



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Alexandria
Louisiana**

For the Fiscal Year Beginning

May 1, 2020

Christopher P. Morill

Executive Director

***CITY OF ALEXANDRIA
ELECTED OFFICIALS
2021-2022***

EXECUTIVE

Jeffrey W. Hall

Mayor

LEGISLATIVE

Reddex Washington

Gerber Porter

Cynthia Perry

Catherine Davidson

Chuck Fowler

Jim Villard

Lee Rubin

District One

District Two

District Three

District Four

District Five

At-Large

At-Large

JUDICIAL

Richard Starling, Jr.

Jerome Hopewell

City Judge

City Marshal

***CITY OF ALEXANDRIA
EXECUTIVE OFFICERS
2021 - 2022***

Susan Broussard	Chief of Staff
Ronnie Howard	Police Chief
Larry King	Fire Chief
Monza Williams	Director of Human Resources
Shane Williams	City Attorney
David Johnson	Director of Finance
Melynda Gremillion	Director of Planning (Interim)
Daryl Terry	Commissioner of Public Safety
Kenneth Nolley	Director of Internal Audit

2021-2022 ANNUAL BUDGET

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March 15, 2021

Councilman Jim Villard, President
Members of the Council, City of Alexandria
Post Office Box 71
Alexandria, LA 71309-0071

Dear Councilmen:

In accordance with Section 5-03 of the Home Rule Charter, Local Act 504 of the State of Louisiana and the policy provisions set forth by the Alexandria City Council, I am pleased to submit the Operating and Capital Budgets for Fiscal Year 2021-2022.

The 2021-2022 budget document represents the City's financial intent for the upcoming fiscal year, prioritizing the needs and desires of its citizenry in a thoughtful manner to allocate financial resources to maximize benefit.

This budget document also takes stock of current and future conditions still in a COVID-19 world, which includes the selfless and courageous efforts of the City employees during the last fiscal year; consisting of responses to two hurricanes and two winter storms while working through the pandemic. To that end, we are recommending a 2% across the board pay adjustment to be applied permanently for qualified classified and unclassified employees in compliance with requisite guidelines and policies. We also recommend altering the payment structure for health insurance for City employees and their families, with the City paying 85% of the premium cost on all classes on employee coverage, resulting in savings for all employees with City health insurance coverage.

Jeffrey W. Hall
Mayor

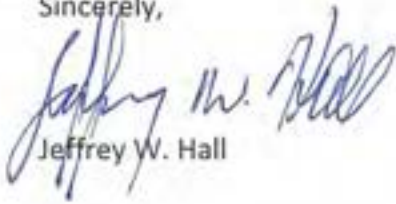


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Office of the Mayor
Post Office Box 71
Alexandria, Louisiana 71309-0071
Tel (318) 449-5000 · Fax (318) 449-5229
e-mail: mayor@cityofalex.com

The 2021-2022 capital budget shows continued commitment to constructing and maintaining both general and utility infrastructure to ensure the ability to provide vital services to the citizens of Alexandria. It also demonstrates our constant evaluation of our utility system to ensure its sustainability as we pursue the assessment of the utility system per the request of our creditors and the language from our audit management letter of 2019. Other projects include additional funds for the reconstruction of Johnny Downs Park and the drilling of additional water wells within the City to lessen dependency on rural wells that are more subject to power failure during inclement weather.

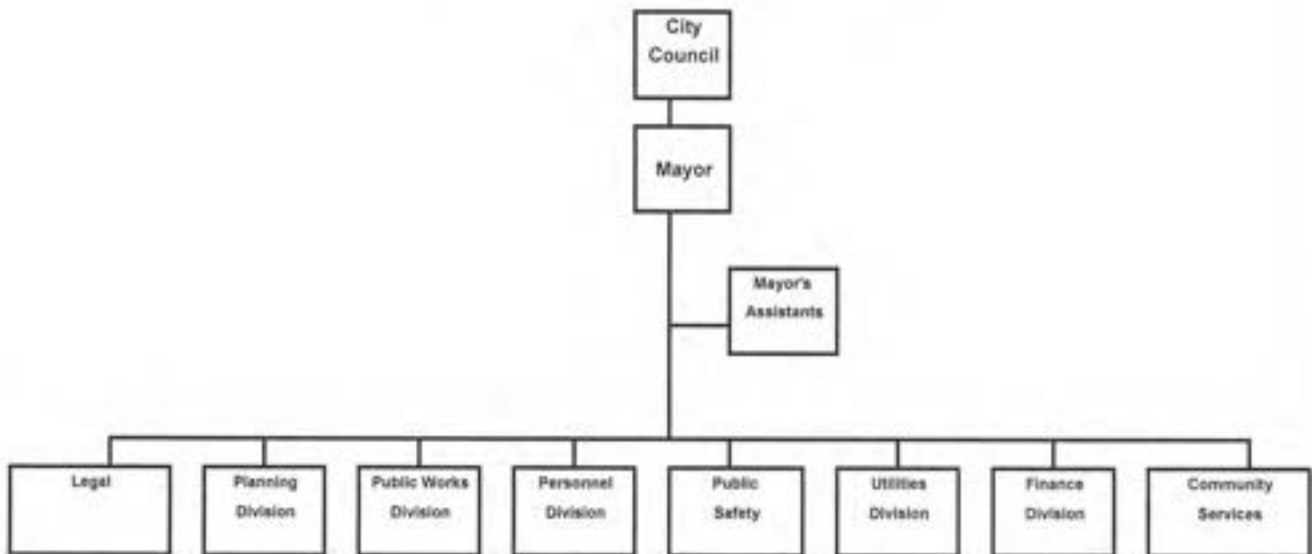
Sincerely,

A handwritten signature in blue ink, appearing to read "Jeffrey W. Hall". The signature is stylized and cursive, with the first name "Jeffrey" being the most prominent part.

Jeffrey W. Hall

CITY OF ALEXANDRIA

Organizational Chart



CITY OF ALEXANDRIA STRUCTURE AND BUDGETARY ORGANIZATION

ORGANIZATION

The City of Alexandria was founded in 1785 and incorporated in 1819. In 1977, the current City Charter was adopted, which established a Mayor-Council form of government consisting of a full time Mayor and seven Councilmen, five of which are elected from districts and two of which are elected at-large.

The City provides a full range of municipal services, including police, fire protection, street and drainage systems, refuse collection, parks and recreation, planning and zoning, public transportation, community development programs, and electric, gas, water, and sewerage services.

An organization chart showing all City entities is provided on the preceding page.

BUDGETARY STRUCTURE

The financial transactions of the City are budgeted and recorded in individual funds categorized as follows: Governmental Fund Type, Proprietary Fund and Fiduciary Fund Type. The funds listed under each category are as follows:

GOVERNMENTAL FUND TYPES: Governmental funds are used to account for all or most of the City's general activities and are budgeted bases on the modified accrual basis of accounting.

1.) GENERAL FUND

The General Fund is the general operating fund of the City and is used to account for operations traditionally associated with a city which are not required to be accounted for in another fund. This fund is used to account for the activities of elected officials, general administration, finance, public works, planning, and public safety.

2.) SPECIAL REVENUE FUNDS

Special revenue Funds are used to account for the proceeds of specific revenue sources which by law are designated to finance particular functions or activities of government.

Special revenue funds within the budget include the Pre Trial Intervention (PTI) Fund.

3.) DEBT SERVICE FUNDS

Debt Service Funds account for the accumulation of resources for, and the payment of, general governmental long-term debt principal and interest. These funds are funded principally from property taxes and sales tax revenue bonds.

4.) CAPITAL PROJECTS FUNDS

The Capital Projects Funds account for financial resources to be used for the acquisition or construction of major capital facilities/infrastructure. The annual Capital Improvements Program is published in a separate

documents and more fully details the funds' activities.

PROPRIETARY FUND TYPES: Proprietary funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary and useful for sound financial administration.

The City budgets proprietary type funds using the accrual basis of accounting except in its treatment of capital expenditures and debt service.

1.) ENTERPRISE FUNDS

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprise, in that costs of providing goods or services to the general public are financed through user charges. Enterprise Funds contained in this budget are:

- a) Electric, Gas, Water and Sewer System
- b) Municipal Transit System (Atrans)
- c) Sanitation System
- d) Zoo Fund
- e) Golf Course Fund

2. INTERNAL SERVICE FUNDS

Internal Service Funds are used to account for the cost of goods or services provided by one department to the other departments and generally accounted as an Enterprise Fund. The Internal Service Funds in this budget are:

- a) Risk Management Fund
- b) Employee Benefits Fund
- c) Unemployment Benefit Fund

FIDUCIARY FUND TYPES: Fiduciary funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the City. The Annual Report includes the City's three pension funds: City, Police, and Fire; however, for budgetary purposes, these funds are controlled by the individual retirement boards and are not considered a part of the City's budget process.

CITY OF ALEXANDRIA LEGAL REQUIREMENTS

BUDGET SUBMISSION

The City Charter requires the Mayor to submit a proposed budget to the Council at least forty-five (45) days prior to the beginning of each fiscal year. After submission of the budget, the council holds a public hearing, at which time all interested persons are given an opportunity to be heard. The budget is finally adopted no later than the twenty-seventh (27) day of the last month of the fiscal year (Sec. 5-02).

The City's fiscal year is May 1 - April 30.

BUDGET ADMINISTRATION

Responsibility for administering the annual budget is the Mayor's.

No payment shall be made or obligation incurred against any allotments or appropriations except in accordance with appropriations duly made and unless the Mayor or his designee first certifies that there is a sufficient unencumbered balance and that the funds will be available to cover the claim or meet the obligation when it becomes due and payable. (Sec. 5-04)

BUDGET AMENDMENTS

Budget Amendments are changes to the original budget ordinance that affect different programs or functions or division, department, office or agency (cost centers).

During the year, the Mayor may certify to the Council that additional revenues are available and present a budget amendment to appropriate these revenues. If at any time during the year it appears that the revenues available will be insufficient to meet the amount appropriated, he shall report to the Council without delay, indicated the amount of the deficit, any remedial action taken by him and his recommendations as to other steps to be taken. (Sec. 5-05)

To meet a public emergency affecting life, health, property or the public peace, the Council may adopt an emergency ordinance at the meeting in which it is introduced. (Sec. 5-05)

At any time during the fiscal year, the Mayor may transfer part or all of any unencumbered appropriations balance only within the same program or function of a division, department, office or agency. (Sec. 5-05)

LAPSE OF APPROPRIATIONS

Every appropriation, except an appropriation for the capital expenditure, shall lapse at the close of the fiscal year to the extent that it has not been expended or encumbered. An appropriation for a capital expenditure shall continue in force until the purpose for which it was made has been accomplished or abandoned; the purpose of any such appropriation shall be deemed abandoned if three (3) years pass without any disbursement from or encumbrance of the appropriations.
(Sec. 5-06)

CITY OF ALEXANDRIA METHODS OF FINANCING INFRASTRUCTURE

Infrastructure refers to public facilities such as roads, bridges, sidewalks, public buildings, mass transit facilities, sewer systems, etc. The following will describe some of the methods which may be or has been utilized by the City of Alexandria to finance the maintenance and expansion of the City's infrastructure.

GENERAL OBLIGATION BONDS

General Obligation (GO) Bonds are backed by the full faith and credit of the City of Alexandria and require voter approval before they can be issued. GO Bonds are secured by a tax levy. The City of Alexandria's debt limit on GO Bonds has been established by state law. LRS 39:562 states GO Bonds may be issued for up to ten percent (10%) of the assessed valuation for any single authorized purpose or thirty-five (35%) of the assessed valuation for all purposes.

REVENUE BONDS

Revenue bonds are serviced from the revenues of a particular enterprise or revenue source. The City of Alexandria primarily issued two types of revenue bonds:

Sales Tax Bonds

Sales Tax Bonds are secured by the revenues received from sales taxes levied by the City of Alexandria. The City is allowed to issue Sales Tax Bonds as long as the annual debt service does not exceed 75% of the estimated sales tax collections for the current year. The City has substantial bonding capacity which varies from time to time depending upon levels of sales tax collections.

Utility Revenue Bonds

Utility Revenue Bonds are secured by the revenues received from the City of Alexandria's Utility Systems. There are no statutory limitations on the amount of bonds that can be issued. Additional Revenue Bonds may be issued after holding or election.

Certificate of Indebtedness (COI)

Certificate of Indebtedness are loans made to the City of Alexandria by financial institution. COIs are secured by excess revenues. The city can issue COIs as long as they are secured by excess revenues of the City above the statutory, necessary and usual charges in each year. The maximum annual debt service on these certificates in any future year may not exceed the budgeted excess revenues for the current year. The City's borrowing capacity varies from time to time depending upon budgeted revenues.

**CITY OF ALEXANDRIA
STATEMENT OF BUDGETARY POLICIES**

Currently the City of Alexandria does not have a formal set of goals and objectives, nor does it have a long-range strategic plan. During the past two years, however, the City Council and the Administration have developed several significant budget policies.

FUND BALANCE:

During the budget process for the 1990-1991 Annual Budget, the City Council includes a policy with the adopted budget that set the Fund Balance for the General Fund at 7% of total revenues with a goal of increasing it to 10% over a three year period. This policy was developed to maintain an adequate operating cash flow and to provide funding for emergencies.

The fund balance goal of 10% was reached and has been maintained since fiscal year 1993-1994.

REVENUES:

The City Council has set the policy of limiting operating transfers from the Utility Fund to the General Fund to five percent of the gross revenues earned by the utility system.

The City's cash flow is normally lowest during the first four months of the fiscal year due to seasonal revenue and expenditure adjustments. In order to address possible cash flow crunches, the Administration has established a policy that limits filling personnel vacancies and purchasing operating capital outlay to an emergency or critical needs basis only.

EXPENDITURES:

The City Council has also established a ceiling of \$300,000 in the General Capital Projects Fund for the purchase of Vehicles and Equipment. However, certain occasional purchases that are very expensive, e.g. a Fire Truck, are excluded from this policy. This policy was created to enable more funds for city infrastructure needs.

RISK MANAGEMENT:

During fiscal year 1989-1990, the City Council created a Risk Management Fund and an Employee Benefits Fund. The purpose of this policy was to better track claims, build up reserves and self-insure a larger part of its insurance program.

CITY OF ALEXANDRIA BUDGETARY PROCESS

The City of Alexandria prepares two separate budget documents: The Annual Operating Budget and the Annual Capital Budget and Five Year plan. In September of each fiscal year the Budget Officer's Office begins compilation of data necessary for the preparation of the Budget Preparation Manuals for both the Annual Capital and Annual Operating Budgets. Each manual contains the criteria to be used in preparing the budget request forms contained in the manuals. The manuals are sent to Division Directors and Department Managers in October. Annual Capital Improvements Budget requests are due the end of November. Annual Budget requests are due mid-December.

While the Division Directors and Department Managers are compiling their expenditure/expense needs, the Mayor and his staff begin preparing the revenue estimates for the upcoming fiscal year.

CAPITAL IMPROVEMENTS PROGRAM BUDGET (CIP)

The Capital Improvements Budget contains a five year plan. The City's goal is to maintain a Capital Improvements Program that will provide for the improvements necessary to meet the needs of the community within the constraints of available resources. Each Division Director and Department Manager is required to review all existing projects contained within the Five Year Plan. Department Managers are required to reassess the cost estimates of projects budgeted in the Five Year Plan. The Division Directors and Department Managers are required to add, delete or revise projects based upon current cost estimates, community and departmental needs. Packages are submitted to the Budget Officer for review. Any request which does not meet the criteria stated in the manual is sent back to the Division Director and Department Manager.

In January of each fiscal year the Administrative Review Committee meets to review all CIP requests. All CIP requests are prioritized based upon a "critical needs assessment" made by the Administrative Review Committee. Projects which maximize local dollars with federal and/or state funds in order to leverage available local funds are given close consideration. The Mayor and his staff diligently work to balance all five years of anticipated revenues with expenditures. Based upon the history of the CIP program, a CIP policy requires a \$500,000 fund balance at the beginning of each fiscal year for the General Capital Projects Funds and the Utility Capital Project Fund. The fund balance requirement is necessary in order to provide funding for any change orders, plan changes, shortfalls, or emergency needs which may occur during the fiscal year.

ANNUAL OPERATING BUDGET

All Division Directors and Department Managers are asked to carefully review their current operating budgets and to anticipate any future requirements for the next fiscal year. A Current Service Level Budget is required by each department to be submitted. A Current Service Level Budget requires each department to develop a budget that would retain the current level of services provided without any increase in operating/contractual line items with the exception of any increases necessary to fund Federal, State or Local mandates. Capital Outlay requests are not limited to a dollar amount but are restricted to only those items imperative to maintaining the current level of service. Any requests for new personnel or operating/contractual increases which were not mandated by law were required to be submitted by budget addendum. In February of each fiscal year the Administrative Review Committee meets to review all operating requests. The Administrative Review Committee meets with all department managers to review their requests.

CITY OF ALEXANDRIA BUDGETARY PROCESS

Once both budgets have been balanced, final figures are compiled by the Budget Officer's Office. A proposed budget document is prepared and submitted to the City Council for their review. The City Charter requires the Mayor to submit a proposed budget to the Council by March 17 of each fiscal year.

CITY OF COUNCIL REVIEW

Once both budgets have been balanced, final figures are compiled by the Budget Officer's Office. A proposed budget document is prepared and submitted to the City Council by March 17 each fiscal year.

A public hearing is held by the Alexandria City Council. The public hearing provides an opportunity for public input to be received on the proposed budget. In April of each fiscal year the Finance Committee of the Alexandria City Council meets with the Administration to review the proposed budgets. The budgets are then presented to the full City Council for adoption. The City Charter requires that the budgets be adopted no later than April 27th.

MAJOR BUDGET AMENDMENT

In November of each fiscal year an analysis of revenues received through the first six months of the current fiscal year is compiled to determine if the budget will be adjusted. If sufficient funds are available, a Major Budget Amendment is prepared. The Administrative Budget Review Committee prepares and approves any additional appropriations to the budget. The Major Budget Amendment is then forwarded to the Alexandria City Council their review and approval.

If the analysis of revenues received should reveal that revenues are not being received as anticipated, then budget "cuts" would be made at this time by the Administrative Budget Review Committee. Any reductions made to the budget by the Administrative Budget Review Committee would be forwarded to the Alexandria City Council for their review and approval.

CITY OF ALEXANDRIA
Budget Preparation Manual
Operating Budget

For Fiscal Year 2021-2022

BUDGET CALENDAR

<u>DATE</u>	<u>ACTIVITY</u>
February 23,2021	Budget Preparation Manual Distributed.
March 1, 2021	Completed budget requests due back the Budget Office.
March 2, 2021	Budget requests reviewed and compiled by Budget Officer.
March 4, 2021	Administrative Budget Review Committee met with Department Managers to discuss new additions or request.
March 12, 2021	Administration's Recommended 2021-2022 Operating & Five Year Capital Budget submitted to the Mayor and City Council.
July 13, 2021	Public Hearing held on Budget.
July 13, 2021	Budget is adopted by City Council.

**CITY OF ALEXANDRIA
GLOSSARY OF BUDGET TERMS**

APPROPRIATIONS - Authorization granted by the City Council to make expenditures to incur obligations for specific purposes.

ASSESSED VALUATION - A value that is established for real or personal property for use as a basis for levying property taxes.

ASSESSMENTS - An amount levied on personal property on a cost sharing basis for improvements made by the benefit of a small group of property owners (e.g. Special assessments for the reconstruction of a sewer line in a lightly populated area).

BUDGET - A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

BUDGET CARRYOVER - The total of the current budget, April 30, minus prior year(s) expenditures.

BUDGET MESSAGE - The opening section of the budget which provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal of years, and the views and recommendations of the Mayor.

CAPITAL IMPROVEMENTS PROGRAM (CIP) - A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs.

CAPITAL OUTLAY - Capital expenditures paid for out of operating funds. Generally consists of machinery, furniture and fixtures, etc. that cost \$500 or more and last more than three years. (Items with a cost of less than \$200, which are purchased in a substantial quantity and are outside the normal operating cost are budgeted as capital outlay).

DEBT SERVICE - Cash outlays in the form of debt principal payments, periodic interest payments and related service charges for debt incurred in prior periods.

DEMAND INDICATORS - Statistical measures of what is accomplished or performed by a budgetary unit. For example, total meters disconnected is a workload indicator.

DEPARTMENT - The smallest organizational unit in the budget.

DIVISION - The highest organizational level in the City in which a specific activity is carried out. A division may consist of several departments.

ENCUMBRANCE - The commitment of appropriated funds to purchase an item or service and to set aside those funds for the future expenditure.

FISCAL YEAR - A twelve-month period of time for which the annual operating budget applies. At the end of this period the government determine its financial position and the results of its operations. The fiscal year for the City of Alexandria is May 1 to April 30.

**CITY OF ALEXANDRIA
GLOSSARY OF BUDGET TERMS**

FIVE YEAR CAPITAL PLAN - A plan of financial operation, to fund capital infrastructure needs over a period accordance with special regulations, restrictions or limitations (e.g. General Fund, Utility Fund, etc.).

FUND - A self-balancing accounting entity segregated to carry on specific activates or attain certain objects in accordance with general regulations, restrictions or limitations. (i.e. General Fund)

FUND BALANCE - Resources remaining from prior years which are available to be budgeted in the current year.

FUND SOURCE - The source of Revenue used to pay for a particular project.

INTERFUND TRANSFERS - Amounts transferred from one fund to another. Transfers are not expenditures and must be appropriated and expenditures in the fund receiving the transfer.

OBJECT CODE - An expenditure classification according to the type of items purchased or services obtained (e.g. Office Expense, Machinery and Equipment, etc.)

ORDINANCE - A formal legislative enactment by the governing body of a municipality.

PERFORMANCE INDICATORS - Statistical measures of the service level provided to the citizenry and/or other city departments. For example, the response time to an emergency call would be a performance indicator for the Fire Department.

PERSONAL ROSTER - A list which contains the titles and numbers of positions authorized to be filled by a particular organizational unit.

PROJECT CATEGORY - The functional improvement category under which a project is assigned, (e.g., Public Enterprise, Economic Development, Street, etc.)

RETAINED EARNINGS - The cumulative earnings since the establishment of the system that have been invested in property, plant and equipment or current assets.

URBAN SYSTEMS - Federal funded street projects that match local funds for the reconstruction of major streets.

ORDINANCE NO. 130-2021

AN ORDINANCE AMENDING ORDINANCE NO. 71-2021 AND THE OPERATING BUDGET FOR THE CITY OF ALEXANDRIA FOR FISCAL YEAR 2021/2022; TO MAKE ADDITIONAL OR SUPPLEMENTAL APPROPRIATIONS FOR GENERAL FUND REVENUES AND AMEND CERTAIN ORDINARY EXPENSES IN THE GENERAL FUND, INCLUDING SALARIES, PENSIONS AND OTHER EXPENSES; TO CLARIFY CERTAIN GENERAL FUND EXPENSES FOR COST CODES OR JOB COST DESIGNATIONS AND LINE ITEMS DESIGNATED; TO AMEND, RESTATE AND RE-ENACT TOTAL REVENUES AND TOTAL EXPENSES FOR THE GENERAL FUND FOR FISCAL YEAR 2021/2022 AND OTHERWISE TO PROVIDE WITH RESPECT THERETO.

Section I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council amends and re-enacts Ordinance No. 71-2021 and the Operating Budget for the City of Alexandria for Fiscal Year 2021-2022, amending the budget and adopting the amendments to the General Fund (101) Revenues and Expenditures and the 2018 Property Tax Fund (312) for Expenditures in the following respects, inclusive, as follows:

Account #	Account Title	Proposed Budget	Inv/Ded	Adjusted Budget
General Fund (101)				
Revenues				
037000 - Other				
305000	Use of Prior Year Revenue	8,495,796	(438,612)	8,057,184
Total Other		8,495,796	(438,612)	8,057,184
Total Revenues		86,180,796	(438,612)	85,742,184
Expenditures				
020500 - General Government				
480204	Salary - Commissioner Public Safety	93,626	(93,626)	0
502203	Fringe - Pensions	29,253	(38,113)	11,140
502202	Fringe - Hospitalization	33,482	(34)	33,448
502206	Fringe - Medicare	2,189	(1,891)	298
502207	Fringe - Life Insurance	126	(62)	64
Total Department		238,990	(133,536)	126,474
020801 - City Court				
520400	Office	6,000	(6,000)	0
520501	Operating supplies	15,000	(15,000)	0
Total Department		21,000	(21,000)	0
020802 - City Marshal				
646013	MPPI Cost Share	400,000	(200,000)	200,000
Total Department		400,000	(200,000)	200,000
054300 - Community Development				
531301	Services - Detention	300,000	(150,000)	150,000
Total Department		300,000	(150,000)	150,000
069000 - Police				
440127	Salary - Assistant Chief	79,893	(1,585)	78,308
440217	Salary - Captain	380,772	(6,966)	373,806
440238	Salary - Lieutenant	763,376	(3,314)	760,062
440258	Salary - Sergeant	1,658,816	(41,294)	1,617,522
440259	Salary - Communications Officer	533,431	(3,968)	529,463
440404	Salary - Corporal	2,000,437	(35,279)	1,965,158
440405	Salary - Police Officer	2,006,586	(2,622)	2,003,964
440407	Salary - Jailer	63,683	(7,628)	56,055
440636	Salary - Records Clerk	438,591	(29,842)	408,749
440638	Salary - Chief's Secretary	48,433	(4,236)	44,197
502201	Fringe - Pension	2,879,264	(78,072)	2,801,192
502202	Fringe - Hospitalization	2,299,094	(21,942)	2,277,152
502206	Fringe - Medicare	139,813	(6,770)	133,043
531262	Police Recruiting	0	(13,516)	13,516
543038	Downtown Security	300,000	(300,000)	0
Total Department		18,177,757	(283,138)	17,894,619
301000 - Community Services				
543036	Programming Community Centers	0	(100,000)	100,000
646042	Red River Festival	100,000	(100,000)	0
Total Department		100,000	(100,000)	0
301060 - Recreational Enhancement				
Total Expenditures		86,180,796	(438,612)	85,742,184
2018 Property Tax Fund (312)				
Expenditures				
Capital Projects				
052301-707000	City Hall Renovation	1,000,000	(1,000,000)	0
152201-707000	Asadian Village Drainage	0	(300,000)	300,000
152201-707000	Deerfield Flood Protection	0	(350,000)	350,000
152201-707000	Willow Glen Drainage	0	(150,000)	150,000
Total Expenditures		1,000,000	(1,800,000)	800,000

Section II: BE IT FURTHER ORDAINED that on page 138 of the 2021-2022 Annual Budget, Police Department the budget as amended by Ordinance No.71-2021 is amended to delete the adopted appropriation of \$1,200,000 for "Salary/Raises" and the sum of \$800,000 for "Fringe Wages" and to substitute the line item expense appropriations set out more specifically in Section I above for certain positions salary and fringe benefits funded for the line items for "Police".

Section III: BE IT FURTHER ORDAINED that the effective date for this Ordinance shall be August 9, 2021 except as otherwise provided herein or in the opinion of the Mayor when implementation of line items hereunder are deemed for such purposes necessary to administer salaries

and other fringe benefits, including determining the ability of the City to administer additional salaries and other fringe benefits contained in collective bargaining; and further otherwise that this ordinance shall become effective upon signature by the Mayor, or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without a signature by the Mayor or August 9, 2021, subject to retroactive application as provided by this section and accepted by Generally Accepted Accounting Practices (GAAP).

Section IV: BE IT FINALLY ORDAINED, etc. that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items, or applications of this ordinance which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

THIS ORDINANCE was introduced on the 29th day of June, 2021.

NOTICE PUBLISHED ON THE 2nd day of July, 2021.

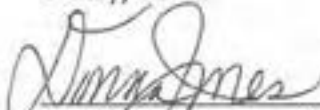
THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole after public hearing, the vote thereon being as follows:

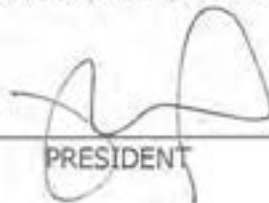
YEAS: Fowler, Perry, Rubin, Davidson, Porter, Washington, Villard.

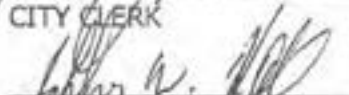
NAYS: None

ABSENT: None

AND THE ORDINANCE was declared adopted on this 13th day of July, 2021 and final publication was made in the Alexandria Town Talk on the 16th day of July, 2021.


CITY CLERK


PRESIDENT


MAYOR'S APPROVAL/VETO

DELIVERED: DATE: _____ TIME: _____

RECEIVED: DATE: _____ TIME: _____

DELIVERED JUL 14 2021

RECEIVED JUL 14 2021



April 30, 2021

Honorable Mayor and
Members of the Alexandria City Council

The operating budget requests for fiscal year ending April 30, 2022 were compiled and presented to the Alexandria City Council. The following is an executive recap summarizing the most significant factors in the adopted budget including revenue assumptions, major initiatives and expenditure breakdowns. Figures are rounded to the nearest thousand or the nearest tenth of a million where appropriate for ease of understanding.

Changes affecting all funds:

A raise of 2% was approved for most full time regular employees. The combined costs of these raises are as follows:

General Fund	\$501,000
CDBG Fund	10,000
Transit Fund	26,000
Utility Fund	242,000
Sanitation Fund	33,000
Zoo Fund	<u>17,000</u>
Total	<u>\$ 829,000</u>

A change in the City's participation of healthcare costs for its employees and their dependents was approved. In this plan, the City absorbs 85% of the premium cost through all 4 classes of employee coverage. The increased cost is broken down by fund as follows:

General Fund	\$566,000
CDBG Fund	11,000
Transit Fund	25,000
Utility Fund	229,000
Sanitation Fund	27,000
Zoo Fund	<u>10,000</u>
Total	<u>\$ 868,000</u>

Jeffrey W. Hall
Mayor



024

David L. Johnson
Director of Finance
Post Office Box 71
Alexandria, LA 71309-0071
Tel (318) 449-5034 · Fax (318) 449-5231
email: david.johnson@cityofalex.com

The Board of Trustees of the City of Alexandria's Employees' Retirement System adopted and set the actuarial contribution rate for the City, as recommended by the actuary, at 19.38 % effective May 1, 2021, a decrease of 1.26% from the existing rate of 20.64%. The decrease in cost by fund at existing staff levels follows:

General Fund	\$ 146,000
CDBG Fund	5,000
Utility Fund	142,000
Sanitation Fund	19,000
Zoo Fund	10,000
Municipal Transit	<u>15,000</u>
Total	<u>\$ 337,000</u>

Operating capital was increased \$.9 million compared to the total in the prior year. Operating capital totals by fund are as follows:

General Fund	\$2,810,000
Utility Fund	4,880,000
Sanitation Fund	432,000
Zoo Fund	<u>50,000</u>
Total	<u>\$8,172,000</u>

Revenue Outlook in Major Funds:

Sales tax continues to be the major source of revenue for the General Fund and the only "permanent" source for the General Capital Projects Fund. Combined City and Parish sales taxes account for 66% of total revenues in the General Fund. City Sales Taxes have shown increases for 6 of the last 10 years, although 1 of the 3 most recently completed years have shown a decrease. Sales Taxes are by nature highly volatile in relation to the economy. Sales taxes for the 2021-2022 Fiscal Year are budgeted at the same levels as the original 2020-2021 budget. These levels approximate the actual levels of Fiscal Year 2019-2020.

Sales taxes is one area of the City's finances that could be adversely affected by the COVID 19 pandemic. Although the City actually showed a substantial 15.51% increase in sales tax collected for Fiscal 2020-2021, it remains to be seen how much of the increase was due to federal stimulus, and what will be the result when the stimulus assistance ends. No one can accurately estimate the severity or duration of the medical effects of the virus, making forecasting the financial effects an extremely difficult task. The confidence people place in the economy relates to how much spending they are apt to do, and that is based on both fact and perception.

The Utilities System Fund contributes to the operation of other funds, including roughly 5% of its gross revenues to the General Fund and all required deficit support to the Municipal Transit Fund. These contributions are critical to the receiving funds in that without them, the operations of these funds would have to be significantly reduced. Charges for the four services (electric, water, gas, and wastewater) account for virtually all of the revenue of the system.

The electrical industry is facing little or no load growth in the last ten years due to increased efficiencies in areas such as lighting and air conditioning. The City's Utilities System's greatest earnings come from the sale of electricity. The lack of growth in that area could become problematic if the operating costs of the system rise significantly. Unlike as previously noted with sales taxes, COVID 19 has adversely affect utility revenues by disruption of business operations and employment for some rate payers. Revenues are down from less usage, and receivables are showing a slower trend in collection.

Fund Balance/Retained Earnings:

The City has significant revenues in most of its operating funds that have allowed the City to operate without having to borrow short-term funds. The 2021-2022 Budget was prepared to utilize some of those prior year revenues as follows:

The **General Fund** is budgeted to use \$8.9 million in Fund Balance in Fiscal 2021-2022.

The **Utilities System Fund** is budgeted to use \$6.6 million in Retained Earnings in Fiscal 2021-2022.

General Fund:

The General Fund budget reflects an increase of \$2.2 million; or 3.34%, compared to the adopted budget of the previous year. As stated earlier, combined sales taxes account for 66% of all General Fund revenues. The summary below details major changes compared to the prior year adopted budget:

Revenues

Other Revenues increased \$2.0 million; or 27.82%, from the previous year's adopted budget. The sole change here is in the Use of Prior Year Fund Balance showing the full increase. It has been the Alexandria City Council's policy to allow the use of prior years' revenues, Fund Balance, to purchase non-recurring capital outlay items such as vehicles, machinery and equipment, office furniture and fixtures, etc. Due to increasing financial demands, the City has in recent years budgetary funded recurring expenditures with the use of fund balance.

Expenditures

Salaries increased 1.69% and **Fringe Benefits** increased 3.66%, accounting for a combined increase of over \$.9 million. This is due to the previously mentioned 2% raise and the City's increased contribution to healthcare.

Capital Outlay increased \$.8 million; or 42.90%, compared to the prior year.

Legislative Division

The Legislative Division increased \$50,000; or 9.71%, due mostly to changes in healthcare coverage by individuals and the 2% raise.

Executive Division

The Executive Division decreased \$85,000; or 5.32%, here the deletion of a position in General Government more than offset the raises and increase in healthcare participation.

Judicial Division

An increase of \$198,000; or 16.64%, was approved for the Judicial Division, due mostly to an increase in the City's cost share with Rapides Parish for the City Marshal.

Finance Division

The Finance Division increased \$174,000; or .283% compared to the prior year. Here an increase of \$126,000 in operating capital joins the raise and increases in healthcare participation to round out the increase.

Public Works Division

The Public Works Division increased \$312,000 or 2.85% compared to the prior year. Here an increase of \$190,000 in operating capital joins the raise and increases in healthcare participation to round out the increase.

Planning Division

An increase of \$33,000; or 3.00%, was approved for Planning Division, due to the raise and increase in healthcare cost participation.

Public Safety Division

An increase of \$1.0 million; or 3.34%, was approved for the Public Safety Division. Here increases in Capital Outlay of \$500,000 and the raise and healthcare cost participation account for the change.

Human Resources Division

An increase of \$223,000; or 22.96%, was approved for this division. This is due mostly to the addition of 1 full time and 1-part time employee, along with the raise and increased healthcare cost participation.

Legal Division

An increase of \$62,000; or 2.85% was approved for this division, due to the raise and changes in healthcare cost participation.

Community Services

An increase of \$240,000; or 4.91%, was approved for this division. This is due mostly to an increase in Demolition of \$150,000 in Community Development, along with the raises and the increase in healthcare participation.

Special Revenue Funds:

The Pre Trial Intervention Fund (PTI) remains unchanged compared to the prior year.

Internal Service Funds:

The Risk Management Fund's overall budget decreased \$66,000 or 1.43%, from the prior year. The sole change in revenue is a net decrease in Charges for Services from the other funds totaling \$66,000. On the expense side, the sole change is a net decrease in Claims of \$66,000.

The Employee Benefits Fund overall budget remained the same compared to the prior year. Changes in revenues include a decrease in Transfers In of \$.5 million and an offsetting increase in Use of Retained Earnings of \$.5 million. Expenses remained the same as the prior year.

The Unemployment Benefits Fund remains unchanged from the prior year.

General Capital Projects

The following is a breakdown of the General Capital Projects by Category:

Category	No. of Projects	Total
Public Enterprise	6	\$ 3,927,000
Drainage	7	2,240,000
Streets	5	440,000
Parks/Recreation	<u>1</u>	<u>1,700,000</u>
Total	<u>19</u>	<u>\$ 8,307,000</u>

The General Capital Projects are funded by Sales Tax Revenues, Property Tax Revenues, State and Federal Funds and Other Revenues. A five year 11.25 millage property tax dedicated to general capital projects has been approved by the voters in 1988, 1998, 2003, and 2008. This property tax renewed in 2018 for ten years. One-half of the 1976 Sales Tax is dedicated to payment of principal and interest on the sales tax bonds and capital improvements.

Projects involving economic development, construction of new facilities, renovation of existing public facilities and feasibility or master plan studies are budgeted under the Public Enterprise category. The City currently has budgeted 18 projects in this category. The 2021-2022 Budget will add 1 project and adjust funding for 5 of these projects.

A project was initially funded for \$3 million to allow the City to consider operating its own Transfer Station or Landfill in support of the City's Sanitation operations. The Reconstruction of Johnny Downs Sports Complex received additional funding of \$1.7 million in the 2021-2022 Budget, while various drainage and street projects such as Residential Ditch Closure also received funding.

Other major projects under construction include Martin Park Drainage Improvements and Woodale Outfall/ Railroad Avenue Drainage Improvements.

The Reserve for Relocation Project, operates as "holding" account for the other projects. The Reserve for Relocation Projects is used to "hold" Utility Funds transferred to the General Capital Projects fund for use with street or drainage projects. The reconstruction of streets or drainage systems often requires the movement or relocation of utility systems. A minimum appropriation of \$100,000 per year is typically made by the Utility Funds to the General Capital Projects Fund.

Budget Amendments will be used to transfer the Utility Fund into special account numbers within a related project. If Utility Funds remain in a completed project, these funds are transferred back to the Reserve for Relocation Projects "holding" account.

Enterprise Capital Projects

The following is a breakdown of the Enterprise Capital Projects by Category:

Category	No. of Projects	Total
Electric	10	\$2,191,000
Water	6	2,900,000
Gas	6	1,108,000
Wastewater	4	1,361,000
Other	2	224,000
Municipal Transit	<u>2</u>	<u>260,000</u>
Total	<u>30</u>	\$ <u>8,044,000</u>

The Enterprise Capital Projects are funded by revenues generated by the City's Utilities System, Utility Revenue Bonds, revolving loans from the State Department of Health and Hospitals, and matching FTA grants.

At present, the City is engaging consultants to assess the needs of its Utilities System infrastructure. This will assure the ability of the 4 components; electricity, gas, water and wastewater, to provide reliable service to the customer at the existing level of service as well as provide for any anticipated growth in all areas. This assessment will materially impact future capital budgets in the Enterprise Capital Projects. To this end, the City has begun replacing electrical transmission transformers such as at the Twin Bridges Substation. Other major projects include Water Well Reclamation, Prescott Substation 2400V Conversion, and Baffle Wall Reconstruction at the Wastewater Treatment Plant.

Utilities System Fund:

The **Utilities System Fund's** 2021-2022 adopted budget increased by \$.6 million; or .52% compared to the prior year.

Revenues

The only major change here is the increase in Use of Retained Earnings of \$.6 million.

Expenses

Changes in expenses are relatively minor and include increases in Salaries and Fringes of \$.2 million due to the raise and increased participation in healthcare cost, along with an increase of \$.2 million in Capital Outlay.

Sanitation Fund:

Sanitation's budget increased \$158,000, or 2.87% compared to the prior year.

In revenues, the major change is an increase in the Transfer from General Fund of \$278,000. This is partially offset by a decrease in Charges for Services of \$120,000.

In expenses, the greater changes are an increase in Operating Capital of \$231,000, which is partially offset by a decrease in Operating & Contractual of \$100,000. Changes due to the increased participation in healthcare cost account for the remainder.

Zoological Park Fund

The Zoo's budget decreased \$30,000, or 1.20%.

In revenues, Taxes increased \$54,000, partially offsetting decreases in Charges for Services \$85,000.

In expenses, Capital Outlay decreased \$76,000; while Transfers to General Fund increased \$32,000. Changes due to the raise and increased participation in healthcare cost account for the remaining differences.

Golf Course Fund:

The Golf Course's budget decreased \$48,000; or 4.82%.

In revenues, the only change is that Transfers from General Fund are decreased \$48,000. In expenses, Transfers to Other Funds decreased by \$48,000.

Municipal Transit Fund:

Municipal Transit Fund's budget increased \$57,000, or 1.62%, compared to the previous year.

In revenues, Transfers from the Utilities System Fund decreased by \$943,000; while Intergovernmental Revenue increased by \$1.0 million.

In expenses, increases in Salaries and Fringes to the raise and healthcare cost increased participation amount to \$79,000. These are partially offset by decreases in Operating Capital and other minor changes.

Sincerely,

A handwritten signature in blue ink, appearing to read 'D. Johnson', with a long horizontal flourish extending to the right.

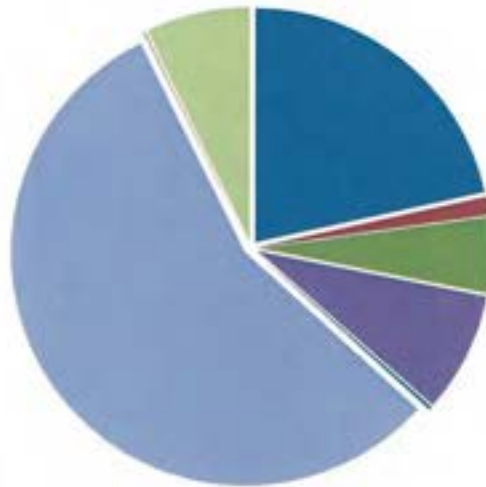
David Johnson
Director of Finance
City of Alexandria

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2021-2022 ANNUAL BUDGET

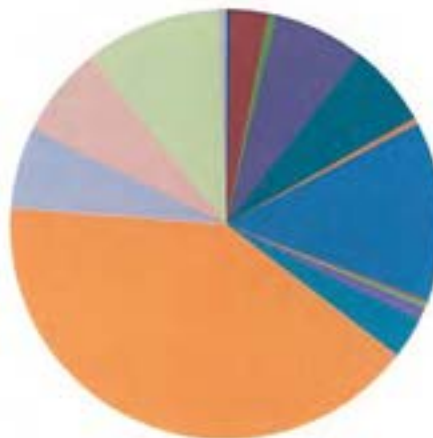
COMBINED ANNUAL BUDGET SUMMARY

Sources



■ Taxes ■ Licenses and Permits ■ Intergovernmental ■ Internal Services and Interfunds ■ Fines and Forfeits ■ Investment Income ■ Charges for Services ■ Other ■ Use of Fund Balance/Retained Earnings

Uses



■ Legislative ■ Executive ■ Judicial ■ Finance
 ■ Public Works ■ Planning and Development ■ Public Safety ■ Civil Service
 ■ Human Resources ■ Legal ■ Community Services ■ Enterprise Operations
 ■ Debt Principal & Interest ■ Claims/Loss Paid ■ Other - Interfund Transfers ■ Excess Revenue over Expenditures

2021-2022 ANNUAL BUDGET

COMBINED SUMMARY OF BUDGET BY FUND GROUPS

DESCRIPTION	GOVERNMENTAL FUND TYPES			
	GENERAL FUND	SPECIAL REVENUE FUNDS	GENERAL DEBT SERVICE	GENERAL CAPITAL PROJECTS
SOURCES OF FUNDS				
Taxes	34,267,000		2,823,725	9,788,575
Licenses and Permits	2,885,000			
Intergovernmental	9,975,000			
Internal Services and Interfunds	9,668,000			100,000
Fines and Forfeits	364,000	185,000		
Investment Income	0			
Charges for Services	220,000			
Other	321,000			
Debt Proceeds	0			
Use of Fund Balance/Retained Earnings	8,944,408			0
TOTAL SOURCES OF FUNDS	66,664,408	185,000	2,823,725	9,888,575
USES OF FUNDS				
Legislative	565,652			
Executive	1,516,330		600	3,927,000
Judicial	1,384,958			
Finance	6,330,077			
Public Works	11,262,171			2,680,000
Planning and Development	1,122,909			
Public Safety	30,224,405			0
Civil Service	370,635			
Human Resources	822,567			
Legal	2,247,751			
Community Services	5,132,027			1,700,000
Enterprise Operations				
Debt Principal & Interest	1,280,926		2,822,925	
Claims/Fees Paid				
Other - Interfund Transfers	4,404,000	185,000		411,000
Excess Revenue over Expenditures				1,170,575
TOTAL USES OF FUNDS	66,664,408	185,000	2,823,725	9,888,575

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

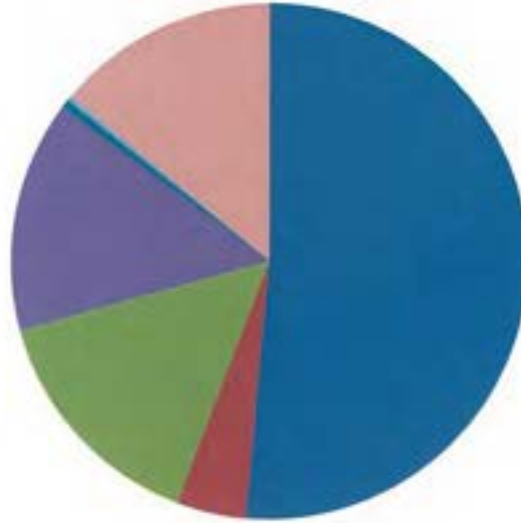
COMBINED SUMMARY OF BUDGET BY FUND GROUPS

PROPRIETARY FUND TYPES							COMBINED TOTAL
INTERNAL SERVICE FUNDS	UTILITY SYSTEM	SANITATION	MUNICIPAL TRANSIT SYSTEM	ZOO FUND	GOLF COURSE FUND	ENTERPRISE CAPITAL PROJECTS	
				1,249,000		39,500	48,187,800
							2,885,000
			1,604,000			220,500	11,799,500
	132,000	424,000	1,588,000	788,000	343,000	5,652,000	18,675,000
							549,000
							0
14,770,000	103,204,000	5,243,000	393,000	425,000	605,000		124,860,000
75,000	40,000		6,000				442,000
							0
510,600	6,612,817						16,067,825
15,355,600	109,988,817	5,667,000	3,571,000	2,462,000	948,000	5,912,000	223,466,125
-----							565,652
	865,575						6,309,705
							1,384,958
	8,993,234						15,323,311
							13,942,171
							1,122,909
							30,224,405
							370,635
							822,567
75,000							2,322,751
							6,832,027
	74,655,380	4,839,000	2,810,000	2,049,000	854,000	5,912,000	91,119,380
	9,430,628						13,534,479
15,280,600							15,280,600
	16,044,000	828,000	761,000	413,000	94,000		23,140,000
							1,170,575
15,355,600	109,988,817	5,667,000	3,571,000	2,462,000	948,000	5,912,000	223,466,125

CITY OF ALEXANDRIA

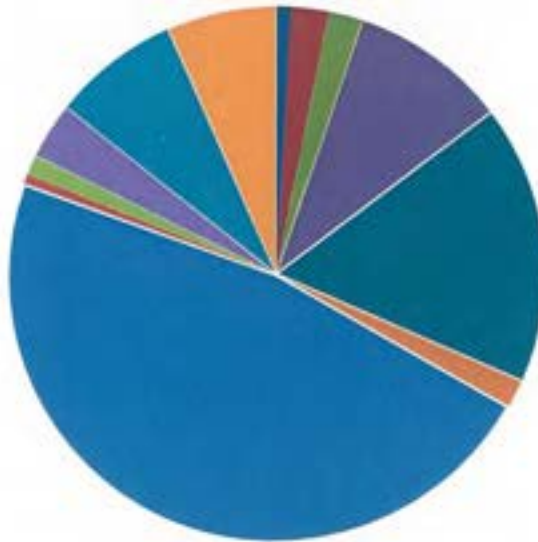
**2021-2022 ANNUAL BUDGET
GENERAL FUND
ADOPTED BUDGET SUMMARY**

Revenues



- Taxes
- Licenses & Permits
- Intergovernmental
- Internal Transfers/Interfunds
- Fines & Forfeitures
- Investment Income
- Charges for Services
- Other

Expenditures



- Legislative
- Executive
- Judicial
- Finance
- Public Works
- Planning
- Public Safety
- Civil Service
- Human Resources
- Legal
- Community Services
- Interfund Transfers

2021-2022 ANNUAL BUDGET

**SUMMARY OF FUNDS
GENERAL FUND**

REVENUE SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		
	Actual Received	Actual Received	Adopted Budget	Final Budget	Admin Approved	Adopted	Adopted
Taxes	34,661,057	34,817,165	34,287,000	34,726,000	34,287,000	34,287,000	0.00%
Licenses & Permits	3,133,239	3,004,739	2,885,000	2,985,000	2,885,000	2,885,000	0.00%
Intergovernmental	10,839,489	11,143,027	9,975,000	13,660,000	9,975,000	9,975,000	0.00%
Internal Transfers/Interfunds	10,959,023	10,905,000	9,533,000	9,543,000	9,668,000	9,668,000	1.42%
Fines & Forfeitures	354,534	308,428	364,000	244,000	364,000	364,000	0.00%
Investment Income	177,572	138,879	0	35,000	0	0	0.00%
Charges for Services	300,260	332,868	220,000	245,000	220,000	220,000	0.00%
Other	762,641	737,037	7,248,816	8,688,219	8,766,796	9,265,408	27.82%
Total Revenues	61,187,815	61,387,143	64,512,816	70,126,219	66,165,796	66,664,408	3.34%

EXPENDITURE SUMMARY BY DIVISION

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Legislative	440,009	452,692	515,595	515,595	565,652	565,652	9.71%
Executive	946,868	1,318,350	1,601,489	1,611,489	1,629,846	1,516,330	-5.32%
Judicial	1,140,235	1,173,840	1,187,376	1,172,376	1,205,958	1,384,958	16.64%
Finance	5,039,070	5,116,900	6,155,919	6,113,919	6,330,077	6,330,077	2.83%
Public Works	11,091,818	10,841,766	10,950,320	14,856,320	11,262,171	11,262,171	2.85%
Planning	915,658	849,977	1,090,197	940,197	1,122,909	1,122,909	3.00%
Public Safety	28,470,983	28,763,854	30,487,329	30,879,329	31,222,203	31,505,331	3.34%
Civil Service	214,372	208,233	362,996	390,996	370,635	370,635	2.10%
Human Resources	537,382	612,883	607,419	650,419	822,567	822,567	35.42%
Legal	2,354,972	1,905,638	2,185,470	2,241,470	2,247,751	2,247,751	2.85%
Community Services	3,844,777	3,752,635	4,691,708	4,644,706	4,962,027	5,132,027	4.91%
Interfund Transfers	5,324,987	6,303,303	4,477,000	6,109,403	4,404,000	4,404,000	0.00%
Operating Reserve	0	0	0	0	0	0	0.00%
Total Expenditures	60,321,131	61,300,071	64,512,816	70,126,219	66,165,796	66,664,408	3.34%

EXPENDITURE SUMMARY BY CATEGORY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries	26,061,395	25,722,639	27,567,036	27,198,036	27,722,835	28,031,911	1.69%
Fringe Benefits	11,179,343	11,157,187	13,919,519	12,877,519	14,381,409	14,428,429	3.66%
Operating & Contractual	10,477,857	9,975,455	11,204,500	15,956,500	11,474,500	11,417,016	1.90%
Other	10,438,857	11,139,258	9,855,485	11,206,888	9,777,187	9,977,187	1.23%
Capital Outlay	2,163,679	3,305,532	1,966,276	2,887,276	2,809,865	2,809,865	42.90%
Total Expenditures	60,321,131	61,300,071	64,512,816	70,126,219	66,165,796	66,664,408	3.34%

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

**SUMMARY OF FUNDS
PRE TRIAL INTERVENTION FUND**

REVENUE SUMMARY

DESCRIPTION	2017-2018	2018-2019	2019-2020		2020-2021		
	Actual	Actual	Adopted	Final	Admin		Percent
	Received	Received	Budget	Budget	Approved	Adopted	Change
Taxes	0	0	0	0	0	0	0.00%
Intergovernmental	0	0	0	0	0	0	0.00%
Interfund Transfers	0	0	0	0	0	0	0.00%
Investment Income	7,687	10,602	0	0	0	0	0.00%
Fines & Forfeitures	306,320	250,905	185,000	225,000	185,000	185,000	0.00%
Use of Property	0	0	0	0	0	0	0.00%
Other	0	0	0	0	0	0	0.00%
Total Revenue	314,007	261,507	185,000	225,000	185,000	185,000	0.00%

EXPENSE SUMMARY BY CATEGORY

DESCRIPTION	2017-2018	2018-2019	2019-2020		2020-2021		
	Actual	Actual	Adopted	Final	Admin		Percent
	Exp	Exp	Budget	Budget	Approved	Adopted	Change
Salaries	0	0	0	0	0	0	0.00%
Fringe	0	0	0	0	0	0	0.00%
Operating & Contractual	68,000	0	0	0	0	0	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Interfund Transfers	162,000	235,000	185,000	225,000	185,000	185,000	0.00%
Operating Reserve	0	0	0	0	0	0	0.00%
Total Expenses	230,000	235,000	185,000	225,000	185,000	185,000	0.00%

2021-2022 ANNUAL BUDGET

**SUMMARY OF FUNDS
GENERAL DEBT SERVICE FUND**

REVENUE SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
	Actual Received	Actual Received	Adopted Budget	Final Budget	Admin Approved	Adopted	
Taxes	2,726,362	2,846,566	2,819,575	2,819,575	2,823,725	2,823,725	0.15%
Intergovernmental	0	0	0	0	0	0	0.00%
Interfund Transfers	0	0	0	0	0	0	0.00%
Investment Income	13,713	17,133	0	7,000	0	0	0.00%
Charges for Services	0	0	0	0	0	0	0.00%
Use of Property	0	0	0	0	0	0	0.00%
Other	0	0	0	0	0	0	100.00%
Total Revenue	2,740,075	2,863,699	2,819,575	2,826,575	2,823,725	2,823,725	0.15%

EXPENDITURE SUMMARY BY CATEGORY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries	0	0	0	0	0	0	0.00%
Fringe	0	0	0	0	0	0	0.00%
Operating & Contractual	1,800	800	800	800	800	800	0.00%
Other	2,858,375	2,801,275	2,818,775	2,825,775	2,822,925	2,822,925	0.15%
Capital Outlay	0	0	0	0	0	0	0.00%
Interfund Transfers	0	0	0	0	0	0	0.00%
Operating Reserve	0	0	0	0	0	0	0.00%
Total Expenditures	2,860,175	2,802,075	2,819,575	2,826,575	2,823,725	2,823,725	0.15%

2021-2022 ANNUAL BUDGET

**SUMMARY OF FUNDS
RISK MANAGEMENT FUND**

REVENUE SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		
	Actual Received	Actual Received	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Taxes	0	0	0	0	0	0	0.00%
Intergovernmental	0	0	0	0	0	0	0.00%
Interfund Transfers	0	0	0	0	0	0	0.00%
Investment Income	91,952	70,223	0	70,000	0	0	0.00%
Charges for Services	4,075,000	4,313,000	4,531,000	4,276,000	4,465,000	4,465,000	-1.46%
Use of Property	0	0	0	0	0	0	0.00%
Other	226,075	544,600	75,000	225,000	75,000	75,000	0.00%
Total Revenue	4,393,027	4,927,823	4,606,000	4,571,000	4,540,000	4,540,000	-1.43%

EXPENSE SUMMARY BY CATEGORY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries	0	0	50,000	50,000	50,000	50,000	0.00%
Fringe	0	0	13,523	13,523	13,523	13,523	0.00%
Operating & Contractual	1,307,130	1,221,123	1,231,477	1,231,477	1,231,477	1,231,477	0.00%
Other	2,676,058	4,206,378	3,311,000	3,276,000	3,245,000	3,245,000	-1.99%
Capital Outlay	0	0	0	0	0	0	100.00%
Interfund Transfers	0	0	0	0	0	0	0.00%
Operating Reserve	0	0	0	0	0	0	0.00%
Total Expenses	3,983,188	5,427,501	4,606,000	4,571,000	4,540,000	4,540,000	-1.43%

2021-2022 ANNUAL BUDGET

**SUMMARY OF FUNDS
EMPLOYEE BENEFITS FUND**

REVENUE SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		
	Actual Received	Actual Received	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Taxes	0	0	0	0	0	0	0.00%
Intergovernmental	0	0	0	0	0	0	0.00%
Interfund Transfers	2,136,000	1,368,000	500,000	500,000	0	0	-100.00%
Investment Income	83,268	78,293	0	20,000	0	0	0.00%
Charges for Services	10,365,802	10,284,951	10,305,000	10,365,000	10,305,000	10,305,000	0.00%
Use of Property	0	0	0	0	0	0	0.00%
Other	0	0	0	0	500,000	500,000	0.00%
Total Revenue	12,585,070	11,731,244	10,805,000	10,885,000	10,805,000	10,805,000	0.00%

EXPENSE SUMMARY BY CATEGORY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries	0	0	0	0	0	0	0.00%
Fringe	0	0	0	0	0	0	0.00%
Operating & Contractual	2,376,940	2,294,241	2,285,000	2,465,000	2,285,000	2,285,000	0.00%
Other	7,230,797	7,816,562	8,520,000	8,420,000	8,520,000	8,520,000	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Interfund Transfers	0	0	0	0	0	0	0.00%
Operating Reserve	0	0	0	0	0	0	0.00%
Total Expenses	9,607,737	10,110,803	10,805,000	10,885,000	10,805,000	10,805,000	0.00%

2021-2022 ANNUAL BUDGET

**SUMMARY OF FUNDS
UNEMPLOYMENT BENEFITS FUND**

REVENUE SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
	Actual Received	Actual Received	Adopted Budget	Final Budget	Admin Approved	Adopted	
Taxes	0	0	0	0	0	0	0.00%
Intergovernmental	0	0	0	0	0	0	0.00%
Interfund Transfers	0	0	0	0	0	0	0.00%
Investment Income	3,341	2,610	0	600	0	0	0.00%
Charges for Services	0	0	0	0	0	0	0.00%
Use of Property	0	0	0	0	0	0	0.00%
Other	0	0	10,600	10,000	10,600	10,600	0.00%
Total Revenue	3,341	2,610	10,600	10,600	10,600	10,600	0.00%

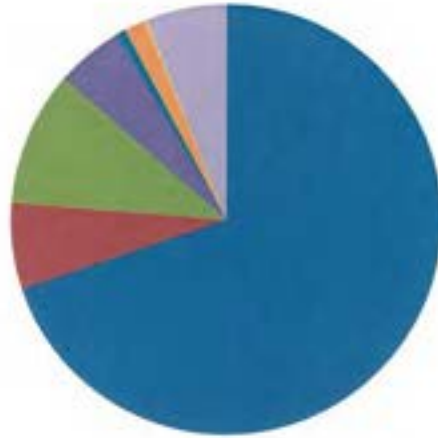
EXPENSE SUMMARY BY CATEGORY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries	0	0	0	0	0	0	0.00%
Fringe	0	0	0	0	0	0	0.00%
Operating & Contractual	0	0	0	0	0	0	0.00%
Other	6,657	9,294	10,600	10,600	10,600	10,600	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Interfund Transfers	0	0	0	0	0	0	0.00%
Operating Reserve	0	0	0	0	0	0	0.00%
Total Expenses	6,657	9,294	10,600	10,600	10,600	10,600	0.00%

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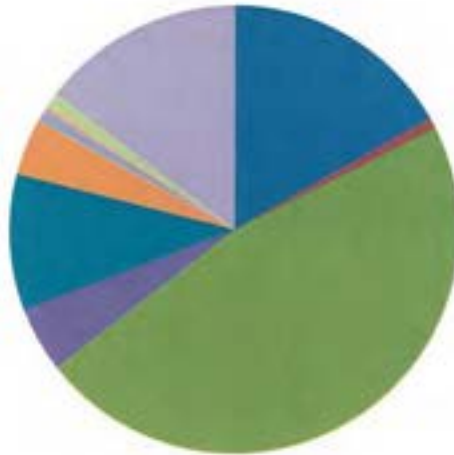
**2021-2022 ANNUAL BUDGET
UTILITY SYSTEM FUND
ADOPTED BUDGET SUMMARY**

Revenues



- | | | | |
|----------------------------|-----------------|---------------------|---------------------|
| ■ Electric | ■ Water | ■ Gas | ■ Wastewater |
| ■ Environmental Compliance | ■ Other Charges | ■ Investment Income | ■ Intergovernmental |
| ■ Interfund Transfers | ■ Other | | |

Expenses



- | | | | |
|--------------------|-----------------------|--------------------------|----------------------------|
| ■ Finance | ■ Administration | ■ Electric | ■ Water |
| ■ Gas | ■ Wastewater | ■ Environmental Services | ■ Environmental Compliance |
| ■ Utility Services | ■ Interfund Transfers | | |

2021-2022 ANNUAL BUDGET

SUMMARY OF FUNDS

UTILITY FUND

REVENUE SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
	Actual Received	Actual Received	Adopted Budget	Final Budget	Admin Approved	Adopted	
Electric	72,315,875	71,953,495	76,777,000	68,927,000	76,777,000	76,777,000	0.00%
Water	7,606,776	7,920,674	7,160,000	7,395,000	7,160,000	7,160,000	0.00%
Gas	10,685,503	8,415,383	11,117,000	8,797,000	11,117,000	11,117,000	0.00%
Wastewater	6,442,870	6,920,564	5,570,000	6,235,000	5,570,000	5,570,000	0.00%
Environmental Compliance	745,340	761,576	755,000	755,000	755,000	755,000	0.00%
Other Charges	1,892,900	1,828,219	1,825,000	1,815,000	1,825,000	1,825,000	0.00%
Investment Income	249,282	230,692	0	50,000	0	0	0.00%
Intergovernmental	0	0	0	0	0	0	0.00%
Interfund Transfers	174,000	174,000	169,000	132,000	132,000	132,000	-21.89%
Other	8,866	109,223	6,045,737	7,995,737	6,652,817	6,652,817	10.04%
Total Revenue	100,121,412	98,313,826	109,418,737	102,101,737	109,988,817	109,988,817	0.52%

EXPENSE SUMMARY BY DIVISION

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Finance	18,072,656	14,955,987	18,866,417	19,104,417	18,423,862	18,423,862	-2.35%
Administration	751,996	611,726	862,095	846,095	865,575	865,575	0.40%
Electric	43,221,347	38,678,550	51,449,784	46,814,784	51,624,845	51,624,845	0.34%
Water	4,252,499	5,703,685	5,055,893	5,044,893	5,209,435	5,209,435	3.04%
Gas	9,182,862	7,095,881	10,790,568	7,775,568	10,806,563	10,806,563	0.15%
Wastewater	4,100,027	4,147,136	4,547,751	4,702,751	4,507,437	4,507,437	-0.89%
Environmental Services	496,043	544,536	862,025	854,025	822,051	822,051	-4.64%
Environmental Compliance	199,017	150,591	408,000	408,000	408,000	408,000	0.00%
Utility Services	1,086,405	906,712	1,351,204	1,311,204	1,277,049	1,277,049	-5.49%
Interfund Transfers	23,954,433	19,473,157	15,225,000	15,240,000	16,044,000	16,044,000	5.38%
Operating Reserve	0	0	0	0	0	0	0.00%
Total Expenses	105,317,285	92,267,961	109,418,737	102,101,737	109,988,817	109,988,817	0.52%

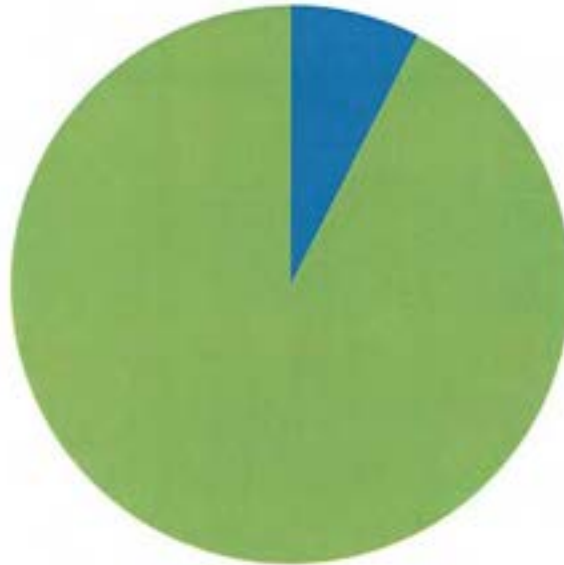
EXPENSE SUMMARY BY CATEGORY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries	10,338,701	10,168,830	11,311,170	10,911,170	11,447,016	11,447,016	1.20%
Fringe Benefits	4,514,238	4,007,862	5,256,591	5,029,591	5,343,680	5,343,680	1.66%
Operating & Contractual	51,636,745	45,090,096	61,522,000	54,231,000	61,643,000	61,643,000	0.20%
Other	35,329,098	27,871,741	26,626,673	26,641,673	26,674,628	26,674,628	0.18%
Capital Outlay	3,498,503	5,129,432	4,702,303	5,288,303	4,880,493	4,880,493	3.79%
Total Expenses	105,317,285	92,267,961	109,418,737	102,101,737	109,988,817	109,988,817	0.52%

CITY OF ALEXANDRIA

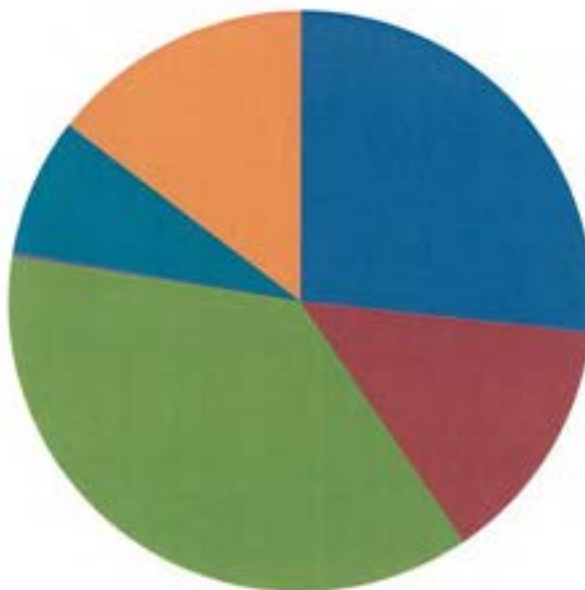
2021-2022 ANNUAL BUDGET
SANITATION FUND
ADOPTED BUDGET SUMMARY

Revenues



■ Internal Service/Interfunds ■ Other ■ Charges for Services

Expenses



■ Salaries ■ Fringe ■ Operating & Contractual ■ Other ■ Capital Outlay ■ Interfund Transfers

2021-2022 ANNUAL BUDGET

**SUMMARY OF FUNDS
SANITATION FUND**

REVENUE SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
	Actual Received	Actual Received	Adopted Budget	Final Budget	Admin Approved	Adopted	
Taxes	0	0	0	0	0	0	0.00%
Intergovernmental	0	0	0	0	0	0	0.00%
Interfund Transfers	0	639,774	146,000	829,000	424,000	424,000	0.00%
Investment Income	21,167	16,847	0	6,000	0	0	0.00%
Charges for Services	4,989,997	5,257,100	5,363,000	5,143,000	5,243,000	5,243,000	-2.24%
Use of Property	0	0	0	0	0	0	0.00%
Other	4,125	1,200	0	0	0	0	0.00%
Total Revenue	5,015,289	5,914,921	5,509,000	5,978,000	5,667,000	5,667,000	2.87%

