



City of Alexandria
Annual Budget
2018-2019



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Alexandria
Louisiana**

For the Fiscal Year Beginning

May 1, 2017

Christopher P. Morill

Executive Director

2018-2019 ANNUAL BUDGET

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***CITY OF ALEXANDRIA
ELECTED OFFICIALS
2018 - 2019***

EXECUTIVE

Jacques M. Roy

Mayor

LEGISLATIVE

Edward Larvadain, III

Roosevelt Johnson

Jules Green

Harry Silver

Chuck Fowler

Jim Villard

Joseph Fuller

District One

District Two

District Three

District Four

District Five

At-Large

At-Large

JUDICIAL

Richard Starling, Jr.

Jerome Hopewell

City Judge

City Marshal

***CITY OF ALEXANDRIA
EXECUTIVE OFFICERS
2018 - 2019***

David Gill	Chief of Staff
Robert Weeks	Director of Community Services
Neal Bates	Police Chief
Larry King	Fire Chief
Michael Marcotte	Director of Utilities
Lisa Harris	Director of Human Resources
Charles Johnson	City Attorney
David Crutchfield	Director of Finance
Delores Brewer	Director of Planning
David Gill	Director of Public Works

2018-2019 ANNUAL BUDGET

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March 15, 2018

Mr. Roosevelt Johnson, President
and Members of the Alexandria City Council
City of Alexandria
Post Office Box 71
Alexandria, Louisiana 71309-0071

Dear Mr. Johnson and Members of the City Council:

This constitutes my required Budget Message for Fiscal Year 2019 (2018-2019), regarding the operating and capital budgets proposed for the new fiscal year. Retained earnings (fund balance holdings) were used in formulation of these budgets. With this letter, including a detailed budget ordinance (and any legislation needed to effectuate revenue changes), provided in accordance with Section 5-03 of the Home Rule Charter, Local Act 504 of the State of Louisiana, and other policy provisions; the operating and capital budgets and required ordinance(s) to effectuate the entire Budget for fiscal year 2018-2019 (FY 19) are hereby submitted.

This Budget was prepared using conservative expenditure and revenue projections. Past sluggishness in the national economy is showing significant improvement; however, the Louisiana economy, its budget problems, the state of oil and gas, and local sales tax demonstrating a disquieted state indicate that responsible, austere spending is vital at all levels of government. In some ways, sales taxes have shown an unpredictable nature especially regarding neighboring sister agencies and jurisdictions. Prediction is never an exact science, but the State's problems coupled with this local phenomenon make conservative projection necessary. This Budget is indicative of those sentiments, reducing expenses where indicated while attempting to preserve the needed and desired services to the citizens of Alexandria.

Despite concern and in order to maintain morale, reward great service, and given the strong financial position of the City, we are recommending an across-the-board pay adjustment (of 3%), to be applied permanently for qualified classified and unclassified employees following policies. Operating capital needs are addressed in conservative but meaningful measure.

The capital budget for FY 19 focuses on transportation and related infrastructure, with commitments to utility infrastructure. The capital budget opens with a new major initiative, S.P.A.R.C. 2.0—a large commitment to project ABC-style projects is needed this year and is reflected by the priority rating system.

Sincerely,

Jacques Roy
Mayor, City of Alexandria

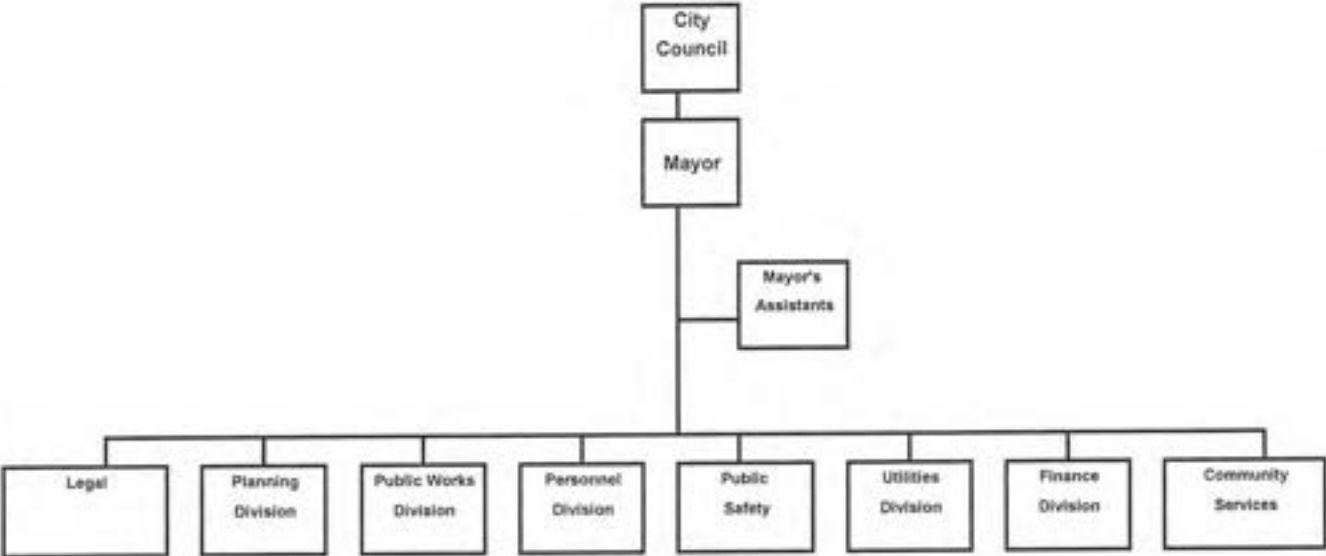
Jacques M. Roy
Mayor



Office of the Mayor
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Alexandria, Louisiana 71309-0071
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e-mail: tonya.corley@cityofalex.com

CITY OF ALEXANDRIA

Organizational Chart



CITY OF ALEXANDRIA STRUCTURE AND BUDGETARY ORGANIZATION

ORGANIZATION

The City of Alexandria was founded in 1785 and incorporated in 1819. In 1977, the current City Charter was adopted, which established a Mayor-Council form of government consisting of a full time Mayor and seven Councilmen, five of which are elected from districts and two of which are elected at-large.

The City provides a full range of municipal services, including police, fire protection, street and drainage systems, refuse collection, parks and recreation, planning and zoning, public transportation, community development programs, and electric, gas, water, and sewerage services.

An organization chart showing all City entities is provided on the preceding page.

BUDGETARY STRUCTURE

The financial transactions of the City are budgeted and recorded in individual funds categorized as follows: Governmental Fund Type, Proprietary Fund and Fiduciary Fund Type. The funds listed under each category are as follows:

GOVERNMENTAL FUND TYPES: Governmental funds are used to account for all or most of the City's general activities and are budgeted bases on the modified accrual basis of accounting.

1.) GENERAL FUND

The General Fund is the general operating fund of the City and is used to account for operations traditionally associated with a city which are not required to be accounted for in another fund. This fund is used to account for the activities of elected officials, general administration, finance, public works, planning, and public safety.

2.) SPECIAL REVENUE FUNDS

Special revenue Funds are used to account for the proceeds of specific revenue sources which by law are designated to finance particular functions or activities of government.

Special Revenue funds contained in the budget are:

- | | |
|------------------------------|---|
| a) Sales Tax Fund | d) Community Development Block Grant Fund |
| b) Hotel/Motel Tax Fund | e) Home Investment Partnership Fund |
| c) Capital Property Tax Fund | f) Youth Baseball Recreation Fund |

3.) DEBT SERVICE FUNDS

Debt Service Funds account for the accumulation of resources for, and the payment of, general governmental long-term debt principal and interest. These funds are funded principally from property taxes and sales tax revenue bonds.

4.) CAPITAL PROJECTS FUNDS

The Capital Projects Funds account for financial resources to be used for the acquisition or construction of major capital facilities/infrastructure. The annual Capital Improvements Program is published in a separate documents and more fully details the funds' activities.

PROPRIETARY FUND TYPES: Proprietary funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary and useful for sound financial administration.

The City budgets proprietary type funds using the accrual basis of accounting except in its treatment of capital expenditures and debt service.

1.) ENTERPRISE FUNDS

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprise, in that costs of providing goods or services to the general public are financed through user charges. Enterprise Funds contained in this budget are:

- a) Electric, Gas, Water and Sewer System
- b) Municipal Transit System (Atrans)
- c) Sanitation System

2. INTERNAL SERVICE FUNDS

Internal Service Funds are used to account for the cost of goods or services provided by one department to the other departments and generally accounted as an Enterprise Fund. The Internal Service Funds in this budget are:

- a) Risk Management Fund
- b) Employee Benefits Fund
- c) Unemployment Benefit Fund

FIDUCIARY FUND TYPES: Fiduciary funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the City. The Annual Report includes the City's three pension funds: City, Police, and Fire; however, for budgetary purposes, these funds are controlled by the individual retirement boards and are not considered a part of the City's budget process.

CITY OF ALEXANDRIA LEGAL REQUIREMENTS

BUDGET SUBMISSION

The City Charter requires the Mayor to submit a proposed budget to the Council at least forty-five (45) days prior to the beginning of each fiscal year. After submission of the budget, the council holds a public hearing, at which time all interested persons are given an opportunity to be heard. The budget is finally adopted no later than the twenty-seventh (27) day of the last month of the fiscal year (Sec. 5-02).

The City's fiscal year is May 1 - April 30.

BUDGET ADMINISTRATION

Responsibility for administering the annual budget is the Mayor's.

No payment shall be made or obligation incurred against any allotments or appropriations except in accordance with appropriations duly made and unless the Mayor or his designee first certifies that there is a sufficient unencumbered balance and that the funds will be available to cover the claim or meet the obligation when it becomes due and payable. (Sec. 5-04)

BUDGET AMENDMENTS

Budget Amendments are changes to the original budget ordinance that affect different programs or functions or division, department, office or agency (cost centers).

During the year, the Mayor may certify to the Council that additional revenues are available and present a budget amendment to appropriate these revenues. If at any time during the year it appears that the revenues available will be insufficient to meet the amount appropriated, he shall report to the Council without delay, indicated the amount of the deficit, any remedial action taken by him and his recommendations as to other steps to be taken. (Sec. 5-05)

To meet a public emergency affecting life, health, property or the public peace, the Council may adopt an emergency ordinance at the meeting in which it is introduced. (Sec. 5-05)

At any time during the fiscal year, the Mayor may transfer part or all of any unencumbered appropriations balance only within the same program or function of a division, department, office or agency. (Sec. 5-05)

LAPSE OF APPROPRIATIONS

Every appropriation, except an appropriation for the capital expenditure, shall lapse at the close of the fiscal year to the extent that it has not been expended or encumbered. An appropriation for a capital expenditure shall continue in force until the purpose for which it was made has been accomplished or abandoned; the purpose of any such appropriation shall be deemed abandoned if three (3) years pass without any disbursement from or encumbrance of the appropriations.
(Sec. 5-06)

CITY OF ALEXANDRIA METHODS OF FINANCING INFRASTRUCTURE

Infrastructure refers to public facilities such as roads, bridges, sidewalks, public buildings, mass transit facilities, sewer systems, etc. The following will describe some of the methods which may be or has been utilized by the City of Alexandria to finance the maintenance and expansion of the City's infrastructure.

GENERAL OBLIGATION BONDS

General Obligation (GO) Bonds are backed by the full faith and credit of the City of Alexandria and require voter approval before they can be issued. GO Bonds are secured by a tax levy. The City of Alexandria's debt limit on GO Bonds has been established by state law. LRS 39:562 states GO Bonds may be issued for up to ten percent (10%) of the assessed valuation for any single authorized purpose or thirty-five (35%) of the assessed valuation for all purposed.

REVENUE BONDS

Revenue bonds are serviced from the revenues of a particular enterprise or revenue source. The City of Alexandria primarily issued two types of revenue bonds:

Sales Tax Bonds

Sales Tax Bonds are secured by the revenues received from sales taxes levied by the City of Alexandria. The City is allowed to issue Sales Tax Bonds as long as the annual debt service does not exceed 75% of the estimated sales tax collections for the current year. The City has substantial bonding capacity which varies from time to time depending upon levels of sales tax collections.

Utility Revenue Bonds

Utility Revenue Bonds are secured by the revenues received from the City of Alexandria's Utility Systems. There are no statutory limitations on the amount of bonds that can be issued. Additional Revenue Bonds may be issued after holding or election.

Certificate of Indebtedness (COI)

Certificate of Indebtedness are loans made to the City of Alexandria by financial institution. COIs are secured by excess revenues. The city can issue COIs as long as they are secured by excess revenues of the City above the statutory, necessary and usual charges in each year. The maximum annual debt service on these certificates in any future year may not exceed the budgeted excess revenues for the current year. The City's borrowing capacity varies from time to time depending upon budgeted revenues.

CITY OF ALEXANDRIA STATEMENT OF BUDGETARY POLICIES

Currently the City of Alexandria does not have a formal set of goals and objectives, nor does it have a long-range strategic plan. During the past two years, however, the City Council and the Administration have developed several significant budget policies.

FUND BALANCE:

During the budget process for the 1990-1991 Annual Budget, the City Council includes a policy with the adopted budget that set the Fund Balance for the General Fund at 7% of total revenues with a goal of increasing it to 10% over a three year period. This policy was developed to maintain an adequate operating cash flow and to provide funding for emergencies.

The fund balance goal of 10% was reached and has been maintained since fiscal year 1993-1994.

REVENUES:

The City Council has set the policy of limiting operating transfers from the Utility Fund to the General Fund to five percent of the gross revenues earned by the utility system.

The City's cash flow is normally lowest during the first four months of the fiscal year due to seasonal revenue and expenditure adjustments. In order to address possible cash flow crunches, the Administration has established a policy that limits filling personnel vacancies and purchasing operating capital outlay to an emergency or critical needs basis only.

EXPENDITURES:

The City Council has also established a ceiling of \$300,000 in the General Capital Projects Fund for the purchase of Vehicles and Equipment. However, certain occasional purchases that are very expensive, e.g. a Fire Truck, are excluded from this policy. This policy was created to enable more funds for city infrastructure needs.

RISK MANAGEMENT:

During fiscal year 1989-1990, the City Council created a Risk Management Fund and an Employee Benefits Fund. The purpose of this policy was to better track claims, build up reserves and self-insure a larger part of its insurance program.

CITY OF ALEXANDRIA BUDGETARY PROCESS

The City of Alexandria prepares two separate budget documents: The Annual Operating Budget and the Annual Capital Budget and Five Year plan. In September of each fiscal year the Budget Officer's Office begins compilation of data necessary for the preparation of the Budget Preparation Manuals for both the Annual Capital and Annual Operating Budgets. Each manual contains the criteria to be used in preparing the budget request forms contained in the manuals. The manuals are sent to Division Directors and Department Managers in October. Annual Capital Improvements Budget requests are due the end of November. Annual Budget requests are due mid-December.

While the Division Directors and Department Managers are compiling their expenditure/expense needs, the Mayor and his staff begin preparing the revenue estimates for the upcoming fiscal year.

CAPITAL IMPROVEMENTS PROGRAM BUDGET (CIP)

The Capital Improvements Budget contains a five year plan. The City's goal is to maintain a Capital Improvements Program that will provide for the improvements necessary to meet the needs of the community within the constraints of available resources. Each Division Director and Department Manager is required to review all existing projects contained within the Five Year Plan. Department Managers are required to reassess the cost estimates of projects budgeted in the Five Year Plan. The Division Directors and Department Managers are required to add, delete or revise projects based upon current cost estimates, community and departmental needs. Packages are submitted to the Budget Officer for review. Any request which does not meet the criteria stated in the manual is sent back to the Division Director and Department Manager.

In January of each fiscal year the Administrative Review Committee meets to review all CIP requests. All CIP requests are prioritized based upon a "critical needs assessment" made by the Administrative Review Committee. Projects which maximize local dollars with federal and/or state funds in order to leverage available local funds are given close consideration. The Mayor and his staff diligently work to balance all five years of anticipated revenues with expenditures. Based upon the history of the CIP program, a CIP policy requires a \$500,000 fund balance at the beginning of each fiscal year for the General Capital Projects Funds and the Utility Capital Project Fund. The fund balance requirement is necessary in order to provide funding for any change orders, plan changes, shortfalls, or emergency needs which may occur during the fiscal year.

ANNUAL OPERATING BUDGET

All Division Directors and Department Managers are asked to carefully review their current operating budgets and to anticipate any future requirements for the next fiscal year. A Current Service Level Budget is required by each department to be submitted. A Current Service Level Budget requires each department to develop a budget that would retain the current level of services provided without any increase in operating/contractual line items with the exception of any increases necessary to fund Federal, State or Local mandates. Capital Outlay requests are not limited to a dollar amount but are restricted to only those items imperative to maintaining the current level of service. Any requests for new personnel or operating/contractual increases which were not mandated by law were required to be submitted by budget addendum. In February of each fiscal year the Administrative Review Committee meets to review all operating requests. The Administrative Review Committee meets with all department managers to review their requests.

CITY OF ALEXANDRIA BUDGETARY PROCESS

Once both budgets have been balanced, final figures are compiled by the Budget Officer's Office. A proposed budget document is prepared and submitted to the City Council for their review. The City Charter requires the Mayor to submit a proposed budget to the Council by March 17 of each fiscal year.

CITY OF COUNCIL REVIEW

Once both budgets have been balanced, final figures are compiled by the Budget Officer's Office. A proposed budget document is prepared and submitted to the City Council by March 17 each fiscal year.

A public hearing is held by the Alexandria City Council. The public hearing provides an opportunity for public input to be received on the proposed budget. In April of each fiscal year the Finance Committee of the Alexandria City Council meets with the Administration to review the proposed budgets. The budgets are then presented to the full City Council for adoption. The City Charter requires that the budgets be adopted no later than April 27th.

MAJOR BUDGET AMENDMENT

In November of each fiscal year an analysis of revenues received through the first six months of the current fiscal year is compiled to determine if the budget will be adjusted. If sufficient funds are available, a Major Budget Amendment is prepared. The Administrative Budget Review Committee prepares and approves any additional appropriations to the budget. The Major Budget Amendment is then forwarded to the Alexandria City Council their review and approval.

If the analysis of revenues received should reveal that revenues are not being received as anticipated, then budget "cuts" would be made at this time by the Administrative Budget Review Committee. Any reductions made to the budget by the Administrative Budget Review Committee would be forwarded to the Alexandria City Council for their review and approval.

CITY OF ALEXANDRIA
Budget Preparation Manual
Operating Budget

For Fiscal Year 2018-2019

BUDGET CALENDAR

<u>DATE</u>	<u>ACTIVITY</u>
December 8, 2017	Budget Preparation Manual Distributed
January 8, 2018	Completed budget requests due back the Budget Office
January 2018	Budget requests reviewed and compiled by Budget Officer
February 2018	Administrative Budget Review Committee met with Department Managers to discuss new additions or request.
March 15, 2018	Administration's Recommend 2017-2018 Operating & Five Year Capital Budget submitted to the Mayor and City Council.
April 17, 2018	Public Hearing held on Budget
April 17, 2018	Budget is adopted by City Council

CITY OF ALEXANDRIA GLOSSARY OF BUDGET TERMS

APPROPRIATIONS - Authorization granted by the City Council to make expenditures to incur obligations for specific purposes.

ASSESSED VALUATION - A value that is established for real or personal property for use as a basis for levying property taxes.

ASSESSMENTS - An amount levied on personal property on a cost sharing basis for improvements made by the benefit of a small group of property owners (e.g. Special assessments for the reconstruction of a sewer line in a lightly populated area).

BUDGET - A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

BUDGET CARRYOVER - The total of the current budget, April 30, minus prior year(s) expenditures.

BUDGET MESSAGE - The opening section of the budget which provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal of years, and the views and recommendations of the Mayor.

CAPITAL IMPROVEMENTS PROGRAM (CIP) - A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs.

CAPITAL OUTLAY - Capital expenditures paid for out of operating funds. Generally consists of machinery, furniture and fixtures, etc. that cost \$500 or more and last more than three years. (Items with a cost of less than \$200, which are purchased in a substantial quantity and are outside the normal operating cost are budgeted as capital outlay).

DEBT SERVICE - Cash outlays in the form of debt principal payments, periodic interest payments and related service charges for debt incurred in prior periods.

DEMAND INDICATORS - Statistical measures of what is accomplished or performed by a budgetary unit. For example, total meters disconnected is a workload indicator.

DEPARTMENT - The smallest organizational unit in the budget.

DIVISION - The highest organizational level in the City in which a specific activity is carried out. A division may consist of several departments.

ENCUMBRANCE - The commitment of appropriated funds to purchase an item or service and to set aside those funds for the future expenditure.

FISCAL YEAR - A twelve-month period of time for which the annual operating budget applies. At the end of this period the government determine its financial position and the results of its operations. The fiscal year for the City of Alexandria is May 1 to April 30.

**CITY OF ALEXANDRIA
GLOSSARY OF BUDGET TERMS**

FIVE YEAR CAPITAL PLAN - A plan of financial operation, to fund capital infrastructure needs over a period accordance with special regulations, restrictions or limitations (e.g. General Fund, Utility Fund, etc.).

FUND - A self-balancing accounting entity segregated to carry on specific activates or attain certain objects in accordance with general regulations, restrictions or limitations. (i.e. General Fund)

FUND BALANCE - Resources remaining from prior years which are available to be budgeted in the current year.

FUND SOURCE - The source of Revenue used to pay for a particular project.

INTERFUND TRANSFERS - Amounts transferred from one fund to another. Transfers are not expenditures and must be appropriated and expenditures in the fund receiving the transfer.

OBJECT CODE - An expenditure classification according to the type of items purchased or services obtained (e.g. Office Expense, Machinery and Equipment, etc.)

ORDINANCE - A formal legislative enactment by the governing body of a municipality.

PERFORMANCE INDICATORS - Statistical measures of the service level provided to the citizenry and/or other city departments. For example, the response time to an emergency call would be a performance indicator for the Fire Department.

PERSONAL ROSTER - A list which contains the titles and numbers of positions authorized to be filled by a particular organizational unit.

PROJECT CATEGORY - The functional improvement category under which a project is assigned, (e.g., Public Enterprise, Economic Development, Street, etc.)

RETAINED EARNINGS - The cumulative earnings since the establishment of the system that have been invested in property, plant and equipment or current assets.

URBAN SYSTEMS - Federal funded street projects that match local funds for the reconstruction of major streets.

ORDINANCE 33-2018

AN ORDINANCE ADOPTING THE OPERATING BUDGET FOR THE CITY OF ALEXANDRIA FOR FISCAL YEAR 2018/2019; TO MAKE APPROPRIATIONS FOR THE ORDINARY EXPENSES OF ALL CITY DIVISIONS, DEPARTMENTS, OFFICES AND AGENCIES, PENSIONS AND OTHERWISE PROVIDING WITH RESPECT TO THE EXPENDITURES OF APPROPRIATIONS; ADOPTING THE CAPITAL BUDGET FOR THE CITY OF ALEXANDRIA FOR FISCAL YEAR 2018/2019; APPROPRIATING FUNDS FOR THE CAPITAL BUDGET FOR THE CITY OF ALEXANDRIA FOR FISCAL YEAR 2018/2019 AND PROVIDING FOR CAPITAL EXPENDITURES; AND OTHER MATTERS WITH RESPECT TO APPROPRIATIONS AND THE EXPENDITURE OF FUNDS PERTAINING THERETO.

WHEREAS, the Operating and Capital Budgets for the City of Alexandria (collectively, the "Budget") involve the need for using fund balance/retained earnings to balance revenues with expenditures. The use of said funds is to cover the deficit between needed services and expenditures, balanced against the projected revenues, in order to effectively plan for the normal and extraordinary expenses to operate City government and its services and programs, thereby requiring conservative budgeting and careful monitoring of the City's financial condition; and,

WHEREAS, this budget ordinance was prepared using conservative estimates of revenue and recognizing that responsible spending is vital at all levels of government. This Budget is indicative of those sentiments, reducing expenses where indicated while attempting to preserve the needed and desired services to the citizens of Alexandria, while organizing such services in the most efficient manner possible; and,

WHEREAS, in order to maintain morale, reward great service, and given the financial position of the City, an across-the-board pay increase applied permanently for qualified and eligible employees is provided but should be carefully evaluated given the performance of local sales tax; and, finally

NOW THEREFORE:

SECTION I. BE IT ORDAINED BY THE Council of the City of Alexandria, Louisiana, in legal session convened, that the Council adopts and fully appropriates the 2018/2019 Operating and Capital Budgets for the City as evidenced by the proposed "City of Alexandria Annual Budget 2018-2019," as amended and adopted by the Alexandria City Council, to make appropriations for the ordinary and capital expenses of all city divisions, departments, offices and agencies, pensions and otherwise, provided by the individual appropriation items as detailed therein and the respective budgets

included therein, a copy of which is referred to and attached hereto for greater accuracy and clarity and which line items as set out in the proposed "City of Alexandria Annual Budget 2018-2019" are incorporated by reference herein as if each is fully stated verbatim and appropriated line for line in this section in its entirety.

SECTION II. BE IT FURTHER ORDAINED, etc. that the 2018/2019 budget (FY 2019) authorized number of employees for each division, department, office and agency of the City of Alexandria is hereby indicated, in detail, in this ordinance; and, provided further, that the number of authorized positions approved for each division, department, office and agency may be individually changed by the Mayor by transfer or in conjunction with an administrative reorganization under Section 4-11 of the Home Rule Charter of the City of Alexandria.

SECTION III. BE IT FURTHER ORDAINED, etc. that the budget ordinance shall provide for each and every division, department, office and agency of the City and any transfers of funds or expenditures by or within any division, department, office or agency shall comply with Section 5-05 (d) of the Home Rule Charter of the City of Alexandria or otherwise by transfers which net no additional expenditure.

SECTION IV. BE IT FURTHER ORDAINED, etc. that for FY 2019 the rate for electricity and natural gas sold by the City of Alexandria Utility System to the City of Alexandria shall be equal to the fuel cost only; and the remaining balance for electric utility rebates authorized by Ordinance 146-2017 shall continue as an appropriation and the mayor and the Alexandria Utility System are authorized and directed to implement, make and deliver such electric utility rebates and credits to city customers and ratepayers relative to the settlement of previous litigation, its proceeds, value, reimbursement of costs, and milestone payment in the matter of the City of Alexandria versus Cleco Corporation, Docket No 1:05-CV- 01121 ("Cleco Litigation") consistent with the stated intentions, categories, customers, ratepayers and directives of Ordinance No. 178-2016, as the Mayor in his discretion believes fair, reasonable and necessary to accomplish such credits, rebates and related fuel cost adjustments, according to the approved process.

SECTION V. BE IT FURTHER ORDAINED, etc. that for FY 2019, pensions and other fringe benefits are funded as detailed in the Budget for each respective division, department, office and agency, except as otherwise modified herein by specific provision.

SECTION VI. BE IT FURTHER ORDAINED, etc. that the salaries of all positions shall continue under the salary plan of the Alexandria Civil Service Commission previously approved by the City Council, and further salaries and fringe benefits of all positions shall be as designated in the 2018-2019 (FY 2019) Annual Budget, or as amended, except that no across-the-board per cent salary increase for a position in the classified service pay plan shall be awarded, without the Mayor's authorization, to any position held under a probationary rule or for any special assigned position; provided, however,

that the Police Department and Fire Department personnel, in the past or future, who may be covered by collective bargaining agreements with the City, the Chief of Fire and all Assistant Chiefs of the Fire Department and the First Assistants, and the Chief of the Police Department, if personnel are excepted from recognition by collective bargaining agreements, shall be paid in accordance with the schedules and designations set out in the respective department appropriation and, subject to any Priority as provided by Section VIII; and except for promotions, no classified service wage increases shall be granted to any employees unless funds are appropriated for that purpose, the General Fund being required to use both Prior Year Revenues and transfers from the Utility System Fund to balance revenue with expense, if in the opinion of the mayor such funds are necessary; provided, however, that each member of the fire department who has three years continuous service and otherwise who qualifies for a statutory wage increase as mandated by R.S. 33:1992(B) shall be deemed to have received such longevity pay increase by the wage increase granted by the Salary increase received in this appropriation, because salary increases in the fire department meet or exceed the appropriation for the statutory requirement.

SECTION VII. BE IT FURTHER ORDAINED, etc. the implementation of this budget shall be May 1, 2018, except as otherwise provided herein or in the opinion of the Mayor when implementation of line items hereunder are deemed for such purposes necessary to administer salaries and other fringe benefits, including determining the ability of the City to administer additional salaries and other fringe benefits contained in collective bargaining; and further otherwise that this ordinance shall become effective upon signature by the Mayor, or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without a signature by the Mayor, subject to retroactive application as provided by this section and accepted by Generally Accepted Accounting Practices (GAAP).

SECTION VIII. BE IT FURTHERMORE ORDAINED, etc. by the City Council of the City of Alexandria for the purpose of prioritizing general fund expenditures that if any across-the-board pay increases shall be made (by permanent raises or one-time supplement), priority categories shall be to provide for an across-the-board pay raise or one-time supplement (at no greater than 3% for permanent raises and its equivalent, or less, if paid as a one-time supplement) to the designated, qualified, and appropriate employees of the City of Alexandria as outlined in the Budget Message and any Supplemental Budget Message who, in the discretion of the Administration, shall be eligible therefor, as follows and after completing the necessary documentation and agreements with Human Resources: (i) the employee is not a division head and is a permanent employee of the classified service; (ii) the employee is a non-division head, unclassified employee within the approved categories and departments set forth by the Director of Human Resources; (iii) the employee is credited with having received any longevity increases provided by other law against any contemplated across-the-board increases contemplated by Section VIII; and

(iv) the employee has not received serious discipline since May 1, 2017, defined as and limited to discipline of a suspension of 15 or more days, involuntary demotion, in either case of which is final and non-appealable. Section VIII shall become eligible for implementation if, in the opinion of the Finance Director and certification thereof by the Budget Director, such across-the-board increases are appropriate when compared to the continued employer contributions to employee benefits and considering any collective bargaining and pay and class adjustments or other diminutions which, in the discretion of the Administration, are necessary as a result of such employer contributions and employment incentives. Unclassified employees shall be eligible for these outlined increases in Section VIII as approved by the Finance Director in consultation with the Mayor and considering previous pay adjustments to those employees, all in the sole discretion of the Administration.

SECTION IX. BE IT FURTHER ORDAINED, etc. that the City hereby prioritizes the capital budget and authorizes the Administration to promulgate such rules as reasonably needed to achieve economies of scale and aid in local economic successes. Categories of priority shall be as follows:

PRIORITY ONE (I)

Priority I (P-I) projects include SPARC and SPARC 2.0, some R.I.V.E.R. Act projects (pertaining to the Community College Initiative) as funded in the fiscal year as primary projects, followed by utilities, drainage and transportation projects of high need and city-wide, multi-district application. These priorities would include projects such as bridges, drainage, utility transmission, and Project ABC needs.

The City's Five-Year Capital Improvements Plan must contain 51% or more in P-I projects for the fiscal year.

There shall be \$500,000 in built-in contingency or likely attritively available contingency in P-I to commence the fiscal year. Further best planning practices, in compliance with the American Society of Civil Engineers (ASCE), "Principles for Infrastructure Stimulus Investment," are those projects supported by economic stimulus investment criteria, such as:

- Projects should create and sustain employment increases;
- Investments should provide long term benefits to the public (such as congestion relief or drainage needs);
- Long term maintenance and upkeep needs of all infrastructure projects, existing and new, shall be taken into account; and
- To ensure accountability and transparency, auditing programs should be able to establish measurable stated outcomes.

In order to ensure the above criteria are met, the following principles will guide Priority I selection decisions:

- The project should deliver measurable improvements in public health, safety and quality of life;
- The project should provide substantial, broad-based economic benefit;
- The project should be designed and built in a sustainable and cost-effective manner, and proper consideration must be given to life-cycle costs; and
- The project should have a significant environmental benefit such as area restoration, improved air quality through reduced congestion and better watershed management through eliminating vulnerabilities in a system.

While funds in P-I may be re-allocated as such projects are matched with other funds or become certified to be economically feasible, this Priority should exhaust itself before considering Priority II or III, and the P-I category shall allow the transfer into it from P-II as P-Is are completed or de-prioritized, subject to the minimum 51% rule.

P-IIIs, however, should be funded and prioritized simultaneously with P-Is since P-IIIs they are readily feasible may be of high value as economic development projects and not otherwise on a P-I track.

PRIORITY TWO (II)

Projects in this category would be prioritized as P-Is but are not because of one or more of the following reasons:

- The project is awaiting a funding match from another entity.
- The project is a high value economic development project, but is not strictly speaking a project meeting P-I requirements.
- The project does not involve public safety, drainage, or high ASCE ratings.
- The project can be independently phased in different priorities.
- The project is a "stand alone" phase completing already-finished other phases, which were of greater import.

PRIORITY THREE (III)

Other projects provided for in the Five-Year Capital Improvements Plan shall be considered prioritized here, and these projects may move into P-I or P-II status generally in order, but not necessarily, depending on funding availability or other feasibility determinations. These projects may be categorized and listed in the Five-Year Capital Improvements Plan, but may not be actively worked by the City Planning Division. P-IIIs shall be reviewed, however, at least twice yearly for priority assessment, along with P-Is and P-IIIs, to ensure proper oversight and movement toward completion.

City Council members shall be advised of the status of these projects on a more often basis as requested.

PRIORITY Indeterminate (P-ind)

All remaining projects shall be grouped as P-ind and may be in the Five-Year Capital Improvements Plan or capital budget of the City, or may be included on a master needs list maintained by the City Planning Division. These projects are neither scheduled for regular review nor given priority, but are instead a list of requested projects that have been initially vetted or requested by the City Council or public based on preliminary feasibility, efficacy and need.

SECTION X. BE IT FINALLY ORDAINED, etc. that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items, or applications of this ordinance which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

THIS ORDINANCE was introduced on the 3rd day of April, 2018.

NOTICE PUBLISHED ON THE 6th day of April, 2018.

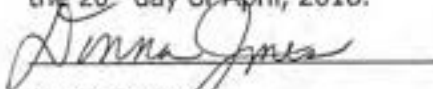
THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

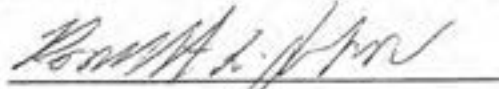
YEAS: Fowler, Silver, Johnson, Villard

NAYS: Fuller, Green, Larvadain

ABSENT: None

AND THE ORDINANCE was declared adopted on this the 17th day of April, 2018 and final publication was made in the Alexandria Daily Town Talk on the 20th day of April, 2018.


CITY CLERK


PRESIDENT


MAYOR'S APPROVAL/

DELIVERED: DATE: _____ TIME: _____

RECEIVED: DATE: _____ TIME: _____

DELIVERED APR 18 2018

RECEIVED APR 19 2018



April 30, 2018

Honorable Mayor and
Members of the Alexandria City Council

The operating budget requests for fiscal year ending April 30, 2019 were compiled and presented to the Alexandria City Council. The following is an executive recap summarizing the most significant factors in the adopted budget including revenue assumptions, major initiatives and expenditure breakdowns. Figures are rounded to the nearest thousand or the nearest tenth of a million where appropriate for ease of understanding.

Changes affecting all funds:

The Board of Trustees of the City of Alexandria's Employees' Retirement System adopted and set the actuarial contribution rate for the City, as recommended by the actuary, at 21.87 % effective May 1, 2018, a decrease of 2.28% from the existing rate of 24.15%. The decrease in cost by fund at existing staff levels follows:

General Fund	\$ 205,000
CDBG Fund	6,000
Utility Fund	245,000
Sanitation Fund	35,000
Zoo Fund	16,000
Municipal Transit	28,000
Total	<u>\$ 535,000</u>

A raise of 3% was approved for most full time regular employees. This is joined by the funding of Phase 2 of a pay plan for certain civil service positions deemed difficult to fill under current pay rate. The combined costs of these raises are as follows:

General Fund	\$857,000
CDBG Fund	8,000
Transit Fund	40,000
Utility Fund	490,000
Sanitation Fund	108,000
Zoo Fund	57,000
Total	<u>\$ 1,560,000</u>



Jacques M. Roy
Mayor

David Crutchfield
Director of Finance
Post Office Box 71
Alexandria, LA 71309-0071
Tel (318) 449-5027 · Fax (318) 449-5231
email: david.crutchfield@cityofalex.com

Operating capital remained substantially the same compared to the prior year. Operating capital totals by fund are as follows:

General Fund	\$2,953,000
Utility Fund	4,136,000
Sanitation Fund	297,000
Bus Fund	207,000
Zoo Fund	<u>82,000</u>
Total	\$ <u>7,675,000</u>

Revenue Outlook in Major Funds:

Sales tax continues to be the major source of revenue for the General Fund and the only "permanent" source for the General Capital Projects Fund. Combined City and Parish sales taxes account for 65% of total revenues in the General Fund. City Sales Taxes have shown increases for 6 of the last 10 years, although 2 of the 3 most recently completed years have shown decreases. Sales Taxes are by nature highly volatile in relation to the economy. Sales taxes for the 2018-2019 Fiscal Year are budgeted near actual levels of Fiscal 2016-2017; or \$900,000 more than the final budgeted revenues of the 2017-2018 Fiscal Year to better reflect expected revenues.

Further concerns would include the health of the national and even the global economy and the implications of them on the local economy. Whereas the national economy is predicted by many to continue improving, the State and local economy show signs of deterioration due to the previously mentioned hike in state sales tax and the worst position of the Louisiana oil industry in over 3 decades.

The Utilities System Fund contributes to the operation of other funds, including roughly 5% of its gross revenues to the General Fund and deficit support to the Municipal Transit Fund. Charges for the four services (electric, water, gas, and wastewater) account for virtually all of the revenue of the system.

The City has had moderate growth in recent years in these services, and has at times been able to sell some of its excess generated electricity on the wholesale market as the demand peaked. With the City's acquisition of Unit #1 of the Bayou Cove Plant and installation of the 7 RICE generators at the power plant, the availability and competitive pricing of generated electricity are greatly enhanced. This condition is further improved by the City now falling under the authority of the Midcontinent Independent System Operator, Inc. (MISO), which facilitates the purchasing and selling of wholesale electricity in the City's region. It is believed that MISO will greatly aid the City both in buying and selling power as needed at a competitive price. Vigilant monitoring of the market activity on the City's behalf is greatly warranted.

Fund Balance/Retained Earnings:

The City has significant revenues in most of its operating funds that have allowed the City to operate without having to borrow short-term funds. The 2018-2019 Budget was prepared to utilize some of those prior year revenues as follows:

The **General Fund** is budgeted to use \$4.8 million in fund balance in Fiscal 2018-2019.

The **Utilities System Fund** is budgeted to use \$13.3 million in retained earnings in Fiscal 2018-2019.

General Fund:

The General Fund budget reflects an increase of \$1.6 million; or 2.51%, compared to the adopted budget of the previous year. As stated earlier, combined sales taxes account for 65% of all General Fund revenues. The summary below details major changes compared to the prior year adopted budget:

Revenues

Taxes were adopted with an increase of \$.8 million; or 2.35%, compared with the prior year budget, due mostly to an increase in the combined City Sales Taxes.

Internal Services/Interfunds increased \$.9 million; or 8.39%, due mostly to the sum of net increases in Cost Allocation transfers from other funds.

Fines and Forfeitures decreased \$.1 million, or 19.27%, as adjustments were made to better reflect recent history.

Intergovernmental increased \$.1 million, or .93%, due mostly to an increase in Parish Sales Taxes.

Other Revenues decreased \$.1 million; or 1.31%, from the previous year's adopted budget. Here the decrease of roughly \$.3 million in the **Use of Prior Years Revenues** is partially offset by an increase in Rent of \$.2 million. It has been the Alexandria City Council's policy to allow the use of prior years revenues, Fund Balance, to purchase non-recurring capital outlay items such as; vehicles, machinery and equipment, office furniture and fixtures, etc. Due to increasing adverse financial conditions, the City has in recent years budgetarily funded recurring expenditures with the use of fund balance.

Expenditures

Salaries and Fringe Benefits overall increased \$.5 million, or 1.37%, due primarily to the net effects of the across the board raises partially offset by the decrease in pension costs.

Capital Outlay increased \$.6 million; or 22.93%, compared to the prior year.

Executive Division

The Executive Division increased \$74,000; or 7.62%, due to the previously mentioned raises and pension costs.

Judicial Division

An increase of \$102,000; or 9.40%, was approved for the Judicial Division, due to the previously mentioned raises and pension costs.

Finance Division

An increase of \$747,000, or 7.06%, was approved for the Finance Division. Transfers to other funds such as the Zoo increased by a net of \$647,000, joining increases in operating capital of \$232,000. These are partially offset by decreases in Leasing of \$55,000. Previously mentioned increases due to the raise and pension costs account for the remainder.

Public Works Division

A decrease of \$174,000; or 1.46% was approved for Public Works. Capital Outlay is down \$211,000 from the prior year. Raises partially offset the decrease and account for the remainder.

Planning Division

A decrease of \$12,000; or .89%, was approved for Planning Division. Here, net decreases in Capital Outlay of \$15,000 more than offset the increases from the raises and pension cost.

Public Safety Division

An increase of \$821,000; or 2.78%, was approved for the Public Safety Division. Here increases in Capital Outlay of \$605,000 and the raises more than offset net decreases in Operating/Contractual of \$59,000.

Human Resources Division

A decrease of \$23,000; or 2.50%, was approved for this division. Here the trade of a vacant Personnel Analyst for a Personnel Tech position resulted in savings greater than the previously mentioned raises.

Legal Division

An increase of \$53,000; or 2.69%, was approved for the Legal Division, mostly due to the raises and changes in health care coverage. An increase in Dues & Subscriptions of \$7,000 accounts for the remainder.

Community Services

A decrease of \$17,000; or .48%, was approved for this division. Here decreases in capital outlay of \$63,000 along with a decrease in Leases of \$11,000 more than offset the cost of the raises.

Special Revenue Funds:

The Pre Trial Intervention Fund (PTI) remains virtually unchanged compared to the prior year.

Internal Service Funds:

The Risk Management Fund's overall budget increased \$152,000; or 3.32%, from the prior year. The sole change in revenue is a net increase in Transfers from the other funds totaling \$152,000. On the expense side, the increase in Claims of \$205,000 is partially offset by net decreases in Administrative Expenses and Premiums of \$53,000.

The Employee Benefits Fund remains unchanged compared to the prior year.

General Capital Projects

The following is a breakdown of the General Capital Projects by Category:

Category	No. of Projects	Total
Public Enterprise	12	1,810,600
Streets	7	6,115,000
Parks/Recreation	3	1,600,000
Zoological Parks	<u>3</u>	<u>350,000</u>
Total	<u>25</u>	<u>9,875,600</u>

The General Capital Projects are funded by Sales Tax Revenues, Property Tax Revenues, State and Federal Funds and Other Revenues. A five year 11.25 millage property tax dedicated to general capital projects has been approved by the voters in 1988, 1998, 2003, and 2008. This property tax renewed in 2018 for ten years. One-half of the 1976 Sales Tax is dedicated to payment of principal and interest on the sales tax bonds and capital improvements.

Projects involving economic development, construction of new facilities, renovation of existing public facilities and feasibility or master plan studies are budgeted under the Public Enterprise category. The City currently has budgeted 23 projects in this category. The 2018/2019 Budget will adjust funding for 12 of these projects.

The Street, Drainage, and Sidewalk Repair Project received substantial funding for 2018/2019, accounting for nearly ½ of the total in general capital projects and will make improvements throughout the City. Work also continues on the Hudson Road Bridge Replacement, Masonic Corridor Phase 2, North 16th Street Bridge Replacement, Recreational Park Improvements, and the Tiger Building Replacement at the Zoo.

Other major projects under construction include AUMP Third Street, adding attractive streetscapes to this busy corridor, along with the Waterproofing and Roofing of the Riverfront Center. Fire Station Relocation continues in which the City has constructed 2 new fire stations replacing existing stations, while remodeling 2 of the remaining stations.

The Reserve for Relocation Project, operates as “holding” account for the other projects. Expenditures from these accounts require Council action. The Reserve for Relocation Projects is used to “hold” Utility Funds transferred to the General Capital Projects fund for use with street or drainage projects. The reconstruction of streets or drainage systems often requires the movement or relocation of utility systems. A minimum appropriation of \$100,000 per year is typically made by the Utility Funds to the General Capital Projects Fund.

Budget Amendments will be used to transfer the Utility Fund into special account numbers within a related project. If Utility Funds remain in a completed project, these funds are transferred back to the Reserve for Relocation Projects “holding” account.

Enterprise Capital Projects

The following is a breakdown of the Enterprise Capital Projects by Category:

Category	No. of Projects	Total
Electric	10	5,060,000
Water	5	3,010,000
Gas	2	1,050,000
Wastewater	2	1,470,000
Municipal Transit	2	55,000
Total	21	\$10,645,000

The Enterprise Capital Projects are funded by revenues generated by the City's Utilities System, Utility Revenue Bonds, revolving loans from the State Department of Health and Hospitals, and matching FTA grants.

At present, the City is engaging consultants to assess the needs of its Utilities System infrastructure. This will assure the ability of the 4 components; electricity, gas, water and wastewater, to provide reliable service to the customer at the existing level of service as well as provide for any anticipated growth in all areas. This assessment will materially impact future capital budgets in the Enterprise Capital Projects. To this end, the City has begun replacing electrical transmission transformers at the Willow Glen and Twin Bridges Substations. Other major projects include the rebuild of the 138 KV line from the Downtown Substation to the Willow Glen Substation; Water Well Replacement, and the Enterprise/Acadian Gas Interconnect.

Utilities System Fund:

The **Utilities System Fund's** 2018-2019 adopted budget increased by \$1.1 million; or .98% compared to the prior year.

Revenues

The major change here is the reduction of \$2 million in gas fuel cost recovery revenue as adjustments were made to better reflect recent history relating to gas pricing. This is more than offset by an increase in Use of Retained Earnings of \$3.3 million. Other relatively adjustments account for the remainder of the change.

Expenses

The greatest change is an increase of \$1.8 million in Transfers to Utility Capital Project Fund as the City seeks to further address infrastructure replacement, while Transfers to other funds are increased by \$.3 million and Professional Fees by \$.1 million. These and other increases are partially offset by decreases in capital outlay of \$.7 million and Purchases Plant Fuel of \$.6 million. Other minor adjustments and the effect of the raises and pension costs account for the remainder.

Sanitation Fund:

Sanitation's budget increased \$.1 million; or 2.11% compared to the prior year.

In revenues, the change is fully reflected in increases in Fees for Services.

In expenses, salaries and fringes are up \$29,000 reflecting the raise and pension cost; while Transfers to Other Funds are up \$67,000 and operating capital is up \$10,000. Other relatively small adjustments in the Operating and Contractual category complete the changes.

Zoological Park Fund

The Zoo's budget increased \$.7 million, or 24.40%.

In revenues, Transfers from General Fund increased \$648,000; while Property Taxes increased \$6,000.

In expenses, Transfers to General Fund increased \$491,000; while capital outlay increased 142,000. The effects of the raises and pension costs account for the remainder of the difference.

Golf Course Fund:

The Golf Course's budget total remains the same, with minor transfers between line items.

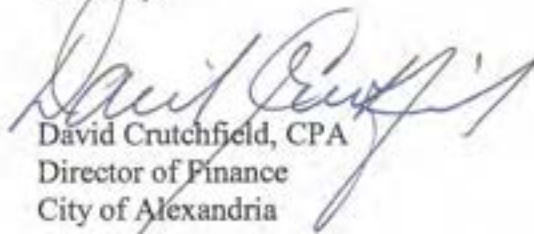
Municipal Transit Fund:

Municipal Transit Fund's budget decreased \$47,000, or 1.22%, compared to the previous year.

In revenues, the sole change is in Transfers from the Utilities System Fund decreasing by \$46,000.

In expenses, Transfers to other funds are up \$85,000; while capital outlay is down \$109,000. The effects of the raises and pension cost account for the remaining difference.

Sincerely,



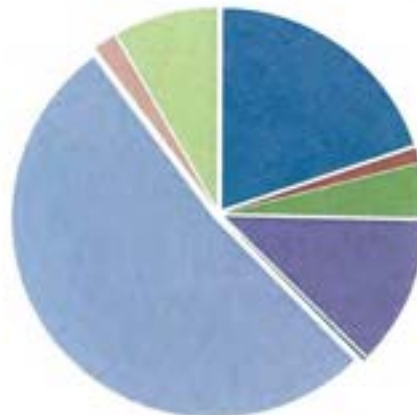
David Crutchfield, CPA
Director of Finance
City of Alexandria

I. BUDGET SUMMARIES

2018-2019 ANNUAL BUDGET

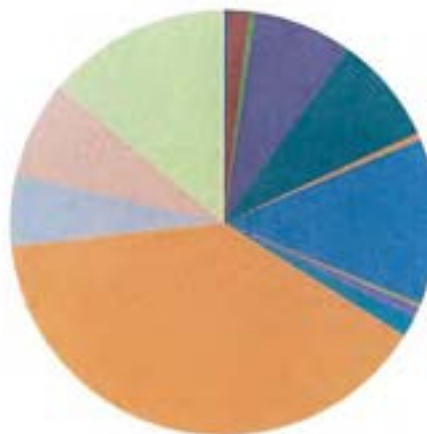
COMBINED ANNUAL BUDGET SUMMARY

Sources



- Taxes
- Licenses and Permits
- Intergovernmental
- Internal Services and Interfunds
- Fines and Forfeits
- Investment Income
- Charges for Services
- Other
- Use of Fund Balance/Retained Earnings

Uses



- Legislative
- Executive
- Judicial
- Finance
- Public Works
- Planning and Development
- Public Safety
- Personnel/Civil Service
- Human Resources
- Legal
- Community Services
- Enterprise Operations
- Debt Principal & Interest
- Claims/Tees Paid
- Other - Interfund Transfers
- Excess Revenue over Expenditures

2018-2019 ANNUAL BUDGET

COMBINED SUMMARY OF BUDGET BY FUND GROUPS

DESCRIPTION	GOVERNMENTAL FUND TYPES			
	GENERAL FUND	SPECIAL REVENUE FUNDS	GENERAL DEBT SERVICE	GENERAL CAPITAL PROJECTS
SOURCES OF FUNDS				
Taxes	34,287,000		2,785,875	9,678,325
Licenses and Permits	2,890,000			
Intergovernmental	9,982,000			
Internal Services and Interfunds	11,095,000			100,000
Fines and Forfeits	419,000	185,000		
Investment Income	0			
Charges for Services	220,000			
Other	466,000			
Debt Proceeds	0			
Use of Fund Balance/Retained Earnings	4,764,339			1,050,000
TOTAL SOURCES OF FUNDS	64,123,339	185,000	2,785,875	10,828,325
USES OF FUNDS				
Legislative	516,302			
Executive	1,049,187	0	1,200	2,060,600
Judicial	1,189,337			
Finance	5,897,204			
Public Works	11,758,885			8,115,000
Planning and Development	1,359,174			
Public Safety	30,355,704			0
Civil Service	379,988			
Human Resources	526,606			
Legal	2,033,404			
Community Services	3,624,250			
Enterprise Operations				
Debt Principal & Interest			2,784,675	
Claims/Fees Paid				
Other - Interfund Transfers	5,433,298	185,000		411,000
Excess Revenue over Expenditures				241,725
TOTAL USES OF FUNDS	64,123,339	185,000	2,785,875	10,828,325

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

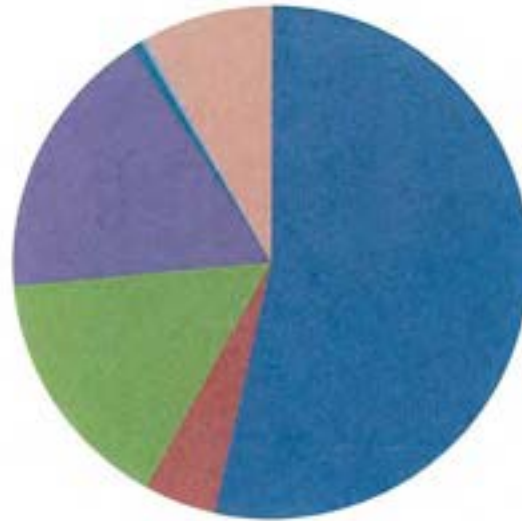
COMBINED SUMMARY OF BUDGET BY FUND GROUPS

PROPRIETARY FUND TYPES							COMBINED TOTAL
INTERNAL SERVICE FUNDS	UTILITY SYSTEM	SANITATION	MUNICIPAL TRANSIT SYSTEM	ZOO FUND	GOLF COURSE FUND	ENTERPRISE CAPITAL PROJECTS	
				1,195,000		11,000	47,957,200
							2,890,000
			604,000			44,000	10,630,000
2,136,000	151,000		2,745,433	1,612,298	239,000	10,975,000	29,053,731
							604,000
							0
15,713,000	103,774,000	5,225,076	409,000	528,000	589,000		126,458,076
75,000	4,040,000		6,000				4,587,000
							0
10,600	13,704,820					600,000	20,129,759
17,934,600	121,669,820	5,225,076	3,764,433	3,335,298	828,000	11,630,000	242,309,766
							516,302
	863,842						3,974,829
							1,189,337
	12,347,396						18,244,600
							19,873,885
							1,359,174
							30,355,704
							379,988
							526,606
75,000							2,108,404
							3,624,250
	73,590,484	4,205,076	2,850,433	2,155,298	802,000	11,630,000	95,233,291
	10,185,665						12,970,340
17,859,600							17,859,600
	24,682,433	1,020,000	914,000	1,180,000	26,000		33,851,731
							241,725
17,934,600	121,669,820	5,225,076	3,764,433	3,335,298	828,000	11,630,000	242,309,766

CITY OF ALEXANDRIA

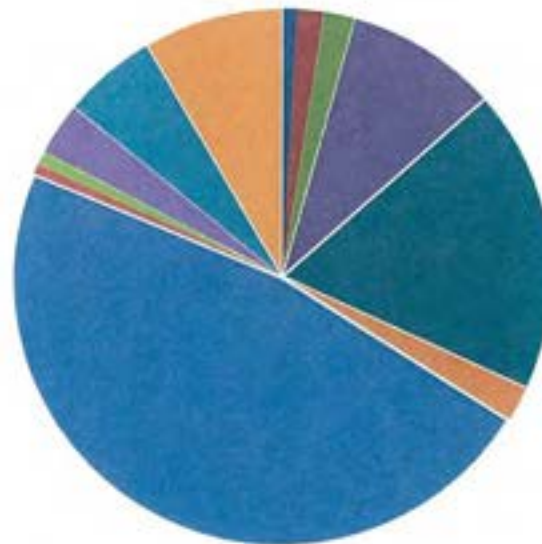
**2018-2019 ANNUAL BUDGET
GENERAL FUND
ADOPTED BUDGET SUMMARY**

Revenues



■ Taxes	■ Licenses & Permits	■ Intergovernmental	■ Internal Transfers/Interfunds
■ Fines & Forfeitures	■ Investment Income	■ Charges for Services	■ Other

Expenditures



■ Legislative	■ Executive	■ Judicial	■ Finance
■ Public Works	■ Planning	■ Public Safety	■ Civil Service
■ Human Resources	■ Legal	■ Community Services	■ Interfund Transfers

2018-2019 ANNUAL BUDGET

SUMMARY OF FUNDS GENERAL FUND

REVENUE SUMMARY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Received	Actual Received	Adopted Budget	Final Budget	Admin Approved	Adopted	Adopted
Taxes	34,802,549	34,228,506	33,501,000	33,498,000	34,287,000	34,287,000	2.35%
Licenses & Permits	3,140,840	3,014,712	2,890,000	3,035,000	2,890,000	2,890,000	0.00%
Intergovernmental	10,722,559	10,951,513	9,890,000	10,423,000	9,982,000	9,982,000	0.93%
Internal Transfers/Interfunds	10,147,511	11,321,781	10,236,000	11,149,000	11,095,000	11,095,000	8.39%
Fines & Forfeitures	517,779	391,543	519,000	394,000	419,000	419,000	-19.27%
Investment Income	53,204	91,219	0	80,000	0	0	0.00%
Charges for Services	272,294	219,820	220,000	230,000	220,000	220,000	0.00%
Other	862,542	1,058,019	5,295,756	6,017,756	5,226,320	5,230,339	-1.24%
Total Revenues	60,519,278	61,277,113	62,551,756	64,826,756	64,119,320	64,123,339	2.51%

EXPENDITURE SUMMARY BY DIVISION

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Legislative	364,355	407,334	515,945	515,945	512,283	516,302	0.07%
Executive	797,462	761,405	974,880	971,880	1,049,187	1,049,187	7.62%
Judicial	939,971	1,018,840	1,087,099	1,069,099	1,189,337	1,189,337	9.40%
Finance	5,356,975	5,010,145	5,797,485	5,754,485	5,897,204	5,897,204	1.72%
Public Works	12,137,541	11,891,518	11,932,574	12,602,574	11,758,885	11,758,885	-1.46%
Planning	1,075,844	1,088,083	1,371,427	1,351,427	1,359,174	1,359,174	-0.89%
Public Safety	27,407,811	28,364,037	29,534,817	30,170,817	30,355,704	30,355,704	2.78%
Civil Service	324,998	205,574	417,872	309,872	379,988	379,988	-9.07%
Human Resources	528,026	549,792	512,005	525,005	526,606	526,606	2.85%
Legal	1,841,803	2,064,597	1,980,102	2,125,102	2,033,404	2,033,404	2.69%
Community Services	3,390,393	3,745,602	3,641,550	4,022,550	3,624,250	3,624,250	-0.48%
Interfund Transfers	7,437,685	5,669,626	4,786,000	5,408,000	5,433,298	5,433,298	13.52%
Operating Reserve	0	0	0	0	0	0	0.00%
Total Expenditures	61,602,864	60,776,553	62,551,756	64,826,756	64,119,320	64,123,339	2.51%

EXPENDITURE SUMMARY BY CATEGORY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries	25,135,221	25,464,895	26,514,664	26,489,664	27,034,231	27,037,681	1.97%
Fringe Benefits	10,290,300	11,075,648	13,127,459	12,865,459	13,151,607	13,152,176	0.19%
Operating & Contractual	10,484,754	10,513,795	10,263,500	11,353,500	10,167,500	10,167,500	-0.94%
Other	12,530,061	10,861,295	10,244,098	11,004,098	10,813,200	10,813,200	5.56%
Capital Outlay	3,162,528	2,860,920	2,402,035	3,114,035	2,952,782	2,952,782	22.93%
Total Expenditures	61,602,864	60,776,553	62,551,756	64,826,756	64,119,320	64,123,339	2.51%

2018-2019 ANNUAL BUDGET

SUMMARY OF FUNDS PRE TRIAL INTERVENTION FUND

REVENUE SUMMARY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Received	Actual Received	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Taxes	0	0	0	0	0	0	0.00%
Intergovernmental	0	0	0	0	0	0	0.00%
Interfund Transfers	0	0	0	0	0	0	0.00%
Investment Income	0	0	0	0	0	0	0.00%
Fines & Forfeitures	388,448	298,224	184,500	230,000	185,000	185,000	0.00%
Use of Property	0	0	0	0	0	0	0.00%
Other	0	0	0	0	0	0	0.00%
Total Revenue	388,448	298,224	184,500	230,000	185,000	185,000	0.00%

EXPENSE SUMMARY BY CATEGORY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries	0	0	0	0	0	0	0.00%
Fringe	0	0	0	0	0	0	0.00%
Operating & Contractual	102,000	102,000	76,500	68,000	0	0	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Interfund Transfers	120,000	235,000	108,000	162,000	185,000	185,000	0.00%
Operating Reserve	0	0	0	0	0	0	0.00%
Total Expenses	222,000	337,000	184,500	230,000	185,000	185,000	0.00%

2018-2019 ANNUAL BUDGET

SUMMARY OF FUNDS GENERAL DEBT SERVICE FUND

REVENUE SUMMARY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Received	Actual Received	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Taxes	2,960,255	2,832,998	2,772,000	2,772,000	2,785,875	2,785,875	0.50%
Intergovernmental	0	0	0	0	0	0	0.00%
Interfund Transfers	2,196,478	1,942,000	1,945,200	1,945,200	0	0	-100.00%
Investment Income	2,278	224	0	0	0	0	0.00%
Charges for Services	0	0	0	0	0	0	0.00%
Use of Property	0	0	0	0	0	0	0.00%
Other	17,402,576	0	0	0	0	0	100.00%
Total Revenue	22,561,587	4,775,222	4,717,200	4,717,200	2,785,875	2,785,875	-40.94%

EXPENDITURE SUMMARY BY CATEGORY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries	0	0	0	0	0	0	0.00%
Fringe	0	0	0	0	0	0	0.00%
Operating & Contractual	1,400	1,600	1,600	1,600	1,200	1,200	-25.00%
Other	22,998,970	4,626,986	4,715,600	4,715,600	2,784,675	2,784,675	-40.95%
Capital Outlay	0	0	0	0	0	0	0.00%
Interfund Transfers	0	0	0	0	0	0	0.00%
Operating Reserve	0	0	0	0	0	0	0.00%
Total Expenditures	23,000,370	4,628,586	4,717,200	4,717,200	2,785,875	2,785,875	-40.94%

