



City of Alexandria
Annual Budget
2007-2008

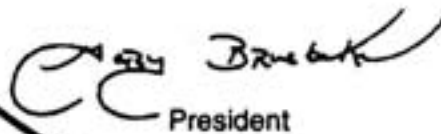


GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

**PRESENTED TO
City of Alexandria,
Louisiana**

**For the Fiscal Year Beginning
May 1, 2006**


President


Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an Award of Distinguished Presentation to the City of Alexandria for its annual Budget for the fiscal year beginning May 1, 2006.

In order to receive this award, a government unit must publish a budget document that meets the program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to the GFOA to determine its eligibility for another award.

2007-2008 ANNUAL BUDGET

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***CITY OF ALEXANDRIA
ELECTED OFFICIALS
2007 - 2008***

EXECUTIVE

Jacques M. Roy

Mayor

LEGISLATIVE

Louis Marshall

Everett Hobbs

Charles Smith, Jr.

Harry Silver

Chuck Fowler

Myron K. Lawson

Roosevelt Johnson

District One

District Two

District Three

District Four

District Five

At Large

At Large

JUDICIAL

Richard Starling

James Byrd

City Judge

City Marshal

***CITY OF ALEXANDRIA
EXECUTIVE OFFICERS
2007 - 2008***

Lisa Harris	Director of Community Services
Bernard Wesley	Acting Fire Chief
Kay Michiels	Chief of Staff
Marcus Connella	Acting Director of Utilities
Sheila Metoyer	EEO Coordinator
Pamela Saurage	Director of Personnel
Joe Page	Director of Human Resource
Chuck Johnson	City Attorney
Brenda Ray	Director of CDA
Darren Coutee	Police Chief
David Crutchfield	Director of Finance
Cecil Raggio	Director of Planning
Merriell Lawson	Acting Director of Public Works

2007-2008 ANNUAL BUDGET

TABLE OF CONTENTS

	<u>PAGE</u>
Distinguished Budget Presentation Award	1
Elected Officials	3
Executive Officials	4
Table of Contents	5
Mayor's Budget Message	9
City Organization Chart	10
Structure and Budgetary Organization	11
Legal Requirements	13
Methods of Financing Infrastructure	14
Statement of Budgetary Policies	15
Budgetary Process	16
Budget Calendar	18
Glossary of Budget Terms	19
Ordinance Adopting the Budget	21
Executive Recap	24

I. BUDGET SUMMARIES

Combined Summary of Budget by Fund Groups	I.1
Summaries - General Fund	I.4
Summaries - Sales Tax Fund	I.6
Summaries - CDBG Fund	I.8
Summaries - Economic Development - EDAP	I.9
Summaries - Home Investment Partnership Fund	I.10
Summaries - Hotel Fund	I.11
Summaries - Youth Recreation Fund	I.12
Summaries - General Debt Service Fund	I.13
Summaries - Risk Management Fund	I.14
Summaries - Employee Benefits Fund	I.15
Summaries - Unemployment Benefits Fund	I.16
Summaries - Utility Fund	I.18
Summaries - Sanitation Fund	I.20
Summaries - Zoological Park Fund	I.22
Summaries - Golf Course Fund	I.23
Summaries - Municipal Transit Fund	I.24
Recap of Personnel	I.26
Fund Balance Analysis	I.44

2007-2008 ANNUAL BUDGET

TABLE OF CONTENTS

<u>II. GENERAL FUND</u>	<u>PAGE</u>
Revenue	II.1
Legislative - City Council	II.5
Legislative - City Clerk	II.8
Executive - Office of the Mayor	II.11
Executive - General Government	II.14
Executive - Office of the EEO	II.17
Executive - Intergovernmental	II.20
Judicial - City Court	II.23
Judicial - City Marshall	II.26
Finance - Administrative	II.29
Finance - Director of Finance	II.31
Finance - Accounting	II.34
Finance - Purchasing	II.37
Finance - Print Shop	II.40
Finance - Central Warehouse	II.43
Finance - Parts Warehouse	II.46
Public Works - Director of Public Works	II.49
Public Works - Code Enforcement	II.52
Public Works - Streets & Parks	II.55
Public Works - Traffic Department	II.59
Public Works - Maintenance of Public Buildings	II.62
Public Works - Broadway Resource Center	II.66
Public Works - Martin Community Center	II.69
Public Works - Motor Pool	II.72
Public Works - Recreation Facilities Maintenance	II.75
Public Works - Animal Shelter	II.78
Planning - Director of Planning	II.81
Planning - Community Development	II.84
Planning - Engineering	II.87
Planning - Urban Forestry	II.90
Planning - Building Inspector	II.93
Public Safety - Police	II.97
Public Safety - Police & Fire Civil Service	II.101
Public Safety - Fire	II.104
Personnel & Civil Service	II.109
Human Resource	II.113
Legal	II.117
Community Services	II.121

2007-2008 ANNUAL BUDGET

TABLE OF CONTENTS

<u>III. SPECIAL REVENUE FUNDS</u>	<u>PAGE</u>
Sales Tax Fund	
Revenue & Expenditures	III.1
Community Development Block Grant Fund	
Revenues & Expenditures	III.5
Home Investment Partnership Fund	
Revenues	III.21
CHDO Housing Rehab - Loan Rental	III.24
CHDO Set Aside	III.26
CHDO Operating	III.28
Housing Development Program	III.30
Economic Development - Hotel	
Revenue & Expenditures	III.32
Youth Baseball Recreation Fund	
Revenue & Expenditures	III.35
<u>IV. DEBT SERVICE FUNDS</u>	
General Debt Service Combined Summary	IV.1
General Debt Service Amortization Schedule	IV.4
General Debt Service by Issue - Revenue & Exp.	IV.7
<u>V. INTERNAL SERVICE FUNDS</u>	
Risk Mangement Fund	
Revenues	V.1
Office of the Risk Manager	V.2
Premiums and Claims	V.5
Employee Benefits Fund	
Revenue	V.7
Premiums and Claims	V.8
Unemployee Benefits Fund	
Revenue	V.11
Premiums and Claims	V.12
<u>VI. CAPITAL PROJECTS FUND</u>	
Annual Capital Budget and Five Year Plan	VI.1

2007-2008 ANNUAL BUDGET

TABLE OF CONTENTS

<u>VII. ENTERPRISE FUNDS</u>	<u>PAGE</u>
Revenue	VII.1
Finance - Administration	VII.3
Finance - Budget Office	VII.5
Finance - Business Office	VII.8
Finance - Customer Service	VII.11
Finance - Customer Field Service	VII.15
Finance - Management Information Systems	VII.18
Utilities - Director of Utilities	VII.21
Utilities - Electric Production	VII.24
Utilities - Electric Distribution	VII.28
Utilities - Water Distribution & Production	VII.32
Utilities - Gas	VII.38
Utilities - Wastewater Treatment & Collection	VII.42
Utilities - Environmental Services	VII.47
Utilities - Environmental Compliance	VII.50
Utilities - Utility Services	VII.53
Utility Debt Service	
Revenue & Expenses	VII.57
Utility Debt Amorization Schedule	VII.60
Sanitation Fund	
Revenue & Expenditures	VII.63
Zoological Park Fund	
Revenue & Expenditures	VII.69
Golf Course Fund	
Revenue & Expenditures	VII.75
Club House Maintenance Fund	
Revenue & Expenditures	VII.79
Municipal Transit Fund	
Revenue & Expenditures	VII.83

VIII. MISCELLANEOUS STATISTICS



March 15, 2007

Mr. Everett Hobbs, President
and Members of the Alexandria City Council
City of Alexandria
Post Office Box 71
Alexandria, Louisiana 71309-0071

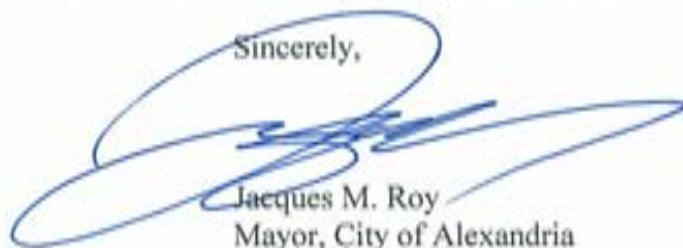
Dear Mr. Hobbs and Members of the City Council:

In accordance with Section 5-03 of the Home Rule Charter, Local Act 504 of the State of Louisiana and the policy provisions set forth by the Alexandria City Council, the budget for fiscal year 2007 - 2008 is hereby submitted.

This budget was prepared using conservative expenditure and revenue projections. The Administration and the Council have worked closely to improve the long range planning for the future of Alexandria by focusing on the community's needs and goals. We have worked diligently to establish priorities that will meet the changing needs of our community. These budget documents have been designed to aid in the planning process. The information contained within these documents will provide the citizens with a better understanding of the scope and need for new projects and continued services.

Recent events show great promise for the City. The location of Startek, Union Tank Car, and other new businesses have great potential for economic growth. This budget represents the Administration's continued efforts toward community quality in Alexandria.

Sincerely,



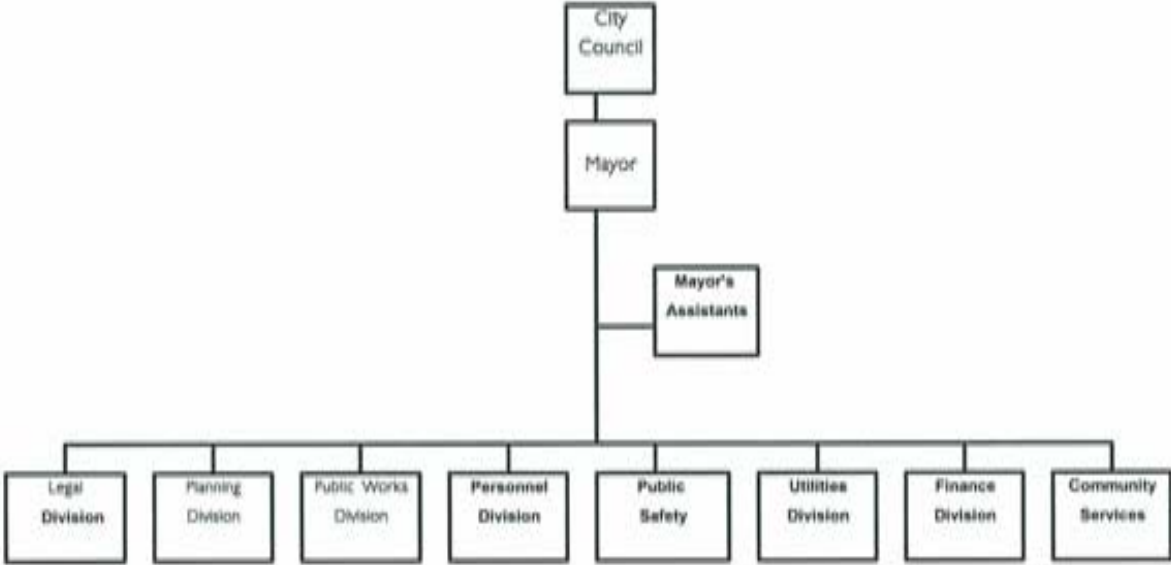
Jacques M. Roy
Mayor, City of Alexandria

Jacques M. Roy
Mayor

Office of the Mayor
Post Office Box 71
Alexandria, Louisiana 71309-0071
Tel (318) 449-5000 • Fax (318) 449-5229
E-Mail: Mayor@cityofalex.com

CITY OF ALEXANDRIA

Organizational Chart



CITY OF ALEXANDRIA STRUCTURE AND BUDGETARY ORGANIZATION

ORGANIZATION

The City of Alexandria was founded in 1785 and incorporated in 1819. In 1977, the current City Charter was adopted, which established a Mayor-Council form of government consisting of a full time Mayor and seven Councilmen, five of which are elected from districts and two of which are elected at-large.

The City provides a full range of municipal services, including police, fire protection, street and drainage systems, refuse collection, parks and recreation, planning and zoning, public transportation, community development programs, and electric, gas, water, and sewerage services.

An organization chart showing all City entities is provided on the preceding page.

BUDGETARY STRUCTURE

The financial transactions of the City are budgeted and recorded in individual funds categorized as follows: Governmental Fund Type, Proprietary Fund and Fiduciary Fund Type. The funds listed under each category are as follows:

GOVERNMENTAL FUND TYPES: Governmental funds are used to account for all or most of the City's general activities and are budgeted bases on the modified accrual basis of accounting.

1.) GENERAL FUND

The General Fund is the general operating fund of the City and is used to account for operations traditionally associated with a city which are not required to be accounted for in another fund. This fund is used to account for the activities of elected officials, general administration, finance, public works, planning, and public safety.

2.) SPECIAL REVENUE FUNDS

Special revenue Funds are used to account for the proceeds of specific revenue sources which by law are designated to finance particular functions or activities of government.

Special Revenue funds contained in the budget are:

- | | |
|------------------------------|---|
| a) Sales Tax Fund | d) Community Development Block Grant Fund |
| b) Hotel/Motel Tax Fund | e) Home Investment Partnership Fund |
| c) Capital Property Tax Fund | f) Youth Recreation Fund |

3.) DEBT SERVICE FUNDS

Debt Service Funds account for the accumulation of resources for, and the payment of, general governmental long-term debt principal and interest. These funds are funded principally from property taxes and sales tax revenue bonds.

4.) CAPITAL PROJECTS FUNDS

The Capital Projects Funds account for financial resources to be used for the acquisition or construction of major capital facilities/infrastructure. The annual Capital Improvements Program is published in a separate documents and more fully details the funds' activities.

PROPRIETARY FUND TYPES: Proprietary funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary and useful for sound financial administration.

The City budgets proprietary type funds using the accrual basis of accounting except in its treatment of capital expenditures and debt service.

1.) ENTERPRISE FUNDS

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprise, in that costs of providing goods or services to the general public are financed through user charges. Enterprise Funds contained in this budget are:

- a) Electric, Gas, Water and Sewer System
- b) Municipal Transit System (Atrans)
- c) Sanitation System

2. INTERNAL SERVICE FUNDS

Internal Service Funds are used to account for the cost of goods or services provided by one department to the other departments and generally accounted as an Enterprise Fund. The Internal Service Funds in this budget are:

- a) Risk Management Fund
- b) Employee Benefits Fund
- c) Unemployment Benefit Fund

FIDUCIARY FUND TYPES: Fiduciary funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the City. The Annual Report includes the City's three pension funds: City, Police, and Fire; however, for budgetary purposes, these funds are controlled by the individual retirement boards and are not considered a part of the City's budget process.

CITY OF ALEXANDRIA LEGAL REQUIREMENTS

BUDGET SUBMISSION

The City Charter requires the Mayor to submit a proposed budget to the Council at least forty-five (45) days prior to the beginning of each fiscal year. After submission of the budget, the council holds a public hearing, at which time all interested persons are given an opportunity to be heard. The budget is finally adopted no later than the twenty-seventh (27) day of the last month of the fiscal year (Sec. 5-02).

The City's fiscal year is May 1 - April 30.

BUDGET ADMINISTRATION

Responsibility for administering the annual budget is the Mayor's.

No payment shall be made or obligation incurred against any allotments or appropriations except in accordance with appropriations duly made and unless the Mayor or his designee first certifies that there is a sufficient unencumbered balance and that the funds will be available to cover the claim or meet the obligation when it becomes due and payable. (Sec. 5-04)

BUDGET AMENDMENTS

Budget Amendments are changes to the original budget ordinance that affect different programs or functions or division, department, office or agency (cost centers).

During the year, the Mayor may certify to the Council that additional revenues are available and present a budget amendment to appropriate these revenues. If at any time during the year it appears that the revenues available will be insufficient to meet the amount appropriated, he shall report to the Council without delay, indicated the amount of the deficit, any remedial action taken by him and his recommendations as to other steps to be taken. (Sec. 5-05)

To meet a public emergency affecting life, health, property or the public peace, the Council may adopt an emergency ordinance at the meeting in which it is introduced. (Sec. 5-05)

At any time during the fiscal year, the Mayor may transfer part or all of any unencumbered appropriations balance only within the same program or function of a division, department, office or agency. (Sec. 5-05)

LAPSE OF APPROPRIATIONS

Every appropriation, except an appropriation for the capital expenditure, shall lapse at the close of the fiscal year to the extent that it has not been expended or encumbered. An appropriation for a capital expenditure shall continue in force until the purpose for which it was made has been accomplished or abandoned; the purpose of any such appropriation shall be deemed abandoned if three (3) years pass without any disbursement from or encumbrance of the appropriations.

(Sec. 5-06)

CITY OF ALEXANDRIA METHODS OF FINANCING INFRASTRUCTURE

Infrastructure refers to public facilities such as roads, bridges, sidewalks, public buildings, mass transit facilities, sewer systems, etc. The following will describe some of the methods which may be or has been utilized by the City of Alexandria to finance the maintenance and expansion of the City's infrastructure.

GENERAL OBLIGATION BONDS

General Obligation (GO) Bonds are backed by the full faith and credit of the City of Alexandria and require voter approval before they can be issued. GO Bonds are secured by a tax levy. The City of Alexandria's debt limit on GO Bonds has been established by state law. LRS 39:562 states GO Bonds may be issued for up to ten percent (10%) of the assessed valuation for any single authorized purpose or thirty-five (35%) of the assessed valuation for all purposes.

REVENUE BONDS

Revenue bonds are serviced from the revenues of a particular enterprise or revenue source. The City of Alexandria primarily issued two types of revenue bonds:

Sales Tax Bonds

Sales Tax Bonds are secured by the revenues received from sales taxes levied by the City of Alexandria. The City is allowed to issue Sales Tax Bonds as long as the annual debt service does not exceed 75% of the estimated sales tax collections for the current year. The City has substantial bonding capacity which varies from time to time depending upon levels of sales tax collections.

Utility Revenue Bonds

Utility Revenue Bonds are secured by the revenues received from the City of Alexandria's Utility Systems. There are no statutory limitations on the amount of bonds that can be issued. Additional Revenue Bonds may be issued after holding or election.

Certificate of Indebtedness (COI)

Certificate of Indebtedness are loans made to the City of Alexandria by financial institution. COIs are secured by excess revenues. The city can issue COIs as long as they are secured by excess revenues of the City above the statutory, necessary and usual charges in each year. The maximum annual debt service on these certificates in any future year may not exceed the budgeted excess revenues for the current year. The City's borrowing capacity varies from time to time depending upon budgeted revenues.

**CITY OF ALEXANDRIA
STATEMENT OF BUDGETARY POLICIES**

Currently the City of Alexandria does not have a formal set of goals and objectives, nor does it have a long-range strategic plan. During the past two years, however, the City Council and the Administration have developed several significant budget policies.

FUND BALANCE:

During the budget process for the 1990-1991 Annual Budget, the City Council includes a policy with the adopted budget that set the Fund Balance for the General Fund at 7% of total revenues with a goal of increasing it to 10% over a three year period. This policy was developed to maintain an adequate operating cash flow and to provide funding for emergencies.

The fund balance goal of 10% was reached and has been maintained since fiscal year 1993-1994.

REVENUES:

The City Council has set the policy of limiting operating transfers from the Utility Fund to the General Fund to five percent of the gross revenues earned by the utility system.

The City's cash flow is normally lowest during the first four months of the fiscal year due to seasonal revenue and expenditure adjustments. In order to address possible cash flow crunches, the Administration has established a policy that limits filling personnel vacancies and purchasing operating capital outlay to an emergency or critical needs basis only.

EXPENDITURES:

The City Council has also established a ceiling of \$300,000 in the General Capital Projects Fund for the purchase of Vehicles and Equipment. However, certain occasional purchases that are very expensive, e.g. a Fire Truck, are excluded from this policy. This policy was created to enable more funds for city infrastructure needs.

RISK MANAGEMENT:

During fiscal year 1989-1990, the City Council created a Risk Management Fund and an Employee Benefits Fund. The purpose of this policy was to better track claims, build up reserves and self-insure a larger part of its insurance program.

CITY OF ALEXANDRIA BUDGETARY PROCESS

The City of Alexandria prepares two separate budget documents: The Annual Operating Budget and the Annual Capital Budget and Five Year plan. In September of each fiscal year the Budget Officer's Office begins compilation of data necessary for the preparation of the Budget Preparation Manuals for both the Annual Capital and Annual Operating Budgets. Each manual contains the criteria to be used in preparing the budget request forms contained in the manuals. The manuals are sent to Division Directors and Department Managers in October. Annual Capital Improvements Budget requests are due the end of November. Annual Budget requests are due mid-December.

While the Division Directors and Department Managers are compiling their expenditure/expense needs, the Mayor and his staff begin preparing the revenue estimates for the upcoming fiscal year.

CAPITAL IMPROVEMENTS PROGRAM BUDGET (CIP)

The Capital Improvements Budget contains a five year plan. The City's goal is to maintain a Capital Improvements Program that will provide for the improvements necessary to meet the needs of the community within the constraints of available resources. Each Division Director and Department Manager is required to review all existing projects contained within the Five Year Plan. Department Managers are required to reassess the cost estimates of projects budgeted in the Five Year Plan. The Division Directors and Department Managers are required to add, delete or revise projects based upon current cost estimates, community and departmental needs. Packages are submitted to the Budget Officer for review. Any request which does not meet the criteria stated in the manual is sent back to the Division Director and Department Manager.

In January of each fiscal year the Administrative Review Committee meets to review all CIP requests. All CIP requests are prioritized based upon a "critical needs assessment" made by the Administrative Review Committee. Projects which maximize local dollars with federal and/or state funds in order to leverage available local funds are given close consideration. The Mayor and his staff diligently work to balance all five years of anticipated revenues with expenditures. Based upon the history of the CIP program, a CIP policy requires a \$500,000 fund balance at the beginning of each fiscal year for the General Capital Projects Funds and the Utility Capital Project Fund. The fund balance requirement is necessary in order to provide funding for any change orders, plan changes, shortfalls, or emergency needs which may occur during the fiscal year.

ANNUAL OPERATING BUDGET

All Division Directors and Department Managers are asked to carefully review their current operating budgets and to anticipate any future requirements for the next fiscal year. A Current Service Level Budget is required by each department to be submitted. A Current Service Level Budget requires each department to develop a budget that would retain the current level of services provided without any increase in operating/contractual line items with the exception of any increases necessary to fund Federal, State or Local mandates. Capital Outlay requests are not limited to a dollar amount but are restricted to only those items imperative to maintaining the current level of service. Any requests for new personnel or operating/contractual increases which were not mandated by law were required to be submitted by budget addendum. In February of each fiscal year the Administrative Review Committee meets to review all operating requests. The Administrative Review Committee meets with all department managers to review their requests.

CITY OF ALEXANDRIA BUDGETARY PROCESS

Once both budgets have been balanced, final figures are compiled by the Budget Officer's Office. A proposed budget document is prepared and submitted to the City Council for their review. The City Charter requires the Mayor to submit a proposed budget to the Council by March 17 of each fiscal year.

CITY OF COUNCIL REVIEW

Once both budgets have been balanced, final figures are compiled by the Budget Officer's Office. A proposed budget document is prepared and submitted to the City Council by March 17 each fiscal year.

A public hearing is held by the Alexandria City Council. The public hearing provides an opportunity for public input to be received on the proposed budget. In April of each fiscal year the Finance Committee of the Alexandria City Council meets with the Administration to review the proposed budgets. The budgets are then presented to the full City Council for adoption. The City Charter requires that the budgets be adopted no later than April 27th.

MAYOR BUDGET AMENDMENT

In November of each fiscal year an analysis of revenues received through the first six months of the current fiscal year is compiled to determine if the budget will be adjusted. If sufficient funds are available, a Major Budget Amendment is prepared. The Administrative Budget Review Committee prepares and approves any additional appropriations to the budget. The Major Budget Amendment is then forwarded to the Alexandria City Council their review and approval.

If the analysis of revenues received should reveal that revenues are not being received as anticipated, then budget "cuts" would be made at this time by the Administrative Budget Review Committee. Any reductions made to the budget by the Administrative Budget Review Committee would be forwarded to the Alexandria City Council for their review and approval.

*CITY OF ALEXANDRIA
Budget Preparation Manual
Operating Budget*

For Fiscal Year 2007-2008

BUDGET CALENDAR

DATE	ACTIVITY
November 6, 2006	Budget Preparation Manual Distributed.
December 4, 2006	Completed budget request <u>must</u> be received in the Budget Office.
December 2006	Budget requests reviewed and complied by Budget Officer.
February 2007	Administrative Review Committee will meet with Department Managers to discuss new additions or request.
March 13, 2007	Administration's Recommended 2007-2008 Operating Budget submitted to the Mayor & City Council.
March 27, 2007	Public Hearing held on Budget.
April 10, 2007	City Council Finance Committee reviews budget.
April 24, 2007	Budget is adopted by City Council.

**CITY OF ALEXANDRIA
GLOSSARY OF BUDGET TERMS**

APPROPRIATIONS - Authorization granted by the City Council to make expenditures to incur obligations for specific purposes.

ASSESSED VALUATION - A value that is established for real or personal property for use as a basis for levying property taxes.

ASSESSMENTS - An amount levied on personal property on a cost sharing basis for improvements made by the benefit of a small group of property owners (e.g. Special assessments for the reconstruction of a sewer line in a lightly populated area).

BUDGET - A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

BUDGET CARRYOVER - The total of the current budget, April 30, minus prior year(s) expenditures.

BUDGET MESSAGE - The opening section of the budget which provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal of years, and the views and recommendations of the Mayor.

CAPITAL IMPROVEMENTS PROGRAM (CIP) - A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs.

CAPITAL OUTLAY - Capital expenditures paid for out of operating funds. Generally consists of machinery, furniture and fixtures, etc. that cost \$500 or more and last more than three years. (Items with a cost of less than \$200, which are purchased in a substantial quantity and are outside the normal operating cost are budgeted as capital outlay).

DEBT SERVICE - Cash outlays in the form of debt principal payments, periodic interest payments and related service charges for debt incurred in prior periods.

DEMAND INDICATORS - Statistical measures of what is accomplished or performed by a budgetary unit. For example, total meters disconnected is a workload indicator.

DEPARTMENT - The smallest organizational unit in the budget.

DIVISION - The highest organizational level in the City in which a specific activity is carried out. A division may consist of several departments.

ENCUMBRANCE - The commitment of appropriated funds to purchase an item or service and to set aside those funds for the future expenditure.

FISCAL YEAR - A twelve-month period of time for which the annual operating budget applies. At the end of this period the government determine its financial position and the results of its operations. The fiscal year for the City of Alexandria is May 1 to April 30.

**CITY OF ALEXANDRIA
GLOSSARY OF BUDGET TERMS**

FIVE YEAR CAPITAL PLAN - A plan of financial operation, to fund capital infrastructure needs over a period accordance with special regulations, restrictions or limitations (e.g. General Fund, Utility Fund, etc.).

FUND - A self-balancing accounting entity segregated to carry on specific activates or attain certain objects in accordance with general regulations, restrictions or limitations. (i.e. General Fund)

FUND BALANCE - Resources remaining from prior years which are available to be budgeted in the current year.

FUND SOURCE - The source of Revenue used to pay for a particular project.

INTERFUND TRANSFERS - Amounts transferred from one fund to another. Transfers are not expenditures and must be appropriated and expenditures in the fund receiving the transfer.

OBJECT CODE - An expenditure classification according to the type of items purchased or services obtained (e.g. Office Expense, Machinery and Equipment, etc.)

ORDINANCE - A formal legislative enactment by the governing body of a municipality.

PERFORMANCE INDICATORS - Statistical measures of the service level provided to the citizenry and/or other city departments. For example, the response time to an emergency call would be a performance indicator for the Fire Department.

PERSONAL ROSTER - A list which contains the titles and numbers of positions authorized to be filled by a particular organizational unit.

PROJECT CATEGORY - The functional improvement category under which a project is assigned, (e.g., Public Enterprise, Economic Development, Street, etc.)

RETAINED EARNINGS - The cumulative earnings since the establishment of the system that have been invested in property, plant and equipment or current assets.

URBAN SYSTEMS - Federal funded street projects that match local funds for the reconstruction of major streets.

ORDINANCE NO. 122-2007

AN ORDINANCE ADOPTING THE OPERATING BUDGET FOR THE CITY OF ALEXANDRIA FOR FISCAL YEAR 2007/2008; TO MAKE APPROPRIATIONS FOR THE ORDINARY EXPENSES OF ALL CITY DIVISIONS, DEPARTMENTS, OFFICES AND AGENCIES, PENSIONS AND OTHERWISE PROVIDING WITH RESPECT TO THE EXPENDITURES OF APPROPRIATIONS; ADOPTING THE CAPITAL BUDGET FOR THE CITY OF ALEXANDRIA FOR FISCAL YEAR 2007/2008; APPROPRIATING FUNDS FOR THE CAPITAL BUDGET FOR THE CITY OF ALEXANDRIA FOR FISCAL YEAR 2007/2008 AND PROVIDING FOR CAPITAL EXPENDITURES; AMENDING THE CODE OF ORDINANCES SECTION 26-93.5 RELATIVE TO RESIDENTIAL REFUSE FEES AND OTHER MATTERS WITH RESPECT TO APPROPRIATIONS AND THE EXPENDITURE OF FUNDS PERTAINING THERETO.

SECTION I. BE IT ORDAINED BY THE Council of the City of Alexandria, Louisiana, in legal session convened, that the Council adopts and fully appropriates the 2007/2008 Operating and Capital Budgets for the City as evidenced by the Mayor's Proposed Budget, as amended and recommended by the Finance Committee of the Alexandria City Council, to make appropriations for the ordinary and capital expenses of all city divisions, departments, offices and agencies, pensions and otherwise as is detailed in the respective budgets, a copy of which is referred to and attached hereto for greater accuracy and clarity.

SECTION II: BE IT FURTHER ORDAINED, etc., that the 2007/2008 budget authorized number of employees for each division, department, office and agency of the City of Alexandria is hereby indicated, in detail, in this ordinance and there shall be no creation or deletion of the budgeted personnel roster slots without formal Council action amending this budget, provided that the number of authorized positions approved for each division, department, office and agency may be changed by the Mayor by transfer or in conjunction with an administrative reorganization under Section 4-11 of the Home Rule Charter of the City of Alexandria.

SECTION III: BE IT FURTHER ORDAINED, etc., that the budget ordinance shall be mandatory for each and every division, department, office and agency of the City and there shall be no transfers of funds or expenditures by or within any division, department, office or agency, except by the Mayor under Section 5-05 (d) of the Home Rule Charter of the City of Alexandria or otherwise by transfers which net no additional expenditure ; and the transfer of funds as a result of salary attrition is expressly forbidden. Any appropriation in this ordinance from City revenues shall be payable only out of the sources specified. Unless expressly provided in this ordinance, funds cannot be transferred without the express consent of the City Council through an Ordinance.

SECTION IV: BE IT FURTHER ORDAINED, etc., that for the fiscal year 2007/2008 the rate for electricity and natural gas sold by the City of Alexandria Utility System to the City of Alexandria shall be equal to the fuel cost only.

SECTION V: BE IT FURTHER ORDAINED, etc., that for the fiscal year 2007/2008 pensions and other fringe benefits are funded as detailed in the budget for each respective division, department, office and agency.