EXPENSE SUMMARY BY CATEGORY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries	1,191,722	1,288,515	1,525,069	1,412,069	1,513,671	1,513,671	-0.75%
Fringe	489,597	477,824	750,482	690,482	780,589	780,589	4.01%
Operating & Contractual	2,221,336	2,201,800	2,201,000	2,527,000	2,101,000	2,101,000	-4.54%
Other	12,000	12,000	12,000	12,000	12,000	12,000	0.00%
Capital Outlay	202,663	294,163	200,449	524,449	431,740	431,740	115.39%
Interfund Transfers	885,000	885,000	820,000	812,000	828,000	828,000	0.98%
Operating Reserve	0	0	0	0	0	0	0.00%
Total Expenses	5,002,318	5,159,302	5,509,000	5,978,000	5,667,000	5,667,000	2.87%

2021-2022 ANNUAL BUDGET

**SUMMARY OF FUNDS
ZOOLOGICAL PARK FUND**

REVENUE SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		
	Actual Received	Actual Received	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Taxes	1,219,945	1,235,048	1,195,000	1,249,000	1,249,000	1,249,000	4.52%
Intergovernmental	0	0	0	0	0	0	0.00%
Interfund Transfers	1,757,435	2,110,900	787,000	1,493,000	788,000	788,000	0.00%
Investment Income	18,025	14,686	0	0	0	0	0.00%
Charges for Services	507,923	421,931	510,000	175,000	425,000	425,000	-16.67%
Use of Property	0	0	0	0	0	0	0.00%
Other	6,107	13,032	0	0	0	0	0.00%
Total Revenue	3,509,435	3,795,597	2,492,000	2,917,000	2,462,000	2,462,000	-1.20%

EXPENSE SUMMARY BY CATEGORY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries	723,341	713,586	745,213	783,213	757,027	757,027	1.59%
Fringe	293,008	271,368	335,249	323,249	337,686	337,686	0.73%
Operating & Contractual	1,061,184	1,341,141	904,000	1,271,000	904,000	904,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	173,538	162,406	126,538	126,538	50,287	50,287	-60.28%
Interfund Transfers	1,185,000	1,185,000	381,000	413,000	413,000	413,000	8.40%
Operating Reserve	0	0	0	0	0	0	0.00%
Total Expenses	3,436,071	3,673,501	2,492,000	2,917,000	2,462,000	2,462,000	-1.20%

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

**SUMMARY OF FUNDS
GOLF COURSE FUND**

REVENUE SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		
	Actual Received	Actual Received	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Taxes	0	0	0	0	0	0	0.00%
Intergovernmental	0	0	0	0	0	0	0.00%
Interfund Transfers	226,000	244,000	391,000	463,000	343,000	343,000	0.00%
Investment Income	11,353	4,999	0	0	0	0	0.00%
Charges for Services	622,033	512,690	605,000	466,000	605,000	605,000	0.00%
Use of Property	0	0	0	0	0	0	0.00%
Other	0	0	0	0	0	0	0.00%
Total Revenue	859,386	761,689	996,000	929,000	948,000	948,000	-4.82%

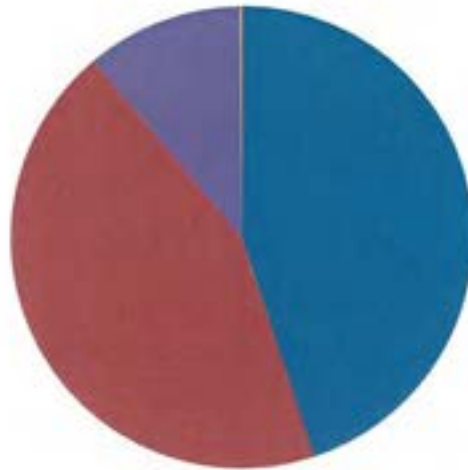
EXPENSE SUMMARY BY CATEGORY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries	0	0	0	0	0	0	0.00%
Fringe	0	0	0	0	0	0	0.00%
Operating & Contractual	763,996	777,563	854,000	835,000	854,000	854,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	5,200	8,375	0	0	0	0	0.00%
Interfund Transfers	26,000	26,000	142,000	94,000	94,000	94,000	-33.80%
Operating Reserve	0	0	0	0	0	0	0.00%
Total Expenses	795,196	811,938	996,000	929,000	948,000	948,000	-4.82%

CITY OF ALEXANDRIA

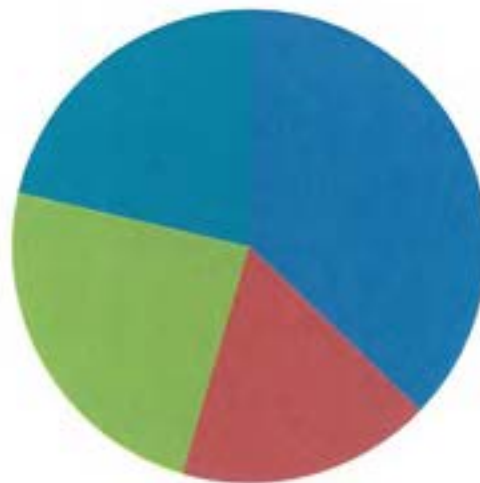
2021-2022 ANNUAL BUDGET
MUNICIPAL TRANSIT FUND
ADOPTED BUDGET SUMMARY

Revenues



■ Intergovernmental ■ Interfund Transfers ■ Charges for Services ■ Other

Expenses



■ Salaries ■ Fringe ■ Operating & Contractual ■ Capital Outlay ■ Interfund Transfers

2021-2022 ANNUAL BUDGET

**SUMMARY OF FUNDS
MUNICIPAL TRANSIT FUND**

REVENUE SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		
	Actual Received	Actual Received	Adopted Budget	Final Budget	Admin Approved	Adopted	Adopted
Taxes	0	0	0	0	0	0	0.00%
Intergovernmental	1,057,038	718,022	604,000	574,000	1,604,000	1,604,000	165.56%
Interfund Transfers	2,303,433	2,492,157	2,511,000	2,522,000	1,568,000	1,568,000	0.00%
Investment Income	19,235	20,985	0	6,000	0	0	0.00%
Charges for Services	431,139	420,464	393,000	393,000	393,000	393,000	0.00%
Use of Property	0	0	0	0	0	0	0.00%
Other	3,001	9,469	6,000	6,000	6,000	6,000	0.00%
Total Revenue	3,813,846	3,661,097	3,514,000	3,501,000	3,571,000	3,571,000	1.62%

EXPENSE SUMMARY BY CATEGORY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries	1,168,422	1,256,712	1,345,809	1,392,809	1,328,018	1,328,018	-1.32%
Fringe	446,971	444,460	539,285	510,285	617,993	617,993	14.59%
Operating & Contractual	779,725	793,427	864,000	789,000	863,989	863,989	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	61,033	11,887	6,906	62,906	0	0	100.00%
Interfund Transfers	761,000	760,000	758,000	746,000	761,000	761,000	0.40%
Operating Reserve	0	0	0	0	0	0	0.00%
Total Expenses	3,217,151	3,266,486	3,514,000	3,501,000	3,571,000	3,571,000	1.62%

**2021-2022 ANNUAL BUDGET
RECAP OF PERSONNEL**

GENERAL FUND

DEPARTMENT	2018-2019	2019-2020	2020-2021	2021-2022		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
City Council						
City Council Persons	7	7	7	7	7	7
Total City Council	7	7	7	7	7	7
City Clerk						
City Clerk	1	1	1	1	1	1
Administrative Assistant	1	1	1	1	1	1
Total City Clerk	2	2	2	2	2	2
Office of the Mayor						
Mayor	1	1	1	1	1	1
Executive Secretary	1	1	1	1	1	1
Total Office of the Mayor	2	2	2	2	2	2
General Government						
Commissioner Public Safety	1	1	1	1	1	1
Administrative Assistant	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Total General Government	3	3	3	3	3	3
Internal Audit						
Mayor's Assistant	0	1	1	1	1	1
Risk Manager	0	1	0	0	0	0
Accountant	0	1	1	1	1	1
Accounting Technician	0	1	0	0	0	0
Administrative Assistant	0	1	0	0	0	0
Total Intergovt'l Agency	0	5	2	2	2	2
Intergovernmental Agency						
Mayor's Assistant	1	1	1	1	1	1
Mayor's Assistant	1	1	1	1	1	1
Mayor's Assistant	1	0	0	0	0	0
Mayor's Assistant	1	1	1	1	1	1
Mayor's Assistant	1	2	2	2	2	2
Mayor's Assistant	1	1	1	1	1	1
Mayor's Assistant	1	1	1	1	1	1
Public Relations Specialist	0	0	1	1	1	1
Total Intergovt'l Agency	7	7	8	8	8	8
City Court						
City Judge	1	1	1	1	1	1
Deputy Clerk	7	7	7	7	7	7
Clerk of Court	1	1	1	1	1	1
Secretary	1	1	1	1	1	1
Total City Court	10	10	10	10	10	10

CITY OF ALEXANDRIA

**2021-2022 ANNUAL BUDGET
RECAP OF PERSONNEL**

GENERAL FUND

DEPARTMENT	2018-2019	2019-2020	2020-2021	2021-2022		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Finance						
Director of Finance	1	1	1	1	1	1
Administrative Assistant	1	1	1	1	1	1
Total Finance	2	2	2	2	2	2
Business Office						
Business Office Manager	1	1	1	1	1	1
Customer Accounts Representative	2	2	2	2	2	2
Customer Accounts Team Leader	1	1	1	1	1	1
Student Worker	1	1	1	1	1	1
Total Business Office	5	5	5	5	5	5
Accounting						
Accounting Manager	1	1	1	1	1	1
Accountant	3	3	3	3	3	3
Accounting Technician	3	3	3	3	3	3
Total Accounting	7	7	7	7	7	7
Purchasing						
Purchasing Manager	1	1	1	1	1	1
Purchasing Technician	2	2	2	2	2	2
Senior Buyer	2	2	2	2	2	2
Buyer	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Total Purchasing	7	7	7	7	7	7
Printing						
Mail Clerk	0	1	1	1	1	1
Print Shop Coordinator	2	2	2	2	2	2
Total Printing	2	3	3	3	3	3
Central Warehouse						
Supervisor Central Warehouse	1	1	1	1	1	1
Inventory Coordinator	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Stock Clerk	3	3	3	3	3	3
Total Central Warehouse	6	6	6	6	6	6
Parts Warehouse						
Inventory Coordinator	1	1	1	1	1	1
Stock Clerk	1	1	1	1	1	1
Total Parts Warehouse	2	2	2	2	2	2

**2021-2022 ANNUAL BUDGET
RECAP OF PERSONNEL**

GENERAL FUND

DEPARTMENT	2018-2019	2019-2020	2020-2021	2021-2022		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Public Works						
Director of Public Works	1	1	1	1	1	1
Executive Secretary	1	1	1	1	1	1
Asst Director Public Works	2	2	2	2	2	2
Administrative Secretary	1	1	1	1	1	1
Total Public Works	5	5	5	5	5	5
Code Enforcement						
Superintendent	1	1	1	1	1	1
Crew Leader	1	1	1	1	1	1
Code Enforcement Officer	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Equipment Operator II	1	1	1	1	1	1
Maintenance Worker	1	1	1	1	1	1
Code Enforcement Officer Senior	2	2	2	2	2	2
Total Code Enforcement	8	8	8	8	8	8
Engineering						
Assistant City Engineer	2	1	1	1	1	1
City Engineer	1	1	1	1	1	1
Lead Engineering Technician	1	1	1	1	1	1
Land Surveyor	1	1	0	0	0	0
Engineer in Training	0	1	1	1	1	1
Survey Technician	1	1	1	1	1	1
Engineering Tech III	1	1	1	1	1	1
Construction Inspector	1	1	1	1	1	1
Survey Party Chief	1	1	1	1	1	1
Survey Instrument Operator	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Total Engineering	12	12	11	11	11	11
Urban Forestry						
Landscape Architect	1	1	1	1	1	1
Total Urban Forestry	1	1	1	1	1	1

CITY OF ALEXANDRIA

**2021-2022 ANNUAL BUDGET
RECAP OF PERSONNEL**

GENERAL FUND

DEPARTMENT	2018-2019	2019-2020	2020-2021	2021-2022		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Streets & Parks						
Superintendent-Streets	1	1	1	1	1	1
Crew Supervisor Street Maint	2	2	2	2	2	2
Crew Leader Street Maintenance	3	3	3	3	3	3
Maintenance Worker Senior	3	3	3	3	3	3
Administrative Secretary	1	1	1	1	1	1
Inventory Coordinator	1	1	1	1	1	1
Equipment Operator III	4	4	4	4	4	4
Equipment Operator II	7	7	7	7	7	7
Fleet Maintenance Tech	1	1	1	1	1	1
Equipment Operator I	4	4	4	4	4	4
Maintenance Worker	3	3	3	3	3	3
Supervisor - Streets	1	1	1	1	1	1
Total Streets & Parks	31	31	31	31	31	31
Traffic Department						
Traffic Signal Tech	2	2	2	2	2	2
Administrative Secretary	1	1	1	1	1	1
Superintendent	1	1	1	1	1	1
Sign Artist	1	1	1	1	1	1
Sign & Marking Specialist	3	3	3	3	3	3
Total Traffic Department	8	8	8	8	8	8
Maintenance Public Buildings						
Custodial Worker	6	3	3	3	3	3
Supervisor Custodial	1	0	0	0	0	0
Supervisor Building Maintenance	2	2	2	2	2	2
Superintendent - Building Maint	1	1	1	1	1	1
Community Center Attendant	1	0	0	0	0	0
Administrative Secretary	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Electrician	1	1	1	1	1	1
Painter	3	3	3	3	3	3
Carpenter	3	3	3	3	3	3
Lead Custodial Worker	3	1	1	1	1	1
Building Maintenance Specialist	2	2	2	2	2	2
Mechanical Systems Technician	3	3	3	3	3	3
Crew Leader- Carpentry	1	1	1	1	1	1
Total Maint.Public Bldgs.	29	22	22	22	22	22

CITY OF ALEXANDRIA

**2021-2022 ANNUAL BUDGET
RECAP OF PERSONNEL**

GENERAL FUND

DEPARTMENT	2018-2019	2019-2020	2020-2021	2021-2022		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Motor Pool						
Superintendent	1	1	1	1	1	1
Supervisor -Fleet Maintenance	3	3	3	3	3	3
Administrative Secretary	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Fleet Maintenance Tech Senior	11	11	11	11	11	11
Fleet Collision Repair Tech	2	2	2	2	2	2
Fleet Service Tech	6	6	6	6	6	6
Total Motor Pool	25	25	25	25	25	25
Animal Shelter						
Crew Leader	1	1	1	1	1	1
Kennel Technician	3	3	3	3	3	3
Administrative Secretary	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Superintendent-Animal Control	1	1	1	1	1	1
Animal Control Officer	2	2	2	2	2	2
Total Animal Shelter	9	9	9	9	9	9
Planning						
Director of Planning	1	1	1	1	1	1
Historic Preservation Asst PT	1	1	1	1	1	1
Administrative Assistant	1	1	1	1	1	1
Assistant Director of Planning	0	0	1	1	1	1
Zoning Enforcement Analyst	2	2	2	2	2	2
Total Planning	5	5	6	6	6	6
Construction Development						
Permit Technician	2	2	2	2	2	2
Multi Trades Inspector	6	6	5	5	5	5
Superintendent Construction Dev	1	1	1	1	1	1
Plans Reviewer	1	1	1	1	1	1
Total Construction Develop	10	10	9	9	9	9

**2021-2022 ANNUAL BUDGET
RECAP OF PERSONNEL**

GENERAL FUND

DEPARTMENT	2018-2019	2019-2020	2020-2021	2021-2022		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Public Safety Police						
Chief	1	1	1	1	1	1
Assistant Chief	1	1	1	1	1	1
Deputy Chief	1	1	0	0	0	0
Captain	4	4	4	4	4	4
Lieutenant	12	12	12	12	12	12
Sergeant	32	32	32	32	32	32
Communications Officer	17	17	17	17	17	17
Corporal	58	51	52	52	52	52
Police Officer	52	64	57	57	57	57
Jailer	2	2	2	2	2	2
School Patrol	15	15	15	15	15	15
Reserve Police Officer	20	20	20	20	20	20
Records Clerk	13	13	14	14	14	14
Secretary-Police Chief	1	1	1	1	1	1
Accounting Technician	1	1	0	0	0	0
Total Police Department	230	235	228	228	228	228
Public Safety Fire						
Chief	1	1	1	1	1	1
1st Assistant Chief	3	3	3	3	3	3
2nd Assistant Chief	7	7	7	7	7	7
Chief of Fire Prevention	1	1	1	1	1	1
Chief of Fire Communications	1	1	1	1	1	1
Captain	27	27	34	34	34	34
Fire Communications Officer	7	7	7	7	7	7
Fire Training Officer	1	1	1	1	1	1
Fire Prevention Officer	3	3	3	3	3	3
Director of EMS	1	1	1	1	1	1
Fire Equipment Operator	33	33	26	26	26	26
Firefighter 1st Class	39	39	39	39	39	39
Secretary - Fire Chief	1	1	1	1	1	1
Records Clerk	2	2	2	2	2	2
Total Fire Department	127	127	127	127	127	127
Civil Service						
Director of Civil Service	1	1	1	1	1	1
Compensation Analyst	1	1	1	1	1	1
Examination Analyst	1	1	1	1	1	1
Asst Director Civil Service	1	1	1	1	1	1
Personnel Analyst	0	0	0	0	0	0
Personnel Tech	1	0	0	0	0	0
Total Civil Service	5	4	4	4	4	4

CITY OF ALEXANDRIA

**2021-2022 ANNUAL BUDGET
RECAP OF PERSONNEL**

GENERAL FUND

DEPARTMENT	2018-2019	2019-2020	2020-2021	2021-2022		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Human Resources						
Director of Human Resources	1	1	1	1	1	1
Administrative Assistant	1	1	1	1	1	1
Asst Director of Human Resources	0	1	1	1	1	1
Personnel Analyst	4	4	4	4	4	4
Clerical Specialist	0	0	0	1	1	1
Student Worker	0	0	0	1	1	1
Total Human Resources	6	7	7	9	9	9
Legal						
City Attorney	1	1	1	1	1	1
Assistant City Attorney	5	6	6	6	6	6
Safe Alex Tech PT	6	6	6	6	6	6
Assistant City Attorney PT	3	3	3	3	3	3
Legal Secretary	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Total Legal	17	18	18	18	18	18
Community Services						
Director of Community Services	1	1	1	1	1	1
Secretary	1	1	1	1	1	1
Custodial Worker	0	3	3	3	3	3
Supervisor Custodial	0	1	1	1	1	1
Special Events Coordinator	1	1	1	1	1	1
Youth Programs Coordinator	1	2	2	2	2	2
Administrative Assistant	0	1	0	0	0	0
Administrative Secretary	0	0	0	0	0	0
Customer Services Representative	0	2	0	0	0	0
Lead Custodial Worker	0	2	1	1	1	1
Community Center Coordinator	0	2	2	2	2	2
Community Services Representative	0	0	2	2	2	2
Community Center Attendant PT	0	5	5	5	5	5
Student Worker	9	9	9	9	9	9
Total Community Services	13	30	28	28	28	28
Rectn Facilities Maintenance						
Superintendent	1	1	1	1	1	1
Maintenance Worker - Senior	0	0	9	9	9	9
Crew Leader Parks Maintenance	3	3	3	3	3	3
Administrative Secretary	1	1	1	1	1	1
Equipment Operator I	5	5	0	0	0	0
Equipment Operator I (Seasonal)	4	4	0	0	0	0
Maintenance Worker	4	4	0	0	0	0
Maintenance Worker (Seasonal)	3	3	7	7	7	7
Building Maintenance Specialist	1	1	1	1	1	1
Total Rectn Facilities Maint.	22	22	22	22	22	22

CITY OF ALEXANDRIA

**2021-2022 ANNUAL BUDGET
 RECAP OF PERSONNEL**

GENERAL FUND

DEPARTMENT	2018-2019	2019-2020	2020-2021	2021-2022		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Recreational Enhancement						
Mayor's Asst	1	1	1	1	1	1
Recreation Specialist PT	4	4	4	4	4	4
Student Worker	11	11	11	11	11	11
Total Recreational Enhcmnt	16	16	16	16	16	16
TOTAL GENERAL FUND	641	663	651	653	653	653

**2021-2022 ANNUAL BUDGET
RECAP OF PERSONNEL**

CDA FUND & RISK MANAGEMENT FUND

DEPARTMENT	2018-2019	2019-2020	2020-2021	2021-2022		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Community Development						
Administrator	1	1	1	1	1	1
Grants Manager	0	0	0	0	1	1
Permit Technician	0	0	0	1	2	2
Program Manager	2	2	2	2	3	3
Administrative Secretary	1	1	1	1	1	1
Clerical Specialist	1	1	1	0	0	0
Multi Trades Inspector	1	1	1	1	2	2
Total Community Develop	6	6	6	6	10	10
TOTAL CDBG FUND	6	6	6	6	10	10
Office of Risk Manager						
Risk Manager	1	1	1	1	1	1
Total Office of Risk Manager	1	1	1	1	1	1
TOTAL RISK MGMT FUND	1	1	1	1	1	1

**2021-2022 ANNUAL BUDGET
RECAP OF PERSONNEL**

UTILITY FUND

DEPARTMENT	2018-2019	2019-2020	2020-2021	2021-2022		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Budget Office						
Mayor's Asst - Budget Officer	1	1	1	1	1	1
Mayor's Asst - Chief Info Officer	1	0	0	0	0	0
Assistant Director Finance	1	1	1	1	1	1
Accountant	1	1	1	1	1	1
Total Budget Office	4	3	3	3	3	3
Customer Service						
Customer Service Manager	1	1	1	1	1	1
Mail Clerk	1	0	0	0	0	0
Assistant Manager	1	1	1	1	1	1
Accountant	2	2	2	2	2	2
Accounting Technician	0	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Customer Accounts Representative	12	7	7	7	7	7
Customer Accounts Team Leader	5	4	4	4	4	4
Customer Services Representative	9	9	11	11	11	11
Utility Billing Specialist	0	5	5	5	5	5
Student Worker	1	1	1	1	1	1
Total Cust.Service Dep.	33	32	34	34	34	34
Customer Field Services						
Supervisor Utility Field Services	1	1	1	1	1	1
Crew Leader	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Meter Reader	11	11	11	11	11	11
Utility Service Worker	7	7	7	7	7	7
Total Customer Field Service	21	21	21	21	21	21
Management Infor. Systems						
Information Systems Manager	1	1	1	1	1	1
Information Systems Analyst	4	4	4	4	4	4
PC / Network Technician	3	3	3	3	3	3
Computer Operator I	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Total Mgt Info Systems	10	10	10	10	10	10
Utility Director						
Director of Utilities	1	1	1	1	1	1
Executive Secretary	1	1	1	1	1	1
Enviro Compliance Manager	1	1	1	1	1	1
Professional Engineer	1	1	1	1	1	1
Assistant Director Utilities	1	1	1	1	1	1
Total Utility Director	5	5	5	5	5	5

CITY OF ALEXANDRIA

**2021-2022 ANNUAL BUDGET
RECAP OF PERSONNEL**

UTILITY FUND

DEPARTMENT	2018-2019	2019-2020	2020-2021	2021-2022		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Electric Production						
Superintendent - Electric Prod	1	1	1	1	1	1
Custodial Worker	1	1	1	1	1	1
Supervisor Electric Production	1	1	1	1	1	1
Plant Maintenance Supervisor	1	1	1	1	1	1
Enviromental Tech II	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Electric Plant Shift Supervisor	5	5	5	5	5	5
Maintenance Mechanic II	1	1	1	1	1	1
Electric Plant Operator II	4	4	4	4	4	4
Maintenance Mechanic I	1	1	1	1	1	1
Electric Plant Operator I	5	5	5	5	5	5
Trades Worker	1	1	1	1	1	1
Industrial Electrician-Electric Pr	1	1	1	1	1	1
Electronic & Instr Tech-Electric	1	1	1	1	1	1
Total Electric Production	25	25	25	25	25	25
Electric Distribution						
Superintendent - Electric Distribution	0	0	1	1	1	1
Maintenance Worker Senior	1	1	1	1	1	1
Crew Supervisor Electric Distribution	3	3	3	3	3	3
Supervisor Electric Distribution	1	1	1	1	1	1
Engineering Tech II	1	1	1	1	1	1
SCADA Operator - Electric Dist	4	4	4	4	4	4
Administrative Assistant	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Electric Substation Supervisor	1	1	1	1	1	1
Electric Line Worker Senior	9	9	9	9	9	9
Electric Meter Technician	2	2	2	2	2	2
Electric Line Worker	3	3	3	3	3	3
Electric Substation Tech II	1	1	1	1	1	1
Electric Substation Tech I	2	2	2	2	2	2
Trades Worker	5	5	5	5	5	5
Supervisor Meter & Service	1	1	1	1	1	1
Electric Distribution Systems Tech	1	1	1	1	1	1
Electric Distribution Service Planner	0	0	0	1	1	1
Total Electric Distrib.Dept.	37	37	38	39	39	39

**2021-2022 ANNUAL BUDGET
RECAP OF PERSONNEL**

UTILITY FUND

DEPARTMENT	2018-2019	2019-2020	2020-2021	2021-2022		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Water Distribution						
Superintendent	0	0	1	1	1	1
Maintenance Worker Senior	2	2	2	2	2	2
Crew Supervisor Water Distribution	6	6	6	6	6	6
Supervisor Water Distribution	1	1	1	1	1	1
Assistant Superintendent	1	1	1	1	1	1
Meter Technician	2	2	2	2	2	2
Construction Inspector	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Pipe Layer	4	4	4	4	4	4
Equipment Operator III	1	1	1	1	1	1
Maintenance Worker	5	5	5	5	5	5
Industrial Painter	1	1	1	1	1	1
Superintendent - Water Operations	1	1	1	1	1	1
Total Water Distribution	27	27	28	28	28	28
Water Production						
Maintenance Worker Senior	1	1	1	1	1	1
Crew Supervisor Water Distribution	1	1	1	1	1	1
Supervisor Water Treatment	1	1	1	1	1	1
Water Plant Operator	7	7	7	7	7	7
Equipment Operator III	2	2	2	2	2	2
Industrial Painter	1	1	1	1	1	1
Electronic & Instr Tech	1	1	1	1	1	1
Total Water Production Dept.	14	14	14	14	14	14

**2021-2022 ANNUAL BUDGET
RECAP OF PERSONNEL**

UTILITY FUND

DEPARTMENT	2018-2019	2019-2020	2020-2021	2021-2022		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Gas Distribution						
Superintendent	1	1	1	1	1	1
Crew Supervisor Gas Distribution	4	4	4	4	4	4
Gas General Supervisor	1	1	1	1	1	1
Meter Technician	1	1	1	1	1	1
Gas System Technician	2	2	2	2	2	2
Cathodic Protection Technician	1	1	1	1	1	1
Leak Survey Technician	2	2	2	2	2	2
SCADA Operator - Gas	5	5	5	5	5	5
Administrative Secretary	1	1	1	1	1	1
Inventory Coordinator	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Gas Service Technician	1	1	1	1	1	1
Pipe Layer	5	5	5	5	5	5
Pipeline Welder	2	2	2	2	2	2
Equipment Operator III	1	1	1	1	1	1
Trades Worker	4	4	4	4	4	4
Crew Supervisor Cathodic Protect	1	1	1	1	1	1
Electronic & Instr Tech	1	1	1	1	1	1
Total Gas Distributin Dept.	35	35	35	35	35	35
Wastewater Treatment						
Superintendent	0	0	1	1	1	1
Supervisor Wastewater Treatment	1	1	1	1	1	1
Wastewater Plant Operator	8	8	8	8	8	8
Wastewater Treatment/SCADA	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Asst Superintendent	1	1	1	1	1	1
Electronic & Instr Tech	1	1	1	1	1	1
Total Wastewater Treat Dept.	14	14	15	15	15	15
Wastewater Collection						
Maintenance Worker Senior	1	1	1	1	1	1
Supervisor Wastewater Collection	1	1	1	1	1	1
Crew Supervisor WW Line Maint	6	6	6	6	6	6
Maintenance Mechanic I	3	3	3	3	3	3
Pipe Layer	2	2	2	2	2	2
Equipment Operator III	3	3	3	3	3	3
Equipment Operator II	3	3	3	3	3	3
Equipment Operator I	1	1	1	1	1	1
Maintenance Worker	2	2	2	2	2	2
Total Wastewater Collection	22	22	22	22	22	22

CITY OF ALEXANDRIA

**2021-2022 ANNUAL BUDGET
RECAP OF PERSONNEL**

UTILITY FUND

DEPARTMENT	2018-2019	2019-2020	2020-2021	2021-2022		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Environmental Services						
Superintendent	1	1	1	1	1	1
Environmental Lab Supervisor	1	1	1	1	1	1
Environmental Technician I	2	2	2	2	2	2
Environmental Technician II	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Total Environmental Services	6	6	6	6	6	6
Utility Services						
Superintendent	1	1	1	1	1	1
Maintenance Worker Senior	2	2	2	2	2	2
Crew Supervisor Utility Services	2	2	2	2	2	2
Engineering Tech II	4	4	4	4	4	4
Engineering Tech III	1	1	1	1	1	1
Engineering Tech I	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Pipe Layer	1	1	1	1	1	1
Equipment Operator III	1	1	1	1	1	1
Equipment Operator II	2	2	2	2	2	2
Welder	1	1	1	1	1	1
GIS Manager	1	1	1	1	1	1
Total Utility Services	18	18	18	18	18	18
TOTAL UTILITY FUND	271	269	274	275	275	275

CITY OF ALEXANDRIA

**2021-2022 ANNUAL BUDGET
RECAP OF PERSONNEL**

SANITATION

DEPARTMENT	2018-2019	2019-2020	2020-2021	2021-2022		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Sanitation						
Superintendent	1	1	1	1	1	1
Crew Supervisor Sanitation	3	3	3	3	3	3
Administrative Secretary	1	1	1	1	1	1
Equipment Operator III	7	7	7	7	7	7
Equipment Operator II	10	10	10	10	10	10
Equipment Operator I	8	8	8	8	8	8
Refuse Collector	20	20	20	20	20	20
Total Sanitation Department	50	50	50	50	50	50
TOTAL SANITATION FUND	50	50	50	50	50	50

**2021-2022 ANNUAL BUDGET
RECAP OF PERSONNEL**

ZOOLOGICAL PARK

DEPARTMENT	2018-2019	2019-2020	2020-2021	2021-2022		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Zoo						
Zoo Director	1	1	1	1	1	1
Supervisor Zoo Facilities Maint	1	1	1	1	1	1
Veterinarian	1	1	1	1	1	1
Zoo Media Specialist	1	1	1	1	1	1
Zoo Curator - Education	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Inventory Coordinator	1	1	1	1	1	1
Customer Services Representative	1	1	1	1	1	1
Trades Worker	1	1	1	1	1	1
Zoo Curator - Health	1	1	1	1	1	1
Zoo Curator - General	1	1	1	1	1	1
Zoo Keeper I	2	2	2	2	2	2
Security Officer	1	1	1	1	1	1
Zoo Keeper II	5	5	5	5	5	5
Total Zoo Department	19	19	19	19	19	19
TOTAL ZOO FUND	19	19	19	19	19	19

**2021-2022 ANNUAL BUDGET
RECAP OF PERSONNEL**

MUNICIPAL TRANSIT FUND

DEPARTMENT	2018-2019	2019-2020	2020-2021	2021-2022		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
General Administration						
Transit Manager	1	1	1	1	1	1
Transit Shift Supervisor	2	2	2	2	2	2
Asst Manager Transit	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Total Department	5	5	5	5	5	5
Revenue Vehicle Operating						
Transit Operator	21	21	21	21	21	21
Transit Operator (PT)	10	10	10	10	10	10
Total Vehicle Operator	31	31	31	31	31	31
Inspection & Maintenance						
Fleet Maintenance Tech Senior	4	4	4	4	4	4
Fleet Service Technician	2	2	2	2	2	2
Total Inspection & Maint.	6	6	6	6	6	6
Maintenance Administration						
Supervisor Fleet Maintenance	1	1	1	1	1	1
Total Maint Administration	1	1	1	1	1	1
TOTAL TRANSIT FUND	43	43	43	43	43	43
TOTAL CITY WIDE	1,031	1,051	1,044	1,047	1,051	1,051

CITY OF ALEXANDRIA

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2021-2022 ANNUAL BUDGET
FUND BALANCE ANALYSIS
FOR GOVERNMENTAL FUND TYPES

FUND	2019-2020	2020-2021	2021-2022
	ACTUAL	ESTIMATED	ADOPTED
GENERAL FUND			
Beginning Balance	23,539,827	23,626,896	15,372,677
Revenues	61,789,091	61,875,000	57,720,000
Expenditures	(61,702,022)	(70,129,219)	(66,664,408)
Ending Balance	23,626,896	15,372,677	6,428,269
Ending Fund Balance as % of Revenues	38.24%	24.84%	11.14%
SPECIAL REVENUE FUNDS			
Beginning Balance	1,523,162	1,617,877	1,265,993
Revenues	1,117,847	1,899,032	185,000
Expenditures	(1,023,132)	(2,250,916)	(185,000)
Ending Balance	1,617,877	1,265,993	1,265,993
Ending Fund Balance as % of Revenues	144.73%	66.67%	684.32%
GENERAL DEBT SERVICE FUND			
Beginning Balance	2,631,213	2,692,838	2,692,838
Revenues	2,863,700	2,826,575	2,819,575
Expenditures	(2,802,075)	(2,826,575)	(2,819,575)
Ending Balance	2,692,838	2,692,838	2,692,838
Ending Fund Balance as % of Revenues	94.03%	95.27%	95.51%
GENERAL CAPITAL PROJECTS FUND			
Beginning Balance	27,753,066	33,559,171	4,267,220
Revenues	12,909,120	24,778,228	9,928,075
Expenditures	(7,103,015)	(54,070,179)	(8,757,500)
Ending Balance	33,559,171	4,267,220	5,437,795
Ending Fund Balance as % of Revenues	259.96%	17.22%	54.77%

Note: In order to calculate true unreserved/undesignated/unappropriated fund balance, Revenues and Expenditures for the General Capital Projects Fund assumes all budgeted revenues will be received and all appropriated expenditures will be spent by April 30th.

2021-2022 ANNUAL BUDGET

**NET POSITION ANALYSIS
FOR PROPRIETARY FUND TYPES**

FUND	2019-2020	2020-2021	2021-2022
	ACTUAL	ESTIMATED	ADOPTED
INTERNAL SERVICE FUNDS			
Beginning Balance	(9,900,519)	(9,244,302)	(9,254,302)
Revenues	16,661,680	15,456,600	14,845,000
Expenses	(16,005,463)	(15,466,600)	(15,355,600)
Ending Balance	(9,244,302)	(9,254,302)	(9,764,902)
Ending Net Position as % of Rev	-55.48%	-59.87%	-65.78%
UTILITY FUND			
Beginning Balance	110,797,315	114,118,528	106,162,791
Revenues	97,285,805	94,146,000	103,376,000
Expenses	(93,964,592)	(102,101,737)	(109,988,817)
Ending Balance	114,118,528	106,162,791	99,549,974
Ending Net Position as % of Rev	117.30%	112.76%	96.30%
MUNICIPAL TRANSIT FUND			
Beginning Balance	3,600,466	3,386,303	3,386,303
Revenues	3,661,097	3,501,000	3,571,000
Expenses	(3,875,260)	(3,501,000)	(3,571,000)
Ending Balance	3,386,303	3,386,303	3,386,303
Ending Net Position as % of Rev	92.49%	96.72%	94.83%
SANITATION FUND			
Beginning Balance	2,635,769	3,352,791	3,352,791
Revenues	5,914,921	5,978,000	5,667,000
Expenses	(5,197,899)	(5,978,000)	(5,667,000)
Ending Balance	3,352,791	3,352,791	3,352,791
Ending Net Position as % of Rev	56.68%	56.09%	59.16%

Note: Actual is based on the City's Financial Statements for the fiscal year ending April 30th. Estimates are calculated on a NON-GAAP Basis which therefore includes debt principal and does not include depreciation.

2021-2022 ANNUAL BUDGET

**SUMMARY OF SOURCES, USES, AND CHANGES IN FUND BALANCE
GENERAL FUND**

Sources of Funds

Description	YTD Actual 03-31-21	Fiscal Year 2021 Projected	Fiscal Year 2022 Budget	% Change 2021 Proj To 2022 Budget
Taxes	36,127,197	34,726,000	34,287,000	-1.26%
Licenses & Permits	2,839,065	2,985,000	2,885,000	-3.35%
Intergovernmental	12,576,034	13,660,000	9,975,000	-26.98%
Internal Transfers/Interfunds	8,541,649	9,543,000	9,668,000	1.31%
Fines & Forfeitures	237,514	244,000	364,000	49.18%
Investment Income	33,342	35,000	0	-100.00%
Charges for Services	304,911	245,000	220,000	-10.20%
Other	321,072	437,000	321,000	-26.54%
Budgeted Use of Fund Balance	0	8,251,219	8,944,408	8.40%
Total Sources	60,980,784	70,126,219	66,664,408	-4.94%

Uses of Funds

Description	YTD Actual 03-31-21	Fiscal Year 2021 Projected	Fiscal Year 2022 Budget	% Change 2021 Proj To 2022 Budget
Legislative	388,894	515,595	565,652	9.71%
Executive	1,187,880	1,611,489	1,516,330	-5.91%
Judicial	1,092,461	1,172,376	1,384,958	18.13%
Finance	3,259,900	6,113,919	6,330,077	3.54%
Public Works	13,209,801	14,856,320	11,262,171	-24.19%
Planning	1,138,405	940,197	1,122,909	19.43%
Public Safety	24,023,487	30,879,329	31,505,331	2.03%
Civil Service	264,927	390,996	370,635	-5.21%
Human Resources	547,412	650,419	822,567	26.47%
Legal	1,838,857	2,241,470	2,247,751	0.28%
Community Services	2,320,565	4,644,706	5,132,027	10.49%
Interfund Transfers	5,328,580	6,109,403	4,404,000	-27.91%
Total Uses	54,601,169	70,126,219	66,664,408	-4.94%

Net Change in Fund Balance	6,379,615	(8,251,219)	(8,944,408)
Beginning Fund Balance		23,626,896	15,375,677
Ending Fund Balance		15,375,677	6,431,269

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

**SUMMARY OF SOURCES, USES, AND CHANGES IN FUND BALANCE
PRE-TRIAL INTERVENTION FUND**

Sources of Funds

Description	YTD Actual 03-31-21	Fiscal Year 2021 Projected	Fiscal Year 2022 Budget	% Change 2021 Proj To 2022 Budget
Fines & Forfeitures	82,230	60,000	185,000	208.33%
Investment Income	2,435	0	0	0.00%
Budgeted Use of Fund Balance	0	0	0	0.00%
TOTAL SOURCES	84,665	60,000	185,000	208.33%

Uses of Funds

Description	YTD Actual 03-31-21	Fiscal Year 2021 Projected	Fiscal Year 2022 Budget	% Change 2021 Proj To 2022 Budget
Interfund Transfers	0	60,000	185,000	208.33%
Legal	0	0	0	0.00%
TOTAL USES	0	60,000	185,000	208.33%

Net Change in Fund Balance	84,665	0	0
Beginning Fund Balance		1,090,504	1,090,504
Ending Fund Balance		1,090,504	1,090,504

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2021-2022 ANNUAL BUDGET

**GENERAL FUND
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Taxes:							
311101	Taxes - Ad Valorem	3,658,793	3,651,967	3,535,000	3,656,000	3,535,000	3,535,000	3,535,000
311303	Taxes - Franchise	601,905	596,170	650,000	600,000	650,000	650,000	650,000
311301	Sales & Use Tax - 1976	7,593,906	7,635,174	7,508,000	7,600,000	7,508,000	7,508,000	7,508,000
311304	Sales & Use Tax - 1998	15,187,811	15,270,348	15,016,000	15,200,000	15,016,000	15,016,000	15,016,000
311308	Sales & Use Tax - 2005	7,593,863	7,635,175	7,508,000	7,600,000	7,508,000	7,508,000	7,508,000
311900	Interest - Delinquent Taxes	0	23,107	60,000	60,000	60,000	60,000	60,000
333103	Housing Authority-P.L.L.O.T	24,779	5,224	10,000	10,000	10,000	10,000	10,000
	Total Taxes	34,661,057	34,817,185	34,287,000	34,726,000	34,287,000	34,287,000	34,287,000
	Licenses and Permits:							
322101	Licenses - Occupational	2,862,866	2,770,663	2,700,000	2,750,000	2,700,000	2,700,000	2,700,000
322102	Licenses- Competency Cards	4,450	3,866	5,000	5,000	5,000	5,000	5,000
322201	Permits - Building	257,949	220,025	170,000	220,000	170,000	170,000	170,000
322202	Permits - Zoning	7,974	10,185	10,000	10,000	10,000	10,000	10,000
	Total Licenses And Permits	3,133,239	3,004,739	2,885,000	2,985,000	2,885,000	2,885,000	2,885,000
	Intergovernmental:							
311302	Parish Sales Taxes	8,239,626	8,605,348	8,170,000	8,600,000	8,170,000	8,170,000	8,170,000
333480	Federal - FEMA Recovery	146,435	1,920	0	40,000	0	0	0
333484	Federal - Homeland Security	0	0	0	2,347,000	0	0	0
333502	State - Beer Tax	71,027	61,635	75,000	63,000	75,000	75,000	75,000
333504	State - Fire Insurance Rebate	149,812	134,239	83,000	133,000	83,000	83,000	83,000
333510	State Grant - DARE Officers	18,408	13,662	0	0	0	0	0
333522	Federal - Crime Bill	0	0	0	338,000	0	0	0
333526	State Grant - LA Comm on Law Enf	51,066	132,510	0	28,000	0	0	0
333527	Grants - Police	225,030	54,266	0	163,000	0	0	0
333534	Parish - Sales Tax Rebate	370,891	370,891	108,000	108,000	108,000	108,000	108,000
333536	State - Police Supplemental Pay	865,385	797,280	865,000	797,000	865,000	865,000	865,000
333537	State - Fire Supplemental Pay	638,699	672,262	639,000	672,000	639,000	639,000	639,000
333543	Federal - US Dept of Justice	22,725	60,515	0	0	0	0	0
333545	Federal - Drug Confiscations	9,060	0	35,000	35,000	35,000	35,000	35,000
333549	State - Small Business Development	15,030	2,816	0	0	0	0	0
333554	Federal - USDA	0	0	0	0	0	0	0
399014	State - Confiscations	16,255	235,683	0	336,000	0	0	0
	Total Intergovernmental	10,839,489	11,143,027	9,975,000	13,660,000	9,975,000	9,975,000	9,975,000
	Internal Services/Interfunds:							
381401	Transfer from Utility-Other	24,000	24,000	24,000	24,000	24,000	24,000	24,000
333401	Cost Allocation-Utility Fund	2,781,636	2,782,000	2,104,000	2,224,000	2,224,000	2,224,000	2,224,000
333402	Cost Allocation-Sanitation Fund	534,967	535,000	467,000	492,000	492,000	492,000	492,000
333403	Cost Allocation-Zoo Fund	1,185,483	1,185,000	381,000	413,000	413,000	413,000	413,000
333404	Cost Allocation-Golf Course Fund	25,478	26,000	142,000	94,000	94,000	94,000	94,000
333450	Cost Allocation-Municipal Transit	601,459	601,000	586,000	592,000	592,000	592,000	592,000
388175	Transfers - PTI Fund	162,000	108,000	185,000	60,000	185,000	185,000	185,000
388300	Transfers - General Capital Projects	411,000	411,000	411,000	411,000	411,000	411,000	411,000
388401	Transfers-Utility System 5%	5,233,000	5,233,000	5,233,000	5,233,000	5,233,000	5,233,000	5,233,000
	Total Int Service/Interfunds.	10,959,023	10,905,000	9,533,000	9,543,000	9,668,000	9,668,000	9,668,000

2021-2022 ANNUAL BUDGET

**GENERAL FUND
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
367101	Investment Income:							
	Interest - Investments	177,572	138,879	0	35,000	0	0	0
	Total Investment Income	177,572	138,879	0	35,000	0	0	0
	Fines and Forfeitures:							
354701	City Court - Civil Fees	152,415	155,112	100,000	130,000	100,000	100,000	100,000
354702	City Court - Legal	34,733	28,824	45,000	10,000	45,000	45,000	45,000
354703	City Court - Fines	157,187	119,278	200,000	85,000	200,000	200,000	200,000
354705	Fines - Parking Tickets	0	0	1,000	1,000	1,000	1,000	1,000
354708	City Court-Police Officers Witness	7,686	3,452	12,000	12,000	12,000	12,000	12,000
354710	Fines-DWI Collections	2,533	1,762	6,000	6,000	6,000	6,000	6,000
	Total Fines and Forfeitures	354,534	308,428	364,000	244,000	364,000	364,000	364,000
	Charges for Services:							
334701	Charges - Training Academy	32,143	27,500	30,000	25,000	30,000	30,000	30,000
344001	Charges - Grass Mowing	48,442	79,313	30,000	50,000	30,000	30,000	30,000
344205	Charges - Demolition	4,336	3,825	0	0	0	0	0
344703	Charges - R-O-W Maintenance	60,190	60,190	60,000	60,000	60,000	60,000	60,000
344705	Charges - Animal Shelter	92,284	88,111	75,000	85,000	75,000	75,000	75,000
344708	Charges - Photo Copies	49,115	65,909	25,000	25,000	25,000	25,000	25,000
344709	Charges - Alarm Billing	13,750	8,020	0	0	0	0	0
	Total Charges for Services	300,260	332,868	220,000	245,000	220,000	220,000	220,000
	Other:							
377504	Rent - CLECO	240,324	240,319	240,000	240,000	240,000	240,000	240,000
377505	Rent - Incubator	53,581	48,066	0	0	0	0	0
377600	Rent - Bolton Avenue Center	17,700	12,645	3,000	0	3,000	3,000	3,000
377601	Rent - Convention Hall	55,288	48,227	15,000	0	15,000	15,000	15,000
377604	Rent - M.L. King Center	4,010	2,620	1,000	0	1,000	1,000	1,000
377605	Rent - Broadway Resource Center	6,880	6,560	2,000	0	2,000	2,000	2,000
377700	Rent - Harold Miles Park	0	2,885	2,000	0	2,000	2,000	2,000
377701	Rent - Beagle Club	0	0	0	0	0	0	0
377702	Rent - Farmers Market	10,505	9,155	3,000	0	3,000	3,000	3,000
377703	Rent - Amphitheatre	2,060	761	1,000	1,000	1,000	1,000	1,000
377708	Rent - Martin Center	17,330	12,015	3,000	0	3,000	3,000	3,000
388200	Sale of Fixed Assets	18,409	75,883	0	20,000	0	0	0
399000	Miscellaneous Revenue	282,467	149,285	45,000	145,000	45,000	45,000	45,000
399001	Misc - Return Checks	0	30	0	0	0	0	0
399004	Misc - Arts & Humanities	0	0	2,000	2,000	2,000	2,000	2,000
399015	Misc - Field Usage	8,297	9,556	4,000	0	4,000	4,000	4,000
399510	Revenue - Other	6,000	43,000	0	29,000	0	0	0
399524	Revenue - Other Winter Fete	39,790	76,030	0	0	0	0	0
399999	Use of Prior Year Revenues	0	0	6,927,816	8,251,219	0	8,445,796	8,944,408
	Total Other	762,641	737,037	7,248,816	8,688,219	321,000	8,786,796	9,265,408
	TOTAL REVENUES	61,187,815	61,387,143	64,512,816	70,126,219	57,720,000	66,165,796	66,664,408

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Legislative	FUND:	101
DEPARTMENT:	City Council	ORGANIZATION:	010200

GOAL MISSION STATEMENT

To serve as the legislative branch of city government as detailed by the Alexandria Home Rule Charter.

FUNCTION DESCRIPTION

The City Council meets as needed to conduct the legislative business of the City. Individual committees of the council meet with the administration to provide recommendations to the full council concerning the City.

DEMAND PERFORMANCE INDICATORS

Description	2019-2020 Estimated	2020-2021 Estimated	2021-2022 Projected
Regular council meetings	26	26	26
Council work sessions	26	26	26
Council committee meetings	205	205	205
Ordinances adopted	408	408	408
Resolutions adopted	305	305	305
Telephone inquiries	12,565	12,565	12,565

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Legislative	FUND #:	101
DEPARTMENT:	City Council	ORGANIZATION:	010200

APPROPRIATION SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	176,594	177,854	176,400	176,400	176,400	176,400	0.00%
Fringe Benefits	42,970	48,022	52,007	52,007	97,488	97,488	87.45%
Operating/Contractual	54,596	38,769	86,000	86,000	86,000	86,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	9,549	0	0	0	0	0.00%
Total Appropriations	274,160	274,194	314,407	314,407	359,888	359,888	14.47%

PERSONNEL ROSTER

JOB CODE	TITLE	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
480110	Salary - City Council Persons	7	7	7	7	7	7	0.00%
	Total Positions	7	7	7	7	7	7	0.00%

2021-2022 ANNUAL BUDGET

DIVISION:	Legislative	FUND #:	101
DEPARTMENT:	City Council	ORGANIZATION:	010200

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
480110	Salaries:							
	Salary - City Council Persons	176,594	177,854	176,400	176,400	176,400	176,400	176,400
	Total Salaries	176,594	177,854	176,400	176,400	176,400	176,400	176,400
	Fringe:							
510202	Fringe - Hospital	29,988	35,054	38,224	38,224	38,224	83,705	83,705
510206	Fringe - Medicare Insurance Tax	2,432	2,434	2,555	2,555	2,555	2,555	2,555
510207	Fringe - Life Insurance	148	127	294	294	294	294	294
510208	Fringe - FICA Tax Retirement	10,402	10,407	10,934	10,934	10,934	10,934	10,934
	Total Fringe	42,970	48,022	52,007	52,007	52,007	97,488	97,488
	Operating & Contractual:							
531900	Advertising	22,425	12,143	31,000	31,000	31,000	31,000	31,000
533024	Economic Development	9,741	6,565	10,000	10,000	10,000	10,000	10,000
543000	Miscellaneous	9,557	9,153	15,000	15,000	15,000	15,000	15,000
543003	Travel & Training	12,873	10,908	30,000	30,000	30,000	30,000	30,000
	Total Operating & Contractual	54,596	38,769	86,000	86,000	86,000	86,000	86,000
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	0
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	9,549	0	0	0	0	0
	Total Capital Outlay	0	9,549	0	0	0	0	0
	TOTAL DEPARTMENT	274,160	274,194	314,407	314,407	314,407	359,888	359,888

2021-2022 ANNUAL BUDGET

DIVISION:	Legislative	FUND:	101
DEPARTMENT:	City Clerk	ORGANIZATION:	010300

GOAL MISSION STATEMENT

To serve as the official keeper of records. To serve the City Council as its independent legislative staff.

FUNCTION DESCRIPTION

1. Municipal Policy formulation.
2. Issue analysis.
3. Contract negotiation.
4. Financial reporting.
5. Performance auditing.
6. Planning.
7. Parliamentary opinions.
8. Agenda organization.
9. Committee coordination & staffing.
10. Composition and retention of ordinances and resolutions.
11. Public relations.
12. Citizen complaint referral and response.
13. Records retention.
14. Record certification.
15. Municipal code compilation.

DEMAND PERFORMANCE INDICATORS

Description	2019-2020 Estimated	2020-2021 Estimated	2021-2022 Projected
Regular council meetings	26	26	26
Council work sessions	26	26	26
Council committee meetings	205	205	205
Ordinances adopted	408	408	408
Resolutions adopted	305	305	305
Telephone inquires	12,565	12,565	12,565

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Legislative	FUND #:	101
DEPARTMENT:	City Clerk	ORGANIZATION:	010300

APPROPRIATION SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	118,889	121,732	120,802	120,802	123,218	123,218	2.00%
Fringe Benefits	35,049	37,550	38,386	38,386	40,546	40,546	5.63%
Operating/Contractual	11,911	19,216	42,000	42,000	42,000	42,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	165,849	178,498	201,188	201,188	205,764	205,764	2.27%

PERSONNEL ROSTER

JOB CODE	TITLE	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
480101	Salary - City Clerk	1	1	1	1	1	1	0.00%
480604	Salary - Administrative Assistant	1	1	1	1	1	1	0.00%
	Total Positions	2	2	2	2	2	2	0.00%

2021-2022 ANNUAL BUDGET

DIVISION:	Legislative	FUND #:	101
DEPARTMENT:	City Clerk	ORGANIZATION:	010300

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
480101	Salary - City Clerk	74,569	76,352	75,769	75,769	75,769	77,284	77,284
480604	Salary - Administrative Assistant	44,320	45,380	45,033	45,033	45,033	45,934	45,934
	Total Salaries	118,889	121,732	120,802	120,802	120,802	123,218	123,218
	Fringe:							
510201	Fringe - Pension	19,043	21,166	22,085	22,085	22,085	23,880	23,880
510202	Fringe - Hospital	15,332	15,695	15,564	15,564	15,564	15,916	15,916
510206	Fringe - Medicare Insurance Tax	615	629	653	653	653	666	666
510207	Fringe - Life Insurance	59	60	84	84	84	84	84
	Total Fringe	35,049	37,550	38,386	38,386	38,386	40,546	40,546
	Operating & Contractual:							
520105	Contract Labor	1,922	1,333	2,000	2,000	2,000	2,000	2,000
520400	Office	2,238	6,051	17,000	17,000	17,000	17,000	17,000
531410	Telephone	3,109	3,389	5,000	5,000	5,000	5,000	5,000
531500	Printing	0	0	0	0	0	0	0
531800	Lease	996	0	0	0	0	0	0
543000	Miscellaneous Expense	1,862	4,899	6,000	6,000	6,000	6,000	6,000
543003	Travel & Training	1,784	3,544	12,000	12,000	12,000	12,000	12,000
	Total Operating & Contractual	11,911	19,216	42,000	42,000	42,000	42,000	42,000
	Capital Outlay:							
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	165,849	178,498	201,188	201,188	201,188	205,764	205,764

2021-2022 ANNUAL BUDGET

DIVISION:	Executive	FUND:	101
DEPARTMENT:	Office of the Mayor	ORGANIZATION:	020400

GOAL MISSION STATEMENT

To provide the day-to-day policy making and support services necessary to guide management of city operations. To serve as a focal point where information about City Government and its activities can be obtained by citizens and groups.

FUNCTION DESCRIPTION

As spokesperson for the city, the Mayor and his assistants are often requested to attend meetings, deliver proclamations, participate in special projects and provide information to the news media. As the key policy maker for the Executive Branch, the Mayor is responsible for proposing policies regarding levels of city services and for communicating these policies to the City Council and Department Heads.

DEMAND PERFORMANCE INDICATORS

Description	2019-2020 Estimated	2020-2021 Estimated	2021-2022 Projected

2021-2022 ANNUAL BUDGET

DIVISION:	Executive	FUND #:	101
DEPARTMENT:	Office of the Mayor	ORGANIZATION:	020400

APPROPRIATION SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	176,148	183,659	185,146	185,146	188,077	188,077	1.58%
Fringe Benefits	53,434	65,161	64,842	64,842	66,017	66,017	1.81%
Operating/Contractual	43,143	48,006	73,000	73,000	73,000	73,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	272,725	296,826	322,988	322,988	327,094	327,094	1.27%

PERSONNEL ROSTER

JOB CODE	TITLE	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
480109	Salary - Mayor	1	1	1	1	1	1	0.00%
480604	Salary - Executive Secretary	1	1	1	1	1	1	0.00%
	Total Positions	2	2	2	2	2	2	0.00%

2021-2022 ANNUAL BUDGET

DIVISION:	Executive	FUND #:	101
DEPARTMENT:	Office of the Mayor	ORGANIZATION:	020400

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
480109	Salary - Mayor	124,251	126,613	128,536	128,536	128,536	130,335	130,335
480604	Salary - Executive Secretary	51,897	57,046	56,610	56,610	56,610	57,742	57,742
	Total Salaries	176,148	183,659	185,146	185,146	185,146	188,077	188,077
	Fringe:							
510201	Fringe - Pension	21,912	31,047	31,253	31,253	31,253	30,690	30,690
510202	Fringe - Hospital	20,864	23,196	23,003	23,003	23,003	24,699	24,699
510206	Fringe - Medicare Insurance Tax	2,873	3,094	2,797	2,797	2,797	2,839	2,839
510207	Fringe - Life Insurance	50	60	84	84	84	84	84
510209	Fringe - Car Allowance	7,735	7,764	7,705	7,705	7,705	7,705	7,705
	Total Fringe	53,434	65,161	64,842	64,842	64,842	66,017	66,017
	Operating & Contractual:							
520400	Office	1,964	1,514	4,000	4,000	4,000	4,000	4,000
531301	Vehicle Costs-Fuel	2,688	2,908	2,000	2,000	2,000	2,000	2,000
531304	Vehicle Costs - R & M	2,215	667	0	0	0	0	0
531410	Telephone	8,700	8,458	7,000	7,000	7,000	7,000	7,000
531500	Printing	2,748	1,810	2,000	2,000	2,000	2,000	2,000
531800	Lease	0	0	0	0	0	0	0
543000	Miscellaneous	15,638	30,837	22,000	22,000	22,000	22,000	22,000
543002	Dues & Subscriptions	1,402	0	2,000	2,000	2,000	2,000	2,000
543017	Placques & Awards	0	1,019	0	0	0	0	0
543003	Travel & Training	7,314	793	33,000	33,000	33,000	33,000	33,000
605106	Maintenance Equipment	474	0	1,000	1,000	1,000	1,000	1,000
	Total Operating & Contractual	43,143	48,006	73,000	73,000	73,000	73,000	73,000
	Capital Outlay:							
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	272,725	296,826	322,988	322,988	322,988	327,094	327,094

2021-2022 ANNUAL BUDGET

DIVISION:	Executive	FUND:	101
DEPARTMENT:	General Government	ORGANIZATION:	020500

GOAL MISSION STATEMENT

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FUNCTION DESCRIPTION

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DEMAND PERFORMANCE INDICATORS

Description	2019-2020 Estimated	2020-2021 Estimated	2021-2022 Projected

2021-2022 ANNUAL BUDGET

DIVISION:	Executive	FUND #:	101
DEPARTMENT:	General Government	ORGANIZATION:	020500

APPROPRIATION SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	122,409	99,508	148,605	127,605	150,940	57,304	0.00%
Fringe Benefits	31,261	21,331	59,943	59,943	65,050	45,170	0.00%
Operating/Contractual	25,786	85,473	24,000	76,000	24,000	24,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	179,456	206,312	232,548	263,548	239,990	126,474	-45.61%

PERSONNEL ROSTER

JOB CODE	TITLE	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
480204	Salary - Commisioner Public Safety	1	1	1	1	1	1	0.00%
490614	Salary - Administrative Assistant	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
	Total Positions	3	3	3	3	3	3	0.00%

2021-2022 ANNUAL BUDGET

DIVISION:	Executive	FUND #:	101
DEPARTMENT:	General Government	ORGANIZATION:	020500

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
480204	Salary - Commissioner Public Safety	85,154	92,506	91,800	91,800	91,800	93,636	0
490614	Salary - Administrative Assistant	15,803	0	31,866	15,866	31,866	31,866	31,866
490626	Salary - Clerical Specialist	21,452	7,002	24,939	19,939	24,939	25,438	25,438
	Total Salaries	122,409	99,508	148,605	127,605	148,605	150,940	57,304
	Fringe:							
510201	Fringe - Pension	16,397	16,985	27,220	27,220	27,220	29,253	11,140
510202	Fringe - Hospital	13,186	2,376	30,442	30,442	30,442	33,482	33,448
510206	Fringe - Medicare Insurance Tax	1,610	1,932	2,155	2,155	2,155	2,189	498
510207	Fringe - Life Insurance	68	38	126	126	126	126	84
	Total Fringe	31,261	21,331	59,943	59,943	59,943	65,050	45,170
	Operating & Contractual:							
520105	Contract Labor	0	71,000	0	32,000	0	0	0
520400	Office	0	131	4,000	4,000	4,000	4,000	4,000
531410	Telephone	1,290	1,804	2,000	2,000	2,000	2,000	2,000
543003	Travel & Training	0	2,221	3,000	3,000	3,000	3,000	3,000
543036	Small Business Development	23,789	10,317	0	20,000	0	0	0
543037	Human Relations Committee	707	0	15,000	15,000	15,000	15,000	15,000
	Total Operating & Contractual	25,786	85,473	24,000	76,000	24,000	24,000	24,000
	Capital Outlay:							
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	179,456	206,312	232,548	263,548	232,548	239,990	126,474

2021-2022 ANNUAL BUDGET

DIVISION:	Executive	FUND #:	101
DEPARTMENT:	Internal Audit	ORGANIZATION:	020503

APPROPRIATION SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	0	129,351	137,422	137,422	140,130	140,130	0.00%
Fringe Benefits	0	37,934	62,168	62,168	53,973	53,973	0.00%
Operating/Contractual	0	334	27,000	18,000	27,000	27,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	0	167,619	226,590	217,590	221,103	221,103	0.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
480211	Salary - Mayor Asst Internal Audit	0	1	1	1	1	1	0.00%
490217	Salary - Risk Manager	0	1	0	0	0	0	0.00%
290230	Salary - Accountant	0	1	1	1	1	1	0.00%
490339	Salary - Accounting Technician	0	1	0	0	0	0	0.00%
490614	Salary - Administrative Assistant	0	1	0	0	0	0	0.00%
	Total Positions	0	5	2	2	2	2	0.00%

2021-2022 ANNUAL BUDGET

DIVISION:	Executive	FUND #:	101
DEPARTMENT:	Internal Audit	ORGANIZATION:	020503

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	0	0	2,000	2,000	2,000	2,000	2,000
480211	Salary - Mayor Asst Internal Audit	0	97,645	96,900	96,900	96,900	96,838	98,838
490217	Salary - Risk Manager	0	0	0	0	0	0	0
290230	Salary - Accountant	0	31,706	38,522	38,522	38,522	39,292	39,292
490339	Salary - Accounting Technician	0	0	0	0	0	0	0
490614	Salary - Administrative Assistant	0	0	0	0	0	0	0
	Total Salaries	0	129,351	137,422	137,422	137,422	140,130	140,130
	Fringe:							
510201	Fringe - Pension	0	22,138	24,721	24,721	24,721	27,158	27,158
510202	Fringe - Hospital	0	13,724	35,370	35,370	35,370	24,699	24,699
510206	Fringe - Medicare Insurance Tax	0	2,021	1,993	1,993	1,993	2,032	2,032
510207	Fringe - Life Insurance	0	51	84	84	84	84	84
	Total Fringe	0	37,934	62,168	62,168	62,168	53,973	53,973
	Operating & Contractual:							
520400	Office	0	0	8,000	6,000	8,000	8,000	8,000
531410	Telephone	0	334	6,000	4,000	6,000	6,000	6,000
543002	Dues and Subscriptions	0	0	2,000	2,000	2,000	2,000	2,000
543003	Travel & Training	0	0	6,000	3,000	6,000	6,000	6,000
605106	Maintenance of Equipment	0	0	5,000	3,000	5,000	5,000	5,000
	Total Operating & Contractual	0	334	27,000	18,000	27,000	27,000	27,000
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	0	167,619	226,590	217,590	226,590	221,103	221,103

2021-2022 ANNUAL BUDGET

DIVISION:	Executive	FUND:	101
DEPARTMENT:	Intergovernmental	ORGANIZATION:	020800

GOAL MISSION STATEMENT

To develop contracts and services to enhance intergovernmental relations between the city and other governmental bodies.

FUNCTION DESCRIPTION

The function of this department is to coordinate political and community concerns between the city and the state, parish and other local governmental agencies on behalf of the citizens of Alexandria. The Mayor's Assistants in this department also perform varied other functions for the Mayor.

DEMAND PERFORMANCE INDICATORS

Description	2019-2020 Estimated	2020-2021 Estimated	2021-2022 Projected

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Executive	FUND #:	101
DEPARTMENT:	Intergovernmental	ORGANIZATION:	020800

APPROPRIATION SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	379,678	389,178	500,455	480,455	499,051	499,051	-0.28%
Fringe Benefits	103,859	138,026	163,908	163,908	187,608	187,608	14.46%
Operating/Contractual	11,150	120,389	155,000	163,000	155,000	155,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	494,687	647,593	819,363	807,363	841,659	841,659	2.72%

PERSONNEL ROSTER

JOB CODE	TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
480201	Salary - Mayor's Asst Chief of Staff	1	1	1	1	1	1	0.00%
480202	Salary - Mayor's Asst	1	1	1	1	1	1	0.00%
480218	Salary - Mayor's Asst-Asst Chief	1	0	0	0	0	0	0.00%
480219	Salary - Mayor's Asst -Eco Develop	1	1	1	1	1	1	0.00%
480221	Salary - Mayor's Asst-PR Commun	1	2	2	2	2	2	0.00%
480226	Salary - Mayor's Asst-Capital Projec	1	1	1	1	1	1	0.00%
480227	Salary - Mayor's Asst	1	1	1	1	1	1	0.00%
490928	Salary - Public Relations Spec	0	0	1	1	1	1	1.00%
	Total Positions	7	7	8	8	8	8	0.00%

2021-2022 ANNUAL BUDGET

DIVISION:	Executive	FUND #:	101
DEPARTMENT:	Intergovernmental	ORGANIZATION:	020800

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
Salaries:								
480201	Salary - Mayor's Asst Chief of Staff	80,890	98,673	97,920	97,920	97,920	99,878	99,878
480202	Salary - Mayor's Asst	59,729	60,745	60,690	60,690	60,690	60,690	60,690
480218	Salary - Mayor's Asst-Asst Chief	21,467	0	0	0	0	0	0
480219	Salary - Mayor's Asst -Eco Develop	66,555	68,146	67,626	67,626	67,626	68,979	68,979
480221	Salary - Mayor's Asst-PR Commun	49,149	100,585	99,817	99,817	99,817	101,814	101,814
480226	Salary - Mayor's Asst-Capital Projec	66,018	58,606	79,050	79,050	79,050	80,631	80,631
480227	Salary - Mayor's Asst	35,870	2,423	55,000	55,000	55,000	45,900	45,900
490928	Salary - Public Relations Spec	0	0	40,352	20,352	40,352	41,159	41,159
	Total Salaries	379,678	389,178	500,455	480,455	500,455	499,051	499,051
Fringe:								
510201	Fringe - Pension	43,313	65,788	76,710	76,710	76,710	87,821	87,821
510202	Fringe - Hospital	42,123	56,994	66,498	66,498	66,498	79,671	79,671
510206	Fringe - Medicare Insurance Tax	6,145	6,451	7,396	7,396	7,396	7,376	7,376
510207	Fringe - Life Insurance	136	169	294	294	294	294	294
510208	Fringe - FICA	2,228	150	3,410	3,410	3,410	2,846	2,846
510209	Fringe - Car Allowance	9,914	8,474	9,600	9,600	9,600	9,600	9,600
	Total Fringe	103,859	138,026	163,908	163,908	163,908	187,608	187,608
Operating & Contractual:								
520105	Contract Labor	0	30,200	0	0	0	0	0
520400	Office	352	7,011	5,000	3,000	5,000	5,000	5,000
531110	Professional Fees	0	62,068	130,000	130,000	130,000	130,000	130,000
531410	Telephone	5,138	4,354	4,000	6,000	4,000	4,000	4,000
543000	Miscellaneous	3,432	10,261	5,000	15,000	5,000	5,000	5,000
543003	Travel & Training	2,228	6,495	11,000	6,000	11,000	11,000	11,000
648037	Storm Relief - Laura	0	0	0	3,000	0	0	0
	Total Operating & Contractual	11,150	120,389	155,000	163,000	155,000	155,000	155,000
Capital Outlay:								
707600	Machinery and Equipment	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	494,687	647,593	819,363	807,363	819,363	841,659	841,659

2021-2022 ANNUAL BUDGET

DIVISION:	Judicial	FUND:	101
DEPARTMENT:	City Court	ORGANIZATION:	020801

GOAL MISSION STATEMENT

Administration of Justice.

