

**ALEXANDRIA CIVIL SERVICE BOARD
NOTICE OF A COMPETITIVE EXAMINATION
FOR THE CLASS OF POLICE CHIEF**

A written examination will be given in approximately ninety (90) days, on a competitive basis to approved applicants for the purpose of placing names on the competitive employment list for the class of **Police Chief** in accordance with the provisions of the Municipal Fire and Police Civil Service Law and the rules of the Alexandria Civil Service Board.

Application forms may be obtained from Barbara Bordelon, the Secretary to the Civil Service Board, or Sandra Gooden at 1000 Bolton Avenue, Alexandria, LA 71301 from 8:00 a.m. to 4:00 p.m.

Completed applications and the required attachments must be received by Barbara Bordelon or Sandra Gooden at 1000 Bolton Avenue, Alexandria, LA 71301 from 8:00 a.m. to 4:00 p.m. by Monday, May 15, 2023. Approved applicants will be notified of the exact date, time, and place of the examination at least five (5) days prior to the examination date.

QUALIFICATION REQUIREMENTS

Unless otherwise specified, all requirements listed below must be met by the filing deadline for application for admission to the examination.

Must meet all requirements of the Municipal Fire and Police Civil Service Law, including being a citizen of the United States.

Must possess a valid driver's license.

Prior to beginning work in this class, must obtain a valid Louisiana driver's license.

After offer of employment, but before beginning work in this class, must pass a physical examination, the selection and administration of which shall be authorized by the Appointing Authority, designed to demonstrate good health and physical fitness sufficient to perform the essential duties of the position, with or without accommodation.

EITHER

Must have a bachelor's degree in business administration, public administration, or a related curriculum and at least ten (10) years of progressively responsible experience in law enforcement positions, at least two (2) years of which must have been in positions which include administrative or supervisory responsibilities.

OR

Must have a bachelor's degree or an associate degree in criminal justice, police administration, or other law enforcement curriculum and at least eight (8) years of progressively responsible experience in law enforcement positions which include administrative or supervisory responsibilities for at least two (2) years. Law enforcement experience should include work in positions which would provide background in patrol operations, criminal investigations, police training, and related areas of police department operations and management.

OR

Applicant must possess one of the following: high school diploma, high school equivalency certificate, high school transcript, affidavit from the issuing high school, associate's or bachelor's degree, or college transcript, any one of which must indicate that graduation has occurred or a degree awarded. A certification of completion shall not be sufficient to substitute for a diploma or equivalency certificate. Applicant must possess at least fifteen (15) years of progressively responsible experience in law enforcement positions, at least four (4) years of which must have been in positions which include administrative or supervisory responsibilities. Law enforcement experience should include work in positions which would provide background in patrol operations, criminal investigations, police training, and related areas of police department operations and management.

By direction of the chairman:

Baiberson Delaney, Secretary

Post at all stations May 3, 2023 through May 15, 2023

DO NOT REMOVE BY ORDER OF
ALEXANDRIA CIVIL SERVICE BOARD

THE CITY OF ALEXANDRIA IS AN EQUAL OPPORTUNITY EMPLOYER