SECTION VI: BE IT FURTHER ORDAINED, etc., that salaries of all positions shall continue under the salary plan of the Alexandria Civil Service Commission previously approved by the City Council and further salaries and fringe benefits of all positions shall be as designated in the 2007-2008 Annual Budget, as amended, except that no across the board per cent salary increase for a position in the classified service pay plan shall be awarded, without the Mayor's authorization, to any position held under a probationary rule or for any special assigned position; provided, however that Police Department and Fire Department personnel in the past or future covered by collective bargaining agreements with the City, the Chief of Police and all Assistant Chiefs of Police and the First Assistants and the Chief of Fire Department shall be paid in accordance with the schedules set out in the respective department appropriation and, except for promotions, no wage increases shall be granted to any employees unless funds are appropriated for that purpose, the General Fund being required to use both Prior Year Revenues and transfers from the Utility Fund System to balance revenue with expense ; subject however, that each member of the fire department who has three years continuous service and otherwise who qualifies for a statutory wage increase as mandated by R.S. 33:1992(B) shall be deemed to have received such longevity pay increase by the wage increase granted by the Salary increase received in this appropriation, because salary increases in the fire department meet or exceed the appropriation for the statutory requirement.

SECTION VII: BE IT FURTHER ORDAINED, etc., that the implementation of this budget shall be on May 1, 2007, except as otherwise provided herein or in the opinion of the Mayor necessary to administer salaries and other fringe benefits.

SECTION IX: BE IT FURTHER ORDAINED, etc., that Section 26.93.5 of the Code of Ordinances is hereby amended and reenacted to read as follows:

Sec. 26-93.5. Residential refuse fee.

- (a) The city will assess every residential unit a fee for refuse services. The fee shall be assessed and collected on a monthly basis at the rate of twenty dollars (\$20.00) for each residential unit.
- (b) The city will assess a fee of ten dollars (\$10.00) per month for the residential units meeting the following requirements:
 - (1) The residential producer must present proof of being over sixty-five (65) years of age or handicapped.
 - (2) The residential producer must sign a statement of need for reduction.

(c) The city will assess every residential unit a fee for disposal and recycling services. Said fee will be calculated, assessed and collected on a monthly basis. The fee shall be determined by dividing the total of the second previous months' charges for landfill, disposal and recycling services provided to the city by the aggregate number of residential and commercial customer units utilizing city pickup services. The resulting quotient shall be collected in the same manner as the residential pickup fee.

SECTION X: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor, or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without a signature by the Mayor.

SECTION XI: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items, or applications of this ordinance which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

SECTION XII: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 10th day of April, 2007.

NOTICE PUBLISHED ON THE 13th day of April, 2007.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS: Fowler, Johnson, Lawson, Silver, Smith, Hobbs,
Marshall.
NAYS: None.
ABSENT: None.

AND THE ORDINANCE was declared adopted on this the 26th day of April, 2007 and final publication was made in the Alexandria Daily Town Talk on the 30th day of April, 2007.


CITY CLERK


PRESIDENT


MAYOR'S APPROVAL

DELIVERED: DATE: 4-26-07 TIME: 11:20 AM
RECEIVED: DATE: 4-27-07 TIME: 11:50 AM



April 30, 2007

Honorable Mayor and
Members of the Alexandria City Council

The operating budget requests for fiscal year ending April 30, 2008 were compiled and presented to the Alexandria City Council. The following is an executive recap summarizing the most significant factors in the adopted budget including revenue assumptions, major initiatives and expenditure breakdowns.

Changes effecting all funds:

Board of Trustees of the City of Alexandria's Employees' Retirement System adopted and set the actuarial contribution rate for the city, as recommended by the actuary, at 28.20% of payroll to be effective May 1, 2007. This is a decrease of 1.48% from the existing rate of 29.68%. The increase in the rate resulting in approximate savings per fund is as follows:

General Fund	\$ 123,000
CDBG Fund	3,000
Utility Fund	150,000
Sanitation Fund	21,000
Zoo Fund	8,000
Municipal Transit	<u>15,000</u>
Total	\$ 320,000

The City's Charter states that the "Council shall provide for an annual cost of living increase in the mayor's salary equal to the increase in the United States Department of Labor consumer price index for the previous twelve (12) months". The CPI for 2006 was 2.5%. A 2% cost of living raise was approved for all full time regular employees.

Jacques M. Roy
Mayor



David Crutchfield
Director of Finance
P.O. Box 71 · Alexandria, LA 71309-0071
Tel (318) 449-5094 · Fax (318) 449-5231
e-mail: david.crutchfield@cityofalex.com

The following is the rounded increase in cost of salaries and fringe by fund:

General Fund	\$ 416,000
CDBG Fund	6,000
Risk Management Fund	1,000
Utility Fund	262,000
Sanitation Fund	36,000
Zoo Fund	13,000
Municipal Transit	<u>27,000</u>
Total	\$ 761,000

The Employee Benefits Fund has encountered cost increases over the past couple of years. For 2007-2008, the City Council approved a 3% increase in the rates for employees and employer to help offset expected increases in administrative and claims costs. The rounded estimated increase in cost to the City is as follows:

General Fund	\$ 109,000
Utility System Fund	58,000
Sanitation	9,000
Zoo	3,000
Bus	<u>6,000</u>
	\$ 185,000

Rounded capital outlay approved for Fiscal 2007-2008 is as follows:

General Fund	\$2,980,000
CDBG Fund	-0-
Risk Management Fund	8,000
Utility Fund	3,700,000
Sanitation Fund	391,000
Zoo Fund	<u>203,000</u>
Total	<u>\$7,282,000</u>

Revenue Outlook in Major Funds:

Sales tax continues to be the major source of revenue for the General Fund and the only "permanent" source for the General Capital Projects Funds. With the new half cent Sales Tax, combined sales tax account for 67% of total revenues in the General Fund. Although Sales Taxes have shown increases for the nine of the last ten years, they are by nature highly volatile in relation to the economy. Sales taxes are up in 2005-2006 by 12% over the prior year. However, this is at least partially attributable to abnormal sales patterns following Hurricane Katrina and Hurricane Rita. The third and fourth quarters of Fiscal 2006-2007 indicate a return to single digit growth, that which has been traditionally the case.

Further cause for the future concern would be the Congressional moratorium on Sales Tax transactions via catalogue and Internet sales. The effects are not readily measurable, but it would be safe to assume that the number and dollar value of these sales will increase over time. The impact of the loss of sales tax will vary from one jurisdiction to the next, but ultimately all will be affected unless these sales become taxable.

The Utility System Fund contributes to the operation of other funds, including roughly 5% of its gross revenues to the General Fund and deficit support to the Municipal Transit Fund. Charges for the four services (electric, water, gas, and wastewater) account for virtually all of the revenue of the system. In July 2003, the City Council approved a rate increase on water and wastewater charges. However, electric charges alone still account for 74% of the total. The City has had moderate growth in recent years in these services, and has at times been able to sell some of its generated electricity wholesale as the demand peaked and electrical generation by other suppliers could not keep up. There are no such sales since Fiscal 2002. The deregulation of public utilities, particularly electric, could have future impact to the City and other producers/suppliers. At present, monitoring of the situation is warranted. The situation is further aggravated with the radical changes in natural gas cost. This affects the cost of sales to natural gas consumers, and electrical, as most electricity in the city's region is produced with natural gas. The City, like other energy retailers, is passing the cost on the consumers. If prices remain high for a relatively long time, consumer finances could be adversely effected to the degree that the City's finances could be adversely effected. This could result in increased bad debt when consumers can't pay timely.

Fund Balance/Retained Earnings:

The City has significant revenues in most of its operating funds that have allowed the City to operate over the last six to seven years with out having to borrow short-term funds. The 2007-2008 budget was prepared to consider the utilization of those revenues as follows:

The **General Fund** will use \$6.4 million of fund balance in Fiscal 2007-2008.

The **Utility Fund** will use \$5.5 million of retained earnings in fiscal 2007-2008.

General Fund:

Total General Fund revenues reflect an increase of 6.95% or \$3.4 million over the adopted 2006-2007 operating budget. As previously stated, combined sales taxes account for more than 67% of all General Fund revenues. The summary below details major changes made from 2006-2007 adopted budget:

Revenues

Taxes were adopted with a 4.48% increase, or \$99,000, over the 2006-2007 adopted budget, increase in Property Taxes.

Licenses and Permits increased 4.55% or \$100,000 due to an increase in Occupational Licenses.

Intergovernmental increased by 5.11% or \$417,000 from the 2005-2006 adopted budget. The most significant change here is in Parish Sales Taxes, which were adjusted by \$500,000 to more closely reflect anticipated actual collections. Grant adjustments account for the remainder.

Interest Revenue increased by \$50,000, or 67% over the previous year.

Internal Services/Interfunds increased by 1.97% or \$624,000. All cost allocation line items were adjusted to reflect the adjusted 2006-2007 budget. Moderate increases are seen in the three sales tax line items.

Other Revenues increased \$2.2 million, or 47.11%, from the 2006-2007 adopted budget. The use of \$6.5 million represents an increase of \$2.1 million from last years adopted budget in **Use of Prior Years Revenues**. It has been the Alexandria City Council's policy to allow the use of prior years revenues, Fund Balance, to be utilized to purchase non-recurring capital outlay items such as; vehicles, machinery and equipment, office furniture and fixtures, etc. Due to current adverse financial conditions, the City is having to fund a portion of recurring expenditures with fund balance.

Expenditures

Salaries and Fringe Benefits overall increased \$1.3 million, or 4.17%, the result of previously mentioned 2% raise, decreased pension cost, and the increase in health care costs, along with some added positions.

In order to achieve a more realistic budget, line items for Vehicle Fuel, Vehicle Maintenance, Telephone, and Utilities were adjusted where needed during the budget process, whereas these are normally adjusted during the year. It is estimated that this will lessen adjustments to departmental budgets after initial budget adoption.

Legislative Division

The Legislative Division increased \$52,000, or 11.55%, as compared to last year's adopted budget, due to previously mentioned salaries and fringe increases as well as increases in operating line items totaling \$40,000.

Executive Division

The Executive Division increased \$357,000, or 52.86%, due primarily to the addition of 4 positions for Mayoral Assistants during the 2006-2007 Fiscal Year and 1 additional position in the 2007-2008 Budget.

Judicial Division

An increase of \$57,000, or 7.03%, was approved for the Judicial Division, due to increased salary and fringe in City Court, and the addition of 1 City Clerk position in the 2007-2008 Budget.

Finance Division

An increase of \$230,000 or 5.44%, was approved for the Finance Division, excluding Interfund Transfers. A Senior Buyer position was added to Purchasing costing \$47,000 annually. Operating Capital increased \$105,000 over the previous year, while Professional Fees in the Finance Admin area increased \$70,000. The remaining increase is attributable to the 2% raise and health care. Interfund transfers are up \$275,000, or 6.76% with changes in deficit support for the Sanitation, Zoo, and Golf Course Funds.

Public Works Division

An increase of \$591,000 or 6.15% was approved for Public Works; including 2 new positions costing \$90,000. Increases in Capital Outlay account for a modest \$10,000. In Building Services, Utilities were increased \$168,000, Contract Labor was increased by \$10,000 and Maintenance was increased \$25,000 for the City's Riverfront Center. An additional \$75,000 was added to Recreation's budget for the Bringhurst Golf Course. In Code Enforcement Services, \$90,000 was added for Contract Labor. The Animal Shelter received an increase for \$24,000 in Veterinarian Fees and \$22,000 for Maintenance. Increases in salaries and fringes for the 2% raise amounted to roughly \$51,000 for the Division while slight adjustments in other operating line items account for the remainder.

Planning Division

An increase of \$324,000 or 14.32% was approved for Planning Division; including one new Assistant City Engineer position costing \$100,000. Other increases in salary and fringe including the 2% raise amount to \$77,000 for this division. Capital Outlay is up \$41,000 over the prior year. Other changes include increases of \$15,000 for Travel and Training and the transfer of the Historical Preservation Commission at \$66,000 from the Community Services Division. In Urban Forestry, Tree Trimming was increased \$15,000 and Maintenance Grounds increased \$3,000.

Public Safety Division

An increase of \$1.1 million or 4.41% was approved for the Public Safety Division. Salary and fringe are up \$583,000 over the prior year due to the previously mentioned raises and the addition of 10 new Police Officers during 2006-2007 and 2 new Fire Communications Officers in the 2007-2008 budget. Operating Capital is up \$327,000 over the prior year. Police has a state grant line item for Crisis Intervention for \$229,000. Other minor adjustments in operating line items round out the difference.

Civil Service/Personnel/Human Resources

An increase of \$105,000 was approved for these departments. One new position was added in Civil Service for \$50,000; along with an increase of \$40,000 for Professional Fees and a \$7,000 net increase for Advertising.

Legal Division

An increase of \$186,000 or 22.00% was approved for the Legal Division. A Secretary and a part time Office Assistant were added accounting for most of the \$46,000 increase in salaries and fringes. Professional Fees were increased \$130,000, and other items were adjusted for relatively small amounts.

Community Services

An increase of \$147,000 or 16.45% was approved for this division. Operating Capital is up \$13,000 over the prior year. The Queen on the Red Barbecue Festival was increased \$25,000 and Juneteenth increased \$5,000. Seniors Aging Gracefully was added at \$65,000; Contract Labor was increased \$12,000; and the Mayoral Commission for Cultural Affairs was increased \$30,000.

Special Revenue Funds:

The funding provided for the Community Development Block Grant Fund, Emergency Shelter, the Home Investment Partnership Fund, is determined by Federal appropriations approved for each of these programs.

Internal Service Funds:

The Risk Management Fund saw a greater use of Retained Earning for 2007-2008 amounting to \$945,000 in order to offset anticipated increases in claims expense. Interest Revenue was budgeted in 2007-2008 at \$200,000.

The Employee Benefits Fund has the previously mention 3% increase in Employee and Employer Contribution to offset anticipated increases in claims expense

General Capital Projects

The following is a breakdown of the General Capital Projects by Category:

Category	No. of Projects	Total
Public Enterprise	15	\$2,880,335
Drainage	6	758,000
Streets	6	6,454,000
Police	2	237,200
Fire	1	250,000
Parks/Recreation	1	75,000
Zoological Parks	4	934,991
CDBG	0	-0-
Total	<u>35</u>	<u>\$11,589,526</u>

The General Capital Projects are funded by Sales Tax Revenues, Community Development Block Grant Funds, General Obligation Bond Proceeds, Urban System Funds, State and Federal Funds and Property Tax Revenues. A five year 11.25 mileage property tax dedicated to specific street and drainage projects has been approved by the voters in 1988, 1993, 1998, and 2003. This property tax is again up for renewal in 2008. One-half of the 1976 City Sales and Use tax is dedicated to payment of principal and interest on the sales tax bonds and capital improvements.

Projects involving economic development, construction of new facilities, renovation of existing public facilities and feasibility or master plan studies are budgeted under the Public Enterprise category. The City currently has budgeted 25 projects with a total appropriation of roughly \$3 million. The 2007/2008 budget will create eleven new projects and provide additional funding for four others.

The City substantially completed a major project in the 2006-2007 Fiscal Year with the opening of its new Customer Service Center. This involved the acquisition and renovation of a former bank building in downtown Alexandria. It now houses the City's major customer contact operations such as Utility billing and collection, Property Taxes, Engineering, Building Inspection, Urban Forestry, Planning, and Engineering. It replaces an older and smaller structure with a spacious and well equipped facility that is believed will serve the customers for years to come.

The Reserve for Relocation Projects, which operate as "holding" account for the other projects. Expenditures from these accounts require Council action. The Reserve for Relocation Projects is used to "hold" Utility Funds transferred to the General Capital Projects fund for use with street or drainage projects. The reconstruction of streets or drainage systems often requires the movement or relocation of utility systems. A minimum appropriation of \$100,000 per year is made by the Utility Funds to the General Capital Projects Fund. Budget Amendments will be used to transfer the Utility Fund into special account numbers within a related project. If Utility Funds remain in a completed project, these funds are transferred back to the Reserve for Relocation Projects "holding" account.

The City's Administration and the City Council reassessed the entire capital improvements budget in Fiscal 2006-2007. The new concept is called Fast Track. It was observed that more projects were being placed in the budget than could be practically funded, given the City's limited resources. This was particularly true in the Drainage and Streets sections of the budget. Priorities were set and the total number of projects not yet underway was limited to 40. This greatly reduced the number of projects listed and allows the City to sharpen its focus and commit its financial and other resources to attainable results that will have greater impact to the citizenry, along with great economic impact. Some of the major projects include the extension of Versailles Boulevard, reconstruction of Sugarhouse Road, and 6th and 7th Street connection from Cotton Street to Monroe Street. These will greatly improve transportation in 3 different areas of the City, and should stimulate economic development. As projects are completed, they will be replaced with new ones as funds become available.

Enterprise Capital Projects

The following is a breakdown of the Enterprise Capital Projects by Category:

Category	No. of Projects	Total
Electric	14	\$1,847,000
Water	10	1,192,000
Gas	0	-0-
Wastewater	8	5,035,188
Other	2	625,000
Municipal Transit	0	-0-
Total	<u>34</u>	<u>\$8,699,188</u>

The Enterprise Capital Projects are funded by revenues generated by the City's Utility System, a Utility Revenue Bond issue, and matching FTA grants.

Utility Fund:

The **Utility Fund's** 2007-2008 adopted budget increased by \$11.6 million, or 14.21% from the 2006-2007 adopted budget. The summary below shows the major changes from the previous year:

Revenues

The dominant change in revenues is an increase of \$6.2 million in Fuel Cost Recovery. This is where the City recoups its cost for the purchase of electricity from its suppliers. This is offset by expense; therefore it is revenue neutral to the City. The Sales accounts for electric, water, gas, and wastewater were adjusted for a net increase of \$925,000. A new charge for Environmental Compliance is added for \$408,000; and Interest Revenues were increased \$125,000.

Lastly, use of Retained Earnings is up \$3.9 from last year in order to increase funding of capital assets.

Expenses

As noted above, the greatest change in expense is the \$6.2 million increase in Electric Fuel Cost. In an effort to improve the Utilities System's infrastructure, the Transfer to Capital Projects is up \$1.4 million. Salaries and fringes are up \$250,000 and include 2 new positions added during Fiscal 2006-2007 and 1 new position added for the 2007-2008 Budget. In Utility Administration, the Utility Assistance Program is added at \$100,000 ; Transfer to the Bus Fund went up \$442,000; and Debt Service went up \$268,000.. In Customer Service, Bad Debt increased \$1.7 million ; Utilities increased \$40,000 and Maintenance of Building increased \$10,000. The Information Systems Department saw increases for Maintenance netting another \$69,000. The Utility Director's budget increased \$200,000 for consulting fees for the System's infrastructure. Electric Distribution was increased \$25,000 for Maintenance and \$100,000 for Utilities.

The Water Department was increased \$300,000 for Utilities and \$25,000 for Maintenance accounts. The Wastewater Department was increased \$200,000 for Utilities and \$30,000 for Maintenance. Expenses were added in the amount of \$408,000 matching the revenue for Environmental Compliance. Other minor adjustments were made making up the remainder.

Sanitation Fund:

Sanitation's budget increased \$636,000 or 13.31%. In revenues; a rate increase was approved by City Council increasing Collection Fees by \$558,000. The remaining \$78,000 is made up by deficit support from the General Fund.

In expenses, the salary and fringe increase account for \$245,000 and include 8 new positions added during Fiscal 2006-2007. Capital Outlay increased by \$46,000, while the Transfer to General Fund increased \$333,000. Other minor adjustments account for the remainder.

Zoological Park Fund


The Zoo's budget increased \$119,000 or 5.60%. The grant from the State was adjusted down \$95,000 and Gate Receipts adjusted down \$22,000 to better reflect anticipated receipts. This is more than offset by an increase of \$236,000 in deficit support from General Fund.

In expenses, Capital Outlay increased \$23,000; Transfer to General Fund increased \$45,000; Maintenance increased \$30,000 and Professional Fees increased \$10,000.. The Zoo added three positions in this budget. Other minor changes account for the remainder.

Municipal Transit Fund:

Municipal Transit Funds' increased \$269,000 or 10.06%. Changes in revenue include a decrease in Federal Grants of \$202,000; an increase in Fares of \$29,000, and an increase in deficit support from the Utilities System Fund of \$442,000.

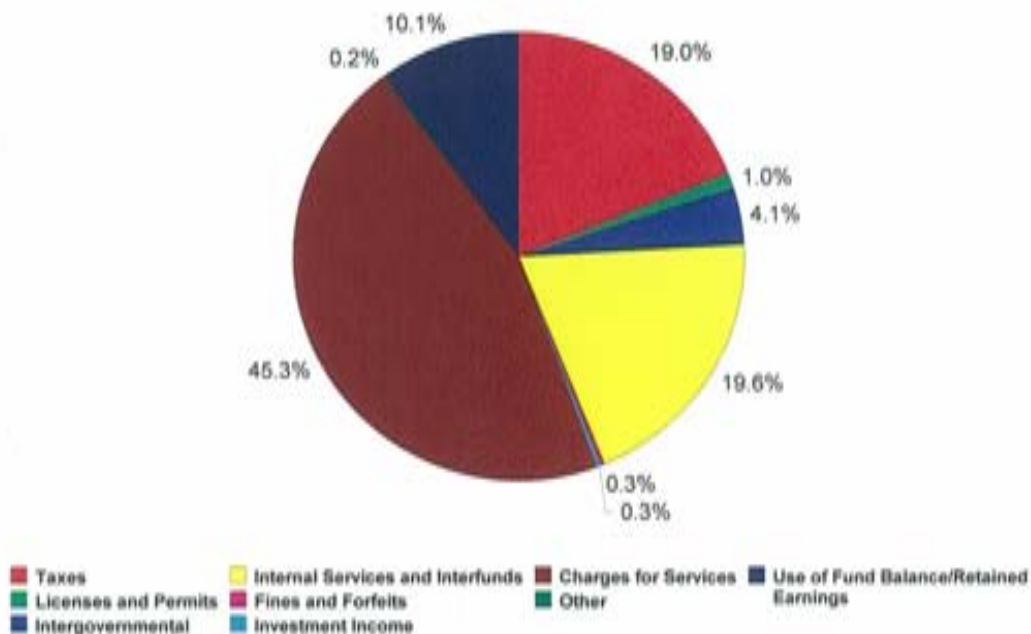
In expenses, salary and fringe account for \$164,000 of the increase and include 2 new full time and 6 new part time positions for the 2007-2008 Budget. Increase in Transfer to General Fund accounts for \$87,000; while Transfer to Utility Fund accounts for another \$10,000 of the remaining increase; with slight adjustments to operating accounts rounding out the changes.

Sincerely,

 David Crutchfield
 Director of Finance

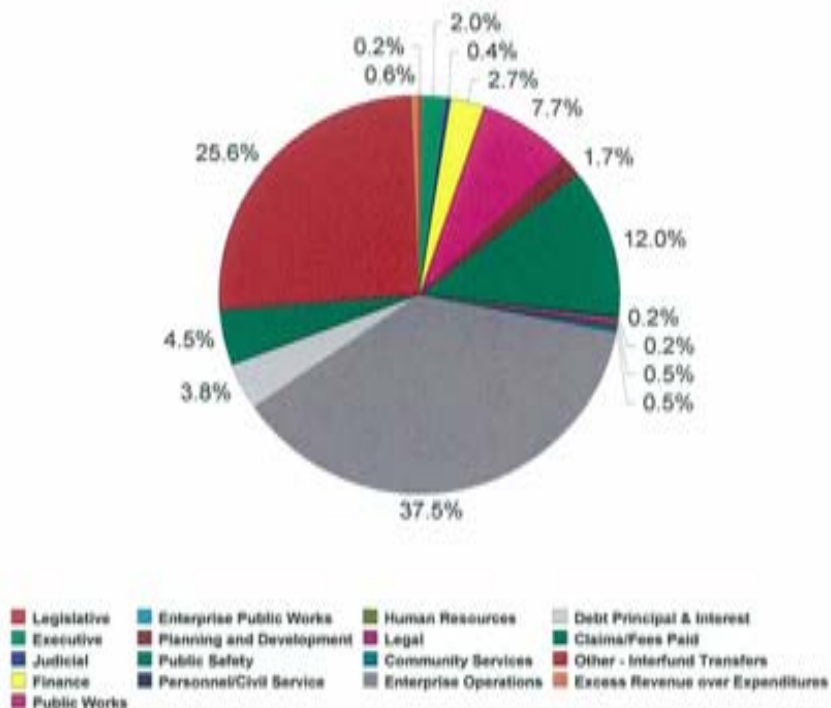
I. BUDGET SUMMARIES

COMBINED ANNUAL BUDGET SUMMARY

Sources of Funds



Uses of Funds



COMBINED SUMMARY OF BUDGET BY FUND GROUPS

DESCRIPTION	GOVERNMENTAL FUND TYPES			
	GENERAL FUND	SPECIAL REVENUE FUNDS	GENERAL DEBT SERVICE	GENERAL CAPITAL PROJECTS
SOURCES OF FUNDS				
Taxes	2,307,000	31,250,000	579,000	8,306,105
Licenses and Permits	2,298,200			
Intergovernmental	8,585,635	1,102,640		(1,332,000)
Internal Services and Interfunds	32,294,992	67,914	970,895	100,000
Fines and Forfeits	606,000			
Investment Income	125,000	6,500	4,800	
Charges for Services	208,430	145,000		
Other	252,805	68,515		0
Debt Proceeds				
Use of Fund Balance/Retained Earnings	6,470,594		713,593	4,778,000
TOTAL SOURCES OF FUNDS	53,148,656	32,640,569	2,268,288	11,852,105
USES OF FUNDS				
Legislative	508,783			
Executive	1,033,806			2,880,335
Judicial	863,698			
Finance	4,468,196			
Public Works	10,194,482	166,000		6,788,991
Enterprise Public Works				
Planning and Development	2,583,438	1,224,569		0
Public Safety	26,307,009			487,200
Personnel/Civil Service	370,268			
Human Resources	379,680			
Legal	1,043,876			
Community Services	1,040,775			
Enterprise Operations				
Debt Principal & Interest			2,268,288	
Claims/Fees Paid				
Other - Interfund Transfers	4,354,645	31,250,000		310,000
Excess Revenue over Expenditures	0			1,385,579
TOTAL USES OF FUNDS	53,148,656	32,640,569	2,268,288	11,852,105

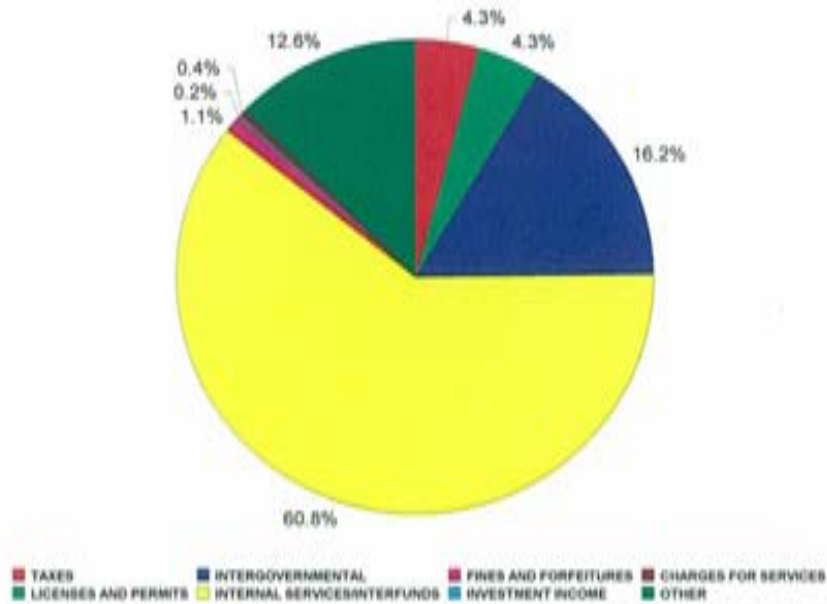
COMBINED SUMMARY OF BUDGET BY FUND GROUPS

PROPRIETARY FUND TYPES							COMBINED TOTAL
INTERNAL SERVICE FUNDS	UTILITY SYSTEM	SANITATION	MUNICIPAL TRANSIT SYSTEM	ZOO FUND	GOLF COURSE FUND	ENTERPRISE CAPITAL PROJECTS	
							42,442,105
							2,298,200
			660,896	175,000			9,192,171
25,421	206,367	1,186,173	1,948,515	1,819,337	229,437	5,000,000	43,849,051
							606,000
200,000	360,000						696,300
8,519,993	86,860,383	4,225,000	324,500	250,000	711,000		101,244,306
26,000	(9,800)		6,300				343,820
							0
1,455,584	5,480,580					3,699,188	22,597,539
10,226,998	92,897,530	5,411,173	2,940,211	2,244,337	940,437	8,699,188	223,269,492
							508,783
	496,789						4,410,930
							863,698
	1,602,262						6,070,458
							17,149,473
							0
							3,808,007
							26,794,209
							370,268
							379,680
147,418							1,191,294
							1,040,775
	65,225,641	4,503,957	2,263,611	2,025,776	897,915	8,699,188	83,616,088
	6,245,211						8,513,499
10,079,580							10,079,580
	19,327,627	907,216	676,600	218,561	42,522		57,087,171
							1,385,579
10,226,998	92,897,530	5,411,173	2,940,211	2,244,337	940,437	8,699,188	223,269,492

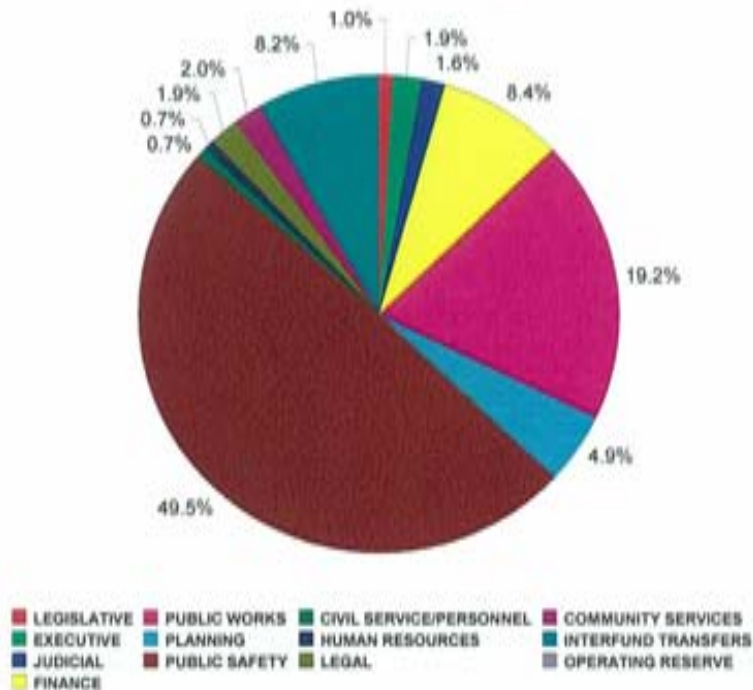
CITY OF ALEXANDRIA

**2007-2008 ANNUAL BUDGET
GENERAL FUND
ADOPTED BUDGET SUMMARY**

Revenues



Expenditures



**SUMMARY OF FUNDS
GENERAL FUND**

REVENUE SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED BUDGET	
TAXES	2,226,595	2,168,318	2,208,000	2,307,000	2,307,000	2,307,000	4.48%
LICENSES AND PERMITS	2,587,074	2,659,726	2,198,200	2,514,200	2,298,200	2,298,200	4.55%
INTERGOVERNMENTAL	8,381,737	9,176,491	8,168,032	9,516,051	8,356,450	8,585,635	5.11%
INTERNAL SERVICES/INTERFUNDS	25,250,593	34,990,672	31,671,286	33,427,417	32,294,992	32,294,992	1.97%
FINES AND FORFEITURES	587,222	724,346	596,000	843,000	606,000	606,000	1.68%
INVESTMENT INCOME	41,578	106,566	75,000	250,000	125,000	125,000	0.00%
CHARGES FOR SERVICES	247,829	286,021	208,430	238,430	208,430	208,430	0.00%
OTHER	774,021	573,942	4,570,202	5,182,221	5,545,501	6,706,843	46.75%
TOTAL REVENUE	40,096,649	50,686,082	49,695,150	54,278,319	51,741,573	53,132,100	6.92%

