



City of Alexandria
Annual Budget
2019-2020



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Alexandria
Louisiana**

For the Fiscal Year Beginning

May 1, 2018

Christopher P. Morrill

Executive Director

2019-2020 ANNUAL BUDGET

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***CITY OF ALEXANDRIA
ELECTED OFFICIALS
2019 - 2020***

EXECUTIVE

Jeffrey W. Hall

Mayor

LEGISLATIVE

Ronald Dejoie

Gerber Porter

Jules Green

Harry Silver

Chuck Fowler

Jim Villard

Joseph Fuller

District One

District Two

District Three

District Four

District Five

At-Large

At-Large

JUDICIAL

Richard Starling, Jr.

Jerome Hopewell

City Judge

City Marshal

***CITY OF ALEXANDRIA
EXECUTIVE OFFICERS
2019 - 2020***

Susan Broussard	Chief of Staff
T. J. Nash	Director of Community Services
Jerrold King	Police Chief
Larry King	Fire Chief
Michael Marcotte	Director of Utilities
Monza Williams	Director of Human Resources
David Williams	City Attorney
David Crutchfield	Director of Finance
Robert Weeks	Director of Planning
Merriell Lawson	Director of Public Works
Daryl Terry	Commissioner of Public Safety

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March 15, 2019

Councilman Jules Green, Vice-President/Presiding President
Members of the Council, City of Alexandria
Post Office Box 71
Alexandria, LA 71309-0071

Dear Councilmen:

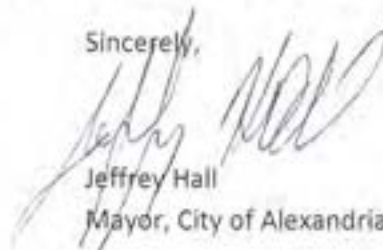
In accordance with Section 5-03 of the Home Rule Charter, Local Act 504 of the State of Louisiana and the policy provisions set forth by the Alexandria City Council, I am pleased to submit the operating and capital budgets for fiscal year 2019-2020.

The 2019-2020 operational budget document outlines the financial plan for the city and identifies major budgetary and operational targets that provide essential services and support enhanced quality of life for our citizens. The overall goal of the operating budget is to facilitate long-term financial sustainability, ensure the prudent use of public funds, and to operate effectively and efficiently on a day-to-day basis.

This budget was prepared using conservative projections for revenues and expenditures. It reflects the prioritization of many diverse needs and desires considered by this Administration as we continue to focus on fiscal transparency and financial stewardship of public funds. In order to maintain morale and to reward great employee service, we are recommending an across-the-board pay adjustment of 2% to be applied permanently for qualified classified and unclassified employees in compliance with requisite guidelines and policies.

The 2019-2020 capital budget focuses primarily on utility infrastructure improvements throughout the City of Alexandria as well as support for various Downtown Alexandria revitalization initiatives. Through inclusive leadership, participatory management practices, and a dedicated and diverse workforce, our City of Alexandria team is committed to providing exceptional and responsive governmental services.

Sincerely,



Jeffrey Hall
Mayor, City of Alexandria

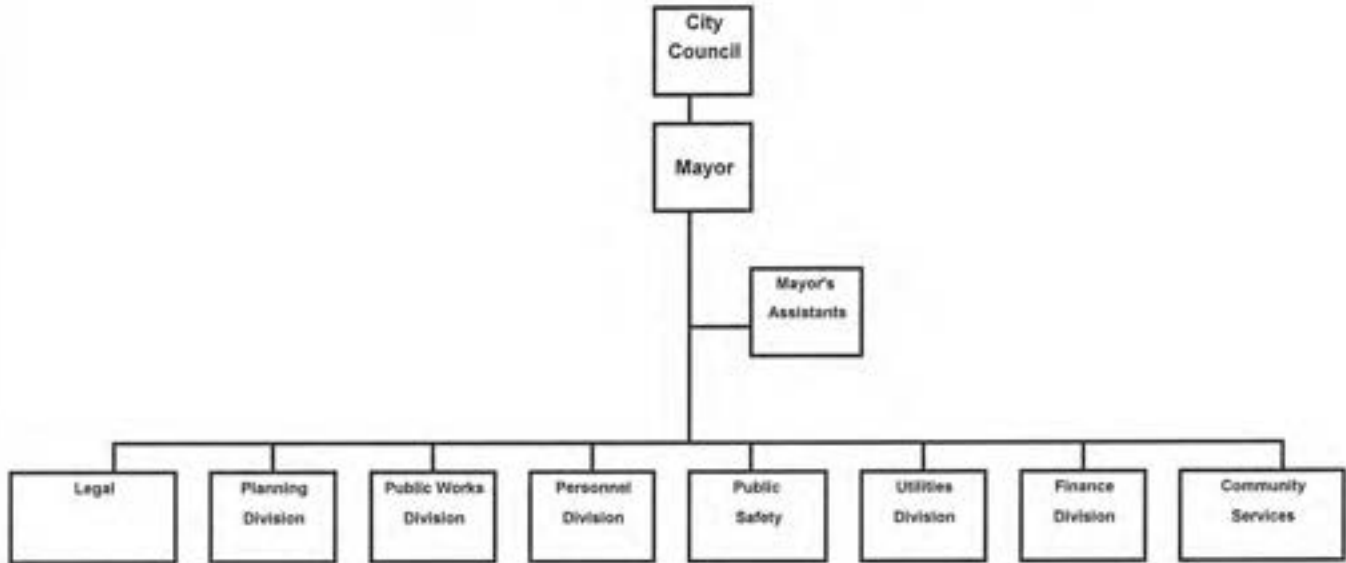
Jeffrey W. Hall
Mayor



Office of the Mayor
Post Office Box 71
Alexandria, Louisiana 71309-0071
Tel (318) 449-5000 · Fax (318) 449-5229
e-mail: mayor@cityofalex.com

CITY OF ALEXANDRIA

Organizational Chart



CITY OF ALEXANDRIA STRUCTURE AND BUDGETARY ORGANIZATION

ORGANIZATION

The City of Alexandria was founded in 1785 and incorporated in 1819. In 1977, the current City Charter was adopted, which established a Mayor-Council form of government consisting of a full time Mayor and seven Councilmen, five of which are elected from districts and two of which are elected at-large.

The City provides a full range of municipal services, including police, fire protection, street and drainage systems, refuse collection, parks and recreation, planning and zoning, public transportation, community development programs, and electric, gas, water, and sewerage services.

An organization chart showing all City entities is provided on the preceding page.

BUDGETARY STRUCTURE

The financial transactions of the City are budgeted and recorded in individual funds categorized as follows: Governmental Fund Type, Proprietary Fund and Fiduciary Fund Type. The funds listed under each category are as follows:

GOVERNMENTAL FUND TYPES: Governmental funds are used to account for all or most of the City's general activities and are budgeted bases on the modified accrual basis of accounting.

1.) GENERAL FUND

The General Fund is the general operating fund of the City and is used to account for operations traditionally associated with a city which are not required to be accounted for in another fund. This fund is used to account for the activities of elected officials, general administration, finance, public works, planning, and public safety.

2.) SPECIAL REVENUE FUNDS

Special revenue Funds are used to account for the proceeds of specific revenue sources which by law are designated to finance particular functions or activities of government.

Special revenue funds within the budget include the Pre Trial Intervention (PTI) Fund.

3.) DEBT SERVICE FUNDS

Debt Service Funds account for the accumulation of resources for, and the payment of, general governmental long-term debt principal and interest. These funds are funded principally from property taxes and sales tax revenue bonds.

4.) CAPITAL PROJECTS FUNDS

The Capital Projects Funds account for financial resources to be used for the acquisition or construction of major capital facilities/infrastructure. The annual Capital Improvements Program is published in a separate

documents and more fully details the funds' activities.

PROPRIETARY FUND TYPES: Proprietary funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary and useful for sound financial administration.

The City budgets proprietary type funds using the accrual basis of accounting except in its treatment of capital expenditures and debt service.

1.) **ENTERPRISE FUNDS**

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprise, in that costs of providing goods or services to the general public are financed through user charges. Enterprise Funds contained in this budget are:

- a) Electric, Gas, Water and Sewer System
- b) Municipal Transit System (Atrans)
- c) Sanitation System
- d) Zoo Fund
- e) Golf Course Fund

2. **INTERNAL SERVICE FUNDS**

Internal Service Funds are used to account for the cost of goods or services provided by one department to the other departments and generally accounted as an Enterprise Fund. The Internal Service Funds in this budget are:

- a) Risk Management Fund
- b) Employee Benefits Fund
- c) Unemployment Benefit Fund

FIDUCIARY FUND TYPES: Fiduciary funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the City. The Annual Report includes the City's three pension funds: City, Police, and Fire; however, for budgetary purposes, these funds are controlled by the individual retirement boards and are not considered a part of the City's budget process.

CITY OF ALEXANDRIA LEGAL REQUIREMENTS

BUDGET SUBMISSION

The City Charter requires the Mayor to submit a proposed budget to the Council at least forty-five (45) days prior to the beginning of each fiscal year. After submission of the budget, the council holds a public hearing, at which time all interested persons are given an opportunity to be heard. The budget is finally adopted no later than the twenty-seventh (27) day of the last month of the fiscal year (Sec. 5-02).

The City's fiscal year is May 1 - April 30.

BUDGET ADMINISTRATION

Responsibility for administering the annual budget is the Mayor's.

No payment shall be made or obligation incurred against any allotments or appropriations except in accordance with appropriations duly made and unless the Mayor or his designee first certifies that there is a sufficient unencumbered balance and that the funds will be available to cover the claim or meet the obligation when it becomes due and payable. (Sec. 5-04)

BUDGET AMENDMENTS

Budget Amendments are changes to the original budget ordinance that affect different programs or functions or division, department, office or agency (cost centers).

During the year, the Mayor may certify to the Council that additional revenues are available and present a budget amendment to appropriate these revenues. If at any time during the year it appears that the revenues available will be insufficient to meet the amount appropriated, he shall report to the Council without delay, indicated the amount of the deficit, any remedial action taken by him and his recommendations as to other steps to be taken. (Sec. 5-05)

To meet a public emergency affecting life, health, property or the public peace, the Council may adopt an emergency ordinance at the meeting in which it is introduced. (Sec. 5-05)

At any time during the fiscal year, the Mayor may transfer part or all of any unencumbered appropriations balance only within the same program or function of a division, department, office or agency. (Sec. 5-05)

LAPSE OF APPROPRIATIONS

Every appropriation, except an appropriation for the capital expenditure, shall lapse at the close of the fiscal year to the extent that it has not been expended or encumbered. An appropriation for a capital expenditure shall continue in force until the purpose for which it was made has been accomplished or abandoned; the purpose of any such appropriation shall be deemed abandoned if three (3) years pass without any disbursement from or encumbrance of the appropriations.

(Sec. 5-06)

CITY OF ALEXANDRIA METHODS OF FINANCING INFRASTRUCTURE

Infrastructure refers to public facilities such as roads, bridges, sidewalks, public buildings, mass transit facilities, sewer systems, etc. The following will describe some of the methods which may be or has been utilized by the City of Alexandria to finance the maintenance and expansion of the City's infrastructure.

GENERAL OBLIGATION BONDS

General Obligation (GO) Bonds are backed by the full faith and credit of the City of Alexandria and require voter approval before they can be issued. GO Bonds are secured by a tax levy. The City of Alexandria's debt limit on GO Bonds has been established by state law. LRS 39:562 states GO Bonds may be issued for up to ten percent (10%) of the assessed valuation for any single authorized purpose or thirty-five (35%) of the assessed valuation for all purposed.

REVENUE BONDS

Revenue bonds are serviced from the revenues of a particular enterprise or revenue source. The City of Alexandria primarily issued two types of revenue bonds:

Sales Tax Bonds

Sales Tax Bonds are secured by the revenues received from sales taxes levied by the City of Alexandria. The City is allowed to issue Sales Tax Bonds as long as the annual debt service does not exceed 75% of the estimated sales tax collections for the current year. The City has substantial bonding capacity which varies from time to time depending upon levels of sales tax collections.

Utility Revenue Bonds

Utility Revenue Bonds are secured by the revenues received from the City of Alexandria's Utility Systems. There are no statutory limitations on the amount of bonds that can be issued. Additional Revenue Bonds may be issued after holding or election.

Certificate of Indebtedness (COI)

Certificate of Indebtedness are loans made to the City of Alexandria by financial institution. COIs are secured by excess revenues. The city can issue COIs as long as they are secured by excess revenues of the City above the statutory, necessary and usual charges in each year. The maximum annual debt service on these certificates in any future year may not exceed the budgeted excess revenues for the current year. The City's borrowing capacity varies from time to time depending upon budgeted revenues.

CITY OF ALEXANDRIA STATEMENT OF BUDGETARY POLICIES

Currently the City of Alexandria does not have a formal set of goals and objectives, nor does it have a long-range strategic plan. During the past two years, however, the City Council and the Administration have developed several significant budget policies.

FUND BALANCE:

During the budget process for the 1990-1991 Annual Budget, the City Council includes a policy with the adopted budget that set the Fund Balance for the General Fund at 7% of total revenues with a goal of increasing it to 10% over a three year period. This policy was developed to maintain an adequate operating cash flow and to provide funding for emergencies.

The fund balance goal of 10% was reached and has been maintained since fiscal year 1993-1994.

REVENUES:

The City Council has set the policy of limiting operating transfers from the Utility Fund to the General Fund to five percent of the gross revenues earned by the utility system.

The City's cash flow is normally lowest during the first four months of the fiscal year due to seasonal revenue and expenditure adjustments. In order to address possible cash flow crunches, the Administration has established a policy that limits filling personnel vacancies and purchasing operating capital outlay to an emergency or critical needs basis only.

EXPENDITURES:

The City Council has also established a ceiling of \$300,000 in the General Capital Projects Fund for the purchase of Vehicles and Equipment. However, certain occasional purchases that are very expensive, e.g. a Fire Truck, are excluded from this policy. This policy was created to enable more funds for city infrastructure needs.

RISK MANAGEMENT:

During fiscal year 1989-1990, the City Council created a Risk Management Fund and an Employee Benefits Fund. The purpose of this policy was to better track claims, build up reserves and self-insure a larger part of its insurance program.

CITY OF ALEXANDRIA BUDGETARY PROCESS

The City of Alexandria prepares two separate budget documents: The Annual Operating Budget and the Annual Capital Budget and Five Year plan. In September of each fiscal year the Budget Officer's Office begins compilation of data necessary for the preparation of the Budget Preparation Manuals for both the Annual Capital and Annual Operating Budgets. Each manual contains the criteria to be used in preparing the budget request forms contained in the manuals. The manuals are sent to Division Directors and Department Managers in October. Annual Capital Improvements Budget requests are due the end of November. Annual Budget requests are due mid-December.

While the Division Directors and Department Managers are compiling their expenditure/expense needs, the Mayor and his staff begin preparing the revenue estimates for the upcoming fiscal year.

CAPITAL IMPROVEMENTS PROGRAM BUDGET (CIP)

The Capital Improvements Budget contains a five year plan. The City's goal is to maintain a Capital Improvements Program that will provide for the improvements necessary to meet the needs of the community within the constraints of available resources. Each Division Director and Department Manager is required to review all existing projects contained within the Five Year Plan. Department Managers are required to reassess the cost estimates of projects budgeted in the Five Year Plan. The Division Directors and Department Managers are required to add, delete or revise projects based upon current cost estimates, community and departmental needs. Packages are submitted to the Budget Officer for review. Any request which does not meet the criteria stated in the manual is sent back to the Division Director and Department Manager.

In January of each fiscal year the Administrative Review Committee meets to review all CIP requests. All CIP requests are prioritized based upon a "critical needs assessment" made by the Administrative Review Committee. Projects which maximize local dollars with federal and/or state funds in order to leverage available local funds are given close consideration. The Mayor and his staff diligently work to balance all five years of anticipated revenues with expenditures. Based upon the history of the CIP program, a CIP policy requires a \$500,000 fund balance at the beginning of each fiscal year for the General Capital Projects Funds and the Utility Capital Project Fund. The fund balance requirement is necessary in order to provide funding for any change orders, plan changes, shortfalls, or emergency needs which may occur during the fiscal year.

ANNUAL OPERATING BUDGET

All Division Directors and Department Managers are asked to carefully review their current operating budgets and to anticipate any future requirements for the next fiscal year. A Current Service Level Budget is required by each department to be submitted. A Current Service Level Budget requires each department to develop a budget that would retain the current level of services provided without any increase in operating/contractual line items with the exception of any increases necessary to fund Federal, State or Local mandates. Capital Outlay requests are not limited to a dollar amount but are restricted to only those items imperative to maintaining the current level of service. Any requests for new personnel or operating/contractual increases which were not mandated by law were required to be submitted by budget addendum. In February of each fiscal year the Administrative Review Committee meets to review all operating requests. The Administrative Review Committee meets with all department managers to review their requests.

CITY OF ALEXANDRIA BUDGETARY PROCESS

Once both budgets have been balanced, final figures are compiled by the Budget Officer's Office. A proposed budget document is prepared and submitted to the City Council for their review. The City Charter requires the Mayor to submit a proposed budget to the Council by March 17 of each fiscal year.

CITY OF COUNCIL REVIEW

Once both budgets have been balanced, final figures are compiled by the Budget Officer's Office. A proposed budget document is prepared and submitted to the City Council by March 17 each fiscal year.

A public hearing is held by the Alexandria City Council. The public hearing provides an opportunity for public input to be received on the proposed budget. In April of each fiscal year the Finance Committee of the Alexandria City Council meets with the Administration to review the proposed budgets. The budgets are then presented to the full City Council for adoption. The City Charter requires that the budgets be adopted no later than April 27th.

MAJOR BUDGET AMENDMENT

In November of each fiscal year an analysis of revenues received through the first six months of the current fiscal year is compiled to determine if the budget will be adjusted. If sufficient funds are available, a Major Budget Amendment is prepared. The Administrative Budget Review Committee prepares and approves any additional appropriations to the budget. The Major Budget Amendment is then forwarded to the Alexandria City Council their review and approval.

If the analysis of revenues received should reveal that revenues are not being received as anticipated, then budget "cuts" would be made at this time by the Administrative Budget Review Committee. Any reductions made to the budget by the Administrative Budget Review Committee would be forwarded to the Alexandria City Council for their review and approval.

CITY OF ALEXANDRIA
Budget Preparation Manual
Operating Budget

For Fiscal Year 2019-2020

BUDGET CALENDAR

<u>DATE</u>	<u>ACTIVITY</u>
December 27, 2018	Budget Preparation Manual Distributed
January 16, 2019	Completed budget requests due back the Budget Office
January 2019	Budget requests reviewed and compiled by Budget Officer
February 2019	Administrative Budget Review Committee met with Department Managers to discuss new additions or request.
March 15, 2019	Administration's Recommend 2017-2018 Operating & Five Year Capital Budget submitted to the Mayor and City Council.
April 16, 2019	Public Hearing held on Budget
April 16, 2019	Budget is adopted by City Council

**CITY OF ALEXANDRIA
GLOSSARY OF BUDGET TERMS**

APPROPRIATIONS - Authorization granted by the City Council to make expenditures to incur obligations for specific purposes.

ASSESSED VALUATION - A value that is established for real or personal property for use as a basis for levying property taxes.

ASSESSMENTS - An amount levied on personal property on a cost sharing basis for improvements made by the benefit of a small group of property owners (e.g. Special assessments for the reconstruction of a sewer line in a lightly populated area).

BUDGET - A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

BUDGET CARRYOVER - The total of the current budget, April 30, minus prior year(s) expenditures.

BUDGET MESSAGE - The opening section of the budget which provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal of years, and the views and recommendations of the Mayor.

CAPITAL IMPROVEMENTS PROGRAM (CIP) - A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs.

CAPITAL OUTLAY - Capital expenditures paid for out of operating funds. Generally consists of machinery, furniture and fixtures, etc. that cost \$500 or more and last more than three years. (Items with a cost of less than \$200, which are purchased in a substantial quantity and are outside the normal operating cost are budgeted as capital outlay).

DEBT SERVICE - Cash outlays in the form of debt principal payments, periodic interest payments and related service charges for debt incurred in prior periods.

DEMAND INDICATORS - Statistical measures of what is accomplished or performed by a budgetary unit. For example, total meters disconnected is a workload indicator.

DEPARTMENT - The smallest organizational unit in the budget.

DIVISION - The highest organizational level in the City in which a specific activity is carried out. A division may consist of several departments.

ENCUMBRANCE - The commitment of appropriated funds to purchase an item or service and to set aside those funds for the future expenditure.

FISCAL YEAR - A twelve-month period of time for which the annual operating budget applies. At the end of this period the government determine its financial position and the results of its operations. The fiscal year for the City of Alexandria is May 1 to April 30.

**CITY OF ALEXANDRIA
GLOSSARY OF BUDGET TERMS**

FIVE YEAR CAPITAL PLAN - A plan of financial operation, to fund capital infrastructure needs over a period accordance with special regulations, restrictions or limitations (e.g. General Fund, Utility Fund, etc.).

FUND - A self-balancing accounting entity segregated to carry on specific activities or attain certain objects in accordance with general regulations, restrictions or limitations. (i.e. General Fund)

FUND BALANCE - Resources remaining from prior years which are available to be budgeted in the current year.

FUND SOURCE - The source of Revenue used to pay for a particular project.

INTERFUND TRANSFERS - Amounts transferred from one fund to another. Transfers are not expenditures and must be appropriated and expenditures in the fund receiving the transfer.

OBJECT CODE - An expenditure classification according to the type of items purchased or services obtained (e.g. Office Expense, Machinery and Equipment, etc.)

ORDINANCE - A formal legislative enactment by the governing body of a municipality.

PERFORMANCE INDICATORS - Statistical measures of the service level provided to the citizenry and/or other city departments. For example, the response time to an emergency call would be a performance indicator for the Fire Department.

PERSONAL ROSTER - A list which contains the titles and numbers of positions authorized to be filled by a particular organizational unit.

PROJECT CATEGORY - The functional improvement category under which a project is assigned, (e.g., Public Enterprise, Economic Development, Street, etc.)

RETAINED EARNINGS - The cumulative earnings since the establishment of the system that have been invested in property, plant and equipment or current assets.

URBAN SYSTEMS - Federal funded street projects that match local funds for the reconstruction of major streets.

ORDINANCE NO. 61-2019

AN ORDINANCE ADOPTING THE OPERATING BUDGET FOR THE CITY OF ALEXANDRIA FOR FISCAL YEAR 2019/2020; TO MAKE APPROPRIATIONS FOR THE ORDINARY EXPENSES OF ALL CITY DIVISIONS, DEPARTMENTS, OFFICES AND AGENCIES, PENSIONS AND OTHERWISE PROVIDING WITH RESPECT TO THE EXPENDITURES OF APPROPRIATIONS; ADOPTING THE CAPITAL BUDGET FOR THE CITY OF ALEXANDRIA FOR FISCAL YEAR 2019/2020; APPROPRIATING FUNDS FOR THE CAPITAL BUDGET FOR THE CITY OF ALEXANDRIA FOR FISCAL YEAR 2019/2020 AND PROVIDING FOR CAPITAL EXPENDITURES; AND OTHER MATTERS WITH RESPECT TO APPROPRIATIONS AND THE EXPENDITURE OF FUNDS PERTAINING THERETO.

WHEREAS, the City Budget for fiscal year 2019/2020 will balance anticipated revenues with reasonable and necessary expenses for General Fund operations and services; Capital expenditures and City Enterprise funds in a manner proposed by the Administration in the Budget presented by the Mayor; and,

WHEREAS, anticipated Sales and Property tax revenues together with revenues from use of fund balance/retained earnings should be considered for salary and fringe benefits as well as projects and expenditures needed for the delivery of municipal functions and services; and,

WHEREAS, the Community College downtown construction and related projects should be supported by cooperation and capital expenditures with parking, Infrastructure and logistics considered; and,

WHEREAS, an expansion of police and public safety activities is warranted and in the public interest for the citizens of Alexandria; and,

WHEREAS, the a compensation plan and related salary and benefits for the city administration recommends implementation of Phase III of the employees; and,

WHEREAS, the administration recommends conservative expenses for city expenditures balanced with recurring revenues and prudent expenditures of city resources.

WHEREAS, the Operating and Capital Budgets for the City of Alexandria (collectively, the "Budget") involve the need for using fund balance/retained earnings to balance revenues with expenditures. The use of said funds is to cover the deficit between needed services and expenditures, balanced against the projected revenues, in order to effectively plan for the normal and extraordinary expenses to operate City government and its services and programs, thereby requiring conservative budgeting and careful monitoring of the City's financial condition; and,

WHEREAS, this budget ordinance was prepared using conservative estimates of revenue and recognizing that responsible spending is vital at all levels of government. This Budget is indicative of those sentiments, reducing expenses where indicated while attempting to preserve the needed and desired services to the citizens of Alexandria, while organizing such services in the most efficient manner possible; and,

WHEREAS, in order to maintain morale, reward great service, and given the financial position of the City, an across-the-board pay increase applied permanently for qualified and eligible employees is provided but should be carefully evaluated given the performance of local sales tax; and, finally

NOW THEREFORE:

SECTION I. BE IT ORDAINED BY THE Council of the City of Alexandria, Louisiana, in legal session convened, that the Council adopts and fully appropriates the 2019/2020 Operating and Capital Budgets for the City as evidenced by the proposed "City of Alexandria Annual Budget 2019-2020," to make appropriations for the ordinary and capital expenses of all city divisions, departments, offices and agencies, pensions and otherwise, provided by the individual appropriation items as detailed therein and the respective budgets included therein, a copy of which is referred to and attached hereto for greater accuracy and clarity and which line items as set out in the proposed "City of Alexandria Annual Budget 2019-2020" are incorporated by reference herein as if each is fully stated verbatim and appropriated line for line in this section in its entirety.

SECTION II. BE IT FURTHER ORDAINED, etc. that the 2019/2020 budget (FY 2020) authorized number of employees for each division, department, office and agency of the City of Alexandria is hereby indicated, in detail, in this ordinance; and, provided further, that the number of authorized positions approved for each division, department, office and agency may be individually changed by the Mayor by transfer or in conjunction with an administrative reorganization under Section 4-11 of the Home Rule Charter of the City of Alexandria.

SECTION III. BE IT FURTHER ORDAINED, etc. that the budget ordinance shall provide for each and every division, department, office and agency of the City and any transfers of funds or expenditures by or within any division, department, office or agency shall comply with Section 5-05 (d) of the Home Rule Charter of the City of Alexandria or otherwise by transfers which net no additional expenditure.

SECTION IV. BE IT FURTHER ORDAINED, etc. that for FY 2020 the rate for electricity and natural gas sold by the City of Alexandria Utility System to the City of Alexandria shall be equal to the fuel cost only; and the remaining balance for electric utility rebates authorized by Ordinance 178- 2016 shall continue as an appropriation and the mayor and the Alexandria Utility System are authorized and directed to implement, make and deliver such electric utility rebates and credits to city customers and ratepayers relative to the settlement of previous litigation, its proceeds, value, reimbursement of costs, and milestone payment in the matter of the City of Alexandria versus Cleco Corporation, Docket No 1:05-CV- 01121 ("Cleco Litigation") consistent with the stated intentions, categories, customers, ratepayers and directives of Ordinance No. 178-2016, as the Mayor in his discretion believes fair, reasonable and necessary to accomplish such credits, rebates and related fuel cost adjustments, according to the approved process.

SECTION V. BE IT FURTHER ORDAINED, etc. that for FY 2020, pensions and other fringe benefits are funded as detailed in the Budget for each respective division, department, office and agency, except as otherwise modified herein by specific provision and further providing the Section 457 deferred compensation and retirement contribution plan for the Mayor and certain unclassified employees is funded as provided in the Budget and Resolution 4277-1988 such that the city's contribution on behalf of the unclassified employee shall be the same percentage of salary as is paid on behalf of the classified employee to the City of Alexandria Employee's Retirement System subject to the limitations of Section 457.

SECTION VI. BE IT FURTHER ORDAINED, etc. that the salaries of all positions shall continue under the salary plan of the Alexandria Civil Service Commission previously approved by the City Council, and further salaries and fringe benefits of all positions shall be as designated in the 2019-2020 (FY 2020) Annual Budget, or as amended, except that no across-the-board per cent salary increase for a position in the classified service pay plan shall be awarded, without the Mayor's authorization, to any position held under a probationary rule or for any special assigned position; provided, however, that the Police Department and Fire Department personnel, in the past or

future, who may be covered by collective bargaining agreements with the City, the Chief of Fire and all Assistant Chiefs of the Fire Department and the First Assistants, and the Chief of the Police Department, if personnel are excepted from recognition by collective bargaining agreements, shall be paid in accordance with the schedules and designations set out in the respective department appropriation and, subject to any Priority as provided by Section VIII; and except for promotions, no classified service wage increases shall be granted to any employees unless funds are appropriated for that purpose, the General Fund being required to use both Prior Year Revenues and transfers from the Utility System Fund to balance revenue with expense, if in the opinion of the mayor such funds are necessary; provided, however, that each member of the fire department who has three years continuous service and otherwise who qualifies for a statutory wage increase as mandated by R.S. 33:1992(B) shall be deemed to have received such longevity pay increase by the wage increase granted by the Salary increase received in this appropriation, because salary increases in the fire department meet or exceed the appropriation for the statutory requirement.

SECTION VII. BE IT FURTHER ORDAINED, etc. the implementation of this budget shall be May 1, 2019, except as otherwise provided herein or in the opinion of the Mayor when implementation of line items hereunder are deemed for such purposes necessary to administer salaries and other fringe benefits, including determining the ability of the City to administer additional salaries and other fringe benefits contained in collective bargaining; and further otherwise that this ordinance shall become effective upon signature by the Mayor, or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without a signature by the Mayor, subject to retroactive application as provided by this section and accepted by Generally Accepted Accounting Practices (GAAP).

SECTION VIII. BE IT FURTHERMORE ORDAINED, etc. by the City Council of the City of Alexandria for the purpose of prioritizing general fund expenditures that if any across-the-board pay increases shall be made (by permanent raises or one-time supplement), priority categories shall be to provide for an across-the-board pay raise or one-time supplement (at no greater than Two (2%) Per Cent for permanent raises and its equivalent, or less, if paid as a one-time supplement) to the designated, qualified, and appropriate employees of the City of Alexandria as outlined in the Budget Message and any Supplemental Budget Message who, in the discretion of the Administration, shall be eligible therefor, as follows and after completing the necessary documentation and agreements with Human Resources: (i) the employee is not a division head and is a permanent employee of the classified service; (ii) the employee is a non-division head,

unclassified employee within the approved categories and departments set forth by the Director of Human Resources; (iii) the employee is credited with having received any longevity increases provided by other law against any contemplated across-the-board increases contemplated by Section VIII; and (iv) the employee has not received serious discipline since May 1, 2017, defined as and limited to discipline of a suspension of 15 or more days, involuntary demotion, in either case of which is final and non-appealable. Section VIII shall become eligible for implementation if, in the opinion of the Finance Director and certification thereof by the Budget Director, such across-the-board increases are appropriate when compared to the continued employer contributions to employee benefits and considering any collective bargaining and pay and class adjustments or other diminutions which, in the discretion of the Administration, are necessary as a result of such employer contributions and employment incentives. Unclassified employees shall be eligible for these outlined increases in Section VIII as approved by the Finance Director in consultation with the Mayor and considering previous pay adjustments to those employees, all in the sole discretion of the Administration.

SECTION IX. BE IT FINALLY ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items, or applications of this ordinance which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

THIS ORDINANCE was introduced on the 19th day of March, 2019.

NOTICE PUBLISHED ON THE 22nd day of March, 2019.

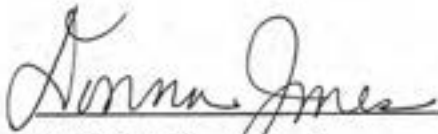
THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

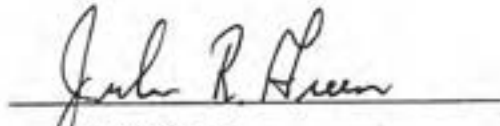
YEAS: Fuller, Green, Dejoice, Villard, Fowler, Porter, Silver.

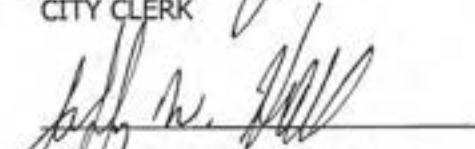
NAYS: None

ABSENT: None

AND THE ORDINANCE was declared adopted on this 16th day of April, 2019 and final publication was made in the Alexandria Daily Town Talk on the 19th day of April, 2019.


CITY CLERK


PRESIDENT


MAYOR'S APPROVAL/VETO

DELIVERED: DATE: _____ TIME: _____

RECEIVED: DATE: _____ TIME: _____

DELIVERED APR 17 2019

RECEIVED APR 17 2019



April 30, 2019

Honorable Mayor and
Members of the Alexandria City Council

The operating budget requests for fiscal year ending April 30, 2019 were compiled and presented to the Alexandria City Council. The following is an executive recap summarizing the most significant factors in the adopted budget including revenue assumptions, major initiatives and expenditure breakdowns. Figures are rounded to the nearest thousand or the nearest tenth of a million where appropriate for ease of understanding.

Changes affecting all funds:

The Board of Trustees of the City of Alexandria's Employees' Retirement System adopted and set the actuarial contribution rate for the City, as recommended by the actuary, at 17.94 % effective May 1, 2019, a decrease of 3.93% from the existing rate of 21.87%. The decrease in cost by fund at existing staff levels follows:

General Fund	\$ 376,000
CDBG Fund	10,000
Utility Fund	428,000
Sanitation Fund	60,000
Zoo Fund	29,000
Municipal Transit	49,000
Total	<u>\$ 952,000</u>

A raise of 2% was approved for most full time regular employees. The combined costs of these raises are as follows:

General Fund	\$510,000
CDBG Fund	6,000
Transit Fund	26,000
Utility Fund	233,000
Sanitation Fund	33,000
Zoo Fund	16,000
Total	<u>\$ 824,000</u>

David Crutchfield

Director of Finance

Post Office Box 71

Alexandria, LA 71309-0071

Tel(318)449-5027 · Fax(318)449-5231

email: david.crutchfield@cityofalex.com



Operating capital remained substantially the same compared to the prior year. Operating capital totals by fund are as follows:

General Fund	\$3,574,000
Utility Fund	5,315,000
Sanitation Fund	363,000
Bus Fund	188,000
Zoo Fund	<u>183,000</u>
Total	\$ <u>9,623,000</u>

Revenue Outlook in Major Funds:

Sales tax continues to be the major source of revenue for the General Fund and the only “permanent” source for the General Capital Projects Fund. Combined City and Parish sales taxes account for 65% of total revenues in the General Fund. City Sales Taxes have shown increases for 6 of the last 10 years, although 2 of the 4 most recently completed years have shown decreases. Sales Taxes are by nature highly volatile in relation to the economy. Sales taxes for the 2019-2020 Fiscal Year are budgeted at the same levels as the original 2018-2019 budget. These levels approximate the actual levels of Fiscal 2016-2017.

Further concerns would include the recent trend is rising fuel prices. Whereas they have been relatively low for the last couple of years, an increase in fuel cost for many citizens constitutes a decrease in disposal income, which will inevitably decrease sales tax collections.

The Utilities System Fund contributes to the operation of other funds, including roughly 5% of its gross revenues to the General Fund and deficit support to the Municipal Transit Fund. Charges for the four services (electric, water, gas, and wastewater) account for virtually all of the revenue of the system.

The electrical industry is facing little or no load growth in the last ten years due to increased efficiencies in areas such as lighting and air conditioning. The City’s Utilities System’s greatest earnings come from the sale of electricity. The lack of growth in that area could become problematic if the operating costs of the system rise significantly.

Fund Balance/Retained Earnings:

The City has significant revenues in most of its operating funds that have allowed the City to operate without having to borrow short-term funds. The 2019-2020 Budget was prepared to utilize some of those prior year revenues as follows:

The **General Fund** is budgeted to use \$7.5 million in Fund Balance in Fiscal 2019-2020.

The **Utilities System Fund** is budgeted to use \$10.4 million in Retained Earnings in Fiscal 2019-2020.

General Fund:

The General Fund budget reflects an increase of \$2.4 million; or 3.81%, compared to the adopted budget of the previous year. As stated earlier, combined sales taxes account for 65% of all General Fund revenues. The summary below details major changes compared to the prior year adopted budget:

Revenues

Internal Services/Interfunds increased \$.2 million; or 1.71%, due mostly to the sum of net decreases in Cost Allocation transfers from other funds.

Fines and Forfeitures decreased \$.1 million, or 13.13%, as adjustments were made to better reflect recent history.

Other Revenues increased \$2.7 million; or 51.54%, from the previous year's adopted budget. The greatest change here is in the Use of Prior Year Fund Balance showing an increase of \$2.7. It has been the Alexandria City Council's policy to allow the use of prior years revenues, Fund Balance, to purchase non-recurring capital outlay items such as vehicles, machinery and equipment, office furniture and fixtures, etc. Due to increasing financial demands, the City has in recent years budgetarily funded recurring expenditures with the use of fund balance.

Expenditures

Salaries and Fringe Benefits overall increased \$1.4 million, or 3.58%, due to the effects of added positions and the previously mentioned across the board raises.

Capital Outlay increased \$.6 million; or 21.04%, compared to the prior year.

Executive Division

The Executive Division increased \$496,000; or 47.29%, due mostly to the addition of the Internal Audit Department which contains 5 personnel positions, along with the effects of the across the board raise.

Judicial Division

A decrease of \$17,000; or 1.47%, was approved for the Judicial Division, where decreases in pension costs more than offset the cost of the raises.

Finance Division

The Finance Division decreased \$47,000; or .41% compared to the prior year. Decreases in Pension and Transfers to Other Funds more than offset the effects of the raise.

Public Works Division

Public Works is virtually the same as the prior year. Here increases in Operating Capital of \$559,000 along with the effects of the raise are cancelled out by the transfer of certain budget resources to the Community Services Division. Resources transferred include 7 personnel positions.

Planning Division

An increase of \$49,000; or 4.82%, was approved for Planning Division. This is nearly all attributable to the raises and an increase of \$47,000 in Operating Capital.

Public Safety Division

An increase of \$684,000; or 2.25%, was approved for the Public Safety Division. Here decreases in Capital Outlay of \$31,000 are more than offset by the addition of 5 police officers at a cost of \$319,000 and \$300,000 in support funds for the new Harbor Patrol detail; along with the cost of the raise.

Human Resources Division

An increase of \$91,000; or 10.02%, was approved for this division. This reflects increases of \$9,000 in Operating & Contractual and the addition of 1 personnel position during the prior fiscal year, along with the cost of the raise.

Legal Division

An increase of \$164,000; or 8.08% was approved for this division. This change is attributable mostly to the addition of 1 personnel position during the prior fiscal year and the raise.

Community Services

An increase of \$1,012,000; or 25.46%, was approved for this division. The greatest changes here include the transfer of 7 personnel positions and \$125,000 in operating funds from Public Works along with the addition of 10 new personnel positions.

Special Revenue Funds:

The Pre Trial Intervention Fund (PTI) remains unchanged compared to the prior year.

Internal Service Funds:

The Risk Management Fund's overall budget decreased \$294,000; or 6.22%, from the prior year. The sole change in revenue is a net decrease in Transfers from the other funds totaling \$294,000. On the expense side, the decrease in Claims of \$299,000 is partially offset by net increases in Administrative Expenses and Premiums of \$5,000.

The Employee Benefits Fund overall budget decreased \$268,000; or 2.03% from the prior year. The sole change in revenues is a decrease in Transfers In of \$268,000; while the sole change in expenses is a decrease in Claims of \$268,000.

The Unemployment Benefits Fund remains unchanged from the prior year.

General Capital Projects

The following is a breakdown of the General Capital Projects by Category:

Category	No. of Projects	Total
Public Enterprise	5	6,230,000
Drainage	3	1,650,000
Streets	5	515,000
Zoological Parks	1	400,000
Total	14	8,795,000

The General Capital Projects are funded by Sales Tax Revenues, Property Tax Revenues, State and Federal Funds and Other Revenues. A five year 11.25 millage property tax dedicated to general capital projects has been approved by the voter's in 1988, 1998, 2003, and 2008. This property tax renewed in 2018 for ten years. One-half of the 1976 Sales Tax is dedicated to payment of principal and interest on the sales tax bonds and capital improvements.

Projects involving economic development, construction of new facilities, renovation of existing public facilities and feasibility or master plan studies are budgeted under the Public Enterprise category. The City currently has budgeted 20 projects in this category. The 2019/2020 Budget will add funding for 5 of these projects.

Major Drainage projects receiving additional funding this year will include the Highway 28 West Drainage Canal and Mall Ditch Improvements. Work also continues on the Masonic Corridor Phase 2, North 16th Street Bridge Replacement, Martin Park Pump Additions, and MacArthur Drive at Jackson Street Improvements.

Other major projects under construction include Amphitheatre Improvements, adding restroom and concession improvements to the existing facility on the Red River, along with Street, Drainage, and Sidewalk Repairs, Hudson Road Bridge Replacement, Street Panel Replacements, as well as Rapides Avenue Drainage.

The Reserve for Relocation Project, operates as "holding" account for the other projects. Expenditures from these accounts require Council action. The Reserve for Relocation Projects is used to "hold" Utility Funds transferred to the General Capital Projects fund for use with street or drainage projects. The reconstruction of streets or drainage systems often requires the movement or relocation of utility systems. A minimum appropriation of \$100,000 per year is typically made by the Utility Funds to the General Capital Projects Fund.

Budget Amendments will be used to transfer the Utility Fund into special account numbers within a related project. If Utility Funds remain in a completed project, these funds are transferred back to the Reserve for Relocation Projects "holding" account.

Enterprise Capital Projects

The following is a breakdown of the Enterprise Capital Projects by Category:

Category	No. of Projects	Total
Electric	7	1,645,000
Water	6	3,480,000
Gas	4	997,000
Wastewater	2	940,000
Other	1	180,000
Municipal Transit	<u>1</u>	<u>1,000,000</u>
Total	<u>21</u>	\$ <u>8,242,000</u>

The Enterprise Capital Projects are funded by revenues generated by the City's Utilities System, Utility Revenue Bonds, revolving loans from the State Department of Health and Hospitals, and matching FTA grants.

The City has recently begun to assess the needs of its Utilities System infrastructure. This will assure the ability of the 4 components; electricity, gas, water and wastewater, to provide reliable service to the customer at the existing level of service as well as provide for any anticipated growth in all areas. This assessment will materially impact future capital budgets in the Enterprise Capital Projects. To this end, the City has begun replacing electrical transmission transformers at the Willow Glen, Twin Bridges, and Bayou Rapides Substations. Other major projects include the rebuild of the 138 KV line from the Downtown Substation to the Willow Glen Substation; Rosalino Water Tank Refurbishment, Water Line Replacement, Wastewater Line Replacement and the Enterprise/Acadian Gas Interconnect.

Utilities System Fund:

The **Utilities System Fund's** 2019-2020 adopted budget increased by \$3.3 million; or 2.68% compared to the prior year.

Revenues

The major change here is the reduction of \$3.3 million in Use of Retained Earnings.

Expenses

The greatest change is decrease of \$4.2 million in Transfers to Utility Capital Project Fund, while Transfers to other funds decreased by \$.2 million. These and other decreases are partially offset by increases in capital outlay of \$1.2 million. Other minor adjustments and

the effect of the raises and pension costs account for the remainder.

Sanitation Fund:

Sanitation's budget increased \$474,000; or 9.07% compared to the prior year.

In revenues, the change is reflected in increases in Fees for Services of \$328,000; along with the introduction of Transfers In from General Fund of \$146,000.

In expenses, the greater changes are an increase in Disposal Costs of \$550,000 in response to a recent rate increase from the City's disposal vendor; along with an increase in operating capital of \$66,000. This is partially offset by decreases in Transfers to Other Funds of \$123,000 and in salaries and fringes of \$19,000.

Zoological Park Fund

The Zoo's budget decreased \$21,000, or .64%.

In revenues, Transfers from General Fund account for the entire decrease of \$21,000.

In expenses, Capital Outlay decreased \$24,000; while Transfers to General Fund increased \$5,000. Other factors such as the raise account for the remainder.

Golf Course Fund:

The Golf Course's budget increased \$62,000; or 7.49%.

In revenues, Transfers from General Fund account for the entire increase.

In expenses, Maintenance Expense was increased \$75,000; while Operating Chemicals and Insurance Premiums were decreased by \$5,000 and \$6,000 respectively. Other minor adjustments account for the difference.

Municipal Transit Fund:

Municipal Transit Fund's budget decreased \$34,000, or .91%, compared to the previous year.

In revenues, Transfers from the Utilities System Fund decreased by \$18,000; while Charges for Services decreased \$16,000.

In expenses, Transfers to Other Funds are down \$140,000 This is partially offset by an increase in Capital Outlay \$106,000. The effects of the raises and pension cost account for the remaining difference.

Sincerely,

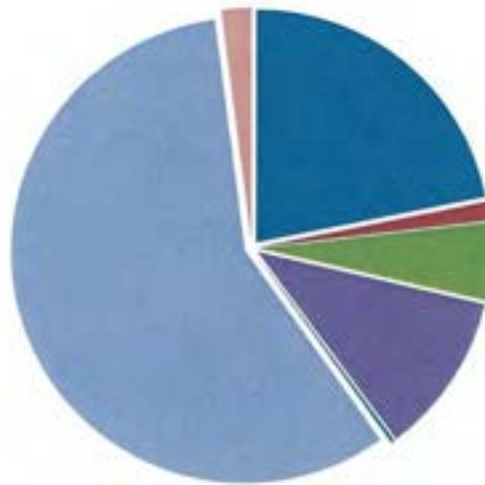
David Crutchfield, CPA
Director of Finance
City of Alexandria

I. BUDGET SUMMARIES

2019-2020 ANNUAL BUDGET

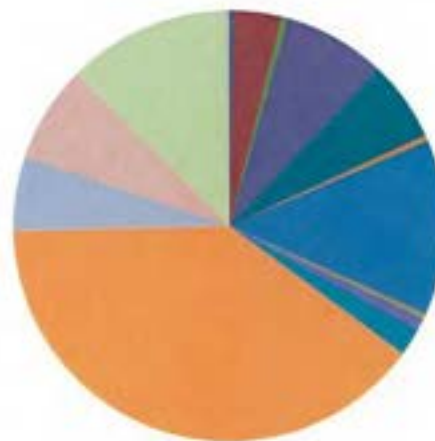
COMBINED ANNUAL BUDGET SUMMARY

Sources



■ Taxes ■ Licenses and Permits ■ Intergovernmental ■ Internal Services and Interfunds ■ Fines and Forfeits ■ Investment Income ■ Charges for Services ■ Other ■ Use of Fund Balance/Retained Earnings

Uses



■ Legislative ■ Executive ■ Judicial ■ Finance
 ■ Public Works ■ Planning and Development ■ Public Safety ■ Civil Service
 ■ Human Resources ■ Legal ■ Community Services ■ Enterprise Operations
 ■ Debt Principal & Interest ■ Claims/Fees Paid ■ Other - Interfund Transfers ■ Excess Revenue over Expenditures

2019-2020 ANNUAL BUDGET

COMBINED SUMMARY OF BUDGET BY FUND GROUPS

DESCRIPTION	GOVERNMENTAL FUND TYPES			
	GENERAL FUND	SPECIAL REVENUE FUNDS	GENERAL DEBT SERVICE	GENERAL CAPITAL PROJECTS
SOURCES OF FUNDS				
Taxes	34,287,000		2,802,075	9,489,725
Licenses and Permits	2,890,000			
Intergovernmental	9,975,000			
Internal Services and Interfunds	10,905,000			100,000
Fines and Forfeits	364,000	185,000		
Investment Income	0			
Charges for Services	220,000			
Other	426,000			
Debt Proceeds	0			
Use of Fund Balance/Retained Earnings	7,500,216			250,000
TOTAL SOURCES OF FUNDS	66,567,216	185,000	2,802,075	9,839,725
USES OF FUNDS				
Legislative	521,818			
Executive	1,545,330		800	6,230,000
Judicial	1,171,909			
Finance	5,976,939			
Public Works	11,765,460			2,565,000
Planning and Development	1,057,968			
Public Safety	31,039,512			0
Civil Service	345,885			
Human Resources	651,542			
Legal	2,197,763			
Community Services	4,986,090			
Enterprise Operations				
Debt Principal & Interest			2,801,275	
Claims/Fees Paid				
Other - Interfund Transfers	5,307,000	185,000		411,000
Excess Revenue over Expenditures				633,725
TOTAL USES OF FUNDS	66,567,216	185,000	2,802,075	9,839,725

CITY OF ALEXANDRIA

2019-2020 ANNUAL BUDGET

COMBINED SUMMARY OF BUDGET BY FUND GROUPS

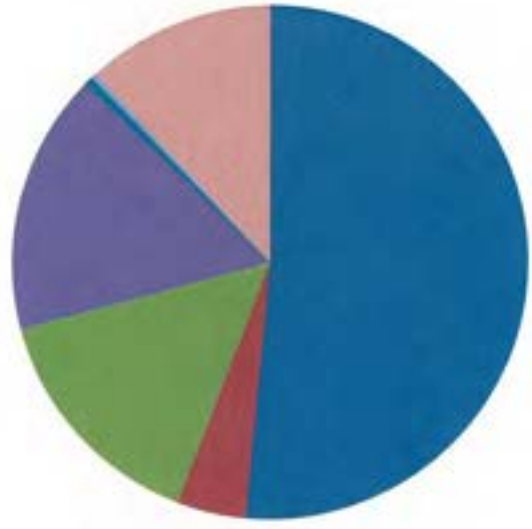
PROPRIETARY FUND TYPES							COMBINED TOTAL
INTERNAL SERVICE FUNDS	UTILITY SYSTEM	SANITATION	MUNICIPAL TRANSIT SYSTEM	ZOO FUND	GOLF COURSE FUND	ENTERPRISE CAPITAL PROJECTS	
				1,195,000		150,000	47,923,800
							2,890,000
			604,000			1,281,000	11,860,000
1,868,000	174,000	146,000	2,727,157	1,591,000	301,000	6,811,000	24,623,157
							549,000
							0
15,419,000	103,774,000	5,553,000	393,000	528,000	589,000		126,478,000
75,000	4,040,000		6,000				4,547,000
							0
10,600	10,419,219						18,180,035
17,372,600	118,407,219	5,699,000	3,730,157	3,314,000	890,000	8,242,000	237,048,992

							521,818
	861,627						8,637,757
							1,171,909
	12,372,783						18,349,722
							14,330,460
							1,057,968
							31,039,512
							345,885
							651,542
75,000							2,272,763
							4,986,090
	74,651,704	4,802,000	2,956,157	2,129,000	864,000	8,242,000	93,644,861
	10,194,948						12,996,223
17,297,600							17,297,600
	20,326,157	897,000	774,000	1,185,000	26,000		29,111,157
							633,726
17,372,600	118,407,219	5,699,000	3,730,157	3,314,000	890,000	8,242,000	237,048,992

CITY OF ALEXANDRIA

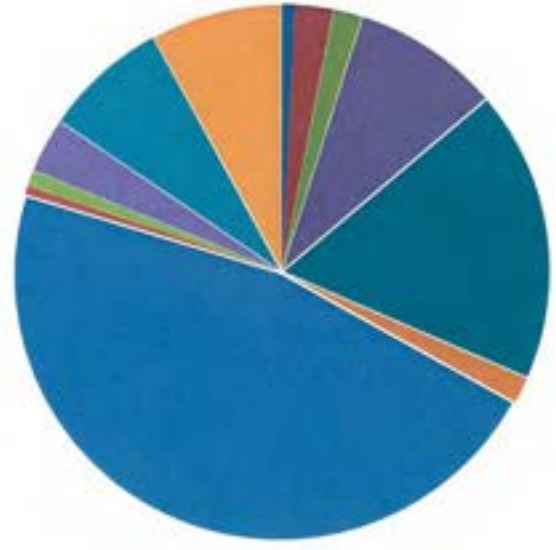
**2019-2020 ANNUAL BUDGET
GENERAL FUND
ADOPTED BUDGET SUMMARY**

Revenues



- Taxes
- Licenses & Permits
- Intergovernmental
- Internal Transfers/Interfunds
- Fines & Forfeitures
- Investment Income
- Changes for Services
- Other

Expenditures



- Legislative
- Executive
- Judicial
- Finance
- Public Works
- Planning
- Public Safety
- Civil Service
- Human Resources
- Legal
- Community Services
- Interfund Transfers

2019-2020 ANNUAL BUDGET

SUMMARY OF FUNDS

GENERAL FUND

REVENUE SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		
	Actual Received	Actual Received	Adopted Budget	Final Budget	Admin Approved	Adopted	Adopted
Taxes	34,228,506	34,661,057	34,287,000	34,530,000	34,287,000	34,287,000	0.00%
Licenses & Permits	3,014,712	3,133,239	2,890,000	3,040,000	2,890,000	2,890,000	0.00%
Intergovernmental	10,951,513	10,839,489	9,982,000	10,619,400	9,975,000	9,975,000	-0.07%
Internal Transfers/Interfunds	11,321,781	10,959,023	11,095,000	11,032,000	10,905,000	10,905,000	-1.71%
Fines & Forfeitures	391,543	375,027	419,000	364,000	364,000	364,000	-13.13%
Investment Income	91,219	101,133	0	80,000	0	0	0.00%
Charges for Services	219,820	275,230	220,000	240,000	220,000	220,000	0.00%
Other	1,058,019	1,436,914	5,230,339	5,988,958	7,926,216	7,926,216	51.54%
Total Revenues	61,277,113	61,781,112	64,123,339	65,894,358	66,567,216	66,567,216	3.81%

EXPENDITURE SUMMARY BY DIVISION

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Legislative	407,334	477,021	516,302	516,302	521,818	521,818	1.07%
Executive	761,405	832,772	1,049,187	1,184,687	1,545,330	1,545,330	47.29%
Judicial	1,018,840	1,071,316	1,189,337	1,188,337	1,171,909	1,171,909	-1.47%
Finance	5,010,145	4,975,725	5,897,204	5,932,321	5,976,939	5,976,939	1.35%
Public Works	11,891,518	11,800,771	11,758,885	12,091,097	11,765,460	11,765,460	0.06%
Planning	914,212	917,592	1,009,276	969,276	1,057,968	1,057,968	4.82%
Public Safety	28,364,037	27,944,316	30,355,704	30,640,777	31,039,512	31,039,512	2.25%
Civil Service	205,574	188,091	379,988	313,988	345,885	345,885	-8.97%
Human Resources	549,792	512,313	526,606	531,606	651,542	651,542	23.72%
Legal	2,064,597	2,223,204	2,033,404	2,630,404	2,197,763	2,197,763	8.08%
Community Services	3,919,473	3,914,375	3,974,148	4,574,128	4,986,090	4,986,090	25.46%
Interfund Transfers	5,669,626	5,408,036	5,433,298	5,321,435	5,307,000	5,307,000	0.00%
Operating Reserve	0	0	0	0	0	0	0.00%
Total Expenditures	60,776,553	60,265,532	64,123,339	65,894,358	66,567,216	66,567,216	3.81%

EXPENDITURE SUMMARY BY CATEGORY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries	25,464,895	25,508,707	27,037,681	27,186,181	28,112,955	28,112,955	3.98%
Fringe Benefits	11,075,648	11,258,644	13,152,176	12,525,176	13,513,824	13,513,824	2.75%
Operating & Contractual	10,513,795	10,337,959	10,167,500	11,864,168	10,684,500	10,684,500	5.08%
Other	10,861,295	10,675,843	10,813,200	10,913,317	10,682,017	10,682,017	-1.21%
Capital Outlay	2,860,920	2,484,379	2,952,782	3,405,516	3,573,920	3,573,920	21.04%
Total Expenditures	60,776,553	60,265,532	64,123,339	65,894,358	66,567,216	66,567,216	3.81%

2019-2020 ANNUAL BUDGET

**SUMMARY OF FUNDS
PRE TRIAL INTERVENTION FUND**

REVENUE SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Received	Actual Received	Adopted Budget	Final Budget	Admin Approved	Adopted	
Taxes	0	0	0	0	0	0	0.00%
Intergovernmental	0	0	0	0	0	0	0.00%
Interfund Transfers	0	0	0	0	0	0	0.00%
Investment Income	0	0	0	0	0	0	0.00%
Fines & Forfeitures	298,224	306,320	185,000	235,000	185,000	185,000	0.00%
Use of Property	0	0	0	0	0	0	0.00%
Other	0	0	0	0	0	0	0.00%
Total Revenue	298,224	306,320	185,000	235,000	185,000	185,000	0.00%

EXPENSE SUMMARY BY CATEGORY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries	0	0	0	0	0	0	0.00%
Fringe	0	0	0	0	0	0	0.00%
Operating & Contractual	102,000	68,000	0	0	0	0	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Interfund Transfers	235,000	162,000	185,000	235,000	185,000	185,000	0.00%
Operating Reserve	0	0	0	0	0	0	0.00%
Total Expenses	337,000	230,000	185,000	235,000	185,000	185,000	0.00%

2019-2020 ANNUAL BUDGET

SUMMARY OF FUNDS

GENERAL DEBT SERVICE FUND

REVENUE SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Received	Actual Received	Adopted Budget	Final Budget	Admin Approved	Adopted	
Taxes	2,832,998	2,818,766	2,785,875	2,785,875	2,802,075	2,802,075	0.58%
Intergovernmental	0	0	0	0	0	0	0.00%
Interfund Transfers	1,942,000	1,566,238	0	0	0	0	0.00%
Investment Income	224	2,216	0	0	0	0	0.00%
Charges for Services	0	0	0	0	0	0	0.00%
Use of Property	0	0	0	0	0	0	0.00%
Other	0	0	0	0	0	0	100.00%
Total Revenue	4,775,222	4,387,220	2,785,875	2,785,875	2,802,075	2,802,075	0.58%

EXPENDITURE SUMMARY BY CATEGORY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries	0	0	0	0	0	0	0.00%
Fringe	0	0	0	0	0	0	0.00%
Operating & Contractual	1,600	1,600	1,200	1,200	800	800	-33.33%
Other	4,626,986	4,715,600	2,784,675	2,784,675	2,801,275	2,801,275	0.60%
Capital Outlay	0	0	0	0	0	0	0.00%
Interfund Transfers	0	0	0	0	0	0	0.00%
Operating Reserve	0	0	0	0	0	0	0.00%
Total Expenditures	4,628,586	4,717,200	2,785,875	2,785,875	2,802,075	2,802,075	0.58%

2019-2020 ANNUAL BUDGET

**SUMMARY OF FUNDS
RISK MANAGEMENT FUND**

REVENUE SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Received	Actual Received	Adopted Budget	Final Budget	Admin Approved	Adopted	
Taxes	0	0	0	0	0	0	0.00%
Intergovernmental	0	0	0	0	0	0	0.00%
Interfund Transfers	0	0	0	0	0	0	0.00%
Investment Income	46,326	58,152	0	45,000	0	0	0.00%
Charges for Services	4,739,000	5,141,000	4,649,000	4,075,000	4,355,000	4,355,000	-6.32%
Use of Property	0	0	0	0	0	0	0.00%
Other	605,616	326,791	75,000	225,000	75,000	75,000	0.00%
Total Revenue	5,390,942	5,525,943	4,724,000	4,345,000	4,430,000	4,430,000	-6.22%

EXPENSE SUMMARY BY CATEGORY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries	0	0	50,000	50,000	50,000	50,000	0.00%
Fringe	0	0	13,523	13,523	13,523	13,523	0.00%
Operating & Contractual	1,210,165	1,220,365	1,226,477	1,231,477	1,231,477	1,231,477	0.41%
Other	3,194,312	3,310,004	3,434,000	3,050,000	3,135,000	3,135,000	-8.71%
Capital Outlay	0	0	0	0	0	0	100.00%
Interfund Transfers	0	0	0	0	0	0	0.00%
Operating Reserve	0	0	0	0	0	0	0.00%
Total Expenses	4,404,477	4,530,369	4,724,000	4,345,000	4,430,000	4,430,000	-6.22%

2019-2020 ANNUAL BUDGET

**SUMMARY OF FUNDS
EMPLOYEE BENEFITS FUND**

REVENUE SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Received	Actual Received	Adopted Budget	Final Budget	Admin Approved	Adopted	
Taxes	0	0	0	0	0	0	0.00%
Intergovernmental	0	0	0	0	0	0	0.00%
Interfund Transfers	2,600,000	1,709,000	2,136,000	2,136,000	1,868,000	1,868,000	-12.55%
Investment Income	15,613	37,161	0	20,000	0	0	0.00%
Charges for Services	10,100,691	10,653,215	11,064,000	10,512,000	11,064,000	11,064,000	0.00%
Use of Property	0	0	0	0	0	0	0.00%
Other	0	0	0	0	0	0	0.00%
Total Revenue	12,716,304	12,399,376	13,200,000	12,668,000	12,932,000	12,932,000	-2.03%

EXPENSE SUMMARY BY CATEGORY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries	0	0	0	0	0	0	0.00%
Fringe	0	0	0	0	0	0	0.00%
Operating & Contractual	2,137,475	2,058,664	2,250,000	2,269,000	2,250,000	2,250,000	0.00%
Other	8,410,031	7,976,951	10,950,000	10,399,000	10,682,000	10,682,000	-2.45%
Capital Outlay	0	0	0	0	0	0	0.00%
Interfund Transfers	0	0	0	0	0	0	0.00%
Operating Reserve	0	0	0	0	0	0	0.00%
Total Expenses	10,547,506	10,035,615	13,200,000	12,668,000	12,932,000	12,932,000	-2.03%

2019-2020 ANNUAL BUDGET

**SUMMARY OF FUNDS
UNEMPLOYMENT BENEFITS FUND**

REVENUE SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Received	Actual Received	Adopted Budget	Final Budget	Admin Approved	Adopted	
Taxes	0	0	0	0	0	0	0.00%
Intergovernmental	0	0	0	0	0	0	0.00%
Interfund Transfers	0	0	0	0	0	0	0.00%
Investment Income	2,087	2,330	0	2,000	0	0	0.00%
Charges for Services	0	0	0	0	0	0	0.00%
Use of Property	0	0	0	0	0	0	0.00%
Other	0	0	10,600	8,600	10,600	10,600	0.00%
Total Revenue	2,087	2,330	10,600	10,600	10,600	10,600	0.00%

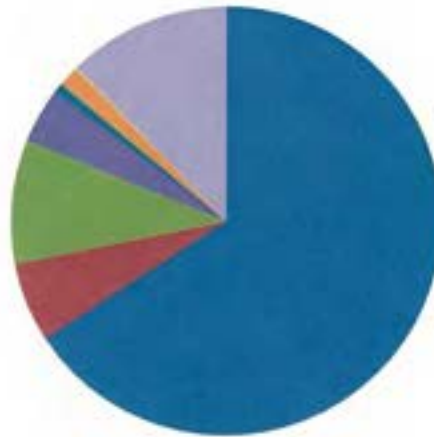
EXPENSE SUMMARY BY CATEGORY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries	0	0	0	0	0	0	0.00%
Fringe	0	0	0	0	0	0	0.00%
Operating & Contractual	0	0	0	0	0	0	0.00%
Other	2,438	4,297	10,600	10,600	10,600	10,600	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Interfund Transfers	0	0	0	0	0	0	0.00%
Operating Reserve	0	0	0	0	0	0	0.00%
Total Expenses	2,438	4,297	10,600	10,600	10,600	10,600	0.00%

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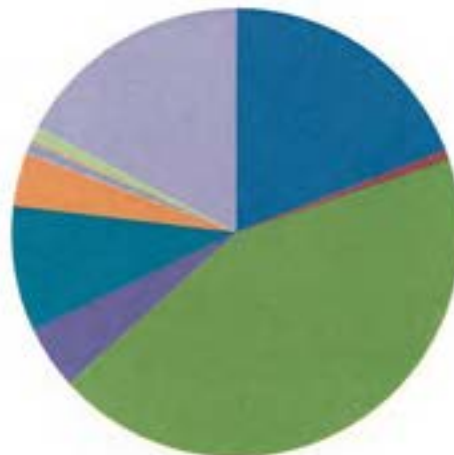
**2019-2020 ANNUAL BUDGET
UTILITY SYSTEM FUND
ADOPTED BUDGET SUMMARY**

Revenues



- Electric
- Water
- Gas
- Wastewater
- Environmental Compliance
- Other Charges
- Investment Income
- Intergovernmental
- Interfund Transfers
- Other

Expenses



- Finance
- Administration
- Electric
- Water
- Gas
- Wastewater
- Environmental Services
- Environmental Compliance
- Utility Services
- Interfund Transfers

2019-2020 ANNUAL BUDGET

SUMMARY OF FUNDS

UTILITY FUND

REVENUE SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Received	Actual Received	Adopted Budget	Final Budget	Admin Approved	Adopted	
Electric	71,659,615	74,441,901	77,922,000	71,844,000	77,922,000	77,922,000	0.00%
Water	7,579,649	7,458,054	7,110,000	7,435,000	7,110,000	7,110,000	0.00%
Gas	8,528,410	10,266,300	11,117,000	9,547,000	11,117,000	11,117,000	0.00%
Wastewater	5,694,646	5,917,368	5,020,000	5,735,000	5,020,000	5,020,000	0.00%
Environmental Compliance	760,425	743,040	755,000	755,000	755,000	755,000	0.00%
Other Charges	1,883,817	1,851,988	1,850,000	1,825,000	1,850,000	1,850,000	0.00%
Investment Income	93,982	129,430	0	80,000	0	0	0.00%
Intergovernmental	-29,276	2,055	0	0	0	0	0.00%
Interfund Transfers	150,381	151,000	151,000	174,000	174,000	174,000	15.23%
Other	422,461	200,818	17,744,820	15,663,993	14,459,219	14,459,219	-18.52%
Total Revenue	96,744,110	101,161,954	121,669,820	113,058,993	118,407,219	118,407,219	-2.68%

EXPENSE SUMMARY BY DIVISION

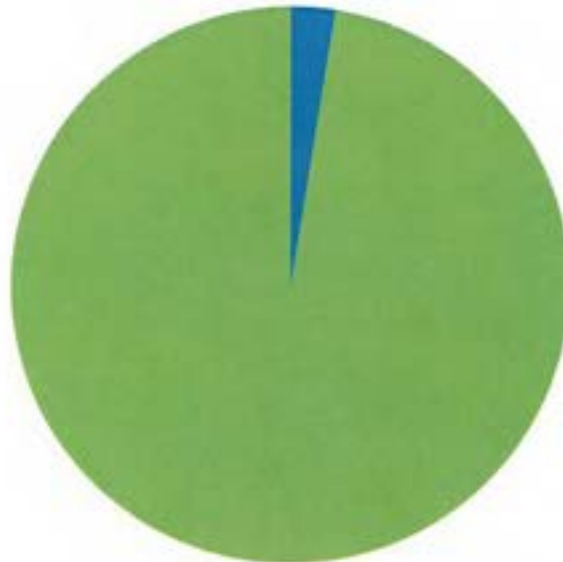
DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Finance	17,786,764	23,422,194	22,533,061	22,763,639	22,567,731	22,567,731	0.15%
Administration	930,633	787,613	863,842	902,842	861,627	861,627	-0.26%
Electric	40,742,275	41,848,222	51,314,859	44,951,864	51,612,602	51,612,602	0.58%
Water	4,376,482	3,974,208	4,927,495	4,929,154	5,371,082	5,371,082	9.00%
Gas	8,050,188	8,866,133	10,572,968	8,702,968	10,650,652	10,650,652	0.73%
Wastewater	4,220,618	4,344,036	4,360,206	4,523,066	4,648,171	4,648,171	6.60%
Environmental Services	514,463	492,294	677,862	674,945	750,371	750,371	10.70%
Environmental Compliance	170,075	333,337	408,000	408,000	408,000	408,000	0.00%
Utility Services	1,487,347	1,063,459	1,329,094	1,248,082	1,210,826	1,210,826	-8.90%
Interfund Transfers	20,101,700	22,114,708	24,682,433	23,954,433	20,326,157	20,326,157	-17.65%
Operating Reserve	0	0	0	0	0	0	0.00%
Total Expenses	98,380,545	107,246,204	121,669,820	113,058,993	118,407,219	118,407,219	-2.68%

EXPENSE SUMMARY BY CATEGORY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries	9,762,716	9,934,905	11,042,755	10,813,755	11,104,079	11,104,079	0.56%
Fringe Benefits	5,266,230	4,698,652	5,327,291	5,115,291	4,919,478	4,919,478	-7.66%
Operating & Contractual	47,372,263	50,246,831	61,095,000	53,048,000	61,348,000	61,348,000	0.41%
Other	31,541,266	38,893,287	40,068,098	39,340,098	35,721,105	35,721,105	-10.85%
Capital Outlay	4,438,070	3,472,529	4,136,676	4,741,849	5,314,557	5,314,557	28.47%
Total Expenses	98,380,545	107,246,204	121,669,820	113,058,993	118,407,219	118,407,219	-2.68%

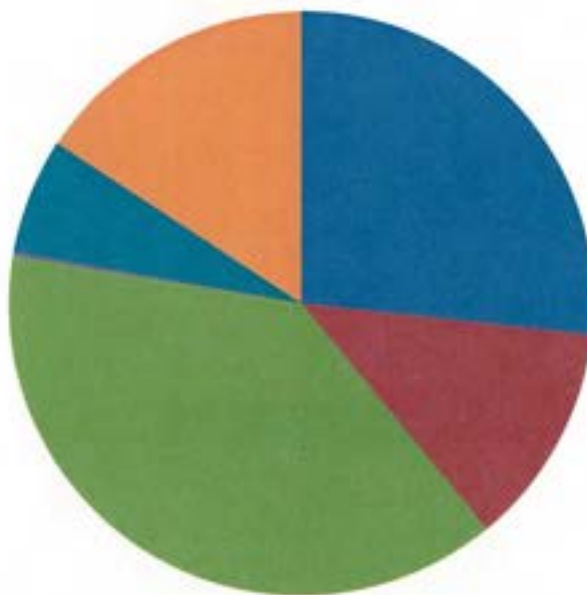
2019-2020 ANNUAL BUDGET
SANITATION FUND
ADOPTED BUDGET SUMMARY

Revenues



■ Internal Service/Interfunds ■ Other ■ Charges for Services

Expenses



■ Salaries ■ Fringe ■ Operating & Contractual ■ Other ■ Capital Outlay ■ Interfund Transfers

