

A & E Selection Committee

Agenda

November 12, 2024

(Chuck Fowler, Lee Rubin, REDDEX Washington)

4:40 P.M.

- 1) To consider proposals from firms or service professionals for Roof Replacement at the Former Weiss and Goldring Building.

Alexandria City Council meetings and Council Committee meetings are broadcast live and may be viewed live by the public on Optimum Cable Channel 4. A rebroadcast may be viewed on Optimum Cable Channel 4 and the City of Alexandria website. www.cityofalexandria.com.

Legal Affairs Committee

Agenda

November 12, 2024

(Lee Rubin, Chuck Fowler, Cynthia Perry)

4:50 P.M. or immediately following.

- 1) To consider final adoption of an ordinance authorizing the mayor to enter into an Intergovernmental Agreement between the City of Alexandria and the Greater Alexandria Economic Development Authority. **(Item 11)**

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**ALEXANDRIA CITY COUNCIL
REGULAR COUNCIL AGENDA**

TUESDAY, NOVEMBER 12, 2024

CITY COUNCIL CHAMBERS- 5:00 P.M.

**PERSONS DESIRING TO ADDRESS THE COUNCIL SHALL INFORM
THE PRESIDENT AT THE APPROPRIATE AGENDA ITEM**

A. CALL TO ORDER

B. INVOCATION

C. PLEDGE OF ALLEGIANCE

D. ROLL CALL

**E. APPROVAL OF MINUTES TAKEN FROM A REGULAR MEETING
HELD ON OCTOBER 29, 2024.**

F. CONSENT CALENDAR

- 1) Introduction of an ordinance authorizing the mayor to accept the low bid submitted for Underground Electric Construction Unit and Hourly Pricing for the Electric Distribution Department.
- 2) Introduction of an ordinance authorizing the mayor to accept the low bid submitted for spare parts for DG Hunter Units 5 through 11 for Wartsila Electric Production Engines and Generators.
- 3) Introduction of an ordinance authorizing the mayor to renew the contract with Lott Oil Company for Petroleum Products and Chemical Additives for Wartsila Engines at DG Hunter Power Plant.
- 4) Introduction of an ordinance authorizing the mayor to enter into a Professional Service Agreement for the roof replacement at the former Weiss and Goldring Building.
- 5) Introduction of an ordinance authorizing the mayor to enter into a Cooperative Endeavor Agreement between the City of Alexandria and

The Central Louisiana Regional Chamber of Commerce and The
Central Louisiana Regional Chamber of Commerce Foundation Inc.

G. RESOLUTIONS

- 6) **RESOLUTION** authorizing advertisement for bids for the Statewide Flood Control/Capital Improvement Project Augusta Avenue Fairground Machine Shop Flood Control.
- 7) **RESOLUTION** authorizing the mayor to declare Tuesday, December 24, 2024, Thursday, December 26, 2024 and Tuesday December 31, 2024 as a City holiday.

H. ORDINANCES FOR FINAL ADOPTION

SUBJECT TO PUBLIC HEARING

- 8) To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for Kisatchie 24" Bypass Phase I.
 - 9) To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for treated wood poles.
 - 10) To consider final adoption of an ordinance authorizing the mayor to accept the proposal received for Adams Pump Station Line Renovation.
 - 11) To consider final adoption of an ordinance authorizing the mayor to enter into an Intergovernmental Agreement between the City of Alexandria and the Greater Alexandria Economic Development Authority.
 - 12) Adjourn
- Alexandria City Council meetings and Council committee meetings are broadcast live and may be viewed live by the public on Optimum Cable Channel 4. A rebroadcast may be viewed on Optimum Cable

Channel 4 and the City of Alexandria, LA website
www.cityofalexandrialala.com.

ALEXANDRIA CITY COUNCIL

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TUESDAY, NOVEMBER 12, 2024

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A. CALL TO ORDER

B. INVOCATION

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D. ROLL CALL

**E. APPROVAL OF MINUTES TAKEN FROM A REGULAR MEETING
HELD ON OCTOBER 29, 2024.**

PROCEEDINGS OF THE COUNCIL OF THE CITY OF ALEXANDRIA,
STATE OF LOUISIANA, TAKEN AT A REGULAR MEETING HELD ON
OCTOBER 29, 2024.

The Council of the City of Alexandria, Louisiana, met in a regularly scheduled meeting session in the City Council Chambers, on Tuesday, October 29, 2024 at 5:00 P.M. Those present were the Honorable Jim Villard, Lizzie Felter, Cynthia Perry, Gary Johnson, Chuck Fowler, REDDEX Washington and Lee Rubin. Also present were Mayor Roy, City Attorney Jonathan Goins, Michael Caffery and Council Staff.

The Council of the City of Alexandria, State of Louisiana was duly convened as the governing authority of said City by the Honorable Jim Villard, who stated that the Council was ready for the transaction of business. The invocation was pronounced by Ms. Perry and the Pledge of Allegiance was led by Mr. Rubin.

APPROVAL OF MINUTES

On a motion of Mr. Fowler and seconded by Ms. Felter the minutes taken from a regular Council Meeting held on October 15, 2024 were unanimously approved by the Council.

CONSENT CALENDAR

The Council next read all items found under the heading Consent Calendar and assigned them to committees.

Mr. Fowler moved for the introduction of all items appearing under the heading Consent Calendar.

Mr. Rubin seconded the motion. It was unanimously carried by the Council.

Upon request from the Administration and a motion of Mr. Fowler and seconded by Mr. Felter, re-advertisement was issued for the following item:

RESOLUTION NO. 0600-2024

RESOLUTION AUTHORIZING ADVERTISEMENT FOR SWAT TEAM
BUILDING RENOVATION AND WATERPROOFING.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Fowler, Washington, Rubin, Villard, Felter, Perry, Johnson.

NAYS: None.

ABSENT: None.

This resolution was thereupon declared adopted on this the 29th day of October, 2024.

Bids were received for Kisatchie 24" Bypass Phase I.

Name of Bidders

Womack and Son's Construction Group

Rylee Contracting Inc.

Apeck Construction

The above bid was referred to the Mayor and appropriate committee for tabulation and recommendation. The following ordinance was introduced by Mr. Fowler and seconded by Mr. Rubin to wit:

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID
SUBMITTED FOR KISATCHIE 24" BYPASS PHASE I AND OTHER MATTERS
WITH RESPECT THERETO.

Bids were received for treated wood poles.

Name of Bidders

Stella Jones

Bell Lumber and Pole Company

The above bid was referred to the Mayor and appropriate committee for tabulation and recommendation. The following ordinance was introduced by Mr. Fowler and seconded by Mr. Rubin to wit:

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR TREATED WOOD POLES AND OTHER MATTERS WITH RESPECT THERETO.

On a motion of Mr. Fowler and seconded by Mr. Rubin the following ordinance was introduced to wit:

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE PROPOSAL RECEIVED FOR ADAMS PUMP STATION LINE RENOVATION AND OTHER MATTERS WITH RESPECT THERETO.

On a motion of Mr. Fowler and seconded by Mr. Rubin the following ordinance was introduced to wit:

AN ORDINANCE TO DECLARE SURPLUS A CERTAIN CITY OWNED 8.231 ACRE TRACT, PARCEL AND LOT OF GROUND TOGETHER WITH IMPROVEMENTS LOCATED ADJACENT TO INDUSTRIAL PORT ROAD BEING A PORTION OF TRACT B-1 AS PER PLAT RECORDED IN PLAT BOOK 30 AND PAGE 63 RECORDS OF RAPIDES PARISH SITUATED IN SECTIONS TEN AND ELEVEN, TOWNSHIP 4 NORTH, RANGE 1 WEST, SOUTHWESTERN LAND DISTRICT, CITY OF ALEXANDRIA; AUTHORIZING AN APPRAISAL OF PROPERTIES; TO AUTHORIZE THE MAYOR ON BEHALF OF THE CITY TO SELL THE 8.231 ACRE TRACT TO THE CENTRAL LOUISIANA REGIONAL PORT FOR FAIR MARKET VALUE AND A MINIMUM PRICE OF \$20,776 AN ACRE; AUTHORIZING THE MAYOR TO EXECUTE AGREEMENTS, INCLUDING AN ACT OF SALE, WITH THE PORT UNDER REASONABLE TERMS AND CONDITIONS; AUTHORIZING THE MAYOR TO EXECUTE RELATED AGREEMENTS WITH THIRD PARTIES; FURTHER AUTHORIZING THE MAYOR TO GRANT SERVITUDES AND RELATED RIGHTS IN AGREEMENTS WITH CENTRAL LOUISIANA REGIONAL PORT RELATED TO THE SALE AND TRANSACTION; AND OTHERWISE AUTHORIZING THE MAYOR TO EXECUTE RELATED AGREEMENTS TO

ENABLE THE CITY TO SALE PROPERTY DECLARED SURPLUS AND OTHER MATTERS WITH RESPECT THERETO.

On a motion of Mr. Fowler and seconded by Mr. Rubin the following ordinance was introduced to wit:

AN ORDINANCE TO DECLARE SURPLUS CERTAIN CITY OWNED TRACTS, PARCELS AND LOTS OF GROUND TOGETHER WITH IMPROVEMENTS LOCATED IN LOTS FIVE (5), SIX (6) AND TEN (10) OF POWER CENTER, A SUBDIVISION OF TRACT 1A OF A PORTION OF METROCENTER AND BEING PROPERTIES COMMONLY REFERRED TO AS THE CITY CALL CENTER (1421 WIMBLEDON DRIVE) AND THE INCUBATOR (1501 WIMBLEDON DRIVE) PROPERTIES AND RELATED TRACTS AND PARCELS; AUTHORIZING APPRAISALS OF PROPERTIES; TO AUTHORIZE THE MAYOR AND ADMINISTRATION TO MARKET AND OFFER FOR SALE TRACTS, PARCELS AND LOTS WITH IMPROVEMENTS FOR FAIR MARKET VALUE; AUTHORIZING THE MAYOR TO EXECUTE BINDING PURCHASE AGREEMENTS WITH THIRD PARTY PURCHASERS AND FIXING THE MINIMUM PRICE AND TERMS OF SALE RELATED THERETO AND OTHERWISE AUTHORIZING THE MAYOR TO EXECUTE RELATED AGREEMENTS TO ENABLE THE CITY TO SALE PROPERTIES DECLARED SURPLUS AND OTHER MATTERS WITH RESPECT THERETO.

On a motion of Mr. Fowler and seconded by Mr. Rubin the following ordinance was introduced to wit:

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF ALEXANDRIA AND THE GREATER ALEXANDRIA ECONOMIC DEVELOPMENT AUTHORITY AND OTHER MATTERS WITH RESPECT THERETO.

