

Legal Affairs Committee

Agenda

May 6, 2025

(Malcolm Larvadain, Chuck Fowler, Lizzie Felter)

4:00 P.M.

- 1) To hear a presentation from LSUA.
- 2) To hear from GAEDA on recent events.
- 3) To hear from the Administration on Louisiana House Bills 249, 247, 47 and 33 of the 2025 session and to hear from the Administration on Louisiana Senate Bill 51 of the 2025 session.

Alexandria City Council meetings and Council Committee meetings are broadcast live and may be viewed live by the public on Optimum Cable Channel 4. A rebroadcast may be viewed on Optimum Cable Channel 4 and the City of Alexandria website. www.cityofalexandrialala.com.

ALEXANDRIA CITY COUNCIL

TUESDAY MAY 6, 2025

CITY COUNCIL CHAMBERS- 5:00 P.M.

**PERSONS DESIRING TO ADDRESS THE COUNCIL SHALL INFORM
THE PRESIDENT AT THE APPROPRIATE AGENDA ITEM**

A. CALL TO ORDER

B. INVOCATION

C. PLEDGE OF ALLEGIANCE

D. ROLL CALL

**E. APPROVAL OF MINUTES TAKEN FROM A REGULAR MEETING
HELD ON APRIL 22, 2025.**

F. CONSENT CALENDAR

- 1) Introduction of an ordinance authorizing the mayor to accept the low bid submitted for gas meters and iron erts.
- 2) Introduction of an ordinance authorizing the mayor to accept the low bid submitted for herbicides.
- 3) Introduction of an ordinance authorizing the mayor to accept the low bid submitted for ready mix concrete.
- 4) Introduction of an ordinance authorizing the mayor to accept the low bid submitted for operating supplies for the Electric Distribution Department.
- 5) Introduction of an ordinance authorizing the mayor to accept the low bid submitted for janitorial chemicals.
- 6) Introduction of an ordinance authorizing the mayor to renew the contract with Underground Utility Supply, LLC for chlorination equipment for the Water Department.

- 7) Introduction of an ordinance to establish a Hearing Bureau and administrative procedures to adjudicate code violations related to blighted and abandoned property, public health, housing, fire prevention, and the environment and other matters with respect thereto.
- 8) Introduction of an ordinance authorizing the mayor to renew the existing contract with Caplan's, Incorporated for annual work uniforms for various departments.
- 9) Introduction of an ordinance to adopt and levy millage rates for the City of Alexandria for 2025.

G. ORDINANCES FOR FINAL ADOPTION

SUBJECT TO PUBLIC HEARING

- 10) To consider final adoption of an ordinance authorizing the mayor to accept the highest quote received for the sale of surplus electrical equipment for the Electric Distribution Department.
- 11) To consider final adoption of an ordinance authorizing the mayor to renew the existing contract for chemical additives for Wartsila Engines at D. G. Hunter Power Plant.
- 12) Adjourned

Alexandria City Council meetings and Council committee meetings are broadcast live and may be viewed live by the public on Optimum Cable Channel 4. A rebroadcast may be viewed on Optimum Cable Channel 4 and the City of Alexandria, LA website www.cityofalexandriala.com

ALEXANDRIA CITY COUNCIL

TUESDAY MAY 6, 2025

CITY COUNCIL CHAMBERS- 5:00 P.M.

**PERSONS DESIRING TO ADDRESS THE COUNCIL SHALL INFORM
THE PRESIDENT AT THE APPROPRIATE AGENDA ITEM**

A. CALL TO ORDER

B. INVOCATION

C. PLEDGE OF ALLEGIANCE

D. ROLL CALL

**E. APPROVAL OF MINUTES TAKEN FROM A REGULAR MEETING
HELD ON APRIL 22, 2025.**

PROCEEDINGS OF THE COUNCIL OF THE CITY OF ALEXANDRIA,
STATE OF LOUISIANA, TAKEN AT A REGULAR MEETING HELD ON APRIL
22, 2025

The Council of the City of Alexandria, Louisiana, met in a regularly scheduled meeting session in the City Council Chambers, on Tuesday, April 22, 2025 at 5:00 P.M. Those present were the Honorable Cynthia Perry, Gary Johnson, Lizzie Felter, Jules Green, Chuck Fowler, Jim Villard and Malcolm Larvadain. Also present were City Attorney Jonathon Goins, Michael Caffery and Council Staff.

The Council of the City of Alexandria, State of Louisiana was duly convened as the governing authority of said City by the Honorable Cynthia Perry, who stated that the Council was ready for the transaction of business. The invocation was pronounced by Mr. Johnson and the Pledge of Allegiance was led by Mr. Fowler.

APPROVAL OF MINUTES

On a motion of Ms. Felter and seconded by Mr. Fowler the minutes taken from a regular Council Meeting held on April 8, 2025 were unanimously approved by the Council.

CONSENT CALENDAR

The Council next read all items found under the heading Consent Calendar and assigned them to committees.

Mr. Villard moved for the introduction of all items appearing under the heading Consent Calendar.

Mr. Johnson seconded the motion. It was unanimously carried by the Council.

On a motion of Mr. Villard and seconded by Mr. Johnson the following ordinance was introduced to wit:

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE HIGHEST QUOTE RECEIVED FOR THE SALE OF SURPLUS ELECTRICAL EQUIPMENT FOR THE ELECTRIC DISTRIBUTION DEPARTMENT AND OTHER MATTERS WITH RESPECT THERETO.

On a motion of Mr. Villard and seconded by Mr. Johnson the following ordinance was introduced to wit:

AN ORDINANCE AUTHORIZING THE MAYOR TO RENEW THE EXISTING CONTRACT FOR CHEMICAL ADDITIVES FOR WARTSILA ENGINES AT D. G. HUNTER POWER PLANT AND OTHER MATTERS WITH RESPECT THERETO.

RESOLUTIONS

Mr. Fowler moved for the adoption of the following resolution, which was seconded by Mr. Larvadain.

RESOLUTION NO. 0654-2025

RESOLUTION AUTHORIZING THE MAYOR TO PROMOTE THE CITY OF ALEXANDRIA AS A CO-SPONSOR OF THE CENTRAL LOUISIANA 2025 JUNETEENTH CELEBRATION.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Fowler, Villard, Larvadain, Perry, Johnson, Felter, Green.

NAYS: None.

ABSENT: None.

This resolution was thereupon declared adopted on this the 22nd day of April, 2025.

Mr. Villard moved for the adoption of the following resolution, which was seconded by Mr. Larvadain.

RESOLUTION NO. 0655-2025

RESOLUTION AUTHORIZING THE MAYOR TO CO-SPONSOR THE UNITED WAY OF CENTRAL LOUISIANA NEIGHBOR OPPORTUNITY COMMUNITY CONFERENCE IN MAY 2025 AT THE BOLTON AVENUE COMMUNITY CENTER.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Villard, Larvadain, Perry, Johnson, Felter, Green, Fowler.

NAYS: None.

ABSENT: None.

This resolution was thereupon declared adopted on this the 22nd day of April, 2025.

Ms. Felter moved for the adoption of the following resolution, which was seconded by Mr. Fowler.

RESOLUTION NO. 0656-2025

RESOLUTION TO APPOINT MR. RAFAEL ERNESTO ROMERO MORENO TO THE ALEXANDRIA FIRE AND POLICE CIVIL SERVICE BOARD.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Felter, Green, Fowler, Villard, Larvadain, Perry, Johnson.

NAYS: None.

ABSENT: None.

This resolution was thereupon declared adopted on this the 22nd day of April, 2025.

Mr. Fowler moved for the adoption of the following resolution, which was seconded by Ms. Felter.

RESOLUTION NO. 0657-2025

RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR SULFUR DIOXIDE TECHNICAL GRADE, LIQUID ONE TON CYLINDERS FOR WASTEWATER DEPARTMENT.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Fowler, Villard, Larvadain, Perry, Johnson, Felter, Green.

NAYS: None.

ABSENT: None.

This resolution was thereupon declared adopted on this the 22nd day of April, 2025.

Mr. Villard moved for the adoption of the following resolution, which was seconded by Mr. Fowler.

RESOLUTION NO. 0658-2025

RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR A MINIMUM OF ONE 30 PASSENGER TROLLEY.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Villard, Larvadain, Perry, Johnson, Felter, Fowler.

NAYS: Green.

ABSENT: None.

This resolution was thereupon declared adopted on this the 22nd day of April, 2025.

Mr. Villard moved for the adoption of the following resolution, which was seconded by Mr. Larvadain.

RESOLUTION NO. 0659-2025

RESOLUTION SETTING A PUBLIC HEARING TO BE HELD ON JUNE 3, 2025 TO CONSIDER CONDEMNATION OF SIX STRUCTURES.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Villard, Larvadain, Perry, Johnson, Felter, Green, Fowler.

NAYS: None.

ABSENT: None.

This resolution was thereupon declared adopted on this the 22nd day of April, 2025.

ORDINANCES FOR FINAL ADOPTION
SUBJECT TO A PUBLIC HEARING

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Villard and seconded by Ms. Felter.

ORDINANCE NO. 29-2025

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR OPERATING CHEMICALS FOR WASTEWATER DEPARTMENT AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Villard, Larvadain, Perry, Johnson, Felter, Green, Fowler.

NAYS: None.

ABSENT: None.

This ordinance was thereupon declared adopted on this the 22nd day of April, 2025.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Fowler and seconded by Ms. Felter.

ORDINANCE NO. 30-2025

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR ELECTRIC METERS AND ACCESSORIES AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Fowler, Villard, Larvadain, Perry, Johnson, Felter, Green.

NAYS: None.

ABSENT: None.

This ordinance was thereupon declared adopted on this the 22nd day of April, 2025.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Fowler and seconded by Ms. Felter.

ORDINANCE NO. 31-2025

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR CHLORINATION AND DECHLORINATION EQUIPMENT AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Fowler, Villard, Larvadain, Perry, Johnson, Felter, Green.

NAYS: None.

ABSENT: None.

This ordinance was thereupon declared adopted on this the 22nd day of April, 2025.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Villard and seconded by Ms. Felter.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR JACKSON AT MACARTHUR ENHANCEMENT PROJECT AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Villard, Felter, Fowler.

NAYS: Larvadain, Perry, Johnson, Green.

ABSENT: None.

 This item failed.

Upon request of the Administration and a motion of Mr. Johnson and seconded by Mr. Villard, the following item was removed from the agenda:

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A COOPERATIVE ENDEAVOR AGREEMENT WITH CENTRAL LOUISIANA JUNETEENTH ASSOCIATION, INCORPORATED FOR JUNETEENTH CELEBRATION AND OTHER MATTERS WITH RESPECT THERETO.

The President adjourned the meeting at 5:28 p.m.

/S/ Cynthia Perry
President

ATTEST:

/S/ Donna P. Jones
City Clerk

CONSENT CALENDAR

Introduction of an ordinance authorizing the mayor to accept the low bid submitted for gas meters and iron erts.



AGENDA ITEM FACT SHEET

This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.

Division/Department: **FINANCE/PURCHASING**

Date: **3/7/2025**

Title: **Resolution Authorizing Permission to Advertise Bid # 2512 - GAS METERS & ITRON ERTS**

Explanation of Proposal:

Additional Information Attached

Request permission to advertise for Gas Meters and ITRON ERTS. Said material is to be inventoried by the Central Warehouse Department. Bids are to remain in effect for a period of twelve months from bid award date.

Budget:

Neutral

Within Existing

Requires Amendment

Account Number: 401-00000-141180-00000
Central Warehouse Inventory

Expense Amount:

Account Line Item:

Remaining Amount:

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

Review:

Content

Information:

Sufficient

Insufficient

Remarks:

123456789
10111213
1415161718

ADVERTISEMENT FOR BID

CITY OF ALEXANDRIA, LOUISIANA
PURCHASING DEPARTMENT

BID # 2512 GAS METERS & ITRON ERTS

Separate sealed bids for, Gas Meters & Itron ERTS, will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until **10:00 AM CST CDT, TUESDAY, May 6, 2025**, and then at said office publically opened and read aloud.

Complete bid packet, bid specifications may be obtained at the City of Alexandria's website, www.cityofalexandrialala.com under the heading "*Business*", and drop down to "*RFP/RFQ/RFI/BIDS*". There is no charge to download bid documents from the City's website.

Pursuant to LA R.S. 38:2212.1 B.(4)(a), vendors have the option to submit their bids electronically. Please find bid related documents and place electronic bids at www.centralbidding.com . For questions regarding the electronic bidding process, please call Central Bidding at 225-810-4814.

Questions and/or clarifications of bid specifications are to be in written form only, either mailed, faxed, or emailed to the attention of Andre Garsaud, City of Alexandria Purchasing Department, PO Box 71, Alexandria, LA 71309-0071; Fax 318-441-6185; email to andre.garsaud@cityofalex.com and must be received by 2:00 PM CST, Thursday, April 24, 2025.

OR

Address for Postal Delivery:

City of Alexandria
Donna Jones, City Clerk
PO Box 71
Alexandria, LA 71309-0071

Address for Courier or Overnight Delivery:

City of Alexandria
Donna Jones, City Clerk
915 Third Street, 1st Floor
Alexandria, LA 71301
Phone: 318-449-5090

Address for Electronic Bid Submission:

www.centralbidding.com
Phone: 225-810-4814

PLEASE PUBLISH THREE (3) TIMES:

Friday, March 28, 2025
Friday, April 4, 2025
Friday, April 11, 2025

RESOLUTION NO. 0643-2025

RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR GAS METERS AND ITRON ERTS.

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for gas meter itron etrs.

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on May 6, 2025.

