



Christine L. Sims
Acting Purchasing Manager

City of Alexandria
Purchasing Department
P.O. Box 71
Alexandria, Louisiana
71309-0071



Office: (318) 441-6182
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ADDENDUM #1A

Bid #2235 – Janitorial Chemicals

Bid Opening Date: Tuesday, April 16, 2019; 10:00 AM CDT CST

Date: March 11, 2019

From: Kylie Ingram, Buyer
City of Alexandria Purchasing Department

Please accept this cover letter as our official notification of changes in the bid specifications for the above mentioned bid. This addendum is a result of clarifications being made to items listed in Bid #2235. Please acknowledge these changes made to Bid #2235, resulting in Bid #2235 Addendum 1A. On line items with a specified “ONLY”, no approved equal will be accepted. NOTE: any line item with a specified “OR EQUAL” must have a sample provided and be approved as an equal two weeks prior to the bid opening date.

Instructions:

Please **discard THE ENTIRE BID PACKET** and **REPLACE WITH THE ATTACHED, ADDENDUM 1A BID PACKET.**

Please be sure that the above mentioned **ADDENDUM PACKET** has been replaced before submitting your complete bid packet to the City Clerk's Office or before submitting your bid electronically. Failure to replace the page as instructed above will be grounds for bid rejections.

If you have questions, please do not hesitate to give me a call at (318)441-6182 or (318)441-6180.

/kdi



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Office: (318) 441-6180
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Sealed bids will be received until **10:00 AM, Tuesday, April 16, 2019**, and publicly opened in the Council Chambers or Council Committee Room.

City of Alexandria Bid Proposal #2235 Addendum 1A
Page: 1 of 16
Date Specifications Prepared: March 11, 2019

Bid Bond Requirements: A bid bond or check for N/A% of the total amount of bid.

Performance Bond Requirements: In the event bid is accepted, a performance bond shall be required in the amount of N/A%.

Please file bid with the following:

Donna Jones, City Clerk

City of Alexandria

915 Third Street

P.O. Box 71

Alexandria, LA 71309-0071

Phone: 318-449-5047

INTRODUCTION

JANITORIAL CHEMICALS – TWELVE (12) MONTH PERIOD

It is the intent of the City of Alexandria to secure pricing on **JANITORIAL CHEMICALS**, for use by the City of Alexandria. Said material to be inventoried by the Central Warehouse Department and issued on an “as needed” basis. Bids are to remain in effect for a period of twelve (12) months from bid award date. Quantities given are estimated and not guaranteed.

All products shall be new and of current manufacture.

All bid prices shall include any and all freight charges. All products are to be shipped F.O.B., freight pre-paid, the City of Alexandria Central Warehouse, located at 2021 Industrial Park Road, Building WH, Alexandria, LA 71303.

Completed bid should be returned as issued by the City of Alexandria with ALL PAGES intact and all specification response columns filled in. Incomplete columns or missing pages, to include addendum pages, may result in the bidder's (or proposer's) entire bid being rejected.

Questions and/or clarifications of bid specifications are to be in written form, either mailed, faxed, or e-mailed to the attention of Kylie Ingram, City of Alexandria – Purchasing Department, P.O. Box 71, Alexandria, LA 71309-0071; Fax #318-619-3412; e-mail Kylie.Ingram@cityofalex.com; and must be received by close of business on **Thursday, April 4, 2019.**