2019-2020 ANNUAL BUDGET

**SUMMARY OF FUNDS
SANITATION FUND**

REVENUE SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		
	Actual Received	Actual Received	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Taxes	0	0	0	0	0	0	0.00%
Intergovernmental	0	0	0	0	0	0	0.00%
Interfund Transfers	0	0	0	0	146,000	146,000	0.00%
Investment Income	14,072	13,317	0	10,000	0	0	0.00%
Charges for Services	4,764,380	4,802,018	5,225,076	5,444,438	5,553,000	5,553,000	6.28%
Use of Property	0	0	0	0	0	0	0.00%
Other	39,759	900	0	0	0	0	0.00%
Total Revenue	4,818,211	4,816,235	5,225,076	5,454,438	5,699,000	5,699,000	9.07%

EXPENSE SUMMARY BY CATEGORY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries	1,249,059	1,199,112	1,504,552	1,328,552	1,525,303	1,525,303	1.38%
Fringe	676,258	567,711	740,945	675,945	700,943	700,943	-5.40%
Operating & Contractual	1,748,990	1,806,230	1,651,000	2,214,000	2,201,000	2,201,000	33.31%
Other	1,010,684	12,000	12,000	12,000	12,000	12,000	0.00%
Capital Outlay	448,424	181,057	296,579	338,941	362,754	362,754	22.31%
Interfund Transfers	0	1,014,000	1,020,000	885,000	897,000	897,000	-12.06%
Operating Reserve	0	0	0	0	0	0	0.00%
Total Expenses	5,133,415	4,780,110	5,225,076	5,454,438	5,699,000	5,699,000	9.07%

2019-2020 ANNUAL BUDGET

**SUMMARY OF FUNDS
ZOOLOGICAL PARK FUND**

REVENUE SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Received	Actual Received	Adopted Budget	Final Budget	Admin Approved	Adopted	
Taxes	1,191,243	1,207,372	1,195,000	1,195,000	1,195,000	1,195,000	0.00%
Intergovernmental	0	0	0	0	0	0	0.00%
Interfund Transfers	1,028,055	1,660,000	1,612,298	1,757,435	1,591,000	1,591,000	-1.32%
Investment Income	9,505	12,232	0	10,000	0	0	0.00%
Charges for Services	583,209	504,333	528,000	543,000	528,000	528,000	0.00%
Use of Property	0	0	0	0	0	0	0.00%
Other	6,479	1,264	0	0	0	0	0.00%
Total Revenue	2,818,491	3,385,201	3,335,298	3,505,435	3,314,000	3,314,000	-0.64%

EXPENSE SUMMARY BY CATEGORY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries	569,089	692,120	713,539	773,539	738,903	738,903	3.55%
Fringe	300,056	296,042	330,648	335,648	303,252	303,252	-8.29%
Operating & Contractual	949,968	1,109,367	904,000	987,000	904,000	904,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	79,708	27,407	207,111	224,248	182,845	182,845	-11.72%
Interfund Transfers	1,179,816	1,179,980	1,180,000	1,185,000	1,185,000	1,185,000	0.42%
Operating Reserve	0	0	0	0	0	0	0.00%
Total Expenses	3,078,637	3,304,916	3,335,298	3,505,435	3,314,000	3,314,000	-0.64%

CITY OF ALEXANDRIA

2019-2020 ANNUAL BUDGET

**SUMMARY OF FUNDS
GOLF COURSE FUND**

REVENUE SUMMARY

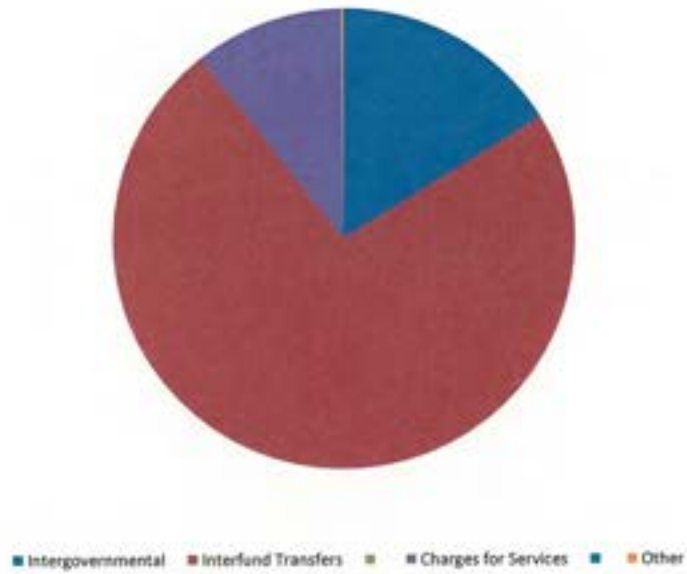
DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Received	Actual Received	Adopted Budget	Final Budget	Admin Approved	Adopted	
Taxes	0	0	0	0	0	0	0.00%
Intergovernmental	0	0	0	0	0	0	0.00%
Interfund Transfers	232,000	275,000	239,000	226,000	301,000	301,000	25.94%
Investment Income	2,281	3,125	0	0	0	0	0.00%
Charges for Services	599,258	605,304	589,000	612,000	589,000	589,000	0.00%
Use of Property	0	0	0	0	0	0	0.00%
Other	0	0	0	0	0	0	0.00%
Total Revenue	833,539	883,429	828,000	838,000	890,000	890,000	7.49%

EXPENSE SUMMARY BY CATEGORY

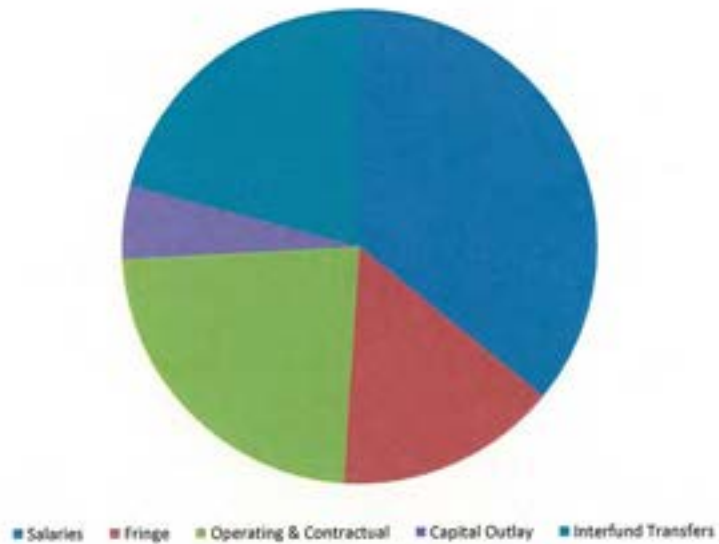
DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries	0	0	0	0	0	0	0.00%
Fringe	0	0	0	0	0	0	0.00%
Operating & Contractual	723,188	772,983	792,000	802,000	854,000	854,000	7.83%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	7,110	10,000	10,000	10,000	10,000	0.00%
Interfund Transfers	26,263	26,000	26,000	26,000	26,000	26,000	0.00%
Operating Reserve	0	0	0	0	0	0	0.00%
Total Expenses	749,451	806,093	828,000	838,000	890,000	890,000	7.49%

2019-2020 ANNUAL BUDGET
MUNICIPAL TRANSIT FUND
ADOPTED BUDGET SUMMARY

Revenues



Expenses



2019-2020 ANNUAL BUDGET

**SUMMARY OF FUNDS
MUNICIPAL TRANSIT FUND**

REVENUE SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		
	Actual	Actual	Adopted	Final	Admin		
	Received	Received	Budget	Budget	Approved	Adopted	Adopted
Taxes	0	0	0	0	0	0	0.00%
Intergovernmental	1,137,282	1,021,828	604,000	798,000	604,000	604,000	0.00%
Interfund Transfers	2,024,690	2,901,012	2,745,433	2,303,433	2,727,157	2,727,157	-0.67%
Investment Income	9,055	11,954	0	5,000	0	0	0.00%
Charges for Services	391,058	390,900	409,000	393,000	393,000	393,000	-3.91%
Use of Property	0	0	0	0	0	0	0.00%
Other	11,008	30,671	6,000	6,000	6,000	6,000	0.00%
Total Revenue	3,573,091	4,356,365	3,764,433	3,505,433	3,730,157	3,730,157	-0.91%

EXPENSE SUMMARY BY CATEGORY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		
	Actual	Actual	Adopted	Final	Admin		Percent
	Exp	Exp	Budget	Budget	Approved	Adopted	Change
Salaries	1,109,970	1,202,178	1,331,229	1,270,229	1,341,905	1,341,905	0.80%
Fringe	578,117	501,303	573,604	543,604	562,252	562,252	-1.98%
Operating & Contractual	751,442	723,092	864,000	849,000	864,000	864,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	161	158,921	81,600	81,600	188,000	188,000	100.00%
Interfund Transfers	897,723	1,539,000	914,000	761,000	774,000	774,000	-15.32%
Operating Reserve	0	0	0	0	0	0	0.00%
Total Expenses	3,337,413	4,124,494	3,764,433	3,505,433	3,730,157	3,730,157	-0.91%

**2019-2020 ANNUAL BUDGET
RECAP OF PERSONNEL**

GENERAL FUND

DEPARTMENT	2016-2017	2017-2018	2018-2019	2019-2020		
	ADOPTED	ADOPTED	ADOPTED	DEP_REQ	ADMN APV	ADOPTED
City Council						
City Council Persons	7	7	7	7	7	7
Total City Council	7	7	7	7	7	7
City Clerk						
City Clerk	1	1	1	1	1	1
Administrative Assistant	1	1	1	1	1	1
Total City Clerk	2	2	2	2	2	2
Office of the Mayor						
Mayor	1	1	1	1	1	1
Executive Secretary	1	1	1	1	1	1
Total Office of the Mayor	2	2	2	2	2	2
General Government						
Commissioner Public Safety	1	1	1	1	1	1
Administrative Assistant	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Total General Government	3	3	3	3	3	3
Internal Audit						
Mayor's Assistant	0	0	0	1	1	1
Risk Manager	0	0	0	1	1	1
Accountant	0	0	0	1	1	1
Accounting Technician	0	0	0	1	1	1
Administrative Assistant	0	0	0	1	1	1
Total Intergovt'l Agency	0	0	0	5	5	5
Intergovernmental Agency						
Mayor's Assistant	1	1	1	1	1	1
Mayor's Assistant	1	1	1	1	1	1
Mayor's Assistant	1	1	1	1	0	0
Mayor's Assistant	1	1	1	1	1	1
Mayor's Assistant	1	1	1	1	2	2
Mayor's Assistant	1	1	1	1	1	1
Mayor's Assistant	1	1	1	1	1	1
Total Intergovt'l Agency	7	7	7	7	7	7
City Court						
City Judge	1	1	1	1	1	1
Deputy Clerk	7	7	7	7	7	7
Clerk of Court	1	1	1	1	1	1
Secretary	1	1	1	1	1	1
Total City Court	10	10	10	10	10	10

**2019-2020 ANNUAL BUDGET
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GENERAL FUND

DEPARTMENT	2016-2017	2017-2018	2018-2019	2019-2020		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Finance						
Director of Finance	1	1	1	1	1	1
Administrative Assistant	1	1	1	1	1	1
Total Finance	2	2	2	2	2	2
Business Office						
Business Office Manager	1	1	1	1	1	1
Customer Accounts Representative	2	2	2	2	2	2
Customer Accounts Team Leader	1	1	1	1	1	1
Student Worker	1	1	1	1	1	1
Total Business Office	5	5	5	5	5	5
Accounting						
Accounting Manager	1	1	1	1	1	1
Accountant	3	3	3	3	3	3
Accounting Technician	3	3	3	3	3	3
Total Accounting	7	7	7	7	7	7
Purchasing						
Purchasing Manager	1	1	1	1	1	1
Purchasing Technician	2	2	2	2	2	2
Senior Buyer	2	2	2	2	2	2
Buyer	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Total Purchasing	7	7	7	7	7	7
Printing						
Mail Clerk	0	0	0	1	1	1
Print Shop Coordinator	2	2	2	2	2	2
Total Printing	2	2	2	3	3	3
Central Warehouse						
Supervisor Central Warehouse	1	1	1	1	1	1
Inventory Coordinator	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Stock Clerk	3	3	3	3	3	3
Total Central Warehouse	6	6	6	6	6	6
Parts Warehouse						
Inventory Coordinator	1	1	1	1	1	1
Stock Clerk	1	1	1	1	1	1
Total Parts Warehouse	2	2	2	2	2	2

**2019-2020 ANNUAL BUDGET
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GENERAL FUND

DEPARTMENT	2016-2017	2017-2018	2018-2019	2019-2020		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Public Works						
Director of Public Works	1	1	1	1	1	1
Executive Secretary	1	1	1	1	1	1
Asst Director Public Works	2	2	2	2	2	2
Administrative Secretary	1	1	1	1	1	1
Total Public Works	5	5	5	5	5	5
Code Enforcement						
Superintendent	1	1	1	1	1	1
Crew Leader	1	1	1	1	1	1
Code Enforcement Officer	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Equipment Operator II	1	1	1	1	1	1
Maintenance Worker	1	1	1	1	1	1
Code Enforcement Officer Senior	2	2	2	2	2	2
Total Code Enforcement	8	8	8	8	8	8
Engineering						
Assistant City Engineer	2	2	2	1	1	1
City Engineer	1	1	1	1	1	1
Lead Engineering Technician	1	1	1	1	1	1
Land Surveyor	1	1	1	1	1	1
Engineer in Training	0	0	0	1	1	1
Survey Technician	1	1	1	1	1	1
Engineering Tech III	1	1	1	1	1	1
Construction Inspector	1	1	1	1	1	1
Survey Party Chief	1	1	1	1	1	1
Survey Instrument Operator	1	1	1	1	1	1
Administrative Assistant	1	0	0	0	0	0
Administrative Secretary	0	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Total Engineering	12	12	12	12	12	12
Urban Forestry						
Landscape Architect	1	1	1	1	1	1
Total Urban Forestry	1	1	1	1	1	1

**2019-2020 ANNUAL BUDGET
RECAP OF PERSONNEL**

GENERAL FUND

DEPARTMENT	2016-2017	2017-2018	2018-2019	2019-2020		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Streets & Parks						
Superintendent-Streets	1	1	1	1	1	1
Crew Supervisor Street Maint	2	2	2	2	2	2
Crew Leader Street Maintenance	3	3	3	3	3	3
Maintenance Worker Senior	3	3	3	3	3	3
Administrative Secretary	1	1	1	1	1	1
Inventory Coordinator	1	1	1	1	1	1
Equipment Operator III	4	4	4	4	4	4
Equipment Operator II	7	7	7	7	7	7
Fleet Maintenance Tech	1	1	1	1	1	1
Equipment Operator I	4	4	4	4	4	4
Maintenance Worker	3	3	3	3	3	3
Supervisor - Streets	1	1	1	1	1	1
Total Streets & Parks	31	31	31	31	31	31
Traffic Department						
Traffic Signal Tech	2	2	2	2	2	2
Administrative Secretary	1	1	1	1	1	1
Superintendent	1	1	1	1	1	1
Sign Artist	1	1	1	1	1	1
Sign & Marking Specialist	3	3	3	3	3	3
Total Traffic Department	8	8	8	8	8	8
Maintenance Public Buildings						
Custodial Worker	6	6	6	3	3	3
Supervisor Custodial	1	1	1	0	0	0
Supervisor Building Maintenance	2	2	2	2	2	2
Superintendent - Building Maint	1	1	1	1	1	1
Community Center Attendant	1	1	1	0	0	0
Administrative Secretary	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Electrician	1	1	1	1	1	1
Painter	3	3	3	3	3	3
Carpenter	3	3	3	3	3	3
Lead Custodial Worker	3	3	3	1	1	1
Building Maintenance Specialist	2	2	2	2	2	2
Mechanical Systems Technician	3	3	3	3	3	3
Crew Leader- Carpentry	1	1	1	1	1	1
Total Maint.Public Bldgs.	29	29	29	22	22	22

**2019-2020 ANNUAL BUDGET
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GENERAL FUND

DEPARTMENT	2016-2017	2017-2018	2018-2019	2019-2020		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Motor Pool						
Superintendent	1	1	1	1	1	1
Supervisor -Fleet Maintenance	3	3	3	3	3	3
Administrative Secretary	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Fleet Maintenance Tech Senior	11	11	11	11	11	11
Fleet Collision Repair Tech	2	2	2	2	2	2
Fleet Service Tech	6	6	6	6	6	6
Total Motor Pool	25	25	25	25	25	25
Animal Shelter						
Crew Leader	1	1	1	1	1	1
Kennel Technician	3	3	3	3	3	3
Administrative Secretary	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Superintendent-Animal Control	1	1	1	1	1	1
Animal Control Officer	2	2	2	2	2	2
Total Animal Shelter	9	9	9	9	9	9
Planning						
Director of Planning	1	1	1	1	1	1
Historic Preservation Asst PT	1	1	1	1	1	1
Administrative Assistant	1	1	1	1	1	1
Zoning Enforcement Analyst	2	2	2	2	2	2
Total Planning	5	5	5	5	5	5
Construction Development						
Permit Technician	2	2	2	2	2	2
Multi Trades Inspector	7	6	6	6	6	6
Superintendent Construction Dev	1	1	1	1	1	1
Plans Reviewer	1	1	1	1	1	1
Total Construction Develop	11	10	10	10	10	10

**2019-2020 ANNUAL BUDGET
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GENERAL FUND

DEPARTMENT	2016-2017	2017-2018	2018-2019	2019-2020		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Public Safety Police						
Chief	1	1	1	1	1	1
Assistant Chief	1	1	1	1	1	1
Deputy Chief	1	1	1	1	1	1
Captain	4	4	4	4	4	4
Lieutenant	12	12	12	12	12	12
Sergeant	32	32	32	32	32	32
Communications Officer	17	17	17	17	17	17
Corporal	64	58	58	51	51	51
Police Officer	46	52	52	64	64	64
Jailer	2	2	2	2	2	2
School Patrol	15	15	15	15	15	15
Reserve Police Officer	20	20	20	20	20	20
Records Clerk	13	13	13	13	13	13
Secretary-Police Chief	1	1	1	1	1	1
Accounting Technician	1	1	1	1	1	1
Total Police Department	230	230	230	235	235	235
Public Safety Fire						
Chief	1	1	1	1	1	1
1st Assistant Chief	3	3	3	3	3	3
2nd Assistant Chief	7	7	7	7	7	7
Chief of Fire Prevention	1	1	1	1	1	1
Chief of Fire Communications	1	1	1	1	1	1
Captain	27	27	27	27	27	27
Fire Communications Officer	7	7	7	7	7	7
Fire Training Officer	1	1	1	1	1	1
Fire Prevention Officer	3	3	3	3	3	3
Director of EMS	1	1	1	1	1	1
Fire Equipment Operator	33	33	33	33	33	33
Firefighter 1st Class	39	39	39	39	39	39
Secretary - Fire Chief	1	1	1	1	1	1
Records Clerk	2	2	2	2	2	2
Total Fire Department	127	127	127	127	127	127
Civil Service						
Director of Civil Service	1	1	1	1	1	1
Compensation Analyst	1	1	1	1	1	1
Examination Analyst	1	1	1	1	1	1
Asst Director Civil Service	2	1	1	1	1	1
Personnel Analyst	1	1	0	0	0	0
Personnel Tech	0	0	1	0	0	0
Total Civil Service	6	5	5	4	4	4

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GENERAL FUND

DEPARTMENT	2016-2017	2017-2018	2018-2019	2019-2020		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Human Resources						
Director of Human Resources	1	1	1	1	1	1
Administrative Assistant	1	1	1	1	1	1
Asst Director of Human Resources	1	0	0	1	1	1
Personnel Analyst	4	4	4	5	5	5
Total Human Resources	7	6	6	8	8	8
Legal						
City Attorney	1	1	1	1	1	1
Assistant City Attorney	5	5	5	6	6	6
Safe Alex Tech PT	6	6	6	6	6	6
Assistant City Attorney PT	3	3	3	3	3	3
Legal Secretary	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Total Legal	17	17	17	18	18	18
Community Services						
Director of Community Services	1	1	1	1	1	1
Secretary	1	1	1	1	1	1
Special Events Coordinator	1	1	1	1	1	1
Youth Programs Coordinator	1	1	1	2	2	2
Customer Services Representative	0	0	0	2	2	2
Administrative Assistant	0	0	0	1	1	1
Community Center Coordinator	0	0	0	2	2	2
Community Center Attendant PT	0	0	0	5	5	5
Custodial Worker	0	0	0	3	3	3
Lead Custodial Worker	0	0	0	2	2	2
Supervisor Custodial	0	0	0	1	1	1
Student Worker	9	9	9	9	9	9
Total Community Services	13	13	13	30	30	30
Rectn Facilities Maintenance						
Superintendent	1	1	1	1	1	1
Crew Leader Parks Maintenance	3	3	3	3	3	3
Administrative Secretary	1	1	1	1	1	1
Equipment Operator I	5	5	5	5	5	5
Equipment Operator I (Seasonal)	4	4	4	4	4	4
Maintenance Worker	4	4	4	4	4	4
Maintenance Worker (Seasonal)	3	3	3	3	3	3
Building Maintenance Specialist	1	1	1	1	1	1
Total Rectn Facilities Maint.	22	22	22	22	22	22

**2019-2020 ANNUAL BUDGET
 RECAP OF PERSONNEL**

GENERAL FUND

DEPARTMENT	2016-2017	2017-2018	2018-2019	2019-2020		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Recreational Enhancement						
Mayor's Asst	1	1	1	1	1	1
Recreation Specialist PT	0	4	4	4	4	4
Student Worker	11	11	11	11	11	11
Total Recreational Enhcmnt	12	16	16	16	16	16
TOTAL GENERAL FUND	640	641	641	664	664	664

**2019-2020 ANNUAL BUDGET
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CDA FUND & RISK MANAGEMENT FUND

DEPARTMENT	2016-2017	2017-2018	2018-2019	2019-2020		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Community Development						
Administrator	1	1	1	1	1	1
Program Manager	2	2	2	2	2	2
Administrative Secretary	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Multi Trades Inspector	0	1	1	1	1	1
Total Community Develop	5	6	6	6	6	6
TOTAL CDBG FUND	5	6	6	6	6	6
Office of Risk Manager						
Risk Manager	1	1	1	1	1	1
Total Office of Risk Manager	1	1	1	1	1	1
TOTAL RISK MGMT FUND	1	1	1	1	1	1

**2019-2020 ANNUAL BUDGET
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UTILITY FUND

DEPARTMENT	2016-2017	2017-2018	2018-2019	2019-2020		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Budget Office						
Mayor's Asst - Budget Officer	1	1	1	1	1	1
Mayor's Asst - Chief Info Officer	1	1	1	0	0	0
Assistant Director Finance	1	1	1	1	1	1
Accountant	1	1	1	1	1	1
Total Budget Office	4	4	4	3	3	3
Customer Service						
Customer Service Manager	1	1	1	1	1	1
Mail Clerk	1	1	1	0	0	0
Customer Service Supervisor	1	1	1	1	1	1
Accountant	2	2	2	2	2	2
Administrative Secretary	1	1	1	1	1	1
Utility Billing Specialist	0	0	0	5	5	5
Accounting Technician	0	0	0	1	1	1
Customer Accounts Representative	12	12	12	7	7	7
Customer Accounts Team Leader	5	5	5	4	4	4
Customer Services Representative	9	9	9	9	9	9
Student Worker	1	1	1	1	1	1
Total Cust.Service Dep.	33	33	33	32	32	32
Customer Field Services						
Supervisor Utility Field Services	1	1	1	1	1	1
Crew Leader	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Meter Reader	11	11	11	11	11	11
Utility Service Worker	7	7	7	7	7	7
Total Customer Field Service	21	21	21	21	21	21
Management Infor. Systems						
Information Systems Manager	1	1	1	1	1	1
Information Systems Analyst	4	4	4	4	4	4
PC / Network Technician	3	3	3	3	3	3
Computer Operator I	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Total Mgt Info Systems	10	10	10	10	10	10
Utility Director						
Director of Utilities	1	1	1	1	1	1
Executive Secretary	1	1	1	1	1	1
Enviro Compliance Manager	1	1	1	1	1	1
Professional Engineer	1	1	1	1	1	1
Assistant Director Utilities	1	1	1	1	1	1
Total Utility Director	5	5	5	5	5	5

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UTILITY FUND

DEPARTMENT	2016-2017	2017-2018	2018-2019	2019-2020		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Electric Production						
Superintendent - Electric Prod	1	1	1	1	1	1
Custodial Worker	1	1	1	1	1	1
Supervisor Electric Production	1	1	1	1	1	1
Plant Maintenance Supervisor	1	1	1	1	1	1
Enviromental Tech II	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Electric Plant Shift Supervisor	5	5	5	5	5	5
Maintenance Mechanic II	1	1	1	1	1	1
Electric Plant Operator II	4	4	4	4	4	4
Maintenance Mechanic I	1	1	1	1	1	1
Electric Plant Operator I	5	5	5	5	5	5
Trades Worker	1	1	1	1	1	1
Industrial Electrician-Electric Pr	1	1	1	1	1	1
Electronic & Instr Tech-Electric	1	1	1	1	1	1
Total Electric Production	25	25	25	25	25	25
Electric Distribution						
Maintenance Worker Senior	1	1	1	1	1	1
Crew Supervisor Electric Distribution	3	3	3	3	3	3
Supervisor Electric Distribution	1	1	1	1	1	1
Engineering Tech II	1	1	1	1	1	1
SCADA Operator - Electric Dist	4	4	4	4	4	4
Administrative Assistant	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Electric Substation Supervisor	1	1	1	1	1	1
Electric Line Worker Senior	9	9	9	9	9	9
Electric Meter Technician	2	2	2	2	2	2
Electric Line Worker	3	3	3	3	3	3
Electric Substation Tech II	1	1	1	1	1	1
Electric Substation Tech I	2	2	2	2	2	2
Trades Worker	5	5	5	5	5	5
Supervisor Meter & Service	1	1	1	1	1	1
Electric Distribution Systems Tech	1	1	1	1	1	1
Total Electric Distrib.Dept.	37	37	37	37	37	37

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UTILITY FUND

DEPARTMENT	2016-2017	2017-2018	2018-2019	2019-2020		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Water Distribution						
Superintendent	1	0	0	0	0	0
Maintenance Worker Senior	2	2	2	2	2	2
Crew Supervisor Water Distribution	6	6	6	6	6	6
Supervisor Water Distribution	1	1	1	1	1	1
Assistant Superintendent	1	1	1	1	1	1
Meter Technician	2	2	2	2	2	2
Construction Inspector	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Pipe Layer	4	4	4	4	4	4
Equipment Operator III	1	1	1	1	1	1
Maintenance Worker	5	5	5	5	5	5
Industrial Painter	1	1	1	1	1	1
Superintendent - Water Operations	0	1	1	1	1	1
Total Water Distribution	27	27	27	27	27	27
Water Production						
Maintenance Worker Senior	1	1	1	1	1	1
Crew Supervisor Water Distribution	1	1	1	1	1	1
Supervisor Water Treatment	1	1	1	1	1	1
Water Plant Operator	7	7	7	7	7	7
Equipment Operator III	2	2	2	2	2	2
Industrial Painter	1	1	1	1	1	1
Electronic & Instr Tech	1	1	1	1	1	1
Total Water Production Dept.	14	14	14	14	14	14

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UTILITY FUND

DEPARTMENT	2016-2017	2017-2018	2018-2019	2019-2020		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Gas Distribution						
Superintendent	1	1	1	1	1	1
Crew Supervisor Gas Distribution	4	4	4	4	4	4
Gas General Supervisor	1	1	1	1	1	1
Meter Technician	1	1	1	1	1	1
Gas System Technician	2	2	2	2	2	2
Cathodic Protection Technician	1	1	1	1	1	1
Leak Survey Technician	2	2	2	2	2	2
SCADA Operator - Gas	5	5	5	5	5	5
Administrative Secretary	1	1	1	1	1	1
Inventory Coordinator	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Gas Service Technician	1	1	1	1	1	1
Pipe Layer	5	5	5	5	5	5
Pipeline Welder	2	2	2	2	2	2
Equipment Operator III	1	1	1	1	1	1
Trades Worker	4	4	4	4	4	4
Crew Supervisor Cathodic Protect	1	1	1	1	1	1
Electronic & Instr Tech	1	1	1	1	1	1
Total Gas Distributin Dept.	35	35	35	35	35	35
Wastewater Treatment						
Superintendent	1	0	0	0	0	0
Supervisor Wastewater Treatment	1	1	1	1	1	1
Wastewater Plant Operator	8	8	8	8	8	8
Wastewater Treatment/SCADA	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Asst Superintendent	0	1	1	1	1	1
Electronic & Instr Tech	1	1	1	1	1	1
Total Wastewater Treat Dept.	14	14	14	14	14	14
Wastewater Collection						
Maintenance Worker Senior	1	1	1	1	1	1
Supervisor Wastewater Collection	1	1	1	1	1	1
Crew Supervisor WW Line Maint	6	6	6	6	6	6
Maintenance Mechanic I	3	3	3	3	3	3
Pipe Layer	2	2	2	2	2	2
Equipment Operator III	3	3	3	3	3	3
Equipment Operator II	3	3	3	3	3	3
Equipment Operator I	1	1	1	1	1	1
Maintenance Worker	2	2	2	2	2	2
Total Wastewater Collection	22	22	22	22	22	22

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UTILITY FUND

DEPARTMENT	2016-2017	2017-2018	2018-2019	2019-2020		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Environmental Services						
Superintendent	1	1	1	1	1	1
Environmental Lab Supervisor	1	1	1	1	1	1
Environmental Technician I	2	2	2	2	2	2
Environmental Technician II	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Total Environmental Services	6	6	6	6	6	6
Utility Services						
Superintendent	1	1	1	1	1	1
Maintenance Worker Senior	2	2	2	2	2	2
Crew Supervisor Utility Services	2	2	2	2	2	2
Engineering Tech II	4	4	4	4	4	4
Engineering Tech III	1	1	1	1	1	1
Engineering Tech I	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Pipe Layer	1	1	1	1	1	1
Equipment Operator III	1	1	1	1	1	1
Equipment Operator II	2	2	2	2	2	2
Welder	1	1	1	1	1	1
GIS Manager	1	1	1	1	1	1
Total Utility Services	18	18	18	18	18	18
TOTAL UTILITY FUND	271	271	271	269	269	269

**2019-2020 ANNUAL BUDGET
RECAP OF PERSONNEL**

SANITATION

DEPARTMENT	2016-2017	2017-2018	2018-2019	2019-2020		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Sanitation						
Superintendent	1	1	1	1	1	1
Crew Supervisor Sanitation	3	3	3	3	3	3
Administrative Secretary	1	1	1	1	1	1
Equipment Operator III	7	7	7	7	7	7
Equipment Operator II	10	10	10	10	10	10
Equipment Operator I	8	8	8	8	8	8
Refuse Collector	20	20	20	20	20	20
Total Sanitation Department	50	50	50	50	50	50
TOTAL SANITATION FUND	50	50	50	50	50	50

**2019-2020 ANNUAL BUDGET
RECAP OF PERSONNEL**

ZOOLOGICAL PARK

DEPARTMENT	2016-2017	2017-2018	2018-2019	2019-2020		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Zoo						
Zoo Director	1	1	1	1	1	1
Supervisor Zoo Facilities Maint	1	1	1	1	1	1
Veterinarian	1	1	1	1	1	1
Zoo Media Specialist	1	1	1	1	1	1
Zoo Curator - Education	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Inventory Coordinator	1	1	1	1	1	1
Customer Services Representative	1	1	1	1	1	1
Trades Worker	1	1	1	1	1	1
Zoo Curator - Health	1	1	1	1	1	1
Zoo Curator - General	1	1	1	1	1	1
Zoo Keeper I	2	2	2	2	2	2
Security Officer	1	1	1	1	1	1
Zoo Keeper II	5	5	5	5	5	5
Total Zoo Department	19	19	19	19	19	19
TOTAL ZOO FUND	19	19	19	19	19	19

**2019-2020 ANNUAL BUDGET
 RECAP OF PERSONNEL
 MUNICIPAL TRANSIT FUND**

DEPARTMENT	2016-2017	2017-2018	2018-2019	2019-2020		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
General Administration						
Transit Manager	1	1	1	1	1	1
Transit Shift Supervisor	2	2	2	2	2	2
Asst Manager Transit	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Total Department	5	5	5	5	5	5
Revenue Vehicle Operating						
Transit Operator	21	21	21	21	21	21
Transit Operator (PT)	10	10	10	10	10	10
Total Vehicle Operator	31	31	31	31	31	31
Inspection & Maintenance						
Fleet Maintenance Tech Senior	4	4	4	4	4	4
Fleet Service Technician	2	2	2	2	2	2
Total Inspection & Maint.	6	6	6	6	6	6
Maintenance Administration						
Supervisor Fleet Maintenance	1	1	1	1	1	1
Total Maint Administration	1	1	1	1	1	1
TOTAL TRANSIT FUND	43	43	43	43	43	43
TOTAL CITY WIDE	1,029	1,031	1,031	1,052	1,052	1,052

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2019-2020 ANNUAL BUDGET
FUND BALANCE ANALYSIS
FOR GOVERNMENTAL FUND TYPES

FUND	2017-2018	2018-2019	2019-2020
	ACTUAL	ESTIMATED	PROPOSED
GENERAL FUND			
Beginning Balance	20,929,564	22,445,825	17,246,867
Revenues	61,781,111	60,695,400	66,567,216
Expenditures	(60,264,850)	(65,894,358)	(66,567,216)
Ending Balance	22,445,825	17,246,867	17,246,867
Ending Fund Balance as % of Revenues	36.33%	28.42%	25.91%
SPECIAL REVENUE FUNDS			
Beginning Balance	1,302,916	1,442,143	1,442,143
Revenues	1,208,152	1,516,641	185,000
Expenditures	(1,068,925)	(1,516,641)	(185,000)
Ending Balance	1,442,143	1,442,143	1,442,143
Ending Fund Balance as % of Revenues	119.37%	95.09%	779.54%
GENERAL DEBT SERVICE FUND			
Beginning Balance	3,081,292	2,751,313	2,751,313
Revenues	4,387,221	2,785,875	2,802,075
Expenditures	(4,717,200)	(2,785,875)	(2,802,075)
Ending Balance	2,751,313	2,751,313	2,751,313
Ending Fund Balance as % of Revenues	62.71%	98.76%	98.19%
GENERAL CAPITAL PROJECTS FUND			
Beginning Balance	26,000,725	26,403,735	16,474,376
Revenues	11,597,757	40,689,080	9,772,725
Expenditures	(11,194,747)	(50,618,439)	(9,056,000)
Ending Balance	26,403,735	16,474,376	17,191,101
Ending Fund Balance as % of Revenues	227.66%	40.49%	175.91%
Note:	In order to calculate true unreserved/undesignated/unappropriated fund balance, Revenues and Expenditures for the General Capital Projects Fund assumes all budgeted revenues will be received and all appropriated expenditures will be spent by April 30th.		

2019-2020 ANNUAL BUDGET

**NET POSITION ANALYSIS
FOR PROPRIETARY FUND TYPES**

FUND	2017-2018	2018-2019	2019-2020
	ACTUAL	ESTIMATED	PROPOSED
INTERNAL SERVICE FUNDS			
Beginning Balance	1,662,717	5,592,628	5,584,028
Revenues	17,927,649	17,015,000	17,362,000
Expenses	(13,997,738)	(17,023,600)	(17,372,600)
Ending Balance	5,592,628	5,584,028	5,573,428
Ending Net Position as % of Rev	31.20%	32.82%	32.10%
UTILITY FUND			
Beginning Balance	118,219,216	115,847,766	104,223,773
Revenues	104,017,504	101,435,000	107,988,000
Expenses	(106,388,954)	(113,058,993)	(118,407,219)
Ending Balance	115,847,766	104,223,773	93,804,554
Ending Net Position as % of Rev	111.37%	102.75%	86.87%
MUNICIPAL TRANSIT FUND			
Beginning Balance	3,202,675	3,944,368	3,944,368
Revenues	5,174,706	3,505,433	3,730,157
Expenses	(4,433,013)	(3,505,433)	(3,730,157)
Ending Balance	3,944,368	3,944,368	3,944,368
Ending Net Position as % of Rev	76.22%	112.52%	105.74%
SANITATION FUND			
Beginning Balance	3,165,967	3,204,336	3,204,336
Revenues	4,951,326	5,454,438	5,699,000
Expenses	(4,912,957)	(5,454,438)	(5,699,000)
Ending Balance	3,204,336	3,204,336	3,204,336
Ending Net Position as % of Rev	64.72%	58.75%	56.23%

Note: Actual is based on the City's Financial Statements for the fiscal year ending April 30th. Estimates are calculated on a NON-GAAP Basis which therefore includes debt principal and does not include depreciation.

2019-2020 ANNUAL BUDGET

**SUMMARY OF SOURCES, USES, AND CHANGES IN FUND BALANCE
GENERAL FUND**

Sources of Funds

Description	YTD Actual 03-31-19	Fiscal Year 2019 Projected	Fiscal Year 2020 Budget	% Change 2019 Proj To 2019 Budget
Taxes	29,416,112	34,530,000	34,287,000	-0.70%
Licenses & Permits	3,037,282	3,040,000	2,890,000	-4.93%
Intergovernmental	7,633,588	10,619,400	9,975,000	-6.07%
Internal Transfers/Interfunds	10,198,169	11,032,000	10,905,000	-1.15%
Fines & Forfeitures	262,453	364,000	364,000	0.00%
Investment Income	114,848	80,000	0	-100.00%
Charges for Services	281,829	240,000	220,000	-8.33%
Other	644,430	790,000	426,000	-46.08%
Budgeted Use of Fund Balance	0	5,198,958	7,500,216	44.26%
Total Sources	51,588,711	65,894,358	66,567,216	1.02%

Uses of Funds

Description	YTD Actual 03-31-19	Fiscal Year 2019 Projected	Fiscal Year 2020 Budget	% Change 2019 Proj To 2019 Budget
Legislative	382,947	516,302	521,818	1.07%
Executive	836,912	1,184,687	1,545,330	30.44%
Judicial	1,067,277	1,188,337	1,171,909	-1.38%
Finance	3,198,998	5,932,321	5,976,939	0.75%
Public Works	9,713,639	12,091,097	11,765,460	-2.69%
Planning	812,777	969,276	1,057,968	9.15%
Public Safety	25,263,158	30,640,777	31,039,512	1.30%
Civil Service	192,873	313,988	345,885	10.16%
Human Resources	465,858	531,606	651,542	22.56%
Legal	2,087,894	2,630,404	2,197,763	-16.45%
Community Services	3,557,895	4,574,128	4,986,090	9.01%
Interfund Transfers	4,896,628	5,321,435	5,307,000	-0.27%
Total Uses	52,476,856	65,894,358	66,567,216	1.02%

Net Change in Fund Balance	(888,145)	(5,198,958)	(7,500,216)
Beginning Fund Balance		22,347,382	17,148,424
Ending Fund Balance		17,148,424	9,648,208

CITY OF ALEXANDRIA

2019-2020 ANNUAL BUDGET

**SUMMARY OF SOURCES, USES, AND CHANGES IN FUND BALANCE
PRE-TRIAL INTERVENTION FUND**

Sources of Funds

Description	YTD Actual 03-31-19	Fiscal Year 2019 Projected	Fiscal Year 2020 Budget	% Change 2019 Proj To 2019 Budget
Fines & Forfeitures	226,359	235,000	185,000	-21.28%
Investment Income	10,602	0	0	0.00%
Budgeted Use of Fund Balance	0	0	0	0.00%
TOTAL SOURCES	236,961	235,000	185,000	-21.28%

Uses of Funds

Description	YTD Actual 03-31-19	Fiscal Year 2019 Projected	Fiscal Year 2020 Budget	% Change 2019 Proj To 2019 Budget
Interfund Transfers	235,000	235,000	185,000	-21.28%
Legal	0	0	0	0.00%
TOTAL USES	235,000	235,000	185,000	-21.28%

Net Change in Fund Balance	1,961	0	0
Beginning Fund Balance		968,354	968,354
Ending Fund Balance		968,354	968,354

2019-2020 ANNUAL BUDGET

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II. GENERAL FUND

General Fund

This is the General Operating Fund of the City and is used to account for activities not required to be accounted for in some other fund type. The revenues and expenditures for this fund are recognized in the accounting period in which they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable.

This fund accounts for the activities of elected officials, general administration, finance, public works, planning, public safety, personnel and legal.

2019-2020 ANNUAL BUDGET

**GENERAL FUND
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Taxes:							
311101	Taxes - Ad Valorem	3,533,878	3,658,793	3,535,000	3,535,000	3,535,000	3,535,000	3,535,000
311303	Taxes - Franchise	620,482	601,905	650,000	625,000	650,000	650,000	650,000
311301	Sales & Use Tax - 1976	7,501,287	7,593,906	7,508,000	7,575,000	7,508,000	7,508,000	7,508,000
311304	Sales & Use Tax - 1998	15,002,574	15,187,811	15,016,000	15,150,000	15,016,000	15,016,000	15,016,000
311309	Sales & Use Tax - 2005	7,501,024	7,593,863	7,508,000	7,575,000	7,508,000	7,508,000	7,508,000
311900	Interest - Delinquent Taxes	36,632	0	60,000	60,000	60,000	60,000	60,000
333103	Housing Authority-P.I.L.O.T	32,629	24,779	10,000	10,000	10,000	10,000	10,000
	Total Taxes	34,228,508	34,661,057	34,287,000	34,530,000	34,287,000	34,287,000	34,287,000
	Licenses and Permits:							
322101	Licenses - Occupational	2,789,543	2,862,866	2,700,000	2,800,000	2,700,000	2,700,000	2,700,000
322102	Licenses- Competency Cards	3,764	4,450	10,000	10,000	10,000	10,000	10,000
322201	Permits - Building	215,679	257,949	170,000	220,000	170,000	170,000	170,000
322202	Permits - Zoning	5,726	7,974	10,000	10,000	10,000	10,000	10,000
	Total Licenses And Permits	3,014,712	3,133,239	2,890,000	3,040,000	2,890,000	2,890,000	2,890,000
	Intergovernmental:							
311302	Parish Sales Taxes	8,206,840	8,239,626	8,170,000	8,250,000	8,170,000	8,170,000	8,170,000
333104	Federal - FEMA Fire	283,110	0	0	0	0	0	0
333480	Federal - FEMA Recovery	251,609	146,435	0	0	0	0	0
333502	State - Beer Tax	75,431	71,027	75,000	134,000	75,000	75,000	75,000
333504	State - Fire Insurance Rebate	137,655	149,812	83,000	83,000	83,000	83,000	83,000
333510	State Grant - DARE Officers	3,337	18,408	0	39,883	0	0	0
333526	State Grant - LA Comm on Law Enf	16,273	51,086	0	0	0	0	0
333527	Grants - Police	85,373	225,030	0	362,000	0	0	0
333529	State - Dept of Culture, Recreation	0	0	0	0	0	0	0
333534	Parish - Sales Tax Rebate	266,641	370,891	108,000	108,000	108,000	108,000	108,000
333536	State - Police Supplemental Pay	874,900	865,385	875,000	865,000	865,000	865,000	865,000
333537	State - Fire Supplemental Pay	636,168	638,699	636,000	639,000	639,000	639,000	639,000
333543	Federal - US Dept of Justice	26,631	22,725	0	26,469	0	0	0
333545	Federal - Drug Confiscations	1,216	9,080	35,000	8,412	35,000	35,000	35,000
333549	State - Small Business Development	8,120	15,030	0	1,583	0	0	0
333554	Federal - USDA	14,681	0	0	0	0	0	0
399014	State - Confiscations	63,328	16,255	0	102,053	0	0	0
	Total Intergovernmental	10,951,513	10,839,489	9,982,000	10,619,400	9,975,000	9,975,000	9,975,000
	Internal Services/Interfunds:							
381401	Transfer from Utility-Other	24,000	24,000	24,000	24,000	24,000	24,000	24,000
333401	Cost Allocation-Utility Fund	2,707,678	2,781,636	2,708,000	2,782,000	2,782,000	2,782,000	2,782,000
333402	Cost Allocation-Sanitation Fund	699,860	534,967	700,000	535,000	535,000	535,000	535,000
333403	Cost Allocation-Zoo Fund	1,179,816	1,185,483	1,180,000	1,185,000	1,185,000	1,185,000	1,185,000
333404	Cost Allocation-Golf Course Fund	26,263	25,478	26,000	26,000	26,000	26,000	26,000
333450	Cost Allocation-Municipal Transit	705,166	601,459	705,000	601,000	601,000	601,000	601,000
388175	Transfers - PTI Fund	235,000	162,000	108,000	235,000	108,000	108,000	108,000
388300	Transfers - General Capital Projects	411,000	411,000	411,000	411,000	411,000	411,000	411,000
388401	Transfers-Utility System 5%	5,333,000	5,233,000	5,233,000	5,233,000	5,233,000	5,233,000	5,233,000
	Total Int Service/Interfunds.	11,321,781	10,959,023	11,095,000	11,032,000	10,905,000	10,905,000	10,905,000

2019-2020 ANNUAL BUDGET

**GENERAL FUND
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
367101	Investment Income: Interest - Investments	91,219	101,133	0	80,000	0	0	0
	Total Investment Income	91,219	101,133	0	80,000	0	0	0
	Fines and Forfeitures:							
354701	City Court - Civil Fees	76,747	121,588	75,000	100,000	100,000	100,000	100,000
354702	City Court - Legal	50,900	42,425	75,000	45,000	45,000	45,000	45,000
354703	City Court - Fines	251,808	194,278	250,000	200,000	200,000	200,000	200,000
354705	Fines - Parking Tickets	25	6,899	1,000	1,000	1,000	1,000	1,000
354708	City Court-Police Officers Witness	7,695	7,175	12,000	12,000	12,000	12,000	12,000
354710	Fines-DWI Collections	4,368	2,682	6,000	6,000	6,000	6,000	6,000
	Total Fines and Forfeitures	391,543	375,027	419,000	364,000	364,000	364,000	364,000
	Charges for Services:							
334701	Charges - Training Academy	0	22,028	30,000	30,000	30,000	30,000	30,000
344001	Charges - Grass Mowing	63,046	86,554	30,000	60,000	30,000	30,000	30,000
344205	Charges - Demolition	9,337	0	0	0	0	0	0
344703	Charges - R-O-W Maintenance	60,190	60,190	60,000	60,000	60,000	60,000	60,000
344705	Charges - Animal Shelter	79,072	83,788	75,000	75,000	75,000	75,000	75,000
344708	Charges - Photo Copies	0	18,350	25,000	15,000	25,000	25,000	25,000
344709	Charges - Alarm Billing	8,175	4,320	0	0	0	0	0
	Total Charges for Services	219,820	275,230	220,000	240,000	220,000	220,000	220,000
	Other:							
377504	Rent - CLECO	180,482	240,319	240,000	240,000	240,000	240,000	240,000
377505	Rent - Incubator	144,871	109,340	70,000	21,000	30,000	30,000	30,000
377600	Rent - Bolton Avenue Center	13,129	18,486	10,000	15,000	10,000	10,000	10,000
377601	Rent - Convention Hall	45,605	71,117	55,000	58,000	55,000	55,000	55,000
377604	Rent - M.L. King Center	5,345	3,270	5,000	5,000	5,000	5,000	5,000
377605	Rent - Broadway Resource Center	12,000	11,160	12,000	12,000	12,000	12,000	12,000
377700	Rent - Harold Miles Park	7,025	4,575	5,000	5,000	5,000	5,000	5,000
377701	Rent - Beagle Club	3,610	1,275	0	0	0	0	0
377702	Rent - Farmers Market	9,425	15,605	10,000	12,000	10,000	10,000	10,000
377703	Rent - Amphitheatre	4,400	2,680	1,000	1,000	1,000	1,000	1,000
377708	Rent - Martin Center	16,716	20,593	3,000	18,000	3,000	3,000	3,000
388200	Sale of Fixed Assets	101,287	250,379	0	90,000	0	0	0
399000	Miscellaneous Revenue	412,649	313,460	45,000	310,000	45,000	45,000	45,000
399001	Misc - Return Checks	0	0	0	0	0	0	0
399004	Misc - Arts & Humanities	0	0	2,000	2,000	2,000	2,000	2,000
399015	Misc - Field Usage	150	975	8,000	1,000	8,000	8,000	8,000
399510	Revenue - Other	72,825	273,384	0	0	0	0	0
399524	Revenue - Other Winter Fete	28,500	100,296	0	0	0	0	0
399999	Use of Prior Year Revenues	0	0	4,764,339	5,198,958	0	7,500,216	7,500,216
	Total Other	1,058,019	1,436,914	5,230,339	5,988,958	426,000	7,926,216	7,926,216
	TOTAL REVENUES	61,277,113	61,781,112	64,123,339	65,894,358	59,067,000	66,567,216	66,567,216

2019-2020 ANNUAL BUDGET

DIVISION:	Legislative	FUND:	101
DEPARTMENT:	City Council	ORGANIZATION:	010200

GOAL MISSION STATEMENT

To serve as the legislative branch of city government as detailed by the Alexandria Home Rule Charter.

FUNCTION DESCRIPTION

The City Council meets as needed to conduct the legislative business of the City. Individual committees of the council meet with the administration to provide recommendations to the full council concerning the City.

DEMAND PERFORMANCE INDICATORS

Description	2017-2018 Estimated	2018-2019 Estimated	2019-2020 Projected
Regular council meetings	26	26	26
Council work sessions	26	26	26
Council committee meetings	205	205	205
Ordinances adopted	408	408	408
Resolutions adopted	305	305	305
Telephone inquiries	12,565	12,565	12,565

CITY OF ALEXANDRIA

2019-2020 ANNUAL BUDGET

DIVISION:	Legislative	FUND #:	101
DEPARTMENT:	City Council	ORGANIZATION:	010200

APPROPRIATION SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	146,423	177,078	176,400	176,400	176,400	176,400	0.00%
Fringe Benefits	47,129	43,019	58,552	58,552	59,446	59,446	1.53%
Operating/Contractual	47,154	70,593	86,000	86,000	86,000	86,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	2,814	2,611	0	0	0	0	0.00%
Total Appropriations	243,520	293,301	320,952	320,952	321,846	321,846	0.28%

PERSONNEL ROSTER

JOB CODE	TITLE	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
480110	Salary - City Council Persons	7	7	7	7	7	7	0.00%
	Total Positions	7	7	7	7	7	7	0.00%

2019-2020 ANNUAL BUDGET

DIVISION:	Legislative	FUND #:	101
DEPARTMENT:	City Council	ORGANIZATION:	010200

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
480110	Salaries:							
	Salary - City Council Persons	146,423	177,078	176,400	176,400	176,400	176,400	176,400
	Total Salaries	146,423	177,078	176,400	176,400	176,400	176,400	176,400
	Fringe:							
510202	Fringe - Hospital	36,605	29,970	44,769	44,769	44,769	45,663	45,663
510206	Fringe - Medicare Insurance Tax	1,972	2,443	2,555	2,555	2,555	2,555	2,555
510207	Fringe - Life Insurance	121	158	294	294	294	294	294
510208	Fringe - FICA Tax Retirement	8,431	10,448	10,934	10,934	10,934	10,934	10,934
	Total Fringe	47,129	43,019	58,552	58,552	58,552	59,446	59,446
	Operating & Contractual:							
531500	Printing	139	0	0	0	0	0	0
531900	Advertising	17,004	20,392	31,000	31,000	31,000	31,000	31,000
533024	Economic Development	9,218	22,283	10,000	10,000	10,000	10,000	10,000
543000	Miscellaneous	7,270	19,675	15,000	15,000	15,000	15,000	15,000
543003	Travel & Training	13,523	8,243	30,000	30,000	30,000	30,000	30,000
	Total Operating & Contractual	47,154	70,593	86,000	86,000	86,000	86,000	86,000
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	0
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture & Fixtures	2,814	2,611	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	2,814	2,611	0	0	0	0	0
	TOTAL DEPARTMENT	243,520	293,301	320,952	320,952	320,952	321,846	321,846

2019-2020 ANNUAL BUDGET

DIVISION:	Legislative	FUND:	101
DEPARTMENT:	City Clerk	ORGANIZATION:	010300

GOAL MISSION STATEMENT

To serve as the official keeper of records. To serve the City Council as its independent legislative staff.

FUNCTION DESCRIPTION

1. Municipal Policy formulation.
2. Issue analysis.
3. Contract negotiation.
4. Financial reporting.
5. Performance auditing.
6. Planning.
7. Parliamentary opinions.
8. Agenda organization.
9. Committee coordination & staffing.
10. Composition and retention of ordinances and resolutions.
11. Public relations.
12. Citizen complaint referral and response.
13. Records retention.
14. Record certification.
15. Municipal code compilation.

DEMAND PERFORMANCE INDICATORS

Description	2017-2018 Estimated	2018-2019 Estimated	2019-2020 Projected
Regular council meetings	26	26	26
Council work sessions	26	26	26
Council committee meetings	205	205	205
Ordinances adopted	408	408	408
Resolutions adopted	305	305	305
Telephone inquires	12,565	12,565	12,565

2019-2020 ANNUAL BUDGET

DIVISION:	Legislative	FUND #:	101
DEPARTMENT:	City Clerk	ORGANIZATION:	010300

APPROPRIATION SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	112,729	115,426	118,434	118,434	120,802	120,802	2.00%
Fringe Benefits	31,564	35,380	34,916	34,916	37,170	37,170	6.46%
Operating/Contractual	19,521	32,914	42,000	42,000	42,000	42,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	163,814	183,720	195,350	195,350	199,972	199,972	2.37%

PERSONNEL ROSTER

JOB CODE	TITLE	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
480101	Salary - City Clerk	1	1	1	1	1	1	0.00%
480604	Salary - Administrative Assistant	1	1	1	1	1	1	0.00%
	Total Positions	2	2	2	2	2	2	0.00%

2019-2020 ANNUAL BUDGET

DIVISION:	Legislative	FUND #:	101
DEPARTMENT:	City Clerk	ORGANIZATION:	010300

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
480101	Salary - City Clerk	70,705	72,397	74,283	74,283	74,283	75,769	75,769
480604	Salary - Administrative Assistant	42,024	43,029	44,151	44,151	44,150	45,033	45,033
	Total Salaries	112,729	115,426	118,434	118,434	118,433	120,802	120,802
	Fringe:							
510201	Fringe - Pension	16,784	19,407	18,934	18,934	20,460	20,869	20,869
510202	Fringe - Hospital	14,152	15,319	15,258	15,258	15,258	15,564	15,564
510206	Fringe - Medicare Insurance Tax	585	597	640	640	640	653	653
510207	Fringe - Life Insurance	43	57	84	84	84	84	84
	Total Fringe	31,564	35,380	34,916	34,916	36,442	37,170	37,170
	Operating & Contractual:							
520105	Contract Labor	0	499	2,000	2,000	2,000	2,000	2,000
520400	Office	3,933	2,485	8,000	8,000	8,000	8,000	8,000
531410	Telephone	3,090	2,787	5,000	5,000	5,000	5,000	5,000
531500	Printing	0	0	0	0	0	0	0
531800	Lease	6,314	6,104	9,000	9,000	9,000	9,000	9,000
543000	Miscellaneous Expense	3,721	17,069	6,000	6,000	6,000	6,000	6,000
543003	Travel & Training	2,463	3,990	12,000	12,000	12,000	12,000	12,000
	Total Operating & Contractual	19,521	32,914	42,000	42,000	42,000	42,000	42,000
	Capital Outlay:							
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	163,814	183,720	195,350	195,350	196,875	199,972	199,972

2019-2020 ANNUAL BUDGET

DIVISION:	Executive	FUND:	101
DEPARTMENT:	Office of the Mayor	ORGANIZATION:	020400

GOAL MISSION STATEMENT

To provide the day-to-day policy making and support services necessary to guide management of city operations. To serve as a focal point where information about City Government and its activities can be obtained by citizens and groups.

FUNCTION DESCRIPTION

As spokesperson for the city, the Mayor and his assistants are often requested to attend meetings, deliver proclamations, participate in special projects and provide information to the news media. As the key policy maker for the Executive Branch, the Mayor is responsible for proposing policies regarding levels of city services and for communicating these policies to the City Council and Department Heads.

DEMAND PERFORMANCE INDICATORS

Description	2017-2018 Estimated	2018-2019 Estimated	2019-2020 Projected

2019-2020 ANNUAL BUDGET

DIVISION:	Executive	FUND #:	101
DEPARTMENT:	Office of the Mayor	ORGANIZATION:	020400

APPROPRIATION SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	168,161	172,302	175,705	175,705	182,256	182,256	3.73%
Fringe Benefits	45,778	51,955	52,149	52,149	64,312	64,312	23.32%
Operating/Contractual	62,038	47,161	73,000	75,000	73,000	73,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	275,977	271,418	300,854	302,854	319,568	319,568	6.22%

PERSONNEL ROSTER

JOB CODE	TITLE	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
480109	Salary - Mayor	1	1	1	1	1	1	0.00%
480604	Salary - Executive Secretary	1	1	1	1	1	1	0.00%
	Total Positions	2	2	2	2	2	2	0.00%

2019-2020 ANNUAL BUDGET

DIVISION:	Executive	FUND #:	101
DEPARTMENT:	Office of the Mayor	ORGANIZATION:	020400

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
480109	Salary - Mayor	118,283	121,231	123,303	123,303	125,646	125,646	125,646
480604	Salary - Executive Secretary	49,878	51,071	52,402	52,402	55,500	56,610	56,610
	Total Salaries	168,161	172,302	175,705	175,705	181,146	182,256	182,256
	Fringe:							
510201	Fringe - Pension	16,808	21,511	21,946	21,946	30,577	30,765	30,765
510202	Fringe - Hospital	18,372	19,836	19,754	19,754	22,552	23,003	23,003
510206	Fringe - Medicare Insurance Tax	2,702	2,816	2,660	2,660	2,739	2,755	2,755
510207	Fringe - Life Insurance	43	57	84	84	84	84	84
510209	Fringe - Car Allowance	7,853	7,735	7,705	7,705	7,705	7,705	7,705
	Total Fringe	45,778	51,955	52,149	52,149	63,657	64,312	64,312
	Operating & Contractual:							
520400	Office	1,567	58	1,000	1,000	1,000	1,000	1,000
531301	Vehicle Costs-Fuel	2,768	3,058	2,000	3,000	2,000	2,000	2,000
531304	Vehicle Costs - R & M	657	803	0	0	0	0	0
531410	Telephone	6,749	6,009	7,000	8,000	7,000	7,000	7,000
531500	Printing	600	1,751	2,000	2,000	2,000	2,000	2,000
531800	Lease	2,603	2,129	3,000	0	3,000	3,000	3,000
543000	Miscellaneous	27,788	16,499	22,000	25,000	22,000	22,000	22,000
543002	Dues & Subscriptions	1,162	1,000	2,000	2,000	2,000	2,000	2,000
543017	Placques & Awards	16,887	14,675	0	0	0	0	0
543003	Travel & Training	0	0	33,000	33,000	33,000	33,000	33,000
605106	Maintenance Equipment	1,257	1,179	1,000	1,000	1,000	1,000	1,000
	Total Operating & Contractual	62,038	47,161	73,000	75,000	73,000	73,000	73,000
	Capital Outlay:							
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	275,977	271,418	300,854	302,854	317,803	319,568	319,568

2019-2020 ANNUAL BUDGET

DIVISION:	Executive	FUND:	101
DEPARTMENT:	General Government	ORGANIZATION:	020500

GOAL MISSION STATEMENT

FUNCTION DESCRIPTION

DEMAND PERFORMANCE INDICATORS

Description	2017-2018 Estimated	2018-2019 Estimated	2019-2020 Projected

2019-2020 ANNUAL BUDGET

DIVISION:	Executive	FUND #:	101
DEPARTMENT:	General Government	ORGANIZATION:	020500

APPROPRIATION SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	41,374	46,051	114,764	140,264	149,741	149,741	0.00%
Fringe Benefits	17,231	10,056	58,314	58,314	58,973	58,973	0.00%
Operating/Contractual	29,949	44,953	24,000	47,000	24,000	24,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	88,554	101,060	197,078	245,578	232,714	232,714	18.08%

PERSONNEL ROSTER

JOB CODE	TITLE	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
480204	Salary - Commisioner Public Safety	1	1	1	1	1	1	0.00%
490614	Salary - Administrative Assistant	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
	Total Positions	3	3	3	3	3	3	0.00%

2019-2020 ANNUAL BUDGET

DIVISION:	Executive	FUND #:	101
DEPARTMENT:	General Government	ORGANIZATION:	020500

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
480204	Salary - Commisioner Public Safety	0	4,846	64,500	90,000	90,000	91,800	91,800
490614	Salary - Administrative Assistant	20,455	27,626	28,434	28,434	31,866	32,503	32,503
490626	Salary - Clerical Specialist	20,919	13,579	21,830	21,830	24,939	25,438	25,438
	Total Salaries	41,374	46,051	114,764	140,264	146,805	149,741	149,741
	Fringe:							
510201	Fringe - Pension	9,567	7,514	19,049	19,049	25,383	25,891	25,891
510202	Fringe - Hospital	7,053	1,834	37,475	37,475	30,181	30,785	30,785
510206	Fringe - Medicare Insurance Tax	574	669	1,664	1,664	2,129	2,171	2,171
510207	Fringe - Life Insurance	37	39	126	126	126	126	126
	Total Fringe	17,231	10,056	58,314	58,314	57,819	58,973	58,973
	Operating & Contractual:							
520105	Contract Labor	0	11,378	0	0	0	0	0
520400	Office	0	0	4,000	2,000	4,000	4,000	4,000
531410	Telephone	1,337	1,158	2,000	2,000	2,000	2,000	2,000
543003	Travel & Training	1,930	0	3,000	3,000	3,000	3,000	3,000
543036	Small Business Development	23,575	27,983	0	30,000	0	0	0
543037	Human Relations Committee	3,107	4,434	15,000	10,000	15,000	15,000	15,000
	Total Operating & Contractual	29,949	44,953	24,000	47,000	24,000	24,000	24,000
	Capital Outlay:							
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	88,554	101,060	197,078	245,578	228,624	232,714	232,714

2019-2020 ANNUAL BUDGET

DIVISION:	Executive	FUND:	101
DEPARTMENT:	Internal Audit	ORGANIZATION:	020503

GOAL MISSION STATEMENT

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FUNCTION DESCRIPTION

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DEMAND PERFORMANCE INDICATORS

Description	2017-2018 Estimated	2018-2019 Estimated	2019-2020 Projected

2019-2020 ANNUAL BUDGET

DIVISION:	Executive	FUND #:	101
DEPARTMENT:	Internal Audit	ORGANIZATION:	020503

APPROPRIATION SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	0	0	0	26,000	244,958	244,958	0.00%
Fringe Benefits	0	0	0	15,000	122,787	122,787	0.00%
Operating/Contractual	0	0	0	0	27,000	27,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	0	0	0	41,000	394,745	394,745	0.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
480211	Salary - Mayor Asst Internal Audit	0	0	0	0	1	1	0.00%
490217	Salary - Risk Manager	0	0	0	0	1	1	0.00%
290230	Salary - Accountant	0	0	0	0	1	1	0.00%
490339	Salary - Accounting Technician	0	0	0	0	1	1	0.00%
490614	Salary - Administrative Assistant	0	0	0	0	1	1	0.00%
	Total Positions	0	0	0	0	5	5	0.00%

2019-2020 ANNUAL BUDGET

DIVISION:	Executive	FUND #:	101
DEPARTMENT:	Internal Audit	ORGANIZATION:	020503

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	0	0	0	0	2,000	2,000	2,000
480211	Salary - Mayor Asst Internal Audit	0	0	0	0	95,000	96,900	96,900
490217	Salary - Risk Manager	0	0	0	8,000	45,198	45,198	45,198
290230	Salary - Accountant	0	0	0	7,000	38,522	38,522	38,522
490339	Salary - Accounting Technician	0	0	0	5,000	30,472	30,472	30,472
490614	Salary - Administrative Assistant	0	0	0	6,000	31,866	31,866	31,866
	Total Salaries	0	0	0	26,000	243,058	244,958	244,958
	Fringe:							
510201	Fringe - Pension	0	0	0	5,000	42,599	42,920	42,920
510202	Fringe - Hospital	0	0	0	10,000	74,615	76,105	76,105
510206	Fringe - Medicare Insurance Tax	0	0	0	0	3,525	3,552	3,552
510207	Fringe - Life Insurance	0	0	0	0	210	210	210
	Total Fringe	0	0	0	15,000	120,949	122,787	122,787
	Operating & Contractual:							
520400	Office	0	0	0	0	8,000	8,000	8,000
531410	Telephone	0	0	0	0	6,000	6,000	6,000
543002	Dues and Subscriptions	0	0	0	0	2,000	2,000	2,000
543003	Travel & Training	0	0	0	0	6,000	6,000	6,000
605106	Maintenance of Equipment	0	0	0	0	5,000	5,000	5,000
	Total Operating & Contractual	0	0	0	0	27,000	27,000	27,000
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	0	0	0	41,000	391,007	394,745	394,745

2019-2020 ANNUAL BUDGET

DIVISION:	Executive	FUND:	101
DEPARTMENT:	Intergovernmental	ORGANIZATION:	020800

GOAL MISSION STATEMENT

To develop contracts and services to enhance intergovernmental relations between the city and other governmental bodies.

FUNCTION DESCRIPTION

The function of this department is to coordinate political and community concerns between the city and the state, parish and other local governmental agencies on behalf of the citizens of Alexandria. The Mayor's Assistants in this department also perform varied other functions for the Mayor.

DEMAND PERFORMANCE INDICATORS

Description	2017-2018 Estimated	2018-2019 Estimated	2019-2020 Projected

2019-2020 ANNUAL BUDGET

DIVISION:	Executive	FUND #:	101
DEPARTMENT:	Intergovernmental	ORGANIZATION:	020800

APPROPRIATION SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	310,973	357,776	422,326	422,326	448,133	448,133	6.11%
Fringe Benefits	69,494	95,510	103,929	103,929	125,170	125,170	20.44%
Operating/Contractual	16,407	7,008	25,000	69,000	25,000	25,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	396,874	460,294	551,255	595,255	598,303	598,303	8.53%

PERSONNEL ROSTER

JOB CODE	TITLE	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
480201	Salary - Mayor's Asst Chief of Staff	1	1	1	1	1	1	0.00%
480202	Salary - Mayor's Asst	1	1	1	1	1	1	0.00%
480218	Salary - Mayor's Asst-Asst Chief	1	1	1	1	0	0	0.00%
480219	Salary - Mayor's Asst -Eco Develop	1	1	1	1	1	1	0.00%
480221	Salary - Mayor's Asst-PR Commun	1	1	1	1	2	2	0.00%
480226	Salary - Mayor's Asst-Capital Projec	1	1	1	1	1	1	0.00%
480227	Salary - Mayor's Asst	1	1	1	1	1	1	0.00%
	Total Positions	7	7	7	7	7	7	0.00%

2019-2020 ANNUAL BUDGET

DIVISION:	Executive	FUND #:	101
DEPARTMENT:	Intergovernmental	ORGANIZATION:	020800

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
480201	Salary - Mayor's Asst Chief of Staff	44,292	68,764	70,555	70,555	96,000	97,920	97,920
480202	Salary - Mayor's Asst	59,500	59,729	61,285	61,285	59,500	60,690	60,690
480218	Salary - Mayor's Asst-Asst Chief	142	0	55,105	55,105	0	0	0
480219	Salary - Mayor's Asst -Eco Develop	65,000	66,505	68,289	68,289	66,300	67,626	67,626
480221	Salary - Mayor's Asst-PR Commun	48,000	47,830	50,429	50,429	97,860	99,817	99,817
480226	Salary - Mayor's Asst-Capital Projec	65,198	66,019	67,738	67,738	65,765	67,080	67,080
480227	Salary - Mayor's Asst	26,841	48,929	48,925	48,925	55,000	55,000	55,000
	Total Salaries	310,973	357,776	422,326	422,326	440,425	448,133	448,133
	Fringe:							
510201	Fringe - Pension	27,995	38,624	46,637	46,637	65,059	66,360	66,360
510202	Fringe - Hospital	28,827	38,302	38,145	38,145	38,145	38,910	38,910
510206	Fringe - Medicare Insurance Tax	4,936	5,780	6,262	6,262	6,526	6,638	6,638
510207	Fringe - Life Insurance	90	129	252	252	252	252	252
510208	Fringe - FICA	1,923	3,038	3,033	3,033	3,410	3,410	3,410
510209	Fringe - Car Allowance	5,723	9,637	9,600	9,600	9,600	9,600	9,600
	Total Fringe	69,494	95,510	103,929	103,929	122,992	125,170	125,170
	Operating & Contractual:							
520105	Contract Labor	0	0	0	50,000	0	0	0
520400	Office	3,196	490	5,000	3,000	5,000	5,000	5,000
531410	Telephone	4,400	4,604	4,000	5,000	4,000	4,000	4,000
543000	Miscellaneous	2,428	856	5,000	3,000	5,000	5,000	5,000
543003	Travel & Training	6,383	1,058	11,000	8,000	11,000	11,000	11,000
	Total Operating & Contractual	16,407	7,008	25,000	69,000	25,000	25,000	25,000
	Capital Outlay:							
707600	Machinery and Equipment	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	396,874	460,294	551,255	595,255	588,417	598,303	598,303

2019-2020 ANNUAL BUDGET

DIVISION:	Judicial	FUND:	101
DEPARTMENT:	City Court	ORGANIZATION:	020801

GOAL MISSION STATEMENT

Administration of Justice.

