



City of Alexandria  
Annual Budget  
2015-2016



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Alexandria  
Louisiana**

For the Fiscal Year Beginning

**May 1, 2014**

*Jeffrey R. Enow*

Executive Director

2015-2016 ANNUAL BUDGET

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***CITY OF ALEXANDRIA  
ELECTED OFFICIALS  
2015 - 2016***

**EXECUTIVE**

Jacques M. Roy

Mayor

**LEGISLATIVE**

Edward Larvadain, III

Roosevelt Johnson

Jules Green

Harry Silver

Chuck Fowler

Jim Villard

Lee Rubin

District One

District Two

District Three

District Four

District Five

At Large

At Large

**JUDICIAL**

Richard Starling, Jr.

Terrence Grines

City Judge

City Marshal

***CITY OF ALEXANDRIA  
EXECUTIVE OFFICERS  
2015 - 2016***

David Gill	Chief of Staff
Daniel Williams	Director of Community Services
Loren Lampert	Police Chief
Bernard Wesley	Fire Chief
Michael Marcotte	Director of Utilities
Lisa Harris	Director of Human Resources
Charles Johnson	City Attorney
David Crutchfield	Director of Finance
Delores Brewer	Director of Planning
David Gill	Director of Public Works

## 2015-2016 ANNUAL BUDGET

## TABLE OF CONTENTS

	<u>PAGE</u>
Distinguished Budget Presentation Award	1
Elected Officials	3
Executive Officials	4
Table of Contents	5
Mayor's Budget Message	9
City Organization Chart	10
Structure and Budgetary Organization	11
Legal Requirements	13
Methods of Financing Infrastructure	14
Statement of Budgetary Policies	15
Budgetary Process	16
Budget Calendar	18
Glossary of Budget Terms	19
Ordinance Adopting the Budget	21
Executive Recap	24
<b><u>I. BUDGET SUMMARIES</u></b>	
Combined Summary of Budget by Fund Groups	I.1
Summaries - General Fund	I.4
Summaries - Pre Trial Intervention Fund	I.6
Summaries - General Debt Service Fund	I.8
Summaries - Risk Management Fund	I.9
Summaries - Employee Benefits Fund	I.10
Summaries - Unemployment Benefits Fund	I.11
Summaries - Utility Fund	I.12
Summaries - Sanitation Fund	I.16
Summaries - Zoological Park Fund	I.17
Summaries - Golf Course Fund	I.18
Summaries - Municipal Transit Fund	I.19
Recap of Personnel	I.21
Fund Balance Analysis	I.38
Summary of Sources, Uses, Changes in Fund Balance	I.40

## 2015-2016 ANNUAL BUDGET

## TABLE OF CONTENTS

	<u>PAGE</u>
<b><u>II. GENERAL FUND</u></b>	
Revenue	II.1
Legislative - City Council	II.3
Legislative - City Clerk	II.6
Executive - Office of the Mayor	II.9
Executive - General Government	II.12
Executive - Intergovernmental	II.15
Judicial - City Court	II.19
Judicial - City Marshal	II.22
Finance - Administrative	II.25
Finance - Director of Finance	II.27
Finance - Business Office	II.30
Finance - Accounting	II.33
Finance - Purchasing	II.36
Finance - Printing	II.39
Finance - Central Warehouse	II.42
Finance - Parts Warehouse	II.45
Public Works - Divison Director	II.49
Public Works - Code Enforcement	II.52
Public Works - Engineering	II.55
Public Works - Urban Forestry	II.58
Public Works - Streets	II.61
Public Works - Traffic	II.64
Public Works - Building Services	II.68
Public Works - Broadway Resource Ctr	II.71
Public Works - Martin Community Center	II.74
Public Works - Motor Pool	II.77
Public Works - Animal Shelter	II.80
Planning - Admistration	II.83
Planning - Community Development	II.86
Planning - Construction Development	II.89
Public Safety - Police	II.92
Public Safety - Police & Fire Civil Service	II.96
Public Safety - Fire	II.99
Human Resources/Civil Service	II.103
Human Resources	II.106
Legal	II.109
Community Services - Parks & Recreation	II.112
Community Services	II.115
Community Services- Recreation Enhancement	II.119

## 2015-2016 ANNUAL BUDGET

## TABLE OF CONTENTS

	<u>PAGE</u>
<b><u>III. SPECIAL REVENUE FUNDS</u></b>	
<b>Pre Trial Intervention Fund</b>	
Revenue & Expenditures .....	III.1
<b><u>IV. DEBT SERVICE FUNDS</u></b>	
General Debt Service Combined Summary .....	IV.1
General Debt Service Amortization Schedule .....	IV.4
General Debt Service by Issue - Revenue & Exp. ....	IV.7
<b><u>V. INTERNAL SERVICE FUNDS</u></b>	
<b>Risk Management Fund</b>	
Revenues .....	V.1
<b>Office of the Risk Manager</b> .....	V.2
Premiums and Claims .....	V.3
<b>Employee Benefits Fund</b>	
Revenue .....	V.7
Premiums and Claims .....	V.8
<b>Unemployment Benefits Fund</b>	
Revenue .....	V.11
Premiums and Claims .....	V.12
<b><u>VI. CAPITAL PROJECTS FUND</u></b>	
Annual Capital Budget and Five Year Plan .....	VI.1

## 2015-2016 ANNUAL BUDGET

## TABLE OF CONTENTS

	<u>PAGE</u>
<b><u>VII. ENTERPRISE FUNDS</u></b>	
Revenue .....	VII.1
Finance - Administration .....	VII.3
Finance - Budget Office .....	VII.5
Finance - Customer Service .....	VII.8
Finance - Customer Field Service .....	VII.12
Finance - Management Information Systems .....	VII.15
Utilities - Director of Utilities .....	VII.19
Utilities - Electric Production .....	VII.22
Utilities - Electric Distribution .....	VII.26
Utilities - Water Distribution & Production .....	VII.30
Utilities - Gas .....	VII.36
Utilities - Wastewater Treatment & Collection .....	VII.40
Utilities - Environmental Services .....	VII.45
Utilities - Environmental Compliance .....	VII.48
Utilities - Utility Services .....	VII.51
<b>Utility Debt Service</b>	
Revenue & Expenses .....	VII.55
Utility Debt Amorization Schedule .....	VII.58
<b>Sanitation Fund</b>	
Revenue & Expenditures .....	VII.61
<b>Zoological Park Fund</b>	
Revenue & Expenditures .....	VII.67
<b>Golf Course Fund</b>	
Revenue & Expenditures .....	VII.73
<b>Municipal Transit Fund</b>	
Revenue & Expenditures .....	VII.81
 <b>VIII. MISCELLANEOUS STATISTICS</b>	



March 15, 2015

Mr. Charles "Chuck" Fowler, President  
and Members of the Alexandria City Council  
City of Alexandria  
Post Office Box 71  
Alexandria, Louisiana 71309-0071

Dear Mr. Fowler and Members of the City Council:

This constitutes my required Budget Message for Fiscal Year 2016 (2015-2016) regarding the operating and capital budgets proposed for the new fiscal year. Retained earnings were used in formulation of these budgets. With this letter, including a detailed budget ordinance (and any legislation needed to effectuate revenue changes) provided in accordance with Section 5-03 of the Home Rule Charter, Local Act 504 of the State of Louisiana, and other policy provisions, the operating and capital budgets and required ordinance(s) to effectuate the entire Budget for fiscal year 2015-2016 (FY 16) are hereby submitted.

This Budget was prepared using conservative expenditure and revenue projections. Sluggishness in the national economy still indicates that responsible, austere spending is vital at all levels of government. This Budget is indicative of those sentiments, reducing expenses where indicated while attempting to preserve the needed and desired services to the citizens of Alexandria.

In order to maintain morale, reward great service, and given the financial position of the City, we are completing a needs-based study of deferred one-time operating capital purchases—deferred last year in favor of pay increases—and across-the-board pay adjustments to be applied permanently for qualified employees within the classified and unclassified service, only after compliance with established and other policies (including considerations of escalating employer contributions to retirement and health benefits). Operating capital needs are addressed in conservative but meaningful measure.

The capital budget for FY 16 addresses the important Community College Initiative and related capital projects, focusing on the Special Planned Activity Redevelopment Corridors and in particular on completing recreation infrastructure and commencing the R.I.V.E.R. Act.

Sincerely,



Jacques Roy  
Mayor



Jacques M. Roy  
Mayor

Office of the Mayor  
Post Office Box 71  
Alexandria, Louisiana 71309-0071  
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***CITY OF ALEXANDRIA  
Budget Preparation Manual  
Operating Budget***

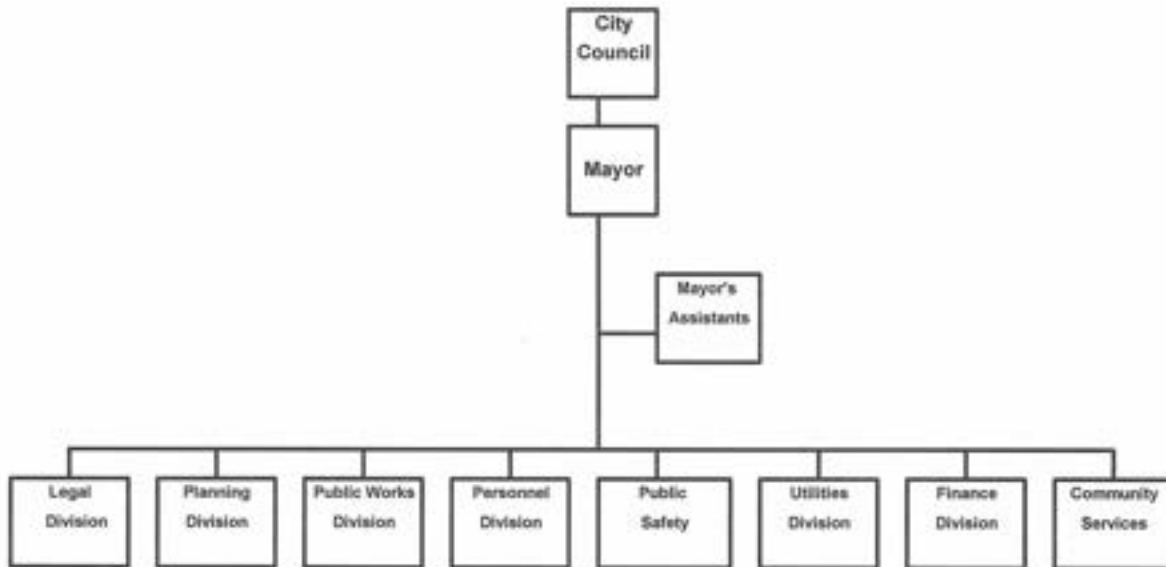
***For Fiscal Year 2015 - 2016***

***BUDGET CALENDAR***

<b><u>DATE</u></b>	<b><u>ACTIVITY</u></b>
December 22, 2014	Budget Preparation Manual Distributed
January 12, 2015	Completed budget requests <u>must</u> be received in the Budget Office
January 2015	Budget requests reviewed and compiled by Budget Officer
February 2015	Administrative Budget Review Committee met with Department Managers to discuss new additions or request.
March 16, 2015	Administration's Recommend 2015-2016 Operating & Five Year Capital Budget submitted to the Mayor and City Council
April 7, 2015	Public Hearing held on Budget
April 29, 2015	Budget is adopted by City Council

# CITY OF ALEXANDRIA

## Organizational Chart



## CITY OF ALEXANDRIA STRUCTURE AND BUDGETARY ORGANIZATION

### ORGANIZATION

The City of Alexandria was founded in 1785 and incorporated in 1819. In 1977, the current City Charter was adopted, which established a Mayor-Council form of government consisting of a full time Mayor and seven Councilmen, five of which are elected from districts and two of which are elected at-large.

The City provides a full range of municipal services, including police, fire protection, street and drainage systems, refuse collection, parks and recreation, planning and zoning, public transportation, community development programs, and electric, gas, water, and sewerage services.

An organization chart showing all City entities is provided on the preceding page.

### BUDGETARY STRUCTURE

The financial transactions of the City are budgeted and recorded in individual funds categorized as follows: Governmental Fund Type, Proprietary Fund and Fiduciary Fund Type. The funds listed under each category are as follows:

**GOVERNMENTAL FUND TYPES:** Governmental funds are used to account for all or most of the City's general activities and are budgeted bases on the modified accrual basis of accounting.

#### 1.) GENERAL FUND

The General Fund is the general operating fund of the City and is used to account for operations traditionally associated with a city which are not required to be accounted for in another fund. This fund is used to account for the activities of elected officials, general administration, finance, public works, planning, and public safety.

#### 2.) SPECIAL REVENUE FUNDS

Special revenue Funds are used to account for the proceeds of specific revenue sources which by law are designated to finance particular functions or activities of government.

Special Revenue funds contained in the budget are:

- |                              |   |
|------------------------------|---|
| a) Sales Tax Fund            | d) Community Development Block Grant Fund |
| b) Hotel/Motel Tax Fund      | e) Home Investment Partnership Fund       |
| c) Capital Property Tax Fund | f) Youth Baseball Recreation Fund         |

### 3.) DEBT SERVICE FUNDS

Debt Service Funds account for the accumulation of resources for, and the payment of, general governmental long-term debt principal and interest. These funds are funded principally from property taxes and sales tax revenue bonds.

### 4.) CAPITAL PROJECTS FUNDS

The Capital Projects Funds account for financial resources to be used for the acquisition or construction of major capital facilities/infrastructure. The annual Capital Improvements Program is published in a separate documents and more fully details the funds' activities.

**PROPRIETARY FUND TYPES:** Proprietary funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary and useful for sound financial administration.

The City budgets proprietary type funds using the accrual basis of accounting except in its treatment of capital expenditures and debt service.

#### 1.) ENTERPRISE FUNDS

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprise, in that costs of providing goods or services to the general public are financed through user charges. Enterprise Funds contained in this budget are:

- a) Electric, Gas, Water and Sewer System
- b) Municipal Transit System (Atrans)
- c) Sanitation System

#### 2. INTERNAL SERVICE FUNDS

Internal Service Funds are used to account for the cost of goods or services provided by one department to the other departments and generally accounted as an Enterprise Fund. The Internal Service Funds in this budget are:

- a) Risk Management Fund
- b) Employee Benefits Fund
- c) Unemployment Benefit Fund

**FIDUCIARY FUND TYPES:** Fiduciary funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the City. The Annual Report includes the City's three pension funds: City, Police, and Fire; however, for budgetary purposes, these funds are controlled by the individual retirement boards and are not considered a part of the City's budget process.

## **CITY OF ALEXANDRIA LEGAL REQUIREMENTS**

### **BUDGET SUBMISSION**

The City Charter requires the Mayor to submit a proposed budget to the Council at least forty-five (45) days prior to the beginning of each fiscal year. After submission of the budget, the council holds a public hearing, at which time all interested persons are given an opportunity to be heard. The budget is finally adopted no later than the twenty-seventh (27) day of the last month of the fiscal year (Sec. 5-02).

The City's fiscal year is May 1 - April 30.

### **BUDGET ADMINISTRATION**

Responsibility for administering the annual budget is the Mayor's.

No payment shall be made or obligation incurred against any allotments or appropriations except in accordance with appropriations duly made and unless the Mayor or his designee first certifies that there is a sufficient unencumbered balance and that the funds will be available to cover the claim or meet the obligation when it becomes due and payable. (Sec. 5-04)

### **BUDGET AMENDMENTS**

Budget Amendments are changes to the original budget ordinance that affect different programs or functions or division, department, office or agency (cost centers).

During the year, the Mayor may certify to the Council that additional revenues are available and present a budget amendment to appropriate these revenues. If at any time during the year it appears that the revenues available will be insufficient to meet the amount appropriated, he shall report to the Council without delay, indicated the amount of the deficit, any remedial action taken by him and his recommendations as to other steps to be taken. (Sec. 5-05)

To meet a public emergency affecting life, health, property or the public peace, the Council may adopt an emergency ordinance at the meeting in which it is introduced. (Sec. 5-05)

At any time during the fiscal year, the Mayor may transfer part or all of any unencumbered appropriations balance only within the same program or function of a division, department, office or agency. (Sec. 5-05)

### **LAPSE OF APPROPRIATIONS**

Every appropriation, except an appropriation for the capital expenditure, shall lapse at the close of the fiscal year to the extent that it has not been expended or encumbered. An appropriation for a capital expenditure shall continue in force until the purpose for which it was made has been accomplished or abandoned; the purpose of any such appropriation shall be deemed abandoned if three (3) years pass without any disbursement from or encumbrance of the appropriations.

(Sec. 5-06)

## **CITY OF ALEXANDRIA METHODS OF FINANCING INFRASTRUCTURE**

Infrastructure refers to public facilities such as roads, bridges, sidewalks, public buildings, mass transit facilities, sewer systems, etc. The following will describe some of the methods which may be or has been utilized by the City of Alexandria to finance the maintenance and expansion of the City's infrastructure.

### **GENERAL OBLIGATION BONDS**

General Obligation (GO) Bonds are backed by the full faith and credit of the City of Alexandria and require voter approval before they can be issued. GO Bonds are secured by a tax levy. The City of Alexandria's debt limit on GO Bonds has been established by state law. LRS 39:562 states GO Bonds may be issued for up to ten percent (10%) of the assessed valuation for any single authorized purpose or thirty-five (35%) of the assessed valuation for all purposed.

### **REVENUE BONDS**

Revenue bonds are serviced from the revenues of a particular enterprise or revenue source. The City of Alexandria primarily issued two types of revenue bonds:

#### **Sales Tax Bonds**

Sales Tax Bonds are secured by the revenues received from sales taxes levied by the City of Alexandria. The City is allowed to issue Sales Tax Bonds as long as the annual debt service does not exceed 75% of the estimated sales tax collections for the current year. The City has substantial bonding capacity which varies from time to time depending upon levels of sales tax collections.

#### **Utility Revenue Bonds**

Utility Revenue Bonds are secured by the revenues received from the City of Alexandria's Utility Systems. There are no statutory limitations on the amount of bonds that can be issued. Additional Revenue Bonds may be issued after holding or election.

#### **Certificate of Indebtedness (COI)**

Certificate of Indebtedness are loans made to the City of Alexandria by financial institution. COIs are secured by excess revenues. The city can issue COIs as long as they are secured by excess revenues of the City above the statutory, necessary and usual charges in each year. The maximum annual debt service on these certificates in any future year may not exceed the budgeted excess revenues for the current year. The City's borrowing capacity varies from time to time depending upon budgeted revenues.

**CITY OF ALEXANDRIA  
STATEMENT OF BUDGETARY POLICIES**

Currently the City of Alexandria does not have a formal set of goals and objectives, nor does it have a long-range strategic plan. During the past two years, however, the City Council and the Administration have developed several significant budget policies.

**FUND BALANCE:**

During the budget process for the 1990-1991 Annual Budget, the City Council includes a policy with the adopted budget that set the Fund Balance for the General Fund at 7% of total revenues with a goal of increasing it to 10% over a three year period. This policy was developed to maintain an adequate operating cash flow and to provide funding for emergencies.

The fund balance goal of 10% was reached and has been maintained since fiscal year 1993-1994.

**REVENUES:**

The City Council has set the policy of limiting operating transfers from the Utility Fund to the General Fund to five percent of the gross revenues earned by the utility system.

The City's cash flow is normally lowest during the first four months of the fiscal year due to seasonal revenue and expenditure adjustments. In order to address possible cash flow crunches, the Administration has established a policy that limits filling personnel vacancies and purchasing operating capital outlay to an emergency or critical needs basis only.

**EXPENDITURES:**

The City Council has also established a ceiling of \$300,000 in the General Capital Projects Fund for the purchase of Vehicles and Equipment. However, certain occasional purchases that are very expensive, e.g. a Fire Truck, are excluded from this policy. This policy was created to enable more funds for city infrastructure needs.

**RISK MANAGEMENT:**

During fiscal year 1989-1990, the City Council created a Risk Management Fund and an Employee Benefits Fund. The purpose of this policy was to better track claims, build up reserves and self-insure a larger part of its insurance program.

## **CITY OF ALEXANDRIA BUDGETARY PROCESS**

The City of Alexandria prepares two separate budget documents: The Annual Operating Budget and the Annual Capital Budget and Five Year plan. In September of each fiscal year the Budget Officer's Office begins compilation of data necessary for the preparation of the Budget Preparation Manuals for both the Annual Capital and Annual Operating Budgets. Each manual contains the criteria to be used in preparing the budget request forms contained in the manuals. The manuals are sent to Division Directors and Department Managers in October. Annual Capital Improvements Budget requests are due the end of November. Annual Budget requests are due mid-December.

While the Division Directors and Department Managers are compiling their expenditure/expense needs, the Mayor and his staff begin preparing the revenue estimates for the upcoming fiscal year.

### **CAPITAL IMPROVEMENTS PROGRAM BUDGET (CIP)**

The Capital Improvements Budget contains a five year plan. The City's goal is to maintain a Capital Improvements Program that will provide for the improvements necessary to meet the needs of the community within the constraints of available resources. Each Division Director and Department Manager is required to review all existing projects contained within the Five Year Plan. Department Managers are required to reassess the cost estimates of projects budgeted in the Five Year Plan. The Division Directors and Department Managers are required to add, delete or revise projects based upon current cost estimates, community and departmental needs. Packages are submitted to the Budget Officer for review. Any request which does not meet the criteria stated in the manual is sent back to the Division Director and Department Manager.

In January of each fiscal year the Administrative Review Committee meets to review all CIP requests. All CIP requests are prioritized based upon a "critical needs assessment" made by the Administrative Review Committee. Projects which maximize local dollars with federal and/or state funds in order to leverage available local funds are given close consideration. The Mayor and his staff diligently work to balance all five years of anticipated revenues with expenditures. Based upon the history of the CIP program, a CIP policy requires a \$500,000 fund balance at the beginning of each fiscal year for the General Capital Projects Funds and the Utility Capital Project Fund. The fund balance requirement is necessary in order to provide funding for any change orders, plan changes, shortfalls, or emergency needs which may occur during the fiscal year.

### **ANNUAL OPERATING BUDGET**

All Division Directors and Department Managers are asked to carefully review their current operating budgets and to anticipate any future requirements for the next fiscal year. A Current Service Level Budget is required by each department to be submitted. A Current Service Level Budget requires each department to develop a budget that would retain the current level of services provided without any increase in operating/contractual line items with the exception of any increases necessary to fund Federal, State or Local mandates. Capital Outlay requests are not limited to a dollar amount but are restricted to only those items imperative to maintaining the current level of service. Any requests for new personnel or operating/contractual increases which were not mandated by law were required to be submitted by budget addendum. In February of each fiscal year the Administrative Review Committee meets to review all operating requests. The Administrative Review Committee meets with all department managers to review their requests.

## **CITY OF ALEXANDRIA BUDGETARY PROCESS**

Once both budgets have been balanced, final figures are compiled by the Budget Officer's Office. A proposed budget document is prepared and submitted to the City Council for their review. The City Charter requires the Mayor to submit a proposed budget to the Council by March 17 of each fiscal year.

### **CITY OF COUNCIL REVIEW**

Once both budgets have been balanced, final figures are compiled by the Budget Officer's Office. A proposed budget document is prepared and submitted to the City Council by March 17 each fiscal year.

A public hearing is held by the Alexandria City Council. The public hearing provides an opportunity for public input to be received on the proposed budget. In April of each fiscal year the Finance Committee of the Alexandria City Council meets with the Administration to review the proposed budgets. The budgets are then presented to the full City Council for adoption. The City Charter requires that the budgets be adopted no later than April 27<sup>th</sup>.

### **MAYOR BUDGET AMENDMENT**

In November of each fiscal year an analysis of revenues received through the first six months of the current fiscal year is compiled to determine if the budget will be adjusted. If sufficient funds are available, a Major Budget Amendment is prepared. The Administrative Budget Review Committee prepares and approves any additional appropriations to the budget. The Major Budget Amendment is then forwarded to the Alexandria City Council their review and approval.

If the analysis of revenues received should reveal that revenues are not being received as anticipated, then budget "cuts" would be made at this time by the Administrative Budget Review Committee. Any reductions made to the budget by the Administrative Budget Review Committee would be forwarded to the Alexandria City Council for their review and approval.

**CITY OF ALEXANDRIA  
GLOSSARY OF BUDGET TERMS**

**APPROPRIATIONS** - Authorization granted by the City Council to make expenditures to incur obligations for specific purposes.

**ASSESSED VALUATION** - A value that is established for real or personal property for use as a basis for levying property taxes.

**ASSESSMENTS** - An amount levied on personal property on a cost sharing basis for improvements made by the benefit of a small group of property owners (e.g. Special assessments for the reconstruction of a sewer line in a lightly populated area).

**BUDGET** - A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

**BUDGET CARRYOVER** - The total of the current budget, April 30, minus prior year(s) expenditures.

**BUDGET MESSAGE** - The opening section of the budget which provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal of years, and the views and recommendations of the Mayor.

**CAPITAL IMPROVEMENTS PROGRAM (CIP)** - A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs.

**CAPITAL OUTLAY** - Capital expenditures paid for out of operating funds. Generally consists of machinery, furniture and fixtures, etc. that cost \$500 or more and last more than three years. (Items with a cost of less than \$200, which are purchased in a substantial quantity and are outside the normal operating cost are budgeted as capital outlay).

**DEBT SERVICE** - Cash outlays in the form of debt principal payments, periodic interest payments and related service charges for debt incurred in prior periods.

**DEMAND INDICATORS** - Statistical measures of what is accomplished or performed by a budgetary unit. For example, total meters disconnected is a workload indicator.

**DEPARTMENT** - The smallest organizational unit in the budget.

**DIVISION** - The highest organizational level in the City in which a specific activity is carried out. A division may consist of several departments.

**ENCUMBRANCE** - The commitment of appropriated funds to purchase an item or service and to set aside those funds for the future expenditure.

**FISCAL YEAR** - A twelve-month period of time for which the annual operating budget applies. At the end of this period the government determine its financial position and the results of its operations. The fiscal year for the City of Alexandria is May 1 to April 30.

**CITY OF ALEXANDRIA  
GLOSSARY OF BUDGET TERMS**

**FIVE YEAR CAPITAL PLAN** - A plan of financial operation, to fund capital infrastructure needs over a period accordance with special regulations, restrictions or limitations (e.g. General Fund, Utility Fund, etc.).

**FUND** - A self-balancing accounting entity segregated to carry on specific activities or attain certain objects in accordance with general regulations, restrictions or limitations. (i.e. General Fund)

**FUND BALANCE** - Resources remaining from prior years which are available to be budgeted in the current year.

**FUND SOURCE** - The source of Revenue used to pay for a particular project.

**INTERFUND TRANSFERS** - Amounts transferred from one fund to another. Transfers are not expenditures and must be appropriated and expenditures in the fund receiving the transfer.

**OBJECT CODE** - An expenditure classification according to the type of items purchased or services obtained (e.g. Office Expense, Machinery and Equipment, etc.)

**ORDINANCE** - A formal legislative enactment by the governing body of a municipality.

**PERFORMANCE INDICATORS** - Statistical measures of the service level provided to the citizenry and/or other city departments. For example, the response time to an emergency call would be a performance indicator for the Fire Department.

**PERSONAL ROSTER** - A list which contains the titles and numbers of positions authorized to be filled by a particular organizational unit.

**PROJECT CATEGORY** - The functional improvement category under which a project is assigned, (e.g., Public Enterprise, Economic Development, Street, etc.)

**RETAINED EARNINGS** - The cumulative earnings since the establishment of the system that have been invested in property, plant and equipment or current assets.

**URBAN SYSTEMS** - Federal funded street projects that match local funds for the reconstruction of major streets.

## ORDINANCE NO. 62-2015

AN ORDINANCE ADOPTING THE OPERATING BUDGET FOR THE CITY OF ALEXANDRIA FOR FISCAL YEAR 2015/2016; TO MAKE APPROPRIATIONS FOR THE ORDINARY EXPENSES OF ALL CITY DIVISIONS, DEPARTMENTS, OFFICES AND AGENCIES, PENSIONS AND OTHERWISE PROVIDING WITH RESPECT TO THE EXPENDITURES OF APPROPRIATIONS; ADOPTING THE CAPITAL BUDGET FOR THE CITY OF ALEXANDRIA FOR FISCAL YEAR 2015/2016; APPROPRIATING FUNDS FOR THE CAPITAL BUDGET FOR THE CITY OF ALEXANDRIA FOR FISCAL YEAR 2015/2016 AND PROVIDING FOR CAPITAL EXPENDITURES; AND OTHER MATTERS WITH RESPECT TO APPROPRIATIONS AND THE EXPENDITURE OF FUNDS PERTAINING THERETO.

WHEREAS, the Operating and Capital Budgets for the City of Alexandria involve the need for uses of fund balance/retained earnings to balance revenues with expenditures to cover the deficit between needed services and expenditures with the projected revenues in order to effectively plan for the normal and extraordinary expenses to operate City government and its services and programs, thereby requiring conservative budgeting and careful monitoring of the City's financial condition; and,

WHEREAS, this budget ordinance was prepared recognizing continued sluggishness in the national economy indicating that responsible spending is vital at all levels of government. This Budget is indicative of those sentiments, reducing expenses where indicated while attempting to preserve the needed and desired services to the citizens of Alexandria, while organizing such services in the most efficient manner possible; and

WHEREAS, in order to maintain morale, reward great service, and given the financial position of the City, the Administration may recommend, after appropriate consideration of other employee contributions, pay raises or an across-the-board pay adjustment, or a combination of the two, in the case of pay raises applied permanently for qualified and eligible employees. Due to deferral of operating capital purchases, which aid employees in delivering services and in the efficient use of their time and efforts, certain deferred purchases of Fiscal Year 2015 should be reconsidered for funding in Fiscal Year 2016; and

WHEREAS, there are emergency needs concerning City of Alexandria infrastructure, as found by professionals, citizens, and officials; and,

WHEREAS, current study evaluating best practice and more permanent solutions is underway, with preliminary findings confirming, at minimum, the need for reform, recovery of the costs of service, and the lessening of dependence on Utility Fund subsidization of the General Fund; and, finally

**NOW THEREFORE:**

SECTION I. BE IT ORDAINED BY THE Council of the City of Alexandria, Louisiana, in legal session convened, that the Council adopts and fully appropriates the 2015/2016 Operating and Capital Budgets for the City as evidenced by the proposed "City of Alexandria Annual Budget 2015-2016," to make appropriations for the ordinary and capital expenses of all city divisions, departments, offices and

agencies, pensions and otherwise, provided by the individual appropriation items as detailed therein and the respective budgets included therein, a copy of which is referred to and attached hereto for greater accuracy and clarity and which line items as set out in the proposed "City of Alexandria Annual Budget 2015-2016" are incorporated by reference herein as if fully stated verbatim and appropriated line for line in this section in its entirety.

SECTION II. BE IT FURTHER ORDAINED, etc. that the 2015/2016 budget (FY 2016) authorized number of employees for each division, department, office and agency of the City of Alexandria is hereby indicated, in detail, in this ordinance; and, provided further, that the number of authorized positions approved for each division, department, office and agency may be individually changed by the Mayor by transfer or in conjunction with an administrative reorganization under Section 4-11 of the Home Rule Charter of the City of Alexandria.

SECTION III. BE IT FURTHER ORDAINED, etc. that the budget ordinance shall provide for each and every division, department, office and agency of the City and any transfers of funds or expenditures by or within any division, department, office or agency shall comply with Section 5-05 (d) of the Home Rule Charter of the City of Alexandria or otherwise by transfers which net no additional expenditure.

SECTION IV. BE IT FURTHER ORDAINED, etc. that for FY 2016 the rate for electricity and natural gas sold by the City of Alexandria Utility System to the City of Alexandria shall be equal to the fuel cost only.

SECTION V. BE IT FURTHER ORDAINED, etc. that for FY 2016, pensions and other fringe benefits are funded as detailed in the budget for each respective division, department, office and agency, except as otherwise modified herein by specific provision.

SECTION VI. BE IT FURTHER ORDAINED, etc. that the salaries of all positions shall continue under the salary plan of the Alexandria Civil Service Commission previously approved by the City Council, and further salaries and fringe benefits of all positions shall be as designated in the 2015-2016 (FY 2016) Annual Budget, or as amended, except that no across-the-board per cent salary increase for a position in the classified service pay plan shall be awarded, without the Mayor's authorization, to any position held under a probationary rule or for any special assigned position; provided, however, that the Police Department and Fire Department personnel, in the past or future, who may be covered by collective bargaining agreements with the City, the Chief of Fire and all Assistant Chiefs of the Fire Department and the First Assistants, and the Chief of the Police Department, if personnel are excepted from recognition by collective bargaining agreements, shall be paid in accordance with the schedules and designations set out in the respective department appropriation and, subject to any Priority as provided by Section VIII, and except for promotions, no wage increases shall be granted to any employees unless funds are appropriated for that purpose, the General Fund being required to use both Prior Year Revenues and transfers from the Utility System Fund to balance revenue with expense, if in the opinion of the mayor such funds are necessary; provided, however, that each member of the fire department who has three years continuous service and otherwise who qualifies for a statutory wage increase as mandated by R.S. 33:1992(B) shall be deemed to have received such longevity pay increase by the wage increase granted by the Salary increase

received in this appropriation, because salary increases in the fire department meet or exceed the appropriation for the statutory requirement.

SECTION VII. BE IT FURTHER ORDAINED, etc. the implementation of this budget shall be May 1, 2015, except as otherwise provided herein or in the opinion of the Mayor when implementation of line items hereunder are deemed necessary for such purposes necessary to administer salaries and other fringe benefits, including determining the ability of the City to administer additional salaries and other fringe benefits contained in collective bargaining; and further otherwise that this ordinance shall become effective upon signature by the Mayor, or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without a signature by the Mayor, subject to retroactive application as provided by this section and accepted by Generally Accepted Accounting Practices (GAAP).

SECTION VIII. BE IT FURTHERMORE ORDAINED, etc. by the City Council of the City of Alexandria for the purpose of prioritizing general fund expenditures that if any across-the-board pay increases shall be made (by permanent raise or one-time supplement), priority categories shall be to provide for an across-the-board pay raise or one-time supplement (at no greater than 3% for permanent raises and its equivalent, or less, if paid as a one-time supplement) to the designated, qualified, and appropriate employees of the City of Alexandria as outlined in the Budget Message and Supplemental Budget Message who, in the discretion of the Administration, shall be eligible therefor, as follows and after completing the necessary documentation and agreements with Human Resources: (i) the employee is not a division head and is a permanent employee of the classified service; (ii) the employee is a non-division head unclassified employee within the approved categories and departments set forth by the Director of Human Resources; (iii) the employee is credited with having received any longevity increases provided by other law against any contemplated across the board increases contemplated by this Section VIII; and (iv) the employee has not received serious discipline since April 30, 2014, defined as and limited to discipline of a suspension of 30 or more days, involuntary demotion, in either case of which is final and non-appealable. Section VIII shall become eligible for implementation if, in the opinion of the Finance Director and certification thereof by the Budget Director regarding the general fund: (i) the revenue receipts of the City of Alexandria for Fiscal Year 2015 shall exceed anticipated revenues by at least \$1,000,000; (ii) the projections for Fiscal Year 2016 indicate it good and prudent to anticipate positive revenue growth; and (iii) such across-the-board increases are appropriate when compared to the continued employer contributions to employee benefits and considering any collective bargaining and pay and class adjustments or other diminutions which, in the discretion of the Administration, are necessary as a result of such employer contributions and employment incentives.

SECTION IX. BE IT FURTHER ORDAINED, etc. that the City hereby prioritizes the capital budget and authorizes the Administration to promulgate such rules as reasonably needed to achieve economies of scale and aid in the local economic recovery. Categories of priority shall be as follows:

### PRIORITY ONE (I)

Priority I (P-I) projects include R.I.V.E.R. Act, the Community College Initiative, and SPARC projects as funded in the fiscal year as primary projects, followed by utilities, drainage and transportation projects of high need and city-wide, multi-district application. These priorities would include projects such as Chatlin Lake Canal, Hudson Boulevard, and Project ABC needs.

The City's Five-Year Capital Improvements Plan must contain 51% or more in P-I projects for the fiscal year.

There shall be \$500,000 in contingency in P-I to commence the fiscal year. Further best planning practices, in compliance with the American Society of Civil Engineers (ASCE), "Principles for Infrastructure Stimulus Investment," are those projects supported by economic stimulus investment criteria, such as:

- Projects must create and sustain employment increases;
- Investments must provide long term benefits to the public (such as congestion relief or drainage needs);
- Long term maintenance and upkeep needs of all infrastructure projects, existing and new, must be taken into account; and
- To ensure accountability and transparency, auditing programs should be able to establish measurable stated outcomes.

In order to ensure the above criteria are met, the following principles will guide SPARC and Priority I selection decisions:

- The project should deliver measurable improvements in public health, safety and quality of life;
- The project should provide substantial, broad-based economic benefit;
- The project should be designed and built in a sustainable and cost-effective manner, and proper consideration must be given to life-cycle costs; and
- The project should have a significant environmental benefit such as area restoration, improved air quality through reduced congestion and better watershed management through eliminating vulnerabilities in a system.

While funds in P-I may be re-allocated as such projects are matched with other funds or become certified to be economically feasible, this Priority should exhaust itself before considering Priority II or III, and the P-I category shall allow the transfer into it from P-II as P-Is are completed or de-prioritized, subject to the minimum 51% rule.

P-IIs, however, should be funded and prioritized simultaneously with P-Is since P-IIs that are readily feasible may be of high value as economic development projects and not otherwise on a P-I track.

### PRIORITY TWO (II)

Projects in this category would be prioritized as P-Is but are not because of one or more of the following reasons:

- The project is awaiting a funding match from another entity.
- The project is a high value economic development project, but is not strictly speaking a project meeting P-I requirements.
- The project does not involve public safety, drainage, or high ASCE ratings.
- The project can be independently phased in different priorities.
- The project is a "stand alone" phase completing already-finished other phases, which were of greater import.

PRIORITY THREE (III)

Other projects provided for in the Five-Year Capital Improvements Plan shall be considered prioritized here, and these projects may move into P-I or P-II status generally in order, but not necessarily, depending on funding availability or other feasibility determinations. These projects may be categorized and listed in the Five-Year Capital Improvements Plan, but may not be actively worked by the City Planning Division. P-IIIs shall be reviewed, however, at least twice yearly for priority assessment, along with P-Is and P-IIIs, to ensure proper oversight and movement toward completion. City Council members shall be advised of the status of these projects on a more often basis as requested.

PRIORITY Indeterminate (P-Ind)

All remaining projects shall be grouped as P-Ind and may be in the Five-Year Capital Improvements Plan or capital budget of the City, or may be included on a master needs list maintained by the City Planning Division. These projects are neither scheduled for regular review nor given priority, but are instead a list of requested projects that have been initially vetted or requested by the City Council or public based on preliminary feasibility, efficacy and need.

SECTION X. BE IT FINALLY ORDAINED, etc. that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items, or applications of this ordinance which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

THIS ORDINANCE was introduced on the 24<sup>th</sup> day of March, 2015.

NOTICE PUBLISHED ON THE 27<sup>th</sup> day of March, 2015.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS: Silver, Fowler, Johnson, Villard, *Rubin*

NAYS: Green, Larvadain

ABSENT: None

AND THE ORDINANCE was declared adopted on this the 23rd day of April, 2015, and final publication was made in the Alexandria Daily Town Talk on the 29<sup>th</sup> day of April, 2015.

*[Signature]*  
CITY CLERK

*[Signature]*  
PRESIDENT

*[Signature]*  
MAYOR'S APPROVAL

DELIVERED: DATE: *4/24/15* TIME: *10:40 A.M.*

RECEIVED: DATE: *4/28/15* TIME: *1:00 PM*

2015-2016 ANNUAL BUDGET

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April 30, 2015

Honorable Mayor and  
Members of the Alexandria City Council

The operating budget requests for fiscal year ending April 30, 2016 were compiled and presented to the Alexandria City Council. The following is an executive recap summarizing the most significant factors in the adopted budget including revenue assumptions, major initiatives and expenditure breakdowns. Figures are rounded to the nearest thousand or the nearest tenth of a million where appropriate for ease of understanding.

***Changes affecting all funds:***

The Board of Trustees of the City of Alexandria's Employees' Retirement System adopted and set the actuarial contribution rate for the City, as recommended by the actuary, at 24.70 % effective May 1, 2015, a decrease of 4.08% from the existing rate of 28.78%. The decrease in cost by fund at existing staff levels follows:

General Fund	\$ 348,000
CDBG Fund	7,000
Utility Fund	416,000
Sanitation Fund	58,000
Zoo Fund	27,000
Municipal Transit	47,000
Total	<u>\$ 903,000</u>

Additionally, the board of the state run Municipal Police Retirement System decreased its' contribution rate from 31.5% to 29.5%. The budgetary effects of this decrease amounted to approximately \$173,000 in the General Fund. The board of the state run Municipal Firefighters Retirement System set its' contribution rate at 27.25% decreasing from the existing rate of 31.5%. The budgetary effects of the increase in Fire amounted to roughly \$293,000, all in the General Fund.

Along with the pension costs above, the City, as many other employers, continues to face increases in health care costs. In Fiscal 2015-2016, the City elected to subsidize the Employee Benefits Fund by \$1.6 million, divided between the General Fund and the Utilities System Fund.

Jacques M. Roy  
Mayor



David Crutchfield  
Director of Finance  
Post Office Box 71  
Alexandria, LA 71309-0071  
Tel (318) 449-5027 · Fax (318) 449-5231  
email: david.crutchfield@cityofalex.com

A raise of 2% was approved for most full time regular employees. The approximate cost of the raise by fund as follows:

General Fund	\$450,000
CDBG Fund	4,000
Risk Management Fund	1,000
Transit Fund	25,000
Utility Fund	219,000
Sanitation Fund	32,000
Zoo Fund	<u>14,000</u>
Total	\$ <u>745,000</u>

Operating capital remains somewhat constrained in the 2015-2016 budget; but reflects an increase of roughly \$2.1 million compared to the prior year. Operating capital totals by fund are as follows:

General Fund	\$3,462,000
CDBG Fund	-0-
Risk Management Fund	-0-
Utility Fund	4,581,000
Sanitation Fund	387,000
Zoo Fund	<u>159,000</u>
Total	<u>\$8,589,000</u>

### ***Revenue Outlook in Major Funds:***

Sales tax continues to be the major source of revenue for the General Fund and the only “permanent” source for the General Capital Projects Funds. Combined City and Parish sales taxes account for 64% of total revenues in the General Fund. Sales Taxes have shown increases for 8 of the last 10 years, although 2 of the 5 most recently completed years have been decreasing. Sales Taxes are by nature highly volatile in relation to the economy. Sales taxes for the 2015-2016 Fiscal Year are budgeted 3.19%; or \$1.1 million less than the actual revenues of the 2013-2014 Fiscal Year in an effort to hedge the risk of another downward year, which could otherwise prove devastating to the General Fund.

Further concerns would include the health of the national and even the global economy and the implications of them on the local economy. Opinions abound on the mere presence and strength of an economic recovery, but there seems to be little consensus of opinion. Due to that uncertainty, the responsible course of action is still to err on the side of caution by curtailing spending whenever practical.

The Utilities System Fund contributes to the operation of other funds, including roughly 5% of its gross revenues to the General Fund and deficit support to the Municipal Transit Fund. Charges for the four services (electric, water, gas, and wastewater) account for virtually all of the revenue of the system. Of the four services, electric charges alone account for 77% of the total.

The City has had moderate growth in recent years in these services, and has at times been able to sell some of its excess generated electricity on the wholesale market as the demand peaked. With the City's acquisition in Fiscal 2014 of Unit #1 of the Bayou Cove Plant, the availability and competitive pricing of generated electricity are greatly enhanced. This condition is further improved by the City now falling under the authority of the Midcontinent Independent System Operator, Inc. (MISO), which facilitates the purchasing and selling of wholesale electricity in the City's region. It is believed that MISO will greatly aid the City both in buying and selling power as needed at a competitive price. Vigilant monitoring of the market activity on the City's behalf is greatly warranted.

### ***Fund Balance/Retained Earnings:***

The City has significant revenues in most of its operating funds that have allowed the City to operate without having to borrow short-term funds. The 2015-2016 Budget was prepared to utilize some of those prior year revenues as follows:

The **General Fund** is budgeted to use \$5.3 million in fund balance in Fiscal 2015-2016

The **Utilities System Fund** is budgeted to use \$6.0 million in retained earnings in Fiscal 2015-2016.

### ***General Fund:***

The General Fund budget reflects an increase of \$3.5 million; or 6.15%, compared to the adopted budget of the previous year. As stated earlier, combined sales taxes account for 64% of all General Fund revenues. The summary below details major changes made from 2014-2015 adopted budget:

#### Revenues

**Taxes** were adopted an increase of 4.12%, or \$1.3 million over the prior year budget. This consists of increases in Ad Valorem taxes of \$750,000 and City Sales Taxes of \$500,000.

**Licenses and Permits** increased .71%; or \$20,000 as Permits were adjusted to better reflect recent experience.

**Intergovernmental** increased 1.25% or \$117,000 from the 2014-2015 Adopted Budget, the net result of an increase of Parish Sales Tax of \$150,000 being partially offset by decreases in Police and Fire Supplemental pay from the State of roughly \$33,000.

**Internal Services/Interfunds** increased 16.71%, or \$1.5 million, the sum of increases in Cost Allocation transfers from other funds.

**Other Revenues** increased 12.83%, or \$650,000, from the 2014-2015 adopted budget. The major change here in the amount of \$507,000 is in the **Use of Prior Years Revenues**. It has been the Alexandria City Council's policy to allow the use of prior years revenues, Fund Balance, to purchase non-recurring capital outlay items such as; vehicles, machinery and equipment, office furniture and fixtures, etc. Due to increasing adverse financial conditions, the City has in recent years funded recurring expenditures with the use of fund balance.

In an effort to curtail that practice, the 2010-2011 Adopted Budget used no fund balance, while the 2011-2012 was adopted with a use of Fund Balance of \$.9 million. The Administration and Council felt that in order to continue necessary City services, additional use of fund balance was needed, leading to the \$3.6 million use in the 2012-2013 Adopted Budget. This trend continued with the 2013-2014 Adopted Budget with a Use of Fund Balance of over \$4.7 million; the 2014-2015 Adopted Budget had a Use of Fund Balance of \$4.8 million, and finally the 2015-2016 Adopted Budget has a Use of Fund Balance of \$5.3 million. As stated earlier, this allowed the purchase of some badly needed capital items.

### Expenditures

**Salaries and Fringe Benefits** overall increased .44%, or \$163,000, the result of the previously mentioned across the board raises partially offset by decreases in pension rates.

**Capital Outlay** increased 121.35%, or \$1.9 million as the Administration and the City Council advocated the replacement of needed equipment.

#### Executive Division

The Executive Division increased .78%, or \$8,000, as slight adjustments were made in a few line items.

#### Judicial Division

An increase of 8.14%, or \$84,000, was approved for the Judicial Division, where an increase of \$100,000 in Capital Outlay is partially offset by decreases in other line items such as Office and Utilities.

#### Finance Division

A decrease of 7.06%; or \$748,000, was approved for the Finance Division. Transfers to other funds such as Zoo, Golf Course, and Employee Benefits decreased by a net of \$698,000. Other changes that make up the remainder include a decrease of \$46,000 in Capital Outlay.

#### Public Works Division

An increase of 23.28%, or \$2.3 million was approved for Public Works. Increases in Capital Outlay account for \$1.6 million, while items such as Contract Labor and Vehicle Cost in Operating/Contractual were increased by a net of \$691,000. Net increases in Salary and Fringe which include 2 new positions account for most of the remainder.

#### Planning Division

An increase of .77%, or \$10,000, was approved for Planning Division. Here, net increases in Operating/Contractual in line items such as Services - Demolition slightly more than offset net decreases in Salaries and Fringes.

## Public Safety Division

An increase of 1.17%, or \$329,000, was approved for the Public Safety Division. The greatest change in this division is an increase of \$324,000 in Overtime in the Fire Department. Other relatively minor changes account for the difference.

## Human Resources Division

An increase of 3.31%, or \$30,000, was approved for this division, comprised mostly of net increases in Salary/Fringe from the previously mentioned raises.

## Legal Division

An increase of 43.03%, or \$637,000, was approved for the Legal Division, mostly due to an increase of \$600,000 in Professional Fees to better reflect recent actual expenditures; along with other lesser increases such as \$25,000 in SafeAlex Operations, the City's community based initiative to engage citizens in aspects of City government.

## Community Services

An increase of 38.62%, or \$909,000, was approved for this division. The biggest change here in the introduction of a new department, Alexandria Recreational Enhancement, for \$712,000. This department will add funds for programming, sporting events, cultural & art events and will include one new position of Recreational Coordinator. Other changes such as increases in Capital Outlay for \$133,000, Bringham Stadium for \$34,000, and Maintenance of Ballparks for \$38,000 account for the remainder of the difference.

## ***Special Revenue Funds:***

The Pre Trial Intervention Fund (PTI) was increased 84.5% or \$85,000 from the prior year. On the revenue side, Fines were adjusted to better reflect anticipated receipts; while on the expenditure side, Transfers to General Fund was increased \$8,000 while a line item was added for \$77,000 to pay the City Court for PTI services.

## ***Internal Service Funds:***

The Risk Management Fund's overall budget increased .77%, or \$32,000, from the prior year. The major change in revenue is in Transfer from the other funds totaling \$31,000. On the expense side, decreases in Professional Fees and Medical Supplies totaling \$72,000 and in Claims totaling \$34,000 are more than offset by increases in Premiums/Fees of \$137,000.

The Employee Benefits Fund increased 5.82%, or \$483,000 compared to the prior year. On the revenue side, Charges for Services were adjusted up \$160,000 to reflect recent experience, while the Use of Retained Earnings was decreased by \$285,000. The decrease in Use of Retained Earnings is more than offset by an increase in Transfers from Other Funds of \$608,000. On the expense side, increases were made in Administrative Expenses and Stop Loss totaling \$183,000; and in Claims for \$300,000 as increased expenses in these categories are anticipated.

## General Capital Projects

The following is a breakdown of the General Capital Projects by Category:

Category	No. of Projects	Total
Public Enterprise	10	4,750,000
Drainage	5	1,245,000
Streets	13	3,557,000
Police	2	88,000
Fire	0	-0-
Parks/Recreation	2	205,000
Zoological Parks	1	300,000
CDBG	0	-0-
Total	<u>33</u>	<u>10,145,000</u>

The General Capital Projects are funded by Sales Tax Revenues, Sales Tax Revenue Bond proceeds, Property Tax Revenues, Community Development Block Grant Funds, State and Federal Funds and Other Revenues. A five year 11.25 millage property tax dedicated to specific street and drainage projects has been approved by the voters in 1988, 1993, 1998, and 2003. This property tax renewed in 2008 for ten years. One-half of the 1976 City Sales and Use Tax is dedicated to payment of principal and interest on the sales tax bonds and capital improvements.

Projects involving economic development, construction of new facilities, renovation of existing public facilities and feasibility or master plan studies are budgeted under the Public Enterprise category. The City currently has budgeted 24 projects in this category. The 2015/2016 Budget will create 3 new projects and adjust funding for 8 others.

The Renovation of the South American Exhibit, Land of the Jaguar, should be completed during Fiscal 2015-2016, and will include new enclosures for the jaguar, ocelot, bears and primates that are indigenous to South America. Work also continues on 2 phases of Woodale Outfall/Railroad Avenue, Culpepper Road Drainage, and on the Ditch Closure Project.

The closure project involves the replacement of open ditches with below grade drainage pipe, giving a safer and more attractive border to the street while increasing the drainage capacity to prevent flooding. Other major projects under construction traffic softening projects for Bolton Avenue and Masonic Drive, adding attractive streetscapes to these busy corridors. Fire Station Relocation continues in which the City will relocate 4 of its 6 fire stations to more strategic locations, while remodeling the 2 remaining stations.

The Reserve for Relocation Projects, operates as "holding" account for the other projects. Expenditures from these accounts require Council action. The Reserve for Relocation Projects is used to "hold" Utility Funds transferred to the General Capital Projects fund for use with street or drainage projects. The reconstruction of streets or drainage systems often requires the movement or relocation of utility systems. A minimum appropriation of \$100,000 per year is typically made by the Utility Funds to the General Capital Projects Fund. Budget Amendments will be used to transfer the Utility Fund into special account numbers within a related project. If Utility Funds remain in a completed project, these funds are transferred back to the Reserve for Relocation Projects "holding" account.

### Enterprise Capital Projects

The following is a breakdown of the Enterprise Capital Projects by Category:

Category	No. of Projects	Total
Electric	9	2,679,000
Water	5	1,532,000
Gas	7	590,000
Wastewater	4	1,469,000
Other	1	306,000
Municipal Transit	<u>1</u>	<u>30,000</u>
Total	<u>27</u>	<u>\$6,606,000</u>

The Enterprise Capital Projects are funded by revenues generated by the City's Utilities System, Utility Revenue Bonds, revolving loans from the State Department of Health and Hospitals, and matching FTA grants.

At present, the City is engaging consultants to assess the needs of its Utilities System infrastructure. This will assure the ability of the 4 components; electricity, gas, water and wastewater, to provide reliable service to the customer at the existing level of service as well as provide for any anticipated growth in all areas. This assessment will materially impact future capital budgets in the Enterprise Capital Projects. To this end, the City has begun upgrading electrical production facilities with the addition of DG Hunter Units #5-#11 which will add reciprocating internal combustion generators to the City's Power Plant, and the acquisition of one unit of an existing power plant at Bayou Cove in south Louisiana.

### *Utilities System Fund:*

The **Utilities System Fund's** 2015-2016 adopted budget increased by 18.03%, or \$17.9 million from the prior year. The summary below shows the major changes from the previous year:

#### Revenues

The major change here is the increase of Electrical Fuel Cost Recovery of \$5.5 million to better reflect recent experience. This is merely a "flow through" as the City recovers its cost from utility customers. An anticipated one-time payment is due from CLECO for \$6.5 million; while Energy Sales (wholesale) are budgeted at \$3.4 million. The last significant change is an increase in Use of Retained Earnings of \$2.5 million. Other minor adjustments account for the remainder of the change.

## Expenses

The greatest changes here are a budgeted rebate to Electric Customers of \$6.5 million; debt service increases relating to the Bayou Cove Plant and DG Hunter Units #5-#11 for roughly \$4.5 million; and the budgeted operations of Bayou Cove at \$3.4 million. Operating capital increased \$260,000, while Transfers to Other Funds increased \$1.6 million, part of which is the previously mentioned increase of \$884,000 in Cost Allocation to General Fund and Transfer to Employee Benefits Fund of \$554,000. Salaries and fringes increased \$279,000 due in part to the across the board raise and the addition of 9 positions. Professional Fees were increased \$50,000; while Maintenance accounts in Information Systems and Electric Distribution and Tree Trimming were increased for a total of \$250,000. In Wastewater, Utilities was increased by \$75,000. Other relatively small adjustments in the Operating and Contractual category complete the changes.

### ***Sanitation Fund:***

Sanitation's budget increased 2.25% or \$112,000 over the prior year.

In revenues, the change is fully reflected in increases in Fees for Services.

In expenses, salaries and fringes are up \$67,000 reflecting the raise; while Interfund Transfers are up \$95,000. Operating capital is down \$51,000. Other relatively small adjustments in the Operating and Contractual category complete the changes.

### ***Zoological Park Fund***

The Zoo's budget increased 13.89%, or \$323,000.

In revenues, a new property tax partially benefiting the Zoo is budgeted for \$1.1 million, while gate receipts were increased \$50,000. These are partially offset by a decrease in the Transfer from General Fund of \$843,000.

In expenses, Salaries and Fringes are up \$99,000 due to the raise, and the addition of a 2 positions. Transfer to General Fund is up \$294,000; Maintenance was adjusted up by \$22,000; and Bank Charges are up \$10,000. These increases are partially offset by a decrease in Utilities of \$100,000. Other relatively minor adjustments in the Operating and Contractual category complete the changes.

### ***Golf Course Fund:***

The Golf Course's budget increased 4.42%, or \$36,000, compared to the previous year.

In revenues, Transfer from General Fund and Charges for Services were increased by \$35,000 and \$1,000 respectively.

In expenses, Cost Allocation to General Fund was increased by \$8,000; while various maintenance accounts were increased for a combined total of \$24,000. Other minor changes in the Operating/Contractual category account for the remainder.

***Municipal Transit Fund:***

Municipal Transit Fund's budget increased 6.05%, or \$198,000, over the previous year.

In revenues, Transfers from the Utilities System Fund increased by \$224,000; partially offset by decrease in Charges for Services of \$26,000.

In expenses, Transfers to Other Funds increased \$187,000, while Vehicle R&M was increased for \$20,000. Other minor changes account for the remainder.

Sincerely,



David Crutchfield, CPA  
Director of Finance  
City of Alexandria

## 2015-2016 ANNUAL BUDGET

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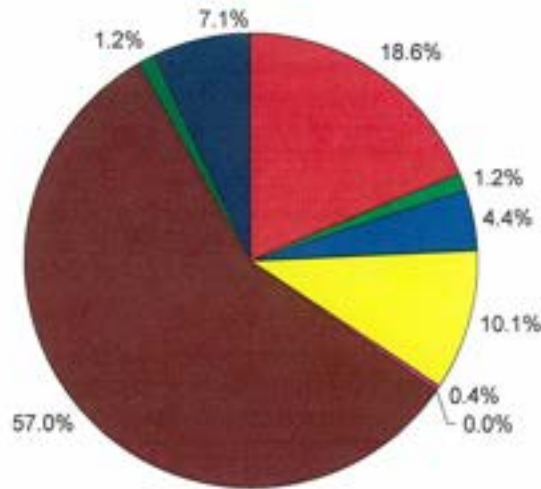
## I. BUDGET SUMMARIES



2015-2016 ANNUAL BUDGET

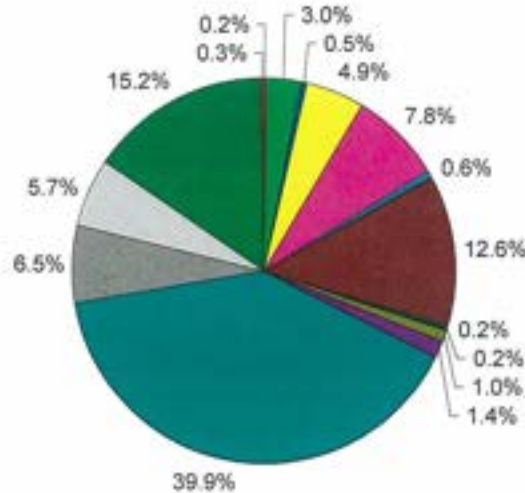
COMBINED ANNUAL BUDGET SUMMARY

Sources of Funds



- Taxes
- Internal Services and Interfunds
- Charges for Services
- Licenses and Permits
- Fines and Forfeits
- Other
- Intergovernmental
- Investment Income
- Use of Fund Balance/Retained Earnings

Uses of Funds



- Legislative
- Planning and Development
- Legal
- Claims/Fees Paid
- Executive
- Public Safety
- Community Services
- Other - Interfund Transfers
- Judicial
- Personnel/Civil Service
- Enterprise Operations
- Excess Revenue over Expenditures
- Finance
- Human Resources
- Debt Principal & Interest
- Slice 17
- Public Works

## 2015-2016 ANNUAL BUDGET

## COMBINED SUMMARY OF BUDGET BY FUND GROUPS

DESCRIPTION	GOVERNMENTAL FUND TYPES			
	GENERAL FUND	SPECIAL REVENUE FUNDS	GENERAL DEBT SERVICE	GENERAL CAPITAL PROJECTS
<b>SOURCES OF FUNDS</b>				
Taxes	31,587,000		2,760,013	6,744,902
Licenses and Permits	2,790,000			
Intergovernmental	9,490,000			
Internal Services and Interfunds	10,424,000		1,960,620	100,000
Fines and Forfeits	634,000	184,500		
Investment Income	0		5,100	
Charges for Services	225,000			
Other	410,000			2,100,000
Debt Proceeds				
Use of Fund Balance/Retained Earnings	5,308,445		623,230	2,222,484
<b>TOTAL SOURCES OF FUNDS</b>	<b>60,868,445</b>	<b>184,500</b>	<b>5,348,963</b>	<b>11,167,386</b>
<b>USES OF FUNDS</b>				
Legislative	432,672			
Executive	1,020,838	76,500		4,750,000
Judicial	1,116,034			
Finance	5,530,483			
Public Works	12,274,937			5,307,500
Planning and Development	1,349,157			
Public Safety	28,490,228			88,000
Civil Service	419,199			
Human Resources	535,373			
Legal	2,118,072			
Community Services	3,264,104			
Enterprise Operations				
Debt Principal & Interest			5,348,963	
Claims/Fees Paid				
Other - Interfund Transfers	4,317,348	108,000		411,000
Excess Revenue over Expenditures				610,886
<b>TOTAL USES OF FUNDS</b>	<b>60,868,445</b>	<b>184,500</b>	<b>5,348,963</b>	<b>11,167,386</b>

CITY OF ALEXANDRIA

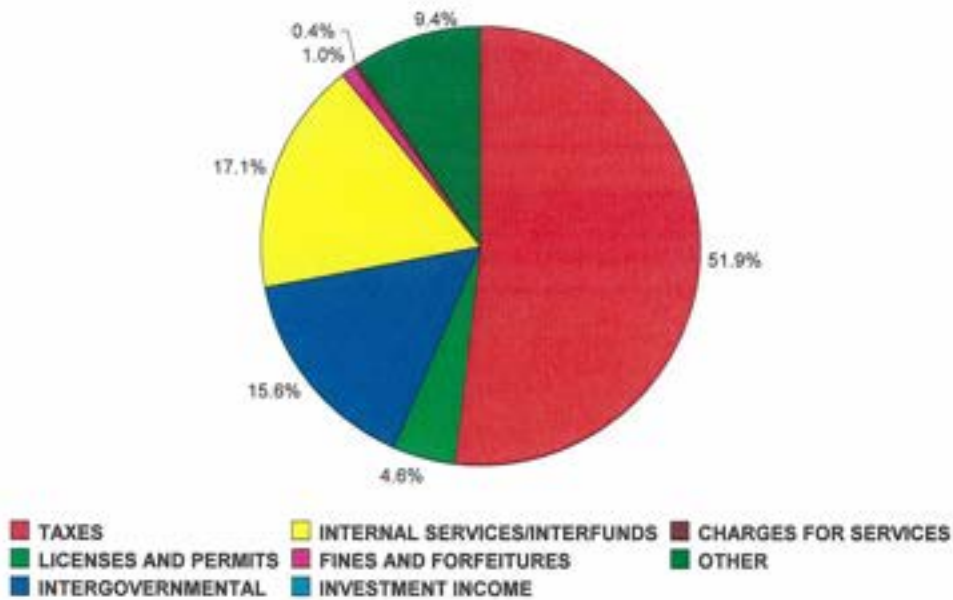
2015-2016 ANNUAL BUDGET

COMBINED SUMMARY OF BUDGET BY FUND GROUPS

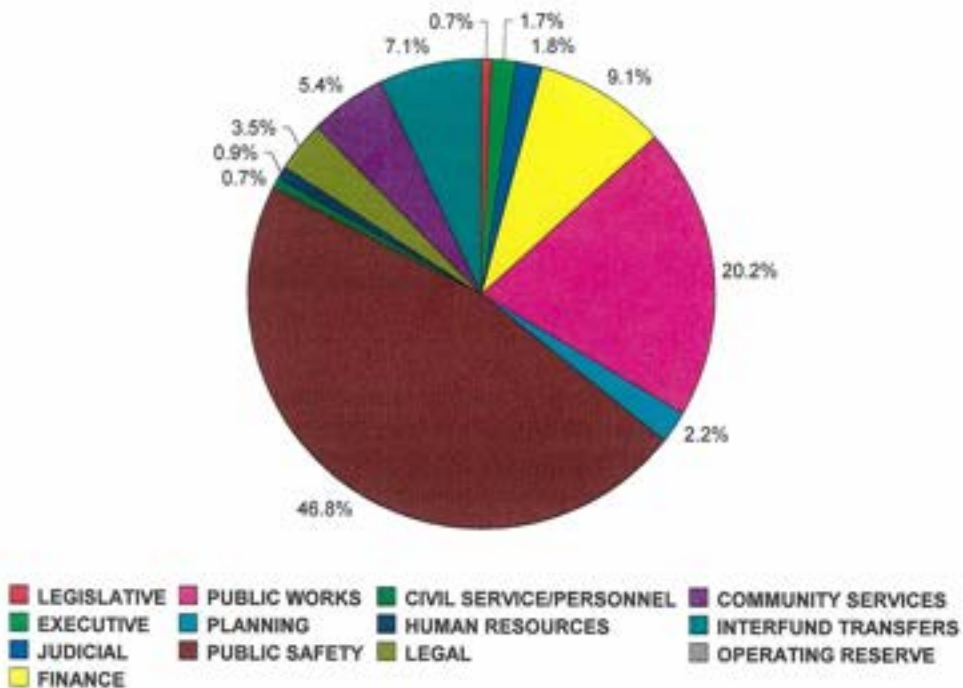
PROPRIETARY FUND TYPES							COMBINED TOTAL
INTERNAL SERVICE FUNDS	UTILITY SYSTEM	SANITATION	MUNICIPAL TRANSIT SYSTEM	ZOO FUND	GOLF COURSE FUND	ENTERPRISE CAPITAL PROJECTS	
				1,116,000			42,207,915
							2,790,000
			526,000				10,016,000
1,608,000	145,000		2,511,385	980,328	249,000	4,823,819	22,802,152
							818,500
							5,100
11,303,000	110,917,000	5,093,978	427,000	550,000	603,000		129,118,978
70,303	40,000		6,000				2,626,303
							0
10,600	6,014,622					1,782,284	15,961,665
<u>12,991,903</u>	<u>117,116,622</u>	<u>5,093,978</u>	<u>3,470,385</u>	<u>2,646,328</u>	<u>852,000</u>	<u>6,606,103</u>	<u>226,346,613</u>
							432,672
	848,856						6,696,194
							1,116,034
	5,638,270						11,168,753
							17,582,437
							1,349,157
							28,578,228
							419,199
							535,373
75,303							2,193,375
							3,264,104
	73,901,207	4,197,978	2,673,385	2,111,328	796,000	6,606,103	90,286,001
	9,389,785						14,738,748
12,916,600							12,916,600
	27,338,504	896,000	797,000	535,000	56,000		34,458,852
							610,886
<u>12,991,903</u>	<u>117,116,622</u>	<u>5,093,978</u>	<u>3,470,385</u>	<u>2,646,328</u>	<u>852,000</u>	<u>6,606,103</u>	<u>226,346,613</u>

2015-2016 ANNUAL BUDGET  
 GENERAL FUND  
 ADOPTED BUDGET SUMMARY

Revenues



Expenditures



## 2015-2016 ANNUAL BUDGET

SUMMARY OF FUNDS  
GENERAL FUND

## REVENUE SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED BUDGET	
TAXES	3,291,022	31,796,884	30,337,000	32,117,000	31,587,000	31,587,000	4.12%
LICENSES AND PERMITS	2,875,496	2,980,017	2,770,200	2,890,200	2,790,000	2,790,000	0.71%
INTERGOVERNMENTAL	10,156,272	10,116,419	9,373,183	9,932,646	9,490,000	9,490,000	0.00%
INTERNAL SERVICES/INTERFUNDS	38,745,201	11,483,242	8,931,246	9,582,578	10,424,000	10,424,000	16.71%
FINES AND FORFEITURES	646,493	670,699	634,200	619,200	634,000	634,000	-0.03%
INVESTMENT INCOME	20,525	20,249	0	15,000	0	0	0.00%
CHARGES FOR SERVICES	357,971	349,192	229,430	269,430	225,000	225,000	0.00%
OTHER	950,811	579,796	5,067,993	5,007,604	5,154,504	5,718,445	12.83%
TOTAL REVENUE	57,043,791	57,996,498	57,343,252	60,433,658	60,304,504	60,868,445	6.15%

## EXPENDITURE SUMMARY BY DIVISION

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
LEGISLATIVE	415,213	416,299	486,147	467,147	430,190	432,672	-11.00%
EXECUTIVE	852,736	905,689	1,012,959	1,045,686	1,018,548	1,020,838	0.78%
JUDICIAL	970,435	976,451	1,032,027	1,031,675	1,108,447	1,116,034	8.14%
FINANCE	5,153,836	6,127,998	5,580,287	6,126,502	5,505,872	5,530,483	-0.89%
PUBLIC WORKS	9,961,485	10,734,261	9,957,105	10,948,946	12,176,215	12,274,937	23.28%
PLANNING	822,346	1,191,189	1,338,894	1,304,844	1,236,175	1,349,157	0.77%
PUBLIC SAFETY	28,582,194	29,026,414	28,160,836	28,566,553	28,214,405	28,490,228	1.17%
CIVIL SERVICE	239,364	254,947	328,516	431,820	412,942	419,199	27.60%
HUMAN RESOURCES	438,691	472,037	595,509	614,103	529,792	535,373	0.00%
LEGAL	1,469,797	1,660,322	1,480,862	2,069,862	2,116,685	2,118,072	43.03%
COMMUNITY SERVICES	1,875,363	2,221,978	2,354,643	3,274,675	3,251,892	3,264,104	0.00%
INTERFUND TRANSFERS	4,708,819	4,339,293	5,015,467	4,551,845	4,303,341	4,317,348	-13.92%
OPERATING RESERVE	0	0	0	0	0	0	0.00%
TOTAL EXPENDITURES	55,490,279	58,326,878	57,343,252	60,433,658	60,304,504	60,868,445	6.15%

## EXPENDITURE SUMMARY BY CATEGORY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES	24,516,664	26,359,053	25,498,923	25,810,448	25,850,788	26,202,283	2.76%
FRINGE BENEFITS	9,230,797	9,645,172	11,507,386	11,082,705	10,868,981	10,967,420	-4.69%
OPERATING AND CONTRACTUAL	9,887,230	10,660,279	9,217,571	11,689,157	10,689,000	10,789,000	17.05%
OTHER	9,557,361	9,057,632	9,555,195	10,035,320	9,433,397	9,447,404	-1.13%
CAPITAL OUTLAY	2,298,227	2,604,742	1,564,177	1,816,028	3,462,338	3,462,338	121.35%
TOTAL EXPENDITURES	55,490,279	58,326,878	57,343,252	60,433,658	60,304,504	60,868,445	6.15%

CITY OF ALEXANDRIA

**2015-2016 ANNUAL BUDGET**  
**SUMMARY OF FUNDS**  
**PRE TRIAL INTERVENTION FUND**

**REVENUE SUMMARY**

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED BUDGET	
TAXES	0	0	0	0	0	0	0.00%
INTERGOVERNMENTAL	0	0	0	0	0	0	0.00%
INTERNAL SERVICES/INTERFUNDS	0	0	0	0	0	0	0.00%
INVESTMENT INCOME	0	0	0	0	0	0	0.00%
FINES AND FORFEITURES	0	258,664	100,000	184,500	184,500	184,500	0.00%
USE OF PROPERTY	0	0	0	0	0	0	0.00%
OTHER	0	0	0	0	0	0	0.00%
TOTAL REVENUE	0	258,664	100,000	184,500	184,500	184,500	0.00%

**EXPENSE SUMMARY BY CATEGORY**

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES	0	0	0	0	0	0	0.00%
FRINGE	0	0	0	0	0	0	0.00%
OPERATING AND CONTRACTUAL	0	0	0	76,500	76,500	76,500	0.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
INTERFUND TRANSFERS	0	158,664	100,000	108,000	108,000	108,000	0.00%
OPERATING RESERVE	0	0	0	0	0	0	0.00%
TOTAL EXPENSES	0	158,664	100,000	184,500	184,500	184,500	0.00%

**2015-2016 ANNUAL BUDGET**  
**SUMMARY OF FUNDS**  
**GENERAL DEBT SERVICE FUND**

**REVENUE SUMMARY**

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED BUDGET	
TAXES	787,776	3,603,766	3,061,736	2,521,463	2,760,013	2,760,013	-9.85%
INTERGOVERNMENTAL	0	0	0	0	0	0	0.00%
INTERNAL SERVICES/INTERFUNDS	8,043,954	1,926,038	1,932,100	4,875,211	1,960,620	1,960,620	1.48%
INVESTMENT INCOME	8,088	5,598	5,600	5,400	5,100	5,100	-8.93%
CHARGES FOR SERVICES	0	0	0	0	0	0	0.00%
USE OF PROPERTY	0	0	0	0	0	0	0.00%
OTHER	0	0	634,785	3,577,896	623,230	623,230	100.00%
TOTAL REVENUE	8,839,818	5,535,402	5,634,221	10,979,970	5,348,963	5,348,963	-5.06%

**EXPENDITURE SUMMARY BY CATEGORY**

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED BUDGET	
SALARIES	0	0	0	0	0	0	0.00%
FRINGE	0	0	0	0	0	0	0.00%
OPERATING AND CONTRACTUAL	1,302	801	6,600	2,900	5,100	5,100	-22.73%
OTHER	5,555,670	5,598,598	5,627,621	10,977,070	5,343,863	5,343,863	-5.04%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
INTERFUND TRANSFERS	0	0	0	0	0	0	0.00%
OPERATING RESERVE	0	0	0	0	0	0	0.00%
TOTAL EXPENDITURES	5,556,972	5,599,399	5,634,221	10,979,970	5,348,963	5,348,963	-5.06%

## 2015-2016 ANNUAL BUDGET

SUMMARY OF FUNDS  
RISK MANAGEMENT FUND

## REVENUE SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED BUDGET	
TAXES	0	0	0	0	0	0	0.00%
INTERGOVERNMENTAL	0	0	0	0	0	0	0.00%
INTERNAL SERVICES/INTERFUNDS	0	0	0	0	0	0	0.00%
INVESTMENT INCOME	14,721	16,223	0	14,000	0	0	0.00%
CHARGES FOR SERVICES	5,716,135	3,908,171	4,099,041	5,293,665	4,130,000	4,130,000	0.76%
USE OF PROPERTY	0	0	0	0	0	0	0.00%
OTHER	101,303	394,244	69,000	100,000	69,000	70,303	0.00%
TOTAL REVENUE	5,832,159	4,318,638	4,168,041	5,407,665	4,199,000	4,200,303	0.77%

## EXPENSE SUMMARY BY CATEGORY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES	50,316	52,816	51,627	51,627	51,627	52,660	2.00%
FRINGE	13,857	14,444	15,649	15,649	13,543	13,813	-11.73%
OPERATING AND CONTRACTUAL	1,046,694	1,243,056	1,156,765	1,223,389	1,223,830	1,223,830	5.80%
OTHER	2,914,919	4,248,530	2,944,000	4,117,000	2,910,000	2,910,000	-1.15%
CAPITAL OUTLAY	0	0	0	0	0	0	100.00%
INTERFUND TRANSFERS	0	0	0	0	0	0	0.00%
OPERATING RESERVE	0	0	0	0	0	0	0.00%
TOTAL EXPENSES	4,025,786	5,558,846	4,168,041	5,407,665	4,199,000	4,200,303	0.77%

**2015-2016 ANNUAL BUDGET**  
**SUMMARY OF FUNDS**  
**EMPLOYEE BENEFITS FUND**

**REVENUE SUMMARY**

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED BUDGET	
TAXES	0	0	0	0	0	0	0.00%
INTERGOVERNMENTAL	0	0	0	0	0	0	0.00%
INTERNAL SERVICES/INTERFUNDS	0	597,500	1,000,000	1,274,000	1,608,000	1,608,000	0.00%
INVESTMENT INCOME	9,992	6,670	0	3,000	0	0	0.00%
CHARGES FOR SERVICES	7,168,564	7,199,338	7,013,000	8,646,000	7,173,000	7,173,000	2.28%
USE OF PROPERTY	0	0	0	0	0	0	0.00%
OTHER	0	0	285,000	285,000	0	0	0.00%
TOTAL REVENUE	7,178,556	7,803,508	8,298,000	10,208,000	8,781,000	8,781,000	5.82%

**EXPENSE SUMMARY BY CATEGORY**

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES	0	0	0	0	0	0	0.00%
FRINGE	0	0	0	0	0	0	0.00%
OPERATING AND CONTRACTUAL	1,910,439	2,059,165	1,598,000	1,781,000	1,781,000	1,781,000	11.45%
OTHER	5,794,856	6,853,361	6,700,000	8,427,000	7,000,000	7,000,000	4.48%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
INTERFUND TRANSFERS	0	0	0	0	0	0	0.00%
OPERATING RESERVE	0	0	0	0	0	0	0.00%
TOTAL EXPENSES	7,705,295	8,912,526	8,298,000	10,208,000	8,781,000	8,781,000	5.82%

**2015-2016 ANNUAL BUDGET**  
**SUMMARY OF FUNDS**  
**UNEMPLOYMENT BENEFITS FUND**

**REVENUE SUMMARY**

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED BUDGET	
TAXES	0	0	0	0	0	0	0.00%
INTERGOVERNMENTAL	0	0	0	0	0	0	0.00%
INTERNAL SERVICES/INTERFUNDS	0	0	0	0	0	0	0.00%
INVESTMENT INCOME	1,043	900	0	1,000	0	0	0.00%
CHARGES FOR SERVICES	0	0	0	0	0	0	0.00%
USE OF PROPERTY	0	0	0	0	0	0	0.00%
OTHER	0	0	10,600	9,600	10,600	10,600	0.00%
TOTAL REVENUE	1,043	900	10,600	10,600	10,600	10,600	0.00%

**EXPENSE SUMMARY BY CATEGORY**

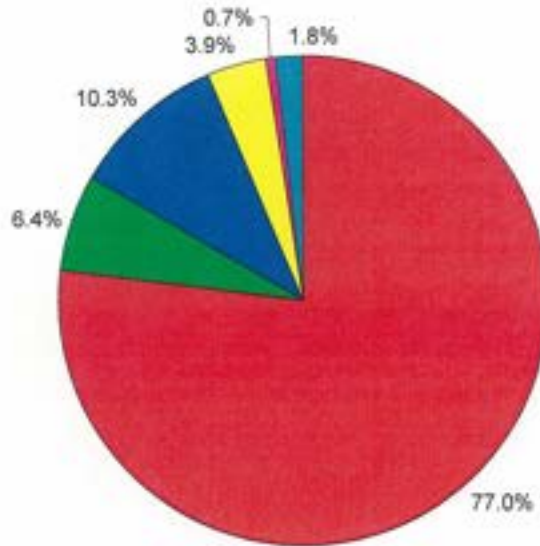
DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED BUDGET	
SALARIES	0	0	0	0	0	0	0.00%
FRINGE	0	0	0	0	0	0	0.00%
OPERATING AND CONTRACTUAL	0	0	0	0	0	0	0.00%
OTHER	2,650	6,842	10,600	10,600	10,600	10,600	0.00%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
INTERFUND TRANSFERS	0	0	0	0	0	0	0.00%
OPERATING RESERVE	0	0	0	0	0	0	0.00%
TOTAL EXPENSES	2,650	6,842	10,600	10,600	10,600	10,600	0.00%

2015-2016 ANNUAL BUDGET

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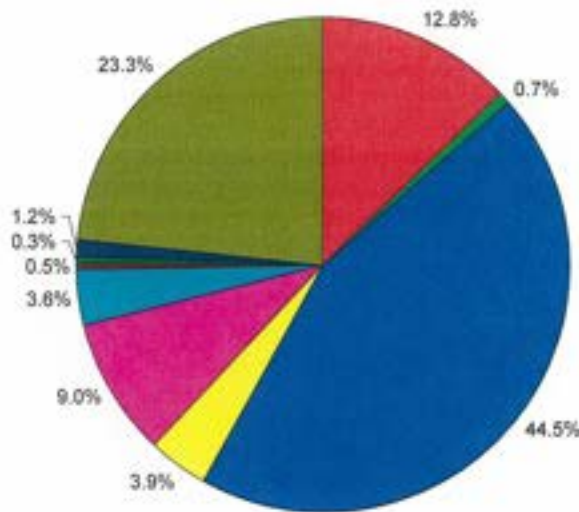
2014-2015 ANNUAL BUDGET  
 UTILITY SYSTEM FUND  
 ADOPTED BUDGET SUMMARY

Revenues



- ELECTRIC
- GAS
- ENVIROMENTAL COMPLIANCE
- INVESTMENT INCOME
- WATER
- WASTEWATER
- OTHER CHARGES
- INTERGOVERNMENTAL

Expenses



- FINANCE
- WATER
- ENVIRONMENTAL SERVICES
- UTILITY SERVICES
- ADMINISTRATION
- GAS
- ENVIROMENTAL COMPLIANCE
- INTERFUND TRANSFERS
- ELECTRIC
- WASTEWATER

## 2015-2016 ANNUAL BUDGET

SUMMARY OF FUNDS  
UTILITY FUND

## REVENUE SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED BUDGET	
ELECTRIC	69,793,639	70,327,813	70,010,000	80,023,000	85,398,000	85,398,000	21.98%
WATER	7,338,523	7,296,996	7,125,000	7,305,000	7,125,000	7,125,000	0.00%
GAS	10,031,691	13,541,711	11,382,000	13,807,000	11,382,000	11,382,000	0.00%
WASTEWATER	4,071,084	4,236,617	4,312,525	4,247,525	4,312,000	4,312,000	-0.01%
ENVIROMENTAL COMPLIANCE	749,323	746,903	725,000	745,000	725,000	725,000	0.00%
OTHER CHARGES	1,825,910	2,051,925	1,975,500	1,985,500	1,975,000	1,975,000	-0.03%
INVESTMENT INCOME	80,805	62,082	0	37,000	0	0	0.00%
INTERGOVERNMENTAL	0	0	0	0	0	0	0.00%
INTERNAL SERVICES/INTERFUNDS	136,553	145,125	136,553	145,125	145,000	145,000	6.19%
OTHER	167,989	63,910	3,561,212	5,316,204	5,827,539	6,054,622	70.02%
TOTAL REVENUE	94,195,517	98,473,082	99,227,790	113,611,354	116,889,539	117,116,622	18.03%

## EXPENSE SUMMARY BY DIVISION

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
FINANCE	24,919,923	7,418,750	7,416,766	7,638,992	14,979,088	15,028,055	102.62%
ADMINISTRATION	462,699	642,317	797,089	776,089	846,578	848,856	6.49%
ELECTRIC	44,287,830	50,707,455	48,889,070	59,625,247	52,118,550	52,173,184	6.72%
WATER	4,002,862	3,662,440	4,619,520	4,807,005	4,561,905	4,593,425	-0.56%
GAS	8,666,725	12,311,753	10,508,184	12,554,393	10,537,585	10,567,611	0.57%
WASTEWATER	3,463,395	3,443,615	3,976,382	4,326,914	4,179,409	4,210,629	5.89%
ENVIRONMENTAL SERVICES	493,780	489,200	597,247	593,247	592,576	598,176	0.16%
ENVIROMENTAL COMPLIANCE	201,922	156,969	408,000	408,000	408,000	408,000	0.00%
UTILITY SERVICES	1,028,599	1,128,685	1,678,136	1,262,136	1,335,181	1,350,182	-19.54%
INTERFUND TRANSFERS	5,942,955	20,364,786	20,337,396	21,619,331	27,330,667	27,338,504	0.00%
OPERATING RESERVE	0	0	0	0	0	0	0.00%
TOTAL EXPENSES	93,470,690	100,325,971	99,227,790	113,611,354	116,889,539	117,116,622	18.03%

