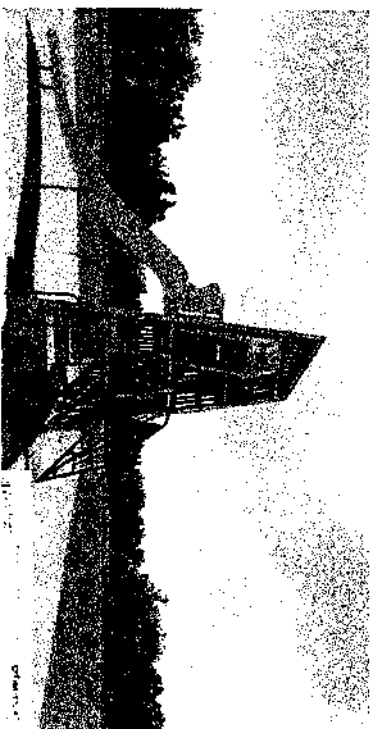


PLAY LAYOUT + FINISHES

Cheatham Park



Model No. 226231
ProShield Finish Cool Silver Matte - Carbon
Polyethylene Granite
Recycled Permalene Blue - Black Red



Model No. 226231
ProShield Finish Cool Silver Matte - Carbon
Polyethylene Granite
Recycled Permalene Blue - Black Red

COLOR PALETTE

06

Deborah Bowman Park

1 Sports Play

Replacement of the existing basketball court surface will feature colors consistent across all Alameda Parks, featuring colored turf with blue accents. Additionally, the city logo will be featured in the center circle of the court.

2 Playground Area

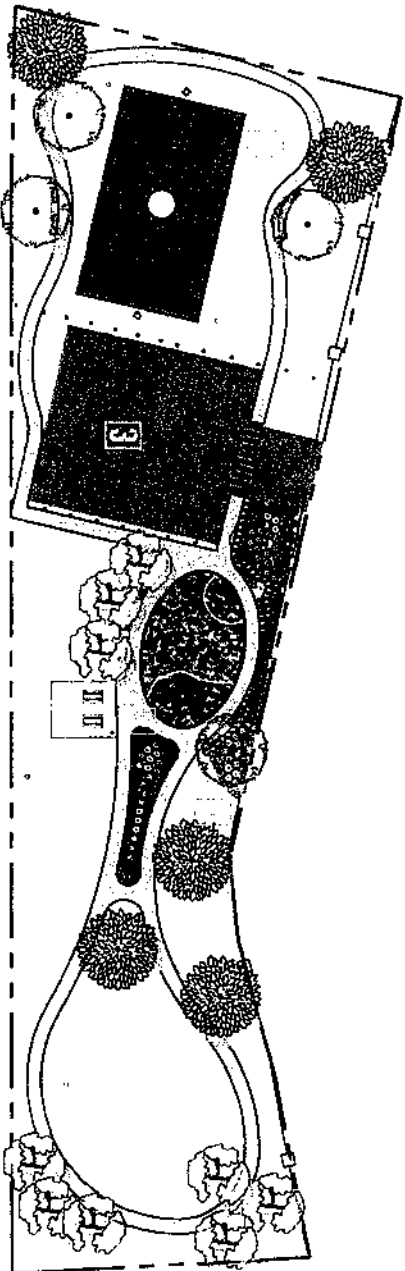
Two custom painted in place rubber safety surfaces will feature color themes by No Nuts. Situated at the end of the surface are the Double Swing, Topsy Turvy Spinner, the Saw and Spring, and a by-landscapes structure.

3 Upgraded Parking + Access

The existing parking lot will be resurfaced with synthetic asphalt. ADA accessible sidewalks will be installed throughout the lot and feature pedestrian head to head.

4 Landscaping

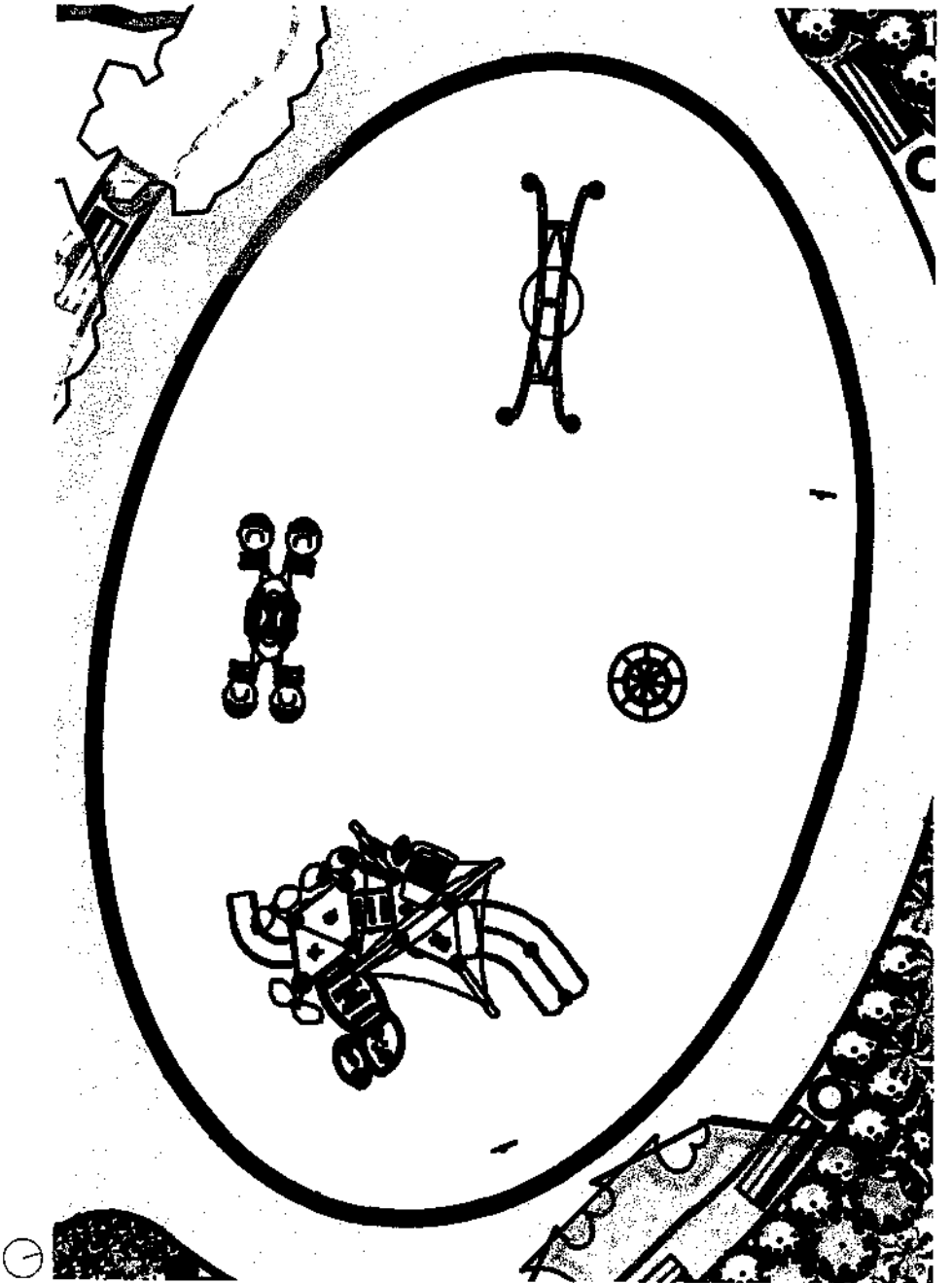
After overhaul of the site, landscaping will feature new trees and shrubs and the Oaks and Red Cypress. Various shrubs will be planted throughout to increase curb appeal and increase ecological function of the site.