FUNCTION DESCRIPTION

The operation of the Alexandria City Court system, both criminal and civil, in addition to the operation of the Alexandria City Court Clerk's Office. The due process of justice through court operations includes hearing of criminal, traffic and civil cases as well as the clerical responsibilities that accompanies this process. The Clerk's office handles all civil suit filings, additional pleadings, subpoenas, small claims suits, eviction suits, garnishment proceedings and dismissals. Telephone and personal contact with the general public and legal counsel is handled specifically with the intention of projecting an image of professionalism through out the judicial system. A Probation and Pre-Trial Intervention programs are part of the City Court system. These departments work in conjunction with the City Prosecutors and the criminal Clerk's office. Their function is to primarily assist defendants in abiding by the ruling of the Judge. Pre-Trial Intervention program aids first offenders in maintaining a clean record once all requirements are completed.

DEMAND PERFORMANCE INDICATORS

Description	2017-2018 Estimated	2018-2019 Estimated	2019-2020 Projected
Criminal Cases	6,955	7,400	7,500
Traffic Cases	12,100	13,500	14,000
Civil Cases	3,100	2,800	3,000
Pre-Trial Intervention Cases	400	410	450

CITY OF ALEXANDRIA

2019-2020 ANNUAL BUDGET

DIVISION:	Judicial	FUND #:	101
DEPARTMENT:	City Court	ORGANIZATION:	020801

APPROPRIATION SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	282,383	330,034	412,407	412,407	419,617	419,617	1.75%
Fringe Benefits	176,480	192,860	215,930	215,930	191,292	191,292	-11.41%
Operating/Contractual	71,214	46,385	53,000	62,000	53,000	53,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	530,077	569,279	681,337	690,337	663,909	663,909	-2.56%

PERSONNEL ROSTER

JOB CODE	TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
480111	Salary - City Judge	1	1	1	1	1	1	0.00%
480607	Salary - Deputy Clerk	7	7	7	7	7	7	0.00%
480608	Salary - Clerk of Court	1	1	1	1	1	1	0.00%
480609	Salary - Secretary	1	1	1	1	1	1	0.00%
	Total Positions	10	10	10	10	10	10	0.00%

2019-2020 ANNUAL BUDGET

DIVISION:	Judicial	FUND #:	101
DEPARTMENT:	City Court	ORGANIZATION:	020801

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
480111	Salary - City Judge	50,707	51,834	51,907	51,907	51,907	51,907	51,907
480607	Salary - Deputy Clerk	170,443	203,009	262,650	262,650	262,650	267,903	267,903
480608	Salary - Clerk of Court	26,218	36,021	54,590	54,590	54,590	55,682	55,682
480609	Salary - Secretary	35,015	39,170	43,260	43,260	43,260	44,125	44,125
	Total Salaries	282,383	330,034	412,407	412,407	412,407	419,617	419,617
	Fringe:							
510201	Fringe - Pension	70,355	87,288	95,744	95,744	74,898	76,167	76,167
510202	Fringe - Hospital	102,704	101,403	114,458	114,458	107,164	109,307	109,307
510206	Fringe - Medicare Insurance Tax	3,237	3,911	5,308	5,308	5,308	5,398	5,398
510207	Fringe - Life Insurance	184	258	420	420	420	420	420
	Total Fringe	176,480	192,860	215,930	215,930	187,790	191,292	191,292
	Operating & Contractual:							
520105	Contract Labor	20,000	1,056	0	0	0	0	0
520400	Office	1,995	1,936	6,000	5,000	6,000	6,000	6,000
520501	Operating - Janitorial	14,444	12,725	15,000	17,000	15,000	15,000	15,000
531410	Telephone	11,533	9,704	9,000	12,000	9,000	9,000	9,000
531701	Utilities	22,692	20,364	20,000	25,000	20,000	20,000	20,000
605101	Maintenance Buildings & Facilities	550	600	3,000	3,000	3,000	3,000	3,000
	Total Operating & Contractual	71,214	46,385	53,000	62,000	53,000	53,000	53,000
	TOTAL DEPARTMENT	530,077	569,279	681,337	690,337	653,197	663,909	663,909

2019-2020 ANNUAL BUDGET

DIVISION:	Judicial	FUND:	101
DEPARTMENT:	City Marshal	ORGANIZATION:	020802

GOAL MISSION STATEMENT

To execute the order of the City Court.

FUNCTION DESCRIPTION

The City Marshal is the enforcement officer of the court. He executes the orders and mandates of the court, thereby, making arrests and preserving the peace.

DEMAND PERFORMANCE INDICATORS

Description	2017-2018 Estimated	2018-2019 Estimated	2019-2020 Projected

2019-2020 ANNUAL BUDGET

DIVISION:	Judicial	FUND #:	101
DEPARTMENT:	City Marshal	ORGANIZATION:	020802

APPROPRIATION SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	0	0	0	0	0	0	0.00%
Fringe Benefits	0	0	0	0	0	0	0.00%
Operating/Contractual	38,763	38,735	58,000	48,000	58,000	58,000	0.00%
Other	450,000	463,302	450,000	450,000	450,000	450,000	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	488,763	502,037	508,000	498,000	508,000	508,000	0.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change

2019-2020 ANNUAL BUDGET

DIVISION:	Judicial	FUND #:	101
DEPARTMENT:	City Marshal	ORGANIZATION:	020802

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Operating & Contractual:							
520400	Office	1,219	1,867	3,000	3,000	3,000	3,000	3,000
531301	Vehicle Costs - Gas & Oil	14,888	19,390	35,000	25,000	35,000	35,000	35,000
531304	Vehicle Costs - Repairs & Maint	16,468	12,130	15,000	13,000	15,000	15,000	15,000
531410	Telephone	6,188	5,348	5,000	7,000	5,000	5,000	5,000
	Total Operating & Contractual	38,763	38,735	58,000	48,000	58,000	58,000	58,000
	Other:							
646015	RPPJ Cost Share	450,000	463,302	450,000	450,000	450,000	450,000	450,000
	Total Other	450,000	463,302	450,000	450,000	450,000	450,000	450,000
	TOTAL DEPARTMENT	488,763	502,037	508,000	498,000	508,000	508,000	508,000

2019-2020 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Finance Administration	ORGANIZATION:	030100

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Operating & Contractual:							
520105	Contract Labor	0	0	10,000	5,000	10,000	10,000	10,000
531106	Professional Fees - Audit	56,450	56,370	68,000	68,000	68,000	68,000	68,000
531110	Professional Fees & Services	115,826	164,593	250,000	250,000	300,000	300,000	300,000
531122	Fees - Occupal Licenses Collection	183,148	182,550	196,000	186,000	196,000	196,000	196,000
531209	Services - Bank Charges	9,653	9,519	9,000	9,000	9,000	9,000	9,000
533024	Economic Development	17,141	14,832	75,000	45,000	75,000	75,000	75,000
543000	Miscellaneous	19,086	20,575	48,000	88,000	48,000	48,000	48,000
543002	Dues & Subscriptions	32,637	37,232	40,000	40,000	40,000	40,000	40,000
	Total Operating & Contractual	433,941	485,671	696,000	691,000	746,000	746,000	746,000
	Other:							
520010	Supplemental Pay - Police	874,900	865,385	875,000	865,000	865,000	865,000	865,000
520011	Supplemental Pay - Fire	636,168	638,699	636,000	639,000	639,000	639,000	639,000
543012	Fire Hydrant	95,000	95,000	95,000	95,000	95,000	95,000	95,000
543013	Street Lights	283,000	283,000	283,000	283,000	283,000	283,000	283,000
543028	Election Cost	3,267	13,149	60,000	60,000	60,000	60,000	60,000
543031	Economic Development - STR	0	0	59,643	59,643	59,643	59,643	59,643
646001	Civil Defense	10,000	10,000	10,000	10,000	10,000	10,000	10,000
646003	Dept of Veteran Affairs	8,400	8,640	7,000	7,000	7,000	7,000	7,000
646006	Probation Officer	170,946	167,376	245,000	190,000	245,000	245,000	245,000
646014	Arts Council of Central Louisiana	77,500	125,000	79,000	87,500	79,000	79,000	79,000
646017	Alexandria Riverfront Center	0	0	0	0	0	0	0
646032	LMA Convention	91,015	0	0	0	0	0	0
646033	Small Business Incubator	193,018	155,175	200,000	190,000	200,000	200,000	200,000
646034	Land Lease	11,639	11,925	15,618	15,618	15,618	15,618	15,618
646037	Storm Relief	0	0	0	0	0	0	0
646040	Transfer to Fire Pension Fund	22,000	22,000	22,000	22,000	22,000	22,000	22,000
646160	Transfers to CDA Fund	27,789	36	0	0	0	0	0
646163	Transfer to HOME Investment Fund	2,782	0	0	0	0	0	0
646204	Transfer to 2004 GO Bonds	0	0	0	0	0	0	0
646402	Transfer to Sanitation Fund	0	0	0	0	0	146,000	146,000
646403	Transfer to Zoo Fund	1,028,055	1,660,000	1,612,298	1,757,435	1,612,298	1,591,000	1,591,000
646404	Transfer to Golf Course Fund	232,000	275,000	239,000	226,000	239,000	301,000	301,000
646551	Transfer to Risk Management Fund	3,079,000	2,655,000	2,764,000	2,520,000	2,719,000	2,719,000	2,719,000
646552	Transfer to Employee Benefit Fund	1,300,000	818,000	818,000	818,000	818,000	550,000	550,000
	Total Other	8,146,479	7,803,385	8,020,559	7,845,196	7,968,559	7,887,261	7,887,261
	Capital Outlay:							
707600	Machinery and Equipment	3,480	79,393	500,000	548,617	500,000	500,000	500,000
	Total Capital Outlay	3,480	79,393	500,000	548,617	500,000	500,000	500,000
	TOTAL DEPARTMENT	8,583,900	8,368,449	9,216,559	9,084,813	9,214,559	9,133,261	9,133,261

2019-2020 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Division Director	ORGANIZATION:	031200

GOAL MISSION STATEMENT

Section 4-03 of the Home Rule Charter of the City of Alexandria, charges the Director of Finance with the custody of city funds, integrity of financial statements, accounting systems, collections and disbursements of all Monies, procurement of property, safeguarding of assets, computer operations and preparation of the annual budget.

FUNCTION DESCRIPTION

The Director of Finance manages and coordinates all fiscal activities for the city including: Accounting, Budgeting, Purchasing, Tax Collection, Utility Customer Service, Meter Reading, and Management Information Systems.

Responsibilities include: debt administration, cash management and investing, inventory and fixed asset control, internal control system, pension funds, coordinating the annual audit, bond sales and supervision of all division operations.

The Director of Finance also serves on the City of Alexandria Employees' Retirement Boards, the Firefighters' Pension Board, and various committees as assigned or appointed.

DEMAND PERFORMANCE INDICATORS

Description	2017-2018 Estimated	2018-2019 Estimated	2019-2020 Projected

2019-2020 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Division Director	ORGANIZATION:	031200

APPROPRIATION SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	127,640	130,621	134,099	134,099	133,816	133,816	-0.21%
Fringe Benefits	39,480	42,424	40,638	40,638	38,312	38,312	-5.72%
Operating/Contractual	17,197	12,799	21,000	17,000	21,000	21,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	2,000	2,000	2,000	2,000	0.00%
Total Appropriations	184,317	185,844	197,737	193,737	195,128	195,128	-1.32%

PERSONNEL ROSTER

JOB CODE	TITLE	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
480103	Salary - Director of Finance	1	1	1	1	1	1	0.00%
480604	Salary - Administrative Assistant	1	1	1	1	1	1	0.00%
	Total Positions	2	2	2	2	2	2	0.00%

2019-2020 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Division Director	ORGANIZATION:	031200

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
480103	Salary - Director of Finance	95,000	97,200	99,807	99,807	96,900	98,838	98,838
480604	Salary - Administrative Assistant	32,640	33,421	34,292	34,292	34,292	34,978	34,978
	Total Salaries	127,640	130,621	134,099	134,099	131,192	133,816	133,816
	Fringe:							
510201	Fringe - Pension	25,504	27,885	26,111	26,111	23,172	23,636	23,636
510202	Fringe - Hospital	7,089	7,658	7,629	7,629	7,629	7,782	7,782
510206	Fringe - Medicare Insurance Tax	1,952	2,005	2,014	2,014	1,972	2,010	2,010
510207	Fringe - Life Insurance	43	57	84	84	84	84	84
510209	Fringe - Car Allowance	4,892	4,819	4,800	4,800	4,800	4,800	4,800
	Total Fringe	39,480	42,424	40,638	40,638	37,657	38,312	38,312
	Operating & Contractual:							
520400	Office	8,184	5,297	10,000	7,000	10,000	10,000	10,000
531410	Telephone	6,325	6,317	6,000	7,000	6,000	6,000	6,000
531800	Lease	897	0	0	0	0	0	0
543002	Dues & Subscriptions	605	0	0	0	0	0	0
543003	Travel & Training	1,186	1,185	5,000	3,000	5,000	5,000	5,000
	Total Operating & Contractual	17,197	12,799	21,000	17,000	21,000	21,000	21,000
	Capital Outlay:							
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture and Fixtures	0	0	2,000	2,000	2,000	2,000	2,000
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	2,000	2,000	2,000	2,000	2,000
	TOTAL DEPARTMENT	184,317	185,844	197,737	193,737	191,849	195,128	195,128

2019-2020 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Business Office	ORGANIZATION:	031400

GOAL MISSION STATEMENT

To collect all revenue in a timely and efficient manner and provide customers with accurate, timely and courteous service.

FUNCTION DESCRIPTION

This department is responsible for the preparation of property tax notices, and the maintenance of the receivables, including sale of adjudicated property.

DEMAND PERFORMANCE INDICATORS

Description	2017-2018 Estimated	2018-2019 Estimated	2019-2020 Projected
Tax notices prepared	21,337	22,102	22,867

2019-2020 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Business Office	ORGANIZATION:	031400

APPROPRIATION SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	126,109	103,471	144,788	139,788	154,693	154,693	6.84%
Fringe Benefits	61,820	53,454	77,315	73,315	59,658	59,658	-22.84%
Operating/Contractual	143,049	167,095	125,000	183,000	125,000	125,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	2,379	1,000	1,000	0	0	0.00%
Total Appropriations	330,978	326,399	348,103	397,103	339,351	339,351	-2.51%

PERSONNEL ROSTER

JOB CODE	TITLE	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490126	Salary - Business Office Manager	1	1	1	1	1	1	0.00%
490642	Salary - Customer Accounts Rep	2	2	2	2	2	2	0.00%
490644	Salary - Customer Accounts Team	1	1	1	1	1	1	0.00%
490690	Salary - Student Worker	1	1	1	1	1	1	0.00%
	Total Positions	5	5	5	5	5	5	0.00%

2019-2020 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Business Office	ORGANIZATION:	031400

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	1,006	178	6,000	3,000	6,000	6,000	6,000
490126	Salary - Business Office Manager	43,978	45,030	46,203	46,203	47,986	48,946	48,946
490642	Salary - Customer Accounts Rep	32,303	22,729	50,031	48,031	55,452	56,562	56,562
490644	Salary - Customer Accounts Team I	37,496	28,050	31,554	31,554	31,554	32,185	32,185
490690	Salary - Student Worker	11,326	7,484	11,000	11,000	11,000	11,000	11,000
	Total Salaries	126,109	103,471	144,788	139,788	151,992	154,693	154,693
	Fringe:							
510201	Fringe - Pension	26,535	23,114	29,260	29,260	25,294	25,779	25,779
510202	Fringe - Hospital	32,817	28,408	45,104	41,104	30,181	30,785	30,785
510206	Fringe - Medicare Insurance Tax	1,697	1,391	2,101	2,101	2,205	2,244	2,244
510207	Fringe - Life Insurance	89	79	168	168	168	168	168
510208	Fringe - FICA Tax Retirement	702	464	682	682	682	682	682
	Total Fringe	61,820	53,454	77,315	73,315	58,530	59,658	59,658
	Operating and Contractual:							
520105	Contract Labor	22,061	16,892	0	0	0	0	0
520400	Office	9,158	8,320	6,000	6,000	6,000	6,000	6,000
531101	Fees Recording	17,755	25,930	17,000	52,000	17,000	17,000	17,000
531301	Vehicle Costs - Gas & Oil	99	94	2,000	1,000	2,000	2,000	2,000
531304	Vehicle Cost - R & M	81	446	1,000	1,000	1,000	1,000	1,000
531401	Postage	44,081	48,367	44,000	48,000	44,000	44,000	44,000
531410	Telephone	2,114	1,987	2,000	2,000	2,000	2,000	2,000
531500	Printing	135	117	2,000	2,000	2,000	2,000	2,000
531800	Lease	1,301	945	0	0	0	0	0
531900	Advertising	23,682	42,968	24,000	43,000	24,000	24,000	24,000
543003	Travel & Training	964	134	5,000	5,000	5,000	5,000	5,000
543025	Tax Rolls	20,359	20,439	20,000	21,000	20,000	20,000	20,000
605106	Maintenance Equipment	1,259	456	2,000	2,000	2,000	2,000	2,000
	Total Operating and Contractual	143,049	167,095	125,000	183,000	125,000	125,000	125,000
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	0	0	1,000	1,000	0	0	0
707700	Office Furniture & Fixtures	0	2,379	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	2,379	1,000	1,000	0	0	0
	TOTAL DEPARTMENT	330,978	326,399	348,103	397,103	335,522	339,351	339,351

2019-2020 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Accounting	ORGANIZATION:	031500

GOAL MISSION STATEMENT

To ensure accurate and efficient accounting of all financial transactions incurred by the City of Alexandria so that complete and timely financial statements can be prepared.

FUNCTION DESCRIPTION

The Accounting Department is responsible for:

1. Processing Payroll, Accounts Payable, and Accounts Receivable.
2. Maintaining the General Ledger.
3. Accounting for fixed assets.
4. Monitoring cash and investments.
5. Establishing and monitoring internal controls.
6. Monitoring debt service, bond payments, and other long term liabilities.
7. Preparing the city's financial statements in accordance with generally accepted accounting principles.

Additionally, the Accounting Department is responsible for the accounting and financial reporting of the Firefighter's Pension Fund.

DEMAND PERFORMANCE INDICATORS

Description	2017-2018 Estimated	2018-2019 Estimated	2019-2020 Projected
Payroll checks issued	23,500	23,500	23,500
Pension fund checks (fire/police)	90	90	90
Accounts payable checks issued	10,500	10,500	10,500
Journal entries posted	5,000	5,000	5,000

2019-2020 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Accounting	ORGANIZATION:	031500

APPROPRIATION SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	283,407	287,139	308,765	302,765	317,793	317,793	2.92%
Fringe Benefits	160,964	163,039	163,910	163,910	155,358	155,358	-5.22%
Operating/Contractual	12,700	14,657	24,000	20,000	24,000	24,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	28,753	1,448	6,500	6,500	0	0	0.00%
Total Appropriations	485,824	466,283	503,175	493,175	497,151	497,151	-1.20%

PERSONNEL ROSTER

JOB CODE	TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490108	Salary - Accounting Manager	1	1	1	1	1	1	0.00%
490230	Salary - Accountant	3	3	3	3	3	3	0.00%
490339	Salary - Accounting Technician	3	3	3	3	3	3	0.00%
	Total Positions	7	7	7	7	7	7	0.00%

2019-2020 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Accounting	ORGANIZATION:	031500

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	6,738	6,543	6,000	7,000	6,000	6,000	6,000
490108	Salary - Accounting Manager	63,517	65,037	66,731	66,731	66,731	68,066	68,066
490230	Salary - Accountant	105,135	113,921	122,552	115,552	124,708	127,201	127,201
490399	Salary - Accounting Technician	108,017	101,638	113,482	113,482	114,241	116,526	116,526
	Total Salaries	283,407	287,139	308,765	302,765	311,680	317,793	317,793
	Fringe:							
510201	Fringe - Pension	65,526	69,201	67,527	67,527	55,917	57,012	57,012
510202	Fringe - Hospital	92,197	90,512	92,241	92,241	92,241	94,086	94,086
510206	Fringe - Medicare Insurance Tax	3,090	3,134	3,848	3,848	3,891	3,966	3,966
510207	Fringe - Life Insurance	151	192	294	294	294	294	294
	Total Fringe	160,964	163,039	163,910	163,910	152,343	155,358	155,358
	Operating & Contractual:							
520400	Office	4,394	4,875	8,000	6,000	8,000	8,000	8,000
531301	Vehicle Costs - Gas & Oil	69	99	1,000	1,000	1,000	1,000	1,000
531304	Vehicle Costs - R & M	705	3	0	0	0	0	0
531410	Telephone	3,409	2,954	4,000	4,000	4,000	4,000	4,000
543002	Dues and Subscriptions	438	230	2,000	2,000	2,000	2,000	2,000
543003	Travel & Training	2,790	3,706	4,000	4,000	4,000	4,000	4,000
605106	Maintenance of Equipment	895	2,790	5,000	3,000	5,000	5,000	5,000
	Total Operating & Contractual	12,700	14,657	24,000	20,000	24,000	24,000	24,000
	Capital Outlay:							
707405	Building Improvements	0	1,448	0	0	0	0	0
707500	Vehicles	28,753	0	0	0	0	0	0
707600	Machinery & Equipment	0	0	6,500	6,500	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	28,753	1,448	6,500	6,500	0	0	0
	TOTAL DEPARTMENT	485,824	466,283	503,175	493,175	488,023	497,151	497,151

2019-2020 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Purchasing	ORGANIZATION:	031600

GOAL MISSION STATEMENT

To purchase all property, supplies, material and services for the City of Alexandria in accordance with applicable state laws, council policies, and administrative requirements.

FUNCTION DESCRIPTION

The Purchasing Department processes departmental requisitions, solicits and analyzes bids consistent with good purchasing policies and in accordance with applicable state laws and council policy. Purchasing also manages the activities to the Print Shop, Central Warehouse, Electric Distribution Warehouse, and the Vehicle & Equipment Parts Department facilities. In addition, Purchasing Department maintains the records for the city's fleet and handles all communications for city departments (i.e. pagers, mobile and portable radios, and cell phones). Purchasing issues departments approved for procurement cards as well as audits the charges on the card holder's monthly statements (approximately 45 card holders at this time).

DEMAND PERFORMANCE INDICATORS

Description	2017-2018 Estimated	2018-2019 Estimated	2019-2020 Projected
Requisitions/Purchase Orders Processed	16,000	20,000	21,000
Mail Processing	88,400	100,000	105,000
New Vendor Processing	600	775	800
Invoices Processed for Payment	88,400	100,000	105,000
Monthly P-Card Statements Audited	14	60	60
Capital invoices process for payment	0	0	0
Bids Prepared	175	250	275
Quotes for Products	2,500	3,000	3,100
Quote Price Inquires	4,000	4,200	4,300
Vendor Product Inquires	2,200	2,400	2,500
Bid/Quote Preparation-Man Hours	0	2,000	2,100
Product Inquiry/Research-Man Hours	0	3,000	3,100

CITY OF ALEXANDRIA

2019-2020 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Purchasing	ORGANIZATION:	031600

APPROPRIATION SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	253,800	241,481	261,243	305,243	260,102	260,102	-0.44%
Fringe Benefits	120,911	125,912	132,847	128,847	116,870	116,870	-12.03%
Operating/Contractual	21,052	13,033	25,000	22,000	25,000	25,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	637	0	0	0	14,000	14,000	0.00%
Total Appropriations	396,400	380,426	419,090	456,090	415,972	415,972	-0.74%

PERSONNEL ROSTER

JOB CODE	TITLE	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490109	Salary - Purchasing Manager	1	1	1	1	1	1	0.00%
490135	Salary - Purchasing Technician	2	2	2	2	2	2	0.00%
490238	Salary - Senior Buyer	2	2	2	2	2	2	0.00%
490363	Salary - Buyer	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
	Total Positions	7	7	7	7	7	7	0.00%

2019-2020 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Purchasing	ORGANIZATION:	031600

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
Salaries:								
450001	Overtime	480	561	3,000	2,000	3,000	3,000	3,000
490109	Salary - Purchasing Manager	61,805	63,284	64,932	109,932	53,518	54,588	54,588
490135	Salary - Purchasing Technician	54,108	58,242	59,760	59,760	61,188	62,412	62,412
490238	Salary - Senior Buyer	83,075	69,011	73,901	73,901	73,901	75,380	75,380
490363	Salary - Buyer	30,787	18,255	26,668	26,668	30,472	31,081	31,081
490618	Salary - Administrative Secretary	23,545	32,128	32,982	32,982	32,982	33,641	33,641
	Total Salaries	253,800	241,481	261,243	305,243	255,061	260,102	260,102
Fringe:								
510201	Fringe - Pension	56,477	58,184	57,134	57,134	45,758	46,662	46,662
510202	Fringe - Hospital	61,713	65,186	72,573	68,573	64,944	66,141	66,141
510206	Fringe - Medicare Insurance Tax	2,591	2,371	2,846	2,846	3,698	3,773	3,773
510207	Fringe - Life Insurance	130	171	294	294	294	294	294
	Total Fringe	120,911	125,912	132,847	128,847	114,694	116,870	116,870
Operating & Contractual:								
520105	Contract Labor	5,756	0	0	0	0	0	0
520400	Office	3,997	4,275	5,000	5,000	5,000	5,000	5,000
531301	Vehicle Costs - Gas & Oil	1,083	1,288	2,000	2,000	2,000	2,000	2,000
531304	Vehicle Costs - R & M	3,241	316	1,000	1,000	1,000	1,000	1,000
531410	Telephone	4,645	4,599	6,000	5,000	6,000	6,000	6,000
531500	Printing	86	34	1,000	1,000	1,000	1,000	1,000
543002	Dues & Subscriptions	530	639	2,000	2,000	2,000	2,000	2,000
543003	Travel & Training	529	1,278	4,000	4,000	4,000	4,000	4,000
605106	Maintenance Equipment	1,183	604	4,000	2,000	4,000	4,000	4,000
	Total Operating & Contractual	21,052	13,033	25,000	22,000	25,000	25,000	25,000
Capital Outlay:								
707405	Building Improvements	0	0	0	0	14,000	14,000	14,000
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture & Fixtures	637	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	637	0	0	0	14,000	14,000	14,000
	TOTAL DEPARTMENT	396,400	380,426	419,090	456,090	408,755	415,972	415,972

2019-2020 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Print Shop	ORGANIZATION:	031700

GOAL MISSION STATEMENT

To provide the printing services for all city departments in the most economical and efficient manner possible.

FUNCTION DESCRIPTION

The Printing Department handles the printing of city stationary, envelopes, and forms as needed and works with various departments on special projects such as financial reports, budgets, capital outlay, brochures, posters, banners, post cards, mail outs, certificates, name tags, invitations, programs, etc. We also provide name plates for desks and doors, rubber stamps, graphic design work and typesetting.

DEMAND PERFORMANCE INDICATORS

Description	2017-2018 Estimated	2018-2019 Estimated	2019-2020 Projected
Number of sheets printed (includes letterheads, envelopes, forms, and special projects)	2,000,000 Sheets	2,050,000 Sheets	2,100,000 Sheets
Special reports and projects	200 Books	225 Books	250 Books
Utility Bill Printed per month	925 Projects	1,000 Projects	1,100 Projects
	150 Sp. Projects	200 Sp. Projects	225 Sp. Projects
	28,000	28,000	28,000

2019-2020 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Print Shop	ORGANIZATION:	031700

APPROPRIATION SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	70,727	72,456	77,296	75,296	106,259	106,259	37.47%
Fringe Benefits	44,978	48,403	47,956	47,956	66,392	66,392	38.44%
Operating/Contractual	94,307	62,624	78,000	71,000	78,000	78,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	96,238	0	0	0	0	0	0.00%
Total Appropriations	306,250	183,483	203,252	194,252	250,651	250,651	23.32%

PERSONNEL ROSTER

JOB CODE	TITLE	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490131	Salary - Mail Clerk	0	0	0	0	1	1	0.00%
490735	Salary - Print Shop Coordinator	2	2	2	2	2	2	0.00%
	Total Positions	2	2	2	2	3	3	0.00%

2019-2020 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Print Shop	ORGANIZATION:	031700

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	9	46	3,000	1,000	3,000	3,000	3,000
490131	Salary - Mail Clerk	0	0	0	0	26,938	27,477	27,477
490735	Salary - Print Shop Coordinator	70,718	72,410	74,296	74,296	74,296	75,782	75,782
	Total Salaries	70,727	72,456	77,296	75,296	104,234	106,259	106,259
	Fringe:							
510201	Fringe - Pension	16,352	17,459	16,905	16,905	18,699	19,062	19,062
510202	Fringe - Hospital	27,685	28,974	29,846	29,846	44,769	45,663	45,663
510206	Fringe - Medicare	898	913	1,121	1,121	1,512	1,541	1,541
510207	Fringe - Life Insurance	43	57	84	84	126	126	126
	Total Fringe	44,978	48,403	47,956	47,956	65,106	66,392	66,392
	Operating & Contractual:							
520500	Operating Supplies	1,760	3,297	2,000	2,000	2,000	2,000	2,000
531410	Telephone	232	210	1,000	1,000	1,000	1,000	1,000
531800	Lease	91,933	33,547	47,000	37,000	47,000	47,000	47,000
543003	Travel & Training	199	199	1,000	1,000	1,000	1,000	1,000
605106	Maintenance Equipment	183	25,371	27,000	30,000	27,000	27,000	27,000
	Total Operating & Contractual	94,307	62,624	78,000	71,000	78,000	78,000	78,000
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	0
707600	Machinery & Equipment	94,648	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	1,590	0	0	0	0	0	0
	Total Capital Outlay	96,238	0	0	0	0	0	0
	TOTAL DEPARTMENT	306,250	183,483	203,252	194,252	247,340	250,651	250,651

2019-2020 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Central Warehouse	ORGANIZATION:	031800

GOAL MISSION STATEMENT

To store and distribute supplies, material, and equipment required for city operations, and to provide for the maintenance and storage of city records.

FUNCTION DESCRIPTION

The warehouse receives, stores, disburses and properly records, supplies, materials and equipment. The warehouse temporarily stores surplus equipment until disposal.

DEMAND PERFORMANCE INDICATORS

Description	2017-2018 Estimated	2018-2019 Estimated	2019-2020 Projected
Pick tickets issued	3,195	3,905	4,000
Inventory issued to departments	67,385	70,785	71,000
Inventory stock received P.O.	93,425	99,750	100,000
Surplus property stored	610	650	675
City records stored (2 locations)	1,600	1,670	1,670

2019-2020 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Central Warehouse	ORGANIZATION:	031800

APPROPRIATION SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	160,017	161,850	180,416	178,416	193,598	193,598	7.31%
Fringe Benefits	79,385	90,847	100,588	96,588	82,739	82,739	-17.74%
Operating/Contractual	33,508	34,467	31,000	30,000	31,000	31,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	44,344	8,400	8,400	23,000	23,000	0.00%
Total Appropriations	272,910	331,508	320,404	313,404	330,337	330,337	3.10%

PERSONNEL ROSTER

JOB CODE	TITLE	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490136	Salary - Supervisr Central Warehouse	1	1	1	1	1	1	0.00%
490624	Salary - Inventory Coordinator	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
490841	Salary - Stock Clerk	3	3	3	3	3	3	0.00%
	Total Positions	6	6	6	6	6	6	0.00%

2019-2020 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Central Warehouse	ORGANIZATION:	031800

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	7,873	5,469	9,000	8,000	9,000	9,000	9,000
490136	Salary - Supervisor Central Warehouse	43,748	44,795	45,962	45,962	45,962	46,881	46,881
490624	Salary - Inventory Coordinator	33,562	34,365	35,260	35,260	35,260	35,985	35,985
490626	Salary - Clerical Specialist	20,152	22,799	23,393	23,393	24,939	25,438	25,438
490841	Salary - Stock Clerk	54,682	54,422	66,801	65,801	74,817	76,314	76,314
	Total Salaries	160,017	161,850	180,416	178,416	189,978	193,598	193,598
	Fringe:							
510201	Fringe - Pension	37,006	38,834	37,489	37,489	32,468	33,118	33,118
510202	Fringe - Hospital	40,094	49,706	60,362	66,362	45,774	46,692	46,692
510206	Fringe - Medicare Insurance Tax	2,172	2,151	2,485	2,485	2,625	2,677	2,677
510207	Fringe - Life Insurance	113	156	252	252	252	252	252
	Total Fringe	79,385	90,847	100,588	96,588	81,119	82,739	82,739
	Operating & Contractual:							
520105	Contract Labor	13,522	9,540	0	0	0	0	0
520200	Obsolete Inventory	275	2,237	3,000	3,000	3,000	3,000	3,000
520204	Uniforms	1,999	1,999	2,000	2,000	2,000	2,000	2,000
520400	Office	2,068	2,603	3,000	3,000	3,000	3,000	3,000
520500	Operating Supplies	3,475	3,245	4,000	4,000	4,000	4,000	4,000
520501	Operating - Janitorial	999	995	1,000	1,000	1,000	1,000	1,000
520514	Small Tools	1,065	0	0	0	0	0	0
531301	Vehicle Costs - Gas & Oil	1,770	1,977	2,000	2,000	2,000	2,000	2,000
531304	Vehicle Costs - R & M	2,644	4,207	3,000	3,000	3,000	3,000	3,000
531410	Telephone	89	2,679	4,000	3,000	4,000	4,000	4,000
531500	Printing	519	0	1,000	1,000	1,000	1,000	1,000
531800	Lease	1,627	0	0	0	0	0	0
605101	Maintenance Bldg & Facilities	1,529	1,966	3,000	3,000	3,000	3,000	3,000
605106	Maintenance Equipment	1,929	3,019	5,000	5,000	5,000	5,000	5,000
	Total Operating & Contractual	33,508	34,467	31,000	30,000	31,000	31,000	31,000
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	0	44,344	0	0	23,000	23,000	23,000
707600	Machinery & Equipment	0	0	8,400	8,400	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	44,344	8,400	8,400	23,000	23,000	23,000
	TOTAL DEPARTMENT	272,910	331,508	320,404	313,404	325,097	330,337	330,337

2019-2020 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Parts Warehouse	ORGANIZATION:	031805

GOAL MISSION STATEMENT

To inventory and distribute vehicle and equipment parts and supplies for the Motor Pool, Sanitation, and Bus Departments.

FUNCTION DESCRIPTION

The Vehicle & Equipment Parts Department is housed within the Motor Pool repair facility building at the Consolidated Complex.

The department implements inventory procedures for the stocking and distribution of commonly used items for the repair and up keep the city's fleet. Through precedent management, the Parts Department strives to maintain an adequate inventory that results in shorter "down times" for city vehicles and ultimately giving better service to the citizens of Alexandria.

DEMAND PERFORMANCE INDICATORS

Description	2017-2018 Estimated	2018-2019 Estimated	2019-2020 Projected
Work Orders Processed	8,000	9,000	9,100
Number of Parts Issued From Stock	171,000	190,000	200,000
Number of Parts Checked Inventory	90,000	100,000	105,000
Telephone Quotes	700	825	850
Request for information from shop	850	1,200	1,300

2019-2020 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Parts Warehouse	ORGANIZATION:	031805

APPROPRIATION SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	61,138	61,969	64,980	63,980	66,590	66,590	2.48%
Fringe Benefits	43,950	47,711	47,202	47,202	45,498	45,498	-3.61%
Operating/Contractual	14,104	6,863	10,000	10,000	10,000	10,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	24,826	0	0	0	0	0.00%
Total Appropriations	119,192	141,369	122,182	121,182	122,088	122,088	-0.08%

PERSONNEL ROSTER

JOB CODE	TITLE	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490624	Salary - Inventory Coordinator	1	1	1	1	1	1	0.00%
490841	Salary - Stock Clerk	1	1	1	1	1	1	0.00%
	Total Positions	2	2	2	2	2	2	0.00%

2019-2020 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Parts Warehouse	ORGANIZATION:	031805

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	2,149	1,562	3,000	2,000	3,000	3,000	3,000
490624	Salary - Inventory Coordinator	35,596	36,454	37,403	37,403	37,404	38,152	38,152
490841	Salary - Stock Clerk	23,393	23,953	24,577	24,577	24,939	25,438	25,438
	Total Salaries	61,138	61,969	64,980	63,980	65,343	66,590	66,590
	Fringe:							
510201	Fringe - Pension	14,140	14,933	14,211	14,211	11,722	11,946	11,946
510202	Fringe - Hospital	29,045	32,004	31,965	31,965	31,965	32,502	32,502
510206	Fringe - Medicare Insurance Tax	722	717	942	942	948	966	966
510207	Fringe - Life Insurance	43	57	84	84	84	84	84
	Total Fringe	43,950	47,711	47,202	47,202	44,719	45,498	45,498
	Operating & Contractual:							
520204	Uniforms	573	547	1,000	1,000	1,000	1,000	1,000
520400	Office	825	518	1,000	1,000	1,000	1,000	1,000
520500	Operating Supplies	924	348	1,000	1,000	1,000	1,000	1,000
520514	Small Tools	0	0	0	0	0	0	0
531301	Vehicle Costs - Gas & Oil	1,200	1,835	2,000	2,000	2,000	2,000	2,000
531304	Vehicle Costs - R & M	4,015	1,734	1,000	1,000	1,000	1,000	1,000
531410	Telephone	1,127	1,431	2,000	2,000	2,000	2,000	2,000
605106	Maintenance Equipment	5,440	450	2,000	2,000	2,000	2,000	2,000
	Total Operating & Contractual	14,104	6,863	10,000	10,000	10,000	10,000	10,000
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	0	24,826	0	0	0	0	0
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	24,826	0	0	0	0	0
	TOTAL DEPARTMENT	119,192	141,369	122,182	121,182	120,062	122,088	122,088

2019-2020 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Division Director	ORGANIZATION:	042100

GOAL MISSION STATEMENT

Section 4-04 of the Home Rule Charter of the City of Alexandria charges the Director of Public Works with the administration of engineering services, contract construction work, maintenance of streets, and drainage. Also included are transit operations and sanitation.

FUNCTION DESCRIPTION

The Director of Public Works manages and coordinates all public work activities for the City, including Streets, Zoo, Motor Pool, Building Services, Municipal Transit, Traffic, Sanitation, Code Enforcement, Animal Control, Engineering, and Urban Forestry.

DEMAND PERFORMANCE INDICATORS

Description	2017-2018 Estimated	2018-2019 Estimated	2019-2020 Projected

2019-2020 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Division Director	ORGANIZATION:	042100

APPROPRIATION SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	308,132	309,348	328,806	324,806	321,848	321,848	-2.12%
Fringe Benefits	101,807	103,745	113,863	109,863	105,109	105,109	-7.69%
Operating/Contractual	65,120	25,264	40,000	34,000	40,000	40,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	5,978	0	0	0	0	0.00%
Total Appropriations	475,059	444,335	482,669	468,669	466,957	466,957	-3.26%

PERSONNEL ROSTER

JOB CODE	TITLE	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
480104	Salary - Director of Public Works	1	1	1	1	1	1	0.00%
480604	Salary - Administrative Assistant	1	1	1	1	1	1	0.00%
490228	Salary - Asst Director Public Works	2	2	2	2	2	2	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
	Total Positions	5	5	5	5	5	5	0.00%

2019-2020 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Division Director	ORGANIZATION:	042100

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
Salaries:								
480104	Salary - Director of Public Works	92,000	95,523	98,880	98,880	96,000	97,920	97,920
480604	Salary - Administrative Assistant	54,500	55,762	57,258	57,258	55,590	56,702	56,702
490228	Salary - Asst Director Public Works	26,834	138,023	141,618	141,618	134,868	137,566	137,566
490618	Salary - Administrative Secretary	134,798	20,040	31,050	27,050	29,078	29,660	29,660
	Total Salaries	308,132	309,348	328,806	324,806	315,536	321,848	321,848
Fringe:								
510201	Fringe - Pension	64,364	68,357	66,540	66,540	56,019	57,139	57,139
510202	Fringe - Hospital	27,915	25,869	37,475	33,475	37,475	38,224	38,224
510206	Fringe - Medicare Insurance Tax	4,528	4,566	4,838	4,838	4,646	4,736	4,736
510207	Fringe - Life Insurance	108	135	210	210	210	210	210
510209	Fringe - Car Allowance	4,892	4,818	4,800	4,800	4,800	4,800	4,800
	Total Fringe	101,807	103,745	113,863	109,863	103,150	105,109	105,109
Operating & Contractual:								
520105	Contract Labor	34,934	0	0	0	0	0	0
520400	Office	5,538	1,743	7,000	8,000	7,000	7,000	7,000
531301	Vehicle Costs - Gas & Oil	4,150	4,503	7,000	6,000	7,000	7,000	7,000
531304	Vehicle Costs - R & M	3,334	4,518	4,000	4,000	4,000	4,000	4,000
531410	Telephone	9,804	9,437	10,000	11,000	10,000	10,000	10,000
531500	Printing	18	0	0	0	0	0	0
531800	Lease	5,772	3,988	7,000	0	7,000	7,000	7,000
543003	Travel & Training	1,570	1,075	5,000	5,000	5,000	5,000	5,000
	Total Operating & Contractual	65,120	25,264	40,000	34,000	40,000	40,000	40,000
Capital Outlay:								
707101	Acquisition	0	0	0	0	0	0	0
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	0	5,978	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	5,978	0	0	0	0	0
	TOTAL DEPARTMENT	475,059	444,335	482,669	468,669	458,686	466,957	466,957

2019-2020 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Code Enforcement	ORGANIZATION:	042200

GOAL MISSION STATEMENT

It is the goal of the department to effectively enforce various City codes in regards to high grass, litter, abandoned vehicles, and sanitation. It is also the mission of the department to provide an efficient means to the public as well as other city departments of reporting complaints/problems and making inquires regarding city services and opportunities. This mission is accomplished through our "First Call" line where employees receive, document, and follow up on inquires, problems, complaints and requests from the public, the administration, the council, department heads, and other city employees.

FUNCTION DESCRIPTION

The department enforces the City's codes in regards to high grass, litter, abandoned vehicles, and sanitation. The department also receives, documents, and follows up on inquires from the public as well as other city departments in regards to city services and opportunities (First Call).

DEMAND PERFORMANCE INDICATORS

Description	2017-2018 Estimated	2018-2019 Estimated	2019-2020 Projected
Grass cutting work orders completed	2,348	2,270	2,300
Warning citations issued	360	1,650	1,600
Abandoned vehicles removed	350	0	0
Court appearances	111	4	5
First Call complaints received	3,500	3,500	3,500

2019-2020 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Code Enforcement	ORGANIZATION:	042200

APPROPRIATION SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	274,783	281,082	287,312	294,312	291,155	291,155	1.34%
Fringe Benefits	108,428	122,436	120,740	120,740	115,836	115,836	-4.06%
Operating/Contractual	384,610	258,807	324,000	333,000	324,000	324,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	200,934	64,817	7,080	7,080	260,047	260,047	0.00%
Total Appropriations	968,753	727,142	739,132	755,132	991,038	991,038	34.08%

PERSONNEL ROSTER

JOB CODE	TITLE	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490119	Salary - Superintendent Code Enforc	1	1	1	1	1	1	0.00%
490141	Salary - Crew Leader	1	1	1	1	1	1	0.00%
490337	Salary - Code Enforcement Officer	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490746	Salary - Equipment Operator II	1	1	1	1	1	1	0.00%
490820	Salary - Maintenance Worker	1	1	1	1	1	1	0.00%
490902	Salary - Code Enforcement Officer S	2	2	2	2	2	2	0.00%
	Total Positions	8	8	8	8	8	8	0.00%

2019-2020 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Code Enforcement	ORGANIZATION:	042200

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	32,398	21,956	15,000	27,000	15,000	15,000	15,000
490119	Salary - Superintendent Code Enforc	46,442	47,565	48,792	48,792	50,752	51,767	51,767
490141	Salary - Crew Leader	36,292	37,160	38,129	38,129	38,128	38,891	38,891
490337	Salary - Code Enforcement Officer	32,321	33,094	33,956	28,956	31,886	32,503	32,503
490618	Salary - Administrative Secretary	26,747	27,386	28,100	28,100	29,078	29,660	29,660
490746	Salary - Equipment Operator II	24,147	25,308	29,078	29,078	29,078	29,660	29,660
490820	Salary - Maintenance Worker	7,190	17,830	21,424	21,424	20,800	21,216	21,216
490902	Salary - Code Enforcement Officer S	69,246	70,983	72,833	72,833	71,037	72,458	72,458
	Total Salaries	274,783	281,082	287,312	294,312	285,739	291,155	291,155
	Fringe:							
510201	Fringe - Pension	62,156	67,524	62,835	62,835	51,263	52,233	52,233
510202	Fringe - Hospital	42,267	50,718	53,403	53,403	57,985	59,045	59,045
510206	Fringe - Medicare Insurance Tax	3,853	3,973	4,166	4,166	4,145	4,222	4,222
510207	Fringe - Life Insurance	150	221	336	336	336	336	336
	Total Fringe	108,426	122,436	120,740	120,740	113,729	115,836	115,836
	Operating & Contractual:							
520105	Contract Labor	148,569	78,513	75,000	85,000	75,000	75,000	75,000
520204	Uniforms	1,242	862	1,000	1,000	1,000	1,000	1,000
520400	Office	1,984	1,985	2,000	2,000	2,000	2,000	2,000
520500	Operating Supplies	17,822	15,836	16,000	16,000	16,000	16,000	16,000
520503	Operating Chemicals	727	722	1,000	1,000	1,000	1,000	1,000
531301	Vehicle Costs - Gas & Oil	14,624	14,455	20,000	20,000	20,000	20,000	20,000
531304	Vehicle Costs R & M	44,153	24,968	33,000	38,000	33,000	33,000	33,000
531401	Postage	10,995	13,009	13,000	13,000	13,000	13,000	13,000
531410	Telephone	3,558	3,612	5,000	4,000	5,000	5,000	5,000
531500	Printing	750	53	0	0	0	0	0
531701	Utilities	135,881	100,558	155,000	150,000	155,000	155,000	155,000
531800	Lease	583	879	1,000	1,000	1,000	1,000	1,000
531900	Advertising	0	0	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	3,589	2,411	0	0	0	0	0
605106	Maintenance Equipment	133	943	1,000	1,000	1,000	1,000	1,000
	Total Operating & Contractual	384,610	258,807	324,000	333,000	324,000	324,000	324,000
	Capital Outlay:							
707500	Vehicles	62,426	33,715	0	0	93,660	93,660	93,660
707600	Machinery & Equipment	138,508	31,102	7,080	7,080	186,781	166,387	166,387
707700	Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	200,934	64,817	7,080	7,080	280,421	260,047	260,047
	TOTAL DEPARTMENT	968,753	727,142	739,132	755,132	1,003,889	991,038	991,038

2019-2020 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Engineering	ORGANIZATION:	042300

GOAL MISSION STATEMENT

The Engineering Department's function is to provide the administration, City Council and Citizens with maps, records, and files concerning widths of rights of ways and easements, municipally owned property, benchmark locations and elevations; street names and locations; drainage facilities; review construction projects; maintain records on parks and recreational facilities and bridges; enter all pertinent information into CAD System; provide usable construction estimates, permits from the Corp of Engineers on all Capital Drainage Projects; participate in planning and/or design a capital improvements and/or projects; work with all other city departments on all other city departments on maintenance and improvements projects concerning existing city facilities, provide plans, specifications, surveying, inspection and processing for various projects including streets, drainage utilities and parks for the City of Alexandria; meet with LDOTD and FHWA officials to discuss funding of Urban System Projects meeting LDOTD and FHWA requirements, coordinating plans between the consultants and LDOTD and FHWA officials; Secure Wet Lands.

FUNCTION DESCRIPTION

The Engineering Department handles numerous citizen complaints and questions, daily coordinates various construction activities. Our engineering technicians update the City limits and Zoning maps on an on going basis and update various other maps and records. They also draw plans for various projects, provide assistance for citizens on various matters, provide charts, graphs and maps for administration and council (as required), index and file maps and drawings, update drainage, street numbers and subdivisions maps. The survey crew provides services from construction layout to staking and/or locating right-of-ways and easements, as well as maintaining all city benchmarks. They also secure data for the preparation of Right-of-Way Maps by the Drafting Department for Urban System Projects. The construction inspector maintains constant check on consulting engineers' projects and in house designed projects. The Secretary keeps up with the enormous amount of correspondence, reports, filing and phone calls that flow this office on a daily basis. The engineers must see that the previously mentioned work is assigned and completed, as well as design and supervise city projects; handle citizens' complaints and questions; and assist the administration and council on other matters as required.

DEMAND PERFORMANCE INDICATORS

Description	2017-2018 Estimated	2018-2019 Estimated	2019-2020 Projected
Typewritten correspondence	900	1,000	1,000
Meetings (in hours)	700	750	750
Telephone calls	10,000	10,000	10,000
Construction-in-house	40	35	40
Consultant design w/ City Review	60	65	50
Citizens Complaints by phone	800	1,000	1,000
Citizens Complaints in field	200	200	200

2019-2020 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Engineering	ORGANIZATION:	042300

APPROPRIATION SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	576,039	592,902	597,513	552,513	573,645	573,645	-3.99%
Fringe Benefits	226,049	241,900	244,648	237,648	248,733	248,733	1.67%
Operating/Contractual	34,787	35,872	58,000	45,000	58,000	58,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	2,219	24,354	12,209	12,209	83,816	83,816	0.00%
Total Appropriations	839,094	895,028	912,370	847,370	964,194	964,194	5.68%

PERSONNEL ROSTER

JOB CODE	TITLE	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490107	Salary - Asst City Engineer	2	2	2	2	1	1	0.00%
490110	Salary - City Engineer	1	1	1	1	1	1	0.00%
490162	Salary - Lead Engineering Technician	1	1	1	1	1	1	0.00%
490236	Salary - Land Surveyor	1	1	1	1	1	1	0.00%
490244	Salary - Engineer in Training	0	0	0	0	1	1	0.00%
490313	Salary - Survey Technician	1	1	1	1	1	1	0.00%
490341	Salary - Engineering Technician III	1	1	1	1	1	1	0.00%
490342	Salary - Construction Inspector	1	1	1	1	1	1	0.00%
490343	Salary - Survey Party Chief	1	1	1	1	1	1	0.00%
490346	Salary - Survey Instrument Operator	1	1	1	1	1	1	0.00%
490614	Salary - Administrative Assistant	1	0	0	0	0	0	0.00%
490618	Salary - Administrative Secretary	0	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
	Total Positions	12	12	12	12	12	12	0.00%

2019-2020 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Engineering	ORGANIZATION:	042300

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	98	0	1,000	1,000	1,000	1,000	1,000
490107	Salary - Assistant City Engineer	151,331	154,951	158,989	153,989	149,138	76,060	76,060
490110	Salary - City Engineer	89,736	91,883	94,277	94,277	94,277	96,162	96,162
490162	Salary - Lead Engineering Technician	43,017	44,046	45,194	45,194	45,194	46,098	46,098
490236	Salary - Land Surveyor	53,737	70,968	56,456	25,456	54,812	55,908	55,908
490244	Salary - Engineer in Training	0	0	0	0	0	51,165	51,165
490313	Salary - Survey Technician	25,801	28,725	29,991	20,991	26,333	26,860	26,860
490341	Salary - Engineering Technician III	37,191	38,080	39,072	39,072	39,072	39,853	39,853
490342	Salary - Construction Inspector	45,368	46,453	47,663	47,663	47,663	48,617	48,617
490343	Salary - Survey Party Chief	42,686	43,707	44,845	44,845	44,846	45,743	45,743
490346	Salary - Survey Instrument Operator	26,435	26,510	30,472	30,472	30,472	31,081	31,081
490614	Salary - Administrative Assistant	38,482	0	0	0	0	0	0
490618	Salary - Administrative Secretary	0	24,242	25,459	25,459	29,078	29,660	29,660
490626	Salary - Clerical Specialist	22,157	23,337	24,095	24,095	24,939	25,438	25,438
	Total Salaries	576,039	592,902	597,513	552,513	586,824	573,645	573,645
	Fringe:							
510201	Fringe - Pension	130,857	135,409	130,677	123,677	105,277	102,912	102,912
510202	Fringe - Hospital	87,515	98,561	105,466	105,466	134,977	137,675	137,675
510206	Fringe - Medicare Insurance Tax	7,441	7,620	8,014	8,014	7,860	7,655	7,655
510207	Fringe - Life Insurance	238	310	491	491	491	491	491
	Total Fringe	226,049	241,900	244,648	237,648	248,605	248,733	248,733
	Operating & Contractual							
520400	Office	8,680	5,588	10,000	12,000	10,000	10,000	10,000
520519	Operating - Drafting & Survey	3,073	7,700	8,000	8,000	8,000	8,000	8,000
531101	Fees - Recording	1,466	3,079	3,000	3,000	3,000	3,000	3,000
531215	Fees, Licenses, & Permits	720	0	1,000	1,000	1,000	1,000	1,000
531301	Vehicle Costs - Gas & Oil	3,762	4,133	9,000	6,000	9,000	9,000	9,000
531304	Vehicle Costs - R & M	2,246	366	3,000	3,000	3,000	3,000	3,000
531410	Telephone	3,455	3,723	4,000	4,000	4,000	4,000	4,000
531500	Printing	123	976	1,000	1,000	1,000	1,000	1,000
531802	Rent - Copy Machine	9,357	6,170	12,000	0	12,000	12,000	12,000
543002	Dues & Subscriptions	1,340	1,185	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	565	2,391	5,000	5,000	5,000	5,000	5,000
605106	Maintenance Equipment	0	561	1,000	1,000	1,000	1,000	1,000
	Total Operating & Contractual	34,787	35,872	58,000	45,000	58,000	58,000	58,000
	Capital Outlay:							
707500	Vehicles	0	20,104	0	0	80,266	80,266	80,266
707600	Machinery & Equipment	2,219	0	8,659	8,659	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	4,250	3,550	3,550	3,550	3,550	3,550
	Total Capital Outlay	2,219	24,354	12,209	12,209	83,816	83,816	83,816
	TOTAL DEPARTMENT	839,094	895,028	912,370	847,370	977,245	964,194	964,194

CITY OF ALEXANDRIA

2019-2020 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Urban Forestry	ORGANIZATION:	042400

GOAL MISSION STATEMENT

The primary goals of this department are: To develop and implement the Urban Forest Management Program for the City; Provide oversight on all capital projects regarding all horticultural and landscape architectural matters; and Review commercial projects to ensure compliance with applicable city ordinances; manage park, green space, and community center landscape maintenance contracts.

FUNCTION DESCRIPTION

Receives and responds to an average of (30) tree work service requests per month. Fifty percent of these requests involve trees located on private property that have low limbs that create various safety problems. In most cases, property owners are notified of the problem and required corrective actions. In case of immediate public safety or if property owners refuse to take corrective actions, the City may have the work done on their behalf. Trees located in the rights of way or other City property are inspected and either trimmed or removed depending upon the nature of the problem. All tree work is done by private contractors. The department also assists residents by providing hazard tree assessments. Provides support services to Electric Distribution's Utility Line Vegetation Management Program in determining if their contractor is following appropriate national standards and Provides assistance explaining pruning methods to residents. Conducts annual Arbor Day Program(s) with local elementary schools. Applies for and manages annual Urban and Community Forestry Grant Projects from the LDAF. Prepares annual Tree City USA Certification applications. Develops and disseminates pertinent educational material.

The Department participates in all capital and in-house projects that have a landscape or arboriculture component as part of their scope. Coordinates capital project landscape design performed by consultants. Provides design plans, specifications, and construction administration services for smaller landscape projects that do not require a consultant. Interacts with numerous consultant and City divisions and departments regarding horticultural and arboricultural matters that arise during the design, construction, and maintenance of City infrastructure.

The Department reviews all commercial building permit application for compliance with the Landscape and Tree Ordinance requirements.

The Department prepares specifications and bid documents and manages maintenance contracts for various city parks, green-spaces, and community centers. Provides horticultural consultation for sites maintained by other City departments.

DEMAND PERFORMANCE INDICATORS

Description	2017-2018 Estimated	2018-2019 Estimated	2019-2020 Projected
Requests for Assistance	500	700	750
Trees Trimmed	500	700	800
Trees Removed	150	350	250
Trees Planted	0	25	50
Oversight on Capital Projects	5	5	5
Landscape Ordinance Compliance Reviews	60	50	75

2019-2020 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Urban Forestry	ORGANIZATION:	042400

APPROPRIATION SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	49,915	51,110	52,440	52,440	53,490	53,490	2.00%
Fringe Benefits	19,337	20,719	19,900	19,900	18,196	18,196	-8.56%
Operating/Contractual	347,582	328,736	306,000	345,000	306,000	306,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	6,825	3,600	3,600	24,119	24,119	0.00%
Total Appropriations	416,834	407,390	381,940	420,940	401,805	401,805	5.20%

PERSONNEL ROSTER

JOB CODE	TITLE	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490106	Salary - Landscape Architect	1	1	1	1	1	1	0.00%
	Total Positions	1	1	1	1	1	1	0.00%

2019-2020 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Urban Forestry	ORGANIZATION:	042400

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
490106	Salaries:							
	Salary - Landscape Architect	49,915	51,110	52,440	52,440	52,441	53,490	53,490
	Total Salaries	49,915	51,110	52,440	52,440	52,441	53,490	53,490
	Fringe:							
510201	Fringe - Pension	11,541	12,316	11,469	11,469	9,408	9,596	9,596
510202	Fringe - Hospital	7,076	7,660	7,629	7,629	7,629	7,782	7,782
510206	Fringe - Medicare Insurance Tax	698	714	760	760	760	776	776
510207	Fringe - Life Insurance	22	29	42	42	42	42	42
	Total Fringe	19,337	20,719	19,900	19,900	17,839	18,196	18,196
	Operating & Contractual:							
520500	Operating	2,678	1,914	2,000	2,000	2,000	2,000	2,000
531115	Tree Trimming/Removal	174,080	150,000	130,000	155,000	130,000	130,000	130,000
531301	Vehicle Costs - Gas & Oil	414	120	3,000	1,000	3,000	3,000	3,000
531304	Vehicle Costs - R & M	271	153	2,000	1,000	2,000	2,000	2,000
531410	Telephone	1,400	1,502	2,000	2,000	2,000	2,000	2,000
543002	Dues & Subscriptions	0	949	0	0	0	0	0
543003	Travel & Training	1,767	1,528	2,000	2,000	2,000	2,000	2,000
605110	Maintenance Grounds & ROW	166,972	172,572	165,000	162,000	165,000	165,000	165,000
	Total Operating & Contractual	347,582	328,736	306,000	345,000	306,000	306,000	306,000
	Capital Outlay:							
707500	Vehicles	0	0	0	0	24,119	24,119	24,119
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	6,825	3,600	3,600	0	0	0
	Total Capital Outlay	0	6,825	3,600	3,600	24,119	24,119	24,119
	TOTAL DEPARTMENT	416,834	407,390	381,940	420,940	400,399	401,805	401,805

2019-2020 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Streets and ROW	ORGANIZATION:	042500

GOAL MISSION STATEMENT

To ensure the safety and general welfare of the citizens of Alexandria by maintaining, repairing, and improving city streets, drainage, and right-of-way.

FUNCTION DESCRIPTION

Street Cleaning: Weather permitting, the street sweepers operate daily to insure the city streets are free of dirt, leaves, debris and haul off for disposal. (Includes immediately after parades.)

Street Repair and Construction: The street repair crew maintains the city streets to include surface treatment (chip seal) and overlay. Also corrects street failures including base, panels, sidewalks, handicap ramps, curbs and gutters, construction catch basins, drainage boxes, footings for playground equipment, patches potholes with shoulders.

Groom Mowing: The mowing crew maintains 55 separate locations that include seeding, fertilizing, mowing, grooming, herbicide application, tree trimming, flower beds, and fences.

Grass Cutting: Crews bushhog, flail, and sloop mow ditches, canals, streets, city properties, highways, easements, right-of-ways, servitudes, state right of ways, and all properties associated with the City Complex. The cutting season ranges eight to sometimes nine months of the year. During the winter months this crew vacuums leaves and debris from ditches, and culvert ends cleans drains to haul them for disposal.

Drainage: The city's canals, open ditches, and right-of-ways are sprayed for weed control three times a year and kept clean and cleared of blockage. The underground drains and culverts are flushed and catch basins suctioned out as needed and kept clean (maintaining records of herbicide application as required by law).

Emergency Crew: Other than their normally assigned responsibilities, this crew responds during emergency situations such as flooding to pump water, sandbag and distribution. Also responds during windstorms to removed downed trees and limbs, open drainage ways and assist Light Distribution Department. This crew also assists with hazardous chemical clean-up and automobile wreckage debris in streets as directed by the Fire Department.

DEMAND PERFORMANCE INDICATORS

Description	2017-2018 Estimated	2018-2019 Estimated	2019-2020 Projected
Miles of streets swept	700	1,608	2,008
Miles of canals/ditches cleaned	125	3,120	3,220
Miles of canals/ditches sprayed	0	2,560	2,660
Miles of underground pipes flushed	0	410	460
Incoming Calls	350	5,000	5,200
Miles of street repair for potholes	0	200	300
No of hours Larviciding & Spraying	0	1,566	1,766
Annual tons of landfill operation	1,000	2,500	2,700
No. of complaints received	0	689	800
Orders & complaints completed	400	585	700
Emergency Call-Out	0	66	91

CITY OF ALEXANDRIA

2019-2020 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Streets & ROW	ORGANIZATION:	042500

APPROPRIATION SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	1,155,345	1,109,010	1,190,389	1,190,389	1,206,656	1,206,656	1.37%
Fringe Benefits	528,759	537,594	587,240	577,240	557,218	557,218	-5.11%
Operating/Contractual	1,254,931	1,433,451	1,129,000	1,340,000	1,129,000	1,129,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	866,703	801,069	569,734	685,946	583,872	583,872	0.00%
Total Appropriations	3,805,738	3,881,124	3,476,363	3,793,575	3,476,746	3,476,746	0.01%

PERSONNEL ROSTER

JOB CODE	TITLE	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490125	Salary - Superintendent	1	1	1	1	1	1	0.00%
490145	Salary - Supervisor Street Maint	2	2	2	2	2	2	0.00%
490146	Salary - Crew Leader Street Maint	3	3	3	3	3	3	0.00%
490147	Salary - Maintenance Worker Senior	3	3	3	3	3	3	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490624	Salary - Inventory Coordinator	1	1	1	1	1	1	0.00%
490738	Salary - Equipment Operator III	4	4	4	4	4	4	0.00%
490746	Salary - Equipment Operator II	7	7	7	7	7	7	0.00%
490751	Salary - Fleet Maintenance Technician	1	1	1	1	1	1	0.00%
490819	Salary - Equipment Operator I	4	4	4	4	4	4	0.00%
490820	Salary - Maintenance Worker	3	3	3	3	3	3	0.00%
490919	Salary - Supervisor Streets	1	1	1	1	1	1	0.00%
	Total Positions	31	31	31	31	31	31	0.00%

2019-2020 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Streets & ROW	ORGANIZATION:	042500

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
Salaries:								
450001	Overtime	310,738	250,437	200,000	235,000	200,000	200,000	200,000
490125	Salary - Superintendent	61,754	63,231	64,879	64,879	64,878	66,176	66,176
490145	Salary - Supervisor Street Maint	79,901	83,929	86,115	86,115	86,115	87,837	87,837
490146	Salary - Crew Leader Street Maint	95,967	110,624	113,821	113,821	113,821	116,098	116,098
490147	Salary - Maintenance Worker Senior	70,999	62,424	81,369	75,369	80,579	82,190	82,190
490618	Salary - Administrative Secretary	30,561	31,292	32,107	32,107	32,107	32,749	32,749
490624	Salary - Inventory Coordinator	32,465	33,241	34,107	34,107	34,632	35,325	35,325
490738	Salary - Equipment Operator III	108,884	116,450	127,464	127,464	127,464	130,012	130,012
490746	Salary - Equipment Operator II	150,812	153,254	203,546	198,546	203,546	207,620	207,620
490751	Salary - Fleet Maintenance Technician	30,490	29,988	31,866	31,866	31,866	32,503	32,503
490819	Salary - Equipment Operator I	90,347	83,608	107,623	99,623	107,623	109,776	109,776
490820	Salary - Maintenance Worker	52,560	49,711	65,608	49,608	62,400	63,648	63,648
490919	Salary - Supervisor Streets	39,867	40,821	41,884	41,884	41,884	42,722	42,722
	Total Salaries	1,155,345	1,109,010	1,190,389	1,190,389	1,186,915	1,206,656	1,206,656
Fringe:								
510201	Fringe - Pension	266,740	263,889	260,334	260,334	212,937	216,474	216,474
510202	Fringe - Hospital	245,655	257,200	308,339	298,339	315,633	321,948	321,948
510206	Fringe - Medicare Insurance Tax	15,755	15,707	17,265	17,265	17,215	17,494	17,494
510207	Fringe - Life Insurance	609	798	1,302	1,302	1,302	1,302	1,302
	Total Fringe	528,759	537,594	587,240	577,240	547,087	557,218	557,218
Operating & Contractual:								
520105	Contract Labor	13,180	47,674	0	32,000	0	0	0
520106	Contract Labor - Inmates	142,203	160,097	150,000	164,000	150,000	150,000	150,000
520204	Uniforms	9,263	8,444	5,000	5,000	5,000	5,000	5,000
520500	Operating Supplies	80,270	78,843	70,000	75,000	70,000	70,000	70,000
520503	Operating Chemicals	24,906	20,081	25,000	25,000	25,000	25,000	25,000
520506	Operating Concrete & Asphalt	98,604	102,497	81,000	90,000	81,000	81,000	81,000
520507	Operating - Sand & Gravel	6,493	27,000	7,000	7,000	7,000	7,000	7,000
520514	Small Tools	1,576	2,932	3,000	3,000	3,000	3,000	3,000
531301	Vehicle Costs - Gas & Oil	128,954	154,627	175,000	200,000	175,000	175,000	175,000
531304	Vehicle Costs - R & M	712,893	794,888	575,000	700,000	575,000	575,000	575,000
531410	Telephone	5,875	6,920	6,000	7,000	6,000	6,000	6,000
531500	Printing	79	187	0	0	0	0	0
531800	Lease	8,865	17,209	15,000	15,000	15,000	15,000	15,000
543003	Travel & Training	6,180	2,560	4,000	4,000	4,000	4,000	4,000
605106	Maintenance Equipment	15,590	9,492	13,000	13,000	13,000	13,000	13,000
	Total Operating & Contractual	1,254,931	1,433,451	1,129,000	1,340,000	1,129,000	1,129,000	1,129,000
Capital Outlay:								
707500	Vehicles	468,875	501,768	86,000	132,337	624,160	310,480	310,480
707600	Machinery & Equipment	387,163	296,154	483,734	553,609	784,492	273,392	273,392
707700	Office Furniture & Fixtures	10,665	3,147	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	866,703	801,069	569,734	685,946	1,408,652	583,872	583,872
	TOTAL DEPARTMENT	3,805,738	3,881,124	3,476,363	3,793,575	4,271,654	3,476,746	3,476,746

CITY OF ALEXANDRIA

2019-2020 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Traffic	ORGANIZATION:	042800

GOAL MISSION STATEMENT

To provide for the safe transportation of vehicles on City Streets and reduce the liability through detouring and road closures for all city departments.

FUNCTION DESCRIPTION

The Traffic Department is responsible for maintain, replacing and adding all traffic signs in the city as well as barricading around street repair projects. In addition, this department is responsible for trimming trees, all traffic counts, all street striping, and providing studies for speed humps. This department also conducts all detours in the City. All name tags for the fire and police departments, striping and lettering all police cars, bikes, helmets, DATE cars, and buses, and maintaining all traffic signals caution light within the city limits. In addition, this department also installs speed humps for the City, conducts all warrant for speed humps, conducts all speed studies, traffic lights warrant. Report road closures for all traffic control on special events; city functions, parades. Inspect all traffic control devices, for contractors for the city of Alexandria. Maintain traffic records and meet with individual law firms to determine the liability to the City of Alexandria. Represent the City of Alexandria in court cases to reduce the liability to the City of Alexandria. Responsible for designing, making and hanging of Banners.