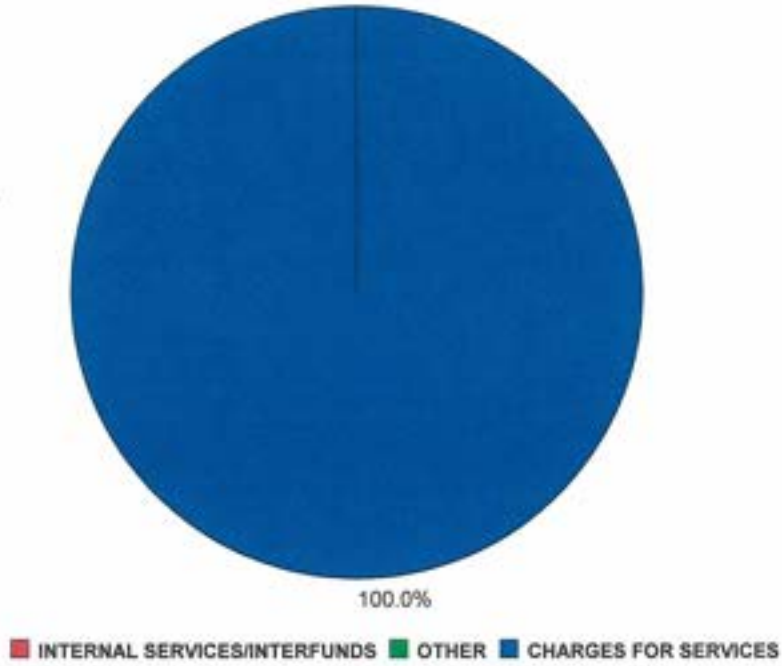
## EXPENSE SUMMARY BY CATEGORY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES	8,934,366	8,775,907	9,935,636	9,498,636	10,278,911	10,453,120	5.21%
FRINGE BENEFITS	3,763,973	3,804,303	4,690,397	4,449,397	4,406,881	4,451,918	-5.08%
OPERATING AND CONTRACTUAL	52,602,458	62,719,858	58,442,843	71,756,843	62,292,000	62,292,000	6.59%
OTHER	25,578,794	21,933,684	21,837,396	22,819,331	35,330,667	35,338,504	61.83%
CAPITAL OUTLAY	2,591,099	3,092,219	4,321,518	5,087,147	4,581,080	4,581,080	6.01%
TOTAL EXPENSES	93,470,690	100,325,971	99,227,790	113,611,354	116,889,539	117,116,622	18.03%

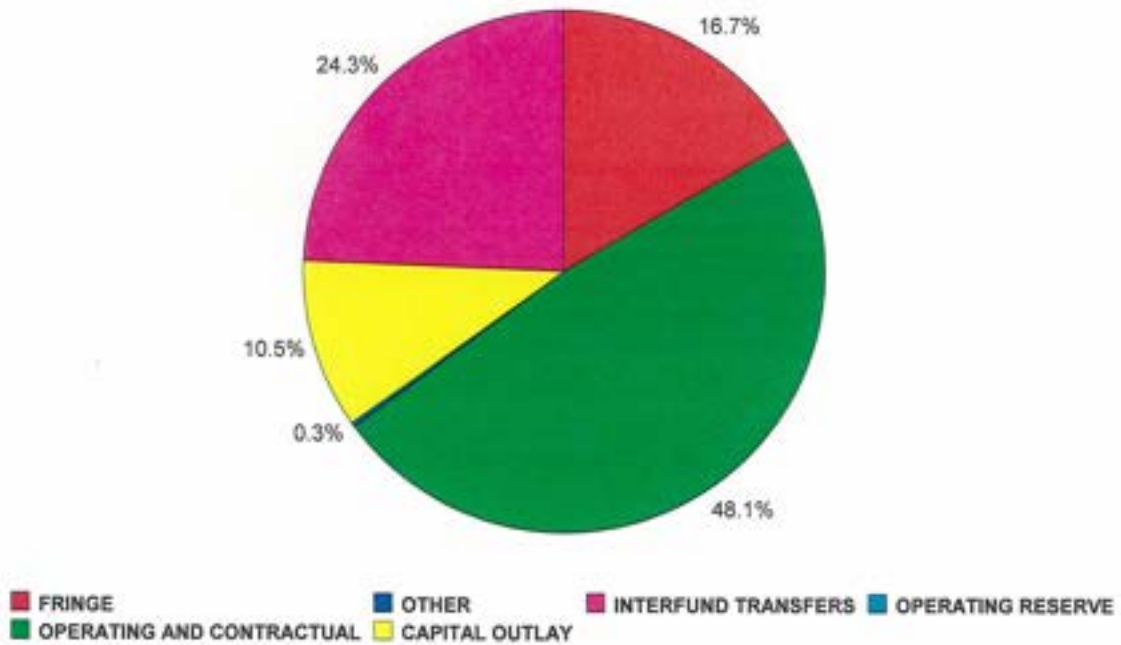
CITY OF ALEXANDRIA

2015-2016 ANNUAL BUDGET  
SANITATION FUND  
ADOPTED BUDGET SUMMARY

Revenues



Expenses



## 2015-2016 ANNUAL BUDGET

SUMMARY OF FUNDS  
SANITATION FUND

## REVENUE SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED BUDGET	
TAXES	0	0	0	0	0	0	
INTERGOVERNMENTAL	0	0	0	0	0	0	0.00%
INTERNAL SERVICES/INTERFUNDS	169,525	0	0	0	0	0	0.00%
INVESTMENT INCOME	3,520	2,398	0	2,000	0	0	0.00%
CHARGES FOR SERVICES	4,884,684	4,976,708	4,982,000	5,062,000	5,062,000	5,093,978	2.25%
USE OF PROPERTY	0	0	0	0	0	0	0.00%
OTHER	22,698	5,112	0	0	0	0	0.00%
TOTAL REVENUE	5,080,427	4,984,218	4,982,000	5,064,000	5,062,000	5,093,978	2.25%

## EXPENSE SUMMARY BY CATEGORY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES	1,301,445	1,304,510	1,334,910	1,318,910	1,388,703	1,414,072	5.93%
FRINGE	488,268	502,049	627,060	617,060	608,658	615,267	-1.88%
OPERATING AND CONTRACTUAL	1,904,169	1,758,002	1,769,771	1,789,192	1,770,000	1,770,000	0.01%
OTHER	11,645	11,645	11,645	11,645	12,000	12,000	3.05%
CAPITAL OUTLAY	689,225	386,458	437,750	437,750	386,639	386,639	-11.68%
INTERFUND TRANSFERS	777,943	887,514	800,864	889,443	896,000	896,000	0.00%
OPERATING RESERVE	0	0	0	0	0	0	0.00%
TOTAL EXPENSES	5,172,695	4,850,178	4,982,000	5,064,000	5,062,000	5,093,978	2.25%

## 2015-2016 ANNUAL BUDGET

SUMMARY OF FUNDS  
ZOOLOGICAL PARK FUND

## REVENUE SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED BUDGET	
TAXES	0	0	0	1,116,000	1,116,000	1,116,000	0.00%
INTERGOVERNMENTAL	0	0	0	0	0	0	0.00%
INTERNAL SERVICES/INTERFUNDS	1,967,355	1,798,366	1,823,567	1,088,159	966,321	980,328	0.00%
INVESTMENT INCOME	2,063	3,091	0	0	0	0	0.00%
CHARGES FOR SERVICES	543,515	592,533	500,000	550,000	550,000	550,000	0.00%
USE OF PROPERTY	0	0	0	0	0	0	0.00%
OTHER	135	1,158	0	0	0	0	0.00%
TOTAL REVENUE	2,513,068	2,395,148	2,323,567	2,754,159	2,632,321	2,646,328	0.00%

## EXPENSE SUMMARY BY CATEGORY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES	472,508	481,108	580,613	553,613	649,252	660,360	0.00%
FRINGE	175,667	185,962	258,414	250,414	274,306	277,205	0.00%
OPERATING AND CONTRACTUAL	1,204,522	957,447	1,061,550	1,070,550	1,015,000	1,015,000	0.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	59,650	84,289	182,000	194,825	158,763	158,763	0.00%
INTERFUND TRANSFERS	240,990	684,757	240,990	684,757	535,000	535,000	0.00%
OPERATING RESERVE	0	0	0	0	0	0	0.00%
TOTAL EXPENSES	2,153,337	2,393,563	2,323,567	2,754,159	2,632,321	2,646,328	0.00%

## 2015-2016 ANNUAL BUDGET

SUMMARY OF FUNDS  
GOLF COURSE FUND

## REVENUE SUMMARY

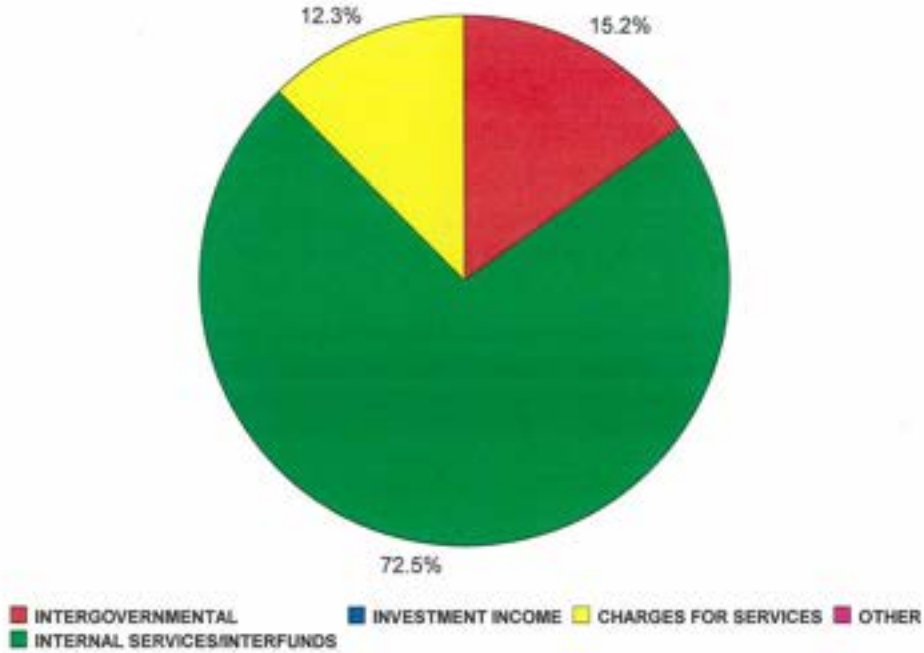
DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED BUDGET	
TAXES	0	0	0	0	0	0	0.00%
INTERGOVERNMENTAL	0	0	0	0	0	0	0.00%
INTERNAL SERVICES/INTERFUNDS	217,837	178,850	213,945	260,525	249,000	249,000	0.00%
INVESTMENT INCOME	640	396	0	0	0	0	0.00%
CHARGES FOR SERVICES	631,611	609,385	602,000	603,000	603,000	603,000	0.00%
USE OF PROPERTY	0	0	0	0	0	0	0.00%
OTHER	0	0	0	0	0	0	0.00%
TOTAL REVENUE	850,088	788,631	815,945	863,525	852,000	852,000	0.00%

## EXPENSE SUMMARY BY CATEGORY

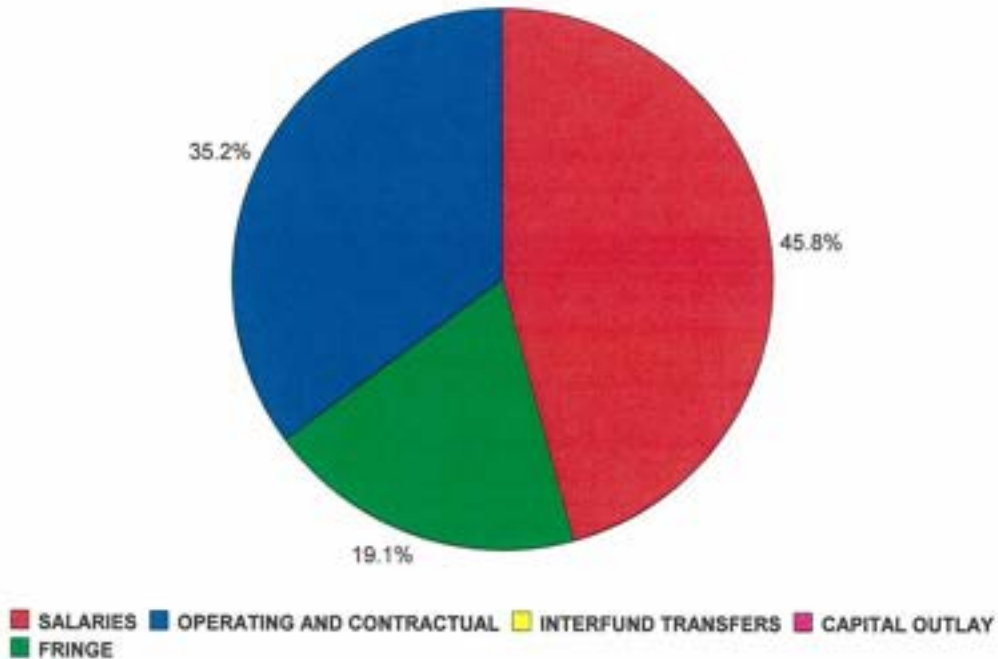
DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES	0	0	0	0	0	0	0.00%
FRINGE	0	0	0	0	0	0	0.00%
OPERATING AND CONTRACTUAL	753,258	742,376	767,620	804,620	796,000	796,000	0.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	0	6,905	0	2,463	0	0	0.00%
INTERFUND TRANSFERS	54,449	56,442	48,325	56,442	56,000	56,000	0.00%
OPERATING RESERVE	0	0	0	0	0	0	0.00%
TOTAL EXPENSES	807,707	805,723	815,945	863,525	852,000	852,000	0.00%

2015-2016 ANNUAL BUDGET  
MUNICIPAL TRANSIT FUND  
ADOPTED BUDGET SUMMARY

Revenues



Expenses



## 2015-2016 ANNUAL BUDGET

SUMMARY OF FUNDS  
MUNICIPAL TRANSIT FUND

## REVENUE SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED BUDGET	
TAXES	0	0	0	0	0	0	0.00%
INTERGOVERNMENTAL	834,007	1,180,815	526,000	935,000	526,000	526,000	0.00%
INTERNAL SERVICES/INTERFUNDS	1,793,123	1,484,263	2,287,075	2,080,579	2,486,268	2,511,385	9.81%
INVESTMENT INCOME	514	742	0	0	0	0	0.00%
CHARGES FOR SERVICES	448,544	421,454	453,000	427,000	427,000	427,000	-5.74%
USE OF PROPERTY	0	0	0	0	0	0	0.00%
OTHER	55,790	53,247	6,300	6,300	6,000	6,000	-4.76%
TOTAL REVENUE	3,131,978	3,140,521	3,272,375	3,448,879	3,445,268	3,470,385	6.05%

## EXPENSE SUMMARY BY CATEGORY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED BUDGET	
SALARIES	1,094,354	1,139,983	1,176,958	1,162,958	1,203,586	1,223,495	3.95%
FRINGE	442,944	484,834	565,004	554,004	504,682	509,890	7.75%
OPERATING AND CONTRACTUAL	878,027	854,078	920,846	942,846	940,000	940,000	1.34%
OTHER	556,653	772,738	0	0	0	0	0.00%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
INTERFUND TRANSFERS	0		609,567	789,071	797,000	797,000	30.75%
OPERATING RESERVE	0	0	0	0	0	0	0.00%
TOTAL EXPENSES	2,971,978	3,251,633	3,272,375	3,448,879	3,445,268	3,470,385	6.05%

**2015-2016 ANNUAL BUDGET  
RECAP OF PERSONNEL**

**GENERAL FUND**

DEPARTMENT	2012-2013	2013-2014	2014-2015	2015-2016		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
<b>City Council</b>						
City Council Persons	7	7	7	7	7	7
<b>Total City Council</b>	7	7	7	7	7	7
<b>City Clerk</b>						
City Clerk	1	1	1	1	1	1
Deputy City Clerk	1	1	1	0	0	0
Administrative Assistant	0	0	0	1	1	1
<b>Total City Clerk</b>	2	2	2	2	2	2
<b>Office of the Mayor</b>						
Mayor	1	1	1	1	1	1
Executive Secretary	1	1	1	1	1	1
<b>Total Office of the Mayor</b>	2	2	2	2	2	2
<b>General Government</b>						
Mayor's Assistant	1	1	1	1	1	1
Administrative Assistant	0	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
<b>Total General Government</b>	2	3	3	3	3	3
<b>Intergovernmental Agency</b>						
Mayor's Assistant	0	1	1	1	1	1
Mayor's Assistant	1	1	1	1	1	1
Mayor's Assistant	1	1	1	1	1	1
Mayor's Assistant	1	1	1	1	1	1
Mayor's Assistant	1	1	1	1	1	1
Mayor's Assistant	1	1	1	1	1	1
Mayor's Assistant	0	1	1	1	1	1
<b>Total Intergovt'l Agency</b>	5	7	7	7	7	7
<b>City Court</b>						
City Judge	1	1	1	1	1	1
Deputy Clerk	7	7	7	7	7	7
Clerk of Court	1	1	1	1	1	1
Secretary	1	1	1	1	1	1
<b>Total City Court</b>	10	10	10	10	10	10
<b>Finance</b>						
Director of Finance	1	1	1	1	1	1
Administrative Assistant	1	1	1	1	1	1
Administrative Assistant	0	1	0	0	0	0
<b>Total Finance</b>	2	3	2	2	2	2

**2015-2016 ANNUAL BUDGET  
RECAP OF PERSONNEL**

**GENERAL FUND**

DEPARTMENT	2012-2013	2013-2014	2014-2015	2015-2016		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
<b>Business Office</b>						
Business Office Manager	1	1	1	1	1	1
Customer Accounts Rep	2	2	2	2	2	2
Customer Accounts Team Leader	1	1	1	1	1	1
Student Worker	1	1	1	1	1	1
<b>Total Business Office</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>
<b>Accounting</b>						
Accounting Manager	1	1	1	1	1	1
Accountant	2	3	3	3	3	3
Accounting Technician	4	3	3	3	3	3
<b>Total Accounting</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>
<b>Purchasing</b>						
Purchasing Manager	1	1	1	1	1	1
Purchasing Technician	2	2	2	2	2	2
Senior Buyer	2	2	2	2	2	2
Buyer	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
<b>Total Purchasing</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>
<b>Printing</b>						
Print Shop Coordinator	2	2	2	2	2	2
<b>Total Printing</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>
<b>Central Warehouse</b>						
Supervisor Central Warehouse	1	1	1	1	1	1
Inventory Coordinator	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Stock Clerk	3	3	3	3	3	3
<b>Total Central Warehouse</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>
<b>Parts Warehouse</b>						
Inventory Coordinator	1	1	1	1	1	1
Stock Clerk	1	1	1	1	1	1
<b>Total Parts Warehouse</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>
<b>Public Works</b>						
Director of Public Works	1	1	1	1	1	1
Executive Secretary	1	1	1	1	1	1
Administrative Secretary	0	0	0	0	1	1
Asst Director Public Works	2	2	2	2	2	2
<b>Total Public Works</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>5</b>	<b>5</b>

**2015-2016 ANNUAL BUDGET  
RECAP OF PERSONNEL**

**GENERAL FUND**

DEPARTMENT	2012-2013	2013-2014	2014-2015	2015-2016		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
<b>Code Enforcement</b>						
Superintendent	1	1	1	1	1	1
Crew Leader	1	1	1	1	1	1
Code Enforcement Officer	3	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Equipment Operator II	1	1	1	1	1	1
Maintenance Worker	1	1	1	1	1	1
Code Enforcement Officer Senior	0	2	2	2	2	2
<b>Total Central Facility</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>
<b>Engineering</b>						
Assistant City Engineer	2	2	2	2	2	2
City Engineer	1	1	1	1	1	1
Lead Engineering Technician	1	1	1	1	1	1
Land Surveyor	1	1	1	1	1	1
Survey Technician	1	1	1	1	1	1
Engineering Tech III	1	1	1	1	1	1
Construction Inspector	1	1	1	1	1	1
Survey Party Chief	1	1	1	1	1	1
Survey Instrument Operator	1	1	1	1	1	1
Administrative Assistant	1	1	1	1	1	1
Clerical Specialist	0	1	1	1	1	1
Office Assistant	1	0	0	0	0	0
<b>Total Engineering</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>
<b>Urban Forestry</b>						
Landscape Architect	1	1	1	1	1	1
<b>Total Urban Forestry</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Streets &amp; Parks</b>						
Superintendent-Streets	1	1	1	1	1	1
Crew Supervisor Street Maint	2	2	2	2	2	2
Crew Leader Street Maintenance	3	3	3	3	3	3
Maintenance Worker Senior	3	3	3	3	3	3
Administrative Secretary	1	1	1	1	1	1
Inventory Coordinator	1	1	1	1	1	1
Equipment Operator III	4	4	4	4	4	4
Equipment Operator II	7	7	7	7	7	7
Fleet Maintenance Tech	1	1	1	1	1	1
Equipment Operator I	4	4	4	4	4	4
Maintenance Worker	4	3	3	3	3	3
Supervisor - Streets	0	1	1	1	1	1
<b>Total Streets &amp; Parks</b>	<b>31</b>	<b>31</b>	<b>31</b>	<b>31</b>	<b>31</b>	<b>31</b>

**2015-2016 ANNUAL BUDGET  
RECAP OF PERSONNEL**

**GENERAL FUND**

DEPARTMENT	2012-2013	2013-2014	2014-2015	2015-2016		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
<b>Traffic Department</b>						
Traffic Signal Tech	2	2	2	2	2	2
Administrative Secretary	1	1	1	1	1	1
Superintendent	1	1	1	1	1	1
Sign Artist	1	1	1	1	1	1
Sign & Marking Specialist	3	3	3	3	3	3
<b>Total Traffic Department</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>
<b>Maintenance Public Buildings</b>						
Custodial Worker	5	5	5	5	5	5
Supervisor Custodial	1	1	1	1	1	1
Supervisor Building Maintenance	2	2	2	2	2	2
Superintendent - Building Maint	1	1	1	1	1	1
Community Center Attendant	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Electrician	1	1	1	1	1	1
Painter	3	3	3	3	3	3
Carpenter	3	3	3	3	3	3
Trades Worker	1	1	1	1	1	1
Lead Custodial Worker	2	2	2	2	2	2
Building Maintenance Specialist	2	2	2	2	2	2
Mechanical Systems Technician	3	3	3	3	3	3
<b>Total Maint.Public Bldgs.</b>	<b>27</b>	<b>27</b>	<b>27</b>	<b>27</b>	<b>27</b>	<b>27</b>
<b>Motor Pool</b>						
Superintendent	1	1	1	1	1	1
Supervisor -Fleet Maintenance	3	3	3	3	3	3
Administrative Secretary	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Fleet Maintenance Tech Senior	5	5	5	5	5	5
Fleet Maintenance Tech	5	5	5	5	5	5
Fleet Collision Repair Tech	2	2	2	2	2	2
Fleet Service Tech	6	6	6	6	6	6
<b>Total Motor Pool</b>	<b>24</b>	<b>24</b>	<b>24</b>	<b>24</b>	<b>24</b>	<b>24</b>
<b>Animal Shelter</b>						
Crew Leader	1	1	1	1	1	1
Kennel Technician	2	2	2	2	3	3
Administrative Secretary	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Superintendent-Animal Control	1	1	1	1	1	1
Animal Control Officer	2	2	2	2	2	2
<b>Total Animal Shelter</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>9</b>	<b>9</b>

CITY OF ALEXANDRIA

**2015-2016 ANNUAL BUDGET  
RECAP OF PERSONNEL**

**GENERAL FUND**

DEPARTMENT	2012-2013	2013-2014	2014-2015	2015-2016		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
<b>Planning</b>						
Director of Planning	1	1	1	1	1	1
Historic Preservation Asst PT	0	1	1	1	1	1
Administrative Assistant	0	0	1	1	1	1
Certified Building Official	1	0	0	0	0	0
Planner	1	1	1	1	1	1
Permit Technician	1	0	0	0	0	0
Zoning Enforcement Analyst	1	1	1	1	1	1
Multi Trades Inspector	2	0	0	0	0	0
<b>Total Planning</b>	<b>7</b>	<b>4</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>
<b>Construction Development</b>						
Permit Technician	0	2	2	2	2	2
Electrical Inspector	0	2	2	0	0	0
Multi Trades Inspector	0	5	5	7	7	7
Superintendent Construction Dev	0	1	1	1	1	1
Plans Reviewer	0	1	1	1	1	1
<b>Total Construction Develop</b>	<b>0</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>
<b>Public Safety Police</b>						
Chief	1	1	1	1	1	1
Assistant Chief	1	1	1	1	1	1
Deputy Chief	0	1	1	1	1	1
Captain	4	4	4	4	4	4
Lieutenant	10	12	12	12	12	12
Sergeant	32	32	32	32	32	32
Communications Officer	16	16	17	17	17	17
Corporal	84	82	80	61	61	61
Police Officer	28	28	30	49	49	49
Jailer	2	2	2	2	2	2
School Patrol	15	15	15	15	15	15
Reserve Police Officer	20	20	20	20	20	20
Records Clerk	14	14	13	13	13	13
Secretary-Police Chief	1	1	1	1	1	1
Accounting Technician	1	1	1	1	1	1
<b>Total Police Department</b>	<b>229</b>	<b>230</b>	<b>230</b>	<b>230</b>	<b>230</b>	<b>230</b>

**2015-2016 ANNUAL BUDGET  
RECAP OF PERSONNEL**

**GENERAL FUND**

DEPARTMENT	2012-2013	2013-2014	2014-2015	2015-2016		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
<b>Public Safety Fire</b>						
Chief	1	1	1	1	1	1
1st Assistant Chief	3	3	3	3	3	3
2nd Assistant Chief	7	7	7	7	7	7
Chief of Fire Prevention	1	1	1	1	1	1
Chief of Fire Communications	1	1	1	1	1	1
Captain	27	27	27	27	27	27
Fire Communications Officer	7	7	7	7	7	7
Fire Training Officer	1	1	1	1	1	1
Fire Prevention Officer	3	3	3	3	3	3
Director of EMS	1	1	1	1	1	1
Fire Equipment Operator	33	33	33	33	33	33
Firefighter 1st Class	39	39	39	39	39	39
Secretary - Fire Chief	1	1	1	1	1	1
Records Clerk	2	2	2	2	2	2
Mechanic	1	1	1	1	1	1
<b>Total Fire Department</b>	<b>128</b>	<b>128</b>	<b>128</b>	<b>128</b>	<b>128</b>	<b>128</b>
<b>Civil Service</b>						
Director of Civil Service	1	1	1	1	1	1
Compensation Analyst	1	1	1	1	1	1
Examination Analyst	1	1	1	1	1	1
Asst Director Civil Service	0	0	0	1	1	1
Personnel Analyst	1	1	1	1	1	1
<b>Total Civil Service</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>5</b>	<b>5</b>	<b>5</b>
<b>Human Resources</b>						
Director of Human Resources	1	1	1	1	1	1
Administrative Assistant	1	1	1	1	1	1
Asst Director of Human Resources	0	0	1	1	1	1
Personnel Analyst	4	4	5	4	4	4
<b>Total Human Resources</b>	<b>6</b>	<b>6</b>	<b>8</b>	<b>7</b>	<b>7</b>	<b>7</b>
<b>Legal</b>						
City Attorney	1	1	1	1	1	1
Assistant City Attorney	2	3	5	5	5	5
Safe Alex Tech PT	0	0	6	6	6	6
Assistant City Attorney PT	0	2	3	3	3	3
Legal Secretary	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
<b>Total Legal</b>	<b>5</b>	<b>8</b>	<b>17</b>	<b>17</b>	<b>17</b>	<b>17</b>

**2015-2016 ANNUAL BUDGET  
RECAP OF PERSONNEL**

**GENERAL FUND**

DEPARTMENT	2012-2013	2013-2014	2014-2015	2015-2016		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
<b>Community Services</b>						
Director of Community Services	1	1	1	1	1	1
Secretary	1	1	1	1	1	1
Special Events Coordinator	1	1	1	1	1	1
Youth Programs Coordinator	0	0	0	0	1	1
Community Outreach Coordinator	1	1	1	1	0	0
Student Worker	9	9	9	9	9	9
<b>Total Community Services</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>
<b>Rectn Facilities Maintenance</b>						
Superintendent	1	1	1	1	1	1
Crew Leader Parks Maintenance	3	3	3	3	3	3
Administrative Secretary	1	1	1	1	1	1
Equipment Operator I	5	5	5	5	5	5
Equipment Operator I (Seasonal)	4	4	4	4	4	4
Maintenance Worker	4	4	4	4	4	4
Maintenance Worker (Seasonal)	3	3	3	3	3	3
Building Maintenance Specialist	1	1	1	1	1	1
<b>Total Rectn Facilities Maint.</b>	<b>22</b>	<b>22</b>	<b>22</b>	<b>22</b>	<b>22</b>	<b>22</b>
<b>Recreational Enhancement</b>						
Mayor's Asst	0	0	0	1	1	1
<b>Total Urban Forestry</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>TOTAL GENERAL FUND</b>	<b>596</b>	<b>612</b>	<b>623</b>	<b>624</b>	<b>626</b>	<b>626</b>

2015-2016 ANNUAL BUDGET  
 RECAP OF PERSONNEL

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

DEPARTMENT	2012-2013	2013-2014	2014-2015	2015-2016		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
<b>Community Development</b>						
Administrator	1	1	1	1	1	1
Permit Technician	1	1	1	1	1	1
Program Manager	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Multi Trades Inspector	1	0	0	0	0	0
<b>Total Community Develop</b>	6	5	5	5	5	5
<b>TOTAL CDBG FUND</b>	6	5	5	5	5	5

**2015-2016 ANNUAL BUDGET  
RECAP OF PERSONNEL**

**RISK MANAGEMENT FUND**

DEPARTMENT	2012-2013	2013-2014	2014-2015	2015-2016		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Office of Risk Manager						
Risk Manager	1	1	1	1	1	1
Total Office of Risk Manager	1	1	1	1	1	1
<b>TOTAL RISK MGMT FUND</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

**2015-2016 ANNUAL BUDGET  
RECAP OF PERSONNEL**

**UTILITY FUND**

DEPARTMENT	2013-2014	2013-2014	2014-2015	2015-2016		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
<b>Budget Office</b>						
Mayor's Asst - Budget Officer	0	1	1	1	1	1
Mayor's Asst - Chief Info Officer	0	0	1	1	1	1
Assistant Director Finance	1	1	1	1	1	1
Information Systems Analyst	1	1	1	1	1	1
Accountant	0	0	1	1	1	1
<b>Total Budget Office</b>	<b>2</b>	<b>3</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>
<b>Customer Service</b>						
Customer Service Manager	1	1	1	1	1	1
Mail Clerk	1	1	1	1	1	1
Customer Service Supervisor	1	1	1	1	1	1
Accountant	2	2	2	2	2	2
Administrative Secretary	1	1	1	1	1	1
Customer Accounts Representative	13	13	12	12	12	12
Customer Accounts Team Leader	5	5	5	5	5	5
Customer Services Representative	8	8	9	9	9	9
Student Worker	1	1	1	1	1	1
<b>Total Cust.Service Dep.</b>	<b>33</b>	<b>33</b>	<b>33</b>	<b>33</b>	<b>33</b>	<b>33</b>
<b>Customer Field Services</b>						
Supervisor Utility Field Services	1	1	1	1	1	1
Crew Leader	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Meter Reader	11	11	11	11	11	11
Utility Service Worker	7	7	7	7	7	7
<b>Total Customer Field Service</b>	<b>21</b>	<b>21</b>	<b>21</b>	<b>21</b>	<b>21</b>	<b>21</b>
<b>Management Infor. Systems</b>						
Information Systems Manager	1	1	1	1	1	1
Information Systems Analyst	3	3	3	3	3	3
Database Manager	1	0	0	0	0	0
PC / Network Technician	3	3	3	3	3	3
Computer Operator I	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
<b>Total Mgt Info Systems</b>	<b>10</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>
<b>Utility Director</b>						
Director of Utilities	1	1	1	1	1	1
Executive Secretary	1	1	1	1	1	1
Enviro Compliance Manager	1	1	1	1	1	1
Professional Engineer	0	0	0	0	1	1
Assistant Director Utilities	0	1	2	2	1	1
<b>Total Utility Director</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>

**2015-2016 ANNUAL BUDGET  
RECAP OF PERSONNEL**

**UTILITY FUND**

DEPARTMENT	2012-2013	2013-2014	2014-2015	2015-2016		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
<b>Electric Production</b>						
Superintendent - Electric Prod	1	1	1	1	1	1
Custodial Worker	1	1	1	1	1	1
Supervisor Electric Production	1	1	1	1	1	1
Plant Maintenance Supervisor	1	1	1	1	1	1
Enviromental Tech II	0	0	0	1	1	1
Administrative Secretary	1	1	1	1	1	1
Electric Plant Shift Supervisor	4	4	4	5	5	5
Maintenance Mechanic II	1	1	1	1	1	1
Electric Plant Operator II	4	4	4	4	4	4
Maintenance Mechanic I	0	0	0	1	1	1
Electric Plant Operator I	1	4	4	5	5	5
Utilities System Technician	2	0	0	0	0	0
Trades Worker	1	1	1	1	1	1
Industrial Electrician-Electric Pr	0	1	1	1	1	1
Electronic & Instr Tech-Electric	0	1	1	1	1	1
<b>Total Electric Production</b>	<b>18</b>	<b>21</b>	<b>21</b>	<b>25</b>	<b>25</b>	<b>25</b>
<b>Electric Distribution</b>						
Maintenance Worker Senior	0	0	1	1	1	1
Crew Supervisor Electric Distribution	2	2	2	2	2	2
Supervisor Electric Distribution	1	1	1	1	1	1
Engineering Tech II	1	0	0	0	1	1
Electrical Inspector	2	0	0	0	0	0
SCADA Operator - Electric Dist	4	4	4	4	4	4
Administrative Assistant	0	0	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Clerical Specialist	1	1	0	0	0	0
Electric Substation Supervisor	1	1	1	1	1	1
Electric Line Worker Senior	9	9	9	10	10	10
Electric Service Worker	1	1	1	0	0	0
Electric Meter Technician	2	2	2	2	2	2
Electric Line Worker	3	3	3	3	3	3
Utilities System Technician	1	0	0	0	0	0
Electric Substation Tech II	1	1	1	1	1	1
Electric Substation Tech I	2	2	2	2	2	2
Maintenance Worker	1	1	0	0	0	0
Trades Worker	5	5	5	5	5	5
Supervisor Meter & Service	1	1	1	1	1	1
Electric Distribution Tech	0	1	1	1	1	1
<b>Total Electric Distrib.Dept.</b>	<b>39</b>	<b>36</b>	<b>36</b>	<b>36</b>	<b>37</b>	<b>37</b>

**2015-2016 ANNUAL BUDGET  
RECAP OF PERSONNEL**

**UTILITY FUND**

DEPARTMENT	2012-2013	2013-2014	2014-2015	2015-2016		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
<b>Water Distribution</b>						
Superintendent	1	1	1	1	1	1
Maintenance Worker Senior	2	2	2	2	2	2
Crew Supervisor Water Distribution	5	5	5	5	6	6
Supervisor Water Distribution	1	1	1	1	1	1
Assistant Superintendent	1	1	1	1	1	1
Meter Technician	2	2	2	2	2	2
Construction Inspector	1	1	1	1	1	1
Administrative Secretary	2	2	2	2	2	2
Inventory Coordinator	1	1	1	1	0	0
Pipe Layer	3	3	3	3	4	4
Equipment Operator III	1	1	1	1	1	1
Maintenance Worker	5	5	5	5	5	5
Industrial Painter	1	1	1	1	1	1
<b>Total Water Distribution</b>	<b>26</b>	<b>26</b>	<b>26</b>	<b>26</b>	<b>27</b>	<b>27</b>
<b>Water Production</b>						
Maintenance Worker Senior	1	1	1	1	1	1
Crew Supervisor Water Distribution	1	1	1	1	1	1
Supervisor Water Treatment	1	1	1	1	1	1
Water Production Operator	3	3	3	3	3	3
Water Production Operator Sr	4	4	4	4	4	4
Utilities System Technician	1	0	0	0	0	0
Equipment Operator III	2	2	2	2	2	2
Industrial Painter	1	1	1	1	1	1
Electronic & Instr Tech	0	1	1	1	1	1
<b>Total Water Production Dept.</b>	<b>14</b>	<b>14</b>	<b>14</b>	<b>14</b>	<b>14</b>	<b>14</b>

**2015-2016 ANNUAL BUDGET  
RECAP OF PERSONNEL**

**UTILITY FUND**

DEPARTMENT	2012-2013	2013-2014	2014-2015	2015-2016		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
<b>Gas Distribution</b>						
Superintendent	1	1	1	1	1	1
Crew Supervisor Gas Distribution	5	4	4	4	4	4
Gas General Supervisor	1	1	1	1	1	1
Meter Technician	1	1	1	1	1	1
Gas System Technician	1	1	1	1	2	2
Cathodic Protection Technician	1	1	1	1	1	1
Leak Survey Technician	2	2	2	2	2	2
SCADA Operator - Gas	5	5	5	5	5	5
Administrative Secretary	1	1	1	1	1	1
Inventory Coordinator	0	0	0	0	1	1
Clerical Specialist	1	1	1	1	1	1
Gas Service Technician	2	2	2	2	1	1
Pipe Layer	5	5	5	5	5	5
Pipeline Welder	2	2	2	2	2	2
Equipment Operator III	1	1	1	1	1	1
Trades Worker	4	4	4	4	4	4
Multi Trades Inspector	1	0	0	0	0	0
Crew Supervisor Cathodic Protect	1	1	1	1	1	1
Electronic & Instr Tech	0	1	1	1	1	1
<b>Total Gas Distributin Dept.</b>	<b>35</b>	<b>34</b>	<b>34</b>	<b>34</b>	<b>35</b>	<b>35</b>
<b>Wastewater Treatment</b>						
Superintendent	1	1	1	1	1	1
Supervisor Wastewater Treatment	1	1	1	1	1	1
Wastewater Plant Operator Senior	8	8	8	8	8	8
Wastewater Treatment/SCADA	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Utilities System Technician	1	0	0	0	0	0
Electronic & Instr Tech	0	1	1	1	1	1
<b>Total Wastewate Treat Dept.</b>	<b>14</b>	<b>14</b>	<b>14</b>	<b>14</b>	<b>14</b>	<b>14</b>

**2015-2016 ANNUAL BUDGET  
RECAP OF PERSONNEL**

**UTILITY FUND**

DEPARTMENT	2012-2013	2013-2014	2014-2015	2015-2016		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
<b>Wastewater Collection</b>						
Maintenance Worker Senior	0	0	0	0	1	1
Supervisor Wastewater Collection	1	1	1	1	1	1
Crew Supervisor WW Line Maint	6	6	6	6	6	6
Plumbing Inspector	1	0	0	0	0	0
Maintenance Mechanic I	3	3	3	3	3	3
Pipe Layer	2	2	2	2	2	2
Equipment Operator III	3	3	3	3	3	3
Equipment Operator II	2	2	2	2	3	3
Equipment Operator I	1	1	1	1	1	1
Maintenance Worker	2	2	2	2	2	2
<b>Total Wastewater Collection</b>	<b>21</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>22</b>	<b>22</b>
<b>Environmental Services</b>						
Superintendent	1	1	1	1	1	1
Environmental Lab Supervisor	1	1	1	1	1	1
Environmental Technician I	1	1	1	2	2	2
Environmental Technician II	2	2	2	1	1	1
Administrative Secretary	1	1	1	1	1	1
<b>Total Environmental Services</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>
<b>Utility Services</b>						
Superintendent	1	1	1	1	1	1
Maintenance Worker Senior	2	2	2	2	2	2
Crew Supervisor Utility Services	3	2	2	2	2	2
Engineering Tech II	3	4	4	4	4	4
Engineering Tech III	1	1	1	1	1	1
Engineering Tech I	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Pipe Layer	1	1	1	1	1	1
Equipment Operator III	1	1	1	1	1	1
Equipment Operator II	2	2	2	2	2	2
Welder	1	1	1	1	1	1
GIS Manager	0	1	1	1	1	1
<b>Total Utility Services</b>	<b>17</b>	<b>18</b>	<b>18</b>	<b>18</b>	<b>18</b>	<b>18</b>
<b>TOTAL UTILITY FUND</b>	<b>259</b>	<b>259</b>	<b>262</b>	<b>266</b>	<b>271</b>	<b>271</b>

**2015-2016 ANNUAL BUDGET  
RECAP OF PERSONNEL**

**SANITATION**

DEPARTMENT	2012-2013	2013-2014	2014-2015	2015-2016		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
<b>Sanitation</b>						
Superintendent	1	1	1	1	1	1
Crew Supervisor Sanitation	3	3	3	3	3	3
Administrative Secretary	1	1	1	1	1	1
Equipment Operator III	7	7	7	7	7	7
Equipment Operator II	10	10	10	10	10	10
Equipment Operator I	8	8	8	8	8	8
Refuse Collector	20	20	20	20	20	20
<b>Total Sanitation Department</b>	50	50	50	50	50	50
<b>TOTAL SANITATION FUND</b>	50	50	50	50	50	50

**2015-2016 ANNUAL BUDGET  
RECAP OF PERSONNEL**

**ZOOLOGICAL PARK**

DEPARTMENT	2012-2013	2013-2014	2014-2015	2015-2016		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
<b>Zoo</b>						
Zoo Director	1	1	1	1	1	1
Supervisor Zoo Facilities Maint	0	0	0	0	1	1
Veterinarian	1	1	1	1	1	1
Zoo Media Specialist	1	1	1	1	1	1
Zoo Curator - Education	0	0	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Inventory Coordinator	1	1	1	1	1	1
Customer Services Representative	1	1	1	1	1	1
Trades Worker	0	0	0	0	1	1
Zoo Curator - Health	1	1	1	1	1	1
Zoo Curator - General	1	1	1	1	1	1
Zoo Keeper I	2	2	2	2	2	2
Security Officer	1	1	1	1	1	1
Zoo Keeper II	5	5	5	5	5	5
<b>Total Zoo Department</b>	<b>16</b>	<b>16</b>	<b>17</b>	<b>17</b>	<b>19</b>	<b>19</b>
<b>TOTAL ZOO FUND</b>	<b>16</b>	<b>16</b>	<b>17</b>	<b>17</b>	<b>19</b>	<b>19</b>

**2015-2016 ANNUAL BUDGET  
RECAP OF PERSONNEL**

**MUNICIPAL TRANSIT FUND**

DEPARTMENT	2012-2013	2013-2014	2014-2015	2015-2016		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
<b>General Administration</b>						
Transit Manager	1	1	1	1	1	1
Transit Shift Supervisor	1	1	1	1	2	2
Asst Manager Transit	1	1	1	1	1	1
Transit Analyst	1	1	1	1	0	0
Administrative Secretary	1	1	1	1	1	1
<b>Total Department</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>
<b>Revenue Vehicle Operating</b>						
Transit Operator	18	18	18	18	18	18
Transit Operator (PT)	6	6	10	10	10	10
<b>Total Vehicle Operator</b>	<b>24</b>	<b>24</b>	<b>28</b>	<b>28</b>	<b>28</b>	<b>28</b>
<b>Inspection &amp; Maintenance</b>						
Fleet Maintenance Tech Senior	4	4	4	4	4	4
Fleet Service Technician	2	2	2	2	2	2
<b>Total Inspection &amp; Maint.</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>
<b>ADA Van</b>						
Transit Operator	3	3	3	3	3	3
<b>Total Inspection &amp; Maint.</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>
<b>Maintenance Administration</b>						
Supervisor Fleet Maintenance	1	1	1	1	1	1
<b>Total Maint Administration</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>TOTAL TRANSIT FUND</b>	<b>39</b>	<b>39</b>	<b>43</b>	<b>43</b>	<b>43</b>	<b>43</b>
<b>TOTAL CITY WIDE</b>	<b>967</b>	<b>982</b>	<b>1,001</b>	<b>1,006</b>	<b>1,015</b>	<b>1,015</b>

**2015-2016 ANNUAL BUDGET**  
**FUND BALANCE ANALYSIS**  
**FOR GOVERNMENTAL FUND TYPES**

FUND	2013-2014	2014-2015	2015-2016
	ACTUAL	ESTIMATED	PROPOSED
<b>GENERAL FUND</b>			
Beginning Balance	20,627,862	20,297,480	15,879,158
Revenues	57,996,495	56,015,336	55,560,000
Expenditures	(58,326,877)	(60,433,658)	(60,868,445)
Ending Balance	20,297,480	15,879,158	10,570,713
Ending Fund Balance as % of Revenues	35.00%	28.35%	19.03%
<b>SPECIAL REVENUE FUNDS</b>			
Beginning Balance	344,198	452,631	132,411
Revenues	1,520,828	2,160,803	184,500
Expenditures	(1,412,395)	(2,481,023)	(184,500)
Ending Balance	452,631	132,411	132,411
Ending Fund Balance as % of Revenues	29.76%	6.13%	71.77%
<b>GENERAL DEBT SERVICE FUND</b>			
Beginning Balance	6,022,965	5,958,468	2,383,572
Revenues	5,535,401	7,402,074	4,725,733
Expenditures	(5,599,898)	(10,976,970)	(5,348,963)
Ending Balance	5,958,468	2,383,572	1,760,342
Ending Fund Balance as % of Revenues	107.64%	32.20%	37.25%
<b>GENERAL CAPITAL PROJECTS FUND</b>			
Beginning Balance	30,493,675	28,709,490	2,054,496
Revenues	9,431,805	24,595,341	11,565,987
Expenditures	(11,215,990)	(51,250,335)	(11,735,101)
Ending Balance	28,709,490	2,054,496	1,885,382
Ending Fund Balance as % of Revenues	304.39%	8.35%	16.30%

Note: In order to calculate true unreserved/undesignated/unappropriated fund balance, Revenues and Expenditures for the General Capital Projects Fund assumes all budgeted revenues will be received and all appropriated expenditures will be spent by April 30th.

**2015-2016 ANNUAL BUDGET**  
**NET ASSETS ANALYSIS**  
**FOR PROPRIETARY FUND TYPES**

FUND	2013-2014	2014-2015	2015-2016
	ACTUAL	ESTIMATED	PROPOSED
<b>INTERNAL SERVICE FUNDS</b>			
Beginning Balance	240,845	(2,319,892)	(2,614,492)
Revenues	12,123,046	15,331,665	12,981,303
Expenses	(14,683,783)	(15,626,265)	(12,991,903)
Ending Balance	(2,319,892)	(2,614,492)	(2,625,092)
Ending Retained Earnings as % of Rev	-19.14%	-17.05%	-20.22%
<b>UTILITY FUND</b>			
Beginning Balance	110,673,882	107,034,009	101,808,725
Revenues	100,131,776	108,386,070	111,102,000
Expenses	(103,771,649)	(113,611,354)	(117,116,622)
Ending Balance	107,034,009	101,808,725	95,794,103
Ending Retained Earnings as % of Rev	106.89%	93.93%	86.22%
<b>MUNICIPAL TRANSIT FUND</b>			
Beginning Balance	(8,881,385)	(9,538,087)	(9,538,087)
Revenues	3,140,522	3,448,879	3,470,385
Expenses	(3,797,224)	(3,448,879)	(3,470,385)
Ending Balance	(9,538,087)	(9,538,087)	(9,538,087)
Ending Retained Earnings as % of Rev	-303.71%	-276.56%	-274.84%
<b>SANITATION FUND</b>			
Beginning Balance	1,871,245	2,136,915	2,136,915
Revenues	4,984,217	5,064,000	5,093,978
Expenses	(4,718,547)	(5,064,000)	(5,093,978)
Ending Balance	2,136,915	2,136,915	2,136,915
Ending Retained Earnings as % of Rev	42.87%	42.20%	41.95%

Note: Actual is based on the City's Financial Statements for the fiscal year ending April 30th. Estimates are calculated on a NON-GAAP Basis which therefore includes debt principal and does not include depreciation.

## 2015-2016 ANNUAL BUDGET

**SUMMARY OF SOURCES, USES, AND CHANGES IN FUND BALANCE  
GENERAL FUND**

## SOURCES OF FUNDS

DESCRIPTION	YTD ACTUAL 03-31-15	FISCAL YEAR 2015 PROJECTED	FISCAL YEAR 2016 BUDGET	% CHANGE 2015 PROJ TO 2016 BUDGET
TAXES	28,215,107	32,117,000	31,587,000	-1.65%
LICENSES AND PERMITS	2,977,242	2,890,200	2,790,000	-3.47%
INTERGOVERNMENTAL	7,476,123	9,932,646	9,490,000	-4.46%
INTERNAL SERVICES/INTERFUNDS	8,289,725	9,582,578	10,424,000	8.78%
FINES AND FORFEITURES	418,842	619,200	634,000	2.39%
INVESTMENT INCOME	18,745	15,000	0	-100.00%
CHARGES FOR SERVICES	294,361	269,430	225,000	-16.49%
BUDGETED USE OF FUND BALANCE	0	4,418,322	5,308,445	20.15%
OTHER	713,406	589,282	410,000	-30.42%
<b>TOTAL SOURCES</b>	<b>48,403,551</b>	<b>60,433,658</b>	<b>60,868,445</b>	<b>0.72%</b>

## USES OF FUNDS

DESCRIPTION	YTD ACTUAL 03-31-14	FISCAL YEAR 2015 PROJECTED	FISCAL YEAR 2016 BUDGET	% CHANGE 2015 PROJ TO 2016 BUDGET
LEGISLATIVE	290,456	467,147	432,672	-7.38%
EXECUTIVE	802,975	1,045,686	1,020,838	-2.38%
JUDICIAL	901,398	1,031,675	1,116,034	8.18%
FINANCE	3,116,468	6,126,502	5,530,483	-9.73%
PUBLIC WORKS	9,186,555	10,948,946	12,274,937	12.11%
PLANNING	993,915	1,304,844	1,349,157	3.40%
PUBLIC SAFETY	23,739,895	28,566,553	28,490,228	-0.27%
CIVIL SERVICE	264,569	431,820	419,199	-2.92%
HUMAN RESOURCES	492,883	614,103	535,373	-12.82%
LEGAL	1,870,896	2,069,862	2,118,072	2.33%
COMMUNITY SERVICES	2,298,140	3,274,675	3,264,104	-0.32%
INTERFUND TRANSFERS	4,164,047	4,551,845	4,317,348	-5.15%
<b>TOTAL USES</b>	<b>48,122,197</b>	<b>60,433,658</b>	<b>60,868,445</b>	<b>0.72%</b>

<b>Net Change in Fund Balance</b>	<b>281,354</b>	<b>(4,418,322)</b>	<b>(5,308,445)</b>
<b>Beginning Fund Balance</b>		<b>20,297,479</b>	<b>15,879,157</b>
<b>Ending Fund Balance</b>		<b>15,879,157</b>	<b>10,570,712</b>

CITY OF ALEXANDRIA

## 2015-2016 ANNUAL BUDGET

**SUMMARY OF SOURCES, USES, AND CHANGES IN FUND BALANCE  
PRE-TRIAL INTERVENTION FUND**

## SOURCES OF FUNDS

DESCRIPTION	YTD ACTUAL 03-31-15	FISCAL YEAR 2015 PROJECTED	FISCAL YEAR 2016 BUDGET	% CHANGE 2015 PROJ TO 2016 BUDGET
FINES AND FORFEITURES	663,875	700,000	184,500	-73.64%
TOTAL SOURCES	663,875	700,000	184,500	-73.64%

## USES OF FUNDS

DESCRIPTION	YTD ACTUAL 03-31-15	FISCAL YEAR 2015 PROJECTED	FISCAL YEAR 2016 BUDGET	% CHANGE 2015 PROJ TO 2016 BUDGET
INTERFUND TRANSFERS	72,000	592,000	76,500	-87.08%
LEGAL	68,000	108,000	108,000	0.00%
TOTAL USES	140,000	700,000	184,500	-73.64%

Net Change in Fund Balance	523,875	0	0
Beginning Fund Balance		100,000	100,000
Ending Fund Balance		100,000	100,000

CITY OF ALEXANDRIA

## II. GENERAL FUND

## **General Fund**

This is the General Operating Fund of the City and is used to account for activities not required to be accounted for in some other fund type. The revenues and expenditures for this fund are recognized in the accounting period in which they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable.

This fund accounts for the activities of elected officials, general administration, finance, public works, planning, public safety, personnel and legal.

*City of Alexandria*  
**Annual Operating Budget**

*General Fund*



2015-2016 ANNUAL BUDGET

GENERAL FUND  
REVENUE DETAIL

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Taxes:</b>							
311101	Taxes - Ad Valorem	2,541,373	2,542,592	2,517,000	3,267,000	3,267,000	3,267,000	3,267,000
311303	Taxes - Franchise	729,071	730,489	650,000	700,000	650,000	650,000	650,000
311301	Sales & Use Tax - 1976	0	7,123,837	6,775,000	7,020,000	6,775,000	6,900,000	6,900,000
311304	Sales & Use Tax - 1998	0	14,247,673	13,550,000	14,040,000	13,550,000	13,800,000	13,800,000
311308	Sales & Use Tax - 2005	0	7,123,406	6,775,000	7,020,000	6,775,000	6,900,000	6,900,000
311900	Interest - Delinquent Taxes	0	4,595	60,000	60,000	60,000	60,000	60,000
333103	Housing Authority-P.I.L.O.T	20,578	24,292	10,000	10,000	10,000	10,000	10,000
	<b>Total Taxes</b>	<b>3,291,022</b>	<b>31,796,884</b>	<b>30,337,000</b>	<b>32,117,000</b>	<b>31,087,000</b>	<b>31,587,000</b>	<b>31,587,000</b>
	<b>Licenses and Permits:</b>							
322101	Licenses - Occupation	2,644,893	2,766,300	2,600,000	2,700,000	2,600,000	2,600,000	2,600,000
322102	Licenses- Competency Cards	7,901	6,047	10,000	10,000	10,000	10,000	10,000
322201	Permits - Building	213,106	199,600	150,000	170,000	170,000	170,000	170,000
322202	Permits - Zoning	9,596	8,070	10,000	10,000	10,000	10,000	10,000
322204	Permits - Bingo	0	0	200	200	0	0	0
	<b>Total Licenses And Permits</b>	<b>2,875,496</b>	<b>2,980,017</b>	<b>2,770,200</b>	<b>2,890,200</b>	<b>2,790,000</b>	<b>2,790,000</b>	<b>2,790,000</b>
	<b>Intergovernmental:</b>							
311302	Parish Sales Taxes	7,656,734	7,826,717	7,450,000	7,600,000	7,450,000	7,600,000	7,600,000
333431	State - Forestry & Agriculture	0	0	10,000	10,000	10,000	10,000	10,000
333480	Federal - FEMA Recovery	0	0	0	0	0	0	0
333484	Federal - Homeland Security	0	0	0	0	0	0	0
333502	State - Beer Tax	83,455	80,700	75,000	75,000	75,000	75,000	75,000
333504	State - Fire Insurance Rebate	119,268	138,821	82,880	137,880	83,000	83,000	83,000
333510	State Grant - DARE Officers	10,004	22,495	0	20,069	0	0	0
333526	State Grant - LA Comm on Law Enf	10,392	69,834	0	15,603	0	0	0
333527	Grants - Police	136,919	63,853	0	91,223	0	0	0
333529	State - Dept of Culture, Recreation	5,420	2,820	0	0	0	0	0
333534	Parish - Sales Tax Rebate	250,000	250,000	108,000	108,000	108,000	108,000	108,000
333536	State - Police Supplemental Pay	927,116	918,033	927,116	918,033	918,000	918,000	918,000
333537	State - Fire Supplemental Pay	685,187	660,985	685,187	660,985	661,000	661,000	661,000
333543	Federal - US Dept of Justice	74,512	53,900	0	39,467	0	0	0
333545	Federal - Drug Confiscations	96,656	1,513	35,000	79,386	35,000	35,000	35,000
333549	State - Small Business Development	90,058	26,748	0	37,000	0	0	0
333554	Federal - USDA	0	0	0	140,000	0	0	0
399014	State - Confiscations	10,551	0	0	0	0	0	0
	<b>Total Intergovernmental</b>	<b>10,156,272</b>	<b>10,116,419</b>	<b>9,373,183</b>	<b>9,932,646</b>	<b>9,340,000</b>	<b>9,490,000</b>	<b>9,490,000</b>
	<b>Internal Services/Interfunds:</b>							
381401	Transfer from Utility-Other	24,000	24,000	24,000	24,000	24,000	24,000	24,000
333401	Cost Allocation-Utility Fund	2,178,812	3,063,441	2,178,812	3,063,441	3,063,000	3,063,000	3,063,000
333402	Cost Allocation-Sanitation Fund	522,431	608,787	522,431	608,787	609,000	609,000	609,000
333403	Cost Allocation-Zoo Fund	240,990	684,757	240,990	684,757	535,000	535,000	535,000
333404	Cost Allocation-Golf Course Fund	48,325	56,442	48,325	56,442	56,000	56,000	56,000
333450	Cost Allocation-Municipal Transit	372,341	592,804	372,341	592,804	593,000	593,000	593,000
381151	Transfers-1976 Sales Tax	7,078,619	0	0	0	0	0	0
382151	Transfers-1998 Sales Tax	14,157,237	0	0	0	0	0	0
384151	Transfers-2005 Sales Tax	7,078,099	0	0	0	0	0	0
388175	Transfers - PTI Fund	0	158,664	0	108,000	0	0	0
388300	Transfers - General Capital Projects	411,000	411,000	411,000	411,000	411,000	411,000	411,000
388401	Transfers-Utility System 5%	6,633,347	5,883,347	5,133,347	4,033,347	5,133,000	5,133,000	5,133,000
	<b>Total Internal Services/Interfunds</b>	<b>38,745,201</b>	<b>11,483,242</b>	<b>8,931,246</b>	<b>9,582,578</b>	<b>10,424,000</b>	<b>10,424,000</b>	<b>10,424,000</b>

2015-2016 ANNUAL BUDGET

GENERAL FUND  
REVENUE DETAIL

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
367101	<b>Investment Income:</b>							
	Interest - Investments	20,525	20,249	0	15,000	0	0	0
	<b>Total Investment Income</b>	20,525	20,249	0	15,000	0	0	0
	<b>Fines and Forfeitures:</b>							
354701	City Court - Civil Fees	85,683	78,021	80,000	80,000	80,000	80,000	80,000
354702	City Court - Legal	88,002	93,245	85,000	85,000	85,000	85,000	85,000
354703	City Court - Fines	452,176	479,086	450,000	435,000	450,000	450,000	450,000
354705	Fines - Parking Tickets	1,143	413	1,000	1,000	1,000	1,000	1,000
354708	City Court-Police Officers Witness	13,743	13,935	12,000	12,000	12,000	12,000	12,000
354709	Fines-PTI Collections	0	0	0	0	0	0	0
354710	Fines-DWI Collections	5,746	5,999	6,200	6,200	6,000	6,000	6,000
	<b>Total Fines and Forfeitures</b>	646,493	670,699	634,200	619,200	634,000	634,000	634,000
	<b>Charges for Services:</b>							
334701	Charges - Training Academy	20,466	43,270	30,000	30,000	30,000	30,000	30,000
344001	Charges - Grass Mowing	104,456	86,707	20,000	70,000	20,000	20,000	20,000
344205	Charges - Demolition	2,950	3,005	0	0	0	0	0
344206	Charges - Debris Removal	0	0	0	0	0	0	0
344703	Charges - R-O-W Maintenance	60,190	60,190	56,430	56,430	60,000	60,000	60,000
344705	Charges - Animal Shelter	77,616	70,377	75,000	73,000	75,000	75,000	75,000
344708	Charges - Photo Copies	49,508	41,973	48,000	40,000	40,000	40,000	40,000
344709	Charges - Alarm Billing	42,785	43,670	0	0	0	0	0
	<b>Total Charges for Services</b>	357,971	349,192	229,430	269,430	225,000	225,000	225,000
	<b>Other:</b>							
377504	Rent - Sutherland's	144,976	144,525	0	144,000	144,000	144,000	144,000
377505	Rent - Incubator	130,947	104,432	110,000	195,000	110,000	110,000	110,000
377600	Rent - Bolton Avenue Center	16,204	22,620	10,000	17,000	10,000	10,000	10,000
377601	Rent - Convention Hall	57,946	62,260	55,000	60,000	55,000	55,000	55,000
377604	Rent - M.L. King Center	6,900	5,430	5,000	6,000	5,000	5,000	5,000
377605	Rent - Broadway Resource Center	9,581	8,713	12,000	9,000	12,000	12,000	12,000
377700	Rent - Harold Miles Park	10,820	11,085	5,000	9,000	5,000	5,000	5,000
377702	Rent - Farmers Market	15,685	15,281	10,000	15,000	10,000	10,000	10,000
377703	Rent - Ampitheatre	3,278	2,955	1,000	1,000	1,000	1,000	1,000
377708	Rent - Martin Center	19,245	18,378	3,000	15,000	3,000	3,000	3,000
388200	Sale of Fixed Assets	105,540	36,790	0	40,000	0	0	0
399000	Miscellaneous Revenue	335,580	109,372	45,000	67,782	45,000	45,000	45,000
399001	Misc - Return Checks	0	24,825	500	500	0	0	0
399004	Misc - Arts & Humanities	0	0	2,000	2,000	2,000	2,000	2,000
399015	Misc - Field Usage	16,609	13,130	8,000	8,000	8,000	8,000	8,000
399510	Revenue - Other	77,500	0	0	0	0	0	0
399999	Use of Prior Year Revenues	0	0	4,801,493	4,418,322	0	4,744,504	5,308,445
	<b>Total Other</b>	950,811	579,796	5,067,993	5,007,604	410,000	5,154,504	5,718,445
	<b>TOTAL REVENUES</b>	57,043,791	57,996,498	57,343,252	60,433,658	54,910,000	60,304,504	60,868,445

*City of Alexandria*  
**Annual Operating Budget**

*Legislative Division*



2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Legislative	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	City Council	<b>ORGANIZATION:</b>	010200

GOAL MISSION STATEMENT

To serve as the legislative branch of city government as detailed by the Alexandria Home Rule Charter.

FUNCTION DESCRIPTION

The City Council meets as needed to conduct the legislative business of the City. Individual committees of the council meet with the administration to provide recommendations to the full council concerning the City.

DEMAND PERFORMANCE INDICATORS

Description	2013-2014 Estimated	2014-2015 Estimated	2015-2016 Projected
Regular council meetings	26	26	26
Council work sessions	26	26	26
Council committee meetings	205	205	205
Ordinances adopted	408	408	408
Resolutions adopted	305	305	305
Telephone inquiries	12,565	12,565	12,565

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Legislative	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	City Council	<b>ORGANIZATION:</b>	010200

APPROPRIATION SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	126,485	126,485	126,000	126,000	126,000	126,000	0.00%
FRINGE BENEFITS	43,329	44,555	45,681	45,681	38,244	38,244	-16.28%
OPERATING/CONTRACTUAL	45,418	48,435	86,000	86,000	86,000	86,000	0.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	8,168	0	0	0	0	0	0.00%
<b>TOTAL APPROPRIATIONS</b>	<b>223,400</b>	<b>219,475</b>	<b>257,681</b>	<b>257,681</b>	<b>250,244</b>	<b>250,244</b>	<b>-2.89%</b>

PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
480110	Salary - City Council Persons	7	7	7	7	7	7	0.00%
	<b>Total Positions</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>0.00%</b>

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Legislative	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	City Council	<b>ORGANIZATION:</b>	010200

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
480110	<b>Salaries:</b>							
	Salary - City Council Persons	126,485	126,485	126,000	126,000	126,000	126,000	126,000
	<b>Total Salaries</b>	126,485	126,485	126,000	126,000	126,000	126,000	126,000
	<b>Fringe:</b>							
510202	Fringe - Hospital	34,596	35,894	35,748	35,748	28,311	28,311	28,311
510206	Fringe - Medicare Insurance Tax	1,630	1,615	1,827	1,827	1,827	1,827	1,827
510207	Fringe - Life Insurance	136	139	294	294	294	294	294
510208	Fringe - FICA Tax Retirement	6,967	6,907	7,812	7,812	7,812	7,812	7,812
	<b>Total Fringe</b>	43,329	44,555	45,681	45,681	38,244	38,244	38,244
	<b>Operating &amp; Contractual:</b>							
531500	Printing	291	1	0	0	0	0	0
531900	Advertising	22,081	32,566	31,000	31,000	31,000	31,000	31,000
533024	Economic Development	0	0	10,000	10,000	10,000	10,000	10,000
543000	Miscellaneous	9,976	3,574	15,000	15,000	15,000	15,000	15,000
543003	Travel & Training	13,070	12,294	30,000	30,000	30,000	30,000	30,000
	<b>Total Operating &amp; Contractual</b>	45,418	48,435	86,000	86,000	86,000	86,000	86,000
	<b>Capital Outlay:</b>							
707405	Building Improvements	8,168	0	0	0	0	0	0
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	8,168	0	0	0	0	0	0
	<b>TOTAL DEPARTMENT</b>	223,400	219,475	257,681	257,681	250,244	250,244	250,244

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Legislative	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	City Clerk	<b>ORGANIZATION:</b>	010300

GOAL MISSION STATEMENT

To serve as the official keeper of records. To serve the City Council as its independent legislative staff.

FUNCTION DESCRIPTION

1. Municipal Policy formulation.
2. Issue analysis.
3. Contract negotiation.
4. Financial reporting.
5. Performance auditing.
6. Planning.
7. Parliamentary opinions.
8. Agenda organization.
9. Committee coordination & staffing.
10. Composition and retention of ordinances and resolutions.
11. Public relations.
12. Citizen complaint referral and response.
13. Records retention.
14. Record certification.
15. Municipal code compilation.

DEMAND PERFORMANCE INDICATORS

Description	2013-2014 Estimated	2014-2015 Estimated	2015-2016 Projected
Regular council meetings	26	26	26
Council work sessions	26	26	26
Council committee meetings	205	205	205
Ordinances adopted	408	408	408
Resolutions adopted	305	305	305
Telephone inquires	12,565	12,565	12,565

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Legislative	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	City Clerk	<b>ORGANIZATION:</b>	010300

APPROPRIATION SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	131,181	136,181	134,600	129,600	109,300	111,486	-17.17%
FRINGE BENEFITS	40,480	41,983	52,566	38,566	28,646	28,942	-44.94%
OPERATING/CONTRACTUAL	18,465	18,660	41,300	41,300	42,000	42,000	1.69%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	1,687	0	0	0	0	0	0.00%
<b>TOTAL APPROPRIATIONS</b>	<b>191,813</b>	<b>196,824</b>	<b>228,466</b>	<b>209,466</b>	<b>179,946</b>	<b>182,428</b>	<b>-20.15%</b>

PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
480101	Salary - City Clerk	1	1	1	1	1	1	0.00%
480301	Salary - Deputy City Clerk	1	1	1	0	0	0	-100.00%
480604	Salary - Administrative Assistant	0	0	0	1	1	1	0.00%
	<b>Total Positions</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>0.00%</b>

2015-2016 ANNUAL BUDGET

DIVISION:	Legislative	FUND:	101
DEPARTMENT:	City Clerk	ORGANIZATION:	010300

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
<b>Salaries:</b>								
480101	Salary - City Clerk	69,350	71,850	71,158	71,158	67,300	67,300	68,646
480301	Salary - Deputy City Clerk	61,831	64,331	63,442	58,442	0	0	0
480604	Salary - Administrative Assistant	0	0	0	0	42,000	42,000	42,840
<b>Total Salaries</b>		<b>131,181</b>	<b>136,181</b>	<b>134,600</b>	<b>129,600</b>	<b>109,300</b>	<b>109,300</b>	<b>111,486</b>
<b>Fringe:</b>								
510201	Fringe - Pension	26,637	28,144	38,738	28,738	14,209	14,209	14,493
510202	Fringe - Hospital	13,800	13,796	13,744	9,744	13,744	13,744	13,744
510206	Fringe - Medicare Insurance Tax	0	0	0	0	609	609	621
510207	Fringe - Life Insurance	43	43	84	84	84	84	84
<b>Total Fringe</b>		<b>40,480</b>	<b>41,983</b>	<b>52,566</b>	<b>38,566</b>	<b>28,646</b>	<b>28,646</b>	<b>28,942</b>
<b>Operating &amp; Contractual:</b>								
520105	Contract Labor	0	0	2,000	2,000	2,000	2,000	2,000
520400	Office	2,261	4,464	7,750	7,750	8,000	8,000	8,000
531410	Telephone	4,102	4,078	4,500	4,500	5,000	5,000	5,000
531500	Printing	0	1	50	50	0	0	0
531800	Rent	6,901	5,757	9,000	9,000	9,000	9,000	9,000
543000	Miscellaneous Expense	1,668	1,786	6,000	6,000	6,000	6,000	6,000
543003	Travel & Training	3,533	2,574	12,000	12,000	12,000	12,000	12,000
<b>Total Operating &amp; Contractual</b>		<b>18,465</b>	<b>18,660</b>	<b>41,300</b>	<b>41,300</b>	<b>42,000</b>	<b>42,000</b>	<b>42,000</b>
<b>Capital Outlay:</b>								
707600	Machinery & Equipment	1,687	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
<b>Total Capital Outlay</b>		<b>1,687</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL DEPARTMENT</b>		<b>191,813</b>	<b>196,824</b>	<b>228,466</b>	<b>209,466</b>	<b>179,946</b>	<b>179,946</b>	<b>182,428</b>

*City of Alexandria*  
**Annual Operating Budget**

*Executive Division*



2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Executive	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Office of the Mayor	<b>ORGANIZATION:</b>	020400

GOAL MISSION STATEMENT

To provide the day-to-day policy making and support services necessary to guide management of city operations. To serve as a focal point where information about City Government and its activities can be obtained by citizens and groups.

FUNCTION DESCRIPTION

As spokesperson for the city, the Mayor and his assistants are often requested to attend meetings, deliver proclamations, participate in special projects and provide information to the news media. As the key policy maker for the Executive Branch, the Mayor is responsible for proposing policies regarding levels of city services and for communicating these policies to the City Council and Department Heads.

DEMAND PERFORMANCE INDICATORS

Description	2013-2014 Estimated	2014-2015 Estimated	2015-2016 Projected

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Executive	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Office of The Mayor	<b>ORGANIZATION:</b>	020400

APPROPRIATION SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	152,479	165,875	161,761	163,214	166,361	167,339	3.45%
FRINGE BENEFITS	44,358	45,692	48,681	48,943	54,169	54,310	11.56%
OPERATING/CONTRACTUAL	83,445	53,356	70,349	70,349	72,000	72,000	2.35%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
<b>TOTAL APPROPRIATIONS</b>	<b>280,282</b>	<b>264,923</b>	<b>280,791</b>	<b>282,506</b>	<b>292,530</b>	<b>293,649</b>	<b>4.58%</b>

PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
480109	Salary - Mayor	1	1	1	1	1	1	0.00%
480604	Salary - Executive Secretary	1	1	1	1	1	1	0.00%
	<b>Total Positions</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>0.00%</b>

2015-2016 ANNUAL BUDGET

DIVISION:	Executive	FUND:	101
DEPARTMENT:	Office of The Mayor	ORGANIZATION:	020400

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Salaries:</b>							
480109	Salary - Mayor	108,395	121,791	116,529	116,529	117,461	117,461	117,461
480604	Salary - Executive Secretary	44,084	44,084	45,232	46,685	48,900	48,900	49,878
	<b>Total Salaries</b>	<b>152,479</b>	<b>165,875</b>	<b>161,761</b>	<b>163,214</b>	<b>166,361</b>	<b>166,361</b>	<b>167,339</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	21,190	22,315	25,642	25,904	21,627	21,627	21,754
510202	Fringe - Hospital	12,845	12,844	12,792	12,792	22,229	22,229	22,229
510206	Fringe - Medicare Insurance Tax	2,545	2,755	2,458	2,458	2,524	2,524	2,538
510207	Fringe - Life Insurance	43	43	84	84	84	84	84
510208	Fringe - FICA Tax Retirement	0	0	0	0	0	0	0
510209	Fringe - Car Allowance	7,735	7,735	7,705	7,705	7,705	7,705	7,705
	<b>Total Fringe</b>	<b>44,358</b>	<b>45,692</b>	<b>48,681</b>	<b>48,943</b>	<b>54,169</b>	<b>54,169</b>	<b>54,310</b>
	<b>Operating &amp; Contractual:</b>							
520105	Contract Labor	0	0	0	0	0	0	0
520400	Office	35	378	1,000	1,000	1,000	1,000	1,000
531301	Vehicle Costs - Gas & Oil	0	2,218	1,438	1,438	2,000	2,000	2,000
531304	Vehicle Costs - R & M	0	0	800	800	0	0	0
531410	Telephone	6,058	5,339	6,000	6,000	6,000	6,000	6,000
531500	Printing	774	123	1,271	1,271	2,000	2,000	2,000
531800	Rent	2,998	2,998	0	0	3,000	3,000	3,000
543000	Miscellaneous	35,837	23,877	22,000	22,000	22,000	22,000	22,000
543002	Dues & Subscriptions	6,232	937	1,500	1,500	2,000	2,000	2,000
543017	Placques & Awards	0	0	500	500	0	0	0
543003	Travel & Training	31,447	17,486	35,000	35,000	33,000	33,000	33,000
605106	Maintenance Equipment	64	0	840	840	1,000	1,000	1,000
	<b>Total Operating &amp; Contractual</b>	<b>83,445</b>	<b>53,356</b>	<b>70,349</b>	<b>70,349</b>	<b>72,000</b>	<b>72,000</b>	<b>72,000</b>
	<b>Capital Outlay:</b>							
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOTAL DEPARTMENT</b>	<b>280,282</b>	<b>264,923</b>	<b>280,791</b>	<b>282,506</b>	<b>292,530</b>	<b>292,530</b>	<b>293,649</b>

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Executive	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	General Government	<b>ORGANIZATION:</b>	020500

GOAL MISSION STATEMENT

FUNCTION DESCRIPTION

DEMAND PERFORMANCE INDICATORS

Description	2013-2014 Estimated	2014-2015 Estimated	2015-2016 Projected

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Executive	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	General Government	<b>ORGANIZATION:</b>	020500

APPROPRIATION SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	81,615	63,031	109,707	99,707	113,395	114,373	4.25%
FRINGE BENEFITS	17,018	22,227	44,999	44,999	42,246	42,439	-5.69%
OPERATING/CONTRACTUAL	78,653	71,246	19,250	56,250	19,000	19,000	-1.30%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
<b>TOTAL APPROPRIATIONS</b>	<b>177,286</b>	<b>156,504</b>	<b>173,956</b>	<b>200,956</b>	<b>174,641</b>	<b>175,812</b>	<b>1.07%</b>

PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
480204	Salary - Mayor's Asst-Diversity Officer	1	1	1	1	1	1	0.00%
490614	Salary - Administrative Assistant	0	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
	<b>Total Positions</b>	<b>2</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>0.00%</b>

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Executive	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	General Government	<b>ORGANIZATION:</b>	020500

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Salaries:</b>							
450001	Overtime	31	0	0	0	0	0	0
480204	Salary - Mayor's Asst-Diversity Officer	68,446	41,755	60,000	60,000	64,500	64,500	64,500
490614	Salary - Administrative Assistant	0	0	27,877	17,877	27,065	27,065	27,606
490626	Salary - Clerical Specialist	13,138	21,276	21,830	21,830	21,830	21,830	22,267
	<b>Total Salaries</b>	<b>81,615</b>	<b>63,031</b>	<b>109,707</b>	<b>99,707</b>	<b>113,395</b>	<b>113,395</b>	<b>114,373</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	12,952	11,379	22,101	22,101	17,295	17,295	17,474
510202	Fringe - Hospital	2,709	9,867	21,181	21,181	23,181	23,181	23,181
510206	Fringe - Medicare Insurance Tax	1,336	943	1,591	1,591	1,644	1,644	1,658
510207	Fringe - Life Insurance	21	38	126	126	126	126	126
	<b>Total Fringe</b>	<b>17,018</b>	<b>22,227</b>	<b>44,999</b>	<b>44,999</b>	<b>42,246</b>	<b>42,246</b>	<b>42,439</b>
	<b>Operating &amp; Contractual:</b>							
520105	Contract Labor	0	0	0	0	0	0	0
520400	Office	220	1,816	2,000	2,000	2,000	2,000	2,000
531301	Vehicle Costs - Gas & Oil	446	0	1,000	1,000	1,000	1,000	1,000
531304	Vehicle Costs - R & M	45	0	1,000	1,000	1,000	1,000	1,000
531410	Telephone	2,486	1,447	2,000	2,000	2,000	2,000	2,000
543002	Dues & Subscriptions	0	0	250	250	0	0	0
543003	Travel & Training	646	0	3,000	3,000	3,000	3,000	3,000
543036	Small Business Development	74,316	64,886	0	37,000	0	0	0
543037	Human Relations Committee	494	3,097	10,000	10,000	10,000	10,000	10,000
	<b>Total Operating &amp; Contractual</b>	<b>78,653</b>	<b>71,246</b>	<b>19,250</b>	<b>56,250</b>	<b>19,000</b>	<b>19,000</b>	<b>19,000</b>
	<b>Capital Outlay:</b>							
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOTAL DEPARTMENT</b>	<b>177,286</b>	<b>156,504</b>	<b>173,956</b>	<b>200,956</b>	<b>174,641</b>	<b>174,641</b>	<b>175,812</b>

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Executive	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Intergovernmental	<b>ORGANIZATION:</b>	020800

GOAL MISSION STATEMENT

To develop contracts and services to enhance intergovernmental relations between the city and other governmental bodies.

FUNCTION DESCRIPTION

The function of this department is to coordinate political and community concerns between the city and the state, parish and other local governmental agencies on behalf of the citizens of Alexandria. The Mayor's Assistants in this department also perform varied other functions for the Mayor.

DEMAND PERFORMANCE INDICATORS

Description	2013-2014 Estimated	2014-2015 Estimated	2015-2016 Projected

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Executive	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Intergovernmental	<b>ORGANIZATION:</b>	020800

APPROPRIATION SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	309,358	377,018	422,600	428,542	430,850	430,850	1.95%
FRINGE BENEFITS	77,664	88,133	102,612	103,682	87,527	87,527	-14.70%
OPERATING/CONTRACTUAL	7,243	19,111	33,000	30,000	33,000	33,000	0.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	903	0	0	0	0	0	0.00%
<b>TOTAL APPROPRIATIONS</b>	<b>395,168</b>	<b>484,262</b>	<b>558,212</b>	<b>562,224</b>	<b>551,377</b>	<b>551,377</b>	<b>-1.22%</b>

PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
480201	Salary - Mayor's Asst Chief of Staff	1	1	1	1	1	1	0.00%
480202	Salary - Mayor's Asst	1	1	1	1	1	1	0.00%
480212	Salary - Mayor's Asst Special Counsel	1	0	0	0	0	0	0.00%
480218	Salary - Mayor's Asst- Asst Chief Ops	1	1	1	1	1	1	0.00%
480219	Salary - Mayor's Asst -Eco Development	1	1	1	1	1	1	0.00%
480221	Salary - Mayor's Asst-Publicist	1	1	1	1	1	1	0.00%
480226	Salary - Mayor's Asst-Capital Projects	1	1	1	1	1	1	0.00%
480227	Salary - Mayor's Asst	0	1	1	1	1	1	0.00%
	<b>Total Positions</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>0.00%</b>

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Executive	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Intergovernmental	<b>ORGANIZATION:</b>	020800

GENERAL FUND

DEPARTMENTAL BUDGET

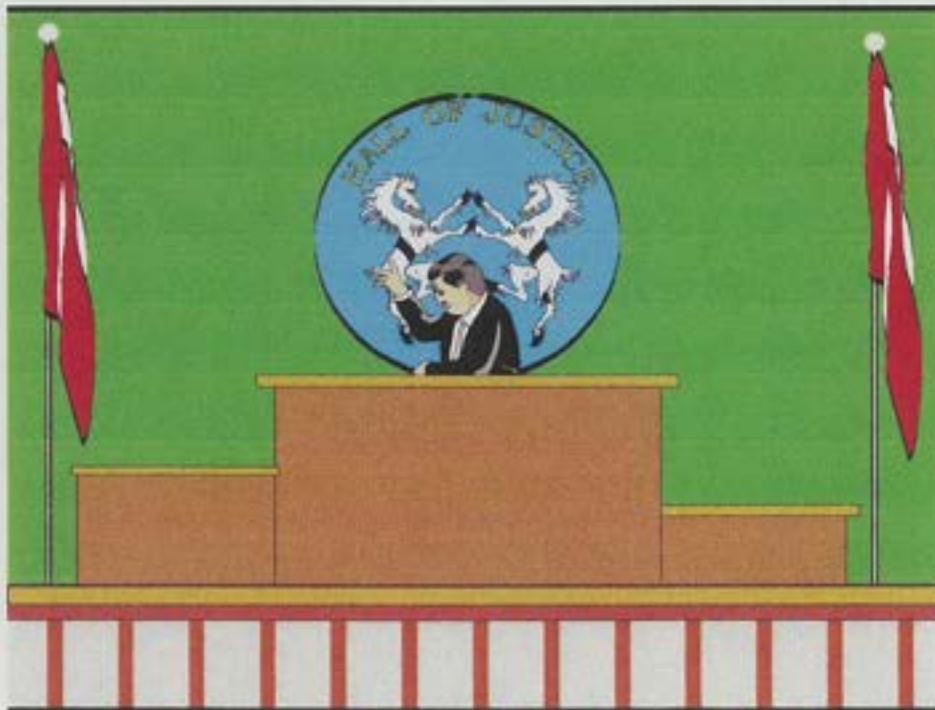
CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Salaries:</b>							
480201	Salary - Mayor's Asst Chief of Staff	24,877	90,346	90,000	90,000	65,000	65,000	65,000
480202	Salary - Mayor's Asst	41,952	51,196	51,000	51,000	51,000	51,000	51,000
480212	Salary - Mayor's Asst Special Counsel	5,906	0	0	0	0	0	0
480218	Salary - Mayor's Asst- Asst Chief Ops	53,694	52,154	65,000	65,000	65,000	65,000	65,000
480219	Salary - Mayor's Asst -Eco Development	71,680	50,192	50,000	55,942	65,000	65,000	65,000
480221	Salary - Mayor's Asst-Publicist	47,154	28,323	48,000	48,000	48,000	48,000	48,000
480226	Salary - Mayor's Asst-Capital Projects	64,095	64,095	63,850	63,850	63,850	63,850	63,850
480227	Salary - Mayor's Asst	0	40,712	54,750	54,750	73,000	73,000	73,000
	<b>Total Salaries</b>	<b>309,358</b>	<b>377,018</b>	<b>422,600</b>	<b>428,542</b>	<b>430,850</b>	<b>430,850</b>	<b>430,850</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	32,783	38,231	66,213	67,283	46,521	46,521	46,521
510202	Fringe - Hospital	29,241	26,601	26,665	26,665	30,020	30,020	30,020
510206	Fringe - Medicare Insurance Tax	5,030	6,407	6,129	6,129	6,250	6,250	6,250
510207	Fringe - Life Insurance	98	96	210	210	210	210	210
510208	Fringe - FICA	4,770	6,939	3,395	3,395	4,526	4,526	4,526
510209	Fringe - Car Allowance	5,742	9,859	0	0	0	0	0
	<b>Total Fringe</b>	<b>77,664</b>	<b>88,133</b>	<b>102,612</b>	<b>103,682</b>	<b>87,527</b>	<b>87,527</b>	<b>87,527</b>
	<b>Operating &amp; Contractual:</b>							
520400	Office	163	186	9,000	6,000	9,000	9,000	9,000
531410	Telephone	3,700	4,978	4,000	4,000	4,000	4,000	4,000
543000	Miscellaneous	509	7,678	5,000	5,000	5,000	5,000	5,000
543003	Travel & Training	2,871	6,269	15,000	15,000	15,000	15,000	15,000
	<b>Total Operating &amp; Contractual</b>	<b>7,243</b>	<b>19,111</b>	<b>33,000</b>	<b>30,000</b>	<b>33,000</b>	<b>33,000</b>	<b>33,000</b>
	<b>Capital Outlay:</b>							
707600	Machinery and Equipment	903	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	<b>903</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOTAL DEPARTMENT</b>	<b>395,168</b>	<b>484,262</b>	<b>558,212</b>	<b>562,224</b>	<b>551,377</b>	<b>551,377</b>	<b>551,377</b>

2015-2016 ANNUAL BUDGET

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*City of Alexandria*  
**Annual Operating Budget**

*Judicial Division*



2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Judicial	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	City Court	<b>ORGANIZATION:</b>	020801

GOAL MISSION STATEMENT

Administration of Justice.