1 scale 1" = 50'

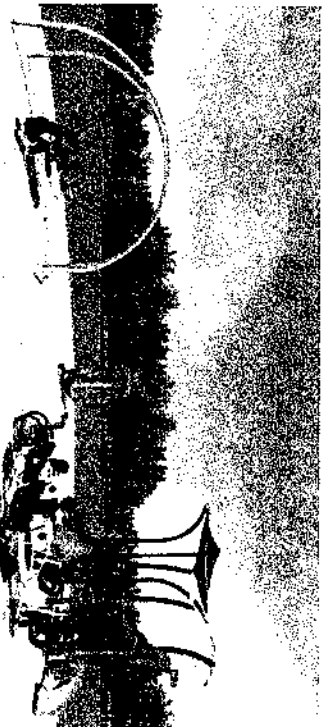
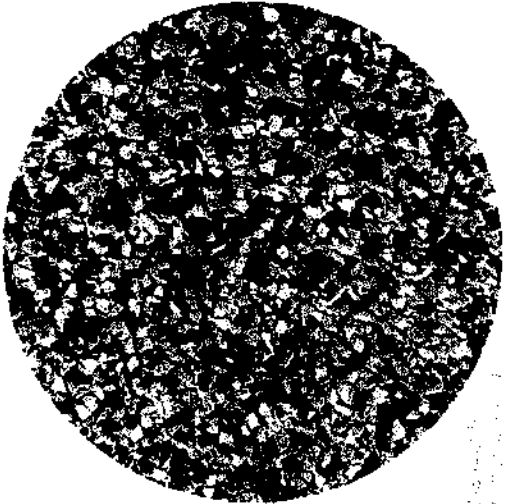
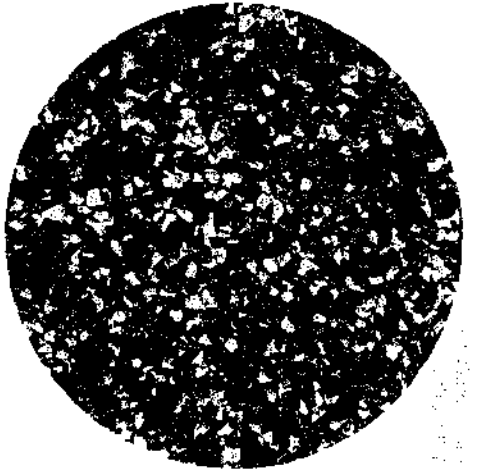
SITE PLAN + IMPROVEMENTS

Deborah
Bowman Park



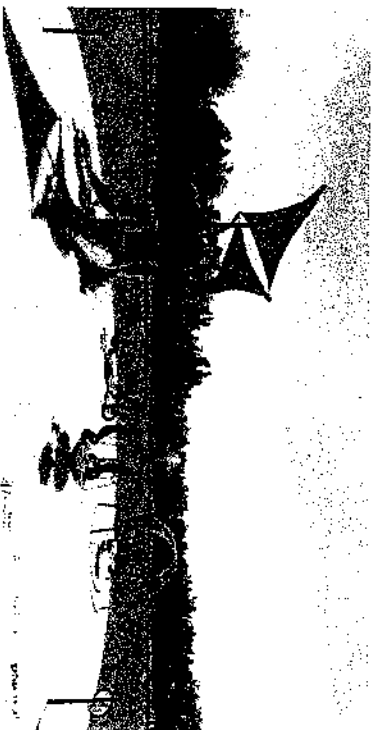
PLAY LAYOUT + FINISHES

Deborah
Bowman Park



Model No. 17380Z
Color: As Shown

Model No. 184/100
Color: As Shown



Model No. C7021770
Color: As Shown

Model No. 20580D
Color: As Shown

COLOR PALETTE

RESOLUTION NO.

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR
PLAYGROUND IMPROVEMENTS PROJECT.**

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for Playground Improvements Project.

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on December 16, 2025.

PASSED AND ADOPTED at Alexandria, Louisiana, this 4th day of November, 2025.

/s/ Donna P. Jones, MMC
City Clerk

J. ORDINANCES FOR FINAL ADOPTION
SUBJECT TO PUBLIC HEARING

- 12) To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for wire and cable.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: **FINANCE/PURCHASING**

Date: **October 22, 2025**

Title: **Ordinance Authorizing the Mayor to accept the low bids for Wire & Cable**

Explanation of Proposal:

Additional Information Attached ☒

On Tuesday, October 21, 2025, six (6) bids were opened and read aloud for Wire & Cable. Said material to be inventoried by the Electric Distribution Warehouse and issued on an as needed basis. Bids are to remain in effect for a period of twelve (12) months.