RESOLUTIONS

Mr. Fowler moved for the adoption of the following resolution, which was seconded by Ms. Felter.

RESOLUTION NO. 0601-2024

RESOLUTION AUTHORIZING THE MAYOR TO SIGN THE CITY/STATE AGREEMENT TO ACCEPT THE SIDEWALK IMPROVEMENTS TO BE CONSTRUCTED BY DOTD ON LA 1208-1 WILLOW GLEN RIVER ROAD.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Fowler, Washington, Rubin, Villard, Felter, Perry, Johnson.

NAYS: None.

ABSENT: None.

This resolution was thereupon declared adopted on this the 29th day of October, 2024.

ORDINANCES FOR FINAL ADOPTION
SUBJECT TO A PUBLIC HEARING

Upon request from the Administration and a motion of Mr. Fowler and seconded by Mr. Washington all bids were rejected and the item was removed from the agenda:

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR A MINIMUM OF ONE REAR LOADING REFUSE TRUCK 25 CUBIC YARD CAPACITY AND OTHER MATTERS WITH RESPECT THERETO.

Upon request from the Administration and a motion of Mr. Fowler and seconded by Ms. Felter all bids were rejected and the item was removed from the agenda:

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR A MINIMUM OF ONE SHUTTLE TRUCK AND OTHER MATTERS WITH RESPECT THERETO.

Upon request from the Administration and a motion of Mr. Fowler and seconded by Ms. Felter all bids were rejected and the item was removed from the agenda:

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR A MINIMUM OF ONE GRAPPLE TRUCK FOR THE SANITATION DEPARTMENT AND OTHER MATTERS WITH RESPECT THERETO.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Rubin and seconded by Mr. Johnson.

ORDINANCE NO. 166-2024

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR WIRE AND CABLE AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Rubin, Villard, Felter, Perry, Johnson, Fowler, Washington.

NAYS: None.

ABSENT: None.

This ordinance was thereupon declared adopted on this the 29th day of October, 2024.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Rubin and seconded by Ms. Perry.

ORDINANCE NO. 167-2024

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR NEW 2020 MODEL RAPID DEPLOYMENT VEHICLE FOR THE POLICE DEPARTMENT AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Rubin, Villard, Felter, Perry, Johnson, Fowler, Washington.

NAYS: None.

ABSENT: None.

This ordinance was thereupon declared adopted on this the 29th day of October, 2024.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Fowler and seconded by Ms. Felter.

ORDINANCE NO. 168-2024

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH BRADDOCK COMPANIES, LLC FOR PROFESSIONAL DESIGN AND GENERAL SERVICES AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Fowler, Washington, Rubin, Villard, Felter, Perry, Johnson.

NAYS: None.

ABSENT: None.

This ordinance was thereupon declared adopted on this the 29th day of October, 2024.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Rubin and seconded by Mr. Fowler.

ORDINANCE NO. 169-2024

AN ORDINANCE AUTHORIZING THE MAYOR TO AWARD THE PROFESSIONAL SERVICES CONTRACT TO HIVE POWER ENGINEERING, LLC FOR THE ELECTRICAL PROFESSIONAL ENGINEERING SERVICES AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Rubin, Villard, Felter, Perry, Johnson, Fowler, Washington.

NAYS: None.

ABSENT: None.

This ordinance was thereupon declared adopted on this the 29th day of October, 2024.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Fowler and seconded by Ms. Felter.

ORDINANCE NO. 170-2024

AN ORDINANCE AUTHORIZING THE MAYOR TO AWARD THE PROFESSIONAL SERVICES CONTRACT TO ASSOCIATED DESIGN GROUP,

INC. FOR THE ELECTRIC PROFESSIONAL ENGINEERING SERVICES AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Fowler, Washington, Rubin, Villard, Felter, Perry, Johnson.

NAYS: None.

ABSENT: None.

This ordinance was thereupon declared adopted on this the 29th day of October, 2024.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Fowler and seconded by Mr. Rubin.

ORDINANCE NO. 171-2024

AN ORDINANCE AUTHORIZING THE MAYOR TO AWARD THE PROFESSIONAL SERVICES CONTRACT TO MONCEAUX-BULLER AND ASSOCIATES, LLC FOR THE GAS PORTION OF THE ANNUAL REQUIREMENTS CONTRACT AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Fowler, Washington, Rubin, Villard, Felter, Perry, Johnson.

NAYS: None.

ABSENT: None.

This ordinance was thereupon declared adopted on this the 29th day of October, 2024.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Fowler and seconded by Mr. Rubin.

ORDINANCE NO. 172-2024

AN ORDINANCE AUTHORIZING THE MAYOR TO AWARD THE PROFESSIONAL SERVICES CONTRACT TO PAN AMERICAN ENGINEERS, LLC FOR THE WASTEWATER PORTION OF THE ANNUAL REQUIREMENTS CONTRACT AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Fowler, Washington, Rubin, Villard, Felter, Perry, Johnson.

NAYS: None.

ABSENT: None.

This ordinance was thereupon declared adopted on this the 29th day of October, 2024.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Fowler and seconded by Mr. Rubin.

ORDINANCE NO. 173-2024

AN ORDINANCE AUTHORIZING THE MAYOR TO AWARD KCMIL COMPACT ROUND, CLASS B STRAND COPPER, FILLED STRAND FOR THE ELECTRIC

DISTRIBUTION DEPARTMENT AND OTHER MATTERS WITH RESPECT
THERETO.

The President called for any discussion, a vote was called for and resulted
as follows:

YEAS: Fowler, Washington, Rubin, Villard, Felter, Perry, Johnson.

NAYS: None.

ABSENT: None.

This ordinance was thereupon declared adopted on this the 29th day of
October, 2024.

The following ordinance, which was previously introduced and laid over for
publication of notice and no objection having been filed thereto, was
brought up for final adoption on a motion of Mr. Fowler and seconded by
Mr. Rubin.

ORDINANCE NO. 174-2024

AN ORDINANCE AUTHORIZING THE MAYOR TO AWARD THE
PROFESSIONAL SERVICES CONTRACT TO MEYER, MEYER, LACROIX AND
HIXSON, INC. FOR THE WATER PORTION OF THE ANNUAL
REQUIREMENTS CONTRACT AND OTHER MATTERS WITH RESPECT
THERETO.

The President called for any discussion, a vote was called for and resulted
as follows:

YEAS: Fowler, Washington, Rubin, Villard, Felter, Perry, Johnson.

NAYS: None.

ABSENT: None.

This ordinance was thereupon declared adopted on this the 29th day of October, 2024.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Fowler and seconded by Mr. Rubin.

ORDINANCE NO. 175-2024

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A COOPERATIVE AGREEMENT WITH NATURE CONSERVANCY AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Fowler, Washington, Rubin, Villard, Felter, Perry, Johnson.

NAYS: None.

ABSENT: None.

This ordinance was thereupon declared adopted on this the 29th day of October, 2024.

PUBLIC HEARING COMMUNITY DEVELOPMENT

On a motion of Mr. Rubin and seconded by Mr. Johnson, the public hearing was opened at 5:18 p.m.

Mr. Washington moved for the adoption of the following resolution, which was seconded by Mr. Fowler.

RESOLUTION NO. 0602-2024

RESOLUTION TAKING ACTION ON THE COST OF DEMOLITION FOR
PROPERTY LOCATED AT 3120 MADONNA DRIVE.

The President called for any discussion, a vote was called for and
resulted as follows:

YEAS: Washington, Rubin, Villard, Felter, Perry, Johnson, Fowler.

NAYS: None.

ABSENT: None.

This resolution was thereupon declared adopted on this the 29th day of
October, 2024.

On a motion of Mr. Rubin and seconded by Ms. Felter the public hearing
was closed at 5: 24 p.m.

The President adjourned the meeting at 5:28 p.m.

/S/ James "Jim" Villard

President

ATTEST:

/S/ Donna P. Jones

City Clerk

F. CONSENT CALENDAR

Introduction of an ordinance authorizing the mayor to accept the low bid submitted for Underground Electric Construction Unit and Hourly Pricing for the Electric Distribution Department.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Finance / Purchasing

Date: September 10, 2024

Title: Request to advertise for Underground Electric Construction Hourly Pricing

Explanation of Proposal:

Additional Information Attached ☐

We request permission to advertise for Underground Electric Construction Hourly Pricing services for use by the Electric Distribution Department. This contract shall remain in effect for twelve (12) months from bid award date. Contingent upon the availability of the successful Contractor to honor bid prices, the City reserves the right to renew the existing contract for an additional twenty-four (24) months, in twelve (12) month increments.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number:

Expense Amount:

Account Line Item:

Remaining Amount:

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

11/10/2023

SEP 16 2024

OFFICE OF THE CLERK

ADVERTISEMENT TO BID

CITY OF ALEXANDRIA, LOUISIANA
UTILITY DIVISION

BID# 2501 - UNDERGROUND ELECTRIC CONSTRUCTION UNIT & HOURLY PRICING

Separate sealed bids and electronically submitted bids for, **Underground Electric Construction Unit & Hourly Pricing**, will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until **10:00 AM CDT, Tuesday, November 12, 2024**, and then at said office publicly opened and read aloud. Complete bid documents may be examined at the following location:

CITY OF ALEXANDRIA - ELECTRIC DISTRIBUTION DEPARTMENT
1015 NORTH THIRD STREET - ALEXANDRIA, LA 71301
PHONE (318) 473-1301

Copies may be obtained at the City of Alexandria's website, www.cityofalexandria.com, under the heading "Business", and drop down to "RFP/RFQ/Bids".

Pursuant to LA R.S. 38:2212(E)(1 - 7) and R.S. 38:2212.1(B)(4)(a), vendors/contractors have the option to submit their bids and *Bid Bonds*, electronically. To view bids, download, and receive bid notices by email, your company/agency will need to register with **Central Bidding** at their website www.centralauctionhouse.com. If you need help registering or with completing an electronic bid, please call 1-225-810-4814 (M-F) 8 AM to 7 PM CST.

Pursuant to Section 10.6 of the City of Alexandria Code of Ordinances, all Bidders shall be licensed in the classification of **Electric Work (Statewide)** as prescribed by the Louisiana State Licensing Board for Contractors.

A *Bid Bond* in the amount of five percent (5%) of the Total Lump Sum Base Bid is required. The successful Bidder will be required to furnish *Performance* and *Payment Bonds* in the amount of one hundred percent (100%) of Total Lump Sum Base Bid.

Questions and/or clarifications of bid specifications are to be in written form only, either mailed, faxed, or e-mailed to the attention of Joann Swain, City of Alexandria – Purchasing Department, P.O. Box 71, Alexandria, LA 71309-0071; e-mail joann.swain@cityofalex.com; and must be received by 4:00 P.M., CDT, Thursday, October 31, 2024.

