

Ms. Connie Baker
Chairman
Nominated by: Southern University

Mr. Michael Brewer
Vice-Chairman
Nominated by: Alexandria Bar
Association



Mr. Charles Harvey
Elected Employee Representative

Ms. Terri Blaisdell
Nominated by Louisiana College

Mr. Donald Collins
Nominated by: LSU of Alexandria

Alexandria Civil Service Commission

City of Alexandria Civil Service Commission Agenda Regular Meeting March 16, 2023 at 4:30 p.m.

City Council Chambers

915 3rd St.

Alexandria, LA 71301

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comments Announcement
5. Approval of Minutes of Regular Meeting Held February 15, 2023
6. Report on Filling Vacant Positions in Classified Civil Service
 - a. By Civil Service Staff
 - b. By Human Resources
7. Report on Special Assignments of Classified Employees
 - a. Request to Extend Special Assignments
8. Report on Regarding Recruiting Activities
9. Request per Rule V § 7 to Adopt New Classification and Classification Specification, and Assign Grade:
 - a. Human Resources Specialist, Proposed Grade 26
 - b. Human Resources Business Partner, Proposed Grade 28
10. Request per Rule V § 7 to Reallocate Assistant Director, Human Resources, to Human Resources Specialist, Human Resources
11. Request per Rule V § 7 to Amend Classification Specification for Personnel Analyst, Human Resources



12. Consider for Adoption the Following Proposed Amendment to the Civil Service Rules and Any Amendment Recommended by the Commission:

- a. Rule I – Definitions
 - i. Rule I § 1.15 – “Classified Employee”
 - ii. Rule I § 1.93 – “Working Test Period”
- b. Rule IX – Working Test

13. Consider for Introduction the Following Proposed Amendment to the Civil Service Rules:

- a. Rule XII § 1.5 - Non-disciplinary removals

14. Director’s Report

15. New Business (No action will be taken)

16. Adjourn

“Any classified employee may participate at any meeting that he chooses to do so. Specifically, the right of the classified employee shall not be altered, modified, or limited by any policies or directives of the employee’s supervisor, department head, division head, and member of the administration, and/or the Appointing Authority. The classified employee is free to voice any concerns that fall within the jurisdiction of the Commission. However, should the employee wish to lodge a complaint or grievance, he must comply with Rule II § 1.10.” Alexandria Civil Service Rule II § 1.4.