



COVER PAGE

Bid Proposal # 2414

ANNUAL WORK UNIFORMS

Sealed bids and electronic submitted bids for the above will be received until **10:00 AM CST, Tuesday, April 18, 2023** and publicly opened in the City of Alexandria Council Chambers or Council Committee Room.

Please file bid by one of the following means:

Hand-Delivered or Express Delivery:

Attention: Donna Jones, City Clerk
City of Alexandria - City Hall
915 Third Street, First Floor
Alexandria, LA 71301
Phone: 318-449-5090

Mailed via USPS:

Attention: Donna Jones, City Clerk
City of Alexandria - City Hall
PO Box 71
Alexandria, LA 71309-0071

Electronic Bid Submission: Central Bidding

Pursuant to Louisiana R.S. 38:2212 B.(6)(a) through E. (1-7) and R.S. 38:2212.1 B.(4)(a), vendors/contractors have the option to submit their bids and bid bonds electronically. Bids and bonds to be filed electronically shall be posted with **Central Bidding** at www.centrauctionhouse.com (phone 1-225-810-4814). Registration will need to be completed prior to posting of bid.

Complete bid specifications are available for viewing and downloading at the City of Alexandria's website www.cityofalexandriala.com ; on the left hand side of the opening page, go to the heading "*Business*" then drop down to "*RFP/RFQ/Bids*"; the current bids will be listed for your convenience.

City of Alexandria Buyer Name: Casey Barnes _____
Phone Number: (318) 441-6162 _____
Fax Number: (318) 619-3415 _____
E-Mail Address: casey.barnes@cityofalex.com _____



Wilma Kelly
Purchasing Manager

City of Alexandria
Purchasing Department
P.O. Box 71
Alexandria, Louisiana
71309-0071



Office: (318) 441-6180
Fax: (318) 441-6185

Sealed bids will be received until **10:00 AM, Tuesday, April 18, 2023**, and publicly opened in the Council Chambers or Council Committee Room.

City of Alexandria Bid #**2414**
Page: 1 of 32
Date Specifications Prepared: February 22, 2023

Bid Bond Requirements: A bid bond or check for N/A% of the total amount of bid.

Performance Bond Requirements: In the event bid is accepted, a performance bond shall be required in the amount of N/A%.

Please file bid with the following:

Donna Jones, City Clerk
City of Alexandria - City Hall
915 Third Street
P.O. Box 71
Alexandria, LA 71309-0071
Phone: 318-449-5090

INTRODUCTION

ANNUAL WORK UNIFORMS

It is the intent of the City of Alexandria to secure pricing for **Annual Work Uniforms**, for use by the various City of Alexandria Departments. This bid will be for the “purchase” of work uniforms, no rental or leasing prices will be accepted. All uniform items bid shall be new and un-used only. Orders shall be for individual items on an “as needed” basis. No purchase quantities are given or guaranteed. **All bid prices shall include any and all freight charges.**

Bid prices shall remain in effect for a period of twelve (12) months from date of award. Contingent upon the availability of funds and the ability of the successful bidder to honor the bid prices, the City reserves the right to renew the existing contract for an additional twelve (12) month period.

Completed bid packet shall be returned as issued by the City of Alexandria with ALL PAGES intact and all specification response columns filled in. Incomplete columns or missing pages, including addendum pages (if applicable), may result in the bidder's entire bid being rejected. *BIDS RECEIVED WITHOUT A SIGNATURE ON PAGES 15 AND 31 WILL BE REJECTED.*

Note: Questions and/or request for clarification of bid specifications are to be in written form only, either mailed or faxed to Casey Barnes, City of Alexandria Purchasing Dept., P.O. Box 71, Alexandria, LA 71309-0071; Fax 318-619-3415 or emailed to: casey.barnes@cityofalex.com. All questions must be received by close of business on THURSDAY, APRIL 06, 2023 @ 4:00 PM CST.

**CITY OF ALEXANDRIA BID SPECIFICATIONS FOR:
ANNUAL WORK UNIFORMS**

GENERAL CONDITIONS FOR BIDDERS - PLEASE READ CAREFULLY

1. Pursuant to LA R.S 38:2212.1. C.(1)(2), any manufacturer's preference in this proposal is descriptive, but non-restrictive, and is used only to indicate minimum requirement for type, grade and quality unless otherwise specified.
2. Pursuant to LA R.S. 38:2212 B.(1), the provisions and requirement of this bid shall not be considered as informalities and shall not be waived by the City of Alexandria. Therefore, conditions and specifications on this bid form shall be strictly enforced and any and all alterations, deviations, and non-compliance to said conditions and specifications, either on the bid form or by separate attachment, shall be grounds for immediate disqualification.
3. Preference shall be given to bidders quoting F.O.B. Destination (the City of Alexandria using department), FREIGHT PREPAID, unless otherwise requested.
4. Each bidder shall submit his proposal on the proposal form furnished by the City of Alexandria Purchasing Department. The complete bid package must be returned as issued by the City with all pages intact and all specification response columns filled in. Incomplete columns or missing pages, to include addendum pages, shall result in the vendor's entire bid package being rejected.
5. Literature, brochures, and other related paperwork attached to the bid should be identified with the name of the bidder and bid item number.
6. In case of a mathematical discrepancy between unit price and extensions, the unit price shall prevail.
7. Pursuant to LA R.S. 38:2212 F., the bid specifications may contemplate a fixed escalation or de-escalation in accordance with the United States Bureau of Labor Statistic's Consumer Price Index or the Producer Price Index. Bids based on specifications which are subject to a recognized escalation index shall be legal and valid for any item of a public work, at the discretion of the City.
8. Pursuant to LA R.S. 38:2212.1. F., any public procurement unit may participate in a cooperative purchasing agreement with the City of Alexandria to acquire quantities of the above listed items under a contract with the City of Alexandria for items awarded by public bid, pursuant to the cooperative purchasing provisions of Part VII of Chapter 17 of Subtitle III of Title 39 of the Louisiana Revised Statutes of 1950, R.S. 39:1701 et seq.
9. The City of Alexandria reserves the right to award by item or by total bid, unless otherwise specified in the bid specifications. (Price(s) should be itemized.)
10. All erasures or corrections on the bid form must be initialed and the City of Alexandria may rely on the apparent authority represented by the initials.
11. The City of Alexandria reserves the right to reject for cause any and all bids or parts of bids, or accept bids most beneficial to the City.

**CITY OF ALEXANDRIA BID SPECIFICATIONS FOR:
ANNUAL WORK UNIFORMS**

General Conditions for Bidders - Please Read Carefully (Continued)

12. Any bid submitted which contains additions, conditional or alternate bids, or irregularities which may make the proposal incomplete, indefinite, or ambiguous as to its meaning, thus requiring clarification after the specified date and time of bid opening shall be rejected.
13. Bids shall be opened publicly in the City Council Chambers or Council Committee Room.
14. Cash discounts may be accepted, but SHALL NOT be considered in making award.
15. Regarding a bid for purchase of materials, supplies or services, not to include construction of any public works, a written notice of acceptance mailed or otherwise furnished to the successful bidder shall result in a binding contract without further action by either party.
16. When any bid is accepted for the construction or doing of any public works, a written contract shall be executed by and between the City of Alexandria and the Contractor. No contract shall be binding upon the City until it has been executed by the City and delivered to the successful bidder. Should the bidder to whom the contract is awarded fail to execute the contract, the award shall then be made to the next lowest responsible bidder, or re-advertised for public bid, said decision to be in the sole judgment of the City of Alexandria. This action may result in the loss of bidding privileges for a period of one (1) year.
17. The City of Alexandria shall schedule for payment the invoices for articles or services purchased under this bid within thirty (30) days after due and proper delivery accompanied by invoice.
18. The City of Alexandria is exempt from all sales taxes. A sales tax exempt form shall be furnished by the City of Alexandria Purchasing Department, if requested.
19. Bidder(s) awarded item(s) by the City of Alexandria shall be responsible for supplying all products at the awarded price(s). Failure may result in the City's cancellation of the remaining items awarded.
20. Regarding Service Contracts and Procurement Contracts, the terms of the contract shall be binding upon any and all parties involved until goods and supplies are delivered, services have been rendered, and/or work has been completed and accepted by the Mayor on behalf of the City of Alexandria and all payments required to be made to the Contractor have been made. However, a contract may be terminated under any and all of the following conditions:
 - (a) By mutual agreement and consent of either party upon thirty (30) days written notice to the other party;
 - (b) By the Mayor, on behalf of the City of Alexandria, as a consequence of the failure of the Contractor to comply with the terms and conditions of the contract or the progress or quality of work to be performed in a satisfactory manner, proper allowance being made for circumstances beyond the control of the Contractor; or
 - (c) By satisfactory completion of all services and obligations described in the contract.

**CITY OF ALEXANDRIA BID SPECIFICATIONS FOR:
ANNUAL WORK UNIFORMS**

General Conditions for Bidders - Please Read Carefully (Continued)

If the contract is terminated for any of the terms and conditions authorized in sub-paragraph (b) above, Contractor shall be formally notified in writing by the City of Alexandria Purchasing Department by means of certified mail informing him of cancellation of the contract, giving specific reasons for said cancellation. Contractor shall have the right to appeal to the City Council within ten (10) days from the date that said notification is placed in the U.S. Mail. Contractor's appeal shall be accomplished by means of a letter addressed to the City Council and delivered to the City Clerk, stating that an appeal to the decision of cancellation is desired. The City Council shall thereafter hold a hearing on the appeal, giving all parties the opportunity to present any and all evidence concerning the decision of cancellation. After hearing the appeal, the city Council may, by a majority vote, sustain, modify, or reverse the findings for said decision and shall provide, if requested by Contractor, a written determination of its findings.