Address for Postal Delivery:

CITY OF ALEXANDRIA, LA
MS. DONNA JONES, CITY CLERK
PO BOX 71
ALEXANDRIA, LA 71309-0071

Address for Courier of Overnight Delivery:

CITY OF ALEXANDRIA, LA
MS. DONNA JONES, CITY CLERK
915 THIRD STREET
ALEXANDRIA, LA 71301
PHONE: (318) 449-5047

Address for Electronic Bid Submission:

www.centralauctionhouse.com

PLEASE PUBLISH THREE (3) TIMES: October 4, 2024
October 11, 2024
October 18, 2024

RESOLUTION NO. 0593-2024

RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR UNDERGROUND ELECTRIC CONSTRUCTION UNIT AND HOURLY PRICING FOR THE ELECTRIC DISTRIBUTION DEPARTMENT.

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for underground electric construction unit and hourly pricing for the Electric Distribution Department

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on November 12, 2024.

PASSED AND ADOPTED at Alexandria, Louisiana, this 1st day of October 2024.

/s/ Donna P. Jones, MMC
City Clerk

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR UNDERGROUND ELECTRIC CONSTRUCTION UNIT AND HOURLY PRICING FOR THE ELECTRIC DISTRIBUTION DEPARTMENT AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted for Underground Electric Construction Unit and Hourly Pricing.

SECTION II: BE IT FURTHER ORDAINED, etc. that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2024/2025 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 12th day of November, 2024

NOTICE PUBLISHED on the 15th day of November, 2024.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the _____ day of November, 2024 and final publication was made in the Alexandria Daily Town Talk on the _____ day of November, 2024.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

Introduction of an ordinance authorizing the mayor to accept the low bid submitted for spare parts for DG Hunter Units 5 through 11 for Wartsila Electric Production Engines and Generators.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: **Utilities / Electric Production**

Date: **September 24, 2024**

**Title: Resolution Authorizing Advertisement for Price Proposals for Spare Parts
for the DG Hunter Units 5 through 11 - Wartsila for Electric Production**

Explanation of Proposal:

Additional Information Attached ☒

We request permission to advertise for a parts bid proposal for Wartsila Units 5 through 11. Bids are for spare parts as necessary for the overhaul and routine maintenance for the City's seven (7) Wartsila Electric Production Engines and Generators. The bid is structured to receive pricing for 469 parts. Purchases would be made on an as-needed basis using the low bid price for each unit. Priced for units are anticipated to range from \$2.00 to \$60,000.00; all on an as-needed basis and procured under this bid solicitation. The bid will be awarded to the low bidder for each Spare Part.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: 411-721902-707000

Expense Amount: **Estimated \$1,300,000**

Account Line Item: DG Hunter #5-11 Major Maintenance

Remaining Amount: \$4,165,961.60

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

09-24-2024

SEP 24 2024

01:11:11

CITY OF ALEXANDRIA BID SPECIFICATIONS FOR:
DG HUNTER UNITS 5-11 – SPARE PARTS - ELECTRIC PRODUCTION

I. ADVERTISEMENT FOR BID

CITY OF ALEXANDRIA, LOUISIANA
PURCHASING DEPARTMENT

**DG HUNTER UNITS 5-11 – SPARE PARTS
ELECTRICAL DISTRIBUTION (2024 PACKAGE)**

Separate sealed bids for DG HUNTER UNITS 5-11 – SPARE PARTS (2024 PACKAGE), will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until 10:00 AM CST CDT, TUESDAY, NOVEMBER 12, 2024, and then at said office publicly opened and read aloud.

Complete bid packet, bid specifications may be obtained at the City of Alexandria's website, www.cityofalexandrialala.com under the heading "Business", and drop down to "RFP/RFQ/RFI/BIDS". There is no charge to download bid documents from the City's website.

Pursuant to LA R.S. 38:2212.1 B.(4)(a), vendors have the option to submit their bids electronically. Please find bid related documents and place electronic bids at www.centralbidding.com. For questions regarding the electronic bidding process, please call Central Bidding at 225-810-4814.

Questions and/or request for clarification of bid specifications are to be in written form only, either mailed or emailed to Thomas C. David, Jr., Pan American Engineers, 1717 Jackson Street, Alexandria, LA 71301; Emailed to: Tom@pacalex.com and must be received within ten (10) calendar days of the scheduled receipt of bids.

Address for Postal Delivery:

City of Alexandria
Donna Jones, City Clerk
PO Box 71
Alexandria, LA 71309-0071

**Address for Courier or
Overnight Delivery:**

City of Alexandria
Donna Jones, City Clerk
915 Third Street, 1st Floor
Alexandria, LA 71301
Phone: 318-449-5047

**Address for Electronic
Bid Submission:**

www.centralbidding.com

Phone: 225-810-4814

PLEASE PUBLISH THREE (3) TIMES:

Friday, October 4, 2024
Friday, October 11, 2024
Friday, October 18, 2024

RESOLUTION NO. 0594-2024

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR
SPARE PARTS FOR DG HUNTER UNITS 5 THROUGH 11 FOR
WARTSILA ELECTRIC PRODUCTION ENGINES AND GENERATORS.**

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for spare parts for DG Hunter Units 5 through 11 for Wartsila Electric Production Engines and Generators.

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on November 12, 2024.

PASSED AND ADOPTED at Alexandria, Louisiana, this 1st day of October 2024.

/s/ Donna P. Jones, MMC
City Clerk

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR SPARE PARTS FOR DG HUNTER UNITS 5 THROUGH 11 FOR WARTSILA ELECTRIC PRODUCTION ENGINES AND GENERATORS AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted for Spare Parts for DG Hunter Units 5 through 11 for Wartsila Electric Production Engines and Generators.

SECTION II: BE IT FURTHER ORDAINED, etc. that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2024/2025 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 12th day of November, 2024

NOTICE PUBLISHED on the 15th day of November, 2024.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of November, 2024 and final publication was made in the Alexandria Daily Town Talk on the ____ day of November, 2024.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

Introduction of an ordinance authorizing the mayor to renew the contract with Lott Oil Company for Petroleum Products and Chemical Additives for Wartsila Engines at DG Hunter Power Plant.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Finance / Purchasing

Date: October 24, 2024

Title: For an Ordinance to renew Petroleum Products & Chemical Additives for Wartsila Engines

Explanation of Proposal:

Additional Information Attached ☒

For an Ordinance authorizing the Mayor to renew for the third (3) year with Lott Oil Company for Petroleum Products & Chemical Additives for Wartsila Engines at D.G. Hunter Power Plant. This contract was originally awarded by Ordinance #189-2022. This contract renewal period will be from November 29, 2024 to November 29, 2025. Bid Price(s) shall remain in effect for a period of twelve (12) months from bid award date.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: 401-227100-520503
Operating Chemicals

Expense Amount:

Account Line Item:

Remaining Amount:

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

ORDINANCE NO. 189-2022

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR PETROLEUM PRODUCTS AND CHEMICAL ADDITIVES FOR WARTSILA ENGINES AT D. G. HUNTER POWER PLANT AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the Mayor to accept the low bid submitted by Lott Oil Company for petroleum products and chemical additives for Wartsila Engines at D. G. Hunter Power Plant.

SECTION II: BE IT FURTHER ORDAINED, etc., that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2022/2023 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 15th day of November, 2022.

NOTICE PUBLISHED on the 18th day of November, 2022.

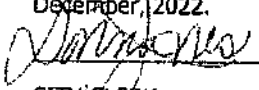
THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS: Rubin, Fowler, Washington, Porter, Davidson, Villard, Perry.

NAYS: None

ABSENT: None

AND THE ORDINANCE was declared adopted on this the 29th day of November, 2022 and final publication was made in the Alexandria Daily Town Talk on the 2nd day of December, 2022.


CITY CLERK

PRESIDENT


MAYOR'S
APPROVAL/VETO

DELIVERED NOV 30 2022

City of Alexandria - Purchasing Department
 2021 Industrial Park Road, Bldg. WH
 P.O. Box 71 Alexandria, LA 71309-0071
 Phone (318)441-6182 Fax (318)619-3412

BID TABULATION

Bid No. & Name: #2392- Petroleum Products & Chemical Additives for Wartsila Engines

Bid Date: Tuesday, November 15, 2022, 10:00 AM CST

Using Department: Electric Production Department

LOTT OIL		MCCARTNEY OIL
Bid Item #1 - Mobil Pegasus™ 805 ONLY (Bulk) - Estimated Annual Usage 8,500 Gallons:	\$12.40	18.85
Bid Item #4 - CorrShield® NT4200 (55 Gallon Drum or Tote) - Estimated Annual Usage 100 Gallons:	NB	NB

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO RENEW THE CONTRACT WITH LOTT OIL COMPANY FOR PETROLEUM PRODUCTS AND CHEMICAL ADDITIVES FOR WARTSILA ENGINES AT DG HUNTER POWER PLANT AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to renew the contract with Lott Oil Company for petroleum products and chemical additive for Wartsila Engines at DG Hunter Power Plant.

SECTION II: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION IV: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 12th day of November, 2024

NOTICE PUBLISHED on the 15th day of November, 2024.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of November, 2024 and final publication was made in the Alexandria Daily Town Talk on the ____ day of November, 2024.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

Introduction of an ordinance authorizing the mayor to enter into a Professional Service Agreement for the roof replacement at the former Weiss and Goldring Building.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: **Planning**

Date: **October 22, 2024**

Title: **Request to Convene A/E Selection Committee for Project: Roof Replacement at the Former Weiss and Goldring Building**

Explanation of Proposal:

Additional Information Attached



The Planning Department published a Request for Qualifications (RFQ) for professional services for the design of the Roof Replacement at the Former Weiss and Goldring Building. The estimated cost of construction for this project is approximately \$400,000 (preliminary estimate only). Basic and additional professional services are estimated to be approximately \$40,000. Four firms submitted Statements of Qualifications: Pan American Engineers; KSA; Marrero, Couvillon & Associates; and Ashe, Broussard, Weinzettle. Pan American Engineers scored the highest.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: 300-051103-707000

Expense Amount:

Account Line Item:

Remaining Amount:

656,987.51

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

RECEIVED

OCT 22 2024

CITY OF ALEXANDRIA

Project: Roof Replacement at Former Weiss and Goldring Building
Request for Qualifications

Firm	Firm Experience (0-25 pts.)	Project Manager (0-25 pts.)	Key Staff (0-10 pts.)	Available Resources (0-10 pts.)	Project Methodology (0-30 pts.)	Summation (0-100 pts.)
Marrero, Couvillon & Associates	25	25	5	5	30	90
	22	22	8	7	25	84
	21	20	8	7	23	79
	24	24	9	9	29	95
					Total	348