PASSED AND ADOPTED at Alexandria, Louisiana, this 25th day of March, 2025.

/s/ Donna P. Jones, MMC
City Clerk

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR GAS METERS AND ITRON ERTS AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted for gas meters and itron erts.

SECTION II: BE IT FURTHER ORDAINED, etc. that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2025/2026 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 6th day of May 2025.

NOTICE PUBLISHED on the 9th day of May, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the _____ day of May, 2025 and final publication was made in the Alexandria Daily Town Talk on the _____ day of May, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

Introduction of an ordinance authorizing the mayor to accept the low bid submitted for herbicides.



AGENDA ITEM FACT SHEET

This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.

Division/Department: **FINANCE/PURCHASING**

Date: **MARCH 06, 2025**

Title: **RESOLUTION AUTHORIZING PERMISSION TO ADVERTISE FOR HERBICIDES**

Explanation of Proposal:

Additional Information Attached

We request permission to advertise for Herbicides for use by various City Departments. This contract shall remain in effect for a period of twelve (12) months from bid award date. Purchases will be made on an as needed basis. Questions and/or clarification of bid specifications shall be in written form only, either mailed, faxed, or emailed to the attention of Casey Barnes, City of Alexandria Purchasing Department, PO Box 71, Alexandria, LA 71309-0071; Fax 318-619-3415; email casey.barnes@cityofalex.com; and must be received by 4:00 PM, Thursday, April 24, 2025.

Budget:

Neutral

Within Existing

Requires Amendment

Account Number: Various

Expense Amount: NA

Account Line Item: NA

Remaining Amount: NA

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

Information:

Sufficient

Review:

Content

Insufficient

Remarks:

City of Alexandria
Purchasing Department
Casey Barnes

ADVERTISEMENT FOR BID

CITY OF ALEXANDRIA, LOUISIANA
PURCHASING DEPARTMENT

BID # 2523 – Herbicides

Separate sealed bids for Herbicides, will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until 10:00 AM CST CDT, TUESDAY, MAY 6, 2025 and then at said office publically opened and read aloud.

Complete bid packet, bid specifications may be obtained at the City of Alexandria's website, www.cityofalexandria.com under the heading "*Business*", and drop down to "*RFP/RFQ/RFI/BIDS*". There is no charge to download bid documents from the City's website.

Pursuant to LA R.S. 38:2212.1 B.(4)(a), vendors have the option to submit their bids electronically. Please find bid related documents and place electronic bids at www.centralbidding.com . For questions regarding the electronic bidding process, please call Central Bidding at 225-810-4814.

Questions and/or clarifications of bid specifications are to be in written form only, either mailed, faxed, or emailed to the attention of Casey Barnes, City of Alexandria Purchasing Department, PO Box 71, Alexandria, LA 71309-0071; Fax 318-619-3415; email to casey.barnes@cityofalex.com; and must be received by 4:00 PM, Thursday, April 24, 2025.

Address for Postal Delivery:

City of Alexandria
Donna Jones, City Clerk
PO Box 71
Alexandria, LA 71309-0071

Address for Courier or Overnight Delivery:

City of Alexandria
Donna Jones, City Clerk
915 Third Street, 1st Floor
Alexandria, LA 71301
Phone: 318-449-5090

Address for Electronic Bid Submission:

www.centralbidding.com
Phone: 225-810-4814

PLEASE PUBLISH THREE (3) TIMES:

Friday, March 28, 2025
Friday, April 04, 2025
Friday, April 11, 2025

RESOLUTION NO. 0644-2025

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR
HERBICIDES.**

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for herbicides.

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on May 6, 2025.

PASSED AND ADOPTED at Alexandria, Louisiana, this 25th day of March, 2025.

/s/ Donna P. Jones, MMC
City Clerk

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR HERBICIDES AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted for herbicides.

SECTION II: BE IT FURTHER ORDAINED, etc. that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2025/2026 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 6th day of May 2025.

NOTICE PUBLISHED on the 9th day of May, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the _____ day of May, 2025 and final publication was made in the Alexandria Daily Town Talk on the _____ day of May, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

Introduction of an ordinance authorizing the mayor to accept the low bid submitted for ready mix concrete.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: FINANCE/PURCHASING

Date: March 06, 2025

Title: RESOLUTION AUTHORIZING PERMISSION TO ADVERTISE FOR READY MIX CONCRETE

Explanation of Proposal:

Additional Information Attached

We request permission to advertise for Ready Mix Concrete for use by various City Departments. This contract shall remain in effect for a period of twelve (12) months from bid award date. Purchases will be made on an as needed basis.

Questions and/or clarification of bid specifications shall be in written form only, either mailed, faxed, or emailed to the attention of Casey Barnes, City of Alexandria Purchasing Department, PO Box 71, Alexandria, LA 71309-0071; Fax 318-619-3415; email casey.barnes@cityofalex.com; and must be received by 4:00 PM, Thursday, April 24, 2025.

Budget:

Neutral

Within Existing

Requires Amendment

Account Number: Various

Expense Amount: N/A

Account Line Item: N/A

Remaining Amount: N/A

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

Information:

Sufficient

Review:

Content

Insufficient

Remarks:

[Faint signature]
City Council

ADVERTISEMENT FOR BID

CITY OF ALEXANDRIA, LOUISIANA
PURCHASING DEPARTMENT

BID # 2522 – READY MIX CONCRETE

Separate sealed bids for READY MIX CONCRETE will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until 10:00 AM CST CDT, TUESDAY, MAY 06, 2025 and then at said office publically opened and read aloud.

Complete bid packet, bid specifications may be obtained at the City of Alexandria's website, www.cityofalexandrialala.com under the heading "*Business*", and drop down to "*RFP/RFQ/RFI/BIDS*". There is no charge to download bid documents from the City's website.

Pursuant to LA R.S. 38:2212.1 B.(4)(a), vendors have the option to submit their bids electronically. Please find bid related documents and place electronic bids at www.centralbidding.com . For questions regarding the electronic bidding process, please call Central Bidding at 225-810-4814.

Questions and/or clarifications of bid specifications are to be in written form only, either mailed, faxed, or emailed to the attention of Casey Barnes, City of Alexandria Purchasing Department, PO Box 71, Alexandria, LA 71309-0071; Fax 318-619-3415; email to casey.barnes@cityofalex.com; and must be received by 4:00 PM, Thursday, April 24, 2025.

Address for Postal Delivery:

City of Alexandria
Donna Jones, City Clerk
PO Box 71
Alexandria, LA 71309-0071

Address for Courier or Overnight Delivery:

City of Alexandria
Donna Jones, City Clerk
915 Third Street, 1st Floor
Alexandria, LA 71301
Phone: 318-449-5090

Address for Electronic Bid Submission:

www.centralbidding.com
Phone: 225-810-4814

PLEASE PUBLISH THREE (3) TIMES:

Friday, March 28, 2025
Friday, April 04, 2025
Friday, April 11, 2025

RESOLUTION NO. 0645-2025

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR
READY MIX CONCRETE.**

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for ready mix concrete

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on May 6, 2025.

PASSED AND ADOPTED at Alexandria, Louisiana, this 25th day of March, 2025.

/s/ Donna P. Jones, MMC
City Clerk

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR READY MIX CONCRETE AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted for ready mix concrete.

SECTION II: BE IT FURTHER ORDAINED, etc. that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2025/2026 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 6th day of May 2025.

NOTICE PUBLISHED on the 9th day of May, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the _____ day of May, 2025 and final publication was made in the Alexandria Daily Town Talk on the _____ day of May, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

Introduction of an ordinance authorizing the mayor to accept the low bid submitted for operating supplies for the Electric Distribution Department.



AGENDA ITEM FACT SHEET

This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.

Division/Department: **FINANCE/PURCHASING**

Date: **3/7/2025**

Title: **RESOLUTION AUTHORIZING PERMISSION TO ADVERTISE FOR ELECT DIST OPERATING SUPPLIES**

Explanation of Proposal:

Additional Information Attached

Request permission to advertise for Operating Supplies - Electric Distribution. Said material to be inventoried by the Central Warehouse Department. Bids are to remain for a period of twelve months from bid award date.

Budget:

Neutral

Within Existing

Requires Amendment

Account Number: 401-0-141720-00000
INVENTORY

Expense Amount:

Account Line Item:

Remaining Amount:

Authorization:

1. Mayor

4. Finance Director

5. Division Director

2. Chief Operating Officer

6. Department Head

3. City Attorney

7. Purchasing Agent

Council Staff

Form

Information:

Sufficient

Review:

Content

Insufficient

Remarks:

APPROVED
3/10/25
CITY CLERK

ADVERTISEMENT FOR BID

CITY OF ALEXANDRIA, LOUISIANA
PURCHASING DEPARTMENT

BID # 2514 OPERATING SUPPLIES – ELECTRIC DISTRIBUTION – TWELVE (12) MONTH PERIOD

Separate sealed bids for, OPERATING SUPPLIES – ELECTRIC DISTRIBUTION, will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until **10:00 AM CST CDT, TUESDAY, MAY 6, 2025**, and then at said office publically opened and read aloud.

Complete bid packet, bid specifications may be obtained at the City of Alexandria's website, www.cityofalexandrialala.com under the heading "Business", and drop down to "RFP/RFQ/RFI/BIDS". There is no charge to download bid documents from the City's website.

Pursuant to LA R.S. 38:2212.1 B.(4)(a), vendors have the option to submit their bids electronically. Please find bid related documents and place electronic bids at www.centralbidding.com . For questions regarding the electronic bidding process, please call Central Bidding at 225-810-4814.

Questions and/or clarifications of bid specifications are to be in written form only, either mailed, faxed, or emailed to the attention of Andre Garsaud, City of Alexandria Purchasing Department, PO Box 71, Alexandria, LA 71309-0071; Fax 318-441-6185; email to andre.garsaud@cityofalex.com and must be received by 2:00 PM CST Thursday, April 24, 2025.

OR

Address for Postal Delivery:

City of Alexandria
Donna Jones, City Clerk
PO Box 71
Alexandria, LA 71309-0071

Address for Courier or Overnight Delivery:

City of Alexandria
Donna Jones, City Clerk
915 Third Street, 1st Floor
Alexandria, LA 71301
Phone: 318-449-5090

Address for Electronic Bid Submission:

www.centralbidding.com

Phone: 225-810-4814

PLEASE PUBLISH THREE (3) TIMES:

FRIDAY, MARCH 28, 2025
FRIDAY, APRIL 4, 2025
FRIDAY, APRIL 11, 2025

RESOLUTION NO. 0646-2025

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR
OPERATING SUPPLIES FOR THE ELECTRIC DISTRIBUTION
DEPARTMENT.**

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for operating supplies for the Electric Distribution Department.

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on May 6, 2025.

PASSED AND ADOPTED at Alexandria, Louisiana, this 25th day of March, 2025.

/s/ Donna P. Jones, MMC
City Clerk

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR OPERATING SUPPLIES FOR THE ELECTRIC DISTRIBUTION DEPARTMENT.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted for operating supplies for the Electric Distribution Department.

SECTION II: BE IT FURTHER ORDAINED, etc. that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2025/2026 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 6th day of May 2025.

NOTICE PUBLISHED on the 9th day of May, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the _____ day of May, 2025 and final publication was made in the Alexandria Daily Town Talk on the _____ day of May, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

Introduction of an ordinance authorizing the mayor to accept the low bid submitted for janitorial chemicals.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: FINANCE/PURCHASING

Date: 3/7/2025

Title: Resolution Authorizing Permission to Advertise for BID# 2513 Janitorial Chemicals

Explanation of Proposal:

Additional Information Attached

Request permission to advertise for Janitorial Chemicals for use by various City Departments. Materials to be inventoried by the Central Warehouse Department. Bids are to remain in effect for a period of twelve months from bid award date.

Budget:

Neutral

Within Existing

Requires Amendment

Account Number: 401-000000-141180-00000
Central Warehouse Inventory

Expense Amount:

Account Line Item:

Remaining Amount:

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

KUW

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

Review:

Content

Information:

Sufficient

Insufficient

Remarks:

RECEIVED
MAR 10 2025
CITY COUNCIL

ADVERTISEMENT FOR BID

CITY OF ALEXANDRIA, LOUISIANA
PURCHASING DEPARTMENT

BID # 2513 JANITORIAL CHEMICALS

Separate sealed bids for, Janitorial Chemicals, will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until **10:00 AM CST, CDT TUESDAY, MAY 6, 2025**, and then at said office publically opened and read aloud.

Complete bid packet, bid specifications may be obtained at the City of Alexandria's website, www.cityofalexandrialala.com under the heading "Business", and drop down to "RFP/RFQ/RFI/BIDS". There is no charge to download bid documents from the City's website.

Pursuant to LA R.S. 38:2212.1 B.(4)(a), vendors have the option to submit their bids electronically. Please find bid related documents and place electronic bids at www.centralbidding.com . For questions regarding the electronic bidding process, please call Central Bidding at 225-810-4814.

Questions and/or clarifications of bid specifications are to be in written form only, either mailed, faxed, or emailed to the attention of Andre Garsaud, City of Alexandria Purchasing Department, PO Box 71, Alexandria, LA 71309-0071; Fax 318-441-6185; email to andre.garsaud@cityofalex.com and must be received by 2:00PM CST, Thursday, April 24, 2025.

OR

Address for Postal Delivery:

City of Alexandria
Donna Jones, City Clerk
PO Box 71
Alexandria, LA 71309-0071

Address for Courier or Overnight Delivery:

City of Alexandria
Donna Jones, City Clerk
915 Third Street, 1st Floor
Alexandria, LA 71301
Phone: 318-449-5090

Address for Electronic Bid Submission:

www.centralbidding.com
Phone: 225-810-4814

PLEASE PUBLISH THREE (3) TIMES:

Friday, March 28, 2025
Friday, April 4, 2025
Friday, April 11, 2025

RESOLUTION NO. 0647-2025

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR
JANITORIAL CHEMICALS.**

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for janitorial chemicals.

