



City of Alexandria
Annual Budget
2011-2012



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

**PRESENTED TO
City of Alexandria,
Louisiana**

**For the Fiscal Year Beginning
May 1, 2010**


President


Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an Award of Distinguished Presentation to the City of Alexandria for its annual Budget for the fiscal year beginning May 1, 2010.

In order to receive this award, a government unit must publish a budget document that meets the program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to the GFOA to determine its eligibility for another award.

***CITY OF ALEXANDRIA
ELECTED OFFICIALS
2011 - 2012***

EXECUTIVE

Jacques M. Roy

Mayor

LEGISLATIVE

Edward Larvadain III

Mitzi Gibson

Jonathan Goins

Harry Silver

Chuck Fowler

Jim Villard

Roosevelt Johnson

District One

District Two

District Three

District Four

District Five

At Large

At Large

JUDICIAL

Richard Starling

Terence Grines

City Judge

City Marshal

***CITY OF ALEXANDRIA
EXECUTIVE OFFICERS
2011 - 2012***

Lisa Harris	Chief of Policy and Planning/ Director of Community Services
Bernard Wesley	Fire Chief
Kay Michiels	Chief Operational Officer/ Director of Planning
Michael Marcotte	Director of Utilities
Pamela Saurage	Director of Civil Service
Jannease Seastrunk	Director of Human Resource
Chuck Johnson	City Attorney
Brenda Ray	Director of CDA
T. W. Thompson	Public Safety Commissioner/ Director of Public Works
David Johnson	Acting Director of Finance

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May 24, 2011

Mr. Roosevelt Johnson, President
and Members of the Alexandria City Council
City of Alexandria
Post Office Box 71
Alexandria, Louisiana 71309-0071

Dear Mr. Johnson and Members of the City Council:

Enclosed you will find our proposed "City of Alexandria Conciliatory Budget," which, according to the city attorney, may be enacted May 31, 2011, following the public hearing.

My previous messages are incorporated herein by reference. We have prepared an omnibus budget ordinance (incorporative of all required measures) along with a balanced Book #3 containing the annual operating and capital budgets (the "Budget"). The items follow, and are submitted in reliance on, our agreement stated in *Alexandria City Council Resolution, 8931-2011*.

This Budget was prepared using very conservative expenditure and revenue projections. Recent events in the national economy have indicated that responsible, austere spending is vital at all levels of government. This Budget is indicative of those sentiments, reducing expenses where indicated while attempting to preserve the needed and desired services to the citizens of Alexandria.

The Budget uses fund balance with the austerity measures in order to balance revenues and expenses in an effort to protect employees already operating at minimal levels. In accordance with Section 5-03 of the Home Rule Charter, Local Act 504 of the State of Louisiana, and the policy provisions set forth by the Alexandria City Council, the general and capital budgets and required ordinance to effectuate the entire Budget for fiscal year 2011-2012 (FY 12) are hereby submitted.

Sincerely,



Jacques Roy
Mayor

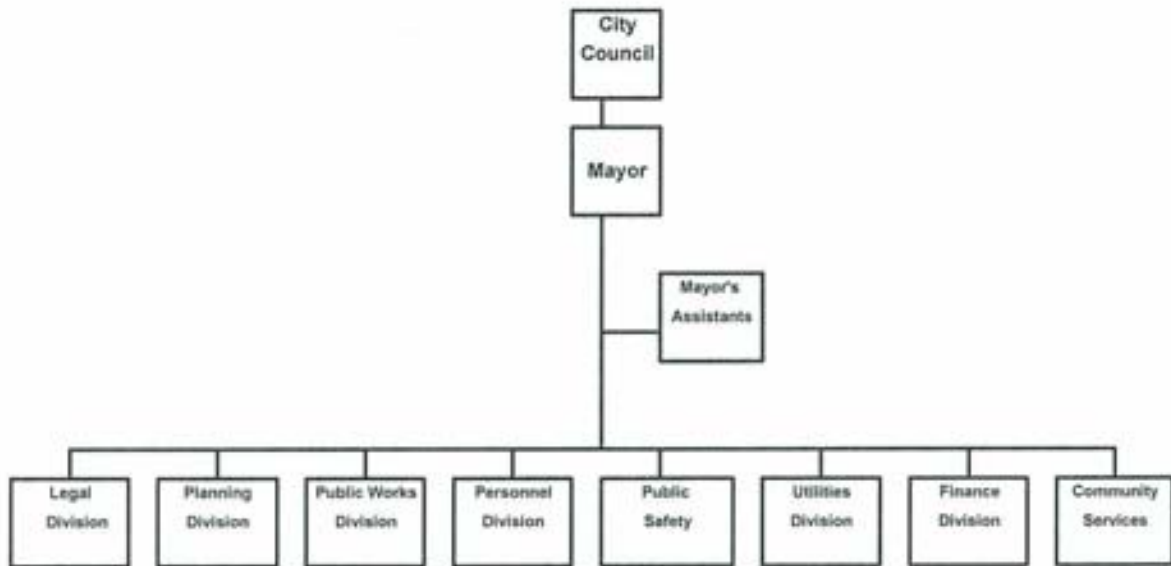


Jacques M. Roy
Mayor

Office of the Mayor
Post Office Box 71
Alexandria, Louisiana 71309-0071
Tel (318) 449-5000 · Fax (318) 449-5229
e-mail: Mayor@cityofalex.com

CITY OF ALEXANDRIA

Organizational Chart



CITY OF ALEXANDRIA STRUCTURE AND BUDGETARY ORGANIZATION

ORGANIZATION

The City of Alexandria was founded in 1785 and incorporated in 1819. In 1977, the current City Charter was adopted, which established a Mayor-Council form of government consisting of a full time Mayor and seven Councilmen, five of which are elected from districts and two of which are elected at-large.

The City provides a full range of municipal services, including police, fire protection, street and drainage systems, refuse collection, parks and recreation, planning and zoning, public transportation, community development programs, and electric, gas, water, and sewerage services.

An organization chart showing all City entities is provided on the preceding page.

BUDGETARY STRUCTURE

The financial transactions of the City are budgeted and recorded in individual funds categorized as follows: Governmental Fund Type, Proprietary Fund and Fiduciary Fund Type. The funds listed under each category are as follows:

GOVERNMENTAL FUND TYPES: Governmental funds are used to account for all or most of the City's general activities and are budgeted bases on the modified accrual basis of accounting.

1.) GENERAL FUND

The General Fund is the general operating fund of the City and is used to account for operations traditionally associated with a city which are not required to be accounted for in another fund. This fund is used to account for the activities of elected officials, general administration, finance, public works, planning, and public safety.

2.) SPECIAL REVENUE FUNDS

Special revenue Funds are used to account for the proceeds of specific revenue sources which by law are designated to finance particular functions or activities of government.

Special Revenue funds contained in the budget are:

- | | |
|------------------------------|---|
| a) Sales Tax Fund | d) Community Development Block Grant Fund |
| b) Hotel/Motel Tax Fund | e) Home Investment Partnership Fund |
| c) Capital Property Tax Fund | f) Youth Recreation Fund |

3.) DEBT SERVICE FUNDS

Debt Service Funds account for the accumulation of resources for, and the payment of, general governmental long-term debt principal and interest. These funds are funded principally from property taxes and sales tax revenue bonds.

4.) CAPITAL PROJECTS FUNDS

The Capital Projects Funds account for financial resources to be used for the acquisition or construction of major capital facilities/infrastructure. The annual Capital Improvements Program is published in a separate documents and more fully details the funds' activities.

PROPRIETARY FUND TYPES: Proprietary funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary and useful for sound financial administration.

The City budgets proprietary type funds using the accrual basis of accounting except in its treatment of capital expenditures and debt service.

1.) ENTERPRISE FUNDS

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprise, in that costs of providing goods or services to the general public are financed through user charges. Enterprise Funds contained in this budget are:

- a) Electric, Gas, Water and Sewer System
- b) Municipal Transit System (Atrans)
- c) Sanitation System

2. INTERNAL SERVICE FUNDS

Internal Service Funds are used to account for the cost of goods or services provided by one department to the other departments and generally accounted as an Enterprise Fund. The Internal Service Funds in this budget are:

- a) Risk Management Fund
- b) Employee Benefits Fund
- c) Unemployment Benefit Fund

FIDUCIARY FUND TYPES: Fiduciary funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the City. The Annual Report includes the City's three pension funds: City, Police, and Fire; however, for budgetary purposes, these funds are controlled by the individual retirement boards and are not considered a part of the City's budget process.

CITY OF ALEXANDRIA LEGAL REQUIREMENTS

BUDGET SUBMISSION

The City Charter requires the Mayor to submit a proposed budget to the Council at least forty-five (45) days prior to the beginning of each fiscal year. After submission of the budget, the council holds a public hearing, at which time all interested persons are given an opportunity to be heard. The budget is finally adopted no later than the twenty-seventh (27) day of the last month of the fiscal year (Sec. 5-02).

The City's fiscal year is May 1 - April 30.

BUDGET ADMINISTRATION

Responsibility for administering the annual budget is the Mayor's.

No payment shall be made or obligation incurred against any allotments or appropriations except in accordance with appropriations duly made and unless the Mayor or his designee first certifies that there is a sufficient unencumbered balance and that the funds will be available to cover the claim or meet the obligation when it becomes due and payable. (Sec. 5-04)

BUDGET AMENDMENTS

Budget Amendments are changes to the original budget ordinance that affect different programs or functions or division, department, office or agency (cost centers).

During the year, the Mayor may certify to the Council that additional revenues are available and present a budget amendment to appropriate these revenues. If at any time during the year it appears that the revenues available will be insufficient to meet the amount appropriated, he shall report to the Council without delay, indicated the amount of the deficit, any remedial action taken by him and his recommendations as to other steps to be taken. (Sec. 5-05)

To meet a public emergency affecting life, health, property or the public peace, the Council may adopt an emergency ordinance at the meeting in which it is introduced. (Sec. 5-05)

At any time during the fiscal year, the Mayor may transfer part or all of any unencumbered appropriations balance only within the same program or function of a division, department, office or agency. (Sec. 5-05)

LAPSE OF APPROPRIATIONS

Every appropriation, except an appropriation for the capital expenditure, shall lapse at the close of the fiscal year to the extent that it has not been expended or encumbered. An appropriation for a capital expenditure shall continue in force until the purpose for which it was made has been accomplished or abandoned; the purpose of any such appropriation shall be deemed abandoned if three (3) years pass without any disbursement from or encumbrance of the appropriations.

(Sec. 5-06)

CITY OF ALEXANDRIA METHODS OF FINANCING INFRASTRUCTURE

Infrastructure refers to public facilities such as roads, bridges, sidewalks, public buildings, mass transit facilities, sewer systems, etc. The following will describe some of the methods which may be or has been utilized by the City of Alexandria to finance the maintenance and expansion of the City's infrastructure.

GENERAL OBLIGATION BONDS

General Obligation (GO) Bonds are backed by the full faith and credit of the City of Alexandria and require voter approval before they can be issued. GO Bonds are secured by a tax levy. The City of Alexandria's debt limit on GO Bonds has been established by state law. LRS 39:562 states GO Bonds may be issued for up to ten percent (10%) of the assessed valuation for any single authorized purpose or thirty-five (35%) of the assessed valuation for all purposed.

REVENUE BONDS

Revenue bonds are serviced from the revenues of a particular enterprise or revenue source. The City of Alexandria primarily issued two types of revenue bonds:

Sales Tax Bonds

Sales Tax Bonds are secured by the revenues received from sales taxes levied by the City of Alexandria. The City is allowed to issue Sales Tax Bonds as long as the annual debt service does not exceed 75% of the estimated sales tax collections for the current year. The City has substantial bonding capacity which varies from time to time depending upon levels of sales tax collections.

Utility Revenue Bonds

Utility Revenue Bonds are secured by the revenues received from the City of Alexandria's Utility Systems. There are no statutory limitations on the amount of bonds that can be issued. Additional Revenue Bonds may be issued after holding or election.

Certificate of Indebtedness (COI)

Certificate of Indebtedness are loans made to the City of Alexandria by financial institution. COIs are secured by excess revenues. The city can issue COIs as long as they are secured by excess revenues of the City above the statutory, necessary and usual charges in each year. The maximum annual debt service on these certificates in any future year may not exceed the budgeted excess revenues for the current year. The City's borrowing capacity varies from time to time depending upon budgeted revenues.

**CITY OF ALEXANDRIA
STATEMENT OF BUDGETARY POLICIES**

Currently the City of Alexandria does not have a formal set of goals and objectives, nor does it have a long-range strategic plan. During the past two years, however, the City Council and the Administration have developed several significant budget policies.

FUND BALANCE:

During the budget process for the 1990-1991 Annual Budget, the City Council includes a policy with the adopted budget that set the Fund Balance for the General Fund at 7% of total revenues with a goal of increasing it to 10% over a three year period. This policy was developed to maintain an adequate operating cash flow and to provide funding for emergencies.

The fund balance goal of 10% was reached and has been maintained since fiscal year 1993-1994.

REVENUES:

The City Council has set the policy of limiting operating transfers from the Utility Fund to the General Fund to five percent of the gross revenues earned by the utility system.

The City's cash flow is normally lowest during the first four months of the fiscal year due to seasonal revenue and expenditure adjustments. In order to address possible cash flow crunches, the Administration has established a policy that limits filling personnel vacancies and purchasing operating capital outlay to an emergency or critical needs basis only.

EXPENDITURES:

The City Council has also established a ceiling of \$300,000 in the General Capital Projects Fund for the purchase of Vehicles and Equipment. However, certain occasional purchases that are very expensive, e.g. a Fire Truck, are excluded from this policy. This policy was created to enable more funds for city infrastructure needs.

RISK MANAGEMENT:

During fiscal year 1989-1990, the City Council created a Risk Management Fund and an Employee Benefits Fund. The purpose of this policy was to better track claims, build up reserves and self-insure a larger part of its insurance program.

CITY OF ALEXANDRIA BUDGETARY PROCESS

The City of Alexandria prepares two separate budget documents: The Annual Operating Budget and the Annual Capital Budget and Five Year plan. In September of each fiscal year the Budget Officer's Office begins compilation of data necessary for the preparation of the Budget Preparation Manuals for both the Annual Capital and Annual Operating Budgets. Each manual contains the criteria to be used in preparing the budget request forms contained in the manuals. The manuals are sent to Division Directors and Department Managers in October. Annual Capital Improvements Budget requests are due the end of November. Annual Budget requests are due mid-December.

While the Division Directors and Department Managers are compiling their expenditure/expense needs, the Mayor and his staff begin preparing the revenue estimates for the upcoming fiscal year.

CAPITAL IMPROVEMENTS PROGRAM BUDGET (CIP)

The Capital Improvements Budget contains a five year plan. The City's goal is to maintain a Capital Improvements Program that will provide for the improvements necessary to meet the needs of the community within the constraints of available resources. Each Division Director and Department Manager is required to review all existing projects contained within the Five Year Plan. Department Managers are required to reassess the cost estimates of projects budgeted in the Five Year Plan. The Division Directors and Department Managers are required to add, delete or revise projects based upon current cost estimates, community and departmental needs. Packages are submitted to the Budget Officer for review. Any request which does not meet the criteria stated in the manual is sent back to the Division Director and Department Manager.

In January of each fiscal year the Administrative Review Committee meets to review all CIP requests. All CIP requests are prioritized based upon a "critical needs assessment" made by the Administrative Review Committee. Projects which maximize local dollars with federal and/or state funds in order to leverage available local funds are given close consideration. The Mayor and his staff diligently work to balance all five years of anticipated revenues with expenditures. Based upon the history of the CIP program, a CIP policy requires a \$500,000 fund balance at the beginning of each fiscal year for the General Capital Projects Funds and the Utility Capital Project Fund. The fund balance requirement is necessary in order to provide funding for any change orders, plan changes, shortfalls, or emergency needs which may occur during the fiscal year.

ANNUAL OPERATING BUDGET

All Division Directors and Department Managers are asked to carefully review their current operating budgets and to anticipate any future requirements for the next fiscal year. A Current Service Level Budget is required by each department to be submitted. A Current Service Level Budget requires each department to develop a budget that would retain the current level of services provided without any increase in operating/contractual line items with the exception of any increases necessary to fund Federal, State or Local mandates. Capital Outlay requests are not limited to a dollar amount but are restricted to only those items imperative to maintaining the current level of service. Any requests for new personnel or operating/contractual increases which were not mandated by law were required to be submitted by budget addendum. In February of each fiscal year the Administrative Review Committee meets to review all operating requests. The Administrative Review Committee meets with all department managers to review their requests.

CITY OF ALEXANDRIA BUDGETARY PROCESS

Once both budgets have been balanced, final figures are compiled by the Budget Officer's Office. A proposed budget document is prepared and submitted to the City Council for their review. The City Charter requires the Mayor to submit a proposed budget to the Council by March 17 of each fiscal year.

CITY OF COUNCIL REVIEW

Once both budgets have been balanced, final figures are compiled by the Budget Officer's Office. A proposed budget document is prepared and submitted to the City Council by March 17 each fiscal year.

A public hearing is held by the Alexandria City Council. The public hearing provides an opportunity for public input to be received on the proposed budget. In April of each fiscal year the Finance Committee of the Alexandria City Council meets with the Administration to review the proposed budgets. The budgets are then presented to the full City Council for adoption. The City Charter requires that the budgets be adopted no later than April 27th.

MAYOR BUDGET AMENDMENT

In November of each fiscal year an analysis of revenues received through the first six months of the current fiscal year is compiled to determine if the budget will be adjusted. If sufficient funds are available, a Major Budget Amendment is prepared. The Administrative Budget Review Committee prepares and approves any additional appropriations to the budget. The Major Budget Amendment is then forwarded to the Alexandria City Council their review and approval.

If the analysis of revenues received should reveal that revenues are not being received as anticipated, then budget "cuts" would be made at this time by the Administrative Budget Review Committee. Any reductions made to the budget by the Administrative Budget Review Committee would be forwarded to the Alexandria City Council for their review and approval.

**CITY OF ALEXANDRIA
GLOSSARY OF BUDGET TERMS**

APPROPRIATIONS - Authorization granted by the City Council to make expenditures to incur obligations for specific purposes.

ASSESSED VALUATION - A value that is established for real or personal property for use as a basis for levying property taxes.

ASSESSMENTS - An amount levied on personal property on a cost sharing basis for improvements made by the benefit of a small group of property owners (e.g. Special assessments for the reconstruction of a sewer line in a lightly populated area).

BUDGET - A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

BUDGET CARRYOVER - The total of the current budget, April 30, minus prior year(s) expenditures.

BUDGET MESSAGE - The opening section of the budget which provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal of years, and the views and recommendations of the Mayor.

CAPITAL IMPROVEMENTS PROGRAM (CIP) - A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs.

CAPITAL OUTLAY - Capital expenditures paid for out of operating funds. Generally consists of machinery, furniture and fixtures, etc. that cost \$500 or more and last more than three years. (Items with a cost of less than \$200, which are purchased in a substantial quantity and are outside the normal operating cost are budgeted as capital outlay).

DEBT SERVICE - Cash outlays in the form of debt principal payments, periodic interest payments and related service charges for debt incurred in prior periods.

DEMAND INDICATORS - Statistical measures of what is accomplished or performed by a budgetary unit. For example, total meters disconnected is a workload indicator.

DEPARTMENT - The smallest organizational unit in the budget.

DIVISION - The highest organizational level in the City in which a specific activity is carried out. A division may consist of several departments.

ENCUMBRANCE - The commitment of appropriated funds to purchase an item or service and to set aside those funds for the future expenditure.

FISCAL YEAR - A twelve-month period of time for which the annual operating budget applies. At the end of this period the government determine its financial position and the results of its operations. The fiscal year for the City of Alexandria is May 1 to April 30.

**CITY OF ALEXANDRIA
GLOSSARY OF BUDGET TERMS**

FIVE YEAR CAPITAL PLAN - A plan of financial operation, to fund capital infrastructure needs over a period accordance with special regulations, restrictions or limitations (e.g. General Fund, Utility Fund, etc.).

FUND - A self-balancing accounting entity segregated to carry on specific activities or attain certain objects in accordance with general regulations, restrictions or limitations. (i.e. General Fund)

FUND BALANCE - Resources remaining from prior years which are available to be budgeted in the current year.

FUND SOURCE - The source of Revenue used to pay for a particular project.

INTERFUND TRANSFERS - Amounts transferred from one fund to another. Transfers are not expenditures and must be appropriated and expenditures in the fund receiving the transfer.

OBJECT CODE - An expenditure classification according to the type of items purchased or services obtained (e.g. Office Expense, Machinery and Equipment, etc.)

ORDINANCE - A formal legislative enactment by the governing body of a municipality.

PERFORMANCE INDICATORS - Statistical measures of the service level provided to the citizenry and/or other city departments. For example, the response time to an emergency call would be a performance indicator for the Fire Department.

PERSONAL ROSTER - A list which contains the titles and numbers of positions authorized to be filled by a particular organizational unit.

PROJECT CATEGORY - The functional improvement category under which a project is assigned, (e.g., Public Enterprise, Economic Development, Street, etc.)

RETAINED EARNINGS - The cumulative earnings since the establishment of the system that have been invested in property, plant and equipment or current assets.

URBAN SYSTEMS - Federal funded street projects that match local funds for the reconstruction of major streets.

ORDINANCE NO. 69-2011

AN ORDINANCE ADOPTING THE OPERATING BUDGET FOR THE CITY OF ALEXANDRIA FOR FISCAL YEAR 2011/2012; TO MAKE APPROPRIATIONS FOR THE ORDINARY EXPENSES OF ALL CITY DIVISIONS, DEPARTMENTS, OFFICES AND AGENCIES, PROVIDING FOR PENSIONS AND OTHERWISE PROVIDING WITH RESPECT TO THE EXPENDITURES OF APPROPRIATIONS; ADOPTING THE CAPITAL BUDGET FOR THE CITY OF ALEXANDRIA FOR FISCAL YEAR 2011/2012; APPROPRIATING FUNDS FOR THE CAPITAL BUDGET FOR THE CITY OF ALEXANDRIA FOR FISCAL YEAR 2011/2012 AND PROVIDING FOR CAPITAL EXPENDITURES; AMENDING AND REENACTING SECTION 26-2 OF THE ALEXANDRIA CODE OF ORDINANCES RELATIVE TO FARES AND CHARGES FOR MUNICIPAL TRANSIT; AMENDING AND REENACTING SECTION 26-1 (10) OF THE ALEXANDRIA CODE OF ORDINANCES RELATIVE TO ZOO FEES; AMENDING AND REENACTING SECTION 29-191 OF THE ALEXANDRIA CODE OF ORDINANCES RELATIVE TO CHARGES AND FEES FOR THE CITY'S STORMWATER MANAGEMENT PROGRAM; AMENDING AND REENACTING SECTION 26-93.5, OF THE ALEXANDRIA CODE OF ORDINANCES RELATIVE TO RESIDENTIAL REFUSE FEES; AMENDING AND REENACTING SECTION 26-97, OF THE ALEXANDRIA CODE OF ORDINANCES RELATIVE TO COMMERCIAL REFUSE FEES; AND OTHERWISE PROVIDING FOR MATTERS WITH RESPECT TO APPROPRIATIONS, PRIORITIES REGARDING SAME AND THE EXPENDITURE OF FUNDS PERTAINING THERETO TO EFFECTUATE THE VARIOUS ANNUAL BUDGETS OF THE CITY OF ALEXANDRIA .

WHEREAS, the City of Alexandria having not adopted an annual budget for the fiscal year 2011-2012 (FY 12) on May 1, 2011 has been operating under an "operation of law" budget provided by La. R. S. 39:1312; and

WHEREAS, the City of Alexandria began this new fiscal year with the operation of law budget providing only limited appropriations for operations of the City for the ordinary and capital expenses of all city divisions, departments, offices and agencies, pensions and otherwise; and

WHEREAS, the City Council has in Resolution No. 8931-2011 resolved to make necessary appropriations for the Ordinary and Capital expenses of the City, including conciliatory measures and revenue enhancements reasonable and necessary to fund vital city and community functions; and

WHEREAS, the City of Alexandria desires to resolve all budget issues with this "2011-2012 City Conciliatory Budget" for all purposes for which the city budgets the revenues and expenses of the city and hereby to make sufficient appropriations for the ordinary and capital expenses of all city divisions, departments, offices and agencies, pensions and otherwise for the fiscal year; and

WHEREAS, the City of Alexandria provides for services, utilities, and

other enterprises and special fund activities for the benefit of its citizens and finds these programs, funds, services, and enterprises are necessary and have increasing costs to maintain the classes and service levels of said activities and quality of life initiatives; and

WHEREAS, the City of Alexandria has studied and now must make adjustments to the fair provision of these important services, utilities, and other enterprises and special fund activities in order that donating or providing such services at losses is avoided; and

WHEREAS, the City of Alexandria declares a real and tangible public purpose in owning and operating a municipal transit system and continuing to provide necessary transportation services for its citizens and those in need and which benefits include an essential component of workforce development in the City; and,

WHEREAS, the Administration, after auditing the fare collection records for the municipal transit system, finds the revenue generated by the current fares and charges for municipal transit service combined with grants received from federal and/or state sources and other funding provided through the City's Utility Fund are insufficient to fully fund the projected operational and capital expenditures of the Bus Department for Fiscal Year 2011-2012; and

WHEREAS, the City of Alexandria, for the purposes of quality of life and cultural development, owns and has operated the Alexandria Zoo since 1926 as an important community asset which requires city funds for operation and maintenance; and

WHEREAS, the Administration, after auditing the admission and receivable collection records for the Alexandria Zoo, still finds revenue generated by the current zoo fee schedule, combined with grants received from federal and/or state sources, other funding provided through the City's General Fund, and funds provided through private groups (such as FOTAZ) are insufficient to fully fund the projected operating expenditures of the Alexandria Zoo for Fiscal Year 2011-2012; and

WHEREAS, the City of Alexandria provides twice-weekly refuse disposal services to residential and commercial customers and prudent business practices, regulations and public law require fees for any service provided by a local government to be sufficient to reimburse cost of delivering said service; and

WHEREAS, the City, having exhausted all other possible funding sources, must provide a fair increase for the fees for fares and charges for municipal transit service ; should increase zoo fees to provide additional necessary and proper funds; and verifying fees received from residential and commercial customers for refuse collection service now finds the revenue generated by current refuse fees insufficient to fully fund operational and capital expenditures; and further, is now mandated to increase certain fees for stormwater management for reimbursement of costs of constructing, operating, and maintaining the city's municipal separate storm sewer system as required by EPA and the state hereby deems certain fees and charges necessary and proper to offset rising cost and decreases in Sales tax

collections.

SECTION I. BE IT ORDAINED BY THE Council of the City of Alexandria, Louisiana, in legal session convened, that the Council adopts and fully appropriates the 2011/2012 Operating and Capital Budgets for the City as evidenced by the proposed "Book #3--2011-2112 City of Alexandria Conciliatory Budget", to make appropriations for the ordinary and capital expenses of all city divisions, departments, offices and agencies, pensions and otherwise, provided by the individual appropriation items as detailed in Book #3 and the respective budgets included therein, a copy of which is referred to and attached hereto for greater accuracy and clarity and which line items as set out in "Book #3" are incorporated by reference herein as if fully stated verbatim and appropriated line for line in this section in its entirety.

SECTION II. BE IT FURTHER ORDAINED, etc. that the 2011/2012 budget authorized number of employees for each division, department, office and agency of the City of Alexandria is hereby indicated, in detail, in this ordinance; and, provided further, that the number of authorized positions approved for each division, department, office and agency may be individually changed by the Mayor by transfer or in conjunction with an administrative reorganization under Section 4-11 of the Home Rule Charter of the City of Alexandria.

SECTION III. BE IT FURTHER ORDAINED, etc. the budget ordinance shall provide for each and every division, department, office and agency of the City and any transfers of funds or expenditures by or within any division, department, office or agency shall comply with Section 5-05 (d) of the Home Rule Charter of the City of Alexandria or otherwise by transfers which net no additional expenditure.

SECTION IV. BE IT FURTHER ORDAINED, etc. that for the fiscal year 2011/2012 the rate for electricity and natural gas sold by the City of Alexandria Utility System to the City of Alexandria shall be equal to the fuel cost only.

SECTION V. BE IT FURTHER ORDAINED, etc. that for the fiscal year 2011/2012, pensions and other fringe benefits are funded as detailed in the budget for each respective division, department, office and agency, except as otherwise modified herein by specific provision or by priority funding contained in Section XV.

SECTION VI. BE IT FURTHER ORDAINED, etc. Section 26-2 of the Alexandria Code of Ordinances is hereby amended and re-enacted to read as follows:

Sec. 26-2. Fares and charges for municipal transit

(a) Fares on municipal transit operated by the city shall be as follows:

FIXED ROUTE

(1) Regular fare - \$0.75

PARATRANSIT

(2) Regular fare for certified riders - \$1.50

SECTION VII. BE IT FURTHER ORDAINED, etc. Section 26-1 (10) of the Alexandria Code of Ordinances is hereby amended and re-enacted to read as follows:

Sec.26-1. Certain city-owned facilities Fees for use

(10) Zoo fees:

- a. Children under the age of 3, when accompanied by an adult - FREE
- b. Children between the ages of 4 and 12 - \$5.50
- c. Children over the age of 13 and adults under age 65 - \$7.50
- d. Groups of 25 or more, per person - \$6.00
- e. All persons 65 or older and all handicapped persons - \$6.00
- a. All members of FOTAZ, and other participating reciprocal zoo organizations - FREE WITH CARD
- b. Rental of the entire zoo..... minimum - \$1,500.00
- c. Rental of certain zoo area minimum - \$500.00
- d. Set up/clean up fee minimum - \$250.00
- e. Security fee, per police officer minimum - \$160.00

f. All fees for zoo rental shall be set on a per-use basis subject to the minimum fees above; the total fee charged shall be sufficient to reimburse all expenses incurred to facilitate the private event.

"Friends of the Alexandria Zoo" (FOTAZ) shall be exempted from all zoo fees provided the organization's use of zoo facilities benefits the Alexandria Zoo.

SECTION VIII. BE IT FURTHERMORE ORDAINED, etc. Section 29-191 of the Alexandria Code of Ordinances is hereby amended and re-enacted to read as follows:

Sec. 29-191. Charges and fees.

Customers shall be charged a fee of two dollar and thirty cent (\$2.30) each month for reimbursement of the costs of constructing, operating, and

maintaining the city's MS4 and for reimbursement of costs of implementing a "Stormwater Management Program" as required by EPA and the state, and those other cost of implementing this chapter, which costs may include, although are not limited to, the following:

(5) The two dollar and thirty cent (\$2.30) fee for customers shall be assessed to each commercial or residential property individually for each meter. The Director of Finance may apply the fee to structures individually if multiple structures use one (1) meter. The fee is limited to one (1) assessment per structure.

SECTION IX. BE IT FURTHER ORDAINED, etc. Section 26-93.5 of the Alexandria Code of Ordinances is hereby amended and re-enacted to read as follows:

Sec. 26-93.5. Residential refuse fee.

(a) The city will assess every residential unit a fee for refuse services. The fee shall be assessed and collected on a monthly basis at the rate of twenty-one dollars (\$21.00) for each residential unit.

(b) The city will assess a fee of ten dollars and fifty cents (\$10.50) per month for the residential units meeting the following requirements:

(1) The residential producer must present proof of being over sixty-five (65) years of age or handicapped.

(2) The residential producer shall sign a statement of need for reduction; provided, however, that any statement of need shall demonstrate to the satisfaction of the city that such applicant is in need of the discount due to definable hardship as defined by promulgated policy which is hereby authorized. Failure to authorize a discount shall not be grounds for challenge as any such grant is in the sole discretion of the city.

(c) The city will assess every residential unit a fee for disposal and recycling services. Said fee will be calculated, assessed and collected on a monthly basis. The fee shall be determined by dividing the total of the second previous months' charges for landfill, disposal and recycling services provided to the city by the aggregate number of residential and commercial customer units utilizing city pickup services. The resulting quotient shall be collected in the same manner as the residential refuse fee.

(d) These charges shall be billed, collected, and penalized in the same manner as the utility services provided by the city.

SECTION X. BE IT FURTHER ORDAINED, etc. Section 26-97 of the Alexandria Code of Ordinances is hereby amended and re-enacted to read as

follows:

Sec. 26-97. Commercial refuse fees.

(a) The city will assess every commercial unit a fee for refuse services. The fee shall be assessed and collected monthly at the rate prescribed herein which is appropriate to the type of service received.

(1) Commercial Service, Basic.....	- \$42.00
(2) Commercial Service, Large Bin	- \$63.00

(b) The initial cost of any commercial refuse bin, dumpster, container, or similar refuse receptacle shall be charged to the commercial user.

(c) The charges shall be billed, collected, and penalized in the same manner as the utility services provided by the city.

SECTION XI. BE IT FURTHER ORDAINED, etc. that the salaries of all positions shall continue under the salary plan of the Alexandria Civil Service Commission previously approved by the City Council, subject to any Priority fund replenishment as set forth in Section XV, and further salaries and fringe benefits of all positions shall be as designated in the 2011-2012 Annual Budget, or as amended, except that no across the board per cent salary increase for a position in the classified service pay plan shall be awarded, without the Mayor's authorization, to any position held under a probationary rule or for any special assigned position; provided, however, that the Police Department and Fire Department personnel in the past or future covered by collective bargaining agreements with the City, subject to any Priority replenishment provided in Section XV; the Chief of Police and all Assistant Chiefs of Police and the First Assistants, if excepted from recognition by the Union agreements, and the Chief of the Fire Department shall be paid in accordance with the schedules and designations set out in the respective department appropriation and, subject to any Priority replenishment as provided by Section XV, except for promotions, no wage increases shall be granted to any employees unless funds are appropriated for that purpose, the General Fund being required to use both Prior Year Revenues and transfers from the Utility System Fund to balance revenue with expense, if in the opinion of the mayor such funds are necessary; provided however, that each member of the fire department who has three years continuous service and otherwise who qualifies for a statutory wage increase as mandated by R.S. 33:1992(B) shall be deemed to have received such longevity pay increase by the wage increase granted by the Salary increase received in this appropriation, because salary increases in the fire department meet or exceed the appropriation for the statutory requirement.

SECTION XII. BE IT FURTHER ORDAINED, etc. the implementation of this budget shall be retroactive to May 1, 2011, except as otherwise provided herein or in the opinion of the mayor when implementation of line items hereunder are deemed necessary for such purposes necessary to administer salaries and other fringe benefits, including determining the ability of the City to administer additional salaries and other fringe benefits contained in collective bargaining for the purpose of pay matrices; and further otherwise

that this ordinance shall become effective upon signature by the Mayor, or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without a signature by the Mayor, subject to retroactive application as provided by this section and accepted by Generally Accepted Accounting Practices (GAAP).

SECTION XIII. BE IT FURTHER ORDAINED, etc. by the City Council that the mayor, using the Finance Division or in conjunction with the City's Revenue Estimating Conference, shall compile and publish a detailed revenue forecasting report to be provided at the time of the Major Budget Amendment.

SECTION XIV. BE IT FURTHERMORE ORDAINED, etc. by the City Council that the mayor, except as modified herein, is authorized and directed to follow the requirements of Executive Orders JMR 2010-1 and 2010-2.

SECTION XV. BE IT FURTHERMORE ORDAINED, etc. by the City Council of the City of Alexandria for the purpose of decreasing the City of Alexandria employees' 2011-2012 budget year share of health insurance premiums (as a special consideration of financial planning and hardship avoidance to city employees), upon certification by the Mayor and Finance Director of the appropriateness of such offset, the City of Alexandria shall provide an increase of the normal employer's contribution to health care cost, up to but no more than an additional \$650,000 regarding the City- as-employer's 2011-2012 share in the health insurance premium payments for a one-time offset; and further that should there be "significant economic recovery" in the form of increased sales tax revenue, the following categories shall be considered for funding priority replenishment:

CATEGORY ONE (I)

In order for the Administration to certify and recommend new revenues for purposes of achieving the goals of the following categories for funding priority as a result of "significant economic recovery," the following revenue increases shall be recognized by the Director of Finance in compliance with Alexandria Home Rule Charter, Sec. 5-05(A): (i) sales tax revenue mid-year estimates for year-end of FY 2012 (2011-2012) shall be 5% higher than projected by the 2011-2012 Annual Budget; and (ii) any use of surplus for FY 2011 (2010-2011) shall be less than \$450,001.

It is recommended any General Fund surplus used in FY 2012 be limited to no more than \$2,000,000, and then, to whatever degree unused surplus exists, replenishment funding be appropriated to Category One, A-D, in order:

- A. Increase of \$200,000 in overtime and contract labor for Public Works.
- B. Replacement of funds to Fire and Police overtime and position attrition for rank and file positions removed from the budget in FYs 2011 and 2012, as prioritized by the Administration.
- C. Replacement of Public Works overtime and contract labor to appropriate levels, with emphasis on code enforcement, streets and sanitation (e.g., grass cutting and trash), removed from the budget in FYs 2011 and 2012, as prioritized by the Administration.
- D. Replacement of funds over and above 5% provided by the Utility Division in any form as Utility Inter-fund Transfers to the General Fund or any other fund(s).

CATEGORY TWO (II)

In order for the Administration to certify and recommend new revenues for purposes of achieving the goals of the following categories for funding priority, Category One (I) shall have been exhausted as certified by the Director of Finance. Category Two (II) shall be funded from available revenues after Category One (I) obligations are funded in full and in the following order of priority:

- A. Purchase of operating capital items required to perform needed services.
- B. The pay matrix for fire and police.
- C. An appropriate across the board raise to general and utility fund employees.

CATEGORY THREE (III)

All remaining partnerships, requests for funding, or NGOs shall be subject to the assessments of need as provided by the policies set forth by existing or new executive orders, such as Executive Orders JMR 2007-1, 2010-2.

SECTION XVI. BE IT FURTHER ORDAINED, etc. that the City hereby prioritizes the capital budget and authorizes the Administration to promulgate such rules as reasonably needed to achieve economies of scale and aid in the local economic recovery. Categories of priority shall be as follows:

PRIORITY ONE (I)

Priority I (P-I) projects include SPARC projects as funded in the fiscal year as primary projects, followed by utilities, drainage and transportation projects of high need and city-wide, multi-district application. These priorities would include projects such as Tangent Rail, Chatlin Lake, Hudson Boulevard, and Project ABC needs.

The City's Five-Year Capital Improvements Plan must contain 51% or more in P-I projects for the fiscal year.

There shall be \$2,000,000 in contingency in P-I. Further best planning practices, in compliance with the American Society of Civil Engineers (ASCE), "Principles for Infrastructure Stimulus Investment," are those projects supported by economic stimulus investment criteria, such as:

- Projects must create and sustain employment increases;
- Investments must provide long term benefits to the public (such as congestion relief or drainage needs);
- Long term maintenance and upkeep needs of all infrastructure projects, existing and new, must be taken into account; and
- To ensure accountability and transparency auditing programs should be able to establish measurable stated outcomes.

In order to ensure the above criteria are met, the following principles will guide SPARC and Priority I selection decisions:

- o The project should deliver measurable improvements in public health, safety and quality of life;
- o The project should provide substantial, broad-based economic benefit;

- o The project should be designed and built in a sustainable and cost-effective manner, and proper consideration must be given to life-cycle costs; and
- o The project should have a significant environmental benefit such as area restoration, improved air quality through reduced congestion and better watershed management through eliminating vulnerabilities in a system.

While funds in P-I may be re-allocated as such projects are matched with other funds or become certified to be economically feasible, this Priority should exhaust itself before considering Priority II or III, and the P-I category shall allow the transfer into it from P-II as P-Is are completed or de-prioritized, subject to the minimum 51% rule.

P-IIs, however, should be funded and prioritized simultaneously with P-Is since P-IIs that are readily feasible may be of high value as economic development projects and not otherwise on a P-I track.

PRIORITY TWO (II)

Projects in this category would be prioritized as P-Is but are not because of one or more of the following reasons:

- The project is awaiting a funding match from another entity.
- The project is a high value economic development project, but is not strictly speaking a project meeting P-I requirements.
- The project does not involve public safety, drainage, or high ASCE ratings.
- The project can be independently phased in different priorities.
- The project is a "stand alone" phase completing already-finished other phases, which were of greater import.

PRIORITY THREE (III)

Other projects provided for in the Five-Year Capital Improvements Plan shall be considered prioritized here, and these projects may move into P-I or P-II status generally in order, but not necessarily, depending on funding availability or other feasibility determinations. These projects may be categorized and listed in the Five-Year Capital Improvements Plan, but may not be actively worked by the City Planning Division. P-IIIs shall be reviewed, however, at least twice yearly for priority assessment, along with P-Is and P-IIs, to ensure proper oversight and movement toward completion. City Council members shall be advised of the status of these projects on a more often basis as requested.

PRIORITY Indeterminate (P-ind)

All remaining projects shall be grouped as P-ind and may be in the Five-Year Capital Improvements Plan or capital budget of the City, or may be included on a master needs list maintained by the City Planning Division. These projects are neither scheduled for regular review nor given priority, but are instead a list of requested projects that have been initially vetted or requested by the City Council or public based on preliminary feasibility, efficacy and need.

SECTION XVII. BE IT FINALLY ORDAINED, etc. that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items, or applications of this ordinance which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

THIS ORDINANCE was introduced on the 17th day of May, 2011.

NOTICE PUBLISHED ON THE 20th day of May, 2011.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS: Fowler, Gibson, Villard, Goins, Silver, Johnson.


NAYS: Larvadain.

ABSENT: None.

AND THE ORDINANCE was declared adopted on this the 31st day of May, 2011, and final publication was made in the Alexandria Daily Town Talk on the 3rd day of June, 2011.


CITY CLERK


PRESIDENT


MAYOR'S APPROVAL

DELIVERED JUN 0 1 2011

RECEIVED JUN 0 6 2011



April 30, 2011

Honorable Mayor and
Members of the Alexandria City Council

The operating budget requests for fiscal year ending April 30, 2011 were compiled and presented to the Alexandria City Council. The following is an executive recap summarizing the most significant factors in the adopted budget including revenue assumptions, major initiatives and expenditure breakdowns. Figures are rounded to the nearest thousand or the nearest tenth of a million where appropriate for ease of understanding.

Changes effecting all funds:

Board of Trustees of the City of Alexandria's Employees' Retirement System adopted and set the actuarial contribution rate for the city, as recommended by the actuary, at 27.45 % effective May 1, 2011 is a decrease of 1.49% from the existing rate of 28.94%. The savings by fund at existing staff levels follow:

General Fund	\$ 207,000
CDBG Fund	4,000
Utility Fund	181,000
Sanitation Fund	5,000
Zoo Fund	2,000
Municipal Transit	<u>16,000</u>
Total	\$ 415,000

Conversely, the board of the state run Municipal Police Retirement System set its' contribution rate at 28%, as opposed to the existing rate of 25%. The increase in cost at the existing staffing levels from this action would have been roughly \$413,000. Finally, the board of the state run Municipal Firefighters Retirement System set its' contribution rate at 25.25% increasing from the existing rate of 21.5%. This would result in an increase cost of nearly \$299,000 at the existing staffing levels. These increases for Police and Fire are found in the General Fund, and more than offset the decreases in costs from the previously mentioned City of Alexandria's Employees' Retirement System.

Jacques M. Roy
Mayor



David L. Johnson
Asst. Director of Finance
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Along with the pension costs above, the City, as many other employers, faced a 14% increase in health care costs. These costs joined the incremental cost increases of the prior year to place the City in serious budgetary constraints. .

In light of these and other developments, the Administration and City Council felt compelled to act decisively, eliminating some 18 vacant personnel positions from the budget. Savings on this action amount to over \$1.1 million. It should be noted this is in addition to the roughly 50 personnel positions that were cut in the previous year.

The City's Charter states that the "Council shall provide for an annual cost of living increase in the mayor's salary equal to the increase in the United States Department of Labor consumer price index for the previous twelve (12) months". The CPI for 2010 was 1.5%. Raises were also budgeted for firefighters having between 3 and 23 years of service as mandated by state law. No other raises are in this budget due to financial constraints.

Operating capital remains constrained in the 2011-2012 budget in an effort to conserve resources. Operating capital totals by fund are as follows:

General Fund	\$ 889,000
CDBG Fund	-0-
Risk Management Fund	-0-
Utility Fund	2,736,000
Sanitation Fund	475,000
Zoo Fund	<u>97,000</u>
Total	<u>\$4,197,000</u>

Revenue Outlook in Major Funds:

Sales tax continues to be the major source of revenue for the General Fund and the only "permanent" source for the General Capital Projects Funds. Combined City and Parish sales taxes account for 64% of total revenues in the General Fund. Sales Taxes have shown increases for 7 of the last 10 years, although the most recent 3 years have been decreasing. Sales Taxes are by nature highly volatile in relation to the economy. Sales taxes for the 2011-2012 Fiscal Year are budgeted over \$1.4 million less than the actual revenues of 2010-2011 in an effort to stay ahead of the downward trend.

Further concerns would include the closure of the International Paper Mill in Pineville at the beginning of 2010. This plant had operated for nearly 50 years and its' closure was estimated to effect nearly 2,100 people either directly at the plant or indirectly through plant support operations such as the cutting and transporting of pulpwood. Threats of layoffs and furloughs still abound in the community as private industry and governmental employers alike contemplate doing more with less.

The Utility System Fund contributes to the operation of other funds, including roughly 5% of its gross revenues to the General Fund and deficit support to the Municipal Transit Fund. Charges for the four services (electric, water, gas, and wastewater) account for virtually all of the revenue of the system. In July 2003, the City Council approved a rate increase on water and wastewater charges. However, electric charges alone still account for 73% of the total.

The City has had moderate growth in recent years in these services, and has at times been able to sell some of its generated electricity wholesale as the demand peaked and electrical generation by other suppliers could not keep up. There are no such sales since Fiscal 2002. The hazards of a soft economy are 2 fold in the Utilities System. As businesses close or reduce operations, the potential exists for diminishing sales of utilities. Secondly, as resources for consumers and businesses become scarce, the ability for customers to pay for services used can be lessened. Vigilant monitoring of both situations is warranted.

Fund Balance/Retained Earnings:

The City has significant revenues in most of its operating funds that have allowed the City to operate over the last six to seven years with out having to borrow short-term funds. The 2010-2011 budget was prepared to utilize some of those prior year revenues as follows:

The **General Fund** is budgeted to use \$.9 million in fund balance in Fiscal 2011-2012.

The **Utility Fund** is budgeted to use \$1.1 million in retained earnings in Fiscal 2011-2012.

General Fund:

Total General Fund revenues reflect an increase of \$2.8 million, or 5.59%, compared to the adopted 2010-2011 operating budget. As previously stated, combined sales taxes account for 64% of all General Fund revenues. The summary below details major changes made from 2010-2011 adopted budget:

Revenues

Taxes were adopted with a 9.05% increase, or \$240,000, over the 2010-2011 adopted budget; increases being in Property Taxes and Franchise Taxes.

Licenses and Permits increased .77%; or \$20,000.

Intergovernmental increased by 2.82% or \$243,000 from the 2010-2011 adopted budget. The most significant change here is the increase in State grants for Supplemental Pay in the Police and Fire Departments.

Internal Services/Interfunds increased by 4.48% or \$1.5 million. All cost allocation line items were adjusted to reflect the adjusted 2010-2011 budget, resulting in decreases of over \$500,000. The 3 City Sales Taxes were adjusted up \$459,000 reflecting current trends. The final and largest change in this category is an increase of over \$1.6 million in the Transfer from Utilities System Fund as it increases deficit support of the General Fund.

Fine and Forfeitures decreased by 13.62%; or \$111,000 from the prior year as indicative of actual revenues.

Charges for Services increased by 18.80%, or \$42,000 over the prior year reflecting more closely the actual revenues of the last 3 years.

Other Revenues increased 287%; or \$804,000, from the 2010-2011 adopted budget. The major change here is in the **Use of Prior Years Revenues**. It has been the Alexandria City Council's policy to allow the use of prior years revenues, Fund Balance, to be utilized to purchase non-recurring capital outlay items such as; vehicles, machinery and equipment, office furniture and fixtures, etc. Due to increasing adverse financial conditions, the City has in recent years funded recurring expenditures with the use of fund balance.

In an effort to curtail that practice, the 2010-2011 adopted budget used no fund balance, while the 2011-2012 as stated earlier was adopted with a use of Fund Balance of \$.9 million. The Administration and Council felt that a use of some Fund Balance was warranted in these economic times, but use must be in moderation.

Expenditures

Salaries and Fringe Benefits overall decrease \$211,000, or .60%, the net result of savings from eliminating some 12 full time and part time positions and additional costs from the previously mentioned pension rates.

Capital Outlay increased \$639,000; or 255.53%. While this may appear extravagant, the prior year's capital outlay was constrained almost to the point of non-existence. It was felt by the Administration and Council that some vital equipment purchases had to be made in order to continue needed City services.

In order to achieve a more realistic budget, line items for Vehicle Fuel, Vehicle Maintenance, Telephone, and Utilities were adjusted where needed during the budget process, whereas these are normally adjusted during the year. It is estimated that this will lessen adjustments to departmental budgets after initial budget adoption.

Legislative Division

The Legislative Division decreased 8.16%; or \$42,000, as compared to last year's adopted budget, due primarily to reductions in Economic Development.

Executive Division

The Executive Division increased 3.93%; or \$30,000 due primarily to the transfer of one position.

Judicial Division

A decrease of 7.43%; or \$80,000, was approved for the Judicial Division, mostly due to a decrease in the City's cost share with Rapides Parish for the operation of the City Marshal's office.

Finance Division

An increase of 36.93%; or \$2.4 million, was approved for the Finance Division. Transfers to other funds such as Zoo and Golf Course increased by \$2.2 million as the General Fund largely "took back" the burden of deficit support for these funds that had been budgeted in the Utilities System Fund in the prior year. This increase is joined by increases in capital outlay and offset by the elimination of a personnel position to account for the changes.

Public Works Division

An increase of 3.64%; or \$328,000 was approved for Public Works. The major changes here include the approval of \$135,000 in Capital Outlay, and adjustments in Operating & Contractual Expenditures such as Vehicle Fuel ,Vehicle Maintenance and Utility usage that another \$277,000. These are partially offset by the elimination of 2 personnel positions in this division.

Planning Division

A decrease of 5.66%; or \$119,000, was approved for Planning Division. The major change here is the elimination of one full time personnel position and 2 seasonal positions; along with the elimination of Contract Labor in Urban Forestry.

Public Safety Division

An increase of 3.28%; or \$898,000, was approved for the Public Safety Division. In this division, the cost of pensions rose \$665,000 over the prior year. Some capital outlay was approved in the amount of \$470,000. These increases are partially offset by the elimination of 4 personnel positions in Police and one in Fire. Modest increases in Operating and Contractual totaling \$140,000 account for the remaining change.

Civil Service/Personnel/Human Resources

A decrease of 17.91%; or \$157,000, was approved for these departments, comprised of reductions in operating and contractual expenditures of \$35,000 and the elimination of 1 personnel position.

Legal Division

A decrease of .98%; or \$10,000, was approved for the Legal Division, the sole change being a decrease in Health fringe due to coverage changes on individual employees.

Community Services

A decrease of 50.24%; or \$419,000, was approved for this division. Major changes here are found in the "Other" section. Community Partnership, Programming, and other grants to Not-For-Profit agencies were reduced or eliminated for total cuts of over \$325,000. Contract Labor for the Frank O. Hunter Gym was reduced by \$10,000. Finally, 2 personnel positions were eliminated accounting for the remainder.

Special Revenue Funds:

The Sales Tax Funds' budget increased by 1.79%; or \$573,000 when compared to the prior year. This is due to an increase of this amount in revenues from the 3 City Sales Taxes. Consequently, Transfers to Other Funds are up by the same amount.. It was felt by the Administration and Council that the estimates from the prior year were slightly low, therefore a modest upward adjustment was in order..

Internal Service Funds:

The Risk Management Fund's overall budget decreased 3.66%; or \$146,000 from the prior year. The significant change in this fund is an increased contribution from the operating funds totaling \$768,000 offset by a decrease in the Use of Retained Earnings of \$914,000 as the City attempts to use less cash reserve in this fund.

The Employee Benefits Fund increased 13.02%, or \$1 million over the prior year. On the expense side, this increase was exclusively in Claims Expense. On the revenue side, the estimates for employee contribution are up \$916,000; while employer contributions combined with deficit support (another means of support from the City) are up a combined \$512,000. This more the offsets the elimination in Use of Retained Earning of \$412,000 compared to the prior year.

General Capital Projects

The following is a breakdown of the General Capital Projects by Category:

Category	No. of Projects	Total
Public Enterprise	8	\$3,751,570
Drainage	9	4,056,000
Streets	12	4,910,000
Police	0	-0-
Fire	1	350,000
Parks/Recreation	1	75,000
Zoological Parks	0	-0-
CDBG	0	-0-
Total	<u>31</u>	<u>\$13,142,570</u>

The General Capital Projects are funded by Sales Tax Revenues, Sales Tax Revenue Bond Proceeds, Community Development Block Grant Funds, General Obligation Bond Proceeds, Urban System Funds, State and Federal Funds and Property Tax Revenues. A five year 11.25 mileage property tax dedicated to specific street and drainage projects has been approved by the voters in 1988, 1993, 1998, and 2003. This property tax renewed in 2008 for ten years. One-half of the 1976 City Sales and Use tax is dedicated to payment of principal and interest on the sales tax bonds and capital improvements.

Projects involving economic development, construction of new facilities, renovation of existing public facilities and feasibility or master plan studies are budgeted under the Public Enterprise category. The City currently has budgeted 21 projects in this category. The 2011/2012 budget will create 2 new projects and provide additional funding for 6 others.

Work nears substantial completion on the Extension of Versailles Boulevard connecting Jackson Street Extension with Louisiana Highway 28 West. This 3 phase project greatly enhances surface transportation in the growing west side of Alexandria. Work also continues on the Ditch Closure Project. This project involves the replacement of open ditches with below grade drainage pipe, giving a safer and more attractive border to the street while increasing the drainage capacity to prevent flooding. Other major projects under construction include Lincoln Road which is required for the upgrade of Sugarhouse Road; Fire Station Relocation in which the City will relocate 4 of its 6 fire stations to more strategic locations; and Recreation Park Improvements.

The Reserve for Relocation Projects, which operate as "holding" account for the other projects. Expenditures from these accounts require Council action. The Reserve for Relocation Projects is used to "hold" Utility Funds transferred to the General Capital Projects fund for use with street or drainage projects. The reconstruction of streets or drainage systems often requires the movement or relocation of utility systems. A minimum appropriation of \$100,000 per year is made by the Utility Funds to the General Capital Projects Fund. Budget Amendments will be used to transfer the Utility Fund into special account numbers within a related project. If Utility Funds remain in a completed project, these funds are transferred back to the Reserve for Relocation Projects "holding" account.

Enterprise Capital Projects

The following is a breakdown of the Enterprise Capital Projects by Category:

Category	No. of Projects	Total
Electric	12	\$2,435,000
Water	6	850,000
Gas	2	1,161,047
Wastewater	1	750,000
Other	2	450,000
Municipal Transit	0	-0-
Total	<u>23</u>	<u>\$5,646,047</u>

The Enterprise Capital Projects are funded by revenues generated by the City's Utility System, a Utility Revenue Bond issue, a revolving loan from the State Department of Health and Hospitals, and matching FTA grants.

At present, the City is engaging consultants to assess the needs of its Utilities System infrastructure. This will assure the ability of the 4 components; electricity, gas, water and wastewater, to provide reliable service to the customer at the existing level of service as well as provide for any anticipated growth in all areas. This assessment will materially impact future capital budgets in the Enterprise Capital Projects.

Utilities System Fund:

The **Utilities System Fund's** 2011-2012 adopted budget increased by 3.32%; or \$3.1 million from the prior year. In total, the budget does not show significant change, but substantial individual changes exist. The summary below shows the major changes from the previous year:

Revenues

The Sales accounts for electric, water, gas, and wastewater were adjusted for a modest net increase of \$380,000 to better reflect current estimates. Cost allocations from other funds were decreased \$26,000 to reflect the most current estimates. The greatest change is the reduction of over \$3.4 million in Use of Retained Earnings in this fund in order to conserve resources.

Expenses

Salaries and fringes are down \$638,000 from the prior year. This is due to reduction in pension costs and the elimination of 5 personnel positions. Operating & Contractual expenses were increased by \$522,000 with adjustments made to Utility usage, Vehicle Fuel, and Vehicle Repair Accounts. Operating Capital is decreased by \$308,000.

The major changes in this fund can be found in the Utility Administration section. This section which houses among other items transfers to other funds is down \$2.5 million, or 11.20% compared to the prior year. Transfers to other Funds account for virtually all of the change as the elimination of deficit support to the Zoo Fund and Golf Course Funds more than offset increases in Transfers to the General Fund, Risk Management Fund, and Employee Benefits Funds. As mentioned previously, The Utilities System Fund picked up the deficit support of the Zoo Fund and the Golf Course Fund in the 2010-2011 budget, but that burden is returned to the General Fund in the 2011-2012 budget.

Sanitation Fund:

Sanitation's budget increased 8.86%; or \$393,000, compared to the prior year. In revenues; deficit support from the General Fund was eliminated; while Charges for Services increased \$751,000.

In expenses, the salary and fringe increased by roughly \$20,000 as decreases in pension are more than offset by an increase in overtime. Capital Outlay increased by \$460,000 reflecting the dire need for new equipment, while changes in Operating and Contractual Expenses show a net decrease of \$14,000. Lastly, Transfers to Other Funds reflect a net decrease of \$72,000.

Zoological Park Fund

The Zoo's budget increased 3.69%, or \$77,000. In revenues, Gate Receipts were adjusted up \$167,000 reflecting an increase in admission rates.. Transfers from other funds are down by a net of \$251,000. In expenses, salaries and fringes are decreased by over \$25,000 due to decreases in pension and health care cost. In Operating & Contractual, Utilities, Animal Food and Vehicle Maintenance were adjusted up for a total of \$50,000; while Cost Allocation is adjusted down \$45,000 reflecting current estimates. Operating Capital in the amount of \$97,000 was approved for 2011-2012, whereas this was completely eliminated in the prior year.

Golf Course Fund:

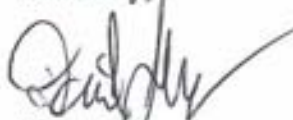
The Golf Course's budget remained virtually the same with a decrease of .22%, slightly less than \$2,000.

Municipal Transit Fund:

Municipal Transit Funds' decreased over \$80,000 or 2.61%. Changes in revenue include a net increase in Charges for Services of nearly \$183,000 reflecting an increase in the fare rate; while Intergovernmental Revenues are down \$291,000 reflecting anticipated reduction in FTA support. Deficit Support from the Utilities System Fund is up about \$28,000.

In expenses, salary and fringe are down about \$88,000 as decreases in pension and health care costs are joined by the elimination of 1 personnel position. Transfers to other funds are down about \$142,000. Vehicle costs for Fuel and Maintenance are up \$150,000 accounting for the majority of the change.

Sincerely,



David Johnson
Acting Director of Finance

2011-2012 ANNUAL BUDGET

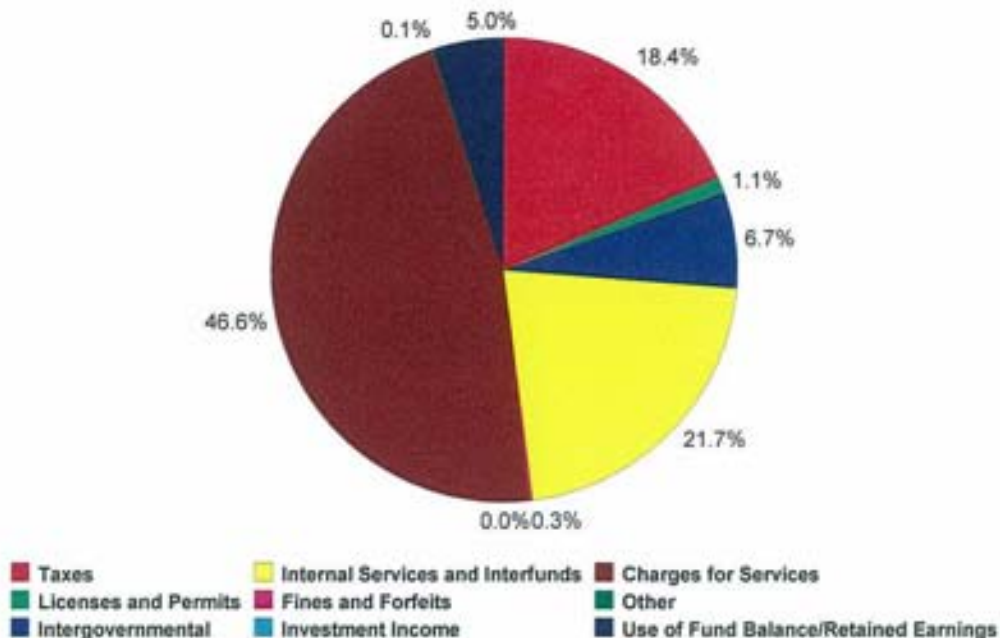
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I. BUDGET SUMMARIES

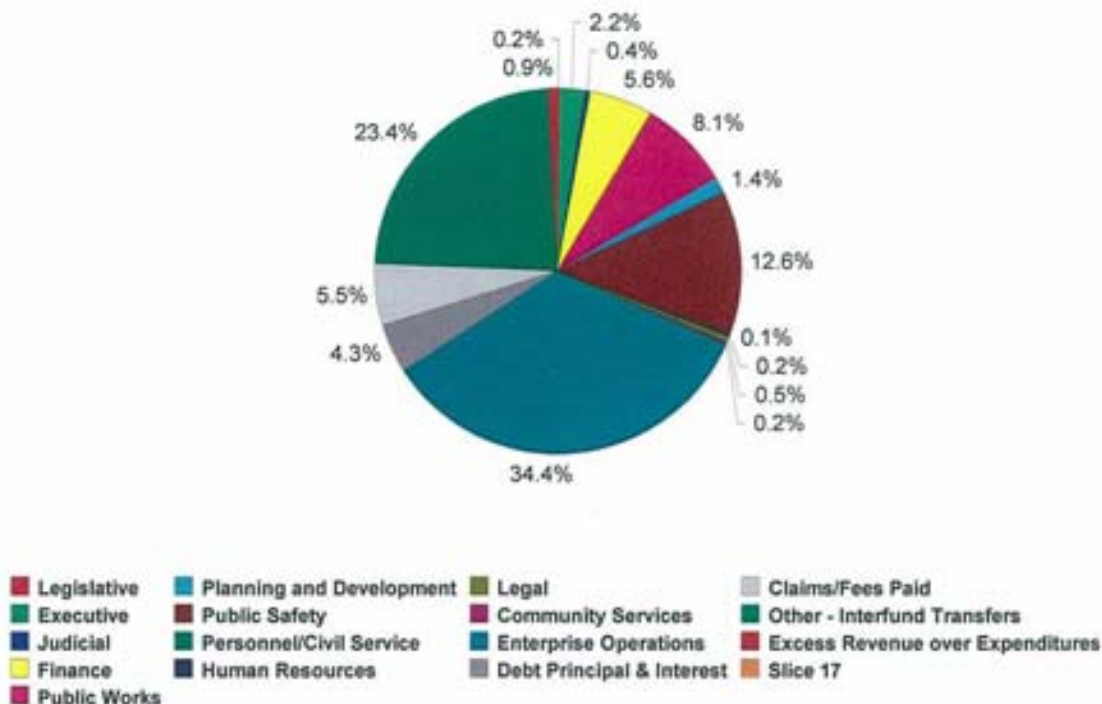
2011-2012 ANNUAL BUDGET

COMBINED ANNUAL BUDGET SUMMARY

Sources of Funds



Uses of Funds



2011-2012 ANNUAL BUDGET

COMBINED SUMMARY OF BUDGET BY FUND GROUPS

DESCRIPTION	GOVERNMENTAL FUND TYPES			
	GENERAL FUND	SPECIAL REVENUE FUNDS	GENERAL DEBT SERVICE	GENERAL CAPITAL PROJECTS
SOURCES OF FUNDS				
Taxes	2,892,000	32,655,775	763,000	5,553,964
Licenses and Permits	2,605,200			
Intergovernmental	8,886,286	1,188,000		4,547,570
Internal Services and Interfunds	36,266,364	39,375	4,898,536	100,000
Fines and Forfeits	704,200			
Investment Income		800	6,600	
Charges for Services	265,430	2,000		
Other	168,500	16,500		
Debt Proceeds				
Use of Fund Balance/Retained Earnings	915,500	22,075		5,347,000
TOTAL SOURCES OF FUNDS	52,703,480	33,924,525	5,668,136	15,548,534
USES OF FUNDS				
Legislative	476,794			
Executive	793,976			3,751,570
Judicial	1,000,917			
Finance	5,400,549			
Public Works	9,323,739			9,041,000
Planning and Development	1,993,011	1,268,750		
Public Safety	28,238,923			350,000
Personnel/Civil Service	301,459			
Human Resources	418,067			
Legal	974,306			
Community Services	414,954			
Enterprise Operations				
Debt Principal & Interest			5,668,136	
Claims/Fees Paid				
Other - Interfund Transfers	3,366,785	32,655,775		411,000
Excess Revenue over Expenditures				1,994,964
TOTAL USES OF FUNDS	52,703,480	33,924,525	5,668,136	15,548,534

CITY OF ALEXANDRIA

2011-2012 ANNUAL BUDGET

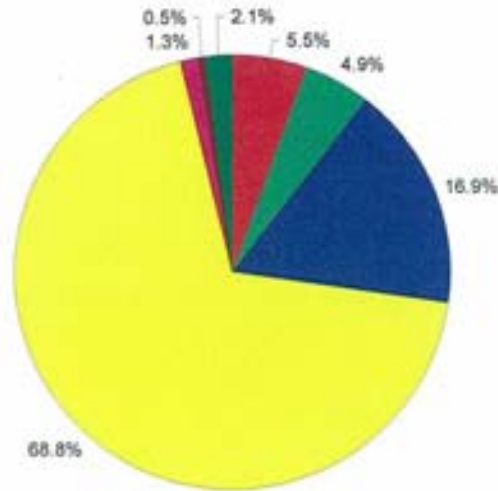
COMBINED SUMMARY OF BUDGET BY FUND GROUPS

PROPRIETARY FUND TYPES							COMBINED TOTAL
INTERNAL SERVICE FUNDS	UTILITY SYSTEM	SANITATION	MUNICIPAL TRANSIT SYSTEM	ZOO FUND	GOLF COURSE FUND	ENTERPRISE CAPITAL PROJECTS	
							41,864,739
							2,605,200
			525,896				15,147,752
650,000	177,951		1,909,519	1,773,686	222,115	3,266,047	49,303,593
							704,200
							7,400
10,354,296	88,930,751	4,834,369	529,935	378,523	561,000		105,856,304
26,000	90,200		6,300				307,500
							0
1,510,600	1,121,071					2,380,000	11,296,246
12,540,896	90,319,973	4,834,369	2,971,650	2,152,209	783,115	5,646,047	227,092,934
							476,794
	440,212						4,985,758
							1,000,917
	7,217,428						12,617,977
							18,364,739
							3,261,761
							28,588,923
							301,459
							418,067
144,875							1,119,181
							414,954
	63,461,703	3,866,025	2,452,695	1,915,771	741,620	5,646,047	78,083,861
	4,178,711						9,846,847
12,396,021							12,396,021
	15,021,919	968,344	518,955	236,438	41,495		53,220,711
							1,994,964
12,540,896	90,319,973	4,834,369	2,971,650	2,152,209	783,115	5,646,047	227,092,934

CITY OF ALEXANDRIA

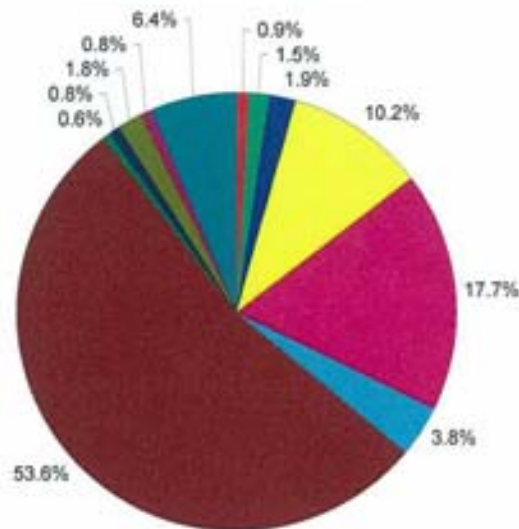
**2011-2012 ANNUAL BUDGET
GENERAL FUND
ADOPTED BUDGET SUMMARY**

Revenues



- | | | |
|---|--|---|
| ■ TAXES | ■ INTERNAL SERVICES/INTERFUNDS | ■ CHARGES FOR SERVICES |
| ■ LICENSES AND PERMITS | ■ FINES AND FORFEITURES | ■ OTHER |
| ■ INTERGOVERNMENTAL | ■ INVESTMENT INCOME | |

Expenditures



- | | | | |
|--|---|---|---|
| ■ LEGISLATIVE | ■ PUBLIC WORKS | ■ CIVIL SERVICE/PERSONNEL | ■ COMMUNITY SERVICES |
| ■ EXECUTIVE | ■ PLANNING | ■ HUMAN RESOURCES | ■ INTERFUND TRANSFERS |
| ■ JUDICIAL | ■ PUBLIC SAFETY | ■ LEGAL | ■ OPERATING RESERVE |
| ■ FINANCE | | | |

2011-2012 ANNUAL BUDGET

SUMMARY OF FUNDS
GENERAL FUND

REVENUE SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED BUDGET	
TAXES	2,852,350	3,169,059	2,652,000	3,092,000	2,892,000	2,892,000	9.05%
LICENSES AND PERMITS	2,821,640	2,873,824	2,585,200	2,759,200	2,605,200	2,605,200	0.77%
INTERGOVERNMENTAL	11,403,790	10,028,675	8,642,591	10,204,573	8,886,286	8,886,286	0.00%
INTERNAL SERVICES/INTERFUNDS	37,709,199	36,060,797	34,712,608	34,684,153	36,617,997	36,266,364	4.48%
FINES AND FORFEITURES	796,194	694,153	815,200	736,200	704,200	704,200	-13.62%
INVESTMENT INCOME	47,176	14,143	0	5,000	0	0	0.00%
CHARGES FOR SERVICES	300,024	274,552	223,430	280,430	265,430	265,430	0.00%
OTHER	890,628	590,465	280,205	475,109	168,500	1,084,000	286.86%
TOTAL REVENUE	56,821,001	53,705,668	49,911,234	52,236,665	52,139,613	52,703,480	5.59%

EXPENDITURE SUMMARY BY DIVISION

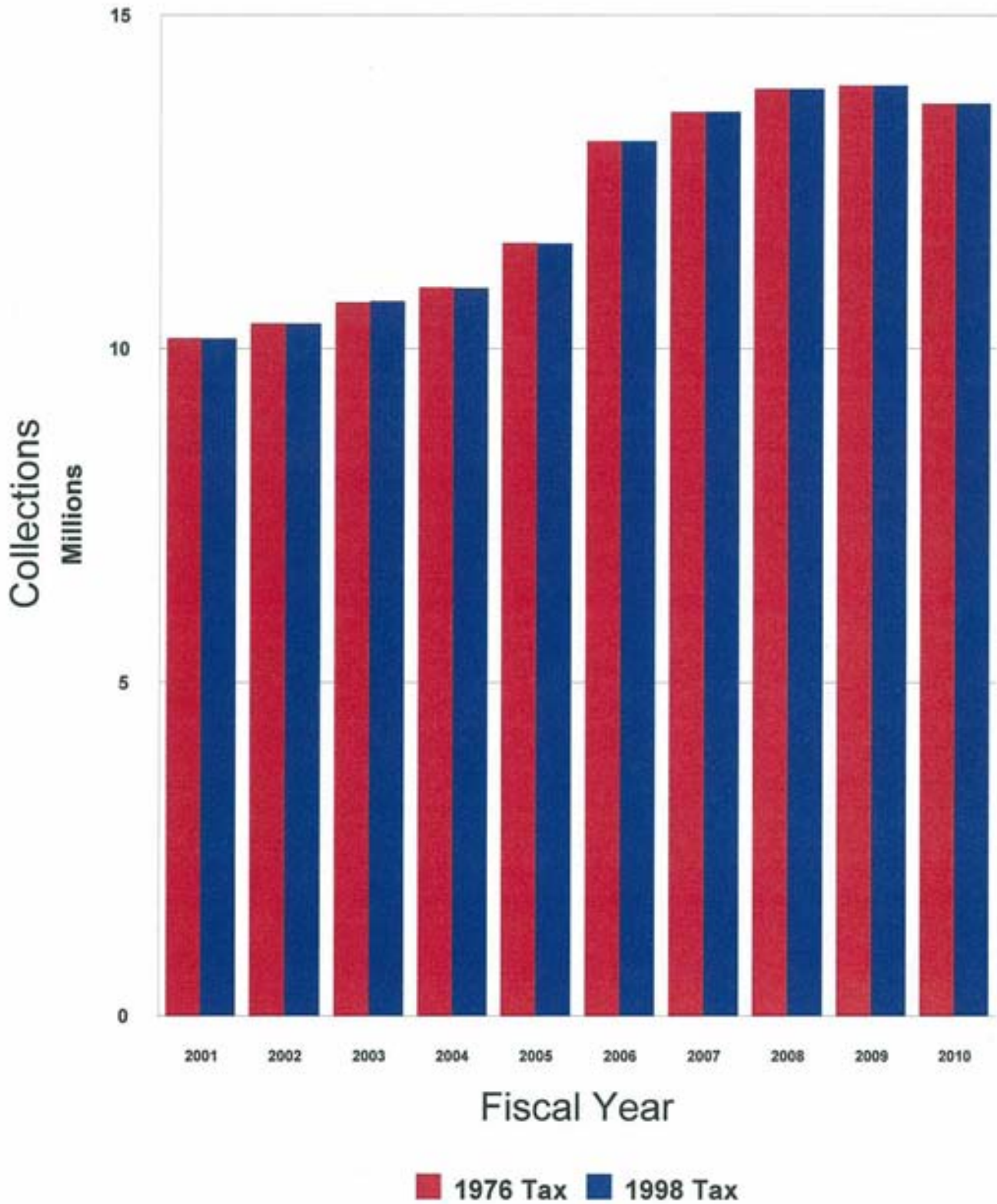
DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
LEGISLATIVE	513,950	497,291	519,185	484,185	476,794	476,794	-8.16%
EXECUTIVE	809,984	780,118	763,975	862,009	793,555	793,976	3.93%
JUDICIAL	938,978	1,040,064	1,081,235	1,110,332	1,000,917	1,000,917	-7.43%
FINANCE	11,349,160	5,353,230	5,373,104	5,801,747	5,381,860	5,400,549	0.51%
PUBLIC WORKS	11,629,812	10,053,015	8,995,918	9,608,274	9,251,728	9,323,739	3.64%
PLANNING	2,124,818	2,122,066	2,112,573	2,075,262	1,976,383	1,993,011	-5.66%
PUBLIC SAFETY	28,356,256	27,392,198	27,341,230	28,658,216	27,952,733	28,238,923	3.28%
CIVIL SERVICE	331,585	298,198	353,320	331,520	298,001	301,459	-14.68%
HUMAN RESOURCES	438,253	512,815	523,234	505,234	415,038	418,067	0.00%
LEGAL	1,875,121	1,463,973	983,922	1,003,822	973,885	974,306	-0.98%
COMMUNITY SERVICES	1,220,484	1,259,821	833,976	867,021	413,484	414,954	0.00%
INTERFUND TRANSFERS	631,458	5,122,472	1,029,562	929,043	3,205,235	3,366,785	227.01%
OPERATING RESERVE	0	0	0	0	0	0	0.00%
TOTAL EXPENDITURES	60,219,859	55,895,261	49,911,234	52,236,665	52,139,613	52,703,480	5.59%

EXPENDITURE SUMMARY BY CATEGORY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES	26,354,710	26,150,658	24,981,566	25,323,124	24,320,317	24,629,455	-1.41%
FRINGE BENEFITS	7,527,890	7,526,869	10,286,674	10,293,548	10,334,040	10,427,219	1.37%
OPERATING AND CONTRACTUAL	10,924,229	9,458,620	8,196,837	9,066,924	8,438,870	8,438,870	2.95%
OTHER	12,383,074	10,951,934	6,196,157	6,610,106	8,157,559	8,319,109	34.26%
CAPITAL OUTLAY	3,029,956	1,807,180	250,000	942,963	888,827	888,827	255.53%
TOTAL EXPENDITURES	60,219,859	55,895,261	49,911,234	52,236,665	52,139,613	52,703,480	5.59%

CITY OF ALEXANDRIA

2011-2012 ANNUAL BUDGET
SALES TAX COLLECTION
TEN YEAR HISTORY



2011-2012 ANNUAL BUDGET

SUMMARY OF FUNDS
SALES TAX FUND

REVENUE SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
TAXES	34,866,693	34,191,306	32,082,500	32,383,000	32,312,500	32,655,775	0.72%
INTERGOVERNMENTAL	0	0	0	0	0	0	0.00%
INTERNAL SERVICES/INTERFUNDS	0	0	0	0	0	0	0.00%
INVESTMENT INCOME	0	0	0	0	0	0	0.00%
CHARGES FOR SERVICES	0	0	0	0	0	0	0.00%
USE OF PROPERTY	0	0	0	0	0	0	0.00%
OTHER	0	0	0	0	0	0	0.00%
TOTAL REVENUE	34,866,693	34,191,306	32,082,500	32,383,000	32,312,500	32,655,775	0.72%

EXPENDITURE SUMMARY BY CATEGORY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES	0	0	0	0	0	0	0.00%
FRINGE	0	0	0	0	0	0	0.00%
OPERATING AND CONTRACTUAL	0	0	0	0	0	0	0.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
INTERFUND TRANSFERS	34,447,039	34,176,088	32,082,500	32,383,000	32,312,500	32,655,775	0.72%
OPERATING RESERVE	0	0	0	0	0	0	0.00%
TOTAL EXPENDITURES	34,447,039	34,176,088	32,082,500	32,383,000	32,312,500	32,655,775	0.72%

SALES TAX COLLECTIONS

Ten Year History of Sales Tax Collections

Fiscal Year	1976 Tax	Percentage Inc/Dec	1998 Tax	Percentage Inc/Dec
2001	10,147,215	2.95%	10,147,305	2.94%
2002	10,370,764	2.20%	10,370,638	2.20%
2003	10,686,466	3.04%	10,708,877	3.26%
2004	10,910,581	2.10%	10,909,722	1.88%
2005	11,584,525	6.18%	11,577,698	6.12%
2006	13,113,434	13.20%	13,113,434	13.26%
2007	13,552,199	3.35%	13,552,403	3.35%
2008	13,896,279	2.54%	13,896,204	2.54%
2009	13,949,591	0.38%	13,949,547	0.38%
2010	13,677,811	-1.95%	13,677,811	-1.95%

2011-2012 ANNUAL BUDGET

**SUMMARY OF FUNDS
COMMUNITY DEVELOPMENT BLOCK GRANT FUND**

REVENUE SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		
	ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED BUDGET	PERCENT CHANGE
TAXES	0	0	0	0	0	0	0.00%
INTERGOVERNMENTAL	0	0	0	0	700,000	700,000	100.00%
INTERNAL SERVICES/INTERFUNDS	0	0	0	0	0	0	0.00%
INVESTMENT INCOME	0	0	0	0	0	0	100.00%
CHARGES FOR SERVICES	0	0	0	0	2,000	2,000	100.00%
USE OF PROPERTY	0	0	0	0	0	0	0.00%
OTHER	0	0	0	0	0	0	100.00%
TOTAL REVENUE	0	0	0	0	702,000	702,000	100.00%

EXPENDITURE SUMMARY BY CATEGORY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
SALARIES	0	0	0	0	69,677	69,677	100.00%
FRINGE	0	0	0	0	30,021	30,021	100.00%
OPERATING AND CONTRACTUAL	0	0	0	0	164,302	164,302	100.00%
OTHER	0	0	0	0	188,000	188,000	100.00%
CAPITAL OUTLAY	0	0	0	0	0	0	100.00%
INTERFUND TRANSFERS	0	0	0	0	250,000	250,000	100.00%
OPERATING RESERVE	0	0	0	0	0	0	0.00%
TOTAL EXPENDITURES	0	0	0	0	702,000	702,000	100.00%

2011-2012 ANNUAL BUDGET
SUMMARY OF FUNDS
HUD EMERGENCY SHELTER FUND

REVENUE SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED BUDGET	
TAXES	0	0	0	0	0	0	0.00%
INTERGOVERNMENTAL	0	0	0	0	38,000	38,000	100.00%
INTERNAL SERVICES/INTERFUNDS	0	0	0	0	0	0	0.00%
INVESTMENT INCOME	0	0	0	0	0	0	100.00%
CHARGES FOR SERVICES	0	0	0	0	0	0	100.00%
USE OF PROPERTY	0	0	0	0	0	0	0.00%
OTHER	0	0	0	0	0	0	100.00%
TOTAL REVENUE	0	0	0	0	38,000	38,000	100.00%

EXPENDITURE SUMMARY BY CATEGORY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES	0	0	0	0	0	0	100.00%
FRINGE	0	0	0	0	0	0	100.00%
OPERATING AND CONTRACTUAL	0	0	0	0	0	0	100.00%
OTHER	0	0	0	0	38,000	38,000	100.00%
CAPITAL OUTLAY	0	0	0	0	0	0	100.00%
INTERFUND TRANSFERS	0	0	0	0	0	0	100.00%
OPERATING RESERVE	0	0	0	0	0	0	0.00%
TOTAL EXPENDITURES	0	0	0	0	38,000	38,000	100.00%

2011-2012 ANNUAL BUDGET
SUMMARY OF FUNDS
HOME INVESTMENT PARTNERSHIP FUND

REVENUE SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED BUDGET	
TAXES	0	0	0	0	0	0	0.00%
INTERGOVERNMENTAL	0	0	0	0	450,000	450,000	100.00%
INTERNAL SERVICES/INTERFUNDS	0	0	0	0	39,375	39,375	100.00%
INVESTMENT INCOME	0	0	0	0	0	0	0.00%
CHARGES FOR SERVICES	0	0	0	0	0	0	0.00%
USE OF PROPERTY	0	0	0	0	0	0	0.00%
OTHER	0	0	0	0	0	0	100.00%
TOTAL REVENUE	0	0	0	0	489,375	489,375	100.00%

EXPENDITURE SUMMARY BY CATEGORY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES	0	0	0	0	14,331	14,331	100.00%
FRINGE	0	0	0	0	4,843	4,843	100.00%
OPERATING AND CONTRACTUAL	0	0	0	0	25,826	25,826	100.00%
OTHER	0	0	0	0	444,375	444,375	100.00%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
INTERFUND TRANSFERS	0	0	0	0	0	0	0.00%
OPERATING RESERVE	0	0	0	0	0	0	0.00%
TOTAL EXPENDITURES	0	0	0	0	489,375	489,375	100.00%

2011-2012 ANNUAL BUDGET
SUMMARY OF FUNDS
ECONOMIC DEVELOPMENT - HOTEL FUND

REVENUE SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED BUDGET	
TAXES	0	0	0	0	0	0	0.00%
INTERGOVERNMENTAL	0	0	0	0	0	0	0.00%
INTERNAL SERVICES/INTERFUNDS	0	0	0	0	0	0	0.00%
INVESTMENT INCOME	0	0	0	0	800	800	0.00%
CHARGES FOR SERVICES	0	0	0	0	0	0	0.00%
USE OF PROPERTY	0	0	0	0	0	0	0.00%
OTHER	0	0	0	0	38,575	38,575	100.00%
TOTAL REVENUE	0	0	0	0	39,375	39,375	100.00%

EXPENDITURE SUMMARY BY CATEGORY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES	0	0	0	0	0	0	0.00%
FRINGE	0	0	0	0	0	0	0.00%
OPERATING AND CONTRACTUAL	0	0	0	0	0	0	0.00%
OTHER	0	0	0	0	39,375	39,375	100.00%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
INTERFUND TRANSFERS	0	0	0	0	0	0	100.00%
OPERATING RESERVE	0	0	0	0	0	0	0.00%
TOTAL EXPENDITURES	0	0	0	0	39,375	39,375	100.00%

2011-2012 ANNUAL BUDGET
SUMMARY OF FUNDS
GENERAL DEBT SERVICE FUND

REVENUE SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED BUDGET	
TAXES	729,691	757,299	750,000	763,000	763,000	763,000	1.73%
INTERGOVERNMENTAL	0	0	0	0	0	0	0.00%
INTERNAL SERVICES/INTERFUNDS	5,677,027	4,850,046	4,863,798	4,863,798	4,898,536	4,898,536	0.71%
INVESTMENT INCOME	118,140	51,344	6,600	15,800	6,600	6,600	0.00%
CHARGES FOR SERVICES	0	0	0	0	0	0	0.00%
USE OF PROPERTY	0	0	0	0	0	0	0.00%
OTHER	0	0	0	0	0	0	100.00%
TOTAL REVENUE	6,524,858	5,658,689	5,620,398	5,642,598	5,668,136	5,668,136	0.85%

