

At Large  
Lee Rubin  
James "Jim" Villard

District One  
REDDEX Washington

District Two  
Gerber Porter



Donna P. Jones, MMC  
City Clerk

James "Jim" Villard  
Vice President

District Three  
Cynthia Perry

District Four  
Elizabeth Falter

District Five  
Charles L. "Chuck" Fowler, Jr.

December 6, 2022

Mayor Jacques Roy  
City of Alexandria  
915 Third Street  
Alexandria, LA 71301

Dear Mayor Roy,

This is the City Council Committee Meeting Schedule for Tuesday, December 13, 2022 that will be held in the City Council Chambers. The meeting shall begin at 4:00 p.m. unless otherwise designated.

**Finance and Legal Affairs Committee at 4:00 P.M.**

- 1) To consider final adoption of an ordinance authorizing the Mayor to enter into a Professional Services Agreement with the Accounting Firm of Hebert, Carbo & Crutchfield, CPAS, a Professional Accounting Corporation to assist, advise, and provide oversight on behalf of the Mayor with regard to the transition and continuity of government; with regard to other engagements relative to auditing and special procedures of all funds of the City of Alexandria; to provide continuing assistance with regard to the division of finance; to provide continuing assistance with regard to the division of utilities and other divisions, departments, offices, and programs of the city; to assist with capital projects coordination; to budget for such professional services; and to provide for all matters with respect thereto.
- 2) To consider final adoption of an ordinance authorizing the Mayor to enter into a professional services agreement with the law firm of Foley & Judell, L.L.P. to assist, advise, and provide oversight and legal counsel to the city attorney and mayor with regard to the transition and continuity of government; to advise the city attorney relative to the state of bonds, bonding capacity, ratings, responses to rating agencies, and pending taxing authorities; with regard to other engagements relative to auditing and special procedures of all funds of the city of Alexandria; to provide continuing assistance with regard to the division of finance; to provide continuing assistance with regard to the division of utilities and other divisions, departments, offices, and

programs of the city; to assist with capital projects coordination; to budget for such professional services; and to provide for all matters with respect thereto.

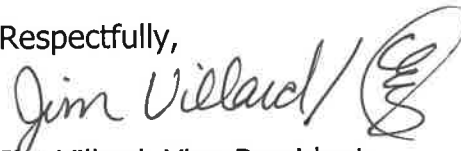
- 3) To consider final adoption of an ordinance authorizing the Mayor and City Council president or presiding officer to enter into an engagement and contract to conduct auditing and special procedures of all funds of the city of Alexandria; to authorize the Mayor to negotiate the scope of such audit with participation, consultation, and concurrence of the presiding officer of the Alexandria City Council; to budget for such special procedures; to authorize use of and contract with the firm of Payne, Moore & Herrington, LLP for such special procedures; and to provide for all matters with respect thereto.
  
- 4) To consider final adoption of an ordinance authorizing the Mayor to enter into Professional Services Agreements with La Louisianne Consulting LLC, the law office of Bernard Charbonnet, and the Planning Firm of Charbonnet and Associates Planners and Consultants, Inc., to assist, advise, and provide support to Safealex Outreach plans; to assist, advise, and provide support to the Nehemiah initiative, diversity in action program, office of diversity, equity, and inclusion, and (former) Central Louisiana, and now Johnnie Varnado Business Center and, Incubator; to provide continuing assistance with regard to the division of finance and requirements of Alexandria City Ordinance No. 312-2007, § 1, (adopted Nov. 6, 2007, and as amended); to budget for such professional services; to ensure through professional assistance to the Mayor compliance with city ordinances and continuing implementation of the plan specifying these intents through the office of the Mayor, workforce development and small business retention (or the mayoral designee for such programming); to further define goals as required by responsible federal agency for federally funded contracts/purchases and compliance requirements, any state equivalents thereto, together with the city's goals for all city-let contracts/purchases; to assist with identifying these plans as applicable to the city and its contractors with reference to their subcontracting and supply needs; to monitor, report, and ensure compliance with regard to the city and its contractors and subcontractors regarding good faith efforts to meet stated goals; to provide continuing assistance with regard to the division of utilities and other divisions, departments, offices, and programs of the city; to assist with capital projects coordination; to budget for such professional services; and to provide for all matters with respect thereto, including but not limited to assisting the law firm of Foley & Judell L.L.P. with regard to the transition and continuity of government; advising the city attorney relative to the state of bonds, bonding capacity, ratings, responses to rating agencies, and pending taxing authorities; assisting with grantsmanship for

project RESTOR; and assisting with capital projects coordination regarding project Nehemiah and diversity in action.

- 5) To consider final adoption of an ordinance authorizing implementation by companion resolution creation and initiation of project RESTOR; providing operating parameters with regard to implementation of project RESTOR; to authorize organization of offices, divisions, departments and programs of the city to address implementation of project RESTOR; to make reports to the Council relative to project RESTOR; to provide for the amortization, allocation, assistance, acceptance of grants and donations, and applications for matching funds, grants and donations necessary and proper to implement project RESTOR; to budget with respect to project RESTOR; and to provide for all matters with respect thereto.

Please have your staff note the change in the format for the committee meetings done in compliance with R.S. 42.7. For the convenience of the public, scheduling for the committee meetings is always with the intention to convene a committee meeting at the conclusion of the prior committee meeting, unless the chair of the meeting has indicated otherwise. Please have appropriate members of your Administration present for discussion.

Respectfully,

A handwritten signature in black ink that reads "Jim Villard" followed by a stylized flourish.

Jim Villard, Vice-President  
Alexandria City Council

JV/el