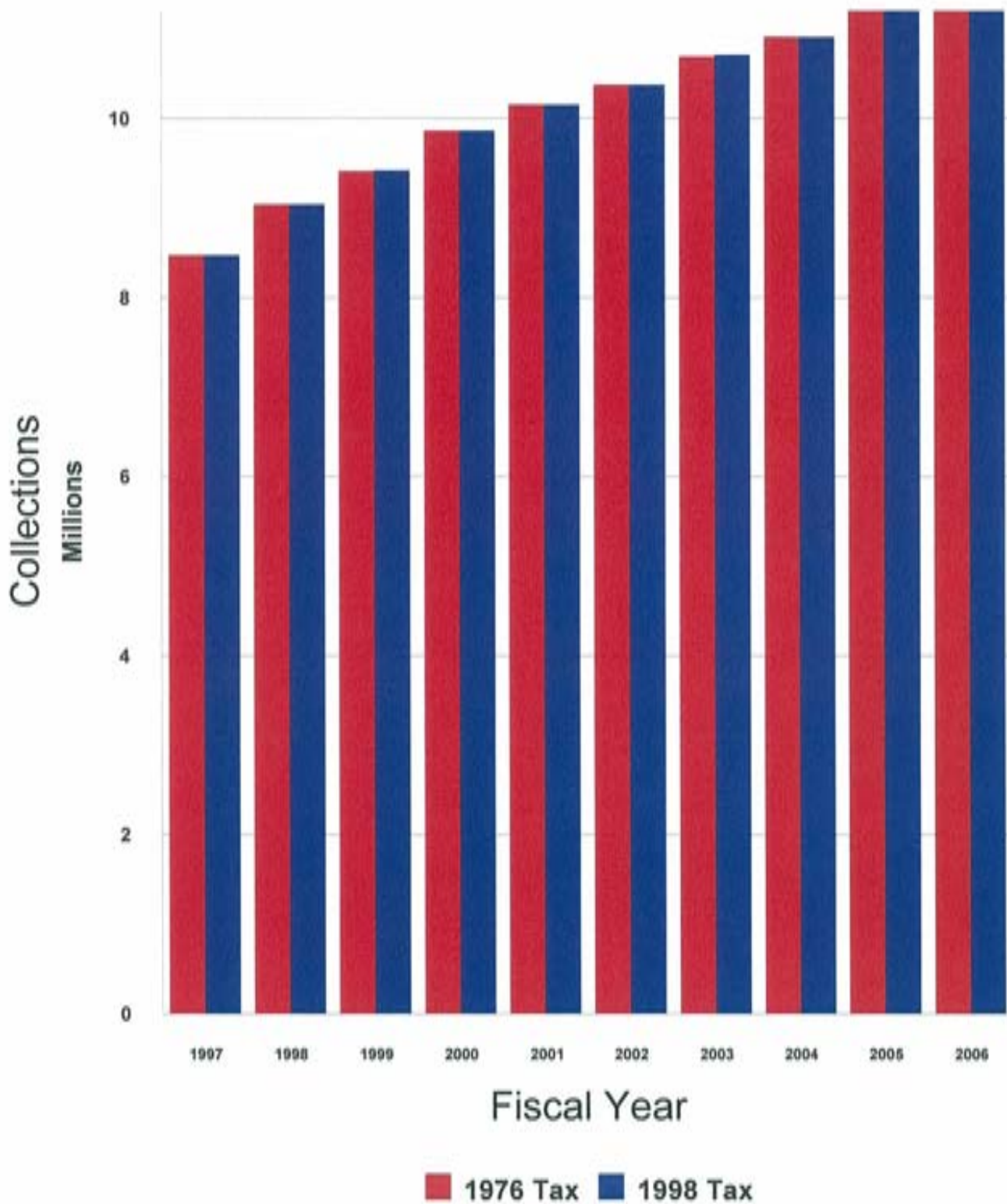
EXPENDITURE SUMMARY BY DIVISION

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
LEGISLATIVE	371,398	431,104	454,082	520,482	505,588	506,509	11.55%
EXECUTIVE	497,726	509,379	676,322	751,885	1,005,804	1,033,806	52.86%
JUDICIAL	516,367	670,267	806,979	752,113	861,532	863,698	7.03%
FINANCE	3,383,486	4,659,896	4,237,622	4,563,189	4,363,848	4,468,196	5.44%
PUBLIC WORKS	6,540,801	8,484,545	9,603,416	9,875,820	9,971,093	10,194,482	6.15%
PLANNING	1,433,911	1,709,516	2,259,791	2,252,177	2,354,648	2,583,438	14.32%
PUBLIC SAFETY	19,529,497	24,056,941	25,195,810	26,321,013	25,564,715	26,307,009	4.41%
CIVIL SERVICE/PERSONNEL	357,536	426,983	242,283	286,283	369,248	370,268	52.82%
HUMAN RESOURCES	29,527	30,800	402,187	426,170	379,432	379,680	0.00%
LEGAL	496,443	809,084	843,895	1,603,443	1,028,235	1,029,594	22.00%
COMMUNITY SERVICES	707,750	936,749	893,741	995,519	1,011,357	1,040,775	0.00%
INTERFUND TRANSFERS	3,276,841	3,685,174	4,079,022	5,930,225	4,326,073	4,354,645	6.76%
OPERATING RESERVE	0	0	0	0	0	0	0.00%
TOTAL EXPENDITURES	37,141,283	46,410,438	49,695,150	54,278,319	51,741,573	53,132,100	6.92%

EXPENDITURE SUMMARY BY CATEGORY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES	16,777,016	21,072,924	22,436,055	22,585,882	23,610,176	23,708,334	5.67%
FRINGE BENEFITS	5,318,757	6,985,670	8,465,920	8,298,496	8,331,469	8,464,848	-0.01%
OPERATING AND CONTRACTUAL	6,042,991	7,300,604	7,572,287	9,620,718	8,414,674	8,836,859	16.70%
OTHER	7,433,527	8,928,352	8,750,158	10,685,821	9,084,736	9,142,308	4.48%
CAPITAL OUTLAY	1,568,992	2,122,888	2,470,730	3,087,402	2,300,518	2,979,751	20.60%
TOTAL EXPENDITURES	37,141,283	46,410,438	49,695,150	54,278,319	51,741,573	53,132,100	6.92%

SALES TAX COLLECTION
TEN YEAR HISTORY



**SUMMARY OF FUNDS
SALES TAX FUND**

REVENUE SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
TAXES	23,601,445	32,664,698	30,775,000	32,500,000	31,250,000	31,250,000	1.54%
INTERGOVERNMENTAL	0	0	0	0	0	0	0.00%
INTERNAL SERVICES/INTERFUNDS	0	0	0	0	0	0	0.00%
INVESTMENT INCOME	0	0	0	0	0	0	0.00%
CHARGES FOR SERVICES	0	0	0	0	0	0	0.00%
USE OF PROPERTY	0	0	0	0	0	0	0.00%
OTHER	0	0	0	0	0	0	0.00%
TOTAL REVENUE	23,601,445	32,664,698	30,775,000	32,500,000	31,250,000	31,250,000	1.54%

EXPENDITURE SUMMARY BY CATEGORY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES	0	0	0	0	0	0	0.00%
FRINGE	0	0	0	0	0	0	0.00%
OPERATING AND CONTRACTUAL	0	0	0	0	0	0	0.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
INTERFUND TRANSFERS	23,449,207	32,664,698	30,775,000	32,500,000	31,250,000	31,250,000	1.54%
OPERATING RESERVE	0	0	0	0	0	0	0.00%
TOTAL EXPENDITURES	23,449,207	32,664,698	30,775,000	32,500,000	31,250,000	31,250,000	1.54%

SALES TAX COLLECTIONS

Ten Year History of Sales Tax Collections

Fiscal Year	1976 Tax	Percentage Inc/Dec	1988 Tax	Percentage Inc/Dec
1997	8,471,427	-0.60%	8,470,349	-0.62%
1998	9,038,199	6.69%	9,038,245	6.70%
1999	9,407,920	4.09%	9,415,770	4.18%
2000	9,856,305	4.77%	9,857,180	4.69%
2001	10,147,215	2.95%	10,147,305	2.94%
2002	10,370,764	2.20%	10,370,638	2.20%
2003	10,686,466	3.04%	10,708,877	3.26%
2004	10,910,581	2.10%	10,909,722	1.88%
2005	11,584,525	6.18%	11,577,698	6.12%
2006	13,113,434	13.20%	13,113,434	13.26%

**SUMMARY OF FUNDS
COMMUNITY DEVELOPMENT BLOCK GRANT FUND**

REVENUE SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED BUDGET	
TAXES	0	0	0	0	0	0	0.00%
INTERGOVERNMENTAL	0	0	0	0	680,765	680,765	100.00%
INTERNAL SERVICES/INTERFUNDS	0	0	0	0	0	0	0.00%
INVESTMENT INCOME	0	0	0	0	0	0	100.00%
CHARGES FOR SERVICES	0	0	0	0	10,000	10,000	100.00%
USE OF PROPERTY	0	0	0	0	0	0	0.00%
OTHER	0	0	0	0	0	0	100.00%
TOTAL REVENUE	0	0	0	0	690,765	690,765	100.00%

EXPENDITURE SUMMARY BY CATEGORY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES	0	0	0	0	98,805	98,805	100.00%
FRINGE	0	0	0	0	40,428	40,428	100.00%
OPERATING AND CONTRACTUAL	0	0	0	0	139,311	139,311	100.00%
OTHER	0	0	0	0	104,221	412,221	100.00%
CAPITAL OUTLAY	0	0	0	0	0	0	100.00%
INTERFUND TRANSFERS	0	0	0	0	308,000	0	100.00%
OPERATING RESERVE	0	0	0	0	0	0	0.00%
TOTAL EXPENDITURES	0	0	0	0	690,765	690,765	100.00%

**SUMMARY OF FUNDS
ECONOMIC DEVELOPMENT - EDAP**

REVENUE SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED BUDGET	
TAXES	0	0	0	0	0	0	0.00%
INTERGOVERNMENTAL	0	0	0	0	0	0	100.00%
INTERNAL SERVICES/INTERFUNDS	0	0	0	0	0	0	0.00%
INVESTMENT INCOME	0	0	0	0	500	500	100.00%
CHARGES FOR SERVICES	0	0	0	0	0	0	100.00%
USE OF PROPERTY	0	0	0	0	0	0	0.00%
OTHER	0	0	0	0	5,500	5,500	100.00%
TOTAL REVENUE	0	0	0	0	6,000	6,000	100.00%

EXPENDITURE SUMMARY BY CATEGORY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES	0	0	0	0	0	0	100.00%
FRINGE	0	0	0	0	0	0	100.00%
OPERATING AND CONTRACTUAL	0	0	0	0	0	0	100.00%
OTHER	0	0	0	0	6,000	6,000	100.00%
CAPITAL OUTLAY	0	0	0	0	0	0	100.00%
INTERFUND TRANSFERS	0	0	0	0	0	0	100.00%
OPERATING RESERVE	0	0	0	0	0	0	0.00%
TOTAL EXPENDITURES	0	0	0	0	6,000	6,000	100.00%

**SUMMARY OF FUNDS
HOME INVESTMENT PARTNERSHIP FUND**

REVENUE SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED BUDGET	
TAXES	0	0	0	0	0	0	0.00%
INTERGOVERNMENTAL	0	0	0	0	421,875	421,875	100.00%
INTERNAL SERVICES/INTERFUNDS	0	0	0	0	36,914	36,914	100.00%
INVESTMENT INCOME	0	0	0	0	0	0	0.00%
CHARGES FOR SERVICES	0	0	0	0	0	0	0.00%
USE OF PROPERTY	0	0	0	0	0	0	0.00%
OTHER	0	0	0	0	0	0	100.00%
TOTAL REVENUE	0	0	0	0	458,789	458,789	100.00%

EXPENDITURE SUMMARY BY CATEGORY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES	0	0	0	0	27,215	27,215	100.00%
FRINGE	0	0	0	0	11,283	11,283	100.00%
OPERATING AND CONTRACTUAL	0	0	0	0	167,166	167,166	100.00%
OTHER	0	0	0	0	253,125	253,125	100.00%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
INTERFUND TRANSFERS	0	0	0	0	0	0	0.00%
OPERATING RESERVE	0	0	0	0	0	0	0.00%
TOTAL EXPENDITURES	0	0	0	0	458,789	458,789	100.00%

**SUMMARY OF FUNDS
ECONOMIC DEVELOPMENT - HOTEL FUND**

REVENUE SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED BUDGET	
TAXES	0	0	0	0	0	0	0.00%
INTERGOVERNMENTAL	0	0	0	0	0	0	0.00%
INTERNAL SERVICES/INTERFUNDS	0	0	0	0	0	0	0.00%
INVESTMENT INCOME	0	0	0	0	6,000	6,000	0.00%
CHARGES FOR SERVICES	0	0	0	0	0	0	0.00%
USE OF PROPERTY	0	0	0	0	0	0	0.00%
OTHER	0	0	0	0	63,015	63,015	100.00%
TOTAL REVENUE	0	0	0	0	69,015	69,015	100.00%

EXPENDITURE SUMMARY BY CATEGORY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES	0	0	0	0	0	0	0.00%
FRINGE	0	0	0	0	0	0	0.00%
OPERATING AND CONTRACTUAL	0	0	0	0	0	0	0.00%
OTHER	0	0	0	0	69,015	69,015	100.00%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
INTERFUND TRANSFERS	0	0	0	0	0	0	100.00%
OPERATING RESERVE	0	0	0	0	0	0	0.00%
TOTAL EXPENDITURES	0	0	0	0	69,015	69,015	100.00%

**SUMMARY OF FUNDS
YOUTH RECREATION FUND**

REVENUE SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED BUDGET	
TAXES	0	0	0	0	0	0	0.00%
INTERGOVERNMENTAL	0	0	0	0	0	0	0.00%
INTERNAL SERVICES/INTERFUNDS	31,000	31,000	31,000	31,000	31,000	31,000	0.00%
INVESTMENT INCOME	141	590	0	0	0	0	0.00%
CHARGES FOR SERVICES	134,583	135,073	95,000	135,000	135,000	135,000	42.11%
USE OF PROPERTY	0	0	0	0	0	0	0.00%
OTHER	0	0	0	0	0	0	0.00%
TOTAL REVENUE	165,724	166,663	126,000	166,000	166,000	166,000	31.75%

EXPENDITURE SUMMARY BY CATEGORY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES	0	0	0	0	0	0	0.00%
FRINGE	0	0	0	0	0	0	0.00%
OPERATING AND CONTRACTUAL	172,610	144,661	126,000	166,000	166,000	166,000	31.75%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
INTERFUND TRANSFERS	0	0	0	0	0	0	0.00%
OPERATING RESERVE	0	0	0	0	0	0	0.00%
TOTAL EXPENDITURES	172,610	144,661	126,000	166,000	166,000	166,000	31.75%

**SUMMARY OF FUNDS
GENERAL DEBT SERVICE FUND**

REVENUE SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED BUDGET	
TAXES	673,372	626,261	579,000	641,000	579,000	579,000	0.00%
INTERGOVERNMENTAL	0	0	0	0	0	0	0.00%
INTERNAL SERVICES/INTERFUNDS	1,743,448	2,092,095	1,672,317	1,672,317	970,895	970,895	-41.94%
INVESTMENT INCOME	50,179	82,159	4,800	52,000	4,800	4,800	0.00%
CHARGES FOR SERVICES	0	0	0	0	0	0	0.00%
USE OF PROPERTY	0	0	0	0	0	0	0.00%
OTHER	5,139,923	1,060	14,213	0	713,593	713,593	100.00%
TOTAL REVENUE	7,606,922	2,801,575	2,270,330	2,365,317	2,268,288	2,268,288	-0.09%

EXPENDITURE SUMMARY BY CATEGORY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES	0	0	0	0	0	0	0.00%
FRINGE	0	0	0	0	0	0	0.00%
OPERATING AND CONTRACTUAL	1,203	2,520	4,800	4,800	4,800	4,800	0.00%
OTHER	7,770,233	2,660,813	2,265,530	2,360,517	2,263,488	2,263,488	-0.09%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
INTERFUND TRANSFERS	0	0	0	0	0	0	0.00%
OPERATING RESERVE	0	0	0	0	0	0	0.00%
TOTAL EXPENDITURES	7,771,436	2,663,333	2,270,330	2,365,317	2,268,288	2,268,288	-0.09%

**SUMMARY OF FUNDS
RISK MANAGEMENT FUND**

REVENUE SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED BUDGET	
TAXES	0	0	0	0	0	0	0.00%
INTERGOVERNMENTAL	0	0	0	0	0	0	0.00%
INTERNAL SERVICES/INTERFUNDS	0	0	0	0	0	0	0.00%
INVESTMENT INCOME	139,830	273,601	0	300,000	200,000	200,000	0.00%
CHARGES FOR SERVICES	1,991,993	1,991,993	1,991,993	2,776,362	1,991,993	1,991,993	0.00%
USE OF PROPERTY	0	0	0	0	0	0	0.00%
OTHER	190,915	92,131	526,991	590,991	1,470,984	1,470,984	0.00%
TOTAL REVENUE	2,322,738	2,357,725	2,518,984	3,667,353	3,662,977	3,662,977	45.41%

EXPENSE SUMMARY BY CATEGORY

DESCRIPTION	2005-2006	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES	39,935	44,542	46,324	46,324	47,250	47,250	2.00%
FRINGE	10,725	13,009	14,463	14,463	14,052	14,052	-2.84%
OPERATING AND CONTRACTUAL	879,866	850,833	852,797	875,166	877,075	877,075	2.85%
OTHER	2,243,014	1,597,445	1,591,000	2,717,000	2,717,000	2,717,000	70.77%
CAPITAL OUTLAY	1,174	0	14,400	14,400	7,600	7,600	100.00%
INTERFUND TRANSFERS	0	0	0	0	0	0	0.00%
OPERATING RESERVE	0	0	0	0	0	0	0.00%
TOTAL EXPENSES	3,174,714	2,505,829	2,518,984	3,667,353	3,662,977	3,662,977	45.41%

**SUMMARY OF FUNDS
EMPLOYEE BENEFITS FUND**

REVENUE SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED BUDGET	
TAXES	0	0	0	0	0	0	0.00%
INTERGOVERNMENTAL	0	0	0	0	0	0	0.00%
INTERNAL SERVICES/INTERFUNDS	1,534,503	25,421	25,421	25,421	25,421	25,421	0.00%
INVESTMENT INCOME	8,897	44,276	0	50,000	0	0	0.00%
CHARGES FOR SERVICES	3,849,270	5,997,963	6,386,000	6,342,000	6,342,000	6,528,000	2.22%
USE OF PROPERTY	0	0	0	0	0	0	0.00%
OTHER	0	0	0	0	0	0	0.00%
TOTAL REVENUE	5,392,670	6,067,660	6,411,421	6,417,421	6,367,421	6,553,421	2.21%

EXPENSE SUMMARY BY CATEGORY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES	0	0	0	0	0	0	0.00%
FRINGE	0	0	0	0	0	0	0.00%
OPERATING AND CONTRACTUAL	836,697	1,034,072	1,044,421	1,047,821	1,047,421	1,047,421	0.29%
OTHER	4,217,214	4,132,166	5,367,000	5,369,600	5,506,000	5,506,000	2.59%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
INTERFUND TRANSFERS	0	0	0	0	0	0	0.00%
OPERATING RESERVE	0	0	0	0	0	0	0.00%
TOTAL EXPENSES	5,053,911	5,166,238	6,411,421	6,417,421	6,553,421	6,553,421	2.21%

**SUMMARY OF FUNDS
UNEMPLOYMENT BENEFITS FUND**

REVENUE SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED BUDGET	
TAXES	0	0	0	0	0	0	0.00%
INTERGOVERNMENTAL	0	0	0	0	0	0	0.00%
INTERNAL SERVICES/INTERFUNDS	0	0	0	0	0	0	0.00%
INVESTMENT INCOME	6,563	14,710	0	10,600	0	0	0.00%
CHARGES FOR SERVICES	0	0	0	0	0	0	0.00%
USE OF PROPERTY	0	0	0	0	0	0	0.00%
OTHER	0	0	10,600	0	10,600	10,600	0.00%
TOTAL REVENUE	6,563	14,710	10,600	10,600	10,600	10,600	0.00%

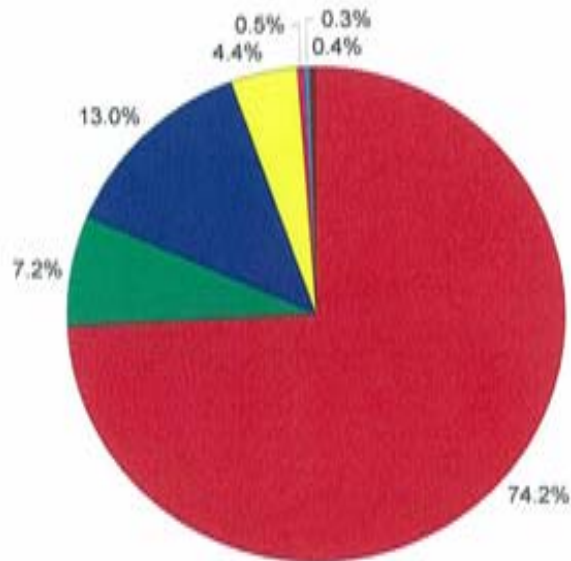
EXPENSE SUMMARY BY CATEGORY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES	0	0	0	0	0	0	0.00%
FRINGE	0	0	0	0	0	0	0.00%
OPERATING AND CONTRACTUAL	0	0	0	0	0	0	0.00%
OTHER	3,125	727	10,600	10,600	10,600	10,600	0.00%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
INTERFUND TRANSFERS	0	0	0	0	0	0	0.00%
OPERATING RESERVE	0	0	0	0	0	0	0.00%
TOTAL EXPENSES	3,125	727	10,600	10,600	10,600	10,600	0.00%

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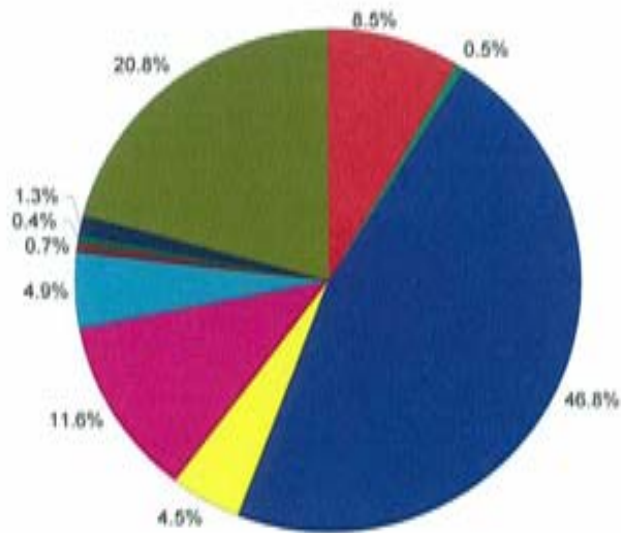
**2007-2008 ANNUAL BUDGET
UTILITY SYSTEM FUND
ADOPTED BUDGET SUMMARY**

Revenues



■ ELECTRIC
 ■ GAS
 ■ OTHER CHARGES
 ■ INTERGOVERNMENTAL
■ WATER
 ■ WASTEWATER
 ■ INVESTMENT INCOME
 ■ INTERNAL SERVICES/INTERFUNDS

Expenses



■ FINANCE
 ■ WATER
 ■ ENVIRONMENTAL SERVICES
 ■ INTERFUND TRANSFERS
■ ADMINISTRATION
 ■ GAS
 ■ UTILITY SERVICES
■ ELECTRIC
 ■ WASTEWATER
■ OPERATING RESERVE

**SUMMARY OF FUNDS
UTILITY FUND**

REVENUE SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED BUDGET	
ELECTRIC	58,243,764	81,253,689	57,538,508	72,948,508	64,738,508	64,738,508	12.51%
WATER	6,457,784	6,616,869	6,308,850	6,544,850	6,308,850	6,308,850	0.00%
GAS	14,254,081	20,450,805	11,532,000	11,297,000	11,332,000	11,332,000	-1.73%
WASTEWATER	3,864,739	3,922,219	3,672,525	3,772,525	3,797,525	3,797,525	3.40%
ENVIROMENTAL COMPLIANCE	0	0	0	408,000	408,000	408,000	
OTHER CHARGES	352,138	287,809	275,500	275,500	275,500	275,500	0.00%
INVESTMENT INCOME	290,442	589,552	235,000	660,000	360,000	360,000	0.00%
INTERGOVERNMENTAL	0	338,229	0	0	0	0	0.00%
INTERNAL SERVICES/INTERFUNDS	187,193	206,367	187,193	206,367	206,367	206,367	10.24%
OTHER	57,803	63,798	1,673,830	3,097,322	4,915,048	5,570,780	232.82%
TOTAL REVENUE	83,707,944	113,729,337	81,423,406	99,210,072	92,341,798	92,997,530	14.21%

EXPENSE SUMMARY BY DIVISION

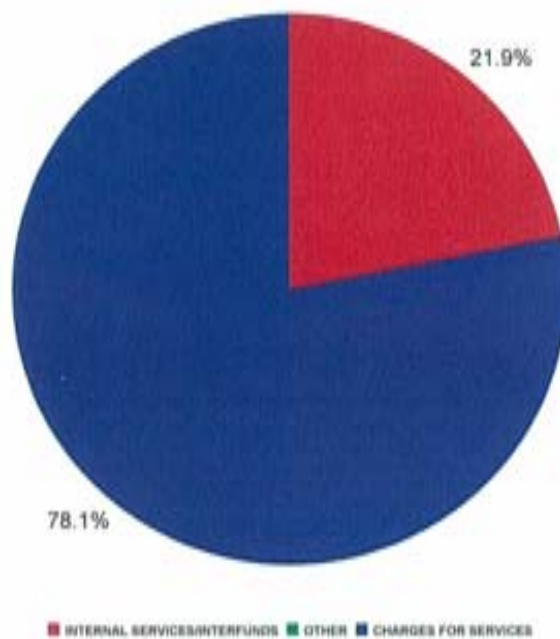
DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
FINANCE	5,351,983	7,518,561	5,909,772	8,667,530	7,834,197	7,947,473	34.48%
ADMINISTRATION	145,023	145,278	313,389	590,673	496,021	496,789	58.52%
ELECTRIC	40,047,747	59,921,342	36,705,644	50,161,237	43,244,889	43,534,825	18.61%
WATER	2,825,692	4,003,890	3,768,479	4,196,309	4,195,529	4,203,883	11.55%
GAS	12,852,601	18,846,187	10,920,234	10,814,334	10,761,278	10,771,042	-1.37%
WASTEWATER	3,052,138	3,917,106	4,482,276	4,754,036	4,365,316	4,512,659	0.68%
ENVIRONMENTAL SERVICES	385,262	409,209	636,161	634,861	534,520	612,309	-3.75%
ENVIROMENTAL COMPLIANCE	0	0	0	408,000	408,000	408,000	0.00%
UTILITY SERVICES	761,657	1,039,793	1,278,429	1,259,616	1,180,005	1,182,923	-7.47%
INTERFUND TRANSFERS	0	18,541,433	17,409,022	17,723,476	19,322,043	19,327,627	11.02%
OPERATING RESERVE	0	0	0	0	0	0	0.00%
TOTAL EXPENSES	65,422,103	114,342,799	81,423,406	99,210,072	92,341,798	92,997,530	14.21%

EXPENSE SUMMARY BY CATEGORY

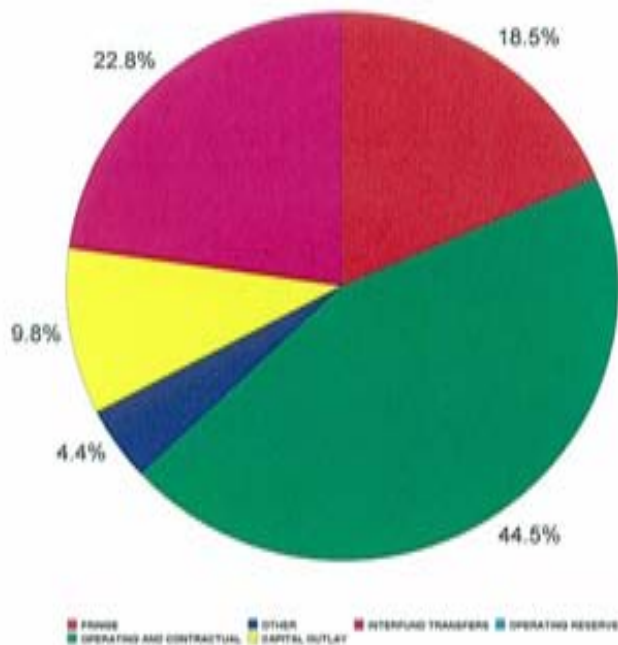
DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES	7,977,787	9,117,334	10,168,264	9,841,017	10,375,853	10,384,228	2.12%
FRINGE BENEFITS	2,875,293	3,958,730	4,860,838	4,871,390	4,834,338	4,894,672	0.70%
OPERATING AND CONTRACTUAL	51,379,402	77,525,846	44,809,687	59,780,687	52,367,337	52,497,337	17.16%
OTHER	16,907,830	21,391,155	17,774,022	20,473,476	21,422,043	21,527,627	21.12%
CAPITAL OUTLAY	1,819,345	2,349,734	3,810,595	4,243,502	3,342,227	3,693,666	-3.07%
TOTAL EXPENSES	80,959,657	114,342,799	81,423,406	99,210,072	92,341,798	92,997,530	14.21%