FUNCTION DESCRIPTION

The operation of the Alexandria City Court system, both criminal and civil, in addition to the operation of the Alexandria City Court Clerk's Office. The due process of justice through court operations includes hearing of criminal, traffic and civil cases as well as the clerical responsibilities that accompanies this process. The Clerk's office handles all civil suit filings, additional pleadings, subpoenas, small claims suits, eviction suits, garnishment proceedings and dismissals. Telephone and personal contact with the general public and legal counsel is handled specifically with the intention of projecting an image of professionalism through out the judicial system. A Probation and Pre-Trial Intervention programs are part of the City Court system. These departments work in conjunction with the City Prosecutors and the criminal Clerk's office. Their function is to primarily assist defendants in abiding by the ruling of the Judge. Pre-Trial Intervention program aids first offenders in maintaining a clean record once all requirements are completed.

DEMAND PERFORMANCE INDICATORS

Description	2019-2020 Estimated	2020-2021 Estimated	2021-2022 Projected
Criminal Cases	6,955	7,400	7,500
Traffic Cases	12,100	13,500	14,000
Civil Cases	3,100	2,800	3,000
Pre-Trial Intervention Cases	400	410	450

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Judicial	FUND #:	101
DEPARTMENT:	City Court	ORGANIZATION:	020801

APPROPRIATION SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	413,586	424,284	421,330	421,330	429,604	429,604	1.96%
Fringe Benefits	193,818	184,576	205,048	205,048	215,354	215,354	5.03%
Operating/Contractual	54,735	46,400	53,000	50,000	53,000	32,000	-39.62%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	662,139	655,260	679,376	676,376	697,958	676,958	-0.36%

PERSONNEL ROSTER

JOB CODE	TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
480111	Salary - City Judge	1	1	1	1	1	1	0.00%
480607	Salary - Deputy Clerk	7	7	7	7	7	7	0.00%
480608	Salary - Clerk of Court	1	1	1	1	1	1	0.00%
480609	Salary - Secretary	1	1	1	1	1	1	0.00%
	Total Positions	10	10	10	10	10	10	0.00%

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Judicial	FUND #:	101
DEPARTMENT:	City Court	ORGANIZATION:	020801

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
480111	Salary - City Judge	52,240	53,745	53,620	53,620	53,620	54,540	54,540
480607	Salary - Deputy Clerk	263,119	269,964	267,903	267,903	267,903	273,260	273,260
480608	Salary - Clerk of Court	54,800	56,110	55,682	55,682	55,682	56,796	56,796
480609	Salary - Secretary	43,427	44,465	44,125	44,125	44,125	45,008	45,008
	Total Salaries	413,586	424,284	421,330	421,330	421,330	429,604	429,604
	Fringe:							
510201	Fringe - Pension	80,967	86,818	84,969	84,969	84,969	82,627	82,627
510202	Fringe - Hospital	107,879	112,469	114,235	114,235	114,235	126,776	126,776
510206	Fringe - Medicare Insurance Tax	4,876	4,990	5,422	5,422	5,422	5,531	5,531
510207	Fringe - Life Insurance	296	299	420	420	420	420	420
	Total Fringe	193,818	184,576	205,046	205,046	205,046	215,354	215,354
	Operating & Contractual:							
520105	Contract Labor	0	0	0	0	0	0	0
520400	Office	3,202	2,181	6,000	4,000	6,000	6,000	0
520501	Operating - Janitorial	17,189	12,868	15,000	13,000	15,000	15,000	0
531410	Telephone	13,277	12,286	9,000	10,000	9,000	9,000	9,000
531701	Utilities	20,417	18,287	20,000	20,000	20,000	20,000	20,000
605101	Maintenance Buildings & Facilities	650	778	3,000	3,000	3,000	3,000	3,000
	Total Operating & Contractual	54,735	46,400	53,000	50,000	53,000	53,000	32,000
	TOTAL DEPARTMENT	662,139	655,260	679,376	676,376	679,376	697,958	676,958

2021-2022 ANNUAL BUDGET

DIVISION:	Judicial	FUND:	101
DEPARTMENT:	City Marshal	ORGANIZATION:	020802

GOAL MISSION STATEMENT

To execute the order of the City Court.

FUNCTION DESCRIPTION

The City Marshal is the enforcement officer of the court. He executes the orders and mandates of the court, thereby, making arrests and preserving the peace.

DEMAND PERFORMANCE INDICATORS

Description	2019-2020 Estimated	2020-2021 Estimated	2021-2022 Projected

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Judicial	FUND #:	101
DEPARTMENT:	City Marshal	ORGANIZATION:	020802

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Operating & Contractual:							
520400	Office	1,611	774	3,000	3,000	3,000	3,000	3,000
531301	Vehicle Costs - Fuel & Oil	19,513	13,295	35,000	20,000	35,000	35,000	35,000
531304	Vehicle Costs - Repairs & Maint	9,224	11,033	15,000	15,000	15,000	15,000	15,000
531410	Telephone	6,563	7,478	5,000	8,000	5,000	5,000	5,000
	Total Operating & Contractual	36,911	32,580	58,000	46,000	58,000	58,000	58,000
	Other:							
646015	RPPJ Cost Share	441,185	486,000	450,000	450,000	450,000	450,000	650,000
	Total Other	441,185	486,000	450,000	450,000	450,000	450,000	650,000
	TOTAL DEPARTMENT	478,096	518,580	508,000	496,000	508,000	508,000	708,000

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Finance Administration	ORGANIZATION:	030100

APPROPRIATION SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	0	0	0	0	0	0	0.00%
Fringe Benefits	0	0	0	0	0	0	0.00%
Operating/Contractual	586,357	594,985	896,000	826,000	896,000	896,000	0.00%
Other	7,625,556	8,733,366	7,057,261	8,675,664	6,984,261	6,984,261	0.00%
Capital Outlay	166,552	98,319	500,000	509,000	500,000	500,000	0.00%
Total Appropriations	8,378,465	9,426,670	8,453,261	10,010,664	8,380,261	8,380,261	-0.86%

PERSONNEL ROSTER

JOB CODE	TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change

2021-2022 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Finance Administration	ORGANIZATION:	030100

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Operating & Contractual:							
520105	Contract Labor	4,553	28,481	10,000	0	10,000	10,000	10,000
531106	Professional Fees - Audit	87,465	73,138	68,000	68,000	68,000	68,000	68,000
531110	Professional Fees & Services	168,953	206,591	450,000	430,000	450,000	450,000	450,000
531122	Fees - Occupal Licenses Collection	177,018	173,225	196,000	186,000	196,000	196,000	196,000
531209	Services - Bank Charges	9,566	9,015	9,000	9,000	9,000	9,000	9,000
533024	Economic Development	52,371	9,057	75,000	55,000	75,000	75,000	75,000
543000	Miscellaneous	49,120	58,744	48,000	38,000	48,000	48,000	48,000
543002	Dues & Subscriptions	37,311	36,754	40,000	40,000	40,000	40,000	40,000
	Total Operating & Contractual	586,357	594,985	896,000	826,000	896,000	896,000	896,000
	Other:							
520010	Supplemental Pay - Police	810,732	797,280	865,000	797,000	865,000	865,000	865,000
520011	Supplemental Pay - Fire	658,182	672,262	639,000	672,000	639,000	639,000	639,000
543012	Fire Hydrant	95,000	95,000	95,000	95,000	95,000	95,000	95,000
543013	Street Lights	283,000	283,000	283,000	283,000	283,000	283,000	283,000
543028	Election Cost	5,939	566	60,000	45,000	60,000	60,000	60,000
543031	Economic Development - STR	0	3,968	59,643	59,643	59,643	59,643	59,643
646001	Civil Defense	10,000	10,000	10,000	10,000	10,000	10,000	10,000
646003	Dept of Veteran Affairs	10,012	9,803	7,000	7,000	7,000	7,000	7,000
646006	Probation Officer	172,331	196,797	245,000	225,000	245,000	245,000	245,000
646014	Arts Council of Central Louisiana	106,250	143,750	79,000	125,000	79,000	79,000	79,000
646032	LMA Convention	0	0	0	0	0	0	0
646033	Small Business Incubator	136,902	95,013	200,000	100,000	200,000	200,000	200,000
646034	Land Lease	12,221	24,159	15,618	15,618	15,618	15,618	15,618
646037	Storm Relief - Laura	0	98,465	0	8,000	0	0	0
646037	Storm Relief - Delta	0	0	0	2,000	0	0	0
646037	Emergency Relief - COVID 19	0	0	0	100,000	0	0	0
646040	Transfer to Fire Pension Fund	0	0	22,000	22,000	22,000	22,000	22,000
646160	Transfers to CDA Fund	1,553	(3,320)	0	0	0	0	0
646163	Transfer to HOME Investment Fund	1,999	(3,051)	0	0	0	0	0
646170	Transfer to Lead Hazard Fund	0	0	0	296,403	0	0	0
646402	Transfer to Sanitation Fund	0	639,774	146,000	829,000	146,000	424,000	424,000
646403	Transfer to Zoo Fund	1,757,435	2,110,900	787,000	1,493,000	787,000	788,000	788,000
646404	Transfer to Golf Course Fund	226,000	244,000	391,000	463,000	391,000	343,000	343,000
646551	Transfer to Risk Management Fund	2,520,000	2,765,000	2,903,000	2,778,000	2,849,000	2,849,000	2,849,000
646552	Transfer to Employee Benefit Fund	818,000	550,000	250,000	250,000	250,000	0	0
	Total Other	7,625,556	8,733,366	7,057,261	8,675,664	7,003,261	6,984,261	6,984,261
	Capital Outlay:							
707600	Machinery and Equipment	166,552	98,319	500,000	509,000	0	500,000	500,000
	Total Capital Outlay	166,552	98,319	500,000	509,000	0	500,000	500,000
	TOTAL DEPARTMENT	8,378,465	9,426,670	8,453,261	10,010,664	7,899,261	8,380,261	8,380,261

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Division Director	ORGANIZATION:	031200

GOAL MISSION STATEMENT

Section 4-03 of the Home Rule Charter of the City of Alexandria, charges the Director of Finance with the custody of city funds, integrity of financial statements, accounting systems, collections and disbursements of all Monies, procurement of property, safeguarding of assets, computer operations and preparation of the annual budget.

FUNCTION DESCRIPTION

The Director of Finance manages and coordinates all fiscal activities for the city including: Accounting, Budgeting, Purchasing, Tax Collection, Utility Customer Service, Meter Reading, and Management Information Systems.

Responsibilities include: debt administration, cash management and investing, inventory and fixed asset control, internal control system, pension funds, coordinating the annual audit, bond sales and supervision of all division operations.

The Director of Finance also serves on the City of Alexandria Employees' Retirement Boards, the Firefighters' Pension Board, and various committees as assigned or appointed.

DEMAND PERFORMANCE INDICATORS

Description	2019-2020 Estimated	2020-2021 Estimated	2021-2022 Projected

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Division Director	ORGANIZATION:	031200

APPROPRIATION SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	131,696	131,926	133,815	133,815	132,577	132,577	-0.93%
Fringe Benefits	40,330	40,337	40,980	47,980	48,485	48,485	18.31%
Operating/Contractual	12,939	16,805	21,000	19,000	46,000	46,000	119.05%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	2,000	2,000	2,000	2,000	0.00%
Total Appropriations	184,965	189,068	197,795	202,795	229,062	229,062	15.81%

PERSONNEL ROSTER

JOB CODE	TITLE	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
480103	Salary - Director of Finance	1	1	1	1	1	1	0.00%
480604	Salary - Administrative Assistant	1	1	1	1	1	1	0.00%
	Total Positions	2	2	2	2	2	2	0.00%

2021-2022 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Division Director	ORGANIZATION:	031200

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
Salaries:								
480103	Salary - Director of Finance	97,273	96,679	98,838	98,838	98,838	96,900	96,900
480604	Salary - Administrative Assistant	34,423	35,247	34,977	34,977	34,977	35,677	35,677
	Total Salaries	131,696	131,926	133,815	133,815	133,815	132,577	132,577
Fringe:								
510201	Fringe - Pension	25,772	23,354	26,304	26,304	26,304	25,693	25,693
510202	Fringe - Hospital	7,665	10,084	7,782	14,782	7,782	15,916	15,916
510206	Fringe - Medicare Insurance Tax	2,015	2,094	2,010	2,010	2,010	1,992	1,992
510207	Fringe - Life Insurance	59	60	84	84	84	84	84
510209	Fringe - Car Allowance	4,819	4,745	4,800	4,800	4,800	4,800	4,800
	Total Fringe	40,330	40,337	40,980	47,980	40,980	48,485	48,485
Operating & Contractual:								
520400	Office	4,895	6,115	10,000	7,000	10,000	10,000	10,000
531410	Telephone	7,036	6,885	6,000	7,000	6,000	6,000	6,000
543002	Dues & Subscriptions	230	896	0	0	0	0	0
543003	Travel & Training	778	2,909	5,000	5,000	5,000	30,000	30,000
	Total Operating & Contractual	12,939	16,805	21,000	19,000	21,000	46,000	46,000
Capital Outlay:								
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture and Fixtures	0	0	2,000	2,000	0	2,000	2,000
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	2,000	2,000	0	2,000	2,000
	TOTAL DEPARTMENT	184,965	189,068	197,795	202,795	195,795	229,062	229,062

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Business Office	ORGANIZATION:	031400

GOAL MISSION STATEMENT

To collect all revenue in a timely and efficient manner and provide customers with accurate, timely and courteous service.

FUNCTION DESCRIPTION

This department is responsible for the preparation of property tax notices, and the maintenance of the receivables, including sale of adjudicated property.

DEMAND PERFORMANCE INDICATORS

Description	2019-2020 Estimated	2020-2021 Estimated	2021-2022 Projected
Tax notices prepared	21,337	22,102	22,867

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Business Office	ORGANIZATION:	031400

APPROPRIATION SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	128,435	143,069	155,829	153,829	158,606	158,606	1.78%
Fringe Benefits	57,599	52,559	63,788	63,788	64,414	64,414	0.98%
Operating/Contractual	146,425	116,004	125,000	155,000	125,000	125,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	800	0	5,500	5,500	11,250	11,250	0.00%
Total Appropriations	333,259	311,632	350,117	378,117	359,270	359,270	2.61%

PERSONNEL ROSTER

JOB CODE	TITLE	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490126	Salary - Business Office Manager	1	1	1	1	1	1	0.00%
490642	Salary - Customer Accounts Rep	2	2	2	2	2	2	0.00%
490644	Salary - Customer Accounts Team	1	1	1	1	1	1	0.00%
490690	Salary - Student Worker	1	1	1	1	1	1	0.00%
	Total Positions	5	5	5	5	5	5	0.00%

2021-2022 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Business Office	ORGANIZATION:	031400

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	1,375	803	6,000	4,000	6,000	6,000	6,000
490126	Salary - Business Office Manager	48,380	48,355	49,905	49,905	49,905	50,903	50,903
490642	Salary - Customer Accounts Rep	48,204	55,133	55,452	55,452	55,452	56,562	56,562
490644	Salary - Customer Accounts Team L	29,912	32,309	33,472	33,472	33,472	34,141	34,141
490690	Salary - Student Worker	2,564	6,469	11,000	11,000	11,000	11,000	11,000
	Total Salaries	128,435	143,069	155,829	153,829	155,829	158,606	158,606
	Fringe:							
510201	Fringe - Pension	27,386	24,633	29,893	29,893	29,893	28,607	28,607
510202	Fringe - Hospital	28,183	25,433	30,785	30,785	30,785	32,657	32,657
510206	Fringe - Medicare Insurance Tax	1,753	1,972	2,260	2,260	2,260	2,300	2,300
510207	Fringe - Life Insurance	118	120	168	168	168	168	168
510208	Fringe - FICA Tax Retirement	159	401	682	682	682	682	682
	Total Fringe	57,599	52,559	63,788	63,788	63,788	64,414	64,414
	Operating and Contractual:							
520105	Contract Labor	0	0	0	0	0	0	0
520400	Office	8,079	9,920	6,000	6,000	6,000	6,000	6,000
531101	Fees Recording	50,641	48,180	17,000	47,000	17,000	17,000	17,000
531301	Vehicle Costs - Fuel & Oil	70	135	2,000	2,000	2,000	2,000	2,000
531304	Vehicle Cost - R & M	475	0	1,000	1,000	1,000	1,000	1,000
531401	Postage	43,552	26,859	44,000	40,000	44,000	44,000	44,000
531410	Telephone	1,554	1,476	2,000	2,000	2,000	2,000	2,000
531500	Printing	780	2,000	2,000	2,000	2,000	2,000	2,000
531800	Lease	0	0	0	0	0	0	0
531900	Advertising	19,366	3,977	24,000	26,000	24,000	24,000	24,000
543003	Travel & Training	308	50	5,000	5,000	5,000	5,000	5,000
543025	Tax Rolls	20,454	22,156	20,000	22,000	20,000	20,000	20,000
605106	Maintenance Equipment	1,146	1,251	2,000	2,000	2,000	2,000	2,000
	Total Operating and Contractual	146,425	116,004	125,000	155,000	125,000	125,000	125,000
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	800	0	0	0	0	750	750
707700	Office Furniture & Fixtures	0	0	0	0	0	1,000	1,000
707702	Computer Software	0	0	5,500	5,500	0	9,500	9,500
	Total Capital Outlay	800	0	5,500	5,500	0	11,250	11,250
	TOTAL DEPARTMENT	333,259	311,632	350,117	376,117	344,617	359,270	359,270

2021-2022 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Accounting	ORGANIZATION:	031500

GOAL MISSION STATEMENT

To ensure accurate and efficient accounting of all financial transactions incurred by the City of Alexandria so that complete and timely financial statements can be prepared.

FUNCTION DESCRIPTION

The Accounting Department is responsible for:

1. Processing Payroll, Accounts Payable, and Accounts Receivable.
2. Maintaining the General Ledger.
3. Accounting for fixed assets.
4. Monitoring cash and investments.
5. Establishing and monitoring internal controls.
6. Monitoring debt service, bond payments, and other long term liabilities.
7. Preparing the city's financial statements in accordance with generally accepted accounting principles.

Additionally, the Accounting Department is responsible for the accounting and financial reporting of the Firefighter's Pension Fund.

DEMAND PERFORMANCE INDICATORS

Description	2019-2020 Estimated	2020-2021 Estimated	2021-2022 Projected
Payroll checks issued	23,500	23,500	23,500
Pension fund checks (fire/police)	90	90	90
Accounts payable checks issued	10,500	10,500	10,500
Journal entries posted	5,000	5,000	5,000

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Accounting	ORGANIZATION:	031500

APPROPRIATION SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	300,220	318,097	322,567	352,567	305,427	305,427	-5.31%
Fringe Benefits	161,376	156,435	167,489	167,489	167,298	167,298	-0.11%
Operating/Contractual	13,381	15,697	24,000	23,000	24,000	24,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	325	349	0	0	0	0	0.00%
Total Appropriations	475,302	490,578	514,056	543,056	496,725	496,725	-3.37%

PERSONNEL ROSTER

JOB CODE	TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490108	Salary - Accounting Manager	1	1	1	1	1	1	0.00%
490230	Salary - Accountant	3	3	3	3	3	3	0.00%
490339	Salary - Accounting Technician	3	3	3	3	3	3	0.00%
	Total Positions	7	7	7	7	7	7	0.00%

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Accounting	ORGANIZATION:	031500

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	6,984	6,317	6,000	10,000	6,000	6,000	6,000
490108	Salary - Accounting Manager	66,988	68,589	69,427	95,427	69,427	57,453	57,453
490230	Salary - Accountant	111,871	125,714	128,943	128,943	128,943	121,413	121,413
490399	Salary - Accounting Technician	114,377	117,477	118,197	118,197	118,197	120,561	120,561
	Total Salaries	300,220	318,097	322,567	352,567	322,567	305,427	305,427
	Fringe:							
510201	Fringe - Pension	65,319	57,347	66,577	66,577	66,577	59,191	59,191
510202	Fringe - Hospital	92,567	95,362	96,597	96,597	96,597	104,052	104,052
510206	Fringe - Medicare Insurance Tax	3,283	3,517	4,021	4,021	4,021	3,761	3,761
510207	Fringe - Life Insurance	207	209	294	294	294	294	294
	Total Fringe	161,376	156,435	167,489	167,489	167,489	167,298	167,298
	Operating & Contractual:							
520400	Office	3,348	9,405	8,000	6,000	8,000	8,000	8,000
531301	Vehicle Costs - Fuel & Oil	33	73	1,000	1,000	1,000	1,000	1,000
531304	Vehicle Costs - R & M	32	0	0	0	0	0	0
531410	Telephone	3,422	4,240	4,000	5,000	4,000	4,000	4,000
543002	Dues and Subscriptions	408	510	2,000	2,000	2,000	2,000	2,000
543003	Travel & Training	4,793	1,124	4,000	4,000	4,000	4,000	4,000
605108	Maintenance of Equipment	1,345	345	5,000	5,000	5,000	5,000	5,000
	Total Operating & Contractual	13,381	15,697	24,000	23,000	24,000	24,000	24,000
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	325	349	0	0	0	0	0
	Total Capital Outlay	325	349	0	0	0	0	0
	TOTAL DEPARTMENT	475,302	490,578	514,066	543,066	514,066	496,725	496,725

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Purchasing	ORGANIZATION:	031600

GOAL MISSION STATEMENT

To purchase all property, supplies, material and services for the City of Alexandria in accordance with applicable state laws, council policies, and administrative requirements.

FUNCTION DESCRIPTION

The Purchasing Department processes departmental requisitions, solicits and analyzes bids consistent with good purchasing policies and in accordance with applicable state laws and council policy. Purchasing also manages the activities to the Print Shop, Central Warehouse, Electric Distribution Warehouse, and the Vehicle & Equipment Parts Department facilities. In addition, Purchasing Department maintains the records for the city's fleet and handles all communications for city departments (i.e. pagers, mobile and portable radios, and cell phones). Purchasing issues departments approved for procurement cards as well as audits the charges on the card holder's monthly statements (approximately 45 card holders at this time).

DEMAND PERFORMANCE INDICATORS

Description	2019-2020 Estimated	2020-2021 Estimated	2021-2022 Projected
Requisitions/Purchase Orders Proce	16,000	20,000	21,000
Mail Processing	88,400	100,000	105,000
New Vendor Processing	600	775	800
Invoices Processed for Payment	88,400	100,000	105,000
Monthly P-Card Statements Audited	14	60	60
Capital invoices process for payment	0	0	0
Bids Prepared	175	250	275
Quotes for Products	2,500	3,000	3,100
Quote Price Inquires	4,000	4,200	4,300
Vendor Product Inquires	2,200	2,400	2,500
Bid/Quote Preparation-Man Hours	0	2,000	2,100
Product Inquiry/Research-Man Hours	0	3,000	3,100

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Purchasing	ORGANIZATION:	031600

APPROPRIATION SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	280,742	221,656	268,086	231,086	263,647	263,647	-1.66%
Fringe Benefits	108,258	94,551	125,657	118,657	135,297	135,297	7.67%
Operating/Contractual	11,231	11,845	25,000	23,000	25,000	25,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	13,419	0	0	0	0	0.00%
Total Appropriations	400,231	341,471	416,743	372,743	423,944	423,944	1.24%

PERSONNEL ROSTER

JOB CODE	TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490109	Salary - Purchasing Manager	1	1	1	1	1	1	0.00%
490135	Salary - Purchasing Technician	2	2	2	2	2	2	0.00%
490238	Salary - Senior Buyer	2	2	2	2	2	2	0.00%
490363	Salary - Buyer	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
	Total Positions	7	7	7	7	7	7	0.00%

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Purchasing	ORGANIZATION:	031600

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	184	0	3,000	3,000	3,000	3,000	3,000
490109	Salary - Purchasing Manager	102,802	51,529	53,518	53,518	53,518	54,588	54,588
490135	Salary - Purchasing Technician	59,514	62,333	63,649	63,649	63,649	64,922	64,922
490238	Salary - Senior Buyer	60,440	65,630	76,937	56,937	76,937	74,370	74,370
490363	Salary - Buyer	24,706	27,543	35,996	35,996	35,996	31,081	31,081
490618	Salary - Administrative Secretary	33,096	14,621	34,986	17,986	34,986	35,688	35,688
	Total Salaries	280,742	221,656	268,086	231,086	268,086	263,647	263,647
	Fringe:							
510201	Fringe - Pension	49,308	39,928	55,334	51,334	55,334	51,093	51,093
510202	Fringe - Hospital	56,099	51,454	66,141	63,141	66,141	80,087	80,087
510206	Fringe - Medicare Insurance Tax	2,668	2,989	3,888	3,888	3,888	3,823	3,823
510207	Fringe - Life Insurance	183	180	294	294	294	294	294
	Total Fringe	108,258	94,551	125,657	118,657	125,657	135,297	135,297
	Operating & Contractual:							
520105	Contract Labor	0	0	0	0	0	0	0
520400	Office	4,710	4,255	5,000	4,000	5,000	5,000	5,000
531301	Vehicle Costs - Fuel & Oil	789	149	2,000	2,000	2,000	2,000	2,000
531304	Vehicle Costs - R & M	542	417	1,000	1,000	1,000	1,000	1,000
531410	Telephone	3,507	3,744	6,000	5,000	6,000	6,000	6,000
531500	Printing	479	225	1,000	1,000	1,000	1,000	1,000
543002	Dues & Subscriptions	476	150	2,000	2,000	2,000	2,000	2,000
543003	Travel & Training	604	2,905	4,000	4,000	4,000	4,000	4,000
605106	Maintenance Equipment	124	0	4,000	4,000	4,000	4,000	4,000
	Total Operating & Contractual	11,231	11,845	25,000	23,000	25,000	25,000	25,000
	Capital Outlay:							
707405	Building Improvements	0	13,419	0	0	0	0	0
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	13,419	0	0	0	0	0
	TOTAL DEPARTMENT	400,231	341,471	418,743	372,743	418,743	423,944	423,944

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Print Shop	ORGANIZATION:	031700

GOAL MISSION STATEMENT

To provide the printing services for all city departments in the most economical and efficient manner possible.

FUNCTION DESCRIPTION

The Printing Department handles the printing of city stationary, envelopes, and forms as needed and works with various departments on special projects such as financial reports, budgets, capital outlay, brochures, posters, banners, post cards, mail outs, certificates, name tags, invitations, programs, etc. We also provide name plates for desks and doors, rubber stamps, graphic design work and typesetting.

DEMAND PERFORMANCE INDICATORS

Description	2019-2020 Estimated	2020-2021 Estimated	2021-2022 Projected
Number of sheets printed (includes letterheads, envelopes, forms, and special projects)	2,000,000 Sheets	2,050,000 Sheets	2,100,000 Sheets
Special reports and projects	200 Books	225 Books	250 Books
Utility Bill Printed per month	925 Projects	1,000 Projects	1,100 Projects
	150 Sp. Projects	200 Sp. Projects	225 Sp. Projects
	28,000	28,000	28,000

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Print Shop	ORGANIZATION:	031700

APPROPRIATION SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	74,647	104,437	108,325	108,325	110,432	110,432	1.95%
Fringe Benefits	47,231	64,778	69,718	69,718	73,352	73,352	5.21%
Operating/Contractual	57,169	56,961	78,000	68,000	78,000	78,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	1,590	1,590	4,800	4,800	126,824	126,824	0.00%
Total Appropriations	180,637	227,766	260,843	250,843	388,608	388,608	48.98%

PERSONNEL ROSTER

JOB CODE	TITLE	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490131	Salary - Mail Clerk	0	1	1	1	1	1	0.00%
490735	Salary - Print Shop Coordinator	2	2	2	2	2	2	0.00%
	Total Positions	2	3	3	3	3	3	0.00%

2021-2022 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Print Shop	ORGANIZATION:	031700

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	65	384	3,000	3,000	3,000	3,000	3,000
490131	Salary - Mail Clerk	0	27,688	28,027	28,027	28,027	28,588	28,588
490735	Salary - Print Shop Coordinator	74,582	76,365	77,298	77,298	77,298	78,844	78,844
	Total Salaries	74,647	104,437	108,325	108,325	108,325	110,432	110,432
	Fringe:							
510201	Fringe - Pension	16,247	18,834	22,358	22,358	22,358	21,401	21,401
510202	Fringe - Hospital	29,984	44,589	45,663	45,663	45,663	50,223	50,223
510206	Fringe - Medicare	941	1,268	1,571	1,571	1,571	1,602	1,602
510207	Fringe - Life Insurance	59	87	126	126	126	126	126
	Total Fringe	47,231	64,778	69,718	69,718	69,718	73,352	73,352
	Operating & Contractual:							
520500	Operating Supplies	1,015	686	2,000	2,000	2,000	2,000	2,000
531410	Telephone	236	605	1,000	1,000	1,000	1,000	1,000
531800	Lease	30,857	32,301	47,000	37,000	47,000	47,000	47,000
543003	Travel & Training	199	199	1,000	1,000	1,000	1,000	1,000
605106	Maintenance Equipment	24,862	23,170	27,000	27,000	27,000	27,000	27,000
	Total Operating & Contractual	57,169	56,961	78,000	68,000	78,000	78,000	78,000
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	0
707600	Machinery & Equipment	0	0	4,800	4,800	0	126,824	126,824
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	1,590	1,590	0	0	0	0	0
	Total Capital Outlay	1,590	1,590	4,800	4,800	0	126,824	126,824
	TOTAL DEPARTMENT	180,637	227,766	260,843	250,843	256,043	388,608	388,608

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Central Warehouse	ORGANIZATION:	031800

GOAL MISSION STATEMENT

To store and distribute supplies, material, and equipment required for city operations, and to provide for the maintenance and storage of city records.

FUNCTION DESCRIPTION

The warehouse receives, stores, disburses and properly records, supplies, materials and equipment. The warehouse temporarily stores surplus equipment until disposal.

DEMAND PERFORMANCE INDICATORS

Description	2019-2020 Estimated	2020-2021 Estimated	2021-2022 Projected
Pick tickets issued	3,195	3,905	4,000
Inventory issued to departments	67,385	70,785	71,000
Inventory stock received P.O.	93,425	99,750	100,000
Surplus property stored	610	650	675
City records stored (2 locations)	1,600	1,670	1,670

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Central Warehouse	ORGANIZATION:	031800

APPROPRIATION SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	175,320	182,831	194,258	204,258	197,964	197,964	1.91%
Fringe Benefits	85,599	80,673	87,867	89,867	96,146	96,146	9.42%
Operating/Contractual	24,347	31,455	31,000	37,000	31,000	31,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	8,365	25,864	0	0	0	0	0.00%
Total Appropriations	293,631	320,823	313,125	331,125	325,110	325,110	3.83%

PERSONNEL ROSTER

JOB CODE	TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490136	Salary - Supervisor Central Warehouse	1	1	1	1	1	1	0.00%
490624	Salary - Inventory Coordinator	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
490841	Salary - Stock Clerk	3	3	3	3	3	3	0.00%
	Total Positions	6	6	6	6	6	6	0.00%

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Central Warehouse	ORGANIZATION:	031800

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	5,049	4,740	9,000	19,000	9,000	9,000	9,000
490136	Salary - Supervisor Central Warehouse	46,152	47,242	47,819	47,819	47,819	48,775	48,775
490624	Salary - Inventory Coordinator	35,396	36,242	36,685	36,685	36,685	37,419	37,419
490626	Salary - Clerical Specialist	23,483	25,131	25,937	25,937	25,937	26,456	26,456
490841	Salary - Stock Clerk	65,240	69,476	74,817	74,817	74,817	76,314	76,314
	Total Salaries	175,320	182,831	194,258	204,258	194,258	197,964	197,964
	Fringe:							
510201	Fringe - Pension	38,113	33,001	38,236	40,236	38,236	36,622	36,622
510202	Fringe - Hospital	44,936	45,002	46,692	46,692	46,692	56,531	56,531
510206	Fringe - Medicare Insurance Tax	2,378	2,499	2,687	2,687	2,687	2,741	2,741
510207	Fringe - Life Insurance	172	171	252	252	252	252	252
	Total Fringe	85,599	80,673	87,867	89,867	87,867	96,148	96,146
	Operating & Contractual:							
520105	Contract Labor	0	10,597	0	0	0	0	0
520200	Obsolete Inventory	2,926	658	3,000	3,000	3,000	3,000	3,000
520204	Uniforms	2,000	2,000	2,000	2,000	2,000	2,000	2,000
520400	Office	1,249	1,125	3,000	3,000	3,000	3,000	3,000
520500	Operating Supplies	2,816	2,783	4,000	4,000	4,000	4,000	4,000
520501	Operating - Janitorial	972	999	1,000	1,000	1,000	1,000	1,000
531301	Vehicle Costs - Fuel & Oil	2,685	2,732	2,000	3,000	2,000	2,000	2,000
531304	Vehicle Costs - R & M	2,886	3,951	3,000	4,000	3,000	3,000	3,000
531410	Telephone	1,967	1,967	4,000	3,000	4,000	4,000	4,000
531500	Printing	69	124	1,000	1,000	1,000	1,000	1,000
605101	Maintenance Bldg & Facilities	2,712	997	3,000	3,000	3,000	3,000	3,000
605106	Maintenance Equipment	4,265	3,522	5,000	5,000	5,000	5,000	5,000
646037	Emergency Relief - Laura	0	0	0	5,000	0	0	0
	Total Operating & Contractual	24,347	31,455	31,000	37,000	31,000	31,000	31,000
	Capital Outlay:							
707500	Vehicles	0	25,864	0	0	0	0	0
707600	Machinery & Equipment	8,365	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	8,365	25,864	0	0	0	0	0
	TOTAL DEPARTMENT	293,631	320,823	313,125	331,125	313,125	325,110	325,110

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Parts Warehouse	ORGANIZATION:	031805

GOAL MISSION STATEMENT

To inventory and distribute vehicle and equipment parts and supplies for the Motor Pool, Sanitation, and Bus Departments.

FUNCTION DESCRIPTION

The Vehicle & Equipment Parts Department is housed within the Motor Pool repair facility building at the Consolidated Complex. The department implements inventory procedures for the stocking and distribution of commonly used items for the repair and up keep the city's fleet. Through precedent management, the Parts Department strives to maintain an adequate inventory that results in shorter "down times" for city vehicles and ultimately giving better service to the citizens of Alexandria.

DEMAND PERFORMANCE INDICATORS

Description	2019-2020 Estimated	2020-2021 Estimated	2021-2022 Projected
Work Orders Processed	8,000	9,000	9,100
Number of Parts Issued From Stock	171,000	190,000	200,000
Number of Parts Checked Inventory	90,000	100,000	105,000
Telephone Quotes	700	825	850
Request for information from shop	850	1,200	1,300

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Parts Warehouse	ORGANIZATION:	031805

APPROPRIATION SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	64,469	61,967	67,485	76,485	68,774	68,774	1.91%
Fringe Benefits	46,964	44,766	47,494	47,494	52,323	52,323	10.17%
Operating/Contractual	6,134	5,462	10,000	10,000	10,000	10,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	117,567	112,195	124,979	133,979	131,097	131,097	4.90%

PERSONNEL ROSTER

JOB CODE	TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490624	Salary - Inventory Coordinator	1	1	1	1	1	1	0.00%
490841	Salary - Stock Clerk	1	1	1	1	1	1	0.00%
	Total Positions	2	2	2	2	2	2	0.00%

2021-2022 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Parts Warehouse	ORGANIZATION:	031805

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	2,250	3,082	3,000	12,000	3,000	3,000	3,000
490624	Salary - Inventory Coordinator	37,548	38,445	38,915	38,915	38,915	39,693	39,693
490841	Salary - Stock Clerk	24,671	20,440	25,570	25,570	25,570	26,081	26,081
	Total Salaries	64,469	61,967	67,485	76,485	67,485	68,774	68,774
	Fringe:							
510201	Fringe - Pension	14,030	11,180	13,929	13,929	13,929	13,328	13,328
510202	Fringe - Hospital	32,127	32,818	32,502	32,502	32,502	37,913	37,913
510206	Fringe - Medicare Insurance Tax	748	708	979	979	979	998	998
510207	Fringe - Life Insurance	59	60	84	84	84	84	84
	Total Fringe	46,964	44,766	47,494	47,494	47,494	52,323	52,323
	Operating & Contractual:							
520204	Uniforms	498	992	1,000	1,000	1,000	1,000	1,000
520400	Office	936	584	1,000	1,000	1,000	1,000	1,000
520500	Operating Supplies	296	642	1,000	1,000	1,000	1,000	1,000
531301	Vehicle Costs - Fuel & Oil	1,404	1,036	2,000	2,000	2,000	2,000	2,000
531304	Vehicle Costs - R & M	1,171	459	1,000	1,000	1,000	1,000	1,000
531410	Telephone	1,379	1,061	2,000	2,000	2,000	2,000	2,000
605106	Maintenance Equipment	450	688	2,000	2,000	2,000	2,000	2,000
	Total Operating & Contractual	6,134	5,462	10,000	10,000	10,000	10,000	10,000
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	117,567	112,195	124,979	133,979	124,979	131,097	131,097

2021-2022 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Division Director	ORGANIZATION:	042100

GOAL MISSION STATEMENT

Section 4-04 of the Home Rule Charter of the City of Alexandria charges the Director of Public Works with the administration of engineering services, contract construction work, maintenance of streets, and drainage. Also included are transit operations and sanitation.

FUNCTION DESCRIPTION

The Director of Public Works manages and coordinates all public work activities for the City, including Streets, Zoo, Motor Pool, Building Services, Municipal Transit, Traffic, Sanitation, Code Enforcement, Animal Control, Engineering, and Urban Forestry.

DEMAND PERFORMANCE INDICATORS

Description	2019-2020 Estimated	2020-2021 Estimated	2021-2022 Projected

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Division Director	ORGANIZATION:	042100

APPROPRIATION SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	329,080	294,075	318,804	301,804	324,579	324,579	1.81%
Fringe Benefits	94,155	101,000	116,910	116,910	151,626	151,626	29.69%
Operating/Contractual	23,881	29,557	40,000	41,000	65,000	65,000	62.50%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	447,116	424,632	475,714	459,714	541,205	541,205	13.77%

PERSONNEL ROSTER

JOB CODE	TITLE	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
480104	Salary - Director of Public Works	1	1	1	1	1	1	0.00%
480604	Salary - Administrative Assistant	1	1	1	1	1	1	0.00%
490228	Salary - Asst Director Public Works	2	2	2	2	2	2	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
	Total Positions	5	5	5	5	5	5	0.00%

2021-2022 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Division Director	ORGANIZATION:	042100

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
Salaries:								
480104	Salary - Director of Public Works	90,892	98,673	97,920	97,920	97,920	99,878	99,878
480604	Salary - Administrative Assistant	52,597	37,416	55,590	55,590	55,590	56,100	56,100
490228	Salary - Asst Director Public Works	160,345	135,905	136,216	124,216	136,216	138,941	138,941
490618	Salary - Administrative Secretary	25,246	22,081	29,078	24,078	29,078	29,660	29,660
	Total Salaries	329,080	294,075	318,804	301,804	318,804	324,579	324,579
Fringe:								
510201	Fringe - Pension	61,054	52,817	63,712	63,712	63,712	62,904	62,904
510202	Fringe - Hospital	23,450	38,915	43,495	43,495	43,495	78,937	78,937
510206	Fringe - Medicare Insurance Tax	4,860	4,295	4,693	4,693	4,693	4,775	4,775
510207	Fringe - Life Insurance	139	136	210	210	210	210	210
510209	Fringe - Car Allowance	4,652	4,837	4,800	4,800	4,800	4,800	4,800
	Total Fringe	94,155	101,000	116,910	116,910	116,910	151,626	151,626
Operating & Contractual:								
520105	Contract Labor	0	0	0	3,000	0	0	0
520400	Office	5,445	16,426	14,000	14,000	14,000	14,000	14,000
531301	Vehicle Costs - Fuel & Oil	3,602	1,597	7,000	5,000	7,000	7,000	7,000
531304	Vehicle Costs - R & M	4,371	547	4,000	4,000	4,000	4,000	4,000
531410	Telephone	9,508	9,601	10,000	10,000	10,000	10,000	10,000
531800	Lease	636	0	0	0	0	0	0
543003	Travel & Training	319	1,386	5,000	5,000	5,000	30,000	30,000
	Total Operating & Contractual	23,881	29,557	40,000	41,000	40,000	65,000	65,000
Capital Outlay:								
707101	Acquisition	0	0	0	0	0	0	0
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	447,116	424,632	475,714	459,714	475,714	541,205	541,205

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Code Enforcement	ORGANIZATION:	042200

GOAL MISSION STATEMENT

It is the goal of the department to effectively enforce various City codes in regards to high grass, litter, abandoned vehicles, and sanitation. It is also the mission of the department to provide an efficient means to the public as well as other city departments of reporting complaints/problems and making inquires regarding city services and opportunities. This mission is accomplished through our "First Call" line where employees receive, document, and follow up on inquires, problems, complaints and requests from the public, the administration, the council, department heads, and other city employees.

FUNCTION DESCRIPTION

The department enforces the City's codes in regards to high grass, litter, abandoned vehicles, and sanitation. The department also receives, documents, and follows up on inquires from the public as well as other city departments in regards to city services and opportunities (First Call).

DEMAND PERFORMANCE INDICATORS

Description	2019-2020 Estimated	2020-2021 Estimated	2021-2022 Projected
Grass cutting work orders completed	2,348	2,270	2,300
Warning citations issued	360	1,650	1,600
Abandoned vehicles removed	350	0	0
Court appearances	111	4	5
First Call complaints received	3,500	3,500	3,500

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Code Enforcement	ORGANIZATION:	042200

APPROPRIATION SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	271,178	281,446	290,262	283,262	290,382	290,382	0.04%
Fringe Benefits	108,955	108,160	118,930	113,930	125,311	125,311	5.37%
Operating/Contractual	355,081	363,620	469,000	452,000	464,000	464,000	-1.07%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	7,522	259,348	4,523	4,523	4,125	4,125	0.00%
Total Appropriations	742,736	1,012,574	882,715	853,715	883,818	883,818	0.12%

PERSONNEL ROSTER

JOB CODE	TITLE	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490119	Salary - Superintendent Code Enforc	1	1	1	1	1	1	0.00%
490141	Salary - Crew Leader	1	1	1	1	1	1	0.00%
490337	Salary - Code Enforcement Officer	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490746	Salary - Equipment Operator II	1	1	1	1	1	1	0.00%
490820	Salary - Maintenance Worker	1	1	1	1	1	1	0.00%
490902	Salary - Code Enforcement Officer S	2	2	2	2	2	2	0.00%
	Total Positions	8	8	8	8	8	8	0.00%

2021-2022 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Code Enforcement	ORGANIZATION:	042200

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	21,946	17,034	15,000	15,000	15,000	15,000	15,000
490119	Salary - Superintendent Code Enforc	41,510	51,142	50,752	50,752	50,752	51,767	51,767
490141	Salary - Crew Leader	38,459	39,003	40,058	40,058	40,058	35,474	35,474
490337	Salary - Code Enforcement Officer	23,080	22,674	31,866	31,866	31,866	32,503	32,503
490618	Salary - Administrative Secretary	25,730	29,278	29,078	29,078	29,078	29,660	29,660
490746	Salary - Equipment Operator II	29,330	29,132	30,846	23,846	30,846	31,463	31,463
490820	Salary - Maintenance Worker	16,284	21,246	21,216	21,216	21,216	21,640	21,640
490902	Salary - Code Enforcement Officer 5	74,839	71,937	71,446	71,446	71,446	72,875	72,875
	Total Salaries	271,178	281,446	290,262	283,262	290,262	290,382	290,382
	Fringe:							
510201	Fringe - Pension	56,881	50,073	59,910	57,910	59,910	56,276	56,276
510202	Fringe - Hospital	48,097	53,962	54,474	51,474	54,474	64,489	64,489
510206	Fringe - Medicare Insurance Tax	3,768	3,896	4,210	4,210	4,210	4,210	4,210
510207	Fringe - Life Insurance	209	229	336	336	336	336	336
	Total Fringe	108,955	108,160	118,930	113,930	118,930	125,311	125,311
	Operating & Contractual:							
520105	Contract Labor	86,862	106,284	220,000	200,000	220,000	215,000	215,000
520204	Uniforms	1,275	1,155	1,000	1,000	1,000	1,000	1,000
520400	Office	1,968	1,998	2,000	2,000	2,000	2,000	2,000
520500	Operating Supplies	13,001	12,924	16,000	16,000	16,000	16,000	16,000
520503	Operating Chemicals	973	0	1,000	1,000	1,000	1,000	1,000
531301	Vehicle Costs - Fuel & Oil	17,471	18,597	20,000	20,000	20,000	20,000	20,000
531304	Vehicle Costs R & M	32,613	46,407	33,000	36,000	33,000	33,000	33,000
531401	Postage	12,098	14,970	13,000	13,000	13,000	13,000	13,000
531410	Telephone	3,550	4,566	5,000	5,000	5,000	5,000	5,000
531500	Printing	858	607	0	0	0	0	0
531701	Utilities	180,722	155,160	155,000	155,000	155,000	155,000	155,000
531800	Lease	220	0	1,000	1,000	1,000	1,000	1,000
531900	Advertising	883	161	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	2,285	791	0	0	0	0	0
605106	Maintenance Equipment	302	0	1,000	1,000	1,000	1,000	1,000
	Total Operating & Contractual	355,081	363,620	469,000	452,000	469,000	464,000	464,000
	Capital Outlay:							
707500	Vehicles	0	93,680	0	0	0	0	0
707600	Machinery & Equipment	7,522	165,688	4,523	4,523	0	4,125	4,125
707700	Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	7,522	259,368	4,523	4,523	0	4,125	4,125
	TOTAL DEPARTMENT	742,736	1,012,574	882,715	853,715	878,192	883,818	883,818

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Engineering	ORGANIZATION:	042300

GOAL MISSION STATEMENT

The Engineering Department's function is to provide the administration, City Council and Citizens with maps, records, and files concerning widths of rights of ways and easements, municipally owned property, benchmark locations and elevations; street names and locations; drainage facilities; review construction projects; maintain records on parks and recreational facilities and bridges; enter all pertinent information into CAD System; provide usable construction estimates, permits from the Corp of Engineers on all Capital Drainage Projects; participate in planning and/or design a capital improvements and/or projects; work with all other city departments on all other city departments on maintenance and improvements projects concerning existing city facilities, provide plans, specifications, surveying, inspection and processing for various projects including streets, drainage utilities and parks for the City of Alexandria; meet with LDOTD and FHWA officials to discuss funding of Urban System Projects meeting LDOTD and FHWA requirements, coordinating plans between the consultants and LDOTD and FHWA officials; Secure Wet Lands.

FUNCTION DESCRIPTION

The Engineering Department handles numerous citizen complaints and questions, daily coordinates various construction activities. Our engineering technicians update the City limits and Zoning maps on an on going basis and update various other maps and records. They also draw plans for various projects, provide assistance for citizens on various matters, provide charts, graphs and maps for administration and council (as required), index and file maps and drawings, update drainage, street numbers and subdivisions maps. The survey crew provides services from construction layout to staking and/or locating right-of-ways and easements, as well as maintaining all city benchmarks. They also secure data for the preparation of Right-of-Way Maps by the Drafting Department for Urban System Projects. The construction inspector maintains constant check on consulting engineers' projects and in house designed projects. The Secretary keeps up with the enormous amount of correspondence, reports, filing and phone calls that flow this office on a daily basis. The engineers must see that the previously mentioned work is assigned and completed, as well as design and supervise city projects; handle citizens' complaints and questions; and assist the administration and council on other matters as required.

DEMAND PERFORMANCE INDICATORS

Description	2019-2020 Estimated	2020-2021 Estimated	2021-2022 Projected
Typewritten correspondence	900	1,000	1,000
Meetings (in hours)	700	750	750
Telephone calls	10,000	10,000	10,000
Construction-in-house	40	35	40
Consultant design w/ City Review	60	65	50
Citizens Complaints by phone	800	1,000	1,000
Citizens Complaints in field	200	200	200

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Engineering	ORGANIZATION:	042300

APPROPRIATION SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	488,003	476,498	514,673	493,673	514,650	514,650	0.00%
Fringe Benefits	211,948	191,986	235,919	227,919	221,674	221,674	-6.04%
Operating/Contractual	30,454	27,036	58,000	49,000	58,000	58,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	10,083	79,506	13,950	15,950	6,812	6,812	0.00%
Total Appropriations	740,488	775,026	822,542	786,542	801,136	801,136	-2.60%

PERSONNEL ROSTER

JOB CODE	TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490107	Salary - Asst City Engineer	2	1	1	1	1	1	0.00%
490110	Salary - City Engineer	1	1	1	1	1	1	0.00%
490162	Salary - Lead Engineering Technicia	1	1	1	1	1	1	0.00%
490236	Salary - Land Surveyor	1	1	0	0	0	0	0.00%
490244	Salary - Engineer in Training	0	1	1	1	1	1	0.00%
490313	Salary - Survey Technician	1	1	1	1	1	1	0.00%
490341	Salary - Engineering Technician III	1	1	1	1	1	1	0.00%
490342	Salary - Construction Inspector	1	1	1	1	1	1	0.00%
490343	Salary - Survey Party Chief	1	1	1	1	1	1	0.00%
490346	Salary - Survey Instrument Operator	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
	Total Positions	12	12	11	11	11	11	0.00%

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Engineering	ORGANIZATION:	042300

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	0	0	1,000	1,000	1,000	1,000	1,000
490107	Salary - Assistant City Engineer	116,293	76,645	78,342	78,342	78,342	79,909	79,909
490110	Salary - City Engineer	94,639	96,902	98,085	98,085	98,085	100,047	100,047
490162	Salary - Lead Engineering Technician	45,368	46,452	47,020	47,020	47,020	47,960	47,960
490236	Salary - Land Surveyor	0	0	0	0	0	0	0
490244	Salary - Engineer in Training	0	0	40,352	35,352	40,352	41,159	41,159
490313	Salary - Survey Technician	19,446	27,066	26,859	26,859	26,859	27,396	27,396
490341	Salary - Engineering Technician III	39,223	40,160	40,651	40,651	40,651	41,464	41,464
490342	Salary - Construction Inspector	47,846	57,973	48,817	32,617	48,817	39,292	39,292
490343	Salary - Survey Party Chief	45,018	46,094	46,657	46,657	46,657	47,590	47,590
490346	Salary - Survey Instrument Operator	30,589	31,321	32,325	32,325	32,325	32,972	32,972
490618	Salary - Administrative Secretary	25,556	29,302	29,078	29,078	29,078	29,660	29,660
490626	Salary - Clerical Specialist	24,025	24,583	25,687	25,687	25,687	26,201	26,201
	Total Salaries	488,003	476,498	514,673	493,673	514,673	514,650	514,650
	Fringe:							
510201	Fringe - Pension	103,506	82,130	106,230	104,230	106,230	99,740	99,740
510202	Fringe - Hospital	102,155	103,771	122,454	116,454	122,454	114,712	114,712
510206	Fringe - Medicare Insurance Tax	6,031	5,840	6,786	6,786	6,786	6,773	6,773
510207	Fringe - Life Insurance	256	245	449	449	449	449	449
	Total Fringe	211,948	191,986	235,919	227,919	235,919	221,674	221,674
	Operating & Contractual							
520400	Office	7,278	6,896	22,000	22,000	22,000	22,000	22,000
520519	Operating - Drafting & Survey	7,154	1,296	8,000	4,000	8,000	8,000	8,000
531101	Fees - Recording	1,950	1,570	3,000	3,000	3,000	3,000	3,000
531215	Fees, Licenses, & Permits	700	1,525	1,000	1,000	1,000	1,000	1,000
531301	Vehicle Costs - Fuel & Oil	4,396	3,523	9,000	6,000	9,000	9,000	9,000
531304	Vehicle Costs - R & M	2,841	187	3,000	3,000	3,000	3,000	3,000
531410	Telephone	2,470	1,833	4,000	4,000	4,000	4,000	4,000
531500	Printing	55	12	1,000	1,000	1,000	1,000	1,000
531802	Rent - Copy Machine	0	8,077	0	0	0	0	0
543002	Dues & Subscriptions	805	400	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	2,805	1,717	5,000	3,000	5,000	5,000	5,000
605106	Maintenance Equipment	0	0	1,000	1,000	1,000	1,000	1,000
	Total Operating & Contractual	30,454	27,036	58,000	49,000	58,000	58,000	58,000
	Capital Outlay:							
707500	Vehicles	0	75,956	0	0	0	0	0
707600	Machinery & Equipment	6,533	0	11,500	13,500	0	4,362	4,362
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	3,550	3,550	2,450	2,450	0	2,450	2,450
	Total Capital Outlay	10,083	79,506	13,950	15,950	0	6,812	6,812
	TOTAL DEPARTMENT	740,488	775,026	822,542	786,542	808,592	801,136	801,136

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Urban Forestry	ORGANIZATION:	042400

GOAL MISSION STATEMENT

The primary goals of this department are: To develop and implement the Urban Forest Management Program for the City; Provide oversight on all capital projects regarding all horticultural and landscape architectural matters; and Review commercial projects to ensure compliance with applicable city ordinances; manage park, green space, and community center landscape maintenance contracts.

FUNCTION DESCRIPTION

Receives and responds to an average of (30) tree work service requests per month. Fifty percent of these requests involve trees located on private property that have low limbs that create various safety problems. In most cases, property owners are notified of the problem and required corrective actions. In case of immediate public safety or if property owners refuse to take corrective actions, the City may have the work done on their behalf. Trees located in the rights of way or other City property are inspected and either trimmed or removed depending upon the nature of the problem. All tree work is done by private contractors. The department also assists residents by providing hazard tree assessments. Provides support services to Electric Distribution's Utility Line Vegetation Management Program in determining if their contractor is following appropriate national standards and Provides assistance explaining pruning methods to residents. Conducts annual Arbor Day Program(s) with local elementary schools. Applies for and manages annual Urban and Community Forestry Grant Projects from the LDAF. Prepares annual Tree City USA Certification applications. Develops and disseminates pertinent educational material.

The Department participates in all capital and in-house projects that have a landscape or arboriculture component as part of their scope. Coordinates capital project landscape design performed by consultants. Provides design plans, specifications, and construction administration services for smaller landscape projects that do not require a consultant. Interacts with numerous consultant and City divisions and departments regarding horticultural and arboricultural matters that arise during the design, construction, and maintenance of City infrastructure.

The Department reviews all commercial building permit application for compliance with the Landscape and Tree Ordinance requirements.

The Department prepares specifications and bid documents and manages maintenance contracts for various city parks, green-spaces, and community centers. Provides horticultural consultation for sites maintained by other City departments.

DEMAND PERFORMANCE INDICATORS

Description	2019-2020 Estimated	2020-2021 Estimated	2021-2022 Projected
Requests for Assistance	500	700	750
Trees Trimmed	500	700	800
Trees Removed	150	350	250
Trees Planted	0	25	50
Oversight on Capital Projects	5	5	5
Landscape Ordinance Compliance Reviews	60	50	75

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Urban Forestry	ORGANIZATION:	042400

APPROPRIATION SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	52,643	53,901	54,559	54,559	55,650	55,650	2.00%
Fringe Benefits	19,887	18,350	19,876	19,876	19,592	19,592	-1.43%
Operating/Contractual	343,577	349,432	306,000	3,943,000	332,000	332,000	8.50%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	3,600	28,132	4,500	4,500	4,500	4,500	0.00%
Total Appropriations	419,707	449,815	384,935	4,021,935	411,742	411,742	6.96%

PERSONNEL ROSTER

JOB CODE	TITLE	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490106	Salary - Landscape Architect	1	1	1	1	1	1	0.00%
	Total Positions	1	1	1	1	1	1	0.00%

2021-2022 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Urban Forestry	ORGANIZATION:	042400

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2017-2018	2018-2019	2019-2020		2020-2021		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
490108	Salaries:							
	Salary - Landscape Architect	52,643	53,901	54,559	54,559	54,559	55,650	55,650
	Total Salaries	52,643	53,901	54,559	54,559	54,559	55,650	55,650
	Fringe:							
510201	Fringe - Pension	11,457	9,720	11,261	11,261	11,261	10,785	10,785
510202	Fringe - Hospital	7,665	7,847	7,782	7,782	7,782	7,958	7,958
510206	Fringe - Medicare Insurance Tax	735	753	791	791	791	807	807
510207	Fringe - Life Insurance	30	30	42	42	42	42	42
	Total Fringe	19,887	18,350	19,876	19,876	19,876	19,592	19,592
	Operating & Contractual:							
520500	Operating	1,552	1,253	2,000	2,000	2,000	2,000	2,000
531115	Tree Trimming/Removal	154,135	186,275	130,000	150,000	130,000	150,000	150,000
531301	Vehicle Costs - Fuel & Oil	38	382	3,000	2,000	3,000	3,000	3,000
531304	Vehicle Costs - R & M	0	170	2,000	2,000	2,000	2,000	2,000
531410	Telephone	1,151	1,379	2,000	2,000	2,000	2,000	2,000
543002	Dues & Subscriptions	0	465	0	0	0	0	0
543003	Travel & Training	1,804	2,000	2,000	2,000	2,000	2,000	2,000
605110	Maintenance Grounds & ROW	184,897	177,508	165,000	171,000	165,000	171,000	171,000
646037	Emergency Relief - Laura	0	0	0	3,612,000	0	0	0
	Total Operating & Contractual	343,577	349,432	306,000	3,943,000	306,000	332,000	332,000
	Capital Outlay:							
707500	Vehicles	0	24,532	0	0	0	0	0
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	3,600	3,600	4,500	4,500	0	4,500	4,500
	Total Capital Outlay	3,600	28,132	4,500	4,500	0	4,500	4,500
	TOTAL DEPARTMENT	419,707	449,815	384,935	4,021,935	380,435	411,742	411,742

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Streets and ROW	ORGANIZATION:	042500

GOAL MISSION STATEMENT

To ensure the safety and general welfare of the citizens of Alexandria by maintaining, repairing, and improving city streets, drainage, and right-of-way.

FUNCTION DESCRIPTION

Street Cleaning: Weather permitting, the street sweepers operate daily to insure the city streets are free of dirt, leaves, debris and haul off for disposal. (Includes immediately after parades.)

Street Repair and Construction: The street repair crew maintains the city streets to include surface treatment (chip seal) and overlay. Also corrects street failures including base, panels, sidewalks, handicap ramps, curbs and gutters, construction catch basins, drainage boxes, footings for playground equipment, patches potholes with shoulders.

Groom Mowing: The mowing crew maintains 55 separate locations that include seeding, fertilizing, mowing, grooming, herbicide application, tree trimming, flower beds, and fences.

Grass Cutting: Crews bushhog, flail, and slop mow ditches, canals, streets, city properties, highways, easements, right-of-ways, servitudes, state right of ways, and all properties associated with the City Complex. The cutting season ranges eight to sometimes nine months of the year. During the winter months this crew vacuums leaves and debris from ditches, and culvert ends cleans drains to haul them for disposal.

Drainage: The city's canals, open ditches, and right-of-ways are sprayed for weed control three times a year and kept clean and cleared of blockage. The underground drains and culverts and flushed and catch basins suctioned out as needed and kept clean (maintaining records of herbicide application as required by law).

Emergency Crew: Other than their normally assigned responsibilities, this crew responds during emergency situations such as flooding to pump water, sandbag and distribution. Also responds during windstorms to removed downed trees and limbs, open drainage ways and assist Light Distribution Department. This crew also assists with hazardous chemical clean-up and automobile wreckage debris in streets as directed by the Fire Department.

DEMAND PERFORMANCE INDICATORS

Description	2019-2020 Estimated	2020-2021 Estimated	2021-2022 Projected
Miles of streets swept	700	1,608	2,008
Miles of canals/ditches cleaned	125	3,120	3,220
Miles of canals/ditches sprayed	0	2,560	2,660
Miles of underground pipes flushed	0	410	460
Incoming Calls	350	5,000	5,200
Miles of street repair for potholes	0	200	300
No of hours Larviciding & Spraying	0	1,568	1,768
Annual tons of landfill operation	1,000	2,500	2,700
No. of complaints received	0	689	800
Orders & complaints completed	400	585	700
Emergency Call-Out	0	66	91

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Streets & ROW	ORGANIZATION:	042500

APPROPRIATION SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	1,146,550	1,213,304	1,223,495	1,290,495	1,240,804	1,240,804	1.41%
Fringe Benefits	524,464	483,752	581,153	577,153	557,688	557,688	-4.04%
Operating/Contractual	1,146,406	1,157,398	1,129,000	1,320,000	1,129,000	1,129,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	615,702	490,973	111,590	111,590	286,680	286,680	0.00%
Total Appropriations	3,433,122	3,345,427	3,045,239	3,299,239	3,214,172	3,214,172	5.55%

PERSONNEL ROSTER

JOB CODE	TITLE	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490125	Salary - Superintendent	1	1	1	1	1	1	0.00%
490145	Salary - Supervisor Street Maint	2	2	2	2	2	2	0.00%
490146	Salary - Crew Leader Street Maint	3	3	3	3	3	3	0.00%
490147	Salary - Maintenance Worker Senior	3	3	3	3	3	3	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490624	Salary - Inventory Coordinator	1	1	1	1	1	1	0.00%
490738	Salary - Equipment Operator III	4	4	4	4	4	4	0.00%
490746	Salary - Equipment Operator II	7	7	7	7	7	7	0.00%
490751	Salary - Fleet Maintenance Technician	1	1	1	1	1	1	0.00%
490819	Salary - Equipment Operator I	4	4	4	4	4	4	0.00%
490820	Salary - Maintenance Worker	3	3	3	3	3	3	0.00%
490919	Salary - Supervisor Streets	1	1	1	1	1	1	0.00%
	Total Positions	31	31	31	31	31	31	0.00%

2021-2022 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Streets & ROW	ORGANIZATION:	042500

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	235,065	248,597	200,000	285,000	200,000	200,000	200,000
490125	Salary - Superintendent	65,128	66,885	68,823	68,823	68,823	70,199	70,199
490145	Salary - Supervisor Street Maint	86,447	88,462	89,978	89,978	89,978	91,778	91,778
490148	Salary - Crew Leader Street Maint	114,259	116,991	118,210	118,210	118,210	120,574	120,574
490147	Salary - Maintenance Worker Senior	69,004	81,374	83,573	83,573	83,573	85,244	85,244
490618	Salary - Administrative Secretary	32,231	32,671	33,404	33,404	33,404	34,072	34,072
490624	Salary - Inventory Coordinator	34,239	35,057	35,486	35,486	35,486	36,196	36,196
490738	Salary - Equipment Operator III	124,711	113,787	135,212	132,212	135,212	135,940	135,940
490746	Salary - Equipment Operator II	192,151	202,413	208,224	202,224	208,224	211,202	211,202
490751	Salary - Fleet Maintenance Technician	31,988	32,753	33,803	33,803	33,803	34,479	34,479
490819	Salary - Equipment Operator I	89,198	105,994	110,380	107,380	110,380	112,589	112,589
490820	Salary - Maintenance Worker	30,084	45,470	62,400	56,400	62,400	63,648	63,648
490919	Salary - Supervisor Streets	42,045	43,050	44,003	44,003	44,003	44,883	44,883
	Total Salaries	1,146,550	1,213,304	1,223,498	1,290,496	1,223,496	1,240,804	1,240,804
	Fringe:							
510201	Fringe - Pension	248,243	217,800	252,530	265,530	252,530	240,467	240,467
510202	Fringe - Hospital	259,868	248,493	309,581	292,581	309,581	297,928	297,928
510206	Fringe - Medicare Insurance Tax	15,535	16,592	17,740	17,740	17,740	17,991	17,991
510207	Fringe - Life Insurance	818	867	1,302	1,302	1,302	1,302	1,302
	Total Fringe	524,464	483,752	581,153	577,153	581,153	557,688	557,688
	Operating & Contractual:							
520105	Contract Labor	23,653	7,742	0	0	0	0	0
520106	Contract Labor - Inmates	186,271	164,808	150,000	142,000	150,000	150,000	150,000
520204	Uniforms	4,990	4,889	5,000	5,000	5,000	5,000	5,000
520500	Operating Supplies	73,762	82,318	70,000	65,000	70,000	70,000	70,000
520503	Operating Chemicals	18,722	36,514	25,000	25,000	25,000	25,000	25,000
520506	Operating Concrete & Asphalt	76,654	63,388	81,000	71,000	81,000	81,000	81,000
520507	Operating - Sand & Gravel	8,826	8,984	7,000	7,000	7,000	7,000	7,000
520514	Small Tools	1,402	2,911	3,000	3,000	3,000	3,000	3,000
531301	Vehicle Costs - Fuel & Oil	167,517	152,223	175,000	165,000	175,000	175,000	175,000
531304	Vehicle Costs - R & M	557,560	602,851	575,000	775,000	575,000	575,000	575,000
531410	Telephone	5,306	4,378	6,000	6,000	6,000	6,000	6,000
531500	Printing	0	0	0	0	0	0	0
531800	Lease	27,280	10,619	15,000	15,000	15,000	15,000	15,000
543003	Travel & Training	4,109	2,938	4,000	4,000	4,000	4,000	4,000
605106	Maintenance Equipment	12,354	13,035	13,000	13,000	13,000	13,000	13,000
646037	Emergency Relief - Laura	0	0	0	24,000	0	0	0
	Total Operating & Contractual	1,146,406	1,157,398	1,129,000	1,320,000	1,129,000	1,129,000	1,129,000
	Capital Outlay:							
707500	Vehicles	129,140	270,437	77,400	77,400	0	0	0
707600	Machinery & Equipment	486,562	220,536	34,190	34,190	0	286,680	286,680
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
	Total Capital Outlay	615,702	490,973	111,590	111,590	0	286,680	286,680
	TOTAL DEPARTMENT	3,433,122	3,345,427	3,045,239	3,299,239	2,933,649	3,214,172	3,214,172

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Traffic	ORGANIZATION:	042800

GOAL MISSION STATEMENT

To provide for the safe transportation of vehicles on City Streets and reduce the liability through detouring and road closures for all city departments.

FUNCTION DESCRIPTION

The Traffic Department is responsible for maintain, replacing and adding all traffic signs in the city as well as barricading around street repair projects. In addition, this department is responsible for trimming trees, all traffic counts, all street striping, and providing studies for speed humps. This department also conducts all detours in the City. All name tags for the fire and police departments, striping and lettering all police cars, bikes, helmets, DATE cars, and buses, and maintaining all traffic signals caution light within the city limits. In addition, this department also installs speed humps for the City, conducts all warrant for speed humps, conducts all speed studies, traffic lights warrant. Report road closures for all traffic control on special events; city functions, parades. Inspect all traffic control devices, for contractors for the city of Alexandria. Maintain traffic records and meet with individual law firms to determine the liability to the City of Alexandria. Represent the City of Alexandria in court cases to reduce the liability to the City of Alexandria. Responsible for designing, making and hanging of Banners.