EXPENDITURE SUMMARY BY CATEGORY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES	0	0	0	0	0	0	0.00%
FRINGE	0	0	0	0	0	0	0.00%
OPERATING AND CONTRACTUAL	1,464	1,302	6,600	6,600	6,600	6,600	0.00%
OTHER	3,076,413	5,452,068	5,613,798	5,635,998	5,661,536	5,661,536	0.85%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
INTERFUND TRANSFERS	0	0	0	0	0	0	0.00%
OPERATING RESERVE	0	0	0	0	0	0	0.00%
TOTAL EXPENDITURES	3,077,877	5,453,370	5,620,398	5,642,598	5,668,136	5,668,136	0.85%

2011-2012 ANNUAL BUDGET

**SUMMARY OF FUNDS
RISK MANAGEMENT FUND**

REVENUE SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED BUDGET	
TAXES	0	0	0	0	0	0	0.00%
INTERGOVERNMENTAL	0	0	0	0	0	0	0.00%
INTERNAL SERVICES/INTERFUNDS	0	0	0	0	0	0	0.00%
INVESTMENT INCOME	74,424	32,726	0	15,000	0	0	0.00%
CHARGES FOR SERVICES	1,991,993	3,166,247	1,555,524	1,555,524	2,323,875	2,323,875	49.39%
USE OF PROPERTY	0	0	0	0	0	0	0.00%
OTHER	492,695	85,385	2,440,654	2,117,744	1,525,004	1,526,000	0.00%
TOTAL REVENUE	2,559,112	3,284,358	3,996,178	3,688,268	3,848,879	3,849,875	-3.66%

EXPENSE SUMMARY BY CATEGORY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES	49,329	50,316	50,123	50,123	49,352	50,123	0.00%
FRINGE	13,784	12,734	15,275	15,275	14,305	14,528	-4.89%
OPERATING AND CONTRACTUAL	824,325	778,133	878,780	794,870	792,222	792,224	-9.85%
OTHER	1,498,428	1,861,013	3,052,000	2,828,000	2,993,000	2,993,000	-1.93%
CAPITAL OUTLAY	0	0	0	0	0	0	100.00%
INTERFUND TRANSFERS	0	0	0	0	0	0	0.00%
OPERATING RESERVE	0	0	0	0	0	0	0.00%
TOTAL EXPENSES	2,385,866	2,702,196	3,996,178	3,688,268	3,848,879	3,849,875	-3.66%

**2011-2012 ANNUAL BUDGET
SUMMARY OF FUNDS
EMPLOYEE BENEFITS FUND**

REVENUE SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED BUDGET	
TAXES	0	0	0	0	0	0	0.00%
INTERGOVERNMENTAL	0	0	0	0	0	0	0.00%
INTERNAL SERVICES/INTERFUNDS	25,421	428,421	0	0	0	650,000	0.00%
INVESTMENT INCOME	67,116	27,468	0	15,000	0	0	0.00%
CHARGES FOR SERVICES	7,060,496	7,224,167	7,252,000	7,375,000	8,680,421	8,030,421	10.73%
USE OF PROPERTY	0	0	0	0	0	0	0.00%
OTHER	0	0	428,421	428,421	0	0	0.00%
TOTAL REVENUE	7,153,033	7,680,056	7,680,421	7,818,421	8,680,421	8,680,421	13.02%

EXPENSE SUMMARY BY CATEGORY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES	0	0	0	0	0	0	0.00%
FRINGE	0	0	0	0	0	0	0.00%
OPERATING AND CONTRACTUAL	1,233,019	1,282,021	912,421	887,921	912,421	912,421	0.00%
OTHER	5,362,071	7,205,598	6,768,000	6,930,500	7,768,000	7,768,000	14.78%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
INTERFUND TRANSFERS	0	0	0	0	0	0	0.00%
OPERATING RESERVE	0	0	0	0	0	0	0.00%
TOTAL EXPENSES	6,595,090	8,487,619	7,680,421	7,818,421	8,680,421	8,680,421	13.02%

2011-2012 ANNUAL BUDGET
SUMMARY OF FUNDS
UNEMPLOYMENT BENEFITS FUND

REVENUE SUMMARY

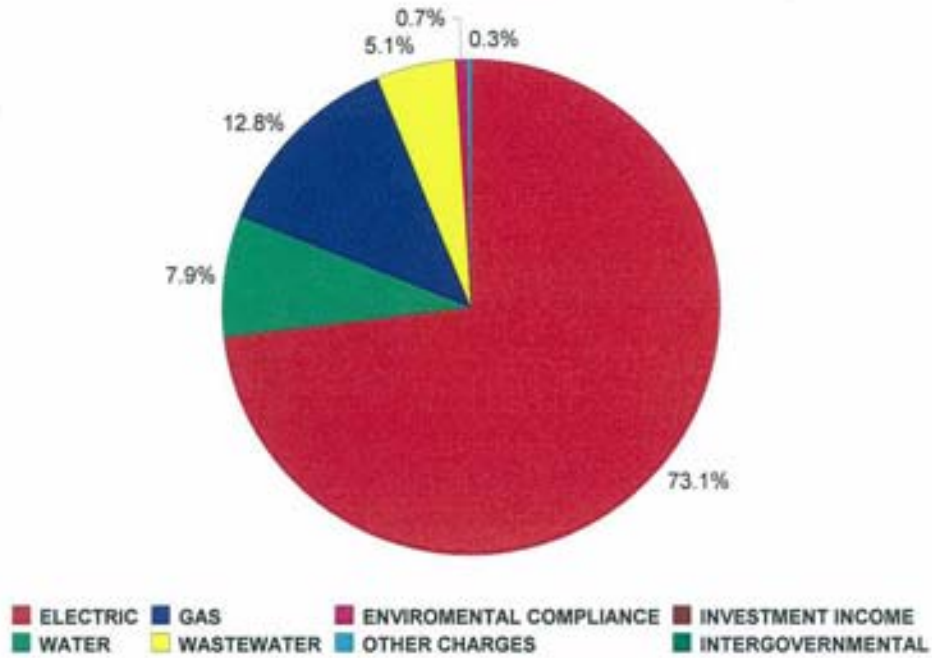
DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED BUDGET	
TAXES	0	0	0	0	0	0	0.00%
INTERGOVERNMENTAL	0	0	0	0	0	0	0.00%
INTERNAL SERVICES/INTERFUNDS	0	0	0	0	0	0	0.00%
INVESTMENT INCOME	6,327	2,588	0	1,500	0	0	0.00%
CHARGES FOR SERVICES	0	0	0	0	0	0	0.00%
USE OF PROPERTY	0	0	0	0	0	0	0.00%
OTHER	0	0	10,600	9,100	10,600	10,600	0.00%
TOTAL REVENUE	6,327	2,588	10,600	10,600	10,600	10,600	0.00%

EXPENSE SUMMARY BY CATEGORY

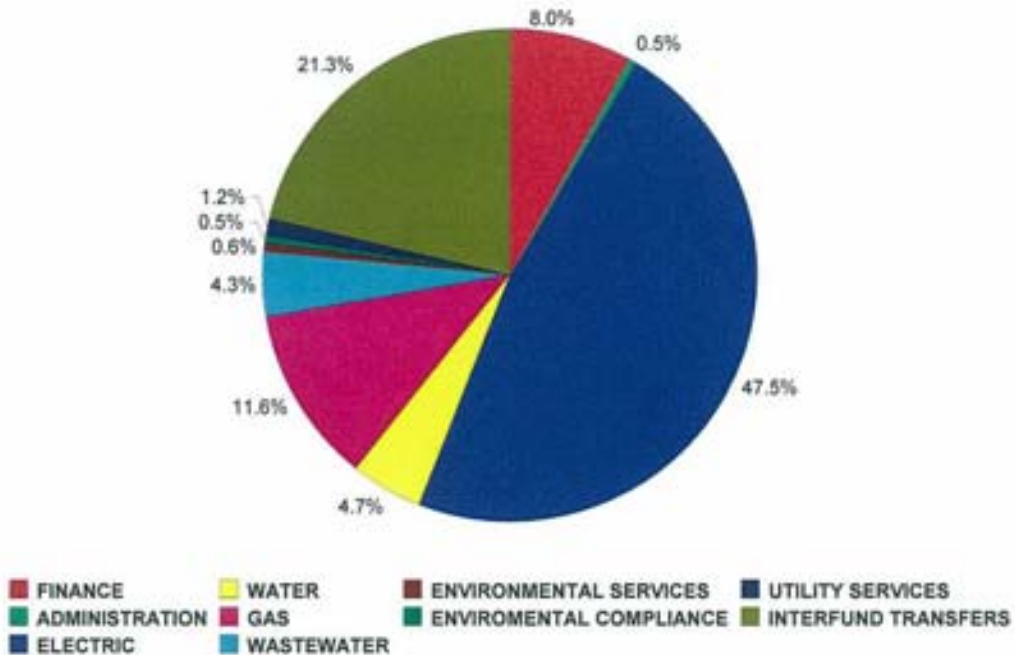
DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES	0	0	0	0	0	0	0.00%
FRINGE	0	0	0	0	0	0	0.00%
OPERATING AND CONTRACTUAL	0	0	0	0	0	0	0.00%
OTHER	10,237	16,250	10,600	10,600	10,600	10,600	0.00%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
INTERFUND TRANSFERS	0	0	0	0	0	0	0.00%
OPERATING RESERVE	0	0	0	0	0	0	0.00%
TOTAL EXPENSES	10,237	16,250	10,600	10,600	10,600	10,600	0.00%

**2011-2012 ANNUAL BUDGET
UTILITY SYSTEM FUND
ADOPTED BUDGET SUMMARY**

Revenues



Expenses



2011-2012 ANNUAL BUDGET

SUMMARY OF FUNDS
UTILITY FUND

REVENUE SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED BUDGET	
ELECTRIC	86,798,115	74,563,885	64,809,639	74,673,639	65,009,639	65,009,639	0.31%
WATER	6,670,316	6,141,165	7,277,146	6,773,146	7,040,146	7,040,146	-3.26%
GAS	18,119,411	13,459,306	11,382,000	11,157,000	11,382,000	11,382,000	0.00%
WASTEWATER	4,101,140	3,457,871	4,398,525	4,798,025	4,570,525	4,570,525	3.91%
ENVIROMENTAL COMPLIANCE	413,321	419,479	408,000	408,000	897,600	652,941	60.03%
OTHER CHARGES	312,504	297,154	275,500	275,500	275,500	275,500	0.00%
INVESTMENT INCOME	194,836	80,076	0	59,000	0	0	0.00%
INTERGOVERNMENTAL	1,749,285	0	0	0	0	0	0.00%
INTERNAL SERVICES/INTERFUNDS	204,068	177,951	204,068	177,951	177,951	177,951	-12.80%
OTHER	88,459	3,124,501	4,664,102	4,027,077	90,200	1,211,271	-74.03%
TOTAL REVENUE	118,651,455	101,721,388	93,418,980	102,349,338	89,443,561	90,319,973	-3.32%

EXPENSE SUMMARY BY DIVISION

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
FINANCE	8,606,816	8,481,463	7,453,895	9,316,082	7,073,174	7,217,428	-3.17%
ADMINISTRATION	259,631	423,679	528,977	496,277	440,212	440,212	-16.78%
ELECTRIC	63,862,082	49,310,893	43,075,783	52,256,613	42,870,333	42,913,551	-0.38%
WATER	4,627,552	4,038,709	4,057,141	4,219,684	4,212,847	4,238,637	4.47%
GAS	16,502,786	12,151,355	10,553,102	10,326,502	10,438,418	10,462,748	-0.86%
WASTEWATER	4,839,140	3,586,774	4,154,244	4,084,268	3,832,136	3,857,152	-7.15%
ENVIRONMENTAL SERVICES	539,649	514,652	532,353	549,353	511,705	516,354	-3.01%
ENVIROMENTAL COMPLIANCE	72,332	141,770	408,000	408,000	408,000	408,000	0.00%
UTILITY SERVICES	963,244	1,028,462	1,029,725	1,067,052	1,054,154	1,065,261	3.45%
INTERFUND TRANSFERS	20,520,800	19,610,476	21,625,760	19,625,507	18,602,582	19,200,630	-11.21%
OPERATING RESERVE	0	0	0	0	0	0	0.00%
TOTAL EXPENSES	120,794,032	99,288,233	93,418,980	102,349,338	89,443,561	90,319,973	-3.32%

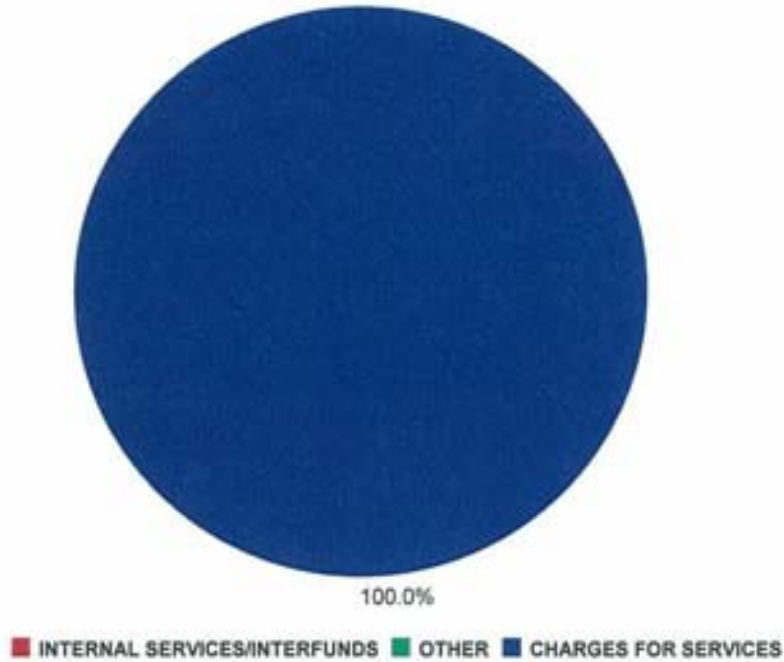
EXPENSE SUMMARY BY CATEGORY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES	9,937,662	9,788,198	9,869,773	9,618,968	9,560,843	9,697,124	-1.75%
FRINGE BENEFITS	4,259,117	3,983,030	4,808,181	4,823,613	4,303,713	4,342,798	-9.68%
OPERATING AND CONTRACTUAL	79,537,403	61,840,075	52,021,606	60,980,747	52,543,356	52,543,356	1.00%
OTHER	24,164,514	21,023,172	23,675,760	23,512,353	20,419,584	21,000,630	-11.30%
CAPITAL OUTLAY	2,895,336	2,653,758	3,043,660	3,413,657	2,616,065	2,736,065	-10.11%
TOTAL EXPENSES	120,794,032	99,288,233	93,418,980	102,349,338	89,443,561	90,319,973	-3.32%

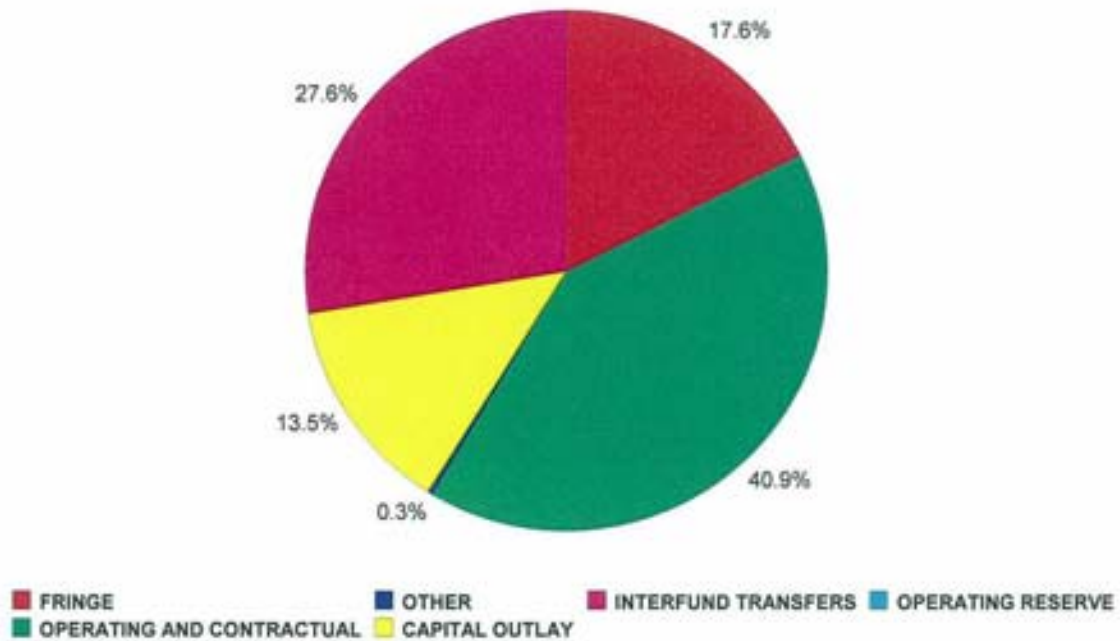
CITY OF ALEXANDRIA

2011-2012 ANNUAL BUDGET
SANITATION FUND
ADOPTED BUDGET SUMMARY

Revenues



Expenses



2011-2012 ANNUAL BUDGET

**SUMMARY OF FUNDS
SANITATION FUND**

REVENUE SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED BUDGET	
TAXES	0	0	0	0	0	0	0.00%
INTERGOVERNMENTAL	186,851	0	0	0	0	0	0.00%
INTERNAL SERVICES/INTERFUNDS	1,939,710	460,213	290,036	189,517	0	0	0.00%
INVESTMENT INCOME	117	5,371	0	2,000	0	0	0.00%
CHARGES FOR SERVICES	4,253,721	4,484,024	4,151,000	4,471,000	4,901,920	4,834,369	16.46%
USE OF PROPERTY	0	0	0	0	0	0	0.00%
OTHER	12,340	14,707	0	0	0	0	0.00%
TOTAL REVENUE	6,392,739	4,964,315	4,441,036	4,662,517	4,901,920	4,834,369	8.86%

EXPENSE SUMMARY BY CATEGORY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES	1,396,177	1,301,237	1,277,053	1,262,753	1,306,039	1,325,665	3.81%
FRINGE	607,529	537,958	648,173	648,173	613,442	619,082	-4.49%
OPERATING AND CONTRACTUAL	2,108,979	1,695,657	1,448,585	1,701,585	1,434,585	1,434,585	-0.97%
OTHER	1,031,016	11,645	11,645	8,762	11,645	11,645	0.00%
CAPITAL OUTLAY	264,146	118,520	15,000	51,600	567,865	475,048	3066.99%
INTERFUND TRANSFERS	0	1,101,923	1,040,580	989,644	968,344	968,344	-6.94%
OPERATING RESERVE	0	0	0	0	0	0	0.00%
TOTAL EXPENSES	5,407,847	4,766,940	4,441,036	4,662,517	4,901,920	4,834,369	8.86%

2011-2012 ANNUAL BUDGET

**SUMMARY OF FUNDS
ZOOLOGICAL PARK FUND**

REVENUE SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED BUDGET	
TAXES	0	0	0	0	0	0	0.00%
INTERGOVERNMENTAL	0	0	0	0	0	0	0.00%
INTERNAL SERVICES/INTERFUNDS	2,355,699	2,299,606	1,863,613	1,771,409	1,612,136	1,773,686	0.00%
INVESTMENT INCOME	383	1,432	0	0	0	0	0.00%
CHARGES FOR SERVICES	204,371	263,116	212,000	304,000	530,000	378,523	0.00%
USE OF PROPERTY	0	0	0	0	0	0	0.00%
OTHER	0	5,766	0	0	0	0	0.00%
TOTAL REVENUE	2,560,453	2,569,920	2,075,613	2,075,409	2,142,136	2,152,209	0.00%

EXPENSE SUMMARY BY CATEGORY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES	555,804	549,986	532,303	512,103	523,309	531,132	0.00%
FRINGE	216,535	218,736	250,158	250,158	223,679	225,929	0.00%
OPERATING AND CONTRACTUAL	1,234,832	1,064,998	1,011,710	1,076,710	1,061,710	1,061,710	0.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	81,153	89,331	0	0	97,000	97,000	0.00%
INTERFUND TRANSFERS	281,442	236,438	281,442	236,438	236,438	236,438	0.00%
OPERATING RESERVE	0	0	0	0	0	0	0.00%
TOTAL EXPENSES	2,369,766	2,159,489	2,075,613	2,075,409	2,142,136	2,152,209	0.00%

2011-2012 ANNUAL BUDGET

**SUMMARY OF FUNDS
GOLF COURSE FUND**

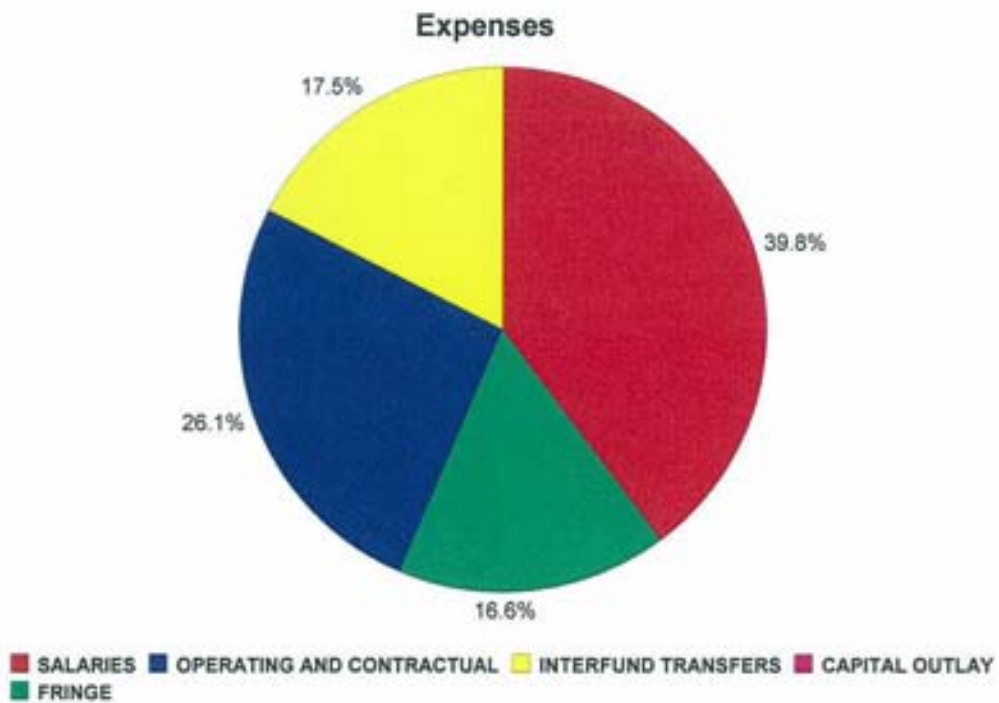
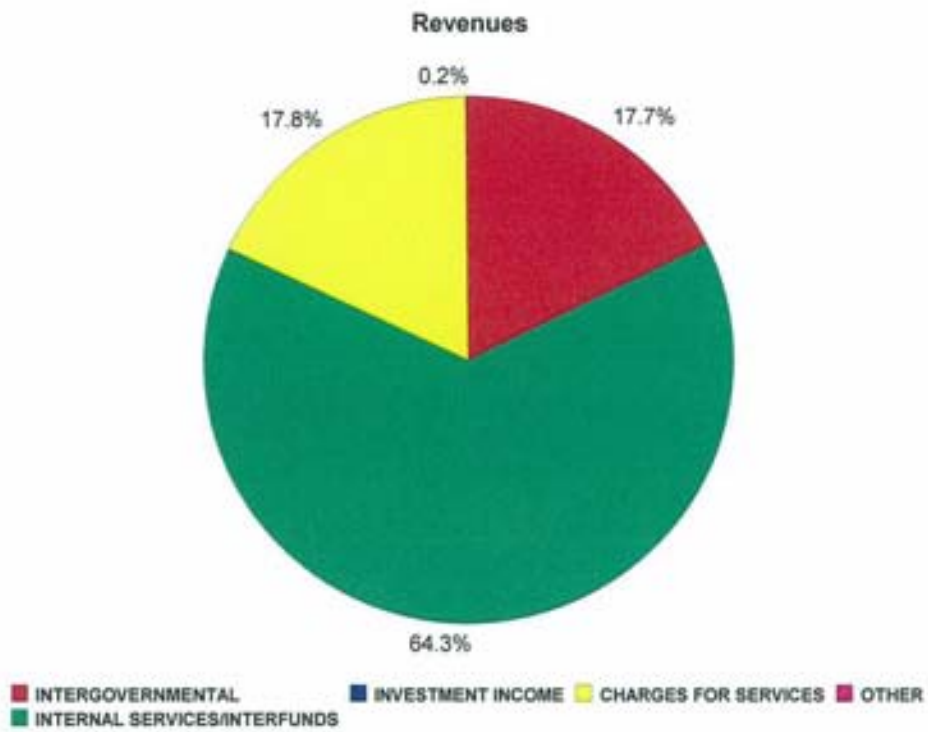
REVENUE SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED BUDGET	
TAXES	0	0	0	0	0	0	0.00%
INTERGOVERNMENTAL	0	0	0	0	0	0	0.00%
INTERNAL SERVICES/INTERFUNDS	343,573	228,818	178,818	235,115	222,115	222,115	0.00%
INVESTMENT INCOME	21	216	0	0	0	0	0.00%
CHARGES FOR SERVICES	626,972	595,382	606,000	540,000	561,000	561,000	0.00%
USE OF PROPERTY	0	0	0	0	0	0	0.00%
OTHER	0	0	0	0	0	0	0.00%
TOTAL REVENUE	970,566	824,416	784,818	775,115	783,115	783,115	0.00%

EXPENSE SUMMARY BY CATEGORY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES	0	0	0	0	0	0	0.00%
FRINGE	0	0	0	0	0	0	0.00%
OPERATING AND CONTRACTUAL	800,034	787,325	741,620	733,620	741,620	741,620	0.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	48,630	1,833	0	0	0	0	0.00%
INTERFUND TRANSFERS	43,198	41,495	43,198	41,495	41,495	41,495	0.00%
OPERATING RESERVE	0	0	0	0	0	0	0.00%
TOTAL EXPENSES	891,862	830,653	784,818	775,115	783,115	783,115	0.00%

2011-2012 ANNUAL BUDGET
MUNICIPAL TRANSIT FUND
ADOPTED BUDGET SUMMARY



2011-2012 ANNUAL BUDGET

SUMMARY OF FUNDS
MUNICIPAL TRANSIT FUND

REVENUE SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED BUDGET	
TAXES	0	0	0	0	0	0	0.00%
INTERGOVERNMENTAL	899,411	956,520	816,822	637,876	525,896	525,896	-35.62%
INTERNAL SERVICES/INTERFUNDS	2,304,099	1,587,522	1,881,100	2,095,730	1,746,265	1,909,519	1.51%
INVESTMENT INCOME	20,663	8,529	0	5,000	0	0	0.00%
CHARGES FOR SERVICES	341,671	366,069	347,000	353,000	673,000	529,935	52.72%
USE OF PROPERTY	0	0	0	0	0	0	0.00%
OTHER	(27,012)	22,149	6,300	6,300	6,300	6,300	0.00%
TOTAL REVENUE	3,538,832	2,940,789	3,051,222	3,097,906	2,951,461	2,971,650	-2.61%

EXPENSE SUMMARY BY CATEGORY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES	1,226,539	1,180,613	1,217,644	1,160,144	1,166,232	1,181,901	-2.94%
FRINGE	481,034	440,139	546,627	546,627	489,778	494,298	7.75%
OPERATING AND CONTRACTUAL	849,446	737,559	626,496	805,496	776,496	776,496	1.34%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	1,177	0	0	0	0	0	0.00%
INTERFUND TRANSFERS	716,929	752,256	660,455	585,639	518,955	518,955	-21.42%
OPERATING RESERVE	0	0	0	0	0	0	0.00%
TOTAL EXPENSES	3,275,125	3,110,567	3,051,222	3,097,906	2,951,461	2,971,650	-2.61%

**2011-2012 ANNUAL BUDGET
RECAP OF PERSONNEL**

DEPARTMENT	GENERAL FUND					
	2008-2009	2009-2010	2010-2011	2011-2012		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
City Council						
City Council Persons	7	7	7	7	7	7
Total City Council	7	7	7	7	7	7
City Clerk						
City Clerk	1	1	1	1	1	1
Deputy City Clerk	1	1	1	1	1	1
Total City Clerk	2	2	2	2	2	2
Office of the Mayor						
Mayor	1	1	1	1	1	1
Executive Secretary	2	1	1	1	1	1
Total Office of the Mayor	3	2	2	2	2	2
General Government						
Mayor's Assistant	1	1	1	1	1	1
Clerical Specialist	1	1	0	1	1	1
Total General Government	2	2	1	2	2	2
Office of the EEO						
Mayor's Assistant	1	0	0	0	0	0
Total Office of the EEO	1	0	0	0	0	0
Intergovernmental Agency						
Mayor's Assistant	1	1	1	1	1	1
Mayor's Assistant	1	1	1	1	1	1
Mayor's Assistant	1	1	1	1	1	1
Mayor's Assistant	0	1	1	1	1	1
Mayor's Assistant	1	0	0	0	0	0
Mayor's Assistant	1	0	0	0	0	0
Mayor's Assistant	0	1	1	1	1	1
Total Intergovt'l Agency	5	5	5	5	5	5
City Court						
City Judge	1	1	1	1	1	1
Deputy Clerk	7	7	7	7	7	7
Clerk of Court	1	1	1	1	1	1
Secretary	1	1	1	1	1	1
Total City Court	10	10	10	10	10	10

**2011-2012 ANNUAL BUDGET
RECAP OF PERSONNEL**

GENERAL FUND

DEPARTMENT	2008-2009	2009-2010	2010-2011	2011-2012		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Finance						
Director of Finance	1	1	1	1	1	1
Administrative Assistant	0	1	1	1	1	1
Administrative Assistant	1	1	1	1	0	0
Total Finance	2	3	3	3	2	2
Business Office						
Business Office Manager	1	1	1	1	1	1
Customer Accounts Rep	2	2	2	2	2	2
Customer Accounts Team Leader	1	1	1	1	1	1
Student Worker	1	1	1	1	1	1
Total Business Office	5	5	5	5	5	5
Accounting						
Accounting Manager	1	1	1	1	1	1
Accountant	2	2	2	2	2	2
Accounting Technician	4	4	4	4	4	4
Clerical Specialist	1	1	0	0	0	0
Total Accounting	8	8	7	7	7	7
Purchasing						
Purchasing Manager	1	1	1	1	1	1
Asst Manager Purchasing	1	0	0	0	0	0
Purchasing Technician	2	2	2	2	2	2
Senior Buyer	2	2	2	2	2	2
Buyer	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Total Purchasing	8	7	7	7	7	7
Printing						
Print Shop Coordinator	2	2	2	2	2	2
Total Printing	2	2	2	2	2	2
Central Warehouse						
Supervisor Central Warehouse	1	1	1	1	1	1
Inventory Coordinator	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Stock Clerk	3	3	3	3	3	3
Total Central Warehouse	6	6	6	6	6	6
Parts Warehouse						
Inventory Coordinator	1	1	1	1	1	1
Stock Clerk	1	1	1	1	1	1
Total Parts Warehouse	2	2	2	2	2	2

**2011-2012 ANNUAL BUDGET
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DEPARTMENT	GENERAL FUND					
	2008-2009	2009-2010	2010-2011	2011-2012		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Public Works						
Director of Public Works	1	1	1	1	1	1
Executive Secretary	1	1	1	1	1	1
Asst Director Public Works	1	1	1	1	1	1
Total Public Works	3	3	3	3	3	3
Code Enforcement						
Superintendent	1	1	1	1	1	1
Crew Leader	1	1	1	1	1	1
Code Enforcement Officer	3	3	3	3	3	3
Administrative Secretary	1	1	1	1	1	1
Equipment Operator II	1	1	1	1	1	1
Maintenance Worker	1	1	1	1	1	1
Total Central Facility	8	8	8	8	8	8
Streets & Parks						
Superintendent-Streets	1	1	1	1	1	1
Supervisor Street Maintenance	3	3	3	3	2	2
Crew Leader Street Maintenance	3	3	3	3	3	3
Maintenance Worker Senior	3	3	3	3	3	3
Administrative Secretary	1	1	1	1	1	1
Inventory Coordinator	1	1	1	1	1	1
Equipment Operator III	4	4	4	4	4	4
Equipment Operator II	8	8	7	7	7	7
Fleet Maintenance Tech	1	1	1	1	1	1
Equipment Operator I	6	5	4	4	4	4
Maintenance Worker	4	4	4	4	4	4
Total Streets & Parks	35	34	32	32	31	31
Traffic Department						
Traffic Signal Tech	2	2	2	2	2	2
Administrative Secretary	1	1	1	1	1	1
Superintendent	1	1	1	1	1	1
Sign Artist	1	1	1	1	1	1
Sign & Marking Specialist	3	3	3	3	3	3
Total Traffic Department	8	8	8	8	8	8

**2011-2012 ANNUAL BUDGET
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DEPARTMENT	GENERAL FUND					
	2008-2009	2009-2010	2010-2011	2011-2012		
	ACTUAL	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Maintenance Public Buildings						
Custodial Worker	3	3	3	3	3	3
Supervisor Custodial	1	1	1	1	1	1
Supervisor Building Maintenance	1	1	1	1	1	1
Superintendent - Building Maint	1	1	1	1	1	1
Community Center Attendant	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Electrician	1	1	1	1	1	1
Painter	3	3	3	3	3	3
Carpenter	3	3	3	3	3	3
Maintenance Worker	2	2	2	2	2	2
Trades Worker	1	1	1	1	1	1
Lead Custodial Worker	2	2	2	2	2	2
Building Maintenance Specialist	2	2	2	2	2	2
Mechanical Systems Technician	4	4	4	4	4	4
Total Maint.Public Bldgs.	27	27	27	27	27	27
Motor Pool						
Superintendent	1	1	1	1	1	1
Supervisor -Fleet Maintenance	4	4	4	4	4	4
Administrative Secretary	1	1	1	1	1	1
Fleet Maintenance Tech Senior	5	5	5	5	5	5
Fleet Maintenance Tech	7	7	6	6	5	5
Fleet Collision Repair Tech	2	2	2	2	2	2
Fleet Service Tech	5	5	5	5	5	5
Total Motor Pool	25	25	24	24	23	23
Rectn Facilities Maintenance						
Superintendent	1	1	1	1	1	1
Crew Leader Parks Maintenance	3	3	3	3	3	3
Administrative Secretary	1	1	1	1	1	1
Equipment Operator I	7	6	6	6	6	6
Equipment Operator I (Seasonal)	4	4	4	4	4	4
Maintenance Worker	4	4	4	4	4	4
Maintenance Worker (Seasonal)	3	3	3	3	3	3
Maintenance Worker (90 day)	5	5	0	0	0	0
Total Rectn Facilities Maint.	28	27	22	22	22	22

**2011-2012 ANNUAL BUDGET
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DEPARTMENT	GENERAL FUND					
	2008-2009	2009-2010	2010-2011	2011-2012		
	ACTUAL	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Animal Shelter						
Crew Leader	1	1	1	1	1	1
Kennel Technician	2	2	2	2	2	2
Administrative Secretary	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Superintendent-Animal Control	1	1	1	1	1	1
Animal Control Officer	2	2	2	2	2	2
Total Animal Shelter	8	8	8	8	8	8
Planning						
Director of Planning	1	1	1	1	1	1
Administrative Assistant	1	1	1	1	1	1
Certified Building Official	0	0	0	1	1	1
Principal Planner	1	1	1	1	0	0
Professional Engineer	1	1	1	0	0	0
Asst Director of Planning	1	1	1	1	1	1
Zoning Enforcement Analyst	1	1	1	1	1	1
Code Enforcement Officer	1	1	0	0	0	0
Mechanical Inspector	1	1	1	0	0	0
Building Inspector	2	1	1	1	1	1
Multi Trades Inspector	0	0	0	1	1	1
Total Planning	10	9	8	8	7	7
Engineering						
Assistant City Engineer	3	1	2	2	2	2
City Engineer	1	1	1	1	1	1
Lead Engineering Technician	1	1	1	1	1	1
Right of Way Agent	1	0	0	0	0	0
Engineering Supervisor	1	0	0	0	0	0
Land Surveyor	1	1	1	1	1	1
Survey Technician	1	1	1	1	1	1
Engineering Tech III	1	1	1	1	1	1
Construction Inspector	2	2	1	1	1	1
Survey Party Chief	1	1	1	1	1	1
Survey Instrument Operator	1	1	1	1	1	1
Administrative Assistant	1	1	1	1	1	1
Office Assistant	1	1	1	1	1	1
Total Engineering	16	12	12	12	12	12
Urban Forestry						
Landscape Architect	1	1	1	1	1	1
Student Workers	2	2	2	0	0	0
Total Urban Forestry	3	3	3	1	1	1

**2011-2012 ANNUAL BUDGET
RECAP OF PERSONNEL**

DEPARTMENT	GENERAL FUND					
	2008-2009	2009-2010	2010-2011	2011-2012		
	ACTUAL	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Public Safety Police						
Chief	1	1	1	1	1	1
Assistant Chief	1	1	1	1	1	1
Captain	6	6	4	4	4	4
Lieutenant	11	11	10	10	10	10
Sergeant	36	36	36	36	32	32
Communications Officer	17	17	16	16	16	16
Corporal	52	69	78	78	78	78
Police Officer	60	42	30	30	30	30
Jailer	2	2	2	2	2	2
School Patrol	21	21	20	15	15	15
Records Clerk	14	14	14	14	14	14
Secretary-Police Chief	1	1	1	1	1	1
Accounting Technician	1	1	1	1	1	1
Total Police Department	223	222	214	209	205	205
Public Safety Fire						
Chief	1	1	1	1	1	1
1st Assistant Chief	3	3	3	3	3	3
2nd Assistant Chief	7	7	7	7	7	7
Chief of Fire Prevention	1	1	1	1	1	1
Chief of Fire Communications	0	1	1	1	1	1
Captain	27	27	27	27	27	27
Fire Communications Officer	7	7	7	7	7	7
Fire Training Officer	3	1	1	1	1	1
Fire Prevention Officer	3	3	3	3	3	3
Director of EMS	1	1	1	1	1	1
Fire Equipment Operator	33	33	33	33	33	33
Firefighter 1st Class	40	40	40	40	39	39
Secretary - Fire Chief	0	1	1	1	1	1
Records Clerk	3	2	2	2	2	2
Mechanic	1	1	1	1	1	1
Total Fire Department	130	129	129	129	128	128
Civil Service						
Director of Personnel	1	1	1	1	1	1
Compensation Analyst	0	1	1	1	1	1
Examination Analyst	0	1	1	1	1	1
Assistant Director Civil Service	1	1	1	0	0	0
Personnel Analyst	2	0	0	1	1	1
Total Civil Service	4	4	4	4	4	4

**2011-2012 ANNUAL BUDGET
RECAP OF PERSONNEL**

DEPARTMENT	GENERAL FUND					
	2008-2009	2009-2010	2010-2011	2011-2012		
	ACTUAL	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Human Resources						
Director of Human Resources	1	1	1	1	1	1
Administrative Assistant	0	1	1	1	0	0
Personnel Analyst	3	4	4	4	4	4
Personnel Technician	1	0	0	0	0	0
Total Human Resources	5	6	6	6	5	5
Legal						
City Attorney	1	1	1	1	1	1
Assistant City Attorney	2	2	2	2	2	2
Law Clerk	1	0	0	0	0	0
Legal Secretary	2	1	1	1	1	1
Legal Secretary	1	1	0	0	0	0
Office Assistant - PT	1	1	0	0	0	0
Clerical Specialist	0	1	1	1	1	1
Total Legal	8	7	5	5	5	5
Community Services						
Director of Community Services	1	1	1	1	1	1
Secretary	1	1	1	1	1	1
Special Events Coordinator	1	1	1	1	1	1
Youth Programs Coordinator	1	1	1	1	0	0
Community Outreach Coordinator	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	0	0
Student Worker	9	9	9	9	9	9
Total Community Services	15	15	15	15	13	13
TOTAL GENERAL FUND	619	608	587	581	569	569

**2011-2012 ANNUAL BUDGET
RECAP OF PERSONNEL**

COMMUNITY DEVELOPMENT BLOCK GRANT FUND						
DEPARTMENT	2008-2009	2009-2010	2010-2011	2011-2012		
	ACTUAL	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Community Development						
Administrator	1	1	1	1	1	1
Program Manager	1	1	1	1	1	1
Housing Manager	1	1	1	1	1	1
Housing Inspector	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Total Community Develop	6	6	6	6	6	6
TOTAL CDBG FUND	6	6	6	6	6	6

**2011-2012 ANNUAL BUDGET
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DEPARTMENT	UTILITY FUND					
	2008-2009	2009-2010	2010-2011	2011-2012		
	ACTUAL	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Budget Office						
Mayor's Asst-Financial Analyst	1	0	0	0	0	0
Assistant Director Finance	1	1	1	1	1	1
Information Systems Analyst	1	1	1	1	1	1
Clerical Specialist	1	1	0	0	0	0
Total Budget Office	4	3	2	2	2	2
Customer Service						
Customer Service Manager	1	1	1	1	1	1
Mail Clerk	1	1	1	1	1	1
Customer Service Supervisor	1	1	1	1	1	1
Accountant	2	2	2	2	2	2
Administrative Secretary	1	1	1	1	1	1
Office Assistant	1	1	0	0	0	0
Customer Services Representative	13	13	13	13	13	13
Customer Accounts Team Leader	5	5	5	5	5	5
Customer Services Representative	8	8	8	8	8	8
Student Worker	1	1	1	1	1	1
Total Cust.Service Dep.	34	34	33	33	33	33
Customer Field Services						
Supervisor Utility Field Services	1	1	1	1	1	1
Crew Leader	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Meter Reader	11	11	11	11	11	11
Utility Service Worker	7	7	7	7	7	7
Total Customer Field Service	21	21	21	21	21	21
Management Infor. Systems						
Information Systems Manager	1	1	1	1	1	1
Information Systems Analyst	3	3	3	3	3	3
Database Manager	1	1	2	2	1	1
PC / Network Technician	4	4	3	3	3	3
Computer Operator I	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Computer Operator II	1	0	0	0	0	0
Total Mgt Info Systems	12	11	11	11	10	10
Utility Director						
Director of Utilities	1	1	1	1	1	1
Executive Secretary	1	1	1	1	1	1
Assistant Director Utilities	1	1	1	1	0	0
Total Utility Director	3	3	3	3	2	2

**2011-2012 ANNUAL BUDGET
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DEPARTMENT	UTILITY FUND					
	2008-2009	2009-2010	2010-2011	2011-2012		
	ACTUAL	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Electric Production						
Superintendent - Electric Prod	1	1	1	1	1	1
Custodial Worker	1	1	1	1	1	1
Professional Engineer	1	1	0	0	0	0
Supervisor Electric Production	1	1	1	1	1	1
Plant Maintenance Supervisor	1	1	1	1	1	1
Enviromental Tech I	1	1	0	0	0	0
Administrative Secretary	1	1	1	1	1	1
Electric Plant Shift Supervisor	4	4	4	4	4	4
Maintenance Mechanic II	1	1	1	1	1	1
Electric Plant Operator II	5	4	4	4	4	4
Electric Plant Operator I	1	1	1	1	1	1
Utilities System Technician	2	2	2	2	2	2
Trades Worker	1	1	1	1	1	1
Total Electric Production	21	20	18	18	18	18
Electric Distribution						
Superintendent	1	1	1	1	0	0
Crew Supervisor Electric Distribution	4	4	3	3	3	3
Assistant Superintendent	1	1	0	0	0	0
Professional Engineer	1	1	0	0	0	0
Supervisor Electric Distribution	1	1	1	1	1	1
Engineering Tech II	1	1	1	1	1	1
Electrical Inspector	2	2	2	2	2	2
SCADA Operator	4	4	4	4	4	4
Administrative Secretary	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Electric Substation Supervisor	1	1	1	1	1	1
Electric Line Worker Senior	9	9	9	9	9	9
Electric Service Worker	2	1	1	1	1	1
Electric Meter Technician	2	2	2	2	2	2
Electric Line Worker	4	3	3	3	3	3
Utilities System Technician	1	1	1	1	1	1
Electric Substation Tech II	1	1	1	1	1	1
Electric Substation Tech I	2	2	2	2	2	2
Maintenance Worker	3	3	2	2	2	2
Trades Worker	4	4	4	4	4	4
Total Electric Distrib.Dept.	46	44	40	40	39	39

**2011-2012 ANNUAL BUDGET
RECAP OF PERSONNEL**

DEPARTMENT	UTILITY FUND					
	2008-2009	2009-2010	2010-2011	2011-2012		
	ACTUAL	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Water Distribution						
Superintendent	1	1	1	1	1	1
Maintenance Worker Senior	2	2	2	2	2	2
Crew Supervisor Water Distribution	5	5	5	5	5	5
Supervisor Water Distribution	1	1	1	1	1	1
Assistant Superintendent	1	1	1	1	1	1
Meter Technician	3	3	3	3	3	3
Construction Inspector	1	1	1	1	1	1
Administrative Secretary	2	2	2	2	2	2
Pipe Layer	4	3	3	3	3	3
Equipment Operator III	1	1	1	1	1	1
Painter	1	1	1	1	1	1
Maintenance Worker	7	6	5	5	5	5
Total Water Distribution	29	27	26	26	26	26
Water Production						
Maintenance Worker Senior	1	1	1	1	1	1
Crew Supervisor Water Distribution	1	1	1	1	1	1
Supervisor Water Treatment	1	1	1	1	1	1
SCADA Operator	6	6	6	6	6	6
Utilities System Technician	1	1	1	1	1	1
Equipment Operator III	2	2	2	2	2	2
Painter	1	1	1	1	1	1
Maintenance Worker	1	1	1	1	1	1
Total Water Production Dept.	14	14	14	14	14	14
Gas Distribution						
Superintendent	1	1	1	1	1	1
Crew Supervisor Gas Distribution	6	6	6	6	6	6
Gas General Supervisor	1	1	1	1	1	1
Meter Technician	1	1	1	1	1	1
Gas System Technician	2	2	1	1	1	1
Cathodic Protection Technician	1	1	1	1	1	1
Leak Survey Technician	2	2	2	2	2	2
Gas Inspector	2	2	2	2	1	1
SCADA Operator	5	5	5	5	5	5
Administrative Secretary	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Gas Service Technician	2	2	2	2	2	2
Pipe Layer	7	7	5	5	5	5
Pipeline Welder	2	2	2	2	2	2
Equipment Operator III	1	1	1	1	1	1
Trades Worker	4	4	4	4	4	4
Total Gas Distributin Dept.	39	39	36	36	35	35

**2011-2012 ANNUAL BUDGET
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DEPARTMENT	UTILITY FUND					
	2008-2009	2009-2010	2010-2011	2011-2012		
	ACTUAL	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Wastewater Treatment						
Superintendent	1	1	1	1	1	1
Supervisor Wastewater Treatment	1	1	1	1	1	1
Wastewater Plant Operator Senior	11	10	9	9	9	9
Administrative Secretary	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Utilities System Technician	1	1	1	1	1	1
Total Wastewater Treat Dept.	16	15	14	14	14	14
Wastewater Collection						
Maintenance Worker Senior	2	2	1	1	0	0
Supervisor Wastewater Collection	1	1	1	1	1	1
Crew Supervisor WW Line Maint	6	6	6	6	6	6
Plumbing Inspector	1	1	1	1	1	1
Maintenance Mechanic I	3	3	3	3	3	3
Pipe Layer	2	2	2	2	2	2
Equipment Operator III	3	3	3	3	3	3
Equipment Operator II	2	2	2	2	2	2
Equipment Operator I	1	1	1	1	1	1
Maintenance Worker	4	3	2	2	2	2
Total Wastewater Collection	25	24	22	22	21	21
Environmental Services						
Superintendent	1	1	1	1	1	1
Environmental Lab Supervisor	1	1	1	1	1	1
Environmental Technician I	1	1	1	1	1	1
Environmental Technician II	2	2	2	2	2	2
Administrative Secretary	1	1	1	1	1	1
Total Environmental Services	6	6	6	6	6	6
Utility Services						
Superintendent	1	1	1	1	1	1
Maintenance Worker Senior	3	3	2	2	2	2
Crew Supervisor Utility Services	3	3	3	3	3	3
Engineering Tech II	2	2	2	3	3	3
Engineering Tech III	1	1	1	1	1	1
Engineering Tech I	1	1	1	1	1	1
CAD Operator II	1	1	0	0	0	0
Administrative Secretary	1	1	1	1	1	1
Pipe Layer	1	1	1	1	1	1
Equipment Operator III	1	1	1	1	1	1
Equipment Operator II	2	2	2	2	2	2
Welder	2	2	1	1	1	1
Total Utility Services	19	19	16	17	17	17
TOTAL UTILITY FUND	289	280	262	263	258	258

**2011-2012 ANNUAL BUDGET
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DEPARTMENT	SANITATION					
	2008-2009	2009-2010	2010-2011	2011-2012		
	ACTUAL	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Sanitation						
Superintendent	1	1	1	1	1	1
Crew Supervisor Sanitation	3	3	3	3	3	3
Administrative Secretary	1	1	1	1	1	1
Equipment Operator II	21	19	17	17	17	17
Equipment Operator I	11	9	8	8	8	8
Refuse Collector	24	22	20	20	20	20
Total Sanitation Department	61	55	50	50	50	50
TOTAL SANITATION FUND	61	55	50	50	50	50

**2011-2012 ANNUAL BUDGET
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DEPARTMENT	ZOOLOGICAL PARK					
	2008-2009	2009-2010	2010-2011	2011-2012		
	ACTUAL	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Zoo						
Zoo Director	1	1	1	1	1	1
Supervisor Zoo Facilities Maint	1	1	0	0	0	0
Veterinarian	0	0	1	1	1	1
Assistant Director Zoo	1	0	0	0	0	0
Zoo Media Specialist	0	1	1	1	1	1
Zoo Curator - Education	1	1	0	0	0	0
Administrative Assistant	1	0	0	0	0	0
Administrative Secretary	1	1	1	1	1	1
Inventory Coordinator	1	1	1	1	1	1
Customer Services Representative	1	1	1	1	1	1
Maintenance Worker	1	0	0	0	0	0
Trades Worker	1	0	0	0	0	0
Zoo Curator - Health	1	1	1	1	1	1
Zoo Curator - General	1	1	1	1	1	1
Zoo Keeper I	2	2	2	2	2	2
Security Officer	1	1	1	1	1	1
Security Officer Part Time	1	1	0	0	0	0
Zoo Keeper II	7	7	5	5	5	5
Total Zoo Department	23	20	16	16	16	16
TOTAL ZOO FUND	23	20	16	16	16	16

**2011-2012 ANNUAL BUDGET
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MUNICIPAL TRANSIT FUND						
DEPARTMENT	2008-2009	2009-2010	2010-2011	2011-2012		
	ACTUAL	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
General Administration						
Transit Manager	1	1	1	1	1	1
Transit Shift Supervisor	2	2	1	1	1	1
Asst Manager Transit	1	1	1	1	1	1
Transit Analyst	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	0	0
Total Department	7	7	6	6	5	5
Revenue Vehicle Operating						
Transit Operator	18	18	18	18	18	18
Transit Operator (PT)	6	6	6	6	6	6
Total Vehicle Operator	24	24	24	24	24	24
Inspection & Maintenance						
Fleet Maintenance Tech Senior	4	4	4	4	4	4
Fleet Service Technician	2	2	2	2	2	2
Total Inspection & Maint.	6	6	6	6	6	6
ADA Van						
Transit Operator	3	3	3	3	3	3
Total Inspection & Maint.	3	3	3	3	3	3
Maintenance Administration						
Supervisor Fleet Maintenance	1	1	1	1	1	1
Total Maint Administration	1	1	1	1	1	1
TOTAL TRANSIT FUND	41	41	40	40	39	39
TOTAL CITY WIDE	1,040	1,011	962	957	939	939

2011-2012 ANNUAL BUDGET
FUND BALANCE ANALYSIS
FOR GOVERNMENTAL FUND TYPES

FUND	2009-2010	2010-2011	2011-2012
	ACTUAL	ESTIMATED	PROPOSED
GENERAL FUND			
Beginning Balance	14,359,659	12,170,066	12,170,066
Revenues	52,044,262	52,261,665	51,787,980
Expenditures	(54,233,855)	(52,261,665)	(52,703,480)
Ending Balance	12,170,066	12,170,066	11,254,566
Ending Fund Balance as % of Revenues	23.38%	23.29%	21.73%
SPECIAL REVENUE FUNDS			
Beginning Balance	1,242,904	932,121	498,604
Revenues	35,575,861	40,639,030	33,902,450
Expenditures	(35,886,644)	(41,072,547)	(33,924,525)
Ending Balance	932,121	498,604	476,529
Ending Fund Balance as % of Revenues	2.62%	1.23%	1.41%
GENERAL DEBT SERVICE FUND			
Beginning Balance	5,158,316	5,363,634	5,524,856
Revenues	5,658,689	5,642,598	5,668,136
Expenditures	(5,453,371)	(5,481,376)	(5,525,769)
Ending Balance	5,363,634	5,524,856	5,667,223
Ending Fund Balance as % of Revenues	94.79%	97.91%	99.98%
GENERAL CAPITAL PROJECTS FUND			
Beginning Balance	61,563,170	47,271,338	5,587,176
Revenues	8,707,996	19,239,247	12,175,527
Expenditures	(22,999,828)	(60,923,408)	(15,654,908)
Ending Balance	47,271,338	5,587,176	2,107,795
Ending Fund Balance as % of Revenues	542.85%	29.04%	17.31%

Note: In order to calculate true unreserved/undesignated/unappropriated fund balance, Revenues and Expenditures for the General Capital Projects Fund assumes all budgeted revenues will be received and all appropriated expenditures will be spent by April 30th.

2011-2012 ANNUAL BUDGET
NET ASSETS ANALYSIS
FOR PROPRIETARY FUND TYPES

FUND	2009-2010	2010-2011	2011-2012
	ACTUAL	ESTIMATED	PROPOSED
INTERNAL SERVICE FUNDS			
Beginning Balance	2,769,877	2,397,839	(101,885)
Revenues	10,967,001	9,017,565	11,030,295
Expenses	(11,339,039)	(11,517,289)	(12,540,895)
Ending Balance	<u>2,397,839</u>	<u>(101,885)</u>	<u>(1,612,485)</u>
Ending Retained Earnings as % of Rev	21.86%	-1.13%	-14.62%
UTILITY FUND			
Beginning Balance	95,593,277	102,079,573	98,102,696
Revenues	101,762,516	98,412,461	89,198,902
Expenses	(95,276,220)	(102,389,338)	(90,319,973)
Ending Balance	<u>102,079,573</u>	<u>98,102,696</u>	<u>96,981,625</u>
Ending Retained Earnings as % of Rev	100.31%	99.69%	108.73%
MUNICIPAL TRANSIT FUND			
Beginning Balance	(5,570,259)	(6,140,351)	(6,140,351)
Revenues	2,940,789	3,097,906	2,971,650
Expenses	(3,510,881)	(3,097,906)	(2,971,650)
Ending Balance	<u>(6,140,351)</u>	<u>(6,140,351)</u>	<u>(6,140,351)</u>
Ending Retained Earnings as % of Rev	-208.80%	-198.21%	-206.63%
SANITATION FUND			
Beginning Balance	1,475,139	1,526,678	1,526,678
Revenues	4,964,315	4,662,517	4,834,369
Expenses	(4,912,776)	(4,662,517)	(4,834,369)
Ending Balance	<u>1,526,678</u>	<u>1,526,678</u>	<u>1,526,678</u>
Ending Retained Earnings as % of Rev	30.75%	32.74%	31.58%

Note: Actual is based on the City's Financial Statements for the fiscal year ending April 30th. Estimates are calculated on a NON-GAAP Basis which therefore includes debt principal and does not include depreciation.

2011-2012 ANNUAL BUDGET

**SUMMARY OF SOURCES, USES, AND CHANGES IN FUND BALANCE
GENERAL FUND**

SOURCES OF FUNDS

DESCRIPTION	YTD ACTUAL 03-31-11	FISCAL YEAR 2011 PROJECTED	FISCAL YEAR 2012 BUDGET	% CHANGE 2011 PROJ TO 2012 BUDGET
TAXES	3,155,587	3,092,000	2,892,000	-6.47%
LICENSES AND PERMITS	2,594,577	2,759,200	2,605,200	-5.58%
INTERGOVERNMENTAL	7,254,298	10,204,573	8,886,286	-12.92%
INTERNAL SERVICES/INTERFUNDS	29,907,936	34,684,153	36,266,364	4.56%
FINES AND FORFEITURES	614,005	736,200	704,200	-4.35%
INVESTMENT INCOME	2,905	5,000	0	-100.00%
CHARGES FOR SERVICES	136,353	280,430	265,430	-5.35%
BUDGETED USE OF FUND BALANCE	25,000	25,000	915,500	3562.00%
OTHER	652,300	450,109	168,500	-62.56%
TOTAL SOURCES	44,342,961	52,236,665	52,703,480	0.89%

USES OF FUNDS

DESCRIPTION	YTD ACTUAL 03-31-11	FISCAL YEAR 2011 PROJECTED	FISCAL YEAR 2012 BUDGET	% CHANGE 2011 PROJ TO 2012 BUDGET
LEGISLATIVE	386,345	484,185	476,794	-1.53%
EXECUTIVE	737,066	862,009	793,976	-7.89%
JUDICIAL	1,032,012	1,110,332	1,000,917	-9.85%
FINANCE	2,887,455	5,801,747	5,400,549	-6.92%
PUBLIC WORKS	8,073,307	9,608,274	9,323,739	-2.96%
PLANNING	1,667,542	2,075,262	1,993,011	-3.96%
PUBLIC SAFETY	24,587,262	28,658,216	28,238,923	-1.46%
CIVIL SERVICE	240,483	331,520	301,459	-9.07%
HUMAN RESOURCES	410,661	505,234	418,067	-17.25%
LEGAL	1,282,452	1,003,822	974,306	-2.94%
COMMUNITY SERVICES	563,862	867,021	414,954	-52.14%
INTERFUND TRANSFERS	677,899	929,043	3,366,785	262.39%
TOTAL USES	42,546,346	52,236,665	52,703,480	0.89%

Net Change in Fund Balance	1,771,615	(25,000)	(915,500)
Beginning Fund Balance		12,170,066	12,145,066
Ending Fund Balance		12,145,066	11,229,566

CITY OF ALEXANDRIA

2011-2012 ANNUAL BUDGET

SUMMARY OF SOURCES, USES, AND CHANGES IN FUND BALANCE
SALES TAX FUND

SOURCES OF FUNDS

DESCRIPTION	YTD ACTUAL 03-31-11	FISCAL YEAR 2011 PROJECTED	FISCAL YEAR 2012 BUDGET	% CHANGE 2011 PROJ TO 2012 BUDGET
TAXES	27,816,806	32,383,000	32,655,775	0.84%
TOTAL SOURCES	27,816,806	32,383,000	32,655,775	0.84%

USES OF FUNDS

DESCRIPTION	YTD ACTUAL 03-31-11	FISCAL YEAR 2011 PROJECTED	FISCAL YEAR 2012 BUDGET	% CHANGE 2011 PROJ TO 2012 BUDGET
INTERFUND TRANSFERS	28,063,971	32,383,000	32,655,775	0.84%
TOTAL USES	28,063,971	32,383,000	32,655,775	0.84%

Net Change in Fund Balance	(247,165)	0	0
Beginning Fund Balance		498,606	498,606
Ending Fund Balance		498,606	498,606

2011-2012 ANNUAL BUDGET

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II. GENERAL FUND

General Fund

This is the General Operating Fund of the City and is used to account for activities not required to be accounted for in some other fund type. The revenues and expenditures for this fund are recognized in the accounting period in which they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable.

This fund accounts for the activities of elected officials, general administration, finance, public works, planning, public safety, personnel and legal.

City of Alexandria
Annual Operating Budget

General Fund



2011-2012 ANNUAL BUDGET

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2011-2012 ANNUAL BUDGET

GENERAL FUND
REVENUE DETAIL

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Taxes:							
311101	Taxes - Ad Valorem	2,298,824	2,376,180	2,382,000	2,422,000	2,422,000	2,422,000	2,422,000
311303	Taxes - Franchise	435,674	683,455	200,000	600,000	400,000	400,000	400,000
311900	Interest - Delinquent Taxes	97,985	91,011	60,000	60,000	60,000	60,000	60,000
333103	Housing Authority-P.I.L.O.T	19,867	18,413	10,000	10,000	10,000	10,000	10,000
	Total Taxes	2,852,350	3,169,059	2,652,000	3,092,000	2,892,000	2,892,000	2,892,000
	Licenses and Permits:							
322101	Licenses - Occupation	2,681,126	2,672,555	2,500,000	2,620,000	2,500,000	2,500,000	2,500,000
322102	Licenses- Competency Cards	8,607	7,991	10,000	10,000	10,000	10,000	10,000
322201	Permits - Building	121,646	185,424	65,000	120,000	65,000	85,000	85,000
322202	Permits - Zoning	10,261	7,854	10,000	9,000	10,000	10,000	10,000
322204	Permits - Bingo	0	0	200	200	200	200	200
	Total Licenses And Permits	2,821,640	2,873,824	2,585,200	2,759,200	2,585,200	2,605,200	2,605,200
	Intergovernmental:							
311302	Parish Sales Taxes	8,522,576	7,233,982	6,900,000	6,900,000	6,900,000	6,900,000	6,900,000
333107	Intergovernmental - City Marshal	50,000	0	0	0	0	0	0
333407	Intergovernmental - City Court	0	0	0	100,000	0	0	0
333431	State - Forestry & Agriculture	8,000	0	10,000	0	10,000	10,000	10,000
333480	Federal - FEMA Recovery	428,887	142,216	0	0	0	0	0
333484	Federal - Homeland Security	14,570	60,881	0	0	0	0	0
333502	State - Beer Tax	90,790	88,867	91,000	89,000	89,000	89,000	89,000
333504	State - Fire Insurance Rebate	115,078	117,715	82,880	105,105	82,880	82,880	82,880
333510	State Grant - DARE Officers	19,854	25,689	0	22,124	0	0	0
333526	State Grant - LA Comm on Law Enf	57,531	24,939	0	11,493	0	0	0
333527	Grants - Police	160,430	51,525	0	80,905	0	0	0
333529	State - Dept of Culture, Recreation	0	24,885	0	44,445	0	0	0
333534	Parish - Sales Tax Rebate	293,803	250,000	108,000	108,000	108,000	108,000	108,000
333536	State - Police Supplemental Pay	840,740	978,248	840,740	978,248	978,248	978,248	978,248
333537	State - Fire Supplemental Pay	574,971	683,158	574,971	683,158	683,158	683,158	683,158
333543	Federal - US Dept of Justice	13,007	47,407	0	516,176	0	0	0
333545	Federal - Drug Confiscations	0	32,012	35,000	35,000	35,000	35,000	35,000
333547	Federal - Weed & Seed	98,776	86,108	0	235,241	0	0	0
333548	State - Crisis Intervention Team	104,152	83,321	0	82,433	0	0	0
333549	State - Small Business Development	10,625	31,287	0	91,000	0	0	0
399014	State - Confiscations	0	66,435	0	122,245	0	0	0
	Total Intergovernmental	11,403,790	10,028,675	8,642,591	10,204,573	8,886,286	8,886,286	8,886,286
	Internal Services/Interfunds:							
333401	Transfer from Utility-Other	24,000	24,000	24,000	24,000	24,000	24,000	24,000
333160	Cost Allocation-Comm Development	0	0	46,856	46,856	0	0	0
333401	Cost Allocation-Utility Fund	2,022,968	1,680,838	2,022,968	1,680,838	1,680,838	1,680,838	1,680,838
333402	Cost Allocation-Sanitation Fund	761,534	730,753	761,534	730,753	730,753	730,753	730,753
333403	Cost Allocation-Zoo Fund	281,442	236,438	281,442	236,438	236,438	236,438	236,438
333404	Cost Allocation-Golf Course Fund	43,198	41,495	43,198	41,495	41,495	41,495	41,495
333450	Cost Allocation-Municipal Transit	455,610	383,873	455,610	383,873	383,873	383,873	383,873
381151	Transfers-1976 Sales Tax	6,974,796	6,838,905	6,416,500	6,476,600	6,462,500	6,462,500	6,531,155
382151	Transfers-1998 Sales Tax	13,949,547	13,677,811	12,833,000	12,953,200	12,925,000	12,925,000	13,062,310
384151	Transfers-2005 Sales Tax	6,967,555	6,835,684	6,416,500	6,476,600	6,462,500	6,462,500	6,531,155
388300	Transfers - General Capital Projects	310,000	411,000	411,000	433,500	411,000	411,000	411,000
388401	Transfers-Utility System 5%	5,918,549	5,200,000	5,000,000	5,200,000	5,000,000	7,259,600	6,633,347
	Total Internal Services/Interfunds	37,709,199	36,060,797	34,712,608	34,684,153	34,358,397	36,617,997	36,266,364

2011-2012 ANNUAL BUDGET

GENERAL FUND
REVENUE DETAIL

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
367101	Investment Income: Interest - Investments	47,176	14,143	0	5,000	0	0	0
	Total Investment Income	47,176	14,143	0	5,000	0	0	0
	Fines and Forfeitures:							
354701	City Court - Civil Fees	88,416	81,528	64,000	80,000	80,000	80,000	80,000
354702	City Court - Legal	106,010	88,397	91,000	95,000	95,000	95,000	95,000
354703	City Court - Fines	571,745	502,402	550,000	540,000	520,000	520,000	520,000
354705	Fines - Parking Tickets	5,973	1,300	4,000	3,000	3,000	3,000	3,000
354708	City Court-Police Officers Witness	15,600	12,426	0	12,000	0	0	0
354709	Fines-PTI Collections	0	0	100,000	0	0	0	0
354710	Fines-DWI Collections	8,450	8,100	6,200	6,200	6,200	6,200	6,200
	Total Fines and Forfeitures	796,194	694,153	815,200	736,200	704,200	704,200	704,200
	Charges for Services:							
334701	Charges - Training Academy	47,373	3,924	30,000	30,000	30,000	30,000	30,000
344001	Charges - Grass Mowing	87,771	71,220	30,000	79,000	70,000	70,000	70,000
344205	Charges - Demolition	(11,793)	6,085	0	0	0	0	0
344206	Charges - Debris Removal	1,961	125	0	0	0	0	0
344703	Charges - R-O-W Maintenance	60,190	60,190	56,430	56,430	56,430	56,430	56,430
344705	Charges - Animal Shelter	76,449	76,102	68,000	70,000	70,000	70,000	70,000
344708	Charges - Photo Copies	38,073	56,906	39,000	45,000	39,000	39,000	39,000
	Total Charges for Services	300,024	274,552	223,430	280,430	265,430	265,430	265,430
	Other:							
377502	Rent - Corps of Engineers	3,000	3,000	11,400	3,000	0	0	0
377504	Rent - Startech	127,305	127,305	127,305	127,305	0	0	0
377505	Rent - Incubator	0	0	0	113,000	0	0	0
377600	Rent - Bolton Avenue Center	10,878	13,130	10,000	12,000	10,000	10,000	10,000
377601	Rent - Convention Hall	70,599	56,103	55,000	60,000	55,000	55,000	55,000
377602	Rent - Building Security	(1,597)	(848)	2,000	0	0	0	0
377604	Rent - M.L. King Center	5,320	8,038	5,000	6,000	5,000	5,000	5,000
377605	Rent - Broadway Resource Center	12,220	10,765	12,000	11,000	12,000	12,000	12,000
377700	Rent - Harold Miles Park	8,210	11,775	3,000	10,000	5,000	5,000	5,000
377702	Rent - Farmers Market	14,283	16,055	3,000	15,000	10,000	10,000	10,000
377703	Rent - Amphitheatre	3,730	3,110	1,000	1,000	1,000	1,000	1,000
377708	Rent - Martin Center	3,700	17,661	3,000	28,000	3,000	3,000	3,000
388200	Sale of Fixed Assets	32,545	25,124	0	25,000	0	0	0
399000	Miscellaneous Revenue	474,269	224,464	45,000	56,304	45,000	45,000	45,000
399001	Misc - Return Checks	971	29,338	500	500	500	500	500
399004	Misc - Arts & Humanities	0	0	2,000	2,000	2,000	2,000	2,000
399015	Misc - Field Usage	0	5,445	0	5,000	5,000	20,000	20,000
399521	Other - Quein on the Red	125,195	40,000	0	0	0	0	0
399999	Use of Prior Year Revenues	0	0	0	0	0	0	915,500
	Total Other	890,628	590,465	280,205	475,109	153,500	168,500	1,084,000
	TOTAL REVENUES	56,821,001	53,705,668	49,911,234	52,236,665	49,845,013	52,139,613	52,703,480

City of Alexandria
Annual Operating Budget

Legislative Division



City of Alexandria LEGISLATIVE DIVISION ORGANIZATIONAL CHART

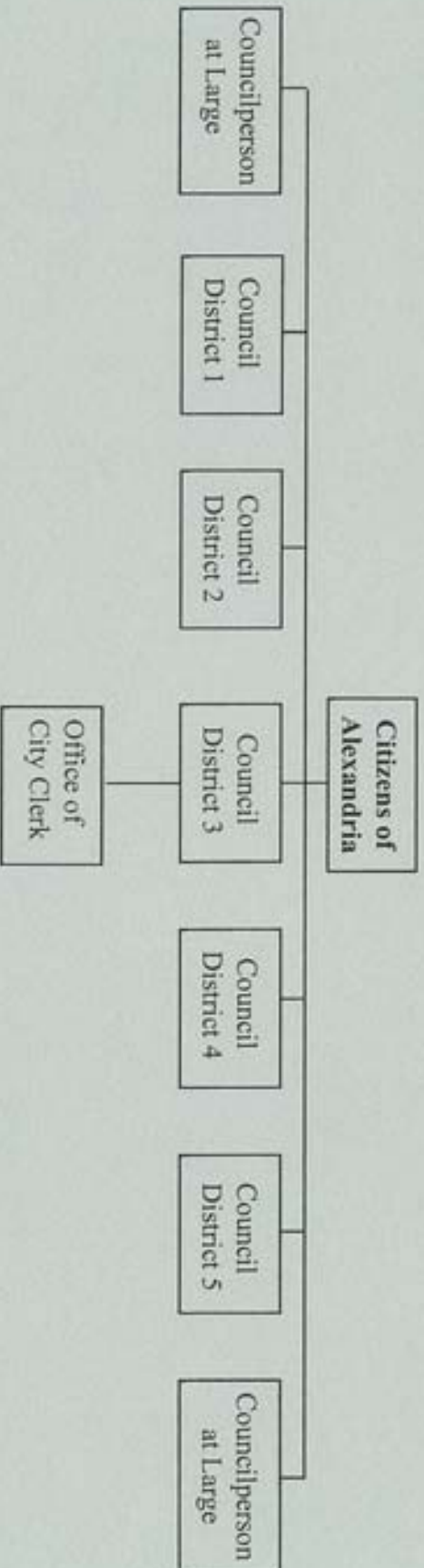


Chart depicts organizational structure of the City Council.

2011-2012 ANNUAL BUDGET

DIVISION:	Legislative	FUND:	101
DEPARTMENT:	City Council	ORGANIZATION:	010200

GOAL MISSION STATEMENT

To serve as the legislative branch of city government as detailed by the Alexandria Home Rule Charter.

FUNCTION DESCRIPTION

The City Council meets as needed to conduct the legislative business of the City. Individual committees of the council meet with the administration to provide recommendations to the full council concerning the City.

DEMAND PERFORMANCE INDICATORS

Description	2009-2010 Actual	2010-2011 Estimated	2011-2012 Projected
Regular council meetings	26	26	26
Council work sessions	26	26	26
Council committee meetings	205	205	205
Ordinances adopted	408	408	408
Resolutions adopted	305	305	305
Telephone inquiries	12,565	12,565	12,565

2011-2012 ANNUAL BUDGET

DIVISION:	Legislative	FUND:	101
DEPARTMENT:	City Council	ORGANIZATION:	010200

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
SALARIES AND WAGES	126,623	126,485	126,000	126,000	126,000	126,000	0.00%
FRINGE BENEFITS	35,607	38,004	43,240	43,240	38,711	38,711	-10.47%
OPERATING/CONTRACTUAL	120,614	114,050	130,955	93,955	90,955	90,955	-30.54%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	32,074	14,472	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	314,918	293,011	300,195	263,195	255,666	255,666	-14.83%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
480110	Salary - City Council Persons	7	7	7	7	7	7	0.00%
	Total Positions	7	7	7	7	7	7	0.00%

2011-2012 ANNUAL BUDGET

DIVISION:	Legislative	FUND:	101
DEPARTMENT:	City Council	ORGANIZATION:	010200

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
480110	Salaries:							
	Salary - City Council Persons	126,623	126,485	126,000	126,000	126,000	126,000	126,000
	Total Salaries	126,623	126,485	126,000	126,000	126,000	126,000	126,000
	Fringe:							
510202	Fringe - Hospital	25,911	28,544	33,307	33,307	37,423	28,778	28,778
510206	Fringe - Medicare Insurance Tax	1,786	1,743	1,827	1,827	1,827	1,827	1,827
510207	Fringe - Life Insurance	275	264	294	294	294	294	294
510208	Fringe - FICA Tax Retirement	7,635	7,453	7,812	7,812	7,812	7,812	7,812
	Total Fringe	35,607	38,004	43,240	43,240	47,356	38,711	38,711
	Operating & Contractual:							
531500	Printing	294	83	250	250	250	250	250
531900	Advertising	33,012	28,919	30,705	30,705	30,705	30,705	30,705
533024	Economic Development	62,039	50,000	50,000	25,000	50,000	10,000	10,000
543000	Miscellaneous	20,251	26,034	20,000	20,000	20,000	20,000	20,000
543003	Travel & Training	5,018	9,014	30,000	18,000	30,000	30,000	30,000
	Total Operating & Contractual	120,614	114,050	130,955	93,955	130,955	90,955	90,955
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	0
707600	Machinery & Equipment	32,074	1,192	0	0	0	0	0
707700	Office Furniture & Fixtures	0	13,280	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	32,074	14,472	0	0	0	0	0
	TOTAL DEPARTMENT	314,918	293,011	300,195	263,195	304,311	255,666	255,666

2011-2012 ANNUAL BUDGET

DIVISION:	Legislative	FUND:	101
DEPARTMENT:	City Clerk	ORGANIZATION:	010300

GOAL MISSION STATEMENT

To serve as the official keeper of records. To serve the City Council as its independent legislative staff.

FUNCTION DESCRIPTION

1. Municipal Policy formulation.
2. Issue analysis.
3. Contract negotiation.
4. Financial reporting.
5. Performance auditing.
6. Planning.
7. Parliamentary opinions.
8. Agenda organization.
9. Committee coordination & staffing.
10. Composition and retention of ordinances and resolutions.
11. Public relations.
12. Citizen complaint referral and response.
13. Records retention.
14. Record certification.
15. Municipal code compilation.

DEMAND PERFORMANCE INDICATORS

Description	2009-2010 Actual	2010-2011 Estimated	2011-2012 Projected
Regular council meetings	26	26	26
Council work sessions	26	26	26
Council committee meetings	205	205	205
Ordinances adopted	408	408	408
Resolutions adopted	305	305	305
Telephone inquires	12,565	12,565	12,565

2011-2012 ANNUAL BUDGET

DIVISION:	Legislative	FUND:	101
DEPARTMENT:	City Clerk	ORGANIZATION:	010300

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
SALARIES AND WAGES	122,724	131,181	130,679	130,679	130,679	130,679	0.00%
FRINGE BENEFITS	36,039	34,615	49,011	49,011	51,149	51,149	4.36%
OPERATING/CONTRACTUAL	33,023	38,339	39,300	41,300	39,300	39,300	0.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	7,246	145	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	199,032	204,280	218,990	220,990	221,128	221,128	0.98%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
480101	Salary - City Clerk	1	1	1	1	1	1	0.00%
480301	Salary - Deputy City Clerk	1	1	1	1	1	1	0.00%
	Total Positions	2	2	2	2	2	2	0.00%

2011-2012 ANNUAL BUDGET

DIVISION:	Legislative	FUND:	101
DEPARTMENT:	City Clerk	ORGANIZATION:	010300

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Salaries:							
480101	Salary - City Clerk	65,048	69,350	69,085	69,085	69,085	69,085	69,085
480301	Salary - Deputy City Clerk	57,676	61,831	61,594	61,594	61,594	61,594	61,594
	Total Salaries	122,724	131,181	130,679	130,679	130,679	130,679	130,679
	Fringe:							
510201	Fringe - Pension	25,811	24,322	37,818	37,818	35,872	35,872	35,872
510202	Fringe - Hospital	10,143	10,212	11,109	11,109	19,833	15,193	15,193
510207	Fringe - Life Insurance	85	81	84	84	84	84	84
	Total Fringe	36,039	34,615	49,011	49,011	55,789	51,149	51,149
	Operating & Contractual:							
520105	Contract Labor	8,843	3,766	0	2,000	0	0	0
520400	Office	5,575	7,403	7,750	7,750	7,750	7,750	7,750
531410	Telephone	3,992	4,101	4,500	4,500	4,500	4,500	4,500
531500	Printing	23	4	50	50	50	50	50
531800	Rent	1,705	9,620	9,000	9,000	9,000	9,000	9,000
543000	Miscellaneous Expense	6,137	6,596	6,000	6,000	6,000	6,000	6,000
543003	Travel & Training	6,748	6,849	12,000	12,000	12,000	12,000	12,000
	Total Operating & Contractual	33,023	38,339	39,300	41,300	39,300	39,300	39,300
	Capital Outlay:							
707600	Machinery & Equipment	7,246	145	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	7,246	145	0	0	0	0	0
	TOTAL DEPARTMENT	199,032	204,280	218,990	220,990	225,768	221,128	221,128

City of Alexandria
Annual Operating Budget

Executive Division



City of Alexandria EXECUTIVE DIVISION ORGANIZATIONAL CHART

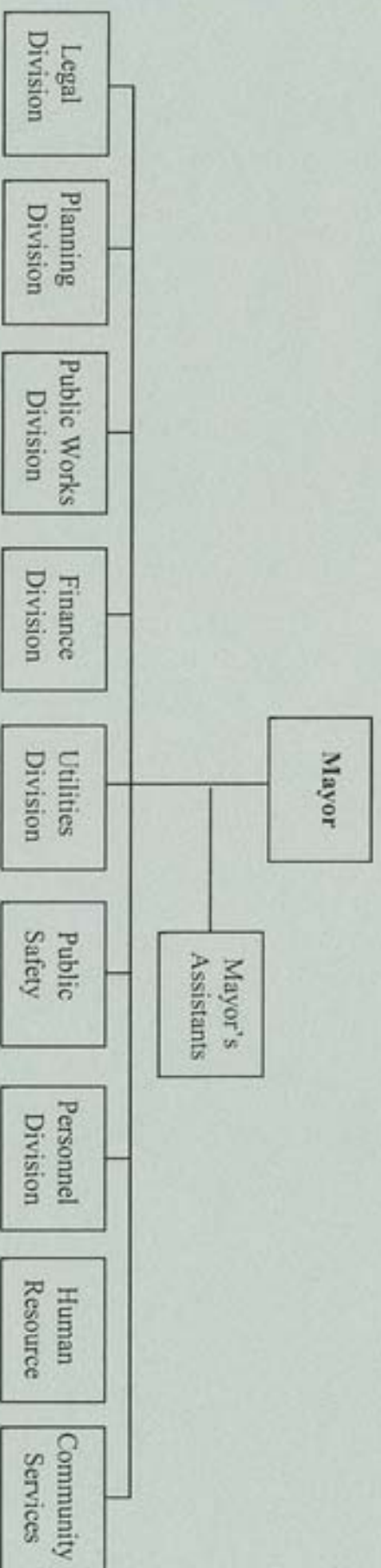


Chart depicts line of command of divisions within the city.

2011-2012 ANNUAL BUDGET

DIVISION:	Executive	FUND:	101
DEPARTMENT:	Office of the Mayor	ORGANIZATION:	020400

GOAL MISSION STATEMENT

To provide the day-to-day policy making and support services necessary to guide management of city operations. To serve as a focal point where information about City Government and its activities can be obtained by citizens and groups.

FUNCTION DESCRIPTION

As spokesperson for the city, the Mayor and his assistants are often requested to attend meetings, deliver proclamations, participate in special projects and provide information to the news media. As the key policy maker for the Executive Branch, the Mayor is responsible for proposing policies regarding levels of city services and for communicating these policies to the City Council and Department Heads.

DEMAND PERFORMANCE INDICATORS

Description	2009-2010 Actual	2010-2011 Estimated	2011-2012 Projected

2011-2012 ANNUAL BUDGET

DIVISION:	Executive	FUND:	101
DEPARTMENT:	Office of The Mayor	ORGANIZATION:	020400

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	157,173	149,629	151,895	151,895	153,515	153,515	1.07%
FRINGE BENEFITS	37,227	38,469	47,467	47,467	45,767	45,767	-3.58%
OPERATING/CONTRACTUAL	73,796	72,090	46,349	44,349	46,349	46,349	0.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	13,367	0	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	281,563	260,188	245,711	243,711	245,631	245,631	-0.03%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
480109	Salary - Mayor	1	1	1	1	1	1	0.00%
480604	Salary - Executive Secretary	1	1	1	1	1	1	0.00%
	Total Positions	2	2	2	2	2	2	0.00%

2011-2012 ANNUAL BUDGET

DIVISION:	Executive	FUND:	101
DEPARTMENT:	Office of The Mayor	ORGANIZATION:	020400

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Salaries:							
480109	Salary - Mayor	105,440	105,545	107,980	107,980	109,600	109,600	109,600
480604	Salary - Executive Secretary	51,733	44,084	43,915	43,915	43,915	43,915	43,915
	Total Salaries	157,173	149,629	151,895	151,895	153,515	153,515	153,515
	Fringe:							
510201	Fringe - Pension	7,768	13,892	24,405	24,405	24,405	24,405	24,405
510202	Fringe - Hospital	13,113	11,911	12,958	12,958	14,560	11,235	11,235
510206	Fringe - Medicare Insurance Tax	2,338	2,225	2,315	2,315	2,338	2,338	2,338
510207	Fringe - Life Insurance	96	81	84	84	84	84	84
510208	Fringe - FICA Tax Retirement	6,177	2,625	0	0	0	0	0
510209	Fringe - Car Allowance	7,735	7,735	7,705	7,705	7,705	7,705	7,705
	Total Fringe	37,227	38,469	47,467	47,467	49,092	45,767	45,767
	Operating & Contractual:							
520105	Contract Labor	571	22,838	0	2,000	0	0	0
520400	Office	6,830	202	15,000	3,000	1,000	1,000	1,000
531301	Vehicle Costs - Gas & Oil	0	0	1,438	1,438	1,438	1,438	1,438
531304	Vehicle Costs - R & M	87	0	800	800	800	800	800
531410	Telephone	5,851	5,303	6,000	6,000	6,000	6,000	6,000
531500	Printing	2,789	389	1,271	1,271	1,271	1,271	1,271
531800	Rent	0	0	0	0	0	0	0
543000	Miscellaneous	10,649	20,860	2,000	16,000	16,000	16,000	16,000
543002	Dues & Subscriptions	11,142	10,577	1,500	1,500	1,500	1,500	1,500
543017	Placques & Awards	0	0	500	500	500	500	500
543003	Travel & Training	32,390	8,723	17,000	11,000	17,000	17,000	17,000
605106	Maintenance Equipment	3,487	3,198	840	840	840	840	840
	Total Operating & Contractual	73,796	72,090	46,349	44,349	46,349	46,349	46,349
	Capital Outlay:							
707600	Machinery & Equipment	5,152	0	0	0	0	0	0
707700	Office Furniture & Fixtures	8,215	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	13,367	0	0	0	0	0	0
	TOTAL DEPARTMENT	281,563	260,188	245,711	243,711	248,956	245,631	245,631

2011-2012 ANNUAL BUDGET

DIVISION:	Executive	FUND:	101
DEPARTMENT:	General Government	ORGANIZATION:	020500

GOAL MISSION STATEMENT

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FUNCTION DESCRIPTION

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DEMAND PERFORMANCE INDICATORS

Description	2009-2010 Actual	2010-2011 Estimated	2011-2012 Projected

2011-2012 ANNUAL BUDGET

DIVISION:	Executive	FUND:	101
DEPARTMENT:	General Government	ORGANIZATION:	020500

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
SALARIES AND WAGES	77,982	79,392	74,460	85,057	95,328	95,654	28.03%
FRINGE BENEFITS	22,767	12,663	14,525	22,574	29,049	29,144	99.99%
OPERATING/CONTRACTUAL	18,374	48,361	7,250	98,250	7,250	7,250	0.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	0	1,388	0	1,388	0	0	0.00%
TOTAL APPROPRIATIONS	119,123	141,804	96,235	207,269	131,627	132,048	36.78%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
480204	Salary - Mayor's Asst-Diversity Officer	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	0	0	1	1	1	0.00%
	Total Positions	2	1	1	2	2	2	100.00%

2011-2012 ANNUAL BUDGET

DIVISION:	Executive	FUND:	101
DEPARTMENT:	General Government	ORGANIZATION:	020500

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Salaries:							
450001	Overtime	163	0	0	0	0	0	0
480204	Salary - Mayor's Asst-Diversity Officer	55,513	74,747	74,460	74,460	74,460	74,460	74,460
490626	Salary - Clerical Specialist	22,306	4,645	0	10,597	21,194	20,868	21,194
	Total Salaries	77,982	79,392	74,460	85,057	95,654	95,328	95,654
510201	Fringe - Pension	14,241	10,579	13,403	16,470	19,221	19,131	19,221
510202	Fringe - Hospital	7,341	907	0	4,807	10,802	8,452	8,452
510206	Fringe - Medicare Insurance Tax	1,109	1,149	1,080	1,234	1,387	1,382	1,387
510207	Fringe - Life Insurance	76	28	42	63	84	84	84
	Total Fringe	22,767	12,663	14,525	22,574	31,494	29,049	29,144
	Operating & Contractual:							
520105	Contract Labor	4,556	0	0	0	0	0	0
520400	Office	1,062	1,423	1,500	1,500	1,500	1,500	1,500
531410	Telephone	1,842	2,278	2,000	2,000	2,000	2,000	2,000
543002	Dues & Subscriptions	0	39	250	250	250	250	250
543003	Travel & Training	506	938	3,500	3,500	3,500	3,500	3,500
543036	Small Business Development	10,408	43,683	0	91,000	0	0	0
	Total Operating & Contractual	18,374	48,361	7,250	98,250	7,250	7,250	7,250
	Capital Outlay:							
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	1,388	0	1,388	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	1,388	0	1,388	0	0	0
	TOTAL DEPARTMENT	119,123	141,804	96,235	207,269	134,398	131,627	132,048

2011-2012 ANNUAL BUDGET

DIVISION:	Executive	FUND:	101
DEPARTMENT:	Intergovernmental	ORGANIZATION:	020800

GOAL MISSION STATEMENT

To develop contracts and services to enhance intergovernmental relations between the city and other governmental bodies.