2018-2019 ANNUAL BUDGET

SUMMARY OF FUNDS RISK MANAGEMENT FUND

REVENUE SUMMARY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Received	Actual Received	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Taxes	0	0	0	0	0	0	0.00%
Intergovernmental	0	0	0	0	0	0	0.00%
Interfund Transfers	0	0	0	0	0	0	0.00%
Investment Income	27,118	46,326	0	40,000	0	0	0.00%
Charges for Services	4,878,000	4,739,000	4,497,000	5,141,000	4,649,000	4,649,000	3.38%
Use of Property	0	0	0	0	0	0	0.00%
Other	291,002	605,616	75,000	100,000	75,000	75,000	0.00%
Total Revenue	5,196,120	5,390,942	4,572,000	5,281,000	4,724,000	4,724,000	3.32%

EXPENSE SUMMARY BY CATEGORY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries	69,571	0	50,000	50,000	50,000	50,000	0.00%
Fringe	10,830	0	13,523	13,523	13,523	13,523	0.00%
Operating & Contractual	1,269,636	1,210,165	1,279,477	1,226,477	1,226,477	1,226,477	-4.14%
Other	3,686,360	3,194,312	3,229,000	3,991,000	3,434,000	3,434,000	6.35%
Capital Outlay	0	0	0	0	0	0	100.00%
Interfund Transfers	0	0	0	0	0	0	0.00%
Operating Reserve	0	0	0	0	0	0	0.00%
Total Expenses	5,036,397	4,404,477	4,572,000	5,281,000	4,724,000	4,724,000	3.32%

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

SUMMARY OF FUNDS EMPLOYEE BENEFITS FUND

REVENUE SUMMARY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Received	Actual Received	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Taxes	0	0	0	0	0	0	0.00%
Intergovernmental	0	0	0	0	0	0	0.00%
Interfund Transfers	3,728,000	2,600,000	2,136,000	1,709,000	2,136,000	2,136,000	0.00%
Investment Income	1,243	15,613	0	10,000	0	0	0.00%
Charges for Services	8,606,554	10,100,691	11,064,000	10,908,000	11,064,000	11,064,000	0.00%
Use of Property	0	0	0	0	0	0	0.00%
Other	0	0	0	0	0	0	0.00%
Total Revenue	12,335,797	12,716,304	13,200,000	12,627,000	13,200,000	13,200,000	0.00%

EXPENSE SUMMARY BY CATEGORY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries	0	0	0	0	0	0	0.00%
Fringe	0	0	0	0	0	0	0.00%
Operating & Contractual	2,252,833	2,137,475	2,250,000	2,250,000	2,250,000	2,250,000	0.00%
Other	9,179,412	8,410,031	10,950,000	10,377,000	10,950,000	10,950,000	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Interfund Transfers	0	0	0	0	0	0	0.00%
Operating Reserve	0	0	0	0	0	0	0.00%
Total Expenses	11,432,245	10,547,506	13,200,000	12,627,000	13,200,000	13,200,000	0.00%

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET
SUMMARY OF FUNDS
UNEMPLOYMENT BENEFITS FUND

REVENUE SUMMARY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Received	Actual Received	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Taxes	0	0	0	0	0	0	0.00%
Intergovernmental	0	0	0	0	0	0	0.00%
Interfund Transfers	0	0	0	0	0	0	0.00%
Investment Income	1,346	2,087	0	2,000	0	0	0.00%
Charges for Services	0	0	0	0	0	0	0.00%
Use of Property	0	0	0	0	0	0	0.00%
Other	0	0	10,600	8,600	10,600	10,600	0.00%
Total Revenue	1,346	2,087	10,600	10,600	10,600	10,600	0.00%

EXPENSE SUMMARY BY CATEGORY

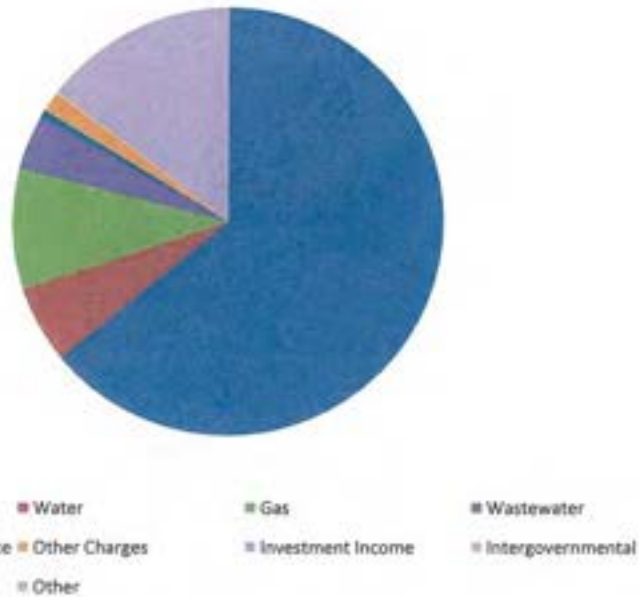
DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries	0	0	0	0	0	0	0.00%
Fringe	0	0	0	0	0	0	0.00%
Operating & Contractual	0	0	0	0	0	0	0.00%
Other	6,297	2,436	10,600	10,600	10,600	10,600	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Interfund Transfers	0	0	0	0	0	0	0.00%
Operating Reserve	0	0	0	0	0	0	0.00%
Total Expenses	6,297	2,436	10,600	10,600	10,600	10,600	0.00%

2018-2019 ANNUAL BUDGET

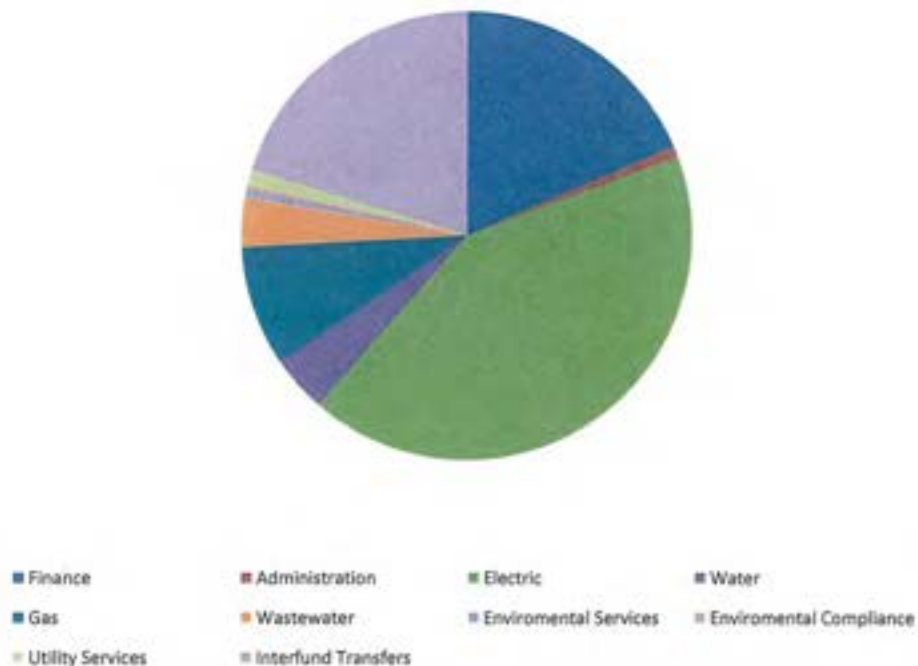
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**2018-2019 ANNUAL BUDGET
UTILITY SYSTEM FUND
ADOPTED BUDGET SUMMARY**

Revenues



Expenses



2018-2019 ANNUAL BUDGET

SUMMARY OF FUNDS UTILITY FUND

REVENUE SUMMARY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Received	Actual Received	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Electric	84,490,760	71,659,615	77,916,000	68,181,000	77,922,000	77,922,000	0.01%
Water	6,951,317	7,579,649	7,110,000	7,540,000	7,110,000	7,110,000	0.00%
Gas	8,073,875	8,526,410	13,317,000	10,317,000	11,117,000	11,117,000	-16.52%
Wastewater	4,448,956	5,694,646	5,020,000	5,645,000	5,020,000	5,020,000	0.00%
Environmental Compliance	762,388	760,425	755,000	755,000	755,000	755,000	0.00%
Other Charges	1,879,582	1,883,817	1,850,000	1,850,000	1,850,000	1,850,000	0.00%
Investment Income	59,600	93,982	0	60,000	0	0	0.00%
Intergovernmental	0	(29,276)	0	0	0	0	0.00%
Interfund Transfers	154,878	150,381	155,000	151,000	151,000	151,000	-2.58%
Other	(2,890,256)	422,461	10,020,182	20,200,182	13,359,820	17,744,820	77.09%
Total Revenue	103,931,100	96,744,110	116,143,182	114,699,182	117,284,820	121,669,820	4.76%

EXPENSE SUMMARY BY DIVISION

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Finance	16,313,350	17,786,764	18,496,855	28,951,855	18,533,061	22,533,061	21.82%
Administration	644,035	930,633	767,960	911,960	863,842	863,842	12.49%
Electric	41,405,596	40,742,275	52,143,065	40,898,065	51,314,859	51,314,859	-1.59%
Water	3,419,792	4,376,482	5,215,153	5,070,153	4,927,495	4,927,495	-5.52%
Gas	8,675,086	8,050,188	10,654,726	9,653,726	10,572,968	10,572,968	-0.77%
Wastewater	4,173,713	4,220,618	4,446,540	4,806,540	4,360,206	4,360,206	-1.94%
Environmental Services	494,563	514,463	637,233	656,233	677,862	677,862	6.38%
Environmental Compliance	164,897	170,075	408,000	408,000	408,000	408,000	0.00%
Utility Services	1,248,923	1,467,347	1,236,938	1,227,938	1,329,094	1,329,094	7.45%
Interfund Transfers	17,094,175	20,101,700	22,136,712	22,114,712	24,297,433	24,682,433	11.50%
Operating Reserve	0	0	0	0	0	0	0.00%
Total Expenses	93,634,130	98,380,545	116,143,182	114,699,182	117,284,820	121,669,820	4.76%

EXPENSE SUMMARY BY CATEGORY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries	9,340,118	9,762,716	10,804,521	10,517,521	11,042,755	11,042,755	2.20%
Fringe Benefits	4,786,360	5,266,230	5,500,334	5,340,334	5,327,291	5,327,291	-3.15%
Operating & Contractual	47,621,263	47,372,263	61,523,000	49,818,000	61,095,000	61,095,000	-0.70%
Other	26,925,480	31,541,266	33,516,781	43,544,781	35,683,098	40,068,098	19.55%
Capital Outlay	4,960,909	4,438,070	4,798,546	5,478,546	4,136,676	4,136,676	-13.79%
Total Expenses	93,634,130	98,380,545	116,143,182	114,699,182	117,284,820	121,669,820	4.76%

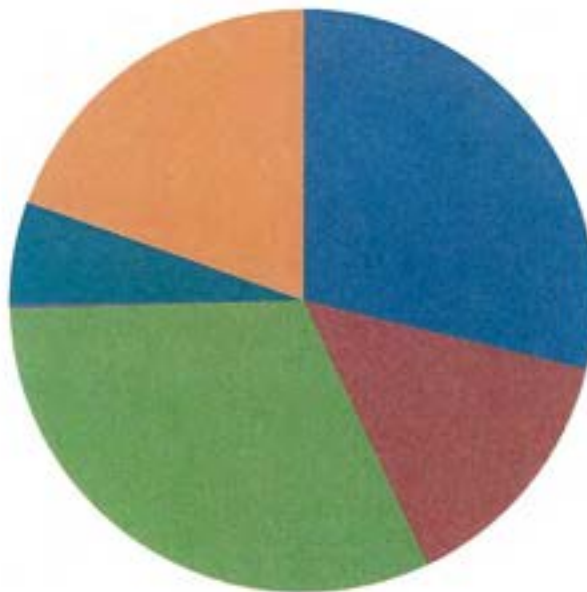
2018-2019 ANNUAL BUDGET
SANITATION FUND
ADOPTED BUDGET SUMMARY

Revenues



■ Internal Service/Interfunds ■ Other ■ Charges for Services

Expenses



■ Salaries ■ Fringe ■ Operating & Contractual ■ Other ■ Capital Outlay ■ Interfund Transfers

2018-2019 ANNUAL BUDGET

SUMMARY OF FUNDS SANITATION FUND

REVENUE SUMMARY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Received	Actual Received	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Taxes	0	0	0	0	0	0	
Intergovernmental	0	0	0	0	0	0	0.00%
Interfund Transfers	0	0	0	0	0	0	0.00%
Investment Income	8,289	14,072	0	10,000	0	0	0.00%
Charges for Services	4,883,884	4,764,380	5,117,000	5,125,000	5,225,076	5,225,076	2.11%
Use of Property	0	0	0	0	0	0	0.00%
Other	3,655	39,759	0	0	0	0	0.00%
Total Revenue	4,895,828	4,818,211	5,117,000	5,135,000	5,225,076	5,225,076	2.11%

EXPENSE SUMMARY BY CATEGORY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries	1,157,577	1,249,059	1,472,159	1,347,159	1,504,552	1,504,552	2.20%
Fringe	597,768	676,258	744,761	699,761	740,945	740,945	-0.51%
Operating & Contractual	1,572,785	1,748,990	1,649,000	1,774,000	1,651,000	1,651,000	0.12%
Other	12,000	12,000	12,000	12,000	12,000	12,000	0.00%
Capital Outlay	235,661	448,424	286,080	288,080	296,579	296,579	3.67%
Interfund Transfers	942,585	998,684	953,000	1,014,000	1,020,000	1,020,000	7.03%
Operating Reserve	0	0	0	0	0	0	0.00%
Total Expenses	4,518,376	5,133,415	5,117,000	5,135,000	5,225,076	5,225,076	2.11%

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

SUMMARY OF FUNDS ZOOLOGICAL PARK FUND

REVENUE SUMMARY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Received	Actual Received	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Taxes	1,146,571	1,191,243	1,189,000	1,195,000	1,195,000	1,195,000	0.50%
Intergovernmental	0	0	0	0	0	0	0.00%
Interfund Transfers	1,266,328	1,028,055	964,000	1,660,000	1,612,298	1,612,298	67.25%
Investment Income	5,755	9,505	0	6,000	0	0	0.00%
Charges for Services	629,537	583,209	528,000	443,000	528,000	528,000	0.00%
Use of Property	0	0	0	0	0	0	0.00%
Other	512	6,479	0	0	0	0	0.00%
Total Revenue	3,048,703	2,818,491	2,681,000	3,304,000	3,335,298	3,335,298	24.40%

EXPENSE SUMMARY BY CATEGORY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries	503,719	569,089	677,701	689,701	713,539	713,539	5.29%
Fringe	248,481	300,056	350,204	336,204	330,648	330,648	-5.58%
Operating & Contractual	1,125,366	949,968	899,000	1,027,000	904,000	904,000	0.56%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	115,562	79,708	65,095	71,095	207,111	207,111	218.17%
Interfund Transfers	688,804	1,179,816	689,000	1,180,000	1,180,000	1,180,000	71.26%
Operating Reserve	0	0	0	0	0	0	0.00%
Total Expenses	2,681,932	3,078,637	2,681,000	3,304,000	3,335,298	3,335,298	24.40%

2018-2019 ANNUAL BUDGET

SUMMARY OF FUNDS GOLF COURSE FUND

REVENUE SUMMARY

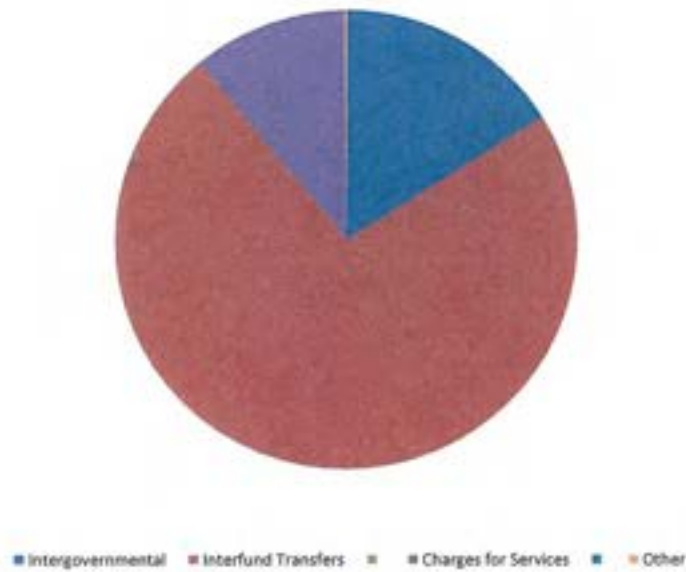
DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Received	Actual Received	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Taxes	0	0	0	0	0	0	0.00%
Intergovernmental	0	0	0	0	0	0	0.00%
Interfund Transfers	214,000	232,000	239,000	275,000	239,000	239,000	0.00%
Investment Income	1,208	2,281	0	0	0	0	0.00%
Charges for Services	636,995	599,258	589,000	560,000	589,000	589,000	0.00%
Use of Property	0	0	0	0	0	0	0.00%
Other	0	0	0	0	0	0	0.00%
Total Revenue	852,203	833,539	828,000	835,000	828,000	828,000	0.00%

EXPENSE SUMMARY BY CATEGORY

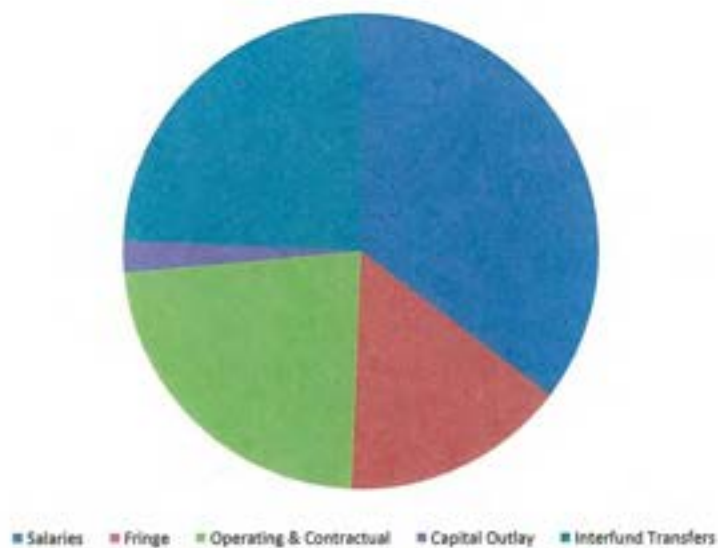
DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries	0	0	0	0	0	0	0.00%
Fringe	0	0	0	0	0	0	0.00%
Operating & Contractual	748,387	723,188	787,000	792,000	792,000	0	-100.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	10,000	17,000	10,000	0	0.00%
Interfund Transfers	30,678	26,263	31,000	26,000	26,000	0	-100.00%
Operating Reserve	0	0	0	0	0	0	0.00%
Total Expenses	779,065	749,451	828,000	835,000	828,000	0	-100.00%

**2018-2019 ANNUAL BUDGET
MUNICIPAL TRANSIT FUND
ADOPTED BUDGET SUMMARY**

Revenues



Expenses



2018-2019 ANNUAL BUDGET

SUMMARY OF FUNDS MUNICIPAL TRANSIT FUND

REVENUE SUMMARY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Received	Actual Received	Adopted Budget	Final Budget	Admin Approved	Adopted	Adopted
Taxes	0	0	0	0	0	0	0.00%
Intergovernmental	1,003,405	1,137,282	604,000	1,039,000	604,000	604,000	0.00%
Interfund Transfers	2,242,385	2,024,690	2,792,012	2,901,012	2,745,433	2,745,433	-1.67%
Investment Income	2,158	9,055	0	5,000	0	0	0.00%
Charges for Services	409,844	391,058	409,000	409,000	409,000	409,000	0.00%
Use of Property	0	0	0	0	0	0	0.00%
Other	13,926	11,006	6,000	6,000	6,000	6,000	0.00%
Total Revenue	3,671,718	3,573,091	3,811,012	4,360,012	3,764,433	3,764,433	-1.22%

EXPENSE SUMMARY BY CATEGORY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries	1,073,570	1,109,970	1,296,324	1,229,324	1,331,229	1,331,229	2.69%
Fringe	535,994	578,117	630,848	606,848	573,604	573,604	-9.07%
Operating & Contractual	696,833	751,442	864,000	794,000	864,000	864,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	161	190,840	190,840	81,600	81,600	100.00%
Interfund Transfers	816,866	897,723	829,000	1,539,000	914,000	914,000	10.25%
Operating Reserve	0	0	0	0	0	0	0.00%
Total Expenses	3,123,263	3,337,413	3,811,012	4,360,012	3,764,433	3,764,433	-1.22%

**2018-2019 ANNUAL BUDGET
RECAP OF PERSONNEL**

GENERAL FUND

DEPARTMENT	2015-2016	2016-2017	2017-2018	2018-2019		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
City Council						
City Council Persons	7	7	7	7	7	7
Total City Council	7	7	7	7	7	7
City Clerk						
City Clerk	1	1	1	1	1	1
Administrative Assistant	1	1	1	1	1	1
Total City Clerk	2	2	2	2	2	2
Office of the Mayor						
Mayor	1	1	1	1	1	1
Executive Secretary	1	1	1	1	1	1
Total Office of the Mayor	2	2	2	2	2	2
General Government						
Mayor's Assistant	1	1	1	1	1	1
Administrative Assistant	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Total General Government	3	3	3	3	3	3
Intergovernmental Agency						
Mayor's Assistant	1	1	1	1	1	1
Mayor's Assistant	1	1	1	1	1	1
Mayor's Assistant	1	1	1	1	1	1
Mayor's Assistant	1	1	1	1	1	1
Mayor's Assistant	1	1	1	1	1	1
Mayor's Assistant	1	1	1	1	1	1
Mayor's Assistant	1	1	1	1	1	1
Total Intergovt'l Agency	7	7	7	7	7	7
City Court						
City Judge	1	1	1	1	1	1
Deputy Clerk	7	7	7	7	7	7
Clerk of Court	1	1	1	1	1	1
Secretary	1	1	1	1	1	1
Total City Court	10	10	10	10	10	10
Finance						
Director of Finance	1	1	1	1	1	1
Administrative Assistant	1	1	1	1	1	1
Total Finance	2	2	2	2	2	2

CITY OF ALEXANDRIA

**2018-2019 ANNUAL BUDGET
RECAP OF PERSONNEL**

GENERAL FUND

DEPARTMENT	2015-2016	2016-2017	2017-2018	2018-2019		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Business Office						
Business Office Manager	1	1	1	1	1	1
Customer Accounts Representative	2	2	2	2	2	2
Customer Accounts Team Leader	1	1	1	1	1	1
Student Worker	1	1	1	1	1	1
Total Business Office	5	5	5	5	5	5
Accounting						
Accounting Manager	1	1	1	1	1	1
Accountant	3	3	3	3	3	3
Accounting Technician	3	3	3	3	3	3
Total Accounting	7	7	7	7	7	7
Purchasing						
Purchasing Manager	1	1	1	1	1	1
Purchasing Technician	2	2	2	2	2	2
Senior Buyer	2	2	2	2	2	2
Buyer	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Total Purchasing	7	7	7	7	7	7
Printing						
Print Shop Coordinator	2	2	2	2	2	2
Total Printing	2	2	2	2	2	2
Central Warehouse						
Supervisor Central Warehouse	1	1	1	1	1	1
Inventory Coordinator	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Stock Clerk	3	3	3	3	3	3
Total Central Warehouse	6	6	6	6	6	6
Parts Warehouse						
Inventory Coordinator	1	1	1	1	1	1
Stock Clerk	1	1	1	1	1	1
Total Parts Warehouse	2	2	2	2	2	2
Public Works						
Director of Public Works	1	1	1	1	1	1
Executive Secretary	1	1	1	1	1	1
Asst Director Public Works	2	2	2	2	2	2
Administrative Secretary	1	1	1	1	1	1
Total Public Works	5	5	5	5	5	5

**2018-2019 ANNUAL BUDGET
RECAP OF PERSONNEL**

GENERAL FUND

DEPARTMENT	2015-2016	2016-2017	2017-2018	2018-2019		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Code Enforcement						
Superintendent	1	1	1	1	1	1
Crew Leader	1	1	1	1	1	1
Code Enforcement Officer	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Equipment Operator II	1	1	1	1	1	1
Maintenance Worker	1	1	1	1	1	1
Code Enforcement Officer Senior	2	2	2	2	2	2
Total Code Enforcement	8	8	8	8	8	8
Engineering						
Assistant City Engineer	2	2	2	2	2	2
City Engineer	1	1	1	1	1	1
Lead Engineering Technician	1	1	1	1	1	1
Land Surveyor	1	1	1	1	1	1
Survey Technician	1	1	1	1	1	1
Engineering Tech III	1	1	1	1	1	1
Construction Inspector	1	1	1	1	1	1
Survey Party Chief	1	1	1	1	1	1
Survey Instrument Operator	1	1	1	1	1	1
Administrative Assistant	1	1	0	0	0	0
Administrative Secretary	0	0	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Total Engineering	12	12	12	12	12	12
Urban Forestry						
Landscape Architect	1	1	1	1	1	1
Total Urban Forestry	1	1	1	1	1	1
Streets & Parks						
Superintendent-Streets	1	1	1	1	1	1
Crew Supervisor Street Maint	2	2	2	2	2	2
Crew Leader Street Maintenance	3	3	3	3	3	3
Maintenance Worker Senior	3	3	3	3	3	3
Administrative Secretary	1	1	1	1	1	1
Inventory Coordinator	1	1	1	1	1	1
Equipment Operator III	4	4	4	4	4	4
Equipment Operator II	7	7	7	7	7	7
Fleet Maintenance Tech	1	1	1	1	1	1
Equipment Operator I	4	4	4	4	4	4
Maintenance Worker	3	3	3	3	3	3
Supervisor - Streets	1	1	1	1	1	1
Total Streets & Parks	31	31	31	31	31	31

CITY OF ALEXANDRIA

**2018-2019 ANNUAL BUDGET
RECAP OF PERSONNEL**

GENERAL FUND

DEPARTMENT	2015-2016	2016-2017	2017-2018	2018-2019		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Traffic Department						
Traffic Signal Tech	2	2	2	2	2	2
Administrative Secretary	1	1	1	1	1	1
Superintendent	1	1	1	1	1	1
Sign Artist	1	1	1	1	1	1
Sign & Marking Specialist	3	3	3	3	3	3
Total Traffic Department	8	8	8	8	8	8
Maintenance Public Buildings						
Custodial Worker	5	6	6	6	6	6
Supervisor Custodial	1	1	1	1	1	1
Supervisor Building Maintenance	2	2	2	2	2	2
Superintendent - Building Maint	1	1	1	1	1	1
Community Center Attendant	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Electrician	1	1	1	1	1	1
Painter	3	3	3	3	3	3
Carpenter	3	3	3	3	3	3
Trades Worker	1	0	0	0	0	0
Lead Custodial Worker	2	3	3	3	3	3
Building Maintenance Specialist	2	2	2	2	2	2
Mechanical Systems Technician	3	3	3	3	3	3
Crew Leader- Carpentry	0	1	1	1	1	1
Total Maint Public Bldgs.	27	29	29	29	29	29
Motor Pool						
Superintendent	1	1	1	1	1	1
Supervisor -Fleet Maintenance	3	3	3	3	3	3
Administrative Secretary	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Fleet Maintenance Tech Senior	5	11	11	11	11	11
Fleet Maintenance Tech	5	0	0	0	0	0
Fleet Collision Repair Tech	2	2	2	2	2	2
Fleet Service Tech	6	6	6	6	6	6
Total Motor Pool	24	25	25	25	25	25
Animal Shelter						
Crew Leader	1	1	1	1	1	1
Kennel Technician	3	3	3	3	3	3
Administrative Secretary	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Superintendent-Animal Control	1	1	1	1	1	1
Animal Control Officer	2	2	2	2	2	2
Total Animal Shelter	9	9	9	9	9	9

2018-2019 ANNUAL BUDGET RECAP OF PERSONNEL

GENERAL FUND

DEPARTMENT	2015-2016	2016-2017	2017-2018	2018-2019		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Planning						
Director of Planning	1	1	1	1	1	1
Historic Preservation Asst PT	1	1	1	1	1	1
Administrative Assistant	1	1	1	1	1	1
Planner	1	0	0	0	0	0
Zoning Enforcement Analyst	1	2	2	2	2	2
Total Planning	5	5	5	5	5	5
Construction Development						
Permit Technician	2	2	2	2	2	2
Multi Trades Inspector	7	7	6	6	6	6
Superintendent Construction Dev	1	1	1	1	1	1
Plans Reviewer	1	1	1	1	1	1
Total Construction Develop	11	11	10	10	10	10
Public Safety Police						
Chief	1	1	1	1	1	1
Assistant Chief	1	1	1	1	1	1
Deputy Chief	1	1	1	1	1	1
Captain	4	4	4	4	4	4
Lieutenant	12	12	12	12	12	12
Sergeant	32	32	32	32	32	32
Communications Officer	17	17	17	17	17	17
Corporal	61	64	58	58	58	58
Police Officer	49	46	52	52	52	52
Jailer	2	2	2	2	2	2
School Patrol	15	15	15	15	15	15
Reserve Police Officer	20	20	20	20	20	20
Records Clerk	13	13	13	13	13	13
Secretary-Police Chief	1	1	1	1	1	1
Accounting Technician	1	1	1	1	1	1
Total Police Department	230	230	230	230	230	230

CITY OF ALEXANDRIA

**2018-2019 ANNUAL BUDGET
RECAP OF PERSONNEL**

GENERAL FUND

DEPARTMENT	2015-2016	2016-2017	2017-2018	2018-2019		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Public Safety Fire						
Chief	1	1	1	1	1	1
1st Assistant Chief	3	3	3	3	3	3
2nd Assistant Chief	7	7	7	7	7	7
Chief of Fire Prevention	1	1	1	1	1	1
Chief of Fire Communications	1	1	1	1	1	1
Captain	27	27	27	27	27	27
Fire Communications Officer	7	7	7	7	7	7
Fire Training Officer	1	1	1	1	1	1
Fire Prevention Officer	3	3	3	3	3	3
Director of EMS	1	1	1	1	1	1
Fire Equipment Operator	33	33	33	33	33	33
Firefighter 1st Class	39	39	39	39	39	39
Secretary - Fire Chief	1	1	1	1	1	1
Records Clerk	2	2	2	2	2	2
Mechanic	1	0	0	0	0	0
Total Fire Department	128	127	127	127	127	127
Civil Service						
Director of Civil Service	1	1	1	1	1	1
Compensation Analyst	1	1	1	1	1	1
Examination Analyst	1	1	1	1	1	1
Asst Director Civil Service	1	2	1	1	1	1
Personnel Analyst	1	1	1	0	0	0
Personnel Tech	0	0	0	1	1	1
Total Civil Service	5	6	5	5	5	5
Human Resources						
Director of Human Resources	1	1	1	1	1	1
Administrative Assistant	1	1	1	1	1	1
Asst Director of Human Resources	1	1	0	0	0	0
Personnel Analyst	4	4	4	4	4	4
Total Human Resources	7	7	6	6	6	6
Legal						
City Attorney	1	1	1	1	1	1
Assistant City Attorney	5	5	5	5	5	5
Safe Alex Tech PT	6	6	6	6	6	6
Assistant City Attorney PT	3	3	3	3	3	3
Legal Secretary	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Total Legal	17	17	17	17	17	17

GENERAL FUND

CITY OF ALEXANDRIA

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

DEPARTMENT	2015-2016	2016-2017	2017-2018	2018-2019		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Community Development						
Administrator	1	1	1	1	1	1
Permit Technician	1	0	0	0	0	0
Program Manager	1	2	2	2	2	2
Administrative Secretary	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Multi Trades Inspector	0	0	1	1	1	1
Total Community Develop	5	5	6	6	6	6
TOTAL CDBG FUND	5	5	6	6	6	6

**2018-2019 ANNUAL BUDGET
RECAP OF PERSONNEL**

UTILITY FUND

DEPARTMENT	2015-2016	2016-2017	2017-2018	2018-2019		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Budget Office						
Mayor's Asst - Budget Officer	1	1	1	1	1	1
Mayor's Asst - Chief Info Officer	1	1	1	1	1	1
Assistant Director Finance	1	1	1	1	1	1
Information Systems Analyst	1	0	0	0	0	0
Accountant	1	1	1	1	1	1
Total Budget Office	5	4	4	4	4	4
Customer Service						
Customer Service Manager	1	1	1	1	1	1
Mail Clerk	1	1	1	1	1	1
Customer Service Supervisor	1	1	1	1	1	1
Accountant	2	2	2	2	2	2
Administrative Secretary	1	1	1	1	1	1
Customer Accounts Representative	12	12	12	12	12	12
Customer Accounts Team Leader	5	5	5	5	5	5
Customer Services Representative	9	9	9	9	9	9
Student Worker	1	1	1	1	1	1
Total Cust.Service Dep.	33	33	33	33	33	33
Customer Field Services						
Supervisor Utility Field Services	1	1	1	1	1	1
Crew Leader	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Meter Reader	11	11	11	11	11	11
Utility Service Worker	7	7	7	7	7	7
Total Customer Field Service	21	21	21	21	21	21
Management Infor. Systems						
Information Systems Manager	1	1	1	1	1	1
Information Systems Analyst	3	4	4	4	4	4
PC / Network Technician	3	3	3	3	3	3
Computer Operator I	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Total Mgt Info Systems	9	10	10	10	10	10
Utility Director						
Director of Utilities	1	1	1	1	1	1
Executive Secretary	1	1	1	1	1	1
Enviro Compliance Manager	1	1	1	1	1	1
Professional Engineer	1	1	1	1	1	1
Assistant Director Utilities	1	1	1	1	1	1
Total Utility Director	5	5	5	5	5	5

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET RECAP OF PERSONNEL

UTILITY FUND

DEPARTMENT	2015-2016	2016-2017	2017-2018	2018-2019		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Electric Production						
Superintendent - Electric Prod.	1	1	1	1	1	1
Custodial Worker	1	1	1	1	1	1
Supervisor Electric Production	1	1	1	1	1	1
Plant Maintenance Supervisor	1	1	1	1	1	1
Enviromental Tech II	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Electric Plant Shift Supervisor	5	5	5	5	5	5
Maintenance Mechanic II	1	1	1	1	1	1
Electric Plant Operator II	4	4	4	4	4	4
Maintenance Mechanic I	1	1	1	1	1	1
Electric Plant Operator I	5	5	5	5	5	5
Trades Worker	1	1	1	1	1	1
Industrial Electrician-Electric Pr	1	1	1	1	1	1
Electronic & Instr Tech-Electric	1	1	1	1	1	1
Total Electric Production	25	25	25	25	25	25
Electric Distribution						
Maintenance Worker Senior	1	1	1	1	1	1
Crew Supervisor Electric Distribution	2	3	3	3	3	3
Supervisor Electric Distribution	1	1	1	1	1	1
Engineering Tech II	1	1	1	1	1	1
SCADA Operator - Electric Dist	4	4	4	4	4	4
Administrative Assistant	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Electric Substation Supervisor	1	1	1	1	1	1
Electric Line Worker Senior	10	9	9	9	9	9
Electric Meter Technician	2	2	2	2	2	2
Electric Line Worker	3	3	3	3	3	3
Electric Substation Tech II	1	1	1	1	1	1
Electric Substation Tech I	2	2	2	2	2	2
Trades Worker	5	5	5	5	5	5
Supervisor Meter & Service	1	1	1	1	1	1
Electric Distribution Systems Tech	1	1	1	1	1	1
Total Electric Distrib.Dept.	37	37	37	37	37	37

CITY OF ALEXANDRIA

**2018-2019 ANNUAL BUDGET
RECAP OF PERSONNEL**

UTILITY FUND

DEPARTMENT	2015-2016	2016-2017	2017-2018	2018-2019		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Water Distribution						
Superintendent	1	1	0	0	0	0
Maintenance Worker Senior	2	2	2	2	2	2
Crew Supervisor Water Distribution	6	6	6	6	6	6
Supervisor Water Distribution	1	1	1	1	1	1
Assistant Superintendent	1	1	1	1	1	1
Meter Technician	2	2	2	2	2	2
Construction Inspector	1	1	1	1	1	1
Administrative Secretary	2	1	1	1	1	1
Clerical Specialist	0	1	1	1	1	1
Pipe Layer	4	4	4	4	4	4
Equipment Operator III	1	1	1	1	1	1
Maintenance Worker	5	5	5	5	5	5
Industrial Painter	1	1	1	1	1	1
Superintendent - Water Operations	0	0	1	1	1	1
Total Water Distribution	27	27	27	27	27	27
Water Production						
Maintenance Worker Senior	1	1	1	1	1	1
Crew Supervisor Water Distribution	1	1	1	1	1	1
Supervisor Water Treatment	1	1	1	1	1	1
Water Plant Operator	3	7	7	7	7	7
Water Production Operator Sr	4	0	0	0	0	0
Equipment Operator III	2	2	2	2	2	2
Industrial Painter	1	1	1	1	1	1
Electronic & Instr Tech	1	1	1	1	1	1
Total Water Production Dept.	14	14	14	14	14	14

**2018-2019 ANNUAL BUDGET
RECAP OF PERSONNEL**

UTILITY FUND

DEPARTMENT	2015-2016	2016-2017	2017-2018	2018-2019		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Gas Distribution						
Superintendent	1	1	1	1	1	1
Crew Supervisor Gas Distribution	4	4	4	4	4	4
Gas General Supervisor	1	1	1	1	1	1
Meter Technician	1	1	1	1	1	1
Gas System Technician	2	2	2	2	2	2
Cathodic Protection Technician	1	1	1	1	1	1
Leak Survey Technician	2	2	2	2	2	2
SCADA Operator - Gas	5	5	5	5	5	5
Administrative Secretary	1	1	1	1	1	1
Inventory Coordinator	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Gas Service Technician	1	1	1	1	1	1
Pipe Layer	5	5	5	5	5	5
Pipeline Welder	2	2	2	2	2	2
Equipment Operator III	1	1	1	1	1	1
Trades Worker	4	4	4	4	4	4
Crew Supervisor Cathodic Protect	1	1	1	1	1	1
Electronic & Instr Tech	1	1	1	1	1	1
Total Gas Distributin Dept.	35	35	35	35	35	35
Wastewater Treatment						
Superintendent	1	1	0	0	0	0
Supervisor Wastewater Treatment	1	1	1	1	1	1
Wastewater Plant Operator	8	8	8	8	8	8
Wastewater Treatment/SCADA	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Asst Superintendent	0	0	1	1	1	1
Electronic & Instr Tech	1	1	1	1	1	1
Total Wastewater Treat Dept.	14	14	14	14	14	14
Wastewater Collection						
Maintenance Worker Senior	1	1	1	1	1	1
Supervisor Wastewater Collection	1	1	1	1	1	1
Crew Supervisor WW Line Maint	6	6	6	6	6	6
Maintenance Mechanic I	3	3	3	3	3	3
Pipe Layer	2	2	2	2	2	2
Equipment Operator III	3	3	3	3	3	3
Equipment Operator II	3	3	3	3	3	3
Equipment Operator I	1	1	1	1	1	1
Maintenance Worker	2	2	2	2	2	2
Total Wastewater Collection	22	22	22	22	22	22

CITY OF ALEXANDRIA

**2018-2019 ANNUAL BUDGET
RECAP OF PERSONNEL**

UTILITY FUND

DEPARTMENT	2015-2016	2016-2017	2017-2018	2018-2019		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Environmental Services						
Superintendent	1	1	1	1	1	1
Environmental Lab Supervisor	1	1	1	1	1	1
Environmental Technician I	2	2	2	2	2	2
Environmental Technician II	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Total Environmental Services	6	6	6	6	6	6
Utility Services						
Superintendent	1	1	1	1	1	1
Maintenance Worker Senior	2	2	2	2	2	2
Crew Supervisor Utility Services	2	2	2	2	2	2
Engineering Tech II	4	4	4	4	4	4
Engineering Tech III	1	1	1	1	1	1
Engineering Tech I	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Pipe Layer	1	1	1	1	1	1
Equipment Operator III	1	1	1	1	1	1
Equipment Operator II	2	2	2	2	2	2
Welder	1	1	1	1	1	1
GIS Manager	1	1	1	1	1	1
Total Utility Services	16	16	16	16	16	16
TOTAL UTILITY FUND	271	271	271	271	271	271

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET RECAP OF PERSONNEL

SANITATION

SANITATION						
DEPARTMENT	2015-2016	2016-2017	2017-2018	2018-2019		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Sanitation						
Superintendent	1	1	1	1	1	1
Crew Supervisor Sanitation	3	3	3	3	3	3
Administrative Secretary	1	1	1	1	1	1
Equipment Operator III	7	7	7	7	7	7
Equipment Operator II	10	10	10	10	10	10
Equipment Operator I	8	8	8	8	8	8
Refuse Collector	20	20	20	20	20	20
Total Sanitation Department	50	50	50	50	50	50
TOTAL SANITATION FUND	50	50	50	50	50	50

ZOOLOGICAL PARK

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

RECAP OF PERSONNEL

MUNICIPAL TRANSIT FUND

DEPARTMENT	2015-2016	2016-2017	2017-2018	2018-2019		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
General Administration						
Transit Manager	1	1	1	1	1	1
Transit Shift Supervisor	2	2	2	2	2	2
Asst Manager Transit	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Total Department	5	5	5	5	5	5
Revenue Vehicle Operating						
Transit Operator	21	21	21	21	21	21
Transit Operator (PT)	10	10	10	10	10	10
Total Vehicle Operator	31	31	31	31	31	31
Inspection & Maintenance						
Fleet Maintenance Tech Senior	4	4	4	4	4	4
Fleet Service Technician	2	2	2	2	2	2
Total Inspection & Maint.	6	6	6	6	6	6
Maintenance Administration						
Supervisor Fleet Maintenance	1	1	1	1	1	1
Total Maint Administration	1	1	1	1	1	1
TOTAL TRANSIT FUND	43	43	43	43	43	43
TOTAL CITY WIDE	982	1,029	1,031	1,031	1,031	1,021

CITY OF ALEXANDRIA

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2018-2019 ANNUAL BUDGET
FUND BALANCE ANALYSIS
FOR GOVERNMENTAL FUND TYPES

FUND	2016-2017	2017-2018	2018-2019
	ACTUAL	ESTIMATED	PROPOSED
GENERAL FUND			
Beginning Balance	20,438,434	20,929,562	15,674,805
Revenues	61,267,680	59,572,000	59,359,000
Expenditures	(60,776,552)	(64,826,756)	(64,123,339)
Ending Balance	20,929,562	15,674,806	10,910,467
Ending Fund Balance as % of Revenues	34.16%	26.31%	18.38%
SPECIAL REVENUE FUNDS			
Beginning Balance	1,338,219	1,302,916	1,302,916
Revenues	1,004,710	812,632	185,000
Expenditures	(1,040,013)	(812,632)	(185,000)
Ending Balance	1,302,916	1,302,916	1,302,916
Ending Fund Balance as % of Revenues	129.68%	160.33%	704.26%
GENERAL DEBT SERVICE FUND			
Beginning Balance	2,934,657	3,081,292	3,081,292
Revenues	4,775,221	4,717,200	2,785,875
Expenditures	(4,628,586)	(4,717,200)	(2,785,875)
Ending Balance	3,081,292	3,081,292	3,081,292
Ending Fund Balance as % of Revenues	64.53%	65.32%	110.60%
GENERAL CAPITAL PROJECTS FUND			
Beginning Balance	25,718,583	22,344,647	(1,833,202)
Revenues	11,892,299	27,447,641	10,078,325
Expenditures	(15,266,235)	(51,625,490)	(10,586,600)
Ending Balance	22,344,647	(1,833,202)	(2,341,477)
Ending Fund Balance as % of Revenues	187.89%	-6.68%	-23.23%

Note: In order to calculate true unreserved/undesignated/unappropriated fund balance, Revenues and Expenditures for the General Capital Projects Fund assumes all budgeted revenues will be received and all appropriated expenditures will be spent by April 30th.

2018-2019 ANNUAL BUDGET

NET POSITION ANALYSIS FOR PROPRIETARY FUND TYPES

FUND	2016-2017	2017-2018	2018-2019
	ACTUAL	ESTIMATED	PROPOSED
INTERNAL SERVICE FUNDS			
Beginning Balance	(1,412,274)	1,662,717	1,654,117
Revenues	18,109,333	17,910,000	17,924,000
Expenses	(15,034,342)	(17,918,600)	(17,934,600)
Ending Balance	1,662,717	1,654,117	1,643,517
Ending Net Position as % of Rev	9.18%	9.24%	9.17%
UTILITY FUND			
Beginning Balance	118,543,506	118,219,216	108,059,034
Revenues	95,670,163	104,539,000	107,965,000
Expenses	(95,994,453)	(114,699,182)	(121,669,820)
Ending Balance	118,219,216	108,059,034	94,354,214
Ending Net Position as % of Rev	123.57%	103.37%	87.39%
MUNICIPAL TRANSIT FUND			
Beginning Balance	3,005,399	2,799,793	2,799,793
Revenues	3,573,090	4,360,012	3,764,433
Expenses	(3,778,696)	(4,360,012)	(3,764,433)
Ending Balance	2,799,793	2,799,793	2,799,793
Ending Net Position as % of Rev	78.36%	64.22%	74.37%
SANITATION FUND			
Beginning Balance	3,331,759	3,165,966	3,165,966
Revenues	4,818,210	5,135,000	5,225,076
Expenses	(4,984,003)	(5,135,000)	(5,225,076)
Ending Balance	3,165,966	3,165,966	3,165,966
Ending Net Position as % of Rev	65.71%	61.65%	60.59%

Note:

Actual is based on the City's Financial Statements for the fiscal year ending April 30th. Estimates are calculated on a NON-GAAP Basis which therefore includes debt principal and does not include depreciation.

2018-2019 ANNUAL BUDGET

SUMMARY OF SOURCES, USES, AND CHANGES IN FUND BALANCE GENERAL FUND

Sources of Funds

Description	YTD Actual 03-31-18	Fiscal Year 2018 Projected	Fiscal Year 2019 Budget	% Change 2018 Proj To 2019 Budget
Taxes	28,980,426	33,498,000	34,287,000	2.36%
Licenses & Permits	2,981,917	3,035,000	2,890,000	-4.76%
Intergovernmental	7,677,908	10,423,000	9,982,000	-4.23%
Internal Transfers/Interfunds	9,549,309	11,149,000	11,095,000	-0.48%
Fines & Forfeitures	336,109	394,000	419,000	6.35%
Investment Income	83,429	80,000	0	-100.00%
Charges for Services	191,951	230,000	220,000	-4.35%
Other	1,163,346	763,000	466,000	-38.93%
Budgeted Use of Fund Balance	0	5,254,756	4,764,339	-9.33%
Total Sources	50,964,395	64,826,756	64,123,339	-1.09%

Uses of Funds

Description	YTD Actual 03-31-18	Fiscal Year 2018 Projected	Fiscal Year 2019 Budget	% Change 2018 Proj To 2019 Budget
Legislative	412,531	515,945	516,302	0.07%
Executive	737,566	971,880	1,049,187	7.95%
Judicial	996,722	1,069,099	1,189,337	11.25%
Finance	3,130,208	5,754,485	5,897,204	2.48%
Public Works	10,520,237	12,602,574	11,758,885	-6.69%
Planning	1,201,682	1,351,427	1,359,174	0.57%
Public Safety	24,815,351	30,170,817	30,355,704	0.61%
Civil Service	167,525	309,872	379,988	22.63%
Human Resources	452,770	525,005	526,606	0.30%
Legal	1,922,369	2,125,102	2,033,404	-4.31%
Community Services	3,108,793	4,022,550	3,624,250	-9.90%
Interfund Transfers	4,853,662	5,408,000	5,433,298	0.47%
Total Uses	52,319,416	64,826,756	64,123,339	-1.09%

Net Change in Fund Balance	(1,355,021)	(5,254,756)	(4,764,339)
Beginning Fund Balance		20,929,562	15,674,806
Ending Fund Balance		15,674,806	10,910,467

**SUMMARY OF SOURCES, USES, AND CHANGES IN FUND BALANCE
PRE-TRIAL INTERVENTION FUND**

Description	YTD Actual 03-31-18	Fiscal Year 2018 Projected	Fiscal Year 2019 Budget	% Change 2018 Proj To 2019 Budget
Fines & Forfeitures	282,121	300,000	185,000	-38.33%
Investment Income	6,260	8,000	0	0.00%
Budgeted Use of Fund Balance	0	0	0	0.00%
TOTAL SOURCES	288,381	308,000	185,000	-39.94%

Description	YTD Actual 03-31-18	Fiscal Year 2018 Projected	Fiscal Year 2019 Budget	% Change 2018 Proj To 2019 Budget
Interfund Transfers:	0	240,000	185,000	-22.92%
Legal	68,000	68,000	0	-100.00%
TOTAL USES	68,000	308,000	185,000	-39.94%

CITY OF ALEXANDRIA

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II. GENERAL FUND

2018-2019 ANNUAL BUDGET

GENERAL FUND REVENUE DETAIL

CODE	ACCOUNT TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Taxes:							
311101	Taxes - Ad Valorem	3,441,927	3,533,878	3,481,000	3,535,000	3,535,000	3,535,000	3,535,000
311303	Taxes - Franchise	854,630	820,482	650,000	593,000	650,000	650,000	650,000
311301	Sales & Use Tax - 1976	7,667,934	7,501,287	7,325,000	7,325,000	7,508,000	7,508,000	7,508,000
311304	Sales & Use Tax - 1998	15,335,867	15,002,574	14,650,000	14,650,000	15,016,000	15,016,000	15,016,000
311308	Sales & Use Tax - 2005	7,667,458	7,501,024	7,325,000	7,325,000	7,508,000	7,508,000	7,508,000
311900	Interest - Delinquent Taxes	2,914	36,632	60,000	60,000	60,000	60,000	60,000
333103	Housing Authority-P.I.L.O.T	31,819	32,629	10,000	10,000	10,000	10,000	10,000
	Total Taxes	34,802,549	34,228,508	33,501,000	33,498,000	34,287,000	34,287,000	34,287,000
	Licenses and Permits:							
322101	Licenses - Occupational	2,926,711	2,789,543	2,700,000	2,800,000	2,700,000	2,700,000	2,700,000
322102	Licenses- Competency Cards	5,142	3,764	10,000	10,000	10,000	10,000	10,000
322201	Permits - Building	200,462	215,679	170,000	215,000	170,000	170,000	170,000
322202	Permits - Zoning	8,525	5,726	10,000	10,000	10,000	10,000	10,000
	Total Licenses And Permits	3,140,840	3,014,712	2,890,000	3,035,000	2,890,000	2,890,000	2,890,000
	Intergovernmental:							
311302	Parish Sales Taxes	8,380,747	8,206,840	8,050,000	8,050,000	8,170,000	8,170,000	8,170,000
333104	Federal - FEMA Fire	0	283,110	0	0	0	0	0
333480	Federal - FEMA Recovery	0	251,609	0	0	0	0	0
333502	State - Beer Tax	78,900	75,431	75,000	75,000	75,000	75,000	75,000
333504	State - Fire Insurance Rebate	156,681	137,655	83,000	149,000	83,000	83,000	83,000
333510	State Grant - DARE Officers	17,398	3,337	0	22,000	0	0	0
333526	State Grant - LA Comm on Law Enf	46,339	16,273	0	37,000	0	0	0
333527	Grants - Police	87,731	85,373	0	351,000	0	0	0
333529	State - Dept of Culture, Recreation	0	0	0	0	0	0	0
333534	Parish - Sales Tax Rebate	266,641	266,641	108,000	108,000	108,000	108,000	108,000
333536	State - Police Supplemental Pay	886,649	874,900	887,000	875,000	875,000	875,000	875,000
333537	State - Fire Supplemental Pay	651,615	636,168	652,000	636,000	636,000	636,000	636,000
333543	Federal - US Dept of Justice	37,687	26,631	0	10,000	0	0	0
333545	Federal - Drug Confiscations	3,791	1,216	35,000	17,000	35,000	35,000	35,000
333549	State - Small Business Development	6,283	8,120	0	25,000	0	0	0
333554	Federal - USDA	93,125	14,881	0	0	0	0	0
399014	State - Confiscations	8,994	63,328	0	68,000	0	0	0
	Total Intergovernmental	10,722,559	10,951,513	9,890,000	10,423,000	9,982,000	9,982,000	9,982,000
	Internal Services/Interfunds:							
381401	Transfer from Utility-Other	24,000	24,000	24,000	24,000	24,000	24,000	24,000
333401	Cost Allocation-Utility Fund	2,472,456	2,707,676	2,472,000	2,708,000	2,708,000	2,708,000	2,708,000
333402	Cost Allocation-Sanitation Fund	643,516	699,860	644,000	700,000	700,000	700,000	700,000
333403	Cost Allocation-Zoo Fund	688,804	1,179,816	689,000	1,180,000	1,180,000	1,180,000	1,180,000
333404	Cost Allocation-Golf Course Fund	30,678	26,263	31,000	26,000	26,000	26,000	26,000
333450	Cost Allocation-Municipal Transit	624,057	705,166	624,000	705,000	705,000	705,000	705,000
388175	Transfers - PTI Fund	120,000	235,000	108,000	162,000	108,000	108,000	108,000
388300	Transfers - General Capital Projects	411,000	411,000	411,000	411,000	411,000	411,000	411,000
388401	Transfers-Utility System 5%	5,133,000	5,333,000	5,233,000	5,233,000	5,233,000	5,233,000	5,233,000
	Total Int Service/Interfunds.	10,147,511	11,321,781	10,236,000	11,149,000	11,095,000	11,095,000	11,095,000

2018-2019 ANNUAL BUDGET

GENERAL FUND REVENUE DETAIL

CODE	ACCOUNT TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
367101	Investment Income:							
	Interest - Investments	53,204	91,219	0	80,000	0	0	0
	Total Investment Income	53,204	91,219	0	80,000	0	0	0
	Fines and Forfeitures:							
354701	City Court - Civil Fees	79,973	76,747	75,000	75,000	75,000	75,000	75,000
354702	City Court - Legal	69,161	50,900	75,000	50,000	75,000	75,000	75,000
354703	City Court - Fines	353,885	251,808	350,000	250,000	250,000	250,000	250,000
354705	Fines - Parking Tickets	0	25	1,000	1,000	1,000	1,000	1,000
354708	City Court-Police Officers Witness	10,410	7,695	12,000	12,000	12,000	12,000	12,000
354710	Fines-DWI Collections	4,350	4,368	6,000	6,000	6,000	6,000	6,000
	Total Fines and Forfeitures	517,779	391,543	519,000	394,000	419,000	419,000	419,000
	Charges for Services:							
334701	Charges - Training Academy	9,500	0	30,000	30,000	30,000	30,000	30,000
344001	Charges - Grass Mowing	56,150	63,046	30,000	60,000	30,000	30,000	30,000
344205	Charges - Demolition	34,235	9,337	0	0	0	0	0
344703	Charges - R-O-W Maintenance	60,190	60,190	60,000	60,000	60,000	60,000	60,000
344705	Charges - Animal Shelter	79,749	79,072	75,000	80,000	75,000	75,000	75,000
344708	Charges - Photo Copies	15,085	0	25,000	0	25,000	25,000	25,000
344709	Charges - Alarm Billing	17,385	8,175	0	0	0	0	0
	Total Charges for Services	272,294	219,820	220,000	230,000	220,000	220,000	220,000
	Other:							
377504	Rent - CLECO	144,525	180,482	0	240,000	240,000	240,000	240,000
377505	Rent - Incubator	110,466	144,871	110,000	70,000	70,000	70,000	70,000
377600	Rent - Bolton Avenue Center	18,799	13,129	10,000	15,000	10,000	10,000	10,000
377601	Rent - Convention Hall	70,011	45,605	55,000	60,000	55,000	55,000	55,000
377604	Rent - M.L. King Center	5,180	5,345	5,000	5,000	5,000	5,000	5,000
377605	Rent - Broadway Resource Center	10,499	12,000	12,000	12,000	12,000	12,000	12,000
377700	Rent - Harold Miles Park	9,685	7,025	5,000	5,000	5,000	5,000	5,000
377701	Rent - Beagle Club	0	3,610	0	0	0	0	0
377702	Rent - Farmers Market	23,344	9,425	10,000	12,000	10,000	10,000	10,000
377703	Rent - Amphitheatre	5,948	4,400	1,000	1,000	1,000	1,000	1,000
377708	Rent - Martin Center	18,005	16,716	3,000	17,000	3,000	3,000	3,000
388200	Sale of Fixed Assets	29,080	101,287	0	186,000	0	0	0
399000	Miscellaneous Revenue	275,784	412,649	45,000	138,000	45,000	45,000	45,000
399001	Misc - Return Checks	41	0	0	0	0	0	0
399004	Misc - Arts & Humanities	0	0	2,000	2,000	2,000	2,000	2,000
399015	Misc - Field Usage	7,150	150	8,000	0	8,000	8,000	8,000
399510	Revenue - Other	24,000	72,825	0	0	0	0	0
399524	Revenue - Other Winter Fete	110,025	28,500	0	0	0	0	0
399999	Use of Prior Year Revenues	0	0	5,029,756	5,254,756	0	4,760,320	4,764,339
	Total Other	862,542	1,058,019	5,295,756	6,017,756	466,000	5,226,320	5,230,339
	TOTAL REVENUES	60,519,278	61,277,113	62,551,756	64,826,756	59,359,000	64,119,320	64,123,339

2018-2019 ANNUAL BUDGET

DIVISION:	Legislative	FUND:	101
DEPARTMENT:	City Council	ORGANIZATION:	010200

GOAL MISSION STATEMENT

To serve as the legislative branch of city government as detailed by the Alexandria Home Rule Charter.

FUNCTION DESCRIPTION

The City Council meets as needed to conduct the legislative business of the City. Individual committees of the council meet with the administration to provide recommendations to the full council concerning the City.

DEMAND PERFORMANCE INDICATORS

Description	2016-2017 Estimated	2017-2018 Estimated	2018-2019 Projected
Regular council meetings	26	26	26
Council work sessions	26	26	26
Council committee meetings	205	205	205
Ordinances adopted	408	408	408
Resolutions adopted	305	305	305
Telephone inquiries	12,565	12,565	12,565

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Legislative	FUND #:	101
DEPARTMENT:	City Council	ORGANIZATION:	010200

APPROPRIATION SUMMARY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	126,485	146,423	176,400	176,400	176,400	176,400	0.00%
Fringe Benefits	42,884	47,129	63,070	63,070	58,552	58,552	-7.16%
Operating/Contractual	37,388	47,154	86,000	86,000	86,000	86,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	2,814	0	0	0	0	0.00%
Total Appropriations	206,757	243,520	325,470	325,470	320,952	320,952	-1.39%

PERSONNEL ROSTER

JOB CODE	TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
480110	Salary - City Council Persons	7	7	7	7	7	7	0.00%
	Total Positions	7	7	7	7	7	7	0.00%

2018-2019 ANNUAL BUDGET

DIVISION:	Legislative	FUND #:	101
DEPARTMENT:	City Council	ORGANIZATION:	010200

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
480110	Salaries:							
	Salary - City Council Persons	126,485	146,423	176,400	176,400	176,400	176,400	176,400
	Total Salaries	126,485	146,423	176,400	176,400	176,400	176,400	176,400
	Fringe:							
510202	Fringe - Hospital	33,826	36,605	49,600	49,600	44,769	44,769	44,769
510206	Fringe - Medicare Insurance Tax	1,694	1,972	2,492	2,492	2,555	2,555	2,555
510207	Fringe - Life Insurance	122	121	294	294	294	294	294
510208	Fringe - FICA Tax Retirement	7,242	8,431	10,684	10,684	10,934	10,934	10,934
	Total Fringe	42,884	47,129	63,070	63,070	58,552	58,552	58,552
	Operating & Contractual:							
531500	Printing	80	139	0	0	0	0	0
531900	Advertising	17,765	17,004	31,000	31,000	31,000	31,000	31,000
533024	Economic Development	0	9,218	10,000	10,000	10,000	10,000	10,000
543000	Miscellaneous	14,202	7,270	15,000	15,000	15,000	15,000	15,000
543003	Travel & Training	5,341	13,523	30,000	30,000	30,000	30,000	30,000
	Total Operating & Contractual	37,388	47,154	86,000	86,000	86,000	86,000	86,000
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	0
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	2,814	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	2,814	0	0	0	0	0
	TOTAL DEPARTMENT	206,757	243,520	325,470	325,470	320,952	320,952	320,952

2018-2019 ANNUAL BUDGET

DIVISION:	Legislative	FUND:	101
DEPARTMENT:	City Clerk	ORGANIZATION:	010300

GOAL MISSION STATEMENT

To serve as the official keeper of records. To serve the City Council as its independent legislative staff.

