



City of Alexandria  
Annual Budget  
2022-2023



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Alexandria  
Louisiana**

For the Fiscal Year Beginning

**May 01, 2021**

*Christopher P. Morill*

Executive Director

***CITY OF ALEXANDRIA  
ELECTED OFFICIALS  
2022-2023***

**EXECUTIVE**

Jeffrey W. Hall

Mayor

**LEGISLATIVE**

Reddix Washington

Gerber Porter

Cynthia Perry

Catherine Davidson

Chuck Fowler

Jim Villard

Lee Rubin

District One

District Two

District Three

District Four

District Five

At-Large

At-Large

**JUDICIAL**

Richard Starling, Jr.

Jerome Hopewell

City Judge

City Marshal

***CITY OF ALEXANDRIA  
EXECUTIVE OFFICERS  
2022 - 2023***

Susan Broussard	Chief of Staff
Ronnie Howard	Police Chief
Curtis Beauregard	Fire Chief (Interim)
Monza Williams	Director of Human Resources
Shane Williams	City Attorney
David Johnson	Director of Finance
Melynda Gremillion	Director of Planning (Interim)
Daryl Terry	Commissioner of Public Safety
Kenneth Nolley	Director of Internal Audit
Richard Williamson	Director of Utilities (Interim)
Sandra Washington	Director of Public Works (Interim)

# 2022-2023 ANNUAL BUDGET

## TABLE OF CONTENTS

	<u>PAGE</u>
Distinguished Budget Presentation Award .....	1
Elected Officials .....	2
Executive Officials .....	3
Table of Contents .....	4
Mayor's Budget Message .....	8
City Organization Chart .....	9
Structure and Budgetary Organization .....	10
Legal Requirements .....	12
Methods of Financing Infrastructure .....	13
Statement of Budgetary Policies .....	14
Budgetary Process .....	15
Budget Calendar .....	17
Glossary of Budget Terms .....	18
Ordinance Adopting the Budget .....	20
Executive Recap .....	24
 <b><u>I. BUDGET SUMMARIES</u></b>	
Combined Summary of Budget by Fund Groups .....	33
Summaries - General Fund .....	36
Summaries - Pre Trial Intervention Fund .....	38
Summaries - General Debt Service Fund .....	39
Summaries - Risk Management Fund .....	40
Summaries - Employee Benefits Fund .....	41
Summaries - Unemployment Benefits Fund .....	42
Summaries - Utility Fund .....	44
Summaries - Sanitation Fund .....	46
Summaries - Zoological Park Fund .....	48
Summaries - Golf Course Fund .....	49
Summaries - Municipal Transit Fund .....	50
Recap of Personnel .....	52
Fund Balance Analysis .....	70
Summary of Sources, Uses, Changes in Fund Balance .....	72

**2022-2023 ANNUAL BUDGET**

**TABLE OF CONTENTS**

<b><u>II. GENERAL FUND</u></b>	<b><u>PAGE</u></b>
Revenue .....	75
Legislative - City Council .....	77
Legislative - City Clerk .....	80
Executive - Office of the Mayor .....	83
Executive - General Government .....	86
Executive - Internal Audit .....	89
Executive - Intergovernmental .....	92
Judicial - City Court .....	95
Judicial - City Marshal .....	98
Finance - Administrative .....	101
Finance - Director of Finance .....	103
Finance - Business Office .....	106
Finance - Accounting .....	109
Finance - Purchasing .....	112
Finance - Printing .....	115
Finance - Central Warehouse .....	118
Finance - Parts Warehouse .....	121
Public Works - Divison Director .....	124
Public Works - Code Enforcement .....	127
Public Works - Engineering .....	130
Public Works - Urban Forestry .....	133
Public Works - Streets .....	136
Public Works - Traffic .....	139
Public Works - Building Services .....	142
Public Works - Motor Pool .....	146
Public Works - Animal Shelter .....	149
Planning - Administration .....	152
Planning - Construction Development .....	155
Public Safety - Police .....	158
Public Safety - Police & Fire Civil Service .....	162
Public Safety - Fire .....	165
Human Resources/Civil Service .....	169
Human Resources .....	172
Legal .....	175
Community Services - Parks & Recreation .....	178
Community Services - Community Development .....	181
Community Services - Division Director .....	184
Community Services- Recreation Enhancement .....	188

2022-2023 ANNUAL BUDGET

TABLE OF CONTENTS

	<u>PAGE</u>
<b>III. SPECIAL REVENUE FUNDS</b>	
Pre Trial Intervention Fund	
Revenue & Expenditures .....	191
<b>IV. DEBT SERVICE FUNDS</b>	
General Debt Service Combined Summary .....	196
General Debt Service Amortization Schedule .....	198
General Debt Service by Issue - Revenue & Exp. ....	200
<b>V. INTERNAL SERVICE FUNDS</b>	
<b>Risk Mangement Fund</b>	
Revenues .....	205
Risk Manager .....	206
Premiums and Claims .....	209
<b>Employee Benefits Fund</b>	
Revenue .....	211
Premiums and Claims .....	212
<b>Unemployment Benefits Fund</b>	
Revenue .....	214
Premiums and Claims .....	215
<b>VI. CAPITAL PROJECTS FUND</b>	
Annual Capital Budget and Five Year Plan .....	217

**2022-2023 ANNUAL BUDGET**

**TABLE OF CONTENTS**

<b>VII. ENTERPRISE FUNDS</b>	<b><u>PAGE</u></b>
Revenue .....	237
Finance - Administration .....	239
Finance - Budget Office .....	241
Finance - Customer Service .....	244
Finance - Customer Field Service .....	248
Finance - Management Information Systems .....	251
Utilities - Director of Utilities .....	254
Utilities - Electric Production .....	257
Utilities - Electric Production - Bayou Cove .....	261
Utilities - Electric Distribution .....	264
Utilities - Water Distribution & Production .....	268
Utilities - Gas .....	274
Utilities - Wastewater Treatment & Collection .....	278
Utilities - Environmental Services .....	283
Utilities - Environmental Compliance .....	286
Utilities - Utility Services .....	289
<b>Utility Debt Service</b>	
Revenue & Expenses .....	293
Utility Debt Amortization Schedule .....	296
<b>Sanitation Fund</b>	
Revenue & Expenditures .....	298
<b>Zoological Park Fund</b>	
Revenue & Expenditures .....	303
<b>Golf Course Fund</b>	
Revenue & Expenditures .....	308
<b>Municipal Transit Fund</b>	
Revenue & Expenditures .....	315
<b>VIII. MISCELLANEOUS STATISTICS</b> .....	<b>321</b>



March 14, 2022

Councilwoman Catherine Davidson, President  
Members of the Council  
City of Alexandria  
Post Office Box 71  
Alexandria, LA 71309-0071

Dear Councilmembers:

In accordance with Section 5-03 of the Home Rule Charter, Local Act 504 of the State of Louisiana and the policy provisions set forth by the Alexandria City Council, I am pleased to submit the operating and capital budgets for Fiscal Year 2022-2023.

The 2022-2023 budget document was designed to yield maximum benefit from the City's financial resources to serve the City's citizens. With the recent uncertainties brought on by the COVID 19 pandemic, Hurricane Laura, and Hurricane Delta, it is imperative for the City to serve the citizens needs and desires to the fullest extent possible.

As noted in the previous budget, the City's employees put forth a Herculean effort in keeping City services virtually unchanged during all the previously mentioned crises. Pay matrices were approved and put in place for classified Police and Fire employees only. The remaining classified employees will be addressed by a pay study that is currently under way. In order to allow the considerable time needed to complete and implement such a far reaching plan while recognizing the need to increase compensation for these employees, the Administration recommends an 8% pay adjustment raise for full time classified and unclassified employees that are not covered by the Police and Fire matrices.

The 2022-2023 capital budget places major emphasis on traditional infrastructure needs in drainage and streets, engaging in cost sharing partnerships with state and federal agencies where available. Attention is also given to other needs such as Utility infrastructure, playground equipment replacement, and improvements at the Alexandria Zoological Park.

Sincerely,



Jeffrey W. Hall

Jeffrey W. Hall  
Mayor

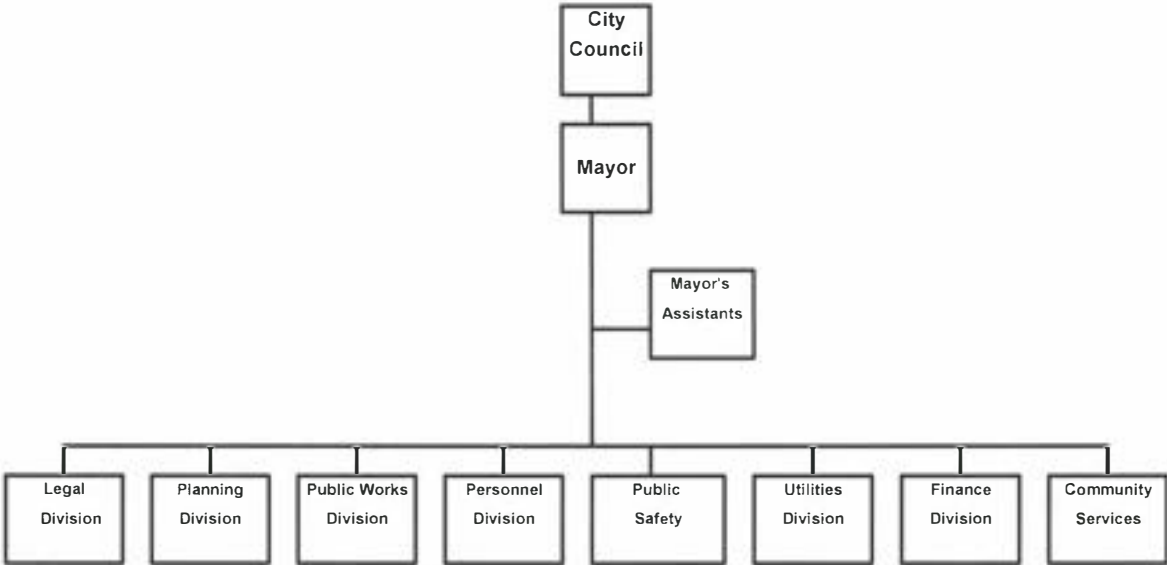


008

Office of the Mayor  
Post Office Box 71  
Alexandria, Louisiana 71309-0071  
Tel (318) 449-5000 · Fax (318) 449-5229  
e-mail: mayor@cityofalex.com

# CITY OF ALEXANDRIA

## Organizational Chart



# CITY OF ALEXANDRIA STRUCTURE AND BUDGETARY ORGANIZATION

## **ORGANIZATION**

The City of Alexandria was founded in 1785 and incorporated in 1819. In 1977, the current City Charter was adopted, which established a Mayor-Council form of government consisting of a full time Mayor and seven Councilmen, five of which are elected from districts and two of which are elected at-large.

The City provides a full range of municipal services, including police, fire protection, street and drainage systems, refuse collection, parks and recreation, planning and zoning, public transportation, community development programs, and electric, gas, water, and sewerage services.

An organization chart showing all City entities is provided on the preceding page.

## **BUDGETARY STRUCTURE**

The financial transactions of the City are budgeted and recorded in individual funds categorized as follows: Governmental Fund Type, Proprietary Fund and Fiduciary Fund Type. The funds listed under each category are as follows:

**GOVERNMENTAL FUND TYPES:** Governmental funds are used to account for all or most of the City's general activities and are budgeted bases on the modified accrual basis of accounting.

### **1.) GENERAL FUND**

The General Fund is the general operating fund of the City and is used to account for operations traditionally associated with a city which are not required to be accounted for in another fund. This fund is used to account for the activities of elected officials, general administration, finance, public works, planning, and public safety.

### **2.) SPECIAL REVENUE FUNDS**

Special revenue Funds are used to account for the proceeds of specific revenue sources which by law are designated to finance particular functions or activities of government.

Special revenue funds within the budget include the Pre Trial Intervention (PTI) Fund.

### **3.) DEBT SERVICE FUNDS**

Debt Service Funds account for the accumulation of resources for, and the payment of, general governmental long-term debt principal and interest. These funds are funded principally from property taxes and sales tax revenue bonds.

### **4.) CAPITAL PROJECTS FUNDS**

The Capital Projects Funds account for financial resources to be used for the acquisition or construction of major capital facilities/infrastructure. The annual Capital Improvements Program is published in a separate

documents and more fully details the funds' activities.

**PROPRIETARY FUND TYPES:** Proprietary funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary and useful for sound financial administration.

The City budgets proprietary type funds using the accrual basis of accounting except in its treatment of capital expenditures and debt service.

### **1.) ENTERPRISE FUNDS**

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprise, in that costs of providing goods or services to the general public are financed through user charges. Enterprise Funds contained in this budget are:

- a) Electric, Gas, Water and Sewer System
- b) Municipal Transit System (Atrans)
- c) Sanitation System
- d) Zoo Fund
- e) Golf Course Fund

### **2. INTERNAL SERVICE FUNDS**

Internal Service Funds are used to account for the cost of goods or services provided by one department to the other departments and generally accounted as an Enterprise Fund. The Internal Service Funds in this budget are:

- a) Risk Management Fund
- b) Employee Benefits Fund
- c) Unemployment Benefit Fund

**FIDUCIARY FUND TYPES:** Fiduciary funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the City. The Annual Report includes the City's three pension funds: City, Police, and Fire; however, for budgetary purposes, these funds are controlled by the individual retirement boards and are not considered a part of the City's budget process.

## **CITY OF ALEXANDRIA LEGAL REQUIREMENTS**

### **BUDGET SUBMISSION**

The City Charter requires the Mayor to submit a proposed budget to the Council at least forty-five (45) days prior to the beginning of each fiscal year. After submission of the budget, the council holds a public hearing, at which time all interested persons are given an opportunity to be heard. The budget is finally adopted no later than the twenty-seventh (27) day of the last month of the fiscal year (Sec. 5-02).

The City's fiscal year is May 1 - April 30.

### **BUDGET ADMINISTRATION**

Responsibility for administering the annual budget is the Mayor's.

No payment shall be made or obligation incurred against any allotments or appropriations except in accordance with appropriations duly made and unless the Mayor or his designee first certifies that there is a sufficient unencumbered balance and that the funds will be available to cover the claim or meet the obligation when it becomes due and payable. (Sec. 5-04)

### **BUDGET AMENDMENTS**

Budget Amendments are changes to the original budget ordinance that affect different programs or functions or division, department, office or agency (cost centers).

During the year, the Mayor may certify to the Council that additional revenues are available and present a budget amendment to appropriate these revenues. If at any time during the year it appears that the revenues available will be insufficient to meet the amount appropriated, he shall report to the Council without delay, indicated the amount of the deficit, any remedial action taken by him and his recommendations as to other steps to be taken. (Sec. 5-05)

To meet a public emergency affecting life, health, property or the public peace, the Council may adopt an emergency ordinance at the meeting in which it is introduced. (Sec. 5-05)

At any time during the fiscal year, the Mayor may transfer part or all of any unencumbered appropriations balance only within the same program or function of a division, department, office or agency. (Sec. 5-05)

### **LAPSE OF APPROPRIATIONS**

Every appropriation, except an appropriation for the capital expenditure, shall lapse at the close of the fiscal year to the extent that it has not been expended or encumbered. An appropriation for a capital expenditure shall continue in force until the purpose for which it was made has been accomplished or abandoned; the purpose of any such appropriation shall be deemed abandoned if three (3) years pass without any disbursement from or encumbrance of the appropriations.

(Sec. 5-06)

## **CITY OF ALEXANDRIA METHODS OF FINANCING INFRASTRUCTURE**

Infrastructure refers to public facilities such as roads, bridges, sidewalks, public buildings, mass transit facilities, sewer systems, etc. The following will describe some of the methods which may be or has been utilized by the City of Alexandria to finance the maintenance and expansion of the City's infrastructure.

### **GENERAL OBLIGATION BONDS**

General Obligation (GO) Bonds are backed by the full faith and credit of the City of Alexandria and require voter approval before they can be issued. GO Bonds are secured by a tax levy. The City of Alexandria's debt limit on GO Bonds has been established by state law. LRS 39:562 states GO Bonds may be issued for up to ten percent (10%) of the assessed valuation for any single authorized purpose or thirty-five (35%) of the assessed valuation for all purposes.

### **REVENUE BONDS**

Revenue bonds are serviced from the revenues of a particular enterprise or revenue source. The City of Alexandria primarily issued two types of revenue bonds:

#### **Sales Tax Bonds**

Sales Tax Bonds are secured by the revenues received from sales taxes levied by the City of Alexandria. The City is allowed to issue Sales Tax Bonds as long as the annual debt service does not exceed 75% of the estimated sales tax collections for the current year. The City has substantial bonding capacity which varies from time to time depending upon levels of sales tax collections.

#### **Utility Revenue Bonds**

Utility Revenue Bonds are secured by the revenues received from the City of Alexandria's Utility Systems. There are no statutory limitations on the amount of bonds that can be issued. Additional Revenue Bonds may be issued after holding or election.

#### **Certificate of Indebtedness (COI)**

Certificate of Indebtedness are loans made to the City of Alexandria by financial institution. COIs are secured by excess revenues. The city can issue COIs as long as they are secured by excess revenues of the City above the statutory, necessary and usual charges in each year. The maximum annual debt service on these certificates in any future year may not exceed the budgeted excess revenues for the current year. The City's borrowing capacity varies from time to time depending upon budgeted revenues.

**CITY OF ALEXANDRIA  
STATEMENT OF BUDGETARY POLICIES**

Currently the City of Alexandria does not have a formal set of goals and objectives, nor does it have a long-range strategic plan. During the past two years, however, the City Council and the Administration have developed several significant budget policies.

**FUND BALANCE:**

During the budget process for the 1990-1991 Annual Budget, the City Council includes a policy with the adopted budget that set the Fund Balance for the General Fund at 7% of total revenues with a goal of increasing it to 10% over a three year period. This policy was developed to maintain an adequate operating cash flow and to provide funding for emergencies.

The fund balance goal of 10% was reached and has been maintained since fiscal year 1993-1994.

**REVENUES:**

The City Council has set the policy of limiting operating transfers from the Utility Fund to the General Fund to five percent of the gross revenues earned by the utility system.

The City's cash flow is normally lowest during the first four months of the fiscal year due to seasonal revenue and expenditure adjustments. In order to address possible cash flow crunches, the Administration has established a policy that limits filling personnel vacancies and purchasing operating capital outlay to an emergency or critical needs basis only.

**EXPENDITURES:**

The City Council has also established a ceiling of \$300,000 in the General Capital Projects Fund for the purchase of Vehicles and Equipment. However, certain occasional purchases that are very expensive, e.g. a Fire Truck, are excluded from this policy. This policy was created to enable more funds for city infrastructure needs.

**RISK MANAGEMENT:**

During fiscal year 1989-1990, the City Council created a Risk Management Fund and an Employee Benefits Fund. The purpose of this policy was to better track claims, build up reserves and self-insure a larger part of its insurance program.

## **CITY OF ALEXANDRIA BUDGETARY PROCESS**

The City of Alexandria prepares two separate budget documents: The Annual Operating Budget and the Annual Capital Budget and Five Year plan. In September of each fiscal year the Budget Officer's Office begins compilation of data necessary for the preparation of the Budget Preparation Manuals for both the Annual Capital and Annual Operating Budgets. Each manual contains the criteria to be used in preparing the budget request forms contained in the manuals. The manuals are sent to Division Directors and Department Managers in October. Annual Capital Improvements Budget requests are due the end of November. Annual Budget requests are due mid-December.

While the Division Directors and Department Managers are compiling their expenditure/expense needs, the Mayor and his staff begin preparing the revenue estimates for the upcoming fiscal year.

### **CAPITAL IMPROVEMENTS PROGRAM BUDGET (CIP)**

The Capital Improvements Budget contains a five year plan. The City's goal is to maintain a Capital Improvements Program that will provide for the improvements necessary to meet the needs of the community within the constraints of available resources. Each Division Director and Department Manager is required to review all existing projects contained within the Five Year Plan. Department Managers are required to reassess the cost estimates of projects budgeted in the Five Year Plan. The Division Directors and Department Managers are required to add, delete or revise projects based upon current cost estimates, community and departmental needs. Packages are submitted to the Budget Officer for review. Any request which does not meet the criteria stated in the manual is sent back to the Division Director and Department Manager.

In January of each fiscal year the Administrative Review Committee meets to review all CIP requests. All CIP requests are prioritized based upon a "critical needs assessment" made by the Administrative Review Committee. Projects which maximize local dollars with federal and/or state funds in order to leverage available local funds are given close consideration. The Mayor and his staff diligently work to balance all five years of anticipated revenues with expenditures. Based upon the history of the CIP program, a CIP policy requires a \$500,000 fund balance at the beginning of each fiscal year for the General Capital Projects Funds and the Utility Capital Project Fund. The fund balance requirement is necessary in order to provide funding for any change orders, plan changes, shortfalls, or emergency needs which may occur during the fiscal year.

### **ANNUAL OPERATING BUDGET**

All Division Directors and Department Managers are asked to carefully review their current operating budgets and to anticipate any future requirements for the next fiscal year. A Current Service Level Budget is required by each department to be submitted. A Current Service Level Budget requires each department to develop a budget that would retain the current level of services provided without any increase in operating/contractual line items with the exception of any increases necessary to fund Federal, State or Local mandates. Capital Outlay requests are not limited to a dollar amount but are restricted to only those items imperative to maintaining the current level of service. Any requests for new personnel or operating/contractual increases which were not mandated by law were required to be submitted by budget addendum. In February of each fiscal year the Administrative Review Committee meets to review all operating requests. The Administrative Review Committee meets with all department managers to review their requests.

## **CITY OF ALEXANDRIA BUDGETARY PROCESS**

Once both budgets have been balanced, final figures are compiled by the Budget Officer's Office. A proposed budget document is prepared and submitted to the City Council for their review. The City Charter requires the Mayor to submit a proposed budget to the Council by March 17 of each fiscal year.

### **CITY OF COUNCIL REVIEW**

Once both budgets have been balanced, final figures are compiled by the Budget Officer's Office. A proposed budget document is prepared and submitted to the City Council by March 17 each fiscal year.

A public hearing is held by the Alexandria City Council. The public hearing provides an opportunity for public input to be received on the proposed budget. In April of each fiscal year the Finance Committee of the Alexandria City Council meets with the Administration to review the proposed budgets. The budgets are then presented to the full City Council for adoption. The City Charter requires that the budgets be adopted no later than April 27<sup>th</sup>.

### **MAJOR BUDGET AMENDMENT**

In November of each fiscal year an analysis of revenues received through the first six months of the current fiscal year is compiled to determine if the budget will be adjusted. If sufficient funds are available, a Major Budget Amendment is prepared. The Administrative Budget Review Committee prepares and approves any additional appropriations to the budget. The Major Budget Amendment is then forwarded to the Alexandria City Council their review and approval.

If the analysis of revenues received should reveal that revenues are not being received as anticipated, then budget "cuts" would be made at this time by the Administrative Budget Review Committee. Any reductions made to the budget by the Administrative Budget Review Committee would be forwarded to the Alexandria City Council for their review and approval.

***CITY OF ALEXANDRIA***  
***Budget Preparation Manual***  
***Operating Budget***  
  
***For Fiscal Year 2022-2023***  
  
***BUDGET CALENDAR***

<u>DATE</u>	<u>ACTIVITY</u>
January 21, 2022	Budget Preparation Manual Distributed.
January 28, 2022	Completed budget requests due back the Budget Office.
February, 2022	Budget requests reviewed and compiled by Budget Officer.
March, 2022	Administrative Budget Review Committee met with Department Managers to discuss new additions or request.
March 14, 2022	Administration's Recommended 2021-2022 Operating & Five Year Capital Budget submitted to the Mayor and City Council.
April 19, 2022	Public Hearing held on Budget.
April 19,2022	Budget is adopted by City Council.

**CITY OF ALEXANDRIA  
GLOSSARY OF BUDGET TERMS**

**APPROPRIATIONS** - Authorization granted by the City Council to make expenditures to incur obligations for specific purposes.

**ASSESSED VALUATION** - A value that is established for real or personal property for use as a basis for levying property taxes.

**ASSESSMENTS** - An amount levied on personal property on a cost sharing basis for improvements made by the benefit of a small group of property owners (e.g. Special assessments for the reconstruction of a sewer line in a lightly populated area).

**BUDGET** - A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

**BUDGET CARRYOVER** - The total of the current budget, April 30, minus prior year(s) expenditures.

**BUDGET MESSAGE** - The opening section of the budget which provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal of years, and the views and recommendations of the Mayor.

**CAPITAL IMPROVEMENTS PROGRAM (CIP)** - A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs.

**CAPITAL OUTLAY** - Capital expenditures paid for out of operating funds. Generally consists of machinery, furniture and fixtures, etc. that cost \$500 or more and last more than three years. (Items with a cost of less than \$200, which are purchased in a substantial quantity and are outside the normal operating cost are budgeted as capital outlay).

**DEBT SERVICE** - Cash outlays in the form of debt principal payments, periodic interest payments and related service charges for debt incurred in prior periods.

**DEMAND INDICATORS** - Statistical measures of what is accomplished or performed by a budgetary unit. For example, total meters disconnected is a workload indicator.

**DEPARTMENT** - The smallest organizational unit in the budget.

**DIVISION** - The highest organizational level in the City in which a specific activity is carried out. A division may consist of several departments.

**ENCUMBRANCE** - The commitment of appropriated funds to purchase an item or service and to set aside those funds for the future expenditure.

**FISCAL YEAR** - A twelve-month period of time for which the annual operating budget applies. At the end of this period the government determine its financial position and the results of its operations. The fiscal year for the City of Alexandria is May 1 to April 30.

**CITY OF ALEXANDRIA  
GLOSSARY OF BUDGET TERMS**

**FIVE YEAR CAPITAL PLAN** - A plan of financial operation, to fund capital infrastructure needs over a period accordance with special regulations, restrictions or limitations (e.g. General Fund, Utility Fund, etc.).

**FUND** - A self-balancing accounting entity segregated to carry on specific activities or attain certain objects in accordance with general regulations, restrictions or limitations. (i.e. General Fund)

**FUND BALANCE** - Resources remaining from prior years which are available to be budgeted in the current year.

**FUND SOURCE** - The source of Revenue used to pay for a particular project.

**INTERFUND TRANSFERS** - Amounts transferred from one fund to another. Transfers are not expenditures and must be appropriated and expenditures in the fund receiving the transfer.

**OBJECT CODE** - An expenditure classification according to the type of items purchased or services obtained (e.g. Office Expense, Machinery and Equipment, etc.)

**ORDINANCE** - A formal legislative enactment by the governing body of a municipality.

**PERFORMANCE INDICATORS** - Statistical measures of the service level provided to the citizenry and/or other city departments. For example, the response time to an emergency call would be a performance indicator for the Fire Department.

**PERSONAL ROSTER** - A list which contains the titles and numbers of positions authorized to be filled by a particular organizational unit.

**PROJECT CATEGORY** - The functional improvement category under which a project is assigned, (e.g., Public Enterprise, Economic Development, Street, etc.)

**RETAINED EARNINGS** - The cumulative earnings since the establishment of the system that have been invested in property, plant and equipment or current assets.

**URBAN SYSTEMS** - Federal funded street projects that match local funds for the reconstruction of major streets.

**ORDINANCE NO. 56- 2022**

**AN ORDINANCE ADOPTING THE OPERATING BUDGET FOR THE CITY OF ALEXANDRIA FOR FISCAL YEAR 2022/2023; TO MAKE APPROPRIATIONS FOR THE ORDINARY EXPENSES OF ALL CITY DIVISIONS, DEPARTMENTS, OFFICES AND AGENCIES, PENSIONS AND OTHERWISE PROVIDING WITH RESPECT TO THE EXPENDITURES OF APPROPRIATIONS; ADOPTING THE CAPITAL BUDGET FOR THE CITY OF ALEXANDRIA FOR FISCAL YEAR 2022/2023; APPROPRIATING FUNDS FOR THE CAPITAL BUDGET FOR THE CITY OF ALEXANDRIA FOR FISCAL YEAR 2022/2023 AND PROVIDING FOR CAPITAL EXPENDITURES; AND OTHER MATTERS WITH RESPECT TO APPROPRIATIONS AND THE EXPENDITURE OF FUNDS PERTAINING THERETO.**

WHEREAS, the City Budget for fiscal year 2022/2023 balances anticipated revenues with reasonable and necessary expenses for operations, services, capital expenditures and funds in a manner proposed by the Administration in the Budget presented by the Mayor; and,

WHEREAS, the Mayor submitted this Budget and recognizes the 2022/2023 City Budget (Fiscal Year 2023) is presented for consideration by the City Council after the recent uncertainties brought on by the Covid-19 pandemic, hurricanes and other economic developments and it is imperative for the City in the upcoming fiscal year to serve the citizens needs and desires to the fullest extent possible; and,

WHEREAS, pay matrices for classified Police and Fire employees were approved and are now in place and the proposed Budget funds these salary and other considerations; and,

WHEREAS the administration and City Council recognize that the remaining classified employees and others anticipate the adoption of a new pay and salary plan with the Mayor and administration now proposing an 8% pay adjustment in the proposed Fiscal Year 2023 budget for full time classified and unclassified employees not covered by the Police and Fire matrices; and,

WHEREAS, the proposed city budget anticipates available revenues and proposes such reasonable expenditures necessary and proper for public services and a capital budget consistent with current capital priorities, with a major emphasis on traditional infrastructure needs in drainage, streets and other capital requirements, engaging in cost share partnerships with state and federal agencies with attention to other needs, including Utility infrastructure, playground equipment replacement and improvements at the Alexandria Zoological Park and other capital necessities.

NOW THEREFORE:

SECTION I. BE IT ORDAINED BY THE Council of the City of Alexandria, Louisiana, in legal session convened, that the Council adopts and fully appropriates the 2022/2023 Operating and Capital Budgets for the City as evidenced by the "City of Alexandria Annual Budget 2022-2023," as amended by the City Council, to make appropriations for the ordinary and capital expenses of all city divisions, departments, offices and agencies, pensions, debt service requirements and otherwise, provided by the individual appropriation items as detailed in the respective budgets included therein, a copy of which is referred to and attached hereto for greater accuracy and clarity and which line items as set out in the "City of Alexandria Annual Budget 2022-2023" as amended by the City Council, are incorporated by reference herein as if each is fully stated verbatim and appropriated line for line in this section in its entirety.

SECTION II. BE IT FURTHER ORDAINED, etc. that the 2022/2023 budget (FY 2023) authorized number of employees for each division, department, office and agency of the City of Alexandria is hereby indicated, in detail, in this adopted budget and the number of authorized positions approved for each division, department, office and agency may be individually changed by the Mayor by transfer or in conjunction with an administrative reorganization under Section 4-11 of the Home Rule Charter of the City of Alexandria.

SECTION III. BE IT FURTHER ORDAINED, etc. that the budget ordinance shall provide for each and every division, department, office and agency of the City and any transfers of funds or expenditures by or within any division, department, office or agency shall comply with Section 5-05 (d) of the Home Rule Charter of the City of Alexandria or otherwise by transfers which net no additional expenditure.

SECTION IV. BE IT FURTHER ORDAINED, etc. that for FY 2023 the rate for electricity and natural gas sold by the City of Alexandria Utility System to the City of Alexandria shall be equal to the fuel cost only.

SECTION V. BE IT FURTHER ORDAINED, etc. that for FY 2023 pensions and other fringe benefits are funded as detailed in the Budget for each respective division, department, office and agency, except as otherwise modified herein by specific provision; and, further providing the Section 457 deferred compensation and retirement contribution plan for the Mayor and certain unclassified employees is funded as provided in the Budget and Resolution 4277-1988 such that the city's contribution on behalf of the unclassified employee shall be the same percentage of salary as is paid on behalf of the classified employee to the City of Alexandria Employee's Retirement System subject to the limitations of Section 457.

SECTION VI. BE IT FURTHER ORDAINED, etc. that the salaries of all positions shall continue under the salary plan of the Alexandria Civil Service Commission previously approved by the City Council and further salaries and fringe benefits of all positions shall be as designated in the 2022-2023 (FY 2023) Annual Budget, or as amended, including pay adjustment

increases for full time classified and unclassified employees not covered by the Police and Fire matrices, as provided in the 2022-2023(FY 2023) budget and this budget appropriates funds for such personnel in the classified service under the salary plan of the Alexandria Civil Service Commission and in compliance with such rules of the salary plan of the Alexandria Civil Service Commission for classified employees as the Mayor in his discretion believes required and as appropriation is made by the budget; and further, the salaries for Police Department and Fire Department personnel, who may be covered by collective bargaining agreements with the City shall be paid in accordance with the schedules and designations set out in the respective police and fire department appropriation and in compliance with the collective bargaining plans and agreements, including pay matrices currently in place, for the police and fire union as the Mayor believes necessary (this Ordinance otherwise appropriates funds for the positions of the Fire Chief and all Assistant Chiefs of the Fire Department and the First Assistants, and the Chief of the Police Department, if such personnel are excepted from recognition by collective bargaining agreements ); and further provided, that salaries for each member of the fire department who has three years continuous service and otherwise who qualifies for a statutory wage increase as mandated by R.S. 33:1992(B) shall be deemed to have received such longevity pay increase by the wage increase granted by the salary increase received in this appropriation.

SECTION VII. BE IT FURTHER ORDAINED, etc. the implementation of this budget shall be May 1, 2022, except as otherwise provided herein or in the opinion of the Mayor when implementation of line items hereunder are deemed for such purposes necessary to administer salaries and other fringe benefits, including determining the ability of the City to administer additional salaries and other fringe benefits contained in collective bargaining; and further otherwise that this ordinance shall become effective upon signature by the Mayor, or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without a signature by the Mayor, subject to retroactive application as provided by this section and accepted by Generally Accepted Accounting Practices (GAAP).

SECTION VIII. BE IT FINALLY ORDAINED, etc. that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items, or applications of this ordinance which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

THIS ORDINANCE was introduced on the 5th day of April, 2022.

NOTICE PUBLISHED ON THE 8th day of April, 2022.

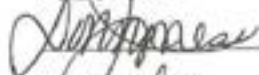
THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole after public hearing, the vote thereon being as follows:

YEAS: Fowler, Washington, Porter, Davidson, Villard, Perry, Rubin.

NAYS: None

ABSENT: None

AND THE ORDINANCE was declared adopted on this 19<sup>th</sup> of April, 2022 and final publication was made in the Alexandria Town Talk on the 22<sup>nd</sup> day of April, 2022.



CITY CLERK

PRESIDENT



MAYOR'S APPROVAL/VETO

DELIVERED: DATE: 4/20/22 TIME: 1:15

RECEIVED: DATE: 4/21/22 TIME: 9:10



April 30, 2022

Honorable Mayor and  
Members of the Alexandria City Council

The operating budget requests for fiscal year ending April 30, 2022 were compiled and presented to the Alexandria City Council. The following is an executive recap summarizing the most significant factors in the adopted budget including revenue assumptions, major initiatives and expenditure breakdowns. Figures are rounded to the nearest thousand or the nearest tenth of a million where appropriate for ease of understanding.

***Changes affecting all funds:***

In anticipation of a salary study presently underway, the City approved a 10% raise for most employees not covered by the Police and Fire Civil Service, in an effort to both retain existing employees and attract new employees as needed. The approximate increase cost is broken down by fund as follows:

General Fund	\$1,082,000
CDBG Fund	52,000
Transit Fund	137,000
Utility Fund	1,281,000
Sanitation Fund	171,000
Zoo Fund	<u>96,000</u>
Total	\$ <u>2,819,000</u>

The Board of Trustees of the statewide Municipal Police Employees Retirement System adopted and set the actuarial contribution rate for all member cities, as recommended by the actuary, at 31.25 % effective July 1, 2022, an increase of 1.50% from the existing rate of 29.75%. The approximate increase in cost by fund at existing staff levels follows:

General Fund	\$ 124,000
--------------	------------

Jeffrey W. Hall  
Mayor



David L. Johnson  
Director of Finance  
Post Office Box 71  
Alexandria, LA 71309-0071  
Tel (318) 449-5034 · Fax (318) 449-5231  
email: david.johnson@cityofalex.com

The Board of Trustees of the City of Alexandria's Employees' Retirement System adopted and set the actuarial contribution rate for the City, as recommended by the actuary, at 23.09 % effective May 1, 2022, an increase of 3.71% from the existing rate of 19.38%. The increase in cost by fund at existing staff levels follows:

General Fund	\$ 448,000
CDBG Fund	17,000
Utility Fund	448,000
Sanitation Fund	60,000
Zoo Fund	33,000
Municipal Transit	<u>50,000</u>
Total	<u>\$ 1,056,000</u>

Operating capital was decreased \$1.6 million compared to the total in the prior year; largely due to supply chain issues making vehicle purchases difficult. Operating capital totals by fund are as follows:

General Fund	\$2,103,000
Utility Fund	4,327,000
Sanitation Fund	27,000
Zoo Fund	<u>116,000</u>
Total	<u>\$ 6,573,000</u>

***Revenue Outlook in Major Funds:***

Sales tax continues to be the major source of revenue for the General Fund and the only “permanent” source for the General Capital Projects Fund. Combined City and Parish sales taxes account for 66% of total revenues in the General Fund. City Sales Taxes have shown increases for 7 of the last 10 years with the most recently completed fiscal year posting a massive 14.1% increase. Most observers agree that this increase is mostly due to the unprecedented spending habits of people and businesses during the COVID 19 pandemic, partially fueled by the presence of federal stimulus funding. Most also conclude that individuals and businesses will not be able to sustain this level of spending indefinitely. In fact, the most recent month of City Sales Tax collections show a reduction when compared to the previous year’s activity. Also of concern is the recent cost of living increase. The CPI for 2021 was 7.0%; compared to 1.4% in 2020 and 2.3% in 2019. A sharp increase of that magnitude could adversely affect consumers and businesses; forcing them to delay or completely forgo the purchases of goods and services. This in turn could adversely affect Sales Tax collections, potentially causing a secondary reduction as stimulus spending winds down. The confidence placed in the economy relates to how much spending people are apt to do in businesses and as individuals, and that is based on both fact and perception.

The Utilities System Fund contributes to the operation of other funds, including roughly 5% of its gross revenues to the General Fund and all required deficit support to the Municipal Transit Fund. These contributions are critical to the receiving funds in that without them, the operations of these funds would have to be significantly reduced. Charges for the four services (electric, water, gas, and wastewater) account for virtually all of the revenue of the system.

The electrical industry is facing little or no load growth in the last ten years due to increased efficiencies in areas such as lighting and air conditioning. The City's Utilities System's greatest earnings come from the sale of electricity. The lack of growth in that area could become problematic if the operating costs of the system rise significantly. Unlike as previously noted with sales taxes, COVID 19 has adversely affect utility revenues by disruption of business operations and employment for some rate payers. Revenues are down from less usage, and receivables are showing a slower trend in collection.

### ***Fund Balance/Retained Earnings:***

The City has significant revenues in most of its operating funds that have allowed the City to operate without having to borrow short-term funds. The 2022-2023 Budget was prepared to utilize some of those prior year revenues as follows:

The **General Fund** is budgeted to use \$10.7 million in Fund Balance in Fiscal 2022-2023.

The **Utilities System Fund** is budgeted to use \$8.0 million in Retained Earnings in Fiscal 2022-2023.

### ***General Fund:***

The General Fund budget reflects an increase of \$1.9 million; or 2.87%, compared to the adopted budget of the previous year. As stated earlier, combined sales taxes account for 66% of all General Fund revenues. The summary below details major changes compared to the prior year adopted budget:

#### Revenues

**Other Revenues** increased \$1.7 million; or 18.58%, from the previous year's adopted budget. The sole change here is in the Use of Prior Year Fund Balance showing the full increase. It has been the Alexandria City Council's policy to allow the use of prior years' revenues, Fund Balance, to purchase non-recurring capital outlay items such as vehicles, machinery and equipment, office furniture and fixtures, etc. Due to increasing financial demands, the City has in recent years budgetarily funded recurring expenditures with the use of fund balance. An increase in net Transfers of nearly \$.3 million along with other relatively minor changes round out the differences in revenues.

#### Expenditures

**Salaries & Fringe Benefits** increased 7.47%, accounting for a combined increase of over \$3.2 million. This is due to the implementation of the next year of the Police and Fire pay matrices, along with the previously mentioned 10% raise for most other employees and the increases in pension contributions.

**Capital Outlay** decreased \$.7 million; or 25.16%, compared to the prior year.

### Legislative Division

The Legislative Division decreased \$9,000; or 1.55%. Decreases in Operating/Contractual more than offset the effects of the raises and increased pension costs.

### Executive Division

The Executive Division increased \$91,000; or 5.97%, due to the raises and increase in pension costs.

### Judicial Division

An increase of \$46,000; or 3.31%, was approved for the Judicial Division, due to the raises and increase in pension cost.

### Finance Division

The Finance Division increased \$1.2 million; or 10.89% compared to the prior year. Here an increase of \$909,000 in Interfund Transfers along with increases in Capital Outlay of \$215,000 join the raise and increases in pension cost to round out the increase.

### Public Works Division

The Public Works Division increased \$242,000 or 2.14% compared to the prior year. Here the addition of 3 personnel positions in Code Enforcement along with the raises and increases in pension cost more than offset decreases in Capital Outlay of \$463,000.

### Planning Division

An increase of \$91,000; or 8.07%, was approved for Planning Division, due to the raise and increase in pension costs.

### Public Safety Division

An increase of \$150,000; or .48%, was approved for the Public Safety Division. Here the incremental cost of the pay matrices for Police and Fire slightly more than offset decreases in Capital Outlay of \$437,000.

### Human Resources Division

An increase of \$88,000; or 7.41%, was approved for this division due to the raise and increase in pension costs.

### Legal Division

## Legal Division

The Legal Division remains virtually unchanged as the raises and increased pension cost were offset by the net savings from reducing the number of full time employees in favor of part time employees.

## Community Services

An increase of \$46,000; or .89%, was approved for this division due to the raise and increased pension costs.

## *Special Revenue Funds:*

The Pre Trial Intervention Fund (PTI) total budget remains unchanged compared to the prior year, but a Use of Fund Balance of \$120,000 is budgeted to offset lower expected revenues from Fines.

## *Internal Service Funds:*

The Risk Management Fund's overall budget increased \$44,000 or .97%, from the prior year. The sole change in revenue is a net increase in Charges for Services from the other funds totaling \$44,000. On the expense side, the sole change is a net increase in Claims of \$44,000.

The Employee Benefits Fund overall budget increased \$1.4 million; or 12.68%, compared to the prior year. The major change in revenue is an increase of \$1.4 million in Transfers In. In expenses, an increase of \$1.6 million in Claims more than offsets a decrease of \$.2 million in Administrative Expenses.

The Unemployment Benefits Fund remains unchanged from the prior year.

## General Capital Projects

The following is a breakdown of the General Capital Projects by Category:

<b>Category</b>	<b>No. of Projects</b>	<b>Total</b>
Public Enterprise	4	780,000
Drainage	3	6,850,000
Streets	7	6,090,000
Fire	1	965,000
Parks	3	1,750,000
Zoo	<u>3</u>	<u>1,180,000</u>
Total	<u>21</u>	<u>17,615,000</u>

The General Capital Projects are funded by Sales Tax Revenues, Property Tax Revenues, State and Federal Funds and Other Revenues. A five year 11.25 millage property tax dedicated to general capital projects has been approved by the voter's in 1988, 1998, 2003, and 2008. This property tax renewed in 2018 for ten years. One-half of the 1976 Sales Tax is dedicated to payment of principal and interest on the sales tax bonds and capital improvements.

Projects involving economic development, construction of new facilities, renovation of existing public facilities and feasibility or master plan studies are budgeted under the Public Enterprise category. The City currently has budgeted 18 projects in this category. The 2022-2023 Budget will add 2 projects and adjust funding for 2 of these projects.

Other new projects budgeted this year will include MPO Asphaltic Street Rehab; which will resurface a number of streets in the City, a new building at the Johnny Downs Sports Complex, and Park Playground Equipment which will replace worn out equipment in parks around the City. Additional funding is budgeted for projects such as the Chatlain Overflow Structure to alleviate flooding and Residential Ditch Closure.

The Reserve for Relocation Project, operates as "holding" account for the other projects. The Reserve for Relocation Projects is used to "hold" Utility Funds transferred to the General Capital Projects fund for use with street or drainage projects. The reconstruction of streets or drainage systems often requires the movement or relocation of utility systems. A minimum appropriation of \$100,000 per year is typically made by the Utility Funds to the General Capital Projects Fund.

Budget Amendments will be used to transfer the Utility Fund into special account numbers within a related project. If Utility Funds remain in a completed project, these funds are transferred back to the Reserve for Relocation Projects "holding" account.

**Enterprise Capital Projects**

The following is a breakdown of the Enterprise Capital Projects by Category:

<b>Category</b>	<b>No. of Projects</b>	<b>Total</b>
Electric	11	3,360,000
Water	3	1,350,000
Gas	4	715,000
Wastewater	1	750,000
Municipal Transit	<u>2</u>	<u>698,000</u>
 Total	 <u>21</u>	 \$ <u>6,873,000</u>

The Enterprise Capital Projects are funded by revenues generated by the City's Utilities System, Utility Revenue Bonds, revolving loans from the State Department of Health and Hospitals, and matching FTA grants.

At present, the City is engaging consultants to assess the needs of its Utilities System infrastructure. This will assure the ability of the 4 components; electricity, gas, water and wastewater, to provide reliable service to the customer at the existing level of service as well as provide for any anticipated growth in all areas. This assessment will materially impact future capital budgets in the Enterprise Capital Projects. To this end, the City remains diligent in maintaining the combined infrastructure of the Utility System for the future use of it's citizens.

### ***Utilities System Fund:***

The **Utilities System Fund's** 2022-2023 adopted budget increased by \$2.9 million; or 2.65% compared to the prior year.

#### Revenues

The major changes here are an increase in Use of Retained Earnings of \$1.4 million and combined adjustments in Charges for Services resulting in an increase of \$1.5 million.

#### Expenses

Changes in expenses include increases in Transfers to Other Funds of \$1.8 million and increases in Salaries and Fringes of \$1.7 million due to the raise and increased pension costs. These are partially offset by decreases in Capital Outlay of \$.6 million.

### ***Sanitation Fund:***

Sanitation's budget decreased \$159,000, or 2.81% compared to the prior year.

In revenues, the changes are a decrease in Collection Fees of \$100,000 and a decrease in Transfers from General Fund of \$59,000.

In expenses, the greater changes are decrease in Capital Outlay of \$405,000, which is partially offset by an increase in Operating & Contractual of \$85,000, and increases in Salaries & Fringes of \$160,000 due to the raise and increased pension costs. Other minor adjustments account for the remainder.

### ***Zoological Park Fund***

The Zoo's budget increased \$230,000, or 9.34%.

In revenues, Transfers from General Fund increased \$199,000; while Taxes increased \$31,000.

In expenses, Salaries & Fringes increased \$164,000 due to the raise and increased pension costs, while Capital Outlay increased \$66,000.

***Golf Course Fund:***

The Golf Course's budget remains unchanged compared to the prior year.

***Municipal Transit Fund:***

Municipal Transit Fund's budget increased \$177,000, or 4.96%, compared to the previous year.

In revenues, Intergovernmental Revenue decreased by \$1.0 million with the absence of CARES Act funds in the new year. This was more than offset by an increase in Transfers from the Utilities System Fund of nearly \$1.2 million.

In expenses, Salaries and Fringes increased \$181,000 due to the raise and increased pension cost. These are partially offset by decreases in Transfers to Other Funds and other minor changes.

Sincerely,



David Johnson  
Director of Finance  
City of Alexandria

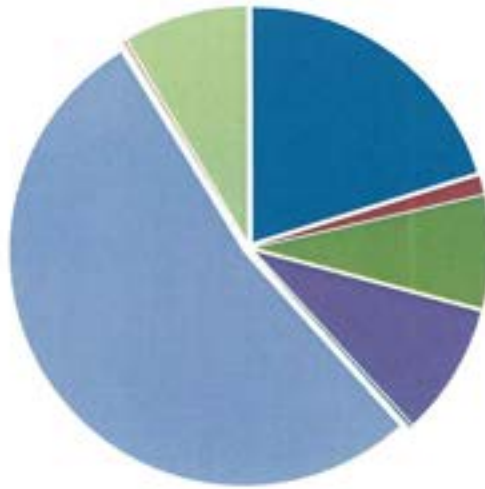
\*\*\*\*\*This Page Intentionally Left Blank\*\*\*\*\*

## I. BUDGET SUMMARIES

2022-2023 ANNUAL BUDGET

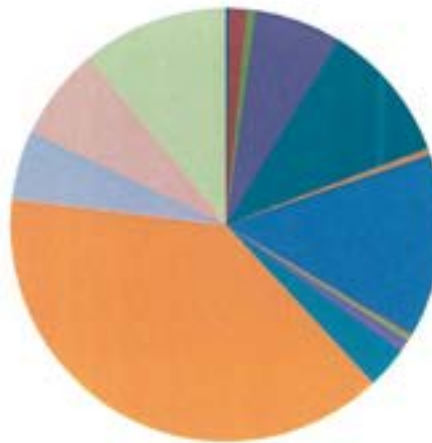
COMBINED ANNUAL BUDGET SUMMARY

Sources



■ Taxes ■ Licenses and Permits ■ Intergovernmental ■ Internal Services and Interfunds ■ Fines and Forfeits ■ Investment Income ■ Charges for Services ■ Other ■ Use of Fund Balance/Retained Earnings

Uses



■ Legislative ■ Executive ■ Judicial ■ Finance  
 ■ Public Works ■ Planning and Development ■ Public Safety ■ Civil Service  
 ■ Human Resources ■ Legal ■ Community Services ■ Enterprise Operations  
 ■ Debt Principal & Interest ■ Claims/Fees Paid ■ Other - Interfund Transfers ■ Excess Revenue over Expenditures

**2022-2023 ANNUAL BUDGET**

**COMBINED SUMMARY OF BUDGET BY FUND GROUPS**

DESCRIPTION	GOVERNMENTAL FUND TYPES			
	GENERAL FUND	SPECIAL REVENUE FUNDS	GENERAL DEBT SERVICE	GENERAL CAPITAL PROJECTS
<b>SOURCES OF FUNDS</b>				
Taxes	34,358,000		2,833,700	9,727,535
Licenses and Permits	2,885,000			
Intergovernmental	9,902,000			7,400,000
Internal Services and Interfunds	9,949,000			100,000
Fines and Forfeits	277,000	65,000		
Investment Income	0			
Charges for Services	220,000			
Other	321,000			
Debt Proceeds	0			
Use of Fund Balance/Retained Earnings	10,666,000	120,000		1,079,465
<b>TOTAL SOURCES OF FUNDS</b>	<b>68,578,000</b>	<b>185,000</b>	<b>2,833,700</b>	<b>18,307,000</b>
<b>USES OF FUNDS</b>				
Legislative	556,886			
Executive	1,606,862		800	780,000
Judicial	1,430,823			
Finance	6,590,229			
Public Works	11,503,703			13,645,000
Planning and Development	1,213,495			
Public Safety	31,655,007			965,000
Civil Service	394,522			
Human Resources	887,138			
Legal	2,248,408			
Community Services	5,177,927			2,225,000
Enterprise Operations				
Debt Principal & Interest			2,832,900	
Claims/Fees Paid				
Other - Interfund Transfers	5,313,000	185,000		692,000
Excess Revenue over Expenditures				0
<b>TOTAL USES OF FUNDS</b>	<b>68,578,000</b>	<b>185,000</b>	<b>2,833,700</b>	<b>18,307,000</b>

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

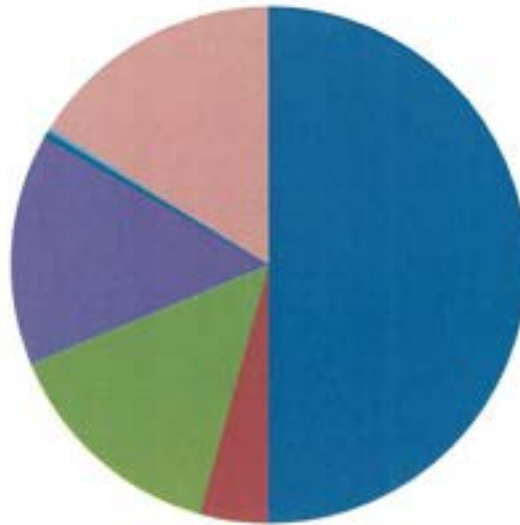
**COMBINED SUMMARY OF BUDGET BY FUND GROUPS**

PROPRIETARY FUND TYPES							COMBINED TOTAL
INTERNAL SERVICE FUNDS	UTILITY SYSTEM	SANITATION	MUNICIPAL TRANSIT SYSTEM	ZOO FUND	GOLF COURSE FUND	ENTERPRISE CAPITAL PROJECTS	
				1,280,000		100,540	48,299,775
							2,885,000
			604,000			597,254	18,503,254
1,420,000	132,000	365,000	2,725,000	987,000	343,000	5,571,000	21,592,000
							342,000
							0
14,764,000	104,704,000	5,143,000	393,000	425,000	605,000		126,254,000
75,000	40,000		6,000				442,000
							0
510,600	8,025,000						20,401,065
16,769,600	112,901,000	5,508,000	3,728,000	2,692,000	948,000	6,268,794	238,719,094
-----							556,886
	890,344						3,278,006
							1,430,823
	9,034,113						15,624,342
							25,148,703
							1,213,495
							32,620,007
							394,522
							887,138
75,000							2,323,408
							7,402,927
	75,698,924	4,679,000	2,972,000	2,279,000	854,000	6,268,794	92,751,718
	9,438,619						12,271,519
16,694,600							16,694,600
	17,839,000	829,000	756,000	413,000	94,000		26,121,000
							0
16,769,600	112,901,000	5,508,000	3,728,000	2,692,000	948,000	6,268,794	238,719,094
-----							

CITY OF ALEXANDRIA

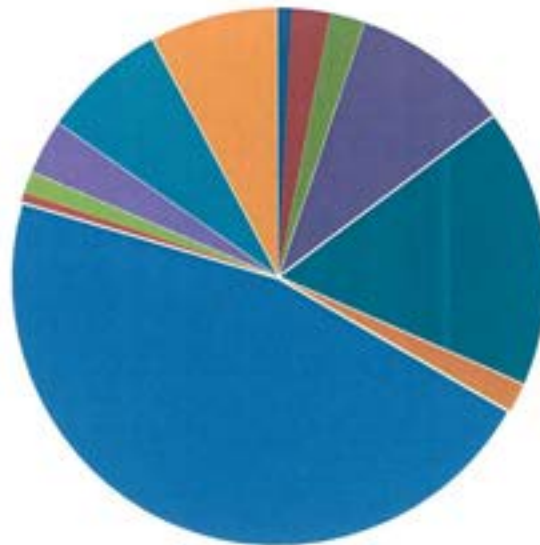
**2022-2023 ANNUAL BUDGET  
GENERAL FUND  
ADOPTED BUDGET SUMMARY**

**Revenues**



- Taxes
- Licenses & Permits
- Intergovernmental
- Internal Transfers/Interfunds
- Fines & Forfeitures
- Investment Income
- Charges for Services
- Other

**Expenditures**



- Legislative
- Executive
- Judicial
- Finance
- Public Works
- Planning
- Public Safety
- Civil Service
- Human Resources
- Legal
- Community Services
- Interfund Transfers

## 2022-2023 ANNUAL BUDGET

### SUMMARY OF FUNDS

#### GENERAL FUND

#### REVENUE SUMMARY

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		
	Actual Received	Actual Received	Adopted Budget	Final Budget	Admin Approved	Adopted	Adopted
Taxes	34,817,165	39,901,416	34,287,000	38,326,000	34,358,000	34,358,000	0.21%
Licenses & Permits	3,004,739	3,081,798	2,885,000	2,990,000	2,885,000	2,885,000	0.00%
Intergovernmental	11,143,027	15,011,911	9,975,000	12,075,538	9,902,000	9,902,000	-0.73%
Internal Transfers/Interfunds	10,905,000	9,483,000	9,668,000	9,668,000	9,949,000	9,949,000	2.91%
Fines & Forfeitures	308,428	264,717	364,000	277,000	277,000	277,000	-23.90%
Investment Income	138,879	40,308	0	45,000	0	0	0.00%
Charges for Services	332,868	316,256	220,000	285,000	220,000	220,000	0.00%
Other	737,037	758,130	9,265,408	6,185,439	10,705,191	10,987,000	18.58%
<b>Total Revenues</b>	<b>61,387,143</b>	<b>68,857,536</b>	<b>66,664,408</b>	<b>69,851,977</b>	<b>68,296,191</b>	<b>68,578,000</b>	<b>2.87%</b>

#### EXPENDITURE SUMMARY BY DIVISION

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Legislative	452,692	437,469	565,652	565,652	556,886	556,886	-1.55%
Executive	1,318,350	1,380,430	1,516,330	1,436,330	1,608,196	1,606,862	5.97%
Judicial	1,173,840	1,153,132	1,384,958	1,386,958	1,430,823	1,430,823	3.31%
Finance	5,116,900	5,090,486	6,330,077	6,729,077	6,564,599	6,590,229	4.11%
Public Works	10,841,766	14,605,855	11,262,171	11,695,636	11,398,218	11,503,703	2.14%
Planning	849,977	740,502	1,122,909	998,909	1,203,510	1,213,495	8.07%
Public Safety	28,763,854	27,394,291	31,505,331	32,040,764	31,619,582	31,655,007	0.48%
Civil Service	208,233	305,044	370,635	407,635	389,308	394,522	6.44%
Human Resources	612,883	638,206	822,567	849,567	880,964	887,138	7.85%
Legal	1,905,638	2,234,209	2,247,751	2,847,751	2,293,131	2,248,408	0.03%
Community Services	3,752,635	3,389,611	5,132,027	5,338,698	5,175,974	5,177,927	0.89%
Interfund Transfers	6,303,303	5,813,000	4,404,000	5,555,000	5,175,000	5,313,000	0.00%
Operating Reserve	0	0	0	0	0	0	0.00%
<b>Total Expenditures</b>	<b>61,300,071</b>	<b>63,182,235</b>	<b>66,664,408</b>	<b>69,851,977</b>	<b>68,296,191</b>	<b>68,578,000</b>	<b>2.87%</b>

#### EXPENDITURE SUMMARY BY CATEGORY

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries	25,722,639	25,470,023	28,031,911	27,623,911	29,926,358	30,126,255	7.47%
Fringe Benefits	11,157,187	11,140,630	14,428,429	13,528,429	15,467,056	15,507,610	7.48%
Operating & Contractual	9,975,455	15,048,129	11,417,016	13,370,799	11,567,016	11,445,928	0.25%
Other	11,139,258	10,047,377	9,977,187	11,369,187	9,257,261	9,395,261	-5.83%
Capital Outlay	3,305,532	1,476,076	2,809,865	3,959,651	2,078,500	2,102,946	-25.16%
<b>Total Expenditures</b>	<b>61,300,071</b>	<b>63,182,235</b>	<b>66,664,408</b>	<b>69,851,977</b>	<b>68,296,191</b>	<b>68,578,000</b>	<b>2.87%</b>

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

**SUMMARY OF FUNDS  
PRE TRIAL INTERVENTION FUND**

**REVENUE SUMMARY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		
	Actual Received	Actual Received	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Taxes	0	0	0	0	0	0	0.00%
Intergovernmental	0	0	0	0	0	0	0.00%
Interfund Transfers	0	0	0	0	0	0	0.00%
Investment Income	9,791	2,983	0	0	0	0	0.00%
Fines & Forfeitures	192,578	93,230	185,000	60,000	65,000	65,000	0.00%
Use of Property	0	0	0	0	0	0	0.00%
Other	0	0	0	125,000	120,000	120,000	0.00%
<b>Total Revenue</b>	<b>202,369</b>	<b>96,213</b>	<b>185,000</b>	<b>185,000</b>	<b>185,000</b>	<b>185,000</b>	<b>0.00%</b>

**EXPENSE SUMMARY BY CATEGORY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries	0	0	0	0	0	0	0.00%
Fringe	0	0	0	0	0	0	0.00%
Operating & Contractual	0	0	0	0	0	0	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Interfund Transfers	108,000	0	185,000	185,000	185,000	185,000	0.00%
Operating Reserve	0	0	0	0	0	0	0.00%
<b>Total Expenses</b>	<b>108,000</b>	<b>0</b>	<b>185,000</b>	<b>185,000</b>	<b>185,000</b>	<b>185,000</b>	<b>0.00%</b>

**2022-2023 ANNUAL BUDGET**

**SUMMARY OF FUNDS  
GENERAL DEBT SERVICE FUND**

**REVENUE SUMMARY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		
	Actual	Actual	Adopted	Final	Admin		Percent
	Received	Received	Budget	Budget	Approved	Adopted	Change
Taxes	2,846,566	2,854,300	2,823,725	2,823,725	2,833,700	2,833,700	0.35%
Intergovernmental	0	0	0	0	0	0	0.00%
Interfund Transfers	0	0	0	0	0	0	0.00%
Investment Income	17,133	9,498	0	4,000	0	0	0.00%
Charges for Services	0	0	0	0	0	0	0.00%
Use of Property	0	0	0	0	0	0	0.00%
Other	0	0	0	0	0	0	100.00%
<b>Total Revenue</b>	<b>2,863,699</b>	<b>2,863,798</b>	<b>2,823,725</b>	<b>2,827,725</b>	<b>2,833,700</b>	<b>2,833,700</b>	<b>0.35%</b>

**EXPENDITURE SUMMARY BY CATEGORY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		
	Actual	Actual	Adopted	Final	Admin		Percent
	Exp	Exp	Budget	Budget	Approved	Adopted	Change
Salaries	0	0	0	0	0	0	0.00%
Fringe	0	0	0	0	0	0	0.00%
Operating & Contractual	1,800	800	800	800	800	800	0.00%
Other	4,078,575	2,818,775	2,822,925	2,826,925	2,832,900	2,832,900	0.35%
Capital Outlay	0	0	0	0	0	0	0.00%
Interfund Transfers	0	0	0	0	0	0	0.00%
Operating Reserve	0	0	0	0	0	0	0.00%
<b>Total Expenditures</b>	<b>4,080,375</b>	<b>2,819,575</b>	<b>2,823,725</b>	<b>2,827,725</b>	<b>2,833,700</b>	<b>2,833,700</b>	<b>0.35%</b>

**2022-2023 ANNUAL BUDGET**

**SUMMARY OF FUNDS  
RISK MANAGEMENT FUND**

**REVENUE SUMMARY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		
	Actual Received	Actual Received	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Taxes	0	0	0	0	0	0	0.00%
Intergovernmental	0	0	0	0	0	0	0.00%
Interfund Transfers	0	0	0	0	0	0	0.00%
Investment Income	70,223	19,689	0	12,000	0	0	0.00%
Charges for Services	4,313,000	4,276,000	4,465,000	4,279,000	4,509,000	4,509,000	0.99%
Use of Property	0	0	0	0	0	0	0.00%
Other	544,600	330,039	75,000	200,000	75,000	75,000	0.00%
<b>Total Revenue</b>	<b>4,927,823</b>	<b>4,625,728</b>	<b>4,540,000</b>	<b>4,491,000</b>	<b>4,584,000</b>	<b>4,584,000</b>	<b>0.97%</b>

**EXPENSE SUMMARY BY CATEGORY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries	0	0	50,000	50,000	50,000	50,000	0.00%
Fringe	0	0	13,523	13,523	13,523	13,523	0.00%
Operating & Contractual	1,221,123	1,282,784	1,231,477	1,231,477	1,231,477	1,231,477	0.00%
Other	4,206,378	3,886,520	3,245,000	3,196,000	3,289,000	3,289,000	1.36%
Capital Outlay	0	0	0	0	0	0	100.00%
Interfund Transfers	0	0	0	0	0	0	0.00%
Operating Reserve	0	0	0	0	0	0	0.00%
<b>Total Expenses</b>	<b>5,427,501</b>	<b>5,169,304</b>	<b>4,540,000</b>	<b>4,491,000</b>	<b>4,584,000</b>	<b>4,584,000</b>	<b>0.97%</b>

**2022-2023 ANNUAL BUDGET**

**SUMMARY OF FUNDS  
EMPLOYEE BENEFITS FUND**

**REVENUE SUMMARY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		
	Actual Received	Actual Received	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Taxes	0	0	0	0	0	0	0.00%
Intergovernmental	0	0	0	0	0	0	0.00%
Interfund Transfers	1,368,000	500,000	0	1,646,000	1,420,000	1,420,000	#DIV/0!
Investment Income	78,293	24,019	0	14,000	0	0	0.00%
Charges for Services	10,284,951	9,918,275	10,305,000	10,255,000	10,255,000	10,255,000	-0.49%
Use of Property	0	0	0	0	0	0	0.00%
Other	0	0	500,000	500,000	500,000	500,000	0.00%
<b>Total Revenue</b>	<b>11,731,244</b>	<b>10,442,294</b>	<b>10,805,000</b>	<b>12,415,000</b>	<b>12,175,000</b>	<b>12,175,000</b>	<b>12.68%</b>

**EXPENSE SUMMARY BY CATEGORY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries	0	0	0	0	0	0	0.00%
Fringe	0	0	0	0	0	0	0.00%
Operating & Contractual	2,294,241	2,837,870	2,285,000	2,415,000	2,075,000	2,075,000	-9.19%
Other	7,816,562	8,517,085	8,520,000	10,000,000	10,100,000	10,100,000	18.54%
Capital Outlay	0	0	0	0	0	0	0.00%
Interfund Transfers	0	0	0	0	0	0	0.00%
Operating Reserve	0	0	0	0	0	0	0.00%
<b>Total Expenses</b>	<b>10,110,803</b>	<b>11,354,955</b>	<b>10,805,000</b>	<b>12,415,000</b>	<b>12,175,000</b>	<b>12,175,000</b>	<b>12.68%</b>

**2022-2023 ANNUAL BUDGET**

**SUMMARY OF FUNDS  
UNEMPLOYMENT BENEFITS FUND**

**REVENUE SUMMARY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
	Actual Received	Actual Received	Adopted Budget	Final Budget	Admin Approved	Adopted	
Taxes	0	0	0	0	0	0	0.00%
Intergovernmental	0	0	0	0	0	0	0.00%
Interfund Transfers	0	0	0	0	0	0	0.00%
Investment Income	2,610	742	0	600	0	0	0.00%
Charges for Services	0	0	0	0	0	0	0.00%
Use of Property	0	0	0	0	0	0	0.00%
Other	0	0	10,600	10,000	10,600	10,600	0.00%
<b>Total Revenue</b>	<b>2,610</b>	<b>742</b>	<b>10,600</b>	<b>10,600</b>	<b>10,600</b>	<b>10,600</b>	<b>0.00%</b>

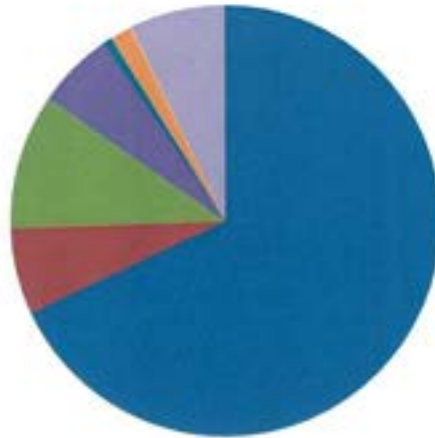
**EXPENSE SUMMARY BY CATEGORY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries	0	0	0	0	0	0	0.00%
Fringe	0	0	0	0	0	0	0.00%
Operating & Contractual	0	0	0	0	0	0	0.00%
Other	9,294	15,494	10,600	10,600	10,600	10,600	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Interfund Transfers	0	0	0	0	0	0	0.00%
Operating Reserve	0	0	0	0	0	0	0.00%
<b>Total Expenses</b>	<b>9,294</b>	<b>15,494</b>	<b>10,600</b>	<b>10,600</b>	<b>10,600</b>	<b>10,600</b>	<b>0.00%</b>

\*\*\*\*\*This Page Intentionally Left Blank\*\*\*\*\*

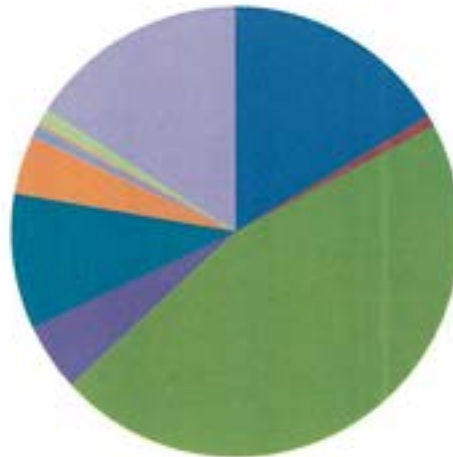
**2022-2023 ANNUAL BUDGET  
UTILITY SYSTEM FUND  
ADOPTED BUDGET SUMMARY**

**Revenues**



- Electric
- Water
- Gas
- Wastewater
- Environmental Compliance
- Other Charges
- Investment Income
- Intergovernmental
- Interfund Transfers
- Other

**Expenses**



- Finance
- Administration
- Electric
- Water
- Gas
- Wastewater
- Environmental Services
- Environmental Compliance
- Utility Services
- Interfund Transfers

**2022-2023 ANNUAL BUDGET**

**SUMMARY OF FUNDS**

**UTILITY FUND**

**REVENUE SUMMARY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
	Actual Received	Actual Received	Adopted Budget	Final Budget	Admin Approved	Adopted	
Electric	71,953,495	70,581,692	76,777,000	70,067,000	76,777,000	76,777,000	0.00%
Water	7,920,674	7,814,448	7,160,000	7,535,000	7,360,000	7,360,000	2.79%
Gas	8,415,383	8,862,839	11,117,000	10,067,000	11,467,000	11,467,000	3.15%
Wastewater	6,920,564	7,422,445	5,570,000	6,560,000	6,520,000	6,520,000	17.06%
Environmental Compliance	761,576	719,086	755,000	755,000	755,000	755,000	0.00%
Other Charges	1,828,219	1,782,981	1,825,000	1,825,000	1,825,000	1,825,000	0.00%
Investment Income	230,692	53,317	0	45,000	0	0	0.00%
Intergovernmental	0	62,933	0	0	0	0	0.00%
Interfund Transfers	174,000	132,000	132,000	132,000	132,000	132,000	0.00%
Other	109,223	(7,538)	6,652,817	7,007,162	7,788,758	8,065,000	21.23%
<b>Total Revenue</b>	<b>98,313,626</b>	<b>97,424,203</b>	<b>109,988,817</b>	<b>103,993,162</b>	<b>112,624,758</b>	<b>112,901,000</b>	<b>2.65%</b>

**EXPENSE SUMMARY BY DIVISION**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Finance	14,955,987	19,443,134	18,423,862	19,275,061	18,492,732	18,545,915	0.66%
Administration	611,726	629,318	865,575	756,575	885,376	890,344	2.88%
Electric	38,678,550	46,792,877	51,624,845	45,251,387	51,827,529	51,892,509	0.52%
Water	5,703,685	7,047,822	5,209,435	5,157,435	5,456,548	5,497,329	5.53%
Gas	7,095,881	8,668,509	10,806,563	9,397,563	10,963,628	10,994,553	1.74%
Wastewater	4,147,136	4,115,682	4,507,437	4,989,266	4,745,183	4,784,374	6.14%
Environmental Services	544,536	509,116	822,051	787,826	793,817	800,341	-2.64%
Environmental Compliance	150,591	109,331	408,000	408,000	408,000	408,000	0.00%
Utility Services	906,712	1,116,639	1,277,049	1,147,049	1,232,945	1,248,635	-2.22%
Interfund Transfers	19,473,157	14,041,442	16,044,000	16,813,000	17,819,000	17,839,000	11.19%
Operating Reserve	0	0	0	0	0	0	0.00%
<b>Total Expenses</b>	<b>92,267,961</b>	<b>102,473,870</b>	<b>109,988,817</b>	<b>103,993,162</b>	<b>112,624,758</b>	<b>112,901,000</b>	<b>2.65%</b>

**EXPENSE SUMMARY BY CATEGORY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries	10,168,830	9,917,858	11,447,016	10,976,016	12,292,367	12,498,851	9.19%
Fringe Benefits	4,007,862	4,012,805	5,343,680	4,931,680	5,904,646	5,954,486	11.43%
Operating & Contractual	45,090,096	54,757,338	61,643,000	55,067,000	61,643,000	61,643,000	0.00%
Other	27,871,741	27,279,554	26,674,628	27,443,628	28,457,619	28,477,619	6.76%
Capital Outlay	5,129,432	6,506,315	4,880,493	5,574,838	4,327,126	4,327,044	-11.34%
<b>Total Expenses</b>	<b>92,267,961</b>	<b>102,473,870</b>	<b>109,988,817</b>	<b>103,993,162</b>	<b>112,624,758</b>	<b>112,901,000</b>	<b>2.65%</b>

**2022-2023 ANNUAL BUDGET**

**SUMMARY OF FUNDS  
SANITATION FUND**

**REVENUE SUMMARY**

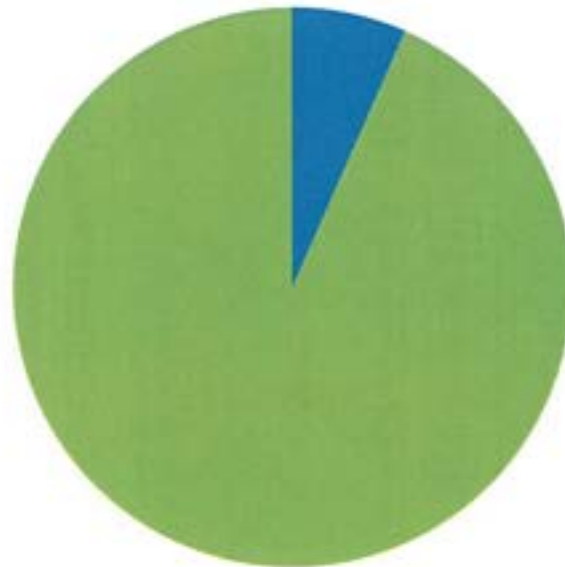
DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
	Actual Received	Actual Received	Adopted Budget	Final Budget	Admin Approved	Adopted	
Taxes	0	0	0	0	0	0	0.00%
Intergovernmental	0	10,260	0	0	0	0	0.00%
Interfund Transfers	639,774	829,000	424,000	859,000	246,000	365,000	0.00%
Investment Income	16,847	6,723	0	2,000	0	0	0.00%
Charges for Services	5,257,100	5,084,183	5,243,000	5,133,000	5,143,000	5,143,000	-1.91%
Use of Property	0	0	0	0	0	0	0.00%
Other	1,200	41,201	0	0	0	0	0.00%
<b>Total Revenue</b>	<b>5,914,921</b>	<b>5,971,367</b>	<b>5,667,000</b>	<b>5,994,000</b>	<b>5,389,000</b>	<b>5,508,000</b>	<b>-2.81%</b>

**EXPENSE SUMMARY BY CATEGORY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries	1,288,515	1,282,002	1,513,671	1,358,671	1,602,347	1,629,803	7.67%
Fringe	477,824	498,486	780,589	709,589	817,886	824,626	5.64%
Operating & Contractual	2,201,800	2,609,908	2,101,000	2,546,000	2,101,000	2,186,000	4.05%
Other	12,000	12,000	12,000	12,000	12,000	12,000	0.00%
Capital Outlay	294,163	485,442	431,740	548,740	26,767	26,571	-93.85%
Interfund Transfers	885,000	812,000	828,000	819,000	829,000	829,000	0.00%
Operating Reserve	0	0	0	0	0	0	0.00%
<b>Total Expenses</b>	<b>5,159,302</b>	<b>5,699,838</b>	<b>5,667,000</b>	<b>5,994,000</b>	<b>5,389,000</b>	<b>5,508,000</b>	<b>-2.81%</b>

