

# COVER PAGE

### Bid #2133

### **Pre-Wired Relay Panels**

Sealed bids and electronic submitted bids for the above will be received until <u>10:00 AM CST or CDT</u>, <u>Tuesday</u>, <u>June 27</u>, <u>2017</u>, and <u>publicly opened</u> in the City of Alexandria Council Chambers or Council Committee Room.

Please file bid by one of the following means:

**Hand-Delivered or Express Delivery:** 

Mailed via USPS:

Attention: Donna Jones, City Clerk City of Alexandria - City Hall 915 Third Street, First Floor Alexandria, LA 71301

Phone: 318-449-5090

Attention: Donna Jones, City Clerk City of Alexandria - City Hall PO Box 71 Alexandria, LA 71309-0071

**Electronic Bid Submission:** Central Bidding

Pursuant to Louisiana R.S. 38:2212 B.(6)(a) through E. (1-7) and R.S. 38:2212.1 B.(4)(a), vendors/contractors have the option to submit their bids and bid bonds electronically. Bids and bonds to be filed electronically shall be posted with **Central Bidding** at <a href="https://www.centralauctionhouse.com">www.centralauctionhouse.com</a> (phone 1-225-810-4814). Registration will need to be completed prior to posting of bid.

Complete bid specifications are available for viewing and downloading at the City of Alexandria's website <a href="https://www.cityofalexandriala.com">www.cityofalexandriala.com</a>; on the left hand side of the opening page, go to the heading "Business" then drop down to "RFP/RFQ/Bids"; the current bids will be listed for your convenience.

**City of Alexandria Buyer Name:** Christine Sims, Buyer

**Phone Number:** (318) 441-6182 **Fax Number:** (318) 619-3412

E-Mail Address: Christine.sims@cityofalex.com



## City of Alexandria

Purchasing Department P.O. Box 71 Alexandria, Louisiana 71309-0071



Office: (318) 441-6180 Fax: (318) 441-6185

Sealed bids will be received until **10:00 AM**, **Tuesday**, **June 27**, **2017**, and <u>publicly opened</u> in the Council Chambers or Council Committee Room.

City of Alexandria Bid #2133

Page: 1 of

Date Specifications Prepared: May 14, 2017

<u>Bid Bond Requirements:</u> A bid bond or check for N/A% of the total amount of bid.

<u>Performance Bond Requirements:</u> In the event bid is accepted, a performance bond shall be required in the amount of N/A%.

Please file bid with the following:

Donna Jones, City Clerk
City of Alexandria - City Hall
915 Third Street
P.O. Box 71

Alexandria, LA 71309-0071 Phone: 318-449-5090

#### INTRODUCTION

#### PRE-WIRED RELAY PANELS & ASSOCIATED EQUIPMENT

It is the intent of the City of Alexandria to secure pricing on PRE-WIRED RELAY PANELS & ASSOCIATED EQUIPMENT, for use by the City of Alexandria Electric Distribution Department for the Downtown, Willow Glen and Sterkx Road Substations.

All products shall be new and of current year manufacture. Quoted prices shall be for pre-wired relay panels and associated equipment/materials only, NO installation is to be included in bid price.

Each unit shall be equipped with the manufacturer's equipment and accessories which are included as "standard" in the advertised and published literature for the unit. No such item of equipment shall be removed or omitted for the reason that is was not specified in the bid documents.

**All bid prices shall** <u>include any and all freight charges</u>. All products are to be shipped F.O.B., freight prepaid, to the City of Alexandria Electric Distribution Department, to the attention of Robert Normand, 1015 North Third Street, Alexandria, LA 71303.

Questions and/or clarifications of bid specifications are to be in written form only, either mailed, faxed, or e-mailed to the attention of Robert Normand, City of Alexandria - Purchasing Department, P.O. Box 71, Alexandria, LA 71309-0071; Fax #318-473-1325; e-mail Robert.normand@cityofalex.com; and must be received by close of business (5:00 P.M.) on Monday, June 12, 2017.

#### **GENERAL CONDITIONS FOR BIDDERS - PLEASE READ CAREFULLY**

- 1. Pursuant to LA R.S 38:2212.1. C.(1)(2), any manufacturer's preference in this proposal is descriptive, but non-restrictive, and is used only to indicate minimum requirement for type, grade and quality unless otherwise specified.
- 2. Pursuant to LA R.S. 38:2212 B.(1), the provisions and requirement of this bid shall not be considered as informalities and shall not be waived by the City of Alexandria. Therefore, conditions and specifications on this bid form shall be strictly enforced and any and all alterations, deviations, and non-compliance to said conditions and specifications, either on the bid form or by separate attachment, shall be grounds for immediate disqualification.
- 3. Preference shall be given to bidders quoting F.O.B. Destination (the City of Alexandria using department), FREIGHT PREPAID, unless otherwise requested.
- 4. Each bidder shall submit his proposal on the proposal form furnished by the City of Alexandria Purchasing Department. The complete bid package must be returned as issued by the City with all pages intact and all specification response columns filled in. Incomplete columns or missing pages, to include addendum pages, shall result in the vendor's entire bid package being rejected.
- 5. Literature, brochures, and other related paperwork attached to the bid should be identified with the name of the bidder and bid item number.
- 6. In case of a mathematical discrepancy between unit price and extensions, the unit price shall prevail.
- 7. Pursuant to LA R.S. 38:2212 F., the bid specifications may contemplate a fixed escalation or deescalation in accordance with the United States Bureau of Labor Statistic's Consumer Price Index or the Producer Price Index. Bids based on specifications which are subject to a recognized escalation index shall be legal and valid for any item of a public work, at the discretion of the City.
- 8. Pursuant to LA R.S. 38:2212.1. F., any public procurement unit may participate in a cooperative purchasing agreement with the City of Alexandria to acquire quantities of the above listed items under a contract with the City of Alexandria for items awarded by public bid, pursuant to the cooperative purchasing provisions of Part VII of Chapter 17 of Subtitle III of Title 39 of the Louisiana Revised Statures of 1950, R.S. 39:1701 et seq.
- 9. The City of Alexandria reserves the right to award by item or by total bid, unless otherwise specified in the bid specifications. (Price(s) should be itemized.)
- 10. All erasures or corrections on the bid form must be initialed and the City of Alexandria may rely on the apparent authority represented by the initials.
- 11. The City of Alexandria reserves the right to reject for cause any and all bids or parts of bids, or accept bids most beneficial to the City.

#### **General Conditions for Bidders - Please Read Carefully (Continued)**

- 12. Any bid submitted which contains additions, conditional or alternate bids, or irregularities which may make the proposal incomplete, indefinite, or ambiguous as to its meaning, thus requiring clarification after the specified date and time of bid opening shall be rejected.
- 13. Bids shall be opened publicly in the City Council Chambers or Council Committee Room.
- 14. Cash discounts may be accepted, but <u>SHALL NOT</u> be considered in making award.
- 15. Regarding a bid for purchase of materials, supplies or services, not to include construction of any public works, a written notice of acceptance mailed or otherwise furnished to the successful bidder shall result in a binding contract without further action by either party.
- 16. When any bid is accepted for the construction or doing of any public works, a written contract shall be executed by and between the City of Alexandria and the Contractor. No contract shall be binding upon the City until it has been executed by the City and delivered to the successful bidder. Should the bidder to whom the contract is awarded fail to execute the contract, the award shall then be made to the next lowest responsible bidder, or re-advertised for public bid, said decision to be in the sole judgment of the City of Alexandria. This action may result in the loss of bidding privileges for a period of one (1) year.
- 17. The City of Alexandria shall schedule for payment the invoices for articles or services purchased under this bid within thirty (30) days after due and proper delivery accompanied by invoice.
- 18. The City of Alexandria is exempt from all sales taxes. A sales tax exempt form shall be furnished by the City of Alexandria Purchasing Department, if requested.
- 19. Bidder(s) awarded item(s) by the City of Alexandria shall be responsible for supplying all products at the awarded price(s). Failure may result in the City's cancellation of the remaining items awarded.
- 20. Regarding Service Contracts and Procurement Contracts, the terms of the contract shall be binding upon any and all parties involved until goods and supplies are delivered, services have been rendered, and/or work has been completed and accepted by the Mayor on behalf of the City of Alexandria and all payments required to be made to the Contractor have been made. However, a contract may be terminated under any and all of the following conditions:
  - (a) By mutual agreement and consent of either party upon thirty (30) days written notice to the other party;
  - (b) By the Mayor, on behalf of the City of Alexandria, as a consequence of the failure of the Contractor to comply with the terms and conditions of the contract or the progress or quality of work to be performed in a satisfactory manner, proper allowance being made for circumstances beyond the control of the Contractor; or
  - (c) By satisfactory completion of all services and obligations described in the contract.