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on May 6, 2025.

PASSED AND ADOPTED at Alexandria, Louisiana, this 25th day of March, 2025.

/s/ Donna P. Jones, MMC
City Clerk

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR JANITORIAL CHEMICALS.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted for janitorial chemicals.

SECTION II: BE IT FURTHER ORDAINED, etc. that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2025/2026 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 6th day of May 2025.

NOTICE PUBLISHED on the 9th day of May, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the _____ day of May, 2025 and final publication was made in the Alexandria Daily Town Talk on the _____ day of May, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO



Introduction of an ordinance authorizing the mayor to renew the contract with Underground Utility Supply, LLC for chlorination equipment for the Water Department.



AGENDA ITEM FACT SHEET

This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.

Division/Department: Finance / Purchasing Dept.

Date: April 17, 2025

Title: Request Ordinance for Chlorination Equipment - Water Department

Explanation of Proposal: For an Ordinance authorizing the Mayor to renew for the second (2) year with Underground Utility Supply, LLC for the Water Department with a 3% increase. This contract was originally awarded by Ordinance #70-2024. This is for materials only. Bid prices shall remain in effect for a period of 12 months

Additional Information Attached

Budget: Neutral Within Existing Requires Amendment

Account Number:

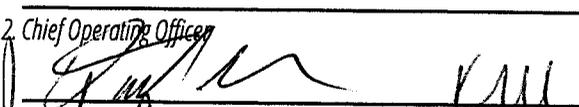
Expense Amount:

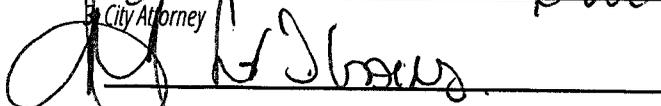
Account Line Item:

Remaining Amount:

Authorization:

1. Mayor 

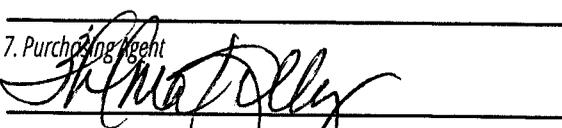
2. Chief Operating Officer 

3. City Attorney 

4. Finance Director 

5. Division Director _____

6. Department Head _____

7. Purchasing Agent 

Council Staff Review: Form Content **Information:** Sufficient Insufficient

Remarks: Complete tabulation is attached.

ORDINANCE NO. 70-2024

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR CHLORINATION EQUIPMENT AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted from Underground Utility Supply LLC for chlorination equipment.

SECTION II: BE IT FURTHER ORDAINED, etc. that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2024/2025 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 14th day of May, 2024.

NOTICE PUBLISHED on the 17th day of May, 2024.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS: Fowler, Washington, Rubin, Villard, Perry, Johnson.

NAYS: None

ABSENT: Felter

AND THE ORDINANCE was declared adopted on this the 28th day of May, 2024 and final publication was made in the Alexandria Daily Town Talk on the 31st day of May, 2024.


CITY CLERK

PRESIDENT


MAYOR'S APPROVAL/VETO

DELIVERED MAY 29 2024

RECEIVED MAY 31 2024

City of Alexandria - Purchasing Department
2021 Industrial Park Road, Bldg. WH
P.O. Box 71
Alexandria, LA 71309-0071
Phone (318)441-6182 Fax (318)619-3412

BID TABULATION

Bid Number & Name: #2477 Chlorination Equipment

Bid Date: Tuesday, May 14, 2024 @ 10:00 AM CDT

Using Department: Water

Price Quote & Options	Vendor #1
Underground Utility Supply, LLC	
Total Bid Chlorination & Dechlorination Equipment; Delivered F.O.B. As Needed Basis for 12 Months	
<i>Which consists of :</i>	
<i>1. Vacuum Regulator w/ Meter Assembly 1 Ton Cylinder:</i>	
<i>Price per each</i>	\$5,681.00
<i>Manufacturer's Brand Name:</i>	Hydro
<i>Model Number :</i>	SVR-50T-AW
<i>2. Vacuum Regulator with Meter Assembly 150 Pound Cylinder:</i>	
<i>Price per each</i>	\$6,181.00
<i>Manufacturer's Brand Name:</i>	Hydro
<i>Model Number:</i>	SVR-500-CL2
<i>3. Gas Detectors: Price per each</i>	\$2,021.00
<i>Manufacturer's Brand Name:</i>	Hydro
<i>Model Number :</i>	GA-180
<i>4. Water Quality Monitors: Price per each</i>	\$4,814.00
<i>Manufacturer's Brand Name:</i>	Hydro
<i>Model Number :</i>	RPH-260-F3
<i>5. Remote Close Actuator, Remote Pushbutton and Control Panel as a unit:</i>	
<i>Price per each</i>	\$16,953.00
<i>Manufacturer's Brand Name:</i>	Halogen
<i>Model Number :</i>	6504.14
<i>6. Refrigerated Sampler: Price per each</i>	\$13,024.00
<i>Manufacturer's Brand Name:</i>	Teledyne
<i>Model Number :</i>	6712FR
<i>7. Gas Feeder Wall Panel w/Switches: Price per each</i>	\$6,327.00
<i>Manufacturer's Brand Name:</i>	Hydro
<i>Model Number :</i>	CV-230
<i>8. Single Ton Chlorine Scales: Price per each</i>	\$10,358.00
<i>Manufacturer's Brand Name:</i>	ForceFlow
<i>Model Number:</i>	DR40, SRG2-2
<i>9. Remote Close Actuator Only: Price per each</i>	\$6,893.00
<i>Manufacturer's Brand Name:</i>	Halogen
<i>Model Number:</i>	3400.14
<i>10. Remote Pushbutton & Control Panel as a unit:</i>	
<i>Price per each</i>	\$6,097.00
<i>Manufacturer's Brand Name:</i>	Halogen
<i>Model Number:</i>	6503.01
<i>Estimated Delivery:</i>	3-4 wks
<i>Bid prices held for :</i>	12 months
NOTE: 3% increase on original quoted prices across the board for 2nd year renewal.	



1342 Bell Avenue, Suite 3C, Tustin, CA 92780 USA (949) 261-5030 Fax (949) 261-5033
www.halogenvalve.com

March 26, 2025

Hunter Mosier
UNDERGROUND UTILITY SUPPLY
PO Box 8030
Longview, TX 75607

RE: Halogen Valve Systems Price Increase

Hunter:

Thank you for requesting pricing for Alexandria, LA, that will be valid for a 12-month contract beginning mid-year 2025. The last pricing given was for a 12-month contract beginning mid-year 2024. Halogen had a 3% price increase across-the-board on all products on January 1, 2025. Because of this, the pricing provided for a new 2025/2026 contract is 3% higher than the previous contract prices.

Please contact me any time with questions,

Sincerely,

A handwritten signature in black ink, appearing to read "Mike Townsend", with a long, sweeping underline that extends to the right.

Mike Townsend
Sales & Support

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO RENEW THE CONTRACT WITH UNDERGROUND UTILITY SUPPLY, LLC FOR CHLORINATION EQUIPMENT FOR THE WATER DEPARTMENT AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to renew the contract with Underground Utility Supply, LLC for chlorination equipment for the Water Department.

SECTION II: BE IT FURTHER ORDAINED, etc. that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2025/2026 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 6th day of May 2025.

NOTICE PUBLISHED on the 9th day of May, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the _____ day of May, 2025 and final publication was made in the Alexandria Daily Town Talk on the _____ day of May, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

Introduction of an ordinance to establish a Hearing Bureau and administrative procedures to adjudicate code violations related to blighted and abandoned property, public health, housing, fire prevention, and the environment and other matters with respect thereto.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Legal Division

Date: April 29, 2025

Title: An Ordinance to Establish a Hearing Bureau and Administrative Procedures to Adjudicate Code Violations Related to Blighted and Abandoned Property, Public Health, Housing, Fire Prevention, and the Environment and Other Matters with Respect Thereto

Explanation of Proposal:

Additional Information Attached

The proposed ordinance would authorize the establishment of an administrative hearing bureau for a hearing officer to adjudicate alleged violations of the City Code. Jurisdiction is limited to codes related to blighted and abandoned property, public health, housing, fire prevention, and the environment. Penalties are non-criminal, and civil penalties for above code violations may not exceed the amounts authorized by City Code Sec. 1-8.

The ordinance includes record-keeping requirements and administrative procedures to ensure proper notice and due process for alleged violators. Administrative judgments are appealable to state district court, per state law.

State Law Reference: La. R.S. 13:2575-76.

Budget:

Neutral

Within Existing

Requires Amendment

Account Number: 101-096900-531110

Expense Amount:

Account Line Item: Legal Professional Fees & Services

Remaining Amount:

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

Review:

Content

Information:

Sufficient

Insufficient

Remarks:

RECEIVED

APR 29 2025

CITY COUNCIL

Chapter 7 ADMINISTRATIVE PROCEDURES

ARTICLE XII. ABANDONED AND BLIGHTED PROPERTY; ADJUDICATION AND ENFORCEMENT

Secs. 7-225—7-230. - Reserved.

Sec. 7-231. Definitions.

The following words, terms, and phrases, when used in this article, shall have the meanings ascribed to them, except where the context clearly indicates a different meaning.

Code violation means a violation of any provision of the Code of Ordinances, City of Alexandria related to blighted property, abandoned property, public health, housing, fire prevention, or the environment.

Order, judgment or notice of judgment means an administrative act of the hearing officer.

Violator means person(s), natural or juridical, who has been found liable and/or guilty of a Code violation and/or ordered to abate or correct a violation in an order issued under this article.

For the purposes of this article, "housing violations" shall include conditions in privately owned structures which are determined to constitute a threat or danger to the public health, safety or welfare or to the environment, regardless of whether those structures are residential or commercial in nature.

Blighted property means commercial or residential premises, including lots, which are vacant, uninhabitable, and hazardous and because of their physical condition, are considered hazardous to persons or property, as provided in La. R.S. 33:1374(B).

For purposes of this section, *abandoned property* means property that is vacant or not lawfully occupied/unoccupied.

Vacant or not lawfully occupied properties shall include but shall not be limited to any premises which are not actually occupied by its owner, lessee, or other invitee or if occupied, without utilities, and which has been left unsecured or inadequately secured from unauthorized entry to the extent that the premises could be entered and utilized by vagrants or other uninvited persons as a place of harborage or any premises which by reason of dilapidation, deterioration, state of disrepair, or other such status is otherwise detrimental to or endangers the public safety, health, or welfare, as provided in La. R.S. 33:4720.59(D)(2).

Sec. 7-232. Blighted Property Unlawful.

It shall be unlawful for any immovable property to be kept in a condition that is blighted or in a state of disrepair such that it presents a hazard and danger to public safety, health, welfare, or the environment. For the purposes of this article, when applicable, multiple violators may be held solidarily liable for the condition of a property.

Sec. 7-233. Authorization.

The Planning Division, Fire Department, or any other agency having a responsibility for the enforcement of the code violation(s) at issue may enforce violations of such ordinances by the owners of immovable property or their agents, lessees, or representatives, pursuant to the procedures and authority for administrative adjudication established in this article, the Home Rule Charter, and Louisiana state law, including La. R.S. 13:2575 and 13:2576.

Sec. 7-234. Appointment of hearing officer.

- (a) Administrative adjudication proceedings under this article shall be conducted before a hearing officer who has been licensed to practice law in Louisiana for at least two (2) years.
- (b) Hearing officers may be an officer or employee of the Legal Division or an independent contractor.
- (c) Hearing officers shall be sworn before the city attorney to uphold the Constitution, the laws and constitution of the State of Louisiana, and the Home Rule Charter and ordinances of the City of Alexandria.

Sec. 7-235. Authority of hearing officer.

Hearing officers who have been appointed and sworn in accordance with section 7-234 shall have the authority to hear and decide any and all Code violations related to blighted property, abandoned property, public health, housing, fire prevention, or the environment.

Sec. 7-236. Powers of a hearing officer.

The hearing officer shall have the power to:

- (a) Administer oaths and affirmations.
- (b) Issue orders compelling the attendance of witnesses, respondents, alleged violators, and violators and the production of documents.
- (c) Determine whether or not an alleged violator is liable for code violations.
- (d) Levy fines, fees, penalties, and hearing costs.
- (e) Order violators to correct violations within a stipulated time.
- (f) Take any and/or all necessary and lawful measures to effect corrections of the violation if the violator fails to do so within the time allocated by the hearing officer.
- (g) Record orders, judgments, notices of judgments, or liens in the mortgage records for Rapides Parish.

Sec. 7-237. Procedure for hearing.