Please see attached for proposed bid award.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: 401-0-141720-00000

Expense Amount: N/A

Account Line Item: N/A

Remaining Amount: N/A

Authorization:

4. Finance Director

1. Mayor

5. Division Director

2. Chief Operating Officer

6. Department Head

3. City Attorney

7. Purchasing Agent

Council Staff

Form

☐

Information:

Sufficient

☐

Review:

Content

☐

Insufficient

☐

Remarks:

OCT 23 2025

BID # 2534 – WIRE & CABLE

RECOMMEND AWARD BE MADE AS FOLLOWS:

CATEGORY # 1 – Techline

CATEGORY # 2A – Gresco

CATEGORY # 2B – Gresco

CATEGORY # 3 – Gresco

CATEGORY # 4 – Gresco

CATEGORY # 5 – Gresco

[illegible]

[illegible]



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: FINANCE/PURCHASING ,

Date: 8/19/2025

Title: RESOLUTION AUTHORIZING PERMISSION TO ADVERTISE FOR WIRE & CABLE

Explanation of Proposal:

Additional Information Attached



Request a Resolution to advertise for Wire & Cable for use by the City of Alexandria Electric Distribution Department.
Bids are to remain in effect for a period of twelve months from bid award date.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: 401-141720-0

Expense Amount: N/A

Account Line Item: N/A

Remaining Amount: N/A

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☒

Insufficient

☐

Remarks:

RECEIVED

AUG 25 2025

CITY OF ALEXANDRIA

ADVERTISEMENT FOR BID

CITY OF ALEXANDRIA, LOUISIANA
PURCHASING DEPARTMENT

BID # 2534 WIRE & CABLE

Separate sealed bids for, WIRE & CABLE, will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until 10:00 AM CST CDT, TUESDAY, OCTOBER 21, 2025, and then at said office publically opened and read aloud.

Complete bid packet, bid specifications may be obtained at the City of Alexandria's website, www.cityofalexandria.com under the heading "Business", and drop down to "RFP/RFQ/RFI/BIDS". There is no charge to download bid documents from the City's website.

Pursuant to LA R.S. 38:2212.1 B.(4)(a), vendors have the option to submit their bids electronically. Please find bid related documents and place electronic bids at www.centralbidding.com . For questions regarding the electronic bidding process, please call Central Bidding at 225-810-4814.

Questions and/or clarifications of bid specifications are to be in written form only, either mailed, faxed, or emailed to the attention of Andre Garsaud, City of Alexandria Purchasing Department, PO Box 71, Alexandria, LA 71309-0071; Fax 318-441-6185; email to andre.garsaud@cityofalex.com and must be received by close of business, Thursday, October 2, 2025.

Address for Postal Delivery:

City of Alexandria
Donna Jones, City Clerk
PO Box 71
Alexandria, LA 71309-0071

Address for Courier or Overnight Delivery:

City of Alexandria
Donna Jones, City Clerk
915 Third Street, 1st Floor
Alexandria, LA 71301
Phone: 318-449-5090

Address for Electronic Bid Submission:

www.centralbidding.com
Phone: 225-810-4814

PLEASE PUBLISH THREE (3) TIMES:

Friday, September 12, 2025
Friday, September 19, 2025
Friday, September 26, 2025

RESOLUTION NO. 0690-2025

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR WIRE
AND CABLE.**

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids wire and cable.

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on October 21, 2025.

PASSED AND ADOPTED at Alexandria, Louisiana, this 9th day of September, 2025.

/s/ Donna P. Jones, MMC
City Clerk

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR WIRE AND CABLE AND OTHER MATTER WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted for brass wire and cable.

SECTION II: BE IT FURTHER ORDAINED, etc. that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2025/2026 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 21st day of October, 2025.

NOTICE PUBLISHED on the 24th day of October, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT: **AND THE ORDINANCE** was declared adopted on this the ____ day of October, 2025 and final publication was made in the Alexandria Daily Town Talk on the ____ day of October, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

- 13) To consider final adoption of an ordinance authorizing the mayor to accept the lowest proposal received from Hydromax USA, LLC, for valve exercising program services.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: **Utilities / Water**

Date: **October 10, 2025**

Title: **An Ordinance authorizing the Award of Bid for Valve Exercise Program Services.**

Explanation of Proposal:

Additional Information Attached ☒

Bids for RFP#1933 for Valve Exercise Program were reviewed and checked for accuracy. The low bid was received from Hydromax USA, LLC for the work to be performed with a cost of \$35,400. The bidder has performed similar work in the past. The Utilities Division is recommending the award for this proposal.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: 401-605117-237502

Expense Amount: **\$0.00**

Account Line Item: **Maintenance Mains**

Remaining Amount: **\$0.00**

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

OCT 10 2025

10:10:10



Wilma Kelly
Purchasing Manager

City of Alexandria
Purchasing Department
P.O. Box 71
Alexandria, Louisiana
71309-0071



Office: (318) 441-6180
Fax: (318) 619-3414

Request for Proposals will be received until
2:00 PM CDT, Wednesday, June 18, 2025 and opened
at the City of Alexandria Purchasing Department.

City of Alexandria **RFP #1920P**
Page: 1 of 10
Date RFP Prepared: May 15, 2025

Bid Bond Requirements: A bid bond or check
for N/A% of the total amount of bid.

Performance Bond Requirements: In the event bid
is accepted, a performance bond shall be required
in the amount of N/A%.

Please file quotations with the following:

Joann Swain, Senior Buyer
City of Alexandria - Purchasing
2021 Industrial Park Road
Building WH
Alexandria, LA 71303
Phone: 318-441-6182 Fax: 318-619-3412

INTRODUCTION

Qualified Valve Exercise Program Services

It is the intent of the City of Alexandria to secure pricing for the service for Valve Exercise Program Services for use by the City of Alexandria Water Department.