Firm	Firm Experience (0-25 pts.)	Project Manager (0-25 pts.)	Key Staff (0-10 pts.)	Available Resources (0-10 pts.)	Project Methodology (0-30 pts.)	Summation (0-100 pts.)
Pan American Engineers	25	25	10	10	30	100
	22	22	8	8	27	87
	24	21	9	9	26	89
	25	25	10	9	30	99
					Total	375

Firm	Firm Experience (0-25 pts.)	Project Manager (0-25 pts.)	Key Staff (0-10 pts.)	Available Resources (0-10 pts.)	Project Methodology (0-30 pts.)	Summation (0-100 pts.)
Ashe, Broussard, Weinzette	25	25	5	5	30	90
	22	23	8	8	28	89
	21	20	7	7	24	79
	24	25	10	9	30	98
					Total	356

Firm	Firm Experience (0-25 pts.)	Project Manager (0-25 pts.)	Key Staff (0-10 pts.)	Available Resources (0-10 pts.)	Project Methodology (0-30 pts.)	Summation (0-100 pts.)
KSA	25	25	5	5	30	90
	21	20	8	7	25	81
	23	20	8	8	24	83
	23	24	10	8	28	93
					Total	347

Request for Qualification Statement
Weiss & Goldring Roofing Project

Contractor	Date RFQS was sent	Method	Received
Tonie Alaniz ELOS Company	September 26, 2024	Email	
Michele Steib RHH Architects	September 30, 2024	Email	
William Tudor Alliance Design Group	September 30, 2024	Email	
Jennifer Glynn Marrero, Couvillon & Associates	September 30, 2024	Email	Yes
Tom David Pan American Engineers	September 30, 2024	Email	Yes
Scott Chappuis Moliere Chappuis Architects	September 30, 2024	Email	
Jim Weinzettle Ashe, Broussard, Weinzettle	October 3, 2024	Email	Yes
Ashton Grffin KSA	October 9, 2024	Email	Yes
Bobbie Hill Concordia	October 9, 2024	Email	
Lisa Smith ECS Southeast	October 14, 2024	Email	

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A PROFESSIONAL SERVICE AGREEMENT FOR THE ROOF REPLACEMENT AT THE FORMER WEISS AND GOLDRING BUILDING AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to enter into a Professional Service Agreement for the Roof replacement at the former Weiss and Goldring.

SECTION II: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 12th day of November, 2024

NOTICE PUBLISHED on the 15th day of November, 2024.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of November, 2024 and final publication was made in the Alexandria Daily Town Talk on the ____ day of November, 2024.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

Introduction of an ordinance authorizing the mayor to enter into a Cooperative Endeavor Agreement between the City of Alexandria and The Central Louisiana Regional Chamber of Commerce and The Central Louisiana Regional Chamber of Commerce Foundation Inc.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: **Community Services**

Date: **October 21, 2024**

Title: An Ordinance authorizing the Mayor to enter into a Cooperative Endeavor Agreement between the City of Alexandria and The Central Louisiana Regional Chamber of Commerce and The Central Louisiana Regional Chamber of Commerce Foundation, Inc.

Explanation of Proposal:

Additional Information Attached ☐

An Ordinance authorizing the Mayor to enter into a Cooperative Endeavor Agreement between the City of Alexandria and The Central Louisiana Regional Chamber of Commerce and The Central Louisiana Regional Chamber of Commerce Foundation, Inc. To participate in various programs related to economic development, tourism, civic, recreation and other joint purposes, including: improving community appearance, promotion of citizen engagement, and environmental stewardship through a Keep Louisiana Beautiful Affiliate project.

Budget:

☐

Neutral

☐

Within
Existing

☐

Requires
Amendment

Account Number:

Expense Amount:

Account Line Item:

Remaining Amount:

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information: Sufficient

☐

Insufficient

☐

Remarks:

RECEIVED

NOV 05 2024

CITY COUNCIL

COOPERATIVE ENDEAVOR AGREEMENT BETWEEN
CITY OF ALEXANDRIA, LOUISIANA
AND
THE CENTRAL LOUISIANA REGIONAL CHAMBER OF COMMERCE, INC.
AND THE CENTRAL LOUISIANA REGIONAL CHAMBER OF COMMERCE
FOUNDATION, INC.

This **COOPERATIVE ENDEAVOR AGREEMENT** (hereinafter sometimes referred to as the "Agreement") is made and entered into this _____ day of _____, 2024, by and between **THE CITY OF ALEXANDRIA**, a political subdivision created, organized and existing under the laws of the State of Louisiana, represented herein by the duly elected Mayor of the City of Alexandria, Jacques M. Roy, (hereinafter sometimes referred to as the "City");

AND

THE CENTRAL LOUISIANA REGIONAL CHAMBER OF COMMERCE, INC., (hereinafter referred to as "Chamber"), an association of local businesspeople designed to promote and protect the interests of its members., represented herein by Deborah Randolph, the Executive Director, duly authorized by resolution;

AND

THE CENTRAL LOUISIANA REGIONAL CHAMBER OF COMMERCE FOUNDATION, INC., (hereinafter referred to as "Foundation"), a philanthropic arm of the Central Louisiana Regional Chamber of Commerce, represented herein by Deborah Randolph, the Executive Director, duly authorized by resolution.

ARTICLE 1
RECITALS

WHEREAS, Article VII, Section 14(c) of the Constitution of the State of Louisiana provides that "for a public purpose, the state and its political subdivisions... may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation, or individual";

WHEREAS, the City is authorized by Louisiana law to provide social, cultural and recreational opportunities for its citizens;

WHEREAS, Ordinance No. _____-2024, which was adopted in accordance with the Charter of the City of Alexandria, Louisiana, authorizes this Cooperative Endeavor Agreement;

WHEREAS, the CHAMBER operates within the City of Alexandria, Louisiana to provide many economic development opportunities through business partnerships that service the citizens and residents and that otherwise provides for the general welfare of the region;

WHEREAS, the Foundation serves as the philanthropic arm of the CHAMBER to provide funding and support for educational programs, health initiatives, Chamber approved causes, and community beautification projects.

WHEREAS, the City, the CHAMBER, and the Foundation desire to offer citizens opportunities to participate in various programs related to economic development, tourism, civic, recreation and other joint purposes, including; improving community appearance, promotion of citizen engagement, and environmental stewardship through a Keep Louisiana Beautiful Affiliate project and;

WHEREAS, the CHAMBER and Foundation are willing to provide administrative assistance to the City at certain reasonable times for programs and functions vital to the economic well being of the City's citizens and residents and to promote economic development, tourism, civic, recreation and other worthwhile programs and activities which from time to time will provide advantages to the City and community proportionate to the expenses incurred with defined deliverables that are jointly concurred in by the City, CHAMBER, and Foundation which the latter are willing to accomplish with their own funds and personnel with necessary financial and other assistance from the City; and,

WHEREAS, the CHAMBER, the Foundation and the City have determined that this Cooperative Endeavor Agreement is in the best interests of the public and furthers the general objectives of the CHAMBER, the Foundation, and the City; most particularly, The Mayor and administration have declared cleaning up Alexandria a fundamental goal of the city in this immediate term. CleanAlex shall promote economic development, fight blight and crime as part of SAFEALEX, and assist other divisions in promoting other related initiatives toward making our city beautiful and cleaning up trash;

NOW, THEREFORE, be it agreed by and between the CHAMBER, the Foundation and the City that parties agree to from time to time share in the administration and expense of programs and opportunities for economic development, tourism, civic, recreation and other joint purposes for the public purposes described including; improving community appearance, promote citizen engagement, and environmental stewardship, for as long as the City and CHAMBER can accomplish recognized goals and programs within the auspices of cooperative endeavors allowed by political subdivisions and commensurate with deliverables and proportionality recognized by the State and its political subdivisions and the City and the CHAMBER agree to fund and administer programs that jointly serve the citizens and residence

and for the mutual benefits to be received by CHAMBER and the public, the City and the CHAMBER agree as follows:

ARTICLE 2
PROJECT SPECIFIC SCOPE & DELIVERABLES

- 2.1 **Deliverables of CHAMBER.** CHAMBER shall provide the following Keep Louisiana Beautiful Affiliate Project ("Project") deliverables:
- 2.1.1 Research and seek permanent funding to sustain the Keep Louisiana Beautiful Alexandria Affiliate beyond the term of this Agreement.
- 2.1.2 Collaborate with the City to market the Keep Louisiana Beautiful Alexandria Affiliate.
- 2.1.3 Provide funding for programming as outlined in Article I that is not specifically listed in Article II.
- 2.2 CHAMBER shall maintain day-to-day oversight of the Keep Louisiana Beautiful Alexandria Affiliate and provide direct supervision of Keep Louisiana Beautiful Alexandria Affiliate for the purposes described in the Agreement. CHAMBER shall maintain management responsibility; provided, however, the City Contract Monitor is informed of and has access to programming and the administration of funds and with respect to programming.
- 2.3 **Deliverables of Foundation.** Foundation shall make diligent and appropriate performance efforts to achieve the outcomes as agreed to between Foundation and the Office of the Mayor, CHAMBER and/or the Contract Monitor. Foundation agrees to perform the services as provided and shall use its best efforts to render the services and provide the deliverables throughout the term of this Agreement. The Project Scope of Services to be performed under this Agreement is outlined in Section 4.6 and Attachment A, which is incorporated into this Agreement.
- 2.4 **Deliverables of the City.** The City shall provide the following deliverables:
- 2.4.1 Provide \$30,000 (Thirty Thousand and NO/dollars) in a 12 (twelve months) increment, unless this Agreement is terminated pursuant to Article 5. The payments are to be divided into equal monthly payments.
- 2.4.1.1 Provide payment to Chamber in consideration of services provided in Attachment A for a period of 12 (twelve months).
- 2.4.1.2 Reimburse all reasonable out of pocket expenses if authorized by the mayor's office, compensated at the standard government rate or the standard rates

established by the city of Alexandria.

2.4.2 Provide funding for additional programs as outlined in Article I that is not specifically listed in Article II.

2.4.3 Provide use of city-owned facilities, property and services in furtherance of the Keep Louisiana Beautiful Alexandria Affiliate upon reasonable notice to the City for request of said facilities, property and services. Determination will be made by Contract Monitor and/or representative of the Division of Public Works as to availability of facilities, property and services.

2.4.4 The City shall provide for maintenance costs associated with said facilities, except as otherwise agreed between the parties.

