

A & E Selection Committee

Agenda

November 26, 2024

(Chuck Fowler, Cynthia Perry, Lizzie Felter)

4:40 P.M.

- 1) To consider qualifications from firms or service professionals for Professional Services for General Utility Regulatory Compliance, System Analysis and Design Professional Services.

Alexandria City Council meetings and Council Committee meetings are broadcast live and may be viewed live by the public on Optimum Cable Channel 4. A rebroadcast may be viewed on Optimum Cable Channel 4 and the City of Alexandria website. www.cityofalexandria.com.

Legal Affairs Committee

Agenda

November 26, 2024

(Lee Rubin, Chuck Fowler, Cynthia Perry)

4:50 P.M. or immediately following

- 1) To consider final adoption of an ordinance to declare surplus a certain city owned 8.231 Acre Tract, Parcel and Lot of ground together with improvements located adjacent to Industrial Port Road being a portion of Tract B-1 as per Plat Recorded in Plat Book 30 and page 63 records of Rapides Parish situated in Sections Ten and Eleven, Township 4 North, Range 1 West, Southwestern Land District, City of Alexandria; authorizing an appraisal of properties; to authorize the mayor on behalf of the city to sell the 8.231 Acre Tract to the Central Louisiana Regional Port for fair market value and a minimum price of \$20,776 an acre; authorizing the mayor to execute agreements, including an Act of Sale, with the Port under reasonable terms and conditions; authorizing the mayor to execute related agreements with third parties; further authorizing the mayor to grant servitudes and related rights in agreements with Central Louisiana Regional Port related to the sale and transaction; and otherwise authorizing the mayor to execute related agreements to enable the city to sale property declared surplus and otherwise to provide with respect thereto. **(Item 19)**

- 2) To consider final adoption of an ordinance to declare surplus certain city owned tracts, parcels and lots of ground together with improvements located in Lots Five (5), Six (6) and Ten (10) of Power Center, a Subdivision of Tract 1A of a portion of Metrocenter and being properties commonly referred to as the City Call Center (1421 Wimbledon Drive) and the Incubator (1501 Wimbledon Drive) properties and related tracts and parcels; authorizing appraisals of properties; to authorize the mayor and administration to market and offer for sale tracts, parcels and lots with improvements for fair

market value; authorizing the mayor to execute binding purchase agreements with third party purchasers and fixing the minimum price and terms of sale related thereto and otherwise authorizing the mayor to execute related agreements to enable the city to sale properties declared surplus and otherwise to provide with respect thereto. **(Item 20)**

Alexandria City Council meetings and Council Committee meetings are broadcast live and may be viewed live by the public on Optimum Cable Channel 4. A rebroadcast may be viewed on Optimum Cable Channel 4 and the City of Alexandria website. www.cityofalexandria.com.

ALEXANDRIA CITY COUNCIL

TUESDAY, NOVEMBER 26, 2024

CITY COUNCIL CHAMBERS- 5:00 P.M.

**PERSONS DESIRING TO ADDRESS THE COUNCIL SHALL INFORM
THE PRESIDENT AT THE APPROPRIATE AGENDA ITEM**

A. CALL TO ORDER

B. INVOCATION

C. PLEDGE OF ALLEGIANCE

D. ROLL CALL

**E. APPROVAL OF MINUTES TAKEN FROM A REGULAR MEETING
HELD ON NOVEMBER 12, 2024.**

F. CONSENT CALENDAR

- 1) Introduction of an ordinance authorizing the mayor to accept the low bid submitted for Electric Utility Right-of-Way Emergency Services.
- 2) Introduction of an ordinance authorizing the mayor to accept the low bid submitted for petroleum products.
- 3) Introduction of an ordinance authorizing the mayor to accept the low bid submitted for elevator modernization at City Hall and Customer Service Building.
- 4) Introduction of an ordinance authorizing the mayor to renew the existing contract with SCRD Wood Products, LLC for mixed debris removal and disposal services.
- 5) Introduction of an ordinance to amend and reenact Chapter 13 of the Alexandria Code of Ordinances, Article V. "Ambulance Services", amending Sections 13-54, 13-55 and adding Section 13-56; to authorize the Rapides Parish Ambulance Service Advisory Board and the Rapides Parish Police Jury to select ambulance services for Rapides Parish and the City of Alexandria for emergency

and non-emergency transport and related services; providing for term, renewal and minimum criteria; requiring implementation and periodic meetings of the Rapides Parish Ambulance Service Advisory Board with representation from the city; mandating penalties and termination provisions in any ambulance services contract and the right of the city to withdraw authorization and participation if penalties or termination is not enforced.

- 6) Introduction of an ordinance authorizing the mayor to enter into a contract with Blackout Power, LLC for Qualified Electric Line Worker Services.
- 7) Introduction of an ordinance authorizing the mayor to accept the lowest proposals received from Debris Tech and Tetra-Tech for emergency debris removal monitoring services.
- 8) Introduction of an ordinance authorizing the mayor to accept the lowest proposals received from Crowder Gulf and Ceres for disaster debris removal, reduction and disposal services.
- 9) Introduction of an ordinance authorizing the mayor to enter into a contract to purchase a 106.66 x 106.66 site, tract or parcel of ground located at Sixth Street and Desoto Street from Steth, LLC and otherwise providing with respect thereto.
- 10) Introduction of an ordinance authorizing the mayor to enter into a professional service agreement for General Utility Regulatory Compliance, System Analysis and Design Professional Services.

G. RESOLUTIONS

- 11) **RESOLUTION** confirming the dates of the Alexandria City Council Meetings in the year 2025.

- 12) **RESOLUTION** authorizing advertisement for bids for bulk fuel for vehicles and equipment for use by various departments.

H. ORDINANCES FOR FINAL ADOPTION

SUBJECT TO PUBLIC HEARING

- 13) To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for Kisatchie 24" Bypass Phase I.
- 14) To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for Underground Electric Construction Unit and Hourly Pricing for the Electric Distribution Department.
- 15) To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for spare parts for DG Hunter Units 5 through 11 for Wartsila Electric Production Engines and Generators.
- 16) To consider final adoption of an ordinance authorizing the mayor to renew the contract with Lott Oil Company for Petroleum Products and Chemical Additives for Wartsila Engines at DG Hunter Power Plant.
- 17) To consider final adoption of an ordinance authorizing the mayor to enter into a Professional Service Agreement for the roof replacement at the former Weiss and Goldring Building.
- 18) To consider final adoption of an ordinance authorizing the mayor to enter into a Cooperative Endeavor Agreement between the City of Alexandria and The Central Louisiana Regional Chamber of Commerce and The Central Louisiana Regional Chamber of Commerce Foundation Inc.
- 19) To consider final adoption of an ordinance to declare surplus a certain city owned 8.231 Acre Tract, Parcel and Lot of ground

together with improvements located adjacent to Industrial Port Road being a portion of Tract B-1 as per Plat Recorded in Plat Book 30 and page 63 records of Rapides Parish situated in Sections Ten and Eleven, Township 4 North, Range 1 West, Southwestern Land District, City of Alexandria; authorizing an appraisal of properties; to authorize the mayor on behalf of the city to sell the 8.231 Acre Tract to the Central Louisiana Regional Port for fair market value and a minimum price of \$20,776 an acre; authorizing the mayor to execute agreements, including an Act of Sale, with the Port under reasonable terms and conditions; authorizing the mayor to execute related agreements with third parties; further authorizing the mayor to grant servitudes and related rights in agreements with Central Louisiana Regional Port related to the sale and transaction; and otherwise authorizing the mayor to execute related agreements to enable the city to sale property declared surplus and otherwise to provide with respect thereto.

- 20) To consider final adoption of an ordinance to declare surplus certain city owned tracts, parcels and lots of ground together with improvements located in Lots Five (5), Six (6) and Ten (10) of Power Center, a Subdivision of Tract 1A of a portion of Metrocenter and being properties commonly referred to as the City Call Center (1421 Wimbledon Drive) and the Incubator (1501 Wimbledon Drive) properties and related tracts and parcels; authorizing appraisals of properties; to authorize the mayor and administration to market and offer for sale tracts, parcels and lots with improvements for fair market value; authorizing the mayor to execute binding purchase agreements with third party purchasers and fixing the minimum price and terms of sale related thereto and otherwise authorizing the mayor to execute related agreements to enable the city to sale properties declared surplus and otherwise to provide with respect thereto.

- 21) Adjourn

Alexandria City Council meetings and Council committee meetings are broadcast live and may be viewed live by the public on Optimum Cable Channel 4. A rebroadcast may be viewed on Optimum Cable Channel 4 and the City of Alexandria, LA website www.cityofalexandrialala.com

ALEXANDRIA CITY COUNCIL

REGULAR COUNCIL AGENDA

TUESDAY, NOVEMBER 26, 2024

CITY COUNCIL CHAMBERS- 5:00 P.M.

**PERSONS DESIRING TO ADDRESS THE COUNCIL SHALL INFORM
THE PRESIDENT AT THE APPROPRIATE AGENDA ITEM**

A. CALL TO ORDER

B. INVOCATION

C. PLEDGE OF ALLEGIANCE

D. ROLL CALL

**E. APPROVAL OF MINUTES TAKEN FROM A REGULAR MEETING
HELD ON NOVEMBER 12, 2024.**

PROCEEDINGS OF THE COUNCIL OF THE CITY OF ALEXANDRIA, STATE OF LOUISIANA, TAKEN AT A REGULAR MEETING HELD ON NOVEMBER 12, 2024.

The Council of the City of Alexandria, Louisiana, met in a regularly scheduled meeting session in the City Council Chambers, on Tuesday, November 12, 2024 at 5:00 P.M. Those present were the Honorable Jim Villard, Lizzie Felter, Cynthia Perry, Gary Johnson, Chuck Fowler and Lee Rubin. Absent REDDEX Washington. Also present were Mayor Roy, City Attorney Jonathan Goins, Michael Caffery and Council Staff.

The Council of the City of Alexandria, State of Louisiana was duly convened as the governing authority of said City by the Honorable Jim Villard, who stated that the Council was ready for the transaction of business. The invocation was pronounced by Ms. Felter and the Pledge of Allegiance was led by Mr. Johnson.

APPROVAL OF MINUTES

On a motion of Mr. Rubin and seconded by Mr. Fowler the minutes taken from a regular Council Meeting held on October 29, 2024 were unanimously approved by the Council.

CONSENT CALENDAR

The Council next read all items found under the heading Consent Calendar and assigned them to committees.

Mr. Rubin moved for the introduction of all items appearing under the heading Consent Calendar.

Mr. Fowler seconded the motion. It was unanimously carried by the Council.

Bids were received for underground Electric Construction Unit and hourly pricing for the Electric Distribution Department.

Name of Bidder

Preferred Electric - \$505,870.00

The above bid was referred to the Mayor and appropriate committee for tabulation and recommendation. The following ordinance was introduced by Mr. Rubin and seconded by Mr. Fowler to wit:

Bids were received for spare parts for DG Hunter Units 5-11 for Wartsila Electric Production Engines and Generators.

Name of Bidders

Wartsila North America Inc.

4TAKT Engineers

Motor Service Huge

On a motion of Mr. Rubin and seconded by Mr. Fowler the following ordinance was introduced to wit:

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR SPARE PARTS FOR DG HUNTER UNITS 5 THROUGH 11 FOR WARTSILA ELECTRIC PRODUCTION ENGINES AND GENERATORS AND OTHER MATTERS WITH RESPECT THERETO.

On a motion of Mr. Rubin and seconded by Mr. Fowler the following ordinance was introduced to wit:

AN ORDINANCE AUTHORIZING THE MAYOR TO RENEW THE CONTRACT WITH LOTT OIL COMPANY FOR PETROLEUM PRODUCTS AND CHEMICAL ADDITIVES FOR WARTSILA ENGINES AT DG HUNTER POWER PLANT AND OTHER MATTERS WITH RESPECT THERETO.

On a motion of Mr. Rubin and seconded by Mr. Fowler the following ordinance was introduced to wit:

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A PROFESSIONAL SERVICE AGREEMENT FOR THE ROOF REPLACEMENT AT

THE FORMER WEISS AND GOLDRING BUILDING AND OTHER MATTERS
WITH RESPECT THERETO.

On a motion of Mr. Rubin and seconded by Mr. Fowler the following
ordinance was introduced to wit:

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A
COOPERATIVE ENDEAVOR AGREEMENT BETWEEN THE CITY OF
ALEXANDRIA AND THE CENTRAL LOUISIANA REGIONAL CHAMBER OF
COMMERCE AND THE CENTRAL LOUISIANA REGIONAL CHAMBER OF
COMMERCE FOUNDATION INC.

RESOLUTIONS

Mr. Fowler moved for the adoption of the following resolution, which was
seconded by Mr. Johnson.

RESOLUTION NO. 0603-2024

RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR THE
STATEWIDE FLOOD CONTROL/CAPITAL IMPROVEMENT PROJECT
AUGUSTA AVENUE FAIRGROUND MACHINE SHOP FLOOD CONTROL.

The President called for any discussion, a vote was called for and resulted
as follows:

YEAS: Fowler, Rubin, Villard, Felter, Perry, Johnson.

NAYS: None

ABSENT: Washington

This resolution was thereupon declared adopted on this the 12th day of
November, 2024.

Mr. Fowler moved for the adoption of the following resolution, which was seconded by Ms. Felter.

RESOLUTION NO. 0604-2024

RESOLUTION AUTHORIZING THE MAYOR TO DECLARE TUESDAY, DECEMBER 24, 2024, THURSDAY, DECEMBER 26, 2024 AND TUESDAY DECEMBER 31, 2024 AS A CITY HOLIDAY.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Fowler, Rubin, Villard, Felter, Perry, Johnson.

NAYS: None

ABSENT: Washington

This resolution was thereupon declared adopted on this the 12th day of November, 2024.

ORDINANCES FOR FINAL ADOPTION
SUBJECT TO A PUBLIC HEARING

Upon request from the Administration and a motion of Mr. Fowler and seconded by Mr. Johnson, the following item was delayed for two weeks.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR KISATCHIE 24" BYPASS PHASE I. AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Fowler, Rubin, Villard, Felter, Perry, Johnson.

NAYS: None.

ABSENT: Washington

This ordinance was thereupon delayed for two weeks.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Rubin and seconded by Mr. Fowler.

ORDINANCE NO. 176-2024

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR TREATED WOOD POLES AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Rubin, Villard, Felter, Perry, Johnson, Fowler.

NAYS: None.

ABSENT: Washington

This ordinance was thereupon declared adopted on this the 12th day of November 2024.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Fowler and seconded by Mr. Felter.

ORDINANCE NO. 177-2024

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE PROPOSAL RECEIVED FOR ADAMS PUMP STATION LINE RENOVATION AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Fowler, Rubin, Villard, Felter, Perry, Johnson.

NAYS: None.

ABSENT: Washington

This ordinance was thereupon declared adopted on this the 12th day of November 2024.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Rubin and seconded by Mr. Fowler.

ORDINANCE NO. 178-2024

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF ALEXANDRIA AND THE GREATER ALEXANDRIA ECONOMIC DEVELOPMENT AUTHORITY AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Rubin, Villard, Felter, Perry, Johnson, Fowler.

NAYS: None.

ABSENT: Washington

This ordinance was thereupon declared adopted on this the 12th day of November 2024.

There being no further business to come before the Council, on a motion properly seconded, the meeting adjourned.

/S/ Jim Villard

President

ATTEST:

/S/ Donna P. Jones

City Clerk

F. CONSENT CALENDAR

Introduction of an ordinance authorizing the mayor to accept the low bid submitted for Electric Utility Right-of-Way Emergency Services.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Finance / Purchasing

Date: September 24, 2024

Title: Requesting a resolution to advertise for Electric Utility Right-Of-Way Emergency Services

Explanation of Proposal:

Additional Information Attached ☒

We request permission to advertise bids for Electric Utility Right-Of-Way Emergency Services for use by the Electric Distribution Department. The successful bidder shall perform this emergency service on an "as needed" basis for a period of twelve (12) months. Bid prices shall remain in effect for a period of twelve (12) months from bid award date.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number:

Expense Amount:

Account Line Item:

Remaining Amount:

Authorization:

1. Mayor

4. Finance Director

5. Division Director

2. Chief Operating Officer

6. Department Head

3. City Attorney

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

RECEIVED

SEP 27 2024

30

CITY CLERK

ADVERTISEMENT FOR BID

CITY OF ALEXANDRIA, LOUISIANA
UTILITY DIVISION

BID # #2502- ELECTRIC UTILITY RIGHT-OF-WAY EMERGENCY SERVICES

Separate sealed bids for, ELECTRIC UTILITY RIGHT-OF-WAY EMERGENCY SERVICES, will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until 10:00 AM CST CDT, TUESDAY, November 26, 2024, and then at said office publically opened and read aloud.

Complete bid packet, bid specifications may be obtained at the City of Alexandria's website, www.cityofalexandrialala.com under the heading "Business", and drop down to "RFP/RFQ/RFI/BIDS". There is no charge to download bid documents from the City's website.

Pursuant to LA R.S. 38:2212.1 B.(4)(a), vendors have the option to submit their bids electronically. Please find bid related documents and place electronic bids at www.centralbidding.com . For questions regarding the electronic bidding process, please call Central Bidding at 225-810-4814.

Questions and/or clarifications of bid specifications are to be in written form only, either mailed, faxed, or emailed to the attention of Joann Swain, City of Alexandria Purchasing Department, PO Box 71, Alexandria, LA 71309-0071; Fax 318-619-3412; email to joann.swain@cityofalex.com; and must be received by 4:00 PM, Thursday, November 14, 2024.

Address for Postal Delivery:

City of Alexandria
Donna Jones, City Clerk
PO Box 71
Alexandria, LA 71309-0071

Address for Courier or Overnight Delivery:

City of Alexandria
Donna Jones, City Clerk
915 Third Street, 1st Floor
Alexandria, LA 71301
Phone: 318-449-5090

Address for Electronic Bid Submission:

www.centralbidding.com

Phone: 225-810-4814

PLEASE PUBLISH THREE (3) TIMES:

Friday, October 18, 2024
Friday, October 25, 2024
Friday, November 1, 2024

RESOLUTION NO. 0596-2024

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR
ELECTRIC UTILITY RIGHT-OF -WAY EMERGENCY SERVICES.**

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for Electric Utility Right-Of-Way Emergency Services.

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on November 26, 2024.

PASSED AND ADOPTED at Alexandria, Louisiana, this 15th day of October 2024.

/s/ Donna P. Jones, MMC
City Clerk

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR ELECTRIC UTILITY RIGHT-OF-WAY EMERGENCY SERVICES AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted for Electric Utility Right-of-Way Emergency Services.

SECTION II: BE IT FURTHER ORDAINED, etc. that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2024/2025 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 26th day of November, 2024

NOTICE PUBLISHED on the 29th day of November, 2024.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of December, 2024 and final publication was made in the Alexandria Daily Town Talk on the ____ day of December, 2024.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

Introduction of an ordinance authorizing the mayor to accept the low bid submitted for petroleum products.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: **FINANCE/PURCHASING**

Date: **September 26, 2024**

Title: **RESOLUTION AUTHORIZING PERMISSION TO ADVERTISE FOR PETROLEUM PRODUCTS FOR USE BY VARIOUS CITY DEPARTMENTS**

Explanation of Proposal:

Additional Information Attached ☒

We request permission to advertise for Petroleum Products for use by various City departments. This bid will remain in effect for a period of twelve (12) months from bid award date.

Questions and/or clarifications of bid specifications are to be in written form only, either mailed, faxed, or emailed to the attention of Casey Barnes, City of Alexandria Purchasing Department, PO Box 71, Alexandria LA 71309-0071; Fax 318-441-6185; or emailed to casey.barnes@cityofalex.com; and must be received by close of business on Thursday, November 07, 2024.

Budget:

☐

Neutral

☒

Within Existing

☐

Requires Amendment

Account Number: Various

Expense Amount: N/A

Account Line Item: N/A

Remaining Amount: N/A

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

RECEIVED

OCT 08 2024

CITY OF ALEXANDRIA

ADVERTISEMENT FOR BID

CITY OF ALEXANDRIA, LOUISIANA PURCHASING DEPARTMENT

BID # 2503- PETROLEUM PRODUCTS

Separate sealed bids for Petroleum Products will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until 10:00 AM CST CDT, TUESDAY, November 26, 2024 and then at said office publically opened and read aloud.