DEMAND PERFORMANCE INDICATORS

Description	2017-2018 Estimated	2018-2019 Estimated	2019-2020 Projected
Replace Damage Signs	2,100	2,100	2,500
Paint Cross Walks and Stop Lines	500	500	900
Streets Striped	400	500	900
Signs Made	13,000	14,000	16,000
Banners Made	0	300	500
Banners Hung	2,200	2,200	2,200
Street Closures and Detours	160	170	500
Traffic Counts	1,100	1,100	1,300
Speed Humps Installed	200	200	0

CITY OF ALEXANDRIA

2019-2020 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Traffic	ORGANIZATION:	042800

APPROPRIATION SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	297,080	304,697	310,237	317,237	316,222	316,222	1.93%
Fringe Benefits	153,718	164,720	159,974	159,974	150,690	150,690	-5.80%
Operating/Contractual	97,886	95,367	94,000	110,000	99,000	99,000	5.32%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	34,680	15,355	145,136	145,136	107,049	107,049	0.00%
Total Appropriations	583,364	580,139	709,347	732,347	672,961	672,961	-5.13%

PERSONNEL ROSTER

JOB CODE	TITLE	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490310	Salary - Traffic Signal Technician	2	2	2	2	2	2	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490736	Salary - Superintendent Traffic Sign	1	1	1	1	1	1	0.00%
490741	Salary - Sign Artist	1	1	1	1	1	1	0.00%
490821	Salary - Sign & Marking Specialist	3	3	3	3	3	3	0.00%
	Total Positions	8	8	8	8	8	8	0.00%

2019-2020 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Traffic	ORGANIZATION:	042800

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	16,507	17,298	11,000	18,000	11,000	11,000	11,000
490310	Salary - Traffic Signal Technician	81,279	83,223	85,391	85,391	85,391	87,099	87,099
490618	Salary - Administrative Secretary	28,773	29,461	30,229	30,229	30,229	30,834	30,834
490736	Salary - Superintendent Traffic Sign	54,057	55,350	56,792	56,792	56,792	57,928	57,928
490741	Salary - Sign Artist	30,901	31,519	34,632	34,632	34,632	35,325	35,325
490821	Salary - Sign & Marking Specialist	85,563	87,846	92,193	92,193	92,193	94,036	94,036
	Total Salaries	297,080	304,697	310,237	317,237	310,237	316,222	316,222
	Fringe:							
510201	Fringe - Pension	68,688	73,432	67,848	67,848	55,657	56,730	56,730
510202	Fringe - Hospital	81,394	87,504	87,745	87,745	87,745	89,501	89,501
510206	Fringe - Medicare Insurance Tax	3,463	3,557	4,045	4,045	4,045	4,123	4,123
510207	Fringe - Life Insurance	173	227	336	336	336	336	336
	Total Fringe	153,718	164,720	159,974	159,974	147,783	150,690	150,690
	Operating & Contractual:							
520500	Operating Supplies	26,692	21,779	25,000	25,000	25,000	25,000	25,000
520509	Operating - Signs	27,923	22,037	19,000	29,000	19,000	19,000	19,000
520510	Operating - Paint	8,000	8,000	8,000	8,000	8,000	13,000	13,000
531117	Street Striping	11,990	12,000	12,000	18,000	12,000	12,000	12,000
531301	Vehicle Costs - Gas & Oil	11,717	11,789	12,000	14,000	12,000	12,000	12,000
531304	Vehicle Costs - R & M	7,299	13,996	13,000	11,000	13,000	13,000	13,000
531410	Telephone	2,083	1,967	3,000	3,000	3,000	3,000	3,000
531500	Printing	26	0	0	0	0	0	0
543003	Travel & Training	0	0	0	0	0	0	0
605106	Maintenance Equipment	2,156	3,799	2,000	2,000	2,000	2,000	2,000
	Total Operating & Contractual	97,886	95,367	94,000	110,000	94,000	99,000	99,000
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	0	0	102,616	102,616	88,254	88,254	88,254
707600	Machinery & Equipment	34,680	15,355	42,520	42,520	18,795	18,795	18,795
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	34,680	15,355	145,136	145,136	107,049	107,049	107,049
	TOTAL DEPARTMENT	583,364	580,139	709,347	732,347	659,069	672,961	672,961

2019-2020 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Building Services	ORGANIZATION:	043400

GOAL MISSION STATEMENT

What: To provide healthy, safe, clean, and usable buildings and facilities.
 For Who: The citizens, clients, and employees of the City of Alexandria.
 When and How: Our department strives to maintain, repair, renovate, clean and provide facility management and staffing in a timely and efficient manner.

FUNCTION DESCRIPTION

Contract and Capital Project Management: Initial oversight of maintenance and capital renovation projects, including construction supervision of Capital Projects designated to this department.

Air conditioning, Heating, and Ventilation: Extensive preventive, predictive and corrective maintenance are performed and contracted on HVAC systems including filter service, lubrication, adjustments, repairs and replacements. Other miscellaneous work is performed.

Plumbing: Performs and contracts plumbing repairs and improvements, including but not limited to water, gas, and wastewater concerns. Other miscellaneous work is performed.

Industrial and Commercial Equipment Maintenance: Extensive preventive, predictive, and corrective maintenance performed and contracted. Typical to this area are automated gates, turnstiles, truck and bus washes, ice machines, generators, refrigerators, stoves, ovens, and microwaves. Other miscellaneous work is performed.

Carpentry: The Carpentry Shop makes and contracts repairs to building and facilities, as well as undertakes small scale renovations of existing facilities. Work tables, bookshelves, stages and other "wood" oriented items are often integral parts of these projects. Fabrication of wood based signs and barricades as well as limited locksmith services are also provided. This crew also works with and assists painters in a term effort to enhance efficiency of staffing. Other miscellaneous work is performed.

Facility Rental: Daily setup and cleaning of publicly utilized or rented program space are provided. Booking, contracting and collection of fees related to rented or reserved spaces or other resources, like tables and chairs. Working with the public in relation to their needs of the publicly utilized resources. Other miscellaneous work performed.

Special Events: Provision of support services events, community functions, governmental meetings and Cultural events and events sponsored by other departments such as the Zoo, Recreation, and Community Service Division.

DEMAND PERFORMANCE INDICATORS

Description	2017-2018 Estimated	2018-2019 Estimated	2019-2020 Projected

2019-2020 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Building Services	ORGANIZATION:	043400

APPROPRIATION SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	830,468	854,468	960,585	933,585	800,597	800,597	-16.66%
Fringe Benefits	425,527	461,915	520,261	504,261	388,369	388,369	-25.35%
Operating/Contractual	1,245,008	1,291,152	1,259,000	1,280,000	1,243,000	1,243,000	-1.27%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	238,440	117,309	13,500	13,500	191,967	191,967	0.00%
Total Appropriations	2,739,443	2,724,844	2,753,346	2,731,346	2,623,933	2,623,933	-4.70%

PERSONNEL ROSTER

JOB CODE	TITLE	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490149	Salary - Custodial Worker	6	6	6	6	3	3	-50.00%
490150	Salary - Supervisor Custodial	1	1	1	1	0	0	-100.00%
490153	Salary - Supervisor Building Maint	2	2	2	2	2	2	0.00%
490234	Salary - Superintendent-Bldg Maint	1	1	1	1	1	1	0.00%
490503	Salary - Community Center Attenda	1	1	1	1	0	0	-100.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
490711	Salary - Electrician	1	1	1	1	1	1	0.00%
490742	Salary - Painter	3	3	3	3	3	3	0.00%
490748	Salary - Carpenter	3	3	3	3	3	3	0.00%
490823	Salary - Lead Custodial Worker	3	3	3	3	1	1	-66.67%
490830	Salary - Building Maintenance Spec	2	2	2	2	2	2	0.00%
490859	Salary - Mechanical Systems Tech	3	3	3	3	3	3	0.00%
490924	Salary - Crew Leader-Carpentry	1	1	1	1	1	1	0.00%
	Total Positions	29	29	29	29	22	22	-24.14%

2019-2020 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Building Services	ORGANIZATION:	043400

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	52,617	45,294	36,000	46,000	36,000	36,000	36,000
490149	Salary - Custodial Worker	96,173	122,588	130,335	130,335	66,063	67,383	67,383
490150	Salary - Supervisor Custodial	33,100	33,892	36,005	36,005	0	0	0
490153	Salary - Supervisor Building Maint	89,459	91,600	93,987	93,987	93,987	95,867	95,867
490234	Salary - Superintendent-Bldg Maint	61,842	63,321	64,971	64,971	64,971	66,270	66,270
490503	Salary - Community Center Attenda	38,766	897	21,830	21,830	0	0	0
490618	Salary - Administrative Secretary	26,747	27,386	28,100	28,100	29,078	29,660	29,660
490626	Salary - Clerical Specialist	18,500	18,290	21,830	20,830	24,939	25,438	25,438
490711	Salary - Electrician	38,520	12,034	39,720	17,720	33,238	33,903	33,903
490742	Salary - Painter	92,622	94,838	97,758	97,758	97,758	99,713	99,713
490748	Salary - Carpenter	71,061	85,502	95,598	87,598	95,598	97,509	97,509
490823	Salary - Lead Custodial Worker	56,507	76,531	80,057	80,057	27,391	27,939	27,939
490830	Salary - Building Maintenance Spec	48,073	48,922	58,754	52,754	60,944	62,162	62,162
490859	Salary - Mechanical Systems Tech	95,734	103,256	121,008	121,008	121,008	123,428	123,428
490924	Salary - Crew Leader-Carpentry	10,747	30,117	34,632	34,632	34,632	35,325	35,325
	Total Salaries	830,468	854,468	960,585	933,585	785,607	800,597	800,597
	Fringe:							
510201	Fringe - Pension	186,328	203,629	210,074	206,074	140,939	143,548	143,548
510202	Fringe - Hospital	228,199	245,661	295,037	283,037	227,888	232,294	232,294
510206	Fringe - Medicare Insurance Tax	10,488	11,888	13,932	13,932	11,394	11,603	11,603
510207	Fringe - Life Insurance	512	737	1,218	1,218	924	924	924
	Total Fringe	425,527	461,915	520,261	504,261	381,145	388,369	388,369
	Operating & Contractual:							
520105	Contract Labor	97,693	133,465	40,000	60,000	40,000	40,000	40,000
520106	Contract Labor-Inmates	71,102	80,048	74,000	74,000	74,000	74,000	74,000
520204	Uniforms	6,715	7,192	6,000	6,000	6,000	6,000	6,000
520400	Office	1,964	2,008	2,000	2,000	2,000	2,000	2,000
520500	Operating Supplies	45,384	44,616	43,000	49,000	43,000	43,000	43,000
520501	Operating - Janitorial	41,434	47,179	32,000	40,000	16,000	16,000	16,000
520510	Operating - Paint	2,496	2,388	5,000	5,000	5,000	5,000	5,000
520514	Small Tools	3,869	1,556	5,000	5,000	5,000	5,000	5,000
520520	Operating - Locks/Keys	3,861	2,735	2,000	2,000	2,000	2,000	2,000
531301	Vehicle Costs - Gas & Oil	25,100	31,279	40,000	40,000	40,000	40,000	40,000
531304	Vehicle Costs - R & M	20,855	21,728	28,000	28,000	28,000	28,000	28,000
531410	Telephone	10,782	10,785	12,000	14,000	12,000	12,000	12,000
531500	Printing	123	237	0	0	0	0	0
531701	Utilities	461,858	463,844	500,000	490,000	500,000	500,000	500,000
543003	Travel & Training	2,395	231	0	0	0	0	0
605101	Maintenance Bldg & Facilities	416,228	409,976	435,000	430,000	435,000	435,000	435,000
605106	Maintenance Equipment	6,109	4,985	10,000	10,000	10,000	10,000	10,000
605110	Maintenance Grounds & ROW	27,040	26,900	25,000	25,000	25,000	25,000	25,000
	Total Operating & Contractual	1,245,008	1,291,152	1,259,000	1,280,000	1,243,000	1,243,000	1,243,000

2019-2020 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Building Services	ORGANIZATION:	043400

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Capital Outlay:							
707405	Building Improvements	15,055	0	0	0	0	0	0
707500	Vehicles	125,018	29,860	0	0	140,837	98,700	98,700
707600	Machinery & Equipment	93,543	57,574	13,500	13,500	32,295	30,570	30,570
707700	Office Furniture & Fixtures	4,824	29,875	0	0	62,697	62,697	62,697
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	238,440	117,309	13,500	13,500	235,829	191,967	191,967
	TOTAL DEPARTMENT	2,739,443	2,724,844	2,753,346	2,731,346	2,645,581	2,623,933	2,623,933

2019-2020 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Broadway Resource Ctr	ORGANIZATION:	043500

GOAL MISSION STATEMENT

What: To provide healthy, safe, clean, and usable building and facilities.

For Who: The Citizens, clients, and employees of the City of Alexandria.

When and How: Our Department strives to maintain, repair, renovate, clean and provide management and staffing in a timely and efficient manner. We do this in order to facilitate private parties and community meetings and to house agencies in Cooperative Endeavors with the City.

FUNCTION DESCRIPTION

Facility Rental: Daily setup and cleaning of publicly utilized or rented program space are provided. Booking, contracting, and collection of fees related to rented and reserved spaces or other resources, like tables and chairs. Working with the public in relation to their needs of publicly utilized resources. Other miscellaneous work performed.

Special Events: Provision of support services events, community functions, government meetings and cultural events and event sponsored by other departments such as the Zoo, Recreation and Community Service Division. These services sometimes include planning, scheduling, and implementation of functions. Sound reinforcement, lighting, staging and production are typical activities for this category.

DEMAND PERFORMANCE INDICATORS

Description	2017-2018 Estimated	2018-2019 Estimated	2019-2020 Projected

2019-2020 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Broadway Resource Center	ORGANIZATION:	043500

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Operating & Contractual:							
520105	Contract Labor	26,029	25,792	44,000	44,000	0	0	0
520501	Operating - Janitorial	831	1,998	2,000	2,000	0	0	0
531410	Telephone	712	674	1,000	1,000	0	0	0
531701	Utilities	5,314	6,028	7,000	7,000	0	0	0
	Total Operating & Contractual	32,886	34,492	54,000	54,000	0	0	0
	Capital Outlay:							
707600	Machinery & Equipment	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	32,886	34,492	54,000	54,000	0	0	0

2019-2020 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Martin Community Ctr	ORGANIZATION:	043600

GOAL MISSION STATEMENT

What: To provide healthy, safe, clean, and usable building and facilities.

For Who: The Citizens, clients, and employees of the City of Alexandria.

When and How: Our Department strives to maintain, repair, renovate, clean and provide management and staffing in a timely and efficient manner. We do this in order to facilitate private parties and community meetings and to house agencies in Cooperative Endeavors with the City.

FUNCTION DESCRIPTION

Facility Rental: Daily setup and cleaning of publicly utilized or rented program space are provided. Booking, contracting, and collection of fees related to rented and reserved spaces or other resources, like tables and chairs. Working with the public in relation to their needs of publicly utilized resources. Other miscellaneous work performed.

Special Events: Provision of support services events, community functions, government meetings and cultural events and event sponsored by other departments such as the Zoo, Recreation and Community Service Division. These services sometimes include planning, scheduling, and implementation of functions. Sound reinforcement, lighting, staging and production are typical activities for this category.

DEMAND PERFORMANCE INDICATORS

Description	2017-2018 Estimated	2018-2019 Estimated	2019-2020 Projected

2019-2020 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Martin Community Center	ORGANIZATION:	043600

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Operating & Contractual:							
520105	Contract Labor	24,242	23,894	35,000	35,000	0	0	0
520501	Operating - Janitorial	2,859	2,988	3,000	3,000	0	0	0
531410	Telephone	1,067	916	1,000	1,000	0	0	0
531701	Utilities	9,309	836	16,000	33,000	0	0	0
	Total Operating & Contractual	37,477	28,634	55,000	72,000	0	0	0
	Capital Outlay:							
707600	Machinery & Equipment	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	37,477	28,634	55,000	72,000	0	0	0

2019-2020 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Motor Pool	ORGANIZATION:	043700

GOAL MISSION STATEMENT

The mission of the Motor Pool Department is to provide and maintain vehicles and equipment in support of the City of Alexandria's various departments and divisions. Our goal and commitment is to do this in a proficient, professional and courteous manner. Our staff insures that proper maintenance is performed for vehicle and equipment longevity and safety.

FUNCTION DESCRIPTION

The Motor Pool serves as a centralized garage providing mechanical and body repairs, fuel and oil disbursements, and wrecker services to approximately 1,250 (and increasing) city owned vehicles and equipment. Motor Pool provides the lending of pool vehicles for City of Alexandria Departments that require a vehicle for travel to training/seminars attended by City Employees within the State.

The Motor Pool also provides information on all vehicles/equipment owned by the City through daily input of information processed into RTA. This system has the capabilities to generate detailed reports on preventive maintenance/cost/usage/history, which are required by all division/department heads in maintaining records on vehicle maintenance or budget control within their area.

Other services provided by Motor Pool are fabrication, welding, vehicle paint & body work, vehicle repairs, services to all City departments; monitoring/disposal of waste oils, hazardous material, and used tires per the required EPA guidelines for the State of LA.

DEMAND PERFORMANCE INDICATORS

Description	2017-2018 Estimated	2018-2019 Estimated	2019-2020 Projected
Fuel Transactions	35,161	40,000	41,000
Work Orders	9,942	9,950	9,995
Engines Replaced/Overhauled	7	7	7
Vehicles Serviced	2,989	3,050	3,100
Transmissions Serviced/Replaced	55	57	60
Flat Repairs In House/On Road	790	800	820
Tire Shop In House Work Orders	982	1,000	1,050
Body Shop Repairs	266	270	280
Brakes/Clutch Repairs	333	340	345
State Inspections on Road Vehicles	775	800	825

CITY OF ALEXANDRIA

2019-2020 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Motor Pool	ORGANIZATION:	043700

APPROPRIATION SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	761,216	775,613	869,897	829,897	878,150	878,150	0.95%
Fringe Benefits	411,964	435,903	490,892	468,892	413,269	413,269	-15.81%
Operating/Contractual	93,632	112,432	88,000	107,000	88,000	88,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	60,719	112,799	77,151	77,151	115,711	115,711	0.00%
Total Appropriations	1,327,531	1,436,747	1,525,940	1,482,940	1,495,130	1,495,130	-2.02%

PERSONNEL ROSTER

JOB CODE	TITLE	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490118	Salary - Superintendent Fleet Maint	1	1	1	1	1	1	0.00%
490139	Salary - Supervisor Fleet Maint	3	3	3	3	3	3	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
490750	Salary - Fleet Maintenance Tech Sr	11	11	11	11	11	11	0.00%
490752	Salary - Fleet Collision Repair Tech	2	2	2	2	2	2	0.00%
490834	Salary - Fleet Service Technician	6	6	6	6	6	6	0.00%
	Total Positions	25	25	25	25	25	25	0.00%

2019-2020 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Motor Pool	ORGANIZATION:	043700

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
Salaries:								
450001	Overtime	29,946	25,453	18,000	22,000	18,000	18,000	18,000
490118	Salary - Superintendent Fleet Maint	56,514	57,866	59,373	59,373	59,373	60,560	60,560
490139	Salary - Supervisor Fleet Maintenance	110,527	119,565	122,679	120,679	121,557	123,988	123,988
490618	Salary - Administrative Secretary	35,098	29,757	36,874	28,874	29,078	29,660	29,660
490626	Salary - Clerical Specialist	13,282	21,686	22,267	22,267	24,939	25,438	25,438
490750	Salary - Fleet Maintenance Tech Se	332,691	340,905	391,153	373,153	390,158	397,963	397,963
490752	Salary - Fleet Collision Repair Tech	66,041	57,236	65,644	65,644	65,644	66,956	66,956
490834	Salary - Fleet Service Technician	117,117	123,145	153,907	137,907	152,533	155,585	155,585
Total Salaries		761,216	775,613	869,897	829,897	861,282	878,150	878,150
Fringe:								
510201	Fringe - Pension	175,419	186,520	190,242	185,242	154,514	157,542	157,542
510202	Fringe - Hospital	225,982	238,561	286,987	269,987	237,301	241,946	241,946
510206	Fringe - Medicare Insurance Tax	10,078	10,202	12,613	12,613	12,488	12,731	12,731
510207	Fringe - Life Insurance	485	620	1,050	1,050	1,050	1,050	1,050
Total Fringe		411,964	435,903	490,892	468,892	405,353	413,269	413,269
Operating & Contractual:								
520105	Contract Labor	4,789	18,431	0	0	0	0	0
520204	Uniforms	5,076	5,673	4,000	4,000	4,000	4,000	4,000
520400	Office	1,140	262	1,000	1,000	1,000	1,000	1,000
520500	Operating Supplies	14,778	19,601	17,000	17,000	17,000	17,000	17,000
520514	Small Tools	3,598	3,885	4,000	4,000	4,000	4,000	4,000
531212	Disposal	5,467	8,780	5,000	5,000	5,000	5,000	5,000
531301	Vehicle Costs Gas & Oil	11,059	18,561	16,000	22,000	16,000	16,000	16,000
531304	Vehicle Costs - R & M	38,702	28,465	21,000	36,000	21,000	21,000	21,000
531410	Telephone	2,950	2,912	5,000	4,000	5,000	5,000	5,000
543003	Travel & Training	1,135	458	5,000	5,000	5,000	5,000	5,000
605101	Maintenance Bldg & Facilities	826	0	1,000	1,000	1,000	1,000	1,000
605106	Maintenance Equipment	4,112	5,404	9,000	8,000	9,000	9,000	9,000
Total Operating & Contractual		93,632	112,432	88,000	107,000	88,000	88,000	88,000
Capital Outlay:								
707405	Building Improvements	0	0	0	0	30,563	30,563	30,563
707500	Vehicles	0	46,651	0	0	0	0	0
707600	Machinery & Equipment	47,331	53,696	59,211	59,211	62,257	62,257	62,257
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	13,388	12,452	17,940	17,940	21,791	22,891	22,891
Total Capital Outlay		60,719	112,799	77,151	77,151	114,611	115,711	115,711
TOTAL DEPARTMENT		1,327,531	1,436,747	1,525,940	1,482,940	1,469,246	1,495,130	1,495,130

2019-2020 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Animal Shelter	ORGANIZATION:	045800

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GOAL MISSION STATEMENT

To provide the public with prompt service by responding to their daily complaints on animals that are running at large in the city. To provide for the safety and well being of the citizens of Alexandria by removing animals that might endanger them. To remove dead animals from city roadways and others areas according to health standards. To educate the public relations all national animal concerns sponsored by HSUS. To offer animals for adoption through newspaper coverage and TV programs. To euthanize in a safe humane way unwanted and stray animals. To shelter, feed and euthanize all parish and incorporated area animals. To follow up on all adoptions to make sure all animals are sterilized.

FUNCTION DESCRIPTION

There are currently 2 Impounding Officers and 2 Kennel Techs capturing between 25 to 35 animals a day. These animals are fed and cared for while being offered to the public. The shelter responds to between 45 to 50 calls per day by setting traps and impounding animals running at large. The shelter staff in cooperation with a veterinarian euthanize approximate 100-200 animals per week. The shelter staff responds to between 5-10 calls per day on animal abuse and cruelty cases. The investigating officers have approximate 5-7 ongoing court cases at any one time. The shelter staff makes 2-3 visits per month to schools and civic organizations to talk about responsibility, pet care and safety issues. Our functions and goals and responsibilities are being tripled by new parish and out-laying incorporated areas utilizing our shelter. We also monitor all lost pets in the city and try and find them and/or return to owners.

DEMAND PERFORMANCE INDICATORS

Description	2017-2018 Estimated	2018-2019 Estimated	2019-2020 Projected
Telephone Calls	6,500	6,500	6,500
Animals Returned to Owner	272	300	300
Animals Impounded	5,467	5,000	5,000
Animals Adopted	255	320	320
Animals Incinerated	5,942	5,300	5,300
Citations Issued	141	150	150
Animals Euthanized	4,516	4,000	4,000

CITY OF ALEXANDRIA

2019-2020 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Animal Shelter	ORGANIZATION:	045800

APPROPRIATION SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	266,078	274,584	301,686	293,686	309,477	309,477	2.58%
Fringe Benefits	108,270	125,076	140,592	133,592	116,219	116,219	-17.34%
Operating/Contractual	229,639	209,962	178,000	227,000	178,000	178,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	61,352	31,274	48,500	78,500	69,000	69,000	42.27%
Total Appropriations	665,339	640,896	668,778	732,778	672,696	672,696	0.59%

PERSONNEL ROSTER

JOB CODE	TITLE	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490141	Salary - Crew Leader	1	1	1	1	1	1	0.00%
490144	Salary - Kennel Technician	3	3	3	3	3	3	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
490855	Salary - Superintendent Animal Cnt	1	1	1	1	1	1	0.00%
490856	Salary - Animal Control Officer	2	2	2	2	2	2	0.00%
	Total Positions	9	9	9	9	9	9	0.00%

2019-2020 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Animal Shelter	ORGANIZATION:	045800

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
Salaries:								
450001	Overtime	32,089	31,371	30,000	31,000	30,000	30,000	30,000
490141	Salary - Crew Leader	30,558	31,289	33,238	33,238	33,238	33,903	33,903
490144	Salary - Kennel Technician	42,130	43,296	65,426	56,426	64,561	65,852	65,852
490618	Salary - Administrative Secretary	25,159	26,068	26,748	26,748	29,078	29,660	29,660
490626	Salary - Clerical Specialist	19,847	23,483	24,095	24,095	24,939	25,438	25,438
490855	Salary - Superintendent Animal Cnt	56,548	57,901	59,409	59,409	59,410	60,598	60,598
490856	Salary - Animal Control Officer	59,747	61,176	62,770	62,770	62,770	64,026	64,026
	Total Salaries	266,078	274,584	301,686	293,686	303,996	309,477	309,477
Fringe:								
510201	Fringe - Pension	61,489	66,164	65,980	64,980	54,537	55,519	55,519
510202	Fringe - Hospital	42,950	54,951	69,861	63,861	54,938	55,834	55,834
510208	Fringe - Medicare Insurance Tax	3,650	3,732	4,373	4,373	4,408	4,488	4,488
510207	Fringe - Life Insurance	181	229	378	378	378	378	378
	Total Fringe	108,270	125,076	140,592	133,592	114,261	116,219	116,219
Operating & Contractual:								
520105	Contract Labor	67,620	47,382	0	50,000	0	0	0
520204	Uniforms	2,946	2,931	3,000	3,000	3,000	3,000	3,000
520400	Office	188	891	1,000	1,000	1,000	1,000	1,000
520500	Operating Supplies	34,604	31,146	34,000	37,000	34,000	34,000	34,000
520502	Operating Cleaner	3,061	2,824	3,000	3,000	3,000	3,000	3,000
520504	Operating - Animal Food	9,995	9,960	10,000	12,000	10,000	10,000	10,000
520515	Operating Medical Supplies	2,156	1,971	2,000	2,000	2,000	2,000	2,000
531103	Professional Fees - Veterinarian	25,931	23,122	27,000	26,000	27,000	27,000	27,000
531301	Vehicle Costs - Gas & Oil	9,867	11,611	19,000	15,000	19,000	19,000	19,000
531304	Vehicle Costs - R & M	9,469	11,015	8,000	11,000	8,000	8,000	8,000
531410	Telephone	2,798	2,494	4,000	3,000	4,000	4,000	4,000
531500	Printing	357	924	0	0	0	0	0
531701	Utilities	24,660	21,762	22,000	22,000	22,000	22,000	22,000
543003	Travel & Training	3,395	2,907	2,000	2,000	2,000	2,000	2,000
605101	Maintenance Bldg & Facilities	16,300	17,937	16,000	18,000	16,000	16,000	16,000
605106	Maintenance Equipment	16,492	21,085	27,000	22,000	27,000	27,000	27,000
	Total Operating & Contractual	229,639	209,962	178,000	227,000	178,000	178,000	178,000
Capital Outlay:								
707405	Building Improvements	5,424	0	38,300	68,300	27,000	27,000	27,000
707500	Vehicles	49,919	0	0	0	42,000	42,000	42,000
707600	Machinery & Equipment	6,009	31,274	10,200	10,200	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	61,352	31,274	48,500	78,500	69,000	69,000	69,000
	TOTAL DEPARTMENT	665,339	640,896	668,778	732,778	665,257	672,696	672,696

2019-2020 ANNUAL BUDGET

DIVISION:	Planning	FUND:	101
DEPARTMENT:	Division Director	ORGANIZATION:	054700

GOAL MISSION STATEMENT

To provide for the overall planning and coordination of the city's land development, housing, urban design and community development activities. This is accomplished through providing exceptional customer service, prompt and adequate responses to telephone inquires, efficient handling and resolution of zoning disputes and complaints and complete answers to any and all questions related to comprehensive planning, zoning, housing rehabilitation, community development, site plan development, application preparation assistance for zoning and rezoning applications, board of adjustment and appeals applications for variances and special exceptions and zoning compliance.

FUNCTION DESCRIPTION

The Planning Division is responsible for processing permit applications relating to zoning compliance, signs and other development activities including annexation requests and driveway permits. Staff perform site plan reviews for commercial plan applications and subdivision relating to drainage, landscaping, setback, parking, etc. Planned are routed to other department with input into the process such as the Engineering Department, Utility Department, and Public Works Division. The division also supports the Zoning Commission and the Zoning Board of Adjustment and Appeals through agenda development, and other reports. Staff in this division investigated and acted upon as necessary. Complaints regarding zoning are investigated and acted upon as necessary. This division manages and maintains zoning ordinance (Chapter 28 - Land Development Code) as well as the city maps. This division indirectly oversees staff activities in the Community Development Department. This division also participates in regional planning issues through the Rapides Area Planning Commission.

DEMAND PERFORMANCE INDICATORS

Description	2017-2018 Estimated	2018-2019 Estimated	2019-2020 Projected
Zoning Compliance Certificate	600	650	700
Address Assignments	150	250	300
Commercial Plan Review	180	190	190
Subdivision Review	20	20	15
Permits Issued	450	450	350
Zoning Violations Letters	20	15	30
Flood Zone Letters Issued	70	150	200

2019-2020 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	101
DEPARTMENT:	Division Director	ORGANIZATION:	054700

APPROPRIATION SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	175,721	152,805	216,376	216,376	222,055	222,055	2.62%
Fringe Benefits	57,516	49,117	69,385	69,385	65,602	65,602	-5.45%
Operating/Contractual	41,578	42,898	52,000	46,000	52,000	52,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	274,815	244,820	337,761	331,761	339,657	339,657	0.56%

PERSONNEL ROSTER

JOB CODE	TITLE	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
480105	Salary - Director of Planning	1	1	1	1	1	1	0.00%
480230	Salary - Historic Preservation Asst-F	1	1	1	1	1	1	0.00%
480604	Salary - Administrative Assistant	1	1	1	1	1	1	0.00%
490240	Salary - Zoning Enforcement Analys	2	2	2	2	2	2	0.00%
	Total Positions	5	5	5	5	5	5	0.00%

2019-2020 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	101
DEPARTMENT:	Division Director	ORGANIZATION:	054700

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
Salaries:								
480105	Salary - Director of Planning	77,631	80,308	82,400	82,400	72,500	73,950	73,950
480230	Salary - Historic Preservation Asst-F	17,512	7,124	37,706	37,706	39,736	40,531	40,531
480604	Salary - Executive Secretary	26,819	27,700	28,422	28,422	28,422	28,990	28,990
490240	Salary - Zoning Enforcement Analys	53,759	37,673	67,848	67,848	77,044	78,584	78,584
	Total Salaries	175,721	152,805	216,376	216,376	217,702	222,055	222,055
Fringe:								
510201	Fringe - Pension	21,572	21,290	28,680	28,680	30,858	31,475	31,475
510202	Fringe - Hospital	27,003	19,799	30,181	30,181	22,887	23,346	23,346
510206	Fringe - Medicare Insurance Tax	2,673	2,385	3,218	3,218	3,237	3,300	3,300
510207	Fringe - Life Insurance	81	68	168	168	168	168	168
510208	Fringe - FICA Tax Retirement	1,295	756	2,338	2,338	2,464	2,513	2,513
510209	Fringe - Car Allowance	4,892	4,819	4,800	4,800	4,800	4,800	4,800
	Total Fringe	57,516	49,117	69,385	69,385	64,414	65,602	65,602
Operating & Contractual:								
520105	Contract Labor	13,870	16,578	5,000	10,000	5,000	5,000	5,000
520400	Office	9,375	4,498	10,000	8,000	10,000	10,000	10,000
531110	Professional Fees & Services	2,037	4,052	10,000	8,000	10,000	10,000	10,000
531301	Vehicle Costs - Gas & Oil	0	0	2,000	2,000	2,000	2,000	2,000
531304	Vehicle Costs R & M	0	614	3,000	2,000	3,000	3,000	3,000
531410	Telephone	1,439	1,809	3,000	2,000	3,000	3,000	3,000
531500	Printing	234	203	1,000	1,000	1,000	1,000	1,000
531900	Advertising	271	1,380	2,000	2,000	2,000	2,000	2,000
543002	Dues & Subscriptions	1,320	1,369	2,000	2,000	2,000	2,000	2,000
543003	Travel & Training	12,012	7,395	3,000	3,000	3,000	3,000	3,000
605106	Maintenance - Equipment	0	0	1,000	1,000	1,000	1,000	1,000
646043	Historic Preservation Dist Commiss	1,020	5,000	10,000	5,000	10,000	10,000	10,000
	Total Operating & Contractual	41,578	42,898	52,000	46,000	52,000	52,000	52,000
Capital Outlay:								
707101	Acquisitions	0	0	0	0	0	0	0
707405	Building Improvements	0	0	0	0	0	0	0
707800	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture and Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	274,815	244,620	337,761	331,761	334,116	339,657	339,657

2019-2020 ANNUAL BUDGET

DIVISION:	Planning	FUND:	101
DEPARTMENT:	Construction Developmt	ORGANIZATION:	054702

GOAL MISSION STATEMENT

FUNCTION DESCRIPTION

DEMAND PERFORMANCE INDICATORS

Description	2017-2018 Estimated	2018-2019 Estimated	2019-2020 Projected

2019-2020 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	101
DEPARTMENT:	Construction Development	ORGANIZATION:	054702

APPROPRIATION SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	388,434	410,575	427,257	405,257	446,571	446,571	4.52%
Fringe Benefits	183,426	183,760	180,258	175,258	160,934	160,934	-10.72%
Operating/Contractual	67,537	52,918	64,000	57,000	64,000	64,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	25,519	0	0	46,806	46,806	0.00%
Total Appropriations	639,397	672,772	671,515	637,515	718,311	718,311	6.97%

PERSONNEL ROSTER

JOB CODE	TITLE	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490161	Salary - Permit Technician	2	2	2	2	2	2	0.00%
490903	Salary - Multi Trades Inspector	7	6	6	6	6	6	0.00%
490907	Salary - Superintendent Constructio	1	1	1	1	1	1	0.00%
490911	Salary - Plans Reviewer	1	1	1	1	1	1	0.00%
	Total Positions	11	10	10	10	10	10	0.00%

2019-2020 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	101
DEPARTMENT:	Construction Development	ORGANIZATION:	054702

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	14,152	11,572	10,000	10,000	10,000	10,000	10,000
490161	Salary - Permit Technician	45,687	44,762	49,725	49,725	55,452	56,562	56,562
490903	Salary - Multi Trades Inspector	254,865	258,569	269,054	247,054	269,053	274,434	274,434
490907	Salary - Superintendent Constructio	49,563	52,693	54,066	54,066	59,093	60,275	60,275
490911	Salary - Plans Reviewer	24,167	42,979	44,412	44,412	44,412	45,300	45,300
	Total Salaries	388,434	410,575	427,257	405,257	438,010	446,571	446,571
	Fringe:							
510201	Fringe - Pension	88,955	98,840	93,442	90,442	78,579	80,115	80,115
510202	Fringe - Hospital	88,996	78,964	80,202	78,202	72,573	73,923	73,923
510206	Fringe - Medicare Insurance Tax	5,264	5,676	6,194	6,194	6,350	6,476	6,476
510207	Fringe - Life Insurance	211	280	420	420	420	420	420
	Total Fringe	183,426	183,760	180,258	175,258	157,922	160,934	160,934
	Operating & Contractual:							
520105	Contract Labor	15,565	3,381	0	0	0	0	0
520204	Uniforms	2,238	2,373	3,000	3,000	3,000	3,000	3,000
520400	Office	4,106	3,585	6,000	4,000	6,000	6,000	6,000
520500	Operating Supplies	4,728	3,161	5,000	5,000	5,000	5,000	5,000
520516	Small Tools	50	141	0	0	0	0	0
531110	Fees, Licenses, & Permits	90	385	0	0	0	0	0
531301	Vehicle Costs-Fuel & Oil	10,815	14,321	14,000	16,000	14,000	14,000	14,000
531304	Vehicle Costs-R & M	4,246	5,808	5,000	5,000	5,000	5,000	5,000
531410	Telephone	9,146	8,846	10,000	9,000	10,000	10,000	10,000
531500	Printing	1,236	317	4,000	2,000	4,000	4,000	4,000
531800	Lease	5,067	5,309	5,000	1,000	5,000	5,000	5,000
543002	Dues & Subscriptions	939	1,113	2,000	2,000	2,000	2,000	2,000
543003	Travel & Training	9,311	4,178	10,000	10,000	10,000	10,000	10,000
	Total Operating & Contractual	67,537	52,918	64,000	57,000	64,000	64,000	64,000
	Capital Outlay:							
707500	Vehicles	0	25,519	0	0	46,806	46,806	46,806
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture and Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	25,519	0	0	46,806	46,806	46,806
	TOTAL DEPARTMENT	639,397	672,772	671,515	637,515	706,738	718,311	718,311

2019-2020 ANNUAL BUDGET

DIVISION:	Public Safety	FUND:	101
DEPARTMENT:	Police	ORGANIZATION:	065000

GOAL MISSION STATEMENT

To protect and serve the citizens of Alexandria while still exercising police powers over all property owned or controlled by the City of Alexandria. With the intent to foster a better quality of life for all under our jurisdiction.

FUNCTION DESCRIPTION

The Alexandria Police Department currently provides 24 hours, 7 days a week patrol service within the city limits of Alexandria. Additionally, the department investigates criminal activities, utilizes arrest powers, maintain records, attack the infiltration of illegal narcotic activities and provides a regional training academy. Moreover, the Police Department is committed to Community Policing efforts which are enhanced by the Boat Patrol, K-9 Unit, Motorcycle and Street Level Drug Interdiction Team.

DEMAND PERFORMANCE INDICATORS

Description	2017-2018 Estimated	2018-2019 Estimated	2019-2020 Projected
Accidents	4,620	4,653	4,700
Calls for Service	57,456	54,995	58,000
Public Service	5,168	4,960	5,200

CITY OF ALEXANDRIA

2019-2020 ANNUAL BUDGET

DIVISION:	Public Safety	FUND #:	101
DEPARTMENT:	Police	ORGANIZATION:	065000

APPROPRIATION SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	9,707,235	9,838,967	10,167,066	10,103,066	10,229,590	10,229,590	0.61%
Fringe Benefits	4,445,619	4,286,966	5,215,152	4,895,152	5,460,431	5,460,431	4.70%
Operating/Contractual	2,031,820	1,881,661	2,054,000	2,474,668	2,354,000	2,354,000	14.61%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	502,968	514,180	742,270	962,675	872,742	872,742	0.00%
Total Appropriations	16,687,642	16,521,774	18,178,488	18,435,561	18,916,763	18,916,763	4.06%

PERSONNEL ROSTER

JOB CODE	TITLE	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
440126	Salary - Police Chief	1	1	1	1	1	1	0.00%
440127	Salary - Assistant Chief	1	1	1	1	1	1	0.00%
440129	Salary - Deputy Police Chief	1	1	1	1	1	1	0.00%
440217	Salary - Captain	4	4	4	4	4	4	0.00%
440218	Salary - Lieutenant	12	12	12	12	12	12	0.00%
440358	Salary - Sergeant	32	32	32	32	32	32	0.00%
440359	Salary - Communications Officers	17	17	17	17	17	17	0.00%
440404	Salary - Corporal	61	58	54	54	51	51	0.00%
440405	Salary - Police Officer	49	52	56	56	64	64	0.00%
440407	Salary - Jailers	2	2	2	2	2	2	0.00%
440408	Salary - School Patrol	15	15	15	15	15	15	0.00%
440412	Salary - Reserve Police Officer	20	20	20	20	20	20	0.00%
440616	Salary - Record Clerk	13	13	13	13	13	13	0.00%
440618	Salary - Secretary (Chief)	1	1	1	1	1	1	0.00%
490339	Salary - Accounting Technician	1	1	1	1	1	1	0.00%
	Total Positions	230	230	230	230	235	235	0.00%

2019-2020 ANNUAL BUDGET

DIVISION:	Public Safety	FUND #:	101
DEPARTMENT:	Police	ORGANIZATION:	065000

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
440126	Salary - Police Chief	100,000	87,615	90,000	81,000	94,000	95,880	95,880
440127	Salary - Assistant Chief	81,358	82,512	84,662	84,662	84,842	86,539	86,539
440129	Salary - Deputy Police Chief	65,653	67,344	69,099	69,099	69,279	70,665	70,665
440217	Salary - Captain	297,571	283,826	298,643	298,643	299,362	305,350	305,350
440218	Salary - Lieutenant	775,326	733,741	794,338	787,338	788,537	804,310	804,310
440358	Salary - Sergeant	1,698,845	1,733,862	1,769,558	1,731,558	1,723,895	1,758,376	1,758,376
440359	Salary - Communications Officers	485,504	486,190	551,178	507,178	523,719	534,193	534,193
440404	Salary - Corporal	2,357,969	2,191,095	2,261,510	2,195,510	2,017,200	2,057,545	2,057,545
440405	Salary - Police Officer	1,566,850	1,674,641	1,961,120	1,726,120	2,176,000	2,219,520	2,219,520
440407	Salary - Jailers	80,290	82,211	84,351	84,351	84,353	86,040	86,040
440408	Salary - School Patrol	38,820	44,820	61,607	61,607	59,813	61,009	61,009
440412	Salary - Reserve Police Officer	0	0	10,000	10,000	10,000	10,000	10,000
440616	Salary - Record Clerk	385,412	381,335	399,784	399,784	399,082	407,063	407,063
440618	Salary - Secretary (Chief)	55,143	55,370	46,552	46,552	46,552	47,483	47,483
490339	Salary - Accounting Technician	45,369	46,454	47,664	47,664	47,664	48,617	48,617
450001	Overtime	920,832	985,668	792,000	1,022,000	792,000	792,000	792,000
450002	Stand by Pay	21,930	21,095	22,000	22,000	22,000	22,000	22,000
450003	Accumulated Leave Pay	317,544	444,091	325,000	450,000	325,000	325,000	325,000
450004	Court Pay	44,483	50,282	58,000	58,000	58,000	58,000	58,000
450005	Holiday Pay	236,114	256,850	285,000	265,000	285,000	285,000	285,000
450006	Differential Pay	15,530	15,613	11,000	11,000	11,000	11,000	11,000
450008	Premium Pay	89,290	92,064	87,000	87,000	87,000	87,000	87,000
450010	City Supplemental Pay	27,402	22,318	57,000	57,000	57,000	57,000	57,000
	Total Salaries	9,707,235	9,838,967	10,167,066	10,103,066	10,061,298	10,229,590	10,229,590
	Fringe:							
510201	Fringe - Pension	2,573,301	2,423,791	3,176,109	2,926,109	3,273,704	3,324,927	3,324,927
510202	Fringe - Hospital	1,708,342	1,708,344	1,881,294	1,811,294	1,940,230	1,976,054	1,976,054
510204	Fringe - Clothing Allowance	15,000	0	0	0	0	0	0
510206	Fringe - Medicare Insurance Tax	137,753	141,285	145,119	145,119	144,280	146,647	146,647
510207	Fringe - Life Insurance	4,003	5,213	8,190	8,190	8,400	8,400	8,400
510208	Fringe - FICA Tax Retirement	7,220	8,333	4,440	4,440	4,328	4,403	4,403
	Total Fringe	4,445,619	4,286,966	5,215,152	4,895,152	5,370,942	5,460,431	5,460,431
	Operating & Contractual:							
520105	Contract Labor	66,793	56,667	45,000	77,000	45,000	45,000	45,000
520204	Uniforms	40,839	36,917	35,000	50,000	35,000	35,000	35,000
520400	Office	36,876	37,458	40,000	40,000	40,000	40,000	40,000
520500	Operating Supplies	168,243	134,543	150,000	150,000	150,000	150,000	150,000
520501	Operating - Janitorial	7,812	7,041	8,000	8,000	8,000	8,000	8,000
520504	Operating - Animal Food	5,163	3,393	6,000	6,000	6,000	6,000	6,000
520517	Operating - Crime Scene	20,414	18,609	20,000	20,000	20,000	20,000	20,000
520525	Operating - Informants	12,266	10,080	15,000	15,000	15,000	15,000	15,000
520526	Operating - Narcotics Confiscation	11,724	9,488	35,000	74,712	35,000	35,000	35,000
520529	Operating - Narcotics Confiscation F	458	10,034	0	8,412	0	0	0
520557	Operating - Academy	83,763	86,223	85,000	85,000	85,000	85,000	85,000
531103	Professional Fees - Veterinarian	3,444	5,738	4,000	4,000	4,000	4,000	4,000
531105	Rapides Parish Coroner	167,487	126,915	126,000	126,000	126,000	126,000	126,000
531110	Professional Fees	0	18,248	0	190,544	0	0	0
531261	Services - Prisoner Detention	415,081	393,628	420,000	420,000	420,000	420,000	420,000
531301	Vehicle Costs - Gas & Oil	254,742	302,844	350,000	352,000	350,000	350,000	350,000

CITY OF ALEXANDRIA

2019-2020 ANNUAL BUDGET

DIVISION:	Public Safety	FUND #:	101
DEPARTMENT:	Police	ORGANIZATION:	065000

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Operating & Contractual(Cont)							
531304	Vehicle Costs - R & M	277,714	248,311	240,000	290,000	240,000	240,000	240,000
531410	Telephone	131,284	137,754	130,000	150,000	130,000	130,000	130,000
531500	Printing	5,497	6,170	3,000	3,000	3,000	3,000	3,000
531701	Utilities	149,956	46,474	135,000	200,000	135,000	135,000	135,000
531800	Lease	49,558	48,851	55,000	50,000	55,000	55,000	55,000
543002	Dues & Subscriptions	18,863	19,106	12,000	12,000	12,000	12,000	12,000
543003	Travel & Training	36,271	29,691	30,000	43,000	30,000	30,000	30,000
543032	Community Policing Program	15,121	19,169	20,000	20,000	20,000	20,000	20,000
543038	Downtown Security	0	0	0	0	300,000	300,000	300,000
605101	Maintenance Bldg & Facilities	18,622	21,029	20,000	20,000	20,000	20,000	20,000
605106	Maintenance Equipment	31,829	47,280	70,000	60,000	70,000	70,000	70,000
	Total Operating & Contractual	2,031,820	1,881,661	2,054,000	2,474,668	2,354,000	2,354,000	2,354,000
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	295,244	189,008	417,625	497,466	1,036,194	516,105	516,105
707600	Machinery & Equipment	207,724	283,261	242,041	382,605	514,148	251,515	251,515
707700	Furniture & Fixtures	0	10,536	4,604	4,604	18,102	13,372	13,372
707702	Computer Software	0	31,375	78,000	78,000	91,750	91,750	91,750
707900	Animals	0	0	0	0	0	0	0
	Total Capital Outlay	502,968	514,180	742,270	962,675	1,660,194	872,742	872,742
	TOTAL DEPARTMENT	16,687,642	16,521,774	18,178,488	18,435,561	19,446,434	18,916,763	18,916,763

2019-2020 ANNUAL BUDGET

DIVISION:	Public Safety	FUND:	101
DEPARTMENT:	Police/Fire Civil Service	ORGANIZATION:	065005

GOAL MISSION STATEMENT

To represent the public interest in matters of personnel administration, advise and assist the governing body, Mayor, Chief of both departments, with reference to the maintenance and improvements of personnel standard and administration of services, investigations of compliance with civil service laws and rules, hear and pass upon matters which are brought before it, make, alter, amend, and promulgate rules necessary to carry out effectively the provisions of law and rules, adopt and maintain a classification plan, and pass upon matters brought before it by the Mayor, Chief of Fire or Police, the State Examiner, or the Fire and Police Civil Service Board brings before it.

FUNCTION DESCRIPTION

The Alexandria Municipal Fire and Police Civil Service Board:

1. Establishes and maintains employment lists for the classified services.
2. Provides testing, notification and certification of tests for entrance and promotional applicants.
3. Certifies to the appointing authority the names of eligible persons for employment and promotion.
4. Adopts rules governing leaves of absence, established classes with the classified services.
5. Conducts hearings and investigations into matters of corrective and disciplinary action or violations of civil service laws.
6. Maintains files on all applicants, current classified employees, all former employees.
7. Maintains files on all hearings and investigations.
8. Maintains accurate seniority lists for the classified services.
9. Maintains updated classification plans, laws and rules governing classified services and provides copies to Chief and Fire and Police, appointing authority and State Examiner's office.

DEMAND PERFORMANCE INDICATORS

Description	2017-2018 Estimated	2018-2019 Estimated	2019-2020 Projected
Applications/Exams	2,000/20	2,000/20	2,000/20
Appeals	30	30	30
Rules Changes	35	35	35
Classification Changes	10	10	10
Investigations	25	25	25

2019-2020 ANNUAL BUDGET

DIVISION:	Public Safety	FUND #:	101
DEPARTMENT:	Police & Fire Civil Service	ORGANIZATION:	065005

APPROPRIATION SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	0	0	0	0	0	0	0.00%
Fringe Benefits	0	0	0	0	0	0	0.00%
Operating/Contractual	8,614	19,786	31,000	24,000	31,000	31,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	8,614	19,786	31,000	24,000	31,000	31,000	0.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change

2019-2020 ANNUAL BUDGET

DIVISION:	Public Safety	FUND #:	101
DEPARTMENT:	Police & Fire Civil Service	ORGANIZATION:	065005

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Operating & Contractual:							
520400	Office	892	217	2,000	2,000	2,000	2,000	2,000
531110	Professional Fees And Services	5,838	9,604	14,000	9,000	14,000	14,000	14,000
531500	Printing	464	906	0	0	0	0	0
531900	Advertising	1,420	9,059	13,000	11,000	13,000	13,000	13,000
605106	Maintenance Equipment	0	0	2,000	2,000	2,000	2,000	2,000
	Total Operating & Contractual	8,614	19,786	31,000	24,000	31,000	31,000	31,000
	Capital Outlay:							
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	8,614	19,786	31,000	24,000	31,000	31,000	31,000

2019-2020 ANNUAL BUDGET

DIVISION:	Public Safety	FUND:	101
DEPARTMENT:	Fire	ORGANIZATION:	076000

GOAL MISSION STATEMENT

To save lives and prevent injury; to protect property from fire and explosion; to assist the citizens and visitors in various emergency situations. To maintain fire codes, to abate hazards, to maintain equipment and personnel and to provide extinguishment of fire or other emergency situations. To provide to the citizens and visitors of Alexandria, emergency medical assistance.

FUNCTION DESCRIPTION

Fire protection for the City of Alexandria consists of six (6) engine companies, two (2) district cars, one (1) ladder company, one (1) elevating aerial platform company. The department also has a Fire Prevention Office (investigation, inspection, and education), a fire alarm and dispatch, maintenance and an administration division. The department operates three (3) fire suppression shifts, 24 hours continuously along with Fire Alarm receiving and dispatching. Fire Administration, Fire Prevention, and Maintenance division operates 7:30 A.M. - 4:30 P.M.

DEMAND PERFORMANCE INDICATORS

Description	2017-2018 Estimated	2018-2019 Estimated	2019-2020 Projected
Average response time (minutes)	3.00	3.00	3.00
Average Fire control time (minutes)	10.00	10.00	10.00
Public Assistance and Rescue	550	550	550
House, Business, Auto Fires	300	300	300
False Alarms	250	250	250
Emergency Medical Assistance	3,700	3,700	3,700
Total Alarms	4,800	4,800	4,800

CITY OF ALEXANDRIA

2019-2020 ANNUAL BUDGET

DIVISION:	Public Safety	FUND #:	101
DEPARTMENT:	Fire	ORGANIZATION:	076000

APPROPRIATION SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	6,397,025	6,326,485	6,358,108	6,504,108	6,359,612	6,359,612	0.02%
Fringe Benefits	2,692,731	2,791,269	3,284,505	3,049,505	3,387,836	3,387,836	3.15%
Operating/Contractual	704,011	703,007	620,000	744,000	620,000	620,000	0.00%
Other	1,278,472	1,280,837	1,280,641	1,280,641	1,282,756	1,282,756	0.00%
Capital Outlay	595,542	301,158	602,962	602,962	441,545	441,545	0.00%
Total Appropriations	11,667,781	11,402,756	12,146,216	12,181,216	12,091,749	12,091,749	-0.45%

PERSONNEL ROSTER

JOB CODE	TITLE	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
440121	Salary - Fire Chief	1	1	1	1	1	1	0.00%
440122	Salary - 1st Assistant Chief	3	3	3	3	3	3	0.00%
440123	Salary - 2nd Assistant Chief	7	7	7	7	7	7	0.00%
440124	Salary - Chief of Fire Prevention	1	1	1	1	1	1	0.00%
440128	Salary - Chief of Communications	1	1	1	1	1	1	0.00%
440216	Salary - Captain	27	27	27	27	27	27	0.00%
440357	Salary - Communications Officer	7	7	7	7	7	7	0.00%
440360	Salary - Fire Training Officer	1	1	1	1	1	1	0.00%
440361	Salary - Fire Prevention Officer	3	3	3	3	3	3	0.00%
440362	Salary - Director of EMS	1	1	1	1	1	1	0.00%
440401	Salary - Fire Equipment Operator	33	33	33	33	33	33	0.00%
440402	Salary - Firefighter 1st Class	39	39	39	39	39	39	0.00%
440614	Salary - Chief's Secretary	1	1	1	1	1	1	0.00%
440615	Salary - Records Clerk	2	2	2	2	2	2	0.00%
	Total Positions	127	127	127	127	127	127	0.00%

2019-2020 ANNUAL BUDGET

DIVISION:	Public Safety	FUND #:	101
DEPARTMENT:	Fire	ORGANIZATION:	076000

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
Salaries:								
440121	Salary - Fire Chief	81,894	80,005	86,520	86,520	86,700	88,434	88,434
440122	Salary - 1st Assistant Chief	214,701	216,230	224,754	224,754	224,427	228,916	228,916
440123	Salary - 2nd Assistant Chief	442,927	452,327	465,069	458,069	464,993	474,292	474,292
440124	Salary - Chief of Fire Prevention	71,192	67,715	72,743	72,743	72,923	74,381	74,381
440128	Salary - Chief of Communications	64,650	48,580	47,773	47,773	48,912	48,912	48,912
440216	Salary - Captain	1,438,873	1,457,845	1,504,357	1,493,357	1,477,621	1,490,473	1,490,473
440357	Salary - Communications Officer	238,322	208,249	266,347	229,347	268,794	270,078	270,078
440360	Salary - Fire Training Officer	56,830	58,310	59,830	59,830	61,209	61,209	61,209
440361	Salary - Fire Prevention Officer	129,063	113,917	113,575	113,575	117,685	117,685	117,685
440362	Salary - Director of EMS	45,518	44,028	45,175	45,175	45,355	46,262	46,262
440401	Salary - Fire Equipment Operator	1,233,886	1,285,968	1,284,505	1,271,505	1,267,834	1,268,939	1,268,939
440402	Salary - Firefighter 1st Class	875,748	856,808	1,047,517	941,517	1,040,087	1,047,985	1,047,985
440614	Salary - Chief's Secretary	31,718	32,597	33,446	33,446	34,299	34,299	34,299
440615	Salary - Records Clerk	59,732	60,911	62,497	62,497	63,747	63,747	63,747
450001	Overtime	978,147	1,000,259	630,000	975,000	630,000	630,000	630,000
450003	Accumulated Leave Pay	161,584	28,829	114,000	104,000	114,000	114,000	114,000
450005	Holiday	260,073	287,527	300,000	285,000	300,000	300,000	300,000
450010	City Funded Supplemental Pay	12,167	28,400	0	0	0	0	0
Total Salaries		6,397,025	6,326,485	6,358,108	6,504,108	6,318,586	6,359,612	6,359,612
Fringe:								
510201	Fringe - Pension	1,424,055	1,495,063	1,867,050	1,667,050	1,926,579	1,937,963	1,937,963
510202	Fringe - Hospital	1,173,465	1,194,473	1,312,645	1,277,645	1,319,192	1,344,358	1,344,358
510206	Fringe - Medicare Insurance Tax	92,669	98,375	99,476	99,476	99,609	100,181	100,181
510207	Fringe - Life Insurance	2,542	3,358	5,334	5,334	5,334	5,334	5,334
Total Fringe		2,692,731	2,791,269	3,284,505	3,049,505	3,350,714	3,387,836	3,387,836
Operating & Contractual:								
520204	Uniforms	26,286	28,810	28,000	28,000	28,000	28,000	28,000
520205	Protective Clothing	17,875	14,724	15,000	15,000	15,000	15,000	15,000
520215	Operating Laundry	5,881	4,892	5,000	5,000	5,000	5,000	5,000
520400	Office	7,974	7,864	9,000	9,000	9,000	9,000	9,000
520500	Operating Supplies	44,074	48,942	45,000	49,000	45,000	45,000	45,000
520501	Operating - Janitorial	5,999	5,993	6,000	8,000	6,000	6,000	6,000
520514	Small Tools	662	1,719	2,000	2,000	2,000	2,000	2,000
520515	Operating Medical Supplies	2,153	16,923	17,000	17,000	17,000	17,000	17,000
520518	Operating - Training Materials	17,263	13,939	15,000	15,000	15,000	15,000	15,000
531107	Professional Fees - City Physician	14,616	0	0	0	0	0	0
531213	Services - Personnel Processing	15,591	7,731	14,000	14,000	14,000	14,000	14,000
531301	Vehicle Costs - Gas & Oil	60,041	77,303	75,000	95,000	75,000	75,000	75,000
531304	Vehicle Costs - R & M	270,542	302,026	175,000	300,000	175,000	175,000	175,000
531410	Telephone	79,453	46,615	70,000	50,000	70,000	70,000	70,000
531500	Printing	632	1,116	1,000	1,000	1,000	1,000	1,000
531701	Utilities	31,792	36,734	43,000	40,000	43,000	43,000	43,000
531800	Lease	3,919	3,587	4,000	0	4,000	4,000	4,000
543002	Dues & Subscriptions	1,983	2,797	5,000	5,000	5,000	5,000	5,000
543003	Travel & Training	47,641	31,075	40,000	40,000	40,000	40,000	40,000
605101	Maintenance Bldg & Facilities	36,674	29,794	30,000	30,000	30,000	30,000	30,000
605106	Maintennace Equipment	12,960	18,663	19,000	19,000	19,000	19,000	19,000
605126	Hazardous Material Cleanup	0	1,760	2,000	2,000	2,000	2,000	2,000

2019-2020 ANNUAL BUDGET

DIVISION:	Public Safety	FUND #:	101
DEPARTMENT:	Fire	ORGANIZATION:	076000

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Operating & Contractual(Cont)							
	Total Operating & Contractual	704,011	703,007	620,000	744,000	620,000	620,000	620,000
	Other:							
648051	Pension Merger Payment	1,278,472	1,280,837	1,280,641	1,280,641	1,282,756	1,282,756	1,282,756
	Total Other	1,278,472	1,280,837	1,280,641	1,280,641	1,282,756	1,282,756	1,282,756
	Capital Outlay:							
707002	Turnout Gear	31,715	67,464	35,000	35,000	35,000	35,000	35,000
707405	Building Improvements	0	0	132,337	132,337	205,500	135,500	135,500
707500	Vehicles	89,904	26,841	35,000	35,000	125,000	50,000	50,000
707600	Machinery & Equipment	469,723	199,899	302,800	302,800	237,105	193,045	193,045
707700	Office Furniture & Fixtures	4,200	6,954	19,670	19,670	0	0	0
707702	Computer Software	0	0	78,155	78,155	28,000	28,000	28,000
	Total Capital Outlay	595,542	301,158	602,962	602,962	630,605	441,545	441,545
	Total Department	11,667,781	11,402,756	12,146,216	12,181,216	12,202,661	12,091,749	12,091,749

2019-2020 ANNUAL BUDGET

DIVISION:	Human Resources	FUND:	101
DEPARTMENT:	Civil Service	ORGANIZATION:	086700

GOAL MISSION STATEMENT

The continuing goal of this department is to meet the needs of the citizens of Alexandria by obtaining employees capable of providing high-quality service. This will be accomplished by selecting applicants for the City of Alexandria's classified service on the basis of their ability to do the job without discrimination as to race, sex, age, religion, marital status, or national origin. We will retain quality employees by providing good working conditions at competitive wages, provide opportunities for advancement by filling vacancies through promotions from within when qualified employees are available, and ensure on-the-job training for those employees interested in advancement opportunities. We will serve as advisors to the Civil Service Commission, the City Council, the administration and city employees in matters relating to personnel and civil service issues, we will continuously work to formulate and update policies and procedures, as well as civil service rules, to provide a safe and pleasant working environment for all concerned. There will be an "open door" policy to provide reasonable opportunity for employees to be heard on matters pertaining to their employment with the City.

FUNCTION DESCRIPTION

Administers a system of recruitment for classified positions in the City of Alexandria, including securing and screening applications, conducting interviews and rating applicants based on qualifications. Counsel employees on various personnel and civil service issues. Advise the Civil Service Commission, Mayor, City Council, City employees, and the general public on matters regarding civil service and personnel issues. Serves as the administrative arm of the Alexandria Civil Service Commission. Directs and participates in preparing, conducting, and administering comprehensive programs for position classification, examinations and pay plan administration, as well as develops and recommends administrative service policies and procedures, outside of civil service rules and regulations in accordance with local, state, and federal laws.

DEMAND PERFORMANCE INDICATORS

Description	2017-2018 Estimated	2018-2019 Estimated	2019-2020 Projected
Terminations Processed	300	200	180
Employment Applications Received	2,780	1,700	2,000
Communications w/ consultant on pay and classification plans	156	189	190
Counsel applicants/employees on opportunities	650	1,560	2,000
Employment Test Administered	1,200	850	1,000
Civil Service/Personnel Questions, Grievances, Investigations, Issues	15,500	3,900	5,200
Responses to Salary Surveys	140	100	200
Qualifying applicants through background & driver's license checks	1,000	1,380	1,600

CITY OF ALEXANDRIA

2019-2020 ANNUAL BUDGET

DIVISION:	Human Resources	FUND #:	101
DEPARTMENT:	Civil Service	ORGANIZATION:	086700

APPROPRIATION SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	102,491	114,288	211,681	171,681	200,966	200,966	-5.06%
Fringe Benefits	42,734	47,045	102,307	88,307	69,919	69,919	-31.68%
Operating/Contractual	60,349	26,758	66,000	54,000	75,000	75,000	13.64%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	205,574	188,091	379,988	313,988	345,885	345,885	-8.97%

PERSONNEL ROSTER

JOB CODE	TITLE	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490122	Salary - Director of Civil Service	1	1	1	1	1	1	0.00%
490172	Salary - Compensation Analyst	1	1	1	1	1	1	0.00%
490173	Salary - Examination Analyst	1	1	1	1	1	1	0.00%
490233	Salary - Asst Director of Civil Service	2	1	1	1	1	1	0.00%
490354	Salary - Personnel Analyst	1	0	0	0	0	0	0.00%
490379	Salary - Personnel Technician	0	1	1	1	0	0	0.00%
	Total Positions	6	5	5	5	4	4	-20.00%

2019-2020 ANNUAL BUDGET

DIVISION:	Human Resources	FUND #:	101
DEPARTMENT:	Civil Service	ORGANIZATION:	086700

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
Salaries:								
490122	Salary - Director of Civil Service	0	46,516	63,556	63,556	72,966	74,425	74,425
490172	Salary - Compensation Analyst	37,071	37,958	38,946	38,946	41,746	42,581	42,581
490173	Salary - Examination Analyst	6,637	9,734	36,344	36,344	41,746	42,581	42,581
490233	Salary - Asst Director of Civil Service	35,094	10,804	41,785	18,785	40,568	41,379	41,379
490354	Salary - Personnel Analyst	23,689	0	0	0	0	0	0
490379	Salary - Personnel Technician	0	9,276	31,050	14,050	30,146	0	0
	Total Salaries	102,491	114,288	211,681	171,681	227,172	200,966	200,966
Fringe:								
510201	Fringe - Pension	23,138	27,528	46,294	42,294	40,754	36,053	36,053
510202	Fringe - Hospital	18,128	17,862	52,733	42,733	45,104	30,785	30,785
510206	Fringe - Medicare Insurance Tax	1,413	1,582	3,070	3,070	3,293	2,913	2,913
510207	Fringe - Life Insurance	55	73	210	210	210	168	168
	Total Fringe	42,734	47,045	102,307	88,307	89,361	69,919	69,919
Operating & Contractual:								
520400	Office	2,911	2,399	8,000	5,000	8,000	10,000	10,000
531110	Professional Fees & Services	42,090	15,014	14,000	16,000	14,000	17,000	17,000
531410	Telephone	1,636	1,455	1,000	2,000	1,000	1,000	1,000
531500	Printing	190	81	1,000	1,000	1,000	1,000	1,000
531900	Advertising	6,831	1,973	20,000	8,000	20,000	20,000	20,000
543000	Misc - Civil Service Cost	687	240	4,000	4,000	4,000	4,000	4,000
543002	Dues & Subscriptions	1,168	1,404	8,000	8,000	8,000	8,000	8,000
543003	Travel & Training	4,836	4,192	10,000	10,000	10,000	14,000	14,000
605106	Maintenance of Equipment	0	0	0	0	0	0	0
	Total Operating & Contractual	60,349	26,758	66,000	54,000	66,000	75,000	75,000
Capital Outlay:								
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	205,574	188,091	379,988	313,988	382,533	345,885	345,885

2019-2020 ANNUAL BUDGET

DIVISION:	Human Resources	FUND:	101
DEPARTMENT:	Human Resources	ORGANIZATION:	086701

GOAL MISSION STATEMENT

Our mission is to provide a capable, knowledgeable workforce, and to reduce where possible, personnel situations that could have a significant negative impact on its ability to be productive.

Human Resources goal is to assure that there are adequate personnel resources to operate the city's functions in its effort to provide quality service to the citizens.

FUNCTION DESCRIPTION

In order to achieve our goal and fulfill our mission, we will review all personnel policies and consider adjustments where necessary, constantly review and update the training needs of our workforce, and where possible, provide opportunities for in-house skill enhancements. We will establish clear guidelines for performance evaluation for all employees.

We will continue to analyze the hiring process and identify new procedures that will reduce the lag time between vacancy being created and it being filled with a qualified replacement.

DEMAND PERFORMANCE INDICATORS

Description	2017-2018 Estimated	2018-2019 Estimated	2019-2020 Projected
New Hires Processed	360	75	100
Status Changes Processed	700	430	430
Termination's Processed	300	19	25
Employment Applications worked	2,780	2,000	2,000
Employment Interviews Conducted	425	225	275
Insurance Changes Processed	18,150	15,000	15,000
Worker's Comp Checks Received	145	100	100
Employee Verification Processed	500	300	300
Grievances & Issues	61,000	45,000	45,000
Personnel Policy Changes	0	3	3

CITY OF ALEXANDRIA

2019-2020 ANNUAL BUDGET

DIVISION:	Human Resources	FUND #:	101
DEPARTMENT:	Division Director	ORGANIZATION:	086701

APPROPRIATION SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	293,258	273,257	275,083	281,083	372,048	372,048	35.25%
Fringe Benefits	110,113	110,759	111,523	117,523	141,494	141,494	26.87%
Operating/Contractual	139,417	128,297	138,000	131,000	138,000	138,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	7,004	0	2,000	2,000	0	0	0.00%
Total Appropriations	549,792	512,313	526,606	531,606	651,542	651,542	23.72%

PERSONNEL ROSTER

JOB CODE	TITLE	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
480114	Salary - Director of Human Resources	1	1	1	1	1	1	0.00%
480604	Salary - Administrative Assistant	1	1	1	1	1	1	0.00%
490138	Salary - Assistant Director of HR	1	0	0	0	1	1	0.00%
490354	Salary - Personnel Analyst	4	4	4	4	5	5	0.00%
	Total Positions	7	6	6	6	8	8	0.00%

2019-2020 ANNUAL BUDGET

DIVISION:	Human Resources	FUND #:	101
DEPARTMENT:	Division Director	ORGANIZATION:	086701

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
Salaries:								
480114	Salary - Director of Human Resources	77,631	80,308	82,400	82,400	85,000	86,700	86,700
480604	Salary - Administrative Assistant	29,417	30,120	30,905	30,905	30,905	31,523	31,523
490138	Salary - Assistant Director of HR	32,545	0	0	10,000	40,568	41,379	41,379
490354	Salary - Personnel Analyst	153,665	162,829	161,778	157,778	168,720	212,446	212,446
	Total Salaries	293,258	273,257	275,083	281,083	325,193	372,048	372,048
Fringe:								
510201	Fringe - Pension	50,149	50,731	57,261	59,261	58,012	66,411	66,411
510202	Fringe - Hospital	55,648	55,933	50,021	54,021	53,068	69,352	69,352
510206	Fringe - Medicare Insurance Tax	4,180	3,928	3,989	3,989	4,715	5,395	5,395
510207	Fringe - Life Insurance	136	167	252	252	294	336	336
	Total Fringe	110,113	110,759	111,523	117,523	116,089	141,494	141,494
Operating & Contractual:								
520105	Contract Labor	0	0	0	0	0	0	0
520204	Uniforms	0	0	0	0	0	0	0
520400	Office	17,805	18,244	18,000	18,000	18,000	18,000	18,000
531107	Professional Fees - City Physician	12,000	9,633	10,000	11,000	10,000	10,000	10,000
531110	Professional Fees	1,583	1,519	7,000	7,000	7,000	7,000	7,000
531250	Services - Drug Testing	68,176	64,714	65,000	66,000	65,000	65,000	65,000
531410	Telephone	3,383	3,212	4,000	4,000	4,000	4,000	4,000
531500	Printing	570	865	1,000	1,000	1,000	1,000	1,000
531800	Lease	6,680	5,594	9,000	0	9,000	9,000	9,000
543002	Dues & Subscriptions	2,696	1,863	4,000	4,000	4,000	4,000	4,000
543003	Travel & Training	12,941	9,140	6,000	6,000	6,000	6,000	6,000
543017	Placques & Awards	13,583	13,513	14,000	14,000	14,000	14,000	14,000
	Total Operating & Contractual	139,417	128,297	138,000	131,000	138,000	138,000	138,000
Capital Outlay:								
707600	Machinery & Equipment	0	0	2,000	2,000	0	0	0
707700	Office Furniture & Fixtures	7,004	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	7,004	0	2,000	2,000	0	0	0
	TOTAL DEPARTMENT	549,792	512,313	526,606	531,606	579,282	651,542	651,542

2019-2020 ANNUAL BUDGET

DIVISION:	Legal	FUND:	101
DEPARTMENT:	Legal	ORGANIZATION:	096900

GOAL MISSION STATEMENT

To provide legal advice to the Mayor, City Council, and all officers, departments, boards, and agencies of the city government.

FUNCTION DESCRIPTION

Handle all legal instruments to which the city is a party or has an interest and represent the city in litigation, including the prosecution of ordinance violations in the City Court.