FUNCTION DESCRIPTION

The function of this department is to coordinate political and community concerns between the city and the state, parish and other local governmental agencies on behalf of the citizens of Alexandria. The Mayor's Assistants in this department also perform varied other functions for the Mayor.

DEMAND PERFORMANCE INDICATORS

Description	2009-2010 Actual	2010-2011 Estimated	2011-2012 Projected

2011-2012 ANNUAL BUDGET

DIVISION:	Executive	FUND:	101
DEPARTMENT:	Intergovernmental	ORGANIZATION:	020800

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	306,155	300,096	307,754	307,754	298,910	298,910	-2.87%
FRINGE BENEFITS	80,780	71,050	81,275	81,275	84,387	84,387	3.83%
OPERATING/CONTRACTUAL	22,363	6,980	33,000	22,000	33,000	33,000	0.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	409,298	378,126	422,029	411,029	416,297	416,297	-1.36%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
480202	Salary - Mayor's Asst	1	1	1	1	1	1	0.00%
480218	Salary - Mayor's Asst- Asst Chief Ops	1	1	1	1	1	1	0.00%
480219	Salary - Mayor's Asst -Eco Development	1	1	1	1	1	1	0.00%
480221	Salary - Mayor's Asst-Publicist	1	1	1	1	1	1	0.00%
480224	Salary - Mayor's Asst-Chief of Policy	1	0	0	0	0	0	0.00%
480225	Salary - Mayor's Asst-Asst Chief Policy	1	0	0	0	0	0	0.00%
480226	Salary - Mayor's Asst-Capital Projects	0	1	1	1	1	1	0.00%
	Total Positions	6	5	5	5	5	5	0.00%

2011-2012 ANNUAL BUDGET

DIVISION:	Executive	FUND:	101
DEPARTMENT:	Intergovernmental	ORGANIZATION:	020800

GENERAL FUND

DEPARTMENTAL BUDGET

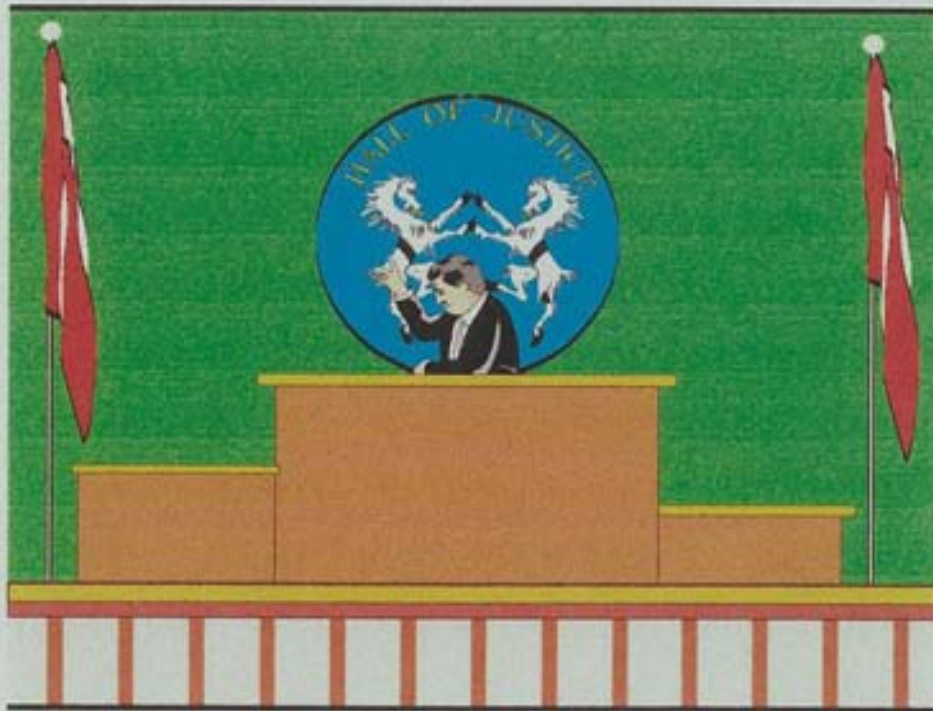
CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Salaries:							
480202	Salary - Mayor's Asst	68,680	50,769	55,000	55,000	39,500	65,000	65,000
480218	Salary - Mayor's Asst- Asst Chief Ops	72,016	63,011	58,344	58,344	15,080	39,500	39,500
480219	Salary - Mayor's Asst -Eco Development	78,300	79,866	79,560	79,560	79,560	79,560	79,560
480221	Salary - Mayor's Asst-Publicist	41,928	51,196	51,000	51,000	51,000	51,000	51,000
480224	Salary - Mayor's Asst-Chief of Policy	45,231	0	0	0	0	0	0
480226	Salary - Mayor's Asst-Capital Projects	0	55,254	63,850	63,850	63,850	63,850	63,850
	Total Salaries	306,155	300,096	307,754	307,754	248,990	298,910	298,910
	Fringe:							
510201	Fringe - Pension	45,982	37,644	46,216	46,216	35,638	44,624	44,624
510202	Fringe - Hospital	26,519	24,511	27,265	27,265	30,635	32,097	32,097
510206	Fringe - Medicare Insurance Tax	4,360	4,303	4,464	4,464	3,612	4,336	4,336
510207	Fringe - Life Insurance	190	196	168	168	168	168	168
510208	Fringe - FICA	0	242	3,162	3,162	3,162	3,162	3,162
510209	Fringe - Car Allowance	3,729	4,154	0	0	0	0	0
	Total Fringe	80,780	71,050	81,275	81,275	73,215	84,387	84,387
	Operating & Contractual:							
520400	Office	1,297	28	9,000	5,000	9,000	9,000	9,000
531410	Telephone	2,894	1,291	3,500	3,500	3,500	3,500	3,500
543000	Miscellaneous	2,421	1,907	5,500	4,500	5,500	5,500	5,500
543003	Travel & Training	15,751	3,754	15,000	9,000	15,000	15,000	15,000
	Total Operating & Contractual	22,363	6,980	33,000	22,000	33,000	33,000	33,000
	Capital Outlay:							
707600	Machinery and Equipment	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	409,298	378,126	422,029	411,029	355,205	416,297	416,297

2011-2012 ANNUAL BUDGET

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City of Alexandria
Annual Operating Budget

Judicial Division



City of Alexandria JUDICIAL DIVISION ORGANIZATIONAL CHART

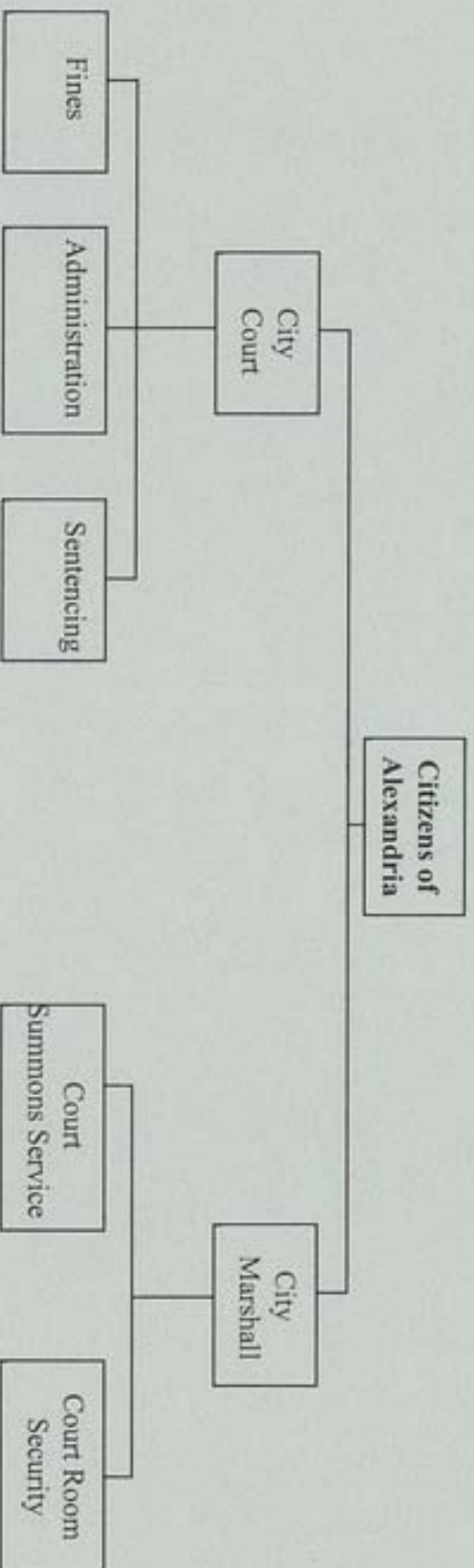


Chart depicts organizational structure and function of the city judge.
City of Alexandria and Rapides Parish Police Jury jointly assist in the funding of this division.

2011-2012 ANNUAL BUDGET

DIVISION:	Judicial	FUND:	101
DEPARTMENT:	City Court	ORGANIZATION:	020801

GOAL MISSION STATEMENT

Administration of Justice.

FUNCTION DESCRIPTION

The operation of the Alexandria City Court system, both criminal and civil, in addition to the operation of the Alexandria City Court Clerk's Office. The due process of justice through court operations includes hearing of criminal, traffic and civil cases as well as the clerical responsibilities that accompanies this process. The Clerk's office handles all civil suit filings, additional pleadings, subpoenas, small claims suits, eviction suits, garnishment proceedings and dismissals. Telephone and personal contact with the general public and legal counsel is handled specifically with the intention of projecting an image of professionalism through out the judicial system. A Probation and Pre-Trial Intervention programs are part of the City Court system. These departments work in conjunction with the City Prosecutors and the criminal Clerk's office. There function is to primarily assist defendants in abiding by the ruling of the Judge. Pre-Trial Intervention program aids first offenders in maintaining a clean record once all requirements are completed.

DEMAND PERFORMANCE INDICATORS

Description	2009-2010 Actual	2010-2011 Estimated	2011-2012 Projected
Criminal Cases	6,955	7,400	7,500
Traffic Cases	12,100	13,500	14,000
Civil Cases	3,100	2,800	3,000
Pre-Trial Intervention Cases	400	410	450

2011-2012 ANNUAL BUDGET

DIVISION:	Judicial	FUND:	101
DEPARTMENT:	City Court	ORGANIZATION:	020801

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
SALARIES AND WAGES	285,395	291,906	291,048	291,048	293,227	293,227	0.75%
FRINGE BENEFITS	134,422	137,637	167,564	167,564	151,970	151,970	-9.31%
OPERATING/CONTRACTUAL	46,483	42,712	54,995	50,995	54,995	54,995	0.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	466,300	472,255	513,607	509,607	500,192	500,192	-2.61%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
480111	Salary - City Judge	1	1	1	1	1	1	0.00%
480607	Salary - Deputy Clerk	7	7	7	7	7	7	0.00%
480608	Salary - Clerk of Court	1	1	1	1	1	1	0.00%
480609	Salary - Secretary	1	1	1	1	1	1	0.00%
	Total Positions	10	10	10	10	10	10	0.00%

2011-2012 ANNUAL BUDGET

DIVISION:	Judicial	FUND:	101
DEPARTMENT:	City Court	ORGANIZATION:	020801

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Salaries:							
450001	Overtime	0	0	0	0	0	0	0
480111	Salary - City Judge	42,139	43,871	43,963	43,963	46,142	46,142	46,142
480607	Salary - Deputy Clerk	184,967	188,580	187,858	187,858	187,858	187,858	187,858
480608	Salary - Clerk of Court	24,494	24,984	24,888	24,888	24,888	24,888	24,888
480609	Salary - Secretary	33,795	34,471	34,339	34,339	34,339	34,339	34,339
	Total Salaries	285,395	291,906	291,048	291,048	293,227	293,227	293,227
	Fringe:							
510201	Fringe - Pension	59,147	55,040	76,620	76,620	75,064	75,064	75,064
510202	Fringe - Hospital	71,381	78,675	86,716	86,716	93,676	72,646	72,646
510206	Fringe - Medicare Insurance Tax	3,471	3,515	3,808	3,808	3,840	3,840	3,840
510207	Fringe - Life Insurance	423	407	420	420	420	420	420
	Total Fringe	134,422	137,637	167,564	167,564	173,000	151,970	151,970
	Operating & Contractual:							
520400	Office	3,405	1,242	7,000	6,000	7,000	7,000	7,000
520501	Operating - Janitorial	13,393	13,978	14,995	14,995	14,995	14,995	14,995
531410	Telephone	7,862	9,664	9,000	8,000	9,000	9,000	9,000
531500	Printing	0	0	0	0	0	0	0
531701	Utilities	21,175	17,132	18,000	18,000	18,000	18,000	18,000
605101	Maintenance Buildings & Facilities	648	696	3,500	1,500	3,500	3,500	3,500
605106	Maintenance Equipment	0	0	2,500	2,500	2,500	2,500	2,500
	Total Operating & Contractual	46,483	42,712	54,995	50,995	54,995	54,995	54,995
	TOTAL DEPARTMENT	466,300	472,255	513,607	509,607	521,222	500,192	500,192

2011-2012 ANNUAL BUDGET

DIVISION:	Judicial	FUND:	101
DEPARTMENT:	City Marshal	ORGANIZATION:	020802

GOAL MISSION STATEMENT

To execute the order of the City Court.

FUNCTION DESCRIPTION

The City Marshal is the enforcement officer of the court. He executes the orders and mandates of the court, thereby, making arrests and preserving the peace.

DEMAND PERFORMANCE INDICATORS

Description	2009-2010 Actual	2010-2011 Estimated	2011-2012 Projected

2011-2012 ANNUAL BUDGET

DIVISION:	Judicial	FUND:	101
DEPARTMENT:	City Marshal	ORGANIZATION:	020802

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
SALARIES AND WAGES	0	0	0	0	0	0	0.00%
FRINGE BENEFITS	0	0	0	0	0	0	0.00%
OPERATING/CONTRACTUAL	30,955	31,181	31,000	34,500	34,500	34,500	11.29%
OTHER	441,723	536,628	536,628	566,225	466,225	466,225	-13.12%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	472,678	567,809	567,628	600,725	500,725	500,725	-11.79%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE

2011-2012 ANNUAL BUDGET

DIVISION:	Judicial	FUND:	101
DEPARTMENT:	City Marshal	ORGANIZATION:	020802

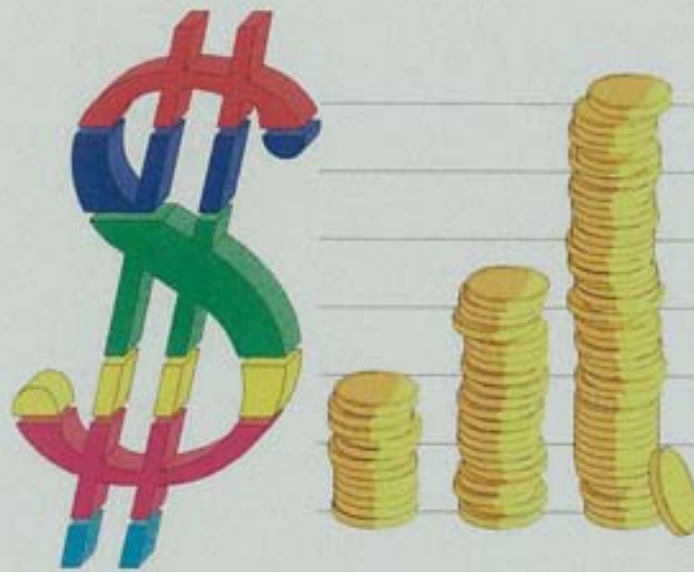
GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Operating & Contractual:							
520400	Office	3,023	3,151	3,000	3,000	3,000	3,000	3,000
531301	Vehicle Costs - Gas & Oil	18,769	18,886	16,500	20,000	20,000	20,000	20,000
531304	Vehicle Costs - Repairs & Maint	4,027	4,424	7,000	7,000	7,000	7,000	7,000
531410	Telephone	5,136	4,720	4,500	4,500	4,500	4,500	4,500
531500	Printing	0	0	0	0	0	0	0
	Total Operating & Contractual	30,955	31,181	31,000	34,500	34,500	34,500	34,500
	Other:							
646015	RPPJ Cost Share	441,723	536,628	536,628	566,225	566,225	466,225	466,225
	Total Other	441,723	536,628	536,628	566,225	566,225	466,225	466,225
	TOTAL DEPARTMENT	472,678	567,809	567,628	600,725	600,725	500,725	500,725

City of Alexandria **Annual Operating Budget**

Finance Division



City of Alexandria FINANCE DIVISION ORGANIZATIONAL CHART

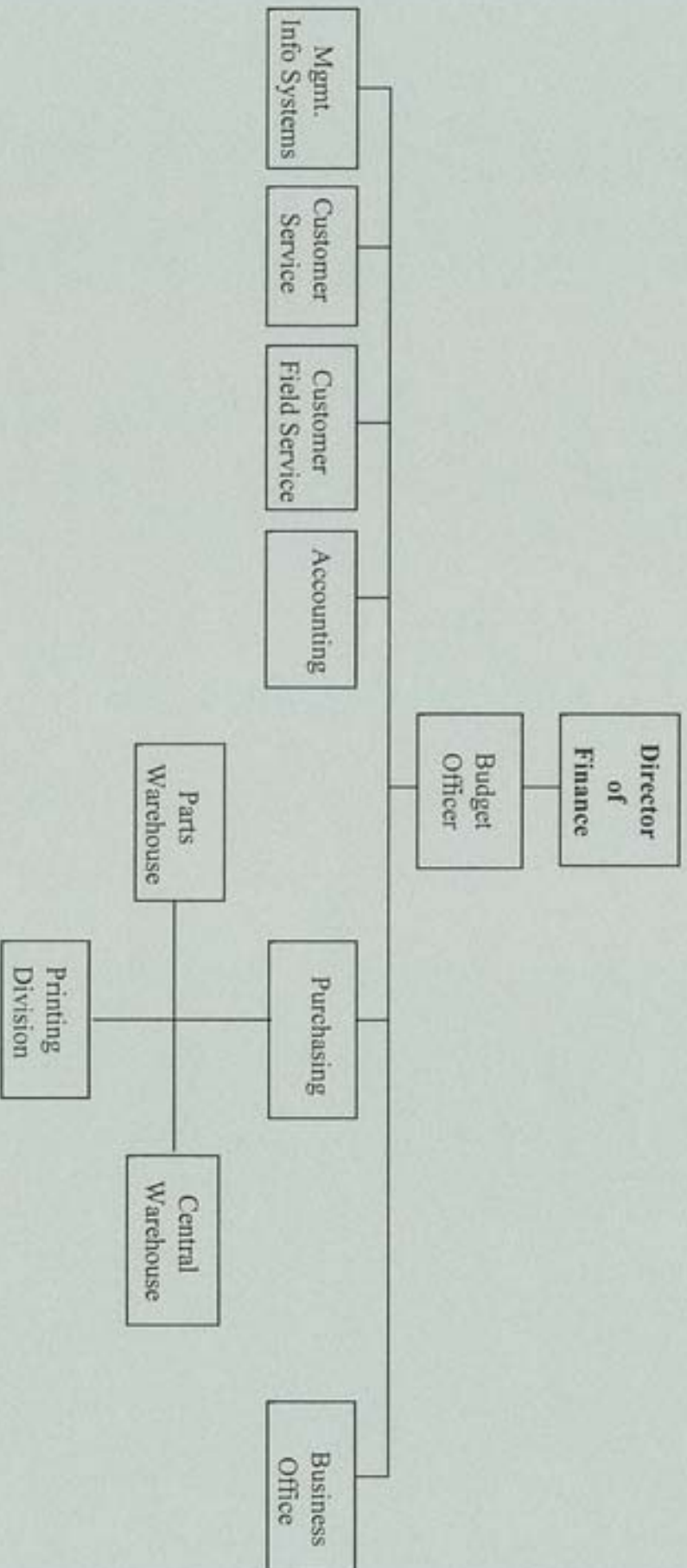


Chart depicts organizational structure of the Finance Division

2011-2012 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Finance Administration	ORGANIZATION:	030100

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	0	0	0	0	0	0	0.00%
FRINGE BENEFITS	0	0	0	0	0	0	0.00%
OPERATING/CONTRACTUAL	602,604	798,023	805,000	778,000	683,000	683,000	-15.16%
OTHER	9,293,548	7,715,015	3,388,851	3,728,758	5,749,864	5,911,414	69.67%
CAPITAL OUTLAY	42,953	49,541	250,000	255,088	250,000	250,000	0.00%
TOTAL APPROPRIATIONS	9,939,105	8,562,579	4,443,851	4,761,846	6,682,864	6,844,414	50.38%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	

2011-2012 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Finance Administration	ORGANIZATION:	030100

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Operating & Contractual:								
531106	Professional Fees - Audit	51,826	74,460	68,000	68,000	68,000	68,000	68,000
531109	Building Security	0	0	0	0	0	0	0
531110	Professional Fees & Services	232,476	360,303	415,000	415,000	415,000	315,000	315,000
531122	Fees - Occupal Licenses Collection	175,240	185,053	167,000	175,000	175,000	175,000	175,000
531209	Services - Bank Charges	16,521	14,444	7,000	7,000	7,000	7,000	7,000
533024	Economic Development	50,958	78,218	50,000	25,000	50,000	25,000	25,000
543000	Miscellaneous	37,472	45,204	58,000	48,000	58,000	53,000	53,000
543002	Dues & Subscriptions	38,111	40,341	40,000	40,000	40,000	40,000	40,000
Total Operating & Contractual		602,604	798,023	805,000	778,000	813,000	683,000	683,000
Other:								
520010	Supplemental Pay - Police	840,740	978,248	840,740	978,248	978,248	978,248	978,248
520011	Supplemental Pay - Fire	574,971	683,158	574,971	683,158	683,158	683,158	683,158
543012	Fire Hydrant	94,646	94,646	94,646	94,646	94,646	94,646	94,646
543013	Street Lights	282,639	282,639	282,639	282,639	282,639	282,639	282,639
543028	Election Cost	14,062	0	0	43,000	0	0	0
543031	Economic Development - STR	15,714	0	59,643	59,643	59,643	59,643	59,643
646001	Civil Defense	10,000	10,000	10,000	10,000	10,000	10,000	10,000
646003	Dept of Veteran Affairs	6,660	6,588	6,734	6,734	6,734	6,734	6,734
646006	Probation Officer	272,330	262,443	226,098	262,443	262,443	262,443	262,443
646014	Arts Council of Central Louisiana	50,000	45,000	45,000	45,000	45,000	45,000	45,000
646017	Alexandria Riverfront Center	0	0	25,000	25,000	25,000	25,000	25,000
646033	Small Business Incubator	140,000	133,131	110,000	223,000	110,000	60,000	60,000
646034	Land Lease	23,692	45,092	15,618	15,618	15,618	15,618	15,618
646037	Emergency Storm Preparedness	786,722	395	0	0	0	0	0
646040	Transfer to Fire Pension Fund	25,000	20,000	25,000	25,000	21,500	21,500	21,500
646171	Youth Sports Subsidy	140,000	31,203	43,200	43,200	43,200	0	0
646174	Transfer to Riverfront Center Fund	257,692	159,085	0	0	0	0	0
646402	Transfer to Sanitation Fund	1,939,710	460,213	290,036	189,517	290,036	0	0
646403	Transfer to Zoo Fund	2,355,699	2,299,606	0	0	1,863,613	1,612,136	1,773,686
646404	Transfer to Golf Course Fund	343,573	228,818	0	0	178,818	222,115	222,115
646405	Transfer to Hotel Operating Fund	0	157,000	0	0	0	0	0
646551	Transfer to Risk Management Fund	1,103,199	1,534,251	739,526	739,526	1,680,633	1,370,984	1,370,984
646552	Transfer to Employee Benefit Fund	16,499	283,499	0	0	0	0	0
699000	Unappropriated	0	0	0	2,386	0	0	0
Total Other		9,293,548	7,715,015	3,388,851	3,728,758	6,650,929	5,749,864	5,911,414
Capital Outlay:								
707600	Machinery and Equipment	42,953	49,541	250,000	255,088	250,000	250,000	250,000
Total Capital Outlay		42,953	49,541	250,000	255,088	250,000	250,000	250,000
TOTAL DEPARTMENT		9,939,105	8,562,579	4,443,851	4,761,846	7,713,929	6,682,864	6,844,414

2011-2012 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Division Director	ORGANIZATION:	031200

GOAL MISSION STATEMENT

Section 4-03 of the Home Rule Charter of the City of Alexandria, charges the Director of Finance with the custody of city funds, integrity of financial statements, accounting systems, collections and disbursements of all Monies, procurement of property, safeguarding of assets, computer operations and preparation of the annual budget.

FUNCTION DESCRIPTION

The Director of Finance manages and coordinates all fiscal activities for the city including: Accounting, Budgeting, Purchasing, Tax Collection, Utility Customer Service, Meter Reading, and Management Information Systems.

Responsibilities include: debt administration, cash management and investing, inventory and fixed asset control, internal control system, pension funds, coordinating the annual audit, bond sales and supervision of all division operations.

The Director of Finance also serves on the City of Alexandria Employees' Retirement Boards, the Firefighters' Pension Board, the Policeman's Pension Boards and various committees as assigned or appointed.

DEMAND PERFORMANCE INDICATORS

Description	2009-2010 Actual	2010-2011 Estimated	2011-2012 Projected

2011-2012 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Division Director	ORGANIZATION:	031200

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
SALARIES AND WAGES	142,545	150,365	152,477	152,477	108,401	108,401	-28.91%
FRINGE BENEFITS	41,234	38,600	49,287	49,287	38,448	38,448	-21.99%
OPERATING/CONTRACTUAL	14,216	15,341	10,550	11,550	10,550	10,550	0.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	105,189	1,367	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	303,184	205,673	212,314	213,314	157,399	157,399	-25.86%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
480103	Salary - Director of Finance	1	1	1	1	1	1	0.00%
480604	Salary - Administrative Assistant	1	1	1	1	1	1	0.00%
490614	Salary - Administrative Assistant	1	1	1	1	0	0	-100.00%
	Total Positions	3	3	3	3	2	2	-33.33%

2011-2012 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Division Director	ORGANIZATION:	031200

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Salaries:							
480103	Salary - Director of Finance	85,237	93,734	93,401	93,401	93,401	83,401	83,401
480604	Salary - Administrative Assistant	22,789	21,421	24,000	24,000	25,000	25,000	25,000
490614	Salary - Administrative Assistant	34,519	35,210	35,076	35,076	35,076	0	0
	Total Salaries	142,545	150,365	152,477	152,477	153,477	108,401	108,401
	Fringe:							
510201	Fringe - Pension	25,352	23,050	30,971	30,971	30,628	19,512	19,512
510202	Fringe - Hospital	8,862	8,434	11,109	11,109	23,284	12,410	12,410
510206	Fringe - Medicare Insurance Tax	2,085	2,193	2,281	2,281	2,296	1,642	1,642
510207	Fringe - Life Insurance	116	104	126	126	126	84	84
510209	Fringe - Car Allowance	4,819	4,819	4,800	4,800	4,800	4,800	4,800
	Total Fringe	41,234	38,600	49,287	49,287	61,134	38,448	38,448
	Operating & Contractual:							
520204	Uniforms	399	210	0	0	0	0	0
520400	Office	5,105	6,723	3,500	3,500	3,500	3,500	3,500
531410	Telephone	2,617	3,237	1,750	2,750	1,750	1,750	1,750
531500	Printing	14	0	0	0	0	0	0
543002	Dues & Subscriptions	643	677	300	300	300	300	300
543003	Travel & Training	5,438	4,494	5,000	5,000	5,000	5,000	5,000
	Total Operating & Contractual	14,216	15,341	10,550	11,550	10,550	10,550	10,550
	Capital Outlay:							
707600	Machinery & Equipment	105,189	1,150	0	0	10,000	0	0
707700	Office Furniture and Fixtures	0	217	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	105,189	1,367	0	0	10,000	0	0
	TOTAL DEPARTMENT	303,184	205,673	212,314	213,314	235,161	157,399	157,399

2011-2012 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Business Office	ORGANIZATION:	031400

GOAL MISSION STATEMENT

To collect all revenue in a timely and efficient manner and provide customers with accurate, timely and courteous service.

FUNCTION DESCRIPTION

This department is responsible for the preparation of property tax notices, and the maintenance of the receivables, including sale of adjudicated property.

DEMAND PERFORMANCE INDICATORS

Description	2009-2010 Actual	2010-2011 Estimated	2011-2012 Projected
Tax notices prepared	21,337	22,102	22,867

2011-2012 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Business Office	ORGANIZATION:	031400

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	148,142	152,547	155,675	151,675	153,454	155,675	0.00%
FRINGE BENEFITS	60,389	61,650	72,840	72,840	67,944	68,578	0.00%
OPERATING/CONTRACTUAL	93,229	116,936	107,422	127,922	129,922	129,922	0.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	20,864	4,471	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	322,624	335,604	335,937	352,437	351,320	354,175	0.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490126	Salary - Business Office Manager	1	1	1	1	1	1	0.00%
490642	Salary - Customer Accounts Representati	2	2	2	2	2	2	0.00%
490644	Salary - Customer Accounts Team Leade	1	1	1	1	1	1	0.00%
490690	Salary - Student Worker	1	1	1	1	1	1	0.00%
	Total Positions	5	5	5	5	5	5	0.00%

2011-2012 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Business Office	ORGANIZATION:	031400

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
450001	Overtime	2,535	804	5,964	1,964	5,964	5,964	5,964
490126	Salary - Business Officer Manager	51,430	52,458	52,258	52,258	52,258	51,454	52,258
490642	Salary - Customer Accounts Representati	51,902	53,629	53,625	53,625	53,625	52,800	53,625
490644	Salary - Customer Accounts Team Leader	37,863	38,620	38,472	38,472	38,472	37,880	38,472
490690	Salary - Student Worker	4,412	7,036	5,356	5,356	5,356	5,356	5,356
	Total Salaries	148,142	152,547	155,675	151,675	155,675	153,454	155,675
Fringe:								
510201	Fringe - Pension	37,885	34,610	43,502	43,502	41,263	40,653	41,263
510202	Fringe - Hospital	20,591	24,938	27,139	27,139	30,493	25,116	25,116
510206	Fringe - Medicare Insurance Tax	1,470	1,504	1,699	1,699	1,699	1,675	1,699
510207	Fringe - Life Insurance	169	162	168	168	168	168	168
510208	Fringe - FICA Tax Retirement	274	436	332	332	332	332	332
	Total Fringe	60,389	61,650	72,840	72,840	73,955	67,944	68,578
Operating and Contractual:								
520105	Contract Labor	0	0	0	0	0	0	0
520204	Uniforms	659	1,255	0	0	0	0	0
520400	Office	4,339	3,535	6,000	6,000	6,000	6,000	6,000
531101	Fees Recording	20,305	12,375	22,500	12,500	12,500	12,500	12,500
531301	Vehicle Costs - Gas & Oil	683	369	2,000	1,000	2,000	2,000	2,000
531304	Vehicle Cost - R & M	344	64	1,500	500	1,500	1,500	1,500
531401	Postage	30,547	40,008	15,000	40,000	40,000	40,000	40,000
531410	Telephone	1,884	2,062	2,400	2,400	2,400	2,400	2,400
531500	Printing	105	58	2,500	2,500	2,500	2,500	2,500
531800	Rent	2,134	2,522	2,522	2,522	2,522	2,522	2,522
531900	Advertising	12,235	34,292	23,000	33,000	33,000	33,000	33,000
543003	Travel & Training	176	511	5,000	5,000	5,000	5,000	5,000
543025	Tax Rolls	19,818	19,885	22,500	20,000	20,000	20,000	20,000
605106	Maintenance Equipment	0	0	2,500	2,500	2,500	2,500	2,500
	Total Operating and Contractual	93,229	116,936	107,422	127,922	129,922	129,922	129,922
Capital Outlay:								
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	0	729	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	20,864	3,742	0	0	0	0	0
	Total Capital Outlay	20,864	4,471	0	0	0	0	0
	TOTAL DEPARTMENT	322,624	335,604	335,937	352,437	359,552	351,320	354,175

2011-2012 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Accounting	ORGANIZATION:	031500

GOAL MISSION STATEMENT

To ensure accurate and efficient accounting of all financial transactions incurred by the City of Alexandria so that complete and timely financial statements can be prepared.

FUNCTION DESCRIPTION

The Accounting Department is responsible for:

1. Processing Payroll, Accounts Payable, and Accounts Receivable.
2. Maintaining the General Ledger.
3. Accounting for fixed assets.
4. Monitoring cash and investments.
5. Establishing and monitoring internal controls.
6. Monitoring debt service, bond payments, and other long term liabilities.
7. Preparing the city's financial statements in accordance with generally accepted accounting principles.

Additionally, the Accounting Department is responsible for the accounting and financial reporting of the Policemen's and Firefighter's Pension Funds.

DEMAND PERFORMANCE INDICATORS

Description	2009-2010 Actual	2010-2011 Estimated	2011-2012 Projected
Payroll checks issued	23,500	23,500	23,500
Pension fund checks (fire/police)	90	90	90
Accounts payable checks issued	10,500	10,500	10,500
Journal entries posted	5,000	5,000	5,000

2011-2012 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Accounting	ORGANIZATION:	031500

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	273,864	279,259	281,710	278,710	277,461	281,710	-1.51%
FRINGE BENEFITS	123,844	123,313	147,875	147,875	132,894	134,113	-10.13%
OPERATING/CONTRACTUAL	19,517	18,986	21,860	23,860	21,860	21,860	0.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	16,828	2,894	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	434,053	424,452	451,445	450,445	432,215	437,683	-4.26%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490108	Salary - Accounting Manager	1	1	1	1	1	1	0.00%
490230	Salary - Accountant	2	2	2	2	2	2	0.00%
490339	Salary - Accounting Technician	4	4	4	4	4	4	0.00%
490626	Salary - Clerical Specialist	1	0	0	0	0	0	0.00%
	Total Positions	8	7	7	7	7	7	0.00%

2011-2012 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Accounting	ORGANIZATION:	031500

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Salaries:							
450001	Overtime	2,808	1,999	5,514	2,514	5,514	5,514	5,514
490108	Salary - Accounting Manager	57,767	58,923	58,696	58,696	58,696	57,793	58,696
490230	Salary - Accountant	82,522	84,173	83,850	83,850	83,850	82,560	83,850
490399	Salary - Accounting Technician	130,767	134,164	133,650	133,650	133,650	131,594	133,650
	Total Salaries	273,864	279,259	281,710	278,710	281,710	277,461	281,710
	Fringe:							
510201	Fringe - Pension	71,291	66,358	81,526	81,526	77,328	76,162	77,328
510202	Fringe - Hospital	49,241	53,416	62,523	62,523	68,314	52,959	52,959
510206	Fringe - Medicare Insurance Tax	3,026	3,255	3,532	3,532	3,532	3,479	3,532
510207	Fringe - Life Insurance	286	284	294	294	294	294	294
	Total Fringe	123,844	123,313	147,875	147,875	149,468	132,894	134,113
	Operating & Contractual:							
520400	Office	9,620	9,443	8,000	10,000	8,000	8,000	8,000
531301	Vehicle Costs - Gas & Oil	514	315	460	460	460	460	460
531304	Vehicle Costs - R & M	5	88	200	200	200	200	200
531410	Telephone	2,405	2,334	2,000	2,000	2,000	2,000	2,000
531500	Printing	26	0	700	700	700	700	700
543002	Dues and Subscriptions	1,520	1,225	1,500	1,500	1,500	1,500	1,500
543003	Travel & Training	1,510	2,097	4,000	4,000	4,000	4,000	4,000
605106	Maintenance of Equipment	3,917	3,484	5,000	5,000	5,000	5,000	5,000
	Total Operating & Contractual	19,517	18,986	21,860	23,860	21,860	21,860	21,860
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	16,828	1,648	0	0	2,500	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	1,246	0	0	0	0	0
	Total Capital Outlay	16,828	2,894	0	0	2,500	0	0
	TOTAL DEPARTMENT	434,053	424,452	451,445	450,445	455,538	432,215	437,683

2011-2012 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Purchasing	ORGANIZATION:	031600

GOAL MISSION STATEMENT

To purchase all property, supplies, material and services for the City of Alexandria in accordance with applicable state laws, council policies, and administrative requirements.

FUNCTION DESCRIPTION

The Purchasing Department processes departmental requisitions, solicits and analyzes bids consistent with good purchasing policies and in accordance with applicable state laws and council policy. Purchasing also manages the activities to the Print Shop, Central Warehouse, Electric Distribution Warehouse, and the Vehicle & Equipment Parts Department facilities. In addition, Purchasing Department maintains the records for the city's fleet and handles all communications for city departments (i.e. pagers, mobile and portable radios, and cell phones). Purchasing issues departments approved for procurement cards as well as audits the charges on the card holder's monthly statements (approximately 45 card holders at this time).

DEMAND PERFORMANCE INDICATORS

Description	2009-2010 Actual	2010-2011 Estimated	2011-2012 Projected
Requisitions/Purchase Orders Process	16,000	20,000	21,000
Mail Processing	88,400	100,000	105,000
New Vendor Processing	600	775	800
Invoices Processed for Payment	88,400	100,000	105,000
Monthly P-Card Statements Audited	14	60	60
Capital invoices process for payment	0	0	0
Bids Prepared	175	250	275
Quotes for Products	2,500	3,000	3,100
Quote Price Inquires	4,000	4,200	4,300
Vendor Product Inquires	2,200	2,400	2,500
Bid/Quote Preparation-Man Hours	0	2,000	2,100
Product Inquiry/Research-Man Hours	0	3,000	3,100

2011-2012 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Purchasing	ORGANIZATION:	031600

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
SALARIES AND WAGES	237,870	244,981	247,997	245,997	244,223	247,997	-1.52%
FRINGE BENEFITS	108,592	96,413	113,081	113,081	109,445	110,522	-3.22%
OPERATING/CONTRACTUAL	28,453	20,910	20,442	21,442	21,442	21,442	4.89%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	5,137	0	0	929	0	0	0.00%
TOTAL APPROPRIATIONS	380,052	362,304	381,520	381,449	375,110	379,961	-1.68%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
490109	Salary - Purchasing Manager	1	1	1	1	1	1	0.00%
490134	Salary - Assistant Manager Purchasing	1	0	0	0	0	0	0.00%
490135	Salary - Purchasing Technician	2	2	2	2	2	2	0.00%
490238	Salary - Senior Buyer	2	2	2	2	2	2	0.00%
490363	Salary - Buyer	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
	Total Positions	8	7	7	7	7	7	0.00%

2011-2012 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Purchasing	ORGANIZATION:	031600

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Salaries:							
450001	Overtime	5,855	49	2,701	701	2,701	2,701	2,701
490109	Salary - Purchasing Manager	56,210	57,335	57,115	57,115	57,115	56,236	57,115
490135	Salary - Purchasing Technician	57,423	59,850	60,564	60,564	60,564	59,632	60,564
490238	Salary - Senior Buyer	69,532	70,923	70,651	70,651	70,651	69,564	70,651
490363	Salary - Buyer	29,896	30,132	30,376	30,376	30,376	29,909	30,376
490618	Salary - Administrative Secretary	18,954	26,692	26,590	26,590	26,590	26,181	26,590
	Total Salaries	237,870	244,981	247,997	245,997	247,997	244,223	247,997
	Fringe:							
510201	Fringe - Pension	62,690	58,202	71,771	71,771	68,075	67,041	68,075
510202	Fringe - Hospital	43,217	35,365	38,248	38,248	48,248	39,385	39,385
510206	Fringe - Medicare Insurance Tax	2,399	2,561	2,768	2,768	2,768	2,725	2,768
510207	Fringe - Life Insurance	286	285	294	294	294	294	294
	Total Fringe	108,592	96,413	113,081	113,081	119,385	109,445	110,522
	Operating & Contractual:							
520105	Contract Labor	5,279	0	0	0	0	0	0
520204	Uniforms	1,349	1,303	0	0	0	0	0
520400	Office	7,011	5,079	5,070	5,070	5,070	5,070	5,070
531301	Vehicle Costs - Gas & Oil	1,977	1,513	1,012	1,012	1,012	1,012	1,012
531304	Vehicle Costs - R & M	269	1,460	1,100	1,100	1,100	1,100	1,100
531410	Telephone	3,639	5,680	4,500	5,500	5,500	5,500	5,500
531500	Printing	473	305	1,000	1,000	1,000	1,000	1,000
543002	Dues & Subscriptions	878	1,401	1,400	1,400	1,400	1,400	1,400
543003	Travel & Training	3,462	340	2,500	2,500	2,500	2,500	2,500
605106	Maintenance Equipment	4,116	3,829	3,860	3,860	3,860	3,860	3,860
	Total Operating & Contractual	28,453	20,910	20,442	21,442	21,442	21,442	21,442
	Capital Outlay:							
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	4,250	0	0	929	0	0	0
707700	Office Furniture & Fixtures	887	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	5,137	0	0	929	0	0	0
	TOTAL DEPARTMENT	380,052	362,304	381,520	381,449	388,824	375,110	379,961

2011-2012 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Printing	ORGANIZATION:	031700

GOAL MISSION STATEMENT

To provide the printing services for all city departments in the most economical and efficient manner possible.

FUNCTION DESCRIPTION

The Printing Department handles the printing of city stationary, envelopes, and forms as needed and works with various departments on special projects such as financial reports, budgets, capital outlay, brochures, posters, banners, post cards, mail outs, certificates, name tags, invitations, programs, etc. We also provide name plates for desks and doors, rubber stamps, graphic design work and typesetting.

DEMAND PERFORMANCE INDICATORS

Description	2009-2010 Actual	2010-2011 Estimated	2011-2012 Projected
Number of sheets printed (includes letterheads, envelopes, forms, and special projects) Special reports and projects	2,000,000 Sheets 200 Books 925 Projects 150 Sp. Projects	2,050,000 Sheets 225 Books 1,000 Projects 200 Sp. Projects	2,100,000 Sheets 250 Books 1,100 Projects 225 Sp. Projects

2011-2012 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Print Shop	ORGANIZATION:	031700

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
SALARIES AND WAGES	65,457	65,914	68,390	67,390	67,385	68,390	-1.47%
FRINGE BENEFITS	41,632	34,693	40,241	40,241	42,028	42,318	4.44%
OPERATING/CONTRACTUAL	75,653	96,412	90,300	87,300	90,300	90,300	0.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	30,466	4,074	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	213,208	201,093	198,931	194,931	199,713	201,008	0.39%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
490735	Salary - Print Shop Coordinator	2	2	2	2	2	2	0.00%
	Total Positions	2	2	2	2	2	2	0.00%

2011-2012 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Print Shop	ORGANIZATION:	031700

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Salaries:							
450001	Overtime	1,140	319	3,039	2,039	3,039	3,039	3,039
490735	Salary - Print Shop Coordinator	64,317	65,595	65,351	65,351	65,351	64,346	65,351
	Total Salaries	65,457	65,914	68,390	67,390	68,390	67,385	68,390
	Fringe:							
510201	Fringe - Pension	17,274	15,663	19,792	19,792	18,773	18,497	18,773
510202	Fringe - Hospital	23,440	18,099	19,374	19,374	29,120	22,470	22,470
510206	Fringe - Medicare	833	850	991	991	991	977	991
510207	Fringe - Life Insurance	85	81	84	84	84	84	84
	Total Fringe	41,632	34,693	40,241	40,241	48,968	42,028	42,318
	Operating & Contractual:							
520204	Uniforms	382	0	400	400	400	400	400
520500	Operating Supplies	1,761	1,759	1,900	1,900	1,900	1,900	1,900
531410	Telephone	706	928	1,000	1,000	1,000	1,000	1,000
531800	Rent	72,186	91,606	80,000	80,000	80,000	80,000	80,000
543003	Travel & Training	0	419	1,000	1,000	1,000	1,000	1,000
605106	Maintenance Equipment	618	1,700	6,000	3,000	6,000	6,000	6,000
	Total Operating & Contractual	75,653	96,412	90,300	87,300	90,300	90,300	90,300
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	0
707600	Machinery & Equipment	27,565	4,074	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	2,901	0	0	0	0	0	0
	Total Capital Outlay	30,466	4,074	0	0	0	0	0
	TOTAL DEPARTMENT	213,208	201,093	198,931	194,931	207,658	199,713	201,008

2011-2012 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Central Warehouse	ORGANIZATION:	031800

GOAL MISSION STATEMENT

To store and distribute supplies, material, and equipment required for city operations, and to provide for the maintenance and storage of city records.

FUNCTION DESCRIPTION

The warehouse receives, stores, disburses and properly records, supplies, materials and equipment. The warehouse temporarily stores surplus equipment until disposal.

DEMAND PERFORMANCE INDICATORS

Description	2009-2010 Actual	2010-2011 Estimated	2011-2012 Projected
Pick tickets issued	3,195	3,905	4,000
Inventory stock issued to departments	67,385	70,785	71,000
Inventory stock received P.O.	93,425	99,750	100,000
Surplus property stored	610	650	675
City records stored (2 locations)	1,600	1,670	1,670

2011-2012 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Central Warehouse	ORGANIZATION:	031800

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	143,139	158,504	166,902	162,902	164,467	166,902	-1.46%
FRINGE BENEFITS	64,358	70,556	84,051	84,051	76,024	76,728	-9.55%
OPERATING/CONTRACTUAL	48,209	28,122	34,300	35,300	34,300	34,300	0.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	30,810	40,337	0	0	23,000	23,000	0.00%
TOTAL APPROPRIATIONS	286,516	297,519	285,253	282,253	297,791	300,930	4.40%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490136	Salary - Supervisor Central Warehouse	1	1	1	1	1	1	0.00%
490624	Salary - Inventory Coordinator	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
490841	Salary - Stock Clerk	3	3	3	3	3	3	0.00%
	Total Positions	6	6	6	6	6	6	0.00%

2011-2012 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Central Warehouse	ORGANIZATION:	031800

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
450001	Overtime	8,994	2,910	8,665	4,665	8,665	8,665	8,665
490136	Salary - Supervisor Central Warehouse	39,788	40,726	40,428	40,428	40,428	39,806	40,428
490624	Salary - Inventory Coordinator	30,173	27,546	31,015	31,015	31,015	30,538	31,015
490626	Salary - Clerical Specialist	21,593	22,125	21,940	21,940	21,940	21,602	21,940
490841	Salary - Stock Clerk	42,591	65,197	64,854	64,854	64,854	63,856	64,854
Total Salaries		143,139	158,504	166,902	162,902	166,902	164,467	166,902
Fringe:								
510201	Fringe - Pension	37,753	37,730	48,301	48,301	45,815	45,147	45,815
510202	Fringe - Hospital	24,398	30,393	33,079	33,079	37,167	28,242	28,242
510206	Fringe - Medicare Insurance Tax	1,996	2,189	2,419	2,419	2,419	2,383	2,419
510207	Fringe - Life Insurance	211	244	252	252	252	252	252
Total Fringe		64,358	70,556	84,051	84,051	85,653	76,024	76,728
Operating & Contractual:								
520105	Contract Labor	15,031	0	0	0	0	0	0
520200	Obsolete Inventory	399	773	2,500	2,500	2,500	2,500	2,500
520204	Uniforms	2,224	1,798	1,800	1,800	1,800	1,800	1,800
520400	Office	2,172	2,367	2,500	2,500	2,500	2,500	2,500
520500	Operating Supplies	3,515	3,012	3,500	2,500	3,500	3,500	3,500
520501	Operating - Janitorial	901	1,125	1,000	1,000	1,000	1,000	1,000
520514	Small Tools	491	521	500	500	500	500	500
531301	Vehicle Costs - Gas & Oil	1,356	1,156	1,500	1,500	1,500	1,500	1,500
531304	Vehicle Costs - R & M	5,114	2,125	3,000	3,000	3,000	3,000	3,000
531410	Telephone	2,695	4,189	2,500	4,500	2,500	2,500	2,500
531500	Printing	109	17	1,000	1,000	1,000	1,000	1,000
531701	Utilities	0	0	500	500	500	500	500
531800	Rent	8,187	6,748	9,100	9,100	9,100	9,100	9,100
543002	Dues & Subscriptions	0	0	300	300	300	300	300
543003	Travel & Training	1,196	0	0	0	0	0	0
605101	Maintenance Bldg & Facilities	2,376	2,444	2,500	2,500	2,500	2,500	2,500
605106	Maintenance Equipment	2,443	1,847	2,100	2,100	2,100	2,100	2,100
Total Operating & Contractual		48,209	28,122	34,300	35,300	34,300	34,300	34,300
Capital Outlay:								
707405	Building Improvements	0	3,996	0	0	0	0	0
707500	Vehicles	0	0	0	0	23,000	23,000	23,000
707600	Machinery & Equipment	30,810	36,341	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
Total Capital Outlay		30,810	40,337	0	0	23,000	23,000	23,000
TOTAL DEPARTMENT		286,516	297,519	285,253	282,253	309,855	297,791	300,930

2011-2012 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Parts Warehouse	ORGANIZATION:	031805

GOAL MISSION STATEMENT

To inventory and distribute vehicle and equipment parts and supplies for the Motor Pool, Sanitation, and Bus Departments.

FUNCTION DESCRIPTION

The Vehicle & Equipment Parts Department is housed within the Motor Pool repair facility building at the Consolidated Complex. The department implements inventory procedures for the stocking and distribution of commonly used items for the repair and up keep the city's fleet. Through precedent management, the Parts Department strives to maintain an adequate inventory that results in shorter "down times" for city vehicles and ultimately giving better service to the citizens of Alexandria.

DEMAND PERFORMANCE INDICATORS

Description	2009-2010 Actual	2010-2011 Estimated	2011-2012 Projected
Work Orders Processed	8,000	9,000	9,100
Number of Parts Issued From Stock	171,000	190,000	200,000
Number of Parts Checked Inventory	90,000	100,000	105,000
Telephone Quotes	700	825	850
Request for information from shop	850	1,200	1,300

2011-2012 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Parts Warehouse	ORGANIZATION:	031805

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	57,870	55,837	57,219	56,219	56,380	57,219	-1.47%
FRINGE BENEFITS	26,267	24,346	28,581	28,581	26,688	26,930	-6.62%
OPERATING/CONTRACTUAL	7,913	6,295	7,615	7,615	7,615	7,615	0.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	9,826	0	0	1,700	0	0	0.00%
TOTAL APPROPRIATIONS	101,876	86,478	93,415	94,115	90,683	91,764	-2.92%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490624	Salary - Inventory Coordinator	1	1	1	1	1	1	0.00%
490841	Salary - Stock Clerk	1	1	1	1	1	1	0.00%
	Total Positions	2	2	2	2	2	2	0.00%

2011-2012 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Parts Warehouse	ORGANIZATION:	031805

GENERAL FUND

DEPARTMENTAL BUDGET

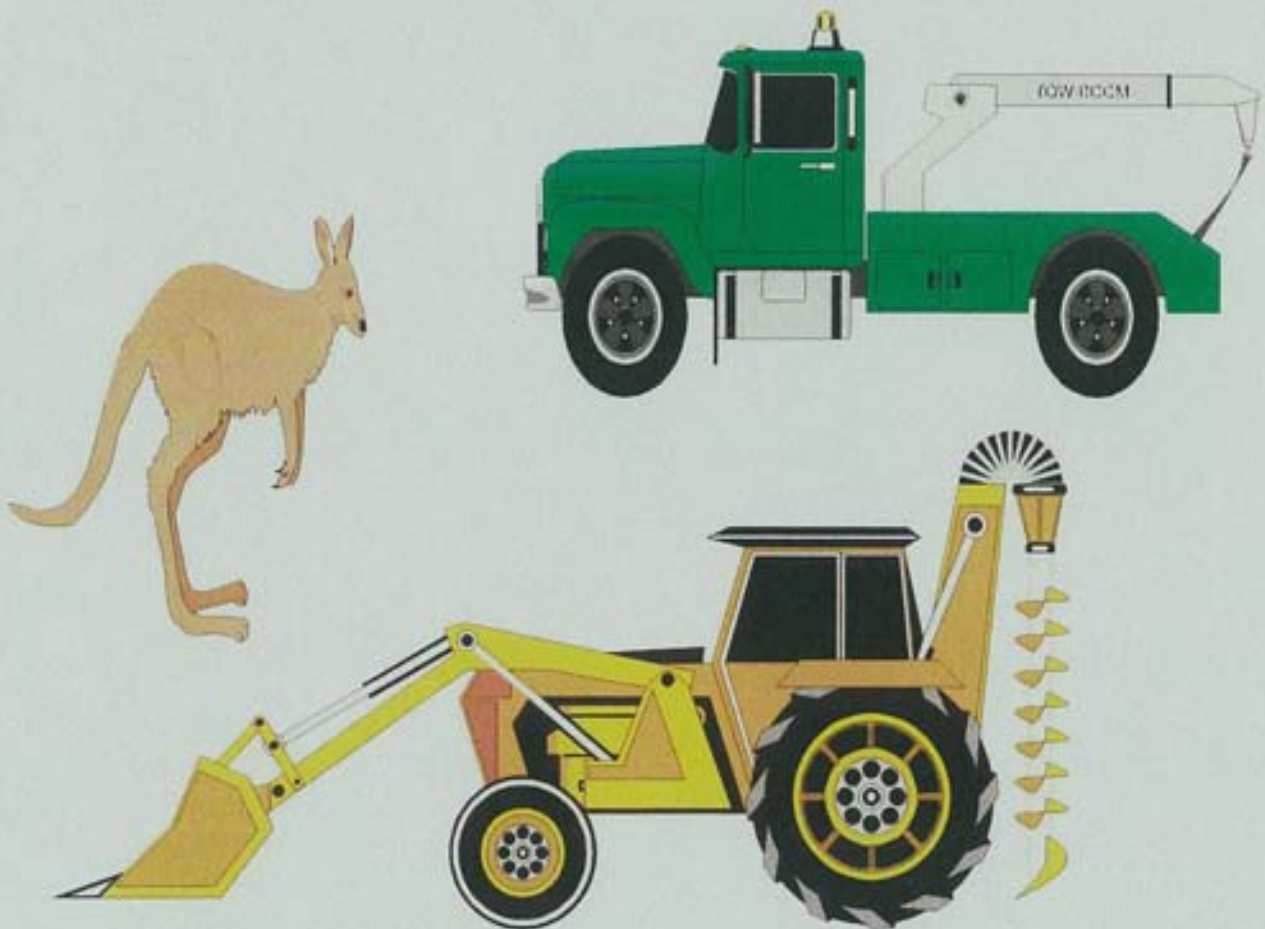
CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Salaries:							
450001	Overtime	4,663	1,109	2,701	1,701	2,701	2,701	2,701
490624	Salary - Inventory Coordinator	32,379	33,027	32,900	32,900	32,900	32,394	32,900
490841	Salary - Stock Clerk	20,828	21,701	21,618	21,618	21,618	21,285	21,618
	Total Salaries	57,870	55,837	57,219	56,219	57,219	56,380	57,219
	Fringe:							
510201	Fringe - Pension	15,269	13,282	16,559	16,559	15,706	15,476	15,706
510202	Fringe - Hospital	10,117	10,220	11,109	11,109	12,482	10,311	10,311
510206	Fringe - Medicare Insurance Tax	797	763	829	829	829	817	829
510207	Fringe - Life Insurance	84	81	84	84	84	84	84
	Total Fringe	26,267	24,346	28,581	28,581	29,101	26,688	26,930
	Operating & Contractual:							
520105	Contract Labor	0	0	0	0	0	0	0
520204	Uniforms	542	549	550	550	550	550	550
520400	Office	948	831	1,000	1,000	1,000	1,000	1,000
520500	Operating Supplies	1,255	875	1,000	1,000	1,000	1,000	1,000
520514	Small Tools	498	498	500	500	500	500	500
531301	Vehicle Costs - Gas & Oil	1,772	1,323	1,265	1,265	1,265	1,265	1,265
531304	Vehicle Costs - R & M	658	803	800	800	800	800	800
531410	Telephone	1,376	1,413	1,100	1,100	1,100	1,100	1,100
531500	Printing	0	3	100	100	100	100	100
605101	Maintenance Bldg & Facilities	0	0	300	300	300	300	300
605106	Maintenance Equipment	864	0	1,000	1,000	1,000	1,000	1,000
	Total Operating & Contractual	7,913	6,295	7,615	7,615	7,615	7,615	7,615
	Capital Outlay:							
707405	Building Improvements	6,500	0	0	0	0	0	0
707500	Vehicles	3,326	0	0	0	0	0	0
707600	Machinery & Equipment	0	0	0	1,700	5,400	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	9,826	0	0	1,700	5,400	0	0
	TOTAL DEPARTMENT	101,876	86,478	93,415	94,115	99,335	90,683	91,764

2011-2012 ANNUAL BUDGET

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City of Alexandria
Annual Operating Budget

Public Works Division



City of Alexandria PUBLIC WORKS DIVISION ORGANIZATIONAL CHART

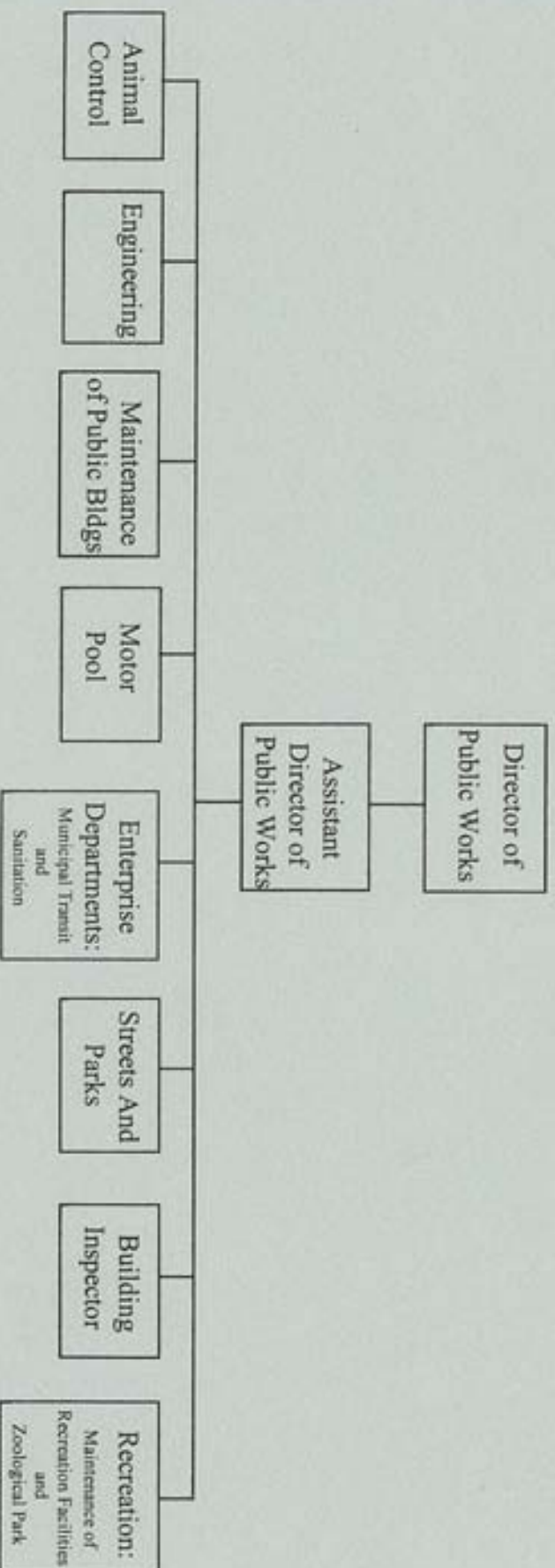


Chart depicts organizational structure of the Public Works Division

2011-2012 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Division Director	ORGANIZATION:	042100

GOAL MISSION STATEMENT

Section 4-04 of the Home Rule Charter of the City of Alexandria charges the Director of Public Works with the administration of engineering services, contract construction work, maintenance of streets, and drainage. Also included are inspection, licensing and permits for public buildings, transit operations and sanitation.

FUNCTION DESCRIPTION

The Director of Public Works manages and coordinates all public work activities for the city, including Streets, Parks and Recreation, Zoo, Maintenance of Public Buildings, Municipal Transit, Motor Pool, Traffic, Sanitation, Central Facilities, Animal Control, and Community Centers.

DEMAND PERFORMANCE INDICATORS

Description	2009-2010 Actual	2010-2011 Estimated	2011-2012 Projected

2011-2012 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Division Director	ORGANIZATION:	042100

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
SALARIES AND WAGES	164,890	172,020	170,074	174,974	169,179	170,074	-0.53%
FRINGE BENEFITS	45,021	40,112	49,130	49,130	47,270	47,529	-3.79%
OPERATING/CONTRACTUAL	33,738	28,740	44,245	44,745	34,245	34,245	-22.60%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	25,774	0	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	269,423	240,872	263,449	268,849	250,694	251,848	-4.84%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
480104	Salary - Director of Public Works	1	1	1	1	1	1	0.00%
480604	Salary - Administrative Assistant	1	1	1	1	1	1	0.00%
490228	Salary - Asst Director Public Works	1	1	1	1	1	1	0.00%
	Total Positions	3	3	3	3	3	3	0.00%

2011-2012 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Division Director	ORGANIZATION:	042100

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Salaries:							
450001	Overtime	3,085	0	0	0	0	0	0
480104	Salary - Director of Public Works	77,748	83,206	81,600	90,000	81,600	81,600	81,600
480604	Salary - Administrative Assistant	29,845	30,442	30,326	26,826	30,326	30,326	30,326
490228	Salary - Asst Director Public Works	54,212	58,372	58,148	58,148	58,148	57,253	58,148
	Total Salaries	164,890	172,020	170,074	174,974	170,074	169,179	170,074
	Fringe:							
510201	Fringe - Pension	32,789	28,305	36,975	36,975	36,109	35,863	36,109
510202	Fringe - Hospital	5,032	4,314	4,693	4,693	5,273	3,958	3,958
510206	Fringe - Medicare Insurance Tax	2,442	2,552	2,536	2,536	2,536	2,523	2,536
510207	Fringe - Life Insurance	124	122	126	126	126	126	126
510209	Fringe - Car Allowance	4,634	4,819	4,800	4,800	4,800	4,800	4,800
	Total Fringe	45,021	40,112	49,130	49,130	48,844	47,270	47,529
	Operating & Contractual:							
520105	Contract Labor	6,834	5,776	0	0	0	0	0
520204	Uniforms	794	796	800	800	800	800	800
520400	Office	9,096	3,185	5,500	5,500	5,500	5,500	5,500
531110	Professional Fees & Services	4,042	1,500	15,000	15,000	15,000	5,000	5,000
531301	Vehicle Costs - Gas & Oil	1,246	1,182	3,645	2,645	3,645	3,645	3,645
531304	Vehicle Costs - R & M	645	164	1,000	1,000	1,000	1,000	1,000
531410	Telephone	8,821	8,711	8,000	9,500	8,000	8,000	8,000
531500	Printing	163	176	500	500	500	500	500
531800	Rent	402	5,285	3,300	3,300	3,300	3,300	3,300
531900	Advertising	0	164	1,000	1,000	1,000	1,000	1,000
543002	Dues & Subscriptions	164	519	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	1,531	1,282	4,500	4,500	4,500	4,500	4,500
	Total Operating & Contractual	33,738	28,740	44,245	44,745	44,245	34,245	34,245
	Capital Outlay:							
707101	Acquisition	0	0	0	0	0	0	0
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	22,758	0	0	0	0	0	0
707600	Machinery & Equipment	3,016	0	0	0	7,500	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	25,774	0	0	0	7,500	0	0
	TOTAL DEPARTMENT	269,423	240,872	263,449	268,849	270,663	250,694	251,848

2011-2012 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Code Enforcement	ORGANIZATION:	042200

GOAL MISSION STATEMENT

It is the goal of the department to effectively enforce various City codes in regards to high grass, litter, abandoned vehicles, and sanitation. It is also the mission of the department to provide an efficient means to the public as well as other city departments of reporting complaints/problems and making inquires regarding city services and opportunities. This mission is accomplished through our "First Call" line where employees receive, document, and follow up on inquires, problems, complaints and requests from the public, the administration, the council, department heads, and other city employees.

FUNCTION DESCRIPTION

The department enforces the City's codes in regards to high grass, litter, abandoned vehicles, and sanitation. The department also receives, documents, and follows up on inquires from the public as well as other city departments in regards to city services and opportunities (First Call).

DEMAND PERFORMANCE INDICATORS

Description	2009-2010 Actual	2010-2011 Estimated	2011-2012 Projected
Grass cutting work orders completed	2,348	2,270	2,300
Warning citations issued	360	1,650	1,600
Abandoned vehicles removed	350	0	0
Court appearances	111	4	5
First Call complaints received	3,500	3,500	3,500

2011-2012 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Code Enforcement	ORGANIZATION:	042200

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
SALARIES AND WAGES	247,844	232,090	236,066	269,441	242,434	246,066	2.70%
FRINGE BENEFITS	100,291	84,428	106,878	110,374	96,543	97,590	-9.67%
OPERATING/CONTRACTUAL	415,427	349,344	360,124	339,753	351,624	351,624	-2.36%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	72,548	97,704	0	0	25,650	25,650	0.00%
TOTAL APPROPRIATIONS	836,110	763,566	703,068	719,568	716,251	720,930	1.88%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
490119	Salary - Superintendent Code Enforceme	1	1	1	1	1	1	0.00%
490141	Salary - Crew Leader	1	1	1	1	1	1	0.00%
490337	Salary - Code Enforcement Officer	3	4	3	3	3	3	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490746	Salary - Equipment Operator II	1	1	1	1	1	1	0.00%
490820	Salary - Maintenance Worker	1	1	1	1	1	1	0.00%
	Total Positions	8	9	8	8	8	8	0.00%

2011-2012 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Code Enforcement	ORGANIZATION:	042200

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Salaries:							
450001	Overtime	26,739	8,608	0	33,375	10,000	10,000	10,000
490119	Salary - Superintendent Code Enforcement	41,239	42,064	41,903	41,903	41,903	41,258	41,903
490141	Salary - Crew Leader	32,477	33,126	32,999	32,999	32,999	32,491	32,999
490337	Salary - Code Enforcement Officer	89,180	104,370	91,216	91,216	91,216	89,813	91,216
490618	Salary - Administrative Secretary	23,980	25,308	25,211	25,211	25,211	24,823	25,211
490746	Salary - Equipment Operator II	15,889	4,753	24,717	24,717	24,717	24,337	24,717
490820	Salary - Maintenance Worker	18,340	13,861	20,020	20,020	20,020	19,712	20,020
	Total Salaries	247,844	232,090	236,066	269,441	246,066	242,434	246,066
	Fringe:							
510201	Fringe - Pension	64,169	55,250	68,318	71,647	67,544	66,549	67,544
510202	Fringe - Hospital	32,078	25,639	34,802	34,802	33,574	26,143	26,143
510206	Fringe - Medicare Insurance Tax	3,731	3,250	3,422	3,589	3,567	3,515	3,567
510207	Fringe - Life Insurance	313	289	336	336	336	336	336
	Total Fringe	100,291	84,428	106,878	110,374	105,021	96,543	97,590
	Operating & Contractual:							
520105	Contract Labor	77,348	67,119	50,744	67,873	50,744	40,744	40,744
520204	Uniforms	1,992	1,378	1,000	1,000	1,000	1,000	1,000
520400	Office	1,946	1,971	1,000	1,000	1,000	1,000	1,000
520500	Operating Supplies	18,943	13,467	10,000	10,000	10,000	10,000	10,000
520503	Operating Chemicals	560	780	1,000	1,000	1,000	1,000	1,000
531204	Services - Code Enforcement	2,090	0	0	0	0	0	0
531301	Vehicle Costs - Gas & Oil	21,581	16,533	18,130	19,630	19,630	19,630	19,630
531304	Vehicle Costs R & M	50,684	37,484	47,000	40,000	47,000	47,000	47,000
531401	Postage	19,015	15,881	5,000	5,000	5,000	5,000	5,000
531410	Telephone	6,288	3,651	6,000	4,000	6,000	6,000	6,000
531500	Printing	425	209	250	250	250	250	250
531701	Utilities	209,269	187,375	216,500	186,500	216,500	216,500	216,500
531800	Rent	821	636	1,000	1,000	1,000	1,000	1,000
531900	Advertising	846	64	1,000	1,000	1,000	1,000	1,000
543002	Dues & Subscriptions	468	299	500	500	500	500	500
543003	Travel & Training	3,029	1,742	0	0	0	0	0
605106	Maintenance Equipment	122	755	1,000	1,000	1,000	1,000	1,000
	Total Operating & Contractual	415,427	349,344	360,124	339,753	361,624	351,624	351,624
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	0	87,636	0	0	31,000	0	0
707600	Machinery & Equipment	72,548	10,068	0	0	70,150	25,650	25,650
707700	Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	72,548	97,704	0	0	101,150	25,650	25,650
	TOTAL DEPARTMENT	836,110	763,566	703,068	719,568	813,861	716,251	720,930

2011-2012 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Streets and ROW	ORGANIZATION:	042500

GOAL MISSION STATEMENT

To ensure the safety and general welfare of the citizens of Alexandria by maintaining, repairing, and improving city streets, drainage, and right-of-way.

FUNCTION DESCRIPTION

Street Cleaning: Weather permitting, the street sweepers operate daily to insure the city streets are free of dirt, leaves, debris and haul off for disposal. (Includes immediately after parades.)

Street Repair and Construction: The street repair crew maintains the city streets to include surface treatment (chip seal) and overlay. Also corrects street failures including base, panels, sidewalks, handicap ramps, curbs and gutters, construction catch basins, drainage boxes, footings for playground equipment, patches potholes with shoulders.

Groom Mowing: The mowing crew maintains 55 separate locations that include seeding, fertilizing, mowing, grooming, herbicide application, tree trimming, flower beds, and fences.

Grass Cutting: Crews bushhog, fail and slope mow ditches, canals, city streets, city properties, highways, easements, right-of-ways, servitudes, state right of ways, and all properties associated with the City Complex. The cutting season ranges eight to sometimes nine months of the year. During the winter months this crew vacuums leaves and debris from ditches, and culvert ends cleans drains to haul them for disposal.

Drainage: The city's canals, open ditches, and right-of-ways are sprayed for weed control three times a year and kept clean and cleared of blockage. The underground drains and culverts and flushed and catch basins suctioned out as needed and kept clean (maintaining records of herbicide application as required by law).

Emergency Crew: Other than their normally assigned responsibilities, this crew responds during emergency situations such as flooding to pump water, sandbag and distribution. Also responds during windstorms to removed downed trees and limbs, open drainage ways and assist Light Distribution Department. This crew also assists with hazardous chemical clean-up and automobile wreckage debris in streets as directed by the Fire Department.

DEMAND PERFORMANCE INDICATORS

Description	2009-2010 Actual	2010-2011 Estimated	2011-2012 Projected
Miles of streets swept	700	1,608	2,008
Miles of canals/ditches cleaned	125	3,120	3,220
Miles of canals/ditches sprayed	0	2,560	2,660
Miles of underground pipes flushed	0	410	460
Incoming Calls	350	5,000	5,200
Miles of street repair for potholes	0	200	300
No of hours Larviciding & Spraying	0	1,568	1,768
Annual tons of landfill operation	1,000	2,500	2,700
No. of complaints received	0	689	800
Work orders & complaints completed	400	585	700
Emergency Call-Out	0	66	91

2011-2012 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Streets and ROW	ORGANIZATION:	042500

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	1,255,799	1,252,170	990,592	1,047,846	1,029,896	1,043,802	3.97%
FRINGE BENEFITS	509,445	470,690	474,038	474,038	462,583	466,584	-2.42%
OPERATING/CONTRACTUAL	1,137,362	932,411	655,684	875,684	855,684	855,684	30.50%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	792,462	235,784	0	0	21,600	21,600	0.00%
TOTAL APPROPRIATIONS	3,695,068	2,891,055	2,120,314	2,397,568	2,369,763	2,387,670	11.76%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490125	Salary - Superintendent	1	1	1	1	1	1	0.00%
490145	Salary - Supervisor Street Maintenance	3	3	3	3	2	2	-33.33%
490146	Salary - Crew Leader Street Maintenance	3	3	3	3	3	3	0.00%
490147	Salary - Maintenance Worker Senior	3	3	3	3	3	3	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490624	Salary - Inventory Coordinator	1	1	1	1	1	1	0.00%
490738	Salary - Equipment Operator III	4	4	4	4	4	4	0.00%
490746	Salary - Equipment Operator II	8	8	7	7	7	7	0.00%
490751	Salary - Fleet Maintenance Technician	1	1	1	1	1	1	0.00%
490819	Salary - Equipment Operator I	6	5	4	4	4	4	0.00%
490820	Salary - Maintenance Worker	4	4	4	4	4	4	0.00%
	Total Positions	35	34	32	32	31	31	-3.13%

2011-2012 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Streets and ROW	ORGANIZATION:	042500

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
450001	Overtime	302,869	262,507	35,000	140,000	140,000	140,000	140,000
490125	Salary - Superintendent	51,886	63,074	62,832	62,832	62,832	61,865	62,832
490145	Salary - Supervisor Street Maintenance	113,307	115,306	115,128	109,428	115,395	75,882	77,068
490146	Salary - Crew Leader Street Maintenance	79,612	104,798	105,927	103,027	99,647	98,114	99,647
490147	Salary - Maintenance Worker Senior	74,658	75,955	75,758	75,758	75,758	74,592	75,758
490618	Salary - Administrative Secretary	27,794	28,350	28,242	28,242	28,242	27,808	28,242
490624	Salary - Inventory Coordinator	26,628	30,117	30,001	30,001	30,001	29,539	30,001
490738	Salary - Equipment Operator III	151,656	127,777	130,296	107,850	128,365	126,390	128,365
490746	Salary - Equipment Operator II	212,968	208,091	189,607	188,107	189,607	186,690	189,607
490751	Salary - Fleet Maintenance Technician	36,250	36,975	36,833	36,833	36,833	36,266	36,833
490819	Salary - Equipment Operator I	106,629	117,332	99,288	88,788	94,169	92,720	94,169
490820	Salary - Maintenance Worker	71,542	81,888	81,680	76,980	81,280	80,030	81,280
Total Salaries		1,255,799	1,252,170	990,592	1,047,846	1,082,129	1,029,896	1,043,802
Fringe:								
510201	Fringe - Pension	330,005	293,387	286,679	286,679	297,042	282,707	286,521
510202	Fringe - Hospital	163,109	160,830	173,141	173,141	219,737	164,649	164,649
510206	Fringe - Medicare Insurance Tax	14,926	15,156	12,874	12,874	14,668	13,925	14,112
510207	Fringe - Life Insurance	1,405	1,317	1,344	1,344	1,344	1,302	1,302
Total Fringe		509,445	470,690	474,038	474,038	532,791	462,583	466,584
Operating & Contractual:								
520105	Contract Labor	66,771	38,145	0	0	0	0	0
520106	Contract Labor - Inmates	85,350	85,661	88,184	123,184	88,184	88,184	88,184
520204	Uniforms	7,227	2,903	3,500	3,500	3,500	3,500	3,500
520400	Office	754	361	200	200	200	200	200
520500	Operating Supplies	94,146	78,980	56,000	67,000	67,000	67,000	67,000
520503	Operating Chemicals	26,601	20,054	30,000	20,000	30,000	30,000	30,000
520506	Operating Concrete & Asphalt	93,268	77,881	75,000	81,000	81,000	81,000	81,000
520507	Operating - Sand & Gravel	1,013	7,000	7,000	7,000	7,000	7,000	7,000
520514	Small Tools	2,837	1,361	2,500	2,500	2,500	2,500	2,500
520524	Operating-Mosquito Control	49,439	0	0	0	0	0	0
531301	Vehicle Costs - Gas & Oil	207,934	204,062	115,000	185,000	185,000	185,000	185,000
531304	Vehicle Costs - R & M	474,528	398,020	255,000	365,000	365,000	365,000	365,000
531410	Telephone	2,953	4,801	2,000	5,000	5,000	5,000	5,000
531500	Printing	105	175	300	300	300	300	300
531800	Rent	1,043	1,622	2,000	2,000	2,000	2,000	2,000
543003	Travel & Training	4,528	3,232	4,000	4,000	4,000	4,000	4,000
605106	Maintenance Equipment	18,865	8,153	15,000	10,000	15,000	15,000	15,000
Total Operating & Contractual		1,137,362	932,411	655,684	875,684	855,684	855,684	855,684
Capital Outlay:								
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	608,788	0	0	0	85,000	0	0
707600	Machinery & Equipment	183,674	235,784	0	0	109,600	21,600	21,600
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
Total Capital Outlay		792,462	235,784	0	0	194,600	21,600	21,600
TOTAL DEPARTMENT		3,695,068	2,891,055	2,120,314	2,397,568	2,665,204	2,369,763	2,387,670

2011-2012 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Traffic	ORGANIZATION:	042800

GOAL MISSION STATEMENT

To provide for the safe transportation of vehicles on City Streets and reduce the liability through detouring and road closures for all city departments.

FUNCTION DESCRIPTION

The Traffic Department is responsible for maintain, replacing and adding all traffic signs in the city as well as barricading around street repair projects. In addition, this department is responsible for trimming trees, all traffic counts, all street striping, and providing studies for speed humps. This department also conducts all detours in the City. All name tags for the fire and police departments, striping and lettering all police cars, bikes, helmets, DATE cars, and buses, and maintaining all traffic signals caution light within the city limits. In addition, this department also installs speed humps for the City, conducts all warrant for speed humps, conducts all speed studies, traffic lights warrant. Report road closures for all traffic control on special events; city functions, parades. Inspect all traffic control devices, for contractors for the city of Alexandria. Maintain traffic records and meet with individual law firms to determine the liability to the City of Alexandria. Represent the City of Alexandria in court cases to reduce the liability to the City of Alexandria. Responsible for designing, making and hanging of Banners.

DEMAND PERFORMANCE INDICATORS

Description	2009-2010 Actual	2010-2011 Estimated	2011-2012 Projected
Reolace Damage Signs	2,100	2,100	2,500
Paint Cross Walks and Stop Lines	500	500	900
Streets Striped	400	500	900
Signs Made	13,000	14,000	16,000
Banners Made	0	300	500
Banners Hung	2,200	2,200	2,200
Street Closures and Detours	160	170	500
Traffic Light Repaired	950	950	1,000
Traffic Counts	1,100	1,100	1,300
Soeed Humps Installed	200	200	0

2011-2012 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Traffic	ORGANIZATION:	042800

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
SALARIES AND WAGES	297,389	281,522	265,588	278,088	261,586	265,588	-1.51%
FRINGE BENEFITS	130,913	121,261	135,779	135,779	122,959	124,100	-9.44%
OPERATING/CONTRACTUAL	176,209	126,960	82,867	88,867	88,867	88,867	7.24%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	92,745	33,759	0	0	34,227	34,227	0.00%
TOTAL APPROPRIATIONS	697,256	563,502	484,234	502,734	507,639	512,782	4.83%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
490310	Salary - Traffic Signal Technician	2	2	2	2	2	2	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490736	Salary - Superintendent Traffic Signals	1	1	1	1	1	1	0.00%
490741	Salary - Sign Artist	1	1	1	1	1	1	0.00%
490821	Salary - Sign & Marking Specialist	3	3	3	3	3	3	0.00%
	Total Positions	8	8	8	8	8	8	0.00%

2011-2012 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Traffic	ORGANIZATION:	042800

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Salaries:							
450001	Overtime	41,190	20,390	5,458	17,958	5,458	5,458	5,458
490310	Salary - Traffic Signal Technician	71,591	73,024	72,743	72,743	72,743	71,624	72,743
490618	Salary - Administrative Secretary	26,169	26,692	26,589	26,589	26,589	26,180	26,589
490736	Salary - Superintendent Traffue Signals	51,588	50,146	49,955	49,955	49,955	49,186	49,955
490741	Salary - Sign Artist	35,432	36,141	36,003	36,003	36,003	35,449	36,003
490821	Salary - Sign & Marking Specialist	71,419	75,129	74,840	74,840	74,840	73,689	74,840
	Total Salaries	297,389	281,522	265,588	278,088	265,588	261,586	265,588
	Fringe:							
510201	Fringe - Pension	77,780	66,891	76,861	76,861	72,904	71,806	72,904
510202	Fringe - Hospital	49,508	51,127	55,651	55,651	62,529	47,929	47,929
510206	Fringe - Medicare Insurance Tax	3,297	2,918	2,931	2,931	2,931	2,888	2,931
510207	Fringe - Life Insurance	328	325	336	336	336	336	336
	Total Fringe	130,913	121,261	135,779	135,779	138,700	122,959	124,100
	Operating & Contractual:							
520204	Uniforms	1,482	1,490	0	0	0	0	0
520500	Operating Supplies	30,021	25,926	22,344	22,344	22,344	22,344	22,344
520509	Operating - Signs	50,182	39,403	18,500	18,500	18,500	18,500	18,500
520510	Operating - Paint	7,999	7,941	8,000	8,000	8,000	8,000	8,000
520514	Small Tools	1,249	0	0	0	0	0	0
531117	Street Striping	53,816	23,383	11,923	11,923	11,923	11,923	11,923
531301	Vehicle Costs - Gas & Oil	21,107	16,726	15,500	16,500	16,500	16,500	16,500
531304	Vehicle Costs - R & M	6,452	8,978	4,000	9,000	9,000	9,000	9,000
531410	Telephone	2,672	1,758	1,200	1,200	1,200	1,200	1,200
531500	Printing	169	57	0	0	0	0	0
543003	Travel & Training	255	137	0	0	0	0	0
605106	Maintenance Equipment	805	1,161	1,400	1,400	1,400	1,400	1,400
	Total Operating & Contractual	176,209	126,960	82,867	88,867	88,867	88,867	88,867
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	76,898	0	0	0	34,227	34,227	34,227
707600	Machinery & Equipment	13,551	33,759	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	2,296	0	0	0	0	0	0
	Total Capital Outlay	92,745	33,759	0	0	34,227	34,227	34,227
	TOTAL DEPARTMENT	697,256	563,502	484,234	502,734	527,382	507,639	512,782

2011-2012 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Building Services	ORGANIZATION:	043400

GOAL MISSION STATEMENT

What: To provide healthy, safe, clean, and usable buildings and facilities.
 For Who: The citizens, clients, and employees of the City of Alexandria.
 When and How: Our department strives to maintain, repair, renovate, clean and provide facility management and staffing in a timely and efficient manner.