2007-2008 ANNUAL BUDGET
SANITATION FUND
ADOPTED BUDGET SUMMARY

Revenues



Expenses



**SUMMARY OF FUNDS
SANITATION FUND**

REVENUE SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED BUDGET	
TAXES	0	0	0	0	0	0	0.00%
INTERGOVERNMENTAL	0	338,229	0	0	0	0	0.00%
INTERNAL SERVICES/INTERFUNDS	59,340	633,886	1,108,433	1,977,608	1,168,370	1,186,173	0.00%
INVESTMENT INCOME	1,854	11,586	0	0	0	0	0.00%
CHARGES FOR SERVICES	3,603,274	3,699,044	3,667,000	3,679,000	4,225,000	4,225,000	15.22%
USE OF PROPERTY	0	0	0	0	0	0	0.00%
OTHER	1,778	3,538	0	0	0	0	0.00%
TOTAL REVENUE	3,666,246	4,686,283	4,775,433	5,656,608	5,393,370	5,411,173	13.31%

EXPENSE SUMMARY BY CATEGORY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES	946,871	1,196,932	1,273,346	1,269,085	1,419,311	1,425,958	11.99%
FRINGE	354,389	520,206	646,752	710,273	727,569	738,725	14.22%
OPERATING AND CONTRACTUAL	1,590,921	1,892,093	1,769,785	1,987,785	1,773,285	1,773,285	0.20%
OTHER	11,645	175,064	166,586	175,064	175,064	175,064	5.09%
CAPITAL OUTLAY	103,251	45,329	345,000	532,848	390,925	390,925	13.31%
INTERFUND TRANSFERS	794,667	907,216	573,964	981,553	907,216	907,216	58.06%
OPERATING RESERVE	0	0	0	0	0	0	0.00%
TOTAL EXPENSES	3,801,744	4,736,840	4,775,433	5,656,608	5,393,370	5,411,173	13.31%

**SUMMARY OF FUNDS
ZOOLOGICAL PARK FUND**

REVENUE SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED BUDGET	
TAXES	0	0	0	0	0	0	0.00%
INTERGOVERNMENTAL	270,000	0	270,000	0	175,000	175,000	0.00%
INTERNAL SERVICES/INTERFUNDS	942,971	1,772,612	1,582,888	2,001,887	1,808,568	1,819,337	0.00%
INVESTMENT INCOME	76	3,617	0	0	0	0	0.00%
CHARGES FOR SERVICES	257,348	255,829	272,434	250,000	250,000	250,000	0.00%
USE OF PROPERTY	0	0	0	0	0	0	0.00%
OTHER	10,966	1,391	0	0	0	0	0.00%
TOTAL REVENUE	1,481,361	2,033,449	2,125,322	2,251,887	2,233,568	2,244,337	0.00%

EXPENSE SUMMARY BY CATEGORY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES	400,426	459,455	567,665	562,665	568,894	568,894	0.00%
FRINGE	139,939	174,686	280,049	280,049	271,903	275,126	0.00%
OPERATING AND CONTRACTUAL	743,431	1,139,352	924,410	1,010,910	979,210	979,210	0.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	64,432	173,402	179,702	179,702	195,000	202,546	0.00%
INTERFUND TRANSFERS	173,496	218,561	173,496	218,561	218,561	218,561	0.00%
OPERATING RESERVE	0	0	0	0	0	0	0.00%
TOTAL EXPENSES	1,521,724	2,165,456	2,125,322	2,251,887	2,233,568	2,244,337	0.00%

**SUMMARY OF FUNDS
GOLF COURSE FUND**

REVENUE SUMMARY

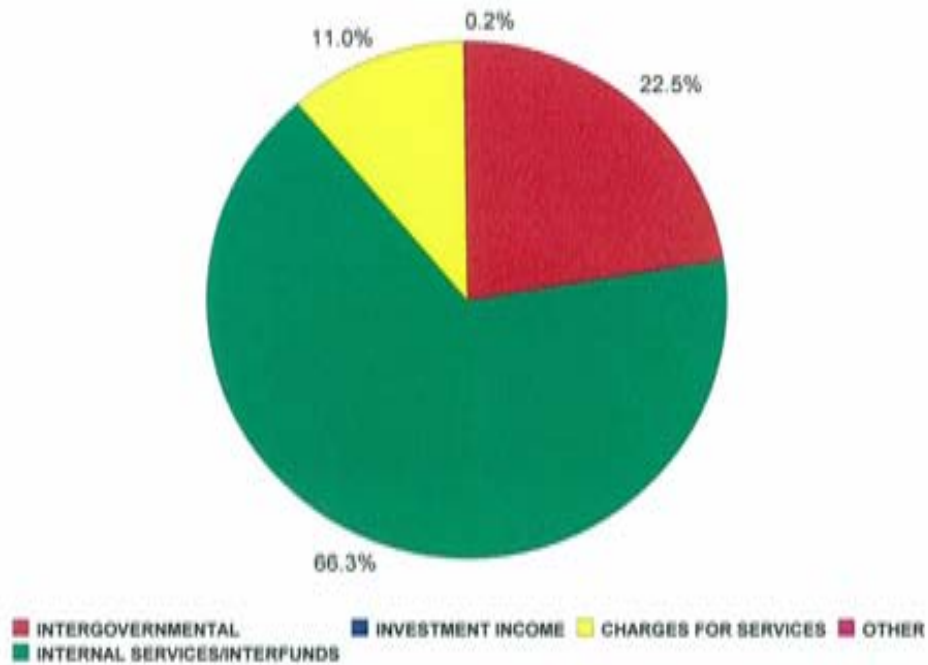
DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED BUDGET	
TAXES	0	0	0	0	0	0	0.00%
INTERGOVERNMENTAL	0	0	0	0	0	0	0.00%
INTERNAL SERVICES/INTERFUNDS	175,375	158,978	268,003	296,437	229,437	229,437	0.00%
INVESTMENT INCOME	1,010	623	0	3,000	0	0	0.00%
CHARGES FOR SERVICES	673,554	662,516	666,650	655,000	711,000	711,000	0.00%
USE OF PROPERTY	0	0	0	0	0	0	0.00%
OTHER	0	0	0	0	0	0	0.00%
TOTAL REVENUE	849,939	822,117	934,653	954,437	940,437	940,437	0.00%

EXPENSE SUMMARY BY CATEGORY

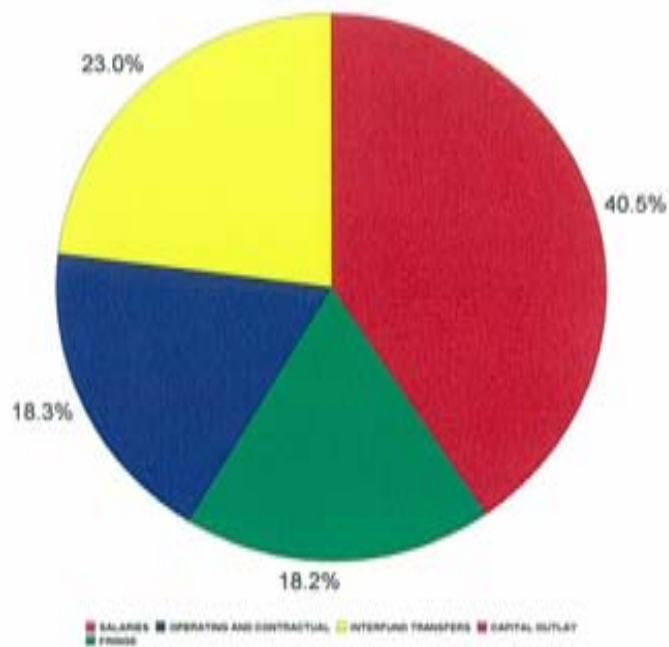
DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED BUDGET	
SALARIES	0	0	0	0	0	0	0.00%
FRINGE	0	0	0	0	0	0	0.00%
OPERATING AND CONTRACTUAL	805,651	777,405	897,915	911,915	895,765	895,765	0.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	17,751	252,116	0	0	2,150	2,150	0.00%
INTERFUND TRANSFERS	36,738	42,522	36,738	42,522	42,522	42,522	0.00%
OPERATING RESERVE	0	0	0	0	0	0	0.00%
TOTAL EXPENSES	860,140	1,072,043	934,653	954,437	940,437	940,437	0.00%

2007-2008 ANNUAL BUDGET
MUNICIPAL TRANSIT FUND
ADOPTED BUDGET SUMMARY

Revenues



Expenses



**SUMMARY OF FUNDS
MUNICIPAL TRANSIT FUND**

REVENUE SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED BUDGET	
TAXES	0	0	0	0	0	0	0.00%
INTERGOVERNMENTAL	657,907	678,404	863,825	858,834	660,896	660,896	-23.49%
INTERNAL SERVICES/INTERFUNDS	1,397,714	1,815,270	1,505,796	1,730,100	1,942,931	1,948,515	29.40%
INVESTMENT INCOME	10,447	4,837	0	10,000	0	0	0.00%
CHARGES FOR SERVICES	312,460	323,457	295,500	334,500	324,500	324,500	9.81%
USE OF PROPERTY	0	0	0	0	0	0	0.00%
OTHER	11,201	14,550	6,300	21,300	6,300	6,300	0.00%
TOTAL REVENUE	2,389,729	2,836,518	2,671,421	2,954,734	2,934,627	2,940,211	10.06%

EXPENSE SUMMARY BY CATEGORY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED BUDGET	
SALARIES	851,337	1,081,173	1,055,568	1,113,868	1,190,994	1,190,994	12.83%
FRINGE	306,906	458,161	506,560	506,560	530,037	535,621	7.75%
OPERATING AND CONTRACTUAL	475,053	579,937	529,996	666,996	536,996	536,996	1.34%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	325	499	0	0	0	0	0.00%
INTERFUND TRANSFERS	629,648	676,600	579,297	667,310	676,600	676,600	16.80%
OPERATING RESERVE	0	0	0	0	0	0	0.00%
TOTAL EXPENSES	2,263,269	2,796,370	2,671,421	2,954,734	2,934,627	2,940,211	10.06%

**2007-2008 ANNUAL BUDGET
RECAP OF PERSONNEL**

GENERAL FUND

DEPARTMENT	2004-2005	2005-2006	2006-2007	2007-2008		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
City Council						
City Council Persons	7	7	7	7	7	7
Total City Council	7	7	7	7	7	7
City Clerk						
City Clerk	1	1	1	1	1	1
Deputy City Clerk	1	1	1	1	1	1
Total City Clerk	2	2	2	2	2	2
Office of the Mayor						
Mayor	1	1	1	1	1	1
Mayor's Assistant-Secretary	0	1	1	1	0	0
Executive Secretary	2	2	2	2	2	2
Total Office of the Mayor	3	4	4	4	3	3
General Government						
Mayor's Assistant	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Total General Government	2	2	2	2	2	2
Office of the EEO						
Mayor's Assistant	1	1	1	1	1	1
Total Office of the EEO	1	1	1	1	1	1
Intergovernmental Agency						
Mayor's Assistant	1	1	1	1	1	1
Mayor's Assistant	0	0	0	0	1	1
Mayor's Assistant	0	0	0	0	1	1
Mayor's Assistant	0	0	0	0	1	0
Mayor's Assistant	0	0	0	0	1	1
Mayor's Assistant	0	0	0	0	1	1
Mayor's Assistant	0	0	0	0	0	1
Total Intergovt'l Agency	1	1	1	1	6	6
City Court						
City Judge	1	1	1	1	1	1
Deputy Clerk	5	6	6	6	7	7
Clerk of Court	1	1	1	1	1	1
Secretary	1	1	1	1	1	1
Total City Court	8	9	9	9	10	10

**2007-2008 ANNUAL BUDGET
RECAP OF PERSONNEL**

GENERAL FUND

DEPARTMENT	2004-2005	2005-2006	2006-2007	2007-2008		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Finance						
Director of Finance	0	1	1	1	1	1
Administrative Assistant	1	1	1	1	1	1
Total Finance	1	2	2	2	2	2
Accounting						
Accounting Manager	1	1	1	1	1	1
Accountant	2	2	2	2	2	2
Accounting Technician	4	4	4	4	4	4
Total Accounting	7	7	7	7	7	7
Purchasing						
Purchasing Manager	1	1	1	1	1	1
Senior Buyer	1	1	1	1	2	2
Buyer	1	1	1	1	1	1
Secretary	1	1	1	1	1	1
Accounting Clerk	2	2	2	2	2	2
Total Purchasing	6	6	6	6	7	7
Printing						
Press Operator	1	1	0	0	0	0
Print Shop Coordinator	1	1	1	1	2	2
Printer	0	0	1	1	0	0
Total Printing	2	2	2	2	2	2
Central Warehouse						
Supervisor	1	1	1	1	1	1
Inventory Coordinator	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Stock Clerk	3	3	3	3	3	3
Total Central Warehouse	6	6	6	6	6	6
Parts Warehouse						
Inventory Coordinator	1	1	1	1	1	1
Stock Clerk	1	1	1	1	1	1
Total Parts Warehouse	2	2	2	2	2	2

**2007-2008 ANNUAL BUDGET
RECAP OF PERSONNEL**

DEPARTMENT	GENERAL FUND					
	2004-2005	2005-2006	2006-2007	2007-2008		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Public Works						
Director of Public Works	1	1	1	1	1	1
Executive Secretary	1	1	1	1	1	1
Asst Director of Public Works	0	0	1	1	1	1
Total Public Works	2	2	3	3	3	3
Code Enforcement						
Superintendent	0	0	0	0	1	1
Crew Leader	0	0	1	1	1	1
Code Enforcement Officer	3	3	3	3	3	3
Supervisor	1	1	1	1	0	0
Secretary	0	0	1	1	1	1
Equipment Operator II	1	1	1	1	1	1
General Maintenance Worker	0	0	1	1	1	1
Total Central Facility	5	5	8	8	8	8
Streets & Parks						
Superintendent	0	0	1	1	1	1
Crew Leader	4	3	3	3	3	3
Supervisor	3	3	3	3	3	3
Secretary	1	1	1	1	1	1
Equipment Operator III	7	7	7	7	7	7
Equipment Operator II	8	8	8	8	8	8
Senior Mechanic	1	1	1	1	1	1
Equipment Operator I	2	3	3	3	3	3
General Maint Worker	3	4	4	4	4	4
Trades Worker	3	3	3	3	3	3
Stock Clerk	1	1	1	1	1	1
Total Streets & Parks	33	34	35	35	35	35
Traffic Department						
Traffic Control Technician	1	1	1	1	1	1
Secretary	1	1	1	1	1	1
Electrician	1	1	1	1	1	1
Superintendent	1	1	1	1	1	1
Sign Specialist	1	1	1	1	1	1
Sign & Marking Specialist	3	3	3	3	3	3
Total Traffic Department	8	8	8	8	8	8

**2007-2008 ANNUAL BUDGET
RECAP OF PERSONNEL**

DEPARTMENT	GENERAL FUND					
	2004-2005	2005-2006	2006-2007	2007-2008		
	ACTUAL	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Maintenance Public Buildings						
Superintendent - Building Maint	1	1	1	1	1	1
Supervisor	2	2	2	2	2	2
Community Center Coordinator	1	1	1	1	1	1
Secretary	1	1	1	1	1	1
Clerical Specialist	0	0	1	1	1	1
Electrician	1	1	1	1	1	1
Painter	3	3	3	3	3	3
Carpenter	3	3	3	3	3	3
General Maintenance Worker	8	8	5	5	5	5
Trades Worker	1	0	1	1	1	1
Lead Custodial Worker	0	0	2	2	2	2
Building Maintenance Specialist	1	2	2	2	2	2
Mechanical Systems Technician	2	2	2	2	3	3
Total Maint.Public Bldgs.	24	24	25	25	26	26
Motor Pool						
Superintendent	1	1	1	1	1	1
Crew Leader	4	4	4	4	4	4
Secretary	1	1	1	1	1	1
Senior Mechanic	5	5	5	5	5	5
Mechanic	7	7	7	7	7	7
Paint & Body Worker	2	2	2	2	2	2
Trades Worker	2	2	2	2	2	2
Auto Service Worker	3	3	3	3	3	3
Total Motor Pool	25	25	25	25	25	25
Rectn Facilities Maintenance						
Superintendent	1	1	1	1	1	1
Crew Leader	3	3	3	3	3	3
Clerical Specialist	1	1	1	1	1	1
Equipment Operator I	6	7	7	7	7	7
Equipment Operator I (Seasonal)	6	4	4	4	4	4
General Maintenance Worker	4	4	4	4	4	4
Gen Maint Worker(Seasonal)	3	3	3	3	3	3
Gen Maint Worker(90 day temp)	8	5	5	5	5	5
Total Rectn Facilities Maint.	32	28	28	28	28	28
Animal Shelter						
Secretary	0	0	0	0	1	1
Clerical Specialist	1	1	1	1	1	1
General Maintenance Worker	1	1	2	2	2	2
Superintendent - Animal Shelter	1	1	1	1	1	1
Animal Control Officer	2	2	2	2	2	2
Total Animal Shelter	5	5	6	6	7	7

**2007-2008 ANNUAL BUDGET
RECAP OF PERSONNEL**

GENERAL FUND

DEPARTMENT	2004-2005	2005-2006	2006-2007	2007-2008		
	ACTUAL	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Planning						
Director of Planning	1	1	1	1	1	1
Professional Engineer	0	1	1	1	1	1
Asst Director of Planning	1	1	1	1	1	1
Zoning Enforcement Analyst	1	1	1	1	1	1
Engineer In Training	1	0	0	0	0	0
Code Enforcement Officer	0	1	1	1	1	1
Senior Building Inspector	0	0	0	0	0	1
Mechanical Inspector	0	0	0	0	1	0
Building Inspector	0	0	2	2	2	1
Senior Mechanical Inspector	0	0	0	0	0	1
Administrative Assistant	1	1	1	1	1	1
Total Planning	5	6	8	8	9	9
Engineering						
Assistant City Engineer	0	2	2	2	2	3
City Engineer	1	1	1	1	1	1
Right of Way Agent	0	0	1	1	1	1
Engineering Supervisor	1	1	1	1	1	1
Professional Engineer	1	0	0	0	0	0
Land Surveyor	1	1	1	1	1	1
Engineering Tech II	1	0	0	0	0	0
Survey Technician	0	0	0	0	0	1
Crew Leader	1	1	1	1	1	1
Engineering Tech III	1	2	1	1	1	1
Construction Inspector	1	1	2	2	2	2
Survey Instrument Operator	1	1	1	1	1	1
Supervisor	1	1	1	1	1	1
Secretary	1	1	1	1	1	1
Office Assistant	1	1	1	1	1	1
General Maintenance Worker	1	1	1	1	1	0
Total Engineering	13	14	15	15	15	16
Urban Forestry						
Chief Urban Forester	1	1	1	1	1	1
Student Workers	2	2	2	2	2	2
Total Urban Forestry	3	3	3	3	3	3
Building Inspection						
Building Inspector	1	2	0	0	0	0
Total Building Inspection	1	2	0	0	0	0

**2007-2008 ANNUAL BUDGET
RECAP OF PERSONNEL**

DEPARTMENT	GENERAL FUND					
	2004-2005	2005-2006	2006-2007	2007-2008		
	ACTUAL	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Public Safety Police						
Chief	1	1	1	1	1	1
Assistant Chief	1	1	1	1	1	1
Captain	6	6	6	6	6	6
Lieutenant	11	11	11	11	11	11
Sergeant	36	36	36	36	36	36
Communications Officer	17	17	17	17	17	17
Corporal	35	41	42	42	50	51
Police Officer	56	56	60	60	62	61
Jailer	2	2	2	2	2	2
School Patrol	21	21	21	21	21	21
Records Clerk	14	14	14	14	14	14
Secretary-Police Chief	1	1	1	1	1	1
Accountant	1	1	1	1	1	1
Total Police Department	202	208	213	213	223	223
Public Safety Fire						
Chief	1	1	1	1	1	1
1st Assistant Chief	3	3	3	3	3	3
2nd Assistant Chief	7	7	7	7	7	7
Director of Fire Prevention	1	1	1	1	1	1
Captain	27	27	27	27	27	27
Fire Communications Officer	5	5	5	5	7	7
Fire Training Officer	1	1	1	1	1	1
Fire Prevention Officer	3	3	3	3	3	3
EMS Training Officer	0	0	1	1	1	1
Fire Equipment Operator	33	33	33	33	33	33
Firefighter 1st Class	28	40	40	40	40	40
Records Clerk	3	3	3	3	3	3
Mechanic	1	1	1	1	1	1
Total Fire Department	113	125	126	126	128	128

**2007-2008 ANNUAL BUDGET
RECAP OF PERSONNEL**

GENERAL FUND

DEPARTMENT	2004-2005	2005-2006	2006-2007	2007-2008		
	ACTUAL	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Civil Service						
Director of Personnel	1	1	1	1	1	1
Assistant Director of Personnel	1	1	1	1	1	1
Personnel Analyst	2	2	1	1	2	2
Personnel Technician	1	1	0	0	0	0
Administrative Assistant	0	0	0	0	0	0
Total Civil Service	5	5	3	3	4	4
Human Resources						
Director of Human Resources	0	0	1	1	1	1
Assistant Director of Personnel	0	0	0	0	0	0
Personnel Analyst	0	0	1	1	2	2
Personnel Technician	0	0	1	1	1	1
Administrative Assistant	0	0	1	1	0	0
Total Human Resources	0	0	4	4	4	4
Legal						
City Attorney	1	1	1	1	1	1
Assistant City Attorney	0	0	2	2	2	2
Law Clerk	0	0	1	1	1	1
Legal Secretary	1	1	1	1	2	2
Secretary	1	1	1	1	1	1
Office Assistant - PT	0	0	0	1	1	1
Total Legal	3	3	6	7	8	8
Community Services						
Director of Community Services	1	1	1	1	1	1
Secretary	1	1	1	1	1	1
Special Events Coordinator	1	1	1	1	1	1
Youth Programs Coordinator	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Student Worker	9	9	9	9	9	9
Total Community Services	14	14	14	14	14	14
TOTAL GENERAL FUND	541	562	581	582	605	606

2007-2008 ANNUAL BUDGET
 RECAP OF PERSONNEL

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

DEPARTMENT	2004-2005	2005-2006	2006-2007	2007-2008		
	ACTUAL	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Community Development						
Administrator	1	1	1	1	1	1
Program Manager	1	1	1	1	1	1
Housing Manager	1	1	1	1	1	1
Housing Inspector	1	1	1	1	1	1
Secretary	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Total Community Develop	6	6	6	6	6	6
TOTAL CDBG FUND	6	6	6	6	6	6

**2007-2008 ANNUAL BUDGET
RECAP OF PERSONNEL**

RISK MANAGEMENT FUND

DEPARTMENT	2004-2005	2005-2006	2006-2007	2007-2008		
	ACTUAL	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Office of Risk Manager						
Risk Manager	1	1	1	1	1	1
Total Office of Risk Manager	1	1	1	1	1	1
TOTAL RISK MGMT FUND	1	1	1	1	1	1

**2007-2008 ANNUAL BUDGET
RECAP OF PERSONNEL**

UTILITY FUND

DEPARTMENT	2004-2005	2005-2006	2006-2007	2007-2008		
	ACTUAL	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Budget Office						
Director of Finance	1	0	0	0	0	0
Mayor's Asst-Financial Analyst	0	1	1	1	1	1
Assistant Director of Finance	1	1	1	1	1	1
Systems Analyst	0	0	0	0	1	1
Clerical Specialist	1	1	1	1	1	1
Total Budget Office	3	3	3	3	4	4
Business Office						
Business Office Manager	1	1	1	1	1	1
Accounting Clerk	2	2	2	2	2	2
Account Team Leader	1	1	1	1	1	1
Customer Service Representative	3	3	3	3	0	0
Student Worker	1	1	1	1	1	1
Total Business Office	8	8	8	8	5	5
Customer Service						
Customer Service Manager	1	1	1	1	1	1
Customer Service Supervisor	1	1	1	1	1	1
Accountant	2	2	2	2	2	2
Secretary	1	1	1	1	1	1
Office Assistant	2	2	2	2	2	2
Accounting Clerk	8	8	8	8	8	8
Account Team Leader	5	5	5	5	5	5
Customer Service Representative	9	9	9	9	13	13
Student Worker	1	1	1	1	1	1
Total Cust.Service Dep.	30	30	30	30	34	34
Customer Field Services						
Crew Leader	1	1	1	1	1	1
Supervisor	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Meter Reader	11	11	11	11	11	11
Utility Service Worker	7	7	7	7	7	7
Total Customer Field Service	21	21	21	21	21	21
Management Infor. Systems						
Information Systems Manager	1	1	1	1	1	1
Systems Analyst	3	3	3	3	3	3
Data Base Analyst	1	1	1	1	1	1
Hardware Technician	3	3	3	3	3	3
Computer Operator I	2	2	2	2	2	2
Secretary	1	1	1	1	1	1
Computer Operator II	2	2	2	2	2	2
Total Mgt Info Systems	13	13	13	13	13	13

2007-2008 ANNUAL BUDGET
 RECAP OF PERSONNEL

UTILITY FUND

DEPARTMENT	2004-2005	2005-2006	2006-2007	2007-2008		
	ACTUAL	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Utility Director						
Director of Utilities	1	1	1	1	1	1
Executive Secretary	1	1	1	1	1	1
Assistant Director of Utilities	0	0	1	1	1	1
Total Utility Director	2	2	3	3	3	3
Electric Production						
Superintendent - Electric Prod	1	1	1	1	1	1
Electric Plant General Supervisor	1	1	1	1	1	1
Plant Maintenance Supervisor	1	1	1	1	1	1
Environmental Tech I	1	1	1	1	1	1
Secretary	1	1	1	1	1	1
Electric Plant Shift Supervisor	4	4	4	4	4	4
Industrial Electric Technician	1	1	1	1	1	1
Industrial Instrument Technician	1	1	1	1	1	1
Maintenance Mechanic II	1	1	1	1	1	1
Electric Plant Operator II	6	5	5	5	5	5
Electric Plant Operator I	0	1	1	1	1	1
General Maintenance Worker	1	1	1	1	1	1
Trades Worker	1	1	1	1	1	1
Total Electric Production	20	20	20	20	20	20

**2007-2008 ANNUAL BUDGET
RECAP OF PERSONNEL**

UTILITY FUND

DEPARTMENT	2004-2005	2005-2006	2006-2007	2007-2008		
	ACTUAL	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Electric Distribution						
Superintendent	1	1	1	1	1	1
Assistant Superintendent	1	1	1	1	1	1
Professional Engineer	1	1	1	1	1	1
Electric General Supervisor	1	1	1	1	1	1
Electric System Technician	1	1	1	1	1	1
Crew Leader	4	4	4	4	4	4
Engineering Tech II	1	1	1	1	1	1
Senior Electrical Inspector	0	0	0	0	0	1
Electrical Inspector	1	1	1	1	1	1
Assistant Electrical Inspector	1	1	1	1	1	0
SCADA Operator	4	4	4	4	4	4
Secretary	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Electric Substation Supervisor	1	1	1	1	1	1
Senior Electric Line Worker	8	8	8	8	8	9
Electric Service Worker	2	2	2	2	2	2
Electric Meter Technician	2	2	2	2	2	2
Pole Construction Worker	2	2	2	2	2	2
Electric Line Worker	5	5	5	5	5	4
Electric Substation Tech II	1	1	1	1	1	1
Electric Substation Tech I	2	2	2	2	2	2
General Maintenance Worker	3	3	3	3	3	3
Trades Worker	2	2	2	2	2	2
Total Electric Distrib.Dept.	46	46	46	46	46	46

2007-2008 ANNUAL BUDGET
 RECAP OF PERSONNEL

UTILITY FUND

DEPARTMENT	2004-2005	2005-2006	2006-2007	2007-2008		
	ACTUAL	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Water Distribution						
Superintendent	1	1	1	1	1	1
Assistant Superintendent	1	1	1	1	1	1
Meter Technician	3	3	3	3	3	3
Crew Leader	5	5	5	5	5	5
Construction Inspector	0	0	1	1	1	1
Supervisor	1	1	1	1	1	1
Secretary	2	2	2	2	2	2
Pipe Layer	4	4	4	4	4	4
Equipment Operator III	1	1	1	1	1	1
Painter	1	1	1	1	1	1
General Maintenance Worker	7	7	7	7	7	7
Trades Worker	2	2	2	2	2	2
Total Water Distribution	28	28	29	29	29	29
Water Production						
Crew Leader	1	1	1	1	1	1
SCADA Operator	5	5	5	5	6	6
Supervisor	1	1	1	1	1	1
Maintenance Mechanic I	1	1	1	1	0	0
Systems Technician	0	0	1	1	1	1
Equipment Operator III	1	1	2	2	2	2
Painter	1	1	1	1	1	1
General Maintenance Worker	3	3	1	1	1	1
Trades Worker	1	1	1	1	1	1
Total Water Production Dept.	14	14	14	14	14	14

**2007-2008 ANNUAL BUDGET
RECAP OF PERSONNEL**

UTILITY FUND						
DEPARTMENT	2004-2005	2005-2006	2006-2007	2007-2008		
	ACTUAL	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Gas Distribution						
Superintendent	1	1	1	1	1	1
Gas General Supervisor	1	1	1	1	1	1
Meter Repairer	1	1	1	1	1	1
Gas System Technician	2	2	2	2	2	2
Cathodic Protection Technician	1	1	1	1	1	1
Leak Survey Technician	2	2	2	2	2	2
Crew Leader	6	6	6	6	6	6
Gas Inspector	1	1	1	1	1	0
Assistant Gas Inspector	1	1	1	1	1	1
Senior Gas Inspector	0	0	0	0	0	1
SCADA Operator	5	5	5	5	5	5
Secretary	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Gas Service Technician	2	2	2	2	2	2
Pipe Layer	7	7	7	7	7	7
Pipeline Welder	2	2	2	2	2	2
Equipment Operator III	1	1	1	1	1	1
Trades Worker	4	4	4	4	4	4
Total Gas Distributin Dept.	39	39	39	39	39	39
Wastewater Treatment						
Superintendent	1	1	1	1	1	1
SCADA Operator	11	11	11	11	11	11
Supervisor	1	1	1	1	1	1
Secretary	1	1	1	1	1	1
Office Assistant	1	1	1	1	1	1
Systems Technician	1	1	1	1	1	1
Total Wastewate Treat Dept.	16	16	16	16	16	16

