

Legal Affairs Committee

Agenda

February 11, 2025

(Malcolm Larvadain, Chuck Fowler, Lizzie Felter)

4:45 P.M.

- 1) To consider final adoption of an ordinance authorizing the mayor to renew the existing contract with Janitress Cleaning and Staffing LLC for Janitorial Services at the Wastewater and Lab Testing Buildings. **Item 7**

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ALEXANDRIA CITY COUNCIL

TUESDAY, FEBRUARY 11, 2025

CITY COUNCIL CHAMBERS- 5:00 P.M.

**PERSONS DESIRING TO ADDRESS THE COUNCIL SHALL INFORM
THE PRESIDENT AT THE APPROPRIATE AGENDA ITEM**

A. CALL TO ORDER

B. INVOCATION

C. PLEDGE OF ALLEGIANCE

D. ROLL CALL

**E. APPROVAL OF MINUTES TAKEN FROM A REGULAR MEETING
HELD ON JANUARY 28, 2025.**

F. RESOLUTIONS

- 1) **RESOLUTION** to request for proposals for the 2024-2025 Annual Audit.
- 2) **RESOLUTION** authorizing advertisement for bids for construction and maintenance materials.
- 3) **RESOLUTION** setting a public hearing to be held on March 25, 2025 taking action on the cost of demolition of one commercial structure.
- 4) **RESOLUTION** setting a public hearing to be held on March 25, 2025 to consider condemnation of 25 structures within the City.
- 5) **RESOLUTION** authorizing advertisement for bids for janitorial supplies.

G. ORDINANCES FOR FINAL ADOPTION

SUBJECT TO PUBLIC HEARING

- 6) To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for Transit Tire Lease for ATRANS.
- 7) To consider final adoption of an ordinance authorizing the mayor to renew the existing contract with Janitress Cleaning and Staffing LLC for Janitorial Services at the Wastewater and Lab Testing Buildings.
- 8) To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for bulk fuel for vehicles and equipment for use by various departments.
- 9) To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for Statewide Flood Control/Capital Improvement Project Augusta Avenue Fairground Machine Shop Flood Control.
- 10) Adjourn

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ALEXANDRIA CITY COUNCIL

TUESDAY, FEBRUARY 11, 2025

CITY COUNCIL CHAMBERS- 5:00 P.M.

**PERSONS DESIRING TO ADDRESS THE COUNCIL SHALL INFORM
THE PRESIDENT AT THE APPROPRIATE AGENDA ITEM**

A. CALL TO ORDER

B. INVOCATION

C. PLEDGE OF ALLEGIANCE

D. ROLL CALL

**E. APPROVAL OF MINUTES TAKEN FROM A REGULAR MEETING
HELD ON JANUARY 28, 2025.**

PROCEEDINGS OF THE COUNCIL OF THE CITY OF ALEXANDRIA,
STATE OF LOUISIANA, TAKEN AT A REGULAR MEETING HELD ON
JANUARY 28, 2025

The Council of the City of Alexandria, Louisiana, met in a regularly scheduled meeting session in the City Council Chambers, on Tuesday, January 14, 2025 at 5:25 P.M. Those present were the Honorable Cynthia Perry, Gary Johnson, Lizzie Felter, Jules Green, Chuck Fowler, Jim Villard and Malcolm Larvadain. Also present were Mayor Roy, City Attorney Jonathon Goins, Michael Caffery and Council Staff.

The Council of the City of Alexandria, State of Louisiana was duly convened as the governing authority of said City by the Honorable Cynthia Perry, who stated that the Council was ready for the transaction of business. The invocation was pronounced by Ms. Perry and the Pledge of Allegiance was led by Mr. Fowler.

APPROVAL OF MINUTES

On a motion of Mr. Fowler and seconded by Mr. Villard the minutes taken from a regular Council Meeting held on January 14, 2025 were unanimously approved by the Council.

CONSENT CALENDAR

The Council next read all items found under the heading Consent Calendar and assigned them to committees.

Mr. Fowler moved for the introduction of all items appearing under the heading Consent Calendar.

Mr. Johnson seconded the motion. It was unanimously carried by the Council.

On a motion of Mr. Fowler and seconded by Mr. Johnson the following ordinance was introduced to wit:

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR TRANSIT TIRE LEASE FOR ATRANS AND OTHER MATTERS WITH RESPECT THERETO.

On a motion of Mr. Fowler and seconded by Mr. Johnson the following ordinance was introduced to wit:

AN ORDINANCE AUTHORIZING THE MAYOR TO RENEW THE EXISTING CONTRACT WITH JANITRESS CLEANING AND STAFFING LLC FOR JANITORIAL SERVICES AT THE WASTEWATER AND LAB TESTING BUILDINGS AND OTHER MATTERS WITH RESPECT THERETO.

Upon referral of Mr. Larvadain, the following item was placed in committee to be held February 11, 2025:

AN ORDINANCE AUTHORIZING THE MAYOR TO RENEW THE EXISTING CONTRACT WITH JANITRESS CLEANING AND STAFFING LLC FOR JANITORIAL SERVICES AT THE WASTEWATER AND LAB TESTING BUILDINGS AND OTHER MATTERS WITH RESPECT THERETO.

RESOLUTIONS

Mr. Fowler moved for the adoption of the following resolution, which was seconded by Mr. Johnson.

RESOLUTION NO. 0620-2025

RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR CAST/DUCTILE IRON AND RELATED ACCESSORIES.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Fowler, Villard, Larvadain, Perry, Johnson, Felter, Green.

NAYS: None.

ABSENT: None.

This resolution was thereupon declared adopted on this the 28th day of January, 2025.

Ms. Felter moved for the adoption of the following resolution, which was seconded by Mr. Villard.

RESOLUTION NO. 0621-2025

RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR OPERATING SUPPLIES FOR THE WASTEWATER DEPARTMENT.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Felter, Green, Fowler, Villard, Larvadain, Perry, Johnson.

NAYS: None.

ABSENT: None.

This resolution was thereupon declared adopted on this the 28th day of January, 2025.

Mr. Villard moved for the adoption of the following resolution, which was seconded by Mr. Johnson.

RESOLUTION NO. 0622-2025

RESOLUTION AUTHORIZING ADVERTISEMENT FOR BID FOR OPERATING SUPPLIES FOR THE GAS DEPARTMENT.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Villard, Larvadain, Perry, Johnson, Felter, Green, Fowler.

NAYS: None.

ABSENT: None.

This resolution was thereupon declared adopted on this the 28th day of January, 2025.

ORDINANCES FOR FINAL ADOPTION
SUBJECT TO A PUBLIC HEARING

Upon request from the Administration and a motion of Mr. Johnson and seconded by Mr. Larvadain, the following item was delayed two weeks:

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR STATEWIDE FLOOD CONTROL/CAPITAL IMPROVEMENT PROJECT AUGUSTA AVENUE FAIRGROUND MACHINE SHOP FLOOD CONTROL AND OTHER MATTERS WITH RESPECT THERETO.

Upon request from the Administration and a motion of Ms. Felter and seconded by Mr. Villard, the following item was delayed two weeks:

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR BULK FUEL FOR VEHICLES AND EQUIPMENT FOR USE BY VARIOUS DEPARTMENTS AND OTHER MATTERS WITH RESPECT THERETO.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Villard and seconded by Ms. Felter.

ORDINANCE NO. 02-2025

AN ORDINANCE AUTHORIZING THE MAYOR TO PROMOTE THE CITY OF ALEXANDRIA BY ENTERING INTO ALL CONTRACTS WITH BANDS AND

VENDORS FOR 2025 EVENTS AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Villard, Larvadain, Perry, Johnson, Felter, Green, Fowler.

NAYS: None.

ABSENT: None.

This ordinance was thereupon declared adopted on this the 28th day of January, 2025.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Fowler and seconded by Mr. Villard.

ORDINANCE NO. 03-2025

AN ORDINANCE AUTHORIZING THE MAYOR TO DECLARE CERTAIN ITEMS SURPLUS AND NO LONGER NEEDED OR USED BY CITY DEPARTMENTS TO BE SOLD AT A PUBLIC AUCTION SCHEDULED FOR SATURDAY, MARCH 1, 2025 AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Fowler, Villard, Larvadain, Perry, Johnson, Felter, Green.

NAYS: None.

ABSENT: None.

This ordinance was thereupon declared adopted on this the 28th day of January, 2025.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Fowler and seconded by Mr. Johnson.

ORDINANCE NO. 04-2025

AN ORDINANCE AUTHORIZING THE 2024-2025 MAJOR BUDGET AMENDMENT AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Fowler, Villard, Larvadain, Perry, Johnson, Felter, Green.

NAYS: None.

ABSENT: None.

This ordinance was thereupon declared adopted on this the 28th day of January, 2025.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Villard and seconded by Ms. Felter.

ORDINANCE NO. 05-2025

AN ORDINANCE COMMITTING ADDITIONAL CITY FUNDS TO THE LWI CHATLIN LAKE BACKWATER OVERFLOW STRUCTURE TO THE RED RIVER (LWI-0192) AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Villard, Larvadain, Perry, Johnson, Felter, Green, Fowler.

NAYS: None.

ABSENT: None.

This ordinance was thereupon declared adopted on this the 28th day of January, 2025.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Villard and seconded by Ms. Felter.

ORDINANCE NO. 06-2025

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AGREEMENT WITH THE MANNA HOUSE REGARDING THE MANNA HOUSE PROAM COCA COLA DR. PEPPER OPEN ANNIKA WOMEN'S ALL PRO GOLF TOURNAMENT SCHEDULED FOR APRIL 2, 2025 AT LINKS ON THE BAYOU GOLF COURSE AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Villard, Larvadain, Perry, Johnson, Felter, Green, Fowler.