FUNCTION DESCRIPTION

Contract and Capital Project Management: Initial oversight of maintenance and capital renovation projects, including construction supervision of Capital Projects designated to this department.
 Air conditioning, Heating, and Ventilation: Extensive preventive, predictive and corrective maintenance are performed and contracted on HVAC systems including filter service, lubrication, adjustments, repairs and replacements. Other miscellaneous work is performed.
 Plumbing: Performs and contracts plumbing repairs and improvements, including but not limited to water, gas, and wastewater concerns. Other miscellaneous is work performed.
 Industrial and Commercial Equipment Maintenance: Extensive preventive, predictive, and corrective maintenance performed and contracted. Typical to this area are automated gates, turnstiles, truck and bus washes, ice machines, generators, refrigerators, stoves, ovens, and microwaves. Other miscellaneous work is performed.
 Carpentry: The Carpentry Shop makes and contracts repairs to building and facilities, as well as undertakes small scale renovations of existing facilities. Work tables, bookshelves, stages and other "wood" oriented items are often integral parts of these projects. Fabrication of wood based signs and barricades as well as limited locksmith services are also provided. This crew also works with and assists painters in a term effort to enhance efficiency of staffing. Other miscellaneous work is performed.
 Facility Rental: Daily setup and cleaning of publicly utilized or rented program space are provided. Booking, contracting and collection of fees related to rented or reserved spaces or other resources, like tables and chairs. Working with the public in relation to their needs of the publicly utilized resources. Other miscellaneous work performed.
 Special Events: Provision of support services events, community functions, governmental meetings and Cultural events and events sponsored by other departments such as the Zoo, Recreation, and Community Service Division.

DEMAND PERFORMANCE INDICATORS

Description	2009-2010 Actual	2010-2011 Estimated	2011-2012 Projected

2011-2012 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Building Services	ORGANIZATION:	043400

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	846,899	890,671	826,947	825,847	812,853	825,043	-1.70%
FRINGE BENEFITS	414,634	412,491	466,469	466,469	424,874	428,392	-8.92%
OPERATING/CONTRACTUAL	1,315,089	928,976	767,610	1,043,610	903,493	903,493	17.70%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	90,617	86,056	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	2,667,239	2,318,194	2,061,026	2,335,926	2,141,220	2,156,928	3.89%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490149	Salary - Custodial Worker	3	3	3	3	3	3	0.00%
490150	Salary - Supervisor Custodial	1	1	1	1	1	1	0.00%
490153	Salary - Supervisor Building Maintenance	1	1	1	1	1	1	0.00%
490234	Salary - Superintendent-Bldg Maint	1	1	1	1	1	1	0.00%
490503	Salary - Community Center Attendant	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
490711	Salary - Electrician	1	1	1	1	1	1	0.00%
490742	Salary - Painter	3	3	3	3	3	3	0.00%
490748	Salary - Carpenter	3	3	3	3	3	3	0.00%
490820	Salary - Maintenance Worker	2	2	2	2	2	2	0.00%
490822	Salary - Trades Worker	1	1	1	1	1	1	0.00%
490823	Salary - Lead Custodial Worker	2	2	2	2	2	2	0.00%
490830	Salary - Building Maintenance Specialist	2	2	2	2	2	2	0.00%
490859	Salary - Mechanical Systems Technician	4	4	4	4	4	4	0.00%
	Total Positions	27	27	27	27	27	27	0.00%

2011-2012 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Building Services	ORGANIZATION:	043400

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
450001	Overtime	110,406	110,761	32,595	42,595	32,595	32,595	32,595
490149	Salary - Custodial Worker	34,745	43,939	55,270	44,170	53,366	52,545	53,366
490150	Salary - Supervisor Custodial	23,865	37,593	37,448	37,448	37,448	36,872	37,448
490153	Salary - Supervisor Building Maintenance	44,398	35,946	35,809	35,809	35,809	35,258	35,809
490234	Salary - Superintendent-Bldg Maint	56,244	57,369	57,149	57,149	57,149	56,270	57,149
490503	Salary - Community Center Attendant	33,693	34,375	34,243	34,243	34,243	33,716	34,243
490618	Salary - Administrative Secretary	24,471	25,308	25,211	25,211	25,211	24,823	25,211
490626	Salary - Clerical Specialist	24,841	26,059	25,965	25,965	25,965	25,566	25,965
490711	Salary - Electrician	35,462	36,171	36,033	36,033	36,033	35,479	36,033
490742	Salary - Painter	77,048	85,923	85,593	85,593	85,593	84,276	85,593
490748	Salary - Carpenter	77,068	81,969	82,818	82,818	82,818	81,544	82,818
490820	Salary - Maintenance Worker	58,199	39,088	40,840	40,840	40,840	40,212	40,840
490822	Salary - Trades Worker	15,530	24,106	24,014	24,014	24,014	23,645	24,014
490823	Salary - Lead Custodial Worker	46,354	45,149	47,836	47,836	47,836	47,100	47,836
490830	Salary - Building Maintenance Specialist	50,630	57,829	57,608	57,608	57,608	56,722	57,608
490859	Salary - Mechanical Systems Technican	133,945	149,086	148,515	148,515	148,515	146,230	148,515
Total Salaries		846,899	890,671	826,947	825,847	825,043	812,853	825,043
Fringe:								
510201	Fringe - Pension	223,356	211,895	239,319	239,319	226,475	223,127	226,475
510202	Fringe - Hospital	179,198	188,045	214,524	214,524	241,038	189,319	189,319
510206	Fringe - Medicare Insurance Tax	11,005	11,484	11,492	11,492	11,464	11,294	11,464
510207	Fringe - Life Insurance	1,075	1,067	1,134	1,134	1,134	1,134	1,134
Total Fringe		414,634	412,491	466,469	466,469	480,111	424,874	428,392
Operating & Contractual:								
520105	Contract Labor	39,215	31,480	25,000	25,000	25,000	25,000	25,000
520106	Contract Labor-Inmates	45,907	42,830	40,000	61,000	40,000	40,000	40,000
520204	Uniforms	5,504	5,489	5,350	5,350	5,350	5,350	5,350
520400	Office	3,417	2,604	1,440	1,440	1,440	1,440	1,440
520500	Operating Supplies	36,063	39,265	28,152	37,152	37,000	37,000	37,000
520501	Operating - Janitorial	32,890	31,440	25,525	46,525	32,000	32,000	32,000
520510	Operating - Paint	6,381	6,075	4,860	4,860	4,860	4,860	4,860
520514	Small Tools	7,514	4,748	4,860	4,860	4,860	4,860	4,860
520520	Operating - Locks/Keys	1,139	3,566	1,400	1,400	1,400	1,400	1,400
531110	Professional Fees & Services	3,107	3,985	5,000	5,000	5,000	5,000	5,000
531301	Vehicle Costs - Gas & Oil	31,439	28,824	14,140	28,140	28,140	28,140	28,140
531304	Vehicle Costs - R & M	14,416	14,412	10,440	20,440	15,000	15,000	15,000
531410	Telephone	9,095	10,706	9,500	10,500	10,500	10,500	10,500
531500	Printing	300	295	400	400	400	400	400
531701	Utilities	764,139	390,527	344,000	544,000	445,000	445,000	445,000
543003	Travel & Training	5,076	2,338	0	0	0	0	0
605101	Maintenance Bldg & Facilities	277,848	275,987	212,343	212,343	212,343	212,343	212,343
605106	Maintenance Equipment	8,061	10,948	10,200	10,200	10,200	10,200	10,200
605110	Maintenance Grounds & ROW	23,578	23,457	25,000	25,000	25,000	25,000	25,000
Total Operating & Contractual		1,315,089	928,976	767,610	1,043,610	903,493	903,493	903,493

2011-2012 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Building Services	ORGANIZATION:	043400

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	68,905	59,039	0	0	0	0	0
707600	Machinery & Equipment	21,712	27,017	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	90,617	86,056	0	0	0	0	0
	TOTAL DEPARTMENT	2,667,239	2,318,194	2,061,026	2,335,926	2,208,647	2,141,220	2,156,928

2011-2012 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Broadway Resource Ctr	ORGANIZATION:	043500

GOAL MISSION STATEMENT

What: To provide healthy, safe, clean, and usable building and facilities.

For Who: The Citizens, clients, and employees of the City of Alexandria.

When and How: Our Department strives to maintain, repair, renovate, clean and provide management and staffing in a timely and efficient manner. We do this in order to facilitate private parties and community meetings and to house agencies in Cooperative Endeavors with the City.

FUNCTION DESCRIPTION

Facility Rental: Daily setup and cleaning of publicly utilized or rented program space are provided. Booking, contracting, ad collection of fees related to rented and reserved spaces or other resources, like tables and chairs. Working with the public in relation to their needs of publicly utilized resources. Other miscellaneous work performed.

Special Events: Provision of support services events, community functions, government meetings and cultural events and event sponsored by other departments such as the Zoo, Recreation and Community Service Division. These services sometimes include planning, scheduling, and implementation of functions. Sound reinforcement, lighting, staging and production are typical activities for this category.

DEMAND PERFORMANCE INDICATORS

Description	2009-2010 Actual	2010-2011 Estimated	2011-2012 Projected

2011-2012 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Broadway Resource Center	ORGANIZATION:	043500

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
SALARIES AND WAGES	0	0	0	0	0	0	0.00%
FRINGE BENEFITS	0	0	0	0	0	0	0.00%
OPERATING/CONTRACTUAL	50,596	38,089	40,500	40,500	40,500	40,500	0.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	50,596	38,089	40,500	40,500	40,500	40,500	0.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE

2011-2012 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Broadway Resource Center	ORGANIZATION:	043500

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Operating & Contractual:							
520105	Contract Labor	40,231	29,745	25,000	25,000	25,000	25,000	25,000
520501	Operating - Janitorial	602	497	2,500	2,500	2,500	2,500	2,500
531410	Telephone	721	882	1,000	1,000	1,000	1,000	1,000
531701	Utilities	9,042	6,965	12,000	12,000	12,000	12,000	12,000
	Total Operating & Contractual	50,596	38,089	40,500	40,500	40,500	40,500	40,500
	Capital Outlay:							
707600	Machinery & Equipment	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	50,596	38,089	40,500	40,500	40,500	40,500	40,500

2011-2012 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Martin Community Center	ORGANIZATION:	043600

GOAL MISSION STATEMENT

What: To provide healthy, safe, clean, and usable building and facilities.

For Who: The Citizens, clients, and employees of the City of Alexandria.

When and How: Our Department strives to maintain, repair, renovate, clean and provide management and staffing in a timely and efficient manner. We do this in order to facilitate private parties and community meetings and to house agencies in Cooperative Endeavors with the City.

FUNCTION DESCRIPTION

Facility Rental: Daily setup and cleaning of publicly utilized or rented program space are provided. Booking, contracting, ad collection of fees related to rented and reserved spaces or other resources, like tables and chairs. Working with the public in relation to their needs of publicly utilized resources. Other miscellaneous work performed.

Special Events: Provision of support services events, community functions, government meetings and cultural events and event sponsored by other departments such as the Zoo, Recreation and Community Service Division. These services sometimes include planning, scheduling, and implementation of functions. Sound reinforcement, lighting, staging and production are typical activities for this category.

DEMAND PERFORMANCE INDICATORS

Description	2009-2010 Actual	2010-2011 Estimated	2011-2012 Projected

2011-2012 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Matin Community Center	ORGANIZATION:	043600

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
SALARIES AND WAGES	0	0	0	0	0	0	0.00%
FRINGE BENEFITS	0	0	0	0	0	0	0.00%
OPERATING/CONTRACTUAL	73,436	50,181	46,500	46,500	46,500	46,500	0.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	73,436	50,181	46,500	46,500	46,500	46,500	0.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE

2011-2012 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Matin Community Center	ORGANIZATION:	043600

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Operating & Contractual:							
520105	Contract Labor	46,069	30,466	25,000	25,000	25,000	25,000	25,000
520500	Operating	115	0	0	0	0	0	0
520501	Operating - Janitorial	2,897	2,173	2,500	2,500	2,500	2,500	2,500
531410	Telephone	878	1,223	1,000	1,000	1,000	1,000	1,000
531701	Utilities	23,477	16,319	18,000	18,000	18,000	18,000	18,000
	Total Operating & Contractual	73,436	50,181	46,500	46,500	46,500	46,500	46,500
	Capital Outlay:							
707600	Machinery & Equipment	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	73,436	50,181	46,500	46,500	46,500	46,500	46,500

2011-2012 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Motor Pool	ORGANIZATION:	043700

GOAL MISSION STATEMENT

The mission of the Motor Pool Department is to provide and maintain vehicles and equipment in support of the City of Alexandria's various departments and divisions. Our goal and commitment is to do this in a proficient, professional and courteous manner. Our staff insures that proper maintenance is performed for vehicle and equipment longevity and safety.

FUNCTION DESCRIPTION

The Motor Pool serves as a centralized garage providing mechanical and body repairs, fuel and oil disbursements, and wrecker services to approximately 1,250 (and increasing) city owned vehicles and equipment. Motor Pool provides the lending of pool vehicles for City of Alexandria Departments that require a vehicle for travel to training/seminars attended by City Employees within the State.

The Motor Pool also provides information on all vehicles/equipment owned by the City through daily input of information processed into RTA. This system has the capabilities to generate detailed reports on preventive maintenance/cost/usage/history, which are required by all division/department heads in maintaining records on vehicle maintenance or budget control within their area.

Other services provided by Motor Pool are fabrication, welding, vehicle paint & body work, vehicle repairs, services to all City departments; monitoring/disposal of waste oils, hazardous material, and used tires per the required EPA guidelines for the State of LA.

DEMAND PERFORMANCE INDICATORS

Description	2009-2010 Actual	2010-2011 Estimated	2011-2012 Projected
Fuel Transactions	35,161	40,000	41,000
Work Orders	9,942	9,950	9,995
Engines Replaced/Overhauled	7	7	7
Vehicles Serviced	2,989	3,050	3,100
Transmissions Serviced/Replaced	55	57	60
Flat Repairs In House/On Road	790	800	820
Tire Shop In House Work Orders	982	1,000	1,050
Front End and Alignment	135	140	145
Body Shop Repairs	266	270	280
Brakes/Clutch Repairs	333	340	345
State Inspections on Road Vehicles	775	800	825

2011-2012 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Motor Pool	ORGANIZATION:	043700

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	850,632	804,481	796,640	782,040	750,965	762,493	-5.73%
FRINGE BENEFITS	384,524	355,079	407,027	407,027	357,087	360,395	-12.27%
OPERATING/CONTRACTUAL	89,726	64,662	82,985	78,985	83,985	83,985	1.21%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	143,108	79,230	0	0	17,734	17,734	0.00%
TOTAL APPROPRIATIONS	1,467,990	1,303,452	1,286,652	1,268,052	1,209,771	1,224,607	-5.98%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490118	Salary - Superintendent Fleet Maint	1	1	1	1	1	1	0.00%
490139	Salary - Supervisor Fleet Maintenance	4	4	4	4	4	4	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490750	Salary - Fleet Maintenance Tech Senior	5	5	5	5	5	5	0.00%
490751	Salary - Fleet Maintenance Tech	7	7	6	6	5	5	-16.67%
490752	Salary - Fleet Collision Repair Tech	2	2	2	2	2	2	0.00%
490834	Salary - Fleet Service Technician	5	5	5	5	5	5	0.00%
	Total Positions	25	25	24	24	23	23	-4.17%

2011-2012 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Motor Pool	ORGANIZATION:	043700

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Salaries:							
450001	Overtime	75,319	13,303	13,053	13,053	13,053	13,053	13,053
490118	Salary - Superintendent Fleet Maint	51,398	52,426	52,225	52,225	52,225	51,422	52,225
490139	Salary - Supervisor Fleet Maintenance	153,656	156,379	156,070	158,870	150,960	148,638	150,960
490618	Salary - Administrative Secretary	31,921	32,560	32,435	32,435	32,435	31,936	32,435
490750	Salary - Fleet Maintenance Tech Senior	179,018	182,598	181,899	181,899	181,899	179,101	181,899
490751	Salary - Fleet Maintenance Tech	208,084	189,361	178,519	161,119	176,547	147,182	149,482
490752	Salary - Fleet Collision Repair Tech	48,206	58,938	58,713	58,713	58,713	57,810	58,713
490834	Salary - Fleet Service Technician	103,030	118,916	123,726	123,726	123,726	121,823	123,726
	Total Salaries	850,632	804,481	796,640	782,040	789,558	750,965	762,493
	Fringe:							
510201	Fringe - Pension	224,508	191,131	230,548	230,548	216,734	206,138	209,305
510202	Fringe - Hospital	150,022	154,161	166,080	166,080	191,715	140,661	140,661
510206	Fringe - Medicare Insurance Tax	8,989	8,808	9,391	9,391	9,855	9,322	9,463
510207	Fringe - Life Insurance	1,005	979	1,008	1,008	1,008	966	966
	Total Fringe	384,524	355,079	407,027	407,027	419,312	357,087	360,395
	Operating & Contractual:							
520105	Contract Labor	0	0	0	0	0	0	0
520204	Uniforms	6,607	5,772	3,600	3,600	3,600	3,600	3,600
520400	Office	1,540	1,500	1,600	1,600	1,600	1,600	1,600
520500	Operating Supplies	18,975	14,343	21,000	21,000	21,000	21,000	21,000
520514	Small Tools	4,404	4,467	4,000	4,000	4,000	4,000	4,000
531212	Disposal	4,506	1,297	5,000	5,000	5,000	5,000	5,000
531301	Vehicle Costs Gas & Oil	12,348	12,149	10,785	11,785	11,785	11,785	11,785
531304	Vehicle Costs - R & M	16,707	10,002	16,000	11,000	16,000	16,000	16,000
531410	Telephone	3,409	2,857	3,000	3,000	3,000	3,000	3,000
531500	Printing	276	200	0	0	0	0	0
531800	Rent	5,328	0	0	0	0	0	0
543003	Travel & Training	5,876	4,326	4,500	4,500	4,500	4,500	4,500
605101	Maintenance Bldg & Facilities	1,524	775	1,500	1,500	1,500	1,500	1,500
605106	Maintenance Equipment	8,226	6,974	12,000	12,000	12,000	12,000	12,000
	Total Operating & Contractual	89,726	64,662	82,985	78,985	83,985	83,985	83,985
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	72,820	57,597	0	0	58,712	0	0
707600	Machinery & Equipment	70,288	21,633	0	0	19,614	11,564	11,564
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	6,170	6,170	6,170
	Total Capital Outlay	143,108	79,230	0	0	84,496	17,734	17,734
	TOTAL DEPARTMENT	1,467,990	1,303,452	1,286,652	1,268,052	1,377,351	1,209,771	1,224,607

2011-2012 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Parks & Recreation	ORGANIZATION:	044100

GOAL MISSION STATEMENT

To provide for a properly maintained system for playground, ball parks, and other recreational facilities available to all citizens for active and passive recreation and meeting at city owned buildings.

FUNCTION DESCRIPTION

The Parks & Recreation Department is a service organization that performs maintenance and repair work to support recreational and other competitive activities for the city involving golf courses, soccer fields, ball fields, and rental facilities.

DEMAND PERFORMANCE INDICATORS

Description	2009-2010 Actual	2010-2011 Estimated	2011-2012 Projected
Telephone Calls	11,000	14,000	17,000
Lining of Ball Fields	16,000	19,000	26,000
Cutting Ball Fields	12,000	15,000	18,000
Limb Cutting and Hauling	1,000	2,000	6,000
Maintenance of Building and Fences	2,000	2,000	3,000
Trimming of all Ball Fields	2,400	3,000	6,000
Seeding	1,800	2,400	5,000
Weed Eating	1,400	1,800	3,500

2011-2012 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Parks & Recreation	ORGANIZATION:	044100

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
SALARIES AND WAGES	567,649	553,190	500,112	519,112	507,551	513,891	1.49%
FRINGE BENEFITS	232,328	206,413	233,418	233,418	216,509	218,323	-7.24%
OPERATING/CONTRACTUAL	507,693	570,064	777,705	754,405	727,405	727,405	-6.47%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	51,431	37,580	0	31,702	25,090	25,090	0.00%
TOTAL APPROPRIATIONS	1,359,101	1,367,247	1,511,235	1,538,637	1,476,555	1,484,709	-2.29%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
490117	Salary-Superintendent Parks & Recreation	1	1	1	1	1	1	0.00%
490330	Salary - Crew Leader Parks Maintenance	3	3	3	3	3	3	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490819	Salary - Equipment Operator I	7	6	6	6	6	6	0.00%
490819	Salary - Equipment Operator I (Seasonal)	4	4	4	4	4	4	0.00%
490820	Salary - Maintenance Worker	4	4	4	4	4	4	0.00%
490820	Salary - Maintenance Worker (Seasonal)	3	3	3	3	3	3	0.00%
490820	Salary - Maintenance Worker (90 Day)	5	5	0	0	0	0	0.00%
	Total Positions	28	27	22	22	22	22	0.00%

Ninety Day Temporary Employees will work May thru August.
Seasonal Employees will work in two cycles, May thru August and March thru April.

2011-2012 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Parks & Recreation	ORGANIZATION:	044100

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Salaries:							
450001	Overtime	100,434	57,792	27,120	46,120	45,000	45,000	45,000
490117	Salary-Superintendent Parks & Recreation	45,298	46,349	46,171	46,171	46,171	45,461	46,171
490330	Salary - Crew Leader Parks Maintenance	113,200	115,503	115,060	115,060	115,060	113,290	115,060
490618	Salary - Administrative Secretary	23,982	25,308	25,211	25,211	25,211	24,823	25,211
490819	Salary - Equipment Operator I	153,157	153,299	148,104	148,104	144,003	141,788	144,003
490899	Salary - Equipment Operator I (Seasonal)	18,315	21,943	34,736	34,736	34,736	34,736	34,736
490820	Salary - Maintenance Worker	73,027	81,743	81,680	81,680	81,680	80,423	81,680
490898	Salary - Maintenance Worker (Seasonal)	40,236	51,253	22,030	22,030	22,030	22,030	22,030
	Total Salaries	567,649	553,190	500,112	519,112	513,891	507,551	513,891
	Fringe:							
510201	Fringe - Pension	130,042	109,728	128,307	128,307	125,480	123,742	125,480
510202	Fringe - Hospital	91,267	84,937	95,228	95,228	106,996	82,376	82,376
510206	Fringe - Medicare Insurance Tax	5,903	5,878	5,733	5,733	6,317	6,241	6,317
510207	Fringe - Life Insurance	634	607	630	630	630	630	630
510208	Fringe - FICA Tax Retirement	4,482	5,263	3,520	3,520	3,520	3,520	3,520
	Total Fringe	232,328	206,413	233,418	233,418	242,943	216,509	218,323
	Operating & Contractual:							
520105	Contract Labor	0	0	0	0	0	0	0
520204	Uniforms	3,498	3,472	3,500	3,500	3,500	3,500	3,500
520500	Operating Supplies	46,251	18,050	35,000	30,000	35,000	35,000	35,000
520503	Operating Chemicals	4,674	6,569	4,700	4,700	4,700	4,700	4,700
520514	Small Tools	2,563	1,450	3,000	3,000	3,000	3,000	3,000
531208	Services - Plumbing	8,182	10,485	9,000	9,000	9,000	9,000	9,000
531301	Vehicle Costs - Gas & Oil	59,701	56,059	42,705	57,705	57,705	57,705	57,705
531304	Vehicle Costs - R & M	48,721	47,993	47,700	57,700	47,700	47,700	47,700
531410	Telephone	5,245	5,713	7,000	6,000	7,000	7,000	7,000
531500	Printing	159	196	500	500	500	500	500
531701	Utilities	(29,749)	72,159	225,000	215,000	225,000	225,000	225,000
543003	Travel & Training	1,392	3,340	2,500	2,500	2,500	2,500	2,500
605101	Maintenance Bldg & Facilities	12,393	8,087	15,000	15,000	15,000	15,000	15,000
605103	Maintenance Bringhurst Golf Course	8,177	33,635	100,000	50,000	100,000	50,000	50,000
605105	Maintenance Johnny Downs Park	206,075	193,925	175,000	208,000	175,000	175,000	175,000
605106	Maintenance Equipment	9,082	3,670	5,000	5,000	5,000	5,000	5,000
605108	Maintenance Ball Parks	71,142	63,302	54,000	54,000	54,000	54,000	54,000
605109	Maintenance Natatorium	34,000	24,806	30,600	15,300	30,600	15,300	15,300
605113	Maintenance Lines & Poles	3,698	0	1,500	1,500	1,500	1,500	1,500
605124	Bringhurst Stadium	12,489	17,153	16,000	16,000	16,000	16,000	16,000
	Total Operating & Contractual	507,693	570,064	777,705	754,405	792,705	727,405	727,405
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	10,000	0	0
707500	Vehicles	16,235	0	0	31,702	35,490	5,990	5,990
707600	Machinery & Equipment	34,966	37,580	0	0	8,100	8,100	8,100
707700	Office Furniture & Fixtures	0	0	0	0	3,039	0	0
707702	Computer Software	230	0	0	0	11,000	11,000	11,000
	Total Capital Outlay	51,431	37,580	0	31,702	67,629	25,090	25,090
	TOTAL DEPARTMENT	1,359,101	1,367,247	1,511,235	1,538,637	1,617,168	1,476,555	1,484,709

2011-2012 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Animal Shelter	ORGANIZATION:	045800

GOAL MISSION STATEMENT

To provide the public with prompt service by responding to their daily complaints on animals that are running at large in the city. To provide for the safety and well being of the citizens of Alexandria by removing animals that might endanger them. To remove dead animals from city roadways and others areas according to health standards. To educate the public relations all national animal concerns sponsored by HSUS. To offer animals for adoption through newspaper coverage and TV programs. To euthanize in a safe humane way unwanted and stray animals. To shelter, feed and euthanize all parish and incorporated area animals. To follow up on all adoptions to make sure all animals are sterilized.

FUNCTION DESCRIPTION

There are currently 2 Impounding Officers and 2 Kennel Techs capturing between 25 to 35 animals a day. These animals are fed and cared for while being offered for sale to the public. The shelter responds to between 45 to 50 calls per day by setting traps and impounding animals running at large. The shelter staff in cooperation with a veterinarian euthanize approximate 100-200 animals per week. The shelter staff responds to between 5-10 calls per day on animal abuse and cruelty cases. The investigating officers have approximate 5-7 ongoing court cases at any one time. The shelter staff makes 2-3 visits per month to schools and civic organizations to talk about responsibility, pet care and safety issues. Our functions and goals and responsibilities are being tripled by new parish and out-laying incorporated areas utilizing our shelter. We also monitor all lost pets in the city and try and find them and/or return to owners.

DEMAND PERFORMANCE INDICATORS

Description	2009-2010 Actual	2010-2011 Estimated	2011-2012 Projected
Telephone Calls	10,000	10,100	10,500
Animals Returned to Owner	850	900	1,000
Animals Impounded	8,000	9,000	9,500
Animals Adopted	500	600	700
Animals Incinerated	8,000	9,000	9,500
Citations Issued	100	120	120
Animals Euthanized	6,400	7,000	7,500

2011-2012 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Animal Shelter	ORGANIZATION:	045800

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
SALARIES AND WAGES	192,312	236,356	234,295	244,295	239,943	243,379	2.41%
FRINGE BENEFITS	75,262	83,278	106,567	106,567	100,314	101,308	-5.87%
OPERATING/CONTRACTUAL	205,966	148,719	138,078	139,078	141,078	141,078	2.17%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	40,053	48,504	0	0	11,500	11,500	0.00%
TOTAL APPROPRIATIONS	513,593	516,857	478,940	489,940	492,835	497,265	2.90%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
490141	Salary - Crew Leader	1	1	1	1	1	1	0.00%
490144	Salary - Kennel Technician	2	2	2	2	2	2	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
490855	Salary - Superintendent Animal Control	1	1	1	1	1	1	0.00%
490856	Salary - Animal Control Officer	2	2	2	2	2	2	0.00%
	Total Positions	8	8	8	8	8	8	0.00%

2011-2012 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Animal Shelter	ORGANIZATION:	045800

GENERAL FUND

DEPARTMENTAL BUDGET

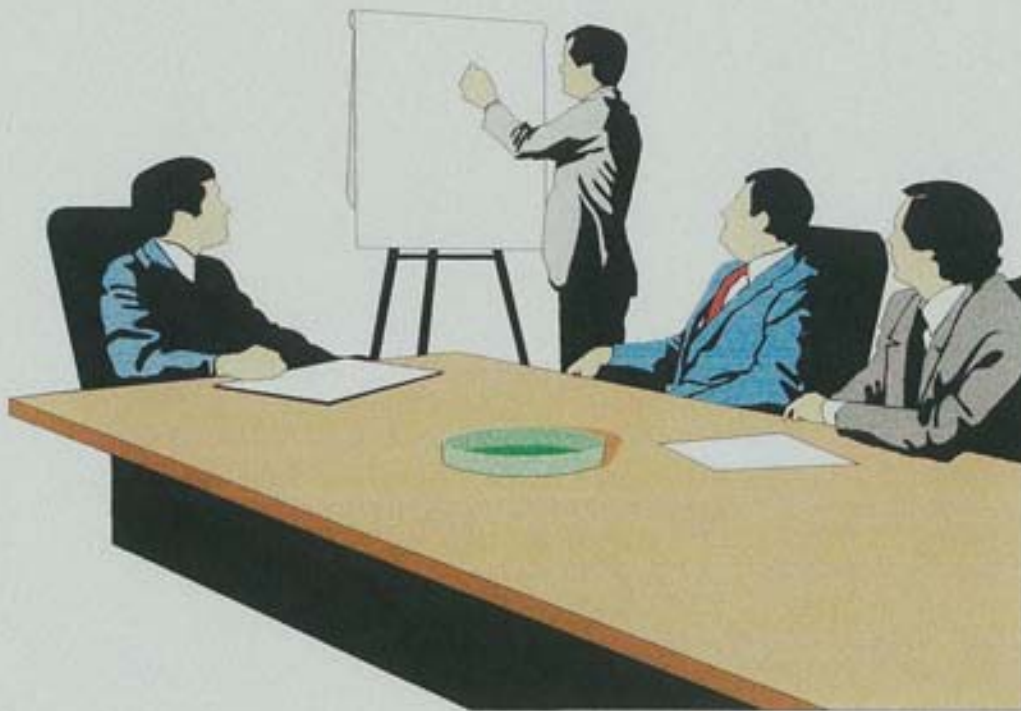
CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
450001	Overtime	31,226	19,510	10,916	21,916	20,000	20,000	20,000
490141	Salary - Crew Leader	0	22,265	28,239	28,239	28,239	27,805	28,239
490144	Salary - Kennel Technician	19,617	40,848	40,840	40,840	40,840	40,212	40,840
490618	Salary - Administrative Secretary	24,436	24,824	25,211	24,211	25,211	24,823	25,211
490626	Salary - Clerical Specialist	14,075	21,026	21,618	21,618	21,618	21,285	21,618
490855	Salary - Superintendent Animal Control	51,429	52,458	52,259	52,259	52,259	51,455	52,259
490856	Salary - Animal Control Officer	51,529	55,425	55,212	55,212	55,212	54,363	55,212
Total Salaries		192,312	236,356	234,295	244,295	243,379	239,943	243,379
Fringe:								
510201	Fringe - Pension	50,695	56,295	67,805	67,805	66,807	65,864	66,807
510202	Fringe - Hospital	21,624	23,339	35,030	35,030	39,103	30,637	30,637
510206	Fringe - Medicare Insurance Tax	2,707	3,330	3,396	3,396	3,528	3,477	3,528
510207	Fringe - Life Insurance	236	314	336	336	336	336	336
Total Fringe		75,262	83,278	106,567	106,567	109,774	100,314	101,308
Operating & Contractual:								
520105	Contract Labor	29,587	0	0	0	0	0	0
520204	Uniforms	2,264	2,276	2,280	2,280	2,280	2,280	2,280
520400	Office	982	970	1,000	1,000	1,000	1,000	1,000
520500	Operating Supplies	36,226	25,337	16,000	16,000	16,000	16,000	16,000
520502	Operating Cleaner	3,430	4,614	2,500	2,500	2,500	2,500	2,500
520504	Operating - Animal Food	14,051	7,032	5,000	5,000	5,000	5,000	5,000
520515	Operating Medical Supplies	1,489	1,993	2,000	2,000	2,000	2,000	2,000
531103	Professional Fees - Veterinarian	35,492	32,361	36,000	36,000	36,000	36,000	36,000
531215	Fees, Licences, & Permits	459	387	500	500	500	500	500
531301	Vehicle Costs - Gas & Oil	14,512	13,778	12,120	14,120	14,120	14,120	14,120
531304	Vehicle Costs - R & M	7,691	8,959	8,500	6,500	8,500	8,500	8,500
531410	Telephone	9,219	7,750	7,500	8,500	8,500	8,500	8,500
531500	Printing	143	306	800	800	800	800	800
531701	Utilities	31,258	24,457	25,000	25,000	25,000	25,000	25,000
543003	Travel & Training	2,412	2,957	2,000	2,000	2,000	2,000	2,000
605101	Maintenance Bldg & Facilities	12,915	9,875	9,878	9,878	9,878	9,878	9,878
605106	Maintenance Equipment	3,836	5,667	7,000	7,000	7,000	7,000	7,000
Total Operating & Contractual		205,966	148,719	138,078	139,078	141,078	141,078	141,078
Capital Outlay:								
707405	Building Improvements	9,081	0	0	0	0	0	0
707500	Vehicles	0	41,900	0	0	28,000	0	0
707600	Machinery & Equipment	27,559	6,604	0	0	16,500	11,500	11,500
707700	Office Furniture & Fixtures	2,966	0	0	0	0	0	0
707702	Computer Software	447	0	0	0	0	0	0
Total Capital Outlay		40,053	48,504	0	0	44,500	11,500	11,500
TOTAL DEPARTMENT		513,593	516,857	478,940	489,940	538,731	492,835	497,265

2011-2012 ANNUAL BUDGET

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City of Alexandria
Annual Operating Budget

Planning Division



City of Alexandria EXECUTIVE DIVISION ORGANIZATIONAL CHART

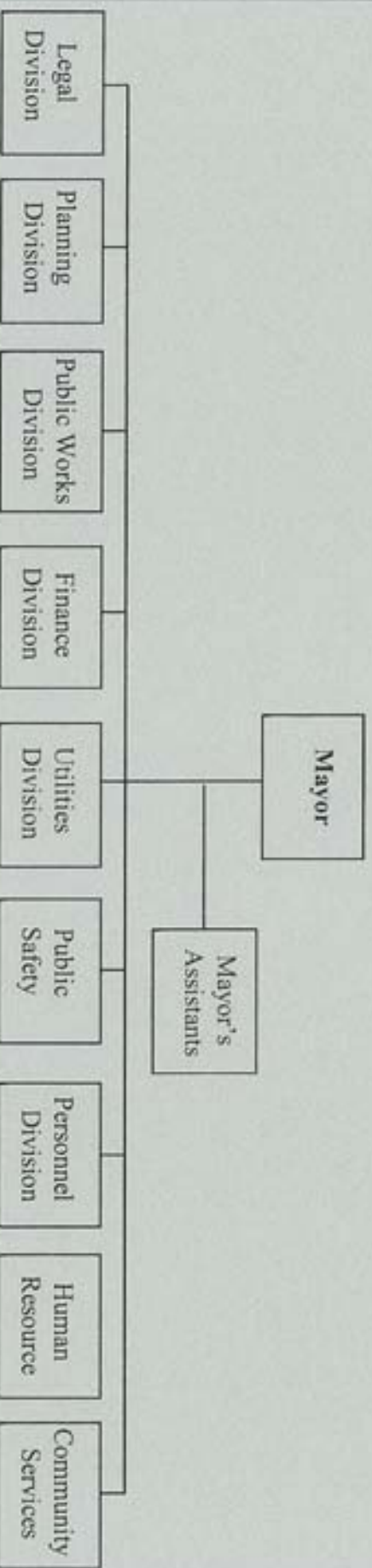


Chart depicts line of command of divisions within the city.

2011-2012 ANNUAL BUDGET

DIVISION:	Planning	FUND:	101
DEPARTMENT:	Administration	ORGANIZATION:	054700

GOAL MISSION STATEMENT

To provide for the overall planning and coordination of the city's land development, housing, urban design and community development activities. This is accomplished through providing exceptional customer service, prompt and adequate responses to telephone inquires, efficient handling and resolution of zoning disputes and complaints and complete answers to any and all questions related to comprehensive planning, zoning, housing rehabilitation, community development, site plan development, application preparation assistance for zoning and rezoning applications, board of adjustment and appeals applications for variances and special exceptions and zoning compliance.

FUNCTION DESCRIPTION

The Planning Division is responsible for processing permit applications relating to zoning compliance, signs and other development activities including annexation requests and driveway permits. Staff perform site plan reviews for commercial plan applications and subdivision relating to drainage, landscaping, setback, parking, etc. Planned are routed to other department with input into the process such as the engineering department, utility department, and public work division. This division also supports the Zoning Commission and the Zoning Board of Adjustment and Appeals through agenda development, and other reports. Staff in this division investigated and acted upon as necessary. Complaints regarding zoning are investigated and acted upon as necessary. This division manages and maintains and zoning ordinance (Chapter 28 - Land Development Code) as well as the city maps. This division indirectly oversees staff activities in the Community Development Department. This division also participates in regional planning issues through the Rapides Area Planning Commission.

DEMAND PERFORMANCE INDICATORS

Description	2009-2010 Actual	2010-2011 Estimated	2011-2012 Projected
Zoning Compliance Certificate	600	650	700
Address Assignments	150	250	300
Commercial Plan Review	180	190	190
Subdivision Review	20	20	15
Permits Issued	450	450	350
Zoning Violations Letters	20	15	30
Flood Zone Letters Issued	70	150	200

2011-2012 ANNUAL BUDGET

DIVISION:	Planning	FUND:	101
DEPARTMENT:	Administration	ORGANIZATION:	054700

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	336,086	345,743	400,535	350,240	342,297	346,237	-14.54%
FRINGE BENEFITS	130,840	113,513	171,602	168,928	136,932	138,030	-20.20%
OPERATING/CONTRACTUAL	274,401	216,756	123,300	157,300	124,800	124,800	1.22%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	10,552	0	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	751,879	676,012	695,437	676,468	604,029	609,067	-13.14%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
480105	Salary - Director of Planning	1	1	1	1	1	1	0.00%
480604	Salary - Executive Secretary	1	1	1	1	1	1	0.00%
490159	Salary - Assistant Certified Bldg Official	0	0	0	1	1	1	0.00%
490160	Salary - Planner	1	1	1	1	0	0	0.00%
490219	Salary - Professional Engineer	1	1	1	0	0	0	0.00%
490229	Salary - Assistant Director Planning	1	1	1	1	1	1	0.00%
490240	Salary - Zoning Enforcement Analyst	1	1	1	1	1	1	0.00%
490337	Salary - Code Enforcement Officer	1	0	0	0	0	0	0.00%
490345	Salary - Mechanical Inspector	1	1	1	0	0	0	0.00%
490348	Salary - Building Inspector	2	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	0	1	0	0	0	0	0.00%
490903	Salary - Multi Trades Inspector	0	0	0	1	1	1	0.00%
	Total Positions	10	9	8	8	7	7	-12.50%

2011-2012 ANNUAL BUDGET

DIVISION:	Planning	FUND:	101
DEPARTMENT:	Administration	ORGANIZATION:	054700

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Salaries:							
450001	Overtime	2,139	0	0	0	0	0	0
480105	Salary - Director of Planning	78,329	90,515	90,168	90,168	90,168	90,168	90,168
480604	Salary - Executive Secretary	0	33,015	28,000	28,000	28,000	27,569	28,000
490159	Salary - Assistant Certified Bldg Official	0	0	0	23,063	49,963	49,194	49,963
490160	Salary - Planner	0	24,271	34,110	34,110	34,110	0	0
490219	Salary - Professional Engineer	19,237	0	60,466	0	0	0	0
490229	Salary - Assistant Director Planning	54,850	66,676	66,420	66,420	66,420	65,398	66,420
490240	Salary - Zoning Enforcement Analyst	36,394	37,265	37,122	37,122	37,122	36,551	37,122
490337	Salary - Code Enforcement Officer	29,327	9,428	0	0	0	0	0
490345	Salary - Mechanical Inspector	43,102	43,964	43,795	15,160	0	0	0
490348	Salary - Building Inspector	39,813	40,609	40,454	40,454	40,454	39,832	40,454
490614	Salary - Administrative Assistant	32,895	0	0	0	0	0	0
490903	Salary - Multi Trades Inspector	0	0	0	15,743	34,110	33,585	34,110
	Total Salaries	336,086	345,743	400,535	350,240	380,347	342,297	346,237
	Fringe:							
510201	Fringe - Pension	86,459	67,611	102,986	96,215	93,238	82,834	83,875
510202	Fringe - Hospital	35,378	35,665	57,602	62,039	62,529	43,971	43,971
510206	Fringe - Medicare Insurance Tax	3,884	4,873	5,878	5,538	5,585	5,033	5,090
510207	Fringe - Life Insurance	300	259	336	336	336	294	294
510208	Fringe - FICA Tax Retirement	0	286	0	0	0	0	0
510209	Fringe - Car Allowance	4,819	4,819	4,800	4,800	4,800	4,800	4,800
	Total Fringe	130,840	113,513	171,602	168,928	166,488	136,932	138,030
	Operating & Contractual:							
520105	Contract Labor	82,548	61,655	10,000	23,000	10,000	10,000	10,000
520204	Uniforms	1,563	1,184	0	0	0	0	0
520400	Office	12,585	14,036	12,500	10,500	14,000	14,000	14,000
520516	Zoning Books & Maps	842	617	1,000	1,000	1,000	1,000	1,000
531110	Professional Fees & Services	75,596	119,575	50,000	74,000	50,000	50,000	50,000
531301	Vehicle Costs - Gas & Oil	2,545	1,611	3,500	3,500	3,500	3,500	3,500
531304	Vehicle Costs R & M	610	2,561	4,000	3,000	4,000	4,000	4,000
531410	Telephone	4,789	248	4,500	4,500	4,500	4,500	4,500
531500	Printing	683	270	1,000	1,000	1,000	1,000	1,000
531900	Advertising	486	1,098	1,700	1,700	1,700	1,700	1,700
543002	Dues & Subscriptions	2,137	1,652	2,200	2,200	2,200	2,200	2,200
543003	Travel & Training	14,588	8,628	2,500	2,500	2,500	2,500	2,500
605106	Maintenance - Equipment	150	89	400	400	400	400	400
646043	Historic Preservation District Commissio	75,279	3,532	30,000	30,000	30,000	30,000	30,000
	Total Operating & Contractual	274,401	216,756	123,300	157,300	124,800	124,800	124,800
	Capital Outlay:							
707101	Acquisitions	0	0	0	0	0	0	0
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	5,465	0	0	0	0	0	0
707700	Office Furniture and Fixtures	0	0	0	0	0	0	0
707702	Computer Software	5,087	0	0	0	0	0	0
	Total Capital Outlay	10,552	0	0	0	0	0	0
	TOTAL DEPARTMENT	751,879	676,012	695,437	676,468	671,635	604,029	609,067

2011-2012 ANNUAL BUDGET

DIVISION:	Planning	FUND:	101
DEPARTMENT:	Community Development	ORGANIZATION:	054701

GOAL MISSION STATEMENT

To apply for applicable federal grants, including Community Development Block Grant, HOME Investment Partnership Program, Louisiana Emergency Shelter Grant Program and to efficiently administer federal programs and activities related to these funds.

FUNCTION DESCRIPTION

The Community Development Department is responsible for preparing grant applications for federal funds, preparing all associated reports, complying with all federal requirements, maintaining records according to federal guidelines, and effectively administering the following programs.

1. Housing Rehabilitation Deferred Loan Program - housing renovation for owner occupied structures with CDBG and HOME funds.
2. HOME Rental Housing Rehabilitation Program - renovation of rental property for low income tenants.
3. Code Enforcement/Demolition Program - to enforce the City's code standards on vacant structures within CDBG target areas.
4. Housing development Program - new construction of single family housing for first time home buyers.
5. Business Facade Improvement Program - facade improvement loans/grants for business located in a designated area.
6. Housing assistance Program - down payment and closing cost assistance for first time home buyers.
7. Monitor HOME activities carried out by the city's Community Housing Development Organization (CHDO).
8. Monitor all sub-recipients to ensure compliance with grant Agreements & HUD regulation including: Boys & Girls Club of Central LA, Boys Scouts of America, Caring People's Free Pharmacy, Inner-City Revitalization Corporation, Cenla Pride, Shepherd Center, Phoenix Point, and Sisterhood Neighborhood Alliance.
9. Economic Development Assistance Program.

DEMAND PERFORMANCE INDICATORS

Description	2009-2010 Actual	2010-2011 Estimated	2011-2012 Projected
Federal Funds Received	1,524,000	1,524,000	1,524,000
Housing Repairs - Owner Occupied	12	12	12
Home buyer Training Graduates	60	60	60
Code Enforcement Inspections	150	150	150
Demolition of Vacant Structures	15	15	15
North Alex. Boys & Girls Club	15	15	15
Free Pharmacy clients assisted	300	300	300

2011-2012 ANNUAL BUDGET

DIVISION:	Planning	FUND:	101
DEPARTMENT:	Community Development	ORGANIZATION:	054701

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
SALARIES AND WAGES	101,720	111,452	142,348	142,348	142,348	142,348	0.00%
FRINGE BENEFITS	42,529	44,175	54,527	54,527	54,527	54,527	0.00%
OPERATING/CONTRACTUAL	26,225	89,037	78,620	78,620	78,620	78,620	0.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	3,533	5,258	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	174,007	249,922	275,495	275,495	275,495	275,495	0.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
	** Note: Slots For This Department Are Budgeted In Fund 160.							

2011-2012 ANNUAL BUDGET

DIVISION:	Planning	FUND:	101
DEPARTMENT:	Community Development	ORGANIZATION:	054701

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
490116	Salary - Community Develop Administra	21,395	20,207	34,468	34,468	34,468	34,468	34,468
490210	Salary - Program Manager	17,478	16,710	28,487	28,487	28,487	28,487	28,487
490336	Salary - Housing Manager	19,548	25,182	28,487	28,487	28,487	28,487	28,487
490349	Salary - Housing Inspector	15,529	15,510	14,959	14,959	14,959	14,959	14,959
490618	Salary - Administrative Secretary	8,912	13,624	18,040	18,040	18,040	18,040	18,040
490626	Salary - Clerical Specialist	18,858	20,219	17,907	17,907	17,907	17,907	17,907
	Total Salaries	101,720	111,452	142,348	142,348	142,348	142,348	142,348
Fringe:								
510201	Fringe - Pension	26,835	26,486	37,665	37,665	37,665	37,665	37,665
510202	Fringe - Hospital	14,469	16,315	15,211	15,211	15,211	15,211	15,211
510206	Fringe - Medicare Insurance Tax	1,110	1,249	1,509	1,509	1,509	1,509	1,509
510207	Fringe - Life Insurance	115	125	142	142	142	142	142
	Total Fringe	42,529	44,175	54,527	54,527	54,527	54,527	54,527
Operating & Contractual:								
520204	Uniforms	0	0	600	600	600	600	600
520400	Office	2,260	6,019	6,000	6,000	6,000	6,000	6,000
520500	Operating Supplies	0	1,376	1,200	1,200	1,200	1,200	1,200
531110	Professional Fees & Services	140	65,915	55,000	55,000	55,000	55,000	55,000
531201	Services - Demolition	9,190	1,910	5,000	5,000	5,000	5,000	5,000
531205	Services- Boarding up	1,500	0	2,500	2,500	2,500	2,500	2,500
531301	Vehicle Costs - Gas & Oil	1,077	1,262	920	920	920	920	920
531304	Vehicle Costs - R & M	676	173	800	800	800	800	800
531401	Postage	30	460	800	800	800	800	800
531410	Telephone	1,433	2,114	800	800	800	800	800
531500	Printing	5	0	200	200	200	200	200
531800	Rent	3,120	3,404	2,000	2,000	2,000	2,000	2,000
531900	Advertising	0	0	300	300	300	300	300
543000	Miscellaneous	6,794	6,404	2,500	2,500	2,500	2,500	2,500
	Total Operating & Contractual	26,225	89,037	78,620	78,620	78,620	78,620	78,620
Capital Outlay:								
707160	Subrecipient Grant	0	0	0	0	0	0	0
707600	Machinery & Equipment	3,533	3,558	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	1,700	0	0	0	0	0
	Total Capital Outlay	3,533	5,258	0	0	0	0	0
	TOTAL DEPARTMENT	174,007	249,922	275,495	275,495	275,495	275,495	275,495

2011-2012 ANNUAL BUDGET

DIVISION:	Planning	FUND:	101
DEPARTMENT:	Engineering	ORGANIZATION:	042300

GOAL MISSION STATEMENT

The Engineering Department's function is to provide the administration, City Council and Citizens with maps, records, and files concerning widths of rights of ways and easements, municipally owned property, benchmark locations and elevations; street names and locations; drainage facilities; review construction projects; maintain records on parks and recreational facilities and bridges; enter all pertinent information into CAD System; provide usable construction estimates, permits from the Corp of Engineers on all Capital Drainage Projects; participate in planning and/or design a capital improvements and/or projects; work with all other city departments on all other city departments on maintenance and improvements projects concerning existing city facilities, provide plans, specifications, surveying, inspection and processing for various projects including streets, drainage utilities and parks for the City of Alexandria; meet with LDOTD and FHWA officials to discuss funding of Urban System Projects meeting LDOTD and FHWA requirements, coordinating plans between the consultants and LDOTD and FHWA officials; Secure Wet Lands.

FUNCTION DESCRIPTION

The Engineering Department handles numerous citizen complaints and questions, daily coordinates various construction activities. Our engineering technicians update the City limits and Zoning maps on an on going basis and update various other maps and records. They also draw plans for various projects, provide assistance for citizens on various matters, provide charts, graphs and maps for administration and council (as required), index and file maps and drawings, update drainage, street numbers and subdivisions maps. The survey crew provides services from construction layout to staking and/or locating right-of-ways and easements, as well as maintaining all city benchmarks. They also secure data for the preparation of Right-of-Way Maps by the Drafting Department for Urban System Projects. The construction inspector maintains constant check on consulting engineers' projects and in house designed projects. The Secretary keeps up with the enormous amount of correspondence, reports, filing and phone calls that flow this office on a daily basis. The engineers must see that the previously mentioned work is assigned and completed, as well as design and supervise city projects; handle citizens' complaints and questions; and assist the administration and council on other matters as required.

DEMAND PERFORMANCE INDICATORS

Description	2009-2010 Actual	2010-2011 Estimated	2011-2012 Projected
Typewritten correspondence	150,000	100,000	125,000
Meetings (in hours)	1,000	750	800
Telephone calls	16,000	16,000	16,200
Construction-in-house	40	20	25
Consultant design with City Review	50	55	75
Citizens Complaints handled by phone	900	900	1,500
Citizens Complaints handled in field	300	200	200
Modifying City Maps w/Computer hr.	3,500	3,800	3,800

2011-2012 ANNUAL BUDGET

DIVISION:	Planning	FUND:	101
DEPARTMENT:	Engineering	ORGANIZATION:	042300

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	492,991	527,528	539,864	542,864	532,167	540,455	-1.43%
FRINGE BENEFITS	176,199	167,689	220,528	220,528	201,754	204,141	-8.51%
OPERATING/CONTRACTUAL	67,088	67,680	63,200	63,200	63,200	63,200	0.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	35,260	22,073	0	704	0	0	0.00%
TOTAL APPROPRIATIONS	771,538	784,970	823,592	827,296	797,121	807,796	-3.21%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490107	Salary - Asst City Engineer	3	2	2	2	2	2	0.00%
490110	Salary - City Engineer	1	1	1	1	1	1	0.00%
490162	Salary - Lead Engineering Technician	1	1	1	1	1	1	0.00%
490213	Salary - Right of Way Agent	1	0	0	0	0	0	0.00%
490216	Salary - Engineering Supervisor	1	0	0	0	0	0	0.00%
490236	Salary - Land Surveyor	1	1	1	1	1	1	0.00%
490313	Salary - Survey Technician	1	1	1	1	1	1	0.00%
490341	Salary - Engineering Technician III	1	1	1	1	1	1	0.00%
490342	Salary - Construction Inspector	2	1	1	1	1	1	0.00%
490343	Salary - Survey Party Chief	1	1	1	1	1	1	0.00%
490346	Salary - Survey Instrument Operator	1	1	1	1	1	1	0.00%
490614	Salary - Administrative Assistant	1	1	1	1	1	1	0.00%
490619	Salary - Office Assistant	1	1	1	1	1	1	0.00%
	Total Positions	16	12	12	12	12	12	0.00%

2011-2012 ANNUAL BUDGET

DIVISION:	Planning	FUND:	101
DEPARTMENT:	Engineering	ORGANIZATION:	042300

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
450001	Overtime	2,835	1,030	1,800	4,800	1,800	1,800	1,800
490107	Salary - Assistant City Engineer	118,591	85,894	139,256	139,256	139,847	137,696	139,847
490110	Salary - City Engineer	81,613	83,245	82,926	82,926	82,926	81,650	82,926
490162	Salary - Lead Engineering Technician	39,018	39,906	39,752	39,752	39,752	39,140	39,752
490216	Salary - Engineering Supervisor	15,069	40,900	0	0	0	0	0
490236	Salary - Land Surveyor	48,873	49,850	49,660	49,660	49,660	48,896	49,660
490313	Salary - Survey Technician	23,376	26,177	26,380	26,380	26,380	25,974	26,380
490341	Salary - Engineering Technician III	33,824	34,501	34,369	34,369	34,369	33,840	34,369
490342	Salary - Construction Inspector	41,261	42,086	41,925	41,925	41,925	41,280	41,925
490343	Salary - Survey Party Chief	38,928	39,598	39,446	39,446	39,446	38,839	39,446
490346	Salary - Survey Instrument Operator	29,941	30,540	30,423	30,423	30,423	29,955	30,423
490614	Salary - Administrative Assistant	1,178	34,838	34,705	34,705	34,705	34,171	34,705
490619	Salary - Office Assistant	18,484	18,963	19,222	19,222	19,222	18,926	19,222
Total Salaries		492,991	527,528	539,864	542,864	540,455	532,167	540,455
Fringe:								
510201	Fringe - Pension	129,237	116,398	156,237	156,237	148,354	146,079	148,354
510202	Fringe - Hospital	40,240	44,485	56,544	56,544	63,532	48,032	48,032
510206	Fringe - Medicare Insurance Tax	6,281	6,374	7,256	7,256	7,264	7,152	7,264
510207	Fringe - Life Insurance	441	432	491	491	491	491	491
Total Fringe		176,199	167,689	220,528	220,528	219,641	201,754	204,141
Operating & Contractual								
520105	Contract Labor	0	3,964	0	0	0	0	0
520204	Uniforms	1,538	1,748	0	0	0	0	0
520400	Office	10,228	10,062	10,500	5,500	10,500	10,500	10,500
520519	Operating - Drafting & Survey	9,478	8,937	7,500	7,500	7,500	7,500	7,500
531101	Fees - Recording	2,941	1,776	3,500	3,500	3,500	3,500	3,500
531110	Professional Fees & Services	0	5,084	2,500	2,500	2,500	2,500	2,500
531215	Fees, Licenses, & Permits	1,900	20	1,200	1,200	1,200	1,200	1,200
531301	Vehicle Costs - Gas & Oil	7,041	5,342	5,000	5,000	5,000	5,000	5,000
531304	Vehicle Costs - R & M	2,134	1,920	2,500	2,500	2,500	2,500	2,500
531410	Telephone	4,088	3,733	4,000	4,000	4,000	4,000	4,000
531500	Printing	197	174	1,000	1,000	1,000	1,000	1,000
531802	Rent - Copy Machine	15,287	19,114	18,000	23,000	18,000	18,000	18,000
543002	Dues & Subscriptions	985	155	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	10,251	5,555	5,000	5,000	5,000	5,000	5,000
605106	Maintenance Equipment	1,020	96	1,500	1,500	1,500	1,500	1,500
Total Operating & Contractual		67,088	67,680	63,200	63,200	63,200	63,200	63,200
Capital Outlay:								
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	30,389	10,747	0	704	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	4,871	11,326	0	0	0	0	0
Total Capital Outlay		35,260	22,073	0	704	0	0	0
TOTAL DEPARTMENT		771,538	784,970	823,592	827,296	823,296	797,121	807,796

2011-2012 ANNUAL BUDGET

DIVISION:	Planning	FUND:	101
DEPARTMENT:	Urban Forestry	ORGANIZATION:	042400

GOAL MISSION STATEMENT

The primary goals of this department are: To develop and implement the Urban Forest Management Program for the City; Provide oversight on all capital projects regarding all horticultural and landscape architectural matters; and Review commercial projects to ensure compliance with applicable city ordinances; manage park, green space, and community center landscape maintenance contracts.

FUNCTION DESCRIPTION

Receives and responds to an average of (30) tree work service requests per month. Fifty percent of these requests involve trees located on private property that have low limbs that create various safety problems. In most cases, property owners are notified of the problem and required corrective actions. In case of immediate public safety or if property owners refuse to take corrective actions, the City may have the work done on their behalf. Trees located in the rights of way or other City property are inspected and either trimmed or removed depending upon the nature of the problem. All tree work is done by private contractors. The department also assists residents by providing hazard tree assessments. Provides support services to Electric Distribution's Utility Line Vegetation Management Program in determining if their contractor is following appropriate national standards and Provides assistance explaining pruning methods to residents. Conducts annual Arbor Day Program(s) with local elementary schools. Applies for and manages annual Urban and Community Forestry Grant Projects from the LDAF. Prepares annual Tree City USA Certification applications. Develops and disseminates pertinent educational material.

The Department participates in all capital and in-house projects that have a landscape or arboriculture component as part of their scope. Coordinates capital project landscape design performed by consultants. Provides design plans, specifications, and construction administration services for smaller landscape projects that do not require a consultant. Interacts with numerous consultant and City divisions and departments regarding horticultural and arboricultural matters that arise during the design, construction, and maintenance of City infrastructure.

The Department reviews all commercial building permit application for compliance with the Landscape and Tree Ordinance requirements.

The Departments prepares specifications and bid documents and manages maintenance contracts for various city parks, green-spaces, and community centers. Provides horticultural consultation for sites maintained by other City departments.

DEMAND PERFORMANCE INDICATORS

Description	2009-2010 Actual	2010-2011 Estimated	2011-2012 Projected
Requests for Assistance	500	700	750
Trees Trimmed	500	700	800
Trees Removed	150	350	250
Trees Planted	0	25	50
Oversight on Capital Projects	5	5	5
Landscape Ordinance Compliance Reviews	60	50	75

2011-2012 ANNUAL BUDGET

DIVISION:	Planning	FUND:	101
DEPARTMENT:	Urban Forestry	ORGANIZATION:	042400

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
SALARIES AND WAGES	46,354	46,305	54,927	46,127	45,417	46,127	-17.31%
FRINGE BENEFITS	17,223	16,015	19,427	18,881	17,126	17,331	-11.84%
OPERATING/CONTRACTUAL	338,905	348,842	243,695	230,995	237,195	237,195	-2.67%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	24,912	0	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	427,394	411,162	318,049	296,003	299,738	300,653	-5.76%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
490106	Salary - Landscape Architect	1	1	1	1	1	1	0.00%
490690	Salary - Student Workers	2	2	2	2	0	0	-100.00%
	Total Positions	3	3	3	3	1	1	0.00%

2011-2012 ANNUAL BUDGET

DIVISION:	Planning	FUND:	101
DEPARTMENT:	Urban Forestry	ORGANIZATION:	042400

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Salaries:							
450001	Overtime	957	0	0	0	0	0	0
490106	Salary - Landscape Architect	45,397	46,305	46,127	46,127	46,127	45,417	46,127
490690	Salary - Student Workers	0	0	8,800	0	0	0	0
	Total Salaries	46,354	46,305	54,927	46,127	46,127	45,417	46,127
	Fringe:							
510201	Fringe - Pension	12,234	11,000	13,349	13,349	12,662	12,467	12,662
510202	Fringe - Hospital	4,285	4,314	4,693	4,693	5,273	3,958	3,958
510206	Fringe - Medicare Insurance Tax	662	661	797	797	669	659	669
510207	Fringe - Life Insurance	42	40	42	42	42	42	42
510208	Fringe - FICA Tax Retirement	0	0	546	0	0	0	0
	Total Fringe	17,223	16,015	19,427	18,881	18,646	17,126	17,331
	Operating & Contractual:							
520105	Contract Labor	8,000	0	0	0	0	0	0
520106	Contract Labor - Inmates	0	0	45,000	0	45,000	0	0
520204	Uniforms	0	249	0	0	0	0	0
520400	Office	238	88	500	500	500	500	500
520500	Operating	3,532	8,359	2,000	2,000	2,000	2,000	2,000
531115	Tree Trimming/Removal	186,900	198,984	75,000	100,000	75,000	75,000	75,000
531301	Vehicle Costs - Gas & Oil	2,621	3,195	2,530	3,530	3,530	3,530	3,530
531304	Vehicle Costs - R & M	364	1,467	2,050	2,050	2,050	2,050	2,050
531410	Telephone	473	703	575	575	575	575	575
531500	Printing	5	0	200	200	200	200	200
543002	Dues & Subscriptions	520	635	140	640	140	140	140
543003	Travel & Training	2,588	2,073	500	2,000	500	500	500
605106	Maintenance Equipment	0	0	200	200	200	200	200
605110	Maintenance Grounds & ROW	133,664	133,089	115,000	119,300	152,500	152,500	152,500
	Total Operating & Contractual	338,905	348,842	243,695	230,995	282,195	237,195	237,195
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	18,530	0	0	0	0	0	0
707600	Machinery & Equipment	6,382	0	0	0	0	0	0
707700	Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	24,912	0	0	0	0	0	0
	TOTAL DEPARTMENT	427,394	411,162	318,049	296,003	346,968	299,738	300,653

City of Alexandria
Annual Operating Budget

Public Safety Division



City of Alexandria PUBLIC SAFETY DIVISION ORGANIZATIONAL CHART

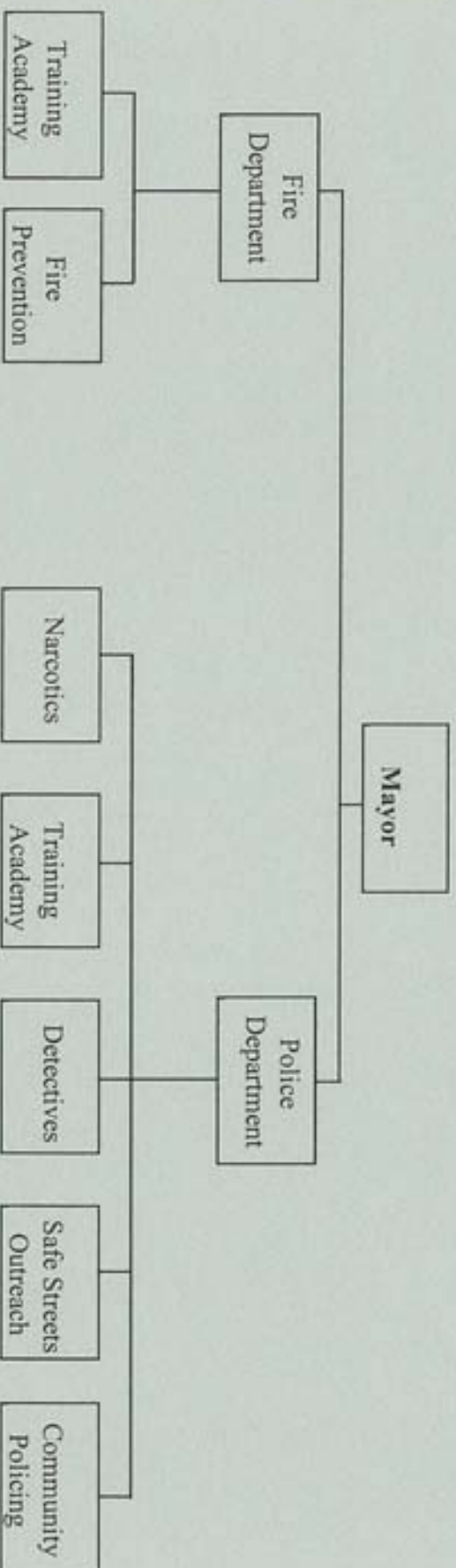


Chart depicts organizational structure of the Public Safety Division

2011-2012 ANNUAL BUDGET

DIVISION:	Public Safety	FUND:	101
DEPARTMENT:	Police	ORGANIZATION:	065000

GOAL MISSION STATEMENT

To protect and serve the citizens of Alexandria while still exercising police powers over all property owned or controlled by the city of Alexandria. With the intent to foster a better quality of life for all under our jurisdiction.

FUNCTION DESCRIPTION

The Alexandria Police Department currently provides 24 hours, 7 days a week patrol service within the city limits of Alexandria. Additionally, the department investigates criminal activities, utilizes arrest powers, maintain records, attack the infiltration of illegal narcotic activities and provides a regional training academy. Moreover, the Police Department is committed to Community Policing efforts which are enhanced by the Boat Patrol, K-9 Unit, Motorcycle and Street Level Drug Interdiction Team.

DEMAND PERFORMANCE INDICATORS

Description	2009-2010 Actual	2010-2011 Estimated	2011-2012 Projected
Accidents	4,680	5,104	5,614
Calls for Service	69,089	70,082	71,539
Public Service	18,957	19,346	19,703

2011-2012 ANNUAL BUDGET

DIVISION:	Public Safety	FUND:	101
DEPARTMENT:	Police	ORGANIZATION:	065000

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	11,460,121	11,033,540	10,356,883	10,686,859	9,987,980	10,119,953	-3.56%
FRINGE BENEFITS	2,379,800	2,496,409	4,037,134	4,042,434	4,245,278	4,287,373	5.16%
OPERATING/CONTRACTUAL	2,509,781	2,076,616	1,880,371	2,204,579	1,958,371	1,958,371	4.15%
OTHER	409,906	413,976	411,806	411,806	408,960	408,960	0.00%
CAPITAL OUTLAY	1,056,996	963,820	0	644,490	347,686	347,686	0.00%
TOTAL APPROPRIATIONS	17,816,604	16,984,361	16,686,194	17,990,168	16,948,275	17,122,343	1.57%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
440126	Salary - Police Chief	1	1	1	1	1	1	0.00%
440127	Salary - Assistant Chief	1	1	1	1	1	1	0.00%
440217	Salary - Captain	6	6	4	4	4	4	0.00%
440218	Salary - Lieutenant	11	11	10	10	10	10	0.00%
440358	Salary - Sergeant	36	36	36	36	32	32	-11.11%
440359	Salary - Communications Officers	17	17	16	16	16	16	0.00%
440404	Salary - Corporal	69	79	78	78	78	78	0.00%
440405	Salary - Police Officer	43	32	30	30	30	30	0.00%
440407	Salary - Jailers	2	2	2	2	2	2	0.00%
440408	Salary - School Patrol	21	20	20	20	15	15	-25.00%
440616	Salary - Record Clerk	14	14	14	14	14	14	0.00%
440618	Salary - Secretary (Chief)	1	1	1	1	1	1	0.00%
490339	Salary - Accounting Technician	1	1	1	1	1	1	0.00%
Total Positions		223	221	214	214	205	205	-4.21%

Note:
In this and future years, the number of positions in Officer and Corporal will float between the two ranks as an Officer will automatically attain the rank of Corporal upon completion of 12 years of service.

2011-2012 ANNUAL BUDGET

DIVISION:	Public Safety	FUND:	101
DEPARTMENT:	Police	ORGANIZATION:	065000

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
440126	Salary - Police Chief	90,733	67,727	67,193	61,193	85,000	83,692	85,000
440127	Salary - Assistant Chief	82,656	84,309	83,986	83,986	83,986	82,694	83,986
440217	Salary - Captain	463,829	456,297	307,777	307,777	307,777	303,042	307,777
440218	Salary - Lieutenant	758,736	784,355	703,680	703,680	703,680	692,854	703,680
440358	Salary - Sergeant	2,132,137	2,163,194	2,162,479	2,162,479	2,152,246	1,869,125	1,898,330
440359	Salary - Communications Officers	614,780	628,419	602,551	602,551	602,551	593,281	602,551
440404	Salary - Corporal	2,932,437	3,142,054	3,317,902	3,317,902	3,324,636	3,273,488	3,324,636
440405	Salary - Police Officer	1,483,570	1,255,289	990,030	966,930	939,895	925,435	939,895
440407	Salary - Jailers	72,630	74,482	74,197	74,197	74,197	73,056	74,197
440408	Salary - School Patrol	58,091	62,242	0	68,700	59,813	59,813	59,813
440616	Salary - Record Clerk	466,311	477,204	475,376	475,376	475,376	468,063	475,376
440618	Salary - Secretary (Chief)	40,200	41,605	40,947	40,947	40,947	40,317	40,947
490339	Salary - Accounting Technician	41,261	42,087	41,925	41,925	41,925	41,280	41,925
450001	Overtime	1,450,194	1,048,890	798,840	1,020,216	798,840	791,840	791,840
450002	Stand by Pay	21,852	21,092	32,000	32,000	32,000	32,000	32,000
450003	Accumulated Leave Pay	286,602	253,877	209,000	315,000	209,000	209,000	209,000
450004	Court Pay	17,112	45,224	33,000	33,000	33,000	33,000	33,000
450005	Holiday Pay	292,510	253,411	332,000	295,000	332,000	332,000	332,000
450006	Differential Pay	15,669	15,703	11,000	11,000	11,000	11,000	11,000
450008	Premium Pay	99,531	96,629	40,000	40,000	40,000	40,000	40,000
450010	City Supplemental Pay	39,280	19,450	33,000	33,000	33,000	33,000	33,000
Total Salaries		11,460,121	11,033,540	10,356,883	10,686,859	10,380,869	9,987,980	10,119,953
Fringe:								
510201	Fringe - Pension	1,022,761	1,125,657	2,623,020	2,623,020	2,976,744	2,939,497	2,979,968
510202	Fringe - Hospital	1,188,715	1,202,174	1,249,411	1,249,411	1,456,569	1,137,919	1,137,919
510204	Fringe - Clothing Allowance	33,500	31,500	30,000	30,000	30,000	30,000	30,000
510206	Fringe - Medicare Insurance Tax	120,117	121,860	126,555	130,755	127,899	126,174	127,798
510207	Fringe - Life Insurance	8,432	8,064	8,148	8,148	8,148	7,980	7,980
510208	Fringe - FICA Tax Retirement	6,275	7,154	0	1,100	3,708	3,708	3,708
Total Fringe		2,379,800	2,496,409	4,037,134	4,042,434	4,603,068	4,245,278	4,287,373
Operating & Contractual:								
520105	Contract Labor	0	0	0	0	0	0	0
520204	Uniforms	90,719	71,497	40,000	43,900	40,000	40,000	40,000
520400	Office	33,978	39,797	40,000	40,000	40,000	40,000	40,000
520500	Operating Supplies	243,901	87,711	125,545	125,545	125,545	125,545	125,545
520501	Operating - Janitorial	9,853	9,993	10,000	10,000	10,000	10,000	10,000
520504	Operating - Animal Food	2,305	4,635	6,000	6,000	6,000	6,000	6,000
520517	Operating - Crime Scene	12,563	19,935	20,000	20,000	20,000	20,000	20,000
520525	Operating - Informants	6,148	9,906	15,200	15,200	15,200	15,200	15,200
520526	Operating - Narcotics Confiscation	36,127	20,249	35,000	35,000	35,000	35,000	35,000
520529	Operating - Narcotics Confiscation Fed	0	0	0	0	0	0	0
520557	Operating - Academy	115,965	86,578	70,000	70,000	70,000	70,000	70,000
531103	Professional Fees - Veterinarian	2,422	4,225	4,000	4,000	4,000	4,000	4,000
531105	Rapides Parish Coroner	118,852	113,069	70,000	116,000	116,000	116,000	116,000
531107	Professional Fees - City Physician	16,092	7,432	0	0	0	0	0
531260	Other Court Pay	0	100	500	500	500	500	500
531261	Services - Prisoner Detention	526,949	467,882	500,000	480,000	500,000	500,000	500,000
531301	Vehicle Costs - Gas & Oil	420,655	335,871	332,350	339,350	339,350	339,350	339,350
531304	Vehicle Costs - R & M	192,867	152,298	147,000	147,000	147,000	147,000	147,000
531410	Telephone	79,422	112,653	90,000	110,000	110,000	110,000	110,000
531500	Printing	2,070	1,404	3,500	3,500	3,500	3,500	3,500
531701	Utilities	175,415	137,616	149,000	154,000	154,000	154,000	154,000

2011-2012 ANNUAL BUDGET

DIVISION:	Public Safety	FUND:	101
DEPARTMENT:	Police	ORGANIZATION:	065000

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Operating & Contractual(Cont)							
531800	Rent	36,201	39,462	39,680	39,680	39,680	39,680	39,680
543002	Dues & Subscriptions	12,664	14,900	12,000	12,000	12,000	12,000	12,000
543003	Travel & Training	69,828	56,859	40,000	45,674	40,000	40,000	40,000
543032	Community Policing Program	23,985	22,772	20,000	20,000	20,000	20,000	20,000
543033	Weed & Seed Program - Weed	19,796	1,478	0	63,580	0	0	0
543034	Weed & Seed Program - Seed	41,419	69,760	0	107,621	0	0	0
543035	Crisis Intervention Team	106,656	83,979	0	82,433	0	0	0
605101	Maintenance Bldg & Facilities	19,334	19,967	19,707	19,707	19,707	19,707	19,707
605106	Maintenance Equipment	93,595	84,588	90,889	93,889	90,889	90,889	90,889
	Total Operating & Contractual	2,509,781	2,076,616	1,880,371	2,204,579	1,958,371	1,958,371	1,958,371
	Other:							
646051	Pension Merger Payment	409,906	413,976	411,806	411,806	408,960	408,960	408,960
	Total Other	409,906	413,976	411,806	411,806	408,960	408,960	408,960
	Capital Outlay:							
707405	Buiding Improvements	0	0	0	0	0	0	0
707500	Vehicles	663,363	553,034	0	5,620	1,066,368	171,594	171,594
707600	Machinery & Equipment	372,008	324,842	0	568,870	323,799	158,460	158,460
707700	Furniture & Fixtures	5,147	0	0	0	24,232	7,632	7,632
707702	Computer Software	16,478	60,944	0	70,000	10,000	10,000	10,000
707900	Animals	0	25,000	0	0	0	0	0
	Total Capital Outlay	1,056,996	963,820	0	644,490	1,424,399	347,686	347,686
	TOTAL DEPARTMENT	17,816,604	16,984,361	16,686,194	17,990,168	18,775,667	16,948,275	17,122,343

2011-2012 ANNUAL BUDGET

DIVISION:	Public Safety	FUND:	101
DEPARTMENT:	Police/Fire Civil Service	ORGANIZATION:	065005

GOAL MISSION STATEMENT

To represent the public interest in matters of personnel administration, advise and assist the governing body, Mayor, Chief of both departments, with reference to the maintenance and improvements of personnel standard and administration of services, investigations of compliance with civil service laws and rules, hear and pass upon matters which are brought before it, make, alter, amend, and promulgate rules necessary to carry out effectively the provisions of law and rules, adopt and maintain a classification plan, and pass upon matters brought before it by the Mayor, Chief of Fire or Police, the State Examiner, or the Fire and Police Civil Service Board brings before it.

FUNCTION DESCRIPTION

The Alexandria Municipal Fire and Police Civil Service Board:

1. Establishes and maintains employment lists for the classified services.
2. Provides testing, notification and certification of tests for entrance and promotional applicants.
3. Certifies to the appointing authority the names of eligible persons for employment and promotion.
4. Adopts rules governing leaves of absence, established classes with the classified services.
5. Conducts hearings and investigations into matters of corrective and disciplinary action or violations of civil service laws.
6. Maintains files on all applicants, current classified employees, all former employees.
7. Maintains files on all hearings and investigations.
8. Maintains accurate seniority lists for the classified services.
9. Maintains updated classification plans, laws and rules governing classified services and provides copies to Chief and Fire and Police, appointing authority and State Examiner's office.

DEMAND PERFORMANCE INDICATORS

Description	2009-2010 Actual	2010-2011 Estimated	2011-2012 Projected
Applications/Exams	2,000/20	2,000/20	2,000/20
Appeals	30	30	30
Rules Changes	35	35	35
Classification Changes	10	10	10
Investigations	25	25	25

2011-2012 ANNUAL BUDGET

DIVISION:	Public Safety	FUND:	101
DEPARTMENT:	Police & Fire Civil Service	ORGANIZATION:	065005

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Operating & Contractual:							
520105	Contract Labor	6,000	6,000	6,000	6,000	10,000	10,000	10,000
520400	Office	2,597	238	500	500	1,750	1,750	1,750
531110	Professional Fees And Services	3,582	5,992	8,000	12,000	20,000	20,000	20,000
531500	Printing	155	68	600	600	800	800	800
531900	Advertising	1,110	942	1,000	1,750	2,500	2,500	2,500
605106	Maintenance Equipment	0	0	0	0	2,500	2,500	2,500
	Total Operating & Contractual	13,444	13,240	16,100	20,850	37,550	37,550	37,550
	Capital Outlay:							
707600	Machinery & Equipment	0	0	0	1,000	0	0	0
707700	Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	1,000	0	0	0
	TOTAL DEPARTMENT	13,444	13,240	16,100	21,850	37,550	37,550	37,550

2011-2012 ANNUAL BUDGET

DIVISION:	Public Safety	FUND:	101
DEPARTMENT:	Fire	ORGANIZATION:	076000

GOAL MISSION STATEMENT

To save lives and prevent injury; to protect property from fire and explosion; to assist the citizens and visitors in various emergency situations. To maintain fire codes, to abate hazards, to maintain equipment and personnel and to provide extinguishment of fire or other emergency situations. To provide to the citizens and visitors of Alexandria, emergency medical assistance.

FUNCTION DESCRIPTION

Fire protection for the City of Alexandria consists of six (6) engine companies, two (2) district cars, one (1) ladder company, one (1) elevating aerial platform company. The department also has a Fire Prevention Office (investigation, inspection, and education), a fire alarm and dispatch, maintenance and an administration division. The department operates three (3) fire suppression shifts, 24 hours continuously along with Fire Alarm receiving and dispatching. Fire Administration, Fire Prevention, and Maintenance division operates 7:30 A.M. - 4:30 P.M.

DEMAND PERFORMANCE INDICATORS

Description	2009-2010 Actual	2010-2011 Estimated	2011-2012 Projected
Average response time (minutes)	3.00	3.00	3.00
Average Fire control time (minutes)	10.00	10.00	10.00
Public Assistance and Rescue	550	550	550
House, Business, Auto Fires	300	300	300
False Alarms	250	250	250
Emergency Medical Assistance	3,700	3,700	3,700
Total Alarms	4,800	4,800	4,800

2011-2012 ANNUAL BUDGET

DIVISION:	Public Safety	FUND:	101
DEPARTMENT:	Fire	ORGANIZATION:	076000

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	6,473,551	6,526,521	6,278,581	6,252,881	6,251,914	6,338,864	-0.42%
FRINGE BENEFITS	1,771,207	1,831,636	2,473,393	2,473,393	2,656,804	2,681,976	7.42%
OPERATING/CONTRACTUAL	595,135	534,871	448,850	475,850	498,850	498,850	11.14%
OTHER	1,436,820	1,436,925	1,438,112	1,438,112	1,437,000	1,437,000	0.00%
CAPITAL OUTLAY	249,495	64,644	0	5,962	122,340	122,340	0.00%
TOTAL APPROPRIATIONS	10,526,208	10,394,597	10,638,936	10,646,198	10,966,908	11,079,030	3.08%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
440121	Salary - Fire Chief	1	1	1	1	1	1	0.00%
440122	Salary - 1st Assistant Chief	3	3	3	3	3	3	0.00%
440123	Salary - 2nd Assistant Chief	7	7	7	7	7	7	0.00%
440124	Salary - Chief of Fire Prevention	1	1	1	1	1	1	0.00%
440128	Salary - Chief of Communications	0	1	1	1	1	1	0.00%
440216	Salary - Captain	27	27	27	27	27	27	0.00%
440357	Salary - Communications Officer	7	7	7	7	7	7	0.00%
440360	Salary - Fire Training Officer	3	1	1	1	1	1	0.00%
440361	Salary - Fire Prevention Officer	3	3	3	3	3	3	0.00%
440362	Salary - Director of EMS	1	1	1	1	1	1	0.00%
440401	Salary - Fire Equipment Operator	33	33	33	33	33	33	0.00%
440402	Salary - Firefighter 1st Class	40	40	40	40	39	39	-2.50%
440614	Salary - Chief's Secretary	0	1	1	1	1	1	0.00%
440616	Salary - Records Clerk	3	2	2	2	2	2	0.00%
440745	Salary - Mechanic	1	1	1	1	1	1	0.00%
	Total Positions	130	129	129	129	128	128	-0.78%

2011-2012 ANNUAL BUDGET

DIVISION:	Public Safety	FUND:	101
DEPARTMENT:	Fire	ORGANIZATION:	076000

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
440121	Salary - Fire Chief	86,582	88,416	88,077	88,077	88,077	86,722	88,077
440122	Salary - 1st Assistant Chief	248,339	250,649	249,688	231,988	244,612	240,849	244,612
440123	Salary - 2nd Assistant Chief	510,117	514,932	517,740	512,440	506,510	498,718	506,510
440124	Salary - Chief of Fire Prevention	63,586	62,805	63,748	63,748	65,334	64,329	65,334
440128	Salary - Chief of Communications	0	71,609	74,473	74,473	74,473	73,327	74,473
440216	Salary - Captain	1,479,227	1,490,556	1,499,936	1,490,936	1,489,946	1,467,024	1,489,946
440357	Salary - Communications Officer	300,902	284,706	286,056	272,756	289,711	285,254	289,711
440360	Salary - Fire Training Officer	21,282	27,233	59,500	59,500	60,690	59,756	60,690
440361	Salary - Fire Prevention Officer	115,474	122,547	128,678	128,678	130,887	128,873	130,887
440362	Salary - Director of EMS	39,681	59,136	58,909	41,109	58,909	58,003	58,909
440401	Salary - Fire Equipment Operator	1,349,734	1,366,439	1,393,623	1,393,623	1,416,114	1,394,328	1,416,114
440402	Salary - Firefighter 1st Class	1,029,770	1,047,738	1,100,676	1,089,076	1,092,600	1,051,800	1,068,234
440614	Salary - Chief's Secretary	0	50,088	52,091	52,091	52,091	51,290	52,091
440616	Salary - Records Clerk	101,675	56,691	55,876	55,876	56,700	55,828	56,700
440745	Salary - Mechanic	46,533	47,600	48,510	48,510	49,576	48,813	49,576
450001	Overtime	678,380	631,651	214,000	307,000	307,000	300,000	300,000
450003	Accumulated Leave Pay	28,179	35,984	24,000	30,000	24,000	24,000	24,000
450005	Holiday	341,570	307,741	363,000	313,000	363,000	363,000	363,000
450010	City Funded Supplemental Pay	32,520	10,000	0	0	0	0	0
Total Salaries		6,473,551	6,526,521	6,278,581	6,252,881	6,370,230	6,251,914	6,338,864
Fringe:								
510201	Fringe - Pension	808,263	882,896	1,427,398	1,427,398	1,744,789	1,711,405	1,735,571
510202	Fringe - Hospital	891,842	874,220	967,063	967,063	1,113,567	865,769	865,769
510206	Fringe - Medicare Insurance Tax	65,868	69,402	73,514	73,514	75,802	74,254	75,260
510207	Fringe - Life Insurance	5,234	5,118	5,418	5,418	5,418	5,376	5,376
Total Fringe		1,771,207	1,831,636	2,473,393	2,473,393	2,939,576	2,656,804	2,681,976
Operating & Contractual:								
520204	Uniforms	79,156	73,875	65,000	65,000	65,000	65,000	65,000
520205	Protective Clothing	17,215	16,940	18,000	18,000	18,000	18,000	18,000
520215	Operating Laundry	19,295	6,934	10,000	7,000	10,000	7,000	7,000
520400	Office	6,640	6,865	8,400	8,400	8,400	8,400	8,400
520500	Operating Supplies	45,663	54,809	30,000	30,000	30,000	30,000	30,000
520501	Operating - Janitorial	5,991	5,967	6,000	6,000	6,000	6,000	6,000
520503	Operating - Chemicals	0	500	500	500	500	500	500
520511	Operating - Photography	0	0	1,000	1,000	1,000	1,000	1,000
520514	Small Tools	2,354	1,892	2,250	2,250	2,250	2,250	2,250
520515	Operating Medical Supplies	20,739	11,561	13,000	5,000	13,000	13,000	13,000
520518	Operating - Training Materials	14,570	15,000	13,000	10,000	13,000	13,000	13,000
531107	Professional Fees - City Physician	39,000	12,820	12,000	12,000	12,000	12,000	12,000
531213	Services - Personnel Processing	1,449	3,588	4,200	4,200	4,200	4,200	4,200
531301	Vehicle Costs - Gas & Oil	80,034	62,981	60,550	65,550	65,550	65,550	65,550
531304	Vehicle Costs - R & M	79,505	73,715	40,000	75,000	75,000	75,000	75,000
531410	Telephone	49,206	61,990	48,900	61,900	61,900	61,900	61,900
531500	Printing	852	512	1,350	1,350	1,350	1,350	1,350
531701	Utilities	47,336	42,247	46,000	41,000	46,000	46,000	46,000
531800	Rent	3,465	2,970	3,100	3,100	3,100	3,100	3,100
543002	Dues & Subscriptions	3,128	3,773	5,000	5,000	5,000	5,000	5,000
543003	Travel & Training	37,948	33,759	17,500	17,500	17,500	17,500	17,500
605101	Maintenance Bldg & Facilities	19,712	17,269	24,500	17,500	24,500	24,500	24,500
605106	Maintenance Equipment	21,742	23,507	17,100	17,100	17,100	17,100	17,100
605126	Hazardous Material Cleanup	135	1,397	1,500	1,500	1,500	1,500	1,500
Total Operating & Contractual		595,135	534,871	448,850	475,850	501,850	498,850	498,850

2011-2012 ANNUAL BUDGET

DIVISION:	Public Safety	FUND:	101
DEPARTMENT:	Fire	ORGANIZATION:	076000

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
646051	Other:							
	Pension Merger Payment	1,436,820	1,436,925	1,438,112	1,438,112	1,437,000	1,437,000	1,437,000
	Total Other	1,436,820	1,436,925	1,438,112	1,438,112	1,437,000	1,437,000	1,437,000
	Capital Outlay:							
707002	Turnout Gear	19,637	30,296	0	0	32,000	32,000	32,000
707405	Building Improvements	13,378	0	0	0	0	0	0
707500	Vehicles	52,290	0	0	0	0	0	0
707600	Machinery & Equipment	88,782	31,956	0	0	138,140	90,340	90,340
707700	Office Furniture & Fixtures	13,558	0	0	0	2,625	0	0
707702	Computer Software	61,850	2,392	0	5,962	0	0	0
	Total Capital Outlay	249,495	64,644	0	5,962	172,765	122,340	122,340
	Total Department	10,526,208	10,394,597	10,638,936	10,646,198	11,421,421	10,966,908	11,079,030

2011-2012 ANNUAL BUDGET

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City of Alexandria
Annual Operating Budget

Human Resources



City of Alexandria EXECUTIVE DIVISION ORGANIZATIONAL CHART

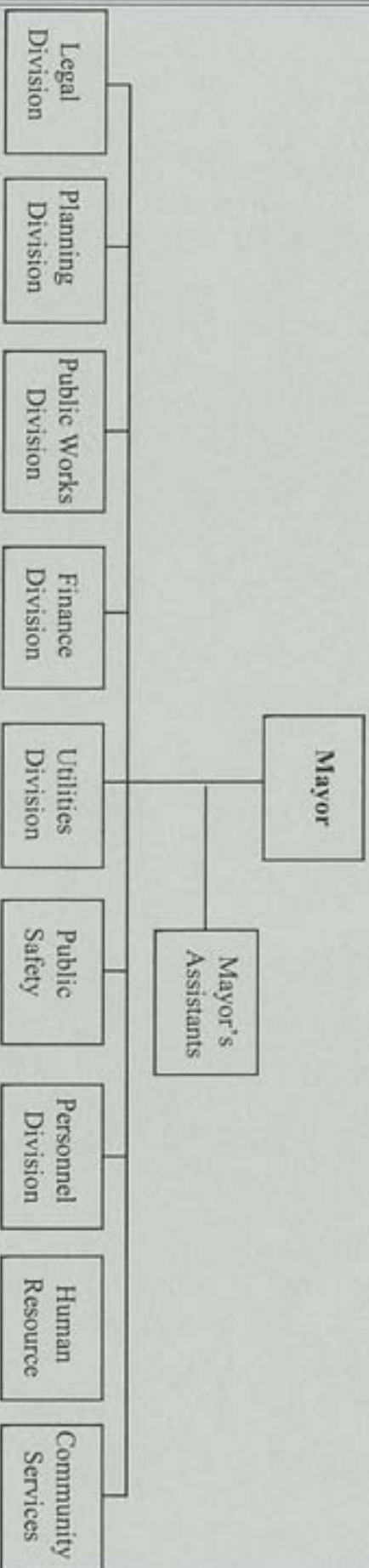


Chart depicts line of command of divisions within the city.