Complete bid packet, bid specifications may be obtained at the City of Alexandria's website, www.cityofalexandria.com under the heading "*Business*", and drop down to "*RFP/RFQ/RFI/BIDS*". There is no charge to download bid documents from the City's website.

Pursuant to LA R.S. 38:2212.1 B.(4)(a), vendors have the option to submit their bids electronically. Please find bid related documents and place electronic bids at www.centralbidding.com . For questions regarding the electronic bidding process, please call Central Bidding at 225-810-4814.

Questions and/or clarifications of bid specifications are to be in written form only, either mailed, faxed, or emailed to the attention of Casey Barnes, City of Alexandria Purchasing Department, PO Box 71, Alexandria, LA 71309-0071; Fax 318-441-6185; email to casey.barnes@cityofalex.com; and must be received by 4:00 PM, Thursday, November 07, 2024.

Address for Postal Delivery:

City of Alexandria
Donna Jones, City Clerk
PO Box 71
Alexandria, LA 71309-0071

Address for Courier or Overnight Delivery:

City of Alexandria
Donna Jones, City Clerk
915 Third Street, 1st Floor
Alexandria, LA 71301
Phone: 318-449-5090

Address for Electronic Bid Submission:

www.centralbidding.com
Phone: 225-810-4814

PLEASE PUBLISH THREE (3) TIMES:

Friday, October 18, 2024
Friday, October 25, 2024
Friday, November 01, 2024

RESOLUTION NO. 0597-2024

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR
PETROLEUM PRODUCTS.**

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for petroleum products.

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on November 26, 2024.

PASSED AND ADOPTED at Alexandria, Louisiana, this 15th day of October 2024.

/s/ Donna P. Jones, MMC
City Clerk

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR PETROLEUM PRODUCTS AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted for petroleum products.

SECTION II: BE IT FURTHER ORDAINED, etc. that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2024/2025 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 26th day of November, 2024

NOTICE PUBLISHED on the 29th day of November, 2024.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of December, 2024 and final publication was made in the Alexandria Daily Town Talk on the ____ day of December, 2024.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

Introduction of an ordinance authorizing the mayor to accept the low bid submitted for elevator modernization at City Hall and Customer Service Building.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: PUBLIC WPRKS/MAINT. OF PUBLIC BLDGS.

Date: 10-02-2024

Title: Resolution Authorizing Advertisement of Bids for the Elevator Modernization at City Hall and Customer Service Building

Explanation of Proposal:

Additional Information Attached ☐

- * Bidding Documents have been completed and ready for the Advertisement for bids.
- * The City council is requested to authorize the Advertisement of Bids for this project.
- * Engineer's Cost Estimate is \$550,000.00
- * This Project includes the modernization of one (1) hydraulic elevator at the Customer Service Building and one (1) traction elevator at City Hall.

Budget:

☐

Neutral

☐

Within
Existing

☐

Requires
Amendment

Account Number: 300-052401-707000

Expense Amount: \$550,000.00

Account Line Item: \$838,552.00

Remaining Amount: \$288,552.00

Authorization:

4. Finance Director

1. Mayor

5. Division Director

2. Chief Operating Officer

6. Department Head

3. City Attorney

7. Purchasing Agent

Council Staff

Form ☐

Review:

Content ☐

Information:

Sufficient ☐

Insufficient ☐

Remarks:

RECEIVED

OCT 08 2024

CITY CLERK

SECTION 00100

ADVERTISEMENT FOR BIDS

CITY OF ALEXANDRIA, LOUISIANA

ELEVATOR MODERNIZATION

AT

CITY HALL &

CUSTOMER SERVICE BUILDING

Separate sealed bids for the ELEVATOR MODERNIZATION AT CITY HALL & CUSTOMER SERVICE BUILDING Project will be received by the City of Alexandria, Louisiana by the City Clerk, at the City Council Office, City Hall, 915 Third Street, Alexandria, Louisiana, 71301 until 10:00 a.m. (Central Time) on Tuesday, November 26, 2024 and then at said office publicly opened and read aloud. Any bid received after the specified time and date will not be considered.

The Instructions to Bidders, Bid Form, Agreement Between Owner and Contractor, Forms of Bid Bond, Performance and Payment Bonds, Drawings and Specifications, and other Contract Documents may be examined at the following location:

PAN AMERICAN ENGINEERS, LLC
(Design Professional)
1717 JACKSON STREET (71301)
P. O. BOX 8599 (71306)
ALEXANDRIA, LOUISIANA
(318) 473-2100

The work is generally described as follows:

All work related to the project entitled "Elevator Modernization at City Hall and Customer Service Building". The modernization includes one (1) geared traction elevator at City Hall located at 915 3rd Street and one (1) hydraulic elevator at the Customer Service Building located at 625 Murray Street in Alexandria, Louisiana.

Copies of the bidding documents shall be obtained from the office of Pan American Engineers, LLC upon deposit of \$150.00 for each set of documents; or from the electronic bid submittal option as noted in the Advertisement. The deposit on the first set of documents furnished to bonafide prime bidders will be fully refunded upon return of the documents, in good condition, no later than ten (10) days after receipt of bids. On other sets of documents furnished to bidders, the deposit less actual cost of reproduction will be refunded upon return of the documents, in good condition, no later than ten (10) days after receipt of bids.

Pursuant to Louisiana Revised Statute (L.R.S.) 38:2212.E.(1), Bidders have the option to secure bidding documents and submit bids electronically. Bidding documents may be secured from Central Bidding. Electronic bids for this project may be submitted through Central Bidding. The Central Bidding web address is www.CentralBidding.com. To register, or for assistance with completing an e-bid, contact Central Bidding at 225-810-4814 or 866-570-9620.

A Non-Mandatory Pre-Bid Conference will be held at 10:00 a.m. on Wednesday, November 13, 2024 at the City of Alexandria Customer Service Building, 2nd Floor Conference Room, 625 Murray Street, Alexandria, LA 71301.

The OWNER reserves the right to reject any or all bids for just cause. Such actions will be in accordance with Title 38 of the L.R.S.

In accordance with L.R.S. 38:2212.B.(1), the provisions and requirements stated in the Bidding Documents shall not be considered as informalities and shall not be waived.

Each Bidder must deposit with the bid, security in the amount of at least five percent (5%) of the total bid price, as described in the Instructions to Bidders. Bid bonds shall be written by a surety or insurance company meeting the requirements noted in L.R.S. 38:2218.

The successful Bidder shall be required to furnish a Performance Bond and Payment Bond, in an amount equal to 100% of the Contract amount, written by a surety or insurance company meeting the requirements noted in L.R.S. 38:2219 A.(1)(a), (b) and (c), or for Federally funded projects, must be listed as acceptable on the U.S. Department of Treasury Circular 570.

City of Alexandria is an equal opportunity employer.

City of Alexandria encourages all small and minority-owned firms and women's business enterprises to apply.

Any person with disabilities required special accommodations must contact the City of Alexandria no later than seven (7) days prior to bid opening.

City of Alexandria
P. O. Box 71
Alexandria, Louisiana 71309
Jacques M. Roy, Mayor

PLEASE PUBLISH THREE (3) TIMES:
FRIDAY, OCTOBER 18, 2024
FRIDAY, OCTOBER 25, 2024
FRIDAY, NOVEMBER 1, 2024

RESOLUTION NO. 0598-2024

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR THE
ELEVATOR MODERNIZATION AT CITY HALL AND CUSTOMER
SERVICE BUILDING.**

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for elevator modernization at City Hall and Customer Service Building.

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on November 26, 2024.

PASSED AND ADOPTED at Alexandria, Louisiana, this 15th day of October 2024.

/s/ Donna P. Jones, MMC
City Clerk

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR ELEVATOR MODERNIZATION AT CITY HALL AND CUSTOMER SERVICE BUILDING AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted for Elevator Modernization at City Hall and Customer Service Building.

SECTION II: BE IT FURTHER ORDAINED, etc. that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2024/2025 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 26th day of November, 2024

NOTICE PUBLISHED on the 29th day of November, 2024.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of December, 2024 and final publication was made in the Alexandria Daily Town Talk on the ____ day of December, 2024.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

Introduction of an ordinance authorizing the mayor to renew the existing contract with SCRD Wood Products, LLC for mixed debris removal and disposal services.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: **FINANCE/PURCHASING**

Date: **November 08, 2024**

Title: **ORDINANCE AUTHORIZING THE FIRST RENEWAL FOR MIXED DEBRIS REMOVAL & DISPOSAL SERVICES**

Explanation of Proposal:	Additional Information Attached ☒
Ordinance authorizing the Mayor to renew the existing contract with SCRD Wood Products, LLC at rates as proposed for Mixed Debris Removal & Disposal Services. The original contract was originally awarded on Ordinance 186-2023.	
Please see attached.	

Budget: ☐ Neutral ☒ Within Existing ☐ Requires Amendment

Account Number: NA Expense Amount: NA

Account Line Item: NA Remaining Amount: NA

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff Review: Form ☐ Content ☐

Information: Sufficient ☐ Insufficient ☐

Remarks:

Mixed Debris Removal RFP #1796P

Bid Tabulation

Bidder#1 SCRD Wood Products LLC	Year1	\$10.00/Cubic Yard
	Year 2	\$9.00/Cubic Yard
	Year 3	\$8.50/Cubic Yard

All other bidders, CERES Environmental, Dynamic Group, and TFR Enterprises were deemed non responsive because their quotes did not include final disposal tipping fees causing their price to be non-competitive and unpredictable.

Recommendation

Award to SCRD Wood Products LLC

ORDINANCE NO. 186-2023

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOWEST PROPOSAL RECEIVED FROM SCRD WOOD PRODUCTS, LLC FOR MIXED DEBRIS REMOVAL AND DISPOSAL SERVICES AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the lowest proposal received from SCRD Wood Products, LLC for mixed debris removal and disposal services.

SECTION II: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION IV: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 28th day of November, 2023.

NOTICE PUBLISHED on the 1st day of December, 2023.

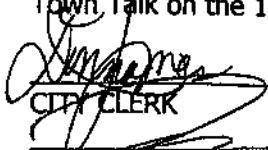
THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS: Fowler, Perry, Johnson, Rubin, Felter, Washington, Villard.

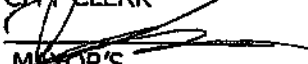
NAYS: None

ABSENT: None

AND THE ORDINANCE was declared adopted on this the 12th day of December, 2023 and final publication was made in the Alexandria Daily Town Talk on the 15th day of December, 2023.


CITY CLERK

PRESIDENT


MAYOR'S

APPROVAL 

1 DELIVERED DEC 13 2023

2 RECEIVED DEC 14 2023

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO RENEW THE EXISTING CONTRACT WITH SCRD WOOD PRODUCTS, LLC FOR MIXED DEBRIS REMOVAL AND DISPOSAL SERVICES AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to renew the existing contract with SCRD Wood Products, LLC for mixed debris removal and disposal services.

SECTION II: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION IV: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 26th day of November, 2024.

NOTICE PUBLISHED on the 29th day of November, 2024.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of December, 2024 and final publication was made in the Alexandria Daily Town Talk on the ____ day of December, 2024.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

Introduction of an ordinance to amend and reenact Chapter 13 of the Alexandria Code of Ordinances, Article V. "Ambulance Services", amending Sections 13-54, 13-55 and adding Section 13-56; to authorize the Rapides Parish Ambulance Service Advisory Board and the Rapides Parish Police Jury to select ambulance services for Rapides Parish and the City of Alexandria for emergency and non emergency transport and related services; providing for term, renewal and minimum criteria; requiring implementation and periodic meetings of the Rapides Parish Ambulance Service Advisory Board with representation from the city; mandating penalties and termination provisions in any ambulance services contract and the right of the city to withdraw authorization and participation if penalties or termination is not enforced.



This fact sheet is the basis for a decision by the City Council. Please insure that the information is clear, concise and current.

AGENDA ITEM FACT SHEET

Date: 11-19-24

TITLE: AN ORDINANCE TO AMEND AND REENACT CHAPTER 13 OF THE ALEXANDRIA CODE OF ORDINANCES, ARTICLE V. "AMBULANCE SERVICES", AMENDING SECTIONS 13-54, 13-55 AND ADDING SECTION 13-56; TO AUTHORIZE THE RAPIDES PARISH AMBULANCE SERVICE ADVISORY BOARD AND THE RAPIDES PARISH POLICE JURY TO SELECT AMBULANCE SERVICES FOR RAPIDES PARISH AND THE CITY OF ALEXANDRIA FOR EMERGENCY AND NON EMERGENCY TRANSPORT AND RELATED SERVICES; PROVIDING FOR TERM, RENEWAL AND MINIMUM CRITERIA; REQUIRING IMPLEMENTATION AND PERIODIC MEETINGS OF THE RAPIDES PARISH AMBULANCE SERVICE ADVISORY BOARD WITH REPRESENTATION FROM THE CITY; MANDATING PENALTIES AND TERMINATION PROVISIONS IN ANY AMBULANCE SERVICES CONTRACT AND THE RIGHT OF THE CITY TO WITHDRAW AUTHORIZATION AND PARTICIPATION IF PENALTIES OR TERMINATION IS NOT ENFORCED.

EXPLANATION OF PROPOSAL

In compliance with R.S. 33:479.1, for over twenty years the Parish of Rapides has had a contract in place to provide both emergency and non-emergency ambulance transport to a sole provider, whereas all municipalities of Rapides Parish authorized the Parish to contract for ambulance services to provide a sole provider system for ambulance services; the current ambulance contract is expiring and the Police Jury of Rapides Parish created an Ambulance Advisory Committee to review necessary parish ordinance amendments and a new request for proposal for ambulance services, said committee composed of volunteer members from the area hospitals, the health care provider system, fire chiefs, police chiefs, the municipalities, and the 911 system, and said committee has been holding public meetings for six months, including input from ambulance service providers interested in submitting a proposal. (Continued on page 2)

COST/BUDGET DATE

ACCOUNT NUMBER
AMOUNT IN LINE ITEM
AMOUNT OF EXPENSE
AMOUNT REMAINING

TIME DEADLINE:

COUNCIL DISTRICT -

APPROVED BY:

1. Mayor

5. Chief Operating Officer

2. Division Director

6. Department Head

3. City Attorney

4. Director of Finance

Review by: Form _____ Content _____
Council Staff

Information is:
Sufficient _____ Insufficient _____

RECEIVED

NOV 19 2024

CITY COUNCIL

The majority of the ambulance service providers who testified before the Ambulance Advisory Committee specifically requested a sole provider system for both emergency and non-emergency ambulance transport, due to financial and logistic considerations. The Ambulance Advisory Committee after careful consideration and input from citizens, healthcare officials, and the ambulance providers attending the committee meetings, has voted unanimously to recommend continuing with a sole provider for emergency and non-emergency ambulance transport in Rapides Parish. Upon the recommendation of the Ambulance Advisory Committee, the Rapides Parish Police Jury is considering adoption of a new set of parish ordinances providing for a sole provider for emergency and non-emergency ambulance transport within the Parish of Rapides, as well as a zone map for response times within the parish and penalty and contract termination provisions. The proposed parish ordinance will provide for the creation of the Ambulance Service Advisory Board made up of representatives of stakeholders, including a city appointment (Fire Chief) to monitor contract compliance, response times and consider public complaints.

ORDINANCE NO. -2024

AN ORDINANCE TO AMEND AND REENACT CHAPTER 13 OF THE ALEXANDRIA CODE OF ORDINANCES, ARTICLE V. "AMBULANCE SERVICES", AMENDING SECTIONS 13-54, 13-55 AND ADDING SECTION 13-56; TO AUTHORIZE THE RAPIDES PARISH AMBULANCE SERVICE ADVISORY BOARD AND THE RAPIDES PARISH POLICE JURY TO SELECT AMBULANCE SERVICES FOR RAPIDES PARISH AND THE CITY OF ALEXANDRIA FOR EMERGENCY AND NON-EMERGENCY TRANSPORT AND RELATED SERVICES; PROVIDING FOR TERM, RENEWAL AND MINIMUM CRITERIA; REQUIRING IMPLEMENTATION AND PERIODIC MEETINGS OF THE RAPIDES PARISH AMBULANCE SERVICE ADVISORY BOARD WITH REPRESENTATION FROM THE CITY; MANDATING PENALTIES AND TERMINATION PROVISIONS IN ANY AMBULANCE SERVICES CONTRACT AND THE RIGHT OF THE CITY TO WITHDRAW AUTHORIZATION AND PARTICIPATION IF PENALTIES OR TERMINATION IS NOT ENFORCED AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby amends sections 13-54, 13-55 and adding section 13-56; to authorize the Rapides Parish Ambulance Service Advisory Board and the Rapides Parish Police Jury to select ambulance services for Rapides Parish and the city of Alexandria for emergency and non-emergency transport and related services; providing for term, renewal and minimum criteria; requiring implementation and periodic meetings of the Rapides Parish Ambulance Service Advisory Board with representation from the city; mandating penalties and termination provisions in any ambulance services contract and the right of the city to withdraw authorization and participation if penalties or termination is not enforced

SECTION II: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION IV: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 26th day of November 2024.

NOTICE PUBLISHED on the ____ day of ____, 2024.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of December, 2024 and final publication was made in the Alexandria Daily Town Talk on the ____ day of ____, 2024.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

Introduction of an ordinance authorizing the mayor to enter into a contract with Blackout Power, LLC for Qualified Electric Line Worker Services.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Finance / Purchasing

Date: November 13, 2024

Title: Ordinance Authorizing Mayor to Execute a Contract for Qualified Electric Lineworker Services

Explanation of Proposal:

On Tuesday, November 12, 2024, one (1) quote ^{was} ~~were~~ opened and read aloud for Qualified Electric Lineworker Services for the Electric Distribution Department offering the lowest price for Straight and Overtime rates per hour. It is our recommendation to award Blackout Power, LLC, responsible bidder, at rates as proposed.

Additional Information Attached ☒

Quoted prices shall be held firm for twelve (12) months from quote award date.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: 401-227200-605113

Expense Amount:

Account Line Item:

Remaining Amount:

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

RECEIVED

NOV 19 2024

CITY COUNCIL

Phone (318) 441-6183 Fax (318) 619-3414

ORDINANCE NO. -2024

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH BLACKOUT POWER, LLC FOR QUALIFIED ELECTRIC LINE WORKER SERVICES AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor enter into a contract with Blackout Power, LLC for Qualified Electric Line Worker Services for the Electric Distribution Department.

SECTION II: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION IV: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 26th day of November, 2024.

NOTICE PUBLISHED on the ____ day of November, 2024.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of ____ 2024 and final publication was made in the Alexandria Daily Town Talk on the ____ day of ____, 2024.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

Introduction of an ordinance authorizing the mayor to accept the lowest proposals received from Debris Tech and Tetra-Tech for emergency debris removal monitoring services.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: **FINANCE/PURCHASING**

Date: **November 12, 2024**

Title: **ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOWEST PROPOSAL FOR EMERGENCY DEBRIS REMOVAL MONITORING SERVICES**

Explanation of Proposal:

Additional Information Attached ☒

Ordinance authorizing the Mayor to accept the lowest proposal for Emergency Debris Removal Monitoring Services. On Wednesday, November 6, 2024 @ 2:00 PM, three (3) proposals were received. It is our recommendation that the primary award be made to Debris Tech and secondary award to Tetra-Tech at rates as proposed. This contract shall remain in effect for a period of twelve (12) months from bid award date. Contingent upon availability of funds and the ability of the successful bidder to honor quoted prices, the City reserves the right to renew the contract for a period of up to twenty-four (24) additional months, in twelve (12) month increments. Proposals are available for review at the Engineering Department.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: 101-042400-646037

Expense Amount: N/A

Account Line Item: Emergency Preparedness

Remaining Amount: N/A

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

RECEIVED

NOV 19 2024

CITY CLERK

1866P EMERGENCY DEBRIS REMOVAL MONITORING SERVICES

RFP Opening: Wednesday, November 06, 2024

Reviewers:

- 1 Darren Green
- 2 Clayton Webb
- 3 Mike Wilkinson

Respondent	Price (3 year Total)	Cost (0-30)	Automated Reporting (0-15)	Technical (0-15)	Staff Qualifications (0-20)	Firm Qualifications (0-20)	Total Points (0-100)	Consolidated Comments
Thompson	\$44,160							Did not include lodging, meals, and mileage in their overall cost therefore we could not evaluate their price.
1								
2								
3								
Total								
Tetra Tech	\$55,413							Excellent Submittal
1		25	15	15	20	20	95	
2		20	15	20	20	20	90	
3		28	13	14	18	18	91	
Total							276	
Debris Tech	\$52,650							Excellent Submittal
1		30	15	15	20	20	100	
2		25	15	15	20	20	95	
3		28	14	14	19	18	91	
Total							286	

Recommendation: Award to (1) Debris Tech and (2) Tetra-Tech

ORDINANCE NO. -2024

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOWEST PROPOSALS FROM DEBRIS TECH AND TETRA-TECH FOR EMERGENCY DEBRIS REMOVAL MONITORING SERVICES AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor accept the lowest proposals from Debris Tech (primary) and Tetra-Tech (secondary) for emergency debris removal monitoring services.