DEMAND PERFORMANCE INDICATORS

Description	2017-2018 Estimated	2018-2019 Estimated	2019-2020 Projected

2019-2020 ANNUAL BUDGET

DIVISION:	Legal	FUND #:	101
DEPARTMENT:	Division Director	ORGANIZATION:	096900

APPROPRIATION SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	788,953	716,595	856,263	856,263	988,828	988,828	15.48%
Fringe Benefits	176,621	180,205	210,141	207,141	241,935	241,935	15.13%
Operating/Contractual	1,099,023	1,326,404	967,000	1,567,000	967,000	967,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	2,064,597	2,223,204	2,033,404	2,630,404	2,197,763	2,197,763	8.08%

PERSONNEL ROSTER

JOB CODE	TITLE	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
480106	Salary - City Attorney	1	1	1	1	1	1	0.00%
480205	Salary - Asst City Attorney	5	5	5	6	6	6	0.00%
480228	Salary - SafeAlex Technicians - PT	6	6	6	6	6	6	0.00%
480231	Salary - Asst City Attorney Part Time	3	3	3	3	3	3	0.00%
480603	Salary - Legal Secretary	1	1	1	1	1	1	0.00%
490620	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
	Total Positions	17	17	17	18	18	18	0.00%

2019-2020 ANNUAL BUDGET

DIVISION:	Legal	FUND #:	101
DEPARTMENT:	Division Director	ORGANIZATION:	096900

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
Salaries:								
480106	Salary - City Attorney	102,330	105,690	108,444	108,444	105,000	107,100	107,100
480205	Salary - Asst City Attorney	329,500	273,474	352,538	352,538	441,500	450,330	450,330
480228	Salary - SafeAlex Technicians - PT	205,848	206,888	230,205	230,205	218,000	222,360	222,360
480231	Salary - Asst City Attorney Part Time	91,111	68,939	101,867	101,867	136,000	138,720	138,720
480603	Salary - Legal Secretary	37,230	38,121	39,114	39,114	44,000	44,880	44,880
490626	Salary - Clerical Specialist	22,934	23,483	24,095	24,095	24,939	25,438	25,438
	Total Salaries	788,953	716,595	856,263	856,263	989,439	988,828	988,828
Fringe:								
510201	Fringe - Pension	52,158	57,756	67,732	67,732	104,150	106,234	106,234
510202	Fringe - Hospital	89,289	89,644	104,203	101,203	91,992	93,729	93,729
510206	Fringe - Medicare Insurance Tax	11,712	10,699	12,484	12,484	14,129	14,407	14,407
510207	Fringe - Life Insurance	159	186	336	336	378	378	378
510208	Fringe - FICA Tax	18,411	17,101	20,586	20,586	21,948	22,387	22,387
510209	Fringe - Car Allowance	4,892	4,819	4,800	4,800	4,800	4,800	4,800
	Total Fringe	176,621	180,205	210,141	207,141	237,397	241,935	241,935
Operating & Contractual:								
520400	Office	22,651	11,756	6,000	6,000	6,000	6,000	6,000
520514	Operating - SafeAlex	8,112	3,991	25,000	25,000	25,000	25,000	25,000
531110	Professional Fees & Services	1,022,962	1,266,291	900,000	1,500,000	900,000	900,000	900,000
531410	Telephone	7,812	6,797	6,000	6,000	6,000	6,000	6,000
531500	Printing	155	95	0	0	0	0	0
543000	Miscellaneous	648	0	2,000	2,000	2,000	2,000	2,000
543002	Dues & Subscriptions	25,520	25,599	26,000	26,000	26,000	26,000	26,000
543003	Travel & Training	11,163	11,875	0	0	0	0	0
605106	Maintenance Equipment	0	0	2,000	2,000	2,000	2,000	2,000
	Total Operating & Contractual	1,099,023	1,326,404	967,000	1,567,000	967,000	967,000	967,000
Capital Outlay:								
707405	Building Improvements	0	0	0	0	0	0	0
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture and Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	2,064,597	2,223,204	2,033,404	2,630,404	2,173,836	2,197,763	2,197,763

2019-2020 ANNUAL BUDGET

DIVISION:	Community Services	FUND:	101
DEPARTMENT:	Parks & Recreation	ORGANIZATION:	044100

GOAL MISSION STATEMENT

To provide for a properly maintained system for playground, ball parks, and other recreational facilities available to all citizens for active and passive recreation and meeting at city owned buildings.

FUNCTION DESCRIPTION

The Parks & Recreation Department is a service organization that performs maintenance and repair work to support recreational and other competitive activities for the city involving golf courses, soccer fields, ball fields, and rental facilities.

DEMAND PERFORMANCE INDICATORS

Description	2017-2018 Estimated	2018-2019 Estimated	2019-2020 Projected
Telephone Calls	11,000	14,000	17,000
Lining of Ball Fields	16,000	19,000	26,000
Cutting Ball Fields	12,000	15,000	18,000
Limb Cutting and Hauling	1,000	2,000	6,000
Maintenance of Building & Fences	2,000	2,000	3,000
Trimming of all Ball Fields	2,400	3,000	6,000
Seeding	1,800	2,400	5,000

CITY OF ALEXANDRIA

2019-2020 ANNUAL BUDGET

DIVISION:	Community Services	FUND #:	101
DEPARTMENT:	Parks & Recreation	ORGANIZATION:	044100

APPROPRIATION SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	567,933	559,031	547,477	616,477	552,776	552,776	0.97%
Fringe Benefits	213,422	226,951	274,163	260,163	241,834	241,834	-11.79%
Operating/Contractual	1,366,791	1,076,648	1,037,000	1,146,000	1,037,000	1,037,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	129,706	258,728	199,740	199,740	238,246	238,246	0.00%
Total Appropriations	2,277,852	2,121,358	2,058,380	2,222,380	2,069,856	2,069,856	0.56%

PERSONNEL ROSTER

JOB CODE	TITLE	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490117	Salary-Superintendent Parks & Rec	1	1	1	1	1	1	0.00%
490330	Salary - Crew Leader Parks Maint	3	3	3	3	3	3	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490819	Salary - Equipment Operator I	5	5	5	5	5	5	0.00%
490819	Salary - Equipment Operator I (Snl)	4	4	4	4	4	4	0.00%
490820	Salary - Maintenance Worker	4	4	4	4	4	4	0.00%
490820	Salary - Maintenance Worker (Snl)	3	3	3	3	3	3	0.00%
490830	Salary - Building Maintenance Spec	1	1	1	1	1	1	0.00%
	Total Positions	22	22	22	22	22	22	0.00%

2019-2020 ANNUAL BUDGET

DIVISION:	Community Services	FUND #:	101
DEPARTMENT:	Parks & Recreation	ORGANIZATION:	044100

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
Salaries:								
450001	Overtime	142,429	132,737	45,000	133,000	45,000	45,000	45,000
490117	Salary-Superintendent Parks & Rec	48,983	50,155	51,462	51,462	53,518	54,588	54,588
490330	Salary - Crew Leader Parks Maint	84,747	94,099	110,245	110,245	110,244	112,449	112,449
490618	Salary - Administrative Secretary	27,282	27,935	28,662	28,662	29,078	29,660	29,660
490819	Salary - Equipment Operator I	111,742	117,067	133,726	133,726	133,725	136,401	136,401
490899	Salary - Equipment Operator I (Snl)	29,944	51,118	40,988	40,988	34,736	35,431	35,431
490820	Salary - Maintenance Worker	67,273	28,915	85,696	66,696	84,448	86,136	86,136
490830	Salary - Building Maintenance Spec	26,976	16,328	22,030	22,030	30,472	31,081	31,081
490898	Salary - Maintenance Worker (Snl)	28,557	40,677	29,668	29,668	22,030	22,030	22,030
	Total Salaries	567,933	559,031	547,477	616,477	543,251	552,776	552,776
Fringe:								
510201	Fringe - Pension	114,167	114,562	105,950	105,950	87,275	88,860	88,860
510202	Fringe - Hospital	86,485	99,203	155,736	141,736	138,101	140,764	140,764
510206	Fringe - Medicare Insurance Tax	7,931	7,785	7,940	7,940	7,880	8,017	8,017
510207	Fringe - Life Insurance	281	364	630	630	630	630	630
510208	Fringe - FICA Tax Retirement	4,558	5,037	3,907	3,907	3,520	3,563	3,563
	Total Fringe	213,422	226,951	274,163	260,163	237,406	241,634	241,634
Operating & Contractual:								
520105	Contract Labor	306,319	83,294	50,000	135,000	50,000	50,000	50,000
520204	Uniforms	3,738	3,639	3,000	3,000	3,000	3,000	3,000
520500	Operating Supplies	87,780	67,781	75,000	75,000	75,000	75,000	75,000
520503	Operating Chemicals	4,948	5,629	5,000	5,000	5,000	5,000	5,000
520514	Small Tools	1,350	1,262	3,000	3,000	3,000	3,000	3,000
531208	Services - Plumbing	6,109	8,302	9,000	9,000	9,000	9,000	9,000
531301	Vehicle Costs - Gas & Oil	66,900	63,045	81,000	84,000	81,000	81,000	81,000
531304	Vehicle Costs - R & M	83,892	54,780	65,000	65,000	65,000	65,000	65,000
531410	Telephone	4,904	7,172	7,000	8,000	7,000	7,000	7,000
531701	Utilities	141,241	162,315	160,000	155,000	160,000	160,000	160,000
543003	Travel & Training	1,194	1,261	3,000	3,000	3,000	3,000	3,000
605101	Maintenance Bldg & Facilities	76,074	43,877	30,000	30,000	30,000	30,000	30,000
605103	Maintenance Bringham Golf Course	19,540	20,560	25,000	25,000	25,000	25,000	25,000
605105	Maintenance Johnny Downs Park	280,573	264,931	260,000	270,000	260,000	260,000	260,000
605106	Maintenance Equipment	4,206	3,392	5,000	5,000	5,000	5,000	5,000
605108	Maintenance Ball Parks	138,251	131,588	110,000	120,000	110,000	110,000	110,000
605124	Bringham Stadium	14,286	19,014	20,000	25,000	20,000	20,000	20,000
646030	Lease Obligations	125,486	134,806	126,000	126,000	126,000	126,000	126,000
	Total Operating & Contractual	1,366,791	1,076,648	1,037,000	1,146,000	1,037,000	1,037,000	1,037,000
Capital Outlay:								
707405	Building Improvements	0	7,205	107,700	107,700	283,671	133,398	133,398
707500	Vehicles	68,121	188,161	0	0	147,705	25,648	25,648
707600	Machinery & Equipment	61,585	63,362	92,040	92,040	466,074	76,098	76,098
707700	Office Furniture & Fixtures	0	0	0	0	0	3,102	3,102
	Total Capital Outlay	129,706	258,728	199,740	199,740	897,450	238,246	238,246
	TOTAL DEPARTMENT	2,277,852	2,121,358	2,058,380	2,222,380	2,715,107	2,069,856	2,069,856

CITY OF ALEXANDRIA

2019-2020 ANNUAL BUDGET

DIVISION:	Planning	FUND:	101
DEPARTMENT:	Community Developmt	ORGANIZATION:	054701

GOAL MISSION STATEMENT

To apply for applicable federal grants, including Community Development Block Grant, HOME Investment Partnership Program, Louisiana Emergency Shelter Grant Program and to efficiently administer federal programs and activities related to these funds.

FUNCTION DESCRIPTION

The Community Development Department is responsible for preparing grant applications for federal funds, preparing all associated reports, complying with all federal requirements, maintaining records according to federal guidelines, and effectively administering the following programs.

1. Housing Rehabilitation Deferred Loan Program - housing renovation for owner occupied structures with CDBG and HOME funds.
2. HOME Rental Housing Rehabilitation Program - renovation of rental property for low income tenants.
3. Code Enforcement/Demolition Program - to enforce the City's code standards on vacant structures within CDBG target areas.
4. Housing development Program - new construction of single family housing for first time home buyers.
5. Business Facade Improvement Program - facade improvement loans/grants for business located in a designated area.
6. Housing assistance Program - down payment and closing cost assistance for first time home buyers.
7. Monitor HOME activities carried out by the city's Community Housing Development Organization (CHDO).
8. Monitor all sub-recipients to ensure compliance with grant Agreements & HUD regulation including: Boys & Girls Club of Central LA, Boys Scouts of America, Caring People's Free Pharmacy, Inner-City Revitalization Corporation, Cenla Pride, Shepherd Center, Phoenix Point, and Sisterhood Neighborhood Alliance.
9. Economic Development Assistance Program.

DEMAND PERFORMANCE INDICATORS

Description	2017-2018 Estimated	2018-2019 Estimated	2019-2020 Projected
Federal Funds Received	1,524,000	1,524,000	1,524,000
Housing Repairs-Owner Occupied	12	12	12
Home buyer Training Graduates	60	60	60
Code Enforcement Inspections	150	150	150
Demolition of Vacant Structures	15	15	15
North Alex. Boys & Girls Club	15	15	15
Free Pharmacy clients assisted	300	300	300

CITY OF ALEXANDRIA

2019-2020 ANNUAL BUDGET

DIVISION:	Community Services	FUND #:	101
DEPARTMENT:	Community Development	ORGANIZATION:	054701

APPROPRIATION SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	74,510	72,572	154,746	154,746	154,746	154,746	0.00%
Fringe Benefits	57,191	104,871	56,652	56,652	56,652	56,652	0.00%
Operating/Contractual	13,439	87,748	127,500	127,500	127,500	127,500	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	28,731	25,000	11,000	11,000	0	0	0.00%
Total Appropriations	173,871	290,191	349,898	349,898	338,898	338,898	-3.14%

PERSONNEL ROSTER

JOB CODE	TITLE	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
	Note: Slots for this department are budgeted in the Community Development Fund.							

2019-2020 ANNUAL BUDGET

DIVISION:	Community Services	FUND #:	101
DEPARTMENT:	Community Development	ORGANIZATION:	054701

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
490116	Salary - Community Develop Admin	23,709	24,683	36,000	36,000	36,000	36,000	36,000
490161	Salary - Permit Technician	0	0	0	0	0	0	0
490210	Salary - Program Manager	19,407	15,326	35,000	35,000	35,000	35,000	35,000
490618	Salary - Administrative Secretary	14,695	14,509	15,000	15,000	15,000	15,000	15,000
490626	Salary - Clerical Specialist	16,699	18,074	27,000	27,000	27,000	27,000	27,000
490903	Salary - Multi Trades Inspector	0	0	41,746	41,746	41,746	41,746	41,746
	Total Salaries	74,510	72,572	154,746	154,746	154,746	154,746	154,746
	Fringe:							
510201	Fringe - Pension	22,479	51,738	29,082	29,082	29,082	29,082	29,082
510202	Fringe - Hospital	32,163	50,123	24,923	24,923	24,923	24,923	24,923
510206	Fringe - Medicare Insurance Tax	2,466	2,878	2,605	2,605	2,605	2,605	2,605
510207	Fringe - Life Insurance	83	132	42	42	42	42	42
	Total Fringe	57,191	104,871	56,652	56,652	56,652	56,652	56,652
	Operating & Contractual:							
520105	Contract Labor	775	27	15,000	15,000	15,000	15,000	15,000
520400	Office	3,507	4,339	6,000	6,000	6,000	6,000	6,000
531110	Professional Fees & Services	0	6,975	15,000	15,000	15,000	15,000	15,000
531201	Services - Demolition	0	67,805	80,000	80,000	80,000	80,000	80,000
531205	Services- Boarding up	0	0	3,000	3,000	3,000	3,000	3,000
531301	Vehicle Costs - Gas & Oil	0	741	1,000	1,000	1,000	1,000	1,000
531304	Vehicle Costs - R & M	0	534	1,000	1,000	1,000	1,000	1,000
531401	Postage	0	0	1,000	1,000	1,000	1,000	1,000
531410	Telephone	3,914	4,541	1,000	1,000	1,000	1,000	1,000
531500	Printing	0	58	0	0	0	0	0
531800	Lease	400	572	4,000	4,000	4,000	4,000	4,000
531900	Advertising	1,798	0	0	0	0	0	0
543000	Miscellaneous	152	1,391	500	500	500	500	500
543003	Travel & Training	2,893	765	0	0	0	0	0
	Total Operating & Contractual	13,439	87,748	127,500	127,500	127,500	127,500	127,500
	Capital Outlay:							
707160	Subrecipient Grant	28,000	25,000	0	0	0	0	0
707600	Machinery & Equipment	0	0	11,000	11,000	0	0	0
707700	Office Furniture & Fixtures	290	0	0	0	0	0	0
707702	Computer Software	441	0	0	0	0	0	0
	Total Capital Outlay	28,731	25,000	11,000	11,000	0	0	0
	TOTAL DEPARTMENT	173,871	290,191	349,898	349,898	338,898	338,898	338,898

2019-2020 ANNUAL BUDGET

DIVISION:	Community Services	FUND:	101
DEPARTMENT:	Community Services	ORGANIZATION:	101000

GOAL MISSION STATEMENT

The Division of Community Services' goal, as called for in Section 4-10 of the City Charter and adopted by the City Council in March 1999, was modified and expanded to reflect the change from a Department to a Division. It's mission is to provide the citizens of Alexandria quality leisure and cultural activities by operating a parks and recreations systems that enhances their quality of life by promoting use of the city's green space and community facilities while supporting the development and implementation of local non-profit programming.

FUNCTION DESCRIPTION

The function of the Division is based on a response to the needs of the community, neighborhood residents and community-based organization to fulfill its stated goal through the following existing or developing program: organizational support for arts agencies through the Mayoral Commission for Cultural Affairs; the Alexandria Youth Advisory Council; youth job/career fair; Homework Assistance Program; Teen Movie Night; youth leadership program; summer camps; Underwater Easter Egg Hunt; Community Events Calendars; outdoor concert series;community outreach workshops; downtown arts and music mini-festival; and special holiday events.

DEMAND PERFORMANCE INDICATORS

Description	2017-2018 Estimated	2018-2019 Estimated	2019-2020 Projected
Community Partnership Request	25	30	50
Community Partnership Awards	15	18	15
Youth Programs	25	25	35
Attendance	25,000	26,250	27,000
Special Events	25	27	30
Attendance	30,000	35,000	40,000
Public Presentations	5	27	5
Attendance	500	35,000	500
Project Enable	3	5	5
Attendance	250	500	500
Community Calendar Editions Distributed	5	5	5
	45,000	45,000	45,000

CITY OF ALEXANDRIA

2019-2020 ANNUAL BUDGET

DIVISION:	Community Services	FUND #:	101
DEPARTMENT:	Division Director	ORGANIZATION:	101000

APPROPRIATION SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	162,041	96,236	176,023	237,023	680,300	680,300	286.48%
Fringe Benefits	40,008	28,801	81,008	102,008	307,894	307,894	280.08%
Operating/Contractual	70,622	52,017	55,000	73,000	306,000	306,000	456.36%
Other	601,374	583,879	437,000	647,480	437,000	437,000	0.00%
Capital Outlay	0	2,949	0	0	0	0	0.00%
Total Appropriations	874,045	763,882	749,031	1,059,511	1,731,194	1,731,194	131.12%

PERSONNEL ROSTER

JOB CODE	TITLE	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
480108	Salary - Director of Community Serv	1	1	1	1	1	1	0.00%
480206	Salary - Secretary	1	1	1	1	1	1	0.00%
490149	Salary - Custodial Worker	0	0	0	0	3	3	0.00%
490150	Salary - Supervisor Custodial	0	0	0	0	1	1	0.00%
490201	Salary - Special Events Coordinator	1	1	1	1	1	1	0.00%
490205	Salary - Youth Programs Coordinat	1	1	1	1	2	2	0.00%
490514	Salary - Administrative Assistant	0	0	0	0	1	1	0.00%
490646	Salary - Customer Service Rep	0	0	0	0	2	2	0.00%
490823	Salary - Lead Custodial Worker	0	0	0	0	2	2	0.00%
490909	Salary - Community Center Coordin	0	0	0	0	2	2	0.00%
490894	Salary - Community Center Attd PT	0	0	0	0	5	5	0.00%
490690	Salary - Student Worker	9	9	9	9	9	9	0.00%
	Total Positions	13	13	13	13	30	30	131.12%

2019-2020 ANNUAL BUDGET

DIVISION:	Community Services	FUND #:	101
DEPARTMENT:	Division Director	ORGANIZATION:	101000

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
Salaries:								
450001	Overtime	4,530	132	0	0	0	0	0
480108	Salary - Director of Community Serv	57,435	0	68,500	68,500	85,000	86,700	86,700
480206	Salary - Secretary	27,000	27,946	28,366	28,366	28,366	28,933	28,933
490149	Salary - Custodial Worker	0	0	0	0	64,272	65,556	65,556
490150	Salary - Supervisor Custodial	0	0	0	0	36,005	36,725	36,725
490201	Salary - Special Events Coordinator	0	18,803	35,133	35,133	40,352	41,159	41,159
490205	Salary - Youth Programs Coordinato	20,965	16,151	37,024	23,024	77,044	78,584	78,584
490614	Salary - Administrative Assistant	0	0	0	5,000	31,866	32,503	32,503
490646	Salary - Customer Service Rep	0	0	0	9,000	49,878	50,876	50,876
490823	Salary - Lead Custodial Worker	0	0	0	0	52,666	53,720	53,720
490909	Salary - Community Center Coordin	0	0	0	11,000	63,524	64,794	64,794
490898	Salary - Community Center Attd PT	0	0	0	18,000	99,755	101,750	101,750
490690	Salary - Student Worker	52,111	33,204	7,000	39,000	39,000	39,000	39,000
Total Salaries		162,041	96,236	176,023	237,023	667,728	680,300	680,300
Fringe:								
510201	Fringe - Pension	10,702	8,422	27,880	33,880	98,168	95,416	95,416
510202	Fringe - Hospital	17,703	15,318	45,104	59,104	199,921	188,144	188,144
510206	Fringe - Medicare Insurance Tax	2,448	1,340	2,622	2,622	10,117	9,924	9,924
510207	Fringe - Life Insurance	54	57	168	168	924	882	882
510208	Fringe - FICA Tax Retirement	5,039	3,664	434	1,434	8,603	8,728	8,728
510209	Fringe - Car Allowance	4,062	0	4,800	4,800	4,800	4,800	4,800
Total Fringe		40,008	28,801	81,008	102,008	322,533	307,894	307,894
Operating & Contractual:								
520105	Contract Labor	26,289	31,005	20,000	40,000	149,000	149,000	149,000
520400	Office	15,743	4,260	5,000	5,000	5,000	5,000	5,000
520500	Operating	0	0	0	0	50,000	50,000	50,000
520501	Operating Janitorial	0	0	0	0	26,000	26,000	26,000
531410	Telephone	5,909	3,313	7,000	5,000	10,000	10,000	10,000
531500	Printing	12,937	9,810	4,000	4,000	4,000	4,000	4,000
531701	Utilities	0	0	0	0	43,000	43,000	43,000
531900	Advertising	0	0	15,000	15,000	15,000	15,000	15,000
543002	Dues & Subscriptions	800	520	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	8,944	3,109	3,000	3,000	3,000	3,000	3,000
Total Operating & Contractual		70,622	52,017	55,000	73,000	306,000	306,000	306,000
Other:								
543006	Programming	176,655	216,870	200,000	250,480	200,000	200,000	200,000
605101	Maintenance of Building & Facility	38	377	3,000	3,000	3,000	3,000	3,000
646009	Community Partnership Request	108,850	38,400	30,000	40,000	30,000	30,000	30,000
646014	Arts Council	37,250	0	0	0	0	0	0
646028	Mardi Gras	30,000	30,000	30,000	30,000	30,000	30,000	30,000
646029	Fourth of July Fireworks	0	0	7,000	7,000	7,000	7,000	7,000
646031	Special Events	33,794	15,104	28,000	28,000	28,000	28,000	28,000
646035	12 Nights of Christmas	25,989	17,266	39,000	39,000	39,000	39,000	39,000

2019-2020 ANNUAL BUDGET

DIVISION:	Community Services	FUND #:	101
DEPARTMENT:	Division Director	ORGANIZATION:	101000

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
646042	Other: Continued Red River Festival	188,798	265,862	100,000	250,000	100,000	100,000	100,000
	Total Other	601,374	583,879	437,000	647,480	437,000	437,000	437,000
	Capital Outlay:							
707600	Machinery & Equipment	0	2,949	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
	Total Capital Outlay	0	2,949	0	0	0	0	0
	TOTAL DEPARTMENT	874,045	763,882	749,031	1,059,511	1,733,261	1,731,194	1,731,194

2019-2020 ANNUAL BUDGET

DIVISION:	Community Services	FUND:	101
DEPARTMENT:	Recreation Enhancemnt	ORGANIZATION:	101060

GOAL MISSION STATEMENT

FUNCTION DESCRIPTION

DEMAND PERFORMANCE INDICATORS

Description	2017-2018 Estimated	2018-2019 Estimated	2019-2020 Projected

2019-2020 ANNUAL BUDGET

DIVISION:	Community Services	FUND #:	101
DEPARTMENT:	Alexandria Recreational Enhancement	ORGANIZATION:	101060

APPROPRIATION SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	143,357	137,428	157,113	180,113	179,465	179,465	14.23%
Fringe Benefits	33,246	34,322	34,726	34,726	41,677	41,677	20.02%
Operating/Contractual	32,132	690	0	0	0	0	0.00%
Other	384,970	544,440	625,000	690,000	625,000	625,000	0.00%
Capital Outlay	0	22,064	0	37,500	0	0	0.00%
Total Appropriations	593,705	738,944	816,839	942,339	846,142	846,142	3.59%

PERSONNEL ROSTER

JOB CODE	TITLE	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
480223	Salary - Mayoral Asst-Rec Coordina	1	1	1	1	1	1	0.00%
480229	Salary - Recreational Specialist PT	4	4	4	4	4	4	0.00%
490690	Salary - Student Worker	11	11	11	11	11	11	0.00%
	Total Positions	16	16	16	16	16	16	0.00%

2019-2020 ANNUAL BUDGET

DIVISION:	Community Services	FUND #:	101
DEPARTMENT:	Alexandria Recreational Enhancement	ORGANIZATION:	101060

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	1,398	234	0	0	0	0	0
480223	Salary - Mayoral Asst-Rec Coordina	63,500	64,970	66,713	66,713	64,770	66,065	66,065
480229	Salary - Recreational Specialist PT	29,583	32,450	62,400	62,400	62,400	62,400	62,400
490690	Salary - Student Worker	48,876	39,774	28,000	51,000	51,000	51,000	51,000
	Total Salaries	143,357	137,428	157,113	180,113	178,170	179,465	179,465
	Fringe:							
510201	Fringe - Pension	14,889	15,656	14,590	14,590	11,620	11,852	11,852
510202	Fringe - Hospital	11,325	12,261	12,211	12,211	19,754	20,149	20,149
510206	Fringe - Medicare Insurance Tax	2,029	1,913	2,278	2,278	2,584	2,603	2,603
510207	Fringe - Life Insurance	22	29	42	42	42	42	42
510208	Fringe - FICA Tax Retirement	4,981	4,463	5,605	5,605	7,031	7,031	7,031
	Total Fringe	33,246	34,322	34,726	34,726	41,031	41,677	41,677
	Operating & Contractual:							
520105	Contract Labor	29,507	0	0	0	0	0	0
531410	Telephone	1,328	690	0	0	0	0	0
543003	Travel & Training	1,297	0	0	0	0	0	0
	Total Operating & Contractual	32,132	690	0	0	0	0	0
	Other:							
543009	Recreation Athletics & Sporting Eve	33,487	115,525	142,000	122,000	142,000	142,000	142,000
543011	Recreation Cultural & Arts	243,411	304,268	374,000	444,000	374,000	374,000	374,000
543014	Recreation Programming	108,092	124,647	109,000	124,000	109,000	109,000	109,000
543015	Alexandria Mid Week Farmers Mark	0	0	0	0	0	0	0
	Total Other	384,970	544,440	625,000	690,000	625,000	625,000	625,000
	Capital Outlay:							
707600	Machinery & Equipment	0	22,064	0	37,500	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
	Total Capital Outlay	0	22,064	0	37,500	0	0	0
	TOTAL DEPARTMENT	593,705	738,944	816,839	942,339	844,201	846,142	846,142
	TOTAL FUND	60,776,553	60,265,532	64,123,339	65,894,358	68,575,175	66,567,216	66,567,216

III. SPECIAL REVENUE FUNDS

Special Revenue Funds

The purpose of these funds is to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. The revenues and expenditures for these funds are recognized on the modified accrual basis of accounting. Revenues are recognized in the accounting period in which they become available and measurable. Expenditures are recognized in the accounting periods in which the fund liability is incurred, if measurable.

The Special Revenue Funds contained in the section are the: Sales, Tax Fund, Hotel/Motel Tax Fund, Capital Property Tax Fund, Community Development Block Grant Fund, Home Investment Partnership Fund, and Youth Baseball Recreation Fund.

2019-2020 ANNUAL BUDGET

PRE-TRIAL INTERVENTION FUND

REVENUE DETAIL

CODE	ACCOUNT TITLE	2018-2017	2017-2018	2018-2019		2019-2020		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
354709	Fines and Forfeitures: Fines-PTI Collections	298,224	306,320	185,000	235,000	185,000	185,000	185,000
	Total Fines and Forfeitures	298,224	306,320	185,000	235,000	185,000	185,000	185,000
367101	Investment Income: Interest - Investments	0	7,687	0	0	0	0	0
	Total Investment Income	0	7,687	0	0	0	0	0
	TOTAL REVENUES	298,224	314,007	185,000	235,000	185,000	185,000	185,000

2019-2020 ANNUAL BUDGET

DIVISION:	N/A	FUND #:	175
DEPARTMENT:	N/A	ORGANIZATION:	020000

PRE-TRIAL INTERVENTION FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
646045	Operating & Contractual: Services - Pre Trial Intervention	102,000	68,000	0	0	0	0	0
	Total Operating & Contractual	102,000	68,000	0	0	0	0	0
648101	Other: Transfer to General Fund	235,000	162,000	185,000	235,000	185,000	185,000	185,000
	Total Other	235,000	162,000	185,000	235,000	185,000	185,000	185,000
	TOTAL EXPENDITURES	337,000	230,000	185,000	235,000	185,000	185,000	185,000

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IV. DEBT SERVICE FUNDS

Debt Service Fund

The purpose of these funds is to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest. The revenues and expenditures for these funds are recognized on the modified accrual basis of accounting. Revenues are recognized in the accounting period in which they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable.

This fund is funded primarily from property taxes and sales tax revenues.

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2019-2020 ANNUAL BUDGET

**DEBT SERVICE FUNDS
REVENUE SUMMARY**

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Taxes:							
311131	Taxes - Ad Valorem	0	0	0	0	0	0	0
311301	Sales & Use Tax 1976	2,832,998	2,818,766	2,785,875	2,785,875	2,802,075	2,802,075	2,802,075
	Total Taxes	2,832,998	2,818,766	2,785,875	2,785,875	2,802,075	2,802,075	2,802,075
	Internal Services/Interfunds:							
388101	Transfers-General Fund	0	0	0	0	0	0	0
388308	Transfer from Gen Cap Pro 2008 Prop	1,942,000	1,566,238	0	0	0	0	0
388204	Transfers-2004 Sales Tax Bond Fund	0	0	0	0	0	0	0
388208	Transfers-2008 Sales Tax Bond Fund	0	0	0	0	0	0	0
	Total Internal Services/Interfunds	1,942,000	1,566,238	0	0	0	0	0
	Investment Income:							
367101	Interest on Investments	224	2,216	0	0	0	0	0
367115	Interest on Sales Tax Reserve	0	0	0	0	0	0	0
	Total Investment Income	224	2,216	0	0	0	0	0
	Other:							
399996	Bond Proceeds	0	0	0	0	0	0	0
399993	Original Bond Premium	0	0	0	0	0	0	0
399999	Use of Prior Year Revenues	0	0	0	0	0	0	0
	Total Other	0	0	0	0	0	0	0
	TOTAL REVENUES	4,775,222	4,387,220	2,785,875	2,785,875	2,802,075	2,802,075	2,802,075

CITY OF ALEXANDRIA

2019-2020 ANNUAL BUDGET

DIVISION:	General Function	FUND #:	N/A
DEPARTMENT:	N/A	ORGANIZATION:	020000

DEBT SERVICE FUND

SUMMARY BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
800003	Operating and Contractual: Paying Agent Fees	1,600	1,600	1,200	1,200	800	800	800
	Operating and Contractual:	1,600	1,600	1,200	1,200	800	800	800
	Other:							
800001	Interest	1,087,150	945,600	799,675	799,675	736,275	736,275	736,275
800002	Principal Payment	3,570,000	3,770,000	1,985,000	1,985,000	2,065,000	2,065,000	2,065,000
646214	Transfers to 2014 Bond Sinking Fund	0	0	0	0	0	0	0
646215	Transfers to 2015 Bond Sinking Fund	0	0	0	0	0	0	0
800004	Payment to Bond Escrow Agent	0	0	0	0	0	0	0
648000	Bond Issuance Cost	(30,164)	0	0	0	0	0	0
696000	Unappropriated	0	0	0	0	0	0	0
	Total Other	4,626,986	4,715,600	2,784,675	2,784,675	2,801,275	2,801,275	2,801,275
	TOTAL EXPENDITURES	4,628,586	4,717,200	2,785,675	2,785,675	2,802,075	2,802,075	2,802,075

**AMORTIZATION SCHEDULE OF DEBT SERVICE PAYMENTS
GENERAL DEBT SERVICE SCHEDULE**

BONDS

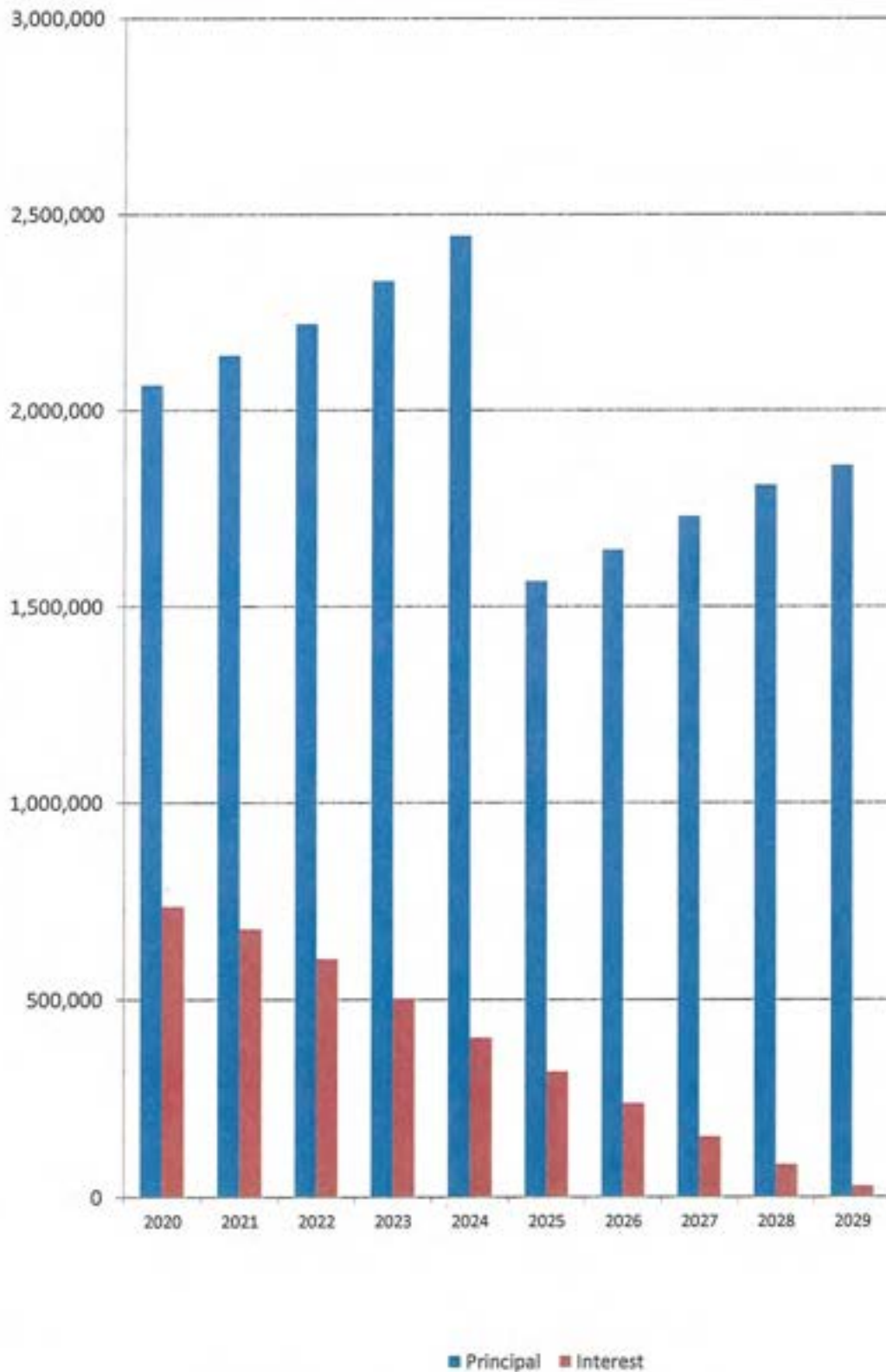
Fiscal Yr Ending	Sales Tax		Total General
	2014	2015	
2020	916,725	1,884,550	2,801,275
2021	930,825	1,887,950	2,818,775
2022	941,025	1,881,900	2,822,925
2023	952,100	1,880,800	2,832,900
2024	956,038	1,892,200	2,848,238
2025		1,882,975	1,882,975
2026		1,882,725	1,882,725
2027		1,883,350	1,883,350
2028		1,892,950	1,892,950
2029		1,887,900	1,887,900
Total	<u>4,696,713</u>	<u>18,857,300</u>	<u>23,554,013</u>
% of Total	19.94%	80.06%	100.00%

GENERAL DEBT SERVICE PAYMENTS

CITY OF ALEXANDRIA

2019-2020 ANNUAL BUDGET

AMORTIZATION SCHEDULE



2019-2020 ANNUAL BUDGET
DEBT SERVICE - 2008 LIMITED TAX BONDS
REVENUE DETAIL

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Internal Services/Interfunds:							
388101	Transfers-General Fund	0	0	0	0	0	0	0
388308	Transfer from Gen Cap Pro 2008 Prop	1,942,000	1,566,238	0	0	0	0	0
388204	Transfers-2004 Sales Tax Bond Fund	0	0	0	0	0	0	0
388208	Transfers-2008 Sales Tax Bond Fund	0	0	0	0	0	0	0
	Total Internal Services/Interfunds	1,942,000	1,566,238	0	0	0	0	0
	Investment Income:							
367101	Interest on Investments	86	826	0	0	0	0	0
	Total Investment Income	86	826	0	0	0	0	0
	Other:							
399996	Bond Proceeds	0	0	0	0	0	0	0
399993	Original Bond Premium	0	0	0	0	0	0	0
399999	Use of Prior Year Revenues	0	0	0	0	0	0	0
	Total Other	0	0	0	0	0	0	0
	TOTAL REVENUES	1,942,086	1,567,064	0	0	0	0	0

2019-2020 ANNUAL BUDGET

DIVISION:	General Function	FUND #:	208LT
DEPARTMENT:	N/A	ORGANIZATION:	020000

2008 LIMITED TAX BOND DEBT SERVICE FUND

SUMMARY BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
800003	Operating and Contractual: Paying Agent Fees	400	400	0	0	0	0	0
	Operating and Contractual:	400	400	0	0	0	0	0
	Other:							
800001	Interest	146,600	74,800	0	0	0	0	0
800002	Principal Payment	1,795,000	1,870,000	0	0	0	0	0
646214	Transfers to 2014 Bond Sinking Fund	0		0	0	0	0	0
646215	Transfers to 2015 Bond Sinking Fund	0		0	0	0	0	0
800004	Payment to Bond Escrow Agent	0		0	0	0	0	0
646000	Bond Issuance Cost	0		0	0	0	0	0
696000	Unappropriated	0		0	0	0	0	0
	Total Other	1,941,600	1,944,800	0	0	0	0	0
	TOTAL EXPENDITURES	1,942,000	1,945,200	0	0	0	0	0

2019-2020 ANNUAL BUDGET
DEBT SERVICE - 2008 SALES TAX BONDS
REVENUE DETAIL

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Taxes:							
311301	Sales & Use Tax 1976	1,224,745	1,227,286	1,204,000	1,204,000	0	0	0
	Total Taxes	1,224,745	1,227,286	1,204,000	1,204,000	0	0	0
	Internal Services/Interfunds:							
388101	Transfers-General Fund	0		0	0	0	0	0
388306	Transfer from Gen Cap Pro 2008 Prop	0		0	0	0	0	0
388204	Transfers-2004 Sales Tax Bond Fund	0		0	0	0	0	0
388208	Transfers-2006 Sales Tax Bond Fund	0		0	0	0	0	0
	Total Internal Services/Interfunds	0	0	0	0	0	0	0
	Investment Income:							
367101	Interest on Investments	64	627	0	0	0	0	0
367115	Interest on Sales Tax Reserve	0	0	0	0	0	0	0
	Total Investment Income	64	627	0	0	0	0	0
	Other:							
399996	Bond Proceeds	0	0	0	0	0	0	0
399993	Original Bond Premium	0	0	0	0	0	0	0
399999	Use of Prior Year Revenues	0	0	0	0	0	0	0
	Total Other	0	0	0	0	0	0	0
	TOTAL REVENUES	1,224,809	1,227,913	1,204,000	1,204,000	0	0	0

2019-2020 ANNUAL BUDGET

DIVISION:	General Function	FUND #:	208
DEPARTMENT:	N/A	ORGANIZATION:	020000

2008 SALES TAX BOND FUNDS

SUMMARY BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
800003	Operating and Contractual: Paying Agent Fees	400	400	400	400	0	0	0
	Operating and Contractual:	400	400	400	400	0	0	0
	Other:							
800001	Interest	130,325	75,325	23,600	23,600	0	0	0
800002	Principal Payment	1,075,000	1,125,000	1,180,000	1,180,000	0	0	0
646214	Transfers to 2014 Bond Sinking Fund	0	0	0	0	0	0	0
646215	Transfers to 2015 Bond Sinking Fund	0	0	0	0	0	0	0
800004	Payment to Bond Escrow Agent	0	0	0	0	0	0	0
646000	Bond Issuance Cost	0	0	0	0	0	0	0
696000	Unappropriated	0	0	0	0	0	0	0
	Total Other	1,205,325	1,200,325	1,203,600	1,203,600	0	0	0
	TOTAL EXPENDITURES	1,205,725	1,200,725	1,204,000	1,204,000	0	0	0

2019-2020 ANNUAL BUDGET
DEBT SERVICE - 2014 SALES TAX BONDS
REVENUE DETAIL

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
311301	Taxes: Sales & Use Tax 1976	911,258	922,400	912,925	912,925	917,125	917,125	917,125
	Total Taxes	911,258	922,400	912,925	912,925	917,125	917,125	917,125
	Internal Services/Interfunds:							
388101	Transfers-General Fund	0	0	0	0	0	0	0
388308	Transfer from Gen Cap Pro 2008 Prop	0	0	0	0	0	0	0
388204	Transfers-2004 Sales Tax Bond Fund	0	0	0	0	0	0	0
388208	Transfers-2008 Sales Tax Bond Fund	0	0	0	0	0	0	0
	Total Internal Services/Interfunds	0	0	0	0	0	0	0
	Investment Income:							
367101	Interest on Investments	53	478	0	0	0	0	0
367115	Interest on Sales Tax Reserve	0	0	0	0	0	0	0
	Total Investment Income	53	478	0	0	0	0	0
	Other:							
399996	Bond Proceeds	0	0	0	0	0	0	0
399993	Original Bond Premium	0	0	0	0	0	0	0
399999	Use of Prior Year Revenues	0	0	0	0	0	0	0
	Total Other	0	0	0	0	0	0	0
	TOTAL REVENUES	911,311	922,878	912,925	912,925	917,125	917,125	917,125

2019-2020 ANNUAL BUDGET

DIVISION:	General Function	FUND #:	214
DEPARTMENT:	N/A	ORGANIZATION:	020000

2014 SALES TAX BOND FUNDS

SUMMARY BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
800003	Operating and Contractual: Paying Agent Fees	400	400	400	400	400	400	400
	Operating and Contractual:	400	400	400	400	400	400	400
	Other:							
800001	Interest	223,925	210,275	192,525	192,525	166,725	166,725	166,725
800002	Principal Payment	670,000	695,000	720,000	720,000	750,000	750,000	750,000
646214	Transfers to 2014 Bond Sinking Fund	0	0	0	0	0	0	0
646215	Transfers to 2015 Bond Sinking Fund	0	0	0	0	0	0	0
800004	Payment to Bond Escrow Agent	0	0	0	0	0	0	0
646000	Bond Issuance Cost	0	0	0	0	0	0	0
696000	Unappropriated	0	0	0	0	0	0	0
	Total Other	893,925	905,275	912,525	912,525	916,725	916,725	916,725
	TOTAL EXPENDITURES	894,325	906,675	912,925	912,925	917,125	917,125	917,125

2019-2020 ANNUAL BUDGET
DEBT SERVICE - 2015 SALES TAX BONDS
REVENUE DETAIL

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Taxes:							
311301	Sales & Use Tax 1976	696,995	669,080	668,950	668,950	1,884,950	1,884,950	1,884,950
	Total Taxes	696,995	669,080	668,950	668,950	1,884,950	1,884,950	1,884,950
	Internal Services/Interfunds:							
388101	Transfers-General Fund	0	0	0	0	0	0	0
388308	Transfer from Gen Cap Pro 2008 Prop	0	0	0	0	0	0	0
388204	Transfers-2004 Sales Tax Bond Fund	0	0	0	0	0	0	0
388208	Transfers-2008 Sales Tax Bond Fund	0	0	0	0	0	0	0
	Total Internal Services/Interfunds	0	0	0	0	0	0	0
	Investment Income:							
367101	Interest on Investments	21	285	0	0	0	0	0
367115	Interest on Sales Tax Reserve	0	0	0	0	0	0	0
	Total Investment Income	21	285	0	0	0	0	0
	Other:							
399996	Bond Proceeds	0	0	0	0	0	0	0
399993	Original Bond Premium	0	0	0	0	0	0	0
399999	Use of Prior Year Revenues	0	0	0	0	0	0	0
	Total Other	0	0	0	0	0	0	0
	TOTAL REVENUES	697,016	669,365	668,950	668,950	1,884,950	1,884,950	1,884,950

2019-2020 ANNUAL BUDGET

DIVISION:	General Function	FUND #:	215
DEPARTMENT:	N/A	ORGANIZATION:	020000

2015 SALES TAX BOND FUNDS

SUMMARY BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
800003	Operating and Contractual: Paying Agent Fees	400	400	400	400	400	400	400
	Operating and Contractual:	400	400	400	400	400	400	400
	Other:							
800001	Interest	586,300	585,200	583,550	583,550	569,550	569,550	569,550
800002	Principal Payment	30,000	80,000	85,000	85,000	1,315,000	1,315,000	1,315,000
646214	Transfers to 2014 Bond Sinking Fund	0	0	0	0	0	0	0
646215	Transfers to 2015 Bond Sinking Fund	0	0	0	0	0	0	0
800004	Payment to Bond Escrow Agent	0	0	0	0	0	0	0
646000	Bond Issuance Cost	(30,164)	0	0	0	0	0	0
696000	Unappropriated	0	0	0	0	0	0	0
	Total Other	586,136	665,200	668,550	668,550	1,884,550	1,884,550	1,884,550
	TOTAL EXPENDITURES	586,536	665,600	668,950	668,950	1,884,950	1,884,950	1,884,950

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V. INTERNAL SERVICE FUNDS

Internal Service Fund

The purpose of these funds is to account for financing of goods or services provided by one department or functions to other departments or functions. The revenues and expenses for these funds are recognized on the accrual basis of accounting. Revenues are recognized in the accounting periods in which they are earned and become measurable; expenses are recognized in the accounting period in which they are incurred, if measurable.

The Internal Service Funds contained in the section are the: Risk Management Fund, Employee Benefit Fund, and Unemployment Benefits Fund.

2019-2020 ANNUAL BUDGET

**RISK MANAGEMENT FUND
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Charges for Services:							
347101	Contributions - General Fund	3,079,000	2,655,000	2,764,000	2,520,000	2,719,000	2,719,000	2,719,000
347401	Contributions - Utility Fund	1,319,000	1,489,000	1,523,000	1,219,000	1,275,000	1,275,000	1,275,000
347402	Contributions - Sanitation Fd	168,000	183,000	189,000	194,000	206,000	206,000	206,000
347450	Contributions - Transit Fund	173,000	814,000	173,000	142,000	155,000	155,000	155,000
	Total Charges for Services	4,739,000	5,141,000	4,649,000	4,075,000	4,355,000	4,355,000	4,355,000
	Investment Income:							
357101	Interest - Investments	48,326	58,152	0	45,000	0	0	0
	Total Investment Income	46,326	58,152	0	45,000	0	0	0
	Other:							
399010	Misc Revenue - Stop Loss	467,335	0	0	0	0	0	0
399011	Subrogation	138,281	326,791	75,000	225,000	75,000	75,000	75,000
399999	Use of Prior Year Revenues	0	0	0	0	0	0	0
	Total Other	605,616	326,791	75,000	225,000	75,000	75,000	75,000
	TOTAL REVENUES	5,390,942	5,525,943	4,724,000	4,345,000	4,430,000	4,430,000	4,430,000

2019-2020 ANNUAL BUDGET

DIVISION:	Legal	FUND:	551
DEPARTMENT:	Office of Risk Manager	ORGANIZATION:	031900

GOAL MISSION STATEMENT

To protect and conserve the City of Alexandria's resources by applying risk management concepts and principles to identify and review exposures and to recommend actions to prevent, reduce to transfer various levels of risk.

FUNCTION DESCRIPTION

Assist in the development and administration of a proactive loss control program to eliminate and reduce unsafe acts and unsafe conditions which cause injuries to employees, damage to capital resources and accelerates to eroding of the financial base. Make recommendation to protect City assets. Ensures a safe working environment for employees and the public who comes into contact with these employees and properties as services are provided. Assist the City government in minimizing the possibility of interruption of vital public services. Works toward the reduction and elimination of accidents and injuries through an effective safety/loss prevention program.

DEMAND PERFORMANCE INDICATORS

Description	2017-2018 Estimated	2018-2019 Estimated	2019-2020 Projected
Certificates of Insurance Reviewed and Issued	475	580	600
Departmental Safety Visits	350	350	375
Correspondence Processed	4,800	4,900	5,000
Total Number of Claims	340	300	275
Total Payments to Claims	828,382	780,000	750,000

CITY OF ALEXANDRIA

2019-2020 ANNUAL BUDGET

DIVISION:	Legal	FUND #:	551
DEPARTMENT:	Risk Manager	ORGANIZATION:	031900

APPROPRIATION SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	0	0	50,000	50,000	50,000	50,000	0.00%
Fringe Benefits	0	0	13,523	13,523	13,523	13,523	0.00%
Operating/Contractual	68	50	11,477	11,477	11,477	11,477	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	68	50	75,000	75,000	75,000	75,000	0.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490217	Salary - Risk Manager	1	1	1	1	1	1	0.00%
	Total Positions	1	1	1	1	1	1	0.00%

2019-2020 ANNUAL BUDGET

DIVISION:	Legal	FUND #:	551
DEPARTMENT:	Risk Manager	ORGANIZATION:	031900

RISK MANAGEMENT FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
490217	Salaries:							
	Salary - Risk Manager	0	0	50,000	50,000	50,000	50,000	50,000
	Total Salaries	0	0	50,000	50,000	50,000	50,000	50,000
	Fringe:							
510201	Fringe - Pension	0	0	12,756	12,756	12,756	12,756	12,756
510206	Fringe - Medicare Insurance Tax	0	0	725	725	725	725	725
510207	Fringe - Life Insurance	0	0	42	42	42	42	42
	Total Fringes	0	0	13,523	13,523	13,523	13,523	13,523
	Operating and Contractual:							
520400	Office	0	0	1,000	1,000	1,000	1,000	1,000
531301	Vehicle Costs - Gas & Oil	0	0	2,000	2,000	2,000	2,000	2,000
531304	Vehicle Costs - R & M	0	0	3,477	3,477	3,477	3,477	3,477
531410	Telephone	68	50	1,000	1,000	1,000	1,000	1,000
543002	Dues & Subscriptions	0	0	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	0	0	3,000	3,000	3,000	3,000	3,000
	Total Operating & Contractual	68	50	11,477	11,477	11,477	11,477	11,477
	Capital Outlay:							
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furnitures and Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	68	50	75,000	75,000	75,000	75,000	75,000

2019-2020 ANNUAL BUDGET

DIVISION:	Legal	FUND #:	551
DEPARTMENT:	Premiums & Claims	ORGANIZATION:	020000

RISK MANAGEMENT FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Operating/Contractual:							
510301	Administrative Expenses	210,001	210,000	227,000	210,000	210,000	210,000	210,000
531601	Prem/Fees General Liability	287,707	235,364	335,000	235,000	235,000	235,000	235,000
531603	Prem/Fees Workers Compensation	271,551	324,808	261,000	325,000	325,000	325,000	325,000
531604	Prem/Fees Property	440,838	450,143	392,000	450,000	450,000	450,000	450,000
	Total Operating & Contractual	1,210,097	1,220,315	1,215,000	1,220,000	1,220,000	1,220,000	1,220,000
	Other:							
531605	Claims - General Liability	616,842	955,309	540,000	439,000	446,000	446,000	446,000
531606	Claims - Auto	553,287	605,405	1,035,000	925,000	971,000	971,000	971,000
531607	Claims - Property	0	0	0	0	0	0	0
531608	Claims - Workers Compensation	2,024,183	1,749,290	1,859,000	1,686,000	1,718,000	1,718,000	1,718,000
	Total Other	3,194,312	3,310,004	3,434,000	3,050,000	3,135,000	3,135,000	3,135,000
	TOTAL PREMIUMS & CLAIMS	4,404,409	4,530,319	4,649,000	4,270,000	4,355,000	4,355,000	4,355,000
	TOTAL FUND	4,404,477	4,530,369	4,724,000	4,345,000	4,430,000	4,430,000	4,430,000

2019-2020 ANNUAL BUDGET

**EMPLOYEE BENEFITS FUND
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Charges for Services:							
388001	Charges - Employees Health	2,094,933	2,113,792	2,201,000	2,130,000	2,201,000	2,201,000	2,201,000
388002	Charges - Employer Health	7,406,888	7,691,967	7,980,000	7,538,000	7,980,000	7,980,000	7,980,000
388003	Charges - Retirees	492,407	720,241	778,000	712,000	778,000	778,000	778,000
388004	Charges - Employees Life	88,559	103,998	88,000	108,000	88,000	88,000	88,000
388005	Charges - Employer Life	17,904	23,217	17,000	24,000	17,000	17,000	17,000
	Total Charges for Services	10,100,691	10,653,215	11,064,000	10,512,000	11,064,000	11,064,000	11,064,000
	Investment Income:							
367101	Interest - Investments	15,613	37,161	0	20,000	0	0	0
	Total Investment Income	15,613	37,161	0	20,000	0	0	0
	Internal Services/Interfunds:							
388101	Transfers from General Fund	1,300,000	818,000	818,000	818,000	818,000	550,000	550,000
388401	Transfer from Utility System Fund	1,300,000	891,000	1,318,000	1,318,000	1,318,000	1,318,000	1,318,000
	Total Internal Services/Interfunds	2,600,000	1,709,000	2,136,000	2,136,000	2,136,000	1,868,000	1,868,000
	Other:							
399999	Use of Retained Earnings	0	0	0	0	0	0	0
	Total Other	0	0	0	0	0	0	0
	TOTAL REVENUES	12,716,304	12,399,376	13,200,000	12,668,000	13,200,000	12,932,000	12,932,000

2019-2020 ANNUAL BUDGET

DIVISION:	N/A	FUND #:	552
DEPARTMENT:	Premiums/Claims	ORGANIZATION:	020000

EMPLOYEE BENEFITS FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
510301	Operating/Contractual; Administrative Expenses	641,679	562,061	775,000	700,000	775,000	775,000	775,000
510302	Stop Loss	1,030,658	1,029,836	1,000,000	1,100,000	1,000,000	1,000,000	1,000,000
531110	Professional Fees	358,145	355,506	370,000	360,000	370,000	370,000	370,000
531611	Premiums-Life Insurance	106,993	111,261	105,000	109,000	105,000	105,000	105,000
	Total Operating & Contract	2,137,475	2,058,664	2,250,000	2,269,000	2,250,000	2,250,000	2,250,000
	Other:							
531613	Claims - Health Insurance	8,410,031	7,976,951	10,950,000	10,399,000	10,950,000	10,682,000	10,682,000
	Total Other	8,410,031	7,976,951	10,950,000	10,399,000	10,950,000	10,682,000	10,682,000
	TOTAL DEPARTMENT	10,547,506	10,035,615	13,200,000	12,668,000	13,200,000	12,932,000	12,932,000

**2019-2020 ANNUAL BUDGET
UNEMPLOYMENT BENEFITS FUND
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
367101	Investment Income: Interest - Investments	2,087	2,330	0	2,000	0	0	0
	Total Investment Income	2,087	2,330	0	2,000	0	0	0
399999	Other: Use of Retained Earnings	0	0	10,600	8,600	10,600	10,600	10,600
	Total Other	0	0	10,600	8,600	10,600	10,600	10,600
	TOTAL REVENUES	2,087	2,330	10,600	10,600	10,600	10,600	10,600

2019-2020 ANNUAL BUDGET

DIVISION:	N/A	FUND #:	553
DEPARTMENT:	Premiums/Claims	ORGANIZATION:	020000

UNEMPLOYMENT BENEFITS FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Other							
531620	Unemp Claims-General Fund	161	4,096	7,000	7,000	7,000	7,000	7,000
531621	Unemp Claims-Utility Fund	2,275	201	3,000	3,000	3,000	3,000	3,000
531622	Unemp Claims-Sanitation Fund	0	0	400	400	400	400	400
531623	Unemp Claims-Bus Fund	0	0	200	200	200	200	200
	TOTAL DEPARTMENT	2,436	4,297	10,600	10,600	10,600	10,600	10,600

VI. CAPITAL PROJECTS

Capital Project Fund

The purpose of these funds is to account for financial resources to be used for the acquisition or construction of major capital facilities and infrastructure for general government and enterprise systems activities.



April 30, 2019

Honorable Mayor and
Members of the Alexandria City Council

I am pleased to present the City of Alexandria's Annual Capital Budget and Five Year Plan for the fiscal years 2019/2020 through 2023/2024. Each capital project includes source(s) of funding; prior, current and future expenditures; and scheduling and expenditure breakdowns. The plan, as presented, balances each year's estimated revenue sources with a current or future project's estimated funding requirements.

The City's Home Rule Charter requires the Mayor to submit to the Alexandria City Council a Capital Improvements Program covering a minimum of 5 years. The plan is required to be submitted at the same time as the annual operating budget for the upcoming fiscal year. An appropriation approved by the Council continues in force until the purpose for which it was created is fulfilled or abandoned. The Charter states that any appropriation shall be deemed abandoned if 3 years pass without any disbursement from or encumbrance of the appropriation.

A Five Year Capital Improvements Program requires long term planning. It also requires a constant monitoring of current trends in order to make necessary adjustments to current and future projects proposed in the plan. Technological changes, community needs and priorities along with changes in revenue sources are often the reason for adjustments or reassessments of the plan. The Administration and the City Council have been diligent in establishing priorities that will meet the changing needs of the City. This budget document has been designed and prepared to aid in the planning process, to provide the citizens with a better understanding of the scope and need for various projects, and to provide direction for the City of Alexandria.

Jeffrey W. Hall
Mayor



David Crutchfield
Director of Finance
Post Office Box 71
Alexandria, LA 71309-0071
Tel (318) 449-5027 · Fax (318) 449-5231
email: david.crutchfield@cityofalex.com

General Capital Projects

The following is a breakdown of the General Capital Projects by Category:

Category	No. of Projects	Total
Public Enterprise	5	6,230,000
Drainage	3	1,650,000
Streets	5	515,000
Zoological Parks	1	400,000
Total	<u>14</u>	<u>8,795,000</u>

The General Capital Projects are funded by Sales Tax Revenues, Property Tax Revenues, State and Federal Funds and Other Revenues. A five year 11.25 millage property tax dedicated to general capital projects has been approved by the voters in 1988, 1998, 2003, and 2008. This property tax renewed in 2018 for ten years. One-half of the 1976 Sales Tax is dedicated to payment of principal and interest on the sales tax bonds and capital improvements.

Projects involving economic development, construction of new facilities, renovation of existing public facilities and feasibility or master plan studies are budgeted under the Public Enterprise category. The City currently has budgeted 20 projects in this category. The 2019/2020 Budget will add funding for 5 of these projects.

Major Drainage projects receiving additional funding this year will include the Highway 28 West Drainage Canal and Mall Ditch Improvements. Work also continues on the Masonic Corridor Phase 2, North 16th Street Bridge Replacement, Martin Park Pump Additions, and MacArthur Drive at Jackson Street Improvements.

Other major projects under construction include Amphitheatre Improvements, adding restroom and concession improvements to the existing facility on the Red River, along with Street, Drainage, and Sidewalk Repairs, Hudson Road Bridge Replacement, Street Panel Replacements, as well as Rapides Avenue Drainage.

The Reserve for Relocation Project, operates as "holding" account for the other projects. Expenditures from these accounts require Council action. The Reserve for Relocation Projects is used to "hold" Utility Funds transferred to the General Capital Projects fund for use with street or drainage projects. The reconstruction of streets or drainage systems often requires the movement or relocation of utility systems. A minimum appropriation of \$100,000 per year is typically made by the Utility Funds to the General Capital Projects Fund.

Budget Amendments will be used to transfer the Utility Fund into special account numbers within a related project. If Utility Funds remain in a completed project, these funds are transferred back to the Reserve for Relocation Projects "holding" account.

Enterprise Capital Projects

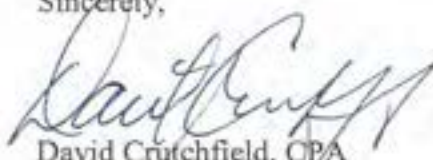
The following is a breakdown of the Enterprise Capital Projects by Category:

Category	No. of Projects	Total
Electric	7	1,645,000
Water	6	3,480,000
Gas	4	997,000
Wastewater	2	940,000
Other	1	180,000
Municipal Transit	<u>1</u>	<u>1,000,000</u>
Total	<u>21</u>	\$ <u>8,242,000</u>

The Enterprise Capital Projects are funded by revenues generated by the City's Utilities System, Utility Revenue Bonds, revolving loans from the State Department of Health and Hospitals, and matching FTA grants.

The City has recently begun to assess the needs of its Utilities System infrastructure. This will assure the ability of the 4 components; electricity, gas, water and wastewater, to provide reliable service to the customer at the existing level of service as well as provide for any anticipated growth in all areas. This assessment will materially impact future capital budgets in the Enterprise Capital Projects. To this end, the City has begun replacing electrical transmission transformers at the Willow Glen, Twin Bridges, and Bayou Rapides Substations. Other major projects include the rebuild of the 138 KV line from the Downtown Substation to the Willow Glen Substation; Rosalino Water Tank Refurbishment, Water Line Replacement, Wastewater Line Replacement and the Enterprise/Acadian Gas Interconnect.