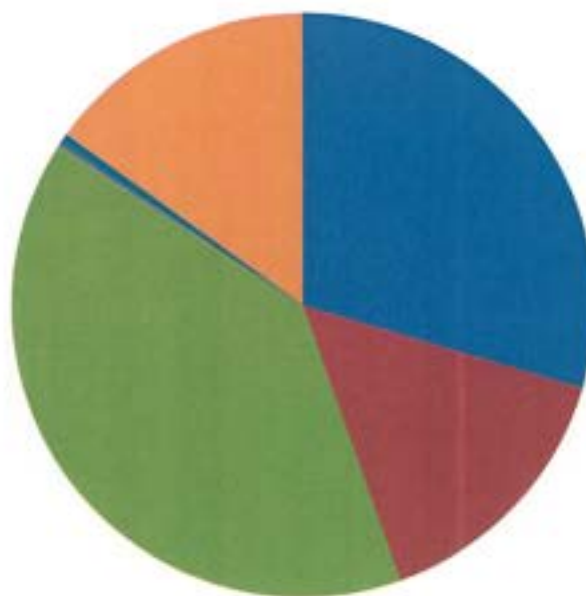
2022-2023 ANNUAL BUDGET  
SANITATION FUND  
ADOPTED BUDGET SUMMARY

### Revenues



■ Internal Service/Interfunds ■ Other ■ Charges for Services

### Expenses



■ Salaries ■ Fringe ■ Operating & Contractual ■ Other ■ Capital Outlay ■ Interfund Transfers

**2022-2023 ANNUAL BUDGET**

<b>SUMMARY OF FUNDS ZOOLOGICAL PARK FUND</b>
--

**REVENUE SUMMARY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		
	Actual Received	Actual Received	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Taxes	1,235,048	1,261,457	1,249,000	1,280,000	1,280,000	1,280,000	2.48%
Intergovernmental	0	1,455	0	253,000	0	0	0.00%
Interfund Transfers	2,110,900	1,493,000	788,000	854,000	968,000	967,000	0.00%
Investment Income	14,686	6,642	0	0	0	0	0.00%
Charges for Services	421,931	224,100	425,000	385,000	425,000	425,000	0.00%
Use of Property	0	0	0	0	0	0	0.00%
Other	13,032	1,581,717	0	0	0	0	0.00%
Total Revenue	3,795,597	4,568,371	2,462,000	2,772,000	2,673,000	2,692,000	9.34%

**EXPENSE SUMMARY BY CATEGORY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries	713,586	768,584	757,027	812,027	865,446	880,822	16.35%
Fringe	271,368	288,559	337,686	338,686	374,066	377,844	11.89%
Operating & Contractual	1,341,141	1,379,440	904,000	1,158,000	904,000	904,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	162,406	729,966	50,287	50,287	116,488	116,334	131.34%
Interfund Transfers	1,185,000	413,000	413,000	413,000	413,000	413,000	0.00%
Operating Reserve	0	0	0	0	0	0	0.00%
Total Expenses	3,673,501	3,579,549	2,462,000	2,772,000	2,673,000	2,692,000	9.34%

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

**SUMMARY OF FUNDS  
GOLF COURSE FUND**

**REVENUE SUMMARY**

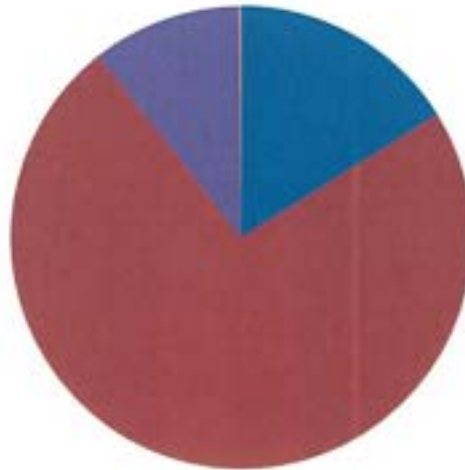
DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		
	Actual Received	Actual Received	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Taxes	0	0	0	0	0	0	0.00%
Intergovernmental	0	0	0	0	0	0	0.00%
Interfund Transfers	244,000	463,000	343,000	258,000	343,000	343,000	0.00%
Investment Income	4,999	1,534	0	0	0	0	0.00%
Charges for Services	512,690	671,575	605,000	682,000	605,000	605,000	0.00%
Use of Property	0	0	0	0	0	0	0.00%
Other	0	0	0	0	0	0	0.00%
Total Revenue	761,689	1,136,109	948,000	940,000	948,000	948,000	0.00%

**EXPENSE SUMMARY BY CATEGORY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries	0	0	0	0	0	0	0.00%
Fringe	0	0	0	0	0	0	0.00%
Operating & Contractual	777,563	746,708	854,000	846,000	854,000	854,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	8,375	0	0	0	0	0	0.00%
Interfund Transfers	26,000	94,000	94,000	94,000	94,000	94,000	0.00%
Operating Reserve	0	0	0	0	0	0	0.00%
Total Expenses	811,938	840,708	948,000	940,000	948,000	948,000	0.00%

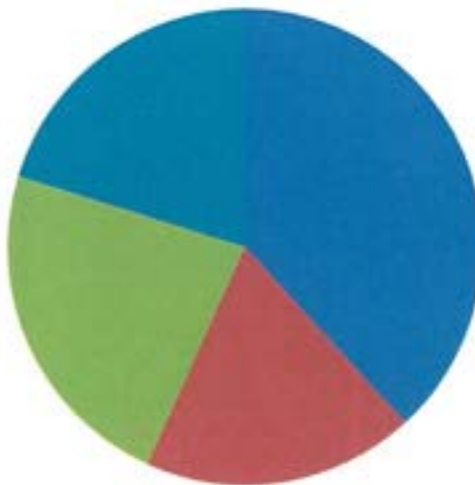
2022-2023 ANNUAL BUDGET  
MUNICIPAL TRANSIT FUND  
ADOPTED BUDGET SUMMARY

Revenues



■ Intergovernmental ■ Interfund Transfers ■ Charges for Services ■ Other

Expenses



■ Salaries ■ Fringe ■ Operating & Contractual ■ Capital Outlay ■ Interfund Transfers

**2022-2023 ANNUAL BUDGET**

**SUMMARY OF FUNDS  
MUNICIPAL TRANSIT FUND**

**REVENUE SUMMARY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		
	Actual	Actual	Adopted	Final	Admin		
	Received	Received	Budget	Budget	Approved	Adopted	Adopted
Taxes	0	0	0	0	0	0	0.00%
Intergovernmental	718,022	1,515,386	1,604,000	1,604,000	604,000	604,000	-62.34%
Interfund Transfers	2,492,157	2,522,000	1,568,000	1,588,000	2,725,000	2,745,000	0.00%
Investment Income	20,985	6,890	0	10,000	0	0	0.00%
Charges for Services	420,464	270,077	393,000	233,000	393,000	393,000	0.00%
Use of Property	0	0	0	0	0	0	0.00%
Other	9,469	8,876	6,000	6,000	6,000	6,000	0.00%
<b>Total Revenue</b>	<b>3,661,097</b>	<b>4,323,229</b>	<b>3,571,000</b>	<b>3,441,000</b>	<b>3,728,000</b>	<b>3,748,000</b>	<b>4.96%</b>

**EXPENSE SUMMARY BY CATEGORY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		
	Actual	Actual	Adopted	Final	Admin		Percent
	Exp	Exp	Budget	Budget	Approved	Adopted	Change
Salaries	1,256,712	1,083,195	1,328,018	1,231,018	1,417,954	1,432,931	7.90%
Fringe	444,460	381,992	617,993	552,993	689,245	694,126	12.32%
Operating & Contractual	793,427	654,259	863,989	910,989	864,801	864,943	0.11%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	33,612	398,035	0	0	0	0	100.00%
Interfund Transfers	760,000	746,000	761,000	746,000	756,000	756,000	-0.66%
Operating Reserve	0	0	0	0	0	0	0.00%
<b>Total Expenses</b>	<b>3,288,211</b>	<b>3,263,481</b>	<b>3,571,000</b>	<b>3,441,000</b>	<b>3,728,000</b>	<b>3,748,000</b>	<b>4.96%</b>

**2022-2023 ANNUAL BUDGET  
RECAP OF PERSONNEL**

**GENERAL FUND**

DEPARTMENT	2019-2020	2020-2021	2021-2022	2022-2023		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
<b>City Council</b>						
City Council Persons	7	7	7	7	7	7
<b>Total City Council</b>	7	7	7	7	7	7
<b>City Clerk</b>						
City Clerk	1	1	1	1	1	1
Administrative Assistant	1	1	1	1	1	1
<b>Total City Clerk</b>	2	2	2	2	2	2
<b>Office of the Mayor</b>						
Mayor	1	1	1	1	1	1
Executive Secretary	1	1	1	1	1	1
<b>Total Office of the Mayor</b>	2	2	2	2	2	2
<b>General Government</b>						
Commissioner Public Safety	1	1	1	1	1	1
Administrative Assistant	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
<b>Total General Government</b>	3	3	3	3	3	3
<b>Internal Audit</b>						
Mayor's Assistant	1	1	1	1	1	1
Risk Manager	1	0	0	0	0	0
Accountant	1	1	1	1	1	1
Accounting Technician	1	0	0	0	0	0
Administrative Assistant	1	0	0	0	0	0
<b>Total Intergovt'l Agency</b>	5	2	2	2	2	2
<b>Intergovernmental Agency</b>						
Mayor's Assistant	1	1	1	1	1	1
Mayor's Assistant	1	1	1	1	1	1
Mayor's Assistant	1	1	1	1	1	1
Mayor's Assistant	2	2	2	2	2	2
Mayor's Assistant	1	1	1	1	1	1
Mayor's Assistant	1	1	1	1	1	1
Public Relations Specialist	0	1	1	1	1	1
<b>Total Intergovt'l Agency</b>	7	8	8	8	8	8
<b>City Court</b>						
City Judge	1	1	1	1	1	1
Deputy Clerk	7	7	7	7	7	7
Clerk of Court	1	1	1	1	1	1
Secretary	1	1	1	1	1	1
<b>Total City Court</b>	10	10	10	10	10	10

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET  
RECAP OF PERSONNEL**

**GENERAL FUND**

DEPARTMENT	2019-2020	2020-2021	2021-2022	2022-2023		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
<b>Finance</b>						
Director of Finance	1	1	1	1	1	1
Administrative Assistant	1	1	1	1	1	1
<b>Total Finance</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>
<b>Business Office</b>						
Business Office Manager	1	1	1	1	1	1
Customer Accounts Representative	2	2	2	2	2	2
Customer Accounts Team Leader	1	1	1	1	1	1
Student Worker	1	1	1	1	1	1
<b>Total Business Office</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>
<b>Accounting</b>						
Accounting Manager	1	1	1	1	1	1
Accountant	3	3	3	3	3	3
Accounting Technician	3	3	3	3	3	3
<b>Total Accounting</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>
<b>Purchasing</b>						
Purchasing Manager	1	1	1	1	1	1
Purchasing Technician	2	2	2	2	2	2
Senior Buyer	2	2	2	2	2	2
Buyer	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
<b>Total Purchasing</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>
<b>Printing</b>						
Mail Clerk	1	1	1	1	1	1
Print Shop Coordinator	2	2	2	2	2	2
<b>Total Printing</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>
<b>Central Warehouse</b>						
Supervisor Central Warehouse	1	1	1	1	1	1
Inventory Coordinator	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Stock Clerk	3	3	3	3	3	3
<b>Total Central Warehouse</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>
<b>Parts Warehouse</b>						
Inventory Coordinator	1	1	1	1	1	1
Stock Clerk	1	1	1	1	1	1
<b>Total Parts Warehouse</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET  
RECAP OF PERSONNEL**

**GENERAL FUND**

DEPARTMENT	2019-2020	2020-2021	2021-2022	2022-2023		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
<b>Public Works</b>						
Director of Public Works	1	1	1	1	1	1
Executive Secretary	1	1	1	1	1	1
Asst Director Public Works	2	2	2	2	2	2
Administrative Secretary	1	1	1	1	1	1
<b>Total Public Works</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>
<b>Code Enforcement</b>						
Superintendent	1	1	1	1	1	1
Crew Leader	1	1	1	1	1	2
Code Enforcement Officer	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Equipment Operator II	1	1	1	1	1	2
Maintenance Worker	1	1	1	1	1	2
Code Enforcement Officer Senior	2	2	2	2	2	2
<b>Total Code Enforcement</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>11</b>
<b>Engineering</b>						
Assistant City Engineer	1	1	1	1	1	1
City Engineer	1	1	1	1	1	1
Lead Engineering Technician	1	1	1	1	1	1
Land Surveyor	1	0	0	0	0	0
Engineer in Training	1	1	1	1	1	1
Survey Technician	1	1	1	1	1	1
Engineering Tech III	1	1	1	1	1	1
Construction Inspector	1	1	1	1	1	1
Survey Party Chief	1	1	1	1	1	1
Survey Instrument Operator	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
<b>Total Engineering</b>	<b>12</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>
<b>Urban Forestry</b>						
Landscape Architect	1	1	1	1	1	1
<b>Total Urban Forestry</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

**2022-2023 ANNUAL BUDGET  
RECAP OF PERSONNEL**

**GENERAL FUND**

DEPARTMENT	2019-2020	2020-2021	2021-2022	2022-2023		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
<b>Streets &amp; Parks</b>						
Superintendent-Streets	1	1	1	1	1	1
Crew Supervisor Street Maint	2	2	2	2	2	2
Crew Leader Street Maintenance	3	3	3	3	3	3
Maintenance Worker Senior	3	3	3	3	3	3
Administrative Secretary	1	1	1	1	1	1
Inventory Coordinator	1	1	1	1	1	1
Equipment Operator III	4	4	4	4	4	4
Equipment Operator II	7	7	7	7	7	7
Fleet Maintenance Tech	1	1	1	1	1	1
Equipment Operator I	4	4	4	4	4	4
Maintenance Worker	3	3	3	3	3	3
Supervisor - Streets	1	1	1	1	1	1
<b>Total Streets &amp; Parks</b>	<b>31</b>	<b>31</b>	<b>31</b>	<b>31</b>	<b>31</b>	<b>31</b>
<b>Traffic Department</b>						
Traffic Signal Tech	2	2	2	2	2	2
Administrative Secretary	1	1	1	1	1	1
Superintendent	1	1	1	1	1	1
Sign Artist	1	1	1	1	1	1
Sign & Marking Specialist	3	3	3	3	3	3
<b>Total Traffic Department</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>
<b>Maintenance Public Buildings</b>						
Custodial Worker	3	3	3	3	3	3
Supervisor Building Maintenance	2	2	2	2	2	2
Superintendent - Building Maint	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Electrician	1	1	1	1	1	1
Painter	3	3	3	3	3	3
Carpenter	3	3	3	3	3	3
Lead Custodial Worker	1	1	1	1	1	1
Building Maintenance Specialist	2	2	2	2	2	2
Mechanical Systems Technician	3	3	3	3	3	3
Crew Leader- Carpentry	1	1	1	1	1	1
<b>Total Maint.Public Bldgs.</b>	<b>22</b>	<b>22</b>	<b>22</b>	<b>22</b>	<b>22</b>	<b>22</b>

**2022-2023 ANNUAL BUDGET  
RECAP OF PERSONNEL**

**GENERAL FUND**

DEPARTMENT	2019-2020	2020-2021	2021-2022	2022-2023		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
<b>Motor Pool</b>						
Superintendent	1	1	1	1	1	1
Supervisor -Fleet Maintenance	3	3	3	3	3	3
Administrative Secretary	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Fleet Maintenance Tech Senior	11	11	11	11	11	11
Fleet Collision Repair Tech	2	2	2	2	2	2
Fleet Service Tech	6	6	6	6	6	6
<b>Total Motor Pool</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>
<b>Animal Shelter</b>						
Crew Leader	1	1	1	1	1	1
Kennel Technician	3	3	3	3	3	3
Administrative Secretary	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Superintendent-Animal Control	1	1	1	1	1	1
Animal Control Officer	2	2	2	2	2	2
<b>Total Animal Shelter</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>
<b>Planning</b>						
Director of Planning	1	1	1	1	1	1
Historic Preservation Asst PT	1	1	1	1	1	1
Administrative Assistant	1	1	1	1	1	1
Assistant Director of Planning	0	1	1	1	1	1
Zoning Enforcement Analyst	2	2	2	2	2	2
<b>Total Planning</b>	<b>5</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>
<b>Construction Development</b>						
Permit Technician	2	2	2	2	2	2
Multi Trades Inspector	6	5	5	5	5	5
Superintendent Construction Dev	1	1	1	1	1	1
Plans Reviewer	1	1	1	1	1	1
<b>Total Construction Develop</b>	<b>10</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>

**2022-2023 ANNUAL BUDGET  
RECAP OF PERSONNEL**

**GENERAL FUND**

DEPARTMENT	2019-2020	2020-2021	2021-2022	2022-2023		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
<b>Public Safety Police</b>						
Chief	1	1	1	1	1	1
Assistant Chief	1	1	1	1	1	1
Deputy Chief	1	0	0	0	0	0
Captain	4	4	4	4	4	4
Lieutenant	12	12	12	12	12	12
Sergeant	32	32	32	32	32	32
Communications Officer	17	17	17	17	17	17
Corporal	51	52	52	52	52	52
Police Officer	64	57	57	57	57	57
Jailer	2	2	2	2	2	2
School Patrol	15	15	15	15	15	15
Reserve Police Officer	20	20	20	20	20	20
Records Clerk	13	14	14	15	15	15
Secretary-Police Chief	1	1	1	1	1	1
Accounting Technician	1	0	0	0	0	0
<b>Total Police Department</b>	<b>235</b>	<b>228</b>	<b>228</b>	<b>229</b>	<b>229</b>	<b>229</b>
<b>Public Safety Fire</b>						
Chief	1	1	1	1	1	1
1st Assistant Chief	3	3	3	3	3	3
2nd Assistant Chief	7	7	7	7	7	7
Chief of Fire Prevention	1	1	1	1	1	1
Chief of Fire Communications	1	1	1	1	1	1
Captain	27	34	34	34	34	34
Fire Communications Officer	7	7	7	8	8	8
Fire Training Officer	1	1	1	1	1	1
Fire Prevention Officer	3	3	3	3	3	3
Director of EMS	1	1	1	1	1	1
Fire Equipment Operator	33	26	26	26	26	26
Firefighter 1st Class	39	39	39	39	39	39
Secretary - Fire Chief	1	1	1	1	1	1
Records Clerk	2	2	2	2	2	2
<b>Total Fire Department</b>	<b>127</b>	<b>127</b>	<b>127</b>	<b>128</b>	<b>128</b>	<b>128</b>
<b>Civil Service</b>						
Director of Civil Service	1	1	1	1	1	1
Compensation Analyst	1	1	1	1	1	1
Examination Analyst	1	1	1	1	1	1
Asst Director Civil Service	1	1	1	1	1	1
<b>Total Civil Service</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET  
RECAP OF PERSONNEL**

**GENERAL FUND**

DEPARTMENT	2019-2020	2020-2021	2021-2022	2022-2023		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
<b>Human Resources</b>						
Director of Human Resources	1	1	1	1	1	1
Administrative Assistant	1	1	1	1	1	1
Asst Director of Human Resources	1	1	1	1	1	1
Personnel Analyst	4	4	4	4	4	4
Clerical Specialist	0	0	1	1	1	1
Student Worker	0	0	1	1	1	1
<b>Total Human Resources</b>	<b>7</b>	<b>7</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>
<b>Legal</b>						
City Attorney	1	1	1	1	1	1
Assistant City Attorney	6	6	6	4	4	4
Safe Alex Tech PT	6	6	6	6	6	6
Assistant City Attorney PT	3	3	3	7	7	7
Legal Secretary	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
<b>Total Legal</b>	<b>18</b>	<b>18</b>	<b>18</b>	<b>20</b>	<b>20</b>	<b>20</b>
<b>Community Services</b>						
Director of Community Services	1	1	1	1	1	1
Secretary	1	1	1	1	1	1
Custodial Worker	3	3	3	3	3	3
Supervisor Custodial	1	1	1	1	1	1
Special Events Coordinator	1	1	1	1	1	1
Youth Programs Coordinator	2	2	2	2	2	2
Administrative Assistant	1	0	0	0	0	0
Customer Services Representative	2	0	0	0	0	0
Lead Custodial Worker	2	1	1	1	1	1
Community Center Coordinator	2	2	2	2	2	2
Community Services Representative	0	2	2	2	2	2
Community Center Attendant PT	5	5	5	5	5	5
Student Worker	9	9	9	9	9	9
<b>Total Community Services</b>	<b>30</b>	<b>28</b>	<b>28</b>	<b>28</b>	<b>28</b>	<b>28</b>
<b>Rectn Facilities Maintenance</b>						
Superintendent	1	1	1	1	1	1
Maintenance Worker - Senior	0	9	9	9	9	9
Crew Leader Parks Maintenance	3	3	3	3	3	3
Administrative Secretary	1	1	1	1	1	1
Equipment Operator I	5	0	0	0	0	0
Equipment Operator I (Seasonal)	4	0	0	0	0	0
Maintenance Worker	4	0	0	0	0	0
Maintenance Worker (Seasonal)	3	7	7	7	7	7
Building Maintenance Specialist	1	1	1	1	1	1
<b>Total Rectn Facilities Maint.</b>	<b>22</b>	<b>22</b>	<b>22</b>	<b>22</b>	<b>22</b>	<b>22</b>

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET  
 RECAP OF PERSONNEL**

**GENERAL FUND**

DEPARTMENT	2019-2020	2020-2021	2021-2022	2022-2023		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Recreational Enhancement						
Mayor's Asst	1	1	1	1	1	1
Recreation Specialist PT	4	4	4	4	4	4
Student Worker	11	11	11	11	11	11
Total Recreational Enhcmnt	16	16	16	16	16	16
TOTAL GENERAL FUND	663	651	653	657	657	660

**2022-2023 ANNUAL BUDGET  
 RECAP OF PERSONNEL**

**CDA FUND & RISK MANAGEMENT FUND**

DEPARTMENT	2019-2020	2020-2021	2021-2022	2022-2023		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
<b>Community Development</b>						
Administrator	1	1	1	1	1	1
Grants Manager	0	0	1	1	1	1
Permit Technician	0	0	2	2	2	2
Program Manager	2	2	3	3	3	3
Administrative Secretary	1	1	1	0	0	0
Clerical Specialist	1	1	0	0	0	0
Multi Trades Inspector	1	1	2	2	2	2
Accounting Technician	0	0	0	1	1	1
<b>Total Community Develop</b>	<b>6</b>	<b>6</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>
<b>TOTAL CDBG FUND</b>	<b>6</b>	<b>6</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>
<b>Office of Risk Manager</b>						
Risk Manager	1	1	1	1	1	1
<b>Total Office of Risk Manager</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>TOTAL RISK MGMT FUND</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

**2022-2023 ANNUAL BUDGET  
RECAP OF PERSONNEL**

**UTILITY FUND**

DEPARTMENT	2019-2020	2020-2021	2021-2022	2022-2023		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
<b>Budget Office</b>						
Mayor's Asst - Budget Officer	1	1	1	1	1	1
Assistant Director Finance	1	1	1	1	1	1
Accountant	1	1	1	1	1	1
<b>Total Budget Office</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>
<b>Customer Service</b>						
Customer Service Manager	1	1	1	1	1	1
Assistant Manager	1	1	1	1	1	1
Accountant	2	2	2	2	2	2
Accounting Technician	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Customer Accounts Representative	7	7	7	7	7	7
Customer Accounts Team Leader	4	4	4	4	4	4
Customer Services Representative	9	11	11	11	11	11
Utility Billing Specialist	5	5	5	5	5	5
Student Worker	1	1	1	1	1	1
<b>Total Cust.Service Dep.</b>	<b>32</b>	<b>34</b>	<b>34</b>	<b>34</b>	<b>34</b>	<b>34</b>
<b>Customer Field Services</b>						
Supervisor Utility Field Services	1	1	1	1	1	1
Crew Leader	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Meter Reader	11	11	11	11	11	11
Utility Service Worker	7	7	7	7	7	7
<b>Total Customer Field Service</b>	<b>21</b>	<b>21</b>	<b>21</b>	<b>21</b>	<b>21</b>	<b>21</b>
<b>Management Infor. Systems</b>						
Information Systems Manager	1	1	1	1	1	1
Information Systems Analyst	4	4	4	4	4	4
Database Manager	0	0	0	1	1	1
PC / Network Technician	3	3	3	3	3	3
Computer Operator I	1	1	1	0	0	0
Administrative Secretary	1	1	1	1	1	1
<b>Total Mgt Info Systems</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>
<b>Utility Director</b>						
Director of Utilities	1	1	1	1	1	1
Executive Secretary	1	1	1	1	1	1
Enviro Compliance Manager	1	1	1	1	1	1
Professional Engineer	1	1	1	1	1	1
Assistant Director Utilities	1	1	1	1	1	1
<b>Total Utility Director</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET  
RECAP OF PERSONNEL**

**UTILITY FUND**

DEPARTMENT	2019-2020	2020-2021	2021-2022	2022-2023		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
<b>Electric Production</b>						
Superintendent - Electric Prod	1	1	1	1	1	1
Custodial Worker	1	1	1	1	1	1
Supervisor Electric Production	1	1	1	1	1	1
Plant Maintenance Supervisor	1	1	1	1	1	1
Enviromental Tech II	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Electric Plant Shift Supervisor	5	5	5	5	5	5
Maintenance Mechanic II	1	1	1	1	1	1
Electric Plant Operator II	4	4	4	4	4	4
Maintenance Mechanic I	1	1	1	1	1	1
Electric Plant Operator I	5	5	5	5	5	5
Trades Worker	1	1	1	1	1	1
Industrial Electrician-Electric Pr	1	1	1	1	1	1
Electronic & Instr Tech-Electric	1	1	1	1	1	1
<b>Total Electric Production</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>
<b>Electric Distribution</b>						
Superintendent - Electric Distribution	0	1	1	1	1	1
Maintenance Worker Senior	1	1	1	1	1	1
Crew Supervisor Electric Distribution	3	3	3	3	3	3
Supervisor Electric Distribution	1	1	1	1	1	1
Engineering Tech II	1	1	1	1	1	1
SCADA Operator - Electric Dist	4	4	4	4	4	4
Administrative Assistant	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Electric Substation Supervisor	1	1	1	1	1	1
Electric Line Worker Senior	9	9	9	9	9	9
Electric Meter Technician	2	2	2	2	2	2
Electric Line Worker	3	3	3	3	3	3
Electric Substation Tech II	1	1	1	1	1	1
Electric Substation Tech I	2	2	2	2	2	2
Trades Worker	5	5	5	5	5	5
Supervisor Meter & Service	1	1	1	1	1	1
Electric Distribution Systems Tech	1	1	1	1	1	1
Electric Distribution Service Planner	0	0	1	1	1	1
<b>Total Electric Distrib.Dept.</b>	<b>37</b>	<b>38</b>	<b>39</b>	<b>39</b>	<b>39</b>	<b>39</b>

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET  
RECAP OF PERSONNEL**

**UTILITY FUND**

DEPARTMENT	2019-2020	2020-2021	2021-2022	2022-2023		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
<b>Water Distribution</b>						
Superintendent	0	1	1	1	1	1
Maintenance Worker Senior	2	2	2	2	2	2
Crew Supervisor Water Distribution	6	6	6	6	6	6
Supervisor Water Distribution	1	1	1	2	2	2
Assistant Superintendent	1	1	1	2	2	2
Meter Technician	2	2	2	2	2	2
Construction Inspector	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Pipe Layer	4	4	4	4	4	4
Equipment Operator III	1	1	1	1	1	1
Maintenance Worker	5	5	5	5	5	5
Industrial Painter	1	1	1	1	1	1
Superintendent - Water Operations	1	1	1	1	1	1
<b>Total Water Distribution</b>	<b>27</b>	<b>28</b>	<b>28</b>	<b>30</b>	<b>30</b>	<b>30</b>
<b>Water Production</b>						
Maintenance Worker Senior	1	1	1	1	1	1
Crew Supervisor Water Distribution	1	1	1	1	1	1
Supervisor Water Treatment	1	1	1	1	1	1
Water Plant Operator	7	7	7	7	7	7
Equipment Operator III	2	2	2	2	2	2
Industrial Painter	1	1	1	1	1	1
Electronic & Instr Tech	1	1	1	1	1	1
<b>Total Water Production Dept.</b>	<b>14</b>	<b>14</b>	<b>14</b>	<b>14</b>	<b>14</b>	<b>14</b>

**2022-2023 ANNUAL BUDGET  
RECAP OF PERSONNEL**

**UTILITY FUND**

DEPARTMENT	2019-2020	2020-2021	2021-2022	2022-2023		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
<b>Gas Distribution</b>						
Superintendent	1	1	1	1	1	1
Crew Supervisor Gas Distribution	4	4	4	4	4	4
Gas General Supervisor	1	1	1	1	1	1
Meter Technician	1	1	1	1	1	1
Gas System Technician	2	2	2	2	2	2
Cathodic Protection Technician	1	1	1	1	1	1
Leak Survey Technician	2	2	2	2	2	2
SCADA Operator - Gas	5	5	5	5	5	5
Administrative Secretary	1	1	1	1	1	1
Inventory Coordinator	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Gas Service Technician	1	1	1	1	1	1
Pipe Layer	5	5	5	5	5	5
Pipeline Welder	2	2	2	2	2	2
Equipment Operator III	1	1	1	1	1	1
Trades Worker	4	4	4	4	4	4
Crew Supervisor Cathodic Protect	1	1	1	1	1	1
Electronic & Instr Tech	1	1	1	1	1	1
<b>Total Gas Distributin Dept.</b>	<b>35</b>	<b>35</b>	<b>35</b>	<b>35</b>	<b>35</b>	<b>35</b>
<b>Wastewater Treatment</b>						
Superintendent	0	1	1	1	1	1
Supervisor Wastewater Treatment	1	1	1	2	2	2
Wastewater Plant Operator	8	8	8	8	8	8
Wastewater Treatment/SCADA	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Asst Superintendent	1	1	1	1	1	1
Electronic & Instr Tech	1	1	1	1	1	1
<b>Total Wastewater Treat Dept.</b>	<b>14</b>	<b>15</b>	<b>15</b>	<b>16</b>	<b>16</b>	<b>16</b>
<b>Wastewater Collection</b>						
Maintenance Worker Senior	1	1	1	1	1	1
Supervisor Wastewater Collection	1	1	1	2	2	2
Crew Supervisor WW Line Maint	6	6	6	6	6	6
Maintenance Mechanic I	3	3	3	3	3	3
Pipe Layer	2	2	2	2	2	2
Equipment Operator III	3	3	3	3	3	3
Equipment Operator II	3	3	3	3	3	3
Equipment Operator I	1	1	1	1	1	1
Maintenance Worker	2	2	2	2	2	2
<b>Total Wastewater Collection</b>	<b>22</b>	<b>22</b>	<b>22</b>	<b>23</b>	<b>23</b>	<b>23</b>

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET  
RECAP OF PERSONNEL**

**UTILITY FUND**

DEPARTMENT	2019-2020	2020-2021	2021-2022	2022-2023		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
<b>Environmental Services</b>						
Superintendent	1	1	1	1	1	1
Environmental Lab Supervisor	1	1	1	1	1	1
Environmental Technician I	2	2	2	2	2	2
Environmental Technician II	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
<b>Total Environmental Services</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>
<b>Utility Services</b>						
Superintendent	1	1	1	1	1	1
Maintenance Worker Senior	2	2	2	2	2	2
Crew Supervisor Utility Services	2	2	2	2	2	2
Engineering Tech II	4	4	4	4	4	4
Engineering Tech III	1	1	1	1	1	1
Engineering Tech I	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Pipe Layer	1	1	1	1	1	1
Equipment Operator III	1	1	1	1	1	1
Equipment Operator II	2	2	2	2	2	2
Welder	1	1	1	1	1	1
GIS Manager	1	1	1	1	1	1
<b>Total Utility Services</b>	<b>18</b>	<b>18</b>	<b>18</b>	<b>18</b>	<b>18</b>	<b>18</b>
<b>TOTAL UTILITY FUND</b>	<b>269</b>	<b>274</b>	<b>275</b>	<b>279</b>	<b>279</b>	<b>279</b>

**2022-2023 ANNUAL BUDGET  
RECAP OF PERSONNEL**

**SANITATION**

DEPARTMENT	2019-2020	2020-2021	2021-2022	2022-2023		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
<b>Sanitation</b>						
Superintendent	1	1	1	1	1	1
Crew Supervisor Sanitation	3	3	3	3	3	3
Administrative Secretary	1	1	1	1	1	1
Equipment Operator III	7	7	7	7	7	7
Equipment Operator II	10	10	10	10	10	10
Equipment Operator I	8	8	8	8	8	8
Refuse Collector	20	20	20	20	20	20
<b>Total Sanitation Department</b>	50	50	50	50	50	50
<b>TOTAL SANITATION FUND</b>	50	50	50	50	50	50

**2022-2023 ANNUAL BUDGET  
RECAP OF PERSONNEL**

**ZOOLOGICAL PARK**

DEPARTMENT	2019-2020	2020-2021	2021-2022	2022-2023		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
<b>Zoo</b>						
Zoo Director	1	1	1	1	1	1
Zoo Education Associate	0	0	0	1	1	1
Supervisor Zoo Facilities Maint	1	1	1	1	1	1
Veterinarian	1	1	1	1	1	1
Zoo Media Specialist	1	1	1	1	1	1
Zoo Curator - Education	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Inventory Coordinator	1	1	1	1	1	1
Customer Services Representative	1	1	1	1	1	1
Trades Worker	1	1	1	1	1	1
Zoo Curator - Health	1	1	1	1	1	1
Zoo Curator - General	1	1	1	1	1	1
Zoo Keeper I	2	2	2	3	3	3
Security Officer	1	1	1	1	1	1
Zoo Keeper II	5	5	5	5	5	5
<b>Total Zoo Department</b>	<b>19</b>	<b>19</b>	<b>19</b>	<b>21</b>	<b>21</b>	<b>21</b>
<b>TOTAL ZOO FUND</b>	<b>19</b>	<b>19</b>	<b>19</b>	<b>21</b>	<b>21</b>	<b>21</b>

**2022-2023 ANNUAL BUDGET  
RECAP OF PERSONNEL**

**MUNICIPAL TRANSIT FUND**

DEPARTMENT	2019-2020	2020-2021	2021-2022	2022-2023		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
<b>General Administration</b>						
Transit Manager	1	1	1	1	1	1
Transit Shift Supervisor	2	2	2	2	2	2
Asst Manager Transit	1	1	1	1	1	1
Transit Analyst	0	0	0	0	1	1
Administrative Secretary	1	1	1	1	1	1
<b>Total Department</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>6</b>	<b>6</b>
<b>Revenue Vehicle Operating</b>						
Transit Operator	21	21	21	21	21	21
Transit Operator (PT)	10	10	10	10	10	10
<b>Total Vehicle Operator</b>	<b>31</b>	<b>31</b>	<b>31</b>	<b>31</b>	<b>31</b>	<b>31</b>
<b>Inspection &amp; Maintenance</b>						
Fleet Maintenance Tech Senior	4	4	4	4	4	4
Fleet Service Technician	2	2	2	2	2	2
<b>Total Inspection &amp; Maint.</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>
<b>Maintenance Administration</b>						
Supervisor Fleet Maintenance	1	1	1	1	1	1
<b>Total Maint Administration</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>TOTAL TRANSIT FUND</b>	<b>43</b>	<b>43</b>	<b>43</b>	<b>43</b>	<b>44</b>	<b>44</b>
<b>TOTAL CITY WIDE</b>	<b>1,051</b>	<b>1,044</b>	<b>1,051</b>	<b>1,061</b>	<b>1,062</b>	<b>1,065</b>

CITY OF ALEXANDRIA

\*\*\*\*\*This Page Intentionally Left Blank\*\*\*\*\*

**2022-2023 ANNUAL BUDGET**  
**FUND BALANCE ANALYSIS**  
**FOR GOVERNMENTAL FUND TYPES**

FUND	2020-2021	2021-2022	2022-2023
	ACTUAL	ESTIMATED	ADOPTED
<b>GENERAL FUND</b>			
Beginning Balance	23,626,896	28,936,361	23,287,922
Revenues	68,875,739	64,203,538	57,912,000
Expenditures	(63,566,274)	(69,851,977)	(68,578,000)
Ending Balance	28,936,361	23,287,922	12,621,922
Ending Fund Balance as % of Revenues	42.01%	36.27%	21.80%
<b>SPECIAL REVENUE FUNDS</b>			
Beginning Balance	1,675,038	2,000,820	1,518,667
Revenues	598,720	4,928,524	65,000
Expenditures	(272,938)	(5,410,677)	(185,000)
Ending Balance	2,000,820	1,518,667	1,398,667
Ending Fund Balance as % of Revenues	334.18%	30.81%	2151.80%
<b>GENERAL DEBT SERVICE FUND</b>			
Beginning Balance	2,692,837	2,745,505	2,745,505
Revenues	2,872,243	2,827,725	2,833,700
Expenditures	(2,819,575)	(2,827,725)	(2,833,700)
Ending Balance	2,745,505	2,745,505	2,745,505
Ending Fund Balance as % of Revenues	95.59%	97.09%	96.89%
<b>GENERAL CAPITAL PROJECTS FUND</b>			
Beginning Balance	33,559,172	33,500,800	6,715,463
Revenues	13,034,829	41,125,627	17,227,535
Expenditures	(13,093,201)	(67,910,964)	(18,307,000)
Ending Balance	33,500,800	6,715,463	5,635,998
Ending Fund Balance as % of Revenues	257.01%	16.33%	32.72%

Note: In order to calculate true unreserved/undesignated/unappropriated fund balance, Revenues and Expenditures for the General Capital Projects Fund assumes all budgeted revenues will be received and all appropriated expenditures will be spent by April 30th.

**2022-2023 ANNUAL BUDGET**

**NET POSITION ANALYSIS  
FOR PROPRIETARY FUND TYPES**

FUND	2020-2021	2021-2022	2022-2023
	ACTUAL	ESTIMATED	ADOPTED
<b>INTERNAL SERVICE FUNDS</b>			
Beginning Balance	(9,900,519)	(11,371,508)	(12,081,508)
Revenues	15,068,765	16,206,600	16,259,000
Expenses	(16,539,754)	(16,916,600)	(16,769,600)
Ending Balance	(11,371,508)	(12,081,508)	(12,592,108)
Ending Net Position as % of Rev	-75.46%	-74.55%	-77.45%
<b>UTILITY FUND</b>			
Beginning Balance	115,273,612	112,230,635	105,263,473
Revenues	99,585,997	97,026,000	104,876,000
Expenses	(102,628,974)	(103,993,162)	(112,901,000)
Ending Balance	112,230,635	105,263,473	97,238,473
Ending Net Position as % of Rev	112.70%	108.49%	92.72%
<b>MUNICIPAL TRANSIT FUND</b>			
Beginning Balance	3,386,303	5,514,398	5,514,398
Revenues	4,623,230	3,441,000	3,748,000
Expenses	(2,495,135)	(3,441,000)	(3,748,000)
Ending Balance	5,514,398	5,514,398	5,514,398
Ending Net Position as % of Rev	119.28%	160.26%	147.13%
<b>SANITATION FUND</b>			
Beginning Balance	3,352,791	4,204,771	4,204,771
Revenues	5,971,366	5,994,000	5,508,000
Expenses	(5,119,386)	(5,994,000)	(5,508,000)
Ending Balance	4,204,771	4,204,771	4,204,771
Ending Net Position as % of Rev	70.42%	70.15%	76.34%

Note: Actual is based on the City's Financial Statements for the fiscal year ending April 30th. Estimates are calculated on a NON-GAAP Basis which therefore includes debt principal and does not include depreciation.

**2022-2023 ANNUAL BUDGET**

**SUMMARY OF SOURCES, USES, AND CHANGES IN FUND BALANCE  
GENERAL FUND**

**Sources of Funds**

Description	YTD Actual 03-31-22	Fiscal Year 2022 Projected	Fiscal Year 2023 Budget	% Change 2022 Proj To 2022 Budget
Taxes	38,070,725	38,326,000	34,358,000	-10.35%
Licenses & Permits	2,144,143	2,990,000	2,885,000	-3.51%
Intergovernmental	13,973,454	12,075,538	9,902,000	-18.00%
Internal Transfers/Interfunds	8,315,978	9,668,000	9,949,000	2.91%
Fines & Forfeitures	222,683	277,000	277,000	0.00%
Investment Income	43,060	45,000	0	-100.00%
Charges for Services	309,292	285,000	220,000	-22.81%
Other	1,477,780	537,000	321,000	-40.22%
Budgeted Use of Fund Balance	0	5,648,439	10,666,000	88.83%
<b>Total Sources</b>	<b>64,557,115</b>	<b>69,851,977</b>	<b>68,578,000</b>	<b>-1.82%</b>

**Uses of Funds**

Description	YTD Actual 03-31-22	Fiscal Year 2022 Projected	Fiscal Year 2023 Budget	% Change 2022 Proj To 2022 Budget
Legislative	375,278	565,652	556,886	-1.55%
Executive	1,121,699	1,436,330	1,606,862	11.87%
Judicial	1,116,429	1,386,958	1,430,823	3.16%
Finance	3,004,625	6,729,077	6,590,229	-2.06%
Public Works	9,593,147	11,695,636	11,503,703	-1.64%
Planning	726,522	998,909	1,213,495	21.48%
Public Safety	25,160,925	32,040,764	31,655,007	-1.20%
Civil Service	290,900	407,635	394,522	-3.22%
Human Resources	713,104	849,567	887,138	4.42%
Legal	2,226,195	2,847,751	2,248,408	-21.05%
Community Services	3,780,808	5,338,698	5,177,927	-3.01%
Interfund Transfers	4,823,637	5,555,000	5,313,000	-4.36%
<b>Total Uses</b>	<b>52,933,269</b>	<b>69,851,977</b>	<b>68,578,000</b>	<b>-1.82%</b>

<b>Net Change in Fund Balance</b>	<b>11,623,846</b>	<b>(5,648,439)</b>	<b>(10,666,000)</b>
<b>Beginning Fund Balance</b>		<b>29,302,200</b>	<b>23,653,761</b>
<b>Ending Fund Balance</b>		<b>23,653,761</b>	<b>12,987,761</b>

**2022-2023 ANNUAL BUDGET**

**SUMMARY OF SOURCES, USES, AND CHANGES IN FUND BALANCE  
PRE-TRIAL INTERVENTION FUND**

**Sources of Funds**

Description	YTD Actual 03-31-22	Fiscal Year 2022 Projected	Fiscal Year 2023 Budget	% Change 2022 Proj To 2022 Budget
Fines & Forfeitures	52,600	185,000	65,000	-64.86%
Investment Income	3,129	0	0	0.00%
Budgeted Use of Fund Balance	0	0	120,000	0.00%
<b>TOTAL SOURCES</b>	<b>55,729</b>	<b>185,000</b>	<b>185,000</b>	<b>0.00%</b>

**Uses of Funds**

Description	YTD Actual 03-31-22	Fiscal Year 2022 Projected	Fiscal Year 2023 Budget	% Change 2022 Proj To 2022 Budget
Interfund Transfers	0	185,000	185,000	0.00%
Legal	0	0	0	0.00%
<b>TOTAL USES</b>	<b>0</b>	<b>185,000</b>	<b>185,000</b>	<b>0.00%</b>

Net Change in Fund Balance	55,729	0	0
Beginning Fund Balance		1,186,718	1,186,718
Ending Fund Balance		1,186,718	1,186,718

\*\*\*\*\*This Page Intentionally Left Blank\*\*\*\*\*

**2022-2023 ANNUAL BUDGET**

**GENERAL FUND  
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Taxes:</b>							
311101	Taxes - Ad Valorem	3,651,967	4,337,491	3,535,000	3,746,000	3,746,000	3,746,000	3,746,000
311303	Taxes - Franchise	596,170	510,476	650,000	510,000	510,000	510,000	510,000
311301	Sales & Use Tax - 1976	7,635,174	8,763,363	7,508,000	8,500,000	7,508,000	7,508,000	7,508,000
311304	Sales & Use Tax - 1998	15,270,348	17,526,725	15,016,000	17,000,000	15,016,000	15,016,000	15,016,000
311308	Sales & Use Tax - 2005	7,635,175	8,763,361	7,508,000	8,500,000	7,508,000	7,508,000	7,508,000
311900	Interest - Delinquent Taxes	23,107	0	60,000	60,000	60,000	60,000	60,000
333103	Housing Authority-P.I.L.O.T	5,224	0	10,000	10,000	10,000	10,000	10,000
	<b>Total Taxes</b>	<b>34,817,165</b>	<b>39,901,416</b>	<b>34,287,000</b>	<b>38,326,000</b>	<b>34,358,000</b>	<b>34,358,000</b>	<b>34,358,000</b>
	<b>Licenses and Permits:</b>							
322101	Licenses - Occupational	2,770,663	2,926,569	2,700,000	2,800,000	2,700,000	2,700,000	2,700,000
322102	Licenses- Competency Cards	3,866	5,745	5,000	5,000	5,000	5,000	5,000
322201	Permits - Building	220,025	142,334	170,000	175,000	170,000	170,000	170,000
322202	Permits - Zoning	10,185	7,150	10,000	10,000	10,000	10,000	10,000
	<b>Total Licenses And Permits</b>	<b>3,004,739</b>	<b>3,081,798</b>	<b>2,885,000</b>	<b>2,990,000</b>	<b>2,885,000</b>	<b>2,885,000</b>	<b>2,885,000</b>
	<b>Intergovernmental:</b>							
311302	Parish Sales Taxes	8,605,348	10,219,610	8,170,000	10,000,000	8,170,000	8,170,000	8,170,000
333480	Federal - FEMA Recovery	1,920	35,600	0	0	0	0	0
333484	Federal - Homeland Security	0	2,539,825	0	0	0	0	0
333502	State - Beer Tax	61,635	62,225	75,000	62,000	62,000	62,000	62,000
333504	State - Fire Insurance Rebate	134,239	133,317	83,000	133,000	133,000	133,000	133,000
333510	State Grant - DARE Officers	13,662	0	0	0	0	0	0
333522	Federal - Crime Bill	0	0	0	41,077	0	0	0
333526	State Grant - LA Comm on Law Enf	132,510	98,380	0	100,244	0	0	0
333527	Grants - Police	54,266	66,310	0	4,695	0	0	0
333534	Parish - Sales Tax Rebate	370,891	370,891	108,000	108,000	108,000	108,000	108,000
333536	State - Police Supplemental Pay	797,280	712,367	865,000	712,000	712,000	712,000	712,000
333537	State - Fire Supplemental Pay	672,262	681,917	639,000	682,000	682,000	682,000	682,000
333543	Federal - US Dept of Justice	60,515	64,422	0	197,522	0	0	0
333545	Federal - Drug Confiscations	0	0	35,000	35,000	35,000	35,000	35,000
333549	State - Small Business Development	2,816	0	0	0	0	0	0
333554	Federal - USDA	0	0	0	0	0	0	0
399014	State - Confiscations	235,683	27,047	0	0	0	0	0
	<b>Total Intergovernmental</b>	<b>11,143,027</b>	<b>15,011,911</b>	<b>9,975,000</b>	<b>12,075,538</b>	<b>9,902,000</b>	<b>9,902,000</b>	<b>9,902,000</b>
	<b>Internal Services/interfunds:</b>							
381401	Transfer from Utility-Other	24,000	24,000	24,000	24,000	24,000	24,000	24,000
333401	Cost Allocation-Utility Fund	2,782,000	2,224,000	2,224,000	2,224,000	2,224,000	2,224,000	2,224,000
333402	Cost Allocation-Sanitation Fund	535,000	492,000	492,000	492,000	492,000	492,000	492,000
333403	Cost Allocation-Zoo Fund	1,185,000	413,000	413,000	413,000	413,000	413,000	413,000
333404	Cost Allocation-Golf Course Fund	26,000	94,000	94,000	94,000	94,000	94,000	94,000
333450	Cost Allocation-Municipal Transit	601,000	592,000	592,000	592,000	592,000	592,000	592,000
388175	Transfers - PTI Fund	108,000	0	185,000	185,000	185,000	185,000	185,000
388300	Transfers - General Capital Projects	411,000	411,000	411,000	411,000	411,000	692,000	692,000
388401	Transfers-Utility System 5%	5,233,000	5,233,000	5,233,000	5,233,000	5,233,000	5,233,000	5,233,000
	<b>Total Int Service/Interfunds.</b>	<b>10,905,000</b>	<b>9,483,000</b>	<b>9,668,000</b>	<b>9,668,000</b>	<b>9,668,000</b>	<b>9,949,000</b>	<b>9,949,000</b>

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

**GENERAL FUND  
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Received	Actual Received	Adopted Budget	Adopted Budget	Adopted Budget	Admin Approved	Adopted
367101	<b>Investment Income:</b>							
	Interest - Investments	138,879	40,308	0	45,000	0	0	0
	<b>Total Investment Income</b>	138,879	40,308	0	45,000	0	0	0
	<b>Fines and Forfeitures:</b>							
354701	City Court - Civil Fees	155,112	128,028	100,000	120,000	120,000	120,000	120,000
354702	City Court - Legal	28,824	1,846	45,000	3,000	3,000	3,000	3,000
354703	City Court - Fines	119,278	131,964	200,000	135,000	135,000	135,000	135,000
354705	Fines - Parking Tickets	0	0	1,000	1,000	1,000	1,000	1,000
354708	City Court-Police Officers Witness	3,452	442	12,000	12,000	12,000	12,000	12,000
354710	Fines-DWI Collections	1,762	2,437	6,000	6,000	6,000	6,000	6,000
	<b>Total Fines and Forfeitures</b>	308,428	264,717	364,000	277,000	277,000	277,000	277,000
	<b>Charges for Services:</b>							
334701	Charges - Training Academy	27,500	48,000	30,000	30,000	30,000	30,000	30,000
344001	Charges - Grass Mowing	79,313	82,711	30,000	70,000	30,000	30,000	30,000
344205	Charges - Demolition	3,825	4,803	0	0	0	0	0
344703	Charges - R-O-W Maintenance	60,190	60,190	60,000	60,000	60,000	60,000	60,000
344705	Charges - Animal Shelter	88,111	43,800	75,000	75,000	75,000	75,000	75,000
344708	Charges - Photo Copies	65,909	69,652	25,000	50,000	25,000	25,000	25,000
344709	Charges - Alarm Billing	8,020	7,100	0	0	0	0	0
	<b>Total Charges for Services</b>	332,868	316,256	220,000	285,000	220,000	220,000	220,000
	<b>Other:</b>							
377504	Rent - CLECO	240,319	260,345	240,000	240,000	240,000	240,000	240,000
377505	Rent - Incubator	48,066	0	0	0	0	0	0
377600	Rent - Bolton Avenue Center	12,645	60	3,000	10,000	3,000	3,000	3,000
377601	Rent - Convention Hall	48,227	(9,306)	15,000	55,000	15,000	15,000	15,000
377604	Rent - M.L. King Center	2,620	0	1,000	1,000	1,000	1,000	1,000
377605	Rent - Broadway Resource Center	6,560	805	2,000	7,000	2,000	2,000	2,000
377700	Rent - Harold Miles Park	2,885	290	2,000	5,000	2,000	2,000	2,000
377701	Rent - Beagle Club	0	0	0	0	0	0	0
377702	Rent - Farmers Market	9,155	(1,080)	3,000	5,000	3,000	3,000	3,000
377703	Rent - Ampitheatre	761	980	1,000	1,000	1,000	1,000	1,000
377708	Rent - Martin Center	12,015	(1,360)	3,000	3,000	3,000	3,000	3,000
388200	Sale of Fixed Assets	75,883	46,460	0	30,000	0	0	0
399000	Miscellaneous Revenue	149,285	170,417	45,000	170,000	45,000	45,000	45,000
399001	Misc - Return Checks	30	0	0	0	0	0	0
399004	Misc - Arts & Humanities	0	0	2,000	2,000	2,000	2,000	2,000
399015	Misc - Field Usage	9,556	1,875	4,000	8,000	4,000	4,000	4,000
399510	Revenue - Other	43,000	70,202	0	0	0	0	0
399524	Revenue - Other Winter Fete	76,030	0	0	0	0	0	0
399525	Revenue - Insurance Proceeds	0	218,442	0	0	0	0	0
399999	Use of Prior Year Revenues	0	0	8,944,408	5,648,439	0	10,384,191	10,666,000
	<b>Total Other</b>	737,037	758,130	9,265,408	6,185,439	321,000	10,705,191	10,987,000
	<b>TOTAL REVENUES</b>	61,387,143	68,857,536	66,864,408	69,851,977	57,631,000	68,296,191	68,578,000

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Legislative	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	City Council	<b>ORGANIZATION:</b>	010200

**GOAL MISSION STATEMENT**

To serve as the legislative branch of city government as detailed by the Alexandria Home Rule Charter.

**FUNCTION DESCRIPTION**

The City Council meets as needed to conduct the legislative business of the City. Individual committees of the council meet with the administration to provide recommendations to the full council concerning the City.

**DEMAND PERFORMANCE INDICATORS**

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Regular council meetings	26	26	26
Council work sessions	26	26	26
Council committee meetings	205	205	205
Ordinances adopted	408	408	408
Resolutions adopted	305	305	305
Telephone inquiries	12,565	12,565	12,565

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Legislative	<b>FUND #:</b>	101
<b>DEPARTMENT:</b>	City Council	<b>ORGANIZATION:</b>	010200

**APPROPRIATION SUMMARY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	177,854	173,400	176,400	176,400	176,400	176,400	0.00%
Fringe Benefits	48,022	50,587	97,488	97,488	71,964	71,964	-26.18%
Operating/Contractual	38,769	22,542	86,000	86,000	86,000	79,912	-7.08%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	9,549	0	0	0	0	0	0.00%
<b>Total Appropriations</b>	<b>274,194</b>	<b>246,529</b>	<b>359,888</b>	<b>359,888</b>	<b>334,364</b>	<b>328,276</b>	<b>-8.78%</b>

**PERSONNEL ROSTER**

JOB CODE	TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
480110	Salary - City Council Persons	7	7	7	7	7	7	0.00%
	<b>Total Positions</b>	7	7	7	7	7	7	0.00%

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Legislative	<b>FUND #:</b>	101
<b>DEPARTMENT:</b>	City Council	<b>ORGANIZATION:</b>	010200

**GENERAL FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
480110	<b>Salaries:</b>							
	Salary - City Council Persons	177,854	173,400	176,400	176,400	176,400	176,400	176,400
	<b>Total Salaries</b>	177,854	173,400	176,400	176,400	176,400	176,400	176,400
	<b>Fringe:</b>							
510202	Fringe - Hospital	35,054	38,139	83,705	83,705	58,181	58,181	58,181
510208	Fringe - Medicare Insurance Tax	2,434	2,379	2,555	2,555	2,555	2,555	2,555
510207	Fringe - Life Insurance	127	127	294	294	294	294	294
510208	Fringe - FICA Tax Retirement	10,407	9,942	10,934	10,934	10,934	10,934	10,934
	<b>Total Fringe</b>	48,022	50,587	97,488	97,488	71,964	71,964	71,964
	<b>Operating &amp; Contractual:</b>							
531900	Advertising	12,143	15,527	31,000	31,000	31,000	31,000	31,000
533024	Economic Development	6,565	0	10,000	10,000	10,000	10,000	10,000
543000	Miscellaneous	9,153	7,015	15,000	15,000	15,000	15,000	15,000
543003	Travel & Training	10,908	0	30,000	30,000	30,000	30,000	23,912
	<b>Total Operating &amp; Contractual</b>	38,769	22,542	86,000	86,000	86,000	86,000	79,912
	<b>Capital Outlay:</b>							
707405	Building Improvements	0	0	0	0	0	0	0
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	9,549	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	9,549	0	0	0	0	0	0
	<b>TOTAL DEPARTMENT</b>	274,194	246,529	359,888	359,888	334,364	334,364	328,276

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Legislative	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	City Clerk	<b>ORGANIZATION:</b>	010300

**GOAL MISSION STATEMENT**

To serve as the official keeper of records. To serve the City Council as its independent legislative staff.

**FUNCTION DESCRIPTION**

1. Municipal Policy formulation.
2. Issue analysis.
3. Contract negotiation.
4. Financial reporting.
5. Performance auditing.
6. Planning.
7. Parliamentary opinions.
8. Agenda organization.
9. Committee coordination & staffing.
10. Composition and retention of ordinances and resolutions.
11. Public relations.
12. Citizen complaint referral and response.
13. Records retention.
14. Record certification.
15. Municipal code compilation.

**DEMAND PERFORMANCE INDICATORS**

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Regular council meetings	26	26	26
Council work sessions	26	26	26
Council committee meetings	205	205	205
Ordinances adopted	408	408	408
Resolutions adopted	305	305	305
Telephone inquires	12,565	12,565	12,565

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Legislative	<b>FUND #:</b>	101
<b>DEPARTMENT:</b>	City Clerk	<b>ORGANIZATION:</b>	010300

**APPROPRIATION SUMMARY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	121,732	121,267	123,218	123,218	133,076	138,000	12.00%
Fringe Benefits	37,550	41,344	40,546	40,546	47,446	48,610	19.89%
Operating/Contractual	19,216	26,721	42,000	42,000	42,000	42,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	1,608	0	0	0	0	0.00%
<b>Total Appropriations</b>	<b>178,498</b>	<b>190,940</b>	<b>205,764</b>	<b>205,764</b>	<b>222,522</b>	<b>228,610</b>	<b>11.10%</b>

**PERSONNEL ROSTER**

JOB CODE	TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
480101	Salary - City Clerk	1	1	1	1	1	1	0.00%
480604	Salary - Administrative Assistant	1	1	1	1	1	1	0.00%
	<b>Total Positions</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>0.00%</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Legislative	<b>FUND #:</b>	101
<b>DEPARTMENT:</b>	City Clerk	<b>ORGANIZATION:</b>	010300

**GENERAL FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Salaries:</b>							
480101	Salary - City Clerk	76,352	76,060	77,284	77,284	77,284	83,467	86,500
480604	Salary - Administrative Assistant	45,380	45,207	45,934	45,934	45,934	49,609	51,500
	<b>Total Salaries</b>	121,732	121,267	123,218	123,218	123,218	133,076	138,000
	<b>Fringe:</b>							
510201	Fringe - Pension	21,166	25,030	23,880	23,880	28,451	30,727	31,864
510202	Fringe - Hospital	15,695	15,628	15,916	15,916	15,916	15,916	15,916
510206	Fringe - Medicare Insurance Tax	629	627	666	666	666	719	746
510207	Fringe - Life Insurance	60	59	84	84	84	84	84
	<b>Total Fringe</b>	37,550	41,344	40,546	40,546	45,117	47,446	48,610
	<b>Operating &amp; Contractual:</b>							
520105	Contract Labor	1,333	372	2,000	2,000	2,000	2,000	2,000
520400	Office	6,051	16,172	17,000	17,000	17,000	17,000	17,000
531410	Telephone	3,389	4,552	5,000	5,000	5,000	5,000	5,000
531500	Printing	0	0	0	0	0	0	0
531800	Lease	0	0	0	0	0	0	0
543000	Miscellaneous Expense	4,899	5,385	6,000	6,000	6,000	6,000	6,000
543003	Travel & Training	3,544	240	12,000	12,000	12,000	12,000	12,000
	<b>Total Operating &amp; Contractual</b>	19,216	26,721	42,000	42,000	42,000	42,000	42,000
	<b>Capital Outlay:</b>							
707600	Machinery & Equipment	0	1,608	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	0	1,608	0	0	0	0	0
	<b>TOTAL DEPARTMENT</b>	178,498	190,940	205,764	205,764	210,335	222,522	228,610

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Executive	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Office of the Mayor	<b>ORGANIZATION:</b>	020400

**GOAL MISSION STATEMENT**

To provide the day-to-day policy making and support services necessary to guide management of city operations. To serve as a focal point where information about City Government and its activities can be obtained by citizens and groups.

**FUNCTION DESCRIPTION**

As spokesperson for the city, the Mayor and his assistants are often requested to attend meetings, deliver proclamations, participate in special projects and provide information to the news media. As the key policy maker for the Executive Branch, the Mayor is responsible for proposing policies regarding levels of city services and for communicating these policies to the City Council and Department Heads.

**DEMAND PERFORMANCE INDICATORS**

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Executive	<b>FUND #:</b>	101
<b>DEPARTMENT:</b>	Office of the Mayor	<b>ORGANIZATION:</b>	020400

**APPROPRIATION SUMMARY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	183,659	187,613	188,077	188,077	202,645	202,645	7.75%
Fringe Benefits	65,161	65,759	66,017	66,017	70,437	70,437	6.70%
Operating/Contractual	48,006	60,708	73,000	73,000	73,000	73,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
<b>Total Appropriations</b>	<b>296,826</b>	<b>314,080</b>	<b>327,094</b>	<b>327,094</b>	<b>346,062</b>	<b>346,062</b>	<b>5.81%</b>

**PERSONNEL ROSTER**

JOB CODE	TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
480109	Salary - Mayor	1	1	1	1	1	1	0.00%
480604	Salary - Executive Secretary	1	1	1	1	1	1	0.00%
	<b>Total Positions</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>0.00%</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Executive	<b>FUND #:</b>	101
<b>DEPARTMENT:</b>	Office of the Mayor	<b>ORGANIZATION:</b>	020400

**GENERAL FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Salaries:</b>							
480109	Salary - Mayor	126,613	129,030	130,335	130,335	140,284	140,284	140,284
480604	Salary - Executive Secretary	57,046	58,583	57,742	57,742	57,742	62,361	62,361
	<b>Total Salaries</b>	<b>183,659</b>	<b>187,613</b>	<b>188,077</b>	<b>188,077</b>	<b>198,026</b>	<b>202,645</b>	<b>202,645</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	31,047	31,676	30,690	30,690	33,833	34,899	34,899
510202	Fringe - Hospital	23,196	23,100	24,699	24,699	24,699	24,699	24,699
510206	Fringe - Medicare Insurance Tax	3,094	3,189	2,839	2,839	2,983	3,050	3,050
510207	Fringe - Life Insurance	60	59	84	84	84	84	84
510209	Fringe - Car Allowance	7,764	7,735	7,705	7,705	7,705	7,705	7,705
	<b>Total Fringe</b>	<b>65,161</b>	<b>65,759</b>	<b>66,017</b>	<b>66,017</b>	<b>69,304</b>	<b>70,437</b>	<b>70,437</b>
	<b>Operating &amp; Contractual:</b>							
520400	Office	1,514	1,620	4,000	4,000	4,000	4,000	4,000
531301	Vehicle Costs-Fuel	2,908	1,932	2,000	2,000	2,000	2,000	2,000
531304	Vehicle Costs - R & M	667	1,853	0	0	0	0	0
531410	Telephone	8,458	9,967	7,000	7,000	7,000	7,000	7,000
531500	Printing	1,810	2,040	2,000	2,000	2,000	2,000	2,000
531800	Lease	0	0	0	0	0	0	0
543000	Miscellaneous	30,837	32,669	22,000	22,000	22,000	22,000	22,000
543002	Dues & Subscriptions	0	7,513	2,000	2,000	2,000	2,000	2,000
543017	Placques & Awards	1,019	0	0	0	0	0	0
543003	Travel & Training	793	0	33,000	33,000	33,000	33,000	33,000
605106	Maintenance Equipment	0	3,114	1,000	1,000	1,000	1,000	1,000
	<b>Total Operating &amp; Contractual</b>	<b>48,006</b>	<b>60,708</b>	<b>73,000</b>	<b>73,000</b>	<b>73,000</b>	<b>73,000</b>	<b>73,000</b>
	<b>Capital Outlay:</b>							
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOTAL DEPARTMENT</b>	<b>296,826</b>	<b>314,080</b>	<b>327,094</b>	<b>327,094</b>	<b>340,330</b>	<b>346,082</b>	<b>346,082</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Executive	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	General Government	<b>ORGANIZATION:</b>	020500

**GOAL MISSION STATEMENT**

--

**FUNCTION DESCRIPTION**

--

**DEMAND PERFORMANCE INDICATORS**

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Executive	<b>FUND #:</b>	101
<b>DEPARTMENT:</b>	General Government	<b>ORGANIZATION:</b>	020500

**APPROPRIATION SUMMARY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	99,508	110,187	57,304	57,304	61,349	62,486	0.00%
Fringe Benefits	21,331	22,001	45,170	29,170	31,880	32,159	0.00%
Operating/Contractual	85,473	48,518	24,000	24,000	24,000	24,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
<b>Total Appropriations</b>	<b>206,312</b>	<b>180,706</b>	<b>126,474</b>	<b>110,474</b>	<b>117,229</b>	<b>118,645</b>	<b>-6.19%</b>

**PERSONNEL ROSTER**

JOB CODE	TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
480204	Salary - Commisioner Public Safety	1	1	1	1	1	1	0.00%
490614	Salary - Administrative Assistant	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
	<b>Total Positions</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>0.00%</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Executive	<b>FUND #:</b>	101
<b>DEPARTMENT:</b>	General Government	<b>ORGANIZATION:</b>	020500

**GENERAL FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Salaries:</b>							
480204	Salary - Commissioner Public Safety	92,506	92,153	0	0	0	0	0
490614	Salary - Administrative Assistant	0	0	31,866	31,866	31,866	34,415	35,053
490626	Salary - Clerical Specialist	7,002	18,034	25,438	25,438	24,939	26,934	27,433
	<b>Total Salaries</b>	<b>99,508</b>	<b>110,187</b>	<b>57,304</b>	<b>57,304</b>	<b>56,805</b>	<b>61,349</b>	<b>62,486</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	16,985	19,021	11,140	11,140	13,116	14,165	14,428
510202	Fringe - Hospital	2,376	1,118	33,448	17,448	16,741	16,741	16,741
510206	Fringe - Medicare Insurance Tax	1,932	1,832	498	498	824	890	906
510207	Fringe - Life Insurance	38	30	84	84	84	84	84
	<b>Total Fringe</b>	<b>21,331</b>	<b>22,001</b>	<b>45,170</b>	<b>29,170</b>	<b>30,765</b>	<b>31,880</b>	<b>32,159</b>
	<b>Operating &amp; Contractual:</b>							
520105	Contract Labor	71,000	30,510	0	0	0	0	0
520400	Office	131	489	4,000	4,000	4,000	4,000	4,000
531410	Telephone	1,804	2,529	2,000	2,000	2,000	2,000	2,000
543003	Travel & Training	2,221	0	3,000	3,000	3,000	3,000	3,000
543036	Small Business Development	10,317	15,010	0	0	0	0	0
543037	Human Relations Committee	0	0	15,000	15,000	15,000	15,000	15,000
	<b>Total Operating &amp; Contractual</b>	<b>85,473</b>	<b>48,518</b>	<b>24,000</b>	<b>24,000</b>	<b>24,000</b>	<b>24,000</b>	<b>24,000</b>
	<b>Capital Outlay:</b>							
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOTAL DEPARTMENT</b>	<b>206,312</b>	<b>180,706</b>	<b>126,474</b>	<b>110,474</b>	<b>111,570</b>	<b>117,229</b>	<b>118,645</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Executive	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Internal Audit	<b>ORGANIZATION:</b>	020503

**GOAL MISSION STATEMENT**

**FUNCTION DESCRIPTION**

**DEMAND PERFORMANCE INDICATORS**

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Executive	<b>FUND #:</b>	101
<b>DEPARTMENT:</b>	Internal Audit	<b>ORGANIZATION:</b>	020503

**APPROPRIATION SUMMARY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	129,351	135,943	140,130	140,130	151,180	151,966	0.00%
Fringe Benefits	37,934	37,631	53,973	53,973	40,994	41,188	0.00%
Operating/Contractual	334	467	27,000	27,000	27,000	27,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
<b>Total Appropriations</b>	<b>167,619</b>	<b>174,041</b>	<b>221,103</b>	<b>221,103</b>	<b>219,174</b>	<b>220,154</b>	<b>0.00%</b>

**PERSONNEL ROSTER**

JOB CODE	TITLE	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
480211	Salary - Mayor Asst Internal Audit	1	1	1	1	1	1	0.00%
490217	Salary - Risk Manager	1	0	0	0	0	0	0.00%
290230	Salary - Accountant	1	1	1	1	1	1	0.00%
490339	Salary - Accounting Technician	1	0	0	0	0	0	0.00%
490614	Salary - Administrative Assistant	1	0	0	0	0	0	0.00%
	<b>Total Positions</b>	<b>5</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>0.00%</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b> Executive	<b>FUND #:</b> 101
<b>DEPARTMENT:</b> Internal Audit	<b>ORGANIZATION:</b> 020503

**GENERAL FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Salaries:</b>							
450001	Overtime	0	0	2,000	2,000	2,000	2,000	2,000
480211	Salary - Mayor Asst Internal Audit	97,645	97,273	98,838	98,838	98,838	106,745	106,745
290230	Salary - Accountant	31,706	38,670	39,292	39,292	39,292	42,435	43,221
	<b>Total Salaries</b>	129,351	135,943	140,130	140,130	140,130	151,180	151,966
	<b>Fringe:</b>							
510201	Fringe - Pension	22,138	27,552	27,158	27,158	30,035	30,760	30,942
510202	Fringe - Hospital	13,724	7,814	24,699	24,699	7,958	7,958	7,958
510206	Fringe - Medicare Insurance Tax	2,021	2,206	2,032	2,032	2,032	2,192	2,204
510207	Fringe - Life Insurance	51	59	84	84	84	84	84
	<b>Total Fringe</b>	37,934	37,631	53,973	53,973	40,109	40,994	41,188
	<b>Operating &amp; Contractual:</b>							
520400	Office	0	88	8,000	8,000	8,000	8,000	8,000
531410	Telephone	334	379	6,000	6,000	6,000	6,000	6,000
543002	Dues and Subscriptions	0	0	2,000	2,000	2,000	2,000	2,000
543003	Travel & Training	0	0	6,000	6,000	6,000	6,000	6,000
605106	Maintenance of Equipment	0	0	5,000	5,000	5,000	5,000	5,000
	<b>Total Operating &amp; Contractual</b>	334	467	27,000	27,000	27,000	27,000	27,000
	<b>Capital Outlay:</b>							
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	0	0	0	0	0	0	0
	<b>TOTAL DEPARTMENT</b>	167,619	174,041	221,103	221,103	207,239	219,174	220,154

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Executive	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Intergovernmental	<b>ORGANIZATION:</b>	020800

**GOAL MISSION STATEMENT**

To develop contracts and services to enhance intergovernmental relations between the city and other governmental bodies.

**FUNCTION DESCRIPTION**

The function of this department is to coordinate political and community concerns between the city and the state, parish and other local governmental agencies on behalf of the citizens of Alexandria. The Mayor's Assistants in this department also perform varied other functions for the Mayor.

**DEMAND PERFORMANCE INDICATORS**

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	<b>Executive</b>	<b>FUND #:</b>	<b>101</b>
<b>DEPARTMENT:</b>	<b>Intergovernmental</b>	<b>ORGANIZATION:</b>	<b>020800</b>

**APPROPRIATION SUMMARY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	389,178	451,433	499,051	449,051	546,222	542,629	8.73%
Fringe Benefits	138,026	154,204	187,608	176,608	224,489	224,352	19.59%
Operating/Contractual	120,389	105,966	155,000	152,000	155,000	155,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
<b>Total Appropriations</b>	<b>647,593</b>	<b>711,603</b>	<b>841,659</b>	<b>777,659</b>	<b>925,711</b>	<b>921,981</b>	<b>9.54%</b>

**PERSONNEL ROSTER**

JOB CODE	TITLE	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
480201	Salary - Mayor's Asst Chief of Staff	1	1	1	1	1	1	0.00%
480202	Salary - Mayor's Asst	1	1	1	1	1	1	0.00%
480219	Salary - Mayor's Asst -Eco Develop	1	1	1	1	1	1	0.00%
480221	Salary - Mayor's Asst-PR Commun	2	2	2	2	2	2	0.00%
480226	Salary - Mayor's Asst-Capital Projec	1	1	1	1	1	1	0.00%
480227	Salary - Mayor's Asst -PT	1	1	1	1	1	1	0.00%
480928	Salary - Public Relations Spec	0	1	1	1	1	1	1.00%
	<b>Total Positions</b>	<b>7</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>0.00%</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	<b>Executive</b>	<b>FUND #:</b>	<b>101</b>
<b>DEPARTMENT:</b>	<b>Intergovernmental</b>	<b>ORGANIZATION:</b>	<b>020800</b>

**GENERAL FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Salaries:</b>							
480201	Salary - Mayor's Asst Chief of Staff	98,673	98,297	99,878	99,878	99,878	107,868	107,868
480202	Salary - Mayor's Asst	60,745	60,673	60,690	60,690	60,690	65,545	65,545
480219	Salary - Mayor's Asst -Eco Develop	68,146	69,105	68,979	68,979	68,979	74,497	74,497
480221	Salary - Mayor's Asst-PR Commun	100,585	101,857	101,814	101,814	101,813	109,958	109,958
480226	Salary - Mayor's Asst-Capital Projec	58,606	81,520	80,631	67,631	79,050	85,374	85,374
480227	Salary - Mayor's Asst PT	2,423	39,981	45,900	28,900	45,000	59,400	55,000
490928	Salary - Public Relations Spec	0	0	41,159	21,159	40,352	43,580	44,387
	<b>Total Salaries</b>	<b>389,178</b>	<b>451,433</b>	<b>499,051</b>	<b>449,051</b>	<b>495,762</b>	<b>546,222</b>	<b>542,629</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	65,788	82,977	87,821	83,821	101,519	108,000	108,187
510202	Fringe - Hospital	56,994	51,487	79,671	72,671	94,853	94,853	94,853
510206	Fringe - Medicare Insurance Tax	6,451	7,461	7,376	7,376	7,328	8,059	8,008
510207	Fringe - Life Insurance	169	163	294	294	294	294	294
510208	Fringe - FICA	150	2,479	2,846	2,846	2,790	3,683	3,410
510209	Fringe - Car Allowance	8,474	9,637	9,600	9,600	9,600	9,600	9,600
	<b>Total Fringe</b>	<b>138,026</b>	<b>154,204</b>	<b>187,608</b>	<b>176,608</b>	<b>216,384</b>	<b>224,489</b>	<b>224,352</b>
	<b>Operating &amp; Contractual:</b>							
520105	Contract Labor	30,200	0	0	0	0	0	0
520400	Office	7,011	3,011	5,000	5,000	5,000	5,000	5,000
531110	Professional Fees	62,068	83,700	130,000	130,000	130,000	130,000	130,000
531410	Telephone	4,354	3,799	4,000	4,000	4,000	4,000	4,000
543000	Miscellaneous	10,261	10,441	5,000	7,000	5,000	5,000	5,000
543003	Travel & Training	6,495	2,326	11,000	6,000	11,000	11,000	11,000
646037	Storm Relief - Laura	0	2,689	0	0	0	0	0
	<b>Total Operating &amp; Contractual</b>	<b>120,389</b>	<b>105,966</b>	<b>155,000</b>	<b>152,000</b>	<b>155,000</b>	<b>155,000</b>	<b>155,000</b>
	<b>Capital Outlay:</b>							
707600	Machinery and Equipment	0	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOTAL DEPARTMENT</b>	<b>647,593</b>	<b>711,603</b>	<b>841,659</b>	<b>777,659</b>	<b>867,146</b>	<b>925,711</b>	<b>921,981</b>

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Judicial	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	City Court	<b>ORGANIZATION:</b>	020801

**GOAL MISSION STATEMENT**

Administration of Justice.

**FUNCTION DESCRIPTION**

The operation of the Alexandria City Court system, both criminal and civil, in addition to the operation of the Alexandria City Court Clerk's Office. The due process of justice through court operations includes hearing of criminal, traffic and civil cases as well as the clerical responsibilities that accompanies this process. The Clerk's office handles all civil suit filings, additional pleadings, subpoenas, small claims suits, eviction suits, garnishment proceedings and dismissals. Telephone and personal contact with the general public and legal counsel is handled specifically with the intention of projecting an image of professionalism through out the judicial system. A Probation and Pre-Trial intervention programs are part of the City Court system. These departments work in conjunction with the City Prosecutors and the criminal Clerk's office. Their function is to primarily assist defendants in abiding by the ruling of the Judge. Pre-Trial Intervention program aids first offenders in maintaining a clean record once all requirements are completed.

