

Finance Committee

Agenda

June 17, 2025

(Gary Johnson, Malcolm Larvadain, Jules Green)

4:45 P.M.

- 1) To hear from Carla K. Cook, Program Director of Region 7: Alexandria Wraparound.

- 2) To hear from the State of Louisiana Department of Veterans Affairs.

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ALEXANDRIA CITY COUNCIL

TUESDAY JUNE 17, 2025

CITY COUNCIL CHAMBERS- 5:00 P.M.

**PERSONS DESIRING TO ADDRESS THE COUNCIL SHALL INFORM
THE PRESIDENT AT THE APPROPRIATE AGENDA ITEM**

A. CALL TO ORDER

B. INVOCATION

C. PLEDGE OF ALLEGIANCE

D. ROLL CALL

**E. APPROVAL OF MINUTES TAKEN FROM A REGULAR MEETING
HELD ON JUNE 3, 2025.**

F. CONSENT CALENDAR

- 1) Introduction of an ordinance annexing 5.00 Acres of land situated in Section 26, Township 4 North, Range 2 West, Rapides Parish, Louisiana and being that property shown on the attached description requesting zoning Classification I-1 (Light Industrial District).

G. RESOLUTION

- 2) **RESOLUTION** to co-sponsor Friends of the Alexandria Zoo Safari Smash Pickleball Tournament in October 2025 at the recreation facilities.

H. ORDINANCES FOR FINAL ADOPTION

SUBJECT TO PUBLIC HEARING

- 3) To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for Fire Station Number 4 roof leak repairs.

- 4) To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for sulfur dioxide technical grade, liquid one ton cylinders for Wastewater Department.
- 5) To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for a minimum of one 30 passenger trolley.
- 6) To consider final adoption of an ordinance authorizing the mayor to renew the existing contract for Environmental Engineering and Consulting Services.
- 7) To consider final adoption of an ordinance authorizing the mayor to renew the contract for testing, calibration and maintenance of substations and D. G. Hunter Generating Station's relays, meters and related equipment for the Electric Distribution Department.
- 8) To consider final adoption of an ordinance authorizing the mayor to renew the existing contract with Kolder, Slaven and Company LLC for annual audit and related services.
- 9) To consider final adoption of an ordinance amending the 2025-2026 Capital Budget for 24" Kisatchie Bypass Phase 1.
- 10) To consider final adoption of an ordinance authorizing Change Order Number 2 for Kisatchie Bypass Phase 1 Project.
- 11) To consider final adoption of an ordinance authorizing the mayor to enter into a Cooperative Service Agreement with the United States Department of Agriculture, Animal and Plant Health Inspection Services.
- 12) Adjourned

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A. CALL TO ORDER

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C. PLEDGE OF ALLEGIANCE

D. ROLL CALL

**E. APPROVAL OF MINUTES TAKEN FROM A REGULAR MEETING
HELD ON JUNE 3, 2025.**

PROCEEDINGS OF THE COUNCIL OF THE CITY OF ALEXANDRIA,
STATE OF LOUISIANA, TAKEN AT A REGULAR MEETING HELD ON JUNE 3,
2025

The Council of the City of Alexandria, Louisiana, met in a regularly scheduled meeting session in the City Council Chambers, on Tuesday, May 20, 2025 at 5:00 P.M. Those present were the Honorable Cynthia Perry, Gary Johnson, Lizzie Felter, Jules Green, Chuck Fowler, Jim Villard and Malcolm Larvadain. Also present were Mayor Roy, City Attorney Jonathon Goins, Michael Caffery and Council Staff.

The Council of the City of Alexandria, State of Louisiana was duly convened as the governing authority of said City by the Honorable Cynthia Perry, who stated that the Council was ready for the transaction of business. The invocation was pronounced by Mr. Villard and the Pledge of Allegiance was led by Mr. Johnson.

APPROVAL OF MINUTES

On a motion of Mr. Villard and seconded by Mr. Fowler the minutes taken from a regular Council Meeting held on May 20, 2025 were unanimously approved by the Council.

CONSENT CALENDAR

The Council next read all items found under the heading Consent Calendar and assigned them to committees.

Mr. Fowler moved for the introduction of all items appearing under the heading Consent Calendar.

Ms. Felter seconded the motion. It was unanimously carried by the Council.

Bids were received for sulfur dioxide technical grade, liquid one ton cylinders for the Wastewater Department.

Name of Bidders

PVS DX, INC.

Univar Solutions – no bid

The above bid was referred to the Mayor and appropriate committee for tabulation and recommendation. The following ordinance was introduced by Mr. Fowler and seconded by Ms. Felter to wit:

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR SULFUR DIOXIDE TECHNICAL GRADE, LIQUID ONE TON CYLINDERS FOR WASTEWATER DEPARTMENT AND OTHER MATTERS WITH RESPECT THERETO.

Bids were received for 30 passenger trolley.

Name of Bidders

Model 1 Commercial Vehicles

The above bid was referred to the Mayor and appropriate committee for tabulation and recommendation. The following ordinance was introduced by Mr. Fowler and seconded by Ms. Felter to wit:

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR A MINIMUM OF ONE 30 PASSENGER TROLLEY AND OTHER MATTERS WITH RESPECT THERETO.

On a motion of Mr. Fowler and seconded by Ms. Felter the following ordinance was introduced to wit:

AN ORDINANCE AUTHORIZING THE MAYOR TO RENEW THE EXISTING CONTRACT FOR ENVIRONMENTAL ENGINEERING AND CONSULTING SERVICES AND OTHER MATTERS WITH RESPECT THERETO.

On a motion of Mr. Fowler and seconded by Ms. Felter the following ordinance was introduced to wit:

AN ORDINANCE AUTHORIZING THE MAYOR TO RENEW THE CONTRACT FOR TESTING, CALIBRATION AND MAINTENANCE OF SUBSTATIONS AND

D. G. HUNTER GENERATING STATION'S RELAYS, METERS AND RELATED EQUIPMENT FOR THE ELECTRIC DISTRIBUTION DEPARTMENT AND OTHER MATTERS WITH RESPECT THERETO.

On a motion of Mr. Fowler and seconded by Ms. Felter the following ordinance was introduced to wit:

AN ORDINANCE AUTHORIZING THE MAYOR TO RENEW THE EXISTING CONTRACT WITH KOLDER, SLAVEN AND COMPANY LLC FOR ANNUAL AUDIT AND RELATED SERVICES AND OTHER MATTERS WITH RESPECT THERETO.

On a motion of Mr. Fowler and seconded by Ms. Felter the following ordinance was introduced to wit:

AN ORDINANCE AMENDING THE 2025-2026 CAPITAL BUDGET FOR 24" KISATCHIE BYPASS PHASE 1 AND OTHER MATTERS WITH RESPECT THERETO.

On a motion of Mr. Fowler and seconded by Ms. Felter the following ordinance was introduced to wit:

AN ORDINANCE AUTHORIZING CHANGE ORDER NUMBER 2 FOR KISATCHIE BYPASS PHASE 1 PROJECT AND OTHER MATTERS WITH RESPECT THERETO.

On a motion of Mr. Fowler and seconded by Ms. Felter the following ordinance was introduced to wit:

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A COOPERATIVE SERVICE AGREEMENT WITH THE UNITED STATES DEPARTMENT OF AGRICULTURE, ANIMAL AND PLANT HEALTH INSPECTION SERVICES AND OTHER MATTERS WITH RESPECT THERETO.

RESOLUTIONS

Mr. Fowler moved for the adoption of the following resolution, which was seconded by Mr. Villard.

RESOLUTION NO. 0666-2025

RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR LIQUID CHLORINE ONE TON CYLINDERS.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Fowler, Villard, Larvadain, Perry, Johnson, Felter, Green.

NAYS: None.

ABSENT: None.

This resolution was thereupon declared adopted on this the 3rd day of June, 2025.

Mr. Villard moved for the adoption of the following resolution, which was seconded by Ms. Felter.

RESOLUTION NO. 0667-2025

RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR ONE 245 KV GAS CIRCUIT BREAKER.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Villard, Larvadain, Perry, Johnson, Felter, Green, Fowler.

NAYS: None.

ABSENT: None.

This resolution was thereupon declared adopted on this the 3rd day of June, 2025.

Mr. Larvadain moved for the adoption of the following resolution, which was seconded by Mr. Villard.

RESOLUTION NO. 0668-2025

RESOLUTION TO CO-SPONSOR THE DJ CHARK YOUTH FOOTBALL CAMP AND HEALTH FAIR IN JUNE 2025 BY PROVIDING RESOURCES SUCH AS SECURITY, EMS AND RECREATION FACILITIES.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Larvadain, Perry, Johnson, Felter, Green, Fowler, Villard.

NAYS: None.

ABSENT: None.

This resolution was thereupon declared adopted on this the 3rd day of June, 2025.

ORDINANCES FOR FINAL ADOPTION
SUBJECT TO A PUBLIC HEARING

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Ms. Felter and seconded by Mr. Johnson.

ORDINANCE NO. 43-2025

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR CLAMPS AND COUPLINGS AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Felter, Green, Fowler, Villard, Larvadain, Perry, Johnson.

NAYS: None.

ABSENT: None.

This ordinance was thereupon declared adopted on this the 3rd day of June, 2025.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Fowler and seconded by Mr. Johnson.

ORDINANCE NO. 44-2025

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID FOR FIRE HYDRANTS AND ACCESSORIES AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Fowler, Villard, Larvadain, Perry, Johnson, Felter, Green.

NAYS: None.

ABSENT: None.

This ordinance was thereupon declared adopted on this the 3rd day of June, 2025.

Upon a request from the Administration and a motion of Mr. Fowler and seconded by Mr. Johnson, the following item was delayed for two weeks:

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR FIRE STATION NUMBER 4 ROOF LEAK REPAIRS AND OTHER MATTERS WITH RESPECT THERETO.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Fowler and seconded by Ms. Felter.

ORDINANCE NO. 45-2025

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR ANNUAL UNIFORM BID FOR THE POLICE DEPARTMENT AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Fowler, Villard, Larvadain, Perry, Johnson, Felter, Green.

NAYS: None.

ABSENT: None.

This ordinance was thereupon declared adopted on this the 3rd day of June, 2025.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Fowler and seconded by Ms. Felter.

ORDINANCE NO. 46-2025

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH KOLOGIK SOFTWARE INCORPORATED TO BE UTILIZED BY MEMBERS OF THE ALEXANDRIA POLICE DEPARTMENT TO OBTAIN INFORMATION RELATING TO THE CRIMINAL JUSTICE INFORMATION SERVICES AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Fowler, Villard, Larvadain, Perry, Johnson, Felter, Green.

NAYS: None.

ABSENT: None.

This ordinance was thereupon declared adopted on this the 3rd day of June, 2025.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Villard and seconded by Ms. Felter.

ORDINANCE NO. 47-2025

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOWEST PROPOSAL RECEIVED FROM U.S. LAWNS OF ALEXANDRIA FOR LANDSCAPE MAINTENANCE SERVICES FOR THIRD STREET RAINGARDENS AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Villard, Larvadain, Perry, Johnson, Felter, Green, Fowler.

NAYS: None.

ABSENT: None.

This ordinance was thereupon declared adopted on this the 3rd day of June, 2025.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Villard and seconded by Mr. Fowler.

ORDINANCE NO. 48-2025

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOWEST PROPOSAL RECEIVED FROM U.S. LAWNS OF ALEXANDRIA FOR LANDSCAPE MAINTENANCE SERVICES FOR RAPIDES TRAIL AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Villard, Larvadain, Perry, Johnson, Felter, Green, Fowler.

NAYS: None.

ABSENT: None.

This ordinance was thereupon declared adopted on this the 3rd day of June, 2025.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Villard and seconded by Mr. Fowler.

ORDINANCE NO. 49-2025

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOWEST PROPOSAL RECEIVED FROM YANKEE HOLDING DBA YANKEE CLIPPER FOR LANDSCAPE MAINTENANCE SERVICES FOR HOLOCAUST PARK AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Villard, Larvadain, Perry, Johnson, Felter, Green, Fowler.

NAYS: None.

ABSENT: None.

This ordinance was thereupon declared adopted on this the 3rd day of June, 2025.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Villard and seconded by Mr. Fowler.

ORDINANCE NO. 50-2025

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOWEST PROPOSAL RECEIVED FROM TAYLORSCAPES FOR LANDSCAPE MAINTENANCE SERVICES FOR COMPTON PARK AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Villard, Larvadain, Perry, Johnson, Felter, Green, Fowler.

NAYS: None.

ABSENT: None.

This ordinance was thereupon declared adopted on this the 3rd day of June, 2025.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Villard and seconded by Mr. Larvadain.

ORDINANCE NO. 51-2025

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOWEST PROPOSAL RECEIVED FROM U.S. LAWNS OF ALEXANDRIA FOR

LANDSCAPE MAINTENANCE SERVICES FOR BOLTON AVENUE
RAINGARDENS AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Villard, Larvadain, Perry, Johnson, Felter, Green, Fowler.

NAYS: None.

ABSENT: None.

This ordinance was thereupon declared adopted on this the 3rd day of June, 2025.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Fowler and seconded by Mr. Villard.

ORDINANCE NO. 52-2025

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOWEST PROPOSAL RECEIVED FROM TAYLORSCAPES FOR LANDSCAPE MAINTENANCE SERVICES FOR ALEXANDRIA GATEWAYS AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Fowler, Villard, Larvadain, Perry, Johnson, Felter, Green.

NAYS: None.

ABSENT: None.