2.4.5 Collaborate with the CHAMBER to market the Keep Louisiana Beautiful Alexandria Affiliate.

ARTICLE 2A

GENERAL SCOPE & DELIVERABLES

- 2A.1 The City may provide from time to time to CHAMBER and/or Foundation the use of certain property and improvements as may be beneficial to CHAMBER and/or Foundation to carry out Article I intended programs.
- 2A.2 The City, when requested by CHAMBER and/or Foundation, may agree to provide certain funding in amounts as the City may choose to deliver for the cost and administration of programs, events and opportunities to enhance public use for economic development, tourism, civic, recreation and other joint purposes and may provide such other services as may be required for improved access, safety, public enjoyment and provide for public accommodation. The City is permitted, but not required, to provide necessary services for health and safety, construct such improvements, as in the opinion of the City may be from time to time required for improved safety and enjoyment of the public. CHAMBER and/or, through its duly authorized representative, and the Mayor may also apportion cost of programs to each other if deemed necessary, or the city may, at its option, contribute the cost of programs to be administered and monitored by CHAMBER and/or.
- 2A.3 CHAMBER and/or Foundation, when requested by the City, may agree to provide certain funding in amounts as the CHAMBER and/or Foundation may chose to deliver for the cost and administration of programs, events and opportunities to enhance public use for economic development, tourism, civic, recreation and other joint purposes and may provide such other services as may be required for improved access, safety, public enjoyment and provide for public accommodation. CHAMBER and/or Foundation is not required to fund programs when the City chooses to provide funding but may offer

such administrative support for the implementation of programs jointly agreed to between the parties with CHAMBER and/or Foundation administering funds advanced from time to time by the City subject to such terms and conditions as the City in its sole discretion directs.

- 2A.4 All endeavors undertaken from time to time shall be approved jointly by the Mayor of the City and the Executive Director of CHAMBER and/or Foundation in writing and such approval document shall form a part of this agreement from time to time provided. The Endeavor Document shall specify the respective dollar contribution of the parties and outline the proportionate obligations and deliverables related to the endeavor.
- 2A.5 The City may, as set out herein, from time to time request CHAMBER and/or Foundation to fund and administer programs, facilities or matters the parties jointly and in concert deem appropriate for economic development, tourism, civic, recreation and other joint purposes, for public purposes at such times, dates and hours as provided herein. Availability of a particular facility may be confirmed with the Mayor's representative if a City facility is necessary. The City and Chamber and/or Foundation may agree on proportionate funding from either or both entities as the respective parties may from time to time agree to in writing. Written agreements, executed by the Mayor and Executive Director(s) respectively of the participating bodies may from time to time be annexed to this agreement for specific programs, funding and associated responsibilities for programs related hereto.

ARTICLE 3

CONTRACT MONITOR

- 3.1 The Contract Monitor for this contract is the Community Services Director for the City of Alexandria, or their designee.
- 3.2.1 Monitoring Plan: During the term of this Agreement, Contracting Party shall discuss with City's Contract Monitor the progress and results of the project, ongoing plans for the continuation of the project, any deficiencies noted, and other matters relating to the project. Contract Monitor shall review and analyze Contracting Party's Plan to ensure Contracting Party's compliance with contract requirements.
- 3.2.2 The Contract Monitor shall also review and analyze the Contracting Party's written Progress Reports and any work product for compliance with the Scope of Services; and shall:
1. Compare the Reports to Goals/Results and Performance Measures outlined in this contract to determine the progress made;
 2. Contact Contracting Party to secure any missing deliverables;
 3. Maintain telephone and/or e-mail contact with Contracting Party on contact activity and, if necessary, make visits to the Contracting Party's site in order to review the progress and completion of the Contracting Party's services, to assure that performance goals are

being achieved, and to verify information when needed.

- 3.3 Between required performance reporting dates, Contracting Party shall inform Contract Monitor of any problems, delays or adverse conditions that will materially affect the ability to attain program objectives, prevent the meeting of time schedules and goals, or preclude the attainment of project results by established time schedules and goals. Contracting Party's disclosure shall be accompanied by a statement describing the action taken or contemplated by the Contracting Party, and any assistance that may be needed to resolve the situation.

ARTICLE 4 **ADDITIONAL TERMS**

- 4.1 **Limited City Services.** The City is providing only certain services/assets to the CHAMBER and Foundation. This Agreement in no way creates a joint venture between the City, CHAMBER and Foundation.
- 4.2 **Independent Contractor and Liability.** It is agreed that City is interested only in the results obtained and that CHAMBER and Foundation shall perform the duties pursuant to this Agreement as Independent Contractors. CHAMBER and Foundation are, for all purposes arising out of this Agreement, an independent contractor, and shall not be deemed employees of the City. It is expressly understood and agreed that CHAMBER and Foundation shall in no event be entitled to any benefits to which City's employees are entitled, including, but not limited to, overtime, any retirement benefits, workers' compensation benefits, and injury leave or other leave benefits. Foundation further acknowledges that it is solely responsible for maintenance and payment of any and all taxes and insurance and the like that may be required by federal, state or local law with respect to any sums paid hereunder.
- 4.3 **Indemnification and Hold Harmless.** CHAMBER and Foundation agree to indemnify, save, and hold-harmless the City, its officers, agents, contractors and employees, from any and all claims, costs, liabilities, causes of action, rights of action, including attorney's fees and court costs, that can be asserted by CHAMBER and Foundation or any third person and Professional(s) or party(ies) participating with or associated in any way with CHAMBER and Foundation arising out of or in any way connected with or related to the performance, malperformance, and/or the nonperformance of CHAMBER and Foundation and any third party connected therewith and whether related to or arising out of the use of the City owned property or CHAMBER and Foundation services provided under this Agreement.
- 4.3.1 CHAMBER and Foundation shall exonerate, indemnify, and hold harmless the City from and against, and shall assume full responsibility for, payment of all federal, state, and local taxes or contributions imposed or required under unemployment insurance, Social Security, and income tax laws, with respect to any CHAMBER and/or Foundation employee or any such employees of CHAMBER and Foundation as may be engaged in the performance of this Agreement. The City and its agents and

employees shall not be, nor be held liable for any liabilities, penalties, or forfeitures or for any damages to goods, properties, or effects of employee(s) of CHAMBER and Foundation, or of any other persons whatsoever, nor for any personal injury caused by or resulting from any negligent act or omission of employee(s) of CHAMBER and Foundation. Employee(s) of CHAMBER and Foundation further agree to indemnify and hold harmless the City and the City's agents and employees against and from any and all of the foregoing liabilities, and any and all costs or expenses incurred by either City on account of any claim therefor.

- 4.4 **City's Trademark Property.** The City of Alexandria names, logos and seals are trademarked property of the City, and may not be used in any film, video, photograph or other product created under this Agreement without the express prior written permission of the City's Public Information Officer or authorized designee. The Public Information Officer's office is at City Hall, 915 Third Street, 2nd Floor, Alexandria, Louisiana 71301. Contractor agrees to comply with this restriction.
- 4.5 **Credit Required By City Ordinance.** Chamber and Foundation shall insure recognition of the role of the City of Alexandria in providing services through this Agreement. All activities, facilities, and items used pursuant to this Agreement shall be prominently labeled as to funding source. In addition, Chamber and Foundation will include a reference to the support provided herein all publications made possible with funds made available under this Agreement. Chamber and Foundation agree that the City or authorized designee shall determine whether the Ordinance applies after reviewing their proposed use of the property, any requests made by Chamber and/or Foundation to waive City fee(s), and any other factors as required by the Ordinance. Chamber and/or Foundation agree to abide by the determination of the City or authorized designee.
- 4.6 It is expressly understood that CHAMBER and Foundation may utilize a third party to perform services related to but beyond the Scope of Services enumerated in Attachment A. Specifically, CHAMBER and Foundation will work to create and market a Keep Louisiana Beautiful Alexandria Affiliate. It is the intention of CHAMBER, Foundation and the City that the Keep Louisiana Beautiful Alexandria Affiliate will serve as a model that may be implemented throughout Central Louisiana.

ARTICLE 5 **TERMINATION**

- 5.1 **For Cause.** The City may terminate this Agreement for cause based upon the failure of CHAMBER and Foundation to comply with the terms and/or conditions of the Agreement, provided that the City shall give CHAMBER and Foundation written notice specifying CHAMBER and Professional's failure to comply with the terms and/or conditions of this Agreement. If within thirty (30) days after receipt of such notice, CHAMBER and Foundation shall not have either corrected such failure or, if it cannot be corrected within thirty (30) days, begun in good faith to correct said failure and thereafter proceeded diligently to complete such correction, then the City may, at its sole option,

place CHAMBER and Foundation in default of this Agreement this Agreement shall terminate on the date specified in such notice. CHAMBER and Foundation may exercise any rights available to it under Louisiana law to terminate for cause upon the failure of the City to comply with the terms and conditions of this Agreement, provided that CHAMBER and Foundation shall give the City written notice specifying the City's failure and a reasonable opportunity for the City to cure such defect(s).

- 5.2 **For Convenience.** The City of the CHAMBER and Foundation may terminate this Agreement at any time by giving thirty (30) days written notice to the respective party. Upon receipt of notice to terminate, CHAMBER and Foundation shall, unless the notice directs otherwise, immediately discontinue the work and events at least to the extent there is any expectation of participation by the City under the terms and conditions of this Agreement.

ARTICLE 6

OWNERSHIP

- 6.1 All records, documents and/or other materials delivered or transmitted to CHAMBER and Foundation by the City shall remain the property of the City, and shall be returned by CHAMBER and Foundation to the City, at CHAMBER and Professional's expense, at termination or expiration of this Agreement. All records, reports, documents, or other material related to this Agreement and/or obtained or prepared by CHAMBER and Foundation in connection with the performance of the services contracted herein may become the property of the City, and may, upon request, be returned by CHAMBER and Foundation to the City at CHAMBER and Professional's expense at the termination or expiration of this Agreement.

ARTICLE 7

ASSIGNABILITY

- 7.1 CHAMBER and Foundation shall not assign any interest in this Agreement and shall not transfer any interest in same (whether by assignment or novation) to any other person and Professional/party without prior written consent of the City.

ARTICLE 8

FINANCIAL DISCLOSURE AND AUDIT

- 8.1 CHAMBER and Foundation in consideration of the receipt of public funds or services from the City, which receipt is hereby acknowledge, shall be subject to any audit in accordance with applicable Louisiana law or any audit as required by the City. CHAMBER and Foundation shall make all books and records available on demand for audit by the City, its auditors, the Louisiana Legislative Auditor or any other auditor as required by law. CHAMBER and Foundation acknowledge that any commingling of public funds with other funds does not avoid the audit obligation of either CHAMBER and Foundation or the City and all funds and programs may be audited as required by the

City or the Louisiana Legislative Auditor or any other auditor as required by law.