SECTION II: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION IV: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 26th day of November, 2024.

NOTICE PUBLISHED on the ____ day of November, 2024.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of ____ 2024 and final publication was made in the Alexandria Daily Town Talk on the ____ day of ____, 2024.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

Introduction of an ordinance authorizing the mayor to accept the lowest proposals received from Crowder Gulf and Ceres for disaster debris removal, reduction and disposal services.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: **FINANCE/PURCHASING**

Date: **November 12, 2024**

Title: **ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOWEST PROPOSAL FOR DISASTER DEBRIS REMOVAL, REDUCTION AND DISPOSAL SERVICES**

Explanation of Proposal:

Additional Information Attached ☒

Ordinance authorizing the Mayor to accept the lowest proposal for Disaster Debris Removal, Reduction and Disposal Services. On Wednesday, November 6, 2024 @ 2:00 PM, five (5) proposals were received. It is our recommendation that the primary award be made to Crowder Gulf and secondary award to Ceres at rates as proposed. This contract shall remain in effect for a period of twelve (12) months from bid award date. Contingent upon availability of funds and the ability of the successful bidder to honor quoted prices, the City reserves the right to renew the contract for a period of up to twenty-four (24) additional months, in twelve (12) month increments. Proposals are available for review at the Engineering Department.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: 101-042400-646037

Expense Amount: N/A

Account Line Item: Emergency Preparedness

Remaining Amount: N/A

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

RECEIVED

NOV 19 2024

CITY COUNCIL

1865P DISASTER DEBRIS REMOVAL, REDUCTION & DISPOSAL SERVICES

RFP Opening: Wednesday, November 06, 2024

Reviewers:

- 1 Darren Green
- 2 Clayton Webb
- 3 Mike Wilkinson

Respondent	Price (3 yr avg)	Cost (0-40)	Technical (0-20)	Financial (0-20)	Qualifications (0-20)	Total Points (0-100)	Comments
Crowder Gulf	1	\$2,912,915	20	20	20	100	Has current contract. Did cleanup after Laura in 2020
	2	30	15	20	20	85	
	3	35	18	18	18	89	
	Total					274	
DRC	1	\$2,059,050	20	20	15	Numerous lawsuits. Unit prices for debris collection are well below national averages	
	2	20	15	15	20	75	
	3	20	18	18	18	70	
	Total					219	
Ceres	1	\$2,762,161	15	20	20	95	
	2	30	10	20	20	80	
	3	35	18	17	18	88	
	Total					263	
CTC	1	\$1,809,960	20	20	20	Unit prices for debris collection are well below national averages	
	2	20	15	15	15	75	
	3	20	17	17	17	70	
	Total					216	
TFR	1	\$1,234,433	20	20	15	Unit prices for debris collection are well below national averages	
	2	20	15	15	20	75	
	3	20	17	18	17	70	
	Total					217	

Recommendation: Offer Contract to (1) Crowder Gulf and (2)Ceres

ORDINANCE NO. -2024

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOWEST PROPOSALS FROM CROWDER GULF AND CERES FOR DISASTER DEBRIS REMOVAL, REDUCTION AND DISPOSAL SERVICES AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor accept the lowest proposals from Crowder Gulf (primary) and Ceres (secondary) for disaster debris removal, reduction and disposal services.

SECTION II: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION IV: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 26th day of November, 2024.

NOTICE PUBLISHED on the ____ day of November, 2024.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of ____ 2024 and final publication was made in the Alexandria Daily Town Talk on the ____ day of ____, 2024.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

Introduction of an ordinance authorizing the mayor to enter into a contract to purchase a 106.66 x 106.66 site, tract or parcel of ground located at Sixth Street and Desoto Street from Steth, LLC and otherwise providing with respect thereto.



This fact sheet is the basis for a decision by the City Council. Please insure that the information is clear, concise and current.

AGENDA ITEM FACT SHEET

Date: 11-19-24

TITLE: AN ORDINANCE TO AUTHORIZE THE MAYOR TO ENTER INTO A CONTRACT TO PURCHASE A 106.66 x 106.66 SITE, TRACT OR PARCEL OF GROUND LOCATED AT SIXTH STREET AND DESOTO STREET FROM STETH, LLC, AND OTHERWISE PROVIDING WITH RESPECT THERETO.

EXPLANATION OF PROPOSAL

A downtown parking lot is currently available for purchase which would provide additional needed employee parking for the Customer Service Building. A purchase price of \$140,000.00 has been offered to the city.

COST/BUDGET

300-260608-707101-0

ACCOUNT NUMBER "Land Acquisitions - capital"

AMOUNT IN LINE ITEM \$202,104

AMOUNT OF EXPENSE \$140,000

AMOUNT REMAINING \$62,104

TIME DEADLINE:

COUNCIL DISTRICT -

APPROVED BY:

1. Mayor

5. Chief Operating Officer

2. Division Director

6. Department Head

3. City Attorney

4. Director of Finance

Review by: Form _____ Content _____
Council Staff

Information is:
Sufficient _____ Insufficient _____

RECEIVED

NOV 19 2024

CITY CLERK

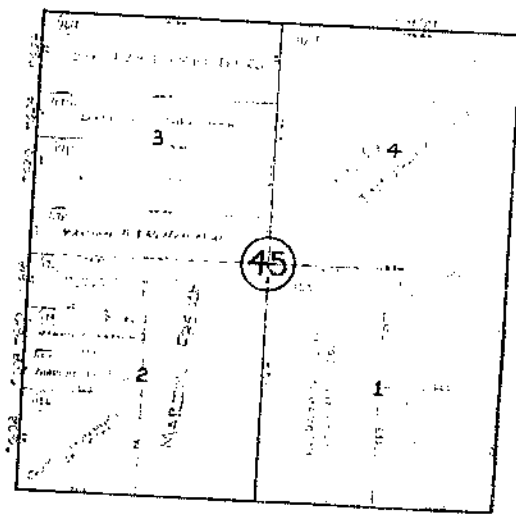
1000 5th St NW

FOISY

3000
10th St NW
1000
10th St NW

NOTICE
OFFICE USE ONLY
NOT A SURVEY
ASSESSMENT MAP ONLY

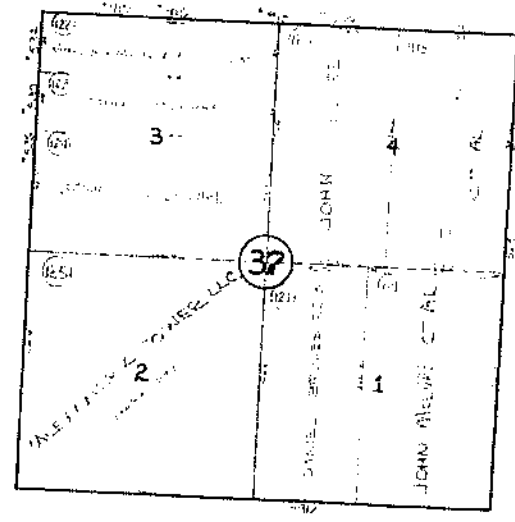
STREET



SIXTH

3000
10th St NW
1000
10th St NW

MURRAY



DECATO

FIFTH

ORDINANCE NO. -2024

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT TO PURCHASE A 106.66 X 106.66 SITE, TRACT OR PARCEL OF GROUND LOCATED AT SIXTH STREET AND DESOTO STREET FROM STETH, LLC AND OTHERWISE PROVIDING WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to enter into a contract to purchase a 106.66 X 106.66 site, tract or parcel of ground located at Sixth Street and Desoto Street from Steth, LLC.

SECTION II: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION IV: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 26th day of November, 2024.

NOTICE PUBLISHED on the ____ day of November, 2024.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of ____ 2024 and final publication was made in the Alexandria Daily Town Talk on the ____ day of ____, 2024.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

Introduction of an ordinance authorizing the mayor to enter into a professional service agreement for General Utility Regulatory Compliance, System Analysis and Design Professional Services.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Utilities

Date: November 18, 2024

Title: Ordinance to award Professional Services Contract to GDS Associates, Inc for General Utility Regulatory Compliance, System Analysis and Design Professional Services.

Explanation of Proposal:

Additional Information Attached ☐

Requests For Qualifications (RFQ) was issued by the Utilities Division for the subject contract. One RFQ proposal was received by GDS Associates, Inc. After review of the GDS Associates, Inc. proposal, the Utilities Division is recommending for the council to award the professional services contract to GDS Associates, Inc. GDS Associates, Inc. has significant experience with the Alexandria Utility System and has provided exceptional service under previous contracts.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: 401-218500-531110

Expense Amount: \$300,000 estimated

Account Line Item: Professional Fees

Remaining Amount: \$

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:



October 10, 2024

The City of Alexandria is requesting statements of qualifications from interested firms or design professionals to enter into a contract with the City for **GENERAL UTILITY REGULATORY COMPLIANCE, DESIGN AND OTHER RELATED PROFESSIONAL SERVICES** for the Alexandria Utilities System. The design professional will be selected for such work to be approved and the appropriate fee shall be negotiated.

Pertinent qualification information desired will at a minimum consist of:

- A. Specialized experience and technical competence of the firm for the following services:
- Perform comprehensive review and analysis of city utility system, including the utility compliance program;
 - Assist the City with the continued operation of the AUS in energy markets consulting, utility system facilities planning, utility system finance and economic analysis, power and energy forecasts, transmission system analysis, and rates and regulatory support
 - Assist the City in electric reliability compliance, including the NERC Critical Infrastructure Protection (CIP) systems; including writing and amending policies and procedures and providing training for subject matter experts for the Electric Distribution and Electric Production departments.

Other services to be provided include the following:

- Energy marketing consulting
- Utility system facilities planning
- Utility system finance and economic analysis
- Power and energy forecasts
- Rates and regulatory support
- Transmission enterprise services
- Transmission and policy regulations
- Resource planning
- Consulting engineer's report for bond issues
- Management Consulting Services and Procurement (RFP)
- Fuel supply and regulation
- Transmission system interconnect and load flow analysis
- Performance testing and start-up services
- Utility system facilities planning and design
- Transmission design and distribution planning
- Regional Transmission Organization power markets pricing and consulting
- Transmission transactions and valuation
- Asset Management
- Review of cost-of-service and revenue enhancement options
- Risk management
- Environmental services and permitting

- Review and analysis of power supply and natural gas supply billing
- Audit of existing and review of proposed Utilities Division contracts
- Negotiations of contracts with perspective suppliers
- Due diligence reviews
- Utility system master planning
- Reports on utility system conditions and operations
- Serve as engineer of record on certain utility projects

- B. Capacity to perform the work within time limitations.
- C. Past experience on contracts with the City of Alexandria and/or past experience with utility systems of a similar size.
- D. Evidence of Liability Insurance with a minimum limit of \$1,000,000. (The selected consulting firm, design professional, or company will be required to show evidence of Liability Insurance in the amount of \$2,000,000 prior to commencing work.)
- E. Evidence of a good faith effort to comply with the City's AFEAT Program.

Under the City's AFEAT (Alexandria Fairness, Equality, Accessibility, and Teamwork Program), participation by minority and/or disadvantaged business enterprise firms is encouraged. The AFEAT Program should be inquired about through the Division of Finance. The goals for qualifying disadvantaged, minority and female owned business in the use of professional service agreements with prime contractors will help effectuate the goals of increasing: the competitive viability of small business, minority, and women business enterprise by providing contract, technical, educational, and management assistance; business ownership by small business persons, minority persons, and women (including professional service opportunities); and the procurement by the City of professional services, articles, equipment, supplies, and materials from business concerns owned by small business concerns, minority persons, and women.

Prime contractors offering subcontracting should take specific action to ensure that a bona fide effort is made to achieve maximum results towards meeting the established goals. Primes shall document efforts and shall implement steps at least as extensive as the following in a good faith effort to reach or exceed the established goals:

- A. Establish and maintain a current list of minority and female owned businesses in Alexandria, in Rapides Parish, and in the State of Louisiana.
- B. Document and maintain a record of all solicitations of offers for subcontracts from minority or female construction contractor and suppliers in Alexandria, in Rapides Parish, and in the State of Louisiana.
- C. Secure listing of minority and women owned businesses from the City of Alexandria Purchasing Department, the Central Louisiana Business Incubator, and the State of Louisiana Department of Minority Affairs.
- D. Participate in associations which assist in promoting minority and women owned businesses such as the Central Louisiana Business League, the Central Louisiana Business Incubator, and the Entrepreneurial League System.
- E. Designate a responsible official to monitor all activity made in the effort to achieve or exceed the established goals; record contacts made, subcontracts entered into with dollar amounts, and other relevant information.

For more information on AFEAT and the City of Alexandria's Diversity in Action Initiative, and to explore a local and statewide directory of minority businesses, please visit www.diversityinaction.org. Good faith compliance with the City's AFEAT Program will be a consideration during the evaluation of

responses. Evidence of good faith compliance and/or letters of engagement with potential subcontractors shall be submitted with the RFQ response.

Selection Factors

Proposals will be scored out of 100 total points based on the following factors:

1. Experience of the firm or sub-consultant with similar work. **(35 points)**
2. Capacity of the firm to complete the work in a proper and timely manner given the firm's current workload, staff availability, resources, and commitment. **(25 points)**
3. Past experience on contracts with the City of Alexandria and/or past experience with utility systems of a similar size. **(30 points)**
4. Evidence of a good faith effort to comply with the City's AFEAT Program. **(10 points)**

Qualification statements will be received until 12:00 P.M., November 14, 2024, Director of Utilities Office, 915 North Third Street, Alexandria, LA 71301 or emailed to marcus.connella@cityofalex.com.

Requests For Qualifications (RFQ) for Professional Engineering Services from a Licensed Professional Engineering Firm to advise, design and evaluate the Alexandria Utility System for regulatory compliance and system needs.

Questions:

Questions regarding this request shall be directed to the City of Alexandria (COA) at:

Marcus Connella
Utilities Director
(318) 449-5010
Marcus.Connella@cityofalex.com

Statements of Qualification:

Five (5) hardcopy statements of qualification and one (1) electronic copy must be received by the CoA by 12:00 p.m. on November 14, 2024. All copies of the statements must be plainly identified as "**GENERAL UTILITY REGULATORY COMPLIANCE, DESIGN AND OTHER RELATED PROFESSIONAL SERVICES**" for Alexandria Utilities System and delivered or mailed to:

City of Alexandria Utility Department
Attn: Mr. Marcus Connella, Director of Utilities
915 Third Street
Alexandria, LA 71301

AGREEMENT FOR PROFESSIONAL/CONSULTING SERVICES
BETWEEN
THE CITY OF ALEXANDRIA
AND
GDS ASSOCIATES, INC.

THIS AGREEMENT, effective the 1st day of January 2025, made and entered into on the days and dates below shown, by and between the City of Alexandria, herein represented by Jacques M. Roy, Mayor (herein sometimes referred to as the "City"), and GDS ASSOCIATES, INC. (herein sometimes referred to as "Professional").

WITNESSETH

WHEREAS, the City desires to continue to operate the AUS in accordance with all enabling legislation, including Ordinance 179-2016; and

WHEREAS, continued operation of the AUS shall include the ability to undertake a comprehensive review and analysis of its utility system, including the utility compliance program; and

WHEREAS, the City desires to engage the services of an engineering firm to assist the City with the continued operation of the AUS in energy markets consulting, utility system facilities planning, utility system finance and economic analysis, power and energy forecasts, transmission system analysis, and rates and regulatory support; and

WHEREAS, the City desires to use persons with appropriate experience to perform these functions with specific regard to projects of city-wide impact; and

WHEREAS, the Director of Utilities and City Attorney, recommend this Agreement, with City Attorney having certified this Consultancy meets the Administration's three-way test of being value-adding, addressing a niche that civil service does not and is not suited to address currently, and meeting an articulable need; and

WHEREAS, more particularly, this determination to recommend this Agreement considered the policy of the Administration to---(i) ensure the city has permanent personnel for services of continuing need; (ii) ensure the city has access and control of the programming and operations at all times; (iii) ensure that if consultants are used there exists the following: (A) a declared need for professional services certified to be outside the scope of what the city can provide; (B) a declaration such services are not more appropriately committed to civil service; (C) a declaration the services fulfill a particular, specialized need which must be addressed; and (D) a declaration the consultancy is limited to the city's needs and not open-ended; and

WHEREAS, GDS ASSOCIATES, INC. has considerable, unique, and leading experience and has provided certain professional and/or consulting services of the nature requested herein; and

WHEREAS, the City desires to undertake this consultancy under the auspices and supervision of the office of the Mayor as instructed by the Divisions of Utilities and Legal, which instruction shall be final and binding in all respects including but not limited to performance parameters, confidentiality, interpretation of existing law, policy, and strategy, unless violative of codes of professional conduct, ethical rules, or this contract; and

WHEREAS, GDS ASSOCIATES, INC., a professional engineering consultant firm, is therefore qualified to do the work required by this agreement for the City of Alexandria given its extensive background.

NOW THEREFORE, the City of Alexandria and GDS Associates, Inc. for the considerations and under the conditions set forth agree as follows:

- I. Scope of Service to be performed by Professional under the auspices and supervision of the office of the Mayor:
 - A. Assist the City in electric reliability compliance, including the NERC Critical Infrastructure Protection (CIP) systems; including writing and amending policies and procedures and providing training for subject matter experts for the Electric Distribution and Electric Production departments.
 - B. In addition to the above listed duties the Professional will do the following as authorized by the office of the Mayor:
 - a. Energy marketing consulting
 - b. Utility system facilities planning
 - c. Utility system finance and economic analysis
 - d. Power and energy forecasts
 - e. Rates and regulatory support
 - f. Transmission enterprise services
 - g. Transmission and policy regulations
 - h. Resource planning
 1. Consulting engineer's report for bond issues
 - J. Management Consulting Services and Procurement (RFP)
 - k. Fuel supply and regulation
 1. Transmission system interconnect and load flow analysis
 - m. Performance testing and start-up services
 - n. Utility system facilities planning and design
 - o. Transmission design and distribution planning
 - p. Regional Transmission Organization power markets pricing and consulting
 - q. Transmission transactions and valuation
 - r. Asset Management
 - s. Review of cost-of-service and revenue enhancement options
 - t. Risk management
 - u. Environmental services and permitting
 - v. Review and analysis of power supply and natural gas supply billing
 - w. Audit of existing and review of proposed Utilities Division contracts

- x. Negotiations of contracts with perspective suppliers
- y. Due diligence reviews
- z. Utility system master planning
- aa. Reports on utility system conditions and operations
- bb. Serve as engineer of record on certain utility projects

II. Professional shall request a task order prior to engaging in any services for City. A task order shall provide requisite authorization for work performed under this Agreement.

III. The City Agrees to:

A. Compensation:

1. This Agreement covers professional services for GDS Associates, Inc. for which compensation will be at the rates on the GDS Associates, Inc. Fee Schedule as described in Attachment "A" attached hereto and which is incorporated herein and made a part hereof.
2. GDS Associates, Inc. shall submit itemized invoices for services rendered on or before the 5th day of each month. Payment by the City of Alexandria shall be made in accordance with policies of the City of Alexandria. Itemized invoices shall include detailed description of work performed by professional(s) at rate provided for in Attachment "A." Any ambiguity as to work performed that has not been authorized by the City shall not be compensated.

