

Mr. H. Lindsey Torbett  
Chairman  
Nominated By: LSU of Alexandria

Ms. Connie D. Baker,  
Vice-Chairman  
Nominated By: Southern University



Mr. Charles R. Harvey,  
Elected Employee Representative

Ms. Terri Blaisdell  
Nominated By: Louisiana College

Mr. Michael Brewer  
Nominated By: Alexandria Bar  
Association

## Alexandria Civil Service Commission

**City of Alexandria Civil Service Commission Agenda  
Regular Meeting April 21, 2021 at 4:30 p.m.  
City Council Chambers  
915 3rd St.  
Alexandria, LA 71301**

**\*Precautions required – a mask and temperature check are required to enter meeting room.**

1. Call to Order
2. Observe Moment of Silence
3. Pledge of Allegiance
4. Roll Call
5. Public Comments Announcement
6. Approval of Minutes of Regular Meeting Held March 24, 2021
7. Report on Filling Vacant Positions in Classified Civil Service
  - a. By Civil Service Staff
  - b. By Human Resources
8. Report on Special Assignments of Classified Employees
  - a. Request to Extend Special Assignments
9. Request per the Administration to Amend Class Specifications:
  - a. Kennel Tech, Animal Shelter
  - b. Assistant Director, Finance
  - c. Customer Services Supervisor, Customer Service
10. Request per the Administration to Adopt New Classifications and Proposed Classification Specifications and Assign Grade:
  - a. Superintendent, Water, Proposed Grade 33
  - b. Superintendent, Wastewater, Proposed Grade 33
  - c. Call Center Supervisor, Customer Service, Proposed Grade 21



11. To Consider a Resolution Authorizing the Alexandria Civil Service Commission to Enter into a Professional Services Agreement with Vermillion Analytics for Consulting Services
12. Report from Administration on 2019-2020 Employment Engagement Study
13. Selection of Consultant to Perform Compensation and Classification Study
14. Director's Report
15. New Business (No action will be taken)
16. Adjourn

“Any classified employee may participate at any meeting that he chooses to do so. Specifically, the right of the classified employee shall not be altered, modified, or limited by any policies or directives of the employee's supervisor, department head, division head, and member of the administration, and/or the Appointing Authority. The classified employee is free to voice any concerns that fall within the jurisdiction of the Commission. However, should the employee wish to lodge a complaint or grievance, he must comply with Rule II § 1.10.” Alexandria Civil Service Rule II § 1.4.