21. Contractors submitting bids for Public Works construction projects in excess of \$1.00 must show his Contractor's License Number on the front of the bid envelope, except for certain projects for which a Contractor's License Number is not required by the State Contractor's Licensing Board. Failure to comply with this directive shall result in automatic bid rejection, furthermore, any Contractor who submits a bid for a type of construction for which he is not properly licensed shall be acting in violation of LA R.S. 37:2163, and shall be subject to all provisions for violation and penalties thereof. Contractors who are owned by, and are submitting a bid as a subsidiary of a parent company, whose name is listed in the State of Louisiana's Roster of Licensed Contractors, may do so by including a letter of proof of ownership from the parent company with the submitted bid package. The letter must be signed as per LA R.S. 38:2212 B.(5)(a)(b)(c) (see Item #22 below).

22. All bids submitted via USPS (registered or certified), overnight courier or hand delivered, shall be signed by hand and in ink by an authorized company representative per LA R.S. 38:2212 B.(5)(a)(b)(c), which states:

(c)(i) Evidence of agency, corporate, or partnership authority shall be required for submission of a bid to the division of administration or the State of Louisiana. The authority of the signature of the person submitting the bid shall be deemed sufficient and acceptable if any of the following conditions are met:

(aa) The signature on the bid is that of any corporate officer listed on the most current annual report on file with the Secretary of State, or the signature on the bid is that of any member of a partnership or partnership in commendam listed in the most current partnership records on file with the Secretary of State.

(bb) The signature on the bid is that of an authorized representative of the corporation, partnership, or other legal entity and the bid is accompanied by a corporate resolution, certification as to the corporate principle, or other documents indicating authority which are acceptable to the public entity.

(cc) The corporation, partnership, or other legal entity has filed in the appropriate records of the Secretary of State in which the public entity is located, an affidavit, resolution, or other acknowledged or authentic document indicating the names of all parties authorized to submit bids for public contracts. Such document on file with the Secretary of State shall remain in effect and shall be binding upon the principal until specifically rescinded and canceled from the records of the office.

**CITY OF ALEXANDRIA BID SPECIFICATIONS FOR:
ANNUAL WORK UNIFORMS**

General Conditions for Bidders - Please Read Carefully (Continued)

23. In-State preferences shall not apply to procurements involving federal funds.

24. Pursuant to LA R.S. 38:2212 O.(2)(a)(b), any modifications of plans and specifications will be made through an addendum. No addendum shall be issued within seventy-two (72) hours of the bid opening, excluding weekends and legal holidays, without the extension of the bid opening date. An extension of at least seven (7) but no more than thirty (30) working days is required but, re-advertising is not required. The addendum shall be transmitted by any one of the following methods: (1) facsimile transmission; (2) e-mail; (3) by hand; or (4) posted on the City of Alexandria's website (www.cityofalexandria.com) and posted on Central Bidding's website (www.centralauctionhouse.com) if applicable.

25. All Federal Transit Administration (FTA) funded procurements, including operating assistance funding contracts, are to follow the Master Agreement, to include all applicable federal clauses.

a. Any bidder that is found listed on the Federal Government's *System for Award Management* (SAM) website, at www.sam.gov/portal/sam, under the advanced search feature for *Excluded Parties List System* (EPLS), shall automatically be rejected for the award of this bid, by Category and/or in its entirety. This applies to any portion of the bid that is a procurement funded by FTA.

26. Under the City's *AFEAT (Alexandria Fairness, Equality, Accessibility, and Teamwork Program)*, participation by minority and/or disadvantaged business enterprise firms is encouraged. Inquiries about the *AFEAT* Program should be directed to the Division of Finance. As a part of its RFP response, each Bidder ***shall*** submit documentation of its bona fide effort to secure subcontractors that meet the City's *AFEAT* goals. Each bidder ***shall*** also submit proof of engagement of any subcontractor selected because of its solicitations. The Bidder's bona fide efforts and engagement(s) are a consideration in bid review and rating.

CITY OF ALEXANDRIA BID SPECIFICATIONS FOR:
ANNUAL WORK UNIFORMS

Alexandria Fairness, Equality, Accessibility and Teamwork Program (AFEAT)

Dear Vendor:

Under the City's *AFEAT (Alexandria Fairness, Equality, Accessibility, and Teamwork Program)*, participation by minority and/or disadvantaged business enterprise firms is encouraged. The AFEAT Program should be inquired about through the Division of Finance. The goals for qualifying disadvantaged, minority and female owned business in the use of professional service agreements with prime contractors will help effectuate the goals of increasing: the competitive viability of small business, minority, and women business enterprise by providing contract, technical, educational, and management assistance; business ownership by small business persons, minority persons, and women (including professional service opportunities); and the procurement by the City of professional services, articles, equipment, supplies, and materials from business concerns owned by small business concerns, minority persons, and women.

Prime contractors offering subcontracting should take specific action to ensure that a bona fide effort is made to achieve maximum results towards meeting the established goals. Primes shall document efforts and shall implement steps at least as extensive as the following in a good faith effort to reach or exceed the established goals:

- A. *Establish and maintain a current list of minority and female owned businesses in Alexandria, in Rapides Parish, and in the State of Louisiana.*
- B. *Document and maintain a record of all solicitations of offers for subcontracts from minority or female construction contractor and suppliers in Alexandria, in Rapides Parish, and in the State of Louisiana.*
- C. *Secure listing of minority and women owned businesses from the City of Alexandria Purchasing Department, the Central Louisiana Business Incubator, and the State of Louisiana Department of Minority Affairs.*
- D. *Participate in associations which assist in promoting minority and women owned businesses such as the Central Louisiana Business League, the Central Louisiana Business Incubator, and the Entrepreneurial League System.*
- E. *Designate a responsible official to monitor all activity made in the effort to achieve or exceed the established goals; record contacts made, subcontracts entered into with dollar amounts, and other relevant information.*

For more information on AFEAT and the City of Alexandria's Diversity in Action Initiative, and to explore a local and statewide directory of minority businesses, please visit www.diversityinaction.org . Should you have any questions or comments, please do not hesitate to contact our Finance Department at 318-449-5091 or our Purchasing Department at 318-441-6180.

As a part of its RFP response, each Bidder ***shall*** submit documentation of its bona fide effort to secure subcontractors that meet the City's AFEAT goals. Each bidder ***shall*** also submit proof of engagement of any subcontractor selected because of its solicitations. The Bidder's bona fide efforts and engagement(s) are a consideration in bid review and rating.

Sincerely,

City of Alexandria

**CITY OF ALEXANDRIA BID SPECIFICATIONS FOR:
ANNUAL WORK UNIFORMS**

FEDERAL TRANSIT ADMINISTRATION (FTA) REQUIREMENTS

FLY AMERICA REQUIREMENTS; 49 U.S.C. § 40118; 41 CFR Part 301-10

The Contractor agrees to comply with 49 U.S.C. 40118 (the “Fly America” Act) in accordance with the General Services Administration’s regulations at 41 CFR Part 301-10, which provide that recipients and sub-recipients of Federal funds and their contractors are required to use U.S. Flag air carriers for U.S Government-financed international air travel and transportation of their personal effects or property, to the extent such service is available, unless travel by foreign air carrier is a matter of necessity, as defined by the Fly America Act. The Contractor shall submit, if a foreign air carrier was used, an appropriate certification or memorandum adequately explaining why service by a U.S. flag air carrier was not available or why it was necessary to use a foreign air carrier and shall, in any event, provide a certificate of compliance with the Fly America requirements. The Contractor agrees to include the requirements of this section in all subcontracts that may involve international air transportation.

DEBARMENT

This contract is a covered transaction for purposes of 49 CFR Part 29. As such, the contractor is required to verify that none of the contractor, its principals, as defined at 49 CFR 29.995, or affiliates, as defined at 49 CFR 29.905, are excluded or disqualified as defined at 49 CFR 29.940 and 29.945.

The contractor is required to comply with 49 CFR 29, Subpart C and must include the requirement to comply with 49 CFR 29, Subpart C in any lower tier covered transaction it enters into.

By signing and submitting its bid or proposal, the bidder or proposer certifies as follows:

The certification in this clause is a material representation of fact relied upon by City of Alexandria. If it is later determined that the bidder or proposer knowingly rendered an erroneous certification, in addition to remedies available to City of Alexandria, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment. The bidder or proposer agrees to comply with the requirements of 49 CFR 29, Subpart C while this offer is valid and throughout the period of any contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.

CARGO PREFERENCE REQUIREMENTS; 46 U.S.C. 1241; 46 CFR Part 381

The contractor agrees:

- a. to use privately owned United States-Flag commercial vessels to ship at least 50 percent of the gross tonnage (computed separately for dry bulk carriers, dry cargo liners, and tankers) involved, whenever shipping any equipment, material, or commodities pursuant to the underlying contract to the extent such vessels are available at fair and reasonable rates for United States-Flag commercial vessels;
- b. to furnish within 20 working days following the date of loading for shipments originating within the United States or within 30 working days following the date of leading for shipments originating outside the United States, a legible copy of a rated, "on-board" commercial ocean bill-of-lading in English for each shipment of cargo described in the preceding paragraph to the Division of National Cargo, Office of Market Development, Maritime Administration, Washington, DC 20590 and to the FTA recipient (through the contractor in the case of a subcontractor's bill-of-lading.)
- c. to include these requirements in all subcontracts issued pursuant to this contract when the subcontract may involve the transport of equipment, material, or commodities by ocean vessel.