- (a) A notice of violation shall:
 - (1) Be in writing;
 - (2) Provide the municipal address of the cited property;
 - (3) Provide the date of the inspection;
 - (4) Provide notice of alleged Code violation(s) at the cited property;
 - (5) Provide the mailing address and telephone number of the enforcement agency;
 - (6) Provide the time, date and location of the administrative hearing whereby the alleged Code violation shall be adjudicated;
 - (7) Provide notice that the failure to appear at the hearing shall be considered an admission of liability for the alleged violation(s);
 - (8) Provide the risk of fees, penalties, costs, and liens that may be imposed for continued violation(s), including the risk of daily fines; and
 - (9) Provide the risk of remedial measures that may be ordered by a hearing officer to correct or abate Code violation(s);

- (10) An explanation that the hearing is for the purpose of making a determination whether the subject property is blighted or abandoned, where applicable.
- (b) Proper notice must be given in advance of an administrative hearing, as follows:
- (1) Prior to holding an administrative hearing for public health, housing, fire code, or environmental violations, the alleged violator shall be notified at least fifteen (15) days in advance of the date that such a hearing is scheduled. Notice shall be sent by certified or registered United States mail or personally served on the alleged violator at the address for the property owner(s) as listed in the Rapides Parish Assessor's Office.
 - (2) Prior to holding an administrative hearing for the determination of blight or abandonment of property, the city agency having enforcement responsibility shall notify the property owner(s) and additionally each mortgagee of record in the parish mortgage records at least thirty (30) days in advance of the date of the administrative hearing. The notice shall be sent by certified or registered United States mail or personally served on the property owner(s) at the address listed in the assessor's office of the Rapides Parish Assessor's Office, and on each mortgagee of record at the address provided in the recorded mortgage. In addition to the notice requirements in section 7-237(a), the notice must also include an explanation that the hearing is for the purpose of making a determination whether the subject property is blighted or abandoned.
 - (3) If the administrative hearing involves a property whose purpose is primarily commercial, and the alleged violator(s) includes an occupant or lessee, notice may additionally be sent by certified or registered U.S. Mail to the address of the registered agent for the occupant or lessee listed with the Louisiana Secretary of State. Notice to the registered agent for the occupant or lessee shall be in addition to and not in place of notice to the property owner(s) and to each mortgagee of record, where applicable.
 - (4) The date of the postmark shall be deemed to be the date of delivery. Any notification so sent and returned by the U.S. Post Office shall be considered as having fulfilled the notification requirement. Proof of notification and attempts at service shall be entered in the record for each case at the outset of the hearing.
- (c) In addition to the notice provided in section 7-237(b), a copy of the notice of violation shall be affixed in a prominent location on the property upon which violation(s) are alleged or, if safe access to the property is not reasonably practicable, on some prominent fixture on the adjacent public right-of-way as near as possible to the property at least five (5) days in advance of the date of the hearing. It shall be unlawful for any person other than an agent of the city to remove a notice posted on the public right-of-way prior to the commencement of the hearing.
- (d) Any person charged with Code violation(s) may present any relevant evidence and testimony at such hearing and may be represented by an attorney. An alleged violator's physical presence shall not be required at the hearing if documentary evidence, duly verified by such person, is submitted to the hearing officer via the agency of the city having a responsibility for the enforcement the Code violation(s) prior to the date of the hearing. Nothing contained herein shall be construed to limit the authority or the ability of a hearing officer to determine an alleged violator's liability based solely upon submitted documentary evidence.
- (e) Any order compelling the attendance of witnesses or the production of documents may be enforced by Alexandria City Court or by any other court of competent jurisdiction.
- (f) Any administrative adjudication hearing held under the provisions of this article shall be conducted in accordance with the rules of evidence of the Louisiana Administrative Procedure Act, La. R.S. 49:956. Testimony of any person shall be taken under oath and shall be recorded.
- (g) At an initial hearing, the hearing officer may adjudicate the violation(s) or continue and reset the hearing to allow the alleged violator(s) additional time to come into compliance. Such setting of a subsequent hearing date during the initial hearing shall constitute proper notice as to any party present. If it is determined at a subsequent hearing that substantial progress toward remediating the violation(s) has not been met, the hearing officer may assess daily fines accruing from no earlier than the date of the initial hearing. The

hearing officer may continue to assess daily fines until the hearing officer determines that the violation(s) have been remediated, as may be determined in subsequent hearings or through verified documentary evidence.

- (h) The hearing officer shall issue a reset order, final order, judgment, or notice of judgment in writing within thirty (30) days of a hearing, excluding legal holidays. A copy of the reset order, final order, judgment, or notice of judgment may be personally served to any party present on the day of the hearing, or it shall be sent to the violator and any property owner(s) by certified or registered U.S. mail within fourteen (14) days of issuance. The order, judgment, or notice of judgment shall:
 - (1) Be signed by the hearing officer;
 - (2) State whether or not the alleged violator is liable for each violation and any specific determinations thereto;
 - (3) Provide the amount of fees, costs, and penalties assessed for each violation;
 - (4) Provide the defects to be corrected and the extent by which each violation shall be corrected, repaired, and/or abated;
 - (5) Provide the reasonable period of time by which each violation shall be corrected, repaired and/or abated;
 - (6) Notify the violator(s) of their right to appeal and the amount of security required to stay enforcement pending an appeal;
 - (7) Notify the violator that the city may act to abate violation(s) if the violator fails to act in accordance with the order, judgment, or notice of judgment, where applicable; and
 - (8) An explanation of whether the hearing officer determined the subject property to be blighted or abandoned, where applicable.
- (i) In addition to the notice requirements in section 7-237(h), after a hearing to determine whether a property is blighted or abandoned, the hearing officer shall send the written final order, judgment, or notice of judgment to the property owner(s) and to each mortgagee of record in the manner provided for in section 7-237(b)(2), including an explanation of whether the hearing officer determined the subject property to be blighted or abandoned.
- (j) The final order, judgment, or notice of judgment may additionally be sent to the occupant or lessee of a property whose primary purpose is commercial.

Sec. 7-238. Penalties.

- (a) The penalty for each violation per day shall not exceed the monetary amount set in section 1-8 of this Code. Penalties in this article shall not include imprisonment.
- (b) Each day that violation(s) continue unabated after an initial hearing where a hearing officer has determined that a violation(s) exists may be deemed a separate offense and subject to daily fines.

Sec. 7-239. Costs.

- (a) In addition to any fine or penalty, the hearing officer may assess reasonable administrative costs for conducting the hearing, not to exceed \$250.00.
- (b) The amount of the hearing officer's compensation shall not be dependent upon the outcome or disposition of any hearing.

Sec. 7-240. Appeal.

Any property owner or mortgagee of record of property determined to be blighted or abandoned property, or any person determined by the hearing officer to be in violation of a public health, housing, fire code, or environmental ordinance, may appeal this determination to the 9th Judicial District Court for the Parish of Rapides. Such appeal shall be instituted by filing, within thirty (30) calendar days of the postmark of hearing officer's order, a petition with the clerk of court for the district court along with payment of such reasonable costs as may be required by the clerk. Service of notice of appeal under this subsection shall not stay the enforcement and collection of the judgment unless the person who files the appeal furnishes security prior to filing the appeal with the City Finance Division, which shall be authorized to accept such payments in the amount to be fixed by the hearing officer sufficient to assure satisfaction of the finding of the hearing officer relative to the fine, fee, penalty, and costs of the hearing.

Sec. 7-241. Liens.

- (a) After the time and procedures have run for a final appeal the city shall have a lien and privilege against the immovable property in, on, or upon which violation(s) occurred. The lien and privilege shall secure all fines, fees, costs, and penalties that are assessed by the city and described in the order, judgment, or notice of judgment. The recordation of the order, judgment, or notice of judgment in the mortgage office of the parish shall constitute a lien and privilege against the land upon which violation(s) exists. Any lien and privilege recorded against an immoveable property under this article shall be included in the next annual ad valorem tax bill.
- (b) The city, upon recordation of the order, judgment, notice of judgment, or lien, may:
 - (1) Apply to the clerk of district court for issuance of a writ in accordance with Code of Civil Procedure Article 2253, under the authority of La. R.S. 13:2575 and 13:2576, upon describing with particularity the immovable property and the manner in which the writ is to be enforced; or
 - (2) Institute a suit against the owner of record in any court of competent jurisdiction to enforce the order, judgment, notice of judgment, or lien.
- (c) In order for the lien and privilege to arise, the order, judgment, notice of judgment or lien shall be final and not subject to appeal when recorded in the mortgage office and all appeal delays have elapsed.
- (d) Any monies collected pursuant to a judicial sale shall be credited and applied in accordance with La. R.S. 13:2575 and 13:2576.
- (e) The provisions of section 7-241(b)(1) shall not apply to the enforcement of a lien and privilege encumbering an occupied residential property with a valid homestead exemption.

Sec. 7-242. Enforcement of liens—Additional requirements.

- (a) Only if property is unoccupied may the city institute legal proceedings to obtain a writ to cause the seizure and sale of a property with outstanding liens, pursuant to section 7-241(b)(1);
- (b) Unoccupied properties that maintain a valid homestead per La. Const. art. VII, §§ 18(G)(5) and 20(A)(10) shall be exempt from this section upon presentation of a signed affidavit from the assessor or his designee, attesting that the owner is approved for an extension of the special assessment level. This affidavit shall be renewed annually. The owner shall also submit, along with the aforementioned affidavit, a copy of their annual affidavit of intent to return and reoccupy the homestead that is filed with the assessor as required by La. Const. art. VII, § 20(A)(10).
- (c) Any person with a legally protected interest in a property must be provided notice that is reasonably calculated to apprise them of the seizure and upcoming sale of the property.

Sec. 7-243. Remedies not exclusive.

The regulations, procedures, and remedies established by this chapter are nonexclusive and may be pursued independently of each other and in addition to other remedies provided by law. The city may enforce any order assessing fees, costs, and penalties, and/or stipulating a required correction, repair, or abatement measure by any means provided by law.

Sec. 7-244. Recordkeeping.

- (a) At its commencement by notice of violation, every adjudication proceeding shall be assigned a docket number and a style in the form of "City of Alexandria versus" followed by the name of the alleged violator(s). The records pertaining to each proceeding shall be maintained as a separate file in a manner similar to the fashion in which the clerks of court maintain the records of civil cases.
- (b) Each agency charged with the enforcement of an ordinance within the scope of this article shall maintain a log or index of all adjudication proceedings which shall set forth information, including but not limited to the following:
 - (1) The style and docket number of the case and the date it was commenced;
 - (2) Alleged Code violation(s);
 - (3) Date of the alleged violation(s);
 - (4) Address or other description of the property upon which the alleged violation(s) exist or have occurred;
 - (5) Date(s) of any hearings or continuances and, if the case is adjudicated, of its final disposition;
 - (6) The outcome of any hearing and of any final order in the case, and whether and when any lien was filed;
 - (7) The date of filing and disposition of any appeal.

Sec. 7-245. Transfer of ownership.

It shall be unlawful for any property owner(s) to transfer a property that receives a notice of violation without notifying the enforcement agency of the city that sent said notice of violation. Enforcement of this provision shall be as provided by section 1-8 of this Code.

CHAPTER 8-C. ADMINISTRATIVE ADJUDICATION OF
PUBLIC HEALTH, HOUSING, FIRE CODE, ENVIRONMENTAL,
AND HISTORIC DISTRICT VIOLATIONS

§2575. Blighted or abandoned property; public health, housing, fire code, building code and certain other ordinance violations; administrative adjudication; procedure; appeal; penalties

A.(1) Any municipality or parish may prescribe civil fines for blighted property, abandoned property, or violation of public health, housing, fire code, environmental, and historic district ordinances in the municipality or parish by owners of immovable property, their agents, tenants, or representatives pursuant to the procedures for administrative adjudication provided in this Chapter. For the purposes of this Chapter, "housing violations" shall encompass only those conditions in privately owned structures which are determined to constitute a threat or danger to the public health, safety or welfare, to the environment, or a historic district. In municipalities with a population of seventy thousand or more according to the latest federal decennial census, the term "housing violation" as used in this Chapter shall also encompass building codes, zoning, vegetation, and nuisance ordinances. However, nothing in this Section shall be construed to affect activities which occur on the premises of manufacturing facilities and which are regulated by Title 30 of the Louisiana Revised Statutes of 1950.

(2) For purposes of this Chapter, "blighted property" shall have the same meaning as provided in R.S. 33:1374(B), and "abandoned property" shall have the same meaning as provided in R.S. 33:4720.59(D)(2).

B.(1) Any municipality or parish may adopt an ordinance or ordinances establishing an administrative adjudication hearing procedure under the provisions of this Chapter. The ordinance or ordinances shall provide for a time period for persons charged with owning blighted or abandoned property, or violating a public health, housing, fire code, environmental, and historic district ordinance to have a hearing under the provisions of this Chapter. The ordinance shall provide for the appointment of one or more hearing officers who may be the director of health of the municipality or parish or the health officer of the parish in which the municipality is located or the designee of such official or, in the discretion of the governing authority, who may be a person who shall have been licensed to practice law in Louisiana for two years.

(2) Any municipality or parish that adopts an ordinance establishing an administrative adjudication hearing procedure for determining property to be blighted or abandoned shall provide notice to the property owners and to all mortgagees of record as provided in Paragraphs (D)(2) and (F)(2) of this Section.

(3) Each municipality or parish shall have the authority to empower the hearing officer with authority to:

(a) Administer oaths and affirmations.

(b) Issue orders compelling the attendance of witnesses and defendants and the production of documents.

(c) Levy fines, fees, penalties, and hearing costs, the maximum of which shall not exceed those established for the parish or municipal courts.

(d) Order violators to correct violations within a stipulated time.

(e) Take necessary and lawful measures to effect correction of the violation if the violator fails to do so within the time allocated by the hearing officer.

(f) Record orders, judgments, notices of judgments, or liens in the mortgage office of the parish in which the immovable property, or any portion thereof, in or on which the violation occurred is situated.