This ordinance was thereupon declared adopted on this the 3rd day of June, 2025.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Villard and seconded by Ms. Felter.

ORDINANCE NO. 53-2025

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOWEST PROPOSAL RECEIVED FROM TAYLORSCAPES FOR LANDSCAPE MAINTENANCE SERVICES FOR ACADIAN PARK AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Villard, Larvadain, Perry, Johnson, Felter, Green, Fowler.

NAYS: None.

ABSENT: None.

This ordinance was thereupon declared adopted on this the 3rd day of June, 2025.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Villard and seconded by Ms. Felter.

ORDINANCE NO. 54-2025

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOWEST PROPOSAL RECEIVED FROM TAYLORSCAPES FOR LANDSCAPE MAINTENANCE SERVICES FOR HDQ PARK AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Villard, Larvadain, Perry, Johnson, Felter, Green, Fowler.

NAYS: None.

ABSENT: None.

This ordinance was thereupon declared adopted on this the 3rd day of June, 2025.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Villard and seconded by Mr. Johnson.

ORDINANCE NO. 55-2025

AN ORDINANCE RESCINDING ORDINANCE NO. 18-2025 FOR JANITORIAL SUPPLIES AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Villard, Larvadain, Perry, Johnson, Felter, Green, Fowler.

NAYS: None.

ABSENT: None.

This ordinance was thereupon declared adopted on this the 3rd day of June, 2025.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Fowler and seconded by Mr. Johnson.

ORDINANCE NO. 56-2025

AN ORDINANCE AUTHORIZING THE MAYOR TO RENEW THE COOPERATIVE ENDEAVOR AGREEMENT WITH THE STATE OF LOUISIANA DEPARTMENT OF VETERANS AFFAIRS AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Fowler, Villard, Larvadain, Perry, Johnson, Felter, Green.

NAYS: None.

ABSENT: None.

This ordinance was thereupon declared adopted on this the 3rd day of June, 2025.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Fowler and seconded by Mr. Villard.

ORDINANCE NO. 57-2025

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH CLEARVIEW AI INCORPORATED TO BE UTILIZED BY MEMBERS OF THE ALEXANDRIA POLICE DEPARTMENT DURING CRIMINAL INVESTIGATIONS AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Fowler, Villard, Larvadain, Perry, Johnson, Felter, Green.

NAYS: None.

ABSENT: None.

This ordinance was thereupon declared adopted on this the 3rd day of June, 2025.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Fowler and seconded by Mr. Villard.

ORDINANCE NO. 58-2025

AN ORDINANCE TO ENTER INTO A CONTRACT WITH GENASYS PROTECT CONNECT INCORPORATED TO BE UTILIZED BY MEMBERS OF THE ALEXANDRIA POLICE DEPARTMENT FOR INTER AND INTRA-AGENCY COMMUNICATION AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Fowler, Villard, Larvadain, Perry, Johnson, Felter, Green.

NAYS: None.

ABSENT: None.

This ordinance was thereupon declared adopted on this the 3rd day of June, 2025.

PUBLIC HEARING – COMMUNITY DEVELOPMENT

On a motion of Mr. Fowler and seconded by Mr. Larvadain, the public hearing was opened at 5:34 p.m.

Mr. Fowler moved for the adoption of the following resolution, which was seconded by Mr. Johnson.

RESOLUTION NO. 0669-2025

RESOLUTION TAKING ACTION ON THE CONDEMNATION OF THE FOLLOWING SIX STRUCTURES: 329 14TH STREET, 2145/2147 ALMA

STREET, 1527 LEVIN STREET, 1523 MADISON STREET, 2211 N.
MACARTHUR DRIVE AND 1505 PARK AVENUE.

The President called for any discussion, a vote was called for and resulted
as follows:

YEAS: Fowler, Villard, Larvadain, Perry, Johnson, Felter, Green.

NAYS: None.

ABSENT: None.

This resolution was thereupon declared adopted on this the 3rd day of
June, 2025.

On a motion of Mr. Fowler and seconded by Mr. Johnson the public hearing
was closed at 5:40 p.m.

The President adjourned the meeting at 5:40 p.m.

/S/ Cynthia Perry

President

ATTEST:

/S/ Donna P. Jones

City Clerk

F. CONSENT CALENDAR

Introduction of an ordinance annexing 5.00 Acres of land situated in Section 26, Township 4 North, Range 2 West, Rapides Parish, Louisiana and being that property shown on the attached description requesting zoning Classification I-1 (Light Industrial District).

ALEXANDRIA CITY COUNCIL

TUESDAY JUNE 17, 2025

CITY COUNCIL CHAMBERS- 5:00 P.M.

**PERSONS DESIRING TO ADDRESS THE COUNCIL SHALL INFORM
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- A. CALL TO ORDER**
- B. INVOCATION**
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- D. ROLL CALL**
- E. APPROVAL OF MINUTES TAKEN FROM A REGULAR MEETING
HELD ON JUNE 3, 2025.**



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: **PLANNING DIV. / ZONING DEPT.**

Date: **6/05/2025**

**TITLE: Annexation of a 5.00 Acre Tract of land being in Sec 54 T4N, R2W
in Rapides Parish LA.**



EXPLANATION OF PROPOSAL:

Request is being made to the City Council by Tri V Property Group, LLC to annex into the City 5.00 Acres of land situated in Section 26, Township 4 North, Range 1 West, Rapides Parish, Louisiana, and being that property shown on the attached description. Requested designated zone- I-1 (Light Industrial District).

Budget:



Neutral



Within
Existing



Requires
Amendment

Account Number:

Expense Amount:

Account Line Item:

Remaining Amount:

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form



Review:

Content



Information:

Sufficient



Insufficient



Remarks:

JUN 10 2025

CITY COUNCIL



REQUEST FOR ANNEXATION

Date 6/4/25

To: City of Alexandria – Director of Planning
625 Murray St., Second Floor - Alexandria, LA 71301

Name of Property Owner(s): Tri V Property Group, LLC

Address : 3805 Halsey St. Suite C, Alexandria, LA 71301

Email Address Joey.vercher@yahoo.com

Office Number (818) 473-8344

Cell Number (318) 308-6578

Description of Property (Attach legal description and/or plat)

5.00 acres fronting 387.6 feet on Louisiana Highway 3054 (Vandenburg Drive) being part of Lot 18 of David K. Cooper partition as shown attached to act of partition recorded in conveyance book 533, page 342 records of Rapides Parish

Requested Zoning Classification: L-1

Executed Certificate from Rapides Parish Tax Assessor

Executed Certificate from Rapides Parish Registrar of Voters
(Residents living on Property or no residents) N/A

Copy of Deed indicating current ownership (attached hereto)

I/We/Legally Designated Representative, the undersigned, do hereby request that the above-described property be annexed into the Corporate Limits of the City of Alexandria, Louisiana.

Property Owner(s) or Legally Designated Representative Signature

[Signature]
MANAGING MEMBER OF TRI V Prop. Group LLC
3805 Halsey St.
Alexandria, LA 71301

CERTIFICATE

I, the undersigned **ASSESSOR** for the Parish of Rapides, State of Louisiana, do hereby certify that I have examined the petition to annex the following described property into the Corporate Limits of the City of Alexandria, to wit:

AREA TO BE ANNEXED CONTAINS A CERTAIN PARCEL OF LAND WITH ALL RIGHTS, WAYS, AND PRIVILEGES THERETO BELONGING OR APPERTAINING, BEING, LYING, AND SITUATED IN SECTION 54 OF TOWNSHIP 4 NORTH, RANGE 2 WEST, RAPIDES PARISH, LOUISIANA, CONTAINING 5 ACRES AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

5.00 ACRES FRONTING 387.6 FEET ON LOUISIANA HIGHWAY 3054 (VANDERBURG DRIVE), BEING PART OF LOT 18 OF DAVID K. COOPER PARTITION AS SHOWN ATTACHED TO ACT OF PARTITION RECORDED IN CONVEYANCE BOOK 533, PAGE 342, RECORDS OF RAPIDES PARISH, AND MORE PARTICULARLY DESCRIBED THUS :START AT THE SOUTHWEST CORNER OF LOT 18 DAVID K. COOPER PARTITION AND RUN NORTH 9 DEGREES 08 MINUTES EAST, A DISTANCE OF 835.63 FEET ALONG THE EAST RIGHT OF WAY LINE OF LOUISIANA HIGHWAY 3054 (VANDENBURG DRIVE) TO THE POINT OF BEGINNING ;THENCE CONTINUE ALONG THE RIGHT OF THE WAY LINE NORTH 9 DEGREES 08 MINUTES EAST, A DISTANCE OF 387.6 FEET ; THENCE RUN SOUTH 88 DEGREES 22 MINUTES EAST, A DISTANCE OF 580.28 FEET;THENCE RUN SOUTH 12 DEGREES 54 MINUTES WEST, A DISTANCE OF 391.8 FEET; THENCE RUN NORTH 88 DEGREES 22 MINUTES WEST, A DISTANCE OF 553.54 FEET TO THE POINT OF BEGINNING.SAID 5 ACRES BEING PARTICULARLY SHOWN ON CERTIFICATE OF SURVEY DATED OCTOBER 10, 1968, BY DANIEL D. SADEFUR,R.S.ATTACHED TO AN ACT OF CASH SALE, RECORDED AT CONVEYANCE BOOK 799, PAGE 824 OF THE RECORDS OF RAPIDES PARISH LOUISIANA.

I further certify:

- (1) The total number of **RESIDENT PROPERTY OWNERS** within said area is 0.
- (2) The total number of **PROPERTY OWNERS** signing the petition is 1.
- (3) The total assessed valuation of the property within said area is \$ 43,500.

I further certify that 100 percent of the **PROPERTY OWNERS** within the above-described area have requested annexation.

IN WITNESS WHEREOF, witness my hand and seal of office at Alexandria, Louisiana, on this the 5th day of June 2015.



Assessor, Rapides Parish, Louisiana

CERTIFICATE

I, the undersigned **Registrar of Voters** for Rapides Parish, Louisiana, certify that _____ percent of the **REGISTERED VOTERS** residing within the above-described area have requested annexation.

WITNESS MY HAND AND SEAL OF OFFICE at Alexandria, Louisiana, on this the ____ day of _____, 2017.

Registrar of Voters
Rapides Parish, Louisiana

CERTIFICATE

I, the undersigned **REGISTRAR OF VOTERS** for the Parish of Rapides, State of Louisiana, do hereby certify that there are 0 registered voters within the below described area, and that the attached petition has been signed by a majority of the registered voters residing in the following area:

AREA TO BE ANNEXED CONTAINS A CERTAIN PARCEL OF LAND WITH ALL RIGHTS, WAYS, AND PRIVILEGES THERETO BELONGING OR APPERTAINING, BEING, LYING, AND SITUATED IN SECTION 54 OF TOWNSHIP 4 NORTH, RANGE 2 WEST, RAPIDES PARISH, LOUISIANA, CONTAINING 5 ACRES AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

5.00 ACRES FRONTING 387.6 FEET ON LOUISIANA HIGHWAY 3054 (VANDERBURG DRIVE), BEING PART OF LOT 18 OF DAVID K. COOPER PARTITION AS SHOWN ATTACHED TO ACT OF PARTITION RECORDED IN CONVEYANCE BOOK 533, PAGE 342, RECORDS OF RAPIDES PARISH, AND MORE PARTICULARLY DESCRIBED THUS :START AT THE SOUTHWEST CORNER OF LOT 18 DAVID K. COOPER PARTITION AND RUN NORTH 9 DEGREES 08 MINUTES EAST, A DISTANCE OF 835.63 FEET ALONG THE EAST RIGHT OF WAY LINE OF LOUISIANA HIGHWAY 3054 (VANDENBURG DRIVE) TO THE POINT OF BEGINNING ;THENCE CONTINUE ALONG THE RIGHT OF THE WAY LINE NORTH 9 DEGREES 08 MINUTES EAST, A DISTANCE OF 387.6 FEET ; THENCE RUN SOUTH 88 DEGREES 22 MINUTES EAST, A DISTANCE OF 580.28 FEET;THENCE RUN SOUTH 12 DEGREES 54 MINUTES WEST, A DISTANCE OF 391.8 FEET; THENCE RUN NORTH 88 DEGREES 22 MINUTES WEST, A DISTANCE OF 553.54 FEET TO THE POINT OF BEGINNING.SAID 5 ACRES BEING PARTICULARLY SHOWN ON CERTIFICATE OF SURVEY DATED OCTOBER 10, 1968, BY DANIEL D. SADEFUR,R.S.ATTACHED TO AN ACT OF CASH SALE, RECORDED AT CONVEYANCE BOOK 799, PAGE 824 OF THE RECORDS OF RAPIDES PARISH LOUISIANA.

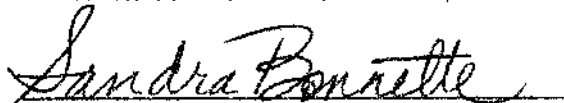
THE SAID PROPERTY WILL BE CLASSIFIED AS A : I-1 (Light Industrial) ZONING DISTRICT.

THE ASSIGNED PHYSICAL ADDRESS IS CURRENTLY: 270, 330, and 364 VANDENBURG DRIVE

ALEXANDRIA, LOUISIANA, 71303

I further certify that 0 percent of the **PROPERTY OWNERS** within the above-described area have requested annexation.

