Ms. Connie Baker Chairman Nominated by: Southern University

Mr. Michael Brewer Vice-Chairman Nominated by: Alexandria Bar Association



Mr. Charles Harvey Elected Employee Member

Ms. Terri Blaisdell Nominated by Louisiana College

Mr. Donald Collins Nominated by: LSU of Alexandria

Alexandria Civil Service Commission

City of Alexandria Civil Service Commission Agenda Regular Meeting April 19, 2023 at 4:30 p.m. <u>City Council Chambers</u> 915 3rd St. Alexandria, LA 71301

- 1. Call to Order
- 2. Pledge of Allegiance
- 3. Roll Call
- 4. Public Comments Announcement
- 5. Approval of Minutes of Regular Meeting Held March 16, 2023
- 6. Report on Filling Vacant Positions in Classified Civil Service
 - a. By Civil Service Staff
 - b. By Human Resources
- 7. Report on Special Assignments of Classified Employees
- 8. Commission Training Presentation
- 9. Request per Rule V § 7 to Reallocate Assistant Director, Human Resources, to Human Resources Specialist, Human Resources
- 10. Request per Administration and Civil Service to Advertise and Hire Above the Minimum:
 - a. Superintendent, Water Operations
 - b. Assistant Manager, Customer Service
 - c. Transit Operator, Transit
 - d. Zoo Keeper I, Zoo
- 11. Public Hearing to Consider Adoption of Proposed Amendment to the Civil Service Rules:a. Rule XII § 1.5 Non-disciplinary removals
- 12. Consider for Introduction the Following Proposed Amendment to the Civil Service Rules:
 - a. Rule II Organization, Rules, Procedures, and Duties of Commission

Civil Service Department 625 Murray Street, Suite 10 Alexandria, LA 71301



- b. Rule VI § 5 Rate of Pay Upon Demotion
- c. Rule VII § 2.2 Applicants
- 13. Set Appeal Hearing of Thaddius Morris, Civil Service Docket No. 2023-01
- 14. Executive Session to Discuss *Charles W. Armand, et al v. City of Alexandria and the Alexandria Civil Service Commission,* Docket No. 174,473, 9th Judicial District Court, Rapides Parish
- 15. Director's Report
- 16. New Business (No action will be taken)
- 17. Adjourn

"Any classified employee may participate at any meeting that he chooses to do so. Specifically, the right of the classified employee shall not be altered, modified, or limited by any policies or directives of the employee's supervisor, department head, division head, and member of the administration, and/or the Appointing Authority. The classified employee is free to voice any concerns that fall within the jurisdiction of the Commission. However, should the employee wish to lodge a complaint or grievance, he must comply with Rule II § 1.10." Alexandria Civil Service Rule II § 1.4.