FUNCTION DESCRIPTION

1. Municipal Policy formulation.
2. Issue analysis.
3. Contract negotiation.
4. Financial reporting.
5. Performance auditing.
6. Planning.
7. Parliamentary opinions.
8. Agenda organization.
9. Committee coordination & staffing.
10. Composition and retention of ordinances and resolutions.
11. Public relations.
12. Citizen complaint referral and response.
13. Records retention.
14. Record certification.
15. Municipal code compilation.

DEMAND PERFORMANCE INDICATORS

Description	2016-2017 Estimated	2017-2018 Estimated	2018-2019 Projected
Regular council meetings	26	26	26
Council work sessions	26	26	26
Council committee meetings	205	205	205
Ordinances adopted	408	408	408
Resolutions adopted	305	305	305
Telephone inquires	12,565	12,565	12,565

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Legislative	FUND #:	101
DEPARTMENT:	City Clerk	ORGANIZATION:	010300

APPROPRIATION SUMMARY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	109,868	112,729	114,983	114,983	114,984	118,434	3.00%
Fringe Benefits	28,559	31,564	33,492	33,492	34,347	34,916	4.25%
Operating/Contractual	19,171	19,521	42,000	42,000	42,000	42,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	157,598	163,814	190,475	190,475	191,331	195,350	2.56%

PERSONNEL ROSTER

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Legislative	FUND #:	101
DEPARTMENT:	City Clerk	ORGANIZATION:	010300

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
480101	Salary - City Clerk	68,911	70,705	72,119	72,119	72,119	72,119	74,283
480604	Salary - Administrative Assistant	40,957	42,024	42,864	42,864	42,865	42,865	44,151
	Total Salaries	109,868	112,729	114,983	114,983	114,984	114,984	118,434
	Fringe:							
510201	Fringe - Pension	16,441	16,784	17,528	17,528	18,383	18,383	18,934
510202	Fringe - Hospital	11,504	14,152	15,258	15,258	15,258	15,258	15,258
510206	Fringe - Medicare Insurance Tax	573	585	622	622	622	622	640
510207	Fringe - Life Insurance	41	43	84	84	84	84	84
	Total Fringe	28,559	31,564	33,492	33,492	34,347	34,347	34,916
	Operating & Contractual:							
520105	Contract Labor	0	0	2,000	2,000	2,000	2,000	2,000
520400	Office	5,558	3,933	8,000	8,000	8,000	8,000	8,000
531410	Telephone	3,129	3,090	5,000	5,000	5,000	5,000	5,000
531500	Printing	0	0	0	0	0	0	0
531800	Lease	6,208	6,314	9,000	9,000	9,000	9,000	9,000
543000	Miscellaneous Expense	1,291	3,721	6,000	6,000	6,000	6,000	6,000
543003	Travel & Training	2,985	2,463	12,000	12,000	12,000	12,000	12,000
	Total Operating & Contractual	19,171	19,521	42,000	42,000	42,000	42,000	42,000
	Capital Outlay:							
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	157,598	163,814	190,475	190,475	191,331	191,331	195,350

2018-2019 ANNUAL BUDGET

DIVISION:	Executive	FUND:	101
DEPARTMENT:	Office of the Mayor	ORGANIZATION:	020400

GOAL MISSION STATEMENT

To provide the day-to-day policy making and support services necessary to guide management of city operations. To serve as a focal point where information about City Government and its activities can be obtained by citizens and groups.

FUNCTION DESCRIPTION

As spokesperson for the city, the Mayor and his assistants are often requested to attend meetings, deliver proclamations, participate in special projects and provide information to the news media. As the key policy maker for the Executive Branch, the Mayor is responsible for proposing policies regarding levels of city services and for communicating these policies to the City Council and Department Heads.

DEMAND PERFORMANCE INDICATORS

Description	2016-2017 Estimated	2017-2018 Estimated	2018-2019 Projected

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Executive	FUND #:	101
DEPARTMENT:	Office of the Mayor	ORGANIZATION:	020400

APPROPRIATION SUMMARY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	167,885	168,161	171,643	171,643	175,705	175,705	2.37%
Fringe Benefits	40,625	45,778	47,222	47,222	52,149	52,149	10.43%
Operating/Contractual	62,064	62,038	73,000	73,000	73,000	73,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	270,574	275,977	291,865	291,865	300,854	300,854	3.08%

PERSONNEL ROSTER

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Executive	FUND #:	101
DEPARTMENT:	Office of the Mayor	ORGANIZATION:	020400

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
480109	Salary - Mayor	117,913	118,283	120,767	120,767	123,303	123,303	123,303
480604	Salary - Executive Secretary	49,972	49,878	50,876	50,876	50,876	52,402	52,402
	Total Salaries	167,885	168,161	171,643	171,643	174,179	175,705	175,705
	Fringe:							
510201	Fringe - Pension	15,439	16,808	17,078	17,078	21,755	21,946	21,946
510202	Fringe - Hospital	14,874	18,372	19,754	19,754	19,754	19,754	19,754
510206	Fringe - Medicare Insurance Tax	2,684	2,702	2,601	2,601	2,638	2,660	2,660
510207	Fringe - Life Insurance	41	43	84	84	84	84	84
510209	Fringe - Car Allowance	7,587	7,853	7,705	7,705	7,705	7,705	7,705
	Total Fringe	40,625	45,778	47,222	47,222	51,936	52,149	52,149
	Operating & Contractual:							
520400	Office	132	1,567	1,000	1,000	1,000	1,000	1,000
531301	Vehicle Costs - Gas & Oil	2,596	2,788	2,000	2,000	2,000	2,000	2,000
531304	Vehicle Costs - R & M	94	657	0	0	0	0	0
531410	Telephone	6,954	6,749	7,000	7,000	7,000	7,000	7,000
531500	Printing	743	600	2,000	2,000	2,000	2,000	2,000
531800	Rent	3,100	2,603	3,000	3,000	3,000	3,000	3,000
543000	Miscellaneous	22,574	27,788	22,000	22,000	22,000	22,000	22,000
543002	Dues & Subscriptions	1,852	1,162	2,000	2,000	2,000	2,000	2,000
543017	Placques & Awards	22,966	16,887	0	0	0	0	0
543003	Travel & Training	0	0	33,000	33,000	33,000	33,000	33,000
605106	Maintenance Equipment	1,053	1,257	1,000	1,000	1,000	1,000	1,000
	Total Operating & Contractual	62,064	62,038	73,000	73,000	73,000	73,000	73,000
	Capital Outlay:							
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	270,574	275,977	291,865	291,865	299,115	300,854	300,854

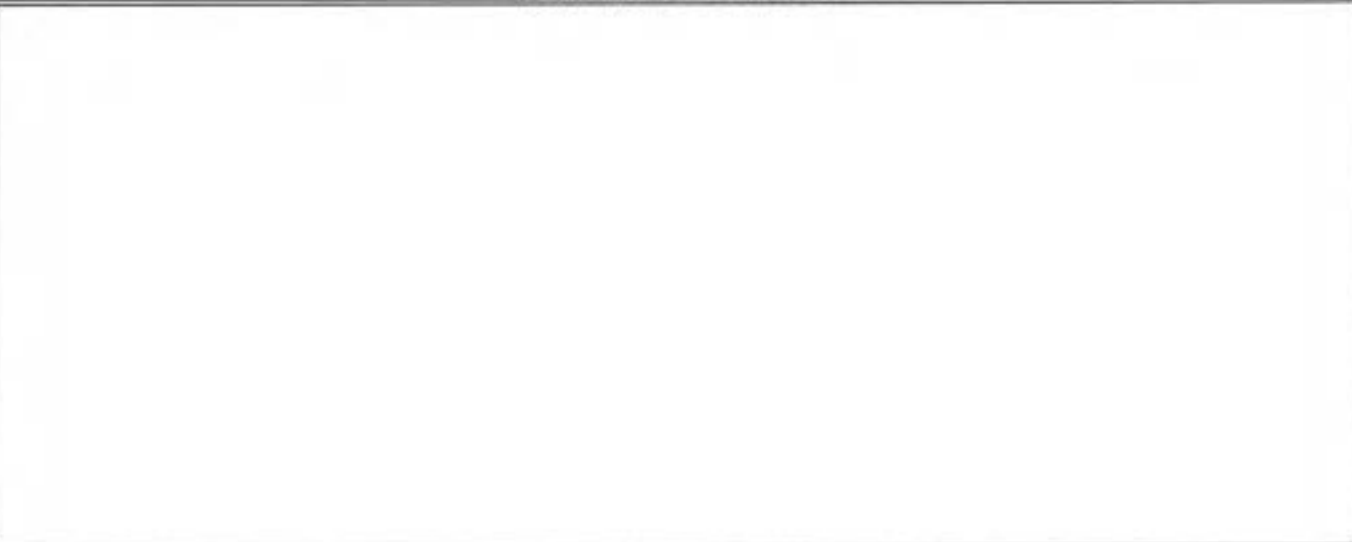
2018-2019 ANNUAL BUDGET

DIVISION:	Executive	FUND:	101
DEPARTMENT:	General Government	ORGANIZATION:	020500

GOAL MISSION STATEMENT

[illegible]

FUNCTION DESCRIPTION



DEMAND PERFORMANCE INDICATORS

Description	2016-2017 Estimated	2017-2018 Estimated	2018-2019 Projected

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Executive	FUND #:	101
DEPARTMENT:	General Government	ORGANIZATION:	020500

APPROPRIATION SUMMARY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	67,238	41,374	113,724	77,724	114,764	114,764	0.00%
Fringe Benefits	21,082	17,231	50,261	41,261	58,314	58,314	0.00%
Operating/Contractual	49,379	29,949	24,000	61,000	24,000	24,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	137,699	88,554	187,985	179,985	197,078	197,078	4.84%

PERSONNEL ROSTER

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Executive	FUND #:	101
DEPARTMENT:	General Government	ORGANIZATION:	020500

GENERAL FUND

DEPARTMENTAL BUDGET

[illegible]

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Executive	FUND:	101
DEPARTMENT:	Intergovernmental	ORGANIZATION:	020800

GOAL MISSION STATEMENT

To develop contracts and services to enhance intergovernmental relations between the city and other governmental bodies.

FUNCTION DESCRIPTION

The function of this department is to coordinate political and community concerns between the city and the state, parish and other local governmental agencies on behalf of the citizens of Alexandria. The Mayor's Assistants in this department also perform varied other functions for the Mayor.

DEMAND PERFORMANCE INDICATORS

DEMAND PERFORMANCE INDICATORS			
Description	2016-2017 Estimated	2017-2018 Estimated	2018-2019 Projected

2018-2019 ANNUAL BUDGET

DIVISION:	Executive	FUND #:	101
DEPARTMENT:	Intergovernmental	ORGANIZATION:	020800

APPROPRIATION SUMMARY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	309,570	310,973	396,030	386,030	422,326	422,326	6.64%
Fringe Benefits	63,623	69,494	74,000	83,000	103,929	103,929	40.44%
Operating/Contractual	15,996	16,407	25,000	31,000	25,000	25,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	389,189	396,874	495,030	500,030	551,255	551,255	11.36%

PERSONNEL ROSTER

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Executive	FUND #:	101
DEPARTMENT:	Intergovernmental	ORGANIZATION:	020800

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
480201	Salary - Mayor's Asst Chief of Staff	7,750	44,292	53,000	53,000	68,500	70,555	70,555
480202	Salary - Mayor's Asst	51,196	59,500	60,690	60,690	59,500	61,285	61,285
480218	Salary - Mayor's Asst- Asst Chief of Staff	22,748	142	50,000	40,000	53,500	55,105	55,105
480219	Salary - Mayor's Asst -Eco Development	65,250	65,000	66,300	66,300	66,300	66,289	66,289
480221	Salary - Mayor's Asst-Publicist	48,185	48,000	48,960	48,960	48,960	50,429	50,429
480226	Salary - Mayor's Asst-Capital Projects	64,095	65,198	67,080	67,080	65,765	67,738	67,738
480227	Salary - Mayor's Asst	50,346	28,841	50,000	50,000	47,500	48,925	48,925
	Total Salaries	309,570	310,973	396,030	386,030	410,025	422,326	422,326
	Fringe:							
510201	Fringe - Pension	23,514	27,995	34,431	34,431	45,280	46,637	46,637
510202	Fringe - Hospital	27,148	28,827	30,516	30,516	38,145	38,145	38,145
510206	Fringe - Medicare Insurance Tax	4,820	4,936	5,743	5,743	6,085	6,262	6,262
510207	Fringe - Life Insurance	77	90	210	210	252	252	252
510208	Fringe - FICA	3,338	1,923	3,100	3,100	2,945	3,033	3,033
510209	Fringe - Car Allowance	4,726	5,723	0	9,000	9,600	9,600	9,600
	Total Fringe	63,623	69,494	74,000	83,000	102,307	103,929	103,929
	Operating & Contractual:							
520400	Office	3,842	3,196	5,000	5,000	5,000	5,000	5,000
531410	Telephone	3,858	4,400	4,000	5,000	4,000	4,000	4,000
543000	Miscellaneous	5,071	2,428	5,000	10,000	5,000	5,000	5,000
543003	Travel & Training	3,225	6,383	11,000	11,000	11,000	11,000	11,000
	Total Operating & Contractual	15,996	16,407	25,000	31,000	25,000	25,000	25,000
	Capital Outlay:							
707600	Machinery and Equipment	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	389,189	396,874	495,030	500,030	537,332	551,255	551,255

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Judicial	FUND:	101
DEPARTMENT:	City Court	ORGANIZATION:	020801

GOAL MISSION STATEMENT

Administration of Justice.

FUNCTION DESCRIPTION

The operation of the Alexandria City Court system, both criminal and civil, in addition to the operation of the Alexandria City Court Clerk's Office. The due process of justice through court operations includes hearing of criminal, traffic and civil cases as well as the clerical responsibilities that accompanies this process. The Clerk's office handles all civil suit filings, additional pleadings, subpoenas, small claims suits, eviction suits, garnishment proceedings and dismissals. Telephone and personal contact with the general public and legal counsel is handled specifically with the intention of projecting an image of professionalism through out the judicial system. A Probation and Pre-Trial Intervention programs are part of the City Court system. These departments work in conjunction with the City Prosecutors and the criminal Clerk's office. Their function is to primarily assist defendants in abiding by the ruling of the Judge. Pre-Trial Intervention program aids first offenders in maintaining a clean record once all requirements are completed.

DEMAND PERFORMANCE INDICATORS

Description	2016-2017 Estimated	2017-2018 Estimated	2018-2019 Projected
Criminal Cases	6,955	7,400	7,500
Traffic Cases	12,100	13,500	14,000
Civil Cases	3,100	2,800	3,000
Pre-Trial Intervention Cases	400	410	450

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Judicial	FUND #:	101
DEPARTMENT:	City Court	ORGANIZATION:	020801

APPROPRIATION SUMMARY

DESCRIPTION	APPROPRIATION SUMMARY						
	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	279,693	282,383	318,599	306,599	412,407	412,407	29.44%
Fringe Benefits	140,039	176,480	207,500	201,500	215,930	215,930	4.06%
Operating/Contractual	52,369	71,214	53,000	53,000	53,000	53,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	472,101	530,077	579,099	561,099	681,337	681,337	17.65%

PERSONNEL ROSTER

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Judicial	FUND #:	101
DEPARTMENT:	City Court	ORGANIZATION:	020801

GENERAL FUND

DEPARTMENTAL BUDGET

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Judicial	FUND:	101
DEPARTMENT:	City Marshal	ORGANIZATION:	020802

GOAL MISSION STATEMENT

To execute the order of the City Court.

FUNCTION DESCRIPTION

The City Marshal is the enforcement officer of the court. He executes the orders and mandates of the court, thereby, making arrests and preserving the peace.

DEMAND PERFORMANCE INDICATORS

Description	2016-2017 Estimated	2017-2018 Estimated	2018-2019 Projected

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Judicial	FUND #:	101
DEPARTMENT:	City Marshal	ORGANIZATION:	020802

APPROPRIATION SUMMARY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	0	0	0	0	0	0	0.00%
Fringe Benefits	0	0	0	0	0	0	0.00%
Operating/Contractual	41,480	38,763	58,000	45,000	58,000	58,000	0.00%
Other	426,390	450,000	450,000	463,000	450,000	450,000	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	467,870	488,763	508,000	508,000	508,000	508,000	0.00%

PERSONNEL ROSTER

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Judicial	FUND #:	101
DEPARTMENT:	City Marshal	ORGANIZATION:	020802

GENERAL FUND

DEPARTMENTAL BUDGET

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Finance Administration	ORGANIZATION:	030100

APPROPRIATION SUMMARY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	0	0	0	0	0	0	0.00%
Fringe Benefits	0	0	0	0	0	0	0.00%
Operating/Contractual	560,573	433,941	705,000	680,000	696,000	696,000	-1.28%
Other	10,117,463	8,146,479	7,451,261	8,037,261	8,020,559	8,020,559	0.00%
Capital Outlay	93,220	3,480	200,000	228,000	500,000	500,000	0.00%
Total Appropriations	10,771,256	8,583,900	8,356,261	8,945,261	9,216,559	9,216,559	10.30%

PERSONNEL ROSTER

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Finance Administration	ORGANIZATION:	030100

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Operating & Contractual:							
520105	Contract Labor	0	0	19,000	14,000	10,000	10,000	10,000
531106	Professional Fees - Audit	65,045	56,450	68,000	58,000	68,000	68,000	68,000
531110	Professional Fees & Services	180,547	115,826	250,000	230,000	250,000	250,000	250,000
531122	Fees - Occupal Licenses Collection	197,176	183,148	196,000	196,000	196,000	196,000	196,000
531209	Services - Bank Charges	10,765	9,653	9,000	9,000	9,000	9,000	9,000
533024	Economic Development	24,333	17,141	75,000	75,000	75,000	75,000	75,000
543000	Miscellaneous	51,021	19,086	48,000	48,000	48,000	48,000	48,000
543002	Dues & Subscriptions	31,686	32,637	40,000	50,000	40,000	40,000	40,000
	Total Operating & Contractual	560,573	433,941	705,000	680,000	696,000	696,000	696,000
	Other:							
520010	Supplemental Pay - Police	886,649	874,900	887,000	875,000	875,000	875,000	875,000
520011	Supplemental Pay - Fire	651,615	636,168	652,000	636,000	636,000	636,000	636,000
543012	Fire Hydrant	95,000	95,000	95,000	95,000	95,000	95,000	95,000
543013	Street Lights	283,000	283,000	283,000	283,000	283,000	283,000	283,000
543028	Election Cost	0	3,267	60,000	60,000	60,000	60,000	60,000
543031	Economic Development - STR	0	0	59,643	59,643	59,643	59,643	59,643
646001	Civil Defense	10,000	10,000	10,000	10,000	10,000	10,000	10,000
646003	Dept of Veteran Affairs	7,200	8,400	7,000	7,000	7,000	7,000	7,000
646006	Probation Officer	224,922	170,946	245,000	235,000	245,000	245,000	245,000
646014	Arts Council of Central Louisiana	78,750	77,500	79,000	106,000	79,000	79,000	79,000
646017	Alexandria Riverfront Center	0	0	0	0	0	0	0
646032	LMA Convention	3,000	91,015	0	0	0	0	0
646033	Small Business Incubator	406,285	193,018	250,000	225,000	200,000	200,000	200,000
646034	Land Lease	11,357	11,639	15,618	15,618	15,618	15,618	15,618
646037	Storm Relief	0	0	0	0	0	0	0
646040	Transfer to Fire Pension Fund	22,000	22,000	22,000	22,000	22,000	22,000	22,000
646160	Transfers to CDA Fund	0	27,789	0	0	0	0	0
646163	Transfer to HOME Investment Fund	0	2,782	0	0	0	0	0
646204	Transfer to 2004 GO Bonds	17,357	0	0	0	0	0	0
646403	Transfer to Zoo Fund	1,266,328	1,028,055	964,000	1,660,000	1,455,000	1,612,298	1,612,298
646404	Transfer to Golf Course Fund	214,000	232,000	239,000	275,000	239,000	239,000	239,000
646551	Transfer to Risk Management Fund	3,266,000	3,079,000	2,765,000	2,655,000	2,764,000	2,764,000	2,764,000
646552	Transfer to Employee Benefit Fund	2,674,000	1,300,000	818,000	818,000	818,000	818,000	818,000
	Total Other	10,117,463	8,146,479	7,451,261	8,037,261	7,863,261	8,020,559	8,020,559
	Capital Outlay:							
707600	Machinery and Equipment	93,220	3,480	200,000	228,000	200,000	500,000	500,000
	Total Capital Outlay	93,220	3,480	200,000	228,000	200,000	500,000	500,000
	TOTAL DEPARTMENT	10,771,256	8,583,900	8,356,261	8,945,261	8,759,261	9,216,559	9,216,559

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Division Director	ORGANIZATION:	031200

GOAL MISSION STATEMENT

Section 4-03 of the Home Rule Charter of the City of Alexandria, charges the Director of Finance with the custody of city funds, integrity of financial statements, accounting systems, collections and disbursements of all Monies, procurement of property, safeguarding of assets, computer operations and preparation of the annual budget.

FUNCTION DESCRIPTION

The Director of Finance manages and coordinates all fiscal activities for the city including: Accounting, Budgeting, Purchasing, Tax Collection, Utility Customer Service, Meter Reading, and Management Information Systems.

Responsibilities include: debt administration, cash management and investing, inventory and fixed asset control, internal control system, pension funds, coordinating the annual audit, bond sales and supervision of all division operations.

The Director of Finance also serves on the City of Alexandria Employees' Retirement Boards, the Firefighters' Pension Board, and various committees as assigned or appointed.

DEMAND PERFORMANCE INDICATORS

Description	2016-2017 Estimated	2017-2018 Estimated	2018-2019 Projected

2018-2019 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Division Director	ORGANIZATION:	031200

APPROPRIATION SUMMARY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	128,130	127,640	130,193	130,193	134,099	134,099	3.00%
Fringe Benefits	39,299	39,480	41,185	41,185	40,638	40,638	-1.33%
Operating/Contractual	17,972	17,197	21,000	22,000	21,000	21,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	2,000	2,000	2,000	2,000	0.00%
Total Appropriations	185,401	184,317	194,378	195,378	197,737	197,737	1.73%

PERSONNEL ROSTER

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Division Director	ORGANIZATION:	031200

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
480103	Salary - Director of Finance	95,365	95,000	96,900	96,900	96,900	99,807	99,807
480604	Salary - Administrative Assistant	32,765	32,640	33,293	33,293	33,293	34,292	34,292
	Total Salaries	128,130	127,640	130,193	130,193	130,193	134,099	134,099
	Fringe:							
510201	Fringe - Pension	26,836	25,504	26,714	26,714	25,350	26,111	26,111
510202	Fringe - Hospital	5,741	7,089	7,629	7,629	7,629	7,629	7,629
510206	Fringe - Medicare Insurance Tax	1,955	1,952	1,958	1,958	1,958	2,014	2,014
510207	Fringe - Life Insurance	41	43	84	84	84	84	84
510209	Fringe - Car Allowance	4,726	4,892	4,800	4,800	4,800	4,800	4,800
	Total Fringe	39,299	39,480	41,185	41,185	39,821	40,638	40,638
	Operating & Contractual:							
520400	Office	5,805	8,184	7,000	7,000	10,000	10,000	10,000
531410	Telephone	6,488	6,325	6,000	7,000	6,000	6,000	6,000
531800	Lease	668	897	3,000	3,000	0	0	0
543002	Dues & Subscriptions	815	605	0	0	0	0	0
543003	Travel & Training	4,196	1,186	5,000	5,000	5,000	5,000	5,000
	Total Operating & Contractual	17,972	17,197	21,000	22,000	21,000	21,000	21,000
	Capital Outlay:							
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture and Fixtures	0	0	2,000	2,000	2,000	2,000	2,000
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	2,000	2,000	2,000	2,000	2,000
	TOTAL DEPARTMENT	185,401	184,317	194,378	195,378	193,014	197,737	197,737

2018-2019 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Business Office	ORGANIZATION:	031400

APPROPRIATION SUMMARY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	197,008	126,109	141,465	124,465	144,788	144,788	2.35%
Fringe Benefits	82,284	61,820	80,525	74,525	77,315	77,315	-3.99%
Operating/Contractual	121,658	143,049	120,000	155,000	125,000	125,000	4.17%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	4,000	4,000	1,000	1,000	0.00%
Total Appropriations	400,950	330,978	345,990	357,990	348,103	348,103	0.61%

PERSONNEL ROSTER

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Business Office	ORGANIZATION:	031400

GENERAL FUND

DEPARTMENTAL BUDGET

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Accounting	ORGANIZATION:	031500

GOAL MISSION STATEMENT

To ensure accurate and efficient accounting of all financial transactions incurred by the City of Alexandria so that complete and timely financial statements can be prepared.

FUNCTION DESCRIPTION

The Accounting Department is responsible for:

1. Processing Payroll, Accounts Payable, and Accounts Receivable.
2. Maintaining the General Ledger.
3. Accounting for fixed assets.
4. Monitoring cash and investments.
5. Establishing and monitoring internal controls.
6. Monitoring debt service, bond payments, and other long term liabilities.
7. Preparing the city's financial statements in accordance with generally accepted accounting principles.

Additionally, the Accounting Department is responsible for the accounting and financial reporting of the Firefighter's Pension Fund.

DEMAND PERFORMANCE INDICATORS

Description	2016-2017 Estimated	2017-2018 Estimated	2018-2019 Projected
Payroll checks issued	23,500	23,500	23,500
Pension fund checks (fire/police)	90	90	90
Accounts payable checks issued	10,500	10,500	10,500
Journal entries posted	5,000	5,000	5,000

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Accounting	ORGANIZATION:	031500

APPROPRIATION SUMMARY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	267,307	283,407	299,947	296,947	308,765	308,765	2.94%
Fringe Benefits	144,137	160,964	176,003	176,003	163,910	163,910	-6.87%
Operating/Contractual	13,986	12,700	24,000	22,000	24,000	24,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	9,068	28,753	5,000	5,000	6,500	6,500	0.00%
Total Appropriations	434,498	485,824	504,950	499,950	503,175	503,175	-0.35%

PERSONNEL ROSTER

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Accounting	ORGANIZATION:	031500

GENERAL FUND

DEPARTMENTAL BUDGET

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Purchasing	ORGANIZATION:	031600

GOAL MISSION STATEMENT

To purchase all property, supplies, material and services for the City of Alexandria in accordance with applicable state laws, council policies, and administrative requirements.

FUNCTION DESCRIPTION

The Purchasing Department processes departmental requisitions, solicits and analyzes bids consistent with good purchasing policies and in accordance with applicable state laws and council policy. Purchasing also manages the activities to the Print Shop, Central Warehouse, Electric Distribution Warehouse, and the Vehicle & Equipment Parts Department facilities. In addition, Purchasing Department maintains the records for the city's fleet and handles all communications for city departments (i.e. pagers, mobile and portable radios, and cell phones). Purchasing issues departments approved for procurement cards as well as audits the charges on the card holder's monthly statements (approximately 45 card holders at this time).

DEMAND PERFORMANCE INDICATORS

Description	2016-2017 Estimated	2017-2018 Estimated	2018-2019 Projected
Requisitions/Purchase Orders Processed	16,000	20,000	21,000
Mail Processing	88,400	100,000	105,000
New Vendor Processing	600	775	800
Invoices Processed for Payment	88,400	100,000	105,000
Monthly P-Card Statements Audited	14	60	60
Capital Invoices process for payment	0	0	0
Bids Prepared	175	250	275
Quotes for Products	2,500	3,000	3,100
Quote Price Inquires	4,000	4,200	4,300
Vendor Product Inquires	2,200	2,400	2,500
Bid/Quote Preparation-Man Hours	0	2,000	2,100
Product Inquiry/Research-Man Hours	0	3,000	3,100

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Purchasing	ORGANIZATION:	031600

APPROPRIATION SUMMARY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	237,323	253,800	262,490	247,490	261,243	261,243	-0.48%
Fringe Benefits	104,261	120,911	139,149	135,149	132,847	132,847	-4.53%
Operating/Contractual	12,624	21,052	25,000	24,000	25,000	25,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	30,227	637	0	0	0	0	0.00%
Total Appropriations	384,435	396,400	426,639	406,639	419,090	419,090	-1.77%

PERSONNEL ROSTER

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Purchasing	ORGANIZATION:	031600

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	134	480	3,000	2,000	3,000	3,000	3,000
490109	Salary - Purchasing Manager	60,236	61,805	63,041	63,041	63,041	64,932	64,932
490135	Salary - Purchasing Technician	59,836	54,108	58,020	58,020	58,019	59,760	59,760
490238	Salary - Senior Buyer	66,105	83,075	75,005	71,005	71,749	73,901	73,901
490363	Salary - Buyer	28,004	30,787	31,403	21,403	25,891	26,668	26,668
490618	Salary - Administrative Secretary	23,208	23,545	32,021	32,021	32,021	32,982	32,982
	Total Salaries	237,323	253,800	262,490	247,490	253,721	261,243	261,243
	Fringe:							
510201	Fringe - Pension	58,217	56,477	63,391	59,391	55,489	57,134	57,134
510202	Fringe - Hospital	43,492	61,713	72,573	72,573	72,573	72,573	72,573
510206	Fringe - Medicare Insurance Tax	2,431	2,591	2,891	2,891	2,764	2,846	2,846
510207	Fringe - Life Insurance	121	130	294	294	294	294	294
	Total Fringe	104,261	120,911	139,149	135,149	131,120	132,847	132,847
	Operating & Contractual:							
520105	Contract Labor	559	5,756	0	0	0	0	0
520400	Office	3,607	3,997	5,000	5,000	5,000	5,000	5,000
531301	Vehicle Costs - Gas & Oil	1,054	1,083	2,000	2,000	2,000	2,000	2,000
531304	Vehicle Costs - R & M	478	3,241	1,000	1,000	1,000	1,000	1,000
531410	Telephone	5,037	4,645	6,000	6,000	6,000	6,000	6,000
531500	Printing	92	88	1,000	1,000	1,000	1,000	1,000
543002	Dues & Subscriptions	720	530	2,000	2,000	2,000	2,000	2,000
543003	Travel & Training	184	529	4,000	4,000	4,000	4,000	4,000
605108	Maintenance Equipment	893	1,183	4,000	3,000	4,000	4,000	4,000
	Total Operating & Contractual	12,624	21,052	25,000	24,000	25,000	25,000	25,000
	Capital Outlay:							
707500	Vehicles	29,927	0	0	0	0	0	0
707600	Machinery & Equipment	300	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	637	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	30,227	637	0	0	0	0	0
	TOTAL DEPARTMENT	384,435	396,400	426,639	406,639	409,841	419,090	419,090

2018-2019 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Print Shop	ORGANIZATION:	031700

GOAL MISSION STATEMENT

To provide the printing services for all city departments in the most economical and efficient manner possible.

FUNCTION DESCRIPTION

The Printing Department handles the printing of city stationary, envelopes, and forms as needed and works with various departments on special projects such as financial reports, budgets, capital outlay, brochures, posters, banners, post cards, mail outs, certificates, name tags, invitations, programs, etc. We also provide name plates for desks and doors, rubber stamps, graphic design work and typesetting.

DEMAND PERFORMANCE INDICATORS

Description	2016-2017 Estimated	2017-2018 Estimated	2018-2019 Projected
Number of sheets printed (includes letterheads, envelopes, forms, and special projects)	2,000,000 Sheets	2,050,000 Sheets	2,100,000 Sheets
	200 Books	225 Books	250 Books
	925 Projects	1,000 Projects	1,100 Projects
Special reports and projects	150 Sp. Projects	200 Sp. Projects	225 Sp. Projects
Utility Bill Printed per month	28,000	28,000	28,000

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Print Shop	ORGANIZATION:	031700

APPROPRIATION SUMMARY

DESCRIPTION	APPROPRIATION SUMMARY						
	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	68,925	70,727	75,132	74,132	77,296	77,296	2.88%
Fringe Benefits	40,482	44,978	49,165	49,165	47,956	47,956	-2.48%
Operating/Contractual	117,061	94,307	125,000	130,000	78,000	78,000	-37.60%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	1,590	96,238	0	0	0	0	0.00%
Total Appropriations	228,058	306,250	249,297	253,297	203,252	203,252	-18.47%

PERSONNEL ROSTER

PERSONNEL ROSTER								
JOB CODE	TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490735	Salary - Print Shop Coordinator	2	2	2	2	2	2	0.00%
	Total Positions	2	2	2	2	2	2	0.00%

2018-2019 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Print Shop	ORGANIZATION:	031700

GENERAL FUND

DEPARTMENTAL BUDGET

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Central Warehouse	ORGANIZATION:	031800

GOAL MISSION STATEMENT

To store and distribute supplies, material, and equipment required for city operations, and to provide for the maintenance and storage of city records.

FUNCTION DESCRIPTION

The warehouse receives, stores, disburses and properly records, supplies, materials and equipment. The warehouse temporarily stores surplus equipment until disposal.

DEMAND PERFORMANCE INDICATORS

Description	2016-2017 Estimated	2017-2018 Estimated	2018-2019 Projected
Pick tickets issued	3,195	3,905	4,000
Inventory issued to departments	67,385	70,785	71,000
Inventory stock received P.O.	93,425	99,750	100,000
Surplus property stored	610	650	675
City records stored (2 locations)	1,600	1,670	1,670

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Central Warehouse	ORGANIZATION:	031800

APPROPRIATION SUMMARY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	163,144	160,017	177,196	172,196	180,416	180,416	1.82%
Fringe Benefits	80,810	79,385	96,376	95,376	100,588	100,588	4.37%
Operating/Contractual	46,318	33,508	36,000	38,000	31,000	31,000	-13.89%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	45,000	45,000	8,400	8,400	0.00%
Total Appropriations	290,272	272,910	354,572	350,572	320,404	320,404	-9.64%

PERSONNEL ROSTER

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Central Warehouse	ORGANIZATION:	031800

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	5,207	7,873	9,000	9,000	9,000	9,000	9,000
490136	Salary - Supervisor Central Warehouse	42,637	43,748	44,623	44,623	44,623	45,962	45,962
490624	Salary - Inventory Coordinator	32,709	33,582	34,233	34,233	34,233	35,260	35,260
490626	Salary - Clerical Specialist	22,799	20,152	22,711	22,711	22,712	23,393	23,393
490641	Salary - Stock Clerk	59,792	54,682	66,629	61,629	64,854	66,801	66,801
	Total Salaries	163,144	160,017	177,196	172,196	175,422	180,416	180,416
	Fringe:							
510201	Fringe - Pension	40,057	37,006	40,619	40,619	36,397	37,489	37,489
510202	Fringe - Hospital	38,412	40,094	53,068	52,068	60,362	60,362	60,362
510206	Fringe - Medicare Insurance Tax	2,223	2,172	2,437	2,437	2,411	2,485	2,485
510207	Fringe - Life Insurance	118	113	252	252	252	252	252
	Total Fringe	80,810	79,385	96,376	95,376	99,422	100,588	100,588
	Operating & Contractual:							
520105	Contract Labor	9,998	13,522	0	5,000	0	0	0
520200	Obsolete Inventory	1,063	275	3,000	3,000	3,000	3,000	3,000
520204	Uniforms	1,999	1,999	2,000	2,000	2,000	2,000	2,000
520400	Office	1,300	2,066	3,000	3,000	3,000	3,000	3,000
520500	Operating Supplies	2,376	3,475	4,000	4,000	4,000	4,000	4,000
520501	Operating - Janitorial	921	999	1,000	1,000	1,000	1,000	1,000
520514	Small Tools	0	1,065	0	0	0	0	0
531301	Vehicle Costs - Gas & Oil	721	1,770	2,000	2,000	2,000	2,000	2,000
531304	Vehicle Costs - R & M	2,982	2,644	3,000	5,000	3,000	3,000	3,000
531410	Telephone	2,853	89	4,000	4,000	4,000	4,000	4,000
531500	Printing	51	519	1,000	1,000	1,000	1,000	1,000
531800	Lease	6,422	1,627	5,000	0	0	0	0
605101	Maintenance Bldg & Facilities	2,313	1,529	3,000	3,000	3,000	3,000	3,000
605108	Maintenance Equipment	13,309	1,929	5,000	5,000	5,000	5,000	5,000
	Total Operating & Contractual	46,318	33,508	36,000	38,000	31,000	31,000	31,000
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	0	0	45,000	45,000	0	0	0
707600	Machinery & Equipment	0	0	0	0	8,400	8,400	8,400
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	45,000	45,000	8,400	8,400	8,400
	TOTAL DEPARTMENT	290,272	272,910	354,572	350,572	314,244	320,404	320,404

2018-2019 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Parts Warehouse	ORGANIZATION:	031805

GOAL MISSION STATEMENT

To inventory and distribute vehicle and equipment parts and supplies for the Motor Pool, Sanitation, and Bus Departments.

FUNCTION DESCRIPTION

The Vehicle & Equipment Parts Department is housed within the Motor Pool repair facility building at the Consolidated Complex.

The department implements inventory procedures for the stocking and distribution of commonly used items for the repair and up keep the city's fleet. Through precedent management, the Parts Department strives to maintain an adequate inventory that results in shorter "down times" for city vehicles and ultimately giving better service to the citizens of Alexandria.

DEMAND PERFORMANCE INDICATORS

Description	2016-2017 Estimated	2017-2018 Estimated	2018-2019 Projected
Work Orders Processed	8,000	9,000	9,100
Number of Parts Issued From Stock	171,000	190,000	200,000
Number of Parts Checked Inventory	90,000	100,000	105,000
Telephone Quotes	700	825	850
Request for information from shop	850	1,200	1,300

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Parts Warehouse	ORGANIZATION:	031805

APPROPRIATION SUMMARY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	59,261	61,138	63,175	63,175	64,980	64,980	2.86%
Fringe Benefits	34,525	43,950	48,223	48,223	47,202	47,202	-2.12%
Operating/Contractual	6,004	14,104	10,000	12,000	10,000	10,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	30,000	30,000	0	0	0.00%
Total Appropriations	99,790	119,192	151,398	153,398	122,182	122,182	-19.30%

PERSONNEL ROSTER

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Parts Warehouse	ORGANIZATION:	031805

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	1,764	2,149	3,000	3,000	3,000	3,000	3,000
490624	Salary - Inventory Coordinator	34,698	35,598	36,314	36,314	36,314	37,403	37,403
490841	Salary - Stock Clerk	22,799	23,393	23,861	23,861	23,861	24,577	24,577
	Total Salaries	59,261	61,138	63,175	63,175	63,175	64,980	64,980
	Fringe:							
510201	Fringe - Pension	14,619	14,140	15,257	15,257	13,816	14,211	14,211
510202	Fringe - Hospital	19,115	29,045	31,965	31,965	31,965	31,965	31,965
510206	Fringe - Medicare Insurance Tax	750	722	917	917	917	942	942
510207	Fringe - Life Insurance	41	43	84	84	84	84	84
	Total Fringe	34,525	43,950	48,223	48,223	46,782	47,202	47,202
	Operating & Contractual:							
520204	Uniforms	358	573	1,000	1,000	1,000	1,000	1,000
520400	Office	903	825	1,000	1,000	1,000	1,000	1,000
520500	Operating Supplies	517	924	1,000	1,000	1,000	1,000	1,000
520514	Small Tools	0	0	0	0	0	0	0
531301	Vehicle Costs - Gas & Oil	1,362	1,200	2,000	2,000	2,000	2,000	2,000
531304	Vehicle Costs - R & M	1,114	4,015	1,000	3,000	1,000	1,000	1,000
531410	Telephone	1,327	1,127	2,000	2,000	2,000	2,000	2,000
605108	Maintenance Equipment	423	5,440	2,000	2,000	2,000	2,000	2,000
	Total Operating & Contractual	6,004	14,104	10,000	12,000	10,000	10,000	10,000
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	0	0	30,000	30,000	0	0	0
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	30,000	30,000	0	0	0
	TOTAL DEPARTMENT	99,790	119,192	151,398	153,398	119,957	122,182	122,182

2018-2019 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Division Director	ORGANIZATION:	042100

GOAL MISSION STATEMENT

Section 4-04 of the Home Rule Charter of the City of Alexandria charges the Director of Public Works with the administration of engineering services, contract construction work, maintenance of streets, and drainage. Also included are transit operations and sanitation.

FUNCTION DESCRIPTION

The Director of Public Works manages and coordinates all public work activities for the City, including Streets, Zoo, Motor Pool, Building Services, Municipal Transit, Traffic, Sanitation, Code Enforcement, Animal Control, Engineering, and Urban Forestry.

DEMAND PERFORMANCE INDICATORS

DEMAND PERFORMANCE INDICATORS			
Description	2016-2017 Estimated	2017-2018 Estimated	2018-2019 Projected

2018-2019 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Division Director	ORGANIZATION:	042100

APPROPRIATION SUMMARY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	296,916	308,132	314,206	314,206	328,806	328,806	4.65%
Fringe Benefits	95,362	101,807	107,805	107,805	113,863	113,863	5.62%
Operating/Contractual	63,270	65,120	48,000	43,000	40,000	40,000	-16.67%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	3,822	0	0	6,000	0	0	0.00%
Total Appropriations	459,370	475,059	470,011	471,011	482,669	482,669	2.69%

PERSONNEL ROSTER

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Division Director	ORGANIZATION:	042100

GENERAL FUND

DEPARTMENTAL BUDGET

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Code Enforcement	ORGANIZATION:	042200

GOAL MISSION STATEMENT

It is the goal of the department to effectively enforce various City codes in regards to high grass, litter, abandoned vehicles, and sanitation. It is also the mission of the department to provide an efficient means to the public as well as other city departments of reporting complaints/problems and making inquiries regarding city services and opportunities. This mission is accomplished through our "First Call" line where employees receive, document, and follow up on inquiries, problems, complaints and requests from the public, the administration, the council, department heads, and other city employees.

FUNCTION DESCRIPTION

The department enforces the City's codes in regards to high grass, litter, abandoned vehicles, and sanitation. The department also receives, documents, and follows up on inquiries from the public as well as other city departments in regards to city services and opportunities (First Call).

DEMAND PERFORMANCE INDICATORS

Description	2016-2017 Estimated	2017-2018 Estimated	2018-2019 Projected
Grass cutting work orders completed	2,348	2,270	2,300
Warning citations issued	360	1,650	1,600
Abandoned vehicles removed	350	0	0
Court appearances	111	4	5
First Call complaints received	3,500	3,500	3,500

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Code Enforcement	ORGANIZATION:	042200

APPROPRIATION SUMMARY

DESCRIPTION	APPROPRIATION SUMMARY						
	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	260,417	274,783	275,980	277,980	287,312	287,312	4.11%
Fringe Benefits	99,327	108,426	131,687	130,687	120,740	120,740	-8.31%
Operating/Contractual	345,829	384,610	314,000	331,000	324,000	324,000	3.18%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	74,832	200,934	86,180	86,180	7,080	7,080	0.00%
Total Appropriations	780,405	968,753	807,847	825,847	739,132	739,132	-8.51%

PERSONNEL ROSTER

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Code Enforcement	ORGANIZATION:	042200

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	27,729	32,398	15,000	20,000	15,000	15,000	15,000
490119	Salary - Superintendent Code Enforc	45,283	46,442	47,371	47,371	47,371	48,792	48,792
490141	Salary - Crew Leader	35,370	36,292	37,018	37,018	37,018	38,129	38,129
490337	Salary - Code Enforcement Officer	31,500	32,321	32,967	32,967	32,967	33,956	33,956
490618	Salary - Administrative Secretary	26,067	26,747	27,282	27,282	27,282	28,100	28,100
490746	Salary - Equipment Operator II	22,494	24,147	25,211	25,211	25,211	29,078	29,078
490820	Salary - Maintenance Worker	8,130	7,190	20,420	17,420	20,800	21,424	21,424
490902	Salary - Code Enforcement Officer S	63,864	69,246	70,711	70,711	70,711	72,833	72,833
	Total Salaries	260,417	274,783	275,980	277,980	276,360	287,312	287,312
	Fringe:							
510201	Fringe - Pension	64,233	62,156	66,650	66,650	60,442	62,835	62,835
510202	Fringe - Hospital	31,276	42,267	60,697	59,697	53,403	53,403	53,403
510206	Fringe - Medicare Insurance Tax	3,670	3,853	4,004	4,004	4,010	4,166	4,166
510207	Fringe - Life Insurance	148	150	336	336	336	336	336
	Total Fringe	99,327	108,426	131,687	130,687	118,191	120,740	120,740
	Operating & Contractual:							
520105	Contract Labor	115,534	148,569	65,000	85,000	65,000	75,000	75,000
520204	Uniforms	973	1,242	1,000	1,000	1,000	1,000	1,000
520400	Office	1,823	1,984	2,000	2,000	2,000	2,000	2,000
520500	Operating Supplies	15,555	17,822	16,000	18,000	16,000	16,000	16,000
520503	Operating Chemicals	980	727	1,000	1,000	1,000	1,000	1,000
531301	Vehicle Costs - Gas & Oil	12,583	14,624	20,000	20,000	20,000	20,000	20,000
531304	Vehicle Costs R & M	44,123	44,153	33,000	28,000	33,000	33,000	33,000
531401	Postage	12,020	10,995	13,000	13,000	13,000	13,000	13,000
531410	Telephone	3,357	3,558	5,000	5,000	5,000	5,000	5,000
531500	Printing	406	750	0	0	0	0	0
531701	Utilities	133,876	135,881	155,000	155,000	155,000	155,000	155,000
531800	Lease	700	583	1,000	1,000	1,000	1,000	1,000
531900	Advertising	207	0	1,000	1,000	1,000	1,000	1,000
543002	Dues & Subscriptions	30	0	0	0	0	0	0
543003	Travel & Training	2,968	3,589	0	0	0	0	0
605106	Maintenance Equipment	714	133	1,000	1,000	1,000	1,000	1,000
	Total Operating & Contractual	345,829	384,610	314,000	331,000	314,000	324,000	324,000
	Capital Outlay:							
707500	Vehicles	28,250	62,426	50,350	50,350	90,000	0	0
707600	Machinery & Equipment	46,582	138,508	35,830	35,830	127,080	7,080	7,080
707700	Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	74,832	200,934	86,180	86,180	217,080	7,080	7,080
	TOTAL DEPARTMENT	780,405	968,753	807,847	825,847	925,631	739,132	739,132

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Engineering	ORGANIZATION:	042300

GOAL MISSION STATEMENT

The Engineering Department's function is to provide the administration, City Council and Citizens with maps, records, and files concerning widths of rights of ways and easements, municipally owned property, benchmark locations and elevations; street names and locations; drainage facilities; review construction projects; maintain records on parks and recreational facilities and bridges; enter all pertinent information into CAD System; provide usable construction estimates, permits from the Corp of Engineers on all Capital Drainage Projects; participate in planning and/or design a capital improvements and/or projects; work with all other city departments on all other city departments on maintenance and improvements projects concerning existing city facilities, provide plans, specifications, surveying, inspection and processing for various projects including streets, drainage utilities and parks for the City of Alexandria; meet with LDOTD and FHWA officials to discuss funding of Urban System Projects meeting LDOTD and FHWA requirements, coordinating plans between the consultants and LDOTD and FHWA officials; Secure Wet Lands.

FUNCTION DESCRIPTION

The Engineering Department handles numerous citizen complaints and questions, daily coordinates various construction activities. Our engineering technicians update the City limits and Zoning maps on an on going basis and update various other maps and records. They also draw plans for various projects, provide assistance for citizens on various matters, provide charts, graphs and maps for administration and council (as required), index and file maps and drawings, update drainage, street numbers and subdivisions maps. The survey crew provides services from construction layout to staking and/or locating right-of-ways and easements, as well as maintaining all city benchmarks. They also secure data for the preparation of Right-of-Way Maps by the Drafting Department for Urban System Projects. The construction inspector maintains constant check on consulting engineers' projects and in house designed projects. The Secretary keeps up with the enormous amount of correspondence, reports, filing and phone calls that flow this office on a daily basis. The engineers must see that the previously mentioned work is assigned and completed, as well as design and supervise city projects; handle citizens' complaints and questions; and assist the administration and council on other matters as required.

DEMAND PERFORMANCE INDICATORS

Description	2016-2017 Estimated	2017-2018 Estimated	2018-2019 Projected
Typewritten correspondence	900	1,000	1,000
Meetings (in hours)	700	750	750
Telephone calls	10,000	10,000	10,000
Construction-in-house	40	35	40
Consultant design w/ City Review	60	65	50
Citizens Complaints by phone	800	1,000	1,000
Citizens Complaints in field	200	200	200

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Engineering	ORGANIZATION:	042300

APPROPRIATION SUMMARY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	566,357	576,039	590,553	583,553	597,513	597,513	1.18%
Fringe Benefits	217,829	226,049	249,213	247,213	244,648	244,648	-1.83%
Operating/Contractual	45,252	34,787	62,000	54,000	58,000	58,000	-6.45%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	7,486	2,219	24,267	24,267	12,209	12,209	0.00%
Total Appropriations	836,904	839,094	926,033	909,033	912,370	912,370	-1.48%

PERSONNEL ROSTER

JOB CODE	TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490107	Salary - Asst City Engineer	2	2	2	2	2	2	0.00%
490110	Salary - City Engineer	1	1	1	1	1	1	0.00%
490162	Salary - Lead Engineering Technician	1	1	1	1	1	1	0.00%
490236	Salary - Land Surveyor	1	1	1	1	1	1	0.00%
490313	Salary - Survey Technician	1	1	1	1	1	1	0.00%
490341	Salary - Engineering Technician III	1	1	1	1	1	1	0.00%
490342	Salary - Construction Inspector	1	1	1	1	1	1	0.00%
490343	Salary - Survey Party Chief	1	1	1	1	1	1	0.00%
490346	Salary - Survey Instrument Operator	1	1	1	1	1	1	0.00%
490614	Salary - Administrative Assistant	1	1	0	0	0	0	0.00%
490618	Salary - Administrative Secretary	0	0	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
	Total Positions	12	12	12	12	12	12	0.00%

2018-2019 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Engineering	ORGANIZATION:	042300

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	95	98	1,000	1,000	1,000	1,000	1,000
490107	Salary - Assistant City Engineer	147,489	151,331	154,358	154,358	154,358	158,989	158,989
490110	Salary - City Engineer	87,457	89,736	91,531	91,531	91,531	94,277	94,277
490182	Salary - Lead Engineering Technician	41,925	43,017	43,877	43,877	43,878	45,194	45,194
490236	Salary - Land Surveyor	52,373	53,737	54,812	54,812	54,812	56,456	56,456
490313	Salary - Survey Technician	25,156	25,801	29,117	29,117	29,117	29,991	29,991
490341	Salary - Engineering Technician III	36,246	37,191	37,935	37,935	37,934	39,072	39,072
490342	Salary - Construction Inspector	44,216	45,368	46,275	46,275	46,275	47,663	47,663
490343	Salary - Survey Party Chief	41,602	42,686	43,540	43,540	43,539	44,845	44,845
490346	Salary - Survey Instrument Operator	32,817	26,435	26,409	26,409	26,409	30,472	30,472
490614	Salary - Administrative Assistant	36,602	38,482	0	0	0	0	0
490618	Salary - Administrative Secretary	0	0	38,306	31,306	24,717	25,459	25,459
490626	Salary - Clerical Specialist	20,379	22,157	23,393	23,393	23,393	24,095	24,095
	Total Salaries	586,357	576,039	590,553	583,553	576,963	597,513	597,513
	Fringe:							
510201	Fringe - Pension	138,297	130,857	142,619	140,619	126,182	130,677	130,677
510202	Fringe - Hospital	71,939	87,515	98,172	98,172	105,466	105,466	105,466
510206	Fringe - Medicare Insurance Tax	7,363	7,441	7,931	7,931	7,734	8,014	8,014
510207	Fringe - Life Insurance	230	236	491	491	491	491	491
	Total Fringe	217,829	226,049	249,213	247,213	239,873	244,648	244,648
	Operating & Contractual							
520400	Office	6,928	8,680	10,000	10,000	10,000	10,000	10,000
520519	Operating - Drafting & Survey	6,255	3,073	8,000	8,000	8,000	8,000	8,000
531101	Fees - Recording	1,715	1,466	3,000	3,000	3,000	3,000	3,000
531215	Fees, Licenses, & Permits	700	720	1,000	1,000	1,000	1,000	1,000
531301	Vehicle Costs - Gas & Oil	5,719	3,762	9,000	6,000	9,000	9,000	9,000
531304	Vehicle Costs - R & M	2,267	2,246	3,000	3,000	3,000	3,000	3,000
531410	Telephone	3,508	3,456	4,000	4,000	4,000	4,000	4,000
531500	Printing	282	123	1,000	1,000	1,000	1,000	1,000
531802	Rent - Copy Machine	12,085	9,357	16,000	11,000	12,000	12,000	12,000
543002	Dues & Subscriptions	1,270	1,340	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	3,750	565	5,000	5,000	5,000	5,000	5,000
605106	Maintenance Equipment	775	0	1,000	1,000	1,000	1,000	1,000
	Total Operating & Contractual	45,252	34,787	62,000	54,000	58,000	58,000	58,000
	Capital Outlay:							
707500	Vehicles	0	0	20,017	20,017	67,000	0	0
707600	Machinery & Equipment	7,466	2,219	0	0	8,659	8,659	8,659
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	4,250	4,250	3,550	3,550	3,550
	Total Capital Outlay	7,466	2,219	24,267	24,267	79,209	12,209	12,209
	TOTAL DEPARTMENT	836,904	839,094	926,033	909,033	954,045	912,370	912,370

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Urban Forestry	ORGANIZATION:	042400

GOAL MISSION STATEMENT

The primary goals of this department are: To develop and implement the Urban Forest Management Program for the City; Provide oversight on all capital projects regarding all horticultural and landscape architectural matters; and Review commercial projects to ensure compliance with applicable city ordinances; manage park, green space, and community center landscape maintenance contracts.

FUNCTION DESCRIPTION

Receives and responds to an average of (30) tree work service requests per month. Fifty percent of these requests involve trees located on private property that have low limbs that create various safety problems. In most cases, property owners are notified of the problem and required corrective actions. In case of immediate public safety or if property owners refuse to take corrective actions, the City may have the work done on their behalf. Trees located in the rights of way or other City property are inspected and either trimmed or removed depending upon the nature of the problem. All tree work is done by private contractors. The department also assists residents by providing hazard tree assessments. Provides support services to Electric Distribution's Utility Line Vegetation Management Program in determining if their contractor is following appropriate national standards and Provides assistance explaining pruning methods to residents. Conducts annual Arbor Day Program(s) with local elementary schools. Applies for and manages annual Urban and Community Forestry Grant Projects from the LDAF. Prepares annual Tree City USA Certification applications. Develops and disseminates pertinent educational material.

The Department participates in all capital and in-house projects that have a landscape or arboriculture component as part of their scope. Coordinates capital project landscape design performed by consultants. Provides design plans, specifications, and construction administration services for smaller landscape projects that do not require a consultant. Interacts with numerous consultant and City divisions and departments regarding horticultural and arboricultural matters that arise during the design, construction, and maintenance of City infrastructure.

The Department reviews all commercial building permit application for compliance with the Landscape and Tree Ordinance requirements.

The Department prepares specifications and bid documents and manages maintenance contracts for various city parks, green-spaces, and community centers. Provides horticultural consultation for sites maintained by other City departments.

DEMAND PERFORMANCE INDICATORS

Description	2016-2017 Estimated	2017-2018 Estimated	2018-2019 Projected
Requests for Assistance	500	700	750
Trees Trimmed	500	700	800
Trees Removed	150	350	250
Trees Planted	0	25	50
Oversight on Capital Projects	5	5	5
Landscape Ordinance Compliance Reviews	60	50	75

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Urban Forestry	ORGANIZATION:	042400

APPROPRIATION SUMMARY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	48,648	49,915	50,913	50,913	52,440	52,440	3.00%
Fringe Benefits	18,459	19,337	20,704	20,704	19,900	19,900	-3.88%
Operating/Contractual	369,089	347,582	291,000	324,000	306,000	306,000	5.15%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	6,825	6,825	3,600	3,600	0.00%
Total Appropriations	436,196	416,834	369,442	402,442	381,940	381,940	3.38%

PERSONNEL ROSTER

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Urban Forestry	ORGANIZATION:	042400

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
490106	Salaries:							
	Salary - Landscape Architect	48,648	49,915	50,913	50,913	50,913	52,440	52,440
	Total Salaries	48,648	49,915	50,913	50,913	50,913	52,440	52,440
	Fringe:							
510201	Fringe - Pension	12,001	11,541	12,295	12,295	11,135	11,469	11,469
510202	Fringe - Hospital	5,752	7,076	7,629	7,629	7,629	7,629	7,629
510206	Fringe - Medicare Insurance Tax	685	698	738	738	738	760	760
510207	Fringe - Life Insurance	21	22	42	42	42	42	42
	Total Fringe	18,459	19,337	20,704	20,704	19,544	19,900	19,900
	Operating & Contractual:							
520500	Operating	1,962	2,678	2,000	2,000	2,000	2,000	2,000
531115	Tree Trimming/Removal	188,035	174,080	130,000	150,000	130,000	130,000	130,000
531301	Vehicle Costs - Gas & Oil	447	414	3,000	1,000	3,000	3,000	3,000
531304	Vehicle Costs - R & M	25	271	2,000	2,000	2,000	2,000	2,000
531410	Telephone	943	1,400	2,000	2,000	2,000	2,000	2,000
543002	Dues & Subscriptions	262	0	0	0	0	0	0
543003	Travel & Training	1,716	1,767	2,000	2,000	2,000	2,000	2,000
605110	Maintenance Grounds & ROW	175,699	166,972	150,000	165,000	165,000	165,000	165,000
	Total Operating & Contractual	369,089	347,582	291,000	324,000	306,000	306,000	306,000
	Capital Outlay:							
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	6,825	6,825	3,600	3,600	3,600
	Total Capital Outlay	0	0	6,825	6,825	3,600	3,600	3,600
	TOTAL DEPARTMENT	436,196	416,834	369,442	402,442	380,057	381,940	381,940

2018-2019 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Streets and ROW	ORGANIZATION:	042500

GOAL MISSION STATEMENT

To ensure the safety and general welfare of the citizens of Alexandria by maintaining, repairing, and improving city streets, drainage, and right-of-way.

FUNCTION DESCRIPTION

Street Cleaning: Weather permitting, the street sweepers operate daily to insure the city streets are free of dirt, leaves, debris and haul off for disposal. (Includes immediately after parades.)

Street Repair and Construction: The street repair crew maintains the city streets to include surface treatment (chip seal) and overlay. Also corrects street failures including base, panels, sidewalks, handicap ramps, curbs and gutters, construction catch basins, drainage boxes, footings for playground equipment, patches potholes with shoulders.

Groom Mowing: The mowing crew maintains 55 separate locations that include seeding, fertilizing, mowing, grooming, herbicide application, tree trimming, flower beds, and fences.

Grass Cutting: Crews bushhog, flail, and slop mow ditches, canals, streets, city properties, highways, easements, right-of-ways, servitudes, state right of ways, and all properties associated with the City Complex. The cutting season ranges eight to sometimes nine months of the year. During the winter months this crew vacuums leaves and debris from ditches, and culvert ends cleans drains to haul them for disposal.

Drainage: The city's canals, open ditches, and right-of-ways are sprayed for weed control three times a year and kept clean and cleared of blockage. The underground drains and culverts and flushed and catch basins suctioned out as needed and kept clean (maintaining records of herbicide application as required by law).

Emergency Crew: Other than their normally assigned responsibilities, this crew responds during emergency situations such as flooding to pump water, sandbag and distribution. Also responds during windstorms to removed downed trees and limbs, open drainage ways and assist Light Distribution Department. This crew also assists with hazardous chemical clean-up and automobile wreckage debris in streets as directed by the Fire Department.