C.(1) The municipality or parish shall have a lien and privilege against the immovable property in or on which the violation occurred. The lien and privilege shall secure all fines, costs, and penalties which are assessed by the municipality or parish in accordance with this Section and described in the order, judgment, notice of judgment, or lien. For the lien and privilege to arise and exist, the order, judgment, notice of judgment, or lien assessing any fines, costs, and penalties shall be recorded in the mortgage office of the parish in which the immovable property, or any portion thereof, in or on which the violation occurred, is situated. The recordation shall have the effect of a judicial mortgage against the immovable property described therein and may be enforced against the immovable property described therein upon application of the municipality or parish to the clerk of the district court for issuance of a writ in accordance with Code of Civil Procedure

Article 2253. The remedies established in this Chapter are nonexclusive and may be pursued independently of each other and in addition to other remedies provided by law. In order for the lien and privilege to arise, the order, judgment, notice of judgment, or lien shall be final and not subject to appeal when recorded in the mortgage office. The lien and privilege shall have ranking as provided by R.S. 9:4821(A)(1).

(2) Any liens placed against such immovable property shall be included in the next annual ad valorem tax bill and shall be paid along with such taxes, subject, however, to any valid homestead exemption. Failure to pay the liens shall cause the immovable property in or on which the violation occurred to be subject to the same provisions of law as govern tax sales of immovable property when the immovable property has been declared blighted or a public nuisance by an administrative hearing officer acting in accordance with this Section, the property owners and other parties having interests in the property shall not have a right of redemption. However, if the immovable property has been sold for nonpayment of taxes to a tax sale purchaser other than the municipality, and if the right of redemption from the tax sale has not elapsed at least one year prior to the sale pursuant to this Section, the tax sale purchaser shall have a right of redemption from the sale pursuant to this Section until one year after the right of redemption from the tax sale elapses. In addition, failure to pay the liens shall also cause such liens and privileges to be subject to enforcement in accordance with R.S. 13:2576. Any liens placed against immovable property that has a legal homestead exemption from taxes will become payable ninety days after the death of the owner thereof or immediately upon recordation of any conventional mortgage on the immovable property or transfer of title to a new owner, whichever occurs first.

D.(1) Prior to holding an administrative hearing for public health, housing, fire code, environmental, and historic district violations, the municipality or parish shall notify the property owner at least fifteen days in advance of the date that such a hearing is scheduled. This notification shall state the time, date, and location of the hearing, the alleged violations, and it shall be sent by certified or registered United States mail to the violator or personally served on the violator at the address as listed in the assessor's office of the municipality or parish. The date of the postmark shall be deemed to be the date of delivery. Any notification so sent and returned by the United States Post Office shall be considered as having fulfilled the notification requirement. Failure of any person charged with a violation to appear at the hearing shall be considered an admission of liability for the charged violation. Any order compelling the attendance of witnesses or the production of documents may be enforced by the city or municipal court of the municipality or the parish court in whose jurisdiction the municipality is located, or in the parish court of the parish initiating the action.

(2) Prior to holding an administrative hearing for the determination of blight or abandonment of property, the municipality or parish shall notify the property owner and each mortgagee of record in the parish mortgage records, at least thirty days in advance of the date of the administrative hearing. The notification shall state the time, date, and location of the hearing, the location of the subject property, and an explanation that the hearing is for the purpose of making a determination whether the subject property is blighted or abandoned. The notice shall be sent by certified or registered United States mail or personally served on the property owner at the address listed in the assessor's office of the municipality or parish, and on each mortgagee of record at the address provided in the recorded mortgage.

E. Any administrative adjudication hearing held under the provisions of this Chapter shall be conducted in accordance with the rules of evidence of the Administrative Procedure Act. Testimony by any person shall be taken under oath. The person charged with the ordinance violation may present any relevant evidence and testimony at such hearing and may be represented by an attorney at law. However, his physical presence shall not be required at the hearing if documentary evidence, duly verified by such person, is submitted to the hearing officer prior to the date of the hearing.

F.(1) The hearing officer shall issue an order within thirty days, excluding legal holidays, of the hearing stating whether or not the person charged is liable for the violation, and the amount of any fine, penalty, costs, or fee assessed against him, and a date by which the violation shall be corrected. In addition to the enforcement procedure and authority set forth in Paragraph (B)(2) of this Section, any order assessing a fine, penalty, costs, or fee or stipulating a correction date may be enforced by the city or municipal court of the municipality or the parish court in whose jurisdiction the municipality is located, or in the parish court of the parish initiating the action.

(2) After the hearing to determine whether a property is blighted or abandoned, the hearing officer shall send written post-hearing notice to the property owner and each mortgagee of record explaining whether the hearing officer determined the subject property to be blighted or abandoned and state whether any fine,

penalty, costs, or fees are assessed. The post-hearing notice shall be sent to the property owner and mortgagees of record in the manner provided for in Paragraph (D)(2) of this Section.

G. The ordinance shall provide for the amount and disposition of fines, penalties, costs, and fees.

H. Any property owner or mortgagee of record of property determined to be blighted or abandoned property, or any person determined by the hearing officer to be in violation of a public health, housing, fire code, environmental, or historic district ordinance may appeal this determination to the appropriate district court. Such appeal shall be instituted by filing, within thirty calendar days of the hearing officer's order, a petition with the clerk of court for the district court along with payment of such reasonable costs as may be required by the clerk. After filing a petition for appeal, the clerk of court of the district court shall schedule a hearing and notify all parties of the date, time, and place of such hearing. Service of notice of appeal under this Subsection shall not stay the enforcement and collection of the judgment unless the person who files the appeal furnishes security prior to filing notice of appeal with the agency of the municipality or parish designated by ordinance to accept such payments in the amount to be fixed by the hearing officer sufficient to assure satisfaction of the finding of the hearing officer relative to the fine, fee, penalty, costs of the hearing, and costs, if any, of correcting the violation.

Acts 1987, No. 514, §1, eff. July 9, 1987; Acts 1991, No. 289, §5; Acts 1992, No. 737, §1; Acts 1995, No. 646, §1; Acts 1995, No. 1155, §2, eff. June 29, 1995; Acts 2004, No. 209, §2, eff. June 14, 2004; Acts 2007, No. 115, §1; Acts 2007, No. 193, §1; Acts 2010, No. 449, §1; Acts 2011, 1st Ex. Sess., No. 38, §1; Acts 2013, No. 223, §1, eff. June 12, 2013; Acts 2022, No. 355, §1.

ORDINANCE NO.

AN ORDINANCE TO ESTABLISH A HEARING BUREAU AND ADMINISTRATIVE PROCEDURES TO ADJUDICATE CODE VIOLATIONS RELATED TO BLIGHTED AND ABANDONED PROPERTY, PUBLIC HEALTH, HOUSING, FIRE PREVENTION, AND THE ENVIRONMENT AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to establish a Hearing Bureau and Administrative Procedures to Adjudicate Code Violations related to blighted and abandoned property, public health, housing, fire prevention and the environment.

SECTION II: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION IV: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 6th day of May 2025.

NOTICE PUBLISHED on the 9th day of May, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of May, 2025 and final publication was made in the Alexandria Daily Town Talk on the ____ day of May, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

Introduction of an ordinance authorizing the mayor to renew the existing contract with Caplan's, Incorporated for annual work uniforms for various departments.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: FINANCE/PURCHASING

Date: APRIL 21, 2025

Title: ORDINANCE AUTHORIZING THE RENEWAL OF ANNUAL WORK UNIFORMS FOR VARIOUS DEPARTMENTS

Explanation of Proposal:

Additional Information Attached

For an ordinance authorizing the Mayor to renew the existing contract with Caplan's Inc. for annual work uniforms for various departments in accordance with original bid documents and contract awarded via Ordinance 66-2024. The renewal to Caplan's Inc. is at the rates proposed as authorized by the original award.

Budget:

Neutral

Within Existing

Requires Amendment

Account Number:

Expense Amount:

Account Line Item:

Remaining Amount:

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

Information:

Sufficient

Review:

Content

Insufficient

Remarks:

RECEIVED

APR 29 2025

CITY COUNCIL

ORDINANCE NO. 66-2024

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR ANNUAL WORK UNIFORMS FOR VARIOUS DEPARTMENTS AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted from Caplans Inc. for annual work uniforms for various departments.

SECTION II: BE IT FURTHER ORDAINED, etc. that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2024/2025 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 14th day of May, 2024.

NOTICE PUBLISHED on the 17th day of May, 2024.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS: Fowler, Washington Rubin, Villard, Perry, Johnson

NAYS: None

ABSENT: Felter

AND THE ORDINANCE was declared adopted on this the 28th day of May, 2024 and final publication was made in the Alexandria Daily Town Talk on the 31st day of May, 2024.


CITY CLERK

PRESIDENT


MAYOR'S APPROVAL/

DELIVERED MAY 29 2024

RECEIVED MAY 31 2024

City of Alexandria - Purchasing Department
2021 Industrial Park Road, Bldg. WH
P.O. Box 71
Alexandria, LA 71309-0071
Phone (318)441-6182 Fax (318)441-6185

BID TABULATION

Bid No. & Name: #2473 - Annual Work Uniform Bid
 Bid Opening Date: Tuesday, May 14, 2024 @ 10:00 AM
 Using Department: Various Using Departments

Bid Item Description	Vendor
	Caplan's Inc.
STOCKING FACILITY:	Caplan's Inc. Alexandria, LA
ALTERATIONS FACILITY:	Caplan's Inc. Alexandria, LA
FTA Forms Signed:	Yes
Federal Government's System for Award Management (SAM) website checked:	Yes
CATEGORY I - ATRANS Bus Department:	
1B. Oxford Coaches Jacket (with embroidery) - Auburn Sportswear #201A; Harriton #M775 or approved equal:	
Brand Name:	HARRITON
Style No.:	M775
Price Each:	\$29.99
Price Each - 2X:	\$34.00
Price Each - 3X:	\$38.00
Price Each - 4X:	\$40.00
Price Each - 5X:	\$0.00
2B. Dress Trouser - 100% Polyester - Horace Small HS2149; or approved equal:	
Brand Name:	Horace Small
Style No.:	HS2149
Price Each:	\$51.50
Price Each - 46- UP:	\$56.50
3B. Shirt - Long Sleeve - Mens/Womens - 65/35 Blend (with embroidery) - Flying Cross Mfg Co. #24A4815 / #124A4815; or approved equal:	
Brand Name:	Flying Cross
Style No.:	24A4815 / 124A4815
Price Each:	\$45.00
Price Each - 2X:	\$48.00
Price Each - 3X:	\$50.00
Price Each - 4X:	\$54.00
Price Each - 5X:	\$0.00

City of Alexandria - Purchasing Department
2021 Industrial Park Road, Bldg. WH
P.O. Box 71
Alexandria, LA 71309-0071
Phone (318)441-6182 Fax (318)441-6185

BID TABULATION

Bid No. & Name: #2473 - Annual Work Uniform Bid
Bid Opening Date: Tuesday, May 14, 2024 @ 10:00 AM
Using Department: Various Using Departments

Bid Item Description	Vendor
3BL. Shirt - Long Sleeve - Long Body - Mens/Womens - 65/35 (with embroidery) - Flying Cross Mfg Co. #24A4815LB / 124A4815LB; or approved equal brand :	Caplan's Inc.
Brand Name:	Flying Cross
Style No.:	24A4815/124A4815
Price Each:	\$44.00
Price Each - 2X:	\$49.00
Price Each - 3X:	\$52.00
Price Each - 4X:	\$56.00
Price Each - 5X:	\$60.00
4B. Shirt - Short Sleeve - Mens/Womens - 65/35 Blend (with embroidery)- Flying Cross Co. #74A4815 / #174A4815; or equal:	
Brand Name:	Flying Cross
Style No.:	74A4815 / 174A4815
Price Each:	\$44.00
Price Each - 2X:	\$49.00
Price Each - 3X:	\$52.00
Price Each - 4X:	\$56.00
Price Each - 5X:	\$60.00
4.1B. Shirt - Short Sleeve - Long Body - Mens/Womens - 65/35 Blend (with embroidery) - Flying Cross Mfg Co. #74A4815LB/#174A4815LB; or approved equal brand:	
Brand Name:	Flying Cross
Style No.:	74A4815/74A4815
Price Each:	\$40.00
Price Each - 2X:	\$44.00
Price Each - 3X:	\$48.00
Price Each - 4X:	\$49.00
Price Each - 5X:	\$52.00
5B. Baseball Cap - 100% Cotton Twill (with embroidery) - Big Accessories Cap #BX002; Cintas #85280 or approved equal:	
Brand Name:	Big Accessories
Style No.:	BX002
Price Each:	\$14.00

City of Alexandria - Purchasing Department
2021 Industrial Park Road, Bldg. WH
P.O. Box 71
Alexandria, LA 71309-0071
Phone (318)441-6182 Fax (318)441-6185

BID TABULATION

Bid No. & Name: #2473 - Annual Work Uniform Bid
Bid Opening Date: Tuesday, May 14, 2024 @ 10:00 AM
Using Department: Various Using Departments

Bid Item Description	Vendor
6B. Necktie - 100% Polyester - Samuel Broome #900BO; or approved equal:	Caplan's Inc.
Brand Name:	Samuel Broome
Style No.:	900BO
Price Each:	\$6.99
7B. Necktie - Long Body(Tall) - 100% Polyester - Samuel Broome #900BO Tall ; or approved equal:	
Brand Name:	Samuel Broome
Style No.:	900BO Tall
Price Each:	\$6.99
8B. Necktie - Ladies Crossover Style w/Cobered Button - Samuel Broome #45165; Galls #UA033 or approved equal:	
Brand Name:	Samuel Broome
Style No.:	45165
Price Each:	\$6.99
9B. Uniform Name Tag - Smith & Warren NP100; Law Pro NT132; or approved equal:	
Brand Name:	Smith & Warren
Style No.:	NP100
Price Each:	\$15.00
10B. Uniform Service Since Bar - Smith & Warren NP105; Galls #NT026; or approved equal:	
Brand Name:	Smith & Warren
Style No.:	NP100
Price Each:	\$15.00
Total Per Category I - ATRANS Bus Department:	\$319.46