#### **General Conditions for Bidders - Please Read Carefully (Continued)**

If the contract is terminated for any of the terms and conditions authorized in sub-paragraph (b) above, Contractor shall be formally notified in writing by the City of Alexandria Purchasing Department by means of certified mail informing him of cancellation of the contract, giving specific reasons for said cancellation. Contractor shall have the right to appeal to the City Council within ten (10) days from the date that said notification is placed in the U.S. Mail. Contractor's appeal shall be accomplished by means of a letter addressed to the City Council and delivered to the City Clerk, stating that an appeal to the decision of cancellation is desired. The City Council shall thereafter hold a hearing on the appeal, giving all parties the opportunity to present any and all evidence concerning the decision of cancellation. After hearing the appeal, the city Council may, by a majority vote, sustain, modify, or reverse the findings for said decision and shall provide, if requested by Contractor, a written determination of its findings.

- 21. Contractors submitting bids for Public Works construction projects in excess of \$1.00 must show his Contractor's License Number on the front of the bid envelope, except for certain projects for which a Contractor's License Number is not required by the State Contractor's Licensing Board. Failure to comply with this directive shall result in automatic bid rejection, furthermore, any Contractor who submits a bid for a type of construction for which he is not properly licensed shall be acting in violation of LA R.S. 37:2163, and shall be subject to all provisions for violation and penalties thereof. Contractors who are owned by, and are submitting a bid as a subsidiary of a parent company, whose name is listed in the State of Louisiana's Roster of Licensed Contractors, may do so by including a letter of proof of ownership from the parent company with the submitted bid package. The letter must be signed as per LA R.S. 38:2212 B.(5)(a)(b)(c) (see Item #22 below).
- 22. <u>All bids submitted via USPS (registered or certified), overnight courier or hand delivered, shall be signed by hand and in ink by an authorized company representative per LA R.S. 38:2212 B.(5)(a)(b)(c), which states:</u>
  - (c)(i) Evidence of agency, corporate, or partnership authority shall be required for submission of a bid to the division of administration or the State of Louisiana. The authority of the signature of the person submitting the bid shall be deemed sufficient and acceptable if any of the following conditions are met:
  - (aa) The signature on the bid is that of any corporate officer listed on the most current annual report on file with the Secretary of State, or the signature on the bid is that of any member of a partnership or partnership in commendam listed in the most current partnership records on file with the Secretary of State.
  - (bb) The signature on the bid is that of an authorized representative of the corporation, partnership, or other legal entity and the bid is accompanied by a corporate resolution, certification as to the corporate principle, or other documents indicating authority which are acceptable to the public entity.
  - (cc) The corporation, partnership, or other legal entity has filed in the appropriate records of the Secretary of State in which the public entity is located, an affidavit, resolution, or other acknowledged or authentic document indicating the names of all parties authorized to submit bids for public contracts. Such document on file with the Secretary of State shall remain in effect and shall be binding upon the principal until specifically rescinded and canceled from the records of the office.

#### **General Conditions for Bidders - Please Read Carefully (Continued)**

- 23. In-State preferences shall not apply to procurements involving federal funds.
- 24. Pursuant to LA R.S. 38:2212 O.(2)(a)(b), any modifications of plans and specifications will be made through an addendum. No addendum shall be issued within seventy-two (72) hours of the bid opening, excluding weekends and legal holidays, without the extension of the bid opening date. An extension of at least seven (7) but no more than thirty (30) working days is required but, re-advertising is not required. The addendum shall be transmitted by any one of the following methods: (1) facsimile transmission; (2) e-mail; (3) by hand; or (4) posted on the City of Alexandria's website (<a href="www.cityofalexandriala.com">www.cityofalexandriala.com</a>) and posted on Central Bidding's website (<a href="www.centralauctionhouse.com">www.centralauctionhouse.com</a>) if applicable.
- 25. All Federal Transit Administration (FTA) funded procurements, including operating assistance funding contracts, are to follow the *Master Agreement*, to include all applicable federal clauses.
- a. Any bidder that is found listed on the Federal Government's *System for Award Management* (SAM) website, at <a href="www.sam.gov/portal/sam">www.sam.gov/portal/sam</a>, under the advanced search feature for *Excluded Parties List System* (EPLS), shall automatically be rejected for the award of this bid, by Category and/or in its entirety. This applies to any portion of the bid that is a procurement funded by FTA.
- 26. Under the City's *AFEAT* (*Alexandria Fairness*, *Equality*, *Accessibility*, *and Teamwork Program*), participation by minority and/or disadvantaged business enterprise firms is encouraged. The *AFEAT* Program should be inquired about through the Division of Finance.

### Alexandria Fairness, Equality, Accessibility, and Teamwork Program (AFEAT)

#### Dear Vendor:

Under the City's AFEAT (Alexandria Fairness, Equality, Accessibility, and Teamwork Program), participation by minority and/or disadvantaged business enterprise firms is encouraged. The AFEAT Program should be inquired about through the Division of Finance. The goals for qualifying disadvantaged, minority and female owned business in the use of professional service agreements with prime contractors will help effectuate the goals of increasing: the competitive viability of small business, minority, and women business enterprise by providing contract, technical, educational, and management assistance; business ownership by small business persons, minority persons, and women (including professional service opportunities); and the procurement by the City of professional services, articles, equipment, supplies, and materials from business concerns owned by small business concerns, minority persons, and women.

Prime contractors offering subcontracting should take specific action to ensure that a bona fide effort is made to achieve maximum results towards meeting the established goals. Primes shall document efforts and shall implement steps at least as extensive as the following in a good faith effort to reach or exceed the established goals:

- A. Establish and maintain a current list of minority and female owned businesses in Alexandria, in Rapides Parish, and in the State of Louisiana.
- B. Document and maintain a record of all solicitations of offers for subcontracts from minority or female construction contractor and suppliers in Alexandria, in Rapides Parish, and in the State of Louisiana.
- C. Secure listing of minority and women owned businesses from the City of Alexandria Purchasing Department, the Central Louisiana Business Incubator, and the State of Louisiana Department of Minority Affairs.
- D. Participate in associations which assist in promoting minority and women owned businesses such as the Central Louisiana Business League, the Central Louisiana Business Incubator, and the Entrepreneurial League System.
- E. Designate a responsible official to monitor all activity made in the effort to achieve or exceed the established goals; record contacts made, subcontracts entered into with dollar amounts, and other relevant information.

For more information on AFEAT and the City of Alexandria's Diversity in Action Initiative, and to explore a local and statewide directory of minority businesses, please visit <a href="https://www.diversityinaction.org">www.diversityinaction.org</a>.

Should you have any questions or comments, please do not hesitate to contact our Finance Department at 318-449-5091 or our Purchasing Department at 318-441-6180.

Sincerely,

City of Alexandria

City of Alexandria, Louisiana Pre-Wired Relay Panels and Equipment Bid # 2133

#### 1.0 Introduction

#### 1.1 Scope

These specifications cover the requirements for furnishing the completely assembled panelboards described herein with all material designed, manufactured, and tested in compliance with the latest applicable standards of the American National Standards Institute (ANSI), the Institute of Electrical and Electronic Engineers (IEEE), and the National Electrical Manufacturers Association (NEMA).

- 1.2 Equipment
- 1.2.1 The intent of these specifications is to purchase three (3) completely engineered panel front assemblies, for ultimate installation at the Downtown, Willow Glen, and Sterkx Road substations.
- 1.2.2 Bills of Material are included for each panel as part of this specification.

#### 2.0. General Specifications

- 2.1 All mounted equipment will be readily accessible and interchangeable for replacement, if necessary. Control and instrument switches will be located at such a height that the operator may use them conveniently.
- 2.2 The equipment will operate satisfactorily within the ambient temperature range of -30° to 55°C and a relative humidity as high as 100%.