**CITY OF ALEXANDRIA BID SPECIFICATIONS FOR:
JANITORIAL CHEMICALS – TWELVE (12) MONTH PERIOD**

GENERAL CONDITIONS FOR BIDDERS - PLEASE READ CAREFULLY

1. Pursuant to LA R.S 38:2212.1. C.(1)(2), any manufacturer's preference in this proposal is descriptive, but non-restrictive, and is used only to indicate minimum requirement for type, grade and quality unless otherwise specified.
2. Pursuant to LA R.S. 38:2212 B.(1), the provisions and requirement of this bid shall not be considered as informalities and shall not be waived by the City of Alexandria. Therefore, conditions and specifications on this bid form shall be strictly enforced and any and all alterations, deviations, and non-compliance to said conditions and specifications, either on the bid form or by separate attachment, shall be grounds for immediate disqualification.
3. Preference shall be given to bidders quoting F.O.B. Destination (the City of Alexandria using department), FREIGHT PREPAID, unless otherwise requested.
4. Each bidder shall submit his proposal on the proposal form furnished by the City of Alexandria Purchasing Department. The complete bid package must be returned as issued by the City with all pages intact and all specification response columns filled in. Incomplete columns or missing pages, to include addendum pages, shall result in the vendor's entire bid package being rejected.
5. Literature, brochures, and other related paperwork attached to the bid should be identified with the name of the bidder and bid item number.
6. In case of a mathematical discrepancy between unit price and extensions, the unit price shall prevail.
7. Pursuant to LA R.S. 38:2212 F., the bid specifications may contemplate a fixed escalation or de-escalation in accordance with the United States Bureau of Labor Statistic's Consumer Price Index or the Producer Price Index. Bids based on specifications which are subject to a recognized escalation index shall be legal and valid for any item of a public work, at the discretion of the City.
8. Pursuant to LA R.S. 38:2212.1. F., any public procurement unit may participate in a cooperative purchasing agreement with the City of Alexandria to acquire quantities of the above listed items under a contract with the City of Alexandria for items awarded by public bid, pursuant to the cooperative purchasing provisions of Part VII of Chapter 17 of Subtitle III of Title 39 of the Louisiana Revised Statutes of 1950, R.S. 39:1701 et seq.
9. The City of Alexandria reserves the right to award by item or by total bid, unless otherwise specified in the bid specifications. (Price(s) should be itemized.)
10. All erasures or corrections on the bid form must be initialed and the City of Alexandria may rely on the apparent authority represented by the initials.
11. The City of Alexandria reserves the right to reject for cause any and all bids or parts of bids, or accept bids most beneficial to the City.

**CITY OF ALEXANDRIA BID SPECIFICATIONS FOR:
JANITORIAL CHEMICALS – TWELVE (12) MONTH PERIOD**

General Conditions for Bidders - Please Read Carefully (Continued)

12. Any bid submitted which contains additions, conditional or alternate bids, or irregularities which may make the proposal incomplete, indefinite, or ambiguous as to its meaning, thus requiring clarification after the specified date and time of bid opening shall be rejected.
13. Bids shall be opened publicly in the City Council Chambers or Council Committee Room.
14. Cash discounts may be accepted, but SHALL NOT be considered in making award.
15. Regarding a bid for purchase of materials, supplies or services, not to include construction of any public works, a written notice of acceptance mailed or otherwise furnished to the successful bidder shall result in a binding contract without further action by either party.
16. When any bid is accepted for the construction or doing of any public works, a written contract shall be executed by and between the City of Alexandria and the Contractor. No contract shall be binding upon the City until it has been executed by the City and delivered to the successful bidder. Should the bidder to whom the contract is awarded fail to execute the contract, the award shall then be made to the next lowest responsible bidder, or re-advertised for public bid, said decision to be in the sole judgment of the City of Alexandria. This action may result in the loss of bidding privileges for a period of one (1) year.
17. The City of Alexandria shall schedule for payment the invoices for articles or services purchased under this bid within thirty (30) days after due and proper delivery accompanied by invoice.
18. The City of Alexandria is exempt from all sales taxes. A sales tax exempt form shall be furnished by the City of Alexandria Purchasing Department, if requested.
19. Bidder(s) awarded item(s) by the City of Alexandria shall be responsible for supplying all products at the awarded price(s). Failure may result in the City's cancellation of the remaining items awarded.
20. Regarding Service Contracts and Procurement Contracts, the terms of the contract shall be binding upon any and all parties involved until goods and supplies are delivered, services have been rendered, and/or work has been completed and accepted by the Mayor on behalf of the City of Alexandria and all payments required to be made to the Contractor have been made. However, a contract may be terminated under any and all of the following conditions:
 - (a) By mutual agreement and consent of either party upon thirty (30) days written notice to the other party;
 - (b) By the Mayor, on behalf of the City of Alexandria, as a consequence of the failure of the Contractor to comply with the terms and conditions of the contract or the progress or quality of work to be performed in a satisfactory manner, proper allowance being made for circumstances beyond the control of the Contractor; or
 - (c) By satisfactory completion of all services and obligations described in the contract.