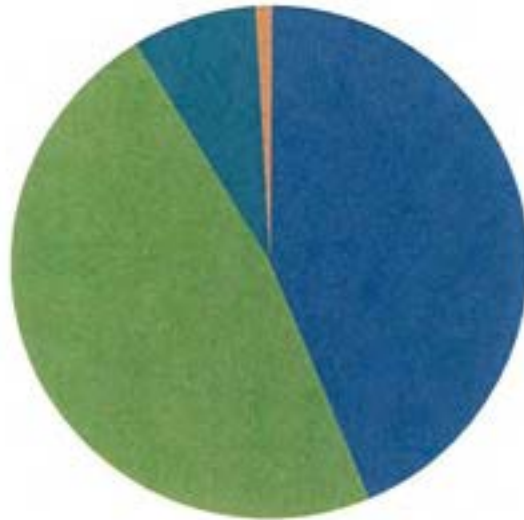
Sincerely,



David Crutchfield, CPA
Director of Finance
City of Alexandria

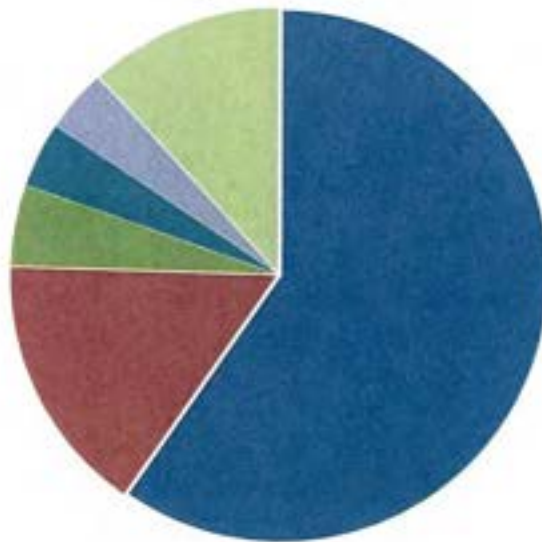
**GENERAL CAPITAL PROJECTS
REVENUES & EXPENDITURES
FISCAL YEAR 2019-2020**

Revenues



■ Sales Tax ■ Closed Projects ■ Property Tax ■ Intergovernmental ■ Fund Balance ■ Interfund Transfer

Expenditures



■ Public Enterprise ■ Drainage ■ Streets ■ Fire ■ Transfer Out ■ Parks ■ Zoo ■ Police ■ Unappropriated

**GENERAL CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN**

PUBLIC ENTERPRISE

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2024	TOTAL COST
			19-20	20-21	21-22	22-23	23-24			
059401	Reserve for Relocation Projects	406,838	100,000	100,000	100,000	100,000	100,000	500,000		909,838
050301	City Hall Renovation	1,396,005	5,700,000	4,000,000	1,000,000			10,700,000		12,096,005
860301	Information Upgrades	387,058						0		387,058
050710	AUMP Lower Third	313,152						0		313,152
050801	Building Improvements	259,750	250,000	150,000	150,000			550,000		809,750
050802	Roof Replacement	561,361	150,000	150,000	150,000			450,000		1,011,361
051103	Red River Imp Venture	2,957,045						0		2,957,045
051104	Port of Alexandria Rail Spur Imp	57,224						0		57,224
051201	Port of Alex/Ruston Foundry	131,736						0		131,736
051302	Riverfront Center Improvements	39,571						0		39,571
051401	Energy Renovations	291,585						0		291,585
051403	Genia Community College	140,176						0		140,176
051502	Riverfront Improvements	463,780						0		463,780
051503	Two Way Communications Upgrade	13,657						0		13,657
051601	Convention Hall Improvements	81,592						0		81,592
051602	Boiler Replacement City Hall	418						0		418
051604	Amphitheatre Improvements	229,500						0		229,500
051702	Security Improvements	52,186	30,000	30,000				60,000		112,186
051703	Naval Reserve Building Demotion	(14)						0		(14)
051704	Public Safety Datacenter Renovation	351,200						0		351,200
051801	Riverfront Center Waterproofing/Roofr	861,200						0		861,200
Total Public Enterprise		8,998,020	6,230,000	4,430,000	1,400,000	100,000	100,000	12,260,000	0	21,258,020

- * Project Number to be Assigned
- ⊕ New or Revised Projects
- ▒ Projects to be closed

2019-2020

GENERAL CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN

DRAINAGE

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2024	TOTAL COST
			19-20	20-21	21-22	22-23	23-24			
250211	Acquisition-ROW/Services	431,516						0		431,516
250421	Residential Ditch Closure	1,737,319	375,000	375,000	375,000	375,000	375,000	1,875,000		3,612,319
250512	Pump Station Repairs	129,862						0		129,862
250604	Chaffan Lake-Willow Glen Hudson	164,616						0		164,616
251003	Red River Levee Certification	35,284						0		35,284
251103	Masonic Drive RCB Extension	1,814,000						0		1,814,000
251104	Tangent Rail RCB	509,327						0		509,327
251105	Martin Park/Airview Terrace St & Ding	999,382						0		999,382
251701	Woodale Outfall/ Raind Ave Ph 4	1,317,484						0		1,317,484
251702	Diversion Canal Reverse Flow System	3,844						0		3,844
251703	Rapides Avenue RCB Repair	52,597						0		52,597
251801	Mall Ditch Improvements	289,125	500,000	500,000				1,000,000		1,289,125
251802	Hwy 28 West Drainage Canal	138,304	775,000					775,000		913,304
251803	Martin Park Pump Addition	16,845						0		16,845
Total Drainage		7,639,505	1,650,000	875,000	375,000	375,000	375,000	3,650,000	0	11,289,505

- * Project Number to be Assigned
- ⊕ New or Revised Projects
- ▒ Projects to be closed

2019-2020

**GENERAL CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN**

STREETS

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2024	TOTAL COST
			19-20	20-21	21-22	22-23	23-24			
268823	Street, Drainage, Sidewalk Repairs	3,344,618	375,000	375,000	375,000	375,000	375,000	1,875,000		5,219,618
269007	Sugarhouse Road - Phase 1	7,531,919						0	3,500,000	11,031,919
269801	Jackson St at Horseshoe Drive	107,352						0		107,352
260407	Street Repairs	183,892	50,000	50,000	50,000	50,000	50,000	250,000		433,892
260507	Aerial Photography	200,554	15,000	15,000	15,000	15,000	15,000	75,000		275,554
260604	North Mall-North to Sterix	462,992						0	3,000,000	3,462,992
260608	Land Acquisitions	194,559		50,000				50,000		244,559
261002	Traffic Signals Renovations	282,281	25,000					25,000		307,281
261203	Masonic Corridor Ph 2	1,903,988						0		1,903,988
261502	Directional Signage & Striping	101,377	50,000	50,000	50,000	50,000	50,000	250,000		351,377
261304	Versailles Lighting	245,542						0		245,542
261501	Hudson Bridge- Chalfain Canal	85,562						0		85,562
261602	MPO Panel Replacement	559,393						0		559,393
261603	Industrial Park Road Reconstruction	630,266						0		630,266
261701	City Park Bridge Repairs	27,115						0		27,115
261702	Horseshoe Drive Improvements	12,209						0		12,209
261801	N. 16th Street Bridge Replacement	1,700,000						0		1,700,000
261802	Fitts St/Broadway to Applewhite	645,000						0		645,000
261901	MacArthur Drive @ Jackson	267,423						0		267,423
Total Streets		18,486,042	515,000	540,000	490,000	490,000	490,000	2,525,000	6,500,000	27,511,042

- * Project Number to be Assigned
- ⊕ New or Revised Projects
- ▨ Projects to be closed

2019-2020

**GENERAL CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN**

POLICE

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2024	TOTAL COST
			19-20	20-21	21-22	22-23	23-24			
501401	Pistol Range Improvements	107,608						0		107,608
501502	Pistol Range Classroom	10,288						0		10,288
501701	Public Safety Security System	24,068						0		24,068
501702	Body/Vehicle Camera System	10,583						0		10,583
Total Police		152,747	0	0	0	0	0	0	0	152,747

- * Project Number to be Assigned
- ⊕ New or Revised Projects
- ▨ Projects to be closed

2019-2020

**GENERAL CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN**

FIRE

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2024	TOTAL COST
			19-20	20-21	21-22	22-23	23-24			
600503	Fire Station Relocation	157,169						0		157,169
601801	Pumper Truck	1,000						0		1,000
Total Fire			158,169	0	0	0	0	0	0	158,169

- * Project Number to be Assigned
- ⊕ New or Revised Projects
- ▨ Projects to be closed

2019-2020

**GENERAL CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN**

PARKS AND RECREATION

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2024	TOTAL COST
			19-20	20-21	21-22	22-23	23-24			
440901	Recreational Park Improvements	914,633						0		914,633
441501	Johnny Downs Park Improvements	20,694						0		20,694
441801	Civil Rights Monument	498,200						0		498,200
441802	Links on the Bayou Improvements	846,510						0		846,510
441803	Bringham Park Renovation	100,000						0		100,000
441804	Tennis Court Additions	211,672						0		211,672
Total Park/Recreation		2,591,709	0	0	0	0	0	0	0	2,591,709

* Project Number to be Assigned

⊕ New or Revised Projects

▨ Projects to be closed

2019-2020

GENERAL CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN

ZOOLOGICAL PARK

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2024	TOTAL COST
			19-20	20-21	21-22	22-23	23-24			
431401	AV System	10,745						0		10,745
431501	Zoo Improvements	435,124	400,000	200,000				600,000		1,035,124
431801	Tiger Building Replacement	650,000						0		650,000
431803	Zoo Master Plan/Feasibility Study	171,479						0		171,479
Total Zoological Park		1,267,348	400,000	200,000	0	0	0	600,000	0	1,867,348
Total General Capital Projects		39,293,540	8,795,000	6,045,000	2,265,000	965,000	965,000	19,035,000	6,500,000	64,828,540

- * Project Number to be Assigned
- ⊕ New or Revised Projects
- ▒ Projects to be closed

2019-2020

GENERAL CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN

COMMUNITY DEVELOPMENT BLOCK GRANT

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2024	TOTAL COST
			19-20	20-21	21-22	22-23	23-24			

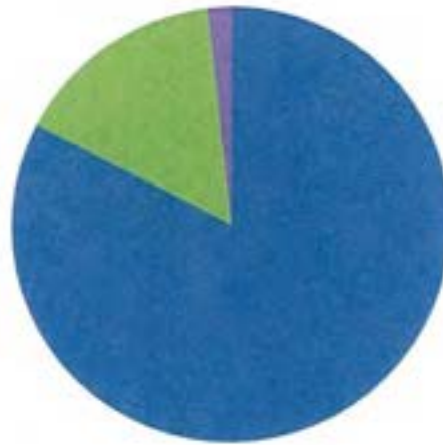
TOTAL CDBG

0 0 0 0 0 0 0 0 0

- * Project Number to be Assigned
- Ⓢ New or Revised Projects
- ▨ Projects to be closed

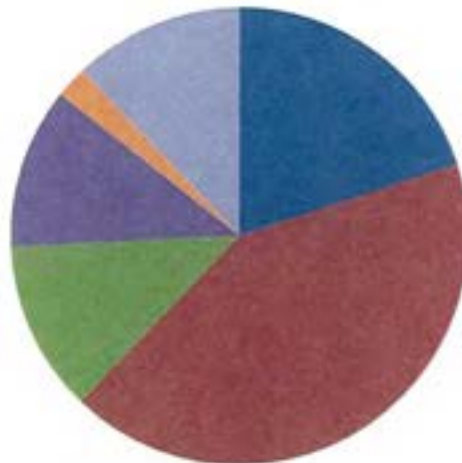
ENTERPRISE CAPITAL PROJECTS
REVENUES & EXPENSES
FISCAL YEAR 2019-2020

Revenues



■ Utility Funds ■ Closed Projects ■ Intergovernmental ■ Sales Tax

Expenses



■ Electric ■ Water ■ Gas ■ Wastewater ■ Unappropriated ■ Other ■ Bus

2019-2020

**ENTERPRISE CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN**

ELECTRIC

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2024	TOTAL COST
			19-20	20-21	21-22	22-23	23-24			
729202	Circuit Reconducting	680,335		250,000	250,000	250,000	250,000	1,000,000		1,890,335
720003	Replace Distribution Breakers	30,333						0		30,333
720601	138 KV Pole Change Out	0		300,000	300,000			600,000		600,000
720801	Electric Utility Relocation	346,482	575,000	200,000	200,000	200,000	200,000	1,375,000		1,721,482
720804	Substation Maintenance	285,552	235,000	250,000	250,000	275,000	275,000	1,285,000		1,571,552
720805	Distribution Feeder Maintenance	393,924	85,000	200,000	200,000	200,000	200,000	885,000		1,278,924
720903	138 KV Pilot Wire Replacement	543,146	100,000					100,000		643,146
721302	138 KV Transmission Upgrade	472,525			1,875,000	500,000	500,000	2,875,000	600,000	3,647,525
721401	DG Hunter Units #5-11	829,519						0		829,519
721502	Bayou Cove #1 Comb Inspection	300,000						0		300,000
721503	Bayou Cove #1 Capital Imp	75,000						0		75,000
721602	Pecan Bayou Subdivision Ph B	73,417						0		73,417
721701	Willow Glen Transformer Rep	201,589						0		201,589
721702	Rep Twin Bridges Autotransformer	4,905,681						0		4,905,681
721703	Rep Bayou Rapides Transformer	29,382						0		29,382
721704	MacArthur Drive Lighting Replacement	884,650		250,000	200,000			450,000		1,334,650
721801	Demolition DG Hunter 1-4	41,470	125,000	125,000	125,000	125,000	125,000	625,000		666,470
721802	Prescott 2400V Conversion	453,000	175,000					175,000		628,000
721901	Downtown-Willow Glen 138 KV Rebuild	2,094,904						0	4,000,000	6,094,904
721902	DG Hunter #5-11 Major Maintenance	350,000	350,000	350,000				700,000		1,050,000
721903	DG Hunter #5-11 Stack Testing	58,502			75,000			75,000		133,502
*	Power Plant GSU Switch Upgrade	0		250,000				250,000		250,000
*	Paint Substation Transformers/Switchg	0		125,000				125,000		125,000
*	Replace Bayou Rapides Switchgear #1	0		675,000	100,000			775,000		775,000
*	Replace Prescott Switchgear #1	0						0	750,000	750,000
*	Replace Prescott Transformer #2	0						0	1,750,000	1,750,000
*	Willow Glen Breaker & Switch Rep	0						0	2,000,000	2,000,000
*	Twin Bridges Breaker & Switch Rep	0						0	2,000,000	2,000,000
Total Electric		13,247,408	1,645,000	2,975,000	3,575,000	1,550,000	1,550,000	11,295,000	11,000,000	35,542,408

- * Project Number to be Assigned
- ⊕ New or Revised Projects
- ▨ Projects to be closed

2019-2020

ENTERPRISE CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN

WATER

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2024	TOTAL COST
			19-20	20-21	21-22	22-23	23-24			
750004	Waterline Replacement & Rehab	615,327	750,000	750,000	750,000	750,000	3,000,000		3,615,327	
751001	Water Well Reclamation	968,105	705,000	750,000	1,000,000	750,000	3,205,000		4,173,105	
751201	Martin Park Water Main Rep	63,205	475,000				475,000		538,205	
751202	Replace Water Wells	1,453,052	250,000		750,000	750,000	750,000	2,500,000	3,653,052	
751302	McNitt Field Water Feeder Line	59,714	450,000	450,000	450,000		1,350,000		1,409,714	
751401	Adams Station 2400V to 480V	(13,800)					0		(13,800)	
751403	City Park Tank Replacement	475					0		475	
751602	Fire Hydrant Thread Standardization	82,510					0		82,510	
751701	Rosalino Tank Repair & Paint	94,160					0		94,160	
751702	TRC Rechlorination Station	239,000					0		239,000	
751703	Annadale Road Improvements	11,787					0		11,787	
751704	Water Main Rep-Legacy System	96,889		500,000	500,000	650,000	650,000	2,300,000	2,396,889	
751901	Water Well Meter Replacement	410,000					0		410,000	
752001	Martha Lane/Paris St Water	0	850,000				850,000		850,000	
*	Adams Station Equipment Storage	0		196,800			196,800		196,800	
*	Kisatchie By Pass Phase I	0				2,429,000	2,429,000		2,429,000	
*	Adams Tank Repair & Paint	0				1,177,000	1,177,000		1,177,000	
*	12" Main Bennett to Tulane	0					0	389,000	389,000	
*	Industrial Park Tank Repair & Paint	0					0	900,000	900,000	
*	Hamilton Street Tank Painting	0					0	160,000	160,000	
*	24" Main Annadale Road	0					0	790,000	790,000	
*	12" Main England Dr to Highway 1	0					0	669,000	669,000	
*	Sterck Road Materials Storage Cover	0					0	175,000	175,000	
*	Highway 1 South Wellfield Ph 1	0					0	1,195,000	1,195,000	
*	Highway 1 South Wellfield Ph 2	0					0	3,526,000	3,526,000	
*	Adams Pump Station Line Renovation	0					0	1,935,000	1,935,000	
Total Water		4,080,423	3,460,000	2,646,600	3,450,000	5,329,000	2,577,000	17,482,800	9,939,000	31,502,223

- * Project Number to be Assigned
- @ New or Revised Projects
- Projects to be closed

2019-2020

**ENTERPRISE CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN**

GAS

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2024	TOTAL COST
			19-20	20-21	21-22	22-23	23-24			
780901	Martin Park Gas Main Rep	32,547	85,000					65,000		97,547
781401	Gas SCADA Upgrade	87,184		102,000				102,000		189,184
781503	Gas Main Extension 8" Port	29,450						0	130,000	159,450
781704	Cloverleaf Gas Extension	40,000	78,000					78,000		118,000
781801	Lower 3rd/W Sandy Bayou Gas	273,906	360,000	360,000	360,000			1,080,000		1,353,906
781901	Wells Boulevard Gas Rep	273,911	494,000					494,000		767,911
781902	Enterprise/Acadian Interconnect	443,364						0		443,364
*	Alexandria West Side Gas Feed	0			650,000	1,300,000	2,600,000	4,550,000	1,950,000	6,500,000
*	Zone 15 Gas Replacement	0						0	300,000	300,000
*	Bayou Rapides Rd Gas Extension	0						0	250,000	250,000
*	Regulator/Meter Station Refurb	0						0	250,000	250,000
*	Jefferson Heights Gas Relocation	0						0	300,000	300,000
*	Lee Street Ext/Kees Ave Gas	0						0	300,000	300,000
Total Gas		1,180,362	997,000	462,000	1,010,000	1,300,000	2,600,000	6,369,000	3,480,000	11,029,362

- * Project Number to be Assigned
- ⊗ New or Revised Projects
- ▨ Projects to be closed

2019-2020

**ENTERPRISE CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN**

WASTEWATER

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2024	TOTAL COST
			19-20	20-21	21-22	22-23	23-24			
818901	Sewer Line Rehab & Replacement	1,053,566	725,000	750,000	750,000	1,000,000		3,225,000		4,278,566
810904	Collection/Treatment Planting	912,277						0		912,277
811501	Lift Station Upgrades	635,000		220,000	220,000	250,000		690,000		1,325,000
811601	Lift Station Stand by Power	1,315						0		1,315
811603	Samtown Lift Station & Force Main	58,824						0		58,824
811701	Wastewater Main Rep - Legacy System	125,739		650,000	650,000	650,000	650,000	2,600,000		2,725,739
811801	Vehicle Storage Building	275,000						0		275,000
812001	Dechlorination Facility Improvements	0	215,000					215,000		215,000
*	Aerator Mooring @ Plant	0						0	875,000	875,000
*	Windmere Lift Station Gravity Sewer	0						0	1,592,000	1,592,000
*	Engine Replacement-Jones St Lift Stat	0						0	2,400,000	2,400,000
*	Martin Park Flood Control Stand By	0						0	156,000	156,000
*	Treatment Plant Roadway Lighting	0						0	375,000	375,000
*	Highway 28 W Sewer Improvements	0						0	1,570,000	1,570,000
*	Main Lift Stations Renovation	0						0	4,148,000	4,148,000
*	W Sandy Bayou Flood Control Stand B	0						0	546,000	546,000
*	Downtown Sewer Line Rehab	0						0	6,000,000	6,000,000
*	West Alexandria Treatment Plant	0						0	57,910,000	57,910,000
*	Perimeter Fence Treatment Plant	0						0	356,000	356,000
*	Treatment Plant Drainage	0						0	465,000	465,000
*	Calvert Street Lift Station	0						0	6,600,000	6,600,000
Total Wastewater		3,091,721	940,000	1,620,000	1,620,000	1,900,000	650,000	6,730,000	82,993,000	92,784,721

- * Project Number to be Assigned
- ⊕ New or Revised Projects
- ▒ Projects to be closed

2019-2020

**ENTERPRISE CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN**

OTHER

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2024	TOTAL COST
			19-20	20-21	21-22	22-23	23-24			
860701	Telephone Network Upgrade	161,068	180,000					180,000		341,068
860702	GIS System/GPS Equipment	304,899						0		304,899
861801	City Hall Datacenter Battery Backup	50,110						0		50,110
861802	Council Chambers Broadcast Upgrade	20,290						0		20,290
*	Utility Division Central Office	0						0	625,000	625,000
Total Other		536,367	180,000	0	0	0	0	180,000	625,000	1,341,367
TOTAL UTILITY CAPITAL		22,106,251	7,242,000	7,703,800	9,655,000	10,079,000	7,377,000	42,056,800	108,037,000	172,200,081

- * Project Number to be Assigned
- ⊕ New or Revised Projects
- ▒ Projects to be closed

2019-2020

**ENTERPRISE CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN**

MUNICIPAL TRANSIT

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2024	TOTAL COST	
			19-20	20-21	21-22	22-23	23-24				
709706	Surveillance Equipment	20,071						0		20,071	
709709	ADA Vans	40,190		250,000	250,000			500,000		540,190	
709710	Replace Support Vehicles	35,000						0		35,000	
709711	Misc Shop Equipment	6,896			10,000			10,000		16,896	
709712	Buses	1,155,828	1,000,000	1,000,000				2,000,000		3,155,828	
709721	Copier	145						0		145	
709722	Terminal Improvements	(3,327)						0		(3,327)	
709723	Radio Upgrades	82,062						0		82,062	
TOTAL TRANSIT			1,336,833	1,000,000	1,250,000	260,000	0	0	2,510,000	0	3,846,833

- * Project Number to be Assigned
- ⊕ New or Revised Projects
- ▒ Projects to be closed

2019-2020 ANNUAL BUDGET

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VII. ENTERPRISE FUNDS

Enterprise Funds

The purpose of these funds is to account for operations that are financed and operated in a manner similar to private business enterprises in that the costs of goods and/or services to the general public to be financed through user charges. The revenues and expenses for these funds are recognized on the accrual basis of accounting. Revenues are recognized in the accounting period in which they are earned and become measurable; expenses are recognized in the accounting period in which they are incurred, if measurable.

The Enterprise Funds contained in this section include the combined Utility System Fund; which includes Electric, Water, Gas, Wastewater Operations, Sanitation Fund, and Municipal Transit Fund.

2019-2020 ANNUAL BUDGET

**UTILITIES SYSTEM FUND
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Electric Revenues							
345000	Charges - Residential	11,189,498	12,177,506	12,600,000	12,400,000	12,600,000	12,600,000	12,600,000
345001	Charges - Commercial	15,257,903	14,491,354	15,200,000	15,100,000	15,200,000	15,200,000	15,200,000
345004	Charges - Energy Sales	4,508,773	4,309,803	3,000,000	4,200,000	3,000,000	3,000,000	3,000,000
345200	Charges - Penalties	506,630	557,810	450,000	500,000	450,000	450,000	450,000
345300	Charges - Fuel Cost	39,827,168	42,508,549	46,297,000	39,297,000	46,297,000	46,297,000	46,297,000
345900	Charges - Meters	22,548	29,089	20,000	20,000	20,000	20,000	20,000
346000	Charges - City Street Lights	283,000	283,000	283,000	283,000	283,000	283,000	283,000
346300	Charges - Pole Rental	555	555	30,000	0	30,000	30,000	30,000
346400	Charges - Dusk to Dawn Lights	25,322	17,785	2,000	2,000	2,000	2,000	2,000
399000	Miscellaneous Electric	38,218	66,450	40,000	42,000	40,000	40,000	40,000
	Total Electric Revenues	71,659,615	74,441,901	77,922,000	71,844,000	77,922,000	77,922,000	77,922,000
	Water Revenues							
345000	Charges - Residential	4,590,559	4,428,409	4,500,000	4,550,000	4,500,000	4,500,000	4,500,000
345001	Charges - Commercial	2,205,030	2,179,013	1,950,000	2,100,000	1,950,000	1,950,000	1,950,000
345200	Charges - Penalties	540,604	621,415	440,000	560,000	440,000	440,000	440,000
345800	Charges - Tap Fees	52,754	62,535	70,000	60,000	70,000	70,000	70,000
345900	Charges - Meters	56,505	34,717	30,000	45,000	30,000	30,000	30,000
346100	Charges - City Fire Hydrants	95,900	95,600	95,000	95,000	95,000	95,000	95,000
379001	Lease-Water Tower Space	28,784	29,909	20,000	20,000	20,000	20,000	20,000
399000	Miscellaneous - Water	9,513	6,456	5,000	5,000	5,000	5,000	5,000
	Total Water Revenues	7,579,649	7,458,054	7,110,000	7,435,000	7,110,000	7,110,000	7,110,000
	Gas Revenues							
345000	Charges - Residential	2,135,871	2,687,013	2,200,000	2,250,000	2,200,000	2,200,000	2,200,000
345001	Charges - Commercial	743,701	756,298	700,000	750,000	700,000	700,000	700,000
345200	Charges - Penalties	522,702	522,377	170,000	500,000	170,000	170,000	170,000
345300	Charges - Fuel Cost	5,054,161	6,228,487	8,000,000	6,000,000	8,000,000	8,000,000	8,000,000
345800	Charges - Tap Fees	26,275	24,925	17,000	17,000	17,000	17,000	17,000
345900	Charges - Meters	34,940	37,875	25,000	25,000	25,000	25,000	25,000
399000	Miscellaneous - Gas	10,760	9,325	5,000	5,000	5,000	5,000	5,000
	Total Gas Revenues	8,528,410	10,266,300	11,117,000	9,547,000	11,117,000	11,117,000	11,117,000
	Wastewater Revenues							
345000	Charges - Residential	4,238,977	4,263,221	3,750,000	4,200,000	3,750,000	3,750,000	3,750,000
345001	Charges - Commercial	1,417,059	1,623,021	1,200,000	1,500,000	1,200,000	1,200,000	1,200,000
345800	Charges - Tap Fees	25,320	18,840	30,000	20,000	30,000	30,000	30,000
399000	Miscellaneous - Wastewater	13,290	14,288	40,000	15,000	40,000	40,000	40,000
	Total Wastewater Revenues	5,694,646	5,917,368	5,020,000	5,735,000	5,020,000	5,020,000	5,020,000
345100	Environmental Compliance Charges-Environmental Compliant	760,425	743,040	755,000	755,000	755,000	755,000	755,000
	Total Enviro Compliance	760,425	743,040	755,000	755,000	755,000	755,000	755,000

2019-2020 ANNUAL BUDGET

**UTILITIES SYSTEM FUND
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Other Charges							
345700	Charges - Service Charges	345,307	360,770	300,000	300,000	300,000	300,000	300,000
346800	Charges - Infrastructure Replacement	1,538,510	1,491,218	1,550,000	1,525,000	1,550,000	1,550,000	1,550,000
	Total Other Charges	1,883,817	1,851,988	1,850,000	1,825,000	1,850,000	1,850,000	1,850,000
	Total Charges	96,106,662	100,678,651	103,774,000	97,141,000	103,774,000	103,774,000	103,774,000
	Investment Income:							
367101	Interest - Investments	83,974	106,692	0	80,000	0	0	0
367300	Interest - Bond Reserves	8,710	11,386	0	0	0	0	0
367301	Interest - Bond Sinking Funds	1,298	11,352	0	0	0	0	0
	Total Investment Income	93,982	129,430	0	80,000	0	0	0
	Internal Services/Interfunds:							
333402	Cost Allocation - Sanitation	130,824	131,000	131,000	156,000	156,000	156,000	156,000
333450	Cost Allocation - Bus	19,557	20,000	20,000	18,000	18,000	18,000	18,000
	Total Internal Services/Interfunds	150,381	151,000	151,000	174,000	174,000	174,000	174,000
	Intergovernmental:							
333480	Federal - FEMA Recovery	(29,276)	2,055	0	0	0	0	0
	Total Intergovernmental	(29,276)	2,055	0	0	0	0	0
	Other:							
388200	Other - Sale of Fixed Assets	(28,842)	132,834	0	0	0	0	0
398900	Misc - Cash Over/(Short)	(1,467)	807	0	0	0	0	0
399000	Miscellaneous Revenue	436,420	52,002	20,000	20,000	20,000	20,000	20,000
399001	Misc - Returned Checks	16,350	15,175	20,000	20,000	20,000	20,000	20,000
399996	Use of Restricted Retained Earnings	0	0	4,000,000	4,000,000	4,000,000	4,000,000	4,000,000
399999	Use of Retained Earnings	0	0	13,704,820	11,623,993	0	10,419,219	10,419,219
	Total Other	422,461	200,818	17,744,820	15,663,993	4,040,000	14,459,219	14,459,219
	TOTAL REVENUES	96,744,110	101,161,954	121,669,820	113,058,993	107,988,000	118,407,219	118,407,219

2019-2020 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	401
DEPARTMENT:	Utility Administration	ORGANIZATION:	210500

APPROPRIATION SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	0	0	0	0	0	0	0.00%
Fringe Benefits	0	0	0	0	0	0	0.00%
Operating/Contractual	408,663	998,821	657,000	583,000	657,000	657,000	0.00%
Other	30,272,357	38,795,123	38,868,098	38,140,098	34,521,105	34,521,105	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	30,681,020	39,793,944	39,525,098	38,723,098	35,178,105	35,178,105	-11.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change

2019-2020 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	401
DEPARTMENT:	Utility Administration	ORGANIZATION:	210500

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Operating & Contractual:							
531106	Professional Fees - Audit	58,911	55,310	58,000	48,000	58,000	58,000	58,000
531110	Professional Fees & Services	162,736	667,404	375,000	300,000	375,000	375,000	375,000
531209	Services - Bank Charges	177,795	191,188	159,000	200,000	159,000	159,000	159,000
533024	Economic Development	0	0	60,000	30,000	60,000	60,000	60,000
543000	Miscellaneous Expense	9,221	5,129	5,000	5,000	5,000	5,000	5,000
646037	Storm Relief	0	79,790	0	0	0	0	0
490926								
	Total Operating & Contractual	408,663	998,821	657,000	583,000	657,000	657,000	657,000
	Other:							
646000	Bond Issuance Cost	0	0	0	0	0	0	0
646046	Utility Rebates	0	6,500,346	4,000,000	4,000,000	4,000,000	4,000,000	4,000,000
646052	Transfer to Utility Debt Service	10,170,657	10,180,069	10,185,665	10,185,665	10,194,948	10,194,948	10,194,948
646101	Transfer to General Fund (5%)	5,333,000	5,233,000	5,233,000	5,233,000	5,233,000	5,233,000	5,233,000
646300	Transfer to General Cap Projects	100,000	99,996	100,000	100,000	100,000	100,000	100,000
646411	Transfer to Utility Capital Projects	7,293,334	8,768,700	10,975,000	10,975,000	10,042,000	6,811,000	6,811,000
646450	Transfer to Municipal Transit Fund	2,024,690	2,901,012	2,745,433	2,303,433	2,745,433	2,727,157	2,727,157
646551	Transfer to Risk Management Fund	1,319,000	1,489,000	1,523,000	1,219,000	1,275,000	1,275,000	1,275,000
646552	Transfer to Employee Benefits Fund	1,300,000	891,000	1,374,000	1,318,000	1,374,000	1,374,000	1,374,000
647101	Cost Allocation - General Fund	2,707,676	2,708,000	2,708,000	2,782,000	2,782,000	2,782,000	2,782,000
648101	Transfer to General Fund-Other	24,000	24,000	24,000	24,000	24,000	24,000	24,000
	Total Other	30,272,367	36,795,123	38,868,098	38,140,098	37,770,381	34,521,105	34,521,105
	TOTAL DEPARTMENT	30,681,020	39,793,944	39,525,098	38,723,098	38,427,381	35,178,105	35,178,105

2019-2020 ANNUAL BUDGET

DIVISION:	Finance	FUND:	401
DEPARTMENT:	Budget Office	ORGANIZATION:	218300

GOAL MISSION STATEMENT

- To provide the Council, the Mayor, and the Citizens of Alexandria with accurate financial and budgetary information.
- To provide the information to the Council and the Mayor that will aid them in the decision making process.
- To assist division and departments heads with the administration of their individual budgets.
- To assist the Director of Finance in the planning, directing and coordination of operations within the Finance Division.

FUNCTION DESCRIPTION

The Budget Department plans, coordinates, and organizes the preparation of the annual Operating and Five Year Capital Budget. Once adopted by the City Council, the department is responsible for overall administration of the Operating and Capital Budgets. The Budget Office oversees the printing of the final budget documents.

The Budget Office administers the financial aspect of all City Capital Projects. Additionally, this office is responsible for the enforcement of budgetary policies, approves all budget changes, reviews financial fact sheets going to the City Council and ensures that all budget amendments adopted by the City Council are properly recorded and enforced.

The Budget Officer assists in the supervision of the departments within the Financial Division.

DEMAND PERFORMANCE INDICATORS

Description	2017-2018 Estimated	2018-2019 Estimated	2019-2020 Projected
Budget printed	85	85	85
Department budget transfers	425	425	425
Budget Amendments	65	65	65
Accounts w/ Budget Transactions	9,700	9,700	9,700
Total active accounts	10,000	10,000	10,000
Fact sheets reviewed	300	300	300

CITY OF ALEXANDRIA

2019-2020 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	401
DEPARTMENT:	Budget Office	ORGANIZATION:	218300

APPROPRIATION SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	121,309	124,299	260,547	231,547	182,628	182,628	-29.91%
Fringe Benefits	43,584	39,412	90,257	75,257	65,397	65,397	-27.54%
Operating/Contractual	17,520	18,887	27,000	15,000	15,000	15,000	-44.44%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	749	5,000	5,000	5,000	5,000	0.00%
Total Appropriations	182,413	183,347	382,804	326,804	268,025	268,025	-29.98%

PERSONNEL ROSTER

JOB CODE	TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
480207	Salary - Mayoral Asst - Budget Officer	1	1	1	1	1	1	0.00%
480233	Salary - Mayoral Asst - CIO	1	1	1	1	0	0	0.00%
490225	Salary - Assistant Director Finance	1	1	1	1	1	1	0.00%
490230	Salary - Accountant	1	1	1	1	1	1	0.00%
490926	Total Positions	4	4	4	4	3	3	0.00%

2019-2020 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	401
DEPARTMENT:	Budget Office	ORGANIZATION:	218300

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	3,485	2,979	1,000	2,000	1,000	1,000	1,000
480207	Salary - Mayoral Asst - Budget Officer	83,221	85,889	88,193	88,193	85,624	87,336	87,336
480233	Salary - Mayoral Asst - CIO	0	0	80,000	80,000	0	0	0
490225	Salary - Assistant Director Finance	0	0	55,000	25,000	55,000	55,000	55,000
490230	Salary - Accountant	34,603	35,431	36,354	36,354	38,522	39,292	39,292
490928	Total Positions	121,309	124,299	260,547	231,547	180,146	182,628	182,628
	Fringe:							
510201	Fringe - Pension	20,701	19,980	41,206	34,206	31,410	31,837	31,837
510202	Fringe - Hospital	21,052	17,492	45,104	37,104	30,181	30,785	30,785
510206	Fringe - Medicare Insurance Tax	1,787	1,883	3,779	3,779	2,614	2,649	2,649
510207	Fringe - Life Insurance	44	57	168	168	126	126	126
	Total Fringe	43,584	39,412	90,257	75,257	64,331	65,397	65,397
	Operating & Contractual:							
520400	Office	1,267	1,104	4,000	7,000	7,000	7,000	7,000
531110	Professional Fees & Services	0	0	0	0	0	0	0
531410	Telephone	2,422	3,185	4,000	4,000	4,000	4,000	4,000
531500	Printing	1,032	764	2,000	2,000	2,000	2,000	2,000
531800	Lease	11,119	10,830	15,000	0	0	0	0
543003	Travel & Training	1,680	3,004	2,000	2,000	2,000	2,000	2,000
	Total Operating & Contractual	17,520	18,887	27,000	15,000	15,000	15,000	15,000
	Capital Outlay:							
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	749	5,000	5,000	5,000	5,000	5,000
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	749	5,000	5,000	5,000	5,000	5,000
	TOTAL DEPARTMENT	182,413	183,347	382,804	326,804	264,477	268,025	268,025

2019-2020 ANNUAL BUDGET

DIVISION:	Finance	FUND:	401
DEPARTMENT:	Customer Service	ORGANIZATION:	218600

GOAL MISSION STATEMENT

To provide utility customers with accurate billing and collection for electric, gas, water, wastewater, and sanitation services. Insure that customers receive accurate information on their accounts and to provide customers inquiring about their accounts with prompt information and courteous service.

FUNCTION DESCRIPTION

The Customer Service Department is responsible for billing approximately 25,000 customers for electric, water, gas, wastewater, and sanitation services and also collecting revenues generated. Additionally, this department is responsible for new accounts, cut-off and disconnect procedures. This department also serves as the collector of property taxes and miscellaneous receipts.

DEMAND PERFORMANCE INDICATORS

Description	2017-2018 Estimated	2018-2019 Estimated	2019-2020 Projected
Telephone Calls	72,355	72,355	72,355
Total Customers	25,220	25,220	25,220
Work Orders	79,150	79,150	79,150
Customer Disconnects	14,200	14,200	14,200
Applications for Services	7,276	7,276	7,276

2019-2020 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	401
DEPARTMENT:	Customer Service	ORGANIZATION:	218600

APPROPRIATION SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	1,030,634	1,030,032	1,034,269	1,052,269	1,073,538	1,073,538	3.80%
Fringe Benefits	597,697	486,480	525,328	515,328	425,389	425,389	-19.02%
Operating/Contractual	715,440	819,800	760,000	926,000	910,000	910,000	19.74%
Other	1,268,909	98,164	1,200,000	1,200,000	1,200,000	1,200,000	0.00%
Capital Outlay	18,665	12,344	0	0	0	0	0.00%
Total Appropriations	3,631,345	2,446,820	3,519,597	3,693,597	3,608,927	3,608,927	2.54%

PERSONNEL ROSTER

JOB CODE	TITLE	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490124	Salary - Customer Services Manager	1	1	1	1	1	1	0.00%
490131	Salary - Mail Clerk	1	1	1	1	0	0	0.00%
490218	Salary - Customer Services Supervisc	1	1	1	1	1	1	0.00%
490230	Salary - Accountant	2	2	2	2	2	2	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490926	Salary - Utility Billing Specialist	0	0	0	0	5	5	0.00%
490339	Salary - Accounting Technician	0	0	0	0	1	1	0.00%
490642	Salary - Customer Accounts Rep	12	12	12	12	7	7	0.00%
490644	Salary - Customer Accounts Team Ld	5	5	5	5	4	4	0.00%
490646	Salary - Customer Services Rep	9	9	9	9	9	9	0.00%
490690	Salary - Student Worker	1	1	1	1	1	1	0.00%
	Total Positions	33	33	33	33	32	32	0.00%

2019-2020 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	401
DEPARTMENT:	Customer Service	ORGANIZATION:	218600

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	79,521	88,102	50,000	100,000	50,000	50,000	50,000
490124	Salary - Customer Services Manager	61,842	63,321	64,971	64,971	64,971	66,270	66,270
490131	Salary - Mail Clerk	25,641	26,254	26,939	26,939	0	0	0
490218	Salary - Customer Services Supervisor	54,089	55,383	56,826	56,826	56,826	57,963	57,963
490230	Salary - Accountant	79,561	74,312	77,986	77,986	82,585	84,236	84,236
490618	Salary - Administrative Secretary	26,747	27,366	28,100	22,100	29,078	29,660	29,660
490926	Salary - Utility Billing Specialist	0	0	0	0	164,417	167,707	167,707
490339	Salary - Accounting Technician	0	0	0	0	31,836	32,473	32,473
490642	Salary - Customer Accounts Rep	322,533	323,488	350,986	336,986	201,767	205,805	205,805
490644	Salary - Customer Accounts Team Ld	174,114	168,927	164,919	164,919	136,746	139,482	139,482
490646	Salary - Customer Services Rep	197,815	194,499	202,542	190,542	224,451	226,942	228,942
490690	Salary - Student Worker	8,771	8,360	11,000	11,000	11,000	11,000	11,000
	Total Salaries	1,030,634	1,030,032	1,034,269	1,052,269	1,053,679	1,073,536	1,073,536
	Fringe:							
510201	Fringe - Pension	326,711	235,002	223,791	226,791	187,056	190,627	190,627
510202	Fringe - Hospital	254,836	236,776	284,510	269,510	212,942	217,210	217,210
510206	Fringe - Medicare Insurance Tax	12,959	13,401	15,001	15,001	15,285	15,568	15,568
510207	Fringe - Life Insurance	647	782	1,344	1,344	1,302	1,302	1,302
510208	Fringe - FICA Tax Retirement	544	519	682	682	682	682	682
	Total Fringe	597,697	486,480	525,328	515,328	417,269	425,389	425,389
	Operating and Contractual:							
520105	Contract Labor	20,260	153,954	0	160,000	150,000	150,000	150,000
520204	Uniforms	6,514	6,615	7,000	7,000	7,000	7,000	7,000
520400	Office	59,803	64,589	50,000	62,000	50,000	50,000	50,000
531109	Security	66,113	65,572	62,000	64,000	62,000	62,000	62,000
531210	Fees Substation	782	594	5,000	5,000	5,000	5,000	5,000
531211	Fees Collection Agency	130,031	108,838	150,000	140,000	150,000	150,000	150,000
531214	Fees - Billing Services	44,570	57,337	60,000	55,000	60,000	60,000	60,000
531301	Vehicle Costs - Gas & Oil	1,591	1,813	2,000	2,000	2,000	2,000	2,000
531304	Vehicle Cost - R & M	24	60	2,000	1,000	2,000	2,000	2,000
531401	Postage	225,000	188,103	235,000	230,000	235,000	235,000	235,000
531410	Telephone	15,520	16,886	20,000	18,000	20,000	20,000	20,000
531500	Printing	3,082	2,908	5,000	5,000	5,000	5,000	5,000
531701	Utilities	87,184	87,654	100,000	95,000	100,000	100,000	100,000
531800	Lease	3,919	1,451	0	0	0	0	0
543002	Dues & Subscriptions	0	265	0	0	0	0	0
543003	Travel & Training	3,987	3,534	6,000	6,000	6,000	6,000	6,000
605101	Maintenance Building & Facilities	44,212	56,762	46,000	66,000	46,000	46,000	46,000
605106	Maintenance Equipment	2,848	2,865	10,000	10,000	10,000	10,000	10,000
	Total Operating and Contractual	715,440	819,800	760,000	926,000	910,000	910,000	910,000
	Other:							
543001	Bad Debt	1,268,909	98,164	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000
	Total Other	1,268,909	98,164	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000

2019-2020 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	401
DEPARTMENT:	Customer Service	ORGANIZATION:	218600

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Capital Outlay:							
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	18,665	12,344	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	18,665	12,344	0	0	0	0	0
	TOTAL DEPARTMENT	3,631,345	2,446,820	3,519,597	3,693,597	3,580,948	3,608,927	3,608,927

2019-2020 ANNUAL BUDGET

DIVISION:	Finance	FUND:	401
DEPARTMENT:	Customer Field Services	ORGANIZATION:	218700

GOAL MISSION STATEMENT

To provide utility customers with accurate billings and collections for electric, gas, water, wastewater, and sanitation services. Insure that customers receive accurate information on their accounts and to provide customers inquiring about their accounts with prompt information and courteous service.

FUNCTION DESCRIPTION

The Customer Service Department is responsible for billing approximately 25,000 customers for electric, water, gas, wastewater, and sanitation services and also collecting revenues generated. Additionally, this department is responsible for new accounts, cut-off and disconnect procedures.

DEMAND PERFORMANCE INDICATORS

Description	2017-2018 Estimated	2018-2019 Estimated	2019-2020 Projected
Telephone Calls	72,355	72,355	72,355
Total Customers	25,220	25,220	25,220
Work Orders	79,150	79,150	79,150
Customer Disconnects	14,200	14,200	14,200
Applications for Services	7,276	7,276	7,276

2019-2020 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	401
DEPARTMENT:	Customer Field Services	ORGANIZATION:	218700

APPROPRIATION SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	620,075	575,845	659,146	680,146	619,774	619,774	-5.97%
Fringe Benefits	370,713	296,250	380,680	356,680	348,226	348,226	-8.53%
Operating/Contractual	61,262	85,871	95,000	90,000	95,000	95,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	47,219	0	35,146	35,146	45,573	45,573	0.00%
Total Appropriations	1,099,269	937,766	1,169,972	1,161,972	1,108,573	1,108,573	-5.25%

PERSONNEL ROSTER

JOB CODE	TITLE	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490132	Salary - Supervisor Utility Field Service	1	1	1	1	1	1	0.00%
490141	Salary - Crew Leader	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
490647	Salary - Meter Reader	11	11	11	11	11	11	0.00%
490763	Salary - Utility Service Worker	7	7	7	7	7	7	0.00%
	Total Positions	21	21	21	21	21	21	0.00%

2019-2020 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	401
DEPARTMENT:	Customer Field Services	ORGANIZATION:	218700

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	71,900	108,314	50,000	115,000	50,000	50,000	50,000
490132	Salary - Supervisor Utility Field Service	46,139	47,243	48,474	48,474	40,352	41,159	41,159
490141	Salary - Crew Leader	44,746	37,962	38,950	38,950	33,238	33,903	33,903
490626	Salary - Clerical Specialist	35,812	36,669	37,624	37,624	24,939	25,438	25,438
490647	Salary - Meter Reader	219,256	146,006	274,329	230,329	274,329	279,818	279,818
490763	Salary - Utility Service Worker	202,222	199,451	209,769	209,769	185,739	189,456	189,456
	Total Salaries	620,075	575,645	659,148	680,146	608,597	619,774	619,774
	Fringe:							
510201	Fringe - Pension	195,838	132,669	144,154	149,154	109,180	111,193	111,193
510202	Fringe - Hospital	168,299	157,219	227,725	198,725	222,808	227,162	227,162
510206	Fringe - Medicare Insurance Tax	6,148	5,896	7,919	7,919	8,830	8,989	8,989
510207	Fringe - Life Insurance	428	466	882	882	882	882	882
	Total Fringe	370,713	296,250	380,680	356,680	341,700	348,226	348,226
	Operating and Contractual:							
520204	Uniforms	4,809	3,515	5,000	5,000	5,000	5,000	5,000
520400	Office	3,001	13	7,000	7,000	7,000	7,000	7,000
520500	Operating Supplies	7,457	9,234	15,000	15,000	15,000	15,000	15,000
531301	Vehicle Costs - Gas & Oil	24,371	26,723	42,000	36,000	42,000	42,000	42,000
531304	Vehicle Cost - R & M	10,308	13,331	12,000	12,000	12,000	12,000	12,000
543003	Travel & Training	0	0	2,000	2,000	2,000	2,000	2,000
605106	Maintenance Equipment	11,318	13,055	12,000	13,000	12,000	12,000	12,000
	Total Operating and Contractual	61,262	65,871	95,000	90,000	95,000	95,000	95,000
	Capital Outlay:							
707500	Vehicles	47,219	0	35,146	35,146	45,573	45,573	45,573
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	47,219	0	35,146	35,146	45,573	45,573	45,573
	TOTAL DEPARTMENT	1,099,269	937,766	1,169,972	1,161,972	1,090,870	1,108,573	1,108,573

2019-2020 ANNUAL BUDGET

DIVISION:	Finance	FUND:	401
DEPARTMENT:	Information Systems	ORGANIZATION:	218800

GOAL MISSION STATEMENT

To provide departments with the most comprehensive, professional and state-of-art Information System services. To service user departments and customers by developing and maintaining efficient, reliable and progressive information technology including technology including telecommunications, internet services, application software and network systems.

FUNCTION DESCRIPTION

The activities of the Management Information System include the following:

1. Operating
2. Programming
3. System Analysis
4. Hardware Maintenance
5. System Education and Training
6. System Evaluation and Implementation
7. Telecommunications
8. Network Development and Maintenance
9. Internet Functions and Applications

DEMAND PERFORMANCE INDICATORS

Description	2017-2018 Estimated	2018-2019 Estimated	2019-2020 Projected
Number of Accounts	17	17	17
Number of Transactions	17	17	17
Number of Pages Printer	115	115	115
Number of Jobs Run	21	21	21
Service Calls - Hardware	26,700	26,700	26,700
Service Calls - Software	8,900	8,900	8,900
Number of Documents Prepared	720	720	720

CITY OF ALEXANDRIA

2019-2020 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	401
DEPARTMENT:	Management Information Systems	ORGANIZATION:	218800

APPROPRIATION SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	310,523	325,974	398,659	377,659	406,715	406,715	2.02%
Fringe Benefits	171,811	160,822	185,713	180,713	185,718	185,718	0.00%
Operating/Contractual	1,131,123	1,035,240	1,209,000	1,411,000	1,209,000	1,209,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	680,960	652,989	824,651	843,229	928,825	928,825	12.63%
Total Appropriations	2,294,417	2,175,025	2,618,023	2,812,601	2,730,258	2,730,258	4.29%

PERSONNEL ROSTER

JOB CODE	TITLE	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490123	Salary - Information Systems Manage	1	1	1	1	1	1	0.00%
490227	Salary - Information Systems Analyst	4	4	4	4	4	4	0.00%
490356	Salary - PC / Network Technician	3	3	3	3	3	3	0.00%
490357	Salary - Computer Operator I	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
	Total Positions	10	10	10	10	10	10	0.00%

2019-2020 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	401
DEPARTMENT:	Management Information Systems	ORGANIZATION:	218800

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	6,856	3,698	15,000	11,000	15,000	15,000	15,000
490123	Salary - Information Systems Manage	51,524	52,757	54,131	54,131	56,326	57,453	57,453
490227	Salary - Information Systems Analyst	142,850	152,219	169,593	169,593	169,593	172,985	172,985
490356	Salary - PC / Network Technician	80,520	87,839	106,667	106,667	106,668	108,802	108,802
490357	Salary - Computer Operator I	0	0	23,039	11,039	22,368	22,815	22,815
490618	Salary - Administrative Secretary	28,773	29,461	30,229	25,229	29,078	29,660	29,660
	Total Salaries	310,523	325,974	398,659	377,659	399,033	406,715	406,715
	Fringe:							
510201	Fringe - Pension	99,239	78,541	87,187	85,187	71,568	72,963	72,963
510202	Fringe - Hospital	68,264	77,673	92,327	89,327	104,452	106,439	106,439
510206	Fringe - Medicare Insurance Tax	4,135	4,365	5,779	5,779	5,785	5,896	5,896
510207	Fringe - Life Insurance	173	243	420	420	420	420	420
	Total Fringe	171,811	160,822	185,713	180,713	182,243	185,718	185,718
	Operating and Contractual:							
520204	Uniforms	0	0	0	0	0	0	0
520400	Office	2,270	2,095	4,000	4,000	4,000	4,000	4,000
520500	Operating Supplies	7,763	14,524	15,000	15,000	15,000	15,000	15,000
520513	Operating - Paper	6,632	6,272	12,000	8,000	12,000	12,000	12,000
531301	Vehicle Costs - Gas & Oil	1,089	741	3,000	2,000	3,000	3,000	3,000
531304	Vehicle Cost - R & M	1,868	1,835	5,000	3,000	5,000	5,000	5,000
531410	Telephone	21,330	19,073	35,000	29,000	35,000	35,000	35,000
531415	Internet Access	44,469	45,299	45,000	50,000	45,000	45,000	45,000
531416	Government Access Channel	820	0	15,000	5,000	15,000	15,000	15,000
543003	Travel & Training	8,066	18,700	20,000	20,000	20,000	20,000	20,000
605106	Maintenance Equipment	179,270	179,782	225,000	245,000	225,000	225,000	225,000
605114	Maintenance Software	857,526	746,919	830,000	1,030,000	830,000	830,000	830,000
	Total Operating and Contractual	1,131,123	1,035,240	1,209,000	1,411,000	1,209,000	1,209,000	1,209,000
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	0	20,741	0	0	0	0	0
707600	Machinery & Equipment	412,583	408,830	464,063	467,355	492,280	492,280	492,280
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	268,377	223,618	360,588	375,874	436,545	436,545	436,545
	Total Capital Outlay	680,960	652,989	824,651	843,229	928,825	928,825	928,825
	TOTAL DEPARTMENT	2,294,417	2,175,025	2,618,023	2,812,601	2,719,101	2,730,258	2,730,258

2019-2020 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Director of Utilities	ORGANIZATION:	218500

GOAL MISSION STATEMENT

Section 4-05 of the Home Rule Charter of the city of Alexandria charges the Director of Utilities with the administration of power plants; electric lines and services; water supply and distribution; gas lines and distribution; and sewerage collection and disposal.

FUNCTION DESCRIPTION

The Director of Utilities manages and coordinates all utility activities for the city including: electric production, electric distribution, water, gas, wastewater, and laboratory and testing services.

DEMAND PERFORMANCE INDICATORS

Description	2017-2018 Estimated	2018-2019 Estimated	2019-2020 Projected

2019-2020 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Division Director	ORGANIZATION:	218500

APPROPRIATION SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	196,503	201,562	336,891	264,891	342,556	342,556	1.88%
Fringe Benefits	77,225	67,547	124,951	109,951	117,071	117,071	-6.31%
Operating/Contractual	608,724	518,504	392,000	518,000	392,000	392,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	47,181	0	10,000	10,000	10,000	10,000	0.00%
Total Appropriations	930,633	787,613	863,842	902,842	861,627	861,627	-0.26%

PERSONNEL ROSTER

JOB CODE	TITLE	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
480107	Salary - Director of Utilities	1	1	1	1	1	1	0.00%
480604	Salary - Executive Secretary	1	1	1	1	1	1	0.00%
490175	Salary - Enviro Compliance Manager	1	1	1	1	1	1	0.00%
490219	Salary - Professional Engineer	1	1	1	1	1	1	0.00%
490226	Salary - Assistant Director Utilities	1	1	1	1	1	1	0.00%
	Total Positions	5	5	5	5	5	5	0.00%

2019-2020 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Division Director	ORGANIZATION:	218500

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
Salaries:								
480107	Salary - Director of Utilities	98,408	100,781	103,484	103,484	100,470	102,479	102,479
480604	Salary - Executive Secretary	38,202	39,456	40,484	40,484	40,484	41,294	41,294
490175	Salary - Enviro Compliance Manager	59,893	61,325	62,923	62,923	67,434	68,783	68,783
490219	Salary - Professional Engineer	0	0	65,000	29,000	65,000	65,000	65,000
490226	Salary - Assistant Director Utilities	0	0	65,000	29,000	65,000	65,000	65,000
	Total Salaries	196,503	201,562	336,891	264,891	338,388	342,556	342,556
Fringe:								
510201	Fringe - Pension	55,130	44,279	69,881	62,881	60,278	61,017	61,017
510202	Fringe - Hospital	14,177	15,319	45,104	37,104	45,104	46,006	46,006
510206	Fringe - Medicare Insurance Tax	2,961	3,044	4,958	4,956	4,978	5,038	5,038
510207	Fringe - Life Insurance	65	86	210	210	210	210	210
510209	Fringe - Car Allowance	4,892	4,819	4,800	4,800	4,800	4,800	4,800
	Total Fringe	77,225	67,547	124,951	109,951	115,370	117,071	117,071
Operating and Contractual:								
520204	Uniforms	1,474	1,876	1,000	1,000	1,000	1,000	1,000
520400	Office	4,855	5,340	7,000	7,000	7,000	7,000	7,000
531110	Professional Fees	471,372	388,219	300,000	400,000	300,000	300,000	300,000
531123	NERC ICP	95,467	82,170	50,000	75,000	50,000	50,000	50,000
531301	Vehicle Costs - Gas & Oil	1,511	1,936	2,000	2,000	2,000	2,000	2,000
531304	Vehicle Cost - R & M	1,132	1,057	1,000	1,000	1,000	1,000	1,000
531410	Telephone	6,612	6,583	6,000	7,000	6,000	6,000	6,000
531500	Printing	1,081	531	2,000	2,000	2,000	2,000	2,000
543002	Dues & Subscriptions	24,177	27,858	18,000	18,000	18,000	18,000	18,000
543003	Travel & Training	2,043	2,934	5,000	5,000	5,000	5,000	5,000
	Total Operating and Contractual	609,724	518,504	392,000	518,000	392,000	392,000	392,000
Capital Outlay:								
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	37,913	0	0	0	0	0	0
707600	Machinery & Equipment	6,270	0	4,500	4,500	4,500	4,500	4,500
707700	Office Furniture & Fixtures	2,998	0	5,500	5,500	5,500	5,500	5,500
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	47,181	0	10,000	10,000	10,000	10,000	10,000
	TOTAL DEPARTMENT	930,633	787,613	863,842	902,842	855,758	861,627	861,627

2019-2020 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Electric Production	ORGANIZATION:	227100

GOAL MISSION STATEMENT

The mission of the City of Alexandria, Electric Production Department is to provide reliable and cost effective energy services, in a responsible and courteous manner, which meet the current future needs to our customers.

1. **Customers.** We will continually strive to remain customer-focused and always seek to improve the way in which we deliver services to our customers.
2. **Employees.** We will maintain a safe and positive work environment and provide the opportunity for professional and personal development. We will properly train employees for their responsibilities and see that they are regularly updated in current developments in their disciplines. We will ensure that employees and the community.
3. **Power Supply.** We will develop and maintain a reliable and secure supply of energy at a reasonable cost.

FUNCTION DESCRIPTION

D.G. Hunter Generating Station operates 24 hours a day, 7 days a week, with the capability to supply the city with electrical power to meet the needs of the citizens. Plant equipment is kept in proper working conditions to insure safe and reliable operations, allowing a unit to be started up in a minimum of four hours.

Negotiations for fuel and electrical power insures the most economical power for the citizens of Alexandria.

DEMAND PERFORMANCE INDICATORS

Description	2017-2018 Estimated	2018-2019 Estimated	2019-2020 Projected
Reports: EPAAA, LEPA, SWPP, Dept. of Energy, NERC, FERC, DEQ & Utility Date	1,300	1,369	1,500
Requisitions Processed	1,200	1,250	1,315
Invoices & Packing Slips	2,500	1,820	2,690
Cleco Interchange Calls	8,760	9,700	8,980
Interchange Log Entries	61,320	62,500	61,320
Customer Complaints & Trouble Calls	5,000	4,980	

CITY OF ALEXANDRIA

2019-2020 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Electric Production	ORGANIZATION:	227100

APPROPRIATION SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	952,137	975,090	1,111,202	1,033,202	1,130,772	1,130,772	1.76%
Fringe Benefits	445,156	396,669	477,810	446,810	444,956	444,956	-6.88%
Operating/Contractual	30,165,838	32,096,333	40,613,000	33,868,000	40,728,000	40,728,000	0.28%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	18,792	56,730	0	0	95,000	95,000	0.00%
Total Appropriations	31,581,923	33,524,822	42,202,012	35,348,012	42,398,728	42,398,728	0.47%

PERSONNEL ROSTER

JOB CODE	TITLE	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490101	Salary - Superintendent Electric Prod	1	1	1	1	1	1	0.00%
490149	Salary - Custodial Worker	1	1	1	1	1	1	0.00%
490301	Salary - Supervisor Electric Production	1	1	1	1	1	1	0.00%
490302	Salary - Plant Maintenance Supervisor	1	1	1	1	1	1	0.00%
490378	Salary - Environmental Tech II	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490701	Salary - Electric Plant Shift Supervisor	5	5	5	5	5	5	0.00%
490704	Salary - Maintenance Mechanic II	1	1	1	1	1	1	0.00%
490705	Salary - Electric Plant Operator II	4	4	4	4	4	4	0.00%
490706	Salary - Maintenance Mechanic I	1	1	1	1	1	1	0.00%
490707	Salary - Electric Plant Operator I	5	5	5	5	5	5	0.00%
490822	Salary - Trades Worker	1	1	1	1	1	1	0.00%
490914	Salary - Industrial Electrician-Electric I	1	1	1	1	1	1	0.00%
490915	Salary - Elec & Insrt Tech-Electric Prod	1	1	1	1	1	1	0.00%
	Total Positions	25	25	25	25	25	25	0.00%

2019-2020 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Electric Production	ORGANIZATION:	227100

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	144,372	165,483	160,000	165,000	160,000	160,000	160,000
490101	Salary - Superintendent Electric Prod	73,166	65,895	65,949	65,949	65,949	67,266	67,266
490149	Salary - Custodial Worker	21,866	22,389	22,973	22,973	22,973	23,432	23,432
490301	Salary - Supervisor Electric Production	40,598	53,634	55,538	55,538	55,537	56,648	56,648
490302	Salary - Plant Maintenance Supervisor	37,649	38,531	40,352	40,352	40,352	41,159	41,159
490378	Salary - Environmental Tech II	40,136	41,679	42,766	42,766	42,765	43,620	43,620
490618	Salary - Administrative Secretary	25,204	26,068	26,747	26,747	29,078	29,660	29,660
490701	Salary - Electric Plant Shift Supervisor	217,365	170,464	231,094	207,094	229,937	234,536	234,536
490704	Salary - Maintenance Mechanic II	21,386	33,416	35,671	35,671	35,671	36,384	36,384
490705	Salary - Electric Plant Operator II	110,844	112,961	136,940	135,940	136,944	139,664	139,664
490709	Salary - Maintenance Mechanic I	15,545	33,503	34,235	28,235	34,632	35,325	35,325
490707	Salary - Electric Plant Operator I	113,044	108,518	149,750	102,750	147,136	150,080	150,080
490822	Salary - Trades Worker	14,216	23,967	28,558	23,558	28,558	29,129	29,129
490914	Salary - Industrial Electrician-Electric	36,911	37,794	38,778	38,778	40,352	41,159	41,159
490915	Salary - Elec & Insr Tech-Electric Prod	39,835	40,788	41,851	41,851	41,851	42,688	42,688
	Total Salaries	952,137	975,090	1,111,202	1,033,202	1,111,735	1,130,772	1,130,772
	Fringe:							
510201	Fringe - Pension	296,659	233,337	243,020	233,020	199,445	202,861	202,861
510202	Fringe - Hospital	133,815	150,160	217,633	196,633	220,345	224,651	224,651
510206	Fringe - Medicare Insurance Tax	12,233	12,583	16,107	16,107	16,116	16,394	16,394
510207	Fringe - Life Insurance	449	589	1,050	1,050	1,050	1,050	1,050
	Total Fringe	445,156	396,669	477,810	446,810	436,956	444,956	444,956
	Operating and Contractual:							
520204	Uniforms	12,478	13,050	14,000	14,000	14,000	14,000	14,000
520400	Office	1,112	265	2,000	2,000	2,000	2,000	2,000
520500	Operating Supplies	13,945	14,714	20,000	20,000	20,000	20,000	20,000
520501	Operating - Janitorial	2,211	2,398	3,000	3,000	3,000	3,000	3,000
520503	Operating - Chemicals	25,426	132,195	85,000	200,000	200,000	200,000	200,000
520505	Operating - Gases	23,264	8,504	26,000	23,000	26,000	26,000	26,000
520514	Small Tools	1,310	1,394	4,000	4,000	4,000	4,000	4,000
531215	Fees, Licenses & Permits	7,150	0	4,000	4,000	4,000	4,000	4,000
531301	Vehicle Costs - Gas & Oil	1,520	2,760	7,000	4,000	7,000	7,000	7,000
531304	Vehicle Costs - R & M	1,040	856	3,000	2,000	3,000	3,000	3,000
531410	Telephone	1,910	1,053	6,000	3,000	6,000	6,000	6,000
531500	Printing	212	69	0	0	0	0	0
531701	Utilities	2,743	2,917	7,000	7,000	7,000	7,000	7,000
543002	Dues & Subscriptions	583	461	4,000	4,000	4,000	4,000	4,000
543003	Travel & Training	2,917	1,551	5,000	5,000	5,000	5,000	5,000
554001	Purchases-Direct Energy Costs	22,920,294	25,454,905	31,000,000	26,000,000	31,000,000	31,000,000	31,000,000
554002	Purchases-Other Energy Costs	6,924,605	6,295,706	9,000,000	7,000,000	9,000,000	9,000,000	9,000,000
554006	Purchases-Plant Fuel	0	0	0	0	0	0	0
605101	Maintenance Bldg & Facilities	7,785	17,473	20,000	20,000	20,000	20,000	20,000
605102	Maintenance Plant	215,032	145,142	400,000	550,000	400,000	400,000	400,000
605106	Maintenance Equipment	301	920	3,000	3,000	3,000	3,000	3,000
	Total Operating and Contractual	30,165,638	32,096,333	40,613,000	33,868,000	40,728,000	40,728,000	40,728,000

2019-2020 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Electric Production	ORGANIZATION:	227100

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	55,000	30,000	30,000
707500	Vehicles	0	56,730	0	0	0	0	0
707600	Machinery & Equipment	1,431	0	0	0	35,000	35,000	35,000
707700	Office Furniture & Fixtures	3,025	0	0	0	0	0	0
707702	Computer Software	14,336	0	0	0	30,000	30,000	30,000
	Total Capital Outlay	18,792	56,730	0	0	120,000	95,000	95,000
	TOTAL DEPARTMENT	31,581,923	33,524,822	42,202,012	35,348,012	42,396,693	42,396,728	42,396,728

2019-2020 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Bayou Cove	ORGANIZATION:	227101

GOAL MISSION STATEMENT

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FUNCTION DESCRIPTION

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DEMAND PERFORMANCE INDICATORS

Description	2017-2018 Estimated	2018-2019 Estimated	2019-2020 Projected

2019-2020 ANNUAL BUDGET

DIVISION: Utilities	FUND #: 401
DEPARTMENT: Electric Production - Bayou Cove	ORGANIZATION: 227101

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
531110	Operating and Contractual: Professional Fees & Services	1,022,779	726,073	1,100,000	1,160,000	1,100,000	1,100,000	1,100,000
554006	Purchases-Plant Fuel	1,204,944	1,599,825	1,600,000	1,800,000	1,600,000	1,600,000	1,600,000
	Total Operating and Contractual	2,227,723	2,325,898	2,700,000	2,960,000	2,700,000	2,700,000	2,700,000
	TOTAL DEPARTMENT	2,227,723	2,325,898	2,700,000	2,960,000	2,700,000	2,700,000	2,700,000

2019-2020 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Electric Distribution	ORGANIZATION:	227200

GOAL MISSION STATEMENT

To provide quality electric service to residential, commercial and industrial customers by maintaining high standards of workmanship, efficiency and reliability.

FUNCTION DESCRIPTION

Construction of new additions and extensions to the City's electrical distribution system as growth requires. Maintain existing electric distribution system by checking equipment, performing preventive maintenance and reconductoring outdated circuits as loads and schedules allow. Respond to emergency call 24 hours a day, 7 days a week. Maintain street lighting and rental lights. Provide temporary electric service for special events. Maintain and store proper documentation of all electric meters, breakers, relays, transformers and equipment in the system. Test, record and remove all PCB contaminated transformers in system. Relamp and maintain sports lighting at all Ball Parks in the City. Ensure compliance with all FERC, NERC, and SPP rules and regulations. Assist all other departments as required.

DEMAND PERFORMANCE INDICATORS

Description	2017-2018 Estimated	2018-2019 Estimated	2019-2020 Projected
Distribution Substations	7	7	7
Substation Transformers (MVA)	350	350	360
Distribution Lines (miles)	175	181	183
Transmission Lines (miles)	17	17	17
Electric Meters	22,972	24,022	24,142
Electric Customers	27,297	28,545	28,687
Street Lights	19,500	20,001	20,501
Peak Load (MW)	179	181	184

CITY OF ALEXANDRIA

2019-2020 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Electric Distribution	ORGANIZATION:	227200

APPROPRIATION SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	1,797,700	1,760,142	1,833,509	1,805,509	1,862,819	1,862,819	1.60%
Fringe Benefits	933,803	816,842	856,438	835,438	786,829	786,829	-8.13%
Operating/Contractual	2,630,326	2,267,453	2,102,000	2,155,000	2,102,000	2,102,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	1,670,800	1,153,065	1,620,900	1,847,905	1,762,226	1,762,226	8.72%
Total Appropriations	6,932,629	5,997,502	6,412,847	6,643,852	6,513,874	6,513,874	1.58%

PERSONNEL ROSTER

JOB CODE	TITLE	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490147	Salary - Maintenance Worker Senior	1	1	1	1	1	1	0.00%
490171	Salary - Crew Supervisor Electric Dist	3	3	3	3	3	3	0.00%
490303	Salary - Supervisor Electric Distributio	1	1	1	1	1	1	0.00%
490316	Salary - Engineering Tech II	1	1	1	1	1	1	100.00%
490355	Salary - SCADA Operator Electric Dis	4	4	4	4	4	4	0.00%
490618	Salary - Administrative Assistant	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490708	Salary - Electric Substation Superviso	1	1	1	1	1	1	0.00%
490712	Salary - Electric Line Worker Senior	9	9	9	9	9	9	0.00%
490715	Salary - Electric Meter Technician	2	2	2	2	2	2	0.00%
490718	Salary - Electric Line Worker	3	3	3	3	3	3	0.00%
490764	Salary - Electc Substation Tech II	1	1	1	1	1	1	0.00%
490769	Salary - Electc Substation Tech I	2	2	2	2	2	2	0.00%
490822	Salary - Trades Worker	5	5	5	5	5	5	0.00%
490904	Salary - Supervisor Meter & Service	1	1	1	1	1	1	0.00%
490917	Salary - Electric Distribution System T	1	1	1	1	1	1	0.00%
	Total Positions	37	37	37	37	37	37	0.00%

2019-2020 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Electric Distribution	ORGANIZATION:	227200

**UTILITIES SYSTEM FUND
DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	380,379	325,797	250,000	330,000	250,000	250,000	250,000
490147	Salary - Maintenance Worker Senior	24,205	26,434	27,123	27,123	27,123	27,665	27,665
490171	Salary - Crew Supervisor Electric Dist	160,351	164,187	168,464	168,464	168,464	171,833	171,833
490303	Salary - Supervisor Electric Distributio	59,039	60,451	62,027	62,027	62,026	63,267	63,267
490316	Salary - Engineering Tech II	24,981	28,915	33,238	33,238	33,238	33,903	33,903
490365	Salary - SCADA Operator Electric Dis	136,281	139,091	144,978	142,978	144,979	147,879	147,879
490614	Salary - Administrative Assistant	29,758	30,470	31,264	31,264	31,866	32,503	32,503
490618	Salary - Administrative Secretary	27,282	27,934	28,662	23,662	29,078	29,660	29,660
490708	Salary - Electric Substation Superviso	52,858	53,917	55,322	55,322	55,322	56,428	56,428
490712	Salary - Electric Line Worker Senior	425,996	440,672	460,228	433,228	460,224	469,430	469,430
490713	Salary - Electric Service Worker	0	0	0	0	0	0	0
490715	Salary - Electric Meter Technician	57,255	68,864	71,281	68,281	71,280	72,705	72,705
490718	Salary - Electric Line Worker	84,754	63,670	107,013	107,013	107,013	109,152	109,152
490764	Salary - Electric Substation Tech II	53,429	54,707	56,132	56,132	56,132	57,255	57,255
490769	Salary - Electric Substation Tech I	79,302	76,344	83,313	71,313	83,313	84,980	84,980
490822	Salary - Trades Worker	85,735	89,851	142,790	83,790	139,462	142,253	142,253
490904	Salary - Supervisor Meter & Service	56,826	58,185	59,701	59,701	59,701	60,895	60,895
490917	Salary - Electric Distribution System T	49,469	50,653	51,973	51,973	51,973	53,011	53,011
	Total Salaries	1,797,700	1,760,142	1,833,509	1,805,509	1,831,194	1,862,819	1,862,819
	Fringe:							
510201	Fringe - Pension	577,877	424,059	400,989	395,989	328,516	334,194	334,194
510202	Fringe - Hospital	330,881	368,009	427,307	411,307	415,852	424,067	424,067
510206	Fringe - Medicare Insurance Tax	24,506	23,805	26,588	26,588	26,549	27,014	27,014
510207	Fringe - Life Insurance	739	969	1,554	1,554	1,554	1,554	1,554
	Total Fringe	933,803	816,842	856,438	835,438	772,471	786,829	786,829
	Operating and Contractual:							
520105	Contract Labor	0	0	0	7,000	0	0	0
520204	Uniforms	13,905	13,750	14,000	14,000	14,000	14,000	14,000
520400	Office	3,874	3,678	5,000	5,000	5,000	5,000	5,000
520500	Operating Supplies	50,358	20,676	40,000	40,000	40,000	40,000	40,000
520514	Small Tools	14,155	12,526	14,000	14,000	14,000	14,000	14,000
531115	Tree Trimming	669,622	627,275	400,000	500,000	400,000	400,000	400,000
531301	Vehicle Costs - Gas & Oil	57,936	68,014	80,000	83,000	80,000	80,000	80,000
531304	Vehicle Costs - R & M	60,326	60,322	60,000	63,000	60,000	60,000	60,000
531410	Telephone	59,387	58,743	65,000	65,000	65,000	65,000	65,000
531500	Printing	211	336	0	0	0	0	0
531701	Utilities	188,487	189,312	190,000	190,000	190,000	190,000	190,000
543002	Dues & Subscriptions	221	493	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	9,631	11,496	19,000	19,000	19,000	19,000	19,000
554007	Lamp Renewals	20,948	15,227	35,000	35,000	35,000	35,000	35,000
605101	Maintenance Bldg & Facilities	12,867	28,044	32,000	27,000	32,000	32,000	32,000
605106	Maintenance Equipment	39,993	39,090	70,000	75,000	70,000	70,000	70,000
605113	Maintenance Lines & Poles	1,343,070	1,045,489	950,000	900,000	950,000	950,000	950,000
605115	Maintenance Meters	0	0	2,000	2,000	2,000	2,000	2,000
605118	Maintenance Substations	80,225	72,749	110,000	100,000	110,000	110,000	110,000
605125	PCB Disposal/Testing	5,110	233	15,000	15,000	15,000	15,000	15,000
	Total Operating and Contractual	2,830,328	2,267,453	2,102,000	2,155,000	2,102,000	2,102,000	2,102,000

2019-2020 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Electric Distribution	ORGANIZATION:	227200

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Capital Outlay:							
707101	Acquisitions	6,405	0	15,000	15,000	15,000	15,000	15,000
707300	Meters	95,240	112,608	200,000	200,000	200,000	200,000	200,000
707359	Christmas Lighting	18,258	18,277	0	0	0	0	0
707361	Street Lights	170,135	188,953	200,000	200,000	200,000	200,000	200,000
707363	Electric Transformers	489,803	240,288	425,000	425,000	425,000	425,000	425,000
707401	Electric Systems Additions	225,603	186,511	200,000	200,000	200,000	200,000	200,000
707405	Building Improvements	17,683	149,935	165,000	165,000	329,000	65,000	65,000
707500	Vehicles	376,271	177,153	235,000	443,605	304,861	271,651	271,651
707600	Machinery & Equipment	148,464	47,974	70,200	70,200	308,420	200,675	200,675
707700	Office Furniture and Fixtures	0	1,698	2,500	2,500	7,400	7,400	7,400
707702	Computer Software	24,938	29,668	108,200	126,600	177,500	177,500	177,500
	Total Capital Outlay	1,570,800	1,153,065	1,620,900	1,847,905	2,167,181	1,762,226	1,762,226
	TOTAL DEPARTMENT	6,932,629	5,997,502	6,412,847	6,643,852	6,872,846	6,513,874	6,513,874

2019-2020 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Water	ORGANIZATION:	237501

GOAL MISSION STATEMENT

To produce water that is good, pure, wholesome and in quantity suitable for drinking, domestic and culinary purposes. It also provides water for fire protection and delivers the water by pump stations and water mains to our customers.

FUNCTION DESCRIPTION

The Water Department monitors, inspects, repairs and maintains 52 water wells, 27,500 water meters, 500 miles of water mains, over 2,834 fire hydrants, 7 pump stations, 11 water resevoirs and delivers an average of 20 million gallons of water to its customers each day. In performing these tasks, approximately 50 corrective work orders are completed each day.