City of Alexandria - Purchasing Department
2021 Industrial Park Road, Bldg. WH
P.O. Box 71
Alexandria, LA 71309-0071
Phone (318)441-6182 Fax (318)441-6185

BID TABULATION

Bid No. & Name: #2473 - Annual Work Uniform Bid
Bid Opening Date: Tuesday, May 14, 2024 @ 10:00 AM
Using Department: Various Using Departments

Bid Item Description	Vendor
CATEGORY II - Work Uniform:	Caplan's Inc.
1W. Shirt - Men's/Women's - Long Sleeve Industrial Work Shirt - 65/35 Blend (with heat press) - Red Kap SP14/SP13; or approved equal:	
Brand Name:	Red Kap
Style No.:	SP14
Price Each:	\$19.95
Price Each - 2X:	\$21.50
Price Each - 3X:	\$24.00
Price Each - 4X:	\$28.00
Price Each - 5X:	\$32.00
2W. Shirt - Men's/Women's - Short Sleeve Industrial Work Shirt - 65/35 Blend (with heat press) - Red Kap SP24/SP23; or approved equal:	
Brand Name:	Red Kap
Style No.:	SP24
Price Each:	\$18.95
Price Each - 2X:	\$20.00
Price Each - 3X:	\$22.00
Price Each - 4X:	\$26.00
Price Each - 5X:	\$30.00
3W. Shirt - Men's - Long Sleeve - 100% Cotton Work Shirt (with heat press) - Red Kap SC30; or approved equal:	
Brand Name:	Red Kap
Style No.:	SC30
Price Each:	\$14.95
Price Each - 2X:	\$22.00
Price Each - 3X:	\$24.00
Price Each - 4X:	\$26.00
Price Each - 5X:	\$28.00
4W. Shirt - Men's - Short Sleeve - 100% Cotton Work Shirt (with heat press) - Red Kap SC40; or approved equal:	
Brand Name:	Red Kap
Style No.:	SC40
Price Each:	\$12.00
Price Each - 2X:	\$18.00
Price Each - 3X:	\$22.00
Price Each - 4X:	\$26.00
Price Each - 5X:	\$30.00

City of Alexandria - Purchasing Department
2021 Industrial Park Road, Bldg. WH
P.O. Box 71
Alexandria, LA 71309-0071
Phone (318)441-6182 Fax (318)441-6185

BID TABULATION

Bid No. & Name: #2473 - Annual Work Uniform Bid
 Bid Opening Date: Tuesday, May 14, 2024 @ 10:00 AM
 Using Department: Various Using Departments

Bid Item Description	Vendor
	Caplan's Inc.
5W. Polo Shirt - Men's - Short Sleeve - 50/50 Blend (with heat press) - Red Kap Sk28; Blue Generation #7202 or approved equal:	
Brand Name:	Blue Generation
Style No.:	7202
Price Each:	\$14.00
Price Each - 2X:	\$18.00
Price Each - 3X:	\$22.00
Price Each - 4X:	\$26.00
Price Each - 5X:	\$28.00
6W. T-Shirt - Short Sleeve w/Pocket - 100% Cotton (with heat press) - Dickie #1144624; Cintas #291 or approved equal brand:	
Brand Name:	Dickies
Style No.:	1144624
Price Each:	\$10.50
Price Each - 2X:	\$16.50
Price Each - 3X:	\$18.50
Price Each - 4X:	\$20.50
Price Each - 5X:	\$24.50
6.1W. Price per T-Shirt (Item 6W. Above) with screen print logo in lie of heat press: Dickie #1144624; Cintas #291 or approved equal brand:	
Brand Name:	Dickies
Style No.:	1144624
Price Each:	\$10.50
Price Each - 2X:	\$12.00
Price Each - 3X:	\$14.00
Price Each - 4X:	\$16.00
Price Each - 5X:	\$20.00
7W. T-Shirt - Long Sleeve - 100% Cotton (with heat press) - Gildan GS240; or approved equal:	
Brand Name:	Gildan
Style No.:	G2400
Price Each:	\$10.95
Price Each - 2X:	\$14.00
Price Each - 3X:	\$16.00
Price Each - 4X:	\$20.00
Price Each - 5X:	\$23.00

City of Alexandria - Purchasing Department
2021 Industrial Park Road, Bldg. WH
P.O. Box 71
Alexandria, LA 71309-0071
Phone (318)441-6182 Fax (318)441-6185

BID TABULATION

Bid No. & Name: #2473 - Annual Work Uniform Bid
Bid Opening Date: Tuesday, May 14, 2024 @ 10:00 AM
Using Department: Various Using Departments

<u>Bid Item Description</u>	<u>Vendor</u>
	Caplan's Inc.
7.1W. Price per T-Shirt (Item 7W. Above) Gildan GS240; or approved equal: with screen print logo in lie of heat press:	
Brand Name:	Gildan
Style No.:	G240
Price Each:	\$10.00
Price Each - 2X:	\$16.00
Price Each - 3X:	\$18.00
Price Each - 4X:	\$20.00
Price Each - 5X:	\$22.00
8W. T-Shirt - Short Sleeve - 90% Cotton, 10 Polyester - Gildan G640 Softstyle; or equal: (with screen print front & back)	
	(Note: Miminum Quantity 24)
Brand Name:	Gildan
Style No.:	G640
Price Each:	\$12.95
Price Each - 2X:	\$16.95
Price Each - 3X:	\$20.95
Price Each - 4X:	\$22.95
Price Each - 5X:	\$24.95
9W. Trouser - Men's/Women's- Flat Front Work Pant - 65/35 Blend - Red Kap PT20 / PT21; or approved equal: (with heat press in 3 colors)	
Brand Name:	Red Kap
Style No.:	PT20
Price Each:	\$25.00
Price Each - Size 40-48:	\$28.00
Price Each - Size 50-58:	\$32.00
10W. Trouser - Men's- Flat Front Work Pant - 100% Cotton - Red Kap PC20; or approved equal: (with heat press in 3 colors)	
Brand Name:	Red Kap
Style No.:	PC20
Price Each:	\$16.00
Price Each - Size 40-48:	\$20.00
Price Each - Size 50-58:	\$24.00

City of Alexandria - Purchasing Department
2021 Industrial Park Road, Bldg. WH
P.O. Box 71
Alexandria, LA 71309-0071
Phone (318)441-6182 Fax (318)441-6185

BID TABULATION

Bid No. & Name: #2473 - Annual Work Uniform Bid
Bid Opening Date: Tuesday, May 14, 2024 @ 10:00 AM
Using Department: Various Using Departments

<u>Bid Item Description</u>	<u>Vendor</u>
	Caplan's Inc.
11W. Trouser - Men's- Pleated Front Work Pant - 65/35 Blend - Red Kap PT38; or approved equal: (with heat press in 3 colors)	
Brand Name:	Red Kap
Style No.:	PT38
Price Each:	\$16.00
Price Each - Size 44 - 48:	\$20.00
Price Each - Size 50-58:	\$24.00
12W. Trouser - Men's - Cargo Type with Sidepockets - 65/35 Blend or 100% Cotton(with heat press in 3 colors) - Red Kap PT38 or PC76; or approved equal:	
Brand Name:	Red Kap
Style No.:	PT88
Price Each:	\$29.95
Price Each - Size 40-48:	\$34.00
Price Each - Size 50-58:	\$38.00
13W. Trouser - Men's / Women's- Taclite Pro Pant, 5.11 Brand #74273/ 64360; or Approved Equal: (with heat press in 3 colors)	
Brand Name:	5.11
Style No.:	64360/74273
Price Each:	\$52.00
Price Each - Size 44:	\$0.00
Price Each - Size 46:	\$68.00
Price Each - Size 48:	\$68.00
Price Each - Size 50:	\$68.00
Price Each - Size 52:	\$68.00
Price Each - Size 54:	\$68.00
14W. Trouser - Men's / Women's - 5.11 Stryke #74369/64386; or approved Equal: (with heat press in 3 colors)	
Brand Name:	5.11
Style No.:	64386/74369
Price Each:	\$74.00
Price Each - Size 46- up:	\$90.00

City of Alexandria - Purchasing Department
2021 Industrial Park Road, Bldg. WH
P.O. Box 71
Alexandria, LA 71309-0071
Phone (318)441-6182 Fax (318)441-6185

BID TABULATION

Bid No. & Name: #2473 - Annual Work Uniform Bid
Bid Opening Date: Tuesday, May 14, 2024 @ 10:00 AM
Using Department: Various Using Departments

<u>Bid Item Description</u>	<u>Vendor</u>
	Caplan's Inc.
15W. Denim Jeans: Loose Fit Dungaree 100% Cotton, Red Kap # PD80; or approved equal: (with heat pressing 3 colors)	
Brand Name:	Red Kap
Style No.:	PD80
Price Each:	\$24.00
Price Each - Size 40-48:	\$29.00
Price Each - Size 50 - 58:	\$34.00
16W. Denim Jean: Relaxed Fit, 100% Cotton, Red Kap # PD60; or approved equal: (with heat pressing 3 colors)	
Brand Name:	Red Kap
Style No.:	PD60
Price Each:	\$20.00
Price Each - Size 40-48:	\$29.00
Price Each - Size 50-58:	\$34.00
17W. Denim Jean: Women's Straight Fit Jean, Red Kap #PD63; or approved equal. (with heat pressing 3 colors)	
Brand Name:	Red Kap
Style No.:	PD63
Price Each:	\$18.00
Price Each - PLUS SIZE 20- UP:	\$28.00
18W. Painter Pant: 100% Cotton, Red Kap # PD80; or approved equal: (with heat pressing 3 colors)	
Brand Name:	DICKIES
Style No.:	PD80/WP823
Price Each:	\$34.00
Price Each - PLUS Size 40- UP:	\$40.00

City of Alexandria - Purchasing Department
2021 Industrial Park Road, Bldg. WH
P.O. Box 71
Alexandria, LA 71309-0071
Phone (318)441-6182 Fax (318)441-6185

BID TABULATION

Bid No. & Name: #2473 - Annual Work Uniform Bid
Bid Opening Date: Tuesday, May 14, 2024 @ 10:00 AM
Using Department: Various Using Departments

Bid Item Description	Vendor
19W. Walking Short - Men's / Women's - Ten Inch (10"): 65/35 Blend, Red Kap #PT26 / #PT27; or approved equal: (with heat press in 3 colors)	Caplan's Inc.
Brand Name:	Red Kap
Style No.:	PT26
Price Each:	\$12.95
Price Each - Size 40- UP:	\$19.95
20W. Cargo Short - Men's / Women's - 9½" Tactile Pro Shorts - 65/35 Blend (with heat press in 3 colors) - 5.11 Brand #73287 / #63071; or equal:	
Brand Name:	5.11
Style No.:	73287/63071
Men's Price Each:	\$44.00
Men's Price Each - Size 46-UP :	\$52.00
Women's Price Each:	\$0.00
Women's Price Each: Size 20-26	\$0.00
21W. Jacket - Ike Style: 65/35 Blend, Red Kap #JT22; or approved equal: (with heat press or screen print)	
Brand Name:	Red Kap
Style No.:	JT22
Price Each:	\$42.00
Price Each - 2X:	\$45.00
Price Each - 3X:	\$48.00
Price Each - 4X:	\$50.00
Price Each - 5X:	\$54.00
22W. Jacket - Nylon Fleece Lined (with heat press) - Harrington M740; Cintas #80843; or approved equal:	
Brand Name:	Harrington
Style No.:	M740
Price Each:	\$28.99
Price Each - 2X:	\$34.00
Price Each - 3X:	\$36.00
Price Each - 4X:	\$39.00
Price Each - 5X:	\$0.00

City of Alexandria - Purchasing Department
2021 Industrial Park Road, Bldg. WH
P.O. Box 71
Alexandria, LA 71309-0071
Phone (318)441-6182 Fax (318)441-6185

BID TABULATION

Bid No. & Name: #2473 - Annual Work Uniform Bid
Bid Opening Date: Tuesday, May 14, 2024 @ 10:00 AM
Using Department: Various Using Departments

Bid Item Description	Vendor
22.1W. Price per Jacket (22.W above) with embroidery logo in lieu of heat press: Harrington M740; Cintas #80843; or approved equal:	Caplan's Inc.
Brand Name:	Harrington
Style No.:	M740
Price Each:	\$45.00
Price Each - 2X:	\$48.00
Price Each - 3X:	\$50.00
Price Each - 4X:	\$54.00
Price Each - 5X:	\$58.00
23W. Coverall - Long Sleeve - 65/35 Blend (with heat press) - Red Kap CT10; or Approved equal:	
Brand Name:	Red Kap
Style No.:	CT10
Price Each:	\$33.00
Price Each - Size 50:	\$36.00
Price Each - Size 52:	\$39.00
Price Each - Size 54:	\$42.00
Price Each - Size 56:	\$0.00
24W. Henley Shirt - Long Sleeve - Fire Retardant (with heat press) - Bulwark SEL2; or approved equal:	
Brand Name:	Bulwark
Style No.:	SEL2
Price Each:	\$75.00
Price Each - 2X:	\$78.00
Price Each - 3X:	\$80.00
Price Each - 4X:	\$84.00
Price Each - 5X:	\$86.00
25W. Henley Shirt: Flame Resistant, Long Sleeve, Lapco #FRT-HJE; or equal (with heat press or screen print)	
Brand Name:	LAPCO
Style No.:	FRT-HJE
Price Each:	\$65.00
Price Each - 2X:	\$69.00
Price Each - 3X:	\$72.00
Price Each - 4X:	\$75.00
Price Each - 5X:	\$78.00