2011-2012 ANNUAL BUDGET

DIVISION:	Human Resources	FUND:	101
DEPARTMENT:	Civil Service	ORGANIZATION:	086700

GOAL MISSION STATEMENT

The continuing goal of this department is to meet the needs of the citizens of Alexandria by obtaining employees capable of providing high-quality service. This will be accomplished by selecting applicants for the City of Alexandria's classified service on the basis of their ability to do the job without discrimination as to race, sex, age, religion, marital status, or national origin. We will retain quality employees by providing good working conditions at competitive wages, provide opportunities for advancement by filling vacancies through promotions from within when qualified employees are available, and ensure on-the-job training for those employees interested in advancement opportunities. We will serve as advisors to the Civil Service Commission, the City Council, the administration and city employees in matters relating to personnel and civil service issues, we will continuously work to formulate and update policies and procedures, as well as civil service rules, to provide a safe and pleasant working environment for all concerned. There will be an "open door" policy to provide reasonable opportunity for employees to be heard on matters pertaining to their employment with the City.

FUNCTION DESCRIPTION

Administers a system of recruitment for classified positions in the City of Alexandria, including securing and screening applications, conducting interviews and rating applicants based on qualifications. Counsel employees on various personnel and civil service issues. Advise the Civil Service Commission, Mayor, City Council, City employees, and the general public on matters regarding civil service and personnel issues. Serves as the administrative arm of the Alexandria Civil Service Commission. Directs and participates in preparing, conducting, and administering comprehensive programs for position classification, examinations and pay plan administration, as well as develops and recommends administrative service policies and procedures, outside of civil service rules and regulations in accordance with local, state, and federal laws.

DEMAND PERFORMANCE INDICATORS

Description	2009-2010 Actual	2010-2011 Estimated	2011-2012 Projected
Terminations Processed	300	200	180
Employment Applications Received	2,780	1,700	2,000
Communications w/ consultant on pay and classification plans	156	189	190
Counsel applicants/employees on recruitment/advancement opportunities	650	1,560	2,000
Employment Test Administered	1,200	850	1,000
Civil Service/Personnel Questions, Grievances, Investigations and Issues	15,500	3,900	5,200
Responses to Salary Surveys	140	100	200
Qualifying applicants through background and driver's license checks	1,000	1,360	1,600

2011-2012 ANNUAL BUDGET

DIVISION:	Human Resources	FUND:	101
DEPARTMENT:	Civil Service	ORGANIZATION:	086700

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	186,462	165,469	196,050	190,001	171,660	174,343	-12.44%
FRINGE BENEFITS	79,759	57,007	87,570	80,819	70,641	71,416	-19.33%
OPERATING/CONTRACTUAL	59,387	72,583	69,700	60,700	55,700	55,700	-20.09%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	5,977	3,139	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	331,585	298,198	353,320	331,520	298,001	301,459	-15.66%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490122	Salary - Director of Civil Service	1	1	1	1	1	1	0.00%
490172	Salary - Compensation Analyst	1	1	1	1	1	1	0.00%
490173	Salary - Examination Analyst	1	1	1	1	1	1	0.00%
490233	Salary - Assistant Director Civil Service	1	1	1	0	0	0	-100.00%
490354	Salary - Personnel Analyst	0	0	0	1	1	1	0.00%
	Total Positions	4	4	4	4	4	4	0.00%

2011-2012 ANNUAL BUDGET

DIVISION:	Human Resources	FUND:	101
DEPARTMENT:	Civil Service	ORGANIZATION:	086700

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Salaries:							
450001	Overtime	1,233	743	0	0	0	0	0
490122	Salary - Director of Civil Service	67,404	68,752	68,489	68,489	68,489	67,435	68,489
490172	Salary - Compensation Analyst	0	22,185	36,459	36,459	36,459	35,898	36,459
490173	Salary - Examination Analyst	0	19,145	36,459	26,659	35,285	34,742	35,285
490233	Salary - Assistant Director Civil Service	53,778	54,644	54,643	39,091	0	0	0
490354	Salary - Personnel Analyst	64,047	0	0	19,303	34,110	33,585	34,110
	Total Salaries	186,462	165,469	196,050	190,001	174,343	171,660	174,343
	Fringe:							
510201	Fringe - Pension	49,271	36,771	56,737	49,662	47,857	47,121	47,857
510202	Fringe - Hospital	28,500	18,592	28,614	28,614	26,877	20,862	20,862
510206	Fringe - Medicare Insurance Tax	1,832	1,541	2,051	2,375	2,529	2,490	2,529
510207	Fringe - Life Insurance	156	103	168	168	168	168	168
	Total Fringe	79,759	57,007	87,570	80,819	77,431	70,641	71,416
	Operating & Contractual:							
520400	Office	2,009	2,190	2,500	2,500	2,500	2,500	2,500
531110	Professional Fees & Services	33,437	44,080	20,000	20,000	20,000	15,000	15,000
531410	Telephone	1,307	1,475	1,000	1,000	1,000	1,000	1,000
531500	Printing	302	408	1,500	1,500	1,500	1,500	1,500
531900	Advertising	13,330	17,351	25,000	16,000	25,000	16,000	16,000
543000	Misc - Civil Service Cost	2,426	3,249	9,000	9,000	9,000	9,000	9,000
543002	Dues & Subscriptions	6,576	2,677	7,700	7,700	7,700	7,700	7,700
543003	Travel & Training	0	0	1,500	1,500	1,500	1,500	1,500
605106	Maintenance of Equipment	0	1,153	1,500	1,500	1,500	1,500	1,500
	Total Operating & Contractual	59,387	72,583	69,700	60,700	69,700	55,700	55,700
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	0
707600	Machinery & Equipment	5,024	2,050	0	0	0	0	0
707700	Office Furniture & Fixtures	953	1,089	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	5,977	3,139	0	0	0	0	0
	TOTAL DEPARTMENT	331,585	298,198	353,320	331,520	321,474	298,001	301,459

2011-2012 ANNUAL BUDGET

DIVISION:	Human Resources	FUND:	101
DEPARTMENT:	Human Resources	ORGANIZATION:	086701

GOAL MISSION STATEMENT

Our mission is to provide a capable, knowledgeable workforce, and to reduce where possible, personnel situations that could have a significant negative impact on its ability to be productive.

Human Resources goal is to assure that there are adequate personnel resources to operate the city's functions in its effort to provide quality service to the citizens.

FUNCTION DESCRIPTION

In order to achieve our goal and fulfill our mission, we will review all personnel policies and consider adjustments where necessary, constantly review and update the training needs of our workforce, and where possible, provide opportunities for in-house skill enhancements. We will establish clear guidelines for performance evaluation for all employees.

We will continue to analyze the hiring process and identify new procedures that will reduce the lag time between vacancy being created and it being filled with a qualified replacement.

DEMAND PERFORMANCE INDICATORS

Description	2009-2010 Actual	2010-2011 Estimated	2011-2012 Projected
New Hires Processed	360	75	100
Status Changes Processed	700	430	430
Termination's Processed	300	19	25
Employment Applications Recorded	2,780	2,000	2,000
Employment Interviews Conducted	425	225	275
Insurance Changes Processed	18,150	15,000	15,000
Worker's Compensations Checks Rec	145	100	100
Tuition Reimbursements Processed	15	5	5
Employment Verifications Processed	500	300	300
Grievances & Issues	61,000	45,000	45,000
Personnel Policy Changes	0	3	3

2011-2012 ANNUAL BUDGET

DIVISION:	Human Resources	FUND:	101
DEPARTMENT:	Human Resources	ORGANIZATION:	086701

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	218,478	275,376	275,064	275,064	216,498	218,848	0.00%
FRINGE BENEFITS	68,132	85,529	102,015	102,015	72,885	73,564	0.00%
OPERATING/CONTRACTUAL	145,164	151,161	146,155	128,155	125,655	125,655	100.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	6,479	749	0	0	0	0	100.00%
TOTAL APPROPRIATIONS	438,253	512,815	523,234	505,234	415,038	418,067	100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
480114	Salary - Director of Human Resources	1	1	1	1	1	1	0.00%
480604	Salary - Administrative Assistant	1	1	1	1	0	0	0.00%
490354	Salary - Personnel Analyst	3	4	4	4	4	4	200.00%
490379	Salary - Personnel Technician	1	0	0	0	0	0	300.00%
	Total Positions	6	6	6	6	5	5	0.00%

2011-2012 ANNUAL BUDGET

DIVISION:	Human Resources	FUND:	101
DEPARTMENT:	Human Resources	ORGANIZATION:	086701

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
450001	Overtime	975	113	0	0	0	0	0
480114	Salary - Director of Human Resources	76,846	66,350	66,096	66,096	66,096	66,096	66,096
480604	Salary - Administrative Assistant	54,654	55,747	55,534	55,534	55,534	0	0
490354	Salary - Personnel Analyst	83,854	151,897	153,434	153,434	152,752	150,402	152,752
490379	Salary - Personnel Technician	2,149	1,269	0	0	0	0	0
	Total Salaries	218,478	275,376	275,064	275,064	274,382	216,498	218,848
Fringe:								
510201	Fringe - Pension	48,853	58,079	72,373	72,373	69,070	53,181	53,826
510202	Fringe - Hospital	12,255	23,362	25,416	25,416	28,557	16,368	16,368
510206	Fringe - Medicare Insurance Tax	3,126	3,844	3,987	3,987	3,978	3,139	3,173
510207	Fringe - Life Insurance	169	244	239	239	239	197	197
510209	Fringe - Car Allowance	3,729	0	0	0	0	0	0
	Total Fringe	68,132	85,529	102,015	102,015	101,844	72,885	73,564
Operating & Contractual:								
520105	Contract Labor	29,459	1,708	0	0	0	0	0
520204	Uniforms	397	0	500	500	500	500	500
520400	Office	18,688	15,290	6,000	16,000	6,000	6,000	6,000
531107	Professional Fees - City Physician	9,200	8,919	20,000	12,000	20,000	12,500	12,500
531110	Professional Fees	14,659	48,821	25,155	20,155	25,155	25,155	25,155
531250	Services - Drug Testing	42,922	44,466	65,000	53,000	65,000	55,000	55,000
531410	Telephone	3,235	3,255	2,500	2,500	2,500	2,500	2,500
531500	Printing	1,910	636	1,500	1,500	1,500	1,500	1,500
531800	Rent	2,568	6,911	0	0	0	0	0
543002	Dues & Subscriptions	4,392	4,219	4,000	4,000	4,000	4,000	4,000
543003	Travel & Training	6,940	6,168	6,500	6,500	6,500	6,500	6,500
543017	Placques & Awards	10,794	10,768	15,000	12,000	15,000	12,000	12,000
	Total Operating & Contractual	145,164	151,161	146,155	128,155	146,155	125,655	125,655
Capital Outlay:								
707405	Building Improvement	0	0	0	0	0	0	0
707600	Machinery & Equipment	787	749	0	0	0	0	0
707700	Office Furniture & Fixtures	5,692	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	6,479	749	0	0	0	0	0
	TOTAL DEPARTMENT	438,253	512,815	523,234	505,234	522,381	415,038	418,067

City of Alexandria
Annual Operating Budget

Legal Division



City of Alexandria EXECUTIVE DIVISION ORGANIZATIONAL CHART

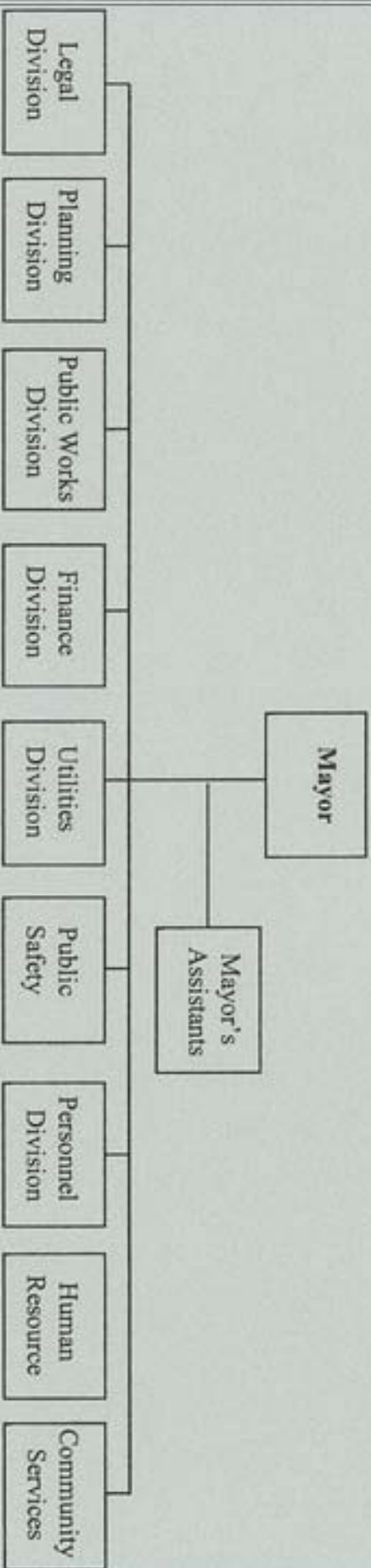


Chart depicts line of command of divisions within the city.

2011-2012 ANNUAL BUDGET

DIVISION:	Legal	FUND:	101
DEPARTMENT:	Legal	ORGANIZATION:	096900

GOAL MISSION STATEMENT

To provide legal advice to the Mayor, City Council, and all officers, departments, boards, and agencies of the city government.

FUNCTION DESCRIPTION

Handle all legal instruments to which the city is a party or has an interest and represent the city in litigation, including the prosecution of ordinance violations in the City Court.

DEMAND PERFORMANCE INDICATORS

Description	2009-2010 Actual	2010-2011 Estimated	2011-2012 Projected

2011-2012 ANNUAL BUDGET

DIVISION:	Legal	FUND:	101
DEPARTMENT:	Legal	ORGANIZATION:	096900

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	278,157	289,433	264,820	258,720	264,494	264,820	-0.12%
FRINGE BENEFITS	80,169	84,142	90,872	90,872	81,161	81,256	-10.69%
OPERATING/CONTRACTUAL	1,513,217	1,089,102	628,230	654,230	628,230	628,230	0.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	3,578	1,296	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	1,875,121	1,463,973	983,922	1,003,822	973,885	974,306	-1.02%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
480106	Salary - City Attorney	1	1	1	1	1	1	0.00%
480205	Salary - Asst City Attorney	2	2	2	2	2	2	0.00%
480214	Salary - Law Clerk	1	0	0	0	0	0	0.00%
480603	Salary - Legal Secretary	1	1	1	1	1	1	0.00%
490137	Salary - Legal Secretary	1	1	0	0	0	0	0.00%
490619	Salary - Office Assistant - Part Time	1	1	0	0	0	0	0.00%
490620	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
	Total Positions	8	7	5	5	5	5	0.00%

2011-2012 ANNUAL BUDGET

DIVISION:	Legal	FUND:	101
DEPARTMENT:	Legal	ORGANIZATION:	096900

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Salaries:							
480106	Salary - City Attorney	98,627	100,600	100,214	100,214	100,214	100,214	100,214
480205	Salary - Asst City Attorney	112,687	115,294	114,852	114,852	114,852	114,852	114,852
480603	Salary - Legal Secretary	27,112	28,670	28,560	22,460	28,560	28,560	28,560
490137	Salary - Legal Secretary	27,298	27,578	0	0	0	0	0
490619	Salary - Office Assistant - Part Time	10,413	0	0	0	0	0	0
490626	Salary - Clerical Specialist	2,020	17,291	21,194	21,194	21,194	20,868	21,194
	Total Salaries	278,157	289,433	264,820	258,720	264,820	264,494	264,820
	Fringe:							
510201	Fringe - Pension	42,799	41,686	48,448	48,448	48,132	48,042	48,132
510202	Fringe - Hospital	27,428	37,449	38,374	38,374	35,766	29,074	29,074
510206	Fringe - Medicare Insurance Tax	3,971	4,032	3,840	3,840	3,840	3,835	3,840
510207	Fringe - Life Insurance	207	237	210	210	210	210	210
510208	Fringe - FICA Tax	927	0	0	0	0	0	0
510209	Fringe - Car Allowance	4,837	738	0	0	0	0	0
	Total Fringe	80,169	84,142	90,872	90,872	87,948	81,161	81,256
	Operating & Contractual:							
520105	Contract Labor	5,188	0	0	0	0	0	0
520204	Uniforms	874	1,536	400	400	400	400	400
520400	Office	6,221	7,930	4,730	4,730	4,730	4,730	4,730
531110	Professional Fees & Services	1,355,953	939,345	500,000	500,000	500,000	500,000	500,000
531112	City Court Prosecution Services	89,684	92,792	93,000	117,000	93,000	93,000	93,000
531410	Telephone	6,013	6,160	6,000	6,000	6,000	6,000	6,000
531500	Printing	115	254	500	500	500	500	500
531800	Rent	0	0	1,600	1,600	1,600	1,600	1,600
543000	Miscellaneous	2,513	1,671	1,500	1,500	1,500	1,500	1,500
543002	Dues & Subscriptions	28,415	29,685	18,500	20,500	18,500	18,500	18,500
543003	Travel & Training	15,910	7,703	0	0	0	0	0
605106	Maintenance Equipment	2,331	2,026	2,000	2,000	2,000	2,000	2,000
	Total Operating & Contractual	1,513,217	1,089,102	628,230	654,230	628,230	628,230	628,230
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	0
707600	Machinery & Equipment	0	1,296	0	0	0	0	0
707700	Office Furniture and Fixtures	0	0	0	0	0	0	0
707702	Computer Software	3,578	0	0	0	0	0	0
	Total Capital Outlay	3,578	1,296	0	0	0	0	0
	TOTAL DEPARTMENT	1,875,121	1,463,973	983,922	1,003,822	980,998	973,885	974,306

2011-2012 ANNUAL BUDGET

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City of Alexandria
Annual Operating Budget

Community Services Division



City of Alexandria EXECUTIVE DIVISION ORGANIZATIONAL CHART

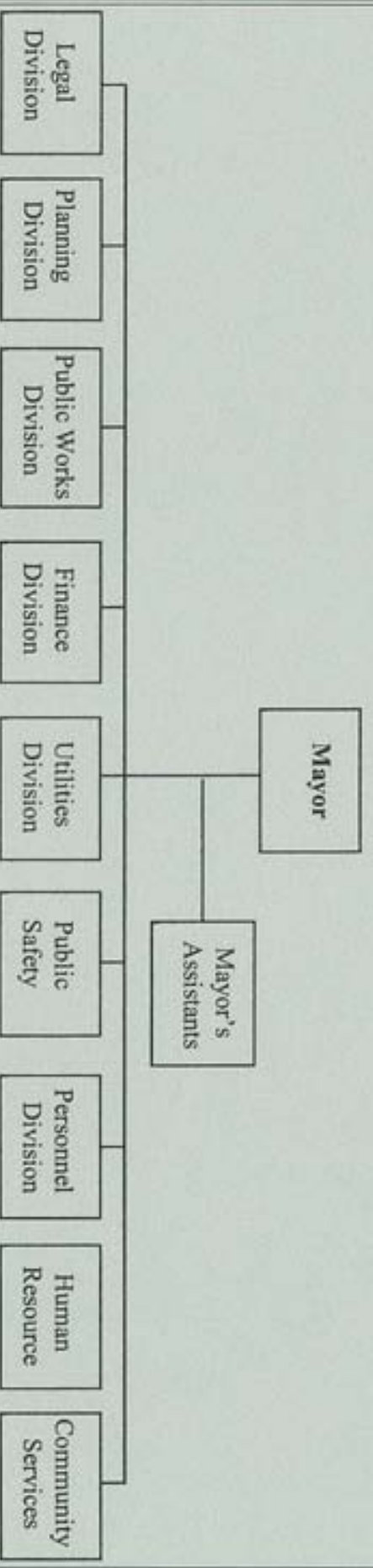


Chart depicts line of command of divisions within the city.

2011-2012 ANNUAL BUDGET

DIVISION:	Community Services	FUND:	101
DEPARTMENT:	Community Services	ORGANIZATION:	101000

GOAL MISSION STATEMENT

The Division of Community Services' goal, as called for in Section 4-10 of the City Charter and adopted by the City Council in March 1999, was modified and expanded to reflect the change from a Department to a Division. It's mission is to provide the citizens of Alexandria quality leisure and cultural activities by operating a parks and recreations systems that enhances their quality of life by promoting use of the city's green space and community facilities while supporting the development and implementation of local non-profit programming.

FUNCTION DESCRIPTION

The function of the Division is based on a response to the needs of the community, neighborhood residents and community-based organization to fulfill its stated goal through the following existing or developing program: organizational support for arts agencies through the Mayoral Commission for Cultural Affairs; the Alexandria Youth Advisory Council; youth job/career fair; Homework Assistance Program; Teen Movie Night; youth leadership program; summer camps; Underwater Easter Egg Hunt; Community Events Calendars; outdoor concert series;community outreach workshops; downtown arts and music mini-festival; and special holiday events.

DEMAND PERFORMANCE INDICATORS

Description	2009-2010 Actual	2010-2011 Estimated	2011-2012 Projected
Community Partnership Request	25	30	50
Community Partnership Awards	15	18	15
Youth Programs	25	25	35
Attendance	25,000	26,250	27,000
Special Events	25	27	30
Attendance	30,000	35,000	40,000
Comm Outreach/Public Presentations	5	27	5
Attendance	500	35,000	500
Project Enable	3	5	5
Attendance	250	500	500
Community Calendar Editions	5	5	5
Distributed	45,000	45,000	45,000

2011-2012 ANNUAL BUDGET

DIVISION:	Community Services	FUND:	101
DEPARTMENT:	Community Services	ORGANIZATION:	101000

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
SALARIES AND WAGES	192,437	220,695	239,974	228,574	181,705	182,845	-24.28%
FRINGE BENEFITS	76,456	74,993	111,262	111,262	74,289	74,619	-33.23%
OPERATING/CONTRACTUAL	140,838	105,848	61,980	61,980	51,980	51,980	-16.13%
OTHER	801,077	849,390	420,760	465,205	95,510	95,510	-77.30%
CAPITAL OUTLAY	9,676	8,895	0	0	10,000	10,000	0.00%
TOTAL APPROPRIATIONS	1,220,484	1,259,821	833,976	867,021	413,484	414,954	-50.42%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
480108	Salary - Director of Community Serv	1	1	1	1	1	1	0.00%
480206	Salary - Secretary	1	1	1	1	1	1	0.00%
490201	Salary - Special Events Coordinator	1	1	1	1	1	1	0.00%
490205	Salary - Youth Programs Coordinator	1	1	1	1	0	0	0.00%
490209	Salary - Community Outreach Crdntr	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	0	0	0.00%
490690	Salary - Student Worker	9	9	9	9	9	9	0.00%
	Total Positions	15	15	15	15	13	13	-13.33%

2011-2012 ANNUAL BUDGET

DIVISION:	Community Services	FUND:	101
DEPARTMENT:	Community Services	ORGANIZATION:	101000

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Salaries:							
480108	Salary - Director of Community Serv	65,640	74,951	74,664	74,664	74,664	74,664	74,664
480206	Salary - Secretary	0	22,068	27,065	27,065	27,065	27,065	27,065
490201	Salary - Special Events Coordinator	38,138	38,901	38,752	38,752	38,752	38,156	38,752
490205	Salary - Youth Programs Coordinator	35,366	36,073	35,935	35,935	35,935	0	0
490209	Salary - Community Outreach Crdntr	26,536	35,500	35,364	35,364	35,364	34,820	35,364
490626	Salary - Clerical Specialist	23,212	9,502	21,194	9,794	21,194	0	0
490690	Salary - Student Worker	3,545	3,700	7,000	7,000	7,000	7,000	7,000
	Total Salaries	192,437	220,695	239,974	228,574	239,974	181,705	182,845
	Fringe:							
510201	Fringe - Pension	42,216	42,848	67,424	67,424	63,950	47,955	48,268
510202	Fringe - Hospital	26,309	23,762	34,802	34,802	48,390	18,227	18,227
510206	Fringe - Medicare Insurance Tax	2,729	3,151	3,550	3,550	3,550	2,705	2,722
510207	Fringe - Life Insurance	194	203	252	252	252	168	168
510208	Fringe - FICA Tax Retirement	282	229	434	434	434	434	434
510209	Fringe - Car Allowance	4,726	4,800	4,800	4,800	4,800	4,800	4,800
	Total Fringe	76,456	74,993	111,262	111,262	121,376	74,289	74,619
	Operating & Contractual:							
520105	Contract Labor	67,980	48,891	30,000	30,000	30,000	20,000	20,000
520204	Uniforms	259	500	0	0	0	0	0
520400	Office	4,601	3,847	4,980	4,980	4,980	4,980	4,980
531410	Telephone	5,131	3,477	3,000	3,000	3,000	3,000	3,000
531500	Printing	10,894	7,176	4,500	4,500	4,500	4,500	4,500
531900	Advertising	47,891	38,803	15,000	15,000	15,000	15,000	15,000
543002	Dues & Subscriptions	864	490	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	3,218	2,664	3,500	3,500	3,500	3,500	3,500
	Total Operating & Contractual	140,838	105,848	61,980	61,980	61,980	51,980	51,980
	Other:							
543006	Programming	235,555	372,500	236,000	280,445	236,000	50,000	50,000
605101	Maintenance of Building & Facility	2,018	0	2,730	2,730	2,730	2,730	2,730
646009	Community Partnership Request	175,000	138,058	80,000	80,000	80,000	15,000	15,000
646014	Arts Council of Central Louisiana	50,000	45,000	22,500	22,500	22,500	0	0
646028	Mardis Gras	50,000	45,000	22,500	22,500	22,500	0	0
646029	Fourth of July Fireworks	300	6,480	6,480	6,480	6,480	6,480	6,480
646031	Special Events	0	17,788	18,000	18,000	18,000	18,000	18,000
646032	LMA Convention	0	52,995	0	0	0	0	0
646035	12 Nights of Christmas	3,300	5,150	3,300	3,300	3,300	3,300	3,300
646042	Que in on the Red	227,754	118,192	0	0	0	0	0
646044	SAGE	57,150	48,227	29,250	29,250	29,250	0	0
	Total Other	801,077	849,390	420,760	465,205	420,760	95,510	95,510

2011-2012 ANNUAL BUDGET

DIVISION:	Community Services	FUND:	101
DEPARTMENT:	Community Services	ORGANIZATION:	101000

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Capital Outlay:							
707359	Christmas Lighting	5,805	4,395	0	0	10,000	10,000	10,000
707405	Building Improvements	0	0	0	0	0	0	0
707600	Machinery & Equipment	3,871	4,500	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	9,676	8,895	0	0	10,000	10,000	10,000
	TOTAL DEPARTMENT	1,220,484	1,259,821	833,976	867,021	854,090	413,484	414,954
	TOTAL FUND	60,219,859	55,895,261	49,911,234	52,236,665	57,297,419	52,139,613	52,703,480

III. SPECIAL REVENUE FUNDS

Special Revenue Funds

The purpose of these funds is to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. The revenues and expenditures for these funds are recognized on the modified accrual basis of accounting. Revenues are recognized in the accounting period in which they become available and measurable. Expenditures are recognized in the accounting periods in which the fund liability is incurred, if measurable.

The Special Revenue Funds contained in the section are the: Sales, Tax Fund, Hotel/Motel Tax Fund, Capital Property Tax Fund, Community Development Block Grant Fund, Home Investment Partnership Fund, and Youth Baseball Recreation Fund.

City of Alexandria
Annual Operating Budget

Sales Tax Fund



2011-2012 ANNUAL BUDGET

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2011-2012 ANNUAL BUDGET

SALES TAX FUND
REVENUE DETAIL

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Taxes:							
311301	Sales & Use Tax - 1976	13,949,591	13,677,811	12,833,000	12,953,200	12,925,000	12,925,000	13,062,310
311304	Sales & Use Tax - 1998	13,949,547	13,677,811	12,833,000	12,953,200	12,925,000	12,925,000	13,062,310
311308	Sales & Use Tax - 2005	6,967,555	6,835,684	6,416,500	6,476,600	6,462,500	6,462,500	6,531,155
	Total Taxes	34,866,693	34,191,306	32,082,500	32,383,000	32,312,500	32,312,500	32,655,775
	TOTAL REVENUES	34,866,693	34,191,306	32,082,500	32,383,000	32,312,500	32,312,500	32,655,775

2011-2012 ANNUAL BUDGET

DIVISION:	N/A	FUND #:	151
DEPARTMENT:	N/A	ORGANIZATION:	020000

SALES TAX FUND

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	0	0	0	0	0	0	0.00%
FRINGE BENEFITS	0	0	0	0	0	0	0.00%
OPERATING/CONTRACTUAL	0	0	0	0	0	0	0.00%
OTHER	34,447,039	34,176,088	32,082,500	32,383,000	32,312,500	32,655,775	1.79%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	34,447,039	34,176,088	32,082,500	32,383,000	32,312,500	32,655,775	1.79%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	

2011-2012 ANNUAL BUDGET

DIVISION:	N/A	FUND #:	151
DEPARTMENT:	N/A	ORGANIZATION:	020000

SALES TAX FUND

DEPARTMENTAL BUDGET

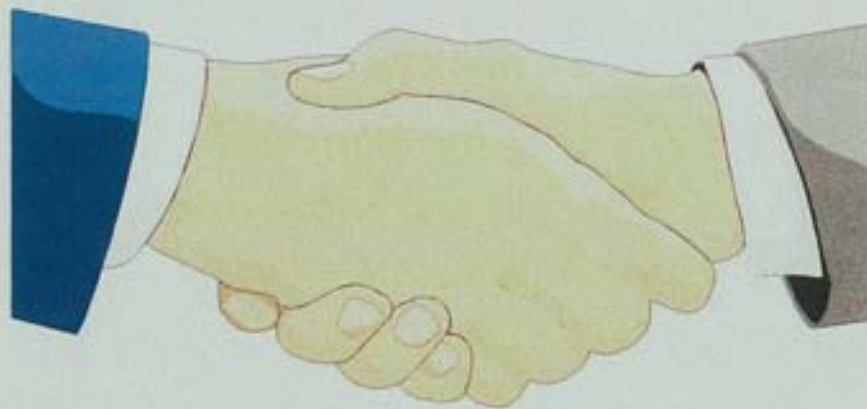
CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Other:							
646100	Transfer to General Fund-1976 STX	6,974,796	6,838,905	6,416,500	6,476,600	6,462,500	6,462,500	6,531,155
646102	Transfer to General Fund-1997 STX	9,299,698	9,189,611	8,555,333	8,635,466	8,616,667	8,616,667	8,708,207
646103	Transfer to GF-1997 Classified Salaries	4,649,849	4,488,200	4,277,667	4,317,734	4,308,333	4,308,333	4,354,103
646105	Transfer to General Fund-2005 STX	6,967,555	6,835,685	6,416,500	6,476,600	6,462,500	6,462,500	6,531,155
646204	Transfer to Debt - 2004 STXB	1,089,645	1,092,994	1,086,110	1,086,110	1,098,898	1,098,898	1,098,898
646208	Transfer to Debt - 2008 STXB	1,358,011	1,875,814	1,883,350	1,883,350	1,894,300	1,894,300	1,894,300
646300	Transfer to Capital Projects	4,107,485	3,854,879	3,447,040	3,507,140	3,469,302	3,469,302	3,537,957
	Total Other	34,447,039	34,176,088	32,082,500	32,383,000	32,312,500	32,312,500	32,655,775
	TOTAL EXPENDITURES	34,447,039	34,176,088	32,082,500	32,383,000	32,312,500	32,312,500	32,655,775

2011-2012 ANNUAL BUDGET

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City of Alexandria
Annual Operating Budget

Community Development
Block Grant Fund



2011-2012 ANNUAL BUDGET

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**2011-2012 ANNUAL BUDGET
COMMUNITY DEVELOPMENT BLOCK GRANT FUND
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
330211	Intergovernmental: Federal - HUD Grant Income 2011	0	0	0	0	700,000	700,000	700,000
	Total Intergovernmental	0	0	0	0	700,000	700,000	700,000
367101	Investment Income: Interest - Investments	0	0	0	0	0	0	
	Total Investment Income	0	0	0	0	0	0	0
344205	Charges for Services: Charges - Demolition	0	0	0	0	2,000	2,000	2,000
	Total Charges for Services	0	0	0	0	2,000	2,000	2,000
	TOTAL REVENUES	0	0	0	0	702,000	702,000	702,000

2011-2012 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	160
DEPARTMENT:	Community Development	ORGANIZATION:	020000

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
SALARIES AND WAGES	0	0	0	0	0	0	0%
FRINGE BENEFITS	0	0	0	0	0	0	0%
OPERATING/CONTRACTUAL	0	0	0	0	0	0	0%
OTHER	0	0	0	0	250,000	250,000	100%
CAPITAL OUTLAY	0	0	0	0	0	0	0%
TOTAL APPROPRIATIONS	0	0	0	0	250,000	250,000	100%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE

2011-2012 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	160
DEPARTMENT:	Community Development	ORGANIZATION:	020000

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
646332	Other:							
	Transfer to Capital Projects	0	0	0	0	250,000	250,000	250,000
	Total Other	0	0	0	0	250,000	250,000	250,000
	TOTAL DEPARTMENT	0	0	0	0	250,000	250,000	250,000

2011-2012 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	160
DEPARTMENT:	Community Development	ORGANIZATION:	021102

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	0	0	0	0	31,107	31,107	100%
FRINGE BENEFITS	0	0	0	0	10,653	10,653	100%
OPERATING/CONTRACTUAL	0	0	0	0	98,240	98,240	100%
OTHER	0	0	0	0	0	0	100%
CAPITAL OUTLAY	0	0	0	0	0	0	100%
TOTAL APPROPRIATIONS	0	0	0	0	140,000	140,000	100%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490116	Salary - CD Administrator	1	1	1	1	1	1	0%
490210	Salary - Program Manager	1	1	1	1	1	1	0%
490336	Salary - Housing Manager	1	1	1	1	1	1	0%
490349	Salary - Housing Inspector	1	1	1	1	1	1	0%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0%
	Total Positions	6	6	6	6	6	6	0%

2011-2012 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	160
DEPARTMENT:	Community Development	ORGANIZATION:	021102

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
490116	Salary - CD Administrator	0	0	0	0	19,896	19,896	19,896
490210	Salary - Program Manager	0	0	0	0	1,028	1,028	1,028
490336	Salary - Housing Manager	0	0	0	0	4,312	4,312	4,312
490618	Salary - Administrative Secretary	0	0	0	0	1,488	1,488	1,488
490626	Salary - Clerical Specialist	0	0	0	0	4,383	4,383	4,383
Total Salaries		0	0	0	0	31,107	31,107	31,107
Fringe:								
510201	Fringe - Pension	0	0	0	0	6,991	6,991	6,991
510202	Fringe - Hospital	0	0	0	0	3,370	3,370	3,370
510206	Fringe - Medicare Insurance Tax	0	0	0	0	264	264	264
510207	Fringe - Life Insurance	0	0	0	0	28	28	28
Total Fringe		0	0	0	0	10,653	10,653	10,653
Operating & Contractual:								
520400	Office	0	0	0	0	15,000	15,000	15,000
531106	Professional Fees & Services - Audit	0	0	0	0	10,000	10,000	10,000
531110	Professional Fees & Services	0	0	0	0	10,000	10,000	10,000
531301	Vehicle Cost - Fuel & Oil	0	0	0	0	800	800	800
531304	Vehicle Cost - R & M	0	0	0	0	800	800	800
531401	Postage	0	0	0	0	3,200	3,200	3,200
531410	Telephone	0	0	0	0	500	500	500
531500	Printing	0	0	0	0	1,200	1,200	1,200
531900	Advertising	0	0	0	0	5,000	5,000	5,000
543002	Dues & Subscriptions	0	0	0	0	5,000	5,000	5,000
543003	Travel & Training	0	0	0	0	5,000	5,000	5,000
646101	Transfer to General Fund	0	0	0	0	0	0	0
969000	Contingencies	0	0	0	0	41,740	41,740	41,740
Total Operating and Contractual		0	0	0	0	98,240	98,240	98,240
Other:								
646332	Transfer to Capital Projects	0	0	0	0	0	0	0
Total Other		0	0	0	0	0	0	0
Capital Outlay:								
707600	Machinery & Equipment	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
Total Capital Outlay		0	0	0	0	0	0	0
TOTAL DEPARTMENT		0	0	0	0	140,000	140,000	140,000

2011-2012 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	160
DEPARTMENT:	Community Development	ORGANIZATION:	021108

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	0	0	0	0	32,684	32,684	100%
FRINGE BENEFITS	0	0	0	0	16,463	16,463	100%
OPERATING/CONTRACTUAL	0	0	0	0	62,853	62,853	100%
OTHER	0	0	0	0	0	0	100%
CAPITAL OUTLAY	0	0	0	0	0	0	100%
TOTAL APPROPRIATIONS	0	0	0	0	112,000	112,000	100%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	

2011-2012 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	160
DEPARTMENT:	Community Development	ORGANIZATION:	021108

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
490210	Salary - Program Manager	0	0	0	0	2,740	2,740	2,740
490336	Salary - Housing Manager	0	0	0	0	4,312	4,312	4,312
490349	Salary - Housing Inspector	0	0	0	0	18,767	18,767	18,767
490618	Salary - Secretary	0	0	0	0	2,482	2,482	2,482
490626	Salary - Clerical Specialist	0	0	0	0	4,383	4,383	4,383
Total Salaries		0	0	0	0	32,684	32,684	32,684
Fringe:								
510201	Fringe - Pension	0	0	0	0	10,805	10,805	10,805
510202	Fringe - Hospital	0	0	0	0	5,208	5,208	5,208
510206	Fringe - Medicare Insurance Tax	0	0	0	0	407	407	407
510207	Fringe - Life Insurance	0	0	0	0	43	43	43
Total Fringe		0	0	0	0	16,463	16,463	16,463
Operating & Contractual:								
520400	Office	0	0	0	0	800	800	800
520511	Operating Photography	0	0	0	0	0	0	0
531101	Fees Recording	0	0	0	0	1,200	1,200	1,200
531106	Professional Fees & Services - Audit	0	0	0	0	0	0	0
531110	Professional Fees & Services	0	0	0	0	353	353	353
531201	Services Demolition	0	0	0	0	60,000	60,000	60,000
531301	Vehicle Cost - Fuel & Oil	0	0	0	0	200	200	200
531304	Vehicle Cost - R & M	0	0	0	0	0	0	0
531401	Postage	0	0	0	0	100	100	100
531410	Telephone	0	0	0	0	100	100	100
531500	Printing	0	0	0	0	0	0	0
531900	Advertising	0	0	0	0	100	100	100
543002	Dues & Subscriptions	0	0	0	0	0	0	0
543003	Travel & Training	0	0	0	0	0	0	0
646101	Transfer to General Fund	0	0	0	0	0	0	0
Total Operating and Contractual		0	0	0	0	62,853	62,853	62,853
TOTAL DEPARTMENT		0	0	0	0	112,000	112,000	112,000

2011-2012 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	160
DEPARTMENT:	Community Development	ORGANIZATION:	021111

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	0	0	0	0	5,886	5,886	100%
FRINGE BENEFITS	0	0	0	0	2,905	2,905	100%
OPERATING/CONTRACTUAL	0	0	0	0	3,209	3,209	100%
OTHER	0	0	0	0	88,000	88,000	100%
CAPITAL OUTLAY	0	0	0	0	0	0	100%
TOTAL APPROPRIATIONS	0	0	0	0	100,000	100,000	100%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	

2011-2012 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	160
DEPARTMENT:	Community Development	ORGANIZATION:	021111

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
490210	Salary - Program Manager	0	0	0	0	1,028	1,028	1,028
490336	Salary - Housing Manager	0	0	0	0	2,156	2,156	2,156
490349	Salary - Housing Inspector	0	0	0	0	0	0	0
490618	Salary - Secretary	0	0	0	0	1,241	1,241	1,241
490626	Salary - Clerical Specialist	0	0	0	0	1,461	1,461	1,461
Total Salaries		0	0	0	0	5,886	5,886	5,886
Fringe:								
510201	Fringe - Pension	0	0	0	0	1,907	1,907	1,907
510202	Fringe - Hospital	0	0	0	0	918	918	918
510206	Fringe - Medicare Insurance Tax	0	0	0	0	72	72	72
510207	Fringe - Life Insurance	0	0	0	0	8	8	8
Total Fringe		0	0	0	0	2,905	2,905	2,905
Operating & Contractual:								
520400	Office	0	0	0	0	500	500	500
520511	Operating Photography	0	0	0	0	0	0	0
531101	Fees Recording	0	0	0	0	1,500	1,500	1,500
531106	Professional Fees & Services - Audit	0	0	0	0	300	300	300
531301	Vehicle Cost - Fuel & Oil	0	0	0	0	100	100	100
531304	Vehicle Cost - R & M	0	0	0	0	100	100	100
531401	Postage	0	0	0	0	500	500	500
531410	Telephone	0	0	0	0	50	50	50
531500	Printing	0	0	0	0	0	0	0
531900	Advertising	0	0	0	0	159	159	159
543002	Dues & Subscriptions	0	0	0	0	0	0	0
543003	Travel & Training	0	0	0	0	0	0	0
646101	Transfer to General Fund	0	0	0	0	0	0	0
Total Operating and Contractual		0	0	0	0	3,209	3,209	3,209
Other:								
707201	Weatherization Loans	0	0	0	0	88,000	88,000	88,000
Total Other		0	0	0	0	88,000	88,000	93,918
TOTAL DEPARTMENT		0	0	0	0	100,000	100,000	102,959

2011-2012 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	160
DEPARTMENT:	Community Development	ORGANIZATION:	021112

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	0	0	0	0	0	0	100%
FRINGE BENEFITS	0	0	0	0	0	0	100%
OPERATING/CONTRACTUAL	0	0	0	0	0	0	100%
OTHER	0	0	0	0	100,000	100,000	100%
CAPITAL OUTLAY	0	0	0	0	0	0	100%
TOTAL APPROPRIATIONS	0	0	0	0	100,000	100,000	100%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	

2011-2012 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	160
DEPARTMENT:	Community Development	ORGANIZATION:	021112

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
707160	Subrecipient Grant: Youth & Senior Program Chistian Love Baptist Church	0	0	0	0	100,000	100,000	100,000
	Total Other	0	0	0	0	100,000	100,000	100,000
	TOTAL DEPARTMENT	0	0	0	0	100,000	100,000	100,000
	TOTAL FUND	0	0	0	0	702,000	702,000	702,000

2011-2012 ANNUAL BUDGET

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City of Alexandria
Annual Operating Budget

Hud Emergency Shelter
Fund



2011-2012 ANNUAL BUDGET

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**2011-2012 ANNUAL BUDGET
HUD EMERGENCY SHELTER FUND
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
330211	Intergovernmental:							
	Federal - HUD Grant Income 2011	0	0	0	0	38,000	38,000	38,000
	Total Intergovernmental	0	0	0	0	38,000	38,000	38,000
	TOTAL REVENUES	0	0	0	0	38,000	38,000	38,000

2011-2012 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	162
DEPARTMENT:	Community Development	ORGANIZATION:	011102

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
SALARIES AND WAGES	0	0	0	0	0	0	100%
FRINGE BENEFITS	0	0	0	0	0	0	100%
OPERATING/CONTRACTUAL	0	0	0	0	0	0	100%
OTHER	0	0	0	0	38,000	38,000	100%
CAPITAL OUTLAY	0	0	0	0	0	0	100%
TOTAL APPROPRIATIONS	0	0	0	0	38,000	38,000	100%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE

2011-2012 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	162
DEPARTMENT:	Community Development	ORGANIZATION:	011102

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

DEPARTMENTAL BUDGET

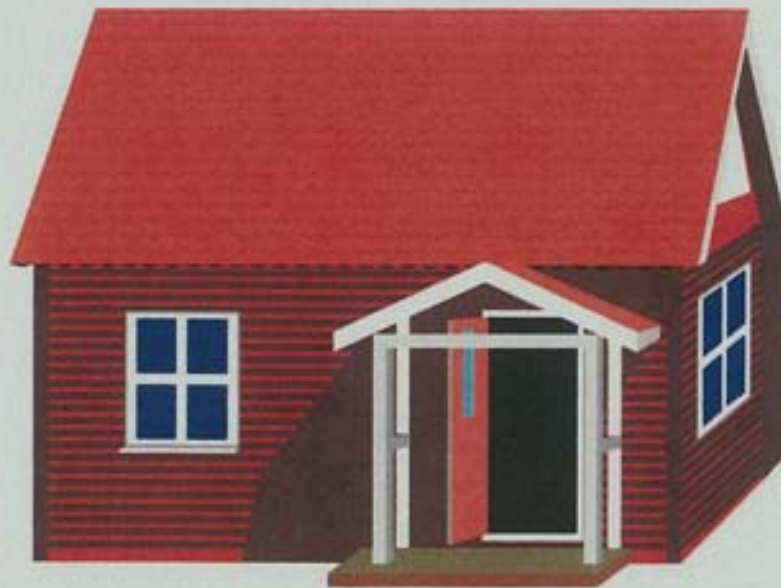
CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
707160	Subrecipient Grant							
	Emergency Shelter	0	0	0	0	38,000	38,000	38,000
	Hope House							
	Total Other	0	0	0	0	38,000	38,000	38,000
	TOTAL DEPARTMENT	0	0	0	0	38,000	38,000	38,000
	TOTAL FUND	0	0	0	0	38,000	38,000	38,000

2011-2012 ANNUAL BUDGET

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City of Alexandria
Annual Operating Budget

*Home Investment
Partnership Fund*



2011-2012 ANNUAL BUDGET

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**2011-2012 ANNUAL BUDGET
HOME INVESTMENT PARTNERSHIP FUND
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
330211	Intergovernmental: Grant Income - Home 2011	0	0	0	0	450,000	450,000	450,000
	Total Intergovernmental	0	0	0	0	450,000	450,000	450,000
388164	Internal Services/Interfunds: Tfr from Economic Dvlpmnt - Hotel	0	0	0	0	39,375	39,375	39,375
	Total Internal Services/Interfunds	0	0	0	0	39,375	39,375	39,375
399007	Other: Misc Revenue-Owner Deposits	0	0	0	0	0	0	0
	Total Other	0	0	0	0	0	0	0
	TOTAL REVENUES	0	0	0	0	489,375	489,375	489,375

2011-2012 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	163
DEPARTMENT:	Community Development	ORGANIZATION:	041104

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
SALARIES AND WAGES	0	0	0	0	14,331	14,331	100%
FRINGE BENEFITS	0	0	0	0	4,843	4,843	100%
OPERATING/CONTRACTUAL	0	0	0	0	25,826	25,826	100%
OTHER	0	0	0	0	0	0	0%
CAPITAL OUTLAY	0	0	0	0	0	0	0%
TOTAL APPROPRIATIONS	0	0	0	0	45,000	45,000	100%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
<p>Note: ▼ All positions are budgeted in Fund 101</p>								

2011-2012 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	163
DEPARTMENT:	Community Development	ORGANIZATION:	041104

HOME INVESTMENT PARTNERSHIP FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
490116	Salary - CD Administrator	0	0	0	0	6,632	6,632	6,632
490210	Salary - Program Manager	0	0	0	0	685	685	685
490336	Salary - Housing Manager	0	0	0	0	4,312	4,312	4,312
490618	Salary - Secretary	0	0	0	0	1,241	1,241	1,241
490626	Salary - Clerical Specialist	0	0	0	0	1,461	1,461	1,461
Total Salaries		0	0	0	0	14,331	14,331	14,331
Fringe:								
510201	Fringe - Pension	0	0	0	0	3,178	3,178	3,178
510202	Fringe - Hospital	0	0	0	0	1,532	1,532	1,532
510206	Fringe - Medicare Insurance Tax	0	0	0	0	120	120	120
510207	Fringe - Life Insurance	0	0	0	0	13	13	13
Total Fringe		0	0	0	0	4,843	4,843	4,843
Operating & Contractual:								
520400	Office	0	0	0	0	2,000	2,000	2,000
520511	Operating Photography	0	0	0	0	1,000	1,000	1,000
531101	Fees - Recording	0	0	0	0	3,500	3,500	3,500
531106	Professional Fees & Services - Audit	0	0	0	0	1,500	1,500	1,500
531110	Professional Fees & Services	0	0	0	0	5,000	5,000	5,000
531301	Vehicle Cost - Fuel & Oil	0	0	0	0	500	500	500
531304	Vehicle Cost - R & M	0	0	0	0	500	500	500
531401	Postage	0	0	0	0	800	800	800
531410	Telephone	0	0	0	0	300	300	300
531500	Printing	0	0	0	0	0	0	0
531900	Advertising	0	0	0	0	1,000	1,000	1,000
543002	Dues & Subscriptions	0	0	0	0	500	500	500
543003	Travel & Training	0	0	0	0	1,000	1,000	1,000
646101	Transfer to General Fund	0	0	0	0	0	0	0
969000	Contingency	0	0	0	0	8,226	8,226	8,226
Total Operating and Contractual		0	0	0	0	25,826	25,826	25,826
TOTAL DEPARTMENT		0	0	0	0	45,000	45,000	45,000

2011-2012 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	163
DEPARTMENT:	Community Development	ORGANIZATION:	041113

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
SALARIES AND WAGES	0	0	0	0	0	0	0%
FRINGE BENEFITS	0	0	0	0	0	0	0%
OPERATING/CONTRACTUAL	0	0	0	0	0	0	0%
OTHER	0	0	0	0	67,500	67,500	100%
CAPITAL OUTLAY	0	0	0	0	0	0	0%
TOTAL APPROPRIATIONS	0	0	0	0	67,500	67,500	100%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE

2011-2012 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	163
DEPARTMENT:	Community Development	ORGANIZATION:	041113

HOME INVESTMENT PARTNERSHIP FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	CHDO Set Aside							
707160	Subrecipient Grant Agreement	0	0	0	0	67,500	67,500	67,500
	Total Subrecipient Grant	0	0	0	0	67,500	67,500	67,500
	TOTAL DEPARTMENT	0	0	0	0	67,500	67,500	67,500

2011-2012 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	163
DEPARTMENT:	Community Development	ORGANIZATION:	041114

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
SALARIES AND WAGES	0	0	0	0	0	0	0%
FRINGE BENEFITS	0	0	0	0	0	0	0%
OPERATING/CONTRACTUAL	0	0	0	0	0	0	0%
OTHER	0	0	0	0	22,500	22,500	100%
CAPITAL OUTLAY	0	0	0	0	0	0	0%
TOTAL APPROPRIATIONS	0	0	0	0	22,500	22,500	100%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE

2011-2012 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	163
DEPARTMENT:	Community Development	ORGANIZATION:	041114

HOME INVESTMENT PARTNERSHIP FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	CHDO Operating							
707160	Subrecipient Grant Agreement	0	0	0	0	22,500	22,500	22,500
	Total Subrecipient Grant	0	0	0	0	22,500	22,500	22,500
	TOTAL DEPARTMENT	0	0	0	0	22,500	22,500	22,500

2011-2012 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	163
DEPARTMENT:	Community Development	ORGANIZATION:	041116

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	0	0	0	0	0	0	0%
FRINGE BENEFITS	0	0	0	0	0	0	0%
OPERATING/CONTRACTUAL	0	0	0	0	0	0	0%
OTHER	0	0	0	0	354,375	354,375	100%
CAPITAL OUTLAY	0	0	0	0	0	0	0%
TOTAL APPROPRIATIONS	0	0	0	0	354,375	354,375	100%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	

2011-2012 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	163
DEPARTMENT:	Community Development	ORGANIZATION:	041116

HOME INVESTMENT PARTNERSHIP FUND

DEPARTMENTAL BUDGET

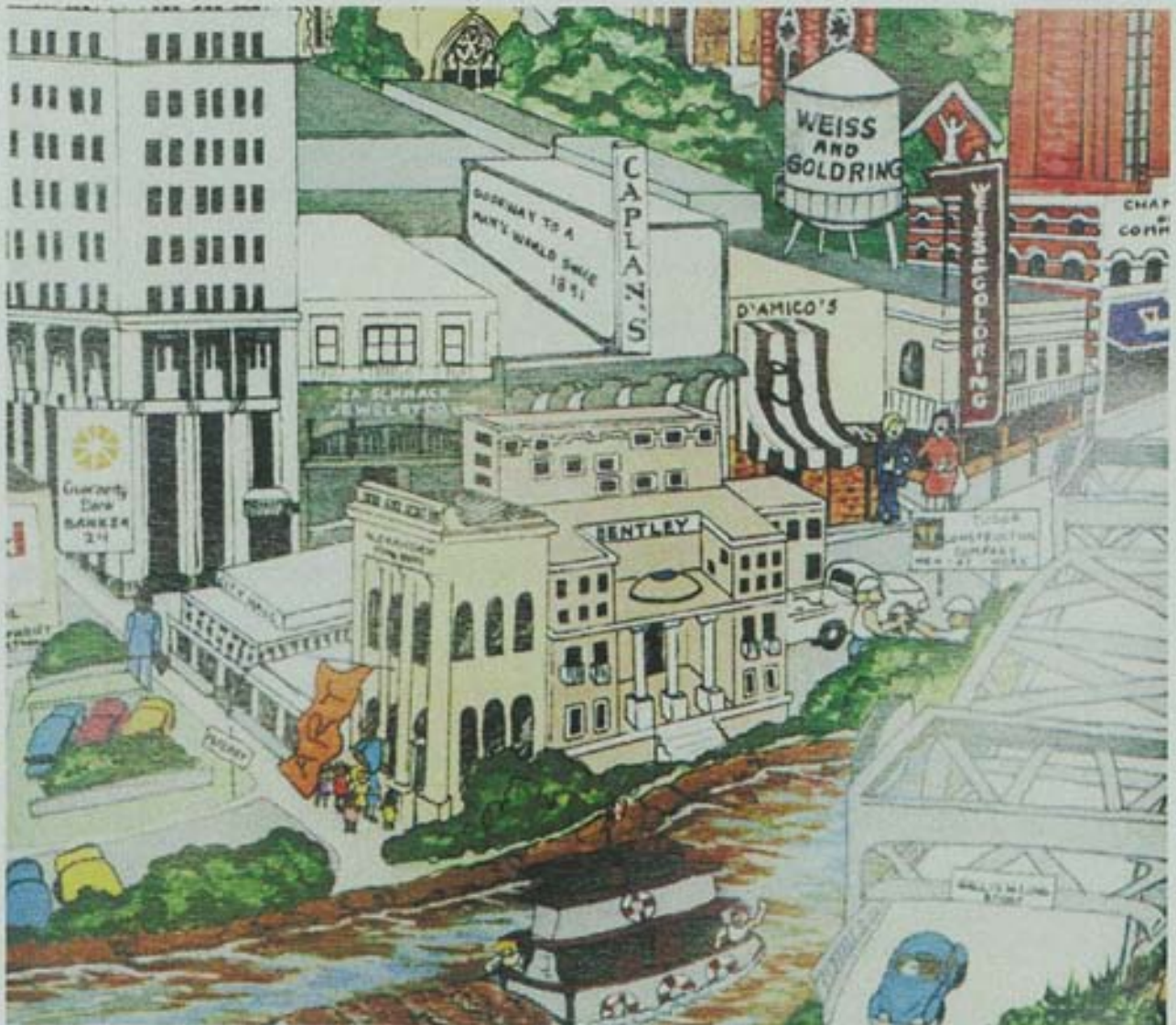
CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Housing Development Program:							
707165	Housing Development Program	0	0	0	0	354,375	354,375	354,375
	New Construction Single Family Housing							
	Total Subrecipient Grant	0	0	0	0	354,375	354,375	354,375
	TOTAL DEPARTMENT	0	0	0	0	354,375	354,375	354,375
	TOTAL FUND	0	0	0	0	489,375	489,375	489,375

2011-2012 ANNUAL BUDGET

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City of Alexandria Annual Operating Budget

Economic Development - Hotel Fund



2011-2012 ANNUAL BUDGET

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**2011-2012 ANNUAL BUDGET
ECONOMIC DEVELOPMENT - HOTEL
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Investment Income:							
367101	Interest - Investments	0	0	0	0	800	800	800
	Total Investment Income	0	0	0	0	800	800	800
	Other:							
379000	Land Lease - Holiday Inn	0	0	0	0	0	0	0
388205	Other - Loan Program Payments	0	0	0	0	16,500	16,500	16,500
399991	Use of Fund Balance - Hotel	0	0	0	0	22,075	22,075	22,075
	Total Other	0	0	0	0	38,575	38,575	38,575
	TOTAL REVENUES	0	0	0	0	39,375	39,375	39,375

2011-2012 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	164
DEPARTMENT:	Community Development	ORGANIZATION:	020010

ECONOMIC DEVELOPMENT - HOTEL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Other:							
533025	Downtown Revitalization Loans	0	0	0	0	0	0	0
646163	Transfer to Home Investment Fund	0	0	0	0	39,375	39,375	39,375
	Total Other	0	0	0	0	39,375	39,375	39,375
	TOTAL DEPARTMENT	0	0	0	0	39,375	39,375	39,375
	TOTAL FUND	0	0	0	0	39,375	39,375	39,375

2011-2012 ANNUAL BUDGET

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IV. DEBT SERVICE FUNDS

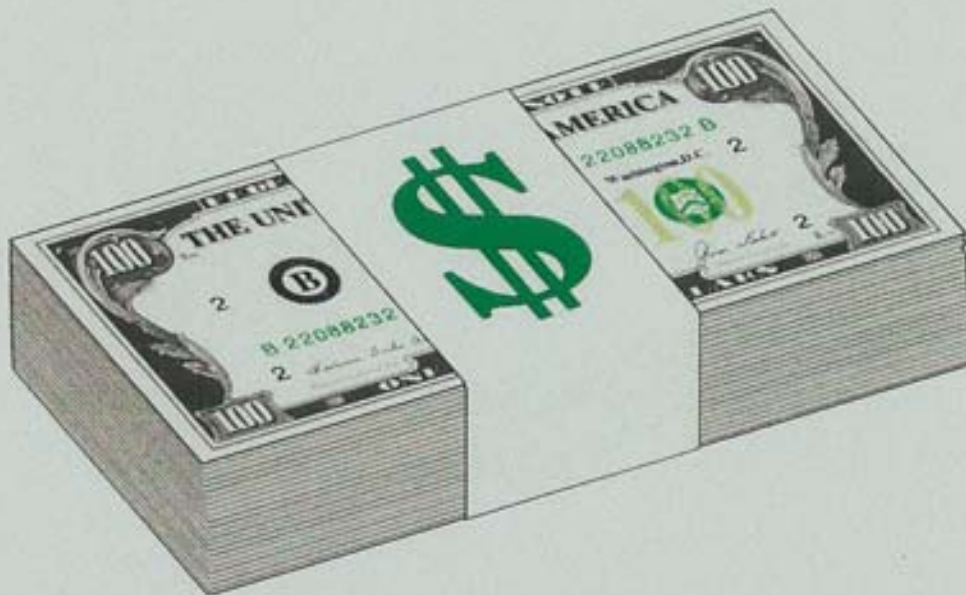
Debt Service Fund

The purpose of these funds is to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest. The revenues and expenditures for these funds are recognized on the modified accrual basis of accounting. Revenues are recognized in the accounting period in which they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable.

This fund is funded primarily from property taxes and sales tax revenues.

City of Alexandria
Annual Operating Budget

General Debt Service
Combined Summary Of All Issues



2011-2012 ANNUAL BUDGET

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2011-2012 ANNUAL BUDGET

DEBT SERVICE FUNDS
REVENUE SUMMARY

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Taxes:							
311131	Taxes - Ad Valorem	729,691	757,299	750,000	763,000	763,000	763,000	763,000
	Total Taxes	729,691	757,299	750,000	763,000	763,000	763,000	763,000
	Internal Services/Interfunds:							
381151	Transfers-1976 Sales Tax	4,426,406	2,968,808	2,969,460	2,969,460	2,993,198	2,993,198	2,993,198
388296	Transfer - 1996 GO Bond Fund	1,250,621	1,881,238	1,894,338	1,894,338	1,905,338	1,905,338	1,905,338
	Total Internal Services/Interfunds	5,677,027	4,850,046	4,863,798	4,863,798	4,898,536	4,898,536	4,898,536
	Investment Income:							
367101	Interest on Investments	92,348	27,880	6,600	10,300	6,600	6,600	6,600
367115	Interest on Sales Tax Reserve	25,792	23,464	0	5,500	0	0	0
	Total Investment Income	118,140	51,344	6,600	15,800	6,600	6,600	6,600
	Other:							
399996	Bond Proceeds	0	0	0	0	0	0	0
399999	Use of Prior Year Revenues	0	0	0	0	0	0	0
	Total Other	0	0	0	0	0	0	0
	TOTAL REVENUES	6,524,858	5,658,689	5,620,398	5,642,598	5,668,136	5,668,136	5,668,136

2011-2012 ANNUAL BUDGET

DIVISION:	General Function	FUND #:	N/A
DEPARTMENT:	N/A	ORGANIZATION:	020000

DEBT SERVICE FUND

SUMMARY BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
800003	Operating and Contractual: Paying Agent Fees	1,464	1,302	6,600	6,600	6,600	6,600	6,600
	Operating and Contractual:	1,464	1,302	6,600	6,600	6,600	6,600	6,600
	Other:							
800001	Interest	1,386,413	2,242,068	2,129,776	2,129,776	2,019,169	2,019,169	2,019,169
800002	Principal Payment	1,690,000	3,210,000	3,345,000	3,345,000	3,500,000	3,500,000	3,500,000
800004	Payment to Bond Escrow Agent	0	0	0	0	0	0	0
696000	Unappropriated	0	0	139,022	161,222	142,367	142,367	142,367
	Total Other	3,076,413	5,452,068	5,613,798	5,635,998	5,661,536	5,661,536	5,661,536
	TOTAL EXPENDITURES	3,077,877	5,453,370	5,620,398	5,642,598	5,668,136	5,668,136	5,668,136

2011-2012 ANNUAL BUDGET

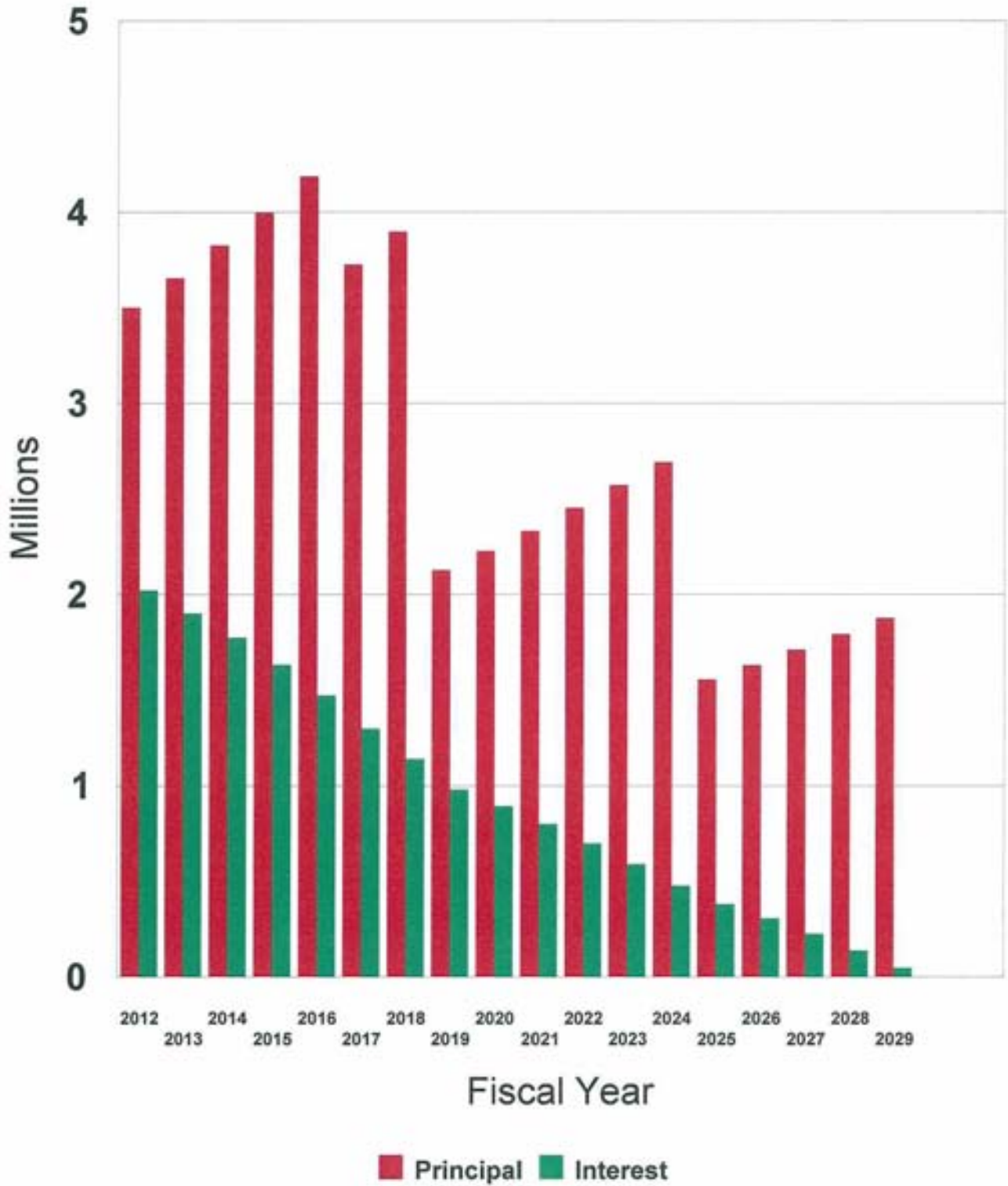
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AMORTIZATION SCHEDULE OF DEBT SERVICE PAYMENTS
GENERAL DEBT SERVICE SCHEDULE

BONDS

Fiscal Yr Ending	Sales Tax			General Obligation		Limited Tax		Total General
	2004	2008	Total	2004	Total	2008	Total	
2012	1,098,898	1,894,300	2,993,198	620,633	620,633	1,905,338	1,905,338	5,519,168
2013	1,114,110	1,903,850	3,017,960	623,473	623,473	1,914,238	1,914,238	5,555,670
2014	1,126,973	1,915,744	3,042,717	629,843	629,843	1,926,038	1,926,038	5,598,597
2015	1,137,623	1,923,613	3,061,236	634,785	634,785	1,931,600	1,931,600	5,627,621
2016	1,150,776	1,923,388	3,074,164	643,250	643,250	1,940,600	1,940,600	5,658,014
2017	1,161,541	1,920,888	3,082,429			1,941,600	1,941,600	5,024,029
2018	1,174,940	1,915,888	3,090,828			1,944,800	1,944,800	5,035,628
2019	1,185,560	1,919,163	3,104,723					3,104,723
2020	1,193,300	1,925,091	3,118,391					3,118,391
2021	1,203,195	1,927,206	3,130,401					3,130,401
2022	1,215,221	1,934,306	3,149,527					3,149,527
2023	1,224,329	1,936,869	3,161,198					3,161,198
2024	1,230,305	1,936,506	3,166,811					3,166,811
2025		1,937,134	1,937,134					1,937,134
2026		1,937,463	1,937,463					1,937,463
2027		1,936,000	1,936,000					1,936,000
2028		1,928,500	1,928,500					1,928,500
2029		1,921,875	1,921,875					1,921,875
Total	15,216,771	34,637,781	49,854,552	3,151,983	3,151,983	13,504,213	13,504,213	66,510,747
% of Total	22.88%	52.08%		4.74%		20.30%		100.00%

2011-2012 ANNUAL BUDGET
GENERAL DEBT SERVICE PAYMENTS
AMORTIZATION SCHEDULE

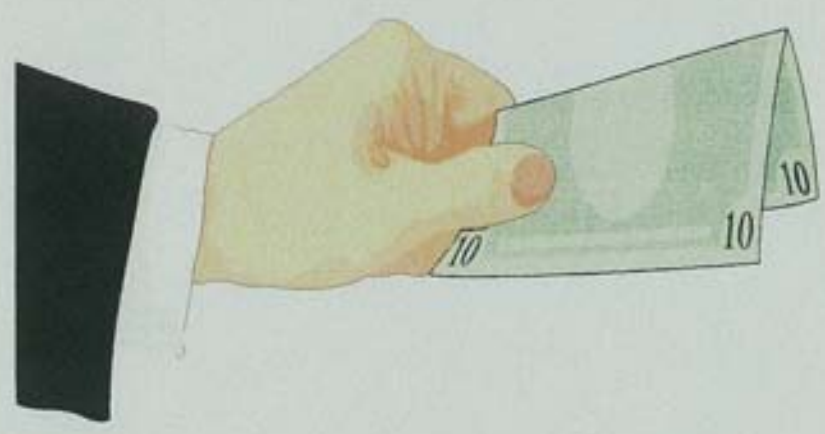


2011-2012 ANNUAL BUDGET

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City of Alexandria
Annual Operating Budget

General Debt Service
Detail by Issue



2011-2012 ANNUAL BUDGET

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2011-2012 ANNUAL BUDGET

DIVISION:	General Function	FUND #:	204GO
DEPARTMENT:	N/A	ORGANIZATION:	020000

2004 GENERAL OBLIGATION BOND DEBT SERVICE FUND

EXPENDITURE DETAIL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
800003	Operating and Contractual: Paying Agent Fees	1,000	500	1,800	1,800	1,800	1,800	1,800
	Operating and Contractual:	1,000	500	1,800	1,800	1,800	1,800	1,800
	Other:							
800001	Interest	142,968	130,228	115,978	115,978	100,633	100,633	100,633
800002	Principal Payment	455,000	475,000	495,000	495,000	520,000	520,000	520,000
800004	Payment to Bond Escrow Agent	0	0	0	0	0	0	0
696000	Unappropriated	0	0	139,022	155,222	142,367	142,367	142,367
	Total Other	597,968	605,228	750,000	766,200	763,000	763,000	763,000
	TOTAL EXPENDITURES	598,968	605,728	751,800	768,000	764,800	764,800	764,800

2011-2012 ANNUAL BUDGET
DEBT SERVICE-2004 GENERAL OBLIGATION BOND ISSUE
REVENUE DETAIL

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Taxes:							
311101	Taxes - Ad Valorem	729,691	757,299	750,000	763,000	763,000	763,000	763,000
	Total Taxes	729,691	757,299	750,000	763,000	763,000	763,000	763,000
	Internal Services/Interfunds:							
388296	Transfer - 1996 GO Bond Fund	0	0	0	0	0	0	0
	Total Internal Services/Interfunds	0	0	0	0	0	0	0
	Investment Income:							
367101	Interest on Investments	18,488	8,734	1,800	5,000	1,800	1,800	1,800
	Total Investment Income	18,488	8,734	1,800	5,000	1,800	1,800	1,800
	Other:							
399996	Bond Proceeds	0	0	0	0	0	0	0
399999	Use of Prior Year Revenues	0	0	0	0	0	0	0
	Total Other	0	0	0	0	0	0	0
	TOTAL REVENUES	748,179	766,033	751,800	768,000	764,800	764,800	764,800

2011-2012 ANNUAL BUDGET

DIVISION:	General Function	FUND #:	208LT
DEPARTMENT:	N/A	ORGANIZATION:	020000

2008 LIMITED TAX BOND DEBT SERVICE FUND

EXPENDITURE DETAIL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
800003	Operating and Contractual: Paying Agent Fees	233	401	1,800	1,800	1,800	1,800	1,800
	Operating and Contractual:	233	401	1,800	1,800	1,800	1,800	1,800
	Other:							
800001	Interest	282,081	541,237	494,338	494,338	445,338	445,338	445,338
800002	Principal Payment	655,000	1,340,000	1,400,000	1,400,000	1,460,000	1,460,000	1,460,000
800004	Payment to Bond Escrow Agent	0	0	0	0	0	0	0
696000	Unappropriated	0	0	0	0	0	0	0
	Total Other	937,081	1,881,237	1,894,338	1,894,338	1,905,338	1,905,338	1,905,338
	TOTAL EXPENDITURES	937,314	1,881,638	1,896,138	1,896,138	1,907,138	1,907,138	1,907,138

2011-2012 ANNUAL BUDGET
DEBT SERVICE-2008 LIMITED TAX BONDS
REVENUE DETAIL

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Internal Services/Interfunds:							
388308	Transfer from Gen Cap Pro 2008 Prop T	1,250,621	1,881,238	1,894,338	1,894,338	1,905,338	1,905,338	1,905,338
	Total Internal Services/Interfunds	1,250,621	1,881,238	1,894,338	1,894,338	1,905,338	1,905,338	1,905,338
	Investment Income:							
367101	Interest on Investments	54,125	8,574	1,800	1,800	1,800	1,800	1,800
	Total Investment Income	54,125	8,574	1,800	1,800	1,800	1,800	1,800
	Other:							
399996	Bond Proceeds	0	0	0	0	0	0	0
399999	Use of Prior Year Revenues	0	0	0	0	0	0	0
	Total Other	0	0	0	0	0	0	0
	TOTAL REVENUES	1,304,746	1,889,812	1,896,138	1,896,138	1,907,138	1,907,138	1,907,138

2011-2012 ANNUAL BUDGET

DIVISION:	General Function	FUND #:	204
DEPARTMENT:	N/A	ORGANIZATION:	020000

2004 SALES TAX BONDS

EXPENDITURE DETAIL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
800003	Operating and Contractual: Paying Agent Fees	0	0	1,500	1,500	1,500	1,500	1,500
	Operating and Contractual:	0	0	1,500	1,500	1,500	1,500	1,500
	Other:							
800001	Interest	495,145	467,378	446,110	446,110	428,898	428,898	428,898
800002	Principal Payment	580,000	610,000	640,000	640,000	670,000	670,000	670,000
800004	Payment to Bond Escrow Agent	0	0	0	0	0	0	0
696000	Unappropriated	0	0	0	0	0	0	0
	Total Other	1,075,145	1,077,378	1,086,110	1,086,110	1,098,898	1,098,898	1,098,898
	TOTAL EXPENDITURES	1,075,145	1,077,378	1,087,610	1,087,610	1,100,398	1,100,398	1,100,398

2011-2012 ANNUAL BUDGET
DEBT SERVICE-2004 SALES TAX BONDS
REVENUE DETAIL

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
381151	Internal Services/Interfunds: Transfers-1976 Sales Tax	1,089,645	1,092,994	1,086,110	1,086,110	1,098,898	1,098,898	1,098,898
	Total Internal Services/Interfunds	1,089,645	1,092,994	1,086,110	1,086,110	1,098,898	1,098,898	1,098,898
	Investment Income:							
367101	Interest on Investments	9,808	3,896	1,500	1,500	1,500	1,500	1,500
367115	Interest on Sales Tax Reserve	0	0	0	0	0	0	0
	Total Investment Income	9,808	3,896	1,500	1,500	1,500	1,500	1,500
	Other:							
399996	Bond Proceeds	0	0	0	0	0	0	0
399999	Use of Prior Year Revenues	0	0	0	0	0	0	0
	Total Other	0	0	0	0	0	0	0
	TOTAL REVENUES	1,099,453	1,096,890	1,087,610	1,087,610	1,100,398	1,100,398	1,100,398

2011-2012 ANNUAL BUDGET

DIVISION:	General Function	FUND #:	208
DEPARTMENT:	N/A	ORGANIZATION:	020000

2008 SALES TAX BONDS

EXPENDITURE DETAIL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
800003	Operating and Contractual: Paying Agent Fees	231	401	1,500	1,500	1,500	1,500	1,500
	Operating and Contractual:	231	401	1,500	1,500	1,500	1,500	1,500
	Other:							
800001	Interest	466,219	1,103,225	1,073,350	1,073,350	1,044,300	1,044,300	1,044,300
800002	Principal Payment	0	785,000	810,000	810,000	850,000	850,000	850,000
800004	Payment to Bond Escrow Agent	0	0	0	0	0	0	0
696000	Unappropriated	0	0	0	6,000	0	0	0
	Total Other	466,219	1,888,225	1,883,350	1,889,350	1,894,300	1,894,300	1,894,300
	TOTAL EXPENDITURES	466,450	1,888,626	1,884,850	1,890,850	1,895,800	1,895,800	1,895,800

2011-2012 ANNUAL BUDGET
DEBT SERVICE-2008 SALES TAX BONDS
REVENUE DETAIL

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
381151	Internal Services/Interfunds: Transfers-1976 Sales Tax	3,336,761	1,875,814	1,883,350	1,883,350	1,894,300	1,894,300	1,894,300
	Total Internal Services/Interfunds	3,336,761	1,875,814	1,883,350	1,883,350	1,894,300	1,894,300	1,894,300
	Investment Income:							
367101	Interest on Investments	9,927	6,676	1,500	2,000	1,500	1,500	1,500
367115	Interest on Sales Tax Reserve	25,792	23,464	0	5,500	0	0	0
	Total Investment Income	35,719	30,140	1,500	7,500	1,500	1,500	1,500
	Other:							
399996	Bond Proceeds	0	0	0	0	0	0	0
399999	Use of Prior Year Revenues	0	0	0	0	0	0	0
	Total Other	0	0	0	0	0	0	0
	TOTAL REVENUES	3,372,480	1,905,954	1,884,850	1,890,850	1,895,800	1,895,800	1,895,800

V. INTERNAL SERVICE FUNDS

Internal Service Funds

The purpose of these funds is to account for financing of goods or services provided by one department or functions to other departments or functions. The revenues and expenses for these funds are recognized on the accrual basis of accounting. Revenues are recognized in the accounting period in which they are earned and become measurable; expenses are recognized in the accounting period in which they are incurred, if measurable.

The Internal Service Funds contained in this section are the: Risk Management Fund, Employee Benefit Fund, and Unemployment Benefits Fund.

City of Alexandria
Annual Operating Budget

Risk Management Fund



2011-2012 ANNUAL BUDGET

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2011-2012 ANNUAL BUDGET
RISK MANAGEMENT FUND
REVENUE DETAIL

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Charges for Services:							
347101	Contributions - General Fund	1,103,199	1,534,251	739,526	739,526	1,680,633	1,370,984	1,370,984
347401	Contributions - Utility Fund	575,662	1,072,350	536,175	536,175	905,618	758,168	758,168
347402	Contributions - Sanitation Fd	91,738	228,109	114,055	114,055	116,938	95,638	95,638
347450	Contributions - Transit Fund	221,394	331,537	165,768	165,768	120,684	99,084	99,084
	Total Charges for Services	1,991,993	3,166,247	1,555,524	1,555,524	2,823,873	2,323,875	2,323,875
	Investment Income:							
367101	Interest - Investments	74,424	32,726	0	15,000	0	0	0
	Total Investment Income	74,424	32,726	0	15,000	0	0	0
	Other:							
399011	Subrogation	492,695	85,385	26,000	55,541	26,000	25,004	26,000
399999	Use of Prior Year Revenues	0	0	2,414,654	2,062,203	1,000,000	1,500,000	1,500,000
	Total Other	492,695	85,385	2,440,654	2,117,744	1,026,000	1,525,004	1,526,000
	TOTAL REVENUES	2,559,112	3,284,358	3,996,178	3,688,268	3,849,873	3,848,879	3,849,875

2011-2012 ANNUAL BUDGET

DIVISION:	Legal	FUND:	551
DEPARTMENT:	Office of Risk Manager	ORGANIZATION:	031900

GOAL MISSION STATEMENT

To protect and conserve the City of Alexandria's resources by applying risk management concepts and principles to identify and review exposures and to recommend actions to prevent, reduce to transfer various levels of risk.

FUNCTION DESCRIPTION

Assist in the development and administration of a proactive loss control program to eliminate and reduce unsafe acts and unsafe conditions which cause injuries to employees, damage to capital resources and accelerates to eroding of the financial base. Make recommendation to protect City assets. Ensures a safe working environment for employees and the public who comes into contact with these employees and properties as services are provided. Assist the City government in minimizing the possibility of interruption of vital public services. Works toward the reduction and elimination of accidents and injuries through an effective safety/loss prevention program.