NAYS: None.

ABSENT: None.

This ordinance was thereupon declared adopted on this the 28th day of January, 2025.

Mr. Gist, a contracted city attorney, read the following statement into the record:

NOTICE IS HEREBY GIVEN THAT AT ITS MEETING TO BE HELD ON TUESDAY, FEBRUARY 25, 2025 AT 5:00 P.M. AT ITS REGULAR MEETING PLACE, THE CITY COUNCIL CHAMBERS, 1ST FLOOR CITY HALL, 915 THIRD STREET, ALEXANDRIA, LOUISIANA, THE CITY COUNCIL OF THE CITY OF ALEXANDRIA, STATE OF LOUISIANA, PLANS TO CONSIDER ADOPTING A RESOLUTION ORDERING AND CALLING AN ELECTION TO BE HELD IN THE CITY OF ALEXANDRIA, STATE OF LOUISIANA TO AUTHORIZE THE RENEWAL OF AN AD VALOREM TAX THEREIN.

The President adjourned the meeting at 6:00 p.m.

/S/ Cynthia Perry

President

ATTEST:

/S/ Donna P. Jones

City Clerk

F. RESOLUTIONS

RESOLUTION to request for proposals for the 2024-2025 Annual Audit.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Finance

Date: January 14, 2025

Title: A Resolution to Request Proposals for the 2024-2025 Annual Audit

Explanation of Proposal:

Additional Information Attached ☐

This will request proposals for the required 2024-2025 Annual Audit for the City, along with an option for services relating to the subsequent 2 years.

Budget:

☐

Neutral

☐

Within
Existing

☒

Requires
Amendment

Account Number:

Expense Amount:

Account Line Item:

Remaining Amount:

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

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Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

RECEIVED
JAN 27 2025
CITY CLERK

RESOLUTION NO.

RESOLUTION TO REQUEST FOR PROPOSALS FOR THE 2024-2025 ANNUAL AUDIT.

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes to request for proposals for the 2024-2025 Annual Audit.

PASSED AND ADOPTED at Alexandria, Louisiana, this 11th day of February, 2025.

/s/ Donna P. Jones, MMC
City Clerk

RESOLUTION authorizing advertisement for bids for construction and maintenance materials.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: **FINANCE/PURCHASING**

Date: **1/23/2025**

Title: RESOLUTION AUTHORIZING PERMISSION TO ADVERTISE FOR CONSTRUCTION AND MAINTENANCE MATERIALS

Explanation of Proposal:

Additional Information Attached ☒

We request permission to advertise for Construction and Maintenance Materials for use by various City Departments.

Questions and/or clarifications of the bid specifications shall be in written form only, either mailed, faxed or emailed to the attention of Casey Barnes, City of Alexandria Purchasing Department; PO Box 71, Alexandria, LA 71309-0071; Fax 318-619-3415; emailed to casey.barnes@cityofalex.com; and must be received by 4:00 PM, Thursday, March 6, 2025.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: **VARIOUS**

Expense Amount: **NA**

Account Line Item: **NA**

Remaining Amount: **NA**

Authorization:

1. Mayor

4. Finance Director

5. Division Director

2. Chief Operating Officer

6. Department Head

3. City Attorney

7. Purchasing Agent

Council Staff

Form

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Review:

Content

☐

Information:

Sufficient

☐

Insufficient

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Remarks:

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JAN 24 2025

CITY OF ALEXANDRIA

ADVERTISEMENT FOR BID

**CITY OF ALEXANDRIA, LOUISIANA
PURCHASING DEPARTMENT**

BID # 2511 – CONSTRUCTION & MAINTENANCE MATERIALS

Separate sealed bids for Construction & Maintenance Materials, will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until 10:00 AM CST CDT, TUESDAY, March 25, 2025 and then at said office publically opened and read aloud.

Complete bid packet, bid specifications may be obtained at the City of Alexandria's website, www.cityofalexandria.com under the heading "*Business*", and drop down to "*RFP/RFQ/RFI/BIDS*". There is no charge to download bid documents from the City's website.

Pursuant to LA R.S. 38:2212.1 B.(4)(a), vendors have the option to submit their bids electronically. Please find bid related documents and place electronic bids at www.centralbidding.com . For questions regarding the electronic bidding process, please call Central Bidding at 225-810-4814.

Questions and/or clarifications of bid specifications are to be in written form only, either mailed, faxed, or emailed to the attention of Casey Barnes, City of Alexandria Purchasing Department; PO Box 71, Alexandria, LA 71309-0071; Fax 318-619-3415; email to casey.barnes@cityofalex.com; and must be received by 4:00 PM, Thursday, March 6, 2025.

Address for Postal Delivery:

City of Alexandria
Donna Jones, City Clerk
PO Box 71
Alexandria, LA 71309-0071

Address for Courier or Overnight Delivery:

City of Alexandria
Donna Jones, City Clerk
915 Third Street, 1st Floor
Alexandria, LA 71301
Phone: 318-449-5090

Address for Electronic Bid Submission:

www.centralbidding.com
Phone: 225-810-4814

PLEASE PUBLISH THREE (3) TIMES:

Friday, February 14, 2025
Friday, February 21, 2025
Friday, February 28, 2025

RESOLUTION NO.

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR
CONSTRUCTION AND MAINTENANCE MATERIALS.**

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for construction and maintenance materials.

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on March 25, 2025.

PASSED AND ADOPTED at Alexandria, Louisiana, this 11th day of February, 2025.

/s/ Donna P. Jones, MMC
City Clerk

RESOLUTION setting a public hearing to be held on March 25, 2025 taking action on the cost of demolition of one commercial structure.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: **Community Development**

Date: **January 15, 2025**

Title: **A Resolution setting a public hearing taking action on the cost of demolition of (1) commercial structures.**

Explanation of Proposal:

Additional Information Attached ☒

Introduce on January 28, 2025 for authorization to set a Cost Public Hearing on March 25, 2025 for the authority to file liens on the (1) property that the City has demolished. The cost lien amount is a total of expenses associated with the removal of each structure based on a City Council Condemnation Order. All Property owners have been sent certified mail notice of the lien amounts and had the opportunity to pay the lien prior to City Council Public Hearing but have not to date.

Budget:

☐

Neutral

☒

Within Existing

☐

Requires Amendment

Account Number: **160-022417 &
101-054701**

Expense Amount: **Amount have been deducted as actions occurred**

Account Line Item: **531101**

Remaining Amount:

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

- Exhibit A- List of (1) structure attached
- Exhibit B- Statement of Demolition cost for 1 structure
- Exhibit C- Before and after pictures
- Exhibit D- Condemnation Resolution

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JAN 16 2025

CITY OF ALEXANDRIA

Public Hearing for Cost of Demolition

Community Development

	A	B	C	D	E	F
1	1	CD-13296	1130 3rd Street	Paul Ronald Benoit	\$129,139.63	Y

STATEMENT OF DEMOLITION COST

DATE OF MAILING: January 15, 2025 MPN #: CD-13296
PARISH PARCEL ID #: 2400700180006001 PARISH ASSESSMENT #: 3010105555
LEGAL DESCRIPTION: -PT LOTS 2 & 3 SQ 21 ALEX. BEING 45'
ON THIRD ST X 136'

MUNICIPAL ADDRESS: 1130 3RD STREET Alexandria, LA
71301

PROPERTY OWNER(S): RONALD PAUL BENOIT; CMR #: 9589-0710-5270-1054-2245-24
PJ & BJ Rentals BEN JOHNSON; CMR #: 9589-0710-5270-1054-2245-48
PAUL RONALD BENOIT; CMR #: 9589-0710-5270-1054-2245-31

COST ASSOCIATED WITH THE CONDEMNATION AND DEMOLITION OF THIS STRUCTURE TO DATE PER # 565-2024:

Hazard (Lead/Asbestos) Testing Fee(s):	\$0.00
Abatement Contractor Fee(s):	\$127,000.00
Contractor Fee(s):	\$0.00
Public Notice Advertisement Fees:	\$15.33
Courthouse Filing Fees:	\$735.00
Absentee Attorney Fees:	\$789.30
Administrative Fees:	\$0.00
Administrative Fee by Ordinance:	\$600.00
TOTAL:	\$129,139.63
101 City Funds:	\$101,730.44
160 CDBG Funds:	\$27,409.19

The above information is all the associated costs to date for the subject property that are eligible to file as a tax lien per City Municipal Ordinance, Article IV, Section 7-127.3. You may elect to pay the amount above prior to the City Council public hearing date to avoid additional charges.