Complete RFP packet should be returned as issued by the City of Alexandria with ALL pages intact and all specification response columns filled in. Incomplete columns or missing pages, to include addendum pages, may result in the bidder's (proposer's) entire packet being rejected.

Questions and/or clarifications of bid specifications are to be in written form only, email to the attention of Barrett Dezendorf at barrett.dezendorf@cityofalex.com; and must be received by Thursday, June 5, 2025 before 4:00PM CST.

Proposals will be received until **2:00 PM, Wednesday, June 18, 2025**, at the City of Alexandria Purchasing Department, located at 2021 Industrial Park Road, Building WH, Alexandria, LA 71303; or mailed to the attention of Joann Swain, Purchasing Department, PO Box 71, Alexandria, LA 71309-0071; or emailed to joann.swain@cityofalex.com.

CITY OF ALEXANDRIA REQUEST FOR PROPOSAL FOR:
Qualified Valve Exercise Program Service

GENERAL CONDITIONS FOR BIDDERS - PLEASE READ CAREFULLY

1. Pursuant to LA R.S. 38:2212.1. C.(1)(2), any manufacturer's preference in this proposal is descriptive, but non-restrictive, and is used only to indicate minimum requirement for type, grade and quality unless otherwise specified.
2. Pursuant to LA R.S. 38:2212 B.(1), the provisions and requirement of this bid shall not be considered as informalities and shall not be waived by the City of Alexandria. Therefore, conditions and specifications on this bid form shall be strictly enforced and any and all alterations, deviations, and non-compliance to said conditions and specifications, either on the bid form or by separate attachment, shall be grounds for immediate disqualification.
3. Preference shall be given to bidders quoting F.O.B. Destination (the City of Alexandria using department), FREIGHT PREPAID, unless otherwise requested.
4. Each bidder shall submit his proposal on the proposal form furnished by the City of Alexandria Purchasing Department. The complete bid package must be returned as issued by the City with all pages intact and all specification response columns filled in. Incomplete columns or missing pages, to include addendum pages, shall result in the vendor's entire bid package being rejected.
5. Literature, brochures, and other related paperwork attached to the bid should be identified with the name of the bidder and bid item number.
6. In case of a mathematical discrepancy between unit price and extensions, the unit price shall prevail.
7. Pursuant to LA R.S. 38:2212 F., the bid specifications may contemplate a fixed escalation or de-escalation in accordance with the United States Bureau of Labor Statistic's Consumer Price Index or the Producer Price Index. Bids based on specifications which are subject to a recognized escalation index shall be legal and valid for any item of a public work, at the discretion of the City.
8. Pursuant to LA R.S. 38:2212.1. F., any public procurement unit may participate in a cooperative purchasing agreement with the City of Alexandria to acquire quantities of the above listed items under a contract with the City of Alexandria for items awarded by public bid, pursuant to the cooperative purchasing provisions of Part VII of Chapter 17 of Subtitle III of Title 39 of the Louisiana Revised Statutes of 1950, R.S. 39:1701 et seq.
9. The City of Alexandria reserves the right to award by item or by total bid, unless otherwise specified in the bid specifications. (Price(s) should be itemized.)
10. All erasures or corrections on the bid form must be initialed and the City of Alexandria may rely on the apparent authority represented by the initials.
11. The City of Alexandria reserves the right to reject for cause any and all bids or parts of bids, or accept bids most beneficial to the City.

CITY OF ALEXANDRIA REQUEST FOR PROPOSAL FOR:
Qualified Valve Exercise Program Service

General Conditions for Bidders - Please Read Carefully (Continued)

12. Any bid submitted which contains additions, conditional or alternate bids, or irregularities which may make the proposal incomplete, indefinite, or ambiguous as to its meaning, thus requiring clarification after the specified date and time of bid opening shall be rejected.
13. Bids shall be opened publicly in the City of Alexandria Purchasing Department.
14. Cash discounts may be accepted, but SHALL NOT be considered in making award.
15. Regarding a bid for purchase of materials, supplies or services, not to include construction of any public works, a written notice of acceptance mailed or otherwise furnished to the successful bidder shall result in a binding contract without further action by either party.
16. When any bid is accepted for the construction or doing of any public works, a written contract shall be executed by and between the City of Alexandria and the Contractor. No contract shall be binding upon the City until it has been executed by the City and delivered to the successful bidder. Should the bidder to whom the contract is awarded fail to execute the contract, the award shall then be made to the next lowest responsible bidder, or re-advertised for public bid, said decision to be in the sole judgment of the City of Alexandria. This action may result in the loss of bidding privileges for a period of one (1) year.
17. The City of Alexandria shall schedule for payment the invoices for articles or services purchased under this bid within thirty (30) days after due and proper delivery accompanied by invoice.
18. The City of Alexandria is exempt from all sales taxes. A sales tax exempt form shall be furnished by the City of Alexandria Purchasing Department, if requested.
19. Bidder(s) awarded item(s) by the City of Alexandria shall be responsible for supplying all products at the awarded price(s). Failure may result in the City's cancellation of the remaining items awarded.
20. Regarding Service Contracts and Procurement Contracts, the terms of the contract shall be binding upon any and all parties involved until goods and supplies are delivered, services have been rendered, and/or work has been completed and accepted by the Mayor on behalf of the City of Alexandria and all payments required to be made to the Contractor have been made. However, a contract may be terminated under any and all of the following conditions:
 - (a) By mutual agreement and consent of either party upon thirty (30) days written notice to the other party;
 - (b) By the Mayor, on behalf of the City of Alexandria, as a consequence of the failure of the Contractor to comply with the terms and conditions of the contract or the progress or quality of work to be performed in a satisfactory manner, proper allowance being made for circumstances beyond the control of the Contractor; or
 - (c) By satisfactory completion of all services and obligations described in the contract.

