

Ms. Connie Baker
Chairman
Nominated by: Southern University

Mr. Michael Brewer
Vice-Chairman
Nominated by: Alexandria Bar
Association



Mr. Charles Harvey
Elected Employee Representative

Ms. Terri Blaisdell
Nominated by Louisiana College

Mr. Donald Collins
Nominated by: LSU of Alexandria

Alexandria Civil Service Commission

City of Alexandria Civil Service Commission Agenda Regular Meeting February 15, 2023 at 4:30 p.m.

City Council Chambers

915 3rd St.

Alexandria, LA 71301

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comments Announcement
5. Approval of Minutes of Regular Meeting Held January 18, 2023
6. Report on Filling Vacant Positions in Classified Civil Service
 - a. By Civil Service Staff
 - b. By Human Resources
7. Report on Special Assignments of Classified Employees
 - a. Request to Extend Special Assignments
8. Request per Civil Service and Administration to Realign Incumbent Employees in Career Progression Groups:
 - a. Utility Service Worker, Customer Field Services
 - b. Crew Leader, Customer Field Services
 - c. Supervisor, Customer Field Services
 - d. Electric Line Worker, Senior, Electric Distribution
9. Request per Department and Division to Advertise and Hire Above the Minimum:
 - a. Engineering Technician II, Utility Services
10. Per Rule III § 1.13, Director's Report Regarding Request of Appointing Authority to Extend Working Test Period and Request for Commission Approval
11. Consider for Adoption the Following Proposed Amendment to the Civil Service Rules and Any Amendment Recommended by the Commission:
 - a. Rule XI § 11 – Special Leave Related to the Covid-19 Health Pandemic



12. Consider for Introduction the Following Proposed Amendments to the Civil Service Rules:

- a. Rule I – Definitions
 - i. Rule I § 1.15 – “Classified Employee”
 - ii. Rule I § 1.93 – “Working Test Period”
- b. Rule IX – Working Test

13. Director’s Report

14. New Business (No action will be taken)

15. Adjourn

“Any classified employee may participate at any meeting that he chooses to do so. Specifically, the right of the classified employee shall not be altered, modified, or limited by any policies or directives of the employee’s supervisor, department head, division head, and member of the administration, and/or the Appointing Authority. The classified employee is free to voice any concerns that fall within the jurisdiction of the Commission. However, should the employee wish to lodge a complaint or grievance, he must comply with Rule II § 1.10.” Alexandria Civil Service Rule II § 1.4.