DEMAND PERFORMANCE INDICATORS

Description	2019-2020 Estimated	2020-2021 Estimated	2021-2022 Projected
Replace Damage Signs	2,100	2,100	2,500
Paint Cross Walks and Stop Lines	500	500	900
Streets Striped	400	500	900
Signs Made	13,000	14,000	16,000
Banners Made	0	300	500
Banners Hung	2,200	2,200	2,200
Street Closures and Detours	160	170	500
Traffic Counts	1,100	1,100	1,300
Speed Humps Installed	200	200	0

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Traffic	ORGANIZATION:	042800

APPROPRIATION SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	306,527	309,479	312,045	311,045	316,810	316,810	1.53%
Fringe Benefits	154,388	140,291	163,338	158,338	161,598	161,598	-1.07%
Operating/Contractual	104,273	102,617	99,000	208,000	104,000	104,000	5.05%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	26,141	122,495	20,000	147,000	110,898	110,898	0.00%
Total Appropriations	591,327	674,882	594,383	824,383	693,304	693,304	16.64%

PERSONNEL ROSTER

JOB CODE	TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490310	Salary - Traffic Signal Technician	2	2	2	2	2	2	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490736	Salary - Superintendent Traffic Sign	1	1	1	1	1	1	0.00%
490741	Salary - Sign Artist	1	1	1	1	1	1	0.00%
490821	Salary - Sign & Marking Specialist	3	3	3	3	3	3	0.00%
	Total Positions	8	8	8	8	8	8	0.00%

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Traffic	ORGANIZATION:	042800

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
Salaries:								
450001	Overtime	19,477	20,020	11,000	15,000	11,000	11,000	11,000
490310	Salary - Traffic Signal Technician	73,321	79,876	79,893	79,893	79,893	81,491	81,491
490618	Salary - Administrative Secretary	30,346	31,071	31,450	31,450	31,450	32,079	32,079
490736	Salary - Superintendent Traffic Sign	57,010	58,373	59,086	59,086	59,086	60,268	60,268
490741	Salary - Sign Artist	33,625	35,176	36,738	36,738	36,738	37,473	37,473
490821	Salary - Sign & Marking Specialist	92,548	84,963	93,878	88,878	93,878	94,499	94,499
Total Salaries		306,527	309,479	312,045	311,045	312,045	316,810	316,810
Fringe:								
510201	Fringe - Pension	66,715	54,291	64,404	64,404	64,404	61,397	61,397
510202	Fringe - Hospital	83,639	82,038	94,072	89,072	94,072	95,269	95,269
510206	Fringe - Medicare Insurance Tax	3,602	3,742	4,526	4,526	4,526	4,594	4,594
510207	Fringe - Life Insurance	230	220	336	336	336	336	336
Total Fringe		154,386	140,291	163,338	158,338	163,338	161,596	161,596
Operating & Contractual:								
520500	Operating Supplies	24,957	28,507	25,000	25,000	25,000	25,000	25,000
520509	Operating - Signs	29,271	23,273	19,000	24,000	19,000	24,000	24,000
520510	Operating - Paint	8,000	4,363	13,000	10,000	13,000	13,000	13,000
531117	Street Striping	19,296	8,603	12,000	12,000	12,000	12,000	12,000
531301	Vehicle Costs - Fuel & Oil	12,460	12,305	12,000	12,000	12,000	12,000	12,000
531304	Vehicle Costs - R & M	8,259	20,685	13,000	13,000	13,000	13,000	13,000
531410	Telephone	1,502	1,475	3,000	3,000	3,000	3,000	3,000
531500	Printing	0	73	0	0	0	0	0
543003	Travel & Training	0	2,649	0	0	0	0	0
605106	Maintenance Equipment	528	684	2,000	2,000	2,000	2,000	2,000
648037	Emergency Relief - Laura	0	0	0	107,000	0	0	0
Total Operating & Contractual		104,273	102,617	99,000	208,000	99,000	104,000	104,000
Capital Outlay:								
707500	Vehicles	0	103,235	0	87,000	0	110,898	110,898
707600	Machinery & Equipment	26,141	19,260	20,000	60,000	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
Total Capital Outlay		26,141	122,495	20,000	147,000	0	110,898	110,898
TOTAL DEPARTMENT		591,327	674,882	594,383	824,383	574,383	693,304	693,304

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Building Services	ORGANIZATION:	043400

GOAL MISSION STATEMENT

What: To provide healthy, safe, clean, and usable buildings and facilities.
 For Who: The citizens, clients, and employees of the City of Alexandria.
 When and How: Our department strives to maintain, repair, renovate, clean and provide facility management and staffing in a timely and efficient manner.

FUNCTION DESCRIPTION

Contract and Capital Project Management: Initial oversight of maintenance and capital renovation projects, including construction supervision of Capital Projects designated to this department.

Air conditioning, Heating, and Ventilation: Extensive preventive, predictive and corrective maintenance are performed and contracted on HVAC systems including filter service, lubrication, adjustments, repairs and replacements. Other miscellaneous work is performed.

Plumbing: Performs and contracts plumbing repairs and improvements, including but not limited to water, gas, and wastewater concerns. Other miscellaneous work is performed.

Industrial and Commercial Equipment Maintenance: Extensive preventive, predictive, and corrective maintenance performed and contracted. Typical to this area are automated gates, turnstiles, truck and bus washes, ice machines, generators, refrigerators, stoves, ovens, and microwaves. Other miscellaneous work is performed.

Carpentry: The Carpentry Shop makes and contracts repairs to building and facilities, as well as undertakes small scale renovations of existing facilities. Work tables, bookshelves, stages and other "wood" oriented items are often integral parts of these projects. Fabrication of wood based signs and barricades as well as limited locksmith services are also provided. This crew also works with and assists painters in a team effort to enhance efficiency of staffing. Other miscellaneous work is performed.

Facility Rental: Daily setup and cleaning of publicly utilized or rented program space are provided. Booking, contracting and collection of fees related to rented or reserved spaces or other resources, like tables and chairs. Working with the public in relation to their needs of the publicly utilized resources. Other miscellaneous work performed.

Special Events: Provision of support services events, community functions, governmental meetings and Cultural events and events sponsored by other departments such as the Zoo, Recreation, and Community Service Division.

DEMAND PERFORMANCE INDICATORS

Description	2019-2020 Estimated	2020-2021 Estimated	2021-2022 Projected

2021-2022 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Building Services	ORGANIZATION:	043400

APPROPRIATION SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	917,713	715,140	787,351	734,351	778,878	778,878	-1.08%
Fringe Benefits	453,798	316,012	411,619	387,619	411,608	411,608	0.00%
Operating/Contractual	1,289,035	973,928	1,243,000	1,104,000	1,264,000	1,264,000	1.69%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	8,950	102,064	89,627	89,627	68,136	68,136	0.00%
Total Appropriations	2,649,496	2,107,144	2,531,597	2,315,597	2,522,622	2,522,622	-0.35%

PERSONNEL ROSTER

JOB CODE	TITLE	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490149	Salary - Custodial Worker	6	3	3	3	3	3	0.00%
490150	Salary - Supervisor Custodial	1	0	0	0	0	0	0.00%
490153	Salary - Supervisor Building Maint	2	2	2	2	2	2	0.00%
490234	Salary - Superintendent-Bldg Maint	1	1	1	1	1	1	0.00%
490503	Salary - Community Center Attenda	1	0	0	0	0	0	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
490711	Salary - Electrician	1	1	1	1	1	1	0.00%
490742	Salary - Painter	3	3	3	3	3	3	0.00%
490748	Salary - Carpenter	3	3	3	3	3	3	0.00%
490823	Salary - Lead Custodial Worker	3	1	1	1	1	1	0.00%
490830	Salary - Building Maintenance Spec	2	2	2	2	2	2	0.00%
490859	Salary - Mechanical Systems Tech	3	3	3	3	3	3	0.00%
490924	Salary - Crew Leader-Carpentry	1	1	1	1	1	1	0.00%
	Total Positions	29	22	22	22	22	22	0.00%

2021-2022 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Building Services	ORGANIZATION:	043400

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	47,944	17,767	36,000	40,000	36,000	36,000	36,000
490149	Salary - Custodial Worker	124,998	41,088	67,439	67,439	67,439	66,822	66,822
490150	Salary - Supervisor Custodial	36,143	0	0	0	0	0	0
490153	Salary - Supervisor Building Maint	115,080	82,283	85,996	64,996	85,996	83,807	83,807
490234	Salary - Superintendent-Bldg Maint	65,221	72,691	67,596	60,596	67,596	54,588	54,588
490503	Salary - Community Center Attenda	18,885	0	0	0	0	0	0
490618	Salary - Administrative Secretary	28,188	29,302	29,078	29,078	29,078	30,550	30,550
490626	Salary - Clerical Specialist	11,720	23,884	24,939	24,939	24,939	25,438	25,438
490711	Salary - Electrician	13,679	29,360	33,238	33,238	33,238	33,903	33,903
490742	Salary - Painter	98,134	100,480	101,706	101,706	101,706	100,076	100,076
490748	Salary - Carpenter	84,383	87,380	98,172	80,172	98,172	98,822	98,822
490823	Salary - Lead Custodial Worker	78,534	42,679	26,859	26,859	26,859	28,218	28,218
490830	Salary - Building Maintenance Spec	38,854	51,325	60,944	60,944	60,944	62,162	62,162
490859	Salary - Mechanical Systems Tech	121,185	101,530	118,646	107,646	118,646	121,019	121,019
490924	Salary - Crew Leader-Carpentry	34,765	35,371	36,738	36,738	36,738	37,473	37,473
	Total Salaries	917,713	715,140	787,351	734,351	787,351	778,878	778,878
	Fringe:							
510201	Fringe - Pension	192,506	122,943	162,058	155,058	162,058	150,878	150,878
510202	Fringe - Hospital	248,258	182,934	237,208	220,208	237,208	248,708	248,708
510206	Fringe - Medicare Insurance Tax	12,266	9,563	11,429	11,429	11,429	11,298	11,298
510207	Fringe - Life Insurance	768	572	924	924	924	924	924
	Total Fringe	453,798	316,012	411,619	387,619	411,619	411,608	411,608
	Operating & Contractual:							
520105	Contract Labor	72,027	39,129	40,000	20,000	40,000	40,000	40,000
520108	Contract Labor-Inmates	83,134	74,910	74,000	64,000	74,000	74,000	74,000
520204	Uniforms	6,995	5,998	6,000	6,000	6,000	6,000	6,000
520400	Office	1,918	1,430	2,000	2,000	2,000	2,000	2,000
520500	Operating Supplies	48,563	44,326	43,000	46,000	43,000	43,000	43,000
520501	Operating - Janitorial	39,143	22,948	16,000	21,000	16,000	16,000	16,000
520510	Operating - Paint	2,712	3,578	5,000	5,000	5,000	5,000	5,000
520514	Small Tools	7,212	3,701	5,000	5,000	5,000	5,000	5,000
520520	Operating - Locks/Keys	2,743	4,212	2,000	2,000	2,000	2,000	2,000
531301	Vehicle Costs - Fuel & Oil	32,044	24,282	40,000	35,000	40,000	40,000	40,000
531304	Vehicle Costs - R & M	21,951	15,360	28,000	23,000	28,000	28,000	28,000
531410	Telephone	11,103	11,053	12,000	12,000	12,000	12,000	12,000
531500	Printing	496	129	0	0	0	0	0
531701	Utilities	481,056	280,275	500,000	400,000	500,000	500,000	500,000
543003	Travel & Training	0	0	0	0	0	0	0
605101	Maintenance Bldg & Facilities	443,089	400,283	435,000	400,000	435,000	456,000	456,000
605106	Maintenance Equipment	5,366	3,072	10,000	10,000	10,000	10,000	10,000
605110	Maintenance Grounds & ROW	29,463	39,242	25,000	25,000	25,000	25,000	25,000
646037	Emergency Relief - Laura	0	0	0	28,000	0	0	0
	Total Operating & Contractual	1,269,035	973,928	1,243,000	1,104,000	1,243,000	1,264,000	1,264,000

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Building Services	ORGANIZATION:	043400

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Capital Outlay:							
707405	Building Improvements	0	0	68,136	68,136	0	68,136	68,136
707500	Vehicles	0	86,962	0	0	0	0	0
707600	Machinery & Equipment	8,950	14,317	21,491	21,491	0	0	0
707700	Office Furniture & Fixtures	0	785	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	8,950	102,064	89,627	89,627	0	68,136	68,136
	TOTAL DEPARTMENT	2,649,496	2,107,144	2,531,597	2,315,597	2,441,970	2,522,622	2,522,622

2021-2022 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Martin Community Ctr	ORGANIZATION:	043600

GOAL MISSION STATEMENT

What: To provide healthy, safe, clean, and usable building and facilities.

For Who: The Citizens, clients, and employees of the City of Alexandria.

When and How: Our Department strives to maintain, repair, renovate, clean and provide management and staffing in a timely and efficient manner. We do this in order to facilitate private parties and community meetings and to house agencies in Cooperative Endeavors with the City.

FUNCTION DESCRIPTION

Facility Rental: Daily setup and cleaning of publicly utilized or rented program space are provided. Booking, contracting, ad collection of fees related to rented and reserved spaces or other resources, like tables and chairs. Working with the public in relation to their needs of publicly utilized resources. Other miscellaneous work performed.

Special Events: Provision of support services events, community functions, government meetings and cultural events and event sponsored by other departments such as the Zoo, Recreation and Community Service Division. These services sometimes include planning, scheduling, and implementation of functions. Sound reinforcement, lighting, staging and production are typical activities for this category.

DEMAND PERFORMANCE INDICATORS

Description	2019-2020 Estimated	2020-2021 Estimated	2021-2022 Projected

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Martin Community Center	ORGANIZATION:	043600

APPROPRIATION SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	0	0	0	0	0	0	0.00%
Fringe Benefits	0	0	0	0	0	0	0.00%
Operating/Contractual	43,875	0	0	0	0	0	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	43,875	0	0	0	0	0	0.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Martin Community Center	ORGANIZATION:	043600

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Operating & Contractual:							
520105	Contract Labor	28,596	0	0	0	0	0	0
520501	Operating - Janitorial	2,969	0	0	0	0	0	0
531410	Telephone	1,121	0	0	0	0	0	0
531701	Utilities	11,189	0	0	0	0	0	0
	Total Operating & Contractual	43,875	0	0	0	0	0	0
	Capital Outlay:							
707600	Machinery & Equipment	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	43,875	0	0	0	0	0	0

2021-2022 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Broadway Resource Ctr	ORGANIZATION:	043500

GOAL MISSION STATEMENT

What: To provide healthy, safe, clean, and usable building and facilities.

For Who: The Citizens, clients, and employees of the City of Alexandria.

When and How: Our Department strives to maintain, repair, renovate, clean and provide management and staffing in a timely and efficient manner. We do this in order to facilitate private parties and community meetings and to house agencies in Cooperative Endeavors with the City.

FUNCTION DESCRIPTION

Facility Rental: Daily setup and cleaning of publicly utilized or rented program space are provided. Booking, contracting, ad collection of fees related to rented and reserved spaces or other resources, like tables and chairs. Working with the public in relation to their needs of publicly utilized resources. Other miscellaneous work performed.

Special Events: Provision of support services events, community functions, government meetings and cultural events and event sponsored by other departments such as the Zoo, Recreation and Community Service Division. These services sometimes include planning, scheduling, and implementation of functions. Sound reinforcement, lighting, staging and production are typical activities for this category.

DEMAND PERFORMANCE INDICATORS

Description	2019-2020 Estimated	2020-2021 Estimated	2021-2022 Projected

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Broadway Resource Center	ORGANIZATION:	043500

APPROPRIATION SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	0	0	0	0	0	0	0.00%
Fringe Benefits	0	0	0	0	0	0	0.00%
Operating/Contractual	47,745	0	0	0	0	0	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	47,745	0	0	0	0	0	0.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change

2021-2022 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Broadway Resource Center	ORGANIZATION:	043500

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Operating & Contractual:							
520105	Contract Labor	39,812	0	0	0	0	0	0
520501	Operating - Janitorial	1,999	0	0	0	0	0	0
531410	Telephone	747	0	0	0	0	0	0
531701	Utilities	5,187	0	0	0	0	0	0
	Total Operating & Contractual	47,745	0	0	0	0	0	0
	Capital Outlay:							
707600	Machinery & Equipment	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	47,745	0	0	0	0	0	0

2021-2022 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Motor Pool	ORGANIZATION:	043700

GOAL MISSION STATEMENT

The mission of the Motor Pool Department is to provide and maintain vehicles and equipment in support of the City of Alexandria's various departments and divisions. Our goal and commitment is to do this in a proficient, professional and courteous manner. Our staff insures that proper maintenance is performed for vehicle and equipment longevity and safety.

FUNCTION DESCRIPTION

The Motor Pool serves as a centralized garage providing mechanical and body repairs, fuel and oil disbursements, and wrecker services to approximately 1,250 (and increasing) city owned vehicles and equipment. Motor Pool provides the lending of pool vehicles for City of Alexandria Departments that require a vehicle for travel to training/seminars attended by City Employees within the State.

The Motor Pool also provides information on all vehicles/equipment owned by the City through daily input of information processed into RTA. This system has the capabilities to generate detailed reports on preventive maintenance/cost/usage/history, which are required by all division/department heads in maintaining records on vehicle maintenance or budget control within their area.

Other services provided by Motor Pool are fabrication, welding, vehicle paint & body work, vehicle repairs, services to all City departments; monitoring/disposal of waste oils, hazardous material, and used tires per the required EPA guidelines for the State of LA.

DEMAND PERFORMANCE INDICATORS

Description	2019-2020 Estimated	2020-2021 Estimated	2021-2022 Projected
Fuel Transactions	35,161	40,000	41,000
Work Orders	9,942	9,950	9,995
Engines Replaced/Overhauled	7	7	7
Vehicles Serviced	2,989	3,050	3,100
Transmissions Serviced/Replaced	55	57	60
Flat Repairs In House/On Road	790	800	820
Tire Shop In House Work Orders	982	1,000	1,050
Body Shop Repairs	266	270	280
Brakes/Clutch Repairs	333	340	345
State Inspections on Road Vehicles	775	800	825

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Motor Pool	ORGANIZATION:	043700

APPROPRIATION SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	795,266	823,811	885,568	932,568	899,779	899,779	1.60%
Fringe Benefits	403,096	365,414	438,964	436,964	435,953	435,953	-0.69%
Operating/Contractual	99,113	104,836	88,000	134,000	88,000	88,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	62,716	98,317	161,973	161,973	139,200	139,200	0.00%
Total Appropriations	1,360,191	1,392,378	1,574,505	1,665,505	1,562,932	1,562,932	-0.74%

PERSONNEL ROSTER

JOB CODE	TITLE	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490118	Salary - Superintendent Fleet Maint	1	1	1	1	1	1	0.00%
490139	Salary - Supervisor Fleet Maint	3	3	3	3	3	3	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
490750	Salary - Fleet Maintenance Tech Sr	11	11	11	11	11	11	0.00%
490752	Salary - Fleet Collision Repair Tech	2	2	2	2	2	2	0.00%
490834	Salary - Fleet Service Technician	6	6	6	6	6	6	0.00%
	Total Positions	25	25	25	25	25	25	0.00%

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Motor Pool	ORGANIZATION:	043700

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	23,103	44,983	18,000	102,000	18,000	18,000	18,000
490118	Salary - Superintendent Fleet Maint	59,602	61,027	61,772	61,772	61,772	63,007	63,007
490139	Salary - Supervisor Fleet Maintenance	120,811	124,822	126,098	126,098	126,098	128,620	128,620
490618	Salary - Administrative Secretary	17,939	26,240	29,078	29,078	29,078	29,660	29,660
490626	Salary - Clerical Specialist	21,603	24,346	25,937	25,937	25,937	26,456	26,456
490750	Salary - Fleet Maintenance Tech Se	370,826	355,051	403,484	373,484	403,484	408,412	408,412
490752	Salary - Fleet Collision Repair Tech	65,895	65,502	66,014	66,014	66,014	67,334	67,334
490834	Salary - Fleet Service Technician	115,487	119,840	155,185	148,185	155,185	158,290	158,290
	Total Salaries	795,266	823,811	885,568	932,568	885,568	899,779	899,779
	Fringe:							
510201	Fringe - Pension	171,925	147,994	182,780	182,780	182,780	174,376	174,376
510202	Fringe - Hospital	219,939	205,707	242,289	240,289	242,289	247,478	247,478
510206	Fringe - Medicare Insurance Tax	10,568	11,041	12,845	12,845	12,845	13,049	13,049
510207	Fringe - Life Insurance	664	672	1,050	1,050	1,050	1,050	1,050
	Total Fringe	403,096	365,414	438,964	436,964	438,964	435,953	435,953
	Operating & Contractual:							
520105	Contract Labor	2,231	0	0	0	0	0	0
520204	Uniforms	5,796	5,235	4,000	5,000	4,000	4,000	4,000
520400	Office	916	943	1,000	1,000	1,000	1,000	1,000
520500	Operating Supplies	17,980	19,226	17,000	15,000	17,000	17,000	17,000
520514	Small Tools	1,497	2,696	4,000	4,000	4,000	4,000	4,000
531212	Disposal	5,464	7,236	5,000	5,000	5,000	5,000	5,000
531301	Vehicle Costs Fuel & Oil	18,705	17,523	16,000	37,000	16,000	16,000	16,000
531304	Vehicle Costs - R & M	34,112	38,145	21,000	49,000	21,000	21,000	21,000
531410	Telephone	3,276	2,514	5,000	3,000	5,000	5,000	5,000
543003	Travel & Training	5,318	4,789	5,000	5,000	5,000	5,000	5,000
605101	Maintenance Bldg & Facilities	0	7	1,000	1,000	1,000	1,000	1,000
605106	Maintenance Equipment	3,818	6,522	9,000	9,000	9,000	9,000	9,000
	Total Operating & Contractual	99,113	104,836	88,000	134,000	88,000	88,000	88,000
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	0	30,563	55,578	55,578	0	0	0
707600	Machinery & Equipment	45,218	51,808	79,139	79,139	0	128,000	128,000
707700	Office Furniture & Fixtures	0	0	5,465	5,465	0	0	0
707702	Computer Software	17,498	16,146	21,791	21,791	0	11,200	11,200
	Total Capital Outlay	62,716	98,317	161,973	161,973	0	139,200	139,200
	TOTAL DEPARTMENT	1,360,191	1,392,378	1,574,505	1,665,505	1,412,532	1,562,932	1,562,932

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Animal Shelter	ORGANIZATION:	045800

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GOAL MISSION STATEMENT

To provide the public with prompt service by responding to their daily complaints on animals that are running at large in the city. To provide for the safety and well being of the citizens of Alexandria by removing animals that might endanger them. To remove dead animals from city roadways and others areas according to health standards. To educate the public relations all national animal concerns sponsored by HSUS. To offer animals for adoption through newspaper coverage and TV programs. To euthanize in a safe humane way unwanted and stray animals. To shelter, feed and euthanize all parish and incorporated area animals. To follow up on all adoptions to make sure all animals are sterilized.

FUNCTION DESCRIPTION

There are currently 2 impounding Officers and 2 Kennel Techs capturing between 25 to 35 animals a day. These animals are fed and cared for while being offered to the public. The shelter responds to between 45 to 50 calls per day by setting traps and impounding animals running at large. The shelter staff in cooperation with a veterinarian euthanize approximate 100-200 animals per week. The shelter staff responds to between 5-10 calls per day on animal abuse and cruelty cases. The investigating officers have approximate 5-7 ongoing court cases at any one time. The shelter staff makes 2-3 visits per month to schools and civic organizations to talk about responsibility, pet care and safety issues. Our functions and goals and responsibilities are being tripled by new parish and out-laying incorporated areas utilizing our shelter. We also monitor all lost pets in the city and try and find them and/or return to owners.

DEMAND PERFORMANCE INDICATORS

Description	2019-2020 Estimated	2020-2021 Estimated	2021-2022 Projected
Telephone Calls	6,500	6,500	6,500
Animals Returned to Owner	272	300	300
Animals Impounded	5,467	5,000	5,000
Animals Adopted	255	320	320
Animals Incinerated	5,942	5,300	5,300
Citations issued	141	150	150
Animals Euthanized	4,516	4,000	4,000

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Animal Shelter	ORGANIZATION:	045800

APPROPRIATION SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	298,749	306,928	315,627	313,627	318,876	318,876	1.03%
Fringe Benefits	119,666	111,885	121,363	121,363	121,364	121,364	0.00%
Operating/Contractual	185,437	152,085	178,000	171,000	191,000	191,000	7.30%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	14,163	88,990	23,700	23,700	0	0	-100.00%
Total Appropriations	616,015	659,888	638,690	629,690	631,240	631,240	-1.17%

PERSONNEL ROSTER

JOB CODE	TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490141	Salary - Crew Leader	1	1	1	1	1	1	0.00%
490144	Salary - Kennel Technician	3	3	3	3	3	3	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
490855	Salary - Superintendent Animal Cntr	1	1	1	1	1	1	0.00%
490858	Salary - Animal Control Officer	2	2	2	2	2	2	0.00%
	Total Positions	9	9	9	9	9	9	0.00%

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Animal Shelter	ORGANIZATION:	045800

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	33,647	26,334	30,000	28,000	30,000	30,000	30,000
490141	Salary - Crew Leader	33,366	34,164	34,920	34,920	34,920	35,618	35,618
490144	Salary - Kennel Technician	56,050	66,415	67,412	67,412	67,412	66,297	66,297
490618	Salary - Administrative Secretary	26,850	29,302	30,242	30,242	30,242	30,847	30,847
490626	Salary - Clerical Specialist	24,187	25,131	25,937	25,937	25,937	26,456	26,456
490855	Salary - Superintendent Animal Cntr	59,638	61,064	61,810	61,810	61,810	63,046	63,046
490856	Salary - Animal Control Officer	63,011	64,518	65,306	65,306	65,306	66,612	66,612
	Total Salaries	296,749	308,928	315,627	313,627	315,627	318,876	318,876
	Fringe:							
510201	Fringe - Pension	64,540	55,332	65,146	65,146	65,146	61,799	61,799
510202	Fringe - Hospital	50,826	52,053	51,263	51,263	51,263	54,563	54,563
510206	Fringe - Medicare Insurance Tax	4,046	4,232	4,576	4,576	4,576	4,624	4,624
510207	Fringe - Life Insurance	254	268	378	378	378	378	378
	Total Fringe	119,666	111,885	121,363	121,363	121,363	121,364	121,364
	Operating & Contractual:							
520105	Contract Labor	33,855	0	0	0	0	0	0
520204	Uniforms	2,948	3,674	3,000	3,000	3,000	3,000	3,000
520400	Office	652	850	1,000	1,000	1,000	1,000	1,000
520500	Operating Supplies	28,457	33,913	34,000	34,000	34,000	34,000	34,000
520502	Operating Cleaner	4,185	2,922	3,000	3,000	3,000	3,000	3,000
520504	Operating - Animal Food	11,310	12,777	10,000	11,000	10,000	10,000	10,000
520515	Operating Medical Supplies	1,928	1,565	2,000	2,000	2,000	2,000	2,000
531103	Professional Fees - Veterinarian	36,965	28,699	27,000	22,000	27,000	27,000	27,000
531301	Vehicle Costs - Fuel & Oil	11,807	11,946	19,000	15,000	19,000	19,000	19,000
531304	Vehicle Costs - R & M	6,230	12,827	8,000	12,000	8,000	8,000	8,000
531410	Telephone	2,268	3,675	4,000	3,000	4,000	4,000	4,000
531500	Printing	542	632	0	0	0	0	0
531701	Utilities	24,448	22,307	22,000	22,000	22,000	22,000	22,000
543003	Travel & Training	3,033	1,250	2,000	2,000	2,000	2,000	2,000
605101	Maintenance Bldg & Facilities	10,420	10,905	16,000	26,000	16,000	21,000	21,000
605106	Maintenance Equipment	6,389	4,143	27,000	11,000	27,000	35,000	35,000
646037	Emergency Relief - Laura	0	0	0	4,000	0	0	0
	Total Operating & Contractual	185,437	152,085	178,000	171,000	176,000	191,000	191,000
	Capital Outlay:							
707405	Building Improvements	4,350	47,850	23,700	23,700	0	0	0
707500	Vehicles	0	41,140	0	0	0	0	0
707600	Machinery & Equipment	9,813	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	14,163	88,990	23,700	23,700	0	0	0
	TOTAL DEPARTMENT	616,015	659,888	638,690	629,690	614,990	631,240	631,240

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Planning	FUND:	101
DEPARTMENT:	Division Director	ORGANIZATION:	054700

GOAL MISSION STATEMENT

To provide for the overall planning and coordination of the city's land development, housing, urban design and community development activities. This is accomplished through providing exceptional customer service, prompt and adequate responses to telephone inquires, efficient handling and resolution of zoning disputes and complaints and complete answers to any and all questions related to comprehensive planning, zoning, housing rehabilitation, community development, site plan development, application preparation assistance for zoning and rezoning applications; board of adjustment and appeals applications for variances and special exceptions and zoning compliance.

FUNCTION DESCRIPTION

The Planning Division is responsible for processing permit applications relating to zoning compliance, signs and other development activities including annexation requests and driveway permits. Staff perform site plan reviews for commercial plan applications and subdivision relating to drainage, landscaping, setback, parking, etc. Planned are routed to other department with input into the process such as the Engineering Department, Utility Department, and Public Works Division. The division also supports the Zoning Commission and the Zoning Board of Adjustment and Appeals through agenda development, and other reports. Staff in this division investigated and acted upon as necessary. Complaints regarding zoning are investigated and acted upon as necessary. This division manages and maintains zoning ordinance (Chapter 28 - Land Development Code) as well as the city maps. This division indirectly oversees staff activities in the Community Development Department. This division also participates in regional planning issues through the Rapides Area Planning Commission.

DEMAND PERFORMANCE INDICATORS

Description	2019-2020 Estimated	2020-2021 Estimated	2021-2022 Projected
Zoning Compliance Certificate	600	650	700
Address Assignments	150	250	300
Commercial Plan Review	180	190	190
Subdivision Review	20	20	15
Permits Issued	450	450	350
Zoning Violations Letters	20	15	30
Flood Zone Letters Issued	70	150	200

2021-2022 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	101
DEPARTMENT:	Division Director	ORGANIZATION:	054700

APPROPRIATION SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	211,747	175,754	285,136	214,136	294,351	294,351	3.23%
Fringe Benefits	61,050	51,185	102,016	89,016	108,741	108,741	6.59%
Operating/Contractual	20,552	15,864	52,000	37,000	52,000	52,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	2,495	1,550	0	0	0	0	0.00%
Total Appropriations	295,844	244,353	439,152	340,152	455,092	455,092	3.63%

PERSONNEL ROSTER

JOB CODE	TITLE	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
480105	Salary - Director of Planning	1	1	1	1	1	1	0.00%
480230	Salary - Historic Preservation Asst-F	1	1	1	1	1	1	0.00%
480604	Salary - Administrative Assistant	1	1	1	1	1	1	0.00%
490229	Salary - Asst Director of Planning	0	0	1	1	1	1	1.00%
490240	Salary - Zoning Enforcement Analyst	2	2	2	2	2	2	0.00%
	Total Positions	5	5	6	6	6	6	1.00%

2021-2022 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	101
DEPARTMENT:	Division Director	ORGANIZATION:	054700

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
Salaries:								
480105	Salary - Director of Planning	74,625	71,176	72,500	69,500	72,500	73,950	73,950
480230	Salary - Historic Preservation Asst-F	39,889	14,342	39,736	19,736	39,736	40,531	40,531
480604	Salary - Executive Secretary	28,531	12,600	28,422	14,422	28,422	32,503	32,503
490229	Salary - Asst Director of Planning	0	0	67,434	33,434	67,434	68,783	68,783
490240	Salary - Zoning Enforcement Analyst	68,702	77,636	77,044	77,044	77,044	78,584	78,584
	Total Salaries	211,747	175,754	285,136	214,136	285,136	294,351	294,351
Fringe:								
510201	Fringe - Pension	27,956	28,799	44,321	41,321	44,321	47,472	47,472
510202	Fringe - Hospital	22,673	13,886	46,006	36,006	46,006	49,398	49,398
510206	Fringe - Medicare Insurance Tax	3,232	2,678	4,215	4,215	4,215	4,348	4,348
510207	Fringe - Life Insurance	101	96	210	210	210	210	210
510208	Fringe - FICA Tax Retirement	2,473	889	2,464	2,464	2,464	2,513	2,513
510209	Fringe - Car Allowance	4,615	4,837	4,800	4,800	4,800	4,800	4,800
	Total Fringe	61,050	51,185	102,016	89,016	102,016	108,741	108,741
Operating & Contractual:								
520105	Contract Labor	4,997	0	5,000	3,000	5,000	5,000	5,000
520400	Office	5,765	6,188	10,000	7,000	10,000	10,000	10,000
531110	Professional Fees & Services	3,888	2,607	10,000	5,000	10,000	10,000	10,000
531301	Vehicle Costs - Fuel & Oil	0	235	2,000	2,000	2,000	2,000	2,000
531304	Vehicle Costs R & M	0	238	3,000	3,000	3,000	3,000	3,000
531410	Telephone	3,077	2,518	3,000	3,000	3,000	3,000	3,000
531500	Printing	434	337	1,000	1,000	1,000	1,000	1,000
531900	Advertising	937	895	2,000	2,000	2,000	2,000	2,000
543002	Dues & Subscriptions	0	0	2,000	2,000	2,000	2,000	2,000
543003	Travel & Training	1,414	281	3,000	3,000	3,000	3,000	3,000
605106	Maintenance - Equipment	0	0	1,000	1,000	1,000	1,000	1,000
646043	Historic Preservation Dist Commissi	40	2,585	10,000	5,000	10,000	10,000	10,000
	Total Operating & Contractual	20,552	15,864	52,000	37,000	52,000	52,000	52,000
Capital Outlay:								
707101	Acquisitions	0	0	0	0	0	0	0
707405	Building Improvements	0	0	0	0	0	0	0
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture and Fixtures	2,495	1,550	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	2,495	1,550	0	0	0	0	0
	TOTAL DEPARTMENT	295,844	244,353	439,152	340,152	439,152	455,092	455,092

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Planning	FUND:	101
DEPARTMENT:	Construction Developmt	ORGANIZATION:	054702

GOAL MISSION STATEMENT

FUNCTION DESCRIPTION

DEMAND PERFORMANCE INDICATORS

Description	2019-2020 Estimated	2020-2021 Estimated	2021-2022 Projected

2021-2022 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	101
DEPARTMENT:	Construction Development	ORGANIZATION:	054702

APPROPRIATION SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	405,218	381,043	411,250	382,250	419,274	419,274	1.95%
Fringe Benefits	167,300	136,756	175,795	163,795	184,543	184,543	4.98%
Operating/Contractual	47,296	41,019	64,000	54,000	64,000	64,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	46,806	0	0	0	0	0.00%
Total Appropriations	619,814	605,624	651,045	600,045	667,817	667,817	2.58%

PERSONNEL ROSTER

JOB CODE	TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490161	Salary - Permit Technician	2	2	2	2	2	2	0.00%
490903	Salary - Multi Trades Inspector	6	6	5	5	5	5	0.00%
490907	Salary - Superintendent Constructio	1	1	1	1	1	1	0.00%
490911	Salary - Plans Reviewer	1	1	1	1	1	1	0.00%
	Total Positions	10	10	9	9	9	9	0.00%

2021-2022 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	101
DEPARTMENT:	Construction Development	ORGANIZATION:	054702

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	8,516	10,883	10,000	16,000	10,000	10,000	10,000
490161	Salary - Permit Technician	49,917	48,119	56,561	56,561	56,561	57,693	57,693
490903	Salary - Multi Trades Inspector	247,928	247,245	236,120	223,120	236,120	240,841	240,841
490907	Salary - Superintendent Constructio	54,274	55,456	61,457	61,457	61,457	62,686	62,686
490911	Salary - Plans Reviewer	44,583	19,340	47,112	23,112	47,112	48,054	48,054
	Total Salaries	405,218	381,043	411,250	382,250	411,250	419,274	419,274
	Fringe:							
510201	Fringe - Pension	86,124	68,238	84,882	81,882	84,882	81,257	81,257
510202	Fringe - Hospital	73,285	62,957	84,573	75,573	84,573	96,828	96,828
510206	Fringe - Medicare Insurance Tax	5,811	5,318	5,962	5,962	5,962	6,080	6,080
510207	Fringe - Life Insurance	280	243	378	378	378	378	378
	Total Fringe	167,300	136,756	175,795	163,795	175,795	184,543	184,543
	Operating & Contractual:							
520105	Contract Labor	0	0	0	0	0	0	0
520204	Uniforms	2,642	2,257	3,000	3,000	3,000	3,000	3,000
520400	Office	4,072	6,164	6,000	6,000	6,000	6,000	6,000
520500	Operating Supplies	3,247	3,120	10,000	5,000	10,000	10,000	10,000
520516	Small Tools	0	0	0	0	0	0	0
531215	Fees, Licenses, & Permits	0	0	0	0	0	0	0
531301	Vehicle Costs-Fuel & Oil	14,183	10,734	14,000	14,000	14,000	14,000	14,000
531304	Vehicle Costs-R & M	2,381	1,822	5,000	5,000	5,000	5,000	5,000
531410	Telephone	7,274	10,562	10,000	10,000	10,000	10,000	10,000
531500	Printing	296	552	4,000	4,000	4,000	4,000	4,000
531800	Lease	1,561	0	0	0	0	0	0
543002	Dues & Subscriptions	2,505	2,636	2,000	2,000	2,000	2,000	2,000
543003	Travel & Training	9,135	3,172	10,000	5,000	10,000	10,000	10,000
	Total Operating & Contractual	47,296	41,019	64,000	54,000	64,000	64,000	64,000
	Capital Outlay:							
707500	Vehicles	0	46,806	0	0	0	0	0
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture and Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	46,806	0	0	0	0	0
	TOTAL DEPARTMENT	619,814	605,624	651,045	600,045	651,045	667,817	667,817

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Public Safety	FUND:	101
DEPARTMENT:	Police	ORGANIZATION:	065000

GOAL MISSION STATEMENT

To protect and serve the citizens of Alexandria while still exercising police powers over all property owned or controlled by the City of Alexandria. With the intent to foster a better quality of life for all under our jurisdiction.

FUNCTION DESCRIPTION

The Alexandria Police Department currently provides 24 hours, 7 days a week patrol service within the city limits of Alexandria. Additionally, the department investigates criminal activities, utilizes arrest powers, maintain records, attack the infiltration of illegal narcotic activities and provides a regional training academy. Moreover, the Police Department is committed to Community Policing efforts which are enhanced by the Boat Patrol, K-9 Unit, Motorcycle and Street Level Drug Interdiction Team.

DEMAND PERFORMANCE INDICATORS

Description	2019-2020 Estimated	2020-2021 Estimated	2021-2022 Projected
Accidents	4,620	4,653	4,700
Calls for Service	57,456	54,995	58,000
Public Service	5,168	4,960	5,200

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Public Safety	FUND #:	101
DEPARTMENT:	Police	ORGANIZATION:	065000

APPROPRIATION SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	9,713,011	9,325,858	9,833,399	9,496,399	9,726,758	10,129,468	3.01%
Fringe Benefits	4,264,802	4,349,678	5,425,678	4,925,678	5,318,386	5,385,286	-0.74%
Operating/Contractual	2,074,553	2,105,147	2,354,000	2,591,000	2,354,000	2,167,516	-7.92%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	795,811	1,171,799	526,968	1,213,966	778,615	778,615	0.00%
Total Appropriations	16,848,177	16,952,482	18,140,043	18,227,043	18,177,757	18,460,865	1.77%

PERSONNEL ROSTER

JOB CODE	TITLE	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
440126	Salary - Police Chief	1	1	1	1	1	1	0.00%
440127	Salary - Assistant Chief	1	1	1	1	1	1	0.00%
440129	Salary - Deputy Police Chief	1	1	0	0	0	0	0.00%
440217	Salary - Captain	4	4	4	4	4	4	0.00%
440218	Salary - Lieutenant	12	12	12	12	12	12	0.00%
440358	Salary - Sergeant	32	32	32	32	32	32	0.00%
440359	Salary - Communications Officers	17	17	17	17	17	17	0.00%
440404	Salary - Corporal	54	51	52	52	52	52	0.00%
440405	Salary - Police Officer	56	64	57	57	57	57	0.00%
440407	Salary - Jailers	2	2	2	2	2	2	0.00%
440408	Salary - School Patrol	15	15	15	15	15	15	0.00%
440412	Salary - Reserve Police Officer	20	20	20	20	20	20	0.00%
440616	Salary - Record Clerk	13	14	14	14	14	14	0.00%
440618	Salary - Secretary (Chief)	1	1	1	1	1	1	0.00%
490339	Salary - Accounting Technician	1	0	0	0	0	0	0.00%
	Total Positions	230	235	228	228	228	228	0.00%

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Public Safety	FUND #:	101
DEPARTMENT:	Police	ORGANIZATION:	065000

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
440126	Salary - Police Chief	82,627	96,000	96,000	96,000	96,000	97,920	97,920
440127	Salary - Assistant Chief	77,165	75,370	78,325	56,325	78,325	79,892	77,297
440129	Salary - Deputy Police Chief	69,545	25,319	0	0	0	0	0
440217	Salary - Captain	300,514	288,957	305,831	304,831	305,831	301,772	294,806
440218	Salary - Lieutenant	784,574	787,086	794,729	771,729	794,729	761,376	774,690
440358	Salary - Sergeant	1,702,656	1,734,375	1,732,090	1,697,090	1,732,090	1,858,616	1,799,910
440359	Salary - Communications Officers	488,609	492,238	526,436	494,436	526,436	533,431	606,739
440404	Salary - Corporal	2,099,528	2,029,568	2,065,000	1,877,000	2,065,000	2,030,437	2,165,710
440405	Salary - Police Officer	1,534,045	1,498,584	1,965,200	1,774,200	1,965,200	2,006,566	2,003,964
440407	Salary - Jailers	84,677	61,839	85,033	73,033	85,033	61,693	79,321
440408	Salary - School Patrol	48,260	37,663	59,813	59,813	59,813	61,009	61,009
440412	Salary - Reserve Police Officer	0	0	10,000	7,000	10,000	10,000	10,000
440616	Salary - Record Clerk	400,917	414,417	430,459	427,459	430,459	438,591	468,433
440618	Salary - Secretary (Chief)	56,731	58,598	47,483	47,483	47,483	48,433	52,669
490339	Salary - Accounting Technician	47,847	23,707	0	0	0	0	0
450001	Overtime	933,980	905,332	792,000	880,000	792,000	792,000	792,000
450002	Stand by Pay	21,950	26,171	22,000	22,000	22,000	22,000	22,000
450003	Accumulated Leave Pay	526,092	413,173	325,000	450,000	325,000	325,000	325,000
450004	Court Pay	36,208	19,510	58,000	58,000	58,000	58,000	58,000
450005	Holiday Pay	266,847	199,602	285,000	245,000	285,000	285,000	285,000
450006	Differential Pay	15,726	18,468	11,000	11,000	11,000	11,000	11,000
450008	Premium Pay	88,313	84,676	87,000	87,000	87,000	87,000	87,000
450010	City Supplemental Pay	46,200	35,205	57,000	57,000	57,000	57,000	57,000
	Total Salaries	9,713,011	9,325,858	9,833,399	9,496,399	9,833,399	9,726,756	10,129,468
	Fringe:							
510201	Fringe - Pension	2,471,499	2,531,820	3,317,620	2,917,620	3,317,620	2,873,164	2,951,236
510202	Fringe - Hospital	1,636,613	1,866,115	1,954,406	1,854,406	1,954,406	2,293,094	2,271,152
510204	Fringe - Clothing Allowance	0	0	0	0	0	0	0
510206	Fringe - Medicare Insurance Tax	140,366	135,928	141,216	141,216	141,216	139,619	150,389
510207	Fringe - Life Insurance	5,274	5,152	8,106	8,106	8,106	8,106	8,106
510208	Fringe - FICA Tax Retirement	11,030	10,663	4,328	4,328	4,328	4,403	4,403
	Total Fringe	4,264,802	4,349,678	5,425,678	4,925,678	5,425,678	5,318,386	5,385,286
	Operating & Contractual:							
520105	Contract Labor	70,819	65,323	45,000	45,000	45,000	45,000	45,000
520204	Uniforms	55,864	47,781	35,000	52,000	35,000	35,000	35,000
520400	Office	38,861	33,583	40,000	40,000	40,000	40,000	40,000
520500	Operating Supplies	148,845	163,547	150,000	135,000	150,000	150,000	150,000
520501	Operating - Janitorial	7,824	7,959	8,000	8,000	8,000	8,000	8,000
520504	Operating - Animal Food	5,598	1,806	6,000	6,000	6,000	6,000	6,000
520517	Operating - Crime Scene	19,580	20,946	20,000	20,000	20,000	20,000	20,000
520525	Operating - Informants	9,047	2,869	15,000	15,000	15,000	15,000	15,000
520526	Operating - Narcotics Confiscation	25,471	16,644	35,000	287,000	35,000	35,000	35,000
520529	Operating - Narcotics Confiscation F	0	402	0	0	0	0	0
520557	Operating - Academy	81,867	92,997	85,000	85,000	85,000	85,000	85,000
531103	Professional Fees - Veterinarian	7,227	8,858	4,000	4,000	4,000	4,000	4,000
531105	Rapides Parish Coroner	130,063	170,983	126,000	176,000	126,000	126,000	126,000
531110	Professional Fees	87,300	99,752	0	163,000	0	0	0
531261	Services - Prisoner Detention	348,885	375,408	420,000	380,000	420,000	420,000	420,000
531262	Recruiting	0	0	0	0	0	0	113,516

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Public Safety	FUND #:	101
DEPARTMENT:	Police	ORGANIZATION:	065000

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Operating & Contractual(Cont)							
531301	Vehicle Costs - Fuel & Oil	312,104	277,735	350,000	315,000	350,000	350,000	350,000
531304	Vehicle Costs - R & M	337,500	300,857	240,000	270,000	240,000	240,000	240,000
531410	Telephone	138,414	122,250	130,000	125,000	130,000	130,000	130,000
531500	Printing	4,089	5,144	3,000	3,000	3,000	3,000	3,000
531701	Utilities	68,407	123,584	135,000	115,000	135,000	135,000	135,000
531800	Lease	36,090	35,000	55,000	45,000	55,000	55,000	55,000
543002	Dues & Subscriptions	18,863	19,053	12,000	12,000	12,000	12,000	12,000
543003	Travel & Training	39,519	27,943	30,000	30,000	30,000	30,000	30,000
543032	Community Policing Program	19,021	19,992	20,000	20,000	20,000	20,000	20,000
543038	Downtown Security	0	22,705	300,000	150,000	300,000	300,000	0
605101	Maintenance Bldg & Facilities	20,513	18,536	20,000	20,000	20,000	20,000	20,000
605106	Maintenance Equipment	42,782	23,490	70,000	70,000	70,000	70,000	70,000
	Total Operating & Contractual	2,074,553	2,105,147	2,354,000	2,591,000	2,354,000	2,354,000	2,167,516
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	493,016	705,271	306,934	712,934	0	310,000	310,000
707600	Machinery & Equipment	232,634	404,460	208,937	488,937	0	424,840	424,840
707700	Furniture & Fixtures	4,373	10,123	12,095	12,095	0	13,775	13,775
707702	Computer Software	65,789	51,945	0	0	0	30,000	30,000
707900	Animals	0	0	0	0	0	0	0
	Total Capital Outlay	795,811	1,171,799	528,968	1,213,968	0	778,615	778,615
	TOTAL DEPARTMENT	18,848,177	16,952,482	18,140,043	18,227,043	17,613,077	18,177,757	18,460,885

2021-2022 ANNUAL BUDGET

DIVISION:	Public Safety	FUND:	101
DEPARTMENT:	Police/Fire Civil Service	ORGANIZATION:	065005

GOAL MISSION STATEMENT

To represent the public interest in matters of personnel administration, advise and assist the governing body, Mayor, Chief of both departments, with reference to the maintenance and improvements of personnel standard and administration of services, investigations of compliance with civil service laws and rules, hear and pass upon matters which are brought before it, make, alter, amend, and promulgate rules necessary to carry out effectively the provisions of law and rules, adopt and maintain a classification plan, and pass upon matters brought before it by the Mayor, Chief of Fire or Police, the State Examiner, or the Fire and Police Civil Service Board brings before it.

FUNCTION DESCRIPTION

The Alexandria Municipal Fire and Police Civil Service Board:

1. Establishes and maintains employment lists for the classified services.
2. Provides testing, notification and certification of tests for entrance and promotional applicants.
3. Certifies to the appointing authority the names of eligible persons for employment and promotion.
4. Adopts rules governing leaves of absence, established classes with the classified services.
5. Conducts hearings and investigations into matters of corrective and disciplinary action or violations of civil service laws.
6. Maintains files on all applicants, current classified employees, all former employees.
7. Maintains files on all hearings and investigations.
8. Maintains accurate seniority lists for the classified services.
9. Maintains updated classification plans, laws and rules governing classified services and provides copies to Chief and Fire and Police, appointing authority and State Examiner's office.

DEMAND PERFORMANCE INDICATORS

Description	2019-2020 Estimated	2020-2021 Estimated	2021-2022 Projected
Applications/Exams	2,000/20	2,000/20	2,000/20
Appeals	30	30	30
Rules Changes	35	35	35
Classification Changes	10	10	10
Investigations	25	25	25

2021-2022 ANNUAL BUDGET

DIVISION:	Public Safety	FUND #:	101
DEPARTMENT:	Police & Fire Civil Service	ORGANIZATION:	065005

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Operating & Contractual:							
520400	Office	1,821	554	2,000	2,000	2,000	2,000	2,000
531110	Professional Fees And Services	6,874	3,528	14,000	14,000	14,000	14,000	14,000
531500	Printing	362	313	0	0	0	0	0
531900	Advertising	3,551	6,666	13,000	13,000	13,000	13,000	13,000
605108	Maintenance Equipment	0	0	2,000	2,000	2,000	2,000	2,000
	Total Operating & Contractual	12,608	11,061	31,000	31,000	31,000	31,000	31,000
	Capital Outlay:							
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	12,608	11,061	31,000	31,000	31,000	31,000	31,000

2021-2022 ANNUAL BUDGET

DIVISION:	Public Safety	FUND:	101
DEPARTMENT:	Fire	ORGANIZATION:	076000

GOAL MISSION STATEMENT

To save lives and prevent injury; to protect property from fire and explosion; to assist the citizens and visitors in various emergency situations. To maintain fire codes, to abate hazards, to maintain equipment and personnel and to provide extinguishment of fire or other emergency situations. To provide to the citizens and visitors of Alexandria, emergency medical assistance.

FUNCTION DESCRIPTION

Fire protection for the City of Alexandria consists of six (6) engine companies, two (2) district cars, one (1) ladder company, one (1) elevating aerial platform company. The department also has a Fire Prevention Office (investigation, inspection, and education), a fire alarm and dispatch, maintenance and an administration division. The department operates three (3) fire suppression shifts, 24 hours continuously along with Fire Alarm receiving and dispatching. Fire Administration, Fire Prevention, and Maintenance division operates 7:30 A.M. - 4:30 P.M.

DEMAND PERFORMANCE INDICATORS

Description	2019-2020 Estimated	2020-2021 Estimated	2021-2022 Projected
Average response time (minutes)	3.00	3.00	3.00
Average Fire control time (minutes)	10.00	10.00	10.00
Public Assistance and Rescue	550	550	550
House, Business, Auto Fires	300	300	300
False Alarms	250	250	250
Emergency Medical Assistance	3,700	3,700	3,700
Total Alarms	4,800	4,800	4,800

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Public Safety	FUND #:	101
DEPARTMENT:	Fire	ORGANIZATION:	076000

APPROPRIATION SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	6,473,149	6,172,689	6,352,066	6,513,066	6,438,953	6,438,953	1.37%
Fringe Benefits	2,843,670	2,910,525	3,672,218	3,252,218	4,039,742	4,039,742	10.01%
Operating/Contractual	811,965	929,876	620,000	1,090,000	620,000	620,000	0.00%
Other	1,280,641	1,282,756	1,286,224	1,286,224	1,280,926	1,280,926	0.00%
Capital Outlay	200,773	504,485	385,778	479,778	633,825	633,825	0.00%
Total Appropriations	11,610,198	11,800,311	12,316,286	12,621,286	13,013,446	13,013,446	5.68%

PERSONNEL ROSTER

JOB CODE	TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
440121	Salary - Fire Chief	1	1	1	1	1	1	0.00%
440122	Salary - 1st Assistant Chief	3	3	3	3	3	3	0.00%
440123	Salary - 2nd Assistant Chief	7	7	7	7	7	7	0.00%
440124	Salary - Chief of Fire Prevention	1	1	1	1	1	1	0.00%
440128	Salary - Chief of Communications	1	1	1	1	1	1	0.00%
440216	Salary - Captain	27	27	34	34	34	34	0.00%
440357	Salary - Communications Officer	7	7	7	7	7	7	0.00%
440360	Salary - Fire Training Officer	1	1	1	1	1	1	0.00%
440361	Salary - Fire Prevention Officer	3	3	3	3	3	3	0.00%
440362	Salary - Director of EMS	1	1	1	1	1	1	0.00%
440401	Salary - Fire Equipment Operator	33	33	26	26	26	26	0.00%
440402	Salary - Firefighter 1st Class	39	39	39	39	39	39	0.00%
440614	Salary - Chief's Secretary	1	1	1	1	1	1	0.00%
440615	Salary - Records Clerk	2	2	2	2	2	2	0.00%
	Total Positions	127	127	127	127	127	127	0.00%

2021-2022 ANNUAL BUDGET

DIVISION:	Public Safety	FUND #:	101
DEPARTMENT:	Fire	ORGANIZATION:	076000

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
Salaries:								
440121	Salary - Fire Chief	87,033	89,235	88,554	88,554	88,554	90,325	90,325
440122	Salary - 1st Assistant Chief	225,291	231,040	229,276	229,276	229,276	233,861	233,861
440123	Salary - 2nd Assistant Chief	450,605	467,483	474,120	474,120	474,120	483,602	483,602
440124	Salary - Chief of Fire Prevention	73,203	75,074	74,501	74,501	74,501	75,991	75,991
440126	Salary - Chief of Communications	48,138	49,410	50,013	50,013	50,013	50,133	50,133
440216	Salary - Captain	1,458,765	1,437,218	1,806,396	1,802,396	1,806,396	1,797,250	1,797,250
440357	Salary - Communications Officer	210,450	248,147	273,775	273,775	273,775	279,210	279,210
440360	Salary - Fire Training Officer	60,240	61,801	62,556	62,556	62,556	63,930	63,930
440361	Salary - Fire Prevention Officer	113,813	118,953	120,405	120,405	120,405	123,181	123,181
440362	Salary - Director of EMS	36,028	23,058	55,000	55,000	55,000	56,100	56,100
440401	Salary - Fire Equipment Operator	1,273,212	1,271,503	953,535	953,535	953,535	1,007,206	1,007,206
440402	Salary - Firefighter 1st Class	901,937	939,450	1,036,575	926,575	1,036,575	1,050,283	1,050,283
440614	Salary - Chief's Secretary	33,756	14,959	34,299	34,299	34,299	34,299	34,299
440615	Salary - Records Clerk	58,842	35,586	49,061	49,061	49,061	49,582	49,582
450001	Overtime	1,017,660	734,381	630,000	950,000	630,000	630,000	630,000
450003	Accumulated Leave Pay	79,310	47,781	114,000	44,000	114,000	114,000	114,000
450005	Holiday	312,866	279,630	300,000	325,000	300,000	300,000	300,000
450010	City Funded Supplemental Pay	30,000	48,000	0	0	0	0	0
Total Salaries		6,473,149	6,172,689	6,352,066	6,513,066	6,352,066	6,438,953	6,438,953
Fringe:								
510201	Fringe - Pension	1,547,824	1,572,925	2,238,172	1,838,172	2,238,172	2,367,559	2,367,559
510202	Fringe - Hospital	1,193,888	1,241,156	1,328,078	1,308,078	1,328,078	1,565,147	1,565,147
510206	Fringe - Medicare Insurance Tax	98,505	92,855	100,634	100,634	100,634	101,702	101,702
510207	Fringe - Life Insurance	3,453	3,589	5,334	5,334	5,334	5,334	5,334
Total Fringe		2,843,670	2,910,525	3,672,218	3,252,218	3,672,218	4,039,742	4,039,742
Operating & Contractual:								
520204	Uniforms	23,362	27,972	28,000	43,000	28,000	28,000	28,000
520205	Protective Clothing	14,749	14,685	15,000	25,000	15,000	15,000	15,000
520215	Operating Laundry	1,283	1,347	5,000	5,000	5,000	5,000	5,000
520400	Office	8,797	12,372	9,000	9,000	9,000	9,000	9,000
520500	Operating Supplies	49,961	54,273	45,000	50,000	45,000	45,000	45,000
520501	Operating - Janitorial	7,779	6,094	6,000	6,000	6,000	6,000	6,000
520514	Small Tools	1,936	1,986	2,000	2,000	2,000	2,000	2,000
520515	Operating Medical Supplies	16,652	21,418	17,000	19,000	17,000	17,000	17,000
520518	Operating - Training Materials	15,037	12,978	15,000	15,000	15,000	15,000	15,000
531213	Services - Personnel Processing	14,781	4,073	14,000	9,000	14,000	14,000	14,000
531301	Vehicle Costs - Fuel & Oil	92,559	80,745	75,000	75,000	75,000	75,000	75,000
531304	Vehicle Costs - R & M	389,409	521,479	175,000	625,000	175,000	175,000	175,000
531410	Telephone	41,698	32,813	70,000	50,000	70,000	70,000	70,000
531500	Printing	580	614	1,000	1,000	1,000	1,000	1,000
531701	Utilities	43,125	40,552	43,000	43,000	43,000	43,000	43,000
531800	Lease	0	0	4,000	4,000	4,000	4,000	4,000
543002	Dues & Subscriptions	4,808	4,493	5,000	5,000	5,000	5,000	5,000
543003	Travel & Training	37,729	31,961	40,000	40,000	40,000	40,000	40,000
605101	Maintenance Bldg & Facilities	27,339	33,547	30,000	30,000	30,000	30,000	30,000
605106	Maintennace Equipment	18,429	24,974	19,000	29,000	19,000	19,000	19,000
605126	Hazardous Material Cleanup	1,952	1,500	2,000	2,000	2,000	2,000	2,000
646037	Emergency Relief - Laura	0	0	0	3,000	0	0	0

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Public Safety	FUND #:	101
DEPARTMENT:	Fire	ORGANIZATION:	076000

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Operating & Contractual(Cont)							
	Total Operating & Contractual	811,965	929,876	620,000	1,090,000	620,000	620,000	620,000
	Other:							
646051	Pension Merger Payment	1,280,641	1,282,756	1,286,224	1,286,224	1,280,926	1,280,926	1,280,926
	Total Other	1,280,641	1,282,756	1,286,224	1,286,224	1,280,926	1,280,926	1,280,926
	Capital Outlay:							
707002	Turnout Gear	30,254	39,341	45,000	65,000	0	45,000	45,000
707405	Building Improvements	14,352	55,504	67,500	67,500	0	77,000	77,000
707500	Vehicles	35,061	67,646	130,000	130,000	0	360,000	360,000
707600	Machinery & Equipment	89,692	329,064	143,278	217,278	0	127,425	127,425
707700	Office Furniture & Fixtures	16,037	0	0	0	0	12,400	12,400
707702	Computer Software	15,377	12,910	0	0	0	12,000	12,000
	Total Capital Outlay	200,773	504,465	385,778	479,778	0	633,825	633,825
	Total Department	11,610,198	11,800,311	12,316,286	12,621,286	11,925,210	13,013,448	13,013,446

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Human Resources	FUND:	101
DEPARTMENT:	Civil Service	ORGANIZATION:	086700

GOAL MISSION STATEMENT

The continuing goal of this department is to meet the needs of the citizens of Alexandria by obtaining employees capable of providing high-quality service. This will be accomplished by selecting applicants for the City of Alexandria's classified service on the basis of their ability to do the job without discrimination as to race, sex, age, religion, marital status, or national origin. We will retain quality employees by providing good working conditions at competitive wages, provide opportunities for advancement by filling vacancies through promotions from within when qualified employees are available, and ensure on-the-job training for those employees interested in advancement opportunities. We will serve as advisors to the Civil Service Commission, the City Council, the administration and city employees in matters relating to personnel and civil service issues, we will continuously work to formulate and update policies and procedures, as well as civil service rules, to provide a safe and pleasant working environment for all concerned. There will be an "open door" policy to provide reasonable opportunity for employees to be heard on matters pertaining to their employment with the City.

FUNCTION DESCRIPTION

Administers a system of recruitment for classified positions in the City of Alexandria, including securing and screening applications, conducting interviews and rating applicants based on qualifications. Counsel employees on various personnel and civil service issues. Advise the Civil Service Commission, Mayor, City Council, City employees, and the general public on matters regarding civil service and personnel issues. Serves as the administrative arm of the Alexandria Civil Service Commission. Directs and participates in preparing, conducting, and administering comprehensive programs for position classification, examinations and pay plan administration, as well as develops and recommends administrative service policies and procedures, outside of civil service rules and regulations in accordance with local, state, and federal laws.

DEMAND PERFORMANCE INDICATORS

Description	2019-2020 Estimated	2020-2021 Estimated	2021-2022 Projected
Terminations Processed	300	200	180
Employment Applications Received	2,780	1,700	2,000
Communications w/ consultant on pay and classification plans	156	189	190
Counsel applicants/employees on opportunities	650	1,560	2,000
Employment Test Administered	1,200	850	1,000
Civil Service/Personnel Questions, Grievances, Investigations, Issues	15,500	3,900	5,200
Responses to Salary Surveys	140	100	200
Qualifying applicants through background & driver's license checks	1,000	1,360	1,600

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Human Resources	FUND #:	101
DEPARTMENT:	Civil Service	ORGANIZATION:	086700

APPROPRIATION SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	139,526	117,799	204,444	175,444	210,235	210,235	2.83%
Fringe Benefits	47,764	34,428	83,552	74,552	85,400	85,400	2.21%
Operating/Contractual	27,082	54,569	75,000	141,000	75,000	75,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	1,437	0	0	0	0	0.00%
Total Appropriations	214,372	208,233	362,996	390,996	370,635	370,635	2.10%

PERSONNEL ROSTER

JOB CODE	TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490122	Salary - Director of Civil Service	1	1	1	1	1	1	0.00%
490172	Salary - Compensation Analyst	1	1	1	1	1	1	0.00%
490173	Salary - Examination Analyst	1	1	1	1	1	1	0.00%
490233	Salary - Asst Director of Civil Service	1	1	1	1	1	1	0.00%
490379	Salary - Personnel Technician	1	0	0	0	0	0	0.00%
	Total Positions	5	4	4	4	4	4	0.00%

2021-2022 ANNUAL BUDGET

DIVISION:	Human Resources	FUND #:	101
DEPARTMENT:	Civil Service	ORGANIZATION:	086700

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
490122	Salary - Director of Civil Service	59,997	36,024	72,966	64,966	72,966	74,425	74,425
490172	Salary - Compensation Analyst	36,100	20,552	41,746	20,746	41,746	44,283	44,283
490173	Salary - Examination Analyst	39,647	36,492	41,746	41,746	41,746	42,581	42,581
490233	Salary - Asst Director of Civil Service	3,782	24,731	47,986	47,986	47,986	48,946	48,946
	Total Salaries	139,526	117,799	204,444	175,444	204,444	210,235	210,235
	Fringe:							
510201	Fringe - Pension	30,408	21,187	42,196	39,196	42,196	40,744	40,744
510202	Fringe - Hospital	15,320	11,524	38,224	32,224	38,224	41,440	41,440
510206	Fringe - Medicare Insurance Tax	1,949	1,644	2,964	2,964	2,964	3,048	3,048
510207	Fringe - Life Insurance	87	73	168	168	168	168	168
	Total Fringe	47,764	34,428	83,552	74,552	83,552	85,400	85,400
	Operating & Contractual:							
520400	Office	855	2,114	10,000	4,000	10,000	10,000	10,000
531110	Professional Fees & Services	14,560	26,684	17,000	100,000	17,000	17,000	17,000
531410	Telephone	1,915	2,279	1,000	2,000	1,000	1,000	1,000
531500	Printing	232	674	1,000	1,000	1,000	1,000	1,000
531900	Advertising	1,071	9,909	20,000	8,000	20,000	20,000	20,000
543000	Miscellaneous	300	1,184	4,000	4,000	4,000	4,000	4,000
543002	Dues & Subscriptions	1,765	2,940	8,000	8,000	8,000	8,000	8,000
543003	Travel & Training	6,384	8,785	14,000	14,000	14,000	14,000	14,000
605106	Maintenance of Equipment	0	0	0	0	0	0	0
	Total Operating & Contractual	27,082	54,569	75,000	141,000	75,000	75,000	75,000
	Capital Outlay:							
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	1,437	0	0	0	0	0
	Total Capital Outlay	0	1,437	0	0	0	0	0
	TOTAL DEPARTMENT	214,372	208,233	362,996	390,996	362,996	370,635	370,635

2021-2022 ANNUAL BUDGET

DIVISION:	Human Resources	FUND:	101
DEPARTMENT:	Human Resources	ORGANIZATION:	086701

GOAL MISSION STATEMENT

Our mission is to provide a capable, knowledgeable workforce, and to reduce where possible, personnel situations that could have a significant negative impact on its ability to be productive.

Human Resources goal is to assure that there are adequate personnel resources to operate the city's functions in its effort to provide quality service to the citizens.

FUNCTION DESCRIPTION

In order to achieve our goal and fulfill our mission, we will review all personnel policies and consider adjustments where necessary, constantly review and update the training needs of our workforce, and where possible, provide opportunities for in-house skill enhancements. We will establish clear guidelines for performance evaluation for all employees.

We will continue to analyze the hiring process and identify new procedures that will reduce the lag time between vacancy being created and it being filled with a qualified replacement.

DEMAND PERFORMANCE INDICATORS

Description	2019-2020 Estimated	2020-2021 Estimated	2021-2022 Projected
New Hires Processed	360	75	100
Status Changes Processed	700	430	430
Termination's Processed	300	19	25
Employment Applications worked	2,780	2,000	2,000
Employment Interviews Conducted	425	225	275
Insurance Changes Processed	18,150	15,000	15,000
Worker's Comp Checks Received	145	100	100
Employee Verification Processed	500	300	300
Grievances & Issues	61,000	45,000	45,000
Personnel Policy Changes	0	3	3

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Human Resources	FUND #:	101
DEPARTMENT:	Division Director	ORGANIZATION:	086701

APPROPRIATION SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	269,789	324,856	336,854	351,854	380,029	380,029	12.82%
Fringe Benefits	103,901	117,098	132,565	132,565	142,538	142,538	7.52%
Operating/Contractual	163,692	170,929	138,000	166,000	298,000	298,000	115.94%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	2,000	2,000	0.00%
Total Appropriations	537,382	612,883	607,419	650,419	822,567	822,567	35.42%

PERSONNEL ROSTER

JOB CODE	TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
480114	Salary - Director of Human Resources	1	1	1	1	1	1	0.00%
480604	Salary - Administrative Assistant	1	1	1	1	1	1	0.00%
490138	Salary - Assistant Director of HR	0	1	1	1	1	1	0.00%
490354	Salary - Personnel Analyst	4	4	4	4	4	4	0.00%
490628	Salary - Clerical Specialist	0	0	0	1	1	1	0.00%
490690	Salary - Student Worker	0	0	0	1	1	1	0.00%
	Total Positions	6	7	7	9	9	9	0.00%

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Human Resources	FUND #:	101
DEPARTMENT:	Division Director	ORGANIZATION:	086701

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
480114	Salary - Director of Human Resources	82,269	87,367	86,700	86,700	86,700	88,434	88,434
480604	Salary - Administrative Assistant	31,024	31,038	31,523	31,523	31,523	32,153	32,153
490138	Salary - Assistant Director of HR	1,583	48,355	47,986	47,986	47,986	48,946	48,946
490626	Salary - Clerical Specialist	0	0	0	15,000	0	25,438	25,438
490354	Salary - Personnel Analyst	154,913	158,096	170,645	170,645	170,645	174,058	174,058
490690	Salary - Student Worker	0	0	0	0	0	11,000	11,000
	Total Salaries	269,789	324,856	336,854	351,854	336,854	380,029	380,029
	Fringe:							
510201	Fringe - Pension	48,320	57,375	68,342	68,342	68,342	71,520	71,520
510202	Fringe - Hospital	51,501	54,818	59,045	59,045	59,045	64,489	64,489
510206	Fringe - Medicare Insurance Tax	3,905	4,706	4,884	4,884	4,884	5,511	5,511
510207	Fringe - Life Insurance	175	199	294	294	294	336	336
510208	Fringe - FICA Tax	0	0	0	0	0	682	682
	Total Fringe	103,901	117,098	132,565	132,565	132,565	142,538	142,538
	Operating & Contractual:							
520105	Contract Labor	0	0	0	0	0	0	0
520400	Office	22,023	20,865	18,000	33,000	18,000	18,000	18,000
531107	Professional Fees - City Physician	18,055	10,020	10,000	20,000	10,000	10,000	10,000
531110	Professional Fees	14,221	31,125	7,000	13,000	7,000	163,000	163,000
531250	Services - Drug Testing	70,428	75,407	65,000	71,000	65,000	65,000	65,000
531410	Telephone	2,425	1,867	4,000	4,000	4,000	4,000	4,000
531500	Printing	558	711	1,000	1,000	1,000	1,000	1,000
531800	Lease	0	6,678	9,000	0	9,000	9,000	9,000
543002	Dues & Subscriptions	3,358	3,810	4,000	4,000	4,000	4,000	4,000
543003	Travel & Training	17,211	6,990	6,000	6,000	6,000	10,000	10,000
543017	Placques & Awards	15,413	13,656	14,000	14,000	14,000	14,000	14,000
	Total Operating & Contractual	163,692	170,929	138,000	166,000	138,000	298,000	298,000
	Capital Outlay:							
707600	Machinery & Equipment	0	0	0	0	0	2,000	2,000
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0	2,000	2,000
	TOTAL DEPARTMENT	537,382	612,883	607,419	650,419	607,419	822,587	822,587

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Legal	FUND:	101
DEPARTMENT:	Legal	ORGANIZATION:	096900

GOAL MISSION STATEMENT

To provide legal advice to the Mayor, City Council, and all officers, departments, boards, and agencies of the city government.