**CITY OF ALEXANDRIA BID SPECIFICATIONS FOR:
ANNUAL WORK UNIFORMS**

FTA Requirements (continued):

ENERGY CONSERVATION REQUIREMENTS; 42 U.S.C. 6321 et seq.; 49 CFR Part 18

The contractor agrees to comply with mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.

FEDERAL CHANGES; 49 CFR Part 18

The contractor shall at all times comply with all applicable FTA regulations, policies, procedures and directives, including without limitation those listed directly or by reference in the Master Agreement (Form FTA MA (2), dated 10/95) between Purchaser and FTA, as they may be amended or promulgated from time to time during the term of this contract. Contractor's failure to so comply shall constitute a material breach of this contract.

CONTRACT WORK HOURS AND SAFETY STANDARDS ACT; 40 U.S.C. § 327-333 (1995); 29 CFR § 5 (1995); 29 CFR § 1926 (1995)

Model Clauses/Language

Pursuant to Section 102 (Overtime): (These clauses are specifically mandated under DOL regulation 29 C.F.R. § 5.5 and when preparing a construction contract in excess of \$2,000 these clauses should be used in conjunction with the Davis-Bacon Act clauses as discussed previously. For non-construction contracts, this is the only section required along with the payroll section.)

1. **Overtime requirements** - No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such work week.
2. **Violation; liability for unpaid wages; liquidated damages** - In the event of any violation of the clause set forth in paragraph (1) of this section the contractor and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph (1) of this section, in the sum of \$10 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph (1) of this section.
3. **Withholding for unpaid wages and liquidated damages** - The (*write in the name of the grantee*) shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the contractor or subcontractor under any such contract or any other Federal contract with the same prime contractor, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph (2) of this section.
4. **Subcontracts** - The contractor or subcontractor shall insert in any subcontracts the clauses set forth in paragraphs (1) through (4) of this section and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs (1) through (4) of this section.

CITY OF ALEXANDRIA BID SPECIFICATIONS FOR:
ANNUAL WORK UNIFORMS

FTA Requirements (continued)

(Section 102 no construction contracts should also have the following provision :)

5. Payrolls and basic records –

- i. Payrolls and basic records relating thereto shall be maintained by the contractor during the course of the work and preserved for a period of three years thereafter for all laborers and mechanics working at the site of the work (or under the United States Housing Act of 1937, or under the Housing Act of 1949, in the construction or development of the project). Such records shall contain the name, address, and social security number of each such worker, his or her correct classification, hourly rates of wages paid (including rates of contributions or costs anticipated for bona fide fringe benefits or cash equivalents thereof of the types described in section 1 (b)(2)(B) of the Davis-Bacon Act), daily and weekly number of hours worked, deductions made and actual wages paid. Whenever the Secretary of Labor has found under 29 CFR 5.5(a)(I)(iv) that the wages of any laborer or mechanic include the amount of any costs reasonably anticipated in providing benefits under a plan or program described in section 1(b)(2)(B) of the Davis-Bacon Act, the contractor shall maintain records which show that the commitment to provide such benefits is enforceable, that the plan or program is financially responsible, and that the plan or program has been communicated in writing to the laborers or mechanics affected, and records which show the cost anticipated or the actual cost incurred in providing such benefits. Contractors employing apprentices or trainees under approved programs shall maintain written evidence of the registration of apprenticeship programs and certification of trainee programs, the registration of the apprentices and trainees, and the ratios and wage rates prescribed in the applicable programs.

Contract Work Hours and Safety Standards Act -(i) The Contractor agrees to comply with section 107 of the Contract t Work Hours and Safety Standards Act, 40 V.S.C. section 333, and applicable DOL regulations, " Safety and Health Regulations for Construction" 29 C.F .R. Part 1926. Among other things, the Contractor agrees that it will not require any laborer or mechanic to work in unsanitary, hazardous, or dangerous surroundings or working conditions.

- ii. Subcontracts -The Contractor also agrees to include the requirements of this section in each subcontract. The term "subcontract" under this section is considered to refer to a person who agrees to perform any part of the labor or material requirements of a contract for construction, alteration or repair. A person who undertakes to perform a portion of a contract involving the furnishing of supplies or materials will be considered a "subcontractor" under this section if the work in question involves the performance of construction work and is to be performed: (1) directly on or near the construction site, or (2) by the employer for the specific project on a customized basis. Thus, a supplier of materials which will become an integral part of the construction is a "subcontractor" if the supplier fabricates or assembles the goods or materials in question specifically for the construction project and the work involved may be said to be construction activity. If the goods or materials in question are ordinarily sold to other customers from regular inventory, the supplier is not a "subcontractor." The requirements of this section do not apply to contracts or subcontracts for the purchase of supplies or materials or articles normally available on the open market.

**CITY OF ALEXANDRIA BID SPECIFICATIONS FOR:
ANNUAL WORK UNIFORMS**

FTA Requirements (continued):

NO GOVERNMENT OBLIGATION TO THIRD PARTIES

1. The Purchaser and Contractor acknowledge and agree that, notwithstanding any concurrence by the Federal Government in or approval of the solicitation or award of the underlying contract, absent the express written consent by the Federal Government, the Federal Government is not a party to this contract and shall not be subject to any obligations or liabilities to the Purchaser, Contractor, or any other party (whether or not a party to that contract) pertaining to any matter resulting from the underlying contract.
2. The Contractor agrees to include the above clause in each subcontract financed in whole or in part with Federal assistance provided by FTA. It is further agreed that the clause shall not be modified, except to identify the subcontractor who will be subject to its provisions.

PROGRAM FRAUD AND FALSE OR FRAUDULENT STATEMENTS AND RELATED ACTS; 31

U.S.C. 3801 et seq.;

49 CFR Part 31; 18 U.S.C. 1001; 49 U.S.C. 5307

1. The Contractor acknowledges that the provisions of the Program Fraud Civil Remedies Act of 1986, as amended, 31 U.S.C. § 3801 et seq. and U.S. DOT regulations, "Program Fraud Civil Remedies," 49 C.F.R. Part 31, apply to its actions pertaining to this Project. Upon execution of the underlying contract, the Contractor certifies or affirms the truthfulness and accuracy of any statement it has made, it makes, it may make, or causes to be made, pertaining to the underlying contract or the FTA assisted project for which this contract work is being performed. In addition to other penalties that may be applicable, the Contractor further acknowledges that if it makes, or causes to be made, a false, fictitious, or fraudulent claim, statement, submission, or certification, the Federal Government reserves the right to impose the penalties of the Program Fraud Civil Remedies Act of 1986 on the Contractor to the extent the Federal Government deems appropriate.
2. The Contractor also acknowledges that if it makes, or causes to be made, a false, fictitious, or fraudulent claim, statement, submission, or certification to the Federal Government under a contract connected with a project that is financed in whole or in part with Federal assistance originally awarded by FTA under the authority of 49 U.S.C. § 5307, the Government reserves the right to impose the penalties of 18 U.S.C. § 1001 and 49 U.S.C. § 5307(n)(1) on the Contractor, to the extent the Federal Government deems appropriate.
3. The Contractor agrees to include the above two clauses in each subcontract financed in whole or in part with Federal assistance provided by FTA. It is further agreed that the clauses shall not be modified, except to identify the subcontractor who will be subject to the provisions.

TERMINATION; 49 U.S.C. Part 18; FTA Circular 4220.1E

Termination for Convenience (General Provision) The (Recipient) may terminate this contract, in whole or in part, at any time by written notice to the Contractor when it is in the Government's best interest. The Contractor shall be paid its costs, including contract close-out costs, and profit on work performed up to the time of termination. The Contractor shall promptly submit its termination claim to (Recipient) to be paid the Contractor. If the Contractor has any property in its possession belonging to the (Recipient), the Contractor will account for the same, and dispose of it in the manner the (Recipient) directs.

CITY OF ALEXANDRIA BID SPECIFICATIONS FOR:
ANNUAL WORK UNIFORMS

FTA Requirements (continued):

Termination for Default [Breach or Cause] (General Provision) If the Contractor does not deliver supplies in accordance with the contract delivery schedule, or, if the contract is for services, the Contractor fails to perform in the manner called for in the contract, or if the Contractor fails to comply with any other provisions of the contract, the (Recipient) may terminate this contract for default. Termination shall be effected by serving a notice of termination on the contractor setting forth the manner in which the Contractor is in default. The contractor will only be paid the contract price for supplies delivered and accepted, or services performed in accordance with the manner of performance set forth in the contract.

If it is later determined by the (Recipient) that the Contractor had an excusable reason for not performing, such as a strike, fire, or flood, events which are not the fault of or are beyond the control of the Contractor, the (Recipient), after setting up a new delivery of performance schedule, may allow the Contractor to continue work, or treat the termination as a termination for convenience.

Opportunity to Cure (General Provision)

The (Recipient) in its sole discretion may, in the case of a termination for breach or default, allow the Contractor [an appropriately short period of time] in which to cure the defect. In such case, the notice of termination will state the time period in which cure is permitted and other appropriate conditions.

If Contractor fails to remedy to (Recipient)'s satisfaction the breach or default of any of the terms, covenants, or conditions of this Contract within [ten (10) days] after receipt by Contractor of written notice from (Recipient) setting forth the nature of said breach or default, (Recipient) shall have the right to terminate the Contract without any further obligation to Contractor. Any such termination for default shall not in any way operate to preclude (Recipient) from also pursuing all available remedies against Contractor and its sureties for said breach or default.

Waiver of Remedies for any Breach

In the event that (Recipient) elects to waive its remedies for any breach by Contractor of any covenant, term or condition of this Contract, such waiver by (Recipient) shall not limit (Recipient)'s remedies for any succeeding breach of that or of any other term, covenant, or condition of this Contract.