#### 2.0 Downtown Substation

- 2.1 One panel front assembly shall be provided for installation at the Downtown substation.
- 2.2 The Downtown panel assembly shall include relay/controls for the following:
- 2.2.1 Differential protection of the 138 kV transmission line that extends from the Downtown substation to the Willow Glen substation.
- 2.2.2 Breaker fail protection for Circuit Breakers 1 and 2.
- 2.2.3 Synchronize supervision of Circuit Breakers 1 and 2
- 2.2.4 Reclose supervision of Circuit Breakers 1 and 2.
- 2.2.5 Direct Transfer Trip of the Willow Glen terminal in the event either Circuit Breaker 1 or Circuit Breaker 2 fail to trip.
- 2.3 Panel assembly shall include wiring with pigtails for field termination by others. Length of pigtails shall be as indicated on the internal wiring diagram.

#### 3.0 Willow Glen Substation

- 3.1 One panel front assembly shall be provided for installation at the Willow Glen substation.
- 3.2 The Willow Glen panel assembly shall include relay/control equipment for the following:
- 3.2.1 Differential protection of the 138 kV transmission line that extends from the Willow Glen substation to the Downtown substation.

- 3.2.2 Differential protection of the 138 kV transmission line that extends from the Willow Glen substation to the Sterkx Road substation.
- 3.2.3 Breaker fail protection for Circuit Breakers 1, 2, and 3.
- 3.2.4 Breaker fail protection for Circuit Switchers 1 and 2.
- 3.2.5 Synchronize supervision of Circuit Breakers 1, 2, and 3.
- 3.2.6 Reclose supervision of Circuit Breakers 1 and 1.
- 3.2.7 Direct Transfer Trip of the Downtown terminal in the event Circuit Breaker 1 fails to trip.
- 3.2.8 Direct Transfer Trip of the Sterkx Road terminal in the event Circuit Breaker 3 fails to trip.
- 3.3 Panel assembly shall include wiring with pigtails for field termination by others. Length of pigtails shall be as indicated on the internal wiring diagram.

#### 4.0 Sterkx Road Substation

- 4.1 One panel front assembly shall be provided for installation at the Sterkx substation.
- 4.2 The Willow Glen panel assembly shall include relay/control equipment for the following:
- 4.2.1 Differential protection of the 138 kV transmission line that extends from the Sterkx substation to the Willow Glen substation.
- 4.2.2 Differential protection of the 138 kV transmission line that extends from the Sterkx substation to the Prescott substation.
- 4.2.3 Breaker fail protection for Circuit Breakers 1, 2, and 3.
- 4.2.4 Breaker fail protection for Circuit Switchers 1 and 2.
- 4.2.5 Synchronize supervision of Circuit Breakers 1, 2, and 3.
- 4.2.6 Reclose supervision of Circuit Breakers 1 and 1.
- 4.2.7 Direct Transfer Trip of the Willow Glen terminal in the event Circuit Breaker 1 fails to trip.
- 4.2.8 Direct Transfer Trip of the Prescott terminal in the event Circuit Breaker 3 fails to trip.
- 4.3 Panel assembly shall include wiring with pigtails for field termination by others. Length of pigtails shall be as indicated on the internal wiring diagram.

#### 5.0 Spare Equipment

- 5.1 One spare of each of the following items shall be provided:
  - a) SEL 421 model 04214415XXXX4H21XXXXX
  - b) SEL 421 model 04214415XXXX2H21XXXXX
  - c) SEL 387L model 0387L03D03X54X1
  - d) SEL 387L model 0387L03D03X52X1

#### 6.0 References

The Design, manufacture, and test in accordance with this section and applicable sections of the following standards:

- a) ANSI C37 Series, Protective Relays and Proposed Standard C37.21 for Control Switchboards
- b) ANSI C39.1, Switchboard Instruments
- c) ICEA, Specifications for Wire and Cable
- d) NEC, Current Rating of Control Wiring
- e) ASCE 7, Minimum Design Loads for Buildings and Other Structures

#### 7.0 Project/Site Conditions

- 7.1 Seismic loading per ASCE 7, 0.2 sec spectral response of 0.13g, Importance Factor 1.5, Site Class D.
- 7.2 Each panel front assembly will be installed in an existing control building and mounted in an existing panel frame that is directly mounted to a concrete floor.

#### 4.0 Construction

- 4.1 The panels shall be the Vertical Switchboard type. Panel dimensions and equipment layout will conform to the appropriate panel face arrangement diagram.
- 4.4 The panels shall be formed of No. 11 gauge, stretcher leveled or cold finished steel with all front edges and back edges formed in a 1/4-inch radius. All corners shall be welded for rigidity and ground smooth to present a neat appearance. All required interior support attachments shall be welded.
- 4.6 The panels shall be properly cleaned prior to painting per the paint manufacturer's recommendations. The panels shall be primed with zinc chromate primer followed by two coats of ANSI 61 Gray industrial grade paint. One small can of touch-up paint shall be provided as part of each panel.
- 4.7 There will be no butt joints or welds visible from the front of the panels.
- 4.9 All primary and auxiliary devices and all wiring to such devices will be completely accessible for operation, maintenance, removal and replacement. Panel wiring will not pass behind pieces that are not removable.
- 4.11 Cutouts and cover plates will be supplied where specified on approval prints. Cover plates will be fabricated of steel and painted to match the panel.
- 4.13 Power sources will be provided with fuses located within the panel. Fuse blocks will have molded phonelic barriers and will be rated at 250 volts. Fuses will be rated as indicated on the drawings. Fuse blocks will be G.E. Type 8421-3, or approved equal.
- 4.14 A copper 1/4" x 1" ground bus will be mounted near the bottom of each panel with provisions for connecting to adjacent panels. Four spare #10 screw connections will be provided on the ground bus.
- 4.16 Nameplates
- 4.16.1 Nameplates will be furnished and mounted by the supplier. Nameplates will mounted with stainless steel screws in accordance with the panel face arrangement drawings.
- 4.16.2 Nameplates will be made of laminated black and white plastic with the black layer on the outside. Lettering will be engraved through the black outer layer such that the letters appear white. Nameplates shall be engraved in accordance with the appropriate label schedule as indicated on the nametag schedule.
- 4.16.3 Nameplates or stencils giving the NEMA device function number and wiring diagram designation letter will be placed on the back of or adjacent to the connection side of each device.

#### 5.0. Wiring

- All control wiring shall be no smaller than No. 14 AWG, 41 strand copper wire which is insulated with SIS insulation rated 600 volts or higher, except wire for current transformer secondary circuits shall be no smaller than No. 12 AWG, 65 strand copper.
- 5.2 Multi-strand Class K hinge wire shall be used where door openings require bending in service.
- 5.3 There will be no splices in the wiring and all connections will be made at device studs or terminal blocks.
- 5.3 All wiring where necessary will be terminated with T&B Stakon Type No. 10RC-10, or approved equal, insulated ring tongue connectors. All compression terminals shall be crimped with hand or power tools approved by the terminal manufacturer. If hand tools are used, they must be "ratchet" type tools that require full compression of the terminal barrel.
- 5.4 Fuse wiring will be arranged such that the source will be at the top and the load at the bottom of the fuse block.
- 5.6 No more than two (2) wires will terminate on each screw terminal.
- 5.7 All wires shall be marked with vinyl printed labels to show local end terminal number-remote end device code and terminal number.
- 5.8 Exposed wiring shall be orderly, square, and neatly tied together with cable ties.
- 5.9 Wiring harnesses shall be provided for internal wiring terminations removed for shipment.

#### 6.0 Equipment

Bills of Material that list the equipment to be installed on each panel are included on the respective panel layout drawings.

#### 7.0 Drawings & Instruction Manuals

- 7.1 Drawings
- 7.1.1 The following drawings are included with this specification for each panel for bidding purposes:
  - a. Relay Panel Layout Drawing with Nametag Schedule and Bill of Material.
  - c. Internal Wiring Diagram.
- 7.1.2 Owner will supply the following drawings for each panel to the successful bidder for its use in fabricating the panels:
  - a. One-line Diagram
  - b. A.C. Schematics
  - c. D.C. Schematics
  - d. Panel wiring diagram and layout as viewed from the rear of the panel
  - e. Panel layout as viewed from the front of the panel
- 7.1.3 In the event that there are any conflicts between the drawings and this specification, or between individual drawings, vendors are to bring such conflicts to the attention of Owner. Any lack of description or omission of required information shall be resolved at the earliest opportunity.
- 7.2 Instruction Manuals
- 7.2.1 Copies of instruction books for each panel mounted device will be provided as follows:
  - a. One copy of each shall be shipped with the relay panels.
  - b. Two copies of each shall be sent to the Owner.
  - c. One electronic copy of each shall be sent to the Engineer.