DEMAND PERFORMANCE INDICATORS

Description	2016-2017 Estimated	2017-2018 Estimated	2018-2019 Projected
Miles of streets swept	700	1,608	2,008
Miles of canals/ditches cleaned	125	3,120	3,220
Miles of canals/ditches sprayed	0	2,560	2,660
Miles of underground pipes flushed	0	410	460
Incoming Calls	350	5,000	5,200
Miles of street repair for potholes	0	200	300
No of hours Larviciding & Spraying	0	1,568	1,768
Annual tons of landfill operation	1,000	2,500	2,700
No. of complaints received	0	689	800
Orders & complaints completed	400	585	700
Emergency Call-Out	0	66	91

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Streets & ROW	ORGANIZATION:	042500

APPROPRIATION SUMMARY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	1,181,893	1,155,345	1,138,681	1,123,681	1,190,389	1,190,389	4.54%
Fringe Benefits	498,426	528,759	618,678	603,678	587,240	587,240	-5.08%
Operating/Contractual	1,245,525	1,254,931	1,134,000	1,229,000	1,129,000	1,129,000	-0.44%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	1,296,824	866,703	683,335	1,032,335	569,734	569,734	0.00%
Total Appropriations	4,224,668	3,805,738	3,574,694	3,988,694	3,476,363	3,476,363	-2.75%

PERSONNEL ROSTER

JOB CODE	TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490125	Salary - Superintendent	1	1	1	1	1	1	0.00%
490145	Salary - Supervisor Street Maint	2	2	2	2	2	2	0.00%
490146	Salary - Crew Leader Street Maint	3	3	3	3	3	3	0.00%
490147	Salary - Maintenance Worker Senior	3	3	3	3	3	3	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490624	Salary - Inventory Coordinator	1	1	1	1	1	1	0.00%
490738	Salary - Equipment Operator III	4	4	4	4	4	4	0.00%
490746	Salary - Equipment Operator II	7	7	7	7	7	7	0.00%
490751	Salary - Fleet Maintenance Technician	1	1	1	1	1	1	0.00%
490819	Salary - Equipment Operator I	4	4	4	4	4	4	0.00%
490820	Salary - Maintenance Worker	3	3	3	3	3	3	0.00%
490919	Salary - Supervisor Streets	1	1	1	1	1	1	0.00%
	Total Positions	31	31	31	31	31	31	0.00%

2018-2019 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Streets & ROW	ORGANIZATION:	042500

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	372,861	310,738	200,000	225,000	200,000	200,000	200,000
490125	Salary - Superintendent	44,966	61,754	62,989	62,989	62,989	64,879	64,879
490145	Salary - Supervisor Street Maint	67,811	79,901	83,608	83,608	83,607	86,115	86,115
490146	Salary - Crew Leader Street Maint	95,332	95,967	110,201	110,201	110,200	113,821	113,821
490147	Salary - Maintenance Worker Senior	70,127	70,999	78,999	63,999	78,999	81,369	81,369
490618	Salary - Administrative Secretary	29,765	30,561	31,172	31,172	31,172	32,107	32,107
490624	Salary - Inventory Coordinator	31,640	32,465	33,114	33,114	33,114	34,107	34,107
490738	Salary - Equipment Operator III	100,777	108,884	117,545	117,545	117,159	127,464	127,464
490746	Salary - Equipment Operator II	155,961	150,812	181,596	166,596	179,305	203,546	203,546
490751	Salary - Fleet Maintenance Technician	38,748	30,490	29,873	29,873	29,873	31,866	31,866
490819	Salary - Equipment Operator I	75,789	90,347	98,222	95,222	97,775	107,623	107,623
490820	Salary - Maintenance Worker	59,241	52,560	70,698	63,698	63,697	65,608	65,608
490919	Salary - Supervisor Streets	38,855	39,867	40,664	40,664	40,684	41,884	41,884
	Total Salaries	1,181,893	1,155,345	1,138,681	1,123,681	1,128,554	1,190,389	1,190,389
	Fringe:							
510201	Fringe - Pension	287,090	286,740	284,647	284,647	248,817	260,334	260,334
510202	Fringe - Hospital	195,268	245,655	315,633	300,633	308,339	308,339	308,339
510206	Fringe - Medicare Insurance Tax	15,509	15,755	17,096	17,096	16,368	17,265	17,265
510207	Fringe - Life Insurance	559	609	1,302	1,302	1,302	1,302	1,302
	Total Fringe	498,426	528,759	618,678	603,678	572,826	587,240	587,240
	Operating & Contractual:							
520105	Contract Labor	0	13,180	0	20,000	0	0	0
520106	Contract Labor - Inmates	149,248	142,203	150,000	150,000	150,000	150,000	150,000
520204	Uniforms	7,642	9,263	5,000	5,000	5,000	5,000	5,000
520500	Operating Supplies	83,209	80,270	70,000	80,000	70,000	70,000	70,000
520503	Operating Chemicals	40,379	24,906	25,000	25,000	25,000	25,000	25,000
520506	Operating Concrete & Asphalt	83,426	98,604	81,000	100,000	81,000	81,000	81,000
520507	Operating - Sand & Gravel	4,893	6,493	7,000	23,000	7,000	7,000	7,000
520514	Small Tools	2,619	1,576	3,000	3,000	3,000	3,000	3,000
531301	Vehicle Costs - Gas & Oil	123,556	128,954	175,000	155,000	175,000	175,000	175,000
531304	Vehicle Costs - R & M	720,948	712,893	575,000	625,000	575,000	575,000	575,000
531410	Telephone	5,195	5,875	6,000	6,000	6,000	6,000	6,000
531500	Printing	223	79	0	0	0	0	0
531800	Lease	301	8,865	20,000	20,000	15,000	15,000	15,000
543003	Travel & Training	7,970	6,180	4,000	4,000	4,000	4,000	4,000
605106	Maintenance Equipment	15,916	15,590	13,000	13,000	13,000	13,000	13,000
	Total Operating & Contractual	1,245,525	1,254,931	1,134,000	1,229,000	1,129,000	1,129,000	1,129,000
	Capital Outlay:							
707500	Vehicles	283,603	468,875	239,562	588,562	894,400	86,000	86,000
707600	Machinery & Equipment	1,015,221	387,163	439,997	439,997	1,495,704	483,734	483,734
707700	Office Furniture & Fixtures	0	10,665	3,776	3,776	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	1,298,824	866,703	683,335	1,032,335	2,390,104	569,734	569,734
	TOTAL DEPARTMENT	4,224,668	3,805,738	3,574,694	3,986,694	5,220,484	3,476,363	3,476,363

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Traffic	ORGANIZATION:	042800

GOAL MISSION STATEMENT

To provide for the safe transportation of vehicles on City Streets and reduce the liability through detouring and road closures for all city departments.

FUNCTION DESCRIPTION

The Traffic Department is responsible for maintain, replacing and adding all traffic signs in the city as well as barricading around street repair projects. In addition, this department is responsible for trimming trees, all traffic counts, all street striping, and providing studies for speed humps. This department also conducts all detours in the City. All name tags for the fire and police departments, striping and lettering all police cars, bikes, helmets, DATE cars, and buses, and maintaining all traffic signals caution light within the city limits. In addition, this department also installs speed humps for the City, conducts all warrant for speed humps, conducts all speed studies, traffic lights warrant. Report road closures for all traffic control on special events; city functions, parades. Inspect all traffic control devices, for contractors for the city of Alexandria. Maintain traffic records and meet with individual law firms to determine the liability to the City of Alexandria. Represent the City of Alexandria in court cases to reduce the liability to the City of Alexandria. Responsible for designing, making and hanging of Banners.

DEMAND PERFORMANCE INDICATORS

Description	2016-2017 Estimated	2017-2018 Estimated	2018-2019 Projected
Replace Damage Signs	2,100	2,100	2,500
Paint Cross Walks and Stop Lines	500	500	900
Streets Striped	400	500	900
Signs Made	13,000	14,000	16,000
Banners Made	0	300	500
Banners Hung	2,200	2,200	2,200
Street Closures and Detours	160	170	500
Traffic Counts	1,100	1,100	1,300
Speed Humps Installed	200	200	0

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Traffic	ORGANIZATION:	042800

APPROPRIATION SUMMARY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	294,303	297,080	297,403	301,403	310,237	310,237	4.32%
Fringe Benefits	144,241	153,718	163,777	163,777	159,974	159,974	-2.32%
Operating/Contractual	96,117	97,886	92,000	104,000	94,000	94,000	2.17%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	54,658	34,680	15,000	15,000	145,136	145,136	0.00%
Total Appropriations	589,319	583,364	568,180	584,180	709,347	709,347	24.85%

PERSONNEL ROSTER

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Traffic	ORGANIZATION:	042800

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	20,892	16,507	11,000	15,000	11,000	11,000	11,000
490310	Salary - Traffic Signal Technician	79,215	81,279	82,905	82,905	82,904	85,391	85,391
490618	Salary - Administrative Secretary	28,043	28,773	29,348	29,348	29,349	30,229	30,229
490736	Salary - Superintendent Traffic Sign	52,684	54,057	55,138	55,138	55,138	56,792	56,792
490741	Salary - Sign Artist	29,868	30,901	31,519	31,519	31,519	34,632	34,632
490821	Salary - Sign & Marking Specialist	83,601	85,563	87,493	87,493	87,495	92,193	92,193
	Total Salaries	294,303	297,080	297,403	301,403	297,405	310,237	310,237
	Fringe:							
510201	Fringe - Pension	72,598	68,688	71,823	71,823	65,043	67,848	67,848
510202	Fringe - Hospital	68,010	81,394	87,745	87,745	87,745	87,745	87,745
510206	Fringe - Medicare Insurance Tax	3,468	3,463	3,873	3,873	3,873	4,045	4,045
510207	Fringe - Life Insurance	165	173	336	336	336	336	336
	Total Fringe	144,241	153,718	163,777	163,777	156,997	159,974	159,974
	Operating & Contractual:							
520500	Operating Supplies	29,995	26,692	23,000	25,000	25,000	25,000	25,000
520509	Operating - Signs	18,970	27,923	19,000	23,000	19,000	19,000	19,000
520510	Operating - Paint	8,000	8,000	8,000	8,000	8,000	8,000	8,000
531117	Street Striping	10,410	11,990	12,000	12,000	12,000	12,000	12,000
531301	Vehicle Costs - Gas & Oil	10,002	11,717	12,000	12,000	12,000	12,000	12,000
531304	Vehicle Costs - R & M	10,499	7,299	13,000	17,000	13,000	13,000	13,000
531410	Telephone	1,877	2,083	3,000	3,000	3,000	3,000	3,000
531500	Printing	22	26	0	0	0	0	0
543003	Travel & Training	4,185	0	0	0	0	0	0
605108	Maintenance Equipment	2,157	2,156	2,000	4,000	2,000	2,000	2,000
	Total Operating & Contractual	96,117	97,886	92,000	104,000	94,000	94,000	94,000
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	0	0	0	0	102,616	102,616	102,616
707600	Machinery & Equipment	54,658	34,680	15,000	15,000	42,520	42,520	42,520
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	54,658	34,680	15,000	15,000	145,136	145,136	145,136
	TOTAL DEPARTMENT	589,319	583,364	568,180	584,180	693,538	709,347	709,347

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Building Services	ORGANIZATION:	043400

GOAL MISSION STATEMENT

What: To provide healthy, safe, clean, and usable buildings and facilities.

For Who: The citizens, clients, and employees of the City of Alexandria.

When and How: Our department strives to maintain, repair, renovate, clean and provide facility management and staffing in a timely and efficient manner.

FUNCTION DESCRIPTION

Contract and Capital Project Management: Initial oversight of maintenance and capital renovation projects, including construction supervision of Capital Projects designated to this department.

Air conditioning, Heating, and Ventilation: Extensive preventive, predictive and corrective maintenance are performed and contracted on HVAC systems including filter service, lubrication, adjustments, repairs and replacements. Other miscellaneous work is performed.

Plumbing: Performs and contracts plumbing repairs and improvements, including but not limited to water, gas, and wastewater concerns. Other miscellaneous work is performed.

Industrial and Commercial Equipment Maintenance: Extensive preventive, predictive, and corrective maintenance performed and contracted. Typical to this area are automated gates, turnstiles, truck and bus washes, ice machines, generators, refrigerators, stoves, ovens, and microwaves. Other miscellaneous work is performed.

Carpentry: The Carpentry Shop makes and contracts repairs to building and facilities, as well as undertakes small scale renovations of existing facilities. Work tables, bookshelves, stages and other "wood" oriented items are often integral parts of these projects. Fabrication of wood based signs and barricades as well as limited locksmith services are also provided. This crew also works with and assists painters in a team effort to enhance efficiency of staffing. Other miscellaneous work is performed.

Facility Rental: Daily setup and cleaning of publicly utilized or rented program space are provided. Booking, contracting and collection of fees related to rented or reserved spaces or other resources, like tables and chairs. Working with the public in relation to their needs of the publicly utilized resources. Other miscellaneous work performed.

Special Events: Provision of support services events, community functions, governmental meetings and Cultural events and events sponsored by other departments such as the Zoo, Recreation, and Community Service Division.

DEMAND PERFORMANCE INDICATORS

Description	2016-2017 Estimated	2017-2018 Estimated	2018-2019 Projected

2018-2019 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Building Services	ORGANIZATION:	043400

APPROPRIATION SUMMARY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	834,372	830,468	955,202	910,202	960,585	960,585	0.56%
Fringe Benefits	384,481	425,527	551,787	528,787	520,261	520,261	-5.71%
Operating/Contractual	1,249,339	1,245,008	1,224,000	1,434,000	1,259,000	1,259,000	2.86%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	262,653	238,440	101,921	154,921	13,500	13,500	0.00%
Total Appropriations	2,730,845	2,739,443	2,832,910	3,027,910	2,753,346	2,753,346	-2.81%

PERSONNEL ROSTER

JOB CODE	TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490149	Salary - Custodial Worker	5	6	6	6	6	6	0.00%
490150	Salary - Supervisor Custodial	1	1	1	1	1	1	0.00%
490153	Salary - Supervisor Building Maint	2	2	2	2	2	2	0.00%
490234	Salary - Superintendent-Bldg Maint	1	1	1	1	1	1	0.00%
490503	Salary - Community Center Attenda	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
490711	Salary - Electrician	1	1	1	1	1	1	0.00%
490742	Salary - Painter	3	3	3	3	3	3	0.00%
490748	Salary - Carpenter	3	3	3	3	3	3	0.00%
490822	Salary - Trades Worker	1	0	0	0	0	0	0.00%
490823	Salary - Lead Custodial Worker	2	3	3	3	3	3	0.00%
490830	Salary - Building Maintenance Spec	2	2	2	2	2	2	0.00%
490859	Salary - Mechanical Systems Tech	3	3	3	3	3	3	0.00%
490924	Salary - Crew Leader-Carpentry	0	1	1	1	1	1	0.00%
	Total Positions	27	29	29	29	29	29	0.00%

2018-2019 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Building Services	ORGANIZATION:	043400

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	56,810	52,617	36,000	46,000	36,000	36,000	36,000
490149	Salary - Custodial Worker	85,117	96,173	128,278	123,278	126,539	130,335	130,335
490150	Salary - Supervisor Custodial	32,259	33,100	33,762	33,762	33,762	36,005	36,005
490153	Salary - Supervisor Building Maint	87,188	89,459	91,249	91,249	91,249	93,987	93,987
490234	Salary - Superintendent-Bldg Maint	60,272	61,842	63,079	63,079	63,079	64,971	64,971
490503	Salary - Community Center Attende	36,123	38,766	37,798	18,796	21,194	21,830	21,830
490618	Salary - Administrative Secretary	26,068	26,747	27,282	27,282	27,282	28,100	28,100
490626	Salary - Clerical Specialist	26,516	18,500	21,618	21,618	21,194	21,830	21,830
490711	Salary - Electrician	17,568	38,520	39,334	31,334	38,563	39,720	39,720
490742	Salary - Painter	90,270	92,622	94,476	94,476	94,475	97,758	97,758
490748	Salary - Carpenter	82,946	71,061	88,546	85,546	88,548	95,598	95,598
490822	Salary - Trades Worker	31,157	0	0	0	0	0	0
490823	Salary - Lead Custodial Worker	49,122	56,507	76,186	76,186	76,188	80,057	80,057
490830	Salary - Building Maintenance Spec	51,823	48,073	60,596	60,596	57,043	58,754	58,754
490859	Salary - Mechanical Systems Tech	101,133	95,734	116,545	102,545	116,545	121,008	121,008
490924	Salary - Crew Leader-Carpentry	0	10,747	40,455	34,455	30,001	34,632	34,632
	Total Salaries	834,372	830,468	955,202	910,202	921,662	960,585	960,585
	Fringe:							
510201	Fringe - Pension	204,840	186,328	230,684	223,684	201,565	210,074	210,074
510202	Fringe - Hospital	168,250	228,199	306,578	290,578	295,037	295,037	295,037
510206	Fringe - Medicare Insurance Tax	10,679	10,488	13,307	13,307	13,368	13,932	13,932
510207	Fringe - Life Insurance	512	512	1,218	1,218	1,218	1,218	1,218
	Total Fringe	384,481	425,527	551,787	528,787	511,188	520,261	520,261
	Operating & Contractual:							
520105	Contract Labor	70,038	97,693	40,000	160,000	40,000	40,000	40,000
520106	Contract Labor-Inmates	74,624	71,102	74,000	74,000	74,000	74,000	74,000
520204	Uniforms	6,070	6,715	6,000	6,000	6,000	6,000	6,000
520400	Office	1,567	1,964	2,000	2,000	2,000	2,000	2,000
520500	Operating Supplies	48,197	45,384	43,000	43,000	43,000	43,000	43,000
520501	Operating - Janitorial	31,340	41,434	32,000	47,000	32,000	32,000	32,000
520510	Operating - Paint	3,698	2,496	5,000	5,000	5,000	5,000	5,000
520514	Small Tools	2,178	3,869	5,000	5,000	5,000	5,000	5,000
520520	Operating - Locks/Keys	1,675	3,861	2,000	2,000	2,000	2,000	2,000
531301	Vehicle Costs - Gas & Oil	23,377	25,100	40,000	35,000	40,000	40,000	40,000
531304	Vehicle Costs - R & M	27,285	20,855	28,000	23,000	28,000	28,000	28,000
531410	Telephone	11,373	10,782	12,000	12,000	12,000	12,000	12,000
531500	Printing	319	123	0	0	0	0	0
531701	Utilities	505,499	461,858	500,000	550,000	500,000	500,000	500,000
543003	Travel & Training	2,169	2,395	0	0	0	0	0
605101	Maintenance Bldg & Facilities	402,057	416,228	400,000	435,000	435,000	435,000	435,000
605106	Maintenance Equipment	9,592	6,109	10,000	10,000	10,000	10,000	10,000
605110	Maintenance Grounds & ROW	28,281	27,040	25,000	25,000	25,000	25,000	25,000
	Total Operating & Contractual	1,249,339	1,245,008	1,224,000	1,434,000	1,259,000	1,259,000	1,259,000

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Building Services	ORGANIZATION:	043400

GENERAL FUND

DEPARTMENTAL BUDGET

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Broadway Resource Ctr	ORGANIZATION:	043500

GOAL MISSION STATEMENT

What: To provide healthy, safe, clean, and usable building and facilities.

For Who: The Citizens, clients, and employees of the City of Alexandria.

When and How: Our Department strives to maintain, repair, renovate, clean and provide management and staffing in a timely and efficient manner. We do this in order to facilitate private parties and community meetings and to house agencies in Cooperative Endeavors with the City.

FUNCTION DESCRIPTION

Facility Rental: Daily setup and cleaning of publicly utilized or rented program space are provided. Booking, contracting, ad collection of fees related to rented and reserved spaces or other resources, like tables and chairs. Working with the public in relation to their needs of publicly utilized resources. Other miscellaneous work performed.

Special Events: Provision of support services events, community functions, government meetings and cultural events and event sponsored by other departments such as the Zoo, Recreation and Community Service Division. These services sometimes include planning, scheduling, and implementation of functions. Sound reinforcement, lighting, staging and production are typical activities for this category.

DEMAND PERFORMANCE INDICATORS

Description	2016-2017 Estimated	2017-2018 Estimated	2018-2019 Projected

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Broadway Resource Center	ORGANIZATION:	043500

APPROPRIATION SUMMARY

APPROPRIATION SUMMARY							
DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	0	0	0	0	0	0	0.00%
Fringe Benefits	0	0	0	0	0	0	0.00%
Operating/Contractual	54,507	32,886	54,000	54,000	54,000	54,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	54,507	32,886	54,000	54,000	54,000	54,000	0.00%

PERSONNEL ROSTER

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Broadway Resource Center	ORGANIZATION:	043500

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Operating & Contractual:							
520105	Contract Labor	44,625	26,029	44,000	44,000	44,000	44,000	44,000
520501	Operating - Janitorial	2,140	831	2,000	2,000	2,000	2,000	2,000
531410	Telephone	688	712	1,000	1,000	1,000	1,000	1,000
531701	Utilities	7,056	5,314	7,000	7,000	7,000	7,000	7,000
	Total Operating & Contractual	54,507	32,886	54,000	54,000	54,000	54,000	54,000
	Capital Outlay:							
707600	Machinery & Equipment	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	54,507	32,886	54,000	54,000	54,000	54,000	54,000

2018-2019 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Martin Community Ctr	ORGANIZATION:	043600

GOAL MISSION STATEMENT

What: To provide healthy, safe, clean, and usable building and facilities.

For Who: The Citizens, clients, and employees of the City of Alexandria.

When and How: Our Department strives to maintain, repair, renovate, clean and provide management and staffing in a timely and efficient manner. We do this in order to facilitate private parties and community meetings and to house agencies in Cooperative Endeavors with the City.

FUNCTION DESCRIPTION

Facility Rental: Daily setup and cleaning of publicly utilized or rented program space are provided. Booking, contracting, and collection of fees related to rented and reserved spaces or other resources, like tables and chairs. Working with the public in relation to their needs of publicly utilized resources. Other miscellaneous work performed.

Special Events: Provision of support services events, community functions, government meetings and cultural events and event sponsored by other departments such as the Zoo, Recreation and Community Service Division. These services sometimes include planning, scheduling, and implementation of functions. Sound reinforcement, lighting, staging and production are typical activities for this category.

DEMAND PERFORMANCE INDICATORS

Description	2016-2017 Estimated	2017-2018 Estimated	2018-2019 Projected

2018-2019 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Martin Community Center	ORGANIZATION:	043600

APPROPRIATION SUMMARY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	0	0	0	0	0	0	0.00%
Fringe Benefits	0	0	0	0	0	0	0.00%
Operating/Contractual	53,829	37,477	55,000	55,000	55,000	55,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	53,829	37,477	55,000	55,000	55,000	55,000	0.00%

PERSONNEL ROSTER

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Martin Community Center	ORGANIZATION:	043600

GENERAL FUND

DEPARTMENTAL BUDGET

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Motor Pool	ORGANIZATION:	043700

GOAL MISSION STATEMENT

The mission of the Motor Pool Department is to provide and maintain vehicles and equipment in support of the City of Alexandria's various departments and divisions. Our goal and commitment is to do this in a proficient, professional and courteous manner. Our staff insures that proper maintenance is performed for vehicle and equipment longevity and safety.

FUNCTION DESCRIPTION

The Motor Pool serves as a centralized garage providing mechanical and body repairs, fuel and oil disbursements, and wrecker services to approximately 1,250 (and increasing) city owned vehicles and equipment. Motor Pool provides the lending of pool vehicles for City of Alexandria Departments that require a vehicle for travel to training/seminars attended by City Employees within the State.

The Motor Pool also provides information on all vehicles/equipment owned by the City through daily input of information processed into RTA. This system has the capabilities to generate detailed reports on preventive maintenance/cost/usage/history, which are required by all division/departments heads in maintaining records on vehicle maintenance or budget control within their area.

Other services provided by Motor Pool are fabrication, welding, vehicle paint & body work, vehicle repairs, services to all City departments; monitoring/disposal of waste oils, hazardous material, and used tires per the required EPA guidelines for the State of LA.

DEMAND PERFORMANCE INDICATORS

Description	2016-2017 Estimated	2017-2018 Estimated	2018-2019 Projected
Fuel Transactions	35,161	40,000	41,000
Work Orders	9,942	9,950	9,995
Engines Replaced/Overhauled	7	7	7
Vehicles Serviced	2,989	3,050	3,100
Transmissions Serviced/Replaced	55	57	60
Flat Repairs In House/On Road	790	800	820
Tire Shop In House Work Orders	982	1,000	1,050
Body Shop Repairs	266	270	280
Brakes/Clutch Repairs	333	340	345
State Inspections on Road Vehicles	775	800	825

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Motor Pool	ORGANIZATION:	043700

APPROPRIATION SUMMARY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	701,538	761,216	863,091	828,091	869,897	869,897	0.79%
Fringe Benefits	358,808	411,964	501,694	490,694	490,892	490,892	-2.15%
Operating/Contractual	98,407	93,632	88,000	121,000	88,000	88,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	139,693	60,719	130,753	130,753	77,151	77,151	0.00%
Total Appropriations	1,298,446	1,327,531	1,583,538	1,570,538	1,525,940	1,525,940	-3.64%

PERSONNEL ROSTER

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Motor Pool	ORGANIZATION:	043700

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	21,951	29,946	18,000	33,000	18,000	18,000	18,000
490118	Salary - Superintendent Fleet Maint	55,079	56,514	57,644	57,644	57,644	59,373	59,373
490139	Salary - Supervisor Fleet Maintenance	107,720	110,527	119,106	119,106	119,106	122,679	122,679
490618	Salary - Administrative Secretary	34,207	35,096	35,800	35,800	35,800	36,874	36,874
490626	Salary - Clerical Specialist	18,498	13,282	21,618	21,618	21,618	22,267	22,267
490750	Salary - Fleet Maintenance Tech Se	176,816	332,891	379,763	360,763	379,761	391,153	391,153
490751	Salary - Fleet Maintenance Tech	110,403	0	0	0	0	0	0
490752	Salary - Fleet Collision Repair Tech	61,920	66,041	64,804	57,804	63,732	65,644	65,644
490834	Salary - Fleet Service Technician	114,944	117,117	166,356	142,356	149,425	153,907	153,907
	Total Salaries	701,538	761,216	863,091	828,091	845,086	869,897	869,897
	Fringe:							
510201	Fringe - Pension	173,070	175,419	208,438	208,438	184,818	190,242	190,242
510202	Fringe - Hospital	175,842	225,982	279,693	268,693	286,987	286,987	286,987
510206	Fringe - Medicare Insurance Tax	9,442	10,078	12,513	12,513	12,251	12,613	12,613
510207	Fringe - Life Insurance	454	485	1,050	1,050	1,050	1,050	1,050
	Total Fringe	358,808	411,964	501,694	490,694	485,106	490,892	490,892
	Operating & Contractual:							
520105	Contract Labor	0	4,789	0	25,000	0	0	0
520204	Uniforms	5,086	5,076	4,000	4,000	4,000	4,000	4,000
520400	Office	1,643	1,140	1,000	1,000	1,000	1,000	1,000
520500	Operating Supplies	15,612	14,778	17,000	19,000	17,000	17,000	17,000
520514	Small Tools	3,071	3,598	4,000	4,000	4,000	4,000	4,000
531212	Disposal	5,431	5,467	5,000	7,000	5,000	5,000	5,000
531301	Vehicle Costs Gas & Oil	12,042	11,059	16,000	16,000	16,000	16,000	16,000
531304	Vehicle Costs - R & M	43,446	39,702	21,000	28,000	21,000	21,000	21,000
531410	Telephone	2,860	2,950	5,000	4,000	5,000	5,000	5,000
543003	Travel & Training	0	1,135	5,000	5,000	5,000	5,000	5,000
605101	Maintenance Bldg & Facilities	1,484	826	1,000	1,000	1,000	1,000	1,000
605106	Maintenance Equipment	7,712	4,112	9,000	7,000	9,000	9,000	9,000
	Total Operating & Contractual	98,407	93,632	88,000	121,000	88,000	88,000	88,000
	Capital Outlay:							
707405	Building Improvements	1,450	0	0	0	0	0	0
707500	Vehicles	52,590	0	46,655	46,655	35,530	0	0
707600	Machinery & Equipment	85,653	47,331	65,353	65,353	74,623	59,211	59,211
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	13,388	18,745	18,745	17,940	17,940	17,940
	Total Capital Outlay	139,693	60,719	130,753	130,753	128,093	77,151	77,151
	TOTAL DEPARTMENT	1,298,446	1,327,531	1,583,538	1,570,538	1,546,285	1,525,940	1,525,940

2018-2019 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Animal Shelter	ORGANIZATION:	045800

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GOAL MISSION STATEMENT

To provide the public with prompt service by responding to their daily complaints on animals that are running at large in the city. To provide for the safety and well being of the citizens of Alexandria by removing animals that might endanger them. To remove dead animals from city roadways and others areas according to health standards. To educate the public relations all national animal concerns sponsored by HSUS. To offer animals for adoption through newspaper coverage and TV programs. To euthanize in a safe humane way unwanted and stray animals. To shelter, feed and euthanize all parish and incorporated area animals. To follow up on all adoptions to make sure all animals are sterilized.

FUNCTION DESCRIPTION

There are currently 2 Impounding Officers and 2 Kennel Techs capturing between 25 to 35 animals a day. These animals are fed and cared for while being offered to the public. The shelter responds to between 45 to 50 calls per day by setting traps and impounding animals running at large. The shelter staff in cooperation with a veterinarian euthanize approximate 100-200 animals per week. The shelter staff responds to between 5-10 calls per day on animal abuse and cruelty cases. The investigating officers have approximate 5-7 ongoing court cases at any one time. The shelter staff makes 2-3 visits per month to schools and civic organizations to talk about responsibility, pet care and safety issues. Our functions and goals and responsibilities are being tripled by new parish and out-laying incorporated areas utilizing our shelter. We also monitor all lost pets in the city and try and find them and/or return to owners.

DEMAND PERFORMANCE INDICATORS

Description	2016-2017 Estimated	2017-2018 Estimated	2018-2019 Projected
Telephone Calls	6,500	6,500	6,500
Animals Returned to Owner	272	300	300
Animals Impounded	5,467	5,000	5,000
Animals Adopted	255	320	320
Animals Incinerated	5,942	5,300	5,300
Citations Issued	141	150	150
Animals Euthanized	4,516	4,000	4,000

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Animal Shelter	ORGANIZATION:	045800

APPROPRIATION SUMMARY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	227,965	266,078	299,848	285,848	301,686	301,686	0.61%
Fringe Benefits	80,490	108,270	139,371	137,371	140,592	140,592	0.88%
Operating/Contractual	300,681	229,639	212,000	221,000	178,000	178,000	-16.04%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	63,916	61,352	39,700	69,700	48,500	48,500	22.17%
Total Appropriations	673,052	665,339	690,919	713,919	668,778	668,778	-3.20%

PERSONNEL ROSTER

JOB CODE	TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490141	Salary - Crew Leader	1	1	1	1	1	1	0.00%
490144	Salary - Kennel Technician	3	3	3	3	3	3	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
490855	Salary - Superintendent Animal Control	1	1	1	1	1	1	0.00%
490856	Salary - Animal Control Officer	2	2	2	2	2	2	0.00%
	Total Positions	9	9	9	9	9	9	0.00%

2018-2019 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Animal Shelter	ORGANIZATION:	045800

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	32,381	32,089	30,000	30,000	30,000	30,000	30,000
490141	Salary - Crew Leader	29,782	30,558	31,169	31,169	31,169	33,238	33,238
490144	Salary - Kennel Technician	11,425	42,130	70,699	56,699	63,520	65,426	65,426
490618	Salary - Administrative Secretary	10,623	25,159	25,968	25,968	25,969	26,748	26,748
490626	Salary - Clerical Specialist	30,212	19,847	23,393	23,393	23,393	24,095	24,095
490855	Salary - Superintendent Animal Contr	55,112	56,548	57,679	57,679	57,679	59,409	59,409
490856	Salary - Animal Control Officer	58,230	59,747	60,940	60,940	60,942	62,770	62,770
	Total Salaries	227,965	266,078	299,848	285,848	292,672	301,686	301,686
	Fringe:							
510201	Fringe - Pension	53,929	61,489	72,412	72,412	64,007	65,980	65,980
510202	Fringe - Hospital	23,244	42,950	62,232	60,232	69,861	69,861	69,861
510206	Fringe - Medicare Insurance Tax	3,203	3,650	4,349	4,349	4,244	4,373	4,373
510207	Fringe - Life Insurance	114	181	378	378	378	378	378
	Total Fringe	80,490	108,270	139,371	137,371	138,490	140,592	140,592
	Operating & Contractual:							
520105	Contract Labor	129,705	67,620	0	45,000	0	0	0
520204	Uniforms	3,467	2,946	3,000	3,000	3,000	3,000	3,000
520400	Office	946	188	1,000	1,000	1,000	1,000	1,000
520500	Operating Supplies	37,315	34,604	30,000	34,000	34,000	34,000	34,000
520502	Operating Cleaner	2,971	3,061	3,000	3,000	3,000	3,000	3,000
520504	Operating - Animal Food	11,097	9,995	10,000	10,000	10,000	10,000	10,000
520515	Operating Medical Supplies	1,903	2,156	2,000	2,000	2,000	2,000	2,000
531103	Professional Fees - Veterinarian	21,330	25,931	31,000	27,000	27,000	27,000	27,000
531301	Vehicle Costs - Gas & Oil	9,036	9,667	19,000	14,000	19,000	19,000	19,000
531304	Vehicle Costs - R & M	10,413	9,469	8,000	8,000	8,000	8,000	8,000
531410	Telephone	2,675	2,798	8,000	4,000	4,000	4,000	4,000
531500	Printing	325	357	0	0	0	0	0
531701	Utilities	20,440	24,660	22,000	22,000	22,000	22,000	22,000
543003	Travel & Training	1,506	3,395	2,000	2,000	2,000	2,000	2,000
605101	Maintenance Bldg & Facilities	20,860	16,300	16,000	19,000	16,000	16,000	16,000
605106	Maintenance Equipment	26,692	16,492	57,000	27,000	27,000	27,000	27,000
	Total Operating & Contractual	300,681	229,639	212,000	221,000	178,000	178,000	178,000
	Capital Outlay:							
707405	Building Improvements	0	5,424	0	30,000	38,300	38,300	38,300
707500	Vehicles	0	49,919	0	0	42,000	0	0
707600	Machinery & Equipment	63,916	6,009	39,700	39,700	39,200	10,200	10,200
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	63,916	61,352	39,700	69,700	119,500	48,500	48,500
	TOTAL DEPARTMENT	673,052	665,339	690,919	713,919	728,662	668,778	668,778

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Planning	FUND:	101
DEPARTMENT:	Division Director	ORGANIZATION:	054700

GOAL MISSION STATEMENT

To provide for the overall planning and coordination of the city's land development, housing, urban design and community development activities. This is accomplished through providing exceptional customer service, prompt and adequate responses to telephone inquiries, efficient handling and resolution of zoning disputes and complaints and complete answers to any and all questions related to comprehensive planning, zoning, housing rehabilitation, community development, site plan development, application preparation assistance for zoning and rezoning applications, board of adjustment and appeals applications for variances and special exceptions and zoning compliance.

FUNCTION DESCRIPTION

The Planning Division is responsible for processing permit applications relating to zoning compliance, signs and other development activities including annexation requests and driveway permits. Staff perform site plan reviews for commercial plan applications and subdivision relating to drainage, landscaping, setback, parking, etc. Planned are routed to other department with input into the process such as the Engineering Department, Utility Department, and Public Works Division. The division also supports the Zoning Commission and the Zoning Board of Adjustment and Appeals through agenda development, and other reports. Staff in this division investigated and acted upon as necessary. Complaints regarding zoning are investigated and acted upon as necessary. This division manages and maintains zoning ordinance (Chapter 28 - Land Development Code) as well as the city maps. This division indirectly oversees staff activities in the Community Development Department. This division also participates in regional planning issues through the Rapides Area Planning Commission.

DEMAND PERFORMANCE INDICATORS

Description	2016-2017 Estimated	2017-2018 Estimated	2018-2019 Projected
Zoning Compliance Certificate	600	650	700
Address Assignments	150	250	300
Commercial Plan Review	180	190	190
Subdivision Review	20	20	15
Permits Issued	450	450	350
Zoning Violations Letters	20	15	30
Flood Zone Letters Issued	70	150	200

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	101
DEPARTMENT:	Division Director	ORGANIZATION:	054700

APPROPRIATION SUMMARY

DESCRIPTION	APPROPRIATION SUMMARY						
	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	175,072	175,721	215,006	174,006	216,376	216,376	0.64%
Fringe Benefits	45,920	57,516	68,529	66,529	69,385	69,385	1.25%
Operating/Contractual	75,200	41,578	52,000	67,000	52,000	52,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	296,192	274,815	335,535	307,535	337,761	337,761	0.66%

PERSONNEL ROSTER

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	101
DEPARTMENT:	Division Director	ORGANIZATION:	054700

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
480105	Salary - Director of Planning	72,277	77,631	81,600	81,600	80,000	82,400	82,400
480230	Salary - Historic Preservation Asst-P	32,672	17,512	36,608	36,608	36,608	37,706	37,706
480604	Salary - Executive Secretary	26,365	26,819	27,594	8,594	27,594	28,422	28,422
490160	Salary - Planner	2,263	0	0	0	0	0	0
490240	Salary - Zoning Enforcement Analyst	41,495	53,759	69,204	47,204	65,872	67,848	67,848
	Total Salaries	175,072	175,721	215,006	174,006	210,074	216,376	216,376
	Fringe:							
510201	Fringe - Pension	19,573	21,572	27,577	27,577	27,844	28,680	28,680
510202	Fringe - Hospital	16,873	27,003	30,516	28,516	30,181	30,181	30,181
510206	Fringe - Medicare Insurance Tax	2,657	2,673	3,198	3,198	3,127	3,218	3,218
510207	Fringe - Life Insurance	65	81	168	168	168	168	168
510208	Fringe - FICA Tax Retirement	2,026	1,295	2,270	2,270	2,270	2,338	2,338
510209	Fringe - Car Allowance	4,726	4,892	4,800	4,800	4,800	4,800	4,800
	Total Fringe	45,920	57,516	68,529	66,529	68,390	69,385	69,385
	Operating & Contractual:							
520105	Contract Labor	19,600	13,870	5,000	20,000	5,000	5,000	5,000
520400	Office	8,730	9,375	10,000	10,000	10,000	10,000	10,000
531110	Professional Fees & Services	29,700	2,037	10,000	10,000	10,000	10,000	10,000
531301	Vehicle Costs - Gas & Oil	17	0	2,000	2,000	2,000	2,000	2,000
531304	Vehicle Costs R & M	1,278	0	3,000	3,000	3,000	3,000	3,000
531410	Telephone	1,475	1,439	3,000	3,000	3,000	3,000	3,000
531500	Printing	210	234	1,000	1,000	1,000	1,000	1,000
531900	Advertising	364	271	2,000	2,000	2,000	2,000	2,000
543002	Dues & Subscriptions	489	1,320	2,000	2,000	2,000	2,000	2,000
543003	Travel & Training	9,896	12,012	3,000	3,000	3,000	3,000	3,000
605108	Maintenance - Equipment	0	0	1,000	1,000	1,000	1,000	1,000
646043	Historic Preservation Dist Commiss	3,441	1,020	10,000	10,000	10,000	10,000	10,000
	Total Operating & Contractual	75,200	41,578	52,000	67,000	52,000	52,000	52,000
	Capital Outlay:							
707101	Acquisitions	0	0	0	0	0	0	0
707405	Building Improvements	0	0	0	0	0	0	0
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture and Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	296,192	274,815	335,535	307,535	330,464	337,761	337,761

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Planning	FUND:	101
DEPARTMENT:	Community Developmt	ORGANIZATION:	054701

GOAL MISSION STATEMENT

To apply for applicable federal grants, including Community Development Block Grant, HOME Investment Partnership Program, Louisiana Emergency Shelter Grant Program and to efficiently administer federal programs and activities related to these funds.

FUNCTION DESCRIPTION

The Community Development Department is responsible for preparing grant applications for federal funds, preparing all associated reports, complying with all federal requirements, maintaining records according to federal guidelines, and effectively administering the following programs.

1. Housing Rehabilitation Deferred Loan Program - housing renovation for owner occupied structures with CDBG and HOME funds.
2. HOME Rental Housing Rehabilitation Program - renovation of rental property for low income tenants.
3. Code Enforcement/Demolition Program - to enforce the City's code standards on vacant structures within CDBG target areas.
4. Housing development Program - new construction of single family housing for first time home buyers.
5. Business Facade Improvement Program - facade improvement loans/grants for business located in a designated area.
6. Housing assistance Program - down payment and closing cost assistance for first time home buyers.
7. Monitor HOME activities carried out by the city's Community Housing Development Organization (CHDO).
8. Monitor all sub-recipients to ensure compliance with grant Agreements & HUD regulation including: Boys & Girls Club of Central LA, Boys Scouts of America, Caring People's Free Pharmacy, Inner-City Revitalization Corporation, Cenla Pride, Shepherd Center, Phoenix Point, and Sisterhood Neighborhood Alliance.
9. Economic Development Assistance Program.

DEMAND PERFORMANCE INDICATORS

Description	2016-2017 Estimated	2017-2018 Estimated	2018-2019 Projected
Federal Funds Received	1,524,000	1,524,000	1,524,000
Housing Repairs-Owner Occupied	12	12	12
Home buyer Training Graduates	60	60	60
Code Enforcement Inspections	150	150	150
Demolition of Vacant Structures	15	15	15
North Alex. Boys & Girls Club	15	15	15
Free Pharmacy clients assisted	300	300	300

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	101
DEPARTMENT:	Community Development	ORGANIZATION:	054701

APPROPRIATION SUMMARY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	95,640	74,510	154,746	154,746	154,746	154,746	0.00%
Fringe Benefits	48,097	57,191	56,652	56,652	56,652	56,652	0.00%
Operating/Contractual	19,353	13,439	127,500	122,500	127,500	127,500	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	2,135	28,731	0	0	11,000	11,000	0.00%
Total Appropriations	165,225	173,871	338,898	333,898	349,898	349,898	3.25%

PERSONNEL ROSTER

JOB CODE	TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
	Note: Slots for this department are budgeted in the Community Development Fund.							

2018-2019 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	101
DEPARTMENT:	Community Development	ORGANIZATION:	054701

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
490116	Salary - Community Develop Admin	30,824	23,709	36,000	36,000	36,000	35,000	36,000
490161	Salary - Permit Technician	11,511	0	0	0	0	0	0
490210	Salary - Program Manager	16,143	19,407	35,000	35,000	35,000	35,000	35,000
490618	Salary - Administrative Secretary	18,213	14,695	15,000	15,000	15,000	15,000	15,000
490626	Salary - Clerical Specialist	18,949	16,699	27,000	27,000	27,000	27,000	27,000
490903	Salary - Multi Trades Inspector	0	0	41,746	41,746	41,746	41,746	41,746
	Total Salaries	95,640	74,510	154,746	154,746	154,746	154,746	154,746
	Fringe:							
510201	Fringe - Pension	29,830	22,478	29,082	29,082	29,082	29,082	29,082
510202	Fringe - Hospital	16,430	32,163	24,923	24,923	24,923	24,923	24,923
510206	Fringe - Medicare Insurance Tax	1,781	2,466	2,605	2,605	2,605	2,605	2,605
510207	Fringe - Life Insurance	56	83	42	42	42	42	42
	Total Fringe	48,097	57,191	56,652	56,652	56,652	56,652	56,652
	Operating & Contractual:							
520105	Contract Labor	0	775	15,000	10,000	15,000	15,000	15,000
520400	Office	5,891	3,507	6,000	6,000	6,000	6,000	6,000
531110	Professional Fees & Services	434	0	15,000	15,000	15,000	15,000	15,000
531201	Services - Demolition	0	0	80,000	80,000	80,000	80,000	80,000
531205	Services- Boarding up	0	0	3,000	3,000	3,000	3,000	3,000
531301	Vehicle Costs - Gas & Oil	495	0	1,000	1,000	1,000	1,000	1,000
531304	Vehicle Costs - R & M	508	0	1,000	1,000	1,000	1,000	1,000
531401	Postage	1,328	0	1,000	1,000	1,000	1,000	1,000
531410	Telephone	4,075	3,914	1,000	1,000	1,000	1,000	1,000
531500	Printing	63	0	0	0	0	0	0
531800	Lease	4,502	400	4,000	4,000	4,000	4,000	4,000
531900	Advertising	0	1,798	0	0	0	0	0
543000	Miscellaneous	122	152	500	500	500	500	500
543003	Travel & Training	1,935	2,893	0	0	0	0	0
	Total Operating & Contractual	19,353	13,439	127,500	122,500	127,500	127,500	127,500
	Capital Outlay:							
707160	Subrecipient Grant	0	28,000	0	0	0	0	0
707600	Machinery & Equipment	0	0	0	0	11,000	11,000	11,000
707700	Office Furniture & Fixtures	2,135	290	0	0	0	0	0
707702	Computer Software	0	441	0	0	0	0	0
	Total Capital Outlay	2,135	28,731	0	0	11,000	11,000	11,000
	TOTAL DEPARTMENT	165,225	173,871	338,898	333,898	349,898	349,898	349,898

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Planning	FUND:	101
DEPARTMENT:	Construction Developmt	ORGANIZATION:	054702

GOAL MISSION STATEMENT

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FUNCTION DESCRIPTION

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DEMAND PERFORMANCE INDICATORS

Description	2016-2017 Estimated	2017-2018 Estimated	2018-2019 Projected

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	101
DEPARTMENT:	Construction Development	ORGANIZATION:	054702

APPROPRIATION SUMMARY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	348,398	388,434	401,619	411,619	427,257	427,257	6.38%
Fringe Benefits	158,725	183,426	202,856	202,856	180,258	180,258	-11.14%
Operating/Contractual	81,473	67,537	67,000	70,000	64,000	64,000	-4.48%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	25,831	0	25,519	25,519	0	0	0.00%
Total Appropriations	614,427	639,397	696,994	709,994	671,515	671,515	-3.66%

PERSONNEL ROSTER

JOB CODE	TITLE	PERSONNEL REVIEW		2017-2018		2018-2019		
		2015-2016 Actual Exp	2016-2017 Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490161	Salary - Permit Technician	2	2	2	2	2	2	0.00%
490903	Salary - Multi Trades Inspector	7	7	6	6	6	6	0.00%
490907	Salary - Superintendent Construction	1	1	1	1	1	1	0.00%
490911	Salary - Plans Reviewer	1	1	1	1	1	1	0.00%
	Total Positions	11	11	10	10	10	10	0.00%

2018-2019 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	101
DEPARTMENT:	Construction Development	ORGANIZATION:	054702

GENERAL FUND

DEPARTMENTAL BUDGET

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Public Safety	FUND:	101
DEPARTMENT:	Police	ORGANIZATION:	065000

GOAL MISSION STATEMENT

To protect and serve the citizens of Alexandria while still exercising police powers over all property owned or controlled by the City of Alexandria. With the intent to foster a better quality of life for all under our jurisdiction.

FUNCTION DESCRIPTION

The Alexandria Police Department currently provides 24 hours, 7 days a week patrol service within the city limits of Alexandria. Additionally, the department investigates criminal activities, utilizes arrest powers, maintain records, attack the infiltration of illegal narcotic activities and provides a regional training academy. Moreover, the Police Department is committed to Community Policing efforts which are enhanced by the Boat Patrol, K-9 Unit, Motorcycle and Street Level Drug Interdiction Team.

DEMAND PERFORMANCE INDICATORS

DEMAND PERFORMANCE INDICATORS			
Description	2016-2017 Estimated	2017-2018 Estimated	2018-2019 Projected
Accidents	4,620	4,653	4,700
Calls for Service	57,456	54,995	58,000
Public Service	5,168	4,960	5,200

2018-2019 ANNUAL BUDGET

DIVISION:	Public Safety	FUND #:	101
DEPARTMENT:	Police	ORGANIZATION:	065000

APPROPRIATION SUMMARY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	9,690,367	9,707,235	10,034,441	10,019,441	10,167,066	10,167,066	1.32%
Fringe Benefits	4,052,536	4,445,619	5,240,755	5,083,755	5,215,152	5,215,152	-0.49%
Operating/Contractual	2,134,136	2,031,820	2,139,000	2,341,000	2,054,000	2,054,000	-3.97%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	472,358	502,968	417,290	605,290	742,270	742,270	0.00%
Total Appropriations	16,349,399	16,687,642	17,831,486	18,049,486	18,178,488	18,178,488	1.95%

PERSONNEL ROSTER

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Public Safety	FUND #:	101
DEPARTMENT:	Police	ORGANIZATION:	065000

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
440128	Salary - Police Chief	100,385	100,000	100,000	97,000	90,000	90,000	90,000
440127	Salary - Assistant Chief	88,886	81,358	82,076	82,076	82,196	84,662	84,662
440129	Salary - Deputy Police Chief	63,817	65,653	66,966	66,966	67,086	69,099	69,099
440217	Salary - Captain	293,504	297,571	303,446	289,446	289,945	298,643	298,643
440218	Salary - Lieutenant	777,479	775,326	788,222	765,222	771,201	794,338	794,338
440358	Salary - Sergeant	1,622,835	1,698,845	1,740,348	1,740,346	1,718,023	1,769,558	1,769,558
440359	Salary - Communications Officers	484,119	485,504	540,201	506,201	535,127	551,178	551,178
440404	Salary - Corporal	2,461,976	2,357,969	2,397,826	2,320,826	2,195,647	2,261,510	2,261,510
440405	Salary - Police Officer	1,417,712	1,566,850	1,734,000	1,683,000	1,904,000	1,961,120	1,961,120
440407	Salary - Jailers	78,251	80,290	81,896	81,896	81,895	84,351	84,351
440408	Salary - School Patrol	38,298	38,820	61,009	61,009	59,813	61,607	61,607
440412	Salary - Reserve Police Officer	0	0	10,000	5,000	10,000	10,000	10,000
440616	Salary - Record Clerk	384,554	385,412	399,983	387,983	388,139	399,784	399,784
440618	Salary - Secretary (Chief)	52,351	55,143	45,195	45,195	45,196	46,552	46,552
490339	Salary - Accounting Technician	44,216	45,369	46,275	46,275	46,276	47,664	47,664
450001	Overtime	990,393	920,832	792,000	946,000	792,000	792,000	792,000
450002	Stand by Pay	21,084	21,930	22,000	22,000	22,000	22,000	22,000
450003	Accumulated Leave Pay	312,331	317,544	325,000	400,000	325,000	325,000	325,000
450004	Court Pay	49,267	44,483	58,000	58,000	58,000	58,000	58,000
450005	Holiday Pay	260,563	236,114	285,000	260,000	285,000	285,000	285,000
450006	Differential Pay	13,879	15,530	11,000	11,000	11,000	11,000	11,000
450008	Premium Pay	92,219	89,290	87,000	87,000	87,000	87,000	87,000
450010	City Supplemental Pay	42,248	27,402	57,000	57,000	57,000	57,000	57,000
	Total Salaries	9,690,367	9,707,235	10,034,441	10,019,441	9,921,544	10,167,066	10,167,066
	Fringe:							
510201	Fringe - Pension	2,475,566	2,573,301	3,159,450	3,002,450	3,107,191	3,176,109	3,176,109
510202	Fringe - Hospital	1,402,390	1,708,342	1,927,304	1,927,304	1,881,294	1,881,294	1,881,294
510204	Fringe - Clothing Allowance	29,000	15,000	0	0	0	0	0
510206	Fringe - Medicare Insurance Tax	135,142	137,753	140,830	140,830	141,671	145,119	145,119
510207	Fringe - Life Insurance	3,776	4,003	8,148	8,148	8,190	8,190	8,190
510208	Fringe - FICA Tax Retirement	6,662	7,220	5,023	5,023	4,328	4,440	4,440
	Total Fringe	4,052,536	4,445,619	5,240,755	5,083,755	5,142,674	5,215,152	5,215,152
	Operating & Contractual:							
520105	Contract Labor	62,211	66,793	40,000	40,000	45,000	45,000	45,000
520204	Uniforms	50,423	40,839	30,000	30,000	35,000	35,000	35,000
520400	Office	41,744	36,876	40,000	40,000	40,000	40,000	40,000
520500	Operating Supplies	200,822	168,243	175,000	189,000	150,000	150,000	150,000
520501	Operating - Janitorial	5,682	7,812	8,000	8,000	8,000	8,000	8,000
520504	Operating - Animal Food	3,853	5,163	6,000	6,000	6,000	6,000	6,000
520517	Operating - Crime Scene	21,873	20,414	20,000	20,000	20,000	20,000	20,000
520525	Operating - Informants	12,211	12,266	15,000	15,000	15,000	15,000	15,000
520526	Operating - Narcotics Confiscation	9,324	11,724	35,000	38,000	35,000	35,000	35,000
520529	Operating - Narcotics Confiscation F	10,677	458	0	17,000	0	0	0
520557	Operating - Academy	84,429	83,763	85,000	85,000	85,000	85,000	85,000
531103	Professional Fees - Veterinarian	2,446	3,444	4,000	4,000	4,000	4,000	4,000
531105	Rapides Parish Coroner	124,245	167,467	126,000	126,000	126,000	126,000	126,000
531110	Professional Fees	0	0	0	113,000	0	0	0
531261	Services - Prisoner Detention	415,409	415,081	420,000	420,000	420,000	420,000	420,000
531301	Vehicle Costs - Gas & Oil	324,289	254,742	400,000	420,000	350,000	350,000	350,000

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Public Safety	FUND #:	101
DEPARTMENT:	Police	ORGANIZATION:	065000

GENERAL FUND

DEPARTMENTAL BUDGET

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Public Safety	FUND:	101
DEPARTMENT:	Police/Fire Civil Service	ORGANIZATION:	065005

GOAL MISSION STATEMENT

To represent the public interest in matters of personnel administration, advise and assist the governing body, Mayor, Chief of both departments, with reference to the maintenance and improvements of personnel standard and administration of services, investigations of compliance with civil service laws and rules, hear and pass upon matters which are brought before it, make, alter, amend, and promulgate rules necessary to carry out effectively the provisions of law and rules, adopt and maintain a classification plan, and pass upon matters brought before it by the Mayor, Chief of Fire or Police, the State Examiner, or the Fire and Police Civil Service Board brings before it.

FUNCTION DESCRIPTION

The Alexandria Municipal Fire and Police Civil Service Board:

1. Establishes and maintains employment lists for the classified services.
2. Provides testing, notification and certification of tests for entrance and promotional applicants.
3. Certifies to the appointing authority the names of eligible persons for employment and promotion.
4. Adopts rules governing leaves of absence, established classes with the classified services.
5. Conducts hearings and investigations into matters of corrective and disciplinary action or violations of civil service laws.
6. Maintains files on all applicants, current classified employees, all former employees.
7. Maintains files on all hearings and investigations.
8. Maintains accurate seniority lists for the classified services.
9. Maintains updated classification plans, laws and rules governing classified services and provides copies to Chief and Fire and Police, appointing authority and State Examiner's office.

DEMAND PERFORMANCE INDICATORS

Description	2016-2017 Estimated	2017-2018 Estimated	2018-2019 Projected
Applications/Exams	2,000/20	2,000/20	2,000/20
Appeals	30	30	30
Rules Changes	35	35	35
Classification Changes	10	10	10
Investigations	25	25	25

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Public Safety	FUND #:	101
DEPARTMENT:	Police & Fire Civil Service	ORGANIZATION:	065005

APPROPRIATION SUMMARY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	0	0	0	0	0	0	0.00%
Fringe Benefits	0	0	0	0	0	0	0.00%
Operating/Contractual	8,687	8,614	15,000	31,000	31,000	31,000	106.67%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	935	0	0	0	0	0	0.00%
Total Appropriations	9,622	8,614	15,000	31,000	31,000	31,000	106.67%

PERSONNEL ROSTER

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Public Safety	FUND #:	101
DEPARTMENT:	Police & Fire Civil Service	ORGANIZATION:	065005

GENERAL FUND

DEPARTMENTAL BUDGET

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Public Safety	FUND:	101
DEPARTMENT:	Fire	ORGANIZATION:	076000

GOAL MISSION STATEMENT

To save lives and prevent injury; to protect property from fire and explosion; to assist the citizens and visitors in various emergency situations. To maintain fire codes, to abate hazards, to maintain equipment and personnel and to provide extinguishment of fire or other emergency situations. To provide to the citizens and visitors of Alexandria, emergency medical assistance.

FUNCTION DESCRIPTION

Fire protection for the City of Alexandria consists of six (6) engine companies, two (2) district cars, one (1) ladder company, one (1) elevating aerial platform company. The department also has a Fire Prevention Office (investigation, inspection, and education), a fire alarm and dispatch, maintenance and an administration division. The department operates three (3) fire suppression shifts, 24 hours continuously along with Fire Alarm receiving and dispatching. Fire Administration, Fire Prevention, and Maintenance division operates 7:30 A.M. - 4:30 P.M.

DEMAND PERFORMANCE INDICATORS

Description	2016-2017 Estimated	2017-2018 Estimated	2018-2019 Projected
Average response time (minutes)	3.00	3.00	3.00
Average Fire control time (minutes)	10.00	10.00	10.00
Public Assistance and Rescue	550	550	550
House, Business, Auto Fires	300	300	300
False Alarms	250	250	250
Emergency Medical Assistance	3,700	3,700	3,700
Total Alarms	4,800	4,800	4,800

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Public Safety	FUND #:	101
DEPARTMENT:	Fire	ORGANIZATION:	076000

APPROPRIATION SUMMARY

DESCRIPTION	APPROPRIATION SUMMARY						
	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	6,272,602	6,397,025	6,290,359	8,546,359	6,358,108	6,358,108	1.08%
Fringe Benefits	2,630,130	2,692,731	3,184,655	3,184,655	3,284,505	3,284,505	3.14%
Operating/Contractual	614,532	704,011	610,000	721,000	620,000	620,000	1.64%
Other	1,272,795	1,278,472	1,280,837	1,280,837	1,280,641	1,280,641	0.00%
Capital Outlay	258,731	595,542	322,480	357,480	602,962	602,962	0.00%
Total Appropriations	11,048,790	11,667,781	11,688,331	12,090,331	12,146,216	12,146,216	3.92%

PERSONNEL ROSTER

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Public Safety	FUND #:	101
DEPARTMENT:	Fire	ORGANIZATION:	076000

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
440121	Salary - Fire Chief	88,416	81,894	88,077	82,077	84,000	86,520	86,520
440122	Salary - 1st Assistant Chief	218,595	214,701	217,848	217,848	218,208	224,754	224,754
440123	Salary - 2nd Assistant Chief	435,416	442,927	450,684	447,684	451,524	465,069	465,069
440124	Salary - Chief of Fire Prevention	69,215	71,192	72,616	68,616	70,624	72,743	72,743
440128	Salary - Chief of Communications	72,891	64,650	76,463	60,463	47,310	47,773	47,773
440216	Salary - Captain	1,446,290	1,438,873	1,468,978	1,445,978	1,472,605	1,504,357	1,504,357
440357	Salary - Communications Officer	208,838	238,322	258,836	258,836	262,478	266,347	266,347
440360	Salary - Fire Training Officer	43,365	56,830	57,967	57,967	59,249	59,830	59,830
440361	Salary - Fire Prevention Officer	123,553	129,063	131,650	131,850	112,473	113,575	113,575
440362	Salary - Director of EMS	59,603	45,518	44,738	44,736	43,859	45,175	45,175
440401	Salary - Fire Equipment Operator	1,274,519	1,233,886	1,254,417	1,254,417	1,270,967	1,284,505	1,284,505
440402	Salary - Firefighter 1st Class	932,203	875,748	1,031,060	924,060	1,028,530	1,047,517	1,047,517
440614	Salary - Chief's Secretary	30,743	31,718	32,352	32,352	33,121	33,446	33,446
440615	Salary - Records Clerk	57,532	59,732	60,677	60,677	61,891	62,497	62,497
450001	Overtime	755,960	978,147	630,000	1,055,000	630,000	630,000	630,000
450003	Accumulated Leave Pay	121,281	161,584	114,000	114,000	114,000	114,000	114,000
450005	Holiday	298,233	260,073	300,000	290,000	300,000	300,000	300,000
450010	City Funded Supplemental Pay	35,849	12,167	0	0	0	0	0
	Total Salaries	6,272,602	6,397,025	6,290,359	6,546,359	6,260,839	6,358,108	6,358,108
	Fringe:							
510201	Fringe - Pension	1,562,645	1,424,055	1,722,289	1,722,289	1,841,288	1,867,050	1,867,050
510202	Fringe - Hospital	981,407	1,173,465	1,360,452	1,360,452	1,312,645	1,312,645	1,312,645
510208	Fringe - Medicare Insurance Tax	83,597	92,669	96,580	96,580	98,121	99,476	99,476
510207	Fringe - Life Insurance	2,481	2,542	5,334	5,334	5,334	5,334	5,334
	Total Fringe	2,630,130	2,692,731	3,184,655	3,184,655	3,257,368	3,284,505	3,284,505
	Operating & Contractual:							
520204	Uniforms	35,979	26,286	28,000	34,000	28,000	28,000	28,000
520205	Protective Clothing	12,207	17,875	15,000	15,000	15,000	15,000	15,000
520215	Operating Laundry	3,400	5,881	5,000	5,000	5,000	5,000	5,000
520400	Office	8,557	7,974	9,000	9,000	9,000	9,000	9,000
520500	Operating Supplies	42,777	44,074	40,000	45,000	45,000	45,000	45,000
520501	Operating - Janitorial	7,995	5,999	6,000	6,000	6,000	6,000	6,000
520514	Small Tools	1,346	662	2,000	2,000	2,000	2,000	2,000
520515	Operating Medical Supplies	17,136	2,153	17,000	17,000	17,000	17,000	17,000
520518	Operating - Training Materials	15,633	17,263	15,000	15,000	15,000	15,000	15,000
531107	Professional Fees - City Physician	265	14,616	0	0	0	0	0
531213	Services - Personnel Processing	5,952	15,591	14,000	14,000	14,000	14,000	14,000
531301	Vehicle Costs - Gas & Oil	58,607	60,041	75,000	70,000	75,000	75,000	75,000
531304	Vehicle Costs - R & M	176,931	270,542	175,000	275,000	175,000	175,000	175,000
531410	Telephone	80,859	79,453	70,000	70,000	70,000	70,000	70,000
531500	Printing	844	632	1,000	1,000	1,000	1,000	1,000
531701	Utilities	34,544	31,792	43,000	43,000	43,000	43,000	43,000
531800	Rent	3,733	3,919	4,000	4,000	4,000	4,000	4,000
543002	Dues & Subscriptions	2,384	1,983	5,000	5,000	5,000	5,000	5,000
543003	Travel & Training	54,400	47,641	40,000	40,000	40,000	40,000	40,000
605101	Maintenance Bldg & Facilities	29,502	36,674	25,000	30,000	30,000	30,000	30,000
605106	Maintenance Equipment	19,681	12,960	19,000	19,000	19,000	19,000	19,000
605128	Hazardous Material Cleanup	1,800	0	2,000	2,000	2,000	2,000	2,000

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Public Safety	FUND #:	101
DEPARTMENT:	Fire	ORGANIZATION:	076000

GENERAL FUND

DEPARTMENTAL BUDGET

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Human Resources	FUND:	101
DEPARTMENT:	Civil Service	ORGANIZATION:	086700

GOAL MISSION STATEMENT

The continuing goal of this department is to meet the needs of the citizens of Alexandria by obtaining employees capable of providing high-quality service. This will be accomplished by selecting applicants for the City of Alexandria's classified service on the basis of their ability to do the job without discrimination as to race, sex, age, religion, marital status, or national origin. We will retain quality employees by providing good working conditions at competitive wages, provide opportunities for advancement by filling vacancies through promotions from within when qualified employees are available, and ensure on-the-job training for those employees interested in advancement opportunities. We will serve as advisors to the Civil Service Commission, the City Council, the administration and city employees in matters relating to personnel and civil service issues, we will continuously work to formulate and update policies and procedures, as well as civil service rules, to provide a safe and pleasant working environment for all concerned. There will be an "open door" policy to provide reasonable opportunity for employees to be heard on matters pertaining to their employment with the City.

