

2022-2023 ANNUAL BUDGET

**GOLF COURSE FUND
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
388101	Internal Services/Interfunds: Transfer from General Fund	244,000	463,000	343,000	258,000	343,000	343,000	
	Total Internal Services/Interfunds	244,000	463,000	343,000	258,000	343,000	343,000	0
367101	Investment Income: Interest - Investments	4,999	1,534	0	0	0	0	
	Total Investment Income	4,999	1,534	0	0	0	0	0
	Total Charges for Services							
344751	Charges - Tournament Fees	37,698	50,640	62,000	52,000	62,000	62,000	
344752	Charges - Green Fees	268,560	377,939	330,000	400,000	330,000	330,000	
344753	Charges - Cart Rental	140,990	196,859	169,000	180,000	169,000	169,000	
344754	Charges - Range	35,463	46,137	41,000	47,000	41,000	41,000	
344755	Charges - Restaurant	29,979	0	3,000	3,000	3,000	3,000	
	Total Charges for Services	512,690	671,575	605,000	682,000	605,000	605,000	0
	TOTAL REVENUES	761,689	1,136,109	948,000	940,000	948,000	948,000	0

2022-2023 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	404
DEPARTMENT:	Golf Course Maint	ORGANIZATION:	045900

GOAL MISSION STATEMENT

To properly maintain the City's golf course.

FUNCTION DESCRIPTION

The Golf Course Maintenance Department is a service organization that performs maintenance on the City's golf course, including grounds, clubhouse, and the like.

DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected

2022-2023 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	404
DEPARTMENT:	Golf Course Maintenance	ORGANIZATION:	045900

APPROPRIATION SUMMARY

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	0	0	0	0	0	0	0.00%
Fringe Benefits	0	0	0	0	0	0	0.00%
Operating/Contractual	585,660	555,224	632,000	624,000	632,000	0	-100.00%
Other	26,000	94,000	94,000	94,000	94,000	0	-100.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	611,660	649,224	726,000	718,000	726,000	0	-100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change

2022-2023 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	404
DEPARTMENT:	Golf Course Maintenance	ORGANIZATION:	045900

GOLF COURSE FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Operating & Contractual:							
520102	Maintenance Expense	295,225	242,551	313,000	300,000	313,000	313,000	
520105	Contract Labor	0	0	0	0	0	0	
520204	Uniforms	1,927	162	2,000	2,000	2,000	2,000	
520500	Operating Supplies	8,874	14,998	10,000	10,000	10,000	10,000	
520503	Operating Chemicals	65,884	66,211	50,000	65,000	50,000	50,000	
520507	Operating Sand & Gravel	7,661	5,963	6,000	6,000	6,000	6,000	
531111	Golf Course Management Fee	61,413	72,579	67,000	67,000	67,000	67,000	
531209	Services - Bank Charges	11,582	12,112	10,000	10,000	10,000	10,000	
531301	Vehicle Costs - Gas & Oil	8,808	8,159	12,000	15,000	12,000	12,000	
531410	Telephone	1,439	1,542	3,000	3,000	3,000	3,000	
531500	Printing	25	1,095	0	0	0	0	
531701	Utilities	29,586	22,567	40,000	32,000	40,000	40,000	
531900	Advertising	25	824	4,000	4,000	4,000	4,000	
543002	Dues & Subscriptions	2,967	2,381	1,000	1,000	1,000	1,000	
543003	Travel & Training	2,568	5,270	1,000	1,000	1,000	1,000	
605101	Maintenance Bldg & Facilities	636	510	2,000	2,000	2,000	2,000	
605106	Maintenance Equipment	24,729	31,569	25,000	25,000	25,000	25,000	
605112	Maintenance of Golf Course	8,204	8,880	9,000	9,000	9,000	9,000	
646030	Lease Obligation	54,107	57,851	72,000	67,000	72,000	72,000	
969000	Contingencies	0	0	5,000	5,000	5,000	5,000	
	Total Operating & Contractual	585,660	555,224	632,000	624,000	632,000	632,000	0
	Other:							
647101	Cost Allocation - General Fund	26,000	94,000	94,000	94,000	94,000	94,000	
	Total Other	26,000	94,000	94,000	94,000	94,000	94,000	0
	Capital Outlay:							
707600	Machinery & Equipment	0	0	0	0	0	0	
707700	Furniture & Fixtures	0	0	0	0	0	0	
707702	Computer Software	0	0	0	0	0	0	
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	611,660	649,224	726,000	718,000	726,000	726,000	0

2022-2023 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	404
DEPARTMENT:	Club House Maint	ORGANIZATION:	045901

GOAL MISSION STATEMENT

To operate and maintain the clubhouse at the City's golf course.

