



**ZONING**  
**APPLICATION**

**City of Alexandria’s Planning Division**

625 Murray Street – 2<sup>nd</sup> Floor, Alexandria, Louisiana 71301-8022

(318) 473-1371 or (318) 473-1373

[www.cityofalexandrialala.com](http://www.cityofalexandrialala.com)

**CONTACT INFORMATION**

APPLICANT(S) NAME: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

\_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_ EMAIL ADDRESS: \_\_\_\_\_

PROPERTY OWNER’S NAME: \_\_\_\_\_

AUTHORIZED AGENT (if applicable): \_\_\_\_\_

**PROPERTY DESCRIPTION**

PROPERTY ADDRESS: \_\_\_\_\_

LEGAL DESCRIPTION: \_\_\_\_\_

\_\_\_\_\_

**ZONING CLASSIFICATION**

PRESENT ZONING CLASSIFICATION: \_\_\_\_\_

DESIRED ZONING CLASSIFICATION: \_\_\_\_\_

**REASON(S) FOR APPLICATION**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**ADDITIONAL REQUIREMENTS**

- \$225 FEE – Money Order, Cash or Check (Fee is Non-Refundable)
- A PLAT AND THE REAL ESTATE LISTING OF SUBJECT PROPERTY
- A LIST OF PROPERTY OWNERS WITHIN 100 FT OF SUBJECT PROPERTY
- A PLAT AND THE REAL ESTATE LISTING OF PROPERTY OWNERS WITHIN 100 FT.

**This information may be obtained from the Rapides Parish Tax Assessors Office**

SIGNATURE OF APPLICANT: \_\_\_\_\_ DATE: \_\_\_\_\_

SIGNATURE OF OTHER OWNERS: \_\_\_\_\_ DATE: \_\_\_\_\_

\_\_\_\_\_ DATE: \_\_\_\_\_

Application(s) must arrive in Planning Division office SIX (6) WEEKS prior to regular monthly meeting, which is the last Monday of each month, with the exception of May and December. Application MUST be made for each separately owned parcel of property. All meetings are held in the Alexandria City Council Chambers located on the first floor of City Hall. (915 Third Street, Alexandria, LA) Applicant will be notified of specific meeting date. Applicant will be responsible for mailing the certified letters and the cost to the property owners within 100 feet.