**2007-2008 ANNUAL BUDGET
RECAP OF PERSONNEL**

UTILITY FUND

DEPARTMENT	2004-2005	2005-2006	2006-2007	2007-2008		
	ACTUAL	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Wastewater Collection						
Senior Plumbing Inspector	0	0	0	0	0	1
Plumbing Inspector	1	1	1	1	1	0
Crew Leader	6	6	6	6	6	6
Supervisor	1	1	1	1	1	1
Maintenance Mechanic I	0	0	3	3	3	3
Pipe Layer	2	2	2	2	2	2
Equipment Operator III	3	3	3	3	3	3
Equipment Operator II	2	2	2	2	2	2
Equipment Operator I	0	1	1	1	1	1
General Maintenance Worker	5	4	4	4	4	4
Trades Worker	5	5	2	2	2	2
Total Wastewater Collection	25	25	25	25	25	25
Environmental Services						
Superintendent	1	1	1	1	1	1
Environmental Lab Supervisor	1	1	1	1	1	1
Environmental Technician I	1	1	1	1	1	1
Environmental Technician II	2	2	2	2	2	2
Secretary	1	1	1	1	1	1
Total Environmental Services	6	6	6	6	6	6
Utility Services						
Superintendent	1	1	1	1	1	1
Engineering Tech II	3	3	3	3	3	3
Crew Leader	2	3	3	3	3	3
Engineering Tech III	1	0	0	0	0	0
CAD Operator I	1	1	0	0	0	0
Engineering Tech I	0	0	0	0	1	1
CAD Operator II	0	0	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Pipe Layer	2	1	1	1	1	1
Equipment Operator III	1	1	1	1	1	1
Equipment Operator II	2	2	2	2	2	2
Welder	2	2	2	2	2	2
Trades Worker	2	3	3	3	3	3
Total Utility Services	18	18	18	18	19	19
TOTAL UTILITY FUND	289	289	291	291	294	294

**2007-2008 ANNUAL BUDGET
RECAP OF PERSONNEL**

SANITATION

DEPARTMENT	2004-2005	2005-2006	2006-2007	2007-2008		
	ACTUAL	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Sanitation						
Superintendent	1	1	1	1	1	1
Crew Leader	3	3	3	3	3	0
Supervisor	0	0	0	0	0	3
Secretary	1	1	1	1	1	1
Equipment Operator II	5	5	6	6	8	8
Equipment Operator I	9	9	9	9	11	11
Refuse Truck Driver	13	13	13	13	13	13
Refuse Collector	21	21	20	20	24	24
Total Sanitation Department	53	53	53	53	61	61
TOTAL SANITATION FUND	53	53	53	53	61	61

2007-2008 ANNUAL BUDGET
 RECAP OF PERSONNEL

ZOOLOGICAL PARK						
DEPARTMENT	2004-2005	2005-2006	2006-2007	2007-2008		
	ACTUAL	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Zoo						
Zoo Administrator	1	1	1	1	1	1
Zoo Curator - Education	1	1	1	1	1	1
Secretary	1	1	1	1	1	1
Office Assistant	1	1	1	1	1	1
Inventory Coordinator	1	1	1	1	1	1
General Maintenance Worker	0	0	1	1	1	1
Trades Worker	1	1	1	1	1	1
Zoo Curator - Health	1	1	1	1	1	1
Zoo Curator - General	1	1	1	1	1	1
Zoo Keeper I	5	5	2	2	2	2
Security Officer	1	1	1	1	1	1
Security Officer Part Time	0	0	1	1	1	1
Mechanical Systems Technician	1	1	1	1	1	1
Zoo Keeper II	3	3	7	7	7	7
Total Zoo Department	18	18	21	21	21	21
TOTAL ZOO FUND	18	18	21	21	21	21

2007-2008 ANNUAL BUDGET
RECAP OF PERSONNEL

MUNICIPAL TRANSIT FUND

DEPARTMENT	2004-2005	2005-2006	2006-2007	2007-2008		
	ACTUAL	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
General Administration						
Superintendent	1	1	1	1	1	1
Transit Analyst	1	1	1	1	1	1
General Supervisor	0	0	0	0	1	1
Supervisor	2	2	2	2	2	2
Secretary	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Total Department	6	6	6	6	7	7
Revenue Vehicle Operating						
Bus Operator	18	18	18	18	18	18
Bus Operator - PT	0	0	0	0	6	6
Total Vehicle Operator	18	18	18	18	24	24
Inspection & Maintenance						
Senior Mechanic	0	0	0	0	1	1
Mechanic	3	3	3	3	3	3
Auto Service Worker	2	2	2	2	2	2
Total Inspection & Maint.	5	5	5	5	6	6
ADA Van						
Bus Operator	3	3	3	3	3	3
Total Inspection & Maint.	3	3	3	3	3	3
Maintenance Administration						
Crew Leader	1	1	1	1	1	1
Total Maint Administration	1	1	1	1	1	1
TOTAL TRANSIT FUND	33	33	33	33	41	41
TOTAL CITY WIDE	941	962	986	987	1,029	1,030

**FUND BALANCE ANALYSIS
FOR GOVERNMENTAL FUND TYPES**

FUND	2005-2006	2006-2007	2007-2008
	ACTUAL	ESTIMATED	PROPOSED
GENERAL FUND			
Beginning Balance	11,074,324	15,372,377	10,344,275
Revenues	49,762,633	49,600,667	46,678,062
Expenditures	(45,464,580)	(54,628,769)	(53,132,100)
Ending Balance	15,372,377	10,344,275	3,890,237
Ending Fund Balance as % of Revenues	30.89%	20.86%	8.33%
SPECIAL REVENUE FUNDS			
Beginning Balance	901,944	872,146	872,146
Revenues	34,160,877	37,378,660	32,640,569
Expenditures	(34,190,675)	(37,378,660)	(32,640,569)
Ending Balance	872,146	872,146	872,146
Ending Fund Balance as % of Revenues	2.55%	2.33%	2.67%
GENERAL DEBT SERVICE FUND			
Beginning Balance	2,881,409	3,019,652	3,114,639
Revenues	2,801,575	2,365,317	1,554,695
Expenditures	(2,663,332)	(2,270,330)	(2,268,288)
Ending Balance	3,019,652	3,114,639	2,401,046
Ending Fund Balance as % of Revenues	107.78%	131.68%	154.44%
GENERAL CAPITAL PROJECTS FUND			
Beginning Balance	26,192,943	25,432,634	5,066,993
Revenues	10,546,765	18,286,583	7,074,105
Expenditures	(11,307,074)	(38,652,224)	(10,466,526)
Ending Balance	25,432,634	5,066,993	1,674,572
Ending Fund Balance as % of Revenues	241.14%	27.71%	23.67%

Note: In order to calculate true unreserved/undesignated/unappropriated fund balance, Revenues and Expenditures for the General Capital Projects Fund assumes all budgeted revenues will be received and all appropriated expenditures will be spent by April 30th.

**NET ASSETS ANALYSIS
FOR PROPRIETARY FUND TYPES**

FUND	2005-2006	2006-2007	2007-2008
	ACTUAL	ESTIMATED	PROPOSED
INTERNAL SERVICE FUNDS			
Beginning Balance	1,752,293	2,518,403	2,017,412
Revenues	8,440,095	9,594,383	8,771,414
Expenses	(7,673,985)	(10,095,374)	(10,226,998)
Ending Balance	2,518,403	2,017,412	561,828
Ending Retained Earnings as % of Rev	29.84%	21.03%	6.41%
UTILITY FUND			
Beginning Balance	88,368,047	89,466,490	86,450,321
Revenues	114,226,325	96,202,950	87,516,950
Expenses	(113,127,882)	(99,219,119)	(92,897,530)
Ending Balance	89,466,490	86,450,321	81,069,741
Ending Retained Earnings as % of Rev	78.32%	89.86%	92.63%
MUNICIPAL TRANSIT FUND			
Beginning Balance	(4,728,937)	(5,006,948)	(5,006,948)
Revenues	2,836,520	2,954,734	2,940,211
Expenses	(3,114,531)	(2,954,734)	(2,940,211)
Ending Balance	(5,006,948)	(5,006,948)	(5,006,948)
Ending Retained Earnings as % of Rev	-176.52%	-169.46%	-170.29%
SANITATION FUND			
Beginning Balance	83,401	(15,917)	(15,917)
Revenues	4,686,284	5,656,608	5,411,173
Expenses	(4,785,602)	(5,656,608)	(5,411,173)
Ending Balance	(15,917)	(15,917)	(15,917)
Ending Retained Earnings as % of Rev	-0.34%	-0.28%	-0.29%

Note:

Actual is based on the City's Financial Statements for the fiscal year ending April 30th. Estimates are calculated on a NON-GAAP Basis which therefore includes debt principal and does not include depreciation.

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II. GENERAL FUND

General Fund

This is the General Operating Fund of the City and is used to account for activities not required to be accounted for in some other fund type. The revenues and expenditures for this fund are recognized in the accounting period in which they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable.

This fund accounts for the activities of elected officials, general administration, finance, public works, planning, public safety, personnel and legal.

City of Alexandria
Annual Operating Budget

General Fund



2007-2008 ANNUAL BUDGET

GENERAL FUND
REVENUE DETAIL

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Taxes:								
311129	Taxes - Ad Valorem	1,884,614	1,812,921	1,938,000	2,037,000	2,037,000	2,037,000	2,037,000
311303	Taxes - Franchise	246,471	259,362	200,000	200,000	200,000	200,000	200,000
311900	Interest - Delinquent Taxes	80,949	77,312	60,000	60,000	60,000	60,000	60,000
333103	Housing Authority-P.L.O.T	14,561	18,723	10,000	10,000	10,000	10,000	10,000
Total Taxes		2,226,595	2,168,318	2,208,000	2,307,000	2,307,000	2,307,000	2,307,000
Licenses and Permits:								
322101	Licenses - Occupation	2,463,193	2,439,451	2,100,000	2,250,000	2,200,000	2,200,000	2,200,000
322102	Licenses- Competency Cards	5,704	5,053	10,000	10,000	10,000	10,000	10,000
322201	Permits - Building	102,018	80,468	65,000	65,000	65,000	65,000	65,000
322202	Permits - Zoning	16,159	134,754	9,000	175,000	9,000	9,000	9,000
322203	Permits - Alcohol	0	0	14,000	14,000	14,000	14,000	14,000
322204	Permits - Bingo	0	0	200	200	200	200	200
Total Licenses And Permits		2,587,074	2,659,726	2,198,200	2,514,200	2,298,200	2,298,200	2,298,200
Intergovernmental:								
311302	Parish Sales Taxes	6,611,397	7,023,093	6,600,000	7,100,000	6,700,000	7,100,000	7,100,000
333104	Federal - FEMA	163,367	0	0	230,400	0	0	0
333431	State - Forestry & Agriculture	8,384	9,756	10,000	6,000	10,000	10,000	10,000
333480	Federal - FEMA Recovery	0	177,605	0	0	0	0	0
333484	Federal - Homeland Security	0	103,764	0	0	0	0	0
333502	State - Beer Tax	81,618	103,332	100,000	100,000	100,000	100,000	100,000
333504	State - Fire Insurance Rebate	84,901	89,827	60,000	105,815	80,000	80,000	80,000
333510	State Grant - DARE Officers	19,552	27,019	3,340	24,001	0	0	0
333522	Federal Grant - Crime Bill	0	221,250	0	0	0	0	0
333526	State Grant - LA Comm on Law Enf	155,137	206,601	216,364	252,745	0	0	0
333527	Grants - Police	17,496	31,060	52,383	127,648	0	0	0
333532	Federal - Police Grants - LLEBG	109,643	5,033	0	0	0	0	0
333534	Parish - Sales Tax Rebate	192,589	254,701	108,000	108,000	108,000	108,000	108,000
333535	State - Police Supplemental Pay	523,170	530,780	537,770	530,780	530,780	530,780	530,780
333536	State - Fire Supplemental Pay	392,800	392,670	396,780	392,670	392,670	392,670	392,670
333543	Federal - US Dept of Justice	21,683	0	48,395	98,807	0	0	0
333545	Federal - Drug Confiscations	0	0	35,000	35,000	35,000	35,000	35,000
333547	Federal - Weed & Seed	0	0	0	175,000	0	0	0
333548	State - Crisis Intervention Team	0	0	0	229,185	0	0	229,185
Total Intergovernmental		8,381,737	9,176,491	8,168,032	9,516,051	7,956,450	8,356,450	8,585,635
Internal Services/Interfunds:								
333401	Transfer from Utility-Other	24,000	24,000	24,000	24,000	24,000	24,000	24,000
333160	Cost Allocation-Comm Development	87,800	0	46,856	46,856	46,856	46,856	46,856
333401	Cost Allocation-Utility Fund	1,607,811	1,380,809	1,607,811	1,380,809	1,380,809	1,380,809	1,380,809
333402	Cost Allocation-Sanitation Fund	481,118	814,370	481,118	814,370	814,370	814,370	814,370
333403	Cost Allocation-Zoo Fund	173,496	218,561	173,496	218,561	218,561	218,561	218,561
333404	Cost Allocation-Golf Course Fund	36,738	42,522	36,738	42,522	42,522	42,522	42,522
333450	Cost Allocation-Municipal Transit	324,803	411,410	324,803	411,410	411,410	411,410	411,410
381151	Transfers-1976 Sales Tax	5,792,262	6,556,717	6,155,000	6,500,000	6,250,000	6,250,000	6,250,000
382151	Transfers-1998 Sales Tax	11,577,698	13,113,434	12,310,000	13,000,000	12,500,000	12,500,000	12,500,000
384151	Transfers-2005 Sales Tax	439,222	6,437,830	6,155,000	6,500,000	6,250,000	6,250,000	6,250,000
388050	Transfers-Police Pension Fund	216,756	8	0	0	0	0	0
388300	Transfers - General Capital Projects	310,000	310,000	310,000	310,000	310,000	310,000	310,000
388401	Transfers-Utility System 5%	4,178,889	5,681,011	4,046,464	4,178,889	4,046,464	4,046,464	4,046,464
Total Internal Services/Interfunds		25,250,593	34,990,672	31,671,286	33,427,417	32,294,992	32,294,992	32,294,992

2007-2008 ANNUAL BUDGET

GENERAL FUND
REVENUE DETAIL

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
367101	Investment Income:							
	Interest - Investments	41,578	106,566	75,000	250,000	125,000	125,000	125,000
	Total Investment Income	41,578	106,566	75,000	250,000	125,000	125,000	125,000
	Fines and Forfeitures:							
354701	City Court - Civil Fees	57,866	61,698	32,000	54,000	32,000	32,000	32,000
354702	City Court - Legal	49,200	85,260	70,000	85,000	70,000	70,000	70,000
354703	City Court - Fines	364,893	453,813	400,000	550,000	400,000	400,000	400,000
354705	Fines - Parking Tickets	627	3,755	4,000	3,000	4,000	4,000	4,000
354707	Fines-ABC Board	0	2,500	0	0	0	0	0
354708	City Court-Police Officers Witness	14,636	12,320	0	12,000	0	0	0
354709	Fines-PTI Collections	100,000	105,000	90,000	105,000	90,000	90,000	90,000
354710	Fines-DWI Collections	0	0	0	34,000	10,000	10,000	10,000
	Total Fines and Forfeitures	587,222	724,346	596,000	843,000	606,000	606,000	606,000
	Charges for Services:							
334701	Charges - Training Academy	43,337	32,878	30,000	30,000	30,000	30,000	30,000
344001	Charges - Grass Mowing	44,665	71,568	30,000	30,000	30,000	30,000	30,000
344205	Charges - Demolition	0	0	0	0	0	0	0
344701	Charges - Zoological Park	0	0	0	0	0	0	0
344703	Charges - R-O-W Maintenance	56,430	56,430	56,430	56,430	56,430	56,430	56,430
344705	Charges - Animal Shelter	51,099	64,492	54,000	58,000	54,000	54,000	54,000
344708	Charges - Photo Copies	41,123	37,203	13,000	39,000	13,000	13,000	13,000
344709	Charges - Alarm Billing	11,175	23,450	25,000	25,000	25,000	25,000	25,000
	Total Charges for Services	247,829	286,021	208,430	238,430	208,430	208,430	208,430

2007-2008 ANNUAL BUDGET

GENERAL FUND
REVENUE DETAIL

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Other:							
377502	Rent - Corps of Engineers	5,100	2,750	11,400	11,400	11,400	11,400	11,400
377504	Rent - Startech	127,305	116,696	127,305	127,305	127,305	127,305	127,305
377600	Rent - Bolton Avenue Center	8,450	11,125	10,000	10,000	10,000	10,000	10,000
377601	Rent - Convention Hall	28,473	26,030	37,500	37,500	25,000	25,000	25,000
377602	Rent - Building Security	18,175	18,068	17,000	17,000	17,000	17,000	17,000
377603	Rent - Casson Street Center	6,275	0	0	0	0	0	0
377604	Rent - M.L. King Center	5,095	4,130	2,000	4,000	4,000	4,000	4,000
377605	Rent - Broadway Resource Center	0	5,965	0	6,000	6,000	6,000	6,000
377700	Rent - Harold Miles Park	3,825	0	12,000	0	0	0	0
377701	Rent - Beagle Club	3,600	0	10,000	0	0	0	0
377702	Rent - Farmers Market	6,810	3,820	11,000	4,000	3,000	3,000	3,000
377703	Rent - Amphitheatre	1,700	1,090	2,400	2,400	1,000	1,000	1,000
377707	Rent - Louisiana Industries	0	600	600	600	600	600	600
377708	Rent - Martin Center	11,060	8,450	0	8,000	0	0	0
388200	Sale of Fixed Assets	191,229	171,607	0	165,000	0	0	0
388204	Sale of Land-Rapides Golf	182,330	0	0	0	0	0	0
399000	Miscellaneous Revenue	88,542	100,002	28,300	68,300	45,000	45,000	45,000
399001	Misc - Return Checks	1,763	1,085	500	500	500	500	500
399004	Misc - Arts & Humanities	0	0	2,000	2,000	2,000	2,000	2,000
399005	Misc Revenue-Environmental	19,800	27,299	0	0	0	0	0
399014	Misc Revenue-Drug Confiscations	64,489	0	0	0	0	0	0
399503	Contribution-FOTAZ	0	10,000	0	0	0	0	0
399510	Contribution - Other	0	0	0	0	0	0	0
399521	Other - Queen on the Red	0	65,225	0	0	0	0	0
399999	Use of Prior Year Revenues	0	0	4,298,197	4,718,216	0	5,292,696	6,454,038
	Total Other	774,021	573,942	4,570,202	5,182,221	252,805	5,545,501	6,706,843
	TOTAL REVENUES	40,096,649	50,686,082	49,695,150	54,278,319	46,048,877	51,741,573	53,132,100

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City of Alexandria
Annual Operating Budget

Legislative Division



2007-2008 ANNUAL BUDGET

II.5

DIVISION:	Legislative	FUND:	101
DEPARTMENT:	City Council	ORGANIZATION:	010200

GOAL MISSION STATEMENT

To serve as the legislative branch of city government as detailed by the Alexandria Home Rule Charter.

FUNCTION DESCRIPTION

The City Council meets as needed to conduct the legislative business of the City. Individual committees of the council meet with the administration to provide recommendations to the full council concerning the City.

DEMAND PERFORMANCE INDICATORS

Description	2005-2006 Actual	2006-2007 Estimated	2007-2008 Projected
Regular council meetings	26	26	26
Council work sessions	26	26	26
Council committee meetings	205	205	205
Ordinances adopted	408	408	408
Resolutions adopted	305	305	305
Telephone inquiries	12,565	12,565	12,565

2007-2008 ANNUAL BUDGET

II.6

DIVISION:	Legislative	FUND:	101
DEPARTMENT:	City Council	ORGANIZATION:	010200

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	126,001	125,377	126,000	126,000	126,000	126,000	0.00%
FRINGE BENEFITS	19,552	26,988	30,844	30,844	30,844	31,471	0.00%
OPERATING/CONTRACTUAL	67,509	105,003	111,655	166,655	145,955	145,955	30.72%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	4,163	5,206	0	400	0	0	0.00%
TOTAL APPROPRIATIONS	217,225	262,574	268,499	323,899	302,799	303,426	12.77%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
480110	Salary - City Council Persons	7	7	7	7	7	7	0.00%
	Total Positions	7	7	7	7	7	7	0.00%

2007-2008 ANNUAL BUDGET

II.7

DIVISION:	Legislative	FUND:	101
DEPARTMENT:	City Council	ORGANIZATION:	010200

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
480110	Salaries:							
	Salary - City Council Persons	126,001	125,377	126,000	126,000	126,000	126,000	126,000
	Total Salaries	126,001	125,377	126,000	126,000	126,000	126,000	126,000
	Fringe:							
510202	Fringe - Hospital	9,814	17,362	20,911	20,911	20,911	20,911	21,538
510206	Fringe - Medicare Insurance Tax	1,790	1,766	1,827	1,827	1,827	1,827	1,827
510207	Fringe - Life Insurance	294	281	294	294	294	294	294
510208	Fringe - FICA Tax Retirement	7,654	7,579	7,812	7,812	7,812	7,812	7,812
	Total Fringe	19,552	26,988	30,844	30,844	30,844	30,844	31,471
	Operating & Contractual:							
531110	Professional Fees & Services	408	0	0	0	0	0	0
531500	Printing	189	69	250	250	250	250	250
531900	Advertising	24,074	31,132	30,705	35,705	30,705	30,705	30,705
533024	Economic Development	27,191	50,027	60,000	110,000	60,000	80,000	80,000
543000	Miscellaneous	8,795	13,634	5,700	5,700	5,700	15,000	15,000
543003	Travel & Training	6,852	10,141	15,000	15,000	15,000	20,000	20,000
	Total Operating & Contractual	67,509	105,003	111,655	166,655	111,655	145,955	145,955
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	0
707600	Machinery & Equipment	3,850	4,726	0	400	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	313	480	0	0	0	0	0
	Total Capital Outlay	4,163	5,206	0	400	0	0	0
	TOTAL DEPARTMENT	217,225	262,574	268,499	323,899	268,499	302,799	303,426

2007-2008 ANNUAL BUDGET

II.8

DIVISION:	Legislative	FUND:	101
DEPARTMENT:	City Clerk	ORGANIZATION:	010300

GOAL MISSION STATEMENT

To serve as the official keeper of records. To serve the City Council as its independent legislative staff.

FUNCTION DESCRIPTION

1. Municipal Policy formulation.
2. Issue analysis.
3. Contract negotiation.
4. Financial reporting.
5. Performance auditing.
6. Planning.
7. Parliamentary opinions.
8. Agenda organization.
9. Committee coordination & staffing.
10. Composition and retention of ordinances and resolutions.
11. Public relations.
12. Citizen complaint referral and response.
13. Records retention.
14. Record certification.
15. Municipal code compilation.

DEMAND PERFORMANCE INDICATORS

Description	2005-2006 Actual	2006-2007 Estimated	2007-2008 Projected
Regular council meetings	26	26	26
Council work sessions	26	26	26
Council committee meetings	205	205	205
Ordinances adopted	408	408	408
Resolutions adopted	305	305	305
Telephone inquires	12,565	12,565	12,565

2007-2008 ANNUAL BUDGET

II.9

DIVISION:	Legislative	FUND:	101
DEPARTMENT:	City Clerk	ORGANIZATION:	010300

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	97,557	107,064	111,346	111,346	113,573	113,573	2.00%
FRINGE BENEFITS	30,328	39,037	42,937	42,937	41,916	42,210	-2.38%
OPERATING/CONTRACTUAL	26,288	19,880	31,300	42,300	37,300	37,300	19.17%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	0	2,549	0	0	10,000	10,000	0.00%
TOTAL APPROPRIATIONS	154,173	168,530	185,583	196,583	202,789	203,083	9.27%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
480101	Salary - City Clerk	1	1	1	1	1	1	0.00%
480301	Salary - Deputy City Clerk	1	1	1	1	1	1	0.00%
	Total Positions	2	2	2	2	2	2	0.00%

2007-2008 ANNUAL BUDGET

DIVISION:	Legislative	FUND:	101
DEPARTMENT:	City Clerk	ORGANIZATION:	010300

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Salaries:							
480101	Salary - City Clerk	52,052	56,860	59,134	59,134	59,134	60,317	60,317
480301	Salary - Deputy City Clerk	45,505	50,204	52,212	52,212	52,212	53,256	53,256
	Total Salaries	97,557	107,064	111,346	111,346	111,346	113,573	113,573
	Fringe:							
510201	Fringe - Pension	24,662	29,592	33,048	33,048	31,400	32,027	32,027
510202	Fringe - Hospital	5,582	9,361	9,805	9,805	9,805	9,805	10,099
510206	Fringe - Medicare Insurance Tax	0	0	0	0	0	0	0
510207	Fringe - Life Insurance	84	84	84	84	84	84	84
	Total Fringe	30,328	39,037	42,937	42,937	41,289	41,916	42,210
	Operating & Contractual:							
520105	Contract Labor	1,999	2,055	2,000	13,000	2,000	6,000	6,000
520400	Office	4,486	2,584	7,750	7,750	7,750	7,750	7,750
531410	Telephone	988	1,149	2,500	2,500	2,500	2,500	2,500
531500	Printing	0	81	50	50	50	50	50
531800	Rent	4,988	5,549	9,000	9,000	9,000	9,000	9,000
543000	Miscellaneous Expense	9,839	2,717	6,000	6,000	6,000	6,000	6,000
543003	Travel & Training	3,988	5,745	4,000	4,000	4,000	6,000	6,000
	Total Operating & Contractual	26,288	19,880	31,300	42,300	31,300	37,300	37,300
	Capital Outlay:							
707600	Machinery & Equipment	0	2,400	0	0	10,000	10,000	10,000
707700	Office Furniture & Fixtures	0	149	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	2,549	0	0	10,000	10,000	10,000
	TOTAL DEPARTMENT	154,173	168,530	185,583	196,583	193,935	202,789	203,083

City of Alexandria
Annual Operating Budget

Executive Division



2007-2008 ANNUAL BUDGET

II.11

DIVISION:	Executive	FUND:	101
DEPARTMENT:	Office of the Mayor	ORGANIZATION:	020400

GOAL MISSION STATEMENT

To provide the day-to-day policy making and support services necessary to guide management of city operations. To serve as a focal point where information about City Government and its activities can be obtained by citizens and groups.

FUNCTION DESCRIPTION

As spokesperson for the city, the Mayor and his assistants are often requested to attend meetings, deliver proclamations, participate in special projects and provide information to the news media. As the key policy maker for the Executive Branch, the Mayor is responsible for proposing policies regarding levels of city services and for communicating these policies to the City Council and Department Heads.

DEMAND PERFORMANCE INDICATORS

Description	2005-2006 Actual	2006-2007 Estimated	2007-2008 Projected

2007-2008 ANNUAL BUDGET

II.12

DIVISION:	Executive	FUND:	101
DEPARTMENT:	Office of The Mayor	ORGANIZATION:	020400

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	154,287	162,092	190,483	177,983	171,858	171,858	-9.78%
FRINGE BENEFITS	55,031	68,808	93,812	93,812	62,024	62,491	-33.88%
OPERATING/CONTRACTUAL	20,583	22,399	23,549	33,549	37,349	37,349	58.60%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	6,304	7,814	18,500	18,500	18,500	18,500	0.00%
TOTAL APPROPRIATIONS	236,205	261,113	326,344	323,844	289,731	290,198	-11.22%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
480109	Salary - Mayor	1	1	1	1	1	1	0.00%
480206	Salary - Mayor's Asst - Secretary	1	1	1	1	0	0	0.00%
480604	Salary - Executive Secretary	2	2	2	2	2	2	0.00%
	Total Positions	4	4	4	4	3	3	0.00%

2007-2008 ANNUAL BUDGET

DIVISION:	Executive	FUND:	101
DEPARTMENT:	Office of The Mayor	ORGANIZATION:	020400

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
480109	Salary - Mayor	92,160	95,201	98,438	98,438	98,438	100,899	100,899
480112	Salary - Mayor's Asst- HR	0	0	0	0	0	0	0
480206	Salary - Mayor's Asst-Secretary	0	0	22,478	9,978	22,478	0	0
480604	Salary - Executive Secretary	62,127	66,891	69,567	69,567	69,567	70,959	70,959
Total Salaries		154,287	162,092	190,483	177,983	190,483	171,858	171,858
Fringe:								
510201	Fringe - Pension	39,019	44,215	58,574	58,574	56,088	36,010	36,010
510202	Fringe - Hospital	6,368	14,866	24,064	24,064	24,064	15,579	16,046
510206	Fringe - Medicare Insurance Tax	2,315	2,401	3,301	3,301	3,301	2,604	2,604
510207	Fringe - Life Insurance	129	126	168	168	168	126	126
510209	Fringe - Car Allowance	7,200	7,200	7,705	7,705	7,705	7,705	7,705
Total Fringe		55,031	68,808	93,812	93,812	91,326	62,024	62,491
Operating & Contractual:								
520105	Contract Labor	0	0	0	0	0	0	0
520400	Office	4,847	2,443	8,700	13,700	8,700	15,000	15,000
531301	Vehicle Costs - Gas & Oil	1,290	1,285	1,438	1,438	1,438	1,438	1,438
531304	Vehicle Costs - R & M	486	282	800	800	800	800	800
531410	Telephone	2,894	5,097	4,000	4,000	4,000	4,000	4,000
531500	Printing	773	551	1,271	1,271	1,271	1,271	1,271
531800	Rent	0	0	0	0	0	0	0
543000	Miscellaneous	3,205	3,270	2,000	2,000	2,000	2,000	2,000
543002	Dues & Subscriptions	2,921	6,348	1,500	1,500	1,500	1,500	1,500
543017	Placques & Awards	0	0	500	500	500	500	500
543003	Travel & Training	3,997	1,130	2,500	7,500	2,500	10,000	10,000
605106	Maintenance Equipment	170	1,993	840	840	840	840	840
Total Operating & Contractual		20,583	22,399	23,549	33,549	23,549	37,349	37,349
Capital Outlay:								
707600	Machinery & Equipment	1,203	7,814	0	0	0	0	0
707700	Office Furniture & Fixtures	5,101	0	18,500	18,500	18,500	18,500	18,500
707702	Computer Software	0	0	0	0	0	0	0
Total Capital Outlay		6,304	7,814	18,500	18,500	18,500	18,500	18,500
TOTAL DEPARTMENT		236,205	261,113	326,344	323,844	323,858	289,731	290,198

2007-2008 ANNUAL BUDGET

II.14

DIVISION:	Executive	FUND:	101
DEPARTMENT:	General Government	ORGANIZATION:	020500

GOAL MISSION STATEMENT

FUNCTION DESCRIPTION

DEMAND PERFORMANCE INDICATORS

Description	2005-2006 Actual	2006-2007 Estimated	2007-2008 Projected

2007-2008 ANNUAL BUDGET

II.15

DIVISION:	Executive	FUND:	101
DEPARTMENT:	General Government	ORGANIZATION:	020500

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	72,734	70,989	90,199	90,199	89,406	89,406	-0.88%
FRINGE BENEFITS	33,457	35,916	47,181	47,181	36,910	37,289	-21.77%
OPERATING/CONTRACTUAL	3,724	3,754	6,200	6,200	9,750	9,750	57.26%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	486	0	1,000	1,000	1,000	1,000	0.00%
TOTAL APPROPRIATIONS	110,401	110,659	144,580	144,580	137,066	137,445	-5.20%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
480204	Salary - Mayor's Asst Workforce Develop	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
	Total Positions	2	2	2	2	2	2	0.00%

2007-2008 ANNUAL BUDGET

DIVISION:	Executive	FUND:	101
DEPARTMENT:	General Government	ORGANIZATION:	020500

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Salaries:							
450001	Overtime	0	0	0	0	0	0	0
480204	Salary - Mayor's Asst Workforce Develop	53,917	47,742	66,202	66,202	63,656	64,929	64,929
490626	Salary - Clerical Specialist	18,817	23,247	23,997	23,997	23,997	24,477	24,477
	Total Salaries	72,734	70,989	90,199	90,199	87,653	89,406	89,406
	Fringe:							
510201	Fringe - Pension	18,388	19,602	26,771	26,771	24,718	22,903	22,903
510202	Fringe - Hospital	9,156	11,567	14,148	14,148	12,627	12,627	13,006
510206	Fringe - Medicare Insurance Tax	1,029	1,072	1,378	1,378	1,341	1,296	1,296
510207	Fringe - Life Insurance	84	75	84	84	84	84	84
510208	Fringe - FICA Tax Retirement	0	0	0	0	0	0	0
510209	Fringe - Car Allowance	4,800	3,600	4,800	4,800	4,800	0	0
	Total Fringe	33,457	35,916	47,181	47,181	43,570	36,910	37,289
	Operating & Contractual:							
520105	Contract Labor	0	0	0	0	0	0	0
520400	Office	808	324	2,500	2,500	2,500	2,500	2,500
520500	Operating Supplies	0	0	0	0	0	0	0
531410	Telephone	1,239	2,154	2,000	2,000	2,000	2,000	2,000
531500	Printing	197	78	0	0	0	0	0
543002	Dues & Subscriptions	350	200	250	250	250	250	250
543003	Travel & Training	1,130	998	1,450	1,450	1,450	5,000	5,000
	Total Operating & Contractual	3,724	3,754	6,200	6,200	6,200	9,750	9,750
	Capital Outlay:							
707600	Machinery & Equipment	86	0	0	0	0	0	0
707700	Office Furniture & Fixtures	400	0	0	0	0	0	0
707702	Computer Software	0	0	1,000	1,000	1,000	1,000	1,000
	Total Capital Outlay	486	0	1,000	1,000	1,000	1,000	1,000
	TOTAL DEPARTMENT	110,401	110,659	144,580	144,580	138,423	137,066	137,445

2007-2008 ANNUAL BUDGET

II.17

DIVISION:	Executive	FUND:	101
DEPARTMENT:	Office of EEO	ORGANIZATION:	020502

GOAL MISSION STATEMENT

To perform, under the direction of the Mayor, professional work ensuring compliance by the City of Alexandria with the various federal, state, and local laws, ordinances, regulations and ruling regarding equal opportunities program.