IN WITNESS WHEREOF, witness my hand and seal of office at Alexandria, Louisiana, on this the 5 day of June 2022. 2025


Registrar of Voters
Rapides Parish, Louisiana

1756996
FILED & RECORDED
ROBIN L. HOOTER
RECORDER
MAY -9 AM 11:22
RAPIDES PARISH, LA

CASH SALE

STATE OF LOUISIANA
PARISH OF RAPIDES

BE IT KNOWN, that this day before me, the undersigned Notary Public, duly
commissioned and qualified in accordance with law, personally came and appeared:

CHARLES LAWRENCE LIBERTO, III, married to and residing with Sherry Lynn
Chambers Liberto, but dealing herein with his separate and paraphernal property
having been maintained under his separate administration and control, whose
mailing address is 101 Sandy Lane, Alexandria, Louisiana 71301;

who declared unto me, Notary, in the presence of the undersigned competent witnesses, that for
and in consideration of the price and sum of **FOUR HUNDRED THIRTY FIVE THOUSAND
AND NO/100 (\$435,000.00) DOLLARS**, cash in hand paid, the receipt of which is hereby
acknowledged, it has bargained and sold and do by these presents bargain, sell, transfer, convey
and deliver, with full warranty of title and subrogation to all rights and actions in warranty they
may have against former owners, unto:

TRI V PROPERTY GROUP, L.L.C., (TIN: XX-XXX2199), a Louisiana limited
liability company, whose mailing address is 3805 Halsey Street, Suite C, Alexandria,
Louisiana 71301, represented herein by Harold J. Vercher, Jr., its duly authorized
Representative, pursuant to the Unanimous Consent recorded in Conveyance Book
1770, page 398, Instrument #1325732, records of Rapides Parish, Louisiana,

here present, accepting and purchasing for itself, its heirs and assigns, and acknowledging
possession and delivery thereof, all right, title and interest in and to the following property, to-wit:

A CERTAIN PARCELOTRACT OF LAND WITH ALL RIGHTS, WAYS AND PRIVILEGES
THERETO BELONGING OR APPERTAINING, BEING, LYING AND SITUATED IN
SECTION 54, TOWNSHIP 4 NORTH, RANGE 2 WEST, RAPIDES PARISH, LOUISIANA,
CONTAINING 5 ACRES, AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

5.00 ACRES FRONTING 387.6 FEET ON LOUISIANA HIGHWAY 3054(VANDEBURG
DRIVE) , BEING PART OF LOT 18 OF DAVID K. COOPER PARTITION AS SHOWN
ATTACHED TO ACT OF PARTITION RECORDED IN CONVEYANCE BOOK 533, PAGE
342, RECORDS OF RAPIDES PARISH, AND MORE PARTICULARLY DESCRIBED THUS:
START AT THE SOUTHWEST CORNER OF LOT 18 OF DAVID K. COOPER PARTITION
AND RUN NORTH 9 DEGREES 08 MINUTES EAST, A DISTANCE OF 835.63 FEET
ALONG THE EAST RIGHT OF WAY LINE OF LOUISIANA HIGHWAY
3054(VANDEBURG DRIVE) TO THE POINT OF BEGINNING; THENCE CONTINUE
ALONG THE RIGHT OF WAY LINE NORTH 9 DEGREES 08 MINUTES EAST, A
DISTANCE OF 387.6 FEET; THENCE RUN SOUTH 88 DEGREES 22 MINUTES EAST, A
DISTANCE OF 580.28 FEET; THENCE RUN SOUTH 12 DEGREES 54 MINUTES WEST, A
DISTANCE OF 391.8 FEET; THENCE RUN NORTH 88 DEGREES 22 MINUTES WEST, A
DISTANCE OF 553.54 FEET TO THE POINT OF BEGINNING. SAID 5 ACRES BEING
PARTICULARLY SHOWN ON CERTIFICATE OF SURVEY DATED OCTOBER 10, 1968, BY
DANIEL D. SANDEFUR, R.S., ATTACHED TO AN ACT OF CASH SALE, RECORDED AT
CONVEYANCE BOOK 799, PAGE 824 OF THE RECORDS OF RAPIDES PARISH,

175-

CONVEYANCE BOOK 799, PAGE 824 OF THE RECORDS OF RAPIDES PARISH, LOUISIANA.

BEING THE SAME AND IDENTICAL PROPERTY HAVING BEEN PURCHASED BY AND ACT OF CASH SALE, CHARLES L. LIBERTO, JR., ET AL, FROM MICHAEL M. WALDER, ET AL, DATED, FILED AND RECORDED JULY 20, 1972, CONVEYANCE BOOK 801, PAGE 29, OF THE RECORDS OF RAPIDES PARISH, LOUISIANA, AND AN ACT OF CASH SALE CHARLES L. LIBERTO, JR., ET AL FROM MICHAEL M. WALDER ET AL, DATED JANUARY 2, 1973, FILED AND RECORDED JANUARY 3, 1973, CONVEYANCE BOOK 809, PAGE 580, OF THE RECORDS OF RAPIDES PARISH, LOUISIANA.

To have and to hold the said property unto said purchaser and unto itself, its heirs and assigns forever. Certificate of mortgages as required by law is waived and dispensed with by the parties and all taxes due and exigible have been paid. Taxes for the current year shall be prorated.

Condition of Property. Purchaser acknowledges that the property being purchased is being purchased without any warranty whatsoever as to the condition, fitness for use nor serviceability of the property and that the price agreed upon by Vendor is based upon the property being sold in its present condition, "as is, where is." Purchaser has thoroughly, completely and fully inspected and examined all of the improvements, if any, that are located on the property to the extent deemed necessary by Purchaser and Purchaser is willing to purchase the property and improvements, if any, in its present condition. This purchase is made by Purchaser with the knowledge that Vendor does not warrant the fitness for use, serviceability nor condition of the improvements, if any, on the property. Purchaser is aware and realizes that the use, occupancy and ownership of the property and the improvements, if any, may not be in compliance with federal, state, parish or municipal statutes, ordinances, codes or regulations. Purchaser expressly waives all warranties as to the property herein sold, whether implied by this or any other writing or representation, as well as all warranties provided by law. This waiver applies to all warranties of any nature, express or implied, including without limitation warranties of fitness for a particular purpose, or of merchantability, or otherwise. Purchaser acknowledges that under Articles 2475, and 2520 through 2548 of the Louisiana Civil Code and other provisions of law, this sale would ordinarily include a warranty, implied by law, against certain defects in the property sold. Purchaser expressly waives any and all such warranties with respect to all defects, whether apparent or latent, visible or not, and regardless of whether Vendor is aware of any defects. This waiver of warranty extends to all defects, even if the defect or defects render the property absolutely useless, or so inconvenient and imperfect that Purchaser would not have purchased it had Purchaser known of the defect. In addition, Purchaser waives, relieves, discharges, relinquishes and releases Vendor from any and all demands, claims, causes of action or other rights

to payment, performance, remedy or relief, which Purchaser may have or may be otherwise entitled to, whether affecting person and/or property.

Purchaser hereby accepts the Property in its existing environmental condition and waives, discharges, and releases Seller from any and all claims and/or causes of action which Purchaser or its assigns or transferees may have or hereafter be otherwise entitled to, whether affecting person and/or property, for any environmental liabilities arising from the Property, including any claims, demands, causes of action (both public and private), judgments, attorneys' fees, costs, expenses, penalties and fines, imposed or assessed under any federal, state or local environmental law, rule or regulation.

It is specifically agreed and understood that Seller makes no warranty as to the condition of the soil or the health or any trees and/or vegetation existing and/or situated on the Property. It is further understood and agreed that the above described property may be subject to drainage servitudes, designated wetlands by FEMA or some other governmental agency, and/or areas of the property lying within the 100-year flood plain and/or flood zone and if applicable, Purchaser accepts title to the above described property subject to any and all governmental regulations, procedures, and/or guidelines applicable to same. Some area of the Property may have trees removed and may have been filled, therefore, the Buyer shall have the responsibility to take any remedial action such as foundation modifications to any structure that may be constructed on the property.

Purchaser acknowledges and confirms that a material and integral part of the consideration is the waiver and release by Purchaser of Seller from any and all claims or causes of action listed above. Purchaser declares, acknowledges and confirms that the terms and conditions have been fully explained to Purchaser, that Purchaser understands that its execution of this Agreement on such terms and conditions constitutes a full and complete waiver and release of Purchaser's rights to cancel, rescind or void this Agreement in whole or in part under any theory of law for any reason having to do with the terms listed above.

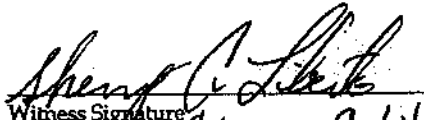
Purchaser confirms and acknowledges that the terms of the exclusion of warranty described above are clear and unambiguous and have been brought to the attention of Purchaser and that it has read and understands the Declaration.

SIGNATURE PAGE TO FOLLOW

THUS DONE AND SIGNED in Rapides Parish, Louisiana, in the presence of me, Notary,
and the undersigned competent witnesses, this 8th day of May, 2024.


Witness Signature
Printed name: Aaron Vercher


CHARLES LAWRENCE LIBERTO, III
Vendor/Seller


Witness Signature
Printed name: Sherry C. Liberto

TRI V PROPERTY GROUP, LLC
By: 
HAROLD J. VERCHER, JR. Representative
Vendee/Puchaser


NOTARY PUBLIC
Scott M. Brame
Bar Roll #20717



SF - 2

OUT 18

VAN DENBURG DR - 120'

740 WPS STEEL

320 FANTASY

270 CHARLES

850 WASHINGTON

out

C - 2
Ord. # 212-2013
(Annexation)

SF - 2

SF - 2

JOHN DOE, JR.
12345 E. 12th Ave.
877 VAN DENBURG DR.

DOLLAR
GENERAL
7515

CHEVRON
7520
OUT

OUT IN C - 2
Ord. # 228 - 1998
(Annexation)

OUT

OUT

17

50' Rte



June 9, 2025

Potential Annexation – 364 Vandenburg Drive

This property sits off of 28 West on Vandenburg right before the Fed Ex distribution center and directly across from Johnny Downs sports complex. It is approximately 5 acres and there is a proposed development for WPI, Waukesha-Pearce Industries, which is a heavy machinery dealership. The developer should be entering into contract with WPI the beginning of this week.

- All utilities are available at this site.
- Property can be served by Fire and Police
- Engineering suggests that a detention pond would be required because of poor drainage
- Fire would request installation of a fire hydrant at that location.

Attached map for location reference

Jacques M. Roy
Mayor



City of Alexandria Planning Division
Melynda Gremillion, CBO, CFM,
Assistant Director of Planning
625 Murray St. Ste 6
Alexandria, LA 71309-0071
Tel (318) 473-1370
Email: melynda.gremillion@cityofalex.com

ORDINANCE NO.

AN ORDINANCE ANNEXING 5.00 ACRES OF LAND SITUATED IN SECTION 26, TOWNSHIP 4 NORTH, RANGE 2 WEST, RAPIDES PARISH, LOUISIANA AND BEING THAT PROPERTY SHOWN ON THE ATTACHED DESCRIPTION REQUESTING ZONING CLASSIFICATION I-1 (LIGHT INDUSTRIAL DISTRICT) AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes annexing 5.00 Acres of land situated in Section 26, Township 4 North Range 2 West, Rapides Parish, Louisiana and being that property shown on the attached description requesting zoning classification I-1 (Light Industrial District).

SECTION II: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION IV: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 17th day of June 2025.

NOTICE PUBLISHED on the 20th day of June, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of June, 2025 and final publication was made in the Alexandria Daily Town Talk on the 23rd day of June, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

RESOLUTION

RESOLUTION to co-sponsor Friends of the Alexandria Zoo Safari Smash Pickleball Tournament in October 2025 at the recreation facilities.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Community Services

Date: May 30, 2025

Title: Resolution to co-sponsor the Friends of the Alexandria Zoo Safari Smash Pickleball Tournament in October 2025 at recreation facilities.

Explanation of Proposal:

Additional Information Attached ☐

Resolution to co-sponsor the Friends of the Alexandria Zoo Safari Smash Pickleball Tournament in October 2025 at recreation facilities.

In-kind services requested: Security, EMS and recreation facilities.

Budget:

☐

Neutral

☐

Within
Existing

☐

Requires
Amendment

Account Number:

Expense Amount:

Account Line Item:

Remaining Amount:

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

RECEIVED

JUN 10 2025

CITY COUNCIL



COMMUNITY PARTNERSHIP REQUEST FORM

Date Submitted: 6-2-25

FORM A

Section I. Applicant Information and Other Funding Source Attempts.

Name/Organization: Friends of the Alexandria Zoo

Address: 3016 Masonic Dr

City: Alexandria State: LA Zip: 71301

Phone: 318-792-2845 Fax: _____

Contact Name: Sarah Kegerreis Contact Email Address: SarahKegerreis@aol.com

Non-profit? ☒ Yes ☐ No. If non-profit, attach copy of IRS exemption letter.

Are you a Governmental Entity? ☐ Yes ☒ No

Event: Safari Smash Pickleball Tournament Date of Event: October 4, 2025

Organization's Mission (brief statement):

To promote Alexandria Zoo, its programs and activities, as well as aid in its continued development.

Type of Program/Activity: Describe in two or three sentences.

Pickleball Tournament

Identify other event sponsors and the amount (or value, if in-kind) of the funding commitment.
(Supporting documentation required.)

see below

Identify other attempts to gain funding or support from private, volunteer, or other entities and their responses. (Supporting documentation required.)

FOTAZ will be soliciting event sponsors once the city approves the use of the tennis courts on our chosen date.

Section II. Nature and/or Description of Public Funds or Property Needed.