DEMAND PERFORMANCE INDICATORS

Description	2017-2018 Estimated	2018-2019 Estimated	2019-2020 Projected
Total Water Customers	27,500	27,500	28,000
Average Daily Water Consumption	15,000,000	15,000,000	15,000,000
Work Orders	20,000	21,400	22,000

2019-2020 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Water Distribution	ORGANIZATION:	237501

APPROPRIATION SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	612,132	709,825	939,505	828,505	952,436	952,436	1.38%
Fringe Benefits	356,960	341,754	485,590	439,590	461,055	461,055	-5.05%
Operating/Contractual	423,933	319,810	458,000	460,000	458,000	458,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	443,181	463,501	574,665	757,738	711,126	711,126	23.75%
Total Appropriations	1,836,206	1,834,890	2,457,760	2,485,833	2,582,617	2,582,617	5.08%

PERSONNEL ROSTER

JOB CODE	TITLE	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490147	Salary - Maintenance Worker Senior	2	2	2	2	2	2	0.00%
490167	Salary - Crew Supervisor Water Dist	6	6	6	6	6	6	0.00%
490168	Salary - Supervisor Water Distribution	1	1	1	1	1	1	0.00%
490204	Salary - Asst Superintendent	1	1	1	1	1	1	0.00%
490318	Salary - Meter Technician	2	2	2	2	2	2	0.00%
490342	Salary - Construction Inspector	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	100.00%
490722	Salary - Pipe Layer	4	4	4	4	4	4	0.00%
490738	Salary - Equipment Operator III	1	1	1	1	1	1	0.00%
490820	Salary - Maintenance Worker	5	5	5	5	5	5	0.00%
490905	Salary - Industrial Painter	1	1	1	1	1	1	0.00%
490923	Salary - Superintendent Water Ops	1	1	1	1	1	1	0.00%
	Total Positions	27	27	27	27	27	27	0.00%

2019-2020 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Water Distribution	ORGANIZATION:	237501

**UTILITIES SYSTEM FUND
DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	86,409	81,475	40,000	70,000	40,000	40,000	40,000
490147	Salary - Maintenance Worker Senior	22,753	32,823	54,246	34,246	52,665	53,719	53,719
490167	Salary - Crew Supervisor Water Dist	168,402	177,689	231,708	196,708	229,464	234,052	234,052
490168	Salary - Supervisor Water Distribution	41,687	41,048	44,686	44,686	44,686	45,579	45,579
490204	Salary - Asst Superintendent	0	0	43,809	24,809	45,198	46,102	46,102
490318	Salary - Meter Technician	55,082	47,044	69,927	64,927	69,927	71,326	71,326
490342	Salary - Construction Inspector	0	12,408	42,421	40,421	38,637	39,410	39,410
490618	Salary - Administrative Secretary	25,318	25,762	26,747	26,747	29,078	29,660	29,660
490626	Salary - Clerical Specialist	9,894	21,310	22,267	19,267	24,939	25,438	25,438
490722	Salary - Pipe Layer	89,288	100,075	116,312	107,312	116,312	118,640	118,640
490738	Salary - Equipment Operator III	18,217	27,712	31,866	31,866	31,866	32,503	32,503
490820	Salary - Maintenance Worker	45,171	57,905	107,120	59,120	104,000	106,080	106,080
490905	Salary - Industrial Painter	29,287	29,988	31,866	31,866	31,866	31,866	31,866
490923	Salary - Superintendent Water Ops	40,624	74,586	76,530	76,530	76,530	78,061	78,061
	Total Salaries	612,132	709,825	939,505	828,505	935,168	952,436	952,436
	Fringe:							
510201	Fringe - Pension	196,858	170,481	205,465	191,485	167,771	170,868	170,868
510202	Fringe - Hospital	151,510	161,082	265,363	233,363	269,945	275,242	275,242
510206	Fringe - Medicare Insurance Tax	8,238	9,614	13,628	13,628	13,665	13,811	13,811
510207	Fringe - Life Insurance	354	577	1,134	1,134	1,134	1,134	1,134
	Total Fringe	356,960	341,754	485,590	439,590	452,415	461,055	461,055
	Operating and Contractual:							
520105	Contract Labor	22,253	0	0	19,000	0	0	0
520204	Uniforms	6,049	8,152	7,000	7,000	7,000	7,000	7,000
520400	Office	5,808	6,505	7,000	7,000	7,000	7,000	7,000
520500	Operating Supplies	9,074	7,793	10,000	10,000	10,000	10,000	10,000
520501	Operating - Janitorial	0	0	1,000	1,000	1,000	1,000	1,000
520507	Operating - Sand & Gravel	300	0	5,000	5,000	5,000	5,000	5,000
520510	Operating - Paint	5,625	9,000	9,000	9,000	9,000	9,000	9,000
520514	Small Tools	4,828	1,183	5,000	5,000	5,000	5,000	5,000
531215	Fees, Licenses & Permits	33,026	13,188	40,000	35,000	40,000	40,000	40,000
531301	Vehicle Costs - Gas & Oil	38,920	48,307	83,000	73,000	83,000	83,000	83,000
531304	Vehicle Costs - R & M	33,170	45,485	60,000	55,000	60,000	60,000	60,000
531410	Telephone	1,408	1,619	7,000	2,000	7,000	7,000	7,000
531500	Printing	977	217	5,000	5,000	5,000	5,000	5,000
543002	Dues & Subscriptions	750	1,050	2,000	2,000	2,000	2,000	2,000
543003	Travel & Training	2,555	4,318	7,000	7,000	7,000	7,000	7,000
605106	Maintenance Equipment	4,159	9,260	10,000	8,000	10,000	10,000	10,000
605115	Maintenance Meters	44,560	54,522	60,000	50,000	60,000	60,000	60,000
605117	Maintenance Mains	210,671	109,211	140,000	160,000	140,000	140,000	140,000
	Total Operating and Contractual	423,933	319,610	458,000	460,000	458,000	458,000	458,000

2019-2020 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Water Distribution	ORGANIZATION:	237501

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Capital Outlay:							
707300	Meters	237,084	299,865	200,000	300,000	260,000	260,000	260,000
707401	Water System Additions	10,000	0	165,000	165,000	165,000	165,000	165,000
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	110,668	77,647	44,500	44,500	234,921	159,293	159,293
707600	Machinery & Equipment	85,244	80,557	165,165	248,238	368,752	125,633	125,633
707700	Office Furniture & Fixtures	185	5,432	0	0	1,200	1,200	1,200
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	443,181	463,501	574,665	757,738	1,029,873	711,126	711,126
	TOTAL DEPARTMENT	1,836,206	1,834,890	2,457,760	2,485,833	2,875,456	2,582,617	2,582,617

2019-2020 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Water Production	ORGANIZATION:	237502

APPROPRIATION SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	590,142	625,558	603,750	637,750	608,537	608,537	0.79%
Fringe Benefits	322,626	309,820	300,621	295,621	293,029	293,029	-2.53%
Operating/Contractual	1,323,179	1,070,262	1,430,000	1,370,000	1,430,000	1,430,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	304,329	133,678	135,364	139,950	456,899	456,899	237.53%
Total Appropriations	2,540,276	2,139,318	2,469,735	2,443,321	2,788,465	2,788,465	12.91%

PERSONNEL ROSTER

JOB CODE	TITLE	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490147	Salary - Maintenance Worker Senior	1	1	1	1	1	1	0.00%
490167	Salary - Crew Supervisor Water Dist	1	1	1	1	1	1	0.00%
490169	Salary - Supervisor Water Treatment	1	1	1	1	1	1	0.00%
490351	Salary - Water Plant Operator	7	7	7	7	7	7	0.00%
490738	Salary - Equipment Operator III	2	2	2	2	2	2	0.00%
490905	Salary - Industrial Painter	1	1	1	1	1	1	0.00%
490916	Salary - Elec & Insrt Tech-Wastew/W	1	1	1	1	1	1	0.00%
	Total Positions	14	14	14	14	14	14	0.00%

2019-2020 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Water Production	ORGANIZATION:	237502

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	91,362	101,092	40,000	105,000	40,000	40,000	40,000
490147	Salary - Maintenance Worker Senior	25,554	33,245	27,123	27,123	27,123	27,685	27,665
490167	Salary - Crew Supervisor Water Dist	37,331	46,239	47,255	47,255	47,255	48,201	48,201
490169	Salary - Supervisor Water Treatment	56,212	54,854	56,229	56,229	56,229	57,354	57,354
490351	Salary - Water Plant Operator	242,494	258,566	276,309	269,309	284,054	289,734	289,734
490738	Salary - Equipment Operator III	61,764	49,120	63,732	52,732	63,732	65,006	65,006
490905	Salary - Industrial Painter	64,201	36,499	45,971	32,971	31,866	32,503	32,503
490916	Salary - Elec & Insrt Tech-WastewW	11,224	45,943	47,131	47,131	47,131	48,074	48,074
	Total Salaries	590,142	625,558	603,750	637,750	597,391	608,537	608,537
	Fringe:							
510201	Fringe - Pension	188,580	149,236	126,998	126,998	104,114	105,838	105,838
510202	Fringe - Hospital	125,757	151,768	164,728	159,728	174,820	178,318	178,318
510206	Fringe - Medicare Insurance Tax	8,030	8,449	8,307	8,307	8,147	8,287	8,287
510207	Fringe - Life Insurance	259	367	588	588	588	588	588
	Total Fringe	322,626	309,820	300,621	295,621	287,669	293,029	293,029
	Operating and Contractual:							
520500	Operating Supplies	4,759	4,225	5,000	5,000	5,000	5,000	5,000
520503	Operating Chemicals	209,213	83,284	200,000	180,000	200,000	200,000	200,000
520514	Small Tools	3,467	2,480	3,000	3,000	3,000	3,000	3,000
531701	Utilities	876,686	858,914	925,000	925,000	925,000	925,000	925,000
605101	Maintenance Bldg & Facilities	1,105	616	2,000	2,000	2,000	2,000	2,000
605106	Maintenance - Equipment	5,304	4,649	8,000	8,000	8,000	8,000	8,000
605110	Maint Grounds & Right of Way	0	267	6,000	6,000	6,000	6,000	6,000
605117	Maintenance Mains	57,953	729	60,000	60,000	60,000	60,000	60,000
605119	Maintenance Reservoirs	7,524	6,741	8,000	8,000	8,000	8,000	8,000
605121	Maintenance Wells	149,473	102,270	200,000	160,000	200,000	200,000	200,000
605123	Maintenance Pump Stations	7,695	6,087	13,000	13,000	13,000	13,000	13,000
	Total Operating and Contractual	1,323,179	1,070,262	1,430,000	1,370,000	1,430,000	1,430,000	1,430,000
	Capital Outlay:							
707300	Meters	0	7,019	0	0	20,000	20,000	20,000
707405	Building Improvements	6,800	78,260	0	0	75,000	75,000	75,000
707500	Vehicles	33,267	0	30,000	30,000	267,844	193,900	193,900
707600	Machinery & Equipment	264,262	48,399	105,364	109,950	334,999	167,999	167,999
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	304,329	133,678	135,364	139,950	697,843	456,899	456,899
	TOTAL DEPARTMENT	2,540,276	2,139,318	2,469,735	2,443,321	3,012,903	2,788,465	2,788,465

2019-2020 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Gas Distribution	ORGANIZATION:	247800

GOAL MISSION STATEMENT

The goal and mission of the City of Alexandria, Gas Department is to continue to provide quality service to all of our residential, industrial, and commercial customers in a safe and efficient manner. While at the same time striving to meet all regulations and mandates required to satisfy the State and Federal Offices of Pipeline Safety.

The coordinating of all utility activities between engineering firms, construction contractors, and the City of Alexandria, Gas Department is mandatory.

The City of Alexandria, Gas Department inspects all new gas main lines laid by gas contractors and all work performed by gas contractors on private property, both inside and outside the city limits, to insure that the gas lines installed and the work performed on private property is in accordance with our codes and specifications to guarantee a safe operating natural gas system.

FUNCTION DESCRIPTION

The City of Alexandria, Gas Distribution Department provides natural gas to approximately 20,000 customers for residential, industrial, and commercial use. We maintain approximately 550 miles of main line and approximately 20,000 service lines that range in size from 1/2" to 12" pipe.

Natural gas service is provided to these customers from 32 regulator station, one (1) booster station, and one (1) meter/regulator station at the City of Alexandria, D.G. Hunter Power Plant. The natural gas to supply our customers is purchased from four (4) gate stations. Natural gas for the City of Alexandria, D.G. Hunter Power Plant is purchased from one (1) gate station. The department also maintains and services three (3) bulk odorization tank stations as well as three (3) odorant injectors.

To assist in insuring the proper and safe operation of our natural gas system, the City of Alexandria, Gas Department utilizes an up-to-date SCADA System monitored 24 hours a day/365 days a year.

DEMAND PERFORMANCE INDICATORS

Description	2017-2018 Estimated	2018-2019 Estimated	2019-2020 Projected
Customers (residential, industrial, commercial)	20,000	20,000	20,000
Work Orders	7,000	7,000	7,000
Gas Inspections	1,000	1,000	1,000
Meters & Taps Installed	500	500	500
Meters Changed Out	400	400	400
Leaks Detected	600	600	600

CITY OF ALEXANDRIA

2019-2020 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Gas Distribution	ORGANIZATION:	247800

APPROPRIATION SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	1,244,093	1,242,843	1,366,822	1,356,822	1,386,895	1,386,895	1.47%
Fringe Benefits	687,591	629,527	667,146	646,146	674,899	674,899	1.16%
Operating/Contractual	5,883,682	6,700,740	8,413,000	6,494,000	8,413,000	8,413,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	234,822	293,023	126,000	206,000	175,858	175,858	39.57%
Total Appropriations	8,050,188	8,866,133	10,572,968	8,702,968	10,650,652	10,650,652	0.73%

PERSONNEL ROSTER

JOB CODE	TITLE	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490104	Salary - Superintendent	1	1	1	1	1	1	0.00%
490170	Salary - Crew Supervisor Gas Dist	4	4	4	4	4	4	0.00%
490308	Salary - Gas General Supervisor	1	1	1	1	1	1	0.00%
490318	Salary - Meter Technician	1	1	1	1	1	1	0.00%
490322	Salary - Gas System Technician	2	2	2	2	2	2	0.00%
490324	Salary - Cathodic Protection Tech	1	1	1	1	1	1	0.00%
490325	Salary - Leak Survey Technician	2	2	2	2	2	2	0.00%
490367	Salary - SCADA Operator Gas	5	5	5	5	5	5	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490624	Salary - Inventory Coordinator	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
490721	Salary - Gas Service Technician	1	1	1	1	1	1	0.00%
490722	Salary - Pipe Layer	5	5	5	5	5	5	0.00%
490726	Salary - Pipeline Welder	2	2	2	2	2	2	0.00%
490738	Salary - Equipment Operator III	1	1	1	1	1	1	0.00%
490822	Salary - Trades Worker	4	4	4	4	4	4	0.00%
490908	Salary - Supervisor Cathodic Protection	1	1	1	1	1	1	0.00%
490916	Salary - Electronic & Instrumentation	1	1	1	1	1	1	0.00%
	Total Positions	35	35	35	35	35	35	0.00%

2019-2020 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Gas Distribution	ORGANIZATION:	247800

**UTILITIES SYSTEM FUND
DEPARTMENTAL BUDGET**

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	91,385	92,605	75,000	115,000	75,000	75,000	75,000
490104	Salary - Superintendent	66,868	68,468	70,251	70,251	59,093	60,275	60,275
490170	Salary - Crew Supervisor Gas Dist	161,950	154,364	172,524	172,524	176,292	179,817	179,817
490308	Salary - Gas General Supervisor	52,535	53,791	55,193	55,193	47,465	48,414	48,414
490318	Salary - Meter Technician	13,897	29,866	30,644	30,644	30,644	31,257	31,257
490322	Salary - Gas System Technician	69,569	70,541	73,089	73,089	71,991	73,431	73,431
490324	Salary - Cathodic Protection Tech	36,073	36,936	37,899	37,899	37,899	38,657	38,657
490325	Salary - Leak Survey Technician	68,803	64,507	72,998	72,998	72,998	74,458	74,458
490366	Salary - SCADA Operator Gas	178,033	177,044	190,930	190,930	190,931	194,750	194,750
490618	Salary - Administrative Secretary	62,200	23,565	25,967	25,967	29,078	29,660	29,660
490624	Salary - Inventory Coordinator	34,208	35,026	35,939	35,939	35,939	36,658	36,658
490626	Salary - Clerical Specialist	4,084	5,013	21,830	21,830	24,939	25,438	25,438
490721	Salary - Gas Service Technician	33,083	25,878	37,869	37,869	31,866	32,503	32,503
490722	Salary - Pipe Layer	131,706	131,752	154,125	120,125	154,125	157,208	157,208
490726	Salary - Pipeline Welder	44,605	57,171	75,948	75,948	87,381	89,128	89,128
490738	Salary - Equipment Operator III	35,458	36,307	37,252	33,252	36,167	36,890	36,890
490822	Salary - Trades Worker	79,519	97,682	114,232	102,232	114,232	116,516	116,516
490908	Salary - Supervisor Cathodic Protection	42,624	43,643	44,780	44,780	44,780	45,676	45,676
490916	Salary - Electronic & Instrumentation	37,493	38,684	40,352	40,352	40,352	41,159	41,159
	Total Salaries	1,244,093	1,242,843	1,366,822	1,356,822	1,361,172	1,386,895	1,386,895
	Fringe:							
510201	Fringe - Pension	389,349	297,617	298,927	287,927	244,194	248,809	248,809
510202	Fringe - Hospital	281,821	315,059	347,435	337,435	397,284	405,027	405,027
510208	Fringe - Medicare Insurance Tax	15,751	15,965	19,314	19,314	19,232	19,593	19,593
510207	Fringe - Life Insurance	670	886	1,470	1,470	1,470	1,470	1,470
	Total Fringe	687,591	629,527	667,146	646,146	662,180	674,899	674,899
	Operating and Contractual:							
520105	Contract Labor	39,266	22,448	0	14,000	0	0	0
520204	Uniforms	8,976	8,997	9,000	9,000	9,000	9,000	9,000
520400	Office	5,848	5,967	6,000	6,000	6,000	6,000	6,000
520500	Operating Supplies	13,512	15,336	12,000	15,000	12,000	12,000	12,000
520503	Operating - Chemicals	16,247	14,765	20,000	20,000	20,000	20,000	20,000
520514	Small Tools	4,477	3,978	4,000	4,000	4,000	4,000	4,000
531124	Regulatory Compliance	37,680	39,466	45,000	43,000	45,000	45,000	45,000
531215	Fees, Licenses & Permits	20,146	20,042	25,000	25,000	25,000	25,000	25,000
531301	Vehicle Costs - Gas & Oil	31,279	37,703	55,000	55,000	55,000	55,000	55,000
531304	Vehicle Costs - R & M	31,233	24,698	27,000	24,000	27,000	27,000	27,000
531410	Telephone	2,912	2,718	4,000	3,000	4,000	4,000	4,000
531500	Printing	870	943	0	0	0	0	0
531701	Utilities	2,724	3,295	4,000	4,000	4,000	4,000	4,000
531800	Lease	46,441	46,441	48,000	48,000	48,000	48,000	48,000
543002	Dues & Subscriptions	1,728	500	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	3,009	3,870	10,000	10,000	10,000	10,000	10,000
554003	Purchases-Natural Gas	5,476,151	6,287,017	8,000,000	6,000,000	8,000,000	8,000,000	8,000,000
605101	Maintenance Bldg & Facilities	509	1,057	3,000	3,000	3,000	3,000	3,000
605106	Maintenance Equipment	14,462	12,432	15,000	15,000	15,000	15,000	15,000
605115	Maintenance Meters	19,003	14,656	15,000	15,000	15,000	15,000	15,000

2019-2020 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Gas Distribution	ORGANIZATION:	247800

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
605117	Operating and Contractual (Cont): Maintenance Mains	107,210	134,411	110,000	180,000	110,000	110,000	110,000
	Total Operating and Contractual	5,883,682	6,700,740	8,413,000	6,494,000	8,413,000	8,413,000	8,413,000
	Capital Outlay:							
707300	Meters	128,306	194,700	100,000	180,000	100,000	100,000	100,000
707401	Gas System Additions	14,506	3,583	10,000	10,000	10,000	10,000	10,000
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	87,043	33,050	0	0	110,127	60,358	60,358
707600	Machinery & Equipment	24,687	61,690	13,500	13,500	5,500	5,500	5,500
707700	Office Furniture & Fixtures	280	0	2,500	2,500	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	234,822	293,023	126,000	206,000	225,627	175,858	175,858
	TOTAL DEPARTMENT	8,050,188	8,866,133	10,572,968	8,702,968	10,661,979	10,650,652	10,650,652

2019-2020 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Wastewater	ORGANIZATION:	258101

GOAL MISSION STATEMENT

To keep existing sewer system in repair and condition to meet health, D.E.Q., and E.P.A. standards for infiltration - inflow and any other sanitary conditions dealing with the entire sewer system. To insure the production of a quality dewatered sludge that can be beneficially reused. To review Plans and Specification for new sewer system.

FUNCTION DESCRIPTION

The Wastewater Department consist of two different operations, namely the collection and treatment of wastewater for the City of Alexandria, and is in operation 24-hours a day seven days per week. The Collection Department installs service taps, builds manholes, lays extension, and maintains lift stations. The Treatment Department operates and maintains a treatment facility that utilizes a modified activated sludge process.

DEMAND PERFORMANCE INDICATORS

Description	2017-2018 Estimated	2018-2019 Estimated	2019-2020 Projected
Complaints - stop ups & alarms	6,500	6,500	6,500
Telephone calls	7,500	7,500	7,500
Correspondence	875	875	900
Radio communications	7,500	7,500	7,775
Sewer taps	275	150	175

CITY OF ALEXANDRIA

2019-2020 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Wastewater Treatment	ORGANIZATION:	258101

APPROPRIATION SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	661,206	644,856	691,269	700,269	709,631	709,631	2.66%
Fringe Benefits	380,746	326,635	350,244	340,244	297,809	297,809	-14.97%
Operating/Contractual	994,070	1,027,145	1,103,000	1,069,000	1,103,000	1,103,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	432,975	410,414	261,950	261,950	282,850	282,850	7.98%
Total Appropriations	2,468,997	2,409,050	2,406,463	2,371,463	2,393,290	2,393,290	-0.55%

PERSONNEL ROSTER

JOB CODE	TITLE	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490165	Salary - Supervisor Wastewater Treat	1	1	1	1	1	1	0.00%
490352	Salary - Wastewater Plant Operator	8	8	8	8	8	8	0.00%
490368	Salary - Wastewater Treatment/SCAD	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
490901	Salary - Asst Superintendent	1	1	1	1	1	1	0.00%
490916	Salary - Elec & Instrt Tech-Wastew/W	1	1	1	1	1	1	0.00%
	Total Positions	14	14	14	14	14	14	0.00%

2019-2020 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Wastewater Treatment	ORGANIZATION:	258101

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	120,171	118,040	75,000	120,000	75,000	75,000	75,000
490105	Salary - Superintendent	29,158	0	0	0	0	0	0
490165	Salary - Supervisor Wastewater Treat	52,285	53,536	54,931	54,931	54,931	56,030	56,030
490352	Salary - Wastewater Plant Operator	343,321	356,693	361,694	361,694	361,697	368,931	368,931
490368	Salary - Wastewater Treatment/SCAD	48,203	49,357	50,643	50,643	50,643	51,656	51,656
490618	Salary - Administrative Secretary	25,849	507	24,577	20,577	29,078	29,660	29,660
490626	Salary - Clerical Specialist	0	23,494	21,830	21,830	24,939	25,438	25,438
490901	Salary - Asst Superintendent	0	0	58,239	26,239	56,543	57,674	57,674
490916	Salary - Elec & Insrt Tech-WastewW	42,219	43,229	44,355	44,355	44,355	45,242	45,242
	Total Salaries	661,208	644,856	691,269	700,269	697,186	709,631	709,631
	Fringe:							
510201	Fringe - Pension	212,791	155,135	151,181	151,181	125,074	127,309	127,309
510202	Fringe - Hospital	156,845	162,564	188,454	178,454	156,575	159,620	159,620
510206	Fringe - Medicare Insurance Tax	8,839	8,591	10,021	10,021	10,108	10,292	10,292
510207	Fringe - Life Insurance	271	345	588	588	588	588	588
	Total Fringe	380,746	326,635	350,244	340,244	292,345	297,809	297,809
	Operating and Contractual:							
520204	Uniforms	4,000	4,000	4,000	4,000	4,000	4,000	4,000
520400	Office	5,114	4,522	6,000	6,000	6,000	6,000	6,000
520500	Operating Supplies	24,807	13,199	10,000	13,000	10,000	10,000	10,000
520503	Operating - Chemicals	72,735	61,129	70,000	67,000	70,000	70,000	70,000
520512	Sludge Removal	5,627	9,092	12,000	12,000	12,000	12,000	12,000
520514	Small Tools	3,245	2,668	5,000	5,000	5,000	5,000	5,000
531206	Services - Other	1,600	3,200	5,000	5,000	5,000	5,000	5,000
531215	Fees, Licenses & Permits	29,061	28,396	34,000	30,000	34,000	34,000	34,000
531301	Vehicle Costs - Gas & Oil	57,932	70,514	119,000	114,000	119,000	119,000	119,000
531304	Vehicle Costs - R & M	89,876	63,667	73,000	73,000	73,000	73,000	73,000
531410	Telephone	1,081	1,082	7,000	2,000	7,000	7,000	7,000
531500	Printing	173	222	0	0	0	0	0
531701	Utilities	521,296	582,766	525,000	500,000	525,000	525,000	525,000
531800	Lease	4,105	453	10,000	10,000	10,000	10,000	10,000
543002	Dues & Subscriptions	0	0	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	4,050	5,316	8,000	8,000	8,000	8,000	8,000
605101	Maintenance Bldg & Facilities	10,783	15,197	20,000	16,000	20,000	20,000	20,000
605102	Maintenance Plant	140,894	152,368	170,000	175,000	170,000	170,000	170,000
605106	Maintenance Equipment	17,692	9,354	22,000	26,000	22,000	22,000	22,000
605110	Maint Grounds & Right of Way	0	0	2,000	2,000	2,000	2,000	2,000
	Total Operating and Contractual	994,070	1,027,145	1,103,000	1,089,000	1,103,000	1,103,000	1,103,000
	Capital Outlay:							
707500	Vehicles	37,507	0	41,000	41,000	220,000	44,500	44,500
707600	Machinery & Equipment	395,468	410,414	220,950	220,950	236,550	236,550	236,550
707700	Office Furniture & Fixtures	0	0	0	0	1,800	1,800	1,800
	Total Capital Outlay	432,975	410,414	261,950	261,950	458,350	282,850	282,850
	TOTAL DEPARTMENT	2,468,997	2,409,050	2,406,463	2,371,463	2,550,881	2,393,290	2,393,290

2019-2020 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Wastewater Collection	ORGANIZATION:	258102

APPROPRIATION SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	791,873	881,410	874,885	948,865	890,282	890,282	1.76%
Fringe Benefits	401,142	407,689	426,678	437,878	394,899	394,899	-7.49%
Operating/Contractual	343,764	438,374	353,000	390,000	353,000	353,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	214,842	207,513	299,000	374,860	616,700	616,700	106.25%
Total Appropriations	1,751,621	1,934,986	1,953,743	2,151,603	2,254,881	2,254,881	15.41%

PERSONNEL ROSTER

JOB CODE	TITLE	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490147	Salary - Maintenance Worker Senior	1	1	1	1	1	1	0.00%
490164	Salary - Supervisor WW Collection	1	1	1	1	1	1	0.00%
490166	Salary - Crew Supervisor WW Line	6	6	6	6	6	6	0.00%
490706	Salary - Maintenance Mechanic I	3	3	3	3	3	3	0.00%
490722	Salary - Pipe Layer	2	2	2	2	2	2	0.00%
490738	Salary - Equipment Operator III	3	3	3	3	3	3	0.00%
490746	Salary - Equipment Operator II	3	3	3	3	3	3	0.00%
490819	Salary - Equipment Operator I	1	1	1	1	1	1	0.00%
490820	Salary - Maintenance Worker	2	2	2	2	2	2	0.00%
	Total Positions	22	22	22	22	22	22	0.00%

2019-2020 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Wastewater Collection	ORGANIZATION:	258102

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	176,738	211,161	105,000	210,000	105,000	105,000	105,000
490147	Salary - Maintenance Worker Senior	18,277	10,634	27,123	12,123	26,333	26,859	26,859
490164	Salary - Supervisor WW Collection	48,003	49,151	50,432	50,432	50,432	51,441	51,441
490166	Salary - Crew Supervisor WW Line	263,766	270,212	277,222	277,222	277,223	282,766	282,766
490706	Salary - Maintenance Mechanic I	88,666	97,027	102,705	99,705	102,708	104,763	104,763
490722	Salary - Pipe Layer	26,915	53,568	58,156	58,156	58,156	59,320	59,320
490738	Salary - Equipment Operator III	92,248	94,010	99,239	99,239	99,241	101,225	101,225
490746	Salary - Equipment Operator II	48,619	66,476	87,234	87,234	87,234	88,980	88,980
490819	Salary - Equipment Operator I	23,740	13,421	26,333	26,333	26,333	26,860	26,860
490820	Salary - Maintenance Worker	4,901	13,750	41,421	38,421	42,224	43,068	43,068
	Total Salaries	791,873	881,410	874,865	948,865	874,884	890,282	890,282
	Fringe:							
510201	Fringe - Pension	254,823	212,166	191,329	210,329	156,956	159,719	159,719
510202	Fringe - Hospital	135,855	183,895	222,713	214,713	217,862	222,140	222,140
510206	Fringe - Medicare Insurance Tax	10,080	11,083	11,912	11,912	11,913	12,116	12,116
510207	Fringe - Life Insurance	384	545	924	924	924	924	924
	Total Fringe	401,142	407,689	426,678	437,878	387,675	394,899	394,899
	Operating and Contractual:							
520204	Uniforms	4,519	4,975	5,000	5,000	5,000	5,000	5,000
520500	Operating Supplies	21,428	19,774	23,000	25,000	23,000	23,000	23,000
520514	Small Tools	4,675	3,996	5,000	5,000	5,000	5,000	5,000
531800	Lease	0	23,580	0	42,000	0	0	0
605106	Maintenance Equipment	27,025	24,895	26,000	26,000	26,000	26,000	26,000
605117	Maintenance Mains	111,239	139,604	147,000	135,000	147,000	147,000	147,000
605123	Maintenance Pump Stations	174,678	162,439	147,000	152,000	147,000	147,000	147,000
646037	Emergency Relief	0	59,111	0	0	0	0	0
	Total Operating and Contractual	343,764	438,374	353,000	390,000	353,000	353,000	353,000
	Capital Outlay:							
707401	Wastewater Systems Additions	149,128	61,168	100,000	100,000	100,000	100,000	100,000
707405	Building Improvements	0	24,890	27,500	27,500	30,000	30,000	30,000
707500	Vehicles	29,481	96,716	83,000	158,860	475,000	385,000	385,000
707600	Machinery & Equipment	36,233	24,709	88,500	88,500	153,700	101,700	101,700
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	214,842	207,513	299,000	374,860	758,700	616,700	616,700
	TOTAL DEPARTMENT	1,751,621	1,934,986	1,953,743	2,151,603	2,374,269	2,254,881	2,254,881

2019-2020 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Environmental Services	ORGANIZATION:	258103

GOAL MISSION STATEMENT

To ensure compliance of environmental regulations mandated by State/Federal agencies (i.e. EPA, DEQ, DHHR). To enforce the City's environmental ordinances.

FUNCTION DESCRIPTION

The Environmental Services Department is responsible for:

1. Analysis of the City's drinking water.
2. Analysis of the City's wastewater discharge.
3. Administering pretreatment program.
4. Preparation of environmental reports for Utilities.

DEMAND PERFORMANCE INDICATORS

Description	2017-2018 Estimated	2018-2019 Estimated	2019-2020 Projected
Wastewater analysis	26,000	31,200	32,500
Drinking water analysis	2,750	3,300	3,450
Commercial Users Surveys	500	550	600
Pretreatment Inspections	25	50	75

2019-2020 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Environmental Services	ORGANIZATION:	258103

APPROPRIATION SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	233,535	241,207	252,495	252,495	260,780	260,780	3.28%
Fringe Benefits	133,752	123,933	121,367	121,367	114,091	114,091	-6.00%
Operating/Contractual	118,127	97,269	190,000	175,000	190,000	190,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	29,049	29,885	114,000	126,083	185,500	185,500	62.72%
Total Appropriations	514,463	492,294	677,862	674,945	750,371	750,371	10.70%

PERSONNEL ROSTER

JOB CODE	TITLE	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490232	Salary - Superintendent	1	1	1	1	1	1	0.00%
490239	Salary - Environmental Lab Supervisor	1	1	1	1	1	1	0.00%
490369	Salary - Environmental Tech I	2	2	2	2	2	2	0.00%
490378	Salary - Environmental Tech II	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
	Total Positions	6	6	6	6	6	6	0.00%

2019-2020 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Enviromental Services	ORGANIZATION:	258103

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	2,479	4,624	5,000	5,000	5,000	5,000	5,000
490232	Salary - Superintendent	54,066	55,359	56,801	56,801	59,093	60,275	60,275
490239	Salary - Enviromental Lab Supervisor	42,902	43,929	45,198	45,198	45,198	46,102	46,102
490369	Salary - Environmental Tech I	69,205	70,861	77,044	77,044	77,044	78,584	78,584
490378	Salary - Environmental Tech II	38,136	39,048	40,352	40,352	40,352	41,159	41,159
490618	Salary - Administrative Secretary	26,747	27,386	28,100	28,100	29,078	29,660	29,660
	Total Salaries	233,535	241,207	252,495	252,495	255,765	260,780	260,780
	Fringe:							
510201	Fringe - Pension	75,087	58,125	55,221	55,221	45,885	46,784	46,784
510202	Fringe - Hospital	55,397	62,437	62,232	62,232	62,232	63,273	63,273
510206	Fringe - Medicare Insurance Tax	3,138	3,199	3,662	3,662	3,710	3,782	3,782
510207	Fringe - Life Insurance	130	172	252	252	252	252	252
	Total Fringe	133,752	123,933	121,367	121,367	112,079	114,091	114,091
	Operating and Contractual:							
520105	Contract Labor	0	0	0	0	0	0	0
520204	Uniforms	1,665	1,660	2,000	2,000	2,000	2,000	2,000
520400	Office	2,900	2,979	5,000	5,000	5,000	5,000	5,000
520500	Operating Supplies	27,667	33,049	40,000	33,000	40,000	40,000	40,000
520503	Operating - Chemicals	38,295	28,100	36,000	36,000	36,000	36,000	36,000
531206	Services - Other	19,848	19,186	25,000	23,000	25,000	25,000	25,000
531301	Vehicle Costs - Gas & Oil	491	624	3,000	2,000	3,000	3,000	3,000
531304	Vehicle Costs - R & M	971	1,979	4,000	2,000	4,000	4,000	4,000
531410	Telephone	728	661	4,000	1,000	4,000	4,000	4,000
531500	Printing	254	0	5,000	5,000	5,000	5,000	5,000
543002	Dues & Subscriptions	1,354	1,600	2,000	2,000	2,000	2,000	2,000
543003	Travel & Training	2,469	1,461	3,000	3,000	3,000	3,000	3,000
543007	Enviromental Conference	0	0	51,000	51,000	51,000	51,000	51,000
605106	Maintenance Equipment	21,485	5,970	10,000	10,000	10,000	10,000	10,000
	Total Operating and Contractual	118,127	97,269	190,000	175,000	190,000	190,000	190,000
	Capital Outlay:							
707405	Building Improvements	0	0	114,000	114,000	150,000	150,000	150,000
707500	Vehicles	0	27,700	0	0	0	0	0
707600	Machinery & Equipment	27,201	0	0	12,083	35,500	35,500	35,500
707700	Office Furniture & Fixtures	1,848	2,185	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	29,049	29,885	114,000	126,083	185,500	185,500	185,500
	TOTAL DEPARTMENT	514,463	492,294	677,862	674,945	743,344	750,371	750,371

2019-2020 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Enviro Compliance	ORGANIZATION:	258104

GOAL MISSION STATEMENT

FUNCTION DESCRIPTION

DEMAND PERFORMANCE INDICATORS

Description	2017-2018 Estimated	2018-2019 Estimated	2019-2020 Projected

2019-2020 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Environmental Compliance	ORGANIZATION:	258104

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
520105	Operating and Contractual:							
	Contract Labor	0	0	0	0	0	0	0
520500	Operating Supplies	163,575	333,337	408,000	408,000	408,000	408,000	408,000
	Total Operating and Contractual	163,575	333,337	408,000	408,000	408,000	408,000	408,000
	Capital Outlay:							
707405	Building Improvements	6,500	0	0	0	0	0	0
	Total Capital Outlay	6,500	0	0	0	0	0	0
	TOTAL DEPARTMENT	170,075	333,337	408,000	408,000	408,000	408,000	408,000

2019-2020 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Utility Services	ORGANIZATION:	258900

GOAL MISSION STATEMENT

The City of Alexandria, Utility Service Department ensures that all Utility Department repair "cuts" are restored in a timely, efficient manner. The department handles all utility mapping and field locating resulting in a safe and productive gas, water and wastewater system.

The Utility Services Department also works in conjunction with the other city departments by making available for their use a trackhoe, backhoe, city wide welder and welding machine, and trencher, tractor/trailer (lowboy), and vaccum/jet unit.

FUNCTION DESCRIPTION

The City of Alexandria's Utility Services Department is responsible for:

1. Operating a utility cut repair crew to handle all "cuts" for the Utility Division.
2. Handling all utility line location duties for the Utility Division.
3. Maintaining maps and "as built" drawings along with updating them as needed for the Utility Division.
4. Developing a computer operated mapping system using Autocad Software and the city of Alexandria Base Map.
5. Working in conjunction with the City of Alexandria, SCADA System.
6. Maintaining and updating data pertaining the fire flows and the wellhead protection program as well as the maintenance records of the Gas Distribution and Water Distribution System.
7. Working in conjunction with other city departments with equipment use.
8. Providing the services of a certified city welder to Utility and Public Works Divisions.
9. Developing, implementing and operating a City-Wide geographical information system. (GIS)
10. Scanning City of Alexandria Project Plans to ensure a digital set plans.

DEMAND PERFORMANCE INDICATORS

Description	2017-2018 Estimated	2018-2019 Estimated	2019-2020 Projected
Call receive/LA One Call System	4,500	4,700	5,000
Utility Customers (Gas, Water, & Wastewater)	210	225	275
Availability Verification of Utilities	450	500	500
Welding Work Orders	340	350	375
Utility Map Information Requests	515	525	550
Computer Assisted Drawings	200	225	250

CITY OF ALEXANDRIA

2019-2020 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Utility Services	ORGANIZATION:	258900

APPROPRIATION SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	600,854	596,462	679,826	643,826	676,716	676,716	-0.46%
Fringe Benefits	343,424	295,272	334,268	314,268	310,110	310,110	-7.23%
Operating/Contractual	154,314	113,087	185,000	156,000	185,000	185,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	388,755	58,638	130,000	133,988	39,000	39,000	-70.00%
Total Appropriations	1,487,347	1,063,459	1,329,094	1,248,082	1,210,826	1,210,826	-8.80%

PERSONNEL ROSTER

JOB CODE	TITLE	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490127	Salary - Superintendent	1	1	1	1	1	1	0.00%
490147	Salary - Maintenance Worker Senior	2	2	2	2	2	2	0.00%
490163	Salary - Crew Supervisor Utility Service	2	2	2	2	2	2	0.00%
490316	Salary - Engineering Technician II	4	4	4	4	4	4	0.00%
490341	Salary - Engineering Technician III	1	1	1	1	1	1	0.00%
490347	Salary - Engineering Tech I	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490722	Salary - Pipe Layer	1	1	1	1	1	1	0.00%
490738	Salary - Equipment Operator III	1	1	1	1	1	1	0.00%
490746	Salary - Equipment Operator II	2	2	2	2	2	2	0.00%
490753	Salary - Welder	1	1	1	1	1	1	0.00%
490919	Salary - GIS Manager	1	1	1	1	1	1	0.00%
	Total Positions	18	18	18	18	18	18	0.00%

2019-2020 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Utility Services	ORGANIZATION:	258900

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	8,552	4,786	12,000	9,000	12,000	12,000	12,000
490127	Salary - Superintendent	64,689	66,237	67,962	67,962	67,962	69,321	69,321
490147	Salary - Maintenance Worker Senior	48,282	52,697	54,246	54,246	54,246	55,330	55,330
490163	Salary - Crew Supervisor Utility Service	82,860	82,364	88,462	88,462	88,462	90,231	90,231
490316	Salary - Engineering Technician II	124,023	121,656	134,323	134,323	132,952	135,612	135,612
490341	Salary - Engineering Technician III	40,867	41,845	42,936	42,936	37,032	37,773	37,773
490347	Salary - Engineering Tech I	0	0	30,472	13,472	25,891	26,409	26,409
490618	Salary - Administrative Secretary	33,537	34,339	35,233	35,233	35,233	35,938	35,938
490722	Salary - Pipe Layer	31,827	32,588	33,437	33,437	29,078	29,660	29,660
490738	Salary - Equipment Operator III	31,635	36,307	37,252	37,252	37,252	37,997	37,997
490746	Salary - Equipment Operator II	60,125	49,405	64,145	48,145	62,349	63,596	63,596
490753	Salary - Welder	30,558	29,268	33,238	33,238	33,238	33,903	33,903
490919	Salary - GIS Manager	43,899	44,950	46,120	46,120	47,986	48,946	48,946
	Total Salaries	600,854	596,462	679,826	643,826	663,681	676,716	676,716
	Fringe:							
510201	Fringe - Pension	193,201	143,222	148,676	142,676	119,066	121,401	121,401
510202	Fringe - Hospital	142,168	143,998	175,490	161,490	175,155	178,659	178,659
510206	Fringe - Medicare Insurance Tax	7,700	7,605	9,346	9,346	9,111	9,294	9,294
510207	Fringe - Life Insurance	355	447	756	756	756	756	756
	Total Fringe	343,424	295,272	334,268	314,268	304,088	310,110	310,110
	Operating and Contractual:							
520105	Contract Labor	0	0	0	0	0	0	0
520204	Uniforms	4,989	4,645	4,000	4,000	4,000	4,000	4,000
520400	Office	1,613	985	3,000	3,000	3,000	3,000	3,000
520500	Operating Supplies	21,702	14,255	25,000	20,000	25,000	25,000	25,000
520506	Operating Concrete & Asphalt	40,072	15,308	46,000	30,000	46,000	46,000	46,000
520507	Operating - Sand & Gravel	8,505	1,889	16,000	10,000	16,000	16,000	16,000
520514	Small Tools	3,529	1,309	4,000	4,000	4,000	4,000	4,000
520519	Operating Drafting & Survey	5,044	5,032	5,000	5,000	5,000	5,000	5,000
531301	Vehicle Costs - Gas & Oil	23,682	28,310	36,000	36,000	36,000	36,000	36,000
531304	Vehicle Costs - R & M	16,573	21,645	17,000	14,000	17,000	17,000	17,000
531410	Telephone	10,164	10,124	12,000	13,000	12,000	12,000	12,000
531500	Printing	89	154	0	0	0	0	0
531800	Lease	3,913	0	5,000	5,000	5,000	5,000	5,000
543002	Dues & Subscriptions	2,012	215	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	6,436	3,636	5,000	5,000	5,000	5,000	5,000
605106	Maintenance Equipment	5,991	5,580	6,000	6,000	6,000	6,000	6,000
	Total Operating and Contractual	154,314	113,087	185,000	156,000	185,000	185,000	185,000

2019-2020 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Utility Services	ORGANIZATION:	258900

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	5,000	5,000	5,000
707500	Vehicles	93,123	24,172	35,000	35,000	132,000	0	0
707600	Machinery & Equipment	295,632	34,466	95,000	98,988	259,000	34,000	34,000
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	388,755	58,638	130,000	133,988	396,000	39,000	39,000
	TOTAL DEPARTMENT	1,487,347	1,063,459	1,329,094	1,248,082	1,548,769	1,210,826	1,210,826
	TOTAL FUND	98,380,545	107,246,204	121,689,820	113,058,993	123,083,665	118,407,219	118,407,219

2019-2020 ANNUAL BUDGET

**UTILITY DEBT SERVICE
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Internal Services & Interfunds: Transfer to Debt Service	10,170,657	10,180,069	10,185,665	10,185,665	10,194,948	10,194,948	10,194,948
	Total Revenues	10,170,657	10,180,069	10,185,665	10,185,665	10,194,948	10,194,948	10,194,948

2019-2020 ANNUAL BUDGET

DIVISION: N/A	N/A
DEPARTMENT: Utility Debt Service	210500

UTILITY DEBT SERVICE FUND

DEPARTMENTAL BUDGET

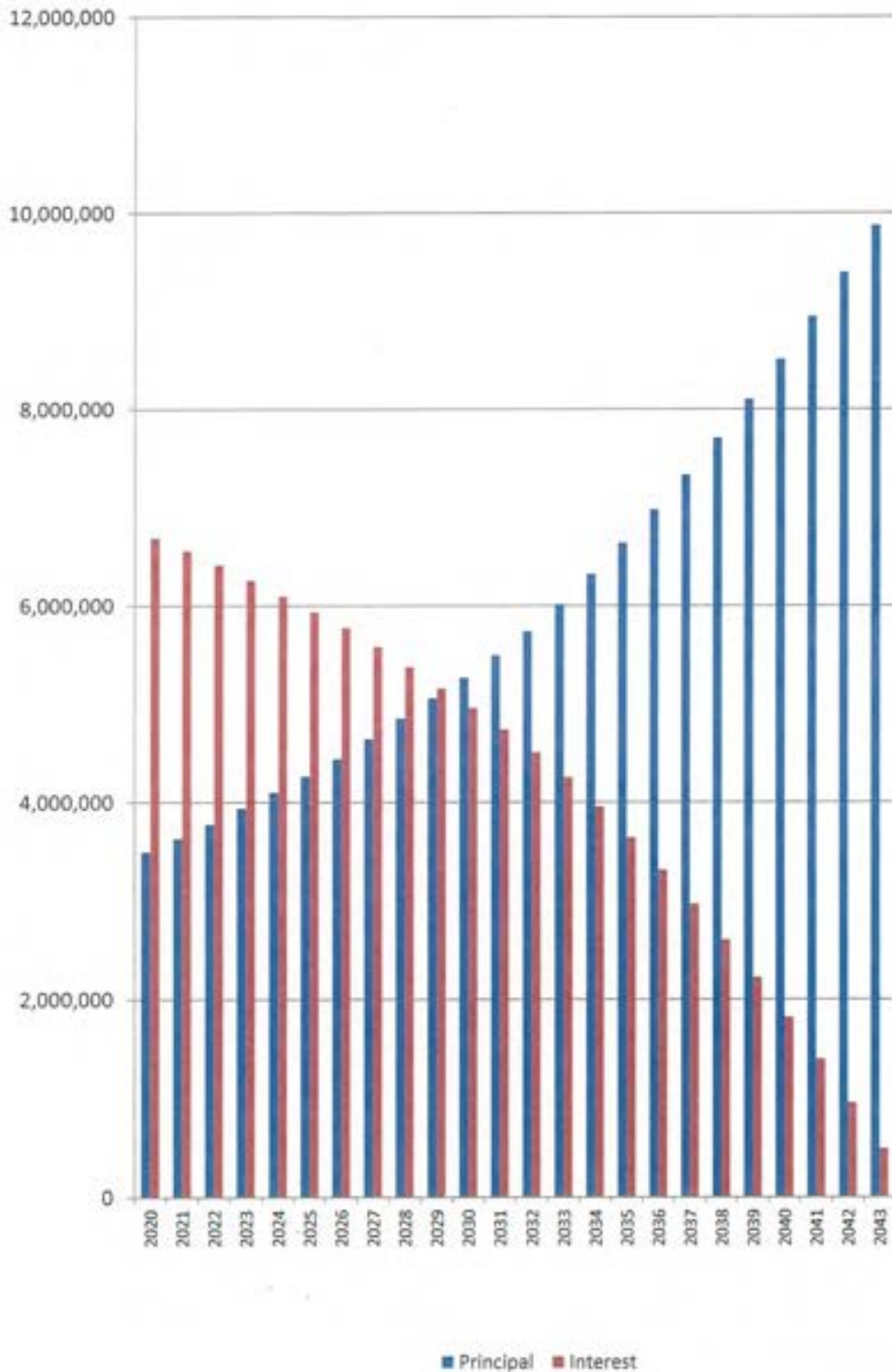
CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
800003	Operating and Contractual: Paying Agent Fees	11,000	11,000	11,000	11,000	11,000	11,000	11,000
	Total Operating & Contractual	11,000	11,000	11,000	11,000	11,000	11,000	11,000
	Other:							
800001	Interest - 2010 DHH Loan	87,527	82,214	76,761	76,761	71,173	71,173	71,173
800001	Interest - 2011 DHH Loan	131,583	125,270	118,749	118,749	112,021	112,021	112,021
800001	Interest - 2012A DHH Loan	58,650	55,856	52,958	52,958	49,956	49,956	49,956
800001	Interest - 2012B DEQ Loan	35,207	33,155	31,084	31,084	28,994	28,994	28,994
800001	Interest - 2013A Refunding Bonds	340,150	313,450	276,450	276,450	237,850	237,850	237,850
800001	Interest - 2013B Refunding Bonds	394,033	363,717	327,381	327,381	283,073	283,073	283,073
800001	Interest - 2013A Revenue Bonds	4,662,244	4,662,244	4,662,244	4,662,244	4,662,244	4,662,244	4,662,244
800001	Interest - 2014 Revenue Bonds	1,271,263	1,264,163	1,255,038	1,255,038	1,243,637	1,243,637	1,243,637
800002	Principal - 2010 DHH Loan	154,000	158,000	162,000	162,000	166,000	166,000	166,000
800002	Principal - 2011 DHH Loan	183,000	189,000	195,000	195,000	202,000	202,000	202,000
800002	Principal - 2012A DHH Loan	81,000	84,000	87,000	87,000	90,000	90,000	90,000
800002	Principal - 2012B DEQ Loan	216,000	218,000	220,000	220,000	222,000	222,000	222,000
800002	Principal - 2013A Refunding Bonds	890,000	925,000	965,000	965,000	995,000	995,000	995,000
800002	Principal - 2013B Refunding Bonds	1,300,000	1,330,000	1,365,000	1,365,000	1,415,000	1,415,000	1,415,000
800002	Principal - 2013A Revenue Bonds	0	0	0	0	0	0	0
800002	Principal - 2014 Revenue Bonds	355,000	365,000	380,000	380,000	405,000	405,000	405,000
	Total Other	10,159,657	10,169,069	10,174,665	10,174,665	10,183,948	10,183,948	10,183,948
	TOTAL FUND	10,170,657	10,180,069	10,185,665	10,185,665	10,194,948	10,194,948	10,194,948

**AMORTIZATION SCHEDULE OF DEBT SERVICE PAYMENTS
UTILITY DEBT SERVICE SCHEDULE**

REVENUE BONDS

FYE	2010 DHH	2011 DHH	2012A DHH	2012B DEQ	2013A Ref	2013B Ref	2013A URB	2014 URB	Total
2020	237,173	314,021	139,956	250,994	1,232,850	1,698,073	4,662,244	1,648,637	10,183,948
2021	235,447	314,053	139,851	250,885	1,233,100	1,698,605	4,662,244	1,656,487	10,190,672
2022	233,581	313,842	140,643	250,757	1,230,850	1,701,807	4,662,244	1,661,613	10,195,337
2023	231,579	314,390	140,296	250,610	1,231,100	1,704,632	4,662,244	1,664,363	10,199,214
2024	230,437	314,662	139,846	250,444	613,600	1,076,628	5,617,244	1,955,563	10,198,424
2025	228,124	313,658	140,293	250,259			7,309,044	1,959,363	10,200,741
2026	226,673	314,413	139,601	251,055			7,326,644	1,956,763	10,215,149
2027	224,049	313,857	139,806	250,823			7,331,144	1,962,963	10,222,642
2028	222,287	314,025	139,873	250,571			7,338,394	1,962,563	10,227,713
2029	220,352	313,882	140,802	250,301			7,332,894	1,960,763	10,218,994
2030	217,245	314,429	140,559	251,011			7,339,344	1,962,563	10,225,151
2031		314,631	140,177	250,693			7,564,631	1,967,813	10,237,945
2032		314,488	139,657	250,356			7,569,475	1,970,313	10,244,289
2033							8,296,950	1,970,063	10,267,013
2034							8,304,450	1,972,063	10,276,513
2035							8,312,176	1,971,063	10,283,239
2036							8,317,138	1,972,063	10,289,201
2037							8,323,750	1,974,813	10,296,563
2038							8,331,288	1,979,063	10,310,351
2039							8,339,000	1,984,563	10,323,563
2040							8,347,500	1,981,063	10,328,563
2041							8,359,250	1,982,925	10,342,175
2042							8,368,250	1,980,987	10,349,237
2043							8,373,750	1,990,250	10,364,000
2044									
Total	2,506,947	4,084,351	1,821,360	3,258,759	5,641,500	7,679,745	175,051,292	46,048,683	246,192,637
% of Total	1.02%	1.66%	0.74%	1.32%	2.25%	3.20%	71.10%	18.70%	100.00%

**2019-2020 ANNUAL BUDGET
UTILITY DEBT SERVICE PAYMENTS
AMORTIZATION SCHEDULE**



2019-2020 ANNUAL BUDGET

**SANITATION FUND
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Charges for Services:							
344201	Charges - Collection Fees	3,598,523	3,655,232	4,072,076	3,986,438	3,700,000	3,850,000	3,850,000
344202	Charges - Disposal Fees	1,106,889	1,084,682	1,100,000	1,400,000	1,650,000	1,650,000	1,650,000
344203	Charges - Garbage Bags	58,968	62,104	53,000	58,000	53,000	53,000	53,000
	Total Charges for Services	4,764,380	4,802,018	5,225,076	5,444,438	5,403,000	5,553,000	5,553,000
	Intergovernmental:							
333480	Federal - FEMA Recovery	0	0	0	0	0	0	0
	Total Intergovernmental	0	0	0	0	0	0	0
	Internal Services/Interfunds:							
388101	Transfers - General Fund	0	0	0	0	0	146,000	146,000
	Total Internal Services/Interfunds	0	0	0	0	0	146,000	146,000
	Investment Income:							
367101	Interest Revenue	14,072	13,317	0	10,000	0	0	0
	Total Investment Income	14,072	13,317	0	10,000	0	0	0
	Other:							
388200	Other - Sale of Fixed Assets	23,239	0	0	0	0	0	0
399000	Miscellaneous Revenue	16,520	900	0	0	0	0	0
399999	Use of Prior Year Revenues	0	0	0	0	0	0	0
	Total Other	39,759	900	0	0	0	0	0
	TOTAL REVENUES	4,818,211	4,816,235	5,225,076	5,454,438	5,403,000	5,699,000	5,699,000

2019-2020 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	402
DEPARTMENT:	Sanitation	ORGANIZATION:	043001

GOAL MISSION STATEMENT

To thoroughly clean all streets of garbage and trash. Also garbage will be picked up in the alleyways on some routes. To provide some pickup at the door for the elderly and the disabled. To offer the city of Alexandria residents the best service at the minimum cost. To attain a better pickup and disposal system and a better recording system of daily operating and maintenance procedures.

FUNCTION DESCRIPTION

The Sanitation Department is responsible for the collection of refuse (garbage) and class 3 debris, (limbs and bulky items), from the city residences and some commercial customers and delivery to the dump site. Refuse (garbage) is collected from each customer twice a week. However, holidays may effect the twice a week pickup. On each Wednesday small piles of trash will be picked up except for the weeks with holidays. We also furnish man power and equipment to other city departments removal of debris and garbage.

DEMAND PERFORMANCE INDICATORS

Description	2017-2018 Estimated	2018-2019 Estimated	2019-2020 Projected
Numbers of routes collected	9	10	10
Number of customers collected	16,784	17,200	17,400
Commercial	395	400	420
Reduced residential	3,690	4,000	4,050
Amount of class 3 debris collected	13,712	13,800	14,000
Amount of garbage collected	17,172	17,300	17,500

2019-2020 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	402
DEPARTMENT:	Sanitation	ORGANIZATION:	043001

APPROPRIATION SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	1,249,059	1,199,112	1,504,552	1,328,552	1,525,303	1,525,303	1.38%
Fringe Benefits	676,258	567,711	740,945	675,945	700,943	700,943	-5.40%
Operating/Contractual	1,748,990	1,806,230	1,651,000	2,214,000	2,201,000	2,201,000	33.31%
Other	1,010,684	1,026,000	1,032,000	897,000	909,000	909,000	-11.92%
Capital Outlay	448,424	181,057	296,579	338,941	362,754	362,754	22.31%
Total Appropriations	5,133,415	4,780,110	5,225,076	5,454,438	5,699,000	5,699,000	9.07%

PERSONNEL ROSTER

JOB CODE	TITLE	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490111	Salary - Superintendent - Sanitation	1	1	1	1	1	1	0.00%
490142	Salary - Crew Supervisor Sanitation	3	3	3	3	3	3	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490738	Salary - Equipment Operator III	7	7	7	7	7	7	0.00%
490746	Salary - Equipment Operator II	10	10	10	10	10	10	0.00%
490819	Salary - Equipment Operator I	8	8	8	8	8	8	0.00%
490827	Salary - Refuse Collector	20	20	20	20	20	20	0.00%
	Total Positions	50	50	50	50	50	50	0.00%

2019-2020 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	402
DEPARTMENT:	Sanitation	ORGANIZATION:	043001

SANITATION FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
Salaries:								
450001	Overtime	138,168	113,276	120,000	115,000	120,000	120,000	120,000
490111	Salary - Superintendent - Sanitation	51,363	52,592	53,962	53,962	53,962	55,041	55,041
490142	Salary - Crew Supervisor Sanitation	128,724	115,232	119,523	119,523	119,523	121,914	121,914
490618	Salary - Administrative Secretary	16,922	27,386	28,100	28,100	29,078	29,660	29,660
490738	Salary - Equipment Operator III	163,454	167,616	223,062	197,062	226,223	230,746	230,746
490746	Salary - Equipment Operator II	272,162	252,647	297,858	270,858	297,856	303,816	303,816
490819	Salary - Equipment Operator I	82,695	103,088	210,664	165,664	210,664	214,880	214,880
490827	Salary - Refuse Collector	395,571	367,275	451,383	378,383	440,440	449,246	449,246
	Total Salaries	1,249,059	1,199,112	1,504,552	1,328,552	1,497,746	1,525,303	1,525,303
Fringe:								
510201	Fringe - Pension	393,987	287,550	329,040	309,040	268,702	273,640	273,640
510202	Fringe - Hospital	265,726	264,037	389,976	344,976	397,270	405,119	405,119
510206	Fringe - Medicare Insurance Tax	15,844	14,941	19,829	19,829	19,733	20,084	20,084
510207	Fringe - Life Insurance	901	1,183	2,100	2,100	2,100	2,100	2,100
	Total Fringe	676,258	567,711	740,945	675,945	687,805	700,943	700,943
Operating & Contractual								
520105	Contract Labor	89,287	115,297	20,000	125,000	20,000	20,000	20,000
520204	Uniforms	11,988	11,883	12,000	12,000	12,000	12,000	12,000
520400	Office	760	143	1,000	1,000	1,000	1,000	1,000
520500	Operating Supplies	18,133	20,164	22,000	22,000	22,000	22,000	22,000
520508	Operating - Garbage Bags	57,187	59,042	59,000	59,000	59,000	59,000	59,000
531212	Disposal Costs	1,119,055	1,088,066	1,100,000	1,400,000	1,650,000	1,650,000	1,650,000
531301	Vehicle Costs - Gas & Oil	130,062	149,456	178,000	186,000	178,000	178,000	178,000
531304	Vehicle Costs - R & M	317,421	357,174	250,000	400,000	250,000	250,000	250,000
531410	Telephone	3,934	3,793	4,000	4,000	4,000	4,000	4,000
531500	Printing	27	95	0	0	0	0	0
543003	Travel & Training	200	907	3,000	3,000	3,000	3,000	3,000
543017	Plaques & Awards	461	0	1,000	1,000	1,000	1,000	1,000
605106	Maintenance Equipment	465	110	1,000	1,000	1,000	1,000	1,000
	Total Operating & Contractual	1,748,990	1,806,230	1,651,000	2,214,000	2,201,000	2,201,000	2,201,000
Other:								
543001	Bad Debt	12,000	12,000	12,000	12,000	12,000	12,000	12,000
646101	Transfer to General Fund	699,860	700,000	700,000	535,000	535,000	535,000	535,000
646551	Transfer to Risk Management Fund	168,000	183,000	189,000	194,000	206,000	206,000	206,000
647401	Cost Allocation - Utility System Fund	130,824	131,000	131,000	156,000	156,000	156,000	156,000
	Total Other	1,010,684	1,026,000	1,032,000	897,000	909,000	909,000	909,000

2019-2020 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	402
DEPARTMENT:	Sanitation	ORGANIZATION:	043001

SANITATION FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Capital Outlay:							
707102	Landfill Closure	0	0	0	0	0	0	0
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	408,481	147,038	293,712	336,074	761,905	350,000	350,000
707600	Machinery & Equipment	39,218	32,267	0	0	6,600	6,600	6,600
707700	Office Furniture & Fixtures	725	1,752	2,867	2,867	6,394	6,154	6,154
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	448,424	181,057	296,579	338,941	774,899	362,754	362,754
	TOTAL FUND	5,133,415	4,780,110	5,225,076	5,454,438	6,070,450	5,699,000	5,699,000

2019-2020 ANNUAL BUDGET

ZOOLOGICAL PARK FUND

REVENUE DETAIL

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
311101	Taxes:							
	Taxes - Ad Valorem	1,191,243	1,207,372	1,195,000	1,195,000	1,195,000	1,195,000	1,195,000
	Total Taxes	1,191,243	1,207,372	1,195,000	1,195,000	1,195,000	1,195,000	1,195,000
388101	Internal Services/Interfunds:							
	Transfer from General Fund	1,028,055	1,660,000	1,612,298	1,757,435	1,612,298	1,591,000	1,591,000
	Total Internal Services/Interfunds	1,028,055	1,660,000	1,612,298	1,757,435	1,612,298	1,591,000	1,591,000
344701	Charges for Services:							
	Charges - Zoological Park	583,209	504,333	528,000	543,000	528,000	528,000	528,000
	Total Charges for Services	583,209	504,333	528,000	543,000	528,000	528,000	528,000
367101	Investment Income:							
	Interest - Investments	9,505	12,232	0	10,000	0	0	0
	Total Investment Income	9,505	12,232	0	10,000	0	0	0
388200	Other:							
399503	Other - Sale of Fixed Assets	(5,418)	1,264	0	0	0	0	0
	Contribution from FOTAZ	11,897	0	0	0	0	0	0
	Total Other	6,479	1,264	0	0	0	0	0
	TOTAL REVENUES	2,818,491	3,385,201	3,335,298	3,505,435	3,335,298	3,314,000	3,314,000

2019-2020 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	403
DEPARTMENT:	Zoological Park	ORGANIZATION:	044300

GOAL MISSION STATEMENT

"To promote the understand conservation of the natural world in which we live." In doing so we strive to:

1. Provide the citizens of Alexandria and Central Louisiana with recreational and educational experiences while viewing an organized collection of animals.
2. Increase services to our community by development of new educational programs and to continue with the conservation of endangered species.
3. Develop research projects in cooperation with other agencies such as colleges and universities.
4. Increase attendance through the implementation of Phase I of the Zoo's Master Plan, thereby insuring revenue and providing better living conditions for our Zoo animals.
5. Maintain standards set forth by USDA and the American Zoo and Aquarium Association for animal husbandry, thereby insuring our accreditation by AZA.

FUNCTION DESCRIPTION

The Alexandria Zoo:

1. Serves as a community recreational facility as well as being the largest family oriented, educational tourist attraction in Central Louisiana with close to 200,000 visitors annually.
2. Serves as an educational source for thousands of school children from Rapides and the surrounding parishes. Educational programs research approximately 20,000 children and adults each year. Volunteers assist staff.
3. Actively participates conservation program for endangered and threatened wildlife, including Species Survival Plan programs nationally for Sumatran tigers, Andean condors, white-handed gibbons, maned wolf, red wolf, and jaguars.
4. Maintains 30 species of mammals, 65 species of birds, 15 species of reptiles, 10 species of fish, for a total of approximately 500 animals. Approximately 20 species exhibited at our zoo endangered or threatened species.
5. Actively promotes the appreciation and preservation of native as well as exotic wildlife.
6. Promotes cultural enrichment through special events such as concerts and other forms of entertainment in the zoo.
7. Strives to increase revenue and attendance through special events such as Zoo Boo and Holiday Light Safari.
8. Contributes to economic development since it draws a large out-of-town audience.

DEMAND PERFORMANCE INDICATORS

Description	2017-2018 Estimated	2018-2019 Estimated	2019-2020 Projected
Special Events	12	12	12
Animals Cared For Daily	650	650	650
Health/Other Records Maintained	650	650	650
Buildings Maintained	25	26	27
Grounds (acres) Maintained	33	33	33
Walk maintained (miles)	4.5	4.5	4.5
Parking Lot (# Spaces) Maintained	292	292	292
Annual Visitors	165,000	165,000	165,000
Education Program Offered	300	300	300

CITY OF ALEXANDRIA

2019-2020 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	403
DEPARTMENT:	Zoological Park	ORGANIZATION:	044300

APPROPRIATION SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	568,089	692,120	713,539	773,539	738,903	738,903	3.55%
Fringe Benefits	300,056	296,042	330,648	335,648	303,252	303,252	-8.29%
Operating/Contractual	949,958	1,109,367	904,000	987,000	904,000	904,000	0.00%
Other	1,179,816	1,179,980	1,180,000	1,185,000	1,185,000	1,185,000	0.42%
Capital Outlay	79,708	27,407	207,111	224,248	182,845	182,845	-11.72%
Total Appropriations	3,078,637	3,304,916	3,335,298	3,505,435	3,314,000	3,314,000	-0.64%

PERSONNEL ROSTER

JOB CODE	TITLE	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490115	Salary - Zoo Director	1	1	1	1	1	1	0.00%
490154	Salary - Supervisor Zoo Facilities Maint	1	1	1	1	1	1	0.00%
490157	Salary - Veterinarin	1	1	1	1	1	1	0.00%
490174	Salary - Zoo Media Specialist	1	1	1	1	1	1	0.00%
490222	Salary - Zoo Curator - Education	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490624	Salary - Inventory Coordinator	1	1	1	1	1	1	0.00%
490646	Salary - Customer Services Rep	1	1	1	1	1	1	0.00%
490822	Salary - Trades Worker	1	1	1	1	1	1	0.00%
490845	Salary - Zoo Curator - Health	1	1	1	1	1	1	0.00%
490846	Salary - Zoo Curator - General	1	1	1	1	1	1	0.00%
490846	Salary - Zoo Keeper I	2	2	2	2	2	2	0.00%
490849	Salary - Security Officer	1	1	1	1	1	1	0.00%
490860	Salary - Zoo Keeper II	5	5	5	5	5	5	0.00%
	Total Positions	19	19	19	19	19	19	0.00%

2019-2020 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	403
DEPARTMENT:	Zoological Park	ORGANIZATION:	044300

ZOO FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	64,870	111,575	35,000	120,000	35,000	35,000	35,000
490115	Salary - Zoo Director	56,607	57,961	59,471	59,471	61,859	63,098	63,098
490154	Salary - Supervisor Zoo Facilities Maint	31,783	45,071	46,245	46,245	46,245	47,170	47,170
490157	Salary - Veterinarin	35,853	70,702	72,544	72,544	72,544	73,995	73,995
490174	Salary - Zoo Media Specialist	36,911	37,794	40,352	40,352	40,352	41,159	41,159
490222	Salary - Zoo Curator - Education	19,700	34,488	41,746	37,746	41,746	42,581	42,581
490618	Salary - Administrative Secretary	25,458	26,068	26,747	20,747	29,078	29,660	29,660
490624	Salary - Inventory Coordinator	24,030	30,116	30,901	30,901	34,632	35,325	35,325
490646	Salary - Customer Services Rep	23,022	5,856	21,830	21,830	24,939	25,438	25,438
490622	Salary - Trades Worker	9,949	27,726	28,558	28,558	28,558	29,129	29,129
490645	Salary - Zoo Curator - Health	36,547	37,762	41,746	41,746	41,746	42,581	42,581
490646	Salary - Zoo Curator - General	43,441	44,310	45,639	45,639	45,639	46,552	46,552
490648	Salary - Zoo Keeper I	31,778	29,453	52,666	41,666	52,665	53,719	53,719
490649	Salary - Security Officer	12,460	20,793	21,424	21,424	21,424	21,852	21,852
490860	Salary - Zoo Keeper II	116,680	112,445	148,670	144,670	148,671	151,646	151,646
	Total Salaries	569,089	692,120	713,539	773,539	725,098	738,903	738,903
	Fringe:							
510201	Fringe - Pension	182,266	165,191	156,050	171,050	130,083	132,559	132,559
510202	Fringe - Hospital	109,833	120,830	163,451	153,451	166,157	159,182	159,182
510206	Fringe - Medicare Insurance Tax	7,648	9,573	10,349	10,349	10,517	10,713	10,713
510207	Fringe - Life Insurance	309	448	798	798	798	798	798
	Total Fringe	300,056	296,042	330,648	335,648	297,555	303,252	303,252
	Operating & Contractual:							
520105	Contract Labor	103,738	66,275	5,000	5,000	5,000	5,000	5,000
520204	Uniforms	4,203	4,411	6,000	6,000	6,000	6,000	6,000
520500	Operating Supplies	77,770	89,287	80,000	80,000	80,000	80,000	80,000
520502	Operating - Cleaner	4,970	4,974	5,000	5,000	5,000	5,000	5,000
520504	Operating - Animal Food	112,222	114,452	115,000	130,000	115,000	115,000	115,000
520514	Small Tools	4,855	4,231	5,000	5,000	5,000	5,000	5,000
520515	Operating Medical	27,774	41,222	18,000	28,000	18,000	18,000	18,000
531103	Professional Fees - Veterinarian	41,961	1,531	25,000	10,000	25,000	25,000	25,000
531209	Services - Bank Charges	11,455	10,927	10,000	10,000	10,000	10,000	10,000
531215	Fees, Licenses, Permits	7,987	2,315	3,000	3,000	3,000	3,000	3,000
531301	Vehicle Costs - Gas & Oil	2,472	3,582	7,000	6,000	7,000	7,000	7,000
531304	Vehicle Costs - R & M	7,194	9,228	7,000	8,000	7,000	7,000	7,000
531410	Telephone	4,420	5,752	8,000	8,000	8,000	8,000	8,000
531500	Printing	6,874	6,055	6,000	6,000	6,000	6,000	6,000
531701	Utilities	372,646	588,793	470,000	520,000	470,000	470,000	470,000
531900	Advertising	8,801	12,223	12,000	12,000	12,000	12,000	12,000
543000	Miscellaneous	0	974	1,000	1,000	1,000	1,000	1,000
543002	Dues & Subscriptions	9,332	10,910	9,000	9,000	9,000	9,000	9,000
543003	Travel & Training	2,801	2,217	3,000	3,000	3,000	3,000	3,000
605101	Maintenance Bldg & Facilities	107,938	105,761	75,000	100,000	75,000	75,000	75,000
605106	Maintenance Equipment	18,573	11,567	20,000	18,000	20,000	20,000	20,000
605120	Intern Sponsorship Program	0	0	4,000	4,000	4,000	4,000	4,000
605127	Special Events	12,182	12,680	10,000	10,000	10,000	10,000	10,000
	Total Operating & Contractual	949,988	1,109,367	904,000	987,000	904,000	904,000	904,000

2019-2020 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	403
DEPARTMENT:	Zoological Park	ORGANIZATION:	044300

ZOO FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
647101	Other:							
	Cost Allocation - General Fund	1,179,816	1,179,980	1,180,000	1,185,000	1,185,000	1,185,000	1,185,000
	Total Other	1,179,816	1,179,980	1,180,000	1,185,000	1,185,000	1,185,000	1,185,000
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	48,000	48,000	48,000
707500	Vehicles	0	0	20,946	20,946	0	0	0
707600	Machinery & Equipment	79,708	23,414	135,998	147,299	121,657	121,657	121,657
707700	Office Furniture & Fixtures	0	3,993	50,167	56,003	13,145	13,188	13,188
707702	Computer Software	0	0	0	0	0	0	0
707900	Animals	0	0	0	0	0	0	0
	Total Capital Outlay	79,708	27,407	207,111	224,248	182,802	182,845	182,845
	TOTAL DEPARTMENT	3,078,637	3,304,916	3,335,298	3,505,435	3,294,455	3,314,000	3,314,000

2019-2020 ANNUAL BUDGET

**GOLF COURSE FUND
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
388101	Internal Services/Interfunds: Transfer from General Fund	232,000	275,000	239,000	226,000	239,000	301,000	301,000
	Total Internal Services/Interfunds	232,000	275,000	239,000	226,000	239,000	301,000	301,000
367101	Investment Income: Interest - Investments	2,281	3,125	0	0	0	0	0
	Total Investment Income	2,281	3,125	0	0	0	0	0
	Total Charges for Services							
344751	Charges - Tournament Fees	66,051	60,365	62,000	65,000	62,000	62,000	62,000
344752	Charges - Green Fees	323,517	335,497	315,000	335,000	315,000	315,000	315,000
344753	Charges - Cart Rental	171,222	166,008	171,000	169,000	171,000	171,000	171,000
344754	Charges - Range	37,542	42,733	38,000	40,000	38,000	38,000	38,000
344755	Charges - Restaurant	926	701	3,000	3,000	3,000	3,000	3,000
	Total Charges for Services	599,258	605,304	589,000	612,000	589,000	589,000	589,000
	TOTAL REVENUES	833,539	883,429	828,000	638,000	828,000	890,000	890,000

2019-2020 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	404
DEPARTMENT:	Golf Course Maint	ORGANIZATION:	045900

GOAL MISSION STATEMENT

To properly maintain the City's golf course.