Community Development Department
Progress report for properties demolished:



BEFORE:



Address: 1130 3rd Street
MPN #: CD-13296

Before

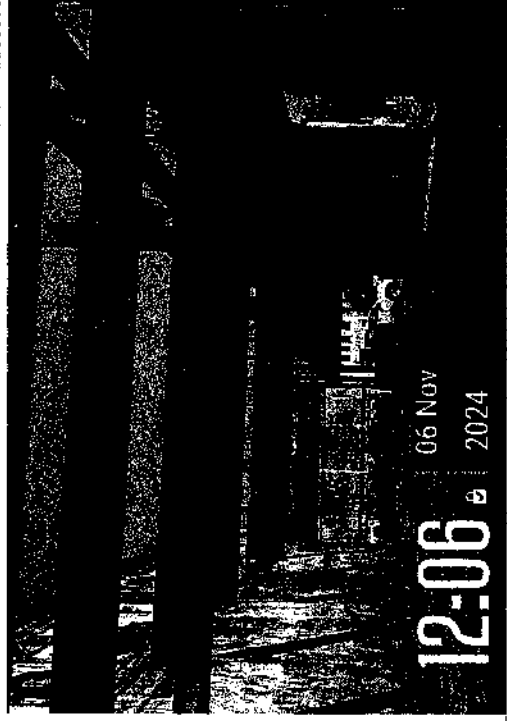
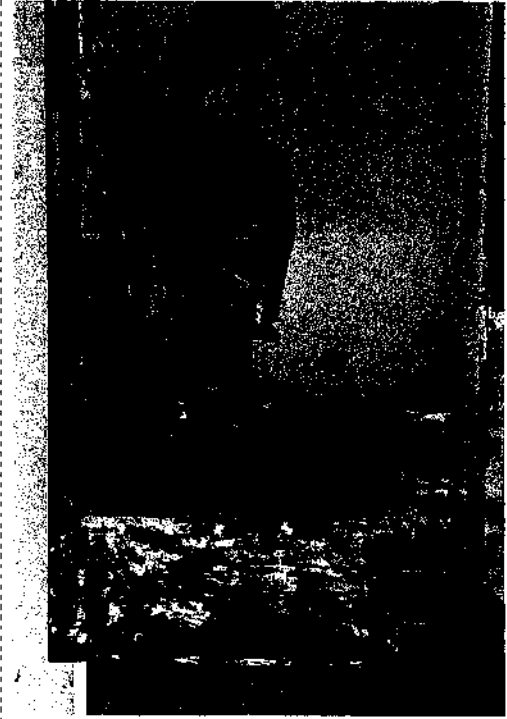
AFTER:



Date Original Complaint was filed: 01/23/2019

Date structure was demolished: 11/25/2024

After



RESOLUTION NO. 0565-2024

RESOLUTION TO HOLD A PUBLIC HEARING TO CONSIDER CONDEMNATION OF (9) NINE STRUCTURES.

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the condemnation of the following structures:

1130 3 rd Street –	Paul Benoit
1501 Fenner Street –	Jerry Warner
1514 Fenner Street –	Leontina Dauzat
1522 Fenner Street –	Leontina Dauzat
3120 Madonna Dr.	Scott Riche Bonnie Riche
2605 Overton Street-	Edna B. Holland Fred Paul Allen Dorothy Allen

BE IT FURTHER RESOLVED, etc., that in the event the owners, agent, or other representatives of the owners fails to repair the structure in accordance with the terms herein, said demolition and/or removal shall be undertaken by the City of Alexandria and any excess costs will be assessed against the lot upon which the building is situated, all in accordance with the provision of Louisiana Revised Statutes 33:4765 and 4766.

ORDER OF CONDEMNATION

BE IT FURTHER RESOLVED, etc., The City Council considering the recommendations of the Community Development Officer, the notice to the

RESOLUTION NO.

**RESOLUTION SETTING A PUBLIC HEARING TO BE HELD ON
MARCH 25, 2025 TAKING ACTION ON THE COST OF DEMOLITION
OF ONE COMMERCIAL STRUCTURE.**

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby setting a public hearing to be held on March 25, 2025 taking action on the cost of demolition of one commercial structure.

THIS RESOLUTION having been submitted in writing, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

PASSED AND ADOPTED at Alexandria, Louisiana, this 11th day of February, 2025.

/s/ Donna P. Jones, MMC
City Clerk

RESOLUTION setting a public hearing to be held on March 25, 2025
to consider condemnation of 25 structures within the City.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Planning / Community Development

Date: January 31, 2025

Title: Resolution setting a public hearing to be held on March 25, 2025 to consider
condemnation of (25) structures within the City

Explanation of Proposal:

Additional Information Attached ☒

Introduce on February 11 2025 for authorization to set a Public Hearing on March 25, 2025 for the condemnation of (25) blighted and abandoned structures throughout the City for the imminent threat to public health, safety and welfare of its surroundings. All structures have been inspected and ranked in order of severity of danger to its neighbors. All property owners have been sent notices of code violations and given the opportunity to correct or repair, however, have failed to take action.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: 101-054701

Expense Amount:

Account Line Item: 531201

Remaining Amount:

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks: Exhibit A: List of (25) structures
Exhibit B: Pictures of structures

RECEIVED

JAN 04 2025

CITY COUNCIL

Public Hearing To Set Condemnation Hearing

Community Development

Key	MPN #	Address	Property Owner	AA Needed
1	CD-15204	1820 East Texas Ave.	Anquneta Session, A' Keshia Session, Anequa Session, Tederick Session, Terrance Sessions, Tommy Sessions, Nigel Sessions, Anitra Sessions, Jerry Johnson	Y
2	CD-12624	2025 East Texas Ave.	Curtisteen Matthews, Midwest Management BMO Harris	Y
3	CD-10632	2132 Houston St.	Harry Thompson, Veronica Hollingworth, Patrick Thompson, Gary Thompson, Marsha Ervin, Donald Ray	Y
4	CD-13072	2201 Lee St.	Matt's Janitorial Service, Inc., Curtisteen Matthews, Bakies Properties, Brandon Bakies	Y
5	CD-12888	2205 Lee St.	Matt's Janitorial Service, Inc., Curtisteen Matthews, Bakies Properties, Brandon Bakies	Y
6	CD-13083	2209 Lee St.	Matt's Janitorial Service, Inc., Curtisteen Matthews, Arthea Matthews, Bakies Properties, Brandon Bakies	Y
7	CD-14326	2210 Lee St.	Matt's Janitorial Service, Inc., Curtisteen Matthews, Bakies Properties, Brandon Bakies	Y
8	CD-12887	2215 Lee St.	Matt's Janitorial Service, Inc., Curtisteen Matthews, Arthea Matthews, Bakies Properties, Brandon Bakies, PB & J Rentals Ben Johnson	Y
9	CD-10699	1225 Magnolia St.	Croom Properties, David Croom, Alicia Croom	Y
10	CD-10444	1227 Magnolia St.	Larwood Properties, Jerry Larwood,	Y
11	CD-13114	1346 Magnolia St.	Walter Smith, Emanuel Lewis, Bakies Properties, Brandon Bakies	Y
12	CD-14381	1813 Mason St.	Linda Ausmer, ET AL, Frankie Mae Woods, Jonnie Moore	Y
13	CD-14910	1987 Mason	Mary T. Samuel	Y
14	CD-14941	2018 Mason	Mary Iles, EST, ET AL, Brunetta Martin, Gregory Pilate, Annie Iles Shorter	Y
15	CD-12455	2702 Mason St.	Louis Blalock	Y
16	CD-14753	1764 Monroe St	Lewis Vinson, Melonea Girollando, Scott Goodstall	Y
17	CD-13273	1960 Monroe St.	Helen robinson Clarks, Walter Earnest	Y
18	CD-15282	3219 Monroe St.	Rigoberto Melendez	Y
19	CD-13308	5220 Morgan St.	Rose Marie Howard, Sharon Bowie Vorise, Alfred Bowie	Y
20	CD-11041	1851 Overton	Henry Rhodes, Emelda Rhodes, Douglas Rhodes	Y
21	CD-14791	1914 Overton	Roman Smith	Y
22	CD-14946	2203 Overton	Ola Mae Monk	Y
23	CD-10435	2307 Overton	Thelma Williams Powell, Sandra Powell, Rebecca King	Y
24	CD-14382	2618 Overton	Huey Minor, ET AL	Y
25	CD-14747	1504 & 1508 Yoist St.	Larwood Properties, Jerry Larwood, Kylie Larwood	Y

Community Development Department
Properties for consideration of condemnation and demolition:



Address: 1820 East Texas
MPN #: CD-15204



Date Original Complaint was filed: 01/30/18



Address: 2025 East Texas
MPN #: CD-12624



Date Original Complaint was filed: 03/19/15

Community Development Department
Properties for consideration of condemnation and demolition:



Address: 2132 Houston St.
MPN #: CD-10362



Date Original Complaint was filed: 11/18/97

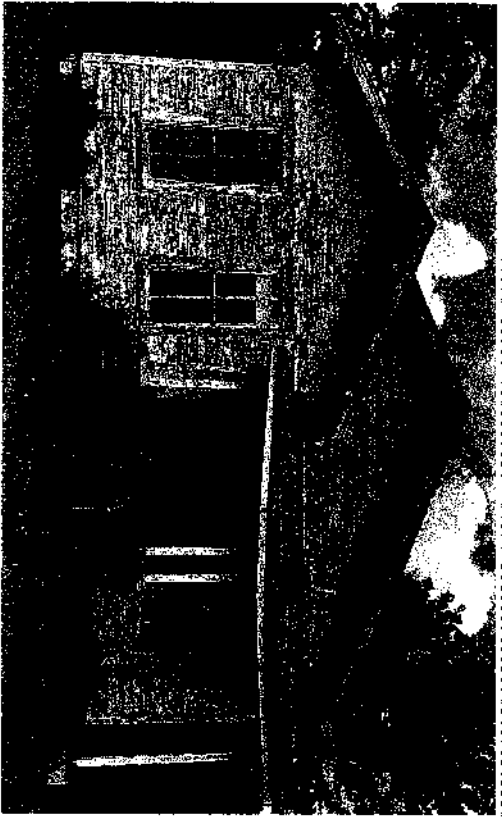


Address: 2201 Lee St.
MPN #: CD-13072

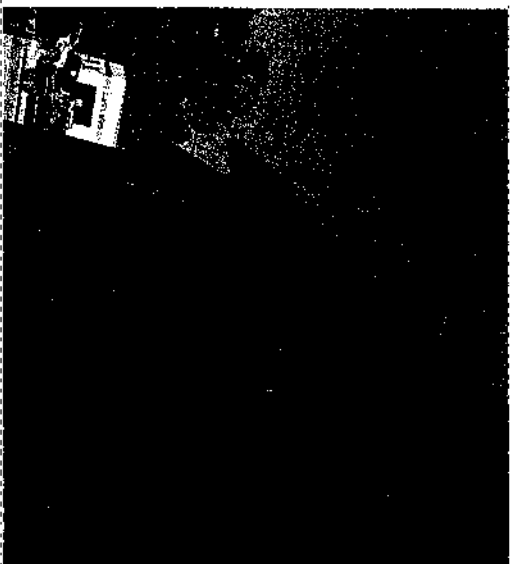


Date Original Complaint was filed: 03/08/18

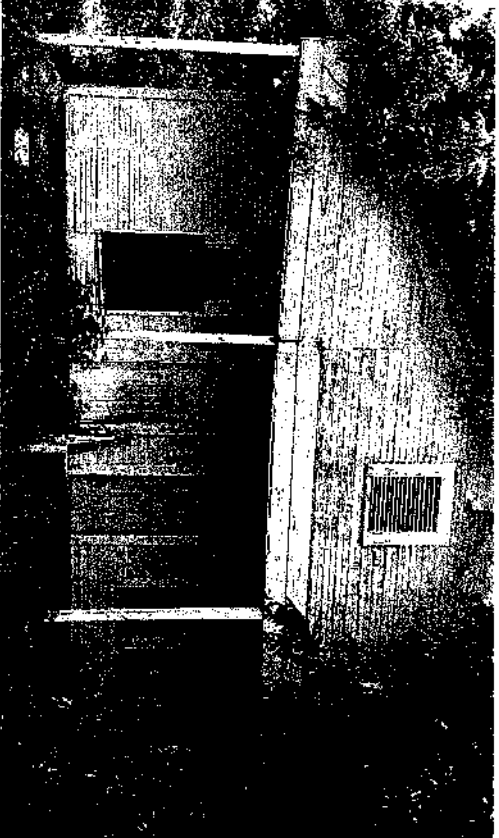
Community Development Department
Properties for consideration of condemnation and demolition:



Address: 2205 Lee St.
MPN #: CD-12888



Date Original Complaint was filed: 1/12/17

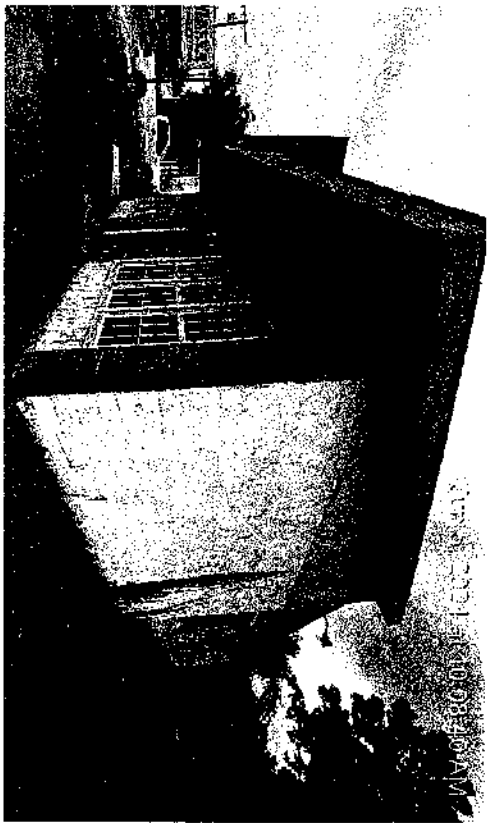


Address: 2209 Lee St.
MPN #: CD-13083



Date Original Complaint was filed: 3/9/18

Community Development Department
Properties for consideration of condemnation and demolition:



Address: 2210 Lee St.
MPN #: CD-14326



Date Original Complaint was filed: 11/8/23



Address: 2215 Lee St.
MPN #: CD-12887



Date Original Complaint was filed: 12/01/17

Community Development Department
Properties for consideration of condemnation and demolition:



Address: 1225 Magnolia St.
MPN #: CD10699



Date Original Complaint was filed: 9/08/23



Address: 1227 Magnolia St.
MPN #: CD-10444



Date Original Complaint was filed: 9/13/23

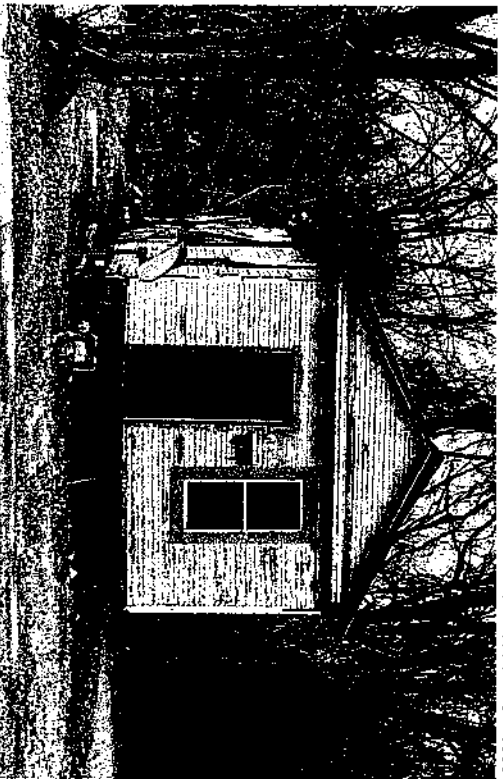
Community Development Department
Properties for consideration of condemnation and demolition:



Address: 1346 Magnolia St.
MPN #: CD-13114



Date Original Complaint was filed: 3/15/18



Address: 1813 Mason St.
MPN #: CD-14381



Date Original Complaint was filed: 4/11/14

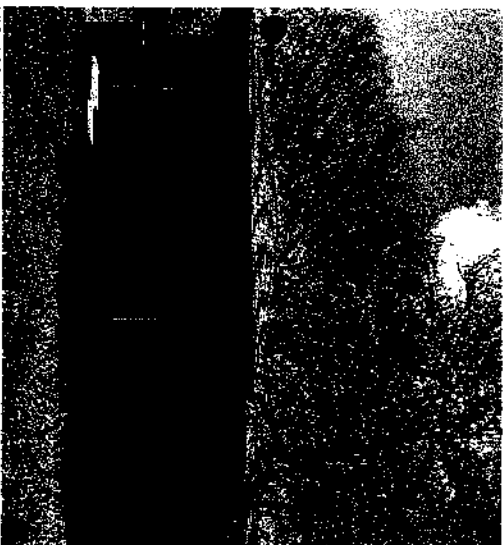
Community Development Department
Properties for consideration of condemnation and demolition:



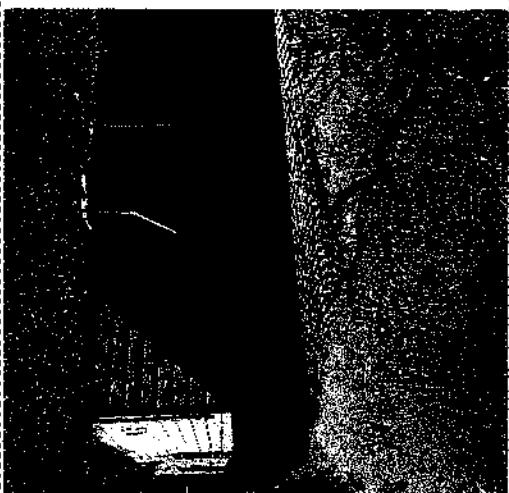
Address: 1987 Mason St.
MPN #: CD-14910



Date Original Complaint was filed: 2/20/24



Address: 2018 Mason St.
MPN #: CD-14941



Date Original Complaint was filed: 2/20/24

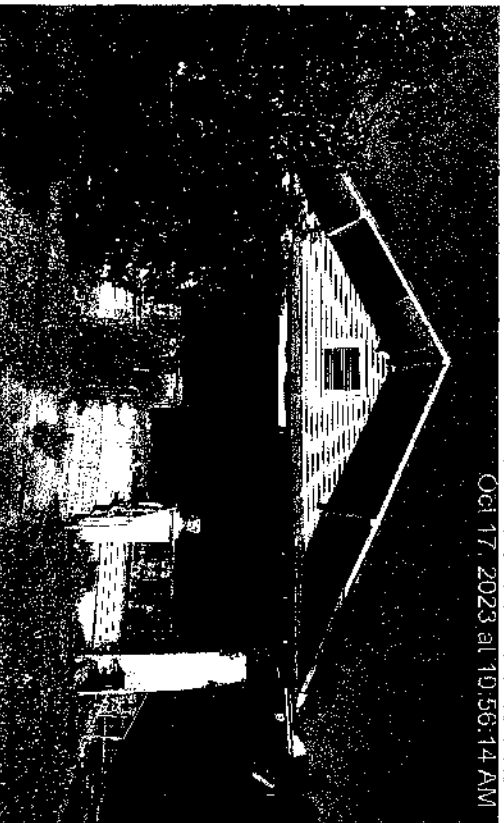
Community Development Department
Properties for consideration of condemnation and demolition:



Address: 2702 Mason St
MPN #: CD-12455



Date Original Complaint was filed: 3/11/14



Address: 1764 Monroe St.
MPN #: CD-14753



Date Original Complaint was filed: 10/17/23

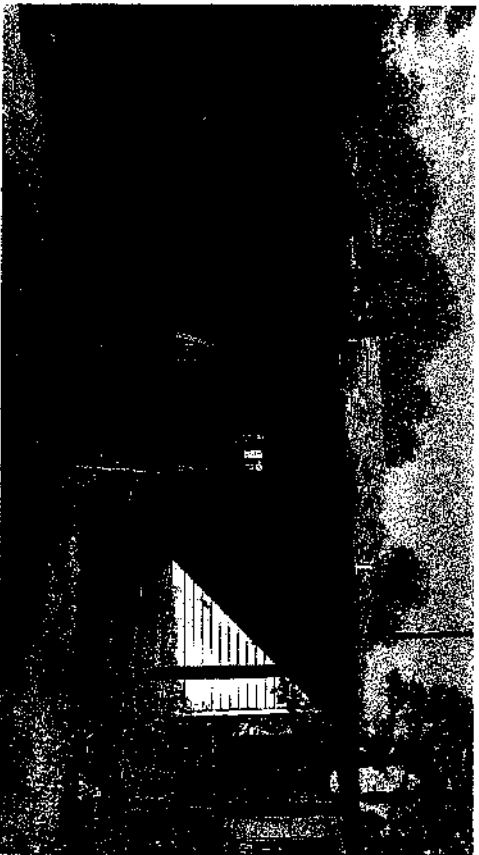
Community Development Department
Properties for consideration of condemnation and demolition:



Address: 1960 Monroe St.
MPN #: CD-13273



Date Original Complaint was filed: 9/13/18

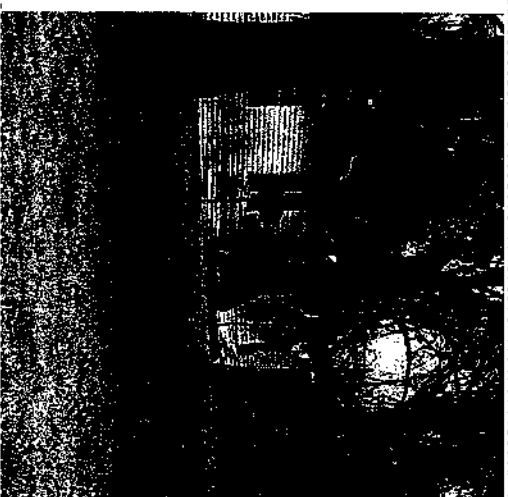


Address: 3219 Monroe St.
MPN #: CD-15282



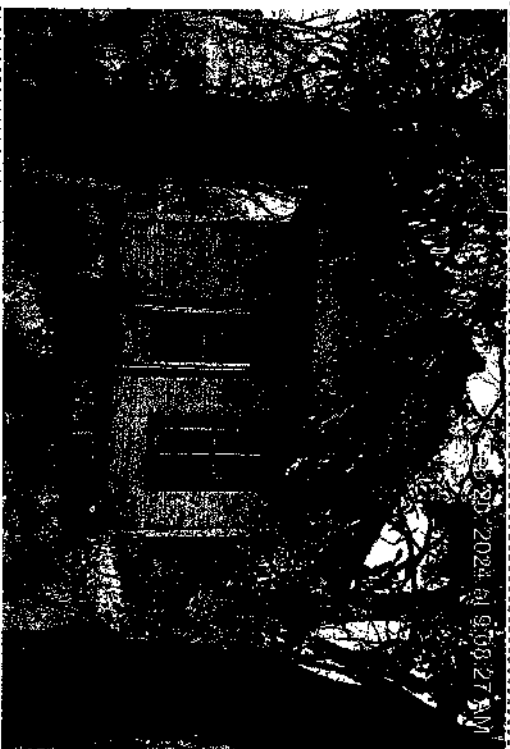
Date Original Complaint was filed: 8/30/24

Community Development Department
Properties for consideration of condemnation and demolition:



Address: 5220 Morgan St.
MPN #: CD-13308

Date Original Complaint was filed: 2/13/19



Address: 1851 Overton St.
MPN #: CD-11041

Date Original Complaint was filed: 5/17/23

Community Development Department
Properties for consideration of condemnation and demolition:



Address: 1914 Overton St.
MPN #: CD-14791



Date Original Complaint was filed: 1/1/6/23

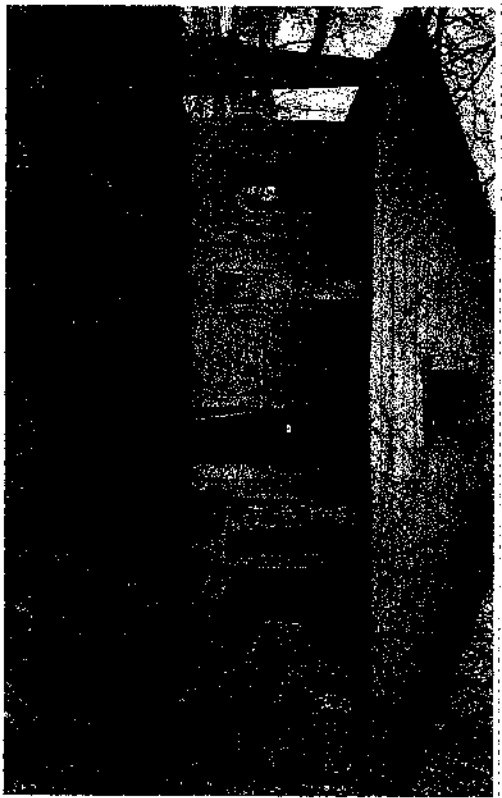


Address: 2203 Overton St.
MPN #: CD-14946

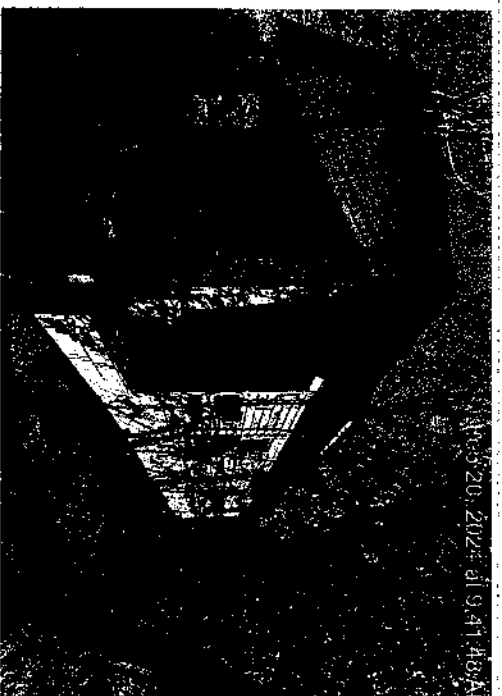


Date Original Complaint was filed: 2/20/24

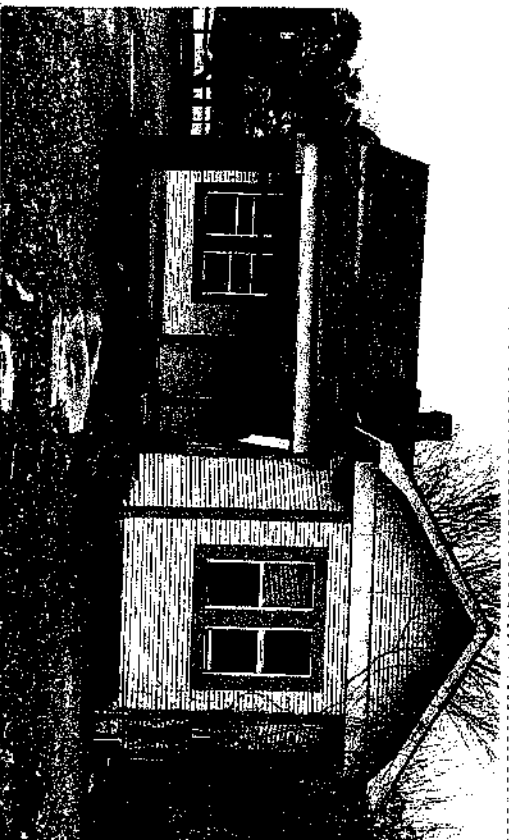
Community Development Department
Properties for consideration of condemnation and demolition:



Address: 2307 Overton St.
MPN #: CD-10435



Date Original Complaint was filed: 7/08/98

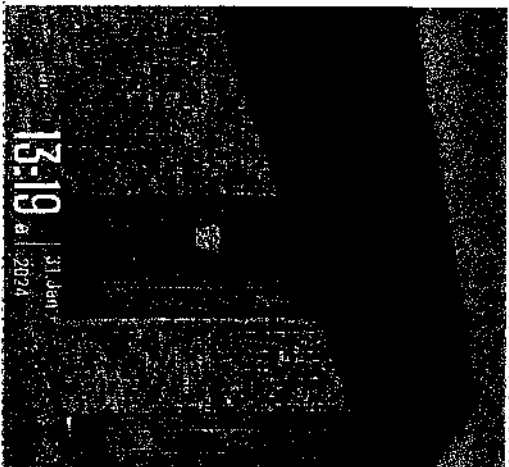


Address: 2618 Overton St.
MPN #: CD-14382

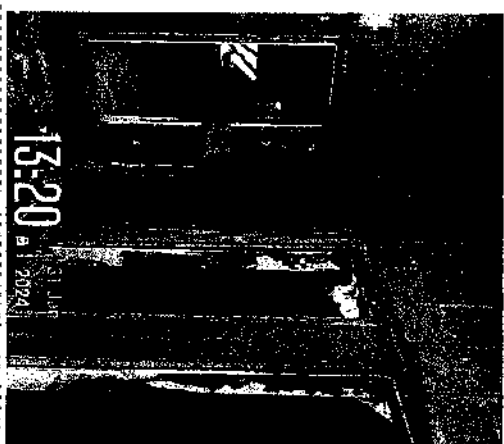


Date Original Complaint was filed: 1/30/23

Community Development Department
Properties for consideration of condemnation and demolition:



Address: 1504/1508 Yoist St.
MPN #: CD-14747



Date Original Complaint was filed: 10/3/24

Address:

MPN #:

Date Original Complaint was filed:

Memorandum

To: Dickie Johnson, Planning Director
From: Shirley Branham, Community Development Administrator
Date: January 31, 2025
Attachments: 14 pages
Re: Agenda Fact Sheet for a Resolution to Set a Condemnation Public Hearing

CmDv is requesting to be on the City Council agenda for February 11, 2025 to authorize a Resolution to SET the Condemnation PUBLIC HEARINGS dates for: March 25, 2025

Once the Public Hearing date is set, we need the Resolution # to send owners proper notice of the date and time of the hearing, in the event they wish to appear and oppose. We also have to advertise the public hearing date in the Town Talk within the prescribed notice time. Some of the owners will need Absentee Attorney representation too.