FUNCTION DESCRIPTION

Administers a system of recruitment for classified positions in the City of Alexandria, including securing and screening applications, conducting interviews and rating applicants based on qualifications. Counsel employees on various personnel and civil service issues. Advise the Civil Service Commission, Mayor, City Council, City employees, and the general public on matters regarding civil service and personnel issues. Serves as the administrative arm of the Alexandria Civil Service Commission. Directs and participates in preparing, conducting, and administering comprehensive programs for position classification, examinations and pay plan administration, as well as develops and recommends administrative service policies and procedures, outside of civil service rules and regulations in accordance with local, state, and federal laws.

DEMAND PERFORMANCE INDICATORS

Description	2016-2017 Estimated	2017-2018 Estimated	2018-2019 Projected
Terminations Processed	300	200	180
Employment Applications Received	2,780	1,700	2,000
Communications w/ consultant on pay and classification plans	155	189	190
Counsel applicants/employees on opportunities	650	1,560	2,000
Employment Test Administered	1,200	850	1,000
Civil Service/Personnel Questions, Grievances, Investigations, Issues	15,500	3,900	5,200
Responses to Salary Surveys	140	100	200
Qualifying applicants through background & driver's license checks	1,000	1,360	1,600

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Human Resources	FUND #:	101
DEPARTMENT:	Civil Service	ORGANIZATION:	086700

APPROPRIATION SUMMARY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	121,735	102,491	230,601	161,601	211,681	211,681	-8.20%
Fringe Benefits	52,176	42,734	119,271	92,271	102,307	102,307	-14.22%
Operating/Contractual	151,087	60,349	68,000	56,000	66,000	66,000	-2.94%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	324,998	205,574	417,872	309,872	379,988	379,988	-9.07%

PERSONNEL ROSTER

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Human Resources	FUND #:	101
DEPARTMENT:	Civil Service	ORGANIZATION:	086700

GENERAL FUND

DEPARTMENTAL BUDGET

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Human Resources	FUND:	101
DEPARTMENT:	Human Resources	ORGANIZATION:	086701

GOAL MISSION STATEMENT

Our mission is to provide a capable, knowledgeable workforce, and to reduce where possible, personnel situations that could have a significant negative impact on its ability to be productive.

Human Resources goal is to assure that there are adequate personnel resources to operate the city's functions in its effort to provide quality service to the citizens.

FUNCTION DESCRIPTION

In order to achieve our goal and fulfill our mission, we will review all personnel policies and consider adjustments where necessary, constantly review and update the training needs of our workforce, and where possible, provide opportunities for in-house skill enhancements. We will establish clear guidelines for performance evaluation for all employees.

We will continue to analyze the hiring process and identify new procedures that will reduce the lag time between vacancy being created and it being filled with a qualified replacement.

DEMAND PERFORMANCE INDICATORS

Description	2016-2017 Estimated	2017-2018 Estimated	2018-2019 Projected
New Hires Processed	360	75	100
Status Changes Processed	700	430	430
Termination's Processed	300	19	25
Employment Applications worked	2,780	2,000	2,000
Employment Interviews Conducted	425	225	275
Insurance Changes Processed	18,150	15,000	15,000
Worker's Comp Checks Received	145	100	100
Employee Verification Processed	500	300	300
Grievances & Issues	61,000	45,000	45,000
Personnel Policy Changes	0	3	3

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Human Resources	FUND #:	101
DEPARTMENT:	Division Director	ORGANIZATION:	086701

APPROPRIATION SUMMARY

DESCRIPTION	APPROPRIATION SUMMARY						
	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	281,982	293,258	268,671	268,671	275,083	275,083	2.39%
Fringe Benefits	102,020	110,113	122,334	122,334	111,523	111,523	-8.84%
Operating/Contractual	140,261	139,417	121,000	134,000	138,000	138,000	14.05%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	3,763	7,004	0	0	2,000	2,000	0.00%
Total Appropriations	528,026	549,792	512,005	525,005	526,606	526,606	2.85%

PERSONNEL ROSTER

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Human Resources	FUND #:	101
DEPARTMENT:	Division Director	ORGANIZATION:	086701

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
480114	Salary - Director of Human Resources	72,277	77,631	81,600	81,600	80,000	82,400	82,400
480604	Salary - Administrative Assistant	29,530	29,417	30,005	30,005	30,005	30,905	30,905
490138	Salary - Assistant Director of HR	48,859	32,545	0	0	0	0	0
490354	Salary - Personnel Analyst	131,316	153,665	157,066	157,066	157,066	161,778	161,778
	Total Salaries	281,982	293,258	268,671	268,671	267,071	275,083	275,083
	Fringe:							
510201	Fringe - Pension	53,805	50,149	60,622	60,622	55,594	57,261	57,261
510202	Fringe - Hospital	44,063	55,648	57,564	57,564	50,021	50,021	50,021
510206	Fringe - Medicare Insurance Tax	4,016	4,180	3,896	3,896	3,873	3,989	3,989
510207	Fringe - Life Insurance	134	136	252	252	252	252	252
	Total Fringe	102,020	110,113	122,334	122,334	109,740	111,523	111,523
	Operating & Contractual:							
520105	Contract Labor	0	0	0	0	0	0	0
520204	Uniforms	701	0	0	0	0	0	0
520400	Office	19,451	17,805	18,000	18,000	18,000	18,000	18,000
531107	Professional Fees - City Physician	10,410	12,000	10,000	10,000	10,000	10,000	10,000
531110	Professional Fees	4,384	1,583	7,000	5,000	7,000	7,000	7,000
531250	Services - Drug Testing	66,719	68,176	50,000	65,000	65,000	65,000	65,000
531410	Telephone	3,516	3,383	4,000	4,000	4,000	4,000	4,000
531500	Printing	466	570	1,000	1,000	1,000	1,000	1,000
531800	Lease	7,570	6,680	9,000	7,000	9,000	9,000	9,000
543002	Dues & Subscriptions	1,642	2,696	4,000	4,000	4,000	4,000	4,000
543003	Travel & Training	11,663	12,941	6,000	6,000	6,000	6,000	6,000
543017	Plaques & Awards	13,739	13,583	12,000	14,000	14,000	14,000	14,000
	Total Operating & Contractual	140,261	139,417	121,000	134,000	138,000	138,000	138,000
	Capital Outlay:							
707600	Machinery & Equipment	0	0	0	0	2,000	2,000	2,000
707700	Office Furniture & Fixtures	3,763	7,004	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	3,763	7,004	0	0	2,000	2,000	2,000
	TOTAL DEPARTMENT	528,026	549,792	512,005	525,005	516,811	526,606	526,606

2018-2019 ANNUAL BUDGET

DIVISION:	Legal	FUND:	101
DEPARTMENT:	Legal	ORGANIZATION:	096900

GOAL MISSION STATEMENT

To provide legal advice to the Mayor, City Council, and all officers, departments, boards, and agencies of the city government.

FUNCTION DESCRIPTION

Handle all legal instruments to which the city is a party or has an interest and represent the city in litigation, including the prosecution of ordinance violations in the City Court.

DEMAND PERFORMANCE INDICATORS

Description	2016-2017 Estimated	2017-2018 Estimated	2018-2019 Projected

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Legal	FUND #:	101
DEPARTMENT:	Division Director	ORGANIZATION:	096900

APPROPRIATION SUMMARY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	736,311	788,953	831,961	797,961	856,263	856,263	2.92%
Fringe Benefits	149,031	176,621	188,141	188,141	210,141	210,141	11.69%
Operating/Contractual	956,461	1,099,023	950,000	1,139,000	967,000	967,000	0.73%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	1,841,803	2,064,597	1,980,102	2,125,102	2,033,404	2,033,404	2.69%

PERSONNEL ROSTER

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Legal	FUND #:	101
DEPARTMENT:	Division Director	ORGANIZATION:	096900

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
480106	Salary - City Attorney	100,600	102,330	105,285	105,285	105,285	108,444	108,444
480205	Salary - Asst City Attorney	332,800	329,500	341,560	307,560	342,270	352,538	352,538
480228	Salary - SafeAlex Technicians - PT	180,616	205,848	227,970	227,970	223,500	230,205	230,205
480231	Salary - Asst City Attorney Part Time	82,560	91,111	95,778	95,778	98,900	101,867	101,867
480603	Salary - Legal Secretary	37,272	37,230	37,975	37,975	37,975	39,114	39,114
490626	Salary - Clerical Specialist	22,463	22,934	23,393	23,393	23,393	24,095	24,095
	Total Salaries	736,311	788,953	831,961	797,961	831,323	856,263	856,263
	Fringe:							
510201	Fringe - Pension	48,293	52,158	53,890	53,890	65,759	67,732	67,732
510202	Fringe - Hospital	69,848	89,289	96,909	96,909	104,203	104,203	104,203
510206	Fringe - Medicare Insurance Tax	10,934	11,712	12,134	12,134	12,128	12,484	12,484
510207	Fringe - Life Insurance	152	159	336	336	336	336	336
510208	Fringe - FICA Tax	15,077	18,411	20,072	20,072	19,989	20,586	20,586
510209	Fringe - Car Allowance	4,727	4,892	4,800	4,800	4,800	4,800	4,800
	Total Fringe	149,031	176,621	188,141	188,141	207,215	210,141	210,141
	Operating & Contractual:							
520400	Office	29,357	22,651	5,000	25,000	6,000	6,000	6,000
520514	Operating - SafeAlex	10,349	8,112	25,000	25,000	25,000	25,000	25,000
531110	Professional Fees & Services	863,116	1,022,962	900,000	1,050,000	900,000	900,000	900,000
531410	Telephone	6,198	7,812	6,000	8,000	6,000	6,000	6,000
531500	Printing	470	155	0	0	0	0	0
531800	Lease	0	0	1,000	1,000	0	0	0
543000	Miscellaneous	0	648	2,000	2,000	2,000	2,000	2,000
543002	Dues & Subscriptions	25,698	25,520	19,000	26,000	26,000	26,000	26,000
543003	Travel & Training	21,273	11,163	0	0	0	0	0
605106	Maintenance Equipment	0	0	2,000	2,000	2,000	2,000	2,000
	Total Operating & Contractual	956,461	1,099,023	960,000	1,139,000	967,000	967,000	967,000
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	0
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture and Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	1,841,803	2,064,597	1,980,102	2,125,102	2,005,538	2,033,404	2,033,404

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Community Services	FUND:	101
DEPARTMENT:	Parks & Recreation	ORGANIZATION:	044100

GOAL MISSION STATEMENT

To provide for a properly maintained system for playground, ball parks, and other recreational facilities available to all citizens for active and passive recreation and meeting at city owned buildings.

FUNCTION DESCRIPTION

The Parks & Recreation Department is a service organization that performs maintenance and repair work to support recreational and other competitive activities for the city involving golf courses, soccer fields, ball fields, and rental facilities.

DEMAND PERFORMANCE INDICATORS

Description	2016-2017 Estimated	2017-2018 Estimated	2018-2019 Projected
Telephone Calls	11,000	14,000	17,000
Lining of Ball Fields	16,000	19,000	26,000
Cutting Ball Fields	12,000	15,000	18,000
Limb Cutting and Hauling	1,000	2,000	6,000
Maintenance of Building & Fences	2,000	2,000	3,000
Trimming of all Ball Fields	2,400	3,000	6,000
Seeding	1,800	2,400	5,000

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Community Services	FUND #:	101
DEPARTMENT:	Parks & Recreation	ORGANIZATION:	044100

APPROPRIATION SUMMARY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	582,855	567,933	536,209	608,209	547,477	547,477	2.10%
Fringe Benefits	234,524	213,422	245,975	245,975	274,163	274,163	11.46%
Operating/Contractual	1,057,354	1,366,791	1,048,000	1,158,000	1,037,000	1,037,000	-1.05%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	326,397	129,706	262,765	262,765	199,740	199,740	0.00%
Total Appropriations	2,201,130	2,277,852	2,092,949	2,274,949	2,058,380	2,058,380	-1.65%

PERSONNEL ROSTER

JOB CODE	TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490117	Salary-Superintendent Parks & Rec	1	1	1	1	1	1	0.00%
490330	Salary - Crew Leader Parks Maint	3	3	3	3	3	3	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490819	Salary - Equipment Operator I	5	5	5	5	5	5	0.00%
490819	Salary - Equipment Operator I (Snl)	4	4	4	4	4	4	0.00%
490820	Salary - Maintenance Worker	4	4	4	4	4	4	0.00%
490820	Salary - Maintenance Worker (Snl)	3	3	3	3	3	3	0.00%
490830	Salary - Building Maintenance Spec	1	1	1	1	1	1	0.00%
	Total Positions	22	22	22	22	22	22	0.00%

2018-2019 ANNUAL BUDGET

DIVISION:	Community Services	FUND #:	101
DEPARTMENT:	Parks & Recreation	ORGANIZATION:	044100

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	135,877	142,429	45,000	130,000	45,000	45,000	45,000
490117	Salary-Superintendent Parks & Rec	47,739	48,983	49,963	49,963	49,963	51,462	51,462
490330	Salary - Crew Leader Parks Maint	110,224	84,747	109,992	96,992	103,003	110,245	110,245
490618	Salary - Administrative Secretary	26,589	27,282	27,828	27,828	27,827	28,662	28,662
490819	Salary - Equipment Operator I	113,822	111,742	123,592	123,592	122,558	133,726	133,726
490899	Salary - Equipment Operator I (Snl)	25,718	29,944	34,736	34,736	34,736	40,988	40,988
490820	Salary - Maintenance Worker	63,040	67,273	94,264	94,264	83,200	85,896	85,896
490830	Salary - Building Maintenance Spec	37,521	28,976	22,030	22,030	22,030	22,030	22,030
490898	Salary - Maintenance Worker (Snl)	22,325	28,557	28,804	28,804	28,804	29,668	29,668
	Total Salaries	582,855	567,933	536,209	608,209	517,121	547,477	547,477
	Fringe:							
510201	Fringe - Pension	122,053	114,167	115,786	115,786	100,681	105,950	105,950
510202	Fringe - Hospital	99,632	86,485	118,261	118,261	155,736	155,736	155,736
510206	Fringe - Medicare Insurance Tax	8,051	7,931	7,778	7,778	7,499	7,940	7,940
510207	Fringe - Life Insurance	277	281	630	630	630	630	630
510208	Fringe - FICA Tax Retirement	4,511	4,558	3,520	3,520	3,520	3,907	3,907
	Total Fringe	234,524	213,422	245,975	245,975	268,066	274,163	274,163
	Operating & Contractual:							
520105	Contract Labor	120,906	306,319	50,000	85,000	50,000	50,000	50,000
520204	Uniforms	3,228	3,738	3,000	3,000	3,000	3,000	3,000
520500	Operating Supplies	79,163	86,658	75,000	75,000	75,000	75,000	75,000
520503	Operating Chemicals	4,980	4,948	5,000	5,000	5,000	5,000	5,000
520514	Small Tools	2,946	1,350	3,000	3,000	3,000	3,000	3,000
531208	Services - Plumbing	8,375	6,109	9,000	9,000	9,000	9,000	9,000
531301	Vehicle Costs - Gas & Oil	75,077	66,900	81,000	71,000	81,000	81,000	81,000
531304	Vehicle Costs - R & M	71,039	83,892	65,000	70,000	65,000	65,000	65,000
531410	Telephone	5,329	4,904	7,000	7,000	7,000	7,000	7,000
531500	Printing	577	1,122	0	0	0	0	0
531701	Utilities	132,994	141,241	160,000	170,000	160,000	160,000	160,000
543003	Travel & Training	1,754	1,194	3,000	3,000	3,000	3,000	3,000
605101	Maintenance Bldg & Facilities	32,894	76,074	30,000	45,000	30,000	30,000	30,000
605103	Maintenance Bringham Golf Course	21,933	19,540	25,000	25,000	25,000	25,000	25,000
605105	Maintenance Johnny Downs Park	260,837	280,573	260,000	290,000	260,000	260,000	260,000
605106	Maintenance Equipment	935	4,206	5,000	5,000	5,000	5,000	5,000
605108	Maintenance Ball Parks	100,931	138,251	110,000	140,000	110,000	110,000	110,000
605124	Bringham Stadium	23,058	14,286	20,000	20,000	20,000	20,000	20,000
646030	Lease Obligations	110,398	125,486	137,000	132,000	126,000	126,000	126,000
	Total Operating & Contractual	1,057,354	1,366,791	1,048,000	1,158,000	1,037,000	1,037,000	1,037,000
	Capital Outlay:							
707405	Building Improvements	26,300	0	7,710	7,710	143,400	107,700	107,700
707500	Vehicles	115,137	68,121	191,100	191,100	0	0	0
707600	Machinery & Equipment	184,960	61,585	63,955	63,955	158,785	92,040	92,040
	Total Capital Outlay	326,397	129,706	262,765	262,765	302,185	199,740	199,740
	TOTAL DEPARTMENT	2,201,130	2,277,852	2,092,949	2,274,949	2,124,372	2,068,380	2,068,380

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Community Services	FUND:	101
DEPARTMENT:	Community Services	ORGANIZATION:	101000

GOAL MISSION STATEMENT

The Division of Community Services' goal, as called for in Section 4-10 of the City Charter and adopted by the City Council in March 1999, was modified and expanded to reflect the change from a Department to a Division. It's mission is to provide the citizens of Alexandria quality leisure and cultural activities by operating a parks and recreations systems that enhances their quality of life by promoting use of the city's green space and community facilities while supporting the development and implementation of local non-profit programming.

FUNCTION DESCRIPTION

The function of the Division is based on a response to the needs of the community, neighborhood residents and community-based organization to fulfill its stated goal through the following existing or developing program: organizational support for arts agencies through the Mayoral Commission for Cultural Affairs; the Alexandria Youth Advisory Council; youth job/career fair; Homework Assistance Program; Teen Movie Night; youth leadership program; summer camps; Underwater Easter Egg Hunt; Community Events Calendars; outdoor concert series; community outreach workshops; downtown arts and music mini-festival; and special holiday events.

DEMAND PERFORMANCE INDICATORS

Description	2016-2017 Estimated	2017-2018 Estimated	2018-2019 Projected
Community Partnership Request	25	30	50
Community Partnership Awards	15	18	15
Youth Programs	25	25	35
Attendance	25,000	26,250	27,000
Special Events	25	27	30
Attendance	30,000	35,000	40,000
Public Presentations	5	27	5
Attendance	500	35,000	500
Project Enable	3	5	5
Attendance	250	500	500
Community Calendar Editions	5	5	5
Distributed	45,000	45,000	45,000

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Community Services	FUND #:	101
DEPARTMENT:	Division Director	ORGANIZATION:	101000

APPROPRIATION SUMMARY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	163,325	162,041	171,427	156,427	176,023	176,023	2.68%
Fringe Benefits	30,254	40,008	71,838	66,838	81,008	81,008	12.76%
Operating/Contractual	120,794	70,622	55,000	70,000	55,000	55,000	0.00%
Other	395,943	601,374	437,000	601,000	437,000	437,000	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	710,316	874,045	735,265	896,265	749,031	749,031	1.87%

PERSONNEL ROSTER

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Community Services	FUND #:	101
DEPARTMENT:	Division Director	ORGANIZATION:	101000

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	1,869	4,530	0	0	0	0	0
480108	Salary - Director of Community Serv	68,764	57,435	68,500	33,500	68,500	68,500	68,500
480206	Salary - Secretary	27,000	27,000	27,540	27,540	27,540	28,366	28,366
490201	Salary - Special Events Coordinator	0	0	34,792	17,792	34,110	35,133	35,133
490205	Salary - Youth Programs Coordinato	0	20,965	33,595	33,595	35,946	37,024	37,024
490690	Salary - Student Worker	65,692	52,111	7,000	46,000	7,000	7,000	7,000
	Total Salaries	163,325	162,041	171,427	158,427	173,096	176,023	176,023
	Fringe:							
510201	Fringe - Pension	6,324	10,702	26,071	26,071	27,317	27,880	27,880
510202	Fringe - Hospital	10,880	17,703	37,810	32,810	45,104	45,104	45,104
510206	Fringe - Medicare Insurance Tax	2,504	2,448	2,555	2,555	2,580	2,622	2,622
510207	Fringe - Life Insurance	39	54	168	168	168	168	168
510208	Fringe - FICA Tax Retirement	5,781	5,039	434	434	434	434	434
510209	Fringe - Car Allowance	4,726	4,062	4,800	4,800	4,800	4,800	4,800
	Total Fringe	30,254	40,008	71,838	66,838	80,403	81,008	81,008
	Operating & Contractual:							
520105	Contract Labor	77,438	26,289	20,000	35,000	20,000	20,000	20,000
520400	Office	10,763	15,743	5,000	5,000	5,000	5,000	5,000
531410	Telephone	6,214	5,909	7,000	7,000	7,000	7,000	7,000
531500	Printing	13,220	12,937	4,000	4,000	4,000	4,000	4,000
531900	Advertising	0	0	15,000	15,000	15,000	15,000	15,000
543002	Dues & Subscriptions	2,958	800	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	10,201	8,944	3,000	3,000	3,000	3,000	3,000
	Total Operating & Contractual	120,794	70,622	55,000	70,000	55,000	55,000	55,000
	Other:							
543006	Programming	132,170	176,655	200,000	309,000	200,000	200,000	200,000
605101	Maintenance of Building & Facility	138	38	3,000	3,000	3,000	3,000	3,000
646009	Community Partnership Request	29,608	108,850	30,000	35,000	30,000	30,000	30,000
646014	Arts Council	0	37,250	0	0	0	0	0
646028	Mardi Gras	33,218	30,000	30,000	30,000	30,000	30,000	30,000
646029	Fourth of July Fireworks	12,805	0	7,000	7,000	7,000	7,000	7,000
646031	Special Events	25,863	33,794	28,000	28,000	28,000	28,000	28,000
646035	12 Nights of Christmas	4,685	25,989	39,000	39,000	39,000	39,000	39,000
646042	Riverfete	157,456	188,798	100,000	150,000	100,000	100,000	100,000
	Total Other	395,943	601,374	437,000	601,000	437,000	437,000	437,000
	Capital Outlay:							
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	710,316	874,045	735,265	896,265	745,499	749,031	749,031

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Community Services	FUND:	101
DEPARTMENT:	Recreation Enhancemnt	ORGANIZATION:	101060

GOAL MISSION STATEMENT

[illegible]

FUNCTION DESCRIPTION

DEMAND PERFORMANCE INDICATORS

DEMAND PERFORMANCE INDICATORS			
Description	2016-2017 Estimated	2017-2018 Estimated	2018-2019 Projected

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Community Services	FUND #:	101
DEPARTMENT:	Alexandria Recreational Enhancement	ORGANIZATION:	101060

APPROPRIATION SUMMARY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	72,688	143,357	152,770	170,770	157,113	157,113	2.84%
Fringe Benefits	26,854	33,246	35,566	35,566	34,726	34,726	-2.36%
Operating/Contractual	29,526	32,132	0	0	0	0	0.00%
Other	317,470	384,970	625,000	622,000	625,000	625,000	0.00%
Capital Outlay	32,409	0	0	23,000	0	0	0.00%
Total Appropriations	478,947	593,705	813,336	851,336	816,839	816,839	0.43%

PERSONNEL ROSTER

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Community Services	FUND #:	101
DEPARTMENT:	Alexandria Recreational Enhancement	ORGANIZATION:	101060

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	0	1,398	0	1,000	0	0	0
480223	Salary - Mayoral Asst-Rec Coordina	63,744	63,500	64,770	64,770	64,770	66,713	66,713
480229	Salary - Recreational Specialist PT	0	29,583	60,000	60,000	62,400	62,400	62,400
490690	Salary - Student Worker	8,944	48,876	28,000	45,000	28,000	28,000	28,000
	Total Salaries	72,688	143,357	152,770	170,770	155,170	157,113	157,113
	Fringe:							
510201	Fringe - Pension	16,046	14,889	15,642	15,642	14,165	14,590	14,590
510202	Fringe - Hospital	9,219	11,325	12,211	12,211	12,211	12,211	12,211
510206	Fringe - Medicare Insurance Tax	1,013	2,029	2,215	2,215	2,250	2,278	2,278
510207	Fringe - Life Insurance	21	22	42	42	42	42	42
510208	Fringe - FICA Tax Retirement	555	4,981	5,456	5,456	5,605	5,605	5,605
	Total Fringe	26,854	33,246	35,566	35,566	34,273	34,726	34,726
	Operating & Contractual:							
520105	Contract Labor	28,226	29,507	0	0	0	0	0
531410	Telephone	1,300	1,328	0	0	0	0	0
543003	Travel & Training	0	1,297	0	0	0	0	0
	Total Operating & Contractual	29,526	32,132	0	0	0	0	0
	Other:							
543009	Recreation Athletics & Sporting Eve	6,354	33,467	142,000	142,000	142,000	142,000	142,000
543010	Recreation Summit	0	0	0	0	0	0	0
543011	Recreation Cultural & Arts	244,279	243,411	374,000	356,000	374,000	374,000	374,000
543014	Recreation Programming	66,187	108,092	109,000	124,000	109,000	109,000	109,000
543015	Alexandria Mid Week Farmers Mark	650	0	0	0	0	0	0
	Total Other	317,470	384,970	625,000	622,000	625,000	625,000	625,000
	Capital Outlay:							
707600	Machinery & Equipment	32,409	0	0	23,000	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
	Total Capital Outlay	32,409	0	0	23,000	0	0	0
	TOTAL DEPARTMENT	478,947	593,705	813,336	851,336	814,443	816,839	816,839
	TOTAL FUND	61,602,864	60,776,553	62,551,756	64,826,756	66,236,770	64,119,320	64,123,339

CITY OF ALEXANDRIA

III. SPECIAL REVENUE FUNDS

2018-2019 ANNUAL BUDGET

PRE-TRIAL INTERVENTION FUND REVENUE DETAIL

CODE	ACCOUNT TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
354709	Fines and Forfeitures: Fines-PTI Collections	388,448	298,224	184,500	230,000	185,000	185,000	185,000
	Total Fines and Forfeitures	388,448	298,224	184,500	230,000	185,000	185,000	185,000
399999	Other: Use of Prior Year Fund Balance	0	0	0	0	0	0	0
	Total Other	0	0	0	0	0	0	0
	TOTAL REVENUES	388,448	298,224	184,500	230,000	185,000	185,000	185,000

2018-2019 ANNUAL BUDGET

DIVISION:	N/A	FUND #:	175
DEPARTMENT:	N/A	ORGANIZATION:	020000

PRE-TRIAL INTERVENTION FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
646045	Operating & Contractual: Services - Pre Trial Intervention	102,000	102,000	76,500	68,000	0	0	0
	Total Operating & Contractual	102,000	102,000	76,500	68,000	0	0	0
646101	Other: Transfer to General Fund	120,000	235,000	108,000	162,000	185,000	185,000	185,000
	Total Other	120,000	235,000	108,000	162,000	185,000	185,000	185,000
	TOTAL EXPENDITURES	222,000	337,000	184,500	230,000	185,000	185,000	185,000
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2018-2019 ANNUAL BUDGET

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IV. DEBT SERVICE FUNDS

2018-2019 ANNUAL BUDGET

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2018-2019 ANNUAL BUDGET

DEBT SERVICE FUNDS REVENUE SUMMARY

CODE	ACCOUNT TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Taxes:							
311131	Taxes - Ad Valorem	0	0	0	0	0	0	0
311301	Sales & Use Tax 1976	2,960,255	2,832,998	2,772,000	2,772,000	2,785,875	2,785,875	2,785,875
	Total Taxes	2,960,255	2,832,998	2,772,000	2,772,000	2,785,875	2,785,875	2,785,875
	Internal Services/Interfunds:							
388101	Transfers-General Fund	17,357	0	0	0	0	0	0
388308	Transfer from Gen Cap Pro 2008 Prop	2,179,121	1,942,000	1,945,200	1,945,200	0	0	0
388204	Transfers-2004 Sales Tax Bond Fund	0	0	0	0	0	0	0
388208	Transfers-2008 Sales Tax Bond Fund	0	0	0	0	0	0	0
	Total Internal Services/Interfunds	2,196,478	1,942,000	1,945,200	1,945,200	0	0	0
	Investment Income:							
367101	Interest on Investments	2,278	224	0	0	0	0	0
367115	Interest on Sales Tax Reserve	0	0	0	0	0	0	0
	Total Investment Income	2,278	224	0	0	0	0	0
	Other:							
399996	Bond Proceeds	15,795,000	0	0	0	0	0	0
399993	Original Bond Premium	1,607,576	0	0	0	0	0	0
399999	Use of Prior Year Revenues	0	0	0	0	0	0	0
	Total Other	17,402,576	0	0	0	0	0	0
	TOTAL REVENUES	22,561,587	4,775,222	4,717,200	4,717,200	2,785,875	2,785,875	2,785,875

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	General Function	FUND #:	N/A
DEPARTMENT:	N/A	ORGANIZATION:	020000

DEBT SERVICE FUND

SUMMARY BUDGET

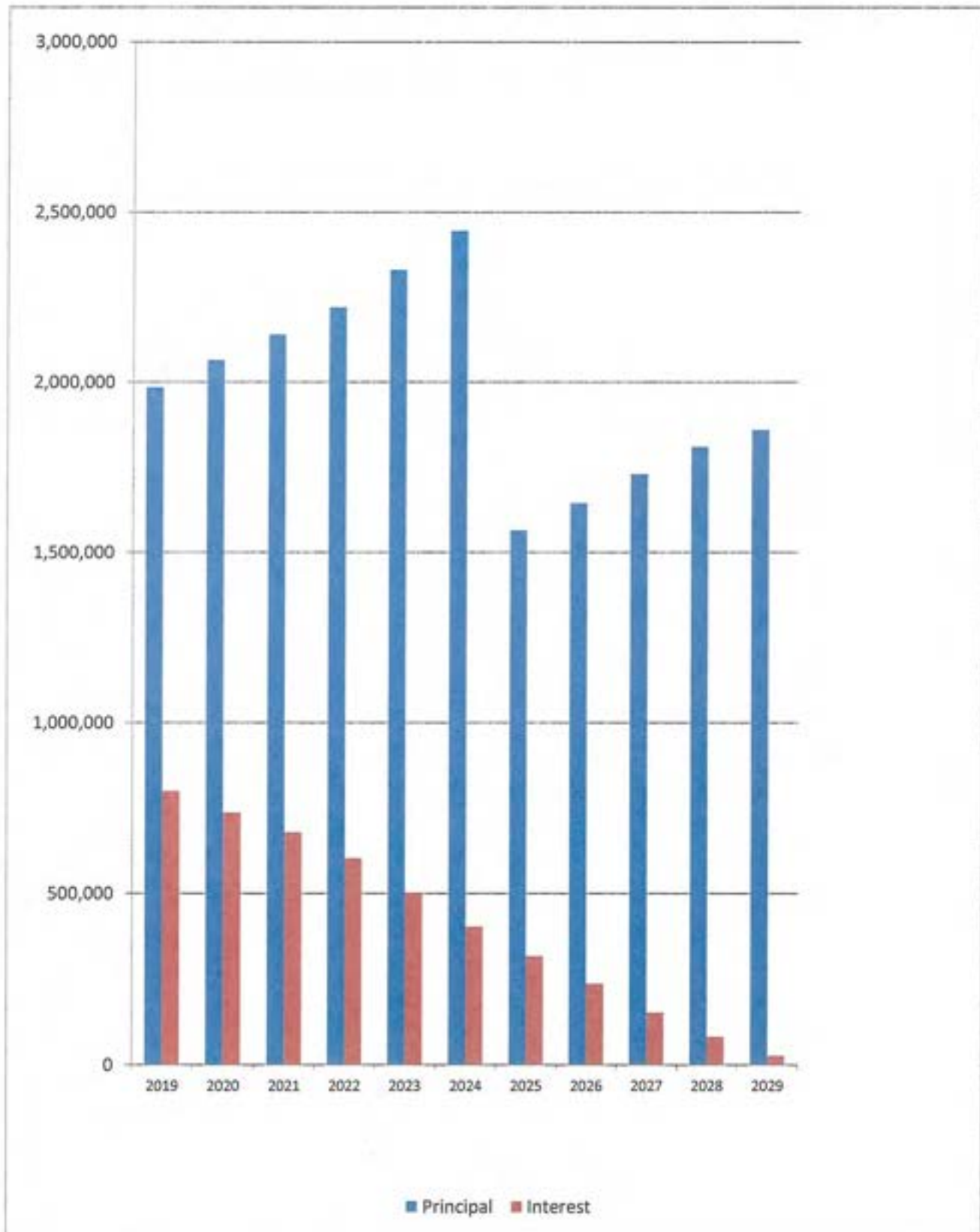
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**AMORTIZATION SCHEDULE OF DEBT SERVICE PAYMENTS
GENERAL DEBT SERVICE SCHEDULE**

BONDS

Fiscal Yr Ending	Sales Tax			Total	Total General
	2008	2014	2015		
2019	1,203,600	912,525	668,550	2,784,675	2,784,675
2020		916,725	1,884,550	2,801,275	2,801,275
2021		930,825	1,887,950	2,818,775	2,818,775
2022		941,025	1,881,900	2,822,925	2,822,925
2023		952,100	1,880,800	2,832,900	2,832,900
2024		956,038	1,892,200	2,848,238	2,848,238
2025			1,882,975	1,882,975	1,882,975
2026			1,882,725	1,882,725	1,882,725
2027			1,883,350	1,883,350	1,883,350
2028			1,892,950	1,892,950	1,892,950
2029			1,887,900	1,887,900	1,887,900
Total	1,203,600	5,609,238	19,525,850	26,338,688	26,338,688
% of Total	4.57%	21.30%	74.13%		100.00%

**2018-2019 ANNUAL BUDGET
GENERAL DEBT SERVICE PAYMENTS
AMORTIZATION SCHEDULE**



DEBT SERVICE - 2004 GENERAL OBLIGATION BOND ISSUE
REVENUE DETAILCITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	General Function	FUND #:	204GO
DEPARTMENT:	N/A	ORGANIZATION:	020000

2004 GENERAL OBLIGATION BOND DEBT SERVICE FUND

SUMMARY BUDGET								
CODE	ACCOUNT TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
800003	Operating and Contractual: Paying Agent Fees	0	0	0	0	0	0	0
	Operating and Contractual:	0	0	0	0	0	0	0
	Other:							
800001	Interest	23,250	0	0	0	0	0	0
800002	Principal Payment	620,000	0	0	0	0	0	0
646214	Transfers to 2014 Bond Sinking Fund	0	0	0	0	0	0	0
646215	Transfers to 2015 Bond Sinking Fund	0	0	0	0	0	0	0
800004	Payment to Bond Escrow Agent	0	0	0	0	0	0	0
646000	Bond Issuance Cost	0	0	0	0	0	0	0
696000	Unappropriated	0	0	0	0	0	0	0
	Total Other	643,250	0	0	0	0	0	0
	TOTAL EXPENDITURES	643,250	0	0	0	0	0	0

2018-2019 ANNUAL BUDGET
DEBT SERVICE - 2008 LIMITED TAX BONDS
REVENUE DETAIL

CODE	ACCOUNT TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Internal Services/Interfunds:							
388101	Transfers-General Fund	0	0	0	0	0	0	0
388308	Transfer from Gen Cap Pro 2008 Prop	1,940,600	1,942,000	1,945,200	1,945,200	0	0	0
388204	Transfers-2004 Sales Tax Bond Fund	0	0	0	0	0	0	0
388208	Transfers-2008 Sales Tax Bond Fund	0	0	0	0	0	0	0
	Total Internal Services/Interfunds	1,940,600	1,942,000	1,945,200	1,945,200	0	0	0
	Investment Income:							
367101	Interest on Investments	72	86	0	0	0	0	0
	Total Investment Income	72	86	0	0	0	0	0
	Other:							
399996	Bond Proceeds	0	0	0	0	0	0	0
399993	Original Bond Premium	0	0	0	0	0	0	0
399999	Use of Prior Year Revenues	0	0	0	0	0	0	0
	Total Other	0	0	0	0	0	0	0
	TOTAL REVENUES	1,940,672	1,942,086	1,945,200	1,945,200	0	0	0

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	General Function	FUND #:	208LT
DEPARTMENT:	N/A	ORGANIZATION:	020000

2008 LIMITED TAX BOND DEBT SERVICE FUND

SUMMARY BUDGET

[illegible]

2018-2019 ANNUAL BUDGET
DEBT SERVICE - 2008 SALES TAX BONDS
REVENUE DETAIL

CODE	ACCOUNT TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Taxes:							
311301	Sales & Use Tax 1976	1,629,748	1,224,745	1,200,725	1,200,725	1,204,000	1,204,000	1,204,000
	Total Taxes	1,629,748	1,224,745	1,200,725	1,200,725	1,204,000	1,204,000	1,204,000
	Internal Services/Interfunds:							
388101	Transfers-General Fund	0	0	0	0	0	0	0
388308	Transfer from Gen Cap Pro 2008 Prop	0	0	0	0	0	0	0
388204	Transfers-2004 Sales Tax Bond Fund	0	0	0	0	0	0	0
388208	Transfers-2008 Sales Tax Bond Fund	0	0	0	0	0	0	0
	Total Internal Services/Interfunds	0	0	0	0	0	0	0
	Investment Income:							
367101	Interest on Investments	72	64	0	0	0	0	0
367115	Interest on Sales Tax Reserve	0	0	0	0	0	0	0
	Total Investment Income	72	64	0	0	0	0	0
	Other:							
399996	Bond Proceeds	0	0	0	0	0	0	0
399993	Original Bond Premium	0	0	0	0	0	0	0
399999	Use of Prior Year Revenues	0	0	0	0	0	0	0
	Total Other	0	0	0	0	0	0	0
	TOTAL REVENUES	1,629,820	1,224,809	1,200,725	1,200,725	1,204,000	1,204,000	1,204,000

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	General Function	FUND #:	208
DEPARTMENT:	N/A	ORGANIZATION:	020000

2008 SALES TAX BOND FUNDS

SUMMARY BUDGET								
CODE	ACCOUNT TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
800003	Operating and Contractual: Paying Agent Fees	400	400	400	400	400	400	400
	Operating and Contractual:	400	400	400	400	400	400	400
	Other:							
800001	Interest	540,606	130,325	75,325	75,325	23,600	23,600	23,600
800002	Principal Payment	1,025,000	1,075,000	1,125,000	1,125,000	1,180,000	1,180,000	1,180,000
646214	Transfers to 2014 Bond Sinking Fund	0	0	0	0	0	0	0
646215	Transfers to 2015 Bond Sinking Fund	238,521	0	0	0	0	0	0
800004	Payment to Bond Escrow Agent	0	0	0	0	0	0	0
646000	Bond Issuance Cost	0	0	0	0	0	0	0
696000	Unappropriated	0	0	0	0	0	0	0
	Total Other	1,804,127	1,205,325	1,200,325	1,200,325	1,203,600	1,203,600	1,203,600
	TOTAL EXPENDITURES	1,804,527	1,205,725	1,200,725	1,200,725	1,204,000	1,204,000	1,204,000
						</		

2018-2019 ANNUAL BUDGET
DEBT SERVICE - 2014 SALES TAX BONDS
REVENUE DETAIL

CODE	ACCOUNT TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
311301	Taxes: Sales & Use Tax 1976	898,034	911,258	905,675	905,675	912,925	912,925	912,925
	Total Taxes	898,034	911,258	905,675	905,675	912,925	912,925	912,925
	Internal Services/Interfunds:							
388101	Transfers-General Fund	0	0	0	0	0	0	0
388308	Transfer from Gen Cap Pro 2008 Prop	0	0	0	0	0	0	0
388204	Transfers-2004 Sales Tax Bond Fund	0	0	0	0	0	0	0
388208	Transfers-2008 Sales Tax Bond Fund	0	0	0	0	0	0	0
	Total Internal Services/Interfunds	0	0	0	0	0	0	0
	Investment Income:							
367101	Interest on Investments	50	53	0	0	0	0	0
367115	Interest on Sales Tax Reserve	0	0	0	0	0	0	0
	Total Investment Income	50	53	0	0	0	0	0
	Other:							
399996	Bond Proceeds	0	0	0	0	0	0	0
399993	Original Bond Premium	0	0	0	0	0	0	0
399999	Use of Prior Year Revenues	0	0	0	0	0	0	0
	Total Other	0	0	0	0	0	0	0
	TOTAL REVENUES	898,084	911,311	905,675	905,675	912,925	912,925	912,925

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	General Function	FUND #:	214
DEPARTMENT:	N/A	ORGANIZATION:	020000

2014 SALES TAX BOND FUNDS

SUMMARY BUDGET

[illegible]

2018-2019 ANNUAL BUDGET
DEBT SERVICE - 2015 SALES TAX BONDS
REVENUE DETAIL

CODE	ACCOUNT TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
311301	Taxes:							
	Sales & Use Tax 1976	432,473	696,995	665,600	665,600	668,950	668,950	668,950
	Total Taxes	432,473	696,995	665,600	665,600	668,950	668,950	668,950
	Internal Services/Interfunds:							
388101	Transfers-General Fund	0	0	0	0	0	0	0
388308	Transfer from Gen Cap Pro 2008 Prop	238,521	0	0	0	0	0	0
388204	Transfers-2004 Sales Tax Bond Fund	0	0	0	0	0	0	0
388208	Transfers-2008 Sales Tax Bond Fund	0	0	0	0	0	0	0
	Total Internal Services/Interfunds	238,521	0	0	0	0	0	0
	Investment Income:							
367101	Interest on Investments	4	21	0	0	0	0	0
367115	Interest on Sales Tax Reserve	0	0	0	0	0	0	0
	Total Investment Income	4	21	0	0	0	0	0
	Other:							
399996	Bond Proceeds	15,795,000	0	0	0	0	0	0
399993	Original Bond Premium	1,607,576	0	0	0	0	0	0
399999	Use of Prior Year Revenues	0	0	0	0	0	0	0
	Total Other	17,402,576	0	0	0	0	0	0
	TOTAL REVENUES	18,073,574	697,016	665,600	665,600	668,950	668,950	668,950

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	General Function	FUND #:	215
DEPARTMENT:	N/A	ORGANIZATION:	020000

2015 SALES TAX BOND FUNDS

SUMMARY BUDGET

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2018-2019 ANNUAL BUDGET

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V. INTERNAL SERVICE FUNDS

2018-2019 ANNUAL BUDGET

RISK MANAGEMENT FUND REVENUE DETAIL

CODE	ACCOUNT TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Charges for Services:							
347101	Contributions - General Fund	3,266,000	3,079,000	2,765,000	2,655,000	2,764,000	2,764,000	2,764,000
347401	Contributions - Utility Fund	1,275,000	1,319,000	1,373,000	1,489,000	1,523,000	1,523,000	1,523,000
347402	Contributions - Sanitation Fd	166,000	168,000	176,000	183,000	189,000	189,000	189,000
347450	Contributions - Transit Fund	171,000	173,000	183,000	814,000	173,000	173,000	173,000
	Total Charges for Services	4,878,000	4,739,000	4,497,000	5,141,000	4,649,000	4,649,000	4,649,000
	Investment Income:							
367101	Interest - Investments	27,118	46,326	0	40,000	0	0	0
	Total Investment Income	27,118	46,326	0	40,000	0	0	0
	Other:							
399010	Misc Revenue - Stop Loss	0	467,335	0	0	0	0	0
399011	Subrogation	291,002	138,281	75,000	100,000	75,000	75,000	75,000
399999	Use of Prior Year Revenues	0	0	0	0	0	0	0
	Total Other	291,002	605,616	75,000	100,000	75,000	75,000	75,000
	TOTAL REVENUES	5,196,120	5,390,942	4,572,000	5,281,000	4,724,000	4,724,000	4,724,000

2018-2019 ANNUAL BUDGET

DIVISION:	Legal	FUND:	551
DEPARTMENT:	Office of Risk Manager	ORGANIZATION:	031900

GOAL MISSION STATEMENT

To protect and conserve the City of Alexandria's resources by applying risk management concepts and principles to identify and review exposures and to recommend actions to prevent, reduce to transfer various levels of risk.

FUNCTION DESCRIPTION

Assist in the development and administration of a proactive loss control program to eliminate and reduce unsafe acts and unsafe conditions which cause injuries to employees, damage to capital resources and accelerates to eroding of the financial base. Make recommendation to protect City assets. Ensures a safe working environment for employees and the public who comes into contact with these employees and properties as services are provided. Assist the City government in minimizing the possibility of interruption of vital public services. Works toward the reduction and elimination of accidents and injuries through an effective safety/loss prevention program.

DEMAND PERFORMANCE INDICATORS

Description	2016-2017 Estimated	2017-2018 Estimated	2018-2019 Projected
Certificates of Insurance Reviewed and Issued	475	580	600
Departmental Safety Visits	350	350	375
Correspondence Processed	4,800	4,900	5,000
Total Number of Claims	340	300	275
Total Payments to Claims	828,382	760,000	750,000

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Legal	FUND #:	551
DEPARTMENT:	Risk Manager	ORGANIZATION:	031900

APPROPRIATION SUMMARY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	69,571	0	50,000	50,000	50,000	50,000	0.00%
Fringe Benefits	10,830	0	13,523	13,523	13,523	13,523	0.00%
Operating/Contractual	1,541	68	11,477	11,477	11,477	11,477	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	81,942	68	75,000	75,000	75,000	75,000	0.00%

PERSONNEL ROSTER

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Legal	FUND #:	551
DEPARTMENT:	Risk Manager	ORGANIZATION:	031900

RISK MANAGEMENT FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
490217	Salaries:							
	Salary - Risk Manager	69,571	0	50,000	50,000	50,000	50,000	50,000
	Total Salaries	69,571	0	50,000	50,000	50,000	50,000	50,000
	Fringe:							
510201	Fringe - Pension	9,805	0	12,717	12,717	12,756	12,756	12,756
510206	Fringe - Medicare Insurance Tax	1,019	0	764	764	725	725	725
510207	Fringe - Life Insurance	6	0	42	42	42	42	42
	Total Fringes	10,830	0	13,523	13,523	13,523	13,523	13,523
	Operating and Contractual:							
520400	Office	28	0	1,000	1,000	1,000	1,000	1,000
531301	Vehicle Costs - Gas & Oil	582	0	2,000	2,000	2,000	2,000	2,000
531304	Vehicle Costs - R & M	857	0	3,477	3,477	3,477	3,477	3,477
531410	Telephone	74	68	1,000	1,000	1,000	1,000	1,000
543002	Dues & Subscriptions	0	0	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	0	0	3,000	3,000	3,000	3,000	3,000
	Total Operating & Contractual	1,541	68	11,477	11,477	11,477	11,477	11,477
	Capital Outlay:							
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furnitures and Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	81,942	68	75,000	75,000	75,000	75,000	75,000

2018-2019 ANNUAL BUDGET

DIVISION:	Legal	FUND #:	551
DEPARTMENT:	Premiums & Claims	ORGANIZATION:	020000

APPROPRIATION SUMMARY

DESCRIPTION	2016-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	0	0	0	0	0	0	0.00%
Fringe Benefits	0	0	0	0	0	0	0.00%
Operating/Contractual	1,268,095	1,210,097	1,268,000	1,215,000	1,215,000	1,215,000	-4.18%
Other	3,686,360	3,194,312	3,229,000	3,991,000	3,434,000	3,434,000	6.35%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	4,954,455	4,404,409	4,497,000	5,206,000	4,649,000	4,649,000	3.38%

PERSONNEL ROSTER

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Legal	FUND #:	551
DEPARTMENT:	Premiums & Claims	ORGANIZATION:	020000

RISK MANAGEMENT FUND

DEPARTMENTAL BUDGET

[illegible]

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

EMPLOYEE BENEFITS FUND REVENUE DETAIL

CODE	ACCOUNT TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Charges for Services:							
388001	Charges - Employees Health	1,775,517	2,094,933	2,201,000	2,165,000	2,201,000	2,201,000	2,201,000
388002	Charges - Employer Health	6,170,673	7,406,888	7,980,000	8,000,000	7,980,000	7,980,000	7,980,000
388003	Charges - Retirees	557,590	492,407	778,000	638,000	778,000	778,000	778,000
388004	Charges - Employees Life	85,160	88,559	88,000	88,000	88,000	88,000	88,000
388005	Charges - Employer Life	17,614	17,904	17,000	17,000	17,000	17,000	17,000
	Total Charges for Services	8,606,554	10,100,691	11,064,000	10,908,000	11,064,000	11,064,000	11,064,000
	Investment Income:							
367101	Interest - Investments	1,243	15,613	0	10,000	0	0	0
	Total Investment Income	1,243	15,613	0	10,000	0	0	0
	Internal Services/Interfunds:							
388101	Transfers from General Fund	2,674,000	1,300,000	818,000	818,000	818,000	818,000	818,000
388401	Transfer from Utility System Fund	1,054,000	1,300,000	1,318,000	891,000	1,318,000	1,318,000	1,318,000
	Total Internal Services/Interfunds	3,728,000	2,600,000	2,136,000	1,709,000	2,136,000	2,136,000	2,136,000
	Other:							
399999	Use of Retained Earnings	0	0	0	0	0	0	0
	Total Other	0	0	0	0	0	0	0
	TOTAL REVENUES	12,335,797	12,716,304	13,200,000	12,627,000	13,200,000	13,200,000	13,200,000

2018-2019 ANNUAL BUDGET

DIVISION:	N/A	FUND #:	552
DEPARTMENT:	Premiums/Claims	ORGANIZATION:	020000

APPROPRIATION SUMMARY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	0	0	0	0	0	0	0.00%
Fringe Benefits	0	0	0	0	0	0	0.00%
Operating/Contractual	2,252,833	2,137,475	2,250,000	2,250,000	2,250,000	2,250,000	0.00%
Other	9,179,412	8,410,031	10,950,000	10,377,000	10,950,000	10,950,000	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	11,432,245	10,547,506	13,200,000	12,627,000	13,200,000	13,200,000	0.00%

PERSONNEL ROSTER

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	N/A	FUND #:	552
DEPARTMENT:	Premiums/Claims	ORGANIZATION:	020000

EMPLOYEE BENEFITS FUND

DEPARTMENTAL BUDGET

[illegible]

UNEMPLOYMENT BENEFITS FUND	
REVENUE DETAIL	

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	N/A	FUND #:	553
DEPARTMENT:	Premiums/Claims	ORGANIZATION:	020000

APPROPRIATION SUMMARY

APPROPRIATION SUMMARY							
DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	0	0	0	0	0	0	0.00%
Fringe Benefits	0	0	0	0	0	0	0.00%
Operating/Contractual	0	0	0	0	0	0	0.00%
Other	6,297	2,436	10,600	10,600	10,600	10,600	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	6,297	2,436	10,600	10,600	10,600	10,600	0.00%

PERSONNEL ROSTER

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	N/A	FUND #:	553
DEPARTMENT:	Premiums/Claims	ORGANIZATION:	020000

UNEMPLOYMENT BENEFITS FUND

DEPARTMENTAL BUDGET

[illegible]

VI. CAPITAL PROJECTS



April 30, 2018

Honorable Mayor and
Members of the Alexandria City Council

I am pleased to present the City of Alexandria's Annual Capital Budget and Five Year Plan for the fiscal years 2018/2019 through 2022/2023. Each capital project includes source(s) of funding; prior, current and future expenditures; and scheduling and expenditure breakdowns. The plan, as presented, balances each year's estimated revenue sources with a current or future project's estimated funding requirements.

The City's Home Rule Charter requires the Mayor to submit to the Alexandria City Council a Capital Improvements Program covering a minimum of 5 years. The plan is required to be submitted at the same time as the annual operating budget for the upcoming fiscal year. An appropriation approved by the Council continues in force until the purpose for which it was created is fulfilled or abandoned. The Charter states that any appropriation shall be deemed abandoned if 3 years pass without any disbursement from or encumbrance of the appropriation.

A Five Year Capital Improvements Program requires long term planning. It also requires a constant monitoring of current trends in order to make necessary adjustments to current and future projects proposed in the plan. Technological changes, community needs and priorities along with changes in revenue sources are often the reason for adjustments or reassessments of the plan. The Administration and the City Council have been diligent in establishing priorities that will meet the changing needs of the City. This budget document has been designed and prepared to aid in the planning process, to provide the citizens with a better understanding of the scope and need for various projects, and to provide direction for the City of Alexandria.

Jacques M. Roy
Mayor



David Crutchfield
Director of Finance
Post Office Box 71
Alexandria, LA 71309-0071
Tel (318) 449-5027 · Fax (318) 449-5231
email: david.crutchfield@cityofalex.com

General Capital Projects

The following is a breakdown of the General Capital Projects by Category:

Category	No. of Projects	Total
Public Enterprise	12	1,810,600
Streets	7	6,115,000
Parks/Recreation	3	1,600,000
Zoological Parks	<u>3</u>	<u>350,000</u>
Total	<u>25</u>	<u>9,875,600</u>

The General Capital Projects are funded by Sales Tax Revenues, Property Tax Revenues, State and Federal Funds and Other Revenues. A five year 11.25 millage property tax dedicated to general capital projects has been approved by the voters in 1988, 1998, 2003, and 2008. This property tax renewed in 2018 for ten years. One-half of the 1976 Sales Tax is dedicated to payment of principal and interest on the sales tax bonds and capital improvements.

Projects involving economic development, construction of new facilities, renovation of existing public facilities and feasibility or master plan studies are budgeted under the Public Enterprise category. The City currently has budgeted 23 projects in this category. The 2018/2019 Budget will adjust funding for 12 of these projects.

The Street, Drainage, and Sidewalk Repair Project received substantial funding for 2018/2019, accounting for nearly ½ of the total in general capital projects and will make improvements throughout the City. Work also continues on the Hudson Road Bridge Replacement, Masonic Corridor Phase 2, North 16th Street Bridge Replacement, Recreational Park Improvements, and the Tiger Building Replacement at the Zoo.

Other major projects under construction include AUMP Third Street, adding attractive streetscapes to this busy corridor, along with the Waterproofing and Roofing of the Riverfront Center. Fire Station Relocation continues in which the City has constructed 2 new fire stations replacing existing stations, while remodeling 2 of the remaining stations.

The Reserve for Relocation Project, operates as “holding” account for the other projects. Expenditures from these accounts require Council action. The Reserve for Relocation Projects is used to “hold” Utility Funds transferred to the General Capital Projects fund for use with street or drainage projects. The reconstruction of streets or drainage systems often requires the movement or relocation of utility systems. A minimum appropriation of \$100,000 per year is typically made by the Utility Funds to the General Capital Projects Fund.

Budget Amendments will be used to transfer the Utility Fund into special account numbers within a related project. If Utility Funds remain in a completed project, these funds are transferred back to the Reserve for Relocation Projects “holding” account.

Enterprise Capital Projects

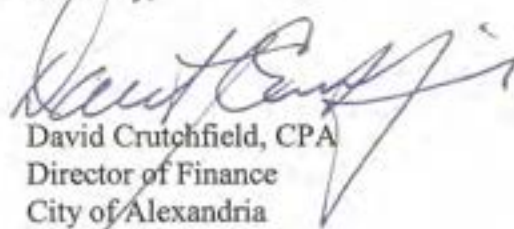
The following is a breakdown of the Enterprise Capital Projects by Category:

Category	No. of Projects	Total
Electric	10	5,060,000
Water	5	3,010,000
Gas	2	1,050,000
Wastewater	2	1,470,000
Municipal Transit	2	55,000
Total	21	\$10,645,000

The Enterprise Capital Projects are funded by revenues generated by the City's Utilities System, Utility Revenue Bonds, revolving loans from the State Department of Health and Hospitals, and matching FTA grants.

At present, the City is engaging consultants to assess the needs of its Utilities System infrastructure. This will assure the ability of the 4 components; electricity, gas, water and wastewater, to provide reliable service to the customer at the existing level of service as well as provide for any anticipated growth in all areas. This assessment will materially impact future capital budgets in the Enterprise Capital Projects. To this end, the City has begun replacing electrical transmission transformers at the Willow Glen and Twin Bridges Substations. Other major projects include the rebuild of the 138 KV line from the Downtown Substation to the Willow Glen Substation; Water Well Replacement, and the Enterprise/Acadian Gas Interconnect.