FUNCTION DESCRIPTION

The Office of the EEOC performs the following duties:

1. Coordinates and evaluates the City's compliance with a variety of legislation including Equal Employment Opportunity and American with Disabilities Act.
2. Prepares and monitors the City's ADA Transition Plan.
3. Promotes recruitment to protected class members.
4. Counsels with employees regarding disciplinary procedures.
5. Investigates complaints relating to discrimination and harassment based on sex, religion, race, nationality, age, and physical disability.
6. Mayor's Assistant to the Alexandria Human Relations Commission.

DEMAND PERFORMANCE INDICATORS

Description	2005-2006 Actual	2006-2007 Estimated	2007-2008 Projected
City of Alexandria Residents			
City of Alexandria Employees			

2007-2008 ANNUAL BUDGET

DIVISION:	Executive	FUND:	101
DEPARTMENT:	Office of the EEO Coordinator	ORGANIZATION:	020502

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	44,665	51,392	51,324	51,324	52,350	52,350	2.00%
FRINGE BENEFITS	15,071	19,871	21,682	21,682	21,227	21,397	-2.10%
OPERATING/CONTRACTUAL	3,514	2,381	5,400	5,400	9,400	9,400	74.07%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	1,364	0	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	64,614	73,644	78,406	78,406	82,977	83,147	5.83%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
480215	Salary - EEO Coordinator	1	1	1	1	1	1	0.00%
	Total Positions	1	1	1	1	1	1	0.00%

2007-2008 ANNUAL BUDGET

DIVISION:	Executive	FUND:	101
DEPARTMENT:	Office of the EEO Coordinator	ORGANIZATION:	020502

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
480215	Salaries:							
	Salary - EEO Coordinator	44,665	51,392	51,324	51,324	51,324	52,350	52,350
	Total Salaries	44,665	51,392	51,324	51,324	51,324	52,350	52,350
	Fringe:							
510201	Fringe - Pension	11,291	13,640	15,233	15,233	14,473	14,763	14,763
510202	Fringe - Hospital	3,130	5,425	5,663	5,663	5,663	5,663	5,833
510206	Fringe - Medicare Insurance Tax	608	764	744	744	744	759	759
510207	Fringe - Life Insurance	42	42	42	42	42	42	42
	Total Fringe	15,071	19,871	21,682	21,682	20,922	21,227	21,397
	Operating & Contractual:							
520400	Office	1,070	507	1,600	1,600	1,600	1,600	1,600
531410	Telephone	84	106	300	300	300	300	300
531500	Printing	151	76	2,000	2,000	2,000	2,000	2,000
543002	Dues & Subscriptions	841	838	500	500	500	500	500
543003	Travel & Training	1,368	854	1,000	1,000	1,000	5,000	5,000
543017	Placques & Awards	0	0	0	0	0	0	0
	Total Operating & Contractual	3,514	2,381	5,400	5,400	5,400	9,400	9,400
	Capital Outlay:							
707600	Machinery & Equipment	1,364	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
	Total Capital Outlay	1,364	0	0	0	0	0	0
	TOTAL DEPARTMENT	64,614	73,644	78,406	78,406	77,646	82,977	83,147

2007-2008 ANNUAL BUDGET

II.20

DIVISION:	Executive	FUND:	101
DEPARTMENT:	Intergovernmental	ORGANIZATION:	020800

GOAL MISSION STATEMENT

To develop contracts and services to enhance intergovernmental relations between the city and other governmental bodies.

FUNCTION DESCRIPTION

The function of this department is to coordinate political and community concerns between the city and the state, parish and other local governmental agencies on behalf of the citizens of Alexandria. The Mayor's Assistants in this department also perform varied other functions for the Mayor.

DEMAND PERFORMANCE INDICATORS

Description	2005-2006 Actual	2006-2007 Estimated	2007-2008 Projected

2007-2008 ANNUAL BUDGET

II.21

DIVISION:	Executive	FUND:	101
DEPARTMENT:	Intergovernmental	ORGANIZATION:	020800

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	57,553	42,356	83,200	134,530	341,700	365,700	310.70%
FRINGE BENEFITS	25,165	19,941	39,297	60,030	115,430	118,416	193.74%
OPERATING/CONTRACTUAL	3,788	1,666	4,495	10,495	38,900	38,900	765.41%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	86,506	63,963	126,992	205,055	496,030	523,016	290.60%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
480202	Salary - Chief of Operations	1	1	1	1	1	1	0.00%
480218	Salary - Mayor's Asst- Public Relations	0	0	0	1	1	1	0.00%
480219	Salary - Mayor's Asst -Eco Development	0	0	0	1	1	1	0.00%
480220	Salary - Mayor's Asst-Security	0	0	0	1	1	0	0.00%
480221	Salary - Mayor's Asst-Publicist	0	0	0	1	1	1	0.00%
480222	Salary - Mayor's Asst-Personnel Liaison	0	0	0	1	1	1	0.00%
480223	Salary - Mayor's Asst-Recreation	0	0	0	0	0	1	0.00%
	Total Positions	1	1	1	6	6	6	500.00%

2007-2008 ANNUAL BUDGET

DIVISION:	Executive	FUND:	101
DEPARTMENT:	Intergovernmental	ORGANIZATION:	020800

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Salaries:							
480202	Salary - Chief of Staff	57,553	42,356	83,200	52,800	85,000	86,700	86,700
480218	Salary - Mayor's Asst- Public Relations	0	0	0	17,981	55,000	56,100	56,100
480219	Salary - Mayor's Asst -Eco Development	0	0	0	24,519	75,000	76,500	76,500
480220	Salary - Mayor's Asst-Security	0	0	0	16,346	50,000	51,000	0
480221	Salary - Mayor's Asst-Publicist	0	0	0	11,442	35,000	35,700	35,700
480222	Salary - Mayor's Asst-Personnel Liason	0	0	0	11,442	35,000	35,700	35,700
480223	Salary - Mayor's Asst-Recreation	0	0	0	0	0	0	75,000
	Total Salaries	57,553	42,356	83,200	134,530	335,000	341,700	365,700
	Fringe:							
510201	Fringe - Pension	14,549	11,722	24,694	33,137	74,730	62,202	63,820
510202	Fringe - Hospital	4,890	5,075	8,485	16,970	33,940	33,940	34,960
510206	Fringe - Medicare Insurance Tax	884	627	1,276	2,020	4,999	5,094	5,442
510207	Fringe - Life Insurance	42	25	42	84	168	168	168
510208	Fringe - FICA	0	0	0	1,419	4,340	4,426	4,426
510209	Fringe - Car Allowance	4,800	2,492	4,800	6,400	9,600	9,600	9,600
	Total Fringe	25,165	19,941	39,297	60,030	127,777	115,430	118,416
	Operating & Contractual:							
520105	Contract Labor	0	0	0	0	0	0	0
520400	Office	813	0	1,400	7,400	1,400	11,400	11,400
531410	Telephone	1,896	1,348	1,595	1,595	1,595	5,000	5,000
543000	Miscellaneous	744	318	500	500	500	7,500	7,500
543003	Travel & Training	335	0	1,000	1,000	1,000	15,000	15,000
	Total Operating & Contractual	3,788	1,666	4,495	10,495	4,495	38,900	38,900
	Capital Outlay:							
707600	Machinery and Equipment	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	86,506	63,963	126,992	205,055	467,272	496,030	523,016

City of Alexandria
Annual Operating Budget

Judicial Division



2007-2008 ANNUAL BUDGET

II.23

DIVISION:	Judicial	FUND:	101
DEPARTMENT:	City Court	ORGANIZATION:	020801

GOAL MISSION STATEMENT

Administration of Justice.

FUNCTION DESCRIPTION

The operation of the Alexandria City Court system, both criminal and civil, in addition to the operation of the Alexandria City Court Clerk's Office. The due process of justice through court operations includes hearing of criminal, traffic and civil cases as well as the clerical responsibilities that accompanies this process. The Clerk's office handles all civil suit filings, additional pleadings, subpoenas, small claims suits, eviction suits, garnishment proceedings and dismissals. Telephone and personal contact with the general public and legal counsel is handled specifically with the intention of projecting an image of professionalism through out the judicial system. A Probation and Pre-Trial Intervention programs are part of the City Court system. These departments work in conjunction with the City Prosecutors and the criminal Clerk's office. There function is to primarily assist defendants in abiding by the ruling of the Judge. Pre-Trial Intervention program aids first offenders in maintaining a clean record once all requirements are completed.

DEMAND PERFORMANCE INDICATORS

Description	2005-2006 Actual	2006-2007 Estimated	2007-2008 Projected
Criminal Cases	6,955	6,955	6,955
Traffic Cases	12,100	12,100	12,100
Civil Cases	3,100	3,100	3,100
Pre-Trial Intervention Cases	400	400	400

2007-2008 ANNUAL BUDGET

II.24

DIVISION:	Judicial	FUND:	101
DEPARTMENT:	City Court	ORGANIZATION:	020801

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	177,920	228,860	238,887	220,906	271,096	271,096	13.48%
FRINGE BENEFITS	70,842	112,402	123,161	123,789	145,505	147,671	18.14%
OPERATING/CONTRACTUAL	25,667	33,742	51,995	56,995	51,995	51,995	0.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	274,429	375,004	414,043	401,690	468,596	470,762	13.18%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
480111	Salary - City Judge	1	1	1	1	1	1	0.00%
480607	Salary - Deputy Clerk	5	6	6	6	7	7	16.67%
480608	Salary - Clerk of Court	1	1	1	1	1	1	0.00%
480609	Salary - Secretary	1	1	1	1	1	1	0.00%
	Total Positions	8	9	9	9	10	10	11.11%

2007-2008 ANNUAL BUDGET

DIVISION:	Judicial	FUND:	101
DEPARTMENT:	City Court	ORGANIZATION:	020801

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Salaries:							
450001	Overtime	0	0	0	0	0	0	0
480111	Salary - City Judge	35,634	35,634	37,059	37,059	37,424	38,172	38,172
480607	Salary - Deputy Clerk	100,184	142,535	149,109	129,109	149,109	177,091	177,091
480608	Salary - Clerk of Court	17,875	22,117	23,002	23,002	23,002	23,462	23,462
480609	Salary - Secretary	24,227	28,574	29,717	31,736	31,736	32,371	32,371
	Total Salaries	177,920	228,860	238,887	220,906	241,271	271,096	271,096
	Fringe:							
510201	Fringe - Pension	39,871	56,859	63,087	63,686	61,081	69,351	69,351
510202	Fringe - Hospital	28,480	52,392	56,613	56,613	63,707	72,192	74,358
510206	Fringe - Medicare Insurance Tax	2,155	2,778	3,083	3,112	3,118	3,542	3,542
510207	Fringe - Life Insurance	336	373	378	378	378	420	420
510208	Fringe - FICA Tax Retirement	0	0	0	0	0	0	0
	Total Fringe	70,842	112,402	123,161	123,789	128,284	145,505	147,671
	Operating & Contractual:							
520400	Office	1,024	998	7,000	7,000	7,000	7,000	7,000
520501	Operating - Janitorial	10,089	12,137	14,995	14,995	14,995	14,995	14,995
531410	Telephone	2,507	4,336	5,000	5,000	5,000	5,000	5,000
531500	Printing	0	0	0	0	0	0	0
531701	Utilities	11,207	15,671	14,000	19,000	14,000	14,000	14,000
605101	Maintenance Buildings & Facilities	840	600	3,500	3,500	3,500	3,500	3,500
605106	Maintenance Equipment	0	0	7,500	7,500	7,500	7,500	7,500
	Total Operating & Contractual	25,667	33,742	51,995	56,995	51,995	51,995	51,995
	TOTAL DEPARTMENT	274,429	375,004	414,043	401,690	421,550	468,596	470,762

2007-2008 ANNUAL BUDGET

II.26

DIVISION:	Judicial	FUND:	101
DEPARTMENT:	City Marshal	ORGANIZATION:	020802

GOAL MISSION STATEMENT

To execute the order of the City Court.

FUNCTION DESCRIPTION

The City Marshal is the enforcement officer of the court. He executes the orders and mandates of the court, thereby, making arrests and preserving the peace.

DEMAND PERFORMANCE INDICATORS

Description	2005-2006 Actual	2006-2007 Estimated	2007-2008 Projected

2007-2008 ANNUAL BUDGET

II.27

DIVISION:	Judicial	FUND:	101
DEPARTMENT:	City Marshal	ORGANIZATION:	020802

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
SALARIES AND WAGES	0	0	0	0	0	0	0.00%
FRINGE BENEFITS	0	0	0	0	0	0	0.00%
OPERATING/CONTRACTUAL	13,038	18,266	18,000	20,000	18,000	18,000	0.00%
OTHER	228,900	276,997	374,936	330,423	374,936	374,936	0.00%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	241,938	295,263	392,936	350,423	392,936	392,936	0.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE

2007-2008 ANNUAL BUDGET

DIVISION:	Judicial	FUND:	101
DEPARTMENT:	City Marshal	ORGANIZATION:	020802

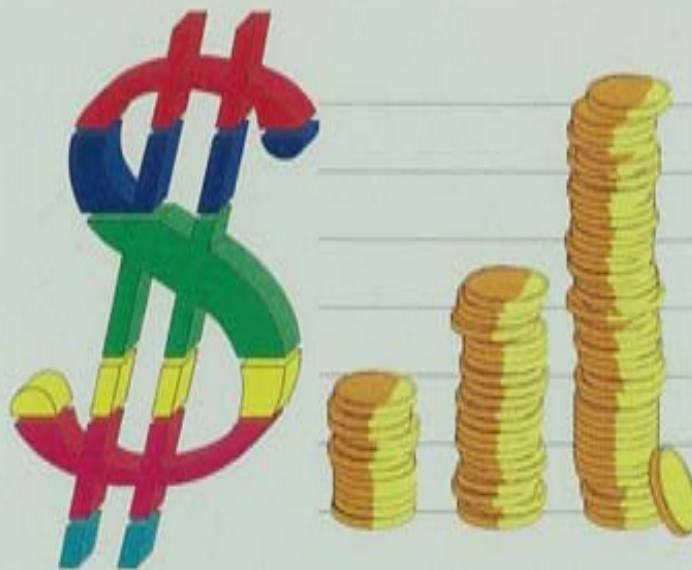
GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Operating & Contractual:							
520400	Office	311	715	3,000	3,000	3,000	3,000	3,000
531301	Vehicle Costs - Gas & Oil	7,318	10,373	6,500	10,500	6,500	6,500	6,500
531304	Vehicle Costs - Repairs & Maint	4,074	3,446	5,000	3,000	5,000	5,000	5,000
531410	Telephone	1,335	3,710	3,500	3,500	3,500	3,500	3,500
531500	Printing	0	22	0	0	0	0	0
	Total Operating & Contractual	13,038	18,266	18,000	20,000	18,000	18,000	18,000
	Other:							
646015	RPPJ Cost Share	228,900	276,997	374,936	330,423	374,936	374,936	374,936
	Total Other	228,900	276,997	374,936	330,423	374,936	374,936	374,936
	TOTAL DEPARTMENT	241,938	295,263	392,936	350,423	392,936	392,936	392,936

City of Alexandria **Annual Operating Budget**

Finance Division



2007-2008 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Administration	ORGANIZATION:	030100

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	0	0	0	0	0	0	0.00%
FRINGE BENEFITS	0	0	0	0	0	0	0.00%
OPERATING/CONTRACTUAL	619,102	808,329	663,000	808,194	740,000	740,000	11.61%
OTHER	4,909,062	6,169,595	5,971,012	7,857,188	6,206,963	6,235,535	3.95%
CAPITAL OUTLAY	14,068	0	100,000	88,024	100,000	100,000	0.00%
TOTAL APPROPRIATIONS	5,542,232	6,977,924	6,734,012	8,753,406	7,046,963	7,075,535	4.65%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	

2007-2008 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Finance Administration	ORGANIZATION:	030100

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Operating & Contractual:								
531106	Professional Fees - Audit	54,289	57,411	53,000	64,194	53,000	60,000	60,000
531109	Bulding Security	0	0	20,000	20,000	20,000	20,000	20,000
531110	Professional Fees & Services	265,993	465,365	250,000	350,000	320,000	320,000	320,000
531122	Fees - Occupal Licenses Collection	160,947	153,779	161,000	154,000	161,000	161,000	161,000
531209	Services - Bank Charges	6,948	15,516	7,000	15,000	7,000	7,000	7,000
533024	Economic Development	36,111	31,430	77,000	97,000	77,000	77,000	77,000
543000	Miscellaneous	29,420	48,031	45,000	48,000	45,000	45,000	45,000
543002	Dues & Subscriptions	65,394	36,797	50,000	60,000	50,000	50,000	50,000
543017	Placques & Awards	0	0	0	0	0	0	0
Total Operating & Contractual		619,102	808,329	663,000	808,194	733,000	740,000	740,000
Other:								
520010	Supplemental Pay - Police	523,170	530,780	537,770	530,780	530,780	530,780	530,780
520011	Supplemental Pay - Fire	392,800	392,670	396,780	392,670	392,670	392,670	392,670
520204	Lawsuits/Judgements	0	0	0	0	0	0	0
543012	Fire Hydrant	82,350	82,350	82,350	82,350	82,350	82,350	82,350
543013	Street Lights	306,508	306,508	306,508	306,508	306,508	306,508	306,508
543028	Election Cost	34,858	0	40,000	50,000	40,000	40,000	40,000
543031	Economic Development - STR	3,200	100	59,643	59,643	59,643	59,643	59,643
646001	Civil Defense	10,000	10,000	10,000	10,000	10,000	10,000	10,000
646003	Dept of Veteran Affairs	7,033	6,492	6,734	6,734	6,734	6,734	6,734
646006	Probation Officer	118,810	156,660	115,587	156,660	115,587	115,587	115,587
646010	Alexandria Port Authority	40,000	40,000	40,000	40,000	40,000	40,000	40,000
646011	Youth Services Program	0	0	0	0	0	0	0
646014	Arts Council of Central Louisiana	50,000	50,000	50,000	50,000	50,000	50,000	50,000
646017	Alexandria Riverfront Center	0	0	25,000	25,000	25,000	25,000	25,000
646033	Small Business Incubator	0	150,000	150,000	150,000	150,000	150,000	150,000
646034	Land Lease	7,492	7,492	15,618	15,618	15,618	15,618	15,618
646037	Emergency Relief - Hurricane Katrina	0	237,024	0	0	0	0	0
646038	Emergency Relief - Hurricane Rita	0	463,281	0	0	0	0	0
646040	Transfer to Fire Pension Fund	25,000	20,000	25,000	20,000	25,000	25,000	25,000
646050	Transfer to Police Pension Fund	0	0	0	0	0	0	0
646165	Transfer to Metro Share Fund	0	64	0	0	0	0	0
646171	Youth Baseball Subsidy	31,000	31,000	31,000	31,000	31,000	31,000	31,000
646306	Transfer to 1998 Prop Tax Fund	0	0	0	0	0	0	0
646402	Transfer to Sanitation Fund	59,340	633,886	1,108,433	1,977,608	1,108,433	1,168,370	1,186,173
646403	Transfer to Zoo Fund	942,971	1,772,612	1,582,888	2,001,887	1,582,888	1,808,568	1,819,337
646404	Transfer to Golf Course Fund	175,375	158,978	268,003	296,437	268,003	229,437	229,437
646551	Transfer to Risk Management Fund	1,103,199	1,103,199	1,103,199	1,637,794	1,637,794	1,103,199	1,103,199
646552	Transfer to Employee Benefit Fund	995,956	16,499	16,499	16,499	16,499	16,499	16,499
699000	Operating Reserve	0	0	0	0	0	0	0
Total Other		4,909,062	6,169,595	5,971,012	7,857,188	6,494,507	6,206,963	6,235,535
Capital Outlay:								
707600	Machinery and Equipment	14,068	0	100,000	88,024	100,000	100,000	100,000
Total Capital Outlay		14,068	0	100,000	88,024	100,000	100,000	100,000
TOTAL DEPARTMENT		5,542,232	6,977,924	6,734,012	8,753,406	7,327,507	7,046,963	7,075,535

2007-2008 ANNUAL BUDGET

II.31

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Division Director	ORGANIZATION:	031200

GOAL MISSION STATEMENT

Section 4-03 of the Home Rule Charter of the City of Alexandria, charges the Director of Finance with the custody of city funds, integrity of financial statements, accounting systems, collections and disbursements of all Monies, procurement of property, safeguarding of assets, computer operations and preparation of the annual budget.

FUNCTION DESCRIPTION

The Director of Finance manages and coordinates all fiscal activities for the city including: Accounting, Budgeting, Purchasing, Tax Collection, Utility Customer Service, Meter Reading, and Management Information Systems.

Responsibilities include: debt administration, cash management and investing, inventory and fixed asset control, internal control system, pension funds, coordinating the annual audit, bond sales and supervision of all division operations.

The Director of Finance also serves on the City of Alexandria Employees' Retirement Boards, the Firefighters' Pension Board, the Policeman's Pension Boards and various committees as assigned or appointed.

DEMAND PERFORMANCE INDICATORS

Description	2005-2006 Actual	2006-2007 Estimated	2007-2008 Projected

2007-2008 ANNUAL BUDGET

II.32

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Division Director	ORGANIZATION:	031200

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	88,747	114,226	112,461	112,461	114,710	114,710	2.00%
FRINGE BENEFITS	33,181	40,956	51,400	51,400	37,604	37,774	-26.84%
OPERATING/CONTRACTUAL	5,008	12,813	11,100	12,900	11,100	11,100	0.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	4,889	4,505	3,900	103,900	3,900	103,900	0.00%
TOTAL APPROPRIATIONS	131,825	172,500	178,861	280,661	167,314	267,484	-6.46%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
480103	Salary - Director of Finance	1	1	1	1	1	1	0.00%
490614	Salary - Administrative Assistant	1	1	1	1	1	1	0.00%
	Total Positions	2	2	2	2	2	2	0.00%

2007-2008 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Division Director	ORGANIZATION:	031200

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
480103	Salary - Director of Finance	65,099	83,224	80,044	80,044	80,044	81,645	81,645
490614	Salary - Administrative Assistant	23,648	31,002	32,417	32,417	32,417	33,065	33,065
Total Salaries		88,747	114,226	112,461	112,461	112,461	114,710	114,710
Fringe:								
510201	Fringe - Pension	22,440	23,583	33,378	33,378	31,714	25,324	25,324
510202	Fringe - Hospital	5,014	10,808	11,437	11,437	5,663	5,663	5,833
510206	Fringe - Medicare Insurance Tax	1,320	1,681	1,701	1,701	1,701	1,733	1,733
510207	Fringe - Life Insurance	68	84	84	84	84	84	84
510209	Fringe - Car Allowance	4,339	4,800	4,800	4,800	4,800	4,800	4,800
Total Fringe		33,181	40,956	51,400	51,400	43,962	37,604	37,774
Operating & Contractual:								
520204	Uniforms	0	0	500	500	500	500	500
520400	Office	1,666	2,761	3,000	4,300	3,000	3,000	3,000
531410	Telephone	1,112	2,188	1,300	1,300	1,300	1,300	1,300
531500	Printing	930	17	0	0	0	0	0
543002	Dues & Subscriptions	270	180	300	300	300	300	300
543003	Travel & Training	1,030	7,667	6,000	6,500	6,000	6,000	6,000
Total Operating & Contractual		5,008	12,813	11,100	12,900	11,100	11,100	11,100
Capital Outlay:								
707600	Machinery & Equipment	4,889	4,505	2,900	102,900	2,900	2,900	102,900
707700	Office Furniture and Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	1,000	1,000	1,000	1,000	1,000
Total Capital Outlay		4,889	4,505	3,900	103,900	3,900	3,900	103,900
TOTAL DEPARTMENT		131,825	172,500	178,861	280,661	171,423	167,314	267,484

2007-2008 ANNUAL BUDGET

II.34

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Accounting	ORGANIZATION:	031500

GOAL MISSION STATEMENT

To ensure accurate and efficient accounting of all financial transactions incurred by the City of Alexandria so that complete and timely financial statements can be prepared.

FUNCTION DESCRIPTION

The Accounting Department is responsible for:

1. Processing Payroll, Accounts Payable, and Accounts Receivable.
2. Maintaining the General Ledger.
3. Accounting for fixed assets.
4. Monitoring cash and investments.
5. Establishing and monitoring internal controls.
6. Monitoring debt service, bond payments, and other long term liabilities.
7. Preparing the city's financial statements in accordance with generally accepted accounting principles.

Additionally, the Accounting Department is responsible for the accounting and financial reporting of the Policemen's and Firefighter's Pension Funds.

DEMAND PERFORMANCE INDICATORS

Description	2005-2006 Actual	2006-2007 Estimated	2007-2008 Projected
Payroll checks issued	23,500	23,500	23,500
Pension fund checks (fire/police)	90	90	90
Accounts payable checks issued	10,500	10,500	10,500
Journal entries posted	5,000	5,000	5,000

2007-2008 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Accounting	ORGANIZATION:	031500

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	220,019	254,126	265,946	265,946	271,264	271,264	2.00%
FRINGE BENEFITS	89,856	125,968	137,541	137,541	127,865	129,309	-7.03%
OPERATING/CONTRACTUAL	20,221	22,497	26,260	26,960	29,860	29,860	13.71%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	4,321	3,365	90,400	90,400	15,350	15,350	-83.02%
TOTAL APPROPRIATIONS	334,417	405,956	520,147	520,847	444,339	445,783	-14.57%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490108	Salary - Accounting Manager	1	1	1	1	1	1	0.00%
490230	Salary - Accountant	2	2	2	2	2	2	0.00%
490339	Salary - Accounting Technician	4	4	4	4	4	4	0.00%
	Total Positions	7	7	7	7	7	7	0.00%

2007-2008 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Accounting	ORGANIZATION:	031500

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
450001	Overtime	458	3,357	5,096	5,096	5,096	5,198	5,198
490108	Salary - Accounting Manager	47,430	52,161	54,247	54,247	54,247	55,332	55,332
490230	Salary - Accountant	65,537	74,465	77,494	77,494	77,494	79,044	79,044
490399	Salary - Accounting Technician	106,594	124,143	129,109	129,109	129,109	131,690	131,690
Total Salaries		220,019	254,126	265,946	265,946	265,946	271,264	271,264
Fringe:								
510201	Fringe - Pension	55,632	70,260	78,933	78,933	74,998	76,496	76,496
510202	Fringe - Hospital	31,721	52,871	55,423	55,423	48,128	48,128	49,572
510206	Fringe - Medicare Insurance Tax	2,209	2,543	2,891	2,891	2,891	2,947	2,947
510207	Fringe - Life Insurance	294	294	294	294	294	294	294
Total Fringe		89,856	125,968	137,541	137,541	126,311	127,865	129,309
Operating & Contractual:								
520204	Uniforms	0	0	0	0	0	0	0
520400	Office	9,546	8,360	10,800	10,800	10,800	10,800	10,800
531301	Vehicle Costs - Gas & Oil	340	472	460	460	460	460	460
531304	Vehicle Costs - R & M	280	326	200	200	200	200	200
531410	Telephone	1,174	1,688	3,200	2,700	3,200	3,200	3,200
531500	Printing	0	0	700	700	700	700	700
543002	Dues and Subscriptions	1,652	1,848	2,000	2,000	2,000	2,000	2,000
543003	Travel & Training	5,476	4,829	5,000	5,000	5,000	7,500	7,500
605106	Maintenance of Equipment	1,753	4,974	3,900	5,100	3,900	5,000	5,000
Total Operating & Contractual		20,221	22,497	26,260	26,960	26,260	29,860	29,860
Capital Outlay:								
707405	Building Improvements	0	0	20,000	20,000	0	0	0
707500	Vehicles	0	0	20,000	20,000	0	0	0
707600	Machinery & Equipment	4,002	3,365	7,400	7,400	7,300	4,800	4,800
707700	Office Furniture & Fixtures	319	0	43,000	43,000	0	8,550	8,550
707702	Computer Software	0	0	0	0	2,000	2,000	2,000
Total Capital Outlay		4,321	3,365	90,400	90,400	9,300	15,350	15,350
TOTAL DEPARTMENT		334,417	405,956	520,147	520,847	427,817	444,339	445,783

2007-2008 ANNUAL BUDGET

II.37

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Purchasing	ORGANIZATION:	031600

GOAL MISSION STATEMENT

To purchase all property, supplies, material and services for the City of Alexandria in accordance with applicable state laws, council policies, and administrative requirements.

FUNCTION DESCRIPTION

The Purchasing Department processes departmental requisitions, solicits and analyzes bids consistent with good purchasing policies and in accordance with applicable state laws and council policy. Purchasing also manages the activities to the Print Shop, Central Warehouse, Electric Distribution Warehouse, and the Vehicle & Equipment Parts Department facilities. In addition, Purchasing Department maintains the records for the city's fleet and handles all communications for city departments (i.e. pagers, mobile and portable radios, and cell phones). Purchasing issues departments approved for procurement cards as well as audits the charges on the card holder's monthly statements (approximately 44 card holders at this time).