- 8.2 **Option to Audit.** It is hereby agreed that the Legislative Auditor of the State of Louisiana and/or the City auditors shall have the option of auditing all records and accounts of Chamber and Foundation that relate to this Agreement.
- 8.3 **Audit of Contractor/Subcontractor.** Any contractor or subcontractor paid under this Agreement shall maintain all books and records pertaining to this Agreement for a period of three (3) years after the date of final payment under the prime contract and any subcontract entered into under this Agreement.
- 8.4 **Records and Fiscal Control.** All payroll and financial records pertaining in whole or in part to this Agreement shall be clearly identified and readily accessible to the City. Such records and documents shall be retained for the period of time as required by Louisiana law or any other applicable law. Any records and documents that are the subject of audit findings shall be retained for a longer period of time until such audit findings are resolved.
- 8.5 **Access to Records.** The City and its duly authorized representatives shall have access to the books, documents, papers and records of CHAMBER and Foundation that are pertinent to this Agreement.

ARTICLE 9 **AMENDMENTS IN WRITING**

- 9.0 This Agreement constitutes the entire understanding between the parties and supersedes any prior discussions, negotiations, or representations among them regarding the subject matter. Any alteration, variation, modification, or waiver of provisions of this Agreement shall be valid only when it has been reduced to writing, executed by all parties and approved by the Mayor of the City and/or the Contract Monitor. Any requests by City for additional services of CHAMBER and/or Foundation which are not entailed in the scope of this Agreement must be confirmed in writing and executed by both parties.

ARTICLE 10 **TERM OF CONTRACT**

- 10.0 The Effective Date of this Agreement shall be the date on which all parties have signed this Agreement and shall remain in effect from the date of its execution and shall terminate three (three) years after execution date, unless terminated earlier pursuant to Article 5 of this Agreement with notice being provided as stated in Article 13. Further, this Agreement shall have two (2) annual renewal options. If an annual renewal option is exercised it will extend this Agreement for an additional one (1) year period upon agreement by all parties. All such renewals shall be in writing and executed by both parties, and such renewals shall be at the discretion of the Mayor and without the

necessity of further council approval.

ARTICLE 11
DISCRIMINATION CLAUSE

- 11.0 CHAMBER and Foundation agrees to abide by the requirements of the following: Title VI and VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, Federal Executive Order 11246, the Federal Rehabilitation Act of 1973, as amended, the Vietnam Era Veteran's Readjustment Assistance Act of 1974, Title IX of the Education Amendments of 1972, the Age Act of 1975, and the CHAMBER and Foundation agrees to abide by the requirements of the Americans with Disabilities Act of 1990. CHAMBER and Foundation agree not to discriminate in its employment practices, and will render services under this Agreement without regard to race, color, religion, sex, sexual orientation, national origin, veteran status, political affiliation, or disabilities. Any act of discrimination committed by the CHAMBER and Professional, or failure to comply with these statutory obligations when applicable shall be grounds for termination of this Agreement.

ARTICLE 12
SERVERABILITY

- 12.1 The invalidity, illegality or enforceability of any portion of any provision of this Agreement or the occurrence of any event rendering any portion or provision of this Agreement void shall in no way affect the validity or enforceability of any other portion or provision of this Agreement. Any void provision shall be deemed severed from this Agreement, and the balance of this Agreement shall be construed and enforced as if this Agreement did not contain the particular portion or provision held to be void.

ARTICLE 13
NOTICES

- 13.1 All notices, demands, requests, or other communications which may be or are required to be given by any party to any other party pursuant to this Agreement shall be in writing and shall be hand delivered, mailed by first class, registered or certified mail, return receipt requested, postage prepaid, sent by overnight express mail, postage prepaid, return receipt requested or transmitted by telegram or facsimile, addressed as follows:

Central Louisiana Regional Chamber of Commerce
Attn: Executive Director
1118 3rd Street
Alexandria, Louisiana 71301

Central Louisiana Regional Chamber of Commerce Foundation, Inc.
Attn: Executive Director
1118 3rd Street
Alexandria, Louisiana 71301

City of Alexandria
Office of the Mayor
P.O. Box 71
Alexandria, LA 71309-0071

- 13.2 Each party may designate by notice in writing a new address to which any further notice, demand, request or communication shall thereafter be so given, served or sent. Notice shall be deemed given for all purposes at such times as it is delivered to addressee (with the return receipt, the delivery receipt, or with respect to a facsimile, the answer back being deemed conclusive evidence of such delivery) or at such time as delivery is refused by the addressee upon presentation.

ARTICLE 14
GOVERNING LAW AND JURISDICTION

- 14.1 It is the intention of the parties to this Agreement that all questions concerning the intention, validity, or meaning of this Agreement shall be construed and resolved according to the laws of the State of Louisiana. All parties to this Agreement hereby agree that, in any action relating to this Agreement shall be exclusively filed, prosecuted, and defended before the 9th Judicial District Court, Parish of Rapides.

ARTICLE 15
NON-APPROPRIATION & NON-
ACCELERATION

- 15.1 Notwithstanding any other provision of this Agreement, the City shall not be obligated for payment hereunder or by any provision of this Agreement unless and until the funds are appropriated in the City of Alexandria's budget.
- 15.2 CHAMBER and Foundation acknowledge and agree that this Agreement is not subject to any acceleration.

ARTICLE 16
NO IMPLIED WAIVER

16.1 Either party's failure to insist in any one or more instances upon strict performance by the other party of any of the terms of this Agreement shall not be construed as a waiver of any continuing or subsequent failure to perform or delay in performance of any term hereof.

THUS DONE AND SIGNED in duplicate originals this _____ day of _____ 2024, before the undersigned competent witnesses.

WITNESSES:

_____ The Central Louisiana Regional Chamber of Commerce,
Inc.

_____ By: _____
Executive Director

NOTARY PUBLIC
Notary No. _____

The undersigned represents and warrants that he or she has all rights and authority to enter into this Agreement on behalf of Contractor and to bind Contractor to the terms set forth above.

THUS DONE AND SIGNED in duplicate originals this _____ day of _____ 2024, before the undersigned competent witnesses.

WITNESSES:

_____ The Central Louisiana Regional Chamber of Commerce
Foundation, Inc.

_____ By: _____
Executive Director

NOTARY PUBLIC
Notary No. _____

The undersigned represents and warrants that he or she has all rights and authority to enter into this Agreement on behalf of Contractor and to bind Contractor to the terms set forth above.

THUS DONE AND SIGNED in duplicate originals on this ____ day of ____, 2024, before the undersigned competent witnesses.

WITNESSES:

The City of Alexandria

By: _____
Mayor Jacques M. Roy

NOTARY PUBLIC
Notary No. _____

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A COOPERATIVE ENDEAVOR AGREEMENT BETWEEN THE CITY OF ALEXANDRIA AND THE CENTRAL LOUISIANA REGIONAL CHAMBER OF COMMERCE AND THE CENTRAL LOUISIANA REGIONAL CHAMBER OF COMMERCE FOUNDATION INC. AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to enter into a Cooperative Endeavor Agreement between the City of Alexandria and the Central Louisiana Regional Chamber of Commerce and the Central Louisiana Regional Chamber of Commerce Foundation Inc.

SECTION II: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 12th day of November, 2024

NOTICE PUBLISHED on the 15th day of November, 2024.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of November, 2024 and final publication was made in the Alexandria Daily Town Talk on the ____ day of November, 2024.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

G. RESOLUTION

RESOLUTION authorizing advertisement for bids for the Statewide
Flood Control/Capital Improvement Project Augusta Avenue Fairground
Machine Shop Flood Control.

RECEIVED

OCT 30 2024

CITY COUNCIL



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Planning/Engineering

Date: 28 October 2024

Title: Resolution for the Re-Advertisement of the Statewide Flood Control/Capital Improvement Project - Augusta Avenue/Fairground-Machine Shop Flood Control

Explanation of Proposal:

Additional Information Attached ☒

The consultant engineer has prepared the re-scoped final plans and specifications for the City's Statewide Flood Control/Capital Improvement Project - Augusta Avenue/Fairground-Machine Shop Flood Control. The City Engineer's Office is requesting permission to advertise the project for construction letting. Bids to be received on 7 January 2025.

This is a 90-10 split for construction expenses with LaDOTD.

Budget:

☐

Neutral

☒

Within Existing

☐

Requires Amendment

Account Number: 312-252203-707000
312-252301-707005

Expense Amount: \$ 248,912.42 (estimate)
\$ 2,240,211.75 (estimate)

Account Line Item: \$ 804,802.54
\$ 3,555,666.45

Remaining Amount: \$ 555,890.12
\$ 1,315,454.70

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

David Smith obo City Atty

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

ADVERTISEMENT FOR BIDS

Sealed bids will be received for the City of Alexandria, Louisiana, by the City Clerk, at the City Council Chambers, City Hall, 915 Third Street, Alexandria, Louisiana, 71301, until 10:00 a.m. on Tuesday, the 7th day of January, 2025, and then at said office publically opened and read aloud.

Any person requiring special accommodation shall notify the City Clerk of the type(s) of accommodations required not less than seven (7) days before the bid opening.

For:

**AUGUSTA AVENUE DRAINAGE IMPROVEMENTS/
FAIRGROUND-MACHINE SHOP FLOOD CONTROL
SPN: H.015190
CPN: 252203/252301**

Complete Bidding Documents may be obtained from:

Ballard-CLC, Inc
1009 Bayou Place
Alexandria, LA 71303
318-445-6571 (P)

A Compact Disk (CD) with a complete set of bid documents will be given to licensed contractors.

Pursuant to LA R.S. 38:2212 A.(1)(f) and R.S. 38:2212 A.(1)(f)(vii), vendors/contractors have the option to submit bids and bonds electronically. Bids and bonds to be filed electronically shall be posted with **Central Bidding** at www.centrauctionhouse.com (1-225-810-4814). Registration will need to be completed prior to posting of bid. Plans, specifications and bid documents shall be obtained from the consultant listed above and posted with Central Bidding.

All bids must be accompanied by a bid security equal to five percent (5%) of the sum of the Base Bid, and must be in the form of a certified check, cashier's check of Bid Bond written by a surety or insurance company complying with R.S. 38.2218 C. The Bid Bond shall be in the favor of the Owner, and shall be accompanied by appropriate power of attorney.

The successful Bidder shall be required to furnish a Performance Bond and Payment Bond, in an amount equal to 100% of the Contract amount, written by a surety or insurance company meeting the requirements noted in R.S. 38.2219 A.(1)(a), (b) and (c).

Bids shall be accepted from Contractors who are licensed under R.S. 37.2150-2163 for the classification of Highway, Street and Bridge Construction. Project work shall consist of the following major items – Drainage Structures (Reinforced Concrete Box, Reinforced Concrete Pipe and Catch Basins), Storm Water Pump Station, and Roadway

Patching. The contract duration shall be three hundred thirty days (230) working days. The engineer's estimated cost of construction is \$2,489,124.17.