**CITY OF ALEXANDRIA REQUEST FOR PROPOSAL FOR:
Qualified Valve Exercise Program Service**

General Conditions for Bidders - Please Read Carefully (Continued)

If the contract is terminated for any of the terms and conditions authorized in sub-paragraph (b) above, Contractor shall be formally notified in writing by the City of Alexandria Purchasing Department by means of certified mail informing him of cancellation of the contract, giving specific reasons for said cancellation. Contractor shall have the right to appeal to the City Council within ten (10) days from the date that said notification is placed in the U.S. Mail. Contractor's appeal shall be accomplished by means of a letter addressed to the City Council and delivered to the City Clerk, stating that an appeal to the decision of cancellation is desired. The City Council shall thereafter hold a hearing on the appeal, giving all parties the opportunity to present any and all evidence concerning the decision of cancellation. After hearing the appeal, the city Council may, by a majority vote, sustain, modify, or reverse the findings for said decision and shall provide, if requested by Contractor, a written determination of its findings.

21. Contractors submitting bids for Public Works construction projects in excess of \$1.00 must show his Contractor's License Number on the front of the bid envelope, except for certain projects for which a Contractor's License Number is not required by the State Contractor's Licensing Board. Failure to comply with this directive shall result in automatic bid rejection, furthermore, any Contractor who submits a bid for a type of construction for which he is not properly licensed shall be acting in violation of LA R.S. 37:2163, and shall be subject to all provisions for violation and penalties thereof. Contractors who are owned by, and are submitting a bid as a subsidiary of a parent company, whose name is listed in the State of Louisiana's Roster of Licensed Contractors, may do so by including a letter of proof of ownership from the parent company with the submitted bid package. The letter must be signed as per LA R.S. 38:2212 B.(5)(a)(b)(c) (see Item #22 below).

22. All bids submitted via USPS (registered or certified), overnight courier or hand delivered, shall be signed by hand and in ink by an authorized company representative per LA R.S. 38:2212 B.(5)(a)(b)(c), which states:

(c)(i) Evidence of agency, corporate, or partnership authority shall be required for submission of a bid to the division of administration or the State of Louisiana. The authority of the signature of the person submitting the bid shall be deemed sufficient and acceptable if any of the following conditions are met:

(aa) The signature on the bid is that of any corporate officer listed on the most current annual report on file with the Secretary of State, or the signature on the bid is that of any member of a partnership or partnership in commendam listed in the most current partnership records on file with the Secretary of State.

(bb) The signature on the bid is that of an authorized representative of the corporation, partnership, or other legal entity and the bid is accompanied by a corporate resolution, certification as to the corporate principle, or other documents indicating authority which are acceptable to the public entity.

(cc) The corporation, partnership, or other legal entity has filed in the appropriate records of the Secretary of State in which the public entity is located, an affidavit, resolution, or other acknowledged or authentic document indicating the names of all parties authorized to submit bids for public contracts. Such document on file with the Secretary of State shall remain in effect and shall be binding upon the principal until specifically rescinded and canceled from the records of the office.

CITY OF ALEXANDRIA REQUEST FOR PROPOSAL FOR:
Qualified Valve Exercise Program Service

General Conditions for Bidders - Please Read Carefully (Continued)

23. In-State preferences shall not apply to procurements involving federal funds.
24. Pursuant to LA R.S. 38:2212 O.(2)(a)(b), any modifications of plans and specifications will be made through an addendum. No addendum shall be issued within seventy-two (72) hours of the bid opening, excluding weekends and legal holidays, without the extension of the bid opening date. An extension of at least seven (7) but no more than thirty (30) working days is required but, re-advertising is not required. The addendum shall be transmitted by any one of the following methods: (1) facsimile transmission; (2) e-mail; (3) by hand; or (4) posted on the City of Alexandria's website (www.cityofalexandrialala.com) and posted on Central Bidding's website (www.centraauctionhouse.com) if applicable.
25. All Federal Transit Administration (FTA) funded procurements, including operating assistance funding contracts, are to follow the Master Agreement, to include all applicable federal clauses.
- a. Any bidder that is found listed on the Federal Government's *System for Award Management* (SAM) website, at www.sam.gov/portal/sam, under the advanced search feature for *Excluded Parties List System* (EPLS), shall automatically be rejected for the award of this bid, by Category and/or in its entirety. This applies to any portion of the bid that is a procurement funded by FTA.
26. Under the City's *AFEAT (Alexandria Fairness, Equality, Accessibility, and Teamwork Program)*, participation by minority and/or disadvantaged business enterprise firms is encouraged. Inquiries about the *AFEAT* Program should be directed to the Division of Finance. As a part of its RFP response, each Bidder shall submit documentation of its bona fide effort to secure subcontractors that meet the City's *AFEAT* goals. Each bidder shall also submit proof of engagement of any subcontractor selected because of its solicitations. The Bidder's bona fide efforts and engagement(s) are a consideration in bid review and rating.

CITY OF ALEXANDRIA REQUEST FOR PROPOSAL FOR:
Qualified Valve Exercise Program Service

Alexandria Fairness, Equality, Accessibility, and Teamwork Program (AFEAT)

Dear Vendor:

Under the City's *AFEAT (Alexandria Fairness, Equality, Accessibility, and Teamwork Program)*, participation by minority and/or disadvantaged business enterprise firms is encouraged. The AFEAT Program should be inquired about through the Division of Finance. The goals for qualifying disadvantaged, minority and female owned business in the use of professional service agreements with prime contractors will help effectuate the goals of increasing: the competitive viability of small business, minority, and women business enterprise by providing contract, technical, educational, and management assistance; business ownership by small business persons, minority persons, and women (including professional service opportunities); and the procurement by the City of professional services, articles, equipment, supplies, and materials from business concerns owned by small business concerns, minority persons, and women.

Prime contractors offering subcontracting should take specific action to ensure that a bona fide effort is made to achieve maximum results towards meeting the established goals. Primes shall document efforts and shall implement steps at least as extensive as the following in a good faith effort to reach or exceed the established goals:

- A. *Establish and maintain a current list of minority and female owned businesses in Alexandria, in Rapides Parish, and in the State of Louisiana.*
- B. *Document and maintain a record of all solicitations of offers for subcontracts from minority or female construction contractor and suppliers in Alexandria, in Rapides Parish, and in the State of Louisiana.*
- C. *Secure listing of minority and women owned businesses from the City of Alexandria Purchasing Department, the Central Louisiana Business Incubator, and the State of Louisiana Department of Minority Affairs.*
- D. *Participate in associations which assist in promoting minority and women owned businesses such as the Central Louisiana Business League, the Central Louisiana Business Incubator, and the Entrepreneurial League System.*
- E. *Designate a responsible official to monitor all activity made in the effort to achieve or exceed the established goals; record contacts made, subcontracts entered into with dollar amounts, and other relevant information.*

For more information on AFEAT and the City of Alexandria's Diversity in Action Initiative, and to explore a local and statewide directory of minority businesses, please visit www.diversityinaction.org . Should you have any questions or comments, please do not hesitate to contact our Finance Department at 318-449-5091 or our Purchasing Department at 318-441-6180.