FUNCTION DESCRIPTION

DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected

2022-2023 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	404
DEPARTMENT:	Club House Maintenance	ORGANIZATION:	045901

GOLF COURSE FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Operating & Contractual:							
520102	Maintenance Expense	170,784	177,412	200,000	200,000	200,000	200,000	
520400	Office	1,777	2,123	5,000	5,000	5,000	5,000	
520500	Operating Supplies	14,321	7,907	9,000	9,000	9,000	9,000	
543002	Dues & Subscriptions	0	501	1,000	1,000	1,000	1,000	
605101	Maintenance Bldg & Facilities	3,842	1,064	3,000	3,000	3,000	3,000	
605106	Maintenance Equipment	1,179	2,352	3,000	3,000	3,000	3,000	
605128	Maintenance Range Ball Facility	0	125	1,000	1,000	1,000	1,000	
	Total Operating & Contractual	191,903	191,484	222,000	222,000	222,000	222,000	0
	Capital Outlay:							
707600	Machinery & Equipment	8,375	0	0	0	0	0	
707700	Furniture & Fixtures	0	0	0	0	0	0	
	Total Capital Outlay	8,375	0	0	0	0	0	0
	TOTAL DEPARTMENT	200,278	191,484	222,000	222,000	222,000	222,000	0
	TOTAL FUND	811,938	840,708	948,000	940,000	948,000	948,000	0

2022-2023 ANNUAL BUDGET

**MUNICIPAL TRANSIT FUND
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Charges for Services:							
344401	Charges - Lower Third/McArthur	47,220	29,458	44,000	24,000	44,000	44,000	
344402	Charges - Broadway/Meadow	40,801	25,821	42,000	21,000	42,000	42,000	
344403	Charges - Willow Glen	34,034	20,794	38,000	22,000	38,000	38,000	
344404	Charges - Pineville	55,562	32,718	60,000	30,000	60,000	60,000	
344405	Charges - Elliott/Cabrini	33,793	17,227	32,000	17,000	32,000	32,000	
344406	Charges - Mall/Kmart	44,181	29,530	46,000	24,000	46,000	46,000	
344407	Charges - England Authority	32,887	17,746	40,000	15,000	40,000	40,000	
344408	Charges - Wooddale Park	46,003	33,852	53,000	30,000	53,000	53,000	
344409	Charges - Elderly/Handicap Van	5,850	3,741	6,000	6,000	6,000	6,000	
344999	Charges - Transit Vouchers	80,133	59,190	32,000	44,000	32,000	32,000	
	Total Charges for Services	420,464	270,077	393,000	233,000	393,000	393,000	0
	Internal Services/Interfunds:							
388401	Transfers - Utility Fund	2,492,157	2,522,000	1,568,000	1,588,000	2,500,000	2,725,000	
	Total Internal Services/Interfunds	2,492,157	2,522,000	1,568,000	1,588,000	2,500,000	2,725,000	0
	Intergovernmental:							
333102	Federal - FTA Grant	601,167	1,358,042	479,000	479,000	479,000	479,000	
333105	Federal - Section 9 Planning Grant	0	0	0	0	0	0	
333484	Federal-CARES Act	0	4,658	1,000,000	1,000,000	0	0	
333407	State - Parish Transportation	116,855	152,686	125,000	125,000	125,000	125,000	
	Total Intergovernmental	718,022	1,515,386	1,604,000	1,604,000	604,000	604,000	0
	Investment Income:							
367101	Interest - Investments	20,985	6,890	0	10,000	0	0	
	Total Investment Income	20,985	6,890	0	10,000	0	0	0
	Other:							
344501	Misc - Advertising	6,065	2,093	5,000	5,000	5,000	5,000	
388200	Other-Sales of Fixed Assets	90	15	0	0	0	0	
398900	Misc - Cash Over/(Short)	3,314	6,768	0	0	0	0	
399000	Miscellaneous Revenue	0	0	1,000	1,000	1,000	1,000	
399003	Misc - Bus Damages	0	0	0	0	0	0	
	Total Other	9,469	8,876	6,000	6,000	6,000	6,000	0
	TOTAL REVENUES	3,661,097	4,323,229	3,571,000	3,441,000	3,503,000	3,728,000	0