**CITY OF ALEXANDRIA BID SPECIFICATIONS FOR:
JANTORIAL CHEMICALS – TWELVE (12) MONTH PERIOD**

General Conditions for Bidders - Please Read Carefully (Continued)

If the contract is terminated for any of the terms and conditions authorized in sub-paragraph (b) above, Contractor shall be formally notified in writing by the City of Alexandria Purchasing Department by means of certified mail informing him of cancellation of the contract, giving specific reasons for said cancellation. Contractor shall have the right to appeal to the City Council within ten (10) days from the date that said notification is placed in the U.S. Mail. Contractor's appeal shall be accomplished by means of a letter addressed to the City Council and delivered to the City Clerk, stating that an appeal to the decision of cancellation is desired. The City Council shall thereafter hold a hearing on the appeal, giving all parties the opportunity to present any and all evidence concerning the decision of cancellation. After hearing the appeal, the city Council may, by a majority vote, sustain, modify, or reverse the findings for said decision and shall provide, if requested by Contractor, a written determination of its findings.

21. Contractors submitting bids for Public Works construction projects in excess of \$1.00 must show his Contractor's License Number on the front of the bid envelope, except for certain projects for which a Contractor's License Number is not required by the State Contractor's Licensing Board. Failure to comply with this directive shall result in automatic bid rejection, furthermore, any Contractor who submits a bid for a type of construction for which he is not properly licensed shall be acting in violation of LA R.S. 37:2163, and shall be subject to all provisions for violation and penalties thereof. Contractors who are owned by, and are submitting a bid as a subsidiary of a parent company, whose name is listed in the State of Louisiana's Roster of Licensed Contractors, may do so by including a letter of proof of ownership from the parent company with the submitted bid package. The letter must be signed as per LA R.S. 38:2212 B.(5)(a)(b)(c) (see Item #22 below).

22. All bids submitted via USPS (registered or certified), overnight courier or hand delivered, shall be signed by hand and in ink by an authorized company representative per LA R.S. 38:2212 B.(5)(a)(b)(c), which states:

(c)(i) Evidence of agency, corporate, or partnership authority shall be required for submission of a bid to the division of administration or the State of Louisiana. The authority of the signature of the person submitting the bid shall be deemed sufficient and acceptable if any of the following conditions are met:

(aa) The signature on the bid is that of any corporate officer listed on the most current annual report on file with the Secretary of State, or the signature on the bid is that of any member of a partnership or partnership in commendam listed in the most current partnership records on file with the Secretary of State.

(bb) The signature on the bid is that of an authorized representative of the corporation, partnership, or other legal entity and the bid is accompanied by a corporate resolution, certification as to the corporate principle, or other documents indicating authority which are acceptable to the public entity.

(cc) The corporation, partnership, or other legal entity has filed in the appropriate records of the Secretary of State in which the public entity is located, an affidavit, resolution, or other acknowledged or authentic document indicating the names of all parties authorized to submit bids for public contracts. Such document on file with the Secretary of State shall remain in effect and shall be binding upon the principal until specifically rescinded and canceled from the records of the office.

**CITY OF ALEXANDRIA BID SPECIFICATIONS FOR:
JANITORIAL CHEMICALS – TWELVE (12) MONTH PERIOD**

General Conditions for Bidders - Please Read Carefully (Continued)

23. In-State preferences shall not apply to procurements involving federal funds.
24. Pursuant to LA R.S. 38:2212 O.(2)(a)(b), any modifications of plans and specifications will be made through an addendum. No addendum shall be issued within seventy-two (72) hours of the bid opening, excluding weekends and legal holidays, without the extension of the bid opening date. An extension of at least seven (7) but no more than thirty (30) working days is required but, re-advertising is not required. The addendum shall be transmitted by any one of the following methods: (1) facsimile transmission; (2) e-mail; (3) by hand; or (4) posted on the City of Alexandria's website (www.cityofalexandria.com) and posted on Central Bidding's website (www.centralauctionhouse.com) if applicable.
25. All Federal Transit Administration (FTA) funded procurements, including operating assistance funding contracts, are to follow the *Master Agreement*, to include all applicable federal clauses.
- a. Any bidder that is found listed on the Federal Government's *System for Award Management* (SAM) website, at www.sam.gov/portal/sam , under the advanced search feature for *Excluded Parties List System* (EPLS), shall automatically be rejected for the award of this bid, by Category and/or in its entirety. This applies to any portion of the bid that is a procurement funded by FTA.
26. Under the City's *AFEAT (Alexandria Fairness, Equality, Accessibility, and Teamwork Program)*, participation by minority and/or disadvantaged business enterprise firms is encouraged. Inquiries about the *AFEAT* Program should be directed to the Division of Finance. As a part of its RFP response, each Bidder ***shall*** submit documentation of its bona fide effort to secure subcontractors that meet the City's *AFEAT* goals. Each bidder ***shall*** also submit proof of engagement of any subcontractor selected because of its solicitations. The Bidder's bona fide efforts and engagement(s) are a consideration in bid review and rating.