FUNCTION DESCRIPTION

Handle all legal instruments to which the city is a party or has an interest and represent the city in litigation, including the prosecution of ordinance violations in the City Court.

DEMAND PERFORMANCE INDICATORS

Description	2019-2020 Estimated	2020-2021 Estimated	2021-2022 Projected

2021-2022 ANNUAL BUDGET

DIVISION:	Legal	FUND #:	101
DEPARTMENT:	Division Director	ORGANIZATION:	096900

APPROPRIATION SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	813,972	953,627	979,037	979,037	996,642	996,642	1.80%
Fringe Benefits	195,475	223,221	239,433	239,433	284,109	284,109	18.66%
Operating/Contractual	1,345,525	728,790	967,000	1,023,000	967,000	967,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	2,354,972	1,905,638	2,185,470	2,241,470	2,247,751	2,247,751	2.85%

PERSONNEL ROSTER

JOB CODE	TITLE	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
480106	Salary - City Attorney	1	1	1	1	1	1	0.00%
480205	Salary - Asst City Attorney	6	6	6	6	6	6	0.00%
480228	Salary - SafeAlex Technicians - PT	6	6	6	6	6	6	0.00%
480231	Salary - Asst City Attorney Part Time	3	3	3	3	3	3	0.00%
480803	Salary - Legal Secretary	1	1	1	1	1	1	0.00%
490620	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
	Total Positions	18	18	18	18	18	18	0.00%

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Legal	FUND #:	101
DEPARTMENT:	Division Director	ORGANIZATION:	096900

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
Salaries:								
480106	Salary - City Attorney	102,743	107,924	107,100	107,100	107,100	109,242	109,242
480205	Salary - Asst City Attorney	334,393	453,794	450,330	450,330	450,330	455,175	455,175
480228	Salary - SafeAlex Technicians - PT	214,338	181,766	212,070	212,070	212,070	218,497	218,497
480231	Salary - Asst City Attorney Part Time	97,600	139,787	138,720	138,720	138,720	141,494	141,494
480603	Salary - Legal Secretary	40,711	45,225	44,880	44,880	44,880	45,778	45,778
480626	Salary - Clerical Specialist	24,187	25,131	25,937	25,937	25,937	26,456	26,456
	Total Salaries	813,972	953,627	979,037	979,037	979,037	996,642	996,642
Fringe:								
510201	Fringe - Pension	63,056	82,152	107,023	107,023	107,023	121,712	121,712
510202	Fringe - Hospital	93,347	92,092	91,218	91,218	91,218	120,377	120,377
510206	Fringe - Medicare Insurance Tax	12,065	14,391	14,265	14,265	14,265	14,523	14,523
510207	Fringe - Life Insurance	197	254	378	378	378	378	378
510208	Fringe - FICA Tax	22,119	29,495	21,749	21,749	21,749	22,319	22,319
510209	Fringe - Car Allowance	4,689	4,837	4,800	4,800	4,800	4,800	4,800
	Total Fringe	195,475	223,221	239,433	239,433	239,433	284,109	284,109
Operating & Contractual:								
520400	Office	8,023	5,020	6,000	6,000	6,000	6,000	6,000
520514	Operating - SafeAlex	9,425	3,907	25,000	25,000	25,000	25,000	25,000
531110	Professional Fees & Services	1,279,903	675,226	900,000	950,000	900,000	900,000	900,000
531410	Telephone	7,980	5,949	6,000	10,000	6,000	6,000	6,000
531301	Vehicle Costs - Fuel & Oil	433	1,770	0	2,000	0	0	0
531304	Vehicle Costs - R & M	103	1,798	0	0	0	0	0
531500	Printing	561	181	0	0	0	0	0
543000	Miscellaneous	1,076	0	2,000	2,000	2,000	2,000	2,000
543002	Dues & Subscriptions	24,220	26,000	26,000	26,000	26,000	26,000	26,000
543003	Travel & Training	0	8,939	0	0	0	0	0
605106	Maintenance Equipment	13,801	0	2,000	2,000	2,000	2,000	2,000
	Total Operating & Contractual	1,345,525	728,790	967,000	1,023,000	967,000	967,000	967,000
Capital Outlay:								
707405	Building Improvements	0	0	0	0	0	0	0
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture and Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	2,354,972	1,905,638	2,185,470	2,241,470	2,185,470	2,247,751	2,247,751

2021-2022 ANNUAL BUDGET

DIVISION:	Community Services	FUND:	101
DEPARTMENT:	Parks & Recreation	ORGANIZATION:	044100

GOAL MISSION STATEMENT

To provide for a properly maintained system for playground, ball parks, and other recreational facilities available to all citizens for active and passive recreation and meeting at city owned buildings.

FUNCTION DESCRIPTION

The Parks & Recreation Department is a service organization that performs maintenance and repair work to support recreational and other competitive activities for the city involving golf courses, soccer fields, ball fields, and rental facilities.

DEMAND PERFORMANCE INDICATORS

Description	2019-2020 Estimated	2020-2021 Estimated	2021-2022 Projected
Telephone Calls	11,000	14,000	17,000
Lining of Ball Fields	16,000	19,000	26,000
Cutting Ball Fields	12,000	15,000	18,000
Limb Cutting and Hauling	1,000	2,000	6,000
Maintenance of Building & Fences	2,000	2,000	3,000
Trimming of all Ball Fields	2,400	3,000	6,000
Seeding	1,800	2,400	5,000

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Community Services	FUND #:	101
DEPARTMENT:	Parks & Recreation	ORGANIZATION:	044100

APPROPRIATION SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	557,539	543,309	556,611	587,611	583,844	583,844	4.89%
Fringe Benefits	234,358	210,059	266,460	266,460	267,701	267,701	0.47%
Operating/Contractual	1,055,790	1,009,239	1,037,000	1,046,000	1,037,000	1,037,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	188,472	157,964	106,029	106,029	135,000	135,000	0.00%
Total Appropriations	2,036,159	1,920,571	1,966,100	2,006,100	2,023,545	2,023,545	2.92%

PERSONNEL ROSTER

JOB CODE	TITLE	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490117	Salary-Superintendent Parks & Rec	1	1	1	1	1	1	0.00%
490147	Salary - Maintenance Worker Sr	0	0	9	9	9	9	0.00%
490330	Salary - Crew Leader Parks Maint	3	3	3	3	3	3	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490819	Salary - Equipment Operator I	5	5	0	0	0	0	0.00%
490819	Salary - Equipment Operator I (Snl)	4	4	0	0	0	0	0.00%
490820	Salary - Maintenance Worker	4	4	0	0	0	0	0.00%
490820	Salary - Maintenance Worker (Snl)	3	3	7	7	7	7	0.00%
490830	Salary - Building Maintenance Spec	1	1	1	1	1	1	0.00%
	Total Positions	22	22	22	22	22	22	0.00%

2021-2022 ANNUAL BUDGET

DIVISION:	Community Services	FUND #:	101
DEPARTMENT:	Parks & Recreation	ORGANIZATION:	044100

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	111,752	63,251	45,000	76,000	45,000	45,000	45,000
490117	Salary-Superintendent Parks & Rec	51,660	53,930	55,124	55,124	55,124	56,226	56,226
490147	Salary - Maintenance Worker Sr	0	0	225,870	225,870	225,870	248,525	248,525
490330	Salary - Crew Leader Parks Maint	110,669	113,315	113,559	113,559	113,559	115,830	115,830
490618	Salary - Administrative Secretary	28,772	29,460	29,820	29,820	29,820	30,416	30,416
490819	Salary - Equipment Operator I	134,239	137,767	0	0	0	0	0
490899	Salary - Equipment Operator I (Snl)	6,847	31,827	0	0	0	0	0
490820	Salary - Maintenance Worker	59,549	73,813	0	0	0	0	0
490830	Salary - Building Maintenance Spec	28,983	20,246	30,472	30,472	30,472	31,081	31,081
490898	Salary - Maintenance Worker (Snl)	25,266	19,700	56,766	56,766	56,766	56,766	56,766
	Total Salaries	557,539	543,309	556,611	587,611	556,611	583,844	583,844
	Fringe:							
510201	Fringe - Pension	113,500	87,957	103,171	103,171	103,171	102,146	102,146
510202	Fringe - Hospital	110,488	110,768	151,071	151,071	151,071	152,943	152,943
510206	Fringe - Medicare Insurance Tax	7,709	7,497	8,069	8,069	8,069	8,463	8,463
510207	Fringe - Life Insurance	400	412	630	630	630	630	630
510208	Fringe - FICA Tax Retirement	2,261	3,425	3,519	3,519	3,519	3,519	3,519
	Total Fringe	234,358	210,059	266,460	266,460	266,460	267,701	267,701
	Operating & Contractual:							
520105	Contract Labor	97,969	35,745	50,000	20,000	50,000	50,000	50,000
520204	Uniforms	3,599	3,253	3,000	3,000	3,000	3,000	3,000
520500	Operating Supplies	70,963	56,399	75,000	60,000	75,000	75,000	75,000
520503	Operating Chemicals	1,449	3,777	5,000	5,000	5,000	5,000	5,000
520514	Small Tools	0	0	3,000	3,000	3,000	3,000	3,000
531208	Services - Plumbing	5,395	5,544	9,000	9,000	9,000	9,000	9,000
531301	Vehicle Costs - Fuel & Oil	66,680	56,376	81,000	61,000	81,000	81,000	81,000
531304	Vehicle Costs - R & M	57,230	62,112	65,000	70,000	65,000	65,000	65,000
531410	Telephone	7,252	6,417	7,000	7,000	7,000	7,000	7,000
531701	Utilities	157,032	168,404	160,000	150,000	160,000	160,000	160,000
543003	Travel & Training	2,379	1,630	3,000	3,000	3,000	3,000	3,000
605101	Maintenance Bldg & Facilities	34,010	41,302	30,000	30,000	30,000	30,000	30,000
605103	Maintenance Bringham Golf Course	24,076	24,513	25,000	20,000	25,000	25,000	25,000
605105	Maintenance Johnny Downs Park	266,002	302,666	260,000	260,000	260,000	260,000	260,000
605106	Maintenance Equipment	2,890	1,030	5,000	5,000	5,000	5,000	5,000
605108	Maintenance Ball Parks	107,153	107,982	110,000	110,000	110,000	110,000	110,000
605124	Bringham Stadium	17,864	0	20,000	10,000	20,000	20,000	20,000
646030	Lease Obligations	133,847	131,889	126,000	142,000	126,000	126,000	126,000
646037	Emergency Relief - Laura	0	0	0	78,000	0	0	0
	Total Operating & Contractual	1,055,790	1,009,239	1,037,000	1,046,000	1,037,000	1,037,000	1,037,000
	Capital Outlay:							
707405	Building Improvements	102,398	61,785	29,359	29,359	0	135,000	135,000
707500	Vehicles	0	23,316	0	0	0	0	0
707600	Machinery & Equipment	86,074	72,863	76,670	76,670	0	0	0
	Total Capital Outlay	188,472	157,964	106,029	106,029	0	135,000	135,000
	TOTAL DEPARTMENT	2,036,159	1,920,571	1,966,100	2,006,100	1,860,071	2,023,545	2,023,545

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Community Services	FUND:	101
DEPARTMENT:	Community Developmt	ORGANIZATION:	054701

GOAL MISSION STATEMENT

To apply for applicable federal grants, including Community Development Block Grant, HOME Investment Partnership Program, Louisiana Emergency Shelter Grant Program and to efficiently administer federal programs and activities related to these funds.

FUNCTION DESCRIPTION

The Community Development Department is responsible for preparing grant applications for federal funds, preparing all associated reports, complying with all federal requirements, maintaining records according to federal guidelines, and effectively administering the following programs.

1. Housing Rehabilitation Deferred Loan Program - housing renovation for owner occupied structures with CDBG and HOME funds.
2. HOME Rental Housing Rehabilitation Program - renovation of rental property for low income tenants.
3. Code Enforcement/Demolition Program - to enforce the City's code standards on vacant structures within CDBG target areas.
4. Housing development Program - new construction of single family housing for first time home buyers.
5. Business Facade Improvement Program - facade improvement loans/grants for business located in a designated area.
6. Housing assistance Program - down payment and closing cost assistance for first time home buyers.
7. Monitor HOME activities carried out by the city's Community Housing Development Organization (CHDO).
8. Monitor all sub-recipients to ensure compliance with grant Agreements & HUD regulation including: Boys & Girls Club of Central LA, Boys Scouts of America, Caring People's Free Pharmacy, Inner-City Revitalization Corporation, Genia Pride, Shepherd Center, Phoenix Point, and Sisterhood Neighborhood Alliance.
9. Economic Development Assistance Program.

DEMAND PERFORMANCE INDICATORS

Description	2019-2020 Estimated	2020-2021 Estimated	2021-2022 Projected
Federal Funds Received	1,524,000	1,524,000	1,524,000
Housing Repairs-Owner Occupied	12	12	12
Home buyer Training Graduates	60	60	60
Code Enforcement Inspections	150	150	150
Demolition of Vacant Structures	15	15	15
North Alex. Boys & Girls Club	15	15	15
Free Pharmacy clients assisted	300	300	300

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Community Services	FUND #:	101
DEPARTMENT:	Community Development	ORGANIZATION:	054701

APPROPRIATION SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	69,741	89,899	154,746	154,746	154,746	154,746	0.00%
Fringe Benefits	89,732	90,086	56,652	56,652	56,652	56,652	0.00%
Operating/Contractual	101,425	154,683	247,500	397,500	247,500	397,500	60.61%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	7,317	0	0	0	0	0	0.00%
Total Appropriations	268,215	334,668	458,898	608,898	458,898	608,898	32.69%

PERSONNEL ROSTER

JOB CODE	TITLE	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490116	Salary - Community Develop Admin	1	1	1	1	1	1	0.00%
490120	Salary - CDA Grants Manager	0	0	0	0	0	1	0.00%
490161	Salary - Permit Technician	0	0	0	1	1	2	0.00%
490210	Salary - Program Manager	2	2	2	2	2	3	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	0	0	0	0.00%
490903	Salary - Multi Trades Inspector	1	1	1	1	1	2	0.00%
	Total Positions	6	6	6	6	6	10	0.00%

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Community Services	FUND #:	101
DEPARTMENT:	Community Development	ORGANIZATION:	054701

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
Salaries:								
490116	Salary - Community Develop Admin	20,067	22,307	36,000	36,000	36,000	36,000	36,000
490161	Salary - Permit Technician	0	0	0	27,000	27,000	27,000	27,000
490210	Salary - Program Manager	16,056	19,500	35,000	35,000	35,000	35,000	35,000
490618	Salary - Administrative Secretary	7,420	13,304	15,000	15,000	15,000	15,000	15,000
490626	Salary - Clerical Specialist	24,942	32,014	27,000	0	0	0	0
490903	Salary - Multi Trades Inspector	1,256	2,774	41,746	41,746	41,746	41,746	41,746
	Total Salaries	69,741	89,899	154,746	154,746	154,746	154,746	154,746
Fringe:								
510201	Fringe - Pension	48,416	45,155	29,082	29,082	29,082	29,082	29,082
510202	Fringe - Hospital	38,153	41,216	24,923	24,923	24,923	24,923	24,923
510206	Fringe - Medicare Insurance Tax	3,029	3,561	2,605	2,605	2,605	2,605	2,605
510207	Fringe - Life Insurance	134	154	42	42	42	42	42
	Total Fringe	89,732	90,086	56,652	56,652	56,652	56,652	56,652
Operating & Contractual:								
520105	Contract Labor	5,816	0	15,000	15,000	15,000	15,000	15,000
520400	Office	4,412	8,455	6,000	6,000	6,000	6,000	6,000
531110	Professional Fees & Services	0	17,637	15,000	15,000	15,000	15,000	15,000
531201	Services - Demolition	79,971	113,080	200,000	350,000	200,000	200,000	350,000
531205	Services- Boarding up	0	0	3,000	3,000	3,000	3,000	3,000
531301	Vehicle Costs - Fuel & Oil	35	0	1,000	1,000	1,000	1,000	1,000
531304	Vehicle Costs - R & M	114	75	1,000	1,000	1,000	1,000	1,000
531401	Postage	0	29	1,000	1,000	1,000	1,000	1,000
531410	Telephone	5,299	5,286	1,000	1,000	1,000	1,000	1,000
531500	Printing	1,298	629	0	0	0	0	0
531800	Lease	948	0	4,000	4,000	4,000	4,000	4,000
531900	Advertising	0	0	0	0	0	0	0
543000	Miscellaneous	171	802	500	500	500	500	500
543003	Travel & Training	3,361	8,690	0	0	0	0	0
	Total Operating & Contractual	101,425	154,683	247,500	397,500	247,500	247,500	397,500
Capital Outlay:								
707160	Subrecipient Grant	0	0	0	0	0	0	0
707600	Machinery & Equipment	7,317	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	7,317	0	0	0	0	0	0
	TOTAL DEPARTMENT	268,215	334,668	458,898	608,898	458,898	458,898	608,898

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Community Services	FUND:	101
DEPARTMENT:	Community Services	ORGANIZATION:	101000

GOAL MISSION STATEMENT

The Division of Community Services' goal, as called for in Section 4-10 of the City Charter and adopted by the City Council in March 1999, was modified and expanded to reflect the change from a Department to a Division. It's mission is to provide the citizens of Alexandria quality leisure and cultural activities by operating a parks and recreations systems that enhances their quality of life by promoting use of the city's green space and community facilities while supporting the development and implementation of local non-profit programming.

FUNCTION DESCRIPTION

The function of the Division is based on a response to the needs of the community, neighborhood residents and community-based organization to fulfill its stated goal through the following existing or developing program: organizational support for arts agencies through the Mayoral Commission for Cultural Affairs; the Alexandria Youth Advisory Council; youth job/career fair; Homework Assistance Program; Teen Movie Night; youth leadership program; summer camps; Underwater Easter Egg Hunt; Community Events Calendars; outdoor concert series; community outreach workshops; downtown arts and music mini-festival; and special holiday events.

DEMAND PERFORMANCE INDICATORS

Description	2019-2020 Estimated	2020-2021 Estimated	2021-2022 Projected
Community Partnership Request	25	30	50
Community Partnership Awards	15	18	15
Youth Programs	25	25	35
Attendance	25,000	26,250	27,000
Special Events	25	27	30
Attendance	30,000	35,000	40,000
Public Presentations	5	27	5
Attendance	500	35,000	500
Project Enable	3	5	5
Attendance	250	500	500
Community Calendar Editions	5	5	5
Distributed	45,000	45,000	45,000

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Community Services	FUND #:	101
DEPARTMENT:	Division Director	ORGANIZATION:	101000

APPROPRIATION SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	123,734	383,328	631,118	546,118	641,602	641,602	1.66%
Fringe Benefits	35,728	108,123	284,324	230,324	282,345	282,345	6.82%
Operating/Contractual	71,666	253,195	281,000	243,000	281,000	281,000	0.00%
Other	516,544	262,278	437,000	378,000	437,000	437,000	0.00%
Capital Outlay	4,802	2,596	5,340	7,340	0	0	0.00%
Total Appropriations	752,474	1,009,520	1,618,782	1,404,782	1,641,947	1,641,947	1.43%

PERSONNEL ROSTER

JOB CODE	TITLE	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
480108	Salary - Director of Community Serv	1	1	1	1	1	1	0.00%
480206	Salary - Secretary	1	1	1	1	1	1	0.00%
490149	Salary - Custodial Worker	0	3	3	3	3	3	0.00%
490150	Salary - Supervisor Custodial	0	1	1	1	1	1	0.00%
490201	Salary - Special Events Coordinator	1	1	1	1	1	1	0.00%
490205	Salary - Youth Programs Coordinato	1	2	2	2	2	2	0.00%
490614	Salary - Administrative Assistant	0	0	0	0	0	0	0.00%
490618	Salary - Administrative Secretary	0	1	0	0	0	0	0.00%
490646	Salary - Customer Service Rep	0	0	0	0	0	0	0.00%
490823	Salary - Lead Custodial Worker	0	2	1	1	1	1	0.00%
490909	Salary - Community Center Coordin	0	2	2	2	2	2	0.00%
490927	Salary - Community Services Rep	0	2	2	2	2	2	0.00%
490894	Salary - Community Center Attd PT	0	5	5	5	5	5	0.00%
490690	Salary - Student Worker	9	9	9	9	9	9	0.00%
	Total Positions	13	30	28	28	28	28	1.43%

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Community Services	FUND #:	101
DEPARTMENT:	Division Director	ORGANIZATION:	101000

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
Salaries:								
450001	Overtime	0	42,676	0	43,000	0	0	0
480108	Salary - Director of Community Serv	37,529	1,667	86,700	42,700	86,700	88,434	88,434
480206	Salary - Secretary	28,476	32,369	32,503	32,503	32,503	33,153	33,153
490149	Salary - Custodial Worker	0	46,038	65,598	59,598	65,598	66,910	66,910
490150	Salary - Supervisor Custodial	0	37,007	37,827	37,827	37,827	38,584	38,584
490201	Salary - Special Events Coordinator	33,807	17,475	40,352	20,352	40,352	41,159	41,159
490205	Salary - Youth Programs Coordinato	0	38,804	77,044	77,044	77,044	78,584	78,584
490614	Salary - Administrative Assistant	0	0	0	0	0	0	0
490618	Salary - Administrative Secretary	0	0	0	0	0	0	0
490646	Salary - Customer Service Rep	0	25,542	0	0	0	0	0
490823	Salary - Lead Custodial Worker	0	28,358	27,665	27,665	27,665	26,860	26,860
490909	Salary - Community Center Coordin	0	23,945	74,796	56,796	74,796	76,292	76,292
490927	Salary - Community Services Rep	0	14,112	49,878	44,878	49,878	50,876	50,876
490898	Salary - Community Center Attd PT	82	53,581	99,755	64,755	99,755	101,750	101,750
490690	Salary - Student Worker	24,040	21,754	39,000	39,000	39,000	39,000	39,000
Total Salaries		123,734	383,328	631,118	546,118	631,118	641,602	641,602
Fringe:								
510201	Fringe - Pension	11,762	35,478	95,581	81,581	95,581	95,898	95,898
510202	Fringe - Hospital	17,050	57,585	145,349	125,349	145,349	162,788	162,788
510206	Fringe - Medicare Insurance Tax	1,824	5,333	9,193	9,193	9,193	9,333	9,333
510207	Fringe - Life Insurance	68	217	798	798	798	798	798
510208	Fringe - FICA Tax Retirement	3,141	9,418	8,603	8,603	8,603	8,728	8,728
510209	Fringe - Car Allowance	1,883	92	4,800	4,800	4,800	4,800	4,800
Total Fringe		35,728	108,123	264,324	230,324	264,324	282,345	282,345
Operating & Contractual:								
520105	Contract Labor	44,160	152,053	149,000	109,000	149,000	149,000	149,000
520400	Office	5,143	3,348	5,000	5,000	5,000	5,000	5,000
520500	Operating	0	9,708	25,000	25,000	25,000	25,000	25,000
520501	Operating Janitorial	0	22,421	26,000	28,000	26,000	26,000	26,000
531410	Telephone	3,442	8,016	10,000	10,000	10,000	10,000	10,000
531500	Printing	2,639	1,972	4,000	4,000	4,000	4,000	4,000
531701	Utilities	0	40,471	43,000	43,000	43,000	43,000	43,000
531900	Advertising	14,132	14,460	15,000	15,000	15,000	15,000	15,000
543002	Dues & Subscriptions	354	547	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	1,796	199	3,000	3,000	3,000	3,000	3,000
Total Operating & Contractual		71,666	253,195	281,000	243,000	281,000	281,000	281,000
Other:								
543006	Programming	190,211	67,236	200,000	160,000	200,000	200,000	200,000
543016	Programming - Community Centers	0	0	0	0	0	0	100,000
605101	Maintenance of Building & Facility	1,860	3,446	3,000	3,000	3,000	3,000	3,000
646009	Community Partnership Request	38,803	53,821	30,000	20,000	30,000	30,000	30,000
646028	Mardi Gras	29,486	30,000	30,000	30,000	30,000	30,000	30,000
646029	Fourth of July Fireworks	7,000	7,000	7,000	7,000	7,000	7,000	7,000
646031	Special Events	28,230	26,867	28,000	28,000	28,000	28,000	28,000
646035	12 Nights of Christmas	33,190	31,418	39,000	39,000	39,000	39,000	39,000
646037	Emergency Relief - Laura	0	0	0	16,000	0	0	0

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Community Services	FUND #:	101
DEPARTMENT:	Division Director	ORGANIZATION:	101000

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
646042	Other: Continued Red River Festival	187,764	42,490	100,000	75,000	100,000	100,000	0
	Total Other	516,544	262,278	437,000	378,000	437,000	437,000	437,000
	Capital Outlay:							
707600	Machinery & Equipment	4,802	2,596	0	2,000	0	0	0
707700	Office Furniture & Fixtures	0	0	5,340	5,340	0	0	0
	Total Capital Outlay	4,802	2,596	5,340	7,340	0	0	0
	TOTAL DEPARTMENT	752,474	1,009,520	1,618,782	1,404,782	1,613,442	1,641,947	1,641,947

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Community Services	FUND:	101
DEPARTMENT:	Recreation Enhancemnt	ORGANIZATION:	101060

GOAL MISSION STATEMENT

FUNCTION DESCRIPTION

DEMAND PERFORMANCE INDICATORS

Description	2019-2020 Estimated	2020-2021 Estimated	2021-2022 Projected

2021-2022 ANNUAL BUDGET

DIVISION:	Community Services	FUND #:	101
DEPARTMENT:	Alexandria Recreational Enhancement	ORGANIZATION:	101060

APPROPRIATION SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	137,427	90,346	179,465	172,465	191,148	191,148	6.51%
Fringe Benefits	37,460	22,479	43,461	35,461	41,489	41,489	-4.54%
Operating/Contractual	611	193	0	0	0	0	0.00%
Other	574,931	374,858	625,000	417,000	625,000	625,000	0.00%
Capital Outlay	37,500	0	0	0	0	0	0.00%
Total Appropriations	787,929	487,876	847,926	624,926	857,637	857,637	1.15%

PERSONNEL ROSTER

JOB CODE	TITLE	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
480223	Salary - Mayoral Asst-Rec Coordina	1	1	1	1	1	1	0.00%
480229	Salary - Recreational Specialist PT	4	4	4	4	4	4	0.00%
490690	Salary - Student Worker	11	11	11	11	11	11	0.00%
	Total Positions	16	16	16	16	16	16	0.00%

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Community Services	FUND #:	101
DEPARTMENT:	Alexandria Recreational Enhancement	ORGANIZATION:	101060

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	105	0	0	0	0	0	0
480223	Salary - Mayoral Asst-Rec Coordina	65,019	37,861	66,065	59,065	66,065	76,500	76,500
480229	Salary - Recreational Specialist PT	29,907	24,075	62,400	62,400	62,400	63,648	63,648
490690	Salary - Student Worker	42,398	28,410	51,000	51,000	51,000	51,000	51,000
	Total Salaries	137,427	90,346	179,465	172,465	179,465	191,148	191,148
	Fringe:							
510201	Fringe - Pension	14,151	6,792	13,636	10,636	13,636	14,826	14,826
510202	Fringe - Hospital	16,890	11,189	20,149	15,149	20,149	16,741	16,741
510206	Fringe - Medicare Insurance Tax	1,900	1,249	2,603	2,603	2,603	2,772	2,772
510207	Fringe - Life Insurance	30	15	42	42	42	42	42
510208	Fringe - FICA Tax Retirement	4,489	3,254	7,031	7,031	7,031	7,108	7,108
	Total Fringe	37,460	22,479	43,461	35,461	43,461	41,489	41,489
	Operating & Contractual:							
520105	Contract Labor	0	0	0	0	0	0	0
531410	Telephone	611	193	0	0	0	0	0
543003	Travel & Training	0	0	0	0	0	0	0
	Total Operating & Contractual	611	193	0	0	0	0	0
	Other:							
543009	Recreation Athletics & Sporting Eve	74,859	67,290	142,000	71,000	142,000	142,000	142,000
543011	Recreation Cultural & Arts	391,062	48,603	174,000	87,000	174,000	174,000	174,000
543014	Recreation Programming	109,010	58,642	109,000	159,000	109,000	109,000	109,000
646037	Winterfete	0	200,323	200,000	100,000	200,000	200,000	200,000
	Total Other	574,931	374,858	625,000	417,000	625,000	625,000	625,000
	Capital Outlay:							
707600	Machinery & Equipment	37,500	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
	Total Capital Outlay	37,500	0	0	0	0	0	0
	TOTAL DEPARTMENT	787,929	487,876	847,926	624,926	847,926	857,637	857,637
	TOTAL FUND	60,321,131	61,300,071	64,512,816	70,126,219	60,133,242	66,165,796	66,664,408

2021-2022 ANNUAL BUDGET

PRE-TRIAL INTERVENTION FUND

REVENUE DETAIL

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
354709	Fines and Forfeitures: Fines-PTI Collections	250,905	192,578	185,000	60,000	185,000	185,000	185,000
	Total Fines and Forfeitures	250,905	192,578	185,000	60,000	185,000	185,000	185,000
367101	Investment Income: Interest - Investments	10,602	9,791	0	0	0	0	0
	Total Investment Income	10,602	9,791	0	0	0	0	0
	TOTAL REVENUES	261,507	202,369	185,000	60,000	185,000	185,000	185,000

2021-2022 ANNUAL BUDGET

DIVISION:	N/A	FUND #:	175
DEPARTMENT:	N/A	ORGANIZATION:	020000

PRE-TRIAL INTERVENTION FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
646045	Operating & Contractual: Services - Pre Trial Intervention	0	0	0	0	0	0	0
	Total Operating & Contractual	0	0	0	0	0	0	0
646101	Other: Transfer to General Fund	235,000	108,000	185,000	60,000	185,000	185,000	185,000
	Total Other	235,000	108,000	185,000	60,000	185,000	185,000	185,000
	TOTAL EXPENDITURES	235,000	108,000	185,000	60,000	185,000	185,000	185,000
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2021-2022 ANNUAL BUDGET

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2021-2022 ANNUAL BUDGET

**DEBT SERVICE FUNDS
REVENUE SUMMARY**

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Taxes:							
311131	Taxes - Ad Valorem	0	0	0	0	0	0	0
311301	Sales & Use Tax 1976	2,726,362	2,846,566	2,819,575	2,819,575	2,829,775	2,823,725	2,823,725
	Total Taxes	2,726,362	2,846,566	2,819,575	2,819,575	2,829,775	2,823,725	2,823,725
	Internal Services/Interfunds:							
388101	Transfers-General Fund	0	0	0	0	0	0	0
388308	Transfer from Gen Cap Pro 2008 Prop	0	0	0	0	0	0	0
388204	Transfers-2004 Sales Tax Bond Fund	0	0	0	0	0	0	0
388208	Transfers-2008 Sales Tax Bond Fund	0	0	0	0	0	0	0
	Total Internal Services/Interfunds	0	0	0	0	0	0	0
	Investment Income:							
367101	Interest on Investments	13,713	17,133	0	7,000	0	0	0
367115	Interest on Sales Tax Reserve	0	0	0	0	0	0	0
	Total Investment Income	13,713	17,133	0	7,000	0	0	0
	Other:							
399996	Bond Proceeds	0	0	0	0	0	0	0
399993	Original Bond Premium	0	0	0	0	0	0	0
399999	Use of Prior Year Revenues	0	0	0	0	0	0	0
	Total Other	0	0	0	0	0	0	0
	TOTAL REVENUES	2,740,075	2,863,699	2,819,575	2,826,575	2,829,775	2,823,725	2,823,725

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	General Function	FUND #:	N/A
DEPARTMENT:	N/A	ORGANIZATION:	020000

DEBT SERVICE FUND

SUMMARY BUDGET

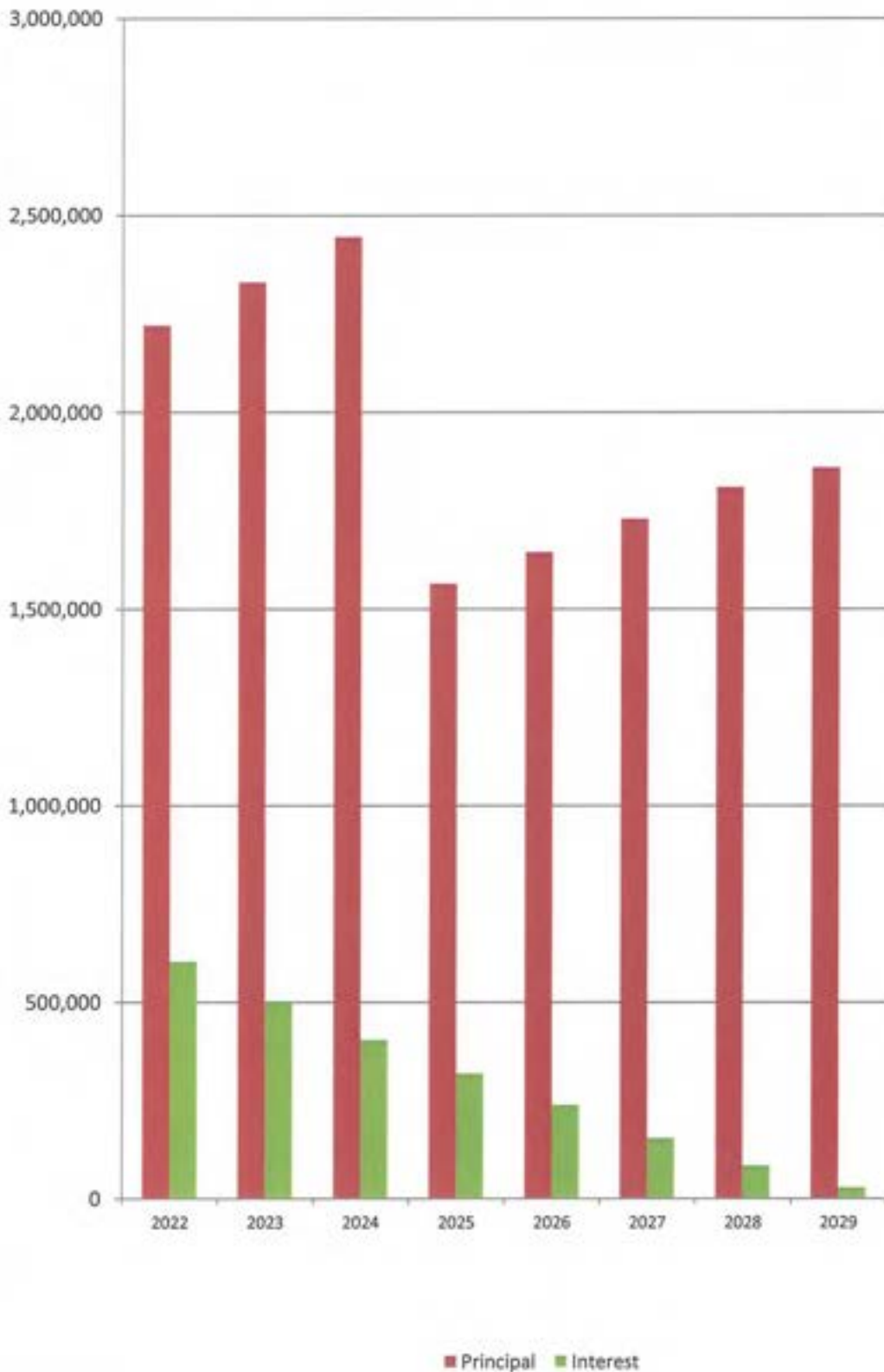
CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
800003	Operating and Contractual: Paying Agent Fees	1,800	800	800	800	800	800	800
	Operating and Contractual:	1,800	800	800	800	800	800	800
	Other:							
800001	Interest	799,675	736,275	678,775	678,775	602,925	602,925	602,925
800002	Principal Payment	1,985,000	2,065,000	2,140,000	2,140,000	2,220,000	2,220,000	2,220,000
646214	Transfers to 2014 Bond Sinking Fund	0	0	0	0	0	0	0
646300	Transfers to General Capital Projects	73,700	0	0	0	0	0	0
800004	Payment to Bond Escrow Agent	0	0	0	0	0	0	0
646000	Bond Issuance Cost	0	0	0	0	0	0	0
696000	Unappropriated	0	0	0	7,000	0	0	0
	Total Other	2,858,375	2,801,275	2,818,775	2,826,775	2,822,925	2,822,925	2,822,925
	TOTAL EXPENDITURES	2,860,175	2,802,075	2,819,575	2,826,575	2,823,725	2,823,725	2,823,725

**AMORTIZATION SCHEDULE OF DEBT SERVICE PAYMENTS
GENERAL DEBT SERVICE SCHEDULE**

BONDS

Fiscal Yr Ending	Sales Tax		Total General
	2014	2015	
2022	941,025	1,881,900	2,822,925
2023	952,100	1,880,800	2,832,900
2024	956,038	1,892,200	2,848,238
2025		1,882,975	1,882,975
2026		1,882,725	1,882,725
2027		1,883,350	1,883,350
2028		1,892,950	1,892,950
2029		1,887,900	1,887,900
Total	2,849,163	15,084,800	17,933,963
% of Total	15.89%	84.11%	100.00%

**2021-2022 ANNUAL BUDGET
GENERAL DEBT SERVICE PAYMENTS
AMORTIZATION SCHEDULE**



2021-2022 ANNUAL BUDGET
DEBT SERVICE - 2014 SALES TAX BONDS
REVENUE DETAIL

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Taxes:							
311301	Sales & Use Tax 1976	931,025	945,475	931,225	931,225	941,425	941,425	941,425
	Total Taxes	931,025	945,475	931,225	931,225	941,425	941,425	941,425
	Internal Services/Interfunds:							
388101	Transfers-General Fund	0	0	0	0	0	0	0
388308	Transfer from Gen Cap Pro 2008 Prop	0	0	0	0	0	0	0
388204	Transfers-2004 Sales Tax Bond Fund	0	0	0	0	0	0	0
388208	Transfers-2008 Sales Tax Bond Fund	0	0	0	0	0	0	0
	Total Internal Services/Interfunds	0	0	0	0	0	0	0
	Investment Income:							
367101	Interest on Investments	5,765	6,818	0	3,000	0	0	0
367115	Interest on Sales Tax Reserve	0	0	0	0	0	0	0
	Total Investment Income	5,765	6,818	0	3,000	0	0	0
	Other:							
399996	Bond Proceeds	0	0	0	0	0	0	0
399993	Original Bond Premium	0	0	0	0	0	0	0
399999	Use of Prior Year Revenues	0	0	0	0	0	0	0
	Total Other	0	0	0	0	0	0	0
	TOTAL REVENUES	936,790	952,293	931,225	934,225	941,425	941,425	941,425

2021-2022 ANNUAL BUDGET

DIVISION:	General Function	FUND #:	214
DEPARTMENT:	N/A	ORGANIZATION:	020000

2014 SALES TAX BOND FUNDS

SUMMARY BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
800003	Operating and Contractual: Paying Agent Fees	400	400	400	400	400	400	400
	Operating and Contractual:	400	400	400	400	400	400	400
	Other:							
800001	Interest	192,525	166,725	135,825	135,825	101,025	101,025	101,025
800002	Principal Payment	720,000	750,000	795,000	795,000	840,000	840,000	840,000
646214	Transfers to 2014 Bond Sinking Fund	0	0	0	0	0	0	0
646300	Transfers to General Capital Projects	0	0	0	0	0	0	0
800004	Payment to Bond Escrow Agent	0	0	0	0	0	0	0
646000	Bond Issuance Cost	0	0	0	0	0	0	0
696000	Unappropriated	0	0	0	3,000	0	0	0
	Total Other	912,525	916,725	930,825	933,825	941,025	941,025	941,025
	TOTAL EXPENDITURES	912,925	917,125	931,225	934,225	941,425	941,425	941,425

2021-2022 ANNUAL BUDGET
DEBT SERVICE - 2015 SALES TAX BONDS
REVENUE DETAIL

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Taxes:							
311301	Sales & Use Tax 1976	1,795,337	1,901,091	1,888,350	1,888,350	1,888,350	1,882,300	1,882,300
	Total Taxes	1,795,337	1,901,091	1,888,350	1,888,350	1,888,350	1,882,300	1,882,300
	Internal Services/Interfunds:							
388101	Transfers-General Fund	0	0	0	0	0	0	0
388308	Transfer from Gen Cap Pro 2008 Prop	0	0	0	0	0	0	0
388204	Transfers-2004 Sales Tax Bond Fund	0	0	0	0	0	0	0
388208	Transfers-2008 Sales Tax Bond Fund	0	0	0	0	0	0	0
	Total Internal Services/Interfunds	0	0	0	0	0	0	0
	Investment Income:							
367101	Interest on Investments	7,948	10,315	0	4,000	0	0	0
367115	Interest on Sales Tax Reserve	0	0	0	0	0	0	0
	Total Investment Income	7,948	10,315	0	4,000	0	0	0
	Other:							
399996	Bond Proceeds	0	0	0	0	0	0	0
399993	Original Bond Premium	0	0	0	0	0	0	0
399999	Use of Prior Year Revenues	0	0	0	0	0	0	0
	Total Other	0	0	0	0	0	0	0
	TOTAL REVENUES	1,803,285	1,911,406	1,888,350	1,892,350	1,888,350	1,882,300	1,882,300

2021-2022 ANNUAL BUDGET

DIVISION:	General Function	FUND #:	215
DEPARTMENT:	N/A	ORGANIZATION:	020000

2015 SALES TAX BOND FUNDS

SUMMARY BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
800003	Operating and Contractual: Paying Agent Fees	400	400	400	400	400	400	400
	Operating and Contractual:	400	400	400	400	400	400	400
	Other:							
800001	Interest	583,550	569,550	542,950	542,950	501,900	501,900	501,900
800002	Principal Payment	85,000	1,315,000	1,345,000	1,345,000	1,380,000	1,380,000	1,380,000
646214	Transfers to 2014 Bond Sinking Fund	0	0	0	0	0	0	0
646300	Transfers to General Capital Projects	0	0	0	0	0	0	0
800004	Payment to Bond Escrow Agent	0	0	0	0	0	0	0
646000	Bond Issuance Cost	0	0	0	0	0	0	0
696000	Unappropriated	0	0	0	4,000	0	0	0
	Total Other	668,550	1,884,550	1,887,950	1,891,950	1,881,900	1,881,900	1,881,900
	TOTAL EXPENDITURES	668,950	1,884,950	1,888,350	1,892,350	1,882,300	1,882,300	1,882,300

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2021-2022 ANNUAL BUDGET

**RISK MANAGEMENT FUND
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Charges for Services:							
347101	Contributions - General Fund	2,520,000	2,765,000	2,903,000	2,778,000	2,849,000	2,849,000	2,849,000
347401	Contributions - Utility Fund	1,219,000	1,213,000	1,272,000	1,156,000	1,243,000	1,243,000	1,243,000
347402	Contributions - Sanitation Fd	194,000	194,000	205,000	204,000	220,000	220,000	220,000
347450	Contributions - Transit Fund	142,000	141,000	151,000	138,000	153,000	153,000	153,000
	Total Charges for Services	4,075,000	4,313,000	4,531,000	4,276,000	4,465,000	4,465,000	4,465,000
	Investment Income:							
367101	Interest - Investments	91,952	70,223	0	70,000	0	0	0
	Total Investment Income	91,952	70,223	0	70,000	0	0	0
	Other:							
399010	Misc Revenue - Stop Loss	0	0	0	0	0	0	0
399011	Subrogation	226,075	544,600	75,000	225,000	75,000	75,000	75,000
399999	Use of Prior Year Revenues	0	0	0	0	0	0	0
	Total Other	226,075	544,600	75,000	225,000	75,000	75,000	75,000
	TOTAL REVENUES	4,393,027	4,927,823	4,606,000	4,571,000	4,540,000	4,540,000	4,540,000

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Administration	FUND:	551
DEPARTMENT:	Office of Risk Manager	ORGANIZATION:	031900

GOAL MISSION STATEMENT

To protect and conserve the City of Alexandria's resources by applying risk management concepts and principles to identify and review exposures and to recommend actions to prevent, reduce to transfer various levels of risk.

FUNCTION DESCRIPTION

Assist in the development and administration of a proactive loss control program to eliminate and reduce unsafe acts and unsafe conditions which cause injuries to employees, damage to capital resources and accelerates to eroding of the financial base. Make recommendation to protect City assets. Ensures a safe working environment for employees and the public who comes into contact with these employees and properties as services are provided. Assist the City government in minimizing the possibility of interruption of vital public services. Works toward the reduction and elimination of accidents and injuries through an effective safety/loss prevention program.

DEMAND PERFORMANCE INDICATORS

Description	2019-2020 Estimated	2020-2021 Estimated	2021-2022 Projected
Certificates of Insurance Reviewed and Issued	475	580	600
Departmental Safety Visits	350	350	375
Correspondence Processed	4,800	4,900	5,000
Total Number of Claims	340	300	275
Total Payments to Claims	828,382	780,000	750,000

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Legal	FUND #:	551
DEPARTMENT:	Risk Manager	ORGANIZATION:	031900

APPROPRIATION SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	0	0	50,000	50,000	50,000	50,000	0.00%
Fringe Benefits	0	0	13,523	13,523	13,523	13,523	0.00%
Operating/Contractual	0	0	11,477	11,477	11,477	11,477	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	0	0	75,000	75,000	75,000	75,000	0.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490217	Salary - Risk Manager	1	1	1	1	1	1	0.00%
	Total Positions	1	1	1	1	1	1	0.00%

2021-2022 ANNUAL BUDGET

DIVISION:	Legal	FUND #:	551
DEPARTMENT:	Risk Manager	ORGANIZATION:	031900

RISK MANAGEMENT FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
490217	Salaries:							
	Salary - Risk Manager	0	0	50,000	50,000	50,000	50,000	50,000
	Total Salaries	0	0	50,000	50,000	50,000	50,000	50,000
	Fringe:							
510201	Fringe - Pension	0	0	12,756	12,756	12,756	12,756	12,756
510206	Fringe - Medicare Insurance Tax	0	0	725	725	725	725	725
510207	Fringe - Life Insurance	0	0	42	42	42	42	42
	Total Fringes	0	0	13,523	13,523	13,523	13,523	13,523
	Operating and Contractual:							
520400	Office	0	0	1,000	1,000	1,000	1,000	1,000
531301	Vehicle Costs - Gas & Oil	0	0	2,000	2,000	2,000	2,000	2,000
531304	Vehicle Costs - R & M	0	0	3,477	3,477	3,477	3,477	3,477
531410	Telephone	0	0	1,000	1,000	1,000	1,000	1,000
543002	Dues & Subscriptions	0	0	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	0	0	3,000	3,000	3,000	3,000	3,000
	Total Operating & Contractual	0	0	11,477	11,477	11,477	11,477	11,477
	Capital Outlay:							
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furnitures and Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	0	0	75,000	75,000	75,000	75,000	75,000

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Legal	FUND #:	551
DEPARTMENT:	Premiums & Claims	ORGANIZATION:	020000

RISK MANAGEMENT FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Operating/Contractual:							
510301	Administrative Expenses	210,000	210,000	210,000	210,000	210,000	210,000	210,000
531601	Prem/Fees General Liability	338,606	238,454	235,000	235,000	235,000	235,000	235,000
531603	Prem/Fees Workers Compensation	303,165	302,855	325,000	325,000	325,000	325,000	325,000
531604	Prem/Fees Property	455,359	469,814	450,000	450,000	450,000	450,000	450,000
	Total Operating & Contractual	1,307,130	1,221,123	1,220,000	1,220,000	1,220,000	1,220,000	1,220,000
	Other:							
531605	Claims - General Liability	302,611	159,777	413,000	353,000	360,000	360,000	360,000
531606	Claims - Auto	333,654	1,001,178	1,067,000	1,206,000	1,136,000	1,136,000	1,136,000
531607	Claims - Property	0	0	0	0	0	0	0
531608	Claims - Workers Compensation	2,039,793	3,045,423	1,831,000	1,717,000	1,749,000	1,749,000	1,749,000
	Total Other	2,676,058	4,206,378	3,311,000	3,276,000	3,245,000	3,245,000	3,245,000
	TOTAL PREMIUMS & CLAIMS	3,983,188	5,427,501	4,531,000	4,496,000	4,465,000	4,465,000	4,465,000
	TOTAL FUND	3,983,188	5,427,501	4,606,000	4,571,000	4,540,000	4,540,000	4,540,000

2021-2022 ANNUAL BUDGET

**EMPLOYEE BENEFITS FUND
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Charges for Services:							
388001	Charges - Employees Health	2,100,601	2,137,226	2,101,000	2,101,000	2,101,000	2,101,000	2,101,000
388002	Charges - Employer Health	7,424,672	7,542,290	7,450,000	7,450,000	7,450,000	7,450,000	7,450,000
388003	Charges - Retirees	694,011	466,604	630,000	680,000	630,000	630,000	630,000
388004	Charges - Employees Life	109,889	114,601	100,000	110,000	100,000	100,000	100,000
388005	Charges - Employer Life	36,629	24,230	24,000	24,000	24,000	24,000	24,000
	Total Charges for Services	10,365,802	10,284,951	10,305,000	10,365,000	10,305,000	10,305,000	10,305,000
	Investment Income:							
367101	Interest - Investments	83,268	78,293	0	20,000	0	0	0
	Total Investment Income	83,268	78,293	0	20,000	0	0	0
	Internal Services/Interfunds:							
388101	Transfers from General Fund	818,000	550,000	250,000	250,000	250,000	0	0
388401	Transfer from Utility System Fund	1,318,000	818,000	250,000	250,000	250,000	0	0
	Total Internal Services/Interfunds	2,136,000	1,368,000	500,000	500,000	500,000	0	0
	Other:							
399999	Use of Retained Earnings	0	0	0	0	0	500,000	500,000
	Total Other	0	0	0	0	0	500,000	500,000
	TOTAL REVENUES	12,585,070	11,731,244	10,805,000	10,885,000	10,805,000	10,805,000	10,805,000

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	N/A	FUND #:	552
DEPARTMENT:	Premiums/Claims	ORGANIZATION:	020000

APPROPRIATION SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	0	0	0	0	0	0	0.00%
Fringe Benefits	0	0	0	0	0	0	0.00%
Operating/Contractual	2,376,940	2,294,241	2,285,000	2,465,000	2,285,000	2,285,000	0.00%
Other	7,230,797	7,816,562	8,520,000	8,420,000	8,520,000	8,520,000	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	9,607,737	10,110,803	10,805,000	10,885,000	10,805,000	10,805,000	0.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION: N/A	FUND #: 552
DEPARTMENT: Premiums/Claims	ORGANIZATION: 020000

EMPLOYEE BENEFITS FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Operating/Contractual:							
510301	Administrative Expenses	631,423	569,580	770,000	880,000	770,000	770,000	770,000
510302	Stop Loss	1,313,240	1,182,192	1,000,000	1,100,000	1,000,000	1,000,000	1,000,000
531110	Professional Fees	297,508	348,587	370,000	340,000	370,000	370,000	370,000
531611	Premiums-Life Insurance	134,769	193,882	145,000	145,000	145,000	145,000	145,000
	Total Operating & Contract	2,376,940	2,294,241	2,285,000	2,465,000	2,285,000	2,285,000	2,285,000
	Other:							
531613	Claims - Health Insurance	7,230,797	7,816,562	8,520,000	8,420,000	8,520,000	8,520,000	8,520,000
	Total Other	7,230,797	7,816,562	8,520,000	8,420,000	8,520,000	8,520,000	8,520,000
	TOTAL DEPARTMENT	9,607,737	10,110,803	10,805,000	10,885,000	10,805,000	10,805,000	10,805,000

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET
UNEMPLOYMENT BENEFITS FUND
REVENUE DETAIL

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
367101	Investment Income: Interest - Investments	3,341	2,610	0	600	0	0	0
	Total Investment Income	3,341	2,610	0	600	0	0	0
399999	Other: Use of Retained Earnings	0	0	10,600	10,000	10,600	10,600	10,600
	Total Other	0	0	10,600	10,000	10,600	10,600	10,600
	TOTAL REVENUES	3,341	2,610	10,600	10,600	10,600	10,600	10,600

2021-2022 ANNUAL BUDGET

DIVISION:	N/A	FUND #:	553
DEPARTMENT:	Premiums/Claims	ORGANIZATION:	020000

UNEMPLOYMENT BENEFITS FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Other							
531620	Unemp Claims-General Fund	6,478	8,260	7,000	7,000	7,000	7,000	7,000
531621	Unemp Claims-Utility Fund	179	0	3,000	3,000	3,000	3,000	3,000
531622	Unemp Claims-Sanitation Fund	0	0	400	400	400	400	400
531623	Unemp Claims-Bus Fund	0	1,034	200	200	200	200	200
	TOTAL DEPARTMENT	6,657	9,294	10,600	10,600	10,600	10,600	10,600



April 30, 2021

Honorable Mayor and
Members of the Alexandria City Council

I am pleased to present the City of Alexandria's Annual Capital Budget and Five Year Plan for the fiscal years 2021/2022 through 2025/2026. Each capital project includes source(s) of funding; prior, current and future expenditures; and scheduling and expenditure breakdowns. The plan, as presented, balances each year's estimated revenue sources with a current or future project's estimated funding requirements.

The City's Home Rule Charter requires the Mayor to submit to the Alexandria City Council a Capital Improvements Program covering a minimum of 5 years. The plan is required to be submitted at the same time as the annual operating budget for the upcoming fiscal year. An appropriation approved by the Council continues in force until the purpose for which it was created is fulfilled or abandoned. The Charter states that any appropriation shall be deemed abandoned if 3 years pass without any disbursement from or encumbrance of the appropriation.

A Five Year Capital Improvements Program requires long term planning. It also requires a constant monitoring of current trends in order to make necessary adjustments to current and future projects proposed in the plan, particularly in times of uncertainty like the present one. The environment in the which the City exists is highly fluid, requiring constant reassessing of the prioritization of projects under contemplation. The Administration and Council of the City of Alexandria remain engaged in this process for the benefit of its citizenry.

Jeffrey W. Hall
Mayor



David L. Johnson
Director of Finance
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General Capital Projects

The following is a breakdown of the General Capital Projects by Category:

Category	No. of Projects	Total
Public Enterprise	6	\$ 3,927,000
Drainage	7	2,240,000
Streets	5	440,000
Parks/Recreation	<u>1</u>	<u>1,700,000</u>
Total	<u>19</u>	<u>\$ 8,307,000</u>

The General Capital Projects are funded by Sales Tax Revenues, Property Tax Revenues, State and Federal Funds and Other Revenues. A five year 11.25 millage property tax dedicated to general capital projects has been approved by the voters in 1988, 1998, 2003, and 2008. This property tax renewed in 2018 for ten years. One-half of the 1976 Sales Tax is dedicated to payment of principal and interest on the sales tax bonds and capital improvements.

Projects involving economic development, construction of new facilities, renovation of existing public facilities and feasibility or master plan studies are budgeted under the Public Enterprise category. The City currently has budgeted 18 projects in this category. The 2021-2022 Budget will add 1 project and adjust funding for 5 of these projects.

A project was initially funded for \$3 million to allow the City to consider operating its own Transfer Station or Landfill in support of the City's Sanitation operations. The Reconstruction of Johnny Downs Sports Complex received additional funding of \$1.7 million in the 2021-2022 Budget, while various drainage and street projects such as Residential Ditch Closure also received funding.

Other major projects under construction include Martin Park Drainage Improvements and Woodale Outfall/ Railroad Avenue Drainage Improvements.

The Reserve for Relocation Project, operates as "holding" account for the other projects. The Reserve for Relocation Projects is used to "hold" Utility Funds transferred to the General Capital Projects fund for use with street or drainage projects. The reconstruction of streets or drainage systems often requires the movement or relocation of utility systems. A minimum appropriation of \$100,000 per year is typically made by the Utility Funds to the General Capital Projects Fund.

Budget Amendments will be used to transfer the Utility Fund into special account numbers within a related project. If Utility Funds remain in a completed project, these funds are transferred back to the Reserve for Relocation Projects "holding" account.

Enterprise Capital Projects

The following is a breakdown of the Enterprise Capital Projects by Category:

Category	No. of Projects	Total
Electric	10	\$2,191,000
Water	6	2,900,000
Gas	6	1,108,000
Wastewater	4	1,361,000
Other	2	224,000
Municipal Transit	<u>2</u>	<u>260,000</u>
Total	<u>30</u>	<u>\$8,044,000</u>

The Enterprise Capital Projects are funded by revenues generated by the City's Utilities System, Utility Revenue Bonds, revolving loans from the State Department of Health and Hospitals, and matching FTA grants.

At present, the City is engaging consultants to assess the needs of its Utilities System infrastructure. This will assure the ability of the 4 components; electricity, gas, water and wastewater, to provide reliable service to the customer at the existing level of service as well as provide for any anticipated growth in all areas. This assessment will materially impact future capital budgets in the Enterprise Capital Projects. To this end, the City has begun replacing electrical transmission transformers such as at the Twin Bridges Substation. Other major projects include Water Well Reclamation, Prescott Substation 2400V Conversion, and Baffle Wall Reconstruction at the Wastewater Treatment Plant.