Amount Requested: 0

Property requested: Tennis Complex

In-kind service requested: Use of tennis facility, APD security,
opening of facility for set-up, permission to tape the
lines for pickleball speed

(Attach additional paper if more space is needed.)

Section III. Funding Category and/or Basis for Request.

This section seeks information concerning the basis in law for your request under the limited potentially permissible purposes for the City of Alexandria—which may include athletics; recreational activities; cultural or educational activities, such as collaborations with learning institutions, libraries, concerts, art museums and exhibits; parks and playgrounds; and other leisure time and cultural activities and functions of the city. Economic development and advertising/marketing Alexandria or this region is permitted generally only when the activity brings tourism or business to the area which did not already exist or significantly expands activity already in existence.

Which best applies to your request:

☐ Economic Development

☒ Recreation/Athletic

☐ Advertise/Market

☐ Use of City Property for Public Benefit

☐ Aid to the Needy

☐ Arts/Cultural Partnership-Endeavor

☐ Educational

IV. Public Purpose and/or Goal of Request.

This section seeks information about whether this event is for a "public purpose," a requirement by the state constitution before any action involving public funds or property can be given or pledged. This means a benefit solely of a private nature—such as to private clubs, organizations, and so forth, not tied to performance of a public need or program—are presumptively disallowed by state law and can subject public officials to criminal sanction. Your request should be tied to open public participation and overall community development.

If not open to the public, your request may not be allowed. The City is concerned with its goal to benefit all citizens to the extent possible although benefits for a class of persons may be permissible, such as for the needy. The City must examine the governmental action it takes to ensure pledges of its assets or funds do not benefit one person or private entity disproportionately to the benefit to the overall community.

If you are a for-profit applicant, what is the expected private benefit to you, your partners, or members of a club if any part of any fundraising goes to an organization and part to some charitable cause? What is percentage breakdown shown in actual projections?

FOTAZ is a 501c3 non-profit

What is (are) the goal(s) of this project? (In one sentence)

To raise funds for Alexandria Zoo

If a governmental entity, is the cooperative endeavor or intergovernmental agreement sought pursuant to local services law, joint emergency preparedness, exchange of surplus property for public safety purposes, or other? (State "other" reason.)

N/A

If the use of public funds or property is for social welfare for the aid and support of the needy, how are targeted candidates screened? If not screened, how are they targeted for participation?

N/A

V. Benefits to the City.

Proportionality is critical for a public body to give its funds or property. Since this involves taxpayer money, the City of Alexandria has a fiscal responsibility to ensure fairness to all. The City cannot engage in a mere gratuity or giving away of services without a return benefit; however, it may help with your request if you produce a measurable result to the City approximating its gratuity to you.

Does your request or endeavor involve a nearly equal benefit to the citizens you seek to serve when compared to the money or property expended or sought to be used by the public entity? If so, how?

Proceeds from the tournament will support Alexandria Zoo, which is a City owned facility.

If you cannot show a fair market value dollar-for-dollar match, does your plan or request involve a continuing program or relationship which has a future value attached? How so?

What are your real and substantial obligations to achieve the proportionate return to the City of Alexandria at some point in the future?

What is (are) the expected outcome(s) or benefits(s) to the public from the event to be funded? Specify the number of persons anticipated to be served and the service(s) to be provided.

Offer The community a recreational opportunity to play competitive pickleball while supporting Alexandria Zoo, a beloved community attraction.
Describe the history of this program and its success.

This is the first year to have the pickleball tournament.

If your category was "Economic Development and/or Advertisement," provide the following:

- Projected number of out-of-town participants and guests
20
- Identify broadcast, web and regional print promotions to be utilized
The zoo and FoTAZ's social media channels, zoo website, radio, local tv
- Average number of days stay by out-of-town guests to this event
1 day
- Help us estimate the projected economic impact on the City by providing the number of people you expect to attend and how you arrived at this conclusion and the number of days your event lasts. (The City will fill in the "multiplier" based on your previous responses.)

Number of people 100 X Number of days 1 X Multiplier _____

STATEMENT OF POLICY OF THE CITY OF ALEXANDRIA

The City of Alexandria adheres to La.Const. art. VII, § 14, and its requirement that the funds, credit, property, or things of value of the City shall not be loaned, pledged, or donated to or for any person, association, or corporation, public or private, except that the use of public funds or property for programs of social welfare for the aid and support of the needy may be allowed if for a public purpose. Also, the City of Alexandria may engage in cooperative endeavors with other political subdivisions, the State of Louisiana or its agencies, with the United States or its agencies, or with any public or private association, corporation, or individual, if—(i) the expenditure or transfer of public funds or property is based on a legal obligation, duty, or foundation in law giving rise to the ability to legally contract (e.g., a valid statute, ordinance, charter or contract); (ii) the expenditure is also for a public purpose; and (iii) the expenditure creates a public benefit proportionate to its cost (i.e., the amount expended by the City is met with a comparable return or real and substantial obligation to create a future return).

APPLICANT CERTIFICATION

I certify as representative of Friends of the Alexandria Zoo that the information provided in this application is true and accurate to the best of my knowledge.

Signature: _____

Date: _____

Print Name: _____

Sarah Legelles

ADMINISTRATIVE USE: Staff Recommendation
City attorney review
CEA or IGA completed
Council Action

Approved _____ Date _____

RESOLUTION NO.

**RESOLUTION TO CO-SPONSOR FRIENDS OF THE ALEXANDRIA
ZOO SAFARI SMASH PICKLEBALL TOURNAMENT IN OCTOBER
2025 AT THE RECREATION FACILITIES.**

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes to co-sponsor Friends of the Alexandria Zoo Safari Smash Pickleball Tournament in October 2025 at the recreation facilities.

THIS RESOLUTION having been submitted in writing, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

PASSED AND ADOPTED at Alexandria, Louisiana, this 17th day of June.

/s/ Donna P. Jones, MMC
City Clerk

G. ORDINANCES FOR FINAL ADOPTION

SUBJECT TO PUBLIC HEARING

To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for Fire Station Number 4 roof leak repairs.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department:

Date: March 19, 2025

Title: Resolution Authorizing Advertisement of Bids for Fire Station No. 4 Roof Leak Repairs

Explanation of Proposal:

Additional Information Attached ☐

- *Bidding Documents have been completed and ready for the Advertisement for Bids.
- * The City Council is requested to authorize the Advertisement of Bids for this project.
- *Engineer's Cost Estimate is \$30,000.
- *This project includes the removal of two (2) roof exhaust fans and associated roof tiles; and removal of four (4) areas of radial set Spanish Barrel clay roof tiles and associated ridge tiles; and re-installing Spanish Barrel clay roof tiles over peel and stick underlayment and two (2) layers of 30-pound felt to correct sources of water leakage into the facility..

Budget:

☐

Neutral

☐

Within
Existing

☐

Requires
Amendment

Account Number:

Expense Amount:

Account Line Item:

Remaining Amount:

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form ☐

Review:

Content ☐

Information:

Sufficient ☐

Insufficient ☐

Remarks:

RECEIVED

MAR 20 2025

CITY COUNCIL

SECTION 00100

ADVERTISEMENT FOR BIDS

CITY OF ALEXANDRIA

SPANISH BARREL TILE ROOF LEAK REPAIRS
FIRE STATION NO. 4
(MASONIC DRIVE AT LEE STREET)

Separate sealed bids for the CITY OF ALEXANDRIA SPANISH BARREL TILE ROOF LEAK REPAIRS FIRE STATION NO. 4 (MASONIC DRIVE AT LEE STREET) Project will be received by the City of Alexandria, Louisiana by the City Clerk, at the City Council Office, City Hall, 915 Third Street, Alexandria, Louisiana, 71301 until 10:00 a.m. (Central Time) on Tuesday, May 20 2025 and then at said office publicly opened and read aloud. Any bid received after the specified time and date will not be considered.

The Instructions to Bidders, Bid Form, Agreement Between Owner and Contractor, Forms of Bid Bond, Performance and Payment Bonds, Drawings and Specifications, and other Contract Documents may be examined at the following location:

PAN AMERICAN ENGINEERS, LLC
(Design Professional)
1717 JACKSON STREET (71301)
P. O. BOX 8599 (71306)
ALEXANDRIA, LOUISIANA
(318) 473-2100

The work is generally described as follows:

All work related to the project entitled "City of Alexandria Spanish Barrel Tile Roof Leak Repairs Fire Station No. 4 (Masonic Drive at Lee Street)," including the repairs of selected and identified areas of roof leaks in the Spanish Barrel clay tile roof system; removal of two (2) flush set exhaust fans; and miscellaneous repairs to water damaged trim and fascia.

Copies of the bidding documents shall be obtained from the office of Pan American Engineers, LLC upon deposit of \$150.00 for each set of documents; or from the electronic bid submittal option as noted in the Advertisement. The deposit on the first set of documents furnished to bonafide prime bidders will be fully refunded upon return of the documents, in good condition, no later than ten (10) days after receipt of bids. On other sets of documents furnished to bidders, the deposit less actual cost of reproduction will be refunded upon return of the documents, in good condition, no later than ten (10) days after receipt of bids.

Pursuant to Louisiana Revised Statute (L.R.S.) 38:2212.E.(1), Bidders have the option to secure bidding documents and submit bids electronically. Bidding documents may be secured from Central Bidding. Electronic bids for this project may be submitted through Central Bidding. The Central Bidding web address is www.CentralBidding.com. To register, or for assistance with completing an e-bid, contact Central Bidding at 225-810-4814 or 866-570-9620.

The OWNER reserves the right to reject any or all bids for just cause. Such actions will be in accordance with Title 38 of the L.R.S.

In accordance with L.R.S. 38:2212.B.(1), the provisions and requirements stated in the Bidding Documents shall not be considered as informalities and shall not be waived.

Each Bidder must deposit with the bid, security in the amount of at least five percent (5%) of the total bid price, as described in the Instructions to Bidders. Bid bonds shall be written by a surety or insurance company meeting the requirements noted in L.R.S. 38:2218.

The successful Bidder shall be required to furnish a Performance Bond and Payment Bond, in an amount equal to 100% of the Contract amount, written by a surety or insurance company meeting the requirements noted in L.R.S. 38:2219 A.(1)(a), (b) and (c), or for Federally funded projects, must be listed as acceptable on the U.S. Department of Treasury Circular 570.

City of Alexandria is an equal opportunity employer.

City of Alexandria encourages all small and minority-owned firms and women's business enterprises to apply.

Any person with disabilities required special accommodations must contact the City of Alexandria no later than seven (7) days prior to bid opening.

City of Alexandria
P. O. Box 71
Alexandria, Louisiana 71309
Jacques M. Roy, Mayor

PLEASE PUBLISH THREE (3) TIMES:

April 11, 2025

April 18, 2025

April 25, 2025

RESOLUTION NO. 0651-2025

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR
FIRE STATION NUMBER 4 ROOF LEAK REPAIRS.**

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for Fire Station Number 4 roof leak repairs.

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on May 20, 2025.

PASSED AND ADOPTED at Alexandria, Louisiana, this 8th day of April, 2025.

/s/ Donna P. Jones, MMC
City Clerk

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR FIRE STATION NUMBER 4 ROOF LEAK REPAIRS.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted for Fire Station Number 4 roof leak repairs.

SECTION II: BE IT FURTHER ORDAINED, etc. that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2025/2026 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 20th day of May 2025.

NOTICE PUBLISHED on the 23rd day of May 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of May 2025 and final publication was made in the Alexandria Daily Town Talk on the ____ day of May, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for sulfur dioxide technical grade, liquid one ton cylinders for Wastewater Department.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Finance / Purchasing

Date: June 5, 2025

Title: Ordinance for Award Recommendation for Sulfur Dioxide, Technical Grade - One (1) Ton Cylinders

Explanation of Proposal:

Additional Information Attached ☒

On Tuesday, June 3, 2025 at 10:00 AM, two (2) bid packets were received, opened and read aloud for Sulfur Dioxide, Technical Grade - One (1) Ton Cylinders for use by the Wastewater Department. One (1) packet was a "no bid". It is our recommendation that award be made to PVS DX Inc at price(s) bid. This bid price shall remain in effect for a period of twelve (12) months from bid award date.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number:

Expense Amount:

Account Line Item:

Remaining Amount:

Authorization:

1. Mayor

2. Chief Operating Officer

4. Finance Director

5. Division Director

6. Department Head

3. City Attorney

KU
Daniel Smith aka City Atty

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

RECEIVED

JUN 10 2025

CITY COUNCIL

[illegible]



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Finance / Purchasing Dept.

Date: April 2, 2025

Title: Request a resolution to advertise for Sulfur Dioxide, Technical Grade, Liquid - One (1) Ton Cylinders for Wastewater Department- Annual Bid

Explanation of Proposal:

Additional Information Attached ☒

We request permission to advertise bids for Sulfur Dioxide, Technical Grade, Liquid in One (1) Ton Cylinders, for use by the Wastewater Department. Purchases will be made on an "as needed" basis. Bid price shall remain in effect for a period of twelve (12) months from bid award date.

Budget:

☐

Neutral

☐

Within Existing

☐

Requires Amendment

Account Number:

Expense Amount:

Account Line Item:

Remaining Amount:

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

RECEIVED
APR 02 2025
CITY COUNCIL

ADVERTISEMENT FOR BID

CITY OF ALEXANDRIA, LOUISIANA
PURCHASING DEPARTMENT

BID #2525 – SULFUR DIOXIDE, TECHNICAL GRADE, LIQUID, ONE (1) TON CYLINDERS FOR WASTEWATER DEPARTMENT – ANNUAL BID

Separate sealed bids for, **SULFUR DIOXIDE, TECHNICAL GRADE, LIQUID, ONE (1) TON CYLINDERS**, will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until TEN (10) O'CLOCK AM CDT, TUESDAY, June 3, 2025, and then at said office publicly opened and read aloud.