City of Alexandria - Purchasing Department
2021 Industrial Park Road, Bldg. WH
P.O. Box 71
Alexandria, LA 71309-0071
Phone (318)441-6182 Fax (318)441-6185

BID TABULATION

Bid No. & Name: #2473 - Annual Work Uniform Bid
Bid Opening Date: Tuesday, May 14, 2024 @ 10:00 AM
Using Department: Various Using Departments

Bid Item Description	Vendor
26W. Shirt – Flame Resistant – Long Sleeve DH Air®- Lapco #DHS5; or approved equal: (with heat press or screen print)	Caplan's Inc.
Brand Name:	LAPCO
Style No.:	DHS5
Price Each:	\$90.00
Price Each - 2X:	\$93.00
Price Each - 3X:	\$95.00
Price Each - 4X:	\$98.00
Price Each - 5X:	\$101.00
27W. Shirt - Fire Retardant - Long Sleeve: 88/12 Cotton/ Nylon Blend -Bulkwark #SLW2; or approved equal: (with heat press or screen print)	
Brand Name:	Bulwark
Style No.:	SLW2
Price Each:	\$51.95
Price Each - 2X:	\$55.00
Price Each - 3X:	\$59.00
Price Each - 4X:	\$62.00
Price Each - 5X:	\$64.00
28W. Shirt-Flame Resistant – Long Sleeve: 88/12 Blend, Lapco #GOS6; or approved equal:(with heat press or screen print)	
Brand Name:	LAPCO
Style No.:	GOS6
Price Each:	\$58.00
Price Each - 2X:	\$60.00
Price Each - 3X:	\$63.00
Price Each - 4X:	\$66.00
Price Each - 5X:	\$70.00
29W. Shirt- Flame Resistant – Long Sleeve Shirt, Lapco #DHS6; or approved equal:(with heat press	
Brand Name:	LAPCO
Style No.:	DHS6
Price Each:	\$90.00
Price Each - 2X:	\$94.00
Price Each - 3X:	\$96.00
Price Each - 4X:	\$99.00
Price Each - 5X:	\$103.00

City of Alexandria - Purchasing Department
2021 Industrial Park Road, Bldg. WH
P.O. Box 71
Alexandria, LA 71309-0071
Phone (318)441-6182 Fax (318)441-6185

BID TABULATION

Bid No. & Name: #2473 - Annual Work Uniform Bid
Bid Opening Date: Tuesday, May 14, 2024 @ 10:00 AM
Using Department: Various Using Departments

Bid Item Description	Vendor
30W. Polo Shirt – Fire Retardant, Short Sleeve, Bulwark #SMP8; or approved equal (with heat press or screen print)	Caplan's Inc.
Brand Name:	Bulwark
Style No.:	SMP8
Price Each:	\$72.95
Price Each - 2X:	\$80.00
Price Each - 3X:	\$82.00
Price Each - 4X:	\$84.00
Price Each - 5X:	\$86.00
31W. Jacket: Fire Retardant, Bulwark, #JLH4BD; or approved equal: (with heat press or screen print)	
Brand Name:	Bulwark
Style No.:	JLH4BD
Price Each:	\$179.95
Price Each - 2X:	\$195.00
Price Each - 3X:	\$200.00
Price Each - 4X:	\$203.00
32W. Denim Jean: Fire Retardant, Bulwark #PEJ6 or #PEJ4; or equal: (with heat press in 3 colors)	
Brand Name:	Bulwark
Style No.:	PEJ6
Price Each:	\$58.95
Price Each - Size 40-48:	\$68.00
Price Each - Size 50-58:	\$72.00
33W. Dungarees - Fire Retardant - 100% Cotton (with heat press in 3 colors) - Bulwark PEJ8; or equal:	
Brand Name:	Bulwark
Style No.:	PEJ8
Price Each:	\$64.95
Price Each - Size 40-48:	\$72.00
Price Each - Size 50-58:	\$76.00

City of Alexandria - Purchasing Department
2021 Industrial Park Road, Bldg. WH
P.O. Box 71
Alexandria, LA 71309-0071
Phone (318)441-6182 Fax (318)441-6185

BID TABULATION

Bid No. & Name: #2473 - Annual Work Uniform Bid
Bid Opening Date: Tuesday, May 14, 2024 @ 10:00 AM
Using Department: Various Using Departments

Bid Item Description	Vendor
	Caplan's Inc.
34W. Cargo Pant - Fire Retardant - 88/12 Cotton/Nylon Blend (with heat press in 3 colors) - Bulwark PLC2; or equal:	
Brand Name:	Bulwark
Style No.:	PLC2
Price Each:	\$62.95
Price Each - Size 40-48:	\$75.00
Price Each - Size 50-58:	\$78.00
35W. Coverall - Long Sleeve - Fire Retardant - 100% Cotton (with heat press) - Bulwark CEC2; or equal:	
Brand Name:	Bulwark
Style No.:	CEC2
Price Each:	\$62.95
Price Each - Size 40-48:	\$72.00
Price Each - Size 50-58:	\$78.00
36W. Safety Shirt: Flame Resistant, Hi-Viz Long sleeve with Pocket, Lapco FRT-HJE HV3 or approved equal (with heat press or screen print)	
Brand Name:	LAPCO
Style No.:	FRT-HJE HV3
Price Each:	\$132.80
Price Each - 2X:	\$138.00
Price Each - 3X:	\$140.00
Price Each - 4X:	\$145.00
Price Each - 5X:	\$150.00
37W. Safety Shirt: Short sleeve with Pocket, ANSI Class 2, Type R, Radians #ST11-2 or approved equal (with heat press or screen print)	
Brand Name:	RADIANS
Style No.:	ST11-2
Price Each:	\$18.00
Price Each - 2X:	\$22.00
Price Each - 3X:	\$24.00
Price Each - 4X:	\$28.00
Price Each - 5X:	\$32.00

City of Alexandria - Purchasing Department
2021 Industrial Park Road, Bldg. WH
P.O. Box 71
Alexandria, LA 71309-0071
Phone (318)441-6182 Fax (318)441-6185

BID TABULATION

Bid No. & Name: #2473 - Annual Work Uniform Bid
 Bid Opening Date: Tuesday, May 14, 2024 @ 10:00 AM
 Using Department: Various Using Departments

<u>Bid Item Description</u>	<u>Vendor</u>
38W. Safety Shirt: Long sleeve with Pocket, ANSI Class 2, Type R, Radians #ST21-3 or approved equal (with heat press or screen print)	Caplan's Inc.
Brand Name:	RADIANS
Style No.:	ST21-3
Price Each:	\$22.00
Price Each - 2X:	\$26.00
Price Each - 3X:	\$28.00
Price Each - 4X:	\$32.00
Price Each - 5X:	\$34.00
39W. Cap: Fleece Lined Knit Cap, 68/32 poly/acrylic, Port & Company PC90L; or approved equal. (with embroidery)	
Brand Name:	PORT & COMPANY
Style No.:	PC90L
Price Each:	\$12.00
Total Per Category II - Work Uniform:	\$1,767.09

City of Alexandria - Purchasing Department
2021 Industrial Park Road, Bldg. WH
P.O. Box 71
Alexandria, LA 71309-0071
Phone (318)441-6182 Fax (318)441-6185

BID TABULATION

Bid No. & Name: #2473 - Annual Work Uniform Bid
 Bid Opening Date: Tuesday, May 14, 2024 @ 10:00 AM
 Using Department: Various Using Departments

Bid Item Description	Vendor
CATEGORY III - Professional Wear:	Caplan's Inc.
1P. Fashion Polo Shirt - Men's Solid Color - Short Sleeve - NO Pockets - 100% Cotton (with embroidery) - Blue Generation BG#2201 or BG#6201; or approved equal:	
Brand Name:	Blue Generation
Style No.:	BG2201
Price Each:	\$16.00
Price Each - 2X:	\$20.00
Price Each - 3X:	\$24.00
Price Each - 4X:	\$26.00
Price Each - 5X:	\$28.00
2P. Fashion Polo Shirt - Solid Color - Short Sleeve - with Pocket - 60/40 Super Blend Pique (with embroidery) - Blue Generation BG7206; or approved equal:	
Brand Name:	Blue Generation
Style No.:	7206
Price Each:	\$21.00
Price Each - 2X:	\$25.00
Price Each - 3X:	\$28.00
Price Each - 4X:	\$30.00
Price Each - 5X:	\$32.00
3P. Fashion Polo Shirt - Men's / Women's - Solid Color - Short Sleeve - 60/40 Super Blend Pique (with embroidery) - Blue Generation 7204/6204/6209 ; or approved equal:	
Brand Name:	Blue Generation
Style No.:	6209/6204/7204
Price Each:	\$24.00
Price Each - 2X:	\$28.00
Price Each - 3X:	\$30.00
Price Each - 4X:	\$34.00
Price Each - 5X:	\$38.00
4P. Fashion Shirt - Men's/Women's - Solid Color - Long Sleeve - 60/40 Blend Pique (with embroidery) - Blue Generation #7207/6207; or approved equal brand:	
Brand Name:	Blue Generation
Style No.:	7207
Price Each:	\$15.95
Price Each - 2X:	\$21.00
Price Each - 3X:	\$24.00
Price Each - 4X:	\$28.00
Price Each - 5X:	\$0.00

City of Alexandria - Purchasing Department
2021 Industrial Park Road, Bldg. WH
P.O. Box 71
Alexandria, LA 71309-0071
Phone (318)441-6182 Fax (318)441-6185

BID TABULATION

Bid No. & Name: #2473 - Annual Work Uniform Bid
Bid Opening Date: Tuesday, May 14, 2024 @ 10:00 AM
Using Department: Various Using Departments

Bid Item Description	Vendor
	Caplan's Inc.
5P. Shirt - Men's / Women's - Long Sleeve Permanent Press - 65/35 Polyester/ Poplin (with embroidery)- Blue Generation #7216/6216; or approved equal brand:	
Brand Name:	Blue Generation
Style No.:	6216/7216
Price Each:	\$28.00
Price Each - 2X:	\$32.00
Price Each - 3X:	\$36.00
Price Each - 4X:	\$38.00
Price Each - 5X:	\$40.00
6P. Shirt - Men's / Women's - Short Sleeve Permanent Press - 65/35 Polyester/ Poplin (with embroidery)- Blue Generation #7216S/6216S; or approved equal brand:	
Brand Name:	Blue Generation
Style No.:	6216S/7216S
Price Each:	\$27.00
Price Each - 2X:	\$30.00
Price Each - 3X:	\$33.00
Price Each - 4X:	\$36.00
Price Each - 5X:	\$40.00
Blue Generation 6270, BG6271, BG6272, BG7270, BG 7271, BG 7272; or approved equal brand: (with embroidery)	
Brand Name:	Blue Generation
Style No.:	7271/7272/6270/6271/6272
Price Each:	\$25.00
Price Each - 2X:	\$29.00
Price Each - 3X:	\$32.00
Price Each - 4X:	\$35.00
Price Each - 5X:	\$0.00
8P. Shirt - Men's / Women's - Long Sleeve Gingham Check, Untucked Fit: Blue Generation 7269, Blue Generation 6269; or approved equal brand: (with embroidery)	
Brand Name:	Blue Generation
Style No.:	6269/7269
Price Each:	\$25.00
Price Each - 2X:	\$29.00
Price Each - 3X:	\$32.00
Price Each - 4X:	\$35.00

City of Alexandria - Purchasing Department
2021 Industrial Park Road, Bldg. WH
P.O. Box 71
Alexandria, LA 71309-0071
Phone (318)441-6182 Fax (318)441-6185

BID TABULATION

Bid No. & Name: #2473 - Annual Work Uniform Bid
Bid Opening Date: Tuesday, May 14, 2024 @ 10:00 AM
Using Department: Various Using Departments

Bid Item Description	Vendor
9P. Shirt - Men's / Women's- Long Sleeve Light Weight: Port Authority W380/LW380; or approved equal brand: (with embroidery).	Caplan's Inc.
Brand Name:	Port Authority
Style No.:	W380/LW380
Price Each:	\$28.00
Price Each - 2X:	\$32.00
Price Each - 3X:	\$36.00
Price Each - 4X:	\$40.00
10P. Shirt - Women's - Long Sleeve Popover Shirt; Port Authority LW382 or approved equal brand: (with embroidery)	
Brand Name:	Port Authority
Style No.:	LW382
Price Each:	\$26.00
Price Each - 2X:	\$29.00
Price Each - 3X:	\$32.00
Price Each - 4X:	\$36.00
11P. Cardigan- Women's - Long Sleeve Button Front: Blue Generation 4701; or approved equal. (with embroidery)	
Brand Name:	Blue Generation
Style No.:	4701
Price Each:	\$24.00
Price Each - 2X:	\$28.00
Price Each - 3X:	\$30.00
Price Each - 4X:	\$33.00

City of Alexandria - Purchasing Department
2021 Industrial Park Road, Bldg. WH
P.O. Box 71
Alexandria, LA 71309-0071
Phone (318)441-6182 Fax (318)441-6185

BID TABULATION

Bid No. & Name: #2473 - Annual Work Uniform Bid
Bid Opening Date: Tuesday, May 14, 2024 @ 10:00 AM
Using Department: Various Using Departments

Bid Item Description	Vendor
12P. Jacket: Ladies Denim, Port Authority L7620; or approved equal: (with embroidery)	Caplan's Inc.
Brand Name:	Port Authority
Style No.:	L7620
Price Each:	\$40.00
Price Each - 2X:	\$44.00
Price Each - 3X:	\$48.00
Price Each - 4X:	\$50.00
13P. Jacket: Ladies Hooded Soft Shell, Port Authority L719; or approved equal: (with embroidery)	
Brand Name:	Port Authority
Style No.:	L719
Price Each:	\$44.00
Price Each - 2X:	\$48.00
Price Each - 3X:	\$52.00
Price Each - 4X:	\$58.00
Price Each - 5X:	\$0.00
Total Per Category III - Professional Wear:	\$343.95

Caplan's

Phone: 318-427-7700

916 3rd Street Alexandria, LA 71301

ATTN: Casey Barnes

Date: 08/09/24

Here are the Items that are changing Cost:

14W	5.11 pant 74369	Was \$74	Now \$76.22
1P	Polo 2201	Was \$16	Now \$16.48
2P	7206	Was \$21	Now \$21.63
3P	7204	Was \$ 24	Now \$24.72
5P	7216	Was \$28	Now \$28.84
6P	7216S	Was \$27	Now \$27.81
7P	7271	Was \$25	Now \$25.75
8P	7269	Was \$25	Now \$25.75

Thanks,

John Miguez

Caplan's

Cell 318-447-2798

M. RUBIN & SONS, INC. SINCE 1944

To: John Miguez

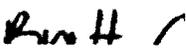
Hello,

I am writing this letter to inform you that Blue Generation has had a price increase in 2025. Although not every style in our line saw an increase, the items affected have increased between 2% - 3%.