FUNCTION DESCRIPTION

The operation of the Alexandria City Court system, both criminal and civil, in addition to the operation of the Alexandria City Court Clerk's Office. The due process of justice through court operations includes hearing of criminal, traffic and civil cases as well as the clerical responsibilities that accompanies this process. The Clerk's office handles all civil suit filings, additional pleadings, subpoenas, small claims suits, eviction suits, garnishment proceedings and dismissals. Telephone and personal contact with the general public and legal counsel is handled specifically with the intention of projecting an image of professionalism through out the judicial system. A Probation and Pre-Trial Intervention programs are part of the City Court system. These departments work in conjunction with the City Prosecutors and the criminal Clerk's office. There function is to primarily assist defendants in abiding by the ruling of the Judge. Pre-Trial Intervention program aids first offenders in maintaining a clean record once all requirements are completed.

DEMAND PERFORMANCE INDICATORS

Description	2013-2014 Estimated	2014-2015 Estimated	2015-2016 Projected
Criminal Cases	6,955	7,400	7,500
Traffic Cases	12,100	13,500	14,000
Civil Cases	3,100	2,800	3,000
Pre-Trial Intervention Cases	400	410	450

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Judicial	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	City Court	<b>ORGANIZATION:</b>	020801

APPROPRIATION SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	294,901	296,343	295,518	302,927	303,958	310,036	4.91%
FRINGE BENEFITS	149,673	148,052	159,069	161,308	143,489	144,998	-8.85%
OPERATING/CONTRACTUAL	45,423	47,793	55,000	51,000	53,000	53,000	-3.64%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
<b>TOTAL APPROPRIATIONS</b>	<b>489,997</b>	<b>492,188</b>	<b>509,587</b>	<b>515,235</b>	<b>500,447</b>	<b>508,034</b>	<b>-0.30%</b>

PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
480111	Salary - City Judge	1	1	1	1	1	1	0.00%
480607	Salary - Deputy Clerk	7	7	7	7	7	7	0.00%
480608	Salary - Clerk of Court	1	1	1	1	1	1	0.00%
480609	Salary - Secretary	1	1	1	1	1	1	0.00%
	<b>Total Positions</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>0.00%</b>

2015-2016 ANNUAL BUDGET

DIVISION:	Judicial	FUND:	101
DEPARTMENT:	City Court	ORGANIZATION:	020801

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Salaries:</b>							
450001	Overtime	0	0	0	0	0	0	0
480111	Salary - City Judge	46,866	48,308	48,433	48,433	49,461	49,461	50,450
480607	Salary - Deputy Clerk	188,580	188,580	187,858	193,492	193,493	193,493	197,362
480608	Salary - Clerk of Court	24,984	24,984	24,888	25,634	25,635	25,635	26,148
480609	Salary - Secretary	34,471	34,471	34,339	35,368	35,369	35,369	36,076
	<b>Total Salaries</b>	<b>294,901</b>	<b>296,343</b>	<b>295,518</b>	<b>302,927</b>	<b>303,958</b>	<b>303,958</b>	<b>310,036</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	67,790	70,356	78,523	80,655	71,448	71,448	72,877
510202	Fringe - Hospital	78,040	73,820	76,253	76,253	67,639	67,639	67,639
510206	Fringe - Medicare Insurance Tax	3,639	3,674	3,873	3,980	3,982	3,982	4,062
510207	Fringe - Life Insurance	204	202	420	420	420	420	420
	<b>Total Fringe</b>	<b>149,673</b>	<b>148,052</b>	<b>159,069</b>	<b>161,308</b>	<b>143,489</b>	<b>143,489</b>	<b>144,998</b>
	<b>Operating &amp; Contractual:</b>							
520400	Office	2,918	1,578	7,000	6,000	6,000	6,000	6,000
520501	Operating - Janitorial	14,481	13,716	15,000	15,000	15,000	15,000	15,000
531410	Telephone	8,878	13,059	9,000	9,000	9,000	9,000	9,000
531500	Printing	0	0	0	0	0	0	0
531701	Utilities	18,391	18,990	21,000	19,000	20,000	20,000	20,000
605101	Maintenance Buildings & Facilities	755	450	3,000	2,000	3,000	3,000	3,000
605106	Maintenance Equipment	0	0	0	0	0	0	0
	<b>Total Operating &amp; Contractual</b>	<b>45,423</b>	<b>47,793</b>	<b>55,000</b>	<b>51,000</b>	<b>53,000</b>	<b>53,000</b>	<b>53,000</b>
	<b>TOTAL DEPARTMENT</b>	<b>489,997</b>	<b>492,188</b>	<b>509,587</b>	<b>515,235</b>	<b>500,447</b>	<b>500,447</b>	<b>508,034</b>

**2015-2016 ANNUAL BUDGET**

<b>DIVISION:</b>	Judicial	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	City Marshal	<b>ORGANIZATION:</b>	020802

**GOAL MISSION STATEMENT**

To execute the order of the City Court.

**FUNCTION DESCRIPTION**

The City Marshal is the enforcement officer of the court. He executes the orders and mandates of the court, thereby, making arrests and preserving the peace.

**DEMAND PERFORMANCE INDICATORS**

Description	2013-2014 Estimated	2014-2015 Estimated	2015-2016 Projected

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Judicial	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	City Marshal	<b>ORGANIZATION:</b>	020802

APPROPRIATION SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	0	0	0	0	0	0	0.00%
FRINGE BENEFITS	0	0	0	0	0	0	0.00%
OPERATING/CONTRACTUAL	54,048	57,873	56,500	63,500	58,000	58,000	2.65%
OTHER	426,390	426,390	465,940	452,940	450,000	450,000	-3.42%
CAPITAL OUTLAY	0	0	0	0	100,000	100,000	0.00%
<b>TOTAL APPROPRIATIONS</b>	<b>480,438</b>	<b>484,263</b>	<b>522,440</b>	<b>516,440</b>	<b>608,000</b>	<b>608,000</b>	<b>16.38%</b>

PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Judicial	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	City Marshal	<b>ORGANIZATION:</b>	020802

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Operating &amp; Contractual:</b>							
520400	Office	1,095	792	3,000	3,000	3,000	3,000	3,000
531301	Vehicle Costs - Gas & Oil	35,216	37,196	35,000	35,000	35,000	35,000	35,000
531304	Vehicle Costs - Repairs & Maint	12,768	14,794	14,000	20,000	15,000	15,000	15,000
531410	Telephone	4,926	5,091	4,500	5,500	5,000	5,000	5,000
531500	Printing	43	0	0	0	0	0	0
	<b>Total Operating &amp; Contractual</b>	<b>54,048</b>	<b>57,873</b>	<b>56,500</b>	<b>63,500</b>	<b>58,000</b>	<b>58,000</b>	<b>58,000</b>
	<b>Other:</b>							
646015	RPPJ Cost Share	426,390	426,390	465,940	452,940	450,000	450,000	450,000
	<b>Total Other</b>	<b>426,390</b>	<b>426,390</b>	<b>465,940</b>	<b>452,940</b>	<b>450,000</b>	<b>450,000</b>	<b>450,000</b>
	<b>Capital Outlay:</b>							
	Vehicles	0	0	0	0	0	100,000	100,000
	<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>100,000</b>	<b>100,000</b>
	<b>TOTAL DEPARTMENT</b>	<b>480,438</b>	<b>484,263</b>	<b>522,440</b>	<b>516,440</b>	<b>508,000</b>	<b>608,000</b>	<b>608,000</b>

# *City of Alexandria* **Annual Operating Budget**

## *Finance Division*



2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Finance	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Finance Administration	<b>ORGANIZATION:</b>	030100

APPROPRIATION SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	0	980,766	0	0	0	0	0.00%
FRINGE BENEFITS	0	0	0	0	0	0	0.00%
OPERATING/CONTRACTUAL	623,070	666,509	687,000	843,500	739,000	739,000	7.57%
OTHER	7,449,958	6,889,353	7,614,265	7,437,358	6,874,602	6,888,609	-9.53%
CAPITAL OUTLAY	76,062	87,187	200,000	310,000	200,000	200,000	0.00%
TOTAL APPROPRIATIONS	8,149,090	8,623,815	8,501,265	8,590,858	7,813,602	7,827,609	-7.92%

PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Finance	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Finance Administration	<b>ORGANIZATION:</b>	030100

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
<b>Salaries:</b>								
450011	One Time Pay Adjustment	0	980,766	0	0	0	0	0
	<b>Total Salaries</b>	0	980,766	0	0	0	0	0
<b>Operating &amp; Contractual:</b>								
520105	Contract Labor	19,937	576	19,000	19,000	19,000	19,000	19,000
531106	Professional Fees - Audit	69,469	77,430	68,000	77,000	68,000	68,000	68,000
531110	Professional Fees & Services	208,341	246,536	290,000	380,000	290,000	290,000	290,000
531122	Fees - Occupal Licenses Collection	181,966	181,558	185,000	185,000	185,000	185,000	185,000
531209	Services - Bank Charges	9,507	8,190	7,000	7,000	9,000	9,000	9,000
533024	Economic Development	50,724	57,704	25,000	80,000	75,000	75,000	75,000
543000	Miscellaneous	42,175	4,641	53,000	60,500	53,000	53,000	53,000
543002	Dues & Subscriptions	40,951	89,874	40,000	35,000	40,000	40,000	40,000
	<b>Total Operating &amp; Contractual</b>	623,070	666,509	687,000	843,500	739,000	739,000	739,000
<b>Other:</b>								
520010	Supplemental Pay - Police	927,116	918,033	927,116	918,033	918,000	918,000	918,000
520011	Supplemental Pay - Fire	685,187	660,985	685,187	660,985	661,000	661,000	661,000
543012	Fire Hydrant	94,646	94,646	95,000	95,000	95,000	95,000	95,000
543013	Street Lights	282,639	282,639	283,000	283,000	283,000	283,000	283,000
543028	Election Cost	33,827	0	70,000	60,000	60,000	60,000	60,000
543031	Economic Development - STR	243	3,000	59,643	59,643	59,643	59,643	59,643
646000	Bond Issuance Cost	5,998	9,750	0	0	0	0	0
646001	Civil Defense	10,000	10,000	10,000	10,000	10,000	10,000	10,000
646003	Dept of Veteran Affairs	7,200	7,200	6,734	6,734	7,000	7,000	7,000
646006	Probation Officer	223,023	206,181	245,000	240,000	245,000	245,000	245,000
646014	Arts Council of Central Louisiana	45,000	45,000	45,000	60,000	60,000	60,000	60,000
646017	Alexandria Riverfront Center	0	0	25,000	25,000	25,000	25,000	25,000
646033	Small Business Incubator	399,180	280,303	110,000	430,000	110,000	110,000	110,000
646034	Land Lease	0	10,823	15,618	15,618	15,618	15,618	15,618
646037	Emergency Storm Preparedness	5,580	0	0	0	0	0	0
646040	Transfer to Fire Pension Fund	21,500	21,500	21,500	21,500	22,000	22,000	22,000
646171	Youth Sports Subsidy	0	0	0	0	0	0	0
646160	Transfer to CDBG Fund	9,172	0	0	0	0	0	0
646204	Transfer to 2004 GO Bonds	0	0	0	0	20,020	20,020	20,020
646402	Transfer to Sanitation Fund	169,525	0	0	0	0	0	0
646403	Transfer to Zoo Fund	1,967,355	1,798,366	1,823,567	1,088,159	1,049,251	966,321	980,328
646404	Transfer to Golf Course Fund	217,837	178,850	213,945	260,525	249,000	249,000	249,000
646405	Transfer to Hotel Operating Fund	113,065	0	0	0	0	0	0
646551	Transfer to Risk Management Fund	2,231,865	2,362,077	2,477,955	2,429,161	2,514,000	2,514,000	2,514,000
646552	Transfer to Employee Benefit Fund	0	0	500,000	774,000	1,054,000	554,000	554,000
	<b>Total Other</b>	7,449,958	6,889,353	7,614,265	7,437,358	7,457,532	6,874,602	6,888,609
<b>Capital Outlay:</b>								
707600	Machinery and Equipment	76,062	87,187	200,000	310,000	250,000	200,000	200,000
	<b>Total Capital Outlay</b>	76,062	87,187	200,000	310,000	250,000	200,000	200,000
	<b>TOTAL DEPARTMENT</b>	8,149,090	8,623,815	8,501,265	8,590,858	8,446,532	7,813,602	7,827,609

**2015-2016 ANNUAL BUDGET**

<b>DIVISION:</b>	Finance	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Division Director	<b>ORGANIZATION:</b>	031200

**GOAL MISSION STATEMENT**

Section 4-03 of the Home Rule Charter of the City of Alexandria, charges the Director of Finance with the custody of city funds, integrity of financial statements, accounting systems, collections and disbursements of all Monies, procurement of property, safeguarding of assets, computer operations and preparation of the annual budget.

**FUNCTION DESCRIPTION**

The Director of Finance manages and coordinates all fiscal activities for the city including: Accounting, Budgeting, Purchasing, Tax Collection, Utility Customer Service, Meter Reading, and Management Information Systems.

Responsibilities include: debt administration, cash management and investing, inventory and fixed asset control, internal control system, pension funds, coordinating the annual audit, bond sales and supervision of all division operations.

The Director of Finance also serves on the City of Alexandria Employees' Retirement Boards, the Firefighters' Pension Board, the Policeman's Pension Boards and various committees as assigned or appointed.

**DEMAND PERFORMANCE INDICATORS**

Description	2013-2014 Estimated	2014-2015 Estimated	2015-2016 Projected

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Finance	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Division Director	<b>ORGANIZATION:</b>	031200

APPROPRIATION SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	97,816	111,627	125,000	124,000	127,000	127,640	2.11%
FRINGE BENEFITS	40,374	40,493	51,496	51,496	38,728	38,820	-24.62%
OPERATING/CONTRACTUAL	8,067	10,195	10,550	16,550	17,000	17,000	61.14%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	0	0	7,000	7,000	0	0	0.00%
<b>TOTAL APPROPRIATIONS</b>	<b>146,257</b>	<b>162,315</b>	<b>194,046</b>	<b>199,046</b>	<b>182,728</b>	<b>183,460</b>	<b>-5.46%</b>

PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
480103	Salary - Director of Finance	1	1	1	1	1	1	0.00%
480604	Salary - Administrative Assistant	1	1	1	1	1	1	0.00%
	<b>Total Positions</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>0.00%</b>

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Finance	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Division Director	<b>ORGANIZATION:</b>	031200

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
<b>Salaries:</b>								
480103	Salary - Director of Finance	72,720	86,531	95,000	95,000	95,000	95,000	95,000
480604	Salary - Administrative Assistant	25,096	25,096	30,000	29,000	32,000	32,000	32,640
	<b>Total Salaries</b>	<b>97,816</b>	<b>111,627</b>	<b>125,000</b>	<b>124,000</b>	<b>127,000</b>	<b>127,000</b>	<b>127,640</b>
<b>Fringe:</b>								
510201	Fringe - Pension	21,322	23,523	22,500	22,500	27,625	27,625	27,708
510202	Fringe - Hospital	13,798	11,198	22,229	22,229	4,307	4,307	4,307
510206	Fringe - Medicare Insurance Tax	392	818	1,883	1,883	1,912	1,912	1,921
510207	Fringe - Life Insurance	43	43	84	84	84	84	84
510209	Fringe - Car Allowance	4,819	4,911	4,800	4,800	4,800	4,800	4,800
	<b>Total Fringe</b>	<b>40,374</b>	<b>40,493</b>	<b>51,496</b>	<b>51,496</b>	<b>38,728</b>	<b>38,728</b>	<b>38,820</b>
<b>Operating &amp; Contractual:</b>								
520204	Uniforms	0	0	0	0	0	0	0
520400	Office	2,057	2,093	3,500	5,500	6,000	6,000	6,000
531410	Telephone	3,402	5,443	1,750	5,750	6,000	6,000	6,000
543002	Dues & Subscriptions	0	295	300	300	0	0	0
543003	Travel & Training	2,608	2,364	5,000	5,000	5,000	5,000	5,000
	<b>Total Operating &amp; Contractual</b>	<b>8,067</b>	<b>10,195</b>	<b>10,550</b>	<b>16,550</b>	<b>17,000</b>	<b>17,000</b>	<b>17,000</b>
<b>Capital Outlay:</b>								
707600	Machinery & Equipment	0	0	7,000	7,000	7,000	0	0
707700	Office Furniture and Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>7,000</b>	<b>7,000</b>	<b>7,000</b>	<b>0</b>	<b>0</b>
	<b>TOTAL DEPARTMENT</b>	<b>146,257</b>	<b>162,315</b>	<b>194,046</b>	<b>199,046</b>	<b>189,728</b>	<b>182,728</b>	<b>183,460</b>

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Finance	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Business Office	<b>ORGANIZATION:</b>	031400

GOAL MISSION STATEMENT

To collect all revenue in a timely and efficient manner and provide customers with accurate, timely and courteous service.

FUNCTION DESCRIPTION

This department is responsible for the preparation of property tax notices, and the maintenance of the receivables, including sale of adjudicated property.

DEMAND PERFORMANCE INDICATORS

Description	2013-2014 Estimated	2014-2015 Estimated	2015-2016 Projected
Tax notices prepared	21,337	22,102	22,867

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Finance	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Business Office	<b>ORGANIZATION:</b>	031400

APPROPRIATION SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	145,937	149,492	160,042	158,042	160,042	163,016	1.86%
FRINGE BENEFITS	65,177	69,941	75,381	75,381	69,071	69,837	-7.35%
OPERATING/CONTRACTUAL	95,074	99,673	130,000	125,000	125,000	125,000	-3.85%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	872	0	2,000	2,000	0	0	0.00%
<b>TOTAL APPROPRIATIONS</b>	<b>307,060</b>	<b>319,106</b>	<b>367,423</b>	<b>360,423</b>	<b>354,113</b>	<b>357,853</b>	<b>-2.60%</b>

PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490126	Salary - Business Office Manager	1	1	1	1	1	1	0.00%
490642	Salary - Customer Accounts Representati	2	2	2	2	2	2	0.00%
490644	Salary - Customer Accounts Team Leade	1	1	1	1	1	1	0.00%
490690	Salary - Student Worker	1	1	1	1	1	1	0.00%
	<b>Total Positions</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>0.00%</b>

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Finance	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Business Office	<b>ORGANIZATION:</b>	031400

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
<b>Salaries:</b>								
450001	Overtime	2,381	3,110	6,000	4,000	6,000	6,000	6,000
490126	Salary - Business Officer Manager	52,458	52,458	53,826	53,826	53,826	53,826	54,903
490642	Salary - Customer Accounts Representati	52,478	50,889	55,234	55,234	55,234	55,234	56,338
490644	Salary - Customer Accounts Team Leade	38,620	38,620	39,626	39,626	39,626	39,626	40,419
490690	Salary - Student Worker	0	4,415	5,356	5,356	5,356	5,356	5,356
<b>Total Salaries</b>		145,937	149,492	160,042	158,042	160,042	160,042	163,016
<b>Fringe:</b>								
510201	Fringe - Pension	37,973	39,358	44,518	44,518	38,208	38,208	38,941
510202	Fringe - Hospital	25,747	28,735	28,618	28,618	28,618	28,618	28,618
510206	Fringe - Medicare Insurance Tax	1,371	1,488	1,745	1,745	1,745	1,745	1,778
510207	Fringe - Life Insurance	86	86	168	168	168	168	168
510208	Fringe - FICA Tax Retirement	0	274	332	332	332	332	332
<b>Total Fringe</b>		65,177	69,941	75,381	75,381	69,071	69,071	69,837
<b>Operating and Contractual:</b>								
520105	Contract Labor	0	0	0	0	0	0	0
520204	Uniforms	0	0	0	0	0	0	0
520400	Office	4,222	3,681	6,000	6,000	6,000	6,000	6,000
531101	Fees Recording	11,290	11,225	13,500	13,500	14,000	14,000	14,000
531301	Vehicle Costs - Gas & Oil	675	637	2,000	2,000	2,000	2,000	2,000
531304	Vehicle Cost - R & M	107	466	1,500	1,500	1,000	1,000	1,000
531401	Postage	34,731	36,055	39,000	39,000	39,000	39,000	39,000
531410	Telephone	1,538	1,502	2,500	2,500	2,000	2,000	2,000
531500	Printing	218	21	2,500	2,500	2,000	2,000	2,000
531800	Rent	2,181	2,175	2,500	2,500	3,000	3,000	3,000
531900	Advertising	19,793	23,404	33,000	28,000	29,000	29,000	29,000
543003	Travel & Training	150	332	5,000	5,000	5,000	5,000	5,000
543025	Tax Rolls	20,057	20,175	20,000	20,000	20,000	20,000	20,000
605106	Maintenance Equipment	112	0	2,500	2,500	2,000	2,000	2,000
<b>Total Operating and Contractual</b>		95,074	99,673	130,000	125,000	125,000	125,000	125,000
<b>Capital Outlay:</b>								
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture & Fixtures	872	0	0	0	0	0	0
707702	Computer Software	0	0	2,000	2,000	2,000	0	0
<b>Total Capital Outlay</b>		872	0	2,000	2,000	2,000	0	0
<b>TOTAL DEPARTMENT</b>		307,060	319,106	367,423	360,423	356,113	354,113	357,853

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Finance	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Accounting	<b>ORGANIZATION:</b>	031500

GOAL MISSION STATEMENT

To ensure accurate and efficient accounting of all financial transactions incurred by the City of Alexandria so that complete and timely financial statements can be prepared.

FUNCTION DESCRIPTION

The Accounting Department is responsible for:

1. Processing Payroll, Accounts Payable, and Accounts Receivable.
2. Maintaining the General Ledger.
3. Accounting for fixed assets.
4. Monitoring cash and investments.
5. Establishing and monitoring internal controls.
6. Monitoring debt service, bond payments, and other long term liabilities.
7. Preparing the city's financial statements in accordance with generally accepted accounting principles.

Additionally, the Accounting Department is responsible for the accounting and financial reporting of the Policemen's and Firefighter's Pension Funds.

DEMAND PERFORMANCE INDICATORS

Description	2013-2014 Estimated	2014-2015 Estimated	2015-2016 Projected
Payroll checks issued	23,500	23,500	23,500
Pension fund checks (fire/police)	90	90	90
Accounts payable checks issued	10,500	10,500	10,500
Journal entries posted	5,000	5,000	5,000

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Finance	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Accounting	<b>ORGANIZATION:</b>	031500

APPROPRIATION SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	242,227	260,441	280,302	278,302	280,302	285,787	1.96%
FRINGE BENEFITS	109,459	125,366	146,968	146,968	135,531	136,956	-6.81%
OPERATING/CONTRACTUAL	16,776	20,116	23,000	23,000	23,000	23,000	0.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	4,874	0	18,700	18,700	0	0	0.00%
<b>TOTAL APPROPRIATIONS</b>	<b>373,336</b>	<b>405,923</b>	<b>468,970</b>	<b>466,970</b>	<b>438,833</b>	<b>445,743</b>	<b>-4.95%</b>

PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490108	Salary - Accounting Manager	1	1	1	1	1	1	0.00%
490230	Salary - Accountant	3	3	3	3	3	3	0.00%
490339	Salary - Accounting Technician	3	3	3	3	3	3	0.00%
	<b>Total Positions</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>0.00%</b>

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Finance	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Accounting	<b>ORGANIZATION:</b>	031500

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Salaries:</b>							
450001	Overtime	2,426	2,983	6,000	4,000	6,000	6,000	6,000
490108	Salary - Accounting Manager	58,923	58,923	60,457	60,457	60,457	60,457	61,666
490230	Salary - Accountant	64,201	98,331	111,031	111,031	111,031	111,031	113,251
490399	Salary - Accounting Technician	116,677	100,204	102,814	102,814	102,814	102,814	104,870
	<b>Total Salaries</b>	<b>242,227</b>	<b>260,441</b>	<b>280,302</b>	<b>278,302</b>	<b>280,302</b>	<b>280,302</b>	<b>285,787</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	58,176	70,663	80,671	80,671	69,234	69,234	70,591
510202	Fringe - Hospital	48,452	51,503	62,509	62,509	62,509	62,509	62,509
510206	Fringe - Medicare Insurance Tax	2,714	3,056	3,494	3,494	3,494	3,494	3,562
510207	Fringe - Life Insurance	117	144	294	294	294	294	294
	<b>Total Fringe</b>	<b>109,459</b>	<b>125,366</b>	<b>146,968</b>	<b>146,968</b>	<b>135,531</b>	<b>135,531</b>	<b>136,956</b>
	<b>Operating &amp; Contractual:</b>							
520400	Office	7,713	7,362	8,000	8,000	8,000	8,000	8,000
531301	Vehicle Costs - Gas & Oil	280	214	500	500	1,000	1,000	1,000
531304	Vehicle Costs - R & M	75	58	500	500	0	0	0
531410	Telephone	2,861	3,067	3,000	3,000	3,000	3,000	3,000
531500	Printing	0	0	500	500	0	0	0
543002	Dues and Subscriptions	196	922	1,500	1,500	2,000	2,000	2,000
543003	Travel & Training	1,218	3,973	4,000	4,000	4,000	4,000	4,000
605106	Maintenance of Equipment	4,433	4,520	5,000	5,000	5,000	5,000	5,000
	<b>Total Operating &amp; Contractual</b>	<b>16,776</b>	<b>20,116</b>	<b>23,000</b>	<b>23,000</b>	<b>23,000</b>	<b>23,000</b>	<b>23,000</b>
	<b>Capital Outlay:</b>							
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	4,515	0	16,700	16,700	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	359	0	2,000	2,000	0	0	0
	<b>Total Capital Outlay</b>	<b>4,874</b>	<b>0</b>	<b>18,700</b>	<b>18,700</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOTAL DEPARTMENT</b>	<b>373,336</b>	<b>405,923</b>	<b>468,970</b>	<b>466,970</b>	<b>438,833</b>	<b>438,833</b>	<b>445,743</b>

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Finance	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Purchasing	<b>ORGANIZATION:</b>	031600

GOAL MISSION STATEMENT

To purchase all property, supplies, material and services for the City of Alexandria in accordance with applicable state laws, council policies, and administrative requirements.

FUNCTION DESCRIPTION

The Purchasing Department processes departmental requisitions, solicits and analyzes bids consistent with good purchasing policies and in accordance with applicable state laws and council policy. Purchasing also manages the activities to the Print Shop, Central Warehouse, Electric Distribution Warehouse, and the Vehicle & Equipment Parts Department facilities. In addition, Purchasing Department maintains the records for the city's fleet and handles all communications for city departments (i.e. pagers, mobile and portable radios, and cell phones). Purchasing issues departments approved for procurement cards as well as audits the charges on the card holder's monthly statements (approximately 45 card holders at this time).

DEMAND PERFORMANCE INDICATORS

Description	2013-2014 Estimated	2014-2015 Estimated	2015-2016 Projected
Requisitions/Purchase Orders Process	16,000	20,000	21,000
Mail Processing	88,400	100,000	105,000
New Vendor Processing	600	775	800
Invoices Processed for Payment	88,400	100,000	105,000
Monthly P-Card Statements Audited	14	60	60
Capital invoices process for payment	0	0	0
Bids Prepared	175	250	275
Quotes for Products	2,500	3,000	3,100
Quote Price Inquires	4,000	4,200	4,300
Vendor Product Inquires	2,200	2,400	2,500
Bid/Quote Preparation-Man Hours	0	2,000	2,100
Product Inquiry/Research-Man Hours	0	3,000	3,100

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Finance	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Purchasing	<b>ORGANIZATION:</b>	031600

APPROPRIATION SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	218,426	230,516	244,461	243,461	244,461	249,291	1.98%
FRINGE BENEFITS	95,611	101,882	110,574	110,574	97,472	98,717	-10.72%
OPERATING/CONTRACTUAL	27,106	19,875	25,000	25,000	25,000	25,000	0.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	6,457	0	21,000	21,000	29,905	29,905	0.00%
<b>TOTAL APPROPRIATIONS</b>	<b>347,600</b>	<b>352,273</b>	<b>401,035</b>	<b>400,035</b>	<b>396,838</b>	<b>402,913</b>	<b>0.47%</b>

PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490109	Salary - Purchasing Manager	1	1	1	1	1	1	0.00%
490135	Salary - Purchasing Technician	2	2	2	2	2	2	0.00%
490238	Salary - Senior Buyer	2	2	2	2	2	2	0.00%
490363	Salary - Buyer	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
	<b>Total Positions</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>0.00%</b>

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Finance	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Purchasing	<b>ORGANIZATION:</b>	031600

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Salaries:</b>							
450001	Overtime	1,374	190	3,000	2,000	3,000	3,000	3,000
490109	Salary - Purchasing Manager	57,335	57,335	58,828	58,828	58,828	58,828	60,005
490135	Salary - Purchasing Technician	38,484	51,758	58,243	58,243	58,243	58,243	59,408
490238	Salary - Senior Buyer	64,047	64,047	65,715	65,715	65,715	65,715	67,029
490363	Salary - Buyer	30,494	30,494	31,287	31,287	31,287	31,287	31,913
490618	Salary - Administrative Secretary	26,692	26,692	27,388	27,388	27,388	27,388	27,936
	<b>Total Salaries</b>	<b>218,426</b>	<b>230,516</b>	<b>244,461</b>	<b>243,461</b>	<b>244,461</b>	<b>244,461</b>	<b>249,291</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	56,828	62,539	70,355	70,355	60,383	60,383	61,576
510202	Fringe - Hospital	36,480	36,677	37,232	37,232	34,102	34,102	34,102
510206	Fringe - Medicare Insurance Tax	2,157	2,521	2,693	2,693	2,693	2,693	2,745
510207	Fringe - Life Insurance	146	145	294	294	294	294	294
	<b>Total Fringe</b>	<b>95,611</b>	<b>101,882</b>	<b>110,574</b>	<b>110,574</b>	<b>97,472</b>	<b>97,472</b>	<b>98,717</b>
	<b>Operating &amp; Contractual:</b>							
520400	Office	4,363	4,914	5,000	5,000	5,000	5,000	5,000
531301	Vehicle Costs - Gas & Oil	2,319	2,233	2,000	2,000	2,000	2,000	2,000
531304	Vehicle Costs - R & M	1,224	1,737	1,000	1,000	1,000	1,000	1,000
531410	Telephone	5,780	6,156	6,000	6,000	6,000	6,000	6,000
531500	Printing	307	7	1,000	1,000	1,000	1,000	1,000
543002	Dues & Subscriptions	1,322	665	1,500	1,500	2,000	2,000	2,000
543003	Travel & Training	347	384	4,500	4,500	4,000	4,000	4,000
605106	Maintenance Equipment	11,444	3,779	4,000	4,000	4,000	4,000	4,000
	<b>Total Operating &amp; Contractual</b>	<b>27,106</b>	<b>19,875</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>
	<b>Capital Outlay:</b>							
707500	Vehicles	0	0	20,000	20,000	29,905	29,905	29,905
707600	Machinery & Equipment	6,204	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	253	0	1,000	1,000	1,000	0	0
	<b>Total Capital Outlay</b>	<b>6,457</b>	<b>0</b>	<b>21,000</b>	<b>21,000</b>	<b>30,905</b>	<b>29,905</b>	<b>29,905</b>
	<b>TOTAL DEPARTMENT</b>	<b>347,600</b>	<b>352,273</b>	<b>401,035</b>	<b>400,035</b>	<b>397,838</b>	<b>396,838</b>	<b>402,913</b>

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Finance	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Printing	<b>ORGANIZATION:</b>	031700

GOAL MISSION STATEMENT

To provide the printing services for all city departments in the most economical and efficient manner possible.

FUNCTION DESCRIPTION

The Printing Department handles the printing of city stationary, envelopes, and forms as needed and works with various departments on special projects such as financial reports, budgets, capital outlay, brochures, posters, banners, post cards, mail outs, certificates, name tags, invitations, programs, etc. We also provide name plates for desks and doors, rubber stamps, graphic design work and typesetting.

DEMAND PERFORMANCE INDICATORS

Description	2013-2014 Estimated	2014-2015 Estimated	2015-2016 Projected
Number of sheets printed (includes letterheads, envelopes, forms, and special projects) Special reports and projects	2,000,000 Sheets 200 Books 925 Projects 150 Sp. Projects	2,050,000 Sheets 225 Books 1,000 Projects 200 Sp. Projects	2,100,000 Sheets 250 Books 1,100 Projects 225 Sp. Projects

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Finance	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Print Shop	<b>ORGANIZATION:</b>	031700

APPROPRIATION SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	65,656	65,603	70,312	69,312	70,312	71,658	1.91%
FRINGE BENEFITS	37,037	37,695	40,213	40,213	37,345	37,697	-6.26%
OPERATING/CONTRACTUAL	58,940	124,631	128,000	130,000	130,000	130,000	1.56%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	9,688	8,106	6,250	6,250	0	0	0.00%
<b>TOTAL APPROPRIATIONS</b>	<b>171,321</b>	<b>236,035</b>	<b>244,775</b>	<b>245,775</b>	<b>237,657</b>	<b>239,355</b>	<b>-2.21%</b>

PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490735	Salary - Print Shop Coordinator	2	2	2	2	2	2	0.00%
	<b>Total Positions</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>0.00%</b>

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Finance	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Print Shop	<b>ORGANIZATION:</b>	031700

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Salaries:</b>							
450001	Overtime	53	0	3,000	2,000	3,000	3,000	3,000
490735	Salary - Print Shop Coordinator	65,603	65,603	67,312	67,312	67,312	67,312	68,658
	<b>Total Salaries</b>	<b>65,656</b>	<b>65,603</b>	<b>70,312</b>	<b>69,312</b>	<b>70,312</b>	<b>70,312</b>	<b>71,658</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	17,086	17,796	20,235	20,235	17,367	17,367	17,699
510202	Fringe - Hospital	19,070	18,945	18,874	18,874	18,874	18,874	18,874
510206	Fringe - Medicare	838	911	1,020	1,020	1,020	1,020	1,040
510207	Fringe - Life Insurance	43	43	84	84	84	84	84
	<b>Total Fringe</b>	<b>37,037</b>	<b>37,695</b>	<b>40,213</b>	<b>40,213</b>	<b>37,345</b>	<b>37,345</b>	<b>37,697</b>
	<b>Operating &amp; Contractual:</b>							
520500	Operating Supplies	1,186	1,742	2,000	2,000	2,000	2,000	2,000
531410	Telephone	917	834	1,000	1,000	1,000	1,000	1,000
531800	Rent	56,124	120,294	118,000	122,000	122,000	122,000	122,000
543003	Travel & Training	136	0	1,000	1,000	1,000	1,000	1,000
605106	Maintenance Equipment	577	1,761	6,000	4,000	4,000	4,000	4,000
	<b>Total Operating &amp; Contractual</b>	<b>58,940</b>	<b>124,631</b>	<b>128,000</b>	<b>130,000</b>	<b>130,000</b>	<b>130,000</b>	<b>130,000</b>
	<b>Capital Outlay:</b>							
707405	Building Improvements	0	0	0	0	0	0	0
707600	Machinery & Equipment	8,671	6,516	3,650	3,650	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	1,017	1,590	2,600	2,600	3,000	0	0
	<b>Total Capital Outlay</b>	<b>9,688</b>	<b>8,106</b>	<b>6,250</b>	<b>6,250</b>	<b>3,000</b>	<b>0</b>	<b>0</b>
	<b>TOTAL DEPARTMENT</b>	<b>171,321</b>	<b>236,035</b>	<b>244,775</b>	<b>245,775</b>	<b>240,657</b>	<b>237,657</b>	<b>239,355</b>

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Finance	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Central Warehouse	<b>ORGANIZATION:</b>	031800

GOAL MISSION STATEMENT

To store and distribute supplies, material, and equipment required for city operations, and to provide for the maintenance and storage of city records.

FUNCTION DESCRIPTION

The warehouse receives, stores, disburses and properly records, supplies, materials and equipment. The warehouse temporarily stores surplus equipment until disposal.

DEMAND PERFORMANCE INDICATORS

Description	2013-2014 Estimated	2014-2015 Estimated	2015-2016 Projected
Pick tickets issued	3,195	3,905	4,000
Inventory stock issued to departments	67,385	70,785	71,000
Inventory stock received P.O.	93,425	99,750	100,000
Surplus property stored	610	650	675
City records stored (2 locations)	1,600	1,670	1,670

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Finance	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Central Warehouse	<b>ORGANIZATION:</b>	031800

APPROPRIATION SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	130,976	142,830	171,019	161,019	169,070	172,272	0.73%
FRINGE BENEFITS	60,315	66,321	83,747	80,747	75,436	76,273	-8.92%
OPERATING/CONTRACTUAL	62,963	57,817	35,800	46,800	36,000	36,000	0.56%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	10,056	0	17,700	17,700	0	0	0.00%
<b>TOTAL APPROPRIATIONS</b>	<b>264,310</b>	<b>266,968</b>	<b>308,266</b>	<b>306,266</b>	<b>280,506</b>	<b>284,545</b>	<b>-7.69%</b>

PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490136	Salary - Supervisor Central Warehouse	1	1	1	1	1	1	0.00%
490624	Salary - Inventory Coordinator	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
490841	Salary - Stock Clerk	3	3	3	3	3	3	0.00%
	<b>Total Positions</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>0.00%</b>

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Finance	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Central Warehouse	<b>ORGANIZATION:</b>	031800

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
<b>Salaries:</b>								
450001	Overtime	4,910	3,424	9,000	7,000	9,000	9,000	9,000
490136	Salary - Supervisor Central Warehouse	40,584	40,584	41,641	41,641	41,641	41,641	42,474
490624	Salary - Inventory Coordinator	31,134	31,134	31,945	31,945	31,945	31,945	32,584
490626	Salary - Clerical Specialist	21,998	11,854	21,830	21,830	22,266	22,266	22,711
490841	Salary - Stock Clerk	32,350	55,834	66,603	58,603	64,218	64,218	65,503
<b>Total Salaries</b>		<b>130,976</b>	<b>142,830</b>	<b>171,019</b>	<b>161,019</b>	<b>169,070</b>	<b>169,070</b>	<b>172,272</b>
<b>Fringe:</b>								
510201	Fringe - Pension	34,090	38,772	49,219	47,219	41,760	41,760	42,552
510202	Fringe - Hospital	24,354	25,352	31,795	30,795	30,972	30,972	30,972
510206	Fringe - Medicare Insurance Tax	1,776	2,085	2,481	2,481	2,452	2,452	2,497
510207	Fringe - Life Insurance	95	112	252	252	252	252	252
<b>Total Fringe</b>		<b>60,315</b>	<b>66,321</b>	<b>83,747</b>	<b>80,747</b>	<b>75,436</b>	<b>75,436</b>	<b>76,273</b>
<b>Operating &amp; Contractual:</b>								
520105	Contract Labor	30,223	24,937	0	11,000	0	0	0
520200	Obsolete Inventory	2,426	1,098	2,500	2,500	3,000	3,000	3,000
520204	Uniforms	1,799	1,799	1,800	1,800	2,000	2,000	2,000
520400	Office	2,250	2,113	2,500	2,500	3,000	3,000	3,000
520500	Operating Supplies	3,527	3,654	4,000	4,000	4,000	4,000	4,000
520501	Operating - Janitorial	961	925	1,000	1,000	1,000	1,000	1,000
520514	Small Tools	489	483	500	500	0	0	0
531301	Vehicle Costs - Gas & Oil	2,637	2,422	2,000	2,000	2,000	2,000	2,000
531304	Vehicle Costs - R & M	2,200	3,044	3,000	3,000	3,000	3,000	3,000
531410	Telephone	3,911	4,010	3,500	4,500	4,000	4,000	4,000
531500	Printing	108	1	1,000	1,000	1,000	1,000	1,000
531800	Rent	7,853	7,842	9,100	8,100	8,000	8,000	8,000
543002	Dues & Subscriptions	0	0	300	300	0	0	0
605101	Maintenance Bldg & Facilities	2,167	2,297	2,500	2,500	3,000	3,000	3,000
605106	Maintenance Equipment	2,085	3,192	2,100	2,100	2,000	2,000	2,000
646037	Emergency Storm Preparedness	327	0	0	0	0	0	0
<b>Total Operating &amp; Contractual</b>		<b>62,963</b>	<b>57,817</b>	<b>35,800</b>	<b>46,800</b>	<b>36,000</b>	<b>36,000</b>	<b>36,000</b>
<b>Capital Outlay:</b>								
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	10,056	0	17,700	17,700	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
<b>Total Capital Outlay</b>		<b>10,056</b>	<b>0</b>	<b>17,700</b>	<b>17,700</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL DEPARTMENT</b>		<b>264,310</b>	<b>266,968</b>	<b>308,266</b>	<b>306,266</b>	<b>280,506</b>	<b>280,506</b>	<b>284,545</b>

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Finance	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Parts Warehouse	<b>ORGANIZATION:</b>	031805

GOAL MISSION STATEMENT

To inventory and distribute vehicle and equipment parts and supplies for the Motor Pool, Sanitation, and Bus Departments.

FUNCTION DESCRIPTION

The Vehicle & Equipment Parts Department is housed within the Motor Pool repair facility building at the Consolidated Complex. The department implements inventory procedures for the stocking and distribution of commonly used items for the repair and up keep the city's fleet. Through precedent management, the Parts Department strives to maintain an adequate inventory that results in shorter "down times" for city vehicles and ultimately giving better service to the citizens of Alexandria.

DEMAND PERFORMANCE INDICATORS

Description	2013-2014 Estimated	2014-2015 Estimated	2015-2016 Projected
Work Orders Processed	8,000	9,000	9,100
Number of Parts Issued From Stock	171,000	190,000	200,000
Number of Parts Checked Inventory	90,000	100,000	105,000
Telephone Quotes	700	825	850
Request for information from shop	850	1,200	1,300

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Finance	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Parts Warehouse	<b>ORGANIZATION:</b>	031805

APPROPRIATION SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	56,096	56,308	59,154	58,154	59,154	60,277	1.90%
FRINGE BENEFITS	35,624	36,347	38,195	38,195	35,782	36,076	-5.55%
OPERATING/CONTRACTUAL	8,441	8,201	9,350	9,350	10,000	10,000	6.95%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	3,520	0	3,275	3,275	0	0	0.00%
<b>TOTAL APPROPRIATIONS</b>	<b>103,681</b>	<b>100,856</b>	<b>109,974</b>	<b>108,974</b>	<b>104,936</b>	<b>106,353</b>	<b>-3.29%</b>

PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490624	Salary - Inventory Coordinator	1	1	1	1	1	1	0.00%
490841	Salary - Stock Clerk	1	1	1	1	1	1	0.00%
	<b>Total Positions</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>0.00%</b>

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Finance	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Parts Warehouse	<b>ORGANIZATION:</b>	031805

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
<b>Salaries:</b>								
450001	Overtime	1,368	1,580	3,000	2,000	3,000	3,000	3,000
490624	Salary - Inventory Coordinator	33,027	33,027	33,887	33,887	33,887	33,887	34,565
490841	Salary - Stock Clerk	21,701	21,701	22,267	22,267	22,267	22,267	22,712
<b>Total Salaries</b>		56,096	56,308	59,154	58,154	59,154	59,154	60,277
<b>Fringe:</b>								
510201	Fringe - Pension	14,596	15,279	17,024	17,024	14,611	14,611	14,889
510202	Fringe - Hospital	20,317	20,282	20,229	20,229	20,229	20,229	20,229
510206	Fringe - Medicare Insurance Tax	668	743	858	858	858	858	874
510207	Fringe - Life Insurance	43	43	84	84	84	84	84
<b>Total Fringe</b>		35,624	36,347	38,195	38,195	35,782	35,782	36,076
<b>Operating &amp; Contractual:</b>								
520105	Contract Labor	0	0	0	0	0	0	0
520204	Uniforms	547	548	550	550	1,000	1,000	1,000
520400	Office	937	952	1,000	1,000	1,000	1,000	1,000
520500	Operating Supplies	880	718	1,000	1,000	1,000	1,000	1,000
520514	Small Tools	399	359	500	500	0	0	0
531301	Vehicle Costs - Gas & Oil	2,468	2,356	2,000	2,000	2,000	2,000	2,000
531304	Vehicle Costs - R & M	1,098	828	800	800	1,000	1,000	1,000
531410	Telephone	1,565	1,990	2,100	2,100	2,000	2,000	2,000
531500	Printing	5	0	100	100	0	0	0
605101	Maintenance Bldg & Facilities	0	0	300	300	0	0	0
605106	Maintenance Equipment	542	450	1,000	1,000	2,000	2,000	2,000
<b>Total Operating &amp; Contractual</b>		8,441	8,201	9,350	9,350	10,000	10,000	10,000
<b>Capital Outlay:</b>								
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	3,520	0	3,275	3,275	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
<b>Total Capital Outlay</b>		3,520	0	3,275	3,275	0	0	0
<b>TOTAL DEPARTMENT</b>		103,681	100,856	109,974	108,974	104,936	104,936	106,353

2015-2016 ANNUAL BUDGET

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*City of Alexandria*  
**Annual Operating Budget**

*Public Works Division*



**2015-2016 ANNUAL BUDGET**

<b>DIVISION:</b>	Public Works	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Division Director	<b>ORGANIZATION:</b>	042100

**GOAL MISSION STATEMENT**

Section 4-04 of the Home Rule Charter of the City of Alexandria charges the Director of Public Works with the administration of engineering services, contract construction work, maintenance of streets, and drainage. Also included are transit operations and sanitation.

**FUNCTION DESCRIPTION**

The Director of Public Works manages and coordinates all public work activities for the city, including Streets, Zoo, Motor Pool, Maintenance of Public Buildings, Municipal Transit, Traffic, Sanitation, Code Enforcement, Animal Control, and Community Centers.

**DEMAND PERFORMANCE INDICATORS**

Description	2013-2014 Estimated	2014-2015 Estimated	2015-2016 Projected

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Public Works	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Division Director	<b>ORGANIZATION:</b>	042100

APPROPRIATION SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	216,209	266,591	269,305	271,484	299,523	302,089	12.17%
FRINGE BENEFITS	59,869	87,949	94,317	94,709	100,209	100,880	6.96%
OPERATING/CONTRACTUAL	53,125	56,102	74,545	131,545	76,000	76,000	1.95%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	44,963	36,400	0	0	4,000	4,000	0.00%
<b>TOTAL APPROPRIATIONS</b>	<b>374,166</b>	<b>447,042</b>	<b>438,167</b>	<b>497,738</b>	<b>479,732</b>	<b>482,969</b>	<b>10.22%</b>

PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
480104	Salary - Director of Public Works	1	1	1	1	1	1	0.00%
480604	Salary - Administrative Assistant	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	0	0	0	0	1	1	0.00%
490228	Salary - Asst Director Public Works	2	2	2	2	2	2	0.00%
	<b>Total Positions</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>5</b>	<b>5</b>	<b>25.00%</b>

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Public Works	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Division Director	<b>ORGANIZATION:</b>	042100

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
<b>Salaries:</b>								
450001	Overtime	702	0	0	0	0	0	0
480104	Salary - Director of Public Works	68,394	86,833	86,500	88,679	92,000	92,000	92,000
480604	Salary - Administrative Assistant	37,137	54,710	54,500	54,500	54,500	54,500	54,500
490618	Salary - Administrative Secretary	0	0	0	0	0	24,717	24,717
490228	Salary - Asst Director Public Works	109,976	125,048	128,305	128,305	128,306	128,306	130,872
<b>Total Salaries</b>		<b>216,209</b>	<b>266,591</b>	<b>269,305</b>	<b>271,484</b>	<b>274,806</b>	<b>299,523</b>	<b>302,089</b>
<b>Fringe:</b>								
510201	Fringe - Pension	43,061	65,186	71,631	72,023	61,501	67,606	68,239
510202	Fringe - Hospital	9,318	13,789	13,744	13,744	13,744	23,181	23,181
510206	Fringe - Medicare Insurance Tax	3,333	4,070	3,974	3,974	4,054	4,412	4,450
510207	Fringe - Life Insurance	77	86	168	168	168	210	210
510209	Fringe - Car Allowance	4,080	4,818	4,800	4,800	4,800	4,800	4,800
<b>Total Fringe</b>		<b>59,869</b>	<b>87,949</b>	<b>94,317</b>	<b>94,709</b>	<b>84,267</b>	<b>100,209</b>	<b>100,880</b>
<b>Operating &amp; Contractual:</b>								
520105	Contract Labor	21,457	21,185	35,000	65,000	35,000	35,000	35,000
520204	Uniforms	101	416	800	800	0	0	0
520400	Office	5,968	6,032	7,000	7,000	7,000	7,000	7,000
531110	Professional Fees & Services	0	99	2,300	2,300	2,000	2,000	2,000
531301	Vehicle Costs - Gas & Oil	4,590	6,374	3,645	10,645	10,000	10,000	10,000
531304	Vehicle Costs - R & M	2,528	2,331	2,000	20,000	2,000	2,000	2,000
531410	Telephone	10,263	9,741	10,000	12,000	10,000	10,000	10,000
531500	Printing	667	0	500	500	0	0	0
531800	Rent	5,497	5,179	3,300	3,300	5,000	5,000	5,000
531900	Advertising	0	0	1,000	1,000	0	0	0
543002	Dues & Subscriptions	0	255	1,000	1,000	0	0	0
543003	Travel & Training	2,054	4,490	8,000	8,000	5,000	5,000	5,000
<b>Total Operating &amp; Contractual</b>		<b>53,125</b>	<b>56,102</b>	<b>74,545</b>	<b>131,545</b>	<b>76,000</b>	<b>76,000</b>	<b>76,000</b>
<b>Capital Outlay:</b>								
707101	Acquisition	0	0	0	0	0	0	0
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	31,291	29,749	0	0	0	0	0
707600	Machinery & Equipment	10,461	6,651	0	0	3,632	0	0
707700	Office Furniture & Fixtures	3,211	0	0	0	4,000	4,000	4,000
707702	Computer Software	0	0	0	0	300	0	0
<b>Total Capital Outlay</b>		<b>44,963</b>	<b>36,400</b>	<b>0</b>	<b>0</b>	<b>7,932</b>	<b>4,000</b>	<b>4,000</b>
<b>TOTAL DEPARTMENT</b>		<b>374,166</b>	<b>447,042</b>	<b>438,167</b>	<b>497,738</b>	<b>443,005</b>	<b>479,732</b>	<b>482,969</b>

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Public Works	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Code Enforcement	<b>ORGANIZATION:</b>	042200

GOAL MISSION STATEMENT

It is the goal of the department to effectively enforce various City codes in regards to high grass, litter, abandoned vehicles, and sanitation. It is also the mission of the department to provide an efficient means to the public as well as other city departments of reporting complaints/problems and making inquires regarding city services and opportunities. This mission is accomplished through our "First Call" line where employees receive, document, and follow up on inquires, problems, complaints and requests from the public, the administration, the council, department heads, and other city employees.

FUNCTION DESCRIPTION

The department enforces the City's codes in regards to high grass, litter, abandoned vehicles, and sanitation. The department also receives, documents, and follows up on inquires from the public as well as other city departments in regards to city services and opportunities (First Call).

DEMAND PERFORMANCE INDICATORS

Description	2013-2014 Estimated	2014-2015 Estimated	2015-2016 Projected
Grass cutting work orders completed	2,348	2,270	2,300
Warning citations issued	360	1,650	1,600
Abandoned vehicles removed	350	0	0
Court appearances	111	4	5
First Call complaints received	3,500	3,500	3,500

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Public Works	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Code Enforcement	<b>ORGANIZATION:</b>	042200

APPROPRIATION SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	263,631	241,647	261,328	259,328	260,695	265,608	1.64%
FRINGE BENEFITS	94,071	89,658	115,438	115,438	99,479	100,766	-12.71%
OPERATING/CONTRACTUAL	318,811	383,802	377,380	350,380	372,000	372,000	-1.43%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	26,960	137,229	16,300	16,300	80,349	80,349	0.00%
<b>TOTAL APPROPRIATIONS</b>	<b>703,473</b>	<b>852,336</b>	<b>770,446</b>	<b>741,446</b>	<b>812,523</b>	<b>818,723</b>	<b>6.27%</b>

PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490119	Salary - Superintendent Code Enforcement	1	1	1	1	1	1	0.00%
490141	Salary - Crew Leader	1	1	1	1	1	1	0.00%
490337	Salary - Code Enforcement Officer	3	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490746	Salary - Equipment Operator II	1	1	1	1	1	1	0.00%
490820	Salary - Maintenance Worker	1	1	1	1	1	1	0.00%
490902	Salary - Code Enforcement Officer Senior	0	2	2	2	2	2	0.00%
	<b>Total Positions</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>0.00%</b>

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Public Works	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Code Enforcement	<b>ORGANIZATION:</b>	042200

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
<b>Salaries:</b>								
450001	Overtime	24,999	15,790	10,000	26,000	15,000	15,000	15,000
490119	Salary - Superintendent Code Enforcement	43,083	43,083	44,206	44,206	44,206	44,206	45,090
490141	Salary - Crew Leader	33,667	33,667	34,544	34,544	34,544	34,544	35,235
490337	Salary - Code Enforcement Officer	89,973	34,128	30,764	30,764	30,764	30,764	31,379
490618	Salary - Administrative Secretary	25,308	24,143	25,459	25,459	25,459	25,459	25,968
490746	Salary - Equipment Operator II	28,995	13,704	29,749	16,749	24,717	24,717	25,211
490820	Salary - Maintenance Worker	17,606	17,128	20,621	15,621	20,020	20,020	20,420
490902	Salary - Code Enforcement Officer Senior	0	60,004	65,985	65,985	65,985	65,985	67,305
<b>Total Salaries</b>		<b>263,631</b>	<b>241,647</b>	<b>261,328</b>	<b>259,328</b>	<b>260,695</b>	<b>260,695</b>	<b>265,608</b>
<b>Fringe:</b>								
510201	Fringe - Pension	68,545	65,437	75,211	75,211	64,391	64,391	65,605
510202	Fringe - Hospital	21,665	20,460	36,102	36,102	30,972	30,972	30,972
510206	Fringe - Medicare Insurance Tax	3,695	3,607	3,789	3,789	3,780	3,780	3,853
510207	Fringe - Life Insurance	166	154	336	336	336	336	336
<b>Total Fringe</b>		<b>94,071</b>	<b>89,658</b>	<b>115,438</b>	<b>115,438</b>	<b>99,479</b>	<b>99,479</b>	<b>100,766</b>
<b>Operating &amp; Contractual:</b>								
520105	Contract Labor	86,044	95,442	90,000	90,000	90,000	90,000	90,000
520204	Uniforms	619	857	1,000	1,000	1,000	1,000	1,000
520400	Office	991	960	1,000	1,000	1,000	1,000	1,000
520500	Operating Supplies	10,682	16,202	11,000	11,000	11,000	11,000	11,000
520503	Operating Chemicals	625	925	1,000	1,000	1,000	1,000	1,000
531301	Vehicle Costs - Gas & Oil	34,961	26,493	19,630	22,630	23,000	23,000	23,000
531304	Vehicle Costs R & M	39,897	56,831	47,000	35,000	47,000	47,000	47,000
531401	Postage	16,822	13,123	13,000	15,000	15,000	15,000	15,000
531410	Telephone	3,974	5,590	5,000	5,000	5,000	5,000	5,000
531500	Printing	1,009	41	250	250	0	0	0
531701	Utilities	119,967	164,435	185,000	165,000	175,000	175,000	175,000
531800	Rent	700	700	1,000	1,000	1,000	1,000	1,000
531900	Advertising	833	205	1,000	1,000	1,000	1,000	1,000
543002	Dues & Subscriptions	227	434	500	500	0	0	0
543003	Travel & Training	675	593	0	0	0	0	0
605106	Maintenance Equipment	619	971	1,000	1,000	1,000	1,000	1,000
646037	Emergency Storm Preparedness	166	0	0	0	0	0	0
<b>Total Operating &amp; Contractual</b>		<b>318,811</b>	<b>383,802</b>	<b>377,380</b>	<b>350,380</b>	<b>372,000</b>	<b>372,000</b>	<b>372,000</b>
<b>Capital Outlay:</b>								
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	17,109	39,001	0	0	32,500	32,500	32,500
707600	Machinery & Equipment	9,851	98,228	13,300	13,300	69,389	47,849	47,849
707700	Furniture & Fixtures	0	0	3,000	3,000	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
<b>Total Capital Outlay</b>		<b>26,960</b>	<b>137,229</b>	<b>16,300</b>	<b>16,300</b>	<b>101,889</b>	<b>80,349</b>	<b>80,349</b>
<b>TOTAL DEPARTMENT</b>		<b>703,473</b>	<b>852,336</b>	<b>770,446</b>	<b>741,446</b>	<b>834,063</b>	<b>812,523</b>	<b>818,723</b>

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Public Works	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Engineering	<b>ORGANIZATION:</b>	042300

GOAL MISSION STATEMENT

The Engineering Department's function is to provide the administration, City Council and Citizens with maps, records, and files concerning widths of rights of ways and easements, municipally owned property, benchmark locations and elevations; street names and locations; drainage facilities; review construction projects; maintain records on parks and recreational facilities and bridges; enter all pertinent information into CAD System; provide usable construction estimates, permits from the Corp of Engineers on all Capital Drainage Projects; participate in planning and/or design a capital improvements and/or projects; work with all other city departments on all other city departments on maintenance and improvements projects concerning existing city facilities, provide plans, specifications, surveying, inspection and processing for various projects including streets, drainage utilities and parks for the City of Alexandria; meet with LDOTD and FHWA officials to discuss funding of Urban System Projects meeting LDOTD and FHWA requirements, coordinating plans between the consultants and LDOTD and FHWA officials; Secure Wet Lands.

FUNCTION DESCRIPTION

The Engineering Department handles numerous citizen complaints and questions, daily coordinates various construction activities. Our engineering technicians update the City limits and Zoning maps on an on going basis and update various other maps and records. They also draw plans for various projects, provide assistance for citizens on various matters, provide charts, graphs and maps for administration and council (as required), index and file maps and drawings, update drainage, street numbers and subdivisions maps. The survey crew provides services from construction layout to staking and/or locating right-of-ways and easements, as well as maintaining all city benchmarks. They also secure data for the preparation of Right-of-Way Maps by the Drafting Department for Urban System Projects. The construction inspector maintains constant check on consulting engineers' projects and in house designed projects. The Secretary keeps up with the enormous amount of correspondence, reports, filing and phone calls that flow this office on a daily basis. The engineers must see that the previously mentioned work is assigned and completed, as well as design and supervise city projects; handle citizens' complaints and questions; and assist the administration and council on other matters as required.

DEMAND PERFORMANCE INDICATORS

Description	2013-2014 Estimated	2014-2015 Estimated	2015-2016 Projected
Typewritten correspondence	900	1,000	1,000
Meetings (in hours)	700	750	750
Telephone calls	10,000	10,000	10,000
Construction-in-house	40	35	40
Consultant design with City Review	60	65	50
Citizens Complaints handled by phone	800	1,000	1,000
Citizens Complaints handled in field	200	200	200
Modifying City Maps w/Computer hr.	1,000	1,000	1,500

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Public Works	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Engineering	<b>ORGANIZATION:</b>	042300

APPROPRIATION SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	540,948	542,347	558,847	557,847	558,847	569,985	1.99%
FRINGE BENEFITS	199,745	208,334	226,480	226,480	203,677	206,580	-8.79%
OPERATING/CONTRACTUAL	48,813	52,958	65,200	66,200	66,000	66,000	1.23%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	66,261	13,914	18,951	18,951	9,993	9,993	0.00%
<b>TOTAL APPROPRIATIONS</b>	<b>855,767</b>	<b>817,553</b>	<b>869,478</b>	<b>869,478</b>	<b>838,517</b>	<b>852,558</b>	<b>-1.95%</b>

PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490107	Salary - Asst City Engineer	2	2	2	2	2	2	0.00%
490110	Salary - City Engineer	1	1	1	1	1	1	0.00%
490162	Salary - Lead Engineering Technician	1	1	1	1	1	1	0.00%
490236	Salary - Land Surveyor	1	1	1	1	1	1	0.00%
490313	Salary - Survey Technician	1	1	1	1	1	1	0.00%
490341	Salary - Engineering Technician III	1	1	1	1	1	1	0.00%
490342	Salary - Construction Inspector	1	1	1	1	1	1	0.00%
490343	Salary - Survey Party Chief	1	1	1	1	1	1	0.00%
490346	Salary - Survey Instrument Operator	1	1	1	1	1	1	0.00%
490614	Salary - Administrative Assistant	1	1	1	1	1	1	0.00%
490619	Salary - Office Assistant	1	0	0	0	0	0	0.00%
490626	Salary - Clerical Specialist	0	1	1	1	1	1	0.00%
	<b>Total Positions</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>0.00%</b>

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Public Works	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Engineering	<b>ORGANIZATION:</b>	042300

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
<b>Salaries:</b>								
450001	Overtime	272	91	2,000	1,000	2,000	2,000	2,000
490107	Salary - Assistant City Engineer	140,385	140,385	144,043	144,043	144,043	144,043	146,924
490110	Salary - City Engineer	83,245	83,245	85,414	85,414	85,414	85,414	87,122
490162	Salary - Lead Engineering Technician	39,906	39,906	40,945	40,945	40,945	40,945	41,764
490236	Salary - Land Surveyor	49,850	49,850	51,150	51,150	51,150	51,150	52,173
490313	Salary - Survey Technician	26,430	26,481	27,171	27,171	27,171	27,171	27,714
490341	Salary - Engineering Technician III	34,501	34,501	35,400	35,400	35,400	35,400	36,108
490342	Salary - Construction Inspector	42,086	42,086	43,183	43,183	43,183	43,183	44,047
490343	Salary - Survey Party Chief	39,598	39,598	40,629	40,629	40,629	40,629	41,442
490346	Salary - Survey Instrument Operator	30,540	30,540	31,336	31,336	31,336	31,336	31,963
490614	Salary - Administrative Assistant	34,839	34,839	35,746	35,746	35,746	35,746	36,461
490619	Salary - Office Assistant	19,296	3,512	0	0	0	0	0
490626	Salary - Clerical Specialist	0	17,313	21,830	21,830	21,830	21,830	22,267
<b>Total Salaries</b>		<b>540,948</b>	<b>542,347</b>	<b>558,847</b>	<b>557,847</b>	<b>558,847</b>	<b>558,847</b>	<b>569,985</b>
<b>Fringe:</b>								
510201	Fringe - Pension	140,750	147,122	160,837	160,837	138,034	138,034	140,787
510202	Fringe - Hospital	51,699	53,517	57,637	57,637	57,637	57,637	57,637
510206	Fringe - Medicare Insurance Tax	7,049	7,448	7,515	7,515	7,515	7,515	7,665
510207	Fringe - Life Insurance	247	247	491	491	491	491	491
<b>Total Fringe</b>		<b>199,745</b>	<b>208,334</b>	<b>226,480</b>	<b>226,480</b>	<b>203,677</b>	<b>203,677</b>	<b>206,580</b>
<b>Operating &amp; Contractual</b>								
520105	Contract Labor	0	0	0	0	0	0	0
520400	Office	9,974	8,217	10,500	10,500	10,000	10,000	10,000
520519	Operating - Drafting & Survey	5,361	7,407	7,500	7,500	8,000	8,000	8,000
531101	Fees - Recording	1,639	2,742	3,500	3,500	3,000	3,000	3,000
531110	Professional Fees & Services	0	0	2,500	2,500	2,000	2,000	2,000
531215	Fees, Licenses, & Permits	700	700	1,200	1,200	1,000	1,000	1,000
531301	Vehicle Costs - Gas & Oil	9,399	7,152	7,000	9,000	9,000	9,000	9,000
531304	Vehicle Costs - R & M	2,808	1,134	2,500	2,500	3,000	3,000	3,000
531410	Telephone	3,527	4,073	4,000	4,000	4,000	4,000	4,000
531500	Printing	120	85	1,000	1,000	1,000	1,000	1,000
531802	Rent - Copy Machine	12,304	15,926	18,000	17,000	18,000	18,000	18,000
543002	Dues & Subscriptions	881	926	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	1,452	3,340	5,000	5,000	5,000	5,000	5,000
605106	Maintenance Equipment	648	1,256	1,500	1,500	1,000	1,000	1,000
<b>Total Operating &amp; Contractual</b>		<b>48,813</b>	<b>52,958</b>	<b>65,200</b>	<b>66,200</b>	<b>66,000</b>	<b>66,000</b>	<b>66,000</b>
<b>Capital Outlay:</b>								
707500	Vehicles	32,390	0	0	0	0	0	0
707600	Machinery & Equipment	18,492	0	10,958	10,958	12,518	9,993	9,993
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	15,379	13,914	7,993	7,993	10,521	0	0
<b>Total Capital Outlay</b>		<b>66,261</b>	<b>13,914</b>	<b>18,951</b>	<b>18,951</b>	<b>23,039</b>	<b>9,993</b>	<b>9,993</b>
<b>TOTAL DEPARTMENT</b>		<b>855,767</b>	<b>817,553</b>	<b>869,478</b>	<b>869,478</b>	<b>851,563</b>	<b>838,517</b>	<b>852,558</b>

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Public Works	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Urban Forestry	<b>ORGANIZATION:</b>	042400

GOAL MISSION STATEMENT

The primary goals of this department are: To develop and implement the Urban Forest Management Program for the City; Provide oversight on all capital projects regarding all horticultural and landscape architectural matters; and Review commercial projects to ensure compliance with applicable city ordinances; manage park, green space, and community center landscape maintenance contracts.

FUNCTION DESCRIPTION

Receives and responds to an average of (30) tree work service requests per month. Fifty percent of these requests involve trees located on private property that have low limbs that create various safety problems. In most cases, property owners are notified of the problem and required corrective actions. In case of immediate public safety or if property owners refuse to take corrective actions, the City may have the work done on their behalf. Trees located in the rights of way or other City property are inspected and either trimmed or removed depending upon the nature of the problem. All tree work is done by private contractors. The department also assists residents by providing hazard tree assessments. Provides support services to Electric Distribution's Utility Line Vegetation Management Program in determining if their contractor is following appropriate national standards and Provides assistance explaining pruning methods to residents. Conducts annual Arbor Day Program(s) with local elementary schools. Applies for and manages annual Urban and Community Forestry Grant Projects from the LDAF. Prepares annual Tree City USA Certification applications. Develops and disseminates pertinent educational material.

The Department participates in all capital and in-house projects that have a landscape or arboriculture component as part of their scope. Coordinates capital project landscape design performed by consultants. Provides design plans, specifications, and construction administration services for smaller landscape projects that do not require a consultant. Interacts with numerous consultant and City divisions and departments regarding horticultural and arboricultural matters that arise during the design, construction, and maintenance of City infrastructure.

The Department reviews all commercial building permit application for compliance with the Landscape and Tree Ordinance requirements.

The Departments prepares specifications and bid documents and manages maintenance contracts for various city parks, green-spaces, and community centers. Provides horticultural consultation for sites maintained by other City departments.

DEMAND PERFORMANCE INDICATORS

Description	2013-2014 Estimated	2014-2015 Estimated	2015-2016 Projected
Requests for Assistance	500	700	750
Trees Trimmed	500	700	800
Trees Removed	150	350	250
Trees Planted	0	25	50
Oversight on Capital Projects	5	5	5
Landscape Ordinance Compliance Reviews	60	50	75

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Public Works	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Urban Forestry	<b>ORGANIZATION:</b>	042400

APPROPRIATION SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	46,305	46,305	47,511	47,511	47,511	48,461	2.00%
FRINGE BENEFITS	17,047	17,592	18,712	18,712	16,773	17,022	-9.03%
OPERATING/CONTRACTUAL	299,604	323,045	263,195	328,195	328,000	328,000	24.62%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	0	556	0	1,300	0	0	0.00%
<b>TOTAL APPROPRIATIONS</b>	<b>362,956</b>	<b>387,498</b>	<b>329,418</b>	<b>395,718</b>	<b>392,284</b>	<b>393,483</b>	<b>19.45%</b>

PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490106	Salary - Landscape Architect	1	1	1	1	1	1	0.00%
	<b>Total Positions</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>0.00%</b>

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Public Works	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Urban Forestry	<b>ORGANIZATION:</b>	042400

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Salaries:</b>							
450001	Overtime	0	0	0	0	0	0	0
490106	Salary - Landscape Architect	46,305	46,305	47,511	47,511	47,511	47,511	48,461
	<b>Total Salaries</b>	46,305	46,305	47,511	47,511	47,511	47,511	48,461
	<b>Fringe:</b>							
510201	Fringe - Pension	12,048	12,561	13,674	13,674	11,735	11,735	11,970
510202	Fringe - Hospital	4,324	4,323	4,307	4,307	4,307	4,307	4,307
510206	Fringe - Medicare Insurance Tax	654	686	689	689	689	689	703
510207	Fringe - Life Insurance	21	22	42	42	42	42	42
	<b>Total Fringe</b>	17,047	17,592	18,712	18,712	16,773	16,773	17,022
	<b>Operating &amp; Contractual:</b>							
520400	Office	81	190	500	500	0	0	0
520500	Operating	1,943	2,043	2,000	2,000	2,000	2,000	2,000
531115	Tree Trimming/Removal	147,684	154,120	100,000	150,000	150,000	150,000	150,000
531301	Vehicle Costs - Gas & Oil	860	633	3,530	3,530	3,000	3,000	3,000
531304	Vehicle Costs - R & M	26	84	2,050	2,050	2,000	2,000	2,000
531410	Telephone	1,176	1,163	1,575	1,575	2,000	2,000	2,000
531500	Printing	0	0	200	200	0	0	0
543002	Dues & Subscriptions	482	395	140	140	0	0	0
543003	Travel & Training	2,659	2,022	500	500	2,000	2,000	2,000
605106	Maintenance Equipment	0	0	200	200	0	0	0
605110	Maintenance Grounds & ROW	144,693	162,395	152,500	167,500	167,000	167,000	167,000
	<b>Total Operating &amp; Contractual</b>	299,604	323,045	263,195	328,195	328,000	328,000	328,000
	<b>Capital Outlay:</b>							
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	0	0	0	1,300	0	0	0
707700	Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	556	0	0	0	0	0
	<b>Total Capital Outlay</b>	0	556	0	1,300	0	0	0
	<b>TOTAL DEPARTMENT</b>	362,956	387,498	329,418	395,718	392,284	392,284	393,483

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Public Works	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Streets and ROW	<b>ORGANIZATION:</b>	042500

GOAL MISSION STATEMENT

To ensure the safety and general welfare of the citizens of Alexandria by maintaining, repairing, and improving city streets, drainage, and right-of-way.

FUNCTION DESCRIPTION

**Street Cleaning:** Weather permitting, the street sweepers operate daily to insure the city streets are free of dirt, leaves, debris and haul off for disposal. (Includes immediately after parades.)

**Street Repair and Construction:** The street repair crew maintains the city streets to include surface treatment (chip seal) and overlay. Also corrects street failures including base, panels, sidewalks, handicap ramps, curbs and gutters, construction catch basins, drainage boxes, footings for playground equipment, patches potholes with shoulders.

**Groom Mowing:** The mowing crew maintains 55 separate locations that include seeding, fertilizing, mowing, grooming, herbicide application, tree trimming, flower beds, and fences.

**Grass Cutting:** Crews bushhog, fail and slope mow ditches, canals, city streets, city properties, highways, easements, right-of-ways, servitudes, state right of ways, and all properties associated with the City Complex. The cutting season ranges eight to sometimes nine months of the year. During the winter months this crew vacuums leaves and debris from ditches, and culvert ends cleans drains to haul them for disposal.

**Drainage:** The city's canals, open ditches, and right-of-ways are sprayed for weed control three times a year and kept clean and cleared of blockage. The underground drains and culverts and flushed and catch basins suctioned out as needed and kept clean (maintaining records of herbicide application as required by law).

**Emergency Crew:** Other than their normally assigned responsibilities, this crew responds during emergency situations such as flooding to pump water, sandbag and distribution. Also responds during windstorms to removed downed trees and limbs, open drainage ways and assist Light Distribution Department. This crew also assists with hazardous chemical clean-up and automobile wreckage debris in streets as directed by the Fire Department.

DEMAND PERFORMANCE INDICATORS

Description	2013-2014 Estimated	2014-2015 Estimated	2015-2016 Projected
Miles of streets swept	700	1,608	2,008
Miles of canals/ditches cleaned	125	3,120	3,220
Miles of canals/ditches sprayed	0	2,560	2,660
Miles of underground pipes flushed	0	410	460
Incoming Calls	350	5,000	5,200
Miles of street repair for potholes	0	200	300
No of hours Larviciding & Spraying	0	1,568	1,768
Annual tons of landfill operation	1,000	2,500	2,700
No. of complaints received	0	689	800
Work orders & complaints completed	400	585	700
Emergency Call-Out	0	66	91

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Public Works	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Streets and ROW	<b>ORGANIZATION:</b>	042500

APPROPRIATION SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	1,038,301	1,121,002	1,041,877	1,092,877	1,134,586	1,152,477	10.62%
FRINGE BENEFITS	425,827	468,055	506,936	520,936	492,976	497,647	-1.83%
OPERATING/CONTRACTUAL	1,168,729	1,252,793	879,500	1,246,500	1,122,000	1,122,000	27.57%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	274,242	439,540	242,600	242,600	1,332,570	1,332,570	0.00%
<b>TOTAL APPROPRIATIONS</b>	<b>2,907,099</b>	<b>3,281,390</b>	<b>2,670,913</b>	<b>3,102,913</b>	<b>4,082,132</b>	<b>4,104,694</b>	<b>53.68%</b>

PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490125	Salary - Superintendent	1	1	1	1	1	1	0.00%
490145	Salary - Supervisor Street Maintenance	2	2	2	2	2	2	0.00%
490146	Salary - Crew Leader Street Maintenance	3	3	3	3	3	3	0.00%
490147	Salary - Maintenance Worker Senior	3	3	3	3	3	3	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490624	Salary - Inventory Coordinator	1	1	1	1	1	1	0.00%
490738	Salary - Equipment Operator III	4	4	4	4	4	4	0.00%
490746	Salary - Equipment Operator II	7	7	7	7	7	7	0.00%
490751	Salary - Fleet Maintenance Technician	1	1	1	1	1	1	0.00%
490819	Salary - Equipment Operator I	4	4	4	4	4	4	0.00%
490820	Salary - Maintenance Worker	4	3	3	3	3	3	0.00%
490919	Salary - Supervisor Streets	0	1	1	1	1	1	0.00%
	<b>Total Positions</b>	<b>31</b>	<b>31</b>	<b>31</b>	<b>31</b>	<b>31</b>	<b>31</b>	<b>0.00%</b>

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Public Works	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Streets and ROW	<b>ORGANIZATION:</b>	042500

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Salaries:</b>							
450001	Overtime	271,625	363,266	140,000	240,000	240,000	240,000	240,000
490125	Salary - Superintendent	63,074	63,074	64,717	64,717	64,717	64,717	66,011
490145	Salary - Supervisor Street Maintenance	77,366	70,808	77,536	77,536	77,536	77,536	79,086
490146	Salary - Crew Leader Street Maintenance	94,157	86,530	93,105	90,105	93,105	93,105	94,967
490147	Salary - Maintenance Worker Senior	71,947	49,977	70,523	63,523	70,523	70,523	71,934
490618	Salary - Administrative Secretary	28,133	28,350	29,089	29,089	29,089	29,089	29,671
490624	Salary - Inventory Coordinator	30,001	30,117	30,901	30,901	30,901	30,901	31,519
490738	Salary - Equipment Operator III	106,301	92,959	116,112	112,112	111,312	111,312	113,539
490746	Salary - Equipment Operator II	162,375	165,065	189,579	176,579	187,088	187,088	190,828
490751	Salary - Fleet Maintenance Technician	36,975	36,975	37,938	37,938	37,938	37,938	38,697
490819	Salary - Equipment Operator I	44,130	49,077	92,156	73,156	92,156	92,156	94,000
490820	Salary - Maintenance Worker	52,217	53,205	62,275	59,275	62,275	62,275	63,520
490919	Salary - Supervisor Streets	0	31,599	37,946	37,946	37,946	37,946	38,705
	<b>Total Salaries</b>	<b>1,038,301</b>	<b>1,121,002</b>	<b>1,041,877</b>	<b>1,092,877</b>	<b>1,134,586</b>	<b>1,134,586</b>	<b>1,152,477</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	264,450	304,533	299,855	313,855	280,245	280,245	284,662
510202	Fringe - Hospital	147,540	147,712	191,140	191,140	195,447	195,447	195,447
510206	Fringe - Medicare Insurance Tax	13,272	15,243	14,639	14,639	15,982	15,982	16,236
510207	Fringe - Life Insurance	565	567	1,302	1,302	1,302	1,302	1,302
	<b>Total Fringe</b>	<b>425,827</b>	<b>468,055</b>	<b>506,936</b>	<b>520,936</b>	<b>492,976</b>	<b>492,976</b>	<b>497,647</b>
	<b>Operating &amp; Contractual:</b>							
520106	Contract Labor - Inmates	118,969	130,684	110,000	120,000	133,000	133,000	133,000
520204	Uniforms	5,649	6,873	3,500	3,500	5,000	5,000	5,000
520400	Office	901	158	200	200	0	0	0
520500	Operating Supplies	80,160	80,842	70,000	90,000	80,000	80,000	80,000
520503	Operating Chemicals	19,235	18,784	30,000	32,000	20,000	20,000	20,000
520506	Operating Concrete & Asphalt	73,101	93,975	81,000	131,000	81,000	81,000	81,000
520507	Operating - Sand & Gravel	6,050	6,593	7,000	7,000	7,000	7,000	7,000
520514	Small Tools	1,335	1,437	2,500	2,500	3,000	3,000	3,000
531301	Vehicle Costs - Gas & Oil	260,430	229,115	185,000	220,000	200,000	200,000	200,000
531304	Vehicle Costs - R & M	572,186	631,088	365,000	605,000	550,000	550,000	550,000
531410	Telephone	4,862	6,480	6,000	6,000	6,000	6,000	6,000
531500	Printing	41	16	300	300	0	0	0
531800	Rent	0	10,832	2,000	2,000	20,000	20,000	20,000
543003	Travel & Training	4,212	4,297	4,000	4,000	4,000	4,000	4,000
605106	Maintenance Equipment	11,772	11,619	13,000	23,000	13,000	13,000	13,000
646037	Emergency Storm Preparedness	9,826	0	0	0	0	0	0
	<b>Total Operating &amp; Contractual</b>	<b>1,168,729</b>	<b>1,252,793</b>	<b>879,500</b>	<b>1,246,500</b>	<b>1,122,000</b>	<b>1,122,000</b>	<b>1,122,000</b>
	<b>Capital Outlay:</b>							
707405	Building Improvements	0	19,379	0	0	0	0	0
707500	Vehicles	142,889	82,075	94,800	94,800	444,500	302,500	302,500
707600	Machinery & Equipment	131,353	338,086	147,800	147,800	1,692,070	1,030,070	1,030,070
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	<b>274,242</b>	<b>439,540</b>	<b>242,600</b>	<b>242,600</b>	<b>2,136,570</b>	<b>1,332,570</b>	<b>1,332,570</b>
	<b>TOTAL DEPARTMENT</b>	<b>2,907,099</b>	<b>3,281,390</b>	<b>2,670,913</b>	<b>3,102,913</b>	<b>4,886,132</b>	<b>4,082,132</b>	<b>4,104,694</b>

## 2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Public Works	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Traffic	<b>ORGANIZATION:</b>	042800

## GOAL MISSION STATEMENT

To provide for the safe transportation of vehicles on City Streets and reduce the liability through detouring and road closures for all city departments.

## FUNCTION DESCRIPTION

The Traffic Department is responsible for maintain, replacing and adding all traffic signs in the city as well as barricading around street repair projects. In addition, this department is responsible for trimming trees, all traffic counts, all street striping, and providing studies for speed humps. This department also conducts all detours in the City. All name tags for the fire and police departments, striping and lettering all police cars, bikes, helmets, DATE cars, and buses, and maintaining all traffic signals caution light within the city limits. In addition, this department also installs speed humps for the City, conducts all warrant for speed humps, conducts all speed studies, traffic lights warrant. Report road closures for all traffic control on special events; city functions, parades. Inspect all traffic control devices, for contractors for the city of Alexandria. Maintain traffic records and meet with individual law firms to determine the liability to the City of Alexandria. Represent the City of Alexandria in court cases to reduce the liability to the City of Alexandria. Responsible for designing, making and hanging of Banners.

## DEMAND PERFORMANCE INDICATORS

Description	2013-2014 Estimated	2014-2015 Estimated	2015-2016 Projected
Replace Damage Signs	2,100	2,100	2,500
Paint Cross Walks and Stop Lines	500	500	900
Streets Striped	400	500	900
Signs Made	13,000	14,000	16,000
Banners Made	0	300	500
Banners Hung	2,200	2,200	2,200
Street Closures and Detours	160	170	500
Traffic Light Repaired	950	950	1,000
Traffic Counts	1,100	1,100	1,300
Speed Humps Installed	200	200	0

CITY OF ALEXANDRIA

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Public Works	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Traffic	<b>ORGANIZATION:</b>	042800

APPROPRIATION SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	276,195	284,398	278,497	302,497	275,827	281,122	0.94%
FRINGE BENEFITS	131,508	137,083	135,826	135,826	120,948	122,324	-9.94%
OPERATING/CONTRACTUAL	100,333	101,754	90,867	100,867	97,000	97,000	6.75%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	18,064	60,917	44,335	44,335	64,750	64,750	0.00%
<b>TOTAL APPROPRIATIONS</b>	<b>526,100</b>	<b>584,152</b>	<b>549,525</b>	<b>583,525</b>	<b>558,525</b>	<b>565,196</b>	<b>2.85%</b>

PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490310	Salary - Traffic Signal Technician	2	2	2	2	2	2	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490736	Salary - Superintendent Traffic Signals	1	1	1	1	1	1	0.00%
490741	Salary - Sign Artist	1	1	1	1	1	1	0.00%
490821	Salary - Sign & Marking Specialist	3	3	3	3	3	3	0.00%
	<b>Total Positions</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>0.00%</b>

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Public Works	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Traffic	<b>ORGANIZATION:</b>	042800

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
<b>Salaries:</b>								
450001	Overtime	10,890	18,820	6,000	15,000	11,000	11,000	11,000
490310	Salary - Traffic Signal Technician	72,752	73,024	74,925	74,925	74,925	74,925	76,423
490618	Salary - Administrative Secretary	26,692	26,692	27,387	27,387	27,387	27,387	27,935
490736	Salary - Superintendent Traffic Signals	50,146	50,147	51,454	51,454	51,454	51,454	52,483
490741	Salary - Sign Artist	36,141	36,141	37,083	52,083	29,413	29,413	30,001
490821	Salary - Sign & Marking Specialist	79,574	79,574	81,648	81,648	81,648	81,648	83,280
<b>Total Salaries</b>		276,195	284,398	278,497	302,497	275,827	275,827	281,122
<b>Fringe:</b>								
510201	Fringe - Pension	71,875	77,134	80,151	80,151	68,129	68,129	69,437
510202	Fringe - Hospital	56,713	56,705	52,249	52,249	48,894	48,894	48,894
510206	Fringe - Medicare Insurance Tax	2,747	3,071	3,090	3,090	3,589	3,589	3,657
510207	Fringe - Life Insurance	173	173	336	336	336	336	336
<b>Total Fringe</b>		131,508	137,083	135,826	135,826	120,948	120,948	122,324
<b>Operating &amp; Contractual:</b>								
520500	Operating Supplies	21,248	20,615	22,344	22,344	23,000	23,000	23,000
520509	Operating - Signs	18,521	13,379	18,500	24,500	19,000	19,000	19,000
520510	Operating - Paint	8,000	8,000	8,000	8,000	8,000	8,000	8,000
520514	Small Tools	1,496	2,324	0	0	0	0	0
531117	Street Striping	11,718	15,230	11,923	11,923	12,000	12,000	12,000
531301	Vehicle Costs - Gas & Oil	21,625	20,976	18,500	18,500	19,000	19,000	19,000
531304	Vehicle Costs - R & M	13,125	17,718	9,000	11,000	11,000	11,000	11,000
531410	Telephone	2,974	3,069	1,200	3,200	3,000	3,000	3,000
531500	Printing	150	3	0	0	0	0	0
543003	Travel & Training	32	340	0	0	0	0	0
605106	Maintenance Equipment	1,227	100	1,400	1,400	2,000	2,000	2,000
646037	Emergency Storm Preparedness	217	0	0	0	0	0	0
<b>Total Operating &amp; Contractual</b>		100,333	101,754	90,867	100,867	97,000	97,000	97,000
<b>Capital Outlay:</b>								
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	0	36,233	29,335	29,335	0	0	0
707600	Machinery & Equipment	18,064	24,684	15,000	15,000	64,750	64,750	64,750
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
<b>Total Capital Outlay</b>		18,064	60,917	44,335	44,335	64,750	64,750	64,750
<b>TOTAL DEPARTMENT</b>		526,100	584,152	549,525	583,525	558,525	558,525	565,196

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Public Works	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Building Services	<b>ORGANIZATION:</b>	043400

GOAL MISSION STATEMENT

What: To provide healthy, safe, clean, and usable buildings and facilities.  
 For Who: The citizens, clients, and employees of the City of Alexandria.  
 When and How: Our department strives to maintain, repair, renovate, clean and provide facility management and staffing in a timely and efficient manner.