Complete bid packet / bid specifications may be obtained at the City of Alexandria's website, www.cityofalexandria.com, under the heading "*Business*", and drop down to "*RFP/RFQ/Bids*". There is no charge to download bid documents from the City's website.

Pursuant to LA R.S. 38:2212.1 B.(4)(a), vendors have the option to submit their bids electronically. Please find bid related documents and place electronic bids at www.centralbidding.com. For questions regarding the electronic bidding process, please call Central Bidding at 225-810-4814.

Questions and/or clarifications of bid specifications are to be in written form only, either mailed, faxed, or emailed to the attention of Joann Swain, City of Alexandria – Purchasing Department, PO Box 71, Alexandria, LA 71309-0071; Fax (318)619-3412, email joann.swain@cityofalex.com; and must be received by 4:00 PM, Thursday, May 22, 2025.

Address for Postal Delivery:

City of Alexandria
Donna Jones, City Clerk
PO Box 71
Alexandria, LA 71309-0071

Address for Courier or Overnight Delivery:

City of Alexandria
Donna Jones, City Clerk
915 Third Street, 1st Floor
Alexandria, LA 71301
Phone: 318-449-5090

Address for Electronic Bid Submission:

www.centralbidding.com
Phone: 225-810-4814

PLEASE PUBLISH THREE (3) TIMES:

Friday, April 25, 2025
Friday, May 2, 2025
Friday, May 09, 2025

RESOLUTION NO. 0657-2025

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR
SULFUR DIOXIDE TECHNICAL GRADE, LIQUID ONE TON
CYLINDERS FOR WASTEWATER DEPARTMENT.**

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for sulfur dioxide technical grade, liquid one ton cylinders for Wastewater Department.

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on June 3, 2025.

PASSED AND ADOPTED at Alexandria, Louisiana, this 22nd day of April, 2025.

/s/ Donna P. Jones, MMC
City Clerk

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR SULFUR DIOXIDE TECHNICAL GRADE, LIQUID ONE TON CYLINDERS FOR WASTEWATER DEPARTMENT AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted from PVS DX Inc. for sulfur Dioxide Technical Grade, liquid one ton cylinders for Wastewater Department.

SECTION II: BE IT FURTHER ORDAINED, etc. that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2025/2026 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 3rd day of June 2025.

NOTICE PUBLISHED on the 6th day of June, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of June, 2025 and final publication was made in the Alexandria Daily Town Talk on the 23rd day of June, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for a minimum of one 30 passenger trolley.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: **FINANCE/PURCHASING**

Date: **JUNE 4, 2025**

Title: **ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID FOR A MINIMUM OF ONE (1) 30 PASSENGER TROLLEY**

Explanation of Proposal:

Additional Information Attached ☐

On Tuesday, June 3, 2025 @ 10:00 AM, one (1) bid was opened and read aloud for a minimum of one (1) 30 Passenger Trolley for use by the Public Works Department. It is our recommendation that award be made to Model 1 Commercial Vehicle.

Bid price shall remain in effect for a period of 30 days from bid award date.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: 101-043700-707500

Expense Amount: \$300,000.00

Account Line Item: Vehicles

Remaining Amount:

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

RECEIVED

JUN 10 2025

CITY COUNCIL

City of Alexandria - Purchasing Department
 2021 Industrial Park Road, Bldg. WH
 P.O. Box 71
 Alexandria, LA 71309-0071
 Phone (318)441-6162 Fax (318)619-3415 or (318)441-6185

BID TABULATION

Bid Number & Bid Name: #2526- 30 Passenger Trolley

Bid Date: Tuesday, June 3, 2025, 10:00 AM

Using Department: Public Works

Price Quote & Options		Vendor
		Model 1 Commercial Vehicle
Gas Powered Engine		
Louisiana License Number:		SV-2024-00117
Manufacturer's Brand Name:		Hometown Manufacturing
Model:		Villager
Year:		2026
Cab/Chassis Brand Name:		Ford
Model Number:		F53
BID PRICE:		\$338,478.00
Option 29.1 Diesel Powered Engine		
Manufacturer's Brand Name:		Hometown Manufacturing
Model:		Mainstream
Year:		\$2,025.00
Cab/Chassis Brand Name:		International
Model Number:		XB
BID PRICE:		\$440,850.00
Option 29.2 Scrolling Front Sign		
		\$3,353.00
Prices held firm for a period of:		
ETA after receipt of Purchase Order:		30 Days
		18 Months



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: **FINANCE/PURCHASING**

Date: **April 3, 2025**

Title: **Resolution Authorizing Permission to Advertise for a Minimum of One (1) 30 Passenger Trolley**

Explanation of Proposal:

Additional Information Attached ☒

We request permission to advertise for a Minimum of one (1) 30 Passenger Trolley to be used by the City of Alexandria.

A mandatory pre-bid conference will be held on Thursday, May 22, 2025 @ 10:00 AM CST at the City of Alexandria Purchasing Department, located at 2021 Industrial Park Road, Alexandria, LA 71301. All vendors wishing to submit bid proposals "MUST ATTEND" this pre-bid conference. Failure to do so shall constitute grounds for automatic bid rejection.

Budget:

☐

Neutral

☒

Within Existing

☐

Requires Amendment

Account Number: 101-043700-707500

Expense Amount: \$300,000

Account Line Item: Vehicles

Remaining Amount:

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

RECEIVED

APR 07 2025

CITY OF ALEXANDRIA

ADVERTISEMENT FOR BID

**CITY OF ALEXANDRIA, LOUISIANA
PURCHASING DEPARTMENT**

BID # 2526 – 30 PASSENGER TROLLEY

Separate sealed bids for, a minimum of (1) 30 Passenger Trolley will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until 10:00 AM CST CDT, TUESDAY, June 3, 2025 and then at said office publically opened and read aloud.

Complete bid packet, bid specifications may be obtained at the City of Alexandria's website, www.cityofalexandrialala.com under the heading "Business", and drop down to "RFP/RFQ/RFI/BIDS". There is no charge to download bid documents from the City's website.

Pursuant to LA R.S. 38:2212.1 B.(4)(a), vendors have the option to submit their bids electronically. Please find bid related documents and place electronic bids at www.centralbidding.com . For questions regarding the electronic bidding process, please call Central Bidding at 225-810-4814.

A mandatory pre-bid conference shall be held on Thursday, May 22, 2025, at 10:00 AM CDT, at the City of Alexandria Purchasing Department, Building WH, located at 2021 Industrial Park Road, Alexandria, LA 71303. All vendors wishing to submit bid proposals for this project "MUST ATTEND" this pre-bid conference. Pursuant to LA R.S. 38:2212(I), all prospective bidders shall be present at the beginning of the pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid

Address for Postal Delivery:

City of Alexandria
Donna Jones, City Clerk
PO Box 71
Alexandria, LA 71309-0071

Address for Courier or Overnight Delivery:

City of Alexandria
Donna Jones, City Clerk
915 Third Street, 1st Floor
Alexandria, LA 71301
Phone: 318-449-5090

Address for Electronic Bid Submission:

www.centralbidding.com

Phone: 225-810-4814

PLEASE PUBLISH THREE (3) TIMES:

Friday, April 25, 2025
Friday, May 2, 2025
Friday, May 9, 2025

RESOLUTION NO. 0658-2025

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR A
MINIMUM OF ONE 30 PASSENGER TROLLEY.**

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for a minimum of one 30 passenger Trolley.

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on June 3, 2025.

PASSED AND ADOPTED at Alexandria, Louisiana, this 22nd day of April, 2025.

/s/ Donna P. Jones, MMC
City Clerk

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR A MINIMUM OF ONE 30 PASSENGER TROLLEY AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted from Model 1 Commercial Vehicle for a minimum of one 30 passenger trolley.

SECTION II: BE IT FURTHER ORDAINED, etc. that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2025/2026 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 3rd day of June 2025.

NOTICE PUBLISHED on the 6th day of June, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of June, 2025 and final publication was made in the Alexandria Daily Town Talk on the 23rd day of June, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

To consider final adoption of an ordinance authorizing the mayor to renew the existing contract for Environmental Engineering and Consulting Services.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Finance / Purchasing

Date: May 12, 2025

Title: Ordinance to Renew existing contract for Environmental Engineering & Consulting Services

Explanation of Proposal:

Additional Information Attached ☒

For an Ordinance authorizing the Mayor to renew the service contract for the second (2) year with Advanced Environmental Compliance, LLC., and Terracon Consultants for Environmental Engineering & Consulting Services. This service contract was originally awarded by Ordinance #85-2024. This contract shall remain in effect for a period of twelve (12) months from award date. This service will be for the per hour rates as originally quoted by both companies, and will be used on an "as needed" basis. Contingent upon the availability of funds, the City reserves the right to renew the existing contract for a period of up to twelve(12) more months.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number:

Expense Amount:

Account Line Item:

Remaining Amount:

Authorization:

1. Mayor

4. Finance Director

2. Chief Operating Officer

5. Division Director

3. City Attorney

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

RECEIVED

MAY 19 2025

CITY COUNCIL

ORDINANCE NO. 85-2024

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE PROPOSALS RECEIVED FROM ADVANCED ENVIRONMENTAL COMPLIANCES, LLC AND TERRACON CONSULTANTS FOR ENVIRONMENTAL ENGINEERING AND CONSULTING SERVICES AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the proposals received from Advanced Environmental Compliances, LLC and Terracon Consultants for Environmental Engineering and Consulting Services.

SECTION II: BE IT FURTHER ORDAINED, etc. that the Mayor of the City of Alexandria be authorized to pay said proposals received from the 2024/2025 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 28th day of May, 2024.

NOTICE PUBLISHED on the 31st day of May, 2024.

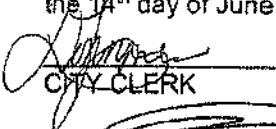
THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS: Fowler, Washington, Rubin, Villard, Felter, Perry, Johnson.

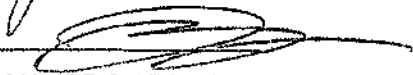
NAYS: None

ABSENT: None

AND THE ORDINANCE was declared adopted on this the 11th day of June, 2024 and final publication was made in the Alexandria Daily Town Talk on the 14th day of June, 2024.


CITY CLERK


PRESIDENT


MAYOR'S APPROVAL/

RECEIVED JUN 12 2024
DELIVERED JUN 12 2024

City of Alexandria - Purchasing Department
2021 Industrial Park Road, Bldg. WH
P.O. Box 71
Alexandria, LA 71309-0071
Phone (318)441-6182 Fax (318)619-3412 or 441-6185

RFP TABULATION

RFP Number & Name: #1819P - Environmental Engineering & Consulting Services

Opening Date: Monday, April 29, 2024; 2:00 PM

Using Department: COA Utility & Public Works Divisions

	Vendor #1 G.E.C. INC		Vendor #2 SEMS INC		Vendor #3 Terracon Consultants		Vendor #4 Advanced Environmental		Vendor #5 T&M Environmental	
	Price Per Hour	OT Exempt	Price Per Hour	OT Exempt	Price Per Hour	OT Exempt	Price Per Hour	OT Exempt	Price Per Hour	OT Exempt
Consulting Service to be Provided										
Expert Witness - Court Time or Deposition	\$400.00	Y	\$400.00	Y	\$200.00	Y	\$75.00	N	NB	
Principal	\$250.00	Y	\$150.00	Y	\$150.00	Y	\$75.00	N	NB	
Registered Professional Engineer	\$175.00	Y	\$125.00	Y	\$130.00	Y	\$75.00	N	NB	
Engineer	\$170.00	N	\$115.00	Y	\$85.00	Y	\$75.00	N	NB	
Registered Professional Geologist	\$200.00	Y	\$125.00	Y	\$125.00	Y	\$75.00	N	NB	
Geologist	\$140.00	Y	\$115.00	Y	\$90.00	Y	\$75.00	N	NB	
Environmental Scientist	\$140.00	Y	\$100.00	Y	\$105.00	Y	\$80.00	N	NB	
Certified Industrial Hygienist	\$120.00	Y	\$165.00	Y	\$175.00	Y	\$75.00	N	NB	
Industrial Hygienist	\$100.00	Y	\$82.50	N	\$100.00	Y	\$75.00	N	NB	
Industrial Hygiene Technician	\$90.00	N	\$77.00	N	\$75.00	N	\$80.00	N	NB	
Environmental Technician	\$90.00	N	\$80.00	N	\$65.00	N	\$60.00	N	NB	
AutoCAD Drafting Technician	\$120.00	N	\$95.00	Y	\$80.00	N	\$80.00	N	NB	
Administrative Assistant	\$75.00	N	\$85.00	N	\$45.00	N	\$60.00	N	NB	
Asbestos Designer	\$125.00	N	\$132.00	Y	\$145.00	Y	\$75.00	N	NB	
Asbestos Management Planner	\$125.00	N	\$132.00	Y	\$125.00	Y	\$75.00	N	NB	
Asbestos Inspector	\$110.00	N	\$82.50	N	\$75.00	Y	\$80.00	N	NB	
Asbestos Project Manager	\$140.00	N	\$132.00	Y	\$85.00	Y	\$60.00	N	NB	
Asbestos Field Technician	\$90.00	N	\$82.50	N	\$85.00	N	\$60.00	N	NB	
Lead Risk Assessor	\$100.00	N	\$105.50	Y	\$115.00	Y	\$60.00	N	NB	
Lead Inspector	\$100.00	N	\$82.50	N	\$80.00	Y	\$60.00	N	NB	
Lead Project Manager	\$140.00	N	\$132.00	Y	\$85.00	Y	\$75.00	N	NB	
Lead Field Technician	\$90.00	N	\$82.50	N	\$65.00	N	\$80.00	N	NB	
TOTALS	\$3,090.00		\$2,678.00		\$2,255.00		\$1,485.00		\$0.00	

City's AFEAT Goals

SUBCONTRACTED SERVICES

Yes
Cost Plus 10%

No
Cost Plus 8%

Yes
Cost Plus 15%

Yes
Cost Plus 20%

Did not answer
Cost Plus

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO RENEW THE EXISTING CONTRACT FOR ENVIRONMENTAL ENGINEERING AND CONSULTING SERVICES AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to renew the existing contract for Environmental Engineering and Consulting Services.