**DEMAND PERFORMANCE INDICATORS**

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Criminal Cases	6,955	7,400	7,500
Traffic Cases	12,100	13,500	14,000
Civil Cases	3,100	2,800	3,000
Pre-Trial Intervention Cases	400	410	450

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Judicial	<b>FUND #:</b>	101
<b>DEPARTMENT:</b>	City Court	<b>ORGANIZATION:</b>	020801

**APPROPRIATION SUMMARY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	424,284	422,630	429,604	429,604	457,278	457,278	6.44%
Fringe Benefits	184,576	196,143	215,354	215,354	233,545	233,545	8.45%
Operating/Contractual	46,400	48,157	32,000	50,000	32,000	32,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
<b>Total Appropriations</b>	<b>655,260</b>	<b>666,930</b>	<b>676,958</b>	<b>694,958</b>	<b>722,823</b>	<b>722,823</b>	<b>6.78%</b>

**PERSONNEL ROSTER**

JOB CODE	TITLE	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
480111	Salary - City Judge	1	1	1	1	1	1	0.00%
480607	Salary - Deputy Clerk	7	7	7	7	7	7	0.00%
480608	Salary - Clerk of Court	1	1	1	1	1	1	0.00%
480609	Salary - Secretary	1	1	1	1	1	1	0.00%
	<b>Total Positions</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>0.00%</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Judicial	<b>FUND #:</b>	101
<b>DEPARTMENT:</b>	City Court	<b>ORGANIZATION:</b>	020801

**GENERAL FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Salaries:</b>							
480111	Salary - City Judge	53,745	53,505	54,540	54,540	56,036	56,036	56,036
480607	Salary - Deputy Clerk	269,964	268,934	273,260	273,260	272,728	294,543	294,543
480608	Salary - Clerk of Court	56,110	55,896	56,796	56,796	56,795	61,339	61,339
480609	Salary - Secretary	44,465	44,295	45,008	45,008	42,000	45,360	45,360
	<b>Total Salaries</b>	<b>424,284</b>	<b>422,630</b>	<b>429,604</b>	<b>429,604</b>	<b>427,557</b>	<b>457,278</b>	<b>457,278</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	66,818	76,188	82,627	82,627	93,943	100,473	100,473
510202	Fringe - Hospital	112,469	114,708	126,776	126,776	126,776	126,776	126,776
510206	Fringe - Medicare Insurance Tax	4,990	4,950	5,531	5,531	5,501	5,876	5,876
510207	Fringe - Life Insurance	299	297	420	420	420	420	420
	<b>Total Fringe</b>	<b>184,576</b>	<b>196,143</b>	<b>215,354</b>	<b>215,354</b>	<b>226,640</b>	<b>233,545</b>	<b>233,545</b>
	<b>Operating &amp; Contractual:</b>							
520105	Contract Labor	0	0	0	0	0	0	0
520400	Office	2,181	997	0	0	0	0	0
520501	Operating - Janitorial	12,868	12,525	0	0	0	0	0
531410	Telephone	12,286	12,452	9,000	12,000	9,000	9,000	9,000
531701	Utilities	18,287	20,321	20,000	35,000	20,000	20,000	20,000
605101	Maintenance Buildings & Facilities	778	1,862	3,000	3,000	3,000	3,000	3,000
	<b>Total Operating &amp; Contractual</b>	<b>46,400</b>	<b>48,157</b>	<b>32,000</b>	<b>50,000</b>	<b>32,000</b>	<b>32,000</b>	<b>32,000</b>
	<b>TOTAL DEPARTMENT</b>	<b>655,260</b>	<b>666,930</b>	<b>676,958</b>	<b>694,958</b>	<b>686,197</b>	<b>722,823</b>	<b>722,823</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Judicial	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	City Marshal	<b>ORGANIZATION:</b>	020802

**GOAL MISSION STATEMENT**

To execute the order of the City Court.

**FUNCTION DESCRIPTION**

The City Marshal is the enforcement officer of the court. He executes the orders and mandates of the court, thereby, making arrests and preserving the peace.

**DEMAND PERFORMANCE INDICATORS**

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected



**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Judicial	<b>FUND #:</b>	101
<b>DEPARTMENT:</b>	City Marshal	<b>ORGANIZATION:</b>	020802

**GENERAL FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Operating &amp; Contractual:</b>							
520400	Office	774	467	3,000	3,000	3,000	3,000	3,000
531301	Vehicle Costs - Fuel & Oil	13,295	9,834	35,000	20,000	35,000	35,000	35,000
531304	Vehicle Costs - Repairs & Maint	11,033	16,683	15,000	12,000	15,000	15,000	15,000
531410	Telephone	7,478	9,218	5,000	7,000	5,000	5,000	5,000
	<b>Total Operating &amp; Contractual</b>	<b>32,580</b>	<b>36,202</b>	<b>58,000</b>	<b>42,000</b>	<b>58,000</b>	<b>58,000</b>	<b>58,000</b>
	<b>Other:</b>							
646015	RPPJ Cost Share	486,000	450,000	650,000	650,000	650,000	650,000	650,000
	<b>Total Other</b>	<b>486,000</b>	<b>450,000</b>	<b>650,000</b>	<b>650,000</b>	<b>650,000</b>	<b>650,000</b>	<b>650,000</b>
	<b>TOTAL DEPARTMENT</b>	<b>518,580</b>	<b>486,202</b>	<b>708,000</b>	<b>692,000</b>	<b>708,000</b>	<b>708,000</b>	<b>708,000</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Finance	<b>FUND #:</b>	101
<b>DEPARTMENT:</b>	Finance Administration	<b>ORGANIZATION:</b>	030100

**APPROPRIATION SUMMARY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	0	0	0	0	0	0	0.00%
Fringe Benefits	0	0	0	0	0	0	0.00%
Operating/Contractual	594,985	705,798	896,000	1,010,000	1,046,000	1,046,000	16.74%
Other	8,733,366	8,060,025	6,984,261	8,416,261	7,545,261	7,683,261	0.00%
Capital Outlay	98,319	68,532	500,000	500,000	750,000	750,000	0.00%
<b>Total Appropriations</b>	<b>9,426,670</b>	<b>8,834,355</b>	<b>8,380,261</b>	<b>9,926,261</b>	<b>9,341,261</b>	<b>9,479,261</b>	<b>13.11%</b>

**PERSONNEL ROSTER**

JOB CODE	TITLE	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Finance	<b>FUND #:</b>	101
<b>DEPARTMENT:</b>	Finance Administration	<b>ORGANIZATION:</b>	030100

**GENERAL FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Operating &amp; Contractual:</b>							
520105	Contract Labor	28,461	0	10,000	10,000	10,000	10,000	10,000
531106	Professional Fees - Audit	73,138	53,615	68,000	68,000	68,000	68,000	68,000
531110	Professional Fees & Services	206,591	407,549	450,000	550,000	450,000	600,000	600,000
531122	Fees - Occupal Licenses Collection	173,225	178,728	196,000	180,000	196,000	196,000	196,000
531209	Services - Bank Charges	9,015	7,556	9,000	9,000	9,000	9,000	9,000
533024	Economic Development	9,057	358	75,000	75,000	75,000	75,000	75,000
543000	Miscellaneous	58,744	31,156	48,000	73,000	48,000	48,000	48,000
543002	Dues & Subscriptions	36,754	26,836	40,000	45,000	40,000	40,000	40,000
	<b>Total Operating &amp; Contractual</b>	<b>594,985</b>	<b>705,798</b>	<b>896,000</b>	<b>1,010,000</b>	<b>896,000</b>	<b>1,046,000</b>	<b>1,046,000</b>
	<b>Other:</b>							
520010	Supplemental Pay - Police	797,280	712,367	865,000	712,000	712,000	712,000	712,000
520011	Supplemental Pay - Fire	672,262	681,917	639,000	682,000	682,000	682,000	682,000
543012	Fire Hydrant	95,000	95,000	95,000	95,000	95,000	95,000	95,000
543013	Street Lights	283,000	283,000	283,000	283,000	283,000	283,000	283,000
543028	Election Cost	566	13,350	60,000	50,000	60,000	60,000	60,000
543031	Economic Development - STR	3,968	24,881	59,643	59,643	59,643	59,643	59,643
646001	Civil Defense	10,000	10,000	10,000	10,000	10,000	10,000	10,000
646003	Dept of Veteran Affairs	9,803	9,930	7,000	7,000	7,000	7,000	7,000
646006	Probation Officer	196,797	196,637	245,000	200,000	245,000	245,000	245,000
646014	Arts Council of Central Louisiana	143,750	125,000	79,000	125,000	79,000	79,000	79,000
646032	LMA Convention	0	0	0	0	0	0	0
646033	Small Business Incubator	95,013	60,098	200,000	100,000	200,000	100,000	100,000
646034	Land Lease	24,159	1,200	15,618	15,618	15,618	15,618	15,618
646037	Storm Relief - Laura	98,465	7,482	0	500,000	0	0	0
646037	Storm Relief - Delta	0	1,577	0	0	0	0	0
646037	Emergency Relief - COVID 19	0	22,586	0	0	0	0	0
646040	Transfer to Fire Pension Fund	0	0	22,000	22,000	22,000	22,000	22,000
646160	Transfers to CDA Fund	(3,320)	0	0	0	0	0	0
646163	Transfer to HOME Investment Fund	(3,051)	0	0	0	0	0	0
646170	Transfer to Lead Hazard Fund	0	0	0	0	0	0	0
646402	Transfer to Sanitation Fund	639,774	829,000	424,000	859,000	424,000	246,000	365,000
646403	Transfer to Zoo Fund	2,110,900	1,493,000	788,000	854,000	788,000	968,000	987,000
646404	Transfer to Golf Course Fund	244,000	463,000	343,000	258,000	343,000	343,000	343,000
646551	Transfer to Risk Management Fund	2,765,000	2,778,000	2,849,000	2,761,000	2,908,000	2,908,000	2,908,000
646552	Transfer to Employee Benefit Fund	550,000	250,000	0	823,000	410,000	710,000	710,000
	<b>Total Other</b>	<b>8,733,366</b>	<b>8,080,025</b>	<b>6,984,261</b>	<b>8,416,261</b>	<b>7,343,261</b>	<b>7,545,261</b>	<b>7,683,261</b>
	<b>Capital Outlay:</b>							
707600	Machinery and Equipment	98,319	68,532	500,000	500,000	0	750,000	750,000
	<b>Total Capital Outlay</b>	<b>98,319</b>	<b>68,532</b>	<b>500,000</b>	<b>500,000</b>	<b>0</b>	<b>750,000</b>	<b>750,000</b>
	<b>TOTAL DEPARTMENT</b>	<b>9,426,670</b>	<b>8,834,355</b>	<b>8,380,261</b>	<b>9,926,261</b>	<b>8,239,261</b>	<b>9,341,261</b>	<b>9,479,261</b>

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	<b>Finance</b>	<b>FUND:</b>	<b>101</b>
<b>DEPARTMENT:</b>	<b>Division Director</b>	<b>ORGANIZATION:</b>	<b>031200</b>

**GOAL MISSION STATEMENT**

Section 4-03 of the Home Rule Charter of the City of Alexandria, charges the Director of Finance with the custody of city funds, integrity of financial statements, accounting systems, collections and disbursements of all Monies, procurement of property, safeguarding of assets, computer operations and preparation of the annual budget.

**FUNCTION DESCRIPTION**

The Director of Finance manages and coordinates all fiscal activities for the city including: Accounting, Budgeting, Purchasing, Tax Collection, Utility Customer Service, Meter Reading, and Management Information Systems.

Responsibilities include: debt administration, cash management and investing, inventory and fixed asset control, internal control system, pension funds, coordinating the annual audit, bond sales and supervision of all division operations.

The Director of Finance also serves on the City of Alexandria Employees' Retirement Boards, the Firefighters' Pension Board, and various committees as assigned or appointed.

**DEMAND PERFORMANCE INDICATORS**

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Finance	<b>FUND #:</b>	101
<b>DEPARTMENT:</b>	Division Director	<b>ORGANIZATION:</b>	031200

**APPROPRIATION SUMMARY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	131,926	130,477	132,577	132,577	143,183	143,183	8.00%
Fringe Benefits	40,337	49,682	48,485	48,485	52,343	52,343	7.96%
Operating/Contractual	16,805	15,732	46,000	36,000	46,000	46,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	840	2,000	2,000	2,000	2,000	0.00%
<b>Total Appropriations</b>	<b>189,068</b>	<b>196,731</b>	<b>229,062</b>	<b>219,062</b>	<b>243,526</b>	<b>243,526</b>	<b>6.31%</b>

**PERSONNEL ROSTER**

JOB CODE	TITLE	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
480103	Salary - Director of Finance	1	1	1	1	1	1	0.00%
480604	Salary - Administrative Assistant	1	1	1	1	1	1	0.00%
	<b>Total Positions</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>0.00%</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Finance	<b>FUND #:</b>	101
<b>DEPARTMENT:</b>	Division Director	<b>ORGANIZATION:</b>	031200

**GENERAL FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Salaries:</b>							
480103	Salary - Director of Finance	96,679	95,365	96,900	96,900	96,900	104,652	104,652
480604	Salary - Administrative Assistant	35,247	35,112	35,677	35,677	35,677	38,531	38,531
	<b>Total Salaries</b>	<b>131,926</b>	<b>130,477</b>	<b>132,577</b>	<b>132,577</b>	<b>132,577</b>	<b>143,183</b>	<b>143,183</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	23,354	26,931	25,693	25,693	28,738	29,397	29,397
510202	Fringe - Hospital	10,084	15,627	15,916	15,916	15,916	15,916	15,916
510206	Fringe - Medicare Insurance Tax	2,094	2,245	1,992	1,992	1,992	2,146	2,146
510207	Fringe - Life Insurance	60	60	84	84	84	84	84
510209	Fringe - Car Allowance	4,745	4,819	4,800	4,800	4,800	4,800	4,800
	<b>Total Fringe</b>	<b>40,337</b>	<b>49,682</b>	<b>48,485</b>	<b>48,485</b>	<b>51,530</b>	<b>52,343</b>	<b>52,343</b>
	<b>Operating &amp; Contractual:</b>							
520400	Office	6,115	7,190	10,000	10,000	10,000	10,000	10,000
531410	Telephone	6,885	7,210	6,000	6,000	6,000	6,000	6,000
543002	Dues & Subscriptions	896	199	0	0	0	0	0
543003	Travel & Training	2,909	1,133	30,000	20,000	30,000	30,000	30,000
	<b>Total Operating &amp; Contractual</b>	<b>16,805</b>	<b>15,732</b>	<b>46,000</b>	<b>36,000</b>	<b>46,000</b>	<b>46,000</b>	<b>46,000</b>
	<b>Capital Outlay:</b>							
707600	Machinery & Equipment	0	840	0	0	0	0	0
707700	Office Furniture and Fixtures	0	0	2,000	2,000	0	2,000	2,000
707702	Computer Software	0	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	<b>0</b>	<b>840</b>	<b>2,000</b>	<b>2,000</b>	<b>0</b>	<b>2,000</b>	<b>2,000</b>
	<b>TOTAL DEPARTMENT</b>	<b>189,068</b>	<b>196,731</b>	<b>229,062</b>	<b>219,062</b>	<b>230,107</b>	<b>243,526</b>	<b>243,526</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	<b>Finance</b>	<b>FUND:</b>	<b>101</b>
<b>DEPARTMENT:</b>	<b>Business Office</b>	<b>ORGANIZATION:</b>	<b>031400</b>

**GOAL MISSION STATEMENT**

To collect all revenue in a timely and efficient manner and provide customers with accurate, timely and courteous service.

**FUNCTION DESCRIPTION**

This department is responsible for the preparation of property tax notices, and the maintenance of the receivables, including sale of adjudicated property.

**DEMAND PERFORMANCE INDICATORS**

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Tax notices prepared	21,337	22,102	22,867

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Finance	<b>FUND #:</b>	101
<b>DEPARTMENT:</b>	Business Office	<b>ORGANIZATION:</b>	031400

**APPROPRIATION SUMMARY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	143,069	151,670	158,606	149,606	169,335	172,157	8.54%
Fringe Benefits	52,559	63,630	64,414	67,414	89,263	89,956	39.65%
Operating/Contractual	116,004	158,408	125,000	178,000	125,000	125,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	9,918	11,250	11,250	80,000	80,000	0.00%
<b>Total Appropriations</b>	<b>311,632</b>	<b>383,624</b>	<b>359,270</b>	<b>406,270</b>	<b>463,598</b>	<b>467,113</b>	<b>30.02%</b>

**PERSONNEL ROSTER**

JOB CODE	TITLE	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490126	Salary - Business Office Manager	1	1	1	1	1	1	0.00%
490642	Salary - Customer Accounts Rep	2	2	2	2	2	2	0.00%
490644	Salary - Customer Accounts Team L	1	1	1	1	1	1	0.00%
490690	Salary - Student Worker	1	1	1	1	1	1	0.00%
	<b>Total Positions</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>0.00%</b>

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Finance	<b>FUND #:</b>	101
<b>DEPARTMENT:</b>	Business Office	<b>ORGANIZATION:</b>	031400

**GENERAL FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Salaries:</b>							
450001	Overtime	803	1,524	6,000	4,000	6,000	6,000	6,000
490126	Salary - Business Office Manager	48,355	50,097	50,903	50,903	50,903	54,975	55,993
490642	Salary - Customer Accounts Rep	55,133	55,666	56,562	49,562	56,007	60,487	61,608
490644	Salary - Customer Accounts Team L	32,309	32,571	34,141	34,141	34,142	36,873	37,556
490690	Salary - Student Worker	6,469	11,812	11,000	11,000	11,000	11,000	11,000
	<b>Total Salaries</b>	143,069	151,670	158,606	149,606	158,052	169,335	172,157
	<b>Fringe:</b>							
510201	Fringe - Pension	24,633	28,867	28,607	26,607	33,954	36,559	37,211
510202	Fringe - Hospital	25,433	31,846	32,657	37,657	49,398	49,398	49,398
510206	Fringe - Medicare Insurance Tax	1,972	2,066	2,300	2,300	2,292	2,456	2,497
510207	Fringe - Life Insurance	120	119	168	168	168	168	168
510208	Fringe - FICA Tax Retirement	401	732	682	682	682	682	682
	<b>Total Fringe</b>	52,559	63,630	64,414	67,414	86,494	89,263	89,956
	<b>Operating and Contractual:</b>							
520105	Contract Labor	0	0	0	0	0	0	0
520400	Office	9,920	9,661	6,000	6,000	6,000	6,000	6,000
531101	Fees Recording	48,180	43,990	17,000	55,000	17,000	17,000	17,000
531301	Vehicle Costs - Fuel & Oil	135	89	2,000	2,000	2,000	2,000	2,000
531304	Vehicle Cost - R & M	0	424	1,000	1,000	1,000	1,000	1,000
531401	Postage	26,859	28,218	44,000	34,000	44,000	44,000	44,000
531410	Telephone	1,476	1,751	2,000	2,000	2,000	2,000	2,000
531500	Printing	2,000	1,265	2,000	2,000	2,000	2,000	2,000
531900	Advertising	3,977	49,858	24,000	49,000	24,000	24,000	24,000
543003	Travel & Training	50	278	5,000	5,000	5,000	5,000	5,000
543025	Tax Rolls	22,156	21,977	20,000	20,000	20,000	20,000	20,000
605106	Maintenance Equipment	1,251	895	2,000	2,000	2,000	2,000	2,000
	<b>Total Operating and Contractual</b>	116,004	158,406	125,000	178,000	125,000	125,000	125,000
	<b>Capital Outlay:</b>							
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	0	0	750	750	0	0	0
707700	Office Furniture & Fixtures	0	3,118	1,000	1,000	0	0	0
707702	Computer Software	0	6,800	9,500	9,500	0	80,000	80,000
	<b>Total Capital Outlay</b>	0	9,918	11,250	11,250	0	80,000	80,000
	<b>TOTAL DEPARTMENT</b>	311,632	383,624	359,270	406,270	369,546	463,598	467,113

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	<b>Finance</b>	<b>FUND:</b>	<b>101</b>
<b>DEPARTMENT:</b>	<b>Accounting</b>	<b>ORGANIZATION:</b>	<b>031500</b>

**GOAL MISSION STATEMENT**

To ensure accurate and efficient accounting of all financial transactions incurred by the City of Alexandria so that complete and timely financial statements can be prepared.

**FUNCTION DESCRIPTION**

The Accounting Department is responsible for:

1. Processing Payroll, Accounts Payable, and Accounts Receivable.
2. Maintaining the General Ledger.
3. Accounting for fixed assets.
4. Monitoring cash and investments.
5. Establishing and monitoring internal controls.
6. Monitoring debt service, bond payments, and other long term liabilities.
7. Preparing the city's financial statements in accordance with generally accepted accounting principles.

Additionally, the Accounting Department is responsible for the accounting and financial reporting of the Firefighter's Pension Fund.

**DEMAND PERFORMANCE INDICATORS**

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Payroll checks issued	23,500	23,500	23,500
Pension fund checks (fire/police)	90	90	90
Accounts payable checks issued	10,500	10,500	10,500
Journal entries posted	5,000	5,000	5,000

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Finance	<b>FUND #:</b>	101
<b>DEPARTMENT:</b>	Accounting	<b>ORGANIZATION:</b>	031500

**APPROPRIATION SUMMARY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	318,097	336,533	305,427	300,427	298,791	304,212	-0.40%
Fringe Benefits	156,435	141,587	167,298	165,298	151,735	153,068	-8.51%
Operating/Contractual	15,697	8,290	24,000	24,000	24,000	24,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	349	0	0	0	22,000	22,000	0.00%
<b>Total Appropriations</b>	<b>490,578</b>	<b>486,410</b>	<b>496,725</b>	<b>489,725</b>	<b>496,526</b>	<b>503,280</b>	<b>1.32%</b>

**PERSONNEL ROSTER**

JOB CODE	TITLE	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490108	Salary - Accounting Manager	1	1	1	1	1	1	0.00%
490230	Salary - Accountant	3	3	3	3	3	3	0.00%
490339	Salary - Accounting Technician	3	3	3	3	3	3	0.00%
	<b>Total Positions</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>0.00%</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Finance	<b>FUND #:</b>	101
<b>DEPARTMENT:</b>	Accounting	<b>ORGANIZATION:</b>	031500

**GENERAL FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Salaries:</b>							
450001	Overtime	6,317	16,692	6,000	6,000	6,000	6,000	6,000
490108	Salary - Accounting Manager	68,589	92,834	57,453	57,453	57,453	62,049	63,198
490230	Salary - Accountant	125,714	92,841	121,413	116,413	119,055	128,579	130,960
490399	Salary - Accounting Technician	117,477	134,166	120,561	120,561	94,595	102,163	104,054
	<b>Total Salaries</b>	<b>318,097</b>	<b>336,533</b>	<b>305,427</b>	<b>300,427</b>	<b>277,103</b>	<b>298,791</b>	<b>304,212</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	57,347	57,269	59,191	57,191	63,984	68,990	70,243
510202	Fringe - Hospital	95,362	80,267	104,052	104,052	78,119	78,119	78,119
510206	Fringe - Medicare Insurance Tax	3,517	3,865	3,761	3,761	4,019	4,332	4,412
510207	Fringe - Life Insurance	209	186	294	294	294	294	294
	<b>Total Fringe</b>	<b>156,435</b>	<b>141,587</b>	<b>167,298</b>	<b>165,298</b>	<b>146,416</b>	<b>151,735</b>	<b>153,068</b>
	<b>Operating &amp; Contractual:</b>							
520400	Office	9,405	1,875	8,000	8,000	8,000	8,000	8,000
531301	Vehicle Costs - Fuel & Oil	73	0	1,000	1,000	1,000	1,000	1,000
531304	Vehicle Costs - R & M	0	143	0	0	0	0	0
531410	Telephone	4,240	4,684	4,000	4,000	4,000	4,000	4,000
543002	Dues and Subscriptions	510	245	2,000	2,000	2,000	2,000	2,000
543003	Travel & Training	1,124	0	4,000	4,000	4,000	4,000	4,000
605106	Maintenance of Equipment	345	1,343	5,000	5,000	5,000	5,000	5,000
	<b>Total Operating &amp; Contractual</b>	<b>15,697</b>	<b>8,290</b>	<b>24,000</b>	<b>24,000</b>	<b>24,000</b>	<b>24,000</b>	<b>24,000</b>
	<b>Capital Outlay:</b>							
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	0	0	0	0	0	22,000	22,000
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	349	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	<b>349</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>22,000</b>	<b>22,000</b>
	<b>TOTAL DEPARTMENT</b>	<b>490,578</b>	<b>486,410</b>	<b>496,725</b>	<b>489,725</b>	<b>447,519</b>	<b>496,526</b>	<b>503,280</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	<b>Finance</b>	<b>FUND:</b>	<b>101</b>
<b>DEPARTMENT:</b>	<b>Purchasing</b>	<b>ORGANIZATION:</b>	<b>031600</b>

**GOAL MISSION STATEMENT**

To purchase all property, supplies, material and services for the City of Alexandria in accordance with applicable state laws, council policies, and administrative requirements.

**FUNCTION DESCRIPTION**

The Purchasing Department processes departmental requisitions, solicits and analyzes bids consistent with good purchasing policies and in accordance with applicable state laws and council policy. Purchasing also manages the activities to the Print Shop, Central Warehouse, Electric Distribution Warehouse, and the Vehicle & Equipment Parts Department facilities. In addition, Purchasing Department maintains the records for the city's fleet and handles all communications for city departments (i.e. pagers, mobile and portable radios, and cell phones). Purchasing issues departments approved for procurement cards as well as audits the charges on the card holder's monthly statements (approximately 45 card holders at this time).

**DEMAND PERFORMANCE INDICATORS**

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Requisitions/Purchase Orders Processed	16,000	20,000	21,000
Mail Processing	88,400	100,000	105,000
New Vendor Processing	600	775	800
Invoices Processed for Payment	88,400	100,000	105,000
Monthly P-Card Statements Audited	14	60	60
Capital invoices process for payment	0	0	0
Bids Prepared	175	250	275
Quotes for Products	2,500	3,000	3,100
Quote Price Inquires	4,000	4,200	4,300
Vendor Product Inquires	2,200	2,400	2,500
Bid/Quote Preparation-Man Hours	0	2,000	2,100
Product Inquiry/Research-Man Hours	0	3,000	3,100

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Finance	<b>FUND #:</b>	101
<b>DEPARTMENT:</b>	Purchasing	<b>ORGANIZATION:</b>	031600

**APPROPRIATION SUMMARY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	221,656	206,769	263,647	249,647	277,743	282,830	7.28%
Fringe Benefits	94,551	96,853	135,297	123,297	131,799	133,047	-1.66%
Operating/Contractual	11,845	7,693	25,000	23,000	25,000	25,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	13,419	0	0	0	0	0	0.00%
<b>Total Appropriations</b>	<b>341,471</b>	<b>311,315</b>	<b>423,944</b>	<b>395,944</b>	<b>434,542</b>	<b>440,877</b>	<b>3.99%</b>

**PERSONNEL ROSTER**

JOB CODE	TITLE	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490109	Salary - Purchasing Manager	1	1	1	1	1	1	0.00%
490135	Salary - Purchasing Technician	2	2	2	2	2	2	0.00%
490238	Salary - Senior Buyer	2	2	2	2	2	2	0.00%
490363	Salary - Buyer	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
	<b>Total Positions</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>0.00%</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	<b>Finance</b>	<b>FUND #:</b>	<b>101</b>
<b>DEPARTMENT:</b>	<b>Purchasing</b>	<b>ORGANIZATION:</b>	<b>031600</b>

**GENERAL FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Salaries:</b>							
450001	Overtime	0	0	3,000	3,000	3,000	3,000	3,000
490109	Salary - Purchasing Manager	51,520	53,724	54,588	54,588	54,589	58,956	60,048
490135	Salary - Purchasing Technician	62,333	63,895	64,922	64,922	64,923	70,117	71,415
490238	Salary - Senior Buyer	65,630	53,599	74,370	71,370	74,065	79,991	81,471
490363	Salary - Buyer	27,543	33,450	31,081	28,081	31,738	34,275	34,910
490618	Salary - Administrative Secretary	14,621	2,101	35,686	27,686	29,078	31,404	31,986
	<b>Total Salaries</b>	<b>221,656</b>	<b>206,769</b>	<b>263,647</b>	<b>249,647</b>	<b>257,391</b>	<b>277,743</b>	<b>282,830</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	39,928	42,677	51,093	47,093	59,432	64,131	65,306
510202	Fringe - Hospital	51,454	51,237	80,087	72,087	63,346	63,346	63,346
510206	Fringe - Medicare Insurance Tax	2,989	2,776	3,823	3,823	3,733	4,028	4,101
510207	Fringe - Life Insurance	180	163	294	294	294	294	294
	<b>Total Fringe</b>	<b>94,551</b>	<b>96,853</b>	<b>135,297</b>	<b>123,297</b>	<b>126,805</b>	<b>131,799</b>	<b>133,047</b>
	<b>Operating &amp; Contractual:</b>							
520105	Contract Labor	0	0	0	0	0	0	0
520400	Office	4,255	3,787	5,000	5,000	5,000	5,000	5,000
531301	Vehicle Costs - Fuel & Oil	149	150	2,000	2,000	2,000	2,000	2,000
531304	Vehicle Costs - R & M	417	119	1,000	1,000	1,000	1,000	1,000
531410	Telephone	3,744	3,203	6,000	4,000	6,000	6,000	6,000
531500	Printing	225	284	1,000	1,000	1,000	1,000	1,000
543002	Dues & Subscriptions	150	0	2,000	2,000	2,000	2,000	2,000
543003	Travel & Training	2,905	150	4,000	4,000	4,000	4,000	4,000
605106	Maintenance Equipment	0	0	4,000	4,000	4,000	4,000	4,000
	<b>Total Operating &amp; Contractual</b>	<b>11,845</b>	<b>7,693</b>	<b>25,000</b>	<b>23,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>
	<b>Capital Outlay:</b>							
707405	Building Improvements	13,419	0	0	0	0	0	0
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	<b>13,419</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOTAL DEPARTMENT</b>	<b>341,471</b>	<b>311,315</b>	<b>423,944</b>	<b>395,944</b>	<b>409,196</b>	<b>434,542</b>	<b>440,877</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Finance	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Print Shop	<b>ORGANIZATION:</b>	031700

**GOAL MISSION STATEMENT**

To provide the printing services for all city departments in the most economical and efficient manner possible.

**FUNCTION DESCRIPTION**

The Printing Department handles the printing of city stationary, envelopes, and forms as needed and works with various departments on special projects such as financial reports, budgets, capital outlay, brochures, posters, banners, post cards, mail outs, certificates, name tags, invitations, programs, etc. We also provide name plates for desks and doors, rubber stamps, graphic design work and typesetting.

**DEMAND PERFORMANCE INDICATORS**

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Number of sheets printed (includes letterheads, envelopes, forms, and special projects)	2,000,000 Sheets	2,050,000 Sheets	2,100,000 Sheets
Special reports and projects	200 Books	225 Books	250 Books
Utility Bill Printed per month	925 Projects	1,000 Projects	1,100 Projects
	150 Sp. Projects	200 Sp. Projects	225 Sp. Projects
	28,000	28,000	28,000

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Finance	<b>FUND #:</b>	101
<b>DEPARTMENT:</b>	Print Shop	<b>ORGANIZATION:</b>	031700

**APPROPRIATION SUMMARY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	104,437	106,097	110,432	109,432	119,026	121,174	9.73%
Fringe Benefits	64,778	69,167	73,352	73,352	79,559	80,087	9.18%
Operating/Contractual	56,961	57,248	78,000	68,000	78,000	78,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	1,590	6,464	126,824	126,824	0	0	0.00%
<b>Total Appropriations</b>	<b>227,766</b>	<b>238,976</b>	<b>388,608</b>	<b>377,608</b>	<b>276,585</b>	<b>279,261</b>	<b>-28.14%</b>

**PERSONNEL ROSTER**

JOB CODE	TITLE	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490131	Salary - Mail Clerk	1	1	1	1	1	1	0.00%
490735	Salary - Print Shop Coordinator	2	2	2	2	2	2	0.00%
	<b>Total Positions</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>0.00%</b>
=====								

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Finance	<b>FUND #:</b>	101
<b>DEPARTMENT:</b>	Print Shop	<b>ORGANIZATION:</b>	031700

**GENERAL FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Salaries:</b>							
450001	Overtime	384	368	3,000	2,000	3,000	3,000	3,000
490131	Salary - Mail Clerk	27,688	28,134	28,588	28,588	28,587	30,874	31,446
490735	Salary - Print Shop Coordinator	76,365	77,595	78,844	78,844	78,844	85,152	86,728
	<b>Total Salaries</b>	<b>104,437</b>	<b>106,097</b>	<b>110,432</b>	<b>109,432</b>	<b>110,431</b>	<b>119,026</b>	<b>121,174</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	18,834	21,899	21,401	21,401	25,499	27,484	27,980
510202	Fringe - Hospital	44,589	45,857	50,223	50,223	50,223	50,223	50,223
510206	Fringe - Medicare	1,268	1,322	1,602	1,602	1,602	1,726	1,758
510207	Fringe - Life Insurance	87	89	126	126	126	126	126
	<b>Total Fringe</b>	<b>64,778</b>	<b>69,167</b>	<b>73,352</b>	<b>73,352</b>	<b>77,450</b>	<b>79,559</b>	<b>80,087</b>
	<b>Operating &amp; Contractual:</b>							
520500	Operating Supplies	686	1,021	2,000	2,000	2,000	2,000	2,000
531410	Telephone	605	1,125	1,000	1,000	1,000	1,000	1,000
531800	Lease	32,301	34,805	47,000	37,000	47,000	47,000	47,000
543003	Travel & Training	199	0	1,000	1,000	1,000	1,000	1,000
605106	Maintenance Equipment	23,170	20,297	27,000	27,000	27,000	27,000	27,000
	<b>Total Operating &amp; Contractual</b>	<b>56,961</b>	<b>57,248</b>	<b>78,000</b>	<b>68,000</b>	<b>78,000</b>	<b>78,000</b>	<b>78,000</b>
	<b>Capital Outlay:</b>							
707405	Building Improvements	0	0	0	0	0	0	0
707600	Machinery & Equipment	0	4,800	126,824	126,824	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	1,590	1,664	0	0	0	0	0
	<b>Total Capital Outlay</b>	<b>1,590</b>	<b>6,464</b>	<b>126,824</b>	<b>126,824</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOTAL DEPARTMENT</b>	<b>227,766</b>	<b>238,976</b>	<b>388,608</b>	<b>377,608</b>	<b>265,881</b>	<b>276,585</b>	<b>279,261</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Finance	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Central Warehouse	<b>ORGANIZATION:</b>	031800

**GOAL MISSION STATEMENT**

To store and distribute supplies, material, and equipment required for city operations, and to provide for the maintenance and storage of city records.

**FUNCTION DESCRIPTION**

The warehouse receives, stores, disburses and properly records, supplies, materials and equipment. The warehouse temporarily stores surplus equipment until disposal.

**DEMAND PERFORMANCE INDICATORS**

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Pick tickets issued	3,195	3,905	4,000
Inventory issued to departments	67,385	70,785	71,000
Inventory stock received P.O.	93,425	99,750	100,000
Surplus property stored	610	650	675
City records stored (2 locations)	1,600	1,670	1,670

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Finance	<b>FUND #:</b>	101
<b>DEPARTMENT:</b>	Central Warehouse	<b>ORGANIZATION:</b>	031800

**APPROPRIATION SUMMARY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	182,831	192,302	197,964	197,964	213,079	216,861	9.55%
Fringe Benefits	80,673	84,584	96,146	92,146	98,081	99,010	2.98%
Operating/Contractual	31,455	33,689	31,000	29,000	31,000	31,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	25,864	0	0	0	0	0	0.00%
<b>Total Appropriations</b>	<b>320,823</b>	<b>310,575</b>	<b>325,110</b>	<b>319,110</b>	<b>342,160</b>	<b>346,871</b>	<b>6.69%</b>

**PERSONNEL ROSTER**

JOB CODE	TITLE	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490136	Salary - Supervisr Central Warehouse	1	1	1	1	1	1	0.00%
490624	Salary - Inventory Coordinator	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
490841	Salary - Stock Clerk	3	3	3	3	3	3	0.00%
	<b>Total Positions</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>0.00%</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Finance	<b>FUND #:</b>	101
<b>DEPARTMENT:</b>	Central Warehouse	<b>ORGANIZATION:</b>	031800

**GENERAL FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Salaries:</b>							
450001	Overtime	4,740	17,463	9,000	9,000	9,000	9,000	9,000
490136	Salary - Supervisor Central Warehouse	47,242	47,876	48,775	48,775	48,775	52,677	53,653
490624	Salary - Inventory Coordinator	36,242	36,702	37,419	37,419	37,418	40,411	41,160
490626	Salary - Clerical Specialist	25,131	26,037	26,456	26,456	26,456	28,572	29,102
490841	Salary - Stock Clerk	69,476	64,224	76,314	76,314	76,314	82,419	83,946
	<b>Total Salaries</b>	<b>182,831</b>	<b>192,302</b>	<b>197,964</b>	<b>197,964</b>	<b>197,963</b>	<b>213,079</b>	<b>216,861</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	33,001	39,357	36,622	36,622	43,633	47,123	47,995
510202	Fringe - Hospital	45,002	42,423	56,531	52,531	47,748	47,748	47,748
510206	Fringe - Medicare Insurance Tax	2,499	2,643	2,741	2,741	2,741	2,958	3,015
510207	Fringe - Life Insurance	171	161	252	252	252	252	252
	<b>Total Fringe</b>	<b>80,673</b>	<b>84,584</b>	<b>96,146</b>	<b>92,146</b>	<b>94,374</b>	<b>98,081</b>	<b>99,010</b>
	<b>Operating &amp; Contractual:</b>							
520105	Contract Labor	10,597	7,251	0	0	0	0	0
520200	Obsolete Inventory	658	963	3,000	3,000	3,000	3,000	3,000
520204	Uniforms	2,000	1,999	2,000	2,000	2,000	2,000	2,000
520400	Office	1,125	2,833	3,000	3,000	3,000	3,000	3,000
520500	Operating Supplies	2,783	3,356	4,000	4,000	4,000	4,000	4,000
520501	Operating - Janitorial	999	987	1,000	1,000	1,000	1,000	1,000
531301	Vehicle Costs - Fuel & Oil	2,732	3,030	2,000	2,000	2,000	2,000	2,000
531304	Vehicle Costs - R & M	3,951	3,897	3,000	3,000	3,000	3,000	3,000
531410	Telephone	1,967	1,838	4,000	2,000	4,000	4,000	4,000
531500	Printing	124	19	1,000	1,000	1,000	1,000	1,000
605101	Maintenance Bldg & Facilities	997	1,140	3,000	3,000	3,000	3,000	3,000
605106	Maintenance Equipment	3,522	1,820	5,000	5,000	5,000	5,000	5,000
646037	Emergency Relief - Laura	0	4,556	0	0	0	0	0
	<b>Total Operating &amp; Contractual</b>	<b>31,455</b>	<b>33,689</b>	<b>31,000</b>	<b>29,000</b>	<b>31,000</b>	<b>31,000</b>	<b>31,000</b>
	<b>Capital Outlay:</b>							
707500	Vehicles	25,864	0	0	0	0	0	0
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	<b>25,864</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOTAL DEPARTMENT</b>	<b>320,823</b>	<b>310,575</b>	<b>325,110</b>	<b>319,110</b>	<b>323,337</b>	<b>342,160</b>	<b>346,871</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	<b>Finance</b>	<b>FUND:</b>	<b>101</b>
<b>DEPARTMENT:</b>	<b>Parts Warehouse</b>	<b>ORGANIZATION:</b>	<b>031805</b>

**GOAL MISSION STATEMENT**

To inventory and distribute vehicle and equipment parts and supplies for the Motor Pool, Sanitation, and Bus Departments.

**FUNCTION DESCRIPTION**

The Vehicle & Equipment Parts Department is housed within the Motor Pool repair facility building at the Consolidated Complex.

The department implements inventory procedures for the stocking and distribution of commonly used items for the repair and up keep the city's fleet. Through precedent management, the Parts Department strives to maintain an adequate inventory that results in shorter "down times" for city vehicles and ultimately giving better service to the citizens of Alexandria.

**DEMAND PERFORMANCE INDICATORS**

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Work Orders Processed	8,000	9,000	9,100
Number of Parts Issued From Stock	171,000	190,000	200,000
Number of Parts Checked Inventory	90,000	100,000	105,000
Telephone Quotes	700	825	850
Request for information from shop	850	1,200	1,300

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Finance	<b>FUND #:</b>	101
<b>DEPARTMENT:</b>	Parts Warehouse	<b>ORGANIZATION:</b>	031805

**APPROPRIATION SUMMARY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	61,967	84,353	68,774	84,774	74,035	75,351	9.56%
Fringe Benefits	44,766	51,288	52,323	55,323	56,166	56,489	7.96%
Operating/Contractual	5,462	5,859	10,000	10,000	10,000	10,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	1,200	1,200	0.00%
<b>Total Appropriations</b>	<b>112,195</b>	<b>141,500</b>	<b>131,097</b>	<b>150,097</b>	<b>141,401</b>	<b>143,040</b>	<b>9.11%</b>

**PERSONNEL ROSTER**

JOB CODE	TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490624	Salary - Inventory Coordinator	1	1	1	1	1	1	0.00%
490841	Salary - Stock Clerk	1	1	1	1	1	1	0.00%
	<b>Total Positions</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>0.00%</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Finance	<b>FUND #:</b>	101
<b>DEPARTMENT:</b>	Parts Warehouse	<b>ORGANIZATION:</b>	031805

**GENERAL FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Salaries:</b>							
450001	Overtime	3,082	19,742	3,000	19,000	3,000	3,000	3,000
490624	Salary - Inventory Coordinator	38,445	38,943	39,693	39,693	39,693	42,868	43,662
490841	Salary - Stock Clerk	20,440	25,668	26,081	26,081	26,081	28,167	28,689
	<b>Total Salaries</b>	<b>61,967</b>	<b>84,353</b>	<b>68,774</b>	<b>84,774</b>	<b>68,774</b>	<b>74,035</b>	<b>75,351</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	11,180	17,410	13,328	16,328	15,880	17,095	17,399
510202	Fringe - Hospital	32,818	32,786	37,913	37,913	37,913	37,913	37,913
510206	Fringe - Medicare Insurance Tax	708	1,033	998	998	998	1,074	1,093
510207	Fringe - Life Insurance	60	59	84	84	84	84	84
	<b>Total Fringe</b>	<b>44,766</b>	<b>51,288</b>	<b>52,323</b>	<b>55,323</b>	<b>54,875</b>	<b>56,166</b>	<b>56,489</b>
	<b>Operating &amp; Contractual:</b>							
520204	Uniforms	992	999	1,000	1,000	1,000	1,000	1,000
520400	Office	584	750	1,000	1,000	1,000	1,000	1,000
520500	Operating Supplies	642	635	1,000	1,000	1,000	1,000	1,000
531301	Vehicle Costs - Fuel & Oil	1,036	850	2,000	2,000	2,000	2,000	2,000
531304	Vehicle Costs - R & M	459	807	1,000	1,000	1,000	1,000	1,000
531410	Telephone	1,061	1,366	2,000	2,000	2,000	2,000	2,000
605106	Maintenance Equipment	688	452	2,000	2,000	2,000	2,000	2,000
	<b>Total Operating &amp; Contractual</b>	<b>5,462</b>	<b>5,859</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>
	<b>Capital Outlay:</b>							
707405	Building Improvements	0	0	0	0	0	1,200	1,200
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,200</b>	<b>1,200</b>
	<b>TOTAL DEPARTMENT</b>	<b>112,195</b>	<b>141,500</b>	<b>131,097</b>	<b>150,097</b>	<b>133,649</b>	<b>141,401</b>	<b>143,040</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	<b>Public Works</b>	<b>FUND:</b>	<b>101</b>
<b>DEPARTMENT:</b>	<b>Division Director</b>	<b>ORGANIZATION:</b>	<b>042100</b>

**GOAL MISSION STATEMENT**

Section 4-04 of the Home Rule Charter of the City of Alexandria charges the Director of Public Works with the administration of engineering services, contract construction work, maintenance of streets, and drainage. Also included are transit operations and sanitation.

**FUNCTION DESCRIPTION**

The Director of Public Works manages and coordinates all public work activities for the City, including Streets, Zoo, Motor Pool, Building Services, Municipal Transit, Traffic, Sanitation, Code Enforcement, Animal Control, Engineering, and Urban Forestry.

**DEMAND PERFORMANCE INDICATORS**

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Public Works	<b>FUND #:</b>	101
<b>DEPARTMENT:</b>	Division Director	<b>ORGANIZATION:</b>	042100

**APPROPRIATION SUMMARY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	294,075	235,451	324,579	244,579	340,397	343,878	5.95%
Fringe Benefits	101,000	101,904	151,626	129,626	161,151	162,008	6.85%
Operating/Contractual	29,557	22,860	65,000	53,000	65,000	65,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
<b>Total Appropriations</b>	<b>424,632</b>	<b>360,215</b>	<b>541,205</b>	<b>427,205</b>	<b>566,548</b>	<b>570,884</b>	<b>5.48%</b>

**PERSONNEL ROSTER**

JOB CODE	TITLE	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
480104	Salary - Director of Public Works	1	1	1	1	1	1	0.00%
480604	Salary - Administrative Assistant	1	1	1	1	1	1	0.00%
490228	Salary - Asst Director Public Works	2	2	2	2	2	2	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
	<b>Total Positions</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>0.00%</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Public Works	<b>FUND #:</b>	101
<b>DEPARTMENT:</b>	Division Director	<b>ORGANIZATION:</b>	042100

**GENERAL FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Salaries:</b>							
480104	Salary - Director of Public Works	98,673	67,299	99,878	62,878	85,000	91,800	91,800
480604	Salary - Administrative Assistant	37,418	57,205	56,100	56,100	56,100	60,588	60,588
490228	Salary - Asst Director Public Works	135,905	88,991	138,941	104,941	145,004	156,605	159,504
490618	Salary - Administrative Secretary	22,081	21,956	29,660	20,660	29,078	31,404	31,985
	<b>Total Salaries</b>	<b>294,075</b>	<b>235,451</b>	<b>324,579</b>	<b>244,579</b>	<b>315,182</b>	<b>340,397</b>	<b>343,878</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	52,817	44,724	62,904	48,904	72,776	78,597	79,401
510202	Fringe - Hospital	38,915	50,572	78,937	70,937	72,538	72,538	72,538
510206	Fringe - Medicare Insurance Tax	4,295	3,285	4,775	4,775	4,641	5,006	5,057
510207	Fringe - Life Insurance	136	166	210	210	210	210	210
510209	Fringe - Car Allowance	4,837	3,157	4,800	4,800	4,800	4,800	4,800
	<b>Total Fringe</b>	<b>101,000</b>	<b>101,904</b>	<b>151,626</b>	<b>129,626</b>	<b>154,965</b>	<b>161,151</b>	<b>162,006</b>
	<b>Operating &amp; Contractual:</b>							
520105	Contract Labor	0	0	0	0	0	0	0
520400	Office	16,426	10,599	14,000	14,000	14,000	14,000	14,000
531301	Vehicle Costs - Fuel & Oil	1,597	472	7,000	5,000	7,000	7,000	7,000
531304	Vehicle Costs - R & M	547	631	4,000	4,000	4,000	4,000	4,000
531410	Telephone	9,601	8,715	10,000	10,000	10,000	10,000	10,000
531800	Lease	0	73	0	0	0	0	0
543003	Travel & Training	1,386	2,370	30,000	20,000	30,000	30,000	30,000
	<b>Total Operating &amp; Contractual</b>	<b>29,557</b>	<b>22,860</b>	<b>65,000</b>	<b>53,000</b>	<b>65,000</b>	<b>65,000</b>	<b>65,000</b>
	<b>Capital Outlay:</b>							
707101	Acquisition	0	0	0	0	0	0	0
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOTAL DEPARTMENT</b>	<b>424,632</b>	<b>360,215</b>	<b>541,205</b>	<b>427,205</b>	<b>535,147</b>	<b>566,548</b>	<b>570,884</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	<b>Public Works</b>	<b>FUND:</b>	<b>101</b>
<b>DEPARTMENT:</b>	<b>Code Enforcement</b>	<b>ORGANIZATION:</b>	<b>042200</b>

**GOAL MISSION STATEMENT**

It is the goal of the department to effectively enforce various City codes in regards to high grass, litter, abandoned vehicles, and sanitation. It is also the mission of the department to provide an efficient means to the public as well as other city departments of reporting complaints/problems and making inquires regarding city services and opportunities. This mission is accomplished through our "First Call" line where employees receive, document, and follow up on inquires, problems, complaints and requests from the public, the administration, the council, department heads, and other city employees.

**FUNCTION DESCRIPTION**

The department enforces the City's codes in regards to high grass, litter, abandoned vehicles, and sanitation. The department also receives, documents, and follows up on inquires from the public as well as other city departments in regards to city services and opportunities (First Call).

**DEMAND PERFORMANCE INDICATORS**

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Grass cutting work orders completed	2,348	2,270	2,300
Warning citations issued	360	1,650	1,600
Abandoned vehicles removed	350	0	0
Court appearances	111	4	5
First Call complaints received	3,500	3,500	3,500

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Public Works	<b>FUND #:</b>	101
<b>DEPARTMENT:</b>	Code Enforcement	<b>ORGANIZATION:</b>	042200

**APPROPRIATION SUMMARY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	281,446	264,896	290,382	296,382	305,924	401,736	38.35%
Fringe Benefits	108,160	100,189	125,311	120,311	147,858	149,181	19.05%
Operating/Contractual	363,620	377,619	464,000	502,000	464,000	349,000	-24.78%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	259,348	5,103	4,125	40,197	5,800	30,377	0.00%
<b>Total Appropriations</b>	<b>1,012,574</b>	<b>747,807</b>	<b>883,818</b>	<b>958,890</b>	<b>923,582</b>	<b>930,294</b>	<b>5.26%</b>

**PERSONNEL ROSTER**

JOB CODE	TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490119	Salary - Superintendent Code Enforc	1	1	1	1	1	1	0.00%
490141	Salary - Crew Leader	1	1	1	1	1	2	0.00%
490337	Salary - Code Enforcement Officer	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490746	Salary - Equipment Operator II	1	1	1	1	1	2	0.00%
490820	Salary - Maintenance Worker	1	1	1	1	1	2	0.00%
490902	Salary - Code Enforcement Officer S	2	2	2	2	2	2	0.00%
	<b>Total Positions</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>11</b>	<b>0.00%</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Public Works	<b>FUND #:</b>	101
<b>DEPARTMENT:</b>	Code Enforcement	<b>ORGANIZATION:</b>	042200

**GENERAL FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Salaries:</b>							
450001	Overtime	17,034	13,371	15,000	21,000	15,000	15,000	15,000
490119	Salary - Superintendent Code Enforc	51,142	50,947	51,767	51,767	50,752	54,812	55,827
490141	Salary - Crew Leader	39,003	45,815	35,474	35,474	35,474	38,312	74,547
490337	Salary - Code Enforcement Officer	22,674	28,311	32,503	32,503	31,865	34,414	35,052
490618	Salary - Administrative Secretary	29,278	28,949	29,660	29,660	29,078	31,404	31,986
490746	Salary - Equipment Operator II	29,132	4,511	31,463	31,463	29,078	31,404	64,523
490820	Salary - Maintenance Worker	21,246	21,092	21,640	21,640	20,800	22,464	45,240
490902	Salary - Code Enforcement Officer S	71,937	71,900	72,875	72,875	72,328	78,114	79,561
	<b>Total Salaries</b>	<b>281,446</b>	<b>264,896</b>	<b>290,382</b>	<b>296,382</b>	<b>284,375</b>	<b>305,924</b>	<b>401,736</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	50,073	51,932	56,276	56,276	65,663	70,638	71,883
510202	Fringe - Hospital	53,962	44,362	64,489	59,489	72,447	72,447	72,447
510206	Fringe - Medicare Insurance Tax	3,896	3,692	4,210	4,210	4,124	4,437	4,515
510207	Fringe - Life Insurance	229	203	336	336	336	336	336
	<b>Total Fringe</b>	<b>108,160</b>	<b>100,189</b>	<b>125,311</b>	<b>120,311</b>	<b>142,570</b>	<b>147,858</b>	<b>149,181</b>
	<b>Operating &amp; Contractual:</b>							
520105	Contract Labor	106,284	138,289	215,000	215,000	215,000	215,000	100,000
520204	Uniforms	1,155	655	1,000	1,000	1,000	1,000	1,000
520400	Office	1,998	1,770	2,000	2,000	2,000	2,000	2,000
520500	Operating Supplies	12,924	13,153	16,000	16,000	16,000	16,000	16,000
520503	Operating Chemicals	0	102	1,000	1,000	1,000	1,000	1,000
531301	Vehicle Costs - Fuel & Oil	18,597	17,146	20,000	20,000	20,000	20,000	20,000
531304	Vehicle Costs R & M	46,407	41,561	33,000	66,000	33,000	33,000	33,000
531401	Postage	14,970	13,475	13,000	13,000	13,000	13,000	13,000
531410	Telephone	4,566	5,145	5,000	5,000	5,000	5,000	5,000
531500	Printing	607	494	0	0	0	0	0
531701	Utilities	155,160	145,317	155,000	160,000	155,000	155,000	155,000
531800	Lease	0	0	1,000	1,000	1,000	1,000	1,000
531900	Advertising	161	409	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	791	0	0	0	0	0	0
605106	Maintenance Equipment	0	103	1,000	1,000	1,000	1,000	1,000
	<b>Total Operating &amp; Contractual</b>	<b>363,620</b>	<b>377,619</b>	<b>464,000</b>	<b>502,000</b>	<b>464,000</b>	<b>464,000</b>	<b>349,000</b>
	<b>Capital Outlay:</b>							
707500	Vehicles	93,660	0	0	0	0	0	0
707600	Machinery & Equipment	165,688	5,103	4,125	40,197	0	5,800	30,377
707700	Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	<b>259,348</b>	<b>5,103</b>	<b>4,125</b>	<b>40,197</b>	<b>0</b>	<b>5,800</b>	<b>30,377</b>
	<b>TOTAL DEPARTMENT</b>	<b>1,012,574</b>	<b>747,807</b>	<b>883,818</b>	<b>958,890</b>	<b>890,945</b>	<b>923,582</b>	<b>930,284</b>

CITY OF ALEXANDRIA

## 2022-2023 ANNUAL BUDGET

<b>DIVISION:</b>	Public Works	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Engineering	<b>ORGANIZATION:</b>	042300

### GOAL MISSION STATEMENT

The Engineering Department's function is to provide the administration, City Council and Citizens with maps, records, and files concerning widths of rights of ways and easements, municipally owned property, benchmark locations and elevations; street names and locations; drainage facilities; review construction projects; maintain records on parks and recreational facilities and bridges; enter all pertinent information into CAD System; provide usable construction estimates, permits from the Corp of Engineers on all Capital Drainage Projects; participate in planning and/or design a capital improvements and/or projects; work with all other city departments on all other city departments on maintenance and improvements projects concerning existing city facilities, provide plans, specifications, surveying, inspection and processing for various projects including streets, drainage utilities and parks for the City of Alexandria; meet with LDOTD and FHWA officials to discuss funding of Urban System Projects meeting LDOTD and FHWA requirements, coordinating plans between the consultants and LDOTD and FHWA officials; Secure Wet Lands.

### FUNCTION DESCRIPTION

The Engineering Department handles numerous citizen complaints and questions, daily coordinates various construction activities. Our engineering technicians update the City limits and Zoning maps on an on going basis and update various other maps and records. They also draw plans for various projects, provide assistance for citizens on various matters, provide charts, graphs and maps for administration and council (as required), index and file maps and drawings, update drainage, street numbers and subdivisions maps. The survey crew provides services from construction layout to staking and/or locating right-of-ways and easements, as well as maintaining all city benchmarks. They also secure data for the preparation of Right-of-Way Maps by the Drafting Department for Urban System Projects. The construction inspector maintains constant check on consulting engineers' projects and in house designed projects. The Secretary keeps up with the enormous amount of correspondence, reports, filing and phone calls that flow this office on a daily basis. The engineers must see that the previously mentioned work is assigned and completed, as well as design and supervise city projects; handle citizens' complaints and questions; and assist the administration and council on other matters as required.

### DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Typewritten correspondence	900	1,000	1,000
Meetings (in hours)	700	750	750
Telephone calls	10,000	10,000	10,000
Construction-in-house	40	35	40
Consultant design w/ City Review	60	65	50
Citizens Complaints by phone	800	1,000	1,000
Citizens Complaints in field	200	200	200

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Public Works	<b>FUND #:</b>	101
<b>DEPARTMENT:</b>	Engineering	<b>ORGANIZATION:</b>	042300

**APPROPRIATION SUMMARY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	476,498	475,872	514,650	489,650	553,723	563,957	9.58%
Fringe Benefits	191,986	202,974	221,674	201,674	259,081	261,581	18.00%
Operating/Contractual	27,036	26,720	58,000	53,000	58,000	58,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	79,506	15,226	6,812	6,812	2,800	2,800	0.00%
<b>Total Appropriations</b>	<b>775,026</b>	<b>720,792</b>	<b>801,136</b>	<b>751,136</b>	<b>873,604</b>	<b>886,338</b>	<b>10.64%</b>

**PERSONNEL ROSTER**

JOB CODE	TITLE	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490107	Salary - Asst City Engineer	1	1	1	1	1	1	0.00%
490110	Salary - City Engineer	1	1	1	1	1	1	0.00%
490162	Salary - Lead Engineering Technician	1	1	1	1	1	1	0.00%
490236	Salary - Land Surveyor	1	0	0	0	0	0	0.00%
490244	Salary - Engineer in Training	1	1	1	1	1	1	0.00%
490313	Salary - Survey Technician	1	1	1	1	1	1	0.00%
490341	Salary - Engineering Technician III	1	1	1	1	1	1	0.00%
490342	Salary - Construction Inspector	1	1	1	1	1	1	0.00%
490343	Salary - Survey Party Chief	1	1	1	1	1	1	0.00%
490346	Salary - Survey Instrument Operator	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
	<b>Total Positions</b>	<b>12</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>0.00%</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Public Works	<b>FUND #:</b>	101
<b>DEPARTMENT:</b>	Engineering	<b>ORGANIZATION:</b>	042300

**GENERAL FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Salaries:</b>							
450001	Overtime	0	200	1,000	1,000	1,000	1,000	1,000
490107	Salary - Assistant City Engineer	76,645	78,643	79,909	79,909	79,909	86,302	87,900
490110	Salary - City Engineer	96,902	98,462	100,047	100,047	100,047	108,051	110,052
490162	Salary - Lead Engineering Technician	46,452	47,201	47,960	47,960	47,960	51,797	52,756
490244	Salary - Engineer in Training	0	34,920	41,159	30,159	40,352	43,580	44,387
490313	Salary - Survey Technician	27,066	25,052	27,396	15,396	26,333	28,440	28,966
490341	Salary - Engineering Technician III	40,160	40,807	41,464	41,464	41,464	44,781	45,610
490342	Salary - Construction Inspector	57,973	16,433	39,292	37,292	39,292	42,435	43,221
490343	Salary - Survey Party Chief	46,094	46,837	47,590	47,590	47,591	51,398	52,350
490346	Salary - Survey Instrument Operator	31,321	32,449	32,972	32,972	32,971	35,609	36,268
490618	Salary - Administrative Secretary	29,302	29,190	29,660	29,660	29,660	32,033	32,626
490626	Salary - Clerical Specialist	24,583	25,678	26,201	26,201	26,201	28,297	28,821
	<b>Total Salaries</b>	476,498	475,872	514,650	489,650	512,780	553,723	563,957
	<b>Fringe:</b>							
510201	Fringe - Pension	82,130	97,939	99,740	87,740	118,401	127,855	130,217
510202	Fringe - Hospital	103,771	98,929	114,712	106,712	123,495	123,495	123,495
510206	Fringe - Medicare Insurance Tax	5,840	5,854	6,773	6,773	6,746	7,282	7,420
510207	Fringe - Life Insurance	245	252	449	449	449	449	449
	<b>Total Fringe</b>	191,986	202,974	221,674	201,674	249,091	259,081	261,581
	<b>Operating &amp; Contractual</b>							
520400	Office	6,896	17,491	22,000	22,000	22,000	22,000	22,000
520519	Operating - Drafting & Survey	1,296	509	8,000	8,000	8,000	8,000	8,000
531101	Fees - Recording	1,570	2,185	3,000	3,000	3,000	3,000	3,000
531215	Fees, Licenses, & Permits	1,525	0	1,000	1,000	1,000	1,000	1,000
531301	Vehicle Costs - Fuel & Oil	3,523	3,380	9,000	4,000	9,000	9,000	9,000
531304	Vehicle Costs - R & M	187	266	3,000	3,000	3,000	3,000	3,000
531410	Telephone	1,833	2,223	4,000	4,000	4,000	4,000	4,000
531500	Printing	12	16	1,000	1,000	1,000	1,000	1,000
531802	Rent - Copy Machine	8,077	0	0	0	0	0	0
543002	Dues & Subscriptions	400	100	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	1,717	550	5,000	5,000	5,000	5,000	5,000
605106	Maintenance Equipment	0	0	1,000	1,000	1,000	1,000	1,000
	<b>Total Operating &amp; Contractual</b>	27,036	26,720	58,000	53,000	58,000	58,000	58,000
	<b>Capital Outlay:</b>							
707500	Vehicles	75,956	0	0	0	0	0	0
707600	Machinery & Equipment	0	12,776	4,362	4,362	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	3,550	2,450	2,450	2,450	0	2,800	2,800
	<b>Total Capital Outlay</b>	79,506	15,226	6,812	6,812	0	2,800	2,800
	<b>TOTAL DEPARTMENT</b>	775,026	720,792	801,136	751,136	819,871	873,604	886,338

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	<b>Public Works</b>	<b>FUND:</b>	<b>101</b>
<b>DEPARTMENT:</b>	<b>Urban Forestry</b>	<b>ORGANIZATION:</b>	<b>042400</b>

**GOAL MISSION STATEMENT**

The primary goals of this department are: To develop and implement the Urban Forest Management Program for the City; Provide oversight on all capital projects regarding all horticultural and landscape architectural matters; and Review commercial projects to ensure compliance with applicable city ordinances; manage park, green space, and community center landscape maintenance contracts.

**FUNCTION DESCRIPTION**

Receives and responds to an average of (30) tree work service requests per month. Fifty percent of these requests involve trees located on private property that have low limbs that create various safety problems. In most cases, property owners are notified of the problem and required corrective actions. In case of immediate public safety or if property owners refuse to take corrective actions, the City may have the work done on their behalf. Trees located in the rights of way or other City property are inspected and either trimmed or removed depending upon the nature of the problem. All tree work is done by private contractors. The department also assists residents by providing hazard tree assessments. Provides support services to Electric Distribution's Utility Line Vegetation Management Program in determining if their contractor is following appropriate national standards and Provides assistance explaining pruning methods to residents. Conducts annual Arbor Day Program(s) with local elementary schools. Applies for and manages annual Urban and Community Forestry Grant Projects from the LDAF. Prepares annual Tree City USA Certification applications. Develops and disseminates pertinent educational material.

The Department participates in all capital and in-house projects that have a landscape or arboriculture component as part of their scope. Coordinates capital project landscape design performed by consultants. Provides design plans, specifications, and construction administration services for smaller landscape projects that do not require a consultant. Interacts with numerous consultant and City divisions and departments regarding horticultural and arboricultural matters that arise during the design, construction, and maintenance of City infrastructure.

The Department reviews all commercial building permit application for compliance with the Landscape and Tree Ordinance requirements

The Department prepares specifications and bid documents and manages maintenance contracts for various city parks, green-spaces, and community centers. Provides horticultural consultation for sites maintained by other City departments.

**DEMAND PERFORMANCE INDICATORS**

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Requests for Assistance	500	700	750
Trees Trimmed	500	700	800
Trees Removed	150	350	250
Trees Planted	0	25	50
Oversight on Capital Projects	5	5	5
Landscape Ordinance Compliance Reviews	60	50	75

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Public Works	<b>FUND #:</b>	101
<b>DEPARTMENT:</b>	Urban Forestry	<b>ORGANIZATION:</b>	042400

**APPROPRIATION SUMMARY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	53,901	54,769	55,650	55,650	60,103	61,216	10.00%
Fringe Benefits	18,350	19,914	19,592	19,592	22,749	23,023	17.51%
Operating/Contractual	349,432	4,578,753	332,000	382,000	332,000	332,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	28,132	4,500	4,500	4,500	4,500	4,500	0.00%
<b>Total Appropriations</b>	<b>449,815</b>	<b>4,655,936</b>	<b>411,742</b>	<b>461,742</b>	<b>419,352</b>	<b>420,739</b>	<b>2.19%</b>

**PERSONNEL ROSTER**

JOB CODE	TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490106	Salary - Landscape Architect	1	1	1	1	1	1	0.00%
	<b>Total Positions</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>0.00%</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Public Works	<b>FUND #:</b>	101
<b>DEPARTMENT:</b>	Urban Forestry	<b>ORGANIZATION:</b>	042400

**GENERAL FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
490106	<b>Salaries:</b>							
	Salary - Landscape Architect	53,901	54,769	55,650	55,650	55,651	60,103	61,216
	<b>Total Salaries</b>	53,901	54,769	55,650	55,650	55,651	60,103	61,216
	<b>Fringe:</b>							
510201	Fringe - Pension	9,720	11,304	10,785	10,785	12,850	13,878	14,135
510202	Fringe - Hospital	7,847	7,814	7,958	7,958	7,958	7,958	7,958
510206	Fringe - Medicare Insurance Tax	753	766	807	807	807	871	888
510207	Fringe - Life Insurance	30	30	42	42	42	42	42
	<b>Total Fringe</b>	18,350	19,914	19,592	19,592	21,657	22,749	23,023
	<b>Operating &amp; Contractual:</b>							
520500	Operating	1,253	1,064	2,000	2,000	2,000	2,000	2,000
531115	Tree Trimming/Removal	186,275	148,566	150,000	150,000	150,000	150,000	150,000
531301	Vehicle Costs - Fuel & Oil	382	242	3,000	3,000	3,000	3,000	3,000
531304	Vehicle Costs - R & M	170	72	2,000	2,000	2,000	2,000	2,000
531410	Telephone	1,379	1,589	2,000	2,000	2,000	2,000	2,000
543002	Dues & Subscriptions	465	0	0	0	0	0	0
543003	Travel & Training	2,000	125	2,000	2,000	2,000	2,000	2,000
605110	Maintenance Grounds & ROW	177,508	170,519	171,000	221,000	171,000	171,000	171,000
646037	Emergency Relief - Laura	0	4,254,576	0	0	0	0	0
	<b>Total Operating &amp; Contractual</b>	349,432	4,576,753	332,000	382,000	332,000	332,000	332,000
	<b>Capital Outlay:</b>							
707500	Vehicles	24,532	0	0	0	0	0	0
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	3,600	4,500	4,500	4,500	0	4,500	4,500
	<b>Total Capital Outlay</b>	28,132	4,500	4,500	4,500	0	4,500	4,500
	<b>TOTAL DEPARTMENT</b>	449,815	4,655,936	411,742	461,742	409,308	419,352	420,739

## 2022-2023 ANNUAL BUDGET

<b>DIVISION:</b>	Public Works	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Streets and ROW	<b>ORGANIZATION:</b>	042500

### GOAL MISSION STATEMENT

To ensure the safety and general welfare of the citizens of Alexandria by maintaining, repairing, and improving city streets, drainage, and right-of-way.

### FUNCTION DESCRIPTION

**Street Cleaning:** Weather permitting, the street sweepers operate daily to insure the city streets are free of dirt, leaves, debris and haul off for disposal. (Includes immediately after parades.)

**Street Repair and Construction:** The street repair crew maintains the city streets to include surface treatment (chip seal) and overlay. Also corrects street failures including base, panels, sidewalks, handicap ramps, curbs and gutters, construction catch basins, drainage boxes, footings for playground equipment, patches potholes with shoulders.

**Groom Mowing:** The mowing crew maintains 55 separate locations that include seeding, fertilizing, mowing, grooming, herbicide application, tree trimming, flower beds, and fences.

**Grass Cutting:** Crews bushhog, flail, and sloop mow ditches, canals, streets, city properties, highways, easements, right-of-ways, servitudes, state right of ways, and all properties associated with the City Complex. The cutting season ranges eight to sometimes nine months of the year. During the winter months this crew vacuums leaves and debris from ditches, and culvert ends cleans drains to haul them for disposal.

**Drainage:** The city's canals, open ditches, and right-of-ways are sprayed for weed control three times a year and kept clean and cleared of blockage. The underground drains and culverts and flushed and catch basins suctioned out as needed and kept clean (maintaining records of herbicide application as required by law).

**Emergency Crew:** Other than their normally assigned responsibilities, this crew responds during emergency situations such as flooding to pump water, sandbag and distribution. Also responds during windstorms to removed downed trees and limbs, open drainage ways and assist Light Distribution Department. This crew also assists with hazardous chemical clean-up and automobile wreckage debris in streets as directed by the Fire Department.

### DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Miles of streets swept	700	1,608	2,008
Miles of canals/ditches cleaned	125	3,120	3,220
Miles of canals/ditches sprayed	0	2,560	2,660
Miles of underground pipes flushed	0	410	460
Incoming Calls	350	5,000	5,200
Miles of street repair for potholes	0	200	300
No of hours Larviciding & Spraying	0	1,568	1,768
Annual tons of landfill operation	1,000	2,500	2,700
No. of complaints received	0	689	800
Orders & complaints completed	400	585	700
Emergency Call-Out	0	66	91

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	<b>Public Works</b>	<b>FUND #:</b>	<b>101</b>
<b>DEPARTMENT:</b>	<b>Streets &amp; ROW</b>	<b>ORGANIZATION:</b>	<b>042500</b>

**APPROPRIATION SUMMARY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	1,213,304	1,353,038	1,240,804	1,272,804	1,311,939	1,332,532	7.39%
Fringe Benefits	483,752	541,889	557,688	545,688	612,398	617,450	10.72%
Operating/Contractual	1,157,398	1,155,869	1,129,000	1,239,000	1,129,000	1,129,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	490,973	62,654	286,680	363,282	16,700	16,569	0.00%
<b>Total Appropriations</b>	<b>3,345,427</b>	<b>3,113,450</b>	<b>3,214,172</b>	<b>3,420,774</b>	<b>3,070,037</b>	<b>3,095,551</b>	<b>-3.69%</b>

**PERSONNEL ROSTER**

JOB CODE	TITLE	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490125	Salary - Superintendent	1	1	1	1	1	1	0.00%
490145	Salary - Supervisor Street Maint	2	2	2	2	2	2	0.00%
490146	Salary - Crew Leader Street Maint	3	3	3	3	3	3	0.00%
490147	Salary - Maintenance Worker Senior	3	3	3	3	3	3	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490624	Salary - Inventory Coordinator	1	1	1	1	1	1	0.00%
490738	Salary - Equipment Operator III	4	4	4	4	4	4	0.00%
490746	Salary - Equipment Operator II	7	7	7	7	7	7	0.00%
490751	Salary - Fleet Maintenance Technician	1	1	1	1	1	1	0.00%
490819	Salary - Equipment Operator I	4	4	4	4	4	4	0.00%
490820	Salary - Maintenance Worker	3	3	3	3	3	3	0.00%
490919	Salary - Supervisor Streets	1	1	1	1	1	1	0.00%
	<b>Total Positions</b>	<b>31</b>	<b>31</b>	<b>31</b>	<b>31</b>	<b>31</b>	<b>31</b>	<b>0.00%</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Public Works	<b>FUND #:</b>	101
<b>DEPARTMENT:</b>	Streets & ROW	<b>ORGANIZATION:</b>	042500

**GENERAL FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Salaries:</b>							
450001	Overtime	248,597	352,906	200,000	250,000	200,000	200,000	200,000
490125	Salary - Superintendent	66,685	69,592	70,199	68,199	59,093	63,820	65,002
490145	Salary - Supervisor Street Maint	88,462	91,176	91,778	91,778	91,778	99,120	100,956
490146	Salary - Crew Leader Street Maint	116,991	119,681	120,574	120,574	120,575	130,221	132,633
490147	Salary - Maintenance Worker Senior	81,374	84,623	85,244	85,244	85,245	92,065	93,770
490618	Salary - Administrative Secretary	32,671	33,814	34,072	30,072	37,650	40,662	41,415
490624	Salary - Inventory Coordinator	35,057	35,882	36,196	36,196	35,486	38,325	39,035
490738	Salary - Equipment Operator III	113,787	130,767	135,940	135,940	135,940	146,814	149,534
490746	Salary - Equipment Operator II	202,413	204,105	211,202	209,202	211,202	228,098	232,321
490751	Salary - Fleet Maintenance Technician	32,753	30,292	34,479	34,479	34,479	37,237	37,927
490819	Salary - Equipment Operator I	105,994	106,268	112,589	108,589	110,427	119,262	121,470
490820	Salary - Maintenance Worker	45,470	49,130	63,648	57,648	62,816	67,841	69,098
490919	Salary - Supervisor Streets	43,050	44,802	44,883	44,883	44,883	48,474	49,371
	<b>Total Salaries</b>	<b>1,213,304</b>	<b>1,353,038</b>	<b>1,240,804</b>	<b>1,272,804</b>	<b>1,229,574</b>	<b>1,311,939</b>	<b>1,332,532</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	217,800	278,947	240,467	246,467	283,907	302,926	307,679
510202	Fringe - Hospital	248,493	243,322	297,928	279,928	289,145	289,145	289,145
510206	Fringe - Medicare Insurance Tax	16,592	18,637	17,991	17,991	17,829	19,025	19,324
510207	Fringe - Life Insurance	867	983	1,302	1,302	1,302	1,302	1,302
	<b>Total Fringe</b>	<b>483,752</b>	<b>541,889</b>	<b>557,688</b>	<b>545,688</b>	<b>592,183</b>	<b>612,398</b>	<b>617,450</b>
	<b>Operating &amp; Contractual:</b>							
520105	Contract Labor	7,742	744	0	0	0	0	0
520106	Contract Labor - Inmates	164,608	149,818	150,000	160,000	150,000	150,000	150,000
520204	Uniforms	4,889	5,264	5,000	5,000	5,000	5,000	5,000
520500	Operating Supplies	82,318	60,082	70,000	85,000	70,000	70,000	70,000
520503	Operating Chemicals	36,514	16,086	25,000	25,000	25,000	25,000	25,000
520506	Operating Concrete & Asphalt	63,388	7,605	81,000	81,000	81,000	81,000	81,000
520507	Operating - Sand & Gravel	8,984	6,048	7,000	7,000	7,000	7,000	7,000
520514	Small Tools	2,911	3,350	3,000	3,000	3,000	3,000	3,000
531301	Vehicle Costs - Fuel & Oil	152,223	122,877	175,000	160,000	175,000	175,000	175,000
531304	Vehicle Costs - R & M	602,851	750,476	575,000	675,000	575,000	575,000	575,000
531410	Telephone	4,378	4,470	6,000	6,000	6,000	6,000	6,000
531500	Printing	0	432	0	0	0	0	0
531800	Lease	10,619	0	15,000	15,000	15,000	15,000	15,000
543003	Travel & Training	2,938	1,250	4,000	4,000	4,000	4,000	4,000
605106	Maintenance Equipment	13,035	3,740	13,000	13,000	13,000	13,000	13,000
646037	Emergency Relief - Laura	0	23,627	0	0	0	0	0
	<b>Total Operating &amp; Contractual</b>	<b>1,157,398</b>	<b>1,155,869</b>	<b>1,129,000</b>	<b>1,239,000</b>	<b>1,129,000</b>	<b>1,129,000</b>	<b>1,129,000</b>
	<b>Capital Outlay:</b>							
707500	Vehicles	270,437	40,317	0	69,977	0	0	0
707600	Machinery & Equipment	220,536	22,337	286,680	293,305	0	16,700	16,569
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	<b>490,973</b>	<b>62,654</b>	<b>286,680</b>	<b>363,282</b>	<b>0</b>	<b>16,700</b>	<b>16,569</b>
	<b>TOTAL DEPARTMENT</b>	<b>3,345,427</b>	<b>3,113,450</b>	<b>3,214,172</b>	<b>3,420,774</b>	<b>2,950,757</b>	<b>3,070,037</b>	<b>3,095,551</b>

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	<b>Public Works</b>	<b>FUND:</b>	<b>101</b>
<b>DEPARTMENT:</b>	<b>Traffic</b>	<b>ORGANIZATION:</b>	<b>042800</b>

**GOAL MISSION STATEMENT**

To provide for the safe transportation of vehicles on City Streets and reduce the liability through detouring and road closures for all city departments.