- B. Reimburse all reasonable out of pocket expenses, including costs of photography, travel, printing, and video production, but not including gasoline or vehicle expenses which are included in the hourly rate on local travel. Out of town travel, if authorized by the mayor's office, shall be compensated at the standard government rate or the standard rates established by the City of Alexandria.
- C. Provide administrative contact persons as liaison between the City and GDS Associates, Inc., who may include the Chief of Operations, Director of Utilities and members of the Legal Division.
- D. Provide GDS Associates, Inc. with all criteria and necessary information for completion of projects, including furnishing GDS Associates, Inc. with all existing studies, reports, and other data available to City pertinent to each project.
- E. Review and examine all Services provided by GDS Associates, Inc. to City and, when necessary, obtain counsel, whether legal or otherwise, in connection with decisions made pursuant to or collateral to such Services.

IV. Assignability:

GDS Associates, Inc. shall not assign any interest in this contract, and shall not transfer any interest without prior written consent of the City of Alexandria.

V. Acknowledgement of Exclusion of Workman's Compensation Coverage:

GDS Associates, Inc. herein expressly agrees and acknowledges that its company and its employees are Independent Contractors as defined in R. S. 23:1020(5) and, as such, it is expressly agreed and understood between the parties that the City of Alexandria shall not be liable to the Professional for any benefits or coverages provided by the Workman's Compensation Laws of the State of Louisiana.

VI. Waiver of Sick and Annual Benefits

It is expressly agreed and understood between the parties entering into this professional services contract, that GDS Associates, Inc., acting as an independent contractor and its employees, shall not receive sick and annual benefits from the City of Alexandria.

VII. Duration of this Agreement:

- A. This Agreement shall be valid beginning January 1, 2025, and ending December 31, 2027, unless terminated earlier by either party in accordance with this contract.
- B. Either party to this Contract may terminate the Contract by giving the other party written notice of said intention to terminate at least ten (10) days before the date of termination or termination sought if before the term expires. Upon receipt of such notice, all actions on behalf of the City shall cease and a proper accounting for time, activity, and status of items shall be rendered forthwith to ensure no detriment to the City occurs. This Agreement is therefore terminable at the will of either party, without the need for cause.
- C. For purposes of this section, the Mayor of the City of Alexandria is authorized to terminate this contract without further Council approval.

VIII. Amendment of Agreement:

This Agreement may be amended by written mutual consent of the respective parties, without further council approval unless it be to modify the object of the agreement or modify the rate of compensation; additions to scope shall be permitted by amendment, including extensions set forth by Section VII. For the consideration and under the conditions set forth above, GDS Associates, Inc. has agreed to perform the specified services for the City of Alexandria.

IX. Indemnification

GDS Associates, Inc. may be asked to maintain sufficient professional and general liability insurance and provide continuing proof of same to the City. If requested by the City, the Professional must do so within ten (10) days as a continued condition to this Agreement at the

Professional's expense. At all times hereunder, the Professional further agrees to defend, indemnify, and hold harmless the City of Alexandria, its officers, agents, employees, and assigns from and against any and all claims, actions or causes of action, damages and liabilities arising out of Professional's negligent acts, errors, or omissions in performing the contract services.

X. Entire Agreement

This Agreement constitutes the entire Agreement between the parties with respect to the transactions contemplated by this Agreement, and it supersedes all prior oral or written agreements, commitments, or understandings with respect to the matters provided for in this Agreement.

XI. Governing Law

This Agreement, the rights and obligations of the parties and any claims or disputes relating thereto shall be governed by and construed in accordance with the laws of the State of Louisiana. The parties agree that the venue of any lawsuit brought pursuant to this contract shall be in the 9th Judicial District, Rapides Parish, Louisiana.

XII. Severability

The invalidity, illegality or unenforceability of any portion of any provision of this Agreement or the occurrence of any event rendering any portion or provision of this Agreement void shall in no way affect the validity or enforceability of any other portion or provision of this Agreement. Any void provision shall be deemed severed from this Agreement, and the balance of this Agreement shall be construed and enforced as if this Agreement did not contain the particular portion or provision held to be void.

XIII. Non-Appropriation

The City shall not be in default of this Agreement in the event the City Council fails to appropriate the necessary funds for the payments. ("Non- Appropriation Event"). The continuation of this Agreement is contingent upon the appropriation of funds by the City Council to fulfill the terms/requirements of the Agreement. The City Council shall make an annual good faith effort to appropriate all funds sufficient to pay all amounts due pursuant to the Agreement. If the City Council, after a good faith effort, fails to appropriate sufficient monies to provide for the continuation of the Agreement, or if such appropriation is reduced by the veto of the Mayor or by any other lawful means, and the effect of such reduction is to provide insufficient monies for the continuation of the Agreement, the contract shall terminate on the date of the beginning of the first fiscal year for which funds are not appropriated.

XIV. Notices

All notices demands, requests, or other communications which may be or are required to be given by any party to any other party pursuant to this Agreement shall be in writing and shall be hand delivered, mailed by first class, registered or certified mail, return receipt requested, postage

prepaid, sent by overnight express mail, postage prepaid, return receipt requested or transmitted by telegram or facsimile, addressed as follows:

President
GDS ASSOCIATES, INC.
Suite 800
1850 Parkway Place
Marietta, Georgia 30067-8237

City Attorney
City of Alexandria
P.O. Box 71
Alexandria, LA 71309-0071

Each party may designate by notice in writing a new address to which any further notice, demand, request or communication shall thereafter be so given, served or sent. Notice shall be deemed given for all purposes at such times as it is delivered to addressee (with the return receipt, the delivery receipt, or with respect to a facsimile, the answer back being deemed conclusive evidence of such delivery) or at such time as delivery is refused by the addressee upon presentation.

This Agreement is signed in duplicate originals. The undersigned represents and warrants that he or she has all rights and authority to enter into this Agreement on behalf of Professional and to bind Professional to the terms set forth above.

WITNESS:

CITY OF ALEXANDRIA

JACQUES M. ROY, MAYOR

Date

WITNESS:

GDS ASSOCIATES, INC.

CHRIS DAWSON,
GDS ASSOCIATES, INC.

Date

ORDINANCE NO. -2024

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT FOR GENERAL UTILITY REGULATORY COMPLIANCE, SYSTEM ANALYSIS AND DESIGN PROFESSIONAL SERVICES AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to enter into a Professional Services Agreement for general utility regulatory compliance, system analysis and design professional services.

SECTION II: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION IV: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 26th day of November, 2024.

NOTICE PUBLISHED on the ____ day of November, 2024.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of ____ 2024 and final publication was made in the Alexandria Daily Town Talk on the ____ day of ____, 2024.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

RESOLUTION confirming the dates of the Alexandria City Council Meetings in the year 2025.

**NOTICE
OF
ALEXANDRIA CITY COUNCIL MEETINGS
YEAR 2025**

Notice is hereby given that the Alexandria City Council will meet on the following dates in the Year 2025.

January 14 and 28

February 11 and 25

March 11 and 25

April 8, 22

May 6 and 20

June 3 and 17

July 1, 15 and 29

August 12 and 26

September 9 and 23

October 7, 21

November 4 and 18

December 2, 16 and 30

Notice is hereby given that all Council meetings begin at 5:00 P.M. and are held in the Alexandria City Council Chambers, First Floor of City Hall 915 Third Street, Alexandria, Louisiana.

/S/ Donna P. Jones

CITY CLERK

RESOLUTION authorizing advertisement for bids for bulk fuel for vehicles and equipment for use by various departments.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: **FINANCE/PURCHASING**

Date: **November 18, 2024**

Title: **Resolution Authorizing Permission to Advertise for Bulk Fuel for Vehicles and Equipment**

Explanation of Proposal:

Additional Information Attached ☒

We request permission to advertise for Bulk Fuel for Vehicles and Equipment for use by Various Departments.

This contract shall remain in effect for a period of twelve (12) months from bid award date. Contingent upon the availability of funds and the ability of the successful bidder(s) to honor their bid prices, the City reserves the right to renew the existing contract for a period of up to twenty-four (24) months, in twelve (12) month increments.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: Various

Expense Amount: N/A

Account Line Item: N/A

Remaining Amount: N/A

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

PREPARED

NOV 19 2024

CITY COUNCIL

ADVERTISEMENT FOR BID

CITY OF ALEXANDRIA, LOUISIANA
PURCHASING DEPARTMENT

BID # 2508 – Fuel – Bulk for Vehicles and Equipment

Separate sealed bids for, Fuel – Bulk for Vehicles and Equipment, will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until 10:00 AM CST CDT, TUESDAY, January 21, 2025 and then at said office publically opened and read aloud.

Complete bid packet, bid specifications may be obtained at the City of Alexandria's website, www.cityofalexandria.com under the heading "Business", and drop down to "RFP/RFQ/RFI/BIDS". There is no charge to download bid documents from the City's website.

Pursuant to LA R.S. 38:2212.1 B.(4)(a), vendors have the option to submit their bids electronically. Please find bid related documents and place electronic bids at www.centralbidding.com . For questions regarding the electronic bidding process, please call Central Bidding at 225-810-4814.

Address for Postal Delivery:

City of Alexandria
Donna Jones, City Clerk
PO Box 71
Alexandria, LA 71309-0071

Address for Courier or Overnight Delivery:

City of Alexandria
Donna Jones, City Clerk
915 Third Street, 1st Floor
Alexandria, LA 71301
Phone: 318-449-5090

Address for Electronic Bid Submission:

www.centralbidding.com

Phone: 225-810-4814

PLEASE PUBLISH THREE (3) TIMES:

Friday, December 13, 2024
Friday, December 20, 2024
Friday, December 27, 2024

RESOLUTION NO.

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR
BULK FUEL FOR VEHICLES AND EQUIPMENT FOR USE BY
VARIOUS DEPARTMENTS.**

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for bulk fuel for vehicles and equipment for use by various departments.

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on January 14, 2025.

PASSED AND ADOPTED at Alexandria, Louisiana, this the 26th day of November, 2024.

/s/ Donna P. Jones
City Clerk

G. ORDINANCES FOR FINAL ADOPTION

SUBJECT TO PUBLIC HEARING

To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for Kisatchie 24" Bypass Phase I.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Utilities / Water

Date: August 22, 2024

Title: A Resolution authorizing the Advertisement for Bids for the Kisatchie 24" Bypass - Phase I

Explanation of Proposal:

Additional Information Attached ☐

To authorize the Advertisement for Bids for the construction of a 24" bypass pipe parallel to the existing 42" D.I. pipe from intersection of Bayou Bouef to the valve station on east side of US 165 south. The project includes 3,200 L.F. of 24" PVC and HDPE water mains, valves, tie-ins and related work.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: 411-752206-707000-0

Expense Amount: ~~\$1,595,000~~ \$1,380,075.00
(Estimated)

Account Line Item: Kisatchie 24" Bypass - Phase I

Remaining Amount: ~~\$0.00~~ \$1,380,075.00

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

RECEIVED

SEP 10 2024

CITY OF ALEXANDRIA

ORDINANCE NO. 58-2022

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE PROPOSAL SUBMITTED BY MEYER, MEYER, LACROIX AND HIXSON FOR THE AMERICAN RESCUE PLAN ACT PSA AND OTHER MATTERS WITH RESPECT THERETO

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the Mayor to accept the proposal submitted by Meyer, Meyer, LaCroix and Hixson for the American Rescue Plan Act PSA.

SECTION II: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items, or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION IV: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 5th day of April, 2022.

NOTICE PUBLISHED on the 8th day of April, 2022.

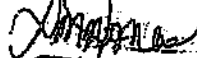
THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS: Rubin, Fowler, Washington, Porter, Davidson, Villard, Perry.

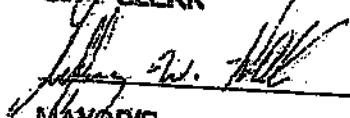
NAYS: None

ABSENT: None

AND THE ORDINANCE was declared adopted on this the 19th day of April, 2022 and final publication was made in the Alexandria Daily Town Talk on the 22nd day of April, 2022.


CITY CLERK


PRESIDENT


MAYOR'S
APPROVAL/VETO

DELIVERED APR 20 2022

RECEIVED APR 21 2022

RECEIVED APR 20 2022

ADVERTISEMENT FOR BIDS

Separate sealed bids will be received by the Council of the City of Alexandria, Louisiana at the City Council Meeting Chambers, Alexandria City Hall, 915 Third Street, until 10:00 A.M. local time on Tuesday, October 29, 2024 and then at said office publicly opened and read aloud for:

KISATCHIE 24" BYPASS - PHASE 1

The Bidding Documents may be examined at the office of the Engineer:

MEYER, MEYER, LACROIX & HIXSON, INC.
TELEPHONE (318) 448-0888
100 ENGINEER PLACE
ALEXANDRIA, LOUISIANA 71303

Bidding documents on a USB flash drive may be obtained from the office of the Engineer at a cost per copy of \$40.00, which represents the cost of reproduction and handling, and is nonrefundable. Any requests for bid documents must be accompanied by payment in full. Prime Bidders must obtain Bidding Documents from the Engineer. Bids received from Contractors utilizing any other Bidding Document source will be returned unopened.

The contract will be awarded to the lowest responsible, responsive bidder with the right reserved by the City to reject any or all Bids for just cause as defined by LA R.S. 2214(B). No bidder may withdraw his bid within 45 days after the actual date of opening thereof.

Preference is hereby given to materials, supplies and provisions produced, manufactured or grown in Louisiana, quality being equal to articles offered by competitors outside of the State.

Each bid must be accompanied by bid security made payable to Owner in an amount of 5 percent of bidder's maximum bid price and in the form of a certified check, cashier's check or a bid bond. The successful bidder will be required to obtain a Performance Bond and a Payment Bond each in the amount of 100% of the contract amount. All bonds shall be executed by such sureties as are named in U.S. Department of the Treasury Circular 570. A bond signed by an agent or attorney-in-fact must be accompanied by a certified copy of that individual's authority to bind the surety.

Bidders shall be licensed in the classification of Municipal and Public Works Construction.

Bids must be filed prior to the above hour and date with the undersigned at City Hall.

Bidders have the option to submit bids electronically. Bidders seeking to submit bids electronically shall register online at www.centrauctionhouse.com. Bidders choosing to submit electronic bids online will be charged a fee by electronic bidding website. Additionally, contractors shall obtain a digital signature certificate prior to submitting bids online. Electronic bids shall be accompanied by the bid security and power-of-attorney required by this solicitation.

Bidders electing to submit bids electronically shall follow procedures as established by the electronic bidding website. Proper and timely submission of an electronic bid is the responsibility of the Bidder. Bidders are encouraged to complete the electronic bid documents in advance of bid closing. Late bids due to malfunction of internet infrastructure, certificate service providers, electronic bid bond providers, or other interruptions shall not be accepted. The City of Alexandria is not responsible for damages, lost revenue, etc., for bids not timely received due to malfunctions or breakdown of the either the internet or the electronic bidding service. Telephone or facsimile bids are invalid and shall not receive consideration.

Address for
Postal Delivery

Ms. Donna Jones, City Clerk
915 Third Street
Alexandria, LA 71301

Address for
Courier or Overnight Delivery

Ms. Donna Jones, City Clerk
915 Third Street
Alexandria, LA 71301
Phone (318) 449-5047

Address for
Electronic Delivery

www.centrauctionhouse.com

/S/ DONNA JONES
CITY CLERK

PLEASE PUBLISH: September 20, 27, and October 4, 2024

RESOLUTION NO. 0588-2024

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR
KISATCHIE 24" BYPASS PHASE 1.**

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for Kisatchie 24" Bypass Phase I.

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on October 29, 2024.

PASSED AND ADOPTED at Alexandria, Louisiana, this 17th day of September, 2024.

/s/ Donna P. Jones, MMC
City Clerk

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR KISATCHIE 24" BYPASS PHASE I. AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted for Kisatchie 24" Bypass Phase I.

SECTION II: BE IT FURTHER ORDAINED, etc. that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2024/2025 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 29th day of October.

NOTICE PUBLISHED on the 1st day of November, 2024.

 **THIS ORDINANCE** having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of November, 2024 and final publication was made in the Alexandria Daily Town Talk on the ____ day of November, 2024.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for Underground Electric Construction Unit and Hourly Pricing for the Electric Distribution Department.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Finance / Purchasing

Date: November 13, 2024

Title: Request an Ordinance for Bid Award Recommendation for Underground Electric Construction Unit/Hourly Pricing

Explanation of Proposal:

Additional Information Attached ☒

On Tuesday, November 12, 2024, at 10:00 AM, one (1) bid packet was received, opened and read aloud for Underground Electric Construction Unit/Hourly Pricing. Bids are to be awarded to the lowest responsible bidder therefore, it is our recommendation to award Preferred Electric, Inc., at the unit/hourly manhour and equipment rates as bid. This bid shall remain in effect for a period of twelve (12) months from award date. Contingent upon the availability of funds and the Contractor's ability to honor hourly rates as bid, the City reserves the right to renew the existing contract for a period of up to two (2) years, in one year increments.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: 401-227200-605113

Expense Amount:

Account Line Item:

Remaining Amount:

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

RECEIVED

NOV 19 2024

CITY COUNCIL

City of Alexandria
 PO Box 71 (915 3rd Street)
 Alexandria, LA 71309-0071
 Bid 2501 Underground Electric Construction Unit & Hourly Pricing
 Open Date: Tuesday, November 12, 2024 @ 10:00 AM CDT

Preferred Electric, Inc LA #25666

Section 1 - Primary Risers						
Drawing	Evaluation Qty.		Hourly Price		Extended Price	
	Install	Retire	Install	Retire	Install	Retire
UA1	9	2	4,000.00	2,500.00	36,000.00	5,000.00
UC1	1	1	6,500.00	3,250.00	6,500.00	3,250.00
M2-1U	10		100.00		1,000.00	
Totals:					43,500.00	8,250.00
Total, Section 1:					\$	51,750.00

Section 2 - Trenching and Boring						
Drawing	Evaluation Qty.		Hourly Price		Extended Price	
	Install	Retire	Install	Retire	Install	Retire
UR2	1,000		7.50		7,500.00	
UR2B	1,200		16.00		19,200.00	
UR4	500		9.00		4,500.00	
UR4B	1,750		20.00		35,000.00	
Totals:					66,200.00	
Total, Section 2:					\$	66,200.00

Section 3 - Hourly Pricing			
Drawing	Evaluation Hours	Hourly Price	Extended Price
URD Foreman	1,040	74.00	76,960.00
URD Lineman	1,040	68.00	70,720.00
Operator	1,040	62.00	64,480.00
Laborer	1,040	48.00	49,920.00
Pickup w/Trailer	1,040	26.00	27,040.00
Mini Excavator	1,040	50.00	52,000.00
Digger Derrick	520	50.00	26,000.00
URD Puller	416	50.00	20,800.00
Total, Section 3:			\$ 387,920.00

Bid Evaluation

Total, Section 1:	\$	51,750.00
Total, Section 2:	\$	66,200.00
Total, Section 3:	\$	387,920.00
Total Evaluted Base Bid:	\$	505,870.00



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Finance / Purchasing

Date: September 10, 2024

Title: Request to advertise for Underground Electric Construction Hourly Pricing

Explanation of Proposal:

Additional Information Attached ☐

We request permission to advertise for Underground Electric Construction Hourly Pricing services for use by the Electric Distribution Department. This contract shall remain in effect for twelve (12) months from bid award date. Contingent upon the availability of the successful Contractor to honor bid prices, the City reserves the right to renew the existing contract for an additional twenty-four (24) months, in twelve (12) month increments.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number:

Expense Amount:

Account Line Item:

Remaining Amount:

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form ☐

Review:

Content ☐

Information:

Sufficient ☐

Insufficient ☐

Remarks:

10-10-2024

SEP 13 2024

CITY OF ALEXANDRIA

ADVERTISEMENT TO BID

CITY OF ALEXANDRIA, LOUISIANA
UTILITY DIVISION

BID# 2501 - UNDERGROUND ELECTRIC CONSTRUCTION UNIT & HOURLY PRICING

Separate sealed bids and electronically submitted bids for, **Underground Electric Construction Unit & Hourly Pricing**, will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until **10:00 AM CDT, Tuesday, November 12, 2024**, and then at said office publicly opened and read aloud. Complete bid documents may be examined at the following location:

CITY OF ALEXANDRIA - ELECTRIC DISTRIBUTION DEPARTMENT
1015 NORTH THIRD STREET - ALEXANDRIA, LA 71301
PHONE (318) 473-1301

Copies may be obtained at the City of Alexandria's website, www.cityofalexandrialala.com, under the heading "Business", and drop down to "RFP/RFQ/Bids".