SECTION II: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION IV: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 3rd day of June 2025.

NOTICE PUBLISHED on the 6th day of June, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of June, 2025 and final publication was made in the Alexandria Daily Town Talk on the 23rd day of June, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

To consider final adoption of an ordinance authorizing the mayor to renew the contract for testing, calibration and maintenance of substations and D. G. Hunter Generating Station's relays, meters and related equipment for the Electric Distribution Department.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Finance / Purchasing

Date: May 12, 2025

Title: Ordinance to Renew for Testing, Calibration & Maintenance of Substations and the D.G. Hunter Generating Station's Relays, Meters & Related Equip.

Explanation of Proposal:

Additional Information Attached ☐

For an Ordinance authorizing the Mayor to renew for the second (2) year, service Contract with Control Devices, Inc., for the service of Testing, Calibration, and Maintenance of Substations and the D. G. Hunter Generating Station's Relays, Meters & Related Equipment, to be used by the Electric Distribution Department. This service was originally awarded by Ordinance #84-2024. This contract shall remain in effect for a period of twelve (12) months from award date. Contingent upon the availability of funds, the City reserves the right to renew the existing contract for a period of up to twelve (12) more months.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number:

Expense Amount:

Account Line Item:

Remaining Amount:

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information: Sufficient

☐

Insufficient

☐

Remarks:

RECEIVED

MAY 19 2025

CITY COUNCIL

ORDINANCE NO. 84-2024

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOWEST PROPOSAL RECEIVED FROM CONTROL DEVICES, INC., FOR TESTING CALIBRATION AND MAINTENANCE OF SUBSTATIONS AND D. G. HUNTER GENERATING STATION RELAYS, METERS AND RELATED EQUIPMENT AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the lowest proposal received from Control Devices, Inc., for testing calibration and maintenance of substations and D. G. Hunter Generating Station relays, meters and related equipment.

SECTION II: BE IT FURTHER ORDAINED, etc. that the Mayor of the City of Alexandria be authorized to pay said lowest proposal received from the 2024/2025 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 28th day of May, 2024.

NOTICE PUBLISHED on the 31st day of May, 2024.

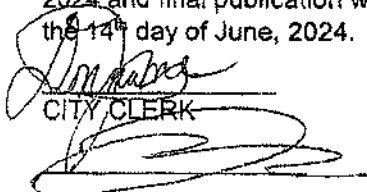
THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS: Fowler, Washington, Rubin, Villard, Felter, Perry, Johnson.

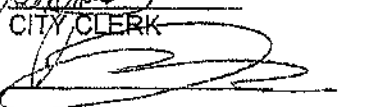
NAYS: None

ABSENT: None

AND THE ORDINANCE was declared adopted on this the 11th day of June, 2024 and final publication was made in the Alexandria Daily Town Talk on the 14th day of June, 2024.


CITY CLERK

PRESIDENT

MAYOR'S APPROVAL 

DELIVERED JUN 12 2024

RECEIVED JUN 12 2024

City of Alexandria - Purchasing Department
2021 Industrial Park Road - PO Box 71
Alexandria, LA 71309-0071
Ph: 318-441-6183 Fax: 318-619-3414

RFP TABULATION

RFP Number & Name: #1820P - Testing, Calibration & Maintenance of Substations & D.G Hunter Generating Station's
Relays, Meters & Related Equipment

Opening Date: Monday, April 29, 2024 @ 2:00 PM CST

Using Department: Various COA Using Departments			
	Vendor #1	Vendor #2	Vendor #3
Price Quote & Option Pricing	Control Devices, Inc.	MMR Constructors, Inc.	Saber Power Services LLC
LA Contractor's License No.:	#17553	#20379	#60512
Labor Per Man Hour:	\$95.00 Per Hour	\$140.00 Per Hour	\$183.00 Per Hour
Labor Overtime Rate Per Man Hr:	\$142.50 Per Hour	\$200.00 Per Hour	\$274.50 Per Hour
Equipment Charges:	\$15.00 Per Hour	Relay Truck \$22.00 Per Hour	Doble 6150 \$43.00 Per Hour
	(All equipment used included in the one charge of \$15/per hour)	Doble 6150 \$50.00 Per Hour	Infrared Camera \$20.00 Per Hour
		Meter Standard \$20.00 Per Hour	
		Phase Angle Meter \$5.00 Per Hour	
		CT Test Set \$21.00 Per Hour	
		5kV Megger \$4.00 Per hour	
Other Costs:			
Per Diem	\$150.00 Per Day	\$210.00 Per Day	\$265.00 Per Day
Premium Time	N/A	N/A	\$366.00 Per Hour
Call-Out	N/A	N/A	\$1.25 Per Hour
Travel Time	N/A	N/A	\$183.00 Per Hour
Over Time Travel	N/A	N/A	\$274.50 Per Hour
Vehicle Expense:	\$0.85 Per Mile	N/A	N/A
Travel	N/A	N/A	N/A

City of Alexandria - Purchasing Department
2021 Industrial Park Road - PO Box 71
Alexandria, LA 71309-0071
Ph: 318-441-6183 Fax: 318-619-3414

RFP TABULATION

RFP Number & Name: **#1820P - Testing, Calibration & Maintenance of Substations & D.G Hunter Generating Station's Relays, Meters & Related Equipment**

Opening Date: **Monday, April 29, 2024 @ 2:00 PM CST**

Using Department: **Various COA Using Departments**

	Vendor #1	Vendor #2	Vendor #3
Price Quote & Option Pricing	Control Devices, Inc.	MMR Constructors, Inc	Saber Power Services LLC
Option #1 - Renewal for 2nd Year			
Labor Per Man Hour	\$95.00 Per Hour	\$144.00 Per Hour	\$194.00 Per Hour
Labor Overtime Rate Per Man Hr	\$142.50 Per Hour	\$206.00 Per Hour	\$291.00 Per Hour
Equipment Charges :	\$15.00 Per Hour	Relay Truck \$22.50 Per Hour	Doble 6150 \$46.00 Per Hour
	(All equipment used included in the one charge of \$15/per hour)	Doble 6150 \$51.50 Per Hour	Infrared Camers \$23.00 Per Hour
		Meter Standard \$20.75 Per Hour	
		Phase Angle Meter \$5.25 Per Hour	
		CT Test Set \$21.50 Per Hour	
		5kV Megger \$4.25 Per hour	
Other Costs :			
Per Diem	\$150.00 Per Day	\$210.00 Per day	\$275.00 Per Day
Premium Time	N/A	N/A	\$388.00 Per Hour
Call-Out	N/A	N/A	\$1.25 Per Hour
Travel Time	N/A	N/A	\$194.00 Per Hour
Over Time Travel	N/A	N/A	\$291.00 Per Hour
Vehicle Expense:	\$0.85 Per Mile	N/A	N/A
Travel	N/A	N/A	N/A

City of Alexandria - Purchasing Department
2021 Industrial Park Road - PO Box 71
Alexandria, LA 71309-0071
Ph: 318-441-6183 Fax: 318-619-3414

RFP TABULATION

RFP Number & Name: **#1820P - Testing, Calibration & Maintenance of Substations & D.G Hunter Generating Station's Relays, Meters & Related Equipment**

Opening Date: **Monday, April 29, 2024 @ 2:00 PM CST**

Using Department: **Various COA Using Departments**

	Vendor #1	Vendor #2	Vendor #3
Price Quote & Option Pricing	Control Devices, Inc.	MMR Constructors, Inc	Saber Power Services LLC
Option #2 - Renewal for 3rd Year			
Labor Per Man Hour	\$95.00 Per Hour	\$148.50 Per Hour	\$206.00 Per Hour
Labor Overtime Rate Per Man Hr	\$142.50 Per Hour	\$212.25 Per Hour	\$309.00 Per Hour
Equipment Charges :	\$15.00 Per Hour	Relay Truck \$23.50 Per Hour	Doble 6150 \$59.00 Per Hour
	(All equipment used included in the one charge of \$15/per hour)	Doble 6150 \$53.00 Per Hour	Infrared Camers \$26.00 Per Hour
		Meter Standard \$21.25 Per Hour	
		Phase Angle Meter \$5.50 Per Hour	
		CT Test Set \$22.25 Per Hour	
		5kV Megger \$4.50 Per hour	
Other Costs :			
Per Diem	\$150.00 Per Day	\$210.00 Per Day	\$300.00 Per Day
Premium Time	N/A	N/A	\$412.00 Per Hour
Call-Out	N/A	N/A	\$1.25 Per Hour
Travel Time	N/A	N/A	\$206.00 Per Hour
Over Time Travel	N/A	N/A	\$309.00 Per Hour
Vehicle Expense:	\$0.85 Per Mile	N/A	N/A
Travel	N/A	N/A	N/A

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO RENEW THE CONTRACT FOR TESTING, CALIBRATION AND MAINTENANCE OF SUBSTATIONS AND D. G. HUNTER GENERATING STATION'S RELAYS, METERS AND RELATED EQUIPMENT FOR THE ELECTRIC DISTRIBUTION DEPARTMENT AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to renew the contract for testing, calibration and maintenance of Substations and D. G. Hunter Generating Station's relays, meters and related equipment for the Electric Distribution.

SECTION II: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION IV: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 3rd day of June 2025.

NOTICE PUBLISHED on the 6th day of June, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of June, 2025 and final publication was made in the Alexandria Daily Town Talk on the 23rd day of June, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

To consider final adoption of an ordinance authorizing the mayor to renew the existing contract with Kolder, Slaven and Company LLC for annual audit and related services.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Administration

Date: May 21, 2025

Title: Ordinance Authorizing the Mayor to Renew the Contract with Kolder, Slaven and Company

Explanation of Proposal:

Additional Information Attached ☒

This will renew the existing contract with Kolder, Slaven and Company LLC for annual audit and related services as required by Section 2.09 of the City's Home Rule Charter and Louisiana Revised Statute 24:513 (A) (3). The term will begin with the audit of the City's 2024-2025 Fiscal Year with mutual option to extend the agreement annually for 2 more years.

Budget:



Neutral



Within
Existing



Requires
Amendment

Account Number:

Expense Amount:

Account Line Item:

Remaining Amount:

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form



Review:

Content



Information:

Sufficient



Insufficient



Remarks:

RECEIVED

MAY 27 2025

CITY COUNCIL

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO RENEW THE EXISTING CONTRACT WITH KOLDER, SALVEN AND COMPANY LLC FOR ANNUAL AUDIT AND RELATED SERVICES.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to renew the existing contract with Kolder, Salven and Company, LLC for annual audit and related services.

SECTION II: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION IV: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 3rd day of June 2025.

NOTICE PUBLISHED on the 6th day of June, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of June, 2025 and final publication was made in the Alexandria Daily Town Talk on the 23rd day of June, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

To consider final adoption of an ordinance amending the 2025-2026 Capital Budget for 24" Kisatchie Bypass Phase 1.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Finance

Date: May 23, 2025

Title: Amend the 2025-2026 Capital Budget For 24" Kisatchie By Pass Ph 1

Explanation of Proposal:

Additional Information Attached ☒

This will amend the 2025-2026 Capital Budget by transferring existing funds into the 24" Kisatchie By Pass project in order to fund a proposed change order for necessary work on the project.

Budget:



Neutral



Within
Existing



Requires
Amendment

Account Number: N/A

Expense Amount:

Account Line Item:

Remaining Amount:

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

KMU

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form



Review:

Content



Information:

Sufficient



Insufficient



Remarks:

RECEIVED

MAY 27 2025

CITY COUNCIL

City of Alexandria
Budget Amendment
FY 25-26

Account Number	Account Title	Current Budget	Increase/Decrease	Amended Budget
Utility Capital Projects (411)				
<u>Expenditures</u>				
411-812101-707000	Marye Street Sewer	3,242,319	(300,000)	2,942,319
411-752206-707000	24" By Pass Kisatchie Ph 1	1,469,559	300,000	1,769,559

ORDINANCE NO.

AN ORDINANCE AMENDING THE 2025-2026 CAPITAL BUDGET FOR 24" KISATCHIE BYPASS PHASE 1. AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes to amend the 2025-2026 Capital Budget for 24" Kisatchie Bypass Phase 1.

Account number	Account Title	Current Budget	Increase/ Decrease	amended Budget
Utility Capital Projects (411)				
<u>Expenditures</u>				
411-812101-707000		3,242,319	(300,000)	2,942,319
Marye Street Sewer				
411-752206-707000		1,469,559	300,000	1,769,559
24" Bypass Kisatchie Phase 1				

SECTION II: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items,

or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION IV: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 3rd day of June 2025.