**CITY OF ALEXANDRIA BID SPECIFICATIONS FOR:
JANITORIAL CHEMICALS – TWELVE (12) MONTH PERIOD**

Alexandria Fairness, Equality, Accessibility and Teamwork Program (AFEAT)

Dear Vendor:

Under the City's *AFEAT (Alexandria Fairness, Equality, Accessibility, and Teamwork Program)*, participation by minority and/or disadvantaged business enterprise firms is encouraged. The AFEAT Program should be inquired about through the Division of Finance. The goals for qualifying disadvantaged, minority and female owned business in the use of professional service agreements with prime contractors will help effectuate the goals of increasing: the competitive viability of small business, minority, and women business enterprise by providing contract, technical, educational, and management assistance; business ownership by small business persons, minority persons, and women (including professional service opportunities); and the procurement by the City of professional services, articles, equipment, supplies, and materials from business concerns owned by small business concerns, minority persons, and women.

Prime contractors offering subcontracting should take specific action to ensure that a bona fide effort is made to achieve maximum results towards meeting the established goals. Primes shall document efforts and shall implement steps at least as extensive as the following in a good faith effort to reach or exceed the established goals:

- A. *Establish and maintain a current list of minority and female owned businesses in Alexandria, in Rapides Parish, and in the State of Louisiana.*
- B. *Document and maintain a record of all solicitations of offers for subcontracts from minority or female construction contractor and suppliers in Alexandria, in Rapides Parish, and in the State of Louisiana.*
- C. *Secure listing of minority and women owned businesses from the City of Alexandria Purchasing Department, the Central Louisiana Business Incubator, and the State of Louisiana Department of Minority Affairs.*
- D. *Participate in associations which assist in promoting minority and women owned businesses such as the Central Louisiana Business League, the Central Louisiana Business Incubator, and the Entrepreneurial League System.*
- E. *Designate a responsible official to monitor all activity made in the effort to achieve or exceed the established goals; record contacts made, subcontracts entered into with dollar amounts, and other relevant information.*

For more information on AFEAT and the City of Alexandria's Diversity in Action Initiative, and to explore a local and statewide directory of minority businesses, please visit www.diversityinaction.org . Should you have any questions or comments, please do not hesitate to contact our Finance Department at 318-449-5091 or our Purchasing Department at 318-441-6180.

As a part of its RFP response, each Bidder ***shall*** submit documentation of its bona fide effort to secure subcontractors that meet the City's AFEAT goals. Each bidder ***shall*** also submit proof of engagement of any subcontractor selected because of its solicitations. The Bidder's bona fide efforts and engagement(s) are a consideration in bid review and rating.

Sincerely,

City of Alexandria

**CITY OF ALEXANDRIA BID SPECIFICATIONS FOR:
JANITORIAL CHEMICALS – TWELVE (12) MONTH PERIOD**

BID SPECIFICATIONS

SCOPE: The following bid specifications are to be used as minimum and maximum standards for JANITORIAL CHEMICALS – TWELVE (12) MONTH PERIOD. All quoted products shall either meet or exceed the following specifications.

Unless otherwise stated, the use of manufacturer's name and product numbers are for descriptive purposes and to establish general quality levels only, they are not intended to be restrictive. If you intend to bid a product as an or equal you shall submit a sample and literature of this product two weeks prior to bid opening date.

