

Mr. H. Lindsey Torbett  
Chairman  
Nominated By: LSU of Alexandria

Ms. Connie D. Baker,  
Vice-Chairman  
Nominated By: Southern University



Mr. Charles R. Harvey,  
Elected Employee Representative

Dr. Henry Robertson,  
Nominated By: Louisiana College

Mr. Michael Brewer  
Nominated By: Alexandria Bar  
Association

## **Alexandria Civil Service Commission**

### **City of Alexandria Civil Service Commission Agenda Regular Meeting August 19, 2020 at 4:30 p.m. Convention Hall 915 3rd St. Alexandria, LA 71301**

**\*Precautions required – a mask and temperature check are required to enter meeting room.**

1. Call to Order
2. Observe Moment of Silence
3. Pledge of Allegiance
4. Roll Call
5. Public Comments Announcement
6. Approval of Minutes of Regular Meeting Held July 22, 2020
7. Report on Filling Vacant Positions in Classified Civil Service
  - a. By Civil Service Staff
  - b. By Human Resources
8. Report on Special Assignments of Classified Employees
  - a. Request to Extend Two Classified Employees' Special Assignments
9. Request per Civil Service to Amend Class Specifications:
  - a. Regarding driver's license requirements for:
    - i. Crew Supervisor Cathodic Protection, Gas
    - ii. Crew Supervisor Gas Distribution, Gas
    - iii. Crew Supervisor Wastewater Collection, Wastewater
    - iv. Crew Supervisor Water, Water
    - v. Equipment Operator I, Sanitation, Streets, Wastewater
    - vi. Maintenance Mechanic I, Electric Production, Wastewater
    - vii. Supervisor Wastewater Collection, Wastewater
    - viii. Supervisor Wastewater Treatment, Wastewater
    - ix. Wastewater Plant Operator, Wastewater



- x. Wastewater Treatment/SCADA Operator, Wastewater
    - xi. Traffic Signal Technician, Traffic
    - xii. Superintendent Traffic Signals & Signs, Traffic
    - xiii. Zoo Director, Zoo
  - b. Engineering Technician II, Electric Distribution, Utility Services
  - c. Director Civil Service, Civil Service
10. Request per Civil Service and the Rules Sub-Committee to Introduce for Consideration the Following Proposed Civil Service Rules:
- a. Rule VI § 23.2 – Holiday Pay
  - b. Rule VI § 23.5 – Holiday Pay
  - c. Rule VII § 1.1 – Public Announcement, Applications, and Deadlines
11. Request per the Appointing Authority for the approval of the Commission to suspend Vern Breland, Assistant Superintendent, Water, without pay.
12. Director's Report
13. New Business (No action will be taken)
14. Adjourn

“Any classified employee may participate at any meeting that he chooses to do so. Specifically, the right of the classified employee shall not be altered, modified, or limited by any policies or directives of the employee's supervisor, department head, division head, and member of the administration, and/or the Appointing Authority. The classified employee is free to voice any concerns that fall within the jurisdiction of the Commission. However, should the employee wish to lodge a complaint or grievance, he must comply with Rule II § 1.10.” Alexandria Civil Service Rule II § 1.4.