NOTICE PUBLISHED on the 6th day of June, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of June, 2025 and final publication was made in the Alexandria Daily Town Talk on the 23rd day of June, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

To consider final adoption n of an ordinance authorizing Change Order
Number 2 for Kisatchie Bypass Phase 1 Project.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: **Utilities / Water**

Date: **May 20, 2025**

Title: **City of Alexandria - Kisatchie Bypass Phase 1 Project - Change Order No. 2**

Explanation of Proposal:

Additional Information Attached ☒

The purpose of this change order is to add line stops to the 42" ductile iron main with a 24" bypass line to maintain production capacity from Kisatchie well field in service. This will allow for the removal of a section of the 42" ductile iron main for the installation of a 42" valve and a 42" x 24" tee while maintaining adequate water supply for the City of Alexandria.

The proposed cost for this change order is \$234,896.92

Budget:

☐

Neutral

☐

Within
Existing

☒

Requires
Amendment

Account Number: **411-752206-707000-0**

Expense Amount: **\$1,595,000.00**

Account Line Item: **Kisatchie Bypass Phase 1**

Remaining Amount: **\$53,328.00**

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information: Sufficient

☐

Insufficient

☐

Remarks:

RECEIVED

MAY 27 2025

CITY COUNCIL

CITY OF ALEXANDRIA

CONSTRUCTION CONTRACT CHANGE ORDER

PROJECT: Kisatchie 24" Bypass – Phase 1

ORDER NO: Two (2)

TO: Womack and Sons Construction Group, LLC

You are hereby requested to comply with the following changes from the contract plans and specifications.

Item No.	Description of Changes	Decrease in Contract Price	Increase in Contract Price
CO-1	Adding line stops to the 42" main with a 24" bypass to keep production capacity from Kisatchie well field in service while cutting in a 42" x 24" tee and 42" valve.		\$234,896.92
TOTALS			\$234,896.92
NET CHANGE IN CONTRACT PRICE			\$234,896.92

Justification: The purpose of this change order is to add insertion of line stops and a temporary 24" bypass to allow contractor to cut in a 42" x 24" tee and a 42" gate valve. This will keep the production capacity from Kisatchie well field in service while construction on the 42" commences.

The amount of the original Contract:	\$1,294,380.00
The amount of previously approved Change Orders:	\$36,689.80
The revised Contract total will be:	\$1,565,966.72
The total percent increase in the Original Contract Amount:	20.98%
The Contract Days required for completion will be increased by:	20

This Document will become a supplement to the Contract and all Provisions will apply hereto.

RECOMMENDED: _____
Meyer, Meyer, LaCroix & Hixson, Inc. _____ Date

RECOMMENDED: _____
Alexandria Director of Utilities _____ Date

ACCEPTED: _____
Contractor _____ Date

APPROVED: _____
Mayor _____ Date

WOMACK & SONS

CONSTRUCTION GROUP

P. O. Box 653
Harrisonburg, LA 71340

James Womack
Chase Womack
Paige Womack Barbo

Phone: 318-744-5348
Fax: 318-744-5398

Kisatchie 24" Bypass, Phase I

Change Order #2 - 42" Double Line Stop & 24" Bypass

Change Order Justification - 5/19/2025

Labor Costs				
Labor - 4 Man Crew @ 480 Man Hours @ Avg. \$26.50 / Hour				
Project Manager/Supervisor	6	Days	\$290.00	Day
Administrative Oversight	0	Days	\$200.00	Day
Clerical	0	Days	\$128.00	Day
			Labor Sub Total	=
				\$14,460.00
Social Security Taxes			8.00%	\$1,156.80
La. Unemployment Taxes			4.00%	\$578.40
Fed. Unemployment Taxes			1.00%	\$144.60
Workers Comp/GL			17.00%	\$2,458.20
Vacation Pay			2.00%	\$289.20
Holiday Pay			3.00%	\$433.80
			Total Labor Costs	=
				\$19,521.00
Material Costs				
Description	Qty	Unit	Unit Price	Total
Ready Mix 3,000 PSI Concrete Thrustblock -				
40 CY / Line Stop	80	CY	\$179.36	\$14,348.80
Pump Truck	1	LS	\$2,500.00	\$2,500.00
6" Blow-Off Hose Assembly	1	LS	\$1,500.00	\$1,500.00
			Total Material Costs	=
				\$18,348.80
Subcontract Costs				
Description	Qty	Unit	Unit Price	Total
Double 42" Line Stop on Ductile Iron Domestic Waterline - 42" Double Line Stop with Epoxy Coated Carbon Steel Line Stop Fittings with Low Alloy Steel Hardware. Price Includes up to One 42" x 4" or 2" Tap for Wall Thickness and Blow Down Verification. A Double Stop is Defined as Two Line Stop Installed at the Same Time On the Same Line.	1	LS	\$134,270.00	\$134,270.00
42" Line Stop Rent per Line Stop Machine per Day - A Double Line Stop = (2) Stops per Day	2	EA	\$2,200.00	\$4,400.00
Mobilization of Equipment and Crew	1	LS	\$7,500.00	\$7,500.00
			Total Subcontractor Costs	=
				\$146,170.00
Equipment Costs				
Description	Qty	Duration	Unit	Unit Price
Cat 326 Excavator	1	2	Weeks	\$3,786.00
Cat 306 Excavator	1	2	Weeks	\$1,473.00
Cat 289 Skid Steer	1	2	Weeks	\$1,489.00
Pick Up & Delivery	1	1	LS	\$1,500.00
Truck & Tools	2	10	LS	\$150.00
			Total Equipment Costs	=
				\$16,496.00

SubTotal		\$200,535.80
Fuel		\$1,500.00
Performance and Payment Bond	1.1%	\$2,222.39
15% Overhead & Profit		\$30,638.73
Total		\$234,896.92

Total Contract Days Requested

20

ORDINANCE NO. 184-2024

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR KISATCHIE 24" BYPASS PHASE I. AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted from Womack and Sons Construction Group, LLC in the amount of \$1,294,380.00 submitted for Kisatchie 24" Bypass Phase I.

SECTION II: BE IT FURTHER ORDAINED, etc. that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2024/2025 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 29th day of October.

NOTICE PUBLISHED on the 1st day of November, 2024.

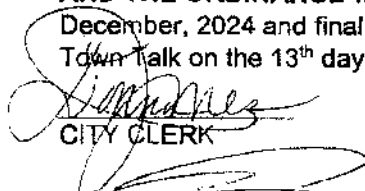
THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

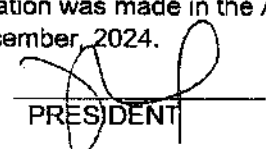
YEAS: Fowler, Washington, Rubin, Villard, Felter, Perry, Johnson.

NAYS: None

ABSENT: None

AND THE ORDINANCE was declared adopted on this the 10th day of December, 2024 and final publication was made in the Alexandria Daily Town Talk on the 13th day of December, 2024.


CITY CLERK


PRESIDENT


MAYOR'S APPROVAL ~~VETO~~

DELIVERED DEC 11 2024

RECEIVED DEC 11 2024

ORDINANCE NO.

AN ORDINANCE AUTHORIZING CHANGE ORDER NUMBER 2 FOR KISATCHIE BYPASS PHASE 1 PROJECT AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes Change Order Number 2 for Kisatchie Bypass Phase 1 Project.

SECTION II: BE IT FURTHER ORDAINED, etc., that the purpose of this change order is to add line stops to the 42" ductile iron main with a 24" by pass line to maintain production capacity from Kisatchie Well Field in service. This will allow for the removal of a section of the 42" ductile iron main for the installation of a 42" valve and a 42" x 24" tee while maintaining adequate water supply for the City of Alexandria. The proposed cost of this change order is \$234,896.92

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 3rd day of June 2025.

NOTICE PUBLISHED on the 6th day of June, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of June, 2025 and final publication was made in the Alexandria Daily Town Talk on the 23rd day of June, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

To consider final adoption of an ordinance authorizing the mayor to enter into a Cooperative Service Agreement with the United States Department of Agriculture, Animal and Plant Health Inspection Services.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: **Utilities/Wastewater**

Date: **May 21, 2025**

Title: An ordinance authorizing the mayor on behalf of the City of Alexandria to enter into a Cooperative Service Agreement with the United States Department of Agriculture, Animal and Plant Health Inspection Service (APHIS Wildlife Services (WS))

Explanation of Proposal:

Additional Information Attached ☒

This cooperative service agreement is for APHIS WS to provide wildlife damage impact services for the City of Alexandria Wastewater Treatment Plant located on Hudson Boulevard.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: Various

Expense Amount: Various

Account Line Item:

Remaining Amount: Various

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

RECEIVED

MAY 27 2025

CITY OF ALEXANDRIA

COOPERATIVE SERVICE AGREEMENT
Between
CITY OF ALEXANDRIA (COA)
and the
UNITED STATES DEPARTMENT OF AGRICULTURE
ANIMAL AND PLANT HEALTH INSPECTION SERVICE (APHIS)
WILDLIFE SERVICES (WS)

ARTICLE 1

The purpose of this agreement is to cooperate in a wildlife damage management project, as described in the Work Plan on the next page.

ARTICLE 2

APHIS WS has statutory authority under the Act of March 2, 1931 (46 Stat. 1468; 7 USCA 8351-7 USCA 8352) as amended, and the Act of December 22, 1987 (101 Stat. 1329-331, 7 USCA 8353), to cooperate with States, local jurisdictions, individuals, public and private agencies, organizations, and institutions while conducting a program of wildlife services involving mammal and bird species that are reservoirs for zoonotic diseases, or animal species that are injurious and/or a nuisance to, among other things, agriculture, horticulture, forestry, animal husbandry, wildlife, and human health and safety.

ARTICLE 3

APHIS WS and COA agree:

1. APHIS WS will provide the requested wildlife damage management services.
2. COA will provide the U.S. Department of Agriculture the sum of **\$4,000.67** to cover the costs as outlined in the Financial Plan. Payment will be made by credit card or check payable to "U.S. Department of Agriculture" by a mutually agreed upon date.
3. COA ensures and certifies that they are not currently debarred or suspended and is free of delinquent Federal debt.
4. The monies received by APHIS WS will be used for wildlife damage management activities.
5. Nothing in this agreement shall prevent APHIS WS from entering into separate agreements with any other organization or individual for the purpose of providing wildlife damage management services exclusive of those provided for under this agreement.
6. COA certifies that APHIS WS has advised COA that there may be private sector service providers available to provide wildlife management services that COA is seeking from APHIS WS.
7. The performance of wildlife damage management actions by APHIS WS under this agreement is contingent upon a determination by APHIS WS that such actions are in compliance with the National Environmental Policy Act, Endangered Species Act, and any other applicable federal statutes. APHIS WS will not make a final decision to conduct requested wildlife damage management actions until it has made the determination of such compliance.

ARTICLE 4

Pursuant to Section 22, Title 41, United States Code, no member of or delegate to Congress shall be admitted to any share or part of this Agreement or to any benefit to arise therefrom.

ARTICLE 5

APHIS assumes no liability for any actions or activities conducted under this Cooperative Service Agreement except to the extent that recourse or remedies are provided by Congress under the Federal Tort Claims Act (FTCA), (28 U.S.C. 1346(b), 2401(b), and 2671-2680).

ARTICLE 6

The Agreement shall become effective June 1, 2025, and shall continue until the hour or funding limitation of the agreement is reached. This Agreement may be amended or terminated at any time by mutual agreement of the parties in writing. Further, in the event COA does not provide necessary funds, APHIS WS is relieved of the obligation to provide services under this agreement.

Tax Identification #: 72-6000014

Cooperator Address: Jacques Roy, Mayor
City of Alexandria
915 3rd Street
Alexandria, LA 71301

Jason Huntington
USDA-APHIS-Wildlife Services
1780 Commercial Dr.
Port Allen, LA 7076

Cooperator's Signature

Date

Biological Science Tech

Date

WORK PLAN

Wildlife Species: Resident Canada Geese

Description of Damage: Safety concern due to human wildlife conflicts. Aggressive behaviors are observed, especially during nesting season. Health concerns caused by excessive feces being in an area frequented by the geese and it being spread into public places and residences.

Location: Alexandria Utility System

Services Provided: Removal of Resident Canada Geese.

FINANCIAL PLAN

Personnel Costs	<u>\$2,857.86</u>
Supplies	<u>\$285.00</u>
Vehicle	<u>\$301.54</u>
Sub Total.....	<u>\$3,444.40</u>
Indirect Costs (16.15%)	<u>\$556.27</u>
TOTAL	<u>\$4,000.67</u>

The distribution of the budget from this Financial Plan may vary as necessary to accomplish the purpose of this agreement, but may not exceed **\$4,000.67**.

