

## **Fleet Maintenance Technician, Sr., Motor Pool**

**Annual Salary: \$33,238.40 Grade: 20 (Employees: Refer to Civil Service Rule VI.3.1 and VI.17 for promotional rate) Appointment to a position in the classified service shall be at the minimum of the corresponding pay range unless otherwise approved.**

Benefits Offered: 23.09% employer retirement contribution; sick and vacation leave; health, dental, vision, and supplemental insurances offered.

Examination is announced to establish an employment list to fill vacancies in the Motor Pool Department and future vacancies as they occur to perform technical and skilled maintenance and repairs on city fleet vehicles, heavy duty trucks, buses, fire and police vehicles and apparatus, heavy mobile equipment, and related equipment. Work is performed under the supervision of the Supervisor, Fleet Maintenance.

### **Minimum Qualifications:**

- High School diploma or GED, with vocational or technical training in automotive and/or diesel equipment repair; with three (3) years of experience in automotive/diesel engine maintenance and repair work to include electronic diagnostic experience; or any equivalent combination of education, training, and experience.
- ASE certification in appropriate area is desired
- Must possess a valid driver's license.
- Will be required to obtain a valid State of Louisiana driver's license at time of appointment and maintain throughout employment.

### **Necessary Special Requirements:**

- Positions assigned to Motor Pool Department will be required to obtain a valid State of Louisiana Class D driver's license within one (1) month of hire.
- **Positions assigned to Transit Department will be required to obtain a valid State of Louisiana CDL-B driver's license with appropriate endorsements within five (5) months of hire.**
- Position(s) whose assignments include Fire apparatus maintenance must complete required training as identified by the Fire Department.
- May be required to possess a State of Louisiana Motor Vehicle Inspection Certification; if required, must obtain within six (6) months.

### **Kind of Examination**

This examination may consist of a written test, a rating of training and experience, a performance test or any combination thereof deemed necessary to adequately screen and rank applicants.

**Examination notices will be sent out via email with a testing date, time, and location.**

Applicants must supply complete and accurate information concerning their previous training and experience including a detailed description of their work experience, the names and addresses of all previous employers and the dates of employment. The information is subject to verification.

**Must include copies of driver's license, diploma, GED, DD214, degree, etc. with application.**

**Accepting applications: Until filled**

**COMPLETE A PAPER APPLICATION AT:  
[WWW.CITYOFALEXANDRIALA.COM](http://WWW.CITYOFALEXANDRIALA.COM) UNDER OUR EMPLOYMENT PAGE**

**Completed applications may be submitted in one of the following ways:**

- a. Hand delivery: Civil Service Department 3rd Floor, 625 Murray Street  
Alexandria, LA 71301**
- b. Email: [civilservice@cityofalex.com](mailto:civilservice@cityofalex.com)**
- c. Fax: (318) 449-5232**

**Civil Service Department Ph. (318)449-5030 Email: [civilservice@cityofalex.com](mailto:civilservice@cityofalex.com)  
The City of Alexandria is an Equal Opportunity Employer.**