FUNCTION DESCRIPTION

**Contract and Capital Project Management:** Initial oversight of maintenance and capital renovation projects, including construction supervision of Capital Projects designated to this department.  
**Air conditioning, Heating, and Ventilation:** Extensive preventive, predictive and corrective maintenance are performed and contracted on HVAC systems including filter service, lubrication, adjustments, repairs and replacements. Other miscellaneous work is performed.  
**Plumbing:** Performs and contracts plumbing repairs and improvements, including but not limited to water, gas, and wastewater concerns. Other miscellaneous is work performed.  
**Industrial and Commercial Equipment Maintenance:** Extensive preventive, predictive, and corrective maintenance performed and contracted. Typical to this area are automated gates, turnstiles, truck and bus washes, ice machines, generators, refrigerators, stoves, ovens, and microwaves. Other miscellaneous work is performed.  
**Carpentry:** The Carpentry Shop makes and contracts repairs to building and facilities, as well as undertakes small scale renovations of existing facilities. Work tables, bookshelves, stages and other "wood" oriented items are often integral parts of these projects. Fabrication of wood based signs and barricades as well as limited locksmith services are also provided. This crew also works with and assists painters in a term effort to enhance efficiency of staffing. Other miscellaneous work is performed.  
**Facility Rental:** Daily setup and cleaning of publicly utilized or rented program space are provided. Booking, contracting and collection of fees related to rented or reserved spaces or other resources, like tables and chairs. Working with the public in relation to their needs of the publicly utilized resources. Other miscellaneous work performed.  
**Special Events:** Provision of support services events, community functions, governmental meetings and Cultural events and events sponsored by other departments such as the Zoo, Recreation, and Community Service Division.

DEMAND PERFORMANCE INDICATORS

Description	2013-2014 Estimated	2014-2015 Estimated	2015-2016 Projected

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Public Works	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Building Services	<b>ORGANIZATION:</b>	043400

APPROPRIATION SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	768,464	839,944	854,781	843,781	856,352	872,760	2.10%
FRINGE BENEFITS	355,267	401,295	416,268	413,268	386,115	390,401	-6.21%
OPERATING/CONTRACTUAL	1,150,726	1,226,808	989,010	1,311,010	1,216,000	1,216,000	22.95%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	135,299	40,587	100,209	140,501	422,827	422,827	0.00%
<b>TOTAL APPROPRIATIONS</b>	<b>2,409,756</b>	<b>2,508,634</b>	<b>2,360,268</b>	<b>2,708,560</b>	<b>2,881,294</b>	<b>2,901,988</b>	<b>22.95%</b>

PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490149	Salary - Custodial Worker	5	5	5	5	5	5	0.00%
490150	Salary - Supervisor Custodial	1	1	1	1	1	1	0.00%
490153	Salary - Supervisor Building Maintenance	2	2	2	2	2	2	0.00%
490234	Salary - Superintendent-Bldg Maint	1	1	1	1	1	1	0.00%
490503	Salary - Community Center Attendant	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
490711	Salary - Electrician	1	1	1	1	1	1	0.00%
490742	Salary - Painter	3	3	3	3	3	3	0.00%
490748	Salary - Carpenter	3	3	3	3	3	3	0.00%
490822	Salary - Trades Worker	1	1	1	1	1	1	0.00%
490823	Salary - Lead Custodial Worker	2	2	2	2	2	2	0.00%
490830	Salary - Building Maintenance Specialist	2	2	2	2	2	2	0.00%
490859	Salary - Mechanical Systems Technician	3	3	3	3	3	3	0.00%
	<b>Total Positions</b>	<b>27</b>	<b>27</b>	<b>27</b>	<b>27</b>	<b>27</b>	<b>27</b>	<b>0.00%</b>

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Public Works	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Building Services	<b>ORGANIZATION:</b>	043400

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
<b>Salaries:</b>								
450001	Overtime	35,955	50,367	33,000	53,000	36,000	36,000	36,000
490149	Salary - Custodial Worker	92,674	94,299	97,033	91,033	97,033	97,033	98,974
490150	Salary - Supervisor Custodial	30,706	30,706	31,506	31,506	31,506	31,506	32,136
490153	Salary - Supervisor Building Maintenance	70,962	82,989	85,151	85,151	85,151	85,151	86,854
490234	Salary - Superintendent-Bldg Maint	57,369	57,369	58,863	58,863	58,863	58,863	60,040
490503	Salary - Community Center Attendant	34,601	34,293	35,270	35,270	35,270	35,270	35,975
490618	Salary - Administrative Secretary	24,812	24,812	25,459	25,459	25,459	25,459	25,968
490626	Salary - Clerical Specialist	26,065	26,065	26,744	26,744	26,744	26,744	27,279
490711	Salary - Electrician	36,171	36,171	37,114	37,114	37,114	37,114	37,856
490742	Salary - Painter	85,923	85,923	88,160	88,160	88,160	88,160	89,923
490748	Salary - Carpenter	67,084	79,367	84,745	84,745	84,745	84,745	86,441
490822	Salary - Trades Worker	34,451	34,451	35,349	35,349	35,349	35,349	36,056
490823	Salary - Lead Custodial Worker	24,186	45,264	47,855	47,855	47,855	47,855	48,812
490830	Salary - Building Maintenance Specialist	57,829	57,829	59,336	50,336	57,907	57,907	59,065
490859	Salary - Mechanical Systems Technician	89,676	100,039	109,196	93,196	109,196	109,196	111,381
<b>Total Salaries</b>		<b>768,464</b>	<b>839,944</b>	<b>854,781</b>	<b>843,781</b>	<b>856,352</b>	<b>856,352</b>	<b>872,760</b>
<b>Fringe:</b>								
510201	Fringe - Pension	199,977	227,842	246,002	244,002	211,520	211,520	215,573
510202	Fringe - Hospital	144,800	161,157	157,249	156,249	161,556	161,556	161,556
510206	Fringe - Medicare Insurance Tax	9,957	11,715	11,883	11,883	11,905	11,905	12,138
510207	Fringe - Life Insurance	533	581	1,134	1,134	1,134	1,134	1,134
<b>Total Fringe</b>		<b>355,267</b>	<b>401,295</b>	<b>416,268</b>	<b>413,268</b>	<b>386,115</b>	<b>386,115</b>	<b>390,401</b>
<b>Operating &amp; Contractual:</b>								
520105	Contract Labor	24,824	25,751	25,000	82,000	40,000	40,000	40,000
520106	Contract Labor-Inmates	59,484	65,342	48,000	58,000	66,000	66,000	66,000
520204	Uniforms	5,250	6,608	5,350	5,350	6,000	6,000	6,000
520400	Office	1,234	1,701	1,440	1,440	2,000	2,000	2,000
520500	Operating Supplies	55,339	38,287	37,000	39,000	39,000	39,000	39,000
520501	Operating - Janitorial	27,485	35,744	32,000	32,000	32,000	32,000	32,000
520510	Operating - Paint	9,193	6,501	4,860	4,860	5,000	5,000	5,000
520514	Small Tools	5,322	4,166	4,860	4,860	5,000	5,000	5,000
520520	Operating - Locks/Keys	2,981	3,100	1,400	1,400	2,000	2,000	2,000
531110	Professional Fees & Services	3,838	728	5,000	5,000	5,000	5,000	5,000
531301	Vehicle Costs - Gas & Oil	42,363	41,702	40,000	42,000	42,000	42,000	42,000
531304	Vehicle Costs - R & M	20,290	27,987	18,000	28,000	25,000	25,000	25,000
531410	Telephone	11,300	11,316	10,500	11,500	12,000	12,000	12,000
531500	Printing	918	86	400	400	0	0	0
531701	Utilities	546,013	537,149	420,000	570,000	570,000	550,000	550,000
543003	Travel & Training	1,039	2,980	0	0	0	0	0
605101	Maintenance Bldg & Facilities	296,998	384,269	300,000	390,000	350,000	350,000	350,000
605106	Maintenance Equipment	13,708	7,845	10,200	10,200	10,000	10,000	10,000
605110	Maintenance Grounds & ROW	22,423	25,546	25,000	25,000	25,000	25,000	25,000
646037	Emergency Storm Preparedness	724	0	0	0	0	0	0
<b>Total Operating &amp; Contractual</b>		<b>1,150,726</b>	<b>1,226,808</b>	<b>989,010</b>	<b>1,311,010</b>	<b>1,236,000</b>	<b>1,216,000</b>	<b>1,216,000</b>

2015-2016 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Building Services	ORGANIZATION:	043400

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Capital Outlay:</b>							
707405	Building Improvements	0	15,697	0	0	57,000	57,000	57,000
707500	Vehicles	71,854	0	78,046	97,126	183,894	155,199	155,199
707600	Machinery & Equipment	63,445	12,383	22,163	43,375	262,359	210,628	210,628
707700	Office Furniture & Fixtures	0	12,507	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	<b>135,299</b>	<b>40,587</b>	<b>100,209</b>	<b>140,501</b>	<b>503,253</b>	<b>422,827</b>	<b>422,827</b>
	<b>TOTAL DEPARTMENT</b>	<b>2,409,756</b>	<b>2,508,634</b>	<b>2,360,268</b>	<b>2,708,560</b>	<b>2,981,720</b>	<b>2,881,294</b>	<b>2,901,988</b>

**2015-2016 ANNUAL BUDGET**

<b>DIVISION:</b>	Public Works	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Broadway Resource Ctr	<b>ORGANIZATION:</b>	043500

**GOAL MISSION STATEMENT**

What: To provide healthy, safe, clean, and usable building and facilities.

For Who: The Citizens, clients, and employees of the City of Alexandria.

When and How: Our Department strives to maintain, repair, renovate, clean and provide management and staffing in a timely and efficient manner. We do this in order to facilitate private parties and community meetings and to house agencies in Cooperative Endeavors with the City.

**FUNCTION DESCRIPTION**

Facility Rental: Daily setup and cleaning of publicly utilized or rented program space are provided. Booking, contracting, and collection of fees related to rented and reserved spaces or other resources, like tables and chairs. Working with the public in relation to their needs of publicly utilized resources. Other miscellaneous work performed.

Special Events: Provision of support services events, community functions, government meetings and cultural events and event sponsored by other departments such as the Zoo, Recreation and Community Service Division. These services sometimes include planning, scheduling, and implementation of functions. Sound reinforcement, lighting, staging and production are typical activities for this category.

**DEMAND PERFORMANCE INDICATORS**

Description	2013-2014 Estimated	2014-2015 Estimated	2015-2016 Projected

2015-2016 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Broadway Resource Center	ORGANIZATION:	043500

APPROPRIATION SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	0	0	0	0	0	0	0.00%
FRINGE BENEFITS	0	0	0	0	0	0	0.00%
OPERATING/CONTRACTUAL	31,404	37,219	40,500	51,500	49,000	49,000	20.99%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	31,404	37,219	40,500	51,500	49,000	49,000	20.99%

PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Public Works	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Broadway Resource Center	<b>ORGANIZATION:</b>	043500

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Operating &amp; Contractual:</b>							
520105	Contract Labor	24,953	27,221	25,000	36,000	36,000	36,000	36,000
520501	Operating - Janitorial	105	2,489	2,500	2,500	2,000	2,000	2,000
531410	Telephone	636	646	1,000	1,000	1,000	1,000	1,000
531701	Utilities	5,710	6,863	12,000	12,000	10,000	10,000	10,000
	<b>Total Operating &amp; Contractual</b>	<b>31,404</b>	<b>37,219</b>	<b>40,500</b>	<b>51,500</b>	<b>49,000</b>	<b>49,000</b>	<b>49,000</b>
	<b>Capital Outlay:</b>							
707600	Machinery & Equipment	0	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOTAL DEPARTMENT</b>	<b>31,404</b>	<b>37,219</b>	<b>40,500</b>	<b>51,500</b>	<b>49,000</b>	<b>49,000</b>	<b>49,000</b>

**2015-2016 ANNUAL BUDGET**

<b>DIVISION:</b>	<b>Public Works</b>	<b>FUND:</b>	<b>101</b>
<b>DEPARTMENT:</b>	<b>Martin Community Center</b>	<b>ORGANIZATION:</b>	<b>043600</b>

**GOAL MISSION STATEMENT**

What: To provide healthy, safe, clean, and usable building and facilities.

For Who: The Citizens, clients, and employees of the City of Alexandria.

When and How: Our Department strives to maintain, repair, renovate, clean and provide management and staffing in a timely and efficient manner. We do this in order to facilitate private parties and community meetings and to house agencies in Cooperative Endeavors with the City.

**FUNCTION DESCRIPTION**

Facility Rental: Daily setup and cleaning of publicly utilized or rented program space are provided. Booking, contracting, and collection of fees related to rented and reserved spaces or other resources, like tables and chairs. Working with the public in relation to their needs of publicly utilized resources. Other miscellaneous work performed.

Special Events: Provision of support services events, community functions, government meetings and cultural events and event sponsored by other departments such as the Zoo, Recreation and Community Service Division. These services sometimes include planning, scheduling, and implementation of functions. Sound reinforcement, lighting, staging and production are typical activities for this category.

**DEMAND PERFORMANCE INDICATORS**

<b>Description</b>	<b>2013-2014 Estimated</b>	<b>2014-2015 Estimated</b>	<b>2015-2016 Projected</b>

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Public Works	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Martin Community Center	<b>ORGANIZATION:</b>	043600

APPROPRIATION SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
SALARIES AND WAGES	0	0	0	0	0	0	0.00%
FRINGE BENEFITS	0	0	0	0	0	0	0.00%
OPERATING/CONTRACTUAL	51,690	45,756	46,500	56,500	57,000	57,000	22.58%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	51,690	45,756	46,500	56,500	57,000	57,000	0.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Public Works	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Martin Community Center	<b>ORGANIZATION:</b>	043600

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Operating &amp; Contractual:</b>							
520105	Contract Labor	33,008	25,557	25,000	35,000	35,000	35,000	35,000
520501	Operating - Janitorial	153	2,491	2,500	2,500	3,000	3,000	3,000
531410	Telephone	954	969	1,000	1,000	1,000	1,000	1,000
531701	Utilities	17,575	16,739	18,000	18,000	18,000	18,000	18,000
	<b>Total Operating &amp; Contractual</b>	<b>51,690</b>	<b>45,756</b>	<b>46,500</b>	<b>56,500</b>	<b>57,000</b>	<b>57,000</b>	<b>57,000</b>
	<b>Capital Outlay:</b>							
707600	Machinery & Equipment	0	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOTAL DEPARTMENT</b>	<b>51,690</b>	<b>45,756</b>	<b>46,500</b>	<b>56,500</b>	<b>57,000</b>	<b>57,000</b>	<b>57,000</b>

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Public Works	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Motor Pool	<b>ORGANIZATION:</b>	043700

GOAL MISSION STATEMENT

The mission of the Motor Pool Department is to provide and maintain vehicles and equipment in support of the City of Alexandria's various departments and divisions. Our goal and commitment is to do this in a proficient, professional and courteous manner. Our staff insures that proper maintenance is performed for vehicle and equipment longevity and safety.

FUNCTION DESCRIPTION

The Motor Pool serves as a centralized garage providing mechanical and body repairs, fuel and oil disbursements, and wrecker services to approximately 1,250 (and increasing) city owned vehicles and equipment. Motor Pool provides the lending of pool vehicles for City of Alexandria Departments that require a vehicle for travel to training/seminars attended by City Employees within the State.

The Motor Pool also provides information on all vehicles/equipment owned by the City through daily input of information processed into RTA. This system has the capabilities to generate detailed reports on preventive maintenance/cost/usage/history, which are required by all division/department heads in maintaining records on vehicle maintenance or budget control within their area.

Other services provided by Motor Pool are fabrication, welding, vehicle paint & body work, vehicle repairs, services to all City departments; monitoring/disposal of waste oils, hazardous material, and used tires per the required EPA guidelines for the State of LA.

DEMAND PERFORMANCE INDICATORS

Description	2013-2014 Estimated	2014-2015 Estimated	2015-2016 Projected
Fuel Transactions	35,161	40,000	41,000
Work Orders	9,942	9,950	9,995
Engines Replaced/Overhauled	7	7	7
Vehicles Serviced	2,989	3,050	3,100
Transmissions Serviced/Replaced	55	57	60
Flat Repairs In House/On Road	790	800	820
Tire Shop In House Work Orders	982	1,000	1,050
Front End and Alignment	135	140	145
Body Shop Repairs	266	270	280
Brakes/Clutch Repairs	333	340	345
State Inspections on Road Vehicles	775	800	825

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Public Works	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Motor Pool	<b>ORGANIZATION:</b>	043700

APPROPRIATION SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	706,717	717,331	760,935	715,935	745,037	759,580	-0.18%
FRINGE BENEFITS	304,360	309,660	368,244	353,244	343,248	347,048	-5.76%
OPERATING/CONTRACTUAL	75,457	99,030	80,000	89,000	89,000	89,000	11.25%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	108,930	79,056	60,202	60,202	159,036	159,036	0.00%
<b>TOTAL APPROPRIATIONS</b>	<b>1,195,464</b>	<b>1,205,077</b>	<b>1,269,381</b>	<b>1,218,381</b>	<b>1,336,321</b>	<b>1,354,664</b>	<b>6.72%</b>

PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490118	Salary - Superintendent Fleet Maint	1	1	1	1	1	1	0.00%
490139	Salary - Supervisor Fleet Maintenance	3	3	3	3	3	3	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
490750	Salary - Fleet Maintenance Tech Senior	5	5	5	5	5	5	0.00%
490751	Salary - Fleet Maintenance Tech	5	5	5	5	5	5	0.00%
490752	Salary - Fleet Collision Repair Tech	2	2	2	2	2	2	0.00%
490834	Salary - Fleet Service Technician	6	6	6	6	6	6	0.00%
<b>Total Positions</b>		<b>24</b>	<b>24</b>	<b>24</b>	<b>24</b>	<b>24</b>	<b>24</b>	<b>0.00%</b>

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Public Works	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Motor Pool	<b>ORGANIZATION:</b>	043700

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Salaries:</b>							
450001	Overtime	18,945	29,179	14,000	18,000	18,000	18,000	18,000
490118	Salary - Superintendent Fleet Maint	52,426	52,426	53,792	53,792	53,792	53,792	54,868
490139	Salary - Supervisor Fleet Maintenance	109,525	109,189	112,931	107,931	105,826	105,826	107,942
490618	Salary - Administrative Secretary	32,560	32,560	33,408	33,408	33,408	33,408	34,076
490626	Salary - Clerical Specialist	16,059	21,276	21,830	21,830	21,830	21,830	22,267
490750	Salary - Fleet Maintenance Tech Senior	174,886	180,286	173,358	167,358	165,900	165,900	169,219
490751	Salary - Fleet Maintenance Tech	123,175	103,921	139,942	117,942	138,318	138,318	141,085
490752	Salary - Fleet Collision Repair Tech	58,938	58,095	60,474	60,474	60,474	60,474	61,684
490834	Salary - Fleet Service Technician	120,203	130,399	151,200	135,200	147,489	147,489	150,439
	<b>Total Salaries</b>	<b>706,717</b>	<b>717,331</b>	<b>760,935</b>	<b>715,935</b>	<b>745,037</b>	<b>745,037</b>	<b>759,580</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	178,520	187,319	218,995	208,995	184,026	184,026	187,615
510202	Fringe - Hospital	116,875	112,253	137,747	132,747	147,409	147,409	147,409
510206	Fringe - Medicare Insurance Tax	8,498	9,622	10,494	10,494	10,805	10,805	11,016
510207	Fringe - Life Insurance	467	466	1,008	1,008	1,008	1,008	1,008
	<b>Total Fringe</b>	<b>304,360</b>	<b>309,660</b>	<b>368,244</b>	<b>353,244</b>	<b>343,248</b>	<b>343,248</b>	<b>347,048</b>
	<b>Operating &amp; Contractual:</b>							
520204	Uniforms	4,379	3,674	4,000	4,000	4,000	4,000	4,000
520400	Office	894	1,315	2,000	2,000	2,000	2,000	2,000
520500	Operating Supplies	17,094	15,733	17,000	17,000	17,000	17,000	17,000
520514	Small Tools	3,585	2,207	4,000	4,000	4,000	4,000	4,000
531212	Disposal	2,581	5,309	5,000	5,000	5,000	5,000	5,000
531301	Vehicle Costs Gas & Oil	14,901	16,196	12,000	16,000	16,000	16,000	16,000
531304	Vehicle Costs - R & M	11,783	27,138	16,000	21,000	21,000	21,000	21,000
531410	Telephone	3,734	4,339	5,000	5,000	5,000	5,000	5,000
543003	Travel & Training	5,086	7,107	5,000	5,000	5,000	5,000	5,000
605101	Maintenance Bldg & Facilities	1,929	1,520	1,000	1,000	1,000	1,000	1,000
605106	Maintenance Equipment	8,558	14,492	9,000	9,000	9,000	9,000	9,000
646037	Emergency Storm Preparedness	933	0	0	0	0	0	0
	<b>Total Operating &amp; Contractual</b>	<b>75,457</b>	<b>99,030</b>	<b>80,000</b>	<b>89,000</b>	<b>89,000</b>	<b>89,000</b>	<b>89,000</b>
	<b>Capital Outlay:</b>							
707405	Building Improvements	2,821	0	0	0	1,668	1,668	1,668
707500	Vehicles	46,782	31,247	0	0	52,540	52,540	52,540
707600	Machinery & Equipment	48,606	35,725	43,757	43,757	108,203	104,828	104,828
707700	Office Furniture & Fixtures	3,983	0	0	0	0	0	0
707702	Computer Software	6,738	12,084	16,445	16,445	16,445	0	0
	<b>Total Capital Outlay</b>	<b>108,930</b>	<b>79,056</b>	<b>60,202</b>	<b>60,202</b>	<b>178,856</b>	<b>159,036</b>	<b>159,036</b>
	<b>TOTAL DEPARTMENT</b>	<b>1,195,464</b>	<b>1,205,077</b>	<b>1,269,381</b>	<b>1,218,381</b>	<b>1,356,141</b>	<b>1,336,321</b>	<b>1,354,664</b>

**2015-2016 ANNUAL BUDGET**

<b>DIVISION:</b>	Public Works	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Animal Shelter	<b>ORGANIZATION:</b>	045800

**GOAL MISSION STATEMENT**

To provide the public with prompt service by responding to their daily complaints on animals that are running at large in the city. To provide for the safety and well being of the citizens of Alexandria by removing animals that might endanger them. To remove dead animals from city roadways and others areas according to health standards. To educate the public relations all national animal concerns sponsored by HSUS. To offer animals for adoption through newspaper coverage and TV programs. To euthanize in a safe humane way unwanted and stray animals. To shelter, feed and euthanize all parish and incorporated area animals. To follow up on all adoptions to make sure all animals are sterilized.

**FUNCTION DESCRIPTION**

There are currently 2 Impounding Officers and 2 Kennel Techs capturing between 25 to 35 animals a day. These animals are fed and cared for while being offered for sale to the public. The shelter responds to between 45 to 50 calls per day by setting traps and impounding animals running at large. The shelter staff in cooperation with a veterinarian euthanize approximate 100-200 animals per week. The shelter staff responds to between 5-10 calls per day on animal abuse and cruelty cases. The investigating officers have approximate 5-7 ongoing court cases at any one time. The shelter staff makes 2-3 visits per month to schools and civic organizations to talk about responsibility, pet care and safety issues. Our functions and goals and responsibilities are being tripled by new parish and out-laying incorporated areas utilizing our shelter. We also monitor all lost pets in the city and try and find them and/or return to owners.

**DEMAND PERFORMANCE INDICATORS**

<b>Description</b>	<b>2013-2014 Estimated</b>	<b>2014-2015 Estimated</b>	<b>2015-2016 Projected</b>
Telephone Calls	7,200	6,196	6,500
Animals Returned to Owner	374	285	300
Animals Impounded	7,356	6,194	6,300
Animals Adopted	347	300	350
Animals Incinerated	7,695	7,800	7,700
Citations Issued	170	251	260
Animals Euthanized	6,216	5,227	5,500

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Public Works	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Animal Shelter	<b>ORGANIZATION:</b>	045800

APPROPRIATION SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	237,776	232,271	248,749	254,749	284,769	289,344	16.32%
FRINGE BENEFITS	89,423	91,631	113,940	113,940	127,818	129,018	13.23%
OPERATING/CONTRACTUAL	167,205	180,179	154,080	239,080	208,000	208,000	34.99%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	49,206	63,523	95,740	115,418	68,300	68,300	0.00%
<b>TOTAL APPROPRIATIONS</b>	<b>543,610</b>	<b>567,604</b>	<b>612,509</b>	<b>723,187</b>	<b>688,887</b>	<b>694,662</b>	<b>13.41%</b>

PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490141	Salary - Crew Leader	1	1	1	1	1	1	0.00%
490144	Salary - Kennel Technician	2	2	2	2	3	3	50.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
490855	Salary - Superintendent Animal Control	1	1	1	1	1	1	0.00%
490856	Salary - Animal Control Officer	2	2	2	2	2	2	0.00%
	<b>Total Positions</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>9</b>	<b>9</b>	<b>12.50%</b>

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Public Works	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Animal Shelter	<b>ORGANIZATION:</b>	045800

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Salaries:</b>							
450001	Overtime	26,927	23,712	20,000	35,000	24,000	36,000	36,000
490141	Salary - Crew Leader	28,348	28,348	29,086	29,086	29,086	29,086	29,668
490144	Salary - Kennel Technician	31,916	29,069	41,242	34,242	41,242	61,262	62,086
490618	Salary - Administrative Secretary	21,001	24,812	25,459	25,459	25,459	25,459	25,968
490626	Salary - Clerical Specialist	21,701	21,701	22,267	22,267	22,267	22,267	22,712
490855	Salary - Superintendent Animal Control	52,458	52,458	53,827	53,827	53,827	53,827	54,904
490856	Salary - Animal Control Officer	55,425	52,171	56,868	54,868	56,868	56,868	58,006
	<b>Total Salaries</b>	<b>237,776</b>	<b>232,271</b>	<b>248,749</b>	<b>254,749</b>	<b>252,749</b>	<b>284,769</b>	<b>289,344</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	60,703	63,025	71,589	71,589	62,427	70,336	71,468
510202	Fringe - Hospital	25,266	25,042	38,409	38,409	43,539	52,976	52,976
510206	Fringe - Medicare Insurance Tax	3,305	3,407	3,606	3,606	3,664	4,128	4,196
510207	Fringe - Life Insurance	149	157	336	336	336	378	378
	<b>Total Fringe</b>	<b>89,423</b>	<b>91,631</b>	<b>113,940</b>	<b>113,940</b>	<b>109,966</b>	<b>127,818</b>	<b>129,018</b>
	<b>Operating &amp; Contractual:</b>							
520105	Contract Labor	18,038	15,778	0	75,000	0	0	0
520204	Uniforms	2,919	2,261	2,280	2,280	3,000	3,000	3,000
520400	Office	1,046	983	1,000	1,000	1,000	1,000	1,000
520500	Operating Supplies	32,790	28,465	23,000	27,000	27,000	27,000	27,000
520502	Operating Cleaner	2,455	2,434	2,500	2,500	3,000	3,000	3,000
520504	Operating - Animal Food	6,793	12,925	6,000	6,000	6,000	6,000	6,000
520515	Operating Medical Supplies	2,121	1,875	2,000	2,000	2,000	2,000	2,000
531103	Professional Fees - Veterinarian	28,188	30,994	34,000	33,000	33,000	33,000	33,000
531215	Fees, Licences, & Permits	372	297	500	500	0	0	0
531301	Vehicle Costs - Gas & Oil	20,830	19,463	19,000	19,000	19,000	19,000	19,000
531304	Vehicle Costs - R & M	9,853	11,325	7,500	7,500	8,000	8,000	8,000
531410	Telephone	8,137	8,295	8,500	8,500	8,000	8,000	8,000
531500	Printing	316	34	800	800	0	0	0
531701	Utilities	18,890	26,551	25,000	26,000	26,000	26,000	26,000
543003	Travel & Training	1,120	685	2,000	2,000	2,000	2,000	2,000
605101	Maintenance Bldg & Facilities	9,304	11,858	13,000	20,000	13,000	13,000	13,000
605106	Maintenance Equipment	3,768	5,956	7,000	6,000	57,000	57,000	57,000
646037	Emergency Storm Preparedness	265	0	0	0	0	0	0
	<b>Total Operating &amp; Contractual</b>	<b>167,205</b>	<b>180,179</b>	<b>154,080</b>	<b>239,080</b>	<b>208,000</b>	<b>208,000</b>	<b>208,000</b>
	<b>Capital Outlay:</b>							
707405	Building Improvements	0	13,360	0	0	0	0	0
707500	Vehicles	37,900	26,660	48,000	48,000	0	0	0
707600	Machinery & Equipment	9,306	22,563	47,740	67,418	208,300	68,300	68,300
707700	Office Furniture & Fixtures	2,000	940	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	<b>49,206</b>	<b>63,523</b>	<b>95,740</b>	<b>115,418</b>	<b>208,300</b>	<b>68,300</b>	<b>68,300</b>
	<b>TOTAL DEPARTMENT</b>	<b>543,610</b>	<b>567,604</b>	<b>612,509</b>	<b>723,187</b>	<b>779,015</b>	<b>688,887</b>	<b>694,662</b>

*City of Alexandria*  
**Annual Operating Budget**

*Planning Division*



2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Planning	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Administration	<b>ORGANIZATION:</b>	054700

GOAL MISSION STATEMENT

To provide for the overall planning and coordination of the city's land development, housing, urban design and community development activities. This is accomplished through providing exceptional customer service, prompt and adequate responses to telephone inquires, efficient handling and resolution of zoning disputes and complaints and complete answers to any and all questions related to comprehensive planning, zoning, housing rehabilitation, community development, site plan development, application preparation assistance for zoning and rezoning applications, board of adjustment and appeals applications for variances and special exceptions and zoning compliance.

FUNCTION DESCRIPTION

The Planing Division is responsible for processing permit applications relating to zoning compliance, signs and other development activities including annexation requests and driveway permits. Staff perform site plan reviews for commercial plan applications and subdivision relating to drainage, landscaping, setback, parking, etc. Planned are routed to other department with input into the process such as the engineering department, utility department, and public work division. This division also supports the Zoning Commission and the Zoning Board of Adjustment and Appeals through agenda development, and other reports. Staff in this division investigated and acted upon as necessary. Complaints regarding zoning are investigated and acted upon as necessary. This division manages and maintains and zoning ordinance (Chapter 28 - Land Development Code) as well as the city maps. This division indirectly oversees staff activities in the Community Development Department. This division also participates in regional planning issues through the Rapides Area Planning Commission.

DEMAND PERFORMANCE INDICATORS

Description	2013-2014 Estimated	2014-2015 Estimated	2015-2016 Projected
Zoning Compliance Certificate	600	650	700
Address Assignments	150	250	300
Commercial Plan Review	180	190	190
Subdivision Review	20	20	15
Permits Issued	450	450	350
Zoning Violations Letters	20	15	30
Flood Zone Letters Issued	70	150	200

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Planning	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Administration	<b>ORGANIZATION:</b>	054700

APPROPRIATION SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	263,791	156,189	195,927	192,927	195,927	197,823	0.97%
FRINGE BENEFITS	93,228	51,729	60,073	60,073	56,676	57,112	-4.93%
OPERATING/CONTRACTUAL	139,281	78,425	113,550	73,550	89,000	89,000	-21.62%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
<b>TOTAL APPROPRIATIONS</b>	<b>496,300</b>	<b>286,343</b>	<b>369,550</b>	<b>326,550</b>	<b>341,603</b>	<b>343,935</b>	<b>-6.93%</b>

PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
480105	Salary - Director of Planning	1	1	1	1	1	1	0.00%
480230	Salary - Historic Preservation Asst-PT	1	1	1	1	1	1	0.00%
480604	Salary - Administrative Assistant	0	1	1	1	1	1	0.00%
490160	Salary - Planner	1	1	1	1	1	1	0.00%
490240	Salary - Zoning Enforcement Analyst	1	1	1	1	1	1	0.00%
	<b>Total Positions</b>	<b>4</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>0.00%</b>

2015-2016 ANNUAL BUDGET

DIVISION:	Planning	FUND:	101
DEPARTMENT:	Administration	ORGANIZATION:	054700

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
<b>Salaries:</b>								
450001	Overtime	0	0	0	0	0	0	0
480105	Salary - Director of Planning	63,074	72,277	72,000	72,000	72,000	72,000	72,000
480230	Salary - Historic Preservation Asst-PT	14,784	29,232	29,120	29,120	29,120	29,120	29,120
480604	Salary - Executive Secretary	0	0	25,750	25,750	25,750	25,750	26,265
490159	Salary - Assistant Certified Bldg Official	60,176	0	0	0	0	0	0
490160	Salary - Planner	27,157	34,241	35,133	35,133	35,133	35,133	35,836
490161	Salary - Permit Technician	17,114	0	0	0	0	0	0
490229	Salary - Assistant Director Planning	15,072	0	0	0	0	0	0
490240	Salary - Zoning Enforcement Analyst	13,554	20,439	33,924	30,924	33,924	33,924	34,602
490903	Salary - Multi Trades Inspector	52,860	0	0	0	0	0	0
<b>Total Salaries</b>		<b>263,791</b>	<b>156,189</b>	<b>195,927</b>	<b>192,927</b>	<b>195,927</b>	<b>195,927</b>	<b>197,823</b>
<b>Fringe:</b>								
510201	Fringe - Pension	56,507	30,670	37,469	37,469	29,765	29,765	30,172
510202	Fringe - Hospital	28,029	11,541	12,921	12,921	17,228	17,228	17,228
510206	Fringe - Medicare Insurance Tax	3,903	2,822	2,910	2,910	2,910	2,910	2,939
510207	Fringe - Life Insurance	106	65	168	168	168	168	168
510208	Fringe - FICA Tax Retirement	917	1,812	1,805	1,805	1,805	1,805	1,805
510209	Fringe - Car Allowance	3,766	4,819	4,800	4,800	4,800	4,800	4,800
<b>Total Fringe</b>		<b>93,228</b>	<b>51,729</b>	<b>60,073</b>	<b>60,073</b>	<b>56,676</b>	<b>56,676</b>	<b>57,112</b>
<b>Operating &amp; Contractual:</b>								
520105	Contract Labor	21,226	9,934	11,000	9,000	9,000	9,000	9,000
520400	Office	2,745	10,925	14,000	12,000	14,000	14,000	14,000
520516	Zoning Books & Maps	11,344	0	2,750	2,750	3,000	3,000	3,000
531110	Professional Fees & Services	60,688	40,416	60,000	30,000	30,000	30,000	30,000
531301	Vehicle Costs - Gas & Oil	3,007	848	3,500	1,500	2,000	2,000	2,000
531304	Vehicle Costs R & M	1,504	13	3,000	2,000	3,000	3,000	3,000
531410	Telephone	6,148	2,434	6,500	3,500	4,000	4,000	4,000
531500	Printing	735	121	1,000	1,000	1,000	1,000	1,000
531900	Advertising	738	234	1,700	1,700	2,000	2,000	2,000
543002	Dues & Subscriptions	2,121	430	2,200	2,200	2,000	2,000	2,000
543003	Travel & Training	6,339	2,836	2,500	2,500	3,000	3,000	3,000
605106	Maintenance - Equipment	189	5,909	400	400	1,000	1,000	1,000
646043	Historic Preservation District Commissio	22,497	4,325	5,000	5,000	5,000	15,000	15,000
<b>Total Operating &amp; Contractual</b>		<b>139,281</b>	<b>78,425</b>	<b>113,550</b>	<b>73,550</b>	<b>79,000</b>	<b>89,000</b>	<b>89,000</b>
<b>Capital Outlay:</b>								
707101	Acquisitions	0	0	0	0	0	0	0
707405	Building Improvements	0	0	0	0	0	0	0
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture and Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
<b>Total Capital Outlay</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL DEPARTMENT</b>		<b>496,300</b>	<b>286,343</b>	<b>369,550</b>	<b>326,550</b>	<b>331,603</b>	<b>341,603</b>	<b>343,935</b>

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Planning	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Community Development	<b>ORGANIZATION:</b>	054701

**GOAL MISSION STATEMENT**

To apply for applicable federal grants, including Community Development Block Grant, HOME Investment Partnership Program, Louisiana Emergency Shelter Grant Program and to efficiently administer federal programs and activities related to these funds.

**FUNCTION DESCRIPTION**

The Community Development Department is responsible for preparing grant applications for federal funds, preparing all associated reports, complying with all federal requirements, maintaining records according to federal guidelines, and effectively administering the following programs.

1. Housing Rehabilitation Deferred Loan Program - housing renovation for owner occupied structures with CDBG and HOME funds.
2. HOME Rental Housing Rehabilitation Program - renovation of rental property for low income tenants.
3. Code Enforcement/Demolition Program - to enforce the City's code standards on vacant structures within CDBG target areas.
4. Housing development Program - new construction of single family housing for first time home buyers.
5. Business Facade Improvement Program - facade improvement loans/grants for business located in a designated area.
6. Housing assistance Program - down payment and closing cost assistance for first time home buyers.
7. Monitor HOME activities carried out by the city's Community Housing Development Organization (CHDO).
8. Monitor all sub-recipients to ensure compliance with grant Agreements & HUD regulation including: Boys & Girls Club of Central LA, Boys Scouts of America, Caring People's Free Pharmacy, Inner-City Revitalization Corporation, Cenla Pride, Shepherd Center, Phoenix Point, and Sisterhood Neighborhood Alliance.
9. Economic Development Assistance Program.

**DEMAND PERFORMANCE INDICATORS**

Description	2013-2014 Estimated	2014-2015 Estimated	2015-2016 Projected
Federal Funds Received	1,524,000	1,524,000	1,524,000
Housing Repairs - Owner Occupied	12	12	12
Home buyer Training Graduates	60	60	60
Code Enforcement Inspections	150	150	150
Demolition of Vacant Structures	15	15	15
North Alex. Boys & Girls Club	15	15	15
Free Pharmacy clients assisted	300	300	300

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Planning	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Community Development	<b>ORGANIZATION:</b>	054701

APPROPRIATION SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	96,100	74,427	112,208	112,208	95,000	95,000	-15.34%
FRINGE BENEFITS	31,071	31,404	54,850	54,850	31,000	31,000	-43.48%
OPERATING/CONTRACTUAL	49,280	96,889	94,200	59,200	60,000	160,000	69.85%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	8,803	2,490	0	0	0	0	0.00%
<b>TOTAL APPROPRIATIONS</b>	<b>185,254</b>	<b>205,210</b>	<b>261,258</b>	<b>226,258</b>	<b>186,000</b>	<b>286,000</b>	<b>9.47%</b>

PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
	** Note: Slots For This Department Are Budgeted In Fund 160.							

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Planning	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Community Development	<b>ORGANIZATION:</b>	054701

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
<b>Salaries:</b>								
490116	Salary - Community Develop Administra	17,956	17,703	22,500	22,500	18,000	18,000	18,000
490161	Salary - Permit Technician	15,190	8,167	14,125	14,125	15,000	15,000	15,000
490210	Salary - Program Manager	19,860	13,927	15,656	15,656	20,000	20,000	20,000
490336	Salary - Housing Manager	0	0	0	0	0	0	0
490349	Salary - Housing Inspector	0	0	0	0	0	0	0
490618	Salary - Administrative Secretary	15,382	14,168	12,605	12,605	15,000	15,000	15,000
490626	Salary - Clerical Specialist	21,361	20,462	29,680	29,680	21,000	21,000	21,000
490903	Salary - Multi Trades Inspector	6,351	0	17,642	17,642	6,000	6,000	6,000
<b>Total Salaries</b>		<b>96,100</b>	<b>74,427</b>	<b>112,208</b>	<b>112,208</b>	<b>95,000</b>	<b>95,000</b>	<b>95,000</b>
<b>Fringe:</b>								
510201	Fringe - Pension	19,612	20,175	32,516	32,516	19,000	19,000	19,000
510202	Fringe - Hospital	10,070	10,047	20,939	20,939	10,000	10,000	10,000
510206	Fringe - Medicare Insurance Tax	1,343	1,139	1,249	1,249	2,000	2,000	2,000
510207	Fringe - Life Insurance	46	43	146	146	0	0	0
<b>Total Fringe</b>		<b>31,071</b>	<b>31,404</b>	<b>54,850</b>	<b>54,850</b>	<b>31,000</b>	<b>31,000</b>	<b>31,000</b>
<b>Operating &amp; Contractual:</b>								
520105	Contract Labor	15,558	35,631	25,000	15,000	15,000	15,000	15,000
520204	Uniforms	344	160	600	600	0	0	0
520400	Office	4,148	2,466	5,000	5,000	6,000	6,000	6,000
520500	Operating Supplies	0	(50)	500	500	0	0	0
531110	Professional Fees & Services	13,862	39,510	45,000	20,000	20,000	20,000	20,000
531201	Services - Demolition	0	0	5,000	5,000	5,000	5,000	105,000
531205	Services- Boarding up	0	327	2,500	2,500	3,000	3,000	3,000
531301	Vehicle Costs - Gas & Oil	659	353	100	100	1,000	1,000	1,000
531304	Vehicle Costs - R & M	5,054	538	800	800	1,000	1,000	1,000
531401	Postage	60	3,373	1,000	1,000	1,000	1,000	1,000
531410	Telephone	3,939	4,301	1,200	1,200	1,000	1,000	1,000
531500	Printing	0	7	200	200	0	0	0
531800	Rent	3,818	4,158	4,000	4,000	4,000	4,000	4,000
531900	Advertising	638	0	300	300	0	0	0
543000	Miscellaneous	1,125	350	3,000	3,000	3,000	3,000	3,000
543003	Travel & Training	75	5,765	0	0	0	0	0
<b>Total Operating &amp; Contractual</b>		<b>49,280</b>	<b>96,889</b>	<b>94,200</b>	<b>59,200</b>	<b>60,000</b>	<b>60,000</b>	<b>160,000</b>
<b>Capital Outlay:</b>								
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	8,803	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	2,490	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
<b>Total Capital Outlay</b>		<b>8,803</b>	<b>2,490</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL DEPARTMENT</b>		<b>185,254</b>	<b>205,210</b>	<b>261,258</b>	<b>226,258</b>	<b>186,000</b>	<b>186,000</b>	<b>286,000</b>

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Planning	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Construction Development	<b>ORGANIZATION:</b>	054702

GOAL MISSION STATEMENT

FUNCTION DESCRIPTION

DEMAND PERFORMANCE INDICATORS

Description	2013-2014 Estimated	2014-2015 Estimated	2015-2016 Projected

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Planning	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Construction Development	<b>ORGANIZATION:</b>	054702

APPROPRIATION SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	73,946	379,472	418,614	405,614	422,113	430,556	0.00%
FRINGE BENEFITS	38,911	167,862	188,472	184,472	182,792	184,999	0.00%
OPERATING/CONTRACTUAL	22,460	100,767	79,000	139,950	82,000	82,000	0.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	5,475	51,535	22,000	22,000	21,667	21,667	0.00%
<b>TOTAL APPROPRIATIONS</b>	<b>140,792</b>	<b>699,636</b>	<b>708,086</b>	<b>752,036</b>	<b>708,572</b>	<b>719,222</b>	<b>0.00%</b>

PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490161	Salary - Permit Technician	0	2	2	2	2	2	0.00%
490229	Salary - Electrical Inspector	0	2	2	0	0	0	0.00%
490240	Salary - Multi Trades Inspector	0	5	5	7	7	7	0.00%
490907	Salary - Superintendent Construction De	0	1	1	1	1	1	0.00%
490911	Salary - Plans Reviewer	0	1	1	1	1	1	0.00%
	<b>Total Positions</b>	<b>0</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>0.00%</b>

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Planning	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Construction Development	<b>ORGANIZATION:</b>	054702

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
<b>Salaries:</b>								
450001	Overtime	0	12,939	0	13,000	0	0	0
490161	Salary - Permit Technician	10,906	47,267	48,498	40,498	47,792	47,792	48,748
490229	Salary - Electrical Inspector	20,217	73,287	75,196	75,196	0	0	0
490240	Salary - Multi Trades Inspector	42,823	155,234	195,623	177,623	275,024	275,024	280,525
490907	Salary - Superintendent Construction De	0	60,176	61,744	61,744	61,744	61,744	62,979
490911	Salary - Plans Reviewer	0	30,569	37,553	37,553	37,553	37,553	38,304
<b>Total Salaries</b>		73,946	379,472	418,614	405,614	422,113	422,113	430,556
<b>Fringe:</b>								
510201	Fringe - Pension	19,360	96,848	120,478	116,478	104,263	104,263	106,348
510202	Fringe - Hospital	18,511	65,707	61,461	61,461	71,946	71,946	71,946
510206	Fringe - Medicare Insurance Tax	988	5,105	6,071	6,071	6,121	6,121	6,243
510207	Fringe - Life Insurance	52	202	462	462	462	462	462
<b>Total Fringe</b>		38,911	167,862	188,472	184,472	182,792	182,792	184,999
<b>Operating &amp; Contractual:</b>								
520105	Contract Labor	0	36,885	0	62,950	0	0	0
520204	Uniforms	3,155	2,431	4,000	3,000	4,000	4,000	4,000
520400	Office	1,144	5,489	7,000	6,000	7,000	7,000	7,000
520500	Operating Supplies	316	5,054	5,000	5,000	5,000	5,000	5,000
520516	Small Tools	3,463	318	5,000	5,000	5,000	5,000	5,000
531110	Fees, Licenses, & Permits	0	50	1,000	1,000	1,000	1,000	1,000
531301	Vehicle Costs-Fuel & Oil	3,185	12,988	18,000	16,000	16,000	16,000	16,000
531304	Vehicle Costs-R & M	1,310	3,825	5,000	5,000	5,000	5,000	5,000
531410	Telephone	1,508	6,609	5,000	7,000	7,000	7,000	7,000
531500	Printing	153	5,389	4,000	4,000	4,000	4,000	4,000
531800	Rent	41	11	1,000	1,000	5,000	5,000	5,000
531900	Advertising	0	0	1,500	1,500	0	0	0
543002	Dues & Subscriptions	0	1,346	2,500	2,500	3,000	3,000	3,000
543003	Travel & Training	8,185	20,372	20,000	20,000	20,000	20,000	20,000
<b>Total Operating &amp; Contractual</b>		22,460	100,767	79,000	139,950	82,000	82,000	82,000
<b>Capital Outlay:</b>								
707500	Vehicles	0	43,407	22,000	22,000	21,667	21,667	21,667
707600	Machinery & Equipment	5,475	2,779	0	0	0	0	0
707700	Office Furniture and Fixtures	0	1,835	0	0	0	0	0
707702	Computer Software	0	3,514	0	0	0	0	0
<b>Total Capital Outlay</b>		5,475	51,535	22,000	22,000	21,667	21,667	21,667
<b>TOTAL DEPARTMENT</b>		140,792	699,636	708,086	752,036	708,572	708,572	719,222

2015-2016 ANNUAL BUDGET

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*City of Alexandria*  
**Annual Operating Budget**

*Public Safety Division*



## 2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Public Safety	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Police	<b>ORGANIZATION:</b>	065000

## GOAL MISSION STATEMENT

To protect and serve the citizens of Alexandria while still exercising police powers over all property owned or controlled by the city of Alexandria. With the intent to foster a better quality of life for all under our jurisdiction.

## FUNCTION DESCRIPTION

The Alexandria Police Department currently provides 24 hours, 7 days a week patrol service within the city limits of Alexandria. Additionally, the department investigates criminal activities, utilizes arrest powers, maintain records, attack the infiltration of illegal narcotic activities and provides a regional training academy. Moreover, the Police Department is committed to Community Policing efforts which are enhanced by the Boat Patrol, K-9 Unit, Motorcycle and Street Level Drug Interdiction Team.

## DEMAND PERFORMANCE INDICATORS

Description	2013-2014 Estimated	2014-2015 Estimated	2015-2016 Projected
Accidents	4,620	4,653	4,700
Calls for Service	57,456	54,995	58,000
Public Service	5,168	4,960	5,200

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Public Safety	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Police	<b>ORGANIZATION:</b>	065000

APPROPRIATION SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	10,150,569	10,435,569	10,008,545	10,088,545	9,822,324	9,981,881	-0.27%
FRINGE BENEFITS	3,902,475	3,837,686	4,693,130	4,368,130	4,371,742	4,419,833	-5.82%
OPERATING/CONTRACTUAL	2,162,004	2,304,458	2,116,880	2,496,016	2,286,000	2,286,000	7.99%
OTHER	410,090	205,150	0	0	0	0	0.00%
CAPITAL OUTLAY	1,155,073	1,206,310	403,129	443,710	400,000	400,000	-0.78%
<b>TOTAL APPROPRIATIONS</b>	<b>17,780,211</b>	<b>17,989,173</b>	<b>17,221,684</b>	<b>17,396,401</b>	<b>16,880,066</b>	<b>17,087,714</b>	<b>-0.78%</b>

PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
440126	Salary - Police Chief	1	1	1	1	1	1	0.00%
440127	Salary - Assistant Chief	1	1	1	1	1	1	0.00%
440129	Salary - Deputy Police Chief	1	1	1	1	1	1	0.00%
440217	Salary - Captain	4	4	4	4	4	4	0.00%
440218	Salary - Lieutenant	12	12	12	12	12	12	0.00%
440358	Salary - Sergeant	32	32	32	32	32	32	0.00%
440359	Salary - Communications Officers	16	17	17	17	17	17	0.00%
440404	Salary - Corporal	82	80	75	61	61	61	-18.67%
440405	Salary - Police Officer	28	30	35	49	49	49	40.00%
440407	Salary - Jailers	2	2	2	2	2	2	0.00%
440408	Salary - School Patrol	15	15	15	15	15	15	0.00%
440412	Salary - Reserve Police Officer	20	20	20	20	20	20	0.00%
440616	Salary - Record Clerk	14	13	13	13	13	13	0.00%
440618	Salary - Secretary (Chief)	1	1	1	1	1	1	0.00%
490339	Salary - Accounting Technician	1	1	1	1	1	1	0.00%
<b>Total Positions</b>		<b>230</b>	<b>230</b>	<b>230</b>	<b>230</b>	<b>230</b>	<b>230</b>	<b>0.00%</b>
<p>Note: In this and future years, the number of positions in Officer and Corporal will float between the two ranks as an Officer will automatically attain the rank of Corporal upon completion of 12 years of service.</p>								

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Public Safety	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Police	<b>ORGANIZATION:</b>	065000

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Salaries:</b>							
440126	Salary - Police Chief	100,385	100,385	100,000	100,000	100,000	100,000	100,000
440127	Salary - Assistant Chief	84,309	84,309	86,506	86,506	86,686	86,686	88,420
440129	Salary - Deputy Police Chief	0	37,751	62,022	62,022	62,022	62,022	63,262
440217	Salary - Captain	308,961	296,065	308,834	269,834	292,323	292,323	298,169
440218	Salary - Lieutenant	724,724	796,528	815,510	815,510	772,415	772,415	787,866
440358	Salary - Sergeant	1,803,936	1,673,553	1,757,972	1,692,972	1,665,600	1,665,600	1,698,910
440359	Salary - Communications Officers	575,353	544,955	587,361	561,361	540,248	540,248	551,052
440404	Salary - Corporal	3,316,204	2,924,675	3,003,183	2,913,183	2,415,894	2,415,894	2,464,205
440405	Salary - Police Officer	845,490	1,081,404	1,136,532	1,136,532	1,555,033	1,555,033	1,586,128
440407	Salary - Jailers	74,482	74,482	76,423	76,423	76,423	76,423	77,951
440408	Salary - School Patrol	42,540	39,857	59,813	59,813	59,813	59,813	59,813
440412	Salary - Reserve Police Officer	0	0	20,000	20,000	20,000	20,000	20,000
440616	Salary - Record Clerk	424,878	412,769	427,031	419,031	426,509	426,509	435,039
440618	Salary - Secretary (Chief)	50,271	51,105	42,175	42,175	42,175	42,175	43,019
490339	Salary - Accounting Technician	42,087	42,087	43,183	43,183	43,183	43,183	44,047
450001	Overtime	913,778	1,148,332	792,000	950,000	900,000	792,000	792,000
450002	Stand by Pay	21,136	20,654	32,000	32,000	22,000	22,000	22,000
450003	Accumulated Leave Pay	323,884	590,722	209,000	379,000	325,000	325,000	325,000
450004	Court Pay	58,737	62,842	33,000	33,000	58,000	58,000	58,000
450005	Holiday Pay	285,023	292,030	332,000	312,000	312,000	312,000	312,000
450006	Differential Pay	15,301	16,581	11,000	11,000	11,000	11,000	11,000
450008	Premium Pay	88,172	87,296	40,000	40,000	87,000	87,000	87,000
450010	City Supplemental Pay	50,918	57,187	33,000	33,000	57,000	57,000	57,000
	<b>Total Salaries</b>	<b>10,150,569</b>	<b>10,435,569</b>	<b>10,008,545</b>	<b>10,088,545</b>	<b>9,930,324</b>	<b>9,822,324</b>	<b>9,981,881</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	2,534,259	2,536,183	3,309,222	3,009,222	2,996,813	2,996,813	3,042,872
510202	Fringe - Hospital	1,201,193	1,123,250	1,201,579	1,176,579	1,189,015	1,189,015	1,189,015
510204	Fringe - Clothing Allowance	32,000	30,000	30,000	30,000	30,000	30,000	30,000
510206	Fringe - Medicare Insurance Tax	124,500	138,178	139,191	139,191	144,342	142,776	144,808
510207	Fringe - Life Insurance	4,075	4,045	8,190	8,190	8,190	8,190	8,190
510208	Fringe - FICA Tax Retirement	6,448	6,030	4,948	4,948	4,948	4,948	4,948
	<b>Total Fringe</b>	<b>3,902,475</b>	<b>3,837,686</b>	<b>4,693,130</b>	<b>4,368,130</b>	<b>4,373,308</b>	<b>4,371,742</b>	<b>4,419,833</b>
	<b>Operating &amp; Contractual:</b>							
520105	Contract Labor	47,281	60,362	0	70,000	70,000	70,000	70,000
520204	Uniforms	54,669	69,790	55,000	55,000	40,000	40,000	40,000
520400	Office	40,805	37,888	40,000	40,000	40,000	40,000	40,000
520500	Operating Supplies	183,593	217,009	200,000	240,000	200,000	200,000	200,000
520501	Operating - Janitorial	10,816	5,291	10,000	10,000	10,000	10,000	10,000
520504	Operating - Animal Food	3,505	3,631	6,000	6,000	6,000	6,000	6,000
520517	Operating - Crime Scene	18,450	16,762	20,000	20,000	20,000	20,000	20,000
520525	Operating - Informants	6,864	8,001	15,200	15,200	15,000	15,000	15,000
520526	Operating - Narcotics Confiscation	29,408	53,726	35,000	28,807	35,000	35,000	35,000
520529	Operating - Narcotics Confiscation Fed	0	8,272	0	50,579	0	0	0
520557	Operating - Academy	84,884	82,833	85,000	85,000	85,000	85,000	85,000
531103	Professional Fees - Veterinarian	4,571	3,957	4,000	4,000	4,000	4,000	4,000
531105	Rapides Parish Coroner	102,743	124,086	116,000	126,000	126,000	126,000	126,000
531260	Other Court Pay	0	0	500	500	0	0	0
531261	Services - Prisoner Detention	406,004	413,448	470,000	470,000	420,000	420,000	420,000
531301	Vehicle Costs - Gas & Oil	469,323	452,861	425,000	525,000	470,000	470,000	470,000
531304	Vehicle Costs - R & M	215,621	202,337	150,000	205,000	205,000	205,000	205,000
531410	Telephone	132,919	137,369	120,000	135,000	135,000	135,000	135,000
531500	Printing	5,444	287	3,500	3,500	3,000	3,000	3,000
531701	Utilities	124,044	111,987	134,000	139,000	139,000	139,000	139,000

2015-2016 ANNUAL BUDGET

DIVISION:	Public Safety	FUND:	101
DEPARTMENT:	Police	ORGANIZATION:	065000

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Operating &amp; Contractual(Cont)</b>							
531800	Rent	17,105	53,872	39,680	74,680	75,000	75,000	75,000
543002	Dues & Subscriptions	15,905	15,905	12,000	12,000	12,000	12,000	12,000
543003	Travel & Training	44,244	63,071	40,000	44,750	40,000	40,000	40,000
543032	Community Policing Program	19,854	19,776	20,000	20,000	20,000	20,000	20,000
605101	Maintenance Bldg & Facilities	15,376	21,111	20,000	20,000	20,000	20,000	20,000
605106	Maintenance Equipment	105,033	120,826	96,000	96,000	96,000	96,000	96,000
646037	Emergency Storm Preparedness	3,543	0	0	0	0	0	0
	<b>Total Operating &amp; Contractual</b>	<b>2,162,004</b>	<b>2,304,458</b>	<b>2,116,880</b>	<b>2,496,016</b>	<b>2,286,000</b>	<b>2,286,000</b>	<b>2,286,000</b>
	<b>Other:</b>							
646051	Pension Merger Payment	410,090	205,150	0	0	0	0	0
	<b>Total Other</b>	<b>410,090</b>	<b>205,150</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Capital Outlay:</b>							
707405	Building Improvements	15,480	2,585	0	0	0	0	0
707500	Vehicles	666,340	878,848	0	0	946,764	0	0
707600	Machinery & Equipment	461,738	312,887	359,429	400,010	764,738	400,000	400,000
707700	Furniture & Fixtures	0	11,990	4,700	4,700	2,760	0	0
707702	Computer Software	11,515	0	39,000	39,000	39,000	0	0
707900	Animals	0	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	<b>1,155,073</b>	<b>1,206,310</b>	<b>403,129</b>	<b>443,710</b>	<b>1,753,262</b>	<b>400,000</b>	<b>400,000</b>
	<b>TOTAL DEPARTMENT</b>	<b>17,780,211</b>	<b>17,989,173</b>	<b>17,221,684</b>	<b>17,396,401</b>	<b>18,342,894</b>	<b>16,880,066</b>	<b>17,087,714</b>

**2015-2016 ANNUAL BUDGET**

<b>DIVISION:</b>	Public Safety	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Police/Fire Civil Service	<b>ORGANIZATION:</b>	065005

**GOAL MISSION STATEMENT**

To represent the public interest in matters of personnel administration, advise and assist the governing body, Mayor, Chief of both departments, with reference to the maintenance and improvements of personnel standard and administration of services, investigations of compliance with civil service laws and rules, hear and pass upon matters which are brought before it, make, alter, amend, and promulgate rules necessary to carry out effectively the provisions of law and rules, adopt and maintain a classification plan, and pass upon matters brought before it by the Mayor, Chief of Fire or Police, the State Examiner, or the Fire and Police Civil Service Board brings before it.

**FUNCTION DESCRIPTION**

The Alexandria Municipal Fire and Police Civil Service Board:

1. Establishes and maintains employment lists for the classified services.
2. Provides testing, notification and certification of tests for entrance and promotional applicants.
3. Certifies to the appointing authority the names of eligible persons for employment and promotion.
4. Adopts rules governing leaves of absence, established classes with the classified services.
5. Conducts hearings and investigations into matters of corrective and disciplinary action or violations of civil service laws.
6. Maintains files on all applicants, current classified employees, all former employees.
7. Maintains files on all hearings and investigations.
8. Maintains accurate seniority lists for the classified services.
9. Maintains updated classification plans, laws and rules governing classified services and provides copies to Chief and Fire and Police, appointing authority and State Examiner's office.

**DEMAND PERFORMANCE INDICATORS**

<b>Description</b>	<b>2013-2014 Estimated</b>	<b>2014-2015 Estimated</b>	<b>2015-2016 Projected</b>
Applications/Exams	2,000/20	2,000/20	2,000/20
Appeals	30	30	30
Rules Changes	35	35	35
Classification Changes	10	10	10
Investigations	25	25	25

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Public Safety	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Police & Fire Civil Service	<b>ORGANIZATION:</b>	065005

APPROPRIATION SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	0	0	0	0	0	0	0.00%
FRINGE BENEFITS	0	0	0	0	0	0	0.00%
OPERATING/CONTRACTUAL	6,591	3,682	37,550	27,550	27,000	27,000	-28.10%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	6,591	3,682	37,550	27,550	27,000	27,000	-28.10%

PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	

2015-2016 ANNUAL BUDGET

DIVISION:	Public Safety	FUND:	101
DEPARTMENT:	Police & Fire Civil Service	ORGANIZATION:	065005

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Operating &amp; Contractual:</b>							
520105	Contract Labor	833	0	10,000	0	0	0	0
520400	Office	1,200	108	1,750	1,750	2,000	2,000	2,000
531110	Professional Fees And Services	3,526	1,952	20,000	20,000	20,000	20,000	20,000
531500	Printing	0	14	800	800	0	0	0
531900	Advertising	1,032	1,608	2,500	2,500	3,000	3,000	3,000
605106	Maintenance Equipment	0	0	2,500	2,500	2,000	2,000	2,000
	<b>Total Operating &amp; Contractual</b>	<b>6,591</b>	<b>3,682</b>	<b>37,550</b>	<b>27,550</b>	<b>27,000</b>	<b>27,000</b>	<b>27,000</b>
	<b>Capital Outlay:</b>							
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOTAL DEPARTMENT</b>	<b>6,591</b>	<b>3,682</b>	<b>37,550</b>	<b>27,550</b>	<b>27,000</b>	<b>27,000</b>	<b>27,000</b>

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Public Safety	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Fire	<b>ORGANIZATION:</b>	076000

GOAL MISSION STATEMENT

To save lives and prevent injury; to protect property from fire and explosion; to assist the citizens and visitors in various emergency situations. To maintain fire codes, to abate hazards, to maintain equipment and personnel and to provide extinguishment of fire or other emergency situations. To provide to the citizens and visitors of Alexandria, emergency medical assistance.

FUNCTION DESCRIPTION

Fire protection for the City of Alexandria consists of six (6) engine companies, two (2) district cars, one (1) ladder company, one (1) elevating aerial platform company. The department also has a Fire Prevention Office (investigation, inspection, and education), a fire alarm and dispatch, maintenance and an administration division. The department operates three (3) fire suppression shifts, 24 hours continuously along with Fire Alarm receiving and dispatching. Fire Administration, Fire Prevention, and Maintenance division operates 7:30 A.M. - 4:30 P.M.

DEMAND PERFORMANCE INDICATORS

Description	2013-2014 Estimated	2014-2015 Estimated	2015-2016 Projected
Average response time (minutes)	3.00	3.00	3.00
Average Fire control time (minutes)	10.00	10.00	10.00
Public Assistance and Rescue	550	550	550
House, Business, Auto Fires	300	300	300
False Alarms	250	250	250
Emergency Medical Assistance	3,700	3,700	3,700
Total Alarms	4,800	4,800	4,800

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Public Safety	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Fire	<b>ORGANIZATION:</b>	076000

APPROPRIATION SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	6,591,249	6,396,059	6,087,197	6,311,197	6,384,018	6,437,171	5.75%
FRINGE BENEFITS	2,277,738	2,402,172	2,837,625	2,727,625	2,799,072	2,814,094	-0.83%
OPERATING/CONTRACTUAL	576,905	665,812	585,400	712,400	585,000	585,000	-0.07%
OTHER	1,171,230	1,309,633	1,279,480	1,279,480	1,272,795	1,272,795	-0.52%
CAPITAL OUTLAY	178,270	259,883	111,900	111,900	266,454	266,454	138.12%
<b>TOTAL APPROPRIATIONS</b>	<b>10,795,392</b>	<b>11,033,559</b>	<b>10,901,602</b>	<b>11,142,602</b>	<b>11,307,339</b>	<b>11,375,514</b>	<b>4.35%</b>

PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
440121	Salary - Fire Chief	1	1	1	1	1	1	0.00%
440122	Salary - 1st Assistant Chief	3	3	3	3	3	3	0.00%
440123	Salary - 2nd Assistant Chief	7	7	7	7	7	7	0.00%
440124	Salary - Chief of Fire Prevention	1	1	1	1	1	1	0.00%
440128	Salary - Chief of Communications	1	1	1	1	1	1	0.00%
440216	Salary - Captain	27	27	27	27	27	27	0.00%
440357	Salary - Communications Officer	7	7	7	7	7	7	0.00%
440360	Salary - Fire Training Officer	1	1	1	1	1	1	0.00%
440361	Salary - Fire Prevention Officer	3	3	3	3	3	3	0.00%
440362	Salary - Director of EMS	1	1	1	1	1	1	0.00%
440401	Salary - Fire Equipment Operator	33	33	33	33	33	33	0.00%
440402	Salary - Firefighter 1st Class	39	39	39	39	39	39	0.00%
440614	Salary - Chief's Secretary	1	1	1	1	1	1	0.00%
440615	Salary - Records Clerk	2	2	2	2	2	2	0.00%
440745	Salary - Mechanic	1	1	1	1	1	1	0.00%
	<b>Total Positions</b>	<b>128</b>	<b>128</b>	<b>128</b>	<b>128</b>	<b>128</b>	<b>128</b>	<b>0.00%</b>

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Public Safety	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Fire	<b>ORGANIZATION:</b>	076000

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Salaries:</b>							
440121	Salary - Fire Chief	88,416	88,416	88,077	88,077	88,077	88,077	88,077
440122	Salary - 1st Assistant Chief	233,639	213,856	224,675	224,675	225,215	225,215	229,719
440123	Salary - 2nd Assistant Chief	478,707	443,546	445,201	438,201	435,111	435,111	443,813
440124	Salary - Chief of Fire Prevention	65,586	65,586	67,294	67,294	67,474	67,474	68,823
440128	Salary - Chief of Communications	74,760	62,443	76,707	69,707	71,065	71,065	72,486
440216	Salary - Captain	1,444,844	1,458,531	1,503,192	1,465,192	1,452,808	1,452,808	1,469,425
440357	Salary - Communications Officer	255,966	259,844	301,734	244,734	254,353	254,353	256,279
440360	Salary - Fire Training Officer	60,323	61,651	64,011	64,011	62,147	62,147	63,390
440361	Salary - Fire Prevention Officer	132,304	108,533	120,646	116,646	121,001	121,001	121,643
440362	Salary - Director of EMS	55,211	55,263	56,650	56,650	58,087	58,087	59,249
440401	Salary - Fire Equipment Operator	1,344,369	1,297,448	1,340,013	1,322,013	1,313,552	1,313,552	1,314,571
440402	Salary - Firefighter 1st Class	943,765	935,973	938,995	938,995	1,022,638	1,022,638	1,035,739
440614	Salary - Chief's Secretary	52,291	35,662	53,654	36,654	30,499	30,499	30,499
440615	Salary - Records Clerk	57,944	59,224	61,139	61,139	57,303	57,303	57,756
440745	Salary - Mechanic	41,404	0	52,209	23,209	50,688	50,688	51,702
450001	Overtime	758,057	751,718	306,000	630,000	630,000	630,000	630,000
450003	Accumulated Leave Pay	177,008	116,968	24,000	114,000	114,000	114,000	114,000
450005	Holiday	314,655	327,397	363,000	350,000	330,000	330,000	330,000
450010	City Funded Supplemental Pay	12,000	54,000	0	0	0	0	0
	<b>Total Salaries</b>	<b>6,591,249</b>	<b>6,396,059</b>	<b>6,087,197</b>	<b>6,311,197</b>	<b>6,384,018</b>	<b>6,384,018</b>	<b>6,437,171</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	1,387,149	1,523,364	1,966,747	1,866,747	1,877,621	1,877,621	1,892,089
510202	Fringe - Hospital	810,782	794,098	782,019	772,019	826,749	826,749	826,749
510206	Fringe - Medicare Insurance Tax	77,188	82,064	83,483	83,483	89,326	89,326	89,880
510207	Fringe - Life Insurance	2,619	2,646	5,376	5,376	5,376	5,376	5,376
	<b>Total Fringe</b>	<b>2,277,738</b>	<b>2,402,172</b>	<b>2,837,625</b>	<b>2,727,625</b>	<b>2,799,072</b>	<b>2,799,072</b>	<b>2,814,094</b>
	<b>Operating &amp; Contractual:</b>							
520204	Uniforms	64,524	53,918	65,000	65,000	30,000	30,000	30,000
520205	Protective Clothing	17,644	17,545	18,000	18,000	18,000	18,000	18,000
520215	Operating Laundry	3,780	2,568	7,000	5,000	5,000	5,000	5,000
520400	Office	7,831	8,768	8,400	8,400	9,000	9,000	9,000
520500	Operating Supplies	30,063	44,005	30,000	45,000	35,000	35,000	35,000
520501	Operating - Janitorial	5,935	5,993	6,000	6,000	6,000	6,000	6,000
520503	Operating - Chemicals	500	223	500	500	0	0	0
520511	Operating - Photography	0	0	1,000	1,000	0	0	0
520514	Small Tools	1,650	1,523	2,250	2,250	2,000	2,000	2,000
520515	Operating Medical Supplies	12,721	20,249	13,000	17,000	17,000	17,000	17,000
520518	Operating - Training Materials	15,967	9,826	15,000	20,000	15,000	15,000	15,000
531107	Professional Fees - City Physician	1,075	3,500	12,000	8,000	5,000	5,000	5,000
531213	Services - Personnel Processing	5,337	4,045	4,200	4,200	4,000	4,000	4,000
531301	Vehicle Costs - Gas & Oil	92,125	96,731	95,000	95,000	95,000	95,000	95,000
531304	Vehicle Costs - R & M	100,648	123,696	75,000	150,000	150,000	150,000	150,000
531410	Telephone	103,476	127,194	92,000	127,000	50,000	50,000	50,000
531500	Printing	767	47	1,350	1,350	1,000	1,000	1,000
531701	Utilities	35,660	51,353	43,000	43,000	43,000	43,000	43,000
531800	Rent	4,200	4,518	3,100	3,100	4,000	4,000	4,000
543002	Dues & Subscriptions	3,202	834	5,000	5,000	5,000	5,000	5,000
543003	Travel & Training	19,574	43,388	45,000	45,000	45,000	45,000	45,000
605101	Maintenance Bldg & Facilities	32,505	20,417	25,000	22,000	25,000	25,000	25,000
605106	Maintenance Equipment	16,272	24,001	17,100	19,100	19,000	19,000	19,000
605126	Hazardous Material Cleanup	1,449	1,470	1,500	1,500	2,000	2,000	2,000
	<b>Total Operating &amp; Contractual</b>	<b>576,905</b>	<b>665,812</b>	<b>585,400</b>	<b>712,400</b>	<b>585,000</b>	<b>585,000</b>	<b>585,000</b>

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Public Safety	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Fire	<b>ORGANIZATION:</b>	076000

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
646051	<b>Other:</b>							
	Pension Merger Payment	1,171,230	1,309,633	1,279,480	1,279,480	1,272,795	1,272,795	1,272,795
	<b>Total Other</b>	1,171,230	1,309,633	1,279,480	1,279,480	1,272,795	1,272,795	1,272,795
	<b>Capital Outlay:</b>							
707002	Turnout Gear	41,695	32,864	35,000	35,000	37,445	37,445	37,445
707405	Building Improvements	0	26,374	25,000	25,000	25,000	25,000	25,000
707500	Vehicles	58,798	97,962	0	0	224,000	0	0
707600	Machinery & Equipment	72,645	102,683	25,900	25,900	275,409	201,009	201,009
707700	Office Furniture & Fixtures	3,936	0	26,000	26,000	3,000	3,000	3,000
707702	Computer Software	1,196	0	0	0	800	0	0
	<b>Total Capital Outlay</b>	178,270	259,883	111,900	111,900	565,654	266,454	266,454
	<b>Total Department</b>	10,795,392	11,033,559	10,901,602	11,142,602	11,606,539	11,307,339	11,375,514

2015-2016 ANNUAL BUDGET

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*City of Alexandria*  
**Annual Operating Budget**

*Human Resources*



**2015-2016 ANNUAL BUDGET**

<b>DIVISION:</b>	<b>Human Resources</b>	<b>FUND:</b>	<b>101</b>
<b>DEPARTMENT:</b>	<b>Civil Service</b>	<b>ORGANIZATION:</b>	<b>086700</b>

**GOAL MISSION STATEMENT**

The continuing goal of this department is to meet the needs of the citizens of Alexandria by obtaining employees capable of providing high-quality service. This will be accomplished by selecting applicants for the City of Alexandria's classified service on the basis of their ability to do the job without discrimination as to race, sex, age, religion, marital status, or national origin. We will retain quality employees by providing good working conditions at competitive wages, provide opportunities for advancement by filling vacancies through promotions from within when qualified employees are available, and ensure on-the-job training for those employees interested in advancement opportunities. We will serve as advisors to the Civil Service Commission, the City Council, the administration and city employees in matters relating to personnel and civil service issues, we will continuously work to formulate and update policies and procedures, as well as civil service rules, to provide a safe and pleasant working environment for all concerned. There will be an "open door" policy to provide reasonable opportunity for employees to be heard on matters pertaining to their employment with the City.

**FUNCTION DESCRIPTION**

Administers a system of recruitment for classified positions in the City of Alexandria, including securing and screening applications, conducting interviews and rating applicants based on qualifications. Counsel employees on various personnel and civil service issues. Advise the Civil Service Commission, Mayor, City Council, City employees, and the general public on matters regarding civil service and personnel issues. Serves as the administrative arm of the Alexandria Civil Service Commission. Directs and participates in preparing, conducting, and administering comprehensive programs for position classification, examinations and pay plan administration, as well as develops and recommends administrative service policies and procedures, outside of civil service rules and regulations in accordance with local, state, and federal laws.

**DEMAND PERFORMANCE INDICATORS**

<b>Description</b>	<b>2013-2014 Estimated</b>	<b>2014-2015 Estimated</b>	<b>2015-2016 Projected</b>
Terminations Processed	300	200	180
Employment Applications Received	2,780	1,700	2,000
Communications w/ consultant on pay and classification plans	156	189	190
Counsel applicants/employees on recruitment/advancement opportunities	650	1,560	2,000
Employment Test Administered	1,200	850	1,000
Civil Service/Personnel Questions, Grievances, Investigations and Issues	15,500	3,900	5,200
Responses to Salary Surveys	140	100	200
Qualifying applicants through background and driver's license checks	1,000	1,360	1,600

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Human Resources	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Civil Service	<b>ORGANIZATION:</b>	086700

APPROPRIATION SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	143,879	139,592	179,574	203,226	247,965	252,925	40.85%
FRINGE BENEFITS	52,765	58,048	81,942	100,594	101,977	103,274	26.03%
OPERATING/CONTRACTUAL	41,815	55,536	61,200	122,200	63,000	63,000	2.94%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	905	1,771	5,800	5,800	0	0	0.00%
<b>TOTAL APPROPRIATIONS</b>	<b>239,364</b>	<b>254,947</b>	<b>328,516</b>	<b>431,820</b>	<b>412,942</b>	<b>419,199</b>	<b>25.70%</b>

PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490122	Salary - Director of Civil Service	1	1	1	1	1	1	0.00%
490172	Salary - Compensation Analyst	1	1	1	1	1	1	0.00%
490173	Salary - Examination Analyst	1	1	1	1	1	1	0.00%
490233	Salary - Asst Director of Civil Service	0	0	0	1	1	1	0.00%
490354	Salary - Personnel Analyst	1	1	1	1	1	1	0.00%
	<b>Total Positions</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>25.00%</b>

2015-2016 ANNUAL BUDGET

DIVISION:	Human Resources	FUND:	101
DEPARTMENT:	Civil Service	ORGANIZATION:	086700

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
<b>Salaries:</b>								
490122	Salary - Director of Civil Service	68,753	68,752	70,544	57,544	70,544	70,544	71,955
490172	Salary - Compensation Analyst	36,599	3,926	36,344	33,344	35,285	35,285	35,991
490173	Salary - Examination Analyst	27,376	32,673	37,553	27,553	36,459	36,459	37,188
490233	Salary - Asst Director of Civil Service	0	0	0	49,652	70,544	70,544	71,955
490354	Salary - Personnel Analyst	11,151	34,241	35,133	35,133	35,133	35,133	35,836
<b>Total Salaries</b>		<b>143,879</b>	<b>139,592</b>	<b>179,574</b>	<b>203,226</b>	<b>247,965</b>	<b>247,965</b>	<b>252,925</b>
<b>Fringe:</b>								
510201	Fringe - Pension	36,704	37,867	51,682	62,972	61,246	61,246	62,472
510202	Fringe - Hospital	14,015	18,120	27,488	34,130	36,925	36,925	36,925
510206	Fringe - Medicare Insurance Tax	1,983	1,996	2,604	3,324	3,596	3,596	3,667
510207	Fringe - Life Insurance	63	65	168	168	210	210	210
<b>Total Fringe</b>		<b>52,765</b>	<b>58,048</b>	<b>81,942</b>	<b>100,594</b>	<b>101,977</b>	<b>101,977</b>	<b>103,274</b>
<b>Operating &amp; Contractual:</b>								
520400	Office	2,349	4,494	3,000	3,000	3,000	3,000	3,000
531110	Professional Fees & Services	13,393	9,156	14,000	64,000	14,000	14,000	14,000
531410	Telephone	1,193	1,244	1,000	1,000	1,000	1,000	1,000
531500	Printing	254	24	1,500	1,500	1,000	1,000	1,000
531900	Advertising	12,897	29,261	22,000	33,000	25,000	25,000	25,000
543000	Misc - Civil Service Cost	2,013	680	9,000	9,000	9,000	9,000	9,000
543002	Dues & Subscriptions	4,330	3,969	7,700	7,700	8,000	8,000	8,000
543003	Travel & Training	1,446	2,744	1,500	1,500	2,000	2,000	2,000
605106	Maintenance of Equipment	3,940	3,964	1,500	1,500	0	0	0
<b>Total Operating &amp; Contractual</b>		<b>41,815</b>	<b>55,536</b>	<b>61,200</b>	<b>122,200</b>	<b>63,000</b>	<b>63,000</b>	<b>63,000</b>
<b>Capital Outlay:</b>								
707600	Machinery & Equipment	905	1,000	4,200	4,200	0	0	0
707700	Office Furniture & Fixtures	0	771	400	400	0	0	0
707702	Computer Software	0	0	1,200	1,200	0	0	0
<b>Total Capital Outlay</b>		<b>905</b>	<b>1,771</b>	<b>5,800</b>	<b>5,800</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL DEPARTMENT</b>		<b>239,364</b>	<b>254,947</b>	<b>328,516</b>	<b>431,820</b>	<b>412,942</b>	<b>412,942</b>	<b>419,199</b>

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Human Resources	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Human Resources	<b>ORGANIZATION:</b>	086701

GOAL MISSION STATEMENT

Our mission is to provide a capable, knowledgeable workforce, and to reduce where possible, personnel situations that could have a significant negative impact on its ability to be productive.

Human Resources goal is to assure that there are adequate personnel resources to operate the city's functions in its effort to provide quality service to the citizens.

FUNCTION DESCRIPTION

In order to achieve our goal and fulfill our mission, we will review all personnel policies and consider adjustments where necessary, constantly review and update the training needs of our workforce, and where possible, provide opportunities for in-house skill enhancements. We will establish clear guidelines for performance evaluation for all employees.

We will continue to analyze the hiring process and identify new procedures that will reduce the lag time between vacancy being created and it being filled with a qualified replacement.