Prospective bidders are required to state exactly what they intend to furnish, otherwise, it is fully understood that they shall furnish all items as stated. Bidder should indicate in the space provided below, under "*Bidder's Response*:", the necessary information to indicate he/she is conforming with the bid specifications for each item as written. If Bidder is in complete compliance with each bid specification item as written, please write "Comply" in the space provided; if not, please indicate in this space, the necessary information on the product you are proposing. Each specification response is necessary to ensure the proper evaluation and tabulation of this bid. If each "*Bidder's Response*" section is not filled in or completed, your bid may be rejected.

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Bidder's Response:

1.0 General:

- 1.1 No bid may be withdrawn for at least thirty (30) days after the scheduled closing time for the receipt of bids. _____

- 1.2 Products shall be new and of current manufacture. _____

- 1.3 **All products shall be delivered F.O.B., freight pre-paid,** City of Alexandria Central Warehouse, 2021 Industrial Park Road, Building WH, Alexandria, LA 71303. _____

- 1.4 Each bidder is requested to furnish, attached to the bid, complete descriptive literature on product being quoted. Any item(s) appearing in the manufacturer's regularly published specifications as "standard" are assumed to be included in the bidder's proposal. Literature should be marked with the City's 10-digit commodity code number and bidder's company information. _____

- 1.5 Each respective bidder shall be responsible for insuring that his/her product meets or exceeds specifications as described herein. _____

**CITY OF ALEXANDRIA BID SPECIFICATIONS FOR:
JANITORIAL CHEMICALS – TWELVE (12) MONTH PERIOD**

Bid Specifications (Continued)

Bidder's Response:

2..0 Miscellaneous:

- 2.1 All brands and/or items not previously accepted as “or equal” must be approved by the Purchasing Department personnel (2 WEEKS) PRIOR to bid opening. Brands and/or items not pre-approved will not be accepted as “or equal” for this bid. They may, however, be accepted for future bids. _____
- 2.2 Upon request, the low bidder may be required to furnish a sample of the product being quoted for evaluation purposes prior to the bid award. _____
- 2.3 Pursuant to R.S. 39:1701-1709, any public procurement unit may participate in cooperative purchasing agreement with the City of Alexandria to acquire additional quantities of the listed items under a contract with the City of Alexandria for items awarded by public bid. _____
- 2.4 In accordance with the provisions of LA R.S. 38:2251, preference is hereby given (up to 10%) to materials, supplies, and provisions produced, manufactured or assembled in Louisiana, quality being equal to articles offered by competitors outside of the State. However, it will be the bidder’s responsibility to indicate his response which items were (or would be) produced, manufactured, or assembled in Louisiana. If not stated on the original bid, bidder shall not be given preference (See attachment “A”). _____
- 2.4 Due to space restrictions, pallet size must be a maximum size of 35”W X 44”L. The openings shall be a minimum of 12” W and a minimum of 3 ½” H. Palletized material height may not exceed 47 inches including the pallet. Each pallet must best wrapped or plastic wrapped for stability and cartons must not overhang the pallet sides. Pallets shall not be double stacked. Packaging requirements must be complied with or shipment shall be returned.** _____

**CITY OF ALEXANDRIA BID SPECIFICATIONS FOR:
JANITORIAL CHEMICALS – TWELVE (12) MONTH PERIOD**

			<u>Bid Specifications</u>	<u>Bidder's Response:</u>
027	4850504027	840 GAL	CHLORINE BLEACH; 120 OZ. CONDENTRATED CONTAINER; 3/ PER CASE. CLOROX OR PUREX BRAND ONLY. BRAND: _____ CONTAINER SIZE: _____ GALLONS/CASE: _____	\$ _____ /GAL
044	4858604044	12 CS	ANTISEPTIC, INSTANT HAND, MOISTURIZING, ALCOHOL CONTENT: 62%; 8 OZ BOTTLE; 12/CASE. KIMBERLY CLARK OR EQUAL. BRAND: _____ STOCK #: 93056	\$ _____ /CS
008	4851404008	16 CS	CLEANER, HAND, WATERLESS, GOJO OR SAFETY-KLEEN Only . Six (6) 4-1/2 LB CANS/CASE. MUST FIT GOJO BRANDED TYPE DISPENSERS BRAND: _____ CAN SIZE: _____ CANS/CS: _____	\$ _____ /CS
034	4851404034	104 GAL	CLEANER, HAND, WATERLESS, ORANGE LOTION HAND CLEANER WITH PUMICE. (1) GALLON CONTAINERS WITH PUMP DISPENSER.(2) GALLONS/CASE, MINIMUM. PERMATEX #25-218 OR GOJO 0955-02 ONLY. BRAND: _____ STOCK #: _____ CONTAINER SIZE: _____ CONTAINERS/CASE: _____	\$ _____ /GAL
009	4851404009	48 GAL	GLASS CLEANER; CONCENTRATED; MIX RATIO: 10 OZ PER GALLON OF WATER. ONE GALLON CONTAINER. BRAND: _____ MIX RATIO: _____ CONTAINER SIZE: _____	\$ _____ /GAL
025	4851804025	20 CS	OVEN AND GRILL CLEANER PRESSURIZED CANS, 18 OZ (MIN.), 12/CASE. BRAND: _____ NET WEIGHT: _____ CANS PER CASE: _____	\$ _____ /CS