DEMAND PERFORMANCE INDICATORS

Description	2005-2006 Actual	2006-2007 Estimated	2007-2008 Projected
Requisitions/Purchase Orders Process	16,000	16,000	17,600
Mail Processing	88,400	88,400	97,240
New Vendor Processing	600	600	750
Invoices Processed for Payment	88,400	88,400	97,240
Monthly P-Card Statements Audited	14	14	54
Capital invoices process for payment	0	0	0
Bids Prepared	175	175	225
Quotes for Products	2,500	2,500	3,000
Quote Price Inquires	4,000	4,000	4,200
Vendor Product Inquires	2,200	2,200	2,400
Bid/Quote Preparation-Man Hours	0	0	1,456
Product Inquiry/Research-Man Hours	0	0	2,600

2007-2008 ANNUAL BUDGET

II.38

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Purchasing	ORGANIZATION:	031600

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	151,499	177,231	197,145	193,545	229,393	229,393	16.36%
FRINGE BENEFITS	51,697	75,230	87,431	87,431	104,109	105,207	19.08%
OPERATING/CONTRACTUAL	16,970	14,543	20,102	22,224	20,642	20,642	2.69%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	4,786	15,230	28,400	30,700	7,200	7,200	-74.65%
TOTAL APPROPRIATIONS	224,952	282,234	333,078	333,900	361,344	362,442	8.49%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490109	Salary - Purchasing Manager	1	1	1	1	1	1	0.00%
490238	Salary - Senior Buyer	1	1	1	1	2	2	100.00%
490363	Salary - Buyer	1	1	1	1	1	1	0.00%
490618	Salary - Secretary	1	1	1	1	1	1	0.00%
490642	Salary - Account Clerk	2	2	2	2	2	2	0.00%
	Total Positions	6	6	6	6	7	7	16.67%

2007-2008 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Purchasing	ORGANIZATION:	031600

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
450001	Overtime	1,031	777	2,496	2,496	2,496	2,546	2,546
490109	Salary - Purchasing Manager	46,047	50,755	52,785	52,785	52,785	53,841	53,841
490238	Salary - Senior Buyer	30,649	30,559	31,781	31,781	31,781	61,654	61,654
490363	Salary - Buyer	25,745	30,117	31,322	31,322	31,322	31,948	31,948
490618	Salary - Secretary	5,201	16,923	23,753	22,653	22,839	23,296	23,296
490642	Salary - Accounting Clerk	42,826	48,100	55,008	52,508	55,008	56,108	56,108
Total Salaries		151,499	177,231	197,145	193,545	196,231	229,393	229,393
Fringe:								
510201	Fringe - Pension	36,737	48,991	58,513	58,513	55,337	64,689	64,689
510202	Fringe - Hospital	13,292	24,251	26,574	26,574	28,095	36,580	37,678
510206	Fringe - Medicare Insurance Tax	1,453	1,748	2,092	2,092	2,079	2,546	2,546
510207	Fringe - Life Insurance	215	240	252	252	252	294	294
Total Fringe		51,697	75,230	87,431	87,431	85,763	104,109	105,207
Operating & Contractual:								
520105	Contract Labor	4,970	0	0	922	0	0	0
520204	Uniforms	394	781	950	950	950	1,150	1,150
520400	Office	3,235	5,325	4,070	4,070	4,070	4,070	4,070
531301	Vehicle Costs - Gas & Oil	765	1,115	1,012	1,012	1,012	1,012	1,012
531304	Vehicle Costs - R & M	697	787	1,100	1,100	1,100	1,100	1,100
531410	Telephone	2,182	2,682	3,200	3,200	3,200	3,200	3,200
531500	Printing	160	83	660	660	660	1,000	1,000
543002	Dues & Subscriptions	687	1,246	1,400	1,400	1,400	1,400	1,400
543003	Travel & Training	2,835	0	3,850	3,850	3,850	3,850	3,850
605106	Maintenance Equipment	1,045	2,524	3,860	5,060	3,860	3,860	3,860
Total Operating & Contractual		16,970	14,543	20,102	22,224	20,102	20,642	20,642
Capital Outlay:								
707500	Vehicles	0	0	26,000	26,000	0	0	0
707600	Machinery & Equipment	2,645	8,331	2,400	2,400	3,600	3,600	3,600
707700	Office Furniture & Fixtures	1,806	6,396	0	2,300	2,100	2,100	2,100
707702	Computer Software	335	503	0	0	1,500	1,500	1,500
Total Capital Outlay		4,786	15,230	28,400	30,700	7,200	7,200	7,200
TOTAL DEPARTMENT		224,952	282,234	333,078	333,900	309,296	361,344	362,442

2007-2008 ANNUAL BUDGET

II.40

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Printing	ORGANIZATION:	031700

GOAL MISSION STATEMENT

To provide the printing services for all city departments in the most economical and efficient manner possible.

FUNCTION DESCRIPTION

The Printing Department handles the printing of city stationary, envelopes, and forms as needed and works with various departments on special projects such as financial reports, budgets, capital outlay, brochures, posters, banners, post cards, mail outs, certificates, name tags, invitations, programs, etc. WE also provide name plates for desks and doors, rubber stamps, graphic design work and typesetting.

DEMAND PERFORMANCE INDICATORS

Description	2005-2006 Actual	2006-2007 Estimated	2007-2008 Projected
Number of sheets printed (includes letterheads, envelopes, forms, and special projects) Special reports and projects	1,800,500 Sheets 160 Books 875 Projects 100 Sp. Projects	1,800,500 Sheets 160 Books 875 Projects 100 Sp. Projects	2,000,000 Sheets 200 Books 925 Projects 150 Sp. Projects

2007-2008 ANNUAL BUDGET

II.41

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Print Shop	ORGANIZATION:	031700

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
SALARIES AND WAGES	43,889	63,467	71,151	77,260	65,080	65,080	-8.53%
FRINGE BENEFITS	19,086	36,963	41,587	41,932	39,302	39,900	-5.49%
OPERATING/CONTRACTUAL	40,387	20,688	57,730	80,130	85,630	85,630	48.33%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	14,361	31,158	1,000	1,000	32,300	32,300	3130.00%
TOTAL APPROPRIATIONS	117,723	152,276	171,468	200,322	222,312	222,910	29.65%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
490734	Salary - Press Operator	1	1	0	0	0	0	0.00%
490735	Salary - Print Shop Coordinator	1	1	1	2	2	2	100.00%
490739	Salary - Printer	0	0	1	0	0	0	0.00%
	Total Positions	2	2	2	2	2	2	0.00%

2007-2008 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Print Shop	ORGANIZATION:	031700

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
450001	Overtime	752	2,009	2,808	2,808	2,808	2,864	2,864
490734	Salary - Press Operator	9,955	23,780	0	0	0	0	0
490735	Salary - Print Shop Coordinator	33,182	37,678	39,185	69,405	60,996	62,216	62,216
490739	Salary - Printer	0	0	29,158	5,047	0	0	0
Total Salaries		43,889	63,467	71,151	77,260	63,804	65,080	65,080
Fringe:								
510201	Fringe - Pension	11,101	17,542	21,117	21,446	17,992	18,352	18,352
510202	Fringe - Hospital	7,796	19,009	19,922	19,922	19,922	19,922	20,520
510206	Fringe - Medicare	128	328	464	480	925	944	944
510207	Fringe - Life Insurance	61	84	84	84	84	84	84
Total Fringe		19,086	36,963	41,587	41,932	38,923	39,302	39,900
Operating & Contractual:								
520204	Uniforms	206	189	400	400	400	400	400
520500	Operating Supplies	2,562	1,698	1,500	1,500	1,500	1,900	1,900
531110	Professional Fees & Services	13,124	0	4,330	21,730	4,330	4,330	4,330
531410	Telephone	521	534	1,000	1,000	1,000	1,000	1,000
531800	Rent	11,606	12,736	15,000	20,000	15,000	42,000	42,000
543003	Travel & Training	6,440	0	0	0	0	500	500
605106	Maintenance Equipment	5,928	5,531	35,500	35,500	35,500	35,500	35,500
Total Operating & Contractual		40,387	20,688	57,730	80,130	57,730	85,630	85,630
Capital Outlay:								
707405	Building Improvements	5,390	13,279	0	0	850	0	0
707600	Machinery & Equipment	5,390	13,279	0	0	26,500	26,500	26,500
707700	Office Furniture & Fixtures	3,486	3,942	0	0	4,800	4,800	4,800
707702	Computer Software	95	658	1,000	1,000	1,000	1,000	1,000
Total Capital Outlay		14,361	31,158	1,000	1,000	33,150	32,300	32,300
TOTAL DEPARTMENT		117,723	152,276	171,468	200,322	193,607	222,312	222,910

2007-2008 ANNUAL BUDGET

II.43

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Central Warehouse	ORGANIZATION:	031800

GOAL MISSION STATEMENT

To store and distribute supplies, material, and equipment required for city operations, and to provide for the maintenance and storage of city records.

FUNCTION DESCRIPTION

The warehouse receives, stores, disburses and properly records, supplies, materials and equipment. The warehouse temporarily stores surplus equipment until disposal.

DEMAND PERFORMANCE INDICATORS

Description	2005-2006 Actual	2006-2007 Estimated	2007-2008 Projected
Pick tickets issued	3,195	3,195	3,500
Inventory stock issued to departments	67,385	67,385	68,725
Inventory stock received P.O.	93,425	93,425	95,000
Surplus property stored	610	610	620
City records stored (2 locations)	1,600	1,600	1,635

2007-2008 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Central Warehouse	ORGANIZATION:	031800

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
SALARIES AND WAGES	134,490	151,092	165,094	138,294	166,094	166,094	0.61%
FRINGE BENEFITS	47,795	59,556	80,841	80,841	74,350	75,094	-8.03%
OPERATING/CONTRACTUAL	30,194	38,066	30,200	82,200	31,800	31,800	5.30%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	8,997	23,001	15,530	15,530	67,620	67,620	335.42%
TOTAL APPROPRIATIONS	221,476	271,715	291,665	316,865	339,864	340,608	16.53%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
490373	Salary - Supervisor	1	1	1	1	1	1	0.00%
490624	Salary - Inventory Coordinator	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
490841	Salary - Stock Clerk	3	3	3	3	3	3	0.00%
	Total Positions	6	6	6	6	6	6	0.00%

2007-2008 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Central Warehouse	ORGANIZATION:	031800

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
450001	Overtime	12,055	18,028	8,008	8,008	8,008	8,168	8,168
490373	Salary - Supervisor	35,731	40,268	41,879	41,879	41,879	42,717	42,717
490624	Salary - Inventory Coordinator	29,148	33,576	34,919	34,919	34,919	35,617	35,617
490626	Salary - Clerical Specialist	10,224	17,996	21,088	13,088	20,277	20,683	20,683
490841	Salary - Stock Clerk	47,332	41,224	59,200	40,400	57,754	58,909	58,909
Total Salaries		134,490	151,092	165,094	138,294	162,837	166,094	166,094
Fringe:								
510201	Fringe - Pension	33,378	39,679	49,001	49,001	45,920	46,839	46,839
510202	Fringe - Hospital	12,158	17,083	29,195	29,195	24,852	24,852	25,596
510206	Fringe - Medicare Insurance Tax	2,053	2,613	2,393	2,393	2,361	2,407	2,407
510207	Fringe - Life Insurance	206	181	252	252	252	252	252
Total Fringe		47,795	59,556	80,841	80,841	73,385	74,350	75,094
Operating & Contractual:								
520105	Contract Labor	6,775	19,142	0	52,000	0	0	0
520200	Obsolete Inventory	86	287	2,500	2,500	2,500	2,500	2,500
520204	Uniforms	990	1,195	1,800	1,800	1,800	1,800	1,800
520400	Office	2,465	2,494	2,500	2,500	2,500	2,500	2,500
520500	Operating Supplies	2,000	2,886	3,500	3,500	3,500	3,500	3,500
520501	Operating - Janitorial	499	499	1,000	1,000	1,000	1,000	1,000
520514	Small Tools	0	287	500	500	500	500	500
531301	Vehicle Costs - Gas & Oil	1,011	1,361	1,500	1,500	1,500	1,500	1,500
531304	Vehicle Costs - R & M	2,823	1,584	3,000	3,000	3,000	3,000	3,000
531410	Telephone	798	749	1,500	1,500	1,500	1,500	1,500
531500	Printing	135	137	1,000	1,000	1,000	1,000	1,000
531701	Utilities	0	19	500	500	500	500	500
531800	Rent	5,560	5,461	6,000	6,000	6,000	7,600	7,600
543002	Dues & Subscriptions	0	0	300	300	300	300	300
543003	Travel & Training	0	0	0	0	0	0	0
605101	Maintenance Bldg & Facilities	5,524	1,446	2,500	2,500	2,500	2,500	2,500
605106	Maintenance Equipment	1,528	519	2,100	2,100	2,100	2,100	2,100
Total Operating & Contractual		30,194	38,066	30,200	82,200	30,200	31,800	31,800
Capital Outlay:								
707405	Building Improvements	0	0	7,200	7,200	0	0	0
707500	Vehicles	0	0	0	0	21,000	0	0
707600	Machinery & Equipment	8,997	21,557	4,830	4,830	64,070	64,070	64,070
707700	Office Furniture & Fixtures	0	838	2,250	2,250	2,300	2,300	2,300
707702	Computer Software	0	606	1,250	1,250	1,250	1,250	1,250
Total Capital Outlay		8,997	23,001	15,530	15,530	88,620	67,620	67,620
TOTAL DEPARTMENT		221,476	271,715	291,665	316,865	355,042	339,864	340,608

2007-2008 ANNUAL BUDGET

II.46

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Parts Warehouse	ORGANIZATION:	031805

GOAL MISSION STATEMENT

To inventory and distribute vehicle and equipment parts and supplies for the Motor Pool, Sanitation, and Bus Departments.

FUNCTION DESCRIPTION

The Vehicle & Equipment Parts Department is housed within the Motor Pool repair facility building at the Consolidated Complex. The department implements inventory procedures for the stocking and distribution of commonly used items for the repair and up keep the city's fleet. Through precedent management, the Parts Department strives to maintain an adequate inventory that results in shorter "down times" for city vehicles and ultimately giving better service to the citizens of Alexandria.

DEMAND PERFORMANCE INDICATORS

Description	2005-2006 Actual	2006-2007 Estimated	2007-2008 Projected
Work Orders Processed	7,700	8,000	8,800
Number of Parts Issued From Stock	170,800	171,000	188,000
Number of Parts Checked Inventory	88,000	90,000	95,000
Telephone Ouotes	665	700	800
Request for information from shop	825	850	1,000

2007-2008 ANNUAL BUDGET

II.47

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Parts Warehouse	ORGANIZATION:	031805

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
SALARIES AND WAGES	63,332	46,573	51,689	51,689	52,723	52,723	2.00%
FRINGE BENEFITS	14,770	20,753	24,459	24,459	25,522	25,816	4.35%
OPERATING/CONTRACTUAL	9,441	10,838	7,515	7,515	7,515	7,515	0.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	5,549	4,301	3,750	3,750	22,025	22,025	0.00%
TOTAL APPROPRIATIONS	93,092	82,465	87,413	87,413	107,785	108,079	23.31%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
490624	Salary - Inventory Coordinator	1	1	1	1	1	1	0.00%
490841	Salary - Stock Clerk	1	1	1	1	1	1	0.00%
	Total Positions	2	2	2	2	2	2	0.00%

2007-2008 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Parts Warehouse	ORGANIZATION:	031805

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Salaries:							
450001	Overtime	2,307	4,491	2,496	2,496	2,496	2,546	2,546
490624	Salary - Inventory Coordinator	43,765	29,237	30,406	30,406	30,406	31,014	31,014
490841	Salary - Stock Clerk	17,260	12,845	18,787	18,787	18,787	19,163	19,163
	Total Salaries	63,332	46,573	51,689	51,689	51,689	52,723	52,723
	Fringe:							
510201	Fringe - Pension	11,935	12,918	15,342	15,342	14,576	14,868	14,868
510202	Fringe - Hospital	2,497	7,205	8,284	8,284	9,805	9,805	10,099
510206	Fringe - Medicare Insurance Tax	262	558	749	749	749	765	765
510207	Fringe - Life Insurance	76	72	84	84	84	84	84
	Total Fringe	14,770	20,753	24,459	24,459	25,214	25,522	25,816
	Operating & Contractual:							
520105	Contract Labor	2,799	3,629	0	0	0	0	0
520204	Uniforms	434	477	450	450	450	450	450
520400	Office	904	967	1,000	1,000	1,000	1,000	1,000
520500	Operating Supplies	2,315	1,868	1,000	1,000	1,000	1,000	1,000
520514	Small Tools	379	466	500	500	500	500	500
531301	Vehicle Costs - Gas & Oil	1,067	1,339	1,265	1,265	1,265	1,265	1,265
531304	Vehicle Costs - R & M	634	708	800	800	800	800	800
531410	Telephone	538	338	1,100	1,100	1,100	1,100	1,100
531500	Printing	0	12	100	100	100	100	100
605101	Maintenance Bldg & Facilities	0	150	300	300	300	300	300
605106	Maintenance Equipment	371	884	1,000	1,000	1,000	1,000	1,000
	Total Operating & Contractual	9,441	10,838	7,515	7,515	7,515	7,515	7,515
	Capital Outlay:							
707405	Building Improvements	0	0	1,000	1,000	1,400	1,400	1,400
707500	Vehicles	0	0	0	0	20,000	20,000	20,000
707600	Machinery & Equipment	5,287	4,301	2,750	2,750	0	0	0
707700	Office Furniture & Fixtures	262	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	625	625	625
	Total Capital Outlay	5,549	4,301	3,750	3,750	22,025	22,025	22,025
	TOTAL DEPARTMENT	93,092	82,465	87,413	87,413	106,443	107,785	108,079

City of Alexandria
Annual Operating Budget

Public Works Division



2007-2008 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Administration	ORGANIZATION:	042100

GOAL MISSION STATEMENT

Section 4-04 of the Home Rule Charter of the City of Alexandria charges the Director of Public Works with the administration of engineering services, contract construction work, maintenance of streets, and drainage. Also included are inspection, licensing and permits for public buildings, transit operations and sanitation.

FUNCTION DESCRIPTION

The Director of Public Works manages and coordinates all public work activities for the city, including Streets, Parks and Recreation, Zoo, Maintenance of Public Buildings, Municipal Transit, Motor Pool, Traffic, Sanitation, Central Facilities, Animal Control, and Community Centers.

DEMAND PERFORMANCE INDICATORS

Description	2005-2006 Actual	2006-2007 Estimated	2007-2008 Projected

2007-2008 ANNUAL BUDGET

II.50

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Administration	ORGANIZATION:	042100

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	114,847	144,065	153,920	125,420	158,876	158,876	3.22%
FRINGE BENEFITS	45,719	66,466	76,974	76,974	68,872	69,375	-10.53%
OPERATING/CONTRACTUAL	63,324	50,297	24,520	23,520	25,545	25,545	4.18%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	2,262	899	26,717	26,717	2,200	2,200	-91.77%
TOTAL APPROPRIATIONS	226,152	261,727	282,131	252,631	255,493	255,996	-9.44%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
480104	Salary - Director of Public Works	1	1	1	1	1	1	0.00%
480604	Salary - Administrative Assistant	1	1	1	1	1	1	0.00%
490228	Salary - Asst Director of Public Works	0	0	1	1	1	1	0.00%
	Total Positions	2	2	3	3	3	3	0.00%

2007-2008 ANNUAL BUDGET

II.51

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Administration	ORGANIZATION:	042100

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
450001	Overtime	26,028	15,902	0	0	0	0	0
480104	Salary - Director of Public Works	66,699	101,214	74,619	74,619	74,619	80,000	80,000
480604	Salary - Administrative Assistant	22,120	26,949	28,027	28,027	28,027	28,588	28,588
490228	Salary - Asst Director of Public Works	0	0	51,274	22,774	49,302	50,288	50,288
Total Salaries		114,847	144,065	153,920	125,420	151,948	158,876	158,876
Fringe:								
510201	Fringe - Pension	29,154	39,785	45,683	45,683	42,850	44,803	44,803
510202	Fringe - Hospital	10,161	17,597	24,064	24,064	16,769	16,769	17,272
510206	Fringe - Medicare Insurance Tax	1,502	2,049	2,301	2,301	2,273	2,374	2,374
510207	Fringe - Life Insurance	102	112	126	126	126	126	126
510209	Fringe - Car Allowance	4,800	6,923	4,800	4,800	4,800	4,800	4,800
Total Fringe		45,719	66,466	76,974	76,974	66,818	68,872	69,375
Operating & Contractual:								
520105	Contract Labor	0	0	0	0	0	0	0
520204	Uniforms	0	0	300	300	300	450	450
520400	Office	1,469	3,763	3,500	3,500	3,500	3,500	3,500
520524	Operating-Mosquito Control	50,825	37,077	0	0	0	0	0
531110	Professional Fees & Services	0	0	0	0	0	0	0
531301	Vehicle Costs - Gas & Oil	1,014	7	3,645	3,645	3,645	3,645	3,645
531304	Vehicle Costs - R & M	102	9	0	0	0	0	0
531410	Telephone	6,753	7,523	9,000	8,000	9,000	9,000	9,000
531500	Printing	0	62	500	500	500	500	500
531900	Advertising	452	0	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	2,709	1,856	5,125	5,125	5,125	6,000	6,000
605126	Hazardous Material	0	0	1,450	1,450	1,450	1,450	1,450
Total Operating & Contractual		63,324	50,297	24,520	23,520	24,520	25,545	25,545
Capital Outlay:								
707101	Acquisition	0	0	0	0	0	0	0
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	0	0	19,817	19,817	0	0	0
707600	Machinery & Equipment	1,504	899	3,400	3,400	700	700	700
707700	Office Furniture & Fixtures	449	0	3,500	3,500	4,000	1,500	1,500
707702	Computer Software	309	0	0	0	0	0	0
Total Capital Outlay		2,262	899	26,717	26,717	4,700	2,200	2,200
TOTAL DEPARTMENT		226,152	261,727	282,131	252,631	247,986	255,493	255,996

2007-2008 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Code Enforcement	ORGANIZATION:	042200

GOAL MISSION STATEMENT

It is the goal of the department to effectively enforce various City codes in regards to high grass, litter, abandoned vehicles, and sanitation. It is also the mission of the department to provide an efficient means to the public as well as other city departments of reporting complaints/problems and making inquires regarding city services and opportunities. This mission is accomplished through our "First Call" line where employees receive, document, and follow up on inquires, problems, complaints and requests from the public, the administration, the council, department heads, and other city employees.

FUNCTION DESCRIPTION

The department enforces the City's codes in regards to high grass, litter, abandoned vehicles, and sanitation. The department also receives, documents, and follows up on inquires from the public as well as other city departments in regards to city services and opportunities (First Call).

DEMAND PERFORMANCE INDICATORS

Description	2005-2006 Actual	2006-2007 Estimated	2007-2008 Projected
Grass cutting work orders completed	1,314	2,348	2,300
Warning citations issued	317	560	500
Abandoned vehicles removed	334	350	300
Court appearances	94	111	100
First Call complaints received	3,600	3,600	3,600

2007-2008 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Code Enforcement Services	ORGANIZATION:	042200

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	127,008	152,027	225,062	220,958	234,839	234,839	4.34%
FRINGE BENEFITS	43,638	63,870	116,286	117,624	104,535	105,587	-10.11%
OPERATING/CONTRACTUAL	270,152	413,170	285,174	287,174	300,174	380,174	5.26%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	16,998	49,578	3,250	3,250	62,500	62,500	1823.08%
TOTAL APPROPRIATIONS	457,796	678,645	629,772	629,006	702,048	783,100	11.48%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490119	Salary - Superintendent Code Enforceme	0	0	0	1	1	1	0.00%
490330	Salary - Crew Leader	0	0	1	1	1	1	0.00%
490337	Salary - Code Enforcement Officer	3	3	3	3	3	3	0.00%
490373	Salary - Supervisor	1	1	1	0	0	0	0.00%
490618	Salary - Secretary	0	0	1	1	1	1	0.00%
490746	Salary - Equipment Operator II	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	0	0	0	0	0	0	0.00%
490820	Salary - General Maintenance Worker	0	0	1	1	1	1	0.00%
	Total Positions	5	5	8	8	8	8	0.00%

2007-2008 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Code Enforcement Services	ORGANIZATION:	042200

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Salaries:							
450001	Overtime	17,961	10,679	6,329	17,329	6,329	6,456	6,456
490119	Salary - Superintendent Code Enforceme	0	0	0	32,664	39,501	40,291	40,291
490330	Salary - Crew Leader	0	0	30,498	28,698	30,498	31,108	31,108
490337	Salary - Code Enforcement Officer	67,932	87,353	90,847	90,847	90,847	92,663	92,663
490373	Salary - Supervisor	28,567	32,986	34,305	5,937	0	0	0
490618	Salary - Secretary	0	0	23,753	16,253	24,574	25,065	25,065
490746	Salary - Equipment Operator II	12,548	21,009	21,934	11,834	21,090	21,512	21,512
490626	Salary - Clerical Specialist	0	0	0	0	0	0	0
490820	Salary - General Maintenance Worker	0	0	17,396	17,396	17,396	17,744	17,744
	Total Salaries	127,008	152,027	225,062	220,958	230,235	234,839	234,839
	Fringe:							
510201	Fringe - Pension	32,216	42,173	66,799	68,074	64,926	66,223	66,223
510202	Fringe - Hospital	9,916	19,760	46,366	46,366	35,059	35,059	36,111
510206	Fringe - Medicare Insurance Tax	1,313	1,728	2,785	2,848	2,861	2,917	2,917
510207	Fringe - Life Insurance	191	209	336	336	336	336	336
	Total Fringe	43,638	63,870	116,286	117,624	103,182	104,535	105,587
	Operating & Contractual:							
520105	Contract Labor	46,350	50,840	48,744	64,744	48,744	58,744	58,744
520106	Contract Labor - Inmates	0	0	0	0	0	0	80,000
520204	Uniforms	1,243	2,000	2,000	2,000	2,000	2,000	2,000
520400	Office	1,573	1,398	2,000	2,000	2,000	2,000	2,000
520500	Operating Supplies	9,089	11,986	11,000	11,000	11,000	11,000	11,000
520503	Operating Chemicals	0	0	0	0	0	5,000	5,000
520514	Small Tools	500	466	500	500	500	500	500
531204	Services - Code Enforcement	300	3,000	6,000	6,000	6,000	6,000	6,000
531301	Vehicle Costs - Gas & Oil	6,982	12,542	7,130	13,130	7,130	7,130	7,130
531304	Vehicle Costs R & M	14,523	31,424	22,000	22,000	22,000	22,000	22,000
531410	Telephone	3,975	3,925	4,000	4,000	4,000	4,000	4,000
531500	Printing	335	230	250	250	250	250	250
531701	Utilities	102,893	208,867	168,500	148,500	168,500	168,500	168,500
531800	Rent	6,167	6,372	9,300	9,300	9,300	9,300	9,300
543002	Dues & Subscriptions	120	215	500	500	500	500	500
543003	Travel & Training	741	2,151	2,250	2,250	2,250	2,250	2,250
604101	Maintenance - Bldgs and Facilities	0	0	0	0	0	0	0
605106	Maintenance Equipment	270	472	1,000	1,000	1,000	1,000	1,000
646175	Recreation & Education Progrmng	75,091	77,282	0	0	0	0	0
	Total Operating & Contractual	270,152	413,170	285,174	287,174	285,174	300,174	380,174
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	0	27,164	0	0	100,000	56,000	56,000
707600	Machinery & Equipment	16,998	21,507	3,250	3,250	11,500	6,500	6,500
707700	Furniture & Fixtures	0	907	0	0	800	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	16,998	49,578	3,250	3,250	112,300	62,500	62,500
	TOTAL DEPARTMENT	457,796	678,645	629,772	629,006	730,891	702,048	783,100

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Streets	ORGANIZATION:	042500

GOAL MISSION STATEMENT

To insure the health and safety of the citizens of Alexandria through the cleaning and repairing of streets and the maintenance of streets and the maintenance of drains and ditches and canals with proper easements or servitudes. To provide a properly maintained system of greenbelts available to all citizens and maintain city right-of-ways.

FUNCTION DESCRIPTION

Street Cleaning: Weather permitting, the street sweepers operate daily to insure the city streets are free of dirt, leaves, debris and haul off for disposal. (Includes immediately after parades.)

Street Repair and Construction: The street repair crew maintains the city streets to include surface treatment (chip seal) and overlay. Also corrects street failures including base, panels, sidewalks, handicap ramps, curbs and gutters, construction catch basins, drainage boxes, footings for playground equipment, patches potholes with shoulders.

Groom Mowing: The mowing crew maintains 55 separate locations that include seeding, fertilizing, mowing, grooming, herbicide application, tree trimming, flower beds, and fences.

Grass Cutting: Crews bushhog, fail and slope mow ditches, canals, city streets, city properties, highways, easements, right-of-ways, servitudes, state right of ways, and all properties associated with the City Complex. The cutting season ranges eight to sometimes nine months of the year. During the winter months this crew vacuums leaves and debris from ditches, and culvert ends cleans drains to haul them for disposal.

Drainage: The city's canals, open ditches, and right-of-ways are sprayed for weed control three times a year and kept clean and cleared of blockage. The underground drains and culverts and flushed and catch basins suctioned out as needed and kept clean (maintaining records of herbicide application as required by law).

Emergency Crew: Other than their normally assigned responsibilities, this crew responds during emergency situations such as flooding to pump water, sandbag and distribution. Also responds during windstorms to removed downed trees and limbs, open drainage ways and assist Light Distribution Department. This crew also assists with hazardous chemical clean-up and automobile wreckage debris in streets as directed by the Fire Department.