The address list with Owners names and pictures of the property conditions are attached.

Please get appropriate signatures and submit to the City Clerk so it will be on the next City Council agenda. If you have any questions, let me know.

Thanks.

RESOLUTION NO.

**RESOLUTION SETTING A PUBLIC HEARING TO BE HELD ON
MARCH 25, 2025 TO CONSIDER CONDEMNATION OF 25
STRUCTURES WITHIN THE CITY.**

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby setting a public hearing to be held on March 25, 2025 to consider condemnation of 25 structures within the City.

THIS RESOLUTION having been submitted in writing, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

PASSED AND ADOPTED at Alexandria, Louisiana, this 11th day of February, 2025.

/s/ Donna P. Jones, MMC
City Clerk

RESOLUTION authorizing advertisement for bids for janitorial supplies.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Central Warehouse

Date: 01/24/2025

Title: Resolution Authorizing Permission to Advertise for Bid# 2509-Janitorial Supplies

Explanation of Proposal:

Additional Information Attached



Request permission to advertise for Janitorial Supplies for a twelve month period.
Said material will be inventoried by the Central Warehouse Department.

Budget:

☐

Neutral



Within
Existing

☐

Requires
Amendment

Account Number: 401-000000-141180-00000
Central Warehouse Department

Expense Amount:

Account Line Item:

Remaining Amount:

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

RECEIVED

JAN 04 2025

CITY COUNCIL

ADVERTISEMENT FOR BID

CITY OF ALEXANDRIA, LOUISIANA
PURCHASING DEPARTMENT

BID # 2509 JANITORIAL SUPPLIES

Separate sealed bids for, JANITORIAL SUPPLIES, will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until 10:00 AM CST CDT, TUESDAY, March 25, 2025, and then at said office publically opened and read aloud.

Complete bid packet, bid specifications may be obtained at the City of Alexandria's website, www.cityofalexandria.com under the heading "Business", and drop down to "RFP/RFQ/RFI/BIDS". There is no charge to download bid documents from the City's website.

Pursuant to LA R.S. 38:2212.1 B.(4)(a), vendors have the option to submit their bids electronically. Please find bid related documents and place electronic bids at www.centralbidding.com . For questions regarding the electronic bidding process, please call Central Bidding at 225-810-4814.

Questions and/or clarifications of bid specifications are to be in written form only, either mailed, faxed, or emailed to the attention of Andre Garsaud, City of Alexandria Purchasing Department, PO Box 71, Alexandria, LA 71309-0071; Fax 318-441-6185; email to andre.garsaud@cityofalex.com and must be received by 4:00 PM CST, Thursday March 13, 2025.

OR

Address for Postal Delivery:

City of Alexandria
Donna Jones, City Clerk
PO Box 71
Alexandria, LA 71309-0071

Address for Courier or Overnight Delivery:

City of Alexandria
Donna Jones, City Clerk
915 Third Street, 1st Floor
Alexandria, LA 71301
Phone: 318-449-5090

Address for Electronic Bid Submission:

www.centralbidding.com
Phone: 225-810-4814

PLEASE PUBLISH THREE (3) TIMES:

Friday, February 14, 2025
Friday, February 21, 2025
Friday, February 28, 2025

RESOLUTION NO.

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR
JANITORIAL SUPPLIES.**

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for janitorial supplies.

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on March 25, 2025.

PASSED AND ADOPTED at Alexandria, Louisiana, this 11th day of February, 2025.

/s/ Donna P. Jones, MMC
City Clerk

G. ORDINANCES FOR FINAL ADOPTION

SUBJECT TO PUBLIC HEARING

To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for Transit Tire Lease for ATRANS.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: FINANCE/PURCHASING

Date: January 06, 2025

Title: ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID FOR TRANSIT TIRE LEASE FOR ATRANS

Explanation of Proposal:

Additional Information Attached ☒

Ordinance authorizing the Mayor to accept the lowest proposal for the Transit Tire Lease for ATRANS. Proposals were received on Thursday, January 02, 2025 at 2:00 PM. One (1) proposal was received. It is our recommendation to award to Bridgestone Americas Tire Operations, LLC at the rate per tire mile as proposed. This contract shall remain in effect for a period of thirty-six (36) months from award date. Contingent upon the availability of funds, and the ability of the successful bidder to honor the proposed prices, the City reserves the right to renew the existing contract for a period of up to twenty-four (24) additional months, in twelve (12) month increments.

Budget:

☐

Neutral

☐

Within
Existing

☐

Requires
Amendment

Account Number: 450-043904-531305

Expense Amount: N/A

Account Line Item: Bus Revenue Vehicles/Vehicle Cost
Tires

Remaining Amount: N/A

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information: Sufficient

☐

Insufficient

☐

Remarks:

Using Department: ATRANS (BUS)

[illegible]

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR TRANSIT TIRE LEASE FOR ATRANS AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted for Transit Tire Lease for ATRANS.

SECTION II: BE IT FURTHER ORDAINED, etc. that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2024/2025 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 28th day of January, 2025.

NOTICE PUBLISHED on the 31st day of January, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of ____ 2025 and final publication was made in the Alexandria Daily Town Talk on the ____ day of _____, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

To consider final adoption of an ordinance authorizing the mayor to renew the existing contract with Janitress Cleaning and Staffing LLC for Janitorial Services at the Wastewater and Lab Testing Buildings.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: **FINANCE/PURCHASING**

Date: **January 10, 2025**

Title: ORDINANCE AUTHORIZING THE RENEWAL FOR JANITORIAL SERVICES AT THE WASTEWATER & LAB TESTING BUILDINGS

Explanation of Proposal:

Additional Information Attached ☒

Ordinance authorizing the Mayor to renew the existing contract with Janitress Cleaning & Staffing LLC at rates proposed for Janitorial Services at the Wastewater & Lab Testing Buildings. This contract was originally award on Ordinance #19-2024.

Please see attached.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: 401-218600-605101

Expense Amount: N/A

Account Line Item: Maintenance - Bldgs and Facilities

Remaining Amount: N/A

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

ORDINANCE NO. 19-2024

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOWEST PROPOSAL RECEIVED FROM JANITRESS CLEANING AND STAFFING LLC FOR JANITORIAL SERVICES AT THE WASTEWATER AND LAB TESTING BUILDING AND OTHER MATTERS WITH RESPECT THERETO.

WHEREAS, on Wednesday, January 3, 2023 at 2:00 PM quote proposals were accepted for the Wastewater and Lab testing buildings; and,

WHEREAS, a total of 4 proposal were received; and

WHEREAS, the Administration recommendation to award to the lowest quote received from Janitress Cleaning and Staffing LLC at rates proposed; and

WHEREAS, the Administration is hereby recommends approval of this item, now therefore

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the lowest proposal received from Janitress Cleaning and Staffing LLC., for Janitorial Services at the Wastewater and Lab Testing Building.

SECTION II: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION IV: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 23rd day of January, 2024.

NOTICE PUBLISHED on the 26th day of January, 2024.

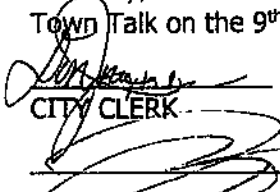
THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS: Fowler, Washington, Rubin, Villard, Felter, Perry, Johnson.

NAYS: None

ABSENT: None

AND THE ORDINANCE was declared adopted on this the 6th day of February, 2024 and final publication was made in the Alexandria Daily Town Talk on the 9th day of February, 2024.


CITY CLERK

PRESIDENT


MAYOR'S
APPROVAL/~~VECO~~

DELIVERED FEB 07 2024

RECEIVED FEB 08 2024

RFQ Number & Name: #1802P Janitorial Services for Wastewater & Lab Testing Departments

Opening Date: Wednesday, January 3, 2024, 2:00 PM Purchasing Department

Using Department: Wastewater & Lab Testing

Description of Service	Vendor #1 Service Master by Clark	Vendor #2 Enmon Enterprises LLC dba Jani-King of Alexandria	Vendor #3 Janitress Cleaning & Staffing LLC	Vendor #4 KPC Janitorial Services
Prices for 2024 - 2025				
Janitorial Services - Per Month Rate:	\$2,080.00	\$2,464.00	\$950.00	\$4,800.00
Shampoo Carpets as required:	\$0.20	\$0.20	\$0.15	\$0.30
Strip & Re-Wax Hard Surface Floors as required:	\$0.39	\$0.48	\$0.25	\$0.45
Prices for 2025 - 2026				
Janitorial Services - Per Month Rate:	\$2,080.00	\$2,563.00	\$1,000.00	\$4,800.00
Shampoo Carpets as required:	\$0.20	\$0.20	\$0.15	\$0.30
Strip & re-wax hard surface floors as required:	\$0.39	\$0.48	\$0.30	\$0.45
Prices for 2026 - 2027				
Janitorial Services - Per Month Rate:	\$2,142.00	\$2,665.00	\$1,000.00	\$4,800.00
Shampoo Carpets as required:	\$0.21	\$0.22	\$0.15	\$0.30
Strip & re-wax hard surface floors as required:	\$0.39	\$0.54	\$0.30	\$0.45

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO RENEW THE EXISTING CONTRACT WITH JANITRESS CLEANING AND STAFFING LLC FOR JANITORIAL SERVICES AT THE WASTEWATER AND LAB TESTING BUILDINGS AND OTHER MATERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to renew the existing contract with Janitress Cleaning and Staffing LLC for janitorial services at the Wastewater and Lab Testing Buildings.