7.2. Included with each instruction book set will be a parts breakdown with ordering information on obtaining spare or replacement components.

#### 8.0 Testing

- 8.1 Complete tests will be made to insure wiring correctness and proper function of all relay components before shipment from factory.
- 8.2 Factory tests shall simulate inputs to all current and potential circuits (A.C. Load Test) and verify output of all control, trip, and alarm circuits. All wiring shall be hi-pot tested within restrictions of protective relay specifications.

#### 9.0 Warranty

9.1 The panel fabricator shall warrant the panel and all accessories to be free from defects in material and workmanship for a period of one year from the date of receipt of the panel by Owner. After receipt, the Owner shall inspect the panels for shipping damage and inform the panel fabricator if such damage exists. All parts found to be damaged shall be replaced or repaired to the complete satisfaction of the Owner. During the warranty period, the warranty shall cover the cost of removal from site, transportation to and from the repair facility, and reinstallation after repairs.

**End of Specifications** 

#### **BID FORM**

#### Relay Panels and Equipment Downtown, Willow Glen, and Sterkx Road Substations

#### **BIDDER'S REPRESENTATIONS**

In submitting this Bid, Bidder represents that Bidder has examined copies of all the Bidding Documents and of the following Addenda (receipt of all which is hereby acknowledged):

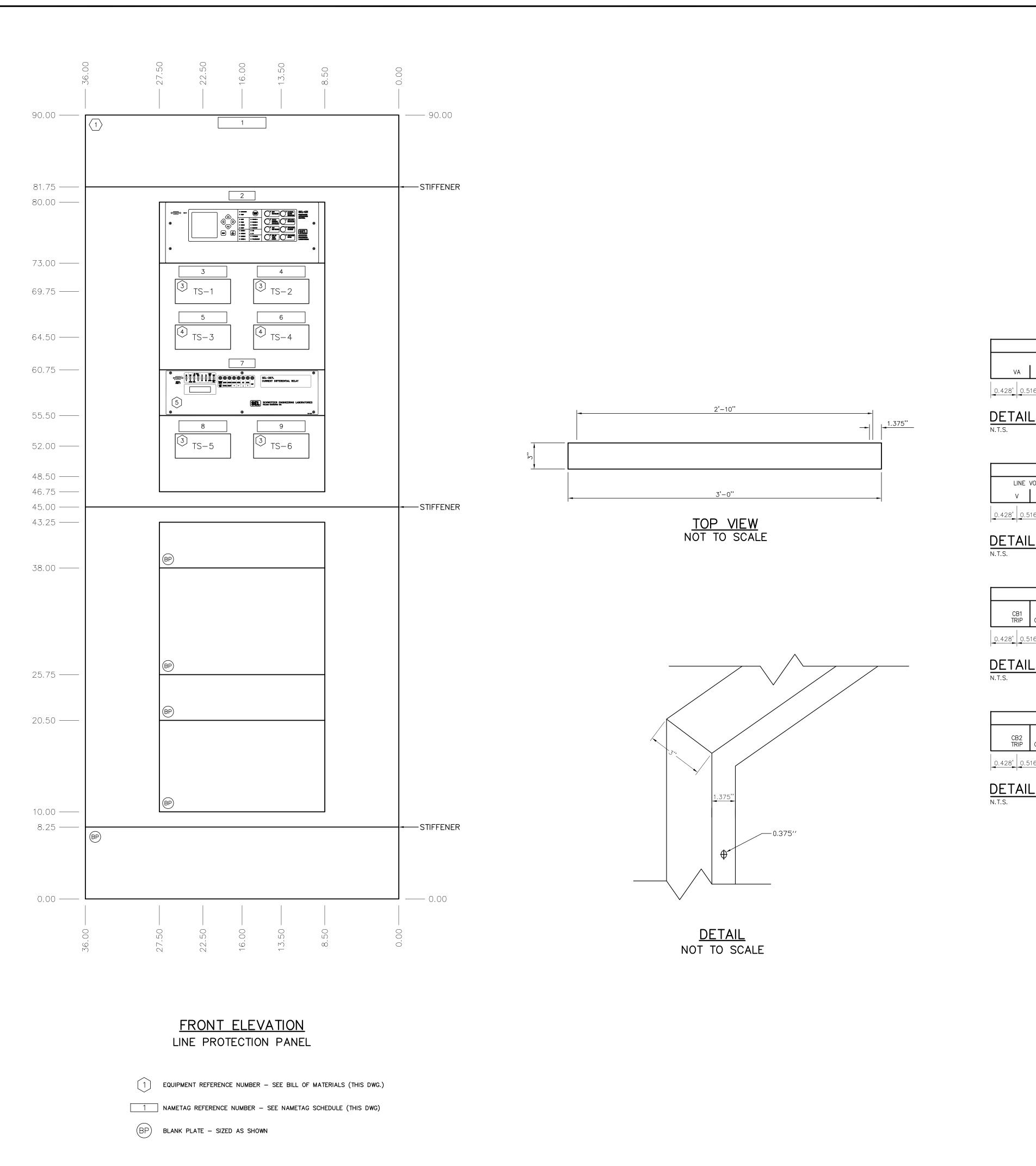
DATE

				•				
				•				
BASIS	OF BID							
Bidder v	will furnish the Goo	ods in accordance with the	ne specificati	ons and	drawin	gs for the fo	ollowing prices	s:
			F			8		
HEN	DESCRIPTION							
A.	Downtown Substa	tion Relay Panel						
					and	_/100 (\$		)
		(Use Words)				(Use figu	res)	
B.	Willow Glen Subs	station Relay Panel						
					and	_/100 (\$		)
		(Use Words)				(Use figu	res)	
C.	Sterkx Road Subs	tation Relay Panel						
					and	_/100 (\$ (Use figu		)
		(Use Words)				(Use figu	res)	
DELIV	ERY OF GOODS							
BIDDE	R agrees that the G	oods will be delivered to	the point of	delivery	within		days.	

ADDENDUM NUMBER

## 

(Per LA R.S. 38.2212(A)(c)(i) – See General Conditions Item #22, Page 4 of these bid specifications.)



BILL OF MATERIAL MANUFACTURER DESCRIPTION PART NO. STEEL PANEL PER SPECIFICATION N/A N/A SEL-421 LINE DISTANCE RELAY, 125V DC 04214415XXXX4H21XXXXX SEL TEST SWITCH STATES FMS-10D TEST SWITCH STATES FMS-10A SEL-387L LINE CURRENT DIFFERENTIAL RELAY, 125V DC 0387L03D03X54X1 FUSE BLOCK 2 POLES, 30A, 600V H25030-25 BUSSMAN FUSE CARTRIDGE 6A, 250V V NR BUSSMAN NON-6 FUSE CARTRIDGE 3A, 250V V NR BUSSMAN NON-3

			NAMEPLATE ENGR	RAVING SCHEDULE				
N.P. NO.	SIZE	TEXT HEIGHT	FIRST LINE	SECOND LINE	THIRD LINE			
1	1.25" x 5.5"	3/16"	PANEL 3R	DOWNTOWN LINE AND	STERKX LINE			
2	1" × 3"	3/16"	WILLOW GLEN LINE 21	BACKUP DISTANCE	RELAY			
3	1.25" x 5.5"	1/4"		See Detail #1				
4	1.25" x 5.5"	1/4"		See Detail #2				
5	1.25" x 5.5"	3/16"		See Detail #3				
6	1.25" x 5.5"	1/4"		See Detail #4				
7	1" × 3"	1/4"	WILLOW GLEN LINE 87L	CURRENT DIFF	RELAY			
8	1.25" x 5.5"	3/16"		See Detail #5	•			
9	1.25" x 5.5"	1/4"		See Detail #6				

TS1 - WILLOW GLEN 21 BACKUP RELAY

LINE VOLTS

CB1 CURRENT

VA VB VC VN IA OUT IA IN IB OUT IB IN IC OUT IC IN

0.428' 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.428'

DETAIL 1

		TS	52 – WILL	OW GLEN	I 21 BAC	KUP REL	4Y		
LINE	VOLTS	BUS '	VOLTS			CB2 Cl	JRRENT		
٧	N	٧	N	IA OUT	IA IN	IB OUT	IB IN	IC OUT	IC IN
1		1	1	1					1

0.428' 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.516"

DETAIL
N.T.S.