Termination for Default (Supplies and Service)

If the Contractor fails to deliver supplies or to perform the services within the time specified in this contract or any extension or if the Contractor fails to comply with any other provisions of this contract, the (Recipient) may terminate this contract for default. The (Recipient) shall terminate by delivering to the Contractor a Notice of Termination specifying the nature of the default. The Contractor will only be paid the contract price for supplies delivered and accepted, or services performed in accordance with the manner or performance set forth in this contract.

If, after termination for failure to fulfill contract obligations, it is determined that the Contractor was not in default, the rights and obligations of the parties shall be the same as if the termination had been issued for the convenience of the Recipient.

Termination for Convenience of Default (Cost-Type Contracts)

The (Recipient) may terminate this contract, or any portion of it, by serving a notice of termination on the Contractor. The notice shall state whether the termination is for convenience of the (Recipient) or for the default

**CITY OF ALEXANDRIA BID SPECIFICATIONS FOR:
ANNUAL WORK UNIFORMS**

FTA Requirements (continued):

of the Contractor. If the termination is for default, the notice shall state the manner in which the contractor has failed to perform the requirements of the contract. The Contractor shall account for any property in its possession paid for from funds received from the (Recipient), or property supplied to the Contractor by the (Recipient). If the termination is for default, the (Recipient) may fix the fee, if the contract provides for a fee, to be paid the contractor in proportion to the value, if any, of work performed up to the time of termination. The Contractor shall promptly submit its termination claim to the (Recipient) and the parties shall negotiate the termination settlement to be paid the Contractor.

If the termination is for the convenience of the (Recipient), the Contractor shall be paid its contract close-out costs, and a fee, if the contract provided for payment of a fee, in proportion to the work performed up to the time of termination.

If, after serving a notice of termination for default, the (Recipient) determines that the Contractor has an excusable reason for not performing, such as strike, fire, flood, events which are not the fault of and are beyond the control of the contractor, the (Recipient), after setting up a new work schedule, may allow the Contractor to continue work, or treat the termination as a termination for convenience.

PRIVACY ACT; 5 U.S.C. 552

The Contractor agrees to comply with, and assures the compliance of its employees with, the information restrictions and other applicable requirements of the Privacy Act of 1974, 5 U.S.C. § 552a. Among other things, the Contractor agrees to obtain the express consent of the Federal Government before the Contractor or its employees operate a system of records on behalf of the Federal Government. The Contractor understands that the requirements of the Privacy Act, including the civil and criminal penalties for violation of that Act, apply to those individuals involved, and that failure to comply with the terms of the Privacy Act may result in termination of the underlying contract.

The Contractor also agrees to include these requirements in each subcontract to administer any system of records on behalf of the Federal Government financed in whole or in part with Federal assistance provided by FTA.

CIVIL RIGHTS REQUIREMENTS; 29 U.S.C. § 623, 42 U.S.C. § 2000; 42 U.S.C. § 6102, 42 U.S.C. § 12112;

42 U.S.C. § 12132, 49 U.S.C. § 5332; 29 CFR Part 1630, 41 CFR Parts 60 et seq.

In accordance with Title VI of the Civil Rights Act, as amended, 42 U.S.C. § 2000d, section 303 of the Age Discrimination Act of 1975, as amended, 42 U.S.C. § 6102, section 202 of the Americans with Disabilities Act of 1990, 42 U.S.C. § 12132, and Federal transit law at 49 U.S.C. § 5332, the Contractor agrees that it will not discriminate against any employee or applicant for employment because of race, color, creed, national origin, sex, age, or disability. In addition, the

Contractor agrees to comply with applicable Federal implementing regulations and other implementing requirements FTA may issue.

Equal Employment Opportunity - The following equal employment opportunity requirements apply to the underlying contract:

- a. Race, Color, Creed, National Origin, Sex - In accordance with Title VII of the Civil Rights Act, as amended, 42 U.S.C. § 2000e, and Federal transit laws at 49 U.S.C. § 5332, the Contractor agrees to comply with all applicable equal employment opportunity requirements of U.S. Department of Labor

**CITY OF ALEXANDRIA BID SPECIFICATIONS FOR:
ANNUAL WORK UNIFORMS**

FTA Requirements (continued):

(U.S. DOL) regulations, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor," 41 C.F.R. Parts 60 et seq., (which implement Executive Order No. 11246, "Equal Employment Opportunity," as amended by Executive Order No. 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," 42 U.S.C. § 2000e note), and with any applicable Federal statutes, executive orders, regulations, and Federal policies that may in the future affect construction activities undertaken in the course of the Project. The Contractor agrees to take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, creed, national origin, sex, or age. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. In addition, the Contractor agrees to comply with any implementing requirements FTA may issue.

- b. Age - In accordance with section 4 of the Age Discrimination in Employment Act of 1967, as amended, 29 U.S.C. § § 623 and Federal transit law at 49 U.S.C. § 5332, the Contractor agrees to refrain from discrimination against present and prospective employees for reason of age. In addition, the Contractor agrees to comply with any implementing requirements FTA may issue.
- c. Disabilities - In accordance with section 102 of the Americans with Disabilities Act, as amended, 42 U.S.C. § 12112, the Contractor agrees that it will comply with the requirements of U.S. Equal Employment Opportunity Commission, "Regulations to Implement the Equal Employment Provisions of the Americans with Disabilities Act," 29 C.F.R. Part 1630, pertaining to employment of persons with disabilities. In addition, the Contractor agrees to comply with any implementing requirements FTA may issue.

The Contractor also agrees to include these requirements in each subcontract financed in whole or in part with Federal assistance provided by FTA, modified only if necessary to identify the affected parties.

DISADVANTAGED BUSINESS ENTERPRISE (DBE); 49 CFR Part 26

- a. This contract is subject to the requirements of Title 49, Code of Federal Regulations, Part 26, *Participation by Disadvantaged Business Enterprises in Department of Transportation Financial Assistance Programs*. The national goal for participation of Disadvantaged Business Enterprises (DBE) is 10%. The agency's overall goal for DBE participation is 10 %.
- b. The contractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of this DOT-assisted contract. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as **{insert agency name}** deems appropriate. Each subcontract the contractor signs with a subcontractor must include the assurance in this paragraph (*see* 49 CFR 26.13(b)).
- d. The contractor is required to pay its subcontractors performing work related to this contract for satisfactory performance of that work no later than 30 days after the contractor's receipt of payment for that work from the **{insert agency name}**. In addition, **[the contractor may not hold retainage from its subcontractors.] [is required to return any retainage payments to those subcontractors within**

**CITY OF ALEXANDRIA BID SPECIFICATIONS FOR:
ANNUAL WORK UNIFORMS**

FTA Requirements (continued):

30 days after the subcontractor's work related to this contract is satisfactorily completed.] [is required to return any retainage payments to those subcontractors within 30 days after incremental acceptance of the subcontractor's work by the {insert agency name} and contractor's receipt of the partial retainage payment related to the subcontractor's work.]

- e. The contractor must promptly notify {insert agency name}, whenever a DBE subcontractor performing work related to this contract is terminated or fails to complete its work, and must make good faith efforts to engage another DBE subcontractor to perform at least the same amount of work. The contractor may not terminate any DBE subcontractor and perform that work through its own forces or those of an affiliate without prior written consent of {insert agency name}.

INCORPORATION OF FEDERAL TRANSIT ADMINISTRATION (FTA) TERMS; FTA Circular 4220.1D

The preceding provisions include, in part, certain Standard Terms and Conditions required by DOT, whether or not expressly set forth in the preceding contract provisions. All contractual provisions required by DOT, as set forth in FTA Circular 4220.1E are hereby incorporated by reference. Anything to the contrary herein notwithstanding all FTA mandated terms shall be deemed to control in the event of a conflict with other provisions contained in this Agreement. The contractor shall not perform any act fail to perform any act, or refuse to comply with any City of Alexandria, LA requests which would cause the City of Alexandria, LA to be in violation of the FTA terms and condition.

The Contractor shall not perform any act, fail to perform any act, or refuse to comply with any (name of grantee) requests which would cause (name of grantee) to be in violation of the FTA terms and conditions.

LOBBYING; 31 U.S.C. 1352; 49 CFR Part 19; 49 CFR Part 20; 49 CFR Part 20 Appendix A Byrd Anti-Lobbying Amendment, 31 U.S.C. 1352, as amended by the Lobbying Disclosure Act of 1995, P.L. 104-65 [to be codified at 2 U.S.C. § 1601, et seq.] - Contractors who apply or bid for an award of \$100,000 or more shall file the certification required by 49 CFR part 20, "New Restrictions on Lobbying." Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier shall also disclose the name of any registrant under the Lobbying Disclosure Act of 1995 who has made lobbying contacts on its behalf with non-Federal funds with respect to that Federal contract, grant or award covered by 31 U.S.C. 1352. Such disclosures are forwarded from tier to tier up to the recipient.

The undersigned [Contractor] certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

**CITY OF ALEXANDRIA BID SPECIFICATIONS FOR:
ANNUAL WORK UNIFORMS**

FTA Requirements (continued):

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for making lobbying contacts to an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form--LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions [as amended by "Government wide Guidance for New Restrictions on Lobbying," 61 Fed. Reg. 1413 (1/19/96). Note: Language in paragraph (2) herein has been modified in accordance with Section 10 of the Lobbying Disclosure Act of 1995 (P.L. 104-65, to be codified at 2 U.S.C. 1601, *et seq.*)]
3. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31, U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

[Note: Pursuant to 31 U.S.C. § 1352(c)(1)-(2)(A), any person who makes a prohibited expenditure or fails to file or amend a required certification or disclosure form shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such expenditure or failure.]