DEMAND PERFORMANCE INDICATORS

Description	2013-2014 Estimated	2014-2015 Estimated	2015-2016 Projected
New Hires Processed	360	75	100
Status Changes Processed	700	430	430
Termination's Processed	300	19	25
Employment Applications Recorded	2,780	2,000	2,000
Employment Interviews Conducted	425	225	275
Insurance Changes Processed	18,150	15,000	15,000
Worker's Compensations Checks Rec	145	100	100
Tuition Reimbursements Processed	15	5	5
Employment Verifications Processed	500	300	300
Grievances & Issues	61,000	45,000	45,000
Personnel Policy Changes	0	3	3

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Human Resources	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Human Resources	<b>ORGANIZATION:</b>	086701

APPROPRIATION SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	255,713	263,184	338,403	292,293	295,796	300,272	-11.27%
FRINGE BENEFITS	78,584	82,493	134,106	114,810	100,996	102,101	-23.87%
OPERATING/CONTRACTUAL	97,104	116,768	118,000	202,000	126,000	126,000	6.78%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	7,290	9,592	5,000	5,000	7,000	7,000	0.00%
<b>TOTAL APPROPRIATIONS</b>	<b>438,691</b>	<b>472,037</b>	<b>595,509</b>	<b>614,103</b>	<b>529,792</b>	<b>535,373</b>	<b>-11.04%</b>

PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
480114	Salary - Director of Human Resources	1	1	1	1	1	1	0.00%
480604	Salary - Administrative Assistant	1	1	1	1	1	1	0.00%
490138	Salary - Assistant Director of HR	0	0	1	1	1	1	0.00%
490354	Salary - Personnel Analyst	4	4	5	4	4	4	200.00%
	<b>Total Positions</b>	<b>6</b>	<b>6</b>	<b>8</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>0.00%</b>

2015-2016 ANNUAL BUDGET

DIVISION:	Human Resources	FUND:	101
DEPARTMENT:	Human Resources	ORGANIZATION:	086701

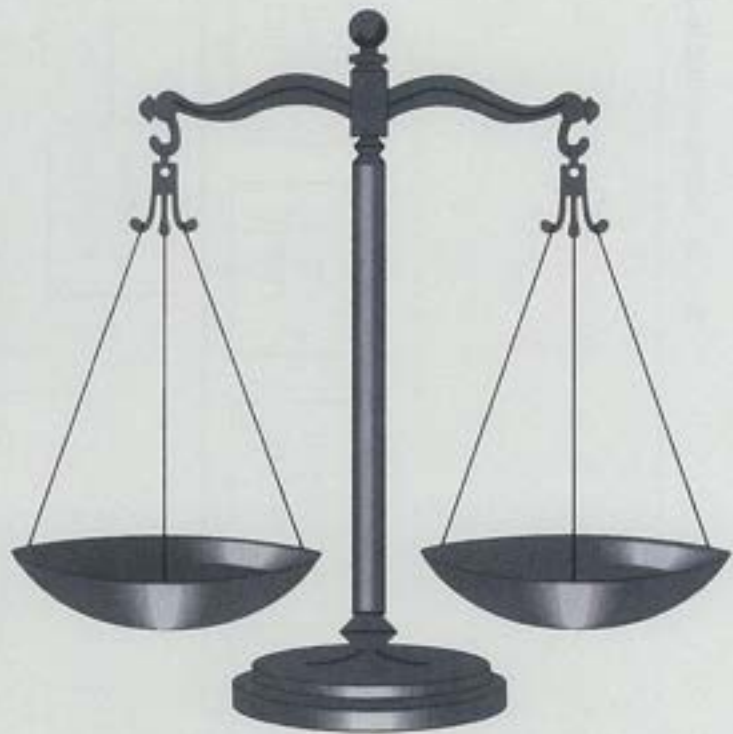
GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Salaries:</b>							
450001	Overtime	0	0	0	0	0	0	0
480114	Salary - Director of Human Resources	80,107	78,817	72,000	72,000	72,000	72,000	72,000
480604	Salary - Administrative Assistant	28,108	28,108	28,840	28,840	28,840	28,840	29,417
490138	Salary - Assistant Director of HR	0	0	46,118	44,118	47,717	47,717	48,671
490354	Salary - Personnel Analyst	147,498	156,259	191,445	147,335	147,239	147,239	150,184
	<b>Total Salaries</b>	<b>255,713</b>	<b>263,184</b>	<b>338,403</b>	<b>292,293</b>	<b>295,796</b>	<b>295,796</b>	<b>300,272</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	53,420	55,872	89,631	79,814	61,262	61,262	62,303
510202	Fringe - Hospital	21,210	22,470	39,232	29,795	35,150	35,150	35,150
510206	Fringe - Medicare Insurance Tax	3,830	4,023	4,907	4,865	4,290	4,290	4,354
510207	Fringe - Life Insurance	124	128	336	336	294	294	294
	<b>Total Fringe</b>	<b>78,584</b>	<b>82,493</b>	<b>134,106</b>	<b>114,810</b>	<b>100,996</b>	<b>100,996</b>	<b>102,101</b>
	<b>Operating &amp; Contractual:</b>							
520105	Contract Labor	17,220	0	0	6,000	0	0	0
520204	Uniforms	0	0	500	500	0	0	0
520400	Office	21,397	19,135	12,000	18,000	18,000	18,000	18,000
531107	Professional Fees - City Physician	1,370	7,635	5,000	28,000	10,000	10,000	10,000
531110	Professional Fees	5,562	1,507	15,000	17,000	7,000	7,000	7,000
531250	Services - Drug Testing	29,260	60,912	52,000	100,000	52,000	52,000	52,000
531410	Telephone	4,049	4,069	3,500	3,500	4,000	4,000	4,000
531500	Printing	535	33	1,500	1,500	1,000	1,000	1,000
531800	Rent	2,728	3,964	6,000	5,000	12,000	12,000	12,000
543002	Dues & Subscriptions	2,727	3,908	4,000	4,000	4,000	4,000	4,000
543003	Travel & Training	895	3,463	6,500	6,500	6,000	6,000	6,000
543017	Placques & Awards	11,361	12,142	12,000	12,000	12,000	12,000	12,000
	<b>Total Operating &amp; Contractual</b>	<b>97,104</b>	<b>116,768</b>	<b>118,000</b>	<b>202,000</b>	<b>126,000</b>	<b>126,000</b>	<b>126,000</b>
	<b>Capital Outlay:</b>							
707405	Building Improvement	0	0	0	0	0	0	0
707600	Machinery & Equipment	7,290	9,592	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	5,000	5,000	7,000	7,000	7,000
707702	Computer Software	0	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	<b>7,290</b>	<b>9,592</b>	<b>5,000</b>	<b>5,000</b>	<b>7,000</b>	<b>7,000</b>	<b>7,000</b>
	<b>TOTAL DEPARTMENT</b>	<b>438,691</b>	<b>472,037</b>	<b>595,509</b>	<b>614,103</b>	<b>529,792</b>	<b>529,792</b>	<b>535,373</b>

*City of Alexandria*  
**Annual Operating Budget**

*Legal Division*



**2015-2016 ANNUAL BUDGET**

<b>DIVISION:</b>	Legal	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Legal	<b>ORGANIZATION:</b>	096900

**GOAL MISSION STATEMENT**

To provide legal advice to the Mayor, City Council, and all officers, departments, boards, and agencies of the city government.

**FUNCTION DESCRIPTION**

Handle all legal instruments to which the city is a party or has an interest and represent the city in litigation, including the prosecution of ordinance violations in the City Court.

**DEMAND PERFORMANCE INDICATORS**

Description	2013-2014 Estimated	2014-2015 Estimated	2015-2016 Projected

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Legal	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Legal	<b>ORGANIZATION:</b>	096900

APPROPRIATION SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	241,202	419,634	781,229	756,229	799,344	800,511	2.47%
FRINGE BENEFITS	54,861	83,663	164,403	164,403	157,341	157,561	-4.16%
OPERATING/CONTRACTUAL	1,170,315	1,155,448	535,230	1,149,230	1,160,000	1,160,000	116.73%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	3,419	1,577	0	0	0	0	0.00%
<b>TOTAL APPROPRIATIONS</b>	<b>1,469,797</b>	<b>1,660,322</b>	<b>1,480,862</b>	<b>2,069,862</b>	<b>2,116,685</b>	<b>2,118,072</b>	<b>42.94%</b>

PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
480106	Salary - City Attorney	1	1	1	1	1	1	0.00%
480205	Salary - Asst City Attorney	2	3	5	5	5	5	0.00%
480228	Salary - Safe/Alex Technicians - Part Tim	0	6	6	6	6	6	0.00%
480231	Salary - Asst City Attorney Part Time	2	2	3	3	3	3	0.00%
480603	Salary - Legal Secretary	1	1	1	1	1	1	0.00%
490620	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
	<b>Total Positions</b>	<b>7</b>	<b>14</b>	<b>17</b>	<b>17</b>	<b>17</b>	<b>17</b>	<b>0.00%</b>

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Legal	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Legal	<b>ORGANIZATION:</b>	096900

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
<b>Salaries:</b>								
480106	Salary - City Attorney	94,818	100,600	100,214	100,214	100,214	100,214	100,214
480205	Salary - Asst City Attorney	56,681	155,158	270,800	312,800	330,800	330,800	330,800
480228	Salary - SafeAlex Technicians - Part Time	0	49,385	187,000	187,000	187,000	187,000	187,000
480231	Salary - Asst City Attorney Part Time	43,846	75,288	171,000	117,000	123,000	123,000	123,000
480603	Salary - Legal Secretary	24,196	17,927	30,385	17,385	36,500	36,500	37,230
490626	Salary - Clerical Specialist	21,661	21,276	21,830	21,830	21,830	21,830	22,267
<b>Total Salaries</b>		<b>241,202</b>	<b>419,634</b>	<b>781,229</b>	<b>756,229</b>	<b>799,344</b>	<b>799,344</b>	<b>800,511</b>
<b>Fringe:</b>								
510201	Fringe - Pension	27,217	34,241	77,996	77,996	66,169	66,169	66,372
510202	Fringe - Hospital	18,753	28,550	47,717	47,717	55,154	55,154	55,154
510206	Fringe - Medicare Insurance Tax	3,634	6,063	11,400	11,400	11,662	11,662	11,679
510207	Fringe - Life Insurance	70	91	294	294	336	336	336
510208	Fringe - FICA Tax	3,304	9,899	22,196	22,196	19,220	19,220	19,220
510209	Fringe - Car Allowance	1,883	4,819	4,800	4,800	4,800	4,800	4,800
<b>Total Fringe</b>		<b>54,861</b>	<b>83,663</b>	<b>164,403</b>	<b>164,403</b>	<b>157,341</b>	<b>157,341</b>	<b>157,561</b>
<b>Operating &amp; Contractual:</b>								
520105	Contract Labor	5,670	0	0	0	0	0	0
520204	Uniforms	0	0	400	400	0	0	0
520400	Office	15,040	34,462	4,730	4,730	5,000	5,000	5,000
520514	Operating - SafeAlex	0	130	0	15,000	15,000	25,000	25,000
531110	Professional Fees & Services	1,085,489	1,094,064	500,000	1,100,000	500,000	1,100,000	1,100,000
531112	City Court Prosecution Services	32,599	0	0	0	0	0	0
531410	Telephone	3,648	4,527	6,000	5,000	6,000	6,000	6,000
531500	Printing	874	880	500	500	0	0	0
531800	Rent	0	291	1,600	1,600	1,000	1,000	1,000
543000	Miscellaneous	678	1,364	1,500	1,500	2,000	2,000	2,000
543002	Dues & Subscriptions	20,569	12,149	18,500	18,500	19,000	19,000	19,000
543003	Travel & Training	2,334	7,581	0	0	0	0	0
605106	Maintenance Equipment	3,414	0	2,000	2,000	2,000	2,000	2,000
<b>Total Operating &amp; Contractual</b>		<b>1,170,315</b>	<b>1,155,448</b>	<b>535,230</b>	<b>1,149,230</b>	<b>550,000</b>	<b>1,160,000</b>	<b>1,160,000</b>
<b>Capital Outlay:</b>								
707405	Building Improvements	0	0	0	0	0	0	0
707600	Machinery & Equipment	3,068	1,577	0	0	0	0	0
707700	Office Furniture and Fixtures	0	0	0	0	0	0	0
707702	Computer Software	351	0	0	0	0	0	0
<b>Total Capital Outlay</b>		<b>3,419</b>	<b>1,577</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL DEPARTMENT</b>		<b>1,469,797</b>	<b>1,660,322</b>	<b>1,480,862</b>	<b>2,069,862</b>	<b>1,506,685</b>	<b>2,116,685</b>	<b>2,118,072</b>

2015-2016 ANNUAL BUDGET

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*City of Alexandria*  
**Annual Operating Budget**

*Community Services Division*



2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Community Services	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Parks & Recreation	<b>ORGANIZATION:</b>	044100

GOAL MISSION STATEMENT

To provide for a properly maintained system for playground, ball parks, and other recreational facilities available to all citizens for active and passive recreation and meeting at city owned buildings.

FUNCTION DESCRIPTION

The Parks & Recreation Department is a service organization that performs maintenance and repair work to support recreational and other competitive activities for the city involving golf courses, soccer fields, ball fields, and rental facilities.

DEMAND PERFORMANCE INDICATORS

Description	2013-2014 Estimated	2014-2015 Estimated	2015-2016 Projected
Telephone Calls	11,000	14,000	17,000
Lining of Ball Fields	16,000	19,000	26,000
Cutting Ball Fields	12,000	15,000	18,000
Limb Cutting and Hauling	1,000	2,000	6,000
Maintenance of Building and Fences	2,000	2,000	3,000
Trimming of all Ball Fields	2,400	3,000	6,000
Seeding	1,800	2,400	5,000
Weed Eating	1,400	1,800	3,500

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Community Services	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Parks & Recreation	<b>ORGANIZATION:</b>	044100

APPROPRIATION SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	431,766	495,402	515,203	529,203	514,602	522,857	1.49%
FRINGE BENEFITS	164,705	197,904	226,687	233,687	207,823	209,983	-7.37%
OPERATING/CONTRACTUAL	885,579	985,499	952,705	1,010,705	1,011,000	1,011,000	6.12%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	87,073	99,855	162,086	202,086	295,487	295,487	0.00%
<b>TOTAL APPROPRIATIONS</b>	<b>1,569,123</b>	<b>1,778,660</b>	<b>1,856,681</b>	<b>1,975,681</b>	<b>2,028,912</b>	<b>2,039,327</b>	<b>9.84%</b>

PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490117	Salary-Superintendent Parks & Recreation	1	1	1	1	1	1	0.00%
490330	Salary - Crew Leader Parks Maintenance	3	3	3	3	3	3	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490819	Salary - Equipment Operator I	5	5	5	5	5	5	0.00%
490819	Salary - Equipment Operator I (Seasonal)	4	4	4	4	4	4	0.00%
490820	Salary - Maintenance Worker	4	4	4	4	4	4	0.00%
490820	Salary - Maintenance Worker (Seasonal)	3	3	3	3	3	3	0.00%
490830	Salary - Building Maintenance Specialist	1	1	1	1	1	1	0.00%
<b>Total Positions</b>		<b>22</b>	<b>22</b>	<b>22</b>	<b>22</b>	<b>22</b>	<b>22</b>	<b>0.00%</b>

Ninety Day Temporary Employees will work May thru August.  
Seasonal Employees will work in two cycles, May thru August and March thru April.

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Community Services	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Parks & Recreation	<b>ORGANIZATION:</b>	044100

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
<b>Salaries:</b>								
450001	Overtime	34,150	76,585	45,000	70,000	45,000	45,000	45,000
490117	Salary-Superintendent Parks & Recreation	45,440	44,205	46,624	46,624	46,624	46,624	47,556
490330	Salary - Crew Leader Parks Maintenance	113,727	100,193	107,683	107,683	107,683	107,683	109,836
490618	Salary - Administrative Secretary	24,793	25,296	25,967	25,967	25,967	25,967	26,486
490819	Salary - Equipment Operator I	102,294	98,617	121,593	121,593	121,593	121,593	124,026
490899	Salary - Equipment Operator I (Seasonal)	9,345	28,543	34,736	34,736	34,736	34,736	34,736
490820	Salary - Maintenance Worker	51,351	67,673	82,484	71,484	81,883	81,883	83,519
490830	Salary - Building Maintenance Specialist	27,263	28,348	22,030	22,030	22,030	22,030	22,030
490898	Salary - Maintenance Worker (Seasonal)	23,403	25,942	29,086	29,086	29,086	29,086	29,668
<b>Total Salaries</b>		<b>431,766</b>	<b>495,402</b>	<b>515,203</b>	<b>529,203</b>	<b>514,602</b>	<b>514,602</b>	<b>522,857</b>
<b>Fringe:</b>								
510201	Fringe - Pension	95,259	113,047	131,940	138,940	113,085	113,085	115,125
510202	Fringe - Hospital	60,930	72,717	83,125	83,125	83,125	83,125	83,125
510206	Fringe - Medicare Insurance Tax	5,546	7,080	7,472	7,472	7,463	7,463	7,583
510207	Fringe - Life Insurance	268	280	630	630	630	630	630
510208	Fringe - FICA Tax Retirement	2,702	4,780	3,520	3,520	3,520	3,520	3,520
<b>Total Fringe</b>		<b>164,705</b>	<b>197,904</b>	<b>226,687</b>	<b>233,687</b>	<b>207,823</b>	<b>207,823</b>	<b>209,983</b>
<b>Operating &amp; Contractual:</b>								
520105	Contract Labor	56,880	86,321	50,000	75,000	50,000	50,000	50,000
520204	Uniforms	3,042	3,541	3,500	3,500	3,000	3,000	3,000
520500	Operating Supplies	29,158	37,453	30,000	55,000	30,000	30,000	30,000
520503	Operating Chemicals	9,152	4,688	4,700	4,700	5,000	5,000	5,000
520514	Small Tools	4,205	1,962	3,000	3,000	3,000	3,000	3,000
531208	Services - Plumbing	170	7,164	9,000	9,000	9,000	9,000	9,000
531301	Vehicle Costs - Gas & Oil	58,425	80,526	62,705	87,705	86,000	86,000	86,000
531304	Vehicle Costs - R & M	56,310	68,884	50,000	70,000	60,000	60,000	60,000
531410	Telephone	5,868	6,328	7,000	7,000	7,000	7,000	7,000
531500	Printing	52	11	500	500	0	0	0
531701	Utilities	147,749	137,542	180,000	140,000	160,000	160,000	160,000
543003	Travel & Training	3,090	3,292	2,500	2,500	3,000	3,000	3,000
605101	Maintenance Bldg & Facilities	19,408	15,358	15,000	15,000	15,000	15,000	15,000
605103	Maintenance Bringhurst Golf Course	17,239	18,537	50,000	30,000	30,000	30,000	30,000
605105	Maintenance Johnny Downs Park	262,755	263,531	250,000	260,000	260,000	260,000	260,000
605106	Maintenance Equipment	5,798	1,306	5,000	5,000	5,000	5,000	5,000
605108	Maintenance Ball Parks	76,068	85,030	60,000	73,000	98,000	98,000	98,000
605109	Maintenance Natatorium	0	0	15,300	15,300	0	0	0
605113	Maintenance Lines & Poles	0	0	1,500	1,500	0	0	0
605124	Bringhurst Stadium	4,587	16,181	16,000	16,000	16,000	50,000	50,000
646030	Lease Obligations	125,098	147,844	137,000	137,000	137,000	137,000	137,000
646037	Emergency Storm Preparedness	525	0	0	0	0	0	0
<b>Total Operating &amp; Contractual</b>		<b>885,579</b>	<b>985,499</b>	<b>952,705</b>	<b>1,010,705</b>	<b>977,000</b>	<b>1,011,000</b>	<b>1,011,000</b>
<b>Capital Outlay:</b>								
707405	Building Improvements	0	0	0	0	7,500	7,500	7,500
707500	Vehicles	0	34,269	64,558	64,558	226,074	117,384	117,384
707600	Machinery & Equipment	87,073	65,586	97,528	137,528	220,371	170,603	170,603
<b>Total Capital Outlay</b>		<b>87,073</b>	<b>99,855</b>	<b>162,086</b>	<b>202,086</b>	<b>453,945</b>	<b>295,487</b>	<b>295,487</b>
<b>TOTAL DEPARTMENT</b>		<b>1,569,123</b>	<b>1,778,660</b>	<b>1,856,681</b>	<b>1,975,681</b>	<b>2,153,370</b>	<b>2,028,912</b>	<b>2,039,327</b>

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Community Services	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Community Services	<b>ORGANIZATION:</b>	101000

GOAL MISSION STATEMENT

The Division of Community Services' goal, as called for in Section 4-10 of the City Charter and adopted by the City Council in March 1999, was modified and expanded to reflect the change from a Department to a Division. Its mission is to provide the citizens of Alexandria quality leisure and cultural activities by operating a parks and recreations systems that enhances their quality of life by promoting use of the city's green space and community facilities while supporting the development and implementation of local non-profit programming.

FUNCTION DESCRIPTION

The function of the Division is based on a response to the needs of the community, neighborhood residents and community-based organization to fulfill its stated goal through the following existing or developing program: organizational support for arts agencies through the Mayoral Commission for Cultural Affairs; the Alexandria Youth Advisory Council; youth job/career fair; Homework Assistance Program; Teen Movie Night; youth leadership program; summer camps; Underwater Easter Egg Hunt; Community Events Calendars; outdoor concert series;community outreach workshops; downtown arts and music mini-festival; and special holiday events.

DEMAND PERFORMANCE INDICATORS

Description	2013-2014 Estimated	2014-2015 Estimated	2015-2016 Projected
Community Partnership Request	25	30	50
Community Partnership Awards	15	18	15
Youth Programs	25	25	35
Attendance	25,000	26,250	27,000
Special Events	25	27	30
Attendance	30,000	35,000	40,000
Comm Outreach/Public Presentations	5	27	5
Attendance	500	35,000	500
Project Enable	3	5	5
Attendance	250	500	500
Community Calendar Editions	5	5	5
Distributed	45,000	45,000	45,000

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Community Services	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Community Services	<b>ORGANIZATION:</b>	101000

APPROPRIATION SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	120,750	145,173	179,717	165,717	185,347	186,836	3.96%
FRINGE BENEFITS	43,223	52,267	69,755	69,755	62,511	62,819	-9.94%
OPERATING/CONTRACTUAL	36,867	14,058	52,980	107,980	52,000	52,000	-1.85%
OTHER	99,693	227,106	195,510	240,542	211,000	211,000	0.00%
CAPITAL OUTLAY	5,707	4,714	0	0	0	0	0.00%
<b>TOTAL APPROPRIATIONS</b>	<b>306,240</b>	<b>443,318</b>	<b>497,962</b>	<b>583,994</b>	<b>510,858</b>	<b>512,655</b>	<b>2.59%</b>

PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
480108	Salary - Director of Community Serv	1	1	1	1	1	1	0.00%
480206	Salary - Secretary	1	1	1	1	1	1	0.00%
490201	Salary - Special Events Coordinator	1	1	1	1	1	1	0.00%
490205	Salary - Youth Programs Coordinator	0	0	0	0	1	1	
490209	Salary - Community Outreach Crdntr	1	1	1	1	0	0	0.00%
490690	Salary - Student Worker	9	9	9	9	9	9	0.00%
	<b>Total Positions</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>0.00%</b>

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Community Services	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Community Services	<b>ORGANIZATION:</b>	101000

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
<b>Salaries:</b>								
480108	Salary - Director of Community Serv	47,793	66,060	68,500	68,500	68,500	68,500	68,500
480206	Salary - Secretary	27,169	29,118	27,877	27,877	34,568	34,568	35,259
490201	Salary - Special Events Coordinator	10,150	38,901	39,915	39,915	39,915	39,915	40,713
490205	Salary - Youth Programs Coordinator	0	0	0	0	0	35,364	35,364
490209	Salary - Community Outreach Crdnr	35,500	9,249	36,425	22,425	35,364	0	0
490690	Salary - Student Worker	138	1,845	7,000	7,000	7,000	7,000	7,000
<b>Total Salaries</b>		120,750	145,173	179,717	165,717	185,347	185,347	186,836
<b>Fringe:</b>								
510201	Fringe - Pension	26,867	25,841	39,319	39,319	31,993	31,993	32,280
510202	Fringe - Hospital	13,545	14,017	22,358	22,358	22,358	22,358	22,358
510206	Fringe - Medicare Insurance Tax	1,774	2,419	2,676	2,676	2,758	2,758	2,779
510207	Fringe - Life Insurance	68	70	168	168	168	168	168
510208	Fringe - FICA Tax Retirement	9	114	434	434	434	434	434
510209	Fringe - Car Allowance	960	9,806	4,800	4,800	4,800	4,800	4,800
<b>Total Fringe</b>		43,223	52,267	69,755	69,755	62,511	62,511	62,819
<b>Operating &amp; Contractual:</b>								
520105	Contract Labor	0	0	20,000	75,000	20,000	20,000	20,000
520400	Office	2,444	1,160	4,980	4,980	5,000	5,000	5,000
531301	Vehicle Costs - Gas & Oil	686	0	0	0	0	0	0
531304	Vehicle Costs - R & M	120	0	0	0	0	0	0
531410	Telephone	2,680	4,088	4,000	4,000	4,000	4,000	4,000
531500	Printing	16,449	777	4,500	4,500	4,000	4,000	4,000
531900	Advertising	13,605	6,403	15,000	15,000	15,000	15,000	15,000
543002	Dues & Subscriptions	512	556	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	371	1,074	3,500	3,500	3,000	3,000	3,000
<b>Total Operating &amp; Contractual</b>		36,867	14,058	52,980	107,980	52,000	52,000	52,000
<b>Other:</b>								
543006	Programming	39,565	43,005	50,000	61,032	50,000	50,000	50,000
605101	Maintenance of Building & Facility	0	0	2,730	2,730	3,000	3,000	3,000
646009	Community Partnership Request	7,750	45,875	15,000	35,000	15,000	15,000	15,000
646028	Mardi Gras	15,000	23,600	30,000	30,000	30,000	30,000	30,000
646029	Fourth of July Fireworks	6,480	6,480	6,480	6,480	7,000	7,000	7,000
646031	Special Events	18,000	27,412	28,000	28,000	28,000	28,000	28,000
646032	LMA Convention	0	0	0	0	0	0	0
646035	12 Nights of Christmas	0	3,300	3,300	3,300	4,000	4,000	4,000
646042	Riverfete	12,898	77,434	60,000	74,000	74,000	74,000	74,000
<b>Total Other</b>		99,693	227,106	195,510	240,542	211,000	211,000	211,000

2015-2016 ANNUAL BUDGET

DIVISION:	Community Services	FUND:	101
DEPARTMENT:	Community Services	ORGANIZATION:	101000

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Capital Outlay:</b>							
707359	Christmas Lighting	3,756	1,477	0	0	0	0	0
707405	Building Improvements	1,951	0	0	0	0	0	0
707600	Machinery & Equipment	0	837	0	0	0	0	0
707700	Office Furniture & Fixtures	0	2,400	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	<b>5,707</b>	<b>4,714</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOTAL DEPARTMENT</b>	<b>306,240</b>	<b>443,318</b>	<b>497,962</b>	<b>583,994</b>	<b>510,858</b>	<b>510,858</b>	<b>512,655</b>

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Community Services	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Recreational Enhancemnt	<b>ORGANIZATION:</b>	101060

GOAL MISSION STATEMENT

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FUNCTION DESCRIPTION

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DEMAND PERFORMANCE INDICATORS

Description	2013-2014 Estimated	2014-2015 Estimated	2015-2016 Projected

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Community Services	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Alexandria Recreational Enhancement	<b>ORGANIZATION:</b>	101060

APPROPRIATION SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	0	0	0	65,000	65,000	65,000	0.00%
FRINGE BENEFITS	0	0	0	25,000	22,122	22,122	0.00%
OPERATING/CONTRACTUAL	0	0	0	0	0	0	0.00%
OTHER	0	0	0	625,000	625,000	625,000	0.00%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
<b>TOTAL APPROPRIATIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>715,000</b>	<b>712,122</b>	<b>712,122</b>	<b>0.00%</b>

PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
480223	Salary - Mayoral Asst-Recreational Cord	0	0	0	1	1	1	0.00%
	<b>Total Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>0.00%</b>

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Community Services	<b>FUND:</b>	101
<b>DEPARTMENT:</b>	Alexandria Recreational Enhancement	<b>ORGANIZATION:</b>	101060

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
480223	<b>Salaries:</b> Salary - Mayoral Asst-Recreational Cord	0	0	0	65,000	65,000	65,000	65,000
	<b>Total Salaries</b>	0	0	0	65,000	65,000	65,000	65,000
	<b>Fringe:</b>							
510201	Fringe - Pension	0	0	0	12,000	11,700	11,700	11,700
510202	Fringe - Hospital	0	0	0	12,000	9,437	9,437	9,437
510206	Fringe - Medicare Insurance Tax	0	0	0	1,000	943	943	943
510207	Fringe - Life Insurance	0	0	0	0	42	42	42
	<b>Total Fringe</b>	0	0	0	25,000	22,122	22,122	22,122
	<b>Other:</b>							
543009	Recreation Athletics & Sporting Events	0	0	0	200,000	200,000	300,000	300,000
543010	Recreation Summit	0	0	0	100,000	100,000	0	0
543011	Recreation Cultural & Arts	0	0	0	60,000	60,000	60,000	60,000
543014	Recreation Programming	0	0	0	265,000	265,000	265,000	265,000
	<b>Total Other</b>	0	0	0	625,000	625,000	625,000	625,000
	<b>TOTAL DEPARTMENT</b>	0	0	0	715,000	712,122	712,122	712,122
	<b>TOTAL FUND</b>	55,490,279	58,326,878	57,343,252	60,433,658	63,129,153	60,304,504	60,868,445

### III. SPECIAL REVENUE FUNDS

## **Special Revenue Funds**

The purpose of these funds is to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. The revenues and expenditures for these funds are recognized on the modified accrual basis of accounting. Revenues are recognized in the accounting period in which they become available and measurable. Expenditures are recognized in the accounting periods in which the fund liability is incurred, if measurable.

The Special Revenue Funds contained in the section are the: Sales, Tax Fund, Hotel/Motel Tax Fund, Capital Property Tax Fund, Community Development Block Grant Fund, Home Investment Partnership Fund, and Youth Baseball Recreation Fund.

**2015-2016 ANNUAL BUDGET  
PRE-TRIAL INTERVENTION FUND  
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
354709	Fines and Forfeitures: Fines-PTI Collections	0	258,664	100,000	184,500	100,000	184,500	184,500
	<b>Total Fines and Forfeitures</b>	0	258,664	100,000	184,500	100,000	184,500	184,500
	<b>TOTAL REVENUES</b>	0	258,664	100,000	184,500	100,000	184,500	184,500

2015-2016 ANNUAL BUDGET

DIVISION:	N/A	FUND #:	175
DEPARTMENT:	N/A	ORGANIZATION:	020000

PRE-TRIAL INTERVENTION FUND

APPROPRIATION SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	0	0	0	0	0	0	0.00%
FRINGE BENEFITS	0	0	0	0	0	0	0.00%
OPERATING/CONTRACTUAL	0	0	0	76,500	76,500	76,500	0.00%
OTHER	0	158,664	100,000	108,000	108,000	108,000	0.00%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	0	158,664	100,000	184,500	184,500	184,500	0.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	

2015-2016 ANNUAL BUDGET

DIVISION:	N/A	FUND #:	175
DEPARTMENT:	N/A	ORGANIZATION:	020000

PRE-TRIAL INTERVENTION FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
646045	Operating & Contractual: Services - Pre Trial Intervention	0	0	0	76,500	0	76,500	76,500
	<b>Total Operating &amp; Contractual</b>	0	0	0	76,500	0	76,500	76,500
646101	<b>Other:</b> Transfer to General Fund	0	158,664	100,000	108,000	100,000	108,000	108,000
	<b>Total Other</b>	0	158,664	100,000	108,000	100,000	108,000	108,000
	<b>TOTAL EXPENDITURES</b>	0	158,664	100,000	184,500	100,000	184,500	184,500

2015-2016 ANNUAL BUDGET

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## IV. DEBT SERVICE FUNDS

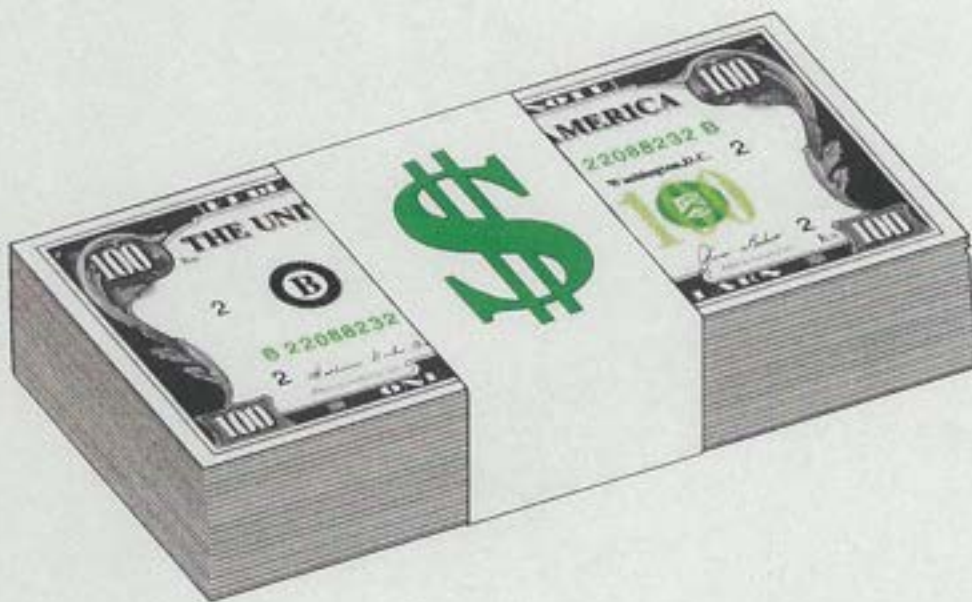
## **Debt Service Fund**

The purpose of these funds is to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest. The revenues and expenditures for these funds are recognized on the modified accrual basis of accounting. Revenues are recognized in the accounting period in which they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable.

This fund is funded primarily from property taxes and sales tax revenues.

*City of Alexandria*  
**Annual Operating Budget**

*General Debt Service*  
*Combined Summary Of All Issues*



## 2015-2016 ANNUAL BUDGET

DEBT SERVICE FUNDS  
REVENUE SUMMARY

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Taxes:</b>							
311131	Taxes - Ad Valorem	787,776	3,603,766	3,061,736	2,521,463	2,760,013	2,760,013	2,760,013
	<b>Total Taxes</b>	787,776	3,603,766	3,061,736	2,521,463	2,760,013	2,760,013	2,760,013
	<b>Internal Services/Interfunds:</b>							
388101	Transfers-General Fund	0	0	0	0	20,020	20,020	20,020
381151	Transfers-1976 Sales Tax	3,064,858	0	0	0	0	0	0
388308	Transfer from Gen Cap Pro 2008 Prop T	4,979,096	1,926,038	1,932,100	1,932,100	1,940,600	1,940,600	1,940,600
388204	Transfers-2004 Sales Tax Bond Fund	0	0	0	964,361	0	0	
388208	Transfers-2008 Sales Tax Bond Fund	0	0	0	1,978,750	0	0	
	<b>Total Internal Services/Interfunds</b>	8,043,954	1,926,038	1,932,100	4,875,211	1,960,620	1,960,620	1,960,620
	<b>Investment Income:</b>							
367101	Interest on Investments	6,979	5,394	5,600	5,400	5,100	5,100	5,100
367115	Interest on Sales Tax Reserve	1,109	204	0	0	0	0	0
	<b>Total Investment Income</b>	8,088	5,598	5,600	5,400	5,100	5,100	5,100
	<b>Other:</b>							
399996	Bond Proceeds	0	0	0	0	0	0	0
399999	Use of Prior Year Revenues	0	0	634,785	3,577,896	623,230	623,230	623,230
	<b>Total Other</b>	0	0	634,785	3,577,896	623,230	623,230	623,230
	<b>TOTAL REVENUES</b>	8,839,818	5,535,402	5,634,221	10,979,970	5,348,963	5,348,963	5,348,963

## 2015-2016 ANNUAL BUDGET

DIVISION:	General Function	FUND #:	N/A
DEPARTMENT:	N/A	ORGANIZATION:	020000

## DEBT SERVICE FUND

## SUMMARY BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
800003	Operating and Contractual: Paying Agent Fees	1,302	801	6,600	2,900	5,100	5,100	5,100
	Operating and Contractual:	1,302	801	6,600	2,900	5,100	5,100	5,100
	Other:							
800001	Interest	1,900,670	1,773,598	1,632,621	1,611,239	1,373,863	1,373,863	1,373,863
800002	Principal Payment	3,655,000	3,825,000	3,995,000	3,670,000	3,970,000	3,970,000	3,970,000
646214	Transfers to 2014 Bond Sinking Fund	0	0	0	2,943,111			
800004	Payment to Bond Escrow Agent	0	0	0	2,701,095	0	0	0
646000	Bond Issuance Cost	0	0	0	48,625			
696000	Unappropriated	0	0	0	3,000	0	0	0
	<b>Total Other</b>	<b>5,555,670</b>	<b>5,598,598</b>	<b>5,627,621</b>	<b>10,977,070</b>	<b>5,343,863</b>	<b>5,343,863</b>	<b>5,343,863</b>
	<b>TOTAL EXPENDITURES</b>	<b>5,556,972</b>	<b>5,599,399</b>	<b>5,634,221</b>	<b>10,979,970</b>	<b>5,348,963</b>	<b>5,348,963</b>	<b>5,348,963</b>

2015-2016 ANNUAL BUDGET

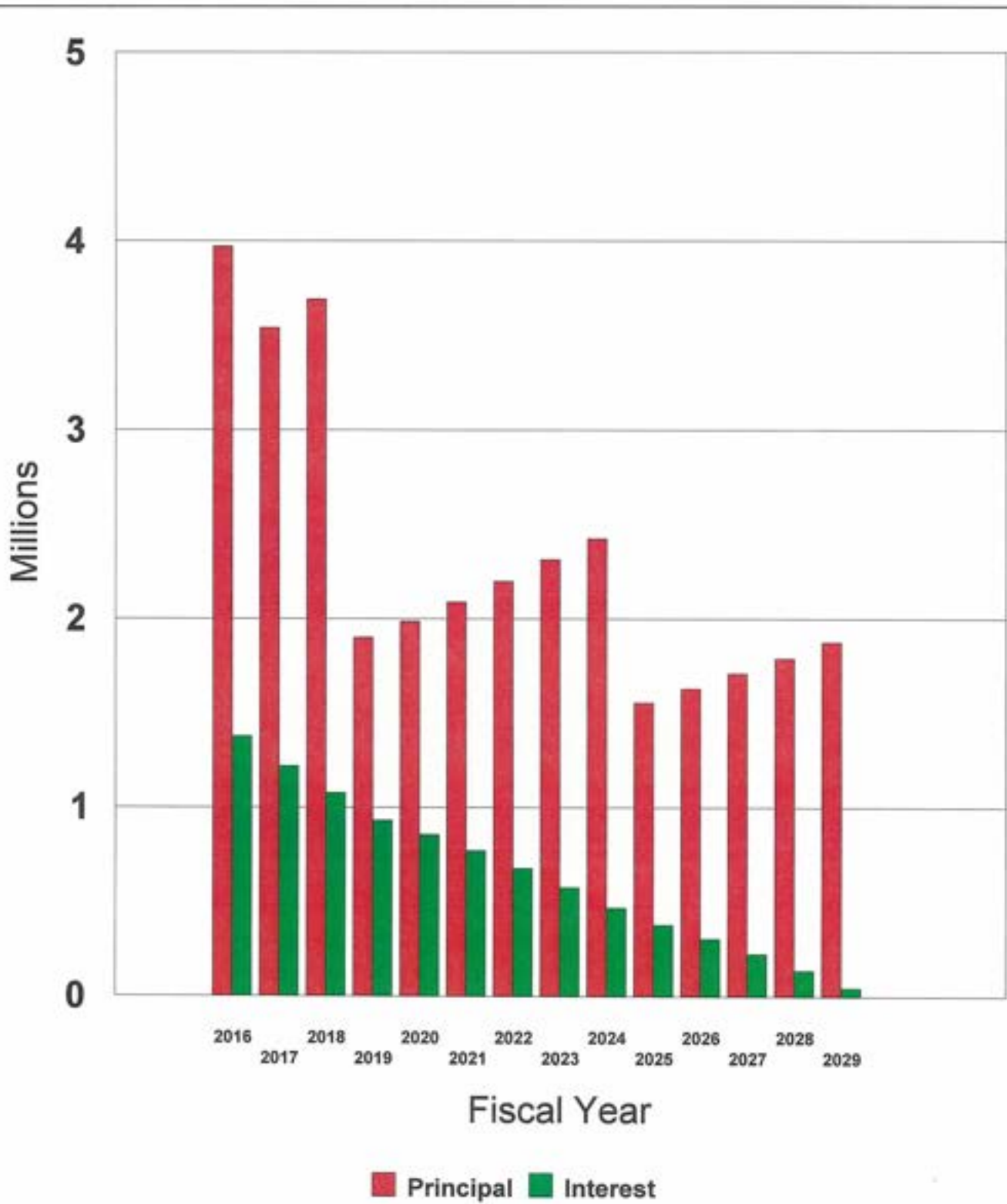
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**AMORTIZATION SCHEDULE OF DEBT SERVICE PAYMENTS**  
**GENERAL DEBT SERVICE SCHEDULE**

**BONDS**

Fiscal Yr Ending	Sales Tax			General Obligation		Limited Tax		Total General
	2008	2014	Total	2004	Total	2008	Total	
2016	1,923,388	836,625	2,760,013	643,250	643,250	1,940,600	1,940,600	5,343,863
2017	1,920,888	893,925	2,814,813			1,941,600	1,941,600	4,756,413
2018	1,915,888	905,275	2,821,162			1,944,800	1,944,800	4,765,962
2019	1,919,163	912,525	2,831,688					2,831,688
2020	1,925,091	916,725	2,841,816					2,841,816
2021	1,927,206	930,825	2,858,031					2,858,031
2022	1,934,306	941,025	2,875,331					2,875,331
2023	1,936,869	952,100	2,888,969					2,888,969
2024	1,936,506	956,038	2,892,544					2,892,544
2025	1,937,134		1,937,134					1,937,134
2026	1,937,463		1,937,463					1,937,463
2027	1,936,000		1,936,000					1,936,000
2028	1,928,500		1,928,500					1,928,500
2029	1,921,875		1,921,875					1,921,875
<b>Total</b>	<b>27,000,275</b>	<b>8,245,063</b>	<b>35,245,338</b>	<b>643,250</b>	<b>643,250</b>	<b>5,827,000</b>	<b>5,827,000</b>	<b>41,715,588</b>
<b>% of Total</b>	<b>64.72%</b>	<b>19.76%</b>		<b>1.54%</b>		<b>13.97%</b>		<b>100.00%</b>

2015-2016 ANNUAL BUDGET  
 GENERAL DEBT SERVICE PAYMENTS  
 AMORTIZATION SCHEDULE

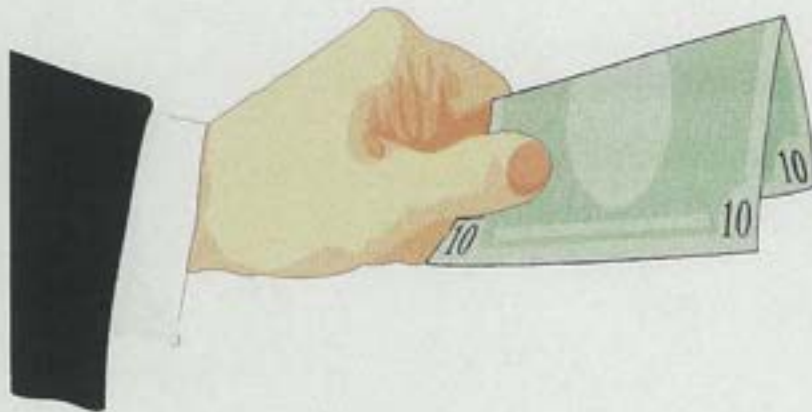


2015-2016 ANNUAL BUDGET

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*City of Alexandria*  
**Annual Operating Budget**

*General Debt Service*  
*Detail by Issue*



**2015-2016 ANNUAL BUDGET**  
**DEBT SERVICE-2004 GENERAL OBLIGATION BOND ISSUE**  
**REVENUE DETAIL**

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FENAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Taxes:</b>							
311101	Taxes - Ad Valorem	787,776	0	0	0	0	0	0
	<b>Total Taxes</b>	787,776	0	0	0	0	0	0
	<b>Internal Services/Interfunds:</b>							
388101	Transfers-General Fund	0	0	0	0	20,020	20,020	20,020
381151	Transfers-1976 Sales Tax	0	0	0	0	0	0	0
388308	Transfer from Gen Cap Pro 2008 Prop T	0	0	0	0	0	0	0
388204	Transfers-2004 Sales Tax Bond Fund	0	0	0	0	0	0	0
388208	Transfers-2008 Sales Tax Bond Fund	0	0	0	0	0	0	0
	<b>Total Internal Services/Interfunds</b>	0	0	0	0	20,020	20,020	20,020
	<b>Investment Income:</b>							
367101	Interest on Investments	6,558	5,135	1,800	3,000	1,800	1,800	1,800
	<b>Total Investment Income</b>	6,558	5,135	1,800	3,000	1,800	1,800	1,800
	<b>Other:</b>							
399996	Bond Proceeds	0	0	0	0	0	0	0
399999	Use of Prior Year Revenues	0	0	634,785	634,785	623,230	623,230	623,230
	<b>Total Other</b>	0	0	634,785	634,785	623,230	623,230	623,230
	<b>TOTAL REVENUES</b>	794,334	5,135	636,585	637,785	645,050	645,050	645,050

2015-2016 ANNUAL BUDGET

DIVISION:	General Function	FUND #:	204GO
DEPARTMENT:	N/A	ORGANIZATION:	020000

2004 GENERAL OBLIGATION BOND DEBT SERVICE FUND

EXPENDITURE DETAIL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
800003	<b>Operating and Contractual:</b> Paying Agent Fees	500	0	1,800	0	1,800	1,800	1,800
	<b>Operating and Contractual:</b>	500	0	1,800	0	1,800	1,800	1,800
	<b>Other:</b>							
800001	Interest	83,473	64,843	44,785	44,785	23,250	23,250	23,250
800002	Principal Payment	540,000	565,000	590,000	590,000	620,000	620,000	620,000
646214	Transfers to 2014 Bond Sinking Fund	0	0	0	0	0	0	0
800004	Payment to Bond Escrow Agent	0	0	0	0	0	0	0
646000	Bond Issuance Cost	0	0	0	0	0	0	0
696000	Unappropriated	0	0	0	3,000	0	0	0
	<b>Total Other</b>	623,473	629,843	634,785	637,785	643,250	643,250	643,250
	<b>TOTAL EXPENDITURES</b>	623,973	629,843	636,585	637,785	645,050	645,050	645,050

**2015-2016 ANNUAL BUDGET**  
**DEBT SERVICE-2008 LIMITED TAX BONDS**  
**REVENUE DETAIL**

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Internal Services/Interfunds:</b>							
388101	Transfers-General Fund	0	0	0	0	0	0	0
381151	Transfers-1976 Sales Tax	0	0	0	0	0	0	0
388308	Transfer from Gen Cap Pro 2008 Prop T	1,914,238	1,926,038	1,932,100	1,932,100	1,940,600	1,940,600	1,940,600
388204	Transfers-2004 Sales Tax Bond Fund	0	0	0	0	0	0	0
388208	Transfers-2008 Sales Tax Bond Fund	0	0	0	0	0	0	0
	<b>Total Internal Services/Interfunds</b>	<b>1,914,238</b>	<b>1,926,038</b>	<b>1,932,100</b>	<b>1,932,100</b>	<b>1,940,600</b>	<b>1,940,600</b>	<b>1,940,600</b>
	<b>Investment Income:</b>							
367101	Interest on Investments	147	55	1,300	300	800	800	800
	<b>Total Investment Income</b>	<b>147</b>	<b>55</b>	<b>1,300</b>	<b>300</b>	<b>800</b>	<b>800</b>	<b>800</b>
	<b>Other:</b>							
399996	Bond Proceeds	0	0	0	0	0	0	0
399999	Use of Prior Year Revenues	0	0	0	0	0	0	0
	<b>Total Other</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOTAL REVENUES</b>	<b>1,914,385</b>	<b>1,926,093</b>	<b>1,933,400</b>	<b>1,932,400</b>	<b>1,941,400</b>	<b>1,941,400</b>	<b>1,941,400</b>

## 2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	General Function	<b>FUND #:</b>	208LT
<b>DEPARTMENT:</b>	N/A	<b>ORGANIZATION:</b>	020000

## 2008 LIMITED TAX BOND DEBT SERVICE FUND

## EXPENDITURE DETAIL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
800003	<b>Operating and Contractual:</b> Paying Agent Fees	401	401	1,800	800	800	800	800
	<b>Operating and Contractual:</b>	401	401	1,800	800	800	800	800
	<b>Other:</b>							
800001	Interest	394,237	341,038	281,600	281,600	215,600	215,600	215,600
800002	Principal Payment	1,520,000	1,585,000	1,650,000	1,650,000	1,725,000	1,725,000	1,725,000
646214	Transfers to 2014 Bond Sinking Fund	0	0	0	0	0	0	0
800004	Payment to Bond Escrow Agent	0	0	0	0	0	0	0
646000	Bond Issuance Cost	0	0	0	0	0	0	0
696000	Unappropriated	0	0	0	0	0	0	0
	<b>Total Other</b>	1,914,237	1,926,038	1,931,600	1,931,600	1,940,600	1,940,600	1,940,600
	<b>TOTAL EXPENDITURES</b>	1,914,638	1,926,439	1,933,400	1,932,400	1,941,400	1,941,400	1,941,400

**2015-2016 ANNUAL BUDGET**  
**DEBT SERVICE-2004 SALES TAX BONDS**  
**REVENUE DETAIL**

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Taxes:</b>							
311301	Sales & Use Tax - 1976	0	1,339,168	1,138,123	0	0	0	0
	<b>Total Taxes</b>	0	1,339,168	1,138,123	0	0	0	0
	<b>Internal Services/Interfunds:</b>							
388101	Transfers-General Fund	0	0	0	0	0	0	0
381151	Transfers-1976 Sales Tax	1,135,046	0	0	0	0	0	0
388308	Transfer from Gen Cap Pro 2008 Prop T	0	0	0	0	0	0	0
388204	Transfers-2004 Sales Tax Bond Fund	0	0	0	0	0	0	0
388208	Transfers-2008 Sales Tax Bond Fund	0	0	0	0	0	0	0
	<b>Total Internal Services/Interfunds</b>	1,135,046	0	0	0	0	0	0
	<b>Investment Income:</b>							
367101	Interest on Investments	123	54	1,000	0	0	0	0
367115	Interest on Sales Tax Reserve	0	0	0	0	0	0	0
	<b>Total Investment Income</b>	123	54	1,000	0	0	0	0
	<b>Other:</b>							
399996	Bond Proceeds	0	0	0	0	0	0	0
399999	Use of Prior Year Revenues	0	0	0	964,361	0	0	0
	<b>Total Other</b>	0	0	0	964,361	0	0	0
	<b>TOTAL REVENUES</b>	1,135,169	1,339,222	1,139,123	964,361	0	0	0

## 2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	General Function	<b>FUND #:</b>	204
<b>DEPARTMENT:</b>	N/A	<b>ORGANIZATION:</b>	020000

## 2004 SALES TAX BONDS

## EXPENDITURE DETAIL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
800003	<b>Operating and Contractual:</b> Paying Agent Fees	0	0	1,500	0	0	0	0
	<b>Operating and Contractual:</b>	0	0	1,500	0	0	0	0
	<b>Other:</b>							
800001	Interest	409,110	386,973	362,623	0	0	0	0
800002	Principal Payment	705,000	740,000	775,000	0	0	0	0
646214	Transfers to 2014 Bond Sinking Fund	0	0	0	964,361	0	0	0
800004	Payment to Bond Escrow Agent	0	0	0	0	0	0	0
646000	Bond Issuance Cost	0	0	0	0	0	0	0
696000	Unappropriated	0	0	0	0	0	0	0
	<b>Total Other</b>	1,114,110	1,126,973	1,137,623	964,361	0	0	0
	<b>TOTAL EXPENDITURES</b>	1,114,110	1,126,973	1,139,123	964,361	0	0	0

CITY OF ALEXANDRIA

**2015-2016 ANNUAL BUDGET**  
**DEBT SERVICE-2008 SALES TAX BONDS**  
**REVENUE DETAIL**

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Taxes:</b>							
311301	Sales & Use Tax - 1976	0	2,264,598	1,923,613	1,923,613	1,923,388	1,923,388	1,923,388
	<b>Total Taxes</b>	0	2,264,598	1,923,613	1,923,613	1,923,388	1,923,388	1,923,388
	<b>Internal Services/Interfunds:</b>							
388101	Transfers-General Fund	0	0	0	0	0	0	0
381151	Transfers-1976 Sales Tax	1,929,812	0	0	0	0	0	0
388308	Transfer from Gen Cap Pro 2008 Prop T	0	0	0	0	0	0	0
388204	Transfers-2004 Sales Tax Bond Fund	0	0	0	0	0	0	0
388208	Transfers-2008 Sales Tax Bond Fund	0	0	0	0	0	0	0
	<b>Total Internal Services/Interfunds</b>	1,929,812	0	0	0	0	0	0
	<b>Investment Income:</b>							
367101	Interest on Investments	151	150	1,500	1,100	1,500	1,500	1,500
367115	Interest on Sales Tax Reserve	1,109	204	0	0	0	0	0
	<b>Total Investment Income</b>	1,260	354	1,500	1,100	1,500	1,500	1,500
	<b>Other:</b>							
399996	Bond Proceeds	0	0	0	0	0	0	0
399999	Use of Prior Year Revenues	0	0	0	1,978,750	0	0	0
	<b>Total Other</b>	0	0	0	1,978,750	0	0	0
	<b>TOTAL REVENUES</b>	1,931,072	2,264,952	1,925,113	3,903,463	1,924,888	1,924,888	1,924,888

## 2015-2016 ANNUAL BUDGET

DIVISION:	General Function	FUND #:	208
DEPARTMENT:	N/A	ORGANIZATION:	020000

## 2008 SALES TAX BONDS

## EXPENDITURE DETAIL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
800003	<b>Operating and Contractual:</b> Paying Agent Fees	401	400	1,500	1,100	1,500	1,500	1,500
	<b>Operating and Contractual:</b>	401	400	1,500	1,100	1,500	1,500	1,500
	<b>Other:</b>							
800001	Interest	1,013,850	980,744	943,613	943,613	898,388	898,388	898,388
800002	Principal Payment	890,000	935,000	980,000	980,000	1,025,000	1,025,000	1,025,000
646214	Transfers to 2014 Bond Sinking Fund	0	0	0	1,978,750	0	0	0
800004	Payment to Bond Escrow Agent	0	0	0	0	0	0	0
646000	Bond Issuance Cost	0	0	0	0	0	0	0
696000	Unappropriated	0	0	0	0	0	0	0
	<b>Total Other</b>	1,903,850	1,915,744	1,923,613	3,902,363	1,923,388	1,923,388	1,923,388
	<b>TOTAL EXPENDITURES</b>	1,904,251	1,916,144	1,925,113	3,903,463	1,924,888	1,924,888	1,924,888

**2015-2016 ANNUAL BUDGET**  
**DEBT SERVICE-2014 SALES TAX REFUNDING BONDS**  
**REVENUE DETAIL**

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Taxes:</b>							
311301	Sales & Use Tax - 1976	0	0	0	597,850	836,625	836,625	836,625
	<b>Total Taxes</b>	0	0	0	597,850	836,625	836,625	836,625
	<b>Internal Services/Interfunds:</b>							
388101	Transfers-General Fund	0	0	0	0	0	0	0
381151	Transfers-1976 Sales Tax	0	0	0	0	0	0	0
388308	Transfer from Gen Cap Pro 2008 Prop T	0	0	0	0	0	0	0
388204	Transfers-2004 Sales Tax Bond Fund	0	0	0	964,361	0	0	0
388208	Transfers-2008 Sales Tax Bond Fund	0	0	0	1,978,750	0	0	0
	<b>Total Internal Services/Interfunds</b>	0	0	0	2,943,111	0	0	0
	<b>Investment Income:</b>							
367101	Interest on Investments	0	0	0	1,000	1,000	1,000	1,000
367115	Interest on Sales Tax Reserve	0	0	0	0	0	0	0
	<b>Total Investment Income</b>	0	0	0	1,000	1,000	1,000	1,000
	<b>Other:</b>							
399996	Bond Proceeds	0	0	0	0	0	0	0
399999	Use of Prior Year Revenues	0	0	0	0	0	0	0
	<b>Total Other</b>	0	0	0	0	0	0	0
	<b>TOTAL REVENUES</b>	0	0	0	3,541,961	837,625	837,625	837,625

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	General Function	<b>FUND #:</b>	214
<b>DEPARTMENT:</b>	N/A	<b>ORGANIZATION:</b>	020000

2014 SALES TAX REFUNDING BONDS

EXPENDITURE DETAIL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
800003	<b>Operating and Contractual:</b> Paying Agent Fees	0	0	0	1,000	1,000	1,000	1,000
	<b>Operating and Contractual:</b>	0	0	0	1,000	1,000	1,000	1,000
	<b>Other:</b>							
800001	Interest	0	0	0	341,241	236,625	236,625	236,625
800002	Principal Payment	0	0	0	450,000	600,000	600,000	600,000
646214	Transfers to 2014 Bond Sinking Fund	0	0	0	0	0	0	0
800004	Payment to Bond Escrow Agent	0	0	0	2,701,095	0	0	0
646000	Bond Issuance Cost	0	0	0	48,625	0	0	0
696000	Unappropriated	0	0	0	0	0	0	0
	<b>Total Other</b>	0	0	0	3,540,961	836,625	836,625	836,625
	<b>TOTAL EXPENDITURES</b>	0	0	0	3,541,961	837,625	837,625	837,625

## V. INTERNAL SERVICE FUNDS

## **Internal Service Fund**

The purpose of these funds is to account for financing of goods or services provided by one department or functions to other departments or functions. The revenues and expenses for these funds are recognized on the accrual basis of accounting. Revenues are recognized in the accounting periods in which they are earned and become measurable; expenses are recognized in the accounting period in which they are incurred, if measurable.

The Internal Service Funds contained in the section are the: Risk Management Fund, Employee Benefit Fund, and Unemployment Benefits Fund.

*City of Alexandria*  
**Annual Operating Budget**

*Risk Management Fund*



## 2015-2016 ANNUAL BUDGET

## RISK MANAGEMENT FUND

## REVENUE DETAIL

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Charges for Services:</b>							
347101	Contributions - General Fund	2,231,865	2,362,077	2,477,954	2,429,161	2,514,000	2,514,000	2,514,000
347401	Contributions - Utility Fund	3,180,999	1,232,558	1,288,904	2,532,706	1,270,000	1,270,000	1,270,000
347402	Contributions - Sanitation Fd	149,528	163,768	172,449	165,697	172,000	172,000	172,000
347450	Contributions - Transit Fund	153,743	149,768	159,734	166,101	174,000	174,000	174,000
	<b>Total Charges for Services</b>	<b>5,716,135</b>	<b>3,908,171</b>	<b>4,099,041</b>	<b>5,293,665</b>	<b>4,130,000</b>	<b>4,130,000</b>	<b>4,130,000</b>
	<b>Investment Income:</b>							
367101	Interest - Investments	14,721	16,223	0	14,000	0	0	0
	<b>Total Investment Income</b>	<b>14,721</b>	<b>16,223</b>	<b>0</b>	<b>14,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Other:</b>							
399011	Subrogation	101,303	394,244	69,000	100,000	69,000	69,000	70,303
399999	Use of Prior Year Revenues	0	0	0	0	0	0	0
	<b>Total Other</b>	<b>101,303</b>	<b>394,244</b>	<b>69,000</b>	<b>100,000</b>	<b>69,000</b>	<b>69,000</b>	<b>70,303</b>
	<b>TOTAL REVENUES</b>	<b>5,832,159</b>	<b>4,318,638</b>	<b>4,168,041</b>	<b>5,407,665</b>	<b>4,199,000</b>	<b>4,199,000</b>	<b>4,200,303</b>

## 2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Legal	<b>FUND:</b>	551
<b>DEPARTMENT:</b>	Office of Risk Manager	<b>ORGANIZATION:</b>	031900

## GOAL MISSION STATEMENT

To protect and conserve the City of Alexandria's resources by applying risk management concepts and principles to identify and review exposures and to recommend actions to prevent, reduce to transfer various levels of risk.

## FUNCTION DESCRIPTION

Assist in the development and administration of a proactive loss control program to eliminate and reduce unsafe acts and unsafe conditions which cause injuries to employees, damage to capital resources and accelerates to eroding of the financial base. Make recommendation to protect City assets. Ensures a safe working environment for employees and the public who comes into contact with these employees and properties as services are provided. Assist the City government in minimizing the possibility of interruption of vital public services. Works toward the reduction and elimination of accidents and injuries through an effective safety/loss prevention program.

## DEMAND PERFORMANCE INDICATORS

Description	2013-2014 Estimated	2014-2015 Estimated	2015-2016 Projected
Certificates of Insurance Reviewed and Issued	475	580	600
Departmental Safety Visits	350	350	375
Correspondence Processed	4,800	4,900	5,000
Total Number of Claims	340	300	275
Total Payments to Claims	828,382	780,000	750,000

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Legal	<b>FUND #:</b>	551
<b>DEPARTMENT:</b>	Risk Management	<b>ORGANIZATION:</b>	031900

APPROPRIATION SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	50,316	52,816	51,627	51,627	51,627	52,660	2.00%
FRINGE BENEFITS	13,857	14,444	15,649	15,649	13,543	13,813	-11.73%
OPERATING/CONTRACTUAL	3,006	45,395	78,265	7,889	8,830	8,830	-88.72%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
<b>TOTAL APPROPRIATIONS</b>	<b>67,179</b>	<b>112,655</b>	<b>145,541</b>	<b>75,165</b>	<b>74,000</b>	<b>75,303</b>	<b>-49.16%</b>

PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490217	Salary - Risk Manager	1	1	1	1	1	1	0.00%
	<b>Total Positions</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>0.00%</b>

## 2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Legal	<b>FUND #:</b>	551
<b>DEPARTMENT:</b>	Risk Management	<b>ORGANIZATION:</b>	031900

## RISK MANAGEMENT FUND

## DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Salaries:</b>							
450011	One Time Pay Adjustment	0	2,500	0	0	0	0	0
490217	Salary - Risk Manager	50,316	50,316	51,627	51,627	51,627	51,627	52,660
	<b>Total Salaries</b>	<b>50,316</b>	<b>52,816</b>	<b>51,627</b>	<b>51,627</b>	<b>51,627</b>	<b>51,627</b>	<b>52,660</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	13,092	13,649	14,858	14,858	12,752	12,752	13,007
510206	Fringe - Medicare Insurance Tax	743	773	749	749	749	749	764
510207	Fringe - Life Insurance	22	22	42	42	42	42	42
	<b>Total Fringes</b>	<b>13,857</b>	<b>14,444</b>	<b>15,649</b>	<b>15,649</b>	<b>13,543</b>	<b>13,543</b>	<b>13,813</b>
	<b>Operating and Contractual:</b>							
520204	Uniforms	0	0	500	500	0	0	0
520400	Office	26	450	500	500	1,000	1,000	1,000
520515	Operating Medical Supplies	0	0	15,000	0	0	0	0
531110	Professional Fees and Services	0	0	0	0	0	0	0
531120	Professional Fees - Registered Nurse	0	0	56,575	0	0	0	0
531301	Vehicle Costs - Gas & Oil	1,772	1,329	800	1,999	1,830	1,830	1,830
531304	Vehicle Costs - R & M	481	160	500	500	1,000	1,000	1,000
531410	Telephone	249	244	390	390	1,000	1,000	1,000
531500	Printing	130	285	200	200	0	0	0
543001	Bad Debt	0	42,742	0	0	0	0	0
543002	Dues & Subscriptions	185	185	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	163	0	2,800	2,800	3,000	3,000	3,000
	<b>Total Operating &amp; Contractual</b>	<b>3,006</b>	<b>45,395</b>	<b>78,265</b>	<b>7,889</b>	<b>8,830</b>	<b>8,830</b>	<b>8,830</b>
	<b>Capital Outlay:</b>							
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furnitures and Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOTAL DEPARTMENT</b>	<b>67,179</b>	<b>112,655</b>	<b>145,541</b>	<b>75,165</b>	<b>74,000</b>	<b>74,000</b>	<b>75,303</b>

2015-2016 ANNUAL BUDGET

DIVISION:	N/A	FUND #:	551
DEPARTMENT:	Premiums/Claims	ORGANIZATION:	020000

APPROPRIATION SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	0	0	0	0	0	0	0.00%
FRINGE BENEFITS	0	0	0	0	0	0	0.00%
OPERATING/CONTRACTUAL	1,043,688	1,197,661	1,078,500	1,215,500	1,215,000	1,215,000	12.66%
OTHER	2,914,919	4,248,530	2,944,000	4,117,000	2,910,000	2,910,000	-1.15%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	3,958,607	5,446,191	4,022,500	5,332,500	4,125,000	4,125,000	2.55%

PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	

## 2015-2016 ANNUAL BUDGET

DIVISION: N/A		FUND #: 551				ORGANIZATION: 020000		
DEPARTMENT: Premiums/Claims		RISK MANAGEMENT FUND						
DEPARTMENTAL BUDGET								
CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Operating/Contractual:</b>							
510301	Administrative Expenses	192,500	210,000	227,500	227,500	227,000	227,000	227,000
531600	Prem/Fees Boiler	0	0	0	0	0	0	0
531601	Prem/Fees General Liability	281,978	335,471	282,000	335,000	335,000	335,000	335,000
531602	Prem/Fees Auto	0	0	0	0	0	0	0
531603	Prem/Fees Workers Compensation	211,036	260,615	211,000	261,000	261,000	261,000	261,000
531604	Prem/Fees Property	358,174	391,575	358,000	392,000	392,000	392,000	392,000
	<b>Total Operating &amp; Contractual</b>	<b>1,043,688</b>	<b>1,197,661</b>	<b>1,078,500</b>	<b>1,215,500</b>	<b>1,215,000</b>	<b>1,215,000</b>	<b>1,215,000</b>
	<b>Other:</b>							
531605	Claims - General Liability	1,653,683	1,511,091	578,000	1,876,999	568,000	568,000	568,000
531606	Claims - Auto	(569,862)	967,816	936,000	815,000	860,000	860,000	860,000
531607	Claims - Property	0	0	0	0	0	0	0
531608	Claims - Workers Compensation	1,831,098	1,769,623	1,430,000	1,425,001	1,482,000	1,482,000	1,482,000
999999	Unappropriated	0	0	0	0	0	0	0
	<b>Total Other</b>	<b>2,914,919</b>	<b>4,248,530</b>	<b>2,944,000</b>	<b>4,117,000</b>	<b>2,910,000</b>	<b>2,910,000</b>	<b>2,910,000</b>
	<b>TOTAL PREMIUMS &amp; CLAIMS</b>	<b>3,958,607</b>	<b>5,446,191</b>	<b>4,022,500</b>	<b>5,332,500</b>	<b>4,125,000</b>	<b>4,125,000</b>	<b>4,125,000</b>
	<b>TOTAL FUND</b>	<b>4,025,786</b>	<b>5,558,846</b>	<b>4,168,041</b>	<b>5,407,665</b>	<b>4,199,000</b>	<b>4,199,000</b>	<b>4,200,303</b>

*City of Alexandria*  
**Annual Operating Budget**

*Employee Benefits Fund*



## 2015-2016 ANNUAL BUDGET

EMPLOYEE BENEFITS FUND  
REVENUE DETAIL

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Charges for Services:</b>							
388001	Charges - Employees Health	1,798,139	1,784,931	1,790,000	2,100,000	1,750,000	1,750,000	1,750,000
388002	Charges - Employer Health	4,861,415	4,850,763	4,750,000	5,800,000	4,950,000	4,950,000	4,950,000
388003	Charges - Retirees	417,750	467,652	385,000	630,000	385,000	385,000	385,000
388004	Charges - Employees Life	73,555	78,086	70,000	80,000	70,000	70,000	70,000
388005	Charges - Employer Life	17,705	17,906	18,000	36,000	18,000	18,000	18,000
	<b>Total Charges for Services</b>	<b>7,168,564</b>	<b>7,199,338</b>	<b>7,013,000</b>	<b>8,646,000</b>	<b>7,173,000</b>	<b>7,173,000</b>	<b>7,173,000</b>
	<b>Investment Income:</b>							
367101	Interest - Investments	9,992	6,670	0	3,000	0	0	0
	<b>Total Investment Income</b>	<b>9,992</b>	<b>6,670</b>	<b>0</b>	<b>3,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Internal Services/Interfunds:</b>							
388101	Transfers from General Fund	0	0	500,000	774,000	1,054,000	554,000	554,000
388401	Transfer from Utility System Fund	0	597,500	500,000	500,000	1,054,000	1,054,000	1,054,000
388402	Transfers from Sanitation Fund	0	0	0	0	0	0	0
388450	Transfers from Municipal Transit	0	0	0	0	0	0	0
	<b>Total Internal Services/Interfunds</b>	<b>0</b>	<b>597,500</b>	<b>1,000,000</b>	<b>1,274,000</b>	<b>2,108,000</b>	<b>1,608,000</b>	<b>1,608,000</b>
	<b>Other:</b>							
399999	Use of Retained Earnings	0	0	285,000	285,000	0	0	0
	<b>Total Other</b>	<b>0</b>	<b>0</b>	<b>285,000</b>	<b>285,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOTAL REVENUES</b>	<b>7,178,556</b>	<b>7,803,508</b>	<b>8,298,000</b>	<b>10,208,000</b>	<b>9,281,000</b>	<b>8,781,000</b>	<b>8,781,000</b>

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	N/A	<b>FUND #:</b>	552
<b>DEPARTMENT:</b>	Premiums/Claims	<b>ORGANIZATION:</b>	020000

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	0	0	0	0	0	0	0.00%
FRINGE BENEFITS	0	0	0	0	0	0	0.00%
OPERATING/CONTRACTUAL	1,910,439	2,059,165	1,598,000	1,781,000	1,781,000	1,781,000	11.45%
OTHER	5,794,856	6,853,361	6,700,000	8,427,000	7,000,000	7,000,000	4.48%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
<b>TOTAL APPROPRIATIONS</b>	<b>7,705,295</b>	<b>8,912,526</b>	<b>8,298,000</b>	<b>10,208,000</b>	<b>8,781,000</b>	<b>8,781,000</b>	<b>5.82%</b>

PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	

## 2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	N/A	<b>FUND #:</b>	552
<b>DEPARTMENT:</b>	Premiums/Claims	<b>ORGANIZATION:</b>	020000

## EMPLOYEE BENEFITS FUND

## DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Operating/Contractual:</b>							
510301	Administrative Expenses	651,423	688,063	898,000	959,000	959,000	959,000	959,000
510302	Stop Loss	789,241	919,218	278,000	400,000	400,000	400,000	400,000
531110	Professional Fees	378,252	355,775	335,000	335,000	335,000	335,000	335,000
531611	Premiums-Life Insurance	91,523	96,109	87,000	87,000	87,000	87,000	87,000
	<b>Total Operating &amp; Contractual</b>	<b>1,910,439</b>	<b>2,059,165</b>	<b>1,598,000</b>	<b>1,781,000</b>	<b>1,781,000</b>	<b>1,781,000</b>	<b>1,781,000</b>
	<b>Other:</b>							
531613	Claims - Health Insurance	5,794,856	6,853,361	6,700,000	8,427,000	7,500,000	7,000,000	7,000,000
	<b>Total Other</b>	<b>5,794,856</b>	<b>6,853,361</b>	<b>6,700,000</b>	<b>8,427,000</b>	<b>7,500,000</b>	<b>7,000,000</b>	<b>7,000,000</b>
	<b>TOTAL DEPARTMENT</b>	<b>7,705,295</b>	<b>8,912,526</b>	<b>8,298,000</b>	<b>10,208,000</b>	<b>9,281,000</b>	<b>8,781,000</b>	<b>8,781,000</b>

2015-2016 ANNUAL BUDGET

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*City of Alexandria*  
**Annual Operating Budget**

*Unemployment Fund*



**2015-2016 ANNUAL BUDGET  
UNEMPLOYMENT BENEFITS FUND  
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
367101	<b>Investment Income:</b>							
	Interest - Investments	1,043	900	0	1,000	0	0	0
	<b>Total Investment Income</b>	1,043	900	0	1,000	0	0	0
	<b>Other:</b>							
399999	Use of Retained Earnings	0	0	10,600	9,600	10,600	10,600	10,600
	<b>Total Other</b>	0	0	10,600	9,600	10,600	10,600	10,600
	<b>TOTAL REVENUES</b>	1,043	900	10,600	10,600	10,600	10,600	10,600

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	N/A	<b>FUND #:</b>	553
<b>DEPARTMENT:</b>	Premiums/Claims	<b>ORGANIZATION:</b>	020000

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	0	0	0	0	0	0	0.00%
FRINGE BENEFITS	0	0	0	0	0	0	0.00%
OPERATING/CONTRACTUAL	0	0	0	0	0	0	0.00%
OTHER	2,650	6,842	10,600	10,600	10,600	10,600	0.00%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
<b>TOTAL APPROPRIATIONS</b>	<b>2,650</b>	<b>6,842</b>	<b>10,600</b>	<b>10,600</b>	<b>10,600</b>	<b>10,600</b>	<b>0.00%</b>

PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	N/A	<b>FUND #:</b>	553
<b>DEPARTMENT:</b>	Premiums/Claims	<b>ORGANIZATION:</b>	020000

UNEMPLOYMENT BENEFITS FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Other</b>							
531620	Unemp Claims-General Fund	0	594	7,000	7,000	7,000	7,000	7,000
531621	Unemp Claims-Utility Fund	2,650	2,746	3,000	3,000	3,000	3,000	3,000
531622	Unemp Claims-Sanitation Fund	0	3,502	400	400	400	400	400
531623	Unemp Claims-Bus Fund	0	0	200	200	200	200	200
	<b>TOTAL DEPARTMENT</b>	<b>2,650</b>	<b>6,842</b>	<b>10,600</b>	<b>10,600</b>	<b>10,600</b>	<b>10,600</b>	<b>10,600</b>

2015-2016 ANNUAL BUDGET

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## VI. CAPITAL PROJECTS

## **Capital Project Fund**

The purpose of these funds is to account for financial resources to be used for the acquisition or construction of major capital facilities and infrastructure for general government and enterprise systems activities.



April 30, 2015

Honorable Mayor and  
Members of the Alexandria City Council

I am pleased to present the City of Alexandria's Annual Capital Budget and Five Year Plan for the fiscal years 2015/2016 through 2019/2020. Each capital project includes source(s) of funding; prior, current and future expenditures; and scheduling and expenditure breakdowns. The plan, as presented, balances each year's estimated revenue sources with a current or future project's estimated funding requirements.

The City's Home Rule Charter requires the Mayor to submit to the Alexandria City Council a Capital Improvements Program covering a minimum of 5 years. The plan is required to be submitted at the same time as the annual operating budget for the upcoming fiscal year. An appropriation approved by the Council continues in force until the purpose for which it was created is fulfilled or abandoned. The Charter states that any appropriation shall be deemed abandoned if 3 years pass without any disbursement from or encumbrance of the appropriation.

A Five Year Capital Improvements Program requires long term planning. It also requires a constant monitoring of current trends in order to make necessary adjustments to current and future projects proposed in the plan. Technological changes, community needs and priorities along with changes in revenue sources are often the reason for adjustments or reassessments of the plan. The Administration and the City Council have been diligent in establishing priorities that will meet the changes needs of the City. This budget document has been designed and prepared to aid in the planning process, to provide the citizens with a better understanding of the scope and need for various projects, and to provide direction for the City of Alexandria.

Jacques M. Roy  
Mayor



David Crutchfield  
Director of Finance  
Post Office Box 71  
Alexandria, LA 71309-0071  
Tel (318) 449-5027 · Fax (318) 449-5231  
email: david.crutchfield@cityofalex.com

## General Capital Projects

The following is a breakdown of the General Capital Projects by Category:

Category	No. of Projects	Total
Public Enterprise	10	4,750,000
Drainage	5	1,245,000
Streets	13	3,557,000
Police	2	88,000
Fire	0	-0-
Parks/Recreation	2	205,000
Zoological Parks	1	300,000
CDBG	0	-0-
Total	<u>33</u>	<u>10,145,000</u>

The General Capital Projects are funded by Sales Tax Revenues, Sales Tax Revenue Bond proceeds, Property Tax Revenues, Community Development Block Grant Funds, State and Federal Funds and Other Revenues. A five year 11.25 millage property tax dedicated to general capital projects has been approved by the voters in 1988, 1993, 1998, and 2003. This property tax renewed in 2008 for ten years. One-half of the 76 City Sales and Use Tax is dedicated to payment of principal and interest on the sales tax bonds and capital improvements.

Projects involving economic development, construction of new facilities, renovation of existing public facilities and feasibility or master plan studies are budgeted under the Public Enterprise category. The City currently has budgeted 24 projects in this category. The 2015/2016 Budget will create 3 new projects and adjust funding for 8 others.

The Renovation of the South American Exhibit, Land of the Jaguar, should be completed during Fiscal 2015-2016, and will include new enclosures for the jaguar, ocelot, bears and primates that are indigenous to South America. Work also continues on 2 phases of Woodale Outfall/Railroad Avenue, Culpepper Road Drainage, and on the Ditch Closure Project.

The closure project involves the replacement of open ditches with below grade drainage pipe, giving a safer and more attractive border to the street while increasing the drainage capacity to prevent flooding. Other major projects under construction traffic softening projects for Bolton Avenue and Masonic Drive , adding attractive streetscapes to these busy corridors. Fire Station Relocation continues in which the City will relocate 4 of its 6 fire stations to more strategic locations, while remodeling the 2 remaining stations.

The Reserve for Relocation Projects, operates as "holding" account for the other projects. Expenditures from these accounts require Council action. The Reserve for Relocation Projects is used to "hold" Utility Funds transferred to the General Capital Projects fund for use with street or drainage projects. The reconstruction of streets or drainage systems often requires the movement or relocation of utility systems. A minimum appropriation of \$100,000 per year is typically made by the Utility Funds to the General Capital Projects Fund. Budget Amendments will be used to transfer the Utility Fund into special account numbers within a related project. If Utility Funds remain in a completed project, these funds are transferred back to the Reserve for Relocation Projects "holding" account.

**Enterprise Capital Projects**

The following is a breakdown of the Enterprise Capital Projects by Category:

<b>Category</b>	<b>No. of Projects</b>	<b>Total</b>
Electric	9	2,679,000
Water	5	1,532,000
Gas	7	590,000
Wastewater	4	1,469,000
Other	1	306,000
Municipal Transit	<u>1</u>	<u>30,000</u>
Total	<u>27</u>	<u>\$6,606,000</u>

The Enterprise Capital Projects are funded by revenues generated by the City's Utility System, Utility Revenue Bonds, revolving loans from the State Department of Health and Hospitals, and matching FTA grants.

At present, the City is engaging consultants to assess the needs of its Utilities System infrastructure. This will assure the ability of the 4 components; electricity, gas, water and wastewater, to provide reliable service to the customer at the existing level of service as well as provide for any anticipated growth in all areas. This assessment will materially impact future capital budgets in the Enterprise Capital Projects. To this end, the City has begun upgrading electrical production facilities with the addition of DG Hunter Units #5-#11 which will add reciprocating internal combustion generators to the City's Power Plant, and the acquisition of one unit of an existing power plant at Bayou Cove in south Louisiana.