**CITY OF ALEXANDRIA BID SPECIFICATIONS FOR:
JANTORIAL CHEMICALS – TWELVE (12) MONTH PERIOD**

Bid Specifications (Continued)

Bidder's Response:

30	4851604030	20 CS	CLEANER, ALL PURPOSE AEROSOL (PRESSURIZED CAN) NEUTRAL FOR GENERAL CLEANING, FREE OF ALKALIS, ACIDS, CAUSTICS AND ABRASIVES. CITRUS FRAGRANCE. (12) 19 OZ CANS/CASE. LONGS - PELICAN ALL PURPOSE SNEE APOLLO 2040 CHASE 5154 (CHAMPION SPRAYON) ABC – ONE AND ONLY OR EQUAL BRAND: _____ NET WEIGHT: _____ CANS PER CASE: _____	\$_____ /CS
016	4853204016	60 gl	FRESH AIR DEODORIZER, HERBAL FRAGRANCE. READY TO USE OR MAY BE USED AS CONCENTRATE FOR SPRAY OR FOG. ONE GALLON CONTAINER. PELICAN FANTASY ONLY or EQUAL. BRAND: _____ CONTAINER SIZE: GALLON CONTAINERS/CASE: 6	\$_____ /CS
006	4852804006	24 CS	GLASS CLEANER, AEROSOL CAN; NO AMMONIA, (20 OZ) ALL STAR; AERO KLEENVIEW OR EQUAL (BIODEGRADABLE) BRAND: _____ NET WEIGHT: _____ CANS/CS: _____	\$_____ /CS
013	4853004013	72 DZ	UNWIRED DEODORANT BLOCKS, 3 OZ SIZE, MINIMUM, WRAPPED. PACKED 12/CASE. BRAND: _____ SIZE: _____ #/CASE: _____	\$_____ /DZ
14	4853004014	100 DZ	WIRED DEODORANT BLOCKS, WITH PLASTIC HANGER, 3 OZ SIZE, MINIMUM, WRAPPED. PACKED 12/CASE. BRAND: _____ SIZE: _____ # PER CASE: _____	\$_____ /DZ

**CITY OF ALEXANDRIA BID SPECIFICATIONS FOR:
JANTORIAL CHEMICALS – TWELVE (12) MONTH PERIOD**

Bid Specifications (Continued)

Bidder's Response:

015	4853104015	24 DZ	DEODORANT URINAL SCREEN; LAGASSE "SWEET-PEA" OR EQUAL PACKED 12 PER CASE. BRAND: _____	\$ _____ /DZ
045	4853004045	24 DZ	URINAL SCREEN W/BUILT IN DEODORANT BLOCK PACKED 12 PER CASE BRAND: _____	\$ _____ /DZ
037	4854004037	60 GL	CLEANER, BATHROOM, GENERAL CLEANING AND DEODORIZER, FOR HARD, NON-POROUS SURFACES AND FIXTURES. BATHROOM AND KITCHEN CLEANING & DISINFECTING. NON-ACID FORMULATED FOR MIXING WITH WATER	\$ _____ /GL
005	4853504005	60 BX	LAUNDRY DETERGENT, POWDER LOW SUDS, 25 LB BOX ONLY BRAND: _____ BOX SIZE: _____	\$ _____ /BX
004	4853804004	312 GAL	LIQUID DISHWASHING SOAP, CONCENTRATED AND NON-IRRITATING TO SKIN; ONE GALLON CONTAINER. BRAND: _____ CONTAINER SIZE: _____ CONTAINER/CASE: _____	\$ _____ GAL
039	4851804039	24GAL	CLEANER/DEGREASER, HEAVY DUTY MUTLI-PURPOSE BUTYLE CLEANER TO PENETRATE AND REMOVE GREASE, OIL INK, WAX AND DIFFICULT SOILS, BIO- DEGRADABLE AND PHOSPHATE FREE. FOR INDUSTRIAL TYPE APPLICATIONS/ USE. FOR MIXING WITH WATER UTILIZING A CHEMICAL BLEND STATIONS. (1) GAL. CONTAINER CONCENTRATED. LONGS BC 6 BREAKCLEAN # 40 OR EQUAL BRAND: _____ CONTAINER SIZE _____ DILUTE OZ/GAL _____ RATIO _____:1	\$ _____ /GAL