The Contractor, _____, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. A 3801, *et seq.*, apply to this certification and disclosure, if any.

I hereby agree to all requirements listed above from page 7 through page 15:

Signature of Contractor's Authorized Official

Date

Printed Name of Contractor's Authorized Official

Title

(Any bidder that is found listed on the Federal Government's SAM's (System for Award Management) website at www.sam.gov/portal/sam, under the advanced search feature for EPLS (Excluded Parties List System), shall automatically be rejected for the award of this bid, by Category and/or in its entirety).

**CITY OF ALEXANDRIA BID SPECIFICATIONS FOR:
ANNUAL WORK UNIFORMS**

BID SPECIFICATIONS

SCOPE:

All items bid shall either meet or exceed the following specifications. Unless otherwise stated, the use of manufacturer's name and product numbers are for descriptive purposes and to establish general quality levels only, they are not intended to be restrictive.

Bid award shall be made on a total bid price per bid item, per category. Failure to bid on all items within a given category **shall result in automatic bid rejection**. There are three (3) categories; listed as *Category I -ATRANS Bus Department, Category II - Work Uniform, and Category III - Professional Wear*.

Extended sizes pricing are for references purposes only, and shall not be considered as part of the formal bid. Bid prices shall include embroidery, screen printing or heat press logos as specified in the regular sizes. The information on extended sizes larger than an XL or common size, shall be completed as shown in one of the following two examples: *Extended Sizes: 2XL \$ 20.99/each - OR - Extended Sizes: 48 \$ 23.99/each.*

Vendors wishing to submit a bid for uniforms shall be normally engaged in this type of business activity **and shall provide alteration services for new uniforms if needed**. In addition, bidders quoting on uniform requirements for the City of Alexandria shall be responsible for maintaining inventory of all awarded items. The bidders should not only stock awarded items, but should also provide alteration services for the new uniforms as needed. If vendor is not local, vendor shall come to our facilities bi-weekly for alteration pick-up or changes.

Submission of Bid Document:

This bid packet must be returned in its entirety, complete with all required signatures and bid prices as per these bid specifications. Failure to return the entire bid packet **may be grounds for immediate bid rejection**.

Initial Measurements:

Initial measurements shall be performed at the department location(s) to be designated by the City after a contract has been awarded. Measurements shall be performed on an "as needed" basis at the designated location(s) without disrupting the normal daily operation of the City department. Successful bidder shall be responsible for coordinating time schedule with department heads for employee measurements. **It is the ultimate responsibility of the awardee to ensure the correct size is ordered to fit each individual. Any garment delivered to a City employee that does not fit shall be replaced at the contractor's expense.**

Approximate Usage Statement:

Whenever quantities or usages are provided by the City of Alexandria, these quantities are estimates only. No guarantee or warranty is given or implied by the City of Alexandria as to the total amount that may or may not be purchased from any resulting contract.

There are approximately 600 City of Alexandria employees that are eligible for some type of work uniform items; some with screen printing only and others with embroidered emblems only. Employees from operating departments that work in the field are generally allotted four (4) shirts, four (4) pants/shorts, and one jacket annually; however, they may opt to have five (5) shirts, five (5) pants and no jacket. Each department's annual uniform budget will be the determining factor for what employees will receive. The annual uniform budget is subject to change each year.

**CITY OF ALEXANDRIA BID SPECIFICATIONS FOR:
ANNUAL WORK UNIFORMS**

BID SPECIFICATIONS (continued):

City of Alexandria Logo Application (Embroidering, Screen Printing and/or Heat Press):

The successful bidder shall embroider, screen print or heat press the City logo, as per the bid specifications, on uniform apparel (pants, shorts, coveralls, shirts, t-shirts, jackets and caps) with the City of Alexandria logo, prior to delivery to the respective ordering department(s).

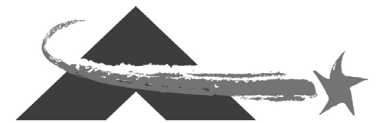
- a. Several screens must be utilized due to the various department names, however, the format shall remain the same for all.
- b. On Screen Print applications, the Contractor may specify a minimum quantity order per set-up.
- c. The Department shall have the option of which process they prefer, screen-print or heat press.
- d. Heat press logo shall be solid color so that logo is easily visible on garment, **approximately 2" W x 1" H**, and may be either tan or beige for dark apparel and navy or black on light apparel.
- e. Heat press logo on **pants and shorts only**, specific in the bid, will need to be in three (3) full colors of red, blue and white (similar to embroidered logo). Logo shall be sized appropriately due to placement restriction.
- f. Specific Department's, such as Construction Development and/or ATRANS, will request additional identification, such as a Department Name or Job Title, on the logo application.
 1. Construction Development Department's Inspector's (only) shall have INSPECTOR embroidered (only) on the right chest of all work shirts. This will be in addition to the standard City logo on the left chest. Department Superintendent to designate shirt(s).
 2. ATRANS shall have TRANSIT added directly below the standard City logo.



Embroidered Logo Sample
OR Heat Press 3 color Sample



Screen Print Logo Sample



Heat Press Logo Sample



TRANSIT

Embroidered Transit
Logo Sample



TRANSIT

Screen Print Transit
Logo Sample



INSPECTOR

Embroidered Construction
Development Logo Sample
(Right Chest)

**CITY OF ALEXANDRIA BID SPECIFICATIONS FOR:
ANNUAL WORK UNIFORMS**

BID SPECIFICATIONS (continued):

Alterations:

Alterations shall be performed in a timely manner and shall be performed to the satisfaction of the City Department for whom the garment(s) is intended. Alterations for newly purchased garments shall be at no additional charge and shall include reasonable, typical alteration requests such as hemming (lengthening or shortening), adjustment of sleeve length, waist modifications, etc.

Colors:

Unless otherwise designated, uniform colors shall be selected by the ordering department prior to order placement.

Uniform Delivery:

The successful bidder shall be responsible for delivering uniform orders to the appropriate City department that placed the order. Each order shall be bagged or packaged for each individual City employee. The bag/package shall include the employee's name and department with a listing of the contents (i.e. 2 - shirts; 4 - pants; 1 - jacket).

Escalation / De-escalation Clause:

In light of the current state of the economy within the United States and abroad, and the unstable commodities market, specifically the cotton market, the City of Alexandria may consider requests from the successful bidder for escalation/de-escalation unit price changes if necessary. The successful bidder will be required to submit a written letter from their garment manufacturer stating the cost and/or percentage of the escalation/de-escalation and the estimated duration (time period) for the escalation/de-escalation. The garment manufacturer's written notification letter shall be the sole source for the successful bidder's escalation/de-escalation request for unit price change.

Miscellaneous:

Each bidder offering an "or equal" garment is requested to furnish attached to their bid, color picture or brochure marked for each "or equal" item being bid. Picture/brochure should include complete descriptive literature on each "or equal" item being bid. Bidders should mark each picture/brochure sent in, with their company name for identification purposes. Each respective bidder shall be held responsible for insuring his or her products meet or exceed specifications as described herein.

Bidders offering garments as specified will not be required to submit pictures and/or brochure.

FTA Procurement:

All products listed in Category I for Atrans Bus Department are purchased through federal funding. As a condition of award, Federal Transportation Administration (FTA) requirements shall apply. **Submittal of required FTA documents as described on pages 7 through 14 of this document, shall be required with the bid submittal.** Contact Kenna Lavalais, City of Alexandria Transit Manager, at 318-441-6021 with questions.

**CITY OF ALEXANDRIA BID SPECIFICATIONS FOR:
ANNUAL WORK UNIFORMS**

PRICE PAGE:

CATEGORY I - ATRANS Bus Department:

1B. Oxford Coaches Jacket - "Auburn Sportswear", #201A; or equal: (with embroidery)

Color: Dark Navy Blue. Nylon Taffeta Shell, with 'Kasha' lining, light weight nylon outer shell with light weight lining. Regular style standup collar with raglan sleeves and elastic in cuffs. Jacket shall have six (6) color coordinated snaps for closure and two (2) slash front pockets. The jacket shall be washable and water repellent. The City of Alexandria Transit logo shall be placed on left chest of jacket.

Brand Bid: _____ Style No.: _____ Price Each: \$ _____

Extended Sizes: _____ \$ _____ /each _____ \$ _____ /each
_____ \$ _____ /each _____ \$ _____ /each

2B. Dress Trouser - 100% Polyester, Horace Small #HS2149; or equal approved brand: (with heat press)

Color: Dark Navy Blue. Fabric shall be 10.5 ounce gabardine weave material of 100% polyester wickable soil release finish. Two (2) quarter top pockets and two (2) hip pockets with all points of strain triangle bar tacked. A button tab shall be on the left hip pocket. The waistband shall be two inches (2") wide with Banrol and Flex-Tex wickable waistband material. Trouser shall have seven (7) belt loops, 3/4" wide. The model shall be plain front. The City of Alexandria Transit logo shall be placed above the back right pocket.

Brand Bid: _____ Style No.: _____ Price Each: \$ _____

Extended Sizes: _____ \$ _____ /each _____ \$ _____ /each
_____ \$ _____ /each _____ \$ _____ /each

3B. Shirt - Long Sleeve: Men's / Women's - 65/35 Blend, Flying Cross Manufacturing Co. #24A48 15 / #124A48 15; or equal approved brand: (with embroidery)

Color: Light Blue. Fabric shall be 65% Polyester / 35% combed cotton, machine washable, permanent press material. Shirts shall be regular dress material construction with shoulder straps and two (2) dress shirt front pockets with pocket flair and permanent collar stays. Shirt shall have full length dress shirt tails. Long sleeves shall have one (1) button cuff. Shoulder straps shall be trimmed with 1/4" cord edge, navy blue braid. The City of Alexandria Transit logo shall be placed on left chest. Gold bordered American flag patch sewn on right sleeve.

