

Ms. Connie Baker
Chairman
Nominated by: Southern University

Mr. Michael Brewer
Vice-Chairman
Nominated by: Alexandria Bar
Association



Mr. Charles Harvey
Elected Employee Member

Ms. Terri Blaisdell
Nominated by Louisiana Christian
University

Mr. Donald Collins
Nominated by: LSU of Alexandria

Alexandria Civil Service Commission

City of Alexandria Civil Service Commission Agenda Regular Meeting June 21, 2023 at 4:30 p.m.

City Council Chambers

915 3rd St.

Alexandria, LA 71301

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comments Announcement
5. Approval of Minutes of Regular Meeting Held May 17, 2023
6. Report on Filling Vacant Positions in Classified Civil Service
 - a. By Civil Service Staff
 - b. By Human Resources
7. Report on Special Assignments of Classified Employees
 - a. Request to Extend Special Assignments
8. Request per Department and Division to Amend Classification Specification:
 - a. Fleet Service Technician, Transit
 - b. Information Systems Analyst, Information Systems
9. Request per Rule V § 7 to Adopt New Classifications and Classification Specifications and Assign Grades:
 - a. Manager, Customer Service and Customer Field Services
 - b. Assistant Manager, Customer Service and Customer Field Services
 - c. Supervisor, Customer Service
 - d. Utility Billing Specialist Lead
10. Request per Rule V § 7 to Reallocate:
 - a. Customer Service Manager, Customer Service to Manager, Customer Service and Customer Field Services
 - b. Accounting Technician, Customer Service, to Utility Billing Specialist Lead
 - c. Call Center Supervisor, Customer Service to Supervisor, Customer Service



11. Report from the Pay Plan Implementation Working Group
12. Public Hearing to Consider Adoption of Proposed Amendments to the Civil Service Rules and Any Amendment Recommended by the Commission:
 - a. Rule VI § 3 – Appointment Rates
13. Director's Report
14. New Business (No action will be taken)
15. Adjourn

“Any classified employee may participate at any meeting that he chooses to do so. Specifically, the right of the classified employee shall not be altered, modified, or limited by any policies or directives of the employee's supervisor, department head, division head, and member of the administration, and/or the Appointing Authority. The classified employee is free to voice any concerns that fall within the jurisdiction of the Commission. However, should the employee wish to lodge a complaint or grievance, he must comply with Rule II § 1.10.” Alexandria Civil Service Rule II § 1.4.