2022-2023 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	450
DEPARTMENT:	Municipal Transit	ORGANIZATION:	043900

GOAL MISSION STATEMENT

The mission of ATRANS is to improve the quality of life of the citizens of Alexandria by providing a dependable means of transportation for those who do not own a personal vehicle or those who require alternative means of transportation. This will be accomplished by creating a transit system and a complimentary paratransit system that is dependable, yet affordable to all clients.

FUNCTION DESCRIPTION

The municipal transit system operates eight fixed routes through out the city limits of Alexandria and Pineville as well as two specialized curb-to-curb complimentary paratransit vans for the disabled clients in the area. The bus department maintains the fleet via an in-house maintenance department. The daily operation of ATRANS are Monday-Saturday from 6:00 AM to 7:00 PM. The eight routes are designed to be rider friendly and are equipped with special equipment to make boarding, ridding, and alighting more safer.

DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Total mileage for buses			
Total mileage for vans			
Totals hours for Superintendent and Supervisor			
Total hours for Clerical			
Total hours for Operators			
Total Passengers			

2022-2023 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	450
DEPARTMENT:	Municipal Transit	ORGANIZATION:	043900

APPROPRIATION SUMMARY

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	1,256,712	1,083,195	1,328,018	1,231,018	1,417,954	0	-100.00%
Fringe Benefits	444,460	381,992	617,993	552,993	689,245	0	-100.00%
Operating/Contractual	793,427	654,259	863,989	910,989	864,801	0	-100.00%
Other	760,000	746,000	761,000	746,000	756,000	0	-100.00%
Capital Outlay	33,612	398,035	0	0	0	0	0.00%
Total Appropriations	3,288,211	3,263,481	3,571,000	3,441,000	3,728,000	0	-100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490113	Salary - Transit Manager	1	1	1	1	1		0.00%
490139	Salary - Supervisor Fleet Maint	1	1	1	1	1		0.00%
490140	Salary - Transit Shift Supervisor	2	2	2	2	2		0.00%
490151	Salary - Asst Transit Manager	1	1	1	1	1		0.00%
490223	Salary - Transit Analyst	0	0	0	0	1		0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1		0.00%
490750	Salary - Fleet Maintenance Tech Sr	4	4	4	4	4		0.00%
490834	Salary - Fleet Service Technician	2	2	2	2	2		0.00%
490837	Salary - Transit Operator	21	21	21	21	21		0.00%
490896	Salary - Transit Operator (PT)	10	10	10	10	10		0.00%
	Total Positions	43	43	43	43	44	0	0.00%

2022-2023 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	450
DEPARTMENT:	Municipal Transit	ORGANIZATION:	043900