**FUNCTION DESCRIPTION**

The Traffic Department is responsible for maintain, replacing and adding all traffic signs in the city as well as barricading around street repair projects. In addition, this department is responsible for trimming trees, all traffic counts, all street striping, and providing studies for speed humps. This department also conducts all detours in the City. All name tags for the fire and police departments, striping and lettering all police cars, bikes, helmets, DATE cars, and buses, and maintaining all traffic signals caution light within the city limits. In addition, this department also installs speed humps for the City, conducts all warrant for speed humps, conducts all speed studies, traffic lights warrant. Report road closures for all traffic control on special events; city functions, parades. Inspect all traffic control devices, for contractors for the city of Alexandria. Maintain traffic records and meet with individual law firms to determine the liability to the City of Alexandria. Represent the City of Alexandria in court cases to reduce the liability to the City of Alexandria. Responsible for designing, making and hanging of Banners.

**DEMAND PERFORMANCE INDICATORS**

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Replace Damage Signs	2,100	2,100	2,500
Paint Cross Walks and Stop Lines	500	500	900
Streets Striped	400	500	900
Signs Made	13,000	14,000	16,000
Banners Made	0	300	500
Banners Hung	2,200	2,200	2,200
Street Closures and Detours	160	170	500
Traffic Counts	1,100	1,100	1,300
Speed Humps Installed	200	200	0

**CITY OF ALEXANDRIA**

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Public Works	<b>FUND #:</b>	101
<b>DEPARTMENT:</b>	Traffic	<b>ORGANIZATION:</b>	042800

**APPROPRIATION SUMMARY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	309,479	298,288	316,810	306,810	338,297	344,359	8.70%
Fringe Benefits	140,291	139,198	161,596	150,596	172,225	173,713	7.50%
Operating/Contractual	102,617	171,119	104,000	104,000	104,000	104,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	122,485	130,300	110,898	169,700	23,700	23,700	0.00%
<b>Total Appropriations</b>	<b>674,882</b>	<b>738,905</b>	<b>693,304</b>	<b>731,106</b>	<b>638,222</b>	<b>645,772</b>	<b>-6.86%</b>

**PERSONNEL ROSTER**

JOB CODE	TITLE	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490310	Salary - Traffic Signal Technician	2	2	2	2	2	2	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490736	Salary - Superintendent Traffic Sign	1	1	1	1	1	1	0.00%
490741	Salary - Sign Artist	1	1	1	1	1	1	0.00%
490821	Salary - Sign & Marking Specialist	3	3	3	3	3	3	0.00%
	<b>Total Positions</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>0.00%</b>

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Public Works	<b>FUND #:</b>	101
<b>DEPARTMENT:</b>	Traffic	<b>ORGANIZATION:</b>	042800

**GENERAL FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Salaries:</b>							
450001	Overtime	20,020	13,234	11,000	15,000	11,000	11,000	11,000
490310	Salary - Traffic Signal Technician	79,876	81,015	81,491	81,491	81,491	88,011	89,640
490618	Salary - Administrative Secretary	31,071	31,571	32,079	32,079	32,079	34,645	35,287
490736	Salary - Superintendent Traffic Sign	58,373	59,796	60,268	60,268	60,268	65,089	66,295
490741	Salary - Sign Artist	35,176	36,277	37,473	35,473	35,325	38,151	38,858
490821	Salary - Sign & Marking Specialist	84,963	76,395	94,499	82,499	93,890	101,401	103,279
	<b>Total Salaries</b>	<b>309,479</b>	<b>298,288</b>	<b>316,810</b>	<b>306,810</b>	<b>314,053</b>	<b>338,297</b>	<b>344,359</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	54,291	61,236	61,397	55,397	72,516	78,114	79,513
510202	Fringe - Hospital	82,038	73,772	95,269	90,269	88,870	88,870	88,870
510206	Fringe - Medicare Insurance Tax	3,742	3,975	4,594	4,594	4,554	4,905	4,994
510207	Fringe - Life Insurance	220	215	336	336	336	336	336
	<b>Total Fringe</b>	<b>140,291</b>	<b>139,198</b>	<b>161,596</b>	<b>150,596</b>	<b>166,276</b>	<b>172,225</b>	<b>173,713</b>
	<b>Operating &amp; Contractual:</b>							
520500	Operating Supplies	28,507	21,598	25,000	25,000	25,000	25,000	25,000
520509	Operating - Signs	23,273	18,831	24,000	24,000	24,000	24,000	24,000
520510	Operating - Paint	4,363	6,000	13,000	13,000	13,000	13,000	13,000
531117	Street Striping	8,603	11,962	12,000	12,000	12,000	12,000	12,000
531301	Vehicle Costs - Fuel & Oil	12,305	12,971	12,000	12,000	12,000	12,000	12,000
531304	Vehicle Costs - R & M	20,685	6,772	13,000	13,000	13,000	13,000	13,000
531410	Telephone	1,475	1,648	3,000	3,000	3,000	3,000	3,000
531500	Printing	73	73	0	0	0	0	0
543003	Travel & Training	2,649	730	0	0	0	0	0
605106	Maintenance Equipment	684	1,194	2,000	2,000	2,000	2,000	2,000
646037	Emergency Relief - Laura	0	89,340	0	0	0	0	0
	<b>Total Operating &amp; Contractual</b>	<b>102,617</b>	<b>171,119</b>	<b>104,000</b>	<b>104,000</b>	<b>104,000</b>	<b>104,000</b>	<b>104,000</b>
	<b>Capital Outlay:</b>							
707500	Vehicles	103,235	86,800	110,898	145,300	0	0	0
707600	Machinery & Equipment	19,260	43,500	0	24,400	0	23,700	23,700
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	<b>122,495</b>	<b>130,300</b>	<b>110,898</b>	<b>169,700</b>	<b>0</b>	<b>23,700</b>	<b>23,700</b>
	<b>TOTAL DEPARTMENT</b>	<b>674,882</b>	<b>738,905</b>	<b>693,304</b>	<b>731,106</b>	<b>584,329</b>	<b>638,222</b>	<b>645,772</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	<b>Public Works</b>	<b>FUND:</b>	<b>101</b>
<b>DEPARTMENT:</b>	<b>Building Services</b>	<b>ORGANIZATION:</b>	<b>043400</b>

**GOAL MISSION STATEMENT**

What: To provide healthy, safe, clean, and usable buildings and facilities.  
 For Who: The citizens, clients, and employees of the City of Alexandria.  
 When and How: Our department strives to maintain, repair, renovate, clean and provide facility management and staffing in a timely and efficient manner.

**FUNCTION DESCRIPTION**

**Contract and Capital Project Management:** Initial oversight of maintenance and capital renovation projects, including construction supervision of Capital Projects designated to this department.

**Air conditioning, Heating, and Ventilation:** Extensive preventive, predictive and corrective maintenance are performed and contracted on HVAC systems including filter service, lubrication, adjustments, repairs and replacements. Other miscellaneous work is performed.

**Plumbing:** Performs and contracts plumbing repairs and improvements, including but not limited to water, gas, and wastewater concerns. Other miscellaneous work is performed.

**Industrial and Commercial Equipment Maintenance:** Extensive preventive, predictive, and corrective maintenance performed and contracted. Typical to this area are automated gates, turnstiles, truck and bus washes, ice machines, generators, refrigerators, stoves, ovens, and microwaves. Other miscellaneous work is performed.

**Carpentry:** The Carpentry Shop makes and contracts repairs to building and facilities, as well as undertakes small scale renovations of existing facilities. Work tables, bookshelves, stages and other "wood" oriented items are often integral parts of these projects. Fabrication of wood based signs and barricades as well as limited locksmith services are also provided. This crew also works with and assists painters in a term effort to enhance efficiency of staffing. Other miscellaneous work is performed.

**Facility Rental:** Daily setup and cleaning of publicly utilized or rented program space are provided. Booking, contracting and collection of fees related to rented or reserved spaces or other resources, like tables and chairs. Working with the public in relation to their needs of the publicly utilized resources. Other miscellaneous work performed.

**Special Events:** Provision of support services events, community functions, governmental meetings and Cultural events and events sponsored by other departments such as the Zoo, Recreation, and Community Service Division.

**DEMAND PERFORMANCE INDICATORS**

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Public Works	<b>FUND #:</b>	101
<b>DEPARTMENT:</b>	Building Services	<b>ORGANIZATION:</b>	043400

**APPROPRIATION SUMMARY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	715,140	650,559	778,878	718,878	828,625	843,308	8.27%
Fringe Benefits	316,012	301,216	411,608	374,608	487,737	491,227	19.34%
Operating/Contractual	973,928	988,234	1,264,000	1,288,000	1,264,000	1,264,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	102,064	46,737	68,136	85,136	2,200	2,200	0.00%
<b>Total Appropriations</b>	<b>2,107,144</b>	<b>1,986,746</b>	<b>2,522,622</b>	<b>2,466,622</b>	<b>2,582,562</b>	<b>2,600,735</b>	<b>3.10%</b>

**PERSONNEL ROSTER**

JOB CODE	TITLE	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490149	Salary - Custodial Worker	3	3	3	3	3	3	0.00%
490153	Salary - Supervisor Building Maint	2	2	2	2	2	2	0.00%
490234	Salary - Superintendent-Bldg Maint	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
490711	Salary - Electrician	1	1	1	1	1	1	0.00%
490742	Salary - Painter	3	3	3	3	3	3	0.00%
490748	Salary - Carpenter	3	3	3	3	3	3	0.00%
490823	Salary - Lead Custodial Worker	1	1	1	1	1	1	0.00%
490830	Salary - Building Maintenance Spec	2	2	2	2	2	2	0.00%
490859	Salary - Mechanical Systems Tech	3	3	3	3	3	3	0.00%
490924	Salary - Crew Leader-Carpentry	1	1	1	1	1	1	0.00%
	<b>Total Positions</b>	<b>22</b>	<b>22</b>	<b>22</b>	<b>22</b>	<b>22</b>	<b>22</b>	<b>0.00%</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Public Works	<b>FUND #:</b>	101
<b>DEPARTMENT:</b>	Building Services	<b>ORGANIZATION:</b>	043400

**GENERAL FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Salaries:</b>							
450001	Overtime	17,767	22,169	36,000	36,000	36,000	36,000	36,000
490149	Salary - Custodial Worker	41,088	62,559	66,822	63,822	68,148	73,600	74,963
490153	Salary - Supervisor Building Maint	82,283	60,422	83,807	83,807	83,807	90,511	92,188
490234	Salary - Superintendent-Bldg Maint	72,691	53,724	54,588	54,588	54,589	58,958	60,048
490618	Salary - Administrative Secretary	29,302	30,289	30,550	30,550	30,550	32,994	33,605
490626	Salary - Clerical Specialist	23,884	20,239	25,438	17,438	24,939	26,934	27,433
490711	Salary - Electrician	29,360	33,554	33,903	33,903	33,238	35,897	36,562
490742	Salary - Painter	100,480	76,434	100,076	81,076	96,347	104,055	105,981
490748	Salary - Carpenter	87,380	67,303	98,822	82,822	95,598	103,245	105,159
490823	Salary - Lead Custodial Worker	42,679	27,971	28,218	28,218	28,219	30,477	31,041
490830	Salary - Building Maintenance Spec	51,325	61,365	62,162	62,162	62,162	67,134	68,378
490859	Salary - Mechanical Systems Tech	101,530	99,629	121,019	110,019	118,845	128,352	130,731
490924	Salary - Crew Leader-Carpentry	35,371	34,901	37,473	34,473	37,472	40,470	41,219
	<b>Total Salaries</b>	<b>715,140</b>	<b>650,559</b>	<b>778,878</b>	<b>718,878</b>	<b>769,914</b>	<b>828,625</b>	<b>843,308</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	122,943	131,947	150,678	123,678	176,319	189,447	192,731
510202	Fringe - Hospital	182,934	160,051	248,708	238,708	285,399	285,399	285,399
510208	Fringe - Medicare Insurance Tax	9,563	8,686	11,298	11,298	11,143	11,967	12,173
510207	Fringe - Life Insurance	572	532	924	924	924	924	924
	<b>Total Fringe</b>	<b>316,012</b>	<b>301,216</b>	<b>411,608</b>	<b>374,608</b>	<b>473,785</b>	<b>487,737</b>	<b>491,227</b>
	<b>Operating &amp; Contractual:</b>							
520105	Contract Labor	39,129	29,442	40,000	50,000	40,000	40,000	40,000
520106	Contract Labor-Inmates	74,910	74,909	74,000	74,000	74,000	74,000	74,000
520204	Uniforms	5,998	6,001	6,000	6,000	6,000	6,000	6,000
520400	Office	1,430	1,540	2,000	2,000	2,000	2,000	2,000
520500	Operating Supplies	44,326	38,949	43,000	43,000	43,000	43,000	43,000
520501	Operating - Janitorial	22,948	20,941	16,000	21,000	16,000	16,000	16,000
520510	Operating - Paint	3,578	3,233	5,000	5,000	5,000	5,000	5,000
520514	Small Tools	3,701	5,080	5,000	5,000	5,000	5,000	5,000
520520	Operating - Locks/Keys	4,212	1,481	2,000	2,000	2,000	2,000	2,000
531301	Vehicle Costs - Fuel & Oil	24,282	23,548	40,000	40,000	40,000	40,000	40,000
531304	Vehicle Costs - R & M	15,360	20,477	28,000	21,000	28,000	28,000	28,000
531410	Telephone	11,053	11,464	12,000	12,000	12,000	12,000	12,000
531500	Printing	129	258	0	0	0	0	0
531701	Utilities	280,275	293,599	500,000	500,000	500,000	500,000	500,000
543003	Travel & Training	0	0	0	0	0	0	0
605101	Maintenance Bldg & Facilities	400,283	368,771	456,000	469,000	456,000	456,000	456,000
605106	Maintenance Equipment	3,072	4,550	10,000	10,000	10,000	10,000	10,000
605110	Maintenance Grounds & ROW	39,242	21,032	25,000	28,000	25,000	25,000	25,000
646037	Emergency Relief - Laura	0	42,959	0	0	0	0	0
	<b>Total Operating &amp; Contractual</b>	<b>973,928</b>	<b>968,234</b>	<b>1,264,000</b>	<b>1,288,000</b>	<b>1,264,000</b>	<b>1,264,000</b>	<b>1,264,000</b>

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Public Works	<b>FUND #:</b>	101
<b>DEPARTMENT:</b>	Building Services	<b>ORGANIZATION:</b>	043400

**GENERAL FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Capital Outlay:</b>							
707405	Building Improvements	0	24,559	68,136	68,136	0	0	0
707500	Vehicles	86,962	0	0	0	0	0	0
707600	Machinery & Equipment	14,317	22,178	0	17,000	0	2,200	2,200
707700	Office Furniture & Fixtures	785	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	102,064	46,737	68,136	85,136	0	2,200	2,200
	<b>TOTAL DEPARTMENT</b>	2,107,144	1,966,746	2,522,622	2,466,622	2,507,699	2,582,562	2,600,735

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	<b>Public Works</b>	<b>FUND:</b>	<b>101</b>
<b>DEPARTMENT:</b>	<b>Motor Pool</b>	<b>ORGANIZATION:</b>	<b>043700</b>

**GOAL MISSION STATEMENT**

The mission of the Motor Pool Department is to provide and maintain vehicles and equipment in support of the City of Alexandria's various departments and divisions. Our goal and commitment is to do this in a proficient, professional and courteous manner. Our staff insures that proper maintenance is performed for vehicle and equipment longevity and safety.

**FUNCTION DESCRIPTION**

The Motor Pool serves as a centralized garage providing mechanical and body repairs, fuel and oil disbursements, and wrecker services to approximately 1,250 (and increasing) city owned vehicles and equipment. Motor Pool provides the lending of pool vehicles for City of Alexandria Departments that require a vehicle for travel to training/seminars attended by City Employees within the State.

The Motor Pool also provides information on all vehicles/equipment owned by the City through daily input of information processed into RTA. This system has the capabilities to generate detailed reports on preventive maintenance/cost/usage/history, which are required by all division/department heads in maintaining records on vehicle maintenance or budget control within their area.

Other services provided by Motor Pool are fabrication, welding, vehicle paint & body work, vehicle repairs, services to all City departments, monitoring/disposal of waste oils, hazardous material, and used tires per the required EPA guidelines for the State of LA.

**DEMAND PERFORMANCE INDICATORS**

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Fuel Transactions	35,161	40,000	41,000
Work Orders	9,942	9,950	9,995
Engines Replaced/Overhauled	7	7	7
Vehicles Serviced	2,989	3,050	3,100
Transmissions Serviced/Replaced	55	57	60
Flat Repairs In House/On Road	790	800	820
Tire Shop In House Work Orders	982	1,000	1,050
Body Shop Repairs	266	270	280
Brakes/Clutch Repairs	333	340	345
State Inspections on Road Vehicles	775	800	825

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Public Works	<b>FUND #:</b>	101
<b>DEPARTMENT:</b>	Motor Pool	<b>ORGANIZATION:</b>	043700

**APPROPRIATION SUMMARY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	823,811	1,060,473	899,779	1,014,779	973,394	991,089	10.15%
Fringe Benefits	365,414	441,141	435,953	450,953	496,184	500,523	14.81%
Operating/Contractual	104,836	108,602	88,000	235,000	88,000	88,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	98,317	109,286	139,200	154,111	49,200	49,200	0.00%
<b>Total Appropriations</b>	<b>1,392,378</b>	<b>1,719,502</b>	<b>1,562,932</b>	<b>1,854,843</b>	<b>1,606,778</b>	<b>1,628,812</b>	<b>4.22%</b>

**PERSONNEL ROSTER**

JOB CODE	TITLE	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490118	Salary - Superintendent Fleet Maint	1	1	1	1	1	1	0.00%
490139	Salary - Supervisor Fleet Maint	3	3	3	3	3	3	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
490750	Salary - Fleet Maintenance Tech Sr	11	11	11	11	11	11	0.00%
490752	Salary - Fleet Collision Repair Tech	2	2	2	2	2	2	0.00%
490834	Salary - Fleet Service Technician	6	6	6	6	6	6	0.00%
	<b>Total Positions</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>0.00%</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Public Works	<b>FUND #:</b>	101
<b>DEPARTMENT:</b>	Motor Pool	<b>ORGANIZATION:</b>	043700

**GENERAL FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Salaries:</b>							
450001	Overtime	44,983	257,160	18,000	198,000	18,000	18,000	18,000
490118	Salary - Superintendent Fleet Maint	61,027	62,470	63,007	63,007	63,008	68,049	69,309
490139	Salary - Supervisor Fleet Maintenance	124,822	130,080	128,620	128,620	128,621	138,911	141,483
490618	Salary - Administrative Secretary	28,240	29,159	29,660	29,660	32,407	35,000	35,648
490626	Salary - Clerical Specialist	24,346	23,811	26,456	24,456	26,456	28,572	29,102
490750	Salary - Fleet Maintenance Tech Se	355,051	342,411	408,412	373,412	407,083	439,648	447,791
490752	Salary - Fleet Collision Repair Tech	65,502	66,493	67,334	67,334	67,334	72,720	74,067
490834	Salary - Fleet Service Technician	119,840	148,889	158,290	130,290	159,717	172,494	175,689
	<b>Total Salaries</b>	<b>823,811</b>	<b>1,060,473</b>	<b>899,779</b>	<b>1,014,779</b>	<b>902,626</b>	<b>973,394</b>	<b>991,089</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	147,994	218,677	174,376	197,376	208,416	224,757	228,839
510202	Fringe - Hospital	205,707	207,313	247,478	239,478	256,261	256,261	256,261
510206	Fringe - Medicare Insurance Tax	11,041	14,464	13,049	13,049	13,090	14,116	14,373
510207	Fringe - Life Insurance	672	687	1,050	1,050	1,050	1,050	1,050
	<b>Total Fringe</b>	<b>365,414</b>	<b>441,141</b>	<b>435,953</b>	<b>450,953</b>	<b>478,817</b>	<b>496,184</b>	<b>500,523</b>
	<b>Operating &amp; Contractual:</b>							
520105	Contract Labor	0	0	0	105,000	0	0	0
520204	Uniforms	5,235	5,184	4,000	4,000	4,000	4,000	4,000
520400	Office	943	833	1,000	1,000	1,000	1,000	1,000
520500	Operating Supplies	19,226	14,884	17,000	24,000	17,000	17,000	17,000
520514	Small Tools	2,696	627	4,000	4,000	4,000	4,000	4,000
531212	Disposal	7,236	2,910	5,000	5,000	5,000	5,000	5,000
531301	Vehicle Costs Fuel & Oil	17,523	33,510	16,000	37,000	16,000	16,000	16,000
531304	Vehicle Costs - R & M	38,145	37,216	21,000	37,000	21,000	21,000	21,000
531410	Telephone	2,514	2,064	5,000	3,000	5,000	5,000	5,000
543003	Travel & Training	4,789	375	5,000	5,000	5,000	5,000	5,000
605101	Maintenance Bldg & Facilities	7	1,278	1,000	1,000	1,000	1,000	1,000
605106	Maintenance Equipment	6,522	9,721	9,000	9,000	9,000	9,000	9,000
	<b>Total Operating &amp; Contractual</b>	<b>104,836</b>	<b>108,602</b>	<b>88,000</b>	<b>235,000</b>	<b>88,000</b>	<b>88,000</b>	<b>88,000</b>
	<b>Capital Outlay:</b>							
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	30,563	54,977	0	0	0	0	0
707600	Machinery & Equipment	51,608	30,952	128,000	142,911	0	18,700	18,700
707700	Office Furniture & Fixtures	0	5,056	0	0	0	3,500	3,500
707702	Computer Software	16,146	18,301	11,200	11,200	0	27,000	27,000
	<b>Total Capital Outlay</b>	<b>98,317</b>	<b>109,286</b>	<b>139,200</b>	<b>154,111</b>	<b>0</b>	<b>49,200</b>	<b>49,200</b>
	<b>TOTAL DEPARTMENT</b>	<b>1,392,378</b>	<b>1,719,502</b>	<b>1,562,932</b>	<b>1,854,843</b>	<b>1,469,443</b>	<b>1,606,778</b>	<b>1,628,812</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	<b>Public Works</b>	<b>FUND:</b>	<b>101</b>
<b>DEPARTMENT:</b>	<b>Animal Shelter</b>	<b>ORGANIZATION:</b>	<b>045800</b>

v

**GOAL MISSION STATEMENT**

To provide the public with prompt service by responding to their daily complaints on animals that are running at large in the city. To provide for the safety and well being of the citizens of Alexandria by removing animals that might endanger them. To remove dead animals from city roadways and others areas according to health standards. To educate the public relations all national animal concerns sponsored by HSUS. To offer animals for adoption through newspaper coverage and TV programs. To euthanize in a safe humane way unwanted and stray animals. To shelter, feed and euthanize all parish and incorporated area animals. To follow up on all adoptions to make sure all animals are sterilized.

**FUNCTION DESCRIPTION**

There are currently 2 Impounding Officers and 2 Kennel Techs capturing between 25 to 35 animals a day. These animals are fed and cared for while being offered to the public. The shelter responds to between 45 to 50 calls per day by setting traps and impounding animals running at large. The shelter staff in cooperation with a veterinarian euthanize approximate 100-200 animals per week. The shelter staff responds to between 5-10 calls per day on animal abuse and cruelty cases. The investigating officers have approximate 5-7 ongoing court cases at any one time. The shelter staff makes 2-3 visits per month to schools and civic organizations to talk about responsibility, pet care and safety issues. Our functions and goals and responsibilities are being tripled by new parish and out-laying incorporated areas utilizing our shelter. We also monitor all lost pets in the city and try and find them and/or return to owners.

**DEMAND PERFORMANCE INDICATORS**

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Telephone Calls	6,500	6,500	6,500
Animals Returned to Owner	272	300	300
Animals Impounded	5,467	5,000	5,000
Animals Adopted	255	320	320
Animals Incinerated	5,942	5,300	5,300
Citations Issued	141	150	150
Animals Euthanized	4,516	4,000	4,000

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Public Works	<b>FUND #:</b>	101
<b>DEPARTMENT:</b>	Animal Shelter	<b>ORGANIZATION:</b>	045800

**APPROPRIATION SUMMARY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	306,928	298,687	318,876	290,876	335,434	341,091	6.97%
Fringe Benefits	111,885	124,117	121,364	84,364	163,099	164,487	35.53%
Operating/Contractual	152,085	143,883	191,000	218,000	191,000	191,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	88,990	15,815	0	30,078	28,000	28,000	0.00%
<b>Total Appropriations</b>	<b>659,888</b>	<b>582,502</b>	<b>631,240</b>	<b>623,318</b>	<b>717,533</b>	<b>724,578</b>	<b>14.79%</b>

**PERSONNEL ROSTER**

JOB CODE	TITLE	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490141	Salary - Crew Leader	1	1	1	1	1	1	0.00%
490144	Salary - Kennel Technician	3	3	3	3	3	3	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
490855	Salary - Superintendent Animal Cntr	1	1	1	1	1	1	0.00%
490856	Salary - Animal Control Officer	2	2	2	2	2	2	0.00%
	<b>Total Positions</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>0.00%</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Public Works	<b>FUND #:</b>	101
<b>DEPARTMENT:</b>	Animal Shelter	<b>ORGANIZATION:</b>	045800

**GENERAL FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Salaries:</b>							
450001	Overtime	26,334	19,873	30,000	35,000	30,000	30,000	30,000
490141	Salary - Crew Leader	34,164	35,546	35,618	35,618	35,619	38,469	39,181
490144	Salary - Kennel Technician	66,415	58,691	66,297	46,297	62,400	67,392	68,640
490618	Salary - Administrative Secretary	29,302	30,358	30,847	30,847	30,846	33,314	33,931
490626	Salary - Clerical Specialist	25,131	26,037	26,456	22,456	24,939	26,934	27,433
490855	Salary - Superintendent Animal Cntr	61,064	62,531	63,046	63,046	63,046	68,090	69,351
490856	Salary - Animal Control Officer	64,518	65,651	66,612	57,612	65,959	71,235	72,555
	<b>Total Salaries</b>	<b>306,928</b>	<b>298,687</b>	<b>318,876</b>	<b>290,876</b>	<b>312,809</b>	<b>335,434</b>	<b>341,091</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	55,332	61,649	61,799	34,799	72,227	77,451	78,757
510202	Fringe - Hospital	52,053	58,110	54,563	44,563	80,405	80,405	80,405
510206	Fringe - Medicare Insurance Tax	4,232	4,104	4,624	4,624	4,536	4,865	4,947
510207	Fringe - Life Insurance	268	254	378	378	378	378	378
	<b>Total Fringe</b>	<b>111,885</b>	<b>124,117</b>	<b>121,364</b>	<b>84,364</b>	<b>157,546</b>	<b>163,099</b>	<b>164,487</b>
	<b>Operating &amp; Contractual:</b>							
520105	Contract Labor	0	0	0	40,000	0	0	0
520204	Uniforms	3,674	2,994	3,000	3,000	3,000	3,000	3,000
520400	Office	850	1,017	1,000	1,000	1,000	1,000	1,000
520500	Operating Supplies	33,913	26,908	34,000	34,000	34,000	34,000	34,000
520502	Operating Cleaner	2,922	2,826	3,000	3,000	3,000	3,000	3,000
520504	Operating - Animal Food	12,777	16,221	10,000	13,000	10,000	10,000	10,000
520515	Operating Medical Supplies	1,565	1,074	2,000	2,000	2,000	2,000	2,000
531103	Professional Fees - Veterinarian	28,699	11,467	27,000	27,000	27,000	27,000	27,000
531301	Vehicle Costs - Fuel & Oil	11,946	12,435	19,000	14,000	19,000	19,000	19,000
531304	Vehicle Costs - R & M	12,827	13,210	8,000	12,000	8,000	8,000	8,000
531410	Telephone	3,675	5,564	4,000	4,000	4,000	4,000	4,000
531500	Printing	632	178	0	0	0	0	0
531701	Utilities	22,307	21,792	22,000	22,000	22,000	22,000	22,000
543003	Travel & Training	1,250	0	2,000	2,000	2,000	2,000	2,000
605101	Maintenance Bldg & Facilities	10,905	19,229	21,000	21,000	21,000	21,000	21,000
605106	Maintenance Equipment	4,143	5,882	35,000	20,000	35,000	35,000	35,000
646037	Emergency Relief - Laura	0	3,086	0	0	0	0	0
	<b>Total Operating &amp; Contractual</b>	<b>152,085</b>	<b>143,883</b>	<b>191,000</b>	<b>218,000</b>	<b>191,000</b>	<b>191,000</b>	<b>191,000</b>
	<b>Capital Outlay:</b>							
707405	Building Improvements	47,850	15,815	0	0	0	28,000	28,000
707500	Vehicles	41,140	0	0	0	0	0	0
707600	Machinery & Equipment	0	0	0	30,078	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	<b>88,990</b>	<b>15,815</b>	<b>0</b>	<b>30,078</b>	<b>0</b>	<b>28,000</b>	<b>28,000</b>
	<b>TOTAL DEPARTMENT</b>	<b>659,888</b>	<b>582,502</b>	<b>631,240</b>	<b>623,318</b>	<b>661,355</b>	<b>717,533</b>	<b>724,578</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	<b>Planning</b>	<b>FUND:</b>	<b>101</b>
<b>DEPARTMENT:</b>	<b>Division Director</b>	<b>ORGANIZATION:</b>	<b>054700</b>

**GOAL MISSION STATEMENT**

To provide for the overall planning and coordination of the city's land development, housing, urban design and community development activities. This is accomplished through providing exceptional customer service, prompt and adequate responses to telephone inquires, efficient handling and resolution of zoning disputes and complaints and complete answers to any and all questions related to comprehensive planning, zoning, housing rehabilitation, community development, site plan development, application preparation assistance for zoning and rezoning applications, board of adjustment and appeals applications for variances and special exceptions and zoning compliance.

**FUNCTION DESCRIPTION**

The Planning Division is responsible for processing permit applications relating to zoning compliance, signs and other development activities including annexation requests and driveway permits. Staff perform site plan reviews for commercial plan applications and subdivision relating to drainage, landscaping, setback, parking, etc. Planned are routed to other department with input into the process such as the Engineering Department, Utility Department, and Public Works Division. The division also supports the Zoning Commission and the Zoning Board of Adjustment and Appeals through agenda development, and other reports. Staff in this division investigated and acted upon as necessary. Complaints regarding zoning are investigated and acted upon as necessary. This division manages and maintains and zoning ordinance (Chapter 28 - Land Development Code) as well as the city maps. This division indirectly oversees staff activities in the Community Development Department. This division also participates in regional planning issues through the Rapides Area Planning Commission.

**DEMAND PERFORMANCE INDICATORS**

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Zoning Compliance Certificate	600	650	700
Address Assignments	150	250	300
Commercial Plan Review	180	190	190
Subdivision Review	20	20	15
Permits Issued	450	450	350
Zoning Violations Letters	20	15	30
Flood Zone Letters Issued	70	150	200

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	<b>Planning</b>	<b>FUND #:</b>	<b>101</b>
<b>DEPARTMENT:</b>	<b>Division Director</b>	<b>ORGANIZATION:</b>	<b>054700</b>

**APPROPRIATION SUMMARY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	175,754	158,770	294,351	240,351	311,667	311,376	5.78%
Fringe Benefits	51,185	50,968	108,741	98,741	126,014	126,396	16.24%
Operating/Contractual	15,864	15,427	52,000	45,000	52,000	52,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	1,550	0	0	0	0	0	0.00%
<b>Total Appropriations</b>	<b>244,353</b>	<b>225,165</b>	<b>455,092</b>	<b>384,092</b>	<b>489,681</b>	<b>489,772</b>	<b>7.62%</b>

**PERSONNEL ROSTER**

JOB CODE	TITLE	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
480105	Salary - Director of Planning	1	1	1	1	1	1	0.00%
480230	Salary - Historic Preservation Asst-P	1	1	1	1	1	1	0.00%
480604	Salary - Administrative Assistant	1	1	1	1	1	1	0.00%
490229	Salary - Asst Director of Planning	0	1	1	1	1	1	1.00%
490240	Salary - Zoning Enforcement Analys	2	2	2	2	2	2	0.00%
	<b>Total Positions</b>	<b>5</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>1.00%</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Planning	<b>FUND #:</b>	101
<b>DEPARTMENT:</b>	Division Director	<b>ORGANIZATION:</b>	054700

**GENERAL FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Salaries:</b>							
480105	Salary - Director of Planning	71,176	66,610	73,950	73,950	72,500	78,300	78,300
480230	Salary - Historic Preservation Asst-F	14,342	0	40,531	20,531	39,736	42,915	39,736
480604	Salary - Executive Secretary	12,600	13,482	32,503	32,503	31,866	34,415	34,415
490229	Salary - Asst Director of Planning	0	1,336	68,783	34,783	67,434	72,829	74,177
490240	Salary - Zoning Enforcement Analyst	77,636	77,340	78,584	78,584	77,044	83,208	84,748
	<b>Total Salaries</b>	<b>175,754</b>	<b>158,770</b>	<b>294,351</b>	<b>240,351</b>	<b>288,580</b>	<b>311,667</b>	<b>311,376</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	28,799	33,018	47,472	42,472	53,271	57,532	58,115
510202	Fringe - Hospital	13,886	10,732	49,398	44,398	56,213	56,213	56,213
510206	Fringe - Medicare Insurance Tax	2,678	2,391	4,348	4,348	4,265	4,598	4,594
510207	Fringe - Life Insurance	96	101	210	210	210	210	210
510208	Fringe - FICA Tax Retirement	889	0	2,513	2,513	2,464	2,661	2,464
510209	Fringe - Car Allowance	4,837	4,726	4,800	4,800	4,800	4,800	4,800
	<b>Total Fringe</b>	<b>51,185</b>	<b>50,968</b>	<b>108,741</b>	<b>98,741</b>	<b>121,223</b>	<b>126,014</b>	<b>126,396</b>
	<b>Operating &amp; Contractual:</b>							
520105	Contract Labor	0	0	5,000	5,000	5,000	5,000	5,000
520400	Office	6,188	6,744	10,000	8,000	10,000	10,000	10,000
531110	Professional Fees & Services	2,607	994	10,000	5,000	10,000	10,000	10,000
531301	Vehicle Costs - Fuel & Oil	235	572	2,000	2,000	2,000	2,000	2,000
531304	Vehicle Costs R & M	238	0	3,000	3,000	3,000	3,000	3,000
531410	Telephone	2,518	4,568	3,000	3,000	3,000	3,000	3,000
531500	Printing	337	126	1,000	1,000	1,000	1,000	1,000
531900	Advertising	895	923	2,000	2,000	2,000	2,000	2,000
543002	Dues & Subscriptions	0	1,500	2,000	2,000	2,000	2,000	2,000
543003	Travel & Training	261	0	3,000	3,000	3,000	3,000	3,000
605106	Maintenance - Equipment	0	0	1,000	1,000	1,000	1,000	1,000
646043	Historic Preservation Dist Commissi	2,585	0	10,000	10,000	10,000	10,000	10,000
	<b>Total Operating &amp; Contractual</b>	<b>15,864</b>	<b>15,427</b>	<b>52,000</b>	<b>45,000</b>	<b>52,000</b>	<b>52,000</b>	<b>52,000</b>
	<b>Capital Outlay:</b>							
707101	Acquisitions	0	0	0	0	0	0	0
707405	Building Improvements	0	0	0	0	0	0	0
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture and Fixtures	1,550	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	<b>1,550</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOTAL DEPARTMENT</b>	<b>244,353</b>	<b>225,165</b>	<b>455,092</b>	<b>384,092</b>	<b>461,803</b>	<b>489,681</b>	<b>489,772</b>

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Planning	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Construction Developmt	<b>ORGANIZATION:</b>	054702

**GOAL MISSION STATEMENT**

--

**FUNCTION DESCRIPTION**

--

**DEMAND PERFORMANCE INDICATORS**

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Planning	<b>FUND #:</b>	101
<b>DEPARTMENT:</b>	Construction Development	<b>ORGANIZATION:</b>	054702

**APPROPRIATION SUMMARY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	381,043	353,699	419,274	386,274	438,921	446,867	6.58%
Fringe Benefits	136,756	128,004	184,543	171,543	210,908	212,856	15.34%
Operating/Contractual	41,019	33,634	64,000	57,000	64,000	64,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	46,806	0	0	0	0	0	0.00%
<b>Total Appropriations</b>	<b>605,624</b>	<b>515,337</b>	<b>667,817</b>	<b>614,817</b>	<b>713,829</b>	<b>723,723</b>	<b>8.37%</b>

**PERSONNEL ROSTER**

JOB CODE	TITLE	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490161	Salary - Permit Technician	2	2	2	2	2	2	0.00%
490903	Salary - Multi Trades Inspector	6	5	5	5	5	5	0.00%
490907	Salary - Superintendent Constructio	1	1	1	1	1	1	0.00%
490911	Salary - Plans Reviewer	1	1	1	1	1	1	0.00%
	<b>Total Positions</b>	<b>10</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>0.00%</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Planning	<b>FUND #:</b>	101
<b>DEPARTMENT:</b>	Construction Development	<b>ORGANIZATION:</b>	054702

**GENERAL FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Salaries:</b>							
450001	Overtime	10,883	19,528	10,000	12,000	10,000	10,000	10,000
490161	Salary - Permit Technician	48,119	53,066	57,693	57,693	57,693	62,308	63,462
490903	Salary - Multi Trades Inspector	247,245	221,785	240,841	229,841	236,064	254,949	259,672
490907	Salary - Superintendent Construction	55,456	59,320	62,686	62,686	60,275	65,097	66,303
490911	Salary - Plans Reviewer	19,340	0	48,054	24,054	43,118	46,567	47,430
	<b>Total Salaries</b>	<b>381,043</b>	<b>353,699</b>	<b>419,274</b>	<b>386,274</b>	<b>407,150</b>	<b>438,921</b>	<b>446,867</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	68,238	73,004	81,257	74,257	94,010	101,346	103,180
510202	Fringe - Hospital	82,957	49,841	96,828	90,828	102,818	102,818	102,818
510206	Fringe - Medicare Insurance Tax	5,318	4,932	6,080	6,080	5,903	6,366	6,480
510207	Fringe - Life Insurance	243	227	378	378	378	378	378
	<b>Total Fringe</b>	<b>136,756</b>	<b>128,004</b>	<b>184,543</b>	<b>171,543</b>	<b>203,109</b>	<b>210,908</b>	<b>212,856</b>
	<b>Operating &amp; Contractual:</b>							
520105	Contract Labor	0	0	0	0	0	0	0
520204	Uniforms	2,257	2,608	3,000	3,000	3,000	3,000	3,000
520400	Office	6,164	5,334	6,000	6,000	6,000	6,000	6,000
520500	Operating Supplies	3,120	3,032	10,000	5,000	10,000	10,000	10,000
531301	Vehicle Costs-Fuel & Oil	10,734	8,181	14,000	14,000	14,000	14,000	14,000
531304	Vehicle Costs-R & M	1,822	1,939	5,000	3,000	5,000	5,000	5,000
531410	Telephone	10,562	5,984	10,000	10,000	10,000	10,000	10,000
531500	Printing	552	397	4,000	4,000	4,000	4,000	4,000
543002	Dues & Subscriptions	2,636	869	2,000	2,000	2,000	2,000	2,000
543003	Travel & Training	3,172	5,310	10,000	10,000	10,000	10,000	10,000
	<b>Total Operating &amp; Contractual</b>	<b>41,019</b>	<b>33,634</b>	<b>64,000</b>	<b>57,000</b>	<b>64,000</b>	<b>64,000</b>	<b>64,000</b>
	<b>Capital Outlay:</b>							
707500	Vehicles	46,806	0	0	0	0	0	0
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture and Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	<b>46,806</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOTAL DEPARTMENT</b>	<b>605,624</b>	<b>515,337</b>	<b>667,817</b>	<b>614,817</b>	<b>674,259</b>	<b>713,829</b>	<b>723,723</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	<b>Public Safety</b>	<b>FUND:</b>	<b>101</b>
<b>DEPARTMENT:</b>	<b>Police</b>	<b>ORGANIZATION:</b>	<b>065000</b>

**GOAL MISSION STATEMENT**

To protect and serve the citizens of Alexandria while still exercising police powers over all property owned or controlled by the City of Alexandria. With the intent to foster a better quality of life for all under our jurisdiction.

**FUNCTION DESCRIPTION**

The Alexandria Police Department currently provides 24 hours, 7 days a week patrol service within the city limits of Alexandria. Additionally, the department investigates criminal activities, utilizes arrest powers, maintain records, attack the infiltration of illegal narcotic activities and provides a regional training academy. Moreover, the Police Department is committed to Community Policing efforts which are enhanced by the Boat Patrol, K-9 Unit, Motorcycle and Street Level Drug Interdiction Team.

**DEMAND PERFORMANCE INDICATORS**

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Accidents	4,620	4,653	4,700
Calls for Service	57,466	54,995	58,000
Public Service	5,168	4,960	5,200

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Public Safety	<b>FUND #:</b>	101
<b>DEPARTMENT:</b>	Police	<b>ORGANIZATION:</b>	065000

**APPROPRIATION SUMMARY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	9,325,858	8,567,867	10,129,468	9,489,468	10,537,779	10,537,779	4.03%
Fringe Benefits	4,349,678	4,038,135	5,385,286	4,785,286	5,766,163	5,766,163	7.07%
Operating/Contractual	2,105,147	2,044,970	2,167,516	2,376,516	2,167,516	2,167,516	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	1,171,799	423,302	778,615	1,543,908	681,300	681,300	0.00%
<b>Total Appropriations</b>	<b>16,952,482</b>	<b>15,074,274</b>	<b>18,460,885</b>	<b>18,195,178</b>	<b>19,152,758</b>	<b>19,152,758</b>	<b>3.75%</b>

**PERSONNEL ROSTER**

JOB CODE	TITLE	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
440126	Salary - Police Chief	1	1	1	1	1	1	0.00%
440127	Salary - Assistant Chief	1	1	1	1	1	1	0.00%
440129	Salary - Deputy Police Chief	1	0	0	0	0	0	0.00%
440217	Salary - Captain	4	4	4	4	4	4	0.00%
440218	Salary - Lieutenant	12	12	12	12	12	12	0.00%
440358	Salary - Sergeant	32	32	32	32	32	32	0.00%
440359	Salary - Communications Officers	17	17	17	17	17	17	0.00%
440404	Salary - Corporal	51	52	52	52	52	52	0.00%
440405	Salary - Police Officer	64	57	57	57	57	57	0.00%
440407	Salary - Jailers	2	2	2	2	2	2	0.00%
440408	Salary - School Patrol	15	15	15	15	15	15	0.00%
440412	Salary - Reserve Police Officer	20	20	20	20	20	20	0.00%
440616	Salary - Record Clerk	14	14	14	15	15	15	0.00%
440618	Salary - Secretary (Chief)	1	1	1	1	1	1	0.00%
	<b>Total Positions</b>	<b>235</b>	<b>228</b>	<b>228</b>	<b>229</b>	<b>229</b>	<b>229</b>	<b>0.00%</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Public Safety	<b>FUND #:</b>	101
<b>DEPARTMENT:</b>	Police	<b>ORGANIZATION:</b>	065000

**GENERAL FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Salaries:</b>							
440126	Salary - Police Chief	96,000	92,000	97,920	97,920	98,040	98,040	98,040
440127	Salary - Assistant Chief	75,370	16,870	77,297	77,297	86,297	86,297	86,297
440129	Salary - Deputy Police Chief	25,319	0	0	0	0	0	0
440217	Salary - Captain	288,957	273,094	294,806	294,806	302,972	302,972	302,972
440218	Salary - Lieutenant	787,086	743,640	774,690	763,690	793,735	793,735	793,735
440358	Salary - Sergeant	1,734,375	1,645,697	1,799,910	1,758,910	1,841,244	1,841,244	1,841,244
440359	Salary - Communications Officers	492,238	475,232	606,739	573,739	634,338	634,338	634,338
440404	Salary - Corporal	2,029,568	1,588,301	2,165,710	1,788,710	2,293,271	2,290,734	2,290,734
440405	Salary - Police Officer	1,498,584	1,404,390	2,003,964	1,624,964	2,141,398	2,147,167	2,147,167
440407	Salary - Jailers	61,839	60,716	79,321	79,321	76,204	76,204	76,204
440408	Salary - School Patrol	37,663	32,965	61,009	61,009	59,813	59,813	59,813
440412	Salary - Reserve Police Officer	0	0	10,000	5,000	10,000	10,000	10,000
440616	Salary - Record Clerk	414,417	429,112	468,433	459,433	506,513	506,513	506,513
440618	Salary - Secretary (Chief)	58,598	59,466	52,669	52,669	53,722	53,722	53,722
490339	Salary - Accounting Technician	23,707	0	0	0	0	0	0
450001	Overtime	905,332	843,575	792,000	917,000	792,000	792,000	792,000
450002	Stand by Pay	26,171	19,490	22,000	22,000	22,000	22,000	22,000
450003	Accumulated Leave Pay	413,173	542,308	325,000	475,000	325,000	325,000	325,000
450004	Court Pay	19,510	7,571	58,000	58,000	58,000	58,000	58,000
450005	Holiday Pay	199,602	200,349	285,000	225,000	285,000	285,000	285,000
450006	Differential Pay	18,468	15,094	11,000	11,000	11,000	11,000	11,000
450008	Premium Pay	84,676	85,179	87,000	87,000	87,000	87,000	87,000
450010	City Supplemental Pay	35,205	32,818	57,000	57,000	57,000	57,000	57,000
	<b>Total Salaries</b>	<b>9,325,858</b>	<b>8,567,867</b>	<b>10,129,468</b>	<b>9,489,468</b>	<b>10,534,547</b>	<b>10,537,779</b>	<b>10,537,779</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	2,531,820	2,357,504	2,951,236	2,501,236	3,265,761	3,266,768	3,266,768
510202	Fringe - Hospital	1,666,115	1,536,187	2,271,152	2,121,152	2,334,228	2,334,228	2,334,228
510204	Fringe - Clothing Allowance	0	0	0	0	0	0	0
510206	Fringe - Medicare Insurance Tax	135,928	123,923	150,389	150,389	152,647	152,691	152,691
510207	Fringe - Life Insurance	5,152	4,777	8,106	8,106	8,148	8,148	8,148
510208	Fringe - FICA Tax Retirement	10,663	15,744	4,403	4,403	4,328	4,328	4,328
	<b>Total Fringe</b>	<b>4,349,678</b>	<b>4,038,135</b>	<b>5,385,286</b>	<b>4,785,286</b>	<b>5,765,112</b>	<b>5,766,163</b>	<b>5,766,163</b>
	<b>Operating &amp; Contractual:</b>							
520105	Contract Labor	65,323	57,667	45,000	100,000	45,000	45,000	45,000
520204	Uniforms	47,781	52,277	35,000	35,000	35,000	35,000	35,000
520400	Office	33,583	35,683	40,000	40,000	40,000	40,000	40,000
520500	Operating Supplies	163,547	94,609	150,000	150,000	150,000	150,000	150,000
520501	Operating - Janitorial	7,959	7,449	8,000	8,000	8,000	8,000	8,000
520504	Operating - Animal Food	1,806	0	6,000	6,000	6,000	6,000	6,000
520517	Operating - Crime Scene	20,946	19,566	20,000	20,000	20,000	20,000	20,000
520525	Operating - Informants	2,869	879	15,000	15,000	15,000	15,000	15,000
520526	Operating - Narcotics Confiscation	16,644	38,770	35,000	35,000	35,000	35,000	35,000
520529	Operating - Narcotics Confiscation F	402	0	0	0	0	0	0
520557	Operating - Academy	92,997	84,952	85,000	85,000	85,000	85,000	85,000
531103	Professional Fees - Veterinarian	8,858	2,378	4,000	4,000	4,000	4,000	4,000
531105	Rapides Parish Coroner	170,983	207,472	126,000	210,000	126,000	126,000	126,000
531110	Professional Fees	99,752	110,350	0	0	0	0	0
531261	Services - Prisoner Detention	375,408	414,720	420,000	420,000	420,000	420,000	420,000
531262	Recruiting	0	0	113,516	113,516	113,516	113,516	113,516

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Public Safety	<b>FUND #:</b>	101
<b>DEPARTMENT:</b>	Police	<b>ORGANIZATION:</b>	065000

**GENERAL FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022	2021-2022	2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Adopted Budget	Dept Request	Admin Approved	Adopted
	<b>Operating &amp; Contractual(Cont)</b>							
531301	Vehicle Costs - Fuel & Oil	277,735	228,846	350,000	330,000	350,000	350,000	350,000
531304	Vehicle Costs - R & M	300,857	275,440	240,000	360,000	240,000	240,000	240,000
531410	Telephone	122,250	118,015	130,000	130,000	130,000	130,000	130,000
531500	Printing	5,144	4,241	3,000	3,000	3,000	3,000	3,000
531701	Utilities	123,584	80,069	135,000	125,000	135,000	135,000	135,000
531800	Lease	35,000	35,000	55,000	35,000	55,000	55,000	55,000
543002	Dues & Subscriptions	19,053	19,198	12,000	12,000	12,000	12,000	12,000
543003	Travel & Training	27,943	29,630	30,000	30,000	30,000	30,000	30,000
543032	Community Policing Program	19,992	19,942	20,000	20,000	20,000	20,000	20,000
543038	Downtown Security	22,705	21,037	0	0	0	0	0
605101	Maintenance Bldg & Facilities	18,536	21,142	20,000	20,000	20,000	20,000	20,000
605106	Maintenance Equipment	23,490	65,638	70,000	70,000	70,000	70,000	70,000
	<b>Total Operating &amp; Contractual</b>	<b>2,105,147</b>	<b>2,044,970</b>	<b>2,167,516</b>	<b>2,376,516</b>	<b>2,167,516</b>	<b>2,167,516</b>	<b>2,167,516</b>
	<b>Capital Outlay:</b>							
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	705,271	332,928	310,000	534,755	0	0	0
707600	Machinery & Equipment	404,460	74,809	424,840	965,378	0	463,700	463,700
707700	Furniture & Fixtures	10,123	15,565	13,775	13,775	0	34,500	34,500
707702	Computer Software	51,945	0	30,000	30,000	0	183,100	183,100
707900	Animals	0	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	<b>1,171,799</b>	<b>423,302</b>	<b>778,615</b>	<b>1,543,908</b>	<b>0</b>	<b>681,300</b>	<b>681,300</b>
	<b>TOTAL DEPARTMENT</b>	<b>16,952,482</b>	<b>15,074,274</b>	<b>18,460,885</b>	<b>18,195,178</b>	<b>18,467,175</b>	<b>19,152,758</b>	<b>19,152,758</b>

## 2022-2023 ANNUAL BUDGET

<b>DIVISION:</b>	Public Safety	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Police/Fire Civil Service	<b>ORGANIZATION:</b>	065005

### GOAL MISSION STATEMENT

To represent the public interest in matters of personnel administration, advise and assist the governing body, Mayor, Chief of both departments, with reference to the maintenance and improvements of personnel standard and administration of services, investigations of compliance with civil service laws and rules, hear and pass upon matters which are brought before it, make, alter, amend, and promulgate rules necessary to carry out effectively the provisions of law and rules, adopt and maintain a classification plan, and pass upon matters brought before it by the Mayor, Chief of Fire or Police, the State Examiner, or the Fire and Police Civil Service Board brings before it.

### FUNCTION DESCRIPTION

The Alexandria Municipal Fire and Police Civil Service Board:

1. Establishes and maintains employment lists for the classified services.
2. Provides testing, notification and certification of tests for entrance and promotional applicants.
3. Certifies to the appointing authority the names of eligible persons for employment and promotion.
4. Adopts rules governing leaves of absence, established classes with the classified services.
5. Conducts hearings and investigations into matters of corrective and disciplinary action or violations of civil service laws.
6. Maintains files on all applicants, current classified employees, all former employees.
7. Maintains files on all hearings and investigations.
8. Maintains accurate seniority lists for the classified services.
9. Maintains updated classification plans, laws and rules governing classified services and provides copies to Chief and Fire and Police, appointing authority and State Examiner's office.

### DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Applications/Exams	2,000/20	2,000/20	2,000/20
Appeals	30	30	30
Rules Changes	35	35	35
Classification Changes	10	10	10
Investigations	25	25	25

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Public Safety	<b>FUND #:</b>	101
<b>DEPARTMENT:</b>	Police & Fire Civil Service	<b>ORGANIZATION:</b>	065005

**APPROPRIATION SUMMARY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	0	0	0	0	0	0	0.00%
Fringe Benefits	0	0	0	0	0	0	0.00%
Operating/Contractual	11,061	10,329	31,000	28,000	31,000	31,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
<b>Total Appropriations</b>	<b>11,061</b>	<b>10,329</b>	<b>31,000</b>	<b>28,000</b>	<b>31,000</b>	<b>31,000</b>	<b>0.00%</b>

**PERSONNEL ROSTER**

JOB CODE	TITLE	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Public Safety	<b>FUND #:</b>	101
<b>DEPARTMENT:</b>	Police & Fire Civil Service	<b>ORGANIZATION:</b>	065005

**GENERAL FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Operating &amp; Contractual:</b>							
520400	Office	554	717	2,000	2,000	2,000	2,000	2,000
531110	Professional Fees And Services	3,528	7,112	14,000	11,000	14,000	14,000	14,000
531500	Printing	313	0	0	0	0	0	0
531900	Advertising	6,666	2,500	13,000	13,000	13,000	13,000	13,000
605106	Maintenance Equipment	0	0	2,000	2,000	2,000	2,000	2,000
	<b>Total Operating &amp; Contractual</b>	<b>11,061</b>	<b>10,329</b>	<b>31,000</b>	<b>28,000</b>	<b>31,000</b>	<b>31,000</b>	<b>31,000</b>
	<b>Capital Outlay:</b>							
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOTAL DEPARTMENT</b>	<b>11,061</b>	<b>10,329</b>	<b>31,000</b>	<b>28,000</b>	<b>31,000</b>	<b>31,000</b>	<b>31,000</b>

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	<b>Public Safety</b>	<b>FUND:</b>	<b>101</b>
<b>DEPARTMENT:</b>	<b>Fire</b>	<b>ORGANIZATION:</b>	<b>076000</b>

**GOAL MISSION STATEMENT**

To save lives and prevent injury, to protect property from fire and explosion, to assist the citizens and visitors in various emergency situations. To maintain fire codes, to abate hazards, to maintain equipment and personnel and to provide extinguishment of fire or other emergency situations. To provide to the citizens and visitors of Alexandria, emergency medical assistance.

**FUNCTION DESCRIPTION**

Fire protection for the City of Alexandria consists of six (6) engine companies, two (2) district cars, one (1) ladder company, one (1) elevating aerial platform company. The department also has a Fire Prevention Office (investigation, inspection, and education), a fire alarm and dispatch, maintenance and an administration division. The department operates three (3) fire suppression shifts, 24 hours continuously along with Fire Alarm receiving and dispatching. Fire Administration, Fire Prevention, and Maintenance division operates 7:30 A.M. - 4:30 P.M.

**DEMAND PERFORMANCE INDICATORS**

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Average response time (minutes)	3.00	3.00	3.00
Average Fire control time (minutes)	10.00	10.00	10.00
Public Assistance and Rescue	550	550	550
House, Business, Auto Fires	300	300	300
False Alarms	250	250	250
Emergency Medical Assistance	3,700	3,700	3,700
Total Alarms	4,800	4,800	4,800

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	<b>Public Safety</b>	<b>FUND #:</b>	<b>101</b>
<b>DEPARTMENT:</b>	<b>Fire</b>	<b>ORGANIZATION:</b>	<b>076000</b>

**APPROPRIATION SUMMARY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	6,172,689	6,457,528	6,438,953	6,973,953	7,196,835	7,223,038	12.18%
Fringe Benefits	2,910,525	3,031,808	4,039,742	3,984,742	4,325,289	4,334,511	7.30%
Operating/Contractual	929,876	1,059,732	620,000	889,140	620,000	620,000	0.00%
Other	1,282,756	1,286,224	1,280,926	1,280,926	0	0	0.00%
Capital Outlay	504,465	474,396	633,825	688,825	293,700	293,700	0.00%
<b>Total Appropriations</b>	<b>11,800,311</b>	<b>12,309,688</b>	<b>13,013,446</b>	<b>13,817,586</b>	<b>12,435,824</b>	<b>12,471,249</b>	<b>-4.17%</b>

**PERSONNEL ROSTER**

JOB CODE	TITLE	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
440121	Salary - Fire Chief	1	1	1	1	1	1	0.00%
440122	Salary - 1st Assistant Chief	3	3	3	3	3	3	0.00%
440123	Salary - 2nd Assistant Chief	7	7	7	7	7	7	0.00%
440124	Salary - Chief of Fire Prevention	1	1	1	1	1	1	0.00%
440128	Salary - Chief of Communications	1	1	1	1	1	1	0.00%
440216	Salary - Captain	27	34	34	34	34	34	0.00%
440357	Salary - Communications Officer	7	7	7	8	8	8	0.00%
440360	Salary - Fire Training Officer	1	1	1	1	1	1	0.00%
440361	Salary - Fire Prevention Officer	3	3	3	3	3	3	0.00%
440362	Salary - Director of EMS	1	1	1	1	1	1	0.00%
440401	Salary - Fire Equipment Operator	33	26	26	26	26	26	0.00%
440402	Salary - Firefighter 1st Class	39	39	39	39	39	39	0.00%
440614	Salary - Chief's Secretary	1	1	1	1	1	1	0.00%
440615	Salary - Records Clerk	2	2	2	2	2	2	0.00%
	<b>Total Positions</b>	<b>127</b>	<b>127</b>	<b>127</b>	<b>128</b>	<b>128</b>	<b>128</b>	<b>0.79%</b>

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Public Safety	<b>FUND #:</b>	101
<b>DEPARTMENT:</b>	Fire	<b>ORGANIZATION:</b>	076000

**GENERAL FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Salaries:</b>							
440121	Salary - Fire Chief	89,235	88,895	90,325	90,325	90,445	97,681	97,681
440122	Salary - 1st Assistant Chief	231,040	225,344	233,861	233,861	239,152	258,285	263,067
440123	Salary - 2nd Assistant Chief	467,483	472,690	483,602	483,602	494,892	534,482	544,381
440124	Salary - Chief of Fire Prevention	75,074	74,787	75,991	75,991	78,014	84,255	85,815
440128	Salary - Chief of Communications	49,410	50,089	50,133	50,133	62,915	67,948	69,207
440216	Salary - Captain	1,437,218	1,745,560	1,797,250	1,797,250	1,955,496	1,975,595	1,980,620
440357	Salary - Communications Officer	248,147	257,993	279,210	279,210	387,794	387,794	387,794
440360	Salary - Fire Training Officer	61,801	62,389	63,930	63,930	67,083	72,450	73,791
440361	Salary - Fire Prevention Officer	118,953	120,669	123,181	123,181	153,288	153,288	153,288
440362	Salary - Director of EMS	23,058	55,212	56,100	56,100	57,626	62,236	63,389
440401	Salary - Fire Equipment Operator	1,271,503	1,037,506	1,007,206	1,007,206	1,097,948	1,102,680	1,103,864
440402	Salary - Firefighter 1st Class	939,450	844,761	1,050,283	1,050,283	1,263,621	1,263,621	1,263,621
440614	Salary - Chief's Secretary	14,959	1,874	34,299	34,299	33,628	33,626	33,626
440615	Salary - Records Clerk	35,566	47,835	49,582	49,582	58,894	58,894	58,894
450001	Overtime	734,381	1,018,815	630,000	1,180,000	630,000	630,000	630,000
450003	Accumulated Leave Pay	47,781	30,000	114,000	99,000	114,000	114,000	114,000
450005	Holiday	279,630	316,609	300,000	300,000	300,000	300,000	300,000
450010	City Funded Supplemental Pay	48,000	6,500	0	0	0	0	0
	<b>Total Salaries</b>	<b>6,172,689</b>	<b>6,457,528</b>	<b>6,438,953</b>	<b>6,973,953</b>	<b>7,084,794</b>	<b>7,196,835</b>	<b>7,223,038</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	1,572,925	1,867,722	2,367,559	2,367,559	2,571,349	2,609,159	2,618,003
510202	Fringe - Hospital	1,241,156	1,263,753	1,585,147	1,510,147	1,598,643	1,598,643	1,598,643
510206	Fringe - Medicare Insurance Tax	92,855	96,838	101,702	101,702	110,482	112,111	112,489
510207	Fringe - Life Insurance	3,589	3,495	5,334	5,334	5,376	5,376	5,376
	<b>Total Fringe</b>	<b>2,910,525</b>	<b>3,031,808</b>	<b>4,039,742</b>	<b>3,984,742</b>	<b>4,285,850</b>	<b>4,325,289</b>	<b>4,334,511</b>
	<b>Operating &amp; Contractual:</b>							
520204	Uniforms	27,972	40,899	28,000	40,000	28,000	28,000	28,000
520205	Protective Clothing	14,885	23,672	15,000	15,000	15,000	15,000	15,000
520215	Operating Laundry	1,347	4,971	5,000	5,000	5,000	5,000	5,000
520400	Office	12,372	13,615	9,000	9,000	9,000	9,000	9,000
520500	Operating Supplies	54,273	47,204	45,000	50,000	45,000	45,000	45,000
520501	Operating - Janitorial	6,094	6,369	6,000	6,000	6,000	6,000	6,000
520514	Small Tools	1,986	2,028	2,000	2,000	2,000	2,000	2,000
520515	Operating Medical Supplies	21,418	18,671	17,000	17,000	17,000	17,000	17,000
520518	Operating - Training Materials	12,978	13,836	15,000	15,000	15,000	15,000	15,000
531213	Services - Personnel Processing	4,073	11,792	14,000	12,000	14,000	14,000	14,000
531301	Vehicle Costs - Fuel & Oil	80,745	64,309	75,000	75,000	75,000	75,000	75,000
531304	Vehicle Costs - R & M	521,479	638,500	175,000	450,000	175,000	175,000	175,000
531410	Telephone	32,813	28,460	70,000	40,000	70,000	70,000	70,000
531500	Printing	614	621	1,000	1,000	1,000	1,000	1,000
531701	Utilities	40,552	38,422	43,000	43,000	43,000	43,000	43,000
531800	Lease	0	0	4,000	4,000	4,000	4,000	4,000
543002	Dues & Subscriptions	4,493	4,804	5,000	5,000	5,000	5,000	5,000
543003	Travel & Training	31,961	35,606	40,000	40,000	40,000	40,000	40,000
605101	Maintenance Bldg & Facilities	33,547	30,845	30,000	30,000	30,000	30,000	30,000
605106	Maintennace Equipment	24,974	30,067	19,000	28,140	19,000	19,000	19,000
605126	Hazardous Material Cleanup	1,500	2,460	2,000	2,000	2,000	2,000	2,000
646037	Emergency Relief - Laura	0	2,581	0	0	0	0	0

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Public Safety	101
<b>DEPARTMENT:</b>	Fire	076000

**GENERAL FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Adopted Budget	Adopted Budget	Admin Approved	Adopted
	<b>Operating &amp; Contractual(Cont)</b>							
	<b>Total Operating &amp; Contractual</b>	929,876	1,059,732	620,000	889,140	620,000	620,000	620,000
	<b>Other:</b>							
646051	Pension Merger Payment	1,282,756	1,286,224	1,280,926	1,280,926	0	0	0
	<b>Total Other</b>	1,282,756	1,286,224	1,280,926	1,280,926	0	0	0
	<b>Capital Outlay:</b>							
707002	Turnout Gear	39,341	64,732	45,000	85,000	0	45,000	45,000
707405	Building Improvements	55,504	33,330	77,000	77,000	0	50,000	50,000
707500	Vehicles	67,646	123,072	360,000	360,000	0	0	0
707600	Machinery & Equipment	329,064	253,262	127,425	127,425	0	143,500	143,500
707700	Office Furniture & Fixtures	0	0	12,400	12,400	0	29,800	29,800
707702	Computer Software	12,910	0	12,000	27,000	0	25,400	25,400
	<b>Total Capital Outlay</b>	504,465	474,396	633,825	688,825	0	293,700	293,700
	<b>Total Department</b>	11,800,311	12,309,688	13,013,446	13,817,586	11,990,644	12,435,824	12,471,249

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	<b>Human Resources</b>	<b>FUND:</b>	<b>101</b>
<b>DEPARTMENT:</b>	<b>Civil Service</b>	<b>ORGANIZATION:</b>	<b>086700</b>

**GOAL MISSION STATEMENT**

The continuing goal of this department is to meet the needs of the citizens of Alexandria by obtaining employees capable of providing high-quality service. This will be accomplished by selecting applicants for the City of Alexandria's classified service on the basis of their ability to do the job without discrimination as to race, sex, age, religion, marital status, or national origin. We will retain quality employees by providing good working conditions at competitive wages, provide opportunities for advancement by filling vacancies through promotions from within when qualified employees are available, and ensure on-the-job training for those employees interested in advancement opportunities. We will serve as advisors to the Civil Service Commission, the City Council, the administration and city employees in matters relating to personnel and civil service issues, we will continuously work to formulate and update policies and procedures, as well as civil service rules, to provide a safe and pleasant working environment for all concerned. There will be an "open door" policy to provide reasonable opportunity for employees to be heard on matters pertaining to their employment with the City.

**FUNCTION DESCRIPTION**

Administers a system of recruitment for classified positions in the City of Alexandria, including securing and screening applications, conducting interviews and rating applicants based on qualifications. Counsel employees on various personnel and civil service issues. Advise the Civil Service Commission, Mayor, City Council, City employees, and the general public on matters regarding civil service and personnel issues. Serves as the administrative arm of the Alexandria Civil Service Commission. Directs and participates in preparing, conducting, and administering comprehensive programs for position classification, examinations and pay plan administration, as well as develops and recommends administrative service policies and procedures, outside of civil service rules and regulations in accordance with local, state, and federal laws.

**DEMAND PERFORMANCE INDICATORS**

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Terminations Processed	300	200	180
Employment Applications Received	2,780	1,700	2,000
Communications w/ consultant on pay and classification plans	156	189	190
Counsel applicants/employees on opportunities	650	1,560	2,000
Employment Test Administered	1,200	850	1,000
Civil Service/Personnel Questions, Grievances, Investigations, Issues	15,500	3,900	5,200
Responses to Salary Surveys	140	100	200
Qualifying applicants through background & driver's license checks	1,000	1,360	1,600

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Human Resources	<b>FUND #:</b>	101
<b>DEPARTMENT:</b>	Civil Service	<b>ORGANIZATION:</b>	086700

**APPROPRIATION SUMMARY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	117,799	152,690	210,235	186,235	226,019	230,205	9.50%
Fringe Benefits	34,428	47,710	85,400	74,400	88,289	89,317	4.59%
Operating/Contractual	54,569	104,644	75,000	147,000	75,000	75,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	1,437	0	0	0	0	0	0.00%
<b>Total Appropriations</b>	<b>208,233</b>	<b>305,044</b>	<b>370,635</b>	<b>407,635</b>	<b>389,308</b>	<b>394,522</b>	<b>6.44%</b>

**PERSONNEL ROSTER**

JOB CODE	TITLE	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490122	Salary - Director of Civil Service	1	1	1	1	1	1	0.00%
490172	Salary - Compensation Analyst	1	1	1	1	1	1	0.00%
490173	Salary - Examination Analyst	1	1	1	1	1	1	0.00%
490233	Salary - Asst Director of Civil Service	1	1	1	1	1	1	0.00%
	<b>Total Positions</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>0.00%</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Human Resources	<b>FUND #:</b>	101
<b>DEPARTMENT:</b>	Civil Service	<b>ORGANIZATION:</b>	086700

**GENERAL FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Salaries:</b>							
490122	Salary - Director of Civil Service	36,024	64,547	74,425	74,425	74,426	80,380	81,869
490172	Salary - Compensation Analyst	20,552	18,368	44,283	44,283	44,284	47,827	48,712
490173	Salary - Examination Analyst	36,492	41,906	42,581	42,581	42,581	45,987	46,839
490233	Salary - Asst Director of Civil Service	24,731	27,869	48,946	24,946	47,986	51,825	52,785
	<b>Total Salaries</b>	<b>117,799</b>	<b>152,690</b>	<b>210,235</b>	<b>186,235</b>	<b>209,277</b>	<b>226,019</b>	<b>230,205</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	21,187	31,515	40,744	35,744	48,322	52,187	53,155
510202	Fringe - Hospital	11,524	13,974	41,440	35,440	32,657	32,657	32,657
510206	Fringe - Medicare Insurance Tax	1,644	2,137	3,048	3,048	3,034	3,277	3,337
510207	Fringe - Life Insurance	73	84	168	168	168	168	168
	<b>Total Fringe</b>	<b>34,428</b>	<b>47,710</b>	<b>85,400</b>	<b>74,400</b>	<b>84,181</b>	<b>88,289</b>	<b>89,317</b>
	<b>Operating &amp; Contractual:</b>							
520400	Office	2,114	3,441	10,000	7,000	10,000	10,000	10,000
531110	Professional Fees & Services	26,884	90,048	17,000	90,000	17,000	17,000	17,000
531410	Telephone	2,279	2,914	1,000	3,000	1,000	1,000	1,000
531500	Printing	674	469	1,000	1,000	1,000	1,000	1,000
531900	Advertising	9,909	1,264	20,000	20,000	20,000	20,000	20,000
543000	Miscellaneous	1,184	1,388	4,000	4,000	4,000	4,000	4,000
543002	Dues & Subscriptions	2,940	838	8,000	8,000	8,000	8,000	8,000
543003	Travel & Training	8,785	4,282	14,000	14,000	14,000	14,000	14,000
605106	Maintenance of Equipment	0	0	0	0	0	0	0
	<b>Total Operating &amp; Contractual</b>	<b>54,569</b>	<b>104,644</b>	<b>75,000</b>	<b>147,000</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>
	<b>Capital Outlay:</b>							
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	1,437	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	<b>1,437</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOTAL DEPARTMENT</b>	<b>208,233</b>	<b>305,044</b>	<b>370,635</b>	<b>407,635</b>	<b>368,458</b>	<b>389,308</b>	<b>394,522</b>

## 2022-2023 ANNUAL BUDGET

<b>DIVISION:</b>	Human Resources	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Human Resources	<b>ORGANIZATION:</b>	086701

### GOAL MISSION STATEMENT

Our mission is to provide a capable, knowledgeable workforce, and to reduce where possible, personnel situations that could have a significant negative impact on its ability to be productive.

Human Resources goal is to assure that there are adequate personnel resources to operate the city's functions in its effort to provide quality service to the citizens.

### FUNCTION DESCRIPTION

In order to achieve our goal and fulfill our mission, we will review all personnel policies and consider adjustments where necessary, constantly review and update the training needs of our workforce, and where possible, provide opportunities for in-house skill enhancements. We will establish clear guidelines for performance evaluation for all employees.

We will continue to analyze the hiring process and identify new procedures that will reduce the lag time between vacancy being created and it being filled with a qualified replacement.

### DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
New Hires Processed	360	75	100
Status Changes Processed	700	430	430
Termination's Processed	300	19	25
Employment Applications worked	2,780	2,000	2,000
Employment Interviews Conducted	425	225	275
Insurance Changes Processed	18,150	15,000	15,000
Worker's Comp Checks Received	145	100	100
Employee Verification Processed	500	300	300
Grievances & Issues	61,000	45,000	45,000
Personnel Policy Changes	0	3	3

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Human Resources	<b>FUND #:</b>	101
<b>DEPARTMENT:</b>	Division Director	<b>ORGANIZATION:</b>	086701

**APPROPRIATION SUMMARY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	324,856	343,029	380,029	374,029	408,332	413,291	8.75%
Fringe Benefits	117,098	122,667	142,538	142,538	171,132	172,347	20.91%
Operating/Contractual	170,929	172,510	298,000	330,000	298,000	298,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	2,000	3,000	3,500	3,500	0.00%
<b>Total Appropriations</b>	<b>612,883</b>	<b>638,206</b>	<b>822,567</b>	<b>849,567</b>	<b>880,964</b>	<b>887,138</b>	<b>7.85%</b>

**PERSONNEL ROSTER**

JOB CODE	TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
480114	Salary - Director of Human Resources	1	1	1	1	1	1	0.00%
480604	Salary - Administrative Assistant	1	1	1	1	1	1	0.00%
490138	Salary - Assistant Director of HR	1	1	1	1	1	1	0.00%
490354	Salary - Personnel Analyst	4	4	4	4	4	4	0.00%
490626	Salary - Clerical Specialist	0	1	1	1	1	1	0.00%
490690	Salary - Student Worker	0	1	1	1	1	1	0.00%
	<b>Total Positions</b>	<b>7</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>0.00%</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Human Resources	<b>FUND #:</b>	101
<b>DEPARTMENT:</b>	Division Director	<b>ORGANIZATION:</b>	086701

**GENERAL FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Salaries:</b>							
480114	Salary - Director of Human Resources	87,367	87,034	88,434	88,434	88,434	95,509	95,509
480604	Salary - Administrative Assistant	31,038	31,940	32,153	32,153	31,523	34,045	34,045
490138	Salary - Assistant Director of HR	48,355	48,170	48,946	48,946	48,945	52,861	53,840
490354	Salary - Personnel Analyst	158,096	171,302	174,058	174,058	174,058	187,983	191,464
490626	Salary - Clerical Specialist	0	4,583	25,438	19,438	24,939	26,934	27,433
490690	Salary - Student Worker	0	0	11,000	11,000	11,000	11,000	11,000
	<b>Total Salaries</b>	<b>324,856</b>	<b>343,029</b>	<b>380,029</b>	<b>374,029</b>	<b>378,899</b>	<b>408,332</b>	<b>413,291</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	57,375	69,619	71,520	71,520	84,948	91,744	92,889
510202	Fringe - Hospital	54,818	47,454	64,489	64,489	72,447	72,447	72,447
510206	Fringe - Medicare Insurance Tax	4,706	5,055	5,511	5,511	5,495	5,923	5,993
510207	Fringe - Life Insurance	199	202	336	336	336	336	336
510208	Fringe - FICA Tax	0	337	682	682	682	682	682
	<b>Total Fringe</b>	<b>117,098</b>	<b>122,667</b>	<b>142,538</b>	<b>142,538</b>	<b>163,908</b>	<b>171,132</b>	<b>172,347</b>
	<b>Operating &amp; Contractual:</b>							
520105	Contract Labor	0	0	0	0	0	0	0
520400	Office	20,665	33,766	18,000	24,000	18,000	18,000	18,000
531107	Professional Fees - City Physician	10,020	29,487	10,000	20,000	10,000	10,000	10,000
531110	Professional Fees	31,125	12,097	163,000	163,000	163,000	163,000	163,000
531250	Services - Drug Testing	75,407	74,951	65,000	75,000	65,000	65,000	65,000
531410	Telephone	1,867	2,915	4,000	4,000	4,000	4,000	4,000
531500	Printing	711	692	1,000	1,000	1,000	1,000	1,000
531800	Lease	6,678	0	9,000	9,000	9,000	9,000	9,000
543002	Dues & Subscriptions	3,810	3,489	4,000	4,000	4,000	4,000	4,000
543003	Travel & Training	6,990	9,047	10,000	16,000	10,000	10,000	10,000
543017	Plaques & Awards	13,656	6,066	14,000	14,000	14,000	14,000	14,000
	<b>Total Operating &amp; Contractual</b>	<b>170,929</b>	<b>172,510</b>	<b>296,000</b>	<b>330,000</b>	<b>298,000</b>	<b>298,000</b>	<b>298,000</b>
	<b>Capital Outlay:</b>							
707405	Building Improvements	0	0	0	0	0	3,500	3,500
707600	Machinery & Equipment	0	0	2,000	3,000	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>2,000</b>	<b>3,000</b>	<b>0</b>	<b>3,500</b>	<b>3,500</b>
	<b>TOTAL DEPARTMENT</b>	<b>612,883</b>	<b>638,206</b>	<b>822,567</b>	<b>849,567</b>	<b>840,807</b>	<b>880,964</b>	<b>887,138</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Legal	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Legal	<b>ORGANIZATION:</b>	096900

**GOAL MISSION STATEMENT**

To provide legal advice to the Mayor, City Council, and all officers, departments, boards, and agencies of the city government.