As a part of its RFP response, each Bidder shall submit documentation of its bona fide effort to secure subcontractors that meet the City's AFEAT goals. Each bidder shall also submit proof of engagement of any subcontractor selected because of its solicitations. The Bidder's bona fide efforts and engagement(s) are a consideration in bid review and rating.

Sincerely,

City of Alexandria

CITY OF ALEXANDRIA REQUEST FOR PROPOSAL FOR:
Qualified Valve Exercise Program Service

SPECIFICATIONS

SCOPE: The following specifications are to be used as minimum and maximum standards for the service of **Qualified Valve Exercise Program Services** for the City of Alexandria. All quotes must either meet or exceed the following specifications.

It is the intent of the City of Alexandria's Water Department to secure the services of qualified professionals to work with its existing staff to perform a valve exercise program within select areas of the City's water distributions system. The City has separated the areas of its distribution system for the valve exercise program into 4 quadrants. The initial phase will include completing Quadrant #1, which has an estimated 600 distribution valves. The City's Water Distribution Maps with the areas of interest highlighted will be provided to prospective bidders.

Proposers should indicate in the space provided below, under "*Proposer's Response*", the necessary information to indicate he/she is conforming with the specifications for each item as written. If Proposer is in complete compliance with each specification item as written, please write "Comply" in the space provided; if not, please indicate in this space, the necessary information. Each specification response is necessary to ensure the proper evaluation and tabulation of this RFP. If each "*Proposer's Response*" section is not filled in or completed, your proposal may be rejected.

SPECIFICATIONS

SPECIFICATIONS:

Proposer's Response:

1. The successful Bidder shall supply the manpower necessary to complete the valve investigation and maintenance services in compliance with the American Water Works Association (AWWA) M44 Distribution Valves: Selection, Installation, Field Testing, and Maintenance, latest edition.

2. The successful Bidder shall supply the manpower necessary to complete the valve investigation and maintenance services in compliance with the American Water Works Association (AWWA) M44 Distribution Valves: Selection, Installation, Field Testing, and Maintenance, latest edition.

3. The Bidders scope of services at each valve location shall include the following:
 - a. Locate existing valves utilizing City provided maps or standard locations methods.

CITY OF ALEXANDRIA REQUEST FOR PROPOSAL FOR:
Qualified Valve Exercise Program Service

SPECIFICATIONS (CONTINUED)

SPECIFICATIONS:

Proposer's Response:

- b. Record valve physical location using unique identification number, address, intersection, identifying features of location, and GPS location with centimeter accuracy. _____
 - c. Document valve access and condition (valve cap, valve stand, debris, obstructions, etc.) _____
 - d. Exercise valve and record valve exercise data (valve operable, position as found and at completion, direction to close, valve torque, size/number of turns, valve function, valve type, etc.) _____
 - e. Document if any repairs are needed. _____
 - f. Mark each valve lid with blue marking paint on exterior and white marking paint on interior. _____
 - g. All data shall be delivered to the City of Alexandria Water Department electronically in .CSV and .PDF format monthly or at the completion of the project. _____
4. The workers will be scheduled to work the same schedule as the full time Water Distribution staff.
- Monday to Friday, 7:30 a.m. to 3:30 p.m. _____
5. The City will provide a location to dispose of dirt and water mix from washing out valve boxes. The City will also provide a location to fill the water tanks. _____
6. The Bidder shall be solely responsible for supplying all labor, tools, and equipment necessary to complete the work. _____
7. The Bidder shall be responsible for the safety and welfare of his employees and the general public. The Bidder shall ensure that safe working conditions are maintained and that safety standards are enforced. _____

CITY OF ALEXANDRIA REQUEST FOR PROPOSAL FOR:
Qualified Valve Exercise Program Service

SPECIFICATIONS (CONTINUED)

SPECIFICATIONS:

Proposer's Response:

8. The Bidder shall provide for and maintain traffic at all times during this project. He shall also conduct his operations in such a manner as to cause the least possible interference with traffic at junctions with roads, streets and driveways. The Bidder shall be responsible for providing and erecting all necessary temporary barricades, warning signs, lights, and flag men needed during construction. _____
9. The successful bidder shall be fully insured and otherwise indemnify the City from any loss, damage, claim, or death arising from the Bidder's use of any City owned or leased equipment. _____

END OF SPECIFICATIONS

CITY OF ALEXANDRIA REQUEST FOR PROPOSAL FOR:
Qualified Valve Exercise Program Service

Proposed Rates:

DESCRIPTION:	x Base Bid or "Alt.# ____		Locate and Exercise Water Distribution Valves	
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
1	600	Each		

Authorized Signature: _____

Proposer's Information:

Louisiana Contractors License Number: _____

Company Name: _____

Address: _____

City/State/Zip: _____

Telephone #: (____) _____ Fax #: (____) _____

Email Address: _____

Authorized Printed Name and Title: _____

Authorized Signature: _____

(Per LA R.S. 38:2212(A)(c)(i) - See General Conditions Item #22, Page 4 of these bid specifications.)

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOWEST PROPOSAL RECEIVED FROM HYDROMAX USA, LLC, FOR VALVE EXERCISING PROGRAM SERVICES AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the lowest proposal received from Hydromax USA, LLC for valve exercising program services.

SECTION II: BE IT FURTHER ORDAINED, etc. that the Mayor of the City of Alexandria be authorized to pay said lowest proposal from the 2025/2026 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 21st day of October, 2025.