Pursuant to LA R.S. 38:2212(E)(1 - 7) and R.S. 38:2212.1(B)(4)(a), vendors/contractors have the option to submit their bids and *Bid Bonds*, electronically. To view bids, download, and receive bid notices by email, your company/agency will need to register with **Central Bidding** at their website www.centralauctionhouse.com. If you need help registering or with completing an electronic bid, please call 1-225-810-4814 (M-F) 8 AM to 7 PM CST.

Pursuant to Section 10.6 of the City of Alexandria Code of Ordinances, all Bidders shall be licensed in the classification of **Electric Work (Statewide)** as prescribed by the Louisiana State Licensing Board for Contractors.

A *Bid Bond* in the amount of five percent (5%) of the Total Lump Sum Base Bid is required. The successful Bidder will be required to furnish *Performance* and *Payment Bonds* in the amount of one hundred percent (100%) of Total Lump Sum Base Bid.

Questions and/or clarifications of bid specifications are to be in written form only, either mailed, faxed, or e-mailed to the attention of Joann Swain, City of Alexandria – Purchasing Department, P.O. Box 71, Alexandria, LA 71309-0071; e-mail joann.swain@cityofalex.com; and must be received by 4:00 P.M., CDT, Thursday, October 31, 2024.

Address for Postal Delivery:

CITY OF ALEXANDRIA, LA
MS. DONNA JONES, CITY CLERK
PO BOX 71
ALEXANDRIA, LA 71309-0071

Address for Courier of Overnight Delivery:

CITY OF ALEXANDRIA, LA
MS. DONNA JONES, CITY CLERK
915 THIRD STREET
ALEXANDRIA, LA 71301
PHONE: (318) 449-5047

Address for Electronic Bid Submission:

www.centralauctionhouse.com

PLEASE PUBLISH THREE (3) TIMES: October 4, 2024
October 11, 2024
October 18, 2024

RESOLUTION NO. 0593-2024

RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR UNDERGROUND ELECTRIC CONSTRUCTION UNIT AND HOURLY PRICING FOR THE ELECTRIC DISTRIBUTION DEPARTMENT.

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for underground electric construction unit and hourly pricing for the Electric Distribution Department

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on November 12, 2024.

PASSED AND ADOPTED at Alexandria, Louisiana, this 1st day of October 2024.

/s/ Donna P. Jones, MMC
City Clerk

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR UNDERGROUND ELECTRIC CONSTRUCTION UNIT AND HOURLY PRICING FOR THE ELECTRIC DISTRIBUTION DEPARTMENT AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted for Underground Electric Construction Unit and Hourly Pricing.

SECTION II: BE IT FURTHER ORDAINED, etc. that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2024/2025 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 12th day of November, 2024

NOTICE PUBLISHED on the 15th day of November, 2024.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of November, 2024 and final publication was made in the Alexandria Daily Town Talk on the ____ day of November, 2024.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for spare parts for DG Hunter Units 5 through 11 for Wartsila Electric Production Engines and Generators.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: **Utilities / Electric Production**

Date: **September 24, 2024**

**Title: Resolution Authorizing Advertisement for Price Proposals for Spare Parts
for the DG Hunter Units 5 through 11 - Wartsila for Electric Production**

Explanation of Proposal:

Additional Information Attached ☒

We request permission to advertise for a parts bid proposal for Wartsila Units 5 through 11. Bids are for spare parts as necessary for the overhaul and routine maintenance for the City's seven (7) Wartsila Electric Production Engines and Generators. The bid is structured to receive pricing for 469 parts. Purchases would be made on an as-needed basis using the low bid price for each unit. Priced for units are anticipated to range from \$2.00 to \$60,000.00; all on an as-needed basis and procured under this bid solicitation. The bid will be awarded to the low bidder for each Spare Part.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: 411-721902-707000

Expense Amount: **Estimated \$1,300,000**

Account Line Item: DG Hunter #5-11 Major Maintenance

Remaining Amount: \$4,165,961.60

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information: Sufficient

☐

Insufficient

☐

Remarks:

RECEIVED

SEP 24 2024

CITY OF ALEXANDRIA

CITY OF ALEXANDRIA BID SPECIFICATIONS FOR:
DG HUNTER UNITS 5-11 – SPARE PARTS - ELECTRIC PRODUCTION

I. ADVERTISEMENT FOR BID

CITY OF ALEXANDRIA, LOUISIANA
PURCHASING DEPARTMENT

**DG HUNTER UNITS 5-11 – SPARE PARTS
ELECTRICAL DISTRIBUTION (2024 PACKAGE)**

Separate sealed bids for DG HUNTER UNITS 5-11 – SPARE PARTS (2024 PACKAGE), will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until 10:00 AM CST CDT, TUESDAY, NOVEMBER 12, 2024, and then at said office publicly opened and read aloud.

Complete bid packet, bid specifications may be obtained at the City of Alexandria's website, www.cityofalexandrialala.com under the heading "Business", and drop down to "RFP/RFQ/RFI/BIDS". There is no charge to download bid documents from the City's website.

Pursuant to LA R.S. 38:2212.1 B.(4)(a), vendors have the option to submit their bids electronically. Please find bid related documents and place electronic bids at www.centralbidding.com. For questions regarding the electronic bidding process, please call Central Bidding at 225-810-4814.

Questions and/or request for clarification of bid specifications are to be in written form only, either mailed or emailed to Thomas C. David, Jr., Pan American Engineers, 1717 Jackson Street, Alexandria, LA 71301; Emailed to: Tom@paealex.com and must be received within ten (10) calendar days of the scheduled receipt of bids.

Address for Postal Delivery:

City of Alexandria
Donna Jones, City Clerk
PO Box 71
Alexandria, LA 71309-0071

**Address for Courier or
Overnight Delivery:**

City of Alexandria
Donna Jones, City Clerk
915 Third Street, 1st Floor
Alexandria, LA 71301
Phone: 318-449-5047

**Address for Electronic
Bid Submission:**

www.centralbidding.com

Phone: 225-810-4814

PLEASE PUBLISH THREE (3) TIMES:

Friday, October 4, 2024

Friday, October 11, 2024

Friday, October 18, 2024

RESOLUTION NO. 0594-2024

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR
SPARE PARTS FOR DG HUNTER UNITS 5 THROUGH 11 FOR
WARTSILA ELECTRIC PRODUCTION ENGINES AND GENERATORS.**

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for spare parts for DG Hunter Units 5 through 11 for Wartsila Electric Production Engines and Generators.

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on November 12, 2024.

PASSED AND ADOPTED at Alexandria, Louisiana, this 1st day of October 2024.

/s/ Donna P. Jones, MMC
City Clerk

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR SPARE PARTS FOR DG HUNTER UNITS 5 THROUGH 11 FOR WARTSILA ELECTRIC PRODUCTION ENGINES AND GENERATORS AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted for Spare Parts for DG Hunter Units 5 through 11 for Wartsila Electric Production Engines and Generators.

SECTION II: BE IT FURTHER ORDAINED, etc. that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2024/2025 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 12th day of November, 2024

NOTICE PUBLISHED on the 15th day of November, 2024.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of November, 2024 and final publication was made in the Alexandria Daily Town Talk on the ____ day of November, 2024.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

To consider final adoption of an ordinance authorizing the mayor to renew the contract with Lott Oil Company for Petroleum Products and Chemical Additives for Wartsila Engines at DG Hunter Power Plant.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Finance / Purchasing

Date: October 24, 2024

Title: For an Ordinance to renew Petroleum Products & Chemical Additives for Wartsila Engines

Explanation of Proposal:

Additional Information Attached ☒

For an Ordinance authorizing the Mayor to renew for the third (3) year with Lott Oil Company for Petroleum Products & Chemical Additives for Wartsila Engines at D.G. Hunter Power Plant. This contract was originally awarded by Ordinance #189-2022. This contract renewal period will be from November 29, 2024 to November 29, 2025. Bid Price(s) shall remain in effect for a period of twelve (12) months from bid award date.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: 401-227100-520503
Operating Chemicals

Expense Amount:

Account Line Item:

Remaining Amount:

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information: Sufficient

☐

Insufficient

☐

Remarks:

ORDINANCE NO. 189-2022

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR PETROLEUM PRODUCTS AND CHEMICAL ADDITIVES FOR WARTSILA ENGINES AT D. G. HUNTER POWER PLANT AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the Mayor to accept the low bid submitted by Lott Oil Company for petroleum products and chemical additives for Wartsila Engines at D. G. Hunter Power Plant.

SECTION II: BE IT FURTHER ORDAINED, etc., that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2022/2023 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 15th day of November, 2022.

NOTICE PUBLISHED on the 18th day of November, 2022.

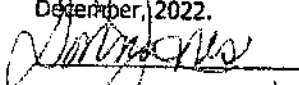
THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS: Rubin, Fowler, Washington, Porter, Davidson, Villard, Perry.

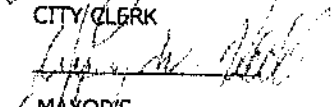
NAYS: None

ABSENT: None

AND THE ORDINANCE was declared adopted on this the 29th day of November, 2022 and final publication was made in the Alexandria Daily Town Talk on the 2nd day of December, 2022.


CITY CLERK

PRESIDENT


MAYOR'S
APPROVAL/VETO

DELIVERED NOV 30 2022

City of Alexandria - Purchasing Department
 2021 Industrial Park Road, Bldg. WH
 P.O. Box 71 Alexandria, LA 71309-0071
 Phone (318)441-6182 Fax (318)619-3412

BID TABULATION

Bid No. & Name: #2392- Petroleum Products & Chemical Additives for Wartsila Engines

Bid Date: Tuesday, November 15, 2022; 10:00 AM CST

Using Department: Electric Production Department

	LOTT OIL	MCCARTNEY OIL
Bid Item #1 - Mobil Pegasus™ 805 ONLY (Bulk) - Estimated Annual Usage 8,500 Gallons:	\$12.40	18.85
Bid Item #4 - CorrShield® NT4200 (55 Gallon Drum or Tote) - Estimated Annual Usage 100 Gallons:	NB	NB

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO RENEW THE CONTRACT WITH LOTT OIL COMPANY FOR PETROLEUM PRODUCTS AND CHEMICAL ADDITIVES FOR WARTSILA ENGINES AT DG HUNTER POWER PLANT AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to renew the contract with Lott Oil Company for petroleum products and chemical additive for Wartsila Engines at DG Hunter Power Plant.

SECTION II: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION IV: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 12th day of November, 2024

NOTICE PUBLISHED on the 15th day of November, 2024.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of November, 2024 and final publication was made in the Alexandria Daily Town Talk on the ____ day of November, 2024.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

To consider final adoption of an ordinance authorizing the mayor to enter into a Professional Service Agreement for the roof replacement at the former Weiss and Goldring Building.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Planning

Date: November 15, 2024

Title: Request to Award Professional Services Agreement: Roof Replacement at the Former Weiss and Goldring Building

Explanation of Proposal:

Additional Information Attached ☒

The Planning Department published a Request for Qualifications (RFQ) for professional services for the design of the Roof Replacement at the Former Weiss and Goldring Building. On November 12, 2024, the A/E Selection Committee selected Pan American Engineers to provide the required professional services for the project. The estimated cost of construction for this project is approximately \$400,000 (preliminary estimate only). Basic and additional professional services are estimated to be approximately \$40,000.

It is the recommendation of the Planning Department to enter into a Professional Services Agreement with Pan American Engineers for the Roof Replacement at the Former Weiss and Goldring Building project.

Budget:

☐

Neutral

☒

Within Existing

☐

Requires Amendment

Account Number: 300-051103-707000

Expense Amount:

Account Line Item:

Remaining Amount:

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

RECEIVED

NOV 15 2024

CITY COUNCIL



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: **Planning**

Date: **October 22, 2024**

Title: **Request to Convene A/E Selection Committee for Project: Roof Replacement at the Former Weiss and Goldring Building**

Explanation of Proposal:

Additional Information Attached ☒

The Planning Department published a Request for Qualifications (RFQ) for professional services for the design of the Roof Replacement at the Former Weiss and Goldring Building. The estimated cost of construction for this project is approximately \$400,000 (preliminary estimate only). Basic and additional professional services are estimated to be approximately \$40,000. Four firms submitted Statements of Qualifications: Pan American Engineers; KSA; Marrero, Couvillon & Associates; and Ashe, Broussard, Weinzettle. Pan American Engineers scored the highest.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: 300-051103-707000

Expense Amount:

Account Line Item:

Remaining Amount:

\$ 656,987.51

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

RECEIVED

OCT 22 2024

CITY COUNCIL

Project: Roof Replacement at Former Weiss and Goldring Building
Request for Qualifications

Firm	Firm Experience (0-25 pts.)	Project Manager (0-25 pts.)	Key Staff (0-10 pts.)	Available Resources (0-10 pts.)	Project Methodology (0-30 pts.)	Summation (0-100 pts.)
Marrero, Couvillon & Associates	25	25	5	5	30	90
	22	22	8	7	25	84
	21	20	8	7	23	79
	24	24	9	9	29	95
					Total	348

Firm	Firm Experience (0-25 pts.)	Project Manager (0-25 pts.)	Key Staff (0-10 pts.)	Available Resources (0-10 pts.)	Project Methodology (0-30 pts.)	Summation (0-100 pts.)
Pan American Engineers	25	25	10	10	30	100
	22	22	8	8	27	87
	24	21	9	9	26	89
	25	25	10	9	30	99
					Total	376

Firm	Firm Experience (0-25 pts.)	Project Manager (0-25 pts.)	Key Staff (0-10 pts.)	Available Resources (0-10 pts.)	Project Methodology (0-30 pts.)	Summation (0-100 pts.)
Ashe, Broussard, Weinzelte	25	25	5	5	30	90
	22	23	8	8	28	89
	21	20	7	7	24	79
	24	25	10	9	30	98
					Total	356

Firm	Firm Experience (0-25 pts.)	Project Manager (0-25 pts.)	Key Staff (0-10 pts.)	Available Resources (0-10 pts.)	Project Methodology (0-30 pts.)	Summation (0-100 pts.)
KSA	25	25	5	5	30	90
	21	20	8	7	25	81
	23	20	8	8	24	83
	23	24	10	8	28	93
					Total	347

Request for Qualification Statement
Weiss & Goldring Roofing Project

Contractor	Date RFQS was sent	Method	Received
Tonie Alaniz ELOS Company	September 26, 2024	Email	
Michele Steib RHH Architects	September 30, 2024	Email	
William Tudor Alliance Design Group	September 30, 2024	Email	
Jennifer Glynn Marrero, Couvillon & Associates	September 30, 2024	Email	Yes
Tom David Pan American Engineers	September 30, 2024	Email	Yes
Scott Chappuis Moliere Chappuis Architects	September 30, 2024	Email	
Jim Weinzettle Ashe, Broussard, Weinzettle	October 3, 2024	Email	Yes
Ashton Grffin KSA	October 9, 2024	Email	Yes
Bobbie Hill Concordia	October 9, 2024	Email	
Lisa Smith ECS Southeast	October 14, 2024	Email	

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A PROFESSIONAL SERVICE AGREEMENT FOR THE ROOF REPLACEMENT AT THE FORMER WEISS AND GOLDRING BUILDING AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to enter into a Professional Service Agreement for the Roof replacement at the former Weiss and Goldring.

SECTION II: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 12th day of November, 2024

NOTICE PUBLISHED on the 15th day of November, 2024.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of November, 2024 and final publication was made in the Alexandria Daily Town Talk on the ____ day of November, 2024.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

To consider final adoption of an ordinance authorizing the mayor to enter into a Cooperative Endeavor Agreement between the City of Alexandria and The Central Louisiana Regional Chamber of Commerce and The Central Louisiana Regional Chamber of Commerce Foundation Inc.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Community Services

Date: October 21, 2024

Title: An Ordinance authorizing the Mayor to enter into a Cooperative Endeavor Agreement between the City of Alexandria and The Central Louisiana Regional Chamber of Commerce and The Central Louisiana Regional Chamber of Commerce Foundation, Inc.

Explanation of Proposal:

Additional Information Attached ☐

An Ordinance authorizing the Mayor to enter into a Cooperative Endeavor Agreement between the City of Alexandria and The Central Louisiana Regional Chamber of Commerce and The Central Louisiana Regional Chamber of Commerce Foundation, Inc. To participate in various programs related to economic development, tourism, civic, recreation and other joint purposes, including; improving community appearance, promotion of citizen engagement, and environmental stewardship through a Keep Louisiana Beautiful Affiliate project.

Budget:

☐

Neutral

☐

Within
Existing

☐

Requires
Amendment

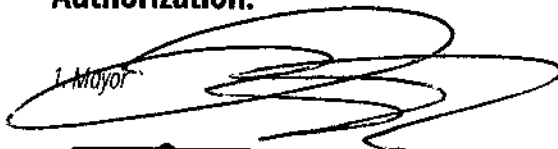
Account Number:

Expense Amount:

Account Line Item:

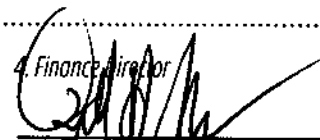
Remaining Amount:

Authorization:

1. Mayor 

2. Chief Operating Officer 

3. City Attorney 

4. Finance Director 

5. Division Director 

6. Department Head 

7. Purchasing Agent 

Council Staff

Form ☐

Review:

Content ☐

Information:

Sufficient ☐

Insufficient ☐

Remarks:

RECEIVED

NOV 05 2024

CITY COUNCIL

COOPERATIVE ENDEAVOR AGREEMENT BETWEEN
CITY OF ALEXANDRIA, LOUISIANA
AND
THE CENTRAL LOUISIANA REGIONAL CHAMBER OF COMMERCE, INC.
AND THE CENTRAL LOUISIANA REGIONAL CHAMBER OF COMMERCE
FOUNDATION, INC.

This **COOPERATIVE ENDEAVOR AGREEMENT** (hereinafter sometimes referred to as the "Agreement") is made and entered into this _____ day of _____, 2024, by and between **THE CITY OF ALEXANDRIA**, a political subdivision created, organized and existing under the laws of the State of Louisiana, represented herein by the duly elected Mayor of the City of Alexandria, Jacques M. Roy, (hereinafter sometimes referred to as the "City");

AND

THE CENTRAL LOUISIANA REGIONAL CHAMBER OF COMMERCE, INC., (hereinafter referred to as "Chamber"), an association of local businesspeople designed to promote and protect the interests of its members., represented herein by Deborah Randolph, the Executive Director, duly authorized by resolution;

AND

THE CENTRAL LOUISIANA REGIONAL CHAMBER OF COMMERCE FOUNDATION, INC., (hereinafter referred to as "Foundation"), a philanthropic arm of the Central Louisiana Regional Chamber of Commerce, represented herein by Deborah Randolph, the Executive Director, duly authorized by resolution.

ARTICLE 1
RECITALS

WHEREAS, Article VII, Section 14(c) of the Constitution of the State of Louisiana provides that "for a public purpose, the state and its political subdivisions... may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation, or individual";

WHEREAS, the City is authorized by Louisiana law to provide social, cultural and recreational opportunities for its citizens;

WHEREAS, Ordinance No. _____-2024, which was adopted in accordance with the Charter of the City of Alexandria, Louisiana, authorizes this Cooperative Endeavor Agreement;

WHEREAS, the CHAMBER operates within the City of Alexandria, Louisiana to provide many economic development opportunities through business partnerships that service the citizens and residents and that otherwise provides for the general welfare of the region;

WHEREAS, the Foundation serves as the philanthropic arm of the CHAMBER to provide funding and support for educational programs, health initiatives, Chamber approved causes, and community beautification projects.