DEMAND PERFORMANCE INDICATORS

Description	2009-2010 Actual	2010-2011 Estimated	2011-2012 Projected
Certificates of Insurance Reviewed and Issued	475	580	600
Departmental Safety Visits	350	350	375
Correspondence Processed	4,800	4,900	5,000
Total Number of Claims	340	300	275
Total Payments to Claims	\$828,382	\$780,000	\$750,000

2011-2012 ANNUAL BUDGET

DIVISION:	Legal	FUND #:	551
DEPARTMENT:	Risk Management	ORGANIZATION:	031900

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	49,329	50,316	50,123	50,123	49,352	50,123	-1.54%
FRINGE BENEFITS	13,784	12,734	15,275	15,275	14,305	14,528	-6.35%
OPERATING/CONTRACTUAL	74,168	15,623	80,222	80,222	80,222	80,224	0.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	137,281	78,673	145,620	145,620	143,879	144,875	-1.20%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490217	Salary - Risk Manager	1	1	1	1	1	1	0.00%
	Total Positions	1	1	1	1	1	1	0.00%

2011-2012 ANNUAL BUDGET

DIVISION:	Legal	FUND #:	551
DEPARTMENT:	Risk Management	ORGANIZATION:	031900

RISK MANAGEMENT FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
490217	Salaries:							
	Salary - Risk Manager	49,329	50,316	50,123	50,123	50,123	49,352	50,123
	Total Salaries	49,329	50,316	50,123	50,123	50,123	49,352	50,123
	Fringe:							
510201	Fringe - Pension	13,017	11,953	14,506	14,506	13,759	13,547	13,759
510206	Fringe - Medicare Insurance Tax	725	740	727	727	727	716	727
510207	Fringe - Life Insurance	42	41	42	42	42	42	42
	Total Fringes	13,784	12,734	15,275	15,275	14,528	14,305	14,528
	Operating and Contractual:							
520204	Uniforms	470	500	500	500	500	500	500
520400	Office	259	220	500	500	500	500	500
520515	Operating Medical Supplies	10,432	144	15,000	15,000	15,000	15,000	15,000
531120	Professional Fees - Registered Nurse	58,517	10,944	58,532	58,532	58,532	58,532	58,534
531301	Vehicle Costs - Gas & Oil	1,682	1,259	800	800	800	800	800
531304	Vehicle Costs - R & M	387	609	500	500	500	500	500
531410	Telephone	757	735	390	390	390	390	390
531500	Printing	94	0	200	200	200	200	200
543002	Dues & Subscriptions	916	1,047	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	654	165	2,800	2,800	2,800	2,800	2,800
	Total Operating & Contractual	74,168	15,623	80,222	80,222	80,222	80,222	80,224
	Capital Outlay:							
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furnitures and Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	137,281	78,673	145,620	145,620	144,873	143,879	144,875

2011-2012 ANNUAL BUDGET

DIVISION:	N/A	FUND #:	551
DEPARTMENT:	Premiums/Claims	ORGANIZATION:	020000

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
SALARIES AND WAGES	0	0	0	0	0	0	0.00%
FRINGE BENEFITS	0	0	0	0	0	0	0.00%
OPERATING/CONTRACTUAL	750,157	762,510	798,558	714,648	712,000	712,000	-10.84%
OTHER	1,498,428	1,861,013	3,052,000	2,828,000	2,993,000	2,993,000	-1.93%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	2,248,585	2,623,523	3,850,558	3,542,648	3,705,000	3,705,000	-3.78%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE

2011-2012 ANNUAL BUDGET

DIVISION:	N/A	FUND #:	551
DEPARTMENT:	Premiums/Claims	ORGANIZATION:	020000

RISK MANAGEMENT FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Operating/Contractual:							
510301	Administrative Expenses	180,784	197,220	157,000	157,000	157,000	157,000	157,000
531600	Prem/Fees Boiler	87,952	0	100,000	0	0	0	0
531601	Prem/Fees General Liability	160,357	131,096	204,531	125,485	115,000	115,000	115,000
531602	Prem/Fees Auto	0	0	0	0	0	0	0
531603	Prem/Fees Workers Compensation	185,505	169,412	172,027	167,163	175,000	175,000	175,000
531604	Prem/Fees Property	135,559	264,782	165,000	265,000	265,000	265,000	265,000
	Total Operating & Contractual	750,157	762,510	798,558	714,648	712,000	712,000	712,000
	Other:							
531605	Claims - General Liability	684,448	149,530	857,000	600,000	642,000	642,000	642,000
531606	Claims - Auto	96,223	522,845	821,000	915,999	987,000	987,000	987,000
531607	Claims - Property	0	0	0	0	0	0	0
531608	Claims - Workers Compensation	717,757	1,188,638	1,374,000	1,312,001	1,364,000	1,364,000	1,364,000
531609	Claims - Law Enforcement	0	0	0	0	0	0	0
	Total Other	1,498,428	1,861,013	3,052,000	2,828,000	2,993,000	2,993,000	2,993,000
	TOTAL PREMIUMS & CLAIMS	2,248,585	2,623,523	3,850,558	3,542,648	3,705,000	3,705,000	3,705,000
	TOTAL FUND	2,385,866	2,702,196	3,996,178	3,688,268	3,849,873	3,848,879	3,849,875

City of Alexandria
Annual Operating Budget

Employee Benefits Fund



2011-2012 ANNUAL BUDGET

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**2011-2012 ANNUAL BUDGET
EMPLOYEE BENEFITS FUND
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Charges for Services:							
388001	Charges - Employees Health	1,326,119	1,459,043	1,467,000	1,393,000	1,467,000	3,033,000	2,383,000
388002	Charges - Employer Health	5,267,457	5,280,859	5,302,000	5,545,000	5,302,000	5,164,000	5,164,000
388003	Charges - Retirees	311,735	320,634	319,000	353,000	319,000	319,421	319,421
388004	Charges - Employees Life	117,826	126,035	127,000	65,000	127,000	127,000	127,000
388005	Charges - Employer Life	37,359	37,596	37,000	19,000	37,000	37,000	37,000
	Total Charges for Services	7,060,496	7,224,167	7,252,000	7,375,000	7,252,000	8,680,421	8,030,421
	Investment Income:							
367101	Interest - Investments	67,116	27,468	0	15,000	0	0	0
	Total Investment Income	67,116	27,468	0	15,000	0	0	0
	Internal Services/Interfunds:							
388101	Transfers from General Fund	16,499	283,499	0	0	0	0	0
388401	Transfer from Utility System Fund	6,966	142,966	0	0	0	0	650,000
388402	Transfers from Sanitation Fund	1,108	1,108	0	0	0	0	0
388450	Transfers from Municipal Transit	848	848	0	0	0	0	0
	Total Internal Services/Interfunds	25,421	428,421	0	0	0	0	650,000
	Other:							
399999	Use of Retained Earnings	0	0	428,421	428,421	428,421	0	0
	Total Other	0	0	428,421	428,421	428,421	0	0
	TOTAL REVENUES	7,153,033	7,680,056	7,680,421	7,818,421	7,680,421	8,680,421	8,680,421

2011-2012 ANNUAL BUDGET

DIVISION:	N/A	FUND #:	552
DEPARTMENT:	Premiums/Claims	ORGANIZATION:	020000

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
SALARIES AND WAGES	0	0	0	0	0	0	0.00%
FRINGE BENEFITS	0	0	0	0	0	0	0.00%
OPERATING/CONTRACTUAL	1,233,019	1,282,021	912,421	887,921	912,421	912,421	0.00%
OTHER	5,362,071	7,205,598	6,768,000	6,930,500	7,768,000	7,768,000	14.78%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	6,595,090	8,487,619	7,680,421	7,818,421	8,680,421	8,680,421	13.02%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE

2011-2012 ANNUAL BUDGET

DIVISION:	N/A	FUND #:	552
DEPARTMENT:	Premiums/Claims	ORGANIZATION:	020000

EMPLOYEE BENEFITS FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Operating/Contractual:							
510301	Administrative Expenses	428,282	478,320	481,421	523,921	481,421	481,421	481,421
510302	Stop Loss	649,772	639,537	278,000	278,000	278,000	278,000	278,000
531611	Premiums-Life Insurance	154,965	164,164	153,000	86,000	153,000	153,000	153,000
	Total Operating & Contractual	1,233,019	1,282,021	912,421	887,921	912,421	912,421	912,421
	Other:							
531613	Claims - Health Insurance	5,362,071	7,205,598	6,768,000	6,930,500	6,768,000	7,768,000	7,768,000
	Total Other	5,362,071	7,205,598	6,768,000	6,930,500	6,768,000	7,768,000	7,768,000
	TOTAL DEPARTMENT	6,595,090	8,487,619	7,680,421	7,818,421	7,680,421	8,680,421	8,680,421

2011-2012 ANNUAL BUDGET

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City of Alexandria
Annual Operating Budget

Unemployment Fund



2011-2012 ANNUAL BUDGET

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**2011-2012 ANNUAL BUDGET
UNEMPLOYMENT BENEFITS FUND
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
367101	Investment Income:							
	Interest - Investments	6,327	2,588	0	1,500	0	0	0
	Total Investment Income	6,327	2,588	0	1,500	0	0	0
	Other:							
399999	Use of Retained Earnings	0	0	10,600	9,100	10,600	10,600	10,600
	Total Other	0	0	10,600	9,100	10,600	10,600	10,600
	TOTAL REVENUES	6,327	2,588	10,600	10,600	10,600	10,600	10,600

2011-2012 ANNUAL BUDGET

DIVISION:	N/A	FUND #:	553
DEPARTMENT:	Premiums/Claims	ORGANIZATION:	020000

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
SALARIES AND WAGES	0	0	0	0	0	0	0.00%
FRINGE BENEFITS	0	0	0	0	0	0	0.00%
OPERATING/CONTRACTUAL	0	0	0	0	0	0	0.00%
OTHER	10,237	16,250	10,600	10,600	10,600	10,600	0.00%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	10,237	16,250	10,600	10,600	10,600	10,600	0.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE

2011-2012 ANNUAL BUDGET

DIVISION:	N/A	FUND #:	553
DEPARTMENT:	Premiums/Claims	ORGANIZATION:	020000

UNEMPLOYMENT BENEFITS FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Other							
531620	Unemp Claims-General Fund	6,804	15,315	7,000	7,000	7,000	7,000	7,000
531621	Unemp Claims-Utility Fund	1,748	354	3,000	3,000	3,000	3,000	3,000
531622	Unemp Claims-Sanitation Fund	1,685	581	400	400	400	400	400
531623	Unemp Claims-Bus Fund	0	0	200	200	200	200	200
	TOTAL DEPARTMENT	10,237	16,250	10,600	10,600	10,600	10,600	10,600

2011-2012 ANNUAL BUDGET

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VI. CAPITAL PROJECTS

Capital Project Fund

The purpose of these funds is to account for financial resources to be used for the acquisition or construction of major capital facilities and infrastructure for general government and enterprise systems activities.



April 30, 2011

Honorable Mayor and
Members of the Alexandria City Council

I am pleased to present the City of Alexandria's Annual Capital Budget and Five Year Plan for the fiscal year 2011/2012 through 2015/2016. Each capital project includes source(s) of funding; prior, current and future expenditures; and scheduling and expenditure breakdowns. The plan, as presented, balances each year's revenue sources with a current or future project's funding requirements.

The City's Charter requires the Mayor to submit to the Alexandria City Council a Capital Improvements Program covering a period of at least five years. The plan is required to be submitted at the same time the annual operation budget for the ensuring fiscal year is submitted. An appropriation approved by the council continues in force until the purpose for which it was created has been accomplished or abandoned. The Charter states that any appropriation shall be deemed abandoned if three years pass without any disbursement from or encumbrance of the appropriation.

A Five Year Capital Improvements Program requires long term planning. It also requires a constant monitoring of current trends in order to make any necessary adjustments to current and future projects proposed in the plan. Technological changes and advancements, community needs and changes in revenue sources are often the reason the City will adjust or reassess the Capital Improvements Program. The Administration and the Council have worked closely to improve the long range planning of the future of Alexandria by focusing on the community's needs and goals. They have worked diligently to establish priorities that will meet the changing needs of our community. This budget document has been designed to aid in the planning process, to provide the citizens with a better understanding of the scope and need for various projects, and to provide direction for the City of Alexandria.

Overview

The 2011-2012 Capital Improvements Program consists of 54 projects totaling over \$18 million. The Administration and Council are continuing their ongoing commitment to improving the City's infrastructure and quality of life for the citizens of Alexandria.

Jacques M. Roy
Mayor



David L. Johnson
Asst. Director of Finance
P.O. Box 71 · Alexandria, LA 71309-0071
Tel (318) 449-5034 · Fax (318) 449-5231
e-mail: david.johnson@cityofalex.com

General Capital Projects

The following is a breakdown of the General Capital Projects by Category:

Category	No. of Projects	Total
Public Enterprise	8	\$3,751,570
Drainage	9	4,056,000
Streets	12	4,910,000
Police	0	-0-
Fire	1	350,000
Parks/Recreation	1	75,000
Zoological Parks	0	-0-
CDBG	0	-0-
Total	<u>31</u>	<u>\$13,142,570</u>

The General Capital Projects are funded by Sales Tax Revenues, Sales Tax Revenue Bond Proceeds, Community Development Block Grant Funds, General Obligation Bond Proceeds, Urban System Funds, State and Federal Funds and Property Tax Revenues. A five year 11.25 mileage property tax dedicated to specific street and drainage projects has been approved by the voters in 1988, 1993, 1998, and 2003. This property tax renewed in 2008 for ten years. One-half of the 1976 City Sales and Use tax is dedicated to payment of principal and interest on the sales tax bonds and capital improvements.

Projects involving economic development, construction of new facilities, renovation of existing public facilities and feasibility or master plan studies are budgeted under the Public Enterprise category. The City currently has budgeted 21 projects in this category. The 2011/2012 budget will create 2 new projects and provide additional funding for 6 others.

Work nears substantial completion on the Extension of Versailles Boulevard connecting Jackson Street Extension with Louisiana Highway 28 West. This 3 phase project greatly enhances surface transportation in the growing west side of Alexandria. Work also continues on the Ditch Closure Project. This project involves the replacement of open ditches with below grade drainage pipe, giving a safer and more attractive border to the street while increasing the drainage capacity to prevent flooding. Other major projects under construction include Lincoln Road which is required for the upgrade of Sugarhouse Road; Fire Station Relocation in which the City will relocate 4 of it's 6 fire stations to more strategic locations; and Recreation Park Improvements..

The Reserve for Relocation Projects, which operate as "holding" account for the other projects. Expenditures from these accounts require Council action. The Reserve for Relocation Projects is used to "hold" Utility Funds transferred to the General Capital Projects fund for use with street or drainage projects. The reconstruction of streets or drainage systems often requires the movement or relocation of utility systems. A minimum appropriation of \$100,000 per year is made by the Utility Funds to the General Capital Projects Fund. Budget Amendments will be used to transfer the Utility Fund into special account numbers within a related project. If Utility Funds remain in a completed project, these funds are transferred back to the Reserve for Relocation Projects "holding" account.

Enterprise Capital Projects

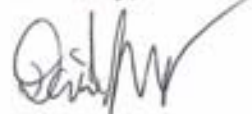
The following is a breakdown of the Enterprise Capital Projects by Category:

Category	No. of Projects	Total
Electric	12	\$2,435,000
Water	6	850,000
Gas	2	1,161,047
Wastewater	1	750,000
Other	2	450,000
Municipal Transit	<u>0</u>	<u>-0-</u>
Total	<u>23</u>	<u>\$5,646,047</u>

The Enterprise Capital Projects are funded by revenues generated by the City's Utility System, a Utility Revenue Bond issue, a revolving loan from the State Department of Health and Hospitals, and matching FTA grants.

At present, the City is engaging consultants to assess the needs of its Utilities System infrastructure. This will assure the ability of the 4 components; electricity, gas, water and wastewater, to provide reliable service to the customer at the existing level of service as well as provide for any anticipated growth in all areas. This assessment will materially impact future capital budgets in the Enterprise Capital Projects.

Sincerely,

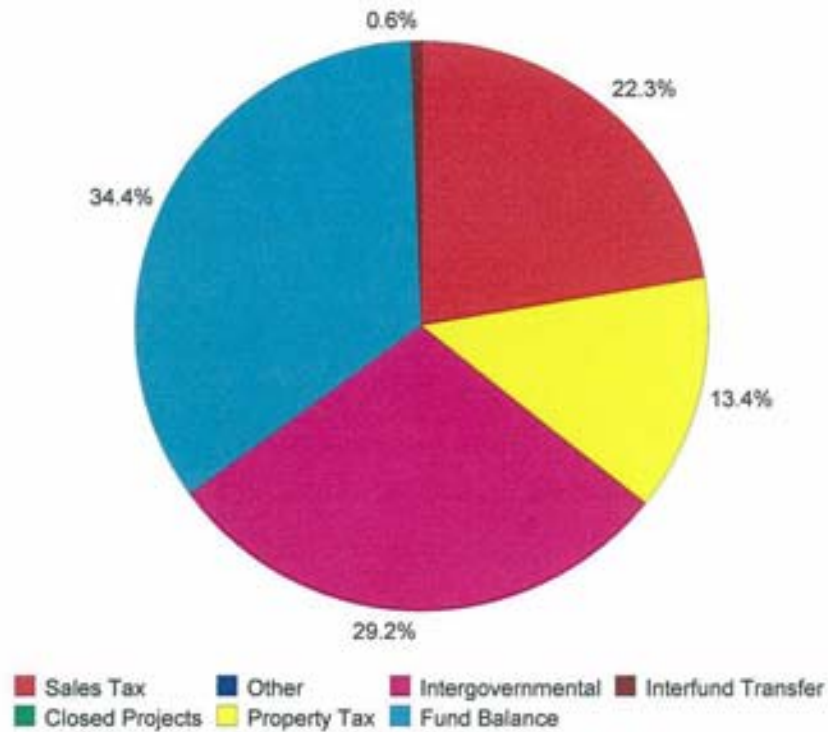


David Johnson
Acting Director of Finance
City of Alexandria

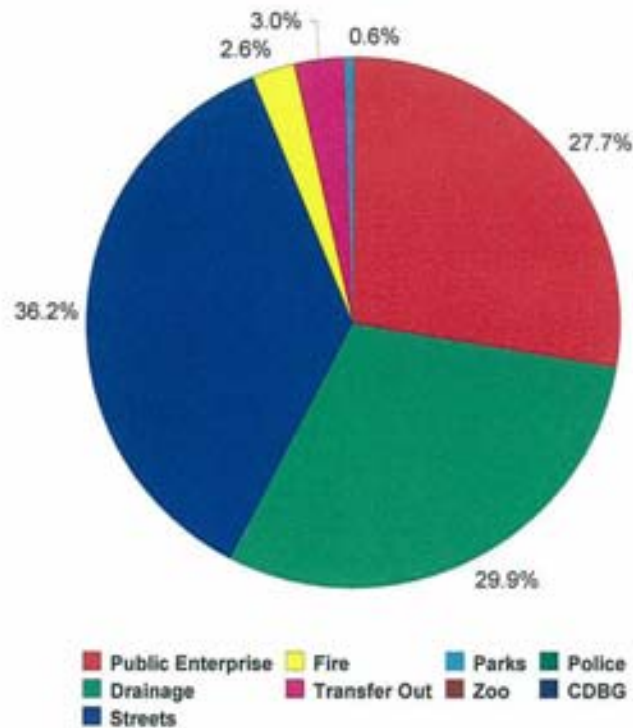
GENERAL CAPITAL PROJECTS

2011/2012 REVENUES AND EXPENSES

Revenues



Expenditures



2011-2012
GENERAL CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN

PUBLIC ENTERPRISE

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2016	TOTAL COST
			11-12	12-13	13-14	14-15	15-16			
059401	Reserve for Relocation Projects	298,710	100,000	100,000	100,000	100,000	100,000	500,000		798,710
050301	City Hall Plaza Sealing	596,674						0		596,674
050401	Parking Garage Security	37,000						0		37,000
869901	Customer Service Center	7,620						0		7,620
860301	Info Technology Upgrades	296,769						0		296,769
050701	Animal Shelter Improvements	135,953						0		135,953
050702	Metal Building-Tire Area	42,730						0		42,730
050710	AUMP Lower Third	3,254,495						0		3,254,495
050801	Building Improvements	462,556	110,000	110,000	110,000	110,000		440,000		902,556
050802	Roof Replacement	1,364,670	200,000	200,000	200,000	100,000		700,000		2,064,670
050806	Large Truck Wash Renovation	32,350						0		32,350
050807	Harold Miles Park Improvements @	11,677						0	330,000	341,677
050812	Brownsfield Grants	(57,218)	311,570					311,570		254,352
050903	Fueling Depot Improvements	190,000						0		190,000
050905	City Compound Security Enhancem	43,440						0		43,440
051001	Work Management Software	80,000	30,000					30,000		110,000
051002	Riverfront Improvements	444,069						0		444,069
051101	Mobile Emergency Equipment	222,300						0		222,300
051102	Recreation Operations Building	547,451						0		547,451
051103	Red River Imp Venture	250,000	2,250,000					2,250,000		2,500,000
051104	Port of Alexandria Rail Spur Imp	551,025						0		551,025
051201	Port of Alex/Ruston Foundry	0	300,000					300,000		300,000
051202	Hodges Stockham Development	0	450,000					450,000		450,000
Total Public Enterprise		8,812,271	3,751,570	410,000	410,000	310,000	100,000	4,981,570	330,000	14,123,841

* Project Number to be Assigned

@ New or Revised Projects

Projects to be closed

**2011-2012
GENERAL CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN**

DRAINAGE

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2016	TOTAL COST	
			11-12	12-13	13-14	14-15	15-16				
250203	Southern Heights Drainage	€ 1,235,584	(1,000,000)	1,000,000				0		1,235,584	
250211	Acquisition-ROW/Servitudes	245,516	60,000	60,000	60,000	60,000	60,000	300,000		545,516	
250303	Catch Basins Upgrade	309,005	50,000	50,000	50,000	50,000	50,000	250,000		559,005	
250421	Residential Ditch Closure	€ 767,579	375,000	375,000	375,000	375,000	375,000	1,875,000		2,642,579	
250508	Drainage/Applebee's Dorchester	@ 203,357						0		203,357	
250511	Prescott/Shirley Park-Texas	€ 793,717	(600,000)					(600,000)	600,000	793,717	
250512	Pump Station Repairs	94,012	10,000	10,000	10,000	10,000	10,000	50,000		144,012	
250604	Chatlain Lake-Willow Glen Hudson	234,199	2,090,000					2,090,000		2,324,199	
250801	Ellis & Paul Drainage & Outfall	117,054						0		117,054	
250803	Woodale Outfall/ Railrd Ave Ph1	99,566						0		99,566	
251001	Duhon Lane Drainage	286,285						0		286,285	
251002	Culpepper/Llewellyn Ph 2	187,929						0		187,929	
251003	Red River Levee Certification	322,621						0		322,621	
251101	Woodale Outfall/ Railrd Ave Ph 2	790,513	275,000					275,000		1,065,513	
251102	Woodale Outfall/ Railrd Ave Ph 3	0	250,000	1,015,000	760,000			2,025,000		2,025,000	
251103	Masonic Drive RCB Extension	200,000	1,614,000					1,614,000		1,814,000	
251104	Tangent Rail RCB	395,000	932,000					932,000		1,327,000	
251105	Martin Park Drainage	650,000						0		650,000	
Total Drainage			6,931,937	4,056,000	2,510,000	1,255,000	495,000	495,000	8,811,000	600,000	16,342,937

* Project Number to be Assigned

@ New or Revised Projects

Projects to be closed

2011-2012
GENERAL CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN

STREETS

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2016	TOTAL COST	
			11-12	12-13	13-14	14-15	15-16				
268823	Street, Drainage, Sidewalk Repairs	247,514	485,000	50,000	50,000	50,000	50,000	685,000		932,514	
269007	Sugarhouse Road - Phase 1	7,969,807	1,000,000					1,000,000	3,500,000	12,469,807	
269609	Extension of Versailles-Ph 2	@ 874,270	(800,000)					(800,000)		74,270	
269801	Jackson St at Horseshoe Drive	@ 1,476,632	(700,000)					(700,000)		776,632	
260001	Extension of Jackson Street	166,363	900,000							166,363	
260002	Masonic @ Horseshoe Drive	352,025	100,000	2,300,000				2,400,000		2,752,025	
260003	Horseshoe/Jackson-Masonic	240,491		500,000				500,000	8,000,000	8,740,491	
260201	Lincoln/Hudson to Sugarhouse	1,605,890						0		1,605,890	
260402	Recon Horseshoe/Grove-Mac	28,831						0	1,560,000	1,588,831	
260407	Street Repairs	@ 338,628	375,000	375,000	375,000	375,000	375,000	1,875,000		2,213,628	
260507	Aerial Photography	@ 146,796		35,000	35,000	35,000	35,000	140,000		286,796	
260508	Enterprise Sidewalks	219,571						0		219,571	
260604	North Mall-North to Sterkx	502,124	1,500,000					1,500,000	2,365,000	4,367,124	
260608	Land Acquisitions	@ 113,573	60,000	60,000	60,000	60,000	60,000	300,000		413,573	
260801	6th & 7th/Cotton to Monroe	269,245		2,250,000	3,150,000			5,400,000		5,669,245	
260901	Sidewalk/Intersection LS Rugg	254,500						0		254,500	
261001	Extension of Versailles-Ph 3	14,834	150,000					150,000		164,834	
261002	Traffic Signals Renovations	103,131						0		103,131	
261003	Citywide Directional Signage	300,012	500,000					500,000		800,012	
261004	Masonic Drive Corridor Imp	356,653						0		356,653	
261005	North MacArthur Traffic Softening	4,862,389	(2,000,000)					(2,000,000)		2,862,389	
261006	Bolton Avenue Traffic Softening	2,382,278						0		2,382,278	
261101	Green Oak/ 3rd to 7th Street	53,739	1,240,000					1,240,000		1,293,739	
261201	MPO Street Overlays	0	1,100,000					1,100,000		1,100,000	
261202	ROADS Project	0	1,000,000					1,000,000		1,000,000	
Total Streets			22,879,296	4,910,000	5,570,000	3,670,000	520,000	520,000	14,290,000	15,425,000	52,594,296

* Project Number to be Assigned

@ New or Revised Projects

Projects to be closed

**2011-2012
GENERAL CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN**

POLICE

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2016	TOTAL COST
			11-12	12-13	13-14	14-15	15-16			
500802	Motorola Mobile Radio Replacemen	37,200								37,200
Total Police		37,200	0	0	0	0	0	0	0	37,200

- * Project Number to be Assigned
- @ New or Revised Projects
- Projects to be closed

**2011-2012
GENERAL CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN**

FIRE

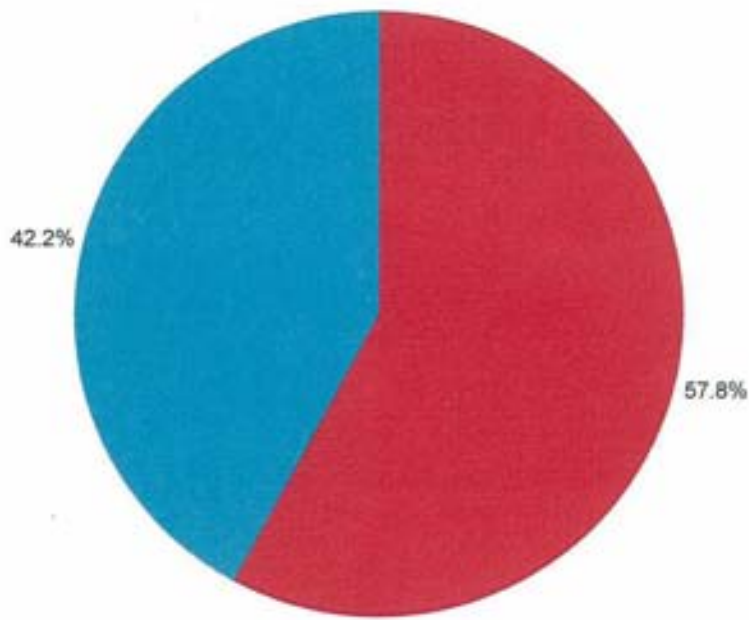
PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2016	TOTAL COST
			11-12	12-13	13-14	14-15	15-16			
600503	Fire Station Relocation	1,893,966	350,000					350,000	8,000,000	10,243,966
	Total Fire	1,893,966	350,000	0	0	0	0	350,000	8,000,000	10,243,966

- * Project Number to be Assigned
- @ New or Revised Projects
- Projects to be closed

ENTERPRISE CAPITAL PROJECTS

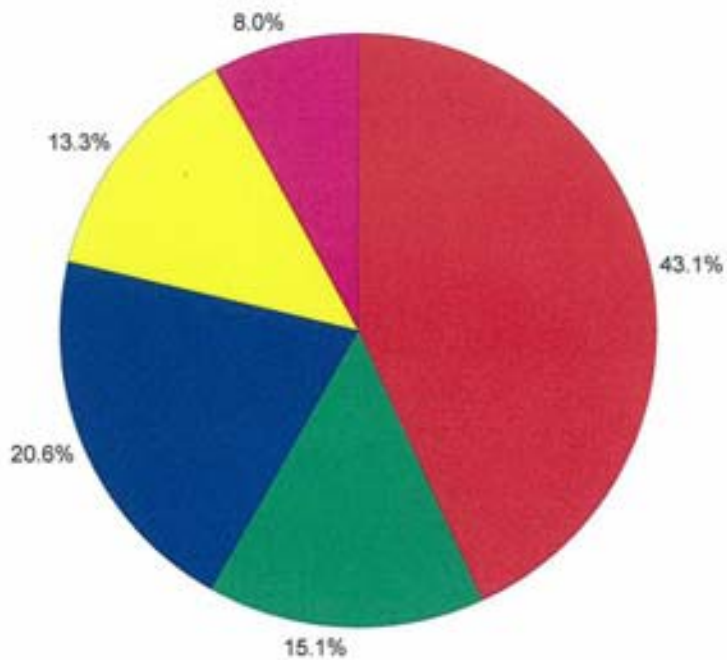
2011/2012 REVENUES AND EXPENSES

Revenues



- Utility Funds
- Sales Taxes
- Investment Income
- Interfund Transfers
- Closed Projects
- Intergovernmental
- Retained Earnings

Expenses



- Electric
- Gas
- Other
- Municipal Transit
- Water
- Wastewater

2011-2012

**GENERAL CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN**

PARKS AND RECREATION

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2016	TOTAL COST
			11-12	12-13	13-14	14-15	15-16			
439001	Park Acquisitions & Imprmnt	382,040	75,000	75,000	75,000	75,000	75,000	375,000		757,040
440602	Golf Course Improvments	19,516						0		19,516
440901	Recreational Park Improvements @	1,629,746						0		1,629,746
441001	Deerfield Walking Trail @	310,389						0		310,389
Total Park/Recreation		2,341,691	75,000	75,000	75,000	75,000	75,000	375,000	0	2,716,691

- * Project Number to be Assigned
- @ New or Revised Projects
- Projects to be closed

2011-2012

**GENERAL CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN**

ZOOLOGICAL PARK

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2016	TOTAL COST
			11-12	12-13	13-14	14-15	15-16			
430902	Renovation of South America Secti	2,813,941						0		2,813,941
431005	Zoo Festival Plaza	339,081						0		339,081
Total Zoological Park		3,153,022	0	0	0	0	0	0	0	3,153,022
TOTAL GENERAL CAPITAL PROJECT		46,049,383	13,142,570	8,565,000	5,410,000	1,400,000	1,190,000	28,807,570	24,355,000	99,211,953

- * Project Number to be Assigned
- ⊕ New or Revised Projects
- ▒ Projects to be closed

2011-2012

COMMUNITY DEVELOPMENT BLOCK GRANT
FIVE YEAR CAPITAL PLAN

COMMUNITY DEVELOPMENT BLOCK GRANT

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2016	TOTAL COST
			11-12	12-13	13-14	14-15	15-16			
000851	City Park Playground Equip	0						0		0
TOTAL CDBG			0	0	0	0	0	0	0	0

- * Project Number to be Assigned
- @ New or Revised Projects
- Projects to be closed

2011-2012
ENTERPRISE CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN

ELECTRIC

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2016	TOTAL COST
			11-12	12-13	13-14	14-15	15-16			
729202	Circuit Reconductoring	432,375	400,000	250,000	250,000	250,000	250,000	1,400,000		1,832,375
729505	Capacitor Bank Voltage Cntrlrs	20,066	20,000					20,000		40,066
729905	Add TieLine-Twin Bridges	329,269						0	8,610,000	8,939,269
720003	Replace Distribution Breakers	102,384	50,000					50,000		152,384
720202	Upgrade SCADA System	99,287	55,000					0		99,287
720601	138 KV Pole Change Out	154,251	250,000	250,000				500,000		654,251
720701	Warehouse/Office Improvements	36,194						0		36,194
720702	Substation Oil Containment	222,176						0		222,176
720704	Upgrade DG Hunter Substation	2,729						0	9,500,000	9,502,729
720705	New Substation	19,978						0	10,550,000	10,569,978
720801	Electric Utility Relocation	18,995	200,000	200,000	200,000	200,000	200,000	1,000,000		1,018,995
720803	Arterial Street Lighting Addition @	25,638						0		25,638
720804	Substation Maintenance @	138,205	200,000	115,000	115,000	115,000	115,000	660,000		798,205
720805	Distribution Feeder Maintenance @	200,925	300,000	200,000	200,000	200,000	200,000	1,100,000		1,300,925
720806	#4 Cooling Tower	181,501						0	120,000	301,501
720807	Vacuum Pump	50,000						0		50,000
720901	Upgrade Transformers at Prescott@	20,841						0	1,800,000	1,820,841
720903	138 KV Pilot Wire Replacement @	358,191	250,000					250,000	200,000	808,191
720905	Sterks Rd Transformer Rep @	330,642						0	3,596,000	3,926,642
721001	Paint Transformer for #3 & #4	65,300						0		65,300
721002	Prescott Substation Flood Protection	159,000						0		159,000
721003	Buhlow Bridge Relocation-Electric	53,912						0		53,912
721101	Power Generation Additions	800,000						0		800,000
721201	Turbine Inspection Units 3 & 4	0	300,000					300,000		300,000
721202	Bearing Inspection Units 3 & 4	0	160,000					160,000		160,000
721203	#3 & #4 Boiler Maint Upgrade	0	250,000					250,000		250,000
Total Electric		3,821,859	2,435,000	1,015,000	765,000	765,000	765,000	5,690,000	34,376,000	43,887,859

* Project Number to be Assigned

@ New or Revised Projects

Projects to be closed

2011-2012
ENTERPRISE CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN

WATER

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2016	TOTAL COST
			11-12	12-13	13-14	14-15	15-16			
759601	Water Well Improvement	64,125						0	712,000	776,125
750004	Replace Water Lines	77,399	150,000					150,000	800,000	1,027,399
750802	Flow Meters @ Pump Stations	20,000						0		20,000
750806	Pump Station Monroe Street	70,000						0	450,000	520,000
750903	Water Wells @ Adams	€ 88,000						0	712,000	800,000
750904	Replace Well #926	€ 44,000	50,000					50,000	256,000	350,000
750905	Water Wells @ Betty St	€ 55,000	50,000					50,000	295,000	400,000
750906	Replace Well #911	€ 55,000	50,000					50,000	350,000	455,000
750908	Test & Collector Well @ Hamilt	€ 30,000						0	1,500,000	1,530,000
750909	Replace 3 Ground Storage Tanks	€ 547,699						0		547,699
751001	Water Well Reclamation	1,863,820						0		1,863,820
751002	SCADA System Upgrade	57,000	50,000					50,000	300,000	407,000
751003	Pump Station City Park	550,970						0		550,970
751004	Buhlow Bridge Relocation-Water	59,218						0		59,218
751101	Replace Downtown Water Mains	523,111						0		523,111
751102	CL2 Detection	30,000						0		30,000
751103	Install 36" Valve @ Shell Rd	15,000						0		15,000
751201	Martin Park Water Main Rep		500,000					500,000		500,000
Total Water		4,150,342	850,000	0	0	0	0	850,000	5,375,000	10,375,342

* Project Number to be Assigned

@ New or Revised Projects

Projects to be closed

2011-2012

**ENTERPRISE CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN**

GAS

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2016	TOTAL COST	
			11-12	12-13	13-14	14-15	15-16				
780901	Martin Park Gas Main Rep @	31,271	750,000	750,000				1,500,000		1,531,271	
781001	Buhlow Bridge Relocation-Gas	8,923						0		8,923	
781201	Gas Transmission Addition	0	411,047					411,047		411,047	
Total Gas			40,194	1,161,047	750,000	0	0	0	1,911,047	0	1,951,241

- * Project Number to be Assigned
- @ New or Revised Projects
- Projects to be closed

2011-2012
ENTERPRISE CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN

WASTEWATER

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2016	TOTAL COST
			11-12	12-13	13-14	14-15	15-16			
818901	Sewer Line Rehab & Replacemer	533,696	750,000					750,000		1,283,696
810602	Sewer Trunk Main Hwy 1	40,000						0		40,000
810702	Ramada Inn Force Main	89,500						0		89,500
810802	SCADA System Upgrade	6,286						0	550,000	556,286
810804	Hwy 1 North Sewer Ext	244,137						0	450,000	694,137
810806	Wastewater Imp - Versailles Ext @	952,610						0		952,610
810901	Shirley Park Lift Station @	23,550		587,450				587,450		611,000
810902	England Air Park Lift Station @	60,000						0	800,000	860,000
810903	Control Panel Upgrades @	17,510						0		17,510
810904	Collection/Treatment Painting @	790,000						0		790,000
810905	Influent Flow Meter Vault @	35,000						0	300,000	335,000
*	Atwood Station Odor Control	0		95,000				95,000		95,000
*	Treatment Plant Drainage	0		465,000				465,000		465,000
*	Lift Station Stand by Power	0		256,400				256,400		256,400
Total Wastewater		2,792,289	750,000	1,403,850	0	0	0	2,153,850	2,100,000	7,046,139

* Project Number to be Assigned

@ New or Revised Projects

Projects to be closed

**2011-2012
ENTERPRISE CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN**

OTHER

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2016	TOTAL COST
			11-12	12-13	13-14	14-15	15-16			
860701	Telephone Network Upgrade	€ 223,308	250,000					250,000		473,308
860702	GIS System/GPS Equipment	€ 310,793	200,000					200,000		510,793
Total Other		534,101	450,000	0	0	0	0	450,000	0	984,101
TOTAL UTILITY CAPITAL		11,338,785	5,646,047	3,168,850	765,000	765,000	765,000	11,054,897	41,851,000	64,244,682

- * Project Number to be Assigned
- ⊕ New or Revised Projects
- ▒ Projects to be closed

2011-2012

ENTERPRISE CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN

MUNICIPAL TRANSIT

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2016	TOTAL COST
			11-12	12-13	13-14	14-15	15-16			
709702	Support Equipment	9,887						0		9,887
709707	Fareboxes	29,352								29,352
709712	Buses	2,210,708						0		2,210,708
709714	Replace Signage	394						0		394
709716	New Terminal	0						0	3,900,000	3,900,000
709718	ADA Vehicle Equipment	25,000						0		25,000
709719	Spare Parts	490						0		490
TOTAL TRANSIT		2,275,831	0	0	0	0	0	0	3,900,000	6,175,831

- * Project Number to be Assigned
- @ New or Revised Projects
- Projects to be closed

2011-2012 ANNUAL BUDGET

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VII. ENTERPRISE FUNDS

Enterprise Funds

The purpose of these funds is to account for operations that are financed and operated in a manner similar to private business enterprises in that the costs of goods and/or services to the general public to be financed through user charges. The revenues and expenses for these funds are recognized on the accrual basis of accounting. Revenues are recognized in the accounting period in which they are earned and become measurable; expenses are recognized in the accounting period in which they are incurred, if measurable.

The Enterprise Funds contained in this section include the combined Utility System Fund; which includes Electric, Water, Gas, Wastewater Operations, Sanitation Fund, and Municipal Transit Fund.

City of Alexandria
Annual Operating Budget

Utility Fund Revenues



2011-2012 ANNUAL BUDGET

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2011-2012 ANNUAL BUDGET

UTILITY FUND
REVENUE DETAIL

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Electric Revenues							
345000	Charges - Residential	12,658,095	12,904,622	12,500,000	12,900,000	12,600,000	12,600,000	12,600,000
345001	Charges - Commercial	16,326,029	16,701,410	16,100,000	16,400,000	16,200,000	16,200,000	16,200,000
345200	Charges - Penalties	1,227,023	1,078,530	850,000	1,000,000	850,000	850,000	850,000
345300	Charges - Fuel Cost	56,228,026	43,511,709	35,000,000	44,000,000	35,000,000	35,000,000	35,000,000
345600	Charges - Inspections	0	0	15,000	15,000	15,000	15,000	15,000
345900	Charges - Meters	25,740	19,996	20,000	20,000	20,000	20,000	20,000
346000	Charges - City Street Lights	282,639	282,639	282,639	282,639	282,639	282,639	282,639
346300	Charges - Pole Rental	37,645	31,240	30,000	34,000	30,000	30,000	30,000
346400	Charges - Dusk to Dawn Lights	7,943	14,232	2,000	10,000	2,000	2,000	2,000
399000	Miscellaneous Electric	4,975	19,507	10,000	12,000	10,000	10,000	10,000
	Total Electric Revenues	86,798,115	74,563,885	64,809,639	74,673,639	65,009,639	65,009,639	65,009,639
	Water Revenues							
345000	Charges - Residential	3,737,102	3,603,158	4,131,000	4,628,000	4,813,000	4,813,000	4,813,000
345001	Charges - Commercial	2,522,774	2,167,215	2,773,000	1,760,000	1,830,000	1,830,000	1,830,000
345200	Charges - Penalties	188,772	165,927	139,000	163,000	163,000	163,000	163,000
345800	Charges - Tap Fees	71,183	57,133	85,000	75,000	85,000	85,000	85,000
345900	Charges - Meters	27,565	28,388	30,000	28,000	30,000	30,000	30,000
346100	Charges - City Fire Hydrants	99,246	95,915	94,646	94,646	94,646	94,646	94,646
379001	Lease-Water Tower Space	20,569	20,887	19,500	19,500	19,500	19,500	19,500
399000	Miscellaneous - Water	3,105	2,542	5,000	5,000	5,000	5,000	5,000
	Total Water Revenues	6,670,316	6,141,165	7,277,146	6,773,146	7,040,146	7,040,146	7,040,146
	Gas Revenues							
345000	Charges - Residential	2,821,054	3,428,560	3,000,000	2,900,000	3,000,000	3,000,000	3,000,000
345200	Charges - Penalties	471,930	414,817	325,000	400,000	325,000	325,000	325,000
345300	Charges - Fuel Cost	14,748,787	9,562,304	8,000,000	7,800,000	8,000,000	8,000,000	8,000,000
345600	Charges - Inspections	0	337	10,000	10,000	10,000	10,000	10,000
345800	Charges - Tap Fees	23,235	12,690	17,000	17,000	17,000	17,000	17,000
345900	Charges - Meters	44,235	32,655	25,000	25,000	25,000	25,000	25,000
399000	Miscellaneous - Gas	10,170	7,943	5,000	5,000	5,000	5,000	5,000
	Total Gas Revenues	18,119,411	13,459,306	11,382,000	11,157,000	11,382,000	11,382,000	11,382,000
	Wastewater Revenues							
345000	Charges - Residential	2,939,477	2,735,561	3,283,000	3,606,000	3,414,000	3,414,000	3,414,000
345001	Charges - Commercial	1,066,034	625,246	1,018,000	1,091,000	1,059,000	1,059,000	1,059,000
345002	Charges - Industrial	20	21	25	25	25	25	25
345003	Charges - Pretreatment Fees	20,376	20,888	17,500	20,000	17,500	17,500	17,500
345600	Charges - Inspections	0	650	0	0	0	0	0
345800	Charges - Tap Fees	41,108	34,700	40,000	36,000	40,000	40,000	40,000
399000	Miscellaneous - Wastewater	34,125	40,805	40,000	45,000	40,000	40,000	40,000
	Total Wastewater Revenues	4,101,140	3,457,871	4,398,525	4,798,025	4,570,525	4,570,525	4,570,525
	Environmental Compliance							
345100	Charges-Environmental Compliance	413,321	419,479	408,000	408,000	408,000	897,600	652,941
	Total Environmental Compliance	413,321	419,479	408,000	408,000	408,000	897,600	652,941
	Other Charges							
345700	Charges - Service Charges	311,944	296,794	275,000	275,000	275,000	275,000	275,000
346200	Charges - Gate Lock	560	360	500	500	500	500	500
	Total Other Charges	312,504	297,154	275,500	275,500	275,500	275,500	275,500

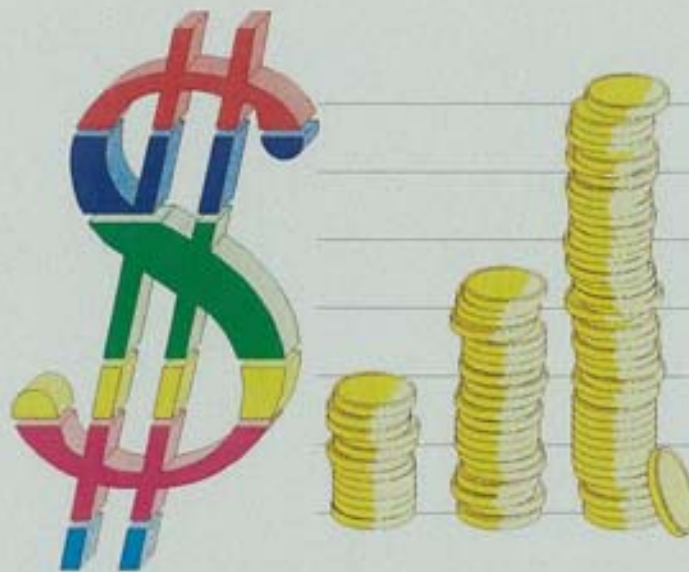
2011-2012 ANNUAL BUDGET

UTILITY FUND
REVENUE DETAIL

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Total Charges	116,414,807	98,338,860	88,550,810	98,085,310	88,685,810	89,175,410	88,930,751
	Investment Income:							
367101	Interest - Investments	101,340	47,898	0	40,000	0	0	0
367300	Interest - Bond Reserves	64,627	16,808	0	10,000	0	0	0
367301	Interest - Bond Sinking Funds	28,869	15,370	0	9,000	0	0	0
	Total Investment Income	194,836	80,076	0	59,000	0	0	0
	Internal Services/Interfunds:							
333402	Cost Allocation - Sanitation	164,991	141,953	164,991	141,953	141,953	141,953	141,953
333450	Cost Allocation - Bus	39,077	35,998	39,077	35,998	35,998	35,998	35,998
	Total Internal Services/Interfunds	204,068	177,951	204,068	177,951	177,951	177,951	177,951
	Intergovernmental:							
333480	Federal - FEMA Recovery	1,749,285	0	0	0	0	0	0
	Total Intergovernmental	1,749,285	0	0	0	0	0	0
	Other:							
388200	Other - Sale of Fixed Assets	14,466	39,663	0	0	0	0	0
398900	Misc - Cash Over/(Short)	1,519	(8,314)	200	200	200	200	200
399000	Miscellaneous Revenue	19,409	3,032,347	20,000	20,000	20,000	20,000	20,000
399001	Misc - Returned Checks	33,000	33,580	20,000	20,000	20,000	20,000	20,000
399002	Misc - Bad Debt Recovery	0	0	20,000	20,000	20,000	20,000	20,000
399005	Misc - Environmental Conference	20,065	27,225	30,000	30,000	30,000	30,000	30,000
399999	Use of Retained Earnings	0	0	4,573,902	3,936,877	0	0	1,121,071
	Total Other	88,459	3,124,501	4,664,102	4,027,077	90,200	90,200	1,211,271
	TOTAL REVENUES	118,651,455	101,721,388	93,418,980	102,349,338	88,953,961	89,443,561	90,319,973

City of Alexandria
Annual Operating Budget

Finance Division



City of Alexandria FINANCE DIVISION ORGANIZATIONAL CHART

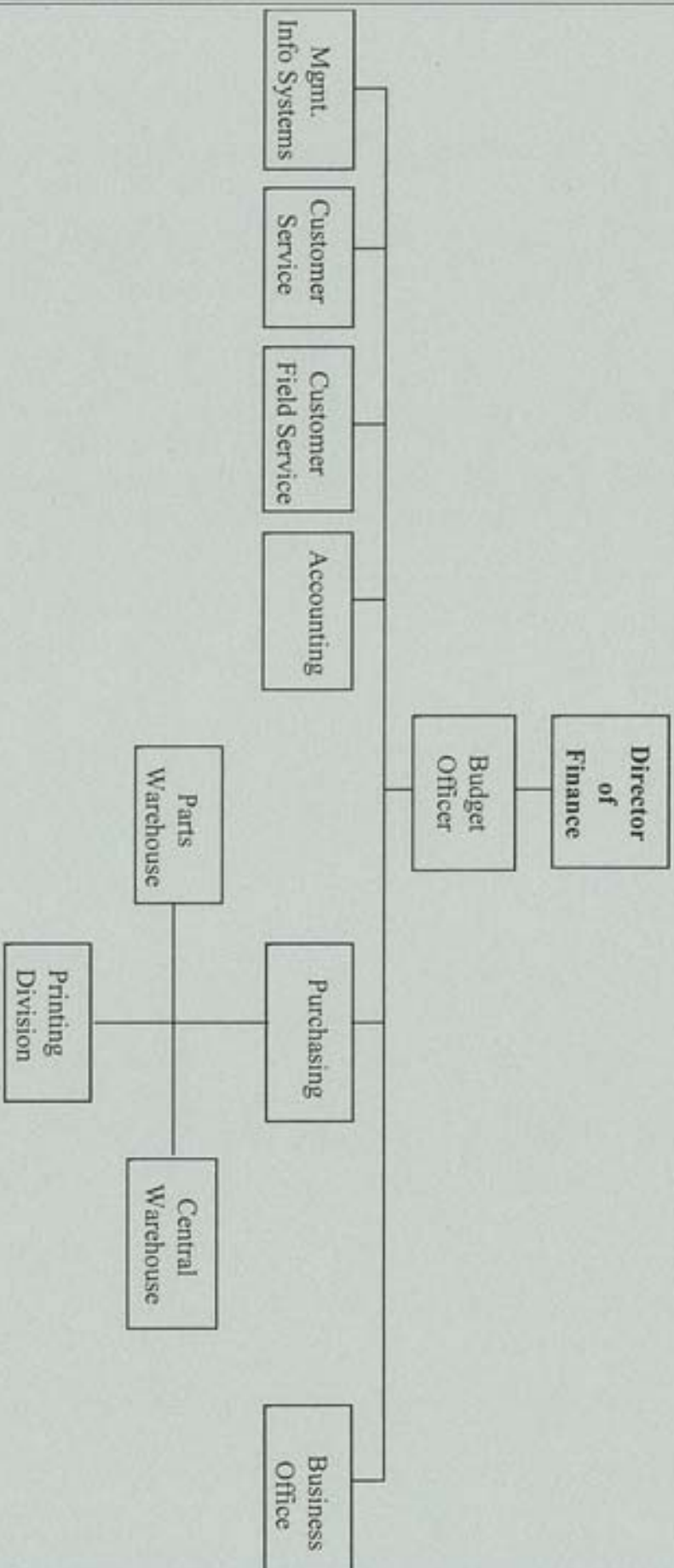


Chart depicts organizational structure of the Finance Division

2011-2012 ANNUAL BUDGET

DIVISION:	Finance	FUND:	401
DEPARTMENT:	Utility Administration	ORGANIZATION:	210500

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	0	0	0	0	0	0	0.00%
FRINGE BENEFITS	0	0	0	0	0	0	0.00%
OPERATING/CONTRACTUAL	278,075	2,320,656	369,500	306,141	375,000	375,000	1.49%
OTHER	22,493,214	19,692,177	21,675,760	21,712,353	18,602,582	19,200,630	-14.18%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	22,771,289	22,012,833	22,045,260	22,018,494	18,977,582	19,575,630	-13.92%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	

2011-2012 ANNUAL BUDGET

DIVISION:	Finance	FUND:	401
DEPARTMENT:	Utility Administration	ORGANIZATION:	210500

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Operating & Contractual:								
531106	Professional Fees - Audit	43,019	31,253	36,000	47,641	48,000	48,000	48,000
531110	Professional Fees & Services	190,665	2,246,732	200,000	200,000	200,000	200,000	200,000
531209	Services - Bank Charges	44,300	40,714	47,000	47,000	47,000	47,000	47,000
531900	Advertising	0	0	15,000	0	15,000	15,000	15,000
533024	Economic Development	0	0	60,000	0	60,000	60,000	60,000
543000	Miscellaneous Expense	0	1,957	5,000	5,000	5,000	5,000	5,000
543017	Placques & Awards	91	0	6,500	6,500	6,500	0	0
Total Operating & Contractual		278,075	2,320,656	369,500	306,141	381,500	375,000	375,000
Other:								
646000	Bond Issuance Cost	0	0	0	0	0	0	0
646037	Emergency Storm Preparedness	1,822,414	31,701	0	0	0	0	0
646039	Utility Assistance Program	150,000	50,000	50,000	50,000	50,000	0	0
646052	Transfer to Utility Debt Service	4,162,310	4,170,560	4,163,846	4,163,846	4,178,711	4,178,711	4,178,711
646101	Transfer to General Fund (5%)	5,918,549	5,200,000	5,000,000	5,200,000	5,000,000	7,259,600	6,633,347
646300	Transfer to General Cap Projects	135,000	254,000	254,000	254,000	254,000	100,000	100,000
646411	Transfer to Utility Capital Projects	5,371,246	5,478,240	5,701,240	5,701,240	5,701,240	2,855,000	3,266,047
646403	Transfer to Zoo Fund	0	0	1,863,613	1,771,409	0	0	0
646404	Transfer to Golf Course Fund	0	0	178,818	235,115	0	0	0
646450	Transfer to Municipal Transit Fund	2,304,099	1,587,522	1,881,100	2,095,730	1,881,100	1,746,265	1,909,519
646551	Transfer to Risk Management Fund	575,662	1,072,350	536,175	536,175	905,618	758,168	758,168
646552	Transfer to Employee Benefits Fund	6,966	142,966	0	0	0	0	650,000
647101	Cost Allocation - General Fund	2,022,968	1,680,838	2,022,968	1,680,838	1,680,838	1,680,838	1,680,838
648101	Transfer to General Fund-Other	24,000	24,000	24,000	24,000	24,000	24,000	24,000
699000	Operating Reserve	0	0	0	0	0	0	0
Total Other		22,493,214	19,692,177	21,675,760	21,712,353	19,675,507	18,602,582	19,200,630
TOTAL DEPARTMENT		22,771,289	22,012,833	22,045,260	22,018,494	20,057,007	18,977,582	19,575,630

2011-2012 ANNUAL BUDGET

DIVISION:	Finance	FUND:	401
DEPARTMENT:	Budget Office	ORGANIZATION:	218300

GOAL MISSION STATEMENT

- To provide the Council, the Mayor, and the Citizens of Alexandria with accurate financial and budgetary information.
- To provide the information to the Council and the Mayor that will aid them in the decision making process.
- To assist division and departments heads with the administration of their individual budgets.
- To assist the Director of Finance in the planning, directing and coordination of operations within the Finance Division.

FUNCTION DESCRIPTION

The Budget Department plans, coordinates, and organizes the preparation of the annual Operating and Five Year Capital Budget. Once adopted by the City Council, the department is responsible for overall administration of the Operating and Capital Budgets. The Budget Office oversees the printing of the final budget documents.

The Budget Office administers the financial aspect of all City Capital Projects. Additionally, this office is responsible for the enforcement of budgetary policies, approves all budget changes, reviews financial fact sheets going to the City Council and ensures that all budget amendments adopted by the City Council are properly recorded and enforced.

The Assistant Director of Finance assists in the supervision of the departments within the Financial Division.

DEMAND PERFORMANCE INDICATORS

Description	2009-2010 Actual	2010-2011 Estimated	2011-2012 Projected
Budget printed	85	85	85
Department budget transfers	425	425	425
Budget Amendments	65	65	65
Accounts affected/Budget Transaction	9,700	9,700	9,700
Total active accounts	10,000	10,000	10,000
Fact sheets reviewed	300	300	300

2011-2012 ANNUAL BUDGET

DIVISION:	Finance	FUND:	401
DEPARTMENT:	Budget Office	ORGANIZATION:	218300

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	129,355	109,919	108,684	108,684	107,027	108,684	-1.52%
FRINGE BENEFITS	42,778	35,382	41,471	41,471	42,720	43,182	3.01%
OPERATING/CONTRACTUAL	19,106	20,201	28,038	25,038	28,038	28,038	0.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	0	1,420	4,000	4,000	4,000	4,000	0.00%
TOTAL APPROPRIATIONS	191,239	166,922	182,193	179,193	181,785	183,904	-0.22%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
480213	Salary - Mayor's Asst-Financial Analyst	1	0	0	0	0	0	100.00%
490225	Salary - Assistant Director Finance	1	1	1	1	1	1	0.00%
490227	Salary - Information Systems Analyst	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	0	0	0	0	0.00%
	Total Positions	4	3	2	2	2	2	0.00%

2011-2012 ANNUAL BUDGET

DIVISION:	Finance	FUND:	401
DEPARTMENT:	Budget Office	ORGANIZATION:	218300

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Salaries:							
450001	Overtime	4,867	1,680	1,013	1,013	1,013	1,013	1,013
480213	Salary-Mayor's Asst-Financial Analyst	0	154	0	0	0	0	0
490225	Salary - Assistant Director Finance	69,770	71,165	70,892	70,892	70,892	69,801	70,892
490227	Salary - Information Systems Analyst	42,773	36,920	36,779	36,779	36,779	36,213	36,779
490626	Salary - Clerical Specialist	11,945	0	0	0	0	0	0
	Total Salaries	129,355	109,919	108,684	108,684	108,684	107,027	108,684
	Fringe:							
510201	Fringe - Pension	32,416	26,082	31,453	31,453	29,834	29,380	29,834
510202	Fringe - Hospital	9,014	8,676	9,386	9,386	10,546	7,916	7,916
510206	Fringe - Medicare Insurance Tax	1,242	542	548	548	548	540	548
510207	Fringe - Life Insurance	106	82	84	84	84	84	84
510209	Fringe - Car Allowance	0	0	0	0	4,800	4,800	4,800
	Total Fringe	42,778	35,382	41,471	41,471	45,812	42,720	43,182
	Operating & Contractual:							
520204	Uniforms	312	166	300	300	300	300	300
520400	Office	3,045	2,056	3,700	3,700	3,700	3,700	3,700
531301	Vehicle Cost - Oil & Gas	38	27	288	288	288	288	288
531304	Vehicle Cost - R & M	43	128	1,250	250	1,250	1,250	1,250
531410	Telephone	1,740	2,290	2,000	2,000	2,000	2,000	2,000
531500	Printing	290	372	4,000	4,000	4,000	4,000	4,000
531800	Rent	11,198	11,549	15,000	13,000	15,000	15,000	15,000
543002	Dues & Subscriptions	585	590	500	500	500	500	500
543003	Travel & Training	1,855	3,023	1,000	1,000	1,000	1,000	1,000
	Total Operating & Contractual	19,106	20,201	28,038	25,038	28,038	28,038	28,038
	Capital Outlay:							
707600	Machinery & Equipment	0	1,420	4,000	4,000	4,000	4,000	4,000
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	1,420	4,000	4,000	4,000	4,000	4,000
	TOTAL DEPARTMENT	191,239	166,922	182,193	179,193	186,534	181,785	183,904

2011-2012 ANNUAL BUDGET

DIVISION:	Finance	FUND:	401
DEPARTMENT:	Customer Service	ORGANIZATION:	218600

GOAL MISSION STATEMENT

To provide utility customers with accurate billing and collection for electric, gas, water, wastewater, and sanitation services. Insure that customers receive accurate information on their accounts and to provide customers inquiring about their accounts with prompt information and courteous service.

FUNCTION DESCRIPTION

The Customer Service Department is responsible for billing approximately 25,000 customers for electric, water, gas, wastewater, and sanitation services and also collecting revenues generated. Additionally, this department is responsible for new accounts, cut-off and disconnect procedures. This department also serves as the collector of property taxes and miscellaneous receipts.

DEMAND PERFORMANCE INDICATORS

Description	2009-2010 Actual	2010-2011 Estimated	2011-2012 Projected
Telephone Calls	72,355	72,355	72,355
Total Customers	25,220	25,220	25,220
Work Orders	79,150	79,150	79,150
Customer Disconnects	14,200	14,200	14,200
Applications for Services	7,276	7,276	7,276

2011-2012 ANNUAL BUDGET

DIVISION:	Finance	FUND:	401
DEPARTMENT:	Customer Service	ORGANIZATION:	218600

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	1,048,234	1,021,294	1,027,836	1,037,636	1,021,969	1,037,701	-0.57%
FRINGE BENEFITS	443,133	427,955	512,268	512,268	452,032	456,548	-11.76%
OPERATING/CONTRACTUAL	574,550	538,101	571,285	607,285	603,285	603,285	5.60%
OTHER	1,671,300	1,330,995	2,000,000	1,800,000	1,817,002	1,800,000	-9.15%
CAPITAL OUTLAY	18,938	36,486	25,000	47,500	38,000	38,000	0.00%
TOTAL APPROPRIATIONS	3,756,155	3,354,831	4,136,389	4,004,689	3,932,288	3,935,534	-4.93%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490124	Salary - Customer Services Manager	1	1	1	1	1	1	0.00%
490131	Salary - Mail Clerk	1	1	1	1	1	1	0.00%
490218	Salary - Customer Services Supervisor	1	1	1	1	1	1	0.00%
490230	Salary - Accountant	2	2	2	2	2	2	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490619	Salary - Office Assistant	1	1	0	0	0	0	0.00%
490642	Salary - Customer Accounts Representati	13	13	13	13	13	13	0.00%
490644	Salary - Customer Accounts Team Leade	5	5	5	5	5	5	0.00%
490646	Salary - Customer Services Representativ	8	8	8	8	8	8	0.00%
490690	Salary - Student Worker	1	1	1	1	1	1	0.00%
	Total Positions	34	34	33	33	33	33	0.00%

2011-2012 ANNUAL BUDGET

DIVISION:	Finance	FUND:	401
DEPARTMENT:	Customer Service	ORGANIZATION:	218600

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
450001	Overtime	45,213	35,066	9,790	25,790	9,790	9,790	9,790
490124	Salary - Customer Services Manager	56,244	57,369	57,149	57,149	57,149	56,270	57,149
490131	Salary - Mail Clerk	15,100	23,786	23,695	23,695	23,695	23,330	23,695
490218	Salary - Customer Services Supervisor	49,193	50,177	49,985	49,985	49,985	49,216	49,985
490230	Salary - Accountant	73,059	74,520	74,234	74,234	74,234	73,092	74,234
490618	Salary - Administrative Secretary	24,111	25,308	25,211	25,211	35,076	34,536	35,076
490619	Salary - Office Assistant	15,613	0	0	0	0	0	0
490642	Salary - Customer Accounts Representative	353,357	401,488	401,323	401,323	401,323	395,149	401,323
490644	Salary - Customer Accounts Team Leader	196,507	200,397	201,393	201,393	201,393	198,295	201,393
490646	Salary - Customer Services Representative	213,710	147,179	179,700	173,500	179,700	176,935	179,700
490690	Salary - Student Worker	6,127	6,004	5,356	5,356	5,356	5,356	5,356
Total Salaries		1,048,234	1,021,294	1,027,836	1,037,636	1,037,701	1,021,969	1,037,701
Fringe:								
510201	Fringe - Pension	273,560	241,788	295,907	295,907	283,376	279,063	283,376
510202	Fringe - Hospital	155,040	172,245	201,547	201,547	202,775	158,215	158,215
510206	Fringe - Medicare Insurance Tax	12,824	12,291	13,138	13,138	13,281	13,078	13,281
510207	Fringe - Life Insurance	1,329	1,259	1,344	1,344	1,344	1,344	1,344
510208	Fringe - FICA Tax Retirement	380	372	332	332	332	332	332
Total Fringe		443,133	427,955	512,268	512,268	501,108	452,032	456,548
Operating and Contractual:								
520105	Contract Labor	6,384	14,784	0	0	0	0	0
520204	Uniforms	3,174	1,117	6,280	6,280	6,280	6,280	6,280
520400	Office	33,060	31,738	25,000	25,000	25,000	25,000	25,000
531109	Security	45,166	47,249	33,667	33,667	33,667	33,667	33,667
531210	Fees Substation	3,951	3,280	5,000	5,000	5,000	5,000	5,000
531211	Fees Collection Agency	66,093	39,319	25,000	30,000	25,000	25,000	25,000
531214	Fees - Billing Services	180,758	203,239	135,000	195,000	135,000	135,000	135,000
531301	Vehicle Costs - Gas & Oil	96	147	1,150	1,150	1,150	1,150	1,150
531304	Vehicle Cost - R & M	16	361	2,350	1,350	2,350	2,350	2,350
531401	Postage	102,259	61,631	185,000	125,000	185,000	185,000	185,000
531410	Telephone	5,394	21,865	14,500	14,500	14,500	14,500	14,500
531500	Printing	796	1,924	2,700	2,700	2,700	2,700	2,700
531701	Utilities	75,870	66,214	73,000	105,000	105,000	105,000	105,000
543002	Dues & Subscriptions	249	0	700	700	700	700	700
543003	Travel & Training	6,056	96	3,438	3,438	3,438	3,438	3,438
605101	Maintenance Building & Facilities	40,810	35,480	46,000	46,000	46,000	46,000	46,000
605106	Maintenance Equipment	4,418	9,657	12,500	12,500	12,500	12,500	12,500
Total Operating and Contractual		574,550	538,101	571,285	607,285	603,285	603,285	603,285
Other:								
543001	Bad Debt	1,671,300	1,330,995	2,000,000	1,800,000	1,800,000	1,817,002	1,800,000
Total Other		1,671,300	1,330,995	2,000,000	1,800,000	1,800,000	1,817,002	1,800,000

2011-2012 ANNUAL BUDGET

DIVISION:	Finance	FUND:	401
DEPARTMENT:	Customer Service	ORGANIZATION:	218600

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Capital Outlay:							
707500	Vehicles	0	0	0	0	0	23,000	23,000
707600	Machinery & Equipment	18,087	13,986	0	0	15,000	15,000	15,000
707700	Office Furniture & Fixtures	851	0	0	0	0	0	0
707702	Computer Software	0	22,500	25,000	47,500	0	0	0
	Total Capital Outlay	18,938	36,486	25,000	47,500	15,000	38,000	38,000
	TOTAL DEPARTMENT	3,756,155	3,354,831	4,136,389	4,004,689	3,957,094	3,932,288	3,935,534

2011-2012 ANNUAL BUDGET

DIVISION:	Finance	FUND:	401
DEPARTMENT:	Customer Field Services	ORGANIZATION:	218700

GOAL MISSION STATEMENT

To provide utility customers with accurate billings and collections for electric, gas, water, wastewater, and sanitation services. Insure that customers receive accurate information on their accounts and to provide customers inquiring about their accounts with prompt information and courteous service.

FUNCTION DESCRIPTION

The Customer Service Department is responsible for billing approximately 25,000 customers for electric, water, gas, wastewater, and sanitation services and also collecting revenues generated. Additionally, this department is responsible for new accounts, cut-off and disconnect procedures.

DEMAND PERFORMANCE INDICATORS

Description	2009-2010 Actual	2010-2011 Estimated	2011-2012 Projected
Telephone Calls	72,355	72,355	72,355
Total Customers	25,220	25,220	25,220
Work Orders	79,150	79,150	79,150
Customer Disconnects	14,200	14,200	14,200
Applications for Services	7,276	7,276	7,276

2011-2012 ANNUAL BUDGET

DIVISION:	Finance	FUND:	401
DEPARTMENT:	Customer Field Services	ORGANIZATION:	218700

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	561,641	576,754	589,181	590,581	579,857	588,757	-1.58%
FRINGE BENEFITS	265,777	256,582	323,825	323,825	286,970	289,500	-11.38%
OPERATING/CONTRACTUAL	69,982	64,957	77,175	98,175	86,175	86,175	11.66%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	31,525	31,635	92,000	92,000	13,836	133,836	0.00%
TOTAL APPROPRIATIONS	928,925	929,928	1,082,181	1,104,581	966,838	1,098,268	-10.66%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490132	Salary - Supervisor Utility Field Services	1	1	1	1	1	1	0.00%
490141	Salary - Crew Leader	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
490647	Salary - Meter Reader	11	11	11	11	11	11	0.00%
490763	Salary - Utility Service Worker	7	7	7	7	7	7	0.00%
	Total Positions	21	21	21	21	21	21	0.00%

2011-2012 ANNUAL BUDGET

DEPARTMENT:	Finance Customer Field Services	FUND:	401
		ORGANIZATION:	218700

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Salaries:							
450001	Overtime	38,000	52,807	10,240	41,240	10,240	10,240	10,240
490132	Salary - Supervisor Utility Field Services	41,962	42,802	42,638	42,638	42,638	41,982	42,638
490141	Salary - Crew Leader	43,239	44,104	43,935	43,935	43,935	43,259	43,935
490626	Salary - Clerical Specialist	32,570	33,222	33,095	33,095	33,095	32,586	33,095
490647	Salary - Meter Reader	186,478	179,790	236,102	207,802	235,678	232,052	235,678
490763	Salary - Utility Service Worker	219,392	224,029	223,171	221,871	223,171	219,738	223,171
	Total Salaries	561,641	576,754	589,181	590,581	588,757	579,857	588,757
	Fringe:							
510201	Fringe - Pension	148,176	136,986	170,510	170,510	161,615	159,170	161,615
510202	Fringe - Hospital	112,154	114,078	146,934	146,934	155,807	121,510	121,510
510206	Fringe - Medicare Insurance Tax	4,636	4,751	5,499	5,499	5,493	5,408	5,493
510207	Fringe - Life Insurance	811	767	882	882	882	882	882
	Total Fringe	265,777	256,582	323,825	323,825	323,797	286,970	289,500
	Operating and Contractual:							
520105	Contract Labor	0	0	0	20,000	0	0	0
520204	Uniforms	5,497	5,433	6,000	6,000	6,000	6,000	6,000
520400	Office	1,082	1,502	2,500	2,500	2,500	2,500	2,500
520500	Operating Supplies	13,518	6,058	18,000	13,000	18,000	18,000	18,000
520514	Small Tools	0	0	1,000	1,000	1,000	1,000	1,000
531301	Vehicle Costs - Gas & Oil	37,859	36,169	29,325	38,325	38,325	38,325	38,325
531304	Vehicle Cost - R & M	11,473	8,764	11,400	8,400	11,400	11,400	11,400
531500	Printing	0	0	200	200	200	200	200
543003	Travel & Training	160	299	1,750	1,750	1,750	1,750	1,750
605106	Maintenance Equipment	393	6,732	7,000	7,000	7,000	7,000	7,000
	Total Operating and Contractual	69,982	64,957	77,175	98,175	86,175	86,175	86,175
	Capital Outlay:							
707500	Vehicles	31,525	31,525	14,000	14,000	27,672	13,836	13,836
707600	Machinery & Equipment	0	110	78,000	78,000	0	0	120,000
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	31,525	31,635	92,000	92,000	27,672	13,836	133,836
	TOTAL DEPARTMENT	928,925	929,928	1,082,181	1,104,581	1,026,401	966,838	1,098,268

2011-2012 ANNUAL BUDGET

DIVISION:	Finance	FUND:	401
DEPARTMENT:	Information Systems	ORGANIZATION:	218800

GOAL MISSION STATEMENT

To provide departments with the most comprehensive, professional and state-of-art Information System services. To service user departments and customers by developing and maintaining efficient, reliable and progressive information technology including technology including telecommunications, internet services, application software and network systems.

FUNCTION DESCRIPTION

The activities of the Management Information System include the following:

1. Operating
2. Programming
3. System Analysis
4. Hardware Maintenance
5. System Education and Training
6. System Evaluation and Implementation
7. Telecommunications
8. Network Development and Maintenance
9. Internet Functions and Applications

DEMAND PERFORMANCE INDICATORS

Description	2009-2010 Actual	2010-2011 Estimated	2011-2012 Projected
Number of Accounts	17	17	17
Number of Transactions	17	17	17
Number of Pages Printer	115	115	115
Number of Jobs Run	21	21	21
Number of Service Calls - Hardware	26,700	26,700	26,700
Number of Service Calls - Software	8,900	8,900	8,900
Number of Documents Prepared	720	720	720

2011-2012 ANNUAL BUDGET

DIVISION:	Finance	FUND:	401
DEPARTMENT:	Management Information Systems	ORGANIZATION:	218800

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	396,761	398,880	436,251	404,251	389,896	395,683	-10.63%
FRINGE BENEFITS	155,507	148,344	193,156	193,156	164,454	166,126	-14.86%
OPERATING/CONTRACTUAL	792,713	811,080	776,225	809,225	779,225	779,225	0.39%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	135,027	269,121	228,000	228,000	283,688	283,688	24.42%
TOTAL APPROPRIATIONS	1,480,008	1,627,425	1,633,632	1,634,632	1,617,263	1,624,722	-1.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490123	Salary - Information Systems Manager	1	1	1	1	1	1	0.00%
490227	Salary - Information Systems Analyst	3	3	3	3	3	3	0.00%
490242	Salary - Database Manager	1	1	2	2	1	1	-50.00%
490356	Salary - PC / Network Technician	4	4	3	3	3	3	0.00%
490357	Salary - Computer Operator I	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490651	Salary - Computer Operator II	1	0	0	0	0	0	0.00%
	Total Positions	12	11	11	11	10	10	-9.09%

2011-2012 ANNUAL BUDGET

DIVISION:	Finance	FUND:	401
DEPARTMENT:	Management Information Systems	ORGANIZATION:	218800

UTILITY FUND

DEPARTMENTAL BUDGET

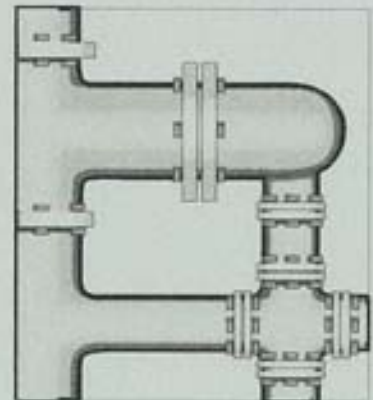
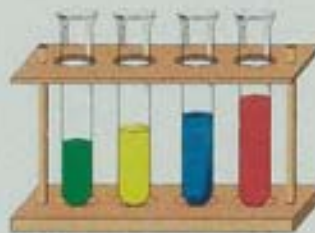
CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Salaries:							
450001	Overtime	37,860	21,992	19,580	9,580	19,580	19,580	19,580
490123	Salary - Information Systems Manager	69,961	71,360	71,087	71,087	71,087	69,993	71,087
490227	Salary - Information Systems Analyst	93,351	115,560	115,117	115,117	115,117	113,346	115,117
490242	Salary - Database Manager	29,264	40,966	81,947	59,947	81,947	40,742	41,379
490356	Salary - PC / Network Technician	101,411	94,187	93,916	93,916	93,916	92,471	93,916
490357	Salary - Computer Operator I	27,572	28,123	28,015	28,015	28,015	27,584	28,015
490618	Salary - Administrative Secretary	22,760	26,692	26,589	26,589	26,589	26,180	26,589
490651	Salary - Computer Operator II	14,582	0	0	0	0	0	0
	Total Salaries	396,761	398,880	436,251	404,251	436,251	389,896	395,683
	Fringe:							
510201	Fringe - Pension	103,581	94,718	126,251	126,251	119,752	107,028	108,616
510202	Fringe - Hospital	46,009	47,625	60,116	60,116	72,819	51,351	51,351
510206	Fringe - Medicare Insurance Tax	5,511	5,595	6,327	6,327	6,327	5,655	5,739
510207	Fringe - Life Insurance	406	406	462	462	462	420	420
	Total Fringe	155,507	148,344	193,156	193,156	199,360	164,454	166,126
	Operating and Contractual:							
520105	Contract Labor	5,819	0	0	0	0	0	0
520204	Uniforms	2,175	974	2,400	2,400	2,400	2,400	2,400
520400	Office	3,411	3,490	4,000	4,000	4,000	4,000	4,000
520500	Operating Supplies	22,636	22,132	23,000	23,000	23,000	23,000	23,000
520513	Operating - Paper	12,401	8,916	19,000	12,000	19,000	19,000	19,000
531301	Vehicle Costs - Gas & Oil	1,242	1,273	2,725	1,725	2,725	2,725	2,725
531304	Vehicle Cost - R & M	671	4,097	5,000	3,000	5,000	5,000	5,000
531410	Telephone	39,026	38,773	36,000	39,000	39,000	39,000	39,000
531415	Internet Access	39,881	27,749	45,000	45,000	45,000	45,000	45,000
531500	Printing	24	5	500	500	500	500	500
543002	Dues & Subscriptions	0	0	600	600	600	600	600
543003	Travel & Training	27,672	22,783	15,000	30,000	15,000	15,000	15,000
605106	Maintenance Equipment	282,802	351,820	300,000	155,000	300,000	300,000	300,000
605114	Maintenance Software	354,953	329,068	323,000	493,000	323,000	323,000	323,000
	Total Operating and Contractual	792,713	811,080	776,225	809,225	779,225	779,225	779,225
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	54,716	240,810	168,000	168,000	69,688	69,688	69,688
707700	Office Furniture & Fixtures	4,739	0	0	0	0	0	0
707702	Computer Software	75,572	28,311	60,000	60,000	214,000	214,000	214,000
	Total Capital Outlay	135,027	269,121	228,000	228,000	283,688	283,688	283,688
	TOTAL DEPARTMENT	1,480,008	1,627,425	1,633,632	1,634,632	1,698,524	1,617,263	1,624,722

2011-2012 ANNUAL BUDGET

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City of Alexandria Annual Operating Budget

Utility Division



City of Alexandria
UTILITIES DIVISION
ORGANIZATIONAL CHART

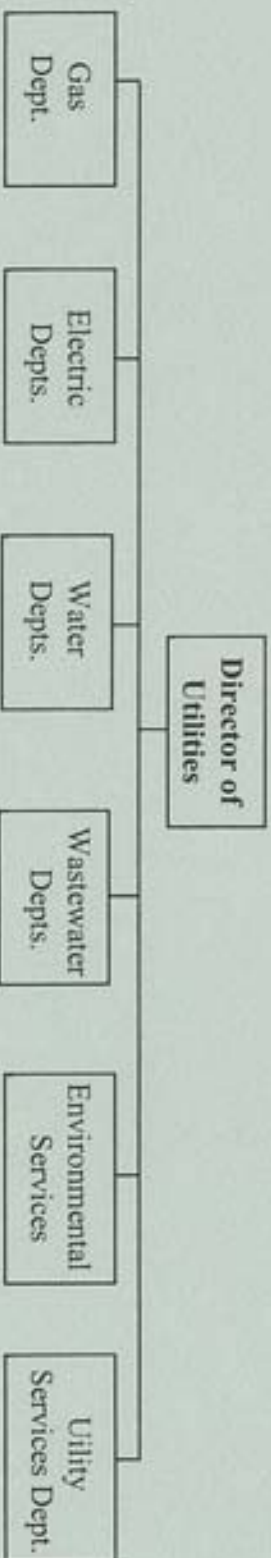


Chart depicts organizational structure of the Utilities Division

2011-2012 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Director of Utilities	ORGANIZATION:	218500

GOAL MISSION STATEMENT

Section 4-05 of the Home Rule Charter of the city of Alexandria charges the Director of Utilities with the administration of power plants; electric lines and services; water supply and distribution; gas lines and distribution; and sewerage collection and disposal.

FUNCTION DESCRIPTION

The Director of Utilities manages and coordinates all utility activities for the city including: electric production, electric distribution, water, gas, wastewater, and laboratory and testing services.

DEMAND PERFORMANCE INDICATORS

Description	2009-2010 Actual	2010-2011 Estimated	2011-2012 Projected

2011-2012 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Director of Utilities	ORGANIZATION:	218500

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	82,092	122,033	173,618	142,918	116,610	116,610	-32.84%
FRINGE BENEFITS	25,543	38,586	72,859	72,859	43,202	43,202	-40.70%
OPERATING/CONTRACTUAL	146,999	259,073	266,500	264,500	266,500	266,500	0.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	4,997	3,987	16,000	16,000	13,900	13,900	0.00%
TOTAL APPROPRIATIONS	259,631	423,679	528,977	496,277	440,212	440,212	-16.78%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
480107	Salary - Director of Utilities	1	1	1	1	1	1	0.00%
480604	Salary - Executive Secretary	1	1	1	1	1	1	0.00%
490226	Salary - Assistant Director Utilities	1	1	1	1	0	0	0.00%
	Total Positions	3	3	3	3	2	2	-33.33%

2011-2012 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Director of Utilities	ORGANIZATION:	218500

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Salaries:							
480107	Salary - Director of Utilities	14,553	86,286	81,000	81,000	81,000	81,000	81,000
480604	Salary - Executive Secretary	35,046	35,747	35,610	35,610	35,610	35,610	35,610
490226	Salary - Assistant Director Utilities	32,493	0	57,008	26,308	57,008	0	0
	Total Salaries	82,092	122,033	173,618	142,918	173,618	116,610	116,610
	Fringe:							
510201	Fringe - Pension	16,025	23,171	46,345	46,345	44,290	28,641	28,641
510202	Fringe - Hospital	7,729	8,627	19,000	19,000	21,348	7,916	7,916
510206	Fringe - Medicare Insurance Tax	1,183	1,815	2,588	2,588	2,588	1,761	1,761
510207	Fringe - Life Insurance	71	81	126	126	126	84	84
510209	Fringe - Car Allowance	535	4,892	4,800	4,800	4,800	4,800	4,800
	Total Fringe	25,543	38,586	72,859	72,859	73,152	43,202	43,202
	Operating and Contractual:							
520204	Uniforms	143	1,058	0	0	0	0	0
520400	Office	2,312	5,472	2,500	2,500	2,500	2,500	2,500
531110	Professional Fees	141,653	245,691	250,000	250,000	250,000	250,000	250,000
531114	Professional Fees Engineering	0	9	0	0	0	0	0
531301	Vehicle Costs - Gas & Oil	0	0	1,500	500	1,500	1,500	1,500
531304	Vehicle Cost - R & M	0	0	1,000	0	1,000	1,000	1,000
531410	Telephone	2,091	2,127	3,000	3,000	3,000	3,000	3,000
531500	Printing	55	253	1,500	1,500	1,500	1,500	1,500
543002	Dues & Subscriptions	0	1,440	2,000	2,000	2,000	2,000	2,000
543003	Travel & Training	745	3,023	5,000	5,000	5,000	5,000	5,000
	Total Operating and Contractual	146,999	259,073	266,500	264,500	266,500	266,500	266,500
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	1,669	3,698	3,500	3,500	6,500	3,900	3,900
707700	Office Furniture & Fixtures	3,328	289	5,000	5,000	11,800	7,500	7,500
707702	Computer Software	0	0	7,500	7,500	2,500	2,500	2,500
	Total Capital Outlay	4,997	3,987	16,000	16,000	20,800	13,900	13,900
	TOTAL DEPARTMENT	259,631	423,679	528,977	496,277	534,070	440,212	440,212

2011-2012 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Electric Production	ORGANIZATION:	227100

GOAL MISSION STATEMENT

The mission of the City of Alexandria, Electric Production Department is to provide reliable and cost effective energy services, in a responsible and courteous manner, which meet the current future needs to our customers.

1. Customers. We will continually strive to remain customer-focused and always seek to improve the way in which we deliver services to our customers.
2. Employees. We will maintain a safe and positive work environment and provide the opportunity for professional and personal development. We will properly train employees for their responsibilities and see that they are regularly updated in current developments in their disciplines. We will ensure that employees and the community.
3. Power Supply. We will develop and maintain a reliable and secure supply of energy at a reasonable cost.

FUNCTION DESCRIPTION

D.G. Hunter Generating Station operates 24 hours a day, 7 days a week, with the capability to supply the city with electrical power to meet the needs of the citizens. Plant equipment is kept in proper working conditions to insure safe and reliable operations, allowing a unit to be started up in a minimum of four hours.

Negotiations for fuel and electrical power insures the most economical power for the citizens of Alexandria.