NOTICE PUBLISHED on the 24th day of October, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT: **AND THE ORDINANCE** was declared adopted on this the _____ day of October, 2025 and final publication was made in the Alexandria Daily Town Talk on the _____ day of October, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

- 14) To consider final adoption of an ordinance authorizing the mayor to enter into a Cooperative Endeavor Agreement with the Office of State Fire Marshal's Fire and Emergency Training Academy to support fire and emergency training programs at Alexandria Fire Department facilities.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Alexandria Fire Department

Date: 10/13/2025

Title: An ordinance authorizing the Mayor to enter into a Cooperative Endeavor Agreement with the Office of State Fire Marshal's Fire and Emergency Training Academy to support fire and emergency training programs at Alexandria Fire Department facilities.

Explanation of Proposal:

Additional Information Attached ☒

The Alexandria Fire Department desires to enter into a CEA with the Office of the State Fire Marshal's Fire and Emergency Training Academy (FETA), which is a division of the Louisiana Department of Public Safety and Corrections.

The CEA would allow use of AFD office and training space to conduct fire and emergency training for AFD and other agencies in the geographical area. This CEA will allow FETA to coordinate training efforts to ensure standardization and certification of all such fire and emergency training programs, personnel, and courses.

Budget:



Neutral



Within
Existing



Requires
Amendment

Account Number:

Expense Amount:

Account Line Item:

Remaining Amount:

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

RECEIVED

OCT 13 2025

CITY OF ALEXANDRIA

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COOPERATIVE ENDEAVOR AGREEMENT

BY AND BETWEEN

OFFICE OF STATE FIRE MARSHAL, FIRE AND EMERGENCY TRAINING ACADEMY

AND

CITY OF ALEXANDRIA – ALEXANDRIA FIRE DEPARTMENT

THIS COOPERATIVE ENDEAVOR AGREEMENT ("Agreement") is made and entered into on this _____ day of, _____ 2025 by and between the Louisiana Department of Public Safety and Corrections, Public Safety Services, Office of State Fire Marshal, Fire and Emergency Training Academy (FETA), herein represented by Principal Assistant Bryan Adams and Undersecretary Robert Burns, and the City of Alexandria, through the Alexandria Fire Department (the City or the Agency), herein represented by Mayor Jacques M. Roy, effective as of the _____ day of _____ 2025 ("**Effective Date**"). FETA and the Agency may be referred to herein as "**Party**," individually, and as the "**Parties**," collectively.

RECITALS

WHEREAS, the Agency is a department of the City of Alexandria, which is a political subdivision of the State of Louisiana; and

WHEREAS, FETA is a division of the State of Louisiana's Department of Public Safety and Corrections, Public Safety Services, Office of State Fire Marshal which serves as a central hub for firefighter training, certification, and education, with the goal of enhancing fire protection and emergency services across the state; and

WHEREAS, pursuant to *Article 7, Section (14)(C) of the Louisiana Constitution of 1974*, and related statutes, FETA and the City each may enter into cooperative endeavors with the State of Louisiana, its political subdivisions and corporations, the United States and its agencies, and any public or private corporation, association, or individual for a public purpose; and

WHEREAS, the parties have found that a Cooperative Education Agreement could produce efficiencies in the use of public funds and an increase in public safety through increased training opportunities for the state; and

WHEREAS, FETA provides high-quality fire and emergency training and it coordinates its training efforts with local fire and emergency training services districts to ensure standardization and certification of all training programs, personnel, and courses pursuant to La. R.S. 40:1551; and

WHEREAS, the Agency wishes to facilitate the instruction of FETA courses in its geographical area; and

WHEREAS, the Agency maintains sufficient office and training space for the use of FETA; and

NOW THEREFORE, the parties agree as follows:

ARTICLE I – ROLES AND RESPONSIBILITIES

1.1 Duties of FETA:

- 1.1.1** As available and as mutually scheduled by the parties, FETA may provide fire and emergency training to the Agency and other local fire and emergency services districts in coordination with the Agency;
- 1.1.2** At the request of the Agency, FETA shall provide a syllabus, schedule, and training material in electronic format.

1.2 Duties of the Agency:

- 1.2.1** The Agency shall provide adequate classroom space for coordinated training.
- 1.2.2** The Agency shall provide and maintain office/storage space for any FETA trainers assigned to the Agency in furtherance of this Agreement.
- 1.2.3** The Agency shall provide printing/copier services for the production of any physical documents not provided by FETA.

1.3 Undersecretary Supervision: Any procurement order or contract entered into on behalf of the parties in furtherance of this Agreement shall be reviewed by the Undersecretary for Public Safety Services or by the Chief Administrative Officer of Public Safety Services before final signature as is required by La. R.S. 36:409 and La. R.S. 36:803.

Article II – Record Retention and Public Record Requests

- 2.1 Records Retention:** The Agency agrees to retain all books, records, and other documents, whether physical or electronic, relevant to this Agreement and the funds expended hereunder for at least three years after final payment, or as required by applicable Federal or State Law.
- 2.2 Public Records:** All records retained or produced by FETA shall fall within the public records laws as contained in La. R.S. 44:1 et seq.

Article III – Termination

- 3.1** Either party may terminate this Agreement at any time by giving ninety (90) days written notice to the other party. Upon receipt of notice, the other party shall, unless the notice directs otherwise, immediately discontinue the work in connection with performance of this Agreement.

Article IV – Ownership

- 4.1 Records:** All records, reports, documents, and other materials delivered or transmitted to the Agency by FETA shall remain the property of FETA, and shall be returned to FETA at termination of this Agreement. All records, reports, documents, and other material related to this Agreement and/or obtained or prepared by the Agency in connection with performance of this Agreement become the property of FETA, and shall, upon termination of this Agreement, be returned by the Agency to FETA.
- 4.2 Non-Use:** Records, reports, documents, and other materials, including training materials, may not be used by the Agency, either during the tenure of this contract or after termination of the Agreement, for any purpose other than records retention, including but not limited to training purposes, commercial publication, advertising, or revenue generation, without the express

written consent of FETA. If said records, reports, documents, and other materials are used for any purpose other than records retention, the Agency shall hold harmless FETA from any liability whatsoever, and shall provide to FETA all revenue generated from the use.