WHEREAS, the City, the CHAMBER, and the Foundation desire to offer citizens opportunities to participate in various programs related to economic development, tourism, civic, recreation and other joint purposes, including; improving community appearance, promotion of citizen engagement, and environmental stewardship through a Keep Louisiana Beautiful Affiliate project and;

WHEREAS, the CHAMBER and Foundation are willing to provide administrative assistance to the City at certain reasonable times for programs and functions vital to the economic well being of the City's citizens and residents and to promote economic development, tourism, civic, recreation and other worthwhile programs and activities which from time to time will provide advantages to the City and community proportionate to the expenses incurred with defined deliverables that are jointly concurred in by the City, CHAMBER, and Foundation which the latter are willing to accomplish with their own funds and personnel with necessary financial and other assistance from the City; and,

WHEREAS, the CHAMBER, the Foundation and the City have determined that this Cooperative Endeavor Agreement is in the best interests of the public and furthers the general objectives of the CHAMBER, the Foundation, and the City; most particularly, The Mayor and administration have declared cleaning up Alexandria a fundamental goal of the city in this immediate term. CleanAlex shall promote economic development, fight blight and crime as part of SAFEALEX, and assist other divisions in promoting other related initiatives toward making our city beautiful and cleaning up trash;

NOW, THEREFORE, be it agreed by and between the CHAMBER, the Foundation and the City that parties agree to from time to time share in the administration and expense of programs and opportunities for economic development, tourism, civic, recreation and other joint purposes for the public purposes described including; improving community appearance, promote citizen engagement, and environmental stewardship, for as long as the City and CHAMBER can accomplish recognized goals and programs within the auspices of cooperative endeavors allowed by political subdivisions and commensurate with deliverables and proportionality recognized by the State and its political subdivisions and the City and the CHAMBER agree to fund and administer programs that jointly serve the citizens and residence

and for the mutual benefits to be received by CHAMBER and the public, the City and the CHAMBER agree as follows:

ARTICLE 2
PROJECT SPECIFIC SCOPE & DELIVERABLES

2.1 **Deliverables of CHAMBER.** CHAMBER shall provide the following Keep Louisiana Beautiful Affiliate Project ("Project") deliverables:

2.1.1 Research and seek permanent funding to sustain the Keep Louisiana Beautiful Alexandria Affiliate beyond the term of this Agreement.

2.1.2 Collaborate with the City to market the Keep Louisiana Beautiful Alexandria Affiliate.

2.1.3 Provide funding for programming as outlined in Article I that is not specifically listed in Article II.

2.2 CHAMBER shall maintain day-to-day oversight of the Keep Louisiana Beautiful Alexandria Affiliate and provide direct supervision of Keep Louisiana Beautiful Alexandria Affiliate for the purposes described in the Agreement. CHAMBER shall maintain management responsibility; provided, however, the City Contract Monitor is informed of and has access to programming and the administration of funds and with respect to programming.

2.3 **Deliverables of Foundation.** Foundation shall make diligent and appropriate performance efforts to achieve the outcomes as agreed to between Foundation and the Office of the Mayor, CHAMBER and/or the Contract Monitor. Foundation agrees to perform the services as provided and shall use its best efforts to render the services and provide the deliverables throughout the term of this Agreement. The Project Scope of Services to be performed under this Agreement is outlined in Section 4.6 and Attachment A, which is incorporated into this Agreement.

2.4 **Deliverables of the City.** The City shall provide the following deliverables:

2.4.1 Provide \$30,000 (Thirty Thousand and NO/dollars) in a 12 (twelve months) increment, unless this Agreement is terminated pursuant to Article 5. The payments are to be divided into equal monthly payments.

2.4.1.1 Provide payment to Chamber in consideration of services provided in Attachment A for a period of 12 (twelve months).

2.4.1.2 Reimburse all reasonable out of pocket expenses if authorized by the mayor's office, compensated at the standard government rate or the standard rates

established by the city of Alexandria.

2.4.2 Provide funding for additional programs as outlined in Article I that is not specifically listed in Article II.

2.4.3 Provide use of city-owned facilities, property and services in furtherance of the Keep Louisiana Beautiful Alexandria Affiliate upon reasonable notice to the City for request of said facilities, property and services. Determination will be made by Contract Monitor and/or representative of the Division of Public Works as to availability of facilities, property and services.

2.4.4 The City shall provide for maintenance costs associated with said facilities, except as otherwise agreed between the parties.

2.4.5 Collaborate with the CHAMBER to market the Keep Louisiana Beautiful Alexandria Affiliate.

ARTICLE 2A

GENERAL SCOPE & DELIVERABLES

- 2A.1 The City may provide from time to time to CHAMBER and/or Foundation the use of certain property and improvements as may be beneficial to CHAMBER and/or Foundation to carry out Article I intended programs.
- 2A.2 The City, when requested by CHAMBER and/or Foundation, may agree to provide certain funding in amounts as the City may choose to deliver for the cost and administration of programs, events and opportunities to enhance public use for economic development, tourism, civic, recreation and other joint purposes and may provide such other services as may be required for improved access, safety, public enjoyment and provide for public accommodation. The City is permitted, but not required, to provide necessary services for health and safety, construct such improvements, as in the opinion of the City may be from time to time required for improved safety and enjoyment of the public. CHAMBER and/or, through its duly authorized representative, and the Mayor may also apportion cost of programs to each other if deemed necessary, or the city may, at its option, contribute the cost of programs to be administered and monitored by CHAMBER and/or.
- 2A.3 CHAMBER and/or Foundation, when requested by the City, may agree to provide certain funding in amounts as the CHAMBER and/or Foundation may chose to deliver for the cost and administration of programs, events and opportunities to enhance public use for economic development, tourism, civic, recreation and other joint purposes and may provide such other services as may be required for improved access, safety, public enjoyment and provide for public accommodation. CHAMBER and/or Foundation is not required to fund programs when the City chooses to provide funding but may offer

such administrative support for the implementation of programs jointly agreed to between the parties with CHAMBER and/or Foundation administering funds advanced from time to time by the City subject to such terms and conditions as the City in its sole discretion directs.

- 2A.4 All endeavors undertaken from time to time shall be approved jointly by the Mayor of the City and the Executive Director of CHAMBER and/or Foundation in writing and such approval document shall form a part of this agreement from time to time provided. The Endeavor Document shall specify the respective dollar contribution of the parties and outline the proportionate obligations and deliverables related to the endeavor.
- 2A.5 The City may, as set out herein, from time to time request CHAMBER and/or Foundation to fund and administer programs, facilities or matters the parties jointly and in concert deem appropriate for economic development, tourism, civic, recreation and other joint purposes, for public purposes at such times, dates and hours as provided herein. Availability of a particular facility may be confirmed with the Mayor's representative if a City facility is necessary. The City and Chamber and/or Foundation may agree on proportionate funding from either or both entities as the respective parties may from time to time agree to in writing. Written agreements, executed by the Mayor and Executive Director(s) respectively of the participating bodies may from time to time be annexed to this agreement for specific programs, funding and associated responsibilities for programs related hereto.

ARTICLE 3

CONTRACT MONITOR

- 3.1 The Contract Monitor for this contract is the Community Services Director for the City of Alexandria, or their designee.
- 3.2.1 **Monitoring Plan:** During the term of this Agreement, Contracting Party shall discuss with City's Contract Monitor the progress and results of the project, ongoing plans for the continuation of the project, any deficiencies noted, and other matters relating to the project. Contract Monitor shall review and analyze Contracting Party's Plan to ensure Contracting Party's compliance with contract requirements.
- 3.2.2 The Contract Monitor shall also review and analyze the Contracting Party's written Progress Reports and any work product for compliance with the Scope of Services; and shall:
1. Compare the Reports to Goals/Results and Performance Measures outlined in this contract to determine the progress made;
 2. Contact Contracting Party to secure any missing deliverables;
 3. Maintain telephone and/or e-mail contact with Contracting Party on contact activity and, if necessary, make visits to the Contracting Party's site in order to review the progress and completion of the Contracting Party's services, to assure that performance goals are

being achieved, and to verify information when needed.

- 3.3 Between required performance reporting dates, Contracting Party shall inform Contract Monitor of any problems, delays or adverse conditions that will materially affect the ability to attain program objectives, prevent the meeting of time schedules and goals, or preclude the attainment of project results by established time schedules and goals. Contracting Party's disclosure shall be accompanied by a statement describing the action taken or contemplated by the Contracting Party, and any assistance that may be needed to resolve the situation.

ARTICLE 4 **ADDITIONAL TERMS**

- 4.1 **Limited City Services.** The City is providing only certain services/assets to the CHAMBER and Foundation. This Agreement in no way creates a joint venture between the City, CHAMBER and Foundation.
- 4.2 **Independent Contractor and Liability.** It is agreed that City is interested only in the results obtained and that CHAMBER and Foundation shall perform the duties pursuant to this Agreement as Independent Contractors. CHAMBER and Foundation are, for all purposes arising out of this Agreement, an independent contractor, and shall not be deemed employees of the City. It is expressly understood and agreed that CHAMBER and Foundation shall in no event be entitled to any benefits to which City's employees are entitled, including, but not limited to, overtime, any retirement benefits, workers' compensation benefits, and injury leave or other leave benefits. Foundation further acknowledges that it is solely responsible for maintenance and payment of any and all taxes and insurance and the like that may be required by federal, state or local law with respect to any sums paid hereunder.
- 4.3 **Indemnification and Hold Harmless.** CHAMBER and Foundation agree to indemnify, save, and hold harmless the City, its officers, agents, contractors and employees, from any and all claims, costs, liabilities, causes of action, rights of action, including attorney's fees and court costs, that can be asserted by CHAMBER and Foundation or any third person and Professional(s) or party(ies) participating with or associated in any way with CHAMBER and Foundation arising out of or in any way connected with or related to the performance, malperformance, and/or the nonperformance of CHAMBER and Foundation and any third party connected therewith and whether related to or arising out of the use of the City owned property or CHAMBER and Foundation services provided under this Agreement.
- 4.3.1 CHAMBER and Foundation shall exonerate, indemnify, and hold harmless the City from and against, and shall assume full responsibility for, payment of all federal, state, and local taxes or contributions imposed or required under unemployment insurance, Social Security, and income tax laws, with respect to any CHAMBER and/or Foundation employee or any such employees of CHAMBER and Foundation as may be engaged in the performance of this Agreement. The City and its agents and

employees shall not be, nor be held liable for any liabilities, penalties, or forfeitures or for any damages to goods, properties, or effects of employee(s) of CHAMBER and Foundation, or of any other persons whatsoever, nor for any personal injury caused by or resulting from any negligent act or omission of employee(s) of CHAMBER and Foundation. Employee(s) of CHAMBER and Foundation further agree to indemnify and hold harmless the City and the City's agents and employees against and from any and all of the foregoing liabilities, and any and all costs or expenses incurred by either City on account of any claim therefor.

- 4.4 **City's Trademark Property.** The City of Alexandria names, logos and seals are trademarked property of the City, and may not be used in any film, video, photograph or other product created under this Agreement without the express prior written permission of the City's Public Information Officer or authorized designee. The Public Information Officer's office is at City Hall, 915 Third Street, 2nd Floor, Alexandria, Louisiana 71301. Contractor agrees to comply with this restriction.
- 4.5 **Credit Required By City Ordinance.** Chamber and Foundation shall insure recognition of the role of the City of Alexandria in providing services through this Agreement. All activities, facilities, and items used pursuant to this Agreement shall be prominently labeled as to funding source. In addition, Chamber and Foundation will include a reference to the support provided herein all publications made possible with funds made available under this Agreement. Chamber and Foundation agree that the City or authorized designee shall determine whether the Ordinance applies after reviewing their proposed use of the property, any requests made by Chamber and/or Foundation to waive City fee(s), and any other factors as required by the Ordinance. Chamber and/or Foundation agree to abide by the determination of the City or authorized designee.
- 4.6 It is expressly understood that CHAMBER and Foundation may utilize a third party to perform services related to but beyond the Scope of Services enumerated in Attachment A. Specifically, CHAMBER and Foundation will work to create and market a Keep Louisiana Beautiful Alexandria Affiliate. It is the intention of CHAMBER, Foundation and the City that the Keep Louisiana Beautiful Alexandria Affiliate will serve as a model that may be implemented throughout Central Louisiana.

ARTICLE 5 **TERMINATION**

- 5.1 **For Cause.** The City may terminate this Agreement for cause based upon the failure of CHAMBER and Foundation to comply with the terms and/or conditions of the Agreement, provided that the City shall give CHAMBER and Foundation written notice specifying CHAMBER and Professional's failure to comply with the terms and/or conditions of this Agreement. If within thirty (30) days after receipt of such notice, CHAMBER and Foundation shall not have either corrected such failure or, if it cannot be corrected within thirty (30) days, begun in good faith to correct said failure and thereafter proceeded diligently to complete such correction, then the City may, at its sole option,

place CHAMBER and Foundation in default of this Agreement this Agreement shall terminate on the date specified in such notice. CHAMBER and Foundation may exercise any rights available to it under Louisiana law to terminate for cause upon the failure of the City to comply with the terms and conditions of this Agreement, provided that CHAMBER and Foundation shall give the City written notice specifying the City's failure and a reasonable opportunity for the City to cure such defect(s).

- 5.2 **For Convenience.** The City of the CHAMBER and Foundation may terminate this Agreement at any time by giving thirty (30) days written notice to the respective party. Upon receipt of notice to terminate, CHAMBER and Foundation shall, unless the notice directs otherwise, immediately discontinue the work and events at least to the extent there is any expectation of participation by the City under the terms and conditions of this Agreement.

ARTICLE 6 **OWNERSHIP**

- 6.1 All records, documents and/or other materials delivered or transmitted to CHAMBER and Foundation by the City shall remain the property of the City, and shall be returned by CHAMBER and Foundation to the City, at CHAMBER and Professional's expense, at termination or expiration of this Agreement. All records, reports, documents, or other material related to this Agreement and/or obtained or prepared by CHAMBER and Foundation in connection with the performance of the services contracted herein may become the property of the City, and may, upon request, be returned by CHAMBER and Foundation to the City at CHAMBER and Professional's expense at the termination or expiration of this Agreement.

ARTICLE 7 **ASSIGNABILITY**

- 7.1 CHAMBER and Foundation shall not assign any interest in this Agreement and shall not transfer any interest in same (whether by assignment or novation) to any other person and Professional/party without prior written consent of the City.

ARTICLE 8 **FINANCIAL DISCLOSURE AND AUDIT**

- 8.1 CHAMBER and Foundation in consideration of the receipt of public funds or services from the City, which receipt is hereby acknowledge, shall be subject to any audit in accordance with applicable Louisiana law or any audit as required by the City. CHAMBER and Foundation shall make all books and records available on demand for audit by the City, its auditors, the Louisiana Legislative Auditor or any other auditor as required by law. CHAMBER and Foundation acknowledge that any commingling of public funds with other funds does not avoid the audit obligation of either CHAMBER and Foundation or the City and all funds and programs may be audited as required by the

City or the Louisiana Legislative Auditor or any other auditor as required by law.

- 8.2 **Option to Audit.** It is hereby agreed that the Legislative Auditor of the State of Louisiana and/or the City auditors shall have the option of auditing all records and accounts of Chamber and Foundation that relate to this Agreement.
- 8.3 **Audit of Contractor/Subcontractor.** Any contractor or subcontractor paid under this Agreement shall maintain all books and records pertaining to this Agreement for a period of three (3) years after the date of final payment under the prime contract and any subcontract entered into under this Agreement.
- 8.4 **Records and Fiscal Control.** All payroll and financial records pertaining in whole or in part to this Agreement shall be clearly identified and readily accessible to the City. Such records and documents shall be retained for the period of time as required by Louisiana law or any other applicable law. Any records and documents that are the subject of audit findings shall be retained for a longer period of time until such audit findings are resolved.
- 8.5 **Access to Records.** The City and its duly authorized representatives shall have access to the books, documents, papers and records of CHAMBER and Foundation that are pertinent to this Agreement.

ARTICLE 9 **AMENDMENTS IN WRITING**

- 9.0 This Agreement constitutes the entire understanding between the parties and supersedes any prior discussions, negotiations, or representations among them regarding the subject matter. Any alteration, variation, modification, or waiver of provisions of this Agreement shall be valid only when it has been reduced to writing, executed by all parties and approved by the Mayor of the City and/or the Contract Monitor. Any requests by City for additional services of CHAMBER and/or Foundation which are not entailed in the scope of this Agreement must be confirmed in writing and executed by both parties.

ARTICLE 10 **TERM OF CONTRACT**

- 10.0 The Effective Date of this Agreement shall be the date on which all parties have signed this Agreement and shall remain in effect from the date of its execution and shall terminate three (three) years after execution date, unless terminated earlier pursuant to Article 5 of this Agreement with notice being provided as stated in Article 13. Further, this Agreement shall have two (2) annual renewal options. If an annual renewal option is exercised it will extend this Agreement for an additional one (1) year period upon agreement by all parties. All such renewals shall be in writing and executed by both parties, and such renewals shall be at the discretion of the Mayor and without the

necessity of further council approval.

ARTICLE 11
DISCRIMINATION CLAUSE

- 11.0 CHAMBER and Foundation agrees to abide by the requirements of the following: Title VI and VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, Federal Executive Order 11246, the Federal Rehabilitation Act of 1973, as amended, the Vietnam Era Veteran's Readjustment Assistance Act of 1974, Title IX of the Education Amendments of 1972, the Age Act of 1975, and the CHAMBER and Foundation agrees to abide by the requirements of the Americans with Disabilities Act of 1990. CHAMBER and Foundation agree not to discriminate in its employment practices, and will render services under this Agreement without regard to race, color, religion, sex, sexual orientation, national origin, veteran status, political affiliation, or disabilities. Any act of discrimination committed by the CHAMBER and Professional, or failure to comply with these statutory obligations when applicable shall be grounds for termination of this Agreement.

ARTICLE 12
SERVERABILITY

- 12.1 The invalidity, illegality or enforceability of any portion of any provision of this Agreement or the occurrence of any event rendering any portion or provision of this Agreement void shall in no way affect the validity or enforceability of any other portion or provision of this Agreement. Any void provision shall be deemed severed from this Agreement, and the balance of this Agreement shall be construed and enforced as if this Agreement did not contain the particular portion or provision held to be void.

ARTICLE 13
NOTICES

- 13.1 All notices, demands, requests, or other communications which may be or are required to be given by any party to any other party pursuant to this Agreement shall be in writing and shall be hand delivered, mailed by first class, registered or certified mail, return receipt requested, postage prepaid, sent by overnight express mail, postage prepaid, return receipt requested or transmitted by telegram or facsimile, addressed as follows:

Central Louisiana Regional Chamber of Commerce
Attn: Executive Director
1118 3rd Street
Alexandria, Louisiana 71301

Central Louisiana Regional Chamber of Commerce Foundation, Inc.
Attn: Executive Director
1118 3rd Street
Alexandria, Louisiana 71301

City of Alexandria
Office of the Mayor
P.O. Box 71
Alexandria, LA 71309-0071

- 13.2 Each party may designate by notice in writing a new address to which any further notice, demand, request or communication shall thereafter be so given, served or sent. Notice shall be deemed given for all purposes at such times as it is delivered to addressee (with the return receipt, the delivery receipt, or with respect to a facsimile, the answer back being deemed conclusive evidence of such delivery) or at such time as delivery is refused by the addressee upon presentation.

ARTICLE 14
GOVERNING LAW AND JURISDICTION

- 14.1 It is the intention of the parties to this Agreement that all questions concerning the intention, validity, or meaning of this Agreement shall be construed and resolved according to the laws of the State of Louisiana. All parties to this Agreement hereby agree that, in any action relating to this Agreement shall be exclusively filed, prosecuted, and defended before the 9th Judicial District Court, Parish of Rapides.

ARTICLE 15
NON-APPROPRIATION & NON-
ACCELERATION

- 15.1 Notwithstanding any other provision of this Agreement, the City shall not be obligated for payment hereunder or by any provision of this Agreement unless and until the funds are appropriated in the City of Alexandria's budget.
- 15.2 CHAMBER and Foundation acknowledge and agree that this Agreement is not subject to any acceleration.

ARTICLE 16
NO IMPLIED WAIVER

- 16.1 Either party's failure to insist in any one or more instances upon strict performance by the other party of any of the terms of this Agreement shall not be construed as a waiver of any continuing or subsequent failure to perform or delay in performance of any term hereof.

THUS DONE AND SIGNED in duplicate originals this _____ day of _____ 2024, before the undersigned competent witnesses.

WITNESSES:

The Central Louisiana Regional Chamber of Commerce,
Inc.

By: _____
Executive Director

NOTARY PUBLIC
Notary No. _____

The undersigned represents and warrants that he or she has all rights and authority to enter into this Agreement on behalf of Contractor and to bind Contractor to the terms set forth above.

THUS DONE AND SIGNED in duplicate originals this _____ day of _____ 2024, before the undersigned competent witnesses.

WITNESSES:

The Central Louisiana Regional Chamber of Commerce
Foundation, Inc.