2
THIS DW

		TS	3 – WILL	OW GLEN	I 21 BAC	KUP REL	AY			
CB1 TRIP	CB1 CLOSE	CB1 BFI	CB1 BFT	CB1 SYNC	OUT 106	OUT 107	ALARM			
0.428 0.5	516 <u>"</u> 0.5	16" 0.5	16" 0.5	16" 0.5	16" 0.5	16" 0.5	516 <u>"</u> 0.5	16" 0.5	516"	0.428

DETAIL 3

THIS DW

	TS4 - WILLOW GLEN 21 BACKUP RELAY											
CB2 TRIP	CB2 CLOSE	CB2 BFI	CB2 BFT	CB2 SYNC	0UT 206	0UT 207	0UT 208					
0.428' 0.5	516" 0.5	16" 0.5	16" 0.5	16" 0.5	16" 0.5	16" 0.5	16" 0.5	16" 0.5	516" 0.428			

DETAIL 4
THIS DW

TRIP BFI 87F CB1 CB1&2 CB1 ALARM IA OUT IA IN IB OUT IB IN IC OUT IC IN			TS5	- WILLO	)W GLEN	87L LINE	DIFF REI	_AY		
	TDID	DEI	975				CB1 CL	JRRENT		
				ALARM	IA OUT	IA IN	IB OUT	IB IN	IC OUT	IC IN

0.428' 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.428'

DETAIL 5

THIS DWG

TS6 - WILLOW GLEN 87L LINE DIFF RELAY

CB2 CURRENT

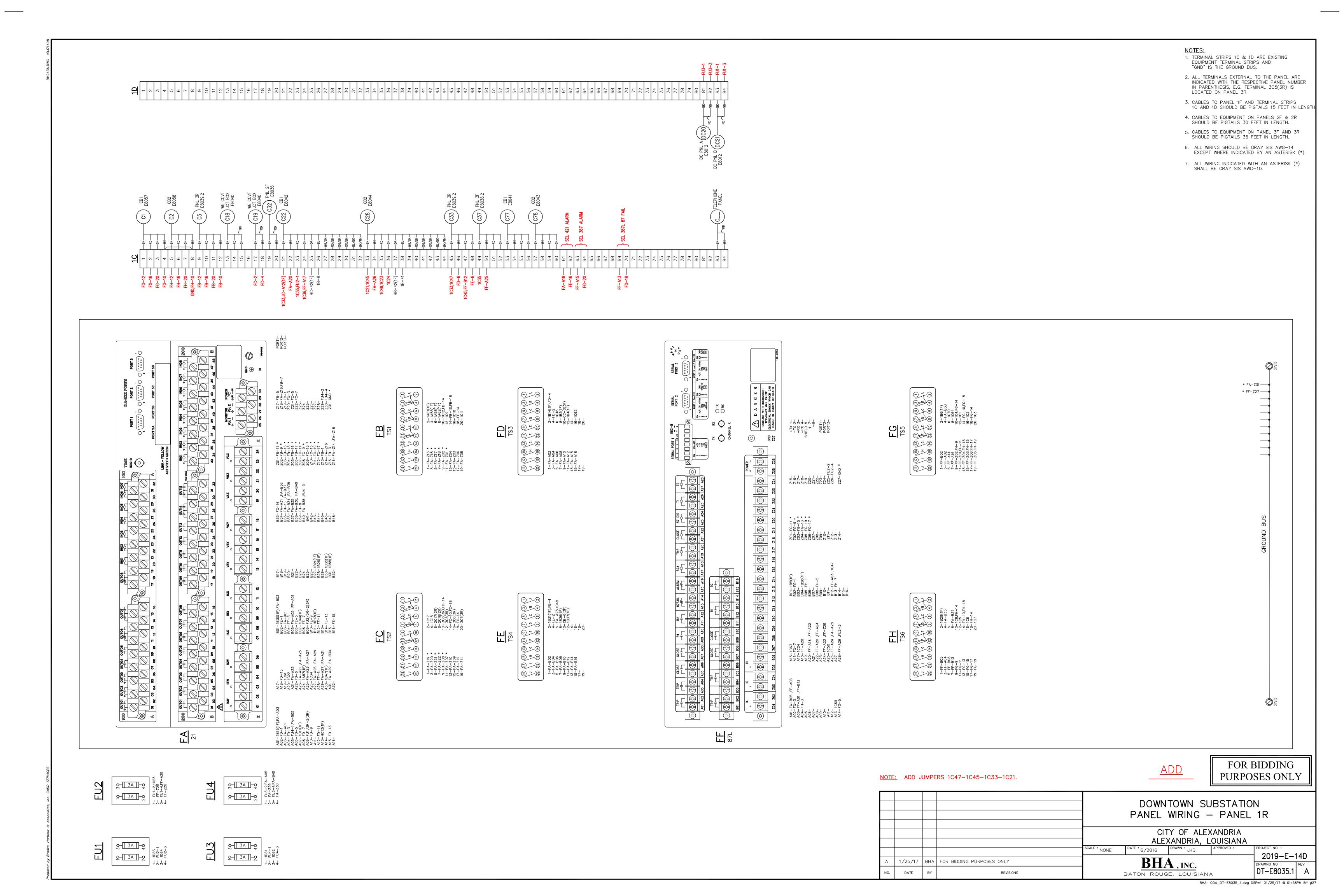
TRIP 79I
CB2 CB1&2 CLOSE R1 IA OUT IA IN IB OUT IB IN IC OUT IC IN

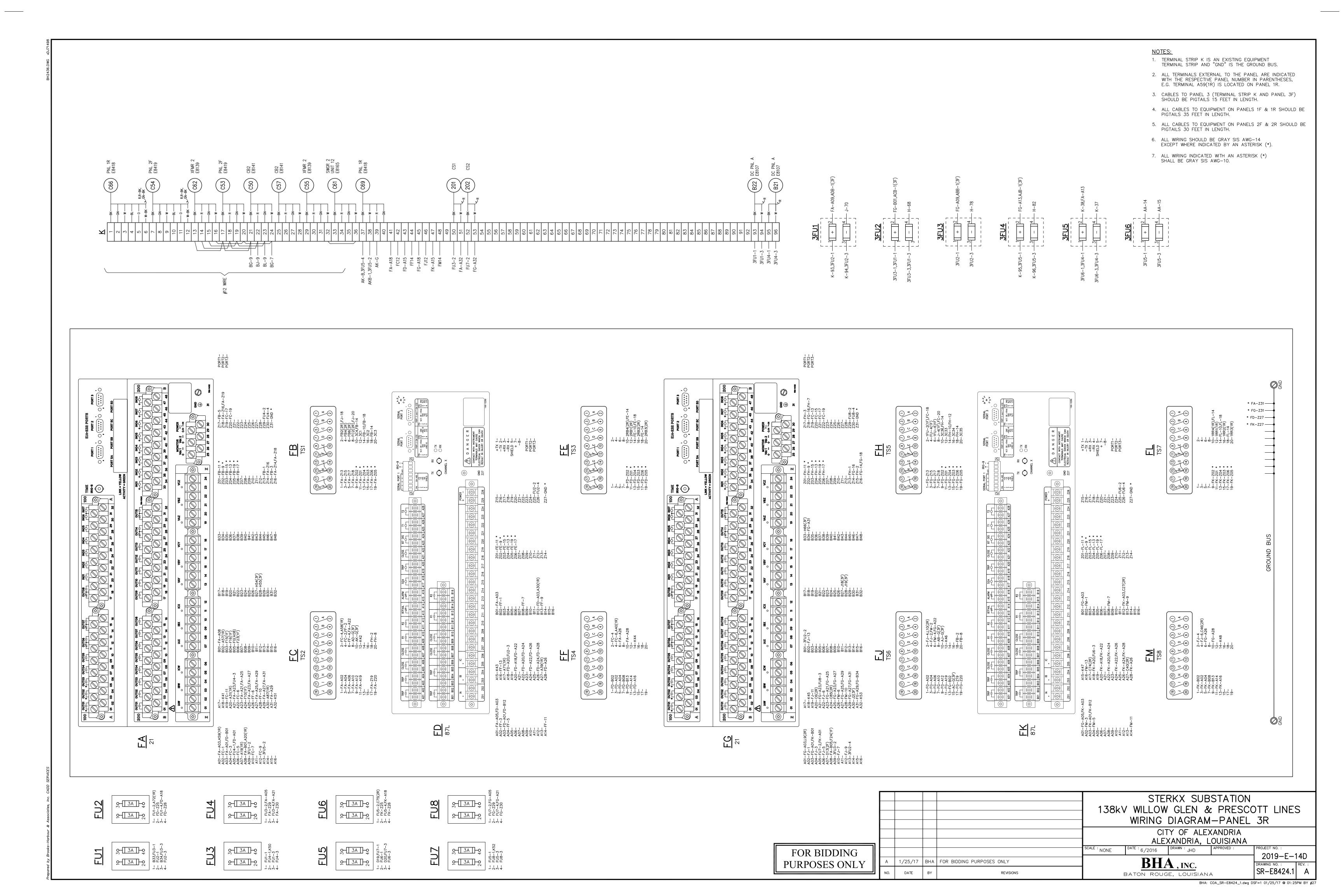
0.428' 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.428'