- 4.3 Non-Assignment:** Neither the City nor the Agency shall not assign any ownership interest in this Agreement and shall not transfer any ownership interest in same, without prior written consent of FETA, provided however, that claims for money due or to become due to either party may be assigned to a bank, trust company, or other financial institution without such prior written consent. Notice of any such assignment or transfer shall be furnished promptly to the Office of Management and Finance.

Article V – Amendments

- 5.1** Any alteration, variation, modification, or waiver of provisions of this Agreement shall be valid only when it has been reduced to writing and executed by all parties.

Article VI – Indemnification

- 6.1 Indemnification & Hold Harmless by FETA:** FETA agrees to indemnify, save, and hold-harmless the City and Agency, and any of its officers, employees, agents, licensees, and invitees claims, demands, and actions of any nature, due to personal injury (including, without limitation, workers' compensation and death claims), or property loss or damage of any kind which arises or is claimed to arise out of or is in any manner connected with FETA's use of City or Agency properties/facilities, or as a result of FETA's agents, invitees, or volunteers presence on City or Agency facilities/properties, if the damage or injury is due to the error, omission, or any negligent or grossly negligent act, of FETA or any person or organization for whom FETA is legally liable. These terms and conditions shall survive completion of all services, obligations, and duties provided for in this Agreement, of the termination of this Agreement for any reason.

- 6.2 Indemnification & Hold Harmless by the City:** The City agrees to indemnify, save, and hold-harmless FETA, and any of its officers, employees, agents, licensees, and invitees claims, demands, and actions of any nature, due to personal injury (including, without limitation, workers' compensation and death claims), or property loss or damage of any kind which arises or is claimed to arise out of the error, omission, or any negligent or grossly negligent act, of the City or Agency or any person or organization for whom the City or Agency is legally liable. These terms and conditions shall survive completion of all services, obligations, and duties provided for in this Agreement, of the termination of this Agreement for any reason.

Article VII – Ancillary Clauses

- 7.1 Discrimination:** FETA, the City and the Agency agree to abide by the requirements of the following: title VI and Title VII of the Civil Rights Act of 1963, as amended by the Equal Opportunity Act of 1973. FETA, the City and the Agency agree not to discriminate in its employment practices, and will render services under this Agreement without regard to race, color, religion, sex, age, national origin, disability, political affiliation, veteran status, or any other non-merit factor. Any act of discrimination by the Agency, or failure to comply with these statutory obligations when applicable, shall be grounds for termination of this Agreement.
- 7.2 Independent Entity:** The parties are independent agencies from each other and shall not be deemed an employee, servant, agent, or partner of the other party, and will not hold

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themselves nor any of their employees, subcontractors, or agents, to be an employee, partner or agent of the other party.

7.3 Workers' Compensation: The parties shall not be liable to any employee or agent of the other party for any benefits or coverage as provided by the Workmen's Compensation Law of the State of Louisiana.

7.4 Unemployment Compensation: The parties shall not be liable for unemployment compensation for any employee, agent, or subcontractor of the other party.

7.5 Waiver of Benefits: The employees, agents, and subcontractors of the parties will not receive from the other party any sick or annual leave benefits, medical insurance, paid vacations, paid holidays, sick leave, pension, or social security for any services rendered under this Agreement.

7.6 Construction of Agreement. The parties have reviewed this Agreement and shall be construed and interpreted according to the ordinary meaning of the words used so as to fairly accomplish the purposes and intentions of the parties. The headings and captions of this Agreement are provided for convenience only and are not intended to have effect in the construction or interpretation of this Agreement.

7.7 Prohibition on Political Activity. None of the funds, materials, property, or services provided directly or indirectly under the terms of this Agreement shall be used in the performance of this Agreement for any partisan political activity, or to further the election or defeat of any candidate for public office.

THUS DONE AND SIGNED in duplicate originals on the respective dates before the undersigned Notaries Public and witnesses at this _____ day of _____, 2025.

WITNESSES:

**OFFICE OF STATE FIRE MARSHAL
FIRE AND EMERGENCY TRAINING ACADEMY**

By: _____

Lt. Colonel Robert Burns
Undersecretary
Public Safety Services

By: _____

Bryan Adams
Principal Assistant
Public Safety Services

NOTARY PUBLIC

Notary No. _____

[SIGNATURES CONTINUE ON FOLLOWING PAGE]

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THUS DONE AND SIGNED in duplicate originals on the respective dates before the undersigned Notaries Public and witnesses at this _____ day of _____, 2025.

WITNESSES:

CITY OF ALEXANDRIA /
ALEXANDRIA FIRE DEPARTMENT

By: _____
Hon. Jacques M. Roy
Mayor

NOTARY PUBLIC

Notary No. _____

ORDINANCE NO. .

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A COOPERATIVE ENDEAVOR AGREEMENT WITH THE OFFICE OF STATE FIRE MARSHAL'S AND EMERGENCY TRAINING ACADEMY TO SUPPORT FIRE AND EMERGENCY TRAINING PROGRAMS AT ALEXANDRIA FIRE DEPARTMENT FACILITIES AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to enter into a cooperative endeavor agreement with the Office of State Fire Marshal's and Emergency Training Academy to support fire and emergency training programs at Alexandria Fire Department facilities.

SECTION II: BE IT FURTHER ORDAINED, etc. that Alexandria Fire Department desire to enter into a Cooperative Endeavor Agreement with the Office of the State Fire Marshal's Fire and Emergency Training Academy (FETA, which is a division of the Louisiana Department of Public Safety and Correction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 21st day of October, 2025.

NOTICE PUBLISHED on the 24th day of October, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT: **AND THE ORDINANCE** was declared adopted on this the _____ day of October, 2025 and final publication was made in the Alexandria Daily Town Talk on the _____ day of October, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

15) Adjourned

Alexandria City Council meetings and Council committee meetings are broadcast live and may be viewed live by the public on Optimum Cable Channel 4. A rebroadcast may be viewed on Optimum Cable Channel 4 and the City of Alexandria, LA website www.cityofalexandrialala.com