Sincerely,

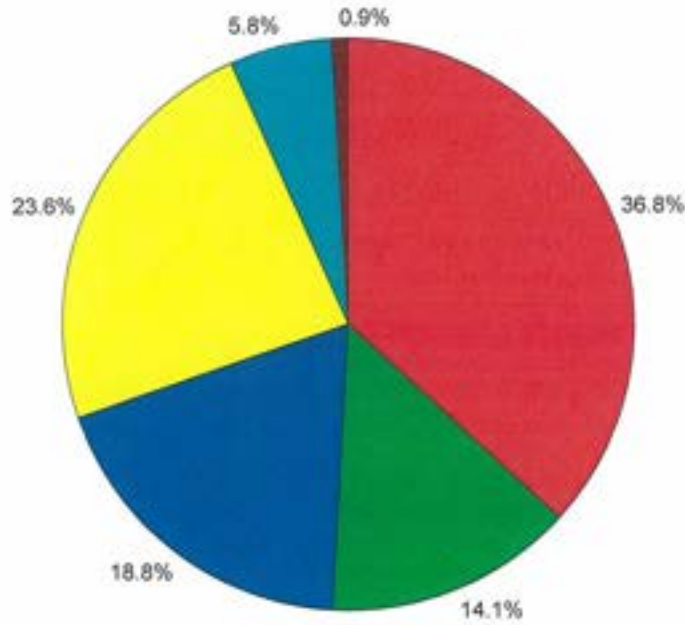


David Crutchfield, CPA  
 Director of Finance  
 City of Alexandria

GENERAL CAPITAL PROJECTS

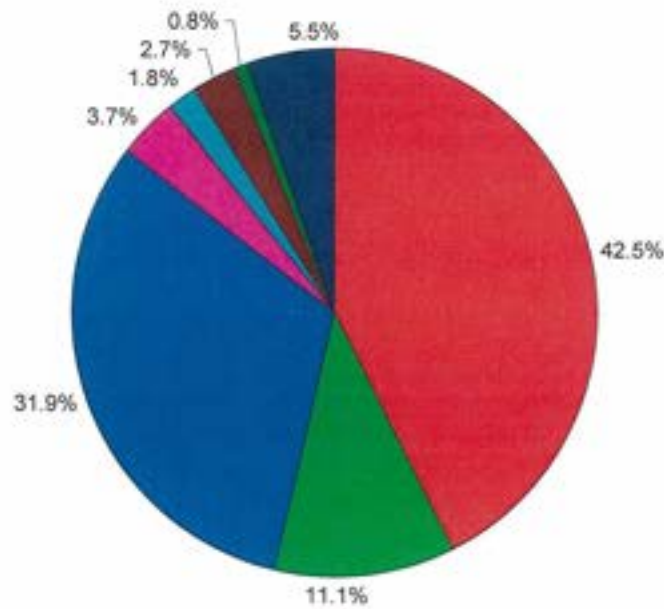
2015/2016 REVENUES AND EXPENSES

Revenues



- Sales Tax
- Other
- Intergovernmental
- Interfund Transfer
- Closed Projects
- Property Tax
- Fund Balance

Expenditures



- Public Enterprise
- Fire
- Parks
- Police
- Streets
- Transfer Out
- Zoo
- Unappropriated

**2015-2016**  
**GENERAL CAPITAL PROJECTS**  
**FIVE YEAR CAPITAL PLAN**

**PUBLIC ENTERPRISE**

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2020	TOTAL COST
			15-16	16-17	17-18	18-19	19-20			
059401	Reserve for Relocation Projects	200,000	100,000	100,000	100,000	100,000	100,000	500,000		700,000
050301	City Hall Plaza Sealing	0						0	7,700,000	7,700,000
860301	Info Technology Upgrades	70,709						0		70,709
050710	AUMP Lower Third	3,316,481	200,000					200,000		3,516,481
050801	Building Improvements	134,860	150,000	150,000	150,000	150,000	150,000	750,000		884,860
050802	Roof Replacement	463,376	150,000	150,000	150,000	150,000	150,000	750,000		1,213,376
050812	Brownsfield Grants	52,938						0		52,938
050903	Fueling Depot Improvements	66,056						0		66,056
051101	Mobile Emergency Equipment	21,473						0		21,473
051103	Red River Imp Venture	573,660	3,100,000					3,100,000		3,673,660
051104	Port of Alexandria Rail Spur Imp	100,150						0		100,150
051201	Port of Alex/Ruston Foundry	47,298						0		47,298
051202	Hodges Stockbarn Development	177,677						0		177,677
051302	Riverfront Center Improvements	722,484	(722,484)					(722,484)		0
051303	Resiliency Program	2,296						0		2,296
051401	Energy Renovations	425,000						0		425,000
051402	Environmental Mitigations	200,000						0		200,000
051403	Cenla Community College	146,176						0		146,176
051501	Code Enforcement Canopy	125,000	55,000					55,000		180,000
051502	Riverfront Improvements	439,084	487,000	412,000	150,000	150,000	150,000	1,349,000		1,788,084
051503	Two Way Communications Upgrade	164,403						0		164,403
051601	Convention Hall Improvements	0	173,000					173,000		173,000
051602	Boiler Replacement City Hall	0	150,000					150,000		150,000
051603	Business Incubator Chiller Repl	0	185,000					185,000		185,000
*	City Hall Waterproofing	0						0	1,800,000	1,800,000
<b>Total Public Enterprise</b>		<b>7,449,121</b>	<b>4,027,516</b>	<b>812,000</b>	<b>550,000</b>	<b>550,000</b>	<b>550,000</b>	<b>6,489,516</b>	<b>9,500,000</b>	<b>23,438,637</b>

\* Project Number to be Assigned

@ New or Revised Projects

Projects to be closed

**2015-2016  
GENERAL CAPITAL PROJECTS  
FIVE YEAR CAPITAL PLAN**

**DRAINAGE**

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2020	TOTAL COST
			15-16	16-17	17-18	18-19	19-20			
250211	Acquisition-ROW/Servitudes	401,516	60,000	60,000	60,000	60,000	60,000	300,000		701,516
250421	Residential Ditch Closure @	335,804	375,000	375,000	375,000	375,000	375,000	1,875,000		2,210,804
250512	Pump Station Repairs	119,862	10,000	10,000	10,000	10,000	10,000	50,000		169,862
250604	Chatlain Lake-Willow Glen Hudson	1,508,773						0		1,508,773
251003	Red River Levee Certification	58,120						0		58,120
251101	Woodale Outfall/ Railrd Ave Ph 2	211,799						0		211,799
251102	Woodale Outfall/ Railrd Ave Ph 3	1,630,000	(500,000)					(500,000)		1,130,000
251103	Masonic Drive RCB Extension	1,814,000						0		1,814,000
251104	Tangent Rail RCB	500,000	350,000					350,000		850,000
251105	Martin Park Drainage	50,000	450,000					450,000		500,000
251301	Citywide Drainage Improvements	90,423						0		90,423
251401	Culpepper Drainage	1,126,453			500,000	300,000		800,000	500,000	2,426,453
*	Woodale Outfall/ Railrd Ave Ph 4	0			850,000			850,000	500,000	1,350,000
*	Dorchester Ditch Enclosure	0						0	1,050,000	1,050,000
<b>Total Drainage</b>		<b>7,846,750</b>	<b>745,000</b>	<b>445,000</b>	<b>1,795,000</b>	<b>745,000</b>	<b>445,000</b>	<b>4,175,000</b>	<b>2,050,000</b>	<b>14,071,750</b>

\* Project Number to be Assigned

@ New or Revised Projects

Projects to be closed

**2015-2016  
GENERAL CAPITAL PROJECTS  
FIVE YEAR CAPITAL PLAN**

**STREETS**

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2020	TOTAL COST
			15-16	16-17	17-18	18-19	19-20			
268823	Street, Drainage, Sidewalk Repairs	352,959	375,000	375,000	375,000	375,000	375,000	1,875,000		2,227,959
269007	Sugarhouse Road - Phase 1	9,328,874						0	3,500,000	12,828,874
269801	Jackson St at Horseshoe Drive @	626,632						0		626,632
260407	Street Repairs	221,978	50,000	50,000	50,000	50,000	50,000	250,000		471,978
260507	Aerial Photography @	140,554	15,000	15,000	15,000	15,000	15,000	75,000		215,554
260604	North Mall-North to Stercx	521,972						0	3,000,000	3,521,972
260608	Land Acquisitions @	228,719	60,000	60,000	60,000	60,000	60,000	300,000		528,719
260801	6th & 7th/Cotton to Monroe	219,245						0		219,245
261002	Traffic Signals Renovations	308,153	100,000	100,000	100,000	100,000	100,000	500,000		808,153
261003	Citywide Directional Signage	139,932						0		139,932
261004	Masonic Drive Corridor Imp	343,754	100,000					100,000		443,754
261005	North MacArthur Traffic Softening	115,115	800,000		1,000,000	500,000		2,300,000	1,000,000	3,415,115
261006	Bolton Avenue Traffic Softening	185,772		900,000				900,000		1,085,772
261201	MPO Street Overlays	59,638						0		59,638
261203	Masonic Corridor Ph 2	124,315	200,000					200,000		324,315
261204	Hudson Bridge Hynson Bayou	1,251,608						0		1,251,608
261302	Directional Signage & Striping	113,494	100,000	100,000	100,000	100,000	100,000	500,000		613,494
261304	MPO Versailles Lighting	423,467						0		423,467
261306	Bolton/Rapides Intersection Imp	393,614	(350,000)					(350,000)		43,614
261307	MPO Sidewalk-Monroe St	665,973						0		665,973
261501	Hudson Bridge Chatlain Canal	200,000						0	1,400,000	1,600,000
261601	Prescott Road Sidewalk Improve	0	427,500					427,500		427,500
261602	MPO Panel Replacement	0	250,000	3,254,000				3,504,000		3,504,000
261603	Industrial Park Road Reconstruction	0	80,000	550,000				630,000		630,000
261603	Cloverleaf Boulevard Extension		1,000,000					1,000,000		1,000,000
*	North Mall/ North to Stercx Ph 2	0		1,500,000				1,500,000	1,250,000	2,750,000
<b>Total Streets</b>		<b>15,965,768</b>	<b>3,207,500</b>	<b>6,904,000</b>	<b>1,700,000</b>	<b>1,200,000</b>	<b>700,000</b>	<b>13,711,500</b>	<b>10,150,000</b>	<b>39,827,268</b>

\* Project Number to be Assigned

@ New or Revised Projects

Projects to be closed

2015-2016

GENERAL CAPITAL PROJECTS  
FIVE YEAR CAPITAL PLAN

POLICE

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2020	TOTAL COST
			15-16	16-17	17-18	18-19	19-20			
								0		0
501401	Pistol Range Improvements	113,458						0		113,458
501501	Radio System 700 MHz Statewide	3,518						0		3,518
501503	Metal Building-Command Bus	71,350	11,000					11,000		82,350
501504	Parking Canopies	127,785						0		127,785
501601	Filing & Storage System	0	77,000					77,000		77,000
<b>Total Police</b>		<b>316,111</b>	<b>88,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>88,000</b>	<b>0</b>	<b>404,111</b>

\* Project Number to be Assigned

@ New or Revised Projects

Projects to be closed

2015-2016

GENERAL CAPITAL PROJECTS  
FIVE YEAR CAPITAL PLAN

FIRE

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2020	TOTAL COST
			15-16	16-17	17-18	18-19	19-20			
600503	Fire Station Relocation	2,547,903						0	8,000,000	10,547,903
601301	Pumper Truck Replacement	17,732						0		17,732
<b>Total Fire</b>		2,565,635	0	0	0	0	0	0	8,000,000	10,565,635

- \* Project Number to be Assigned
- @ New or Revised Projects
- Projects to be closed

2015-2016

GENERAL CAPITAL PROJECTS  
FIVE YEAR CAPITAL PLAN

PARKS AND RECREATION

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2020	TOTAL COST
			15-16	16-17	17-18	18-19	19-20			
440901	Recreational Park Improvements	705,805						0		705,805
441501	Johnny Downs Park Improvements	255,052	30,000					30,000		285,052
441601	Park Building Improvements	0	175,000					175,000		175,000
<b>Total Park/Recreation</b>		<b>960,857</b>	<b>205,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>205,000</b>	<b>0</b>	<b>1,165,857</b>

- \* Project Number to be Assigned
- ⊕ New or Revised Projects
- ▒ Projects to be closed

**2015-2016**  
**GENERAL CAPITAL PROJECTS**  
**FIVE YEAR CAPITAL PLAN**

**ZOOLOGICAL PARK**

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2020	TOTAL COST
			15-16	16-17	17-18	18-19	19-20			
430902	Renovation of South America Secti	221,612						0		221,612
431401	AV System	140,940						0		140,940
431402	Renovation of Animal Hospital	400,000						0		400,000
431501	Zoo Improvements	471,850	300,000	300,000	300,000	300,000		1,200,000		1,671,850
<b>Total Zoological Park</b>		1,234,402	300,000	300,000	300,000	300,000	0	1,200,000	0	2,434,402
<b>TOTAL GENERAL CAPITAL PROJECT</b>		36,338,644	8,573,016	8,461,000	4,345,000	2,795,000	1,695,000	25,869,016	29,700,000	91,907,660

2015-2016

ENTERPRISE CAPITAL PROJECTS  
FIVE YEAR CAPITAL PLAN

COMMUNITY DEVELOPMENT BLOCK GRANT

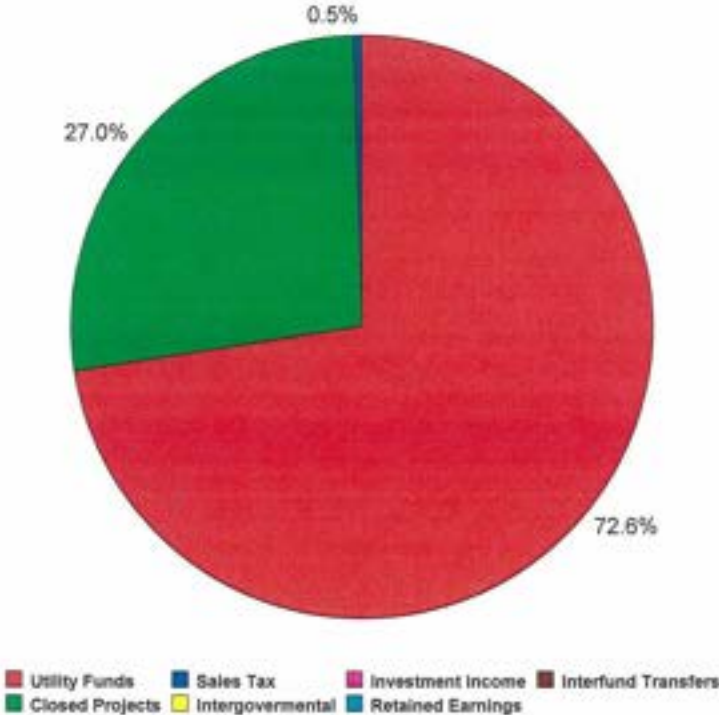
PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2020	TOTAL COST
			15-16	16-17	17-18	18-19	19-20			
000853	Green Oak Drainage Ph 2	62,775						0		62,775
<b>TOTAL CDBG</b>		62,775	0	0	0	0	0	0	0	62,775

- \* Project Number to be Assigned
- @ New or Revised Projects
- Projects to be closed

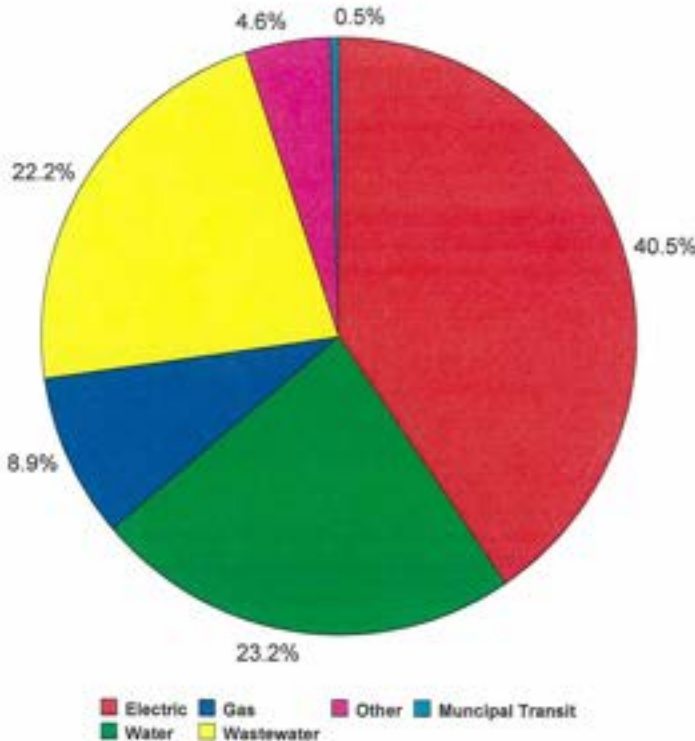
ENTERPRISE CAPITAL PROJECTS

2015/2016 REVENUES AND EXPENSES

Revenues



Expenses



**2015-2016**  
**ENTERPRISE CAPITAL PROJECTS**  
**FIVE YEAR CAPITAL PLAN**

**ELECTRIC**

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2020	TOTAL COST
			15-16	16-17	17-18	18-19	19-20			
729202	Circuit Reconductoring	118,925	850,000	250,000	250,000	250,000	250,000	1,850,000		1,968,925
720003	Replace Distribution Breakers	30,333						0		30,333
720202	Upgrade SCADA System	57,117	(57,117)					0		57,117
720601	138 KV Pole Change Out	436,243	400,000					400,000		836,243
720702	Substation Oil Containment	23,544	(23,544)					(23,544)		0
720801	Electric Utility Relocation	144,665		200,000	200,000	200,000	200,000	800,000		944,665
720804	Substation Maintenance @	87,373	200,000	115,000	115,000	115,000	115,000	660,000		747,373
720805	Distribution Feeder Maintenance @	51,389	200,000	200,000	200,000	200,000	200,000	1,000,000		1,051,389
720807	Vacuum Pump	50,000						0		50,000
720901	Upgrade Transformers at Prescott@	111,621						0	950,000	1,061,621
720903	138 KV Pilot Wire Replacement @	650,901	250,000					250,000		900,901
720905	Sterxx Rd Transformer Rep @	680,871						0		680,871
721003	Bahlow Bridge Relocation-Electric	53,912						0		53,912
721101	Power Generation Additions	43,718	(43,718)					(43,718)		0
721201	Turbine Inspection Units 3 & 4	75,000	(75,000)					(75,000)		0
721202	Bearing Inspection Units 3 & 4	45,000	(45,000)					(45,000)		0
721203	#3 & #4 Boiler Maint Upgrade	26,765						0		26,765
721302	138 KV Transmission Upgrade	39,660	400,000					400,000		439,660
721401	DG Hunter Units #5-11	58,892,522	43,718					43,718		58,936,240
721402	Bayou Cove Acquisition	993,913						0		993,913
721501	Port Distribution Improvements	93,273						0		93,273
721502	Bayou Cove #1 Comb Inspection	400,000						0		400,000
721503	Bayou Cove #1 Capital Imp	75,000						0		75,000
721504	Pecan Bayou Subdivision Ph 1	185,000						0		185,000
721505	Pecan Bayou Subdivision Ph 2	95,000						0		95,000
721601	Pecan Bayou Subdivision Ph 3	0	125,000					125,000		125,000
721602	Pecan Bayou Subdivision Ph 5	0	210,000					210,000		210,000
*	Prescott 2400V Conversion	0						0	1,500,000	1,500,000
*	Willow Glen Transformer Rep	0						0	1,570,000	1,570,000
*	Rep Twin Bridges Autotransformer	0						0	5,000,000	5,000,000
*	DG Hunter Unit #12	0						0	10,000,000	10,000,000
<b>Total Electric</b>		<b>63,461,745</b>	<b>2,434,339</b>	<b>765,000</b>	<b>765,000</b>	<b>765,000</b>	<b>765,000</b>	<b>5,551,456</b>	<b>19,020,000</b>	<b>88,033,201</b>

- \* Project Number to be Assigned
- @ New or Revised Projects
- Projects to be closed

**2015-2016**  
**ENTERPRISE CAPITAL PROJECTS**  
**FIVE YEAR CAPITAL PLAN**

**WATER**

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2020	TOTAL COST
			15-16	16-17	17-18	18-19	19-20			
750004	Waterline Replacement & Rehab	110,389		500,000	500,000	500,000		1,500,000		1,610,389
750806	Pump Station Monroe Street	195,000						0	450,000	645,000
750909	Replace 3 Ground Storage Tanks @	488,815						0		488,815
751001	Water Well Reclamation	1,856,238	250,000	500,000	500,000			1,250,000		3,106,238
751002	SCADA System Upgrade	439,498						0		439,498
751003	Pump Station City Park	545,820	(545,905)					(545,905)		(85)
751004	Bahlow Bridge Relocation-Water	35,825						0		35,825
751101	Replace Downtown Water Mains	392,088						0		392,088
751103	Install 36" Valve @ Shell Rd	15,000						0		15,000
751201	Martin Park Water Main Rep	73,694	250,000	500,000				750,000		823,694
751202	Replace Water Wells	956,119						0		956,119
751301	Hwy 1 Water Tank Repairs & Paint	179,279						0		179,279
751302	McNutt Field Water Feeder Line	171,664						0		171,664
751401	Adams Station 2400V to 480V	150,000						0		150,000
751402	Shell Road Tank Study	75,000						0		75,000
751403	City Park Tank Repair & Paint	460,000	192,000					192,000		652,000
751404	Lee St Tank Repair & Paint	192,000	(192,000)					(192,000)		0
751601	McKeithen Dr Tank Repair & Paint	0	735,000					735,000		735,000
751602	Fire Hydrant Thread Standardization	0	105,000					105,000		105,000
*	Rosalino Tank Repair & Paint	0		296,000				296,000		296,000
*	Kisatchie By Pass Phase I	0					2,429,000	2,429,000		2,429,000
*	Adams Tank Repair & Paint	0						0	615,000	615,000
*	Adams Pump Station Line Renovati	0						0	1,935,000	1,935,000
<b>Total Water</b>		<b>6,336,429</b>	<b>794,095</b>	<b>1,796,000</b>	<b>1,000,000</b>	<b>2,929,000</b>	<b>0</b>	<b>6,519,095</b>	<b>3,000,000</b>	<b>15,855,524</b>

\* Project Number to be Assigned

@ New or Revised Projects

Projects to be closed

2015-2016

**ENTERPRISE CAPITAL PROJECTS  
FIVE YEAR CAPITAL PLAN**

**GAS**

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2020	TOTAL COST	
			15-16	16-17	17-18	18-19	19-20				
780901	Martin Park Gas Main Rep @	162,185	250,000					250,000		412,185	
781401	Gas SCADA Upgrade	314,737						0		314,737	
781501	Pecan Bayou S subdivision Ph 2	59,978						0		59,978	
781502	Pecan Bayou S subdivision Ph 3	85,000						0		85,000	
781503	Gas Main Extension 8" Port	855,000	(800,000)					(800,000)		55,000	
781601	Pecan Bayou S subdivision Ph 4	0	110,000					110,000		110,000	
781602	Pecan Bayou S subdivision Ph 5a	0	20,000					20,000		20,000	
781603	Pecan Bayou S subdivision Ph 5b	0	45,000					45,000		45,000	
781604	Pecan Bayou S subdivision Ph 6	0	20,000					20,000		20,000	
781605	Vandenburg/England Gas Loop	0	35,000					35,000		35,000	
781606	LA 28W Gas Extension	0	110,000					110,000		110,000	
<b>Total Gas</b>			<b>1,476,900</b>	<b>(210,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(210,000)</b>	<b>0</b>	<b>1,266,900</b>

- \* Project Number to be Assigned
- @ New or Revised Projects
- Projects to be closed

2015-2016  
**ENTERPRISE CAPITAL PROJECTS  
 FIVE YEAR CAPITAL PLAN**

**WASTEWATER**

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2020	TOTAL COST
			15-16	16-17	17-18	18-19	19-20			
818901	Sewer Line Rehab & Replacemer	486,317	750,000	750,000	750,000	750,000	750,000	3,750,000		4,236,317
810402	Hwy 28 W Pump Station/Sewer	89,745						0		89,745
810802	SCADA System Upgrade	67,346						0		67,346
810901	Shirley Park Lift Station @	565,107						0		565,107
810904	Collection/Treatment Painting @	733,395						0		733,395
810905	Treatment Plant Improvements @	1,052,200						0		1,052,200
811301	Atwood Station Odor Control	205,000	50,000					50,000		255,000
811501	Lift Station Upgrades	195,000		220,000				220,000		415,000
811502	Port Force Main Additions	145,000						0		145,000
811601	Lift Station Stand by Power	0	256,400					256,400		256,400
811602	Demolish Atwood Lift Station	0	412,500					412,500		412,500
*	Engine Replacement-Jones St Lift S	0					2,400,400	2,400,400		2,400,400
*	Downtown Sewer Line Rehab	0						0	6,000,000	6,000,000
*	Vehicle Storage Building	0						0	210,000	210,000
*	West Alexandria Treatment Plant	0						0	57,910,000	57,910,000
*	Perimeter Fence Treatment Plant	0						0	356,100	356,100
*	Treatment Plant Drainage	0						0	465,000	465,000
*	Calvert Street Lift Station	0						0	6,600,000	6,600,000
<b>Total Wastewater</b>		<b>3,539,110</b>	<b>1,468,900</b>	<b>970,000</b>	<b>750,000</b>	<b>750,000</b>	<b>3,150,400</b>	<b>7,089,300</b>	<b>71,541,100</b>	<b>82,169,510</b>

\* Project Number to be Assigned

@ New or Revised Projects

Projects to be closed

2015-2016

**ENTERPRISE CAPITAL PROJECTS  
FIVE YEAR CAPITAL PLAN**

**OTHER**

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2020	TOTAL COST
			15-16	16-17	17-18	18-19	19-20			
860701	Telephone Network Upgrade	302,571	306,000					306,000		608,571
860702	GIS System/GPS Equipment	642,561						0		642,561
861301	CRM System	55,000						0		55,000
861401	GIS Building	1,214,018						0		1,214,018
<b>Total Other</b>		2,214,150	306,000	0	0	0	0	306,000	0	2,520,150
<b>TOTAL UTILITY CAPITAL</b>		77,028,334	4,793,334	3,531,000	2,515,000	4,444,000	3,915,400	19,255,851	93,561,100	189,845,285

\* Project Number to be Assigned

@ New or Revised Projects

Projects to be closed

2015-2016

ENTERPRISE CAPITAL PROJECTS  
FIVE YEAR CAPITAL PLAN

MUNICIPAL TRANSIT

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2020	TOTAL COST
			15-16	16-17	17-18	18-19	19-20			
709706	Surveillance Equipment	5,203						0		5,203
709709	ADA Vans	229,515	30,485					30,485		260,000
709712	Buses	36,665						0		36,665
709721	Copier	145						0		145
<b>TOTAL TRANSIT</b>		271,528	30,485	0	0	0	0	30,485	0	302,013

- \* Project Number to be Assigned
- Ⓜ New or Revised Projects
- Projects to be closed

2015-2016 ANNUAL BUDGET

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## VII. ENTERPRISE FUNDS

## **Enterprise Funds**

The purpose of these funds is to account for operations that are financed and operated in a manner similar to private business enterprises in that the costs of goods and/or services to the general public to be financed through user charges. The revenues and expenses for these funds are recognized on the accrual basis of accounting. Revenues are recognized in the accounting period in which they are earned and become measurable; expenses are recognized in the accounting period in which they are incurred, if measurable.

The Enterprise Funds contained in this section include the combined Utility System Fund; which includes Electric, Water, Gas, Wastewater Operations, Sanitation Fund, and Municipal Transit Fund.

*City of Alexandria*  
**Annual Operating Budget**

*Utility Fund Revenues*



## 2015-2016 ANNUAL BUDGET

UTILITY FUND  
REVENUE DETAIL

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Electric Revenues</b>							
345000	Charges - Residential	12,969,525	13,101,263	12,600,000	12,700,000	12,600,000	12,600,000	12,600,000
345001	Charges - Commercial	15,646,383	15,919,581	16,200,000	15,600,000	16,200,000	16,200,000	16,200,000
345004	Charges - Energy Sales	0	319,293	0	3,400,000	3,400,000	3,400,000	3,400,000
345200	Charges - Penalties	617,069	429,038	850,000	950,000	850,000	850,000	850,000
345300	Charges - Fuel Cost	40,091,064	40,173,998	40,000,000	47,000,000	45,488,000	45,488,000	45,488,000
345600	Charges - Inspections	0	0	15,000	15,000	15,000	15,000	15,000
345900	Charges - Meters	9,490	18,196	20,000	20,000	20,000	20,000	20,000
346000	Charges - City Street Lights	282,639	282,639	283,000	283,000	283,000	283,000	283,000
346300	Charges - Pole Rental	148,435	0	30,000	30,000	30,000	30,000	30,000
346400	Charges - Dusk to Dawn Lights	13,310	10,767	2,000	10,000	2,000	2,000	2,000
399000	Miscellaneous Electric	15,724	73,038	10,000	15,000	10,000	10,000	10,000
399016	Miscellaneous - CLECO	0	0	0	0	0	6,500,000	6,500,000
	<b>Total Electric Revenues</b>	<b>69,793,639</b>	<b>70,327,813</b>	<b>70,010,000</b>	<b>80,023,000</b>	<b>78,898,000</b>	<b>85,398,000</b>	<b>85,398,000</b>
	<b>Water Revenues</b>							
345000	Charges - Residential	4,328,672	4,498,890	4,530,000	4,560,000	4,530,000	4,530,000	4,530,000
345001	Charges - Commercial	2,339,185	2,038,678	2,140,000	2,040,000	2,140,000	2,140,000	2,140,000
345200	Charges - Penalties	446,833	529,122	220,000	420,000	220,000	220,000	220,000
345800	Charges - Tap Fees	73,805	70,345	85,000	115,000	85,000	85,000	85,000
345900	Charges - Meters	26,365	32,550	30,000	50,000	30,000	30,000	30,000
346100	Charges - City Fire Hydrants	94,667	94,646	95,000	95,000	95,000	95,000	95,000
379001	Lease-Water Tower Space	23,636	25,112	20,000	20,000	20,000	20,000	20,000
399000	Miscellaneous - Water	5,360	7,653	5,000	5,000	5,000	5,000	5,000
	<b>Total Water Revenues</b>	<b>7,338,523</b>	<b>7,296,996</b>	<b>7,125,000</b>	<b>7,305,000</b>	<b>7,125,000</b>	<b>7,125,000</b>	<b>7,125,000</b>
	<b>Gas Revenues</b>							
345000	Charges - Residential	3,119,847	3,875,754	3,000,000	3,300,000	3,000,000	3,000,000	3,000,000
345200	Charges - Penalties	451,772	664,573	325,000	450,000	325,000	325,000	325,000
345300	Charges - Fuel Cost	6,387,230	8,907,994	8,000,000	10,000,000	8,000,000	8,000,000	8,000,000
345600	Charges - Inspections	0	0	10,000	10,000	10,000	10,000	10,000
345800	Charges - Tap Fees	22,800	22,175	17,000	17,000	17,000	17,000	17,000
345900	Charges - Meters	37,490	54,390	25,000	25,000	25,000	25,000	25,000
399000	Miscellaneous - Gas	12,552	16,825	5,000	5,000	5,000	5,000	5,000
	<b>Total Gas Revenues</b>	<b>10,031,691</b>	<b>13,541,711</b>	<b>11,382,000</b>	<b>13,807,000</b>	<b>11,382,000</b>	<b>11,382,000</b>	<b>11,382,000</b>
	<b>Wastewater Revenues</b>							
345000	Charges - Residential	3,169,474	3,132,342	3,310,000	3,100,000	3,310,000	3,310,000	3,310,000
345001	Charges - Commercial	808,774	1,031,920	905,000	1,050,000	905,000	905,000	905,000
345003	Charges - Pretreatment Fees	21	20	17,525	17,525	17,000	17,000	17,000
345800	Charges - Tap Fees	30,500	34,110	40,000	40,000	40,000	40,000	40,000
399000	Miscellaneous - Wastewater	62,315	38,225	40,000	40,000	40,000	40,000	40,000
	<b>Total Wastewater Revenues</b>	<b>4,071,084</b>	<b>4,236,617</b>	<b>4,312,525</b>	<b>4,247,525</b>	<b>4,312,000</b>	<b>4,312,000</b>	<b>4,312,000</b>
	<b>Environmental Compliance</b>							
345100	Charges-Environmental Compliance	749,323	746,903	725,000	745,000	725,000	725,000	725,000
	<b>Total Environmental Compliance</b>	<b>749,323</b>	<b>746,903</b>	<b>725,000</b>	<b>745,000</b>	<b>725,000</b>	<b>725,000</b>	<b>725,000</b>
	<b>Other Charges</b>							
345700	Charges - Service Charges	277,151	340,018	275,500	275,500	275,000	275,000	275,000
346600	Charges - Infrastructure Replacement	1,548,759	1,711,907	1,700,000	1,710,000	1,700,000	1,700,000	1,700,000
	<b>Total Other Charges</b>	<b>1,825,910</b>	<b>2,051,925</b>	<b>1,975,500</b>	<b>1,985,500</b>	<b>1,975,000</b>	<b>1,975,000</b>	<b>1,975,000</b>

## 2015-2016 ANNUAL BUDGET

UTILITY FUND  
REVENUE DETAIL

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Total Charges</b>	93,810,170	98,201,965	95,530,025	108,113,025	104,417,000	110,917,000	110,917,000
	<b>Investment Income:</b>							
367101	Interest - Investments	70,413	55,485	0	30,000	0	0	0
367300	Interest - Bond Reserves	8,040	6,198	0	5,000	0	0	0
367301	Interest - Bond Sinking Funds	2,352	399	0	2,000	0	0	0
	<b>Total Investment Income</b>	80,805	62,082	0	37,000	0	0	0
	<b>Internal Services/Interfunds:</b>							
333402	Cost Allocation - Sanitation	105,984	114,959	105,984	114,959	115,000	115,000	115,000
333450	Cost Allocation - Bus	30,569	30,166	30,569	30,166	30,000	30,000	30,000
	<b>Total Internal Services/Interfunds</b>	136,553	145,125	136,553	145,125	145,000	145,000	145,000
	<b>Intergovernmental:</b>							
333553	State - CNG Conversion Grant	0	0	0	0	0	0	0
	<b>Total Intergovernmental</b>	0	0	0	0	0	0	0
	<b>Other:</b>							
388200	Other - Sale of Fixed Assets	(4,373)	20,811	0	0	0	0	0
398900	Misc - Cash Over/(Short)	(4,703)	(4,942)	200	200	0	0	0
399000	Miscellaneous Revenue	140,224	27,811	20,000	20,720	20,000	20,000	20,000
399001	Misc - Returned Checks	24,476	20,230	20,000	20,000	20,000	20,000	20,000
399002	Misc - Bad Debt Recovery	0	0	20,000	20,000	0	0	0
399005	Misc - Environmental Conference	12,365	0	30,000	30,000	0	0	0
399999	Use of Retained Earnings	0	0	3,471,012	5,225,284	0	5,787,539	6,014,622
	<b>Total Other</b>	167,989	63,910	3,561,212	5,316,204	40,000	5,827,539	6,054,622
	<b>TOTAL REVENUES</b>	94,195,517	98,473,082	99,227,790	113,611,354	104,602,000	116,889,539	117,116,622

CITY OF ALEXANDRIA

# *City of Alexandria* **Annual Operating Budget**

## *Finance Division*



2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Finance	<b>FUND:</b>	401
<b>DEPARTMENT:</b>	Utility Administration	<b>ORGANIZATION:</b>	210500

APPROPRIATION SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	0	0	0	0	0	0	0.00%
FRINGE BENEFITS	0	0	0	0	0	0	0.00%
OPERATING/CONTRACTUAL	548,582	552,059	712,000	659,000	684,000	684,000	-3.93%
OTHER	24,606,888	20,433,684	20,337,396	21,619,331	33,830,667	33,838,504	66.39%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
<b>TOTAL APPROPRIATIONS</b>	<b>25,155,470</b>	<b>20,985,743</b>	<b>21,049,396</b>	<b>22,278,331</b>	<b>34,514,667</b>	<b>34,522,504</b>	<b>63.97%</b>

PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	

## 2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Finance	<b>FUND:</b>	401
<b>DEPARTMENT:</b>	Utility Administration	<b>ORGANIZATION:</b>	210500

## UTILITY FUND

## DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
450011	<b>Salaries:</b>							
	One Time Pay Adjustment	0	437,500	0	0	0	0	0
	<b>Total Salaries</b>	0	437,500	0	0	0	0	0
	<b>Operating &amp; Contractual:</b>							
531106	Professional Fees - Audit	27,639	29,416	48,000	30,000	35,000	35,000	35,000
531110	Professional Fees & Services	469,751	407,436	450,000	440,000	450,000	450,000	450,000
531209	Services - Bank Charges	50,956	115,207	134,000	134,000	134,000	134,000	134,000
531900	Advertising	0	0	15,000	0	0	0	0
533024	Economic Development	0	0	60,000	50,000	60,000	60,000	60,000
543000	Miscellaneous Expense	236	0	5,000	5,000	5,000	5,000	5,000
	<b>Total Operating &amp; Contractual</b>	548,582	552,059	712,000	659,000	684,000	684,000	684,000
	<b>Other:</b>							
646000	Bond Issuance Cost	7,467	68,898	0	0	0	0	0
646037	Emergency Storm Preparedness	1,888	0	0	0	0	0	0
646046	Utility Rebates	0	0	0	0	0	6,500,000	6,500,000
646052	Transfer to Utility Debt Service	5,125,275	3,610,649	4,873,604	4,873,604	9,389,785	9,389,785	9,389,785
646101	Transfer to General Fund (5%)	6,633,347	5,883,347	5,133,347	4,033,347	5,133,000	5,133,000	5,133,000
646300	Transfer to General Cap Projects	100,000	100,000	100,000	100,000	100,000	100,000	100,000
646405	Transfer to Hotel Operating Fund	2,925	0	0	0	0	0	0
646411	Transfer to Utility Capital Projects	5,559,052	5,253,657	3,951,654	4,411,654	3,951,654	4,793,334	4,793,334
646450	Transfer to Municipal Transit Fund	1,793,123	1,484,263	2,287,075	2,080,579	2,503,548	2,503,548	2,511,385
646551	Transfer to Risk Management Fund	3,180,999	1,232,558	1,288,904	2,532,706	1,270,000	1,270,000	1,270,000
646552	Transfer to Employee Benefits Fund	0	597,500	500,000	500,000	1,054,000	1,054,000	1,054,000
647101	Cost Allocation - General Fund	2,178,812	2,178,812	2,178,812	3,063,441	3,063,000	3,063,000	3,063,000
648101	Transfer to General Fund-Other	24,000	24,000	24,000	24,000	24,000	24,000	24,000
	<b>Total Other</b>	24,606,888	20,433,684	20,337,396	21,619,331	26,488,987	33,830,667	33,838,504
	<b>TOTAL DEPARTMENT</b>	25,155,470	21,423,243	21,049,396	22,278,331	27,172,987	34,514,667	34,522,504

## 2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Finance	<b>FUND:</b>	401
<b>DEPARTMENT:</b>	Budget Office	<b>ORGANIZATION:</b>	218300

## GOAL MISSION STATEMENT

- To provide the Council, the Mayor, and the Citizens of Alexandria with accurate financial and budgetary information.
- To provide the information to the Council and the Mayor that will aid them in the decision making process.
- To assist division and departments heads with the administration of their individual budgets.
- To assist the Director of Finance in the planning, directing and coordination of operations within the Finance Division.

## FUNCTION DESCRIPTION

The Budget Department plans, coordinates, and organizes the preparation of the annual Operating and Five Year Capital Budget. Once adopted by the City Council, the department is responsible for overall administration of the Operating and Capital Budgets. The Budget Office oversees the printing of the final budget documents.

The Budget Office administers the financial aspect of all City Capital Projects. Additionally, this office is responsible for the enforcement of budgetary policies, approves all budget changes, reviews financial fact sheets going to the City Council and ensures that all budget amendments adopted by the City Council are properly recorded and enforced.

The Assistant Director of Finance assists in the supervision of the departments within the Financial Division.

## DEMAND PERFORMANCE INDICATORS

Description	2013-2014 Estimated	2014-2015 Estimated	2015-2016 Projected
Budget printed	85	85	85
Department budget transfers	425	425	425
Budget Amendments	65	65	65
Accounts affected/Budget Transaction	9,700	9,700	9,700
Total active accounts	10,000	10,000	10,000
Fact sheets reviewed	300	300	300

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Finance	<b>FUND:</b>	401
<b>DEPARTMENT:</b>	Budget Office	<b>ORGANIZATION:</b>	218300

APPROPRIATION SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	53,951	85,202	290,326	225,326	290,326	292,883	0.88%
FRINGE BENEFITS	14,605	29,179	120,226	103,226	92,979	93,647	-22.11%
OPERATING/CONTRACTUAL	17,966	36,777	28,038	99,038	27,000	27,000	-3.70%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	1,468	14	5,000	5,000	0	0	-100.00%
<b>TOTAL APPROPRIATIONS</b>	<b>87,990</b>	<b>151,172</b>	<b>443,590</b>	<b>432,590</b>	<b>410,305</b>	<b>413,530</b>	<b>-6.78%</b>

PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
480207	Salary - Mayoral Asst - Budget Officer	0	1	1	1	1	1	
480233	Salary - Mayoral Asst - CIO	1	1	1	1	1	1	0.00%
490225	Salary - Assistant Director Finance	1	1	1	1	1	1	0.00%
490227	Salary - Information Systems Analyst	1	1	1	1	1	1	0.00%
490230	Salary - Accountant	0	0	1	1	1	1	0.00%
	<b>Total Positions</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>0.00%</b>

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Finance	<b>FUND:</b>	401
<b>DEPARTMENT:</b>	Budget Office	<b>ORGANIZATION:</b>	218300

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Salaries:</b>							
450001	Overtime	513	365	1,000	1,000	1,000	1,000	1,000
480207	Salary - Mayoral Asst - Budget Officer	0	19,758	81,500	81,500	81,500	81,500	81,500
480233	Salary - Mayoral Asst - CIO	0	28,159	80,000	53,000	80,000	80,000	80,000
490225	Salary - Assistant Director Finance	16,518	0	57,008	25,008	57,008	57,008	58,148
490227	Salary - Information Systems Analyst	36,920	36,920	37,882	37,882	37,882	37,882	38,640
490230	Salary - Accountant	0	0	32,936	26,936	32,936	32,936	33,595
	<b>Total Salaries</b>	<b>53,951</b>	<b>85,202</b>	<b>290,326</b>	<b>225,326</b>	<b>290,326</b>	<b>290,326</b>	<b>292,883</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	9,739	17,789	74,932	62,932	52,815	52,815	53,447
510202	Fringe - Hospital	4,324	9,704	42,055	37,055	36,925	36,925	36,925
510206	Fringe - Medicare Insurance Tax	520	1,651	3,029	3,029	3,029	3,029	3,065
510207	Fringe - Life Insurance	22	35	210	210	210	210	210
510209	Fringe - Car Allowance	0	0	0	0	0	0	0
	<b>Total Fringe</b>	<b>14,605</b>	<b>29,179</b>	<b>120,226</b>	<b>103,226</b>	<b>92,979</b>	<b>92,979</b>	<b>93,647</b>
	<b>Operating &amp; Contractual:</b>							
520204	Uniforms	0	0	300	300	0	0	0
520400	Office	3,383	2,300	3,700	3,700	4,000	4,000	4,000
531110	Professional Fees & Services	0	21,058	0	75,000	0	0	0
531301	Vehicle Cost - Oil & Gas	0	0	288	288	0	0	0
531304	Vehicle Cost - R & M	0	0	1,250	1,250	0	0	0
531410	Telephone	3,430	2,939	2,000	2,000	4,000	4,000	4,000
531500	Printing	722	61	4,000	4,000	2,000	2,000	2,000
531800	Rent	8,273	7,937	15,000	11,000	15,000	15,000	15,000
543002	Dues & Subscriptions	380	1,085	500	500	0	0	0
543003	Travel & Training	1,778	1,397	1,000	1,000	2,000	2,000	2,000
	<b>Total Operating &amp; Contractual</b>	<b>17,966</b>	<b>36,777</b>	<b>28,038</b>	<b>99,038</b>	<b>27,000</b>	<b>27,000</b>	<b>27,000</b>
	<b>Capital Outlay:</b>							
707600	Machinery & Equipment	1,468	14	5,000	5,000	5,000	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	<b>1,468</b>	<b>14</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>0</b>	<b>0</b>
	<b>TOTAL DEPARTMENT</b>	<b>87,990</b>	<b>151,172</b>	<b>443,590</b>	<b>432,590</b>	<b>415,305</b>	<b>410,305</b>	<b>413,530</b>

## 2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Finance	<b>FUND:</b>	401
<b>DEPARTMENT:</b>	Customer Service	<b>ORGANIZATION:</b>	218600

## GOAL MISSION STATEMENT

To provide utility customers with accurate billing and collection for electric, gas, water, wastewater, and sanitation services. Insure that customers receive accurate information on their accounts and to provide customers inquiring about their accounts with prompt information and courteous service.

## FUNCTION DESCRIPTION

The Customer Service Department is responsible for billing approximately 25,000 customers for electric, water, gas, wastewater, and sanitation services and also collecting revenues generated. Additionally, this department is responsible for new accounts, cut-off and disconnect procedures. This department also serves as the collector of property taxes and miscellaneous receipts.

## DEMAND PERFORMANCE INDICATORS

Description	2013-2014 Estimated	2014-2015 Estimated	2015-2016 Projected
Telephone Calls	72,355	72,355	72,355
Total Customers	25,220	25,220	25,220
Work Orders	79,150	79,150	79,150
Customer Disconnects	14,200	14,200	14,200
Applications for Services	7,276	7,276	7,276

## 2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Finance	<b>FUND:</b>	401
<b>DEPARTMENT:</b>	Customer Service	<b>ORGANIZATION:</b>	218600

## APPROPRIATION SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	1,010,275	980,904	957,716	1,038,716	996,374	1,015,198	6.00%
FRINGE BENEFITS	420,479	431,573	473,630	473,630	448,963	453,858	-4.17%
OPERATING/CONTRACTUAL	614,583	838,067	640,180	849,180	649,000	649,000	1.38%
OTHER	971,906	1,500,000	1,500,000	1,200,000	1,500,000	1,500,000	0.00%
CAPITAL OUTLAY	5,843	21,937	11,072	13,515	24,278	24,278	119.27%
<b>TOTAL APPROPRIATIONS</b>	<b>3,023,086</b>	<b>3,772,481</b>	<b>3,582,598</b>	<b>3,575,041</b>	<b>3,618,615</b>	<b>3,642,334</b>	<b>1.67%</b>

## PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490124	Salary - Customer Services Manager	1	1	1	1	1	1	0.00%
490131	Salary - Mail Clerk	1	1	1	1	1	1	0.00%
490218	Salary - Customer Services Supervisor	1	1	1	1	1	1	0.00%
490230	Salary - Accountant	2	2	2	2	2	2	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490642	Salary - Customer Accounts Representati	13	12	12	12	12	12	0.00%
490644	Salary - Customer Accounts Team Leade	5	5	5	5	5	5	0.00%
490646	Salary - Customer Services Representativ	8	9	9	9	9	9	0.00%
490690	Salary - Student Worker	1	1	1	1	1	1	0.00%
	<b>Total Positions</b>	<b>33</b>	<b>33</b>	<b>33</b>	<b>33</b>	<b>33</b>	<b>33</b>	<b>0.00%</b>

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Finance	<b>FUND:</b>	401
<b>DEPARTMENT:</b>	Customer Service	<b>ORGANIZATION:</b>	218600

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
<b>Salaries:</b>								
450001	Overtime	51,399	92,591	10,000	96,000	50,000	50,000	50,000
490124	Salary - Customer Services Manager	57,369	57,369	58,863	58,863	58,863	58,863	60,040
490131	Salary - Mail Clerk	23,786	23,786	24,406	24,406	24,406	24,406	24,894
490218	Salary - Customer Services Supervisor	50,176	50,177	51,485	51,485	51,485	51,485	52,515
490230	Salary - Accountant	57,297	74,853	76,803	76,803	76,803	76,803	78,339
490618	Salary - Administrative Secretary	17,045	23,006	25,459	25,459	25,459	25,459	25,968
490642	Salary - Customer Accounts Representative	380,159	331,533	324,135	324,135	323,429	323,429	329,899
490644	Salary - Customer Accounts Team Leader	211,844	173,426	180,602	180,602	180,602	180,602	184,214
490646	Salary - Customer Services Representative	152,665	145,956	200,607	195,607	199,971	199,971	203,973
490690	Salary - Student Worker	8,535	8,207	5,356	5,356	5,356	5,356	5,356
<b>Total Salaries</b>		<b>1,010,275</b>	<b>980,904</b>	<b>957,716</b>	<b>1,038,716</b>	<b>996,374</b>	<b>996,374</b>	<b>1,015,198</b>
<b>Fringe:</b>								
510201	Fringe - Pension	254,208	259,378	274,090	274,090	244,782	244,782	249,432
510202	Fringe - Hospital	153,167	158,309	185,173	185,173	189,255	189,255	189,255
510206	Fringe - Medicare Insurance Tax	11,956	12,770	12,691	12,691	13,250	13,250	13,495
510207	Fringe - Life Insurance	616	607	1,344	1,344	1,344	1,344	1,344
510208	Fringe - FICA Tax Retirement	532	509	332	332	332	332	332
<b>Total Fringe</b>		<b>420,479</b>	<b>431,573</b>	<b>473,630</b>	<b>473,630</b>	<b>448,963</b>	<b>448,963</b>	<b>453,858</b>
<b>Operating and Contractual:</b>								
520105	Contract Labor	15,043	68,512	0	60,000	0	0	0
520204	Uniforms	3,625	6,186	6,280	6,280	7,000	7,000	7,000
520400	Office	33,055	52,891	25,000	32,000	44,000	44,000	44,000
531109	Security	49,127	52,487	55,000	55,000	55,000	55,000	55,000
531210	Fees Substation	2,258	1,663	5,000	5,000	5,000	5,000	5,000
531211	Fees Collection Agency	61,335	211,754	50,000	210,000	50,000	50,000	50,000
531214	Fees - Billing Services	183,805	62,384	135,000	105,000	75,000	75,000	75,000
531301	Vehicle Costs - Gas & Oil	2,437	1,857	1,150	1,150	2,000	2,000	2,000
531304	Vehicle Cost - R & M	29	502	2,350	2,350	2,000	2,000	2,000
531401	Postage	108,424	201,372	178,000	190,000	230,000	230,000	230,000
531410	Telephone	18,082	16,744	19,500	19,500	20,000	20,000	20,000
531500	Printing	3,816	308	7,700	7,700	5,000	5,000	5,000
531701	Utilities	71,865	94,317	90,000	90,000	90,000	90,000	90,000
543002	Dues & Subscriptions	0	981	700	700	0	0	0
543003	Travel & Training	12,158	18,926	6,000	6,000	6,000	6,000	6,000
605101	Maintenance Building & Facilities	42,347	42,751	46,000	46,000	46,000	46,000	46,000
605106	Maintenance Equipment	7,177	4,432	12,500	12,500	12,000	12,000	12,000
<b>Total Operating and Contractual</b>		<b>614,583</b>	<b>838,067</b>	<b>640,180</b>	<b>849,180</b>	<b>649,000</b>	<b>649,000</b>	<b>649,000</b>
<b>Other:</b>								
543001	Bad Debt	971,906	1,500,000	1,500,000	1,200,000	1,500,000	1,500,000	1,500,000
<b>Total Other</b>		<b>971,906</b>	<b>1,500,000</b>	<b>1,500,000</b>	<b>1,200,000</b>	<b>1,500,000</b>	<b>1,500,000</b>	<b>1,500,000</b>

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Finance	<b>FUND:</b>	401
<b>DEPARTMENT:</b>	Customer Service	<b>ORGANIZATION:</b>	218600

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Capital Outlay:</b>							
707500	Vehicles	0	0	0	0	24,278	24,278	24,278
707600	Machinery & Equipment	2,457	18,254	7,779	7,779	0	0	0
707700	Office Furniture & Fixtures	2,782	3,683	1,293	3,736	0	0	0
707702	Computer Software	604	0	2,000	2,000	5,000	0	0
	<b>Total Capital Outlay</b>	<b>5,843</b>	<b>21,937</b>	<b>11,072</b>	<b>13,515</b>	<b>29,278</b>	<b>24,278</b>	<b>24,278</b>
	<b>TOTAL DEPARTMENT</b>	<b>3,023,086</b>	<b>3,772,481</b>	<b>3,582,598</b>	<b>3,575,041</b>	<b>3,623,615</b>	<b>3,618,615</b>	<b>3,642,334</b>

## 2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Finance	<b>FUND:</b>	401
<b>DEPARTMENT:</b>	Customer Field Services	<b>ORGANIZATION:</b>	218700

## GOAL MISSION STATEMENT

To provide utility customers with accurate billings and collections for electric, gas, water, wastewater, and sanitation services. Insure that customers receive accurate information on their accounts and to provide customers inquiring about their accounts with prompt information and courteous service.

## FUNCTION DESCRIPTION

The Customer Service Department is responsible for billing approximately 25,000 customers for electric, water, gas, wastewater, and sanitation services and also collecting revenues generated. Additionally, this department is responsible for new accounts, cut-off and disconnect procedures.

## DEMAND PERFORMANCE INDICATORS

Description	2013-2014 Estimated	2014-2015 Estimated	2015-2016 Projected
Telephone Calls	72,355	72,355	72,355
Total Customers	25,220	25,220	25,220
Work Orders	79,150	79,150	79,150
Customer Disconnects	14,200	14,200	14,200
Applications for Services	7,276	7,276	7,276

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Finance	<b>FUND:</b>	401
<b>DEPARTMENT:</b>	Customer Field Services	<b>ORGANIZATION:</b>	218700

APPROPRIATION SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	582,979	589,440	604,569	601,569	611,389	622,621	2.99%
FRINGE BENEFITS	253,196	267,171	300,506	300,506	291,361	294,256	-2.08%
OPERATING/CONTRACTUAL	86,830	76,142	91,000	94,000	95,000	95,000	4.40%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	20,555	25,109	32,480	54,263	76,788	76,788	136.42%
<b>TOTAL APPROPRIATIONS</b>	<b>943,560</b>	<b>957,862</b>	<b>1,028,555</b>	<b>1,050,338</b>	<b>1,074,538</b>	<b>1,088,665</b>	<b>5.84%</b>

PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490132	Salary - Supervisor Utility Field Services	1	1	1	1	1	1	0.00%
490141	Salary - Crew Leader	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
490647	Salary - Meter Reader	11	11	11	11	11	11	0.00%
490763	Salary - Utility Service Worker	7	7	7	7	7	7	0.00%
	<b>Total Positions</b>	<b>21</b>	<b>21</b>	<b>21</b>	<b>21</b>	<b>21</b>	<b>21</b>	<b>0.00%</b>

## 2015-2016 ANNUAL BUDGET

DEPARTMENT: Finance Customer Field Services		FUND: 401 ORGANIZATION: 218700						
UTILITY FUND								
DEPARTMENTAL BUDGET								
CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Salaries:</b>							
450001	Overtime	52,019	63,626	40,000	75,000	50,000	50,000	50,000
490132	Salary - Supervisor Utility Field Services	42,802	42,802	43,917	43,917	43,917	43,917	44,795
490141	Salary - Crew Leader	36,710	36,710	37,666	37,666	37,666	37,666	38,419
490626	Salary - Clerical Specialist	33,222	33,222	34,088	34,088	34,088	34,088	34,770
490647	Salary - Meter Reader	207,654	210,359	240,567	202,567	237,387	237,387	242,137
490763	Salary - Utility Service Worker	210,572	202,721	208,331	208,331	208,331	208,331	212,500
	<b>Total Salaries</b>	<b>582,979</b>	<b>589,440</b>	<b>604,569</b>	<b>601,569</b>	<b>611,389</b>	<b>611,389</b>	<b>622,621</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	150,925	159,231	173,999	173,999	151,015	151,015	153,789
510202	Fringe - Hospital	96,385	101,178	118,873	118,873	132,617	132,617	132,617
510206	Fringe - Medicare Insurance Tax	5,465	6,341	6,752	6,752	6,847	6,847	6,968
510207	Fringe - Life Insurance	421	421	882	882	882	882	882
	<b>Total Fringe</b>	<b>253,196</b>	<b>267,171</b>	<b>300,506</b>	<b>300,506</b>	<b>291,361</b>	<b>291,361</b>	<b>294,256</b>
	<b>Operating and Contractual:</b>							
520105	Contract Labor	0	0	0	0	0	0	0
520204	Uniforms	3,733	3,360	6,000	6,000	5,000	5,000	5,000
520400	Office	6,741	5,918	3,000	7,000	7,000	7,000	7,000
520500	Operating Supplies	11,912	14,745	18,000	13,000	15,000	15,000	15,000
520514	Small Tools	0	0	1,000	1,000	0	0	0
531301	Vehicle Costs - Gas & Oil	47,020	41,901	42,000	42,000	42,000	42,000	42,000
531304	Vehicle Cost - R & M	10,688	7,986	12,000	11,000	12,000	12,000	12,000
543003	Travel & Training	1,700	0	2,000	2,000	2,000	2,000	2,000
605106	Maintenance Equipment	4,812	2,232	7,000	12,000	12,000	12,000	12,000
646037	Emergency Storm Preparedness	224	0	0	0	0	0	0
	<b>Total Operating and Contractual</b>	<b>86,830</b>	<b>76,142</b>	<b>91,000</b>	<b>94,000</b>	<b>95,000</b>	<b>95,000</b>	<b>95,000</b>
	<b>Capital Outlay:</b>							
707500	Vehicles	19,620	23,293	32,480	54,263	76,788	76,788	76,788
707600	Machinery & Equipment	935	1,816	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	<b>20,555</b>	<b>25,109</b>	<b>32,480</b>	<b>54,263</b>	<b>76,788</b>	<b>76,788</b>	<b>76,788</b>
	<b>TOTAL DEPARTMENT</b>	<b>943,560</b>	<b>957,862</b>	<b>1,028,555</b>	<b>1,050,338</b>	<b>1,074,538</b>	<b>1,074,538</b>	<b>1,088,665</b>

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Finance	<b>FUND:</b>	401
<b>DEPARTMENT:</b>	Information Systems	<b>ORGANIZATION:</b>	218800

GOAL MISSION STATEMENT

To provide departments with the most comprehensive, professional and state-of-art Information System services. To service user departments and customers by developing and maintaining efficient, reliable and progressive information technology including technology including telecommunications, internet services, application software and network systems.

FUNCTION DESCRIPTION

The activities of the Management Information System include the following:

1. Operating
2. Programming
3. System Analysis
4. Hardware Maintenance
5. System Education and Training
6. System Evaluation and Implementation
7. Telecommunications
8. Network Development and Maintenance
9. Internet Functions and Applications

DEMAND PERFORMANCE INDICATORS

Description	2013-2014 Estimated	2014-2015 Estimated	2015-2016 Projected
Number of Accounts	17	17	17
Number of Transactions	17	17	17
Number of Pages Printer	115	115	115
Number of Jobs Run	21	21	21
Number of Service Calls - Hardware	26,700	26,700	26,700
Number of Service Calls - Software	8,900	8,900	8,900
Number of Documents Prepared	720	720	720

## 2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Finance	<b>FUND:</b>	401
<b>DEPARTMENT:</b>	Management Information Systems	<b>ORGANIZATION:</b>	218800

## APPROPRIATION SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	295,317	305,000	338,937	293,937	332,908	339,167	0.07%
FRINGE BENEFITS	131,931	128,807	156,861	143,861	136,328	137,965	-12.05%
OPERATING/CONTRACTUAL	965,427	996,965	1,054,225	1,111,225	1,164,000	1,164,000	10.41%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	260,097	485,506	100,000	373,000	1,058,394	1,058,394	958.39%
<b>TOTAL APPROPRIATIONS</b>	<b>1,652,772</b>	<b>1,916,278</b>	<b>1,650,023</b>	<b>1,922,023</b>	<b>2,691,630</b>	<b>2,699,526</b>	<b>63.61%</b>

## PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490123	Salary - Information Systems Manager	1	1	1	1	1	1	0.00%
490227	Salary - Information Systems Analyst	3	3	3	3	3	3	0.00%
490356	Salary - PC / Network Technician	3	3	3	3	3	3	0.00%
490357	Salary - Computer Operator 1	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
	<b>Total Positions</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>0.00%</b>

## 2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Finance	<b>FUND:</b>	401
<b>DEPARTMENT:</b>	Management Information Systems	<b>ORGANIZATION:</b>	218800

## UTILITY FUND

## DEPARTMENTAL BUDGET

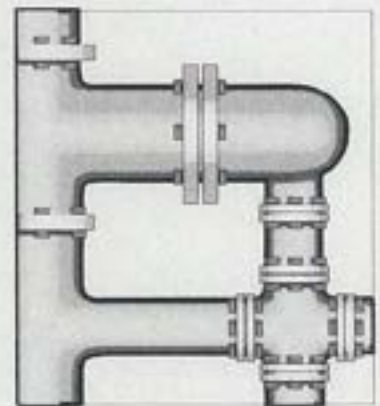
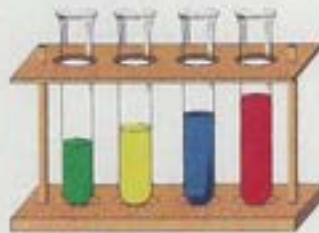
CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Salaries:</b>							
450001	Overtime	14,007	13,566	20,000	10,000	20,000	20,000	20,000
490123	Salary - Information Systems Manager	8,424	47,065	49,042	49,042	49,042	49,042	50,023
490227	Salary - Information Systems Analyst	115,560	113,228	118,570	99,570	112,541	112,541	114,792
490242	Salary - Database Manager	9,841	0	0	0	0	0	0
490356	Salary - PC / Network Technician	92,670	92,670	95,083	95,083	95,083	95,083	96,985
490357	Salary - Computer Operator I	28,123	11,779	28,855	12,855	28,855	28,855	29,432
490618	Salary - Administrative Secretary	26,692	26,692	27,387	27,387	27,387	27,387	27,935
	<b>Total Salaries</b>	<b>295,317</b>	<b>305,000</b>	<b>338,937</b>	<b>293,937</b>	<b>332,908</b>	<b>332,908</b>	<b>339,167</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	76,311	80,096	97,545	90,545	82,229	82,229	83,776
510202	Fringe - Hospital	51,427	44,110	54,024	48,024	48,894	48,894	48,894
510206	Fringe - Medicare Insurance Tax	4,013	4,428	4,914	4,914	4,827	4,827	4,917
510207	Fringe - Life Insurance	180	173	378	378	378	378	378
	<b>Total Fringe</b>	<b>131,931</b>	<b>128,807</b>	<b>156,861</b>	<b>143,861</b>	<b>136,328</b>	<b>136,328</b>	<b>137,965</b>
	<b>Operating and Contractual:</b>							
520204	Uniforms	2,398	2,395	2,400	2,400	0	0	0
520400	Office	3,753	2,769	4,000	4,000	4,000	4,000	4,000
520500	Operating Supplies	25,895	23,186	23,000	25,000	25,000	25,000	25,000
520513	Operating - Paper	4,865	7,217	19,000	11,000	15,000	15,000	15,000
531301	Vehicle Costs - Gas & Oil	1,385	1,711	2,725	2,725	3,000	3,000	3,000
531304	Vehicle Cost - R & M	191	1,099	5,000	3,000	5,000	5,000	5,000
531410	Telephone	43,093	31,079	39,000	35,000	39,000	39,000	39,000
531415	Internet Access	44,731	33,543	45,000	42,000	45,000	45,000	45,000
531416	Government Access Channel	9,297	13,422	20,000	10,000	20,000	20,000	20,000
531500	Printing	38	11	500	500	0	0	0
543002	Dues & Subscriptions	326	567	600	600	0	0	0
543003	Travel & Training	9,509	12,932	15,000	15,000	15,000	15,000	15,000
605106	Maintenance Equipment	356,378	349,899	405,000	350,000	250,000	250,000	250,000
605114	Maintenance Software	463,568	517,135	473,000	610,000	743,000	743,000	743,000
	<b>Total Operating and Contractual</b>	<b>965,427</b>	<b>996,965</b>	<b>1,054,225</b>	<b>1,111,225</b>	<b>1,164,000</b>	<b>1,164,000</b>	<b>1,164,000</b>
	<b>Capital Outlay:</b>							
707405	Building Improvements	4,699	0	0	0	0	0	0
707500	Vehicles	0	24,011	0	0	0	25,000	25,000
707600	Machinery & Equipment	210,462	336,897	100,000	326,000	817,000	551,625	551,625
707700	Office Furniture & Fixtures	6,746	0	0	0	0	0	0
707702	Computer Software	38,190	124,598	0	47,000	0	481,769	481,769
	<b>Total Capital Outlay</b>	<b>260,097</b>	<b>485,506</b>	<b>100,000</b>	<b>373,000</b>	<b>817,000</b>	<b>1,058,394</b>	<b>1,058,394</b>
	<b>TOTAL DEPARTMENT</b>	<b>1,652,772</b>	<b>1,916,278</b>	<b>1,650,023</b>	<b>1,922,023</b>	<b>2,450,236</b>	<b>2,691,630</b>	<b>2,699,526</b>

2015-2016 ANNUAL BUDGET

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# *City of Alexandria* Annual Operating Budget

## *Utility Division*



2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Utilities	<b>FUND:</b>	401
<b>DEPARTMENT:</b>	Director of Utilities	<b>ORGANIZATION:</b>	218500

GOAL MISSION STATEMENT

Section 4-05 of the Home Rule Charter of the city of Alexandria charges the Director of Utilities with the administration of power plants; electric lines and services; water supply and distribution; gas lines and distribution; and sewerage collection and disposal.

FUNCTION DESCRIPTION

The Director of Utilities manages and coordinates all utility activities for the city including: electric production, electric distribution, water, gas, wastewater, and laboratory and testing services.

DEMAND PERFORMANCE INDICATORS

Description	2013-2014 Estimated	2014-2015 Estimated	2015-2016 Projected

## 2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Utilities	<b>FUND:</b>	401
<b>DEPARTMENT:</b>	Director of Utilities	<b>ORGANIZATION:</b>	218500

## APPROPRIATION SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	167,708	208,771	311,896	218,896	310,186	312,060	0.05%
FRINGE BENEFITS	63,554	79,394	135,693	103,693	109,392	109,796	-19.08%
OPERATING/CONTRACTUAL	210,448	352,281	328,000	432,000	378,000	378,000	15.24%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	20,989	1,871	21,500	21,500	49,000	49,000	127.91%
<b>TOTAL APPROPRIATIONS</b>	<b>462,699</b>	<b>642,317</b>	<b>797,089</b>	<b>776,089</b>	<b>846,578</b>	<b>848,856</b>	<b>6.49%</b>

## PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
480107	Salary - Director of Utilities	1	1	1	1	1	1	0.00%
480604	Salary - Executive Secretary	1	1	1	1	1	1	0.00%
490175	Salary - Enviro Compliance Manager	1	1	1	1	1	1	0.00%
490219	Salary - Professional Engineer	0	0	0	0	1	1	
490226	Salary - Assistant Director Utilities	0	2	2	2	1	1	0.00%
	<b>Total Positions</b>	<b>3</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>0.00%</b>

## 2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Utilities	<b>FUND:</b>	401
<b>DEPARTMENT:</b>	Director of Utilities	<b>ORGANIZATION:</b>	218500

## UTILITY FUND

## DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Salaries:</b>							
480107	Salary - Director of Utilities	81,311	86,452	86,500	86,500	86,500	86,500	86,500
480604	Salary - Executive Secretary	35,747	35,747	36,678	36,678	36,678	36,678	37,412
490175	Salary - Enviro Compliance Manager	50,650	53,061	58,718	38,718	57,008	57,008	58,148
490219	Salary - Professional Engineer	0	0	0	0	65,000	65,000	65,000
490226	Salary - Assistant Director Utilities	0	33,511	130,000	57,000	65,000	65,000	65,000
	<b>Total Salaries</b>	<b>167,708</b>	<b>208,771</b>	<b>311,896</b>	<b>218,896</b>	<b>310,186</b>	<b>310,186</b>	<b>312,060</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	38,360	50,599	85,810	65,810	72,325	72,325	72,703
510202	Fringe - Hospital	17,815	20,825	40,280	28,280	27,488	27,488	27,488
510206	Fringe - Medicare Insurance Tax	2,501	3,081	4,593	4,593	4,569	4,569	4,595
510207	Fringe - Life Insurance	59	70	210	210	210	210	210
510209	Fringe - Car Allowance	4,819	4,819	4,800	4,800	4,800	4,800	4,800
	<b>Total Fringe</b>	<b>63,554</b>	<b>79,394</b>	<b>135,693</b>	<b>103,693</b>	<b>109,392</b>	<b>109,392</b>	<b>109,796</b>
	<b>Operating and Contractual:</b>							
520204	Uniforms	0	434	2,000	2,000	2,000	2,000	2,000
520400	Office	5,064	6,597	7,000	6,000	7,000	7,000	7,000
531110	Professional Fees	165,604	284,290	250,000	300,000	300,000	300,000	300,000
531123	NERC ICP	16,342	20,106	35,000	90,000	35,000	35,000	35,000
531301	Vehicle Costs - Gas & Oil	77	448	2,000	2,000	2,000	2,000	2,000
531304	Vehicle Cost - R & M	0	6	1,000	1,000	1,000	1,000	1,000
531410	Telephone	5,942	6,165	6,000	6,000	6,000	6,000	6,000
531500	Printing	587	0	2,000	2,000	2,000	2,000	2,000
543002	Dues & Subscriptions	16,286	32,984	18,000	18,000	18,000	18,000	18,000
543003	Travel & Training	546	1,251	5,000	5,000	5,000	5,000	5,000
	<b>Total Operating and Contractual</b>	<b>210,448</b>	<b>352,281</b>	<b>328,000</b>	<b>432,000</b>	<b>378,000</b>	<b>378,000</b>	<b>378,000</b>
	<b>Capital Outlay:</b>							
707405	Building Improvements	0	0	0	0	90,000	0	0
707500	Vehicles	20,243	0	0	0	31,000	31,000	31,000
707600	Machinery & Equipment	249	405	5,000	5,000	8,000	8,000	8,000
707700	Office Furniture & Fixtures	377	1,466	5,000	5,000	10,000	10,000	10,000
707702	Computer Software	120	0	11,500	11,500	15,000	0	0
	<b>Total Capital Outlay</b>	<b>20,989</b>	<b>1,871</b>	<b>21,500</b>	<b>21,500</b>	<b>154,000</b>	<b>49,000</b>	<b>49,000</b>
	<b>TOTAL DEPARTMENT</b>	<b>462,699</b>	<b>642,317</b>	<b>797,089</b>	<b>776,089</b>	<b>951,578</b>	<b>846,578</b>	<b>848,856</b>

## 2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Utilities	<b>FUND:</b>	401
<b>DEPARTMENT:</b>	Electric Production	<b>ORGANIZATION:</b>	227100

## GOAL MISSION STATEMENT

The mission of the City of Alexandria, Electric Production Department is to provide reliable and cost effective energy services, in a responsible and courteous manner, which meet the current future needs to our customers.

1. Customers. We will continually strive to remain customer-focused and always seek to improve the way in which we deliver services to our customers.
2. Employees. We will maintain a safe and positive work environment and provide the opportunity for professional and personal development. We will properly train employees for their responsibilities and see that they are regularly updated in current developments in their disciplines. We will ensure that employees and the community.
3. Power Supply. We will develop and maintain a reliable and secure supply of energy at a reasonable cost.

## FUNCTION DESCRIPTION

D.G. Hunter Generating Station operates 24 hours a day, 7 days a week, with the capability to supply the city with electrical power to meet the needs of the citizens. Plant equipment is kept in proper working conditions to insure safe and reliable operations, allowing a unit to be started up in a minimum of four hours.

Negotiations for fuel and electrical power insures the most economical power for the citizens of Alexandria.

## DEMAND PERFORMANCE INDICATORS

Description	2013-2014 Estimated	2014-2015 Estimated	2015-2016 Projected
Reports: EPAAA, LEPA, SWPP, Dept. of Energy, NERC, FERC, DEQ & Utility Data	1,300	1,389	1,500
Requisitions Processed	1,200	1,250	1,315
Invoices & Packing Slips	2,500	1,820	2,690
Cleco Interchange Calls	8,760	9,700	8,980
Interchange Log Entries	61,320	62,500	61,320
Customer Complaints & Trouble Calls	5,000	4,980	

## 2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Utilities	<b>FUND:</b>	401
<b>DEPARTMENT:</b>	Electric Production	<b>ORGANIZATION:</b>	227100

## APPROPRIATION SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	671,721	764,825	944,640	766,640	1,043,099	1,058,356	12.04%
FRINGE BENEFITS	286,760	313,242	419,791	353,791	441,746	445,741	6.18%
OPERATING/CONTRACTUAL	37,561,100	44,117,351	41,124,150	48,177,150	41,129,000	41,129,000	0.01%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	107,499	44,074	305,000	305,000	156,000	156,000	-48.85%
<b>TOTAL APPROPRIATIONS</b>	<b>38,627,080</b>	<b>45,239,492</b>	<b>42,793,581</b>	<b>49,602,581</b>	<b>42,769,845</b>	<b>42,789,097</b>	<b>-0.01%</b>

## PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490101	Salary - Superintendent Electric Prod	1	1	1	1	1	1	0.00%
490149	Salary - Custodial Worker	1	1	1	1	1	1	0.00%
490301	Salary - Supervisor Electric Production	1	1	1	1	1	1	0.00%
490302	Salary - Plant Maintenance Supervisor	1	1	1	1	1	1	0.00%
490378	Salary - Environmental Tech II	0	0	0	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490701	Salary - Electric Plant Shift Supervisor	4	4	4	5	5	5	25.00%
490704	Salary - Maintenance Mechanic II	1	1	1	1	1	1	0.00%
490705	Salary - Electric Plant Operator II	4	4	4	4	4	4	0.00%
490706	Salary - Maintenance Mechanic I	0	0	0	1	1	1	0.00%
490707	Salary - Electric Plant Operator I	4	4	4	5	5	5	0.00%
490822	Salary - Trades Worker	1	1	1	1	1	1	0.00%
490914	Salary - Industrial Electrician-Electric Pr	1	1	1	1	1	1	0.00%
490915	Salary - Elec & Inset Tech-Electric Pro	1	1	1	1	1	1	0.00%
	<b>Total Positions</b>	<b>21</b>	<b>21</b>	<b>21</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>19.05%</b>

## 2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Utilities	<b>FUND:</b>	401
<b>DEPARTMENT:</b>	Electric Production	<b>ORGANIZATION:</b>	227100

## UTILITY FUND

## DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Salaries:</b>							
450001	Overtime	94,272	94,765	160,000	95,000	160,000	160,000	160,000
490101	Salary - Superintendent Electric Prod	60,067	60,039	61,573	61,573	61,573	61,573	62,804
490149	Salary - Custodial Worker	20,284	20,285	20,813	20,813	20,813	20,813	21,229
490301	Salary - Supervisor Electric Production	52,970	57,221	54,448	52,448	51,385	51,385	52,413
490302	Salary - Plant Maintenance Supervisor	34,959	34,962	35,836	35,836	35,836	35,836	36,553
490378	Salary - Environmental Tech II	0	0	0	0	34,110	34,110	34,110
490618	Salary - Administrative Secretary	33,432	33,416	34,270	34,270	34,270	34,270	34,955
490701	Salary - Electric Plant Shift Supervisor	133,494	152,770	178,871	120,871	188,846	188,846	191,963
490704	Salary - Maintenance Mechanic II	41,247	41,206	42,267	42,267	42,267	42,267	43,112
490705	Salary - Electric Plant Operator II	111,690	111,559	152,857	108,857	158,080	158,080	161,240
490706	Salary - Maintenance Mechanic I	0	0	0	0	28,239	28,239	28,239
490707	Salary - Electric Plant Operator I	24,689	63,513	102,344	93,344	126,319	126,319	128,350
490723	Salary - Utilities Systems Technician	26,759	0	0	0	0	0	0
490822	Salary - Trades Worker	27,593	27,593	28,312	28,312	28,312	28,312	28,878
490914	Salary - Industrial Electrician-Electric Pro	0	30,507	35,133	35,133	35,133	35,133	35,836
490915	Salary - Elec & Instrt Tech-Electric Pro	10,265	36,989	37,916	37,916	37,916	37,916	38,674
	<b>Total Salaries</b>	<b>671,721</b>	<b>764,825</b>	<b>944,640</b>	<b>766,640</b>	<b>1,043,099</b>	<b>1,043,099</b>	<b>1,058,356</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	174,793	197,753	271,867	221,867	257,642	257,642	261,416
510202	Fringe - Hospital	105,229	107,107	134,795	118,795	167,929	167,929	167,929
510206	Fringe - Medicare Insurance Tax	6,426	8,036	12,247	12,247	15,125	15,125	15,346
510207	Fringe - Life Insurance	312	346	882	882	1,050	1,050	1,050
	<b>Total Fringe</b>	<b>286,760</b>	<b>313,242</b>	<b>419,791</b>	<b>353,791</b>	<b>441,746</b>	<b>441,746</b>	<b>445,741</b>
	<b>Operating and Contractual:</b>							
520204	Uniforms	5,500	5,451	5,500	5,500	12,000	12,000	12,000
520400	Office	2,101	2,036	2,000	2,000	2,000	2,000	2,000
520500	Operating Supplies	17,442	13,422	17,500	22,500	23,000	23,000	23,000
520501	Operating - Janitorial	2,098	2,552	2,500	2,500	3,000	3,000	3,000
520503	Operating - Chemicals	28,434	23,439	43,000	50,000	43,000	43,000	43,000
520505	Operating - Gases	31,317	49,801	25,000	26,000	26,000	26,000	26,000
520514	Small Tools	4,496	4,363	4,500	4,500	4,000	4,000	4,000
531110	Professional Fees & Services	0	67,426	0	0	0	0	0
531215	Fees, Licenses & Permits	4,122	5,083	4,000	4,000	4,000	4,000	4,000
531301	Vehicle Costs - Gas & Oil	4,781	4,995	7,450	5,450	7,000	7,000	7,000
531304	Vehicle Costs - R & M	1,900	2,494	8,000	5,000	5,000	5,000	5,000
531410	Telephone	8,571	7,965	8,500	8,500	9,000	9,000	9,000
531500	Printing	40	4	500	500	0	0	0
531701	Utilities	6,748	5,643	14,000	9,000	9,000	9,000	9,000
543002	Dues & Subscriptions	689	480	4,000	4,000	4,000	4,000	4,000
543003	Travel & Training	1,915	4,253	5,200	5,200	5,000	5,000	5,000
554001	Purchases-Direct Energy Costs	28,988,956	38,204,100	31,000,000	41,000,000	31,000,000	31,000,000	31,000,000
554002	Purchases-Other Energy Costs	7,969,160	5,121,682	9,000,000	6,000,000	9,000,000	9,000,000	9,000,000
554006	Purchases-Plant Fuel	72,298	255,540	600,000	600,000	600,000	600,000	600,000
605101	Maintenance Bldg & Facilities	18,834	14,223	20,000	20,000	20,000	20,000	20,000
605102	Maintenance Plant	390,255	319,191	350,000	400,000	350,000	350,000	350,000
605106	Maintenance Equipment	559	3,208	2,500	2,500	3,000	3,000	3,000
646037	Emergency Storm Preparedness	884	0	0	0	0	0	0
	<b>Total Operating and Contractual</b>	<b>37,561,100</b>	<b>44,117,351</b>	<b>41,124,150</b>	<b>48,177,150</b>	<b>41,129,000</b>	<b>41,129,000</b>	<b>41,129,000</b>

2015-2016 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Electric Production	ORGANIZATION:	227100

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Capital Outlay:</b>							
707405	Building Improvements	0	0	60,000	60,000	245,000	107,000	107,000
707500	Vehicles	0	23,235	25,000	25,000	0	0	0
707600	Machinery & Equipment	104,532	4,239	170,000	170,000	241,500	43,500	43,500
707700	Office Furniture & Fixtures	2,967	0	0	0	13,900	5,500	5,500
707702	Computer Software	0	16,600	50,000	50,000	130,000	0	0
	<b>Total Capital Outlay</b>	107,499	44,074	305,000	305,000	630,400	156,000	156,000
	<b>TOTAL DEPARTMENT</b>	38,627,080	45,239,492	42,793,581	49,602,581	43,244,245	42,769,845	42,789,097

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Utilities	<b>FUND:</b>	401
<b>DEPARTMENT:</b>	Bayou Cove	<b>ORGANIZATION:</b>	227101

GOAL MISSION STATEMENT

FUNCTION DESCRIPTION

DEMAND PERFORMANCE INDICATORS

Description	2013-2014 Estimated	2014-2015 Estimated	2015-2016 Projected

2015-2016 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Electric Production - Bayou Cove	ORGANIZATION:	227101

APPROPRIATION SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	0	0	0	0	0	0	0.00%
FRINGE BENEFITS	0	0	0	0	0	0	0.00%
OPERATING/CONTRACTUAL	0	0	0	3,400,000	3,400,000	3,400,000	0.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	0	0	0	3,400,000	3,400,000	3,400,000	0.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	

2015-2016 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Electric Production - Bayou Cove	ORGANIZATION:	227101

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Operating and Contractual:</b>							
531110	Professional Fees & Services	0	0	0	400,000	400,000	400,000	400,000
554006	Purchases-Plant Fuel	0	0	0	3,000,000	3,000,000	3,000,000	3,000,000
	<b>Total Operating and Contractual</b>	0	0	0	3,400,000	3,400,000	3,400,000	3,400,000
	<b>TOTAL DEPARTMENT</b>	0	0	0	3,400,000	3,400,000	3,400,000	3,400,000

2015-2016 ANNUAL BUDGET

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## 2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Utilities	<b>FUND:</b>	401
<b>DEPARTMENT:</b>	Electric Distribution	<b>ORGANIZATION:</b>	227200

## GOAL MISSION STATEMENT

To provide quality electric service to residential, commercial and industrial customers by maintaining high standards of workmanship, efficiency and reliability.

## FUNCTION DESCRIPTION

Construction of new additions and extensions to the City's electrical distribution system as growth requires. Maintain existing electric distribution system by checking equipment, performing preventive maintenance and reconductoring outdated circuits as loads and schedules allow. Respond to emergency call 24 hours a day, 7 days a week. Maintain street lighting and rental lights. Provide temporary electric service for special events. Maintain and store proper documentation of all electric meters, breakers, relays, transformers and equipment in the system. Test, record and remove all PCB contaminated transformers in system. Relamp and maintain sports lighting at all Ball Parks in the City. Ensure compliance with all FERC, NERC, and SPP rules and regulations. Assist all other departments as required.

## DEMAND PERFORMANCE INDICATORS

Description	2013-2014 Estimated	2014-2015 Estimated	2015-2016 Projected
Distribution Substations	7	7	7
Substation Transformers (MVA)	350	350	360
Distribution Lines (miles)	175	181	183
Transmission Lines (miles)	17	17	17
Electric Meters	22,972	24,022	24,142
Electric Customers	27,297	28,545	28,687
Street Lights	19,500	20,001	20,501
Work Orders Completed	800	912	935
Peak Load (MW)	179	181	184

## 2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Utilities	<b>FUND:</b>	401
<b>DEPARTMENT:</b>	Electric Distribution	<b>ORGANIZATION:</b>	227200

## APPROPRIATION SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	1,654,609	1,446,481	1,576,229	1,561,229	1,680,722	1,708,774	8.41%
FRINGE BENEFITS	664,256	621,818	735,565	699,565	709,108	716,438	-2.60%
OPERATING/CONTRACTUAL	2,266,364	2,261,337	1,932,150	2,224,150	2,145,000	2,145,000	11.02%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	1,075,521	1,138,327	1,851,545	2,137,722	1,413,875	1,413,875	-23.64%
<b>TOTAL APPROPRIATIONS</b>	<b>5,660,750</b>	<b>5,467,963</b>	<b>6,095,489</b>	<b>6,622,666</b>	<b>5,948,705</b>	<b>5,984,087</b>	<b>-1.83%</b>

## PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490147	Salary - Maintenance Worker Senior	0	1	1	1	1	1	0.00%
490171	Salary - Crew Supervisor Electric Dist	2	2	2	2	2	2	0.00%
490303	Salary - Supervisor Electric Distribution	1	1	1	1	1	1	0.00%
490316	Salary - Engineering Tech II	0	0	0	0	1	1	0.00%
490365	Salary - SCADA Operator Electric Dist	4	4	4	4	4	4	0.00%
490618	Salary - Administrative Assistant	0	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	0	0	0	0	0	0.00%
490708	Salary - Electric Substation Supervisor	1	1	1	1	1	1	0.00%
490712	Salary - Electric Line Worker Senior	9	9	9	10	10	10	11.11%
490713	Salary - Electric Service Worker	1	1	1	0	0	0	-100.00%
490715	Salary - Electric Meter Technician	2	2	2	2	2	2	0.00%
490718	Salary - Electric Line Worker	3	3	3	3	3	3	0.00%
490764	Salary - Electric Substation Tech II	1	1	1	1	1	1	0.00%
490769	Salary - Electric Substation Tech I	2	2	2	2	2	2	0.00%
490820	Salary - Maintenance Worker	1	0	0	0	0	0	0.00%
490822	Salary - Trades Worker	5	5	5	5	5	5	0.00%
490904	Salary - Supervisor Meter & Service	1	1	1	1	1	1	0.00%
490917	Salary - Electric Distribution System Tec	1	1	1	1	1	1	0.00%
	<b>Total Positions</b>	<b>36</b>	<b>36</b>	<b>36</b>	<b>36</b>	<b>37</b>	<b>37</b>	<b>2.78%</b>

## 2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Utilities	<b>FUND:</b>	401
<b>DEPARTMENT:</b>	Electric Distribution	<b>ORGANIZATION:</b>	227200

## UTILITY FUND

## DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Salaries:</b>							
450001	Overtime	262,576	255,153	241,000	250,000	250,000	250,000	250,000
490147	Salary - Maintenance Worker Senior	0	16,701	23,039	23,039	23,039	23,039	23,500
490171	Salary - Crew Supervisor Electric Dist	96,171	74,842	101,741	101,741	101,772	101,772	103,808
490303	Salary - Supervisor Electric Distribution	55,184	82,150	56,622	56,622	56,195	56,195	57,319
490316	Salary - Engineering Tech II	17,963	0	0	0	0	28,239	28,239
490358	Salary - Electrical Inspector	52,817	0	0	0	0	0	0
490365	Salary - SCADA Operator Electric Dist	126,844	127,273	131,083	131,083	131,353	131,353	133,980
490614	Salary - Administrative Assistant	0	15,125	28,325	28,325	28,325	28,325	28,892
490618	Salary - Administrative Secretary	25,800	22,621	25,967	25,967	25,967	25,967	26,486
490626	Salary - Clerical Specialist	21,276	3,261	0	0	0	0	0
490708	Salary - Electric Substation Supervisor	48,849	48,849	50,121	50,121	50,121	50,121	51,123
490712	Salary - Electric Line Worker Senior	394,693	344,814	379,593	377,593	482,854	482,854	492,512
490713	Salary - Electric Service Worker	38,713	33,121	33,984	33,984	0	0	0
490715	Salary - Electric Meter Technician	99,365	62,390	64,016	64,016	64,016	64,016	65,296
490718	Salary - Electric Line Worker	85,020	62,037	91,491	76,491	91,491	91,491	93,321
490723	Salary - Utilities Systems Technician	39,871	0	0	0	0	0	0
490764	Salary - Electric Substation Tech II	49,564	49,469	50,855	50,855	50,855	50,855	51,872
490769	Salary - Electric Substation Tech I	73,565	73,565	75,483	75,483	75,483	75,483	76,993
490820	Salary - Maintenance Worker	20,499	5,341	0	0	0	0	0
490822	Salary - Trades Worker	73,210	71,162	121,730	114,730	119,833	119,833	122,230
490904	Salary - Supervisor Meter & Service	70,519	52,716	54,089	54,089	54,089	54,089	55,171
490917	Salary - Electric Distribution System Tec	2,110	45,891	47,090	47,090	47,090	47,090	48,032
	<b>Total Salaries</b>	<b>1,654,609</b>	<b>1,446,481</b>	<b>1,576,229</b>	<b>1,561,229</b>	<b>1,652,483</b>	<b>1,680,722</b>	<b>1,708,774</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	404,519	384,192	453,642	437,642	408,167	415,142	422,064
510202	Fringe - Hospital	239,207	217,492	257,555	237,555	258,603	268,040	268,040
510206	Fringe - Medicare Insurance Tax	19,805	19,466	22,856	22,856	23,963	24,372	24,780
510207	Fringe - Life Insurance	725	668	1,512	1,512	1,512	1,554	1,554
	<b>Total Fringe</b>	<b>664,256</b>	<b>621,818</b>	<b>735,565</b>	<b>699,565</b>	<b>692,245</b>	<b>709,108</b>	<b>716,438</b>
	<b>Operating and Contractual:</b>							
520204	Uniforms	12,934	13,966	14,000	14,000	14,000	14,000	14,000
520400	Office	4,003	4,586	5,000	5,000	5,000	5,000	5,000
520500	Operating Supplies	69,179	54,318	30,000	30,000	30,000	30,000	30,000
520514	Small Tools	11,934	7,042	13,750	13,750	14,000	14,000	14,000
531115	Tree Trimming	433,967	563,145	395,000	550,000	450,000	450,000	450,000
531301	Vehicle Costs - Gas & Oil	105,718	90,682	110,000	105,000	105,000	105,000	105,000
531304	Vehicle Costs - R & M	53,326	59,415	43,000	60,000	60,000	60,000	60,000
531410	Telephone	51,456	61,603	37,500	67,500	65,000	65,000	65,000
531500	Printing	324	22	5,400	5,400	0	0	0
531701	Utilities	162,104	191,013	190,000	190,000	190,000	190,000	190,000
531800	Rent	0	0	0	0	60,000	60,000	60,000
543002	Dues & Subscriptions	415	443	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	6,282	9,620	19,000	19,000	19,000	19,000	19,000
554007	Lamp Renewals	21,234	22,085	35,000	35,000	35,000	35,000	35,000
605101	Maintenance Bldg & Facilities	11,322	31,744	39,000	29,000	32,000	32,000	32,000
605106	Maintenance Equipment	41,336	50,900	80,000	50,000	70,000	70,000	70,000
605113	Maintenance Lines & Poles	891,557	902,901	770,000	905,000	850,000	850,000	850,000
605115	Maintenance Meters	0	1,472	1,500	1,500	2,000	2,000	2,000
605118	Maintenance Substations	89,403	78,305	122,000	122,000	122,000	122,000	122,000
605125	PCB Disposal/Testing	8,100	159	21,000	21,000	21,000	21,000	21,000
646037	Emergency Storm Preparedness	291,770	117,916	0	0	0	0	0
	<b>Total Operating and Contractual</b>	<b>2,266,364</b>	<b>2,261,337</b>	<b>1,932,150</b>	<b>2,224,150</b>	<b>2,145,000</b>	<b>2,145,000</b>	<b>2,145,000</b>

CITY OF ALEXANDRIA

2015-2016 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Electric Distribution	ORGANIZATION:	227200

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Capital Outlay:</b>							
707101	Acquisitions	140	0	15,000	15,000	15,000	15,000	15,000
707300	Meters	64,546	51,467	200,000	200,000	200,000	200,000	200,000
707359	Christmas Lighting	0	0	65,000	65,000	65,000	65,000	65,000
707361	Street Lights	219,897	190,198	168,000	170,800	168,000	168,000	168,000
707363	Electric Transformers	332,284	351,178	425,000	425,000	425,000	425,000	425,000
707401	Electric Systems Additions	339,934	244,557	200,000	222,000	200,000	200,000	200,000
707405	Building Improvements	9,500	32,620	115,000	115,000	280,000	160,000	160,000
707500	Vehicles	71,661	167,202	357,000	618,377	269,000	104,000	104,000
707600	Machinery & Equipment	14,932	55,266	247,370	247,370	746,275	71,300	71,300
707700	Office Furniture and Fixtures	1,176	1,426	4,675	4,675	5,575	5,575	5,575
707702	Computer Software	21,451	44,413	54,500	54,500	57,500	0	0
	<b>Total Capital Outlay</b>	<b>1,075,521</b>	<b>1,138,327</b>	<b>1,851,545</b>	<b>2,137,722</b>	<b>2,431,350</b>	<b>1,413,875</b>	<b>1,413,875</b>
	<b>TOTAL DEPARTMENT</b>	<b>5,660,750</b>	<b>5,467,963</b>	<b>6,095,489</b>	<b>6,622,666</b>	<b>6,921,078</b>	<b>5,948,705</b>	<b>5,984,087</b>

## 2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Utilities	<b>FUND:</b>	401
<b>DEPARTMENT:</b>	Water	<b>ORGANIZATION:</b>	237501

## GOAL MISSION STATEMENT

To produce water that is good, pure, wholesome and in quantity suitable for drinking, domestic and culinary purposes. It also provides water for fire protection and delivers the water by pump stations and water mains to our customers.