CITY OF ALEXANDRIA BID SPECIFICATIONS FOR:
JANITORIAL CHEMICALS – TWELVE (12) MONTH PERIOD

Bid Specifications (Continued)

022	485540402	24 GAL	SEALER-FOUR STEP FLOOR CARE SYSTEM FOR 1000-2500 RPM BUFFING; ONE GALLON CONTAINER BRAND: _____ GL/CS-6	\$ _____/GAL
	4851804046	4 EA	DEGREASER, HOT & COLD WATER; CONCENTRATE; BIODEGRADABLE; 5 GALLON BUCKET CLEANING SYSTEMS COMPANY PRODUCT # SC-125-5 ONLY (NAPA AUTO PARTS - DISTRIBUTOR)	\$ _____/EA
023	4855404023	36 GAL	BASE WAX PRODUCT - FOUR STEP FLOOR CARE SYSTEM, FOR HIGH SPEED BUFFING, 1000-2500 RPM BUFF TYPE; ONE GALLON CONTAINER. RATIO: GAL/CS-6 BRAND: _____	\$ _____/GAL
043	4855504043	12	GAL FLOOR STRIPPER, HEAVY DUTY; NON-AMONIATED; CONCENTRATE; ONE GALLON CONTAINER; BRAND: _____ CONTAINER SIZE: GALLON MIXRATIO FOR LIGHT DUTY CLEANING: GL/CS-6	\$ _____/GAL
031	4854004031	24 CS	DISINFECTANT, ANTI-BACTERIAL, TUBERCULOCIDAL, DISINFECTANT AEROSOL DEODORIZER; (12) 15oz CANS / CASE. SPARTAN: STERIPHENE II ALL STAR HOSPITAL DISINFECTANT MEDICIDE HOSPITAL DISINFECTANT CHASE PRODUCTS CO SPRAY DISINFECTANT PELICAN HOSPITAL DISINFECTANT OR EQUAL BRAND: _____ STOCK #: _____ CANS/CASE: _____ NET WEIGHT: _____	\$ _____/CS

**CITY OF ALEXANDRIA BID SPECIFICATIONS FOR:
JANTORIAL CHEMICALS – TWELVE (12) MONTH PERIOD**

Bid Specifications (Continued)

012	4854204012	240 GAL	PURE PINE OIL, 80 TO 85% MINIMUM PURITY, ANTI-BACTERIAL. ONE GALLON CONTAINER. BRAND: _____ CONTAINER SIZE: _____ PERCENTAGE: _____	\$ _____ /GAL
020	4855404020	16 GAL	SPRAY BUFF COMPOUND, JOHNSON WHITE SPRAY, ONE GALLON CONTAINER. SPARTAN; PELICAN WHITE SPRAY BUFF; OR SNEE ULTRA OR EQUAL BRAND: _____	\$ _____ /GAL
210	4857404210	240 EA	ABSORBENT, ALL PURPOSE, 50 LB BAG, 40 BAGS PER SKID. OIL-DRI, FLORIDIN, SUPER-DRY, ABSORB-N-DRY OR EQUAL. BRAND: _____ BAG SIZE: _____ /LB	\$ _____ /EA
221	4857804221	8 CS	CLEANER, CARPET; SPOT CLEAN/ STAIN REMOVER; COMMERCIAL/INDUSTRIAL STRENGTH; QUART SIZE CONTAINERS, 12 PER CASE. BRAND _____ CONTAINER SIZE _____ #/CASE _____	\$ _____ /CS
222	4857804222	12 GAL	CLEANER, CARPET; LIQUID; WATER BASED; READY TO USE; FOR SPOT CLEANING RUGS AND UPHOLSTERY ONE GALLON CONTAINER. BRAND: _____ STOCK #: _____ CONTAINER SIZE: _____	\$ _____ /GAL
223	4857804223	36 GAL	CLEANER CARPET; EXTRACTOR SHAMPOO, CONCENTRATED; LIQUID FOR HOT WATER MACHINE USE. MILD FRAGRANCE. ONE GALLON CONTAINER. BRAND: _____ STOCK#: _____ CONTAINER SIZE: _____ DILUTION RATIO FOR LIGHT DUTY CLEANING: _____	\$ _____ /GAL