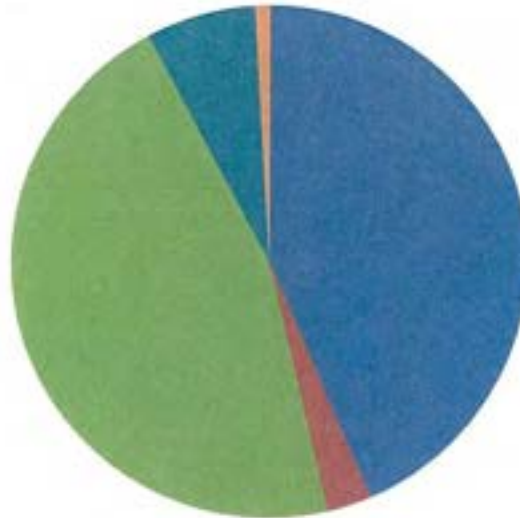
Sincerely,



David Crutchfield, CPA
Director of Finance
City of Alexandria

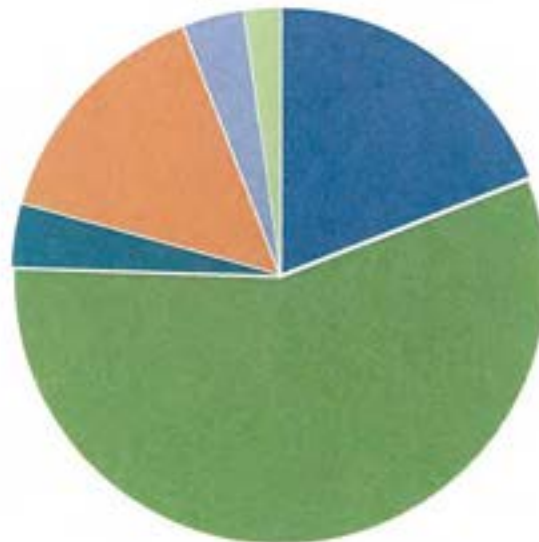
**GENERAL CAPITAL PROJECTS
REVENUES & EXPENDITURES
FISCAL YEAR 2018-2019**

Revenues



■ Sales Tax ■ Closed Projects ■ Property Tax ■ Intergovernmental ■ Fund Balance ■ Interfund Transfer

Expenditures



■ Public Enterprise ■ Drainage ■ Streets ■ Fire ■ Transfer Out
■ Parks ■ Zoo ■ Police ■ Unappropriated

GENERAL CAPITAL PROJECTS FIVE YEAR CAPITAL PLAN

PUBLIC ENTERPRISE

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2023	TOTAL COST
			18-19	19-20	20-21	21-22	22-23			
059401	Reserve for Relocation Projects	500,000	100,000	100,000	100,000	100,000	100,000	500,000		1,000,000
050301	City Hall Renovation	400,000	1,000,000	5,700,000	4,000,000	1,000,000		11,700,000		11,700,000
860301	Info Technology Upgrades	130,708	275,000					275,000		0
050710	AUMP Lower Third	234,464						0		234,464
050801	Building Improvements	409,561		150,000	150,000	150,000		450,000		859,561
050802	Roof Replacement	792,870	50,000	150,000	150,000	150,000		500,000		1,292,870
051103	Red River Imp Venture	3,082,694						-		3,082,694
051104	Port of Alexandria Rail Spur Imp	57,224						0		57,224
051201	Port of Alex/Ruston Foundry	47,298	100,000					100,000		147,298
051302	Riverfront Center Improvements	39,571						0		39,571
051401	Energy Renovations	302,328	40,000					40,000		342,328
051403	Cenla Community College	140,176						0		140,176
051502	Riverfront Improvements	511,140						0		0
051503	Two Way Communications Upgrade	13,657						0		13,657
051601	Convention Hall Improvements	190,420						0		190,420
051602	Boiler Replacement City Hall	60,054						0		60,054
051603	Business Incubator Chiller Repl	193,608						0		193,608
051604	Amphitheatre Improvements	710,843	25,000					25,000		735,843
051702	Security Improvements	57,061	30,000	30,000	30,000			90,000		147,061
051703	Naval Reserve Building Demotion	89,163	10,000					10,000		99,163
051704	Public Safety Datacenter Renovation	250,000	125,000					125,000		375,000
051801	Riverfront Center Waterproofing/Roof	555,600	305,600					305,600		861,200
051802	Riverfront Center Roof Replacement	250,000	(250,000)					(250,000)		0
Total Public Enterprise		9,018,640	1,810,600	6,130,000	4,430,000	1,400,000	100,000	13,870,600	0	21,572,360

* Project Number to be Assigned

☐ New or Revised Projects

☐ Projects to be closed

2018-2019

GENERAL CAPITAL PROJECTS FIVE YEAR CAPITAL PLAN

DRAINAGE

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2023	TOTAL COST	
			18-19	19-20	20-21	21-22	22-23				
250211	Acquisition-ROW/Services	431,516						0		431,516	
250421	Residential Ditch Closure	621,147		375,000	375,000	375,000	375,000	1,500,000		2,121,147	
250512	Pump Station Repairs	129,862						0		129,862	
250604	Chatham Lake-Willow Glen Hudson	163,294						0		163,294	
251003	Red River Levee Certification	35,284						0		35,284	
251103	Masonic Drive RCB Extension	1,814,000						0		1,814,000	
251104	Tangent Rail RCB	564,362						0		564,362	
251105	Martin Park/Airview Terrace St & Drng	999,362						0		999,362	
251301	Citywide Drainage Improvements	90,423						0		90,423	
251401	Culpepper Drainage	62,399						0		62,399	
251701	Woodale Outfall/ Railrd Ave Ph 4	1,318,434						0		0	
251702	Diversion Canal Reverse Flow System	40,636						0		0	
251703	Rapides Avenue RCB Repair	448,400						0		448,400	
251704	Choctaw Drive Drainage	24,899						0		24,899	
251801	Mall Ditch Improvements	325,000		500,000	500,000			1,000,000		1,325,000	
251802	Hwy 28 West Drainage Canal	150,000		775,000				775,000		925,000	
251803	Martin Park Pump Additions	292,090						0		292,090	
Total Drainage			7,511,131	0	1,650,000	875,000	375,000	375,000	3,275,000	0	9,427,058

* Project Number to be Assigned

 New or Revised Projects

 Projects to be closed

2018-2019
GENERAL CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN

STREETS

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2023	TOTAL COST
			18-19	19-20	20-21	21-22	22-23			
# 266823	Street, Drainage, Sidewalk Repairs	2,314,606	4,000,000	375,000	375,000	375,000	375,000	5,500,000		7,814,606
269007	Sugarhouse Road - Phase 1	7,534,389						0	3,500,000	11,034,389
269801	Jackson St at Horseshoe Drive	129,760						0		0
260407	Street Repairs	133,892	50,000	50,000	50,000	50,000	50,000	250,000		383,892
260507	Aerial Photography	185,554	15,000	15,000	15,000	15,000	15,000	75,000		260,554
260604	North Mall-North to Sterick	462,992						0	3,000,000	3,462,992
260608	Land Acquisitions	471,099	50,000		50,000			100,000		571,099
261002	Traffic Signals Renovations	371,962		25,000				25,000		396,962
261203	Masonic Corridor Ph 2	2,120,915						0		2,120,915
261302	Directional Signage & Striping	77,078	50,000	50,000	50,000	50,000	50,000	250,000		327,078
261304	MPO Versailles Lighting	245,542						0		245,542
261501	Hudson Bridge Chalkin Canal	635,542						0		0
261602	MPO Panel Replacement	3,237,413						0		3,237,413
261603	Industrial Park Road Reconstruction	646,215						0		646,215
261604	Cloverleaf Boulevard Extension	121,124						0		121,124
261701	City Park Bridge Repairs	27,115						0		27,115
261702	Horseshoe Drive Improvements	64,502						0		64,502
261801	N. 16th Street Bridge Replacement	350,000	1,350,000					1,350,000		1,700,000
261802	Pitts St/Broadway to Applewhite	645,000						0		645,000
261901	MacArthur Drive @ Jackson		600,000					600,000		600,000
Total Streets		19,974,890	6,115,000	515,000	540,000	490,000	490,000	8,150,000	6,500,000	33,659,398

* Project Number to be Assigned

⊗ New or Revised Projects

Projects to be closed

2018-2019

GENERAL CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN

POLICE

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2023	TOTAL COST
			18-19	19-20	20-21	21-22	22-23			
501401	Pistol Range Improvements	109,608						0		109,608
501502	Pistol Range Classroom	200,405						0		200,405
501504	Parking Canopies	75,000						0		75,000
501701	Public Safety Security System	24,068						0		24,068
501702	Body/Vehicle Camera System	26,602						0		26,602
Total Police		435,683	0	0	0	0	0	0	0	435,683

* Project Number to be Assigned

 New or Revised Projects

 Projects to be closed

2018-2019

GENERAL CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN

FIRE

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2023	TOTAL COST
			18-19	19-20	20-21	21-22	22-23			
600603	Fire Station Relocation	421,381						0		421,381
601801	Pumper Truck	695,000						0		695,000
Total Fire			1,116,381	0	0	0	0	0	0	1,116,381

* Project Number to be Assigned

• New or Revised Projects

• Projects to be closed

2018-2019

GENERAL CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN

PARKS AND RECREATION

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2023	TOTAL COST
			18-19	19-20	20-21	21-22	22-23			
440901	Recreational Park Improvements	314,633	600,000					600,000		914,633
441501	Johnny Downs Park Improvements	265,998						0		265,998
441801	Civil Rights Monument	250,000	250,000					250,000		500,000
441802	Links on the Bayou Improvements	250,000	750,000					750,000		1,000,000
441803	Bringham Park Renovation	100,000						0		100,000
441804	Tennis Court Additions	211,672						0		211,672
Total Park/Recreation		1,392,303	1,600,000	0	0	0	0	1,600,000	0	2,992,303

* Project Number to be Assigned

• New or Revised Projects

• Projects to be closed

2018-2019

GENERAL CAPITAL PROJECTS FIVE YEAR CAPITAL PLAN

ZOOLOGICAL PARK

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2023	TOTAL COST
			18-19	19-20	20-21	21-22	22-23			
431401	AV System	39,777						0		39,777
431501	Zoo Improvements	256,707	300,000	400,000	200,000			900,000		1,156,707
431801	Tiger Building Replacement	550,000	100,000					100,000		650,000
431802	Refurbish Wooden Walks & Decks	50,000	(50,000)					(50,000)		0
431803	Zoo Master Plan/Feasibility Study	197,735						0		197,735
Total Zoological Park		1,094,219	350,000	400,000	200,000	0	0	950,000	0	2,044,219
TOTAL GENERAL CAPITAL PROJECTS		40,543,047	9,875,600	8,695,000	8,045,000	2,265,000	965,000	27,845,600	6,500,000	71,247,434

* Project Number to be Assigned

Ⓢ New or Revised Projects

▨ Projects to be closed

2018-2019

GENERAL CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN

COMMUNITY DEVELOPMENT BLOCK GRANT

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2023	TOTAL COST
			18-19	19-20	20-21	21-22	22-23			

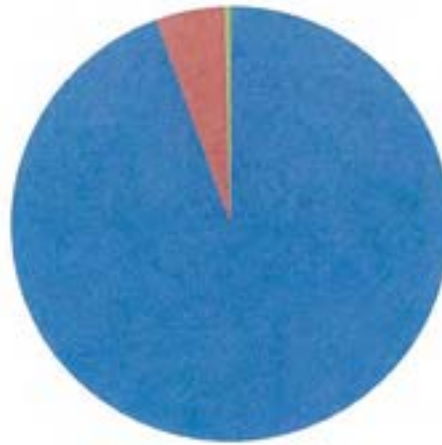
TOTAL CDBG

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- Project Number to be Assigned
- ② New or Revised Projects
- Projects to be closed

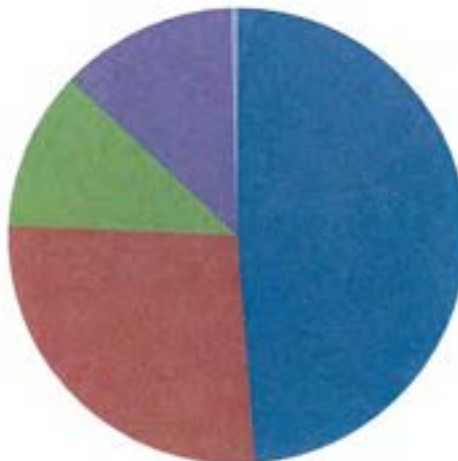
**ENTERPRISE CAPITAL PROJECTS
REVENUES & EXPENSES
FISCAL YEAR 2018-2019**

Revenues



■ Utility Funds ■ Closed Projects ■ Intergovernmental ■ Sales Tax

Expenses



■ Electric ■ Water ■ Gas ■ Wastewater ■ Unappropriated ■ Other ■ Bus

2018-2019
ENTERPRISE CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN

ELECTRIC

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2023	TOTAL COST
			18-19	19-20	20-21	21-22	22-23			
729202	Circuit Reconductoring	880,335		250,000	250,000	250,000	250,000	1,000,000		1,880,335
720003	Replace Distribution Breakers	30,333						0		30,333
720601	138 KV Pole Change Out	1,126,346		300,000				300,000		1,426,346
720801	Electric Utility Relocation	372,105		200,000	200,000	200,000	200,000	800,000		1,172,105
720804	Substation Maintenance	190,493	136,000	235,000	235,000	235,000	235,000	1,075,000		1,265,493
720805	Distribution Feeder Maintenance	293,941	100,000	200,000	200,000	200,000	200,000	900,000		1,193,941
720903	138 KV Pilot Wire Replacement	497,598	100,000					100,000		597,598
721302	138 KV Transmission Upgrade	995,270			2,500,000	500,000	500,000	3,500,000		4,495,270
721401	DG Hunter Units #5-11	961,511						0		961,511
721502	Bayou Cove #1 Comb Inspection	300,000						0		300,000
721503	Bayou Cove #1 Capital Imp	75,000						0		75,000
721602	Pecan Bayou Subdivision Ph 5	100,940						0		100,940
721701	Willow Glen Transformer Rep	1,543,048	(500,000)					(500,000)		(500,000)
721702	Rep Twin Bridges Autotransformer	3,672,439	600,000					600,000		3,672,439
721703	Rep Bayou Rapides Transformer	1,700,000						0		0
721704	MacArthur Drive Lighting Replacement	1,131,933	750,000	750,000	750,000			2,250,000		3,381,933
721801	Demolition DG Hunter 1-4	195,270	50,000	100,000	100,000	100,000		350,000		545,270
721802	Prescott 2400V Conversion	450,000		450,000				450,000		450,000
721901	Downtown-Willow Glen 138 KV Rebuild	0	3,500,000	4,000,000				7,500,000		7,500,000
721902	DG Hunter #5-11 Major Maintenance	0	350,000	350,000	350,000			1,050,000		1,050,000
721903	DG Hunter #5-11 Stack Testing	0	75,000			75,000		150,000		150,000
*	Prescott Breaker & Switch Replacer	0						0	300,000	300,000
*	Willow Glen Breaker & Switch Rep	0						0	240,000	240,000
*	Twin Bridges Breaker & Switch Rep	0						0	400,000	400,000
*	Replace Bayou Rapides Switchgear #1	0						0	675,000	675,000
*	Replace Prescott Transformer #2	0						0	1,750,000	1,750,000
*	DG Hunter Unit #12	0						0	10,000,000	10,000,000
Total Electric		14,517,592	5,090,000	8,835,000	4,585,000	1,550,000	1,385,000	19,425,000	13,365,000	43,014,514

- * Project Number to be Assigned
- New or Revised Projects
- Projects to be closed

2018-2019
ENTERPRISE CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN

WATER

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2023	TOTAL COST
			18-19	19-20	20-21	21-22	22-23			
750004	Waterline Replacement & Rehab	953,492	500,000	750,000	750,000	750,000	750,000	3,500,000		4,453,492
751001	Water Well Reclamation	1,141,202	750,000	1,000,000	750,000	1,000,000	750,000	4,250,000		5,391,202
751201	Martin Park Water Main Rep	462,443		475,000				475,000		937,443
751202	Replace Water Wells	787,130	1,000,000	750,000	750,000	750,000	750,000	4,000,000		4,787,130
751302	McNitt Field Water Feeder Line	59,714		675,000	675,000			1,350,000		1,409,714
751401	Adams Station 2400V to 480V	133,800						0		133,800
751403	City Park Tank Replacement	475						0		475
751602	Fire Hydrant Thread Standardization	105,000						0		105,000
751701	Rosalino Tank Repair & Paint	804,020	135,000					135,000		939,020
751702	TRC Rechlorination Station	239,000						0		239,000
751703	Annadale Road Improvements	114,199	350,000					350,000		464,199
751704	Water Main Rep-Legacy System	540,183		500,000	500,000	650,000	650,000	2,300,000		2,840,183
751901	Water Well Meter Replacement	0	410,000					410,000		410,000
*	Kisatchie By Pass Phase I	0						0	2,429,000	2,429,000
*	Adams Tank Repair & Paint	0						0	1,177,000	1,177,000
*	Sterks Road Materials Storage Cover	0						0	175,000	175,000
*	Highway 1 South Wellfield Ph 1	0						0	1,195,000	1,195,000
*	Highway 1 South Wellfield Ph 2	0						0	3,526,000	3,526,000
*	Adams Pump Station Line Renovation	0						0	1,935,000	1,935,000
Total Water		5,340,658	3,145,000	4,150,000	3,425,000	3,150,000	2,900,000	16,770,000	10,437,000	32,547,658

* Project Number to be Assigned

Ⓢ New or Revised Projects

▨ Projects to be closed

2018-2019

ENTERPRISE CAPITAL PROJECTS FIVE YEAR CAPITAL PLAN

GAS

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2023	TOTAL COST
			18-19	19-20	20-21	21-22	22-23			
780901	Martin Park Gas Main Rep	60,727						0		60,727
781401	Gas SCADA Upgrade	106,163						0		106,163
781503	Gas Main Extension 8" Port	55,000						0		55,000
781704	Cloverleaf Gas Extension	40,000						0		40,000
781801	Lower 3rd/W Sandy Bayou Gas	273,906		300,000		300,000		600,000		873,906
781901	Wells Boulevard Gas Rep		300,000					300,000		300,000
781902	Enterprise/Acadian Interconnect		1,000,000					1,000,000		1,000,000
*	Zone 15 Gas Replacement							0	300,000	300,000
*	Bayou Rapides Rd Gas Extension							0	250,000	250,000
*	Regulator/Meter Station Refurb							0	250,000	250,000
*	Jefferson Heights Gas Relocation							0	300,000	300,000
*	Alexandria West Side Gas Feed							0	650,000	650,000
*	Lee Street Ext/Kees Ave Gas							0	300,000	300,000
Total Gas		535,796	1,300,000	300,000	0	300,000	0	1,900,000	2,050,000	4,485,796

* Project Number to be Assigned

@ New or Revised Projects

Projects to be closed

2018-2019

ENTERPRISE CAPITAL PROJECTS FIVE YEAR CAPITAL PLAN

WASTEWATER

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2023	TOTAL COST
			18-19	19-20	20-21	21-22	22-23			
810901	Sewer Line Rehab & Replacement	1,032,326	545,000	1,000,000	750,000	750,000	1,000,000	4,045,000		5,077,326
810904	Collection/Treatment Planting	38,872	925,000					925,000		963,872
811501	Lift Station Upgrades	635,000		220,000	220,000		250,000	690,000		1,325,000
811601	Lift Station Stand by Power	98,486						0		98,486
811603	Sanctown Lift Station & Force Main	107,206						0		107,206
811701	Wastewater Main Rep - Legacy System	463,207		650,000	650,000	650,000	650,000	2,600,000		3,063,207
811801	Vehicle Storage Building	275,000						0		0
*	Windemere Lift Station Gravity Sewer	0						0	1,592,000	1,592,000
*	Engine Replacement-Jones St Lift Stati	0						0	2,400,000	2,400,000
*	Martin Park Flood Control Stand By	0						0	156,000	156,000
*	Treatment Plant Roadway Lighting	0						0	375,000	375,000
*	Highway 28 W Sewer Improvements	0						0	1,570,000	1,570,000
*	Main Lift Stations Renovation	0						0	4,148,000	4,148,000
*	W Sandy Bayou Flood Control Stand B	0						0	546,000	546,000
*	Downtown Sewer Line Rehab	0						0	6,000,000	6,000,000
*	West Alexandria Treatment Plant	0						0	57,910,000	57,910,000
*	Perimeter Fence Treatment Plant	0						0	356,000	356,000
*	Treatment Plant Drainage	0						0	465,000	465,000
*	Calvert Street Lift Station	0						0	6,600,000	6,600,000
Total Wastewater		2,650,097	1,470,000	1,870,000	1,620,000	1,400,000	1,900,000	8,260,000	82,118,000	92,753,097

* Project Number to be Assigned

③ New or Revised Projects

Projects to be closed

2018-2019

ENTERPRISE CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN

OTHER

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2023	TOTAL COST
			18-19	19-20	20-21	21-22	22-23			
860701	Telephone Network Upgrade	193,853						0		193,853
860702	GIS System/GPS Equipment	318,899						0		318,899
861801	City Hall Datacenter Battery Backup	142,335						0		142,335
861802	Council Chambers Broadcast Upgrade	125,000						0		125,000
Total Other		780,087	0	0	0	0	0	0	0	780,087
TOTAL UTILITY CAPITAL		23,824,200	10,975,000	13,155,000	9,630,000	6,410,000	6,185,000	46,355,000	107,970,000	173,581,152

* Project Number to be Assigned

@ New or Revised Projects

Projects to be closed

2018-2019

ENTERPRISE CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN

MUNICIPAL TRANSIT

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2023	TOTAL COST
			18-19	19-20	20-21	21-22	22-23			
709706	Surveillance Equipment	71	20,000					20,000		20,071
709709	ADA Vans	40,190			250,000	250,000		500,000		540,190
709710	Replace Support Vehicles	0	35,000	35,000	35,000			105,000		105,000
709711	Misc Shop Equipment	8,393		10,000				10,000		18,393
709712	Buses	1,155,826		1,000,000		1,000,000		2,000,000		3,155,826
709721	Copier	145						0		145
709722	Terminal Improvements	20,536						0		20,536
709723	Radio Upgrades	82,062						0		82,062
TOTAL TRANSIT		1,307,223	55,000	1,045,000	285,000	1,250,000	0	2,835,000	0	3,942,223

- * Project Number to be Assigned
- @ New or Revised Projects
- Projects to be closed

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

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VII. ENTERPRISE FUNDS

2018-2019 ANNUAL BUDGET

UTILITIES SYSTEM FUND REVENUE DETAIL

CODE	ACCOUNT TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Electric Revenues							
345000	Charges - Residential	13,900,700	11,189,498	12,600,000	12,650,000	12,600,000	12,600,000	12,600,000
345001	Charges - Commercial	15,732,443	15,257,903	15,200,000	15,400,000	15,200,000	15,200,000	15,200,000
345004	Charges - Energy Sales	4,646,911	4,508,773	3,000,000	4,000,000	3,000,000	3,000,000	3,000,000
345200	Charges - Penalties	450,376	506,630	450,000	500,000	450,000	450,000	450,000
345300	Charges - Fuel Cost	42,915,727	39,827,168	46,291,000	35,291,000	46,297,000	46,297,000	46,297,000
345900	Charges - Meters	17,802	22,548	20,000	20,000	20,000	20,000	20,000
346000	Charges - City Street Lights	283,000	283,000	283,000	283,000	283,000	283,000	283,000
346300	Charges - Pole Rental	0	555	30,000	0	30,000	30,000	30,000
348400	Charges - Dusk to Dawn Lights	14,606	25,322	2,000	2,000	2,000	2,000	2,000
399000	Miscellaneous Electric	29,195	38,218	40,000	35,000	40,000	40,000	40,000
399016	Miscellaneous - CLECO	6,500,000	0	0	0	0	0	0
	Total Electric Revenues	84,490,760	71,659,615	77,916,000	68,181,000	77,922,000	77,922,000	77,922,000
	Water Revenues							
345000	Charges - Residential	4,545,460	4,590,559	4,500,000	4,650,000	4,500,000	4,500,000	4,500,000
345001	Charges - Commercial	1,780,011	2,205,030	1,950,000	2,200,000	1,950,000	1,950,000	1,950,000
345200	Charges - Penalties	382,994	540,604	440,000	480,000	440,000	440,000	440,000
345800	Charges - Tap Fees	77,055	52,754	70,000	60,000	70,000	70,000	70,000
345900	Charges - Meters	26,948	56,505	30,000	30,000	30,000	30,000	30,000
346100	Charges - City Fire Hydrants	95,336	95,900	95,000	95,000	95,000	95,000	95,000
379001	Lease-Water Tower Space	28,113	28,784	20,000	20,000	20,000	20,000	20,000
399000	Miscellaneous - Water	15,400	9,513	5,000	5,000	5,000	5,000	5,000
	Total Water Revenues	6,951,317	7,579,649	7,110,000	7,540,000	7,110,000	7,110,000	7,110,000
	Gas Revenues							
345000	Charges - Residential	2,681,817	2,135,671	3,100,000	2,200,000	2,200,000	2,200,000	2,200,000
345001	Charges - Commercial	0	743,701	0	700,000	700,000	700,000	700,000
345200	Charges - Penalties	188,759	522,702	170,000	370,000	170,000	170,000	170,000
345300	Charges - Fuel Cost	5,133,673	5,054,161	10,000,000	7,000,000	8,000,000	8,000,000	8,000,000
345800	Charges - Tap Fees	22,425	26,275	17,000	17,000	17,000	17,000	17,000
345900	Charges - Meters	36,725	34,940	25,000	25,000	25,000	25,000	25,000
399000	Miscellaneous - Gas	10,476	10,760	5,000	5,000	5,000	5,000	5,000
	Total Gas Revenues	8,073,875	8,528,410	13,317,000	10,317,000	11,117,000	11,117,000	11,117,000
	Wastewater Revenues							
345000	Charges - Residential	3,169,011	4,238,977	3,750,000	4,200,000	3,750,000	3,750,000	3,750,000
345001	Charges - Commercial	1,221,199	1,417,059	1,200,000	1,400,000	1,200,000	1,200,000	1,200,000
345800	Charges - Tap Fees	35,571	25,320	30,000	25,000	30,000	30,000	30,000
399000	Miscellaneous - Wastewater	23,175	13,290	40,000	20,000	40,000	40,000	40,000
	Total Wastewater Revenues	4,448,956	5,694,646	5,020,000	5,645,000	5,020,000	5,020,000	5,020,000
	Environmental Compliance							
345100	Charges-Environmental Compliant	762,388	760,425	755,000	755,000	755,000	755,000	755,000
	Total Enviro Compliance	762,388	760,425	755,000	755,000	755,000	755,000	755,000

2018-2019 ANNUAL BUDGET

UTILITIES SYSTEM FUND REVENUE DETAIL

CODE	ACCOUNT TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Other Charges							
345700	Charges - Service Charges	335,941	345,307	300,000	300,000	300,000	300,000	300,000
346600	Charges - Infrastructure Replacement	1,543,641	1,538,510	1,550,000	1,550,000	1,550,000	1,550,000	1,550,000
	Total Other Charges	1,879,582	1,883,817	1,850,000	1,850,000	1,850,000	1,850,000	1,850,000
	Total Charges	106,606,878	96,106,562	105,968,000	94,288,000	103,774,000	103,774,000	103,774,000
	Investment Income:							
367101	Interest - Investments	51,718	83,974	0	60,000	0	0	0
367300	Interest - Bond Reserves	6,870	8,710	0	0	0	0	0
367301	Interest - Bond Sinking Funds	1,012	1,298	0	0	0	0	0
	Total Investment Income	59,600	93,982	0	60,000	0	0	0
	Internal Services/Interfunds:							
333402	Cost Allocation - Sanitation	133,069	130,824	133,000	131,000	131,000	131,000	131,000
333450	Cost Allocation - Bus	21,809	19,557	22,000	20,000	20,000	20,000	20,000
	Total Internal Services/Interfunds	154,878	150,381	155,000	151,000	151,000	151,000	151,000
	Intergovernmental:							
333460	Federal - FEMA Recovery	0	(29,276)	0	0	0	0	0
	Total Intergovernmental	0	(29,276)	0	0	0	0	0
	Other:							
388200	Other - Sale of Fixed Assets	(2,942,855)	(28,842)	0	0	0	0	0
398900	Misc - Cash Over/(Short)	(5,346)	(1,467)	0	0	0	0	0
399000	Miscellaneous Revenue	43,070	436,420	20,000	20,000	20,000	20,000	20,000
399001	Misc - Returned Checks	14,875	16,350	20,000	20,000	20,000	20,000	20,000
399996	Use of Restricted Retained Earnings	0	0	0	10,000,000	0	0	4,000,000
399999	Use of Retained Earnings	0	0	9,980,182	10,160,182	0	13,319,820	13,704,820
	Total Other	-2,890,256	422,461	10,020,182	20,200,182	40,000	13,359,820	17,744,820
	TOTAL REVENUES	103,931,100	96,744,110	116,143,182	114,699,182	103,965,000	117,284,820	121,669,820

2018-2019 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	401
DEPARTMENT:	Utility Administration	ORGANIZATION:	210500

APPROPRIATION SUMMARY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	0	0	0	0	0	0	0.00%
Fringe Benefits	0	0	0	0	0	0	0.00%
Operating/Contractual	557,627	408,663	657,000	1,023,000	657,000	657,000	0.00%
Other	26,483,960	30,272,357	32,316,781	42,294,781	34,483,098	38,868,098	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	27,041,587	30,681,020	32,973,781	43,317,781	35,140,098	39,525,098	19.87%

PERSONNEL ROSTER

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	401
DEPARTMENT:	Utility Administration	ORGANIZATION:	210500

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Finance	FUND:	401
DEPARTMENT:	Budget Office	ORGANIZATION:	218300

GOAL MISSION STATEMENT

To provide the Council, the Mayor, and the Citizens of Alexandria with accurate financial and budgetary information.

To provide the information to the Council and the Mayor that will aid them in the decision making process.

To assist division and departments heads with the administration of their individual budgets.

To assist the Director of Finance in the planning, directing and coordination of operations within the Finance Division.

FUNCTION DESCRIPTION

The Budget Department plans, coordinates, and organizes the preparation of the annual Operating and Five Year Capital Budget. Once adopted by the City Council, the department is responsible for overall administration of the Operating and Capital Budgets. The Budget Office oversees the printing of the final budget documents.

The Budget Office administers the financial aspect of all City Capital Projects. Additionally, this office is responsible for the enforcement of budgetary policies, approves all budget changes, reviews financial fact sheets going to the City Council and ensures that all budget amendments adopted by the City Council are properly recorded and enforced.

The Budget Officer assists in the supervision of the departments within the Financial Division.

DEMAND PERFORMANCE INDICATORS

Description	2016-2017 Estimated	2017-2018 Estimated	2018-2019 Projected
Budget printed	85	85	85
Department budget transfers	425	425	425
Budget Amendments	65	65	65
Accounts w/ Budget Transactions	9,700	9,700	9,700
Total active accounts	10,000	10,000	10,000
Fact sheets reviewed	300	300	300

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	401
DEPARTMENT:	Budget Office	ORGANIZATION:	218300

APPROPRIATION SUMMARY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	135,820	121,309	256,919	186,919	260,547	260,547	1.41%
Fringe Benefits	45,725	43,584	94,822	76,822	90,257	90,257	-4.81%
Operating/Contractual	57,992	17,520	27,000	24,000	27,000	27,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	698	0	5,000	5,000	5,000	5,000	0.00%
Total Appropriations	240,235	182,413	383,741	292,741	382,804	382,804	-0.24%

PERSONNEL ROSTER

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	401
DEPARTMENT:	Budget Office	ORGANIZATION:	218300

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	697	3,485	1,000	1,000	1,000	1,000	1,000
480207	Salary - Mayoral Asst - Budget Officer	81,187	83,221	85,624	85,624	85,624	88,193	88,193
480233	Salary - Mayoral Asst - CIO	0	0	80,000	39,000	80,000	80,000	80,000
490225	Salary - Assistant Director Finance	0	0	55,000	26,000	55,000	55,000	55,000
490227	Salary - Information Systems Analyst	20,212	0	0	0	0	0	0
490230	Salary - Accountant	33,724	34,603	35,295	35,295	35,295	36,354	36,354
	Total Salaries	135,820	121,309	256,919	186,919	256,919	260,547	260,547
	Fringe:							
510201	Fringe - Pension	23,687	20,701	38,529	28,529	40,653	41,206	41,206
510202	Fringe - Hospital	19,820	21,052	52,398	44,398	45,104	45,104	45,104
510206	Fringe - Medicare Insurance Tax	2,166	1,787	3,727	3,727	3,727	3,779	3,779
510207	Fringe - Life Insurance	52	44	168	168	168	168	168
	Total Fringe	45,725	43,584	94,822	76,822	89,652	90,257	90,257
	Operating & Contractual:							
520400	Office	2,062	1,267	4,000	4,000	4,000	4,000	4,000
531110	Professional Fees & Services	38,942	0	0	0	0	0	0
531410	Telephone	3,061	2,422	4,000	4,000	4,000	4,000	4,000
531500	Printing	1,003	1,032	2,000	2,000	2,000	2,000	2,000
531800	Lease	8,458	11,119	15,000	12,000	15,000	15,000	15,000
543003	Travel & Training	4,466	1,680	2,000	2,000	2,000	2,000	2,000
	Total Operating & Contractual	57,992	17,520	27,000	24,000	27,000	27,000	27,000
	Capital Outlay:							
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture & Fixtures	698	0	5,000	5,000	5,000	5,000	5,000
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	698	0	5,000	5,000	5,000	5,000	5,000
	TOTAL DEPARTMENT	240,235	182,413	383,741	292,741	378,571	382,804	382,804

2018-2019 ANNUAL BUDGET

DIVISION:	Finance	FUND:	401
DEPARTMENT:	Customer Service	ORGANIZATION:	218600

GOAL MISSION STATEMENT

To provide utility customers with accurate billing and collection for electric, gas, water, wastewater, and sanitation services. Insure that customers receive accurate information on their accounts and to provide customers inquiring about their accounts with prompt information and courteous service.

FUNCTION DESCRIPTION

The Customer Service Department is responsible for billing approximately 25,000 customers for electric, water, gas, wastewater, and sanitation services and also collecting revenues generated. Additionally, this department is responsible for new accounts, cut-off and disconnect procedures. This department also serves as the collector of property taxes and miscellaneous receipts.

DEMAND PERFORMANCE INDICATORS

Description	2016-2017 Estimated	2017-2018 Estimated	2018-2019 Projected
Telephone Calls	72,355	72,355	72,355
Total Customers	25,220	25,220	25,220
Work Orders	79,150	79,150	79,150
Customer Disconnects	14,200	14,200	14,200
Applications for Services	7,276	7,276	7,276

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	401
DEPARTMENT:	Customer Service	ORGANIZATION:	218600

APPROPRIATION SUMMARY

DESCRIPTION	2016-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	997,244	1,030,634	1,088,463	1,090,463	1,034,269	1,034,269	-4.98%
Fringe Benefits	557,041	597,697	582,387	579,387	525,328	525,328	-9.80%
Operating/Contractual	783,755	715,440	760,000	854,000	760,000	760,000	0.00%
Other	441,520	1,268,909	1,200,000	1,250,000	1,200,000	1,200,000	0.00%
Capital Outlay	28,131	18,665	0	13,000	0	0	0.00%
Total Appropriations	2,807,691	3,631,345	3,630,850	3,786,850	3,519,597	3,519,597	-3.06%

PERSONNEL ROSTER

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	401
DEPARTMENT:	Customer Service	ORGANIZATION:	218600

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	66,915	79,521	50,000	80,000	50,000	50,000	50,000
490124	Salary - Customer Services Manager	60,272	61,842	63,079	63,079	63,079	64,971	64,971
490131	Salary - Mail Clerk	24,990	25,641	26,154	26,154	26,154	26,939	26,939
490218	Salary - Customer Services Supervisor	52,716	54,089	55,171	55,171	55,171	56,826	56,826
490230	Salary - Accountant	77,917	79,561	81,152	81,152	75,715	77,986	77,986
490618	Salary - Administrative Secretary	26,068	26,747	27,282	27,282	27,282	28,100	28,100
490642	Salary - Customer Accounts Rep	326,855	322,533	343,725	331,725	340,763	350,986	350,986
490644	Salary - Customer Accounts Team Ld	161,957	174,114	177,596	177,596	160,116	164,919	164,919
490646	Salary - Customer Services Rep	188,422	197,815	258,948	242,948	196,641	202,542	202,542
490690	Salary - Student Worker	11,132	8,771	5,358	5,358	11,000	11,000	11,000
	Total Salaries	997,244	1,030,634	1,088,463	1,090,463	1,005,921	1,034,269	1,034,269
	Fringe:							
510201	Fringe - Pension	323,742	328,711	261,571	261,571	217,590	223,791	223,791
510202	Fringe - Hospital	219,460	254,836	304,015	301,015	284,510	284,510	284,510
510206	Fringe - Medicare Insurance Tax	12,510	12,959	15,125	15,125	14,585	15,001	15,001
510207	Fringe - Life Insurance	638	647	1,344	1,344	1,344	1,344	1,344
510208	Fringe - FICA Tax Retirement	691	544	332	332	682	682	682
	Total Fringe	557,041	597,697	582,387	579,387	518,711	525,328	525,328
	Operating and Contractual:							
520105	Contract Labor	49,134	20,260	0	98,000	0	0	0
520204	Uniforms	5,728	6,514	7,000	7,000	7,000	7,000	7,000
520400	Office	60,621	59,803	50,000	60,000	50,000	50,000	50,000
531109	Security	64,540	66,113	62,000	62,000	62,000	62,000	62,000
531210	Fees Substation	946	782	5,000	5,000	5,000	5,000	5,000
531211	Fees Collection Agency	144,239	130,031	150,000	145,000	150,000	150,000	150,000
531214	Fees - Billing Services	42,649	44,570	60,000	50,000	60,000	60,000	60,000
531301	Vehicle Costs - Gas & Oil	372	1,591	2,000	2,000	2,000	2,000	2,000
531304	Vehicle Cost - R & M	19	24	2,000	2,000	2,000	2,000	2,000
531401	Postage	240,774	225,000	235,000	230,000	235,000	235,000	235,000
531410	Telephone	16,836	15,520	20,000	23,000	20,000	20,000	20,000
531500	Printing	2,253	3,082	5,000	5,000	5,000	5,000	5,000
531701	Utilities	105,496	87,184	100,000	100,000	100,000	100,000	100,000
531800	Lease	3,005	3,919	0	3,000	0	0	0
543002	Dues & Subscriptions	0	0	0	0	0	0	0
543003	Travel & Training	265	3,997	6,000	6,000	6,000	6,000	6,000
605101	Maintenance Building & Facilities	44,158	44,212	46,000	46,000	46,000	46,000	46,000
605106	Maintenance Equipment	2,720	2,648	10,000	10,000	10,000	10,000	10,000
	Total Operating and Contractual	783,755	715,440	760,000	854,000	760,000	760,000	760,000
	Other:							
543001	Bad Debt	441,520	1,268,909	1,200,000	1,250,000	1,200,000	1,200,000	1,200,000
	Total Other	441,520	1,268,909	1,200,000	1,250,000	1,200,000	1,200,000	1,200,000

2016-2017 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	401
DEPARTMENT:	Customer Service	ORGANIZATION:	218600

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Finance	FUND:	401
DEPARTMENT:	Customer Field Services	ORGANIZATION:	218700

GOAL MISSION STATEMENT

To provide utility customers with accurate billings and collections for electric, gas, water, wastewater, and sanitation services. Insure that customers receive accurate information on their accounts and to provide customers inquiring about their accounts with prompt information and courteous service.

FUNCTION DESCRIPTION

The Customer Service Department is responsible for billing approximately 25,000 customers for electric, water, gas, wastewater, and sanitation services and also collecting revenues generated. Additionally, this department is responsible for new accounts, cut-off and disconnect procedures.

DEMAND PERFORMANCE INDICATORS

Description	2016-2017 Estimated	2017-2018 Estimated	2018-2019 Projected
Telephone Calls	72,355	72,355	72,355
Total Customers	25,220	25,220	25,220
Work Orders	79,150	79,150	79,150
Customer Disconnects	14,200	14,200	14,200
Applications for Services	7,276	7,276	7,276

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	401
DEPARTMENT:	Customer Field Services	ORGANIZATION:	218700

APPROPRIATION SUMMARY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	610,240	620,075	642,207	620,207	659,146	659,146	2.64%
Fringe Benefits	346,656	370,713	361,002	350,002	380,680	380,680	5.45%
Operating/Contractual	75,661	61,262	95,000	89,000	95,000	95,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	36,031	47,219	0	0	35,146	35,146	0.00%
Total Appropriations	1,068,588	1,099,269	1,098,209	1,059,209	1,169,972	1,169,972	6.53%

PERSONNEL ROSTER

JOB CODE	TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490132	Salary - Supervisor Utility Field Service	1	1	1	1	1	1	0.00%
490141	Salary - Crew Leader	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
490647	Salary - Meter Reader	11	11	11	11	11	11	0.00%
490763	Salary - Utility Service Worker	7	7	7	7	7	7	0.00%
	Total Positions	21	21	21	21	21	21	0.00%

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	401
DEPARTMENT:	Customer Field Services	ORGANIZATION:	218700

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Finance	FUND:	401
DEPARTMENT:	Information Systems	ORGANIZATION:	218800

GOAL MISSION STATEMENT

To provide departments with the most comprehensive, professional and state-of-art Information System services. To service user departments and customers by developing and maintaining efficient, reliable and progressive information technology including technology including telecommunications, internet services, application software and network systems.

FUNCTION DESCRIPTION

The activities of the Management Information System include the following:

1. Operating
2. Programming
3. System Analysis
4. Hardware Maintenance
5. System Education and Training
6. System Evaluation and Implementation
7. Telecommunications
8. Network Development and Maintenance
9. Internet Functions and Applications

DEMAND PERFORMANCE INDICATORS

Description	2016-2017 Estimated	2017-2018 Estimated	2018-2019 Projected
Number of Accounts	17	17	17
Number of Transactions	17	17	17
Number of Pages Printer	115	115	115
Number of Jobs Run	21	21	21
Service Calls - Hardware	26,700	26,700	26,700
Service Calls - Software	8,900	8,900	8,900
Number of Documents Prepared	720	720	720

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	401
DEPARTMENT:	Management Information Systems	ORGANIZATION:	218800

APPROPRIATION SUMMARY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	295,849	310,523	378,083	345,083	398,659	398,659	5.44%
Fringe Benefits	156,365	171,811	199,880	186,880	185,713	185,713	-7.09%
Operating/Contractual	893,076	1,131,123	1,159,000	1,197,000	1,209,000	1,209,000	4.31%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	904,134	680,960	810,023	881,023	824,651	824,651	1.81%
Total Appropriations	2,249,424	2,294,417	2,546,986	2,609,986	2,618,023	2,618,023	2.79%

PERSONNEL ROSTER

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	401
DEPARTMENT:	Management Information Systems	ORGANIZATION:	218800

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Director of Utilities	ORGANIZATION:	218500

GOAL MISSION STATEMENT

Section 4-05 of the Home Rule Charter of the city of Alexandria charges the Director of Utilities with the administration of power plants; electric lines and services; water supply and distribution; gas lines and distribution; and sewerage collection and disposal.

FUNCTION DESCRIPTION

The Director of Utilities manages and coordinates all utility activities for the city including: electric production, electric distribution, water, gas, wastewater, and laboratory and testing services.

DEMAND PERFORMANCE INDICATORS

DEMAND PERFORMANCE INDICATORS			
Description	2016-2017 Estimated	2017-2018 Estimated	2018-2019 Projected

2018-2019 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Division Director	ORGANIZATION:	218500

APPROPRIATION SUMMARY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	182,761	196,503	331,496	263,496	336,891	336,891	1.63%
Fringe Benefits	71,358	77,225	129,464	109,464	124,951	124,951	-3.49%
Operating/Contractual	356,469	609,724	292,000	524,000	392,000	392,000	34.25%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	33,447	47,181	15,000	15,000	10,000	10,000	-33.33%
Total Appropriations	644,035	930,633	767,960	911,960	863,842	863,842	12.49%

PERSONNEL ROSTER

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Division Director	ORGANIZATION:	218500

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
480107	Salary - Director of Utilities	86,833	98,408	98,500	98,500	100,470	103,484	103,484
480604	Salary - Executive Secretary	37,556	38,202	39,305	39,305	39,305	40,484	40,484
490175	Salary - Enviro Compliance Manager	58,372	59,893	61,091	61,091	61,090	62,923	62,923
490219	Salary - Professional Engineer	0	0	66,300	32,300	65,000	65,000	65,000
490226	Salary - Assistant Director Utilities	0	0	66,300	32,300	65,000	65,000	65,000
	Total Salaries	182,761	196,503	331,496	263,496	330,865	336,891	336,891
	Fringe:							
510201	Fringe - Pension	52,332	55,130	74,474	62,474	68,674	69,881	69,881
510202	Fringe - Hospital	11,483	14,177	45,104	37,104	45,104	45,104	45,104
510206	Fringe - Medicare Insurance Tax	2,755	2,961	4,876	4,876	4,869	4,956	4,956
510207	Fringe - Life Insurance	62	65	210	210	210	210	210
510209	Fringe - Car Allowance	4,726	4,892	4,800	4,800	4,800	4,800	4,800
	Total Fringe	71,358	77,225	129,464	109,464	123,657	124,951	124,951
	Operating and Contractual:							
520204	Uniforms	0	1,474	1,000	1,000	1,000	1,000	1,000
520400	Office	5,863	4,855	7,000	7,000	7,000	7,000	7,000
531110	Professional Fees	287,453	471,372	200,000	400,000	300,000	300,000	300,000
531123	NERC ICP	29,372	95,467	50,000	80,000	50,000	50,000	50,000
531301	Vehicle Costs - Gas & Oil	794	1,511	2,000	2,000	2,000	2,000	2,000
531304	Vehicle Cost - R & M	93	1,132	1,000	1,000	1,000	1,000	1,000
531410	Telephone	6,448	6,612	6,000	8,000	6,000	6,000	6,000
531500	Printing	296	1,081	2,000	2,000	2,000	2,000	2,000
543002	Dues & Subscriptions	22,357	24,177	18,000	18,000	18,000	18,000	18,000
543003	Travel & Training	3,793	2,043	5,000	5,000	5,000	5,000	5,000
	Total Operating and Contractual	356,469	609,724	292,000	524,000	392,000	392,000	392,000
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	33,447	37,913	0	0	0	0	0
707600	Machinery & Equipment	0	6,270	10,000	10,000	0	4,500	4,500
707700	Office Furniture & Fixtures	0	2,998	5,000	5,000	0	5,500	5,500
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	33,447	47,181	15,000	15,000	0	10,000	10,000
	TOTAL DEPARTMENT	644,035	930,633	767,960	911,960	846,522	863,842	863,842

2018-2019 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Electric Production	ORGANIZATION:	227100

GOAL MISSION STATEMENT

The mission of the City of Alexandria, Electric Production Department is to provide reliable and cost effective energy services, in a responsible and courteous manner, which meet the current future needs to our customers.

1. **Customers.** We will continually strive to remain customer-focused and always seek to improve the way in which we deliver services to our customers.
2. **Employees.** We will maintain a safe and positive work environment and provide the opportunity for professional and personal development. We will properly train employees for their responsibilities and see that they are regularly updated in current developments in their disciplines. We will ensure that employees and the community.
3. **Power Supply.** We will develop and maintain a reliable and secure supply of energy at a reasonable cost.

FUNCTION DESCRIPTION

O.G. Hunter Generating Station operates 24 hours a day, 7 days a week, with the capability to supply the city with electrical power to meet the needs of the citizens. Plant equipment is kept in proper working conditions to insure safe and reliable operations, allowing a unit to be started up in a minimum of four hours.

Negotiations for fuel and electrical power insures the most economical power for the citizens of Alexandria.

DEMAND PERFORMANCE INDICATORS

Description	2016-2017 Estimated	2017-2018 Estimated	2018-2019 Projected
Reports: EPAAA, LEPA, SWPP, Dept. of Energy, NERC, FERC, DEQ & Utility Date	1,300	1,389	1,500
Requisitions Processed	1,200	1,250	1,315
Invoices & Packing Slips	2,500	1,820	2,690
Cleco Interchange Calls	8,760	9,700	8,980
Interchange Log Entries	61,320	62,500	61,320
Customer Complaints & Trouble Calls	5,000	4,980	

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Electric Production	ORGANIZATION:	227100

APPROPRIATION SUMMARY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	818,872	952,137	1,065,082	1,018,082	1,111,202	1,111,202	4.33%
Fringe Benefits	373,513	445,156	464,209	444,209	477,810	477,810	2.93%
Operating/Contractual	31,498,737	30,165,638	41,171,000	29,559,000	40,613,000	40,613,000	-1.36%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	36,775	18,792	62,000	62,000	0	0	-100.00%
Total Appropriations	32,727,897	31,581,923	42,762,291	31,083,291	42,202,012	42,202,012	-1.31%

PERSONNEL ROSTER

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Electric Production	ORGANIZATION:	227100

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	122,236	144,372	160,000	160,000	160,000	160,000	160,000
490101	Salary - Superintendent Electric Prod	62,956	73,166	80,846	80,846	64,028	65,949	65,949
490149	Salary - Custodial Worker	21,311	21,866	22,303	22,303	22,304	22,973	22,973
490301	Salary - Supervisor Electric Production	52,833	40,598	55,065	55,065	53,920	55,538	55,538
490302	Salary - Plant Maintenance Supervisor	36,553	37,649	38,402	38,402	38,402	40,352	40,352
490378	Salary - Environmental Tech II	2,280	40,138	41,520	41,520	41,520	42,766	42,766
490518	Salary - Administrative Secretary	21,219	25,204	25,968	25,968	25,968	26,747	26,747
490701	Salary - Electric Plant Shift Supervisor	222,012	217,365	247,665	200,665	224,362	231,094	231,094
490704	Salary - Maintenance Mechanic II	58,551	21,386	30,901	30,901	34,632	35,671	35,671
490705	Salary - Electric Plant Operator II	57,482	110,844	119,367	119,367	132,952	136,940	136,940
490706	Salary - Maintenance Mechanic I	109	15,545	28,804	28,804	33,238	34,235	34,235
490707	Salary - Electric Plant Operator I	73,685	113,044	131,946	131,946	145,380	149,750	149,750
490822	Salary - Trades Worker	12,996	14,216	24,014	24,014	27,726	28,558	28,558
490914	Salary - Industrial Electrician-Electric	35,974	36,911	37,649	37,649	37,649	38,778	38,778
490915	Salary - Elec & Insr Tech-Electric Pro	38,675	39,835	40,632	40,632	40,632	41,851	41,851
	Total Salaries	818,872	952,137	1,065,082	1,018,082	1,082,723	1,111,202	1,111,202
	Fringe:							
510201	Fringe - Pension	256,605	298,659	257,215	247,215	236,790	243,020	243,020
510202	Fringe - Hospital	106,175	133,815	190,499	180,499	217,633	217,633	217,633
510206	Fringe - Medicare Insurance Tax	10,392	12,233	15,445	15,445	15,702	16,107	16,107
510207	Fringe - Life Insurance	341	449	1,050	1,050	1,050	1,050	1,050
	Total Fringe	373,513	445,156	464,209	444,209	471,175	477,810	477,810
	Operating and Contractual:							
520204	Uniforms	12,023	12,478	14,000	14,000	14,000	14,000	14,000
520400	Office	1,687	1,112	2,000	2,000	2,000	2,000	2,000
520500	Operating Supplies	12,903	13,945	20,000	20,000	20,000	20,000	20,000
520501	Operating - Janitorial	531	2,211	3,000	3,000	3,000	3,000	3,000
520503	Operating - Chemicals	1,359	25,426	40,000	85,000	85,000	85,000	85,000
520505	Operating - Gases	33,339	23,264	26,000	26,000	26,000	26,000	26,000
520514	Small Tools	3,623	1,310	4,000	4,000	4,000	4,000	4,000
531215	Fees, Licenses & Permits	5,659	7,150	4,000	4,000	4,000	4,000	4,000
531301	Vehicle Costs - Gas & Oil	2,414	1,520	7,000	4,000	7,000	7,000	7,000
531304	Vehicle Costs - R & M	438	1,040	3,000	2,000	3,000	3,000	3,000
531410	Telephone	2,407	1,910	9,000	6,000	6,000	6,000	6,000
531500	Printing	100	212	0	0	0	0	0
531701	Utilities	7,050	2,743	7,000	7,000	7,000	7,000	7,000
543002	Dues & Subscriptions	652	583	4,000	4,000	4,000	4,000	4,000
543003	Travel & Training	4,848	2,917	5,000	5,000	5,000	5,000	5,000
554001	Purchases-Direct Energy Costs	25,197,158	22,920,294	31,000,000	22,000,000	31,000,000	31,000,000	31,000,000
554002	Purchases-Other Energy Costs	5,944,586	6,924,605	9,000,000	7,000,000	9,000,000	9,000,000	9,000,000
554006	Purchases-Plant Fuel	0	0	600,000	0	0	0	0
605101	Maintenance Bldg & Facilities	19,947	7,785	20,000	20,000	20,000	20,000	20,000
605102	Maintenance Plant	245,693	215,032	400,000	350,000	400,000	400,000	400,000
605106	Maintenance Equipment	2,340	301	3,000	3,000	3,000	3,000	3,000
	Total Operating and Contractual	31,498,737	30,165,838	41,171,000	29,559,000	40,613,000	40,613,000	40,613,000

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Electric Production	ORGANIZATION:	227100

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Bayou Cove	ORGANIZATION:	227101

GOAL MISSION STATEMENT

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FUNCTION DESCRIPTION

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DEMAND PERFORMANCE INDICATORS

Description	2016-2017 Estimated	2017-2018 Estimated	2018-2019 Projected

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Electric Production - Bayou Cove	ORGANIZATION:	227101

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Electric Production - Bayou Cove	ORGANIZATION:	227101

APPROPRIATION SUMMARY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	0	0	0	0	0	0	0.00%
Fringe Benefits	0	0	0	0	0	0	0.00%
Operating/Contractual	2,419,472	2,227,723	2,700,000	2,600,000	2,700,000	2,700,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	2,419,472	2,227,723	2,700,000	2,600,000	2,700,000	2,700,000	0.00%

PERSONNEL ROSTER

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Electric Distribution	ORGANIZATION:	227200

GOAL MISSION STATEMENT

To provide quality electric service to residential, commercial and industrial customers by maintaining high standards of workmanship, efficiency and reliability.

FUNCTION DESCRIPTION

Construction of new additions and extensions to the City's electrical distribution system as growth requires. Maintain existing electric distribution system by checking equipment, performing preventive maintenance and reconditioning outdated circuits as loads and schedules allow. Respond to emergency call 24 hours a day, 7 days a week. Maintain street lighting and rental lights. Provide temporary electric service for special events. Maintain and store proper documentation of all electric meters, breakers, relays, transformers and equipment in the system. Test, record and remove all PCB contaminated transformers in system. Relamp and maintain sports lighting at all Ball Parks in the City. Ensure compliance with all FERC, NERC, and SPP rules and regulations. Assist all other departments as required.

DEMAND PERFORMANCE INDICATORS

Description	2016-2017 Estimated	2017-2018 Estimated	2018-2019 Projected
Distribution Substations	7	7	7
Substation Transformers (MVA)	350	350	360
Distribution Lines (miles)	175	181	183
Transmission Lines (miles)	17	17	17
Electric Meters	22,972	24,022	24,142
Electric Customers	27,297	28,545	28,687
Street Lights	19,500	20,001	20,501
Peak Load (MW)	179	181	184

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Electric Distribution	ORGANIZATION:	227200

APPROPRIATION SUMMARY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	1,751,698	1,797,700	1,787,092	1,842,092	1,833,509	1,833,509	2.60%
Fringe Benefits	871,983	933,803	861,177	863,177	856,438	856,438	-0.55%
Operating/Contractual	2,118,900	2,630,326	2,102,000	2,363,000	2,102,000	2,102,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	1,515,646	1,570,800	1,930,505	2,146,505	1,620,900	1,620,900	-16.04%
Total Appropriations	6,258,227	6,932,629	6,680,774	7,214,774	6,412,847	6,412,847	-4.01%

PERSONNEL ROSTER

JOB CODE	TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490147	Salary - Maintenance Worker Senior	1	1	1	1	1	1	0.00%
490171	Salary - Crew Supervisor Electric Dist	3	3	3	3	3	3	0.00%
490303	Salary - Supervisor Electric Distributio	1	1	1	1	1	1	0.00%
490316	Salary - Engineering Tech II	1	1	1	1	1	1	100.00%
490365	Salary - SCADA Operator Electric Dis	4	4	4	4	4	4	0.00%
490618	Salary - Administrative Assistant	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490708	Salary - Electric Substation Superviso	1	1	1	1	1	1	0.00%
490712	Salary - Electric Line Worker Senior	9	9	9	9	9	9	0.00%
490715	Salary - Electric Meter Technician	2	2	2	2	2	2	0.00%
490718	Salary - Electric Line Worker	3	3	3	3	3	3	0.00%
490764	Salary - Electc Substation Tech II	1	1	1	1	1	1	0.00%
490769	Salary - Electc Substation Tech I	2	2	2	2	2	2	0.00%
490822	Salary - Trades Worker	5	5	5	5	5	5	0.00%
490904	Salary - Supervisor Meter & Service	1	1	1	1	1	1	0.00%
490917	Salary - Electric Distribution System T	1	1	1	1	1	1	0.00%
	Total Positions	37	37	37	37	37	37	0.00%

2018-2019 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Electric Distribution	ORGANIZATION:	227200

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2016-2016	2016-2017	2017-2018		2018-2019		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	410,063	380,379	250,000	350,000	250,000	250,000	250,000
490147	Salary - Maintenance Worker Senior	23,690	24,205	26,333	26,333	26,333	27,123	27,123
490171	Salary - Crew Supervisor Electric Dist	117,175	160,351	163,558	163,558	163,557	168,464	168,464
490303	Salary - Supervisor Electric Distributio	57,540	59,039	60,220	60,220	60,220	62,027	62,027
490316	Salary - Engineering Tech II	0	24,981	28,804	28,804	28,804	33,238	33,238
490365	Salary - SCADA Operator Electric Dis	133,060	136,281	140,755	138,755	140,756	144,978	144,978
490614	Salary - Administrative Assistant	29,002	29,758	30,353	30,353	30,353	31,264	31,264
490618	Salary - Administrative Secretary	26,589	27,282	27,828	27,828	27,827	28,662	28,662
490708	Salary - Electric Substation Superviso	51,320	52,658	53,710	53,710	53,711	55,322	55,322
490712	Salary - Electric Line Worker Senior	432,655	425,996	460,478	445,478	446,821	460,228	460,228
490713	Salary - Electric Service Worker	0	0	0	0	0	0	0
490715	Salary - Electric Meter Technician	65,548	67,255	68,600	68,600	68,601	71,281	71,281
490718	Salary - Electric Line Worker	70,192	84,754	94,016	72,016	103,896	107,013	107,013
490764	Salary - Electric Substation Tech II	51,948	53,429	54,498	54,498	54,497	56,132	56,132
490769	Salary - Electric Substation Tech I	77,288	79,302	80,888	80,888	80,887	83,313	83,313
490822	Salary - Trades Worker	102,132	85,735	138,630	132,630	138,630	142,790	142,790
490904	Salary - Supervisor Meter & Service	55,383	56,828	57,963	57,963	57,982	59,701	59,701
490917	Salary - Electric Distribution System T	48,213	49,469	50,458	50,458	50,459	51,973	51,973
	Total Salaries	1,751,698	1,797,700	1,787,092	1,842,092	1,783,314	1,833,509	1,833,509
	Fringe:							
510201	Fringe - Pension	575,759	577,877	431,583	444,583	390,013	400,989	400,989
510202	Fringe - Hospital	271,437	330,681	402,129	391,129	427,307	427,307	427,307
510206	Fringe - Medicare Insurance Tax	24,092	24,506	25,911	25,911	25,855	26,588	26,588
510207	Fringe - Life Insurance	695	739	1,554	1,554	1,554	1,554	1,554
	Total Fringe	871,983	933,803	861,177	863,177	844,729	856,438	856,438
	Operating and Contractual:							
520204	Uniforms	17,231	13,905	14,000	14,000	14,000	14,000	14,000
520400	Office	1,573	3,874	5,000	5,000	5,000	5,000	5,000
520500	Operating Supplies	50,859	50,358	40,000	40,000	40,000	40,000	40,000
520514	Small Tools	10,130	14,155	14,000	14,000	14,000	14,000	14,000
531115	Tree Trimming	456,786	669,622	400,000	500,000	400,000	400,000	400,000
531301	Vehicle Costs - Gas & Oil	59,475	57,936	80,000	70,000	80,000	80,000	80,000
531304	Vehicle Costs - R & M	99,173	60,326	60,000	60,000	60,000	60,000	60,000
531410	Telephone	64,327	59,387	65,000	83,000	65,000	65,000	65,000
531500	Printing	577	211	0	0	0	0	0
531701	Utilities	203,509	188,487	190,000	200,000	190,000	190,000	190,000
531800	Lease	0	0	0	0	0	0	0
543002	Dues & Subscriptions	385	221	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	9,457	9,631	19,000	19,000	19,000	19,000	19,000
554007	Lamp Renewals	25,428	20,948	35,000	35,000	35,000	35,000	35,000
605101	Maintenance Bldg & Facilities	18,042	12,867	32,000	25,000	32,000	32,000	32,000
605106	Maintenance Equipment	60,876	39,993	70,000	70,000	70,000	70,000	70,000
605113	Maintenance Lines & Poles	928,188	1,343,070	950,000	1,100,000	950,000	950,000	950,000
605115	Maintenance Meters	1,880	0	2,000	2,000	2,000	2,000	2,000
605118	Maintenance Substations	101,007	80,225	110,000	110,000	110,000	110,000	110,000
605125	PCB Disposal/Testing	9,997	5,110	15,000	15,000	15,000	15,000	15,000
	Total Operating and Contractual	2,118,900	2,630,326	2,102,000	2,363,000	2,102,000	2,102,000	2,102,000

2018-2019 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Electric Distribution	ORGANIZATION:	227200

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Water	ORGANIZATION:	237501

GOAL MISSION STATEMENT

To produce water that is good, pure, wholesome and in quantity suitable for drinking, domestic and culinary purposes. It also provides water for fire protection and delivers the water by pump stations and water mains to our customers.

FUNCTION DESCRIPTION

The Water Department monitors, inspects, repairs and maintains 52 water wells, 27,500 water meters, 500 miles of water mains, over 2,834 fire hydrants, 7 pump stations, 11 water reservoirs and delivers an average of 20 million gallons of water to its customers each day. In performing these tasks, approximately 50 corrective work orders are completed each day.