Sincerely,

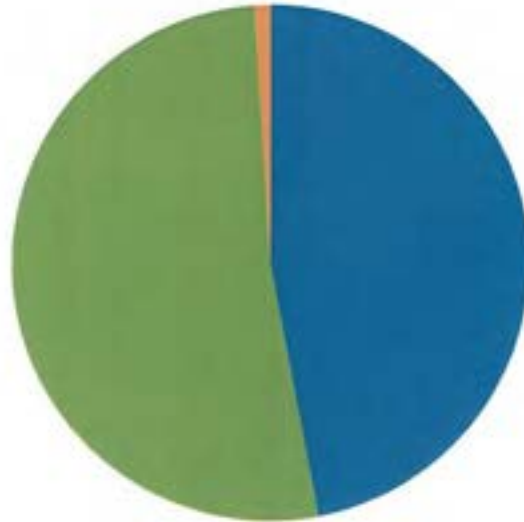


David Johnson
Director of Finance
City of Alexandria

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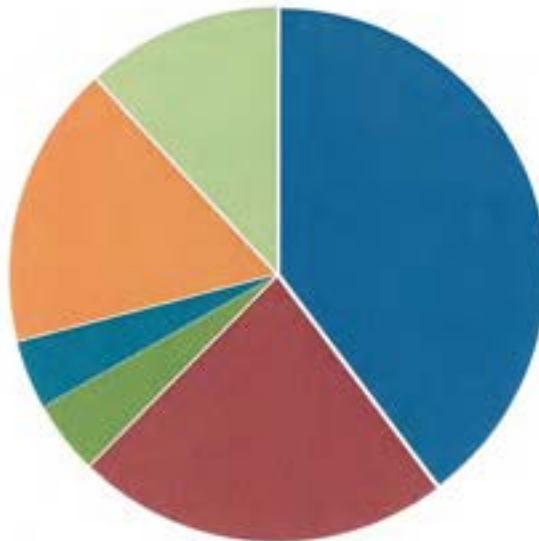
**GENERAL CAPITAL PROJECTS
REVENUES & EXPENDITURES
FISCAL YEAR 2021-2022**

Revenues



■ Sales Tax ■ Closed Projects ■ Property Tax ■ Intergovernmental ■ Fund Balance ■ Interfund Transfer

Expenditures



■ Public Enterprise ■ Drainage ■ Streets ■ Fire ■ Transfer Out ■ Parks ■ Zoo ■ Police ■ Unappropriated

2021-2022

GENERAL CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN

PUBLIC ENTERPRISE

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2026	TOTAL COST
			21-22	22-23	23-24	24-25	25-26			
059401	Reserve for Relocation Projects	279,838	100,000	100,000	100,000	100,000	100,000	500,000		779,838
050301	City Hall Renovation	5,596,005						0	4,000,000	9,596,005
860301	Information Upgrades	486,859	497,000					497,000		983,859
050710	ALMP Lower Third	270,489						0		270,489
050801	Building Improvements	402,434	150,000					150,000		552,434
050802	Roof Replacement	126,222	150,000					150,000		276,222
050812	Brownfields Grant	300,000						0		300,000
051103	Red River Imp Venture	2,334,612						0		2,334,612
051104	Port of Alexandria Rail Spur Imp	57,224						0		57,224
051201	Port of Alex/Ruston Foundry	131,736						0		131,736
051302	Riverfront Center Improvements	26,098						0		26,098
051401	Energy Renovations	222,810						0		222,810
051502	Riverfront Improvements	463,267						0		463,267
051601	Convention Hall Improvements	81,592						0		81,592
051702	Security Improvements	48,425	30,000	30,000	30,000	30,000	30,000	150,000		198,425
051704	Public Safety Datacenter Renovation	21,297						0		21,297
051801	Riverfront Center Waterproofing/Roofr	801,778						0		801,778
052201	Transfer Station/Landfill	0	3,000,000					3,000,000		3,000,000
Total Public Enterprise		11,650,686	3,927,000	130,000	130,000	130,000	130,000	4,447,000	4,000,000	20,097,686

- * Project Number to be Assigned
- Ⓢ New or Revised Projects
- ☐ Projects to be closed

2021-2022

**GENERAL CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN**

DRAINAGE

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2026	TOTAL COST	
			21-22	22-23	23-24	24-25	25-26				
250211	Acquisition-ROW/Servitudes	256,665						0		256,665	
250421	Residential Ditch Closure	847,684	375,000	375,000	375,000	375,000	375,000	1,875,000		2,722,684	
250512	Pump Station Repairs	129,862						0		129,862	
251003	Red River Levee Certification	80,284						0		80,284	
251105	Martin Park/Airview Terrace St & Dmg	1,091,283						0		1,091,283	
251701	Woodale Outfall/ Raind Ave Ph 4	86,443						0		86,443	
251801	Mall Ditch Improvements	578,626	250,000					250,000		828,626	
251802	Hwy 28 West Drainage Canal	913,304	300,000					300,000		1,213,304	
252101	Martin Park Outfall Improvements	200,000	315,000					315,000		515,000	
252201	Acadian Village Drainage		300,000					300,000		300,000	
252202	Deerfield Flood Protection		350,000					350,000		350,000	
252203	Willow Glen Drainage		350,000					350,000		350,000	
Total Drainage			4,184,151	2,240,000	375,000	375,000	375,000	375,000	3,740,000	0	7,924,151

- * Project Number to be Assigned
- ⊕ New or Revised Projects
- ⊖ Projects to be closed

2021-2022

**GENERAL CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN**

STREETS

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2026	TOTAL COST
			21-22	22-23	23-24	24-25	25-26			
268823	Street, Drainage, Sidewalk Repairs	954,932	250,000	500,000	500,000	500,000	500,000	2,250,000		3,204,932
269007	Sugarhouse Road - Phase 1	9,059,893						0	3,500,000	12,559,893
269801	Jackson St at Horseshoe Drive	758,116						0		758,116
260507	Aerial Photography	92,134	15,000	15,000	15,000	15,000	15,000	75,000		167,134
260604	North Mall-North to Sterlix	262,992						0	3,000,000	3,262,992
260608	Land Acquisitions	175,559	50,000	50,000		50,000		150,000		325,559
261002	Traffic Signals Renovations	219,404	25,000	25,000	25,000	25,000	25,000	125,000		344,404
261203	Masonic Corridor Ph 2	1,485,397						0		1,485,397
261302	Directional Signage & Striping	350,951	100,000	100,000	100,000	100,000	100,000	500,000		850,951
261603	Industrial Park Road Reconstruction	720,400						0		720,400
261702	Horseshoe Drive Improvements	332,706						0		332,706
261801	N. 16th Street Bridge Replacement	1,471,175						0		1,471,175
262001	England Drive Sidewalks	262,500						0		262,500
262002	Third Street/Rapides Ave Reconstructi	130,383						0		130,383
262003	Zoo Parking Lot Resurfacing	7,199						0		7,199
262004	Street Surface Assessment	632			25,000			25,000		25,632
Total Streets		16,284,339	440,000	690,000	665,000	690,000	640,000	3,125,000	6,500,000	25,909,339

- * Project Number to be Assigned
- Ⓢ New or Revised Projects
- Projects to be closed

2021-2022

**GENERAL CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN**

POLICE

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2026	TOTAL COST
			21-22	22-23	23-24	24-25	25-26			
501401	Pistol Range Improvements	104,713						0		104,713
502101	Public Safety Training Impr	150,000						0		150,000
Total Police		254,713	0	0	0	0	0	0	0	254,713

- * Project Number to be Assigned
- Ⓞ New or Revised Projects
- ▢ Projects to be closed

2021-2022

**GENERAL CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN**

FIRE

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2026	TOTAL COST
			21-22	22-23	23-24	24-25	25-26			
Total Fire			0	0	0	0	0	0	0	0

- * Project Number to be Assigned
- ⊕ New or Revised Projects
- ▭ Projects to be closed

2021-2022

**GENERAL CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN**

PARKS AND RECREATION

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2026	TOTAL COST
			21-22	22-23	23-24	24-25	25-26			
442001	Recreational Park Improvements	811,219						0		811,219
441801	Civil Rights Monument	498,200						0		498,200
441802	Links on the Bayou Improvements	322,892						0		322,892
441803	Bringham Park Renovation	94,800						0		94,800
441804	Tennis Court Additions	211,872						0		211,872
442001	Reconstruct Johnny Downs Complex	5,118,590	1,700,000					1,700,000		6,818,590
Total Park/Recreation		7,057,173	1,700,000	0	0	0	0	1,700,000	0	8,757,173

- * Project Number to be Assigned
- ⊕ New or Revised Projects
- ⊖ Projects to be closed

2021-2022

**GENERAL CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN**

ZOOLOGICAL PARK

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2026	TOTAL COST
			21-22	22-23	23-24	24-25	25-26			
431401	AV System	7,827						0		7,827
431501	Zoo Improvements	494,606						0		494,606
431801	Tiger Building Replacement	650,000						0		650,000
431803	Zoo Master Plan/Feasibility Study	108,615						0		108,615
Total Zoological Park		1,261,048	0	0	0	0	0	0	0	1,261,048
Total General Capital Projects		40,692,110	8,307,000	1,195,000	1,170,000	1,195,000	1,145,000	13,012,000	10,500,000	64,204,110

- * Project Number to be Assigned
- ⊕ New or Revised Projects
- ⊖ Projects to be closed

2021-2022

GENERAL CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN

COMMUNITY DEVELOPMENT BLOCK GRANT

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2026	TOTAL COST
			21-22	22-23	23-24	24-25	25-26			

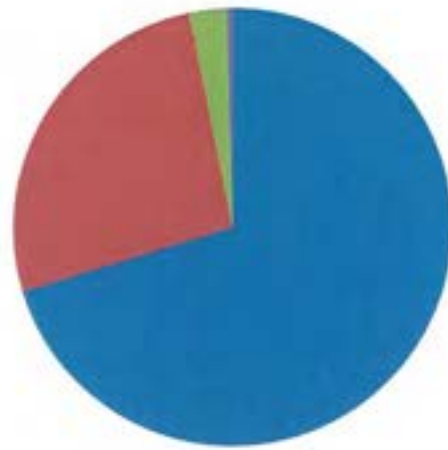
TOTAL CDBG

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- * Project Number to be Assigned
- ⊕ New or Revised Projects
- ▭ Projects to be closed

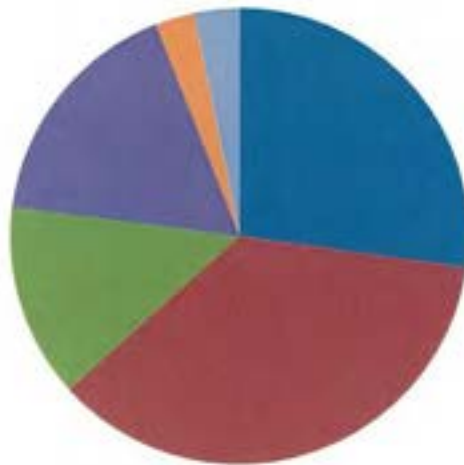
ENTERPRISE CAPITAL PROJECTS
REVENUES & EXPENSES
FISCAL YEAR 2021-2022

Revenues



■ Utility Funds ■ Closed Projects ■ Intergovernmental ■ Sales Tax

Expenses



■ Electric ■ Water ■ Gas ■ Wastewater ■ Unappropriated ■ Other ■ Bus

2021-2022

**ENTERPRISE CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN**

ELECTRIC

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2026	TOTAL COST
			21-22	22-23	23-24	24-25	25-26			
729202	Circuit Reconductoring	710,050	141,000	250,000	250,000	250,000	250,000	1,141,000		1,851,050
720003	Replace Distribution Breakers	30,333						0		30,333
720601	138 KV Pole Change Out	0	169,200	300,000				469,200		469,200
720601	Electric Utility Relocation	434,497		200,000	200,000	200,000	200,000	800,000		1,234,497
720804	Substation Maintenance	251,543	117,500	275,000	275,000			667,500		929,043
720805	Distribution Feeder Maintenance	583,164	84,000	200,000	200,000	200,000	200,000	684,000		1,457,164
720903	138 KV Pilot Wire Replacement	600,036						0		600,036
721302	138 KV Transmission Upgrade	167,128						0		175,316
721401	DG Hunter Units #5-11	814,647	(814,647)					(814,647)		0
721502	Bayou Cove #1 Comb Inspection	300,000						0		300,000
721503	Bayou Cove #1 Capital Imp	75,000						0		75,000
721702	Rep Twin Bridges Autotransformer	165,640						0		830,446
721704	MacArthur Drive Lighting Replacement	503,627						0		503,627
721801	Demolition DG Hunter 1-4	119,104		125,000	125,000			250,000		369,104
721802	Prescott 2400V Conversion	259,544	391,040					391,040		650,584
721901	Downtown-Willow Glen 138 KV Rebuilt	595,504	202,100					202,100	4,000,000	4,797,604
721902	DG Hunter #5-11 Major Maintenance	950,134						0		950,134
721903	DG Hunter #5-11 Stack Testing	58,502	70,500					70,500		129,002
722101	Upgrade 138KV Stations to 2000A	400,000	(400,000)					(400,000)		0
722201	TB3 to TB4 15kV Tipline	0	733,200					733,200		733,200
722202	Roof Improvements/Replacements	0	32,900					32,900		32,900
722203	Step Up Transformer Switch Scheme	0	239,700					239,700		239,700
*	Power Plant GSI Switch Upgrade	0						0	287,500	287,500
*	Paint Substation Transformers/Switchg	0						0	125,000	125,000
*	Replace Bayou Rapides Switchgr #1	0						0	775,000	775,000
*	Replace Prescott Switchgear #1	0						0	675,000	675,000
*	Replace Prescott Transformer #2	0						0	900,000	900,000
*	Willow Glen Breaker & Switch Rep	0						0	2,000,000	2,000,000
*	Twin Bridges Breaker & Switch Rep	0						0	2,000,000	2,000,000
Total Electric		7,017,656	978,483	1,350,000	1,050,000	650,000	650,000	4,676,493	10,762,000	23,129,444

- * Project Number to be Assigned
- ⊕ New or Revised Projects
- ⊖ Projects to be closed

**ENTERPRISE CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN**

WATER

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2026	TOTAL COST
			21-22	22-23	23-24	24-25	25-26			
750204	Waterline Replacement & Rehab	1,298,505	235,000	750,000	750,000	750,000	750,000	3,235,000		4,533,505
751001	Water Well Reclamation	1,043,428	670,220	750,000	750,000			2,170,220		3,213,646
751201	Martin Park Water Main Rep	538,205						0		538,205
751202	Replace Water Walls	630,087	823,440	750,000	750,000	750,000		3,073,440		3,703,827
751302	McNitt Field Water Feeder Line	471,123		450,000				450,000		921,123
751602	Fire Hydrant Thread Standardization	82,260	(50,000)					(50,000)		32,260
751702	TRC Rechlorination Station	239,000						0		239,000
751704	Water Main Rep-Legacy System	0		650,000	650,000	500,000		1,800,000		1,800,000
751901	Water Well Meter Replacement	385,000						0		385,000
752001	Martha Lane/Paris St Water	850,000						0		850,000
752101	Adams Station Equipment Storage	191,700						0		191,700
752201	Kisatchie Stand By Generation	0	600,000					600,000		600,000
752202	Water Storage Security Cameras	0	415,950					415,950		415,950
752203	Ground Storage Tower & Roof	0	155,100					155,100		155,100
*	Kisatchie By Pass Phase I	0						0	2,429,000	2,429,000
*	Adams Tank Repair & Paint	0						0	1,177,000	1,177,000
*	12" Main Bennet to Tulane	0						0	389,000	389,000
*	Industrial Park Tank Repair & Paint	0						0	900,000	900,000
*	Hamilton Street Tank Painting	0						0	160,000	160,000
*	24" Main Annadale Road	0						0	790,000	790,000
*	12" Main England Dr to Highway 1	0						0	889,000	889,000
*	Sterix Road Materials Storage Cover	0						0	175,000	175,000
*	Highway 1 South Wellfield Ph 1	0						0	1,195,000	1,195,000
*	Highway 1 South Wellfield Ph 2	0						0	3,526,000	3,526,000
*	Adams Pump Station Line Renovation	0						0	1,935,000	1,935,000
Total Water		5,729,306	2,849,710	3,350,000	2,900,000	2,000,000	750,000	11,849,710	13,545,000	31,124,016

* Project Number to be Assigned
 @ New or Revised Projects
 Projects to be closed

**ENTERPRISE CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN**

GAS

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2026	TOTAL COST	
			21-22	22-23	23-24	24-25	25-26				
780801	Marlin Park Gas Main Rep	97,547						0		97,547	
781401	Gas SCADA Upgrade	189,184	95,880					95,880		285,064	
781704	Cloverleaf Gas Ext	0	73,320					73,320		73,320	
781801	Lower 3rd/W Sandy Bayou Gas	488,823						0		488,823	
781901	Wells Boulevard Gas Rep	513,671						0		513,671	
781902	Enterprise/Acadian Interconnect	192,402						0		192,402	
782101	MAOP Reverification	100,000	376,000					376,000		376,000	
782201	Odonization Station City Gate 1 & 4	0	94,846					94,846		94,846	
782202	Olde Town @ Red River Gas Ext	0	168,260					168,260		168,260	
782203	Jackson Street Gas Replacement	0	300,000		500,000	500,000		1,300,000		1,300,000	
*	Grundy Cooper Gas Replacement	0				300,000	300,000	600,000	300,000	600,000	
*	Alexandria West Side Gas Feed	0		650,000	1,300,000			1,950,000	4,550,000	6,500,000	
*	Zone 15 Gas Replacement	0						0	300,000	300,000	
*	Bayou Rapides Rd Gas Extension	0						0	250,000	250,000	
*	Regulator/Meter Station Refurb	0						0	250,000	250,000	
*	Jefferson Heights Gas Relocation	0						0	300,000	300,000	
*	Lee Street Ext/Kees Ave Gas	0						0	300,000	300,000	
Total Gas			1,581,627	1,108,306	0	1,150,000	2,100,000	300,000	4,658,306	6,250,000	12,089,933

* Project Number to be Assigned
 @ New or Revised Projects
 Projects to be closed

2021-2022

ENTERPRISE CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN

WASTEWATER

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2026	TOTAL COST
			21-22	22-23	23-24	24-25	25-26			
818901	Sewer Line Rehab & Replacement	1,016,042	235,000	1,000,000	750,000	500,000	500,000	2,985,000		4,001,042
810701	Reconstruct Baffle Walls	801,782	(795,000)					(795,000)		6,782
810904	Collection/Treatment Painting	212,585						0		212,585
811501	Lift Station Upgrades	635,000		250,000	220,000			470,000		1,105,000
811701	Wastewater Main Rep - Legacy System				650,000	650,000		1,300,000	1,300,000	2,600,000
811801	Vehicle Storage Building	258,730						0		258,730
812001	Dechlorination Facility Improvements	82,887	(72,345)					(72,345)		10,542
812101	Marya Street Sewer	750,000						0	750,000	1,500,000
812201	Aerator Mooring @ Plant	0	822,500					822,500		822,500
812202	Treatment Plant Roadway Lighting	0	176,250					176,250	175,000	351,250
812203	SCADA Tower Replacement	0	126,900					126,900	175,000	301,900
*	Windmere Lift Station Gravity Sewer	0						0	1,592,000	1,592,000
*	Engine Replacement-Jones St Lift Stat	0						0	2,400,000	2,400,000
*	Martin Park Flood Control Stand By	0						0	156,000	156,000
*	Highway 28 W Sewer Improvements	0						0	1,570,000	1,570,000
*	Main Lift Stations Renovation	0						0	4,148,000	4,148,000
*	W Sandy Bayou Flood Control Stand B	0						0	548,000	548,000
*	Downtown Sewer Line Rehab	0						0	6,000,000	6,000,000
*	West Alexandria Treatment Plant	0						0	57,910,000	57,910,000
*	Perimeter Fence Treatment Plant	0						0	356,000	356,000
*	Treatment Plant Drainage	0						0	465,000	465,000
*	Calvert Street Lift Station	0						0	6,600,000	6,600,000
Total Wastewater		3,757,028	493,305	1,250,000	1,620,000	1,150,000	500,000	5,013,305	84,143,000	92,913,331

- * Project Number to be Assigned
- ⊕ New or Revised Projects
- ⊖ Projects to be closed

**ENTERPRISE CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN**

OTHER

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2026	TOTAL COST
			21-22	22-23	23-24	24-25	25-26			
860701	Telephone Network Upgrade	118,513	130,000					130,000		248,513
860702	GIS System/GPS Equipment	314,235	94,186	100,000	100,000	100,000	100,000	494,186		808,421
861802	Council Chambers Broadcast Upgrade	8,655						0		8,655
*	Utility Division Central Office	0						0	625,000	625,000
Total Other		441,403	224,186	100,000	100,000	100,000	100,000	624,186	625,000	1,690,589
TOTAL UTILITY CAPITAL		18,527,017	5,852,000	6,050,000	6,820,000	6,000,000	2,300,000	26,622,000	115,325,500	160,674,517

* Project Number to be Assigned
 @ New or Revised Projects
 Projects to be closed

**ENTERPRISE CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN**

MUNICIPAL TRANSIT

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2025	TOTAL COST
			20-21	21-22	22-23	23-24	24-25			
709702	Support Equipment	21,555						0		21,555
709708	Surveillance Equipment	20,071						0		20,071
709709	ADA Vans	40,190	250,000					250,000	250,000	540,190
709710	Replace Support Vehicles	35,000						0		35,000
709711	Misc Shop Equipment	8,097	10,000					10,000		18,097
709712	Buses	1,758,465						0	1,000,000	2,758,465
709721	Copier	145						0		145
709722	Terminal Improvements	(5,227)						0		(5,227)
709723	Radio Upgrades	48,007						0		48,007
TOTAL TRANSIT		1,926,303	250,000	0	0	0	0	250,000	1,250,000	3,414,748

* Project Number to be Assigned
 @ New or Revised Projects
 Projects to be closed

2021-2022 ANNUAL BUDGET

**UTILITIES SYSTEM FUND
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Electric Revenues							
345000	Charges - Residential	11,210,118	13,340,839	12,200,000	12,200,000	12,200,000	12,200,000	12,200,000
345001	Charges - Commercial	14,462,416	14,371,100	14,500,000	14,500,000	14,500,000	14,500,000	14,500,000
345004	Charges - Energy Sales	5,434,091	4,810,906	3,000,000	4,000,000	3,000,000	3,000,000	3,000,000
345200	Charges - Penalties	497,800	535,168	450,000	500,000	450,000	450,000	450,000
345300	Charges - Fuel Cost	40,373,847	38,547,153	46,297,000	37,297,000	46,297,000	46,297,000	46,297,000
345900	Charges - Meters	20,817	31,379	20,000	20,000	20,000	20,000	20,000
346000	Charges - City Street Lights	283,000	283,000	283,000	283,000	283,000	283,000	283,000
346300	Charges - Pole Rental	555	0	0	0	0	0	0
346400	Charges - Dusk to Dawn Lights	16,655	17,356	2,000	2,000	2,000	2,000	2,000
399000	Miscellaneous Electric	16,576	16,594	25,000	125,000	25,000	25,000	25,000
	Total Electric Revenues	72,315,875	71,953,495	76,777,000	68,927,000	76,777,000	76,777,000	76,777,000
	Water Revenues							
345000	Charges - Residential	4,589,061	4,851,965	4,500,000	4,550,000	4,500,000	4,500,000	4,500,000
345001	Charges - Commercial	2,218,558	2,240,139	2,000,000	2,100,000	2,000,000	2,000,000	2,000,000
345200	Charges - Penalties	566,685	613,991	440,000	540,000	440,000	440,000	440,000
345800	Charges - Tap Fees	59,630	33,605	70,000	50,000	70,000	70,000	70,000
345900	Charges - Meters	39,785	39,625	30,000	35,000	30,000	30,000	30,000
346100	Charges - City Fire Hydrants	96,500	96,075	95,000	95,000	95,000	95,000	95,000
379001	Lease-Water Tower Space	31,748	41,356	20,000	20,000	20,000	20,000	20,000
399000	Miscellaneous - Water	4,811	3,918	5,000	5,000	5,000	5,000	5,000
	Total Water Revenues	7,606,776	7,920,674	7,160,000	7,395,000	7,160,000	7,160,000	7,160,000
	Gas Revenues							
345000	Charges - Residential	2,264,418	2,358,167	2,200,000	2,400,000	2,200,000	2,200,000	2,200,000
345001	Charges - Commercial	984,412	862,590	700,000	850,000	700,000	700,000	700,000
345200	Charges - Penalties	549,742	522,906	170,000	500,000	170,000	170,000	170,000
345300	Charges - Fuel Cost	6,821,530	4,600,563	8,000,000	5,000,000	8,000,000	8,000,000	8,000,000
345800	Charges - Tap Fees	20,581	14,700	17,000	17,000	17,000	17,000	17,000
345900	Charges - Meters	35,288	41,360	25,000	25,000	25,000	25,000	25,000
399000	Miscellaneous - Gas	9,532	15,097	5,000	5,000	5,000	5,000	5,000
	Total Gas Revenues	10,685,503	8,415,383	11,117,000	8,797,000	11,117,000	11,117,000	11,117,000
	Wastewater Revenues							
345000	Charges - Residential	4,663,684	5,076,501	4,000,000	4,500,000	4,000,000	4,000,000	4,000,000
345001	Charges - Commercial	1,740,946	1,818,513	1,500,000	1,700,000	1,500,000	1,500,000	1,500,000
345800	Charges - Tap Fees	19,300	15,350	30,000	20,000	30,000	30,000	30,000
399000	Miscellaneous - Wastewater	18,940	10,200	40,000	15,000	40,000	40,000	40,000
	Total Wastewater Revenues	6,442,870	6,920,564	5,570,000	6,235,000	5,570,000	5,570,000	5,570,000
345100	Environmental Compliance							
	Charges-Environmental Compliance	745,340	761,576	755,000	755,000	755,000	755,000	755,000
	Total Enviro Compliance	745,340	761,576	755,000	755,000	755,000	755,000	755,000

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

**UTILITIES SYSTEM FUND
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Other Charges							
345700	Charges - Service Charges	348,050	318,325	300,000	300,000	300,000	300,000	300,000
346600	Charges - Infrastructure Replacement	1,544,850	1,509,894	1,525,000	1,515,000	1,525,000	1,525,000	1,525,000
	Total Other Charges	1,892,900	1,828,219	1,825,000	1,815,000	1,825,000	1,825,000	1,825,000
	Total Charges	99,689,264	97,799,911	103,204,000	93,924,000	103,204,000	103,204,000	103,204,000
	Investment Income:							
367101	Interest - Investments	137,861	121,430	0	50,000	0	0	0
367300	Interest - Bond Reserves	18,338	15,367	0	0	0	0	0
367301	Interest - Bond Sinking Funds	93,083	93,895	0	0	0	0	0
	Total Investment Income	249,282	230,692	0	50,000	0	0	0
	Internal Services/Interfunds:							
333402	Cost Allocation - Sanitation	156,000	156,000	148,000	116,000	116,000	116,000	116,000
333450	Cost Allocation - Bus	18,000	18,000	21,000	16,000	16,000	16,000	16,000
	Total Internal Services/Interfunds	174,000	174,000	169,000	132,000	132,000	132,000	132,000
	Intergovernmental:							
333480	Federal - FEMA Recovery	0	0	0	0	0	0	0
	Total Intergovernmental	0	0	0	0	0	0	0
	Other:							
388200	Other - Sale of Fixed Assets	(38,259)	53,318	0	0	0	0	0
398900	Misc - Cash Over/(Short)	(844)	(3,412)	0	0	0	0	0
399000	Miscellaneous Revenue	31,044	45,152	20,000	20,000	20,000	20,000	20,000
399001	Misc - Returned Checks	16,925	14,165	20,000	20,000	20,000	20,000	20,000
399996	Use of Restricted Retained Earnings	0	0	0	0	0	0	0
399999	Use of Retained Earnings	0	0	6,005,737	7,955,737	0	6,612,817	6,612,817
	Total Other	8,866	109,223	6,045,737	7,995,737	40,000	6,652,817	6,652,817
	TOTAL REVENUES	100,121,412	98,313,826	109,418,737	102,101,737	103,376,000	109,988,817	109,988,817

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	401
DEPARTMENT:	Utility Administration	ORGANIZATION:	210500

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Operating & Contractual:							
531106	Professional Fees - Audit	41,043	55,722	58,000	58,000	58,000	58,000	58,000
531110	Professional Fees & Services	312,778	272,029	525,000	425,000	525,000	525,000	525,000
531209	Services - Bank Charges	213,903	233,173	159,000	200,000	159,000	159,000	159,000
533024	Economic Development	0	0	60,000	20,000	60,000	60,000	60,000
543000	Miscellaneous Expense	0	4,945	5,000	5,000	5,000	5,000	5,000
646037	Storm Relief	0	2,283	0	0	0	0	0
	Total Operating & Contractual	567,724	568,152	807,000	708,000	807,000	807,000	807,000
	Other:							
646000	Bond Issuance Cost	0	0	0	0	0	0	0
646046	Utility Rebates	0	500,000	0	0	0	0	0
646052	Transfer to Utility Debt Service	10,174,665	6,698,584	10,201,673	10,201,673	9,430,628	9,430,628	9,430,628
646101	Transfer to General Fund (5%)	5,233,000	5,233,000	5,233,000	5,233,000	5,233,000	5,233,000	5,233,000
646300	Transfer to General Cap Projects	100,000	100,000	100,000	100,000	100,000	100,000	100,000
646411	Transfer to Utility Capital Projects	10,975,000	6,811,000	3,731,000	3,731,000	3,731,000	5,652,000	5,652,000
646450	Transfer to Municipal Transit Fund	2,303,433	2,492,157	2,511,000	2,522,000	2,511,000	1,568,000	1,568,000
646551	Transfer to Risk Management Fund	1,219,000	1,213,000	1,272,000	1,156,000	1,243,000	1,243,000	1,243,000
646552	Transfer to Employee Benefits Fund	1,318,000	818,000	250,000	250,000	250,000	0	0
647101	Cost Allocation - General Fund	2,782,000	2,782,000	2,104,000	2,224,000	2,224,000	2,224,000	2,224,000
648101	Transfer to General Fund-Other	24,000	24,000	24,000	24,000	24,000	24,000	24,000
	Total Other	34,129,098	26,671,741	25,426,673	25,441,673	24,746,628	25,474,628	25,474,628
	Capital Outlay:							
707600	Machinery & Equipment	0	2,800	0	0	0	0	0
	Total Capital Outlay	0	2,800	0	0	0	0	0
	TOTAL DEPARTMENT	34,696,822	27,242,693	26,233,673	26,149,673	25,553,628	26,281,628	26,281,628

2021-2022 ANNUAL BUDGET

DIVISION:	Finance	FUND:	401
DEPARTMENT:	Budget Office	ORGANIZATION:	218300

GOAL MISSION STATEMENT

To provide the Council, the Mayor, and the Citizens of Alexandria with accurate financial and budgetary information.

To provide the information to the Council and the Mayor that will aid them in the decision making process.

To assist division and departments heads with the administration of their individual budgets.

To assist the Director of Finance in the planning, directing and coordination of operations within the Finance Division.

FUNCTION DESCRIPTION

The Budget Department plans, coordinates, and organizes the preparation of the annual Operating and Five Year Capital Budget. Once adopted by the City Council, the department is responsible for overall administration of the Operating and Capital Budgets. The Budget Office oversees the printing of the final budget documents.

The Budget Office administers the financial aspect of all City Capital Projects. Additionally, this office is responsible for the enforcement of budgetary policies, approves all budget changes, reviews financial fact sheets going to the City Council and ensures that all budget amendments adopted by the City Council are properly recorded and enforced.

The Budget Officer assists in the supervision of the departments within the Financial Division.

DEMAND PERFORMANCE INDICATORS

Description	2019-2020 Estimated	2020-2021 Estimated	2021-2022 Projected
Budget printed	85	85	85
Department budget transfers	425	425	425
Budget Amendments	65	65	65
Accounts w/ Budget Transactions	9,700	9,700	9,700
Total active accounts	10,000	10,000	10,000
Fact sheets reviewed	300	300	300

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	401
DEPARTMENT:	Budget Office	ORGANIZATION:	218300

APPROPRIATION SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	156,215	103,873	195,832	117,832	196,633	196,633	0.41%
Fringe Benefits	41,070	33,250	70,886	58,886	82,526	82,526	16.42%
Operating/Contractual	8,021	6,491	15,000	13,000	15,000	15,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	15,983	0	5,000	5,000	5,000	5,000	0.00%
Total Appropriations	221,289	143,614	286,718	194,718	299,159	299,159	4.34%

PERSONNEL ROSTER

JOB CODE	TITLE	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
480207	Salary - Mayoral Asst - Budget Officer	1	1	1	1	1	1	0.00%
480233	Salary - Mayoral Asst - CIO	1	0	0	0	0	0	0.00%
490225	Salary - Assistant Director Finance	1	1	1	1	1	1	0.00%
490230	Salary - Accountant	1	1	1	1	1	1	0.00%
490926	Total Positions	4	3	3	3	3	3	0.00%

2021-2022 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	401
DEPARTMENT:	Budget Office	ORGANIZATION:	218300

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	1,980	225	1,000	1,000	1,000	1,000	1,000
480207	Salary - Mayoral Asst - Budget Officer	85,953	64,830	87,336	43,336	87,336	87,336	87,336
480233	Salary - Mayoral Asst - CIO	31,789	0	0	0	0	0	0
490225	Salary - Assistant Director Finance	0	0	67,434	33,434	67,434	67,434	67,434
490230	Salary - Accountant	36,493	38,818	40,062	40,062	40,062	40,863	40,863
	Total Positions	156,215	103,873	195,832	117,832	195,832	196,633	196,633
	Fringe:							
510201	Fringe - Pension	23,212	18,175	37,135	30,135	37,135	38,108	38,108
510202	Fringe - Hospital	15,384	13,405	30,785	25,785	30,785	41,440	41,440
510206	Fringe - Medicare Insurance Tax	2,408	1,619	2,840	2,840	2,840	2,852	2,852
510207	Fringe - Life Insurance	66	51	126	126	126	126	126
	Total Fringe	41,070	33,250	70,886	58,886	70,886	82,526	82,526
	Operating & Contractual:							
520400	Office	1,620	1,933	7,000	5,000	7,000	7,000	7,000
531410	Telephone	2,756	2,992	4,000	4,000	4,000	4,000	4,000
531500	Printing	721	541	2,000	2,000	2,000	2,000	2,000
531800	Lease	29	240	0	0	0	0	0
543003	Travel & Training	2,895	785	2,000	2,000	2,000	2,000	2,000
	Total Operating & Contractual	8,021	6,491	15,000	13,000	15,000	15,000	15,000
	Capital Outlay:							
707600	Machinery & Equipment	15,983	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	5,000	5,000	0	5,000	5,000
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	15,983	0	5,000	5,000	0	5,000	5,000
	TOTAL DEPARTMENT	221,289	143,614	286,718	194,718	281,718	299,159	299,159

2021-2022 ANNUAL BUDGET

DIVISION:	Administration	FUND:	401
DEPARTMENT:	Customer Service	ORGANIZATION:	218600

GOAL MISSION STATEMENT

To provide utility customers with accurate billing and collection for electric, gas, water, wastewater, and sanitation services. Insure that customers receive accurate information on their accounts and to provide customers inquiring about their accounts with prompt information and courteous service.

FUNCTION DESCRIPTION

The Customer Service Department is responsible for billing approximately 25,000 customers for electric, water, gas, wastewater, and sanitation services and also collecting revenues generated. Additionally, this department is responsible for new accounts, cut-off and disconnect procedures. This department also serves as the collector of property taxes and miscellaneous receipts.

DEMAND PERFORMANCE INDICATORS

Description	2019-2020 Estimated	2020-2021 Estimated	2021-2022 Projected
Telephone Calls	72,355	72,355	72,355
Total Customers	25,220	25,220	25,220
Work Orders	79,150	79,150	79,150
Customer Disconnects	14,200	14,200	14,200
Applications for Services	7,276	7,276	7,276

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Administration	FUND #:	401
DEPARTMENT:	Customer Service	ORGANIZATION:	218600

APPROPRIATION SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	1,045,137	1,069,130	1,114,936	1,030,936	1,112,071	1,112,071	-0.26%
Fringe Benefits	461,323	383,216	524,180	508,180	567,763	567,763	8.31%
Operating/Contractual	808,692	1,058,686	934,000	1,360,000	934,000	934,000	0.00%
Other	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	0.00%
Capital Outlay	0	0	39,700	39,700	312,000	312,000	0.00%
Total Appropriations	3,515,152	3,711,032	3,812,816	4,138,816	4,125,834	4,125,834	8.21%

PERSONNEL ROSTER

JOB CODE	TITLE	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490124	Salary - Customer Services Manager	1	1	1	1	1	1	0.00%
490131	Salary - Mail Clerk	1	0	0	0	0	0	0.00%
490218	Salary - Asst Mgr Customer Service	1	1	1	1	1	1	0.00%
490230	Salary - Accountant	2	2	2	2	2	2	0.00%
490339	Salary - Accounting Technician	0	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490642	Salary - Customer Accounts Rep	12	7	7	7	7	7	0.00%
490644	Salary - Customer Accounts Team Ld	5	4	4	4	4	4	0.00%
490646	Salary - Customer Services Rep	9	11	11	11	11	11	0.00%
490926	Salary - Utility Billing Specialist	0	5	5	5	5	5	0.00%
490690	Salary - Student Worker	1	1	1	1	1	1	0.00%
	Total Positions	33	34	34	34	34	34	0.00%

2021-2022 ANNUAL BUDGET

DIVISION:	Administration	FUND #:	401
DEPARTMENT:	Customer Service	ORGANIZATION:	218600

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	104,590	101,773	50,000	90,000	50,000	50,000	50,000
490124	Salary - Customer Services Manager	65,221	98,423	64,048	64,048	64,048	65,329	65,329
490131	Salary - Mail Clerk	27,042	0	0	0	0	0	0
490218	Salary - Asst Mgr Customer Service	57,044	38,173	49,663	49,663	49,663	50,656	50,656
490230	Salary - Accountant	77,921	54,152	77,044	59,044	77,044	78,584	78,584
490339	Salary - Accounting Technician	0	33,097	33,447	33,447	33,447	34,116	34,116
490618	Salary - Administrative Secretary	21,734	27,656	29,667	29,667	29,667	31,471	31,471
490642	Salary - Customer Accounts Rep	331,322	172,312	204,030	169,030	204,030	198,815	198,815
490644	Salary - Customer Accounts Team Ld	165,530	134,730	140,109	118,109	140,109	127,749	127,749
490646	Salary - Customer Services Rep	187,783	219,837	277,821	228,821	277,821	281,599	281,599
490926	Salary - Utility Billing Specialist	0	175,294	178,107	178,107	178,107	182,752	182,752
490690	Salary - Student Worker	6,950	13,683	11,000	11,000	11,000	11,000	11,000
	Total Salaries	1,045,137	1,069,130	1,114,936	1,030,936	1,114,936	1,112,071	1,112,071
	Fringe:							
510201	Fringe - Pension	225,216	183,650	227,848	215,848	227,848	213,380	213,380
510202	Fringe - Hospital	220,723	183,028	278,094	274,094	278,094	336,178	336,178
510206	Fringe - Medicare Insurance Tax	14,066	14,848	16,170	16,170	16,170	16,127	16,127
510207	Fringe - Life Insurance	887	842	1,386	1,386	1,386	1,386	1,386
510208	Fringe - FICA Tax Retirement	431	848	682	682	682	682	682
	Total Fringe	461,323	383,216	524,180	508,180	524,180	567,763	567,763
	Operating and Contractual:							
520105	Contract Labor	190,954	436,865	150,000	415,000	150,000	150,000	150,000
520204	Uniforms	6,681	5,323	7,000	7,000	7,000	7,000	7,000
520400	Office	70,008	81,615	50,000	55,000	50,000	50,000	50,000
531109	Security	60,024	42,155	62,000	295,000	62,000	62,000	62,000
531210	Fees Substation	0	0	5,000	5,000	5,000	5,000	5,000
531211	Fees Collection Agency	88,613	81,958	150,000	100,000	150,000	150,000	150,000
531214	Fees - Billing Services	47,801	55,785	60,000	60,000	60,000	60,000	60,000
531301	Vehicle Costs - Fuel & Oil	1,954	2,408	2,000	2,000	2,000	2,000	2,000
531304	Vehicle Cost - R & M	669	142	2,000	2,000	2,000	2,000	2,000
531401	Postage	168,678	209,645	235,000	225,000	235,000	235,000	235,000
531410	Telephone	13,151	11,704	20,000	15,000	20,000	20,000	20,000
531500	Printing	3,280	3,919	29,000	29,000	29,000	29,000	29,000
531701	Utilities	85,682	82,268	100,000	85,000	100,000	100,000	100,000
543003	Travel & Training	9,280	5,923	6,000	6,000	6,000	6,000	6,000
605101	Maintenance Building & Facilities	58,979	30,624	46,000	46,000	46,000	46,000	46,000
646037	Emergency Relief - Laura	0	0	0	3,000	0	0	0
605106	Maintenance Equipment	2,940	8,352	10,000	10,000	10,000	10,000	10,000
	Total Operating and Contractual	808,692	1,058,686	934,000	1,360,000	934,000	934,000	934,000
	Other:							
543001	Bad Debt	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000
	Total Other	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Administration	FUND #:	401
DEPARTMENT:	Customer Service	ORGANIZATION:	218600

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2017-2018	2018-2019	2019-2020		2020-2021		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Capital Outlay:							
707405	Building Improvements	0	0	29,800	29,800	0	312,000	312,000
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	9,900	9,900	0	0	0
	Total Capital Outlay	0	0	39,700	39,700	0	312,000	312,000
	TOTAL DEPARTMENT	3,515,152	3,711,032	3,812,816	4,138,816	3,773,116	4,125,634	4,125,834

2021-2022 ANNUAL BUDGET

DIVISION:	Administration	FUND:	401
DEPARTMENT:	Customer Field Services	ORGANIZATION:	218700

GOAL MISSION STATEMENT

To provide utility customers with accurate billings and collections for electric, gas, water, wastewater, and sanitation services. Insure that customers receive accurate information on their accounts and to provide customers inquiring about their accounts with prompt information and courteous service.

FUNCTION DESCRIPTION

The Customer Service Department is responsible for billing approximately 25,000 customers for electric, water, gas, wastewater, and sanitation services and also collecting revenues generated. Additionally, this department is responsible for new accounts, cut-off and disconnect procedures.

DEMAND PERFORMANCE INDICATORS

Description	2019-2020 Estimated	2020-2021 Estimated	2021-2022 Projected
Telephone Calls	72,355	72,355	72,355
Total Customers	25,220	25,220	25,220
Work Orders	79,150	79,150	79,150
Customer Disconnects	14,200	14,200	14,200
Applications for Services	7,276	7,276	7,276

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Administration	FUND #:	401
DEPARTMENT:	Customer Field Services	ORGANIZATION:	218700

APPROPRIATION SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	578,306	531,574	616,112	522,112	623,987	623,987	1.28%
Fringe Benefits	228,256	191,350	276,372	244,372	266,970	266,970	-3.40%
Operating/Contractual	78,019	79,267	95,000	87,000	95,000	95,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	89,612	106,100	106,100	203,500	203,500	0.00%
Total Appropriations	884,581	891,803	1,093,584	959,584	1,189,457	1,189,457	8.77%

PERSONNEL ROSTER

JOB CODE	TITLE	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490132	Salary - Supervisor Utility Field Service	1	1	1	1	1	1	0.00%
490141	Salary - Crew Leader	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
490647	Salary - Meter Reader	11	11	11	11	11	11	0.00%
490763	Salary - Utility Service Worker	7	7	7	7	7	7	0.00%
	Total Positions	21	21	21	21	21	21	0.00%

2021-2022 ANNUAL BUDGET

DIVISION:	Administration	FUND #:	401
DEPARTMENT:	Customer Field Services	ORGANIZATION:	218700

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	121,960	97,786	50,000	69,000	50,000	50,000	50,000
490132	Salary - Supervisor Utility Field Servic	71,134	41,476	41,159	41,159	41,159	41,982	41,982
490141	Salary - Crew Leader	46,426	34,164	33,903	33,903	33,903	34,581	34,581
490626	Salary - Clerical Specialist	29,127	25,131	24,939	24,939	24,939	25,438	25,438
490847	Salary - Meter Reader	157,551	182,996	276,824	183,824	276,824	279,818	279,818
490763	Salary - Utility Service Worker	152,108	150,021	189,287	169,287	189,287	192,168	192,168
	Total Salaries	578,306	631,574	616,112	522,112	616,112	623,987	623,987
	Fringe:							
510201	Fringe - Pension	109,845	95,296	127,161	115,161	127,161	120,927	120,927
510202	Fringe - Hospital	110,814	87,563	139,390	119,390	139,390	136,111	136,111
510206	Fringe - Medicare Insurance Tax	7,163	7,399	8,939	8,939	8,939	9,050	9,050
510207	Fringe - Life Insurance	434	1,092	882	882	882	882	882
	Total Fringe	228,256	191,350	276,372	244,372	276,372	266,970	266,970
	Operating and Contractual:							
520204	Uniforms	4,883	4,535	5,000	5,000	5,000	5,000	5,000
520400	Office	1,134	1,588	7,000	7,000	7,000	7,000	7,000
520500	Operating Supplies	17,101	15,487	15,000	15,000	15,000	15,000	15,000
531301	Vehicle Costs - Fuel & Oil	30,365	31,010	42,000	32,000	42,000	42,000	42,000
531304	Vehicle Cost - R & M	12,387	13,195	12,000	14,000	12,000	12,000	12,000
543003	Travel & Training	0	1,505	2,000	2,000	2,000	2,000	2,000
605106	Maintenance Equipment	12,149	11,947	12,000	12,000	12,000	12,000	12,000
	Total Operating and Contractual	78,019	79,267	95,000	87,000	95,000	95,000	95,000
	Capital Outlay:							
707500	Vehicles	0	89,612	52,100	52,100	0	54,000	54,000
707600	Machinery & Equipment	0	0	54,000	54,000	0	149,500	149,500
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	89,612	106,100	106,100	0	203,500	203,500
	TOTAL DEPARTMENT	884,581	891,803	1,093,584	959,584	987,484	1,189,457	1,189,457

2021-2022 ANNUAL BUDGET

DIVISION:	Finance	FUND:	401
DEPARTMENT:	Information Systems	ORGANIZATION:	218800

GOAL MISSION STATEMENT

To provide departments with the most comprehensive, professional and state-of-art Information System services. To service user departments and customers by developing and maintaining efficient, reliable and progressive information technology including technology including telecommunications, internet services, application software and network systems.

FUNCTION DESCRIPTION

The activities of the Management Information System include the following:

1. Operating
2. Programming
3. System Analysis
4. Hardware Maintenance
5. System Education and Training
6. System Evaluation and Implementation
7. Telecommunications
8. Network Development and Maintenance
9. Internet Functions and Applications

DEMAND PERFORMANCE INDICATORS

Description	2019-2020 Estimated	2020-2021 Estimated	2021-2022 Projected
Number of Accounts	17	17	17
Number of Transactions	17	17	17
Number of Pages Printer	115	115	115
Number of Jobs Run	21	21	21
Service Calls - Hardware	26,700	26,700	26,700
Service Calls - Software	8,900	8,900	8,900
Number of Documents Prepared	720	720	720

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	401
DEPARTMENT:	Management Information Systems	ORGANIZATION:	218800

APPROPRIATION SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	366,532	380,200	416,237	404,237	424,263	424,263	1.93%
Fringe Benefits	272,992	154,689	186,439	181,439	192,021	192,021	2.99%
Operating/Contractual	1,265,216	1,143,020	1,209,000	1,428,000	1,209,000	1,209,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	814,505	764,893	852,950	887,950	746,500	746,500	-12.48%
Total Appropriations	2,709,245	2,442,802	2,664,626	2,901,626	2,571,784	2,571,784	-3.48%

PERSONNEL ROSTER

JOB CODE	TITLE	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490123	Salary - Information Systems Manage	1	1	1	1	1	1	0.00%
490227	Salary - Information Systems Analyst	4	4	4	4	4	4	0.00%
490356	Salary - PC / Network Technician	3	3	3	3	3	3	0.00%
490357	Salary - Computer Operator I	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
	Total Positions	10	10	10	10	10	10	0.00%

2021-2022 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	401
DEPARTMENT:	Management Information Systems	ORGANIZATION:	218800

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	10,271	6,753	15,000	15,000	15,000	15,000	15,000
490123	Salary - Information Systems Manage	54,339	56,760	58,016	58,016	58,016	59,176	59,176
490227	Salary - Information Systems Analyst	170,474	174,237	176,444	176,444	176,444	179,974	179,974
490356	Salary - PC / Network Technician	107,061	109,629	110,624	110,624	110,624	112,837	112,837
490357	Salary - Computer Operator I	0	3,361	26,333	14,333	26,333	26,860	26,860
490618	Salary - Administrative Secretary	24,387	29,460	29,820	29,820	29,820	30,416	30,416
	Total Salaries	366,532	380,200	416,237	404,237	416,237	424,263	424,263
	Fringe:							
510201	Fringe - Pension	181,629	67,951	85,912	83,912	85,912	82,222	82,222
510202	Fringe - Hospital	86,262	81,450	94,072	91,072	94,072	103,227	103,227
510206	Fringe - Medicare Insurance Tax	4,839	5,019	6,035	6,035	6,035	6,152	6,152
510207	Fringe - Life Insurance	262	269	420	420	420	420	420
	Total Fringe	272,992	154,689	186,439	181,439	186,439	192,021	192,021
	Operating and Contractual:							
520204	Uniforms	0	0	0	0	0	0	0
520400	Office	4,121	3,960	4,000	4,000	4,000	4,000	4,000
520500	Operating Supplies	14,529	14,244	15,000	18,000	15,000	15,000	15,000
520513	Operating - Paper	5,563	5,351	12,000	7,000	12,000	12,000	12,000
531301	Vehicle Costs - Fuel & Oil	1,279	1,123	3,000	3,000	3,000	3,000	3,000
531304	Vehicle Cost - R & M	1,245	1,354	5,000	3,000	5,000	5,000	5,000
531410	Telephone	20,742	21,463	35,000	25,000	35,000	35,000	35,000
531415	Internet Access	45,766	45,047	45,000	45,000	45,000	45,000	45,000
531416	Government Access Channel	206	0	15,000	7,000	15,000	15,000	15,000
543003	Travel & Training	8,231	0	20,000	20,000	20,000	20,000	20,000
605106	Maintenance Equipment	215,969	230,860	225,000	294,000	225,000	225,000	225,000
605114	Maintenance Software	937,565	809,730	830,000	985,000	830,000	830,000	830,000
646037	Emergency Relief - Laura	0	9,888	0	17,000	0	0	0
	Total Operating and Contractual	1,255,216	1,143,020	1,209,000	1,428,000	1,209,000	1,209,000	1,209,000
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	751,967	622,728	426,250	461,250	0	497,000	497,000
707700	Office Furniture & Fixtures	0	142,165	426,700	426,700	0	1,000	1,000
707702	Computer Software	62,538	0	0	0	0	248,500	248,500
	Total Capital Outlay	814,505	764,893	852,950	887,950	0	746,500	746,500
	TOTAL DEPARTMENT	2,709,245	2,442,802	2,864,628	2,901,626	1,811,676	2,571,784	2,571,784

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Director of Utilities	ORGANIZATION:	218500

GOAL MISSION STATEMENT

Section 4-05 of the Home Rule Charter of the city of Alexandria charges the Director of Utilities with the administration of power plants; electric lines and services; water supply and distribution; gas lines and distribution; and sewerage collection and disposal.

FUNCTION DESCRIPTION

The Director of Utilities manages and coordinates all utility activities for the city including: electric production, electric distribution, water, gas, wastewater, and laboratory and testing services.

DEMAND PERFORMANCE INDICATORS

Description	2019-2020 Estimated	2020-2021 Estimated	2021-2022 Projected

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Division Director	ORGANIZATION:	218500

APPROPRIATION SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	204,661	212,831	343,196	278,196	347,475	347,475	1.25%
Fringe Benefits	64,411	62,024	126,899	113,899	126,100	126,100	-0.63%
Operating/Contractual	479,972	333,863	392,000	454,000	392,000	392,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	2,952	3,008	0	0	0	0	#DIV/0!
Total Appropriations	751,996	611,726	862,095	846,095	865,575	865,575	0.40%

PERSONNEL ROSTER

JOB CODE	TITLE	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
480107	Salary - Director of Utilities	1	1	1	1	1	1	0.00%
480604	Salary - Executive Secretary	1	1	1	1	1	1	0.00%
490175	Salary - Enviro Compliance Manager	1	1	1	1	1	1	0.00%
490219	Salary - Professional Engineer	1	1	1	1	1	1	0.00%
490226	Salary - Assistant Director Utilities	1	1	1	1	1	1	0.00%
	Total Positions	5	5	5	5	5	5	0.00%

2021-2022 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Division Director	ORGANIZATION:	218500

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
Salaries:								
480107	Salary - Director of Utilities	100,856	103,267	102,479	102,479	102,479	104,529	104,529
480604	Salary - Executive Secretary	40,640	41,612	41,294	41,294	41,294	42,120	42,120
490175	Salary - Enviro Compliance Manager	63,165	67,952	70,131	70,131	70,131	71,534	71,534
490219	Salary - Professional Engineer	0	0	61,859	30,859	61,859	61,859	61,859
490226	Salary - Assistant Director Utilities	0	0	67,433	33,433	67,433	67,433	67,433
	Total Salaries	204,661	212,831	343,196	278,196	343,196	347,475	347,475
Fringe:								
510201	Fringe - Pension	41,083	38,166	70,836	64,836	70,836	66,563	66,563
510202	Fringe - Hospital	15,329	15,695	46,006	39,006	46,006	49,398	49,398
510206	Fringe - Medicare Insurance Tax	3,091	3,237	5,047	5,047	5,047	5,109	5,109
510207	Fringe - Life Insurance	89	89	210	210	210	210	210
510209	Fringe - Car Allowance	4,819	4,837	4,800	4,800	4,800	4,800	4,800
	Total Fringe	64,411	62,024	126,899	113,899	126,899	126,100	126,100
Operating and Contractual:								
520204	Uniforms	1,152	920	1,000	1,000	1,000	1,000	1,000
520400	Office	7,497	4,825	7,000	7,000	7,000	7,000	7,000
531110	Professional Fees	389,728	256,080	300,000	345,000	300,000	300,000	300,000
531123	NERC ICP	40,357	57,803	50,000	55,000	50,000	50,000	50,000
531301	Vehicle Costs - Fuel & Oil	1,878	1,558	2,000	2,000	2,000	2,000	2,000
531304	Vehicle Cost - R & M	271	852	1,000	1,000	1,000	1,000	1,000
531410	Telephone	6,651	7,537	6,000	9,000	6,000	6,000	6,000
531500	Printing	4,245	0	2,000	2,000	2,000	2,000	2,000
543002	Dues & Subscriptions	26,600	4,273	18,000	27,000	18,000	18,000	18,000
543003	Travel & Training	1,593	215	5,000	5,000	5,000	5,000	5,000
	Total Operating and Contractual	479,972	333,863	392,000	454,000	392,000	392,000	392,000
Capital Outlay:								
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	0	3,008	0	0	0	0	0
707700	Office Furniture & Fixtures	2,952	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	2,952	3,008	0	0	0	0	0
	TOTAL DEPARTMENT	751,996	611,726	862,095	846,095	862,095	865,575	865,575

2021-2022 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Electric Production	ORGANIZATION:	227100

GOAL MISSION STATEMENT

The mission of the City of Alexandria, Electric Production Department is to provide reliable and cost effective energy services, in a responsible and courteous manner, which meet the current future needs to our customers.

1. Customers. We will continually strive to remain customer-focused and always seek to improve the way in which we deliver services to our customers.
2. Employees. We will maintain a safe and positive work environment and provide the opportunity for professional and personal development. We will properly train employees for their responsibilities and see that they are regularly updated in current developments in their disciplines. We will ensure that employees and the community.
3. Power Supply. We will develop and maintain a reliable and secure supply of energy at a reasonable cost.

FUNCTION DESCRIPTION

D.G. Hunter Generating Station operates 24 hours a day, 7 days a week, with the capability to supply the city with electrical power to meet the needs of the citizens. Plant equipment is kept in proper working conditions to insure safe and reliable operations, allowing a unit to be started up in a minimum of four hours.

Negotiations for fuel and electrical power insures the most economical power for the citizens of Alexandria.

DEMAND PERFORMANCE INDICATORS

Description	2019-2020 Estimated	2020-2021 Estimated	2021-2022 Projected
Reports: EPAAA, LEPA, SWPP, Dept. of Energy, NERC, FERC, DEQ & Utility Date	1,300	1,389	1,500
Requisitions Processed	1,200	1,250	1,315
Invoices & Packing Slips	2,500	1,820	2,690
Cleco Interchange Calls	8,760	9,700	8,980
Interchange Log Entries	61,320	62,500	61,320
Customer Complaints & Trouble C	5,000	4,980	

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Electric Production	ORGANIZATION:	227100

APPROPRIATION SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	973,470	933,587	1,124,238	1,036,238	1,141,289	1,141,289	1.52%
Fringe Benefits	360,964	325,547	489,953	458,953	488,552	488,552	-0.29%
Operating/Contractual	32,982,185	29,735,433	40,728,000	31,684,000	40,728,000	40,728,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	65,180	0	0	195,000	195,000	0.00%
Total Appropriations	34,326,619	31,059,747	42,342,191	33,179,191	42,552,841	42,552,841	0.50%

PERSONNEL ROSTER

JOB CODE	TITLE	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490101	Salary - Superintendent Electric Prod	1	1	1	1	1	1	0.00%
490149	Salary - Custodial Worker	1	1	1	1	1	1	0.00%
490301	Salary - Supervisor Electric Production	1	1	1	1	1	1	0.00%
490302	Salary - Plant Maintenance Supervisor	1	1	1	1	1	1	0.00%
490378	Salary - Environmental Tech II	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490701	Salary - Electric Plant Shift Supervisor	5	5	5	5	5	5	0.00%
490704	Salary - Maintenance Mechanic II	1	1	1	1	1	1	0.00%
490705	Salary - Electric Plant Operator II	4	4	4	4	4	4	0.00%
490706	Salary - Maintenance Mechanic I	1	1	1	1	1	1	0.00%
490707	Salary - Electric Plant Operator I	5	5	5	5	5	5	0.00%
490822	Salary - Trades Worker	1	1	1	1	1	1	0.00%
490914	Salary - Industrial Electrician-Electric I	1	1	1	1	1	1	0.00%
490915	Salary - Elec & Insrt Tech-Electric Prod	1	1	1	1	1	1	0.00%
	Total Positions	25	25	25	25	25	25	0.00%

2021-2022 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Electric Production	ORGANIZATION:	227100

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	156,036	137,593	160,000	150,000	160,000	160,000	160,000
490101	Salary - Superintendent Electric Prod	67,283	69,346	69,959	69,959	69,959	71,358	71,358
490149	Salary - Custodial Worker	23,081	23,570	23,901	23,901	23,901	24,379	24,379
490301	Salary - Supervisor Electric Production	55,439	57,084	56,648	56,648	56,648	57,781	57,781
490302	Salary - Plant Maintenance Supervisor	23,073	41,476	41,159	41,159	41,159	41,982	41,982
490378	Salary - Environmental Tech II	42,625	43,491	45,365	45,365	45,365	46,272	46,272
490618	Salary - Administrative Secretary	26,850	29,302	30,242	30,242	30,242	30,847	30,847
490701	Salary - Electric Plant Shift Supervisor	194,815	213,320	232,587	232,587	232,587	237,305	237,305
490704	Salary - Maintenance Mechanic II	34,848	26,131	37,797	37,797	37,797	38,553	38,553
490705	Salary - Electric Plant Operator II	131,040	95,733	136,316	118,316	136,316	137,327	137,327
490706	Salary - Maintenance Mechanic I	27,958	27,676	33,238	33,238	33,238	33,903	33,903
490707	Salary - Electric Plant Operator I	90,244	88,053	146,554	86,554	146,554	148,900	148,900
490822	Salary - Trades Worker	10,279	11,604	27,726	27,726	27,726	28,281	28,281
490914	Salary - Industrial Electrician-Electric	40,507	41,466	42,394	42,394	42,394	43,242	43,242
490915	Salary - Elec & Insrt Tech-Electric Prod	49,412	27,742	40,352	40,352	40,352	41,159	41,159
	Total Salaries	973,470	933,587	1,124,238	1,036,238	1,124,238	1,141,289	1,141,289
	Fringe:							
510201	Fringe - Pension	207,986	166,879	232,042	221,042	232,042	221,181	221,181
510202	Fringe - Hospital	139,837	146,153	240,558	220,558	240,558	249,771	249,771
510206	Fringe - Medicare Insurance Tax	12,556	11,944	16,303	16,303	16,303	16,550	16,550
510207	Fringe - Life Insurance	585	571	1,050	1,050	1,050	1,050	1,050
	Total Fringe	360,964	325,547	489,953	458,953	489,953	488,552	488,552
	Operating and Contractual:							
520105	Contract Labor	2,124	16,484	0	0	0	0	0
520204	Uniforms	14,197	14,313	14,000	14,000	14,000	14,000	14,000
520400	Office	356	1,246	2,000	2,000	2,000	2,000	2,000
520500	Operating Supplies	7,572	6,799	20,000	20,000	20,000	20,000	20,000
520501	Operating - Janitorial	2,479	2,082	3,000	3,000	3,000	3,000	3,000
520503	Operating - Chemicals	107,842	21,861	200,000	200,000	200,000	200,000	200,000
520505	Operating - Gases	9,430	9,988	26,000	16,000	26,000	26,000	26,000
520514	Small Tools	24	1,281	4,000	4,000	4,000	4,000	4,000
531215	Fees, Licenses & Permits	0	0	4,000	4,000	4,000	4,000	4,000
531301	Vehicle Costs - Fuel & Oil	2,657	2,333	7,000	4,000	7,000	7,000	7,000
531304	Vehicle Costs - R & M	3,154	10,149	3,000	10,000	3,000	3,000	3,000
531410	Telephone	1,125	1,454	6,000	3,000	6,000	6,000	6,000
531500	Printing	302	402	0	0	0	0	0
531701	Utilities	3,233	2,692	7,000	7,000	7,000	7,000	7,000
543002	Dues & Subscriptions	0	0	4,000	4,000	4,000	4,000	4,000
543003	Travel & Training	3,121	3,390	5,000	5,000	5,000	5,000	5,000
554001	Purchases-Direct Energy Costs	26,158,979	22,827,086	31,000,000	23,000,000	31,000,000	31,000,000	31,000,000
554002	Purchases-Other Energy Costs	6,340,797	6,535,003	9,000,000	8,000,000	9,000,000	9,000,000	9,000,000
554006	Purchases-Plant Fuel	0	0	0	0	0	0	0
605101	Maintenance Bldg & Facilities	10,351	11,786	20,000	20,000	20,000	20,000	20,000
605102	Maintenance Plant	324,045	265,693	400,000	350,000	400,000	400,000	400,000
646037	Emergency Relief - Laura	0	0	0	15,000	0	0	0
605106	Maintenance Equipment	397	1,391	3,000	3,000	3,000	3,000	3,000
	Total Operating and Contractual	32,992,185	29,735,433	40,728,000	31,684,000	40,728,000	40,728,000	40,728,000

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Electric Production	ORGANIZATION:	227100

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Capital Outlay:							
707405	Building Improvements	0	28,096	0	0	0	50,000	50,000
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	0	5,553	0	0	0	130,000	130,000
707700	Office Furniture & Fixtures	0	1,853	0	0	0	0	0
707702	Computer Software	0	29,678	0	0	0	15,000	15,000
	Total Capital Outlay	0	65,180	0	0	0	195,000	195,000
	TOTAL DEPARTMENT	34,326,619	31,059,747	42,342,191	33,179,191	42,342,191	42,552,841	42,552,841

2021-2022 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Bayou Cove	ORGANIZATION:	227101

GOAL MISSION STATEMENT

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FUNCTION DESCRIPTION

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DEMAND PERFORMANCE INDICATORS

Description	2019-2020 Estimated	2020-2021 Estimated	2021-2022 Projected

2021-2022 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Electric Production - Bayou Cove	ORGANIZATION:	227101

APPROPRIATION SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	0	0	0	0	0	0	0.00%
Fringe Benefits	0	0	0	0	0	0	0.00%
Operating/Contractual	2,620,036	1,913,511	2,700,000	2,700,000	2,700,000	2,700,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	2,620,036	1,913,511	2,700,000	2,700,000	2,700,000	2,700,000	0.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	

2021-2022 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Electric Production - Bayou Cove	ORGANIZATION:	227101

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
531110	Operating and Contractual: Professional Fees & Services	898,541	1,080,539	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000
554006	Purchases-Plant Fuel	1,721,495	832,972	1,600,000	1,600,000	1,600,000	1,600,000	1,600,000
	Total Operating and Contractual	2,620,036	1,913,511	2,700,000	2,700,000	2,700,000	2,700,000	2,700,000
	TOTAL DEPARTMENT	2,620,036	1,913,511	2,700,000	2,700,000	2,700,000	2,700,000	2,700,000

2021-2022 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Electric Distribution	ORGANIZATION:	227200

GOAL MISSION STATEMENT

To provide quality electric service to residential, commercial and industrial customers by maintaining high standards of workmanship, efficiency and reliability.

FUNCTION DESCRIPTION

Construction of new additions and extensions to the City's electrical distribution system as growth requires. Maintain existing electric distribution system by checking equipment, performing preventive maintenance and reconductoring outdated circuits as loads and schedules allow. Respond to emergency call 24 hours a day, 7 days a week. Maintain street lighting and rental lights. Provide temporary electric service for special events. Maintain and store proper documentation of all electric meters, breakers, relays, transformers and equipment in the system. Test, record and remove all PCB contaminated transformers in system. Relamp and maintain sports lighting at all Ball Parks in the City. Ensure compliance with all FERC, NERC, and SPP rules and regulations. Assist all other departments as required.

DEMAND PERFORMANCE INDICATORS

Description	2019-2020 Estimated	2020-2021 Estimated	2021-2022 Projected
Distribution Substations	7	7	7
Substation Transformers (MVA)	350	350	360
Distribution Lines (miles)	175	181	183
Transmission Lines (miles)	17	17	17
Electric Meters	22,972	24,022	24,142
Electric Customers	27,297	28,545	28,687
Street Lights	19,500	20,001	20,501
Peak Load (MW)	179	181	184

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Electric Distribution	ORGANIZATION:	227200

APPROPRIATION SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	1,818,201	1,716,251	1,903,486	1,935,486	1,954,741	1,954,741	2.69%
Fringe Benefits	787,996	683,181	890,747	859,747	895,995	895,995	0.59%
Operating/Contractual	2,376,886	2,032,542	2,102,000	6,270,000	2,102,000	2,102,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	1,291,609	1,273,318	1,511,360	1,870,360	1,419,268	1,419,268	-6.09%
Total Appropriations	6,274,692	5,705,292	6,407,593	10,935,593	6,372,004	6,372,004	-0.56%

PERSONNEL ROSTER

JOB CODE	TITLE	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490102	Salary - Superintendent Electric Dist	0	1	1	1	1	1	0.00%
490147	Salary - Maintenance Worker Senior	1	1	1	1	1	1	0.00%
490171	Salary - Crew Supervisor Electric Dist	3	3	3	3	3	3	0.00%
490303	Salary - Supervisor Electric Distributio	1	1	1	1	1	1	0.00%
490316	Salary - Engineering Tech II	1	1	1	1	1	1	100.00%
490365	Salary - SCADA Operator Electric Dis	4	4	4	4	4	4	0.00%
490618	Salary - Administrative Assistant	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490708	Salary - Electric Substation Superviso	1	1	1	1	1	1	0.00%
490712	Salary - Electric Line Worker Senior	9	9	9	9	9	9	0.00%
490715	Salary - Electric Meter Technician	2	2	2	2	2	2	0.00%
490718	Salary - Electric Line Worker	3	3	3	3	3	3	0.00%
490764	Salary - Electc Substation Tech II	1	1	1	1	1	1	0.00%
490769	Salary - Electc Substation Tech I	2	2	2	2	2	2	0.00%
490822	Salary - Trades Worker	5	5	5	5	5	5	0.00%
490904	Salary - Supervisor Meter & Service	1	1	1	1	1	1	0.00%
490917	Salary - Electric Distribution System T	1	1	1	1	1	1	0.00%
490922	Salary - Electric Dist Service Planner	0	0	0	1	1	1	
	Total Positions	37	38	38	39	39	39	0.00%

2021-2022 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Electric Distribution	ORGANIZATION:	227200

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	353,269	321,089	250,000	440,000	250,000	250,000	250,000
490102	Salary - Superintendent Electric Dist	0	0	61,859	30,859	61,859	63,096	63,096
490147	Salary - Maintenance Worker Senior	27,227	27,878	28,495	28,495	28,495	29,065	29,065
490171	Salary - Crew Supervisor Electric Dist	169,112	173,196	171,833	171,833	171,833	175,270	175,270
490303	Salary - Supervisor Electric Distributio	62,265	63,753	63,267	63,267	63,267	64,532	64,532
490316	Salary - Engineering Tech II	33,366	34,164	35,259	35,259	35,259	35,964	35,964
490365	Salary - SCADA Operator Electric Dis	147,247	152,757	151,602	151,602	151,602	150,783	150,783
490614	Salary - Administrative Assistant	31,384	32,203	32,846	32,846	32,846	33,503	33,503
490618	Salary - Administrative Secretary	21,877	29,302	29,078	29,078	29,078	29,660	29,660
490708	Salary - Electric Substation Superviso	84,382	53,958	61,263	61,263	61,263	62,488	62,488
490712	Salary - Electric Line Worker Senior	424,288	349,622	438,735	378,735	438,735	449,151	449,151
490715	Salary - Electric Meter Technician	67,895	70,602	73,638	64,638	73,638	65,632	65,632
490718	Salary - Electric Line Worker	107,425	86,343	107,400	105,400	107,400	110,291	110,291
490764	Salary - Electric Substation Tech II	56,268	48,942	57,330	57,330	57,330	58,477	58,477
490769	Salary - Electric Substation Tech I	71,735	78,042	85,775	74,775	85,775	76,658	76,658
490822	Salary - Trades Worker	48,560	79,616	141,199	96,199	141,199	141,405	141,405
490904	Salary - Supervisor Meter & Service	59,931	61,364	60,895	60,895	60,895	62,113	62,113
490917	Salary - Electric Distribution System T	52,172	53,420	53,012	53,012	53,012	54,072	54,072
490922	Salary - Electric Dist Service Planner	0	0	0	0	41,746	42,581	42,581
	Total Salaries	1,818,201	1,716,251	1,903,486	1,935,486	1,945,232	1,954,741	1,954,741
	Fringe:							
510201	Fringe - Pension	388,032	308,768	392,879	396,879	392,879	378,829	378,829
510202	Fringe - Hospital	374,350	350,152	488,673	431,673	488,673	487,187	487,187
510206	Fringe - Medicare Insurance Tax	24,630	23,321	27,599	27,599	27,599	28,341	28,341
510207	Fringe - Life Insurance	984	940	1,596	1,596	1,596	1,638	1,638
	Total Fringe	787,996	683,181	890,747	859,747	890,747	895,995	895,995
	Operating and Contractual:							
520105	Contract Labor	9,884	0	0	35,000	0	0	0
520204	Uniforms	12,277	13,183	14,000	14,000	14,000	14,000	14,000
520400	Office	3,898	2,586	5,000	5,000	5,000	5,000	5,000
520500	Operating Supplies	39,660	24,873	40,000	35,000	40,000	40,000	40,000
520514	Small Tools	9,334	11,749	14,000	14,000	14,000	14,000	14,000
531115	Tree Trimming	733,244	535,562	400,000	400,000	400,000	400,000	400,000
531301	Vehicle Costs - Fuel & Oil	76,255	65,313	80,000	85,000	80,000	80,000	80,000
531304	Vehicle Costs - R & M	78,307	85,474	60,000	60,000	60,000	60,000	60,000
531410	Telephone	57,178	84,823	65,000	100,000	65,000	65,000	65,000
531701	Utilities	160,105	161,274	190,000	175,000	190,000	190,000	190,000
543002	Dues & Subscriptions	168	50	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	750	2,282	19,000	19,000	19,000	19,000	19,000
554007	Lamp Renewals	12,637	9,485	35,000	35,000	35,000	35,000	35,000
605101	Maintenance Bldg & Facilities	24,635	13,730	32,000	32,000	32,000	32,000	32,000
605106	Maintenance Equipment	64,001	46,637	70,000	70,000	70,000	70,000	70,000
605113	Maintenance Lines & Poles	998,500	908,625	950,000	950,000	950,000	950,000	950,000
605115	Maintenance Meters	0	0	2,000	2,000	2,000	2,000	2,000
605118	Maintenance Substations	93,996	66,896	110,000	100,000	110,000	110,000	110,000
605125	PCB Disposal/Testing	2,057	0	15,000	15,000	15,000	15,000	15,000
648037	Emergency Relief - Laura	0	0	0	4,123,000	0	0	0
	Total Operating and Contractual	2,376,886	2,032,542	2,102,000	6,270,000	2,102,000	2,102,000	2,102,000

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Electric Distribution	ORGANIZATION:	227200

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Capital Outlay:							
707101	Acquisitions	0	0	0	0	0	0	0
707300	Meters	102,451	102,700	194,000	344,000	0	194,000	194,000
707359	Christmas Lighting	0	0	0	0	0	0	0
707361	Street Lights	298,868	246,573	194,000	194,000	0	194,000	194,000
707363	Electric Transformers	398,625	353,840	412,250	412,250	0	412,250	412,250
707401	Electric Systems Additions	131,267	196,617	194,000	194,000	0	194,000	194,000
707405	Building Improvements	74,007	0	24,250	24,250	0	115,218	115,218
707500	Vehicles	208,605	262,717	159,000	368,000	0	191,300	191,300
707600	Machinery & Equipment	26,544	96,513	163,445	163,445	0	0	0
707700	Office Furniture and Fixtures	294	1,260	6,000	6,000	0	0	0
707702	Computer Software	50,950	13,098	164,415	164,415	0	118,500	118,500
	Total Capital Outlay	1,291,609	1,273,318	1,511,360	1,870,360	0	1,419,268	1,419,268
	TOTAL DEPARTMENT	6,274,692	5,705,292	6,407,593	10,935,593	4,937,979	6,372,004	6,372,004

2021-2022 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Water	ORGANIZATION:	237501

GOAL MISSION STATEMENT

To produce water that is good, pure, wholesome and in quantity suitable for drinking, domestic and culinary purposes. It also provides water for fire protection and delivers the water by pump stations and water mains to our customers.

FUNCTION DESCRIPTION

The Water Department monitors, inspects, repairs and maintains 52 water wells, 27,500 water meters, 500 miles of water mains, over 2,634 fire hydrants, 7 pump stations, 11 water reservoirs and delivers an average of 20 million gallons of water to its customers each day. In performing these tasks, approximately 50 corrective work orders are completed each day.