Brand Bid: _____ Style No.: _____ Price Each: \$ _____

Extended Sizes: _____ \$ _____ /each _____ \$ _____ /each
_____ \$ _____ /each _____ \$ _____ /each

**CITY OF ALEXANDRIA BID SPECIFICATIONS FOR:
ANNUAL WORK UNIFORMS**

BID SPECIFICATIONS / PRICE PAGE (continued):

3BL. Shirt - Long Sleeve: Men's / Women's - Long Body: 65/35 Blend, Flying Cross Manufacturing Co.; or Equal approved brand: (with embroidery)

Same as 3B. above except with long body design.

Brand Bid: _____ Style No.: _____ Price Each: \$ _____

Extended Sizes: _____ \$ _____ /each _____ \$ _____ /each
_____ \$ _____ /each _____ \$ _____ /each

4B. Shirt - Short Sleeve: Men's / Women's - 65/35 Blend, Flying Cross Manufacturing Co. 74A48 15 / 174A48 15; or equal approved brand: (with embroidery)

Color: Light Blue. Fabric shall be 65% Polyester / 35% combed cotton, machine washable, permanent press material. Shirts shall be regular dress material construction with shoulder straps and two (2) dress shirt front pockets with pocket flair and permanent collar stays. Shirt shall have full length dress shirt tails. Short sleeve shirt shall be exactly as long sleeve model except one-half sleeve. Shoulder strap shall be trimmed with 1/4" cord edge, navy blue braid. The City of Alexandria Transit logo shall be placed on left chest. Gold bordered American flag patch sewn on right sleeve.

Brand Bid: _____ Style No.: _____ Price Each: \$ _____

Extended Sizes: _____ \$ _____ /each _____ \$ _____ /each
_____ \$ _____ /each _____ \$ _____ /each

4BL. Shirt - Short Sleeve: Men's / Women's - Long Body: 65/35 Blend, Flying Cross Manufacturing Co.; or equal approved brand: (with embroidery)

Same as 4B. above except with long body design.

Brand Bid: _____ Style No.: _____ Price Each: \$ _____

Extended Sizes: _____ \$ _____ /each _____ \$ _____ /each
_____ \$ _____ /each _____ \$ _____ /each

5B. Baseball Cap: 100% Cotton Twill, Big Accessories Cap #BX002; or equal: (with embroidery)

Color: Dark Navy Blue. Fabric shall be 100% cotton twill with adjustable head size. Six panel style with buckram for support and the City of Alexandria Transit logo placed on cap. Adjustable head sizes.

Brand Bid: _____ Style No.: _____ Price Each: \$ _____

6B. Necktie: 100% Polyester, Samuel Broome #900BO; or equal:

Color: Dark Navy Blue. Fabric shall be 100% Polyester "poplin" material. Tie shall be uniform necktie style with a maximum width of 3.5 inches (3.5").

Brand Bid: _____ Style No.: _____ Price Each: \$ _____

**CITY OF ALEXANDRIA BID SPECIFICATIONS FOR:
ANNUAL WORK UNIFORMS**

BID SPECIFICATIONS / PRICE PAGE (continued):

7B. Necktie - Long Body: 100% Polyester, Samuel Broome #900BO Tall; or equal:

Same as 6B. above except in Tall model.

Brand Bid: _____ Style No.: _____ Price Each: \$ _____

8B. Necktie – Ladies Crossover style with covered button: Samuel Broom #45165; or equal:

Color: Dark Navy Blue. Crossover tie with covered snap for women made of 100% polyester poplin material.

Brand Bid: _____ Style No.: _____ Price Each: \$ _____

9B. Uniform Name Tag – Smith & Warren #NP100 or equal.

Made of silver metal (1/2" x 2 3/8") with black lettering. First initial / Last name. Prong / clutch pin construction.

Brand Bid: _____ Style No.: _____ Price Each: \$ _____

10B. Uniform Service Since Bar – Smith & Warren #NP105 or equal.

Made of silver metal. Attaches to the name tag above stating Employment date in black lettering. Prong / clutch pin construction.

Brand Bid: _____ Style No.: _____ Price Each: \$ _____

**TOTAL PER CATEGORY I \$ _____
(Sum of items 1B through 10B - not to include Optional Sizes pricing)**

END OF CATEGORY I - ATRANS BUS DEPARTMENT

**CITY OF ALEXANDRIA BID SPECIFICATIONS FOR:
ANNUAL WORK UNIFORMS**

BID SPECIFICATIONS / PRICE PAGE (continued):

CATEGORY II - Work Uniform:

1W. Shirt - Men's / Women's Long Sleeve Industrial Work Shirt: 65/35 Blend, Red Kap #SP14 / #SP13; or equal: (with heat press or screen-print)

Color: To be selected. Men's work uniform style made of 65% Polyester / 35% combed cotton blend, approximately 4.25 oz. Poplin fabric. Pre-cure durable press with soil release and wickable finish. Open collar with sewn-in stays, metal collar gripper closure. Men's style, generous fit, has six (6) button front, melamine buttons. Two (2) button-through chest pockets with bartacked pencil stall on left pocket. The City of Alexandria logo shall be placed above the left chest pocket.

Brand Bid: _____ Style No.: _____ Price Each: \$ _____

Extended Sizes: _____ \$ _____ /each _____ \$ _____ /each
_____ \$ _____ /each _____ \$ _____ /each

2W. Shirt - Men's / Women's Short Sleeve Industrial Work Shirt: 65/35 Blend, Red Kap #SP24 / #SP23; or equal: (with heat press or screen print)

Color: To be selected. Men's work uniform style made of 65% Polyester / 35% combed cotton blend, approximately 4.25 oz. Poplin fabric. Pre-cure durable press with soil release and wickable finish. Open collar with sewn-in stays, metal collar gripper closure. Men's style, generous fit, has six (6) button front, melamine buttons. Two (2) button-through chest pockets with bartacked pencil stall on left pocket. The City of Alexandria logo shall be placed above the left chest pocket.

Brand Bid: _____ Style No.: _____ Price Each: \$ _____

Extended Sizes: _____ \$ _____ /each _____ \$ _____ /each
_____ \$ _____ /each _____ \$ _____ /each

3W. Shirt - Men's Long Sleeve: 100% Cotton Work Shirt, Red Kap #SC30; or equal: (with heat press or screen print)

Colors: To be selected. Men's work uniform style made of 100% wrinkle-resistant cotton, approximately 6.0 oz. twill fabric. Pre-cure durable press finish. Open collar with sewn-in stays. Men's style, generous fit, has six (6) buttons with vertical button holes, plus one button at neck. Two (2) button-through check pockets with bartacked pencil stall on left pocket. The City of Alexandria logo shall be placed above the left chest pocket.

Brand Bid: _____ Style No.: _____ Price Each: \$ _____

Extended Sizes: _____ \$ _____ /each _____ \$ _____ /each
_____ \$ _____ /each _____ \$ _____ /each

**CITY OF ALEXANDRIA BID SPECIFICATIONS FOR:
ANNUAL WORK UNIFORMS**

BID SPECIFICATIONS / PRICE PAGE (continued):

4W. Shirt - Men's Short Sleeve: 100% Cotton, Red Kap #SC40; or equal: (with heat press or screen print).

Colors: To be selected. Men's work uniform style made of 100% wrinkle resistant cotton, approximately 6.0 oz. twill fabric. Pre-cure durable press finish. Open collar with sewn-in stays. Men's style, generous fit, has six (6) buttons with vertical button holes, plus one button at neck. Two (2) button-through check pockets with bartacked pencil stall on left pocket. The City of Alexandria logo shall be placed above the left chest pocket.

Brand Bid: _____ Style No.: _____ Price Each: \$ _____

Extended Sizes: _____ \$ _____ /each _____ \$ _____ /each
_____ \$ _____ /each _____ \$ _____ /each

5W. Polo Shirt - Men's - Short Sleeve: 50/50 Blend, Red Kap #SK28; or equal: (with heat press or screen print).

Colors: To be selected. Fabric shall be 5.25 oz mesh knit or 50% Polyester/50% cotton "durable press" with soil release finish. Fashion collar to be ribbed knit with three (3) button lined placket. Shirt to have one chest pocket. Garment shall be full cut and fabric shall have superior color retention and comfort with superior shrinkage control. The City of Alexandria logo shall be placed above left chest pocket.

Brand Bid: _____ Style No.: _____ Price Each: \$ _____

Extended Sizes: _____ \$ _____ /each _____ \$ _____ /each
_____ \$ _____ /each _____ \$ _____ /each

6W. T-Shirt - Short Sleeve - With Pocket: 100% Cotton, Dickies #1144624; or equal: (with heat press).

Colors: To be selected. 100% cotton, crew-neck, soft heavyweight "jersey" knit with seamless neckband. Shirt shall have a single left chest pocket and generous cut. The City of Alexandria logo shall be placed above left chest pocket. Minimum quantity order may be required.

Brand Bid: _____ Style No.: _____ Price Each: \$ _____

Extended Sizes: _____ \$ _____ /each _____ \$ _____ /each
_____ \$ _____ /each _____ \$ _____ /each

6.1W. Price per t-shirt at 6W with screen print logo in lieu of heat press.

Minimum quantity order may be required by Contractor.