We strive to hold our pricing for as long as possible and understand these changes affect your business.

We truly appreciate your loyalty to Blue Generation & your continued business with us.

Sincerely,


VP, Sales

M Rubin & Sons, Inc.
Blue Generation division

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO RENEW THE EXISTING CONTRACT WITH CAPLAN'S, INCORPORATED FOR ANNUAL WORK UNIFORMS FOR VARIOUS DEPARTMENTS AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to renew the contract with Caplan's, Incorporated for annual work uniforms for various departments.

SECTION II: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION IV: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 6th day of May 2025.

NOTICE PUBLISHED on the 9th day of May, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the _____ day of May, 2025 and final publication was made in the Alexandria Daily Town Talk on the _____ day of May, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

Introduction of an ordinance to adopt and levy millage rates for the City of Alexandria for 2025.



AGENDA ITEM FACT SHEET

This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.

Division/Department: Finance

Date: April 21, 2025

Title: Adopt & levy millage rates for the City of Alexandria for 2025.

Explanation of Proposal: Additional Information Attached

This will adopt and levy the millage rates for 2025 in th City of Alexandria.

General Alimony	6.98 Mills
2018 Ad Valorem Tax Call	11.51 Mills
Recreation Millage	6.05 Mills

Budget: Neutral Within Existing Requires Amendment

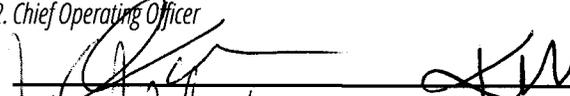
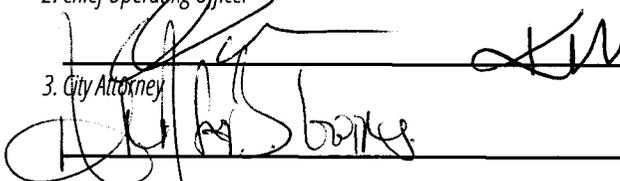
Account Number: N/A

Expense Amount:

Account Line Item:

Remaining Amount:

Authorization:

1. Mayor 	4. Finance Director 
2. Chief Operating Officer 	5. Division Director 
3. City Attorney 	6. Department Head 
	7. Purchasing Agent 

Council Staff Review: Form Content **Information:** Sufficient Insufficient

Remarks:

RECEIVED
APR 29 2025
CITY COUNCIL

ORDINANCE NO.

AN ORDINANCE TO ADOPT AND LEVY MILLAGE RATES FOR THE CITY OF ALEXANDRIA FOR 2025 AND OTHER MATTERS WITH RESPECT THERERTO.

SECTION I: BE IT ORDAINED that the following millage(s) are hereby levied on the 2025 tax roll on all property subject to taxation by the City of Alexandria, LA.

General Alimony	6.98 Mills
2018 Ad valorem tax Call	11.51 Mills
Recreation Millage	6.05

SECTION II: BE IF FURTHER ORDAINED, etc., that the proper administrative officials of the Parish of Rapides, State of Louisiana, be and they are hereby empowered, authorized, and directed to spread said taxes, as hereinbove set forth, upon the assessment roll of said Parish for the year 2025, and to make the collection of the taxes imposed for and on behalf of the taxing authority, according to law, and that the taxes herein levied shall become a permanent lien and privilege on all property subject to taxation as herein set forth, and collection thereof shall be enforceable in the manner provided by law.

SECTION II: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION IV: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 6th day of May 2025.

NOTICE PUBLISHED on the 9th day of May, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the _____ day of May, 2025 and final publication was made in the Alexandria Daily Town Talk on the _____ day of May, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

ORDINANCES FOR FINAL ADOPTION

SUBJECT TO PUBLIC HEARING

To consider final adoption of an ordinance authorizing the mayor to accept the highest quote received for the sale of surplus electrical equipment for the Electric Distribution Department.



AGENDA ITEM FACT SHEET

This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.

Division/Department: Finance / Purchasing

Date: April 1, 2025

Title: Ordinance Authorizing the Mayor to Accept the Sale of Surplus Electrical Equipment

Explanation of Proposal:

Additional Information Attached

For an Ordinance authorizing the Mayor to accept the highest quote received for the sale of Surplus Electrical Equipment for the Electric Distribution Department. On Monday, March 31, 2025 a total of two (2) proposals were received in the Purchasing Office. The highest offer received was from Emerald Transformer for \$16,982.00.

Budget:

Neutral

Within Existing

Requires Amendment

Account Number:

Expense Amount:

Account Line Item:

Remaining Amount:

Authorization:

1. Mayor

4. Finance Director

2. Chief Operating Officer

5. Division Director

3. City Attorney

6. Department Head

7. Purchasing Agent

Council Staff

Form

Information:

Sufficient

Review:

Content

Insufficient

Remarks:

RECEIVED

APR 07 2025

CITY COUNCIL

RFP #1895P - Sale of Surplus Electrical Equipment		Emerald Transformer				
Open Date: March 31, 2025 @2:00 PM						
SURPLUS 2400V ELECTRICAL EQUIPMENT						
Item	Qty	Manufacturer	Size & Voltage	Description	Unit Price	Extension Price
1	3	Solomon	1250 KVA, 7200/12470Y	Single Phase Padmount Transformer	\$ 2.00	\$ 7,500.00
2	3	Solomon	1000 KVA, 7200/12470Y	Single Phase Padmount Transformer	\$ 1.50	\$ 4,500.00
3	2	Various	5 KVA, 2400/4160Y	Single Phase Pole Transformer	\$ 2.00	\$ 20.00
4	1	Various	10KVA, 2400/4160Y	Single Phase Pole Transformer	\$ 2.00	\$ 20.00
5	15	Various	15 KVA, 2400/4160Y	Single Phase Pole Transformer	\$ 2.00	\$ 450.00
6	13	Various	25 KVA, 2400 4160Y	Single Phase Pole Transformer	\$ 2.00	\$ 650.00
7	10	Various	37.5 KVA, 2400/4160Y	Single Phase Pole Transformer	\$ 2.00	\$ 750.00
8	12	Various	50 KVA, 2400/4160Y	Single Phase Pole Transformer	\$ 2.00	\$ 1,200.00
9	2	Various	75 KVA, 2400/4160Y	Single Phase Pole Transformer	\$ 2.00	\$ 300.00
10	2	Various	50 KVA, 2400/4160Y	Single Phase Pole Transformer	\$ 2.00	\$ 200.00
11	3	Various	50 KVA, 2400/4160Y	Single Phase Pole Transformer	\$ 2.00	\$ 300.00
12	3	Various	167 KVA, 2400/4160Y	Single Phase Pole Transformer	\$ 2.00	\$ 1,002.00
13	15	Various	3 KV Polymer Surge Arrester (New In Box)		\$ 2.00	\$ 90.00
				TOTAL LUMP EXTENSION PRICE OFFER	\$	16,982.00

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE HIGHEST QUOTE RECEIVED FOR THE SALE OF SURPLUS ELECTRICAL EQUIPMENT FOR THE ELECTRIC DISTRIBUTION DEPARTMENT AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the highest quote received for the sale of surplus electrical equipment for the Electric Distribution Department.

SECTION II: SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION IV: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 22nd day of April, 2025.

NOTICE PUBLISHED on the 25th day of April, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the _____ day of May, 2025 and final publication was made in the Alexandria Daily Town Talk on the _____ day of May, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

To consider final adoption of an ordinance authorizing the mayor to renew the existing contract for chemical additives for Wartsila Engines at D. G. Hunter Power Plant.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Finance / Purchasing Dept

Date: April 2, 2025

Title: Ordinance to Renew Chemical Additives for Wartsila Engines at D.G. Hunter Power Plant

Explanation of Proposal:

Additional Information Attached

For an Ordinance authorizing the Mayor to renew the existing contract with McCartney Oil & Petropangea, Inc for Chemicals Additives for Wartsila Engines at D.G. Hunter Power Plant. This contract was originally awarded by Ordinance #46-2023. This will be the third (3) year renewal. Bid prices shall remain in effect for a period of twelve (12) months from award date.

Budget:

Neutral

Within Existing

Requires Amendment

Account Number:

Expense Amount:

Account Line Item:

Remaining Amount:

Authorization:

1. Mayor

4. Finance Director
5. Division Director

2. Chief Operating Officer

6. Department Head

3. City Attorney

7. Purchasing Agent

Council Staff

Form

Information:

Sufficient

Review:

Content

Insufficient

Remarks:

RECEIVED

APR 07 2025

CITY COUNCIL

ORDINANCE NO. 55-2024

AN ORDINANCE TO RENEW THE EXISTING CONTRACT WITH MCCARTNEY OIL AND PETROPANGEA, INC. FOR CHEMICAL ADDITIVES FOR WARTSILA ENGINES AT D. G. HUNTER POWER PLANT AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to renew the existing contract with McCartney Oil and Petropangea, Inc. for chemical additives for Wartsila Engines at D. G. Hunter Power Plant.

SECTION II: BE IT FURTHER ORDAINED, etc. that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2024/2025 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 16th day of April, 2024.

NOTICE PUBLISHED on the 19th day of April, 2024.

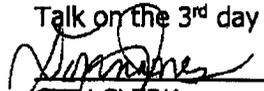
THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS: Rubin, Villard, Felter, Perry, Johnson, Fowler, Washington.

NAYS: None

ABSENT: None

AND THE ORDINANCE was declared adopted on this the 30th day of April, 2024 and final publication was made in the Alexandria Daily Town Talk on the 3rd day of May, 2024.


CITY CLERK


MAYOR'S APPROVAL ~~DATE~~


PRESIDENT

DELIVERED MAY 01 2024

RECEIVED MAY 02 2024

City of Alexandria - Purchasing Department
 2021 Industrial Park Road, Bldg. WH
 P.O. Box 71 Alexandria, LA 71305-0071
 Phone (318)441-6182 Fax (318)615-3412

BID TABULATION
 Bid No. & Items: #1299 Chemical Additives for Wardside Engines at D.G. Hunter Power Plant
 Bid Date: Tuesday, April 13, 2022
 Utility Department - Electric Production Department

	Lott Oil	McCartney Oil Co	Gasochem International LLC	Petropangea, Inc
Bid Item #1 - Marine Grade DEF - 40% Urea Solution (Bull) Approximate Annual Usage - 115,000 Gallons	\$	2.43 \$	1.86 \$	1.75 \$
Bid Item #2 - Propylene Glycol USP (Total) Approximate Annual Usage - 5,000 Gallons	NB	NB	\$	19.80 \$
				2.49
				14.72

ORDINANCE NO. 46-2023

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR CHEMICAL ADDITIVES FOR WARTSILLA ENGINES AT DG HUNTER POWER PLANT.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the Mayor to accept the low bid submitted for chemical additives for Wartsilla Engines at DG Hunter Power Plant.

<u>Vendors</u>	<u>Items</u>
McCartney Oil Company	1
Petropangea, Inc.	2

SECTION II: BE IT FURTHER ORDAINED, etc., that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2023/2024 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 18th day of April 2023.

NOTICE PUBLISHED on the 21st day of April, 2023.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS: Villard, Washington, Rublin, Perry, Johnson.

NAYS: None

ABSENT: Felter, Fowler.

AND THE ORDINANCE was declared adopted on this the 2nd day of May, 2023 and final publication was made in the Alexandria Daily Town Talk on the 5th day of May, 2023.


CITY CLERK

MAYOR'S
APPROVAL/


PRESIDENT

DELIVERED MAY 03 2023

RECEIVED MAY 05 2023

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO RENEW THE EXISTING CONTRACT FOR CHEMICAL ADDITIVES FOR WARTSILA ENGINES AT D. G. HUNTER POWER PLANT.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizing the mayor to renew the existing contract for chemical additives for Wartsila Engines at D. G. Power Plant.

SECTION II: SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION IV: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 22nd day of April, 2025.

NOTICE PUBLISHED on the 25th day of April, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the _____ day of May, 2025 and final publication was made in the Alexandria Daily Town Talk on the _____ day of May, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

Adjourned

Alexandria City Council meetings and Council committee meetings are broadcast live and may be viewed live by the public on Optimum Cable Channel 4. A rebroadcast may be viewed on Optimum Cable Channel 4 and the City of Alexandria, LA website www.cityofalexandria.com