DEMAND PERFORMANCE INDICATORS

Description	2019-2020 Estimated	2020-2021 Estimated	2021-2022 Projected
Total Water Customers	27,500	27,500	28,000
Average Daily Water Consumption	15,000,000	15,000,000	15,000,000
Work Orders	20,000	21,400	22,000

2021-2022 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Water Distribution	ORGANIZATION:	237501

APPROPRIATION SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	762,826	837,422	1,025,406	940,406	1,036,313	1,036,313	1.06%
Fringe Benefits	332,089	338,529	518,155	478,155	486,853	486,853	-6.04%
Operating/Contractual	487,448	452,675	458,000	500,000	458,000	458,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	481,465	1,916,393	463,817	548,817	508,432	508,432	9.62%
Total Appropriations	2,063,828	3,545,019	2,465,378	2,467,378	2,489,598	2,489,598	0.98%

PERSONNEL ROSTER

JOB CODE	TITLE	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490103	Salary - Superintendent Water	0	1	1	1	1	1	0.00%
490147	Salary - Maintenance Worker Senior	2	2	2	2	2	2	0.00%
490167	Salary - Crew Supervisor Water Dist	6	6	6	6	6	6	0.00%
490168	Salary - Supervisor Water Distribution	1	1	1	1	1	1	0.00%
490204	Salary - Asst Superintendent	1	1	1	1	1	1	0.00%
490318	Salary - Meter Technician	2	2	2	2	2	2	0.00%
490342	Salary - Construction Inspector	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	100.00%
490722	Salary - Pipe Layer	4	4	4	4	4	4	0.00%
490738	Salary - Equipment Operator III	1	1	1	1	1	1	0.00%
490820	Salary - Maintenance Worker	5	5	5	5	5	5	0.00%
490905	Salary - Industrial Painter	1	1	1	1	1	1	0.00%
490923	Salary - Superintendent Water Ops	1	1	1	1	1	1	0.00%
	Total Positions	27	28	28	28	28	28	0.00%

2021-2022 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Water Distribution	ORGANIZATION:	237501

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	76,577	72,200	40,000	80,000	40,000	40,000	40,000
490103	Salary - Superintendent Water	0	0	65,000	33,000	65,000	66,300	66,300
490147	Salary - Maintenance Worker Senior	24,441	31,462	52,664	52,664	52,664	53,719	53,719
490167	Salary - Crew Supervisor Water Dist	162,191	220,213	250,105	242,105	250,105	247,895	247,895
490168	Salary - Supervisor Water Distribution	44,857	45,929	45,579	45,579	45,579	46,491	46,491
490204	Salary - Asst Superintendent	23,349	45,848	46,102	39,102	46,102	47,024	47,024
490318	Salary - Meter Technician	65,032	59,623	61,553	61,553	61,553	62,784	62,784
490342	Salary - Construction Inspector	38,786	31,523	38,522	38,522	38,522	39,292	39,292
490618	Salary - Administrative Secretary	25,972	28,337	30,242	30,242	30,242	30,847	30,847
490626	Salary - Clerical Specialist	18,920	19,235	24,939	18,939	24,939	25,438	25,438
490722	Salary - Pipe Layer	107,657	96,933	119,848	90,848	119,848	120,443	120,443
490738	Salary - Equipment Operator III	31,988	32,753	33,803	33,803	33,803	34,479	34,479
490820	Salary - Maintenance Worker	34,244	44,212	104,000	74,000	104,000	106,928	106,928
490905	Salary - Industrial Painter	31,988	30,693	31,866	18,866	31,866	31,866	31,866
490923	Salary - Superintendent Water Ops	76,824	76,661	81,183	81,183	81,183	82,807	82,807
	Total Salaries	762,826	837,422	1,025,406	940,406	1,025,406	1,036,313	1,036,313
	Fringe:							
510201	Fringe - Pension	165,835	149,585	211,644	201,644	211,644	200,838	200,838
510202	Fringe - Hospital	155,327	177,029	290,463	260,463	290,463	269,812	269,812
510206	Fringe - Medicare Insurance Tax	10,351	11,302	14,872	14,872	14,872	15,027	15,027
510207	Fringe - Life Insurance	576	613	1,176	1,176	1,176	1,176	1,176
	Total Fringe	332,089	338,529	518,155	478,155	518,155	486,853	486,853
	Operating and Contractual:							
520105	Contract Labor	15,567	2,593	0	12,000	0	0	0
520204	Uniforms	8,768	12,324	7,000	7,000	7,000	7,000	7,000
520400	Office	5,773	7,445	7,000	7,000	7,000	7,000	7,000
520500	Operating Supplies	9,409	9,962	10,000	10,000	10,000	10,000	10,000
520501	Operating - Janitorial	954	107	1,000	1,000	1,000	1,000	1,000
520507	Operating - Sand & Gravel	0	0	5,000	5,000	5,000	5,000	5,000
520510	Operating - Paint	4,500	9,000	9,000	9,000	9,000	9,000	9,000
520514	Small Tools	4,956	4,541	5,000	5,000	5,000	5,000	5,000
531215	Fees, Licenses & Permits	14,136	34,112	40,000	57,000	40,000	40,000	40,000
531301	Vehicle Costs - Fuel & Oil	55,727	52,395	83,000	60,000	83,000	83,000	83,000
531304	Vehicle Costs - R & M	55,776	85,808	60,000	60,000	60,000	60,000	60,000
531410	Telephone	1,808	2,232	7,000	4,000	7,000	7,000	7,000
531500	Printing	986	1,736	5,000	5,000	5,000	5,000	5,000
543002	Dues & Subscriptions	1,261	1,150	2,000	2,000	2,000	2,000	2,000
543003	Travel & Training	7,528	9,542	7,000	7,000	7,000	7,000	7,000
605106	Maintenance Equipment	2,070	3,656	10,000	13,000	10,000	10,000	10,000
605115	Maintenance Meters	33,944	62,634	60,000	50,000	60,000	60,000	60,000
605117	Maintenance Mains	264,285	173,408	140,000	186,000	140,000	140,000	140,000
	Total Operating and Contractual	487,448	452,675	458,000	500,000	458,000	458,000	458,000

2021-2022 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Water Distribution	ORGANIZATION:	237501

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Capital Outlay:							
707300	Meters	218,363	318,854	234,000	319,000	0	234,000	234,000
707401	Water System Additions	0	80,810	130,000	130,000	0	130,000	130,000
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	44,827	159,109	39,372	39,372	0	99,895	99,895
707600	Machinery & Equipment	218,275	83,191	60,445	60,445	0	42,761	42,761
707700	Office Furniture & Fixtures	0	1,091	0	0	0	1,776	1,776
707702	Computer Software	0	1,273,338	0	0	0	0	0
	Total Capital Outlay	481,465	1,916,393	463,817	548,817	0	508,432	508,432
	TOTAL DEPARTMENT	2,063,828	3,545,019	2,465,378	2,467,378	2,001,561	2,489,598	2,489,598

2021-2022 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Water Production	ORGANIZATION:	237502

APPROPRIATION SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	617,770	645,777	625,864	625,864	638,521	638,521	2.02%
Fringe Benefits	284,522	268,615	286,816	283,816	312,320	312,320	8.89%
Operating/Contractual	1,176,730	1,134,700	1,430,000	1,379,000	1,496,000	1,496,000	4.62%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	109,649	109,574	247,835	288,835	272,996	272,996	10.15%
Total Appropriations	2,188,671	2,158,666	2,590,515	2,577,515	2,719,837	2,719,837	4.99%

PERSONNEL ROSTER

JOB CODE	TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490147	Salary - Maintenance Worker Senior	1	1	1	1	1	1	0.00%
490167	Salary - Crew Supervisor Water Dist	1	1	1	1	1	1	0.00%
490169	Salary - Supervisor Water Treatment	1	1	1	1	1	1	0.00%
490351	Salary - Water Plant Operator	7	7	7	7	7	7	0.00%
490738	Salary - Equipment Operator III	2	2	2	2	2	2	0.00%
490905	Salary - Industrial Painter	1	1	1	1	1	1	0.00%
490916	Salary - Elec & Insrt Tech-Wastew/Wa	1	1	1	1	1	1	0.00%
	Total Positions	14	14	14	14	14	14	0.00%

2021-2022 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Water Production	ORGANIZATION:	237502

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	96,423	93,503	40,000	80,000	40,000	40,000	40,000
490147	Salary - Maintenance Worker Senior	21,761	27,931	28,772	20,772	28,772	29,347	29,347
490167	Salary - Crew Supervisor Water Dist	47,261	49,128	48,201	48,201	48,201	49,165	49,165
490169	Salary - Supervisor Water Treatment	56,445	57,795	57,354	51,354	57,354	58,501	58,501
490351	Salary - Water Plant Operator	272,359	294,135	303,694	303,694	303,694	311,358	311,358
490738	Salary - Equipment Operator III	52,892	51,215	64,369	38,369	64,369	65,006	65,006
490905	Salary - Industrial Painter	23,317	23,627	33,478	33,478	33,478	34,148	34,148
490916	Salary - Elec & Insr Tech-Wastew/W	47,312	48,443	49,996	49,996	49,996	50,996	50,996
	Total Salaries	617,770	645,777	625,864	625,864	625,864	638,521	638,521
	Fringe:							
510201	Fringe - Pension	133,799	116,450	122,145	122,145	122,145	117,455	117,455
510202	Fringe - Hospital	141,866	142,995	155,656	152,656	155,656	185,691	185,691
510206	Fringe - Medicare Insurance Tax	8,380	8,775	8,427	8,427	8,427	8,586	8,586
510207	Fringe - Life Insurance	377	395	588	588	588	588	588
	Total Fringe	284,522	268,615	286,816	283,816	286,816	312,320	312,320
	Operating and Contractual:							
520500	Operating Supplies	4,414	5,571	5,000	5,000	5,000	5,000	5,000
520503	Operating Chemicals	133,826	102,258	200,000	150,000	200,000	200,000	200,000
520514	Small Tools	604	2,223	3,000	3,000	3,000	3,000	3,000
531701	Utilities	893,319	882,062	925,000	905,000	925,000	925,000	925,000
605101	Maintenance Bldg & Facilities	1,761	1,575	2,000	2,000	2,000	2,000	2,000
605106	Maintenance - Equipment	4,312	2,721	8,000	8,000	8,000	8,000	8,000
605110	Maint Grounds & Right of Way	0	0	6,000	6,000	6,000	6,000	6,000
605117	Maintenance Mains	8,088	12,672	60,000	40,000	60,000	60,000	60,000
605119	Maintenance Reservoirs	3,654	3,458	8,000	8,000	8,000	74,000	74,000
605121	Maintenance Wells	124,587	88,726	200,000	150,000	200,000	200,000	200,000
605123	Maintenance Pump Stations	2,165	8,985	13,000	23,000	13,000	13,000	13,000
646037	Emergency Relief - Laura	0	24,449	0	79,000	0	0	0
	Total Operating and Contractual	1,176,730	1,134,700	1,430,000	1,379,000	1,430,000	1,496,000	1,496,000
	Capital Outlay:							
707300	Meters	0	0	10,000	10,000	0	10,000	10,000
707405	Building Improvements	0	12,755	73,000	73,000	0	0	0
707500	Vehicles	29,446	46,332	39,372	39,372	0	198,000	198,000
707600	Machinery & Equipment	80,203	50,487	89,463	130,463	0	64,996	64,996
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	36,000	36,000	0	0	0
	Total Capital Outlay	109,649	109,574	247,835	288,835	0	272,996	272,996
	TOTAL DEPARTMENT	2,188,671	2,158,666	2,590,515	2,577,515	2,342,680	2,719,837	2,719,837

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Gas Distribution	ORGANIZATION:	247800

GOAL MISSION STATEMENT

The goal and mission of the City of Alexandria, Gas Department is to continue to provide quality service to all of our residential, industrial, and commercial customers in a safe and efficient manner. While at the same time striving to meet all regulations and mandates required to satisfy the State and Federal Offices of Pipeline Safety.

The coordinating of all utility activities between engineering firms, construction contractors, and the City of Alexandria, Gas Department is mandatory.

The City of Alexandria, Gas Department inspects all new gas main lines laid by gas contractors and all work performed by gas contractors on private property, both inside and outside the city limits, to insure that the gas lines installed and the work performed on private property is in accordance with our codes and specifications to guarantee a safe operating natural gas system.

FUNCTION DESCRIPTION

The City of Alexandria, Gas Distribution Department provides natural gas to approximately 20,000 customers for residential, industrial, and commercial use. We maintain approximately 550 miles of main line and approximately 20,000 service lines that range in size from 1/2" to 12" pipe.

Natural gas service is provided to these customers from 32 regulator station, one (1) booster station, and one (1) meter/regulator station at the City of Alexandria, D.G. Hunter Power Plant. The natural gas to supply our customers is purchased from four (4) gate stations. Natural gas for the City of Alexandria, D.G. Hunter Power Plant is purchased from one (1) gate station. The department also maintains and services three (3) bulk odorization tank stations as well as three (3) odorant injectors.

To assist in insuring the proper and safe operation of our natural gas system, the City of Alexandria, Gas Department utilizes an up-to-date SCADA System monitored 24 hours a day/365 days a year.

DEMAND PERFORMANCE INDICATORS

Description	2019-2020 Estimated	2020-2021 Estimated	2021-2022 Projected
Customers (residential, industrial, commercial)	20,000	20,000	20,000
Work Orders	7,000	7,000	7,000
Gas Inspections	1,000	1,000	1,000
Meters & Taps Installed	500	500	500
Meters Changed Out	400	400	400
Leaks Detected	600	600	600

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Gas Distribution	ORGANIZATION:	247800

APPROPRIATION SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	1,295,892	1,295,072	1,357,507	1,341,507	1,356,411	1,356,411	-0.08%
Fringe Benefits	582,452	579,155	698,158	677,158	732,755	732,755	4.96%
Operating/Contractual	7,115,106	4,960,538	8,413,000	5,435,000	8,413,000	8,413,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	188,412	261,118	321,903	321,903	304,397	304,397	-5.44%
Total Appropriations	9,182,862	7,095,881	10,790,568	7,775,568	10,806,563	10,806,563	0.15%

PERSONNEL ROSTER

JOB CODE	TITLE	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490104	Salary - Superintendent	1	1	1	1	1	1	0.00%
490170	Salary - Crew Supervisor Gas Dist	4	4	4	4	4	4	0.00%
490308	Salary - Gas General Supervisor	1	1	1	1	1	1	0.00%
490318	Salary - Meter Technician	1	1	1	1	1	1	0.00%
490322	Salary - Gas System Technician	2	2	2	2	2	2	0.00%
490324	Salary - Cathodic Protection Tech	1	1	1	1	1	1	0.00%
490325	Salary - Leak Survey Technician	2	2	2	2	2	2	0.00%
490367	Salary - SCADA Operator Gas	5	5	5	5	5	5	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490624	Salary - Inventory Coordinator	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
490721	Salary - Gas Service Technician	1	1	1	1	1	1	0.00%
490722	Salary - Pipe Layer	5	5	5	5	5	5	0.00%
490726	Salary - Pipeline Welder	2	2	2	2	2	2	0.00%
490738	Salary - Equipment Operator III	1	1	1	1	1	1	0.00%
490822	Salary - Trades Worker	4	4	4	4	4	4	0.00%
490908	Salary - Supervisor Cathodic Protectio	1	1	1	1	1	1	0.00%
490916	Salary - Electronic & Instrumentation	1	1	1	1	1	1	0.00%
	Total Positions	35	35	35	35	35	35	0.00%

2021-2022 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Gas Distribution	ORGANIZATION:	247800

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	127,459	121,642	75,000	121,000	75,000	75,000	75,000
490104	Salary - Superintendent	99,789	59,547	59,093	59,093	59,093	60,275	60,275
490170	Salary - Crew Supervisor Gas Dist	174,801	155,450	164,744	159,744	164,744	167,276	167,276
490308	Salary - Gas General Supervisor	65,139	49,249	48,873	48,873	48,873	49,850	49,850
490318	Salary - Meter Technician	30,939	31,257	32,507	32,507	32,507	33,157	33,157
490322	Salary - Gas System Technician	68,284	73,489	74,885	74,885	74,885	75,116	75,116
490324	Salary - Cathodic Protection Tech	38,045	38,954	39,430	39,430	39,430	40,219	40,219
490325	Salary - Leak Survey Technician	68,376	75,030	75,296	75,296	75,296	77,211	77,211
490366	Salary - SCADA Operator Gas	183,188	188,218	197,286	185,286	197,286	190,961	190,961
490618	Salary - Administrative Secretary	14,260	24,795	29,078	29,078	29,078	29,660	29,660
490624	Salary - Inventory Coordinator	36,078	36,940	37,758	37,758	37,758	38,513	38,513
490626	Salary - Clerical Specialist	15,243	19,376	24,939	24,939	24,939	25,438	25,438
490721	Salary - Gas Service Technician	21,034	32,753	32,503	32,503	32,503	33,153	33,153
490722	Salary - Pipe Layer	114,696	116,768	151,330	151,330	151,330	154,362	154,362
490726	Salary - Pipeline Welder	87,717	110,072	90,085	66,085	90,085	76,060	76,060
490738	Salary - Equipment Operator III	8,992	25,860	31,866	31,866	31,866	32,503	32,503
490822	Salary - Trades Worker	58,898	69,369	111,918	90,918	111,918	113,124	113,124
490908	Salary - Supervisor Cathodic Protection	43,747	24,610	38,522	38,522	38,522	41,633	41,633
490916	Salary - Electronic & Instrumentation	40,207	41,713	42,394	42,394	42,394	42,900	42,900
	Total Salaries	1,296,892	1,295,072	1,357,507	1,341,507	1,357,507	1,356,411	1,356,411
	Fringe:							
510201	Fringe - Pension	256,710	230,018	280,188	277,188	280,188	262,870	262,870
510202	Fringe - Hospital	308,628	331,402	397,245	379,245	397,245	449,183	449,183
510206	Fringe - Medicare Insurance Tax	16,271	16,630	19,255	19,255	19,255	19,232	19,232
510207	Fringe - Life Insurance	843	905	1,470	1,470	1,470	1,470	1,470
	Total Fringe	582,452	579,155	698,158	677,158	698,158	732,755	732,755
	Operating and Contractual:							
520105	Contract Labor	15,792	0	0	0	0	0	0
520204	Uniforms	10,615	17,619	9,000	9,000	9,000	9,000	9,000
520400	Office	5,998	5,952	6,000	6,000	6,000	6,000	6,000
520500	Operating Supplies	12,854	684	12,000	15,000	12,000	12,000	12,000
520503	Operating - Chemicals	19,788	18,960	20,000	22,000	20,000	20,000	20,000
520514	Small Tools	1,154	2,548	4,000	4,000	4,000	4,000	4,000
531124	Regulatory Compliance	35,886	6,868	45,000	40,000	45,000	45,000	45,000
531215	Fees, Licenses & Permits	20,444	20,727	25,000	25,000	25,000	25,000	25,000
531301	Vehicle Costs - Fuel & Oil	40,847	32,553	55,000	45,000	55,000	55,000	55,000
531304	Vehicle Costs - R & M	20,353	25,392	27,000	27,000	27,000	27,000	27,000
531410	Telephone	1,546	1,781	4,000	4,000	4,000	4,000	4,000
531500	Printing	785	4,540	0	0	0	0	0
531701	Utilities	1,252	1,479	4,000	4,000	4,000	4,000	4,000
531800	Lease	46,441	39,365	48,000	48,000	48,000	48,000	48,000
543002	Dues & Subscriptions	1,031	612	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	8,338	3,949	10,000	10,000	10,000	10,000	10,000
554003	Purchases-Natural Gas	6,682,783	4,568,118	8,000,000	5,000,000	8,000,000	8,000,000	8,000,000
605101	Maintenance Bldg & Facilities	0	11	3,000	3,000	3,000	3,000	3,000
605106	Maintenance Equipment	10,791	11,760	15,000	15,000	15,000	15,000	15,000
605115	Maintenance Meters	12,927	29,156	15,000	15,000	15,000	15,000	15,000

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Gas Distribution	ORGANIZATION:	247800

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Operating and Contractual (Cont):							
646037	Storm Relief	0	4,470	0	32,000	0	0	0
605117	Maintenance Mains	165,681	163,992	110,000	110,000	110,000	110,000	110,000
	Total Operating and Contractual	7,115,106	4,960,536	8,413,000	5,435,000	8,413,000	8,413,000	8,413,000
	Capital Outlay:							
707300	Meters	175,839	195,529	180,000	180,000	0	180,000	180,000
707401	Gas System Additions	3,523	0	10,000	10,000	0	10,000	10,000
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	0	60,357	74,600	74,600	0	73,897	73,897
707600	Machinery & Equipment	7,222	5,232	53,311	53,311	0	10,000	10,000
707700	Office Furniture & Fixtures	1,828	0	3,992	3,992	0	5,500	5,500
707702	Computer Software	0	0	0	0	0	25,000	25,000
	Total Capital Outlay	188,412	261,118	321,903	321,903	0	304,397	304,397
	TOTAL DEPARTMENT	9,182,862	7,095,881	10,790,568	7,775,568	10,468,665	10,806,563	10,806,563

2021-2022 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Wastewater	ORGANIZATION:	258101

GOAL MISSION STATEMENT

To keep existing sewer system in repair and condition to meet health, D.E.Q., and E.P.A. standards for infiltration - inflow and any other sanitary conditions dealing with the entire sewer system. To insure the production of a quality dewatered sludge that can be beneficially reused. To review Plans and Specification for new sewer system.

FUNCTION DESCRIPTION

The Wastewater Department consist of two different operations, namely the collection and treatment of wastewater for the City of Alexandria, and is in operation 24-hours a day seven days per week. The Collection Department installs service taps, builds manholes, lays extension, and maintains lift stations. The Treatment Department operates and maintains a treatment facility that utilizes a modified activated sludge process.

DEMAND PERFORMANCE INDICATORS

Description	2019-2020 Estimated	2020-2021 Estimated	2021-2022 Projected
Complaints - stop ups & alarms	6,500	6,500	6,500
Telephone calls	7,500	7,500	7,500
Correspondence	875	875	900
Radio communications	7,500	7,500	7,775
Sewer taps	275	150	175

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Wastewater Treatment	ORGANIZATION:	258101

APPROPRIATION SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	684,305	687,147	754,775	777,775	759,287	759,287	0.60%
Fringe Benefits	305,051	285,350	337,275	323,275	326,470	326,470	-3.20%
Operating/Contractual	915,189	972,488	1,103,000	1,077,000	1,158,000	1,158,000	4.99%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	186,898	154,053	402,058	468,058	240,200	240,200	-40.26%
Total Appropriations	2,091,443	2,079,038	2,597,108	2,646,108	2,483,957	2,483,957	-4.36%

PERSONNEL ROSTER

JOB CODE	TITLE	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490105	Salary - Superintendent Wastewater	0	1	1	1	1	1	0.00%
490165	Salary - Supervisor Wastewater Treat	1	1	1	1	1	1	0.00%
490352	Salary - Wastewater Plant Operator	8	8	8	8	8	8	0.00%
490368	Salary - Wastewater Treatment/SCAD	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490628	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
490901	Salary - Asst Superintendent	1	1	1	1	1	1	0.00%
490916	Salary - Elec & Insr Tech-Wastew/W	1	1	1	1	1	1	0.00%
	Total Positions	14	15	15	15	15	15	0.00%

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Wastewater Treatment	ORGANIZATION:	258101

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	124,642	131,087	75,000	135,000	75,000	75,000	75,000
490105	Salary - Superintendent Wastewater	0	0	65,000	33,000	65,000	66,300	66,300
490165	Salary - Supervisor Wastewater Treat	55,142	56,461	57,150	57,150	57,150	58,293	58,293
490352	Salary - Wastewater Plant Operator	368,705	354,575	360,155	355,155	360,155	361,004	361,004
490368	Salary - Wastewater Treatment/SCAD	50,842	52,053	51,656	51,656	51,656	49,959	49,959
490618	Salary - Administrative Secretary	17,777	29,302	29,078	29,078	29,078	29,660	29,660
490626	Salary - Clerical Specialist	24,671	18,079	24,939	24,939	24,939	25,438	25,438
490901	Salary - Asst Superintendent	0	0	45,198	45,198	45,198	46,102	46,102
490916	Salary - Elec & Insr Tech-Wastew/W	44,526	45,590	46,599	46,599	46,599	47,531	47,531
	Total Salaries	684,305	687,147	754,775	777,775	754,775	759,287	759,287
	Fringe:							
510201	Fringe - Pension	148,667	124,395	155,786	155,786	155,786	147,150	147,150
510202	Fringe - Hospital	146,755	131,199	169,913	155,913	169,913	167,683	167,683
510206	Fringe - Medicare Insurance Tax	9,258	9,389	10,946	10,946	10,946	11,007	11,007
510207	Fringe - Life Insurance	371	367	630	630	630	630	630
	Total Fringe	305,051	265,350	337,275	323,275	337,275	326,470	326,470
	Operating and Contractual:							
520204	Uniforms	4,000	4,000	4,000	4,000	4,000	4,000	4,000
520400	Office	5,238	5,061	6,000	6,000	6,000	6,000	6,000
520500	Operating Supplies	12,631	11,624	10,000	17,000	10,000	10,000	10,000
520503	Operating - Chemicals	48,239	49,786	70,000	70,000	70,000	125,000	125,000
520512	Sludge Removal	4,367	7,569	12,000	12,000	12,000	12,000	12,000
520514	Small Tools	2,663	1,006	5,000	5,000	5,000	5,000	5,000
531206	Services - Other	1,600	780	5,000	5,000	5,000	5,000	5,000
531215	Fees, Licenses & Permits	31,845	28,124	34,000	34,000	34,000	34,000	34,000
531301	Vehicle Costs - Fuel & Oil	81,290	66,054	119,000	89,000	119,000	119,000	119,000
531304	Vehicle Costs - R & M	90,751	79,977	73,000	78,000	73,000	73,000	73,000
531410	Telephone	755	698	7,000	2,000	7,000	7,000	7,000
531701	Utilities	439,135	512,590	525,000	525,000	525,000	525,000	525,000
531800	Lease	253	200	10,000	10,000	10,000	10,000	10,000
543002	Dues & Subscriptions	0	0	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	7,206	9,323	8,000	8,000	8,000	8,000	8,000
605101	Maintenance Bldg & Facilities	14,973	17,632	20,000	17,000	20,000	20,000	20,000
605102	Maintenance Plant	152,576	162,237	170,000	170,000	170,000	170,000	170,000
605106	Maintenance Equipment	16,972	15,827	22,000	22,000	22,000	22,000	22,000
605110	Maint Grounds & Right of Way	695		2,000	2,000	2,000	2,000	2,000
	Total Operating and Contractual	915,189	972,486	1,103,000	1,077,000	1,103,000	1,158,000	1,158,000
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	65,000	65,000
707500	Vehicles	39,612	0	80,675	124,054	0	0	0
707600	Machinery & Equipment	147,286	152,617	314,481	337,102	0	175,200	175,200
707700	Office Furniture & Fixtures	0	1,436	6,902	6,902	0	0	0
	Total Capital Outlay	186,898	154,053	402,058	468,058	0	240,200	240,200
	TOTAL DEPARTMENT	2,091,443	2,079,036	2,597,108	2,646,108	2,195,050	2,483,957	2,483,957

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Wastewater Collection	ORGANIZATION:	258102

APPROPRIATION SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	981,647	931,050	899,812	976,812	913,367	913,367	1.51%
Fringe Benefits	416,497	390,525	417,251	424,251	408,613	408,613	-2.07%
Operating/Contractual	339,320	315,004	353,000	375,000	353,000	353,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	271,120	431,519	280,580	280,580	348,500	348,500	24.21%
Total Appropriations	2,008,584	2,068,098	1,950,643	2,066,643	2,023,480	2,023,480	3.73%

PERSONNEL ROSTER

JOB CODE	TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490147	Salary - Maintenance Worker Senior	1	1	1	1	1	1	0.00%
490164	Salary - Supervisor WW Collection	1	1	1	1	1	1	0.00%
490166	Salary - Crew Supervisor WW Line	6	6	6	6	6	6	0.00%
490706	Salary - Maintenance Mechanic I	3	3	3	3	3	3	0.00%
490722	Salary - Pipe Layer	2	2	2	2	2	2	0.00%
490738	Salary - Equipment Operator III	3	3	3	3	3	3	0.00%
490746	Salary - Equipment Operator II	3	3	3	3	3	3	0.00%
490819	Salary - Equipment Operator I	1	1	1	1	1	1	0.00%
490820	Salary - Maintenance Worker	2	2	2	2	2	2	0.00%
	Total Positions	22	22	22	22	22	22	0.00%

2021-2022 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Wastewater Collection	ORGANIZATION:	258102

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	255,195	207,027	105,000	213,000	105,000	105,000	105,000
490147	Salary - Maintenance Worker Senior	1,722	27,066	26,859	26,859	26,859	26,860	26,860
490164	Salary - Supervisor WW Collection	50,626	51,836	52,984	52,984	52,984	54,043	54,043
490166	Salary - Crew Supervisor WW Line	287,961	271,086	282,950	282,950	282,950	288,609	288,609
490706	Salary - Maintenance Mechanic I	86,480	83,023	107,555	107,555	107,555	109,705	109,705
490722	Salary - Pipe Layer	58,380	50,750	61,692	49,692	61,692	61,123	61,123
490738	Salary - Equipment Operator III	99,621	97,908	102,960	91,960	102,960	105,019	105,019
490746	Salary - Equipment Operator II	87,683	89,401	91,352	91,352	91,352	93,179	93,179
490819	Salary - Equipment Operator I	26,434	27,066	26,860	26,860	26,860	27,397	27,397
490620	Salary - Maintenance Worker	27,545	25,887	41,600	33,600	41,600	42,432	42,432
	Total Salaries	981,647	931,050	899,812	976,812	899,812	913,367	913,367
	Fringe:							
510201	Fringe - Pension	210,221	166,912	185,725	200,725	185,725	177,013	177,013
510202	Fringe - Hospital	193,366	210,380	217,555	209,555	217,555	217,432	217,432
510206	Fringe - Medicare Insurance Tax	12,312	12,618	13,047	13,047	13,047	13,244	13,244
510207	Fringe - Life Insurance	598	615	924	924	924	924	924
	Total Fringe	416,497	390,525	417,251	424,251	417,251	408,613	408,613
	Operating and Contractual:							
520204	Uniforms	5,551	5,536	5,000	5,000	5,000	5,000	5,000
520500	Operating Supplies	23,329	18,349	23,000	23,000	23,000	23,000	23,000
520514	Small Tools	1,827	1,798	5,000	5,000	5,000	5,000	5,000
531800	Lease	22,500	0	0	0	0	0	0
605106	Maintenance Equipment	12,798	11,409	26,000	26,000	26,000	26,000	26,000
605117	Maintenance Mains	105,132	125,581	147,000	147,000	147,000	147,000	147,000
605123	Maintenance Pump Stations	168,183	142,922	147,000	147,000	147,000	147,000	147,000
646037	Storm Relief	0	9,409	0	22,000	0	0	0
	Total Operating and Contractual	339,320	315,004	353,000	375,000	353,000	353,000	353,000
	Capital Outlay:							
707401	Wastewater Systems Additions	39,974	0	65,000	65,000	0	65,000	65,000
707405	Building Improvements	12,565	10,050	29,000	29,000	0	19,000	19,000
707500	Vehicles	157,847	386,496	0	0	0	97,000	97,000
707600	Machinery & Equipment	60,734	34,973	186,580	186,580	0	167,500	167,500
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	271,120	431,519	280,580	280,580	0	348,500	348,500
	TOTAL DEPARTMENT	2,008,584	2,068,098	1,950,643	2,056,643	1,670,063	2,023,480	2,023,480

2021-2022 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Environmental Services	ORGANIZATION:	258103

GOAL MISSION STATEMENT

To ensure compliance of environmental regulations mandated by State/Federal agencies (i.e. EPA, DEQ, DHHR). To enforce the City's environmental ordinances.

FUNCTION DESCRIPTION

The Environmental Services Department is responsible for:

1. Analysis of the City's drinking water.
2. Analysis of the City's wastewater discharge.
3. Administering pretreatment program.
4. Preparation of environmental reports for Utilities.

DEMAND PERFORMANCE INDICATORS

Description	2019-2020 Estimated	2020-2021 Estimated	2021-2022 Projected
Wastewater analysis	26,000	31,200	32,500
Drinking water analysis	2,750	3,300	3,450
Commercial Users Surveys	500	550	600
Pretreatment Inspections	25	50	75

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Environmental Services	ORGANIZATION:	258103

APPROPRIATION SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	254,178	258,415	267,424	267,424	272,672	272,672	1.96%
Fringe Benefits	121,422	114,211	122,601	122,601	129,179	129,179	5.37%
Operating/Contractual	108,360	124,623	190,000	182,000	190,000	190,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	12,083	47,287	282,000	282,000	230,200	230,200	-18.37%
Total Appropriations	496,043	544,536	862,025	854,025	822,051	822,051	-4.64%

PERSONNEL ROSTER

JOB CODE	TITLE	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490232	Salary - Superintendent	1	1	1	1	1	1	0.00%
490239	Salary - Environmental Lab Supervisor	1	1	1	1	1	1	0.00%
490369	Salary - Environmental Tech I	2	2	2	2	2	2	0.00%
490378	Salary - Environmental Tech II	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
	Total Positions	6	6	6	6	6	6	0.00%

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Environmental Services	ORGANIZATION:	258103

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	5,731	2,444	5,000	5,000	5,000	5,000	5,000
490232	Salary - Superintendent	57,020	59,548	60,866	60,866	60,866	62,083	62,083
490239	Salary - Environmental Lab Supervisor	45,372	46,457	47,485	47,485	47,485	48,435	48,435
490369	Salary - Environmental Tech I	77,340	79,188	81,728	81,728	81,728	83,362	83,362
490378	Salary - Environmental Tech II	40,507	41,476	42,394	42,394	42,394	43,242	43,242
490618	Salary - Administrative Secretary	28,208	29,302	29,951	29,951	29,951	30,550	30,550
	Total Salaries	254,178	258,415	267,424	267,424	267,424	272,672	272,672
	Fringe:							
510201	Fringe - Pension	55,322	46,598	55,196	55,196	55,196	52,845	52,845
510202	Fringe - Hospital	62,543	64,002	63,273	63,273	63,273	72,129	72,129
510206	Fringe - Medicare Insurance Tax	3,379	3,432	3,880	3,880	3,880	3,953	3,953
510207	Fringe - Life Insurance	178	179	252	252	252	252	252
	Total Fringe	121,422	114,211	122,601	122,601	122,601	129,179	129,179
	Operating and Contractual:							
520105	Contract Labor	0	0	0	0	0	0	0
520204	Uniforms	1,757	1,891	2,000	2,000	2,000	2,000	2,000
520400	Office	4,227	3,952	5,000	5,000	5,000	5,000	5,000
520500	Operating Supplies	21,074	38,962	40,000	35,000	40,000	40,000	40,000
520503	Operating - Chemicals	36,677	35,886	36,000	36,000	36,000	36,000	36,000
531206	Services - Other	25,998	23,869	25,000	20,000	25,000	25,000	25,000
531301	Vehicle Costs - Fuel & Oil	322	383	3,000	3,000	3,000	3,000	3,000
531304	Vehicle Costs - R & M	0	617	4,000	2,000	4,000	4,000	4,000
531410	Telephone	689	750	4,000	2,000	4,000	4,000	4,000
531500	Printing	1,124	12	5,000	5,000	5,000	5,000	5,000
543002	Dues & Subscriptions	543	1,370	2,000	2,000	2,000	2,000	2,000
543003	Travel & Training	1,620	150	3,000	3,000	3,000	3,000	3,000
543007	Environmental Conference	0	0	51,000	51,000	51,000	51,000	51,000
605106	Maintenance Equipment	14,329	16,781	10,000	16,000	10,000	10,000	10,000
	Total Operating and Contractual	108,360	124,623	190,000	182,000	190,000	190,000	190,000
	Capital Outlay:							
707405	Building Improvements	0	12,410	250,000	250,000	0	225,000	225,000
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	12,083	34,877	27,300	27,300	0	5,200	5,200
707700	Office Furniture & Fixtures	0	0	4,700	4,700	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	12,083	47,287	282,000	282,000	0	230,200	230,200
	TOTAL DEPARTMENT	496,043	544,536	862,025	854,025	580,025	822,051	822,051

2021-2022 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Enviro Compliance	ORGANIZATION:	258104

GOAL MISSION STATEMENT

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FUNCTION DESCRIPTION

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DEMAND PERFORMANCE INDICATORS

Description	2019-2020 Estimated	2020-2021 Estimated	2021-2022 Projected

2021-2022 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Environmental Compliance	ORGANIZATION:	258104

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
520105	Operating and Contractual: Contract Labor	0	0	0	0	0	0	0
520500	Operating Supplies	199,017	150,591	408,000	408,000	408,000	408,000	408,000
	Total Operating and Contractual	199,017	150,591	408,000	408,000	408,000	408,000	408,000
707405	Capital Outlay: Building Improvements	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	199,017	150,591	408,000	408,000	408,000	408,000	408,000

2021-2022 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Utility Services	ORGANIZATION:	258900

GOAL MISSION STATEMENT

The City of Alexandria, Utility Service Department ensures that all Utility Department repair "cuts" are restored in a timely, efficient manner. The department handles all utility mapping and field locating resulting in a safe and productive gas, water and wastewater system.

The Utility Services Department also works in conjunction with the other city departments by making available for their use a trackhoe, backhoe, city wide welder and welding machine, and trencher, tractor/trailer (lowboy), and vacuum/jet unit.

FUNCTION DESCRIPTION

The City of Alexandria's Utility Services Department is responsible for:

1. Operating a utility cut repair crew to handle all "cuts" for the Utility Division.
2. Handling all utility line location duties for the Utility Division.
3. Maintaining maps and "as built" drawings along with updating them as needed for the Utility Division.
4. Developing a computer operated mapping system using Autocad Software and the city of Alexandria Base Map.
5. Working in conjunction with the City of Alexandria, SCADA System.
6. Maintaining and updating data pertaining the fire flows and the wellhead protection program as well as the maintenance records of the Gas Distribution and Water Distribution System.
7. Working in conjunction with other city departments with equipment use.
8. Providing the services of a certified city welder to Utility and Public Works Divisions.
9. Developing, implementing and operating a City-Wide geographical information system, (GIS)
10. Scanning City of Alexandria Project Plans to ensure a digital set plans.

DEMAND PERFORMANCE INDICATORS

Description	2019-2020 Estimated	2020-2021 Estimated	2021-2022 Projected
Call receive/LA One Call System	4,500	4,700	5,000
Utility Customers (Gas, Water, & Wastewater)	210	225	275
Availability Verification of Utilities	450	500	500
Welding Work Orders	340	350	375
Utility Map Information Requests	515	525	550
Computer Assisted Drawings	200	225	250

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Utility Services	ORGANIZATION:	258900

APPROPRIATION SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	598,561	566,501	666,345	656,345	669,988	669,988	0.55%
Fringe Benefits	255,193	218,220	310,859	294,859	327,563	327,563	5.37%
Operating/Contractual	108,824	108,514	185,000	171,000	185,000	185,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	123,827	13,477	189,000	189,000	94,500	94,500	-50.00%
Total Appropriations	1,086,405	906,712	1,351,204	1,311,204	1,277,049	1,277,049	-5.49%

PERSONNEL ROSTER

JOB CODE	TITLE	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490127	Salary - Superintendent	1	1	1	1	1	1	0.00%
490147	Salary - Maintenance Worker Senior	2	2	2	2	2	2	0.00%
490163	Salary - Crew Supervisor Utility Service	2	2	2	2	2	2	0.00%
490316	Salary - Engineering Technician II	4	4	4	4	4	4	0.00%
490341	Salary - Engineering Technician III	1	1	1	1	1	1	0.00%
490347	Salary - Engineering Tech I	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490722	Salary - Pipe Layer	1	1	1	1	1	1	0.00%
490738	Salary - Equipment Operator III	1	1	1	1	1	1	0.00%
490746	Salary - Equipment Operator II	2	2	2	2	2	2	0.00%
490753	Salary - Welder	1	1	1	1	1	1	0.00%
490919	Salary - GIS Manager	1	1	1	1	1	1	0.00%
	Total Positions	18	18	18	18	18	18	0.00%

2021-2022 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Utility Services	ORGANIZATION:	258900

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	10,084	10,217	12,000	42,000	12,000	12,000	12,000
490127	Salary - Superintendent	66,194	56,760	56,326	56,326	56,326	57,453	57,453
490147	Salary - Maintenance Worker Senior	41,560	27,754	52,666	52,666	52,666	53,718	53,718
490163	Salary - Crew Supervisor Utility Service	87,054	90,526	92,418	92,418	92,418	94,267	94,267
490316	Salary - Engineering Technician II	123,710	129,663	135,964	135,964	135,964	138,683	138,683
490341	Salary - Engineering Technician III	46,220	38,063	37,772	37,772	37,772	38,527	38,527
490347	Salary - Engineering Tech I	0	21,565	30,472	30,472	30,472	31,081	31,081
490618	Salary - Administrative Secretary	35,369	44,517	36,657	22,657	36,657	29,660	29,660
490722	Salary - Pipe Layer	37,350	29,888	29,660	29,660	29,660	30,253	30,253
490738	Salary - Equipment Operator III	37,396	28,975	32,503	32,503	32,503	33,153	33,153
490746	Salary - Equipment Operator II	35,202	36,044	65,562	51,562	65,562	66,874	66,874
490753	Salary - Welder	33,366	29,188	34,920	22,920	34,920	33,903	33,903
490919	Salary - GIS Manager	45,056	23,341	49,425	49,425	49,425	50,414	50,414
	Total Salaries	598,561	566,501	666,345	656,345	666,345	669,986	669,986
	Fringe:							
510201	Fringe - Pension	124,689	99,956	137,533	137,533	137,533	129,842	129,842
510202	Fringe - Hospital	122,417	110,732	163,438	147,438	163,438	187,250	187,250
510206	Fringe - Medicare Insurance Tax	7,687	7,122	9,132	9,132	9,132	9,715	9,715
510207	Fringe - Life Insurance	400	410	756	756	756	756	756
	Total Fringe	255,193	218,220	310,859	294,859	310,859	327,563	327,563
	Operating and Contractual:							
520105	Contract Labor	0	0	0	0	0	0	0
520204	Uniforms	3,897	3,984	4,000	4,000	4,000	4,000	4,000
520400	Office	1,432	214	3,000	3,000	3,000	3,000	3,000
520500	Operating Supplies	18,012	14,478	25,000	20,000	25,000	25,000	25,000
520506	Operating Concrete & Asphalt	13,884	20,316	46,000	41,000	46,000	46,000	46,000
520507	Operating - Sand & Gravel	1,983	0	16,000	10,000	16,000	16,000	16,000
520514	Small Tools	1,226	976	4,000	4,000	4,000	4,000	4,000
520519	Operating Drafting & Survey	3,857	4,010	5,000	5,000	5,000	5,000	5,000
531301	Vehicle Costs - Fuel & Oil	28,884	25,647	36,000	33,000	36,000	36,000	36,000
531304	Vehicle Costs - R & M	16,015	14,519	17,000	17,000	17,000	17,000	17,000
531410	Telephone	11,965	10,689	12,000	12,000	12,000	12,000	12,000
531500	Printing	209	107	0	0	0	0	0
531800	Lease	1,352	2,373	5,000	5,000	5,000	5,000	5,000
543002	Dues & Subscriptions	30	115	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	3,864	5,523	5,000	5,000	5,000	5,000	5,000
646037	Storm Relief	0	0	0	5,000	0	0	0
605106	Maintenance Equipment	2,194	5,563	6,000	6,000	6,000	6,000	6,000
	Total Operating and Contractual	108,824	108,514	185,000	171,000	185,000	185,000	185,000

2021-2022 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Utility Services	ORGANIZATION:	258900

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	12,000	12,000
707500	Vehicles	29,547	0	145,000	145,000	0	40,000	40,000
707600	Machinery & Equipment	94,280	13,477	44,000	44,000	0	42,500	42,500
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	123,827	13,477	189,000	189,000	0	94,500	94,500
	TOTAL DEPARTMENT	1,086,405	906,712	1,351,204	1,311,204	1,162,204	1,277,049	1,277,049
	TOTAL FUND	105,317,285	92,267,961	109,418,737	102,101,737	104,078,135	109,988,817	109,988,817

2021-2022 ANNUAL BUDGET

**UTILITY DEBT SERVICE
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Internal Services & Interfunds: Transfer to Debt Service	10,185,665	10,180,069	10,201,673	10,201,673	9,430,628	9,430,628	9,430,628
	Total Revenues	10,185,665	10,180,069	10,201,673	10,201,673	9,430,628	9,430,628	9,430,628

2021-2022 ANNUAL BUDGET

DIVISION: N/A	N/A
DEPARTMENT: Utility Debt Service	210500

UTILITY DEBT SERVICE FUND

DEPARTMENTAL BUDGET

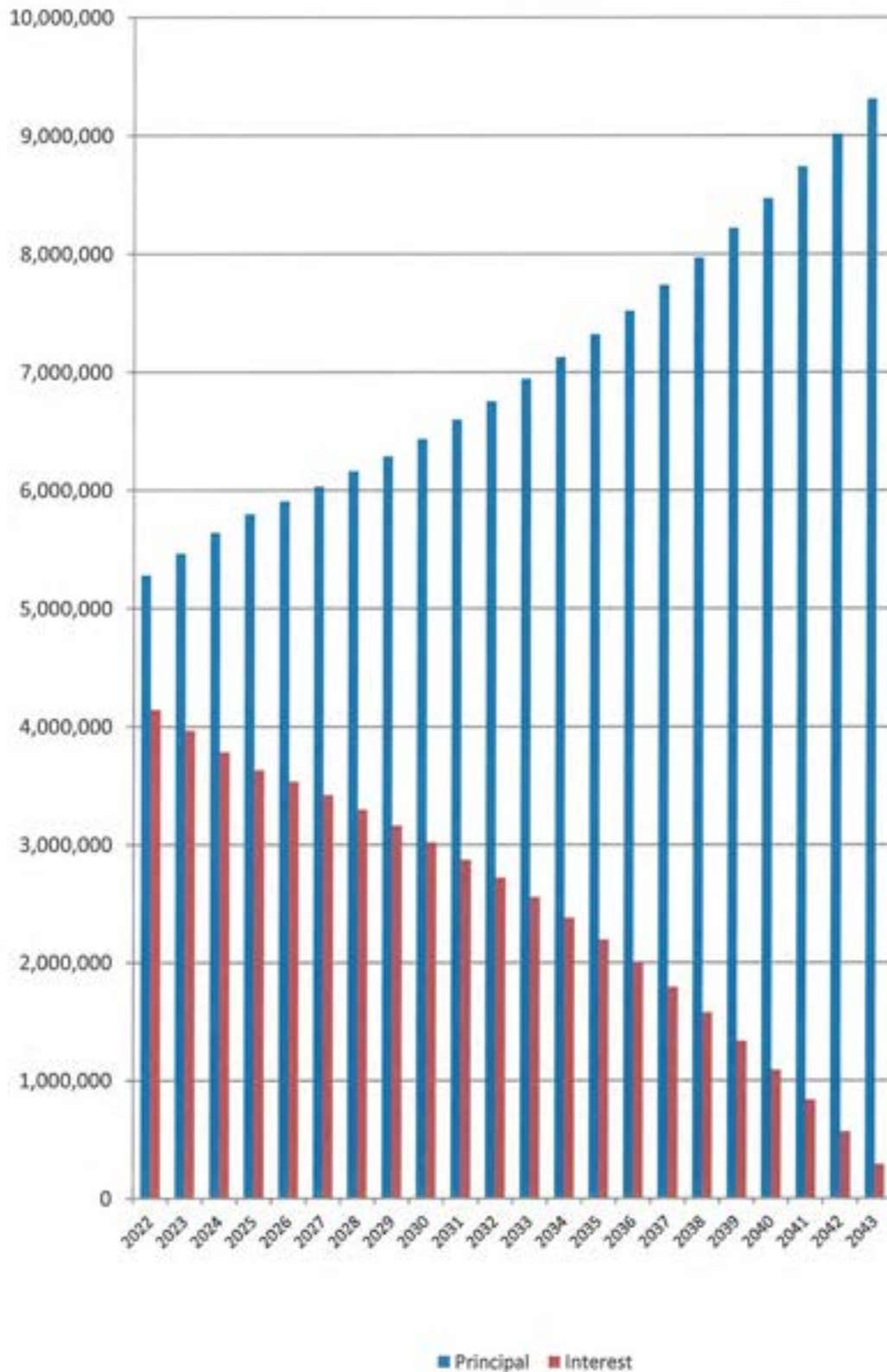
CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
800003	Operating and Contractual:							
	Paying Agent Fees	11,000	11,000	11,000	11,000	11,000	11,000	11,000
	Total Operating & Contractual	11,000	11,000	11,000	11,000	11,000	11,000	11,000
	Other:							
800001	Interest - 2010 DHH Loan	76,761	71,173	65,447	65,447	59,547	59,547	59,547
800001	Interest - 2011 DHH Loan	118,749	112,021	105,053	105,053	97,842	97,842	97,842
800001	Interest - 2012A DHH Loan	52,958	49,956	46,851	46,851	43,608	43,608	43,608
800001	Interest - 2012B DEQ Loan	31,084	28,994	26,885	26,885	24,757	24,757	24,757
800001	Interest - 2013A Refunding Bonds	276,450	237,850	188,100	188,100	135,850	135,850	135,850
800001	Interest - 2013B Refunding Bonds	327,381	283,073	233,605	233,605	176,807	176,807	176,807
800001	Interest - 2013A Revenue Bonds	4,662,244	4,662,244	4,662,244	4,662,244	0	0	0
800001	Interest - 2014 Revenue Bonds	1,255,038	1,243,637	1,231,488	1,231,488	72,250	72,250	72,250
800001	Interest - 2020 Revenue Bonds	0	0	0	0	3,530,967	3,530,967	3,530,967
800002	Principal - 2010 DHH Loan	162,000	166,000	170,000	170,000	174,000	174,000	174,000
800002	Principal - 2011 DHH Loan	195,000	202,000	209,000	209,000	216,000	216,000	216,000
800002	Principal - 2012A DHH Loan	87,000	90,000	93,000	93,000	97,000	97,000	97,000
800002	Principal - 2012B DEQ Loan	220,000	222,000	224,000	224,000	226,000	226,000	226,000
800002	Principal - 2013A Refunding Bonds	965,000	995,000	1,045,000	1,045,000	1,095,000	1,095,000	1,095,000
800002	Principal - 2013B Refunding Bonds	1,365,000	1,415,000	1,465,000	1,465,000	1,525,000	1,525,000	1,525,000
800002	Principal - 2013A Revenue Bonds	0	0	0	0	0	0	0
800002	Principal - 2014 Revenue Bonds	380,000	405,000	425,000	425,000	445,000	445,000	445,000
800002	Principal - 2020 Refunding Bonds	0	0	0	0	1,500,000	1,500,000	1,500,000
	Total Other	10,174,665	10,183,948	10,190,673	10,190,673	9,419,628	9,419,628	9,419,628
	TOTAL FUND	10,185,665	10,194,948	10,201,673	10,201,673	9,430,628	9,430,628	9,430,628

**AMORTIZATION SCHEDULE OF DEBT SERVICE PAYMENTS
GENERAL DEBT SERVICE SCHEDULE**

BONDS

Fiscal Yr Ending	Sales Tax		Total General
	2014	2015	
2022	941,025	1,881,900	2,822,925
2023	952,100	1,880,800	2,832,900
2024	956,038	1,892,200	2,848,238
2025		1,882,975	1,882,975
2026		1,882,725	1,882,725
2027		1,883,350	1,883,350
2028		1,892,950	1,892,950
2029		1,887,900	1,887,900
Total	<u>2,849,163</u>	<u>15,084,800</u>	<u>17,933,963</u>
% of Total	15.89%	84.11%	100.00%

**2021-2022 ANNUAL BUDGET
UTILITY DEBT SERVICE PAYMENTS
AMORTIZATION SCHEDULE**



2021-2022 ANNUAL BUDGET

**SANITATION FUND
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Charges for Services:							
344201	Charges - Collection Fees	3,552,324	3,740,450	3,753,000	3,833,000	3,753,000	3,833,000	3,833,000
344202	Charges - Disposal Fees	1,378,152	1,466,488	1,550,000	1,450,000	1,550,000	1,550,000	1,550,000
344203	Charges - Garbage Bags	59,521	50,162	60,000	60,000	60,000	60,000	60,000
	Total Charges for Services	4,989,997	5,257,100	5,363,000	5,143,000	5,363,000	5,243,000	5,243,000
	Intergovernmental:							
333480	Federal - FEMA Recovery	0	0	0	0	0	0	0
	Total Intergovernmental	0	0	0	0	0	0	0
	Internal Services/Interfunds:							
388101	Transfers - General Fund	0	639,774	146,000	829,000	146,000	424,000	424,000
	Total Internal Services/Interfunds	0	639,774	146,000	829,000	146,000	424,000	424,000
	Investment Income:							
367101	Interest Revenue	21,167	16,847	0	6,000	0	0	0
	Total Investment Income	21,167	16,847	0	6,000	0	0	0
	Other:							
388200	Other - Sale of Fixed Assets	3,825	0	0	0	0	0	0
399000	Miscellaneous Revenue	300	1,200	0	0	0	0	0
399999	Use of Prior Year Revenues	0	0	0	0	0	0	0
	Total Other	4,125	1,200	0	0	0	0	0
	TOTAL REVENUES	5,015,289	5,914,921	5,509,000	5,978,000	5,509,000	5,667,000	5,667,000

2021-2022 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	402
DEPARTMENT:	Sanitation	ORGANIZATION:	043001

GOAL MISSION STATEMENT

To thoroughly clean all streets of garbage and trash. Also garbage will be picked up in the alleyways on some routes. To provide some pickup at the door for the elderly and the disabled. To offer the city of Alexandria residents the best service at the minimum cost. To attain a better pickup and disposal system and a better recording system of daily operating and maintenance procedures.

FUNCTION DESCRIPTION

The Sanitation Department is responsible for the collection of refuse (garbage) and class 3 debris, (limbs and bulky items), from the city residences and some commercial customers and delivery to the dump site. Refuse (garbage) is collected from each customer twice a week. However, holidays may effect the twice a week pickup. On each Wednesday small piles of trash will be picked up except for the weeks with holidays. We also furnish man power and equipment to other city departments removal of debris and garbage.

DEMAND PERFORMANCE INDICATORS

Description	2019-2020 Estimated	2020-2021 Estimated	2021-2022 Projected
Numbers of routes collected	9	10	10
Number of customers collected	16,784	17,200	17,400
Commercial	395	400	420
Reduced residential	3,690	4,000	4,050
Amount of class 3 debris collected	13,712	13,800	14,000
Amount of garbage collected	17,172	17,300	17,500

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	402
DEPARTMENT:	Sanitation	ORGANIZATION:	043001

APPROPRIATION SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	1,191,722	1,288,515	1,525,069	1,412,069	1,513,671	1,513,671	-0.75%
Fringe Benefits	489,597	477,824	750,482	690,482	780,589	780,589	4.01%
Operating/Contractual	2,221,336	2,201,800	2,201,000	2,527,000	2,101,000	2,101,000	-4.54%
Other	897,000	897,000	832,000	824,000	840,000	840,000	0.96%
Capital Outlay	202,663	294,163	200,449	524,449	431,740	431,740	115.39%
Total Appropriations	5,002,318	5,159,302	5,509,000	5,978,000	5,667,000	5,667,000	2.87%

PERSONNEL ROSTER

JOB CODE	TITLE	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490111	Salary - Superintendent - Sanitation	1	1	1	1	1	1	0.00%
490142	Salary - Crew Supervisor Sanitation	3	3	3	3	3	3	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490738	Salary - Equipment Operator III	7	7	7	7	7	7	0.00%
490746	Salary - Equipment Operator II	10	10	10	10	10	10	0.00%
490819	Salary - Equipment Operator I	8	8	8	8	8	8	0.00%
490827	Salary - Refuse Collector	20	20	20	20	20	20	0.00%
	Total Positions	50	50	50	50	50	50	0.00%

2021-2022 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	402
DEPARTMENT:	Sanitation	ORGANIZATION:	043001

SANITATION FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	101,066	141,649	120,000	153,000	120,000	120,000	120,000
490111	Salary - Superintendent - Sanitation	54,169	76,727	56,692	56,692	56,692	54,588	54,588
490142	Salary - Crew Supervisor Sanitation	119,983	121,451	125,162	125,162	125,162	120,822	120,822
490618	Salary - Administrative Secretary	28,208	24,821	29,078	29,078	29,078	29,660	29,660
490738	Salary - Equipment Operator III	190,625	198,775	230,784	213,784	230,784	233,756	233,756
490746	Salary - Equipment Operator II	254,341	285,803	308,727	299,727	308,727	306,483	306,483
490819	Salary - Equipment Operator I	122,036	105,068	213,317	158,317	213,317	214,880	214,880
490827	Salary - Refuse Collector	321,294	334,421	441,309	376,309	441,309	433,482	433,482
	Total Salaries	1,191,722	1,288,515	1,525,069	1,412,069	1,525,069	1,513,671	1,513,671
	Fringe:							
510201	Fringe - Pension	255,786	221,348	314,775	304,775	314,775	293,352	293,352
510202	Fringe - Hospital	217,774	239,190	413,244	363,244	413,244	483,188	483,188
510206	Fringe - Medicare Insurance Tax	14,913	16,127	20,363	20,363	20,363	21,949	21,949
510207	Fringe - Life Insurance	1,124	1,159	2,100	2,100	2,100	2,100	2,100
	Total Fringe	489,597	477,824	750,482	690,482	750,482	780,589	780,589
	Operating & Contractual							
520105	Contract Labor	143,924	155,888	20,000	180,000	20,000	20,000	20,000
520204	Uniforms	11,998	15,214	12,000	12,000	12,000	12,000	12,000
520400	Office	532	989	1,000	1,000	1,000	1,000	1,000
520500	Operating Supplies	19,510	22,862	22,000	22,000	22,000	22,000	22,000
520508	Operating - Garbage Bags	58,612	47,130	59,000	49,000	59,000	59,000	59,000
531212	Disposal Costs	1,439,913	1,474,768	1,650,000	1,550,000	1,650,000	1,550,000	1,550,000
531301	Vehicle Costs - Fuel & Oil	165,663	159,713	178,000	168,000	178,000	178,000	178,000
531304	Vehicle Costs - R & M	375,088	321,836	250,000	500,000	250,000	250,000	250,000
531410	Telephone	3,477	2,449	4,000	4,000	4,000	4,000	4,000
531500	Printing	152	240	0	0	0	0	0
543003	Travel & Training	1,947	250	3,000	3,000	3,000	3,000	3,000
543017	Placques & Awards	0	40	1,000	1,000	1,000	1,000	1,000
605106	Maintenance Equipment	520	521	1,000	1,000	1,000	1,000	1,000
646037	Storm Relief	0	0	0	36,000	0	0	0
	Total Operating & Contractual	2,221,336	2,201,800	2,201,000	2,527,000	2,201,000	2,101,000	2,101,000
	Other:							
543001	Bad Debt	12,000	12,000	12,000	12,000	12,000	12,000	12,000
646101	Transfer to General Fund	535,000	535,000	467,000	492,000	492,000	492,000	492,000
646551	Transfer to Risk Management Fund	194,000	194,000	205,000	204,000	220,000	220,000	220,000
647401	Cost Allocation - Utility System Fund	156,000	156,000	148,000	116,000	116,000	116,000	116,000
	Total Other	897,000	897,000	832,000	824,000	840,000	840,000	840,000

2021-2022 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	402
DEPARTMENT:	Sanitation	ORGANIZATION:	043001

SANITATION FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Capital Outlay:							
707102	Landfill Closure	0	0	0	0	0	0	0
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	200,259	287,721	200,449	524,449	0	431,740	431,740
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture & Fixtures	2,404	6,442	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	202,663	294,163	200,449	524,449	0	431,740	431,740
	TOTAL FUND	5,002,318	5,159,302	5,509,000	5,978,000	5,318,551	5,667,000	5,667,000

2021-2022 ANNUAL BUDGET

**ZOOLOGICAL PARK FUND
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
311101	Taxes:							
	Taxes - Ad Valorem	1,219,945	1,235,048	1,195,000	1,249,000	1,195,000	1,249,000	1,249,000
	Total Taxes	1,219,945	1,235,048	1,195,000	1,249,000	1,195,000	1,249,000	1,249,000
388101	Internal Services/Interfunds:							
	Transfer from General Fund	1,757,435	2,110,900	787,000	1,493,000	787,000	788,000	788,000
	Total Internal Services/Interfunds	1,757,435	2,110,900	787,000	1,493,000	787,000	788,000	788,000
344701	Charges for Services:							
	Charges - Zoological Park	507,923	421,931	510,000	175,000	510,000	425,000	425,000
	Total Charges for Services	507,923	421,931	510,000	175,000	510,000	425,000	425,000
367101	Investment Income:							
	Interest - Investments	18,025	14,886	0	0	0	0	0
	Total Investment Income	18,025	14,886	0	0	0	0	0
388200	Other:							
	Other - Sale of Fixed Assets	6,107	13,032	0	0	0	0	0
399503	Contribution from FOTAZ	0	0	0	0	0	0	0
	Total Other	6,107	13,032	0	0	0	0	0
	TOTAL REVENUES	3,509,435	3,795,597	2,492,000	2,917,000	2,492,000	2,462,000	2,462,000

2021-2022 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	403
DEPARTMENT:	Zoological Park	ORGANIZATION:	044300

GOAL MISSION STATEMENT

"To promote the understand conservation of the natural world in which we live." In doing so we strive to:

1. Provide the citizens of Alexandria and Central Louisiana with recreational and educational experiences while viewing an organized collection of animals.
2. Increase services to our community by development of new educational programs and to continue with the conservation of endangered species.
3. Develop research projects in cooperation with other agencies such as colleges and universities.
4. Increase attendance through the implementation of Phase I of the Zoo's Master Plan, thereby insuring revenue and providing better living conditions for our Zoo animals.
5. Maintain standards set forth by USDA and the American Zoo and Aquarium Association for animal husbandry, thereby insuring our accreditation by AZA.

FUNCTION DESCRIPTION

The Alexandria Zoo:

1. Serves as a community recreational facility as well as being the largest family oriented, educational tourist attraction in Central Louisiana with close to 200,000 visitors annually.
2. Serves as an educational source for thousands of school children from Rapides and the surrounding parishes. Educational programs research approximately 20,000 children and adults each year. Volunteers assist staff.
3. Actively participates conservation program for endangered and threatened wildlife, including Species Survival Plan programs nationally for Sumatran tigers, Andean condors, white-handed gibbons, maned wolf, red wolf, and jaguars.
4. Maintains 30 species of mammals, 65 species of birds, 15 species of reptiles, 10 species of fish, for a total of approximately 500 animals. Approximately 20 species exhibited at our zoo endangered or threatened species.
5. Actively promotes the appreciation and preservation of native as well as exotic wildlife.
6. Promotes cultural enrichment through special events such as concerts and other forms of entertainment in the zoo.
7. Strives to increase revenue and attendance through special events such as Zoo Boo and Holiday Light Safari.
8. Contributes to economic development since it draws a large out-of-town audience.

DEMAND PERFORMANCE INDICATORS

Description	2019-2020 Estimated	2020-2021 Estimated	2021-2022 Projected
Special Events	12	12	12
Animals Cared For Daily	650	650	650
Health/Other Records Maintained	650	650	650
Buildings Maintained	25	26	27
Grounds (acres) Maintained	33	33	33
Walk maintained (miles)	4.5	4.5	4.5
Parking Lot (# Spaces) Maintained	292	292	292
Annual Visitors	165,000	165,000	165,000
Education Program Offered	300	300	300

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	403
DEPARTMENT:	Zoological Park	ORGANIZATION:	044300

APPROPRIATION SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	723,341	713,586	745,213	783,213	757,027	757,027	1.59%
Fringe Benefits	293,008	271,368	335,249	323,249	337,686	337,686	0.73%
Operating/Contractual	1,061,184	1,341,141	904,000	1,271,000	904,000	904,000	0.00%
Other	1,185,000	1,185,000	381,000	413,000	413,000	413,000	8.40%
Capital Outlay	173,538	162,406	126,538	126,538	50,287	50,287	-60.26%
Total Appropriations	3,436,071	3,673,501	2,492,000	2,917,000	2,462,000	2,462,000	-1.20%

PERSONNEL ROSTER

JOB CODE	TITLE	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490115	Salary - Zoo Director	1	1	1	1	1	1	0.00%
490154	Salary - Supervisor Zoo Facilities Maint	1	1	1	1	1	1	0.00%
490157	Salary - Veterinarian	1	1	1	1	1	1	0.00%
490174	Salary - Zoo Media Specialist	1	1	1	1	1	1	0.00%
490222	Salary - Zoo Curator - Education	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490624	Salary - Inventory Coordinator	1	1	1	1	1	1	0.00%
490646	Salary - Customer Services Rep	1	1	1	1	1	1	0.00%
490822	Salary - Trades Worker	1	1	1	1	1	1	0.00%
490845	Salary - Zoo Curator - Health	1	1	1	1	1	1	0.00%
490846	Salary - Zoo Curator - General	1	1	1	1	1	1	0.00%
490848	Salary - Zoo Keeper I	2	2	2	2	2	2	0.00%
490849	Salary - Security Officer	1	1	1	1	1	1	0.00%
490860	Salary - Zoo Keeper II	5	5	5	5	5	5	0.00%
	Total Positions	19	19	19	19	19	19	0.00%

2021-2022 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	403
DEPARTMENT:	Zoological Park	ORGANIZATION:	044300

ZOO FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	113,031	96,287	35,000	79,000	35,000	35,000	35,000
490115	Salary - Zoo Director	59,700	62,335	63,096	108,096	63,096	63,096	63,096
490154	Salary - Supervisor Zoo Facilities Maint	46,423	47,533	47,170	47,170	47,170	48,113	48,113
490157	Salary - Veterinarian	72,823	74,564	76,955	76,955	76,955	78,494	78,494
490174	Salary - Zoo Media Specialist	40,497	41,723	42,394	42,394	42,394	43,242	43,242
490222	Salary - Zoo Curator - Education	18,304	19,699	41,746	20,746	41,746	42,581	42,581
490618	Salary - Administrative Secretary	10,867	29,617	29,078	29,078	29,078	29,660	29,660
490624	Salary - Inventory Coordinator	31,020	35,233	36,017	36,017	36,017	36,737	36,737
490646	Salary - Customer Services Rep	19,295	9,637	24,939	15,939	24,939	25,438	25,438
490822	Salary - Trades Worker	28,658	29,690	30,295	30,295	30,295	30,901	30,901
490845	Salary - Zoo Curator - Health	36,210	7,546	41,746	25,746	41,746	42,581	42,581
490846	Salary - Zoo Curator - General	45,815	47,196	47,949	47,949	47,949	48,908	48,908
490848	Salary - Zoo Keeper I	34,239	43,905	53,192	53,192	53,192	53,720	53,720
490849	Salary - Security Officer	21,411	22,146	22,727	22,727	22,727	23,182	23,182
490860	Salary - Zoo Keeper II	145,048	146,475	152,909	147,909	152,909	155,374	155,374
	Total Salaries	723,341	713,586	745,213	783,213	745,213	757,027	757,027
	Fringe:							
510201	Fringe - Pension	156,773	128,512	153,813	151,813	153,813	146,711	146,711
510202	Fringe - Hospital	125,719	132,537	169,832	159,832	169,832	179,201	179,201
510206	Fringe - Medicare Insurance Tax	10,031	9,861	10,806	10,806	10,806	10,976	10,976
510207	Fringe - Life Insurance	485	456	798	798	798	798	798
	Total Fringe	293,008	271,368	335,249	323,249	335,249	337,686	337,686
	Operating & Contractual:							
520105	Contract Labor	4,152	12,615	5,000	17,000	5,000	5,000	5,000
520204	Uniforms	5,211	2,729	6,000	6,000	6,000	6,000	6,000
520500	Operating Supplies	81,133	85,171	80,000	80,000	80,000	80,000	80,000
520502	Operating - Cleaner	4,865	4,720	5,000	5,000	5,000	5,000	5,000
520504	Operating - Animal Food	128,360	143,784	115,000	130,000	115,000	115,000	115,000
520514	Small Tools	4,300	6,673	5,000	5,000	5,000	5,000	5,000
520515	Operating Medical	25,330	21,872	18,000	30,000	18,000	18,000	18,000
531103	Professional Fees - Veterinarian	10,161	10,150	25,000	10,000	25,000	25,000	25,000
531209	Services - Bank Charges	11,324	12,143	10,000	10,000	10,000	10,000	10,000
531215	Fees, Licenses, Permits	256	235	3,000	3,000	3,000	3,000	3,000
531301	Vehicle Costs - Fuel & Oil	3,834	3,510	7,000	7,000	7,000	7,000	7,000
531304	Vehicle Costs - R & M	4,198	6,551	7,000	7,000	7,000	7,000	7,000
531410	Telephone	5,585	4,882	8,000	6,000	8,000	8,000	8,000
531500	Printing	6,294	5,960	6,000	6,000	6,000	6,000	6,000
531701	Utilities	618,880	855,416	470,000	800,000	470,000	470,000	470,000
531900	Advertising	12,336	11,942	12,000	12,000	12,000	12,000	12,000
543000	Miscellaneous	0	0	1,000	1,000	1,000	1,000	1,000
543002	Dues & Subscriptions	15,432	21,233	9,000	15,000	9,000	9,000	9,000
543003	Travel & Training	2,825	1,990	3,000	3,000	3,000	3,000	3,000
605101	Maintenance Bldg & Facilities	96,068	96,981	75,000	85,000	75,000	75,000	75,000
605106	Maintenance Equipment	9,167	12,906	20,000	20,000	20,000	20,000	20,000
605120	Intern Sponsorship Program	312	1,880	4,000	4,000	4,000	4,000	4,000
605127	Special Events	11,181	17,798	10,000	10,000	10,000	10,000	10,000
646037	Storm Relief	0	0	0	19,000	0	0	0
	Total Operating & Contractual	1,061,184	1,341,141	904,000	1,271,000	904,000	904,000	904,000

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	403
DEPARTMENT:	Zoological Park	ORGANIZATION:	044300

ZOO FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
647101	Other:							
	Cost Allocation - General Fund	1,185,000	1,185,000	381,000	413,000	413,000	413,000	413,000
	Total Other	1,185,000	1,185,000	381,000	413,000	413,000	413,000	413,000
	Capital Outlay:							
707405	Building Improvements	0	26,984	40,000	40,000	0	34,102	34,102
707500	Vehicles	0	20,636	0	0	0	0	0
707600	Machinery & Equipment	118,496	105,692	85,243	85,243	0	16,185	16,185
707700	Office Furniture & Fixtures	54,335	9,094	1,295	1,295	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
707900	Animals	707	0	0	0	0	0	0
	Total Capital Outlay	173,538	162,406	126,538	126,538	0	50,287	50,287
	TOTAL DEPARTMENT	3,436,071	3,673,501	2,492,000	2,917,000	2,397,462	2,462,000	2,462,000

2021-2022 ANNUAL BUDGET

**GOLF COURSE FUND
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
388101	Internal Services/Interfunds: Transfer from General Fund	226,000	244,000	391,000	463,000	391,000	343,000	343,000
	Total Internal Services/Interfunds	226,000	244,000	391,000	463,000	391,000	343,000	343,000
367101	Investment Income: Interest - Investments	11,353	4,999	0	0	0	0	0
	Total Investment Income	11,353	4,999	0	0	0	0	0
	Total Charges for Services							
344751	Charges - Tournament Fees	75,682	37,688	62,000	34,000	62,000	62,000	62,000
344752	Charges - Green Fees	332,677	268,560	330,000	270,000	330,000	330,000	330,000
344753	Charges - Cart Rental	169,564	140,990	169,000	127,000	169,000	169,000	169,000
344754	Charges - Range	43,585	35,463	41,000	32,000	41,000	41,000	41,000
344755	Charges - Restaurant	525	29,979	3,000	3,000	3,000	3,000	3,000
	Total Charges for Services	622,033	512,690	605,000	466,000	605,000	605,000	605,000
	TOTAL REVENUES	859,386	761,689	996,000	929,000	996,000	948,000	948,000

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	404
DEPARTMENT:	Golf Course Maint	ORGANIZATION:	045900

GOAL MISSION STATEMENT

To properly maintain the City's golf course.