By: _____
Executive Director

NOTARY PUBLIC
Notary No. _____

The undersigned represents and warrants that he or she has all rights and authority to enter into this Agreement on behalf of Contractor and to bind Contractor to the terms set forth above.

THUS DONE AND SIGNED in duplicate originals on this _____ day of _____, 2024, before the undersigned competent witnesses.

WITNESSES:

The City of Alexandria

By: _____
Mayor Jacques M. Roy

NOTARY PUBLIC
Notary No. _____

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A COOPERATIVE ENDEAVOR AGREEMENT BETWEEN THE CITY OF ALEXANDRIA AND THE CENTRAL LOUISIANA REGIONAL CHAMBER OF COMMERCE AND THE CENTRAL LOUISIANA REGIONAL CHAMBER OF COMMERCE FOUNDATION INC. AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to enter into a Cooperative Endeavor Agreement between the City of Alexandria and the Central Louisiana Regional Chamber of Commerce and the Central Louisiana Regional Chamber of Commerce Foundation Inc.

SECTION II: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 12th day of November, 2024

NOTICE PUBLISHED on the 15th day of November, 2024.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of November, 2024 and final publication was made in the Alexandria Daily Town Talk on the ____ day of November, 2024.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

To consider final adoption of an ordinance to declare surplus a certain city owned 8.231 Acre Tract, Parcel and Lot of ground together with improvements located adjacent to Industrial Port Road being a portion of Tract B-1 as per Plat Recorded in Plat Book 30 and page 63 records of Rapides Parish situated in Sections Ten and Eleven, Township 4 North, Range 1 West, Southwestern Land District, City of Alexandria; authorizing an appraisal of properties; to authorize the mayor on behalf of the city to sell the 8.231 Acre Tract to the Central Louisiana Regional Port for fair market value and a minimum price of \$20,776 an acre; authorizing the mayor to execute agreements, including an Act of Sale, with the Port under reasonable terms and conditions; authorizing the mayor to execute related agreements with third parties; further authorizing the mayor to grant servitudes and related rights in agreements with Central Louisiana Regional Port related to the sale and transaction; and otherwise authorizing the mayor to execute related agreements to enable the city to sale property declared surplus and otherwise to provide with respect thereto.

RECEIVED

OCT 22 2024

CITY COUNCIL

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*



Finance/ Purchasing

October 21, 2024

Title:

AN ORDINANCE TO DECLARE SURPLUS A CERTAIN CITY OWNED 8.231 ACRE TRACT, PARCEL AND LOT OF GROUND TOGETHER WITH IMPROVEMENTS LOCATED ADJACENT TO INDUSTRIAL PORT ROAD BEING A PORTION OF TRACT B-1 AS PER PLAT RECORDED IN PLAT BOOK 30 AND PAGE 63 RECORDS OF RAPIDES PARISH SITUATED IN SECTIONS TEN AND 11, TOWNSHIP 4 NORTH, RANGE 1 WEST, SOUTHWESTERN LAND DISTRICT, CITY OF ALEXANDRIA; AUTHORIZING AN APPRAISAL OF PROPERTIES; TO AUTHORIZE THE MAYOR ON BEHALF OF THE CITY TO SELL THE 8.231 ACRE TRACT TO THE CENTRAL LOUISIANA REGIONAL PORT FOR FAIR MARKET VALUE AND A MINIMUM PRICE OF \$20,776 AN ACRE; AUTHORIZING THE MAYOR TO EXECUTE AGREEMENTS, INCLUDING AN ACT OF SALE, WITH THE PORT UNDER REASONABLE TERMS AND CONDITIONS; AUTHORIZING THE MAYOR TO EXECUTE RELATED AGREEMENTS WITH THIRD PARTIES; FURTHER AUTHORIZING THE MAYOR TO GRANT SERVITUDES AND RELATED RIGHTS IN AGREEMENTS WITH CENTRAL LOUISIANA REGIONAL PORT RELATED TO THE SALE AND TRANSACTION; AND OTHERWISE AUTHORIZING THE MAYOR TO EXECUTE RELATED AGREEMENTS TO ENABLE THE CITY TO SALE PROPERTY DECLARED SURPLUS AND OTHERWISE TO PROVIDE WITH RESPECT THERETO.

Explanation of Proposal:

Additional Information Attached ☐

The Central Louisiana Regional Port has offered to purchase a 8.231 acre tract of land adjacent to Industrial Port Road. Notice procedures and delays for publication are set out as requirements in R.S. 33: 4712. This tract is no longer needed by the city and will benefit the Port by allowing development of property for industrial purposes. The property has a current appraised value of \$20,776 an acre. The property is adjacent to the city railroad spur and the Levee and additional city properties. A servitude agreement will be considered to allow the Port access to Port property and the tract to be sold. An agreement with the rail spur lessee Martin Marietta is necessary and consistent with the proposed sale to the Port. Various existing servitudes will be retained and all is consistent with a public purpose and economic development.

Budget:



Neutral



Within
Existing



Requires
Amendment

Account Number:

Expense Amount:

Account Line Item:

Remaining Amount:

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

ORDINANCE NO.

AN ORDINANCE TO DECLARE SURPLUS A CERTAIN CITY OWNED 8.231 ACRE TRACT, PARCEL AND LOT OF GROUND TOGETHER WITH IMPROVEMENTS LOCATED ADJACENT TO INDUSTRIAL PORT ROAD BEING A PORTION OF TRACT B-1 AS PER PLAT RECORDED IN PLAT BOOK 30 AND PAGE 63 RECORDS OF RAPIDES PARISH SITUATED IN SECTIONS TEN AND ELEVEN, TOWNSHIP 4 NORTH, RANGE 1 WEST, SOUTHWESTERN LAND DISTRICT, CITY OF ALEXANDRIA; AUTHORIZING AN APPRAISAL OF PROPERTIES; TO AUTHORIZE THE MAYOR ON BEHALF OF THE CITY TO SELL THE 8.231 ACRE TRACT TO THE CENTRAL LOUISIANA REGIONAL PORT FOR FAIR MARKET VALUE AND A MINIMUM PRICE OF \$20,776 AN ACRE; AUTHORIZING THE MAYOR TO EXECUTE AGREEMENTS, INCLUDING AN ACT OF SALE, WITH THE PORT UNDER REASONABLE TERMS AND CONDITIONS; AUTHORIZING THE MAYOR TO EXECUTE RELATED AGREEMENTS WITH THIRD PARTIES; FURTHER AUTHORIZING THE MAYOR TO GRANT SERVITUDES AND RELATED RIGHTS IN AGREEMENTS WITH CENTRAL LOUISIANA REGIONAL PORT RELATED TO THE SALE AND TRANSACTION; AND OTHERWISE AUTHORIZING THE MAYOR TO EXECUTE RELATED AGREEMENTS TO ENABLE THE CITY TO SALE PROPERTY DECLARED SURPLUS AND OTHERWISE TO PROVIDE WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby to declare surplus a certain city owned 8.231 Acre Tract, Parcel and Lot of ground together with improvements located adjacent to Industrial Port Road being a portion of Tract B-1 as per Plat Recorded in Plat Book 30 and page 63 records of Rapides Parish situated in Sections Ten and Eleven, Township 4 North, Range 1 West, Southwestern Land District, City of Alexandria; authorizing an appraisal of properties; to authorize the mayor on behalf of the city to sell the 8.231 Acre Tract to the Central Louisiana Regional Port for fair market value and a minimum price of \$20,776 an acre; authorizing the mayor to execute agreements, including an Act of Sale, with the Port under reasonable terms and conditions; authorizing the mayor to execute

related agreements with third parties; further authorizing the mayor to grant servitudes and related rights in agreements with Central Louisiana Regional Port related to the sale and transaction; and otherwise authorizing the mayor to execute related agreements to enable the city to sale property declared surplus and otherwise to provide with respect thereto.

SECTION II BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION IV: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 29th day of October.

NOTICE PUBLISHED on the 1st, 8th, 15th 2nd day of November, 2024.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of December, 2024 and final publication was made in the Alexandria Daily Town Talk on the ____ day of December 2024.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

To consider final adoption of an ordinance to declare surplus certain city owned tracts, parcels and lots of ground together with improvements located in Lots Five (5), Six (6) and Ten (10) of Power Center, a Subdivision of Tract 1A of a portion of Metrocenter and being properties commonly referred to as the City Call Center (1421 Wimbledon Drive) and the Incubator (1501 Wimbledon Drive) properties and related tracts and parcels; authorizing appraisals of properties; to authorize the mayor and administration to market and offer for sale tracts, parcels and lots with improvements for fair market value; authorizing the mayor to execute binding purchase agreements with third party purchasers and fixing the minimum price and terms of sale related thereto and otherwise authorizing the mayor to execute related agreements to enable the city to sale properties declared surplus and otherwise to provide with respect thereto.



AGENDA ITEM FACT SHEET

This fact sheet is the basis for a decision by the City Council.
Please ensure that the information is clear, concise, and current.

Division / Department: Planning

Date October 18, 2024:

Title:

AN ORDINANCE TO DECLARE SURPLUS CERTAIN CITY OWNED TRACTS, PARCELS AND LOTS OF GROUND TOGETHER WITH IMPROVEMENTS LOCATED IN LOTS FIVE (5), SIX (6) AND TEN (10) OF POWER CENTER, A SUBDIVISION OF TRACT 1A OF A PORTION OF METROCENTER AND BEING PROPERTIES COMMONLY REFERRED TO AS THE CITY CALL CENTER (1421 WIMBLEDON DRIVE) AND THE INCUBATOR (1501 WIMBLEDON DRIVE) PROPERTIES AND RELATED TRACTS AND PARCELS; AUTHORIZING APPRAISALS OF PROPERTIES; TO AUTHORIZE THE MAYOR AND ADMINISTRATION TO MARKET AND OFFER FOR SALE TRACTS, PARCELS AND LOTS WITH IMPROVEMENTS FOR FAIR MARKET VALUE; AUTHORIZING THE MAYOR TO EXECUTE BINDING PURCHASE AGREEMENTS WITH THIRD PARTY PURCHASERS AND FIXING THE MINIMUM PRICE AND TERMS OF SALE RELATED THERETO AND OTHERWISE AUTHORIZING THE MAYOR TO EXECUTE RELATED AGREEMENTS TO ENABLE THE CITY TO SALE PROPERTIES DECLARED SURPLUS AND OTHERWISE TO PROVIDE WITH RESPECT THERETO.

Explanation of Proposal:

Additional Information Attached ☒

The administration recommends the City surplus properties on Wimbledon that no longer serve current purpose.

The Incubator Building and the former Call Center could be returned to private ownership. It's in the City's best interest to get properties back into commerce and back on the tax role.

Supporting documents attached.

Budget:

☒ Neutral

☐ Within
Existing

☐ Requires
Amendment

Account Number:

Expense Amount: \$

Account Line Item:

Remaining Amount: \$

Authorization:

1. Mayor

4. Finance Director

2. Chief Operating Officer

5. Division Director

3. City Attorney

6. Department Head

7. Purchasing Agent

Council Staff:

From ☐

Information:

Sufficient ☐

Review:

Content ☐

Insufficient ☐

Remarks:

RECEIVED

OCT 22 2024

CITY OF ALEXANDRIA

SUBJECT SITE

The site is level and well drained with an elevation slightly above the grade of the street. Street drainage is by subsurface open curb and gutter along Wimbledon Drive.

- Location:** 1501 Wimbledon Drive, Alexandria, LA
- Shape:** Rectangular with offset
- Grade:** Slightly above road grade
- Streets:** Hard surfaced – concrete curb and gutter
- Flood Zone:** The site is located in "AE" (100 year flood plain) and "X" (500 year flood plain) per FIRM Map No. 220146 0015 F dated 9-3-97
- Available Utilities:** Utilities available per public water, gas, electricity, sewer and South Central Bell telephone.
- Zoning:** "C-2" Commercial
- Any Adverse Conditions:** There are no known adverse conditions that would effect the marketability of the subject.
- Conforming to Neighboring Properties:** The use of the property at its highest and best use would conform with surrounding sites.
- Restrictions of Use:** The appraiser is not aware of any private deed restrictions that would affect the marketability of the subject.
- Site Improvements:** Hard surfaced parking lot in need of repair.
- Assessment Parcel #:** 2404307635000201
- Taxes:** Exempt
- Assessed Area:** 3.476 acres - 151,414.56 SF

The building is on a 3.476 acre parcel as shown on the attached plat and described in the assessment. The City also owns the adjacent property that is 5.768 acres in size that is improved with another building. This appraisal is based on the 3.476 acre site as described. If additional land is to be included I will address the request and make any necessary adjustments.

SUBJECT IMPROVEMENTS

Type Use: Multiple offices with some unfinished space that was previously used for light manufacturing – assemblage type business.

Area: 38,649 SF and approximately 12,000 SF in unfinished space but has a full HVAC system.

Foundation: Reinforced Concrete slab

Exterior Walls: Masonry

Roof: Built up

Doors: Masonry storefront

Windows: Fixed Glass

Landscaping: Average

INTERIOR

Walls: Painted masonry and drywall

Floors: Carpet, tile or equal

Ceilings: Suspended acoustical

HVAC: Central

Condition: Average

Partitions: Multiple

Effective Age: 30 years+/-

Parking – Walks: Concrete

Site Improvements: Hard surfaced parking lot– average condition

The building was originally built for retail use as a large department store it was converted to its present use as a city owned business development center. At one time the concept did attract some tenants but appeal declined over time. The multiple office space ranges from small single office to larger rooms that have multiple uses. Due to the size of the building multiple rooms and layout there is some functional utility issues. Finishes are considered good with average to good quality.

SKETCH/AREA TABLE ADDENDUM

Case No 7-20-17

Property Address

City

State

Zip

Borrower

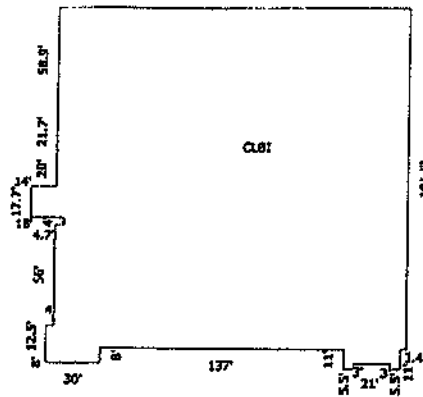
Lender/Client

Appraiser Name MIKE BORDELON, APPRAISER

Appr Address 4121 PARLIAMENT DR., ALEXANDRIA, LA 71303

SUBJECT

IMPROVEMENTS SKETCH



AREA CALCULATIONS

AREA CALCULATIONS SUMMARY				AREA BREAKDOWN	
Code	Description	Net Size	Net Totals	Breakdown	Subtotals
OTR	CLBZ	38649.1	38649.1		

Mike Bordelon, SFA

APEX SOFTWARE 800-828-1028

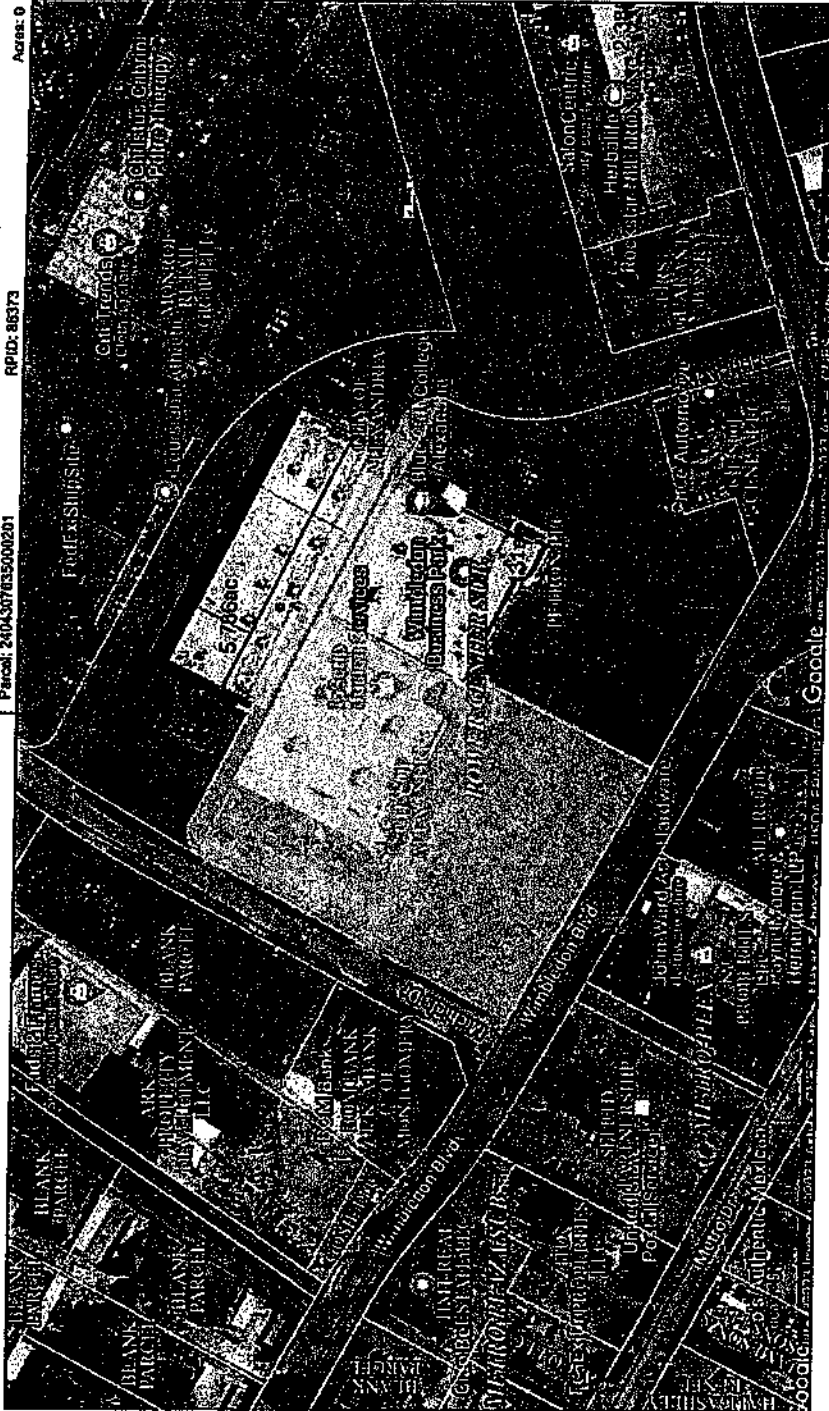
Apd100-w/AspcModra

Rapides Parish

Assessor's Office
Richard I Ducole, Assessor

CITY OF ALEXANDRIA
Address: 1501 WIMBLEDON BLVD 71301
Legal: -3.476 ACS: LOT 5B OF POWER CENTER SUB 2ND FILING,
Parcel: 2404307035000201 RPID: 86373

Acres: 0



Date Created: 10/28/2023
Created By: actDataScout

The map should be used for reference purposes only and should not be considered a legal document. While every effort has been made to ensure the accuracy of this product, the publisher accepts no responsibility for any errors or omissions that may appear in this product. The publisher accepts no responsibility for any loss or damage arising from the use of this product.