DEMAND PERFORMANCE INDICATORS

Description	2009-2010 Actual	2010-2011 Estimated	2011-2012 Projected
Reports: EPAAA, LEPA, SWPP, Dept. of Energy, NERC, FERC, DEO & Utility Data	1,300	1,389	1,500
Requisitions Processed	1,200	1,250	1,315
Invoices & Packing Slips	2,500	1,820	2,690
Cleco Interchange Calls	8,760	9,700	8,980
Interchange Log Entries	61,320	62,500	61,320
Customer Complaints & Trouble Calls	5,000	4,980	4,795

2011-2012 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Electric Production	ORGANIZATION:	227100

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	769,308	845,833	862,490	786,290	845,495	856,186	-1.97%
FRINGE BENEFITS	323,319	330,484	407,666	407,666	365,829	368,875	-10.26%
OPERATING/CONTRACTUAL	56,497,655	42,367,696	36,131,150	45,127,150	36,136,150	36,136,150	0.01%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	39,495	4,857	314,600	364,600	268,900	268,900	-14.53%
TOTAL APPROPRIATIONS	57,629,777	43,548,870	37,715,906	46,685,706	37,616,374	37,630,111	-0.26%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490101	Salary - Superintendent Electric Prod	1	1	1	1	1	1	0.00%
490149	Salary - Custodial Worker	1	1	1	1	1	1	0.00%
490219	Salary - Professional Engineer	1	0	0	0	0	0	0.00%
490301	Salary - Supervisor Electric Production	1	1	1	1	1	1	0.00%
490302	Salary - Plant Maintenance Supervisor	1	1	1	1	1	1	0.00%
490369	Salary - Environmental Technician I	1	1	0	0	0	0	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490701	Salary - Electric Plant Shift Supervisor	4	4	4	4	4	4	0.00%
490704	Salary - Maintenance Mechanic II	1	1	1	1	1	1	0.00%
490705	Salary - Electric Plant Operator II	5	4	4	4	4	4	0.00%
490707	Salary - Electric Plant Operator I	1	3	1	1	1	1	0.00%
490723	Salary - Utilities Systems Technician	2	2	2	2	2	2	0.00%
490822	Salary - Trades Worker	1	1	1	1	1	1	0.00%
	Total Positions	21	21	18	18	18	18	0.00%

2011-2012 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Electric Production	ORGANIZATION:	227100

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
450001	Overtime	114,444	134,588	161,256	111,256	161,256	161,256	161,256
490101	Salary - Superintendent Electric Prod	58,839	61,361	59,780	59,780	59,780	58,860	59,780
490149	Salary - Custodial Worker	19,887	20,285	20,207	20,207	20,207	19,896	20,207
490301	Salary - Supervisor Electric Production	49,840	51,036	50,834	50,834	50,834	50,052	50,834
490302	Salary - Plant Maintenance Supervisor	33,991	34,792	34,792	34,792	34,792	34,257	34,792
490369	Salary - Environmental Technician I	43,016	41,002	0	0	0	0	0
490618	Salary - Administrative Secretary	24,147	30,810	33,272	33,272	33,272	32,760	33,272
490701	Salary - Electric Plant Shift Supervisor	179,756	184,102	189,284	165,284	182,980	180,165	182,980
490704	Salary - Maintenance Mechanic II	40,430	41,256	41,036	41,036	41,036	40,405	41,036
490705	Salary - Electric Plant Operator II	108,419	132,790	148,409	146,209	148,409	146,126	148,409
490707	Salary - Electric Plant Operator I	23,323	24,479	25,211	25,211	25,211	24,823	25,211
490723	Salary - Utilities Systems Technician	46,164	61,739	70,922	70,922	70,922	69,831	70,922
490822	Salary - Trades Worker	27,052	27,593	27,487	27,487	27,487	27,064	27,487
Total Salaries		769,308	845,833	862,490	786,290	856,186	845,495	856,186
Fringe:								
510201	Fringe - Pension	202,889	193,744	249,602	249,602	235,022	232,088	235,022
510202	Fringe - Hospital	113,363	128,468	147,682	147,682	154,827	123,562	123,562
510206	Fringe - Medicare Insurance Tax	6,339	7,585	9,626	9,626	9,535	9,423	9,535
510207	Fringe - Life Insurance	717	687	756	756	756	756	756
510208	Fringe- FICA Tax Retirement	11	0	0	0	0	0	0
Total Fringe		323,319	330,484	407,666	407,666	400,140	365,829	368,875
Operating and Contractual:								
520105	Contract Labor	15,106	0	0	0	0	0	0
520204	Uniforms	5,300	5,497	5,500	5,500	5,500	5,500	5,500
520400	Office	1,897	1,982	2,000	2,000	2,000	2,000	2,000
520500	Operating Supplies	11,399	15,831	17,500	17,500	17,500	17,500	17,500
520501	Operating - Janitorial	1,694	2,443	2,500	2,500	2,500	2,500	2,500
520503	Operating - Chemicals	17,259	30,943	43,000	43,000	43,000	43,000	43,000
520505	Operating - Gases	35,591	28,342	25,000	25,000	25,000	25,000	25,000
520514	Small Tools	0	4,488	4,500	4,500	4,500	4,500	4,500
531110	Professional Fees & Services	754	30,678	0	0	0	0	0
531215	Fees, Licenses & Permits	671	1,103	4,000	4,000	4,000	4,000	4,000
531301	Vehicle Costs - Gas & Oil	3,258	2,743	4,450	4,450	4,450	4,450	4,450
531304	Vehicle Costs - R & M	1,150	2,201	8,000	6,000	8,000	8,000	8,000
531410	Telephone	22,157	14,124	23,500	16,500	23,500	23,500	23,500
531500	Printing	14	188	500	500	500	500	500
531701	Utilities	7,976	9,580	9,000	14,000	14,000	14,000	14,000
543002	Dues & Subscriptions	1,450	412	4,000	4,000	4,000	4,000	4,000
543003	Travel & Training	1,243	4,378	5,200	5,200	5,200	5,200	5,200
554001	Purchases-Direct Energy Costs	43,749,718	33,216,250	26,000,000	35,000,000	26,000,000	26,000,000	26,000,000
554002	Purchases-Other Energy Costs	12,120,738	7,196,431	9,000,000	9,000,000	9,000,000	9,000,000	9,000,000
554006	Purchases-Plant Fuel	223,611	1,277,129	600,000	600,000	600,000	600,000	600,000
605101	Maintenance Bldg & Facilities	17,158	18,958	20,000	20,000	20,000	20,000	20,000
605102	Maintenance Plant	258,419	501,849	350,000	350,000	350,000	350,000	350,000
605106	Maintenance Equipment	1,092	2,146	2,500	2,500	2,500	2,500	2,500
Total Operating and Contractual		56,497,655	42,367,696	36,131,150	45,127,150	36,136,150	36,136,150	36,136,150

2011-2012 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Electric Production	ORGANIZATION:	227100

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	12,017	4,857	299,600	349,600	370,600	254,400	254,400
707700	Office Furniture & Fixtures	2,463	0	0	0	9,700	2,000	2,000
707702	Computer Software	25,015	0	15,000	15,000	20,500	12,500	12,500
	Total Capital Outlay	39,495	4,857	314,600	364,600	400,800	268,900	268,900
	TOTAL DEPARTMENT	57,629,777	43,548,870	37,715,906	46,685,706	37,793,276	37,616,374	37,630,111

2011-2012 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Electric Distribution	ORGANIZATION:	227200

GOAL MISSION STATEMENT

To provide quality electric service to residential, commercial and industrial customers by maintaining high standards of workmanship, efficiency and reliability.

FUNCTION DESCRIPTION

Construction of new additions and extensions to the City's electrical distribution system as growth requires. Maintain existing electric distribution system by checking equipment, performing preventive maintenance and reconductoring outdated circuits as loads and schedules allow. Respond to emergency call 24 hours a day, 7 days a week. Maintain street lighting and rental lights. Provide temporary electric service for special events. Maintain and store proper documentation of all electric meters, breakers, relays, transformers and equipment in the system. Test, record and remove all PCB contaminated transformers in system. Relamp and maintain sports lighting at all Ball Parks in the City. Ensure compliance with all FERC, NERC, and SPP rules and regulations. Assist all other departments as required.

DEMAND PERFORMANCE INDICATORS

Description	2009-2010 Actual	2010-2011 Estimated	2011-2012 Projected
Distribution Substations	7	7	7
Substation Transformers (MVA)	350	350	360
Distribution Lines (miles)	175	181	183
Transmission Lines (miles)	17	17	17
Electric Meters	22,972	24,022	24,142
Electric Customers	27,297	28,545	28,687
Street Lights	19,500	20,001	20,501
Work Orders Completed	800	912	935
Peak Load (MW)	179	181	184

2011-2012 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Electric Distribution	ORGANIZATION:	227200

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	1,880,261	1,694,779	1,752,069	1,709,969	1,675,917	1,698,816	-4.35%
FRINGE BENEFITS	774,751	680,252	826,251	826,251	735,578	742,160	-10.97%
OPERATING/CONTRACTUAL	2,189,960	1,806,743	1,546,475	1,751,975	1,911,475	1,911,475	23.60%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	1,387,333	1,580,249	1,235,082	1,282,712	930,989	930,989	-24.62%
TOTAL APPROPRIATIONS	6,232,305	5,762,023	5,359,877	5,570,907	5,253,959	5,283,440	-1.98%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490102	Salary - Superintendent	1	1	1	1	0	0	-100.00%
490171	Salary - Crew Supervisor Electric Dist	4	4	3	3	3	3	0.00%
490202	Salary - Asst Superintendent	1	1	0	0	0	0	0.00%
490219	Salary - Professional Engineer	1	1	0	0	0	0	0.00%
490303	Salary - Supervisor Electric Distribution	1	1	1	1	1	1	0.00%
490316	Salary - Engineering Tech II	1	1	1	1	1	1	0.00%
490358	Salary - Electrical Inspector	2	2	2	2	2	2	0.00%
490367	Salary - SCADA Operator	4	4	4	4	4	4	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
490708	Salary - Electric Substation Supervisor	1	1	1	1	1	1	0.00%
490712	Salary - Electric Line Worker Senior	9	9	9	9	9	9	0.00%
490713	Salary - Electric Service Worker	2	1	1	1	1	1	0.00%
490715	Salary - Electric Meter Technician	2	2	2	2	2	2	0.00%
490718	Salary - Electric Line Worker	4	3	3	3	3	3	0.00%
490723	Salary - Utilities Systems Technician	1	1	1	1	1	1	0.00%
490764	Salary - Electc Substation Tech II	1	1	1	1	1	1	0.00%
490769	Salary - Electc Substation Tech I	2	2	2	2	2	2	0.00%
490820	Salary - Maintenance Worker	3	3	2	2	2	2	0.00%
490822	Salary - Trades Worker	4	4	4	4	4	4	0.00%
	Total Positions	46	44	40	40	39	39	-2.50%

2011-2012 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Electric Distribution	ORGANIZATION:	227200

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Salaries:							
450001	Overtime	375,384	279,057	210,319	200,319	210,319	210,319	210,319
490102	Salary - Superintendent	22,229	0	57,795	26,695	57,795	0	0
490171	Salary - Crew Supervisor Electric Dist	177,040	154,140	153,549	153,549	153,549	151,187	153,549
490219	Salary - Professional Engineer	58,834	23,222	0	0	0	0	0
490303	Salary - Supervisor Electric Distribution	54,103	55,184	54,973	54,973	54,973	54,127	54,973
490316	Salary - Engineering Tech II	30,847	31,464	31,344	31,344	31,344	30,862	31,344
490358	Salary - Electrical Inspector	88,217	89,982	89,637	89,637	89,637	88,258	89,637
490367	Salary - SCADA Operator	104,621	101,288	124,589	142,189	128,731	126,751	128,731
490618	Salary - Administrative Secretary	25,257	25,800	25,701	25,701	25,701	25,306	25,701
490626	Salary - Clerical Specialist	21,592	11,446	21,194	13,094	21,194	20,868	21,194
490708	Salary - Electric Substation Supervisor	47,890	48,852	48,661	48,661	48,661	47,912	48,661
490712	Salary - Electric Line Worker Senior	348,224	345,445	395,081	384,581	395,081	389,003	395,081
490713	Salary - Electric Service Worker	53,922	52,716	52,514	52,514	52,514	51,706	52,514
490715	Salary - Electric Meter Technician	74,081	72,620	72,341	72,341	72,341	71,228	72,341
490716	Salary - Pole Construction Worker	24,127	0	0	0	0	0	0
490718	Salary - Electric Line Worker	95,128	93,495	90,838	90,838	90,838	89,440	90,838
490723	Salary - Utilities Systems Technician	49,751	50,731	50,537	50,537	50,537	49,760	50,537
490764	Salary - Electric Substation Tech II	48,592	49,564	49,374	49,374	49,374	48,614	49,374
490769	Salary - Electric Substation Tech I	50,661	65,122	65,081	65,081	65,081	64,080	65,081
490820	Salary - Maintenance Worker	38,504	43,083	40,440	40,440	40,840	40,212	40,840
490822	Salary - Trades Worker	91,257	101,568	118,101	118,101	118,101	116,284	118,101
	Total Salaries	1,880,261	1,694,779	1,752,069	1,709,969	1,756,611	1,675,917	1,698,816
	Fringe:							
510201	Fringe - Pension	496,121	402,627	507,048	507,048	482,187	460,031	466,322
510202	Fringe - Hospital	254,085	255,582	294,742	294,742	334,765	252,190	252,190
510206	Fringe - Medicare Insurance Tax	22,860	20,484	22,781	22,781	22,848	21,719	22,010
510207	Fringe - Life Insurance	1,685	1,559	1,680	1,680	1,680	1,638	1,638
	Total Fringe	774,751	680,252	826,251	826,251	841,480	735,578	742,160
	Operating and Contractual:							
520105	Contract Labor	85,717	0	0	0	0	0	0
520204	Uniforms	15,594	13,278	14,000	14,000	14,000	14,000	14,000
520400	Office	8,809	3,635	5,000	5,000	5,000	5,000	5,000
520500	Operating Supplies	33,708	21,936	26,500	26,500	26,500	26,500	26,500
520514	Small Tools	12,558	13,206	13,750	13,750	13,750	13,750	13,750
531115	Tree Trimming	365,763	380,412	395,000	295,000	395,000	395,000	395,000
531301	Vehicle Costs - Gas & Oil	130,499	81,617	91,725	81,725	91,725	91,725	91,725
531304	Vehicle Costs - R & M	37,442	37,075	43,000	41,000	43,000	43,000	43,000
531410	Telephone	15,615	26,033	17,500	27,500	27,500	27,500	27,500
531500	Printing	410	157	5,400	5,400	5,400	5,400	5,400
531701	Utilities	310,024	195,789	202,000	200,000	202,000	202,000	202,000
543002	Dues & Subscriptions	397	535	600	600	600	600	600
543003	Travel & Training	23,328	18,981	18,500	18,500	18,500	18,500	18,500
554007	Lamp Renewals	17,694	33,771	35,000	35,000	35,000	35,000	35,000
605101	Maintenance Bldg & Facilities	14,108	25,929	39,000	15,000	39,000	39,000	39,000
605106	Maintenance Equipment	76,459	65,952	80,000	80,000	80,000	80,000	80,000
605113	Maintenance Lines & Poles	761,484	796,842	415,000	770,000	770,000	770,000	770,000
605115	Maintenance Meters	171	1,473	1,500	1,500	1,500	1,500	1,500
605118	Maintenance Substations	269,966	83,595	121,500	100,000	121,500	121,500	121,500
605125	PCB Disposal/Testing	10,214	6,527	21,500	21,500	21,500	21,500	21,500
	Total Operating and Contractual	2,189,960	1,806,743	1,546,475	1,751,975	1,911,475	1,911,475	1,911,475

CITY OF ALEXANDRIA

2011-2012 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Electric Distribution	ORGANIZATION:	227200

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Capital Outlay:							
707101	Acquisitions	0	772	15,000	15,000	15,000	15,000	15,000
707300	Meters	48,654	38,332	50,000	50,000	75,000	75,000	75,000
707359	Christmas Lighting	7,216	5,568	5,600	5,600	5,600	5,600	5,600
707361	Street Lights	102,430	148,025	100,000	100,000	168,000	168,000	168,000
707363	Electric Transformers	552,241	819,396	300,000	300,000	300,000	300,000	300,000
707401	Electric Systems Additions	252,043	191,970	150,000	195,000	250,000	125,000	125,000
707405	Building Improvements	80,697	34,081	78,000	78,000	78,000	12,500	12,500
707500	Vehicles	296,252	138,636	445,000	445,000	604,900	73,000	73,000
707600	Machinery & Equipment	25,035	180,755	42,907	45,537	132,158	105,514	105,514
707700	Office Furniture and Fixtures	6,577	0	4,675	4,675	4,675	4,675	4,675
707702	Computer Software	16,188	22,714	43,900	43,900	46,700	46,700	46,700
	Total Capital Outlay	1,387,333	1,580,249	1,235,082	1,282,712	1,680,033	930,989	930,989
	TOTAL DEPARTMENT	6,232,305	5,762,023	5,359,877	5,570,907	6,189,599	5,253,959	5,283,440

2011-2012 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Water	ORGANIZATION:	237501

GOAL MISSION STATEMENT

To produce water that is good, pure, wholesome and in quantity suitable for drinking, domestic and culinary purposes. It also provides water for fire protection and delivers the water by pump stations and water mains to our customers.

FUNCTION DESCRIPTION

The Water Department monitors, inspects, repairs and maintains 52 water wells, 27,500 water meters, 500 miles of water mains, over 2,834 fire hydrants, 7 pump stations, 11 water reservoirs and delivers an average of 20 million gallons of water to its customers each day. In performing these tasks, approximately 50 corrective work orders are completed each day.

DEMAND PERFORMANCE INDICATORS

Description	2009-2010 Actual	2010-2011 Estimated	2011-2012 Projected
Total Water Customers	23,000	24,000	25,000
Average Daily Water Consumption	20,000,000	15,000,000	15,000,000
Work Orders	15,803	16,303	16,800

2011-2012 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Water Distribution	ORGANIZATION:	237501

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	829,221	855,551	845,740	819,640	825,937	838,520	-2.34%
FRINGE BENEFITS	395,887	391,758	446,328	446,328	418,059	421,671	-6.33%
OPERATING/CONTRACTUAL	532,838	405,186	395,827	430,827	425,827	425,827	7.58%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	357,455	274,109	114,988	291,831	285,340	285,340	148.15%
TOTAL APPROPRIATIONS	2,115,401	1,926,604	1,802,883	1,988,626	1,955,163	1,971,358	8.45%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490103	Salary - Superintendent	1	1	1	1	1	1	0.00%
490147	Salary - Maintenance Worker Senior	2	2	2	2	2	2	0.00%
490167	Salary - Crew Supervisor Water Dist	5	5	5	5	5	5	0.00%
490168	Salary - Supervisor Water Distribution	1	1	1	1	1	1	0.00%
490204	Salary - Asst Superintendent	1	1	1	1	1	1	0.00%
490318	Salary - Meter Technician	3	3	3	3	3	3	0.00%
490342	Salary - Construction Inspector	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	2	2	2	2	2	2	0.00%
490722	Salary - Pipe Layer	4	3	3	3	3	3	0.00%
490738	Salary - Equipment Operator III	1	1	1	1	1	1	0.00%
490742	Salary - Painter	1	1	1	1	1	1	0.00%
490820	Salary - Maintenance Worker	7	6	5	5	5	5	0.00%
	Total Positions	29	27	26	26	26	26	0.00%

2011-2012 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Water Distribution	ORGANIZATION:	237501

UTILITY FUND

		DEPARTMENTAL BUDGET						
CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Salaries:							
450001	Overtime	45,318	37,180	20,594	20,594	20,594	20,594	20,594
490103	Salary - Superintendent	51,274	48,165	53,711	53,711	53,711	52,885	53,711
490147	Salary - Maintenance Worker Senior	30,043	40,970	45,183	45,183	45,183	44,488	45,183
490167	Salary - Crew Supervisor Water Dist	195,378	220,404	180,324	180,324	180,324	177,550	180,324
490168	Salary - Supervisor Water Distribution	43,377	44,165	44,075	44,075	44,075	43,397	44,075
490204	Salary - Asst Superintendent	26,346	5,985	50,197	36,697	50,197	49,425	50,197
490318	Salary - Meter Technician	95,660	97,554	97,448	97,448	97,448	95,949	97,448
490342	Salary - Construction Inspector	46,266	47,140	47,010	47,010	47,010	46,287	47,010
490618	Salary - Administrative Secretary	57,497	58,908	58,769	58,769	58,769	57,865	58,769
490722	Salary - Pipe Layer	73,062	75,889	75,633	75,633	75,633	74,469	75,633
490738	Salary - Equipment Operator III	35,607	36,319	36,180	23,580	28,960	28,514	28,960
490742	Salary - Painter	29,368	29,955	29,841	29,841	29,841	29,382	29,841
490820	Salary - Maintenance Worker	100,025	112,917	106,775	106,775	106,775	105,132	106,775
	Total Salaries	829,221	855,551	845,740	819,640	838,520	825,937	838,520
	Fringe:							
510201	Fringe - Pension	218,464	203,228	244,760	244,760	230,172	226,720	230,172
510202	Fringe - Hospital	167,014	177,861	190,273	190,273	232,200	179,784	179,784
510206	Fringe - Medicare Insurance Tax	9,367	9,605	10,203	10,203	10,623	10,463	10,623
510207	Fringe - Life Insurance	1,042	1,064	1,092	1,092	1,092	1,092	1,092
	Total Fringe	395,887	391,758	446,328	446,328	474,087	418,059	421,671
	Operating and Contractual:							
520105	Contract Labor	110,505	0	0	0	0	0	0
520204	Uniforms	7,852	9,272	7,110	7,110	7,110	7,110	7,110
520400	Office	7,440	6,537	6,750	6,750	6,750	6,750	6,750
520500	Operating Supplies	11,770	9,239	10,567	10,567	10,567	10,567	10,567
520501	Operating - Janitorial	731	1,351	1,350	1,350	1,350	1,350	1,350
520507	Operating - Sand & Gravel	5,480	4,850	4,950	4,950	4,950	4,950	4,950
520510	Operating - Paint	9,599	8,617	8,640	8,640	8,640	8,640	8,640
520514	Small Tools	8,790	7,908	7,920	7,920	7,920	7,920	7,920
531215	Fees, Licenses & Permits	20,042	21,909	29,700	29,700	29,700	29,700	29,700
531301	Vehicle Costs - Gas & Oil	89,682	72,801	65,000	75,000	75,000	75,000	75,000
531304	Vehicle Costs - R & M	56,362	44,886	27,900	47,900	47,900	47,900	47,900
531410	Telephone	8,165	11,200	11,000	16,000	11,000	11,000	11,000
531500	Printing	3,028	3,634	8,550	8,550	8,550	8,550	8,550
543002	Dues & Subscriptions	3,800	3,560	3,600	3,600	3,600	3,600	3,600
543003	Travel & Training	11,763	16,328	6,750	6,750	6,750	6,750	6,750
605106	Maintenance Equipment	16,854	18,000	18,000	18,000	18,000	18,000	18,000
605110	Maintenance Grounds	553	415	540	540	540	540	540
605115	Maintenance Meters	82,679	107,578	67,500	67,500	67,500	67,500	67,500
605117	Maintenance Mains	77,743	57,101	110,000	110,000	110,000	110,000	110,000
	Total Operating and Contractual	532,838	405,186	395,827	430,827	425,827	425,827	425,827

2011-2012 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Water Distribution	ORGANIZATION:	237501

UTILITY FUND

DEPARTMENTAL BUDGET

CODE		2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Capital Outlay:							
707300	Meters	109,937	150,000	100,000	150,000	100,000	100,000	100,000
707401	Water System Additions	52,693	0	0	126,843	100,000	100,000	100,000
707405	Building Improvements	154	0	0	0	0	0	0
707500	Vehicles	33,319	53,801	0	0	136,106	69,152	69,152
707600	Machinery & Equipment	158,772	70,308	14,988	14,988	16,188	16,188	16,188
707700	Office Furniture & Fixtures	2,580	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	357,455	274,109	114,988	291,831	352,294	285,340	285,340
	TOTAL DEPARTMENT	2,115,401	1,926,604	1,802,883	1,988,626	2,090,728	1,955,163	1,971,358

2011-2012 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Water Production	ORGANIZATION:	237502

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	459,516	441,201	474,475	454,475	500,780	508,228	5.54%
FRINGE BENEFITS	220,381	187,560	253,190	253,190	231,665	233,812	-8.50%
OPERATING/CONTRACTUAL	1,738,555	1,430,941	1,410,193	1,405,193	1,448,443	1,448,443	2.71%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	93,699	52,403	116,400	118,200	76,796	76,796	-34.02%
TOTAL APPROPRIATIONS	2,512,151	2,112,105	2,254,258	2,231,058	2,257,684	2,267,279	0.15%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490147	Salary - Maintenance Worker Senior	1	1	1	1	1	1	0.00%
490167	Salary - Crew Supervisor Water Dist	1	1	1	1	1	1	0.00%
490169	Salary - Supervisor Water Treatment	1	1	1	1	1	1	0.00%
490367	Salary - SCADA Operator	6	6	6	6	6	6	0.00%
490723	Salary - Utilities System Technician	1	1	1	1	1	1	0.00%
490738	Salary - Equipment Operator III	2	2	2	2	2	2	0.00%
490742	Salary - Painter	1	1	1	1	1	1	0.00%
490820	Salary - Maintenance Worker	1	1	1	1	1	1	0.00%
	Total Positions	14	14	14	14	14	14	0.00%

2011-2012 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Water Production	ORGANIZATION:	237502

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
450001	Overtime	40,000	41,926	24,081	24,081	24,081	24,081	24,081
490147	Salary - Maintenance Worker Senior	28,495	29,121	29,065	29,065	29,065	28,618	29,065
490167	Salary - Crew Supervisor Water Dist	13,684	0	39,446	19,446	39,446	38,839	39,446
490169	Salary - Supervisor Water Treatment	45,233	46,138	45,962	45,962	45,962	45,255	45,962
490367	Salary - SCADA Operator	185,827	180,231	186,793	186,793	220,146	216,759	220,146
490723	Salary - Utilities System Technician	44,943	45,842	45,622	45,622	45,622	44,920	45,622
490738	Salary - Equipment Operator III	55,781	57,296	57,077	57,077	57,077	56,199	57,077
490742	Salary - Painter	25,745	26,510	26,409	26,409	26,409	26,003	26,409
490820	Salary - Maintenance Worker	19,808	14,137	20,020	20,020	20,420	20,106	20,420
Total Salaries		459,516	441,201	474,475	454,475	508,228	500,780	508,228
Fringe:								
510201	Fringe - Pension	121,265	104,151	137,313	137,313	139,510	137,464	139,510
510202	Fringe - Hospital	92,752	77,474	108,832	108,832	112,997	86,767	86,767
510206	Fringe - Medicare Insurance Tax	5,821	5,465	6,457	6,457	6,947	6,846	6,947
510207	Fringe - Life Insurance	543	470	588	588	588	588	588
Total Fringe		220,381	187,560	253,190	253,190	260,042	231,665	233,812
Operating and Contractual:								
520105	Contract Labor	0	0	0	0	0	0	0
520500	Operating Supplies	4,936	5,737	4,500	4,500	4,500	4,500	4,500
520503	Operating Chemicals	95,916	79,970	80,000	80,000	118,250	118,250	118,250
520514	Small Tools	3,372	3,000	3,105	3,105	3,105	3,105	3,105
531701	Utilities	1,336,767	1,024,468	1,032,600	1,027,600	1,032,600	1,032,600	1,032,600
605101	Maintenance Bldg & Facilities	384	2,893	2,250	2,250	2,250	2,250	2,250
605106	Maintenance - Equipment	8,651	7,875	7,875	7,875	7,875	7,875	7,875
605110	Maint Grounds & Right of Way	9,623	8,614	9,000	9,000	9,000	9,000	9,000
605115	Maintenance Meters	96	900	900	900	900	900	900
605117	Maintenance Mains	27,801	32,580	45,000	45,000	45,000	45,000	45,000
605119	Maintenance Reservoirs	7,978	7,116	7,200	7,200	7,200	7,200	7,200
605121	Maintenance Wells	208,920	240,388	200,000	200,000	200,000	200,000	200,000
605123	Maintenance Pump Stations	34,111	17,400	17,763	17,763	17,763	17,763	17,763
Total Operating and Contractual		1,738,555	1,430,941	1,410,193	1,405,193	1,448,443	1,448,443	1,448,443
Capital Outlay:								
707300	Meters	12,658	13,091	15,000	16,800	15,000	15,000	15,000
707405	Building Improvements	28,752	10,426	0	0	0	0	0
707500	Vehicles	36,680	0	90,000	90,000	36,196	36,196	36,196
707600	Machinery & Equipment	15,609	28,886	11,400	11,400	25,600	25,600	25,600
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
Total Capital Outlay		93,699	52,403	116,400	118,200	76,796	76,796	76,796
TOTAL DEPARTMENT		2,512,151	2,112,105	2,254,258	2,231,058	2,293,509	2,257,684	2,267,279

2011-2012 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Gas Distribution	ORGANIZATION:	247800

GOAL MISSION STATEMENT

The goal and mission of the City of Alexandria, Gas Department is to continue to provide quality service to all of our residential, industrial, and commercial customers in a safe and efficient manner. While at the same time striving to meet all regulations and mandates required to satisfy the State and Federal Offices of Pipeline Safety.

The coordinating of all utility activities between engineering firms, construction contractors, and the City of Alexandria, Gas Department is mandatory.

The City of Alexandria, Gas Department inspects all new gas main lines laid by gas contractors and all work performed by gas contractors on private property, both inside and outside the city limits, to insure that the gas lines installed and the work performed on private property is in accordance with our codes and specifications to guarantee a safe operating natural gas system.

FUNCTION DESCRIPTION

The City of Alexandria, Gas Distribution Department provides natural gas to approximately 20,000 customers for residential, industrial, and commercial use. We maintain approximately 550 miles of main line and approximately 20,000 service lines that range in size from 1/2" to 12" pipe.

Natural gas service is provided to these customers from 32 regulator station, one (1) booster station, and one (1) meter/regulator station at the City of Alexandria, D.G. Hunter Power Plant. The natural gas to supply our customers is purchased from four (4) gate stations. Natural gas for the City of Alexandria, D.G. Hunter Power Plant is purchased from one (1) gate station. The department also maintains and services three (3) bulk odorization tank stations as well as three (3) odorant injectors.

To assist in insuring the proper and safe operation of our natural gas system, the City of Alexandria, Gas Department utilizes an up-to-date SCADA System monitored 24 hours a day/365 days a year.

DEMAND PERFORMANCE INDICATORS

Description	2009-2010 Actual	2010-2011 Estimated	2011-2012 Projected
Customers (residential, industrial, & commercial)	20,000	20,000	20,000
Work Orders	7,000	7,000	7,000
Gas Inspections	1,000	1,000	1,000
Meters & Taps Installed	500	500	500
Meters Changed Out	400	400	400
Leaks Detected	600	600	600

2011-2012 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Gas Distribution	ORGANIZATION:	247800

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	1,396,193	1,423,762	1,371,041	1,327,441	1,303,146	1,322,068	-4.95%
FRINGE BENEFITS	631,719	562,027	666,061	666,061	589,622	595,030	-11.48%
OPERATING/CONTRACTUAL	14,322,041	10,048,292	8,345,500	8,162,500	8,355,500	8,355,500	0.12%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	152,833	117,274	170,500	170,500	190,150	190,150	11.52%
TOTAL APPROPRIATIONS	16,502,786	12,151,355	10,553,102	10,326,502	10,438,418	10,462,748	-1.09%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490104	Salary - Superintendent	1	1	1	1	1	1	0.00%
490170	Salary - Crew Supervisor Gas Dist	6	6	6	6	6	6	0.00%
490308	Salary - Gas General Supervisor	1	1	1	1	1	1	0.00%
490318	Salary - Meter Technician	1	1	1	1	1	1	0.00%
490322	Salary - Gas System Technician	2	2	1	1	1	1	0.00%
490324	Salary - Cathodic Protection Tech	1	1	1	1	1	1	0.00%
490325	Salary - Leak Survey Technician	2	2	2	2	2	2	0.00%
490360	Salary - Gas Inspector	2	2	2	2	1	1	-50.00%
490367	Salary - SCADA Operator	5	5	5	5	5	5	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
490721	Salary - Gas Service Technician	2	2	2	2	2	2	0.00%
490722	Salary - Pipe Layer	7	7	5	5	5	5	0.00%
490726	Salary - Pipeline Welder	2	2	2	2	2	2	0.00%
490738	Salary - Equipment Operator III	1	1	1	1	1	1	0.00%
490822	Salary - Trades Worker	4	4	4	4	4	4	0.00%
	Total Positions	39	39	36	36	35	35	-2.78%

2011-2012 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Gas Distribution	ORGANIZATION:	247800

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Salaries:							
450001	Overtime	79,656	66,992	91,037	71,037	91,037	91,037	91,037
490104	Salary - Superintendent	62,640	63,893	63,647	63,647	63,647	62,668	63,647
490170	Salary - Crew Supervisor Gas Dist	272,863	292,886	261,466	261,466	261,466	257,443	261,466
490308	Salary - Gas General Supervisor	52,940	53,999	53,792	62,692	37,755	37,174	37,755
490318	Salary - Meter Technician	31,936	32,497	32,435	32,435	32,435	31,936	32,435
490322	Salary - Gas System Technician	60,423	44,171	31,130	31,130	31,130	30,651	31,130
490324	Salary - Cathodic Protection Tech	32,808	33,465	33,336	33,336	33,336	32,823	33,336
490325	Salary - Leak Survey Technician	71,192	72,616	72,337	72,337	72,337	71,224	72,337
490360	Salary - Gas Inspector	79,434	76,804	69,777	52,077	72,083	36,274	36,841
490367	Salary - SCADA Operator	140,407	156,159	160,444	157,944	160,444	157,976	160,444
490618	Salary - Administrative Secretary	37,866	38,620	38,473	38,473	38,473	37,881	38,473
490626	Salary - Clerical Specialist	28,506	29,075	28,964	28,964	28,964	28,518	28,964
490721	Salary - Gas Service Technician	73,656	72,339	64,082	64,082	64,082	63,096	64,082
490722	Salary - Pipe Layer	209,718	183,966	153,323	153,323	153,323	150,964	153,323
490726	Salary - Pipeline Welder	33,294	64,082	75,050	75,050	75,050	73,895	75,050
490738	Salary - Equipment Operator III	32,248	32,893	32,769	32,769	32,769	32,265	32,769
490822	Salary - Trades Worker	95,401	108,100	107,779	95,479	107,779	106,121	107,779
470998	Gas Board Secretarial Fees	1,205	1,205	1,200	1,200	1,200	1,200	1,200
	Total Salaries	1,396,193	1,423,762	1,371,041	1,327,441	1,357,310	1,303,146	1,322,068
	Fringe:							
510201	Fringe - Pension	364,803	318,852	396,431	396,431	372,255	357,388	362,581
510202	Fringe - Hospital	251,378	227,500	252,670	252,670	285,414	215,462	215,462
510206	Fringe - Medicare Insurance Tax	13,989	14,235	15,448	15,448	16,028	15,302	15,517
510207	Fringe - Life Insurance	1,549	1,440	1,512	1,512	1,512	1,470	1,470
	Total Fringe	631,719	562,027	666,061	666,061	675,209	589,622	595,030
	Operating and Contractual:							
520105	Contract Labor	0	0	0	0	0	0	0
520204	Uniforms	9,856	9,806	9,000	9,000	9,000	9,000	9,000
520400	Office	7,266	7,059	5,500	5,500	5,500	5,500	5,500
520500	Operating Supplies	18,133	18,422	20,000	20,000	20,000	20,000	20,000
520503	Operating - Chemicals	22,388	2,373	15,000	15,000	15,000	15,000	15,000
520514	Small Tools	2,423	3,408	5,000	5,000	5,000	5,000	5,000
531215	Fees, Licenses & Permits	14,991	14,879	15,000	15,000	15,000	15,000	15,000
531301	Vehicle Costs - Gas & Oil	58,011	46,552	50,600	47,600	50,600	50,600	50,600
531304	Vehicle Costs - R & M	16,547	21,267	23,200	33,200	33,200	33,200	33,200
531410	Telephone	5,816	5,485	6,000	6,000	6,000	6,000	6,000
531500	Printing	240	2,848	1,000	1,000	1,000	1,000	1,000
531701	Utilities	4,116	3,377	3,800	3,800	3,800	3,800	3,800
531800	Rent	40,150	33,873	40,000	40,000	40,000	40,000	40,000
543002	Dues & Subscriptions	1,090	990	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	18,384	17,897	7,500	7,500	7,500	7,500	7,500
554003	Purchases-Natural Gas	13,964,316	9,719,513	8,000,000	7,800,000	8,000,000	8,000,000	8,000,000
605101	Maintenance Bldg & Facilities	1,555	1,977	3,000	3,000	3,000	3,000	3,000
605106	Maintenance Equipment	21,742	13,050	15,000	15,000	15,000	15,000	15,000
605115	Maintenance Meters	14,803	13,785	15,000	15,000	15,000	15,000	15,000
605117	Maintenance Mains	100,214	111,731	109,900	119,900	109,900	109,900	109,900
	Total Operating and Contractual	14,322,041	10,048,292	8,345,500	8,162,500	8,355,500	8,355,500	8,355,500

2011-2012 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Gas Distribution	ORGANIZATION:	247800

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Capital Outlay:							
707300	Meters	59,995	44,923	30,000	30,000	30,000	30,000	30,000
707401	Gas System Additions	6,120	31,226	35,000	35,000	35,000	35,000	35,000
707405	Building Improvements	0	0	7,500	7,500	2,500	2,500	2,500
707500	Vehicles	44,019	0	0	0	80,000	30,000	30,000
707600	Machinery & Equipment	40,764	39,658	45,200	45,200	38,250	38,250	38,250
707700	Office Furniture & Fixtures	1,935	1,467	2,800	2,800	4,400	4,400	4,400
707702	Computer Software	0	0	50,000	50,000	50,000	50,000	50,000
	Total Capital Outlay	152,833	117,274	170,500	170,500	240,150	190,150	190,150
	TOTAL DEPARTMENT	16,502,786	12,151,355	10,553,102	10,326,502	10,628,169	10,438,418	10,462,748

2011-2012 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Wastewater	ORGANIZATION:	258101

GOAL MISSION STATEMENT

To keep existing sewer system in repair and condition to meet health, D.E.Q., and E.P.A. standards for infiltration - inflow and any other sanitary conditions dealing with the entire sewer system. To insure the production of a quality dewatered sludge that can be beneficially reused. To review Plans and Specification for new sewer system.

FUNCTION DESCRIPTION

The Wastewater Department consist of two different operations, namely the collection and treatment of wastewater for the City of Alexandria, and is in operation 24-hours a day seven days per week. The Collection Department installs service taps, builds manholes, lays extension, and maintains lift stations. The Treatment Department operates and maintains a treatment facility that utilizes a modified activated sludge process.

DEMAND PERFORMANCE INDICATORS

Description	2009-2010 Actual	2010-2011 Estimated	2011-2012 Projected
Complaints - stop ups & alarms	6,500	6,500	6,500
Telephone calls	7,500	7,500	7,500
Correspondence	875	875	900
Radio communications	7,500	7,500	7,775
Sewer taps	275	150	175

2011-2012 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Wastewater Treatment	ORGANIZATION:	258101

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	703,809	657,017	608,300	621,300	599,636	608,300	-1.42%
FRINGE BENEFITS	289,828	263,962	292,086	292,086	266,973	269,473	-8.60%
OPERATING/CONTRACTUAL	1,549,929	807,367	1,022,428	840,428	1,045,428	1,045,428	2.25%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	285,399	57,545	300,940	372,164	168,180	168,180	-44.12%
TOTAL APPROPRIATIONS	2,828,965	1,785,891	2,223,754	2,125,978	2,080,217	2,091,381	-6.45%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490105	Salary - Superintendent	1	1	1	1	1	1	0.00%
490165	Salary - Supervisor Wastewater Treatment	1	1	1	1	1	1	100.00%
490333	Salary - Wastewater Plant Operator Sr	11	10	9	9	9	9	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
490723	Salary - Utilities Systems Technician	1	1	1	1	1	1	0.00%
	Total Positions	16	15	14	14	14	14	0.00%

2011-2012 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Wastewater Treatment	ORGANIZATION:	258101

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
450001	Overtime	122,248	90,962	45,125	58,125	45,125	45,125	45,125
490105	Salary - Superintendent	59,955	61,154	60,920	60,920	60,920	59,983	60,920
490165	Salary - Supervisor Wastewater Treatment	47,552	48,131	48,317	48,317	48,317	47,574	48,317
490333	Salary - Wastewater Plant Operator Sr	379,856	359,803	357,300	357,300	357,300	351,803	357,300
490618	Salary - Administrative Secretary	35,345	36,100	36,005	36,005	36,005	35,451	36,005
490626	Salary - Clerical Specialist	20,456	21,702	21,618	21,618	21,618	21,285	21,618
490723	Salary - Utilities Systems Technician	38,397	39,165	39,015	39,015	39,015	38,415	39,015
Total Salaries		703,809	657,017	608,300	621,300	608,300	599,636	608,300
Fringe:								
510201	Fringe - Pension	181,899	156,559	176,040	176,040	166,982	164,601	166,982
510202	Fringe - Hospital	98,174	98,408	107,211	107,211	120,462	93,656	93,656
510206	Fringe - Medicare Insurance Tax	9,173	8,448	8,247	8,247	8,247	8,128	8,247
510207	Fringe - Life Insurance	582	547	588	588	588	588	588
Total Fringe		289,828	263,962	292,086	292,086	296,279	266,973	269,473
Operating and Contractual:								
520105	Contract Labor	0	0	0	0	0	0	0
520204	Uniforms	3,967	4,000	4,000	4,000	4,000	4,000	4,000
520400	Office	5,044	4,884	5,400	5,400	5,400	5,400	5,400
520500	Operating Supplies	16,372	10,463	10,000	10,000	10,000	10,000	10,000
520503	Operating - Chemicals	58,574	57,008	64,000	64,000	64,000	64,000	64,000
520512	Sludge Removal	6,890	7,414	30,000	30,000	30,000	30,000	30,000
520514	Small Tools	5,021	4,991	5,000	5,000	5,000	5,000	5,000
531206	Services - Other	2,900	1,325	5,000	5,000	5,000	5,000	5,000
531215	Fees, Licenses & Permits	28,024	25,775	33,500	33,500	33,500	33,500	33,500
531301	Vehicle Costs - Gas & Oil	99,478	80,602	84,695	79,695	84,695	84,695	84,695
531304	Vehicle Costs - R & M	70,114	45,500	31,100	54,100	54,100	54,100	54,100
531410	Telephone	7,458	9,456	9,000	9,000	9,000	9,000	9,000
531500	Printing	106	330	1,500	1,500	1,500	1,500	1,500
531701	Utilities	975,978	336,293	500,000	350,000	500,000	500,000	500,000
531800	Rent	7,289	3,177	10,100	10,100	10,100	10,100	10,100
531900	Advertising	0	0	200	200	200	200	200
543002	Dues & Subscriptions	771	998	450	450	450	450	450
543003	Travel & Training	11,904	12,659	7,300	7,300	7,300	7,300	7,300
605101	Maintenance Bldg & Facilities	10,074	18,838	20,500	20,500	20,500	20,500	20,500
605102	Maintenance Plant	225,329	165,724	176,483	126,483	176,483	176,483	176,483
605106	Maintenance Equipment	14,636	16,311	22,500	22,500	22,500	22,500	22,500
605110	Maint Grounds & Right of Way	0	1,619	1,700	1,700	1,700	1,700	1,700
Total Operating and Contractual		1,549,929	807,367	1,022,428	840,428	1,045,428	1,045,428	1,045,428
Capital Outlay:								
707401	System Additions	0	0	0	71,224	0	0	0
707405	Building Improvements	17,291	0	160,000	160,000	0	0	0
707500	Vehicles	0	0	0	0	218,000	0	0
707600	Machinery & Equipment	267,506	57,545	140,940	140,940	505,180	168,180	168,180
707700	Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	602	0	0	0	0	0	0
Total Capital Outlay		285,399	57,545	300,940	372,164	723,180	168,180	168,180
TOTAL DEPARTMENT		2,828,965	1,785,891	2,223,754	2,125,978	2,673,187	2,080,217	2,091,381

2011-2012 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Wastewater Collection	ORGANIZATION:	258102

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	932,485	879,989	838,788	816,588	793,938	804,699	-5.35%
FRINGE BENEFITS	377,265	346,395	393,042	393,042	347,521	350,612	-11.58%
OPERATING/CONTRACTUAL	459,693	456,692	328,160	378,160	328,160	328,160	0.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	240,732	117,807	370,500	370,500	282,300	282,300	-23.81%
TOTAL APPROPRIATIONS	2,010,175	1,800,883	1,930,490	1,958,290	1,751,919	1,765,771	-9.25%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490147	Salary - Maintenance Worker Senior	2	2	1	1	0	0	-100.00%
490164	Salary - Supervisor Wastewater Collection	1	1	1	1	1	1	0.00%
490166	Salary - Crew Supervisor WW Line Maint	6	6	6	6	6	6	0.00%
490328	Salary - Plumbing Inspector	1	1	1	1	1	1	0.00%
490706	Salary - Maintenance Mechanic I	3	3	3	3	3	3	0.00%
490722	Salary - Pipe Layer	2	2	2	2	2	2	0.00%
490738	Salary - Equipment Operator III	3	3	3	3	3	3	0.00%
490746	Salary - Equipment Operator II	2	2	2	2	2	2	0.00%
490819	Salary - Equipment Operator I	1	1	1	1	1	1	0.00%
490820	Salary - Maintenance Worker	4	3	2	2	2	2	0.00%
	Total Positions	25	24	22	22	21	21	-4.55%

2011-2012 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Wastewater Collection	ORGANIZATION:	258102

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Salaries:							
450001	Overtime	202,980	152,090	105,215	85,215	105,215	105,215	105,215
490147	Salary - Maintenance Worker Senior	17,635	22,845	22,815	22,815	22,815	0	0
490164	Salary - Supervisor Wastewater Collection	52,653	53,706	53,500	53,500	53,500	52,677	53,500
490166	Salary - Crew Supervisor WW Line Main	254,301	261,858	261,113	261,113	261,113	257,096	261,113
490328	Salary - Plumbing Inspector	39,091	39,873	39,722	39,722	39,722	39,111	39,722
490706	Salary - Maintenance Mechanic I	85,604	88,445	88,224	88,224	88,224	86,867	88,224
490722	Salary - Pipe Layer	62,578	63,472	63,585	61,385	63,585	51,506	52,311
490738	Salary - Equipment Operator III	90,112	83,532	90,537	90,537	90,537	89,144	90,537
490746	Salary - Equipment Operator II	42,250	50,520	50,422	50,422	50,422	49,646	50,422
490819	Salary - Equipment Operator I	22,037	22,807	22,815	22,815	22,815	22,464	22,815
490820	Salary - Maintenance Worker	63,244	40,841	40,840	40,840	40,840	40,212	40,840
	Total Salaries	932,485	879,989	838,788	816,588	838,788	793,938	804,699
	Fringe:							
510201	Fringe - Pension	245,460	209,016	242,747	242,747	230,247	217,935	220,890
510202	Fringe - Hospital	120,150	126,603	139,063	139,063	156,251	118,532	118,532
510206	Fringe - Medicare Insurance Tax	10,697	9,891	10,308	10,308	10,308	10,172	10,308
510207	Fringe - Life Insurance	958	885	924	924	924	882	882
	Total Fringe	377,265	346,395	393,042	393,042	397,730	347,521	350,612
	Operating and Contractual:							
520105	Contract Labor	23,494	9,029	0	0	0	0	0
520204	Uniforms	5,789	4,796	4,800	4,800	4,800	4,800	4,800
520500	Operating Supplies	14,014	16,075	14,800	14,800	14,800	14,800	14,800
520514	Small Tools	6,655	5,019	5,200	5,200	5,200	5,200	5,200
605106	Maintenance Equipment	27,634	25,172	28,000	23,000	28,000	28,000	28,000
605117	Maintenance Mains	193,419	167,529	147,880	167,880	147,880	147,880	147,880
605123	Maintenance Pump Stations	188,688	229,072	127,480	162,480	127,480	127,480	127,480
	Total Operating and Contractual	459,693	456,692	328,160	378,160	328,160	328,160	328,160
	Capital Outlay:							
707401	Wastewater Systems Additions	61,160	99,874	75,000	75,000	100,000	100,000	100,000
707405	Building Improvements	2,800	2,250	12,000	12,000	15,000	15,000	15,000
707500	Vehicles	99,756	0	110,000	110,000	68,500	42,500	42,500
707600	Machinery & Equipment	77,016	15,683	173,500	173,500	199,800	124,800	124,800
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	240,732	117,807	370,500	370,500	383,300	282,300	282,300
	TOTAL DEPARTMENT	2,010,175	1,800,883	1,930,490	1,958,290	1,947,978	1,751,919	1,765,771

2011-2012 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Environmental Services	ORGANIZATION:	258103

GOAL MISSION STATEMENT

To ensure compliance of environmental regulations mandated by State/Federal agencies (i.e. EPA, DEQ, DHHR). To enforce the City's environmental ordinances.

FUNCTION DESCRIPTION

The Environmental Services Department is responsible for:

1. Analysis of the City's drinking water.
2. Analysis of the City's wastewater discharge.
3. Administering pretreatment program.
4. Preparation of environmental reports for Utilities.

DEMAND PERFORMANCE INDICATORS

Description	2009-2010 Actual	2010-2011 Estimated	2011-2012 Projected
Wastewater analysis	26,000	31,200	32,500
Drinking water analysis	2,750	3,300	3,450
Commercial Users Surveys	500	550	600
Pretreatment Inspections	25	50	75

2011-2012 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Environmental Services	ORGANIZATION:	258103

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	230,959	231,899	244,898	241,898	241,291	244,898	-1.47%
FRINGE BENEFITS	105,111	90,142	109,980	109,980	97,589	98,631	-11.27%
OPERATING/CONTRACTUAL	163,860	177,771	161,825	181,825	161,825	161,825	0.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	39,719	14,840	15,650	15,650	11,000	11,000	0.00%
TOTAL APPROPRIATIONS	539,649	514,652	532,353	549,353	511,705	516,354	-3.88%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490232	Salary - Superintendent	1	1	1	1	1	1	0.00%
490239	Salary - Environmental Lab Supervisor	1	1	1	1	1	1	0.00%
490369	Salary - Environmental Tech I	1	1	1	1	1	1	0.00%
490378	Salary - Environmental Tech II	2	2	2	2	2	2	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
	Total Positions	6	6	6	6	6	6	0.00%

2011-2012 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Environmental Services	ORGANIZATION:	258103

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
450001	Overtime	7,543	3,135	10,465	7,465	10,465	10,465	10,465
490232	Salary - Superintendent	59,404	60,592	60,360	60,360	60,360	59,431	60,360
490239	Salary - Environmental Lab Supervisor	44,238	45,123	44,950	44,950	44,950	44,258	44,950
490369	Salary - Environmental Tech I	20,732	19,518	25,891	25,891	25,891	25,493	25,891
490378	Salary - Environmental Tech II	76,784	78,320	78,021	78,021	78,021	76,821	78,021
490618	Salary - Administrative Secretary	22,258	25,211	25,211	25,211	25,211	24,823	25,211
Total Salaries		230,959	231,899	244,898	241,898	244,898	241,291	244,898
Fringe:								
510201	Fringe - Pension	60,956	55,106	70,875	70,875	67,225	66,235	67,225
510202	Fringe - Hospital	40,755	31,580	35,302	35,302	35,908	27,603	27,603
510206	Fringe - Medicare Insurance Tax	3,167	3,227	3,551	3,551	3,551	3,499	3,551
510207	Fringe - Life Insurance	233	229	252	252	252	252	252
Total Fringe		105,111	90,142	109,980	109,980	106,936	97,589	98,631
Operating and Contractual:								
520105	Contract Labor	11,804	0	0	0	0	0	0
520204	Uniforms	1,420	1,316	1,600	1,600	1,600	1,600	1,600
520400	Office	4,978	4,711	5,000	5,000	5,000	5,000	5,000
520500	Operating Supplies	43,338	34,258	35,000	35,000	35,000	35,000	35,000
520503	Operating - Chemicals	25,001	26,532	28,000	28,000	28,000	28,000	28,000
531206	Services - Other	22,943	29,564	28,000	28,000	28,000	28,000	28,000
531215	Fees, Licenses & Permits	0	0	200	200	200	200	200
531301	Vehicle Costs - Gas & Oil	2,399	2,237	5,025	3,025	5,025	5,025	5,025
531304	Vehicle Costs - R & M	1,529	354	3,500	2,500	3,500	3,500	3,500
531410	Telephone	4,857	4,819	4,000	5,000	4,000	4,000	4,000
531500	Printing	2,209	43	7,500	7,500	7,500	7,500	7,500
543002	Dues & Subscriptions	1,107	1,034	1,500	1,500	1,500	1,500	1,500
543003	Travel & Training	36,310	5,927	3,000	3,000	3,000	3,000	3,000
543007	Environmental Conference	0	51,493	30,000	52,000	30,000	30,000	30,000
605106	Maintenance Equipment	5,965	15,483	9,500	9,500	9,500	9,500	9,500
Total Operating and Contractual		163,860	177,771	161,825	181,825	161,825	161,825	161,825
Capital Outlay:								
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	19,914	13,836	0	0	24,947	0	0
707600	Machinery & Equipment	19,805	1,004	15,000	15,000	11,000	11,000	11,000
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	650	650	0	0	0
Total Capital Outlay		39,719	14,840	15,650	15,650	35,947	11,000	11,000
TOTAL DEPARTMENT		539,649	514,652	532,353	549,353	549,606	511,705	516,354

2011-2012 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Enviromental Compliance	ORGANIZATION:	258104

GOAL MISSION STATEMENT

FUNCTION DESCRIPTION

DEMAND PERFORMANCE INDICATORS

Description	2009-2010 Actual	2010-2011 Estimated	2011-2012 Projected

2011-2012 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Enviromental Compliance	ORGANIZATION:	258104

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	0	0	0	0	0	0	0.00%
FRINGE BENEFITS	0	0	0	0	0	0	0.00%
OPERATING/CONTRACTUAL	53,552	141,770	408,000	408,000	408,000	408,000	0.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	18,780	0	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	72,332	141,770	408,000	408,000	408,000	408,000	0.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	

2011-2012 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Environmental Compliance	ORGANIZATION:	258104

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Operating and Contractual:							
520500	Operating Supplies	51,436	141,770	408,000	408,000	408,000	408,000	408,000
543003	Travel & Training	2,116	0	0	0	0	0	0
	Total Operating and Contractual	53,552	141,770	408,000	408,000	408,000	408,000	408,000
	Capital Outlay:							
707405	Building Improvements	18,780	0	0	0	0	0	0
	Total Capital Outlay	18,780	0	0	0	0	0	0
	TOTAL DEPARTMENT	72,332	141,770	408,000	408,000	408,000	408,000	408,000

2011-2012 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Utility Services	ORGANIZATION:	258900

GOAL MISSION STATEMENT

The City of Alexandria, Utility Service Department ensures that all Utility Department repair "cuts" are restored in a timely, efficient manner. The department handles all utility mapping and field locating resulting in a safe and productive gas, water and wastewater system.

The Utility Services Department also works in conjunction with the other city departments by making available for their use a trackhoe, backhoe, city wide welder and welding machine, and trencher, tractor/trailer (lowboy), and vaccum/jet unit.

FUNCTION DESCRIPTION

The City of Alexandria's Utility Services Department is responsible for:

1. Operating a utility cut repair crew to handle all "cuts" for the Utility Division.
2. Handling all utility line location duties for the Utility Division.
3. Maintaining maps and "as built" drawings along with updating them as needed for the Utility Division.
4. Developing a computer operated mapping system using Autocad Software and the city of Alexandria Base Map.
5. Working in conjunction with the City of Alexandria, SCADA System.
6. Maintaining and updating data pertaining the fire flows and the wellhead protection program as well as the maintenance records of the Gas Distribution and Water Distribution System.
7. Working in conjunction with other city departments with equipment use.
8. Providing the services of a certified city welder to Utility and Public Works Divisions.
9. Developing, implementing and operating a City-Wide geographical information system. (GIS)
10. Scanning City of Alexandria Project Plans to ensure a digital set plans.

DEMAND PERFORMANCE INDICATORS

Description	2009-2010 Actual	2010-2011 Estimated	2011-2012 Projected
Call receive/LA One Call System	4,500	4,700	5,000
Utility Customers (Gas, Water, & Wastewater)	210	225	275
Availability Verification of Utilities	450	500	500
Welding Work Orders	340	350	375
Utility Map Information Requests	515	525	550
Computer Assisted Drawings	200	225	250
Project Scanning	250	300	325

2011-2012 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Utility Services	ORGANIZATION:	258900

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	517,827	529,287	536,402	557,297	559,344	567,974	4.28%
FRINGE BENEFITS	208,118	223,601	269,998	285,430	261,499	263,976	-3.15%
OPERATING/CONTRACTUAL	147,895	183,549	183,325	184,325	184,325	184,325	0.55%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	89,404	92,025	40,000	40,000	48,986	48,986	22.47%
TOTAL APPROPRIATIONS	963,244	1,028,462	1,029,725	1,067,052	1,054,154	1,065,261	2.37%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490127	Salary - Superintendent	1	1	1	1	1	1	0.00%
490147	Salary - Maintenance Worker Senior	3	3	2	2	2	2	0.00%
490163	Salary - Crew Supervisor Utility Services	3	3	3	3	3	3	0.00%
490316	Salary - Engineering Technician II	2	3	2	3	3	3	50.00%
490341	Salary - Engineering Technician III	1	1	1	1	1	1	0.00%
490347	Salary - Engineering Tech I	1	1	1	1	1	1	0.00%
490375	Salary - CAD Operator II	1	1	0	0	0	0	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490722	Salary - Pipe Layer	1	1	1	1	1	1	0.00%
490738	Salary - Equipment Operator III	1	1	1	1	1	1	0.00%
490746	Salary - Equipment Operator II	2	2	2	2	2	2	0.00%
490753	Salary - Welder	2	1	1	1	1	1	0.00%
	Total Positions	19	19	16	17	17	17	6.25%

2011-2012 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Utility Services	ORGANIZATION:	258900

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
450001	Overtime	24,828	3,049	6,977	3,977	6,977	6,977	6,977
490127	Salary - Superintendent	34,263	59,780	59,780	59,780	59,780	58,860	59,780
490147	Salary - Maintenance Worker Senior	37,720	40,584	46,084	46,084	46,084	45,375	46,084
490163	Salary - Crew Supervisor Utility Services	135,699	117,827	117,989	117,989	117,989	116,174	117,989
490316	Salary - Engineering Technician II	65,569	38,111	56,478	80,373	87,485	86,139	87,485
490341	Salary - Engineering Technician III	5,554	37,911	37,766	37,766	37,766	37,185	37,766
490347	Salary - Engineering Tech I	10,650	28,638	28,528	28,528	28,528	28,089	28,528
490375	Salary - CAD Operator II	27,832	19,560	0	0	0	0	0
490618	Salary - Administrative Secretary	28,804	31,111	30,992	30,992	30,992	30,515	30,992
490722	Salary - Pipe Layer	28,945	29,524	29,412	29,412	29,412	28,960	29,412
490738	Salary - Equipment Operator III	32,248	32,893	32,768	32,768	32,768	32,264	32,768
490746	Salary - Equipment Operator II	60,417	61,626	61,389	61,389	61,389	60,445	61,389
490753	Salary - Welder	25,298	28,673	28,239	28,239	28,804	28,361	28,804
Total Salaries		517,827	529,287	536,402	557,297	567,974	559,344	567,974
Fringe:								
510201	Fringe - Pension	126,010	125,752	155,232	162,147	155,911	153,543	155,911
510202	Fringe - Hospital	76,168	90,765	107,211	115,346	127,671	100,009	100,009
510206	Fringe - Medicare Insurance Tax	5,347	6,430	6,883	7,229	7,342	7,233	7,342
510207	Fringe - Life Insurance	593	654	672	708	714	714	714
Total Fringe		208,118	223,601	269,998	285,430	291,638	261,499	263,976
Operating and Contractual:								
520105	Contract Labor	8,908	0	0	0	0	0	0
520204	Uniforms	4,985	4,999	5,000	5,000	5,000	5,000	5,000
520400	Office	3,438	2,732	3,150	3,150	3,150	3,150	3,150
520500	Operating Supplies	19,601	32,704	25,000	25,000	25,000	25,000	25,000
520506	Operating Concrete & Asphalt	30,479	50,931	49,000	49,000	49,000	49,000	49,000
520507	Operating - Sand & Gravel	2,859	16,059	22,000	22,000	22,000	22,000	22,000
520514	Small Tools	3,402	3,877	4,000	4,000	4,000	4,000	4,000
520519	Operating Drafting & Survey	2,832	6,610	5,000	5,000	5,000	5,000	5,000
531215	Fees, Licenses & Permits	251	350	500	500	500	500	500
531301	Vehicle Costs - Gas & Oil	24,641	20,730	21,225	22,225	22,225	22,225	22,225
531304	Vehicle Costs - R & M	15,257	17,912	17,000	17,000	17,000	17,000	17,000
531410	Telephone	9,241	8,367	9,480	9,480	9,480	9,480	9,480
531500	Printing	107	150	500	500	500	500	500
531800	Rent	9,839	9,466	11,470	11,470	11,470	11,470	11,470
543002	Dues & Subscriptions	491	1,005	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	6,550	1,983	2,500	2,500	2,500	2,500	2,500
605106	Maintenance Equipment	5,014	5,674	6,500	6,500	6,500	6,500	6,500
Total Operating and Contractual		147,895	183,549	183,325	184,325	184,325	184,325	184,325

2011-2012 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Utility Services	ORGANIZATION:	258900

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	64,467	20,624	0	0	30,000	0	0
707600	Machinery & Equipment	17,834	63,594	16,450	16,450	36,988	31,488	31,488
707700	Office Furniture & Fixtures	2,882	3,139	0	0	0	0	0
707702	Computer Software	4,221	4,668	23,550	23,550	17,498	17,498	17,498
	Total Capital Outlay	89,404	92,025	40,000	40,000	84,486	48,986	48,986
	TOTAL DEPARTMENT	963,244	1,028,462	1,029,725	1,067,052	1,128,423	1,054,154	1,065,261
	TOTAL FUND	120,794,032	99,288,233	93,418,980	102,349,338	93,162,105	89,443,561	90,319,973

City of Alexandria
Annual Operating Budget

Utility Debt Service



2011-2012 ANNUAL BUDGET

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**2011-2012 ANNUAL BUDGET
UTILITY DEBT SERVICE
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL REV	ACTUAL REV	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Internal Services & Interfunds: Transfer to Debt Service	4,162,310	4,170,560	4,163,846	4,163,846	4,178,711	4,178,711	4,178,711
	Total Revenues	<u>4,162,310</u>	<u>4,170,560</u>	<u>4,163,846</u>	<u>4,163,846</u>	<u>4,178,711</u>	<u>4,178,711</u>	<u>4,178,711</u>

2011-2012 ANNUAL BUDGET

DIVISION:	N/A	N/A
DEPARTMENT:	Utility Debt Service	210500

UTILITY DEBT SERVICE FUND

DEPARTMENTAL BUDGET

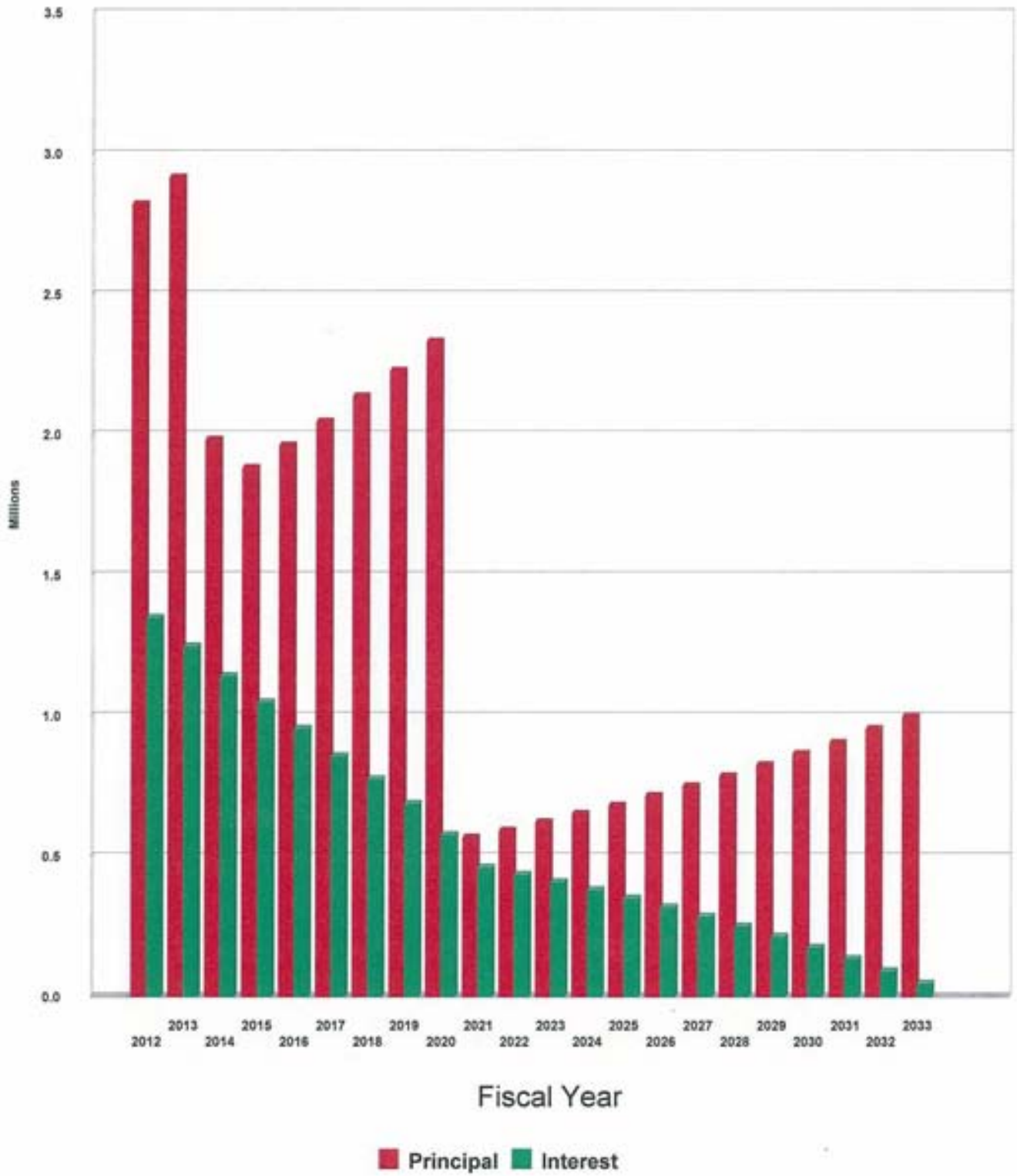
CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
800003	Operating and Contractual:							
	Paying Agent Fees	11,000	11,000	11,000	11,000	11,000	11,000	11,000
	Total Operating & Contractual	11,000	11,000	11,000	11,000	11,000	11,000	11,000
	Other:							
800001	Interest - 2003 Refunded Bonds	161,225	134,225	104,162	104,162	70,913	70,913	70,913
800001	Interest - 2003 COI	31,895	27,395	22,244	22,244	16,533	16,533	16,533
800001	Interest - 2004A Rev Bonds	707,010	691,035	672,035	672,035	657,685	657,685	657,685
800001	Interest - 2004B Refunded Bonds	751,180	701,905	644,405	644,405	602,580	602,580	602,580
800002	Principal - 2003 Refunded Bonds	900,000	925,000	950,000	950,000	980,000	980,000	980,000
800002	Principal - 2003 COI	150,000	150,000	155,000	155,000	160,000	160,000	160,000
800002	Principal - 2004A Rev Bonds	355,000	380,000	410,000	410,000	440,000	440,000	440,000
800002	Principal - 2004B Refunded Bonds	1,095,000	1,150,000	1,195,000	1,195,000	1,240,000	1,240,000	1,240,000
	Total Other	4,151,310	4,159,560	4,152,846	4,152,846	4,167,711	4,167,711	4,167,711
	TOTAL FUND	4,162,310	4,170,560	4,163,846	4,163,846	4,178,711	4,178,711	4,178,711

AMORTIZATION SCHEDULE OF DEBT SERVICE PAYMENTS
UTILITY DEBT SERVICE SCHEDULE

REVENUE BONDS

FYE	2003	2004 A	2004 B	2003 COI	Total
2012	1,050,912	1,097,685	1,842,580	176,533	4,167,710
2013	1,046,613	1,096,845	1,842,940	175,314	4,161,712
2014		1,095,920	1,852,965	173,528	3,122,413
2015		1,072,420	1,855,965		2,928,385
2016		1,058,920	1,855,465		2,914,385
2017		1,049,920	1,851,465		2,901,385
2018		1,055,120	1,854,465		2,909,585
2019		1,048,800	1,863,250		2,912,050
2020		1,042,050	1,863,750		2,905,800
2021		1,024,300			1,024,300
2022		1,023,875			1,023,875
2023		1,027,325			1,027,325
2024		1,029,425			1,029,425
2025		1,029,363			1,029,363
2026		1,032,913			1,032,913
2027		1,034,844			1,034,844
2028		1,035,156			1,035,156
2029		1,038,850			1,038,850
2030		1,040,075			1,040,075
2031		1,039,420			1,039,420
2032		1,046,885			1,046,885
2033		1,047,000			1,047,000
Total	2,097,525	23,067,111	16,682,845	525,374	42,372,855
% of Total	4.95%	54.44%	39.37%	1.24%	100.00%

2011-2012 ANNUAL BUDGET
UTILITY DEBT SERVICE PAYMENTS
AMORTIZATION SCHEDULE

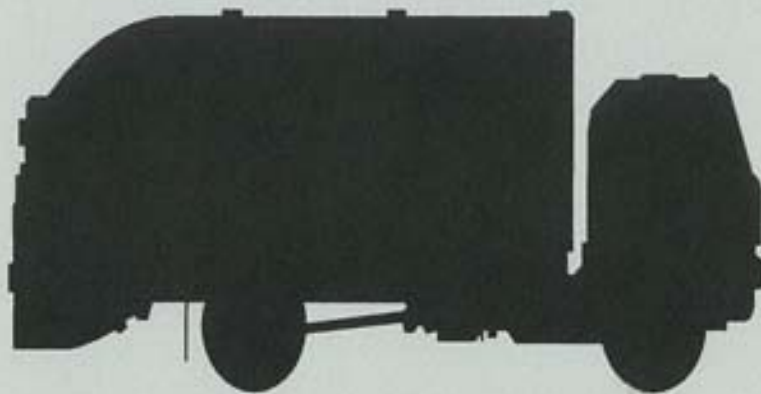


2011-2012 ANNUAL BUDGET

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City of Alexandria
Annual Operating Budget

Sanitation Fund



City of Alexandria PUBLIC WORKS DIVISION ORGANIZATIONAL CHART

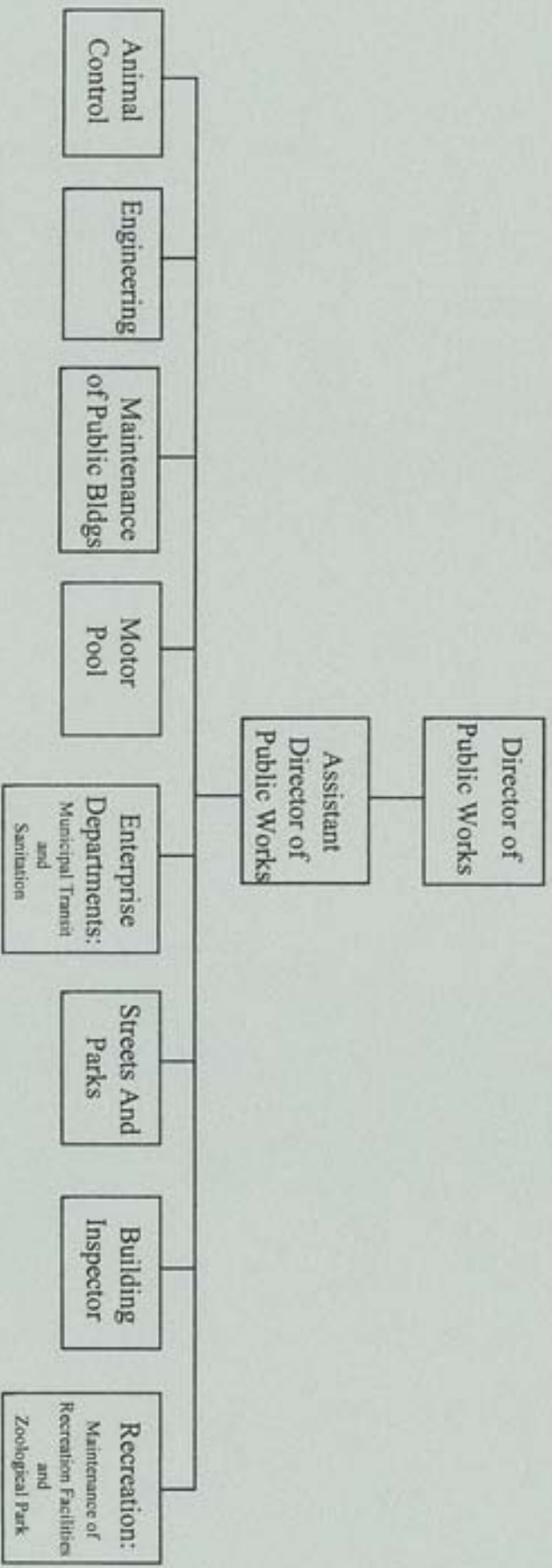


Chart depicts organizational structure of the Public Works Division

2011-2012 ANNUAL BUDGET

SANITATION FUND
REVENUE DETAIL

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Charges for Services:							
344201	Charges - Collection Fees	2,905,305	3,286,201	3,246,000	3,389,000	3,274,000	3,996,920	3,929,369
344202	Charges - Disposal Fees	1,320,472	1,165,263	905,000	1,051,000	905,000	905,000	905,000
344203	Charges - Garbage Bags	27,944	32,560	0	31,000	0	0	0
	Total Charges for Services	4,253,721	4,484,024	4,151,000	4,471,000	4,179,000	4,901,920	4,834,369
	Intergovernmental:							
333480	Federal - FEMA Recovery	186,851	0	0	0	0	0	0
	Total Intergovernmental	186,851	0	0	0	0	0	0
	Internal Services/Interfunds:							
388101	Transfers - General Fund	1,939,710	460,213	290,036	189,517	290,036	0	0
	Total Internal Services/Interfunds	1,939,710	460,213	290,036	189,517	290,036	0	0
	Investment Income:							
367101	Interest Revenue	117	5,371	0	2,000	0	0	0
	Total Investment Income	117	5,371	0	2,000	0	0	0
	Other:							
388200	Other - Sale of Fixed Assets	10,310	13,956	0	0	0	0	0
399000	Miscellaneous Revenue	2,030	751	0	0	0	0	0
	Total Other	12,340	14,707	0	0	0	0	0
	TOTAL REVENUES	6,392,739	4,964,315	4,441,036	4,662,517	4,469,036	4,901,920	4,834,369

2011-2012 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	402
DEPARTMENT:	Sanitation	ORGANIZATION:	043001

GOAL MISSION STATEMENT

To thoroughly clean all streets of garbage and trash. Also garbage will be picked up in the alleyways on some routes. To provide some pickup at the door for the elderly and the disabled. To offer the city of Alexandria residents the best service at the minimum cost. To attain a better pickup and disposal system and a better recording system of daily operating and maintenance procedures.

FUNCTION DESCRIPTION

The Sanitation Department is responsible for the collection of refuse (garbage) and class 3 debris. (limbs and bulky items), from the city residences and some commercial customers and delivery to the dump site. Refuse (garbage) is collected from each customer twice a week. However, holidays may effect the twice a week pickup. On each Wednesday small piles of trash will be picked up except for the weeks with holidays. We also furnish man power and equipment to other city departments removal of debris and garbage.

DEMAND PERFORMANCE INDICATORS

Description	2009-2010 Actual	2010-2011 Estimated	2011-2012 Projected
Numbers of routes collected	9	10	10
Number of customers collected	16,784	17,200	17,400
Commercial	395	400	420
Reduced residential	3,690	4,000	4,050
Amount of class 3 debris collected	13,712	13,800	14,000
Amount of garbage collected	17,172	17,300	17,500

2011-2012 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	402
DEPARTMENT:	Sanitation	ORGANIZATION:	043001

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	1,396,177	1,301,237	1,277,053	1,262,753	1,306,039	1,325,665	2.27%
FRINGE BENEFITS	607,529	537,958	648,173	648,173	613,442	619,082	-5.36%
OPERATING/CONTRACTUAL	2,108,979	1,695,657	1,448,585	1,701,585	1,434,585	1,434,585	-0.97%
OTHER	1,031,016	1,113,568	1,052,225	998,406	979,989	979,989	-6.87%
CAPITAL OUTLAY	264,146	118,520	15,000	51,600	567,865	475,048	3685.77%
TOTAL APPROPRIATIONS	5,407,847	4,766,940	4,441,036	4,662,517	4,901,920	4,834,369	10.38%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490111	Salary - Superintendent - Sanitation	1	1	1	1	1	1	0.00%
490142	Salary - Crew Supervisor Sanitation	3	3	3	3	3	3	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490746	Salary - Equipment Operator II	21	19	17	17	17	17	0.00%
490819	Salary - Equipment Operator I	11	9	8	8	8	8	0.00%
490827	Salary - Refuse Collector	24	22	20	20	20	20	0.00%
	Total Positions	61	55	50	50	50	50	0.00%

2011-2012 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	402
DEPARTMENT:	Sanitation	ORGANIZATION:	043001

SANITATION FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
450001	Overtime	151,435	48,767	0	86,000	50,000	50,000	50,000
490111	Salary - Superintendent - Sanitation	58,834	60,010	59,780	59,780	59,780	58,860	59,780
490142	Salary - Crew Supervisor Sanitation	119,300	121,685	121,219	121,219	121,219	119,354	121,219
490618	Salary - Administrative Secretary	12,172	12,881	24,717	23,717	24,717	24,337	24,717
490746	Salary - Equipment Operator II	483,105	455,468	454,581	431,181	454,581	447,587	454,581
490819	Salary - Equipment Operator I	149,760	164,939	181,626	130,826	179,838	177,071	179,838
490827	Salary - Refuse Collector	421,571	437,487	435,130	410,030	435,530	428,830	435,530
Total Salaries		1,396,177	1,301,237	1,277,053	1,262,753	1,325,665	1,306,039	1,325,665
Fringe:								
510201	Fringe - Pension	367,838	309,432	369,585	369,585	363,888	358,512	363,888
510202	Fringe - Hospital	220,472	210,404	259,750	259,750	305,990	235,653	235,653
510206	Fringe - Medicare Insurance Tax	17,110	16,147	16,738	16,738	17,441	17,177	17,441
510207	Fringe - Life Insurance	2,109	1,975	2,100	2,100	2,100	2,100	2,100
Total Fringe		607,529	537,958	648,173	648,173	689,419	613,442	619,082
Operating & Contractual								
520105	Contract Labor	45,071	59,863	0	90,000	0	0	0
520204	Uniforms	10,020	10,498	0	0	0	0	0
520400	Office	976	1,568	1,000	1,000	1,000	1,000	1,000
520500	Operating Supplies	25,046	21,021	18,500	18,500	18,500	18,500	18,500
520508	Operating - Garbage Bags	109,431	47,361	25,000	56,000	25,000	25,000	25,000
531106	Professional Fees - Audit	1,023	2,865	925	925	925	925	925
531110	Professional Fees & Services	0	0	10,000	0	10,000	10,000	10,000
531212	Disposal Costs	1,280,858	1,084,205	929,000	1,085,000	929,000	929,000	929,000
531301	Vehicle Costs - Gas & Oil	222,127	171,971	165,150	171,150	171,150	171,150	171,150
531304	Vehicle Costs - R & M	313,190	277,124	251,750	251,750	251,750	251,750	251,750
531410	Telephone	3,554	2,940	3,000	3,000	3,000	3,000	3,000
531500	Printing	10	45	400	400	400	400	400
543003	Travel & Training	453	337	2,300	2,300	2,300	2,300	2,300
543017	Placques & Awards	0	32	1,060	1,060	1,060	1,060	1,060
605106	Maintenance Equipment	300	122	500	500	500	500	500
606001	Environmental/Resource Rcvry Prgrm	49,080	0	0	0	0	0	0
606002	Litter Reduction	47,840	15,705	40,000	20,000	40,000	20,000	20,000
Total Operating & Contractual		2,108,979	1,695,657	1,448,585	1,701,585	1,454,585	1,434,585	1,434,585
Other:								
543001	Bad Debt	11,645	11,645	11,645	11,645	11,645	11,645	11,645
646101	Transfer to General Fund	761,534	730,753	761,534	730,753	730,753	730,753	730,753
646551	Transfer to Risk Management Fund	91,738	228,109	114,055	114,055	116,938	95,638	95,638
646552	Transfer to Employee Benefits Fund	1,108	1,108	0	0	0	0	0
647401	Cost Allocation - Utility Fund	164,991	141,953	164,991	141,953	141,953	141,953	141,953
Total Other		1,031,016	1,113,568	1,052,225	998,406	1,001,289	979,989	979,989

2011-2012 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	402
DEPARTMENT:	Sanitation	ORGANIZATION:	043001

SANITATION FUND

DEPARTMENTAL BUDGET

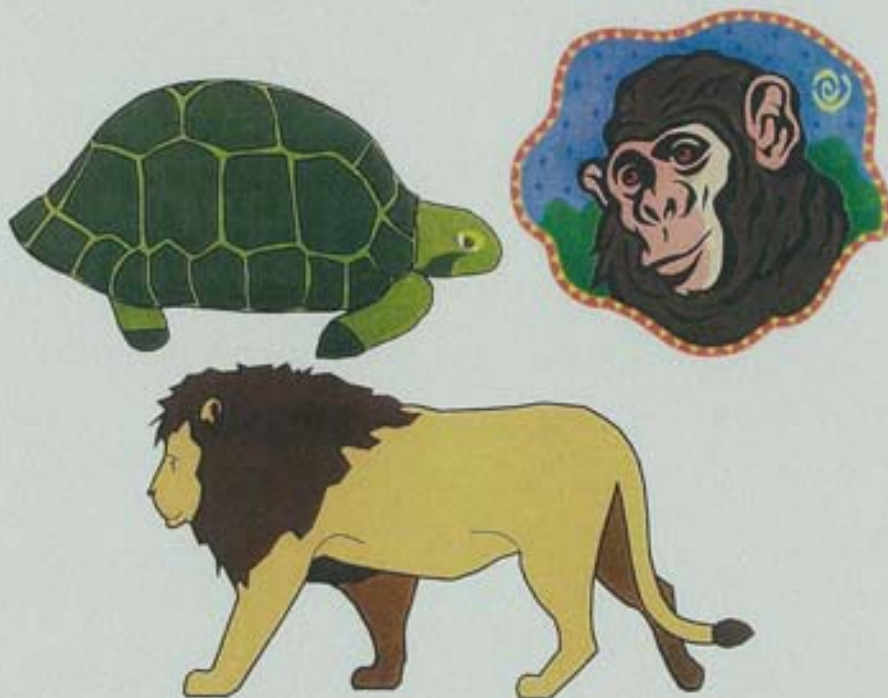
CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Capital Outlay:							
707102	Landfill Closure	14,788	10,803	15,000	15,000	15,000	15,000	15,000
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	249,358	101,504	0	36,600	558,560	550,375	457,558
707600	Machinery & Equipment	0	6,213	0	0	2,490	2,490	2,490
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	264,146	118,520	15,000	51,600	576,050	567,865	475,048
	TOTAL FUND	5,407,847	4,766,940	4,441,036	4,662,517	5,047,008	4,901,920	4,834,369

2011-2012 ANNUAL BUDGET

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City of Alexandria
Annual Operating Budget

Zoological Park Fund



2011-2012 ANNUAL BUDGET

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**2011-2012 ANNUAL BUDGET
ZOOLOGICAL PARK FUND
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Internal Services/Interfunds:							
388101	Transfer from General Fund	2,355,699	2,299,606	0	0	1,863,613	1,612,136	1,773,686
388401	Transfer from Utility System Fund	0	0	1,863,613	1,771,409	0	0	0
	Total Internal Services/Interfunds	2,355,699	2,299,606	1,863,613	1,771,409	1,863,613	1,612,136	1,773,686
	Charges for Services:							
344701	Charges - Zoological Park	204,371	263,116	212,000	304,000	250,000	530,000	378,523
	Total Charges for Services	204,371	263,116	212,000	304,000	250,000	530,000	378,523
	Investment Income:							
367101	Interest - Investments	383	1,432	0	0	0	0	0
	Total Investment Income	383	1,432	0	0	0	0	0
	Other:							
399503	Contribution from FOTAZ	0	5,766	0	0	0	0	0
	Total Other	0	5,766	0	0	0	0	0
	TOTAL REVENUES	2,560,453	2,569,920	2,075,613	2,075,409	2,113,613	2,142,136	2,152,209

2011-2012 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	403
DEPARTMENT:	Zoological Park	ORGANIZATION:	044300

GOAL MISSION STATEMENT

"To promote the understand conservation of the natural world in which we live." In doing so we strive to:

1. Provide the citizens of Alexandria and Central Louisiana with recreational and educational experiences while viewing an organized collection of animals.
2. Increase services to our community by development of new educational programs and to continue with the conservation of endangered species.
3. Develop research projects in cooperation with other agencies such as colleges and universities.
4. Increase attendance through the implementation of Phase I of the Zoo's Master Plan, thereby insuring revenue and providing better living conditions for our Zoo animals.
5. Maintain standards set forth by USDA and the American Zoo and Aquarium Association for animal husbandry, thereby insuring our accreditation by AZA.