FUNCTION DESCRIPTION

The Golf Course Maintenance Department is a service organization that performs maintenance on the City's golf course, including grounds, clubhouse, and the like.

DEMAND PERFORMANCE INDICATORS

Description	2019-2020 Estimated	2020-2021 Estimated	2021-2022 Projected

2021-2022 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	404
DEPARTMENT:	Golf Course Maintenance	ORGANIZATION:	045900

GOLF COURSE FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Operating & Contractual:							
520102	Maintenance Expense	276,242	295,225	313,000	295,000	313,000	313,000	313,000
520105	Contract Labor	0	0	0	0	0	0	0
520204	Uniforms	1,243	1,927	2,000	2,000	2,000	2,000	2,000
520500	Operating Supplies	11,988	8,874	10,000	10,000	10,000	10,000	10,000
520503	Operating Chemicals	64,812	65,884	50,000	65,000	50,000	50,000	50,000
520507	Operating Sand & Gravel	7,022	7,661	6,000	6,000	6,000	6,000	6,000
531111	Golf Course Management Fee	55,830	61,413	67,000	62,000	67,000	67,000	67,000
531209	Services - Bank Charges	13,305	11,582	10,000	10,000	10,000	10,000	10,000
531301	Vehicle Costs - Gas & Oil	12,169	8,808	12,000	12,000	12,000	12,000	12,000
531410	Telephone	852	1,439	3,000	2,000	3,000	3,000	3,000
531500	Printing	1,553	25	0	0	0	0	0
531601	Insurance Premiums/ Fees Gen Lia	0	0	0	0	0	0	0
531701	Utilities	31,150	29,586	40,000	35,000	40,000	40,000	40,000
531900	Advertising	150	25	4,000	4,000	4,000	4,000	4,000
543002	Dues & Subscriptions	3,878	2,967	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	1,399	2,568	1,000	1,000	1,000	1,000	1,000
605101	Maintenance Bldg & Facilities	982	636	2,000	2,000	2,000	2,000	2,000
605106	Maintenance Equipment	29,842	24,729	25,000	25,000	25,000	25,000	25,000
605112	Maintenance of Golf Course	9,458	8,204	9,000	9,000	9,000	9,000	9,000
646030	Lease Obligation	46,290	54,107	72,000	67,000	72,000	72,000	72,000
969000	Contingencies	0	0	5,000	5,000	5,000	5,000	5,000
	Total Operating & Contractual	567,961	585,660	632,000	613,000	632,000	632,000	632,000
	Other:							
647101	Cost Allocation - General Fund	26,000	26,000	142,000	94,000	94,000	94,000	94,000
	Total Other	26,000	26,000	142,000	94,000	94,000	94,000	94,000
	Capital Outlay:							
707600	Machinery & Equipment	5,200	0	0	0	0	0	0
707700	Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	5,200	0	0	0	0	0	0
	TOTAL DEPARTMENT	599,161	611,660	774,000	707,000	726,000	726,000	726,000

2021-2022 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	404
DEPARTMENT:	Club House Maint	ORGANIZATION:	045901

GOAL MISSION STATEMENT

To operate and maintain the clubhouse at the City's golf course.

FUNCTION DESCRIPTION

DEMAND PERFORMANCE INDICATORS

Description	2019-2020 Estimated	2020-2021 Estimated	2021-2022 Projected

2021-2022 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	404
DEPARTMENT:	Club House Maintenance	ORGANIZATION:	045901

GOLF COURSE FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Operating & Contractual:							
520102	Maintenance Expense	170,432	170,784	200,000	200,000	200,000	200,000	200,000
520400	Office	6,455	1,777	5,000	5,000	5,000	5,000	5,000
520500	Operating Supplies	12,590	14,321	9,000	9,000	9,000	9,000	9,000
543002	Dues & Subscriptions	0	0	1,000	1,000	1,000	1,000	1,000
605101	Maintenance Bldg & Facilities	2,979	3,842	3,000	3,000	3,000	3,000	3,000
605106	Maintenance Equipment	3,579	1,179	3,000	3,000	3,000	3,000	3,000
605128	Maintenance Range Ball Facility	0	0	1,000	1,000	1,000	1,000	1,000
	Total Operating & Contractual	196,035	191,903	222,000	222,000	222,000	222,000	222,000
	Capital Outlay:							
707600	Machinery & Equipment	0	8,375	0	0	0	0	0
707700	Furniture & Fixtures	0	0	0	0	0	0	0
	Total Capital Outlay	0	8,375	0	0	0	0	0
	TOTAL DEPARTMENT	196,035	200,278	222,000	222,000	222,000	222,000	222,000
	TOTAL FUND	795,196	811,938	996,000	929,000	948,000	948,000	948,000

2021-2022 ANNUAL BUDGET

**MUNICIPAL TRANSIT FUND
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Charges for Services:							
344401	Charges - Lower Third/McArthur	49,412	47,220	44,000	44,000	44,000	44,000	44,000
344402	Charges - Broadway/Meadow	46,261	40,801	42,000	42,000	42,000	42,000	42,000
344403	Charges - Willow Glen	39,810	34,034	38,000	38,000	38,000	38,000	38,000
344404	Charges - Pineville	60,293	55,562	60,000	60,000	60,000	60,000	60,000
344405	Charges - Elliott/Cabrini	34,703	33,793	32,000	32,000	32,000	32,000	32,000
344406	Charges - Mail/Kmart	44,669	44,181	46,000	46,000	46,000	46,000	46,000
344407	Charges - England Authority	32,923	32,887	40,000	40,000	40,000	40,000	40,000
344408	Charges - Woodale Park	48,430	46,003	53,000	53,000	53,000	53,000	53,000
344409	Charges - Elderly/Handicap Van	3,973	5,850	6,000	6,000	6,000	6,000	6,000
344999	Charges - Transit Vouchers	70,665	80,133	32,000	32,000	32,000	32,000	32,000
	Total Charges for Services	431,139	420,464	393,000	393,000	393,000	393,000	393,000
	Internal Services/Interfunds:							
388401	Transfers - Utility Fund	2,303,433	2,492,157	2,511,000	2,522,000	2,511,000	1,568,000	1,568,000
	Total Internal Services/Interfunds	2,303,433	2,492,157	2,511,000	2,522,000	2,511,000	1,568,000	1,568,000
	Intergovernmental:							
333102	Federal - FTA Grant	875,042	601,167	479,000	479,000	479,000	479,000	479,000
333105	Federal - Section 9 Planning Grant	0	0	0	0	0	0	0
333484	Federal-CARES Act	0	0	0	0	0	1,000,000	1,000,000
333407	State - Parish Transportation	181,996	116,855	125,000	95,000	125,000	125,000	125,000
	Total Intergovernmental	1,057,038	718,022	604,000	574,000	604,000	1,604,000	1,604,000
	Investment Income:							
367101	Interest - Investments	19,235	20,985	0	6,000	0	0	0
	Total Investment Income	19,235	20,985	0	6,000	0	0	0
	Other:							
344501	Misc - Advertising	5,996	6,065	5,000	5,000	5,000	5,000	5,000
388200	Other-Sales of Fixed Assets	(25,009)	90	0	0	0	0	0
398900	Misc - Cash Over/(Short)	13,615	3,314	0	0	0	0	0
399000	Miscellaneous Revenue	8,399	0	1,000	1,000	1,000	1,000	1,000
399003	Misc - Bus Damages	0	0	0	0	0	0	0
	Total Other	3,001	9,469	6,000	6,000	6,000	6,000	6,000
	TOTAL REVENUES	3,813,846	3,661,097	3,514,000	3,501,000	3,514,000	3,571,000	3,571,000

2021-2022 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	450
DEPARTMENT:	Municipal Transit	ORGANIZATION:	043900

GOAL MISSION STATEMENT

The mission of ATRANS is to improve the quality of life of the citizens of Alexandria by providing a dependable means of transportation for those who do not own a personal vehicle or those who require alternative means of transportation. This will be accomplished by creating a transit system and a complimentary paratransit system that is dependable, yet affordable to all clients.

FUNCTION DESCRIPTION

The municipal transit system operates eight fixed routes through out the city limits of Alexandria and Pineville as well as two specialized curb-to-curb complimentary paratransit vans for the disabled clients in the area. The bus department maintains the fleet via an in-house maintenance department. The daily operation of ATRANS are Monday-Saturday from 6:00 AM to 7:00 PM. The eight routes are designed to be rider friendly and are equipped with special equipment to make boarding, riding, and alighting more safer.

DEMAND PERFORMANCE INDICATORS

Description	2019-2020 Estimated	2020-2021 Estimated	2021-2022 Projected
Total mileage for buses	456,758	456,758	456,758
Total mileage for vans	128,495	128,495	128,495
Totals hours for Superintendent and Supervisor	13,000	13,000	13,000
Total hours for Clerical	4,500	4,500	4,500
Total hours for Operators	50,500	50,500	50,500
Total Passengers	676,442	676,442	676,442

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	450
DEPARTMENT:	Municipal Transit	ORGANIZATION:	043900

APPROPRIATION SUMMARY

DESCRIPTION	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	1,168,422	1,256,712	1,345,809	1,392,809	1,328,018	1,328,018	-1.32%
Fringe Benefits	446,971	444,460	539,285	510,285	617,993	617,993	14.59%
Operating/Contractual	779,725	793,427	864,000	789,000	863,989	863,989	0.00%
Other	761,000	760,000	758,000	746,000	761,000	761,000	0.40%
Capital Outlay	61,033	11,887	6,906	62,906	0	0	0.00%
Total Appropriations	3,217,151	3,266,486	3,514,000	3,501,000	3,571,000	3,571,000	1.62%

PERSONNEL ROSTER

JOB CODE	TITLE	2018-2019	2019-2020	2020-2021		2021-2022		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490113	Salary - Transit Manager	1	1	1	1	1	1	0.00%
490139	Salary - Supervisor Fleet Maint	1	1	1	1	1	1	0.00%
490140	Salary - Transit Shift Supervisor	2	2	2	2	2	2	0.00%
490151	Salary - Asst Transit Manager	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490750	Salary - Fleet Maintenance Tech Sr	4	4	4	4	4	4	0.00%
490834	Salary - Fleet Service Technician	2	2	2	2	2	2	0.00%
490837	Salary - Transit Operator	21	21	21	21	21	21	0.00%
490896	Salary - Transit Operator (PT)	10	10	10	10	10	10	0.00%
	Total Positions	43	43	43	43	43	43	0.00%

2021-2022 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	450
DEPARTMENT:	Municipal Transit	ORGANIZATION:	043900

MUNICIPAL TRANSIT FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	178,405	174,302	133,000	312,000	133,000	133,000	133,000
490113	Salary - Transit Manager	54,222	89,346	56,325	56,325	56,325	57,453	57,453
490139	Salary - Supervisor Fleet Maintenance	43,485	44,530	45,069	45,069	45,069	40,933	40,933
490140	Salary - Transit Shift Supervisor	72,093	76,075	75,309	75,309	75,309	73,727	73,727
490151	Salary - Asst Transit Manager	49,821	38,834	51,622	51,622	51,622	45,802	45,802
490618	Salary - Administrative Secretary	33,562	34,761	35,671	35,671	35,671	36,384	36,384
490750	Salary - Fleet Maintenance Tech Seni	128,667	135,038	146,273	146,273	146,273	145,380	145,380
490834	Salary - Fleet Service Technician	41,924	31,531	49,878	49,878	49,878	50,876	50,876
490896	Salary - Transit Operator-Part Time	73,221	53,554	88,242	68,242	88,242	88,242	88,242
490837	Salary - Transit Operator	493,022	578,741	664,420	552,420	664,420	656,221	656,221
	Total Salaries	1,168,422	1,256,712	1,345,809	1,392,809	1,345,809	1,328,018	1,328,018
	Fringe:							
510201	Fringe - Pension	234,938	208,369	259,567	244,567	259,567	240,264	240,264
510202	Fringe - Hospital	185,633	211,604	248,340	234,340	248,340	346,611	346,611
510204	Fringe - Clothing Allowance	4,987	4,995	5,000	5,000	5,000	5,000	5,000
510208	Fringe - Medicare Insurance Tax	16,126	17,321	19,521	19,521	19,521	19,261	19,261
510207	Fringe - Life Insurance	734	851	1,386	1,386	1,386	1,386	1,386
510208	Fringe - FICA Tax Retirement	4,553	3,320	5,471	5,471	5,471	5,471	5,471
	Total Fringe	446,971	444,460	539,285	510,285	539,285	617,993	617,993
	Operating and Contractual:							
520105	Contract Labor	0	0	10,000	20,000	10,000	10,000	10,000
520204	Uniforms	11,640	10,925	12,000	12,000	12,000	12,000	12,000
520400	Office	2,851	2,310	3,000	3,000	3,000	3,000	3,000
520500	Operating Supplies	36,882	32,362	40,000	37,000	40,000	40,000	40,000
531106	Professional Fees - Audit	1,354	4,250	4,000	4,000	4,000	4,000	4,000
531110	Professional Fees & Services	3,637	2,653	5,000	5,000	5,000	5,000	5,000
531301	Vehicle Costs - Gas	5,383	13,548	6,000	6,000	6,000	6,000	6,000
531302	Vehicle Costs - Diesel	344,302	303,643	450,000	350,000	450,000	450,000	450,000
531303	Vehicle Costs - Oil	10,925	10,839	11,000	11,000	11,000	11,000	11,000
531304	Vehicle Costs - R & M	302,238	354,051	243,000	263,000	243,000	243,000	243,000
531305	Vehicle Costs - Tires	23,841	23,503	26,000	26,000	26,000	26,000	26,000
531306	Vehicle Costs - Other Lubricants	7,462	7,595	8,000	8,000	8,000	8,000	8,000
531410	Telephone	3,822	3,702	7,000	5,000	7,000	6,989	6,989
531500	Printing	1,957	1,887	3,000	3,000	3,000	3,000	3,000
531701	Utilities	6,764	4,895	8,000	8,000	8,000	8,000	8,000
543003	Travel & Training	451	725	4,000	4,000	4,000	4,000	4,000
543017	Plaques & Awards	40	120	1,000	1,000	1,000	1,000	1,000
605101	Maintenance of Building & Facilities	13,143	14,027	15,000	15,000	15,000	15,000	15,000
605106	Maintenance Equipment	2,965	2,392	3,000	3,000	3,000	3,000	3,000
605107	Maintenance Radios	268	0	5,000	5,000	5,000	5,000	5,000
	Total Operating and Contractual	779,725	793,427	864,000	789,000	864,000	863,989	863,989

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	450
DEPARTMENT:	Municipal Transit	ORGANIZATION:	043900

MUNICIPAL TRANSIT FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2019	2019-2020	2020-2021		2021-2022		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Other:							
646101	Transfer to General Fund	601,000	601,000	586,000	592,000	592,000	592,000	592,000
647401	Transfer to Utility Fund	18,000	18,000	21,000	16,000	16,000	16,000	16,000
646551	Transfer to Risk Management	142,000	141,000	151,000	138,000	153,000	153,000	153,000
	Total Other	761,000	760,000	758,000	746,000	761,000	761,000	761,000
	Capital Outlay:							
707405	Building Improvements	2,348	759	0	0	0	0	0
707500	Vehicles	25,832	0	0	0	0	0	0
707600	Machinery & Equipment	32,853	11,128	6,906	6,906	0	0	0
707000	Capital Projects Exp	0	0	0	56,000	0	0	0
	Total Capital Outlay	61,033	11,887	6,906	62,906	0	0	0
	TOTAL DEPARTMENT	3,217,151	3,266,486	3,514,000	3,501,000	3,510,094	3,571,000	3,571,000

CITY OF ALEXANDRIA

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CITY OF ALEXANDRIA

HISTORY

The City of Alexandria was founded in 1785, incorporated in 1819 and chartered in 1932. Spanish Franciscan missionaries arrived about 1690. Tradition has it that the mission they built was located within the boundaries of what is today the Rapides Cemetery in Pineville. In the early 1700's St. Denis ascended the Red River with the French and ordered the Spanish priests to leave Louisiana. The French then stationed a small detachment at the rapids in 1723. The beginning of today's crossroads was secured by "Post du Rapide".

Nature and geography played important roles in establishing twin communities on opposite banks of the Red River. In those early days, a ledge of limestone crossed the Red River forming a rapids just above what is now the site of Alexandria and Pineville. The first travelers stopped at this point rather than make the portage around the rapids - over which even a canoe could not pass for 4 or 5 months of each year during low water periods.

GENERAL

The City of Alexandria serves as the Parish Seat and is located near the geographic center of Louisiana along the west bank of the Red River. Alexandria is central Louisiana's largest populated and commercial activity center with an estimated S.M.A. population of 155,000 plus. The Alexandria area, the "Crossroads of Louisiana", is a center for electronic media and commercial trade. The official trade area served by Alexandria contains a population in excess of 350,000. Alexandria is the eighth largest city in the state.

Alexandria adopted a City Charter which became effective in 1977 and which provides for a Mayor-Council form of government consisting of a full time Mayor and seven Councilmen, five of which are elected from districts and two of which are elected at large. The Council members elect their president, appoint the City Clerk, adopt ordinances and perform the duties outlined in the Charter. The Charter also sets forth the duties of the Mayor, who is the Chief Executive Officer of the City. The City Administration includes a Public Works Division, a Utility Division, a Finance Division, a Planning Division, a Personnel Division, a Legal Division, Community Services Division, and Police and Fire Departments.

The Charter also sets forth certain procedures relating to financial operations of the City, including but not limited to, the preparation, adoption and administration of the City budget, the adoption of supplemental and emergency appropriations, the reduction of and transfer of appropriations, (with the limitation that no appropriation for debt service on bonds of the city may be reduced or transferred) and the provision of a five year capital outlay program. The City is empowered to incur debt in accordance with the City Charter and the constitution and statutes of the State of Louisiana.

The City owns and operates its own Utilities System consisting of a combined electric power and a light plan and system, waterworks plant and system, gas system and wastewater plant and system. The City also owns and operates its own Municipal Transit and Sanitation systems.

ECONOMY

Alexandria's economy is based upon agriculture and timber production, wholesale and retail trade, services and public sector activity. Unlike some other areas of Louisiana, it is not dependent on the oil and gas industries. Located in the fertile Red River Valley, the Alexandria area is considered as some of the best farm and timberland in the country.

Alexandria's importance in the trade sector has been enhanced by the addition of the two new regional shopping malls within the City limits. The City's per capital retail sales rate continues to reflect that Alexandria is the principal location to do business in Central Louisiana.

The vitality of Alexandria's service sector is evidenced by six major medical facilities, two four year colleges, two T.V. stations, two newspapers and 10 radio stations. The conversion of the Rapides Regional Medical Center from a public to a private facility caused a significant increase in the taxable assessed valuation of the City in 1995.

Capitalizing on Alexandria's historic and central location, a healthy tourism sector has been established with almost 2,000 guest rooms available in the City and Convention Center combined seating capacity of approximately 9,000. Hotel occupancy in Alexandria rose from 65.1% in 1994 to 66.5% in 1995 according to PKF Consulting.

The City has had underway since 1979 a major downtown redevelopment effort. Instigated by a \$1,250,000 pledge from the City of Alexandria, private and public sector investment in projects has exceeded \$100 million in the downtown area. Growth of the City outside of the central business district continues to be strong with the addition of new retail space, apartment development, residential and commercial development. There are currently three new assisted living apartment complexes currently under construction in Alexandria.

Construction of the \$1 billion I-49 project was completed in 1996. I-49 includes 4.19 miles of interstate highways, an interchange at U.S. Highway 71, highway ramps, downtown street underpass (related to the relocation of the Missouri-Pacific Railroad from Lee Street to Elliott Street), the Sugar House Road overpass, and the rebuilding of Fulton and Casson Streets. In addition, the Corps of Engineers completed the \$1.7 billion Red River Navigation Project which connected Shreveport with the Mississippi River. This completion of this project and the development at the England Economic and Industrial Park has been a boost to development at the England Economic and Industrial Park has been a boost to development at the Port of Alexandria.

The December, 1992 closure of England Air Force Base prompted the creation of the England Economic and Industrial Development District (England Authority). The England Authority is responsible for the commercial and industrial development of the base through the reuse of the land infrastructure improvements. Commercial aviation was moved during the Summer of 1996 from Esler Regional Airport to England International Airport. They provide transportation through the use of commuter airlines who furnish regularly scheduled flights through the use of commuter airlines who furnish regularly scheduled flight from/ to Dallas/Ft. Worth, Houston, New Orleans, Monroe, Shreveport and Memphis.

CULTURE, RECREATION AND TOURISM

In October of 1996 the City of Alexandria opened the Alexandria Riverfront Center. This facility offers 6,200 theater style seating capacity, space for 380 indoor booths, over 93,000 square feet of indoor exhibition space and an additional 12,150 square feet of covered outdoor exhibition area. A three story parking garage adjacent to the new center was constructed in the Fall of 1997. The City of Alexandria provided \$1.25 million dollars toward the construction of a \$2.6 million River Oaks Artists Studio. Construction began during the Fall of 1997. The Rapides Foundation has committed to providing \$4 million toward the construction of a new Performing Arts Complex to be located adjacent to the new River Oaks Artists Studio. Renovation of the Alexandria Museum of Art located directly behind City Hall and just down the street from the Riverfront Center will be completed during the Fall of 1997.

The City is in the process of constructing a sports complex, consisting of 12 lighted ball fields, 19 soccer fields, a jogging trail, tennis courts, and parking for over 1,000 cars. Completion is expected in the Fall of 2003.

In the Alexandria area, tourists visit historical sites such as the Kent Plantation House, built in 1776; the renovated Hotel Bentley, which opened in 1908, and was the place where Generals Eisenhower, Clark and Patton planned battle strategies; the Alexandria Visual Arts Museum; the Alexandria Historical and Genealogical Library and Museum; the Louisiana Seminary Site, first home of Louisiana State University, opened in 1860 with William Tecumseh Sherman as headmaster. Other attractions included but are not limited, the Alexandria Zoological Park; recreational areas in the vicinity such as Valentine Lake, Cotile, Kincaide, Indian Creek, and Kees Parks; the Azalea Trail; Hot Wells Health Resort; Rapides Parish Coliseum; churches such as St. Francis Xavier Cathedral, Mount Olivet Church, Trinity Episcopal Church built in 1953. River Oaks Square is the site of painters, weavers, sculptors and stained glass artists creating and exhibiting their works of art.

Recreational opportunities abound in the Alexandria area with over 100 civic clubs and organizations, 26 ball fields, 14 local parks, including the Alexandria Zoological Park, theaters at Louisiana College, LSU-A and the City Park Players, and semi-professional baseball at Bringham Stadium. Alexandria also hosts several "celebrations" including Cenlbration, Christmas lighting attractions and parades, Mardi Gras parades, ... There are wonderful opportunities for visitors to our area to have a memorable experience.

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**2021-2022 ANNUAL BUDGET
FINANCIAL AND STATISTICAL DATA
AS OF APRIL 30, 2021**

LARGEST UTILITY CUSTOMERS

ELECTRIC

Customer	Type of Business	Gross Sales
1. Rapides Regional Medical Center	Hospital	2,625,376
2. Christus St. Frances Cabrini	Hospital	2,316,397
3. Rapides Parish School Board	Political Subdivision	1,927,295
4. Wal-Mart	Retail	980,283
5. Central LA Surgical Hospital	Hospital	539,457
6. Alexandria Mall	Retail	517,026
7. Rapides Parish Police Jury	Political Subdivision	453,861
8. AFCO	Manufacturing	402,803
9. Louisiana Special Ed Center	Resident Facility	374,966
10. Sam's	Wholesaler	341,398
TOTAL		* 10,478,862
TOTAL ELECTRIC SALES		70,469,536

*Equals Approximately 15% of Total Electricity Sales

LARGEST UTILITY CUSTOMERS

GAS

Customer	Type of Business	Gross Sales
1. Union Tank Car	Manufacturing	835,349
2. Rapides Regional Medical Center	Hospital	338,469
3. Rapides Parish School Board	Political Subdivision	252,998
4. Diamond B Construction	Contractor	244,931
5. Christus St. Frances Cabrini	Hospital	210,600
6. AFCO Industries	Manufacturing	116,452
7. Central LA Surgical Hospital	Hospital	65,633
8. Louisiana Special Ed Center	Resident Facility	65,343
9. Rapides Parish Sheriff's Dept	Political Subdivision	59,618
10. Rapides Parish Police Jury	Political Subdivision	51,433
TOTAL		* 2,240,826
TOTAL GAS SALES		8,044,226

*Equals Approximately 28% of Total Gas Sales

**2021-2022 ANNUAL BUDGET
FINANCIAL AND STATISTICAL DATA
AS OF APRIL 30, 2021**

LARGEST UTILITY CUSTOMERS

WATER		
Customer	Type of Business	Gross Sales
1. Town of Woodworth	Political Subdivision	175,475
2. Rapides Regional Medical Center	Hospital	84,552
3. Alexandria Housing Authority	Political Subdivision	82,027
4. Rapides Island Water Association	Water District	53,447
5. Rapides Parish School Board	Political Subdivision	51,530
6. Christus St. Frances Cabrini	Hospital	40,923
7. W A Carruth Properties	Real Estate Management	24,816
8. Louisiana Special Ed Center	Resident Facility	24,743
9. Magnolia Trace Apartments	Real Estate Management	18,382
10. Rapides Parish Police Jury	Political Subdivision	17,953
TOTAL		* 573,848
TOTAL WATER SALES		<u>7,733,873</u>

*Equals Approximately 7% of Total Water Sales

LARGEST UTILITY CUSTOMERS

WASTEWATER		
Customer	Type of Business	Gross Sales
1. Rapides Parish Sewer District #1	Political Subdivision	151,816
2. Rapides Regional Medical Center	Hospital	134,761
3. LSUA	Univesity	114,072
4. Alexandria Housing Authority	Political Subdivision	109,881
5. Christus St. Frances Cabrini	Hospital	54,814
6. Rapides Parish School Board	Political Subdivision	51,175
7. W A Carruth Properties	Real Estate Management	44,969
8. Louisiana Special Ed Center	Resident Facility	37,298
9. Magnolia Trace Apartments	Real Estate Management	35,512
10. Rapides Parish Detention Center 2	Political Subdivision	29,251
TOTAL		* 763,349
TOTAL WASTEWATER SALES		<u>7,169,411</u>

*Equals Approximately 11% of Total Wastewater Sales

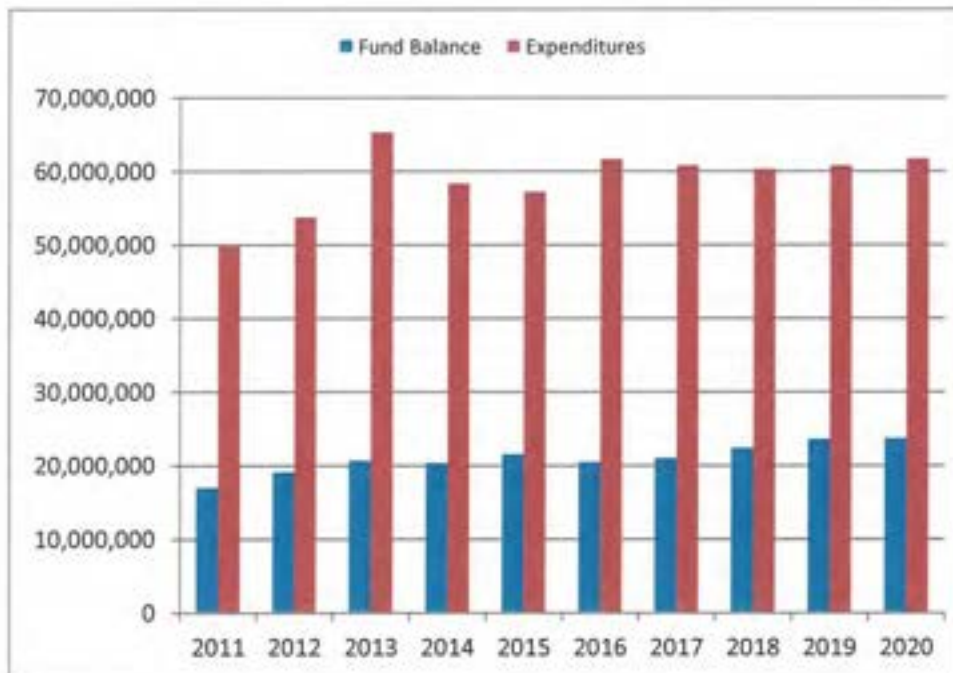
**2021-2022 ANNUAL BUDGET
FINANCIAL AND STATISTICAL DATA
AS OF APRIL 30, 2021**

GENERAL FUND

FUND BALANCE GROWTH

Fiscal Year	Fund Balance	Actual Expenditures	Percent of Budget
2011	16,978,192	49,783,196	34.10%
2012	19,074,361	53,738,581	35.49%
2013	20,632,474	65,240,290	31.63%
2014	20,297,480	58,326,877	34.80%
2015	21,522,023	57,201,010	37.63%
2016	20,438,434	61,617,747	33.17%
2017	20,929,562	60,761,671	34.45%
2018	22,347,382	60,266,580	37.08%
2019	23,539,827	60,733,475	38.76%
2020	23,626,896	61,702,022	38.29%

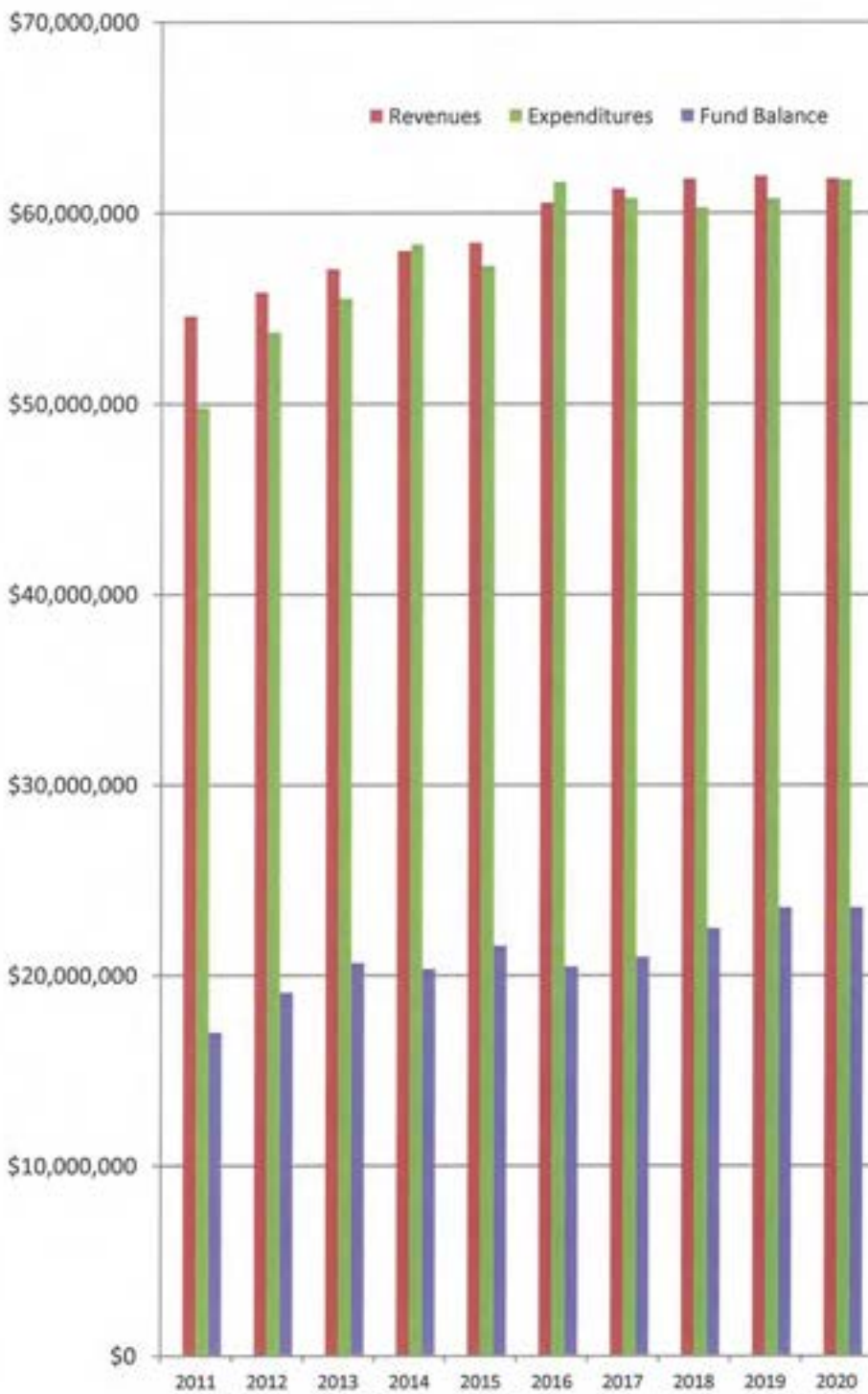
GENERAL FUND



2021-2022 ANNUAL BUDGET

GENERAL FUND

TEN YEAR HISTORY OF FUND BALANCE, REVENUES, & EXPENDITURES



CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET
REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 2011 THROUGH 2020

GENERAL FUND

DESCRIPTIONS	4-30-11 (Actual)	4-30-12 (Actual)	4-30-13 (Actual)	4-30-13 (Actual)
REVENUES:				
Taxes	3,283,250	3,198,187	3,291,022	39,618,991
Licenses and Permits	2,822,761	2,942,326	2,875,496	2,980,016
Intergovernmental	10,748,628	10,069,358	10,156,272	2,289,701
Charges for Services	186,072	236,088	357,971	349,191
Fines and Forfeitures	659,924	550,839	646,493	675,131
Investment Income	4,808	18,686	20,525	20,249
Other	739,996	677,254	950,811	579,974
Total Revenues	18,445,439	17,712,738	18,298,590	46,513,253
EXPENDITURES:				
Legislative	443,491	410,269	415,213	416,299
General Administration	3,388,255	2,961,260	4,881,950	5,514,973
Judicial	1,105,110	1,116,508	970,435	976,451
Finance	5,189,063	4,916,063	5,147,848	6,127,998
Planning and Development	1,881,071	1,857,102	2,041,069	1,191,189
Public Safety	25,857,315	25,889,398	27,000,874	27,746,834
Public Works	9,009,843	9,180,358	8,742,762	10,734,261
Debt Service	1,849,919	1,846,072	1,581,320	1,279,580
Total Expenditures	48,724,087	47,977,030	50,781,471	53,987,585
Excess/(Deficiency) of Revenues Over Expenditures	(30,278,648)	(30,264,292)	(32,482,881)	(7,474,332)
OTHER FINANCING SOURCES:				
Operating Transfers In	36,145,863	38,122,013	38,745,201	11,483,242
Operating Transfers Out	(1,059,106)	(5,761,553)	(4,708,819)	(4,339,293)
Total Other Sources/(Uses)	30,938,325	32,360,460	34,036,382	7,143,949
Excess/(Deficiency) of Revenues and Other Sources over Expenditures	4,808,127	2,096,168	1,553,501	(330,383)
Fund Balance, Beginning of the Year	12,170,066	16,978,193	19,074,361	20,627,862
Fund Balance Adjustments	0	0	0	0
Fund Balance/(Deficit), End of Year	16,978,193	19,074,361	20,627,862	20,297,479

Note: This is the general operating fund of the City and is used to account for operations traditionally associated with a city which are not required to be accounted for in another fund.

**2021-2022 ANNUAL BUDGET
REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 2011 THROUGH 2020**

GENERAL FUND						
4-30-15 (Actual)	4-30-16 (Actual)	4-30-17 (Actual)	4-30-18 (Actual)	4-30-19 (Actual)	4-30-20 (Actual)	TOTAL
33,357,377	34,802,549	34,230,322	34,881,057	35,536,503	34,817,165	256,796,423
3,174,057	3,140,840	3,014,712	3,133,239	3,139,204	3,004,739	30,227,390
10,572,580	10,722,559	10,863,874	10,839,489	10,623,206	11,143,027	98,048,694
313,160	272,294	220,963	275,230	300,260	332,868	2,844,097
515,753	517,779	450,182	375,027	354,534	308,428	5,054,090
21,885	53,204	91,219	101,133	177,572	138,879	648,160
846,794	862,542	1,059,749	1,436,914	782,641	737,037	8,653,712
48,801,606	50,371,767	49,931,021	50,822,089	50,893,920	50,482,143	402,272,566
343,803	364,355	407,334	477,021	440,009	515,595	4,233,389
6,724,249	6,882,692	9,112,616	7,670,755	8,310,715	7,734,836	63,182,301
983,235	939,971	1,018,840	1,071,316	1,140,235	1,173,840	10,485,941
5,433,813	5,356,975	5,010,145	4,975,725	5,039,070	5,116,900	52,313,420
1,156,257	1,075,844	1,088,083	916,909	915,658	849,977	12,973,159
25,946,626	26,135,016	28,364,037	28,663,479	27,190,342	27,481,098	268,075,019
10,788,587	12,137,541	11,891,518	11,800,771	11,091,818	10,841,766	106,219,225
1,272,795	1,272,795	1,278,472	1,280,837	1,280,641	1,282,756	14,225,187
52,849,165	54,165,189	58,171,045	54,856,813	55,408,488	54,996,768	531,717,641
(3,847,559)	(3,793,422)	(8,240,024)	(4,034,724)	(4,514,568)	(4,514,625)	(129,445,075)
9,623,947	10,147,517	11,321,780	10,959,023	11,032,000	10,905,000	188,485,606
(4,551,845)	(7,437,685)	(2,590,626)	(5,408,036)	(5,324,987)	(6,303,303)	(47,485,255)
5,072,102	2,709,832	8,731,154	5,550,987	5,707,013	4,601,697	141,000,351
1,224,543	(1,083,590)	491,130	1,516,263	1,192,445	87,072	11,555,276
20,297,479	21,522,022	20,438,432	20,929,562	22,445,825	23,539,827	12,170,086
0	0	0	0	(98,443)	0	(98,443)
21,522,022	20,438,432	20,929,562	22,445,825	23,539,827	23,626,899	23,626,899

CITY OF ALEXANDRIA

2021-2022 ANNUAL BUDGET
REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 2011 THROUGH 2020

SPECIAL REVENUE FUNDS

DESCRIPTIONS	4-30-11 (Actual)	4-30-12 (Actual)	4-30-13 (Actual)	4-30-14 (Actual)
REVENUES:				
Taxes	33,679,269	34,689,006	35,392,573	0
Intergovernmental	2,215,746	2,478,896	763,031	1,221,613
Fines and Forfeitures	0	0	0	256,664
Investment Income	2,102	823	549	348
Other	57,210	34,531	45,214	40,202
Total Revenues	35,954,327	37,203,256	36,201,367	1,520,827
EXPENDITURES:				
General Administration	0	0	0	0
Special Programs	2,234,603	2,488,542	786,121	1,765,691
Capital Outlay	0	0	0	0
Total Expenditures	2,234,603	2,488,542	786,121	1,765,691
Excess/(Deficiency) of Revenues Over Expenditures	33,719,724	34,714,714	35,415,246	(244,864)
OTHER FINANCING SOURCES:				
Operating Transfers In	18,192	28,020	13,825	1,999
Operating Transfers Out	-33,913,186	(34,684,536)	(35,387,962)	(158,664)
Total Other Sources/(Uses)	(33,894,994)	(34,656,516)	(35,374,137)	(156,665)
Excess/(Deficiency) of Revenues and Other Sources over Expenditures	(175,270)	58,198	41,109	(401,529)
Fund Balance, Beginning of the Year	1,304,016	1,128,746	1,186,944	1,228,053
Fund Balance Adjustments	0	0	0	0
Fund Balance/(Deficit), End of Year	1,128,746	1,186,944	1,228,053	826,524

Note: Special Revenue Funds are Funds that are required by law, ordinance, etc. to be accounted for separately. This history includes funds such as the Pre-Trial Intervention Fund, the Community Development Block Grant Fund, the HUD Emergency Shelter Fund, the HOME Fund, the Economic Development Hotel Fund, and the ARRA Fund.

**2021-2022 ANNUAL BUDGET
REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 2011 THROUGH 2020**

SPECIAL REVENUE FUNDS

4-30-15 (Actual)	4-30-16 (Actual)	4-30-17 (Actual)	4-30-18 (Actual)	4-30-19 (Actual)	4-30-20 (Actual)	TOTAL
0	0	0	0	0	0	103,760,848
1,081,939	570,575	668,621	818,025	573,958	915,130	11,287,534
841,176	384,818	291,223	306,320	250,905	192,578	2,525,684
229	3,949	7,183	7,860	11,876	9,791	44,710
32,154	43,687	7,112	74,178	54,039	6,718	395,045
1,935,498	1,003,029	974,139	1,206,383	890,778	1,124,217	118,013,621
0	0	0	0	0	0	0
1,159,685	684,353	805,013	906,925	578,311	915,132	12,324,376
0	0	0	0	0	0	0
1,159,685	684,353	805,013	906,925	578,311	915,132	12,324,376
775,813	318,676	169,126	299,458	312,467	209,085	105,689,445
19,101	0	30,571	1,768	3,552	(6,370)	110,658
(108,000)	(120,000)	(235,000)	(162,000)	(235,000)	(108,000)	(105,112,348)
(88,899)	(120,000)	(204,429)	(160,232)	(231,448)	(114,370)	(105,001,690)
686,914	198,676	(35,303)	139,226	81,019	94,715	687,755
826,524	1,513,438	1,712,114	1,676,811	1,816,037	1,897,056	1,304,016
0	0	0	0	0	0	0
1,513,438	1,712,114	1,676,811	1,816,037	1,897,056	1,991,771	1,991,771

2021-2022 ANNUAL BUDGET
REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 2011 THROUGH 2020

GENERAL DEBT SERVICE FUNDS

DESCRIPTIONS	4-30-11 (Actual)	4-30-12 (Actual)	4-30-13 (Actual)	4-30-14 (Actual)
REVENUES:				
Taxes	770,219	787,672	787,776	3,603,766
Investment Income	22,575	12,477	8,093	5,175
Total Revenues	792,794	800,149	795,869	3,608,941
EXPENDITURES:				
Principal Retirement	3,345,000	3,500,000	3,655,000	3,825,000
Interest	2,129,776	2,019,169	1,900,671	1,773,598
Paying Agent Fees	1,302	1,382	1,301	800
Other	0	0	0	0
Total Expenditures	5,476,078	5,520,551	5,556,972	5,599,398
Excess/(Deficiency) of Revenues Over Expenditures	(4,683,284)	(4,720,402)	(4,761,103)	(1,990,457)
OTHER FINANCING SOURCES:				
COI Proceeds/Bond Refunding Proceeds	0	0	0	0
Operating Transfers In	4,905,211	4,942,741	4,979,096	1,926,038
Operating Transfers Out	0	0	0	0
Total Other Sources/(Uses)	4,905,211	4,942,741	4,979,096	1,926,038
Excess/(Deficiency) of Revenues and Other Sources over Expenditures	221,927	222,339	217,993	(64,419)
Fund Balance, Beg of the Year	5,360,630	5,582,557	5,804,896	6,022,889
Fund Balance Adjustments	0	0	0	0
Fund Balance, End of Year	5,582,557	5,804,896	6,022,889	5,958,470

Note: These funds account for general obligation public improvement bonds, limited tax bonds, and sales tax bonds as they mature.

**2021-2022 ANNUAL BUDGET
REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 2011 THROUGH 2020**

GENERAL DEBT SERVICE FUNDS

4-30-15 (Actual)	4-30-16 (Actual)	4-30-17 (Actual)	4-30-18 (Actual)	4-30-19 (Actual)	4-30-20 (Actual)	TOTAL
2,855,722	2,960,255	2,832,998	2,818,766	2,726,362	2,846,567	22,990,103
3,788	2,278	224	2,215	13,713	17,133	87,671
2,859,510	2,962,533	2,833,222	2,820,981	2,740,075	2,863,700	23,077,774
3,220,000	21,345,793	3,570,000	3,770,000	1,985,000	2,065,000	50,280,793
1,433,770	1,414,656	1,056,966	945,600	799,675	736,275	14,210,176
10,319,134	1,402	1,600	1,600	1,800	800	10,331,121
0	0	0	0	0	0	0
14,972,904	22,781,851	4,628,586	4,717,200	2,786,475	2,802,075	74,822,090
(12,113,394)	(19,799,318)	(1,795,364)	(1,896,219)	(46,400)	61,625	(51,744,316)
7,596,268	17,402,576	0	0	0	0	24,998,844
4,875,211	2,196,477	1,942,000	1,566,238	0	0	27,333,012
(2,943,111)	(238,521)	0	0	0	0	(3,181,632)
9,528,368	19,360,532	1,942,000	1,566,238	0	0	49,150,224
(2,585,026)	(438,786)	146,636	(329,981)	(46,400)	61,625	(2,594,092)
5,968,470	3,373,444	2,934,658	3,081,294	2,751,313	2,704,913	5,360,630
0	0	0	0	0	0	0
3,373,444	2,934,658	3,081,294	2,751,313	2,704,913	2,766,538	2,766,538

2021-2022 ANNUAL BUDGET
REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 2011 THROUGH 2020

COMBINED CAPITAL PROJECTS

DESCRIPTIONS	4-30-11 (Actual)	4-30-12 (Actual)	4-30-13 (Actual)	4-30-14 (Actual)
REVENUES:				
Taxes	0	0	0	7,713,069
Intergovernmental	241,654	635,473	3,843,920	1,022,961
Investment Income	211,962	117,049	128,858	88,423
Other	4,089,918	4,121,484	4,337,679	0
Total Revenues	4,523,534	4,874,006	8,310,457	8,824,453
EXPENDITURES:				
General Government	0	0	0	0
Public Safety	0	0	0	0
Public Works	14,352,335	7,041,866	17,449,760	8,877,898
Parks and Recreation	0	0	0	0
Public Facilities	0	0	0	0
Municipal Bus System	0	0	0	0
Utility System	0	0	0	0
Sanitation Fund	0	0	0	0
Other	0	0	0	0
Total Expenditures	14,352,335	7,041,866	17,449,760	8,877,898
Excess/(Deficiency) of Revenues Over Expenditures	(9,828,801)	(2,167,860)	(9,139,303)	(53,445)
OTHER FINANCING SOURCES/(USES):				
Bond Proceeds (Net)	0	0	0	0
COI Proceeds	0	0	0	0
Land Sales	0	0	0	0
Operating Transfers In	3,974,842	3,996,581	4,109,149	100,000
Operating Transfers Out	(2,339,427)	(2,674,132)	(3,172,614)	(2,338,092)
Total Other Sources/(Uses)	1,635,415	1,322,449	936,535	(2,238,092)
Excess/(Deficiency) of Revenues and Other sources over Expenditures	(8,193,386)	(845,411)	(8,202,768)	(2,291,537)
Fund Balance, Beg of the Year	47,676,737	39,483,351	38,637,940	30,435,172
Change in Designated Fund Balance Audit Adjustments to Beg Fund Balance				507,352
Fund Balance, End of the Year	39,483,351	38,637,940	30,435,172	28,650,987

Note: This schedule combines the activities of all General Capital Projects Funds.

**2021-2022 ANNUAL BUDGET
REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 2011 THROUGH 2020**

COMBINED CAPITAL PROJECTS

4-30-15 (Actual)	4-30-16 (Actual)	4-30-17 (Actual)	4-30-18 (Actual)	4-30-19 (Actual)	4-30-20 (Actual)	TOTAL
9,120,290	9,408,645	9,623,429	9,786,008	10,002,360	9,920,111	65,573,912
1,557,581	820,508	1,967,314	1,503,232	1,915,964	768,192	14,276,799
82,547	112,953	210,606	199,471	298,138	258,453	1,708,460
0	0	0	0	755,439	1,239,377	14,523,897
10,760,418	10,342,106	11,801,349	11,488,711	12,971,901	12,186,133	96,083,068
0	0	0	0	0	0	0
0	0	0	0	0	0	0
14,066,889	5,348,299	11,367,035	9,016,007	11,378,968	6,066,392	104,965,449
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
14,066,889	5,348,299	11,367,035	9,016,007	11,378,968	6,066,392	104,965,449
(3,306,471)	4,993,807	434,314	2,472,704	1,592,933	6,119,741	(8,882,381)
0	0	0	0	0	0	0
0	0	0	0	0	0	0
1,100,000	1,000,000	0	0	0	0	2,100,000
119,101	100,000	100,000	99,996	173,700	100,000	12,873,369
(2,425,065)	(2,384,571)	(2,385,971)	(2,165,096)	(417,301)	(413,634)	(20,715,903)
(1,205,964)	(1,284,571)	(2,285,971)	(2,065,100)	(243,601)	(313,634)	(5,742,534)
(4,512,435)	3,709,236	(1,851,657)	407,604	1,349,332	5,806,107	(14,624,915)
28,660,987	24,138,552	27,847,788	25,996,131	26,403,735	27,753,067	47,676,737
						507,352
24,138,552	27,847,788	25,996,131	26,403,735	27,753,067	33,559,174	33,559,174

2021-2022 ANNUAL BUDGET
REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 2011 THROUGH 2020

COMBINED ENTERPRISE FUNDS

DESCRIPTIONS	4-30-11 (Actual)	4-30-12 (Actual)	4-30-13 (Actual)	4-30-14 (Actual)
OPERATING REVENUES:				
Charges for Services	105,625,033	103,898,516	99,264,998	103,602,327
Other	220,649	235,232	298,243	216,025
Total Operating Revenues	105,845,682	104,133,748	99,563,241	103,818,352
OPERATING EXPENSES:				
Production/Distribution/Treatment	56,415,128	49,794,427	43,600,716	53,578,607
Utility Rebates	0	0	0	0
Cost of Service	3,233,286	29,407,469	29,229,743	29,315,217
General and Administrative	30,440,744	4,051,900	5,861,134	7,430,786
Depreciation	8,370,717	8,466,271	8,264,714	8,226,658
Total Operating Expenses	98,459,875	91,720,067	86,956,307	98,551,268
Operating Income (Loss)	7,385,807	12,413,681	12,606,934	5,267,084
NONOPERATING REVENUES/(EXPENSES):				
Property Taxes				
Grant Revenue	1,145,067	824,485	834,007	1,181,726
Investment Income	120,518	83,216	111,817	99,771
Non-operating Expenses	(1,642,512)	(1,575,247)	(1,539,839)	(2,963,529)
Total Nonoperating	(376,907)	(667,546)	(594,015)	(1,682,032)
Income/(Loss) Before Transfers	7,008,900	11,746,135	12,012,919	3,585,052
Operating Transfers In/(Out):	(8,646,469)	(8,112,252)	(6,805,089)	(9,632,808)
Extraordinary Loss-Early Ext of Debt	0	0	0	0
Special Item - Abandon Project	0	1,898,286	0	0
Bond Issuance Premium	0	0	0	1,627,635
Capital Contributions	889,864	2,276,986	4,093,232	580,570
Change in Net Position	(747,705)	7,809,155	9,301,062	(3,839,551)
Net Position, Beg of Year	114,723,000	113,975,295	121,784,450	130,834,204
Net Position Adjustments	0	0	(251,308)	0
Net Position, End of Year	113,975,295	121,784,450	130,834,204	126,994,653

Note: These funds account for the activities of the Utility System, the Sanitation Fund, the Zoo Fund, the Golf Course Fund, and the Municipal Transit Fund.

**2021-2022 ANNUAL BUDGET
REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 2011 THROUGH 2020**

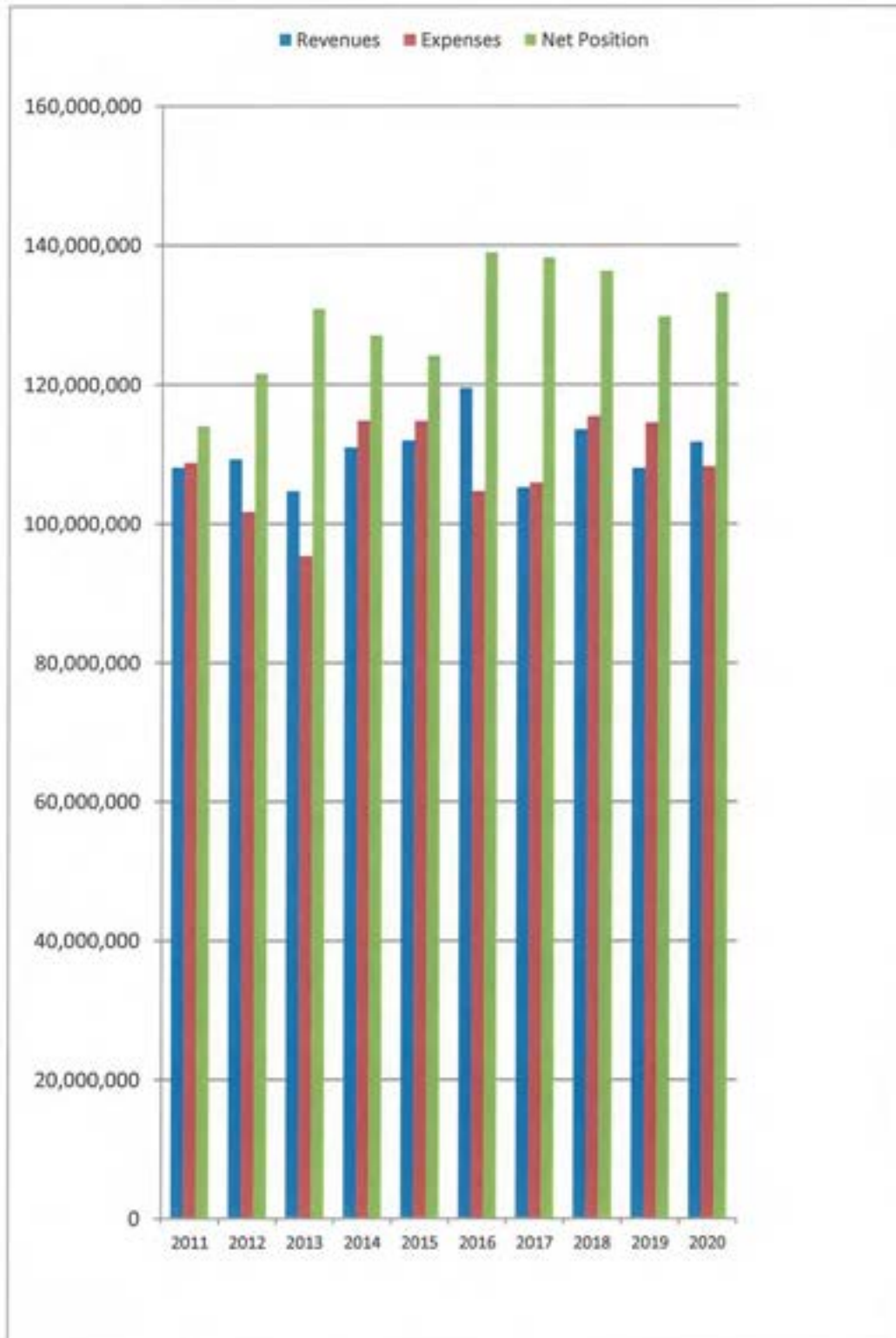
COMBINED ENTERPRISE FUNDS

4-30-15 (Actual)	4-30-16 (Actual)	4-30-17 (Actual)	4-30-18 (Actual)	4-30-19 (Actual)	4-30-20 (Actual)	TOTAL
109,147,906	108,150,938	101,083,577	106,762,581	104,966,300	103,093,727	1,043,595,901
205,169	6,668,736	575,079	207,912	137,766	173,225	8,938,036
109,353,075	112,819,672	101,658,656	106,970,493	105,104,066	103,266,952	1,052,533,937
54,528,888	37,587,636	36,808,905	39,637,453	40,904,054	34,763,179	447,618,993
0	0	0	6,008,261	279,598	125,873	6,413,732
28,962,107	30,478,809	34,060,012	34,996,383	38,508,390	34,684,137	292,875,553
7,177,888	5,680,752	4,887,391	5,827,806	4,875,825	4,749,896	80,983,922
9,013,643	9,313,178	12,331,295	12,773,134	13,132,123	13,128,697	103,020,430
99,682,326	83,060,375	88,087,603	99,243,037	97,699,990	87,451,782	930,912,630
9,670,749	29,759,297	13,571,053	7,727,456	7,404,076	15,815,170	121,621,307
1,127,494	1,146,571	1,191,243	1,207,372	1,219,945	1,235,048	7,127,673
869,882	1,137,124	1,149,160	1,122,326	958,595	718,022	9,940,434
126,093	153,329	265,737	322,970	558,214	460,190	2,301,855
(5,578,249)	(6,482,573)	(7,000,605)	(6,935,441)	(6,996,904)	(6,728,995)	(47,441,894)
(3,452,780)	(4,045,549)	(4,394,445)	(4,282,773)	(4,260,150)	(4,315,735)	(28,071,932)
6,217,969	25,713,748	9,176,608	3,444,683	3,143,926	11,499,435	93,549,375
(8,274,298)	(9,257,212)	(10,787,486)	(9,254,161)	(9,814,264)	(8,018,181)	(88,602,220)
0	0	0	0	0	0	0
(1,220,135)	0	0	0	0	0	678,151
0	0	0	0	0	0	1,627,635
410,607	297,212	869,587	3,872,563	106,417	10,535	13,407,573
(2,865,857)	16,753,748	(741,291)	(1,936,915)	(6,563,921)	3,491,789	20,660,514
126,994,653	122,191,141	138,944,889	138,203,598	136,266,683	129,702,762	114,723,000
(1,937,655)	0	0	0	0	0	(2,188,963)
122,191,141	138,944,889	138,203,598	138,266,683	129,702,762	133,194,551	133,194,551

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**2021-2022 ANNUAL BUDGET
COMBINED ENTERPRISE FUNDS**

TEN YEAR HISTORY OF NET POSITION, REVENUES, & EXPENSE

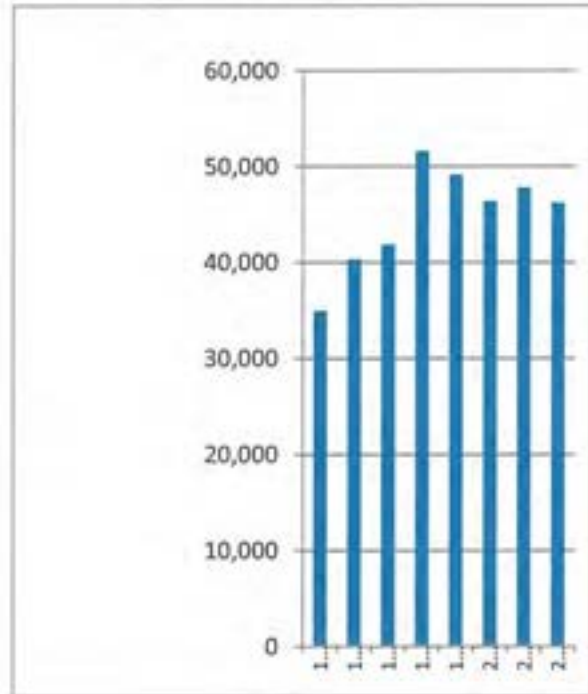


**2021-2022 ANNUAL BUDGET
FINANCIAL AND STATISTICAL DATA
AS OF APRIL 30, 2020**

POPULATION

The following is the population of the City of Alexandria:

Year	Population	Source
1950	34,913	U.S. Census
1960	40,279	U.S. Census
1970	41,811	U.S. Census
1980	51,565	U.S. Census
1990	49,087	U.S. Census
2000	46,342	U.S. Census
2010	47,723	U.S. Census
2020	46,180	U.S. Census estimate



LARGEST EMPLOYERS

The ten largest employers located in and around Alexandria and the number of employees is as follows:

Employer	Type of Business	Total
1 Rapides School Board	Education	3,000
2 Christus St. Frances Cabrini Hospital	Medical	1,247
3 Rapides Regional	Medical	1,200
4 VA Medical Center	Medical	925
5 City of Alexandria	Government	900
6 Union Tank	Manufacturing	620
7 Proctor & Gamble	Manufacturing	600
8 Central Louisiana State Hospital	Mental Health Care ¹	550
9 Camp Beauregard	Military	405
10 Rapides Parish Sheriff's Dept	Government	325
	Total	9,772

Source: England Airpark

**2021-2022 ANNUAL BUDGET
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LEADING PROPERTY TAXPAYERS

The ten largest property taxpayers of Alexandria and their 2018 assessed valuation is as follows:

Taxpayer	Type of Business	Assessed Valuation
1. Central LA Healthcare System, LP	Hospital	11,637,178
2. Red River Bank	Bank	7,955,270
3. Stella Jones Corporation	Wood Products	6,865,252
4. Rapides Regional Medical Center	Medical Facilities	4,624,359
5. Union Pacific	Railroad	4,266,550
6. Alexandria Mall LLC	Retail	3,281,500
7. Alexandria Lincoln Road LLC	Shopping Center	2,166,100
8. CLASC Building LLC	Medical Facilities	2,162,300
9. Southern Chevrolet	Auto Dealer	2,161,430
10. Bell South Communications	Utility	2,134,002
	Total	* 47,253,941

* Equals approximately 11.61% of the total assessed valuation of Alexandria for 2018.

ASSESSED VALUATION

The assessed valuation of property in Alexandria, all of which is taxable for municipal purposes is as follows:

Tax Year Year	Fiscal Year	Assessed Valuation	Increase/(Decrease)	
			Amount	Percentage
2012	2013	366,401,651	49,539	0.0%
2013	2014	372,299,033	5,897,382	1.6%
2014	2015	375,831,271	3,532,238	0.9%
2015	2016	380,516,599	4,685,328	1.2%
2016	2017	393,792,039	13,275,440	3.5%
2017	2018	399,124,251	5,332,212	1.4%
2018	2019	403,280,627	4,156,376	1.0%
2019	2020	408,273,174	4,992,547	1.2%
2020	2021	413,300,276	5,027,102	1.2%

A breakdown of the 2020 assessed valuation of property classification is as follows:

Real Estate	307,291,090
Personal Property	96,283,376
Public Service Property	9,725,810
	<u>413,300,276</u>

CITY OF ALEXANDRIA

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SALES TAX COLLECTIONS

The following table reflects the 1976 sales tax collections for the past ten years.

Fiscal		Percentage Inc/Dec
Year	Amount	
2011	13,471,982	-1.5%
2012	13,876,909	3.0%
2013	14,157,237	2.0%
2014	14,759,638	4.3%
2015	14,706,527	-0.4%
2016	15,335,867	4.3%
2017	15,002,574	-2.2%
2018	15,187,811	1.2%
2019	15,319,935	0.9%
2020	15,270,348	-0.3%

MILLAGE RATES

The following is the ten year history of millage rates from 2011 to 2020:

FYE April 30	General Purpose	Debt Service	Capital Improvements	Zoo & Recreation	Total
2011	6.83	2.15	11.25	0.00	20.23
2012	6.83	2.15	11.25	0.00	20.23
2013	6.83	2.15	11.25	0.00	20.23
2014	6.83	0.00	11.25	6.00	24.08
2015	6.93	0.00	11.25	6.00	24.18
2016	6.98	0.00	11.51	6.05	24.54
2017	6.98	0.00	11.51	6.05	24.54
2018	6.98	0.00	11.51	6.05	24.54
2019	6.98	0.00	11.51	6.05	24.54
2020	6.98	0.00	11.51	6.05	24.54
Ten Year Avg	6.92	0.65	11.38	4.23	23.17

SOURCE: City Business Office

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TAX COLLECTION RECORD

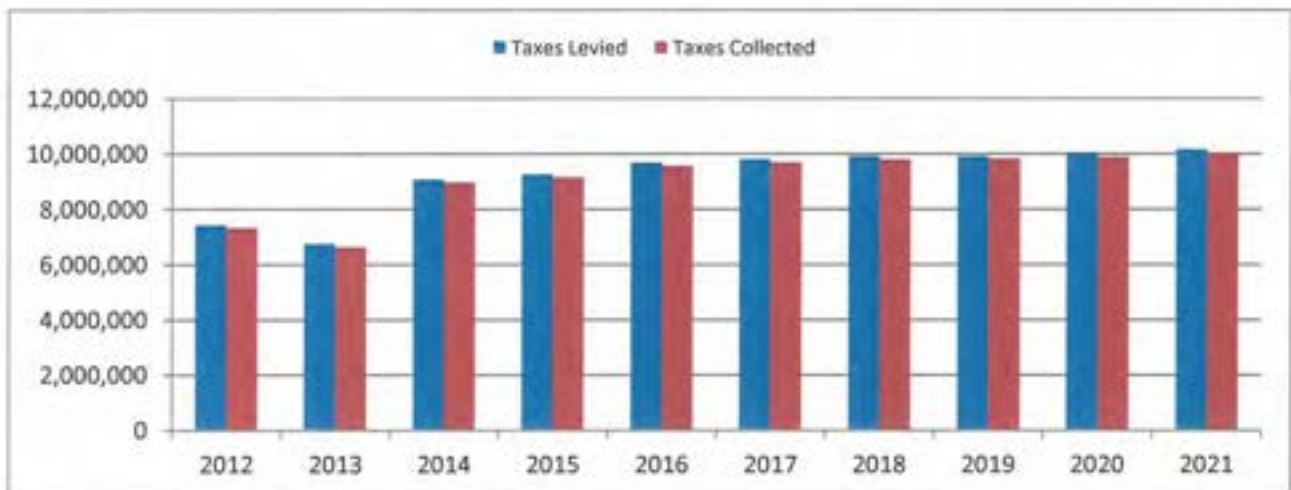
The City's ad valorem tax collections for the past ten years:

Fiscal Year	Taxes Levied	Total Collected	Percent Collected	Taxes Over/(Short)
2012	7,412,346	7,318,612	98.74%	93,734
2013	6,731,197	6,618,770	98.33%	112,427
2014	9,050,048	8,960,021	99.01%	64,190
2015	9,241,395	9,142,055	98.93%	99,340
2016	9,663,715	9,558,657	98.91%	105,058
2017	9,794,567	9,688,311	98.92%	106,256
2018	9,896,564	9,790,308	98.93%	106,256
2019	9,896,464	9,822,454	99.25%	74,010
2020	10,019,081	9,888,791	98.70%	130,290
2021	10,149,437	10,019,282	98.72%	130,155
Total				<u>1,021,716</u>

Ten year cumulative collection average 98.84%

SOURCE: City Business Office

AD VALOREM TAXES LEVIED & COLLECTED



CITY OF ALEXANDRIA