**FUNCTION DESCRIPTION**

Handle all legal instruments to which the city is a party or has an interest and represent the city in litigation, including the prosecution of ordinance violations in the City Court.

**DEMAND PERFORMANCE INDICATORS**

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Legal	<b>FUND #:</b>	101
<b>DEPARTMENT:</b>	Division Director	<b>ORGANIZATION:</b>	096900

**APPROPRIATION SUMMARY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	953,627	813,648	996,642	996,642	1,086,026	1,044,395	4.79%
Fringe Benefits	223,221	200,784	284,109	284,109	240,105	237,013	-16.58%
Operating/Contractual	728,790	1,201,929	967,000	1,567,000	967,000	967,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	17,850	0	0	0	0	0.00%
<b>Total Appropriations</b>	<b>1,905,638</b>	<b>2,234,209</b>	<b>2,247,751</b>	<b>2,847,751</b>	<b>2,293,131</b>	<b>2,248,408</b>	<b>0.03%</b>

**PERSONNEL ROSTER**

JOB CODE	TITLE	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
480106	Salary - City Attorney	1	1	1	1	1	1	0.00%
480205	Salary - Asst City Attorney	6	6	6	4	4	4	0.00%
480228	Salary - SafeAlex Technicians - PT	6	6	6	6	6	6	0.00%
480231	Salary - Asst City Attorney Part Time	3	3	3	7	7	7	0.00%
480603	Salary - Legal Secretary	1	1	1	1	1	1	0.00%
490620	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
	<b>Total Positions</b>	<b>18</b>	<b>18</b>	<b>18</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>0.00%</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	<b>Legal</b>	<b>FUND #:</b>	<b>101</b>
<b>DEPARTMENT:</b>	<b>Division Director</b>	<b>ORGANIZATION:</b>	<b>096900</b>

**GENERAL FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Salaries:</b>							
480106	Salary - City Attorney	107,924	104,143	109,242	109,242	109,242	117,981	117,981
480205	Salary - Asst City Attorney	453,794	357,223	455,175	455,175	297,103	320,871	320,871
480228	Salary - SafeAlex Technicians - PT	181,766	124,812	218,497	218,497	236,679	255,614	236,679
480231	Salary - Asst City Attorney Part Time	139,787	155,731	141,494	141,494	290,322	313,548	290,322
480603	Salary - Legal Secretary	45,225	45,700	45,778	45,778	45,778	49,440	49,440
490626	Salary - Clerical Specialist	25,131	26,037	26,456	26,456	26,456	28,572	29,102
	<b>Total Salaries</b>	<b>953,627</b>	<b>813,646</b>	<b>996,642</b>	<b>996,642</b>	<b>1,005,580</b>	<b>1,086,026</b>	<b>1,044,395</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	82,152	84,778	121,712	121,712	105,780	112,602	112,725
510202	Fringe - Hospital	92,092	75,084	120,377	120,377	71,304	71,304	71,304
510206	Fringe - Medicare Insurance Tax	14,391	12,516	14,523	14,523	14,652	15,817	15,215
510207	Fringe - Life Insurance	254	217	378	378	294	294	294
510208	Fringe - FICA Tax	29,495	23,370	22,319	22,319	32,675	35,288	32,675
510209	Fringe - Car Allowance	4,837	4,819	4,800	4,800	4,800	4,800	4,800
	<b>Total Fringe</b>	<b>223,221</b>	<b>200,784</b>	<b>284,109</b>	<b>284,109</b>	<b>229,505</b>	<b>240,105</b>	<b>237,013</b>
	<b>Operating &amp; Contractual:</b>							
520400	Office	5,020	7,363	6,000	6,000	6,000	6,000	6,000
520514	Operating - SafeAlex	3,907	1,203	25,000	25,000	25,000	25,000	25,000
531110	Professional Fees & Services	675,226	1,140,859	900,000	1,500,000	900,000	900,000	900,000
531410	Telephone	5,949	7,207	6,000	6,000	6,000	6,000	6,000
531301	Vehicle Costs - Fuel & Oil	1,770	1,757	0	0	0	0	0
531304	Vehicle Costs - R & M	1,798	1,092	0	0	0	0	0
531500	Printing	181	2,080	0	0	0	0	0
543000	Miscellaneous	0	819	2,000	2,000	2,000	2,000	2,000
543002	Dues & Subscriptions	26,000	28,309	26,000	26,000	26,000	26,000	26,000
543003	Travel & Training	8,939	10,864	0	0	0	0	0
605106	Maintenance Equipment	0	376	2,000	2,000	2,000	2,000	2,000
	<b>Total Operating &amp; Contractual</b>	<b>728,790</b>	<b>1,201,929</b>	<b>967,000</b>	<b>1,567,000</b>	<b>967,000</b>	<b>967,000</b>	<b>967,000</b>
	<b>Capital Outlay:</b>							
707405	Building Improvements	0	0	0	0	0	0	0
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture and Fixtures	0	17,850	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	<b>0</b>	<b>17,850</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOTAL DEPARTMENT</b>	<b>1,905,638</b>	<b>2,234,209</b>	<b>2,247,751</b>	<b>2,847,751</b>	<b>2,202,085</b>	<b>2,293,131</b>	<b>2,248,408</b>

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	<b>Community Services</b>	<b>FUND:</b>	<b>101</b>
<b>DEPARTMENT:</b>	<b>Parks &amp; Recreation</b>	<b>ORGANIZATION:</b>	<b>044100</b>

**GOAL MISSION STATEMENT**

To provide for a properly maintained system for playground, ball parks, and other recreational facilities available to all citizens for active and passive recreation and meeting at city owned buildings.

**FUNCTION DESCRIPTION**

The Parks & Recreation Department is a service organization that performs maintenance and repair work to support recreational and other competitive activities for the city involving golf courses, soccer fields, ball fields, and rental facilities.

**DEMAND PERFORMANCE INDICATORS**

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Telephone Calls	11,000	14,000	17,000
Lining of Ball Fields	16,000	19,000	26,000
Cutting Ball Fields	12,000	15,000	18,000
Limb Cutting and Hauling	1,000	2,000	6,000
Maintenance of Building & Fences	2,000	2,000	3,000
Trimming of all Ball Fields	2,400	3,000	6,000
Seeding	1,800	2,400	5,000

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	<b>Community Services</b>	<b>FUND #:</b>	<b>101</b>
<b>DEPARTMENT:</b>	<b>Parks &amp; Recreation</b>	<b>ORGANIZATION:</b>	<b>044100</b>

**APPROPRIATION SUMMARY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	543,309	526,277	583,844	601,844	616,558	621,486	6.44%
Fringe Benefits	210,059	243,786	267,701	267,701	303,306	305,275	14.04%
Operating/Contractual	1,009,239	974,489	1,037,000	1,090,643	1,037,000	1,037,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	157,964	81,413	135,000	174,028	91,900	91,900	0.00%
<b>Total Appropriations</b>	<b>1,920,571</b>	<b>1,825,965</b>	<b>2,023,545</b>	<b>2,134,216</b>	<b>2,048,764</b>	<b>2,055,641</b>	<b>1.59%</b>

**PERSONNEL ROSTER**

JOB CODE	TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490117	Salary-Superintendent Parks & Rec	1	1	1	1	1	1	0.00%
490147	Salary - Maintenance Worker Sr	0	9	9	9	9	9	0.00%
490330	Salary - Crew Leader Parks Maint	3	3	3	3	3	3	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490819	Salary - Equipment Operator I	5	0	0	0	0	0	0.00%
490819	Salary - Equipment Operator I (Snl)	4	0	0	0	0	0	0.00%
490820	Salary - Maintenance Worker	4	0	0	0	0	0	0.00%
490820	Salary - Maintenance Worker (Snl)	3	7	7	7	7	7	0.00%
490830	Salary - Building Maintenance Spec	1	1	1	1	1	1	0.00%
	<b>Total Positions</b>	<b>22</b>	<b>22</b>	<b>22</b>	<b>22</b>	<b>22</b>	<b>22</b>	<b>0.00%</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Community Services	<b>FUND #:</b>	101
<b>DEPARTMENT:</b>	Parks & Recreation	<b>ORGANIZATION:</b>	044100

**GENERAL FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Salaries:</b>							
450001	Overtime	63,251	48,246	45,000	75,000	45,000	45,000	45,000
490117	Salary-Superintendent Parks & Rec	53,930	55,415	56,226	56,226	55,124	59,534	60,636
490147	Salary - Maintenance Worker Sr	0	240,265	248,525	239,525	245,647	265,301	270,212
490330	Salary - Crew Leader Parks Maint	113,315	114,112	115,830	112,830	110,186	119,000	121,205
490618	Salary - Administrative Secretary	29,460	29,934	30,416	30,416	30,416	32,849	33,458
490819	Salary - Equipment Operator I	137,767	856	0	0	0	0	0
490899	Salary - Equipment Operator I (Snl)	31,827	0	0	0	0	0	0
490820	Salary - Maintenance Worker	73,813	0	0	0	0	0	0
490830	Salary - Building Maintenance Spec	20,246	30,586	31,081	31,081	31,081	33,567	34,189
490898	Salary - Maintenance Worker (Snl)	19,700	6,863	56,766	56,766	56,766	61,307	56,766
	<b>Total Salaries</b>	<b>543,309</b>	<b>526,277</b>	<b>583,844</b>	<b>601,844</b>	<b>574,220</b>	<b>616,558</b>	<b>621,466</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	87,957	107,160	102,146	102,146	119,482	128,208	130,389
510202	Fringe - Hospital	110,768	126,604	152,943	152,943	161,726	161,726	161,726
510206	Fringe - Medicare Insurance Tax	7,497	7,144	8,463	8,463	8,324	8,941	9,011
510207	Fringe - Life Insurance	412	440	630	630	630	630	630
510208	Fringe - FICA Tax Retirement	3,425	438	3,519	3,519	3,519	3,801	3,519
	<b>Total Fringe</b>	<b>210,059</b>	<b>243,786</b>	<b>267,701</b>	<b>267,701</b>	<b>293,681</b>	<b>303,306</b>	<b>306,275</b>
	<b>Operating &amp; Contractual:</b>							
520105	Contract Labor	35,745	0	50,000	40,000	50,000	50,000	50,000
520204	Uniforms	3,253	3,783	3,000	3,000	3,000	3,000	3,000
520500	Operating Supplies	56,399	46,525	75,000	65,000	75,000	75,000	75,000
520503	Operating Chemicals	3,777	4,600	5,000	5,000	5,000	5,000	5,000
520514	Small Tools	0	1,800	3,000	3,000	3,000	3,000	3,000
531208	Services - Plumbing	5,544	7,417	9,000	9,000	9,000	9,000	9,000
531301	Vehicle Costs - Fuel & Oil	56,376	46,031	81,000	66,000	81,000	81,000	81,000
531304	Vehicle Costs - R & M	62,112	75,581	65,000	65,000	65,000	65,000	65,000
531410	Telephone	6,417	6,746	7,000	7,000	7,000	7,000	7,000
531701	Utilities	168,404	130,143	160,000	160,000	160,000	160,000	160,000
543003	Travel & Training	1,630	845	3,000	3,000	3,000	3,000	3,000
605101	Maintenance Bldg & Facilities	41,302	30,893	30,000	30,000	30,000	30,000	30,000
605103	Maintenance Bringham Golf Course	24,513	24,731	25,000	25,000	25,000	25,000	25,000
605105	Maintenance Johnny Downs Park	302,866	283,376	260,000	285,000	260,000	260,000	260,000
605106	Maintenance Equipment	1,030	2,249	5,000	5,000	5,000	5,000	5,000
605108	Maintenance Ball Parks	107,982	83,055	110,000	110,000	110,000	110,000	110,000
605124	Bringham Stadium	0	9,446	20,000	20,000	20,000	20,000	20,000
646030	Lease Obligations	131,889	120,582	126,000	126,000	126,000	126,000	126,000
646037	Emergency Relief - Laura	0	96,686	0	63,643	0	0	0
	<b>Total Operating &amp; Contractual</b>	<b>1,009,239</b>	<b>974,489</b>	<b>1,037,000</b>	<b>1,090,643</b>	<b>1,037,000</b>	<b>1,037,000</b>	<b>1,037,000</b>
	<b>Capital Outlay:</b>							
707405	Building Improvements	61,785	26,690	135,000	135,000	0	0	0
707500	Vehicles	23,316	0	0	0	0	0	0
707600	Machinery & Equipment	72,863	54,723	0	39,028	0	91,900	91,900
	<b>Total Capital Outlay</b>	<b>157,964</b>	<b>81,413</b>	<b>135,000</b>	<b>174,028</b>	<b>0</b>	<b>91,900</b>	<b>91,900</b>
	<b>TOTAL DEPARTMENT</b>	<b>1,920,571</b>	<b>1,825,965</b>	<b>2,023,545</b>	<b>2,134,216</b>	<b>1,904,901</b>	<b>2,048,764</b>	<b>2,055,641</b>

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	<b>Community Services</b>	<b>FUND:</b>	<b>101</b>
<b>DEPARTMENT:</b>	<b>Community Developmt</b>	<b>ORGANIZATION:</b>	<b>054701</b>

**GOAL MISSION STATEMENT**

To apply for applicable federal grants, including Community Development Block Grant, HOME Investment Partnership Program, Louisiana Emergency Shelter Grant Program and to efficiently administer federal programs and activities related to these funds.

**FUNCTION DESCRIPTION**

The Community Development Department is responsible for preparing grant applications for federal funds, preparing all associated reports, complying with all federal requirements, maintaining records according to federal guidelines, and effectively administering the following programs.

1. Housing Rehabilitation Deferred Loan Program - housing renovation for owner occupied structures with CDBG and HOME funds.
2. HOME Rental Housing Rehabilitation Program - renovation of rental property for low income tenants.
3. Code Enforcement/Demolition Program - to enforce the City's code standards on vacant structures within CDBG target areas.
4. Housing development Program - new construction of single family housing for first time home buyers.
5. Business Facade Improvement Program - facade improvement loans/grants for business located in a designated area.
6. Housing assistance Program - down payment and closing cost assistance for first time home buyers.
7. Monitor HOME activities carried out by the city's Community Housing Development Organization (CHDO).
8. Monitor all sub-recipients to ensure compliance with grant Agreements & HUD regulation including: Boys & Girls Club of Central LA, Boys Scouts of America, Caring People's Free Pharmacy, Inner-City Revitalization Corporation, Cenla Pride, Shepherd Center, Phoenix Point, and Sisterhood Neighborhood Alliance
9. Economic Development Assistance Program.

**DEMAND PERFORMANCE INDICATORS**

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Federal Funds Received	1,524,000	1,524,000	1,524,000
Housing Repairs-Owner Occupied	12	12	12
Home buyer Training Graduates	60	60	60
Code Enforcement Inspections	150	150	150
Demolition of Vacant Structures	15	15	15
North Alex. Boys & Girls Club	15	15	15
Free Pharmacy clients assisted	300	300	300

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Community Services	<b>FUND #:</b>	101
<b>DEPARTMENT:</b>	Community Development	<b>ORGANIZATION:</b>	054701

**APPROPRIATION SUMMARY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	89,899	212,637	154,746	154,746	154,746	154,746	0.00%
Fringe Benefits	90,086	62,189	56,652	56,652	56,652	56,652	0.00%
Operating/Contractual	154,683	389,499	397,500	631,500	397,500	397,500	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	56,000	0	0	0.00%
<b>Total Appropriations</b>	<b>334,668</b>	<b>664,325</b>	<b>608,898</b>	<b>898,898</b>	<b>608,898</b>	<b>608,898</b>	<b>0.00%</b>

**PERSONNEL ROSTER**

JOB CODE	TITLE	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490116	Salary - Community Develop Admin	1	1	1	1	1	1	0.00%
490120	Salary - CDA Grants Manager	0	0	1	1	1	1	0.00%
490161	Salary - Permit Technician	0	1	2	2	2	2	0.00%
490210	Salary - Program Manager	2	2	3	3	3	3	0.00%
490339	Salary - Accounting Technician	0	0	0	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	0	0	0	0.00%
490626	Salary - Clerical Specialist	1	0	0	0	0	0	0.00%
490903	Salary - Multi Trades Inspector	1	1	2	2	2	2	0.00%
	<b>Total Positions</b>	<b>6</b>	<b>6</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>0.00%</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Community Services	<b>FUND #:</b>	101
<b>DEPARTMENT:</b>	Community Development	<b>ORGANIZATION:</b>	054701

**GENERAL FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Salaries:</b>							
490116	Salary - Community Develop Admin	22,307	72,572	36,000	36,000	36,000	36,000	36,000
490161	Salary - Permit Technician	0	0	27,000	27,000	27,000	27,000	27,000
490210	Salary - Program Manager	19,500	69,915	35,000	35,000	35,000	35,000	35,000
490618	Salary - Administrative Secretary	13,304	25,989	15,000	15,000	15,000	15,000	15,000
490626	Salary - Clerical Specialist	32,014	2,014	0	0	0	0	0
490903	Salary - Multi Trades Inspector	2,774	42,147	41,746	41,746	41,746	41,746	41,746
	<b>Total Salaries</b>	<b>89,899</b>	<b>212,637</b>	<b>154,746</b>	<b>154,746</b>	<b>154,746</b>	<b>154,746</b>	<b>154,746</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	45,155	40,707	29,082	29,082	29,082	29,082	29,082
510202	Fringe - Hospital	41,216	17,541	24,923	24,923	24,923	24,923	24,923
510206	Fringe - Medicare Insurance Tax	3,561	3,820	2,605	2,605	2,605	2,605	2,605
510207	Fringe - Life Insurance	154	121	42	42	42	42	42
	<b>Total Fringe</b>	<b>90,086</b>	<b>62,189</b>	<b>56,652</b>	<b>56,652</b>	<b>56,652</b>	<b>56,652</b>	<b>56,652</b>
	<b>Operating &amp; Contractual:</b>							
520105	Contract Labor	0	21,163	15,000	15,000	15,000	15,000	15,000
520400	Office	8,455	4,892	6,000	6,000	6,000	6,000	6,000
531110	Professional Fees & Services	17,637	3,938	15,000	15,000	15,000	15,000	15,000
531201	Services - Demolition	113,080	345,696	350,000	584,000	350,000	350,000	350,000
531205	Services- Boarding up	0	0	3,000	3,000	3,000	3,000	3,000
531301	Vehicle Costs - Fuel & Oil	0	1,563	1,000	1,000	1,000	1,000	1,000
531304	Vehicle Costs - R & M	75	217	1,000	1,000	1,000	1,000	1,000
531401	Postage	29	0	1,000	1,000	1,000	1,000	1,000
531410	Telephone	5,286	7,812	1,000	1,000	1,000	1,000	1,000
531500	Printing	629	68	0	0	0	0	0
531800	Lease	0	0	4,000	4,000	4,000	4,000	4,000
531900	Advertising	0	0	0	0	0	0	0
543000	Miscellaneous	802	3,518	500	500	500	500	500
543003	Travel & Training	8,690	630	0	0	0	0	0
	<b>Total Operating &amp; Contractual</b>	<b>154,683</b>	<b>389,499</b>	<b>397,500</b>	<b>631,500</b>	<b>397,500</b>	<b>397,500</b>	<b>397,500</b>
	<b>Capital Outlay:</b>							
707500	Vehicles	0	0	0	56,000	0	0	0
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>56,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOTAL DEPARTMENT</b>	<b>334,668</b>	<b>684,325</b>	<b>608,898</b>	<b>898,898</b>	<b>608,898</b>	<b>608,898</b>	<b>608,898</b>

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	<b>Community Services</b>	<b>FUND:</b>	<b>101</b>
<b>DEPARTMENT:</b>	<b>Community Services</b>	<b>ORGANIZATION:</b>	<b>101000</b>

**GOAL MISSION STATEMENT**

The Division of Community Services' goal, as called for in Section 4-10 of the City Charter and adopted by the City Council in March 1989, was modified and expanded to reflect the change from a Department to a Division. It's mission is to provide the citizens of Alexandria quality leisure and cultural activities by operating a parks and recreations systems that enhances their quality of life by promoting use of the city's green space and community facilities while supporting the development and implementation of local non-profit programming.

**FUNCTION DESCRIPTION**

The function of the Division is based on a response to the needs of the community, neighborhood residents and community-based organization to fulfill its stated goal through the following existing or developing program: organizational support for arts agencies through the Mayoral Commission for Cultural Affairs; the Alexandria Youth Advisory Council; youth job/career fair; Homework Assistance Program; Teen Movie Night; youth leadership program; summer camps; Underwater Easter Egg Hunt; Community Events Calendars; outdoor concert series; community outreach workshops; downtown arts and music mini-festival; and special holiday events.

**DEMAND PERFORMANCE INDICATORS**

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Community Partnership Request	25	30	50
Community Partnership Awards	15	18	15
Youth Programs	25	25	35
Attendance	25,000	26,250	27,000
Special Events	25	27	30
Attendance	30,000	35,000	40,000
Public Presentations	5	27	5
Attendance	500	35,000	500
Project Enable	3	5	5
Attendance	250	500	500
Community Calendar Editions	5	5	5
Distributed	45,000	45,000	45,000

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	<b>Community Services</b>	<b>FUND #:</b>	<b>101</b>
<b>DEPARTMENT:</b>	<b>Division Director</b>	<b>ORGANIZATION:</b>	<b>101000</b>

**APPROPRIATION SUMMARY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	383,328	353,369	641,602	564,602	677,285	676,734	5.48%
Fringe Benefits	108,123	114,173	282,345	239,345	247,641	248,641	-11.94%
Operating/Contractual	253,195	146,587	281,000	261,000	281,000	281,000	0.00%
Other	262,278	182,887	437,000	437,000	437,000	737,000	0.00%
Capital Outlay	2,596	2,132	0	0	20,000	20,000	0.00%
<b>Total Appropriations</b>	<b>1,009,520</b>	<b>799,148</b>	<b>1,641,947</b>	<b>1,501,947</b>	<b>1,662,926</b>	<b>1,963,375</b>	<b>19.58%</b>

**PERSONNEL ROSTER**

JOB CODE	TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
480108	Salary - Director of Community Serv	1	1	1	1	1	1	0.00%
480206	Salary - Secretary	1	1	1	1	1	1	0.00%
490149	Salary - Custodial Worker	3	3	3	3	3	3	0.00%
490150	Salary - Supervisor Custodial	1	1	1	1	1	1	0.00%
490201	Salary - Special Events Coordinator	1	1	1	1	1	1	0.00%
490205	Salary - Youth Programs Coordinat	2	2	2	2	2	2	0.00%
490618	Salary - Administrative Secretary	1	0	0	0	0	0	0.00%
490823	Salary - Lead Custodial Worker	2	1	1	1	1	1	0.00%
490909	Salary - Community Center Coordin	2	2	2	2	2	2	0.00%
490927	Salary - Community Services Rep	2	2	2	2	2	2	0.00%
490894	Salary - Community Center Attd PT	5	5	5	5	5	5	0.00%
490690	Salary - Student Worker	9	9	9	9	9	9	0.00%
	<b>Total Positions</b>	<b>30</b>	<b>28</b>	<b>28</b>	<b>28</b>	<b>28</b>	<b>28</b>	<b>19.58%</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	<b>Community Services</b>	<b>FUND #:</b>	<b>101</b>
<b>DEPARTMENT:</b>	<b>Division Director</b>	<b>ORGANIZATION:</b>	<b>101000</b>

**GENERAL FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
<b>Salaries:</b>								
450001	Overtime	42,676	31,468	0	30,000	0	0	0
480108	Salary - Director of Community Serv	1,667	9,808	88,434	88,434	86,700	93,636	93,636
480206	Salary - Secretary	32,369	32,704	33,153	33,153	33,153	35,805	35,805
490149	Salary - Custodial Worker	46,038	57,609	66,910	54,910	64,751	69,931	71,227
490150	Salary - Supervisor Custodial	37,007	33,875	38,584	31,584	36,725	39,663	40,398
490201	Salary - Special Events Coordinator	17,475	0	41,159	20,159	40,352	43,580	44,387
490205	Salary - Youth Programs Coordinat	38,804	78,665	78,584	74,584	77,814	84,039	85,595
490614	Salary - Administrative Assistant	0	0	0	0	0	0	0
490618	Salary - Administrative Secretary	0	0	0	0	0	0	0
490646	Salary - Customer Service Rep	25,542	0	0	0	0	0	0
490823	Salary - Lead Custodial Worker	28,358	26,719	26,860	26,860	26,333	28,440	28,966
490909	Salary - Community Center Coordin	23,945	36,881	76,292	70,292	75,544	81,588	83,099
490927	Salary - Community Services Rep	14,112	20,800	50,876	33,876	49,878	53,868	54,866
490898	Salary - Community Center Attd PT	53,581	24,396	101,750	61,750	99,755	107,735	99,755
490690	Salary - Student Worker	21,754	444	39,000	39,000	39,000	39,000	39,000
	<b>Total Salaries</b>	<b>383,328</b>	<b>353,369</b>	<b>641,602</b>	<b>564,602</b>	<b>630,005</b>	<b>677,285</b>	<b>676,734</b>
<b>Fringe:</b>								
510201	Fringe - Pension	35,478	37,843	95,898	80,898	111,063	119,334	120,848
510202	Fringe - Hospital	57,585	63,482	162,788	134,788	103,782	103,782	103,782
510206	Fringe - Medicare Insurance Tax	5,333	4,907	9,333	9,333	9,197	9,829	9,810
510207	Fringe - Life Insurance	217	215	798	798	798	798	798
510208	Fringe - FICA Tax Retirement	9,418	7,072	8,728	8,728	8,603	9,098	8,603
510209	Fringe - Car Allowance	92	654	4,800	4,800	4,800	4,800	4,800
	<b>Total Fringe</b>	<b>108,123</b>	<b>114,173</b>	<b>282,345</b>	<b>239,345</b>	<b>238,243</b>	<b>247,641</b>	<b>248,641</b>
<b>Operating &amp; Contractual:</b>								
520105	Contract Labor	152,053	75,905	149,000	129,000	149,000	149,000	149,000
520400	Office	3,348	2,624	5,000	5,000	5,000	5,000	5,000
520500	Operating	9,708	4,642	25,000	25,000	25,000	25,000	25,000
520501	Operating Janitorial	22,421	15,396	26,000	26,000	26,000	26,000	26,000
531410	Telephone	8,016	9,062	10,000	10,000	10,000	10,000	10,000
531500	Printing	1,972	755	4,000	4,000	4,000	4,000	4,000
531701	Utilities	40,471	36,776	43,000	43,000	43,000	43,000	43,000
531900	Advertising	14,460	600	15,000	15,000	15,000	15,000	15,000
543002	Dues & Subscriptions	547	552	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	199	275	3,000	3,000	3,000	3,000	3,000
	<b>Total Operating &amp; Contractual</b>	<b>253,195</b>	<b>146,587</b>	<b>281,000</b>	<b>261,000</b>	<b>281,000</b>	<b>281,000</b>	<b>281,000</b>
<b>Other:</b>								
543006	Programming	67,236	142,410	200,000	200,000	200,000	200,000	177,000
543016	Programming - Community Centers	0	0	100,000	100,000	100,000	100,000	100,000
605101	Maintenance of Building & Facility	3,446	8,430	3,000	3,000	3,000	3,000	3,000
648009	Community Partnership Request	53,821	14,125	30,000	30,000	30,000	30,000	30,000
648028	Mardi Gras	30,000	0	30,000	30,000	30,000	30,000	30,000
648029	Fourth of July Fireworks	7,000	0	7,000	7,000	7,000	7,000	30,000
646031	Special Events	26,867	0	28,000	28,000	28,000	28,000	28,000
646035	12 Nights of Christmas	31,418	0	39,000	39,000	39,000	39,000	39,000
648037	Emergency Relief - Laura	0	17,922	0	0	0	0	0

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Community Services	101
<b>DEPARTMENT:</b>	Division Director	101000

**GENERAL FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Adopted Budget	Adopted Budget	Admin Approved	Adopted
	<b>Other: Continued</b>							
646042	Red River Festival	42,490	0	0	0	0	0	100,000
646047	Winterfete	0	0	0	0	0	0	200,000
	<b>Total Other</b>	262,278	182,887	437,000	437,000	437,000	437,000	737,000
	<b>Capital Outlay:</b>							
707600	Machinery & Equipment	2,596	2,132	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	20,000	20,000
	<b>Total Capital Outlay</b>	2,596	2,132	0	0	0	20,000	20,000
	<b>TOTAL DEPARTMENT</b>	1,009,520	799,148	1,641,947	1,501,947	1,586,248	1,662,926	1,963,375

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Community Services	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Recreation Enhancemnt	<b>ORGANIZATION:</b>	101060

**GOAL MISSION STATEMENT**

**FUNCTION DESCRIPTION**

**DEMAND PERFORMANCE INDICATORS**

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Community Services	<b>FUND #:</b>	101
<b>DEPARTMENT:</b>	Alexandria Recreational Enhancement	<b>ORGANIZATION:</b>	101060

**APPROPRIATION SUMMARY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	90,346	27,804	191,148	177,148	201,012	196,020	2.55%
Fringe Benefits	22,479	3,404	41,489	41,489	29,374	28,993	-30.12%
Operating/Contractual	193	724	0	0	0	0	0.00%
Other	374,858	68,241	625,000	585,000	625,000	325,000	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
<b>Total Appropriations</b>	<b>487,876</b>	<b>100,173</b>	<b>857,637</b>	<b>803,637</b>	<b>855,386</b>	<b>550,013</b>	<b>-35.87%</b>

**PERSONNEL ROSTER**

JOB CODE	TITLE	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
480223	Salary - Mayoral Asst-Rec Coordina	1	1	1	1	1	1	0.00%
480229	Salary - Recreational Specialist PT	4	4	4	4	4	4	0.00%
490690	Salary - Student Worker	11	11	11	11	11	11	0.00%
	<b>Total Positions</b>	<b>16</b>	<b>16</b>	<b>16</b>	<b>16</b>	<b>16</b>	<b>16</b>	<b>0.00%</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Community Services	<b>FUND #:</b>	101
<b>DEPARTMENT:</b>	Alexandria Recreational Enhancement	<b>ORGANIZATION:</b>	101060

**GENERAL FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Salaries:</b>							
450001	Overtime	0	173	0	0	0	0	0
480223	Salary - Mayoral Asst-Rec Coordina	37,861	8,654	76,500	76,500	76,500	82,620	82,620
480229	Salary - Recreational Specialist PT	24,075	17,645	63,648	49,648	62,400	67,392	62,400
490690	Salary - Student Worker	28,410	1,332	51,000	51,000	51,000	51,000	51,000
	<b>Total Salaries</b>	<b>90,346</b>	<b>27,804</b>	<b>191,148</b>	<b>177,148</b>	<b>189,900</b>	<b>201,012</b>	<b>196,020</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	6,792	1,786	14,826	14,826	17,664	19,077	19,077
510202	Fringe - Hospital	11,169	0	16,741	16,741	0	0	0
510206	Fringe - Medicare Insurance Tax	1,249	429	2,772	2,772	2,754	2,915	2,843
510207	Fringe - Life Insurance	15	2	42	42	42	42	42
510208	Fringe - FICA Tax Retirement	3,254	1,187	7,108	7,108	7,031	7,340	7,031
	<b>Total Fringe</b>	<b>22,479</b>	<b>3,404</b>	<b>41,489</b>	<b>41,489</b>	<b>27,491</b>	<b>29,374</b>	<b>28,993</b>
	<b>Operating &amp; Contractual:</b>							
520105	Contract Labor	0	0	0	0	0	0	0
531410	Telephone	193	724	0	0	0	0	0
543003	Travel & Training	0	0	0	0	0	0	0
	<b>Total Operating &amp; Contractual</b>	<b>193</b>	<b>724</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Other:</b>							
543009	Recreation Athletics & Sporting Eve	67,290	17,223	142,000	142,000	142,000	142,000	142,000
543011	Recreation Cultural & Arts	48,603	2,610	174,000	134,000	174,000	174,000	74,000
543014	Recreation Programming	58,642	7,204	109,000	109,000	109,000	109,000	109,000
646047	Winterfete	200,323	41,204	200,000	200,000	200,000	200,000	0
	<b>Total Other</b>	<b>374,858</b>	<b>68,241</b>	<b>625,000</b>	<b>585,000</b>	<b>625,000</b>	<b>625,000</b>	<b>325,000</b>
	<b>Capital Outlay:</b>							
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOTAL DEPARTMENT</b>	<b>487,876</b>	<b>100,173</b>	<b>857,637</b>	<b>803,637</b>	<b>842,391</b>	<b>855,386</b>	<b>550,013</b>
	<b>TOTAL FUND</b>	<b>61,300,071</b>	<b>63,182,235</b>	<b>66,664,408</b>	<b>69,851,977</b>	<b>64,691,200</b>	<b>68,296,191</b>	<b>68,578,000</b>

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

**PRE-TRIAL INTERVENTION FUND  
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
354709	Fines and Forfeitures: Fines-PTI Collections	192,578	93,230	185,000	60,000	65,000	65,000	65,000
	<b>Total Fines and Forfeitures</b>	192,578	93,230	185,000	60,000	65,000	65,000	65,000
367101	Investment Income: Interest - Investments	9,791	2,983	0	0	0	0	0
	<b>Total Investment Income</b>	9,791	2,983	0	0	0	0	0
399999	Use of Prior Year Revenues	0	0	0	125,000	120,000	120,000	120,000
	<b>Total Other</b>	0	0	0	125,000	120,000	120,000	120,000
	<b>TOTAL REVENUES</b>	202,369	96,213	185,000	185,000	185,000	185,000	185,000



**2021-2022 ANNUAL BUDGET**

<b>DIVISION:</b>	N/A	<b>FUND #:</b>	175
<b>DEPARTMENT:</b>	N/A	<b>ORGANIZATION:</b>	020000

**PRE-TRIAL INTERVENTION FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
646045	Operating & Contractual: Services - Pre Trial Intervention	0	0	0	0	0	0	0
	<b>Total Operating &amp; Contractual</b>	0	0	0	0	0	0	0
646101	Other: Transfer to General Fund	108,000	0	185,000	185,000	185,000	185,000	185,000
	<b>Total Other</b>	108,000	0	185,000	185,000	185,000	185,000	185,000
	<b>TOTAL EXPENDITURES</b>	108,000	0	185,000	185,000	185,000	185,000	185,000

\*\*\*\*\*This Page Intentionally Left Blank\*\*\*\*\*

\*\*\*\*\*This Page Intentionally Left Blank\*\*\*\*\*

**2022-2023 ANNUAL BUDGET**

**DEBT SERVICE FUNDS  
REVENUE SUMMARY**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Taxes:</b>							
311131	Taxes - Ad Valorem	0	0	0	0	0	0	0
311301	Sales & Use Tax 1976	2,846,566	2,854,300	2,823,725	2,823,725	2,833,700	2,833,700	2,833,700
	<b>Total Taxes</b>	2,846,566	2,854,300	2,823,725	2,823,725	2,833,700	2,833,700	2,833,700
	<b>Internal Services/Interfunds:</b>							
388101	Transfers-General Fund	0	0	0	0	0	0	0
388308	Transfer from Gen Cap Pro 2008 Prop	0	0	0	0	0	0	0
388204	Transfers-2004 Sales Tax Bond Fund	0	0	0	0	0	0	0
388208	Transfers-2008 Sales Tax Bond Fund	0	0	0	0	0	0	0
	<b>Total Internal Services/Interfunds</b>	0	0	0	0	0	0	0
	<b>Investment Income:</b>							
367101	Interest on Investments	17,133	9,498	0	4,000	0	0	0
367115	Interest on Sales Tax Reserve	0	0	0	0	0	0	0
	<b>Total Investment Income</b>	17,133	9,498	0	4,000	0	0	0
	<b>Other:</b>							
399996	Bond Proceeds	0	0	0	0	0	0	0
399993	Original Bond Premium	0	0	0	0	0	0	0
399999	Use of Prior Year Revenues	0	0	0	0	0	0	0
	<b>Total Other</b>	0	0	0	0	0	0	0
	<b>TOTAL REVENUES</b>	2,863,699	2,863,798	2,823,725	2,827,725	2,833,700	2,833,700	2,833,700

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	General Function	<b>FUND #:</b>	N/A
<b>DEPARTMENT:</b>	N/A	<b>ORGANIZATION:</b>	020000

**DEBT SERVICE FUND**

**SUMMARY BUDGET**

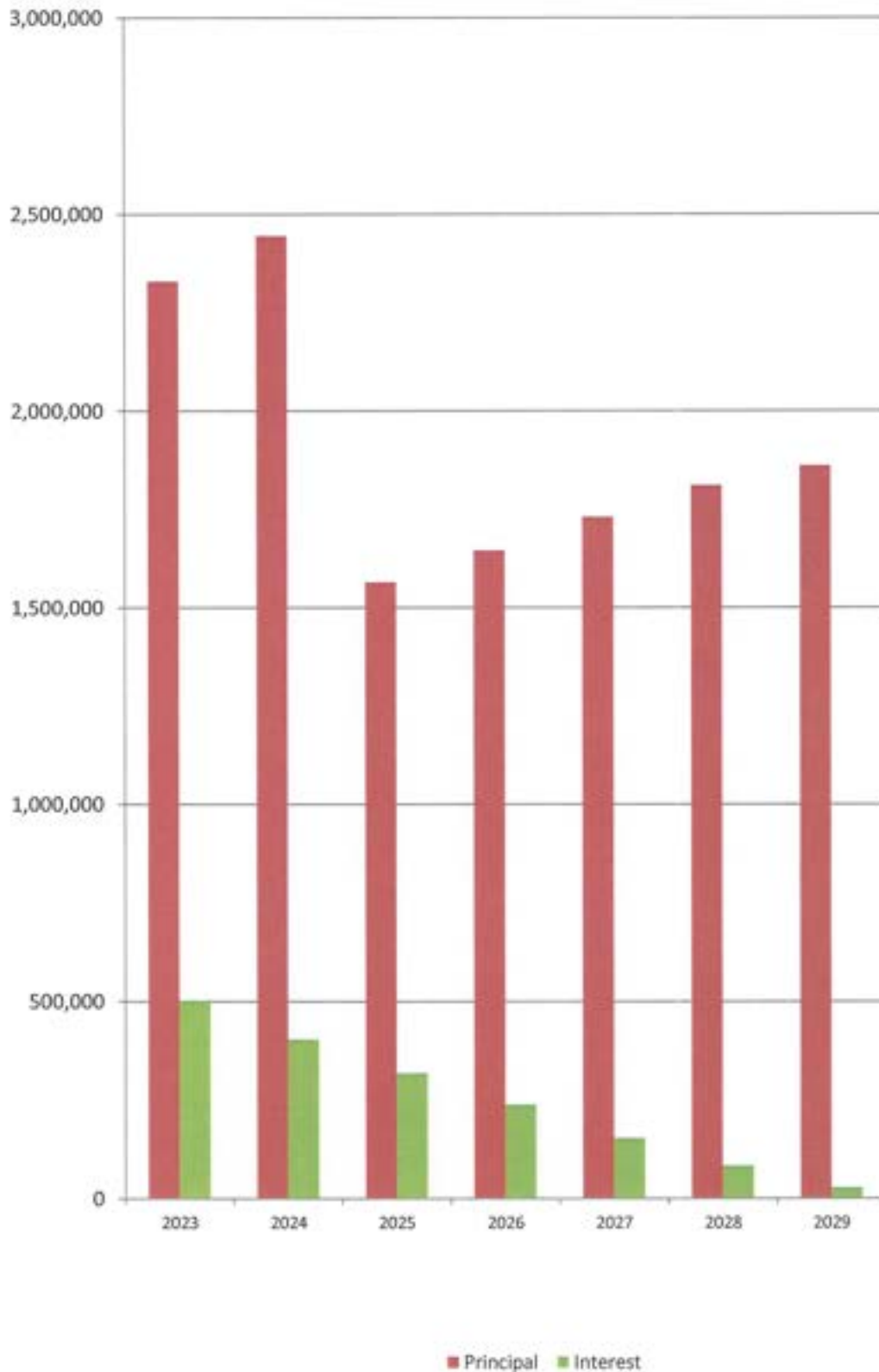
CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
800003	<b>Operating and Contractual:</b> Paying Agent Fees	1,800	800	800	800	800	800	800
	<b>Operating and Contractual:</b>	1,800	800	800	800	800	800	800
	<b>Other:</b>							
800001	Interest	759,875	678,775	602,925	602,925	502,900	502,900	502,900
800002	Principal Payment	3,245,000	2,140,000	2,220,000	2,220,000	2,330,000	2,330,000	2,330,000
646214	Transfers to 2014 Bond Sinking Fund	0	0	0	0	0	0	0
646300	Transfers to General Capital Projects	73,700	0	0	0	0	0	0
800004	Payment to Bond Escrow Agent	0	0	0	0	0	0	0
646000	Bond Issuance Cost	0	0	0	0	0	0	0
696000	Unappropriated	0	0	0	4,000	0	0	0
	<b>Total Other</b>	4,078,575	2,818,775	2,822,925	2,826,925	2,832,900	2,832,900	2,832,900
	<b>TOTAL EXPENDITURES</b>	4,080,375	2,819,575	2,823,725	2,827,725	2,833,700	2,833,700	2,833,700

**AMORTIZATION SCHEDULE OF DEBT SERVICE PAYMENTS  
GENERAL DEBT SERVICE SCHEDULE**

**BONDS**

Fiscal Yr Ending	Sales Tax		Total General
	2014	2015	
2023	952,100	1,880,800	2,832,900
2024	956,038	1,892,200	2,848,238
2025		1,882,975	1,882,975
2026		1,882,725	1,882,725
2027		1,883,350	1,883,350
2028		1,892,950	1,892,950
2029		1,887,900	1,887,900
<b>Total</b>	<b>1,908,138</b>	<b>13,202,900</b>	<b>15,111,038</b>
% of Total	12.63%	87.37%	100.00%

**2022-2023 ANNUAL BUDGET  
GENERAL DEBT SERVICE PAYMENTS  
AMORTIZATION SCHEDULE**



**2022-2023 ANNUAL BUDGET**

**DEBT SERVICE - 2014 SALES TAX BONDS  
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Taxes:</b>							
311301	Sales & Use Tax 1976	945,475	945,475	941,425	941,425	952,500	952,500	952,500
	<b>Total Taxes</b>	945,475	945,475	941,425	941,425	952,500	952,500	952,500
	<b>Internal Services/Interfunds:</b>							
388101	Transfers-General Fund	0	0	0	0	0	0	0
388308	Transfer from Gen Cap Pro 2008 Prop	0	0	0	0	0	0	0
388204	Transfers-2004 Sales Tax Bond Fund	0	0	0	0	0	0	0
388208	Transfers-2008 Sales Tax Bond Fund	0	0	0	0	0	0	0
	<b>Total Internal Services/Interfunds</b>	0	0	0	0	0	0	0
	<b>Investment Income:</b>							
367101	Interest on Investments	6,818	6,818	0	2,000	0	0	0
367115	Interest on Sales Tax Reserve	0	0	0	0	0	0	0
	<b>Total Investment Income</b>	6,818	6,818	0	2,000	0	0	0
	<b>Other:</b>							
399996	Bond Proceeds	0	0	0	0	0	0	0
399993	Original Bond Premium	0	0	0	0	0	0	0
399999	Use of Prior Year Revenues	0	0	0	0	0	0	0
	<b>Total Other</b>	0	0	0	0	0	0	0
	<b>TOTAL REVENUES</b>	952,293	952,293	941,425	943,425	952,500	952,500	952,500

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	General Function	<b>FUND #:</b>	214
<b>DEPARTMENT:</b>	N/A	<b>ORGANIZATION:</b>	020000

**2014 SALES TAX BOND FUNDS**

**SUMMARY BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
800003	Operating and Contractual: Paying Agent Fees	400	400	400	400	400	400	400
	Operating and Contractual:	400	400	400	400	400	400	400
	<b>Other:</b>							
800001	Interest	166,725	135,825	101,025	101,025	62,100	62,100	62,100
800002	Principal Payment	750,000	795,000	840,000	840,000	890,000	890,000	890,000
646214	Transfers to 2014 Bond Sinking Fund	0	0	0	0	0	0	0
646300	Transfers to General Capital Projects	0	0	0	0	0	0	0
800004	Payment to Bond Escrow Agent	0	0	0	0	0	0	0
646000	Bond Issuance Cost	0	0	0	0	0	0	0
696000	Unappropriated	0	0	0	2,000	0	0	0
	<b>Total Other</b>	916,725	930,825	941,025	943,025	952,100	952,100	952,100
	<b>TOTAL EXPENDITURES</b>	917,125	931,225	941,425	943,425	952,500	952,500	952,500

**2022-2023 ANNUAL BUDGET**

**DEBT SERVICE - 2015 SALES TAX BONDS  
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Taxes:</b>							
311301	Sales & Use Tax 1976	1,901,091	1,908,825	1,882,300	1,882,300	1,881,200	1,881,200	1,881,200
	<b>Total Taxes</b>	1,901,091	1,908,825	1,882,300	1,882,300	1,881,200	1,881,200	1,881,200
	<b>Internal Services/Interfunds:</b>							
388101	Transfers-General Fund	0	0	0	0	0	0	0
388308	Transfer from Gen Cap Pro 2008 Prop	0	0	0	0	0	0	0
388204	Transfers-2004 Sales Tax Bond Fund	0	0	0	0	0	0	0
388208	Transfers-2008 Sales Tax Bond Fund	0	0	0	0	0	0	0
	<b>Total Internal Services/Interfunds</b>	0	0	0	0	0	0	0
	<b>Investment Income:</b>							
367101	Interest on Investments	10,315	2,680	0	2,000	0	0	0
367115	Interest on Sales Tax Reserve	0	0	0	0	0	0	0
	<b>Total Investment Income</b>	10,315	2,680	0	2,000	0	0	0
	<b>Other:</b>							
399996	Bond Proceeds	0	0	0	0	0	0	0
399993	Original Bond Premium	0	0	0	0	0	0	0
399999	Use of Prior Year Revenues	0	0	0	0	0	0	0
	<b>Total Other</b>	0	0	0	0	0	0	0
	<b>TOTAL REVENUES</b>	1,911,406	1,911,505	1,882,300	1,884,300	1,881,200	1,881,200	1,881,200

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	General Function	<b>FUND #:</b>	215
<b>DEPARTMENT:</b>	N/A	<b>ORGANIZATION:</b>	020000

**2015 SALES TAX BOND FUNDS**

**SUMMARY BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
800003	Operating and Contractual: Paying Agent Fees	400	400	400	400	400	400	400
	Operating and Contractual:	400	400	400	400	400	400	400
	Other:							
800001	Interest	569,550	542,950	501,900	501,900	440,800	440,800	440,800
800002	Principal Payment	1,315,000	1,345,000	1,380,000	1,380,000	1,440,000	1,440,000	1,440,000
646214	Transfers to 2014 Bond Sinking Fund	0	0	0	0	0	0	0
646300	Transfers to General Capital Projects	0	0	0	0	0	0	0
800004	Payment to Bond Escrow Agent	0	0	0	0	0	0	0
646000	Bond Issuance Cost	0	0	0	0	0	0	0
696000	Unappropriated	0	0	0	2,000	0	0	0
	<b>Total Other</b>	1,884,550	1,887,950	1,881,900	1,883,900	1,880,800	1,880,800	1,880,800
	<b>TOTAL EXPENDITURES</b>	1,884,950	1,888,350	1,882,300	1,884,300	1,881,200	1,881,200	1,881,200

\*\*\*\*\*This Page Intentionally Left Blank\*\*\*\*\*

**2022-2023 ANNUAL BUDGET**

**RISK MANAGEMENT FUND  
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Charges for Services:</b>							
347101	Contributions - General Fund	2,765,000	2,778,000	2,849,000	2,761,000	2,908,000	2,908,000	2,908,000
347401	Contributions - Utility Fund	1,213,000	1,156,000	1,243,000	1,169,000	1,232,000	1,232,000	1,232,000
347402	Contributions - Sanitation Fd	194,000	204,000	220,000	211,000	221,000	221,000	221,000
347450	Contributions - Transit Fund	141,000	138,000	153,000	138,000	148,000	148,000	148,000
	<b>Total Charges for Services</b>	<b>4,313,000</b>	<b>4,276,000</b>	<b>4,465,000</b>	<b>4,279,000</b>	<b>4,509,000</b>	<b>4,509,000</b>	<b>4,509,000</b>
	<b>Investment Income:</b>							
367101	Interest - Investments	70,223	19,689	0	12,000	0	0	0
	<b>Total Investment Income</b>	<b>70,223</b>	<b>19,689</b>	<b>0</b>	<b>12,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Other:</b>							
399010	Misc Revenue - Stop Loss	0	0	0	0	0	0	0
399011	Subrogation	544,600	330,039	75,000	200,000	75,000	75,000	75,000
399999	Use of Prior Year Revenues	0	0	0	0	0	0	0
	<b>Total Other</b>	<b>544,600</b>	<b>330,039</b>	<b>75,000</b>	<b>200,000</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>
	<b>TOTAL REVENUES</b>	<b>4,927,823</b>	<b>4,625,728</b>	<b>4,540,000</b>	<b>4,491,000</b>	<b>4,584,000</b>	<b>4,584,000</b>	<b>4,584,000</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	<b>Administration</b>	<b>FUND:</b>	<b>551</b>
<b>DEPARTMENT:</b>	<b>Office of Risk Manager</b>	<b>ORGANIZATION:</b>	<b>031900</b>

**GOAL MISSION STATEMENT**

To protect and conserve the City of Alexandria's resources by applying risk management concepts and principles to identify and review exposures and to recommend actions to prevent, reduce to transfer various levels of risk.

**FUNCTION DESCRIPTION**

Assist in the development and administration of a proactive loss control program to eliminate and reduce unsafe acts and unsafe conditions which cause injuries to employees, damage to capital resources and accelerates to eroding of the financial base. Make recommendation to protect City assets. Ensures a safe working environment for employees and the public who comes into contact with these employees and properties as services are provided. Assist the City government in minimizing the possibility of interruption of vital public services. Works toward the reduction and elimination of accidents and injuries through an effective safety/loss prevention program.

**DEMAND PERFORMANCE INDICATORS**

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Certificates of Insurance Reviewed and Issued	475	580	600
Departmental Safety Visits	350	350	375
Correspondence Processed	4,800	4,900	5,000
Total Number of Claims	340	300	275
Total Payments to Claims	828,382	780,000	750,000

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Legal	<b>FUND #:</b>	551
<b>DEPARTMENT:</b>	Risk Manager	<b>ORGANIZATION:</b>	031900

**APPROPRIATION SUMMARY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	0	0	50,000	50,000	50,000	50,000	0.00%
Fringe Benefits	0	0	13,523	13,523	13,523	13,523	0.00%
Operating/Contractual	0	0	11,477	11,477	11,477	11,477	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
<b>Total Appropriations</b>	0	0	75,000	75,000	75,000	75,000	0.00%

**PERSONNEL ROSTER**

JOB CODE	TITLE	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490217	Salary - Risk Manager	1	1	1	1	1	1	0.00%
	<b>Total Positions</b>	1	1	1	1	1	1	0.00%

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Legal	<b>FUND #:</b>	551
<b>DEPARTMENT:</b>	Risk Manager	<b>ORGANIZATION:</b>	031900

**RISK MANAGEMENT FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
490217	<b>Salaries:</b>							
	Salary - Risk Manager	0	0	50,000	50,000	50,000	50,000	50,000
	<b>Total Salaries</b>	0	0	50,000	50,000	50,000	50,000	50,000
	<b>Fringe:</b>							
510201	Fringe - Pension	0	0	12,756	12,756	12,756	12,756	12,756
510206	Fringe - Medicare Insurance Tax	0	0	725	725	725	725	725
510207	Fringe - Life Insurance	0	0	42	42	42	42	42
	<b>Total Fringes</b>	0	0	13,523	13,523	13,523	13,523	13,523
	<b>Operating and Contractual:</b>							
520400	Office	0	0	1,000	1,000	1,000	1,000	1,000
531301	Vehicle Costs - Gas & Oil	0	0	2,000	2,000	2,000	2,000	2,000
531304	Vehicle Costs - R & M	0	0	3,477	3,477	3,477	3,477	3,477
531410	Telephone	0	0	1,000	1,000	1,000	1,000	1,000
543002	Dues & Subscriptions	0	0	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	0	0	3,000	3,000	3,000	3,000	3,000
	<b>Total Operating &amp; Contractual</b>	0	0	11,477	11,477	11,477	11,477	11,477
	<b>Capital Outlay:</b>							
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furnitures and Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	0	0	0	0	0	0	0
	<b>TOTAL DEPARTMENT</b>	0	0	75,000	75,000	75,000	75,000	75,000



**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Legal	<b>FUND #:</b>	551
<b>DEPARTMENT:</b>	Premiums & Claims	<b>ORGANIZATION:</b>	020000

**RISK MANAGEMENT FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Operating/Contractual:</b>							
510301	Administrative Expenses	210,000	157,668	210,000	210,000	210,000	210,000	210,000
531601	Prem/Fees General Liability	238,454	278,992	235,000	235,000	235,000	235,000	235,000
531603	Prem/Fees Workers Compensation	302,855	214,123	325,000	325,000	325,000	325,000	325,000
531604	Prem/Fees Property	469,814	632,001	450,000	450,000	450,000	450,000	450,000
	<b>Total Operating &amp; Contractual</b>	<b>1,221,123</b>	<b>1,282,784</b>	<b>1,220,000</b>	<b>1,220,000</b>	<b>1,220,000</b>	<b>1,220,000</b>	<b>1,220,000</b>
	<b>Other:</b>							
531605	Claims - General Liability	159,777	576,576	360,000	338,000	344,000	344,000	344,000
531606	Claims - Auto	1,001,178	957,962	1,136,000	1,049,000	1,101,000	1,101,000	1,101,000
531607	Claims - Property	0	0	0	0	0	0	0
531608	Claims - Workers Compensation	3,045,423	2,351,982	1,749,000	1,809,000	1,844,000	1,844,000	1,844,000
	<b>Total Other</b>	<b>4,206,378</b>	<b>3,886,520</b>	<b>3,245,000</b>	<b>3,196,000</b>	<b>3,289,000</b>	<b>3,289,000</b>	<b>3,289,000</b>
	<b>TOTAL PREMIUMS &amp; CLAIMS</b>	<b>5,427,501</b>	<b>5,169,304</b>	<b>4,465,000</b>	<b>4,416,000</b>	<b>4,509,000</b>	<b>4,509,000</b>	<b>4,509,000</b>
	<b>TOTAL FUND</b>	<b>5,427,501</b>	<b>5,169,304</b>	<b>4,540,000</b>	<b>4,491,000</b>	<b>4,584,000</b>	<b>4,584,000</b>	<b>4,584,000</b>

**2022-2023 ANNUAL BUDGET**

**EMPLOYEE BENEFITS FUND  
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Charges for Services:</b>							
388001	Charges - Employees Health	2,137,226	2,279,519	2,101,000	2,551,000	2,551,000	2,551,000	2,551,000
388002	Charges - Employer Health	7,542,290	6,832,798	7,450,000	6,950,000	6,950,000	6,950,000	6,950,000
388003	Charges - Retirees	466,604	673,141	630,000	630,000	630,000	630,000	630,000
388004	Charges - Employees Life	114,601	119,165	100,000	100,000	100,000	100,000	100,000
388005	Charges - Employer Life	24,230	13,652	24,000	24,000	24,000	24,000	24,000
	<b>Total Charges for Services</b>	<b>10,284,951</b>	<b>9,918,275</b>	<b>10,305,000</b>	<b>10,255,000</b>	<b>10,255,000</b>	<b>10,255,000</b>	<b>10,255,000</b>
	<b>Investment Income:</b>							
367101	Interest - Investments	78,293	24,019	0	14,000	0	0	0
	<b>Total Investment Income</b>	<b>78,293</b>	<b>24,019</b>	<b>0</b>	<b>14,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Internal Services/Interfunds:</b>							
388101	Transfers from General Fund	550,000	250,000	0	823,000	410,000	710,000	710,000
388401	Transfer from Utility System Fund	818,000	250,000	0	823,000	410,000	710,000	710,000
	<b>Total Internal Services/Interfunds</b>	<b>1,368,000</b>	<b>500,000</b>	<b>0</b>	<b>1,646,000</b>	<b>820,000</b>	<b>1,420,000</b>	<b>1,420,000</b>
	<b>Other:</b>							
399999	Use of Retained Earnings	0	0	500,000	500,000	0	500,000	500,000
	<b>Total Other</b>	<b>0</b>	<b>0</b>	<b>500,000</b>	<b>500,000</b>	<b>0</b>	<b>500,000</b>	<b>500,000</b>
	<b>TOTAL REVENUES</b>	<b>11,731,244</b>	<b>10,442,294</b>	<b>10,805,000</b>	<b>12,415,000</b>	<b>11,075,000</b>	<b>12,175,000</b>	<b>12,175,000</b>



**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	N/A	<b>FUND #:</b>	552
<b>DEPARTMENT:</b>	Premiums/Claims	<b>ORGANIZATION:</b>	020000

**EMPLOYEE BENEFITS FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Operating/Contractual:</b>							
510301	Administrative Expenses	569,580	879,769	770,000	570,000	560,000	560,000	560,000
510302	Stop Loss	1,182,192	1,355,923	1,000,000	1,300,000	1,000,000	1,000,000	1,000,000
531110	Professional Fees	348,587	410,822	370,000	400,000	370,000	370,000	370,000
531611	Premiums-Life Insurance	193,882	191,356	145,000	145,000	145,000	145,000	145,000
	<b>Total Operating &amp; Contractual</b>	<b>2,294,241</b>	<b>2,837,870</b>	<b>2,285,000</b>	<b>2,415,000</b>	<b>2,075,000</b>	<b>2,075,000</b>	<b>2,075,000</b>
	<b>Other:</b>							
531613	Claims - Health Insurance	7,816,562	8,517,085	8,520,000	10,000,000	9,000,000	10,100,000	10,100,000
	<b>Total Other</b>	<b>7,816,562</b>	<b>8,517,085</b>	<b>8,520,000</b>	<b>10,000,000</b>	<b>9,000,000</b>	<b>10,100,000</b>	<b>10,100,000</b>
	<b>TOTAL DEPARTMENT</b>	<b>10,110,803</b>	<b>11,354,955</b>	<b>10,805,000</b>	<b>12,415,000</b>	<b>11,075,000</b>	<b>12,175,000</b>	<b>12,175,000</b>

**2022-2023 ANNUAL BUDGET  
UNEMPLOYMENT BENEFITS FUND  
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
367101	Investment Income: Interest - Investments	2,610	742	0	600	0	0	0
	<b>Total Investment Income</b>	2,610	742	0	600	0	0	0
399999	Other: Use of Retained Earnings	0	0	10,600	10,000	10,600	10,600	10,600
	<b>Total Other</b>	0	0	10,600	10,000	10,600	10,600	10,600
	<b>TOTAL REVENUES</b>	2,610	742	10,600	10,600	10,600	10,600	10,600



**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	N/A	<b>FUND #:</b>	553
<b>DEPARTMENT:</b>	Premiums/Claims	<b>ORGANIZATION:</b>	020000

**UNEMPLOYMENT BENEFITS FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Other</b>							
531620	Unemp Claims-General Fund	8,260	8,457	7,000	7,000	7,000	7,000	7,000
531621	Unemp Claims-Utility Fund	0	997	3,000	3,000	3,000	3,000	3,000
531622	Unemp Claims-Sanitation Fund	0	8,040	400	400	400	400	400
531623	Unemp Claims-Bus Fund	1,034	0	200	200	200	200	200
	<b>TOTAL DEPARTMENT</b>	<b>9,294</b>	<b>15,494</b>	<b>10,600</b>	<b>10,600</b>	<b>10,600</b>	<b>10,600</b>	<b>10,600</b>



April 30, 2022

Honorable Mayor and  
Members of the Alexandria City Council

I am pleased to present the City of Alexandria's Annual Capital Budget and Five Year Plan for the fiscal years 2022/2023 through 2026/2027. Each capital project includes source(s) of funding; prior, current and future expenditures; and scheduling and expenditure breakdowns. The plan, as presented, balances each year's estimated revenue sources with a current or future project's estimated funding requirements.

The City's Home Rule Charter requires the Mayor to submit to the Alexandria City Council a Capital Improvements Program covering a minimum of 5 years. The plan is required to be submitted at the same time as the annual operating budget for the upcoming fiscal year. An appropriation approved by the Council continues in force until the purpose for which it was created is fulfilled or abandoned. The Charter states that any appropriation shall be deemed abandoned if 3 years pass without any disbursement from or encumbrance of the appropriation.

A Five Year Capital Improvements Program requires long term planning. It also requires a constant monitoring of current trends in order to make necessary adjustments to current and future projects proposed in the plan, particularly in times of uncertainty like the present one. The environment in the which the City exists is highly fluid, requiring constant reassessing of the prioritization of projects under contemplation. The Administration and Council of the City of Alexandria remain engaged in this process for the benefit of its citizenry.

Jeffrey W. Hall  
Mayor



David L. Johnson  
Director of Finance  
Post Office Box 71  
Alexandria, LA 71309-0071  
Tel (318) 449-5034 · Fax (318) 449-5231  
email: david.johnson@cityofalex.com

## General Capital Projects

The following is a breakdown of the General Capital Projects by Category:

<b>Category</b>	<b>No. of Projects</b>	<b>Total</b>
Public Enterprise	4	780,000
Drainage	3	6,850,000
Streets	7	6,090,000
Fire	1	965,000
Parks	3	1,750,000
Zoo	<u>3</u>	<u>1,180,000</u>
<b>Total</b>	<b><u>21</u></b>	<b><u>17,615,000</u></b>

The General Capital Projects are funded by Sales Tax Revenues, Property Tax Revenues, State and Federal Funds and Other Revenues. A five year 11.25 millage property tax dedicated to general capital projects has been approved by the voter's in 1988, 1998, 2003, and 2008. This property tax renewed in 2018 for ten years. One-half of the 1976 Sales Tax is dedicated to payment of principal and interest on the sales tax bonds and capital improvements.

Projects involving economic development, construction of new facilities, renovation of existing public facilities and feasibility or master plan studies are budgeted under the Public Enterprise category. The City currently has budgeted 18 projects in this category. The 2022-2023 Budget will add 2 projects and adjust funding for 2 of these projects.

Other new projects budgeted this year will include MPO Asphaltic Street Rehab; which will resurface a number of streets in the City, a new building at the Johnny Downs Sports Complex, and Park Playground Equipment which will replace worn out equipment in parks around the City. Additional funding is budgeted for projects such as the Chatlain Overflow Structure to alleviate flooding and Residential Ditch Closure.

The Reserve for Relocation Project, operates as "holding" account for the other projects. The Reserve for Relocation Projects is used to "hold" Utility Funds transferred to the General Capital Projects fund for use with street or drainage projects. The reconstruction of streets or drainage systems often requires the movement or relocation of utility systems. A minimum appropriation of \$100,000 per year is typically made by the Utility Funds to the General Capital Projects Fund.

Budget Amendments will be used to transfer the Utility Fund into special account numbers within a related project. If Utility Funds remain in a completed project, these funds are transferred back to the Reserve for Relocation Projects "holding" account.

**Enterprise Capital Projects**

The following is a breakdown of the Enterprise Capital Projects by Category:

<b>Category</b>	<b>No. of Projects</b>	<b>Total</b>
Electric	11	3,360,000
Water	3	1,350,000
Gas	4	715,000
Wastewater	1	750,000
Municipal Transit	<u>2</u>	<u>698,000</u>
Total	<u>21</u>	\$ <u>6,873,000</u>

The Enterprise Capital Projects are funded by revenues generated by the City's Utilities System, Utility Revenue Bonds, revolving loans from the State Department of Health and Hospitals, and matching FTA grants.

At present, the City is engaging consultants to assess the needs of its Utilities System infrastructure. This will assure the ability of the 4 components; electricity, gas, water and wastewater, to provide reliable service to the customer at the existing level of service as well as provide for any anticipated growth in all areas. This assessment will materially impact future capital budgets in the Enterprise Capital Projects. To this end, the City remains diligent in maintaining the combined infrastructure of the Utility System for the future use of it's citizens.

Sincerely,

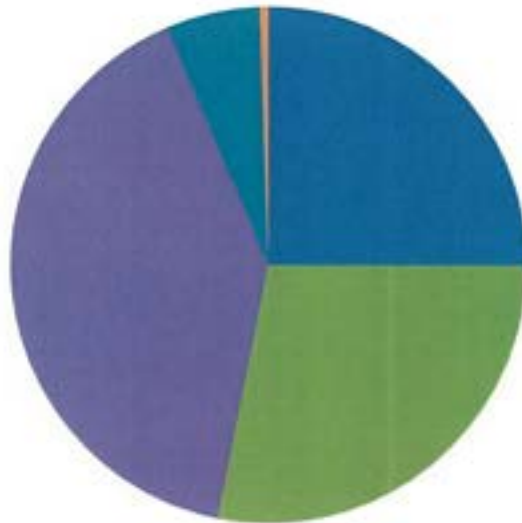


David Johnson  
Director of Finance  
City of Alexandria

\*\*\*\*\*This Page Intentionally Left Blank\*\*\*\*\*

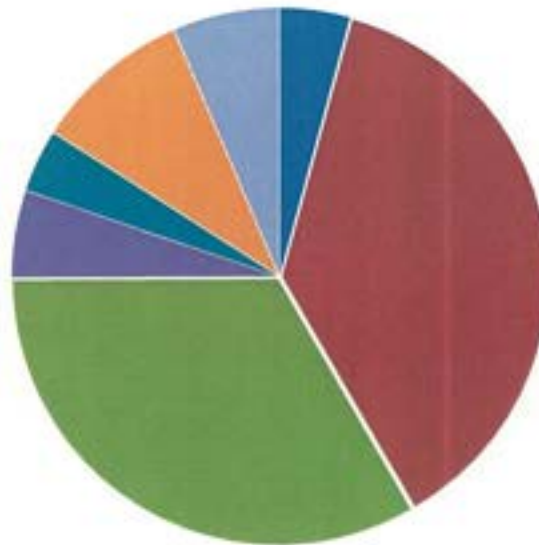
**GENERAL CAPITAL PROJECTS  
REVENUES & EXPENDITURES  
FISCAL YEAR 2022-2023**

**Revenues**



■ Sales Tax ■ Closed Projects ■ Property Tax ■ Intergovernmental ■ Fund Balance ■ Interfund Transfer

**Expenditures**



■ Public Enterprise ■ Drainage ■ Streets ■ Fire ■ Transfer Out ■ Parks ■ Zoo ■ Police ■ Unappropriated

**2022-2023  
GENERAL CAPITAL PROJECTS  
FIVE YEAR CAPITAL PLAN**

**PUBLIC ENTERPRISE**

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2027	TOTAL COST
			22-23	23-24	24-25	25-26	26-27			
059401	Reserve for Relocation Projects	379,838	100,000	100,000	100,000	100,000	100,000	500,000		500,000
050301	City Hall Renovation	5,583,480						0	4,000,000	4,000,000
860301	Information Upgrades	935,593						0		0
050710	AUMP Lower Third	270,489						0		0
050801	Building Improvements	420,431						0		0
050802	Roof Replacement	276,222						0		0
050812	Brownsfields Grant	210,128						0		0
051103	Red River Imp Venture	1,758,536						0		0
051104	Port of Alexandria Rail Spur Imp	57,224						0		0
051201	Port of Alex/Ruston Foundry	131,736						0		0
051302	Riverfront Center Improvements	26,098						0		0
051401	Energy Renovations	222,810						0		0
051502	Riverfront Improvements	463,267						0		0
051601	Convention Hall Improvements	81,592						0		0
051702	Security Improvements	78,425	30,000	30,000	30,000	30,000	30,000	150,000		150,000
051704	Public Safety Datacenter Renovation	21,297						0		0
051801	Riverfront Center Waterproofing/Roofr	787,052						0		0
052201	Transfer Station/Landfill	3,000,000						0		0
052301	City Compound Eves & Soffit Repair	0	500,000					500,000		500,000
052302	Adoption Center Animal Shelter	0	150,000					150,000		150,000
<b>Total Public Enterprise</b>		14,704,218	780,000	130,000	130,000	130,000	130,000	1,300,000	4,000,000	5,300,000

\* Project Number to be Assigned  
 @ New or Revised Projects  
 Projects to be closed

**GENERAL CAPITAL PROJECTS  
FIVE YEAR CAPITAL PLAN**

**DRAINAGE**

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2027	TOTAL COST
			22-23	23-24	24-25	25-26	26-27			
250211	Acquisition-ROW/Servitudes	255,665						0		0
250421	Residential Ditch Closure	809,148	650,000	375,000	375,000	375,000	375,000	2,350,000		2,350,000
250512	Pump Station Repairs	20,374						0		0
251003	Red River Levee Certification	80,284						0		0
251105	Martin Park/Airview Terrace St & Drng	359,758						0		0
251701	Woodale Outfall/ Raind Ave Ph 4	13,681						0		0
251801	Mail Ditch Improvements	(7,230)						0		0
251802	Hwy 28 West Drainage Canal	1,213,099						0		0
252101	Martin Park Outfall Improvements	501,438						0		0
252201	Acadian Village Drainage	300,000						0		0
252202	Deerfield Flood Protection	350,000						0		0
252203	Willow Glen Drainage	350,000						0		0
252204	Horseshoe Canal Hardening	2,153,000						0		0
252205	Chattain Overflow Structure	10,656,590	1,500,000	1,500,000	1,250,000			4,250,000		4,250,000
252301	Fairground/Machine Shop Flood Contr	0	4,500,000					4,500,000		4,500,000
<b>Total Drainage</b>		<b>17,055,805</b>	<b>6,850,000</b>	<b>1,875,000</b>	<b>1,625,000</b>	<b>375,000</b>	<b>375,000</b>	<b>11,100,000</b>	<b>0</b>	<b>11,100,000</b>

\* Project Number to be Assigned  
 @ New or Revised Projects  
 Projects to be closed

2022-2023

GENERAL CAPITAL PROJECTS  
FIVE YEAR CAPITAL PLAN

STREETS

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2027	TOTAL COST
			22-23	23-24	24-25	25-26	26-27			
268823	Street, Drainage, Sidewalk Repairs	800,558	500,000	500,000	500,000	500,000	500,000	2,500,000		2,500,000
269007	Sugarhouse Road - Phase 1	9,021,824						0	3,500,000	3,500,000
269801	Jackson St at Horseshoe Drive	758,116						0		0
260507	Aerial Photography	107,134	15,000	15,000	15,000	15,000	15,000	75,000		75,000
260504	North Mall-North to Steaks	262,992						0	3,000,000	3,000,000
260808	Land Acquisitions	225,559	50,000		50,000			100,000		100,000
261002	Traffic Signals Renovations	198,873	25,000	25,000	25,000	25,000	25,000	125,000		125,000
261203	Masonic Corridor Ph 2	1,469,897						0		0
261302	Directional Signage & Striping	435,468	100,000	100,000	100,000	100,000	100,000	500,000		500,000
261603	Industrial Park Road Reconstruction	131,568						0		0
261801	N. 16th Street Bridge Replacement	2,025,413						0		0
262001	England Drive Sidewalks	262,500						0		0
262002	Third Street/Rapides Ave Reconstructi	1,899,195						0		0
262004	Street Surface Assessment	602		25,000				25,000		25,000
262201	Elliott Street Reconstruction	1,938,852						0		0
262301	MPO Asphaltic Street Rehab		4,900,000					4,900,000		4,900,000
262302	Foley Street Reconstruction		500,000	4,125,000				4,625,000		4,625,000
*	Heyman Lane Bridge							0	1,320,000	1,320,000
*	Versailles Boulevard Roundabouts							0	960,000	960,000
*	Tulane Bridge Replacement							0	1,850,000	1,850,000
*	6th Street Reconstruction							0	960,000	960,000
*	Olcutt Street Reconstruction							0	425,000	425,000
<b>Total Streets</b>		<b>19,507,941</b>	<b>6,090,000</b>	<b>4,790,000</b>	<b>690,000</b>	<b>640,000</b>	<b>640,000</b>	<b>12,850,000</b>	<b>12,015,000</b>	<b>24,865,000</b>

- \* Project Number to be Assigned
- ⊕ New or Revised Projects
- Projects to be closed

2022-2023

GENERAL CAPITAL PROJECTS  
FIVE YEAR CAPITAL PLAN

POLICE

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2027	TOTAL COST
			22-23	23-24	24-25	25-26	26-27			
501401	Pistol Range Improvements	104,713						0		0
502101	Public Safety Training Impr	150,000						0		0
<b>Total Police</b>		<b>254,713</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

- \* Project Number to be Assigned
- ⊕ New or Revised Projects
- Projects to be closed

GENERAL CAPITAL PROJECTS  
FIVE YEAR CAPITAL PLAN

FIRE

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2027	TOTAL COST
			22-23	23-24	24-25	25-26	26-27			
602301	Pumper Truck #30		965,000					965,000		965,000
Total Fire		0	965,000	0	0	0	0	965,000	0	965,000

\* Project Number to be Assigned  
 ⊕ New or Revised Projects  
 Projects to be closed

2022-2023

**GENERAL CAPITAL PROJECTS  
FIVE YEAR CAPITAL PLAN**

**PARKS AND RECREATION**

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2027	TOTAL COST
			22-23	23-24	24-25	25-26	26-27			
440901	Recreational Park Improvements	802,506						0		0
441801	Civil Rights Monument	498,200						0		0
441802	Links on the Bayou Improvements	314,305	125,000					125,000		125,000
441803	Bringham Park Renovation	94,800						0		0
441804	Tennis Court Additions	211,672						0		0
442001	Reconstruct Johnny Downs Complex	2,657,912						0		0
442301	Recreation Office @ Johnny Downs	0	700,000					700,000		700,000
442302	Park Playground Equipment	0	925,000					925,000		925,000
<b>Total Park/Recreation</b>		<b>4,579,385</b>	<b>1,750,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,750,000</b>	<b>0</b>	<b>1,750,000</b>

- \* Project Number to be Assigned
- ⊖ New or Revised Projects
- Projects to be closed

**GENERAL CAPITAL PROJECTS  
FIVE YEAR CAPITAL PLAN**

**ZOOLOGICAL PARK**

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2027	TOTAL COST
			22-23	23-24	24-25	25-26	26-27			
431401	AV System	7,827	35,000					35,000		35,000
431501	Zoo Improvements	494,606	495,000					495,000		495,000
431801	Tiger Building Replacement	650,000	650,000	2,500,000	2,500,000			5,650,000		5,650,000
431803	Zoo Master Plan/Feasibility Study	106,615								
<b>Total Zoological Park</b>		1,261,048	1,180,000	2,500,000	2,500,000	0	0	6,180,000	0	6,180,000
<b>Total General Capital Projects</b>		57,363,120	17,615,000	9,295,000	4,945,000	1,145,000	1,145,000	34,545,000	16,015,000	50,160,000

\* Project Number to be Assigned  
 @ New or Revised Projects  
 Projects to be closed

**GENERAL CAPITAL PROJECTS  
FIVE YEAR CAPITAL PLAN**

**COMMUNITY DEVELOPMENT BLOCK GRANT**

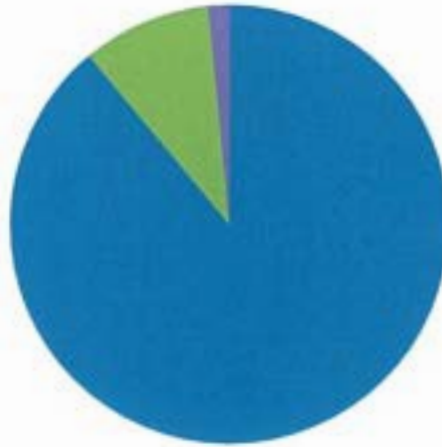
PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2027	TOTAL COST
			22-23	23-24	24-25	25-26	26-27			
<p>TOTAL CDBG</p> <hr/> <p align="center">0      0      0      0      0      0      0      0      0</p> <hr/>										
<p>* Project Number to be Assigned</p> <p>Ⓜ New or Revised Projects</p> <p>Projects to be closed</p>										