Financial Point of Contact

COOPERATOR: David Johnson

318-449-5027
Phone

APHIS, WS: Claudine Campbell
Budget Analyst

225-289-0229
Phone

UNITED STATES DEPARTMENT OF AGRICULTURE
ANIMAL AND PLANT HEALTH INSPECTION SERVICE
WILDLIFE SERVICES

WORK INITIATION DOCUMENT FOR
WILDLIFE DAMAGE MANAGEMENT

SECTION 1	1. WORK INITIATION DOCUMENT NUMBER WWC25001	2. STATUS ☒ NEW ☐ RENEWAL
	3A. TYPE OF WORK INITIATION DOCUMENT (mark all that apply) ☒ PRIVATE PROPERTY ☐ NON-PRIVATE PROPERTY ☐ TEMPORARY/CIVIL ☐ ADJACENT LANDOWNER ☐ AMENDMENT TO AN EXISTING WORK INITIATION DOCUMENT	
SECTION 2	3B. ASSIGN TO THESE SPECIAL GROUPS (1) (2) (3) (4)	
	4. COOPERATOR NAME (last, first, MI) Roy, Jacques	
	5. COOPERATOR MAILING ADDRESS 915 3rd Street, Alexandria, LA 71301	
	6. COMMON NAME City of Alexandria	7. COOPERATOR TELEPHONE NUMBER 318-449-5000
SECTION 3	8. OWNER OR REPRESENTATIVE NAME (if different from Cooperator)	9. OWNER OR REPRESENTATIVE TELEPHONE NUMBER
	10. OWNER OR REPRESENTATIVE ADDRESS (if different from Cooperator)	
	11. PROPERTY / LAND CLASS INFORMATION COUNTY PROPERTY LAND CLASS ACRES A. Rapides 100 B. C. D. E. STATE LA TOTAL ACRES 100	
SECTION 4	12. ADJOINING PROPERTY WID NO.'s	
	13. TARGETED SPECIES A. Geese, Canada F. B. G. C. H. D. I. E. J.	
	☐ 14. There are additional targeted species (complete and attach WS Form 12 Addendum)	
	15. In consideration of the benefits to be derived from the proper management of damage caused by those species listed in Item 13 (and Item 14 if applicable), I, the undersigned Cooperator or Cooperator's representative, do hereby give my consent and concurrence to the Animal and Plant Health Inspection Service (APHIS) (to include its officials, employees, and agents) to use, upon lands owned, leased, or otherwise controlled by me, and identified by this Work Initiation Document, the following methods and devices (COMPONENTS): A. Traps, Cage B. Hand Caught C. Pneumatic D. E. F.	
SECTION 5	☐ 16. There are additional components (complete and attach WS Form 12 Addendum)	
	17. I, the Cooperator or Cooperator's representative, have been informed of the methods and the manner in which the control materials and devices listed in Section 4 will be used, and of the possible hazards associated with their use. I understand that APHIS (to include its officers, employees, and agents) will exercise reasonable precautions to safeguard all persons to prevent injury to animal life other than those listed in Section 3, Item 13 (and Item 14, if applicable); guard against the mishandling of control devices and materials; and exercise due caution and proper judgment in all wildlife damage management operations. I understand that APHIS WS will maintain restricted use pesticide application records on applications made under the Work Initiation Document, and that APHIS WS will provide copies of the records or record information promptly upon the property owner's or cooperator's request. I understand that APHIS WS may collect Global Positioning System (GPS) coordinates at the project site as part of component or activity tracking or as wildlife disease monitoring or research data. As a Lessee, the Cooperator agrees that the lease is current and will remain so while APHIS WS conducts operational activities on the property and will notify WS if the lease expires or is canceled. The Lessee agrees to notify the landowner about any methods or devices (components) in use by APHIS WS on the property.	
SECTION 6	18. In consideration of these understandings and of the benefits to be derived, I, the Cooperator or Cooperator's representative, agree to take reasonable precautions to prevent injury to livestock and other domestic animals; assume responsibility for injury to my property under my control when said injury is not the result of negligence on the part of APHIS; assist in maintaining such warning signs as APHIS may place for the purpose of notifying persons entering onto such lands of the possible hazards associated with wildlife damage management measures in use thereon; and to give adequate warning of these possible hazards to persons I authorize to enter onto such lands. Further, in recognition of the benefits to be derived from the use of specified methods and devices authorized by this Work Initiation Document, I, the cooperator or cooperator's representative, agree not to concurrently use or allow to be used upon lands covered by this Work Initiation Document any toxic material that might reasonably be expected to take a species listed above in Section 3, Item 13 (and Item 14, if applicable), unless such use of said toxicant is agreed to by APHIS in writing.	
19. SPECIAL CONSIDERATIONS		
20A. LANDOWNER, LESSEE, OR ADMINISTRATOR NAME AND TITLE Jacques Roy, Mayor of Alexandria, LA		20B. SIGNATURE
21A. APHIS REPRESENTATIVE NAME Jason Huntington		21B. SIGNATURE JASON HUNTINGTON Digitally signed by JASON HUNTINGTON Date: 2025.04.03 10:51:14 -05'00'
21D. APHIS REPRESENTATIVE TELEPHONE NUMBER (985) 290-2385		21C. DATE
21E. STATE OFFICE ADDRESS 1780 Commercial Drive Port Allen, LA 70767		

PRIVACY ACT NOTICE

5 U.S.C. 552a(e)(3) requires that each agency that maintains a system of records provide each individual from whom the agency solicits information with the following information.

AUTHORITY FOR REQUESTING INFORMATION

7 U.S.C. 8351 to 8353, and 16 U.S.C. 667, authorizes officers, agents, and employees of the United States Department of Agriculture (USDA), Animal and Plant Health Inspection Service (APHIS), Wildlife Services (WS) to conduct a program of wildlife services and to enter into agreements with States, local jurisdictions, individuals, and public and private agencies, organizations, and institutions for the purpose of conducting such services.

NATURE OF YOUR DISCLOSURE OF INFORMATION

Disclosure of information solicited by USDA, APHIS, Wildlife Services is voluntary.

PRINCIPLE PURPOSE FOR WHICH THE INFORMATION IS SOLICITED

Information is solicited from you for the purpose of executing and implementing agreements for control of wildlife damage.

ROUTINE USES WHICH MAY BE MADE OF THE INFORMATION

- (1) To cooperative Federal, State, Tribal, and local government officials, employees, or contractors and other parties as necessary to carry out the program; and other parties engaged to assist in administering the program. Such contractors and other parties will be bound by the nondisclosure provisions of the Privacy Act. This routine use assists the agency in carrying out the program, and thus is compatible with the purpose for which the records are created and maintained;
- (2) To the appropriate agency, whether Federal, State, local, Tribal, or foreign, charged with responsibility of investigating or prosecuting a violation of law or of enforcing, implementing, or complying with a statute, rule, regulation, or order issued pursuant thereto, of any record within this system when information available indicates a violation or potential violation of law, whether civil, criminal, or regulatory in nature, and either arising by general statute or particular program statute, or by rule, regulation, or court order issued pursuant thereto;
- (3) To the Department of Justice when the agency, or any component thereof, or any employee of the agency in his or her official capacity, or any employee of the agency in his or her individual capacity where the Department of Justice has agreed to represent the employee, or the United States, in litigation, where the agency determines that litigation is likely to affect the agency or any of its components, is a party to litigation or has an interest in such litigation, and the use of such records by the Department of Justice is deemed by the agency to be relevant and necessary to the litigation; provided, however, that in each case, the agency determines that disclosure of the records to the Department of Justice is a use of the information contained in the records that is compatible with the purpose for which the records were collected;
- (4) For use in a proceeding before a court or adjudicative body before which the agency is authorized to appear, when the agency, or any component thereof, or any employee of the agency in his or her official capacity, or any employee of the agency in his or her individual capacity where the agency has agreed to represent the employee, or the United States, where the agency determines that litigation is likely to affect the agency or any of its components, is a party to litigation or has an interest in such litigation, and the agency determines that use of such records is relevant and necessary to the litigation; provided, however, that in each case, the agency determines that disclosure of the records to the court is a use of the information contained in the records that is compatible with the purpose for which the records were collected;
- (5) To appropriate agencies, entities, and persons when the agency suspects or has confirmed that the security or confidentiality of information in the system of records has been compromised; the agency has determined that as a result of the suspected or confirmed compromise, there is a risk of harm to economic or property interests, a risk of identity theft or fraud, or a risk of harm to the security of integrity of this system or other systems or programs (whether maintained by the agency or another agency or entity) that rely upon the compromised information; and the disclosure made to such agencies, entities, and persons is reasonably necessary to assist in connection with the agency's efforts to respond to the suspected or confirmed compromise and prevent, minimize, or remedy such harm;
- (6) To USDA contractors, partner agency employee or contractors, or private industry employed to identify patterns, trends, or anomalies indicative of fraud, waste, or abuse;
- (7) To land management agencies, such as the Bureau of Land Management and the U.S. Fish and Wildlife Service, relating to wildlife damage on grazing allotments;
- (8) To consumer reporting agencies in accordance with 31 U.S.C. 3711(e);
- (9) To Federal, State, Tribal, and local regulatory agencies and their employees and contractors who collaborate with Wildlife Services in implementation of, or agencies that regulate, wildlife management projects or programs, or who have an interest in, or regulate, animal or public health, or national security;
- (10) To Federal or State Government-level representatives of the U.S. Environmental Protection Agency, in compliance with the Federal Insecticide, Fungicide, and Rodenticide Act (FIFRA) mandate (7 U.S.C. 136), of the location on a cooperator's property where certain regulated pesticide devices are deployed or regulated pesticides are applied; and
- (11) To the National Archives and Records Administration (NARA) or to the General Services Administration for records management inspections conducted under 44 U.S.C. 2904 and 2906.

EFFECTS OF FAILURE TO FURNISH INFORMATION

Failure to provide the solicited information will not subject you to penalties or adverse consequences.

Instructions for Completing WS Form 12A, Work Initiation Document For Wildlife Damage Management

NOTE: A WS Form 12A Work Initiation Document (WID) is required to be signed by a Cooperator for all properties worked by Wildlife Services (WS). The WID and the WID agreement in WS Management Information System (MIS) expire 5 years after the Cooperator signature date. To renew a WID agreement for another 5 years, a new WS Form 12A is required to be signed by the Cooperator, and everything on the WID agreement in MIS must match the corresponding items on the WS Form 12A.

NOTE: An expanded and detailed set of instructions for the WID is available in MIS. Employees should study the detailed version until familiar with completing the WID.

SECTION 1 – Basic WID Identification and Type

1. Entering the WID document number is optional. Contact your MIS Data Technician to obtain this number if one is needed.
2. Mark only one box, selecting New (agreement) or Renewal (of existing agreement).
3. A WID may have more than one type of work characteristic. Mark all applicable boxes indicating this WID's type of work.

SECTION 2 – Cooperator Information

4. Enter the name of the Cooperator as it appears on the Cooperative Service Agreement, Cooperative Service Field Agreement, Memorandum of Agreement or Understanding, or as it appears in the Cooperator's business references.
5. Enter the Cooperator's mailing address with street or P.O. box, city, state, and ZIP code. This may be the permanent address, mailing address, home address, or business/office address.
6. Enter the common name of the Cooperator's business, farm, or ranch, if applicable.
7. Enter the Cooperator's telephone number including the area code. It may be a landline or mobile telephone number.
8. Enter the name of the owner or Cooperator's representative if it is different from the Cooperator's name.
9. Enter the property owner's or property owner representative's telephone number including area code.
10. Enter the property owner's address (or property owner representative's work address if this is a business or a non-private agreement), including the ZIP code. If the Cooperator's address in Item 5 is also the owner's address, skip this step.

SECTION 3 – Property Information, Location of Work, and Species Being Addressed

11. In this subsection, record the state and counties for the site(s) where the work is being performed for the cooperator. Include for each property the land class being worked on and the number of acres for the land class. Usually, only one land class can be recorded per property. If there is more than one land class on a property, identify each of them separately (e.g. Property: Smith #1, Land Class Private; Smith #2, Land Class County/City). Record the total acres by summing all entries in the "Acres" column.
12. If the WID allows work on an adjoining property as part of the project, additional WIDs signed by the adjoining landowners/ managers must be obtained. The WID document numbers for the adjoining properties go in this subsection. If WID numbers are not assigned, list the name of the other land owners/managers instead of numbers.
13. List the full common names of the targeted species as found in MIS. Review MIS Reference Files for accuracy.
14. If more than 10 species are targeted, mark this box and list the additional species on WS Form 12 Addendum. The WS Form 12A also requires an original signature. Ensure the WS Form 12 Addendum is attached to this WS Form 12A.

SECTION 4 – Component Use Information

15. List the components that will be used in the project. They must be annotated exactly as they appear in the MIS component list. Do not list any activities (e.g., shooting, trapping, etc.).
16. If more than six components are entered, mark this box and list the additional components on WS Form 12 Addendum. The WS Form 12 Addendum also requires an original signature. Ensure the addendum is attached to this WS Form 12A.

Section 5 – Work Initiation Considerations, WS Responsibilities

17. The Cooperator is required to read this section, or alternatively have it read to him/her, before signatures are affixed to the WID.

Section 6 – Work Initiation Considerations, Cooperator Responsibilities

18. The Cooperator is required to read this section, or alternatively have it read to him/her, before signatures are affixed to the WID.
19. **Special Considerations** - If any special considerations are agreed to for this project, enter them in Item 19. They may also be entered in the MIS in the Agreement Remarks or the Property Comments fields.
- 20, 21. **Signatures/Dates** - To complete the form, both the Cooperator's authorized signer and the APHIS Representative (WS employee) print their names, sign in ink, and date the WS Form 12A. The WS employee also enters a contact telephone number and the State Office's address.

The WS employee is responsible for ensuring the Cooperator or authorized representative receives a copy of the WS Privacy Act Notice.

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A COOPERATIVE SERVICE AGREEMENT WITH THE UNITED STATES DEPARTMENT OF AGRICULTURE, ANIMAL AND PLANT HEALTH INSPECTION SERVICES AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to enter into a Cooperative Service Agreement with the United State Department of Agriculture, Animal and Plant Health Inspection Services..

SECTION II: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION IV: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 3rd day of June 2025.

NOTICE PUBLISHED on the 6th day of June, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of June, 2025 and final publication was made in the Alexandria Daily Town Talk on the 23rd day of June, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO



Adjourned