DEMAND PERFORMANCE INDICATORS

Description	2016-2017 Estimated	2017-2018 Estimated	2018-2019 Projected
Total Water Customers	27,500	27,500	28,000
Average Daily Water Consumption	15,000,000	15,000,000	15,000,000
Work Orders	20,000	21,400	22,000

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Water Distribution	ORGANIZATION:	237501

APPROPRIATION SUMMARY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	563,554	612,132	923,312	800,312	939,505	939,505	1.75%
Fringe Benefits	299,674	356,960	559,508	499,508	485,590	485,590	-13.21%
Operating/Contractual	395,054	423,933	458,000	416,000	458,000	458,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	210,273	443,181	678,208	718,208	574,665	574,665	-15.27%
Total Appropriations	1,468,555	1,836,206	2,619,028	2,434,028	2,457,760	2,457,760	-6.16%

PERSONNEL ROSTER

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Water Distribution	ORGANIZATION:	237501

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	44,185	86,409	40,000	45,000	40,000	40,000	40,000
490103	Salary - Superintendent	0	0	0	0	0	0	0
490147	Salary - Maintenance Worker Senior	28,197	22,753	45,630	35,630	52,866	54,246	54,246
490167	Salary - Crew Supervisor Water Dist	160,427	168,402	229,991	197,991	224,959	231,708	231,708
490168	Salary - Supervisor Water Distribution	46,484	41,687	48,649	43,649	43,384	44,686	44,686
490204	Salary - Asst Superintendent	48,055	0	43,384	21,384	42,533	43,809	43,809
490318	Salary - Meter Technician	69,434	55,062	72,667	63,667	67,137	69,927	69,927
490342	Salary - Construction Inspector	12,537	0	42,009	21,009	41,185	42,421	42,421
490618	Salary - Administrative Secretary	16,290	25,318	25,967	25,967	25,968	26,747	26,747
490624	Salary - Inventory Coordinator	4,599	0	0	0	0	0	0
490626	Salary - Clerical Specialist	0	9,894	21,618	21,618	21,618	22,267	22,267
490722	Salary - Pipe Layer	44,712	69,288	103,784	100,784	103,784	116,312	116,312
490738	Salary - Equipment Operator III	8,312	18,217	27,606	27,606	27,606	31,866	31,866
490820	Salary - Maintenance Worker	51,778	45,171	117,832	91,832	104,000	107,120	107,120
490905	Salary - Industrial Painter	28,544	29,287	29,874	29,874	29,873	31,866	31,866
490923	Salary - Superintendent Water Ops	0	40,624	74,301	74,301	74,301	76,530	76,530
	Total Salaries	563,554	612,132	923,312	800,312	899,014	939,505	939,505
	Fringe:							
510201	Fringe - Pension	185,609	196,858	222,978	202,978	196,615	205,465	205,465
510202	Fringe - Hospital	106,134	151,510	322,008	282,008	285,363	265,363	265,363
510206	Fringe - Medicare Insurance Tax	7,608	8,238	13,388	13,388	13,037	13,628	13,628
510207	Fringe - Life Insurance	323	354	1,134	1,134	1,134	1,134	1,134
	Total Fringe	299,674	356,960	559,508	499,508	476,149	485,590	485,590
	Operating and Contractual:							
520105	Contract Labor	69,675	22,253	0	0	0	0	0
520204	Uniforms	6,967	6,049	7,000	7,000	7,000	7,000	7,000
520400	Office	4,214	5,608	7,000	7,000	7,000	7,000	7,000
520500	Operating Supplies	7,731	9,074	10,000	10,000	10,000	10,000	10,000
520501	Operating - Janitorial	276	0	1,000	1,000	1,000	1,000	1,000
520507	Operating - Sand & Gravel	0	300	5,000	5,000	5,000	5,000	5,000
520510	Operating - Paint	3,031	5,625	9,000	9,000	9,000	9,000	9,000
520514	Small Tools	3,491	4,828	5,000	5,000	5,000	5,000	5,000
531215	Fees, Licenses & Permits	35,495	33,026	40,000	37,000	40,000	40,000	40,000
531301	Vehicle Costs - Gas & Oil	42,670	38,920	83,000	50,000	83,000	83,000	83,000
531304	Vehicle Costs - R & M	42,220	33,170	60,000	60,000	60,000	60,000	60,000
531410	Telephone	1,706	1,408	7,000	4,000	7,000	7,000	7,000
531500	Printing	474	977	5,000	5,000	5,000	5,000	5,000
543002	Dues & Subscriptions	436	750	2,000	2,000	2,000	2,000	2,000
543003	Travel & Training	6,565	2,555	7,000	7,000	7,000	7,000	7,000
605108	Maintenance Equipment	11,253	4,159	10,000	12,000	10,000	10,000	10,000
605115	Maintenance Meters	45,616	44,560	60,000	55,000	60,000	60,000	60,000
605117	Maintenance Mains	113,214	210,671	140,000	140,000	140,000	140,000	140,000
	Total Operating and Contractual	395,054	423,933	458,000	416,000	458,000	458,000	458,000

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Water Distribution	ORGANIZATION:	237501

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Water Production	ORGANIZATION:	237502

APPROPRIATION SUMMARY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	489,067	590,142	588,557	648,557	603,750	603,750	2.58%
Fringe Benefits	246,308	322,626	315,358	330,358	300,621	300,621	-4.67%
Operating/Contractual	1,176,449	1,323,179	1,465,000	1,430,000	1,430,000	1,430,000	-2.39%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	39,413	304,329	227,210	227,210	135,364	135,364	-40.42%
Total Appropriations	1,951,237	2,540,276	2,596,125	2,636,125	2,469,735	2,469,735	-4.87%

PERSONNEL ROSTER

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Water Production	ORGANIZATION:	237502

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	79,274	91,362	40,000	100,000	40,000	40,000	40,000
490147	Salary - Maintenance Worker Senior	23,681	25,554	33,470	33,470	26,333	27,123	27,123
490167	Salary - Crew Supervisor Water Dist	29,066	37,331	45,880	45,880	45,879	47,255	47,255
490169	Salary - Supervisor Water Treatment	53,049	58,212	57,336	57,336	54,591	56,229	56,229
490351	Salary - Water Plant Operator	225,776	242,494	268,555	268,555	268,262	276,309	276,309
490738	Salary - Equipment Operator III	60,196	61,764	62,999	62,999	57,536	63,732	63,732
490905	Salary - Industrial Painter	858	64,201	45,525	45,525	44,632	45,971	45,971
490916	Salary - Elec & Insrt Tech-Wastew/Wt	17,167	11,224	34,792	34,792	45,758	47,131	47,131
	Total Salaries	489,067	590,142	588,557	648,557	582,991	603,750	603,750
	Fringe:							
510201	Fringe - Pension	150,271	188,580	139,242	154,242	122,914	126,998	126,998
510202	Fringe - Hospital	89,079	125,757	167,191	167,191	164,728	164,728	164,728
510206	Fringe - Medicare Insurance Tax	6,727	8,030	8,337	8,337	8,036	8,307	8,307
510207	Fringe - Life Insurance	231	259	588	588	588	588	588
	Total Fringe	246,308	322,626	315,358	330,358	296,266	300,621	300,621
	Operating and Contractual:							
520500	Operating Supplies	3,280	4,759	5,000	5,000	5,000	5,000	5,000
520503	Operating Chemicals	122,833	209,213	200,000	200,000	200,000	200,000	200,000
520514	Small Tools	1,517	3,467	3,000	3,000	3,000	3,000	3,000
531701	Utilities	932,876	876,686	925,000	925,000	925,000	925,000	925,000
605101	Maintenance Bldg & Facilities	571	1,105	2,000	2,000	2,000	2,000	2,000
605106	Maintenance - Equipment	4,442	5,304	8,000	8,000	8,000	8,000	8,000
605110	Maint Grounds & Right of Way	1,750	0	6,000	6,000	6,000	6,000	6,000
605117	Maintenance Mains	13,845	57,953	60,000	60,000	60,000	60,000	60,000
605119	Maintenance Reservoirs	953	7,524	8,000	8,000	8,000	8,000	8,000
605121	Maintenance Wells	84,936	149,473	235,000	200,000	200,000	200,000	200,000
605123	Maintenance Pump Stations	9,446	7,695	13,000	13,000	13,000	13,000	13,000
	Total Operating and Contractual	1,176,449	1,323,179	1,465,000	1,430,000	1,430,000	1,430,000	1,430,000
	Capital Outlay:							
707300	Meters	0		20,000	20,000	20,000	0	0
707405	Building Improvements	0	6,800	100,000	100,000	0	0	0
707500	Vehicles	27,873	33,267	0	0	30,000	30,000	30,000
707600	Machinery & Equipment	10,349	264,262	107,210	107,210	180,564	105,364	105,364
707700	Office Furniture & Fixtures	1,191	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	39,413	304,329	227,210	227,210	230,564	135,364	135,364
	TOTAL DEPARTMENT	1,951,237	2,540,276	2,598,125	2,638,125	2,539,821	2,469,735	2,469,735

2018-2019 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Gas Distribution	ORGANIZATION:	247800

GOAL MISSION STATEMENT

The goal and mission of the City of Alexandria, Gas Department is to continue to provide quality service to all of our residential, industrial, and commercial customers in a safe and efficient manner. While at the same time striving to meet all regulations and mandates required to satisfy the State and Federal Offices of Pipeline Safety.

The coordinating of all utility activities between engineering firms, construction contractors, and the City of Alexandria, Gas Department is mandatory.

The City of Alexandria, Gas Department inspects all new gas main lines laid by gas contractors and all work performed by gas contractors on private property, both inside and outside the city limits, to insure that the gas lines installed and the work performed on private property is in accordance with our codes and specifications to guarantee a safe operating natural gas system.

FUNCTION DESCRIPTION

The City of Alexandria, Gas Distribution Department provides natural gas to approximately 20,000 customers for residential, industrial, and commercial use. We maintain approximately 550 miles of main line and approximately 20,000 service lines that range in size from 1/2" to 12" pipe.

Natural gas service is provided to these customers from 32 regulator station, one (1) booster station, and one (1) meter/regulator station at the City of Alexandria, D.G. Hunter Power Plant. The natural gas to supply our customers is purchased from four (4) gate stations. Natural gas for the City of Alexandria, D.G. Hunter Power Plant is purchased from one (1) gate station. The department also maintains and services three (3) bulk odorization tank stations as well as three (3) odorant injectors.

To assist in insuring the proper and safe operation of our natural gas system, the City of Alexandria, Gas Department utilizes an up-to-date SCADA System monitored 24 hours a day/365 days a year.

DEMAND PERFORMANCE INDICATORS

Description	2016-2017 Estimated	2017-2018 Estimated	2018-2019 Projected
Customers (residential, industrial, commercial)	20,000	20,000	20,000
Work Orders	7,000	7,000	7,000
Gas Inspections	1,000	1,000	1,000
Meters & Taps Installed	500	500	500
Meters Changed Out	400	400	400
Leaks Detected	600	600	600

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Gas Distribution	ORGANIZATION:	247800

APPROPRIATION SUMMARY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	1,187,670	1,244,093	1,334,143	1,287,143	1,366,822	1,366,822	2.45%
Fringe Benefits	642,719	687,591	697,583	675,583	667,146	667,146	-4.36%
Operating/Contractual	5,506,712	5,883,682	8,398,000	7,416,000	8,413,000	8,413,000	0.18%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	1,337,985	234,822	225,000	275,000	126,000	126,000	-44.00%
Total Appropriations	8,675,086	8,050,188	10,654,726	9,653,726	10,572,968	10,572,968	-0.77%

PERSONNEL ROSTER

JOB CODE	TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490104	Salary - Superintendent	1	1	1	1	1	1	0.00%
490170	Salary - Crew Supervisor Gas Dist	4	4	4	4	4	4	0.00%
490308	Salary - Gas General Supervisor	1	1	1	1	1	1	0.00%
490318	Salary - Meter Technician	1	1	1	1	1	1	0.00%
490322	Salary - Gas System Technician	2	2	2	2	2	2	0.00%
490324	Salary - Cathodic Protection Tech	1	1	1	1	1	1	0.00%
490325	Salary - Leak Survey Technician	2	2	2	2	2	2	0.00%
490367	Salary - SCADA Operator Gas	5	5	5	5	5	5	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490624	Salary - Inventory Coordinator	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
490721	Salary - Gas Service Technician	1	1	1	1	1	1	0.00%
490722	Salary - Pipe Layer	5	5	5	5	5	5	0.00%
490726	Salary - Pipeline Welder	2	2	2	2	2	2	0.00%
490738	Salary - Equipment Operator III	1	1	1	1	1	1	0.00%
490822	Salary - Trades Worker	4	4	4	4	4	4	0.00%
490908	Salary - Supervisor Cathodic Protection	1	1	1	1	1	1	0.00%
490916	Salary - Electronic & Instrumentation	1	1	1	1	1	1	0.00%
	Total Positions	35	35	35	35	35	35	0.00%

2018-2019 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Gas Distribution	ORGANIZATION:	247800

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	86,881	91,385	75,000	85,000	75,000	75,000	75,000
490104	Salary - Superintendent	65,171	66,868	68,205	68,205	68,205	70,251	70,251
490170	Salary - Crew Supervisor Gas Dist	165,224	161,950	165,324	165,324	165,323	172,524	172,524
490308	Salary - Gas General Supervisor	51,200	52,535	53,586	53,586	53,585	55,193	55,193
490318	Salary - Meter Technician	32,832	13,897	26,409	26,409	29,751	30,844	30,844
490322	Salary - Gas System Technician	56,342	69,569	70,960	70,960	70,960	73,089	73,089
490324	Salary - Cathodic Protection Tech	35,157	36,073	36,795	36,795	36,795	37,899	37,899
490325	Salary - Leak Survey Technician	63,070	68,803	70,179	70,179	70,179	72,998	72,998
490366	Salary - SCADA Operator Gas	167,995	178,033	185,233	181,233	182,767	190,930	190,930
490618	Salary - Administrative Secretary	40,574	62,200	42,465	33,465	25,211	25,967	25,967
490624	Salary - Inventory Coordinator	28,741	34,208	34,892	34,892	34,892	35,939	35,939
490826	Salary - Clerical Specialist	34,599	4,084	21,618	12,618	21,194	21,830	21,830
490721	Salary - Gas Service Technician	15,943	33,083	36,766	36,766	36,766	37,869	37,869
490722	Salary - Pipe Layer	121,207	131,706	145,093	137,093	148,260	154,125	154,125
490726	Salary - Pipeline Welder	43,472	44,605	72,828	58,828	73,736	75,948	75,948
490738	Salary - Equipment Operator III	31,113	35,458	36,167	36,167	36,167	37,252	37,252
490822	Salary - Trades Worker	70,067	79,519	110,904	97,904	110,904	114,232	114,232
490908	Salary - Supervisor Cathodic Protection	41,541	42,624	43,476	43,476	43,476	44,780	44,780
490916	Salary - Electronic & Instrumentation	36,541	37,493	38,243	38,243	38,243	40,352	40,352
	Total Salaries	1,187,670	1,244,093	1,334,143	1,287,143	1,321,414	1,366,822	1,366,822
	Fringe:							
510201	Fringe - Pension	384,345	389,349	322,195	313,195	288,996	298,927	298,927
510202	Fringe - Hospital	243,002	281,821	355,064	342,064	347,435	347,435	347,435
510206	Fringe - Medicare Insurance Tax	14,738	15,751	18,854	18,854	18,669	19,314	19,314
510207	Fringe - Life Insurance	634	670	1,470	1,470	1,470	1,470	1,470
	Total Fringe	642,719	687,591	697,583	675,583	656,570	667,146	667,146
	Operating and Contractual:							
520105	Contract Labor	0	39,265	0	24,000	0	0	0
520204	Uniforms	8,999	8,976	9,000	9,000	9,000	9,000	9,000
520400	Office	5,922	5,848	6,000	6,000	6,000	6,000	6,000
520500	Operating Supplies	18,432	13,512	12,000	15,000	12,000	12,000	12,000
520503	Operating - Chemicals	14,562	16,247	15,000	15,000	20,000	20,000	20,000
520514	Small Tools	4,908	4,477	4,000	4,000	4,000	4,000	4,000
531124	Regulatory Compliance	47,989	37,680	45,000	43,000	45,000	45,000	45,000
531215	Fees, Licenses & Permits	15,353	20,146	15,000	15,000	25,000	25,000	25,000
531301	Vehicle Costs - Gas & Oil	35,306	31,279	55,000	40,000	55,000	55,000	55,000
531304	Vehicle Costs - R & M	30,620	31,233	27,000	30,000	27,000	27,000	27,000
531410	Telephone	2,942	2,912	4,000	4,000	4,000	4,000	4,000
531500	Printing	624	870	0	0	0	0	0
531701	Utilities	1,284	2,724	4,000	4,000	4,000	4,000	4,000
531800	Lease	42,903	46,441	48,000	48,000	48,000	48,000	48,000
543002	Dues & Subscriptions	1,284	1,728	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	14,979	3,009	10,000	10,000	10,000	10,000	10,000
554003	Purchases-Natural Gas	5,109,246	5,476,151	8,000,000	7,000,000	8,000,000	8,000,000	8,000,000
605101	Maintenance Bldg & Facilities	1,567	509	3,000	3,000	3,000	3,000	3,000
605106	Maintenance Equipment	14,473	14,462	15,000	15,000	15,000	15,000	15,000
605115	Maintenance Meters	14,338	19,003	15,000	15,000	15,000	15,000	15,000

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Gas Distribution	ORGANIZATION:	247800

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Wastewater	ORGANIZATION:	258101

GOAL MISSION STATEMENT

To keep existing sewer system in repair and condition to meet health, D.E.Q., and E.P.A. standards for infiltration - inflow and any other sanitary conditions dealing with the entire sewer system. To insure the production of a quality dewatered sludge that can be beneficially reused. To review Plans and Specification for new sewer system.

FUNCTION DESCRIPTION

The Wastewater Department consist of two different operations, namely the collection and treatment of wastewater for the City of Alexandria, and is in operation 24-hours a day seven days per week. The Collection Department installs service taps, builds manholes, lays extension, and maintains lift stations. The Treatment Department operates and maintains a treatment facility that utilizes a modified activated sludge process.

DEMAND PERFORMANCE INDICATORS

Description	2016-2017 Estimated	2017-2018 Estimated	2018-2019 Projected
Complaints - stop ups & alarms	6,500	6,500	6,500
Telephone calls	7,500	7,500	7,500
Correspondence	875	875	900
Radio communications	7,500	7,500	7,775
Sewer taps	275	150	175

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Wastewater Treatment	ORGANIZATION:	258101

APPROPRIATION SUMMARY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	666,206	661,206	673,659	663,659	691,269	691,269	2.61%
Fringe Benefits	348,171	380,746	361,498	354,498	350,244	350,244	-3.11%
Operating/Contractual	1,002,874	994,070	1,103,000	1,143,000	1,103,000	1,103,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	351,517	432,975	328,000	559,000	261,950	261,950	-20.14%
Total Appropriations	2,368,768	2,468,997	2,466,157	2,720,157	2,406,463	2,406,463	-2.42%

PERSONNEL ROSTER

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Wastewater Treatment	ORGANIZATION:	258101

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	121,923	120,171	75,000	105,000	75,000	75,000	75,000
490105	Salary - Superintendent	64,248	29,158	0	0	0	0	0
490165	Salary - Supervisor Wastewater Treat	50,958	52,285	53,331	53,331	53,331	54,931	54,931
490352	Salary - Wastewater Plant Operator	283,369	343,321	348,049	348,049	351,160	361,694	361,694
490368	Salary - Wastewater Treatment/SCAD	46,995	48,203	49,168	49,168	49,168	50,643	50,643
490618	Salary - Administrative Secretary	37,824	25,849	26,366	15,366	23,861	24,577	24,577
490628	Salary - Clerical Specialist	19,742	0	21,618	21,618	21,194	21,830	21,830
490901	Salary - Asst Superintendent	0	0	57,064	28,064	56,543	58,239	58,239
490916	Salary - Elec & Inert Tech-Wastew/W	41,147	42,219	43,063	43,063	43,063	44,355	44,355
	Total Salaries	668,206	661,206	673,659	663,659	673,320	691,269	691,269
	Fringe:							
510201	Fringe - Pension	217,182	212,791	162,689	162,689	147,255	151,181	151,181
510202	Fringe - Hospital	121,648	158,845	188,454	181,454	188,454	188,454	188,454
510206	Fringe - Medicare Insurance Tax	9,088	8,839	9,767	9,767	9,763	10,021	10,021
510207	Fringe - Life Insurance	253	271	588	588	588	588	588
	Total Fringe	348,171	380,746	361,498	354,498	346,060	350,244	350,244
	Operating and Contractual:							
520204	Uniforms	3,500	4,000	4,000	4,000	4,000	4,000	4,000
520400	Office	3,183	5,114	6,000	6,000	6,000	6,000	6,000
520500	Operating Supplies	8,099	24,807	10,000	15,000	10,000	10,000	10,000
520503	Operating - Chemicals	68,252	72,735	70,000	70,000	70,000	70,000	70,000
520512	Sludge Removal	5,459	5,627	12,000	12,000	12,000	12,000	12,000
520514	Small Tools	3,738	3,245	5,000	5,000	5,000	5,000	5,000
531206	Services - Other	4,750	1,600	5,000	5,000	5,000	5,000	5,000
531215	Fees, Licenses & Permits	25,377	29,061	34,000	34,000	34,000	34,000	34,000
531301	Vehicle Costs - Gas & Oil	58,481	57,932	119,000	79,000	119,000	119,000	119,000
531304	Vehicle Costs - R & M	76,036	89,876	73,000	73,000	73,000	73,000	73,000
531410	Telephone	1,174	1,081	7,000	4,000	7,000	7,000	7,000
531500	Printing	209	173	0	0	0	0	0
531701	Utilities	550,757	521,295	525,000	600,000	525,000	525,000	525,000
531800	Lease	1,466	4,105	10,000	10,000	10,000	10,000	10,000
543002	Dues & Subscriptions	206	0	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	13,170	4,050	8,000	8,000	8,000	8,000	8,000
605101	Maintenance Bldg & Facilities	15,622	10,783	20,000	17,000	20,000	20,000	20,000
605102	Maintenance Plant	150,076	140,894	170,000	180,000	170,000	170,000	170,000
605106	Maintenance Equipment	13,319	17,692	22,000	18,000	22,000	22,000	22,000
605110	Maint Grounds & Right of Way	0	0	2,000	2,000	2,000	2,000	2,000
	Total Operating and Contractual	1,002,874	994,070	1,103,000	1,143,000	1,103,000	1,103,000	1,103,000
	Capital Outlay:							
707500	Vehicles	26,050	37,507	0	0	171,000	41,000	41,000
707600	Machinery & Equipment	323,074	395,468	328,000	559,000	423,550	220,950	220,950
707700	Office Furniture & Fixtures	2,393	0	0	0	0	0	0
	Total Capital Outlay	351,517	432,975	328,000	559,000	594,550	261,950	261,950
	TOTAL DEPARTMENT	2,368,768	2,468,997	2,486,157	2,720,157	2,716,930	2,406,463	2,406,463

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Wastewater Collection	ORGANIZATION:	258102

APPROPRIATION SUMMARY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	827,891	791,873	838,311	879,311	874,865	874,865	4.36%
Fringe Benefits	390,159	401,142	412,572	417,572	426,878	426,878	3.47%
Operating/Contractual	352,171	343,764	353,000	411,000	353,000	353,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	234,724	214,842	376,500	378,500	299,000	299,000	-20.58%
Total Appropriations	1,804,945	1,751,621	1,980,383	2,086,383	1,953,743	1,953,743	-1.35%

PERSONNEL ROSTER

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Wastewater Collection	ORGANIZATION:	258102

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	209,792	176,738	105,000	190,000	105,000	105,000	105,000
490147	Salary - Maintenance Worker Senior	13,368	18,277	26,333	23,333	26,333	27,123	27,123
490164	Salary - Supervisor WW Collection	46,784	48,003	48,963	48,963	48,963	50,432	50,432
490166	Salary - Crew Supervisor WW Line	274,456	263,766	269,149	269,149	269,148	277,222	277,222
490706	Salary - Maintenance Mechanic I	92,895	88,666	99,714	99,714	99,714	102,705	102,705
490722	Salary - Pipe Layer	21,068	26,915	53,362	53,362	53,362	58,156	58,156
490738	Salary - Equipment Operator III	73,504	92,248	93,871	93,871	93,871	99,239	99,239
490746	Salary - Equipment Operator II	58,094	48,619	76,390	66,390	79,356	87,234	87,234
490819	Salary - Equipment Operator I	9,156	23,740	24,689	14,689	22,368	26,333	26,333
490820	Salary - Maintenance Worker	28,774	4,901	40,840	19,840	40,820	41,421	41,421
	Total Salaries	827,891	791,873	838,311	879,311	838,935	874,865	874,865
	Fringe:							
510201	Fringe - Pension	266,529	254,823	202,451	212,451	183,473	191,329	191,329
510202	Fringe - Hospital	112,689	135,855	197,793	192,793	222,713	222,713	222,713
510206	Fringe - Medicare Insurance Tax	10,576	10,080	11,404	11,404	11,413	11,912	11,912
510207	Fringe - Life Insurance	365	384	924	924	924	924	924
	Total Fringe	390,159	401,142	412,572	417,572	418,523	426,878	426,878
	Operating and Contractual:							
520204	Uniforms	4,738	4,519	5,000	5,000	5,000	5,000	5,000
520500	Operating Supplies	23,259	21,428	23,000	23,000	23,000	23,000	23,000
520514	Small Tools	4,845	4,875	5,000	5,000	5,000	5,000	5,000
531800	Lease	0	0	0	45,000	0	0	0
605106	Maintenance Equipment	29,538	27,025	26,000	26,000	26,000	26,000	26,000
605117	Maintenance Mains	148,852	111,239	147,000	137,000	147,000	147,000	147,000
605123	Maintenance Pump Stations	140,939	174,678	147,000	170,000	147,000	147,000	147,000
	Total Operating and Contractual	352,171	343,764	353,000	411,000	363,000	353,000	353,000
	Capital Outlay:							
707401	Wastewater Systems Additions	84,989	149,128	100,000	100,000	100,000	100,000	100,000
707405	Building Improvements	16,365	0	27,500	27,500	27,500	27,500	27,500
707500	Vehicles	60,472	29,481	202,000	202,000	508,000	83,000	83,000
707600	Machinery & Equipment	70,918	36,233	47,000	49,000	88,500	88,500	88,500
707700	Office Furniture & Fixtures	1,980	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	234,724	214,842	376,500	378,500	724,000	299,000	299,000
	TOTAL DEPARTMENT	1,804,945	1,751,621	1,980,383	2,086,383	2,334,458	1,953,743	1,953,743

2018-2019 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Environmental Services	ORGANIZATION:	258103

GOAL MISSION STATEMENT

To ensure compliance of environmental regulations mandated by State/Federal agencies (i.e. EPA, DEQ, DHHR). To enforce the City's environmental ordinances.

FUNCTION DESCRIPTION

The Environmental Services Department is responsible for:

1. Analysis of the City's drinking water.
2. Analysis of the City's wastewater discharge.
3. Administering pretreatment program.
4. Preparation of environmental reports for Utilities.

DEMAND PERFORMANCE INDICATORS

Description	2016-2017 Estimated	2017-2018 Estimated	2018-2019 Projected
Wastewater analysis	26,000	31,200	32,500
Drinking water analysis	2,750	3,300	3,450
Commercial Users Surveys	500	550	600
Pretreatment inspections	25	50	75

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Enviromental Services	ORGANIZATION:	258103

APPROPRIATION SUMMARY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	226,832	233,535	247,131	244,131	252,495	252,495	2.17%
Fringe Benefits	115,807	133,752	125,002	126,002	121,367	121,367	-3.68%
Operating/Contractual	116,958	118,127	190,000	182,000	190,000	190,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	34,966	29,049	74,100	104,100	114,000	114,000	53.85%
Total Appropriations	494,563	514,463	637,233	656,233	677,862	677,862	6.38%

PERSONNEL ROSTER

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Enviromental Services	ORGANIZATION:	258103

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Enviro Compliance	ORGANIZATION:	258104

GOAL MISSION STATEMENT

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FUNCTION DESCRIPTION

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DEMAND PERFORMANCE INDICATORS

Description	2016-2017 Estimated	2017-2018 Estimated	2018-2019 Projected

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Enviromental Compliance	ORGANIZATION:	258104

APPROPRIATION SUMMARY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	0	0	0	0	0	0	0.00%
Fringe Benefits	0	0	0	0	0	0	0.00%
Operating/Contractual	164,897	163,575	408,000	408,000	408,000	408,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	6,500	0	0	0	0	0.00%
Total Appropriations	164,897	170,075	408,000	408,000	408,000	408,000	0.00%

PERSONNEL ROSTER

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Enviromental Compliance	ORGANIZATION:	258104

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Utility Services	ORGANIZATION:	258900

GOAL MISSION STATEMENT

The City of Alexandria, Utility Service Department ensures that all Utility Department repair "cuts" are restored in a timely, efficient manner. The department handles all utility mapping and field locating resulting in a safe and productive gas, water and wastewater system.

The Utility Services Department also works in conjunction with the other city departments by making available for their use a trackhoe, backhoe, city wide welder and welding machine, and trencher, tractor/trailer (lowboy), and vacuum/jet unit.

FUNCTION DESCRIPTION

The City of Alexandria's Utility Services Department is responsible for:

1. Operating a utility cut repair crew to handle all "cuts" for the Utility Division.
2. Handling all utility line location duties for the Utility Division.
3. Maintaining maps and "as built" drawings along with updating them as needed for the Utility Division.
4. Developing a computer operated mapping system using Autocad Software and the city of Alexandria Base Map.
5. Working in conjunction with the City of Alexandria, SCADA System.
6. Maintaining and updating data pertaining the fire flows and the wellhead protection program as well as the maintenance records of the Gas Distribution and Water Distribution System.
7. Working in conjunction with other city departments with equipment use.
8. Providing the services of a certified city welder to Utility and Public Works Divisions.
9. Developing, implementing and operating a City-Wide geographical information system. (GIS)
10. Scanning City of Alexandria Project Plans to ensure a digital set plans.

DEMAND PERFORMANCE INDICATORS

Description	2016-2017 Estimated	2017-2018 Estimated	2018-2019 Projected
Call receive/LA One Call System	4,500	4,700	5,000
Utility Customers (Gas, Water, & Wastewater)	210	225	275
Availability Verification of Utilities	450	500	500
Welding Work Orders	340	350	375
Utility Map Information Requests	515	525	550
Computer Assisted Drawings	200	225	250

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Utility Services	ORGANIZATION:	258900

APPROPRIATION SUMMARY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	586,414	600,854	650,066	628,066	679,826	679,826	4.58%
Fringe Benefits	320,881	343,424	334,872	326,672	334,268	334,268	-0.18%
Operating/Contractual	144,459	154,314	185,000	179,000	185,000	185,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	197,169	386,755	67,000	94,000	130,000	130,000	94.03%
Total Appropriations	1,248,923	1,487,347	1,236,938	1,227,938	1,329,094	1,329,094	7.45%

PERSONNEL ROSTER

JOB CODE	TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490127	Salary - Superintendent	1	1	1	1	1	1	0.00%
490147	Salary - Maintenance Worker Senior	2	2	2	2	2	2	0.00%
490163	Salary - Crew Supervisor Utility Service	2	2	2	2	2	2	0.00%
490316	Salary - Engineering Technician II	4	4	4	4	4	4	0.00%
490341	Salary - Engineering Technician III	1	1	1	1	1	1	0.00%
490347	Salary - Engineering Tech I	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490722	Salary - Pipe Layer	1	1	1	1	1	1	0.00%
490738	Salary - Equipment Operator III	1	1	1	1	1	1	0.00%
490746	Salary - Equipment Operator II	2	2	2	2	2	2	0.00%
490753	Salary - Welder	1	1	1	1	1	1	0.00%
490919	Salary - GIS Manager	1	1	1	1	1	1	0.00%
	Total Positions	18	18	18	18	18	18	0.00%

2018-2019 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Utility Services	ORGANIZATION:	258900

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	8,095	8,552	12,000	10,000	12,000	12,000	12,000
490127	Salary - Superintendent	63,046	64,689	65,983	65,983	65,983	67,962	67,962
490147	Salary - Maintenance Worker Senior	47,181	48,282	52,666	52,666	52,666	54,246	54,246
490163	Salary - Crew Supervisor Utility Service	78,792	82,860	84,708	84,708	84,708	88,462	88,462
490316	Salary - Engineering Technician II	120,875	124,023	126,503	122,503	124,178	134,323	134,323
490341	Salary - Engineering Technician III	39,829	40,867	41,684	41,684	41,685	42,936	42,936
490347	Salary - Engineering Tech I	0	0	26,409	12,409	25,891	30,472	30,472
490618	Salary - Administrative Secretary	32,685	33,537	34,208	34,208	34,207	35,233	35,233
490722	Salary - Pipe Layer	31,018	31,827	32,464	32,464	32,463	33,437	33,437
490738	Salary - Equipment Operator III	34,558	31,635	36,167	36,167	36,167	37,252	37,252
490746	Salary - Equipment Operator II	57,768	60,126	61,328	61,328	61,328	64,145	64,145
490753	Salary - Welder	29,782	30,558	31,169	29,169	31,169	33,238	33,238
490919	Salary - GIS Manager	42,785	43,899	44,777	44,777	44,777	46,120	46,120
	Total Salaries	586,414	600,854	650,066	628,066	647,222	679,826	679,826
	Fringe:							
510201	Fringe - Pension	192,801	193,201	156,990	153,990	141,549	148,676	148,676
510202	Fringe - Hospital	120,179	142,168	168,196	163,196	175,490	175,490	175,490
510206	Fringe - Medicare Insurance Tax	7,561	7,700	8,930	8,930	8,888	9,346	9,346
510207	Fringe - Life Insurance	340	355	756	756	756	756	756
	Total Fringe	320,881	343,424	334,872	326,872	326,683	334,268	334,268
	Operating and Contractual:							
520105	Contract Labor	0	0	0	0	0	0	0
520204	Uniforms	4,996	4,989	4,000	4,000	4,000	4,000	4,000
520400	Office	1,045	1,613	3,000	3,000	3,000	3,000	3,000
520500	Operating Supplies	26,642	21,702	25,000	25,000	25,000	25,000	25,000
520506	Operating Concrete & Asphalt	35,966	40,072	46,000	41,000	46,000	46,000	46,000
520507	Operating - Sand & Gravel	3,344	8,505	16,000	14,000	16,000	16,000	16,000
520514	Small Tools	2,082	3,529	4,000	4,000	4,000	4,000	4,000
520519	Operating Drafting & Survey	4,613	5,044	5,000	5,000	5,000	5,000	5,000
531301	Vehicle Costs - Gas & Oil	22,901	23,682	36,000	31,000	36,000	36,000	36,000
531304	Vehicle Costs - R & M	18,783	16,573	17,000	24,000	17,000	17,000	17,000
531410	Telephone	9,576	10,164	12,000	11,000	12,000	12,000	12,000
531500	Printing	0	89	0	0	0	0	0
531800	Lease	2,763	3,913	5,000	5,000	5,000	5,000	5,000
543002	Dues & Subscriptions	185	2,012	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	6,672	6,436	5,000	5,000	5,000	5,000	5,000
605106	Maintenance Equipment	4,891	5,991	6,000	6,000	6,000	6,000	6,000
	Total Operating and Contractual	144,459	154,314	185,000	179,000	185,000	185,000	185,000

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Utility Services	ORGANIZATION:	258900

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

[illegible]

UTILITY DEBT SERVICE REVENUE DETAIL

CITY OF ALEXANDRIA
303

2018-2019 ANNUAL BUDGET

DIVISION:	N/A	FUND:	N/A
DEPARTMENT:	Utility Debt Service	COST CENTER:	210500

APPROPRIATION SUMMARY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
SALARIES AND WAGES	0	0	0	0	0	0	0.00%
FRINGE BENEFITS	0	0	0	0	0	0	0.00%
OPERATING/CONTRACTUAL	11,000	11,000	11,000	11,000	11,000	11,000	0.00%
OTHER	9,378,785	10,159,657	10,169,069	10,169,069	10,174,665	10,174,665	0.06%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	9,389,785	10,170,657	10,180,069	10,180,069	10,185,665	10,185,665	0.05%

PERSONNEL ROSTER

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	N/A	N/A
DEPARTMENT:	Utility Debt Service	210500

UTILITY DEBT SERVICE FUND

DEPARTMENTAL BUDGET

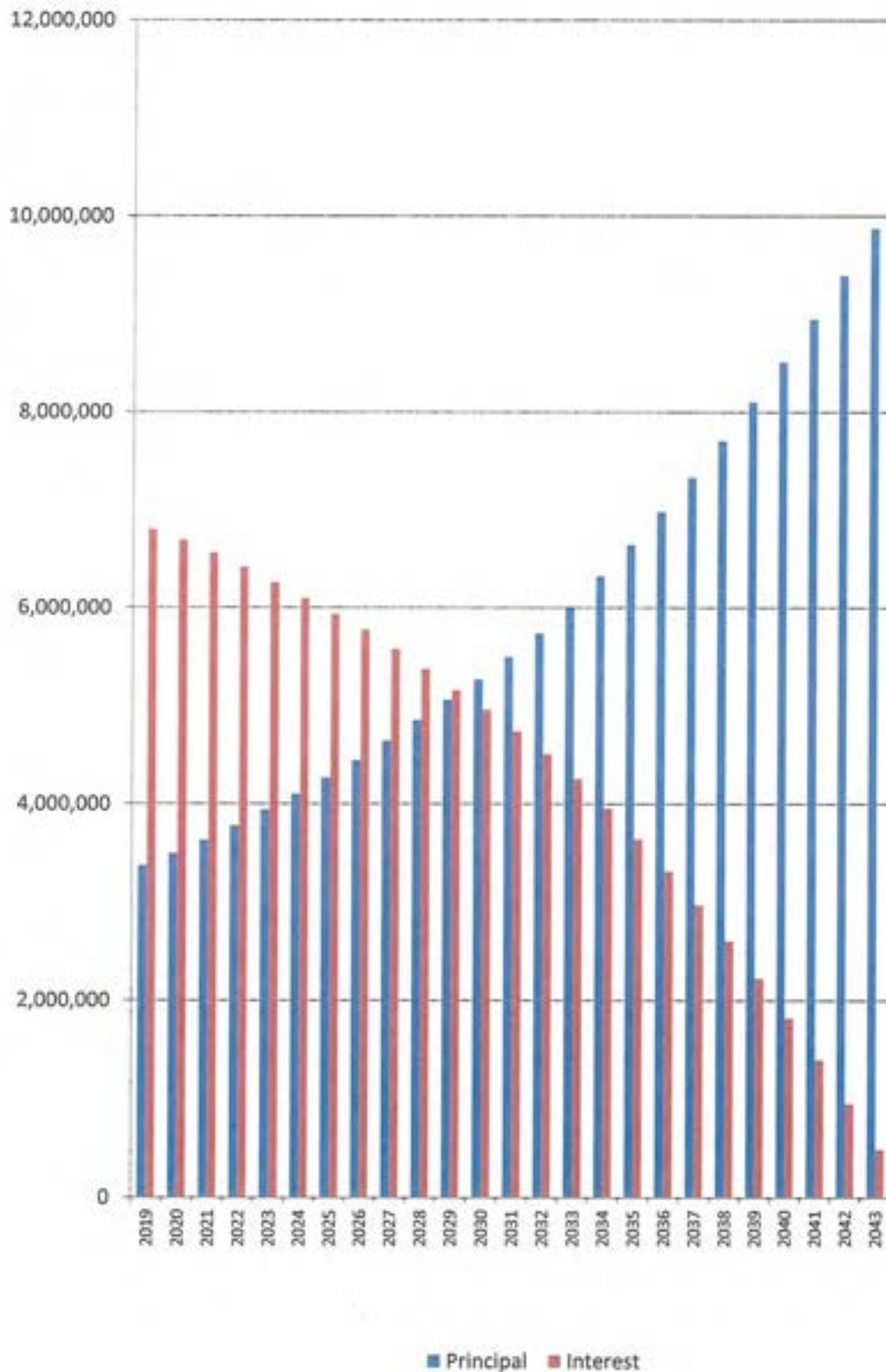
CODE	ACCOUNT TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
800003	Operating and Contractual: Paying Agent Fees	11,000	11,000	11,000	11,000	11,000	11,000	11,000
	Total Operating & Contractual	11,000	11,000	11,000	11,000	11,000	11,000	11,000
	Other:							
800001	Interest - 2003 Refunded Bonds	0	0	0	0	0	0	0
800001	Interest - 2003 COI	0	0	0	0	0	0	0
800001	Interest - 2004A Rev Bonds	0	0	0	0	0	0	0
800001	Interest - 2004B Refunded Bonds	0	0	0	0	0	0	0
800001	Interest - 2010 DHH Loan	92,736	87,527	82,214	82,214	76,761	76,761	76,761
800001	Interest - 2011 DHH Loan	137,655	131,583	125,270	125,270	118,749	118,749	118,749
800001	Interest - 2012A DHH Loan	61,375	58,650	55,856	55,856	52,958	52,958	52,958
800001	Interest - 2012B DEQ Loan	37,240	35,207	33,155	33,155	31,084	31,084	31,084
800001	Interest - 2013A Refunding Bonds	366,250	340,150	313,450	313,450	276,450	276,450	276,450
800001	Interest - 2013B Refunding Bonds	415,563	394,033	363,717	363,717	327,381	327,381	327,381
800001	Interest - 2013A Revenue Bonds	3,885,203	4,662,244	4,662,244	4,662,244	4,662,244	4,662,244	4,662,244
800001	Interest - 2014 Revenue Bonds	1,277,763	1,271,263	1,264,163	1,264,163	1,255,038	1,255,038	1,255,038
800002	Principal - 2003 Refunded Bonds	0	0	0	0	0	0	0
800002	Principal - 2003 COI	0	0	0	0	0	0	0
800002	Principal - 2004A Rev Bonds	0	0	0	0	0	0	0
800002	Principal - 2004B Refunded Bonds	0	0	0	0	0	0	0
800002	Principal - 2010 DHH Loan	151,000	154,000	158,000	158,000	162,000	162,000	162,000
800002	Principal - 2011 DHH Loan	176,000	183,000	189,000	189,000	195,000	195,000	195,000
800002	Principal - 2012A DHH Loan	79,000	81,000	84,000	84,000	87,000	87,000	87,000
800002	Principal - 2012B DEQ Loan	214,000	216,000	218,000	218,000	220,000	220,000	220,000
800002	Principal - 2013A Refunding Bonds	870,000	890,000	925,000	925,000	965,000	965,000	965,000
800002	Principal - 2013B Refunding Bonds	1,290,000	1,300,000	1,330,000	1,330,000	1,365,000	1,365,000	1,365,000
800002	Principal - 2013A Revenue Bonds	0	0	0	0	0	0	0
800002	Principal - 2014 Revenue Bonds	325,000	355,000	365,000	365,000	380,000	380,000	380,000
	Total Other	9,378,785	10,159,657	10,169,069	10,169,069	10,174,665	10,174,665	10,174,665
	TOTAL FUND	9,389,785	10,170,657	10,180,069	10,180,069	10,185,665	10,185,665	10,185,665

**AMORTIZATION SCHEDULE OF DEBT SERVICE PAYMENTS
UTILITY DEBT SERVICE SCHEDULE**

REVENUE BONDS

FYE	2010 DHH	2011 DHH	2012A DHH	2012B DEQ	2013A Ref	2013B Ref	2013A URB	2014 URB	Total
2019	238,763	313,749	139,957	251,084	1,241,450	1,692,381	4,662,244	1,635,037	10,174,665
2020	237,173	314,021	139,956	250,994	1,232,850	1,698,073	4,662,244	1,648,637	10,183,948
2021	235,447	314,053	139,851	250,865	1,233,100	1,698,605	4,662,244	1,656,487	10,190,672
2022	233,581	313,842	140,643	250,757	1,230,850	1,701,807	4,662,244	1,661,613	10,195,337
2023	231,579	314,390	140,296	250,610	1,231,100	1,704,632	4,662,244	1,664,363	10,199,214
2024	230,437	314,662	139,846	250,444	613,600	1,076,628	5,617,244	1,955,563	10,198,424
2025	228,124	313,658	140,293	250,259			7,309,044	1,959,363	10,200,741
2026	226,673	314,413	139,601	251,055			7,326,644	1,956,763	10,215,149
2027	224,049	313,857	139,806	250,823			7,331,144	1,962,963	10,222,642
2028	222,287	314,025	139,873	250,571			7,338,394	1,962,563	10,227,713
2029	220,352	313,882	140,802	250,301			7,332,894	1,960,763	10,218,994
2030	217,245	314,429	140,559	251,011			7,339,344	1,962,563	10,225,151
2031		314,631	140,177	250,693			7,564,631	1,967,813	10,237,945
2032		314,488	139,657	250,356			7,569,475	1,970,313	10,244,289
2033							8,296,950	1,970,063	10,267,013
2034							8,304,450	1,972,063	10,276,513
2035							8,312,176	1,971,063	10,283,239
2036							8,317,138	1,972,063	10,289,201
2037							8,323,750	1,974,813	10,298,563
2038							8,331,288	1,979,063	10,310,351
2039							8,339,000	1,984,563	10,323,563
2040							8,347,500	1,981,063	10,328,563
2041							8,359,250	1,982,925	10,342,175
2042							8,368,250	1,980,987	10,349,237
2043							8,373,750	1,980,250	10,384,000
2044									
Total	2,745,710	4,398,100	1,961,317	3,509,843	6,762,950	9,572,126	179,713,536	47,683,720	256,367,302
% of Total	1.07%	1.72%	0.77%	1.37%	2.65%	3.73%	70.10%	18.60%	100.00%

**2018-2019 ANNUAL BUDGET
UTILITY DEBT SERVICE PAYMENTS
AMORTIZATION SCHEDULE**



2018-2019 ANNUAL BUDGET

SANITATION FUND REVENUE DETAIL

CODE	ACCOUNT TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Charges for Services:							
344201	Charges - Collection Fees	3,748,048	3,598,523	3,984,000	3,984,000	3,984,000	4,072,076	4,072,076
344202	Charges - Disposal Fees	1,077,002	1,106,889	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000
344203	Charges - Garbage Bags	58,834	58,968	53,000	61,000	53,000	53,000	53,000
	Total Charges for Services	4,883,884	4,764,380	5,117,000	5,125,000	5,117,000	5,225,076	5,225,076
	Intergovernmental:							
333480	Federal - FEMA Recovery	0	0	0	0	0	0	0
	Total Intergovernmental	0	0	0	0	0	0	0
	Internal Services/Interfunds:							
388101	Transfers - General Fund	0	0	0	0	0	0	0
	Total Internal Services/Interfunds	0	0	0	0	0	0	0
	Investment Income:							
387101	Interest Revenue	8,289	14,072	0	10,000	0	0	0
	Total Investment Income	8,289	14,072	0	10,000	0	0	0
	Other:							
388200	Other - Sale of Fixed Assets	3,555	23,239	0	0	0	0	0
399000	Miscellaneous Revenue	100	16,520	0	0	0	0	0
399999	Use of Prior Year Revenues	0	0	0	0	0	0	0
	Total Other	3,655	39,759	0	0	0	0	0
	TOTAL REVENUES	4,895,828	4,818,211	5,117,000	5,135,000	5,117,000	5,225,076	5,225,076

2018-2019 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	402
DEPARTMENT:	Sanitation	ORGANIZATION:	043001

GOAL MISSION STATEMENT

To thoroughly clean all streets of garbage and trash. Also garbage will be picked up in the alleyways on some routes. To provide some pickup at the door for the elderly and the disabled. To offer the city of Alexandria residents the best service at the minimum cost. To attain a better pickup and disposal system and a better recording system of daily operating and maintenance procedures.

FUNCTION DESCRIPTION

The Sanitation Department is responsible for the collection of refuse (garbage) and class 3 debris, (limbs and bulky items), from the city residences and some commercial customers and delivery to the dump site. Refuse (garbage) is collected from each customer twice a week. However, holidays may effect the twice a week pickup. On each Wednesday small piles of trash will be picked up except for the weeks with holidays. We also furnish man power and equipment to other city departments removal of debris and garbage.

DEMAND PERFORMANCE INDICATORS

Description	2016-2017 Estimated	2017-2018 Estimated	2018-2019 Projected
Numbers of routes collected	9	10	10
Number of customers collected	16,784	17,200	17,400
Commercial	395	400	420
Reduced residential	3,690	4,000	4,050
Amount of class 3 debris collected	13,712	13,800	14,000
Amount of garbage collected	17,172	17,300	17,500

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	402
DEPARTMENT:	Sanitation	ORGANIZATION:	043001

APPROPRIATION SUMMARY

DESCRIPTION	2016-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	1,157,577	1,249,059	1,472,159	1,347,159	1,504,552	1,504,552	2.20%
Fringe Benefits	597,768	676,258	744,761	699,761	740,945	740,945	-0.51%
Operating/Contractual	1,572,785	1,748,990	1,649,000	1,774,000	1,651,000	1,651,000	0.12%
Other	954,585	1,010,684	985,000	1,026,000	1,032,000	1,032,000	6.94%
Capital Outlay	235,661	448,424	288,080	288,080	296,579	296,579	3.67%
Total Appropriations	4,518,376	5,133,415	5,117,000	5,135,000	5,225,076	5,225,076	2.11%

PERSONNEL ROSTER

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	402
DEPARTMENT:	Sanitation	ORGANIZATION:	043001

SANITATION FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	141,190	138,168	120,000	120,000	120,000	120,000	120,000
490111	Salary - Superintendent - Sanitation	50,059	51,363	52,390	52,390	52,390	53,962	53,962
490142	Salary - Crew Supervisor Sanitation	116,038	128,724	114,790	114,790	114,791	119,523	119,523
490618	Salary - Administrative Secretary	26,055	16,922	27,282	27,282	27,282	28,100	28,100
490738	Salary - Equipment Operator III	168,434	163,454	215,309	186,309	203,770	223,062	223,062
490746	Salary - Equipment Operator II	269,773	272,162	280,443	269,443	278,741	297,858	297,858
490819	Salary - Equipment Operator I	59,475	82,695	183,890	140,890	181,655	210,664	210,664
490827	Salary - Refuse Collector	326,553	395,571	478,055	436,055	438,236	451,383	451,383
	Total Salaries	1,157,577	1,249,059	1,472,159	1,347,159	1,416,855	1,504,552	1,504,552
	Fringe:							
510201	Fringe - Pension	379,373	393,987	355,518	340,518	309,872	329,040	329,040
510202	Fringe - Hospital	203,064	265,726	367,424	337,424	389,976	389,976	389,976
510206	Fringe - Medicare Insurance Tax	14,544	15,644	19,719	19,719	18,608	19,829	19,829
510207	Fringe - Life Insurance	787	901	2,100	2,100	2,100	2,100	2,100
	Total Fringe	597,768	676,258	744,761	699,761	720,556	740,945	740,945
	Operating & Contractual							
520105	Contract Labor	85,281	89,287	20,000	65,000	20,000	20,000	20,000
520204	Uniforms	12,015	11,998	12,000	12,000	12,000	12,000	12,000
520400	Office	936	760	1,000	1,000	1,000	1,000	1,000
520500	Operating Supplies	17,284	18,133	24,000	22,000	22,000	22,000	22,000
520508	Operating - Garbage Bags	60,127	57,187	55,000	59,000	59,000	59,000	59,000
531212	Disposal Costs	1,078,089	1,119,055	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000
531301	Vehicle Costs - Gas & Oil	131,782	130,062	178,000	158,000	178,000	178,000	178,000
531304	Vehicle Costs - R & M	183,023	317,421	250,000	348,000	250,000	250,000	250,000
531410	Telephone	3,191	3,934	4,000	4,000	4,000	4,000	4,000
531500	Printing	48	27	0	0	0	0	0
543003	Travel & Training	662	200	3,000	3,000	3,000	3,000	3,000
543017	Plaques & Awards	0	461	1,000	1,000	1,000	1,000	1,000
605106	Maintenance Equipment	347	465	1,000	1,000	1,000	1,000	1,000
	Total Operating & Contractual	1,572,785	1,748,990	1,649,000	1,774,000	1,651,000	1,651,000	1,651,000
	Other:							
543001	Bad Debt	12,000	12,000	12,000	12,000	12,000	12,000	12,000
848101	Transfer to General Fund	643,516	699,860	644,000	700,000	700,000	700,000	700,000
848551	Transfer to Risk Management Fund	166,000	168,000	176,000	183,000	189,000	189,000	189,000
847401	Cost Allocation - Utility Fund	133,069	130,824	133,000	131,000	131,000	131,000	131,000
	Total Other	954,585	1,010,684	965,000	1,026,000	1,032,000	1,032,000	1,032,000

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	402
DEPARTMENT:	Sanitation	ORGANIZATION:	043001

SANITATION FUND

DEPARTMENTAL BUDGET

[illegible]

**ZOOLOGICAL PARK FUND
REVENUE DETAIL**

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	403
DEPARTMENT:	Zoological Park	ORGANIZATION:	044300

GOAL MISSION STATEMENT

"To promote the understand conservation of the natural world in which we live." In doing so we strive to:

1. Provide the citizens of Alexandria and Central Louisiana with recreational and educational experiences while viewing an organized collection of animals.
2. Increase services to our community by development of new educational programs and to continue with the conservation of endangered species.
3. Develop research projects in cooperation with other agencies such as colleges and universities.
4. Increase attendance through the implementation of Phase I of the Zoo's Master Plan, thereby insuring revenue and providing better living conditions for our Zoo animals.
5. Maintain standards set forth by USDA and the American Zoo and Aquarium Association for animal husbandry, thereby insuring our accreditation by AZA.

FUNCTION DESCRIPTION

The Alexandria Zoo:

1. Serves as a community recreational facility as well as being the largest family oriented, educational tourist attraction in Central Louisiana with close to 200,000 visitors annually.
2. Serves as an educational source for thousands of school children from Rapides and the surrounding parishes. Educational programs research approximately 20,000 children and adults each year. Volunteers assist staff.
3. Actively participates conservation program for endangered and threatened wildlife, including Species Survival Plan programs nationally for Sumatran tigers, Andean condors, white-handed gibbons, maned wolf, red wolf, and jaguars.
4. Maintains 30 species of mammals, 65 species of birds, 15 species of reptiles, 10 species of fish, for a total of approximately 500 animals. Approximately 20 species exhibited at our zoo endangered or threatened species.
5. Actively promotes the appreciation and preservation of native as well as exotic wildlife.
6. Promotes cultural enrichment through special events such as concerts and other forms of entertainment in the zoo.
7. Strives to increase revenue and attendance through special events such as Zoo Boo and Holiday Light Safari.
8. Contributes to economic development since it draws a large out-of-town audience.

DEMAND PERFORMANCE INDICATORS

Description	2016-2017 Estimated	2017-2018 Estimated	2018-2019 Projected
Special Events	12	12	12
Animals Cared For Daily	650	650	650
Health/Other Records Maintained	650	650	650
Buildings Maintained	25	26	27
Grounds (acres) Maintained	33	33	33
Walk maintained (miles)	4.5	4.5	4.5
Parking Lot (# Spaces) Maintained	292	292	292
Annual Visitors	165,000	165,000	165,000
Education Program Offered	300	300	300

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	403
DEPARTMENT:	Zoological Park	ORGANIZATION:	044300

APPROPRIATION SUMMARY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	503,719	569,089	677,701	689,701	713,539	713,539	5.29%
Fringe Benefits	248,481	300,056	350,204	336,204	330,648	330,648	-5.58%
Operating/Contractual	1,125,366	949,968	899,000	1,027,000	904,000	904,000	0.56%
Other	688,804	1,179,816	689,000	1,180,000	1,180,000	1,180,000	71.26%
Capital Outlay	115,562	79,708	65,095	71,095	207,111	207,111	218.17%
Total Appropriations	2,681,932	3,078,637	2,681,000	3,304,000	3,335,298	3,335,298	24.40%

PERSONNEL ROSTER

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	403
DEPARTMENT:	Zoological Park	ORGANIZATION:	044300

ZOO FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	64,759	64,870	35,000	75,000	35,000	35,000	35,000
490115	Salary - Zoo Director	55,169	56,607	57,739	57,739	57,739	59,471	59,471
490154	Salary - Supervisor Zoo Facilities Maint	6,049	31,783	44,898	44,898	44,898	46,245	46,245
490157	Salary - Veterinarian	0	35,853	70,431	70,431	70,431	72,544	72,544
490174	Salary - Zoo Media Specialist	35,974	36,811	37,649	37,649	37,649	40,352	40,352
490222	Salary - Zoo Curator - Education	36,129	19,700	37,812	35,812	35,285	41,746	41,746
490618	Salary - Administrative Secretary	12,834	25,458	25,968	25,968	25,968	26,747	26,747
490624	Salary - Inventory Coordinator	40,549	24,030	30,001	30,001	30,001	30,901	30,901
490646	Salary - Customer Services Rep	22,438	23,022	23,393	15,393	21,194	21,830	21,830
490822	Salary - Trades Worker	2,156	9,949	27,726	27,726	27,726	28,558	28,558
490845	Salary - Zoo Curator - Health	36,268	36,547	37,812	37,812	37,812	41,746	41,746
490846	Salary - Zoo Curator - General	42,500	43,441	44,310	44,310	44,310	45,639	45,639
490848	Salary - Zoo Keeper I	33,982	31,778	45,630	40,630	45,630	52,666	52,666
490849	Salary - Security Officer	1,044	12,480	22,173	22,173	20,800	21,424	21,424
490860	Salary - Zoo Keeper II	113,868	116,680	137,159	124,159	132,849	148,670	148,670
	Total Salaries	503,719	569,089	677,701	689,701	667,292	713,539	713,539
	Fringe:							
510201	Fringe - Pension	165,103	182,266	163,666	163,666	145,940	156,050	156,050
510202	Fringe - Hospital	76,727	109,833	175,911	161,911	163,451	163,451	163,451
510206	Fringe - Medicare Insurance Tax	6,380	7,648	9,829	9,829	9,676	10,349	10,349
510207	Fringe - Life Insurance	271	309	798	798	798	798	798
	Total Fringe	248,481	300,056	350,204	336,204	319,865	330,648	330,648
	Operating & Contractual:							
520105	Contract Labor	150,490	103,738	5,000	56,000	5,000	5,000	5,000
520204	Uniforms	5,470	4,203	6,000	6,000	6,000	6,000	6,000
520500	Operating Supplies	86,980	77,770	80,000	90,000	80,000	80,000	80,000
520502	Operating - Cleaner	5,239	4,970	5,000	5,000	5,000	5,000	5,000
520504	Operating - Animal Food	129,921	112,222	110,000	115,000	115,000	115,000	115,000
520514	Small Tools	5,134	4,855	5,000	5,000	5,000	5,000	5,000
520515	Operating Medical	26,761	27,774	18,000	18,000	18,000	18,000	18,000
531103	Professional Fees - Veterinarian	78,375	41,961	25,000	25,000	25,000	25,000	25,000
531209	Services - Bank Charges	10,098	11,455	10,000	10,000	10,000	10,000	10,000
531215	Fees, Licenses, Permits	1,206	7,987	3,000	3,000	3,000	3,000	3,000
531301	Vehicle Costs - Gas & Oil	1,706	2,472	7,000	5,000	7,000	7,000	7,000
531304	Vehicle Costs - R & M	8,137	7,194	7,000	9,000	7,000	7,000	7,000
531410	Telephone	17,773	4,420	8,000	8,000	8,000	8,000	8,000
531500	Printing	7,386	6,674	6,000	6,000	6,000	6,000	6,000
531701	Utilities	455,289	372,646	470,000	500,000	470,000	470,000	470,000
531900	Advertising	12,994	8,801	12,000	12,000	12,000	12,000	12,000
543000	Miscellaneous	385	0	1,000	1,000	1,000	1,000	1,000
543002	Dues & Subscriptions	12,675	9,332	9,000	11,000	9,000	9,000	9,000
543003	Travel & Training	4,496	2,801	3,000	3,000	3,000	3,000	3,000
605101	Maintenance Bldg & Facilities	75,997	107,938	75,000	105,000	75,000	75,000	75,000
605106	Maintenance Equipment	17,249	18,573	20,000	20,000	20,000	20,000	20,000
605120	Intern Sponsorship Program	0	0	4,000	4,000	4,000	4,000	4,000
605127	Special Events	11,606	12,182	10,000	10,000	10,000	10,000	10,000
	Total Operating & Contractual	1,125,368	949,968	899,000	1,027,000	904,000	904,000	904,000

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	403
DEPARTMENT:	Zoological Park	ORGANIZATION:	044300

ZOO FUND

DEPARTMENTAL BUDGET

[illegible]

**GOLF COURSE FUND
REVENUE DETAIL**

CITY OF ALEXANDRIA

DIVISION:	Public Works	FUND:	404
DEPARTMENT:	Golf Course Maint	ORGANIZATION:	045900

To properly maintain the City's golf course,

The Golf Course Maintenance Department is a service organization that performs maintenance on the City's golf course, including grounds, clubhouse, and the like.