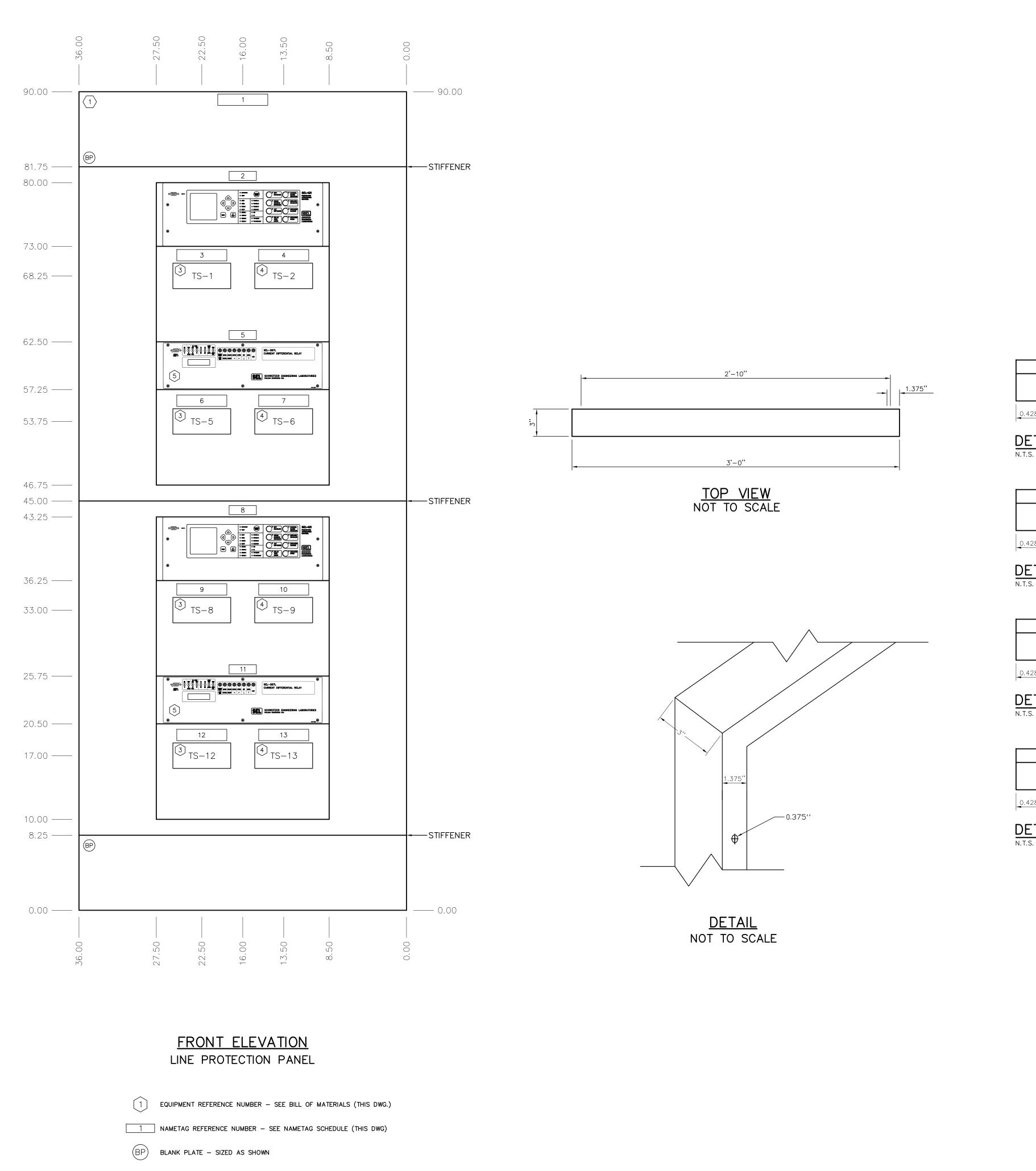
TAIL 6

FOR BIDDING PURPOSES ONLY

				DOWNTOWN SUBSTATION 138kV WILLOW GLEN
				LINE PROTECTION PANEL
				CITY OF ALEXANDRIA ALEXANDRIA, LOUISIANA
				SCALE: N.T.S. DATE: 4/28/16 DRAWN: JHD APPROVED: PROJECT NO.:  2019-E-14D
А	1/25/17	ВНА	FOR BIDDING PURPOSES ONLY	BHA, INC.    DRAWING NO. :   REV. :
NO.	DATE	BY	REVISIONS	BATON ROUGE, LOUISIANA  DT-E8031-P2  A







	BILL OF MA	ATERIAL		
ITEM	DESCRIPTION	MANUFACTURER	PART NO.	QTY.
1	STEEL PANEL PER SPECIFICATION	N/A	N/A	1
2	SEL-421 LINE DISTANCE RELAY, 48V DC	SEL	04214415XXXX2H2XXXXXX	2
3	TEST SWITCH	STATES	FMS-10D	4
4	TEST SWITCH	STATES	FMS-10A	4
5	SEL-387L LINE CURRENT DIFFERENTIAL RELAY, 48V DC	SEL	0387L03D03X52X1	2
6	FUSE BLOCK 2 POLES, 30A, 600V	BUSSMAN	H25030-25	8
7	FUSE CARTRIDGE 6A, 250V V NR	BUSSMAN	NON-6	8
8	FUSE CARTRIDGE 3A, 250V V NR	BUSSMAN	NON-3	8

			NAMEPLATE ENGR	RAVING SCHEDULE					
N.P. NO.	SIZE	TEXT HEIGHT	FIRST LINE	SECOND LINE	THIRD LINE				
1	1.25" x 5.5"	3/16"	PANEL 3R	WILLOW GLEN LINE AND	PRESCOTT LINE				
2	1" × 3"	3/16"	WILLOW GLEN LINE 21	BACKUP DISTANCE	RELAY				
3	1.25" x 5.5"	1/4"		See Detail #1	•				
4	1.25" x 5.5"	1/4"		See Detail #2					
5	1" × 3"	3/16"	WILLOW GLEN LINE 87L	CURRENT DIFF	RELAY				
6	1.25" × 5.5"	1/4"		See Detail #3					
7	1.25" x 5.5"	1/4"	See Detail #4						
8	1" × 3"	3/16"	PRESCOTT LINE 21	PRESCOTT LINE 21 BACKUP DISTANCE F					
9	1.25" x 5.5"	1/4"		See Detail #5					
10	1.25" × 5.5"	1/4"		See Detail #6					
11	1" × 3"	3/16"	PRESCOTT LINE 87L	PRESCOTT LINE 87L CURRENT DIFF RELAY					
12	1.25" x 5.5"	1/4"		See Detail #7					
13	1.25" x 5.5"	1/4"		See Detail #8					

LINE VOLTS  CB1 CURRENT  VA VB VC VN IA OUT IA IN IB OUT IB IN IC OUT IC IN			TS	s1 – WILL	.OW GLEN	21 BAC	KUP RELA	<b>λ</b> Υ			
VA VB VC VN IA OUT IA IN IB OUT IB IN IC OUT IC IN	LINE VOLTS CB1 CURRENT										
	VA	VB	VC	VN	IA OUT	IA IN	IB OUT	IB IN	IC OUT	IC IN	

0.428' 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.428'

DETAIL 1
N.T.S. THIS DWG.