## FUNCTION DESCRIPTION

The Water Department monitors, inspects, repairs and maintains 52 water wells, 27,500 water meters, 500 miles of water mains, over 2,834 fire hydrants, 7 pump stations, 11 water reservoirs and delivers an average of 20 million gallons of water to its customers each day. In performing these tasks, approximately 50 corrective work orders are completed each day.

## DEMAND PERFORMANCE INDICATORS

Description	2013-2014 Estimated	2014-2015 Estimated	2015-2016 Projected
Total Water Customers	27,500	27,500	28,000
Average Daily Water Consumption	15,000,000	15,000,000	15,000,000
Work Orders	20,000	21,400	22,000

## 2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Utilities	<b>FUND:</b>	401
<b>DEPARTMENT:</b>	Water Distribution	<b>ORGANIZATION:</b>	237501

## APPROPRIATION SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	848,777	802,919	861,518	830,518	888,618	904,457	4.98%
FRINGE BENEFITS	385,399	361,467	416,792	402,792	392,279	396,398	-4.89%
OPERATING/CONTRACTUAL	481,946	390,869	498,000	579,000	496,000	496,000	-0.40%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	337,963	453,824	517,384	794,869	468,600	468,600	-9.43%
<b>TOTAL APPROPRIATIONS</b>	<b>2,054,085</b>	<b>2,009,079</b>	<b>2,293,694</b>	<b>2,607,179</b>	<b>2,245,497</b>	<b>2,265,455</b>	<b>-1.23%</b>

## PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490103	Salary - Superintendent	1	1	1	1	1	1	0.00%
490147	Salary - Maintenance Worker Senior	2	2	2	2	2	2	0.00%
490167	Salary - Crew Supervisor Water Dist	5	5	5	5	6	6	20.00%
490168	Salary - Supervisor Water Distribution	1	1	1	1	1	1	0.00%
490204	Salary - Asst Superintendent	1	1	1	1	1	1	0.00%
490318	Salary - Meter Technician	2	2	2	2	2	2	0.00%
490342	Salary - Construction Inspector	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	2	2	2	2	2	2	0.00%
490624	Salary - Inventory Coordinator	1	1	1	1	0	0	0.00%
490722	Salary - Pipe Layer	3	3	3	3	4	4	33.33%
490738	Salary - Equipment Operator III	1	1	1	1	1	1	0.00%
490820	Salary - Maintenance Worker	5	5	5	5	5	5	0.00%
490905	Salary - Industrial Painter	1	1	1	1	1	1	0.00%
	<b>Total Positions</b>	<b>26</b>	<b>26</b>	<b>26</b>	<b>26</b>	<b>27</b>	<b>27</b>	<b>3.85%</b>

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Utilities	<b>FUND:</b>	401
<b>DEPARTMENT:</b>	Water Distribution	<b>ORGANIZATION:</b>	237501

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
<b>Salaries:</b>								
450001	Overtime	30,408	45,780	30,000	44,000	40,000	40,000	40,000
490103	Salary - Superintendent	75,296	50,155	51,462	51,462	51,462	51,462	52,491
490147	Salary - Maintenance Worker Senior	37,701	42,776	46,538	46,538	46,538	46,538	47,469
490167	Salary - Crew Supervisor Water Dist	185,419	175,829	185,734	185,734	185,734	217,496	221,210
490168	Salary - Supervisor Water Distribution	44,245	44,245	45,397	45,397	45,397	45,397	46,305
490204	Salary - Asst Superintendent	50,391	32,435	51,703	22,703	51,703	51,703	52,737
490318	Salary - Meter Technician	66,090	64,755	67,811	67,811	67,811	67,811	69,167
490342	Salary - Construction Inspector	47,191	47,191	48,420	48,420	48,420	48,420	49,388
490618	Salary - Administrative Secretary	58,996	55,796	60,532	57,532	60,532	60,532	61,742
490624	Salary - Inventory Coordinator	31,689	31,734	32,560	32,560	32,560	0	0
490722	Salary - Pipe Layer	74,933	69,706	76,885	76,885	76,885	101,602	103,139
490738	Salary - Equipment Operator III	27,169	27,169	27,877	27,877	27,877	27,877	28,435
490820	Salary - Maintenance Worker	92,079	88,179	108,722	95,722	101,903	101,903	103,939
490905	Salary - Industrial Painter	27,170	27,169	27,877	27,877	27,877	27,877	28,435
<b>Total Salaries</b>		<b>848,777</b>	<b>802,919</b>	<b>861,518</b>	<b>830,518</b>	<b>864,699</b>	<b>888,618</b>	<b>904,457</b>
<b>Fringe:</b>								
510201	Fringe - Pension	216,801	215,697	247,946	238,946	213,580	219,488	223,399
510202	Fringe - Hospital	158,043	135,393	156,846	151,846	150,539	159,976	159,976
510206	Fringe - Medicare Insurance Tax	10,013	9,873	10,908	10,908	11,334	11,681	11,889
510207	Fringe - Life Insurance	542	504	1,092	1,092	1,092	1,134	1,134
<b>Total Fringe</b>		<b>385,399</b>	<b>361,467</b>	<b>416,792</b>	<b>402,792</b>	<b>376,545</b>	<b>392,279</b>	<b>396,398</b>
<b>Operating and Contractual:</b>								
520204	Uniforms	7,192	7,345	7,000	7,000	7,000	7,000	7,000
520400	Office	5,629	5,593	7,000	7,000	7,000	7,000	7,000
520500	Operating Supplies	10,515	6,420	10,000	10,000	10,000	10,000	10,000
520501	Operating - Janitorial	1,342	783	1,000	1,000	1,000	1,000	1,000
520507	Operating - Sand & Gravel	4,900	4,907	5,000	5,000	5,000	5,000	5,000
520510	Operating - Paint	8,639	8,595	9,000	9,000	9,000	9,000	9,000
520514	Small Tools	7,730	6,016	8,000	8,000	8,000	8,000	8,000
531215	Fees, Licenses & Permits	24,700	48,345	30,000	48,000	30,000	30,000	30,000
531301	Vehicle Costs - Gas & Oil	100,271	83,889	103,000	98,000	103,000	103,000	103,000
531304	Vehicle Costs - R & M	64,448	48,786	56,000	60,000	60,000	60,000	60,000
531410	Telephone	8,015	8,972	11,000	10,000	10,000	10,000	10,000
531500	Printing	4,602	2,218	9,000	9,000	5,000	5,000	5,000
543002	Dues & Subscriptions	3,597	4,222	4,000	4,000	4,000	4,000	4,000
543003	Travel & Training	12,769	7,897	7,000	7,000	7,000	7,000	7,000
605106	Maintenance Equipment	21,326	10,640	20,000	15,000	20,000	20,000	20,000
605110	Maintenance Grounds	0	0	1,000	1,000	0	0	0
605115	Maintenance Meters	65,027	69,369	70,000	80,000	70,000	70,000	70,000
605117	Maintenance Mains	126,967	66,872	140,000	200,000	140,000	140,000	140,000
646037	Emergency Storm Preparedness	4,277	0	0	0	0	0	0
<b>Total Operating and Contractual</b>		<b>481,946</b>	<b>390,869</b>	<b>498,000</b>	<b>579,000</b>	<b>496,000</b>	<b>496,000</b>	<b>496,000</b>

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Utilities	<b>FUND:</b>	401
<b>DEPARTMENT:</b>	Water Distribution	<b>ORGANIZATION:</b>	237501

UTILITY FUND

DEPARTMENTAL BUDGET

CODE		2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Capital Outlay:</b>							
707300	Meters	103,179	228,825	260,000	360,000	520,000	260,000	260,000
707401	Water System Additions	74,807	146,594	130,000	307,485	165,000	165,000	165,000
707405	Building Improvements	0	0	0	0	25,000	25,000	25,000
707500	Vehicles	136,439	47,785	49,002	49,002	0	0	0
707600	Machinery & Equipment	23,223	30,480	77,882	77,882	15,000	15,000	15,000
707700	Office Furniture & Fixtures	0	140	500	500	3,600	3,600	3,600
707702	Computer Software	315	0	0	0	2,000	0	0
	<b>Total Capital Outlay</b>	<b>337,963</b>	<b>453,824</b>	<b>517,384</b>	<b>794,869</b>	<b>730,600</b>	<b>468,600</b>	<b>468,600</b>
	<b>TOTAL DEPARTMENT</b>	<b>2,054,085</b>	<b>2,009,079</b>	<b>2,293,694</b>	<b>2,607,179</b>	<b>2,467,844</b>	<b>2,245,497</b>	<b>2,265,455</b>

## 2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Utilities	<b>FUND:</b>	401
<b>DEPARTMENT:</b>	Water Production	<b>ORGANIZATION:</b>	237502

## APPROPRIATION SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	480,123	422,463	519,432	479,432	508,691	518,067	-0.26%
FRINGE BENEFITS	197,054	182,242	264,394	243,394	230,117	232,303	-12.14%
OPERATING/CONTRACTUAL	1,240,759	1,015,296	1,512,000	1,447,000	1,508,000	1,508,000	-0.26%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	30,841	33,360	30,000	30,000	69,600	69,600	132.00%
<b>TOTAL APPROPRIATIONS</b>	<b>1,948,777</b>	<b>1,653,361</b>	<b>2,325,826</b>	<b>2,199,826</b>	<b>2,316,408</b>	<b>2,327,970</b>	<b>0.09%</b>

## PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490147	Salary - Maintenance Worker Senior	1	1	1	1	1	1	0.00%
490167	Salary - Crew Supervisor Water Dist	1	1	1	1	1	1	0.00%
490169	Salary - Supervisor Water Treatment	1	1	1	1	1	1	0.00%
490332	Salary - Water Production Operator	3	3	3	3	3	3	0.00%
490334	Salary - Water Production Operator Sr	4	4	4	4	4	4	0.00%
490738	Salary - Equipment Operator III	2	2	2	2	2	2	0.00%
490905	Salary - Industrial Painter	1	1	1	1	1	1	0.00%
490916	Salary - Elec & Insrt Tech-Wastew/Wat	1	1	1	1	1	1	0.00%
	<b>Total Positions</b>	<b>14</b>	<b>14</b>	<b>14</b>	<b>14</b>	<b>14</b>	<b>14</b>	<b>0.00%</b>

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Utilities	<b>FUND:</b>	401
<b>DEPARTMENT:</b>	Water Production	<b>ORGANIZATION:</b>	237502

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
<b>Salaries:</b>								
450001	Overtime	38,456	63,087	25,000	58,000	40,000	40,000	40,000
490147	Salary - Maintenance Worker Senior	41,138	17,464	23,039	23,039	23,039	23,039	23,500
490167	Salary - Crew Supervisor Water Dist	0	0	40,629	22,629	32,783	32,783	33,439
490169	Salary - Supervisor Water Treatment	39,365	43,811	44,896	40,896	51,703	51,703	52,737
490332	Salary - Water Production Operator	97,325	97,644	101,043	86,043	88,710	88,710	90,484
490334	Salary - Water Production Operator Sr	134,830	75,997	151,168	115,168	138,799	138,799	141,576
490723	Salary - Utilities System Technician	33,164	0	0	0	0	0	0
490738	Salary - Equipment Operator III	57,296	57,296	58,789	58,789	58,789	58,789	59,965
490820	Salary - Maintenance Worker	3,066	0	0	0	0	0	0
490905	Salary - Industrial Painter	22,849	21,366	27,877	27,877	27,877	27,877	28,435
490916	Salary - Elec & Instrt Tech-Wastew/Wat	12,634	45,798	46,991	46,991	46,991	46,991	47,931
<b>Total Salaries</b>		<b>480,123</b>	<b>422,463</b>	<b>519,432</b>	<b>479,432</b>	<b>508,691</b>	<b>508,691</b>	<b>518,067</b>
<b>Fringe:</b>								
510201	Fringe - Pension	120,428	112,259	147,477	136,477	123,690	123,690	125,752
510202	Fringe - Hospital	71,158	64,244	108,871	98,871	98,611	98,611	98,611
510206	Fringe - Medicare Insurance Tax	5,211	5,518	7,458	7,458	7,228	7,228	7,352
510207	Fringe - Life Insurance	257	221	588	588	588	588	588
<b>Total Fringe</b>		<b>197,054</b>	<b>182,242</b>	<b>264,394</b>	<b>243,394</b>	<b>230,117</b>	<b>230,117</b>	<b>232,303</b>
<b>Operating and Contractual:</b>								
520500	Operating Supplies	4,531	2,295	5,000	5,000	5,000	5,000	5,000
520503	Operating Chemicals	138,350	182,122	238,000	178,000	215,000	215,000	215,000
520514	Small Tools	1,878	617	3,000	3,000	3,000	3,000	3,000
531701	Utilities	822,499	782,367	900,000	925,000	925,000	925,000	925,000
605101	Maintenance Bldg & Facilities	240	630	2,000	2,000	2,000	2,000	2,000
605106	Maintenance - Equipment	6,778	5,783	8,000	8,000	8,000	8,000	8,000
605110	Maint Grounds & Right of Way	2,473	4,461	9,000	9,000	9,000	9,000	9,000
605115	Maintenance Meters	0	0	1,000	1,000	0	0	0
605117	Maintenance Mains	13,682	6,650	45,000	70,000	70,000	70,000	70,000
605119	Maintenance Reservoirs	2,461	0	8,000	8,000	8,000	8,000	8,000
605121	Maintenance Wells	236,714	27,566	275,000	225,000	250,000	250,000	250,000
605123	Maintenance Pump Stations	5,471	2,805	18,000	13,000	13,000	13,000	13,000
646037	Emergency Storm Preparedness	5,682	0	0	0	0	0	0
<b>Total Operating and Contractual</b>		<b>1,240,759</b>	<b>1,015,296</b>	<b>1,512,000</b>	<b>1,447,000</b>	<b>1,508,000</b>	<b>1,508,000</b>	<b>1,508,000</b>
<b>Capital Outlay:</b>								
707300	Meters	4,500	0	30,000	30,000	30,000	30,000	30,000
707405	Building Improvements	8,900	0	0	0	0	0	0
707500	Vehicles	0	30,359	0	0	28,000	28,000	28,000
707600	Machinery & Equipment	17,441	3,001	0	0	14,400	10,400	10,400
707700	Office Furniture & Fixtures	0	0	0	0	1,200	1,200	1,200
707702	Computer Software	0	0	0	0	0	0	0
<b>Total Capital Outlay</b>		<b>30,841</b>	<b>33,360</b>	<b>30,000</b>	<b>30,000</b>	<b>73,600</b>	<b>69,600</b>	<b>69,600</b>
<b>TOTAL DEPARTMENT</b>		<b>1,948,777</b>	<b>1,653,361</b>	<b>2,325,826</b>	<b>2,199,826</b>	<b>2,320,408</b>	<b>2,316,408</b>	<b>2,327,970</b>

**2015-2016 ANNUAL BUDGET**

<b>DIVISION:</b>	Utilities	<b>FUND:</b>	401
<b>DEPARTMENT:</b>	Gas Distribution	<b>ORGANIZATION:</b>	247800

**GOAL MISSION STATEMENT**

The goal and mission of the City of Alexandria, Gas Department is to continue to provide quality service to all of our residential, industrial, and commercial customers in a safe and efficient manner. While at the same time striving to meet all regulations and mandates required to satisfy the State and Federal Offices of Pipeline Safety.

The coordinating of all utility activities between engineering firms, construction contractors, and the City of Alexandria, Gas Department is mandatory.

The City of Alexandria, Gas Department inspects all new gas main lines laid by gas contractors and all work performed by gas contractors on private property, both inside and outside the city limits, to insure that the gas lines installed and the work performed on private property is in accordance with our codes and specifications to guarantee a safe operating natural gas system.

**FUNCTION DESCRIPTION**

The City of Alexandria, Gas Distribution Department provides natural gas to approximately 20,000 customers for residential, industrial, and commercial use. We maintain approximately 550 miles of main line and approximately 20,000 service lines that range in size from 1/2" to 12" pipe.

Natural gas service is provided to these customers from 32 regulator station, one (1) booster station, and one (1) meter/regulator station at the City of Alexandria, D.G. Hunter Power Plant. The natural gas to supply our customers is purchased from four (4) gate stations. Natural gas for the City of Alexandria, D.G. Hunter Power Plant is purchased from one (1) gate station. The department also maintains and services three (3) bulk odorization tank stations as well as three (3) odorant injectors.

To assist in insuring the proper and safe operation of our natural gas system, the City of Alexandria, Gas Department utilizes an up-to-date SCADA System monitored 24 hours a day/365 days a year.

**DEMAND PERFORMANCE INDICATORS**

Description	2013-2014 Estimated	2014-2015 Estimated	2015-2016 Projected
Customers (residential, industrial, & commercial)	20,000	20,000	20,000
Work Orders	7,000	7,000	7,000
Gas Inspections	1,000	1,000	1,000
Meters & Taps Installed	500	500	500
Meters Changed Out	400	400	400
Leaks Detected	600	600	600

## 2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Utilities	<b>FUND:</b>	401
<b>DEPARTMENT:</b>	Gas Distribution	<b>ORGANIZATION:</b>	247800

## APPROPRIATION SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	1,120,441	1,160,576	1,278,306	1,244,306	1,312,294	1,336,132	4.52%
FRINGE BENEFITS	504,653	528,588	616,878	599,878	562,541	568,729	-7.81%
OPERATING/CONTRACTUAL	6,930,036	10,371,826	8,406,000	10,421,000	8,418,000	8,418,000	0.14%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	111,595	250,763	207,000	289,209	244,750	244,750	18.24%
<b>TOTAL APPROPRIATIONS</b>	<b>8,666,725</b>	<b>12,311,753</b>	<b>10,508,184</b>	<b>12,554,393</b>	<b>10,537,585</b>	<b>10,567,611</b>	<b>0.57%</b>

## PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490104	Salary - Superintendent	1	1	1	1	1	1	0.00%
490170	Salary - Crew Supervisor Gas Dist	4	4	4	4	4	4	0.00%
490308	Salary - Gas General Supervisor	1	1	1	1	1	1	0.00%
490318	Salary - Meter Technician	1	1	1	1	1	1	0.00%
490322	Salary - Gas System Technician	1	1	1	1	2	2	100.00%
490324	Salary - Cathodic Protection Tech	1	1	1	1	1	1	0.00%
490325	Salary - Leak Survey Technician	2	2	2	2	2	2	0.00%
490367	Salary - SCADA Operator Gas	5	5	5	5	5	5	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490624	Salary - Inventory Coordinator	0	0	0	0	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
490721	Salary - Gas Service Technician	2	2	2	2	1	1	-50.00%
490722	Salary - Pipe Layer	5	5	5	5	5	5	0.00%
490726	Salary - Pipeline Welder	2	2	2	2	2	2	0.00%
490738	Salary - Equipment Operator III	1	1	1	1	1	1	0.00%
490822	Salary - Trades Worker	4	4	4	4	4	4	0.00%
490908	Salary - Supervisor Cathodic Protection	1	1	1	1	1	1	0.00%
490916	Salary - Electronic & Instrumentation Te	1	1	1	1	1	1	0.00%
	<b>Total Positions</b>	<b>34</b>	<b>34</b>	<b>34</b>	<b>34</b>	<b>35</b>	<b>35</b>	<b>2.94%</b>

## 2015-2016 ANNUAL BUDGET

DIVISION: Utilities		2014-2015				2015-2016		FUND: 401
DEPARTMENT: Gas Distribution		UTILITY FUND				DEPT		ORGANIZATION: 247800
DEPARTMENTAL BUDGET								
CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Salaries:</b>							
450001	Overtime	73,004	81,509	91,000	89,000	91,000	91,000	91,000
490104	Salary - Superintendent	63,893	55,814	65,556	60,556	65,557	65,557	66,868
490170	Salary - Crew Supervisor Gas Dist	177,656	167,952	173,331	173,331	173,331	173,331	176,797
490308	Salary - Gas General Supervisor	48,734	48,735	50,004	50,004	50,004	50,004	51,004
490318	Salary - Meter Technician	20,594	31,251	32,065	32,065	32,065	32,065	32,706
490322	Salary - Gas System Technician	31,250	31,251	32,064	32,064	32,064	61,477	62,118
490324	Salary - Cathodic Protection Tech	33,464	33,721	34,336	34,336	34,336	34,336	35,023
490325	Salary - Leak Survey Technician	72,616	72,616	74,507	74,507	74,507	74,507	75,997
490366	Salary - SCADA Operator Gas	169,402	169,615	177,089	175,089	177,089	177,089	180,631
490618	Salary - Administrative Secretary	38,620	38,344	39,627	39,627	39,627	39,627	40,420
490624	Salary - Inventory Coordinator	0	0	0	0	0	32,560	33,211
490626	Salary - Clerical Specialist	29,076	29,076	29,833	29,833	29,833	29,833	30,430
490721	Salary - Gas Service Technician	52,545	29,735	57,867	42,867	57,867	29,881	30,479
490722	Salary - Pipe Layer	80,572	131,453	136,316	136,316	136,316	136,316	139,043
490726	Salary - Pipeline Welder	75,338	75,338	77,302	77,302	77,302	77,302	78,848
490738	Salary - Equipment Operator III	32,893	32,893	33,752	33,752	33,752	33,752	34,427
490822	Salary - Trades Worker	59,789	55,725	97,399	87,399	97,399	97,399	99,347
490903	Salary - Multi Trades Inspector	28,656	0	0	0	0	0	0
490908	Salary - Supervisor Cathodic Protection	30,602	39,844	40,571	40,571	40,571	40,571	41,382
490916	Salary - Electronic & Instrumentation Te	542	34,781	35,687	35,687	35,687	35,687	36,401
470998	Gas Board Secretarial Fees	1,195	923	0	0	0	0	0
	<b>Total Salaries</b>	<b>1,120,441</b>	<b>1,160,576</b>	<b>1,278,306</b>	<b>1,244,306</b>	<b>1,278,307</b>	<b>1,312,294</b>	<b>1,336,132</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	291,075	314,632	367,899	358,899	315,747	324,141	330,021
510202	Fringe - Hospital	199,675	198,585	230,986	222,986	210,436	219,873	219,873
510206	Fringe - Medicare Insurance Tax	13,266	14,698	16,565	16,565	16,565	17,057	17,365
510207	Fringe - Life Insurance	637	673	1,428	1,428	1,428	1,470	1,470
	<b>Total Fringe</b>	<b>504,653</b>	<b>528,588</b>	<b>616,878</b>	<b>599,878</b>	<b>544,176</b>	<b>562,541</b>	<b>568,729</b>
	<b>Operating and Contractual:</b>							
520204	Uniforms	8,914	8,432	9,000	9,000	9,000	9,000	9,000
520400	Office	7,903	7,016	6,000	6,000	6,000	6,000	6,000
520500	Operating Supplies	19,634	16,815	20,000	20,000	20,000	20,000	20,000
520503	Operating - Chemicals	14,823	14,681	15,000	15,000	15,000	15,000	15,000
520514	Small Tools	4,327	4,953	5,000	5,000	5,000	5,000	5,000
531124	Regulatory Compliance	0	30,000	30,000	30,000	45,000	45,000	45,000
531215	Fees, Licenses & Permits	14,611	16,356	15,000	15,000	15,000	15,000	15,000
531301	Vehicle Costs - Gas & Oil	61,011	58,092	61,000	58,000	61,000	61,000	61,000
531304	Vehicle Costs - R & M	26,072	27,881	27,000	27,000	27,000	27,000	27,000
531410	Telephone	5,542	4,671	8,000	6,000	6,000	6,000	6,000
531500	Printing	892	28	1,000	1,000	0	0	0
531701	Utilities	4,667	2,293	4,000	4,000	4,000	4,000	4,000
531800	Rent	44,016	44,541	48,000	48,000	48,000	48,000	48,000
543002	Dues & Subscriptions	1,090	1,617	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	20,769	5,006	13,000	13,000	13,000	13,000	13,000
554003	Purchases-Natural Gas	6,570,301	9,997,285	8,000,000	10,000,000	8,000,000	8,000,000	8,000,000
605101	Maintenance Bldg & Facilities	2,080	0	3,000	3,000	3,000	3,000	3,000
605106	Maintenance Equipment	12,566	12,754	15,000	15,000	15,000	15,000	15,000
605115	Maintenance Meters	6,154	13,257	15,000	15,000	15,000	15,000	15,000
605117	Maintenance Mains	104,664	106,148	110,000	130,000	110,000	110,000	110,000
	<b>Total Operating and Contractual</b>	<b>6,930,036</b>	<b>10,371,826</b>	<b>8,406,000</b>	<b>10,421,000</b>	<b>8,418,000</b>	<b>8,418,000</b>	<b>8,418,000</b>

## 2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Utilities	<b>FUND:</b>	401
<b>DEPARTMENT:</b>	Gas Distribution	<b>ORGANIZATION:</b>	247800

## UTILITY FUND

## DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Capital Outlay:</b>							
707300	Meters	48,915	99,357	100,000	100,000	100,000	100,000	100,000
707401	Gas System Additions	9,926	1,274	10,000	66,000	10,000	10,000	10,000
707405	Building Improvements	0	0	0	0	2,500	2,500	2,500
707500	Vehicles	33,477	83,470	35,000	35,000	91,000	56,000	56,000
707600	Machinery & Equipment	19,277	66,662	46,600	72,809	73,500	71,500	71,500
707700	Office Furniture & Fixtures	0	0	5,400	5,400	4,750	4,750	4,750
707702	Computer Software	0	0	10,000	10,000	10,000	0	0
	<b>Total Capital Outlay</b>	<b>111,595</b>	<b>250,763</b>	<b>207,000</b>	<b>289,209</b>	<b>291,750</b>	<b>244,750</b>	<b>244,750</b>
	<b>TOTAL DEPARTMENT</b>	<b>8,666,725</b>	<b>12,311,753</b>	<b>10,508,184</b>	<b>12,554,393</b>	<b>10,532,233</b>	<b>10,537,585</b>	<b>10,567,611</b>

## 2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Utilities	<b>FUND:</b>	401
<b>DEPARTMENT:</b>	Wastewater	<b>ORGANIZATION:</b>	258101

## GOAL MISSION STATEMENT

To keep existing sewer system in repair and condition to meet health, D.E.Q., and E.P.A. standards for infiltration - inflow and any other sanitary conditions dealing with the entire sewer system. To insure the production of a quality dewatered sludge that can be beneficially reused. To review Plans and Specification for new sewer system.

## FUNCTION DESCRIPTION

The Wastewater Department consist of two different operations, namely the collection and treatment of wastewater for the City of Alexandria, and is in operation 24-hours a day seven days per week. The Collection Department installs service taps, builds manholes, lays extension, and maintains lift stations. The Treatment Department operates and maintains a treatment facility that utilizes a modified activated sludge process.

## DEMAND PERFORMANCE INDICATORS

Description	2013-2014 Estimated	2014-2015 Estimated	2015-2016 Projected
Complaints - stop ups & alarms	6,500	6,500	6,500
Telephone calls	7,500	7,500	7,500
Correspondence	875	875	900
Radio communications	7,500	7,500	7,775
Sewer taps	275	150	175

## 2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Utilities	<b>FUND:</b>	401
<b>DEPARTMENT:</b>	Wastewater Treatment	<b>ORGANIZATION:</b>	258101

## APPROPRIATION SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	529,131	584,821	635,890	668,890	653,431	664,998	4.58%
FRINGE BENEFITS	230,460	247,885	300,864	300,864	279,511	282,529	-6.09%
OPERATING/CONTRACTUAL	797,638	959,812	974,100	1,020,100	1,056,000	1,056,000	8.41%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	198,075	142,490	311,237	311,237	409,336	409,336	31.52%
<b>TOTAL APPROPRIATIONS</b>	<b>1,755,304</b>	<b>1,935,008</b>	<b>2,222,091</b>	<b>2,301,091</b>	<b>2,398,278</b>	<b>2,412,863</b>	<b>8.59%</b>

## PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490105	Salary - Superintendent	1	1	1	1	1	1	0.00%
490165	Salary - Supervisor Wastewater Treatment	1	1	1	1	1	1	100.00%
490333	Salary - Wastewater Plant Operator Sr	8	8	8	8	8	8	0.00%
490368	Salary - Wastewater Treatment/SCADA	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
490916	Salary - Elec & Insrt Tech-Wastew/Wat	1	1	1	1	1	1	0.00%
	<b>Total Positions</b>	<b>14</b>	<b>14</b>	<b>14</b>	<b>14</b>	<b>14</b>	<b>14</b>	<b>0.00%</b>

## 2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Utilities	<b>FUND:</b>	401
<b>DEPARTMENT:</b>	Wastewater Treatment	<b>ORGANIZATION:</b>	258101

## UTILITY FUND

## DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Salaries:</b>							
450001	Overtime	77,294	92,560	45,000	100,000	75,000	75,000	75,000
490105	Salary - Superintendent	61,154	61,154	62,748	62,748	62,748	62,748	64,003
490165	Salary - Supervisor Wastewater Treatment	48,503	48,503	49,767	49,767	49,767	49,767	50,762
490333	Salary - Wastewater Plant Operator Sr	245,171	267,404	327,135	305,135	320,497	320,497	326,905
490368	Salary - Wastewater Treatment/SCADA	0	18,191	51,703	51,703	45,882	45,882	46,800
490618	Salary - Administrative Secretary	36,143	36,143	37,085	37,085	37,085	37,085	37,827
490626	Salary - Clerical Specialist	21,701	21,701	22,267	22,267	22,267	22,267	22,712
490723	Salary - Utilities Systems Technician	28,361	0	0	0	0	0	0
490916	Salary - Elec & Insrt Tech-Wastew/Wat	10,804	39,165	40,185	40,185	40,185	40,185	40,989
	<b>Total Salaries</b>	<b>529,131</b>	<b>584,821</b>	<b>635,890</b>	<b>668,890</b>	<b>653,431</b>	<b>653,431</b>	<b>664,998</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	137,730	155,408	183,005	183,005	161,401	161,401	164,254
510202	Fringe - Hospital	85,277	83,831	108,048	108,048	108,048	108,048	108,048
510206	Fringe - Medicare Insurance Tax	7,215	8,401	9,223	9,223	9,474	9,474	9,639
510207	Fringe - Life Insurance	238	245	588	588	588	588	588
	<b>Total Fringe</b>	<b>230,460</b>	<b>247,885</b>	<b>300,864</b>	<b>300,864</b>	<b>279,511</b>	<b>279,511</b>	<b>282,529</b>
	<b>Operating and Contractual:</b>							
520204	Uniforms	3,479	3,500	4,000	4,000	4,000	4,000	4,000
520400	Office	4,147	4,279	6,000	6,000	6,000	6,000	6,000
520500	Operating Supplies	9,553	5,053	10,000	10,000	10,000	10,000	10,000
520503	Operating - Chemicals	77,953	51,889	64,000	70,000	70,000	70,000	70,000
520512	Sludge Removal	6,638	6,403	30,000	10,000	15,000	15,000	15,000
520514	Small Tools	2,175	2,791	5,000	5,000	5,000	5,000	5,000
531206	Services - Other	3,305	1,600	5,000	5,000	5,000	5,000	5,000
531215	Fees, Licenses & Permits	32,001	33,740	33,500	33,500	34,000	34,000	34,000
531301	Vehicle Costs - Gas & Oil	104,775	95,525	119,000	109,000	119,000	119,000	119,000
531304	Vehicle Costs - R & M	54,778	76,287	54,100	73,100	73,000	73,000	73,000
531410	Telephone	6,699	5,853	9,000	7,000	7,000	7,000	7,000
531500	Printing	216	13	1,500	1,500	0	0	0
531701	Utilities	300,945	482,015	400,000	475,000	475,000	475,000	475,000
531800	Rent	3,017	803	10,000	10,000	10,000	10,000	10,000
543002	Dues & Subscriptions	392	25	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	6,032	10,368	8,000	8,000	8,000	8,000	8,000
605101	Maintenance Bldg & Facilities	18,852	19,115	20,000	20,000	20,000	20,000	20,000
605102	Maintenance Plant	149,994	137,447	170,000	150,000	170,000	170,000	170,000
605106	Maintenance Equipment	11,828	22,408	22,000	20,000	22,000	22,000	22,000
605110	Maint Grounds & Right of Way	859	698	2,000	2,000	2,000	2,000	2,000
	<b>Total Operating and Contractual</b>	<b>797,638</b>	<b>959,812</b>	<b>974,100</b>	<b>1,020,100</b>	<b>1,056,000</b>	<b>1,056,000</b>	<b>1,056,000</b>
	<b>Capital Outlay:</b>							
707401	System Additions	0	0	0	0	0	0	0
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	23,364	23,178	25,000	25,000	349,500	0	0
707600	Machinery & Equipment	174,711	119,312	286,237	286,237	693,436	406,436	406,436
707700	Office Furniture & Fixtures	0	0	0	0	2,900	2,900	2,900
707702	Computer Software	0	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	<b>198,075</b>	<b>142,490</b>	<b>311,237</b>	<b>311,237</b>	<b>1,045,836</b>	<b>409,336</b>	<b>409,336</b>
	<b>TOTAL DEPARTMENT</b>	<b>1,755,304</b>	<b>1,935,008</b>	<b>2,222,091</b>	<b>2,301,091</b>	<b>3,034,778</b>	<b>2,398,278</b>	<b>2,412,863</b>

## 2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Utilities	<b>FUND:</b>	401
<b>DEPARTMENT:</b>	Wastewater Collection	<b>ORGANIZATION:</b>	258102

## APPROPRIATION SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	789,835	726,870	773,833	742,833	812,024	825,222	6.64%
FRINGE BENEFITS	326,445	312,993	351,858	340,858	345,148	348,585	-0.93%
OPERATING/CONTRACTUAL	334,981	289,386	347,000	388,000	345,000	345,000	-0.58%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	256,830	179,358	281,600	554,132	278,959	278,959	-0.94%
<b>TOTAL APPROPRIATIONS</b>	<b>1,708,091</b>	<b>1,508,607</b>	<b>1,754,291</b>	<b>2,025,823</b>	<b>1,781,131</b>	<b>1,797,766</b>	<b>2.48%</b>

## PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490147	Salary - Maintenance Worker Senior	0	0	0	0	1	1	0.00%
490164	Salary - Supervisor Wastewater Collection	1	1	1	1	1	1	0.00%
490166	Salary - Crew Supervisor WW Line Maint	6	6	6	6	6	6	0.00%
490706	Salary - Maintenance Mechanic I	3	3	3	3	3	3	0.00%
490722	Salary - Pipe Layer	2	2	2	2	2	2	0.00%
490738	Salary - Equipment Operator III	3	3	3	3	3	3	0.00%
490746	Salary - Equipment Operator II	2	2	2	2	3	3	50.00%
490819	Salary - Equipment Operator I	1	1	1	1	1	1	0.00%
490820	Salary - Maintenance Worker	2	2	2	2	2	2	0.00%
	<b>Total Positions</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>22</b>	<b>22</b>	<b>10.00%</b>

## 2015-2016 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Wastewater Collection	ORGANIZATION:	258102

## UTILITY FUND

## DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Salaries:</b>							
450001	Overtime	100,711	95,834	105,000	110,000	105,000	105,000	105,000
490147	Salary - Maintenance Worker Senior	0	0	0	0	0	22,368	22,368
490164	Salary - Supervisor Wastewater Collection	53,706	48,868	45,691	45,691	45,691	45,691	46,605
490166	Salary - Crew Supervisor WW Line Main	259,247	233,765	265,680	256,680	259,176	259,176	264,360
490706	Salary - Maintenance Mechanic I	88,784	88,577	90,870	86,870	94,176	94,176	96,059
490722	Salary - Pipe Layer	54,422	54,422	55,840	40,840	55,840	55,840	56,957
490738	Salary - Equipment Operator III	90,886	90,886	93,253	93,253	88,570	88,570	90,341
490746	Salary - Equipment Operator II	47,126	50,617	51,934	49,934	51,934	76,651	77,689
490819	Salary - Equipment Operator I	22,903	22,903	23,499	23,499	23,499	23,499	23,969
490820	Salary - Maintenance Worker	41,155	40,998	42,066	36,066	41,053	41,053	41,874
490903	Salary - Multi Trades Inspector	30,895	0	0	0	0	0	0
	<b>Total Salaries</b>	<b>789,835</b>	<b>726,870</b>	<b>773,833</b>	<b>742,833</b>	<b>764,939</b>	<b>812,024</b>	<b>825,222</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	205,517	193,683	222,707	213,707	188,939	200,569	203,827
510202	Fringe - Hospital	110,519	109,162	117,792	115,792	113,710	132,584	132,584
510206	Fringe - Medicare Insurance Tax	9,963	9,736	10,519	10,519	10,389	11,071	11,250
510207	Fringe - Life Insurance	446	412	840	840	840	924	924
	<b>Total Fringe</b>	<b>326,445</b>	<b>312,993</b>	<b>351,858</b>	<b>340,858</b>	<b>313,878</b>	<b>345,148</b>	<b>348,585</b>
	<b>Operating and Contractual:</b>							
520204	Uniforms	4,800	3,566	5,000	5,000	5,000	5,000	5,000
520500	Operating Supplies	14,205	12,655	15,000	15,000	15,000	15,000	15,000
520514	Small Tools	4,692	3,711	5,000	5,000	5,000	5,000	5,000
605106	Maintenance Equipment	26,128	20,970	28,000	23,000	26,000	26,000	26,000
605117	Maintenance Mains	148,994	129,280	147,000	165,000	147,000	147,000	147,000
605123	Maintenance Pump Stations	135,213	119,204	147,000	175,000	147,000	147,000	147,000
646037	Emergency Storm Preparedness	949	0	0	0	0	0	0
	<b>Total Operating and Contractual</b>	<b>334,981</b>	<b>289,386</b>	<b>347,000</b>	<b>388,000</b>	<b>345,000</b>	<b>345,000</b>	<b>345,000</b>
	<b>Capital Outlay:</b>							
707401	Wastewater Systems Additions	76,721	32,454	100,000	241,128	100,000	100,000	100,000
707405	Building Improvements	15,000	14,640	15,000	15,000	15,000	15,000	15,000
707500	Vehicles	119,742	72,701	33,500	164,904	131,539	61,258	61,258
707600	Machinery & Equipment	45,367	59,563	133,100	133,100	100,601	100,601	100,601
707700	Office Furniture & Fixtures	0	0	0	0	4,120	2,100	2,100
707702	Computer Software	0	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	<b>256,830</b>	<b>179,358</b>	<b>281,600</b>	<b>554,132</b>	<b>351,260</b>	<b>278,959</b>	<b>278,959</b>
	<b>TOTAL DEPARTMENT</b>	<b>1,708,091</b>	<b>1,508,607</b>	<b>1,754,291</b>	<b>2,025,823</b>	<b>1,775,077</b>	<b>1,781,131</b>	<b>1,797,766</b>

## 2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Utilities	<b>FUND:</b>	401
<b>DEPARTMENT:</b>	Environmental Services	<b>ORGANIZATION:</b>	258103

## GOAL MISSION STATEMENT

To ensure compliance of environmental regulations mandated by State/Federal agencies (i.e. EPA, DEQ, DHHR). To enforce the City's environmental ordinances.

## FUNCTION DESCRIPTION

The Environmental Services Department is responsible for:

1. Analysis of the City's drinking water.
2. Analysis of the City's wastewater discharge.
3. Administering pretreatment program.
4. Preparation of environmental reports for Utilities.

## DEMAND PERFORMANCE INDICATORS

Description	2013-2014 Estimated	2014-2015 Estimated	2015-2016 Projected
Wastewater analysis	26,000	31,200	32,500
Drinking water analysis	2,750	3,300	3,450
Commercial Users Surveys	500	550	600
Pretreatment Inspections	25	50	75

2015-2016 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Environmental Services	ORGANIZATION:	258103

APPROPRIATION SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	220,896	191,715	240,398	199,398	231,903	236,340	-1.69%
FRINGE BENEFITS	72,641	67,418	107,849	93,849	101,173	102,336	-5.11%
OPERATING/CONTRACTUAL	171,700	143,790	192,000	243,000	195,000	195,000	1.56%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	28,543	86,277	57,000	57,000	64,500	64,500	13.16%
TOTAL APPROPRIATIONS	493,780	489,200	597,247	593,247	592,576	598,176	0.16%

PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490232	Salary - Superintendent	1	1	1	1	1	1	0.00%
490239	Salary - Environmental Lab Supervisor	1	1	1	1	1	1	0.00%
490369	Salary - Environmental Tech I	1	1	1	2	2	2	100.00%
490378	Salary - Environmental Tech II	2	2	2	1	1	1	-50.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
	<b>Total Positions</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>0.00%</b>

## 2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Utilities	<b>FUND:</b>	401
<b>DEPARTMENT:</b>	Environmental Services	<b>ORGANIZATION:</b>	258103

## UTILITY FUND

## DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Salaries:</b>							
450001	Overtime	3,015	2,230	10,000	5,000	10,000	10,000	10,000
490232	Salary - Superintendent	76,300	50,155	51,462	51,462	51,462	51,462	52,491
490239	Salary - Environmental Lab Supervisor	34,750	44,024	46,299	43,299	40,836	40,836	41,653
490369	Salary - Environmental Tech I	24,829	19,762	33,924	21,924	67,848	67,848	69,204
490378	Salary - Environmental Tech II	59,060	54,962	73,254	52,254	36,298	36,298	37,024
490618	Salary - Administrative Secretary	22,942	20,582	25,459	25,459	25,459	25,459	25,968
	<b>Total Salaries</b>	<b>220,896</b>	<b>191,715</b>	<b>240,398</b>	<b>199,398</b>	<b>231,903</b>	<b>231,903</b>	<b>236,340</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	50,109	49,892	69,187	58,187	57,279	57,279	58,376
510202	Fringe - Hospital	19,313	14,643	34,925	31,925	40,280	40,280	40,280
510206	Fringe - Medicare Insurance Tax	3,120	2,792	3,485	3,485	3,362	3,362	3,428
510207	Fringe - Life Insurance	99	91	252	252	252	252	252
	<b>Total Fringe</b>	<b>72,641</b>	<b>67,418</b>	<b>107,849</b>	<b>93,849</b>	<b>101,173</b>	<b>101,173</b>	<b>102,336</b>
	<b>Operating and Contractual:</b>							
520105	Contract Labor	0	25,966	0	48,000	0	0	0
520204	Uniforms	0	1,581	2,000	2,000	2,000	2,000	2,000
520400	Office	4,532	5,478	5,000	5,000	5,000	5,000	5,000
520500	Operating Supplies	38,476	36,080	40,000	43,000	43,000	43,000	43,000
520503	Operating - Chemicals	28,016	30,894	31,000	36,000	36,000	36,000	36,000
531206	Services - Other	24,312	22,570	28,000	25,000	25,000	25,000	25,000
531215	Fees, Licenses & Permits	150	0	0	0	0	0	0
531301	Vehicle Costs - Gas & Oil	2,646	1,070	5,000	3,000	3,000	3,000	3,000
531304	Vehicle Costs - R & M	557	1,386	4,000	4,000	4,000	4,000	4,000
531410	Telephone	4,340	4,352	4,000	4,000	4,000	4,000	4,000
531500	Printing	5,236	132	7,000	7,000	7,000	7,000	7,000
543002	Dues & Subscriptions	622	541	2,000	2,000	2,000	2,000	2,000
543003	Travel & Training	2,525	5,154	3,000	3,000	3,000	3,000	3,000
543007	Environmental Conference	50,121	0	51,000	51,000	51,000	51,000	51,000
605106	Maintenance Equipment	10,167	8,586	10,000	10,000	10,000	10,000	10,000
	<b>Total Operating and Contractual</b>	<b>171,700</b>	<b>143,790</b>	<b>192,000</b>	<b>243,000</b>	<b>195,000</b>	<b>195,000</b>	<b>195,000</b>
	<b>Capital Outlay:</b>							
707405	Building Improvements	0	2,295	0	0	0	0	0
707500	Vehicles	0	0	22,000	22,000	0	0	0
707600	Machinery & Equipment	28,543	81,157	28,000	28,000	64,500	64,500	64,500
707700	Office Furniture & Fixtures	0	0	5,000	5,000	0	0	0
707702	Computer Software	0	2,825	2,000	2,000	0	0	0
	<b>Total Capital Outlay</b>	<b>28,543</b>	<b>86,277</b>	<b>57,000</b>	<b>57,000</b>	<b>64,500</b>	<b>64,500</b>	<b>64,500</b>
	<b>TOTAL DEPARTMENT</b>	<b>493,780</b>	<b>489,200</b>	<b>597,247</b>	<b>593,247</b>	<b>592,576</b>	<b>592,576</b>	<b>598,176</b>

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Utilities	<b>FUND:</b>	401
<b>DEPARTMENT:</b>	Enviromental Compliance	<b>ORGANIZATION:</b>	258104

GOAL MISSION STATEMENT

FUNCTION DESCRIPTION

DEMAND PERFORMANCE INDICATORS

Description	2013-2014 Estimated	2014-2015 Estimated	2015-2016 Projected

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Utilities	<b>FUND:</b>	401
<b>DEPARTMENT:</b>	Environmental Compliance	<b>ORGANIZATION:</b>	258104

APPROPRIATION SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
SALARIES AND WAGES	0	0	0	0	0	0	0.00%
FRINGE BENEFITS	0	0	0	0	0	0	0.00%
OPERATING/CONTRACTUAL	198,891	156,969	408,000	408,000	408,000	408,000	0.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	3,031	0	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	201,922	156,969	408,000	408,000	408,000	408,000	0.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE

2015-2016 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Environmental Compliance	ORGANIZATION:	258104

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Operating and Contractual:</b>							
520500	Operating Supplies	198,891	156,969	408,000	408,000	408,000	408,000	408,000
543003	Travel & Training	0	0	0	0	0	0	0
	<b>Total Operating and Contractual</b>	198,891	156,969	408,000	408,000	408,000	408,000	408,000
	<b>Capital Outlay:</b>							
707405	Building Improvements	3,031	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	3,031	0	0	0	0	0	0
	<b>TOTAL DEPARTMENT</b>	201,922	156,969	408,000	408,000	408,000	408,000	408,000

## 2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Utilities	<b>FUND:</b>	401
<b>DEPARTMENT:</b>	Utility Services	<b>ORGANIZATION:</b>	258900

## GOAL MISSION STATEMENT

The City of Alexandria, Utility Service Department ensures that all Utility Department repair "cuts" are restored in a timely, efficient manner. The department handles all utility mapping and field locating resulting in a safe and productive gas, water and wastewater system.

The Utility Services Department also works in conjunction with the other city departments by making available for their use a trackhoe, backhoe, city wide welder and welding machine, and trencher, tractor/trailer (lowboy), and vaccum/jet unit.

## FUNCTION DESCRIPTION

The City of Alexandria's Utility Services Department is responsible for:

1. Operating a utility cut repair crew to handle all "cuts" for the Utility Division.
2. Handling all utility line location duties for the Utility Division.
3. Maintaining maps and "as built" drawings along with updating them as needed for the Utility Division.
4. Developing a computer operated mapping system using Autocad Software and the city of Alexandria Base Map.
5. Working in conjunction with the City of Alexandria, SCADA System.
6. Maintaining and updating data pertaining the fire flows and the wellhead protection program as well as the maintenance records of the Gas Distribution and Water Distribution System.
7. Working in conjunction with other city departments with equipment use.
8. Providing the services of a certified city welder to Utility and Public Works Divisions.
9. Developing, implementing and operating a City-Wide geographical information system. (GIS)
10. Scanning City of Alexandria Project Plans to ensure a digital set plans.

## DEMAND PERFORMANCE INDICATORS

Description	2013-2014 Estimated	2014-2015 Estimated	2015-2016 Projected
Call receive/LA One Call System	4,500	4,700	5,000
Utility Customers (Gas, Water, & Wastewater)	210	225	275
Availability Verification of Utilities	450	500	500
Welding Work Orders	340	350	375
Utility Map Information Requests	515	525	550
Computer Assisted Drawings	200	225	250
Project Scanning	250	300	325

## 2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Utilities	<b>FUND:</b>	401
<b>DEPARTMENT:</b>	Utility Services	<b>ORGANIZATION:</b>	258900

## APPROPRIATION SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	508,603	505,919	601,946	626,946	606,946	618,845	2.81%
FRINGE BENEFITS	212,540	232,526	289,490	289,490	266,235	269,337	-6.96%
OPERATING/CONTRACTUAL	175,207	160,931	196,000	205,000	195,000	195,000	-0.51%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	132,249	229,309	590,700	140,700	267,000	267,000	-54.80%
<b>TOTAL APPROPRIATIONS</b>	<b>1,028,599</b>	<b>1,128,685</b>	<b>1,678,136</b>	<b>1,262,136</b>	<b>1,335,181</b>	<b>1,350,182</b>	<b>-19.54%</b>

## PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490127	Salary - Superintendent	1	1	1	1	1	1	0.00%
490147	Salary - Maintenance Worker Senior	2	2	2	2	2	2	0.00%
490163	Salary - Crew Supervisor Utility Services	2	2	2	2	2	2	0.00%
490316	Salary - Engineering Technician II	4	4	4	4	4	4	0.00%
490341	Salary - Engineering Technician III	1	1	1	1	1	1	0.00%
490347	Salary - Engineering Tech I	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490722	Salary - Pipe Layer	1	1	1	1	1	1	0.00%
490738	Salary - Equipment Operator III	1	1	1	1	1	1	0.00%
490746	Salary - Equipment Operator II	2	2	2	2	2	2	0.00%
490753	Salary - Welder	1	1	1	1	1	1	0.00%
490919	Salary - GIS Manager	1	1	1	1	1	1	100.00%
	<b>Total Positions</b>	<b>18</b>	<b>18</b>	<b>18</b>	<b>18</b>	<b>18</b>	<b>18</b>	<b>0.00%</b>

## 2015-2016 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Utility Services	ORGANIZATION:	258900

## UTILITY FUND

## DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Salaries:</b>							
450001	Overtime	14,366	11,186	7,000	38,000	12,000	12,000	12,000
490127	Salary - Superintendent	60,010	30,120	61,573	61,573	61,573	61,573	62,804
490147	Salary - Maintenance Worker Senior	7,142	35,789	46,078	46,078	46,078	46,078	47,000
490163	Salary - Crew Supervisor Utility Services	114,798	77,177	79,048	79,048	79,048	79,048	80,629
490316	Salary - Engineering Technician II	88,330	94,427	118,613	112,613	118,613	118,613	120,986
490341	Salary - Engineering Technician III	37,185	37,911	38,899	38,899	38,899	38,899	39,677
490347	Salary - Engineering Tech I	13,910	19,717	26,668	26,668	26,668	26,668	27,201
490618	Salary - Administrative Secretary	31,111	31,111	31,922	31,922	31,922	31,922	32,560
490722	Salary - Pipe Layer	29,525	29,525	30,294	30,294	30,294	30,294	30,900
490738	Salary - Equipment Operator III	32,893	32,893	33,751	33,751	33,751	33,751	34,426
490746	Salary - Equipment Operator II	51,274	54,695	57,229	57,229	57,229	57,229	58,373
490753	Salary - Welder	27,585	10,644	29,086	29,086	29,086	29,086	29,668
490919	Salary - GIS Manager	474	40,724	41,785	41,785	41,785	41,785	42,621
	<b>Total Salaries</b>	<b>508,603</b>	<b>505,919</b>	<b>601,946</b>	<b>626,946</b>	<b>606,946</b>	<b>606,946</b>	<b>618,845</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	127,169	136,603	173,242	173,242	149,915	149,915	152,855
510202	Fringe - Hospital	78,895	88,675	107,225	107,225	107,225	107,225	107,225
510206	Fringe - Medicare Insurance Tax	6,164	6,934	8,267	8,267	8,339	8,339	8,501
510207	Fringe - Life Insurance	312	314	756	756	756	756	756
	<b>Total Fringe</b>	<b>212,540</b>	<b>232,526</b>	<b>289,490</b>	<b>289,490</b>	<b>266,235</b>	<b>266,235</b>	<b>269,337</b>
	<b>Operating and Contractual:</b>							
520105	Contract Labor	0	15,054	0	0	0	0	0
520204	Uniforms	4,987	4,999	5,000	5,000	5,000	5,000	5,000
520400	Office	2,108	2,054	3,000	3,000	3,000	3,000	3,000
520500	Operating Supplies	22,532	24,331	25,000	25,000	25,000	25,000	25,000
520506	Operating Concrete & Asphalt	29,096	24,113	46,000	56,000	46,000	46,000	46,000
520507	Operating - Sand & Gravel	8,778	2,242	22,000	20,000	20,000	20,000	20,000
520514	Small Tools	3,675	3,719	4,000	4,000	4,000	4,000	4,000
520519	Operating Drafting & Survey	2,873	6,421	5,000	5,000	5,000	5,000	5,000
531215	Fees, Licenses & Permits	169	864	0	0	0	0	0
531301	Vehicle Costs - Gas & Oil	31,266	34,666	33,000	36,000	36,000	36,000	36,000
531304	Vehicle Costs - R & M	20,282	19,351	17,000	17,000	17,000	17,000	17,000
531410	Telephone	11,505	10,551	12,000	12,000	12,000	12,000	12,000
531500	Printing	145	17	0	0	0	0	0
531800	Rent	4,089	2,071	12,000	10,000	10,000	10,000	10,000
543002	Dues & Subscriptions	288	433	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	3,426	5,724	5,000	5,000	5,000	5,000	5,000
605106	Maintenance Equipment	21,630	4,321	6,000	6,000	6,000	6,000	6,000
646037	Emergency Storm Preparedness	8,358	0	0	0	0	0	0
	<b>Total Operating and Contractual</b>	<b>175,207</b>	<b>160,931</b>	<b>196,000</b>	<b>205,000</b>	<b>195,000</b>	<b>195,000</b>	<b>195,000</b>

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Utilities	<b>FUND:</b>	401
<b>DEPARTMENT:</b>	Utility Services	<b>ORGANIZATION:</b>	258900

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Capital Outlay:</b>							
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	70,893	85,808	183,000	33,000	328,000	223,000	223,000
707600	Machinery & Equipment	33,811	125,699	388,000	88,000	577,000	44,000	44,000
707700	Office Furniture & Fixtures	3,075	0	0	0	0	0	0
707702	Computer Software	24,470	17,802	19,700	19,700	22,700	0	0
	<b>Total Capital Outlay</b>	<b>132,249</b>	<b>229,309</b>	<b>590,700</b>	<b>140,700</b>	<b>927,700</b>	<b>267,000</b>	<b>267,000</b>
	<b>TOTAL DEPARTMENT</b>	<b>1,028,599</b>	<b>1,128,685</b>	<b>1,678,136</b>	<b>1,262,136</b>	<b>1,995,881</b>	<b>1,335,181</b>	<b>1,350,182</b>
	<b>TOTAL FUND</b>	<b>93,470,690</b>	<b>100,325,971</b>	<b>99,227,790</b>	<b>113,611,354</b>	<b>112,380,379</b>	<b>116,889,539</b>	<b>117,116,622</b>

*City of Alexandria*  
**Annual Operating Budget**

*Utility Debt Service*



2015-2016 ANNUAL BUDGET

UTILITY DEBT SERVICE  
REVENUE DETAIL

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL REV	ACTUAL REV	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Internal Services &amp; Interfunds:</b>							
	Transfer to Debt Service	5,052,988	4,086,235	4,873,604	4,873,604	9,389,785	9,389,785	9,389,785
	<b>Total Revenues</b>	5,052,988	4,086,235	4,873,604	4,873,604	9,389,785	9,389,785	9,389,785

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	N/A	<b>FUND:</b>	N/A
<b>DEPARTMENT:</b>	Utility Debt Service	<b>COST CENTER:</b>	210500

APPROPRIATION SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	0	0	0	0	0	0	0.00%
FRINGE BENEFITS	0	0	0	0	0	0	0.00%
OPERATING/CONTRACTUAL	11,000	11,000	11,000	11,000	11,000	11,000	0.00%
OTHER	5,041,988	3,599,649	4,862,604	4,862,604	9,378,785	9,378,785	92.88%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
<b>TOTAL APPROPRIATIONS</b>	<b>5,052,988</b>	<b>3,610,649</b>	<b>4,873,604</b>	<b>4,873,604</b>	<b>9,389,785</b>	<b>9,389,785</b>	<b>92.67%</b>

PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	

## 2015-2016 ANNUAL BUDGET

DIVISION:		N/A				N/A		
DEPARTMENT:		Utility Debt Service				210500		
UTILITY DEBT SERVICE FUND								
DEPARTMENTAL BUDGET								
CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
800003	<b>Operating and Contractual:</b>							
	Paying Agent Fees	11,000	11,000	11,000	11,000	11,000	11,000	11,000
	<b>Total Operating &amp; Contractual</b>	11,000	11,000	11,000	11,000	11,000	11,000	11,000
	<b>Other:</b>							
800001	Interest - 2003 Refunded Bonds	36,613	0	0	0	0	0	0
800001	Interest - 2003 COI	10,314	3,528	0	0	0	0	0
800001	Interest - 2004A Rev Bonds	641,845	45,250	0	0	0	0	0
800001	Interest - 2004B Refunded Bonds	557,940	45,250	0	0	0	0	0
800001	Interest - 2010 DHH Loan	92,010	102,775	97,807	97,807	92,736	92,736	92,736
800001	Interest - 2011 DHH Loan	132,306	149,247	143,555	143,555	137,655	137,655	137,655
800001	Interest - 2012A DHH Loan	57,953	66,551	63,997	63,997	61,375	61,375	61,375
800001	Interest - 2012B DEQ Loan	20,007	41,249	39,254	39,254	37,240	37,240	37,240
800001	Interest - 2013A Refunding Bonds	0	192,075	383,450	383,450	366,250	366,250	366,250
800001	Interest - 2013B Refunding Bonds	0	215,724	430,219	430,219	415,563	415,563	415,563
800001	Interest - 2013A Revenue Bonds	0	0	0	0	3,885,203	3,885,203	3,885,203
800001	Interest - 2014 Revenue Bonds	0	0	958,322	958,322	1,277,763	1,277,763	1,277,763
800002	Principal - 2003 Refunded Bonds	1,010,000	0	0	0	0	0	0
800002	Principal - 2003 COI	165,000	170,000	0	0	0	0	0
800002	Principal - 2004A Rev Bonds	455,000	470,000	0	0	0	0	0
800002	Principal - 2004B Refunded Bonds	1,285,000	1,340,000	0	0	0	0	0
800002	Principal - 2010 DHH Loan	140,000	144,000	147,000	147,000	151,000	151,000	151,000
800002	Principal - 2011 DHH Loan	159,000	165,000	171,000	171,000	176,000	176,000	176,000
800002	Principal - 2012A DHH Loan	71,000	74,000	76,000	76,000	79,000	79,000	79,000
800002	Principal - 2012B DEQ Loan	208,000	210,000	212,000	212,000	214,000	214,000	214,000
800002	Principal - 2013A Refunding Bonds	0	35,000	860,000	860,000	870,000	870,000	870,000
800002	Principal - 2013B Refunding Bonds	0	130,000	1,280,000	1,280,000	1,290,000	1,290,000	1,290,000
800002	Principal - 2014 Revenue Bonds	0	0	0	0	325,000	325,000	325,000
	<b>Total Other</b>	5,041,988	3,599,649	4,862,604	4,862,604	9,378,785	9,378,785	9,378,785
	<b>TOTAL FUND</b>	5,052,988	3,610,649	4,873,604	4,873,604	9,389,785	9,389,785	9,389,785

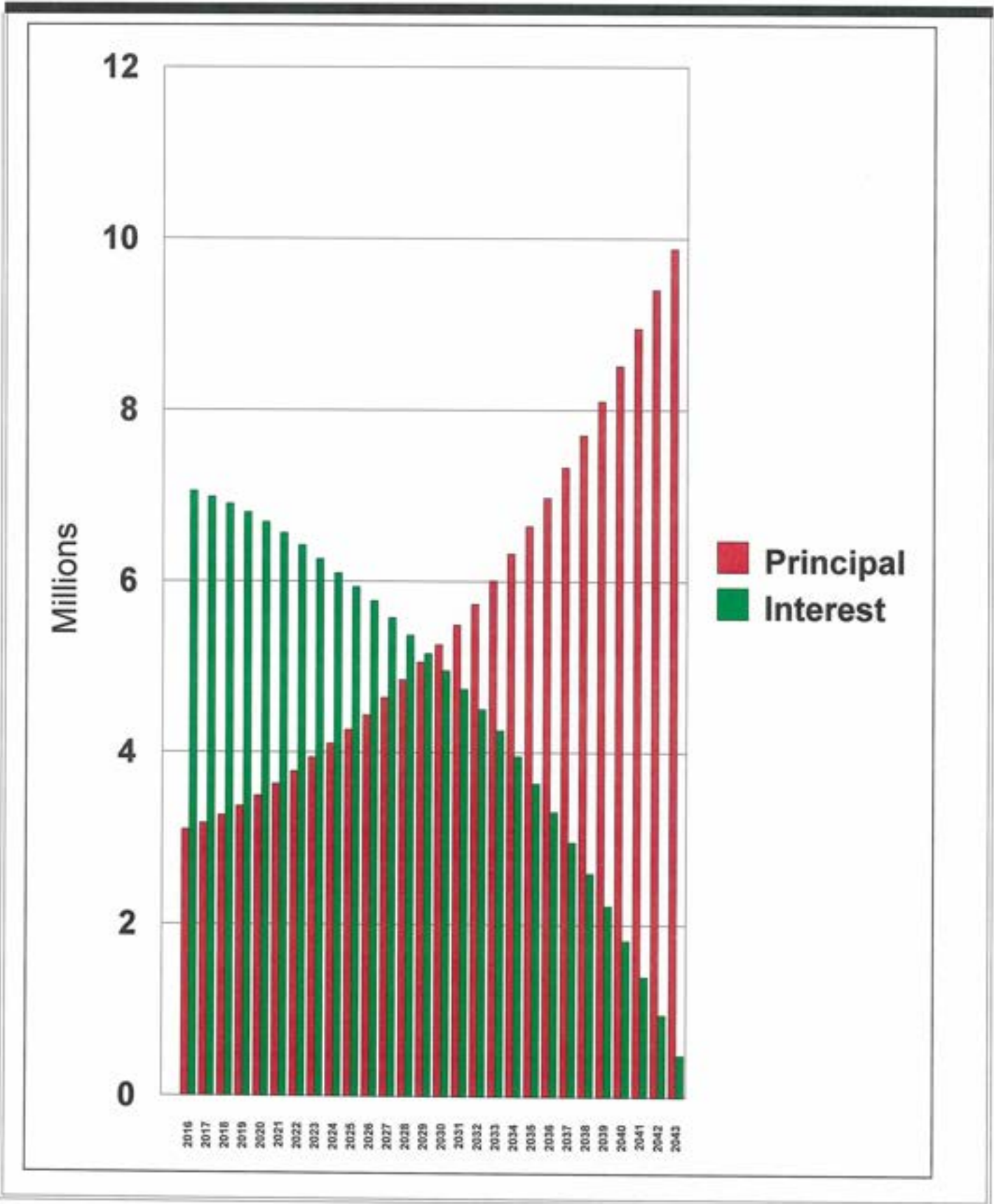
**AMORTIZATION SCHEDULE OF DEBT SERVICE PAYMENTS**  
**UTILITY DEBT SERVICE SCHEDULE**

**REVENUE BONDS**

FYE	2010 DHH	2011 DHH	2012A DHH	2012B DEQ	2013A Ref	2013B Ref	2013A URB	2014 URB	Total
2016	243,736	313,655	140,375	251,240	1,236,250	1,705,563	4,662,244	1,602,763	10,155,826
2017	241,527	314,583	139,650	251,207	1,230,150	1,694,033	4,662,244	1,626,263	10,159,657
2018	240,213	314,269	139,855	251,155	1,238,450	1,693,717	4,662,244	1,629,163	10,169,066
2019	238,763	313,749	139,957	251,084	1,241,450	1,692,381	4,662,244	1,635,037	10,174,665
2020	237,173	314,021	139,956	250,994	1,232,850	1,698,073	4,662,244	1,648,637	10,183,948
2021	235,447	314,053	139,851	250,885	1,233,100	1,698,605	4,662,244	1,656,487	10,190,672
2022	233,581	313,842	140,643	250,757	1,230,850	1,701,807	4,662,244	1,661,613	10,195,337
2023	231,579	314,390	140,296	250,610	1,231,100	1,704,632	4,662,244	1,664,363	10,199,214
2024	230,437	314,662	139,846	250,444	613,600	1,076,628	5,617,244	1,955,563	10,198,424
2025	228,124	313,658	140,293	250,259			7,309,044	1,959,363	10,200,741
2026	226,673	314,413	139,601	251,055			7,326,644	1,956,763	10,215,149
2027	224,049	313,857	139,806	250,823			7,331,144	1,962,963	10,222,642
2028	222,287	314,025	139,873	250,571			7,338,394	1,962,563	10,227,713
2029	220,352	313,882	140,802	250,301			7,332,894	1,960,763	10,218,994
2030	217,245	314,429	140,559	251,011			7,339,344	1,962,563	10,225,151
2031		314,631	140,177	250,693			7,564,631	1,967,813	10,237,945
2032		314,488	139,657	250,356			7,569,475	1,970,313	10,244,289
2033							8,296,950	1,970,063	10,267,013
2034							8,304,450	1,972,063	10,276,513
2035							8,312,176	1,971,063	10,283,239
2036							8,317,138	1,972,063	10,289,201
2037							8,323,750	1,974,813	10,298,563
2038							8,331,288	1,979,063	10,310,351
2039							8,339,000	1,984,563	10,323,563
2040							8,347,500	1,981,063	10,328,563
2041							8,359,250	1,982,925	10,342,175
2042							8,368,250	1,980,987	10,349,237
2043							8,373,750	1,990,250	10,364,000
2044									
<b>Total</b>	<b>3,471,186</b>	<b>5,340,607</b>	<b>2,381,197</b>	<b>4,263,445</b>	<b>10,487,800</b>	<b>14,665,439</b>	<b>193,700,268</b>	<b>52,541,909</b>	<b>286,851,851</b>
<b>% of Total</b>	<b>1.21%</b>	<b>1.86%</b>	<b>0.83%</b>	<b>1.49%</b>	<b>3.66%</b>	<b>5.11%</b>	<b>18.32%</b>	<b>32.47%</b>	

CITY OF ALEXANDRIA

2015-2016 ANNUAL BUDGET  
UTILITY DEBT SERVICE PAYMENTS  
AMORTIZATION SCHEDULE

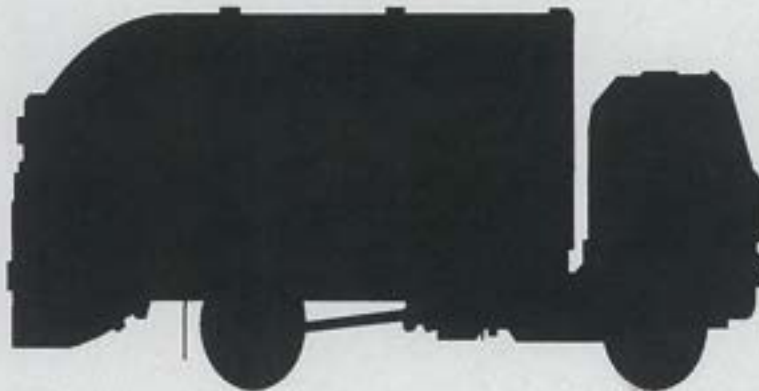


2015-2016 ANNUAL BUDGET

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*City of Alexandria*  
**Annual Operating Budget**

*Sanitation Fund*



2015-2016 ANNUAL BUDGET

SANITATION FUND  
REVENUE DETAIL

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Charges for Services:</b>							
344201	Charges - Collection Fees	3,725,300	3,800,177	3,900,000	3,910,000	3,910,000	3,910,000	3,941,978
344202	Charges - Disposal Fees	1,112,813	1,125,277	1,048,000	1,098,000	1,098,000	1,098,000	1,098,000
344203	Charges - Garbage Bags	46,571	51,254	34,000	54,000	54,000	54,000	54,000
	<b>Total Charges for Services</b>	<b>4,884,684</b>	<b>4,976,708</b>	<b>4,982,000</b>	<b>5,062,000</b>	<b>5,062,000</b>	<b>5,062,000</b>	<b>5,093,978</b>
	<b>Intergovernmental:</b>							
333480	Federal - FEMA Recovery	0	0	0	0	0	0	0
	<b>Total Intergovernmental</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Internal Services/Interfunds:</b>							
388101	Transfers - General Fund	169,525	0	0	0	0	0	0
	<b>Total Internal Services/Interfunds</b>	<b>169,525</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Investment Income:</b>							
367101	Interest Revenue	3,520	2,398	0	2,000	0	0	0
	<b>Total Investment Income</b>	<b>3,520</b>	<b>2,398</b>	<b>0</b>	<b>2,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Other:</b>							
388200	Other - Sale of Fixed Assets	22,698	1,490	0	0	0	0	0
399000	Miscellaneous Revenue	0	3,622	0	0	0	0	0
399999	Use of Prior Year Revenues	0	0	0	0	0	0	0
	<b>Total Other</b>	<b>22,698</b>	<b>5,112</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOTAL REVENUES</b>	<b>5,080,427</b>	<b>4,984,218</b>	<b>4,982,000</b>	<b>5,064,000</b>	<b>5,062,000</b>	<b>5,062,000</b>	<b>5,093,978</b>

## 2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Public Works	<b>FUND:</b>	402
<b>DEPARTMENT:</b>	Sanitation	<b>ORGANIZATION:</b>	043001

## GOAL MISSION STATEMENT

To thoroughly clean all streets of garbage and trash. Also garbage will be picked up in the alleyways on some routes. To provide some pickup at the door for the elderly and the disabled. To offer the city of Alexandria residents the best service at the minimum cost. To attain a better pickup and disposal system and a better recording system of daily operating and maintenance procedures.

## FUNCTION DESCRIPTION

The Sanitation Department is responsible for the collection of refuse (garbage) and class 3 debris, (limbs and bulky items), from the city residences and some commercial customers and delivery to the dump site. Refuse (garbage) is collected from each customer twice a week. However, holidays may effect the twice a week pickup. On each Wednesday small piles of trash will be picked up except for the weeks with holidays. We also furnish man power and equipment to other city departments removal of debris and garbage.

## DEMAND PERFORMANCE INDICATORS

Description	2013-2014 Estimated	2014-2015 Estimated	2015-2016 Projected
Numbers of routes collected	9	10	10
Number of customers collected	16,784	17,200	17,400
Commercial	395	400	420
Reduced residential	3,690	4,000	4,050
Amount of class 3 debris collected	13,712	13,800	14,000
Amount of garbage collected	17,172	17,300	17,500

## 2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Public Works	<b>FUND #:</b>	402
<b>DEPARTMENT:</b>	Sanitation	<b>ORGANIZATION:</b>	043001

## APPROPRIATION SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	1,301,445	1,304,510	1,334,910	1,318,910	1,388,703	1,414,072	5.93%
FRINGE BENEFITS	488,268	502,049	627,060	617,060	608,658	615,267	-1.88%
OPERATING/CONTRACTUAL	1,904,169	1,758,002	1,769,771	1,789,192	1,770,000	1,770,000	0.01%
OTHER	789,588	899,159	812,509	901,088	908,000	908,000	11.75%
CAPITAL OUTLAY	689,225	386,458	437,750	437,750	386,639	386,639	-11.68%
<b>TOTAL APPROPRIATIONS</b>	<b>5,172,695</b>	<b>4,850,178</b>	<b>4,982,000</b>	<b>5,064,000</b>	<b>5,062,000</b>	<b>5,093,978</b>	<b>2.25%</b>

## PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490111	Salary - Superintendent - Sanitation	1	1	1	1	1	1	0.00%
490142	Salary - Crew Supervisor Sanitation	3	3	3	3	3	3	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490738	Salary - Equipment Operator III	7	7	7	7	7	7	0.00%
490746	Salary - Equipment Operator II	10	10	10	10	10	10	0.00%
490819	Salary - Equipment Operator I	8	8	8	8	8	8	0.00%
490827	Salary - Refuse Collector	20	20	20	20	20	20	0.00%
	<b>Total Positions</b>	<b>50</b>	<b>50</b>	<b>50</b>	<b>50</b>	<b>50</b>	<b>50</b>	<b>0.00%</b>

## 2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Public Works	<b>FUND #:</b>	402
<b>DEPARTMENT:</b>	Sanitation	<b>ORGANIZATION:</b>	043001

## SANITATION FUND

## DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Salaries:</b>							
450001	Overtime	201,964	125,548	60,000	130,000	120,000	120,000	120,000
450011	One Time Pay Adjustment	0	70,027	0	0	0	0	0
490111	Salary - Superintendent - Sanitation	59,550	52,680	48,889	48,889	48,889	48,889	49,867
490142	Salary - Crew Supervisor Sanitation	121,685	100,730	113,327	113,327	113,327	113,327	115,593
490618	Salary - Administrative Secretary	22,709	24,812	25,459	25,459	25,459	25,459	25,968
490738	Salary - Equipment Operator III	159,267	191,597	202,577	198,577	202,577	202,577	206,630
490746	Salary - Equipment Operator II	271,069	255,324	273,626	262,626	268,850	268,850	274,225
490819	Salary - Equipment Operator I	106,462	91,899	184,312	134,312	183,641	183,641	187,315
490827	Salary - Refuse Collector	358,739	391,893	426,720	405,720	425,960	425,960	434,474
	<b>Total Salaries</b>	<b>1,301,445</b>	<b>1,304,510</b>	<b>1,334,910</b>	<b>1,318,910</b>	<b>1,388,703</b>	<b>1,388,703</b>	<b>1,414,072</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	338,591	330,192	384,192	384,192	343,008	343,008	349,276
510202	Fringe - Hospital	132,335	154,395	222,935	212,935	244,939	244,939	244,939
510206	Fringe - Medicare Insurance Tax	16,417	16,519	17,833	17,833	18,611	18,611	18,952
510207	Fringe - Life Insurance	925	943	2,100	2,100	2,100	2,100	2,100
	<b>Total Fringe</b>	<b>488,268</b>	<b>502,049</b>	<b>627,060</b>	<b>617,060</b>	<b>608,658</b>	<b>608,658</b>	<b>615,267</b>
	<b>Operating &amp; Contractual</b>							
520105	Contract Labor	100,958	49,804	23,871	39,871	24,000	24,000	24,000
520204	Uniforms	9,056	12,000	12,000	12,000	12,000	12,000	12,000
520400	Office	1,017	905	1,000	1,000	1,000	1,000	1,000
520500	Operating Supplies	23,306	18,105	22,500	20,500	23,000	23,000	23,000
520508	Operating - Garbage Bags	50,785	53,850	50,000	75,421	51,000	51,000	51,000
531106	Professional Fees - Audit	816	344	1,000	1,000	1,000	1,000	1,000
531110	Professional Fees & Services	496	223	1,000	0	0	0	0
531212	Disposal Costs	1,126,774	1,112,794	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000
531301	Vehicle Costs - Gas & Oil	265,965	242,533	270,000	255,000	270,000	270,000	270,000
531304	Vehicle Costs - R & M	319,216	262,514	279,000	274,000	279,000	279,000	279,000
531410	Telephone	3,503	3,388	4,000	5,000	4,000	4,000	4,000
531500	Printing	75	9	400	400	0	0	0
543003	Travel & Training	1,185	1,533	3,000	3,000	3,000	3,000	3,000
543017	Plaques & Awards	0	0	1,000	1,000	1,000	1,000	1,000
605106	Maintenance Equipment	1,017	0	1,000	1,000	1,000	1,000	1,000
	<b>Total Operating &amp; Contractual</b>	<b>1,904,169</b>	<b>1,758,002</b>	<b>1,769,771</b>	<b>1,789,192</b>	<b>1,770,000</b>	<b>1,770,000</b>	<b>1,770,000</b>
	<b>Other:</b>							
543001	Bad Debt	11,645	11,645	11,645	11,645	12,000	12,000	12,000
646101	Transfer to General Fund	522,431	608,787	522,431	608,787	609,000	609,000	609,000
646551	Transfer to Risk Management Fund	149,528	163,768	172,449	165,697	172,000	172,000	172,000
647401	Cost Allocation - Utility Fund	105,984	114,959	105,984	114,959	115,000	115,000	115,000
	<b>Total Other</b>	<b>789,588</b>	<b>899,159</b>	<b>812,509</b>	<b>901,088</b>	<b>908,000</b>	<b>908,000</b>	<b>908,000</b>

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Public Works	<b>FUND #:</b>	402
<b>DEPARTMENT:</b>	Sanitation	<b>ORGANIZATION:</b>	043001

SANITATION FUND

DEPARTMENTAL BUDGET

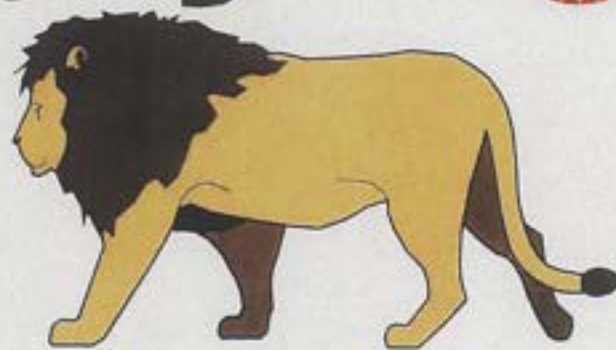
CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Capital Outlay:</b>							
707102	Landfill Closure	0	0	0	0	0	0	0
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	689,225	382,061	422,834	422,834	306,232	306,232	306,232
707600	Machinery & Equipment	0	4,397	10,376	10,376	80,407	80,407	80,407
707700	Office Furniture & Fixtures	0	0	4,540	4,540	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	689,225	386,458	437,750	437,750	386,639	386,639	386,639
	<b>TOTAL FUND</b>	5,172,695	4,850,178	4,982,000	5,064,000	5,062,000	5,062,000	5,093,978

2015-2016 ANNUAL BUDGET

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*City of Alexandria*  
**Annual Operating Budget**

*Zoological Park Fund*



## 2015-2016 ANNUAL BUDGET

ZOOLOGICAL PARK FUND  
REVENUE DETAIL

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Taxes:</b>							
311101	Taxes - Ad Valorem	0	0	0	1,116,000	1,116,000	1,116,000	1,116,000
	<b>Total Taxes</b>	0	0	0	1,116,000	1,116,000	1,116,000	1,116,000
	<b>Internal Services/Interfunds:</b>							
388101	Transfer from General Fund	1,967,355	1,798,366	1,823,567	1,088,159	1,049,251	966,321	980,328
	<b>Total Internal Services/Interfunds</b>	1,967,355	1,798,366	1,823,567	1,088,159	1,049,251	966,321	980,328
	<b>Charges for Services:</b>							
344701	Charges - Zoological Park	543,515	592,533	500,000	550,000	550,000	550,000	550,000
	<b>Total Charges for Services</b>	543,515	592,533	500,000	550,000	550,000	550,000	550,000
	<b>Investment Income:</b>							
367101	Interest - Investments	2,063	3,091	0	0	0	0	0
	<b>Total Investment Income</b>	2,063	3,091	0	0	0	0	0
	<b>Other:</b>							
388200	Other - Sale of Fixed Assets	135	248	0	0	0	0	0
399503	Contribution from FOTAZ	0	910	0	0	0	0	0
	<b>Total Other</b>	135	1,158	0	0	0	0	0
	<b>TOTAL REVENUES</b>	2,513,068	2,395,148	2,323,567	2,754,159	2,715,251	2,632,321	2,646,328

## 2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Public Works	<b>FUND:</b>	403
<b>DEPARTMENT:</b>	Zoological Park	<b>ORGANIZATION:</b>	044300

## GOAL MISSION STATEMENT

"To promote the understand conservation of the natural world in which we live." In doing so we strive to:

1. Provide the citizens of Alexandria and Central Louisiana with recreational and educational experiences while viewing an organized collection of animals.
2. Increase services to our community by development of new educational programs and to continue with the conservation of endangered species.
3. Develop research projects in cooperation with other agencies such as colleges and universities.
4. Increase attendance through the implementation of Phase I of the Zoo's Master Plan, thereby insuring revenue and providing better living conditions for our Zoo animals.
5. Maintain standards set forth by USDA and the American Zoo and Aquarium Association for animal husbandry, thereby insuring our accreditation by AZA.

