



**REQUEST FOR QUALIFICATIONS
DESIGN AND IMPLEMENTATION OF AN ADVANCED
METERING INFRASTRUCTURE SYSTEM**

Responses Due:
1:30 PM, May 30, 2023

**City of Alexandria
Alexandria Utility System
915 Third St.
Alexandria, LA 71301**

CITY OF ALEXANDRIA
REQUEST FOR QUALIFICATIONS
DESIGN AND IMPLEMENTATION OF AN ADVANCED METERING
INFRASTRUCTURE SYSTEM
RESPONSES TO REQUESTS FOR CLARIFICATION

I have a question regarding the AMI RFQ that the City released recently. I note that you require physical copies of the statement of qualifications, and that the due date is on Memorial Day. Will the City's offices be closed for the holiday? If so, will the City extend the due date for the RFQ?

The RFQ deadline has been extended to 1:30 PM, May 30, 2023.

Respondent is very much interested to participate in your AMI request. But kindly note that to prepare an exact estimation per your requirement and to make our best competitive offer, we need more time accordingly. We are requesting to extend the due date of the bid submission by 30 days. In lieu of 30 days, an extension of 15 days will be helpful.

The RFQ deadline has been extended to 1:30 PM, May 30, 2023.

The instructions for RFP Tab #6 mention a "Scope of Work," however, there is no Scope of Work in the RFQ. Is it correct to assume the City's expectation is the scope of work will be developed with the successful provider based on the methodology?

The exact Scope of Work will be written by the successful respondent. At this phase potential respondents should demonstrate their ability to successfully design and implement an AMI deployment of the magnitude proposed by the City.

Would it be acceptable to include work samples (mentioned in RFP Tab #7 description) in an appendix that is not included in the 20-page limit?

The City will increase the overall RFQ responses size limit to forty (40) pages.

Will the City consider an extension of the due date since it occurs during Memorial Weekend, presenting challenges for mailing the required hard copies? Is it possible to answer this question prior to the May 24 deadline for the Q&A clarification document?

The RFQ deadline has been extended to 1:30 PM, May 30, 2023.

Could you please provide Itron ERTs model, part numbers and qty of each? (Electric, Water and Gas) ?

The City currently has deployed Itron model 100W or later ERTs. The exact model deployed on each existing meter in each utility is not readily available. Available meter summary data is included in Part I of the original RFQ.

Could you please provide existent water/gas meter manufacturers and models ?

The City currently has deployed Itron model 100W or later ERTs. The exact model deployed on each existing meter in each utility is not readily available. Available meter summary data is included in Part I of the original RFQ.

Do you have GIS information to do a propagation study ? (latitude – longitude for metering sites and other city assets)

GIS information is not available.

Which CIS – ERP is the city using today ?

The City currently utilizes Hansen's CIS product.

It is possible to extend the deadline at least two weeks?

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The requirements include that persons and firms practicing Engineering Services in LA must possess the proper licensing.

- *Are you referring to PE registration or a business license? The requirement refers to a PE license.*
- *I am in the process of verifying our business licensing, believe everything is in order. No response required.*
- *For the PE, we just had our staff person with a PE in LA leave. We initiate paperwork last week for the replacement, and expect to have in place in 30 to 45 days. Is this acceptable? A LA licensed PE must be on staff prior to final selection phase of the RFQ.*

The Submission Requirement asks for "Solicitation Number" and we do not see that anywhere in your RFQ Document - can you please provide this?

Please use the RFQ title as the Solicitation Number.

There is no area asking for Cost or Budget Range for the "Scope" of Services you are requesting - Should this be included somewhere in our RFQ Response, or in a Separate File to allow your team to consider this?

Submitting budgetary information is at the discretion of the respondent. The primary evaluator at this time is professional qualification and past experience.

Responses are not to be bound in 3-Ring Binders, nor Spiral Bound; how shall we bind our response? Staple in top left Corner? Other?

Binding methods should be easily removable to facilitate duplication of responses for internal distribution.