		TS	52 – WILL	OW GLEN	N 21 BAC	KUP REL	<b>Δ</b> Υ		
CB1	CB1	CB1	CB1	CS1				BUS	VOLTS
TRIP	DTT	BFI	BFT	BFT	ALARM			٧	N

0.428' 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.516"

DETAIL 2

THIS DWG

TS3 - WILLO	W GLEN	87L LINE	DIFF REI	LAY		
			CB1 CURF	RENT		
	IA OUT	IA IN	IB OUT	IB IN	IC OUT	IC IN
	,	,				,   ,

0.428' 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.428'

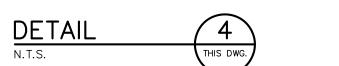
DETAIL

N.T.S.

THIS DWG.

		TS4	- WILLO	)W GLEN	87L LINE	DIFF RE	LAY
CB1 TRIP	CB1 BFI	CB1 79I	CLOSE	R1	87 FAIL	ALARM	
		"	, ,	, ,	, ,	, ,	

0.428' 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.428'



		-	TS5 — PF	RESCOTT	21 BACK	UP RELAY	1			
	LINE	E VOLTS				CB3 CURI	RENT			
VA	VB	VC	VN	IA OUT	IA IN	IB OUT	IB IN	IC OUT	IC IN	

0.428' 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.428'

DETAIL 5

N.T.S. THIS DWG

		-	TS6 — PF	RESCOTT	21 BACKI	JP RELA`	1			
CB3 TRIP	CB3 DTT	CB3 BFI	CB3 BFT	CS2 BFT	ALARM	CB2 BFT		BUS Y	VOLTS N	

0.428' 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.428'

DETAIL

N.T.S.

6

THIS DWG

	PRES	COTT 8	7L LI	INE [	)IFF	RELA	·Υ								
							(	CB3	CURF	RENT					
	I	IA OUT	IA	IN	IB (	TUC	IB	IN	IC (	TUC	IC	IN			
0.428	0.516"	0.516"	0.516"	0.51	6" 0.5	16"	0.5	16"	0.5	16"	0.5	16"	0.5	16"	0.428

DETAIL 7
N.T.S. THIS DWG

TS8 - PRESCOTT 87L LINE DIFF RELAY										
	CB3 TRIP	CB3 BFI	CB3 79I	CLOSE	R1	87 FAIL	ALARM			
Ī	0.400, 0.5	16" 0 5	16" 0 5	16" 0 5	16,"	16" 0 5	16" 0 5	16," 0 516	"   0 =10"	10,400,

0.428' 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.428'

DETAIL 8

N.T.S. THIS DWG.

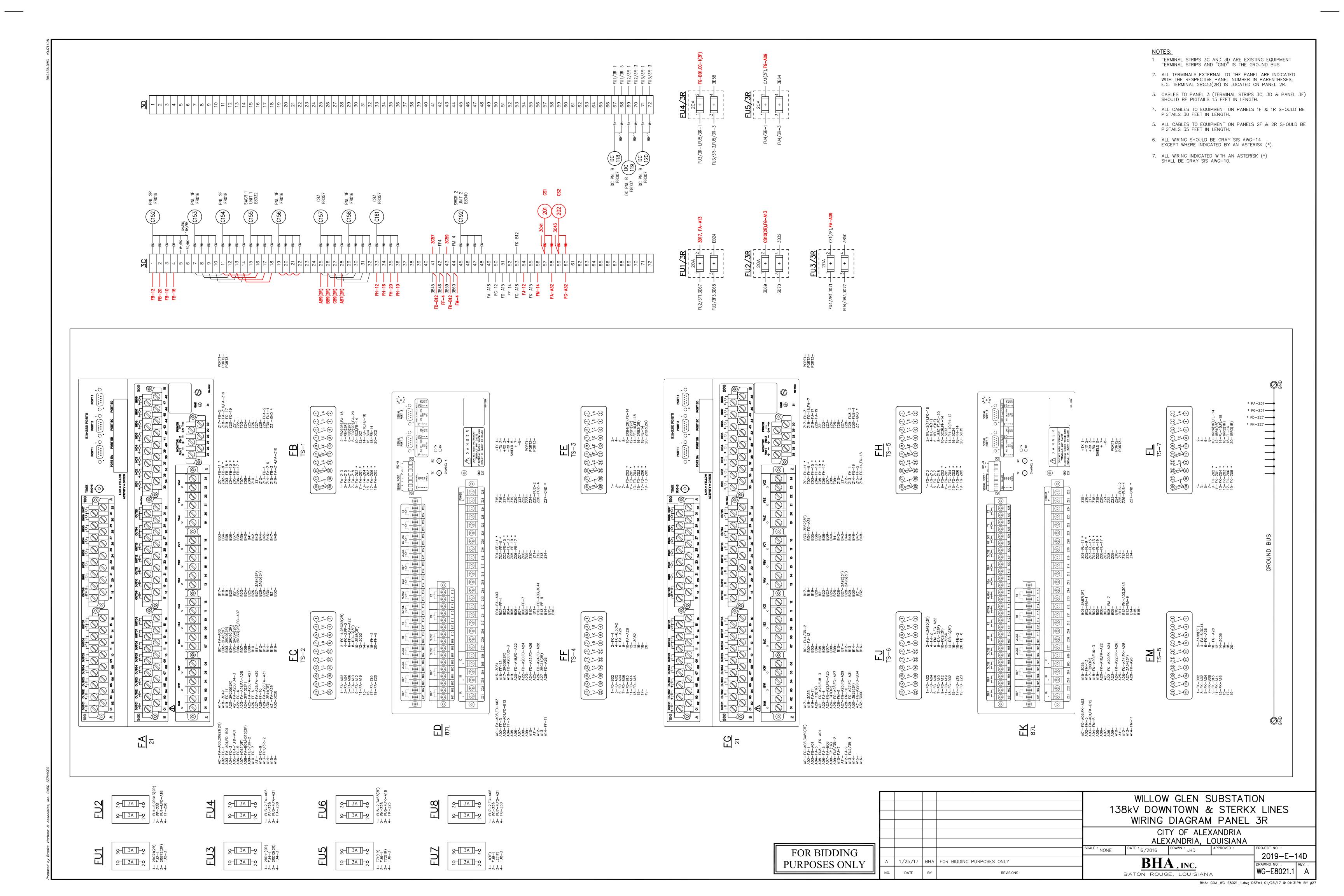
FOR BIDDING PURPOSES ONLY

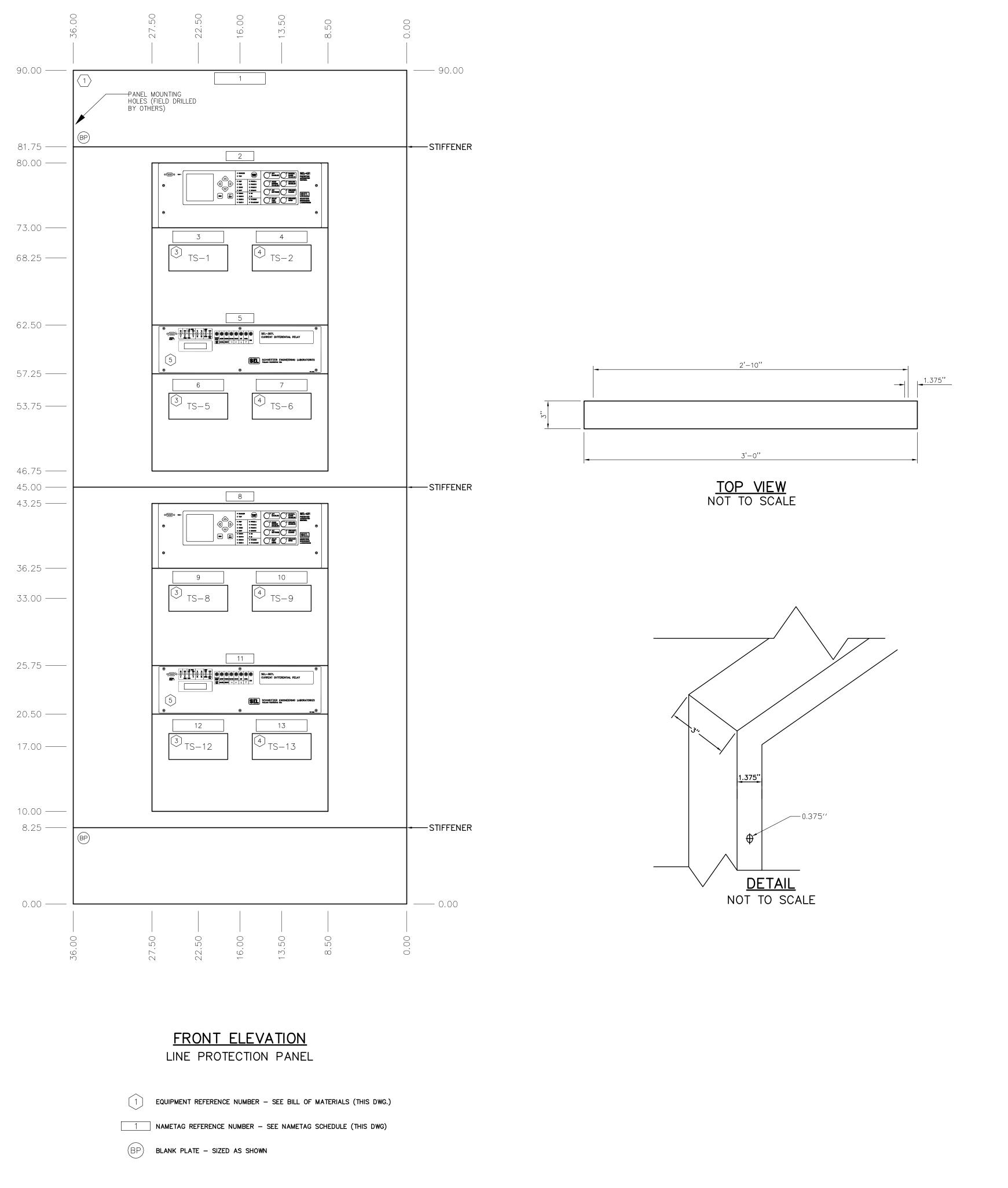
STERKX ROAD SUBSTATION
LINE PROTECTION PANEL