In accordance with 38.2212.(A)(1)(b)(ii)(bb) and 38.2227, the apparent low bidder will submit the CONTRACTOR'S AFFIDAVIT (AFF-1), CONTRACTOR'S ATTESTATION (AC 1-2) and ATTESTATION CLAUSE REGARDING VERIFICATION OF EMPLOYEES (AV-1) within ten (10) days of the bid opening or they will be declared non-responsive.

No bid may be withdrawn for a period of forty-five (45) days after receipt of bids, except under the provisions of R.S. 38.2214.

The Owner reserves the right to reject any and all bids for just cause. In accordance with R.S. 38.2212.(A)(1)(b), the provisions and requirements of this section, and those stated in the Advertisement Bids, and those required on the Bid Form shall not be considered as informalities and shall not be waived.

Donna Jones
City Clerk
November 12, 2024

Please Publish November 15, 22, December 6, 2024

RESOLUTION NO.

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR THE
STATEWIDE FLOOD CONTROL/CAPITAL IMPROVEMENT PROJECT
AUGUSTA AVENUE FAIRGROUND MACHINE SHOP FLOOD
CONTROL.**

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for the Statewide Flood Control/Capital Improvement Project Augusta Avenue Fairground Machine Shop Flood Control.

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on January 7, 2025.

PASSED AND ADOPTED at Alexandria, Louisiana, this 12th day of November, 2024.

/s/ Donna P. Jones, MMC
City Clerk

RESOLUTION authorizing the mayor to declare Tuesday, December 24, 2024, Thursday, December 26, 2024 and Tuesday December 31, 2024 as a City holiday.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: **Human Resources**

Date: **November 5, 2024**

Title: **A resolution authorizing the Mayor to declare Tuesday, December 24, 2024, Thursday, December 26, 2024 and Tuesday December 31, 2024 as a City holiday.**

Explanation of Proposal:

Additional Information Attached ☐

A resolution authorizing the Mayor to declare Tuesday, December 24, 2024, Thursday, December 26, 2024 and Tuesday December 31, 2024 as a City holiday.

Budget:

☐

Neutral

☐

Within
Existing

☐

Requires
Amendment

Account Number:

Expense Amount:

Account Line Item:

Remaining Amount:

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

RECEIVED

NOV 05 2024

CITY COUNCIL

RESOLUTION NO.

RESOLUTION AUTHORIZING THE MAYOR TO DECLARE TUESDAY, DECEMBER 24, 2024, THURSDAY, DECEMBER 26, 2024 AND TUESDAY DECEMBER 31, 2024 AS A CITY HOLIDAY.

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to declare Tuesday, December 24, 2024, Thursday, December 26, 2024 and Tuesday, December 31, 2024 as a City holiday.

THIS RESOLUTION having been submitted in writing, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE RESOLUTION was declared adopted on this the 12th day of November, 2024.

/s/ Donna P. Jones, MMC
City Clerk

H. ORDINANCES FOR FINAL ADOPTION

SUBJECT TO PUBLIC HEARING

To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for Kisatchie 24" Bypass Phase I.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Utilities / Water

Date: August 22, 2024

Title: A Resolution authorizing the Advertisement for Bids for the Kisatchie 24" Bypass - Phase I

Explanation of Proposal:

Additional Information Attached ☐

To authorize the Advertisement for Bids for the construction of a 24" bypass pipe parallel to the existing 42" D.I. pipe from intersection of Bayou Bouef to the valve station on east side of US 165 south. The project includes 3,200 L.F. of 24" PVC and HDPE water mains, valves, tie-ins and related work.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: 411-752206-707000-0

Expense Amount: ~~\$1,595,000~~ \$1,380,075.00
(Estimated)

Account Line Item: Kisatchie 24" Bypass - Phase I

Remaining Amount: ~~\$0.00~~ \$1,380,075.00

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form ☐

Review:

Content ☐

Information:

Sufficient ☐

Insufficient ☐

Remarks:

ENCLOSURE

SEP 10 2024

CITY OF ALEXANDRIA

ORDINANCE NO. 58-2022

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE PROPOSAL SUBMITTED BY MEYER, MEYER, LACROIX AND HIXSON FOR THE AMERICAN RESCUE PLAN ACT PSA AND OTHER MATTERS WITH RESPECT THERETO

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the Mayor to accept the proposal submitted by Meyer, Meyer, LaCroix and Hixson for the American Rescue Plan Act PSA.

SECTION II: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items, or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION IV: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 5th day of April, 2022.

NOTICE PUBLISHED on the 8th day of April, 2022.

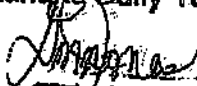
THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS: Rubin, Fowler, Washington, Porter, Davidson, Villard, Perry.

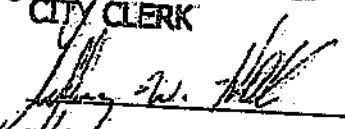
NAYS: None

ABSENT: None

AND THE ORDINANCE was declared adopted on this the 19th day of April, 2022 and final publication was made in the Alexandria Daily Town Talk on the 22nd day of April, 2022.


CITY CLERK


PRESIDENT


MAYOR'S
APPROVAL/VETO

DELIVERED APR 20 2022

RECEIVED APR 21 2022

RECEIVED APR 22 2022

ADVERTISEMENT FOR BIDS

Separate sealed bids will be received by the Council of the City of Alexandria, Louisiana at the City Council Meeting Chambers, Alexandria City Hall, 915 Third Street, until 10:00 A.M. local time on Tuesday, October 29, 2024 and then at said office publicly opened and read aloud for:

KISATCHIE 24" BYPASS – PHASE 1

The Bidding Documents may be examined at the office of the Engineer:

MEYER, MEYER, LACROIX & HIXSON, INC.
TELEPHONE (318) 448-0888
100 ENGINEER PLACE
ALEXANDRIA, LOUISIANA 71303

Bidding documents on a USB flash drive may be obtained from the office of the Engineer at a cost per copy of \$40.00, which represents the cost of reproduction and handling, and is nonrefundable. Any requests for bid documents must be accompanied by payment in full. Prime Bidders must obtain Bidding Documents from the Engineer. Bids received from Contractors utilizing any other Bidding Document source will be returned unopened.

The contract will be awarded to the lowest responsible, responsive bidder with the right reserved by the City to reject any or all Bids for just cause as defined by LA R.S. 2214(B). No bidder may withdraw his bid within 45 days after the actual date of opening thereof.

Preference is hereby given to materials, supplies and provisions produced, manufactured or grown in Louisiana, quality being equal to articles offered by competitors outside of the State.

Each bid must be accompanied by bid security made payable to Owner in an amount of 5 percent of bidder's maximum bid price and in the form of a certified check, cashier's check or a bid bond. The successful bidder will be required to obtain a Performance Bond and a Payment Bond each in the amount of 100% of the contract amount. All bonds shall be executed by such sureties as are named in U.S. Department of the Treasury Circular 570. A bond signed by an agent or attorney-in-fact must be accompanied by a certified copy of that individual's authority to bind the surety.

Bidders shall be licensed in the classification of Municipal and Public Works Construction.

Bids must be filed prior to the above hour and date with the undersigned at City Hall.

Bidders have the option to submit bids electronically. Bidders seeking to submit bids electronically shall register online at www.centrauctionhouse.com. Bidders choosing to submit electronic bids online will be charged a fee by electronic bidding website. Additionally, contractors shall obtain a digital signature certificate prior to submitting bids online. Electronic bids shall be accompanied by the bid security and power-of-attorney required by this solicitation.

Bidders electing to submit bids electronically shall follow procedures as established by the electronic bidding website. Proper and timely submission of an electronic bid is the responsibility of the Bidder. Bidders are encouraged to complete the electronic bid documents in advance of bid closing. Late bids due to malfunction of internet infrastructure, certificate service providers, electronic bid bond providers, or other interruptions shall not be accepted. The City of Alexandria is not responsible for damages, lost revenue, etc., for bids not timely received due to malfunctions or breakdown of the either the internet or the electronic bidding service. Telephone or facsimile bids are invalid and shall not receive consideration.

Address for
Postal Delivery

Ms. Donna Jones, City Clerk
915 Third Street
Alexandria, LA 71301

Address for
Courier or Overnight Delivery

Ms. Donna Jones, City Clerk
915 Third Street
Alexandria, LA 71301
Phone (318) 449-5047

Address for
Electronic Delivery

www.centrauctionhouse.com

/S/ DONNA JONES
CITY CLERK

PLEASE PUBLISH: September 20, 27, and October 4, 2024

RESOLUTION NO. 0588-2024

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR
KISATCHIE 24" BYPASS PHASE 1.**

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for Kisatchie 24" Bypass Phase I.

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on October 29, 2024.

PASSED AND ADOPTED at Alexandria, Louisiana, this 17th day of September, 2024.

/s/ Donna P. Jones, MMC
City Clerk

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR KISATCHIE 24" BYPASS PHASE I. AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted for Kisatchie 24" Bypass Phase I.

SECTION II: BE IT FURTHER ORDAINED, etc. that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2024/2025 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 29th day of October.

NOTICE PUBLISHED on the 1st day of November, 2024.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of November, 2024 and final publication was made in the Alexandria Daily Town Talk on the ____ day of November, 2024.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for treated wood poles.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: **FINANCE/PURCHASING**

Date: **October 30, 2024**

Title: **ORDINANCE Authorizing the Mayor to Accept the Low Bid for Treated Wood Poles**

Explanation of Proposal:

Additional Information Attached ☒

On Tuesday, October 29, 2024, two (2) bids were opened and read aloud for Treated Wood Poles. Said material is to be inventoried by the Electric Distribution Warehouse and issued on an "as needed" basis. We recommend award be made to Stella-Jones Corporation.