FUNCTION DESCRIPTION

The Alexandria Zoo:

1. Serves as a community recreational facility as well as being the largest family oriented, educational tourist attraction in Central Louisiana with close to 200,000 visitors annually.
2. Serves as an educational source for thousands of school children from Rapides and the surrounding parishes. Educational programs research approximately 20,000 children and adults each year. Volunteers assist staff.
3. Actively participates conservation program for endangered and threatened wildlife, including Species Survival Plan programs nationally for Sumatran tigers, Andean condors, white-handed gibbons, maned wolf, red wolf, and jaguars.
4. Maintains 30 species of mammals, 65 species of birds, 15 species of reptiles, 10 species of fish, for a total of approximately 500 animals. Approximately 20 species exhibited at our zoo endangered or threatened species.
5. Actively promotes the appreciation and preservation of native as well as exotic wildlife.
6. Promotes cultural enrichment through special events such as concerts and other forms of entertainment in the zoo.
7. Strives to increase revenue and attendance through special events such as Zoo Boo and Holiday Light Safari.
8. Contributes to economic development since it draws a large out-of-town audience.

DEMAND PERFORMANCE INDICATORS

Description	2009-2010 Actual	2010-2011 Estimated	2011-2012 Projected
Special Events	12	12	12
Animals Cared For Daily	650	650	650
Health/Husbandry Records Maintained	650	650	650
Buildings Maintained	25	26	27
Grounds (acres) Maintained	33	33	33
Walk maintained (miles)	4.5	4.5	4.5
Parking Lot (# Spaces) Maintained	292	292	292
Telephone Calls	25,000	25,000	25,000
Annual Visitors	165,000	165,000	165,000
Education Program Offered	300	300	300

2011-2012 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	403
DEPARTMENT:	Zoological Park	ORGANIZATION:	044300

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	555,804	549,986	532,303	512,103	523,309	531,132	0.00%
FRINGE BENEFITS	216,535	218,736	250,158	250,158	223,679	225,929	0.00%
OPERATING/CONTRACTUAL	1,234,832	1,064,998	1,011,710	1,076,710	1,061,710	1,061,710	0.00%
OTHER	281,442	236,438	281,442	236,438	236,438	236,438	0.00%
CAPITAL OUTLAY	81,153	89,331	0	0	97,000	97,000	0.00%
TOTAL APPROPRIATIONS	2,369,766	2,159,489	2,075,613	2,075,409	2,142,136	2,152,209	0.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490115	Salary - Zoo Director	1	1	1	1	1	1	0.00%
490154	Salary - Supervisor Zoo Facilities Maint	1	1	0	0	0	0	0.00%
490157	Salary - Veterinarin	0	1	1	1	1	1	0.00%
490158	Salary - Assistant Zoo Director	1	0	0	0	0	0	0.00%
490174	Salary - Zoo Media Specialist	1	1	1	1	1	1	0.00%
490222	Salary - Zoo Curator - Education	1	1	0	0	0	0	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490624	Salary - Inventory Coordinator	1	1	1	1	1	1	0.00%
490646	Salary - Customer Services Representativ	1	1	1	1	1	1	0.00%
490820	Salary - Maintenance Worker	1	0	0	0	0	0	0.00%
490822	Salary - Trades Worker	1	0	0	0	0	0	0.00%
490845	Salary - Zoo Curator - Health	1	1	1	1	1	1	0.00%
490846	Salary - Zoo Curator - General	1	1	1	1	1	1	0.00%
490848	Salary - Zoo Keeper I	2	2	2	2	2	2	0.00%
490849	Salary - Security Officer	1	1	1	1	1	1	0.00%
490849	Salary - Security Officer Part Time	1	1	0	0	0	0	0.00%
490860	Salary - Zoo Keeper II	7	7	5	5	5	5	0.00%
	Total Positions	23	21	16	16	16	16	0.00%

2011-2012 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	403
DEPARTMENT:	Zoological Park	ORGANIZATION:	044300

ZOOLOGICAL PARK FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Salaries:							
450001	Overtime	58,608	38,747	22,843	34,843	22,843	22,843	22,843
490115	Salary - Zoo Director	73,635	52,939	53,098	53,098	52,311	51,506	52,311
490154	Salary - Supervisor Zoo Facilities Maint	30,496	16,913	0	0	0	0	0
490157	Salary - Veterinarian	0	0	52,311	24,211	52,311	51,506	52,311
490174	Salary - Zoo Media Specialist	0	29,321	34,110	34,110	34,110	33,585	34,110
490222	Salary - Zoo Curator - Education	16,803	0	0	0	0	0	0
490618	Salary - Administrative Secretary	16,044	29,457	29,344	25,244	28,960	28,514	28,960
490624	Salary - Inventory Coordinator	37,840	38,005	38,449	38,449	38,449	37,857	38,449
490646	Salary - Customer Services Representative	10,415	20,760	21,618	21,618	21,618	21,285	21,618
490820	Salary - Maintenance Worker	2,404	5,031	0	0	0	0	0
490822	Salary - Trades Worker	1,074	0	0	0	0	0	0
490845	Salary - Zoo Curator - Health	39,509	40,299	40,145	40,145	40,145	39,527	40,145
490846	Salary - Zoo Curator - General	39,358	40,299	40,145	40,145	40,145	39,527	40,145
490848	Salary - Zoo Keeper I	42,483	45,425	45,630	45,630	45,630	44,928	45,630
490849	Salary - Security Officer	18,888	21,923	19,222	19,222	19,222	18,926	19,222
490860	Salary - Zoo Keeper II	168,247	170,867	135,388	135,388	135,388	133,305	135,388
	Total Salaries	555,804	549,986	532,303	512,103	531,132	523,309	531,132
	Fringe:							
510201	Fringe - Pension	139,477	127,978	154,049	154,049	145,794	143,650	145,794
510202	Fringe - Hospital	69,702	82,413	88,274	88,274	95,426	72,316	72,316
510206	Fringe - Medicare Insurance Tax	6,664	7,132	7,163	7,163	7,147	7,041	7,147
510207	Fringe - Life Insurance	663	667	672	672	672	672	672
510208	Fringe - FICA Tax Retirement	29	546	0	0	0	0	0
	Total Fringe	216,535	218,736	250,158	250,158	249,039	223,679	225,929
	Operating & Contractual:							
520105	Contract Labor	43,393	5,676	5,000	5,000	5,000	5,000	5,000
520204	Uniforms	5,878	4,764	6,300	6,300	6,300	6,300	6,300
520500	Operating Supplies	93,262	63,732	43,000	49,000	43,000	43,000	43,000
520502	Operating - Cleaner	6,092	6,205	5,000	5,000	5,000	5,000	5,000
520504	Operating - Animal Food	123,260	118,608	80,000	95,000	95,000	95,000	95,000
520514	Small Tools	5,426	3,939	4,850	4,850	4,850	4,850	4,850
520515	Operating Medical	13,205	11,569	17,500	17,500	17,500	17,500	17,500
520527	AZA Accreditation	0	0	500	500	500	500	500
531103	Professional Fees - Veterinarian	34,748	32,423	17,500	32,500	17,500	17,500	17,500
531110	Professional Fees & Services	39,821	2,835	0	0	0	0	0
531215	Fees, Licenses, Permits	4,269	3,155	2,400	2,400	2,400	2,400	2,400
531301	Vehicle Costs - Gas & Oil	4,470	3,084	3,760	3,760	3,760	3,760	3,760
531304	Vehicle Costs - R & M	6,696	5,221	7,300	8,300	8,300	8,300	8,300
531410	Telephone	9,790	11,499	9,600	9,600	9,600	9,600	9,600
531500	Printing	2,699	915	5,500	5,500	5,500	5,500	5,500
531701	Utilities	723,522	691,178	699,000	733,000	733,000	733,000	733,000
531900	Advertising	20,475	15,137	15,000	13,000	15,000	15,000	15,000
543000	Miscellaneous	679	210	1,000	1,000	1,000	1,000	1,000
543002	Dues & Subscriptions	8,734	8,245	9,000	9,000	9,000	9,000	9,000
543003	Travel & Training	3,242	1,254	2,500	2,500	2,500	2,500	2,500
605101	Maintenance Bldg & Facilities	56,410	50,139	54,000	50,000	54,000	54,000	54,000
605106	Maintenance Equipment	7,288	10,406	6,000	6,000	6,000	6,000	6,000
605120	Intern Sponsorship Program	0	2,001	4,000	4,000	4,000	4,000	4,000
605127	Special Events	5,115	12,803	13,000	13,000	13,000	13,000	13,000
605129	Holiday Light Safari	16,358	0	0	0	0	0	0

2011-2012 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	403
DEPARTMENT:	Zoological Park	ORGANIZATION:	044300

ZOOLOGICAL PARK FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Total Operating & Contractual	1,234,832	1,064,998	1,011,710	1,076,710	1,061,710	1,061,710	1,061,710
	Other:							
647101	Cost Allocation - General Fund	281,442	236,438	281,442	236,438	236,438	236,438	236,438
	Total Other	281,442	236,438	281,442	236,438	236,438	236,438	236,438
	Capital Outlay:							
707405	Building Improvements	8,384	30,455	0	0	140,000	61,300	61,300
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	62,710	46,073	0	0	386,200	23,200	23,200
707700	Office Furniture & Fixtures	836	9,742	0	0	25,000	12,500	12,500
707702	Computer Software	1,690	0	0	0	19,500	0	0
707900	Animals	7,533	3,061	0	0	20,000	0	0
	Total Capital Outlay	81,153	89,331	0	0	590,700	97,000	97,000
	TOTAL DEPARTMENT	2,369,766	2,159,489	2,075,613	2,075,409	2,669,019	2,142,136	2,152,209

2011-2012 ANNUAL BUDGET

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City of Alexandria
Annual Operating Budget

Golf Course Fund



2011-2012 ANNUAL BUDGET

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2011-2012 ANNUAL BUDGET
GOLF COURSE FUND
REVENUE DETAIL

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Internal Services/Interfunds:							
388101	Transfer from General Fund	343,573	228,818	0	0	178,818	222,115	222,115
388401	Transfer from Utility System Fund	0	0	178,818	235,115	0	0	0
	Total Internal Services/Interfunds	343,573	228,818	178,818	235,115	178,818	222,115	222,115
	Investment Income:							
367101	Interest - Investments	21	216	0	0	0	0	0
	Total Investment Income	21	216	0	0	0	0	0
	Total Charges for Services							
344751	Charges - Tournament Fees	79,196	62,083	53,000	40,000	40,000	40,000	40,000
344752	Charges - Green Fees	311,036	313,650	322,000	294,000	294,000	315,000	315,000
344753	Charges - Cart Rental	183,613	174,298	183,000	164,000	164,000	164,000	164,000
344754	Charges - Range	49,173	42,201	45,000	39,000	39,000	39,000	39,000
344755	Charges - Restaurant	3,954	3,150	3,000	3,000	3,000	3,000	3,000
	Total Charges for Services	626,972	595,382	606,000	540,000	540,000	561,000	561,000
	TOTAL REVENUES	970,566	824,416	784,818	775,115	718,818	783,115	783,115

2011-2012 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	404
DEPARTMENT:	Golf Course Maintenance	ORGANIZATION:	045900

GOAL MISSION STATEMENT

To properly maintain the City's golf course.

FUNCTION DESCRIPTION

The Golf Course Maintenance Department is a service organization that performs maintenance on the City's golf course, including grounds, clubhouse, and the like.

DEMAND PERFORMANCE INDICATORS

Description	2009-2010 Actual	2010-2011 Estimated	2011-2012 Projected

2011-2012 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	404
DEPARTMENT:	Golf Course Maintenance	ORGANIZATION:	045900

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
SALARIES AND WAGES	0	0	0	0	0	0	0.00%
FRINGE BENEFITS	0	0	0	0	0	0	0.00%
OPERATING/CONTRACTUAL	612,231	591,238	558,350	550,350	558,350	558,350	0.00%
OTHER	43,198	41,495	43,198	41,495	41,495	41,495	0.00%
CAPITAL OUTLAY	48,630	1,833	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	704,059	634,566	601,548	591,845	599,845	599,845	0.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE

2011-2012 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	404
DEPARTMENT:	Golf Course Maintenance	ORGANIZATION:	045900

GOLF COURSE FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Operating & Contractual:							
520102	Maintenance Expense	281,205	265,393	245,000	232,000	245,000	245,000	245,000
520105	Contract Labor	0	0	1,000	1,000	1,000	1,000	1,000
520204	Uniforms	1,819	1,184	1,500	1,500	1,500	1,500	1,500
520500	Operating Supplies	12,786	11,652	6,000	7,000	6,000	6,000	6,000
520503	Operating Chemicals	61,776	53,336	50,000	50,000	50,000	50,000	50,000
520507	Operating Sand & Gravel	5,255	5,165	6,000	6,000	6,000	6,000	6,000
520514	Small Tools	1,983	0	0	0	0	0	0
531110	Professional Fees & Services	2,000	3,128	0	0	0	0	0
531111	Golf Course Management Fee	66,996	66,996	67,000	67,000	67,000	67,000	67,000
531209	Services - Bank Charges	9,506	9,895	7,500	7,500	7,500	7,500	7,500
531215	Fees, Licenses & Permits	0	0	50	50	50	50	50
531301	Vehicle Costs - Gas & Oil	9,797	9,342	10,000	10,000	10,000	10,000	10,000
531304	Vehicle Costs - R & M	0	0	2,000	0	2,000	2,000	2,000
531410	Telephone	10,709	11,022	10,800	12,800	10,800	10,800	10,800
531500	Printing	334	310	500	500	500	500	500
531601	Insurance Premiums/ Fees Gen Lia	2,343	0	6,000	6,000	6,000	6,000	6,000
531701	Utilities	38,377	27,369	40,000	37,000	40,000	40,000	40,000
531900	Advertising	13,839	2,359	7,500	4,500	7,500	7,500	7,500
543002	Dues & Subscriptions	1,180	735	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	3,818	375	1,500	1,500	1,500	1,500	1,500
605101	Maintenance Bldg & Facilities	408	0	1,000	1,000	1,000	1,000	1,000
605106	Maintenance Equipment	16,095	30,699	15,000	25,000	15,000	15,000	15,000
605112	Maintenance of Golf Course	4,527	24,312	5,000	5,000	5,000	5,000	5,000
646030	Lease Obligation	67,478	67,966	69,000	69,000	69,000	69,000	69,000
969000	Contingencies	0	0	5,000	5,000	5,000	5,000	5,000
	Total Operating & Contractual	612,231	591,238	558,350	550,350	558,350	558,350	558,350
	Other:							
647101	Cost Allocation - General Fund	43,198	41,495	43,198	41,495	41,495	41,495	41,495
	Total Other	43,198	41,495	43,198	41,495	41,495	41,495	41,495
	Capital Outlay:							
707600	Machinery & Equipment	48,630	1,833	0	0	0	0	0
707700	Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	48,630	1,833	0	0	0	0	0
	TOTAL DEPARTMENT	704,059	634,566	601,548	591,845	599,845	599,845	599,845

City of Alexandria
Annual Operating Budget

Clubhouse Maintenance



2011-2012 ANNUAL BUDGET

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2011-2012 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	404
DEPARTMENT:	Club House Maintenance	ORGANIZATION:	045901

GOAL MISSION STATEMENT

To operate and maintain the clubhouse at the City's golf course.

FUNCTION DESCRIPTION

(Empty box for function description)

DEMAND PERFORMANCE INDICATORS

Description	2009-2010 Actual	2010-2011 Estimated	2011-2012 Projected

2011-2012 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	404
DEPARTMENT:	Club House Maintenance	ORGANIZATION:	045901

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	0	0	0	0	0	0	0.00%
FRINGE BENEFITS	0	0	0	0	0	0	0.00%
OPERATING/CONTRACTUAL	187,803	196,087	183,270	183,270	183,270	183,270	0.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	187,803	196,087	183,270	183,270	183,270	183,270	0.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	

2011-2012 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	404
DEPARTMENT:	Club House Maintenance	ORGANIZATION:	045901

GOLF COURSE FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Operating & Contractual:							
520102	Maintenance Expense	169,410	178,291	165,280	165,280	165,280	165,280	165,280
520400	Office	182	0	1,320	1,320	1,320	1,320	1,320
520500	Operating Supplies	11,270	9,846	8,460	8,460	8,460	8,460	8,460
531401	Postage	434	565	600	600	600	600	600
531500	Printing	0	0	360	360	360	360	360
543002	Dues & Subscriptions	990	1,475	650	650	650	650	650
605101	Maintenance Bldg & Facilities	1,857	572	3,000	3,000	3,000	3,000	3,000
605106	Maintenance Equipment	3,660	2,242	3,000	3,000	3,000	3,000	3,000
605128	Maintenance Range Ball Facility	0	3,096	600	600	600	600	600
	Total Operating & Contractual	187,803	196,087	183,270	183,270	183,270	183,270	183,270
	Capital Outlay:							
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Furniture & Fixtures	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	187,803	196,087	183,270	183,270	183,270	183,270	183,270
	TOTAL FUND	891,862	830,653	784,818	775,115	783,115	783,115	783,115

2011-2012 ANNUAL BUDGET

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City of Alexandria
Annual Operating Budget

Municipal Transit Fund



City of Alexandria PUBLIC WORKS DIVISION ORGANIZATIONAL CHART

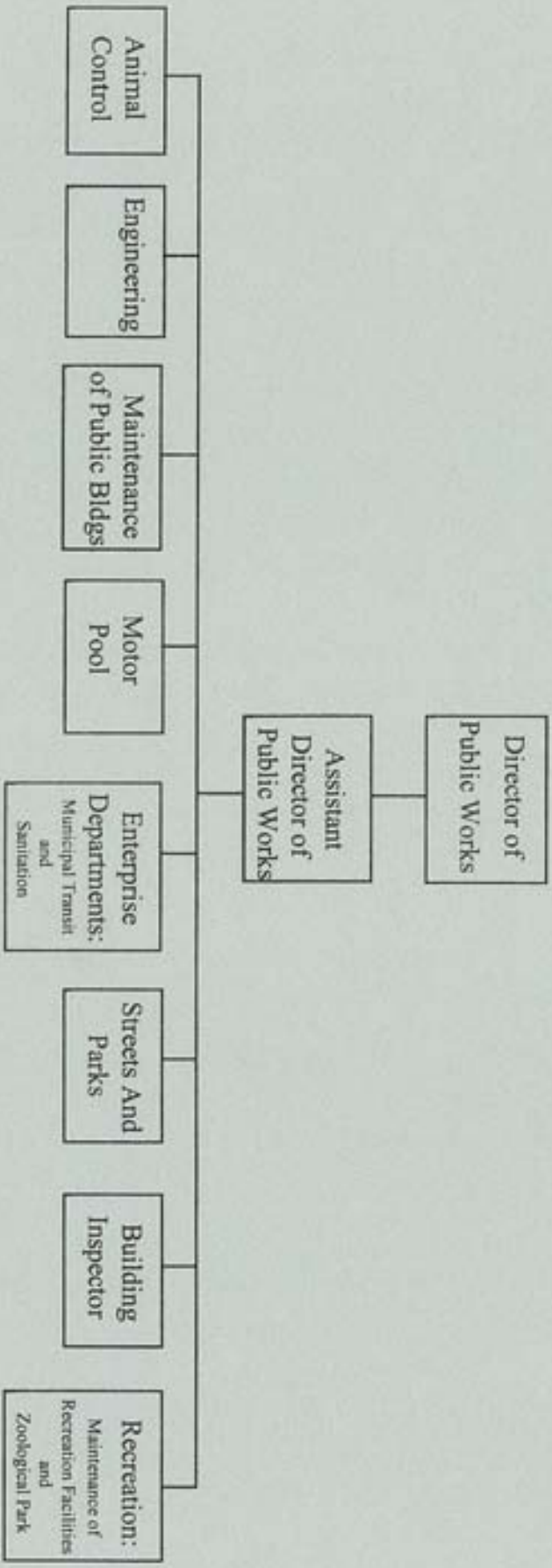


Chart depicts organizational structure of the Public Works Division

2011-2012 ANNUAL BUDGET
MUNICIPAL TRANSIT FUND
REVENUE DETAIL

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Charges for Services:							
344401	Charges - Lower Third/McArthur	36,357	37,309	38,000	37,000	37,000	74,000	57,500
344402	Charges - Broadway/Meadow	35,888	35,796	36,000	36,000	36,000	72,000	56,000
344403	Charges - Willow Glen	37,088	40,627	40,000	39,000	39,000	78,000	60,500
344404	Charges - Pineville	45,448	50,820	46,000	48,000	48,000	96,000	74,000
344405	Charges - Elliott/Cabrini	32,896	33,655	33,000	33,000	33,000	66,000	51,500
344406	Charges - Mall/Kmart	42,121	43,890	43,000	43,000	43,000	86,000	66,500
344407	Charges - England Authority	37,850	37,748	38,000	38,000	38,000	76,000	59,000
344408	Charges - Woodale Park	39,353	44,035	40,000	41,000	41,000	81,000	63,935
344409	Charges - Elderly/Handicap Van	6,152	5,935	5,000	6,000	6,000	12,000	9,000
344410	Charges - Passes	311	0	0	0	0	0	0
344999	Charges - Transit Vouchers	28,207	36,254	28,000	32,000	32,000	32,000	32,000
	Total Charges for Services	341,671	366,069	347,000	353,000	353,000	673,000	529,935
	Internal Services/Interfunds:							
388401	Transfers - Utility Fund	2,304,099	1,587,522	1,881,100	2,095,730	1,881,100	1,746,265	1,909,519
	Total Internal Services/Interfunds	2,304,099	1,587,522	1,881,100	2,095,730	1,881,100	1,746,265	1,909,519
	Intergovernmental:							
333102	Federal - FTA Grant	550,637	341,746	651,926	361,000	361,000	361,000	361,000
333105	Federal - Section 9 Planning Grant	43,731	42,099	40,000	43,040	40,000	40,000	40,000
333106	Federal-FTA Preventive Maint	100,000	300,000	0	108,940	0	0	0
333407	State - Parish Transportation	205,043	272,675	124,896	124,896	124,896	124,896	124,896
	Total Intergovernmental	899,411	956,520	816,822	637,876	525,896	525,896	525,896
	Investment Income:							
367101	Interest - Investments	20,663	8,529	0	5,000	0	0	0
	Total Investment Income	20,663	8,529	0	5,000	0	0	0
	Other:							
344501	Misc - Advertising	15,642	12,819	5,000	5,000	5,000	5,000	5,000
388200	Other-Sales of Fixed Assets	(52,647)	884	0	0	0	0	0
398900	Misc - Cash Over/(Short)	8,602	6,957	300	300	300	300	300
399000	Miscellaneous Revenue	1,391	1,489	500	500	500	500	500
399003	Misc - Bus Damages	0	0	500	500	500	500	500
	Total Other	(27,012)	22,149	6,300	6,300	6,300	6,300	6,300
	TOTAL REVENUES	3,538,832	2,940,789	3,051,222	3,097,906	2,766,296	2,951,461	2,971,650

2011-2012 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	450
DEPARTMENT:	Municipal Transit	ORGANIZATION:	043900

GOAL MISSION STATEMENT

The mission of ATRANS is to improve the quality of life of the citizens of Alexandria by providing a dependable means of transportation for those who do not own a personal vehicle or those who require alternative means of transportation. This will be accomplished by creating a transit system and a complimentary paratransit system that is dependable, yet affordable to all clients.

FUNCTION DESCRIPTION

The municipal transit system operates eight fixed routes through out the city limits of Alexandria and Pineville as well as two specialized curb-to-curb complimentary paratransit vans for the disabled clients in the area. The bus department maintains the fleet via an in-house maintenance department. The daily operation of ATRANS are Monday-Saturday from 6:00 AM to 7:00 PM. The eight routes are designed to be rider friendly and are equipped with special equipment to make boarding, ridding, and alighting more safer.

DEMAND PERFORMANCE INDICATORS

Description	2009-2010 Actual	2010-2011 Estimated	2011-2012 Projected
Total mileage for buses	456,758	456,758	456,758
Total mileage for vans	128,495	128,495	128,495
Totals hours for Superintendent and Supervisor	13,000	13,000	13,000
Total hours for Clerical	4,500	4,500	4,500
Total hours for Operators	50,500	50,500	50,500
Total Passengers	676,442	676,442	676,442

2011-2012 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	450
DEPARTMENT:	Municipal Transit	ORGANIZATION:	043900

APPROPRIATION SUMMARY

DESCRIPTION	2008-2009	2009-2010	2010-2011		2011-2012		
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
SALARIES AND WAGES	1,226,539	1,180,613	1,217,644	1,160,144	1,166,232	1,181,901	-4.22%
FRINGE BENEFITS	481,034	440,139	546,627	546,627	489,778	494,298	-10.40%
OPERATING/CONTRACTUAL	849,446	737,559	626,496	805,496	776,496	776,496	23.94%
OTHER	716,929	752,256	660,455	585,639	518,955	518,955	-21.42%
CAPITAL OUTLAY	1,177	0	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	3,275,125	3,110,567	3,051,222	3,097,906	2,951,461	2,971,650	-3.27%

PERSONNEL ROSTER

JOB CODE	TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
490113	Salary - Transit Manager	1	1	1	1	1	1	0.00%
490139	Salary - Supervisor Fleet Maintenance	1	1	1	1	1	1	0.00%
490140	Salary - Transit Shift Supervisor	2	2	1	1	1	1	0.00%
490151	Salary - Asst Transit Manager	1	1	1	1	1	1	0.00%
490223	Salary - Transit Analyst	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	0	0	-100.00%
490750	Salary - Fleet Maintenance Tech Senior	4	4	4	4	4	4	0
490751	Salary - Fleet Maintenance Tech	0	0	0	0	0	0	0
490834	Salary - Fleet Service Technician	2	2	2	2	2	2	0.00%
490837	Salary - Transit Operator	21	21	21	21	21	21	0.00%
490896	Salary - Transit Operator (Part Time)	6	6	6	6	6	6	0.00%
	Total Positions	41	41	40	40	39	39	-2.50%

2011-2012 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	450
DEPARTMENT:	Municipal Transit	ORGANIZATION:	043900

MUNICIPAL TRANSIT FUND

		DEPARTMENTAL BUDGET						
CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Salaries:							
450001	Overtime	165,204	127,284	88,338	101,338	88,338	88,338	88,338
490113	Salary - Transit Manager	58,833	60,010	59,780	59,780	59,780	58,860	59,780
490139	Salary - Supervisor Fleet Maintenance	37,500	38,250	38,103	38,103	38,103	37,517	38,103
490140	Salary - Transit Shift Supervisor	74,464	47,010	33,756	33,756	33,756	33,237	33,756
490151	Salary - Asst Transit Manager	42,952	43,812	43,645	43,645	43,645	42,974	43,645
490223	Salary - Transit Analyst	42,316	43,162	42,996	42,996	42,996	42,335	42,996
490618	Salary - Administrative Secretary	29,054	29,692	29,578	29,578	29,578	29,123	29,578
490619	Salary - Office Assistant	0	0	0	0	0	0	0
490626	Salary - Clerical Specialist	14,556	21,701	21,618	11,618	21,194	0	0
490750	Salary - Fleet Maintenance Tech Senior	116,235	102,386	121,480	121,480	121,480	119,611	121,480
490751	Salary - Fleet Maintenance Tech	0	0	0	0	0	0	0
490834	Salary - Fleet Service Technician	24,968	25,467	48,912	36,312	48,912	48,160	48,912
490896	Salary - Transit Operator-Part Time	58,701	54,468	74,987	70,687	74,987	74,987	74,987
490837	Salary - Transit Operator	561,756	587,371	614,451	570,851	600,326	591,090	600,326
	Total Salaries	1,226,539	1,180,613	1,217,644	1,160,144	1,203,095	1,166,232	1,181,901
	Fringe:							
510201	Fringe - Pension	308,191	264,642	330,684	330,684	309,666	299,551	303,848
510202	Fringe - Hospital	146,273	149,661	187,778	187,778	220,016	162,846	162,846
510204	Fringe - Clothing Allowance	4,954	4,999	5,000	5,000	5,000	5,000	5,000
510206	Fringe - Medicare Insurance Tax	16,626	15,944	17,088	17,088	16,876	16,346	16,569
510207	Fringe - Life Insurance	1,350	1,280	1,428	1,428	1,428	1,386	1,386
510208	Fringe - FICA Tax Retirement	3,640	3,613	4,649	4,649	4,649	4,649	4,649
	Total Fringe	481,034	440,139	546,627	546,627	557,635	489,778	494,298
	Operating and Contractual:							
520105	Contract Labor	45,900	58,077	10,000	45,000	10,000	10,000	10,000
520204	Uniforms	11,491	11,473	11,500	11,500	11,500	11,500	11,500
520400	Office	3,328	2,350	3,500	3,500	3,500	3,500	3,500
520500	Operating Supplies	45,549	33,711	42,500	40,500	42,500	42,500	42,500
531106	Professional Fees - Audit	3,249	1,105	3,336	3,336	3,336	3,336	3,336
531110	Professional Fees & Services	4,483	1,746	5,000	5,000	5,000	5,000	5,000
531301	Vehicle Costs - Gas	11,491	9,058	6,000	6,000	6,000	6,000	6,000
531302	Vehicle Costs - Diesel	466,161	351,595	313,650	403,650	403,650	403,650	403,650
531303	Vehicle Costs - Oil	16,017	10,398	11,000	11,000	11,000	11,000	11,000
531304	Vehicle Costs - R & M	195,615	137,629	143,000	203,000	203,000	203,000	203,000
531305	Vehicle Costs - Tires	8,085	27,184	26,000	26,000	26,000	26,000	26,000
531306	Vehicle Costs - Other Lubricants	5,610	6,832	7,500	7,500	7,500	7,500	7,500
541401	Postage	125	137	500	500	500	500	500
531410	Telephone	2,915	3,235	3,200	3,200	3,200	3,200	3,200
531500	Printing	486	507	3,000	3,000	3,000	3,000	3,000
531701	Utilities	9,672	5,912	6,200	6,200	6,200	6,200	6,200
543002	Dues & Subscriptions	160	0	450	450	450	450	450
543000	Miscellaneous	0	53,923	0	0	0	0	0
543003	Travel & Training	4,155	2,651	4,000	4,000	4,000	4,000	4,000
543017	Plaques & Awards	0	404	1,660	1,660	1,660	1,660	1,660
605101	Maintenance of Building & Facilities	7,806	11,658	17,000	13,000	17,000	17,000	17,000
605106	Maintenance Equipment	2,442	3,279	2,500	2,500	2,500	2,500	2,500
605107	Maintenance Radios	4,706	4,695	5,000	5,000	5,000	5,000	5,000
	Total Operating and Contual	849,446	737,559	626,496	805,496	776,496	776,496	776,496

2011-2012 ANNUAL BUDGET

DIVISION:	Public Works		450
DEPARTMENT:	Municipal Transit		043900

MUNICIPAL TRANSIT FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2008-2009	2009-2010	2010-2011		2011-2012		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Other:							
646101	Transfer to General Fund	455,610	383,873	455,610	383,873	383,873	383,873	383,873
647401	Transfer to Utility Fund	39,077	35,998	39,077	35,998	35,998	35,998	35,998
646551	Transfer to Risk Management	221,394	331,537	165,768	165,768	120,684	99,084	99,084
646552	Transfer to Employees Benefits	848	848	0	0	0	0	0
	Total Other	716,929	752,256	660,455	585,639	540,555	518,955	518,955
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	0
707600	Machinery & Equipment	1,177	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
	Total Capital Outlay	1,177	0	0	0	0	0	0
	TOTAL DEPARTMENT	3,275,125	3,110,567	3,051,222	3,097,906	3,077,781	2,951,461	2,971,650

2011-2012 ANNUAL BUDGET

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VIII. MISCELLANEOUS STATISTICS

CITY OF ALEXANDRIA

HISTORY

The City of Alexandria was founded in 1785, incorporated in 1819 and chartered in 1932. Spanish Franciscan missionaries arrived about 1690. Tradition has it that the mission they built was located within the boundaries of what is today the Rapides Cemetery in Pineville. In the early 1700's St. Denis ascended the Red River with the French and ordered the Spanish priests to leave Louisiana. The French then stationed a small detachment at the rapids in 1723. The beginning of today's crossroads was secured by "Post du Rapide".

Nature and geography played important roles in establishing twin communities on opposite banks of the Red River. In those early days, a ledge of limestone crossed the Red River forming a rapids just above what is now the site of Alexandria and Pineville. The first travelers stopped at this point rather than make the portage around the rapids - over which even a canoe could not pass for 4 or 5 months of each year during low water periods.

GENERAL

The City of Alexandria serves as the Parish Seat and is located near the geographic center of Louisiana along the west bank of the Red River. Alexandria is central Louisiana's largest populated and commercial activity center with an estimated S.M.A. population of 155,000 plus. The Alexandria area, the "Crossroads of Louisiana", is a center for electronic media and commercial trade. The official trade area served by Alexandria contains a population in excess of 350,000. Alexandria is the eighth largest city in the state.

Alexandria adopted a City Charter which became effective in 1977 and which provides for a Mayor-Council form of government consisting of a full time Mayor and seven Councilmen, five of which are elected from districts and two of which are elected at large. The Council members elect their president, appoint the City Clerk, adopt ordinances and perform the duties outlined in the Charter. The Charter also sets forth the duties of the Mayor, who is the Chief Executive Officer of the City. The City Administration includes a Public Works Division, a Utility Division, a Finance Division, a Planning Division, a Personnel Division, a Legal Division, Community Services Division, and Police and Fire Departments.

The Charter also sets forth certain procedures relating to financial operations of the City, including but not limited to, the preparation, adoption and administration of the City budget, the adoption of supplemental and emergency appropriations, the reduction of and transfer of appropriations, (with the limitation that no appropriation for debt service on bonds of the city may be reduced or transferred) and the provision of a five year capital outlay program. The City is empowered to incur debt in accordance with the City Charter and the constitution and statutes of the State of Louisiana.

The City owns and operates its own Utilities System consisting of a combined electric power and a light plan and system, waterworks plant and system, gas system and wastewater plant and system. The City also owns and operates its own Municipal Transit and Sanitation systems.

ECONOMY

Alexandria's economy is based upon agriculture and timber production, wholesale and retail trade, services and public sector activity. Unlike some other areas of Louisiana, it is not dependent on the oil and gas industries. Located in the fertile Red River Valley, the Alexandria area is considered as some of the best farm and timberland in the country.

Alexandria's importance in the trade sector has been enhanced by the addition of the two new regional shopping malls within the City limits. The City's per capital retail sales rate continues to reflect that Alexandria is the principal location to do business in Central Louisiana.

The vitality of Alexandria's service sector is evidenced by six major medical facilities, two four year colleges, two T.V. stations, two newspapers and 10 radio stations. The conversion of the Rapides Regional Medical Center from a public to a private facility caused a significant increase in the taxable assessed valuation of the City in 1995.

Capitalizing on Alexandria's historic and central location, a healthy tourism sector has been established with almost 2,000 guest rooms available in the City and a Convention Center combined seating capacity of approximately 9,000. Hotel occupancy in Alexandria rose from 65.1% in 1994 to 66.5% in 1995 according to PKF Consulting.

The City has had underway since 1979 a major downtown redevelopment effort. Instigated by a \$1,250,000 pledge from the City of Alexandria, private and public sector investment in projects has exceeded \$100 million in the downtown area. Growth of the City outside of the central business district continues to be strong with the addition of new retail space, apartment development, residential and commercial development. There are currently three new assisted living apartment complexes currently under construction in Alexandria.

Construction of the \$1 billion I-49 project was completed in 1996. I-49 includes 4.19 miles of interstate highways, an interchange at U.S. Highway 71, highway ramps, downtown street underpass (related to the relocation of the Missouri-Pacific Railroad from Lee Street to Elliott Street), the Sugar House Road overpass, and the rebuilding of Fulton and Casson Streets. In addition, the Corps of Engineers completed the \$1.7 billion Red River Navigation Project which connected Shreveport with the Mississippi River. This completion of this project and the development at the England Economic and Industrial Park has been a boost to development at the England Economic and Industrial Park has been a boost to development at the Port of Alexandria.

The December, 1992 closure of England Air Force Base prompted the creation of the England Economic and Industrial Development District (England Authority). The England Authority is responsible for the commercial and industrial development of the base through the reuse of the land infrastructure improvements. Commercial aviation was moved during the Summer of 1996 from Esler Regional Airport to England International Airport. They provide transportation through the use of commuter airlines who furnish regularly scheduled flight from/ to Dallas/Ft. Worth, Houston, New Orleans, Monroe, Shreveport and Memphis.

CULTURE, RECREATION AND TOURISM

In October of 1996 the City of Alexandria opened the Alexandria Riverfront Center. This facilities offers 6,200 theater style seating capacity, space for 380 indoor booths, over 93,000 square feet of indoor exhibition space and an additional 12,150 square feet of covered outdoor exhibition area. A three story parking garage adjacent to the new center was constructed in the Fall of 1997. The City of Alexandria provided \$1.25 million dollars toward the construction of a \$2.6 million River Oaks Artists Studio. Construction began during the Fall of 1997. The Rapides Foundation has committed to providing \$4 million toward the construction of a new Performing Arts Complex to be located adjacent to the new River Oaks Artists Studio. Renovation of the Alexandria Museum of Art located directly behind City Hall and just down the street from the Riverfront Center will be completed during the Fall of 1997.

The City is in the process of constructing a sports complex, consisting of 12 lighted ball fields, 19 soccer fields, a jogging trail, tennis courts, and parking for over 1,000 cars. Completion is expected in the Fall of 2003.

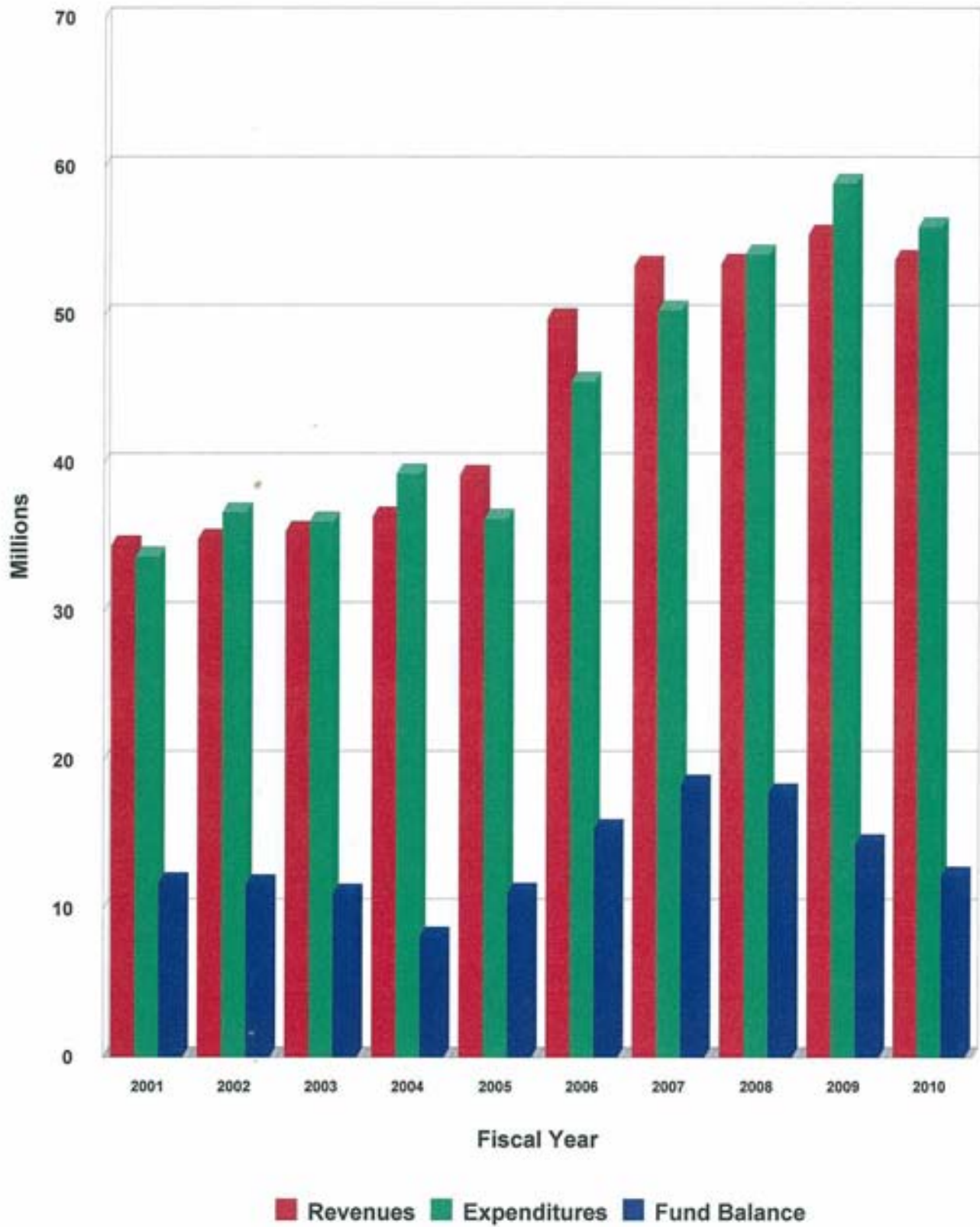
In the Alexandria area, tourists visit historical sites such as the Kent Plantation House, built in 1776; the renovated Hotel Bentley, which opened in 1908, and was the place where Generals Eisenhower, Clark and Patton planned battle strategies; the Alexandria Visual Arts Museum; the Alexandria Historical and Genealogical Library and Museum; the Louisiana Seminary Site, first home of Louisiana State University, opened in 1860 with William Tecumseh Sherman as headmaster. Other attractions included but are not limited, the Alexandria Zoological Park; recreational areas in the vicinity such as Valentine Lake, Cotile, Kincaide, Indian Creek, and Kees Parks; the Azalea Trail; Hot Wells Health Resort; Rapides Parish Coliseum; churches such as St. Francis Xavier Cathedral, Mount Olivet Church, Trinity Episcopal Church built in 1953. River Oaks Square is the site of painters, weaves, sculptors and stained glass artists creating and exhibiting their works of art.

Recreational opportunities abound in the Alexandria area with over 100 civic clubs and organizations, 26 ball fields, 14 local parks, including the Alexandria Zoological Park, theaters at Louisiana College, LSU-A and the City Park Players, and semi-professional baseball at Bringhurst Stadium. Alexandria also hosts several "celebrations" including Cenlabration, Christmas lighting attractions and parades, Mardi Gras parades, ... There are wonderful opportunities for visitors to our area to have a memorable experience.

2011-2012 ANNUAL BUDGET

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GENERAL FUND
TEN YEAR HISTORY OF FUND BALANCE, REVENUES, & EXPENDITURES



2011-2012 ANNUAL BUDGET

**REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 2001 THROUGH 2010**

GENERAL FUND				
DESCRIPTIONS	4-30-01 (Actual)	4-30-02 (Actual)	4-30-03 (Actual)	4-30-04 (Actual)
REVENUES:				
Taxes	7,620,868	7,813,363	7,884,330	8,195,362
Licenses and Permits	1,813,952	2,086,634	1,984,016	1,991,329
Intergovernmental	2,050,778	1,961,743	1,934,103	1,940,880
Charges for Services	410,559	638,345	935,518	1,126,528
Fines and Forfeitures	466,883	666,741	591,221	548,385
Investment Income	557,972	226,907	118,058	52,452
Other	137,262	269,053	192,868	248,041
Total Revenues	<u>13,058,274</u>	<u>13,662,786</u>	<u>13,640,114</u>	<u>14,102,977</u>
EXPENDITURES:				
Legislative	301,386	291,225	389,297	520,222
General Administration	4,320,559	4,369,400	5,630,689	5,244,331
Judicial	416,523	452,985	470,027	481,837
Finance	1,025,456	1,022,978	1,030,126	996,919
Planning and Development	240,125	242,628	1,245,855	1,294,425
Public Safety	16,719,195	17,223,041	15,623,172	18,770,046
Public Works	8,410,239	8,748,736	8,137,581	8,891,401
Debt Service	1,847,602	1,846,551	1,848,659	1,848,197
Total Expenditures	<u>33,281,085</u>	<u>34,197,544</u>	<u>34,375,406</u>	<u>38,047,378</u>
Excess/(Deficiency) of Revenues Over Expenditures	(20,222,811)	(20,534,758)	(20,735,292)	(23,944,401)
OTHER FINANCING SOURCES:				
Operating Transfers In	21,387,548	21,224,540	21,766,670	22,270,348
Operating Transfers Out	(417,561)	(2,441,755)	(1,665,950)	(1,207,672)
Total Other Sources/(Uses)	<u>20,969,987</u>	<u>18,782,785</u>	<u>20,100,720</u>	<u>21,062,676</u>
Excess/(Deficiency) of Revenues and Other Sources over Expenditures	747,176	(1,751,973)	(634,572)	(2,881,725)
Fund Balance, Beginning of the Year	11,008,306	11,755,482	11,635,255	11,000,683
Fund Balance Adjustments	0	1,631,746	0	0
Fund Balance/(Deficit), End of Year	<u>11,755,482</u>	<u>11,635,255</u>	<u>11,000,683</u>	<u>8,118,958</u>
<p>Note: This is the general operating fund of the City and is used to account for operations traditionally associated with a city which are not required to be accounted for in another fund.</p>				

2011-2012 ANNUAL BUDGET

**REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 2001 THROUGH 2010**
GENERAL FUND

4-30-05 (Actual)	4-30-06 (Actual)	4-30-07 (Actual)	4-30-08 (Actual)	4-30-09 (Actual)	4-30-10 (Actual)	TOTAL
2,226,595	2,168,319	2,440,420	2,600,405	2,852,351	3,169,059	46,971,072
2,587,074	2,659,726	2,962,401	2,889,762	2,930,266	2,873,824	24,778,984
8,467,859	9,176,531	9,818,700	9,640,307	11,383,448	10,028,675	66,403,024
247,829	285,844	321,865	263,810	300,454	274,552	4,805,304
587,222	724,346	869,481	838,815	816,536	694,153	6,803,783
41,578	106,566	260,175	413,571	47,176	14,143	1,838,598
774,020	574,087	550,363	652,905	781,572	590,465	4,770,636
14,932,177	15,695,419	17,223,405	17,299,575	19,111,803	17,644,871	156,371,401
371,398	429,643	513,224	518,651	513,950	497,291	4,346,287
5,602,696	6,913,603	3,157,484	3,824,245	4,704,770	4,314,925	48,082,702
516,367	670,267	728,067	880,929	938,978	1,040,064	6,596,044
1,118,095	1,367,146	4,054,877	5,820,539	7,067,445	5,353,233	28,856,814
1,433,911	1,709,516	1,828,062	2,040,860	2,124,818	2,122,066	14,282,266
17,679,448	22,135,247	23,454,340	24,840,807	26,508,649	25,541,297	208,495,242
6,450,801	8,700,508	8,849,161	10,354,293	11,629,812	10,053,015	90,225,547
1,850,049	1,849,061	1,844,980	1,847,607	1,847,607	1,850,901	18,481,214
35,022,765	43,774,991	44,430,195	50,127,931	55,336,029	50,772,792	419,366,116
(20,090,588)	(28,079,572)	(27,206,790)	(32,828,356)	(36,224,226)	(33,127,921)	(262,994,715)
25,250,594	34,990,664	36,084,963	36,147,405	37,709,199	36,060,797	292,892,728
(2,204,642)	(2,613,039)	(5,862,370)	(3,919,365)	(4,913,173)	(5,122,472)	(30,367,999)
23,045,952	32,377,625	30,222,593	32,228,040	32,796,026	30,938,325	262,524,729
2,955,364	4,298,053	3,015,803	(600,316)	(3,428,200)	(2,189,596)	(469,986)
8,118,958	11,074,322	15,372,375	18,388,178	17,787,862	14,359,662	11,008,306
0	0	0	0	0	0	1,631,746
11,074,322	15,372,375	18,388,178	17,787,862	14,359,662	12,170,066	12,170,066

CITY OF ALEXANDRIA

2011-2012 ANNUAL BUDGET
REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 2001 THROUGH 2010

SPECIAL REVENUE FUNDS

DESCRIPTIONS	4-30-01 (Actual)	4-30-02 (Actual)	4-30-03 (Actual)	4-30-04 (Actual)
REVENUES:				
Taxes	20,580,615	21,052,886	21,390,287	21,820,303
Intergovernmental	1,554,976	1,616,199	1,331,494	1,269,048
Investment Income	103,760	54,728	19,076	9,078
Other	313,892	326,480	240,259	187,350
Total Revenues	22,553,243	23,050,293	22,981,116	23,285,779
EXPENDITURES:				
General Administration	0	0	0	0
Special Programs	1,740,712	1,657,684	1,175,656	1,235,037
Capital Outlay	378,633	546,650	406,579	450,281
Total Expenditures	2,119,345	2,204,334	1,582,235	1,685,318
Excess/(Deficiency) of Revenues Over Expenditures	20,433,898	20,845,959	21,398,881	21,600,461
OTHER FINANCING SOURCES:				
Operating Transfers In	97,647	83,049	26,343	39,428
Operating Transfers Out	(20,466,847)	(20,872,948)	(21,395,699)	(21,829,116)
Total Other Sources/(Uses)	(20,369,200)	(20,789,899)	(21,369,356)	(21,789,688)
Excess/(Deficiency) of Revenues and Other Sources over Expenditures	64,698	56,060	29,525	(189,227)
Fund Balance, Beginning of the Year	1,259,680	1,324,378	1,380,438	1,409,963
Fund Balance Adjustments	0	0	0	0
Fund Balance/(Deficit), End of Year	1,324,378	1,380,438	1,409,963	1,220,736

Note: Special Revenue Funds are Funds that are required by law, ordinance, etc. to be accounted for separately. The individual funds included in this history are the Sales Tax Fund, the Hotel/Motel Tax Fund, the 1987 Drainage Tax Fund, the Community Development Block Grant Fund, the Rental Rehab Fund, the Youth Baseball Recreation Fund and the Cenlabration Fund.

2011-2012 ANNUAL BUDGET
REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 2001 THROUGH 2010

SPECIAL REVENUE FUNDS

4-30-05 (Actual)	4-30-06 (Actual)	4-30-07 (Actual)	4-30-08 (Actual)	4-30-09 (Actual)	4-30-10 (Actual)	TOTAL
23,601,445	32,664,698	33,766,272	34,715,829	34,866,693	34,191,306	278,650,334
1,289,703	1,222,118	1,342,230	1,038,650	1,110,503	1,547,844	13,322,765
7,455	10,738	21,502	21,470	7,954	3,171	258,932
212,414	205,816	228,141	82,342	91,208	24,096	1,911,998
25,111,017	34,103,370	35,358,145	35,858,291	36,076,358	35,766,417	294,144,029
0	0	0	0	0	0	0
1,085,608	1,377,534	1,366,858	900,512	806,242	1,558,678	12,904,521
586,197	148,442	215,515	259,541	350,712	92,435	3,434,985
1,671,805	1,525,976	1,582,373	1,160,053	1,156,954	1,651,113	16,339,506
23,439,212	32,577,394	33,775,772	34,698,238	34,919,404	34,115,304	277,804,523
63,160	57,442	48,625	57,880	17,714	95,547	586,835
(23,449,207)	(32,664,698)	(33,884,046)	(34,815,788)	(34,447,038)	(34,521,635)	(278,347,022)
(23,386,047)	(32,607,256)	(33,835,421)	(34,757,908)	(34,429,324)	(34,426,088)	(277,760,187)
53,165	(29,862)	(59,649)	(59,670)	490,080	(310,784)	44,336
1,220,736	1,273,901	1,244,039	1,184,390	1,124,720	1,614,800	1,259,680
0	0	0	0	0	0	0
1,273,901	1,244,039	1,184,390	1,124,720	1,614,800	1,304,016	1,304,016

2011-2012 ANNUAL BUDGET

**REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 2001 THROUGH 2010**
GENERAL DEBT SERVICE FUNDS

DESCRIPTIONS	4-30-01 (Actual)	4-30-02 (Actual)	4-30-03 (Actual)	4-30-04 (Actual)
REVENUES:				
Taxes	529,332	516,011	560,379	555,766
Investment Income	206,942	119,721	52,836	64,058
Total Revenues	736,274	635,732	613,215	619,824
EXPENDITURES:				
Principal Retirement	2,475,000	2,585,000	1,620,000	1,725,000
Interest	917,659	793,816	582,745	415,725
Paying Agent Fees	2,985	2,954	128,533	2,435
Other	0	0	0	0
Total Expenditures	3,395,644	3,381,770	2,331,278	2,143,160
Excess/(Deficiency) of Revenues Over Expenditures	(2,659,370)	(2,746,038)	(1,718,063)	(1,523,336)
OTHER FINANCING SOURCES:				
COI Proceeds/Bond Refunding Proceeds	0	0	3,325,000	0
Operating Transfers In	2,669,144	2,655,070	1,657,194	904,061
Operating Transfers Out	0	0	(3,455,000)	0
Total Other Sources/(Uses)	2,669,144	2,655,070	1,527,194	904,061
Excess/(Deficiency) of Revenues and Other Sources over Expenditures	9,774	(90,968)	(190,869)	(619,275)
Fund Balance, Beg of the Year	3,688,119	3,697,893	3,744,896	3,554,027
Fund Balance Adjustments	0	137,971	0	0
Fund Balance, End of Year	3,697,893	3,744,896	3,554,027	2,934,752

Note: These funds account for general obligation public improvement bonds, certificates of indebtedness and sales tax bonds as they mature.

2011-2012 ANNUAL BUDGET

**REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 2001 THROUGH 2010**
GENERAL DEBT SERVICE FUNDS

4-30-05 (Actual)	4-30-06 (Actual)	4-30-07 (Actual)	4-30-08 (Actual)	4-30-09 (Actual)	4-30-10 (Actual)	TOTAL
576,612	626,261	647,760	696,465	729,691	757,299	6,195,576
44,792	82,159	70,816	67,789	118,140	51,344	878,597
621,404	708,420	718,576	764,254	847,831	808,643	7,074,173
1,810,000	1,475,000	1,535,000	1,580,000	1,690,000	3,210,000	19,705,000
817,355	782,507	730,530	683,488	1,386,413	2,242,068	9,352,306
1,203	2,520	1,648	1,000	1,464	1,302	146,044
5,139,303	0	0	0	0	0	5,139,303
7,767,861	2,260,027	2,267,178	2,264,488	3,077,877	5,453,370	34,342,653
(7,146,457)	(1,551,607)	(1,548,602)	(1,500,234)	(2,230,046)	(4,644,727)	(27,268,480)
5,139,923	1,060	0	0	0	0	8,465,983
1,657,050	2,092,095	981,333	1,064,270	5,677,027	4,850,046	24,207,290
(3,575)	(403,306)	(6,872)	(1,500)	0	0	(3,870,253)
6,793,398	1,689,849	974,461	1,062,770	5,677,027	4,850,046	28,803,020
(353,059)	138,242	(574,141)	(437,464)	3,446,981	205,319	1,534,540
2,934,752	2,581,693	2,719,935	2,145,794	1,708,330	5,155,311	3,688,119
0	0	0	0	0	0	137,971
2,581,693	2,719,935	2,145,794	1,708,330	5,155,311	5,360,630	5,360,630

2011-2012 ANNUAL BUDGET

**REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 2001 THROUGH 2010**
COMBINED CAPITAL PROJECTS

DESCRIPTIONS	4-30-01 (Actual)	4-30-02 (Actual)	4-30-03 (Actual)	4-30-04 (Actual)
REVENUES:				
Intergovernmental	68,029	20,534	970,782	3,606,850
Investment Income	1,126,748	477,787	347,670	169,782
Other	2,796,059	7,576,399	2,878,320	3,624,967
Total Revenues	3,990,836	8,074,720	4,196,772	7,401,599
EXPENDITURES:				
General Government	0	0	0	0
Public Safety	8,429,654	195,002	0	0
Public Works	209,869	8,348,107	11,468,817	18,401,679
Parks and Recreation	0	0	0	0
Public Facilities	0	0	0	0
Municipal Bus System	37,164	15,934	0	0
Utility System	0	0	0	0
Sanitation Fund	0	0	0	0
Other	0	0	0	0
Total Expenditures	8,676,687	8,559,043	11,468,817	18,401,679
Excess/(Deficiency) of Revenues Over Expenditures	(4,685,851)	(484,323)	(7,272,045)	(11,000,080)
OTHER FINANCING SOURCES/(USES):				
Bond Proceeds (Net)	0	0	0	15,000,000
COI Proceeds	0	0	0	0
Land Sales	0	0	0	0
Operating Transfers In	3,648,651	9,361,995	4,639,091	5,203,178
Operating Transfers Out	(1,143,687)	(1,143,187)	(1,788,355)	(362,870)
Total Other Sources/(Uses)	2,504,964	8,218,808	2,850,736	19,840,308
Excess/(Deficiency) of Revenues and Other sources over Expenditures	(2,180,887)	7,734,485	(4,421,309)	8,840,228
Fund Balance, Beg of the Year	17,311,286	15,130,399	23,121,344	18,700,035
Change in Designated Fund Balance				
Audit Adjustments to Beg Fund Balance	0	256,460		0
Fund Balance, End of the Year	15,130,399	23,121,344	18,700,035	27,540,263

Note: This schedule combines the activities of all General Capital Projects Funds.

2011-2012 ANNUAL BUDGET
REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 2001 THROUGH 2010

COMBINED CAPITAL PROJECTS

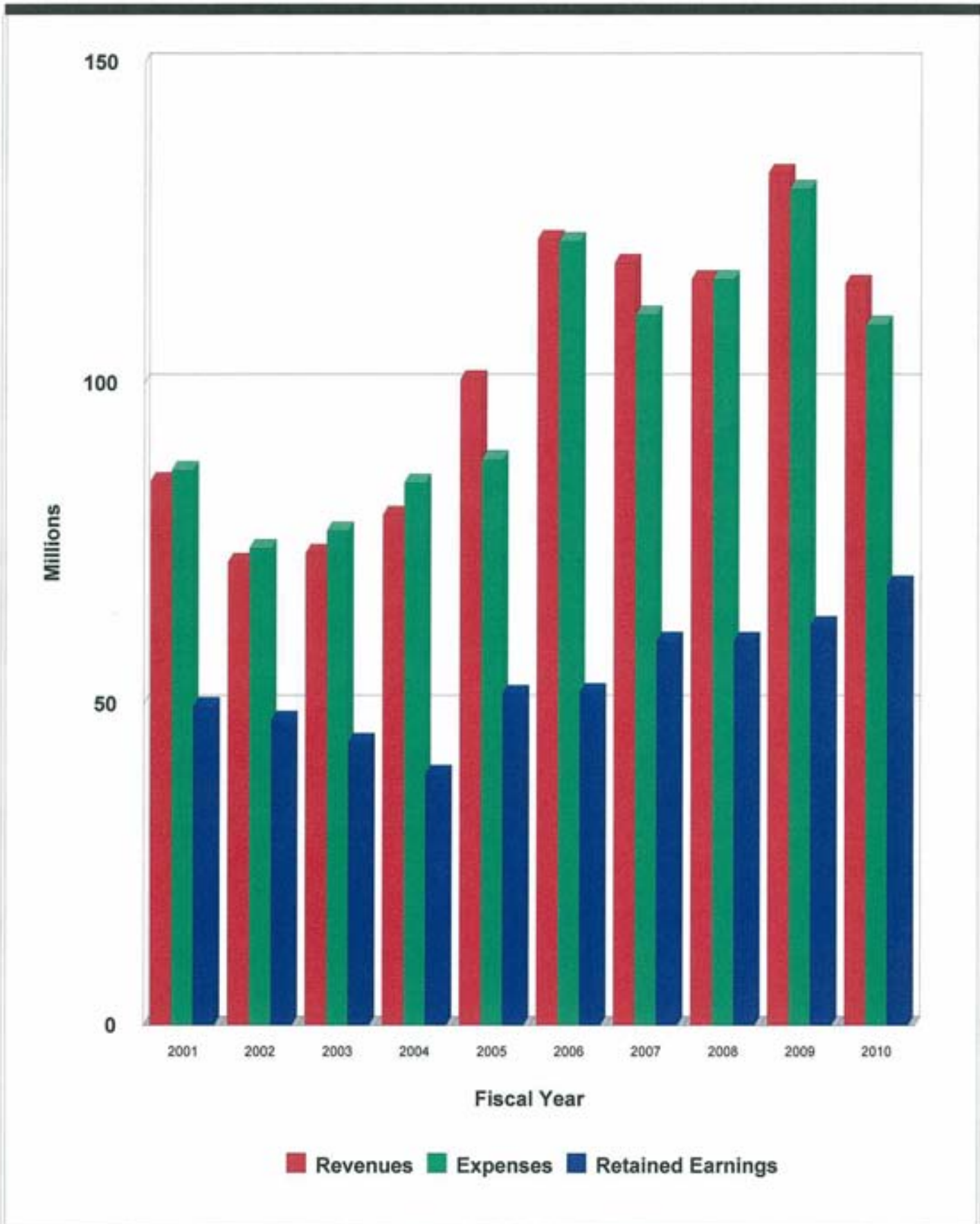
4-30-05 (Actual)	4-30-06 (Actual)	4-30-07 (Actual)	4-30-08 (Actual)	4-30-09 (Actual)	4-30-10 (Actual)	TOTAL
2,702,493	945,972	2,415,034	4,054,802	322,961	167,125	15,274,582
441,197	1,021,266	1,678,112	1,512,766	831,187	392,089	7,998,604
3,057,845	3,320,071	4,567,442	4,079,556	3,964,501	3,962,557	39,827,717
6,201,535	5,287,309	8,660,588	9,647,124	5,118,649	4,521,771	63,100,903
0	0	0	0	0	0	0
0	0	0	0	0	0	8,624,656
9,846,661	10,728,929	9,613,566	13,905,330	16,482,102	20,583,822	119,588,882
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	53,098
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
9,846,661	10,728,929	9,613,566	13,905,330	16,482,102	20,583,822	128,266,636
(3,645,126)	(5,441,620)	(952,978)	(4,258,206)	(11,363,453)	(16,062,051)	(65,165,733)
0	0	0	0	40,000,000	0	55,000,000
0	0	0	0	0	0	0
0	0	0	0	0	0	0
4,047,477	5,046,682	5,888,493	6,087,933	4,385,768	4,093,789	52,403,057
(374,611)	(365,372)	(454,189)	(459,291)	(3,713,352)	(2,323,571)	(12,128,485)
3,672,866	4,681,310	5,434,304	5,628,642	40,672,416	1,770,218	95,274,572
27,740	(760,310)	4,481,326	1,370,436	29,308,963	(14,291,833)	30,108,839
27,540,263	27,568,003	26,807,845	31,289,171	32,659,607	61,968,570	17,311,286
	152					256,612
27,568,003	26,807,845	31,289,171	32,659,607	61,968,570	47,676,737	47,676,737

2011-2012 ANNUAL BUDGET

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COMBINED ENTERPRISE FUNDS

TEN YEAR HISTORY OF RETAINED EARNINGS, REVENUES, & EXPENSE



2011-2012 ANNUAL BUDGET
REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 2001 THROUGH 2010

COMBINED ENTERPRISE FUNDS

DESCRIPTIONS	4-30-01 (Actual)	4-30-02 (Actual)	4-30-03 (Actual)	4-30-04 (Actual)
OPERATING REVENUES:				
Charges for Services	80,957,680	70,063,697	71,620,438	77,928,766
Other	404,744	323,269	400,584	452,126
Total Operating Revenues	81,362,424	70,386,966	72,021,022	78,380,892
OPERATING EXPENSES:				
Production/Distribution/Treatment Cost of Service	60,976,326	45,568,988	40,045,384	44,904,455
General and Administrative	4,551,867	4,575,265	4,619,354	5,080,306
Depreciation	6,406,943	5,919,463	17,984,134	18,527,242
	5,884,527	5,912,744	6,158,135	6,550,766
Total Operating Expenses	77,819,663	61,976,460	68,807,007	75,062,769
Operating Income (Loss)	3,542,761	8,410,506	3,214,015	3,318,123
NONOPERATING REVENUES/(EXPENSES):				
Grant Revenue	710,729	613,722	987,821	753,813
Investment Income	2,681,622	1,122,053	528,510	364,529
Non-operating Expenses	(2,839,733)	(3,173,460)	(2,167,681)	(2,092,280)
Total Nonoperating	552,618	(1,437,685)	(651,350)	(973,938)
Income/(Loss) Before Transfers	4,095,379	6,972,821	2,562,665	2,344,185
Operating Transfers In/(Out)	(5,763,532)	(9,111,780)	(6,023,872)	(7,302,689)
Extraordinary Loss-Early extinguishment of debt	0	0	0	0
Special Item - Abandon Project	0	0	0	0
Capital Contributions	0	0	0	0
Net Income/(Loss)	(1,668,153)	(2,138,959)	(3,461,207)	(4,958,504)
Retained Earnings, Beg of Year	51,346,640	49,678,487	47,539,528	44,078,321
Retained Earnings Adjustments	0	0	0	0
Retained Earnings, End of Year	49,678,487	47,539,528	44,078,321	39,119,817

Note: These funds account for the activities of the Utility System, the Sanitation Fund, the Zoo Fund, the Golf Course Fund, and the Municipal Transit Fund.

2011-2012 ANNUAL BUDGET

**REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 2001 THROUGH 2010**
COMBINED ENTERPRISE FUNDS

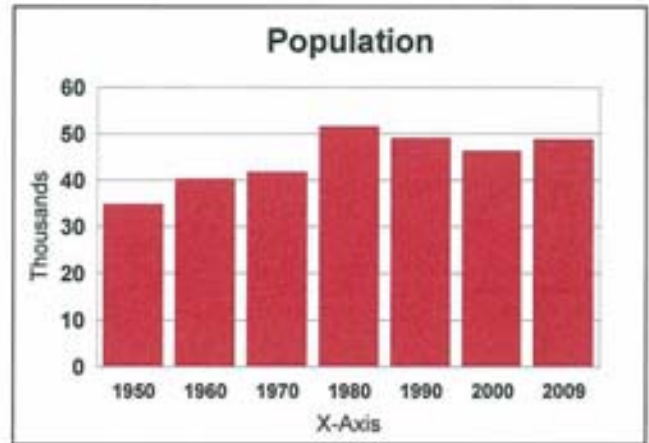
4-30-05 (Actual)	4-30-06 (Actual)	4-30-07 (Actual)	4-30-08 (Actual)	4-30-09 (Actual)	4-30-10 (Actual)	TOTAL
86,566,874	114,752,850	107,437,295	107,254,082	120,100,910	103,462,429	940,145,021
136,501	114,498	258,906	217,546	159,345	3,185,734	5,653,253
86,703,375	114,867,348	107,696,201	107,471,628	120,260,255	106,648,163	945,798,274
45,132,206	69,978,422	56,764,633	61,709,092	70,058,384	51,409,323	546,547,213
3,874,195	3,081,839	3,247,349	3,304,113	5,096,696	5,302,496	42,733,480
21,368,719	27,894,574	30,357,702	31,472,100	33,716,150	32,267,224	225,914,251
7,129,155	6,938,904	7,058,669	7,249,207	7,667,926	8,128,847	68,678,880
77,504,275	107,893,739	97,428,353	103,734,512	116,539,156	97,107,890	883,873,824
9,199,100	6,973,609	10,267,848	3,737,116	3,721,099	9,540,273	61,924,450
954,705	1,150,312	1,586,287	968,626	2,835,547	962,286	11,523,848
658,875	1,342,556	1,753,195	1,495,202	415,539	137,627	10,499,708
(2,422,818)	(2,221,885)	(2,362,444)	(1,882,958)	(1,544,797)	(1,482,987)	(22,191,043)
(809,238)	270,983	977,038	580,870	1,706,289	(383,074)	(167,487)
8,389,862	7,244,592	11,244,886	4,317,986	5,427,388	9,157,199	61,756,963
(7,861,026)	(6,242,955)	(4,419,215)	(4,377,246)	(4,981,543)	(5,254,259)	(61,338,117)
0	0	0	0	0	0	0
(328,772)	(1,089,138)	0	0	0	0	(1,417,910)
12,231,692	363,681	1,202,653	18,006	2,034,301	2,407,234	18,257,567
12,431,756	276,180	8,028,324	(41,254)	2,480,146	6,310,174	17,258,503
39,119,817	51,551,573	51,827,753	59,856,077	59,814,823	62,294,969	51,346,640
0	0	0	0	0	0	0
51,551,573	51,827,753	59,856,077	59,814,823	62,294,969	68,605,143	68,605,143

**2011-2012 ANNUAL BUDGET
FINANCIAL AND STATISTICAL DATA
AS OF APRIL 30, 2011**

POPULATION

The following is the population of the City of Alexandria:

Year	Population	Source
1950	34,913	U.S. Census
1960	40,279	U.S. Census
1970	41,811	U.S. Census
1980	51,565	U.S. Census
1990	49,087	U.S. Census
2000	46,342	U.S. Census
2009	48,849	U.S. Census Estimate



LARGEST EMPLOYERS

The ten largest employers located in and around Alexandria and the number of employees is as follows:

Employer	Type of Business	2008 Total
1 Rapides Parish School Board	Education	3,200
2 Christus St. Frances Cabrini Hospital	Medical	1,700
3 Rapides Regional Medical Center	Medical	1,594
4 WalMart/Sam's Club	Retail	1,036
5 City of Alexandria	Government	897
6 Union Tank Car	Manufacturing	627
7 Rapides Parish Sheriff's Office	Government	557
8 Huey P. Long Medical Center	Medical	537
9 StarTek	Call Center	300
10 Cotton Brothers	Bakery	300
	Total	10,748

Source: Chamber of Commerce, 2008

2011-2012 ANNUAL BUDGET
FINANCIAL AND STATISTICAL DATA
AS OF APRIL 30, 2011

LEADING PROPERTY TAXPAYERS

The ten largest property taxpayers of Alexandria and their 2009 assessed valuation is as follows:

Taxpayer	Type of Business	Assessed Valuation
1. Central LA Healthcare System, LP	Hospital	12,550,737
2. Bell South Communications	Utility	6,281,313
3. Rapides Regional Medical Center	Medical Facilities	5,986,804
4. Union Pacific Railroad	Railroad	5,226,550
5. Red River Bank	Bank	4,237,541
6. Capital One	Bank	3,384,546
7. Alexandria Mall LLC	Retail	3,127,010
8. Wal Mart Stores Louisiana	Retail	2,627,198
9. Louisiana Machinery	Retail	2,399,281
10. Regions Bank	Bank	2,399,157
	Total	* <u>48,220,137</u>

* Equals approximately 13.69% of the total assessed valuation of Alexandria for 2009.

ASSESSED VALUATION

The assessed valuation of property in Alexandria, all of which is taxable for municipal purposes is as follows:

Tax Year	Fiscal Year	Assessed Valuation	Increase/(Decrease)	
			Amount	Percentage
2002	2003	251,243,392	1,337,350	4.9%
2003	2004	259,025,709	7,782,317	3.1%
2004	2005	271,806,191	12,780,482	4.9%
2005	2006	286,678,337	14,872,146	5.5%
2006	2007	301,283,723	14,605,386	5.1%
2007	2008	323,937,050	22,653,327	7.5%
2008	2009	339,391,204	15,454,154	4.8%
2009	2010	352,225,258	12,834,054	3.8%
2010	2011	358,234,238	6,008,980	1.7%

A breakdown of the 2010 assessed valuation of property classification is as follows:

Real Estate	252,529,661
Personal Property	90,706,088
Public Service Property	14,998,489
	<u>358,234,238</u>

2011-2012 ANNUAL BUDGET
FINANCIAL AND STATISTICAL DATA
AS OF APRIL 30, 2010

SALES TAX COLLECTIONS

The following table reflects the 1976 sales tax collections for the past ten years.

Year	Fiscal		Percentage Inc/Dec
	Year	Amount	
2001		10,147,216	3.0%
2002		10,390,460	2.4%
2003		10,686,466	2.8%
2004		10,910,581	2.1%
2005		11,584,525	6.2%
2006		13,113,434	13.2%
2007		13,552,199	3.3%
2008		13,896,279	2.5%
2009		13,949,591	0.4%
2010		13,677,811	-1.9%

MILLAGE RATES

The following is the ten year history of millage rates from 2002 to 2011:

FYE April 30	General Purpose	Debt Service	Capital Improvements	Total
2002	6.83	2.15	11.24	20.22
2003	6.83	2.15	11.24	20.22
2004	6.83	2.15	11.25	20.23
2005	6.83	2.15	11.25	20.23
2006	6.83	2.15	11.25	20.23
2007	6.83	2.15	11.25	20.23
2008	6.83	2.15	11.25	20.23
2009	6.83	2.15	11.25	20.23
2010	6.83	2.15	11.25	20.23
2011	6.83	2.15	11.25	20.23
Ten Year Avg	6.83	2.15	11.25	20.23

SOURCE: City Business Office

2011-2012 ANNUAL BUDGET
FINANCIAL AND STATISTICAL DATA
AS OF APRIL 30, 2011

TAX COLLECTION RECORD

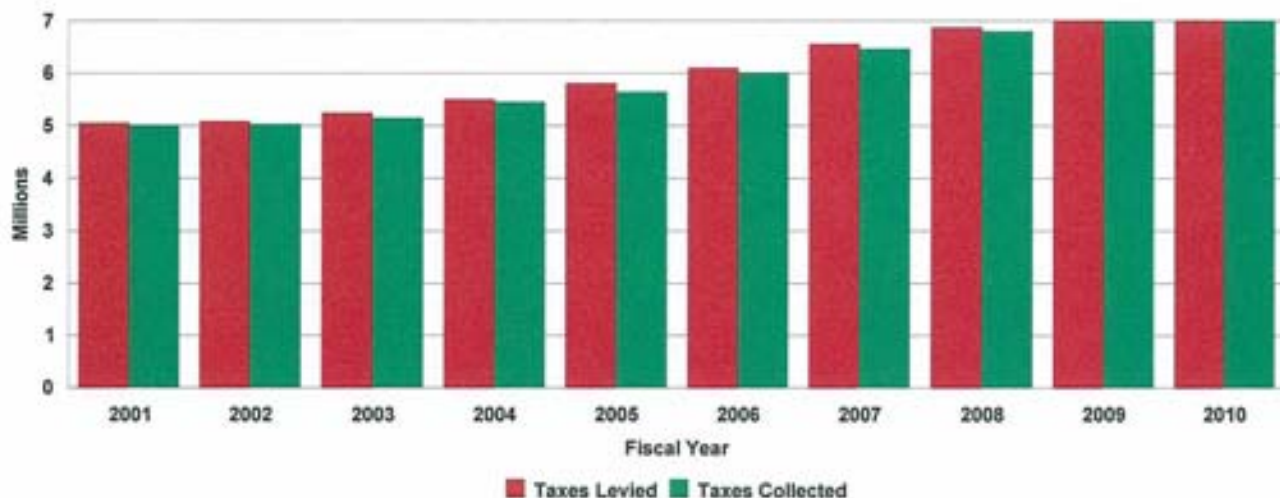
The City's ad valorem tax collections for the past ten years:

Tax Year	Taxes Levied	Total Collected	Percent Collected	Taxes Over/(Short)
2001	5,053,104	5,006,076	99.07%	47,028
2002	5,080,141	5,023,608	98.89%	56,533
2003	5,240,090	5,140,698	98.10%	99,392
2004	5,498,639	5,441,697	98.96%	56,942
2005	5,799,503	5,636,203	97.18%	163,300
2006	6,094,970	5,993,995	98.34%	100,975
2007	6,553,247	6,460,377	98.58%	92,870
2008	6,865,884	6,797,930	99.01%	67,954
2009	7,125,563	7,005,646	98.32%	119,917
2010	7,247,125	7,143,017	98.56%	104,108
Total				909,019

Ten year cumulative collection average 98.50%

SOURCE: City Business Office

AD VALOREM TAXES LEVIED & COLLECTED



CITY OF ALEXANDRIA

2011-2012 ANNUAL BUDGET

FINANCIAL AND STATISTICAL DATA
AS OF APRIL 30, 2011
LARGEST UTILITY CUSTOMERS**ELECTRIC**

Customer	Type of Business	Gross Sales
1. Rapides Regional	Hospital	2,946,174
2. Rapides Parish School Board	Government	1,497,004
3. Alexandria Mall	Retail	1,258,730
4. Wal-Mart	Retail	1,253,834
5. Christus St. Frances Cabrini	Hospital	1,065,264
6. Cotton Brothers	Bakery	638,814
7. Sam's	Wholesaler	485,740
8. Super One Foods	Grocery	413,898
9. AFCO Industries	Manufacturer	346,752
10. Lowe's	Retail Home Improvement	341,153
TOTAL		* 10,247,363
TOTAL ELECTRIC SALES		<u>78,633,021</u>

*Equals Approximately 13% of Total Electricity Sales

LARGEST UTILITY CUSTOMERS**GAS**

Customer	Type of Business	Gross Sales
1. Union Tank Car	Manufacturer	854,953
2. Christus St. Frances Cabrini	Hospital	677,125
3. Rapides Regional	Hospital	497,617
4. Cotton Brothers	Bakery	317,243
5. England Authority	Political Subdivision	257,188
6. AFCO Industries	Manufacturer	245,007
7. Rapides Parish School Board	Political Subdivision	211,597
8. Rapides Parish Courthouse	Political Subdivision	94,023
9. Huey Long-England Airpk	Hospital	91,144
10. Rapides Parish Detention #3	Political Subdivision	62,809
TOTAL		* 3,308,706
TOTAL GAS SALES		<u>11,004,483</u>

*Equals Approximately 30% of Total Gas Sales

2011-2012 ANNUAL BUDGET

FINANCIAL AND STATISTICAL DATA
AS OF APRIL 30, 2011
LARGEST UTILITY CUSTOMERS

WATER		
Customer	Type of Business	Gross Sales
1. Rapides Regional	Hospital	111,200
2. England Authority	Political Subdivision	98,093
3. Rapides Parish School Board	Political Subdivision	45,817
4. Latanier Water Association	Water Distribution	16,572
5. Wal-Mart	Retail	12,851
6. Work Release Detention Ctr #2	Political Subdivision	12,041
7. Christus St. Frances Cabrini	Hospital	11,237
8. Rapides Detention Center #3	Political Subdivision	10,692
9. Durawood Treatment	Manufacturing	8,395
10. Best Western	Hotel	7,308
TOTAL		* 334,206
TOTAL WATER SALES		<u>6,798,797</u>

*Equals Approximately 5% of Total Water Sales

LARGEST UTILITY CUSTOMERS

WASTEWATER		
Customer	Type of Business	Gross Sales
1. Rapides General Hospital	Hospital	186,956
2. England Authority	Political Subdivision	92,516
3. Rapides Parish School Board	Political Subdivision	35,956
4. Rapides Detention Center #3	Political Subdivision	14,591
5. Cotton Brothers	Bakery	10,362
6. Wal-Mart	Retail	9,787
7. Best Western	Hotel	9,517
8. Christus St. Frances Cabrini	Hospital	9,364
9. Clarion	Hotel	9,070
10. Union Tank Car	Manufacturing	3,562
TOTAL		* 381,681
TOTAL WASTEWATER SALES		<u>4,718,705</u>

*Equals Approximately 8% of Total Wastewater Sales

2011-2012 ANNUAL BUDGET
FINANCIAL AND STATISTICAL DATA
AS OF APRIL 30, 2011

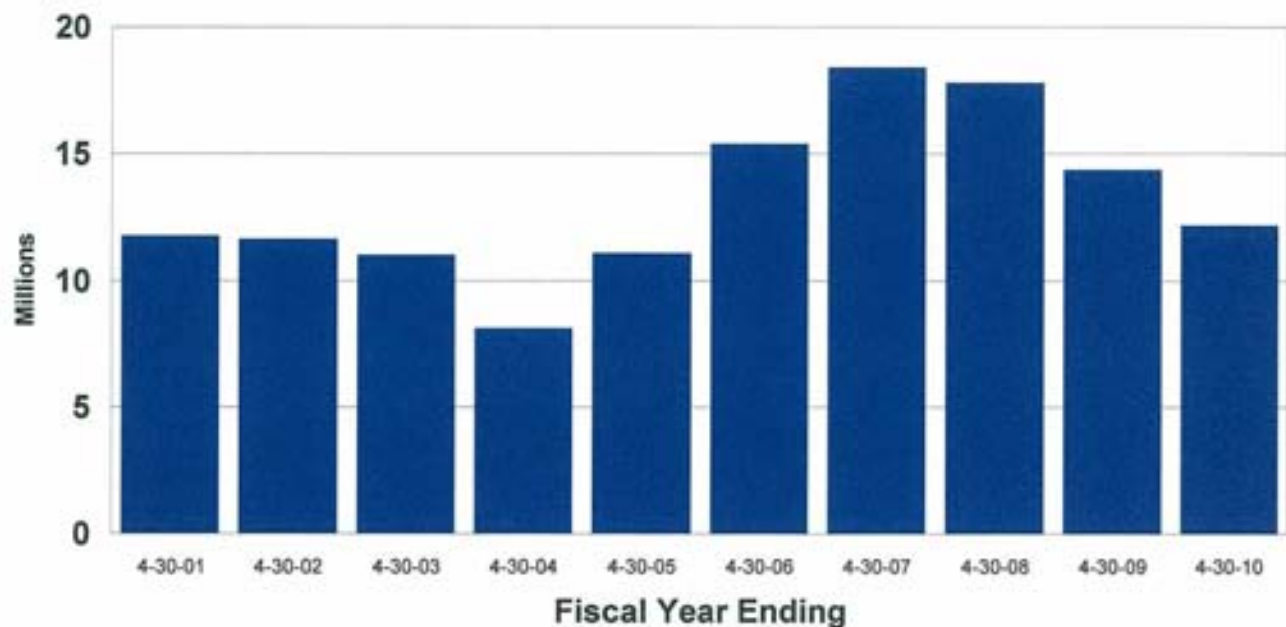
GENERAL FUND

FUND BALANCE GROWTH

Year	Fund Balance	Actual Expenditures	Percent of Budget
4-30-01	11,755,482	33,281,085	35.32%
4-30-02	11,635,255	34,197,544	34.02%
4-30-03	11,000,683	35,375,406	31.10%
4-30-04	8,118,959	38,047,377	21.34%
4-30-05	11,074,324	36,225,314	30.57%
4-30-06	15,372,377	45,464,580	33.81%
4-30-07	18,388,178	50,292,567	36.56%
4-30-08	17,787,862	54,047,297	32.91%
4-30-09	14,359,662	58,833,490	24.41%
4-30-10	12,170,066	54,233,855	22.44%

GENERAL FUND

Fund Balance



2011-2012 ANNUAL BUDGET
 FINANCIAL AND STATISTICAL DATA
 AS OF APRIL 30, 2011

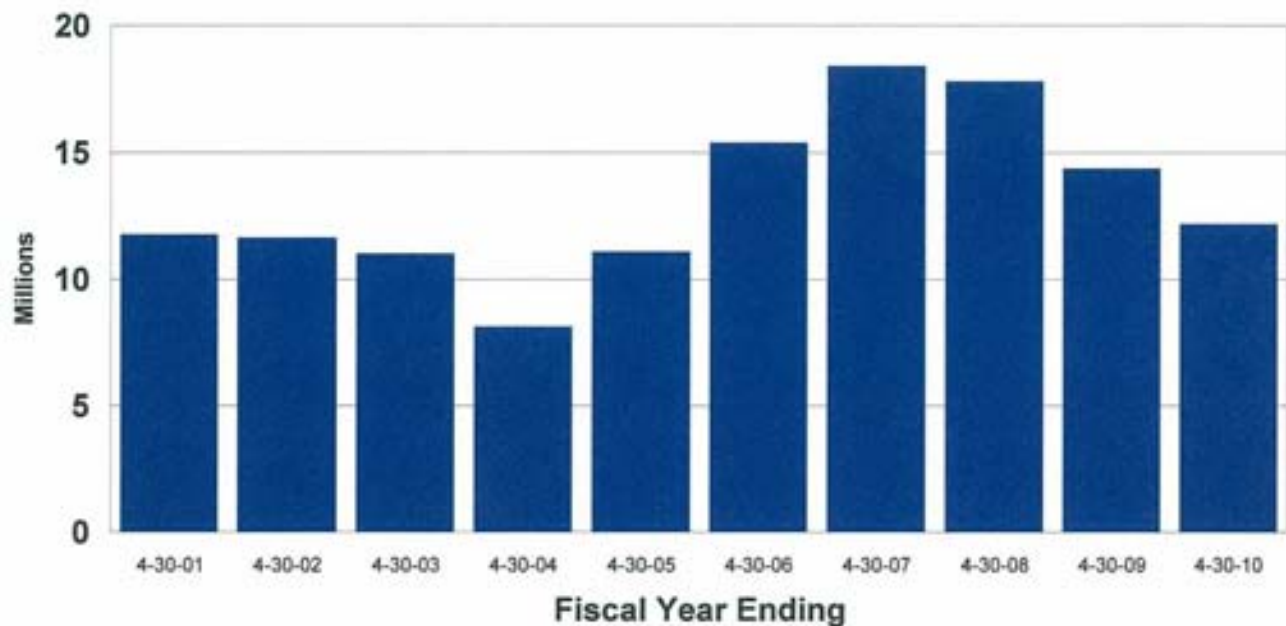
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GENERAL FUND

Fund Balance



2011-2012 ANNUAL BUDGET

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