CITY OF ALEXANDRIA
ALEXANDRIA, LOUISIANA

SCALE: N.T.S. DATE: 3/17/16 DRAWN: JHD APPROVED: PROJECT NO.:
2019—E—14D
DRAWNIG NO.: SR—E8501 A

BHA: COA\_SR-E8501.dwg DSF=6 01/25/17 @ 02:41PM BY #27





BILL OF MATERIAL												
ITEM	DESCRIPTION	MANUFACTURER	PART NO.	QTY.								
1	STEEL PANEL PER SPECIFICATION	N/A	N/A	1								
2	SEL-421 LINE DISTANCE RELAY, 48V DC	SEL	04214415XXXX2H2XXXXX	2								
3	TEST SWITCH	STATES	FMS-10D	4								
4	TEST SWITCH	STATES	FMS-10A	4								
5	SEL-387L LINE CURRENT DIFFERENTIAL RELAY, 48V DC	SEL	0387L03D03X52X1	2								
6	FUSE BLOCK 2 POLES, 30A, 600V	BUSSMAN	H25030-25	8								
7	FUSE CARTRIDGE 6A, 250V V NR	BUSSMAN	NON-6	8								
8	FUSE CARTRIDGE 3A, 250V V NR	BUSSMAN	NON-3	8								

	NAMEPLATE ENGRAVING SCHEDULE										
			NAMEPLATE ENGR	RAVING SCHEDULE							
N.P. NO.	SIZE	TEXT HEIGHT	FIRST LINE	SECOND LINE	THIRD LINE						
1	1.25" × 5.5"	3/16"	PANEL 3R	DOWNTOWN LINE AND	STERKX LINE						
2	1" × 3"	3/16"	DOWNTOWN LINE 21	BACKUP DISTANCE	RELAY						
3	1.25" × 5.5"	1/4"	See Detail #1								
4	1.25" x 5.5"	1/4"	See Detail #2								
5	1" × 3"	3/16"	DOWNTOWN LINE 87L	CURRENT DIFF	RELAY						
6	1.25" x 5.5"	1/4"	See Detail #3								
7	1.25" x 5.5"	1/4"		See Detail #4							
8	1" × 3"	3/16"	STERKX LINE 21	BACKUP DISTANCE	RELAY						
9	1.25" x 5.5"	1/4"		See Detail #5							
10	1.25" × 5.5"	1/4"		See Detail #6							
11	1" x 3"	3/16"	STERKX LINE 87L	CURRENT DIFF	RELAY						
12	1.25" × 5.5"	1/4"	See Detail #7								
13	1.25" x 5.5"	1/4"	See Detail #8								

		T	S1 – D0	WNTOWN	21 BACK	UP RELA	Υ		
				CB1 CUR	RENT				
VA	IA OUT	IA IN	IB OUT	IB IN	IC OUT	IC IN			
0.428 0.5	16" 0.5	16" 0.5	16" 0.5	16" 0.5	0.5	0.5	16" 0.5	16" 0.5	16" 0.428'

		T	S2 - D0	WNTOWN	21 BACK	UP RELA	Y		
CB1 TRIP	CB1	CB1 BFI	CB1 BFT	CS1 BFT	ALARM			BUS '	VOLTS N
11X11	I	l l	l l	l I	ALAKWI				

0.428' 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.428'

CB1 CURRENT  IA OUT IA IN IB OUT IB IN IC OUT IC IN	TS3 - DOWNTOWN 87L LINE DIFF RELAY										
LIA OUT LIA IN LIB OUT LIB IN LIC OUT LIC IN				CB1 CURF	RENT						
		IA OUT	IA IN	IB OUT	IB IN	IC OUT	IC IN				

0.428' 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.428'

DETAIL N.T.S.

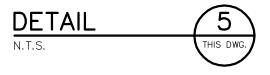
TS4 - DOWNTOWN 87L LINE DIFF RELAY										
	CB1 TRIP	CB1 BFI	CB1 79I	CLOSE	R1	87 FAIL	ALARM			
				40,"	40,"	40,"	40,"	10"   0 510"	0.540,"	

0.428' 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.428



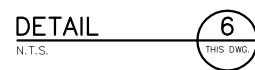
		Т	S5 – ST	ERKX RD	21 BACK	(UP RELA	Y			•
	LINE	E VOLTS				CB3 CURI	RENT			•
VA	IA OUT	IA IN	IB OUT	IB IN	IC OUT	IC IN				
0.428, 0.5	16" 0 5	16" 0 5	16" 0 5	16" 0 5	16" 0 5	16" 0 5	16" 0 5	16" 0 5	16" 0 428'	

0.428 0.516 0.516 0.516 0.516 0.516 0.516 0.516 0.516 0.516 0.516 0.516



		Т	S6 – STI	ERKX RD	21 BACK	UP RELA	Υ		
CB3 TRIP	CB3 DTT	CB3 BFI	CB3 BFT	CS2 BFT	ALARM	CB2 BFT		BUS Y	VOLTS N
				Ī		Ī			Ī

 0.428'
 0.516"
 0.516"
 0.516"
 0.516"
 0.516"
 0.516"
 0.516"
 0.516"
 0.516"
 0.428'

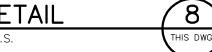


١			T.S	S7 – STE	RKX RD 8		DIFF RFI	AY			
				37 312	1		CB3 CURI				
					IA OUT	IA IN	IB OUT	IB IN	IC OUT	IC IN	
i	.										

0.428' 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.516" 0.428'

DETAIL N.T.S.

L						TS	3 –	STEF	₹KX	RD 8	37L L	INE	DIFF	REL	ΑY			
	CE TR	33 :IP	CE BI		CE 7:		CLO	OSE	F	?1	8 F <i>A</i>	7 NL	ALA	\RM				
	0.428	0.5	16 <u>"</u>	0.5	16"_	0.5	16"	0.5	16"	0.5	16"	0.5	16"	0.5	16"	0.516"	0.516"	0.428



FOR BIDDING **PURPOSES ONLY** 

_					
					WILLOW GLEN SUBSTATION LINE PROTECTION PANEL
					CITY OF ALEXANDRIA ALEXANDRIA, LOUISIANA
ı					SCALE: N.T.S. DATE: 3/17/16 DRAWN: JHD APPROVED: PROJECT NO.:  2019-E-14D
	Α	10/3/16	ВНА	FOR BIDDING PURPOSES ONLY	BHA, INC.    DRAWING NO. :   REV. :
	NO.	DATE	BY	REVISIONS	BATON ROUGE, LOUISIANA WG-E8056-P2 A