FUNCTION DESCRIPTION

The Golf Course Maintenance Department is a service organization that performs maintenance on the City's golf course, including grounds, clubhouse, and the like.

DEMAND PERFORMANCE INDICATORS

Description	2017-2018 Estimated	2018-2019 Estimated	2019-2020 Projected

2019-2020 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	404
DEPARTMENT:	Golf Course Maintenance	ORGANIZATION:	045900

APPROPRIATION SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	0	0	0	0	0	0	0.00%
Fringe Benefits	0	0	0	0	0	0	0.00%
Operating/Contractual	537,855	570,898	608,000	618,000	632,000	632,000	3.95%
Other	28,263	28,000	28,000	28,000	26,000	26,000	0.00%
Capital Outlay	0	7,110	0	0	0	0	0.00%
Total Appropriations	564,118	604,008	634,000	644,000	658,000	658,000	3.79%

PERSONNEL ROSTER

JOB CODE	TITLE	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	

2019-2020 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	404
DEPARTMENT:	Golf Course Maintenance	ORGANIZATION:	045900

GOLF COURSE FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Operating & Contractual:							
520102	Maintenance Expense	242,037	286,947	273,000	286,000	313,000	313,000	313,000
520105	Contract Labor	0	0	0	0	0	0	0
520204	Uniforms	902	1,020	1,000	1,000	2,000	2,000	2,000
520500	Operating Supplies	17,464	6,644	8,000	8,000	10,000	10,000	10,000
520503	Operating Chemicals	57,708	54,153	55,000	65,000	50,000	50,000	50,000
520507	Operating Sand & Gravel	7,209	5,814	6,000	6,000	6,000	6,000	6,000
531111	Golf Course Management Fee	61,413	61,413	67,000	67,000	67,000	67,000	67,000
531209	Services - Bank Charges	11,018	12,521	10,000	10,000	10,000	10,000	10,000
531301	Vehicle Costs - Gas & Oil	8,373	11,283	14,000	14,000	12,000	12,000	12,000
531410	Telephone	2,244	1,853	4,000	3,000	3,000	3,000	3,000
531500	Printing	821	835	0	0	0	0	0
531601	Insurance Premiums/ Fees Gen Lia	0	0	6,000	6,000	0	0	0
531701	Utilities	28,319	22,528	35,000	29,000	40,000	40,000	40,000
531900	Advertising	315	10	2,000	2,000	4,000	4,000	4,000
543002	Dues & Subscriptions	1,742	3,098	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	718	1,621	1,000	1,000	1,000	1,000	1,000
605101	Maintenance Bldg & Facilities	897	565	1,000	1,000	2,000	2,000	2,000
605106	Maintenance Equipment	22,353	23,503	28,000	32,000	25,000	25,000	25,000
605112	Maintenance of Golf Course	7,111	10,189	19,000	12,000	9,000	9,000	9,000
646030	Lease Obligation	67,211	66,901	72,000	69,000	72,000	72,000	72,000
969000	Contingencies	0	0	5,000	5,000	5,000	5,000	5,000
	Total Operating & Contractual	537,855	570,698	608,000	618,000	632,000	632,000	632,000
	Other:							
647101	Cost Allocation - General Fund	26,263	26,000	26,000	26,000	26,000	26,000	26,000
	Total Other	26,263	26,000	26,000	26,000	26,000	26,000	26,000
	Capital Outlay:							
707600	Machinery & Equipment	0	7,110	0	0	0	0	0
707700	Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	7,110	0	0	0	0	0
	TOTAL DEPARTMENT	564,118	604,008	634,000	644,000	658,000	658,000	658,000

2019-2020 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	404
DEPARTMENT:	Club House Maint	ORGANIZATION:	045901

GOAL MISSION STATEMENT

To operate and maintain the clubhouse at the City's golf course.

FUNCTION DESCRIPTION

DEMAND PERFORMANCE INDICATORS

Description	2017-2018 Estimated	2018-2019 Estimated	2019-2020 Projected

2019-2020 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	404
DEPARTMENT:	Club House Maintenance	ORGANIZATION:	045901

APPROPRIATION SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	0	0	0	0	0	0	0.00%
Fringe Benefits	0	0	0	0	0	0	0.00%
Operating/Contractual	185,333	202,085	184,000	184,000	222,000	222,000	20.65%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	10,000	10,000	10,000	10,000	0.00%
Total Appropriations	185,333	202,085	194,000	194,000	232,000	232,000	19.59%

PERSONNEL ROSTER

JOB CODE	TITLE	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	

2019-2020 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	404
DEPARTMENT:	Club House Maintenance	ORGANIZATION:	045901

GOLF COURSE FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2018-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Operating & Contractual:							
520102	Maintenance Expense	159,549	179,876	165,000	165,000	200,000	200,000	200,000
520400	Office	2,670	4,686	2,000	2,000	5,000	5,000	5,000
520500	Operating Supplies	16,976	8,166	9,000	9,000	9,000	9,000	9,000
543002	Dues & Subscriptions	35	0	1,000	1,000	1,000	1,000	1,000
605101	Maintenance Bldg & Facilities	3,717	3,067	3,000	3,000	3,000	3,000	3,000
605106	Maintenance Equipment	2,386	3,815	3,000	3,000	3,000	3,000	3,000
605128	Maintenance Range Ball Facility	0	2,475	1,000	1,000	1,000	1,000	1,000
	Total Operating & Contractual	185,333	202,085	184,000	184,000	222,000	222,000	222,000
	Capital Outlay:							
707600	Machinery & Equipment	0	0	10,000	10,000	10,000	10,000	10,000
707700	Furniture & Fixtures	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	10,000	10,000	10,000	10,000	10,000
	TOTAL DEPARTMENT	185,333	202,085	194,000	194,000	232,000	232,000	232,000
	TOTAL FUND	749,451	806,093	826,000	838,000	890,000	890,000	890,000

2019-2020 ANNUAL BUDGET

**MUNICIPAL TRANSIT FUND
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Charges for Services:							
344401	Charges - Lower Third/McArthur	42,477	43,254	44,000	44,000	44,000	44,000	44,000
344402	Charges - Broadway/Meadow	42,880	42,779	42,000	42,000	42,000	42,000	42,000
344403	Charges - Willow Glen	41,161	38,591	42,000	38,000	38,000	38,000	38,000
344404	Charges - Pineville	59,997	58,975	66,000	60,000	60,000	60,000	60,000
344405	Charges - Elliott/Cabrini	33,491	32,862	36,000	32,000	32,000	32,000	32,000
344406	Charges - Mall/Kmart	46,444	43,994	48,000	46,000	46,000	46,000	46,000
344407	Charges - England Authority	34,291	33,781	40,000	40,000	40,000	40,000	40,000
344408	Charges - Woodale Park	47,125	48,109	53,000	53,000	53,000	53,000	53,000
344409	Charges - Elderly/Handicap Van	5,248	5,776	6,000	6,000	6,000	6,000	6,000
344899	Charges - Transit Vouchers	37,964	42,779	32,000	32,000	32,000	32,000	32,000
	Total Charges for Services	391,058	390,900	409,000	393,000	393,000	393,000	393,000
	Internal Services/Interfunds:							
388401	Transfers - Utility Fund	2,024,690	2,901,012	2,745,433	2,303,433	2,745,433	2,727,157	2,727,157
	Total Internal Services/Interfunds	2,024,690	2,901,012	2,745,433	2,303,433	2,745,433	2,727,157	2,727,157
	Intergovernmental:							
333102	Federal - FTA Grant	772,961	895,853	479,000	600,000	479,000	479,000	479,000
333105	Federal - Section 9 Planning Grant	0	0	0	0	0	0	0
333106	Federal-FTA Preventive Maint	80,000	0	0	0	0	0	0
333407	State - Parish Transportation	284,321	125,975	125,000	198,000	125,000	125,000	125,000
	Total Intergovernmental	1,137,282	1,021,828	604,000	798,000	604,000	604,000	604,000
	Investment Income:							
367101	Interest - Investments	9,055	11,954	0	5,000	0	0	0
	Total Investment Income	9,055	11,954	0	5,000	0	0	0
	Other:							
344501	Misc - Advertising	2,881	0	5,000	5,000	5,000	5,000	5,000
388200	Other-Sales of Fixed Assets	(16,369)	179	0	0	0	0	0
398900	Misc - Cash Over/(Short)	17,716	17,919	0	0	0	0	0
399000	Miscellaneous Revenue	6,778	12,573	1,000	1,000	1,000	1,000	1,000
399003	Misc - Bus Damages	0	0	0	0	0	0	0
	Total Other	11,006	30,671	6,000	6,000	6,000	6,000	6,000
	TOTAL REVENUES	3,573,091	4,356,365	3,764,433	3,505,433	3,748,433	3,730,157	3,730,157

2019-2020 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	450
DEPARTMENT:	Municipal Transit	ORGANIZATION:	043900

GOAL MISSION STATEMENT

The mission of ATRANS is to improve the quality of life of the citizens of Alexandria by providing a dependable means of transportation for those who do not own a personal vehicle or those who require alternative means of transportation. This will be accomplished by creating a transit system and a complimentary paratransit system that is dependable, yet affordable to all clients.

FUNCTION DESCRIPTION

The municipal transit system operates eight fixed routes through out the city limits of Alexandria and Pineville as well as two specialized curb-to-curb complimentary paratransit vans for the disabled clients in the area. The bus department maintains the fleet via an in-house maintenance department. The daily operation of ATRANS are Monday-Saturday from 6:00 AM to 7:00 PM. The eight routes are designed to be rider friendly and are equipped with special equipment to make boarding, riding, and alighting more safer.

DEMAND PERFORMANCE INDICATORS

Description	2017-2018 Estimated	2018-2019 Estimated	2019-2020 Projected
Total mileage for buses	456,758	456,758	456,758
Total mileage for vans	128,495	128,495	128,495
Totals hours for Superintendent and Supervisor	13,000	13,000	13,000
Total hours for Clerical	4,500	4,500	4,500
Total hours for Operators	50,500	50,500	50,500
Total Passengers	676,442	676,442	676,442

2019-2020 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	450
DEPARTMENT:	Municipal Transit	ORGANIZATION:	043900

APPROPRIATION SUMMARY

DESCRIPTION	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	1,109,970	1,202,178	1,331,229	1,270,229	1,341,905	1,341,905	0.80%
Fringe Benefits	578,117	501,303	573,604	543,604	562,252	562,252	-1.98%
Operating/Contractual	751,442	723,092	864,000	849,000	864,000	864,000	0.00%
Other	897,723	1,539,000	914,000	781,000	774,000	774,000	-15.32%
Capital Outlay	161	158,921	81,600	81,600	188,000	188,000	0.00%
Total Appropriations	3,337,413	4,124,494	3,764,433	3,505,433	3,730,157	3,730,157	-0.91%

PERSONNEL ROSTER

JOB CODE	TITLE	2016-2017	2017-2018	2018-2019		2019-2020		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490113	Salary - Transit Manager	1	1	1	1	1	1	0.00%
490139	Salary - Supervisor Fleet Maint	1	1	1	1	1	1	0.00%
490140	Salary - Transit Shift Supervisor	2	2	2	2	2	2	0.00%
490151	Salary - Asst Transit Manager	1	1	1	1	1	1	0.00%
490223	Salary - Transit Analyst	0	0	0	0	0	0	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490750	Salary - Fleet Maintenance Tech Sr	4	4	4	4	4	4	0.00%
490834	Salary - Fleet Service Technician	2	2	2	2	2	2	0.00%
490837	Salary - Transit Operator	21	21	21	21	21	21	0.00%
490896	Salary - Transit Operator (PT)	10	10	10	10	10	10	0.00%
	Total Positions	43	43	43	43	43	43	0.00%

2019-2020 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	450
DEPARTMENT:	Municipal Transit	ORGANIZATION:	043900

MUNICIPAL TRANSIT FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
Salaries:								
450001	Overtime	152,523	183,329	133,000	193,000	133,000	133,000	133,000
490113	Salary - Transit Manager	51,413	52,643	54,014	54,014	56,326	57,453	57,453
490139	Salary - Supervisor Fleet Maintenance	41,320	42,423	43,319	43,319	43,319	44,185	44,185
490140	Salary - Transit Shift Supervisor	65,283	73,016	74,170	74,170	73,090	74,552	74,552
490151	Salary - Asst Transit Manager	47,228	48,358	49,618	49,618	49,618	50,610	50,610
490223	Salary - Transit Analyst	0	0	0	0	0	0	0
490618	Salary - Administrative Secretary	32,008	32,961	33,626	33,626	33,627	34,300	34,300
490750	Salary - Fleet Maintenance Tech Seni	112,725	142,144	143,859	140,859	141,864	144,702	144,702
490751	Salary - Fleet Maintenance Tech	0	0	0	0	0	0	0
490834	Salary - Fleet Service Technician	51,108	52,683	54,318	54,318	53,781	54,857	54,857
490896	Salary - Transit Operator-Part Time	54,108	76,226	88,242	81,242	88,242	88,242	88,242
490837	Salary - Transit Operator	502,254	498,395	657,063	546,063	647,058	660,004	660,004
Total Salaries		1,109,970	1,202,178	1,331,229	1,270,229	1,319,925	1,341,905	1,341,905
Fringe:								
510201	Fringe - Pension	337,735	269,780	271,835	261,835	220,964	224,908	224,908
510202	Fringe - Hospital	217,207	205,262	270,615	250,615	300,126	306,027	306,027
510204	Fringe - Clothing Allowance	3,741	4,149	5,000	5,000	5,000	5,000	5,000
510206	Fringe - Medicare Insurance Tax	15,237	16,583	19,297	19,297	19,141	19,460	19,460
510207	Fringe - Life Insurance	597	803	1,386	1,386	1,386	1,386	1,386
510208	Fringe - FICA Tax Retirement	3,600	4,726	5,471	5,471	5,471	5,471	5,471
Total Fringe		578,117	501,303	573,604	543,604	552,088	562,252	562,252
Operating and Contractual:								
520105	Contract Labor	9,333	5,019	10,000	5,000	10,000	10,000	10,000
520204	Uniforms	11,999	10,995	12,000	12,000	12,000	12,000	12,000
520400	Office	2,500	2,757	3,000	3,000	3,000	3,000	3,000
520500	Operating Supplies	32,531	33,162	40,000	43,000	40,000	40,000	40,000
531106	Professional Fees - Audit	275	1,234	4,000	4,000	4,000	4,000	4,000
531110	Professional Fees & Services	3,405	3,827	5,000	5,000	5,000	5,000	5,000
531301	Vehicle Costs - Gas	4,390	2,218	6,000	6,000	6,000	6,000	6,000
531302	Vehicle Costs - Diesel	286,211	336,813	450,000	400,000	450,000	450,000	450,000
531303	Vehicle Costs - Oil	10,866	10,598	11,000	11,000	11,000	11,000	11,000
531304	Vehicle Costs - R & M	325,981	255,327	243,000	283,000	243,000	243,000	243,000
531305	Vehicle Costs - Tires	23,853	25,039	26,000	26,000	26,000	26,000	26,000
531306	Vehicle Costs - Other Lubricants	7,845	3,876	8,000	8,000	8,000	8,000	8,000
541401	Postage	0	0	0	0	0	0	0
531410	Telephone	3,784	3,668	7,000	4,000	7,000	7,000	7,000
531500	Printing	1,389	1,037	3,000	3,000	3,000	3,000	3,000
531701	Utilities	4,624	7,884	8,000	8,000	8,000	8,000	8,000
543002	Dues & Subscriptions	0	0	0	0	0	0	0
543000	Miscellaneous	0	0	0	0	0	0	0
543003	Travel & Training	324	4,228	4,000	4,000	4,000	4,000	4,000
543017	Plaques & Awards	80	0	1,000	1,000	1,000	1,000	1,000
605101	Maintenance of Building & Facilities	14,623	13,374	15,000	15,000	15,000	15,000	15,000
605106	Maintenance Equipment	2,577	1,809	3,000	3,000	3,000	3,000	3,000
605107	Maintenance Radios	4,852	227	5,000	5,000	5,000	5,000	5,000
Total Operating and Contractual		751,442	723,092	864,000	849,000	864,000	864,000	864,000

2019-2020 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	450
DEPARTMENT:	Municipal Transit	ORGANIZATION:	043900

MUNICIPAL TRANSIT FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2017	2017-2018	2018-2019		2019-2020		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Other:							
646101	Transfer to General Fund	705,166	705,000	705,000	601,000	601,000	601,000	601,000
647401	Transfer to Utility Fund	19,557	814,000	20,000	18,000	18,000	18,000	18,000
646551	Transfer to Risk Management	173,000	20,000	189,000	142,000	155,000	155,000	155,000
646552	Transfer to Employees Benefits	0	0	0	0	0	0	0
	Total Other	897,723	1,539,000	914,000	761,000	774,000	774,000	774,000
	Capital Outlay:							
707405	Building Improvements	0	4,740	3,500	3,500	160,000	160,000	160,000
707500	Vehicles	161	142,084	26,000	26,000	0	0	0
707600	Machinery & Equipment	0	12,097	50,250	50,250	28,000	28,000	28,000
707700	Office Furniture & Fixtures	0	0	1,850	1,850	0	0	0
	Total Capital Outlay	161	158,921	81,600	81,600	188,000	188,000	188,000
	TOTAL DEPARTMENT	3,337,413	4,124,494	3,764,433	3,505,433	3,696,013	3,730,157	3,730,157

2019-2020 ANNUAL BUDGET

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VIII. MISCELLANEOUS STATISTICS

CITY OF ALEXANDRIA

HISTORY

The City of Alexandria was founded in 1785, incorporated in 1819 and chartered in 1932. Spanish Franciscan missionaries arrived about 1690. Tradition has it that the mission they built was located within the boundaries of what is today the Rapides Cemetery in Pineville. In the early 1700's St. Denis ascended the Red River with the French and ordered the Spanish priests to leave Louisiana. The French then stationed a small detachment at the rapids in 1723. The beginning of today's crossroads was secured by "Post du Rapide".

Nature and geography played important roles in establishing twin communities on opposite banks of the Red River. In those early days, a ledge of limestone crossed the Red River forming a rapids just above what is now the site of Alexandria and Pineville. The first travelers stopped at this point rather than make the portage around the rapids - over which even a canoe could not pass for 4 or 5 months of each year during low water periods.

GENERAL

The City of Alexandria serves as the Parish Seat and is located near the geographic center of Louisiana along the west bank of the Red River. Alexandria is central Louisiana's largest populated and commercial activity center with an estimated S.M.A. population of 155,000 plus. The Alexandria area, the "Crossroads of Louisiana", is a center for electronic media and commercial trade. The official trade area served by Alexandria contains a population in excess of 350,000. Alexandria is the eighth largest city in the state.

Alexandria adopted a City Charter which became effective in 1977 and which provides for a Mayor-Council form of government consisting of a full time Mayor and seven Councilmen, five of which are elected from districts and two of which are elected at large. The Council members elect their president, appoint the City Clerk, adopt ordinances and perform the duties outlined in the Charter. The Charter also sets forth the duties of the Mayor, who is the Chief Executive Officer of the City. The City Administration includes a Public Works Division, a Utility Division, a Finance Division, a Planning Division, a Personnel Division, a Legal Division, Community Services Division, and Police and Fire Departments.

The Charter also sets forth certain procedures relating to financial operations of the City, including but not limited to, the preparation, adoption and administration of the City budget, the adoption of supplemental and emergency appropriations, the reduction of and transfer of appropriations, (with the limitation that no appropriation for debt service on bonds of the city may be reduced or transferred) and the provision of a five year capital outlay program. The City is empowered to incur debt in accordance with the City Charter and the constitution and statutes of the State of Louisiana.

The City owns and operates its own Utilities System consisting of a combined electric power and a light plan and system, waterworks plant and system, gas system and wastewater plant and system. The City also owns and operates its own Municipal Transit and Sanitation systems.

ECONOMY

Alexandria's economy is based upon agriculture and timber production, wholesale and retail trade, services and public sector activity. Unlike some other areas of Louisiana, it is not dependent on the oil and gas industries. Located in the fertile Red River Valley, the Alexandria area is considered as some of the best farm and timberland in the country.

Alexandria's importance in the trade sector has been enhanced by the addition of the two new regional shopping malls within the City limits. The City's per capital retail sales rate continues to reflect that Alexandria is the principal location to do business in Central Louisiana.

The vitality of Alexandria's service sector is evidenced by six major medical facilities, two four year colleges, two T.V. stations, two newspapers and 10 radio stations. The conversion of the Rapides Regional Medical Center from a public to a private facility caused a significant increase in the taxable assessed valuation of the City in 1995.

Capitalizing on Alexandria's historic and central location, a healthy tourism sector has been established with almost 2,000 guest rooms available in the City and a Convention Center combined seating capacity of approximately 9,000. Hotel occupancy in Alexandria rose from 65.1% in 1994 to 66.5% in 1995 according to PKF Consulting.

The City has had underway since 1979 a major downtown redevelopment effort. Instigated by a \$1,250,000 pledge from the City of Alexandria, private and public sector investment in projects has exceeded \$100 million in the downtown area. Growth of the City outside of the central business district continues to be strong with the addition of new retail space, apartment development, residential and commercial development. There are currently three new assisted living apartment complexes currently under construction in Alexandria.

Construction of the \$1 billion I-49 project was completed in 1996. I-49 includes 4.19 miles of interstate highways, an interchange at U.S. Highway 71, highway ramps, downtown street underpass (related to the relocation of the Missouri-Pacific Railroad from Lee Street to Elliott Street), the Sugar House Road overpass, and the rebuilding of Fulton and Casson Streets. In addition, the Corps of Engineers completed the \$1.7 billion Red River Navigation Project which connected Shreveport with the Mississippi River. This completion of this project and the development at the England Economic and Industrial Park has been a boost to development at the England Economic and Industrial Park has been a boost to development at the Port of Alexandria.

The December, 1992 closure of England Air Force Base prompted the creation of the England Economic and Industrial Development District (England Authority). The England Authority is responsible for the commercial and industrial development of the base through the reuse of the land infrastructure improvements. Commercial aviation was moved during the Summer of 1996 from Esler Regional Airport to England International Airport. They provide transportation through the use of commuter airlines who furnish regularly scheduled provide transportation through the use of commuter airlines who furnish regularly scheduled flight from/ to Dallas/Ft. Worth, Houston, New Orleans, Monroe, Shreveport and Memphis.

CULTURE, RECREATION AND TOURISM

In October of 1996 the City of Alexandria opened the Alexandria Riverfront Center. This facilities offers 6,200 theater style seating capacity, space for 380 indoor booths, over 93,000 square feet of indoor exhibition space and an additional 12,150 square feet of covered outdoor exhibition area. A three story parking garage adjacent to the new center was constructed in the Fall of 1997. The City of Alexandria provided \$1.25 million dollars toward the construction of a \$2.6 million River Oaks Artists Studio. Construction began during the Fall of 1997. The Rapides Foundation has committed to providing \$4 million toward the construction of a new Performing Arts Complex to be located adjacent to the new River Oaks Artists Studio. Renovation of the Alexandria Museum of Art located directly behind City Hall and just down the street from the Riverfront Center will be completed during the Fall of 1997.

The City is in the process of constructing a sports complex, consisting of 12 lighted ball fields, 19 soccer fields, a jogging trail, tennis courts, and parking for over 1,000 cars. Completion is expected in the Fall of 2003.

In the Alexandria area, tourists visit historical sites such as the Kent Plantation House, built in 1976; the renovated Hotel Bentley, which opened in 1908, and was the place where Generals Eisenhower, Clark and Patton planned battle strategies; the Alexandria Visual Arts Museum; the Alexandria Historical and Genealogical Library and Museum; the Louisiana Seminary Site, first home of Louisiana State University, opened in 1860 with William Tecumseh Sherman as headmaster. Other attractions included but are not limited, the Alexandria Zoological Park; recreational areas in the vicinity such as Valentine Lake, Cotile, Kincaide, Indian Creek, and Kees Parks; the Azalea Trail; Hot Wells Health Resort; Rapides Parish Coliseum; churches such as St. Francis Xavier Cathedral, Mount Olivet Church, Trinity Episcopal Church built in 1953. River Oaks Square is the site of painters, weaves, sculptors and stained glass artists creating and exhibiting their works of art.

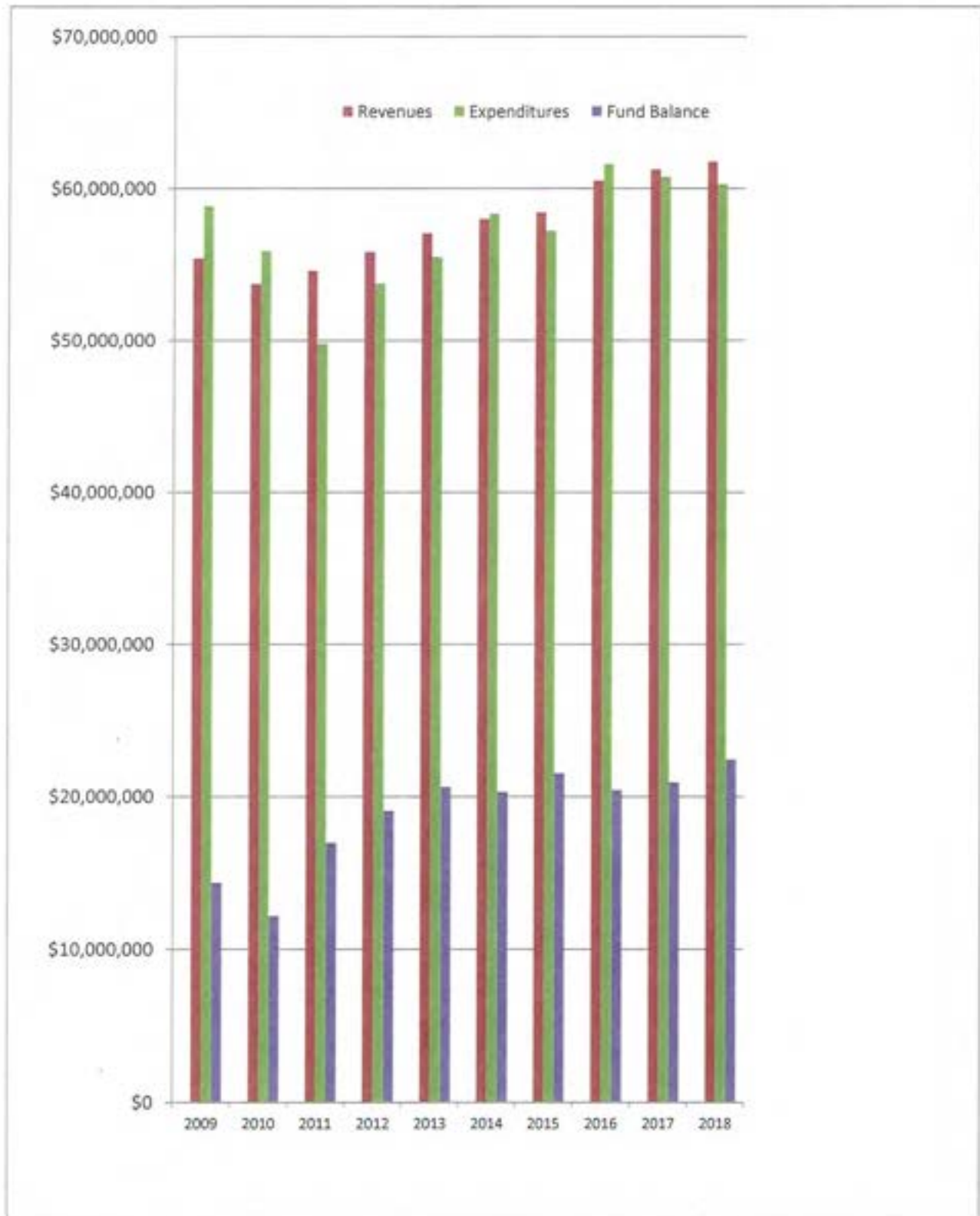
Recreational opportunities abound in the Alexandria area with over 100 civic clubs and organizations, 26 ball fields, 14 local parks, including the Alexandria Zoological Park, theaters at Louisiana College, LSU-A and the City Park Players, and semi-professional baseball at Bringhurst Stadium. Alexandria also hosts several "celebrations" including Cenlabration, Christmas lighting attractions and parades, Mardi Gras parades, ... There are wonderful opportunities for visitors to our area to have a memorable experience.

2019-2020 ANNUAL BUDGET

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2019-2020 ANNUAL BUDGET
GENERAL FUND

TEN YEAR HISTORY OF FUND BALANCE, REVENUES, & EXPENDITURES



2019-2020 ANNUAL BUDGET
REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 2009 THROUGH 2018

GENERAL FUND				
DESCRIPTIONS	4-30-09 (Actual)	4-30-10 (Actual)	4-30-11 (Actual)	4-30-12 (Actual)
REVENUES:				
Taxes	2,852,351	3,169,059	3,283,250	3,198,187
Licenses and Permits	2,930,268	2,873,824	2,822,761	2,942,326
Intergovernmental	11,383,448	10,028,675	10,748,628	10,089,358
Charges for Services	300,454	274,552	186,072	236,088
Fines and Forfeitures	816,536	694,153	659,924	550,839
Investment Income	47,176	14,143	4,808	18,686
Other	781,572	590,465	739,998	677,254
Total Revenues	19,111,803	17,644,871	18,445,439	17,712,738
EXPENDITURES:				
Legislative	513,950	497,291	443,491	410,269
General Administration	4,704,770	4,314,925	3,388,255	2,961,260
Judicial	938,978	1,040,064	1,105,110	1,116,508
Finance	7,067,445	5,353,233	5,189,083	4,916,063
Planning and Development	2,124,818	2,122,066	1,881,071	1,857,102
Public Safety	26,509,530	25,541,297	25,857,315	25,889,398
Public Works	11,629,812	10,053,015	9,009,843	9,180,358
Debt Service	1,846,726	1,850,901	1,849,919	1,846,072
Total Expenditures	55,336,029	50,772,792	48,724,087	47,977,030
Excess/(Deficiency) of Revenues Over Expenditures	(36,224,226)	(33,127,921)	(30,278,648)	(30,264,292)
OTHER FINANCING SOURCES:				
Operating Transfers In	37,709,199	36,060,797	36,145,883	38,122,013
Operating Transfers Out	(4,913,173)	(5,122,472)	(1,059,108)	(5,761,553)
Total Other Sources/(Uses)	32,796,026	32,796,026	30,938,325	32,360,460
Excess/(Deficiency) of Revenues and Other Sources over Expenditures	(3,428,200)	(2,189,596)	4,808,127	2,096,168
Fund Balance, Beginning of the Year	17,787,862	14,359,662	12,170,066	16,978,193
Fund Balance Adjustments	0	0	0	0
Fund Balance/(Deficit), End of Year	14,359,662	12,170,066	16,978,193	19,074,361

Note: This is the general operating fund of the City and is used to account for operations traditionally associated with a city which are not required to be accounted for in another fund.

**2019-2020 ANNUAL BUDGET
REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 2009 THROUGH 2018**

GENERAL FUND

4-30-13 (Actual)	4-30-14 (Actual)	4-30-15 (Actual)	4-30-16 (Actual)	4-30-17 (Actual)	4-30-18 (Actual)	TOTAL
3,291,022	39,618,991	33,357,377	34,802,549	34,230,322	34,661,057	192,464,165
2,875,496	2,980,016	3,174,057	3,140,840	3,014,712	3,133,239	29,887,537
10,156,272	2,289,701	10,572,580	10,722,559	10,863,874	10,639,489	97,694,584
357,971	349,191	313,160	272,294	220,963	275,230	2,785,975
646,493	875,131	515,753	517,779	450,182	375,027	5,901,817
20,525	20,249	21,885	53,204	91,219	101,133	393,028
950,811	579,974	846,794	862,542	1,059,749	1,436,914	8,526,071
18,298,590	46,513,253	48,801,606	50,371,767	49,931,021	50,822,089	337,653,177
415,213	416,299	343,803	364,355	407,334	477,021	4,289,026
4,881,950	5,514,973	6,724,249	6,882,692	9,112,616	7,670,755	56,156,445
970,435	976,451	983,235	939,971	1,018,840	1,071,316	10,160,908
5,147,848	6,127,998	5,433,613	5,356,975	5,010,145	4,975,725	54,578,128
2,041,069	1,191,189	1,156,257	1,075,844	1,088,083	916,909	15,454,408
27,000,874	27,746,834	25,946,626	26,135,016	28,364,037	26,663,479	265,454,406
8,742,762	10,734,261	10,788,587	12,137,541	11,891,518	11,800,771	105,968,468
1,581,320	1,279,580	1,272,795	1,272,795	1,278,472	1,280,837	15,359,417
50,781,471	53,987,585	52,649,165	54,165,189	58,171,045	54,856,813	527,421,206
(32,482,881)	(7,474,332)	(3,847,559)	(3,793,422)	(8,240,024)	(4,034,724)	(189,768,029)
38,745,201	11,483,242	9,623,947	10,147,517	11,321,780	10,959,023	240,318,602
(4,708,819)	(4,339,293)	(4,551,845)	(7,437,685)	(2,590,626)	(5,408,036)	(45,892,610)
34,036,382	7,143,949	5,072,102	2,709,832	8,731,154	5,550,987	194,425,992
1,553,501	(330,383)	1,224,543	(1,083,590)	491,130	1,516,263	4,657,963
19,074,361	20,627,862	20,297,479	21,522,022	20,438,432	20,929,562	17,787,862
0	0	0	0	0	0	0
20,627,862	20,297,479	21,522,022	20,438,432	20,929,562	22,445,825	22,445,825

2019-2020 ANNUAL BUDGET
REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 2009 THROUGH 2018

SPECIAL REVENUE FUNDS

DESCRIPTIONS	4-30-09 (Actual)	4-30-10 (Actual)	4-30-11 (Actual)	4-30-12 (Actual)
REVENUES:				
Taxes	34,866,693	34,191,306	33,679,269	34,689,006
Intergovernmental	1,110,503	1,547,844	2,215,746	2,478,896
Fines and Forfeitures	0	0	0	0
Investment Income	7,954	3,171	2,102	823
Other	91,208	24,096	57,210	34,531
Total Revenues	36,076,358	35,766,417	35,954,327	37,203,256
EXPENDITURES:				
General Administration	0	0	0	0
Special Programs	806,242	1,558,678	2,234,603	2,488,542
Capital Outlay	350,712	92,435	0	0
Total Expenditures	1,156,954	1,651,113	2,234,603	2,488,542
Excess/(Deficiency) of Revenues Over Expenditures	34,919,404	34,115,304	33,719,724	34,714,714
OTHER FINANCING SOURCES:				
Operating Transfers In	17,714	95,547	18,192	28,020
Operating Transfers Out	(34,447,038)	(34,521,635)	-33,913,186	(34,684,536)
Total Other Sources/(Uses)	(34,429,324)	(34,426,088)	(33,894,994)	(34,656,516)
Excess/(Deficiency) of Revenues and Other Sources over Expenditures	490,080	(310,784)	-175,270	58,198
Fund Balance, Beginning of the Year	1,124,720	1,614,800	1,304,016	1,128,746
Fund Balance Adjustments	0	0	0	0
Fund Balance/(Deficit), End of Year	1,614,800	1,304,016	1,128,746	1,186,944

Note: Special Revenue Funds are Funds that are required by law, ordinance, etc. to be accounted for separately. This history includes funds such as the Pre-Trial Intervention Fund, the Community Development Block Grant Fund, the HUD Emergency Shelter Fund, the HOME Fund, the Economic Development Hotel Fund, and the ARRA Fund.

**2019-2020 ANNUAL BUDGET
REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 2009 THROUGH 2018**

SPECIAL REVENUE FUNDS

4-30-13 (Actual)	4-30-14 (Actual)	4-30-15 (Actual)	4-30-16 (Actual)	4-30-17 (Actual)	4-30-18 (Actual)	TOTAL
35,392,573	0	0	0	0	0	172,818,847
763,031	1,221,613	1,061,939	570,575	668,621	818,025	12,456,793
0	258,664	841,176	384,818	291,223	306,320	
549	348	229	3,949	7,183	7,860	34,168
45,214	40,202	32,154	43,687	7,112	74,178	449,592
36,201,367	1,520,827	1,935,498	1,003,029	974,139	1,208,383	185,759,400
0	0	0	0	0	0	0
786,121	1,765,691	1,159,685	684,353	805,013	906,925	13,195,853
0		0	0	0	0	443,147
786,121	1,765,691	1,159,685	684,353	805,013	906,925	13,639,000
35,415,246	(244,864)	775,813	318,676	169,126	299,458	172,120,400
13,825	0	19,101	0	30,571	1,768	224,738
(35,387,962)	(158,664)	(108,000)	(120,000)	(235,000)	(162,000)	(173,738,021)
(35,374,137)	(158,664)	(88,899)	(120,000)	(204,429)	(160,232)	(173,513,283)
41,109	(403,528)	686,914	198,676	(35,303)	139,226	689,318
1,186,944	1,228,053	824,525	1,511,439	1,710,115	1,674,812	1,124,720
0	0	0	0	0	0	0
1,228,053	824,525	1,511,439	1,710,115	1,674,812	1,814,038	1,814,038

2019-2020 ANNUAL BUDGET
REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 2009 THROUGH 2018

GENERAL DEBT SERVICE FUNDS

DESCRIPTIONS	4-30-09 (Actual)	4-30-10 (Actual)	4-30-11 (Actual)	4-30-12 (Actual)
REVENUES:				
Taxes	729,691	757,299	770,219	787,672
Investment Income	118,140	51,344	22,575	12,477
Total Revenues	847,831	808,643	792,794	800,149
EXPENDITURES:				
Principal Retirement	1,690,000	3,210,000	3,345,000	3,500,000
Interest	1,386,413	2,242,068	2,129,776	2,019,169
Paying Agent Fees	1,484	1,302	1,302	1,382
Other	0	0	0	0
Total Expenditures	3,077,877	5,453,370	5,476,078	5,520,551
Excess/(Deficiency) of Revenues Over Expenditures	(2,230,046)	(4,644,727)	(4,683,284)	(4,720,402)
OTHER FINANCING SOURCES:				
COI Proceeds/Bond Refunding Proceeds	0	0	0	0
Operating Transfers In	5,677,027	4,850,046	4,905,211	4,942,741
Operating Transfers Out	0	0	0	0
Total Other Sources/(Uses)	5,677,027	4,850,046	4,905,211	4,942,741
Excess/(Deficiency) of Revenues and Other Sources over Expenditures	3,446,981	205,319	221,927	222,339
Fund Balance, Beg of the Year	1,708,330	5,155,311	5,360,630	5,582,557
Fund Balance Adjustments	0	0	0	0
Fund Balance, End of Year	5,155,311	5,360,630	5,582,557	5,804,896

Note: These funds account for general obligation public improvement bonds, limited tax bonds, and sales tax bonds as they mature.

**2019-2020 ANNUAL BUDGET
REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 2009 THROUGH 2018**

GENERAL DEBT SERVICE FUNDS

4-30-13 (Actual)	4-30-14 (Actual)	4-30-15 (Actual)	4-30-16 (Actual)	4-30-17 (Actual)	4-30-18 (Actual)	TOTAL
787,776	3,603,766	2,855,722	2,960,255	2,832,998	2,818,766	18,904,164
8,093	5,175	3,788	2,278	224	2,215	228,309
795,869	3,608,941	2,859,510	2,962,533	2,833,222	2,820,981	19,130,473
3,655,000	3,825,000	3,220,000	21,345,793	3,570,000	3,770,000	51,130,793
1,900,671	1,773,598	1,433,770	1,414,656	1,056,986	945,600	16,302,707
1,301	800	10,319,134	1,402	1,600	1,600	10,331,267
0	0	0	0	0	0	0
5,556,972	5,599,398	14,972,904	22,761,851	4,628,586	4,717,200	77,764,787
(4,761,103)	(1,990,457)	(12,113,394)	(19,799,318)	(1,795,364)	(1,896,219)	(58,634,314)
0	0	7,596,268	17,402,576	0	0	24,998,844
4,979,096	1,926,038	4,875,211	2,196,477	1,942,000	1,566,238	37,860,085
0	0	(2,943,111)	(238,521)	0	0	(3,181,632)
4,979,096	1,926,038	9,528,368	19,360,532	1,942,000	1,566,238	59,677,297
217,993	(64,419)	(2,585,026)	(438,786)	146,636	(329,981)	1,042,983
5,804,896	6,022,889	5,958,470	3,373,444	2,934,658	3,081,294	1,708,330
0	0	0	0	0	0	0
6,022,889	5,958,470	3,373,444	2,934,658	3,081,294	2,751,313	2,751,313

2019-2020 ANNUAL BUDGET
REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 2009 THROUGH 2018

COMBINED CAPITAL PROJECTS

DESCRIPTIONS	4-30-09 (Actual)	4-30-10 (Actual)	4-30-11 (Actual)	4-30-12 (Actual)
REVENUES:				
Taxes	0	0	0	0
Intergovernmental	322,961	167,125	241,654	635,473
Investment Income	831,187	392,089	211,962	117,049
Other	3,984,501	3,962,557	4,069,918	4,121,484
Total Revenues	5,118,649	4,521,771	4,523,534	4,874,006
EXPENDITURES:				
General Government	0	0	0	0
Public Safety	0	0	0	0
Public Works	16,482,102	20,583,822	14,352,335	7,041,866
Parks and Recreation	0	0	0	0
Public Facilities	0	0	0	0
Municipal Bus System	0	0	0	0
Utility System	0	0	0	0
Sanitation Fund	0	0	0	0
Other	0	0	0	0
Total Expenditures	16,482,102	20,583,822	14,352,335	7,041,866
Excess/(Deficiency) of Revenues Over Expenditures	(11,363,453)	(16,062,051)	(9,828,801)	(2,167,860)
OTHER FINANCING SOURCES/(USES):				
Bond Proceeds (Net)	40,000,000	0	0	0
COI Proceeds	0	0	0	0
Land Sales	0	0	0	0
Operating Transfers In	4,385,768	4,093,789	3,974,842	3,996,581
Operating Transfers Out	(3,713,352)	(2,323,571)	(2,339,427)	(2,674,132)
Total Other Sources/(Uses)	40,672,416	1,770,218	1,635,415	1,322,449
Excess/(Deficiency) of Revenues and Other sources over Expenditures	29,308,963	(14,291,833)	(8,193,386)	(845,411)
Fund Balance, Beg of the Year	32,659,607	61,968,570	47,676,737	39,483,351
Change in Designated Fund Balance Audit Adjustments to Beg Fund Balance	-	-	-	-
Fund Balance, End of the Year	61,968,570	47,676,737	39,483,351	38,637,940

Note: This schedule combines the activities of all General Capital Projects Funds.

**2019-2020 ANNUAL BUDGET
REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 2009 THROUGH 2018**

COMBINED CAPITAL PROJECTS

4-30-13 (Actual)	4-30-14 (Actual)	4-30-15 (Actual)	4-30-16 (Actual)	4-30-17 (Actual)	4-30-18 (Actual)	TOTAL
0	7,713,069	9,120,290	9,408,645	9,623,429	9,786,008	45,651,441
3,843,920	1,022,961	1,557,581	820,508	1,987,314	1,503,232	12,082,729
128,858	88,423	82,547	112,953	210,606	199,471	2,375,145
4,337,679	0	0	0	0	0	20,456,139
8,310,457	8,824,453	10,760,418	10,342,106	11,801,349	11,488,711	80,566,454
0	0	0	0	0	0	0
0	0	0	0	0	0	0
17,449,760	8,877,898	14,066,889	5,348,299	11,367,035	9,016,007	124,586,013
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
17,449,760	8,877,898	14,066,889	5,348,299	11,367,035	9,016,007	124,586,013
(9,139,303)	(53,445)	(3,306,471)	4,993,807	434,314	2,472,704	(44,020,559)
0	0	0	0	0	0	40,000,000
0	0	0	1,000,000	0	0	1,000,000
0	0	1,100,000	0	0	0	1,100,000
4,109,149	100,000	119,101	100,000	100,000	99,996	21,079,226
(3,172,614)	(2,338,092)	(2,426,065)	(2,384,571)	(2,385,971)	(2,165,096)	(25,921,891)
936,535	(2,238,092)	(1,205,964)	(1,284,571)	(2,285,971)	(2,065,100)	37,257,335
(8,202,768)	(2,291,537)	(4,512,435)	3,709,236	(1,851,657)	407,604	(6,763,224)
38,637,940	30,435,172	28,650,987	24,138,552	27,847,788	25,996,131	32,659,607
	507,352					507,352
30,435,172	28,650,987	24,138,552	27,847,788	25,996,131	26,403,735	26,403,735

2019-2020 ANNUAL BUDGET
REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 2009 THROUGH 2018

COMBINED ENTERPRISE FUNDS

DESCRIPTIONS	4-30-09 (Actual)	4-30-10 (Actual)	4-30-11 (Actual)	4-30-12 (Actual)
OPERATING REVENUES:				
Charges for Services	120,100,910	103,462,429	105,625,033	103,898,516
Other	159,345	3,185,734	220,649	235,232
Total Operating Revenues	120,260,255	106,648,163	105,845,682	104,133,748
OPERATING EXPENSES:				
Production/Distribution/Treatment	70,058,384	51,409,323	56,415,128	49,794,427
Utility Rebates	0	0	0	0
Cost of Service	5,096,696	5,302,496	3,233,286	29,407,469
General and Administrative	33,716,150	32,267,224	30,440,744	4,051,900
Depreciation	7,667,926	8,128,847	6,370,717	8,466,271
Total Operating Expenses	116,539,156	97,107,890	98,459,875	91,720,067
Operating Income (Loss)	3,721,099	9,540,273	7,385,807	12,413,681
NONOPERATING REVENUES/(EXPENSES):				
Property Taxes				
Grant Revenue	2,835,547	962,286	1,145,067	624,485
Investment Income	415,539	137,627	120,518	83,216
Non-operating Expenses	(1,544,797)	(1,482,987)	(1,842,512)	(1,575,247)
Total Nonoperating	1,706,289	(383,074)	(376,907)	(667,546)
Income/(Loss) Before Transfers	5,427,388	9,157,199	7,008,900	11,746,135
Operating Transfers In/(Out):	(4,981,543)	(5,254,259)	(8,646,469)	(8,112,252)
Extraordinary Loss-Early extinguishment of debt	0	0	0	0
Special Item - Abandon Project	0	0	0	1,898,286
Bond Issuance Premium	0	0	0	0
Capital Contributions	2,034,300	2,407,233	889,864	2,276,986
Change in Net Position	2,480,145	6,310,173	(747,705)	7,809,155
Net Position, Beg of Year	105,932,682	108,412,827	114,723,000	113,975,295
Net Position Adjustments	0	0	0	0
Net Position, End of Year	108,412,827	114,723,000	113,975,295	121,784,450

Note: These funds account for the activities of the Utility System, the Sanitation Fund, the Zoo Fund, the Golf Course Fund, and the Municipal Transit Fund.

2019-2020 ANNUAL BUDGET
REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 2009 THROUGH 2018

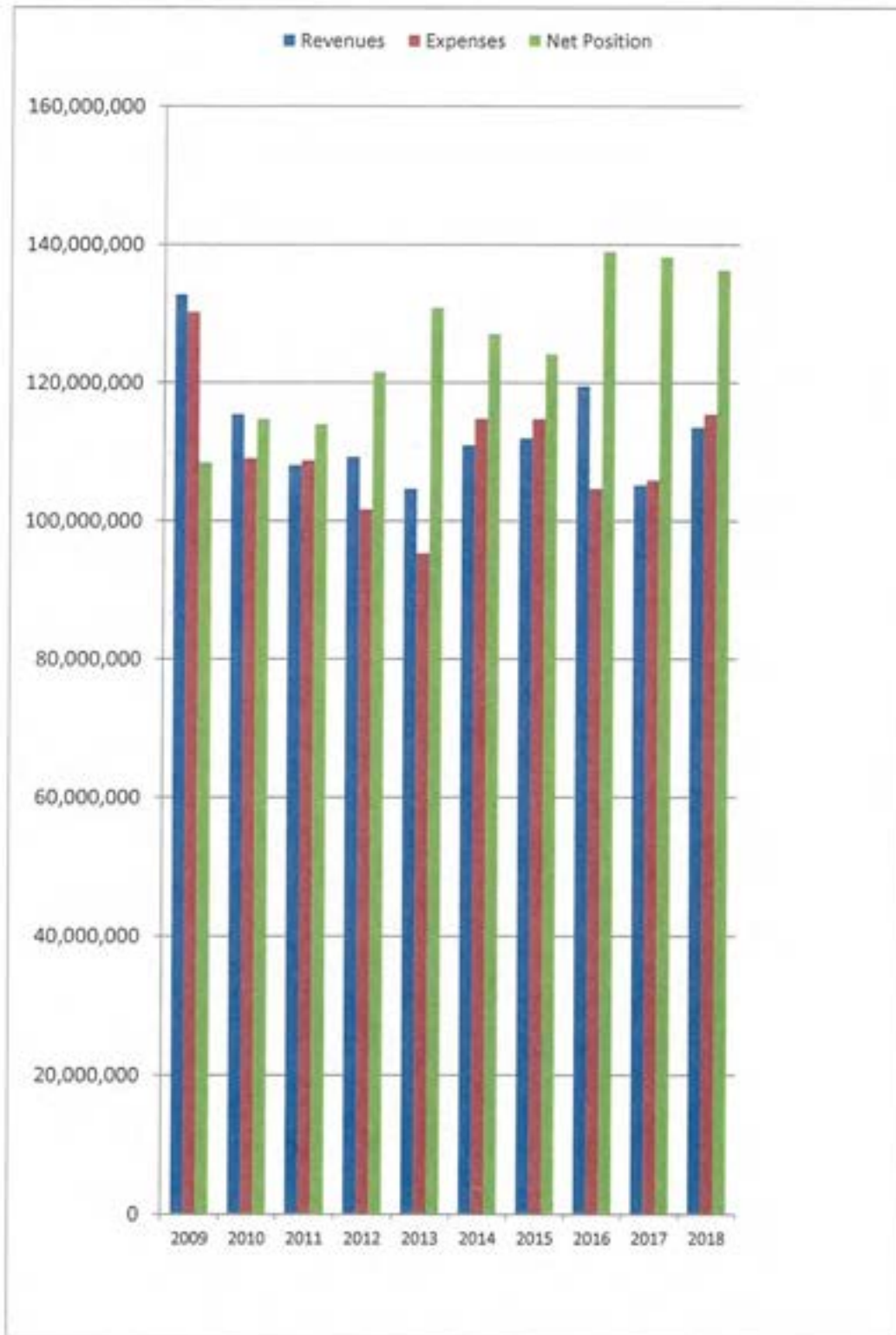
COMBINED ENTERPRISE FUNDS

4-30-13 (Actual)	4-30-14 (Actual)	4-30-15 (Actual)	4-30-16 (Actual)	4-30-17 (Actual)	4-30-18 (Actual)	TOTAL
99,264,998	103,602,327	109,147,906	106,150,936	101,083,577	106,762,581	1,059,099,213
298,243	216,025	205,169	6,668,736	575,079	207,912	11,972,124
99,563,241	103,818,352	109,353,075	112,819,672	101,658,656	106,970,493	1,071,071,337
43,600,716	53,578,607	54,528,888	37,587,636	36,808,905	39,637,453	493,419,467
0	0	0	0	0	6,008,261	6,008,261
29,229,743	29,315,217	28,962,107	30,478,809	34,060,012	34,996,383	230,082,218
5,881,134	7,430,786	7,177,688	5,680,752	4,887,391	5,827,806	137,341,575
8,264,714	8,226,658	9,013,643	9,313,178	12,331,295	12,773,134	92,556,383
86,956,307	98,551,268	99,682,326	83,060,375	88,087,603	99,243,037	959,407,904
12,606,934	5,267,084	9,670,749	29,759,297	13,571,053	7,727,456	111,663,433
		1,127,494	1,146,571	1,191,243	1,207,372	4,672,680
834,007	1,181,726	869,882	1,137,124	1,149,180	1,122,326	12,061,650
111,817	99,771	126,093	153,329	265,737	322,970	1,836,617
(1,539,839)	(2,963,529)	(5,576,249)	(6,482,573)	(7,000,605)	(6,935,441)	(36,743,779)
(594,015)	(1,682,032)	(3,452,780)	(4,045,549)	(4,394,445)	(4,282,773)	(18,172,832)
12,012,919	3,585,052	6,217,989	25,713,748	9,176,608	3,444,683	93,490,601
(6,805,089)	(9,632,808)	(8,274,298)	(9,257,212)	(10,787,486)	(9,254,161)	(81,005,577)
0	0	0	0	0	0	0
0	0	(1,220,135)	0	0	0	678,151
0	1,627,635	0	0	0	0	1,627,635
4,093,232	580,570	410,607	297,212	869,587	3,872,563	17,732,154
9,301,062	(3,839,551)	(2,865,857)	16,753,748	(741,291)	(1,936,915)	32,522,964
121,764,450	130,834,204	126,994,653	122,191,141	138,944,889	138,203,598	105,932,682
(251,308)	0	(1,937,655)	0	0	0	(2,188,963)
130,834,204	128,994,653	122,191,141	138,944,889	138,203,598	136,266,683	136,266,683

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2019-2020 ANNUAL BUDGET
COMBINED ENTERPRISE FUNDS

TEN YEAR HISTORY OF NET POSITION, REVENUES, & EXPENSE

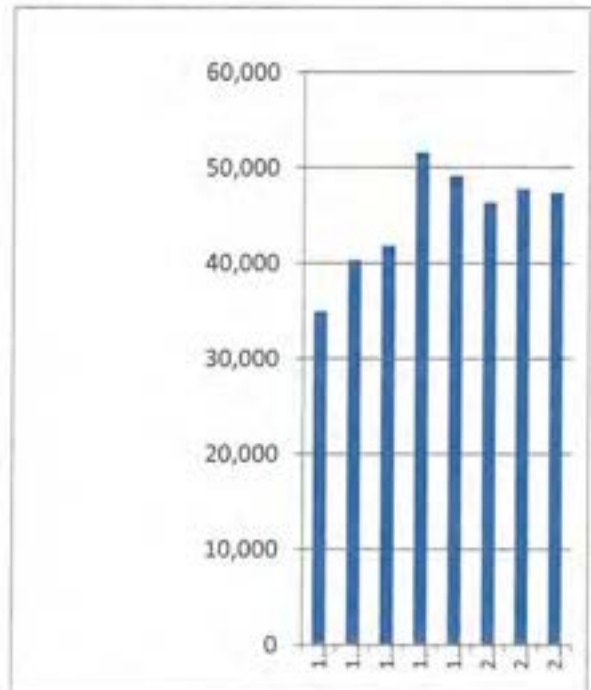


**2019-2020 ANNUAL BUDGET
FINANCIAL AND STATISTICAL DATA
AS OF APRIL 30, 2019**

POPULATION

The following is the population of the City of Alexandria:

Year	Population	Source
1950	34,913	U.S. Census
1960	40,279	U.S. Census
1970	41,811	U.S. Census
1980	51,565	U.S. Census
1990	49,087	U.S. Census
2000	46,342	U.S. Census
2010	47,723	U.S. Census
2017	47,334	U.S. Census estimate



LARGEST EMPLOYERS

The ten largest employers located in and around Alexandria and the number of employees is as follows:

Employer	Type of Business	Total
1 Rapides School Board	Education	3,000
2 Christus St. Frances Cabrini Hospital	Medical	1,247
3 Rapides Regional	Medical	1,200
4 VA Medical Center	Medical	925
5 City of Alexandria	Government	900
6 Union Tank	Manufacturing	620
7 Proctor & Gamble	Manufacturing	600
8 Central Louisiana State Hospital	Mental Health Care	550
9 Camp Beauregard	Military	405
10 Rapides Parish Sheriff's Dept.	Government	325
	Total	9,772

Source: England Airpark

**2019-2020 ANNUAL BUDGET
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LEADING PROPERTY TAXPAYERS

The ten largest property taxpayers of Alexandria and their 2018 assessed valuation is as follows:

	Taxpayer	Type of Business	Assessed Valuation
1.	Central LA Healthcare System, LP	Hospital	12,782,450
2.	Red River Bank	Bank	6,344,283
3.	Stella Jones Corporation	Wood Products	5,917,342
4.	Rapides Regional Medical Center	Medical Facilities	5,688,315
5.	Union Pacific	Railroad	3,733,800
6.	Alexandria Mall LLC	Retail	3,281,500
7.	Hixson Autoplex	Auto Dealer	2,562,105
8.	Bell South Communications	Utility	2,488,208
9.	Alexandria Lincoln Road LLC	Shopping Center	2,166,100
10.	CLASC Building LLC	Medical Facilities	2,162,300
		Total	* 47,126,403

* Equals approximately 11.69% of the total assessed valuation of Alexandria for 2018.

ASSESSED VALUATION

The assessed valuation of property in Alexandria, all of which is taxable for municipal purposes is as follows:

Tax Year Year	Fiscal Year	Assessed Valuation	Increase/(Decrease)	
			Amount	Percentage
2010	2011	358,234,238	6,008,980	1.7%
2011	2012	366,352,112	8,117,874	2.3%
2012	2013	366,401,651	49,539	0.0%
2013	2014	372,299,033	5,897,382	1.6%
2014	2015	375,831,271	3,532,238	0.9%
2015	2016	380,516,599	4,685,328	1.2%
2016	2017	393,792,039	13,275,440	3.5%
2017	2018	399,124,251	5,332,212	1.4%
2018	2019	403,280,627	4,156,376	1.0%

A breakdown of the 2017 assessed valuation of property classification is as follows:

Real Estate	296,607,597
Personal Property	97,071,717
Public Service Property	9,601,313
	<u>403,280,627</u>

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SALES TAX COLLECTIONS

The following table reflects the 1976 sales tax collections for the past ten years.

Fiscal		Percentage Inc/Dec
Year	Amount	
2009	13,949,591	0.4%
2010	13,677,811	-1.9%
2011	13,471,982	-1.5%
2012	13,876,909	3.0%
2013	14,157,237	2.0%
2014	14,759,636	4.3%
2015	14,706,527	-0.4%
2016	15,335,867	4.3%
2017	15,002,574	-2.2%
2018	15,187,811	1.2%

MILLAGE RATES

The following is the ten year history of millage rates from 2009 to 2018:

FYE April 30	General Purpose	Debt Service	Capital Improvements	Zoo & Recreation	Total
2009	6.83	2.15	11.25	0.00	20.23
2010	6.83	2.15	11.25	0.00	20.23
2011	6.83	2.15	11.25	0.00	20.23
2012	6.83	2.15	11.25	0.00	20.23
2013	6.83	2.15	11.25	0.00	20.23
2014	6.83	0.00	11.25	6.00	24.08
2015	6.93	0.00	11.25	6.00	24.18
2016	6.98	0.00	11.51	6.05	24.54
2017	6.98	0.00	11.51	6.05	24.54
2018	6.98	0.00	11.51	6.05	24.54
Ten Year Avg	6.89	1.08	11.33	3.02	22.30

SOURCE: City Business Office

**2019-2020 ANNUAL BUDGET
FINANCIAL AND STATISTICAL DATA
AS OF APRIL 30, 2019**

TAX COLLECTION RECORD

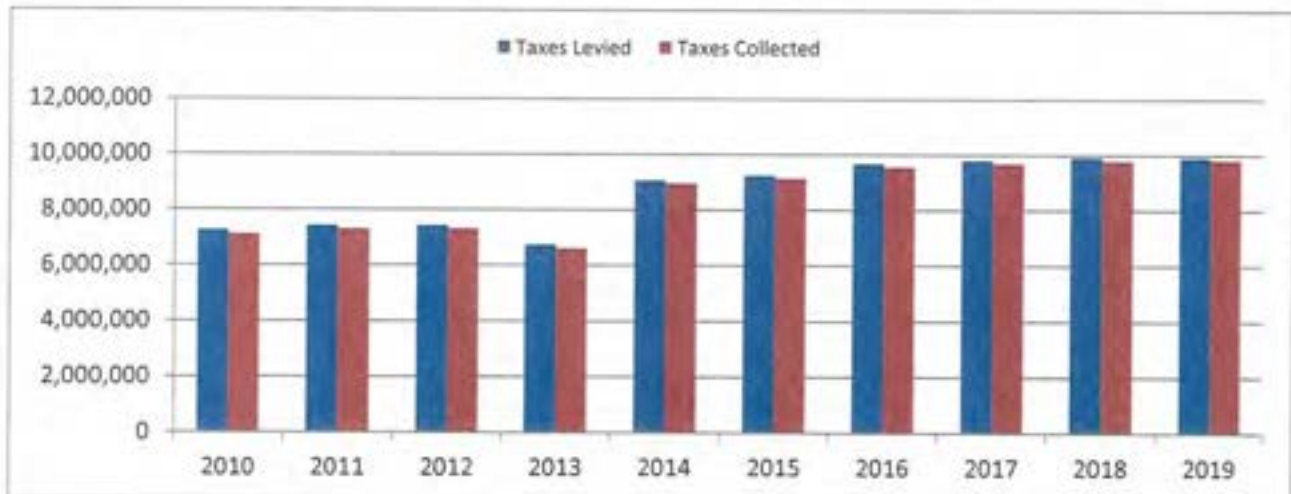
The City's ad valorem tax collections for the past ten years:

Tax Year	Taxes Levied	Total Collected	Percent Collected	Taxes Over/(Short)
2010	7,247,125	7,127,208	98.35%	119,917
2011	7,411,350	7,307,242	98.60%	104,108
2012	7,412,346	7,318,612	98.74%	93,734
2013	6,731,197	6,618,770	98.33%	112,427
2014	9,050,048	8,960,021	99.01%	64,190
2015	9,241,395	9,142,055	98.93%	99,340
2016	9,663,715	9,558,657	98.91%	105,058
2017	9,794,567	9,688,311	98.92%	106,256
2018	9,896,564	9,790,308	98.93%	106,256
2019	9,896,464	9,822,454	99.25%	74,010
Total				<u>985,296</u>

Ten year cumulative collection average 98.79%

SOURCE: City Business Office

AD VALOREM TAXES LEVIED & COLLECTED



**2019-2020 ANNUAL BUDGET
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LARGEST UTILITY CUSTOMERS

ELECTRIC

Customer	Type of Business	Gross Sales
1. Rapides Regional Medical Center	Hospital	2,743,027
2. Christus St. Frances Cabrini	Hospital	2,556,755
3. Rapides Parish School Board	Political Subdivision	2,336,347
4. Wal-Mart	Retail	1,187,866
5. Alexandria Mall	Retail	812,157
6. Central LA Surgical Hospital	Hospital	538,380
7. Rapides Parish Police Jury	Political Subdivision	479,941
8. Sam's	Wholesaler	434,900
9. AFCO	Manufacturing	399,389
10. Louisiana Special Ed Center	School	361,530
TOTAL		* 11,850,272
TOTAL ELECTRIC SALES		<u>73,124,182</u>

*Equals Approximately 16% of Total Electricity Sales

LARGEST UTILITY CUSTOMERS

GAS

Customer	Type of Business	Gross Sales
1. Union Tank Car	Manufacturing	1,182,047
2. Christus St. Frances Cabrini	Hospital	489,265
3. Rapides Regional Medical Center	Hospital	421,544
4. Diamond B Construction	Contractor	353,330
5. Rapides Parish School Board	Political Subdivision	308,423
6. AFCO Industries	Manufacturing	172,762
7. Gilchrist Construction	Contractor	122,031
8. Central LA Surgical Hospital	Hospital	86,492
9. Louisiana Special Ed Center	School	76,650
10. Rapides Parish Sheriff	Political Subdivision	75,871
TOTAL		* 3,288,415
TOTAL GAS SALES		<u>10,795,085</u>

*Equals Approximately 30% of Total Gas Sales

**2019-2020 ANNUAL BUDGET
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LARGEST UTILITY CUSTOMERS

WATER		
Customer	Type of Business	Gross Sales
1. Town of Woodworth	Political Subdivision	104,408
2. Rapides Regional Medical Center	Hospital	87,822
3. Alexandria Housing Authority	Political Subdivision	73,977
4. Rapides Parish School Board	Political Subdivision	55,682
5. Christus St. Frances Cabrini	Hospital	43,281
6. Rapides Parish Police Jury	Political Subdivision	32,026
7. Rapides Island Water Association	Water District	30,725
8. W A Carruth Properties	Real Estate Management	24,279
9. Econolodge	Motel	22,594
10. Cabana Mobile Estate	Mobile Home Park	18,678
TOTAL		* 493,672
TOTAL WATER SALES		<u>7,678,185</u>

*Equals Approximately 6% of Total Water Sales

LARGEST UTILITY CUSTOMERS

WASTEWATER		
Customer	Type of Business	Gross Sales
1. Rapides Parish Sewer District #1	Political Subdivision	154,095
2. Rapides Regional Medical Center	Hospital	140,327
3. LSUA	Univesity	100,038
4. Christus St. Frances Cabrini	Hospital	58,435
5. Rapides Parish Police Jury	Political Subdivision	54,997
6. Rapides Parish School Board	Political Subdivision	41,936
7. W A Carruth Properties	Real Estate Management	41,465
8. Rapides Parish Detention Center 2	Political Subdivision	35,858
9. Chateau Royale Apartments	Real Estate Management	34,830
10. Magnolia Trace Apartments	Real Estate Management	31,110
TOTAL		* 693,091
TOTAL WASTEWATER SALES		<u>6,470,288</u>

*Equals Approximately 11% of Total Wastewater Sales

**2019-2020 ANNUAL BUDGET
FINANCIAL AND STATISTICAL DATA
AS OF APRIL 30, 2019**

GENERAL FUND

FUND BALANCE GROWTH

Fiscal Year	Fund Balance	Actual Expenditures	Percent of Budget
2009	14,359,662	58,833,490	24.41%
2010	12,170,066	55,895,270	21.77%
2011	16,978,194	49,783,195	34.10%
2012	19,074,361	53,738,583	35.49%
2013	20,627,862	55,490,289	37.17%
2014	20,297,480	58,326,877	34.80%
2015	21,522,023	57,201,010	37.63%
2016	20,438,434	61,602,867	33.18%
2017	20,929,562	60,761,671	34.45%
2018	22,445,825	60,264,849	37.25%

GENERAL FUND