Brand Bid: _____ Style No.: _____ Price Each: \$ _____

Extended Sizes: _____ \$ _____ /each _____ \$ _____ /each
_____ \$ _____ /each _____ \$ _____ /each

**CITY OF ALEXANDRIA BID SPECIFICATIONS FOR:
ANNUAL WORK UNIFORMS**

BID SPECIFICATIONS / PRICE PAGE (continued):

7W. T-Shirt - Long Sleeve: 100% Cotton, Gildan #G240; or equal: (with heat press)

Colors: To be selected. Fabric shall be 6.1 oz., 100% heavyweight preshrunk cotton with double needle construction throughout. Shirt shall be full cut, roomier fit, with taped neck and shoulders, rib knit collar and cuff. The City of Alexandria logo shall be placed on left chest. Minimum quantity order may be required.

Brand Bid: _____ Style No.: _____ Price Each: \$ _____

Extended Sizes: _____ \$ _____ /each _____ \$ _____ /each
_____ \$ _____ /each _____ \$ _____ /each

7.1W. Price per t-shirt at 7W with screen print logo in lieu of heat press.

Minimum quantity order may be required by Contractor.

Brand Bid: _____ Style No.: _____ Price Each: \$ _____

Extended Sizes: _____ \$ _____ /each _____ \$ _____ /each
_____ \$ _____ /each _____ \$ _____ /each

8W. T-Shirt -Zoo- Short Sleeve without pocket: 90/10 Blend, Gildan #G640 Softstyle; or equal: (with screen print front & back)

Colors: To be selected. Fabric shall be 4.5 oz., 90% Cotton / 10% Polyester, 100% preshrunk ring-spun cotton with double needle construction throughout. Shirt shall be tubular fit, with taped neck and shoulders, and rib knit collar. Minimum quantity order may be required.

Brand Bid: _____ Style No.: _____ Price Each: \$ _____

Extended Sizes: _____ \$ _____ /each _____ \$ _____ /each
_____ \$ _____ /each _____ \$ _____ /each

9W. Trouser - Men's / Women's - Flat Front Work Pant: 65/35 Blend, Red Kap #PT20 / #PT21; or equal: (with heat press in 3 colors)

Colors: To be selected. Men's work uniform style, full cut. Made from 65% Polyester / 35% combed cotton, 7.5 oz. soft hand twill fabric, post-cure durable press finish. Two (2) slack-style front pockets, two set-in hip pockets, left has button closure, darts over hip pockets for better fit. Waistband inner-lined for body and shape, folder-set band with outlet, synthetic blend pocketing and waistband trim. Heavy-duty brass ratcheting zipper, button closure. Industrial wash. The City of Alexandria logo shall be placed above the back right pocket.

Brand Bid: _____ Style No.: _____ Price Each: \$ _____

Extended Sizes: _____ \$ _____ /each _____ \$ _____ /each
_____ \$ _____ /each _____ \$ _____ /each

**CITY OF ALEXANDRIA BID SPECIFICATIONS FOR:
ANNUAL WORK UNIFORMS**

BID SPECIFICATIONS / PRICE PAGE (continued):

13W. Walking Short - Men's / Women's - Ten Inch (10"): 65/35 Blend, Red Kap #PT26 / #PT27; or equal: (with heat press in 3 colors)

Colors: To be selected. 7.5 oz. twill fabric made of 65% fortrel/35% cotton, post-cured permanent press material. Two (2) slack-style front pockets, two (2) set-in hip pockets, left has button closure, darts over hip pockets. Shorts shall have a heavy-duty brass ratcheting zipper, button closure. Plain front with a ten inch (10") inseam. Industrial wash or machine wash. The City of Alexandria logo shall be placed above the back right pocket.

Brand Bid: _____ Style No.: _____ Price Each: \$ _____

Extended Sizes: _____ \$ _____ /each _____ \$ _____ /each
_____ \$ _____ /each _____ \$ _____ /each

14W. Cargo Short - Men's / Women's - 9½" Taclite Pro Shorts: 65/35 Blend, 5.11 Brand #73287 / #63071; or equal: (with heat press in 3 colors)

Colors: To be selected. 65% polyester / 35% cotton ripstop, 6¼ oz material. Two front and two rear pockets with cargo pockets on each leg. Teflon treated for spill and stain resistance and fade and wrinkle resistance. The City of Alexandria logo shall be placed above the back right pocket.

Brand Bid: _____ Style No.: _____ Price Each: \$ _____

Extended Sizes: _____ \$ _____ /each _____ \$ _____ /each
_____ \$ _____ /each _____ \$ _____ /each

15W. Jacket - Ike Style: 65/35 Blend, Red Kap #JT22; or equal: (with heat press or screen print)

Colors: To be selected. 65% Polyester / 35% combed cotton, "Ike" length jacket. Standard textiles style #144-5, or equal. Jacket shall have screen printed City of Alexandria logo on left chest. Two (2) slash front pockets; sewn in quilted lining; adjustable two (2) button cuffs; heavy duty front zipper; one piece set-in collar; patch pocket on left sleeve with bar tack pencil pocket. Adjustable tabs at waistband. The City of Alexandria logo shall be placed on left chest.

Brand Bid: _____ Style No.: _____ Price Each: \$ _____

Extended Sizes: _____ \$ _____ /each _____ \$ _____ /each
_____ \$ _____ /each _____ \$ _____ /each

16W. Jacket: Nylon Fleece Lined, Hartwell 3 Season, #3660; or equal: (with heat press)

Color: To be selected. Nylon fleece lined jacket with zip-through tunnel collar. Full heavy nylon zipper with inside storm flap and front zipper pockets. Velcro pocket inside chest. Matching rib knit nylon cuffs and waistband. Jacket will have raglan sleeves and 100% nylon outer shell, will be water repellent and have anti-pill fleece lining. The City of Alexandria logo shall be placed on left chest.

Brand Bid: _____ Style No.: _____ Price Each: \$ _____

Extended Sizes: _____ \$ _____ /each _____ \$ _____ /each
_____ \$ _____ /each _____ \$ _____ /each

**CITY OF ALEXANDRIA BID SPECIFICATIONS FOR:
ANNUAL WORK UNIFORMS**

BID SPECIFICATIONS / PRICE PAGE (continued):

16.1W Same as Item 16W except with embroidery logo in lieu of heat press.

Minimum quantity order may be required by Contractor.

Brand Bid: _____ Style No.: _____ Price Each: \$ _____

Extended Sizes: _____ \$ _____ /each _____ \$ _____ /each
_____ \$ _____ /each _____ \$ _____ /each

17W. Coverall - Long Sleeve: 65/35 Blend, Red Kap CT10; or equal: (with heat press or screen print)

Colors: To be selected. Fabric of 65% Polyester/35% combed cotton, 7.25 oz. twill, pre-cure durable press with soil release Two (2) set-in front pockets, two (2) patch hip pockets, two (2) breast pockets, rule pocket. Two-way brass zipper, gripper a top and at lapel. Four-needle band joins top and bottom; safety-stitched outseams, felled inseams; action back; side vent openings; sized to be worn over clothes. The City of Alexandria logo shall be placed above left chest pocket.

Brand Bid: _____ Style No.: _____ Price Each: \$ _____

Extended Sizes: _____ \$ _____ /each _____ \$ _____ /each
_____ \$ _____ /each _____ \$ _____ /each

18W. Henley Shirt, Long Sleeve – Fire Retardant, Bulwark #SEL2; or equal (with heat press or screen print)

Color: to be selected. Fire Retardant Henley long sleeve shirt with pocket made of 100% Cotton jersey interlock with a 3 button plaque front (no collar) available in colors Grey, Khaki, Light Blue, Navy or Orange. NFPA 2112 Compliant, 9.6 Calories. City of Alexandria logo shall be placed above the left chest pocket.

Brand Bid: _____ Style No.: _____ Price Each: \$ _____

Extended Sizes: _____ \$ _____ /each _____ \$ _____ /each
_____ \$ _____ /each _____ \$ _____ /each

19W. Shirt - Fire Retardant - Long Sleeve: 88/12 Cotton/ Nylon Blend, Bulkwark #SLW2; or equal: (with heat press or screen print)

Color: To be selected by ordering department. Fabric should be EXCEL-FR™ ComforTouch™ flame-resistant, 7.0 oz., 88% Cotton / 12% Nylon. Two-piece lined collar, one-piece lined cuffs with button closures, sleeve vent. Hemmed front with button closures. Two (2) breast pockets with button-through pocket flaps. Arc Rating ATPV8.6 calories/cm². Home wash and industrial wash. City of Alexandria logo shall be placed above the left chest pocket.

Brand Bid: _____ Style No.: _____ Price Each: \$ _____

Extended Sizes: _____ \$ _____ /each _____ \$ _____ /each
_____ \$ _____ /each _____ \$ _____ /each

**CITY OF ALEXANDRIA BID SPECIFICATIONS FOR:
ANNUAL WORK UNIFORMS**

BID SPECIFICATIONS / PRICE PAGE (continued):

20W. Polo Shirt – Fire Retardant, Short Sleeve, Bulwark #SMP8; or equal (with heat press or screen print)

Color: to be selected. Fire Retardant Polo Shirt in short sleeves made of 45% Modacrylic/35% Lyocell / 20% Para-Aramid fabric with knit collar and raglan sleeves with 3 button plaque front. Left sleeve with utility pocket. Breathable, lightweight 6.25 oz. fabric. Available in colors Grey, Khaki, and Navy. NFPA 2011 Compliant, 8.2 Calories. City of Alexandria logo shall be placed above the left chest pocket.