DEMAND PERFORMANCE INDICATORS			
Description	2016-2017 Estimated	2017-2018 Estimated	2018-2019 Projected

2018-2019 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	404
DEPARTMENT:	Golf Course Maintenance	ORGANIZATION:	045900

APPROPRIATION SUMMARY

DESCRIPTION	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	0	0	0	0	0	0	0.00%
Fringe Benefits	0	0	0	0	0	0	0.00%
Operating/Contractual	572,545	537,855	603,000	608,000	608,000	608,000	0.83%
Other	30,678	26,263	31,000	26,000	26,000	26,000	-16.13%
Capital Outlay	0	0	0	7,000	0	0	0.00%
Total Appropriations	603,223	564,118	634,000	641,000	634,000	634,000	0.00%

PERSONNEL ROSTER

[illegible]

2018-2019 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	404
DEPARTMENT:	Golf Course Maintenance	ORGANIZATION:	045900

GOLF COURSE FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Operating & Contractual:							
520102	Maintenance Expense	268,979	242,037	273,000	273,000	273,000	273,000	273,000
520105	Contract Labor	0	0	0	0	0	0	0
520204	Uniforms	0	902	1,000	1,000	1,000	1,000	1,000
520500	Operating Supplies	8,863	17,464	8,000	8,000	8,000	8,000	8,000
520503	Operating Chemicals	48,844	57,708	50,000	55,000	55,000	55,000	55,000
520507	Operating Sand & Gravel	13,847	7,209	6,000	6,000	6,000	6,000	6,000
531111	Golf Course Management Fee	66,996	61,413	67,000	67,000	67,000	67,000	67,000
531209	Services - Bank Charges	10,806	11,018	10,000	10,000	10,000	10,000	10,000
531301	Vehicle Costs - Gas & Oil	8,076	8,373	14,000	14,000	14,000	14,000	14,000
531410	Telephone	2,323	2,244	7,000	4,000	4,000	4,000	4,000
531500	Printing	791	821	0	0	0	0	0
531601	Insurance Premiums/ Fees Gen Lia	0	0	6,000	6,000	6,000	6,000	6,000
531701	Utilities	32,164	28,319	40,000	35,000	35,000	35,000	35,000
531900	Advertising	265	315	4,000	2,000	2,000	2,000	2,000
543002	Dues & Subscriptions	1,404	1,742	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	1,951	718	1,000	1,000	1,000	1,000	1,000
605101	Maintenance Bldg & Facilities	632	897	1,000	1,000	1,000	1,000	1,000
605106	Maintenance Equipment	32,481	22,353	28,000	28,000	28,000	28,000	28,000
605112	Maintenace of Golf Course	9,754	7,111	9,000	19,000	19,000	19,000	19,000
646030	Lease Obligation	64,349	67,211	72,000	72,000	72,000	72,000	72,000
969000	Contingencies	0	0	5,000	5,000	5,000	5,000	5,000
	Total Operating & Contractual	572,545	537,855	603,000	608,000	608,000	608,000	608,000
	Other:							
647101	Cost Allocation - General Fund	30,678	26,263	31,000	26,000	26,000	26,000	26,000
	Total Other	30,678	26,263	31,000	26,000	26,000	26,000	26,000
	Capital Outlay:							
707600	Machinery & Equipment	0	0	0	7,000	0	0	0
707700	Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	7,000	0	0	0
	TOTAL DEPARTMENT	603,223	564,118	634,000	641,000	634,000	634,000	634,000

2018-2019 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	404
DEPARTMENT:	Club House Maint	ORGANIZATION:	045901

GOAL MISSION STATEMENT

To operate and maintain the clubhouse at the City's golf course.

FUNCTION DESCRIPTION

DEMAND PERFORMANCE INDICATORS

Description	2016-2017 Estimated	2017-2018 Estimated	2018-2019 Projected

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	404
DEPARTMENT:	Club House Maintenance	ORGANIZATION:	045901

APPROPRIATION SUMMARY

DESCRIPTION	APPROPRIATION SUMMARY						
	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	0	0	0	0	0	0	0.00%
Fringe Benefits	0	0	0	0	0	0	0.00%
Operating/Contractual	175,842	185,333	184,000	184,000	184,000	184,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	10,000	10,000	10,000	10,000	0.00%
Total Appropriations	175,842	185,333	194,000	194,000	194,000	194,000	0.00%

PERSONNEL ROSTER

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2018-2019 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	404
DEPARTMENT:	Club House Maintenance	ORGANIZATION:	045901

GOLF COURSE FUND

DEPARTMENTAL BUDGET

[illegible]

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

MUNICIPAL TRANSIT FUND REVENUE DETAIL

CODE	ACCOUNT TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Charges for Services:							
344401	Charges - Lower Third/McArthur	43,891	42,477	44,000	44,000	44,000	44,000	44,000
344402	Charges - Broadway/Meadow	43,645	42,860	42,000	42,000	42,000	42,000	42,000
344403	Charges - Willow Glen	41,832	41,161	42,000	42,000	42,000	42,000	42,000
344404	Charges - Pineville	62,674	59,997	66,000	66,000	66,000	66,000	66,000
344405	Charges - Elliott/Cabrini	34,841	33,491	36,000	36,000	36,000	36,000	36,000
344406	Charges - Mall/Kmart	49,002	46,444	48,000	48,000	48,000	48,000	48,000
344407	Charges - England Authority	40,172	34,291	40,000	40,000	40,000	40,000	40,000
344408	Charges - Woodale Park	52,207	47,125	53,000	53,000	53,000	53,000	53,000
344409	Charges - Elderly/Handicap Van	5,316	5,248	6,000	6,000	6,000	6,000	6,000
344999	Charges - Transit Vouchers	36,264	37,964	32,000	32,000	32,000	32,000	32,000
	Total Charges for Services	409,844	391,058	409,000	409,000	409,000	409,000	409,000
	Internal Services/Interfunds:							
388401	Transfers - Utility Fund	2,242,385	2,024,690	2,792,012	2,901,012	2,792,012	2,745,433	2,745,433
	Total Internal Services/Interfunds	2,242,385	2,024,690	2,792,012	2,901,012	2,792,012	2,745,433	2,745,433
	Intergovernmental:							
333102	Federal - FTA Grant	680,259	772,961	479,000	938,000	479,000	479,000	479,000
333105	Federal - Section 9 Planning Grant	0	0	0	0	0	0	0
333106	Federal-FTA Preventive Maint	14,457	80,000	0	0	0	0	0
333407	State - Parish Transportation	308,689	284,321	125,000	101,000	125,000	125,000	125,000
	Total Intergovernmental	1,003,405	1,137,282	604,000	1,039,000	604,000	604,000	604,000
	Investment Income:							
367101	Interest - Investments	2,158	9,055	0	5,000	0	0	0
	Total Investment Income	2,158	9,055	0	5,000	0	0	0
	Other:							
344501	Misc - Advertising	13,063	2,881	5,000	5,000	5,000	5,000	5,000
388200	Other-Sales of Fixed Assets	(37,903)	(16,369)	0	0	0	0	0
398900	Misc - Cash Over/(Short)	29,118	17,716	0	0	0	0	0
399000	Miscellaneous Revenue	9,348	6,778	1,000	1,000	1,000	1,000	1,000
399003	Misc - Bus Damages	0	0	0	0	0	0	0
	Total Other	13,926	11,006	6,000	6,000	6,000	6,000	6,000
	TOTAL REVENUES	3,671,718	3,573,091	3,811,012	4,360,012	3,811,012	3,764,433	3,764,433

2018-2019 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	450
DEPARTMENT:	Municipal Transit	ORGANIZATION:	043900

GOAL MISSION STATEMENT

The mission of ATRANS is to improve the quality of life of the citizens of Alexandria by providing a dependable means of transportation for those who do not own a personal vehicle or those who require alternative means of transportation. This will be accomplished by creating a transit system and a complimentary paratransit system that is dependable, yet affordable to all clients.

FUNCTION DESCRIPTION

The municipal transit system operates eight fixed routes through out the city limits of Alexandria and Pineville as well as two specialized curb-to-curb complimentary paratransit vans for the disabled clients in the area. The bus department maintains the fleet via an in-house maintenance department. The daily operation of ATRANS are Monday-Saturday from 6:00 AM to 7:00 PM. The eight routes are designed to be rider friendly and are equipped with special equipment to make boarding, ridding, and alighting more safer.

DEMAND PERFORMANCE INDICATORS

Description	2016-2017 Estimated	2017-2018 Estimated	2018-2019 Projected
Total mileage for buses	456,758	456,758	456,758
Total mileage for vans	128,495	128,495	128,495
Totals hours for Superintendent and Supervisor	13,000	13,000	13,000
Total hours for Clerical	4,500	4,500	4,500
Total hours for Operators	50,500	50,500	50,500
Total Passengers	676,442	676,442	676,442

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	450
DEPARTMENT:	Municipal Transit	ORGANIZATION:	043900

APPROPRIATION SUMMARY

DESCRIPTION	APPROPRIATION SUMMARY						
	2015-2016	2016-2017	2017-2018		2018-2019		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	1,073,570	1,109,970	1,296,324	1,229,324	1,331,229	1,331,229	2.69%
Fringe Benefits	535,994	578,117	630,848	606,848	573,604	573,604	-9.07%
Operating/Contractual	696,833	751,442	864,000	794,000	864,000	864,000	0.00%
Other	816,866	897,723	829,000	1,539,000	914,000	914,000	10.25%
Capital Outlay	0	161	190,840	190,840	81,600	81,600	0.00%
Total Appropriations	3,123,263	3,337,413	3,811,012	4,360,012	3,764,433	3,764,433	-1.22%

PERSONNEL ROSTER

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2018-2019 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	450
DEPARTMENT:	Municipal Transit	ORGANIZATION:	043900

MUNICIPAL TRANSIT FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2015-2016	2016-2017	2017-2018		2018-2019		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	132,474	152,523	133,000	153,000	133,000	133,000	133,000
490113	Salary - Transit Manager	50,108	51,413	52,441	52,441	52,441	54,014	54,014
490139	Salary - Supervisor Fleet Maintenance	40,213	41,320	42,057	42,057	42,057	43,319	43,319
490140	Salary - Transit Shift Supervisor	53,915	65,283	65,898	65,898	72,010	74,170	74,170
490151	Salary - Asst Transit Manager	46,029	47,228	48,173	48,173	48,173	49,618	49,618
490223	Salary - Transit Analyst	0	0	0	0	0	0	0
490618	Salary - Administrative Secretary	31,194	32,008	32,647	32,647	32,647	33,626	33,626
490750	Salary - Fleet Maintenance Tech Senior	98,848	112,725	139,667	139,667	139,668	143,859	143,859
490751	Salary - Fleet Maintenance Tech	0	0	0	0	0	0	0
490834	Salary - Fleet Service Technician	40,507	51,108	55,728	55,728	52,736	54,318	54,318
490896	Salary - Transit Operator-Part Time	60,901	54,108	88,242	86,242	88,242	88,242	88,242
490837	Salary - Transit Operator	519,381	502,254	638,471	553,471	637,931	657,063	657,063
	Total Salaries	1,073,570	1,109,970	1,296,324	1,229,324	1,298,905	1,331,229	1,331,229
	Fringe:							
510201	Fringe - Pension	329,244	337,735	291,761	285,761	264,777	271,835	271,835
510202	Fringe - Hospital	182,831	217,207	308,425	290,425	270,615	270,615	270,615
510204	Fringe - Clothing Allowance	4,780	3,741	5,000	5,000	5,000	5,000	5,000
510206	Fringe - Medicare Insurance Tax	14,785	15,237	18,805	18,805	18,842	19,297	19,297
510207	Fringe - Life Insurance	578	597	1,386	1,386	1,386	1,386	1,386
510208	Fringe - FICA Tax Retirement	3,776	3,600	5,471	5,471	5,471	5,471	5,471
	Total Fringe	535,994	578,117	630,848	606,848	566,091	573,604	573,604
	Operating and Contractual:							
520105	Contract Labor	5,996	9,333	10,000	5,000	10,000	10,000	10,000
520204	Uniforms	11,980	11,999	12,000	12,000	12,000	12,000	12,000
520400	Office	2,878	2,500	3,000	3,000	3,000	3,000	3,000
520500	Operating Supplies	34,000	32,531	40,000	36,000	40,000	40,000	40,000
531106	Professional Fees - Audit	3,153	275	4,000	4,000	4,000	4,000	4,000
531110	Professional Fees & Services	1,173	3,405	5,000	5,000	5,000	5,000	5,000
531301	Vehicle Costs - Gas	4,925	4,390	6,000	6,000	6,000	6,000	6,000
531302	Vehicle Costs - Diesel	254,184	288,211	450,000	350,000	450,000	450,000	450,000
531303	Vehicle Costs - Oil	29,276	10,866	11,000	11,000	11,000	11,000	11,000
531304	Vehicle Costs - R & M	281,972	325,981	243,000	283,000	243,000	243,000	243,000
531305	Vehicle Costs - Tires	27,655	23,853	26,000	26,000	26,000	26,000	26,000
531306	Vehicle Costs - Other Lubricants	7,815	7,845	8,000	8,000	8,000	8,000	8,000
541401	Postage	0	0	0	0	0	0	0
531410	Telephone	4,291	3,784	7,000	6,000	7,000	7,000	7,000
531500	Printing	1,720	1,389	3,000	3,000	3,000	3,000	3,000
531701	Utilities	6,878	4,624	8,000	8,000	8,000	8,000	8,000
543002	Dues & Subscriptions	0	0	0	0	0	0	0
543000	Miscellaneous	0	0	0	0	0	0	0
543003	Travel & Training	1,217	324	4,000	4,000	4,000	4,000	4,000
543017	Plaques & Awards	0	80	1,000	1,000	1,000	1,000	1,000
605101	Maintenance of Building & Facilities	10,024	14,623	15,000	15,000	15,000	15,000	15,000
605106	Maintenance Equipment	2,713	2,577	3,000	3,000	3,000	3,000	3,000
605107	Maintenance Radios	4,983	4,852	5,000	5,000	5,000	5,000	5,000
	Total Operating and Contractual	696,833	751,442	864,000	794,000	864,000	864,000	864,000

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	450
DEPARTMENT:	Municipal Transit	ORGANIZATION:	043900

MUNICIPAL TRANSIT FUND

DEPARTMENTAL BUDGET

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CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET

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VIII. MISCELLANEOUS STATISTICS

CITY OF ALEXANDRIA

HISTORY

The City of Alexandria was founded in 1785, incorporated in 1819 and chartered in 1932. Spanish Franciscan missionaries arrived about 1690. Tradition has it that the mission they built was located within the boundaries of what is today the Rapides Cemetery in Pineville. In the early 1700's St. Denis ascended the Red River with the French and ordered the Spanish priests to leave Louisiana. The French then stationed a small detachment at the rapids in 1723. The beginning of today's crossroads was secured by "Post du Rapide".

Nature and geography played important roles in establishing twin communities on opposite banks of the Red River. In those early days, a ledge of limestone crossed the Red River forming a rapids just above what is now the site of Alexandria and Pineville. The first travelers stopped at this point rather than make the portage around the rapids - over which even a canoe could not pass for 4 or 5 months of each year during low water periods.

GENERAL

The City of Alexandria serves as the Parish Seat and is located near the geographic center of Louisiana along the west bank of the Red River. Alexandria is central Louisiana's largest populated and commercial activity center with an estimated S.M.A. population of 155,000 plus. The Alexandria area, the "Crossroads of Louisiana", is a center for electronic media and commercial trade. The official trade area served by Alexandria contains a population in excess of 350,000. Alexandria is the eighth largest city in the state.

Alexandria adopted a City Charter which became effective in 1977 and which provides for a Mayor-Council form of government consisting of a full time Mayor and seven Councilmen, five of which are elected from districts and two of which are elected at large. The Council members elect their president, appoint the City Clerk, adopt ordinances and perform the duties outlined in the Charter. The Charter also sets forth the duties of the Mayor, who is the Chief Executive Officer of the City. The City Administration includes a Public Works Division, a Utility Division, a Finance Division, a Planning Division, a Personnel Division, a Legal Division, Community Services Division, and Police and Fire Departments.

The Charter also sets forth certain procedures relating to financial operations of the City, including but not limited to, the preparation, adoption and administration of the City budget, the adoption of supplemental and emergency appropriations, the reduction of and transfer of appropriations, (with the limitation that no appropriation for debt service on bonds of the city may be reduced or transferred) and the provision of a five year capital outlay program. The City is empowered to incur debt in accordance with the City Charter and the constitution and statutes of the State of Louisiana.

The City owns and operates its own Utilities System consisting of a combined electric power and a light plant and system, waterworks plant and system, gas system and wastewater plant and system. The City also owns and operates its own Municipal Transit and Sanitation systems.

ECONOMY

Alexandria's economy is based upon agriculture and timber production, wholesale and retail trade, services and public sector activity. Unlike some other areas of Louisiana, it is not dependent on the oil and gas industries. Located in the fertile Red River Valley, the Alexandria area is considered as some of the best farm and timberland in the country.

Alexandria's importance in the trade sector has been enhanced by the addition of the two new regional shopping malls within the City limits. The City's per capital retail sales rate continues to reflect that Alexandria is the principal location to do business in Central Louisiana.

The vitality of Alexandria's service sector is evidenced by six major medical facilities, two four year colleges, two T.V. stations, two newspapers and 10 radio stations. The conversion of the Rapides Regional Medical Center from a public to a private facility caused a significant increase in the taxable assessed valuation of the City in 1995.

Capitalizing on Alexandria's historic and central location, a healthy tourism sector has been established with almost 2,000 guest rooms available in the City and Convention Center combined seating capacity of approximately 9,000. Hotel occupancy in Alexandria rose from 65.1% in 1994 to 66.5% in 1995 according to PKF Consulting.

The City has had underway since 1979 a major downtown redevelopment effort. Instigated by a \$1,250,000 pledge from the City of Alexandria, private and public sector investment in projects has exceeded \$100 million in the downtown area. Growth of the City outside of the central business district continues to be strong with the addition of new retail space, apartment development, residential and commercial development. There are currently three new assisted living apartment complexes currently under construction in Alexandria.

Construction of the \$1 billion I-49 project was completed in 1996. I-49 includes 4.19 miles of interstate highways, an interchange at U.S. Highway 71, highway ramps, downtown street underpass (related to the relocation of the Missouri-Pacific Railroad from Lee Street to Elliott Street), the Sugar House Road overpass, and the rebuilding of Fulton and Casson Streets. In addition, the Corps of Engineers completed the \$1.7 billion Red River Navigation Project which connected Shreveport with the Mississippi River. This completion of this project and the development at the England Economic and Industrial Park has been a boost to development at the England Economic and Industrial Park has been a boost to development at the Port of Alexandria.

The December, 1992 closure of England Air Force Base prompted the creation of the England Economic and Industrial Development District (England Authority). The England Authority is responsible for the commercial and industrial development of the base through the reuse of the land infrastructure improvements. Commercial aviation was moved during the Summer of 1996 from Esler Regional Airport to England International Airport. They provide transportation through the use of commuter airlines who furnish regularly scheduled flights through the use of commuter airlines who furnish regularly scheduled flight from/ to Dallas/Ft. Worth, Houston, New Orleans, Monroe, Shreveport and Memphis.

CULTURE, RECREATION AND TOURISM

In October of 1996 the City of Alexandria opened the Alexandria Riverfront Center. This facility offers 6,200 theater style seating capacity, space for 380 indoor booths, over 93,000 square feet of indoor exhibition space and an additional 12,150 square feet of covered outdoor exhibition area. A three story parking garage adjacent to the new center was constructed in the Fall of 1997. The City of Alexandria provided \$1.25 million dollars toward the construction of a \$2.6 million River Oaks Artists Studio. Construction began during the Fall of 1997. The Rapides Foundation has committed to providing \$4 million toward the construction of a new Performing Arts Complex to be located adjacent to the new River Oaks Artists Studio. Renovation of the Alexandria Museum of Art located directly behind City Hall and just down the street from the Riverfront Center will be completed during the Fall of 1997.

The City is in the process of constructing a sports complex, consisting of 12 lighted ball fields, 19 soccer fields, a jogging trail, tennis courts, and parking for over 1,000 cars. Completion is expected in the Fall of 2003.

In the Alexandria area, tourists visit historical sites such as the Kent Plantation House, built in 1776; the renovated Hotel Bentley, which opened in 1908, and was the place where Generals Eisenhower, Clark and Patton planned battle strategies; the Alexandria Visual Arts Museum; the Alexandria Historical and Genealogical Library and Museum; the Louisiana Seminary Site, first home of Louisiana State University, opened in 1860 with William Tecumseh Sherman as headmaster. Other attractions included but are not limited to, the Alexandria Zoological Park; recreational areas in the vicinity such as Valentine Lake, Cottle, Kincaide, Indian Creek, and Kees Parks; the Azalea Trail; Hot Wells Health Resort; Rapides Parish Coliseum; churches such as St. Francis Xavier Cathedral, Mount Olivet Church, Trinity Episcopal Church built in 1953. River Oaks Square is the site of painters, weavers, sculptors and stained glass artists creating and exhibiting their works of art.

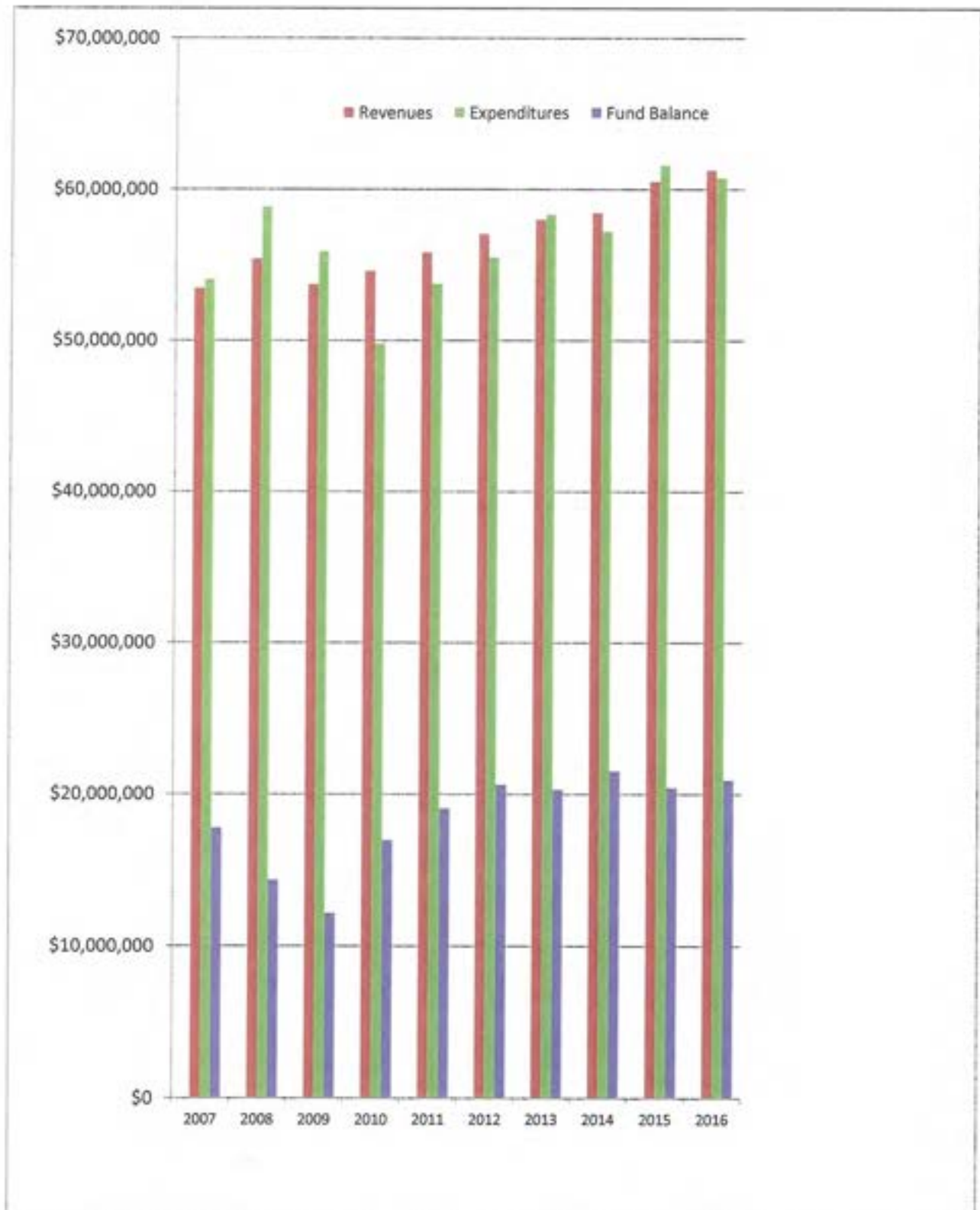
Recreational opportunities abound in the Alexandria area with over 100 civic clubs and organizations, 26 ball fields, 14 local parks, including the Alexandria Zoological Park, theaters at Louisiana College, LSU-A and the City Park Players, and semi-professional baseball at Bringham Stadium. Alexandria also hosts several "celebrations" including Carnival, Christmas lighting attractions and parades, Mardi Gras parades, ... There are wonderful opportunities for visitors to our area to have a memorable experience.

2018-2019 ANNUAL BUDGET

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2018-2019 ANNUAL BUDGET
GENERAL FUND

TEN YEAR HISTORY OF FUND BALANCE, REVENUES, & EXPENDITURES



2018-2019 ANNUAL BUDGET
REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 2008 THROUGH 2017

GENERAL FUND				
DESCRIPTIONS	4-30-08 (Actual)	4-30-09 (Actual)	4-30-10 (Actual)	4-30-11 (Actual)
REVENUES:				
Taxes	2,600,405	2,852,351	3,169,059	3,283,250
Licenses and Permits	2,889,762	2,930,266	2,873,824	2,822,761
Intergovernmental	9,640,307	11,383,448	10,028,675	10,748,628
Charges for Services	263,810	300,454	274,552	186,072
Fines and Forfeitures	838,815	816,536	694,153	659,924
Investment Income	413,571	47,176	14,143	4,808
Other	652,905	781,572	590,465	739,996
Total Revenues	17,299,575	19,111,803	17,644,871	18,445,439
EXPENDITURES:				
Legislative	518,651	513,950	497,291	443,491
General Administration	3,824,245	4,704,770	4,314,925	3,388,255
Judicial	880,929	938,978	1,040,064	1,105,110
Finance	5,820,539	7,067,445	5,353,233	5,189,083
Planning and Development	2,040,860	2,124,818	2,122,066	1,881,071
Public Safety	24,840,807	26,508,649	25,541,297	25,857,315
Public Works	10,354,293	11,629,812	10,053,015	9,009,843
Debt Service	1,847,607	1,847,607	1,850,901	1,849,919
Total Expenditures	50,127,931	55,336,029	50,772,792	48,724,087
Excess/(Deficiency) of Revenues Over Expenditures	(32,828,356)	(36,224,226)	(33,127,921)	(30,278,648)
OTHER FINANCING SOURCES:				
Operating Transfers In	36,147,405	37,709,199	36,060,797	36,145,883
Operating Transfers Out	(3,919,365)	(4,913,173)	(5,122,472)	(1,059,108)
Total Other Sources/(Uses)	32,228,040	32,796,026	32,796,026	30,938,325
Excess/(Deficiency) of Revenues and Other Sources over Expenditures	(600,316)	(3,428,200)	(2,189,596)	4,808,127
Fund Balance, Beginning of the Year	18,388,178	17,787,862	14,359,662	12,170,066
Fund Balance Adjustments	0	0	0	0
Fund Balance/(Deficit), End of Year	17,787,862	14,359,662	12,170,066	16,978,193

Note: This is the general operating fund of the City and is used to account for operations traditionally associated with a city which are not required to be accounted for in another fund.

2018-2019 ANNUAL BUDGET
REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 2008 THROUGH 2017

GENERAL FUND						
4-30-12 (Actual)	4-30-13 (Actual)	4-30-14 (Actual)	4-30-15 (Actual)	4-30-16 (Actual)	4-30-17 (Actual)	TOTAL
3,198,187	3,291,022	39,618,991	33,357,377	34,802,549	34,230,322	160,403,513
2,942,326	2,875,496	2,980,016	3,174,057	3,140,840	3,014,712	29,644,060
10,089,358	10,156,272	2,289,701	10,572,580	10,722,559	10,863,874	96,495,402
236,088	357,971	349,191	313,160	272,294	220,963	2,774,555
550,839	646,493	675,131	515,753	517,779	450,182	6,365,605
18,686	20,525	20,249	21,885	53,204	91,219	705,466
677,254	950,811	579,974	846,794	862,542	1,059,749	7,742,062
17,712,738	18,298,590	46,513,253	48,801,606	50,371,767	49,931,021	304,130,663
410,269	415,213	416,299	343,803	364,355	407,334	4,330,656
2,961,260	4,881,950	5,514,973	6,724,249	6,882,692	9,112,616	52,309,935
1,116,508	970,435	976,451	983,235	939,971	1,018,840	9,970,521
4,916,063	5,147,848	6,127,998	5,433,613	5,356,975	5,010,145	55,422,942
1,857,102	2,041,069	1,191,189	1,156,257	1,075,844	1,088,083	16,578,359
25,689,398	27,000,874	27,746,834	25,946,626	27,407,811	28,364,037	264,903,648
9,180,358	8,742,762	10,734,261	10,788,587	12,137,541	11,891,518	104,521,990
1,846,072	1,581,320	1,279,580	1,272,795	0	1,278,472	14,654,273
47,977,030	50,781,471	53,987,585	52,649,165	54,165,189	58,171,045	522,892,324
(30,264,292)	(32,482,881)	(7,474,332)	(3,847,559)	(3,793,422)	(8,240,024)	(218,561,661)
38,122,013	38,745,201	11,483,242	9,623,947	10,147,517	11,321,780	265,506,984
(5,761,553)	(4,708,819)	(4,339,293)	(4,551,845)	(7,437,685)	(2,590,626)	(44,403,939)
32,360,460	34,036,382	7,143,949	5,072,102	2,709,832	8,731,154	221,103,045
2,096,168	1,553,501	(330,383)	1,224,543	(1,083,590)	491,130	2,541,384
16,978,193	19,074,361	20,627,862	20,297,479	21,522,022	20,438,432	18,388,178
0	0	0	0	0	0	0
19,074,361	20,627,862	20,297,479	21,522,022	20,438,432	20,929,562	20,929,562

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET
REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 2008 THROUGH 2017

SPECIAL REVENUE FUNDS

DESCRIPTIONS	4-30-08 (Actual)	4-30-09 (Actual)	4-30-10 (Actual)	4-30-11 (Actual)
REVENUES:				
Taxes	34,715,829	34,866,693	34,191,306	33,679,269
Intergovernmental	1,038,650	1,110,503	1,547,844	2,215,746
Fines and Forfeitures	0	0	0	0
Investment Income	21,470	7,954	3,171	2,102
Other	82,342	91,208	24,096	57,210
Total Revenues	35,858,291	36,076,358	35,766,417	35,954,327
EXPENDITURES:				
General Administration	0	0	0	0
Special Programs	900,512	806,242	1,558,678	2,234,603
Capital Outlay	259,541	350,712	92,435	0
Total Expenditures	1,160,053	1,156,954	1,651,113	2,234,603
Excess/(Deficiency) of Revenues Over Expenditures	34,698,238	34,919,404	34,115,304	33,719,724
OTHER FINANCING SOURCES:				
Operating Transfers In	57,880	17,714	95,547	18,192
Operating Transfers Out	(34,815,788)	(34,447,038)	(34,521,635)	-33,913,186
Total Other Sources/(Uses)	(34,757,908)	(34,429,324)	(34,426,088)	(33,894,994)
Excess/(Deficiency) of Revenues and Other Sources over Expenditures	(59,670)	490,080	(310,784)	-175,270
Fund Balance, Beginning of the Year	1,184,390	1,124,720	1,614,800	1,304,016
Fund Balance Adjustments	0	0	0	0
Fund Balance/(Deficit), End of Year	1,124,720	1,614,800	1,304,016	1,128,746

Note: Special Revenue Funds are Funds that are required by law, ordinance, etc. to be accounted for separately. This history includes funds such as the City Sales Tax Fund, the Community Development Block Grant Fund, the HUD Emergency Shelter Fund, the HOME Fund, the Economic Development Hotel Fund, and the ARRA Fund.

2018-2019 ANNUAL BUDGET
REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 2008 THROUGH 2017

SPECIAL REVENUE FUNDS						
4-30-12 (Actual)	4-30-13 (Actual)	4-30-14 (Actual)	4-30-15 (Actual)	4-30-16 (Actual)	4-30-17 (Actual)	TOTAL
34,689,006	35,392,573	0	0	0	0	207,534,676
2,478,896	763,031	1,221,613	1,061,939	570,575	666,621	12,677,418
0	0	258,664	841,176	384,818	291,223	
823	549	348	229	3,949	7,183	47,776
34,531	45,214	40,202	32,154	43,687	7,112	457,756
37,203,256	36,201,367	1,520,827	1,935,498	1,003,029	974,139	220,717,628
0	0	0	0	0	0	0
2,488,542	786,121	1,765,691	1,159,685	684,353	805,013	13,189,440
0		0	0	0	0	702,688
2,488,542	786,121	1,765,691	1,159,685	684,353	805,013	13,892,128
34,714,714	35,415,246	(244,864)	775,813	318,676	169,126	206,825,500
28,020	13,825	0	19,101	0	30,571	280,850
(34,684,536)	(35,387,962)	(158,664)	(108,000)	(120,000)	(235,000)	(208,391,809)
(34,656,516)	(35,374,137)	(158,664)	(88,899)	(120,000)	(204,429)	(208,110,959)
58,198	41,109	(403,528)	686,914	198,676	(35,303)	490,422
1,128,746	1,186,944	1,228,053	824,525	1,511,439	1,710,115	1,184,390
0	0	0	0	0	0	0
1,186,944	1,228,053	824,525	1,511,439	1,710,115	1,674,812	1,674,812

CITY OF ALEXANDRIA

2018-2019 ANNUAL BUDGET
REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 2008 THROUGH 2017

GENERAL DEBT SERVICE FUNDS

DESCRIPTIONS	4-30-08 (Actual)	4-30-09 (Actual)	4-30-10 (Actual)	4-30-11 (Actual)
REVENUES:				
Taxes	696,465	729,691	757,299	770,219
Investment Income	67,789	118,140	51,344	22,575
Total Revenues	764,254	847,831	808,643	792,794
EXPENDITURES:				
Principal Retirement	1,580,000	1,690,000	3,210,000	3,345,000
Interest	683,488	1,386,413	2,242,068	2,129,776
Paying Agent Fees	1,000	1,464	1,302	1,302
Other	0	0	0	0
Total Expenditures	2,264,488	3,077,877	5,453,370	5,476,078
Excess/(Deficiency) of Revenues Over Expenditures	(1,500,234)	(2,230,046)	(4,644,727)	(4,683,284)
OTHER FINANCING SOURCES:				
COI Proceeds/Bond Refunding Proceeds	0	0	0	0
Operating Transfers In	1,064,270	5,677,027	4,850,046	4,905,211
Operating Transfers Out	(1,500)	0	0	0
Total Other Sources/(Uses)	1,062,770	5,677,027	4,850,046	4,905,211
Excess/(Deficiency) of Revenues and Other Sources over Expenditures	(437,464)	3,446,981	205,319	221,927
Fund Balance, Beg of the Year	2,145,794	1,708,330	5,155,311	5,360,630
Fund Balance Adjustments	0	0	0	0
Fund Balance, End of Year	1,708,330	5,155,311	5,360,630	5,582,557

Note: These funds account for general obligation public improvement bonds, limited tax bonds, and sales tax bonds as they mature.

2018-2019 ANNUAL BUDGET
REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 2008 THROUGH 2017

GENERAL DEBT SERVICE FUNDS

4-30-12 (Actual)	4-30-13 (Actual)	4-30-14 (Actual)	4-30-15 (Actual)	4-30-16 (Actual)	4-30-17 (Actual)	TOTAL
787,672	787,776	3,603,766	2,855,722	2,980,255	2,832,998	16,781,863
12,477	8,093	5,175	3,788	2,278	224	291,883
800,149	795,869	3,608,941	2,859,510	2,962,533	2,833,222	17,073,746
3,500,000	3,655,000	3,825,000	3,220,000	21,345,793	3,570,000	48,940,793
2,019,169	1,900,671	1,773,598	1,433,770	1,414,656	1,056,986	16,040,595
1,382	1,301	800	10,319,134	1,402	1,600	10,330,687
0	0	0	0	0	0	0
5,520,551	5,556,972	5,598,398	14,972,904	22,761,851	4,628,586	75,312,075
(4,720,402)	(4,761,103)	(1,990,457)	(12,113,394)	(19,799,318)	(1,795,364)	-58,238,329
0	0	0	7,596,268	17,402,578	0	24,998,844
4,942,741	4,979,096	1,926,038	4,875,211	2,196,477	1,942,000	37,358,117
0	0	0	(2,943,111)	(238,521)	0	(3,183,132)
4,942,741	4,979,096	1,926,038	9,528,368	19,360,532	1,942,000	59,173,829
222,339	217,993	(64,419)	(2,585,026)	(438,786)	146,636	935,500
5,582,557	5,804,896	6,022,889	5,958,470	3,373,444	2,934,658	2,145,794
0	0	0	0	0	0	0
5,804,896	6,022,889	5,958,470	3,373,444	2,934,658	3,081,294	3,081,294

2018-2019 ANNUAL BUDGET
REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 2008 THROUGH 2017

COMBINED CAPITAL PROJECTS

DESCRIPTIONS	4-30-08 (Actual)	4-30-09 (Actual)	4-30-10 (Actual)	4-30-11 (Actual)
REVENUES:				
Taxes	0	0	0	0
Intergovernmental	4,054,802	322,981	167,125	241,654
Investment Income	1,512,768	831,187	392,089	211,962
Other	4,079,556	3,964,501	3,982,557	4,069,918
Total Revenues	9,647,124	5,118,649	4,521,771	4,523,534
EXPENDITURES:				
General Government	0	0	0	0
Public Safety	0	0	0	0
Public Works	13,905,330	16,482,102	20,583,822	14,352,335
Parks and Recreation	0	0	0	0
Public Facilities	0	0	0	0
Municipal Bus System	0	0	0	0
Utility System	0	0	0	0
Sanitation Fund	0	0	0	0
Other	0	0	0	0
Total Expenditures	13,905,330	16,482,102	20,583,822	14,352,335
Excess/(Deficiency) of Revenues Over Expenditures	(4,258,206)	(11,363,453)	(16,062,051)	(9,828,801)
OTHER FINANCING SOURCES/(USES):				
Bond Proceeds (Net)	0	40,000,000	0	0
COI Proceeds	0	0	0	0
Land Sales	0	0	0	0
Operating Transfers In	6,087,933	4,385,768	4,093,789	3,974,842
Operating Transfers Out	(459,291)	(3,713,352)	(2,323,571)	(2,339,427)
Total Other Sources/(Uses)	5,628,642	40,672,416	1,770,218	1,635,415
Excess/(Deficiency) of Revenues and Other sources over Expenditures	1,370,436	29,308,963	(14,291,833)	(8,193,386)
Fund Balance, Beg of the Year	31,289,019	32,659,607	61,968,570	47,676,737
Change in Designated Fund Balance				
Audit Adjustments to Beg Fund Balance	152			
Fund Balance, End of the Year	32,659,807	61,968,570	47,676,737	39,483,351

Note: This schedule combines the activities of all General Capital Projects Funds.

2018-2019 ANNUAL BUDGET
REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 2008 THROUGH 2017

COMBINED CAPITAL PROJECTS

4-30-12 (Actual)	4-30-13 (Actual)	4-30-14 (Actual)	4-30-15 (Actual)	4-30-16 (Actual)	4-30-17 (Actual)	TOTAL
0	0	7,713,069	9,120,290	9,408,645	9,617,784	35,859,788
635,473	3,843,920	1,022,961	1,557,581	820,508	1,967,314	14,634,299
117,049	128,858	88,423	82,547	112,953	207,201	3,685,035
4,121,484	4,337,679	0	0	0	0	24,535,695
4,874,006	8,310,457	8,824,453	10,760,418	10,342,106	11,792,299	78,714,817
0	0	0	0	0	0	0
0	0	0	0	0	0	0
7,041,866	17,449,760	8,877,898	14,066,889	5,348,299	11,353,391	129,461,692
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
7,041,866	17,449,760	8,877,898	14,066,889	5,348,299	11,353,391	129,461,692
(2,167,860)	(9,139,303)	(53,445)	(3,306,471)	4,993,807	438,908	(50,746,875)
0	0	0	0	0	0	40,000,000
0	0	0	0	1,000,000	0	1,000,000
0	0	0	1,100,000	0	0	1,100,000
3,996,581	4,109,149	100,000	119,101	100,000	100,000	27,067,163
(2,674,132)	(3,172,614)	(2,338,092)	(2,425,065)	(2,384,571)	(2,385,971)	(24,216,086)
1,322,449	936,535	(2,238,092)	(1,205,964)	(1,284,571)	(2,285,971)	44,951,077
(845,411)	(8,202,768)	(2,291,537)	(4,512,435)	3,709,236	(1,847,063)	(5,795,798)
39,483,351	38,637,940	30,435,172	28,650,987	24,138,552	27,847,788	31,289,019
		507,352				507,504
38,637,940	30,435,172	28,650,987	24,138,552	27,847,788	26,000,725	26,000,725

2018-2019 ANNUAL BUDGET
REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 2008 THROUGH 2017

COMBINED ENTERPRISE FUNDS

DESCRIPTIONS	4-30-08 (Actual)	4-30-09 (Actual)	4-30-10 (Actual)	4-30-11 (Actual)
OPERATING REVENUES:				
Charges for Services	107,254,082	120,100,910	103,462,429	105,625,033
Other	217,546	159,345	3,185,734	220,649
Total Operating Revenues	107,471,628	120,260,255	106,648,163	105,845,682
OPERATING EXPENSES:				
Production/Distribution/Treatment	61,709,092	70,058,384	51,409,323	56,415,128
Cost of Service	3,304,113	5,096,696	5,302,496	3,233,286
General and Administrative	31,472,100	33,716,150	32,267,224	30,440,744
Depreciation	7,249,207	7,667,926	8,128,847	8,370,717
Total Operating Expenses	103,734,512	116,539,156	97,107,890	98,459,875
Operating Income (Loss)	3,737,116	3,721,099	9,540,273	7,385,807
NONOPERATING REVENUES/(EXPENSES):				
Property Taxes				
Grant Revenue	968,626	2,835,547	962,286	1,145,087
Investment Income	1,495,202	415,539	137,627	120,518
Non-operating Expenses	(1,882,958)	(1,544,797)	(1,482,987)	(1,642,512)
Total Nonoperating	580,870	1,706,289	(383,074)	(376,907)
Income/(Loss) Before Transfers	4,317,986	5,427,388	9,157,199	7,008,900
Operating Transfers In/(Out):	(4,377,246)	(4,981,543)	(5,254,259)	(8,646,469)
Extraordinary Loss-Early extinguishment of debt	0	0	0	0
Special Item - Abandon Project	0	0	0	0
Bond Issuance Premium	0	0	0	0
Capital Contributions	18,006	2,034,300	2,407,233	889,864
Change in Net Position	(41,254)	2,480,145	6,310,173	(747,705)
Net Position, Beg of Year	105,973,936	105,932,682	108,412,827	114,723,000
Net Position Adjustments	0	0	0	0
Net Position, End of Year	105,932,682	108,412,827	114,723,000	113,975,295

Note: These funds account for the activities of the Utility System, the Sanitation Fund, the Zoo Fund, the Golf Course Fund, and the Municipal Transit Fund.

**2018-2019 ANNUAL BUDGET
REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 2008 THROUGH 2017**

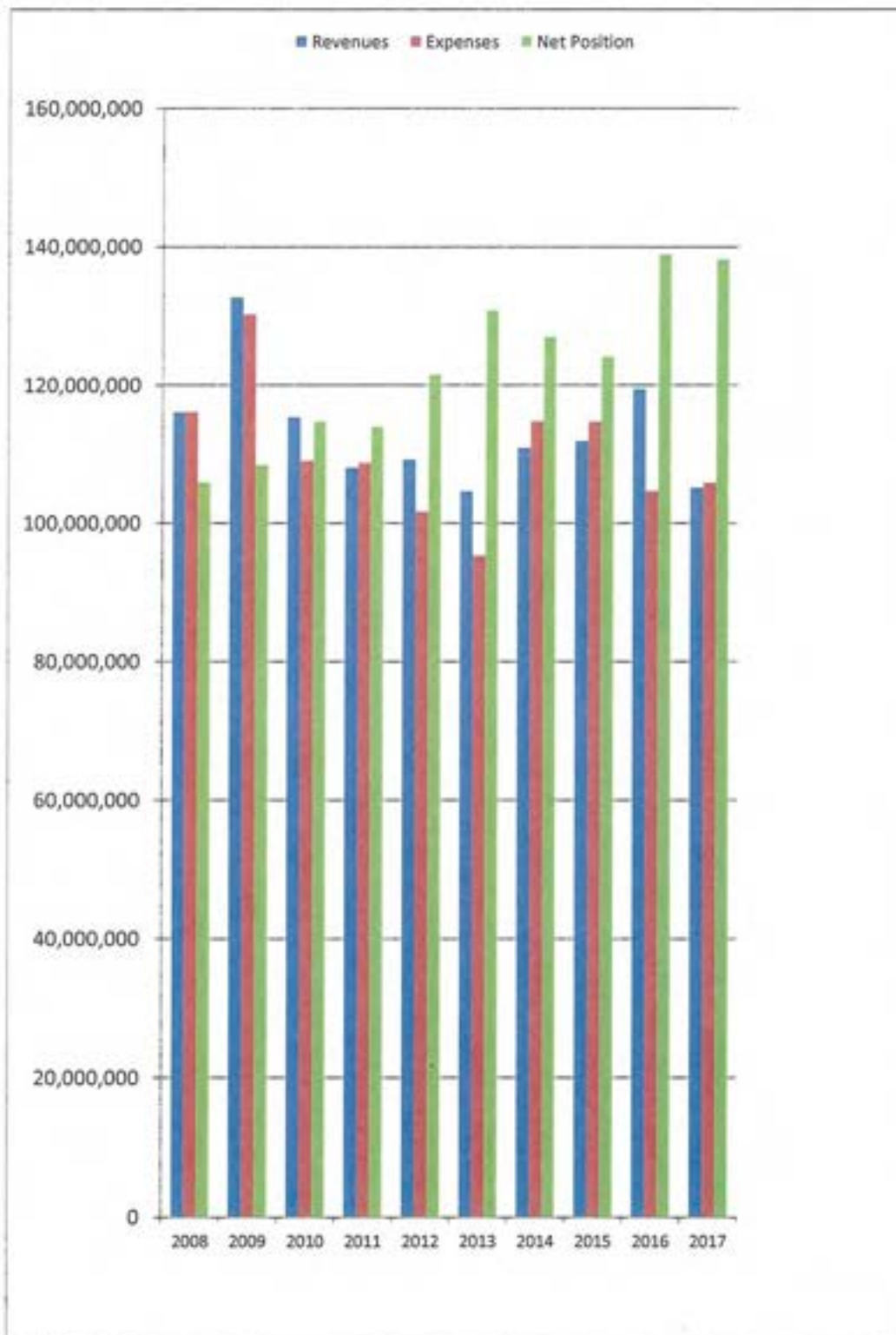
COMBINED ENTERPRISE FUNDS

4-30-12 (Actual)	4-30-13 (Actual)	4-30-14 (Actual)	4-30-15 (Actual)	4-30-16 (Actual)	4-30-17 (Actual)	TOTAL
103,898,516	99,264,998	103,602,327	109,147,906	106,150,936	101,083,577	1,059,590,714
235,232	298,243	216,025	205,169	6,668,736	575,079	11,981,758
104,133,748	99,563,241	103,818,352	109,353,075	112,819,672	101,658,656	1,071,572,472
49,794,427	43,600,716	53,578,607	54,528,888	37,587,636	36,808,905	515,491,106
29,407,469	29,229,743	29,315,217	28,962,107	30,478,809	34,060,012	198,389,948
4,051,900	5,861,134	7,430,786	7,177,688	5,680,752	4,887,391	162,985,869
8,466,271	8,264,714	8,226,658	9,013,643	9,313,178	12,331,295	87,032,456
91,720,067	86,956,307	98,551,268	99,682,326	83,060,375	88,087,603	963,899,379
12,413,681	12,608,934	5,267,084	9,670,749	29,759,297	13,571,053	107,673,093
			1,127,494	1,146,571	1,191,243	3,465,308
824,485	834,007	1,181,726	869,882	1,137,124	1,149,180	11,907,950
83,216	111,817	99,771	126,093	153,329	265,737	3,008,849
(1,575,247)	(1,539,839)	(2,963,529)	(5,576,249)	(6,482,573)	(7,000,605)	(31,691,296)
(667,546)	(594,015)	(1,682,032)	(3,452,780)	(4,045,549)	(4,394,445)	(13,309,189)
11,746,135	12,012,919	3,585,052	6,217,969	25,713,748	9,176,608	94,363,904
(8,112,252)	(6,805,089)	(9,632,808)	(8,274,298)	(9,257,212)	(10,787,486)	(76,128,662)
0	0	0	0	0	0	0
1,898,286	0	0	(1,220,135)	0	0	678,151
0	0	1,627,635	0	0	0	1,627,635
2,276,986	4,093,232	580,570	410,607	297,212	869,587	13,877,597
7,809,155	9,301,062	(3,839,551)	(2,865,857)	16,753,748	(741,291)	34,418,625
113,975,295	121,784,450	130,834,204	126,994,653	122,191,141	138,944,889	105,973,936
0	(251,308)	0	(1,937,655)	0	0	(2,188,963)
121,784,450	130,834,204	126,994,653	122,191,141	138,944,889	138,203,598	138,203,598

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2018-2019 ANNUAL BUDGET
COMBINED ENTERPRISE FUNDS

TEN YEAR HISTORY OF NET POSITION, REVENUES, & EXPENSE

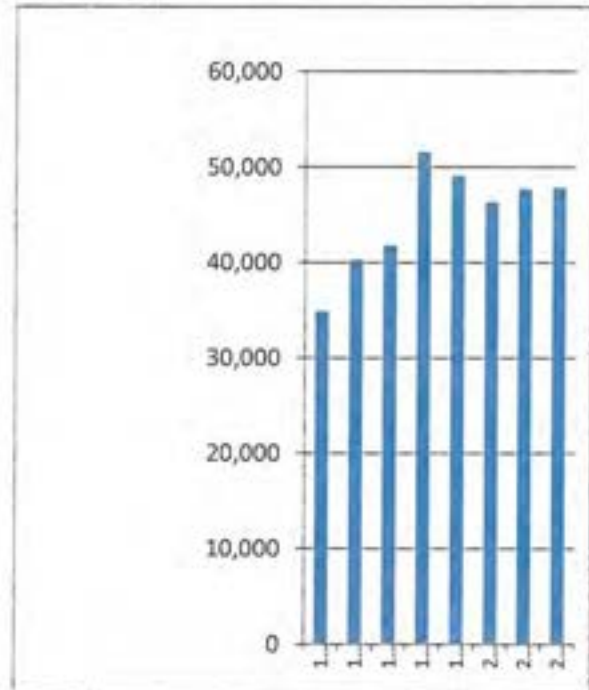


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POPULATION

The following is the population of the City of Alexandria:

Year	Population	Source
1950	34,913	U.S. Census
1960	40,279	U.S. Census
1970	41,811	U.S. Census
1980	51,565	U.S. Census
1990	49,087	U.S. Census
2000	46,342	U.S. Census
2010	47,723	U.S. Census
2016	47,832	U.S. Census estimate



LARGEST EMPLOYERS

The ten largest employers located in and around Alexandria and the number of employees is as follows:

Employer	Type of Business	2016 Total
1 Rapides School Board	Education	3,200
2 Christus St. Frances Cabrini Hospital	Medical	1,700
3 Rapides Regional	Medical	1,638
4 CLECO	Power Generation	1,200
5 Walmart/Sam's	Wholesale/Retail	960
6 City of Alexandria	Government	929
7 Proctor & Gamble	Soap Manufacturing	400
8 Rapides Parish Sheriff's Dept	Government	325
9 St. Mary's Training Center	School	300
10 Plastipak Packaging	Plastic Containers	287
Total		10,939

Source: Central Louisiana Economic Development Agency (CLEDA)

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LEADING PROPERTY TAXPAYERS

The ten largest property taxpayers of Alexandria and their 2016 assessed valuation is as follows:

	Taxpayer	Type of Business	Assessed Valuation
1.	Central LA Healthcare System, LP	Hospital	12,497,450
2.	Red River Bank	Bank	6,446,594
3.	Rapides Regional Medical Center	Medical Facilities	5,773,241
4.	Stella Jones Corporation	Wood Products	5,137,242
5.	Union Pacific	Railroad	3,651,020
6.	Alexandria Mall LLC	Retail	3,281,500
7.	Louisiana Machinery	Equipment Dealer	2,969,984
8.	Bell South Communications	Utility	2,857,915
9.	Hixson Autoplex	Auto Dealer	2,562,105
10.	Wal Mart Stores Louisiana LLC	Retail	2,411,676
	Total		* 47,588,727

* Equals approximately 11.92% of the total assessed valuation of Alexandria for 2016.

ASSESSED VALUATION

The assessed valuation of property in Alexandria, all of which is taxable for municipal purposes is as follows:

Tax Year	Fiscal Year	Assessed Valuation	Increase/(Decrease)	
			Amount	Percentage
2009	2010	352,225,258	12,834,054	3.8%
2010	2011	358,234,238	6,008,980	1.7%
2011	2012	366,352,112	8,117,874	2.3%
2012	2013	366,401,651	49,539	0.0%
2013	2014	372,299,033	5,897,382	1.6%
2014	2015	375,831,271	3,532,238	0.9%
2015	2016	380,516,599	4,685,328	1.2%
2016	2017	393,782,039	13,275,440	3.5%
2017	2018	399,124,251	5,332,212	1.4%

A breakdown of the 2017 assessed valuation of property classification is as follows:

Real Estate	293,657,601
Personal Property	95,626,514
Public Service Property	9,840,136
	<u>399,124,251</u>

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SALES TAX COLLECTIONS

The following table reflects the 1976 sales tax collections for the past ten years.

Fiscal Year	Amount	Percentage
		Inc/Dec
2008	13,896,279	2.5%
2009	13,949,591	0.4%
2010	13,677,811	-1.9%
2011	13,471,982	-1.5%
2012	13,876,909	3.0%
2013	14,157,237	2.0%
2014	14,759,636	4.3%
2015	14,706,527	-0.4%
2016	15,335,667	4.3%
2017	15,002,574	-2.2%

MILLAGE RATES

The following is the ten year history of millage rates from 2008 to 2017:

FYE April 30	General Purpose	Debt Service	Capital Improvements	Zoo & Recreation	Total
2008	6.83	2.15	11.25	0.00	20.23
2009	6.83	2.15	11.25	0.00	20.23
2010	6.83	2.15	11.25	0.00	20.23
2011	6.83	2.15	11.25	0.00	20.23
2012	6.83	2.15	11.25	0.00	20.23
2013	6.83	2.15	11.25	0.00	20.23
2014	6.83	0.00	11.25	6.00	24.08
2015	6.93	0.00	11.25	6.00	24.18
2016	6.98	0.00	11.51	6.05	24.54
2017	6.98	0.00	11.51	6.05	24.54
Ten Year Avg	6.87	1.29	11.30	2.41	21.87

SOURCE: City Business Office

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TAX COLLECTION RECORD

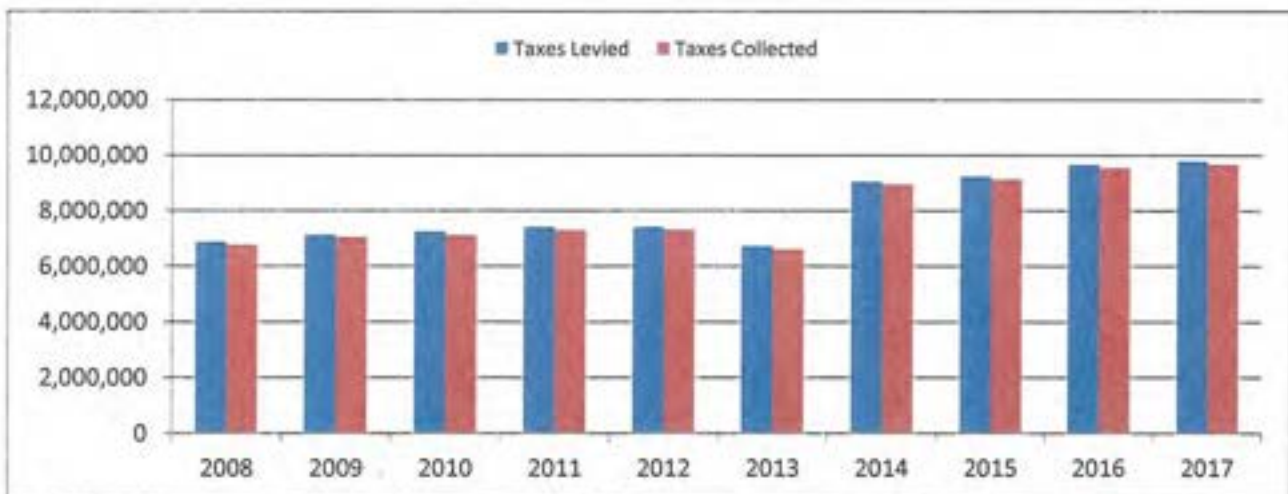
The City's ad valorem tax collections for the past ten years:

Tax Year	Taxes Levied	Total Collected	Percent Collected	Taxes Over/(Short)
2008	6,865,884	6,773,014	98.65%	92,870
2009	7,125,563	7,057,609	99.05%	67,954
2010	7,247,125	7,127,208	98.35%	119,917
2011	7,411,350	7,307,242	98.60%	104,108
2012	7,412,346	7,318,612	98.74%	93,734
2013	6,731,197	6,618,770	98.33%	112,427
2014	9,050,048	8,960,021	99.01%	64,190
2015	9,241,395	9,142,055	98.93%	99,340
2016	9,863,715	9,558,657	98.91%	105,058
2017	9,794,567	9,688,311	98.92%	106,256
Total				965,854

Ten year cumulative collection average 98.75%

SOURCE: City Business Office

AD VALOREM TAXES LEVIED & COLLECTED



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LARGEST UTILITY CUSTOMERS

ELECTRIC		
Customer	Type of Business	Gross Sales
1. Rapides Regional Medical Center	Hospital	2,818,139
2. Christus St. Frances Cabrini	Hospital	2,586,638
3. Rapides Parish School Board	Political Subdivision	2,417,700
4. Wal-Mart	Retail	1,294,993
5. Alexandria Mall	Retail	787,066
6. Central LA Surgical Hospital	Hospital	541,839
7. Rapides Parish Police Jury	Political Subdivision	474,272
8. Sam's	Wholesaler	432,150
9. AFCO	Manufacturing	391,507
10. Louisiana Special Ed Center	School	371,724
TOTAL		* 12,116,028
TOTAL ELECTRIC SALES		73,600,110

*Equals Approximately 16% of Total Electricity Sales

LARGEST UTILITY CUSTOMERS

GAS		
Customer	Type of Business	Gross Sales
1. Union Tank Car	Manufacturing	857,368
2. Christus St. Frances Cabrini	Hospital	480,331
3. Rapides Regional Medical Center	Hospital	404,049
4. Gilchrist Construction	Contractor	379,280
5. Diamond B Construction	Contractor	348,490
6. Rapides Parish School Board	Political Subdivision	259,778
7. AFCO Industries	Manufacturing	139,737
8. Central LA Surgical Hospital	Hospital	86,130
9. Louisiana Special Ed Center	School	83,765
10. Rapides Parish Sheriff	Political Subdivision	67,807
TOTAL		* 3,106,735
TOTAL GAS SALES		10,033,880

*Equals Approximately 31% of Total Gas Sales

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LARGEST UTILITY CUSTOMERS

WATER		
Customer	Type of Business	Gross Sales
1. Town of Woodworth	Political Subdivision	152,261
2. Alexandria Housing Authority	Political Subdivision	122,946
3. Rapides Regional Medical Center	Hospital	67,953
4. Rapides Parish School Board	Political Subdivision	51,157
5. Christus St. Frances Cabrini	Hospital	43,361
6. Rapides Parish Police Jury	Political Subdivision	31,460
7. Rapides Island Water Association	Water District	29,804
8. Lafanier Water Association	Water District	26,108
9. W A Carruth Properties	Real Estate Management	23,052
10. Cabana Mobile Estate	Mobile Home Park	17,812
TOTAL		* 565,914
TOTAL WATER SALES		7,496,381

*Equals Approximately 8% of Total Water Sales

LARGEST UTILITY CUSTOMERS

WASTEWATER		
Customer	Type of Business	Gross Sales
1. Alexandria Housing Authority	Political Subdivision	199,346
2. Rapides Parish Sewer District #1	Political Subdivision	179,401
3. LSUA Sewer Line	Univesity	109,577
4. Rapides Regional Medical Center	Hospital	93,888
5. Christus St. Frances Cabrini	Hospital	57,385
6. Rapides Parish Police Jury	Political Subdivision	54,892
7. Rapides Parish School Board	Political Subdivision	37,955
8. W A Carruth Properties	Real Estate Management	36,227
9. Rapides Parish Detention Center 2	Political Subdivision	33,838
10. Chateau Royale Apartments	Real Estate Management	29,900
TOTAL		* 832,409
TOTAL WASTEWATER SALES		6,024,920

*Equals Approximately 14% of Total Wastewater Sales

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GENERAL FUND

FUND BALANCE GROWTH

Fiscal Year	Fund Balance	Actual Expenditures	Percent of Budget
2008	17,787,862	54,047,297	32.91%
2009	14,359,662	58,833,490	24.41%
2010	12,170,066	55,895,270	21.77%
2011	16,978,194	49,783,195	34.10%
2012	19,074,361	53,738,583	35.49%
2013	20,627,862	55,490,289	37.17%
2014	20,297,480	58,326,877	34.80%
2015	21,522,023	57,201,010	37.63%
2016	20,438,434	61,602,867	33.18%
2017	20,929,562	60,761,671	34.45%

GENERAL FUND