ENTERPRISE CAPITAL PROJECTS

REVENUES & EXPENSES

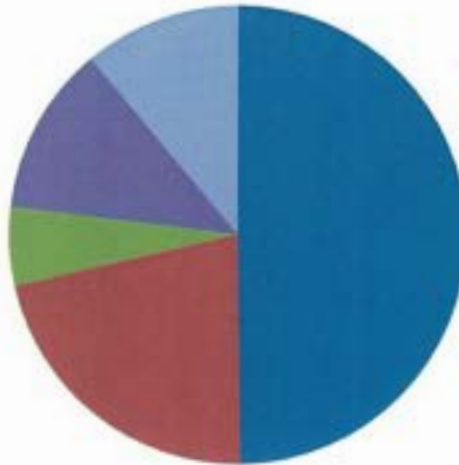
FISCAL YEAR 2022-2023

Revenues



■ Utility Funds ■ Closed Projects ■ Intergovernmental ■ Sales Tax

Expenses



■ Electric ■ Water ■ Gas ■ Wastewater ■ Unappropriated ■ Other ■ Bus

ENTERPRISE CAPITAL PROJECTS  
FIVE YEAR CAPITAL PLAN

ELECTRIC

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2027	TOTAL COST
			22-23	23-24	24-25	25-26	26-27			
729202	Circuit Reconductoring	271,775	250,000	250,000	250,000	250,000	250,000	1,250,000		1,250,000
720003	Replace Distribution Breakers	30,333	(15,000)					(15,000)		(15,000)
720901	138-KV Pole Change Out	169,200	300,000					300,000		300,000
720801	Electric Utility Relocation	322,869	150,000	200,000	200,000	200,000		750,000		750,000
720804	Substation Maintenance	252,213	275,000	275,000	275,000	275,000	275,000	1,375,000		1,375,000
720805	Distribution Feeder Maintenance	475,956	100,000	200,000	200,000	200,000	200,000	900,000		900,000
720903	138 KV Pilot Wire Replacement	590,645	200,000	225,000				425,000		425,000
721302	138-KV Transmission Upgrade	153,951						0		0
721502	Bayou Cove #1 Comb Inspection	300,000	(100,000)					(100,000)		(100,000)
721503	Bayou Cove #1 Capital Imp	75,000						0		0
721702	Rep Twin Bridges Autotransformer	137,702						0		0
721704	MacArthur Drive Lighting Replacement	312,870		584,000				584,000		584,000
721801	Demolition DG Hunter 1-4	119,104						0		0
721802	Prescott 2400V Conversion	2,518,797	50,000					50,000		50,000
721901	Downtown-Willow Glen 138 KV Rebuild	97,604						0	4,000,000	4,000,000
721902	DG Hunter #5-11 Major Maintenance	953,104						0		0
721903	DG Hunter #5-11 Stack Testing	129,002	(60,000)					(60,000)		(60,000)
722201	TB3 to TB4 15kV Tipline	33,200	(33,200)					(33,200)		(33,200)
722202	Roof Improvements/Replacements	32,900	(32,900)					(32,900)		(32,900)
722203	Step Up Transformer Switch Scheme	239,700						0		0
722301	Retune Engines	0	35,000					35,000		35,000
722302	BYC 1 Hot Gas Path	0	1,600,000					1,600,000		1,600,000
722303	Replace Feeder Cables-Plant, Twin Br	0	200,000	200,000	200,000	200,000	200,000	1,000,000		1,000,000
722304	Versailles Load Projection Increase	0	200,000	200,000	200,000	200,000	200,000	1,000,000		1,000,000
*	12k Overhaul	0						0	1,500,675	1,500,675
*	Automation Upgrade	0						0	650,000	650,000
*	16k Overhaul	0						0	4,600,000	4,600,000
*	Prechamber Replacement	0						0	65,000	65,000
*	Power Plant GSU Switch Upgrade	0						0	287,500	287,500
*	Paint Substation Transformers/Switchg	0						0	125,000	125,000
*	Replace Bayou Rapides Switchg #1	0						0	2,275,000	2,275,000
*	Replace Prescott Switchgear #1	0						0	675,000	675,000
*	Replace Prescott Transformer #2	0						0	900,000	900,000
*	Willow Glen Breaker & Switch Rep	0						0	2,000,000	2,000,000
*	Twin Bridges Breaker & Switch Rep	0						0	2,000,000	2,000,000
<b>Total Electric</b>		<b>7,215,925</b>	<b>3,118,900</b>	<b>2,134,000</b>	<b>1,325,000</b>	<b>1,325,000</b>	<b>1,125,000</b>	<b>9,027,900</b>	<b>19,078,175</b>	<b>28,106,075</b>

\* Project Number to be Assigned  
 @ New or Revised Projects  
 Projects to be closed

2022-2023

ENTERPRISE CAPITAL PROJECTS  
FIVE YEAR CAPITAL PLAN

WATER

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2027	TOTAL COST
			22-23	23-24	24-25	25-26	26-27			
750004	Waterline Replacement & Rehab	1,153,375	500,000	750,000	750,000	750,000	750,000	3,500,000		3,500,000
751001	Water Well Reclamation	1,848,344	250,000	750,000				1,000,000		1,000,000
751201	Martin Park Water Main Rep	405,814						0		0
751202	Replace Water Wells	1,342,002		1,250,000	750,000			2,000,000		2,000,000
751302	McNitt Field Water Feeder Line	432,373		450,000				450,000		450,000
751602	Fire Hydrant Thread Standardization	32,260						0		0
751702	TRC Rechlorination Station	135,167						0		0
751704	Water Main Rep-Legacy System	0		650,000	500,000	650,000		1,800,000		1,800,000
751901	Water Well Meter Replacement	77,245						0		0
752001	Martha Lane/Paris St Water	817,363						0		0
752101	Adams Station Equipment Storage	147,105						0		0
752201	Kisatchie Stand By Generation	1,053,287						0		0
752202	Water Storage Security Cameras	415,950						0		0
752203	Ground Storage Tower & Roof	155,100						0		0
752204	Adams Tank Repair & Paint	1,850,000						0		#VALUE!
752205	Lead/Copper Corrosion Control	1,700,000						0		#VALUE!
752206	Kisatchie By Pass Phase I	1,095,000						0		#VALUE!
752301	LSL Inventory Project	0	600,000					600,000		600,000
*	Sterlix Road Materials Storage Cover	0						0	175,000	175,000
*	12" Main Bennett to Tulane	0						0	389,000	389,000
*	Industrial Park Tank Repair & Paint	0						0	900,000	900,000
*	Hamilton Street Tank Painting	0						0	160,000	160,000
*	24" Main Annadale Road	0						0	790,000	790,000
*	12" Main England Dr to Highway 1	0						0	869,000	869,000
*	Highway 1 South Wellfield Ph 1	0						0	1,195,000	1,195,000
*	Highway 1 South Wellfield Ph 2	0						0	3,526,000	3,526,000
*	Adams Pump Station Line Renovation	0						0	1,935,000	1,935,000
*	2 Way Radio Water	0						0	120,000	120,000
*	Russell/Rogers/Gay Rd Water Rep	0						0	975,000	975,000
<b>Total Water</b>		<b>12,660,385</b>	<b>1,350,000</b>	<b>3,850,000</b>	<b>2,000,000</b>	<b>1,400,000</b>	<b>750,000</b>	<b>9,350,000</b>	<b>11,034,000</b>	<b>#VALUE!</b>

- \* Project Number to be Assigned
- ⊕ New or Revised Projects
- Projects to be closed

**ENTERPRISE CAPITAL PROJECTS  
FIVE YEAR CAPITAL PLAN**

**GAS**

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2027	TOTAL COST
			22-23	23-24	24-25	25-26	26-27			
780901	Martin Park Gas Main Rep	97,547	(97,547)					(97,547)		(97,547)
781401	Gas SCADA Upgrade	285,064	47,109					47,109		47,109
781704	Cloverleaf Gas Est	73,320	(73,320)					(73,320)		(73,320)
781801	Lower 3rd/W Sandy Bayou Gas	487,242						0		0
781901	Wells Boulevard Gas Rep	511,760						0		0
781902	Enterprise/Acadian Interconnect	192,402	(192,402)					(192,402)		(192,402)
782101	MADP Reverification	476,000		376,000				376,000		376,000
782201	Odorization Station City Gate 1 & 4	94,846		94,846				94,846		94,846
782202	Olde Town @ Red River Gas Est	34,892	218,260					218,260		218,260
782203	Jackson Street Gas Replacement	300,000		500,000	500,000			1,000,000		1,000,000
782301	Gas Main Service Rehab	0	200,000	250,000	250,000	250,000	250,000	1,200,000		1,200,000
782302	Fairfield West Subdivison Gas	0	250,000					250,000		250,000
*	Stracaner/South Street Gas	0						0	300,000	300,000
*	Grundy Cooper Gas Replacement	0						0	900,000	900,000
*	Alexandria West Side Gas Feed	0						0	6,500,000	6,500,000
*	Zone 15 Gas Replacement	0						0	300,000	300,000
*	Bayou Rapides Rd Gas Extension	0						0	250,000	250,000
*	Regulator/Meter Station Refurb	0						0	250,000	250,000
*	Jefferson Heights Gas Relocation	0						0	300,000	300,000
*	Lee Street Ext/Kees Ave Gas	0						0	300,000	300,000
<b>Total Gas</b>		<b>2,553,073</b>	<b>352,100</b>	<b>1,220,846</b>	<b>750,000</b>	<b>250,000</b>	<b>250,000</b>	<b>2,822,946</b>	<b>9,100,000</b>	<b>11,922,946</b>

\* Project Number to be Assigned  
 @ New or Revised Projects  
 Projects to be closed

**ENTERPRISE CAPITAL PROJECTS  
FIVE YEAR CAPITAL PLAN**

**WASTEWATER**

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2027	TOTAL COST
			22-23	23-24	24-25	25-26	26-27			
818901	Sewer Line Rehab & Replacement	720,226	750,000	750,000	750,000	750,000	750,000	3,750,000		3,750,000
810701	Reconstruct Baffle Walls	1,777						0		0
810904	Collection/Treatment Pairing	179,060						0		0
811501	Lift Station Upgrades	580,663		220,000	250,000			470,000		470,000
811701	Wastewater Main Rep - Legacy System	0		650,000	650,000	650,000		1,950,000	1,300,000	3,250,000
811801	Vehicle Storage Building	91,269						0		0
812001	Dechlorination Facility Improvements	10,542						0		0
812101	Marys Street Sewer	747,595						0	750,000	750,000
812201	Aerator Mooring @ Plant	822,500						0		0
812202	Treatment Plant Roadway Lighting	161,862						0	175,000	175,000
812203	SCADA Tower Replacement	126,900						0	175,000	175,000
*	Windemere Lift Station Gravity Sewer	0						0	1,582,000	1,582,000
*	Engine Replacement-Jones St Lift Stat	0						0	2,400,000	2,400,000
*	Martin Park Flood Control Stand By	0						0	196,000	196,000
*	Highway 28 W Sewer Improvements	0						0	1,570,000	1,570,000
*	Main Lift Stations Renovation	0						0	4,148,000	4,148,000
*	W Sandy Bayou Flood Control Stand B	0						0	546,000	546,000
*	Downtown Sewer Line Rehab	0						0	6,000,000	6,000,000
*	West Alexandria Treatment Plant	0						0	57,910,000	57,910,000
*	Perimeter Fence Treatment Plant	0						0	356,000	356,000
*	Treatment Plant Drainage	0						0	465,000	465,000
*	Calvert Street Lift Station	0						0	6,600,000	6,600,000
*	Wastewater Equipment Storage Cover	0						0	195,000	195,000
*	Wastewater Admin Refurb/Additions	0						0	600,000	600,000
<b>Total Wastewater</b>		<b>3,382,394</b>	<b>750,000</b>	<b>1,620,000</b>	<b>1,650,000</b>	<b>1,400,000</b>	<b>750,000</b>	<b>6,170,000</b>	<b>84,938,000</b>	<b>91,108,000</b>

\* Project Number to be Assigned  
 @ New or Revised Projects  
 Projects to be closed

**ENTERPRISE CAPITAL PROJECTS  
FIVE YEAR CAPITAL PLAN**

**OTHER**

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2027	TOTAL COST
			22-23	23-24	24-25	25-26	26-27			
860701	Telephone Network Upgrade	242,203						0		0
860702	GIS System/GPS Equipment	301,737		100,000	100,000	100,000	100,000	400,000		400,000
861802	Council Chambers Broadcast Upgrade	8,655						0		0
862201	Customer Service HVAC System	1,000,000						0		0
<b>Total Other</b>		1,552,595	0	100,000	100,000	100,000	100,000	400,000	0	400,000
<b>TOTAL UTILITY CAPITAL</b>		27,364,372	5,571,000	8,924,846	5,825,000	4,475,000	2,975,000	27,770,846	124,150,175	179,285,393

\* Project Number to be Assigned  
 @ New or Revised Projects  
 Projects to be closed

**ENTERPRISE CAPITAL PROJECTS  
FIVE YEAR CAPITAL PLAN**

**MUNICIPAL TRANSIT**

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2027	TOTAL COST	
			22-23	23-24	24-25	25-26	26-27				
706709	ADA Vans	0	294,960					294,960		294,960	
706711	Misc Shop Equipment	0	402,834					402,834		402,834	
706712	Buses	1,489,549						0		0	
<b>TOTAL TRANSIT</b>			1,489,549	697,794	0	0	0	0	402,834	0	402,834

\* Project Number to be Assigned  
 @ New or Revised Projects  
 Projects to be closed

**2022-2023 ANNUAL BUDGET**

**UTILITIES SYSTEM FUND  
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Electric Revenues</b>							
345000	Charges - Residential	13,340,839	13,561,159	12,200,000	12,700,000	12,200,000	12,200,000	12,200,000
345001	Charges - Commercial	14,371,100	13,749,195	14,500,000	14,300,000	14,500,000	14,500,000	14,500,000
345004	Charges - Energy Sales	4,810,906	6,760,636	3,000,000	4,000,000	3,000,000	3,000,000	3,000,000
345200	Charges - Penalties	535,168	425,841	450,000	450,000	450,000	450,000	450,000
345300	Charges - Fuel Cost	38,547,153	35,540,187	46,297,000	38,297,000	46,297,000	46,297,000	46,297,000
345900	Charges - Meters	31,379	22,425	20,000	20,000	20,000	20,000	20,000
346000	Charges - City Street Lights	283,000	283,000	283,000	283,000	283,000	283,000	283,000
346300	Charges - Pole Rental	0	217,976	0	0	0	0	0
346400	Charges - Dusk to Dawn Lights	17,356	17,917	2,000	2,000	2,000	2,000	2,000
399000	Miscellaneous Electric	16,594	3,356	25,000	15,000	25,000	25,000	25,000
	<b>Total Electric Revenues</b>	<b>71,953,495</b>	<b>70,581,692</b>	<b>76,777,000</b>	<b>70,067,000</b>	<b>76,777,000</b>	<b>76,777,000</b>	<b>76,777,000</b>
	<b>Water Revenues</b>							
345000	Charges - Residential	4,851,965	4,826,222	4,500,000	4,700,000	4,600,000	4,600,000	4,600,000
345001	Charges - Commercial	2,240,139	2,338,970	2,000,000	2,200,000	2,100,000	2,100,000	2,100,000
345200	Charges - Penalties	613,991	443,450	440,000	440,000	440,000	440,000	440,000
345800	Charges - Tap Fees	33,805	41,025	70,000	45,000	70,000	70,000	70,000
345900	Charges - Meters	39,625	29,990	30,000	30,000	30,000	30,000	30,000
346100	Charges - City Fire Hydrants	96,075	95,400	95,000	95,000	95,000	95,000	95,000
379001	Lease-Water Tower Space	41,356	33,273	20,000	20,000	20,000	20,000	20,000
399000	Miscellaneous - Water	3,918	6,118	5,000	5,000	5,000	5,000	5,000
	<b>Total Water Revenues</b>	<b>7,920,674</b>	<b>7,814,448</b>	<b>7,160,000</b>	<b>7,535,000</b>	<b>7,360,000</b>	<b>7,360,000</b>	<b>7,360,000</b>
	<b>Gas Revenues</b>							
345000	Charges - Residential	2,358,167	3,277,313	2,200,000	2,300,000	2,200,000	2,200,000	2,200,000
345001	Charges - Commercial	862,590	769,041	700,000	750,000	750,000	750,000	750,000
345200	Charges - Penalties	522,906	565,626	170,000	470,000	470,000	470,000	470,000
345300	Charges - Fuel Cost	4,600,563	4,121,709	8,000,000	6,500,000	8,000,000	8,000,000	8,000,000
345800	Charges - Tap Fees	14,700	25,590	17,000	17,000	17,000	17,000	17,000
345900	Charges - Meters	41,360	85,640	25,000	25,000	25,000	25,000	25,000
399000	Miscellaneous - Gas	15,097	17,920	5,000	5,000	5,000	5,000	5,000
	<b>Total Gas Revenues</b>	<b>8,415,383</b>	<b>8,862,839</b>	<b>11,117,000</b>	<b>10,067,000</b>	<b>11,467,000</b>	<b>11,467,000</b>	<b>11,467,000</b>
	<b>Wastewater Revenues</b>							
345000	Charges - Residential	5,076,501	5,510,413	4,000,000	4,800,000	4,800,000	4,800,000	4,800,000
345001	Charges - Commercial	1,818,513	1,787,877	1,500,000	1,700,000	1,650,000	1,650,000	1,650,000
345800	Charges - Tap Fees	15,350	26,115	30,000	20,000	30,000	30,000	30,000
399000	Miscellaneous - Wastewater	10,200	98,040	40,000	40,000	40,000	40,000	40,000
	<b>Total Wastewater Revenues</b>	<b>6,920,564</b>	<b>7,422,445</b>	<b>5,570,000</b>	<b>6,560,000</b>	<b>6,520,000</b>	<b>6,520,000</b>	<b>6,520,000</b>
	<b>Environmental Compliance</b>							
345100	Charges-Environmental Complianc	761,576	719,086	755,000	755,000	755,000	755,000	755,000
	<b>Total Enviro Compliance</b>	<b>761,576</b>	<b>719,086</b>	<b>755,000</b>	<b>755,000</b>	<b>755,000</b>	<b>755,000</b>	<b>755,000</b>

**2022-2023 ANNUAL BUDGET**

**UTILITIES SYSTEM FUND  
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Received	Actual Received	Adopted Budget	Adopted Budget	Adopted Budget	Admin Approved	Adopted
	<b>Other Charges</b>							
345700	Charges - Service Charges	318,325	236,233	300,000	300,000	300,000	300,000	300,000
348600	Charges - Infrastructure Replacement	1,509,894	1,546,748	1,525,000	1,525,000	1,525,000	1,525,000	1,525,000
	<b>Total Other Charges</b>	<b>1,828,219</b>	<b>1,782,981</b>	<b>1,825,000</b>	<b>1,825,000</b>	<b>1,825,000</b>	<b>1,825,000</b>	<b>1,825,000</b>
	<b>Total Charges</b>	<b>97,799,911</b>	<b>97,183,491</b>	<b>103,204,000</b>	<b>96,809,000</b>	<b>104,704,000</b>	<b>104,704,000</b>	<b>104,704,000</b>
	<b>Investment Income:</b>							
367101	Interest - Investments	121,430	43,369	0	45,000	0	0	0
367300	Interest - Bond Reserves	15,367	3,995	0	0	0	0	0
367301	Interest - Bond Sinking Funds	93,895	5,953	0	0	0	0	0
	<b>Total Investment Income</b>	<b>230,692</b>	<b>53,317</b>	<b>0</b>	<b>45,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Internal Services/Interfunds:</b>							
333402	Cost Allocation - Sanitation	156,000	116,000	116,000	116,000	116,000	116,000	116,000
333450	Cost Allocation - Bus	18,000	16,000	16,000	16,000	16,000	16,000	16,000
	<b>Total Internal Services/Interfunds</b>	<b>174,000</b>	<b>132,000</b>	<b>132,000</b>	<b>132,000</b>	<b>132,000</b>	<b>132,000</b>	<b>132,000</b>
	<b>Intergovernmental:</b>							
333480	Federal - FEMA Recovery	0	0	0	0	0	0	0
333480	Federal - Homeland Security	0	62,933	0	0	0	0	0
	<b>Total Intergovernmental</b>	<b>0</b>	<b>62,933</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Other:</b>							
388200	Other - Sale of Fixed Assets	53,318	16,399	0	0	0	0	0
398900	Misc - Cash Over/(Short)	(3,412)	(40,214)	0	0	0	0	0
399000	Miscellaneous Revenue	45,152	10,827	20,000	20,000	20,000	20,000	20,000
399001	Misc - Returned Checks	14,165	5,450	20,000	20,000	20,000	20,000	20,000
399996	Use of Restricted Retained Earnings	0	0	0	0	0	0	0
399999	Use of Retained Earnings	0	0	6,612,817	6,967,162	0	7,748,758	8,025,000
	<b>Total Other</b>	<b>109,223</b>	<b>(7,538)</b>	<b>6,652,817</b>	<b>7,007,162</b>	<b>40,000</b>	<b>7,788,758</b>	<b>8,065,000</b>
	<b>TOTAL REVENUES</b>	<b>98,313,826</b>	<b>97,424,203</b>	<b>109,988,817</b>	<b>103,993,162</b>	<b>104,876,000</b>	<b>112,624,758</b>	<b>112,901,000</b>



**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Finance	<b>FUND #:</b>	401
<b>DEPARTMENT:</b>	Utility Administration	<b>ORGANIZATION:</b>	210500

**UTILITIES SYSTEM FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Operating &amp; Contractual:</b>							
531106	Professional Fees - Audit	55,722	45,731	58,000	48,000	58,000	58,000	58,000
531110	Professional Fees & Services	272,029	119,769	525,000	450,000	525,000	525,000	525,000
531209	Services - Bank Charges	233,173	235,401	159,000	235,000	159,000	159,000	159,000
533024	Economic Development	0	0	60,000	30,000	60,000	60,000	60,000
543000	Miscellaneous Expense	4,945	2,514	5,000	5,000	5,000	5,000	5,000
646037	Storm Relief	2,283	0	0	500,000	0	0	0
	<b>Total Operating &amp; Contractual</b>	<b>568,152</b>	<b>403,415</b>	<b>807,000</b>	<b>1,268,000</b>	<b>807,000</b>	<b>807,000</b>	<b>807,000</b>
	<b>Other:</b>							
646000	Bond Issuance Cost	0	1,826,808	0	0	0	0	0
646046	Utility Rebates	500,000	9,831	0	0	0	0	0
646052	Transfer to Utility Debt Service	6,698,584	10,201,673	9,430,628	9,430,628	9,438,619	9,438,619	9,438,619
646101	Transfer to General Fund (5%)	5,233,000	5,233,000	5,233,000	5,233,000	5,233,000	5,233,000	5,233,000
646300	Transfer to General Cap Projects	100,000	100,000	100,000	100,000	100,000	100,000	100,000
646411	Transfer to Utility Capital Projects	6,811,000	2,532,442	5,652,000	5,652,000	5,652,000	5,571,000	5,571,000
646450	Transfer to Municipal Transit Fund	2,492,157	2,522,000	1,568,000	1,588,000	2,500,000	2,725,000	2,745,000
646551	Transfer to Risk Management Fund	1,213,000	1,156,000	1,243,000	1,169,000	1,232,000	1,232,000	1,232,000
646552	Transfer to Employee Benefits Fund	818,000	250,000	0	823,000	410,000	710,000	710,000
647101	Cost Allocation - General Fund	2,782,000	2,224,000	2,224,000	2,224,000	2,224,000	2,224,000	2,224,000
648101	Transfer to General Fund-Other	24,000	24,000	24,000	24,000	24,000	24,000	24,000
	<b>Total Other</b>	<b>26,671,741</b>	<b>26,079,554</b>	<b>25,474,628</b>	<b>26,243,628</b>	<b>26,813,619</b>	<b>27,257,619</b>	<b>27,277,619</b>
	<b>Capital Outlay:</b>							
707600	Machinery & Equipment	2,800	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	<b>2,800</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOTAL DEPARTMENT</b>	<b>27,239,893</b>	<b>26,482,969</b>	<b>26,281,628</b>	<b>27,511,628</b>	<b>27,620,619</b>	<b>28,064,619</b>	<b>28,084,619</b>

## 2022-2023 ANNUAL BUDGET

<b>DIVISION:</b>	Finance	<b>FUND:</b>	401
<b>DEPARTMENT:</b>	Budget Office	<b>ORGANIZATION:</b>	218300

### GOAL MISSION STATEMENT

To provide the Council, the Mayor, and the Citizens of Alexandria with accurate financial and budgetary information.

To provide the information to the Council and the Mayor that will aid them in the decision making process.

To assist division and departments heads with the administration of their individual budgets.

To assist the Director of Finance in the planning, directing and coordination of operations within the Finance Division.

### FUNCTION DESCRIPTION

The Budget Department plans, coordinates, and organizes the preparation of the annual Operating and Five Year Capital Budget. Once adopted by the City Council, the department is responsible for overall administration of the Operating and Capital Budgets. The Budget Office oversees the printing of the final budget documents.

The Budget Office administers the financial aspect of all City Capital Projects. Additionally, this office is responsible for the enforcement of budgetary policies, approves all budget changes, reviews financial fact sheets going to the City Council and ensures that all budget amendments adopted by the City Council are properly recorded and enforced.

The Budget Officer assists in the supervision of the departments within the Financial Division.

### DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Budget printed	85	85	85
Department budget transfers	425	425	425
Budget Amendments	65	65	65
Accounts w/ Budget Transactions	9,700	9,700	9,700
Total active accounts	10,000	10,000	10,000
Fact sheets reviewed	300	300	300

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Finance	<b>FUND #:</b>	401
<b>DEPARTMENT:</b>	Budget Office	<b>ORGANIZATION:</b>	218300

**APPROPRIATION SUMMARY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	103,873	42,569	196,633	156,633	219,089	221,254	12.52%
Fringe Benefits	33,250	17,194	82,526	70,526	92,480	93,012	12.71%
Operating/Contractual	6,491	5,688	15,000	15,000	15,000	15,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	5,000	5,000	5,000	5,000	0.00%
<b>Total Appropriations</b>	<b>143,614</b>	<b>65,451</b>	<b>299,159</b>	<b>247,159</b>	<b>331,569</b>	<b>334,266</b>	<b>11.74%</b>

**PERSONNEL ROSTER**

JOB CODE	TITLE	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
480207	Salary - Mayoral Asst - Budget Officer	1	1	1	1	1	1	0.00%
490225	Salary - Assistant Director Finance	1	1	1	1	1	1	0.00%
490230	Salary - Accountant	1	1	1	1	1	1	0.00%
490928	<b>Total Positions</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>0.00%</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Finance	<b>FUND #:</b>	401
<b>DEPARTMENT:</b>	Budget Office	<b>ORGANIZATION:</b>	218300

**UTILITIES SYSTEM FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Salaries:</b>							
450001	Overtime	225	2,352	1,000	4,000	1,000	1,000	1,000
480207	Salary - Mayoral Asst - Budget Officer	64,830	0	87,336	87,336	93,836	101,127	101,127
490225	Salary - Assistant Director Finance	0	0	67,434	24,434	67,434	72,829	74,177
490230	Salary - Accountant	38,818	40,217	40,863	40,863	40,864	44,133	44,950
	<b>Total Positions</b>	103,873	42,569	196,633	156,633	202,934	219,089	221,254
	<b>Fringe:</b>							
510201	Fringe - Pension	18,175	8,786	38,108	34,108	45,737	47,737	48,237
510202	Fringe - Hospital	13,405	7,810	41,440	33,440	41,440	41,440	41,440
510206	Fringe - Medicare Insurance Tax	1,619	568	2,852	2,852	2,944	3,177	3,209
510207	Fringe - Life Insurance	51	30	126	126	126	126	126
	<b>Total Fringe</b>	33,250	17,194	82,526	70,526	90,247	92,480	93,012
	<b>Operating &amp; Contractual:</b>							
520400	Office	1,933	2,646	7,000	7,000	7,000	7,000	7,000
531410	Telephone	2,992	2,445	4,000	4,000	4,000	4,000	4,000
531500	Printing	541	597	2,000	2,000	2,000	2,000	2,000
531800	Lease	240	0	0	0	0	0	0
543003	Travel & Training	785	0	2,000	2,000	2,000	2,000	2,000
	<b>Total Operating &amp; Contractual</b>	6,491	5,688	15,000	15,000	15,000	15,000	15,000
	<b>Capital Outlay:</b>							
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	5,000	5,000	0	5,000	5,000
707702	Computer Software	0	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	0	0	5,000	5,000	0	5,000	5,000
	<b>TOTAL DEPARTMENT</b>	143,614	65,451	299,159	247,159	308,181	331,569	334,266

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	<b>Administration</b>	<b>FUND:</b>	<b>401</b>
<b>DEPARTMENT:</b>	<b>Customer Service</b>	<b>ORGANIZATION:</b>	<b>218600</b>

**GOAL MISSION STATEMENT**

To provide utility customers with accurate billing and collection for electric, gas, water, wastewater, and sanitation services. Insure that customers receive accurate information on their accounts and to provide customers inquiring about their accounts with prompt information and courteous service.

**FUNCTION DESCRIPTION**

The Customer Service Department is responsible for billing approximately 25,000 customers for electric, water, gas, wastewater, and sanitation services and also collecting revenues generated. Additionally, this department is responsible for new accounts, cut-off and disconnect procedures. This department also serves as the collector of property taxes and miscellaneous receipts.

**DEMAND PERFORMANCE INDICATORS**

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Telephone Calls	72,355	72,355	72,355
Total Customers	25,220	25,220	25,220
Work Orders	79,150	79,150	79,150
Customer Disconnects	14,200	14,200	14,200
Applications for Services	7,276	7,276	7,276

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	<b>Administration</b>	<b>FUND #:</b>	<b>401</b>
<b>DEPARTMENT:</b>	<b>Customer Service</b>	<b>ORGANIZATION:</b>	<b>218600</b>

**APPROPRIATION SUMMARY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	1,069,130	863,648	1,112,071	1,025,071	1,165,916	1,186,383	6.68%
Fringe Benefits	383,216	330,858	567,763	500,763	555,686	560,704	-1.24%
Operating/Contractual	1,058,686	1,425,208	934,000	1,362,000	934,000	934,000	0.00%
Other	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	0.00%
Capital Outlay	0	20,498	312,000	312,000	300,000	300,000	0.00%
<b>Total Appropriations</b>	<b>3,711,032</b>	<b>3,840,212</b>	<b>4,125,834</b>	<b>4,399,834</b>	<b>4,155,602</b>	<b>4,181,087</b>	<b>1.34%</b>

**PERSONNEL ROSTER**

JOB CODE	TITLE	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490124	Salary - Customer Services Manager	1	1	1	1	1	1	0.00%
490218	Salary - Asst Mgr Customer Service	1	1	1	1	1	1	0.00%
490230	Salary - Accountant	2	2	2	2	2	2	0.00%
490339	Salary - Accounting Technician	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490642	Salary - Customer Accounts Rep	7	7	7	7	7	7	0.00%
490644	Salary - Customer Accounts Team Ld	4	4	4	4	4	4	0.00%
490646	Salary - Customer Services Rep	11	11	11	11	11	11	0.00%
490926	Salary - Utility Billing Specialist	5	5	5	5	5	5	0.00%
490690	Salary - Student Worker	1	1	1	1	1	1	0.00%
	<b>Total Positions</b>	<b>34</b>	<b>34</b>	<b>34</b>	<b>34</b>	<b>34</b>	<b>34</b>	<b>0.00%</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Administration	<b>FUND #:</b>	401
<b>DEPARTMENT:</b>	Customer Service	<b>ORGANIZATION:</b>	218600

**UTILITIES SYSTEM FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Salaries:</b>							
450001	Overtime	101,773	76,122	50,000	80,000	50,000	50,000	50,000
490124	Salary - Customer Services Manager	98,423	64,795	65,329	65,329	64,048	69,172	70,453
490218	Salary - Asst Mgr Customer Service	38,173	51,725	50,656	50,656	49,663	53,636	54,629
490230	Salary - Accountant	54,152	57,190	78,584	59,584	77,044	83,208	84,748
490339	Salary - Accounting Technician	33,097	33,720	34,116	34,116	33,447	36,123	36,792
490618	Salary - Administrative Secretary	27,656	31,318	31,471	31,471	30,854	33,322	33,939
490642	Salary - Customer Accounts Rep	172,312	129,255	198,815	181,815	197,967	213,801	217,763
490644	Salary - Customer Accounts Team Ld	134,730	84,203	127,749	98,749	126,531	136,654	139,184
490646	Salary - Customer Services Rep	219,837	158,930	281,599	229,599	276,844	298,990	304,530
490926	Salary - Utility Billing Specialist	175,294	161,407	182,752	182,752	166,677	180,010	183,345
490690	Salary - Student Worker	13,683	14,983	11,000	11,000	11,000	11,000	11,000
	<b>Total Salaries</b>	<b>1,069,130</b>	<b>863,648</b>	<b>1,112,071</b>	<b>1,025,071</b>	<b>1,084,075</b>	<b>1,165,916</b>	<b>1,186,383</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	183,650	174,042	213,390	196,390	247,770	266,668	271,394
510202	Fringe - Hospital	183,028	142,939	336,178	286,178	270,039	270,039	270,039
510206	Fringe - Medicare Insurance Tax	14,848	12,007	16,127	16,127	15,723	16,911	17,203
510207	Fringe - Life Insurance	842	700	1,386	1,386	1,386	1,386	1,386
510208	Fringe - FICA Tax Retirement	848	1,170	682	682	682	682	682
	<b>Total Fringe</b>	<b>383,216</b>	<b>330,858</b>	<b>567,763</b>	<b>500,763</b>	<b>535,600</b>	<b>555,686</b>	<b>560,704</b>
	<b>Operating and Contractual:</b>							
520105	Contract Labor	436,865	509,778	150,000	450,000	150,000	150,000	150,000
520204	Uniforms	5,323	3,101	7,000	7,000	7,000	7,000	7,000
520400	Office	81,615	54,806	50,000	50,000	50,000	50,000	50,000
531109	Security	42,155	295,898	62,000	250,000	62,000	62,000	62,000
531210	Fees Substation	0	0	5,000	5,000	5,000	5,000	5,000
531211	Fees Collection Agency	81,958	131,916	150,000	90,000	150,000	150,000	150,000
531214	Fees - Billing Services	55,785	49,215	60,000	55,000	60,000	60,000	60,000
531301	Vehicle Costs - Fuel & Oil	2,408	1,627	2,000	2,000	2,000	2,000	2,000
531304	Vehicle Cost - R & M	142	849	2,000	2,000	2,000	2,000	2,000
531401	Postage	209,645	212,050	235,000	225,000	235,000	235,000	235,000
531410	Telephone	11,704	11,571	20,000	15,000	20,000	20,000	20,000
531500	Printing	3,919	2,378	29,000	29,000	29,000	29,000	29,000
531701	Utilities	82,268	89,822	100,000	100,000	100,000	100,000	100,000
543003	Travel & Training	5,923	6,621	6,000	6,000	6,000	6,000	6,000
605101	Maintenance Building & Facilities	30,624	45,196	46,000	66,000	46,000	46,000	46,000
646037	Emergency Relief - Laura	0	3,389	0	0	0	0	0
605106	Maintenance Equipment	8,352	6,991	10,000	10,000	10,000	10,000	10,000
	<b>Total Operating and Contractual</b>	<b>1,058,686</b>	<b>1,425,208</b>	<b>934,000</b>	<b>1,362,000</b>	<b>934,000</b>	<b>934,000</b>	<b>934,000</b>
	<b>Other:</b>							
543001	Bad Debt	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000
	<b>Total Other</b>	<b>1,200,000</b>	<b>1,200,000</b>	<b>1,200,000</b>	<b>1,200,000</b>	<b>1,200,000</b>	<b>1,200,000</b>	<b>1,200,000</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Administration	401
<b>DEPARTMENT:</b>	Customer Service	218600

**UTILITIES SYSTEM FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Adopted Budget	Adopted Budget	Admin Approved	Adopted
	<b>Capital Outlay:</b>							
707405	Building Improvements	0	20,498	312,000	312,000	0	300,000	300,000
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	0	20,498	312,000	312,000	0	300,000	300,000
	<b>TOTAL DEPARTMENT</b>	3,711,032	3,840,212	4,125,834	4,399,834	3,753,675	4,155,602	4,161,087

## 2022-2023 ANNUAL BUDGET

<b>DIVISION:</b>	Administration	<b>FUND:</b>	401
<b>DEPARTMENT:</b>	Customer Field Services	<b>ORGANIZATION:</b>	218700

### GOAL MISSION STATEMENT

To provide utility customers with accurate billings and collections for electric, gas, water, wastewater, and sanitation services. Insure that customers receive accurate information on their accounts and to provide customers inquiring about their accounts with prompt information and courteous service.

### FUNCTION DESCRIPTION

The Customer Service Department is responsible for billing approximately 25,000 customers for electric, water, gas, wastewater, and sanitation services and also collecting revenues generated. Additionally, this department is responsible for new accounts, cut-off and disconnect procedures.

### DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Telephone Calls	72,355	72,355	72,355
Total Customers	25,220	25,220	25,220
Work Orders	79,150	79,150	79,150
Customer Disconnects	14,200	14,200	14,200
Applications for Services	7,276	7,276	7,276

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Administration	<b>FUND #:</b>	401
<b>DEPARTMENT:</b>	Customer Field Services	<b>ORGANIZATION:</b>	218700

**APPROPRIATION SUMMARY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	531,574	374,376	623,987	507,967	668,978	680,446	9.05%
Fringe Benefits	191,350	134,533	266,970	228,970	327,511	330,322	23.73%
Operating/Contractual	79,267	61,138	95,000	111,000	95,000	95,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	89,612	67,427	203,500	203,500	58,000	58,000	0.00%
<b>Total Appropriations</b>	<b>891,803</b>	<b>637,474</b>	<b>1,189,457</b>	<b>1,051,457</b>	<b>1,149,489</b>	<b>1,163,768</b>	<b>-2.16%</b>

**PERSONNEL ROSTER**

JOB CODE	TITLE	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490132	Salary - Supervisor Utility Field Service	1	1	1	1	1	1	0.00%
490141	Salary - Crew Leader	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
490647	Salary - Meter Reader	11	11	11	11	11	11	0.00%
490763	Salary - Utility Service Worker	7	7	7	7	7	7	0.00%
	<b>Total Positions</b>	<b>21</b>	<b>21</b>	<b>21</b>	<b>21</b>	<b>21</b>	<b>21</b>	<b>0.00%</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Administration	<b>FUND #:</b>	401
<b>DEPARTMENT:</b>	Customer Field Services	<b>ORGANIZATION:</b>	218700

**UTILITIES SYSTEM FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Salaries:</b>							
450001	Overtime	97,786	56,819	50,000	60,000	50,000	50,000	50,000
490132	Salary - Supervisor Utility Field Service	41,476	35,464	41,982	41,982	41,982	45,341	46,180
490141	Salary - Crew Leader	34,164	34,254	34,581	34,581	34,581	37,347	38,039
490626	Salary - Clerical Specialist	25,131	24,939	25,438	17,438	24,939	26,934	27,433
490647	Salary - Meter Reader	182,996	79,629	279,818	205,818	275,327	297,352	302,861
490763	Salary - Utility Service Worker	150,021	143,271	192,168	148,168	196,302	212,004	215,933
	<b>Total Salaries</b>	<b>531,574</b>	<b>374,376</b>	<b>623,987</b>	<b>507,987</b>	<b>623,131</b>	<b>668,978</b>	<b>680,446</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	95,296	73,950	120,927	97,927	143,878	154,465	157,111
510202	Fringe - Hospital	87,563	54,126	136,111	121,111	162,460	162,460	162,460
510206	Fringe - Medicare Insurance Tax	7,399	6,092	9,050	9,050	9,039	9,704	9,869
510207	Fringe - Life Insurance	1,092	365	882	882	882	882	882
	<b>Total Fringe</b>	<b>191,350</b>	<b>134,533</b>	<b>266,970</b>	<b>228,970</b>	<b>316,259</b>	<b>327,511</b>	<b>330,322</b>
	<b>Operating and Contractual:</b>							
520204	Uniforms	4,535	3,958	5,000	5,000	5,000	5,000	5,000
520400	Office	1,588	7,181	7,000	7,000	7,000	7,000	7,000
520500	Operating Supplies	15,487	9,492	15,000	15,000	15,000	15,000	15,000
531301	Vehicle Costs - Fuel & Oil	31,010	2,294	42,000	32,000	42,000	42,000	42,000
531304	Vehicle Cost - R & M	13,195	14,608	12,000	28,000	12,000	12,000	12,000
543003	Travel & Training	1,505	1,190	2,000	2,000	2,000	2,000	2,000
605106	Maintenance Equipment	11,947	22,415	12,000	22,000	12,000	12,000	12,000
	<b>Total Operating and Contractual</b>	<b>79,267</b>	<b>61,138</b>	<b>95,000</b>	<b>111,000</b>	<b>95,000</b>	<b>95,000</b>	<b>95,000</b>
	<b>Capital Outlay:</b>							
707500	Vehicles	89,612	53,225	54,000	54,000	0	58,000	58,000
707600	Machinery & Equipment	0	14,202	149,500	149,500	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	<b>89,612</b>	<b>67,427</b>	<b>203,500</b>	<b>203,500</b>	<b>0</b>	<b>58,000</b>	<b>58,000</b>
	<b>TOTAL DEPARTMENT</b>	<b>891,803</b>	<b>637,474</b>	<b>1,189,457</b>	<b>1,051,457</b>	<b>1,034,390</b>	<b>1,149,489</b>	<b>1,163,768</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	<b>Finance</b>	<b>FUND:</b>	<b>401</b>
<b>DEPARTMENT:</b>	<b>Information Systems</b>	<b>ORGANIZATION:</b>	<b>218800</b>

**GOAL MISSION STATEMENT**

To provide departments with the most comprehensive, professional and state-of-art Information System services. To service user departments and customers by developing and maintaining efficient, reliable and progressive information technology including technology including telecommunications, internet services, application software and network systems.

**FUNCTION DESCRIPTION**

The activities of the Management Information System include the following:

1. Operating
2. Programming
3. System Analysis
4. Hardware Maintenance
5. System Education and Training
6. System Evaluation and Implementation
7. Telecommunications
8. Network Development and Maintenance
9. Internet Functions and Applications

**DEMAND PERFORMANCE INDICATORS**

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Number of Accounts	17	17	17
Number of Transactions	17	17	17
Number of Pages Printer	115	115	115
Number of Jobs Run	21	21	21
Service Calls - Hardware	26,700	26,700	26,700
Service Calls - Software	8,900	8,900	8,900
Number of Documents Prepared	720	720	720

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Finance	<b>FUND #:</b>	401
<b>DEPARTMENT:</b>	Management Information Systems	<b>ORGANIZATION:</b>	218800

**APPROPRIATION SUMMARY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	380,200	386,133	424,263	424,263	479,818	488,426	15.12%
Fringe Benefits	154,689	164,424	192,021	178,021	213,435	215,549	12.25%
Operating/Contractual	1,143,020	1,143,020	1,209,000	1,527,000	1,209,000	1,209,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	764,893	764,893	746,500	748,699	708,200	708,200	-5.13%
<b>Total Appropriations</b>	<b>2,442,802</b>	<b>2,458,470</b>	<b>2,571,784</b>	<b>2,877,983</b>	<b>2,610,453</b>	<b>2,621,175</b>	<b>1.92%</b>

**PERSONNEL ROSTER**

JOB CODE	TITLE	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490123	Salary - Information Systems Manage	1	1	1	1	1	1	0.00%
490227	Salary - Information Systems Analyst	4	4	4	4	4	4	0.00%
490242	Salary - Database Manager	0	0	0	1	1	1	0.00%
490356	Salary - PC / Network Technician	3	3	3	3	3	3	0.00%
490357	Salary - Computer Operator I	1	1	1	0	0	0	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
	<b>Total Positions</b>	10	10	10	10	10	10	0.00%

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	<b>Finance</b>	<b>FUND #:</b>	<b>401</b>
<b>DEPARTMENT:</b>	<b>Management Information Systems</b>	<b>ORGANIZATION:</b>	<b>218800</b>

**UTILITIES SYSTEM FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Salaries:</b>							
450001	Overtime	6,753	9,034	15,000	15,000	15,000	15,000	15,000
490123	Salary - Information Systems Manage	56,760	58,490	59,176	59,176	59,177	63,911	65,095
490227	Salary - Information Systems Analyst	174,237	177,625	179,974	179,974	179,972	194,371	197,969
490242	Salary - Database Manager	0	0	0	0	47,986	51,825	52,785
490356	Salary - PC / Network Technician	109,629	111,049	112,837	112,837	112,835	121,861	124,118
490357	Salary - Computer Operator I	3,361	0	26,860	26,860	0	0	0
490618	Salary - Administrative Secretary	29,460	29,935	30,416	30,416	30,417	32,850	33,459
	<b>Total Salaries</b>	<b>380,200</b>	<b>386,133</b>	<b>424,263</b>	<b>424,263</b>	<b>445,387</b>	<b>479,818</b>	<b>488,426</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	67,951	79,698	82,222	82,222	102,840	110,789	112,777
510202	Fringe - Hospital	81,450	79,283	103,227	89,227	95,269	95,269	95,269
510206	Fringe - Medicare Insurance Tax	5,019	5,176	6,152	6,152	6,459	6,957	7,083
510207	Fringe - Life Insurance	269	267	420	420	420	420	420
	<b>Total Fringe</b>	<b>154,689</b>	<b>164,424</b>	<b>192,021</b>	<b>178,021</b>	<b>204,988</b>	<b>213,435</b>	<b>215,549</b>
	<b>Operating and Contractual:</b>							
520204	Uniforms	0	0	0	0	0	0	0
520400	Office	3,960	3,960	4,000	4,000	4,000	4,000	4,000
520500	Operating Supplies	14,244	14,244	15,000	15,000	15,000	15,000	15,000
520513	Operating - Paper	5,351	5,351	12,000	8,000	12,000	12,000	12,000
531301	Vehicle Costs - Fuel & Oil	1,123	1,123	3,000	3,000	3,000	3,000	3,000
531304	Vehicle Cost - R & M	1,354	1,354	5,000	5,000	5,000	5,000	5,000
531410	Telephone	21,463	21,463	35,000	35,000	35,000	35,000	35,000
531415	Internet Access	45,047	45,047	45,000	45,000	45,000	45,000	45,000
531416	Government Access Channel	0	0	15,000	10,000	15,000	15,000	15,000
543003	Travel & Training	0	0	20,000	20,000	20,000	20,000	20,000
605106	Maintenance Equipment	230,860	230,860	225,000	315,000	225,000	225,000	225,000
605114	Maintenance Software	809,730	809,730	830,000	1,067,000	830,000	830,000	830,000
646037	Emergency Relief - Laura	9,888	9,888	0	0	0	0	0
	<b>Total Operating and Contractual</b>	<b>1,143,020</b>	<b>1,143,020</b>	<b>1,209,000</b>	<b>1,527,000</b>	<b>1,209,000</b>	<b>1,209,000</b>	<b>1,209,000</b>
	<b>Capital Outlay:</b>							
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	0	0	0	0	0	25,000	25,000
707600	Machinery & Equipment	622,728	622,728	497,000	499,199	0	440,000	440,000
707700	Office Furniture & Fixtures	142,165	142,165	1,000	1,000	0	700	700
707702	Computer Software			248,500	248,500	0	242,500	242,500
	<b>Total Capital Outlay</b>	<b>764,893</b>	<b>764,893</b>	<b>746,500</b>	<b>748,699</b>	<b>0</b>	<b>708,200</b>	<b>708,200</b>
	<b>TOTAL DEPARTMENT</b>	<b>2,442,802</b>	<b>2,458,470</b>	<b>2,571,784</b>	<b>2,877,983</b>	<b>1,859,375</b>	<b>2,610,453</b>	<b>2,621,175</b>

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Utilities	<b>FUND:</b>	401
<b>DEPARTMENT:</b>	Director of Utilities	<b>ORGANIZATION:</b>	218500

**GOAL MISSION STATEMENT**

Section 4-05 of the Home Rule Charter of the city of Alexandria charges the Director of Utilities with the administration of power plants; electric lines and services; water supply and distribution; gas lines and distribution; and sewerage collection and disposal.

**FUNCTION DESCRIPTION**

The Director of Utilities manages and coordinates all utility activities for the city including: electric production, electric distribution, water, gas, wastewater, and laboratory and testing services.

**DEMAND PERFORMANCE INDICATORS**

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Utilities	<b>FUND #:</b>	401
<b>DEPARTMENT:</b>	Division Director	<b>ORGANIZATION:</b>	218500

**APPROPRIATION SUMMARY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	212,831	221,544	347,475	253,475	369,254	373,242	7.42%
Fringe Benefits	62,024	69,469	126,100	89,100	124,122	125,102	-0.79%
Operating/Contractual	333,863	338,305	392,000	414,000	392,000	392,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	3,008	0	0	0	0	0	#DIV/0!
<b>Total Appropriations</b>	<b>611,726</b>	<b>629,318</b>	<b>865,575</b>	<b>756,575</b>	<b>885,376</b>	<b>890,344</b>	<b>2.86%</b>

**PERSONNEL ROSTER**

JOB CODE	TITLE	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
480107	Salary - Director of Utilities	1	1	1	1	1	1	0.00%
480604	Salary - Executive Secretary	1	1	1	1	1	1	0.00%
490175	Salary - Enviro Compliance Manager	1	1	1	1	1	1	0.00%
490219	Salary - Professional Engineer	1	1	1	1	1	1	0.00%
490226	Salary - Assistant Director Utilities	1	1	1	1	1	1	0.00%
	<b>Total Positions</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>0.00%</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Utilities	<b>FUND #:</b>	401
<b>DEPARTMENT:</b>	Division Director	<b>ORGANIZATION:</b>	218500

**UTILITIES SYSTEM FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Salaries:</b>							
480107	Salary - Director of Utilities	103,267	108,170	104,529	104,529	102,479	110,677	110,677
480604	Salary - Executive Secretary	41,612	41,453	42,120	24,120	40,000	43,200	43,200
490175	Salary - Enviro Compliance Manager	67,952	70,401	71,534	60,534	70,131	75,741	77,144
490219	Salary - Professional Engineer	0	1,520	61,859	30,859	61,859	66,808	68,045
490226	Salary - Assistant Director Utilities	0	0	67,433	33,433	67,433	72,828	74,176
	<b>Total Salaries</b>	<b>212,831</b>	<b>221,544</b>	<b>347,475</b>	<b>253,475</b>	<b>341,902</b>	<b>369,254</b>	<b>373,242</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	38,166	45,660	66,583	39,583	75,782	80,206	81,127
510202	Fringe - Hospital	15,695	15,627	49,398	39,398	33,482	33,482	33,482
510206	Fringe - Medicare Insurance Tax	3,237	3,348	5,109	5,109	5,028	5,424	5,483
510207	Fringe - Life Insurance	89	89	210	210	210	210	210
510209	Fringe - Car Allowance	4,837	4,745	4,800	4,800	4,800	4,800	4,800
	<b>Total Fringe</b>	<b>62,024</b>	<b>69,469</b>	<b>126,100</b>	<b>89,100</b>	<b>119,302</b>	<b>124,122</b>	<b>125,102</b>
	<b>Operating and Contractual:</b>							
520204	Uniforms	920	1,440	1,000	1,000	1,000	1,000	1,000
520400	Office	4,825	3,185	7,000	7,000	7,000	7,000	7,000
531110	Professional Fees	256,080	217,304	300,000	300,000	300,000	300,000	300,000
531123	NERC ICP	57,803	78,091	50,000	50,000	50,000	50,000	50,000
531301	Vehicle Costs - Fuel & Oil	1,558	1,270	2,000	2,000	2,000	2,000	2,000
531304	Vehicle Cost - R & M	652	68	1,000	1,000	1,000	1,000	1,000
531410	Telephone	7,537	7,921	6,000	6,000	6,000	6,000	6,000
531500	Printing	0	251	2,000	2,000	2,000	2,000	2,000
543002	Dues & Subscriptions	4,273	28,065	18,000	40,000	18,000	18,000	18,000
543003	Travel & Training	215	710	5,000	5,000	5,000	5,000	5,000
	<b>Total Operating and Contractual</b>	<b>333,863</b>	<b>338,305</b>	<b>392,000</b>	<b>414,000</b>	<b>392,000</b>	<b>392,000</b>	<b>392,000</b>
	<b>Capital Outlay:</b>							
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	3,008	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	<b>3,008</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOTAL DEPARTMENT</b>	<b>611,726</b>	<b>629,318</b>	<b>865,575</b>	<b>756,575</b>	<b>853,204</b>	<b>885,376</b>	<b>890,344</b>

## 2022-2023 ANNUAL BUDGET

<b>DIVISION:</b>	Utilities	<b>FUND:</b>	401
<b>DEPARTMENT:</b>	Electric Production	<b>ORGANIZATION:</b>	227100

### GOAL MISSION STATEMENT

The mission of the City of Alexandria, Electric Production Department is to provide reliable and cost effective energy services, in a responsible and courteous manner, which meet the current future needs to our customers.

1. Customers. We will continually strive to remain customer-focused and always seek to improve the way in which we deliver services to our customers.
2. Employees. We will maintain a safe and positive work environment and provide the opportunity for professional and personal development. We will properly train employees for their responsibilities and see that they are regularly updated in current developments in their disciplines. We will ensure that employees and the community.
3. Power Supply. We will develop and maintain a reliable and secure supply of energy at a reasonable cost.

### FUNCTION DESCRIPTION

D.G. Hunter Generating Station operates 24 hours a day, 7 days a week, with the capability to supply the city with electrical power to meet the needs of the citizens. Plant equipment is kept in proper working conditions to insure safe and reliable operations, allowing a unit to be started up in a minimum of four hours.

Negotiations for fuel and electrical power insures the most economical power for the citizens of Alexandria.

### DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Reports: EPAAA, LEPA, SWPP, Dept. of Energy, NERC, FERC, DEQ & Utility Date	1,300	1,389	1,500
Requisitions Processed	1,200	1,250	1,315
Invoices & Packing Slips	2,500	1,820	2,690
Cleco Interchange Calls	8,760	9,700	8,980
Interchange Log Entries	61,320	62,500	61,320
Customer Complaints & Trouble Calls	5,000	4,980	

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Utilities	<b>FUND #:</b>	401
<b>DEPARTMENT:</b>	Electric Production	<b>ORGANIZATION:</b>	227100

**APPROPRIATION SUMMARY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	933,587	968,498	1,141,289	1,087,289	1,207,896	1,227,301	7.54%
Fringe Benefits	325,547	369,398	488,552	450,552	538,868	543,637	11.28%
Operating/Contractual	29,735,433	30,969,431	40,728,000	32,724,000	40,728,000	40,728,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	65,180	0	195,000	195,000	52,000	52,000	0.00%
<b>Total Appropriations</b>	<b>31,059,747</b>	<b>32,307,327</b>	<b>42,552,841</b>	<b>34,456,841</b>	<b>42,526,764</b>	<b>42,550,938</b>	<b>0.00%</b>

**PERSONNEL ROSTER**

JOB CODE	TITLE	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490101	Salary - Superintendent Electric Prod	1	1	1	1	1	1	0.00%
490149	Salary - Custodial Worker	1	1	1	1	1	1	0.00%
490301	Salary - Supervisor Electric Production	1	1	1	1	1	1	0.00%
490302	Salary - Plant Maintenance Supervisor	1	1	1	1	1	1	0.00%
490378	Salary - Enviromental Tech II	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490701	Salary - Electric Plant Shift Supervisor	5	5	5	5	5	5	0.00%
490704	Salary - Maintenance Mechanic II	1	1	1	1	1	1	0.00%
490705	Salary - Electric Plant Operator II	4	4	4	4	4	4	0.00%
490706	Salary - Maintenance Mechanic I	1	1	1	1	1	1	0.00%
490707	Salary - Electric Plant Operator I	5	5	5	5	5	5	0.00%
490822	Salary - Trades Worker	1	1	1	1	1	1	0.00%
490914	Salary - Industrial Electrician-Electric	1	1	1	1	1	1	0.00%
490915	Salary - Elec & Insrt Tech-Electric Pro	1	1	1	1	1	1	0.00%
	<b>Total Positions</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>0.00%</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Utilities	<b>FUND #:</b>	401
<b>DEPARTMENT:</b>	Electric Production	<b>ORGANIZATION:</b>	227100

**UTILITIES SYSTEM FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Salaries:</b>							
450001	Overtime	137,593	115,291	160,000	160,000	160,000	160,000	160,000
490101	Salary - Superintendent Electric Prod	69,346	90,608	71,358	68,358	64,494	69,654	70,943
490149	Salary - Custodial Worker	23,570	24,131	24,379	24,379	24,379	26,329	26,817
490301	Salary - Supervisor Electric Production	57,084	54,660	57,781	53,781	57,781	62,403	63,559
490302	Salary - Plant Maintenance Supervisor	41,476	41,567	41,982	41,982	41,982	45,341	46,180
490378	Salary - Environmental Tech II	43,491	46,305	46,272	46,272	46,273	49,975	50,900
490618	Salary - Administrative Secretary	29,302	29,187	30,847	22,847	29,660	32,033	32,626
490701	Salary - Electric Plant Shift Supervisor	213,320	232,727	237,305	237,305	237,305	256,290	261,036
490704	Salary - Maintenance Mechanic II	26,131	37,943	38,553	38,553	38,553	41,637	42,408
490705	Salary - Electric Plant Operator II	95,733	119,549	137,327	137,327	137,328	148,314	151,060
490706	Salary - Maintenance Mechanic I	27,676	16,833	33,903	16,903	33,238	35,897	36,562
490707	Salary - Electric Plant Operator I	88,053	61,687	148,900	127,900	147,154	158,926	161,870
490822	Salary - Trades Worker	11,604	14,371	28,281	27,281	27,726	29,944	30,499
490914	Salary - Industrial Electrician-Electric I	41,466	42,870	43,242	43,242	43,242	46,701	47,566
490915	Salary - Elec & Insrt Tech-Electric Pro	27,742	40,769	41,159	41,159	41,159	44,452	45,275
	<b>Total Salaries</b>	<b>933,587</b>	<b>968,498</b>	<b>1,141,289</b>	<b>1,087,289</b>	<b>1,130,274</b>	<b>1,207,896</b>	<b>1,227,301</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	166,879	195,449	221,181	204,181	260,979	278,900	283,385
510202	Fringe - Hospital	146,153	161,250	249,771	228,771	241,404	241,404	241,404
510206	Fringe - Medicare Insurance Tax	11,944	12,097	16,550	16,550	16,391	17,514	17,798
510207	Fringe - Life Insurance	571	602	1,050	1,050	1,050	1,050	1,050
	<b>Total Fringe</b>	<b>325,547</b>	<b>369,398</b>	<b>488,552</b>	<b>450,552</b>	<b>519,824</b>	<b>538,868</b>	<b>543,637</b>
	<b>Operating and Contractual:</b>							
520105	Contract Labor	16,484	10,103	0	12,000	0	0	0
520204	Uniforms	14,313	13,945	14,000	14,000	14,000	14,000	14,000
520400	Office	1,246	725	2,000	2,000	2,000	2,000	2,000
520500	Operating Supplies	6,799	5,793	20,000	20,000	20,000	20,000	20,000
520501	Operating - Janitorial	2,082	2,737	3,000	3,000	3,000	3,000	3,000
520503	Operating - Chemicals	21,861	37,595	200,000	200,000	200,000	200,000	200,000
520505	Operating - Gases	9,988	7,687	26,000	16,000	26,000	26,000	26,000
520514	Small Tools	1,281	581	4,000	4,000	4,000	4,000	4,000
531215	Fees, Licenses & Permits	0	2,070	4,000	4,000	4,000	4,000	4,000
531301	Vehicle Costs - Fuel & Oil	2,333	1,978	7,000	5,000	7,000	7,000	7,000
531304	Vehicle Costs - R & M	10,149	4,423	3,000	3,000	3,000	3,000	3,000
531410	Telephone	1,454	1,842	6,000	6,000	6,000	6,000	6,000
531500	Printing	402	380	0	0	0	0	0
531701	Utilities	2,692	3,994	7,000	3,000	7,000	7,000	7,000
543002	Dues & Subscriptions	0	1,713	4,000	4,000	4,000	4,000	4,000
543003	Travel & Training	3,390	0	5,000	5,000	5,000	5,000	5,000
554001	Purchases-Direct Energy Costs	22,827,085	22,885,266	31,000,000	24,000,000	31,000,000	31,000,000	31,000,000
554002	Purchases-Other Energy Costs	6,535,003	7,697,047	9,000,000	8,000,000	9,000,000	9,000,000	9,000,000
554006	Purchases-Plant Fuel	0	0	0	0	0	0	0
605101	Maintenance Bldg & Facilities	11,786	12,632	20,000	20,000	20,000	20,000	20,000
605102	Maintenance Plant	265,693	264,687	400,000	400,000	400,000	400,000	400,000
646037	Emergency Relief - Laura	0	14,233	0	0	0	0	0
605106	Maintenance Equipment	1,391	0	3,000	3,000	3,000	3,000	3,000
	<b>Total Operating and Contractual</b>	<b>29,735,433</b>	<b>30,969,431</b>	<b>40,728,000</b>	<b>32,724,000</b>	<b>40,728,000</b>	<b>40,728,000</b>	<b>40,728,000</b>

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Utilities	<b>401</b>
<b>DEPARTMENT:</b>	Electric Production	<b>227100</b>

**UTILITIES SYSTEM FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Adopted Budget	Adopted Budget	Admin Approved	Adopted
	<b>Capital Outlay:</b>							
707405	Building Improvements	28,096	0	50,000	50,000	0	0	0
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	5,553	0	130,000	130,000	0	35,000	35,000
707700	Office Furniture & Fixtures	1,853	0	0	0	0	1,000	1,000
707702	Computer Software	29,678	0	15,000	15,000	0	16,000	16,000
	<b>Total Capital Outlay</b>	<b>65,180</b>	<b>0</b>	<b>195,000</b>	<b>195,000</b>	<b>0</b>	<b>52,000</b>	<b>52,000</b>
	<b>TOTAL DEPARTMENT</b>	<b>31,059,747</b>	<b>32,307,327</b>	<b>42,552,841</b>	<b>34,456,841</b>	<b>42,378,098</b>	<b>42,526,764</b>	<b>42,550,938</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Utilities	<b>FUND:</b>	401
<b>DEPARTMENT:</b>	Bayou Cove	<b>ORGANIZATION:</b>	227101

**GOAL MISSION STATEMENT**

**FUNCTION DESCRIPTION**

**DEMAND PERFORMANCE INDICATORS**

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected

CITY OF ALEXANDRIA



**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Utilities	<b>FUND #:</b>	401
<b>DEPARTMENT:</b>	Electric Production - Bayou Cove	<b>ORGANIZATION:</b>	227101

**UTILITIES SYSTEM FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
531110	Operating and Contractual: Professional Fees & Services	1,080,539	1,041,634	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000
554006	Purchases-Plant Fuel	832,972	3,221,673	1,600,000	2,600,000	1,600,000	1,600,000	1,600,000
	<b>Total Operating and Contractual</b>	1,913,511	4,263,307	2,700,000	3,700,000	2,700,000	2,700,000	2,700,000
	<b>TOTAL DEPARTMENT</b>	1,913,511	4,263,307	2,700,000	3,700,000	2,700,000	2,700,000	2,700,000

## 2022-2023 ANNUAL BUDGET

<b>DIVISION:</b>	Utilities	<b>FUND:</b>	401
<b>DEPARTMENT:</b>	Electric Distribution	<b>ORGANIZATION:</b>	227200

### GOAL MISSION STATEMENT

To provide quality electric service to residential, commercial and industrial customers by maintaining high standards of workmanship, efficiency and reliability.

### FUNCTION DESCRIPTION

Construction of new additions and extensions to the City's electrical distribution system as growth requires. Maintain existing electric distribution system by checking equipment, performing preventive maintenance and reconditioning outdated circuits as loads and schedules allow. Respond to emergency call 24 hours a day, 7 days a week. Maintain street lighting and rental lights. Provide temporary electric service for special events. Maintain and store proper documentation of all electric meters, breakers, relays, transformers and equipment in the system. Test, record and remove all PCB contaminated transformers in system. Relamp and maintain sports lighting at all Ball Parks in the City. Ensure compliance with all FERC, NERC, and SPP rules and regulations. Assist all other departments as required.

### DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Distribution Substations	7	7	7
Substation Transformers (MVA)	350	350	360
Distribution Lines (miles)	175	181	183
Transmission Lines (miles)	17	17	17
Electric Meters	22,972	24,022	24,142
Electric Customers	27,297	28,545	28,687
Street Lights	19,500	20,001	20,501
Peak Load (MW)	179	181	184

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	<b>Utilities</b>	<b>FUND #:</b>	<b>401</b>
<b>DEPARTMENT:</b>	<b>Electric Distribution</b>	<b>ORGANIZATION:</b>	<b>227200</b>

**APPROPRIATION SUMMARY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	1,716,251	1,812,048	1,954,741	1,879,741	2,019,172	2,051,937	4.97%
Fringe Benefits	683,181	720,743	895,995	840,995	949,118	957,159	6.83%
Operating/Contractual	2,032,542	6,403,111	2,102,000	2,772,000	2,102,000	2,102,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	1,273,318	1,286,341	1,419,268	1,601,810	1,530,475	1,530,475	7.84%
<b>Total Appropriations</b>	<b>5,705,292</b>	<b>10,222,243</b>	<b>6,372,004</b>	<b>7,094,546</b>	<b>6,600,765</b>	<b>6,641,571</b>	<b>4.23%</b>

**PERSONNEL ROSTER**

JOB CODE	TITLE	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490102	Salary - Superintendent Electric Dist	1	1	1	1	1	1	0.00%
490147	Salary - Maintenance Worker Senior	1	1	1	1	1	1	0.00%
490171	Salary - Crew Supervisor Electric Dist	3	3	3	3	3	3	0.00%
490303	Salary - Supervisor Electric Distributio	1	1	1	1	1	1	0.00%
490316	Salary - Engineering Tech II	1	1	1	1	1	1	100.00%
490365	Salary - SCADA Operator Electric Dis	4	4	4	4	4	4	0.00%
490618	Salary - Administrative Assistant	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490708	Salary - Electric Substation Superviso	1	1	1	1	1	1	0.00%
490712	Salary - Electric Line Worker Senior	9	9	9	9	9	9	0.00%
490715	Salary - Electric Meter Technician	2	2	2	2	2	2	0.00%
490718	Salary - Electric Line Worker	3	3	3	3	3	3	0.00%
490764	Salary - Electc Substation Tech II	1	1	1	1	1	1	0.00%
490769	Salary - Electc Substation Tech I	2	2	2	2	2	2	0.00%
490822	Salary - Trades Worker	5	5	5	5	5	5	0.00%
490904	Salary - Supervisor Meter & Service	1	1	1	1	1	1	0.00%
490917	Salary - Electric Distribution System T	1	1	1	1	1	1	0.00%
490922	Salary - Electric Dist Service Planner	0	1	1	1	1	1	0.00%
	<b>Total Positions</b>	<b>38</b>	<b>39</b>	<b>39</b>	<b>39</b>	<b>39</b>	<b>39</b>	<b>0.00%</b>

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Utilities	<b>FUND #:</b>	401
<b>DEPARTMENT:</b>	Electric Distribution	<b>ORGANIZATION:</b>	227200

**UTILITIES SYSTEM FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Salaries:</b>							
450001	Overtime	321,089	452,170	250,000	350,000	250,000	250,000	250,000
490102	Salary - Superintendent Electric Dist	0	2,028	63,096	32,096	61,859	66,808	68,045
490147	Salary - Maintenance Worker Senior	27,878	28,872	29,065	29,065	29,065	31,390	31,972
490171	Salary - Crew Supervisor Electric Dist	173,196	160,514	175,270	146,270	178,444	192,720	196,289
490303	Salary - Supervisor Electric Distributio	63,753	64,118	64,532	64,532	64,532	69,695	70,985
490316	Salary - Engineering Tech II	34,164	17,066	35,964	35,964	33,903	36,615	37,293
490365	Salary - SCADA Operator Electric Dis	152,757	157,050	150,783	150,783	150,783	162,845	165,861
490614	Salary - Administrative Assistant	32,203	33,485	33,503	33,503	33,502	36,182	36,852
490618	Salary - Administrative Secretary	29,302	29,463	29,660	29,660	29,660	32,033	32,626
490708	Salary - Electric Substation Superviso	53,958	62,088	62,488	62,488	62,488	67,487	68,737
490712	Salary - Electric Line Worker Senior	349,622	328,909	449,151	377,151	374,291	404,235	411,722
490715	Salary - Electric Meter Technician	70,602	60,105	65,632	65,632	65,631	70,881	72,194
490718	Salary - Electric Line Worker	86,343	101,743	110,291	84,291	107,118	115,688	117,829
490764	Salary - Electric Substation Tech II	48,942	58,101	58,477	58,477	58,476	63,154	64,324
490769	Salary - Electric Substation Tech I	78,042	69,673	76,658	76,658	69,957	75,554	76,953
490822	Salary - Trades Worker	79,616	59,441	141,405	124,405	139,740	150,918	153,715
490904	Salary - Supervisor Meter & Service	61,364	61,715	62,113	62,113	62,113	67,082	68,324
490917	Salary - Electric Distribution System T	53,420	53,725	54,072	54,072	54,072	58,398	59,479
490922	Salary - Electric Dist Service Planner	0	11,782	42,581	42,581	62,488	67,487	68,737
	<b>Total Salaries</b>	<b>1,716,251</b>	<b>1,812,048</b>	<b>1,954,741</b>	<b>1,879,741</b>	<b>1,888,122</b>	<b>2,019,172</b>	<b>2,051,937</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	308,768	369,858	378,829	363,829	435,966	466,224	473,791
510202	Fringe - Hospital	350,152	325,194	487,187	447,187	451,976	451,976	451,976
510206	Fringe - Medicare Insurance Tax	23,321	24,787	28,341	28,341	27,376	29,280	29,754
510207	Fringe - Life Insurance	940	906	1,638	1,638	1,638	1,638	1,638
	<b>Total Fringe</b>	<b>683,181</b>	<b>720,743</b>	<b>895,995</b>	<b>840,995</b>	<b>916,956</b>	<b>949,118</b>	<b>957,159</b>
	<b>Operating and Contractual:</b>							
520105	Contract Labor	0	17,321	0	0	0	0	0
520204	Uniforms	13,183	12,922	14,000	14,000	14,000	14,000	14,000
520400	Office	2,586	1,694	5,000	5,000	5,000	5,000	5,000
520500	Operating Supplies	24,873	31,797	40,000	40,000	40,000	40,000	40,000
520514	Small Tools	11,749	8,630	14,000	14,000	14,000	14,000	14,000
531115	Tree Trimming	535,562	299,150	400,000	550,000	400,000	400,000	400,000
531301	Vehicle Costs - Fuel & Oil	65,313	74,718	80,000	80,000	80,000	80,000	80,000
531304	Vehicle Costs - R & M	85,474	53,681	60,000	60,000	60,000	60,000	60,000
531410	Telephone	84,823	133,037	65,000	135,000	65,000	65,000	65,000
531701	Utilities	161,274	152,339	190,000	190,000	190,000	190,000	190,000
543002	Dues & Subscriptions	50	407	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	2,282	156	19,000	19,000	19,000	19,000	19,000
554007	Lamp Renewals	9,485	7,964	35,000	35,000	35,000	35,000	35,000
605101	Maintenance Bldg & Facilities	13,730	29,954	32,000	32,000	32,000	32,000	32,000
605106	Maintenance Equipment	46,637	38,850	70,000	70,000	70,000	70,000	70,000
605113	Maintenance Lines & Poles	908,625	852,869	950,000	1,400,000	950,000	950,000	950,000
605115	Maintenance Meters	0	0	2,000	2,000	2,000	2,000	2,000
605118	Maintenance Substations	66,896	45,626	110,000	110,000	110,000	110,000	110,000
605125	PCB Disposal/Testing	0	0	15,000	15,000	15,000	15,000	15,000
646037	Emergency Relief - Laura	0	4,641,996	0	0	0	0	0
	<b>Total Operating and Contractual</b>	<b>2,032,542</b>	<b>6,403,111</b>	<b>2,102,000</b>	<b>2,772,000</b>	<b>2,102,000</b>	<b>2,102,000</b>	<b>2,102,000</b>

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Utilities	<b>401</b>
<b>DEPARTMENT:</b>	Electric Distribution	<b>227200</b>

**UTILITIES SYSTEM FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Adopted Budget	Adopted Budget	Admin Approved	Adopted
	<b>Capital Outlay:</b>							
707101	Acquisitions	0	0	0	0	0	0	0
707300	Meters	102,700	90,085	194,000	194,000	0	194,000	194,000
707359	Christmas Lighting	0	0	0	0	0	0	0
707361	Street Lights	246,573	138,801	194,000	194,000	0	194,000	194,000
707363	Electric Transformers	353,840	451,166	412,250	412,250	0	412,000	412,000
707401	Electric Systems Additions	196,617	38,297	194,000	194,000	0	194,000	194,000
707405	Building Improvements	0	319,316	115,218	273,598	0	0	0
707500	Vehicles	262,717	209,608	191,300	193,262	0	240,000	240,000
707600	Machinery & Equipment	96,513	2,878	0	0	0	165,475	165,475
707700	Office Furniture and Fixtures	1,260	1,200	0	0	0	4,000	4,000
707702	Computer Software	13,088	34,990	118,500	140,700	0	127,000	127,000
	<b>Total Capital Outlay</b>	1,273,318	1,286,341	1,419,268	1,601,810	0	1,530,475	1,530,475
	<b>TOTAL DEPARTMENT</b>	5,705,292	10,222,243	6,372,004	7,094,546	4,907,078	6,600,765	6,641,571
		-----	-----	-----	-----	-----	-----	-----

## 2022-2023 ANNUAL BUDGET

<b>DIVISION:</b>	Utilities	<b>FUND:</b>	401
<b>DEPARTMENT:</b>	Water	<b>ORGANIZATION:</b>	237501

### GOAL MISSION STATEMENT

To produce water that is good, pure, wholesome and in quantity suitable for drinking, domestic and culinary purposes. It also provides water for fire protection and delivers the water by pump stations and water mains to our customers.

### FUNCTION DESCRIPTION

The Water Department monitors, inspects, repairs and maintains 52 water wells, 27,500 water meters, 500 miles of water mains, over 2,834 fire hydrants, 7 pump stations, 11 water reservoirs and delivers an average of 20 million gallons of water to its customers each day. In performing these tasks, approximately 50 corrective work orders are completed each day.

### DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Total Water Customers	27,500	27,500	28,000
Average Daily Water Consumption	15,000,000	15,000,000	15,000,000
Work Orders	20,000	21,400	22,000

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	<b>Utilities</b>	<b>FUND #:</b>	<b>401</b>
<b>DEPARTMENT:</b>	<b>Water Distribution</b>	<b>ORGANIZATION:</b>	<b>237501</b>

**APPROPRIATION SUMMARY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	837,422	821,529	1,036,313	992,313	1,201,924	1,223,444	18.06%
Fringe Benefits	338,529	341,569	486,853	435,853	658,509	663,795	36.34%
Operating/Contractual	452,675	331,248	458,000	491,000	458,000	458,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	1,916,393	3,400,931	508,432	508,432	409,191	409,191	-19.52%
<b>Total Appropriations</b>	<b>3,545,019</b>	<b>4,895,277</b>	<b>2,489,598</b>	<b>2,427,598</b>	<b>2,727,624</b>	<b>2,754,430</b>	<b>10.64%</b>

**PERSONNEL ROSTER**

JOB CODE	TITLE	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490103	Salary - Superintendent Water	1	1	1	1	1	1	0.00%
490147	Salary - Maintenance Worker Senior	2	2	2	2	2	2	0.00%
490167	Salary - Crew Supervisor Water Dist	6	6	6	6	6	6	0.00%
490168	Salary - Supervisor Water Distribution	1	1	1	2	2	2	0.00%
490204	Salary - Asst Superintendent	1	1	1	2	2	2	0.00%
490318	Salary - Meter Technician	2	2	2	2	2	2	0.00%
490342	Salary - Construction Inspector	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	100.00%
490722	Salary - Pipe Layer	4	4	4	4	4	4	0.00%
490738	Salary - Equipment Operator III	1	1	1	1	1	1	0.00%
490820	Salary - Maintenance Worker	5	5	5	5	5	5	0.00%
490905	Salary - Industrial Painter	1	1	1	1	1	1	0.00%
490923	Salary - Superintendent Water Ops	1	1	1	1	1	1	0.00%
	<b>Total Positions</b>	<b>28</b>	<b>28</b>	<b>28</b>	<b>30</b>	<b>30</b>	<b>30</b>	<b>0.00%</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Utilities	<b>FUND #:</b>	401
<b>DEPARTMENT:</b>	Water Distribution	<b>ORGANIZATION:</b>	237501

**UTILITIES SYSTEM FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Salaries:</b>							
450001	Overtime	72,200	89,985	40,000	75,000	40,000	40,000	40,000
490103	Salary - Superintendent Water	0	0	66,300	66,300	65,000	70,200	71,500
490147	Salary - Maintenance Worker Senior	31,462	34,334	53,719	53,719	52,665	56,879	57,931
490167	Salary - Crew Supervisor Water Dist	220,213	241,447	247,895	247,895	247,893	267,725	272,684
490168	Salary - Supervisor Water Distribution	45,929	46,477	46,491	46,491	89,608	96,776	98,669
490204	Salary - Asst Superintendent	45,648	15,693	47,024	47,024	91,300	98,604	100,430
490318	Salary - Meter Technician	59,623	58,425	62,784	51,784	62,175	67,149	68,392
490342	Salary - Construction Inspector	31,523	39,059	39,292	39,292	39,292	42,435	43,221
490618	Salary - Administrative Secretary	28,337	28,657	30,847	30,847	29,660	32,033	32,626
490626	Salary - Clerical Specialist	19,235	18,096	25,438	15,438	24,939	26,934	27,433
490722	Salary - Pipe Layer	96,933	61,941	120,443	93,443	118,697	128,192	130,567
490738	Salary - Equipment Operator III	32,753	34,124	34,479	34,479	34,479	37,237	37,927
490820	Salary - Maintenance Worker	44,212	55,941	106,928	75,928	104,840	113,227	115,324
490905	Salary - Industrial Painter	30,693	15,075	31,866	31,866	32,503	35,103	35,753
490923	Salary - Superintendent Water Ops	78,661	82,275	82,807	82,807	82,806	89,430	91,087
	<b>Total Salaries</b>	<b>837,422</b>	<b>821,529</b>	<b>1,036,313</b>	<b>992,313</b>	<b>1,115,857</b>	<b>1,201,924</b>	<b>1,223,444</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	149,585	167,558	200,838	176,838	257,653	277,523	282,493
510202	Fringe - Hospital	177,029	161,743	269,812	242,812	362,300	362,300	362,300
510206	Fringe - Medicare Insurance Tax	11,302	11,645	15,027	15,027	16,183	17,426	17,742
510207	Fringe - Life Insurance	613	623	1,176	1,176	1,260	1,260	1,260
	<b>Total Fringe</b>	<b>338,529</b>	<b>341,569</b>	<b>486,853</b>	<b>435,853</b>	<b>637,396</b>	<b>658,509</b>	<b>663,795</b>
	<b>Operating and Contractual:</b>							
520105	Contract Labor	2,593	5,864	0	18,000	0	0	0
520204	Uniforms	12,324	11,628	7,000	7,000	7,000	7,000	7,000
520400	Office	7,445	4,652	7,000	7,000	7,000	7,000	7,000
520500	Operating Supplies	9,992	9,384	10,000	10,000	10,000	10,000	10,000
520501	Operating - Janitorial	107	0	1,000	1,000	1,000	1,000	1,000
520507	Operating - Sand & Gravel	0	1,070	5,000	5,000	5,000	5,000	5,000
520510	Operating - Paint	9,000	4,500	9,000	9,000	9,000	9,000	9,000
520514	Small Tools	4,541	2,485	5,000	5,000	5,000	5,000	5,000
531215	Fees, Licenses & Permits	34,112	49,999	40,000	50,000	40,000	40,000	40,000
531301	Vehicle Costs - Fuel & Oil	52,395	41,475	83,000	63,000	83,000	83,000	83,000
531304	Vehicle Costs - R & M	65,808	63,232	60,000	65,000	60,000	60,000	60,000
531410	Telephone	2,232	3,402	7,000	7,000	7,000	7,000	7,000
531500	Printing	1,736	899	5,000	5,000	5,000	5,000	5,000
543002	Dues & Subscriptions	1,150	715	2,000	2,000	2,000	2,000	2,000
543003	Travel & Training	9,542	2,687	7,000	7,000	7,000	7,000	7,000
605106	Maintenance Equipment	3,656	9,734	10,000	10,000	10,000	10,000	10,000
605115	Maintenance Meters	62,634	9,258	60,000	50,000	60,000	60,000	60,000
605117	Maintenance Mains	173,408	110,264	140,000	170,000	140,000	140,000	140,000
	<b>Total Operating and Contractual</b>	<b>452,675</b>	<b>331,248</b>	<b>458,000</b>	<b>491,000</b>	<b>458,000</b>	<b>458,000</b>	<b>458,000</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Utilities	401
<b>DEPARTMENT:</b>	Water Distribution	237501

**UTILITIES SYSTEM FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Adopted Budget	Adopted Budget	Admin Approved	Adopted
	<b>Capital Outlay:</b>							
707300	Meters	318,854	187,878	234,000	234,000	0	234,000	234,000
707401	Water System Additions	80,810	3,129,162	130,000	130,000	0	75,000	75,000
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	159,109	38,995	99,895	99,895	0	40,365	40,365
707600	Machinery & Equipment	83,191	44,896	42,761	42,761	0	57,312	57,312
707700	Office Furniture & Fixtures	1,091	0	1,776	1,776	0	2,514	2,514
707702	Computer Software	1,273,338	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	1,916,393	3,400,931	508,432	508,432	0	409,191	409,191
	<b>TOTAL DEPARTMENT</b>	3,545,019	4,895,277	2,489,598	2,427,598	2,211,253	2,727,624	2,754,430

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Utilities	<b>FUND #:</b>	401
<b>DEPARTMENT:</b>	Water Production	<b>ORGANIZATION:</b>	237502

**APPROPRIATION SUMMARY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	645,777	629,040	638,521	691,521	681,683	693,570	8.62%
Fringe Benefits	268,615	279,231	312,320	310,320	315,839	317,927	1.80%
Operating/Contractual	1,134,700	1,134,700	1,496,000	1,393,000	1,496,000	1,496,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	109,574	109,574	272,996	334,996	235,402	235,402	-13.77%
<b>Total Appropriations</b>	<b>2,158,666</b>	<b>2,152,545</b>	<b>2,719,837</b>	<b>2,729,837</b>	<b>2,728,924</b>	<b>2,742,899</b>	<b>0.85%</b>

**PERSONNEL ROSTER**

JOB CODE	TITLE	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490147	Salary - Maintenance Worker Senior	1	1	1	1	1	1	0.00%
490167	Salary - Crew Supervisor Water Dist	1	1	1	1	1	1	0.00%
490169	Salary - Supervisor Water Treatment	1	1	1	1	1	1	0.00%
490351	Salary - Water Plant Operator	7	7	7	7	7	7	0.00%
490738	Salary - Equipment Operator III	2	2	2	2	2	2	0.00%
490905	Salary - Industrial Painter	1	1	1	1	1	1	0.00%
490916	Salary - Elec & Insrt Tech-WastewW	1	1	1	1	1	1	0.00%
	<b>Total Positions</b>	<b>14</b>	<b>14</b>	<b>14</b>	<b>14</b>	<b>14</b>	<b>14</b>	<b>0.00%</b>

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Utilities	<b>FUND #:</b>	401
<b>DEPARTMENT:</b>	Water Production	<b>ORGANIZATION:</b>	237502

**UTILITIES SYSTEM FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Salaries:</b>							
450001	Overtime	93,503	105,911	40,000	110,000	40,000	40,000	40,000
490147	Salary - Maintenance Worker Senior	27,931	20,282	29,347	29,347	29,347	31,695	32,282
490167	Salary - Crew Supervisor Water Dist	49,128	38,477	49,165	49,165	49,958	53,955	54,954
490169	Salary - Supervisor Water Treatment	57,795	57,574	58,501	58,501	54,327	58,673	59,760
490351	Salary - Water Plant Operator	294,135	316,286	311,358	311,358	302,499	326,698	332,751
490738	Salary - Equipment Operator III	51,215	5,967	65,006	48,006	73,914	79,827	81,306
490905	Salary - Industrial Painter	23,627	33,904	34,148	34,148	34,148	36,880	37,563
490916	Salary - Elec & Insrt Tech-Wastew/W	48,443	50,839	50,996	50,996	49,958	53,955	54,954
	<b>Total Salaries</b>	<b>645,777</b>	<b>629,040</b>	<b>638,521</b>	<b>691,521</b>	<b>634,151</b>	<b>681,683</b>	<b>693,570</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	116,450	129,273	117,455	127,455	128,489	136,331	138,294
510202	Fringe - Hospital	142,995	141,037	185,691	173,691	170,509	170,509	170,509
510206	Fringe - Medicare Insurance Tax	8,775	8,562	8,586	8,586	7,919	8,411	8,536
510207	Fringe - Life Insurance	395	359	588	588	588	588	588
	<b>Total Fringe</b>	<b>268,615</b>	<b>279,231</b>	<b>312,320</b>	<b>310,320</b>	<b>307,505</b>	<b>315,839</b>	<b>317,927</b>
	<b>Operating and Contractual:</b>							
520500	Operating Supplies	5,571	5,571	5,000	7,000	5,000	5,000	5,000
520503	Operating Chemicals	102,258	102,258	200,000	150,000	200,000	200,000	200,000
520514	Small Tools	2,223	2,223	3,000	3,000	3,000	3,000	3,000
531701	Utilities	882,062	882,062	925,000	900,000	925,000	925,000	925,000
605101	Maintenance Bldg & Facilities	1,575	1,575	2,000	2,000	2,000	2,000	2,000
605106	Maintenance - Equipment	2,721	2,721	8,000	8,000	8,000	8,000	8,000
605110	Maint Grounds & Right of Way	0	0	6,000	6,000	6,000	6,000	6,000
605117	Maintenance Mains	12,672	12,672	60,000	30,000	60,000	60,000	60,000
605119	Maintenance Reservoirs	3,458	3,458	74,000	74,000	74,000	74,000	74,000
605121	Maintenance Wells	88,726	88,726	200,000	200,000	200,000	200,000	200,000
605123	Maintenance Pump Stations	8,985	8,985	13,000	13,000	13,000	13,000	13,000
646037	Emergency Relief - Laura	24,449	24,449	0	0	0	0	0
	<b>Total Operating and Contractual</b>	<b>1,134,700</b>	<b>1,134,700</b>	<b>1,496,000</b>	<b>1,393,000</b>	<b>1,496,000</b>	<b>1,496,000</b>	<b>1,496,000</b>
	<b>Capital Outlay:</b>							
707300	Meters	0	0	10,000	10,000	0	0	0
707405	Building Improvements	12,755	12,755	0	0	0	16,235	16,235
707500	Vehicles	46,332	46,332	198,000	228,000	0	97,800	97,800
707600	Machinery & Equipment	50,487	50,487	64,996	64,996	0	121,367	121,367
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	32,000	0	0	0
	<b>Total Capital Outlay</b>	<b>109,574</b>	<b>109,574</b>	<b>272,996</b>	<b>334,996</b>	<b>0</b>	<b>235,402</b>	<b>235,402</b>
	<b>TOTAL DEPARTMENT</b>	<b>2,158,666</b>	<b>2,152,545</b>	<b>2,719,837</b>	<b>2,729,837</b>	<b>2,437,656</b>	<b>2,728,924</b>	<b>2,742,899</b>

## 2022-2023 ANNUAL BUDGET

<b>DIVISION:</b>	Utilities	<b>FUND:</b>	401
<b>DEPARTMENT:</b>	Gas Distribution	<b>ORGANIZATION:</b>	247800

### GOAL MISSION STATEMENT

The goal and mission of the City of Alexandria, Gas Department is to continue to provide quality service to all of our residential, industrial, and commercial customers in a safe and efficient manner. While at the same time striving to meet all regulations and mandates required to satisfy the State and Federal Offices of Pipeline Safety.

The coordinating of all utility activities between engineering firms, construction contractors, and the City of Alexandria, Gas Department is mandatory.

The City of Alexandria, Gas Department inspects all new gas main lines laid by gas contractors and all work performed by gas contractors on private property, both inside and outside the city limits, to insure that the gas lines installed and the work performed on private property is in accordance with our codes and specifications to guarantee a safe operating natural gas system.

### FUNCTION DESCRIPTION

The City of Alexandria, Gas Distribution Department provides natural gas to approximately 20,000 customers for residential, industrial, and commercial use. We maintain approximately 550 miles of main line and approximately 20,000 service lines that range in size from 1/2" to 12" pipe.

Natural gas service is provided to these customers from 32 regulator station, one (1) booster station, and one (1) meter/regulator station at the City of Alexandria, D.G. Hunter Power Plant. The natural gas to supply our customers is purchased from four (4) gate stations. Natural gas for the City of Alexandria, D.G. Hunter Power Plant is purchased from one (1) gate station. The department also maintains and services three (3) bulk odorization tank stations as well as three (3) odorant injectors.

To assist in insuring the proper and safe operation of our natural gas system, the City of Alexandria, Gas Department utilizes an up-to-date SCADA System monitored 24 hours a day/365 days a year.

### DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Customers (residential, industrial, commercial)	20,000	20,000	20,000
Work Orders	7,000	7,000	7,000
Gas Inspections	1,000	1,000	1,000
Meters & Taps Installed	500	500	500
Meters Changed Out	400	400	400
Leaks Detected	600	600	600

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Utilities	<b>FUND #:</b>	401
<b>DEPARTMENT:</b>	Gas Distribution	<b>ORGANIZATION:</b>	247800

**APPROPRIATION SUMMARY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	1,295,072	1,254,779	1,356,411	1,266,411	1,419,266	1,444,168	6.47%
Fringe Benefits	579,155	580,899	732,755	673,755	761,854	767,959	4.80%
Operating/Contractual	4,960,536	6,524,707	8,413,000	6,973,000	8,413,000	8,413,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	261,118	308,124	304,397	484,397	369,508	369,426	21.36%
<b>Total Appropriations</b>	<b>7,095,881</b>	<b>8,668,509</b>	<b>10,806,563</b>	<b>9,397,563</b>	<b>10,963,628</b>	<b>10,994,553</b>	<b>1.74%</b>

**PERSONNEL ROSTER**

JOB CODE	TITLE	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490104	Salary - Superintendent	1	1	1	1	1	1	0.00%
490170	Salary - Crew Supervisor Gas Dist	4	4	4	4	4	4	0.00%
490308	Salary - Gas General Supervisor	1	1	1	1	1	1	0.00%
490318	Salary - Meter Technician	1	1	1	1	1	1	0.00%
490322	Salary - Gas System Technician	2	2	2	2	2	2	0.00%
490324	Salary - Cathodic Protection Tech	1	1	1	1	1	1	0.00%
490325	Salary - Leak Survey Technician	2	2	2	2	2	2	0.00%
490367	Salary - SCADA Operator Gas	5	5	5	5	5	5	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490624	Salary - Inventory Coordinator	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
490721	Salary - Gas Service Technician	1	1	1	1	1	1	0.00%
490722	Salary - Pipe Layer	5	5	5	5	5	5	0.00%
490726	Salary - Pipeline Welder	2	2	2	2	2	2	0.00%
490738	Salary - Equipment Operator III	1	1	1	1	1	1	0.00%
490822	Salary - Trades Worker	4	4	4	4	4	4	0.00%
490908	Salary - Supervisor Cathodic Protection	1	1	1	1	1	1	0.00%
490916	Salary - Electronic & Instrumentation	1	1	1	1	1	1	0.00%
	<b>Total Positions</b>	<b>35</b>	<b>35</b>	<b>35</b>	<b>35</b>	<b>35</b>	<b>35</b>	<b>0.00%</b>

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	<b>Utilities</b>	<b>FUND #:</b>	<b>401</b>
<b>DEPARTMENT:</b>	<b>Gas Distribution</b>	<b>ORGANIZATION:</b>	<b>247800</b>

**UTILITIES SYSTEM FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Salaries:</b>							
450001	Overtime	121,642	109,621	75,000	120,000	75,000	75,000	75,000
490104	Salary - Superintendent	59,547	59,661	60,275	60,275	60,275	65,097	66,303
490170	Salary - Crew Supervisor Gas Dist	155,450	161,062	167,276	167,276	166,528	179,850	183,182
490308	Salary - Gas General Supervisor	49,249	49,061	49,850	31,850	44,547	48,111	49,002
490318	Salary - Meter Technician	31,257	32,624	33,157	27,157	32,507	35,108	35,756
490322	Salary - Gas System Technician	73,469	63,152	75,116	75,116	72,113	77,882	79,324
490324	Salary - Cathodic Protection Tech	38,954	36,904	40,219	36,219	32,503	35,103	35,753
490325	Salary - Leak Survey Technician	75,030	75,004	77,211	65,211	65,941	71,216	72,535
490366	Salary - SCADA Operator Gas	188,218	189,935	190,961	182,961	190,204	205,419	209,225
490618	Salary - Administrative Secretary	24,795	29,487	29,660	29,660	29,660	32,033	32,626
490624	Salary - Inventory Coordinator	36,940	37,903	38,513	38,513	38,513	41,594	42,364
490626	Salary - Clerical Specialist	19,376	11,319	25,438	25,438	25,438	27,473	27,982
490721	Salary - Gas Service Technician	32,753	32,815	33,153	26,153	32,379	34,969	35,617
490722	Salary - Pipe Layer	116,768	117,107	154,362	136,362	151,648	163,779	166,813
490726	Salary - Pipeline Welder	110,072	55,886	76,060	59,060	75,395	81,427	82,935
490738	Salary - Equipment Operator III	25,860	27,453	32,503	32,503	31,866	34,415	35,053
490822	Salary - Trades Worker	69,369	70,285	113,124	76,124	111,459	120,375	122,606
490908	Salary - Supervisor Cathodic Protectio	24,610	41,714	41,633	41,633	40,817	44,082	44,899
490916	Salary - Electronic & Instrumentation T	41,713	53,786	42,900	34,900	42,901	46,333	47,191
	<b>Total Salaries</b>	<b>1,295,072</b>	<b>1,254,779</b>	<b>1,356,411</b>	<b>1,266,411</b>	<b>1,319,694</b>	<b>1,419,266</b>	<b>1,444,168</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	230,018	250,252	262,870	244,870	304,719	327,706	333,457
510202	Fringe - Hospital	331,402	313,654	449,183	408,183	412,095	412,095	412,095
510206	Fringe - Medicare Insurance Tax	16,830	16,136	19,232	19,232	19,134	20,583	20,937
510207	Fringe - Life Insurance	905	857	1,470	1,470	1,470	1,470	1,470
	<b>Total Fringe</b>	<b>579,155</b>	<b>580,899</b>	<b>732,755</b>	<b>673,755</b>	<b>737,418</b>	<b>761,854</b>	<b>767,959</b>
	<b>Operating and Contractual:</b>							
520105	Contract Labor	0	0	0	0	0	0	0
520204	Uniforms	17,619	15,621	9,000	9,000	9,000	9,000	9,000
520400	Office	5,952	6,039	6,000	6,000	6,000	6,000	6,000
520500	Operating Supplies	684	10,383	12,000	12,000	12,000	12,000	12,000
520503	Operating - Chemicals	18,960	21,598	20,000	20,000	20,000	20,000	20,000
520514	Small Tools	2,548	3,821	4,000	4,000	4,000	4,000	4,000
531124	Regulatory Compliance	6,868	39,067	45,000	55,000	45,000	45,000	45,000
531215	Fees, Licenses & Permits	20,727	20,749	25,000	25,000	25,000	25,000	25,000
531301	Vehicle Costs - Fuel & Oil	32,553	28,404	55,000	43,000	55,000	55,000	55,000
531304	Vehicle Costs - R & M	25,392	22,398	27,000	27,000	27,000	27,000	27,000
531410	Telephone	1,781	1,868	4,000	4,000	4,000	4,000	4,000
531500	Printing	4,540	3,910	0	0	0	0	0
531701	Utilities	1,479	1,627	4,000	4,000	4,000	4,000	4,000
531800	Lease	39,365	33,584	48,000	40,000	48,000	48,000	48,000
543002	Dues & Subscriptions	612	612	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	3,949	0	10,000	10,000	10,000	10,000	10,000
554003	Purchases-Natural Gas	4,568,118	6,194,415	8,000,000	6,500,000	8,000,000	8,000,000	8,000,000
605101	Maintenance Bldg & Facilities	11	866	3,000	3,000	3,000	3,000	3,000
605106	Maintenance Equipment	11,760	7,132	15,000	30,000	15,000	15,000	15,000
605115	Maintenance Meters	29,156	12,927	15,000	30,000	15,000	15,000	15,000

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Utilities	<b>401</b>
<b>DEPARTMENT:</b>	Gas Distribution	<b>247800</b>

**UTILITIES SYSTEM FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Adopted Budget	Adopted Budget	Admin Approved	Adopted
	<b>Operating and Contractual (Cont):</b>							
646037	Storm Relief	4,470	31,530	0	0	0	0	0
605117	Maintenance Mains	163,992	68,156	110,000	150,000	110,000	110,000	110,000
	<b>Total Operating and Contractual</b>	4,960,536	6,524,707	8,413,000	6,973,000	8,413,000	8,413,000	8,413,000
	<b>Capital Outlay:</b>							
707300	Meters	195,529	196,047	180,000	360,000	0	180,000	180,000
707401	Gas System Additions	0	0	10,000	10,000	0	10,000	10,000
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	60,357	74,504	73,897	73,897	0	111,796	111,796
707600	Machinery & Equipment	5,232	35,093	10,000	10,000	0	40,212	40,130
707700	Office Furniture & Fixtures	0	2,480	5,500	5,500	0	2,500	2,500
707702	Computer Software	0	0	25,000	25,000	0	25,000	25,000
	<b>Total Capital Outlay</b>	261,118	308,124	304,397	484,397	0	369,508	369,426
	<b>TOTAL DEPARTMENT</b>	7,095,881	8,668,509	10,806,563	9,397,563	10,470,112	10,963,628	10,994,553

## 2022-2023 ANNUAL BUDGET

<b>DIVISION:</b>	Utilities	<b>FUND:</b>	401
<b>DEPARTMENT:</b>	Wastewater	<b>ORGANIZATION:</b>	258101

### GOAL MISSION STATEMENT

To keep existing sewer system in repair and condition to meet health, D.E.Q., and E.P.A. standards for infiltration - inflow and any other sanitary conditions dealing with the entire sewer system. To insure the production of a quality dewatered sludge that can be beneficially reused. To review Plans and Specification for new sewer system.

### FUNCTION DESCRIPTION

The Wastewater Department consist of two different operations, namely the collection and treatment of wastewater for the City of Alexandria, and is in operation 24-hours a day seven days per week. The Collection Department installs service taps, builds manholes, lays extension, and maintains lift stations. The Treatment Department operates and maintains a treatment facility that utilizes a modified activated sludge process.

### DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Complaints - stop ups & alarms	6,500	6,500	6,500
Telephone calls	7,500	7,500	7,500
Correspondence	875	875	900
Radio communications	7,500	7,500	7,775
Sewer taps	275	150	175

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Utilities	<b>FUND #:</b>	401
<b>DEPARTMENT:</b>	Wastewater Treatment	<b>ORGANIZATION:</b>	258101

**APPROPRIATION SUMMARY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	687,147	731,739	759,287	834,287	858,224	872,731	14.94%
Fringe Benefits	265,350	268,952	326,470	321,470	386,921	390,480	19.61%
Operating/Contractual	972,488	976,242	1,158,000	1,171,000	1,158,000	1,158,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	154,053	225,218	240,200	412,874	220,000	220,000	-8.41%
<b>Total Appropriations</b>	<b>2,079,038</b>	<b>2,202,151</b>	<b>2,483,957</b>	<b>2,739,631</b>	<b>2,623,145</b>	<b>2,641,211</b>	<b>6.33%</b>

**PERSONNEL ROSTER**

JOB CODE	TITLE	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490105	Salary - Superintendent Wastewater	1	1	1	1	1	1	0.00%
490165	Salary - Supervisor Wastewater Treat	1	1	1	2	2	2	0.00%
490352	Salary - Wastewater Plant Operator	8	8	8	8	8	8	0.00%
490368	Salary - Wastewater Treatment/SCAD	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
490901	Salary - Asst Superintendent	1	1	1	1	1	1	0.00%
490916	Salary - Elec & Insrt Tech-WastewW	1	1	1	1	1	1	0.00%
	<b>Total Positions</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>16</b>	<b>16</b>	<b>16</b>	<b>0.00%</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Utilities	<b>FUND #:</b>	401
<b>DEPARTMENT:</b>	Wastewater Treatment	<b>ORGANIZATION:</b>	258101

**UTILITIES SYSTEM FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Salaries:</b>							
450001	Overtime	131,087	151,826	75,000	150,000	75,000	75,000	75,000
490105	Salary - Superintendent Wastewater	0	0	66,300	66,300	65,000	70,200	71,500
490165	Salary - Supervisor Wastewater Treat	56,461	57,844	58,293	58,293	101,411	109,523	111,552
490352	Salary - Wastewater Plant Operator	354,575	346,553	361,004	361,004	361,012	369,892	397,114
490368	Salary - Wastewater Treatment/SCAD	52,053	73,599	49,959	49,959	49,959	53,958	54,955
490618	Salary - Administrative Secretary	29,302	29,458	29,660	29,660	29,660	32,033	32,626
490626	Salary - Clerical Specialist	18,079	24,969	25,438	25,438	25,438	27,473	27,982
490901	Salary - Asst Superintendent	0	0	46,102	46,102	45,198	48,814	49,718
490916	Salary - Elec & Insrt Tech-WastewW	45,590	47,490	47,531	47,531	47,531	51,333	52,284
	<b>Total Salaries</b>	<b>687,147</b>	<b>731,739</b>	<b>759,287</b>	<b>834,287</b>	<b>800,209</b>	<b>858,224</b>	<b>872,731</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	124,395	144,546	147,150	152,150	184,769	198,164	201,512
510202	Fringe - Hospital	131,199	113,926	167,683	157,683	175,641	175,641	175,641
510206	Fringe - Medicare Insurance Tax	9,389	10,122	11,007	11,007	11,601	12,444	12,655
510207	Fringe - Life Insurance	367	358	630	630	672	672	672
	<b>Total Fringe</b>	<b>265,350</b>	<b>268,952</b>	<b>326,470</b>	<b>321,470</b>	<b>372,683</b>	<b>386,921</b>	<b>390,460</b>
	<b>Operating and Contractual:</b>							
520204	Uniforms	4,000	3,989	4,000	4,000	4,000	4,000	4,000
520400	Office	5,061	5,098	6,000	6,000	6,000	6,000	6,000
520500	Operating Supplies	11,624	12,747	10,000	13,000	10,000	10,000	10,000
520503	Operating - Chemicals	49,786	78,639	125,000	90,000	125,000	125,000	125,000
520512	Sludge Removal	7,569	11,814	12,000	12,000	12,000	12,000	12,000
520514	Small Tools	1,006	3,462	5,000	5,000	5,000	5,000	5,000
531206	Services - Other	780	690	5,000	5,000	5,000	5,000	5,000
531215	Fees, Licenses & Permits	28,124	17,376	34,000	34,000	34,000	34,000	34,000
531301	Vehicle Costs - Fuel & Oil	66,054	66,574	119,000	89,000	119,000	119,000	119,000
531304	Vehicle Costs - R & M	79,977	72,437	73,000	83,000	73,000	73,000	73,000
531410	Telephone	698	643	7,000	7,000	7,000	7,000	7,000
531701	Utilities	512,590	488,920	525,000	600,000	525,000	525,000	525,000
531800	Lease	200	14,231	10,000	10,000	10,000	10,000	10,000
543002	Dues & Subscriptions	0	0	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	9,323	7,495	8,000	8,000	8,000	8,000	8,000
605101	Maintenance Bldg & Facilities	17,632	15,255	20,000	20,000	20,000	20,000	20,000
605102	Maintenance Plant	162,237	149,640	170,000	160,000	170,000	170,000	170,000
605106	Maintenance Equipment	15,827	23,482	22,000	22,000	22,000	22,000	22,000
605110	Maint Grounds & Right of Way	0	3,750	2,000	2,000	2,000	2,000	2,000
	<b>Total Operating and Contractual</b>	<b>972,488</b>	<b>976,242</b>	<b>1,158,000</b>	<b>1,171,000</b>	<b>1,158,000</b>	<b>1,158,000</b>	<b>1,158,000</b>
	<b>Capital Outlay:</b>							
707405	Building Improvements	0	0	65,000	65,000	0	0	0
707500	Vehicles	0	76,521	0	44,003	0	0	0
707600	Machinery & Equipment	152,617	143,407	175,200	303,871	0	155,000	155,000
707700	Office Furniture & Fixtures	1,436	5,290	0	0	0	65,000	65,000
	<b>Total Capital Outlay</b>	<b>154,053</b>	<b>225,218</b>	<b>240,200</b>	<b>412,874</b>	<b>0</b>	<b>220,000</b>	<b>220,000</b>
	<b>TOTAL DEPARTMENT</b>	<b>2,079,038</b>	<b>2,202,151</b>	<b>2,483,957</b>	<b>2,739,631</b>	<b>2,330,892</b>	<b>2,623,145</b>	<b>2,641,211</b>

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Utilities	<b>FUND #:</b>	401
<b>DEPARTMENT:</b>	Wastewater Collection	<b>ORGANIZATION:</b>	258102

**APPROPRIATION SUMMARY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	931,050	966,277	913,367	1,006,367	1,020,787	1,037,750	13.62%
Fringe Benefits	390,525	398,585	408,613	409,613	495,251	499,413	22.22%
Operating/Contractual	315,004	422,513	353,000	403,000	353,000	353,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	431,519	126,156	348,500	440,655	253,000	253,000	-27.40%
<b>Total Appropriations</b>	<b>2,068,098</b>	<b>1,913,531</b>	<b>2,023,480</b>	<b>2,259,635</b>	<b>2,122,038</b>	<b>2,143,163</b>	<b>5.91%</b>

**PERSONNEL ROSTER**

JOB CODE	TITLE	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490147	Salary - Maintenance Worker Senior	1	1	1	1	1	1	0.00%
490164	Salary - Supervisor WW Collection	1	1	1	2	2	2	0.00%
490166	Salary - Crew Supervisor WW Line	6	6	6	6	6	6	0.00%
490706	Salary - Maintenance Mechanic I	3	3	3	3	3	3	0.00%
490722	Salary - Pipe Layer	2	2	2	2	2	2	0.00%
490738	Salary - Equipment Operator III	3	3	3	3	3	3	0.00%
490746	Salary - Equipment Operator II	3	3	3	3	3	3	0.00%
490819	Salary - Equipment Operator I	1	1	1	1	1	1	0.00%
490820	Salary - Maintenance Worker	2	2	2	2	2	2	0.00%
	<b>Total Positions</b>	<b>22</b>	<b>22</b>	<b>22</b>	<b>23</b>	<b>23</b>	<b>23</b>	<b>0.00%</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Utilities	<b>FUND #:</b>	401
<b>DEPARTMENT:</b>	Wastewater Collection	<b>ORGANIZATION:</b>	258102

**UTILITIES SYSTEM FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Salaries:</b>							
450001	Overtime	207,027	222,506	105,000	210,000	105,000	105,000	105,000
490147	Salary - Maintenance Worker Senior	27,066	18,185	26,860	26,860	26,333	28,440	28,966
490164	Salary - Supervisor WW Collection	51,836	53,579	54,043	54,043	97,161	104,933	106,877
490166	Salary - Crew Supervisor WW Line	271,086	288,502	288,609	288,609	288,609	311,697	317,471
490706	Salary - Maintenance Mechanic I	83,023	110,710	109,705	109,705	109,705	118,480	120,675
490722	Salary - Pipe Layer	50,750	47,971	61,123	61,123	61,123	66,013	67,235
490738	Salary - Equipment Operator III	97,908	87,268	105,019	105,019	105,532	113,974	116,086
490746	Salary - Equipment Operator II	89,401	91,202	93,179	93,179	91,031	98,313	100,134
490819	Salary - Equipment Operator I	27,066	27,686	27,397	27,397	26,860	29,009	29,546
490820	Salary - Maintenance Worker	25,687	18,668	42,432	30,432	41,600	44,928	45,760
	<b>Total Salaries</b>	<b>931,050</b>	<b>966,277</b>	<b>913,367</b>	<b>1,006,367</b>	<b>952,954</b>	<b>1,020,787</b>	<b>1,037,750</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	166,912	198,889	177,013	189,013	220,038	235,701	239,616
510202	Fringe - Hospital	210,380	185,850	217,432	206,432	243,781	243,781	243,781
510206	Fringe - Medicare Insurance Tax	12,618	13,268	13,244	13,244	13,818	14,803	15,050
510207	Fringe - Life Insurance	615	578	924	924	966	966	966
	<b>Total Fringe</b>	<b>390,525</b>	<b>398,585</b>	<b>408,613</b>	<b>409,613</b>	<b>478,603</b>	<b>495,251</b>	<b>499,413</b>
	<b>Operating and Contractual:</b>							
520204	Uniforms	5,536	5,185	5,000	5,000	5,000	5,000	5,000
520500	Operating Supplies	18,349	21,966	23,000	23,000	23,000	23,000	23,000
520514	Small Tools	1,798	1,178	5,000	5,000	5,000	5,000	5,000
531800	Lease	0	0	0	0	0	0	0
605106	Maintenance Equipment	11,409	21,102	26,000	26,000	26,000	26,000	26,000
605117	Maintenance Mains	125,581	95,747	147,000	132,000	147,000	147,000	147,000
605123	Maintenance Pump Stations	142,922	210,930	147,000	212,000	147,000	147,000	147,000
646037	Storm Relief	9,409	66,405	0	0	0	0	0
	<b>Total Operating and Contractual</b>	<b>315,004</b>	<b>422,513</b>	<b>353,000</b>	<b>403,000</b>	<b>353,000</b>	<b>353,000</b>	<b>353,000</b>
	<b>Capital Outlay:</b>							
707401	Wastewater Systems Additions	0	39,232	65,000	65,000	0	65,000	65,000
707405	Building Improvements	10,050	8,465	19,000	19,000	0	19,000	19,000
707500	Vehicles	386,496	0	97,000	97,000	0	60,000	60,000
707600	Machinery & Equipment	34,973	78,459	167,500	259,655	0	109,000	109,000
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	<b>431,519</b>	<b>126,156</b>	<b>348,500</b>	<b>440,655</b>	<b>0</b>	<b>253,000</b>	<b>253,000</b>
	<b>TOTAL DEPARTMENT</b>	<b>2,068,098</b>	<b>1,913,531</b>	<b>2,023,480</b>	<b>2,259,635</b>	<b>1,784,557</b>	<b>2,122,038</b>	<b>2,143,163</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	<b>Utilities</b>	<b>FUND:</b>	<b>401</b>
<b>DEPARTMENT:</b>	<b>Environmental Services</b>	<b>ORGANIZATION:</b>	<b>258103</b>

**GOAL MISSION STATEMENT**

To ensure compliance of environmental regulations mandated by State/Federal agencies (i.e. EPA, DEQ, DHHR). To enforce the City's environmental ordinances.

**FUNCTION DESCRIPTION**

The Environmental Services Department is responsible for:

1. Analysis of the City's drinking water.
2. Analysis of the City's wastewater discharge.
3. Administering pretreatment program.
4. Preparation of environmental reports for Utilities.

**DEMAND PERFORMANCE INDICATORS**

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Wastewater analysis	26,000	31,200	32,500
Drinking water analysis	2,750	3,300	3,450
Commercial Users Surveys	500	550	600
Pretreatment Inspections	25	50	75

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Utilities	<b>FUND #:</b>	401
<b>DEPARTMENT:</b>	Environmental Services	<b>ORGANIZATION:</b>	258103

**APPROPRIATION SUMMARY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	258,415	236,275	272,672	260,672	288,023	293,262	7.55%
Fringe Benefits	114,211	104,254	129,179	129,179	151,844	153,129	18.54%
Operating/Contractual	124,623	127,887	190,000	165,000	190,000	190,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	47,287	40,700	230,200	232,975	163,950	163,950	-28.78%
<b>Total Appropriations</b>	<b>544,536</b>	<b>509,116</b>	<b>822,051</b>	<b>787,826</b>	<b>793,817</b>	<b>800,341</b>	<b>-2.64%</b>

**PERSONNEL ROSTER**

JOB CODE	TITLE	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490232	Salary - Superintendent	1	1	1	1	1	1	0.00%
490239	Salary - Environmental Lab Supervisor	1	1	1	1	1	1	0.00%
490369	Salary - Environmental Tech I	2	2	2	2	2	2	0.00%
490378	Salary - Environmental Tech II	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
	<b>Total Positions</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>0.00%</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Utilities	<b>FUND #:</b>	401
<b>DEPARTMENT:</b>	Environmental Services	<b>ORGANIZATION:</b>	258103

**UTILITIES SYSTEM FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Salaries:</b>							
450001	Overtime	2,444	2,433	5,000	5,000	5,000	5,000	5,000
490232	Salary - Superintendent	59,548	61,100	62,083	62,083	62,082	67,049	68,290
490239	Salary - Environmental Lab Supervisor	46,457	34,180	48,435	48,435	47,782	51,605	52,560
490369	Salary - Environmental Tech I	79,188	72,114	83,362	71,362	77,044	83,208	84,748
490378	Salary - Environmental Tech II	41,476	36,382	43,242	43,242	44,599	48,167	49,059
490618	Salary - Administrative Secretary	29,302	30,066	30,550	30,550	30,550	32,994	33,605
	<b>Total Salaries</b>	<b>258,415</b>	<b>236,275</b>	<b>272,672</b>	<b>260,672</b>	<b>267,057</b>	<b>288,023</b>	<b>293,262</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	46,598	47,201	52,845	52,845	61,665	66,505	67,714
510202	Fringe - Hospital	64,002	53,822	72,129	72,129	80,912	80,912	80,912
510206	Fringe - Medicare Insurance Tax	3,432	3,080	3,953	3,953	3,874	4,175	4,251
510207	Fringe - Life Insurance	179	151	252	252	252	252	252
	<b>Total Fringe</b>	<b>114,211</b>	<b>104,254</b>	<b>129,179</b>	<b>129,179</b>	<b>146,703</b>	<b>151,844</b>	<b>153,129</b>
	<b>Operating and Contractual:</b>							
520105	Contract Labor	0	22,638	0	24,000	0	0	0
520204	Uniforms	1,891	1,480	2,000	2,000	2,000	2,000	2,000
520400	Office	3,952	4,975	5,000	5,000	5,000	5,000	5,000
520500	Operating Supplies	38,962	29,567	40,000	40,000	40,000	40,000	40,000
520503	Operating - Chemicals	35,886	36,530	36,000	36,000	36,000	36,000	36,000
531206	Services - Other	23,869	18,127	25,000	25,000	25,000	25,000	25,000
531301	Vehicle Costs - Fuel & Oil	383	383	3,000	3,000	3,000	3,000	3,000
531304	Vehicle Costs - R & M	617	95	4,000	4,000	4,000	4,000	4,000
531410	Telephone	750	1,053	4,000	4,000	4,000	4,000	4,000
531500	Printing	12	161	5,000	5,000	5,000	5,000	5,000
543002	Dues & Subscriptions	1,370	663	2,000	2,000	2,000	2,000	2,000
543003	Travel & Training	150	0	3,000	3,000	3,000	3,000	3,000
543007	Environmental Conference	0	0	51,000	0	51,000	51,000	51,000
605106	Maintenance Equipment	16,781	12,215	10,000	12,000	10,000	10,000	10,000
	<b>Total Operating and Contractual</b>	<b>124,623</b>	<b>127,887</b>	<b>190,000</b>	<b>165,000</b>	<b>190,000</b>	<b>190,000</b>	<b>190,000</b>
	<b>Capital Outlay:</b>							
707405	Building Improvements	12,410	12,410	225,000	225,000	0	125,000	125,000
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	34,877	24,265	5,200	7,975	0	38,950	38,950
707700	Office Furniture & Fixtures	0	4,025	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	<b>47,287</b>	<b>40,700</b>	<b>230,200</b>	<b>232,975</b>	<b>0</b>	<b>163,950</b>	<b>163,950</b>
	<b>TOTAL DEPARTMENT</b>	<b>544,536</b>	<b>509,116</b>	<b>822,051</b>	<b>787,826</b>	<b>603,760</b>	<b>793,817</b>	<b>800,341</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Utilities	<b>FUND:</b>	401
<b>DEPARTMENT:</b>	Enviro Compliance	<b>ORGANIZATION:</b>	258104

**GOAL MISSION STATEMENT**

**FUNCTION DESCRIPTION**

**DEMAND PERFORMANCE INDICATORS**

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected

CITY OF ALEXANDRIA



**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Utilities	<b>FUND #:</b>	401
<b>DEPARTMENT:</b>	Enviromental Compliance	<b>ORGANIZATION:</b>	258104

**UTILITIES SYSTEM FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Operating and Contractual:</b>							
520105	Contract Labor	0	0	0	0	0	0	0
520500	Operating Supplies	150,591	109,331	408,000	408,000	408,000	408,000	408,000
	<b>Total Operating and Contractual</b>	150,591	109,331	408,000	408,000	408,000	408,000	408,000
	<b>Capital Outlay:</b>							
707405	Building Improvements	0	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	0	0	0	0	0	0	0
	<b>TOTAL DEPARTMENT</b>	150,591	109,331	408,000	408,000	408,000	408,000	408,000

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	<b>Utilities</b>	<b>FUND:</b>	<b>401</b>
<b>DEPARTMENT:</b>	<b>Utility Services</b>	<b>ORGANIZATION:</b>	<b>258900</b>

**GOAL MISSION STATEMENT**

The City of Alexandria, Utility Service Department ensures that all Utility Department repair "cuts" are restored in a timely, efficient manner. The department handles all utility mapping and field locating resulting in a safe and productive gas, water and wastewater system.

The Utility Services Department also works in conjunction with the other city departments by making available for their use a trackhoe, backhoe, city wide welder and welding machine, and trencher, tractor/trailer (lowboy), and vaccum/jet unit.

**FUNCTION DESCRIPTION**

The City of Alexandria's Utility Services Department is responsible for:

1. Operating a utility cut repair crew to handle all "cuts" for the Utility Division.
2. Handling all utility line location duties for the Utility Division.
3. Maintaining maps and "as built" drawings along with updating them as needed for the Utility Division.
4. Developing a computer operated mapping system using Autocad Software and the city of Alexandria Base Map.
5. Working in conjunction with the City of Alexandria, SCADA System.
6. Maintaining and updating data pertaining the fire flows and the wellhead protection program as well as the maintenance records of the Gas Distribution and Water Distribution System.
7. Working in conjunction with other city departments with equipment use.
8. Providing the services of a certified city welder to Utility and Public Works Divisions.
9. Developing, implementing and operating a City-Wide geographical information system, (GIS)
10. Scanning City of Alexandria Project Plans to ensure a digital set plans.

**DEMAND PERFORMANCE INDICATORS**

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Call receive/LA One Call System	4,500	4,700	5,000
Utility Customers (Gas, Water, & Wastewater)	210	225	275
Availability Verification of Utilities	450	500	500
Welding Work Orders	340	350	375
Utility Map Information Requests	515	525	550
Computer Assisted Drawings	200	225	250

**CITY OF ALEXANDRIA**

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Utilities	<b>FUND #:</b>	401
<b>DEPARTMENT:</b>	Utility Services	<b>ORGANIZATION:</b>	258900

**APPROPRIATION SUMMARY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	566,501	609,403	669,986	589,986	692,337	704,937	5.22%
Fringe Benefits	218,220	232,696	327,563	292,563	333,208	336,298	2.67%
Operating/Contractual	108,514	118,087	185,000	170,000	185,000	185,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	13,477	156,453	94,500	94,500	22,400	22,400	-76.30%
<b>Total Appropriations</b>	<b>906,712</b>	<b>1,116,639</b>	<b>1,277,049</b>	<b>1,147,049</b>	<b>1,232,945</b>	<b>1,248,635</b>	<b>-2.22%</b>

**PERSONNEL ROSTER**

JOB CODE	TITLE	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490127	Salary - Superintendent	1	1	1	1	1	1	0.00%
490147	Salary - Maintenance Worker Senior	2	2	2	2	2	2	0.00%
490163	Salary - Crew Supervisor Utility Service	2	2	2	2	2	2	0.00%
490316	Salary - Engineering Technician II	4	4	4	4	4	4	0.00%
490341	Salary - Engineering Technician III	1	1	1	1	1	1	0.00%
490347	Salary - Engineering Tech I	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490722	Salary - Pipe Layer	1	1	1	1	1	1	0.00%
490738	Salary - Equipment Operator III	1	1	1	1	1	1	0.00%
490746	Salary - Equipment Operator II	2	2	2	2	2	2	0.00%
490753	Salary - Welder	1	1	1	1	1	1	0.00%
490919	Salary - GIS Manager	1	1	1	1	1	1	0.00%
	<b>Total Positions</b>	<b>18</b>	<b>18</b>	<b>18</b>	<b>18</b>	<b>18</b>	<b>18</b>	<b>0.00%</b>

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Utilities	<b>FUND #:</b>	401
<b>DEPARTMENT:</b>	Utility Services	<b>ORGANIZATION:</b>	258900

**UTILITIES SYSTEM FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Salaries:</b>							
450001	Overtime	10,217	41,783	12,000	12,000	12,000	12,000	12,000
490127	Salary - Superintendent	56,760	56,990	57,453	57,453	57,453	62,049	63,198
490147	Salary - Maintenance Worker Senior	27,754	52,653	53,718	47,718	53,192	57,448	58,511
490163	Salary - Crew Supervisor Utility Serv	90,526	82,365	94,267	87,267	81,198	87,694	89,318
490316	Salary - Engineering Technician II	129,663	128,176	138,683	104,683	133,617	144,306	146,979
490341	Salary - Engineering Technician III	38,063	38,054	38,527	38,527	38,528	41,610	42,381
490347	Salary - Engineering Tech I	21,565	20,854	31,081	31,081	31,081	33,567	34,189
490618	Salary - Administrative Secretary	44,517	18,901	29,660	29,660	29,660	32,033	32,626
490722	Salary - Pipe Layer	29,888	29,995	30,253	30,253	30,253	32,673	33,278
490738	Salary - Equipment Operator III	28,975	32,854	33,153	33,153	33,153	35,805	36,468
490746	Salary - Equipment Operator II	36,044	35,475	66,874	38,874	58,156	62,808	63,972
490753	Salary - Welder	29,188	21,605	33,903	28,903	33,238	35,897	36,562
490919	Salary - GIS Manager	23,341	49,698	50,414	50,414	50,414	54,447	55,455
	<b>Total Salaries</b>	<b>566,501</b>	<b>609,403</b>	<b>669,986</b>	<b>589,986</b>	<b>641,943</b>	<b>692,337</b>	<b>704,937</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	99,956	124,590	129,842	113,842	148,226	159,861	162,769
510202	Fringe - Hospital	110,732	99,142	187,250	168,250	162,551	162,551	162,551
510206	Fringe - Medicare Insurance Tax	7,122	8,529	9,715	9,715	9,310	10,040	10,222
510207	Fringe - Life Insurance	410	435	756	756	756	756	756
	<b>Total Fringe</b>	<b>218,220</b>	<b>232,696</b>	<b>327,563</b>	<b>292,563</b>	<b>320,843</b>	<b>333,208</b>	<b>336,298</b>
	<b>Operating and Contractual:</b>							
520105	Contract Labor	0	0	0	0	0	0	0
520204	Uniforms	3,984	3,830	4,000	4,000	4,000	4,000	4,000
520400	Office	214	814	3,000	3,000	3,000	3,000	3,000
520500	Operating Supplies	14,478	14,023	25,000	25,000	25,000	25,000	25,000
520506	Operating Concrete & Asphalt	20,316	29,265	46,000	41,000	46,000	46,000	46,000
520507	Operating - Sand & Gravel	0	1,782	16,000	6,000	16,000	16,000	16,000
520514	Small Tools	976	1,704	4,000	4,000	4,000	4,000	4,000
520519	Operating Drafting & Survey	4,010	4,954	5,000	5,000	5,000	5,000	5,000
531301	Vehicle Costs - Fuel & Oil	25,647	29,864	36,000	36,000	36,000	36,000	36,000
531304	Vehicle Costs - R & M	14,519	10,183	17,000	17,000	17,000	17,000	17,000
531410	Telephone	10,689	11,324	12,000	12,000	12,000	12,000	12,000
531500	Printing	107	0	0	0	0	0	0
531800	Lease	2,373	2,479	5,000	5,000	5,000	5,000	5,000
543002	Dues & Subscriptions	115	100	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	5,523	1,723	5,000	5,000	5,000	5,000	5,000
646037	Storm Relief	0	4,819	0	0	0	0	0
605106	Maintenance Equipment	5,563	1,223	6,000	6,000	6,000	6,000	6,000
	<b>Total Operating and Contractual</b>	<b>108,514</b>	<b>118,087</b>	<b>185,000</b>	<b>170,000</b>	<b>185,000</b>	<b>185,000</b>	<b>185,000</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Utilities	<b>401</b>
<b>DEPARTMENT:</b>	Utility Services	<b>258900</b>

**UTILITIES SYSTEM FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Adopted Budget	Adopted Budget	Admin Approved	Adopted
	<b>Capital Outlay:</b>							
707405	Building Improvements	0	0	12,000	12,000	0	0	0
707500	Vehicles	0	144,844	40,000	40,000	0	0	0
707600	Machinery & Equipment	13,477	11,609	42,500	42,500	0	22,400	22,400
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	13,477	156,453	94,500	94,500	0	22,400	22,400
	<b>TOTAL DEPARTMENT</b>	906,712	1,116,639	1,277,049	1,147,049	1,147,786	1,232,945	1,248,635
	<b>TOTAL FUND</b>	92,267,961	102,473,870	109,988,817	103,993,162	106,808,636	112,624,758	112,901,000

**2022-2023 ANNUAL BUDGET**

**UTILITY DEBT SERVICE  
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Internal Services & Interfunds: Transfer to Debt Service	10,194,948	10,180,069	9,430,628	9,430,628	9,438,619	9,438,619	9,438,619
	<b>Total Revenues</b>	10,194,948	10,180,069	9,430,628	9,430,628	9,438,619	9,438,619	9,438,619



**2022-2023 ANNUAL BUDGET**

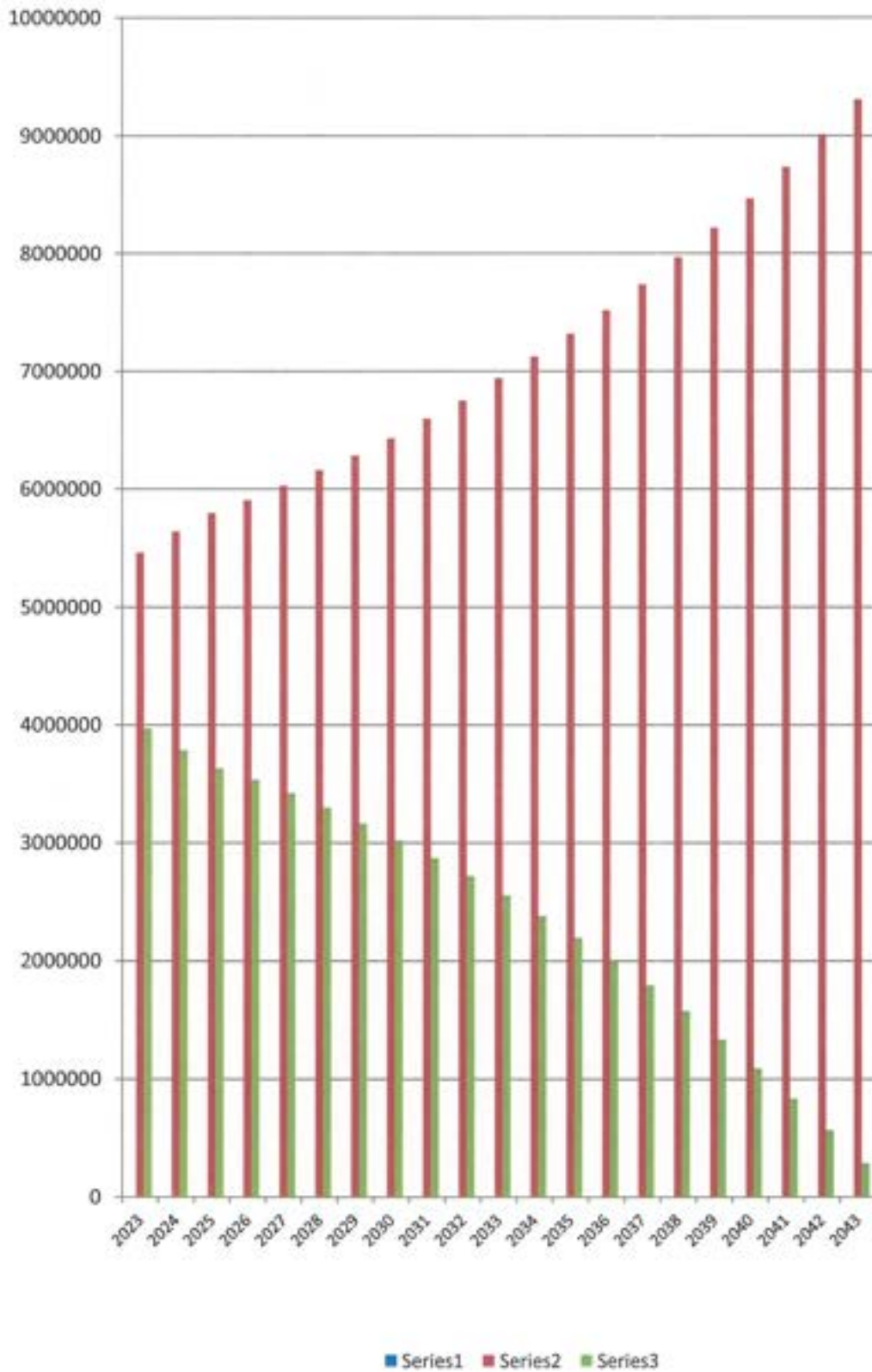
<b>DIVISION:</b> N/A	<b>N/A</b>
<b>DEPARTMENT:</b> Utility Debt Service	<b>210500</b>

**UTILITY DEBT SERVICE FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
800003	<b>Operating and Contractual:</b>							
	Paying Agent Fees	11,000	11,000	11,000	11,000	11,000	11,000	11,000
	<b>Total Operating &amp; Contractual</b>	11,000	11,000	11,000	11,000	11,000	11,000	11,000
	<b>Other:</b>							
800001	Interest - 2010 DHH Loan	71,173	65,447	59,547	59,547	53,544	53,544	53,544
800001	Interest - 2011 DHH Loan	112,021	105,053	97,842	97,842	90,390	90,390	90,390
800001	Interest - 2012A DHH Loan	49,956	46,851	43,608	43,608	40,261	40,261	40,261
800001	Interest - 2012B DEQ Loan	28,994	26,885	24,757	24,757	22,610	22,610	22,610
800001	Interest - 2013A Refunding Bonds	237,850	188,100	135,850	135,850	81,100	81,100	81,100
800001	Interest - 2013B Refunding Bonds	283,073	233,605	176,807	176,807	114,632	114,632	114,632
800001	Interest - 2013A Revenue Bonds	4,662,244	4,662,244	0	0	0	0	0
800001	Interest - 2014 Revenue Bonds	1,243,637	1,231,488	72,250	72,250	50,000	50,000	50,000
800001	Interest - 2020 Revenue Bonds	0	0	3,530,967	3,530,967	3,515,082	3,515,082	3,515,082
800002	Principal - 2010 DHH Loan	166,000	170,000	174,000	174,000	178,000	178,000	178,000
800002	Principal - 2011 DHH Loan	202,000	209,000	216,000	216,000	224,000	224,000	224,000
800002	Principal - 2012A DHH Loan	90,000	93,000	97,000	97,000	100,000	100,000	100,000
800002	Principal - 2012B DEQ Loan	222,000	224,000	226,000	226,000	228,000	228,000	228,000
800002	Principal - 2013A Refunding Bonds	995,000	1,045,000	1,095,000	1,095,000	1,150,000	1,150,000	1,150,000
800002	Principal - 2013B Refunding Bonds	1,415,000	1,465,000	1,525,000	1,525,000	1,590,000	1,590,000	1,590,000
800002	Principal - 2013A Revenue Bonds	0	0	0	0	0	0	0
800002	Principal - 2014 Revenue Bonds	405,000	425,000	445,000	445,000	470,000	470,000	470,000
800002	Principal - 2020 Refunding Bonds	0	0	1,500,000	1,500,000	1,520,000	1,520,000	1,520,000
	<b>Total Other</b>	10,183,948	10,190,673	9,419,628	9,419,628	9,427,619	9,427,619	9,427,619
	<b>TOTAL FUND</b>	10,194,948	10,201,673	9,430,628	9,430,628	9,438,619	9,438,619	9,438,619

**2022-2023 ANNUAL BUDGET  
UTILITY DEBT SERVICE PAYMENTS  
AMORTIZATION SCHEDULE**



**AMORTIZATION SCHEDULE OF DEBT SERVICE PAYMENTS  
UTILITY DEBT SERVICE SCHEDULE**

**REVENUE BONDS**

FYE	2010 DHH	2011 DHH	2012A DHH	2012B DEQ	2013A Ref	2013B Ref	2014 URB	2020 URB	Total
2023	231,544	314,390	140,261	250,610	1,231,100	1,704,632	520,000	5,035,082	9,427,619
2024	229,403	314,662	139,811	250,444	613,600	1,076,628	811,200	5,987,009	9,422,757
2025	228,124	313,658	140,258	250,258				8,493,444	9,425,742
2026	226,672	314,412	139,568	251,055				8,508,094	9,439,801
2027	224,049	313,856	139,772	250,823				8,520,678	9,449,178
2028	222,286	314,025	139,839	250,571				8,528,529	9,455,250
2029	220,352	313,882	140,767	250,301				8,519,734	9,445,036
2030	217,245	314,429	140,524	251,011				8,525,435	9,448,644
2031		314,631	140,142	250,693				8,760,055	9,465,521
2032		314,488	138,623	250,366				8,763,603	9,467,070
2033								9,492,861	9,492,861
2034								9,504,152	9,504,152
2035								9,509,401	9,509,401
2036								9,513,140	9,513,140
2037								9,527,003	9,527,003
2038								9,538,644	9,538,644
2039								9,549,933	9,549,933
2040								9,553,730	9,553,730
2041								9,570,033	9,570,033
2042								9,575,384	9,575,384
2043								9,592,245	9,592,245
2044									
<b>Total</b>	<b>1,799,675</b>	<b>3,142,433</b>	<b>1,399,565</b>	<b>2,506,122</b>	<b>1,844,700</b>	<b>2,781,260</b>	<b>1,331,200</b>	<b>184,568,189</b>	<b>199,373,144</b>
% of Total	0.90%	1.58%	0.70%	1.26%	0.93%	1.40%	0.67%	92.57%	100.00%

**2022-2023 ANNUAL BUDGET**

**SANITATION FUND  
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Charges for Services:</b>							
344201	Charges - Collection Fees	3,740,450	3,534,363	3,633,000	3,533,000	3,533,000	3,533,000	3,533,000
344202	Charges - Disposal Fees	1,466,488	1,518,621	1,550,000	1,550,000	1,550,000	1,550,000	1,550,000
344203	Charges - Garbage Bags	50,162	31,199	60,000	50,000	60,000	60,000	60,000
	<b>Total Charges for Services</b>	<b>5,257,100</b>	<b>5,084,183</b>	<b>5,243,000</b>	<b>5,133,000</b>	<b>5,143,000</b>	<b>5,143,000</b>	<b>5,143,000</b>
	<b>Intergovernmental:</b>							
333480	Federal - FEMA Recovery	0	0	0	0	0	0	0
333480	Federal - Homeland Security	0	10,260	0	0	0	0	0
	<b>Total Intergovernmental</b>	<b>0</b>	<b>10,260</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Internal Services/Interfunds:</b>							
388101	Transfers - General Fund	639,774	829,000	424,000	859,000	424,000	246,000	365,000
	<b>Total Internal Services/Interfunds</b>	<b>639,774</b>	<b>829,000</b>	<b>424,000</b>	<b>859,000</b>	<b>424,000</b>	<b>246,000</b>	<b>365,000</b>
	<b>Investment Income:</b>							
367101	Interest Revenue	16,847	6,723	0	2,000	0	0	0
	<b>Total Investment Income</b>	<b>16,847</b>	<b>6,723</b>	<b>0</b>	<b>2,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Other:</b>							
388200	Other - Sale of Fixed Assets	0	41,201	0	0	0	0	0
399000	Miscellaneous Revenue	1,200	0	0	0	0	0	0
399999	Use of Prior Year Revenues	0	0	0	0	0	0	0
	<b>Total Other</b>	<b>1,200</b>	<b>41,201</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOTAL REVENUES</b>	<b>5,914,921</b>	<b>5,971,367</b>	<b>5,667,000</b>	<b>5,994,000</b>	<b>5,567,000</b>	<b>5,389,000</b>	<b>5,508,000</b>

## 2022-2023 ANNUAL BUDGET

<b>DIVISION:</b>	Public Works	<b>FUND:</b>	402
<b>DEPARTMENT:</b>	Sanitation	<b>ORGANIZATION:</b>	043001

### GOAL MISSION STATEMENT

To thoroughly clean all streets of garbage and trash. Also garbage will be picked up in the alleyways on some routes. To provide some pickup at the door for the elderly and the disabled. To offer the city of Alexandria residents the best service at the minimum cost. To attain a better pickup and disposal system and a better recording system of daily operating and maintenance procedures.

### FUNCTION DESCRIPTION

The Sanitation Department is responsible for the collection of refuse (garbage) and class 3 debris, (limbs and bulky items), from the city residences and some commercial customers and delivery to the dump site. Refuse (garbage) is collected from each customer twice a week. However, holidays may effect the twice a week pickup. On each Wednesday small piles of trash will be picked up except for the weeks with holidays. We also furnish man power and equipment to other city departments removal of debris and garbage.

### DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Numbers of routes collected	9	10	10
Number of customers collected	16,784	17,200	17,400
Commercial	395	400	420
Reduced residential	3,690	4,000	4,050
Amount of class 3 debris collected	13,712	13,600	14,000
Amount of garbage collected	17,172	17,300	17,500

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Public Works	<b>FUND #:</b>	402
<b>DEPARTMENT:</b>	Sanitation	<b>ORGANIZATION:</b>	043001

**APPROPRIATION SUMMARY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	1,288,515	1,282,002	1,513,671	1,358,671	1,602,347	1,629,803	7.67%
Fringe Benefits	477,824	498,486	780,589	709,589	817,886	824,626	5.64%
Operating/Contractual	2,201,800	2,609,908	2,101,000	2,546,000	2,101,000	2,186,000	4.05%
Other	897,000	824,000	840,000	831,000	841,000	841,000	0.12%
Capital Outlay	294,163	485,442	431,740	548,740	26,767	26,571	-93.85%
<b>Total Appropriations</b>	<b>5,159,302</b>	<b>5,699,838</b>	<b>5,667,000</b>	<b>5,994,000</b>	<b>5,389,000</b>	<b>5,508,000</b>	<b>-2.81%</b>

**PERSONNEL ROSTER**

JOB CODE	TITLE	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490111	Salary - Superintendent - Sanitation	1	1	1	1	1	1	0.00%
490142	Salary - Crew Supervisor Sanitation	3	3	3	3	3	3	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490738	Salary - Equipment Operator III	7	7	7	7	7	7	0.00%
490746	Salary - Equipment Operator II	10	10	10	10	10	10	0.00%
490819	Salary - Equipment Operator I	8	8	8	8	8	8	0.00%
490827	Salary - Refuse Collector	20	20	20	20	20	20	0.00%
	<b>Total Positions</b>	<b>50</b>	<b>50</b>	<b>50</b>	<b>50</b>	<b>50</b>	<b>50</b>	<b>0.00%</b>

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Public Works	<b>FUND #:</b>	402
<b>DEPARTMENT:</b>	Sanitation	<b>ORGANIZATION:</b>	043001

**SANITATION FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
<b>Salaries:</b>								
450001	Overtime	141,649	144,144	120,000	140,000	120,000	120,000	120,000
490111	Salary - Superintendent - Sanitation	76,727	54,146	54,588	54,588	54,589	58,956	60,048
490142	Salary - Crew Supervisor Sanitation	121,451	140,520	120,822	120,822	115,621	124,871	127,184
490618	Salary - Administrative Secretary	24,821	29,872	29,660	29,660	29,660	32,033	32,626
490738	Salary - Equipment Operator III	198,775	199,624	233,756	193,756	230,341	248,767	253,375
490746	Salary - Equipment Operator II	285,603	294,730	306,483	273,483	297,889	321,720	327,679
490819	Salary - Equipment Operator I	105,068	115,180	214,880	159,880	214,716	231,896	236,186
490827	Salary - Refuse Collector	334,421	303,786	433,482	386,482	429,729	464,104	472,705
<b>Total Salaries</b>		<b>1,288,515</b>	<b>1,282,002</b>	<b>1,513,671</b>	<b>1,358,671</b>	<b>1,492,545</b>	<b>1,602,347</b>	<b>1,629,803</b>
<b>Fringe:</b>								
510201	Fringe - Pension	221,348	261,612	293,352	262,352	344,630	369,983	376,323
510202	Fringe - Hospital	239,190	218,254	463,188	423,188	422,573	422,573	422,573
510206	Fringe - Medicare Insurance Tax	16,127	17,446	21,949	21,949	21,849	23,230	23,630
510207	Fringe - Life Insurance	1,159	1,174	2,100	2,100	2,100	2,100	2,100
<b>Total Fringe</b>		<b>477,824</b>	<b>498,486</b>	<b>780,589</b>	<b>709,589</b>	<b>790,952</b>	<b>817,886</b>	<b>824,626</b>
<b>Operating &amp; Contractual</b>								
520105	Contract Labor	155,688	188,511	20,000	160,000	20,000	20,000	20,000
520204	Uniforms	15,214	11,961	12,000	12,000	12,000	12,000	12,000
520400	Office	989	1,767	1,000	1,000	1,000	1,000	1,000
520500	Operating Supplies	22,962	23,496	22,000	37,000	22,000	22,000	22,000
520508	Operating - Garbage Bags	47,130	35,401	59,000	49,000	59,000	59,000	59,000
531212	Disposal Costs	1,474,768	1,678,699	1,550,000	1,600,000	1,550,000	1,550,000	1,550,000
531301	Vehicle Costs - Fuel & Oil	159,713	123,831	178,000	158,000	178,000	178,000	178,000
531304	Vehicle Costs - R & M	321,836	515,345	250,000	520,000	250,000	250,000	250,000
531410	Telephone	2,449	2,430	4,000	4,000	4,000	4,000	4,000
531500	Printing	240	169	0	0	0	0	0
543003	Travel & Training	250	50	3,000	3,000	3,000	3,000	3,000
543017	Placques & Awards	40	120	1,000	1,000	1,000	1,000	1,000
605106	Maintenance Equipment	521	1,019	1,000	1,000	1,000	1,000	1,000
606003	Glass Recycling	0	0	0	0	0	0	85,000
646037	Storm Relief	0	27,109	0	0	0	0	0
<b>Total Operating &amp; Contractual</b>		<b>2,201,800</b>	<b>2,609,908</b>	<b>2,101,000</b>	<b>2,546,000</b>	<b>2,101,000</b>	<b>2,101,000</b>	<b>2,186,000</b>
<b>Other:</b>								
543001	Bad Debt	12,000	12,000	12,000	12,000	12,000	12,000	12,000
646101	Transfer to General Fund	535,000	492,000	492,000	492,000	492,000	492,000	492,000
646551	Transfer to Risk Management Fund	194,000	204,000	220,000	211,000	221,000	221,000	221,000
647401	Cost Allocation - Utility System Fund	156,000	116,000	116,000	116,000	116,000	116,000	116,000
<b>Total Other</b>		<b>897,000</b>	<b>824,000</b>	<b>840,000</b>	<b>831,000</b>	<b>841,000</b>	<b>841,000</b>	<b>841,000</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Public Works	402
<b>DEPARTMENT:</b>	Sanitation	043001

**SANITATION FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Adopted Budget	Adopted Budget	Admin Approved	Adopted
	<b>Capital Outlay:</b>							
707102	Landfill Closure	0	0	0	0	0	0	0
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	287,721	485,442	431,740	548,740	0	0	0
707600	Machinery & Equipment	0	0	0	0	0	26,767	26,571
707700	Office Furniture & Fixtures	6,442	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	294,163	485,442	431,740	548,740	0	26,767	26,571
	<b>TOTAL FUND</b>	5,159,302	5,699,838	5,667,000	5,994,000	5,225,497	5,389,000	5,508,000

**2022-2023 ANNUAL BUDGET**

**ZOOLOGICAL PARK FUND  
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
311101	<b>Taxes:</b>							
	Taxes - Ad Valorem	1,235,048	1,261,457	1,249,000	1,280,000	1,280,000	1,280,000	1,280,000
	<b>Total Taxes</b>	1,235,048	1,261,457	1,249,000	1,280,000	1,280,000	1,280,000	1,280,000
	<b>Intergovernmental:</b>							
333480	Federal - Homeland Security	0	1,455	0	0	0	0	0
333562	Federal - SBA Shuttered Venue	0	0	0	253,000	0	0	0
	<b>Total Intergovernmental</b>	0	1,455	0	253,000	0	0	0
	<b>Internal Services/Interfunds:</b>							
388101	Transfer from General Fund	2,110,900	1,493,000	788,000	854,000	788,000	968,000	987,000
	<b>Total Internal Services/Interfunds</b>	2,110,900	1,493,000	788,000	854,000	788,000	968,000	987,000
	<b>Charges for Services:</b>							
344701	Charges - Zoological Park	421,931	224,100	425,000	385,000	425,000	425,000	425,000
	<b>Total Charges for Services</b>	421,931	224,100	425,000	385,000	425,000	425,000	425,000
	<b>Investment Income:</b>							
367101	Interest - Investments	14,686	6,642	0	0	0	0	0
	<b>Total Investment Income</b>	14,686	6,642	0	0	0	0	0
	<b>Other:</b>							
388200	Other - Sale of Fixed Assets	13,032	13,031	0	0	0	0	0
399525	Other - Insurance Proceeds	0	1,568,686	0	0	0	0	0
	<b>Total Other</b>	13,032	1,581,717	0	0	0	0	0
	<b>TOTAL REVENUES</b>	3,795,597	4,568,371	2,462,000	2,772,000	2,493,000	2,673,000	2,692,000

## 2022-2023 ANNUAL BUDGET

<b>DIVISION:</b>	Public Works	<b>FUND:</b>	403
<b>DEPARTMENT:</b>	Zoological Park	<b>ORGANIZATION:</b>	044300

### GOAL MISSION STATEMENT

"To promote the understand conservation of the natural world in which we live." In doing so we strive to:

1. Provide the citizens of Alexandria and Central Louisiana with recreational and educational experiences while viewing an organized collection of animals.
2. Increase services to our community by development of new educational programs and to continue with the conservation of endangered species.
3. Develop research projects in cooperation with other agencies such as colleges and universities.
4. Increase attendance through the implementation of Phase I of the Zoo's Master Plan, thereby insuring revenue and providing better living conditions for our Zoo animals.
5. Maintain standards set forth by USDA and the American Zoo and Aquarium Association for animal husbandry, thereby insuring our accreditation by AZA.

### FUNCTION DESCRIPTION

The Alexandria Zoo:

1. Serves as a community recreational facility as well as being the largest family oriented, educational tourist attraction in Central Louisiana with close to 200,000 visitors annually.
2. Serves as an educational source for thousands of school children from Rapides and the surrounding parishes. Educational programs research approximately 20,000 children and adults each year. Volunteers assist staff.
3. Actively participates conservation program for endangered and threatened wildlife, including Species Survival Plan programs nationally for Sumatran tigers, Andean condors, white-handed gibbons, maned wolf, red wolf, and jaguars.
4. Maintains 30 species of mammals, 65 species of birds, 15 species of reptiles, 10 species of fish, for a total of approximately 500 animals. Approximately 20 species exhibited at our zoo endangered or threatened species.
5. Actively promotes the appreciation and preservation of native as well as exotic wildlife.
6. Promotes cultural enrichment through special events such as concerts and other forms of entertainment in the zoo.
7. Strives to increase revenue and attendance through special events such as Zoo Boo and Holiday Light Safari.
8. Contributes to economic development since it draws a large out-of-town audience.

### DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Special Events	12	12	12
Animals Cared For Daily	650	650	650
Health/Other Records Maintained	650	650	650
Buildings Maintained	25	26	27
Grounds (acres) Maintained	33	33	33
Walk maintained (miles)	4.5	4.5	4.5
Parking Lot (# Spaces) Maintained	292	292	292
Annual Visitors	165,000	165,000	165,000
Education Program Offered	300	300	300

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	<b>Public Works</b>	<b>FUND #:</b>	<b>403</b>
<b>DEPARTMENT:</b>	<b>Zoological Park</b>	<b>ORGANIZATION:</b>	<b>044300</b>

**APPROPRIATION SUMMARY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	713,586	768,584	757,027	812,027	865,446	880,822	16.35%
Fringe Benefits	271,368	288,559	337,686	338,686	374,066	377,844	11.89%
Operating/Contractual	1,341,141	1,379,440	904,000	1,158,000	904,000	904,000	0.00%
Other	1,185,000	413,000	413,000	413,000	413,000	413,000	0.00%
Capital Outlay	162,406	729,966	50,287	50,287	116,488	116,334	131.34%
<b>Total Appropriations</b>	<b>3,673,501</b>	<b>3,579,549</b>	<b>2,462,000</b>	<b>2,772,000</b>	<b>2,673,000</b>	<b>2,692,000</b>	<b>9.34%</b>

**PERSONNEL ROSTER**

JOB CODE	TITLE	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490115	Salary - Zoo Director	1	1	1	1	1	1	0.00%
490152	Salary - Zoo Education Associate	0	0	0	1	1	1	0.00%
490154	Salary - Supervisor Zoo Facilities Maint	1	1	1	1	1	1	0.00%
490157	Salary - Veterinarin	1	1	1	1	1	1	0.00%
490174	Salary - Zoo Media Specialist	1	1	1	1	1	1	0.00%
490222	Salary - Zoo Curator - Education	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490624	Salary - Inventory Coordinator	1	1	1	1	1	1	0.00%
490646	Salary - Customer Services Rep	1	1	1	1	1	1	0.00%
490822	Salary - Trades Worker	1	1	1	1	1	1	0.00%
490845	Salary - Zoo Curator - Health	1	1	1	1	1	1	0.00%
490846	Salary - Zoo Curator - General	1	1	1	1	1	1	0.00%
490848	Salary - Zoo Keeper I	2	2	2	3	3	3	0.00%
490849	Salary - Security Officer	1	1	1	1	1	1	0.00%
490860	Salary - Zoo Keeper II	5	5	5	5	5	5	0.00%
	<b>Total Positions</b>	<b>19</b>	<b>19</b>	<b>19</b>	<b>21</b>	<b>21</b>	<b>21</b>	<b>0.00%</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	<b>Public Works</b>	<b>FUND #:</b>	<b>403</b>
<b>DEPARTMENT:</b>	<b>Zoological Park</b>	<b>ORGANIZATION:</b>	<b>044300</b>

**ZOO FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Salaries:</b>							
450001	Overtime	96,287	77,520	35,000	90,000	35,000	35,000	35,000
490115	Salary - Zoo Director	82,335	107,510	83,096	83,096	83,096	68,144	69,406
490152	Salary - Zoo Education Associate	0	0	0	0	34,632	37,403	38,095
490154	Salary - Supervisor Zoo Facilities Maint	47,533	47,351	48,113	48,113	40,082	43,289	44,090
490157	Salary - Veterinarian	74,564	78,356	78,494	78,494	78,494	84,774	86,343
490174	Salary - Zoo Media Specialist	41,723	43,008	43,242	43,242	43,242	46,701	47,566
490222	Salary - Zoo Curator - Education	19,699	11,480	42,581	42,581	42,581	45,987	46,839
490618	Salary - Administrative Secretary	29,617	30,155	29,660	29,660	29,660	32,033	32,626
490624	Salary - Inventory Coordinator	35,233	37,910	36,737	36,737	36,738	39,677	40,412
490646	Salary - Customer Services Rep	9,637	12,652	25,438	25,438	25,438	27,473	27,982
490822	Salary - Trades Worker	29,690	31,596	30,901	30,901	27,726	29,944	30,499
490845	Salary - Zoo Curator - Health	7,546	27,024	42,581	42,581	42,581	45,987	46,839
490846	Salary - Zoo Curator - General	47,196	47,708	48,908	48,908	48,908	52,821	53,799
490848	Salary - Zoo Keeper I	43,905	37,453	53,720	53,720	78,999	85,320	86,898
490849	Salary - Security Officer	22,146	23,892	23,182	23,182	23,181	25,035	25,499
490860	Salary - Zoo Keeper II	146,475	154,969	155,374	155,374	153,572	165,858	168,929
	<b>Total Salaries</b>	<b>713,586</b>	<b>768,584</b>	<b>757,027</b>	<b>812,027</b>	<b>803,930</b>	<b>865,446</b>	<b>880,822</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	128,512	147,666	146,711	147,711	185,626	199,828	203,380
510202	Fringe - Hospital	132,537	129,768	179,201	179,201	160,810	160,810	160,810
510206	Fringe - Medicare Insurance Tax	9,861	10,667	10,976	10,976	11,657	12,546	12,772
510207	Fringe - Life Insurance	458	458	798	798	882	882	882
	<b>Total Fringe</b>	<b>271,368</b>	<b>288,559</b>	<b>337,686</b>	<b>338,686</b>	<b>358,975</b>	<b>374,066</b>	<b>377,844</b>
	<b>Operating &amp; Contractual:</b>							
520105	Contract Labor	12,615	27,454	5,000	30,000	5,000	5,000	5,000
520204	Uniforms	2,729	5,123	6,000	6,000	6,000	6,000	6,000
520500	Operating Supplies	85,171	59,205	80,000	80,000	80,000	80,000	80,000
520502	Operating - Cleaner	4,720	2,823	5,000	5,000	5,000	5,000	5,000
520504	Operating - Animal Food	143,784	130,484	115,000	130,000	115,000	115,000	115,000
520514	Small Tools	6,673	5,745	5,000	5,000	5,000	5,000	5,000
520515	Operating Medical	21,872	28,555	18,000	25,000	18,000	18,000	18,000
531103	Professional Fees - Veterinarian	10,150	11,174	25,000	25,000	25,000	25,000	25,000
531209	Services - Bank Charges	12,143	4,033	10,000	10,000	10,000	10,000	10,000
531215	Fees, Licenses, Permits	235	884	3,000	3,000	3,000	3,000	3,000
531301	Vehicle Costs - Fuel & Oil	3,510	3,407	7,000	5,000	7,000	7,000	7,000
531304	Vehicle Costs - R & M	6,551	11,219	7,000	4,000	7,000	7,000	7,000
531410	Telephone	4,882	5,616	8,000	5,000	8,000	8,000	8,000
531500	Printing	5,960	6,742	6,000	6,000	6,000	6,000	6,000
531701	Utilities	855,416	893,225	470,000	670,000	470,000	470,000	470,000
531900	Advertising	11,942	11,961	12,000	12,000	12,000	12,000	12,000
543002	Dues & Subscriptions	21,233	17,751	10,000	10,000	10,000	10,000	10,000
543003	Travel & Training	1,990	250	3,000	3,000	3,000	3,000	3,000
605101	Maintenance Bldg & Facilities	96,981	92,025	75,000	90,000	75,000	75,000	75,000
605106	Maintenance Equipment	12,906	26,291	20,000	20,000	20,000	20,000	20,000
605120	Intern Sponsorship Program	1,880	0	4,000	4,000	4,000	4,000	4,000
605127	Special Events	17,798	2,391	10,000	10,000	10,000	10,000	10,000
646037	Storm Relief	0	33,082	0	0	0	0	0
	<b>Total Operating &amp; Contractual</b>	<b>1,341,141</b>	<b>1,379,440</b>	<b>904,000</b>	<b>1,158,000</b>	<b>904,000</b>	<b>904,000</b>	<b>904,000</b>

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Public Works	403
<b>DEPARTMENT:</b>	Zoological Park	044300

**ZOO FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Adopted Budget	Adopted Budget	Admin Approved	Adopted
647101	<b>Other:</b>							
	Cost Allocation - General Fund	1,185,000	413,000	413,000	413,000	413,000	413,000	413,000
	<b>Total Other</b>	1,185,000	413,000	413,000	413,000	413,000	413,000	413,000
	<b>Capital Outlay:</b>							
707405	Building Improvements	26,984	0	34,102	34,102	0	82,111	81,957
707500	Vehicles	20,636	0	0	0	0	0	0
707600	Machinery & Equipment	105,692	80,010	16,185	16,185	0	34,377	34,377
707700	Office Furniture & Fixtures	9,094	995	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
707900	Animals	0	648,961	0	0	0	0	0
	<b>Total Capital Outlay</b>	162,406	729,966	50,287	50,287	0	116,488	116,334
	<b>TOTAL DEPARTMENT</b>	3,673,501	3,579,549	2,462,000	2,772,000	2,479,905	2,673,000	2,692,000

**2022-2023 ANNUAL BUDGET**

**GOLF COURSE FUND  
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
388101	<b>Internal Services/Interfunds:</b> Transfer from General Fund	244,000	463,000	343,000	258,000	343,000	343,000	343,000
	<b>Total Internal Services/Interfunds</b>	244,000	463,000	343,000	258,000	343,000	343,000	343,000
	<b>Investment Income:</b>							
367101	Interest - Investments	4,999	1,534	0	0	0	0	0
	<b>Total Investment Income</b>	4,999	1,534	0	0	0	0	0
	<b>Total Charges for Services</b>							
344751	Charges - Tournament Fees	37,698	50,840	62,000	52,000	62,000	62,000	62,000
344752	Charges - Green Fees	268,560	377,939	330,000	400,000	330,000	330,000	330,000
344753	Charges - Cart Rental	140,990	196,859	169,000	180,000	169,000	169,000	169,000
344754	Charges - Range	35,463	46,137	41,000	47,000	41,000	41,000	41,000
344755	Charges - Restaurant	29,979	0	3,000	3,000	3,000	3,000	3,000
	<b>Total Charges for Services</b>	512,689	671,575	605,000	682,000	605,000	605,000	605,000
	<b>TOTAL REVENUES</b>	761,689	1,136,109	948,000	940,000	948,000	948,000	948,000

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Public Works	<b>FUND:</b>	404
<b>DEPARTMENT:</b>	Golf Course Maint	<b>ORGANIZATION:</b>	045900

**GOAL MISSION STATEMENT**

To properly maintain the City's golf course.

**FUNCTION DESCRIPTION**

The Golf Course Maintenance Department is a service organization that performs maintenance on the City's golf course, including grounds, clubhouse, and the like.

**DEMAND PERFORMANCE INDICATORS**

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected



**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	<b>Public Works</b>	<b>FUND #:</b>	<b>404</b>
<b>DEPARTMENT:</b>	<b>Golf Course Maintenance</b>	<b>ORGANIZATION:</b>	<b>045900</b>

**GOLF COURSE FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Operating &amp; Contractual:</b>							
520102	Maintenance Expense	295,225	242,551	313,000	300,000	313,000	313,000	313,000
520105	Contract Labor	0	0	0	0	0	0	0
520204	Uniforms	1,927	162	2,000	2,000	2,000	2,000	2,000
520500	Operating Supplies	8,874	14,998	10,000	10,000	10,000	10,000	10,000
520503	Operating Chemicals	65,884	66,211	50,000	65,000	50,000	50,000	50,000
520507	Operating Sand & Gravel	7,661	5,963	6,000	6,000	6,000	6,000	6,000
531111	Golf Course Management Fee	61,413	72,579	67,000	67,000	67,000	67,000	67,000
531209	Services - Bank Charges	11,582	12,112	10,000	10,000	10,000	10,000	10,000
531301	Vehicle Costs - Gas & Oil	8,808	8,159	12,000	15,000	12,000	12,000	12,000
531410	Telephone	1,439	1,542	3,000	3,000	3,000	3,000	3,000
531500	Printing	25	1,095	0	0	0	0	0
531701	Utilities	29,586	22,567	40,000	32,000	40,000	40,000	40,000
531900	Advertising	25	824	4,000	4,000	4,000	4,000	4,000
543002	Dues & Subscriptions	2,967	2,381	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	2,568	5,270	1,000	1,000	1,000	1,000	1,000
605101	Maintenance Bldg & Facilities	636	510	2,000	2,000	2,000	2,000	2,000
605106	Maintenance Equipment	24,729	31,569	25,000	25,000	25,000	25,000	25,000
605112	Maintenance of Golf Course	8,204	8,880	9,000	9,000	9,000	9,000	9,000
646030	Lease Obligation	54,107	57,851	72,000	67,000	72,000	72,000	72,000
969000	Contingencies	0	0	5,000	5,000	5,000	5,000	5,000
	<b>Total Operating &amp; Contractual</b>	<b>585,660</b>	<b>555,224</b>	<b>632,000</b>	<b>624,000</b>	<b>632,000</b>	<b>632,000</b>	<b>632,000</b>
	<b>Other:</b>							
647101	Cost Allocation - General Fund	26,000	94,000	94,000	94,000	94,000	94,000	94,000
	<b>Total Other</b>	<b>26,000</b>	<b>94,000</b>	<b>94,000</b>	<b>94,000</b>	<b>94,000</b>	<b>94,000</b>	<b>94,000</b>
	<b>Capital Outlay:</b>							
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOTAL DEPARTMENT</b>	<b>611,660</b>	<b>649,224</b>	<b>726,000</b>	<b>718,000</b>	<b>726,000</b>	<b>726,000</b>	<b>726,000</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Public Works	<b>FUND:</b>	404
<b>DEPARTMENT:</b>	Club House Maint	<b>ORGANIZATION:</b>	045901

**GOAL MISSION STATEMENT**

To operate and maintain the clubhouse at the City's golf course.

**FUNCTION DESCRIPTION**

**DEMAND PERFORMANCE INDICATORS**

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected

CITY OF ALEXANDRIA



**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Public Works	<b>FUND #:</b>	404
<b>DEPARTMENT:</b>	Club House Maintenance	<b>ORGANIZATION:</b>	045901

**GOLF COURSE FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Operating &amp; Contractual:</b>							
520102	Maintenance Expense	170,784	177,412	200,000	200,000	200,000	200,000	200,000
520400	Office	1,777	2,123	5,000	5,000	5,000	5,000	5,000
520500	Operating Supplies	14,321	7,907	9,000	9,000	9,000	9,000	9,000
543002	Dues & Subscriptions	0	501	1,000	1,000	1,000	1,000	1,000
605101	Maintenance Bldg & Facilities	3,842	1,064	3,000	3,000	3,000	3,000	3,000
605106	Maintenance Equipment	1,179	2,352	3,000	3,000	3,000	3,000	3,000
605128	Maintenance Range Ball Facility	0	125	1,000	1,000	1,000	1,000	1,000
	<b>Total Operating &amp; Contractual</b>	191,903	191,484	222,000	222,000	222,000	222,000	222,000
	<b>Capital Outlay:</b>							
707600	Machinery & Equipment	8,375	0	0	0	0	0	0
707700	Furniture & Fixtures	0	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	8,375	0	0	0	0	0	0
	<b>TOTAL DEPARTMENT</b>	200,278	191,484	222,000	222,000	222,000	222,000	222,000
	<b>TOTAL FUND</b>	811,938	840,708	948,000	940,000	948,000	948,000	948,000

**2022-2023 ANNUAL BUDGET**

**MUNICIPAL TRANSIT FUND  
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Charges for Services:</b>							
344401	Charges - Lower Third/McArthur	47,220	29,458	44,000	24,000	44,000	44,000	44,000
344402	Charges - Broadway/Meadow	40,801	25,821	42,000	21,000	42,000	42,000	42,000
344403	Charges - Willow Glen	34,034	20,794	38,000	22,000	38,000	38,000	38,000
344404	Charges - Pineville	55,562	32,718	60,000	30,000	60,000	60,000	60,000
344405	Charges - Elliott/Cabrini	33,793	17,227	32,000	17,000	32,000	32,000	32,000
344406	Charges - Mall/Kmart	44,181	29,530	46,000	24,000	46,000	46,000	46,000
344407	Charges - England Authority	32,887	17,748	40,000	15,000	40,000	40,000	40,000
344408	Charges - Wooddale Park	46,003	33,852	53,000	30,000	53,000	53,000	53,000
344409	Charges - Elderly/Handicap Van	5,850	3,741	6,000	6,000	6,000	6,000	6,000
344999	Charges - Transit Vouchers	80,133	59,190	32,000	44,000	32,000	32,000	32,000
	<b>Total Charges for Services</b>	<b>420,464</b>	<b>270,077</b>	<b>393,000</b>	<b>233,000</b>	<b>393,000</b>	<b>393,000</b>	<b>393,000</b>
	<b>Internal Services/Interfunds:</b>							
388401	Transfers - Utility Fund	2,492,157	2,522,000	1,568,000	1,588,000	2,500,000	2,725,000	2,745,000
	<b>Total Internal Services/Interfunds</b>	<b>2,492,157</b>	<b>2,522,000</b>	<b>1,568,000</b>	<b>1,588,000</b>	<b>2,500,000</b>	<b>2,725,000</b>	<b>2,745,000</b>
	<b>Intergovernmental:</b>							
333102	Federal - FTA Grant	601,167	1,358,042	479,000	479,000	479,000	479,000	479,000
333105	Federal - Section 9 Planning Grant	0	0	0	0	0	0	0
333484	Federal-CARES Act	0	4,658	1,000,000	1,000,000	0	0	0
333407	State - Parish Transportation	118,855	152,686	125,000	125,000	125,000	125,000	125,000
	<b>Total Intergovernmental</b>	<b>718,022</b>	<b>1,515,386</b>	<b>1,604,000</b>	<b>1,604,000</b>	<b>604,000</b>	<b>604,000</b>	<b>604,000</b>
	<b>Investment Income:</b>							
367101	Interest - Investments	20,985	6,890	0	10,000	0	0	0
	<b>Total Investment Income</b>	<b>20,985</b>	<b>6,890</b>	<b>0</b>	<b>10,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Other:</b>							
344501	Misc - Advertising	6,065	2,093	5,000	5,000	5,000	5,000	5,000
388200	Other-Sales of Fixed Assets	90	15	0	0	0	0	0
398900	Misc - Cash Over/(Short)	3,314	6,768	0	0	0	0	0
399000	Miscellaneous Revenue	0	0	1,000	1,000	1,000	1,000	1,000
399003	Misc - Bus Damages	0	0	0	0	0	0	0
	<b>Total Other</b>	<b>9,469</b>	<b>8,876</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>
	<b>TOTAL REVENUES</b>	<b>3,661,097</b>	<b>4,323,229</b>	<b>3,571,000</b>	<b>3,441,000</b>	<b>3,503,000</b>	<b>3,728,000</b>	<b>3,748,000</b>

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	<b>Public Works</b>	<b>FUND:</b>	<b>450</b>
<b>DEPARTMENT:</b>	<b>Municipal Transit</b>	<b>ORGANIZATION:</b>	<b>043900</b>

**GOAL MISSION STATEMENT**

The mission of ATRANS is to improve the quality of life of the citizens of Alexandria by providing a dependable means of transportation for those who do not own a personal vehicle or those who require alternative means of transportation. This will be accomplished by creating a transit system and a complimentary paratransit system that is dependable, yet affordable to all clients.

**FUNCTION DESCRIPTION**

The municipal transit system operates eight fixed routes through out the city limits of Alexandria and Pineville as well as two specialized curb-to-curb complimentary paratransit vans for the disabled clients in the area. The bus department maintains the fleet via an in-house maintenance department. The daily operation of ATRANS are Monday-Saturday from 6:00 AM to 7:00 PM. The eight routes are designed to be rider friendly and are equipped with special equipment to make boarding, riding, and alighting more safer.

**DEMAND PERFORMANCE INDICATORS**

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Total mileage for buses	456,758	456,758	456,758
Total mileage for vans	128,495	128,495	128,495
Totals hours for Superintendent and Supervisor	13,000	13,000	13,000
Total hours for Clerical	4,500	4,500	4,500
Total hours for Operators	50,500	50,500	50,500
Total Passengers	676,442	676,442	676,442

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	<b>Public Works</b>	<b>FUND #:</b>	<b>450</b>
<b>DEPARTMENT:</b>	<b>Municipal Transit</b>	<b>ORGANIZATION:</b>	<b>043900</b>

**APPROPRIATION SUMMARY**

DESCRIPTION	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	1,256,712	1,083,195	1,328,018	1,231,018	1,417,954	1,432,931	7.90%
Fringe Benefits	444,460	381,992	617,993	552,993	689,245	694,126	12.32%
Operating/Contractual	793,427	654,259	863,989	910,989	864,801	864,943	0.11%
Other	760,000	746,000	761,000	746,000	756,000	756,000	-0.66%
Capital Outlay	33,612	398,035	0	0	0	0	0.00%
<b>Total Appropriations</b>	<b>3,288,211</b>	<b>3,263,481</b>	<b>3,571,000</b>	<b>3,441,000</b>	<b>3,728,000</b>	<b>3,748,000</b>	<b>4.96%</b>

**PERSONNEL ROSTER**

JOB CODE	TITLE	2019-2020	2020-2021	2021-2022		2022-2023		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490113	Salary - Transit Manager	1	1	1	1	1	1	0.00%
490139	Salary - Supervisor Fleet Maint	1	1	1	1	1	1	0.00%
490140	Salary - Transit Shift Supervisor	2	2	2	2	2	2	0.00%
490151	Salary - Asst Transit Manager	1	1	1	1	1	1	0.00%
490223	Salary - Transit Analyst	0	0	0	0	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490750	Salary - Fleet Maintenance Tech Sr	4	4	4	4	4	4	0.00%
490834	Salary - Fleet Service Technician	2	2	2	2	2	2	0.00%
490837	Salary - Transit Operator	21	21	21	21	21	21	0.00%
490896	Salary - Transit Operator (PT)	10	10	10	10	10	10	0.00%
	<b>Total Positions</b>	<b>43</b>	<b>43</b>	<b>43</b>	<b>43</b>	<b>44</b>	<b>44</b>	<b>0.00%</b>

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	<b>Public Works</b>	<b>FUND #:</b>	<b>450</b>
<b>DEPARTMENT:</b>	<b>Municipal Transit</b>	<b>ORGANIZATION:</b>	<b>043900</b>

**MUNICIPAL TRANSIT FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Salaries:</b>							
450001	Overtime	174,302	273,353	133,000	293,000	133,000	133,000	133,000
490113	Salary - Transit Manager	89,346	92,106	57,453	57,453	57,453	62,049	63,198
490139	Salary - Supervisor Fleet Maintenance	44,530	59,640	40,933	40,933	48,257	52,118	53,083
490140	Salary - Transit Shift Supervisor	76,075	65,403	73,727	67,727	72,730	78,548	80,004
490151	Salary - Asst Transit Manager	38,834	37,575	45,802	45,802	45,802	49,466	50,382
490233	Salary - Transit Analyst	0	0	0	0	0	41,604	42,374
490618	Salary - Administrative Secretary	34,761	29,312	36,384	36,384	29,660	32,033	32,626
490750	Salary - Fleet Maintenance Tech Senior	135,038	72,274	145,380	89,380	133,617	144,306	146,979
490834	Salary - Fleet Service Technician	31,531	0	50,876	35,876	49,878	53,868	54,866
490896	Salary - Transit Operator-Part Time	53,554	40,808	88,242	48,242	88,242	95,301	88,242
490837	Salary - Transit Operator	578,741	412,724	656,221	516,221	625,614	675,661	688,177
	<b>Total Salaries</b>	<b>1,256,712</b>	<b>1,083,195</b>	<b>1,328,018</b>	<b>1,231,018</b>	<b>1,284,253</b>	<b>1,417,954</b>	<b>1,432,931</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	206,369	193,619	240,264	208,264	276,158	305,398	310,494
510202	Fringe - Hospital	211,604	168,934	346,611	313,611	334,210	350,951	350,951
510204	Fringe - Clothing Allowance	4,995	0	5,000	5,000	5,000	5,000	5,000
510206	Fringe - Medicare Insurance Tax	17,321	14,996	19,261	19,261	18,630	20,559	20,782
510207	Fringe - Life Insurance	851	582	1,386	1,386	1,386	1,428	1,428
510208	Fringe - FICA Tax Retirement	3,320	3,861	5,471	5,471	5,471	5,909	5,471
	<b>Total Fringe</b>	<b>444,460</b>	<b>381,992</b>	<b>617,993</b>	<b>552,993</b>	<b>640,855</b>	<b>689,245</b>	<b>694,126</b>
	<b>Operating and Contractual:</b>							
520105	Contract Labor	0	23,462	10,000	10,000	10,000	10,000	10,000
520204	Uniforms	10,925	10,557	12,000	12,000	12,000	12,000	12,000
520400	Office	2,310	2,467	3,000	3,000	3,000	3,000	3,000
520500	Operating Supplies	32,362	43,133	40,000	45,000	40,000	40,812	40,954
531106	Professional Fees - Audit	4,250	3,154	4,000	4,000	4,000	4,000	4,000
531110	Professional Fees & Services	2,653	0	5,000	5,000	5,000	5,000	5,000
531301	Vehicle Costs - Gas	13,548	27,768	6,000	6,000	6,000	6,000	6,000
531302	Vehicle Costs - Diesel	303,643	174,965	450,000	325,000	450,000	450,000	450,000
531303	Vehicle Costs - Oil	10,839	9,995	11,000	11,000	11,000	11,000	11,000
531304	Vehicle Costs - R & M	354,051	299,526	243,000	393,000	243,000	243,000	243,000
531305	Vehicle Costs - Tires	23,503	22,652	26,000	26,000	26,000	26,000	26,000
531306	Vehicle Costs - Other Lubricants	7,595	4,752	8,000	8,000	8,000	8,000	8,000
531410	Telephone	3,702	3,361	6,989	6,989	6,989	6,989	6,989
531500	Printing	1,887	2,333	3,000	3,000	3,000	3,000	3,000
531701	Utilities	4,895	6,731	8,000	8,000	8,000	8,000	8,000
543003	Travel & Training	725	2,645	4,000	4,000	4,000	4,000	4,000
543017	Plaques & Awards	120	134	1,000	1,000	1,000	1,000	1,000
605101	Maintenance of Building & Facilities	14,027	13,703	15,000	32,000	15,000	15,000	15,000
605106	Maintenance Equipment	2,392	2,921	3,000	3,000	3,000	3,000	3,000
605107	Maintenance Radios	0	0	5,000	5,000	5,000	5,000	5,000
	<b>Total Operating and Contractual</b>	<b>793,427</b>	<b>654,259</b>	<b>863,989</b>	<b>910,989</b>	<b>863,989</b>	<b>864,801</b>	<b>864,943</b>

**2022-2023 ANNUAL BUDGET**

<b>DIVISION:</b>	Public Works	<b>FUND #:</b>	450
<b>DEPARTMENT:</b>	Municipal Transit	<b>ORGANIZATION:</b>	043900

**MUNICIPAL TRANSIT FUND**

**DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2019-2020	2020-2021	2021-2022		2022-2023		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	<b>Other:</b>							
646101	Transfer to General Fund	601,000	592,000	592,000	592,000	592,000	592,000	592,000
647401	Transfer to Utility Fund	18,000	16,000	16,000	16,000	16,000	16,000	16,000
646551	Transfer to Risk Management	141,000	138,000	153,000	138,000	148,000	148,000	148,000
	<b>Total Other</b>	760,000	746,000	761,000	746,000	756,000	756,000	756,000
	<b>Capital Outlay:</b>							
707405	Building Improvements	759	365,182	0	0	0	0	0
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	32,853	32,853	0	0	0	0	0
707000	Capital Projects Exp	0	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	33,612	398,035	0	0	0	0	0
	<b>TOTAL DEPARTMENT</b>	3,288,211	3,263,481	3,571,000	3,441,000	3,545,097	3,728,000	3,748,000

\*\*\*\*\*This Page Intentionally Left Blank\*\*\*\*\*

## **CITY OF ALEXANDRIA**

### **HISTORY**

The City of Alexandria was founded in 1785, incorporated in 1819 and chartered in 1932. Spanish Franciscan missionaries arrived about 1690. Tradition has it that the mission they built was located within the boundaries of what is today the Rapides Cemetery in Pineville. In the early 1700's St. Denis ascended the Red River with the French and ordered the Spanish priests to leave Louisiana. The French then stationed a small detachment at the rapids in 1723. The beginning of today's crossroads was secured by "Post du Rapide".

Nature and geography played important roles in establishing twin communities on opposite banks of the Red River. In those early days, a ledge of limestone crossed the Red River forming a rapids just above what is now the site of Alexandria and Pineville. The first travelers stopped at this point rather than make the portage around the rapids - over which even a canoe could not pass for 4 or 5 months of each year during low water periods.

### **GENERAL**

The City of Alexandria serves as the Parish Seat and is located near the geographic center of Louisiana along the west bank of the Red River. Alexandria is central Louisiana's largest populated and commercial activity center with an estimated S.M.A. population of 155,000 plus. The Alexandria area, the "Crossroads of Louisiana", is a center for electronic media and commercial trade. The official trade area served by Alexandria contains a population in excess of 350,000. Alexandria is the eighth largest city in the state.

Alexandria adopted a City Charter which became effective in 1977 and which provides for a Mayor-Council form of government consisting of a full time Mayor and seven Councilmen, five of which are elected from districts and two of which are elected at large. The Council members elect their president, appoint the City Clerk, adopt ordinances and perform the duties outlined in the Charter. The Charter also sets forth the duties of the Mayor, who is the Chief Executive Officer of the City. The City Administration includes a Public Works Division, a Utility Division, a Finance Division, a Planning Division, a Personnel Division, a Legal Division, Community Services Division, and Police and Fire Departments.

The Charter also sets forth certain procedures relating to financial operations of the City, including but not limited to, the preparation, adoption and administration of the City budget, the adoption of supplemental and emergency appropriations, the reduction of and transfer of appropriations, (with the limitation that no appropriation for debt service on bonds of the city may be reduced or transferred) and the provision of a five year capital outlay program. The City is empowered to incur debt in accordance with the City Charter and the constitution and statutes of the State of Louisiana.

The City owns and operates its own Utilities System consisting of a combined electric power and a light plant and system, waterworks plant and system, gas system and wastewater plant and system. The City also owns and operates its own Municipal Transit and Sanitation systems.

## **ECONOMY**

Alexandria's economy is based upon agriculture and timber production, wholesale and retail trade, services and public sector activity. Unlike some other areas of Louisiana, it is not dependent on the oil and gas industries. Located in the fertile Red River Valley, the Alexandria area is considered as some of the best farm and timberland in the country.

Alexandria's importance in the trade sector has been enhanced by the addition of the two new regional shopping malls within the City limits. The City's per capital retail sales rate continues to reflect that Alexandria is the principal location to do business in Central Louisiana.

The vitality of Alexandria's service sector is evidenced by six major medical facilities, two four year colleges, two T.V. stations, two newspapers and 10 radio stations. The conversion of the Rapides Regional Medical Center from a public to a private facility caused a significant increase in the taxable assessed valuation of the City in 1995.

Capitalizing on Alexandria's historic and central location, a healthy tourism sector has been established with almost 2,000 guest rooms available in the City and Convention Center combined seating capacity of approximately 9,000. Hotel occupancy in Alexandria rose from 65.1% in 1994 to 66.5% in 1995 according to PKF Consulting.

The City has had underway since 1979 a major downtown redevelopment effort. Instigated by a \$1,250,000 pledge from the City of Alexandria, private and public sector investment in projects has exceeded \$100 million in the downtown area. Growth of the City outside of the central business district continues to be strong with the addition of new retail space, apartment development, residential and commercial development. There are currently three new assisted living apartment complexes currently under construction in Alexandria.

Construction of the \$1 billion I-49 project was completed in 1996. I-49 includes 4.19 miles of interstate highways, an interchange at U.S. Highway 71, highway ramps, downtown street underpass (related to the relocation of the Missouri-Pacific Railroad from Lee Street to Elliott Street), the Sugar House Road overpass, and the rebuilding of Fulton and Casson Streets. In addition, the Corps of Engineers completed the \$1.7 billion Red River Navigation Project which connected Shreveport with the Mississippi River. This completion of this project and the development at the England Economic and Industrial Park has been a boost to development at the England Economic and Industrial Park has been a boost to development at the Port of Alexandria.

The December, 1992 closure of England Air Force Base prompted the creation of the England Economic and Industrial Development District (England Authority). The England Authority is responsible for the commercial and industrial development of the base through the reuse of the land infrastructure improvements. Commercial aviation was moved during the Summer of 1996 from Esler Regional Airport to England International Airport. They provide transportation through the use of commuter airlines who furnish regularly scheduled flights from/ to Dallas/Ft. Worth, Houston, New Orleans, Monroe, Shreveport and Memphis.

## **CULTURE, RECREATION AND TOURISM**

In October of 1996 the City of Alexandria opened the Alexandria Riverfront Center. This facility offers 6,200 theater style seating capacity, space for 380 indoor booths, over 93,000 square feet of indoor exhibition space and an additional 12,150 square feet of covered outdoor exhibition area. A three story parking garage adjacent to the new center was constructed in the Fall of 1997. The City of Alexandria provided \$1.25 million dollars toward the construction of a \$2.6 million River Oaks Artists Studio. Construction began during the Fall of 1997. The Rapides Foundation has committed to providing \$4 million toward the construction of a new Performing Arts Complex to be located adjacent to the new River Oaks Artists Studio. Renovation of the Alexandria Museum of Art located directly behind City Hall and just down the street from the Riverfront Center will be completed during the Fall of 1997.

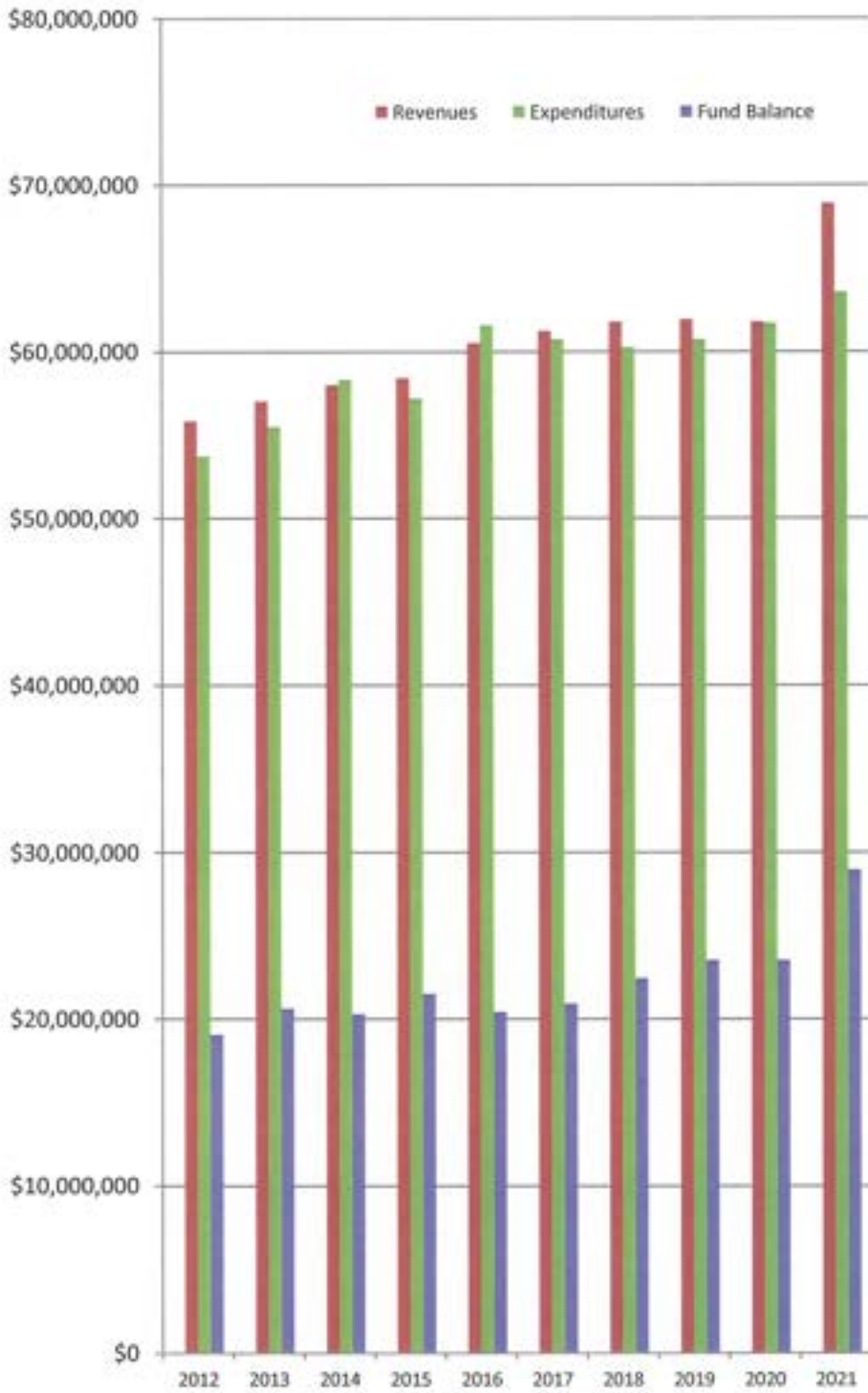
The City is in the process of constructing a sports complex, consisting of 12 lighted ball fields, 19 soccer fields, a jogging trail, tennis courts, and parking for over 1,000 cars. Completion is expected in the Fall of 2003.

In the Alexandria area, tourists visit historical sites such as the Kent Plantation House, built in 1776; the renovated Hotel Bentley, which opened in 1908, and was the place where Generals Eisenhower, Clark and Patton planned battle strategies; the Alexandria Visual Arts Museum; the Alexandria Historical and Genealogical Library and Museum; the Louisiana Seminary Site, first home of Louisiana State University, opened in 1860 with William Tecumseh Sherman as headmaster. Other attractions included but are not limited, the Alexandria Zoological Park; recreational areas in the vicinity such as Valentine Lake, Cotile, Kincaide, Indian Creek, and Kees Parks; the Azalea Trail; Hot Wells Health Resort; Rapides Parish Coliseum; churches such as St. Francis Xavier Cathedral, Mount Olivet Church, Trinity Episcopal Church built in 1953. River Oaks Square is the site of painters, weavers, sculptors and stained glass artists creating and exhibiting their works of art.

Recreational opportunities abound in the Alexandria area with over 100 civic clubs and organizations, 26 ball fields, 14 local parks, including the Alexandria Zoological Park, theaters at Louisiana College, LSU-A and the City Park Players, and semi-professional baseball at Bringhurst Stadium. Alexandria also hosts several "celebrations" including Cenlabration, Christmas lighting attractions and parades, Mardi Gras parades, ... There are wonderful opportunities for visitors to our area to have a memorable experience.

2022-2023 ANNUAL BUDGET  
GENERAL FUND

TEN YEAR HISTORY OF FUND BALANCE, REVENUES, & EXPENDITURES



CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

**REVENUE AND EXPENDITURE HISTORY  
FOR FISCAL YEARS 2012 THROUGH 2021**

<b>GENERAL FUND</b>				
<b>DESCRIPTIONS</b>	<b>4-30-12 (Actual)</b>	<b>4-30-13 (Actual)</b>	<b>4-30-14 (Actual)</b>	<b>4-30-15 (Actual)</b>
<b>REVENUES:</b>				
Taxes	3,198,187	3,291,022	39,618,991	33,357,377
Licenses and Permits	2,942,326	2,875,496	2,980,016	3,174,057
Intergovernmental	10,089,358	10,156,272	2,289,701	10,572,580
Charges for Services	236,088	357,971	349,191	313,160
Fines and Forfeitures	550,839	646,493	675,131	515,753
Investment Income	18,686	20,525	20,249	21,885
Other	677,254	950,811	579,974	846,794
<b>Total Revenues</b>	<b>17,712,738</b>	<b>18,298,590</b>	<b>46,513,253</b>	<b>48,801,606</b>
<b>EXPENDITURES:</b>				
Legislative	410,269	415,213	416,299	343,803
General Administration	2,961,260	4,881,950	5,514,973	6,724,249
Judicial	1,116,508	970,435	976,451	983,235
Finance	4,916,063	5,147,848	6,127,998	5,433,613
Planning and Development	1,857,102	2,041,069	1,191,189	1,156,257
Public Safety	25,689,398	27,000,874	27,746,834	25,946,626
Public Works	9,180,358	8,742,762	10,734,261	10,788,587
Debt Service	1,846,072	1,581,320	1,279,580	1,272,795
<b>Total Expenditures</b>	<b>47,977,030</b>	<b>50,781,471</b>	<b>53,987,585</b>	<b>52,649,165</b>
Excess/(Deficiency) of Revenues Over Expenditures	(30,264,292)	(32,482,881)	(7,474,332)	(3,847,559)
<b>OTHER FINANCING SOURCES:</b>				
Operating Transfers In	38,122,013	38,745,201	11,483,242	9,623,947
Operating Transfers Out	(5,761,553)	(4,708,819)	(4,339,293)	(4,551,845)
<b>Total Other Sources/(Uses)</b>	<b>32,360,460</b>	<b>34,036,382</b>	<b>7,143,949</b>	<b>5,072,102</b>
Excess/(Deficiency) of Revenues and Other Sources over Expenditures	2,096,168	1,553,501	(330,383)	1,224,543
Fund Balance, Beginning of the Year	16,978,193	19,074,361	20,627,862	20,297,479
Fund Balance Adjustments	0	0	0	0
<b>Fund Balance/(Deficit), End of Year</b>	<b>19,074,361</b>	<b>20,627,862</b>	<b>20,297,479</b>	<b>21,522,022</b>

Note: This is the general operating fund of the City and is used to account for operations traditionally associated with a city which are not required to be accounted for in another fund.

**2022-2023 ANNUAL BUDGET**

**REVENUE AND EXPENDITURE HISTORY  
FOR FISCAL YEARS 2012 THROUGH 2021**

GENERAL FUND						
4-30-16 (Actual)	4-30-17 (Actual)	4-30-18 (Actual)	4-30-19 (Actual)	4-30-20 (Actual)	4-30-21 (Actual)	TOTAL
34,802,549	34,230,322	34,661,057	35,536,503	34,817,165	41,307,799	294,820,972
3,140,840	3,014,712	3,133,239	3,139,204	3,004,739	3,081,798	30,486,427
10,722,559	10,863,874	10,839,489	10,623,208	11,143,027	13,596,683	100,896,749
272,294	220,963	275,230	300,260	332,868	566,990	3,225,015
517,779	450,182	375,027	354,534	308,428	264,718	4,658,884
53,204	91,219	101,133	177,572	138,879	40,308	683,660
862,542	1,059,749	1,436,914	762,641	737,037	534,443	8,448,159
50,371,767	49,931,021	50,822,089	50,893,920	50,482,143	59,392,739	443,219,866
364,355	407,334	477,021	440,009	515,595	452,692	4,242,590
6,882,692	9,112,616	7,870,755	8,310,715	7,734,836	8,295,608	68,089,654
939,971	1,018,840	1,071,316	1,140,235	1,173,840	1,173,840	10,564,671
5,356,975	5,010,145	4,975,725	5,039,070	5,116,900	5,090,486	52,214,823
1,075,844	1,088,083	916,909	915,658	849,977	740,502	11,832,590
26,135,016	28,364,037	26,663,479	27,190,342	27,481,098	26,108,067	268,325,771
12,137,541	11,891,518	11,800,771	11,091,818	10,841,766	14,605,855	111,815,237
1,272,795	1,278,472	1,280,837	1,280,641	1,282,756	1,286,224	13,661,492
54,165,189	58,171,045	54,856,813	55,408,488	54,996,768	57,753,274	540,746,828
(3,793,422)	(8,240,024)	(4,034,724)	(4,514,568)	(4,514,625)	1,639,465	(97,526,962)
10,147,517	11,321,780	10,959,023	11,032,000	10,905,000	9,483,000	161,822,723
(7,437,685)	(2,590,626)	(5,408,036)	(5,324,987)	(6,303,303)	(5,813,000)	(52,239,147)
2,709,832	8,731,154	5,550,987	5,707,013	4,601,697	3,670,000	109,583,576
(1,083,590)	491,130	1,516,263	1,192,445	87,072	5,309,465	12,056,614
21,522,022	20,438,432	20,929,562	22,445,825	23,638,270	23,626,899	16,978,193
0	0	0	0	(98,443)	0	(98,443)
20,438,432	20,929,562	22,445,825	23,638,270	23,626,899	28,936,364	28,936,364

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**  
**REVENUE AND EXPENDITURE HISTORY**  
**FOR FISCAL YEARS 2012 THROUGH 2021**

**SPECIAL REVENUE FUNDS**

DESCRIPTIONS	4-30-12 (Actual)	4-30-13 (Actual)	4-30-14 (Actual)	4-30-15 (Actual)
<b>REVENUES:</b>				
Taxes	34,689,006	35,392,573	0	0
Intergovernmental	2,478,896	763,031	1,221,613	1,061,939
Fines and Forfeitures	0	0	258,664	841,176
Investment Income	823	549	348	229
Other	34,531	45,214	40,202	32,154
<b>Total Revenues</b>	<b>37,203,256</b>	<b>36,201,367</b>	<b>1,520,827</b>	<b>1,935,498</b>
<b>EXPENDITURES:</b>				
General Administration	0	0	0	0
Special Programs	2,488,542	786,121	1,765,691	1,159,685
Capital Outlay	0	0	0	0
<b>Total Expenditures</b>	<b>2,488,542</b>	<b>786,121</b>	<b>1,765,691</b>	<b>1,159,685</b>
Excess/(Deficiency) of Revenues Over Expenditures	34,714,714	35,415,246	(244,864)	775,813
<b>OTHER FINANCING SOURCES:</b>				
Operating Transfers In	28,020	13,825	1,999	19,101
Operating Transfers Out	(34,684,536)	(35,367,962)	(156,664)	(108,000)
<b>Total Other Sources/(Uses)</b>	<b>(34,656,516)</b>	<b>(35,374,137)</b>	<b>(156,665)</b>	<b>(88,899)</b>
Excess/(Deficiency) of Revenues and Other Sources over Expenditures	58,198	41,109	(401,529)	686,914
Fund Balance, Beginning of the Year	1,128,746	1,186,944	1,228,053	826,524
Fund Balance Adjustments	0	0	0	0
<b>Fund Balance/(Deficit), End of Year</b>	<b>1,186,944</b>	<b>1,228,053</b>	<b>826,524</b>	<b>1,513,438</b>

Note: Special Revenue Funds are Funds that are required by law, ordinance, etc. to be accounted for separately. This history includes funds such as the Pre-Trial Intervention Fund, the Community Development Block Grant Fund, the HUD Emergency Shelter Fund, the HOME Fund, the Economic Development Hotel Fund, and the ARRA Fund.

**2022-2023 ANNUAL BUDGET**  
**REVENUE AND EXPENDITURE HISTORY**  
**FOR FISCAL YEARS 2012 THROUGH 2021**

SPECIAL REVENUE FUNDS						
4-30-16 (Actual)	4-30-17 (Actual)	4-30-18 (Actual)	4-30-19 (Actual)	4-30-20 (Actual)	4-30-21 (Actual)	TOTAL
0	0	0	0	0	0	70,081,579
570,575	668,621	818,025	573,958	915,130	471,290	9,543,078
384,818	291,223	306,320	250,905	192,578	93,230	2,618,914
3,949	7,183	7,860	11,876	9,791	2,983	45,591
43,687	7,112	74,178	54,039	6,718	30,360	368,195
1,003,029	974,139	1,206,383	890,778	1,124,217	597,863	82,657,357
0	0	0	0	0	0	0
684,353	805,013	906,925	578,311	915,132	272,938	10,362,711
0	0	0	0	0	0	0
684,353	805,013	906,925	578,311	915,132	272,938	10,362,711
318,676	169,126	299,458	312,467	209,085	324,925	72,294,646
0	30,571	1,768	3,552	(6,370)	0	92,466
(120,000)	(235,000)	(162,000)	(235,000)	(108,000)	0	(71,199,162)
(88,899)	(204,429)	(160,232)	(231,448)	(114,370)	0	(71,106,696)
198,676	(35,303)	139,226	81,019	94,715	324,925	1,187,950
1,513,438	1,712,114	1,676,811	1,816,037	1,897,056	1,991,771	1,128,746
0	0	0	0	0	0	0
1,712,114	1,676,811	1,816,037	1,897,056	1,991,771	2,316,696	2,316,696

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**  
**REVENUE AND EXPENDITURE HISTORY**  
**FOR FISCAL YEARS 2012 THROUGH 2021**

**GENERAL DEBT SERVICE FUNDS**

DESCRIPTIONS	4-30-12 (Actual)	4-30-13 (Actual)	4-30-14 (Actual)	4-30-15 (Actual)
<b>REVENUES:</b>				
Taxes	787,672	787,776	3,603,766	2,855,722
Investment Income	12,477	8,093	5,175	3,788
Total Revenues	800,149	795,869	3,608,941	2,859,510
<b>EXPENDITURES:</b>				
Principal Retirement	3,500,000	3,655,000	3,825,000	3,220,000
Interest	2,019,169	1,900,671	1,773,598	1,433,770
Paying Agent Fees	1,382	1,301	800	10,319,134
Other	0	0	0	0
Total Expenditures	5,520,551	5,556,972	5,599,398	14,972,904
Excess/(Deficiency) of Revenues Over Expenditures	(4,720,402)	(4,761,103)	(1,990,457)	(12,113,394)
<b>OTHER FINANCING SOURCES:</b>				
COI Proceeds/Bond Refunding Proceeds	0	0	0	7,596,268
Operating Transfers In	4,942,741	4,979,096	1,926,038	4,875,211
Operating Transfers Out	0	0	0	(2,943,111)
Total Other Sources/(Uses)	4,942,741	4,979,096	1,926,038	9,528,368
Excess/(Deficiency) of Revenues and Other Sources over Expenditures	222,339	217,993	(64,419)	(2,585,026)
Fund Balance, Beg of the Year	5,582,557	5,804,896	6,022,889	5,958,470
Fund Balance Adjustments	0	0	0	0
Fund Balance, End of Year	5,804,896	6,022,889	5,958,470	3,373,444

Note: These funds account for general obligation public improvement bonds, limited tax bonds, and sales tax bonds as they mature.

**2022-2023 ANNUAL BUDGET  
REVENUE AND EXPENDITURE HISTORY  
FOR FISCAL YEARS 2012 THROUGH 2021**

**GENERAL DEBT SERVICE FUNDS**

<b>4-30-16 (Actual)</b>	<b>4-30-17 (Actual)</b>	<b>4-30-18 (Actual)</b>	<b>4-30-19 (Actual)</b>	<b>4-30-20 (Actual)</b>	<b>4-30-21 (Actual)</b>	<b>TOTAL</b>
2,960,255	2,832,998	2,818,766	2,726,362	2,846,567	2,867,650	25,087,534
2,278	224	2,215	13,713	17,133	4,593	69,689
2,962,533	2,833,222	2,820,981	2,740,075	2,863,700	2,872,243	25,157,223
21,345,793	3,570,000	3,770,000	1,985,000	2,065,000	2,140,000	49,075,793
1,414,656	1,056,986	945,600	799,675	736,275	678,775	12,759,175
1,402	1,600	1,600	1,800	800	800	10,330,619
0	0	0	0	0	0	0
22,761,851	4,628,586	4,717,200	2,786,475	2,802,075	2,819,575	72,165,587
(19,799,318)	(1,795,364)	(1,896,219)	(46,400)	61,625	52,668	(47,008,364)
17,402,576	0	0	0	0	0	24,998,644
2,196,477	1,942,000	1,566,238	0	0	0	22,427,801
(238,521)	0	0	0	0	0	(3,181,632)
19,360,532	1,942,000	1,566,238	0	0	0	44,245,013
(438,766)	146,636	(329,981)	(46,400)	61,625	52,668	(2,763,351)
3,373,444	2,934,658	3,081,294	2,751,313	2,704,913	2,766,538	5,582,557
0	0	0	0	0	0	0
2,934,658	3,081,294	2,751,313	2,704,913	2,766,538	2,819,206	2,819,206

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

**REVENUE AND EXPENDITURE HISTORY  
FOR FISCAL YEARS 2012 THROUGH 2021**

**COMBINED CAPITAL PROJECTS**

DESCRIPTIONS	4-30-12 (Actual)	4-30-13 (Actual)	4-30-14 (Actual)	4-30-15 (Actual)
<b>REVENUES:</b>				
Taxes	0	0	7,713,069	9,120,290
Intergovernmental	635,473	3,843,920	1,022,961	1,557,581
Investment Income	117,049	128,858	88,423	82,547
Other	4,121,484	4,337,679	0	0
<b>Total Revenues</b>	<b>4,874,006</b>	<b>8,310,457</b>	<b>8,824,453</b>	<b>10,760,418</b>
<b>EXPENDITURES:</b>				
General Government	0	0	0	0
Public Safety	0	0	0	0
Public Works	7,041,866	17,449,760	8,877,898	14,066,889
Parks and Recreation	0	0	0	0
Public Facilities	0	0	0	0
Municipal Bus System	0	0	0	0
Utility System	0	0	0	0
Sanitation Fund	0	0	0	0
Other	0	0	0	0
<b>Total Expenditures</b>	<b>7,041,866</b>	<b>17,449,760</b>	<b>8,877,898</b>	<b>14,066,889</b>
Excess/(Deficiency) of Revenues Over Expenditures	(2,167,860)	(9,139,303)	(53,445)	(3,306,471)
<b>OTHER FINANCING SOURCES/(USES):</b>				
Bond Proceeds (Net)	0	0	0	0
COI Proceeds	0	0	0	0
Land Sales	0	0	0	1,100,000
Operating Transfers In	3,996,581	4,109,149	100,000	119,101
Operating Transfers Out	(2,674,132)	(3,172,614)	(2,338,092)	(2,425,065)
<b>Total Other Sources/(Uses)</b>	<b>1,322,449</b>	<b>936,535</b>	<b>(2,238,092)</b>	<b>(1,205,964)</b>
Excess/(Deficiency) of Revenues and Other sources over Expenditures	(845,411)	(8,202,768)	(2,291,537)	(4,512,435)
Fund Balance, Beg of the Year	39,483,351	38,637,940	30,435,172	28,650,987
Change in Designated Fund Balance Audit Adjustments to Beg Fund Balance			507,352	
<b>Fund Balance, End of the Year</b>	<b>38,637,940</b>	<b>30,435,172</b>	<b>28,650,987</b>	<b>24,138,552</b>

Note: This schedule combines the activities of all General Capital Projects Funds.

**2022-2023 ANNUAL BUDGET**  
**REVENUE AND EXPENDITURE HISTORY**  
**FOR FISCAL YEARS 2012 THROUGH 2021**

**COMBINED CAPITAL PROJECTS**

<b>4-30-16 (Actual)</b>	<b>4-30-17 (Actual)</b>	<b>4-30-18 (Actual)</b>	<b>4-30-19 (Actual)</b>	<b>4-30-20 (Actual)</b>	<b>4-30-21 (Actual)</b>	<b>TOTAL</b>
9,408,645	9,623,429	9,786,008	10,002,360	9,920,111	11,090,362	76,664,274
820,508	1,967,314	1,503,232	1,915,964	768,192	1,232,450	15,267,595
112,953	210,606	199,471	298,138	258,453	21,520	1,518,018
0	0	0	755,439	1,239,377	525,184	10,979,163
10,342,106	11,801,349	11,488,711	12,971,901	12,186,133	12,869,516	104,429,050
0	0	0	0	0	0	0
0	0	0	0	0	0	0
5,348,299	11,367,035	9,016,007	11,378,968	6,066,392	12,607,140	103,220,254
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
5,348,299	11,367,035	9,016,007	11,378,968	6,066,392	12,607,140	103,220,254
4,993,807	434,314	2,472,704	1,592,933	6,119,741	262,376	1,208,796
0	0	0	0	0	0	0
0	0	0	0	0	0	0
1,000,000	0	0	0	0	0	2,100,000
100,000	100,000	99,996	173,700	100,000	100,000	8,998,527
(2,384,571)	(2,385,971)	(2,165,096)	(417,301)	(413,634)	(486,061)	(18,862,537)
(1,284,571)	(2,285,971)	(2,065,100)	(243,601)	(313,634)	(386,061)	(7,764,010)
3,709,236	(1,851,657)	407,604	1,349,332	5,806,107	(123,685)	(6,555,214)
24,138,552	27,847,788	25,996,131	26,403,735	27,753,067	33,559,174	39,483,351
						507,352
27,847,788	25,996,131	26,403,735	27,753,067	33,559,174	33,435,489	33,435,489

CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET**

**REVENUE AND EXPENDITURE HISTORY  
FOR FISCAL YEARS 2012 THROUGH 2021**

**COMBINED ENTERPRISE FUNDS**

DESCRIPTIONS	4-30-12 (Actual)	4-30-13 (Actual)	4-30-14 (Actual)	4-30-15 (Actual)
<b>OPERATING REVENUES:</b>				
Charges for Services	103,898,516	99,264,998	103,602,327	109,147,906
Other	235,232	298,243	216,025	205,169
<b>Total Operating Revenues</b>	<b>104,133,748</b>	<b>99,563,241</b>	<b>103,818,352</b>	<b>109,353,075</b>
<b>OPERATING EXPENSES:</b>				
Production/Distribution/Treatment	49,794,427	43,600,716	53,578,607	54,528,888
Utility Rebates	0	0	0	0
Cost of Service	29,407,469	29,229,743	29,315,217	28,962,107
General and Administrative	4,051,900	5,861,134	7,430,786	7,177,688
Depreciation	8,466,271	8,264,714	8,226,658	9,013,643
<b>Total Operating Expenses</b>	<b>91,720,067</b>	<b>86,956,307</b>	<b>98,551,268</b>	<b>99,682,326</b>
<b>Operating Income (Loss)</b>	<b>12,413,681</b>	<b>12,606,934</b>	<b>5,267,084</b>	<b>9,670,749</b>
<b>NONOPERATING REVENUES/(EXPENSES):</b>				
Property Taxes				1,127,494
Grant Revenue	824,485	834,007	1,181,726	869,882
Investment Income	83,216	111,817	99,771	126,093
Non-operating Expenses	(1,575,247)	(1,539,839)	(2,963,529)	(5,576,249)
<b>Total Nonoperating</b>	<b>(667,546)</b>	<b>(594,015)</b>	<b>(1,682,032)</b>	<b>(3,452,780)</b>
<b>Income/(Loss) Before Transfers</b>	<b>11,746,135</b>	<b>12,012,919</b>	<b>3,585,052</b>	<b>6,217,969</b>
<b>Operating Transfers In/(Out):</b>	<b>(8,112,252)</b>	<b>(6,805,089)</b>	<b>(9,632,808)</b>	<b>(8,274,298)</b>
Extraordinary Loss-Early Ext of Debt	0	0	0	0
Special Item - Abandon Project	1,898,286	0	0	(1,220,135)
Bond Issuance Premium	0	0	1,627,635	0
Capital Contributions	2,276,986	4,093,232	580,570	410,607
<b>Change in Net Position</b>	<b>7,809,155</b>	<b>9,301,062</b>	<b>(3,839,551)</b>	<b>(2,865,857)</b>
<b>Net Position, Beg of Year</b>	<b>113,975,295</b>	<b>121,784,450</b>	<b>131,085,512</b>	<b>126,994,653</b>
<b>Net Position Adjustments</b>	<b>0</b>	<b>0</b>	<b>(251,308)</b>	<b>(1,937,655)</b>
<b>Net Position, End of Year</b>	<b>121,784,450</b>	<b>131,085,512</b>	<b>126,994,653</b>	<b>122,191,141</b>

Note: These funds account for the activities of the Utility System, the Sanitation Fund, the Zoo Fund, the Golf Course Fund, and the Municipal Transit Fund.

**2022-2023 ANNUAL BUDGET**  
**REVENUE AND EXPENDITURE HISTORY**  
**FOR FISCAL YEARS 2012 THROUGH 2021**

**COMBINED ENTERPRISE FUNDS**

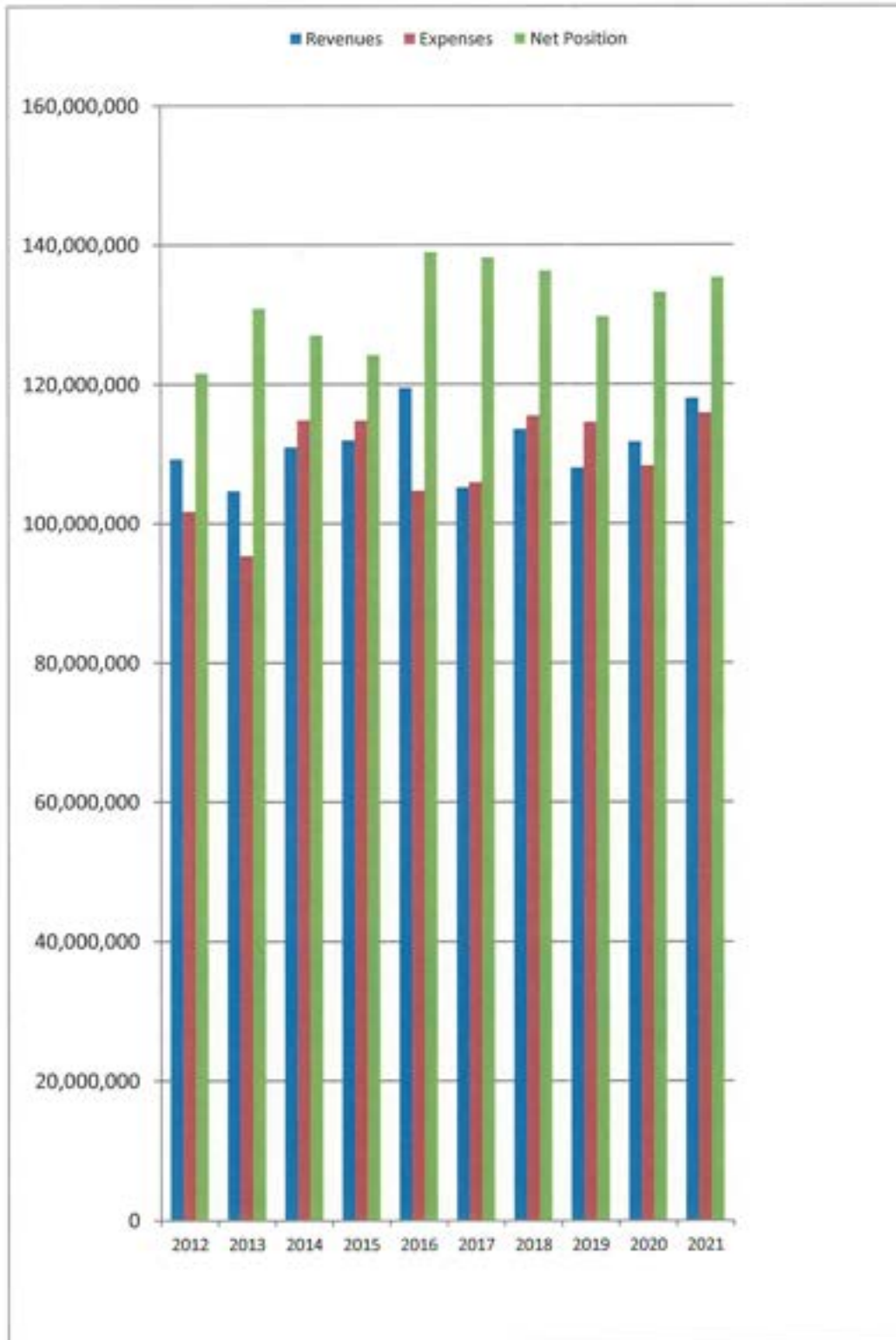
<b>4-30-16 (Actual)</b>	<b>4-30-17 (Actual)</b>	<b>4-30-18 (Actual)</b>	<b>4-30-19 (Actual)</b>	<b>4-30-20 (Actual)</b>	<b>4-30-21 (Actual)</b>	<b>TOTAL</b>
106,150,936	101,083,577	106,762,581	104,966,300	103,093,727	102,066,698	1,040,037,566
6,668,736	575,079	207,912	137,766	173,225	655,719	9,373,106
112,819,672	101,658,656	106,970,493	105,104,066	103,266,952	102,722,417	1,049,410,672
37,587,636	36,808,905	39,637,453	40,904,054	34,763,179	39,988,402	431,202,267
0	0	6,008,261	279,598	125,873	36,397	6,450,129
30,478,809	34,060,012	34,996,383	38,508,390	34,684,137	38,990,355	328,632,622
5,680,752	4,887,391	5,827,806	4,875,825	4,749,896	4,298,204	54,841,382
9,313,178	12,331,295	12,773,134	13,132,123	13,128,697	13,549,775	108,199,488
83,060,375	88,087,603	99,243,037	97,699,990	87,451,782	96,873,133	929,325,888
29,759,297	13,571,053	7,727,456	7,404,076	15,815,170	5,849,284	120,084,784
1,146,571	1,191,243	1,207,372	1,219,945	1,235,048	1,261,457	8,389,130
1,137,124	1,149,180	1,122,328	958,595	718,022	1,590,034	10,385,381
153,329	265,737	322,970	558,214	460,190	121,088	2,302,425
(6,482,573)	(7,000,605)	(6,935,441)	(6,996,904)	(6,728,995)	(1,670,817)	(47,470,199)
(4,045,549)	(4,394,445)	(4,282,773)	(4,260,150)	(4,315,735)	1,301,762	(26,393,263)
25,713,748	9,176,608	3,444,683	3,143,926	11,499,435	7,151,046	93,691,521
(9,257,212)	(10,787,486)	(9,254,161)	(9,814,264)	(8,018,181)	(6,561,939)	(86,517,690)
0	0	0	0	0	0	0
0	0	0	0	0	0	678,151
0	0	0	0	0	0	1,627,635
297,212	869,587	3,872,563	106,417	10,535	350,200	12,867,909
16,753,748	(741,291)	(1,936,915)	(6,563,921)	3,491,789	939,307	22,347,526
122,191,141	138,944,889	138,203,598	136,266,683	129,702,762	134,349,635	113,975,295
0	0	0	0	1,155,084	0	(1,033,879)
138,944,889	138,203,598	136,266,683	129,702,762	134,349,635	135,288,942	135,288,942

CITY OF ALEXANDRIA

\*\*\*\*\*This Page Intentionally Left Blank\*\*\*\*\*

2022-2023 ANNUAL BUDGET  
COMBINED ENTERPRISE FUNDS

TEN YEAR HISTORY OF NET POSITION, REVENUES, & EXPENSE



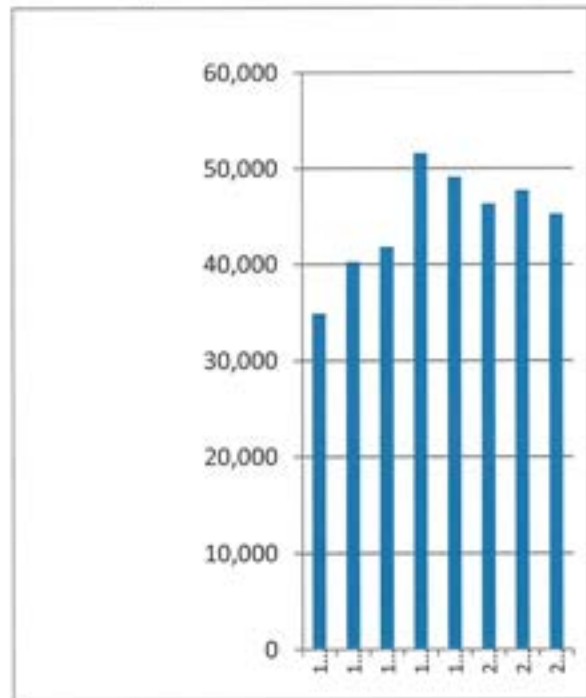
CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET  
FINANCIAL AND STATISTICAL DATA  
AS OF APRIL 30, 2022**

**POPULATION**

The following is the population of the City of Alexandria:

Year	Population	Source
1950	34,913	U.S. Census
1960	40,279	U.S. Census
1970	41,811	U.S. Census
1980	51,565	U.S. Census
1990	49,087	U.S. Census
2000	46,342	U.S. Census
2010	47,723	U.S. Census
2020	45,275	U.S. Census



**LARGEST EMPLOYERS**

The ten largest employers located in and around Alexandria and the number of employees is as follows:

Employer	Type of Business	Total
1 Rapides School Board	Education	3,000
2 Christus St. Frances Cabrini Hospital	Medical	1,247
3 Rapides Regional	Medical	1,200
4 VA Medical Center	Medical	925
5 City of Alexandria	Government	900
6 Union Tank	Manufacturing	620
7 Proctor & Gamble	Manufacturing	600
8 Central Louisiana State Hospital	Mental Health Care <sup>1</sup>	550
9 Camp Beauregard	Military	405
10 Rapides Parish Sheriff's Dept	Government	325
	<b>Total</b>	<b>9,772</b>

Source: England Airpark

**2022-2023 ANNUAL BUDGET  
FINANCIAL AND STATISTICAL DATA  
AS OF APRIL 30, 2022**

**LEADING PROPERTY TAXPAYERS**

The ten largest property taxpayers of Alexandria and their 2021 assessed valuation is as follows:

	<b>Taxpayer</b>	<b>Type of Business</b>	<b>Assessed Valuation</b>
1.	Central LA Healthcare System, LP	Hospital	11,939,700
2.	Red River Bank	Bank	9,621,361
3.	Stella Jones Corporation	Wood Products	6,865,252
4.	Rapides Regional Medical Center	Medical Facilities	6,516,344
5.	Union Pacific	Railroad	4,537,920
6.	Alexandria Mall LLC	Retail	3,281,500
7.	CLECO	Utility	2,791,500
8.	Alexandria Lincoln Road LLC	Shopping Center	2,166,100
9.	CLASC Building LLC	Medical Facilities	2,162,300
10.	AFCO Industries	Manufacturer	2,156,090
		<b>Total</b>	<b>* 52,038,067</b>

\* Equals approximately 12.28% of the total assessed valuation of Alexandria for 2021.

**ASSESSED VALUATION**

The assessed valuation of property in Alexandria, all of which is taxable for municipal purposes is as follows:

<b>Tax Year Year</b>	<b>Fiscal Year</b>	<b>Assessed Valuation</b>	<b>Increase/(Decrease)</b>	
			<b>Amount</b>	<b>Percentage</b>
2013	2014	372,299,033	5,897,382	0.0%
2014	2015	375,831,271	3,532,238	0.9%
2015	2016	380,516,599	4,685,328	1.2%
2016	2017	393,792,039	13,275,440	3.5%
2017	2018	399,124,251	5,332,212	1.4%
2018	2019	403,280,627	4,156,376	1.0%
2019	2020	408,273,174	4,992,547	1.2%
2020	2021	413,300,276	5,027,102	1.2%
2021	2022	423,742,758	10,442,482	2.5%

A breakdown of the 2020 assessed valuation of property classification is as follows:

Real Estate	313,763,340
Personal Property	98,888,634
Public Service Property	11,090,784
	<u>423,742,758</u>

**CITY OF ALEXANDRIA**

**2022-2023 ANNUAL BUDGET  
FINANCIAL AND STATISTICAL DATA  
AS OF APRIL 30, 2022**

**SALES TAX COLLECTIONS**

The following table reflects the 1976 sales tax collections for the past ten years.

Fiscal Year	Amount	Percentage Inc/Dec
2012	13,876,909	3.0%
2013	14,157,237	2.0%
2014	14,759,636	4.3%
2015	14,706,527	-0.4%
2016	15,335,867	4.3%
2017	15,002,574	-2.2%
2018	15,187,811	1.2%
2019	15,319,935	0.9%
2020	15,270,348	-0.3%
2021	17,526,725	14.8%

**MILLAGE RATES**

The following is the ten year history of millage rates from 2011 to 2020:

FYE April 30	General Purpose	Debt Service	Capital Improvements	Zoo & Recreation	Total
2012	6.83	2.15	11.25	0.00	20.23
2013	6.83	2.15	11.25	0.00	20.23
2014	6.83	0.00	11.25	6.00	24.08
2015	6.93	0.00	11.25	6.00	24.18
2016	6.98	0.00	11.51	6.05	24.54
2017	6.98	0.00	11.51	6.05	24.54
2018	6.98	0.00	11.51	6.05	24.54
2019	6.98	0.00	11.51	6.05	24.54
2020	6.98	0.00	11.51	6.05	24.54
2021	6.98	0.00	11.51	6.05	24.54
Ten Year Avg	6.93	0.43	11.41	4.83	23.60

SOURCE: City Business Office

**2022-2023 ANNUAL BUDGET  
FINANCIAL AND STATISTICAL DATA  
AS OF APRIL 30, 2022**

**TAX COLLECTION RECORD**

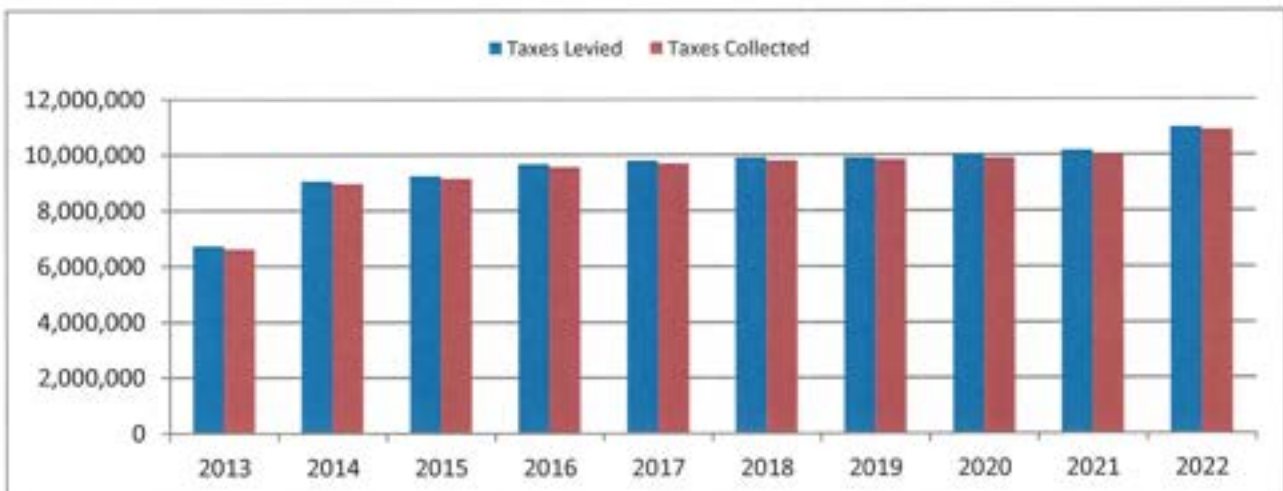
The City's ad valorem tax collections for the past ten years:

Fiscal Year	Taxes Levied	Total Collected	Percent Collected	Taxes Over/(Short)
2013	6,731,197	6,618,770	98.33%	112,427
2014	9,050,048	8,960,021	99.01%	64,190
2015	9,241,395	9,142,055	98.93%	99,340
2016	9,663,715	9,558,657	98.91%	105,058
2017	9,794,567	9,688,311	98.92%	106,256
2018	9,896,564	9,790,308	98.93%	106,256
2019	9,896,464	9,822,454	99.25%	74,010
2020	10,019,081	9,888,791	98.70%	130,290
2021	10,149,437	10,019,282	98.72%	130,155
2022	10,977,721	10,882,555	99.13%	95,166
Total				<u>1,023,148</u>

Ten year cumulative collection average 98.88%

SOURCE: City Business Office

**AD VALOREM TAXES LEVIED & COLLECTED**



CITY OF ALEXANDRIA

**2022-2023 ANNUAL BUDGET  
FINANCIAL AND STATISTICAL DATA  
AS OF APRIL 30, 2022**

**LARGEST UTILITY CUSTOMERS**

**ELECTRIC**

Customer	Type of Business	Gross Sales
1. Christus St. Frances Cabrini	Hospital	2,701,358
2. Rapides Regional Medical Center	Hospital	2,592,541
3. Rapides Parish School Board	Political Subdivision	1,977,984
4. Wal-Mart	Retail	956,296
5. Alexandria Mall	Retail	583,447
6. Central LA Surgical Hospital	Hospital	541,590
7. Rapides Parish Police Jury	Political Subdivision	456,450
8. AFCO	Manufacturing	410,136
9. Louisiana Special Ed Center	Resident Facility	364,295
10. Sam's	Wholesaler	337,817
TOTAL		* 10,921,914
TOTAL ELECTRIC SALES		70,004,970

\*Equals Approximately 16% of Total Electricity Sales

**LARGEST UTILITY CUSTOMERS**

**GAS**

Customer	Type of Business	Gross Sales
1. Union Tank Car	Manufacturing	1,242,590
2. Christus St. Frances Cabrini	Hospital	643,121
3. Rapides Regional Medical Center	Hospital	482,991
4. Diamond B Construction	Contractor	407,630
5. Rapides Parish School Board	Political Subdivision	401,965
6. Southern Textiles	Laundry	181,213
7. AFCO Industries	Manufacturing	180,539
8. Louisiana Special Ed Center	Resident Facility	110,059
9. Central LA Surgical Hospital	Hospital	96,856
10. Rapides Parish Police Jury	Political Subdivision	88,761
TOTAL		* 3,835,725
TOTAL GAS SALES		12,434,825

\*Equals Approximately 31% of Total Gas Sales

**2022-2023 ANNUAL BUDGET  
FINANCIAL AND STATISTICAL DATA  
AS OF APRIL 30, 2022**

**LARGEST UTILITY CUSTOMERS**

WATER		
Customer	Type of Business	Gross Sales
1. Town of Woodworth	Political Subdivision	197,160
2. Alexandria Housing Authority	Political Subdivision	76,649
3. Rapides Regional Medical Center	Hospital	59,079
4. Rapides Island Water Association	Water District	57,513
5. Rapides Parish School Board	Political Subdivision	52,031
6. Latanier Water Association	Water District	45,207
7. Christus St. Frances Cabrini	Hospital	37,786
8. Rapides Parish Police Jury	Political Subdivision	27,912
9. Louisiana Special Ed Center	Resident Facility	22,055
10. Chateau Royale Apartments	Real Estate Management	18,660
TOTAL		* 594,072
TOTAL WATER SALES		<u>7,486,084</u>

\*Equals Approximately 8% of Total Water Sales

**LARGEST UTILITY CUSTOMERS**

WASTEWATER		
Customer	Type of Business	Gross Sales
1. Alexandria Housing Authority	Political Subdivision	115,663
2. Rapides Parish Sewer District #1	Political Subdivision	101,480
3. Rapides Regional Medical Center	Hospital	81,141
4. LSUA	Univesity	64,227
5. Rapides Parish School Board	Political Subdivision	57,104
6. Rapides Parish Police Jury	Political Subdivision	50,688
7. Christus St. Frances Cabrini	Hospital	48,465
8. Chateau Royale Apartments	Real Estate Management	38,033
9. Naomi Heights Nursing & Rehab	Nursing Home	34,388
10. Louisiana Special Ed Center	Resident Facility	33,736
TOTAL		* 624,924
TOTAL WASTEWATER SALES		<u>6,586,956</u>

\*Equals Approximately 9% of Total Wastewater Sales

**2022-2023 ANNUAL BUDGET  
FINANCIAL AND STATISTICAL DATA  
AS OF APRIL 30, 2022**

**GENERAL FUND**

**FUND BALANCE GROWTH**

Fiscal Year	Fund Balance	Actual Expenditures	Percent of Budget
2012	19,074,361	53,738,581	35.49%
2013	20,632,474	65,240,290	31.63%
2014	20,297,480	58,326,877	34.80%
2015	21,522,023	57,201,010	37.63%
2016	20,438,434	61,617,747	33.17%
2017	20,929,562	60,761,671	34.45%
2018	22,347,382	60,266,580	37.08%
2019	23,539,827	60,733,475	38.76%
2020	23,626,896	61,702,022	38.29%
2021	28,936,361	63,566,274	45.52%

**GENERAL FUND**