Brand Bid: _____ Style No.: _____ Price Each: \$ _____

Extended Sizes: _____ \$ _____ /each _____ \$ _____ /each
_____ \$ _____ /each _____ \$ _____ /each

21W. Jacket: Fire Retardant, Bulwark, #JLH4BD; or equal: (with heat press or screen print)

Color: Brown. Hooded jacket; outer shell made of flame-resistant EXCEL FR® water-repellant, comfort touch, 11.5 oz. Duck, 88% cotton / 12% nylon. Liner is flame-resistant 7 oz. cotton. Jacket features a separating, heavy-duty, Nomex® taped zipper and has concealed snap closure on cuff and a full tunneled elasticized waistband with a permanently attached hood with adjustable draw cord and a lanyard access opening on the center back to accommodate a safety harness. The front of the jacket has two front pouch-style pockets with reinforced bartacks. Arc rating ATPV35.0 calories/cm². The City of Alexandria logo shall be placed on left chest.

Brand Bid: _____ Style No.: _____ Price Each: \$ _____

Extended Sizes: _____ \$ _____ /each _____ \$ _____ /each
_____ \$ _____ /each _____ \$ _____ /each

22W. Denim Jean: Fire Retardant, Bulwark #PEJ6 or #PEJ4; or equal: (with heat press in 3 colors)

Color: to be selected. Fire Retardant Loose Fit or Classic Fit Denim Jean made of 14.75 oz. Flame Resistant fabric with 5 pocket styling and a one piece waistband. NFPA 2112 Compliant and Arc Rating of 20.7 Calories. City of Alexandria logo shall be placed above rear right pocket.

Brand Bid: _____ Style No.: _____ Price Each: \$ _____

Extended Sizes: _____ \$ _____ /each _____ \$ _____ /each
_____ \$ _____ /each _____ \$ _____ /each

**CITY OF ALEXANDRIA BID SPECIFICATIONS FOR:
ANNUAL WORK UNIFORMS**

BID SPECIFICATIONS / PRICE PAGE (continued):

23W. Dungarees: Fire Retardant, 100% Cotton, Bulwark #PEJ8; or equal: (with heat press in 3 colors)

Color: to be selected. Fire Retardant Excel-FR Cotton Dungarees made of 100% Cotton prewashed 14.75 oz., fabric with 2 front and 2 rear pockets, hammer loop, rule pocket and cell phone pocket. NFTA 2112 Compliant and Arc Rating 20.7 Calories. City of Alexandria logo shall be placed above rear right pocket.

Brand Bid: _____ Style No.: _____ Price Each: \$ _____

Extended Sizes: _____ \$ _____ /each _____ \$ _____ /each
_____ \$ _____ /each _____ \$ _____ /each

24W. Cargo Pant: Flame Retardant, 88/12 Nylon, Bulwark #PLC2; or equal: (with heat press in 3 colors)

Color: to be selected. Flame Retardant Cargo pocket Work Pant made of 88% Cotton/12% nylon fabric with 2 front and 2 back pockets and a Cargo pocket on each leg with snap closures. NFPA 2112 Compliant and Arc Rating of 12 Calories. City of Alexandria logo shall be placed above rear right pocket.

Brand Bid: _____ Style No.: _____ Price Each: \$ _____

Extended Sizes: _____ \$ _____ /each _____ \$ _____ /each
_____ \$ _____ /each _____ \$ _____ /each

25W. Coverall, Long Sleeve: Fire Retardant, 100% Cotton, Bulwark #CEC2; or equal: (with heat press or screen print)

Color: to be selected. Fabric made of flame resistant 9 oz., 100% Cotton Ammonia curried with two way brass zipper and gripper at top of neck. One piece construction in long sleeves with two set-in front pockets, one (1) chest pocket, and two (2) hip pockets. Coverall to have side vent opening. The City of Alexandria logo shall be placed above left chest pocket.

Brand Bid: _____ Style No.: _____ Price Each: \$ _____

Extended Sizes: _____ \$ _____ /each _____ \$ _____ /each
_____ \$ _____ /each _____ \$ _____ /each

**TOTAL PER CATEGORY II \$ _____
(Sum of items 1W through 25W – not to include Optional Sizes pricing)**

**CITY OF ALEXANDRIA BID SPECIFICATIONS FOR:
ANNUAL WORK UNIFORMS**

BID SPECIFICATIONS / PRICE PAGE (continued):

CATEGORY III - Professional Wear:

1P. Fashion Polo Shirt - Solid Color - Short Sleeve - NO Pocket: 100% Cotton, Blue Generation BG #2201 or BG #6201; or equal: (with embroidery)

Colors: Seven (7) assorted colors, minimum, to select from. 100% cotton, 6.7 oz. mesh knit polo style shirt in solid color. Shirt shall have rib knit fashion curl free collar with sleeve welts, two (2) tortoise shell buttons with lined placket, top stitched shoulder with split "V" side-seam, and two inch (2") longer back tail. Generous fit in sizing for both men and women. The City of Alexandria logo shall be placed on left breast. Must be available in Tall sizes as well as regular.

Brand Bid: _____ Style No.: _____ Price Each: \$ _____
Extended Sizes: _____ \$ _____ /each _____ \$ _____ /each
_____ \$ _____ /each _____ \$ _____ /each

2P. Fashion Polo Shirt - Solid Color - Short Sleeve - With Pocket: 60/40 Super Blend Pique, Blue Generation BG #7206; or equal: (with embroidery)

Colors: Ten (10) assorted colors, minimum, to select from. 60/40 cotton blend, 6.9 oz. mesh knit polo style shirt in solid color. Shirt shall have rib knit fashion no curl collar with sleeve welts, two (2) tortoise shell buttons with lined placket, top stitched shoulder with split "V" side-seam, and two inch (2") longer back tail. Generous fit in co-ed sizing. The City of Alexandria logo shall be placed above left chest pocket.

Brand Bid: _____ Style No.: _____ Price Each: \$ _____
Extended Sizes: _____ \$ _____ /each _____ \$ _____ /each
_____ \$ _____ /each _____ \$ _____ /each

3P. Fashion Short Sleeve Polo Shirt – Men’s / Women’s - Solid Color: 60/40 Super Blend, BG #7204, BG #6204 or BG #6209; or equal: (with embroidery)

Colors: To be selected. Fabric shall be 60% Polyester/40% super blend pique shirt. Fashion collar to be Men’s or Women’s Polo color or Women’s V-Neck plaque collar. The City of Alexandria logo shall be placed above left chest pocket.

Brand Bid: _____ Style No.: _____ Price Each: \$ _____
Extended Sizes: _____ \$ _____ /each _____ \$ _____ /each
_____ \$ _____ /each _____ \$ _____ /each

4P. Fashion Shirt – Men’s / Women’s - Solid Color - Long Sleeve: 60/40 super blend pique, BG #7207 / BG #6207; or equal: (with embroidery)

Colors: To be selected. Fabric shall be 60% Polyester/40% super blend pique shirt. The City of Alexandria logo shall be placed above left chest.

Brand Bid: _____ Style No.: _____ Price Each: \$ _____
Extended Sizes: _____ \$ _____ /each _____ \$ _____ /each
_____ \$ _____ /each _____ \$ _____ /each

**CITY OF ALEXANDRIA BID SPECIFICATIONS FOR:
ANNUAL WORK UNIFORMS**

BID SPECIFICATIONS / PRICE PAGE (continued):

5P. Shirt - Men's / Women's - Long Sleeve Permanent Press: 60/40 Super Blend Pique, Blue Generation BG #7216 / BG #6216; or equal: (with embroidery)

Colors: To be selected. 65% Polyester/35% cotton poplin, 5.5 oz. fabric with stain resistant and easy care finish. Style shall be a button up shirt with button down collar, in either long or short sleeves. Shirt shall have a seven (7) button front with a single pocket on the left chest. The City of Alexandria logo shall be placed above the left pocket.

Brand Bid: _____ Style No.: _____ Price Each: \$ _____
Extended Sizes: _____ \$ _____ /each _____ \$ _____ /each
_____ \$ _____ /each _____ \$ _____ /each

6P. Shirt - Men's / Women's - Short Sleeve Permanent Press: 65/35 Blend, Blue Generation BG #7216S / BG #6216S; or equal: (with embroidery)

Colors: To be selected. 65% Polyester/35% cotton poplin, 5.5 oz. fabric with stain resistant and easy care finish. Style shall be a button up shirt with button down collar, in either long or short sleeves. Shirt shall have a seven (7) button front with a single pocket on the left chest. The City of Alexandria logo shall be placed above the left pocket.

Brand Bid: _____ Style No.: _____ Price Each: \$ _____
Extended Sizes: _____ \$ _____ /each _____ \$ _____ /each
_____ \$ _____ /each _____ \$ _____ /each

**TOTAL PER CATEGORY III \$ _____
(Sum of items 1P through 6P- not to include Optional Sizes pricing)**

END OF CATEGORY III - PROFESSIONAL WEAR

CITY OF ALEXANDRIA BID SPECIFICATIONS FOR:
ANNUAL WORK UNIFORMS

SIGNATURE PAGE

Bidder shall indicate in the spaces provided below, the name and address of stocking and alterations facility:

Stocking Facility:

Facility Name: _____

Physical Name: _____ City/State/Zip: _____

Phone: _____ Fax: _____

Contact Person: _____

Alterations Facility:

Facility Name: _____

Physical Name: _____ City/State/Zip: _____

Phone: _____ Fax: _____

Contact Person: _____

=====

Bidder Information:

Company Name: _____

Address: _____

City/State/Zip: _____

Telephone #: (_____) _____ Fax #: (_____) _____

Authorized Printed Name and Title: _____

Authorized Signature: _____

Email Address: _____

(Per LA R.S. 38:2212 B. (5)(a)(b)(c) - See General Conditions Item #22, Page 4 of these bid specifications).