See attached:

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: 401-0-141720-00000
Electric Distribution Warehouse

Expense Amount: N/A

Account Line Item: N/A

Remaining Amount: N/A

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

RECEIVED

NOV 05 2024

CITY COUNCIL

Bid # 2498 Treated Wood Poles

Recommend award be made as follows:

Transmission Class Creosote – Stella Jones

Distribution Class DCOI – Stella Jones

Transmission Class DCOI– Stella Jones

Bid# 2498 Opening Date: October 29, 2024

Treated Wood Poles for the Electric Distribution Department - Annual Bid

Transmission Class - Creosote				STELLA JONES CORPORATION			Bell Lumber & Pole		
Length	Class	Qty.	Price	Delivery	Extension	Price	Delivery	Extension	
70	2	2	3,273.74	TBD ARO	6,547.48			-	
75	2	0	3,660.19	TBD ARO	-			-	
80	1	0	5,224.24	TBD ARO	-		NB	-	
85	1	1	5,766.21	TBD ARO	5,766.21			-	
90	1	10	7,639.81	TBD ARO	76,398.10			-	
95	1	3	8,332.64	TBD ARO	24,997.92			-	
100	1	0	9,083.27	TBD ARO	-			-	
100	H2	5	10,495.18	TBD ARO	52,475.90			-	
100	H4	0	13,312.70	TBD ARO	-			-	
Total:			66,787.98		166,185.61	-		-	

Bid# 2498 Opening Date: October 29, 2024

Treated Wood Poles for the Electric Distribution Department - Annual Bid

Distribution Class - DCOI				STELLA JONES CORPORATION			Bell Lumber & Pole		
Length	Class	Qty.	Price	Delivery	Extension	Price	Delivery	Extension	
30	5	58	233.47	TBD ARO	13,541.26	407.00	28 DAYS	23,606.00	
35	3	25	396.18	TBD ARO	9,904.50	689.00	28 DAYS	17,225.00	
40	3	90	490.85	TBD ARO	44,176.50	854.00	28 DAYS	76,860.00	
40	1	0	653.07	TBD ARO	-			-	
45	3	88	590.93	TBD ARO	52,001.84	1,031.00	28 DAYS	90,728.00	
45	1	0	786.87	TBD ARO	-			-	
50	2	24	848.98	TBD ARO	20,375.52	1,407.00	28 DAYS	33,768.00	
55	2	13	989.78	TBD ARO	12,867.14	1,641.00	28 DAYS	21,333.00	
60	2	3	1,138.98	TBD ARO	3,416.94	1,888.00	28 DAYS	5,664.00	
65	2	3	1,294.49	TBD ARO	3,883.47	2,145.00	28 DAYS	6,435.00	
Total:			\$ 7,423.60		160,167.17	10,062.00		275,619.00	

Transmission Class - DCOI				STELLA JONES CORPORATION		Bell Lumber & Pole		
Length	Class	Qty.	Price	Delivery	Extension	Price	Delivery	Extension
70	2	2	2,710.49	TBD ARO	5,420.98	4,233.00	35 DAYS	8,466.00
75	2	0	3,031.08	TBD ARO	-			-
80	1	0	3,890.75	TBD ARO	-			-
85	1	1	4,294.50	TBD ARO	4,294.50	6,079.00	35 DAYS	6,079.00
90	1	10	4,945.89	TBD ARO	49,458.90	6,984.00	35 DAYS	69,840.00
95	1	3	6,704.55	TBD ARO	20,113.65	7,634.00	35 DAYS	22,902.00
100	1	0	7,594.07	TBD ARO	-			-
100	H2	5	8,791.66	TBD ARO	43,958.30	10,756.00	35 DAYS	53,780.00
100	H4	0	11,151.53	TBD ARO	-			-
Total:			53,114.52		123,246.33	35,686.00		161,067.00



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: **FINANCE/PURCHASING**

Date: **09/03/2024**

Title: **Resolution Authorizing Permission to Advertise for Treated Wood Poles**

Explanation of Proposal:

Additional Information Attached ☒

Request permission to advertise for Treated Wood Poles. Said material to be inventoried by the Electric Distribution Warehouse Department. Material to be ordered on an "as-needed" basis.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: 401-0-141720-00000

Expense Amount: N/A

Account Line Item: INVENTORY

Remaining Amount: N/A

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

SEP 03 2024

SEP 03 2024

SEP 03 2024

ADVERTISEMENT FOR BID

CITY OF ALEXANDRIA, LOUISIANA
PURCHASING DEPARTMENT

BID # 2498 Treated Wood Poles

Separate sealed bids for, TREATED WOOD POLES, will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until 10:00 AM CST CDT, TUESDAY, October 29, 2024, and then at said office publically opened and read aloud.

Complete bid packet, bid specifications may be obtained at the City of Alexandria's website, www.cityofalexandria.com under the heading "Business", and drop down to "RFP/RFQ/RFI/BIDS". There is no charge to download bid documents from the City's website.

Pursuant to LA R.S. 38:2212.1 B.(4)(a), vendors have the option to submit their bids electronically. Please find bid related documents and place electronic bids at www.centralbidding.com . For questions regarding the electronic bidding process, please call Central Bidding at 225-810-4814.

Questions and/or clarifications of bid specifications are to be in written form only, either mailed, faxed, or emailed to the attention of Andre Garsaud, City of Alexandria Purchasing Department, PO Box 71, Alexandria, LA 71309-0071; Fax 318-441-6185; email to andre.garsaud@cityofalex and must be received by 2:00 PM, Thursday, October 17, 2024.

OR

Address for Postal Delivery:

City of Alexandria
Donna Jones, City Clerk
PO Box 71
Alexandria, LA 71309-0071

**Address for Courier or
Overnight Delivery:**

City of Alexandria
Donna Jones, City Clerk
915 Third Street, 1st Floor
Alexandria, LA 71301
Phone: 318-449-5090

**Address for Electronic
Bid Submission:**

www.centralbidding.com
Phone: 225-810-4814

PLEASE PUBLISH THREE (3) TIMES:

Friday, September 20, 2024
Friday, September 27, 2024
Friday, October 4, 2024

RESOLUTION NO. 0590-2024

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR
TREATED WOOD POLES.**

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for treated wood poles.

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on October 29, 2024.

PASSED AND ADOPTED at Alexandria, Louisiana, this 17th day of September, 2024.

/s/ Donna P. Jones, MMC
City Clerk

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR TREATED WOOD POLES AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted for treated wood poles.

Transmission Class Creosote – Stella Jones

Distribution Class DCOI – Stella Jones

Transmission Class DCOI- Stella Jones

SECTION II: BE IT FURTHER ORDAINED, etc. that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2024/2025 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 29th day of October.

NOTICE PUBLISHED on the 1st day of November, 2024.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the _____ day of November, 2024 and final publication was made in the Alexandria Daily Town Talk on the _____ day of November 2024.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

To consider final adoption of an ordinance authorizing the mayor to accept the proposal received for Adams Pump Station Line Renovation.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Utilities/ Water

Date: November 4, 2024

Title: Ordinance to award Professional Services Contract to Meyer, Meyer, LaCroix and Hixson, Inc. for the Adams Pump Station Line Renovation Project.

Explanation of Proposal:

Additional Information Attached ☐

An A&E Selection Committee was held on October 29, 2024. The City Council Committee concurred with the RFQ selection analysis in recommending Meyer, Meyer, LaCroix and Hixson as the consultant to be selected for the Adams Pump Station Line Renovation Project.

We are recommending for the council to award the professional services contract to Meyer, Meyer, LaCroix and Hixson for the plan development, project oversight and permitting required for this project.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: 411-752501-707000

Expense Amount: \$2,820,000.00 (Estimated)

Account Line Item: Adams Pump Station Line Renovation

Remaining Amount: \$2,820,000.00

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form ☐

Review:

Content ☐

Information:

Sufficient ☐

Insufficient ☐

Remarks:

RECEIVED

NOV 05 2024

CITY COUNCIL



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: **Utilities/ Water**

Date: **September 30, 2024**

Title: Request to Convene A/E Selection Committee for Adams Pump Station Line Renovation

Explanation of Proposal:

Additional Information Attached ☒

Requests For Qualifications (RFQ) was issued by the Utilities Division for the subject line project. A review was conducted of the two proposals and Meyer, Meyer, LaCroix and Hixson, Inc. was ranked the highest.

It is requested for the council award the professional services contract to Meyer, Meyer, LaCroix and Hixson for the plan development of this project.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: 411-752501-707000

Expense Amount: \$2,820,000.00 (Estimated)

Account Line Item: Adams Pump Station Line Renovation

Remaining Amount: \$2,820,000.00

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

5/17/2024

OCT 15 2024

CITY OF ALEXANDRIA

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE PROPOSAL RECEIVED FOR ADAMS PUMP STATION LINE RENOVATION AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the Proposal received from Meyer, Meyer, LaCroix and Hixson for Adams Pump Station Line Renovation.

SECTION II BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION IV: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 29th day of October.

NOTICE PUBLISHED on the 1st day of November, 2024.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the _____ day of November, 2024 and final publication was made in the Alexandria Daily Town Talk on the _____ day of November 2024.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

To consider final adoption of an ordinance authorizing the mayor to enter into an Intergovernmental Agreement between the City of Alexandria and the Greater Alexandria Economic Development Authority.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Community Services

Date: October 21, 2024

Title: An Ordinance authorizing the Mayor to enter into an Intergovernmental Agreement between the City of Alexandria and the Greater Alexandria Economic Development Authority.

Explanation of Proposal:

Additional Information Attached ☐

An Ordinance authorizing the Mayor to enter into an Intergovernmental Agreement between the City of Alexandria and the Greater Alexandria Economic Development Authority for the promotion of economic development within the City of Alexandria through joint participation and funding of various projects and programs within the City, including renovation, restoration, development and capital improvements, as well as funding of programs, festivals, conventions and other public events which contribute to the economic development of the City.

Budget:

☐

Neutral

☐

Within
Existing

☐

Requires
Amendment

Account Number:

Expense Amount:

Account Line Item:

Remaining Amount:

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

PD/ML/KP

OCT 22 2024

ORDINANCE NO. _____-2024

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF ALEXANDRIA AND THE GREATER ALEXANDRIA ECONOMIC DEVELOPMENT AUTHORITY ("GAEDA") DISTRICT FOR THE PURPOSE OF COOPERATIVE ECONOMIC DEVELOPMENT, GENERAL SERVICES, RELATED AGREEMENTS AND ADDENDA; AND, OTHERWISE PROVIDING WITH RESPECT THERETO.

SECTION I. BE IT ORDAINED by the Council of the City of Alexandria that the Mayor is authorized on behalf of the City of Alexandria to enter into a General Services Intergovernmental Agreement with the Greater Alexandria Economic Development Authority ("GAEDA") district for economic development, tourism, civic, recreation and other joint purposes, including the use of certain property and improvements, under such terms and conditions, agreements and addenda as the Mayor in his discretion believes reasonable and necessary.

Section II. BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

THIS ORDINANCE was introduced on the 29th day of October, 2024.

NOTICE PUBLISHED ON THE 1st day of November, 2024.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the 12th day of November, 2024 and final publication was made in the Alexandria Town Talk on the 15th day of November, 2024.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

DELIVERED: DATE: _____ TIME: _____

RECEIVED: DATE: _____ TIME: _____

Adjourn

Alexandria City Council meetings and Council committee meetings are broadcast live and may be viewed live by the public on Optimum Cable Channel 4. A rebroadcast may be viewed on Optimum Cable Channel 4 and the City of Alexandria, LA website www.cityofalexandrialala.com.