SECTION II: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION IV: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 28th day of January, 2025

NOTICE PUBLISHED on the 31st day of January, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of _____, 2025 and final publication was made in the Alexandria Daily Town Talk on the ____ day of _____, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for bulk fuel for vehicles and equipment for use by various departments.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: **FINANCE/PURCHASING**

Date: **January 8, 2025**

Title: **ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOWEST BID FOR BULK FUEL FOR VEHICLES AND EQUIPMENT**

Explanation of Proposal:

Additional Information Attached ☒

Ordinance authorizing the Mayor to accept the lowest bid for Bulk Fuel for Vehicles & Equipment for Various Departments. On Tuesday, January 7, 2025 @ 10:00 AM, four (4) bids were received and read aloud. It is our recommendation to award to Petroleum Traders Corporation at rates as proposed.

This contract shall remain in effect for a period of twelve (12) months. Contingent upon the availability of funds, and the ability of the successful bidder to honor quoted prices, the City reserves the right to renew the existing contract for a period of up to twenty-four (24) additional months, in twelve (12) month increments.
See attached bid tabulation.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: Various

Expense Amount: N/A

Account Line Item: N/A

Remaining Amount: N/A

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

City of Alexandria - Purchasing Department
2021 Industrial Park Road, Bldg. WH
P.O. Box 71
Alexandria, LA 71309-0071
Phone (318)441-6182 Fax (318)619-3412

Bid Number & Bid Name: #2508 - Bulk Fuel for Vehicles & Equipment			
Bid Opening Date: Tuesday, January 07, 2025, 10:00 AM CST			
Using Department: Various Using Departments			
Bid Price & Options	Terminal Names & Locations	Delivered Price Per Gallon Over Terminal Cost	Average of the 3 Terminal Prices
Bidder's Name:			
W.B. McCartney Oil Company			
Bid Item #1 - Gasoline (Non-Ethanol)			
	Placid Refining - Alexandria, LA	0.0200	
	Buckeye - Opelousas, LA	0.0600	
	Lincoln Energy - Natchez, MS	0.0600	
			\$ 0.0467
Bid Item #2 - Diesel - Highway (ULSD)			
	Placid Refining - Alexandria, LA	0.0275	
	Buckeye - Opelousas, LA	0.0600	
	Lincoln Energy - Natchez, MS	0.0600	
			\$ 0.0492
Bid Item #3 - Diesel - Off-Road (ULSD)			
	Placid Refining - Alexandria, LA	0.2200	
	Placid Refining - Monroe, LA	0.2600	
	Lincoln Energy - Natchez, MS	0.2600	
			\$ 0.2467
Bid Item #4 - Gasoline (Non-Ethanol) to Links On The Bayou Golf Course - Bobtail Load			
	Placid Refining - Alexandria, LA	0.2200	
	Placid Refining - Monroe, LA	0.2600	
	Lincoln Energy - Natchez, MS	0.2600	
			\$ 0.2467
Total			\$ 0.5892

City of Alexandria - Purchasing Department
2021 Industrial Park Road, Bldg. WH
P.O. Box 71
Alexandria, LA 71309-0071
Phone (318)441-6182 Fax (318)619-3412

Bid Number & Bid Name: #2508 - Bulk Fuel for Vehicles & Equipment			
Bid Opening Date: Tuesday, January 07, 2025, 10:00 AM CST			
Using Department: Various Using Departments			
Bid Price & Options	Terminal Names & Locations	Delivered Price Per Gallon Over Terminal Cost	Average of the 3 Terminal Prices
Bidder's Name:			
ATLANTIC PETROLEUM			
Bid Item #1 - Gasoline (Non-Ethanol)			
	LA Placid - Alexandria, LA	0.0325	
	Sunoco - Opelousas, LA	0.0525	
	LA Placid - Alexandria, LA	0.0575	
			\$ 0.0475
Bid Item #2 - Diesel - Highway (ULSD)			
	LA Placid - Alexandria, LA	0.0375	
	Sunoco - Opelousas, LA	0.0560	
	LA Placid - Port Allen, LA	0.0575	
			\$ 0.0500
Bid Item #3 - Diesel - Off-Road (ULSD)			
	LA Placid - Alexandria, LA	0.3625	
	Sunoco - Opelousas, LA	0.3925	
	LA Placid - Alexandria, LA	0.3975	
			\$ 0.3842
Bid Item #4 - Gasoline (Non-Ethanol) to Links On The Bayou Golf Course - Bobtail Load			
	LA Placid - Alexandria, LA	0.0325	
	Sunoco - Opelousas, LA	0.0525	
	LA Placid - Port Allen, LA	0.0575	
			\$ 0.0475
Total			
			\$ 0.5292

City of Alexandria - Purchasing Department
2021 Industrial Park Road, Bldg. WH
P.O. Box 71
Alexandria, LA 71309-0071
Phone (318)441-6182 Fax (318)619-3412

Bid Number & Bid Name: #2508 - Bulk Fuel for Vehicles & Equipment			
Bid Opening Date: Tuesday, January 07, 2025, 10:00 AM CST			
Using Department: Various Using Departments			
Bid Price & Options	Terminal Names & Locations	Delivered Price Per Gallon Over Terminal Cost	Average of the 3 Terminal Prices
Bidder's Name:			
Shot Solutions LLC			
Bid Item #1 - Gasoline (Non-Ethanol)			
	Conoco Phillips- Westlake, LA	0.3200	
	Exxon - Baton Rouge, LA	0.3400	
	N/A		
			\$ 0.3300
Bid Item #2 - Diesel - Highway (ULSD)			
	Buckeye Partners- Opelousas, LA	0.3200	
	Conoco Phillips- Westlake, LA	0.3300	
	Exxon - Baton Rouge, LA	0.3400	
			\$ 0.3300
Bid Item #3 - Diesel - Off-Road (ULSD)			
	Buckeye Partners- Opelousas, LA	0.4000	
	Conoco Phillips- Westlake, LA	0.4100	
	Exxon - Baton Rouge, LA	0.4200	
			\$ 0.4100
Bid Item #4 - Gasoline (Non-Ethanol) to Links On The Bayou Golf Course - Bobtail Load			
	Conoco Phillips- Westlake, LA	0.4100	
	Exxon - Baton Rouge, LA	0.4200	
	N/A		
			\$ 0.4150
Total			\$ 1.4850

City of Alexandria - Purchasing Department
2021 Industrial Park Road, Bldg. WH
P.O. Box 71
Alexandria, LA 71309-0071
Phone (318)441-6182 Fax (318)619-3412

Bid Number & Bid Name: #2508 - Bulk Fuel for Vehicles & Equipment

Bid Opening Date: Tuesday, January 07, 2025, 10:00 AM CST

Using Department: Various Using Departments

Bid Price & Options	Terminal Names & Locations	Delivered Price Per Gallon Over Terminal Cost	Average of the 3 Terminal Prices
Bidder's Name:			
Petroleum Traders Corporation			
Bid Item #1 - Gasoline (Non-Ethanol)			
	Alexandria Terminal Co. - Alex, LA	0.0457	
	Phillips - Westlake, LA	0.0960	
	Buckeye - Opelousas, LA	0.0764	
			\$ 0.0727
Bid Item #2 - Diesel - Highway (ULSD)			
	Alexandria Terminal Co. - Alex, LA	0.0496	
	Citgo - Lake Charles, LA	0.1088	
	Buckeye - Opelousas, LA	0.0857	
			\$ 0.0814
Bid Item #3 - Diesel - Off-Road (ULSD)			
	Alexandria Terminal Co. - Alex, LA	0.0700	
	Citgo - Lake Charles, LA	0.0700	
	Opelousas - Opelousas, LA	0.0700	
			\$ 0.0700
Bid Item #4 - Gasoline (Non-Ethanol) to Links On The Bayou Golf Course - Bobtail Load			
	Alexandria Terminal Co. - Alex, LA	0.0700	
	Citgo - Lake Charles, LA	0.0700	
	Opelousas - Opelousas, LA	0.0700	
			\$ 0.0700
Total			\$ 0.2941



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: FINANCE/PURCHASING

Date: November 18, 2024

Title: Resolution Authorizing Permission to Advertise for Bulk Fuel for Vehicles and Equipment

Explanation of Proposal:

Additional Information Attached ☒

We request permission to advertise for Bulk Fuel for Vehicles and Equipment for use by Various Departments.