**CITY OF ALEXANDRIA BID SPECIFICATIONS FOR:
JANTORIAL CHEMICALS – TWELVE (12) MONTH PERIOD**

Bid Specifications (Continued)

001	4858604001	16 CS	"LAVA" ONLY HAND SOAP. 4 OZ BATH SIZE, 48/CASE (NO. 5 BAR) BRAND: _____ SIZE: _____ # PER CASE: _____	\$_____ /CS
002	4858604002	24 GAL	PINK LIQUID HAND SOAP, GALLON CONTAINERS, NON-IRRITATING TO SKIN, NO PHOSPHATES, INSTANT LATHER. BRAND: _____ CONTAINER SIZE: _____ CONTAINERS/CASE: _____	\$_____ /GAL
028	4858604028	8 CS	SOAP, HAND CLEANER, GRANULAR FOR GRAVITY FEED DISPENSER, NON-CLOGGING AND MUST REMAIN GRANULAR UNTIL APPLIED TO WET HANDS, NON-IRRITATING TO SKIN. 5 LB. BOXES, 10 BOXES/CASE. LONGS POWDERED HAND SOAP W/BORAX #MAR11018-5LB OR EQUAL BRAND: _____ STOCK#: _____ BOX SIZE: _____ BOXES/CASE: _____	\$_____ /CS
	4852904007	6CS	AJAX OXYGEN BLEACH CLEANSER ABRASSIVE GERMICIDAL BOWL CLEANER, POWDER FORM, CALCITE BASE: SCENTED OR UNSCENTED BRAND: _____ CONTAINER SIZE: _____ CONTAINERS/CASE: _____	\$_____ /CS

CITY OF ALEXANDRIA BID SPECIFICATIONS FOR:
JANITORIAL CHEMICALS – TWELVE (12) MONTH PERIOD

“ATTACHMENT A”
Louisiana Preference
Special Conditions
(RETURN THIS WITH BID)

In accordance with the provision of LA R.S. 38:2251, preference is hereby given (up to 10%) to materials, supplies and provisions, produced, manufactured or assembled in Louisiana, quality being equal to articles offered by competitors outside of the State. However, it will be the bidder’s responsibility to indicate on his bid response which items were (or would be) produced, manufactured, or assembled in Louisiana. If not stated on the original bid, bidder shall not be given preference.

If you qualify for any of these preferences by the standards set forth in these statutes, please indicate on the form provided below.

Specify percent of preference claimed, contract item number(s) to which preference applies, the name of the producer or supplier to you, and the location within Louisiana where the product(s) is/are grown, produced, harvested, processed or manufactured, as appropriate to the item.

Percent of Preference Louisiana Claimed	City’s 10-Digit Commodity Code #	Item Producer/Manufacturer/Processor	Location of Manufacture
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I certify that the above information is true and accurate and that the bidder is entitled to the preference claimed.

Signature

CITY OF ALEXANDRIA BID SPECIFICATIONS FOR:
JANITORIAL CHEMICALS – TWELVE (12) MONTH PERIOD

Bidder Information:

Company Name: _____

Address: _____

City/State/Zip: _____

Telephone #: (_____) _____ Fax #: (_____) _____

Email _____

Authorized Printed Name and Title: _____

Authorized Signature: _____

(Per LA R.S. 38:2212(A)(c)(i) - See General Conditions Item #22, Page 4 of these bid specifications.)