Powered by
actDataScout

www.actDataScout.com

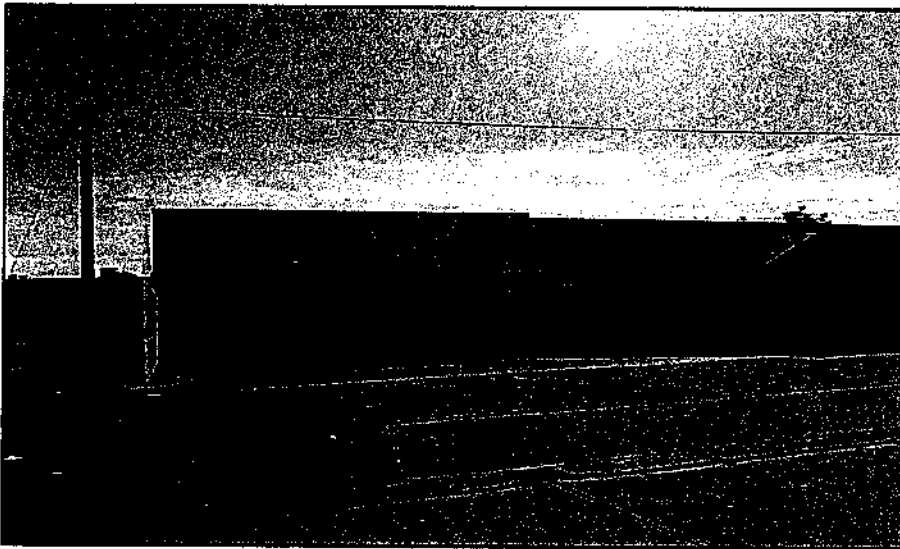
via DataScout OneMap

PHOTOGRAPH ADDENDUM

Borrower or Owner CITY OF ALEXANDRIA
Property Address 1501 WIMBLEDON DRIVE
City ALEXANDRIA County State LA Zip Code 71303
Client CITY OF ALEXANDRIA



FRONT VIEW OF
SUBJECT PROPERTY



REAR VIEW OF
SUBJECT PROPERTY



STREET SCENE OF
SUBJECT PROPERTY

Location Map

Borrower or Owner CITY OF ALEXANDRIA

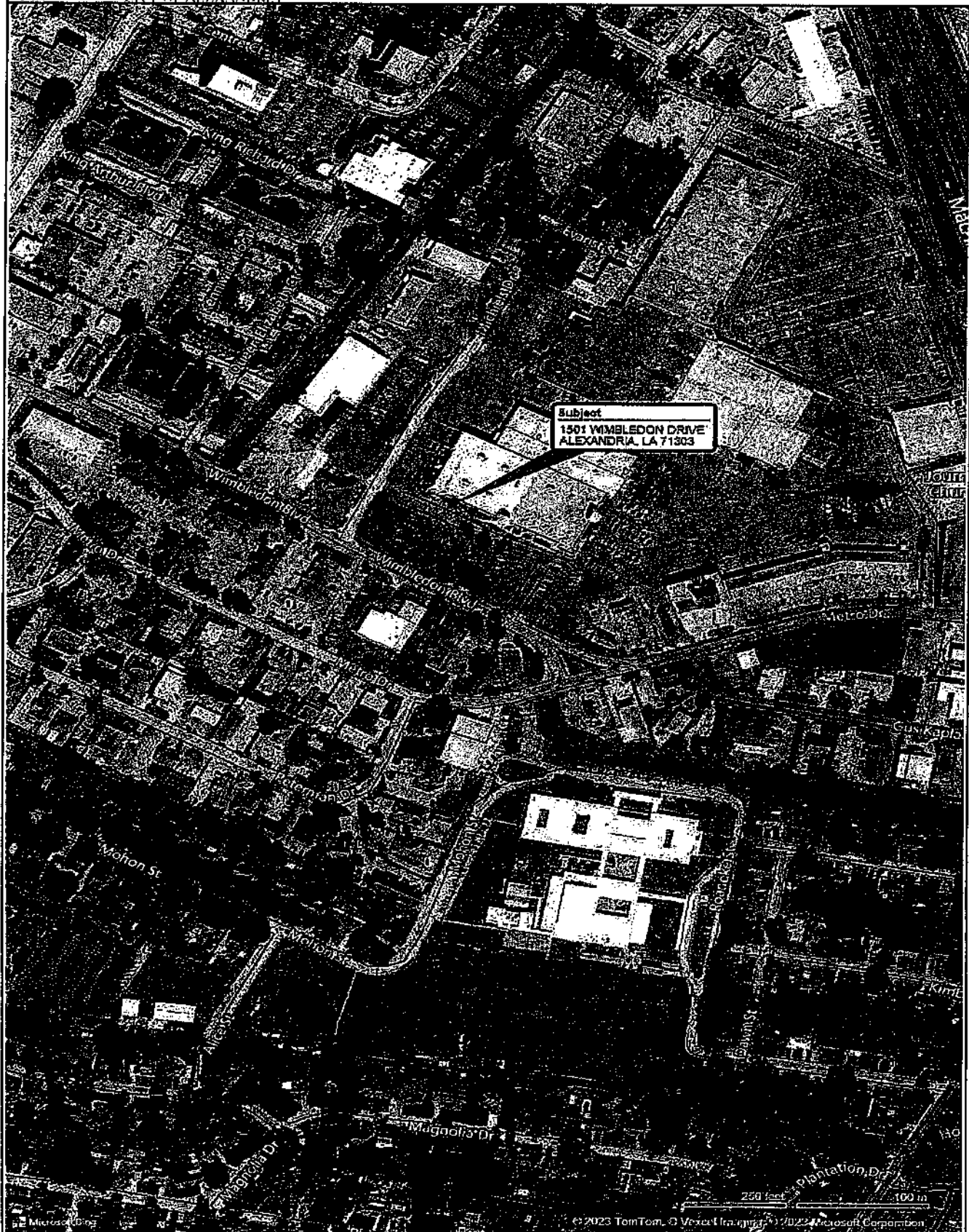
Property Address 1501 WIMBLEDON DRIVE

City ALEXANDRIA County

State LA

Zip Code 71303

Client CITY OF ALEXANDRIA



SUBJECT SITE

The site is level and well drained with an elevation slightly above the grade of the street. Street drainage is by subsurface open curb and gutter along Wimbledon Drive.

Location:	1421 Wimbledon Drive, Alexandria, LA
Access:	Michiels Drive and Wimbledon Drive
Shape:	Irregular
Grade:	Slightly above road grade
Streets:	Hard surfaced – concrete curb and gutter
Topography:	Sloping
Drainage:	Appears adequate
View:	Commercial use view
Flood Zone:	The site is located in "AE" (100 year flood plain) and "X" (500 year flood plain) per FIRM Map No. 220146 0015 F dated 9-3-97
Available Utilities:	Utilities available per public water, gas, electricity, sewer and telephone.
Zoning:	"C-2" Commercial
Any Adverse Conditions:	There are no known adverse conditions that would effect the marketability of the subject.
Conforming to Neighboring Properties:	The use of the property at its highest and best use would conform with surrounding sites.
Restrictions of Use:	The appraiser is not aware of any private deed restrictions that would affect the marketability of the subject.
Site Improvements:	Hard surfaced parking lot in need of repair.
Assessment Parcel #:	2404333101001001
Taxes:	Exempt
Assessed Area:	5.768 acres - 247,334 SF
Site improvements:	Site improvements are limited to parking lots and some open sidewalks. The parking lot is in poor condition and is in need of repair. It appears the ownership is used by others for ingress/egress from their buildings as well.

SUBJECT IMPROVEMENTS

Type Use: Large vacant open area building that was previously used as a Call center and IT development center

Past Use: Call center and IT development

Heated Area: 42,333 SF +/-

Foundation: Reinforced Concrete slab

Exterior Walls: Masonry -- Stucco

Roof: Built up

Doors: Commercial glass grade

Windows: Fixed Glass

Landscaping: Average -- minimum

INTERIOR

Walls: Painted masonry and drywall

Floors: Carpet, tile or equal

Ceilings: Suspended acoustical

HVAC: Central

Condition: Average

Effective Age: 30 years+/-

Parking -- Walks: Concrete

Site Improvements: Hard surfaced driveways, parking in need of repair.

Other: Sprinkle system

The building was converted to its present use many years ago and has a large open area work space and some partitioned offices, etc.

The overall condition is average to good but does have some deferred maintenance. The open floor plan isn't considered truly functional but could possibly be divided into smaller units because of the design and the long front wall. It is under one utility metering system.

There is evidence of a small roof leak. According to the owner the roof is 12 years +/- old and is maintained.

SKETCH/AREA TABLE ADDENDUM

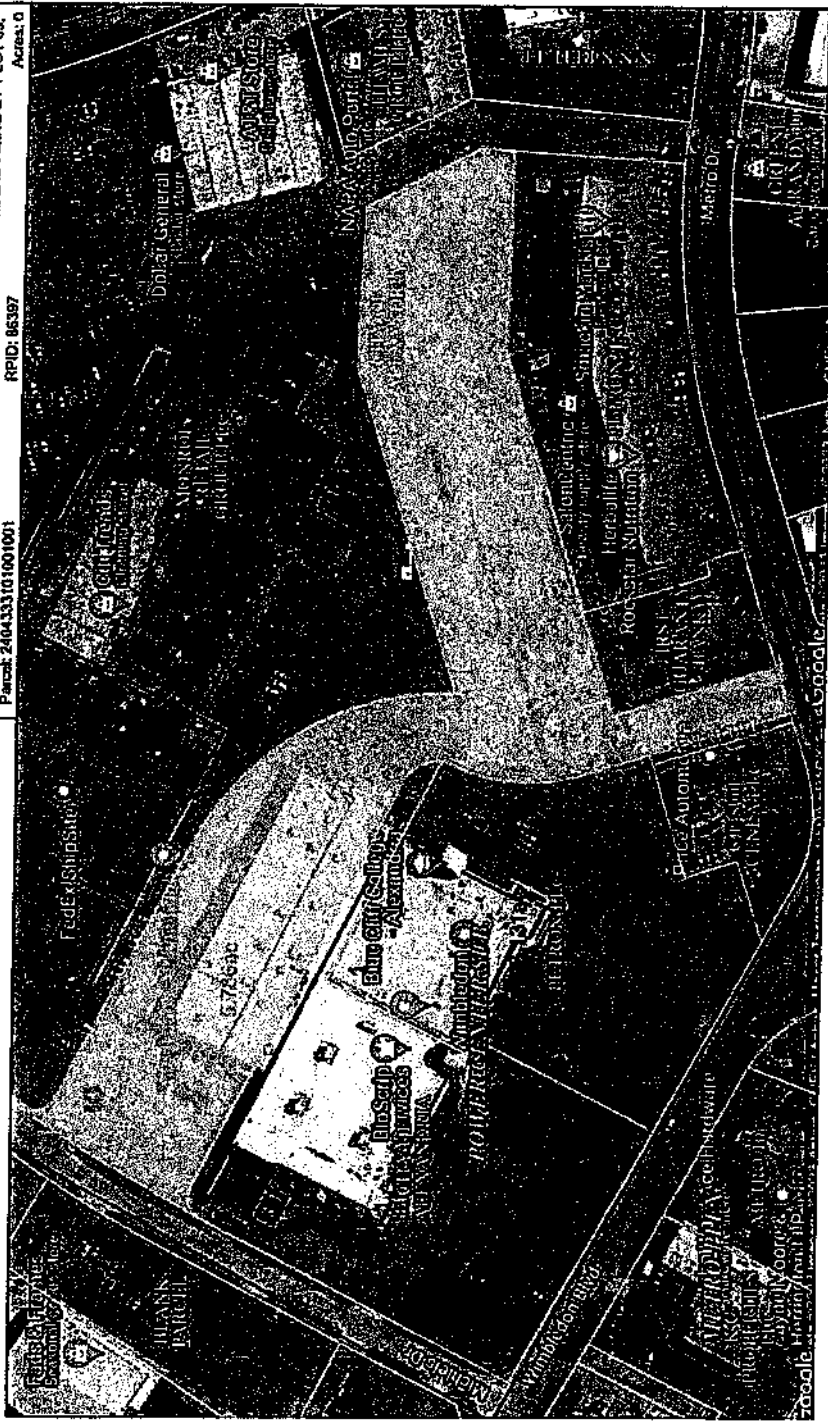
SUBJECT PROPERTY'S SKETCH AREA CALCULATION	Case No. 2-3-15 Property Address City State Zip Borrower Lender/Client Appraiser Name MIKE BORDELON, APPRAISER Appr Address 4121 PARLIAMENT DR., ALEXANDRIA, LA 71303 <table border="1" style="width: 45%;"> <thead> <tr> <th colspan="4">AREA CALCULATIONS SUMMARY</th> </tr> <tr> <th>Code</th> <th>Description</th> <th>Net Size</th> <th>Net Totals</th> </tr> </thead> <tbody> <tr> <td>078</td> <td>Sutherland Global</td> <td>42332.6</td> <td>42332.6</td> </tr> </tbody> </table> <table border="1" style="width: 45%;"> <thead> <tr> <th colspan="2">AREA BREAKDOWN</th> </tr> <tr> <th>Breakdown</th> <th>Subtotals</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	AREA CALCULATIONS SUMMARY				Code	Description	Net Size	Net Totals	078	Sutherland Global	42332.6	42332.6	AREA BREAKDOWN		Breakdown	Subtotals		
AREA CALCULATIONS SUMMARY																			
Code	Description	Net Size	Net Totals																
078	Sutherland Global	42332.6	42332.6																
AREA BREAKDOWN																			
Breakdown	Subtotals																		

Mike Gordon, CPA

APRA SOFTWARE 800-634-9958

Apr 7/2004 w/ Apron Marking

CITY OF ALEXANDRIA
Address: 1505 METRO DR 71303
Legal: -5.768 ACS: BEING PT LOT 82, METRO-PLEX SUBD., PHASE III, 2ND FILING & PT LOT 83,
Parcel: 2404333101001001
RPID: 863597
Acre: 0



1 inch = 157 feet

This map should be used for reference purposes only and should not be considered a legal document. While every effort has been made to ensure the accuracy of this product, the publisher accepts no responsibility for any errors or omissions nor for any loss or damage arising from its use. The publisher also assumes no liability for any loss or damage resulting from the use of this product. The publisher shall not be held responsible for any loss or damage resulting from the use of this product.

Powered By  **actDataScout**

www.bcdirect.com

via DataSecure Onndiapp

Location Map

Borrower or Owner CITY OF ALEXANDRIA

Property Address 1421 WIMBLEDON DRIVE

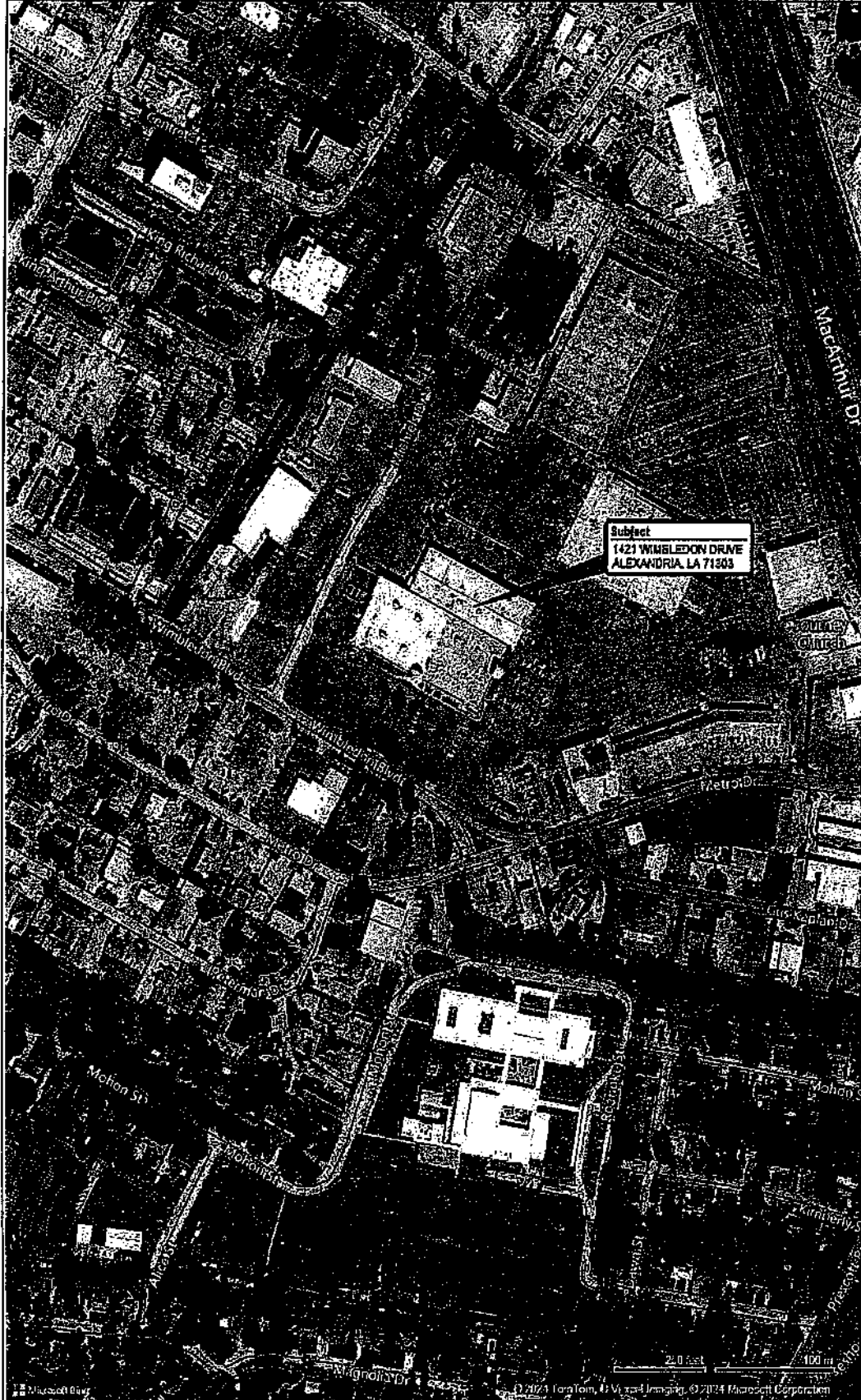
City ALEXANDRIA

County

State LA

Zip Code 71303

Client CITY OF ALEXANDRIA



PHOTOGRAPH ADDENDUM

Borrower or Owner CITY OF ALEXANDRIA

Property Address 1421 WIMBLEDON DRIVE

City ALEXANDRIA

County

State LA

Zip Code 71303

Client CITY OF ALEXANDRIA

FRONT VIEW OF
SUBJECT PROPERTYREAR VIEW OF
SUBJECT PROPERTYSTREET SCENE OF
SUBJECT PROPERTY

ORDINANCE NO.

AN ORDINANCE TO DECLARE SURPLUS CERTAIN CITY OWNED TRACTS, PARCELS AND LOTS OF GROUND TOGETHER WITH IMPROVEMENTS LOCATED IN LOTS FIVE (5), SIX (6) AND TEN (10) OF POWER CENTER, A SUBDIVISION OF TRACT 1A OF A PORTION OF METROCENTER AND BEING PROPERTIES COMMONLY REFERRED TO AS THE CITY CALL CENTER (1421 WIMBLEDON DRIVE) AND THE INCUBATOR (1501 WIMBLEDON DRIVE) PROPERTIES AND RELATED TRACTS AND PARCELS; AUTHORIZING APPRAISALS OF PROPERTIES; TO AUTHORIZE THE MAYOR AND ADMINISTRATION TO MARKET AND OFFER FOR SALE TRACTS, PARCELS AND LOTS WITH IMPROVEMENTS FOR FAIR MARKET VALUE; AUTHORIZING THE MAYOR TO EXECUTE BINDING PURCHASE AGREEMENTS WITH THIRD PARTY PURCHASERS AND FIXING THE MINIMUM PRICE AND TERMS OF SALE RELATED THERETO AND OTHERWISE AUTHORIZING THE MAYOR TO EXECUTE RELATED AGREEMENTS TO ENABLE THE CITY TO SALE PROPERTIES DECLARED SURPLUS AND OTHERWISE TO PROVIDE WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby to declare surplus certain city owned tracts, parcels and lots of ground together with improvements located in Lots Five (5), Six (6) and Ten (10) of Power Center, a Subdivision of Tract 1A of a portion of Metrocenter and being properties commonly referred to as the City Call Center (1421 Wimbledon Drive) and the Incubator (1501 Wimbledon Drive) properties and related tracts and parcels; authorizing appraisals of properties; to authorize the mayor and administration to market and offer for sale tracts, parcels and lots with improvements for fair market value; authorizing the mayor to execute binding purchase agreements with third party purchasers and fixing the minimum price and terms of sale related thereto and otherwise authorizing the mayor to execute related agreements to enable the city to sale properties declared surplus and otherwise to provide with respect thereto.

SECTION II BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION IV: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 29th day of October.

NOTICE PUBLISHED on the 1st, 8th, 15th 2nd day of November, 2024.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the _____ day of December, 2024 and final publication was made in the Alexandria Daily Town Talk on the _____ day of December 2024.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

Adjourn

Alexandria City Council meetings and Council committee meetings are broadcast live and may be viewed live by the public on Optimum Cable Channel 4. A rebroadcast may be viewed on Optimum Cable Channel 4 and the City of Alexandria, LA website www.cityofalexandrialala.com