This contract shall remain in effect for a period of twelve (12) months from bid award date. Contingent upon the availability of funds and the ability of the successful bidder(s) to honor their bid prices, the City reserves the right to renew the existing contract for a period of up to twenty-four (24) months, in twelve (12) month increments.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: Various

Expense Amount: N/A

Account Line Item: N/A

Remaining Amount: N/A

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information: Sufficient

☐

Insufficient

☐

Remarks:

RECEIVED

NOV 20 2024

CITY OF ALEXANDRIA

ADVERTISEMENT FOR BID

**CITY OF ALEXANDRIA, LOUISIANA
PURCHASING DEPARTMENT**

BID # 2508 – Fuel – Bulk for Vehicles and Equipment

Separate sealed bids for, Fuel – Bulk for Vehicles and Equipment, will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until 10:00 AM CST CDT, TUESDAY, January 21, 2025 and then at said office publically opened and read aloud.

Complete bid packet, bid specifications may be obtained at the City of Alexandria's website, www.cityofalexandria.com under the heading "*Business*", and drop down to "*RFP/RFQ/RFI/BIDS*". There is no charge to download bid documents from the City's website.

Pursuant to LA R.S. 38:2212.1 B.(4)(a), vendors have the option to submit their bids electronically. Please find bid related documents and place electronic bids at www.centralbidding.com . For questions regarding the electronic bidding process, please call Central Bidding at 225-810-4814.

Address for Postal Delivery:

City of Alexandria
Donna Jones, City Clerk
PO Box 71
Alexandria, LA 71309-0071

Address for Courier or Overnight Delivery:

City of Alexandria
Donna Jones, City Clerk
915 Third Street, 1st Floor
Alexandria, LA 71301
Phone: 318-449-5090

Address for Electronic Bid Submission:

www.centralbidding.com

Phone: 225-810-4814

PLEASE PUBLISH THREE (3) TIMES:

Friday, December 13, 2024
Friday, December 20, 2024
Friday, December 27, 2024

RESOLUTION NO. 0606-2024

RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR BULK FUEL FOR VEHICLES AND EQUIPMENT FOR USE BY VARIOUS DEPARTMENTS.

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for bulk fuel for vehicles and equipment for use by various departments.

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on January 7, 2025.

PASSED AND ADOPTED at Alexandria, Louisiana, this the 26th day of November, 2024.

/s/ Donna P. Jones
City Clerk

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR BULK VEHICLES AND EQUIPMENT FOR USE BY VARIOUS DEPARTMENTS AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted for bulk vehicles and equipment for use by various departments.

SECTION II: BE IT FURTHER ORDAINED, etc. that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2024/2025 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 14th day of January, 2025

NOTICE PUBLISHED on the 17th day of January, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of January, 2025 and final publication was made in the Alexandria Daily Town Talk on the ____ day of January, 2024.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for Statewide Flood Control/Capital Improvement Project Augusta Avenue Fairground Machine Shop Flood Control.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Engineering Department/Public Works

Date: 15 January 2025

Title: Ordinance to Award Construction Contract for the Statewide Flood Control/Capital Improvements project - Augusta Avenue Drainage Improvements

Explanation of Proposal:

Additional Information Attached ☒

On 14 January bids were received, opened and reviewed by the consultant and City Engineer's Office for the Statewide Flood Control/Capital Improvements project - Augusta Avenue Drainage Improvements. Two responsive bids were received. The low bidder for the base bid and Additive Alternate 1 is Turner & Turner Contracting, LLC with a base bid of \$2,094,136.01 and additive alternative of \$564,340.97 for a total bid of \$2,658,476.98. It is the recommendation of the consultant engineer and this office that the project be awarded to Turner & Turner Contracting, LLC, for the base bid and the additive alternate.

This is a 90-10 split with the LA DOTD for construction expenses under the Statewide Flood Control Program per the Intergovernmental Agreement.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: 312-252203-707000
312-252301-707005

Expense Amount: \$ 265,847.70
\$ 2,392,629.28

Account Line Item: \$ 804,802.54
\$ 3,555,666.45 (max award)

Remaining Amount: \$ 538,954.84
\$ 1,163,037.17

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

RECEIVED

JAN 27 2025

Statewide Flood Control & Capital Improvements Project
Augusta Avenue Drainage Improvements SPN: H.015190 / CPN: 252203 & 252301
Re-Bid
14-Jan-25

Bidder	Base Bid	Additive Alternate No. 1	Total Bid
Turner & Turner Contracting, LLC	\$ 2,094,136.01	\$ 564,340.97	\$ 2,658,476.98
Hackley Enterprises	\$ 2,289,786.58	\$ 678,600.00	\$ 2,968,386.58

RECEIVED

OCT 30 2024



CITY COUNCIL

AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Planning/Engineering

Date: 28 October 2024

Title: Resolution for the Re-Advertisement of the Statewide Flood Control/Capital Improvement Project - Augusta Avenue/Fairground-Machine Shop Flood Control

Explanation of Proposal:

Additional Information Attached ☒

The consultant engineer has prepared the re-scoped final plans and specifications for the City's Statewide Flood Control/Capital Improvement Project - Augusta Avenue/Fairground-Machine Shop Flood Control. The City Engineer's Office is requesting permission to advertise the project for construction letting. Bids to be received on 7 January 2025.

This is a 90-10 split for construction expenses with LaDOTD.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: 312-252203-707000
312-252301-707005

Expense Amount: \$ 248,912.42 (estimate)
\$ 2,240,211.75 (estimate)

Account Line Item: \$ 804,802.54
\$ 3,555,666.45

Remaining Amount: \$ 555,890.12
\$ 1,315,454.70

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

ADVERTISEMENT FOR BIDS

Sealed bids will be received for the City of Alexandria, Louisiana, by the City Clerk, at the City Council Chambers, City Hall, 915 Third Street, Alexandria, Louisiana, 71301, until 10:00 a.m. on Tuesday, the 7th day of January, 2025, and then at said office publically opened and read aloud.

Any person requiring special accommodation shall notify the City Clerk of the type(s) of accommodations required not less than seven (7) days before the bid opening.

For:

**AUGUSTA AVENUE DRAINAGE IMPROVEMENTS/
FAIRGROUND-MACHINE SHOP FLOOD CONTROL
SPN: H.015190
CPN: 252203/252301**

Complete Bidding Documents may be obtained from:

Ballard-CLC, Inc
1009 Bayou Place
Alexandria, LA 71303
318-445-6571 (P)

A Compact Disk (CD) with a complete set of bid documents will be given to licensed contractors.

Pursuant to LA R.S. 38:2212 A.(1)(f) and R.S. 38:2212 A.(1)(f)(vii), vendors/contractors have the option to submit bids and bonds electronically. Bids and bonds to be filed electronically shall be posted with **Central Bidding** at www.centrauctionhouse.com (1-225-810-4814). Registration will need to be completed prior to posting of bid. Plans, specifications and bid documents shall be obtained from the consultant listed above and posted with Central Bidding.

All bids must be accompanied by a bid security equal to five percent (5%) of the sum of the Base Bid, and must be in the form of a certified check, cashier's check of Bid Bond written by a surety or insurance company complying with R.S. 38.2218 C. The Bid Bond shall be in the favor of the Owner, and shall be accompanied by appropriate power of attorney.

The successful Bidder shall be required to furnish a Performance Bond and Payment Bond, in an amount equal to 100% of the Contract amount, written by a surety or insurance company meeting the requirements noted in R.S. 38.2219 A.(1)(a), (b) and (c).

Bids shall be accepted from Contractors who are licensed under R.S. 37.2150-2163 for the classification of Highway, Street and Bridge Construction. Project work shall consist of the following major items – Drainage Structures (Reinforced Concrete Box, Reinforced Concrete Pipe and Catch Basins), Storm Water Pump Station, and Roadway

Patching. The contract duration shall be three hundred thirty days (230) working days. The engineer's estimated cost of construction is \$2,489,124.17.

In accordance with 38.2212.(A)(1)(b)(ii)(bb) and 38.2227, the apparent low bidder will submit the CONTRACTOR'S AFFIDAVIT (AFF-1), CONTRACTOR'S ATTESTION (AC 1-2) and ATTESTATION CLAUSE REGARDING VERIFICATION OF EMPLOYEES (AV-1) within ten (10) days of the bid opening or they will be declared non-responsive.

No bid may be withdrawn for a period of forty-five (45) days after receipt of bids, except under the provisions of R.S. 38.2214.

The Owner reserves the right to reject any and all bids for just cause. In accordance with R.S. 38.2212.(A)(1)(b), the provisions and requirements of this section, and those stated in the Advertisement Bids, and those required on the Bid Form shall not be considered as informalities and shall not be waived.

Donna Jones
City Clerk
November 12, 2024

Please Publish November 15, 22, December 6, 2024

RESOLUTION NO. 0603-2024

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR THE
STATEWIDE FLOOD CONTROL/CAPITAL IMPROVEMENT PROJECT
AUGUSTA AVENUE FAIRGROUND MACHINE SHOP FLOOD
CONTROL.**

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for the Statewide Flood Control/Capital Improvement Project Augusta Avenue Fairground Machine Shop Flood Control.

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on January 7, 2025.

PASSED AND ADOPTED at Alexandria, Louisiana, this 12th day of November, 2024.

/s/ Donna P. Jones, MMC
City Clerk

ORDINANCE NO.

INTRODUCTION OF AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR STATEWIDE FLOOD CONTROL/CAPITAL IMPROVEMENT PROJECT AUGUSTA AVENUE FAIRGROUND MACHINE SHOP FLOOD CONTROL AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept bids submitted for Statewide Flood Control/Capital Improvement Project Augusta Avenue Fairground Machine Shop Flood Control.

SECTION II: BE IT FURTHER ORDAINED, etc. that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2024/2025 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 14th day of January, 2025

NOTICE PUBLISHED on the 17th day of January, 2024.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT: **AND THE ORDINANCE** was declared adopted on this the ____ day of January, 2025 and final publication was made in the Alexandria Daily Town Talk on the ____ day of January, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

Adjourn