MUNICIPAL TRANSIT FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	174,302	273,353	133,000	293,000	133,000	133,000	
490113	Salary - Transit Manager	89,346	92,106	57,453	57,453	57,453	62,049	
490139	Salary - Supervisor Fleet Maintenance	44,530	59,640	40,933	40,933	48,257	52,118	
490140	Salary - Transit Shift Supervisor	76,075	65,403	73,727	67,727	72,730	78,548	
490151	Salary - Asst Transit Manager	38,834	37,575	45,802	45,802	45,802	49,466	
490233	Salary - Transit Analyst	0	0	0	0	0	41,604	
490618	Salary - Administrative Secretary	34,761	29,312	36,384	36,384	29,660	32,033	
490750	Salary - Fleet Maintenance Tech Seni	135,038	72,274	145,380	89,380	133,617	144,306	
490834	Salary - Fleet Service Technician	31,531	0	50,876	35,876	49,878	53,868	
490896	Salary - Transit Operator-Part Time	53,554	40,808	88,242	48,242	88,242	95,301	
490837	Salary - Transit Operator	578,741	412,724	656,221	516,221	625,614	675,661	
	Total Salaries	1,256,712	1,083,195	1,328,018	1,231,018	1,284,253	1,417,954	0
	Fringe:							
510201	Fringe - Pension	206,369	193,619	240,264	208,264	276,158	305,398	
510202	Fringe - Hospital	211,604	168,934	346,611	313,611	334,210	350,951	
510204	Fringe - Clothing Allowance	4,995	0	5,000	5,000	5,000	5,000	
510206	Fringe - Medicare Insurance Tax	17,321	14,996	19,261	19,261	18,630	20,559	
510207	Fringe - Life Insurance	851	582	1,386	1,386	1,386	1,428	
510208	Fringe - FICA Tax Retirement	3,320	3,861	5,471	5,471	5,471	5,909	
	Total Fringe	444,460	381,992	617,993	552,993	640,855	689,245	0
	Operating and Contractual:							
520105	Contract Labor	0	23,462	10,000	10,000	10,000	10,000	
520204	Uniforms	10,925	10,557	12,000	12,000	12,000	12,000	
520400	Office	2,310	2,467	3,000	3,000	3,000	3,000	
520500	Operating Supplies	32,362	43,133	40,000	45,000	40,000	40,812	
531106	Professional Fees - Audit	4,250	3,154	4,000	4,000	4,000	4,000	
531110	Professional Fees & Services	2,653	0	5,000	5,000	5,000	5,000	
531301	Vehicle Costs - Gas	13,548	27,768	6,000	6,000	6,000	6,000	
531302	Vehicle Costs - Diesel	303,643	174,965	450,000	325,000	450,000	450,000	
531303	Vehicle Costs - Oil	10,839	9,995	11,000	11,000	11,000	11,000	
531304	Vehicle Costs - R & M	354,051	299,526	243,000	393,000	243,000	243,000	
531305	Vehicle Costs - Tires	23,503	22,652	26,000	26,000	26,000	26,000	
531306	Vehicle Costs - Other Lubricants	7,595	4,752	8,000	8,000	8,000	8,000	
531410	Telephone	3,702	3,361	6,989	6,989	6,989	6,989	
531500	Printing	1,887	2,333	3,000	3,000	3,000	3,000	
531701	Utilities	4,895	6,731	8,000	8,000	8,000	8,000	
543003	Travel & Training	725	2,645	4,000	4,000	4,000	4,000	
543017	Plaques & Awards	120	134	1,000	1,000	1,000	1,000	
605101	Maintenance of Building & Facilities	14,027	13,703	15,000	32,000	15,000	15,000	
605106	Maintenance Equipment	2,392	2,921	3,000	3,000	3,000	3,000	
605107	Maintenance Radios	0	0	5,000	5,000	5,000	5,000	
	Total Operating and Contractual	793,427	654,259	863,989	910,989	863,989	864,801	0

2022-2023 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	450
DEPARTMENT:	Municipal Transit	ORGANIZATION:	043900

MUNICIPAL TRANSIT FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Other:							
646101	Transfer to General Fund	601,000	592,000	592,000	592,000	592,000	592,000	
647401	Transfer to Utility Fund	18,000	16,000	16,000	16,000	16,000	16,000	
646551	Transfer to Risk Management	141,000	138,000	153,000	138,000	148,000	148,000	
	Total Other	760,000	746,000	761,000	746,000	756,000	756,000	0
	Capital Outlay:							
707405	Building Improvements	759	365,182	0	0	0	0	
707500	Vehicles	0	0	0	0	0	0	
707600	Machinery & Equipment	32,853	32,853	0	0	0	0	
707000	Capital Projects Exp	0	0	0	0	0	0	
	Total Capital Outlay	33,612	398,035	0	0	0	0	0
	TOTAL DEPARTMENT	3,288,211	3,263,481	3,571,000	3,441,000	3,545,097	3,728,000	0