## FUNCTION DESCRIPTION

The Alexandria Zoo:

1. Serves as a community recreational facility as well as being the largest family oriented, educational tourist attraction in Central Louisiana with close to 200,000 visitors annually.
2. Serves as an educational source for thousands of school children from Rapides and the surrounding parishes. Educational programs research approximately 20,000 children and adults each year. Volunteers assist staff.
3. Actively participates conservation program for endangered and threatened wildlife, including Species Survival Plan programs nationally for Sumatran tigers, Andean condors, white-handed gibbons, maned wolf, red wolf, and jaguars.
4. Maintains 30 species of mammals, 65 species of birds, 15 species of reptiles, 10 species of fish, for a total of approximately 500 animals. Approximately 20 species exhibited at our zoo endangered or threatened species.
5. Actively promotes the appreciation and preservation of native as well as exotic wildlife.
6. Promotes cultural enrichment through special events such as concerts and other forms of entertainment in the zoo.
7. Strives to increase revenue and attendance through special events such as Zoo Boo and Holiday Light Safari.
8. Contributes to economic development since it draws a large out-of-town audience.

## DEMAND PERFORMANCE INDICATORS

Description	2013-2014 Estimated	2014-2015 Estimated	2015-2016 Projected
Special Events	12	12	12
Animals Cared For Daily	650	650	650
Health/Husbandry Records Maintained	650	650	650
Buildings Maintained	25	26	27
Grounds (acres) Maintained	33	33	33
Walk maintained (miles)	4.5	4.5	4.5
Parking Lot (# Spaces) Maintained	292	292	292
Telephone Calls	25,000	25,000	25,000
Annual Visitors	165,000	165,000	165,000
Education Program Offered	300	300	300

CITY OF ALEXANDRIA

## 2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Public Works	<b>FUND:</b>	403
<b>DEPARTMENT:</b>	Zoological Park	<b>ORGANIZATION:</b>	044300

## APPROPRIATION SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	472,508	481,108	580,613	553,613	649,252	660,360	13.73%
FRINGE BENEFITS	175,667	185,962	258,414	250,414	274,306	277,205	7.27%
OPERATING/CONTRACTUAL	1,204,522	957,447	1,061,550	1,070,550	1,015,000	1,015,000	-4.39%
OTHER	240,990	684,757	240,990	684,757	535,000	535,000	122.00%
CAPITAL OUTLAY	59,650	84,289	182,000	194,825	158,763	158,763	-12.77%
<b>TOTAL APPROPRIATIONS</b>	<b>2,153,337</b>	<b>2,393,563</b>	<b>2,323,567</b>	<b>2,754,159</b>	<b>2,632,321</b>	<b>2,646,328</b>	<b>13.89%</b>

## PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490115	Salary - Zoo Director	1	1	1	1	1	1	0.00%
490154	Salary - Supervisor Zoo Facilities Maint	0	0	0	0	1	1	100.00%
490157	Salary - Veterinarian	1	1	1	1	1	1	0.00%
490174	Salary - Zoo Media Specialist	1	1	1	1	1	1	0.00%
490222	Salary - Zoo Curator - Education	0	0	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490624	Salary - Inventory Coordinator	1	1	1	1	1	1	0.00%
490646	Salary - Customer Services Rep	1	1	1	1	1	1	0.00%
490822	Salary - Trades Worker	0	0	0	0	1	1	100.00%
490845	Salary - Zoo Curator - Health	1	1	1	1	1	1	0.00%
490846	Salary - Zoo Curator - General	1	1	1	1	1	1	0.00%
490848	Salary - Zoo Keeper I	2	2	2	2	2	2	0.00%
490849	Salary - Security Officer	1	1	1	1	1	1	0.00%
490860	Salary - Zoo Keeper II	5	5	5	5	5	5	0.00%
	<b>Total Positions</b>	<b>16</b>	<b>16</b>	<b>17</b>	<b>17</b>	<b>19</b>	<b>19</b>	<b>0.00%</b>

## 2015-2016 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	403
DEPARTMENT:	Zoological Park	ORGANIZATION:	044300

## ZOOLOGICAL PARK FUND

## DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Salaries:</b>							
450001	Overtime	34,089	48,647	23,000	53,000	35,000	35,000	35,000
450011	One Time Pay Adjustment	0	17,500	0	0	0	0	0
490115	Salary - Zoo Director	52,512	52,512	53,880	53,880	53,880	53,880	54,958
490154	Salary - Supervisor Zoo Facilities Maint	0	0	0	0	0	35,285	35,285
490157	Salary - Veterinarian	64,004	19,122	71,122	31,122	71,122	71,122	72,544
490174	Salary - Zoo Media Specialist	34,241	34,241	35,133	35,133	35,133	35,133	35,836
490222	Salary - Zoo Curator - Education	0	0	35,285	25,285	35,285	35,285	35,991
490618	Salary - Administrative Secretary	7,047	21,675	25,459	25,459	25,459	25,459	25,968
490624	Salary - Inventory Coordinator	38,596	38,596	39,602	39,602	39,602	39,602	40,394
490646	Salary - Customer Services Rep	10,700	21,275	21,830	21,830	21,830	21,830	22,267
490822	Salary - Trades Worker	0	0	0	0	0	23,544	23,544
490845	Salary - Zoo Curator - Health	20,628	18,530	36,344	36,344	35,285	35,285	35,991
490846	Salary - Zoo Curator - General	40,145	40,299	41,349	41,349	41,349	41,349	42,176
490848	Salary - Zoo Keeper I	36,056	27,874	46,538	39,538	45,407	45,407	46,315
490849	Salary - Security Officer	18,709	12,920	19,410	19,410	19,410	19,410	19,798
490860	Salary - Zoo Keeper II	115,781	127,917	131,661	131,661	131,661	131,661	134,293
	<b>Total Salaries</b>	<b>472,508</b>	<b>481,108</b>	<b>580,613</b>	<b>553,613</b>	<b>590,423</b>	<b>649,252</b>	<b>660,360</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	117,953	124,053	167,099	160,099	145,832	160,362	163,107
510202	Fringe - Hospital	51,443	55,577	83,125	82,125	85,432	104,306	104,306
510206	Fringe - Medicare Insurance Tax	6,024	6,069	7,476	7,476	7,987	8,840	8,994
510207	Fringe - Life Insurance	247	263	714	714	714	798	798
510208	Fringe - FICA Tax Retirement	0	0	0	0	0	0	0
	<b>Total Fringe</b>	<b>175,667</b>	<b>185,962</b>	<b>258,414</b>	<b>250,414</b>	<b>239,965</b>	<b>274,306</b>	<b>277,205</b>
	<b>Operating &amp; Contractual:</b>							
520105	Contract Labor	62,299	89,992	6,000	90,000	6,000	6,000	6,000
520204	Uniforms	5,724	3,679	6,300	6,300	6,000	6,000	6,000
520500	Operating Supplies	70,197	80,995	63,000	70,000	70,000	70,000	70,000
520502	Operating - Cleaner	4,790	4,799	5,000	5,000	5,000	5,000	5,000
520504	Operating - Animal Food	108,067	107,014	105,000	115,000	115,000	115,000	115,000
520514	Small Tools	6,816	7,062	4,850	4,850	5,000	5,000	5,000
520515	Operating Medical	19,942	19,248	17,500	17,500	18,000	18,000	18,000
520527	AZA Accreditation	0	0	500	500	0	0	0
531103	Professional Fees - Veterinarian	9,397	30,531	12,000	35,000	12,000	12,000	12,000
531110	Professional Fees & Services	7,387	0	0	0	0	0	0
531209	Services - Bank Charges	0	9,295	0	10,000	10,000	10,000	10,000
531215	Fees, Licenses, Permits	2,924	1,569	2,400	2,400	3,000	3,000	3,000
531301	Vehicle Costs - Gas & Oil	7,940	6,622	7,000	7,000	7,000	7,000	7,000
531304	Vehicle Costs - R & M	5,277	4,792	5,000	7,000	7,000	7,000	7,000
531410	Telephone	8,315	7,738	9,000	10,000	10,000	10,000	10,000
531500	Printing	7,234	285	5,500	5,500	6,000	6,000	6,000
531701	Utilities	735,968	436,772	700,000	550,000	600,000	600,000	600,000
531900	Advertising	13,108	14,263	12,000	12,000	12,000	12,000	12,000
543000	Miscellaneous	860	1,000	1,000	1,000	1,000	1,000	1,000
543002	Dues & Subscriptions	12,319	11,527	9,000	9,000	9,000	9,000	9,000
543003	Travel & Training	1,998	1,467	2,500	2,500	3,000	3,000	3,000
605101	Maintenance Bldg & Facilities	74,853	78,600	60,000	80,000	80,000	80,000	80,000
605106	Maintenance Equipment	14,189	19,936	11,000	13,000	13,000	13,000	13,000
605120	Intern Sponsorship Program	12,469	0	4,000	4,000	4,000	4,000	4,000
605127	Special Events	12,449	20,261	13,000	13,000	13,000	13,000	13,000
	<b>Total Operating &amp; Contractual</b>	<b>1,204,522</b>	<b>957,447</b>	<b>1,061,550</b>	<b>1,070,550</b>	<b>1,015,000</b>	<b>1,015,000</b>	<b>1,015,000</b>

## 2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Public Works	<b>FUND:</b>	403
<b>DEPARTMENT:</b>	Zoological Park	<b>ORGANIZATION:</b>	044300

## ZOOLOGICAL PARK FUND

## DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
647101	<b>Other:</b>							
	Cost Allocation - General Fund	240,990	684,757	240,990	684,757	685,000	535,000	535,000
	<b>Total Other</b>	240,990	684,757	240,990	684,757	685,000	535,000	535,000
	<b>Capital Outlay:</b>							
707405	Building Improvements	59,650	1,025	30,800	30,800	78,000	78,000	78,000
707500	Vehicles	0	0	35,000	35,000	23,000	23,000	23,000
707600	Machinery & Equipment	0	47,008	102,200	115,025	72,763	46,663	46,663
707700	Office Furniture & Fixtures	0	1,061	14,000	14,000	6,600	6,600	6,600
707702	Computer Software	0	15,275	0	0	0	0	0
707900	Animals	0	19,920	0	0	4,500	4,500	4,500
	<b>Total Capital Outlay</b>	59,650	84,289	182,000	194,825	184,863	158,763	158,763
	<b>TOTAL DEPARTMENT</b>	2,153,337	2,393,563	2,323,567	2,754,159	2,715,251	2,632,321	2,646,328

2015-2016 ANNUAL BUDGET

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*City of Alexandria*  
**Annual Operating Budget**

*Golf Course Fund*



2015-2016 ANNUAL BUDGET

GOLF COURSE FUND  
REVENUE DETAIL

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
388101	<b>Internal Services/Interfunds:</b> Transfer from General Fund	217,837	178,850	213,945	260,525	249,000	249,000	249,000
	<b>Total Internal Services/Interfunds</b>	217,837	178,850	213,945	260,525	249,000	249,000	249,000
367101	<b>Investment Income:</b> Interest - Investments	640	396	0	0	0	0	0
	<b>Total Investment Income</b>	640	396	0	0	0	0	0
344751	<b>Total Charges for Services</b> Charges - Tournament Fees	71,596	71,451	52,000	62,000	62,000	62,000	62,000
344752	Charges - Green Fees	336,807	325,391	334,000	329,000	329,000	329,000	329,000
344753	Charges - Cart Rental	177,265	171,877	171,000	171,000	171,000	171,000	171,000
344754	Charges - Range	42,442	37,364	42,000	38,000	38,000	38,000	38,000
344755	Charges - Restaurant	3,501	3,302	3,000	3,000	3,000	3,000	3,000
	<b>Total Charges for Services</b>	631,611	609,385	602,000	603,000	603,000	603,000	603,000
	<b>TOTAL REVENUES</b>	850,088	788,631	815,945	863,525	852,000	852,000	852,000

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Public Works	<b>FUND:</b>	404
<b>DEPARTMENT:</b>	Golf Course Maintenance	<b>ORGANIZATION:</b>	045900

GOAL MISSION STATEMENT

To properly maintain the City's golf course.

FUNCTION DESCRIPTION

The Golf Course Maintenance Department is a service organization that performs maintenance on the City's golf course, including grounds, clubhouse, and the like.

DEMAND PERFORMANCE INDICATORS

Description	2013-2014 Estimated	2014-2015 Estimated	2015-2016 Projected

2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Public Works	<b>FUND:</b>	404
<b>DEPARTMENT:</b>	Golf Course Maintenance	<b>ORGANIZATION:</b>	045900

APPROPRIATION SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	0	0	0	0	0	0	0.00%
FRINGE BENEFITS	0	0	0	0	0	0	0.00%
OPERATING/CONTRACTUAL	562,772	564,420	584,350	621,350	612,000	612,000	4.73%
OTHER	54,449	56,442	48,325	56,442	56,000	56,000	15.88%
CAPITAL OUTLAY	0	5,210	0	2,463	0	0	0.00%
<b>TOTAL APPROPRIATIONS</b>	<b>617,221</b>	<b>626,072</b>	<b>632,675</b>	<b>680,255</b>	<b>668,000</b>	<b>668,000</b>	<b>5.58%</b>

PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	

## 2015-2016 ANNUAL BUDGET

DIVISION: Public Works		FUND: 404						
DEPARTMENT: Golf Course Maintenance		ORGANIZATION: 045900						
GOLF COURSE FUND								
DEPARTMENTAL BUDGET								
CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Operating &amp; Contractual:</b>							
520102	Maintenance Expense	251,349	257,850	258,000	278,000	278,000	278,000	278,000
520105	Contract Labor	0	0	1,000	1,000	0	0	0
520204	Uniforms	1,276	0	1,500	1,500	1,000	1,000	1,000
520500	Operating Supplies	10,101	5,609	6,000	8,000	8,000	8,000	8,000
520503	Operating Chemicals	51,923	51,085	50,000	50,000	50,000	50,000	50,000
520507	Operating Sand & Gravel	8,661	7,782	6,000	6,000	6,000	6,000	6,000
531111	Golf Course Management Fee	66,996	61,413	67,000	67,000	67,000	67,000	67,000
531209	Services - Bank Charges	10,837	9,959	7,500	7,500	10,000	10,000	10,000
531215	Fees, Licenses & Permits	0	0	50	50	0	0	0
531301	Vehicle Costs - Gas & Oil	12,581	13,839	13,000	14,000	14,000	14,000	14,000
531304	Vehicle Costs - R & M	0	0	0	0	0	0	0
531410	Telephone	8,418	8,474	10,800	8,800	9,000	9,000	9,000
531500	Printing	1,211	48	500	500	0	0	0
531601	Insurance Premiums/ Fees Gen Lia	0	0	6,000	6,000	6,000	6,000	6,000
531701	Utilities	32,535	36,540	40,000	38,000	40,000	40,000	40,000
531900	Advertising	2,199	1,055	6,500	6,500	6,000	6,000	6,000
543002	Dues & Subscriptions	1,555	2,580	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	3,148	1,769	1,500	1,500	1,000	1,000	1,000
605101	Maintenance Bldg & Facilities	345	0	1,000	1,000	1,000	1,000	1,000
605106	Maintenance Equipment	22,518	21,452	28,000	38,000	28,000	28,000	28,000
605112	Maintenance of Golf Course	9,629	8,710	5,000	6,000	9,000	9,000	9,000
646030	Lease Obligation	67,490	76,255	69,000	76,000	72,000	72,000	72,000
969000	Contingencies	0	0	5,000	5,000	5,000	5,000	5,000
	<b>Total Operating &amp; Contractual</b>	<b>562,772</b>	<b>564,420</b>	<b>584,350</b>	<b>621,350</b>	<b>612,000</b>	<b>612,000</b>	<b>612,000</b>
	<b>Other:</b>							
646405	Transfer to Hotel Operating Fund	6,124	0	0	0	0	0	0
647101	Cost Allocation - General Fund	48,325	56,442	48,325	56,442	56,000	56,000	56,000
	<b>Total Other</b>	<b>54,449</b>	<b>56,442</b>	<b>48,325</b>	<b>56,442</b>	<b>56,000</b>	<b>56,000</b>	<b>56,000</b>
	<b>Capital Outlay:</b>							
707600	Machinery & Equipment	0	5,210	0	2,463	0	0	0
707700	Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	<b>0</b>	<b>5,210</b>	<b>0</b>	<b>2,463</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOTAL DEPARTMENT</b>	<b>617,221</b>	<b>626,072</b>	<b>632,675</b>	<b>680,255</b>	<b>668,000</b>	<b>668,000</b>	<b>668,000</b>

*City of Alexandria*  
**Annual Operating Budget**

*Clubhouse Maintenance*



2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Public Works	<b>FUND:</b>	404
<b>DEPARTMENT:</b>	Club House Maintenance	<b>ORGANIZATION:</b>	045901

GOAL MISSION STATEMENT

To operate and maintain the clubhouse at the City's golf course.

FUNCTION DESCRIPTION

DEMAND PERFORMANCE INDICATORS

Description	2013-2014 Estimated	2014-2015 Estimated	2015-2016 Projected



2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Public Works	<b>FUND:</b>	404
<b>DEPARTMENT:</b>	Club House Maintenance	<b>ORGANIZATION:</b>	045901

GOLF COURSE FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Operating &amp; Contractual:</b>							
520102	Maintenance Expense	170,685	158,941	165,280	165,280	165,000	165,000	165,000
520400	Office	127	1,678	1,320	1,320	2,000	2,000	2,000
520500	Operating Supplies	11,142	8,377	8,460	8,460	9,000	9,000	9,000
531401	Postage	325	0	600	600	0	0	0
531500	Printing	0	0	360	360	0	0	0
543002	Dues & Subscriptions	701	0	650	650	1,000	1,000	1,000
605101	Maintenance Bldg & Facilities	3,906	4,404	3,000	3,000	3,000	3,000	3,000
605106	Maintenance Equipment	3,358	978	3,000	3,000	3,000	3,000	3,000
605128	Maintenance Range Ball Facility	242	3,578	600	600	1,000	1,000	1,000
	<b>Total Operating &amp; Contractual</b>	<b>190,486</b>	<b>177,956</b>	<b>183,270</b>	<b>183,270</b>	<b>184,000</b>	<b>184,000</b>	<b>184,000</b>
	<b>Capital Outlay:</b>							
707600	Machinery & Equipment	0	1,695	0	0	0	0	0
707700	Furniture & Fixtures	0	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	<b>0</b>	<b>1,695</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOTAL DEPARTMENT</b>	<b>190,486</b>	<b>179,651</b>	<b>183,270</b>	<b>183,270</b>	<b>184,000</b>	<b>184,000</b>	<b>184,000</b>
	<b>TOTAL FUND</b>	<b>807,707</b>	<b>805,723</b>	<b>815,945</b>	<b>863,525</b>	<b>852,000</b>	<b>852,000</b>	<b>852,000</b>

2015-2016 ANNUAL BUDGET

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*City of Alexandria*  
**Annual Operating Budget**

*Municipal Transit Fund*



**2015-2016 ANNUAL BUDGET**  
**MUNICIPAL TRANSIT FUND**  
**REVENUE DETAIL**

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Charges for Services:</b>							
344401	Charges - Lower Third/McArthur	49,264	46,750	50,000	48,000	48,000	48,000	48,000
344402	Charges - Broadway/Meadow	45,266	44,966	45,000	45,000	45,000	45,000	45,000
344403	Charges - Willow Glen	49,126	45,175	54,000	48,000	48,000	48,000	48,000
344404	Charges - Pineville	73,787	69,887	76,000	72,000	72,000	72,000	72,000
344405	Charges - Elliott/Cabrini	41,670	37,212	41,000	40,000	40,000	40,000	40,000
344406	Charges - Mall/Kmart	51,944	48,376	57,000	50,000	50,000	50,000	50,000
344407	Charges - England Authority	42,051	42,716	48,000	43,000	43,000	43,000	43,000
344408	Charges - Woodale Park	58,819	52,905	56,000	56,000	56,000	56,000	56,000
344409	Charges - Elderly/Handicap Van	8,538	6,555	9,000	8,000	8,000	8,000	8,000
344999	Charges - Transit Vouchers	28,079	26,912	17,000	17,000	17,000	17,000	17,000
	<b>Total Charges for Services</b>	<b>448,544</b>	<b>421,454</b>	<b>453,000</b>	<b>427,000</b>	<b>427,000</b>	<b>427,000</b>	<b>427,000</b>
	<b>Internal Services/Interfunds:</b>							
388401	Transfers - Utility Fund	1,793,123	1,484,263	2,287,075	2,080,579	2,503,548	2,486,268	2,511,385
	<b>Total Internal Services/Interfunds</b>	<b>1,793,123</b>	<b>1,484,263</b>	<b>2,287,075</b>	<b>2,080,579</b>	<b>2,503,548</b>	<b>2,486,268</b>	<b>2,511,385</b>
	<b>Intergovernmental:</b>							
333102	Federal - FTA Grant	560,285	794,543	361,000	750,000	361,000	361,000	361,000
333105	Federal - Section 9 Planning Grant	52,813	56,494	40,000	0	40,000	40,000	40,000
333106	Federal-FTA Preventive Maint	52,317	129,403	0	60,000	0	0	0
333407	State - Parish Transportation	168,592	200,375	125,000	125,000	125,000	125,000	125,000
	<b>Total Intergovernmental</b>	<b>834,007</b>	<b>1,180,815</b>	<b>526,000</b>	<b>935,000</b>	<b>526,000</b>	<b>526,000</b>	<b>526,000</b>
	<b>Investment Income:</b>							
367101	Interest - Investments	514	742	0	0	0	0	0
	<b>Total Investment Income</b>	<b>514</b>	<b>742</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Other:</b>							
344501	Misc - Advertising	8,455	10,171	5,000	5,000	5,000	5,000	5,000
388200	Other-Sales of Fixed Assets	275	894	0	0	0	0	0
398900	Misc - Cash Over/(Short)	41,158	33,734	300	300	0	0	0
399000	Miscellaneous Revenue	5,902	8,448	500	1,000	1,000	1,000	1,000
399003	Misc - Bus Damages	0	0	500	0	0	0	0
	<b>Total Other</b>	<b>55,790</b>	<b>53,247</b>	<b>6,300</b>	<b>6,300</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>
	<b>TOTAL REVENUES</b>	<b>3,131,978</b>	<b>3,140,521</b>	<b>3,272,375</b>	<b>3,448,879</b>	<b>3,462,548</b>	<b>3,445,268</b>	<b>3,470,385</b>

**2015-2016 ANNUAL BUDGET**

<b>DIVISION:</b>	Public Works	<b>FUND:</b>	450
<b>DEPARTMENT:</b>	Municipal Transit	<b>ORGANIZATION:</b>	043900

**GOAL MISSION STATEMENT**

The mission of ATRANS is to improve the quality of life of the citizens of Alexandria by providing a dependable means of transportation for those who do not own a personal vehicle or those who require alternative means of transportation. This will be accomplished by creating a transit system and a complimentary paratransit system that is dependable, yet affordable to all clients.

**FUNCTION DESCRIPTION**

The municipal transit system operates eight fixed routes through out the city limits of Alexandria and Pineville as well as two specialized curb-to-curb complimentary paratransit vans for the disabled clients in the area. The bus department maintains the fleet via an in-house maintenance department. The daily operation of ATRANS are Monday-Saturday from 6:00 AM to 7:00 PM. The eight routes are designed to be rider friendly and are equipped with special equipment to make boarding, ridding, and alighting more safer.

**DEMAND PERFORMANCE INDICATORS**

<b>Description</b>	<b>2013-2014 Estimated</b>	<b>2014-2015 Estimated</b>	<b>2015-2016 Projected</b>
Total mileage for buses	456,758	456,758	456,758
Total mileage for vans	128,495	128,495	128,495
Totals hours for Superintendent and Supervisor	13,000	13,000	13,000
Total hours for Clerical	4,500	4,500	4,500
Total hours for Operators	50,500	50,500	50,500
Total Passengers	676,442	676,442	676,442

## 2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Public Works	<b>FUND #:</b>	450
<b>DEPARTMENT:</b>	Municipal Transit	<b>ORGANIZATION:</b>	043900

## APPROPRIATION SUMMARY

DESCRIPTION	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	1,094,354	1,139,983	1,176,958	1,162,958	1,203,586	1,223,495	3.95%
FRINGE BENEFITS	442,944	484,834	565,004	554,004	504,682	509,890	-9.75%
OPERATING/CONTRACTUAL	878,027	854,078	920,846	942,846	940,000	940,000	2.08%
OTHER	556,653	772,738	609,567	789,071	797,000	797,000	30.75%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
<b>TOTAL APPROPRIATIONS</b>	<b>2,971,978</b>	<b>3,251,633</b>	<b>3,272,375</b>	<b>3,448,879</b>	<b>3,445,268</b>	<b>3,470,385</b>	<b>6.05%</b>

## PERSONNEL ROSTER

JOB CODE	TITLE	2012-2013	2013-2014	2014-2015		2015-2016		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490113	Salary - Transit Manager	1	1	1	1	1	1	0.00%
490139	Salary - Supervisor Fleet Maintenance	1	1	1	1	1	1	0.00%
490140	Salary - Transit Shift Supervisor	1	1	1	1	2	2	100.00%
490151	Salary - Asst Transit Manager	1	1	1	1	1	1	0.00%
490223	Salary - Transit Analyst	1	1	1	1	0	0	-100.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490750	Salary - Fleet Maintenance Tech Senior	4	4	4	4	4	4	0.00%
490834	Salary - Fleet Service Technician	2	2	2	2	2	2	0.00%
490837	Salary - Transit Operator	21	21	21	21	21	21	0.00%
490896	Salary - Transit Operator (Part Time)	6	10	10	10	10	10	0.00%
	<b>Total Positions</b>	<b>39</b>	<b>43</b>	<b>43</b>	<b>43</b>	<b>43</b>	<b>43</b>	<b>0.00%</b>

## 2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Public Works	<b>FUND #:</b>	450
<b>DEPARTMENT:</b>	Municipal Transit	<b>ORGANIZATION:</b>	043900

## MUNICIPAL TRANSIT FUND

## DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Salaries:</b>							
450001	Overtime	155,519	126,882	89,000	124,000	133,000	133,000	133,000
450011	One Time Pay Adjustment	0	52,500	0	0	0	0	0
490113	Salary - Transit Manager	60,010	60,010	61,573	58,573	61,573	61,573	62,804
490139	Salary - Supervisor Fleet Maintenance	38,334	38,254	39,246	39,246	39,246	39,246	40,031
490140	Salary - Transit Shift Supervisor	31,649	31,632	31,506	31,506	31,506	62,094	63,336
490151	Salary - Asst Transit Manager	44,000	44,172	44,954	44,954	44,954	44,954	45,853
490223	Salary - Transit Analyst	43,336	43,029	44,286	44,286	44,286	0	0
490618	Salary - Administrative Secretary	29,806	29,578	30,465	30,465	30,465	30,465	31,074
490619	Salary - Office Assistant	0	0	0	0	0	0	0
490626	Salary - Clerical Specialist	0	0	0	0	0	0	0
490750	Salary - Fleet Maintenance Tech Senior	109,967	123,602	125,124	125,124	125,124	125,124	127,627
490751	Salary - Fleet Maintenance Tech	0	0	0	0	0	0	0
490834	Salary - Fleet Service Technician	25,467	25,467	50,379	38,379	49,673	49,673	50,667
490896	Salary - Transit Operator-Part Time	62,018	63,742	74,987	74,987	74,987	74,987	74,987
490837	Salary - Transit Operator	494,248	501,115	585,438	551,438	582,470	582,470	594,116
	<b>Total Salaries</b>	<b>1,094,354</b>	<b>1,139,983</b>	<b>1,176,958</b>	<b>1,162,958</b>	<b>1,217,284</b>	<b>1,203,586</b>	<b>1,223,495</b>
	<b>Fringe:</b>							
510201	Fringe - Pension	264,319	277,259	317,144	316,144	282,147	278,763	283,679
510202	Fringe - Hospital	154,357	183,597	219,758	209,758	197,433	197,433	197,433
510204	Fringe - Clothing Allowance	4,994	3,997	5,000	5,000	5,000	5,000	5,000
510206	Fringe - Medicare Insurance Tax	14,821	15,414	17,067	17,067	17,650	17,452	17,744
510207	Fringe - Life Insurance	603	615	1,386	1,386	1,385	1,385	1,385
510208	Fringe - FICA Tax Retirement	3,850	3,952	4,649	4,649	4,649	4,649	4,649
	<b>Total Fringe</b>	<b>442,944</b>	<b>484,834</b>	<b>565,004</b>	<b>554,004</b>	<b>508,264</b>	<b>504,682</b>	<b>509,890</b>
	<b>Operating and Contractual:</b>							
520105	Contract Labor	19,410	0	10,000	10,000	10,000	10,000	10,000
520204	Uniforms	11,491	11,450	11,500	11,500	12,000	12,000	12,000
520400	Office	2,950	3,189	3,500	3,500	3,000	3,000	3,000
520500	Operating Supplies	36,242	36,962	40,000	40,000	40,000	40,000	40,000
531106	Professional Fees - Audit	0	5,116	3,336	3,336	4,000	4,000	4,000
531110	Professional Fees & Services	869	1,433	5,000	5,000	5,000	5,000	5,000
531301	Vehicle Costs - Gas	8,293	9,044	6,000	6,000	6,000	6,000	6,000
531302	Vehicle Costs - Diesel	545,757	511,828	546,000	526,000	546,000	546,000	546,000
531303	Vehicle Costs - Oil	10,823	10,436	11,000	11,000	11,000	11,000	11,000
531304	Vehicle Costs - R & M	170,801	204,302	203,000	247,000	223,000	223,000	223,000
531305	Vehicle Costs - Tires	26,920	24,290	26,000	26,000	26,000	26,000	26,000
531306	Vehicle Costs - Other Lubricants	7,597	6,855	7,500	7,500	8,000	8,000	8,000
541401	Postage	42	148	500	500	0	0	0
531410	Telephone	6,309	6,410	7,700	6,700	7,000	7,000	7,000
531500	Printing	1,107	66	3,000	3,000	3,000	3,000	3,000
531701	Utilities	5,604	6,184	6,200	8,200	8,000	8,000	8,000
543002	Dues & Subscriptions	0	0	450	450	0	0	0
543000	Miscellaneous	0	0	0	0	0	0	0
543003	Travel & Training	1,885	3,277	4,000	4,000	4,000	4,000	4,000
543017	Plaques & Awards	68	0	1,660	1,660	1,000	1,000	1,000
605101	Maintenance of Building & Facilities	14,754	10,470	17,000	14,000	15,000	15,000	15,000
605106	Maintenance Equipment	2,106	1,719	2,500	2,500	3,000	3,000	3,000
605107	Maintenance Radios	4,999	899	5,000	5,000	5,000	5,000	5,000
	<b>Total Operating and Conual</b>	<b>878,027</b>	<b>854,078</b>	<b>920,846</b>	<b>942,846</b>	<b>940,000</b>	<b>940,000</b>	<b>940,000</b>

CITY OF ALEXANDRIA

## 2015-2016 ANNUAL BUDGET

<b>DIVISION:</b>	Public Works	<b>FUND #:</b>	450
<b>DEPARTMENT:</b>	Municipal Transit	<b>ORGANIZATION:</b>	043900

## MUNICIPAL TRANSIT FUND

## DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2012-2013	2013-2014	2014-2015		2015-2016		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	<b>Other:</b>							
646101	Transfer to General Fund	372,341	592,804	419,264	592,804	593,000	593,000	593,000
647401	Transfer to Utility Fund	30,569	30,166	30,569	30,166	30,000	30,000	30,000
646551	Transfer to Risk Management	153,743	149,768	159,734	166,101	174,000	174,000	174,000
646552	Transfer to Employees Benefits	0	0	0	0	0	0	0
	<b>Total Other</b>	<b>556,653</b>	<b>772,738</b>	<b>609,567</b>	<b>789,071</b>	<b>797,000</b>	<b>797,000</b>	<b>797,000</b>
	<b>Capital Outlay:</b>							
707405	Building Improvements	0	0	0	0	0	0	0
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOTAL DEPARTMENT</b>	<b>2,971,978</b>	<b>3,251,633</b>	<b>3,272,375</b>	<b>3,448,879</b>	<b>3,462,548</b>	<b>3,445,268</b>	<b>3,470,385</b>

2015-2016 ANNUAL BUDGET

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## VIII. MISCELLANEOUS STATISTICS



## CITY OF ALEXANDRIA

### HISTORY

The City of Alexandria was founded in 1785, incorporated in 1819 and chartered in 1932. Spanish Franciscan missionaries arrived about 1690. Tradition has it that the mission they built was located within the boundaries of what is today the Rapides Cemetery in Pineville. In the early 1700's St. Denis ascended the Red River with the French and ordered the Spanish priests to leave Louisiana. The French then stationed a small detachment at the rapids in 1723. The beginning of today's crossroads was secured by "Post du Rapide".

Nature and geography played important roles in establishing twin communities on opposite banks of the Red River. In those early days, a ledge of limestone crossed the Red River forming a rapids just above what is now the site of Alexandria and Pineville. The first travelers stopped at this point rather than make the portage around the rapids - over which even a canoe could not pass for 4 or 5 months of each year during low water periods.

### GENERAL

The City of Alexandria serves as the Parish Seat and is located near the geographic center of Louisiana along the west bank of the Red River. Alexandria is central Louisiana's largest populated and commercial activity center with an estimated S.M.A. population of 155,000 plus. The Alexandria area, the "Crossroads of Louisiana", is a center for electronic media and commercial trade. The official trade area served by Alexandria contains a population in excess of 350,000. Alexandria is the eighth largest city in the state.

Alexandria adopted a City Charter which became effective in 1977 and which provides for a Mayor-Council form of government consisting of a full time Mayor and seven Councilmen, five of which are elected from districts and two of which are elected at large. The Council members elect their president, appoint the City Clerk, adopt ordinances and perform the duties outlined in the Charter. The Charter also sets forth the duties of the Mayor, who is the Chief Executive Officer of the City. The City Administration includes a Public Works Division, a Utility Division, a Finance Division, a Planning Division, a Personnel Division, a Legal Division, Community Services Division, and Police and Fire Departments.

The Charter also sets forth certain procedures relating to financial operations of the City, including but not limited to, the preparation, adoption and administration of the City budget, the adoption of supplemental and emergency appropriations, the reduction of and transfer of appropriations, (with the limitation that no appropriation for debt service on bonds of the city may be reduced or transferred) and the provision of a five year capital outlay program. The City is empowered to incur debt in accordance with the City Charter and the constitution and statutes of the State of Louisiana.

The City owns and operates its own Utilities System consisting of a combined electric power and a light plan and system, waterworks plant and system, gas system and wastewater plant and system. The City also owns and operates its own Municipal Transit and Sanitation systems.

## ECONOMY

Alexandria's economy is based upon agriculture and timber production, wholesale and retail trade, services and public sector activity. Unlike some other areas of Louisiana, it is not dependent on the oil and gas industries. Located in the fertile Red River Valley, the Alexandria area is considered as some of the best farm and timberland in the country.

Alexandria's importance in the trade sector has been enhanced by the addition of the two new regional shopping malls within the City limits. The City's per capital retail sales rate continues to reflect that Alexandria is the principal location to do business in Central Louisiana.

The vitality of Alexandria's service sector is evidenced by six major medical facilities, two four year colleges, two T.V. stations, two newspapers and 10 radio stations. The conversion of the Rapides Regional Medical Center from a public to a private facility caused a significant increase in the taxable assessed valuation of the City in 1995.

Capitalizing on Alexandria's historic and central location, a healthy tourism sector has been established with almost 2,000 guest rooms available in the City and a Convention Center combined seating capacity of approximately 9,000. Hotel occupancy in Alexandria rose from 65.1% in 1994 to 66.5% in 1995 according to PKF Consulting.

The City has had underway since 1979 a major downtown redevelopment effort. Instigated by a \$1,250,000 pledge from the City of Alexandria, private and public sector investment in projects has exceeded \$100 million in the downtown area. Growth of the City outside of the central business district continues to be strong with the addition of new retail space, apartment development, residential and commercial development. There are currently three new assisted living apartment complexes currently under construction in Alexandria.

Construction of the \$1 billion I-49 project was completed in 1996. I-49 includes 4.19 miles of interstate highways, an interchange at U.S. Highway 71, highway ramps, downtown street underpass (related to the relocation of the Missouri-Pacific Railroad from Lee Street to Elliott Street), the Sugar House Road overpass, and the rebuilding of Fulton and Casson Streets. In addition, the Corps of Engineers completed the \$1.7 billion Red River Navigation Project which connected Shreveport with the Mississippi River. This completion of this project and the development at the England Economic and Industrial Park has been a boost to development at the England Economic and Industrial Park has been a boost to development at the Port of Alexandria.

The December, 1992 closure of England Air Force Base prompted the creation of the England Economic and Industrial Development District (England Authority). The England Authority is responsible for the commercial and industrial development of the base through the reuse of the land infrastructure improvements. Commercial aviation was moved during the Summer of 1996 from Esler Regional Airport to England International Airport. They provide transportation through the use of commuter airlines who furnish regularly scheduled flight from/ to Dallas/Ft. Worth, Houston, New Orleans, Monroe, Shreveport and Memphis.

### **CULTURE, RECREATION AND TOURISM**

In October of 1996 the City of Alexandria opened the Alexandria Riverfront Center. This facilities offers 6,200 theater style seating capacity, space for 380 indoor booths, over 93,000 square feet of indoor exhibition space and an additional 12,150 square feet of covered outdoor exhibition area. A three story parking garage adjacent to the new center was constructed in the Fall of 1997. The City of Alexandria provided \$1.25 million dollars toward the construction of a \$2.6 million River Oaks Artists Studio. Construction began during the Fall of 1997. The Rapides Foundation has committed to providing \$4 million toward the construction of a new Performing Arts Complex to be located adjacent to the new River Oaks Artists Studio. Renovation of the Alexandria Museum of Art located directly behind City Hall and just down the street from the Riverfront Center will be completed during the Fall of 1997.

The City is in the process of constructing a sports complex, consisting of 12 lighted ball fields, 19 soccer fields, a jogging trail, tennis courts, and parking for over 1,000 cars. Completion is expected in the Fall of 2003.

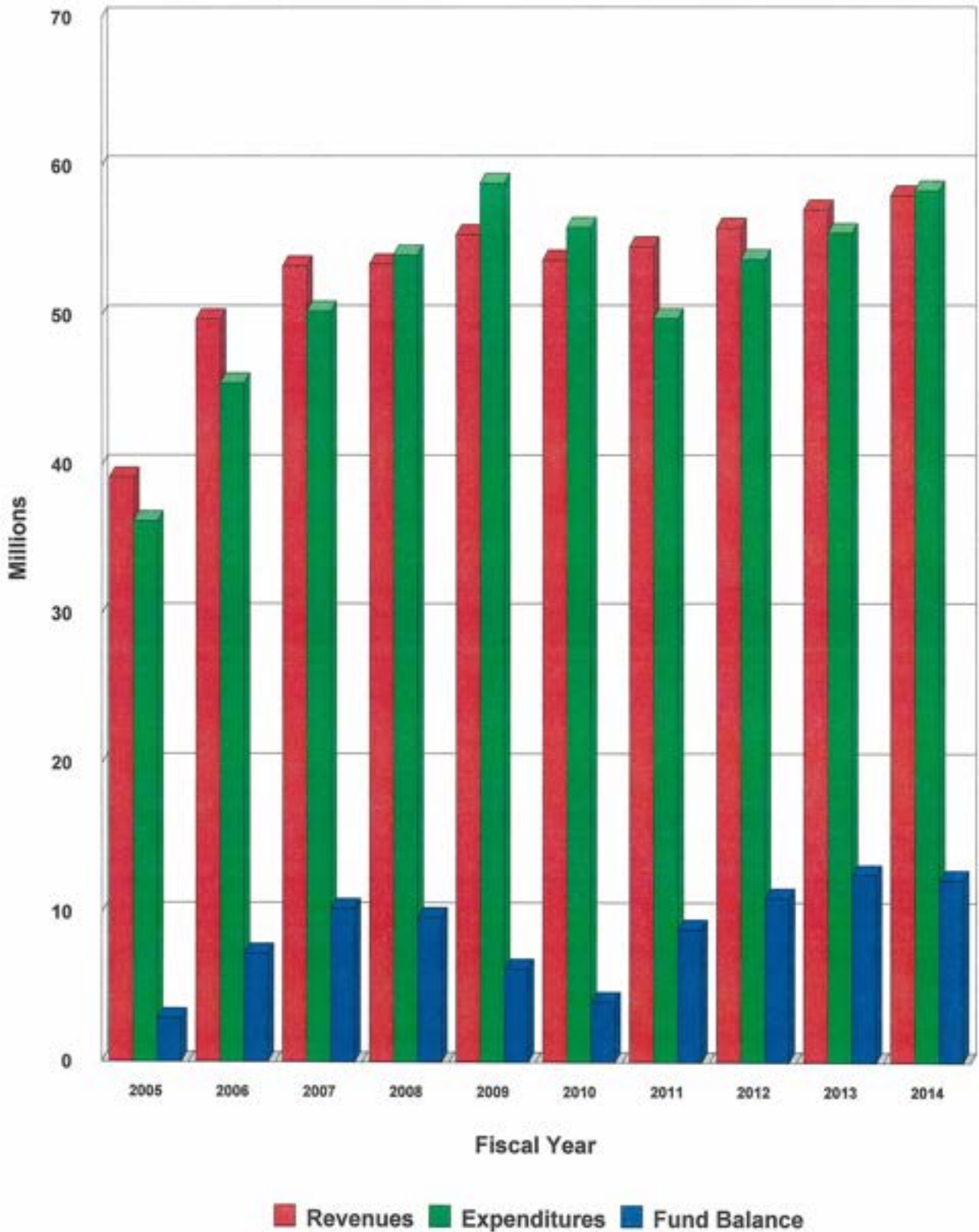
In the Alexandria area, tourists visit historical sites such as the Kent Plantation House, built in 1976; the renovated Hotel Bentley, which opened in 1908, and was the place where Generals Eisenhower, Clark and Patton planned battle strategies; the Alexandria Visual Arts Museum; the Alexandria Historical and Genealogical Library and Museum; the Louisiana Seminary Site, first home of Louisiana State University, opened in 1860 with William Tecumseh Sherman as headmaster. Other attractions included but are not limited, the Alexandria Zoological Park; recreational areas in the vicinity such as Valentine Lake, Cotile, Kincaide, Indian Creek, and Kees Parks; the Azalea Trail; Hot Wells Health Resort; Rapides Parish Coliseum; churches such as St. Francis Xavier Cathedral, Mount Olivet Church, Trinity Episcopal Church built in 1953. River Oaks Square is the site of painters, weaves, sculptors and stained glass artists creating and exhibiting their works of art.

Recreational opportunities abound in the Alexandria area with over 100 civic clubs and organizations, 26 ball fields, 14 local parks, including the Alexandria Zoological Park, theaters at Louisiana College, LSU-A and the City Park Players, and semi-professional baseball at Bringhurst Stadium. Alexandria also hosts several "celebrations" including Cenlabration, Christmas lighting attractions and parades, Mardi Gras parades, ... There are wonderful opportunities for visitors to our area to have a memorable experience.

2015-2016 ANNUAL BUDGET

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GENERAL FUND  
TEN YEAR HISTORY OF FUND BALANCE, REVENUES, & EXPENDITURES



## 2015-2016 ANNUAL BUDGET

**REVENUE AND EXPENDITURE HISTORY  
FOR FISCAL YEARS 2005 THROUGH 2014**

<b>GENERAL FUND</b>				
<b>DESCRIPTIONS</b>	<b>4-30-05 (Actual)</b>	<b>4-30-06 (Actual)</b>	<b>4-30-07 (Actual)</b>	<b>4-30-08 (Actual)</b>
<b>REVENUES:</b>				
Taxes	2,226,595	2,168,319	2,440,420	2,600,405
Licenses and Permits	2,587,074	2,659,726	2,962,401	2,889,762
Intergovernmental	8,467,859	9,176,531	9,818,700	9,640,307
Charges for Services	247,829	285,844	321,865	263,810
Fines and Forfeitures	587,222	724,346	869,481	838,815
Investment Income	41,578	106,566	260,175	413,571
Other	774,020	574,087	550,363	652,905
Total Revenues	<u>14,932,177</u>	<u>15,695,419</u>	<u>17,223,405</u>	<u>17,299,575</u>
<b>EXPENDITURES:</b>				
Legislative	371,398	429,643	513,224	518,651
General Administration	5,602,696	6,913,603	3,157,484	3,824,245
Judicial	516,367	670,267	728,067	880,929
Finance	1,118,095	1,367,146	4,054,877	5,820,539
Planning and Development	1,433,911	1,709,516	1,828,062	2,040,860
Public Safety	17,679,448	22,135,247	23,454,340	24,840,807
Public Works	6,450,801	8,700,508	8,849,161	10,354,293
Debt Service	1,850,049	1,849,061	1,844,980	1,847,607
Total Expenditures	<u>35,022,765</u>	<u>43,774,991</u>	<u>44,430,195</u>	<u>50,127,931</u>
Excess/(Deficiency) of Revenues Over Expenditures	(20,090,588)	(28,079,572)	(27,206,790)	(32,828,356)
<b>OTHER FINANCING SOURCES:</b>				
Operating Transfers In	25,250,594	34,990,664	36,084,963	36,147,405
Operating Transfers Out	(2,204,642)	(2,613,039)	(5,862,370)	(3,919,365)
Total Other Sources/(Uses)	<u>23,045,952</u>	<u>32,377,625</u>	<u>30,222,593</u>	<u>32,228,040</u>
Excess/(Deficiency) of Revenues and Other Sources over Expenditures	2,955,364	4,298,053	3,015,803	(600,316)
Fund Balance, Beginning of the Year	8,118,958	11,074,322	15,372,375	18,388,178
Fund Balance Adjustments	0	0	0	0
Fund Balance/(Deficit), End of Year	<u>11,074,322</u>	<u>15,372,375</u>	<u>18,388,178</u>	<u>17,787,862</u>

Note: This is the general operating fund of the City and is used to account for operations traditionally associated with a city which are not required to be accounted for in another fund.

**2015-2016 ANNUAL BUDGET**  
**REVENUE AND EXPENDITURE HISTORY**  
**FOR FISCAL YEARS 2005 THROUGH 2014**

**GENERAL FUND**

4-30-09 (Actual)	4-30-10 (Actual)	4-30-11 (Actual)	4-30-12 (Actual)	4-30-13 (Actual)	4-30-14 (Actual)	TOTAL
2,852,351	3,169,059	3,283,250	3,198,187	3,291,022	39,618,991	64,848,599
2,930,266	2,873,824	2,822,761	2,942,326	2,875,496	2,980,016	28,523,652
11,383,448	10,028,675	10,748,628	10,089,358	10,156,272	2,289,701	91,799,479
300,454	274,552	186,072	236,088	357,971	349,191	2,823,676
816,536	694,153	659,924	550,839	646,493	675,131	7,062,940
47,176	14,143	4,808	18,686	20,525	20,249	947,477
781,572	590,465	739,996	677,254	950,811	579,974	6,871,447
19,111,803	17,644,871	18,445,439	17,712,738	18,298,590	46,513,253	202,877,270
513,950	497,291	443,491	410,269	415,213	416,299	4,529,429
4,704,770	4,314,925	3,388,255	2,961,260	4,881,950	5,514,973	45,264,161
938,978	1,040,064	1,105,110	1,116,508	970,435	976,451	8,943,176
7,067,445	5,353,233	5,189,083	4,916,063	5,147,848	6,127,998	46,162,327
2,124,818	2,122,066	1,881,071	1,857,102	2,041,069	1,191,189	18,229,664
26,508,649	25,541,297	25,857,315	25,689,398	27,000,874	27,746,834	246,454,209
11,629,812	10,053,015	9,009,843	9,180,358	8,742,762	10,734,261	93,704,814
1,847,607	1,850,901	1,849,919	1,846,072	1,581,320	1,279,580	17,647,096
55,336,029	50,772,792	48,724,087	47,977,030	50,781,471	53,987,585	480,934,876
(36,224,226)	(33,127,921)	(30,278,648)	(30,264,292)	(32,482,881)	(7,474,332)	(278,057,606)
37,709,199	36,060,797	36,145,883	38,122,013	38,745,201	11,483,242	330,739,961
(4,913,173)	(5,122,472)	(1,059,108)	(5,761,553)	(4,708,819)	(4,339,293)	(40,503,834)
32,796,026	30,938,325	35,086,775	32,360,460	34,036,382	7,143,949	290,236,127
(3,428,200)	(2,189,596)	4,808,127	2,096,168	1,553,501	(330,383)	12,178,521
17,787,862	14,359,662	12,170,066	16,978,193	19,074,361	20,627,862	8,118,958
0	0	0	0	0	0	0
14,359,662	12,170,066	16,978,193	19,074,361	20,627,862	20,297,479	20,297,479

## 2015-2016 ANNUAL BUDGET

**REVENUE AND EXPENDITURE HISTORY  
FOR FISCAL YEARS 2005 THROUGH 2014**

## SPECIAL REVENUE FUNDS

DESCRIPTIONS	4-30-05 (Actual)	4-30-06 (Actual)	4-30-07 (Actual)	4-30-08 (Actual)
<b>REVENUES:</b>				
Taxes	23,601,445	32,664,698	33,766,272	34,715,829
Intergovernmental	1,289,703	1,222,118	1,342,230	1,038,650
Fines and Forfeitures	0	0	0	0
Investment Income	7,455	10,738	21,502	21,470
Other	212,414	205,816	228,141	82,342
<b>Total Revenues</b>	<b>25,111,017</b>	<b>34,103,370</b>	<b>35,358,145</b>	<b>35,858,291</b>
<b>EXPENDITURES:</b>				
General Administration	0	0	0	0
Special Programs	1,085,608	1,377,534	1,366,858	900,512
Capital Outlay	586,197	148,442	215,515	259,541
<b>Total Expenditures</b>	<b>1,671,805</b>	<b>1,525,976</b>	<b>1,582,373</b>	<b>1,160,053</b>
Excess/(Deficiency) of Revenues Over Expenditures	23,439,212	32,577,394	33,775,772	34,698,238
<b>OTHER FINANCING SOURCES:</b>				
Operating Transfers In	63,160	57,442	48,625	57,880
Operating Transfers Out	(23,449,207)	(32,664,698)	(33,884,046)	(34,815,788)
<b>Total Other Sources/(Uses)</b>	<b>(23,386,047)</b>	<b>(32,607,256)</b>	<b>(33,835,421)</b>	<b>(34,757,908)</b>
Excess/(Deficiency) of Revenues and Other Sources over Expenditures	53,165	(29,862)	(59,649)	(59,670)
Fund Balance, Beginning of the Year	1,220,736	1,273,901	1,244,039	1,184,390
Fund Balance Adjustments	0	0	0	0
<b>Fund Balance/(Deficit), End of Year</b>	<b>1,273,901</b>	<b>1,244,039</b>	<b>1,184,390</b>	<b>1,124,720</b>

Note: Special Revenue Funds are Funds that are required by law, ordinance, etc. to be accounted for separately. This history includes funds such as the City Sales Tax Fund, the Community Development Block Grant Fund, the HUD Emergency Shelter Fund, the HOME Fund, the Economic Development Hotel Fund, and the ARRA Fund.

**2015-2016 ANNUAL BUDGET**  
**REVENUE AND EXPENDITURE HISTORY**  
**FOR FISCAL YEARS 2005 THROUGH 2014**

**SPECIAL REVENUE FUNDS**

4-30-09 (Actual)	4-30-10 (Actual)	4-30-11 (Actual)	4-30-12 (Actual)	4-30-13 (Actual)	4-30-14 (Actual)	TOTAL
34,866,693	34,191,306	33,679,269	34,689,006	35,392,573	0	297,567,091
1,110,503	1,547,844	2,215,746	2,478,896	763,031	1,221,613	14,230,334
0	0	0	0	0	258,664	
7,954	3,171	2,102	823	549	348	76,112
91,208	24,096	57,210	34,531	45,214	40,202	1,021,174
36,076,358	35,766,417	35,954,327	37,203,256	36,201,367	1,520,827	312,894,711
0	0	0	0	0	0	0
806,242	1,558,678	2,234,603	2,488,542	786,121	1,765,691	14,370,389
350,712	92,435	0	0	0	0	1,652,842
1,156,954	1,651,113	2,234,603	2,488,542	786,121	1,765,691	16,023,231
34,919,404	34,115,304	33,719,724	34,714,714	35,415,246	(244,864)	296,871,480
17,714	95,547	18,192	28,020	13,825	0	400,405
(34,447,038)	(34,521,635)	(33,913,186)	(34,684,536)	(35,387,962)	(158,664)	(297,926,760)
(34,429,324)	(34,426,088)	(33,894,994)	(34,656,516)	(35,374,137)	(158,664)	(297,526,355)
490,080	(310,784)	(175,270)	58,198	41,109	(403,528)	(396,211)
1,124,720	1,614,800	1,304,016	1,128,746	1,186,944	1,228,053	1,220,736
0	0	0	0	0	0	0
1,614,800	1,304,016	1,128,746	1,186,944	1,228,053	824,525	824,525

## 2015-2016 ANNUAL BUDGET

**REVENUE AND EXPENDITURE HISTORY  
FOR FISCAL YEARS 2005 THROUGH 2014**

## GENERAL DEBT SERVICE FUNDS

DESCRIPTIONS	4-30-05 (Actual)	4-30-06 (Actual)	4-30-07 (Actual)	4-30-08 (Actual)
<b>REVENUES:</b>				
Taxes	576,612	626,261	647,760	696,465
Investment Income	44,792	82,159	70,816	67,789
Total Revenues	621,404	708,420	718,576	764,254
<b>EXPENDITURES:</b>				
Principal Retirement	1,810,000	1,475,000	1,535,000	1,580,000
Interest	817,355	782,507	730,530	683,488
Paying Agent Fees	1,203	2,520	1,648	1,000
Other	5,139,303	0	0	0
Total Expenditures	7,767,861	2,260,027	2,267,178	2,264,488
Excess/(Deficiency) of Revenues Over Expenditures	(7,146,457)	(1,551,607)	(1,548,602)	(1,500,234)
<b>OTHER FINANCING SOURCES:</b>				
COI Proceeds/Bond Refunding Proceeds	5,139,923	1,060	0	0
Operating Transfers In	1,657,050	2,092,095	981,333	1,064,270
Operating Transfers Out	(3,575)	(403,306)	(6,872)	(1,500)
Total Other Sources/(Uses)	6,793,398	1,689,849	974,461	1,062,770
Excess/(Deficiency) of Revenues and Other Sources over Expenditures	(353,059)	138,242	(574,141)	(437,464)
Fund Balance, Beg of the Year	2,934,752	2,581,693	2,719,935	2,145,794
Fund Balance Adjustments	0	0	0	0
Fund Balance, End of Year	2,581,693	2,719,935	2,145,794	1,708,330

Note: These funds account for general obligation public improvement bonds, limited tax bonds, and sales tax bonds as they mature.

**2015-2016 ANNUAL BUDGET**  
**REVENUE AND EXPENDITURE HISTORY**  
**FOR FISCAL YEARS 2005 THROUGH 2014**

**GENERAL DEBT SERVICE FUNDS**

4-30-09 (Actual)	4-30-10 (Actual)	4-30-11 (Actual)	4-30-12 (Actual)	4-30-13 (Actual)	4-30-14 (Actual)	TOTAL
729,691	757,299	770,219	787,672	787,776	3,603,766	9,983,521
118,140	51,344	22,575	12,477	8,093	5,175	483,360
847,831	808,643	792,794	800,149	795,869	3,608,941	10,466,881
1,690,000	3,210,000	3,345,000	3,500,000	3,655,000	3,825,000	25,625,000
1,386,413	2,242,068	2,129,776	2,019,169	1,900,671	1,773,598	14,465,575
1,464	1,302	1,302	1,382	1,301	800	13,922
0	0	0	0	0	0	5,139,303
3,077,877	5,453,370	5,476,078	5,520,551	5,556,972	5,599,398	45,243,800
(2,230,046)	(4,644,727)	(4,683,284)	(4,720,402)	(4,761,103)	(1,990,457)	(34,776,919)
0	0	0	0	0	0	5,140,983
5,677,027	4,850,046	4,905,211	4,942,741	4,979,096	1,926,038	33,074,907
0	0	0	0	0	0	(415,253)
5,677,027	4,850,046	4,905,211	4,942,741	4,979,096	1,926,038	37,800,637
3,446,981	205,319	221,927	222,339	217,993	(64,419)	3,023,718
1,708,330	5,155,311	5,360,630	5,582,557	5,804,896	6,022,889	2,934,752
0	0	0	0	0	0	0
5,155,311	5,360,630	5,582,557	5,804,896	6,022,889	5,958,470	5,958,470

## 2015-2016 ANNUAL BUDGET

**REVENUE AND EXPENDITURE HISTORY  
FOR FISCAL YEARS 2005 THROUGH 2014**
**COMBINED CAPITAL PROJECTS**

DESCRIPTIONS	4-30-05 (Actual)	4-30-06 (Actual)	4-30-07 (Actual)	4-30-08 (Actual)
<b>REVENUES:</b>				
Taxes	0	0	0	0
Intergovernmental	2,702,493	945,972	2,415,034	4,054,802
Investment Income	441,197	1,021,266	1,678,112	1,512,766
Other	3,057,845	3,320,071	4,567,442	4,079,556
<b>Total Revenues</b>	<b>6,201,535</b>	<b>5,287,309</b>	<b>8,660,588</b>	<b>9,647,124</b>
<b>EXPENDITURES:</b>				
General Government	0	0	0	0
Public Safety	0	0	0	0
Public Works	9,846,661	10,728,929	9,613,566	13,905,330
Parks and Recreation	0	0	0	0
Public Facilities	0	0	0	0
Municipal Bus System	0	0	0	0
Utility System	0	0	0	0
Sanitation Fund	0	0	0	0
Other	0	0	0	0
<b>Total Expenditures</b>	<b>9,846,661</b>	<b>10,728,929</b>	<b>9,613,566</b>	<b>13,905,330</b>
Excess/(Deficiency) of Revenues Over Expenditures	(3,645,126)	(5,441,620)	(952,978)	(4,258,206)
<b>OTHER FINANCING SOURCES/(USES):</b>				
Bond Proceeds (Net)	0	0	0	0
COI Proceeds	0	0	0	0
Land Sales	0	0	0	0
Operating Transfers In	4,047,477	5,046,682	5,888,493	6,087,933
Operating Transfers Out	(374,611)	(365,372)	(454,189)	(459,291)
<b>Total Other Sources/(Uses)</b>	<b>3,672,866</b>	<b>4,681,310</b>	<b>5,434,304</b>	<b>5,628,642</b>
Excess/(Deficiency) of Revenues and Other sources over Expenditures	27,740	(760,310)	4,481,326	1,370,436
Fund Balance, Beg of the Year	27,540,263	27,568,003	26,807,693	31,289,171
Change in Designated Fund Balance				
Audit Adjustments to Beg Fund Balance	0		152	
<b>Fund Balance, End of the Year</b>	<b>27,568,003</b>	<b>26,807,693</b>	<b>31,289,171</b>	<b>32,659,607</b>

Note: This schedule combines the activities of all General Capital Projects Funds.

**2015-2016 ANNUAL BUDGET**  
**REVENUE AND EXPENDITURE HISTORY**  
**FOR FISCAL YEARS 2005 THROUGH 2014**

**COMBINED CAPITAL PROJECTS**

4-30-09 (Actual)	4-30-10 (Actual)	4-30-11 (Actual)	4-30-12 (Actual)	4-30-13 (Actual)	4-30-14 (Actual)	TOTAL
0	0	0	0	0	7,713,069	7,713,069
322,961	167,125	241,654	635,473	3,843,920	1,022,961	16,352,395
831,187	392,089	211,962	117,049	128,858	88,423	6,422,909
3,964,501	3,962,557	4,069,918	4,121,484	4,337,679	0	35,481,053
5,118,649	4,521,771	4,523,534	4,874,006	8,310,457	8,824,453	65,969,426
0	0	0	0	0	0	0
0	0	0	0	0	0	0
16,482,102	20,583,822	14,352,335	7,041,866	17,449,760	8,877,898	128,882,269
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
16,482,102	20,583,822	14,352,335	7,041,866	17,449,760	8,877,898	128,882,269
(11,363,453)	(16,062,051)	(9,828,801)	(2,167,860)	(9,139,303)	(53,445)	(62,912,843)
40,000,000	0	0	0	0	0	40,000,000
0	0	0	0	0	0	0
0	0	0	0	0	0	0
4,385,768	4,093,789	3,974,842	3,996,581	4,109,149	100,000	41,730,714
(3,713,352)	(2,323,571)	(2,339,427)	(2,674,132)	(3,172,614)	(2,338,092)	(18,214,651)
40,672,416	1,770,218	1,635,415	1,322,449	936,535	(2,238,092)	63,516,063
29,308,963	(14,291,833)	(8,193,386)	(845,411)	(8,202,768)	(2,291,537)	603,220
32,659,607	61,968,570	47,676,737	39,483,351	38,637,940	30,942,524	27,540,263
				507,352		507,504
61,968,570	47,676,737	39,483,351	38,637,940	30,942,524	28,650,987	28,650,987

## 2015-2016 ANNUAL BUDGET

**REVENUE AND EXPENDITURE HISTORY  
FOR FISCAL YEARS 2005 THROUGH 2014**

## COMBINED ENTERPRISE FUNDS

DESCRIPTIONS	4-30-05 (Actual)	4-30-06 (Actual)	4-30-07 (Actual)	4-30-08 (Actual)
<b>OPERATING REVENUES:</b>				
Charges for Services	86,566,874	114,752,850	107,437,295	107,254,082
Other	136,501	114,498	258,906	217,546
<b>Total Operating Revenues</b>	<b>86,703,375</b>	<b>114,867,348</b>	<b>107,696,201</b>	<b>107,471,628</b>
<b>OPERATING EXPENSES:</b>				
Production/Distribution/Treatment	45,132,206	69,978,422	56,764,633	61,709,092
Cost of Service	3,874,195	3,081,839	3,247,349	3,304,113
General and Administrative	21,368,719	27,894,574	30,357,702	31,472,100
Depreciation	7,129,155	6,938,904	7,058,669	7,249,207
<b>Total Operating Expenses</b>	<b>77,504,275</b>	<b>107,893,739</b>	<b>97,428,353</b>	<b>103,734,512</b>
Operating Income (Loss)	9,199,100	6,973,609	10,267,848	3,737,116
<b>NONOPERATING REVENUES/(EXPENSES):</b>				
Grant Revenue	954,705	1,150,312	1,586,287	968,626
Investment Income	658,875	1,342,556	1,753,195	1,495,202
Non-operating Expenses	(2,422,818)	(2,221,885)	(2,362,444)	(1,882,958)
<b>Total Nonoperating</b>	<b>(809,238)</b>	<b>270,983</b>	<b>977,038</b>	<b>580,870</b>
Income/(Loss) Before Transfers	8,389,862	7,244,592	11,244,886	4,317,986
Operating Transfers In/(Out)	(7,861,026)	(6,242,955)	(4,419,215)	(4,377,246)
Extraordinary Loss-Early extinguishment of debt	0	0	0	0
Special Item - Abandon Project	(328,772)	(1,089,138)	0	0
Bond Issuance Premium	0	0	0	0
Capital Contributions	12,231,692	363,681	1,202,653	18,006
<b>Net Income/(Loss)</b>	<b>12,431,756</b>	<b>276,180</b>	<b>8,028,324</b>	<b>(41,254)</b>
Retained Earnings, Beg of Year	39,119,817	51,551,573	51,827,753	59,856,077
Retained Earnings Adjustments	0	0	0	0
<b>Retained Earnings, End of Year</b>	<b>51,551,573</b>	<b>51,827,753</b>	<b>59,856,077</b>	<b>59,814,823</b>

Note: These funds account for the activities of the Utility System, the Sanitation Fund, the Zoo Fund, the Golf Course Fund, and the Municipal Transit Fund.

**2015-2016 ANNUAL BUDGET**  
**REVENUE AND EXPENDITURE HISTORY**  
**FOR FISCAL YEARS 2005 THROUGH 2014**

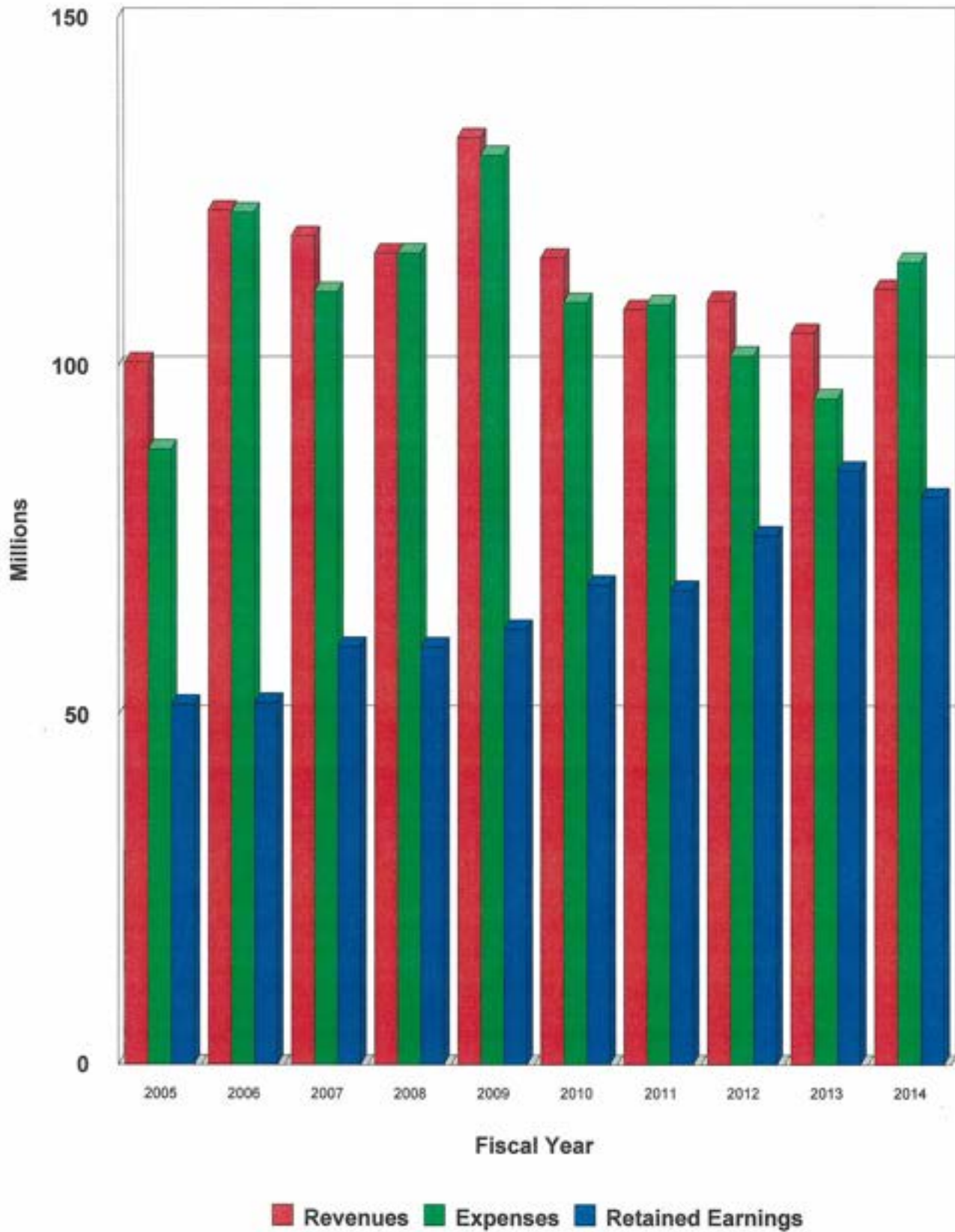
**COMBINED ENTERPRISE FUNDS**

4-30-09 (Actual)	4-30-10 (Actual)	4-30-11 (Actual)	4-30-12 (Actual)	4-30-13 (Actual)	4-30-14 (Actual)	TOTAL
120,100,910	103,462,429	105,625,033	103,898,516	99,264,998	103,602,327	1,051,965,314
159,345	3,185,734	220,649	235,232	298,243	216,025	5,042,679
120,260,255	106,648,163	105,845,682	104,133,748	99,563,241	103,818,352	1,057,007,993
70,058,384	51,409,323	56,415,128	49,794,427	43,600,716	53,578,607	558,440,938
5,096,696	5,302,496	3,233,286	29,407,469	29,229,743	29,315,217	115,092,403
33,716,150	32,267,224	30,440,744	4,051,900	5,861,134	7,430,786	224,861,033
7,667,926	8,128,847	8,370,717	8,466,271	8,264,714	8,226,658	77,501,068
116,539,156	97,107,890	98,459,875	91,720,067	86,956,307	98,551,268	975,895,442
3,721,099	9,540,273	7,385,807	12,413,681	12,606,934	5,267,084	81,112,551
2,835,547	962,286	1,145,087	824,485	834,007	1,181,726	12,443,068
415,539	137,627	120,518	83,216	111,817	99,771	6,218,316
(1,544,797)	(1,482,987)	(1,642,512)	(1,575,247)	(1,539,839)	(2,963,529)	(19,639,016)
1,706,289	(383,074)	(376,907)	(667,546)	(594,015)	(1,682,032)	(977,632)
5,427,388	9,157,199	7,008,900	11,746,135	12,012,919	3,585,052	80,134,919
(4,981,543)	(5,254,259)	(8,646,469)	(8,112,252)	(6,805,089)	(9,632,808)	(66,332,862)
0	0	0	0	0	0	0
0	0	0	1,898,286	0	0	480,376
0	0	0	0	0	1,627,635	0
2,034,301	2,407,234	889,865	2,276,986	4,093,232	580,570	26,098,220
2,480,146	6,310,174	(747,704)	7,809,155	9,301,062	(3,839,551)	40,380,653
59,814,823	62,294,969	68,605,143	67,857,439	75,666,594	84,967,656	39,119,817
0	0	0	0	0	0	0
62,294,969	68,605,143	67,857,439	75,666,594	84,967,656	81,128,105	79,500,470

2015-2016 ANNUAL BUDGET

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COMBINED ENTERPRISE FUNDS  
TEN YEAR HISTORY OF RETAINED EARNINGS, REVENUES, & EXPENSE

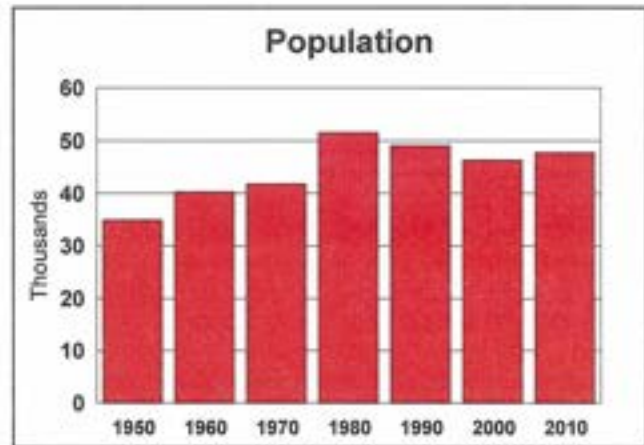


**2015-2016 ANNUAL BUDGET  
FINANCIAL AND STATISTICAL DATA  
AS OF APRIL 30, 2015**

**POPULATION**

The following is the population of the City of Alexandria:

Year	Population	Source
1950	34,913	U.S. Census
1960	40,279	U.S. Census
1970	41,811	U.S. Census
1980	51,565	U.S. Census
1990	49,087	U.S. Census
2000	46,342	U.S. Census
2010	47,723	U.S. Census



**LARGEST EMPLOYERS**

The ten largest employers located in and around Alexandria and the number of employees is as follows:

Employer	Type of Business	2014 Total
1 Rapides School Board	Education	3,400
2 Rapides Regional	Medical	1,338
3 Christus St. Frances	Medical	1,250
4 City of Alexandria	Government	800
5 CLECO	Power Generation'	800
6 Crest Industries	Electrical Equipment	580
7 UTLX	Railroad Equipment	550
8 Proctor & Gamble	Soap Manufacturing	500
9 Gilchrist Construction	Road Construction	500
10 Schenker Logistics	Support Services	460
	Total	10,178

Source: Central Louisiana Economic Development Agency (CLEDA)

**2015-2016 ANNUAL BUDGET**  
**FINANCIAL AND STATISTICAL DATA**  
**AS OF APRIL 30, 2015**

**LEADING PROPERTY TAXPAYERS**

The ten largest property taxpayers of Alexandria and their 2014 assessed valuation is as follows:

Taxpayer	Type of Business	Assessed Valuation
1. Central LA Healthcare System, LP	Hospital	12,332,097
2. Stella Jones Corporation		5,131,885
3. Red River Bank	Bank	5,153,359
5. Rapides Regional Medical Center	Medical Facilities	4,655,342
4. Bell South Communications	Utility	4,120,076
6. Alexandria Mall LLC	Retail	3,281,480
7. Union Pacific	Railroad	3,055,220
8. Wal Mart Stores Louisiana LLC	Retail	2,661,399
9. Hixson Autoplex	Auto Dealer	2,540,707
10 Capital One NA	Bank	2,515,299
	Total	* <u>45,446,864</u>

\* Equals approximately 12.09% of the total assessed valuation of Alexandria for 2014.

**ASSESSED VALUATION**

The assessed valuation of property in Alexandria, all of which is taxable for municipal purposes is as follows:

Tax Year	Fiscal Year	Assessed Valuation	Increase/(Decrease)	
			Amount	Percentage
2006	2007	301,283,723	14,605,386	5.1%
2007	2008	323,937,050	22,653,327	7.5%
2008	2009	339,391,204	15,454,154	4.8%
2009	2010	352,225,258	12,834,054	3.8%
2010	2011	358,234,238	6,008,980	1.7%
2011	2012	366,352,112	8,117,874	2.3%
2012	2013	366,401,651	49,539	0.0%
2013	2014	372,299,033	5,897,382	1.6%
2014	2015	375,831,271	3,532,238	0.9%

A breakdown of the 2014 assessed valuation of property classification is as follows:

Real Estate	272,125,718
Personal Property	93,222,469
Public Service Property	10,483,084
	<u>375,831,271</u>

**2015-2016 ANNUAL BUDGET**  
**FINANCIAL AND STATISTICAL DATA**  
**AS OF APRIL 30, 2015**

**SALES TAX COLLECTIONS**

The following table reflects the 1976 sales tax collections for the past ten years.

Year	Fiscal	Percentage Inc/Dec
	Amount	
2005	11,584,525	6.2%
2006	13,113,434	13.2%
2007	13,552,199	3.3%
2008	13,896,279	2.5%
2009	13,949,591	0.4%
2010	13,677,811	-1.9%
2011	13,471,982	-1.5%
2012	13,876,909	3.0%
2013	14,157,237	2.0%
2014	14,759,636	4.3%

**MILLAGE RATES**

The following is the ten year history of millage rates from 2005 to 2014:

FYE April 30	General Purpose	Debt Service	Capital Improvements	Zoo & Recreation	Total
2005	6.83	2.15	11.25	0.00	20.23
2006	6.83	2.15	11.25	0.00	20.23
2007	6.83	2.15	11.25	0.00	20.23
2008	6.83	2.15	11.25	0.00	20.23
2009	6.83	2.15	11.25	0.00	20.23
2010	6.83	2.15	11.25	0.00	20.23
2011	6.83	2.15	11.25	0.00	20.23
2012	6.83	2.15	11.25	0.00	20.23
2013	6.83	2.15	11.25	0.00	20.23
2014	6.83	0.00	11.25	6.00	24.08
Ten Year Avg	6.83	1.94	11.25	0.60	20.62

SOURCE: City Business Office

**2015-2016 ANNUAL BUDGET**  
**FINANCIAL AND STATISTICAL DATA**  
**AS OF APRIL 30, 2015**

**TAX COLLECTION RECORD**

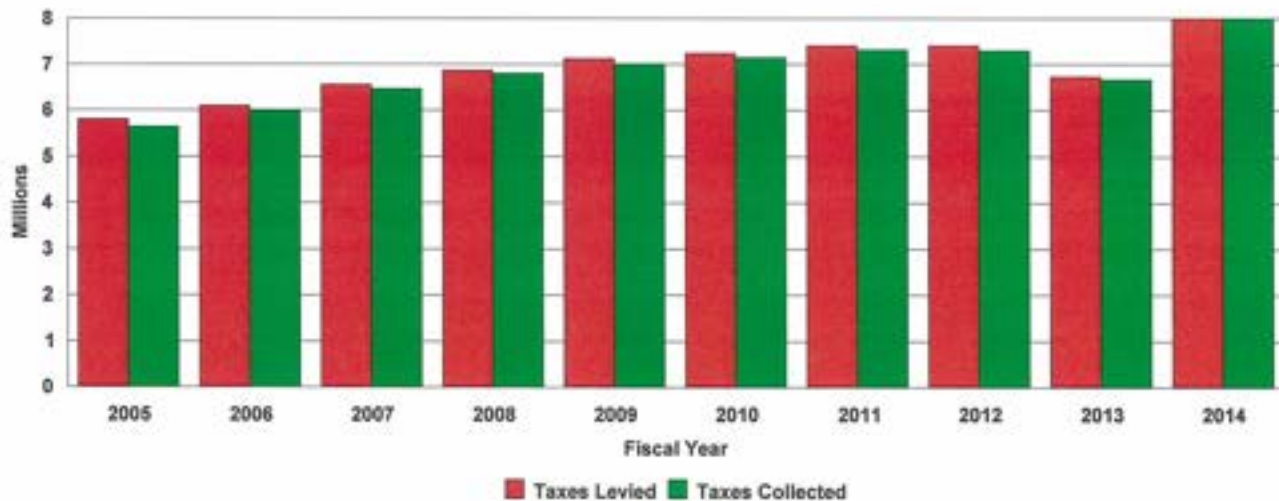
The City's ad valorem tax collections for the past ten years:

<b>Tax Year</b>	<b>Taxes Levied</b>	<b>Total Collected</b>	<b>Percent Collected</b>	<b>Taxes Over/(Short)</b>
2005	5,799,503	5,636,203	97.18%	163,300
2006	6,094,970	5,993,995	98.34%	100,975
2007	6,553,247	6,460,377	98.58%	92,870
2008	6,865,884	6,797,930	99.01%	67,954
2009	7,125,563	7,005,646	98.32%	119,917
2010	7,247,125	7,143,017	98.56%	104,108
2011	7,411,350	7,317,616	98.74%	93,734
2012	7,412,346	7,299,919	98.48%	112,427
2013	6,731,197	6,667,007	99.05%	64,190
2014	9,050,048	8,960,021	99.01%	90,027
<b>Total</b>				<b>1,009,502</b>

Ten year cumulative collection average                      98.53%

SOURCE: City Business Office

**AD VALOREM TAXES LEVIED & COLLECTED**



CITY OF ALEXANDRIA

**2015-2016 ANNUAL BUDGET**  
**FINANCIAL AND STATISTICAL DATA**  
**AS OF APRIL 30, 2015**

**LARGEST UTILITY CUSTOMERS**

**ELECTRIC**

Customer	Type of Business	Gross Sales
1. Christus St. Frances Cabrini	Hospital	3,028,467
2. Rapides Regional Medical Center	Hospital	2,985,693
3. Rapides Parish School Board	Political Subdivision	2,430,204
4. Wal-Mart	Retail	1,141,061
5. Alexandria Mall	Retail	921,623
6. Rapides Parish Police Jury	Political Subdivision	543,554
7. Central LA Surgical Hospital	Hospital	536,729
8. Sam's	Wholesaler	444,431
9. AFCO Industries	Manufacturing	427,710
10 Super 1 Foods	Grocery	373,136
TOTAL		* 12,832,608
TOTAL ELECTRIC SALES		<u>75,816,286</u>

\*Equals Approximately 17% of Total Electricity Sales

**LARGEST UTILITY CUSTOMERS**

**GAS**

Customer	Type of Business	Gross Sales
1. Union Tank Car	Manufacturing	2,052,532
2. Gilchrist Construction	Contractor	771,829
3. L H B Investments	Contractor	664,570
4. Christus St. Frances Cabrini	Hospital	615,902
5. Rapides Regional Medical Center	Hospital	440,369
6. Rapides Parish School Board	Political Subdivision	369,360
7. AFCO Industries	Manufacturing	202,258
8. Rapides Parish Police Jury	Political Subdivision	145,565
9. Lott Oil	Retail	140,247
10. Randall's Formal Wear	Retail	137,280
TOTAL		* 5,539,912
TOTAL GAS SALES		<u>13,986,924</u>

\*Equals Approximately 40% of Total Gas Sales

**2015-2016 ANNUAL BUDGET**  
**FINANCIAL AND STATISTICAL DATA**  
**AS OF APRIL 30, 2015**

**LARGEST UTILITY CUSTOMERS**

<b>WATER</b>		
<b>Customer</b>	<b>Type of Business</b>	<b>Gross Sales</b>
1. Missouri Pacific Railroad	Railroad	97,036
2. Town of Woodworth	Political Subdivision	82,501
3. Alexandria Housing Authority	Political Subdivision	80,699
4. Rapides Parish School Board	Political Subdivision	73,697
5. Rapides Regional Medical Center	Hospital	54,340
6. Christus St. Frances Cabrini	Hospital	33,528
7. Rapides Parish Police Jury	Political Subdivision	29,013
8. Rapides Island Water Association	Water Distribution	27,245
9. England Authority	Political Subdivision	24,068
10. Randall's Formal Wear	Retail	22,776
<b>TOTAL</b>		* <u>524,903</u>
<b>TOTAL WATER SALES</b>		<u>7,051,757</u>

\*Equals Approximately 7% of Total Water Sales

**LARGEST UTILITY CUSTOMERS**

<b>WASTEWATER</b>		
<b>Customer</b>	<b>Type of Business</b>	<b>Gross Sales</b>
1. Rapides Parish Sewer District #1	Political Subdivision	138,505
2. Missouri Pacific Railroad	Railroad	118,240
3. Alexandria Housing Authority	Political Subdivision	82,370
4. Rapides Regional Medical Center	Hospital	55,822
5. Rapides Parish School Board	Political Subdivision	54,554
6. Rapides Parish Police Jury	Political Subdivision	38,487
7. Christus St. Frances Cabrini	Hospital	35,045
8. Randall's Formal Wear	Retail	34,341
9. W A Carruth Properties	Real Estate Management	28,424
10. Chateau Royale Apartments	Real Estate Management	26,072
<b>TOTAL</b>		* <u>611,860</u>
<b>TOTAL WASTEWATER SALES</b>		<u>4,454,769</u>

\*Equals Approximately 14% of Total Wastewater Sales

FINANCIAL AND STATISTICAL DATA  
AS OF APRIL 30, 2015

GENERAL FUND

FUND BALANCE GROWTH

Year	Fund Balance	Actual Expenditures	Percent of Budget
4-30-05	11,074,324	36,225,314	30.57%
4-30-06	15,372,377	45,464,580	33.81%
4-30-07	18,388,178	50,292,567	36.56%
4-30-08	17,787,862	54,047,297	32.91%
4-30-09	14,359,662	58,833,490	24.41%
4-30-10	12,170,066	54,233,855	22.44%
4-30-11	16,978,193	49,783,195	34.10%
4-30-12	19,074,361	53,738,583	35.49%
4-30-13	20,627,862	55,490,289	37.17%
4-30-14	20,297,479	58,326,877	34.80%

GENERAL FUND

Fund Balance