DEMAND PERFORMANCE INDICATORS

Description	2005-2006 Actual	2006-2007 Estimated	2007-2008 Projected
Miles of streets swept	370	450	700
Miles of canals/ditches cleaned	75	85	125
Miles of underground pipes cleaned	293	310	350
Utility cuts assisted	60	15	20
Miles of streets asphalted	0	0	0
Annual tons of landfill operation	240	320	1,000
Work orders completed	375	400	500

2007-2008 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Streets and ROW	ORGANIZATION:	042500

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	755,446	1,011,601	1,031,113	1,051,213	1,026,565	1,026,565	-0.44%
FRINGE BENEFITS	272,615	420,811	494,694	494,694	494,389	500,115	-0.06%
OPERATING/CONTRACTUAL	558,071	746,878	865,940	920,940	868,440	868,440	0.29%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	150,928	250,142	567,618	567,618	298,527	372,852	-47.41%
TOTAL APPROPRIATIONS	1,737,060	2,429,432	2,959,365	3,034,465	2,687,921	2,767,972	-9.17%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490125	Salary - Superintendent	0	1	1	1	1	1	0.00%
490330	Salary - Crew Leader	4	3	3	3	3	3	0.00%
490373	Salary - Supervisor	3	3	3	3	3	3	0.00%
490618	Salary - Secretary	1	1	1	1	1	1	0.00%
490738	Salary - Equipment Operator III	7	7	7	7	7	7	0.00%
490746	Salary - Equipment Operator II	8	8	8	8	8	8	0.00%
490750	Salary - Senior Mechanic	1	1	1	1	1	1	0.00%
490819	Salary - Equipment Operator I	2	3	3	3	3	3	0.00%
490820	Salary - General Maint Worker	3	4	4	4	4	4	0.00%
490822	Salary - Trades Worker	3	3	3	3	3	3	0.00%
490750	Salary - Stock Clerk	1	1	1	1	1	1	0.00%
	Total Positions	33	35	35	35	35	35	0.00%

2007-2008 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Streets and ROW	ORGANIZATION:	042500

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
450001	Overtime	60,154	143,449	67,912	152,912	67,912	69,270	69,270
490125	Salary - Superintendent	0	14,419	46,897	46,897	47,500	48,450	48,450
490330	Salary - Crew Leader	133,812	80,122	107,078	84,078	105,811	107,927	107,927
490373	Salary - Supervisor	87,183	127,889	105,594	104,494	106,402	108,530	108,530
490618	Salary - Secretary	17,592	23,447	24,574	24,574	22,839	23,296	23,296
490738	Salary - Equipment Operator III	154,506	197,266	205,158	189,658	199,583	203,576	203,576
490746	Salary - Equipment Operator II	149,126	190,833	202,968	196,468	189,543	193,335	193,335
490750	Salary - Senior Mechanic	28,317	32,732	34,041	34,041	34,041	34,722	34,722
490819	Salary - Equipment Operator I	32,695	48,707	62,290	61,390	61,539	62,769	62,769
490899	Salary - Equipment Operator I-Seasonal	3,703	0	0	0	0	0	0
490820	Salary - General Maint Worker	19,667	54,475	72,368	54,468	70,976	72,396	72,396
490822	Salary - Trades Worker	58,881	79,060	82,224	82,224	82,224	83,869	83,869
490750	Salary - Stock Clerk	9,810	19,202	20,009	20,009	18,064	18,425	18,425
Total Salaries		755,446	1,011,601	1,031,113	1,051,213	1,006,434	1,026,565	1,026,565
Fringe:								
510201	Fringe - Pension	186,752	270,892	306,037	306,037	283,815	289,491	289,491
510202	Fringe - Hospital	76,956	138,324	174,914	174,914	190,895	190,895	196,621
510206	Fringe - Medicare Insurance Tax	6,743	10,011	12,273	12,273	12,284	12,533	12,533
510207	Fringe - Life Insurance	1,177	1,313	1,470	1,470	1,470	1,470	1,470
510208	Fringe - FICA Tax Retirement	987	271	0	0	0	0	0
Total Fringe		272,615	420,811	494,694	494,694	488,464	494,389	500,115
Operating & Contractual:								
520105	Contract Labor	53,263	53,031	54,931	104,931	54,931	54,931	54,931
520106	Contract Labor - Inmates	16,245	35,080	48,184	48,184	48,184	48,184	48,184
520204	Uniforms	6,064	6,799	6,800	6,800	6,800	6,800	6,800
520400	Office	396	383	400	400	400	400	400
520500	Operating Supplies	53,915	53,604	61,000	61,000	61,000	61,000	61,000
520503	Operating Chemicals	40,126	37,982	39,100	39,100	39,100	39,100	39,100
520506	Operating Concrete & Asphalt	38,137	60,415	110,000	110,000	110,000	110,000	110,000
520507	Operating - Sand & Gravel	481	6,326	8,000	8,000	8,000	8,000	8,000
520514	Small Tools	3,557	3,647	3,500	3,500	3,500	3,500	3,500
520524	Operating-Mosquito Control	0	2,517	53,000	53,000	53,000	53,000	53,000
531301	Vehicle Costs - Gas & Oil	107,539	152,995	124,450	130,450	124,450	124,450	124,450
531304	Vehicle Costs - R & M	230,963	324,848	327,000	327,000	327,000	327,000	327,000
531410	Telephone	1,799	2,452	4,000	3,000	4,000	4,000	4,000
531500	Printing	240	96	450	450	450	450	450
531800	Rent	0	0	6,000	6,000	6,000	6,000	6,000
543003	Travel & Training	3,166	4,066	3,125	3,125	3,125	5,625	5,625
605101	Maintenance Bldg & Facilities	0	0	0	0	0	0	0
605106	Maintenance Equipment	2,180	2,637	16,000	16,000	16,000	16,000	16,000
Total Operating & Contractual		558,071	746,878	865,940	920,940	865,940	868,440	868,440

2007-2008 ANNUAL BUDGET

II.58

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Streets and ROW	ORGANIZATION:	042500

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	0	0	275,502	275,502	368,640	138,640	212,965
707600	Machinery & Equipment	150,928	250,142	292,116	292,116	662,033	159,887	159,887
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	150,928	250,142	567,618	567,618	1,030,673	298,527	372,852
	TOTAL DEPARTMENT	1,737,060	2,429,432	2,959,365	3,034,465	3,391,511	2,687,921	2,767,972

2007-2008 ANNUAL BUDGET

II.59

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Traffic	ORGANIZATION:	042800

GOAL MISSION STATEMENT

To provide for the safe transportation of vehicles on City Streets and reduce the liability through detouring and road closures for all city department.

FUNCTION DESCRIPTION

The Traffic Department is responsible for maintain, replacing and adding all traffic signs in the city as well as barricading around street repair projects. In addition, this department is responsible for trimming trees, all traffic counts, all street striping, and providing studies for speed humps. This department also conducts all detours in the City. All name tags for the fire and police departments, striping and lettering all police cars, bikes, helmets, DATE cars, and buses, and maintaining all traffic signals caution light within the city limits. In addition, this department also installs speed humps for the City, conducts all warrant for speed humps, conducts all speed studies, traffic lights warrant. Report road closures for all traffic control on special events; city functions, parades. Inspect all traffic control devices, for contractors for the city of Alexandria. Maintain traffic records and meet with individual law firms to determine the liability to the City of Alexandria. Represent the City of Alexandria in court cases to reduce the liability to the City of Alexandria. Responsible for designing, making and hanging of Banners.

DEMAND PERFORMANCE INDICATORS

Description	2005-2006 Actual	2006-2007 Estimated	2007-2008 Projected
Replace Damage Signs	2,100	2,100	2,200
Paint Cross Walks and Stop Lines	500	500	500
Streets Striped	400	400	500
Signs Made	13,000	13,000	14,000
Banners Made	0	0	300
Banners Hung	2,200	2,200	2,200
Street Closures and Detours	160	160	170
Traffic Light Repaired	950	950	950
Traffic Counts	1,100	1,100	1,100
Speed Humps Installed	200	200	200

2007-2008 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Traffic Department	ORGANIZATION:	042800

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	209,438	207,278	243,229	216,129	256,376	256,376	5.41%
FRINGE BENEFITS	90,395	101,353	132,184	132,184	120,457	121,806	-8.87%
OPERATING/CONTRACTUAL	144,320	129,365	159,250	168,250	159,250	159,250	0.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	53,821	33,827	37,190	37,190	120,633	120,633	224.37%
TOTAL APPROPRIATIONS	497,974	471,823	571,853	553,753	656,716	658,065	14.84%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490310	Salary - Traffic Control Technician	1	1	1	1	1	1	0.00%
490618	Salary - Secretary	1	1	1	1	1	1	0.00%
490711	Salary - Electrician	1	1	1	1	1	1	0.00%
490736	Salary - Superintendent	1	1	1	1	1	1	0.00%
490741	Salary - Sign Specialist	1	1	1	1	1	1	0.00%
490821	Salary - Sign & Marking Specialist	3	3	3	3	3	3	0.00%
	Total Positions	8	8	8	8	8	8	0.00%

2007-2008 ANNUAL BUDGET

II.61

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Traffic Department	ORGANIZATION:	042800

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
450001	Overtime	8,959	21,104	10,088	13,088	10,088	10,290	10,290
490310	Salary - Traffic Control Technician	28,855	33,279	34,610	34,610	34,610	35,302	35,302
490618	Salary - Secretary	19,362	23,629	24,574	24,574	24,574	25,065	25,065
490711	Salary - Electrician	25,431	20,636	27,969	27,969	32,620	33,272	33,272
490736	Salary - Superintendent	39,889	31,587	46,168	20,468	46,168	47,091	47,091
490741	Salary - Sign Specialist	27,591	31,994	33,274	33,274	33,274	33,939	33,939
490821	Salary - Sign & Marking Specialist	59,351	45,049	66,546	62,146	70,016	71,417	71,417
Total Salaries		209,438	207,278	243,229	216,129	251,350	256,376	256,376
Fringe:								
510201	Fringe - Pension	53,066	57,209	72,191	72,191	70,880	72,298	72,298
510202	Fringe - Hospital	35,192	41,979	56,613	56,613	44,975	44,975	46,324
510206	Fringe - Medicare Insurance Tax	1,823	1,894	3,044	3,044	2,793	2,848	2,848
510207	Fringe - Life Insurance	314	271	336	336	336	336	336
Total Fringe		90,395	101,353	132,184	132,184	118,984	120,457	121,806
Operating & Contractual:								
520105	Contract Labor	0	0	0	0	0	0	0
520204	Uniforms	1,437	1,482	1,500	1,500	1,500	1,500	1,500
520500	Operating Supplies	23,632	20,617	23,000	23,000	23,000	23,000	23,000
520509	Operating - Signs	39,493	35,901	40,000	45,000	40,000	40,000	40,000
520510	Operating - Paint	7,997	4,057	8,000	8,000	8,000	8,000	8,000
531117	Street Striping	54,497	48,093	65,000	65,000	65,000	65,000	65,000
531301	Vehicle Costs - Gas & Oil	10,199	11,995	11,500	13,500	11,500	11,500	11,500
531304	Vehicle Costs - R & M	4,016	5,939	5,000	7,000	5,000	5,000	5,000
531410	Telephone	1,107	958	1,200	1,200	1,200	1,200	1,200
531500	Printing	42	133	150	150	150	150	150
543003	Travel & Training	1,606	190	2,500	2,500	2,500	2,500	2,500
605106	Maintenance Equipment	294	0	1,400	1,400	1,400	1,400	1,400
Total Operating & Contractual		144,320	129,365	159,250	168,250	159,250	159,250	159,250
Capital Outlay:								
707500	Vehicles	29,186	0	0	0	77,138	77,138	77,138
707600	Machinery & Equipment	23,635	33,827	37,190	37,190	77,470	43,495	43,495
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	1,000	0	0	0	0	0	0
Total Capital Outlay		53,821	33,827	37,190	37,190	154,608	120,633	120,633
TOTAL DEPARTMENT		497,974	471,823	571,853	553,753	684,192	656,716	658,065

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Maint of Public Bldgs	ORGANIZATION:	043400

GOAL MISSION STATEMENT

What: To provide healthy, safe, clean, and usable buildings and facilities.
 For Who: The citizens, clients, and employees of the City of Alexandria.
 When and How: Our department strives to maintain, repair, renovate, clean and provide facility management and staffing in a timely and efficient manner.

FUNCTION DESCRIPTION

Contract and Capital Project Management: Initial oversight of maintenance and capital renovation projects, including construction supervision of Capital Projects designated to this department.
 Air conditioning, Heating, and Ventilation: Extensive preventive, predictive and corrective maintenance are performed and contracted on HVAC systems including filter service, lubrication, adjustments, repairs and replacements. Other miscellaneous work is performed.
 Plumbing: Performs and contracts plumbing repairs and improvements, including but not limited to water, gas, and wastewater concerns. Other miscellaneous is work performed.
 Industrial and Commercial Equipment Maintenance: Extensive preventive, predictive, and corrective maintenance performed and contracted. Typical to this area are automated gates, turnstiles, truck and bus washes, ice machines, generators, refrigerators, stoves, ovens, and microwaves. Other miscellaneous work is performed.
 Carpentry: The Carpentry Shop makes and contracts repairs to building and facilities, as well as undertakes small scale renovations of existing facilities. Work tables, bookshelves, stages and other "wood" oriented items are often integral parts of these projects. Fabrication of wood based signs and barricades as well as limited locksmith services are also provided. This crew also works with and assists painters in a term effort to enhance efficiency of staffing. Other miscellaneous work is performed.
 Facility Rental: Daily setup and cleaning of publicly utilized or rented program space are provided. Booking, contracting and collection of fees related to rented or reserved spaces or other resources, like tables and chairs. Working with the public in relation to their needs of the publicly utilized resources. Other miscellaneous work performed.
 Special Events: Provision of support services events, community functions, governmental meetings and Cultural events and events sponsored by other departments such as the Zoo, Recreation, and Community Service Division.

DEMAND PERFORMANCE INDICATORS

Description	2005-2006 Actual	2006-2007 Estimated	2007-2008 Projected

2007-2008 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Maintenance Public Buildings	ORGANIZATION:	043400

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	564,910	633,779	721,140	693,840	754,570	754,570	4.64%
FRINGE BENEFITS	203,438	259,017	326,160	326,160	372,292	376,733	14.14%
OPERATING/CONTRACTUAL	376,144	512,533	539,017	714,017	745,888	745,888	38.38%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	56,884	78,382	65,444	169,014	117,900	117,900	80.15%
TOTAL APPROPRIATIONS	1,201,376	1,483,711	1,651,761	1,903,031	1,990,650	1,995,091	20.52%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490234	Salary - Superintendent-Bldg Maint	1	1	1	1	1	1	0.00%
490373	Salary - Supervisor	2	2	2	2	2	2	0.00%
490503	Salary - Community Center Coord	1	1	1	1	1	1	0.00%
490618	Salary - Secretary	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	0	0	1	1	1	1	0.00%
490711	Salary - Electrician	1	1	1	1	1	1	0.00%
490742	Salary - Painter	3	3	3	3	3	3	0.00%
490748	Salary - Carpenter	3	3	3	3	3	3	0.00%
490820	Salary - General Maint Worker	8	8	5	5	5	5	0.00%
490822	Salary - Trades Worker	1	0	1	1	1	1	0.00%
490823	Salary - Lead Custodial Worker	0	0	2	2	2	2	0.00%
490830	Salary - Building Maintenance Spec	1	2	2	2	2	2	0.00%
490859	Salary - Mechanical Systems Tech	2	2	2	2	3	3	50.00%
Total Positions		24	24	25	25	26	26	4.00%

2007-2008 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Maintenance Public Buildings	ORGANIZATION:	043400

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Salaries:							
450001	Overtime	38,263	59,714	35,984	48,984	35,984	36,704	36,704
490234	Salary - Superintendent-Bldg Maint	46,077	50,786	52,817	52,817	52,817	53,873	53,873
490373	Salary - Supervisor	69,576	64,589	67,705	60,205	67,705	69,059	69,059
490503	Salary - Community Center Coord	26,053	30,600	31,648	31,648	31,648	32,281	32,281
490618	Salary - Secretary	18,771	23,629	24,574	24,574	22,839	23,296	23,296
490626	Salary - Clerical Specialist	0	0	21,088	16,788	20,277	20,683	20,683
490711	Salary - Electrician	26,973	31,365	32,620	23,920	26,893	27,431	27,431
490742	Salary - Painter	59,380	66,330	78,452	70,452	78,452	80,021	80,021
490748	Salary - Carpenter	65,744	59,242	78,211	78,211	72,289	73,736	73,736
490820	Salary - General Maint Worker	112,066	140,605	95,527	95,527	93,226	95,091	95,091
490822	Salary - Trades Worker	18,997	447	21,090	17,290	22,267	22,712	22,712
490823	Salary - Lead Custodial Worker	0	0	44,534	36,534	44,210	45,094	45,094
490830	Salary - Building Maintenance Spec	14,996	28,635	55,938	55,938	57,653	58,806	58,806
490859	Salary - Mechanical Systems Tech	68,014	77,837	80,952	80,952	80,952	115,783	115,783
	Total Salaries	564,910	633,779	721,140	693,840	707,212	754,570	754,570
	Fringe:							
510201	Fringe - Pension	138,119	173,353	214,035	214,035	199,434	212,792	212,792
510202	Fringe - Hospital	57,084	75,973	101,075	101,075	139,448	147,933	152,374
510206	Fringe - Medicare Insurance Tax	6,670	8,435	10,000	10,000	9,796	10,475	10,475
510207	Fringe - Life Insurance	936	887	1,050	1,050	1,050	1,092	1,092
510208	Fringe - FICA Tax Retirement	629	369	0	0	0	0	0
	Total Fringe	203,438	259,017	326,160	326,160	349,728	372,292	376,733
	Operating & Contractual:							
520105	Contract Labor	0	29,382	40,000	50,000	40,000	50,000	50,000
520204	Uniforms	5,311	5,100	5,350	5,350	5,350	5,350	5,350
520400	Office	1,450	989	1,440	1,440	1,440	1,440	1,440
520500	Operating Supplies	15,189	18,780	26,280	26,280	26,280	26,280	26,280
520501	Operating - Janitorial	26,643	26,826	26,685	26,685	26,685	26,685	26,685
520510	Operating - Paint	5,580	3,118	5,400	5,400	5,400	5,400	5,400
520514	Small Tools	6,067	2,275	5,400	5,400	5,400	5,400	5,400
520520	Operating - Locks/Keys	682	1,888	900	900	900	900	900
531110	Professional Fees & Services	890	2,196	5,000	5,000	5,000	5,000	5,000
531301	Vehicle Costs - Gas & Oil	15,656	18,515	15,640	15,640	15,640	15,640	15,640
531304	Vehicle Costs - R & M	10,274	15,250	11,600	11,600	11,600	11,600	11,600
531410	Telephone	4,889	9,760	7,500	9,500	7,500	7,500	7,500
531500	Printing	372	20	400	400	400	400	400
531701	Utilities	136,641	211,875	180,000	313,000	348,000	348,000	348,000
543003	Travel & Training	2,749	3,059	1,250	1,250	1,250	4,750	4,750
605101	Maintenance Bldg & Facilities	135,307	154,381	170,972	200,972	170,972	196,343	196,343
605106	Maintenance Equipment	8,444	9,119	10,200	10,200	10,200	10,200	10,200
605110	Maintenance Grounds & ROW	0	0	25,000	25,000	25,000	25,000	25,000
	Total Operating & Contractual	376,144	512,533	539,017	714,017	707,017	745,888	745,888

2007-2008 ANNUAL BUDGET

II.65

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Maintenance Public Buildings	ORGANIZATION:	043400

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Capital Outlay:							
707405	Building Improvements	6,017	3,000	19,144	118,559	68,000	40,000	40,000
707500	Vehicles	27,656	56,931	29,400	29,400	116,000	41,000	41,000
707600	Machinery & Equipment	18,187	17,025	16,300	20,455	99,600	16,400	16,400
707700	Office Furniture & Fixtures	3,901	0	0	0	20,500	20,500	20,500
707702	Computer Software	1,123	1,426	600	600	0	0	0
	Total Capital Outlay	56,884	78,382	65,444	169,014	304,100	117,900	117,900
	TOTAL DEPARTMENT	1,201,376	1,483,711	1,651,761	1,903,031	2,068,057	1,990,650	1,995,091

2007-2008 ANNUAL BUDGET

II.66

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Broadway Resource Ctr	ORGANIZATION:	043500

GOAL MISSION STATEMENT

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FUNCTION DESCRIPTION

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DEMAND PERFORMANCE INDICATORS

Description	2005-2006 Actual	2006-2007 Estimated	2007-2008 Projected

2007-2008 ANNUAL BUDGET

II.67

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Broadway Resource Center	ORGANIZATION:	043500

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	0	0	0	0	0	0	0.00%
FRINGE BENEFITS	0	0	0	0	0	0	0.00%
OPERATING/CONTRACTUAL	61,648	53,279	72,000	72,000	72,000	72,000	0.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	1,484	0	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	63,132	53,279	72,000	72,000	72,000	72,000	0.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	

2007-2008 ANNUAL BUDGET

II.68

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Broadway Resource Center	ORGANIZATION:	043500

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Operating & Contractual:							
520105	Contract Labor	49,735	34,479	50,000	50,000	50,000	50,000	50,000
520500	Operating	270	1,555	0	0	0	0	0
520501	Operating - Janitorial	3,227	5,369	5,000	5,000	5,000	5,000	5,000
531410	Telephone	1,091	1,002	2,000	2,000	2,000	2,000	2,000
531701	Utilities	5,536	10,080	15,000	15,000	15,000	15,000	15,000
605101	Maintenance-Buildings & Facilities	1,789	794	0	0	0	0	0
	Total Operating & Contractual	61,648	53,279	72,000	72,000	72,000	72,000	72,000
	Capital Outlay:							
707600	Machinery & Equipment	1,484	0	0	0	0	0	0
	Total Capital Outlay	1,484	0	0	0	0	0	0
	TOTAL DEPARTMENT	63,132	53,279	72,000	72,000	72,000	72,000	72,000

2007-2008 ANNUAL BUDGET

II.69

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Martin Community Center	ORGANIZATION:	043600

GOAL MISSION STATEMENT

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FUNCTION DESCRIPTION

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DEMAND PERFORMANCE INDICATORS

Description	2005-2006 Actual	2006-2007 Estimated	2007-2008 Projected

2007-2008 ANNUAL BUDGET

II.70

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Martin Center	ORGANIZATION:	043600

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	0	0	0	0	0	0	0.00%
FRINGE BENEFITS	0	0	0	0	0	0	0.00%
OPERATING/CONTRACTUAL	58,870	75,304	88,000	88,000	88,000	88,000	0.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	3,571	5,697	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	62,441	81,001	88,000	88,000	88,000	88,000	0.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	

2007-2008 ANNUAL BUDGET

II.71

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Martin Center	ORGANIZATION:	043600

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Operating & Contractual:							
520105	Contract Labor	45,467	39,528	50,000	50,000	50,000	50,000	50,000
520500	Operating	2,064	2,458	0	0	0	0	0
520501	Operating - Janitorial	2,887	7,495	5,000	5,000	5,000	5,000	5,000
531410	Telephone	1,061	2,059	3,000	3,000	3,000	3,000	3,000
531701	Utilities	5,314	22,866	30,000	30,000	30,000	30,000	30,000
605101	Maintenance-Buildings & Facilities	2,077	898	0	0	0	0	0
	Total Operating & Contractual	58,870	75,304	88,000	88,000	88,000	88,000	88,000
	Capital Outlay:							
707600	Machinery & Equipment	3,571	5,697	0	0	0	0	0
	Total Capital Outlay	3,571	5,697	0	0	0	0	0
	TOTAL DEPARTMENT	62,441	81,001	88,000	88,000	88,000	88,000	88,000

2007-2008 ANNUAL BUDGET

II.72

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Motor Pool	ORGANIZATION:	043700

GOAL MISSION STATEMENT

The Motor Pool objectives for the FY 2007-2008 are to continue to exceed our present level of service and communication that the Motor Pool department as a whole has achieved with all departments and employees as well as provide flexible hours of service that will insure other departments a chance to increase their level of service especially during peak season.

FUNCTION DESCRIPTION

The Motor Pool serves as a centralized garage providing mechanical and body repairs, fuel and oil disbursements, and wrecker services to approximately 1,072 (and increasing) city owned vehicles and equipment.

The Motor Pool also provides information on all vehicles/equipment owned by the City through daily input of information processed into RTA. This system has capabilities to generate detailed reports on preventive maintenance/cost/usage/history, which are required by all division/department heads in maintaining records on vehicle maintenance or budget control within their area.

Other services provided by the Motor Pool include fabrication, welding, vehicle paint, body work, vehicle repairs, services to all City departments, monitoring/disposal of waste oils, hazardous material, and used tires per the required EPA guidelines for the state of Louisiana.

DEMAND PERFORMANCE INDICATORS

Description	2005-2006 Actual	2006-2007 Estimated	2007-2008 Projected
Fuel Transactions	36,915	42,144	40,000
Work Orders	6,579	6,670	7,000
Engines Replaced/Overhauled	10	8	7
Vehicles Serviced	1,000	1,866	1,900
Transmissions Serviced/Replaced	100	90	55
Flat Repairs In House/On Road	472	737	500
Tire Shop In House Work Orders	1,193	752	1,000
Front End and Alignment	0	144	200
Body Shop Repairs	207	224	190
Brakes/Clutch Repairs	0	290	200
State Inspections on Road Vehicles	653	437	575

2007-2008 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Motor Pool	ORGANIZATION:	043700

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	543,287	692,750	761,588	720,488	773,206	773,206	1.53%
FRINGE BENEFITS	217,339	318,056	388,346	388,346	392,160	397,123	0.98%
OPERATING/CONTRACTUAL	56,892	65,936	75,485	75,485	75,485	75,485	0.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	18,732	23,620	30,020	30,020	36,338	36,338	21.05%
TOTAL APPROPRIATIONS	836,250	1,100,362	1,255,439	1,214,339	1,277,189	1,282,152	1.73%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490118	Salary - Superintendent Fleet Maint	1	1	1	1	1	1	0.00%
490330	Salary - Crew Leader	4	4	4	4	4	4	0.00%
490618	Salary - Secretary	1	1	1	1	1	1	0.00%
490750	Salary - Senior Mechanic	5	5	5	5	5	5	0.00%
490751	Salary - Mechanic	7	7	7	7	7	7	0.00%
490752	Salary - Paint & Body Worker	2	2	2	2	2	2	0.00%
490822	Salary - Trades Worker	2	2	2	2	2	2	0.00%
490834	Salary - Auto Service Worker	3	3	3	3	3	3	0.00%
	Total Positions	25	25	25	25	25	25	0.00%

2007-2008 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Motor Pool	ORGANIZATION:	043700

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Salaries:							
450001	Overtime	11,172	35,389	12,064	12,064	12,064	12,305	12,305
490118	Salary - Superintendent Fleet Maint	41,773	46,410	48,266	48,266	48,266	49,231	49,231
490330	Salary - Crew Leader	94,477	143,590	144,241	144,241	144,239	147,125	147,125
490618	Salary - Secretary	24,472	28,823	29,976	29,976	29,976	30,576	30,576
490750	Salary - Senior Mechanic	111,644	134,902	163,814	137,814	168,110	171,472	171,472
490751	Salary - Mechanic	145,020	175,766	201,486	197,886	196,544	200,475	200,475
490752	Salary - Paint & Body Worker	45,291	55,285	57,498	57,498	57,498	58,648	58,648
490822	Salary - Trades Worker	32,654	21,003	44,612	42,112	47,766	48,722	48,722
490834	Salary - Auto Service Worker	36,784	51,582	59,631	50,631	53,580	54,652	54,652
	Total Salaries	543,287	692,750	761,588	720,488	758,043	773,206	773,206
	Fringe:							
510201	Fringe - Pension	136,869	187,477	226,042	226,042	213,769	218,041	218,041
510202	Fringe - Hospital	75,092	122,909	153,636	153,636	165,385	165,385	170,348
510206	Fringe - Medicare Insurance Tax	4,494	6,759	7,618	7,618	7,534	7,684	7,684
510207	Fringe - Life Insurance	884	911	1,050	1,050	1,050	1,050	1,050
	Total Fringe	217,339	318,056	388,346	388,346	387,738	392,160	397,123
	Operating & Contractual:							
520105	Contract Labor	0	0	0	0	0	0	0
520204	Uniforms	4,274	5,096	5,100	5,100	5,100	5,100	5,100
520400	Office	1,066	594	1,100	1,100	1,100	1,100	1,100
520500	Operating Supplies	12,990	15,569	20,000	20,000	20,000	20,000	20,000
520514	Small Tools	6,525	5,400	6,000	6,000	6,000	6,000	6,000
531212	Disposal	1,549	6,263	5,000	5,000	5,000	5,000	5,000
531301	Vehicle Costs Gas & Oil	4,344	9,198	6,785	6,785	6,785	6,785	6,785
531304	Vehicle Costs - R & M	7,918	6,715	9,000	9,000	9,000	9,000	9,000
531410	Telephone	2,174	2,327	3,000	3,000	3,000	3,000	3,000
531500	Printing	51	49	500	500	500	500	500
543003	Travel & Training	2,544	4,819	5,000	5,000	5,000	5,000	5,000
605101	Maintenance Bldg & Facilities	640	4,202	2,000	2,000	2,000	2,000	2,000
605106	Maintenance Equipment	12,817	5,704	12,000	12,000	12,000	12,000	12,000
	Total Operating & Contractual	56,892	65,936	75,485	75,485	75,485	75,485	75,485
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	0	0	0	0	19,378	19,378	19,378
707600	Machinery & Equipment	17,369	19,081	27,270	27,270	16,960	16,960	16,960
707700	Office Furniture & Fixtures	1,363	0	0	0	0	0	0
707702	Computer Software	0	4,539	2,750	2,750	0	0	0
	Total Capital Outlay	18,732	23,620	30,020	30,020	36,338	36,338	36,338
	TOTAL DEPARTMENT	836,250	1,100,362	1,255,439	1,214,339	1,257,604	1,277,189	1,282,152

2007-2008 ANNUAL BUDGET

II.75

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Parks & Recreation	ORGANIZATION:	044100

GOAL MISSION STATEMENT

To provide for a properly maintained system for playground, ball parks, and other recreational facilities available to all citizens for active and passive recreation and meeting at city owned buildings.

FUNCTION DESCRIPTION

The Parks & Recreation Department is a service organization that performs maintenance and repair work to support recreational and other competitive activities for the city involving golf courses, soccer fields, ball fields, and rental facilities.

DEMAND PERFORMANCE INDICATORS

Description	2005-2006 Actual	2006-2007 Estimated	2007-2008 Projected
Telephone Calls	10,000	11,000	14,000
Linine of Ball Fields	14,000	16,000	19,000
Cutting Ball Fields	9,000	12,000	15,000
Limb Cutting and Hauling	1,000	1,000	2,000
Maintenance of Building and Fences	2,000	2,000	2,000
Trimming of all Ball Fields	2,000	2,400	3,000
Seeding	1,200	1,800	2,400
Weedeating	1,000	1,400	1,800

2007-2008 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Recreation Facilities Maintenance	ORGANIZATION:	044100

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
SALARIES AND WAGES	390,617	524,571	504,493	548,593	511,113	511,113	1.31%
FRINGE BENEFITS	129,533	212,222	235,201	235,201	230,729	233,630	-1.90%
OPERATING/CONTRACTUAL	649,975	703,430	877,230	842,830	957,005	957,005	9.09%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	36,421	131,672	103,950	103,950	91,491	118,869	-11.99%
TOTAL APPROPRIATIONS	1,206,546	1,571,895	1,720,874	1,730,574	1,790,338	1,820,617	4.04%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
490117	Salary-Superintendent Recreation	1	1	1	1	1	1	0.00%
490330	Salary - Crew Leader	3	3	3	3	3	3	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
490819	Salary - Equipment Operator I	7	7	7	7	7	7	0.00%
490819	Salary - Equip Opr I(Seasonal)	4	4	4	4	4	4	0.00%
490820	Salary - General Maint Worker	4	4	4	4	4	4	0.00%
490820	Salary - Gen Maint Wkr(Seasonal)	3	3	3	3	3	3	0.00%
490820	Salary - Gen Maint Wkr(90 Day)	5	5	5	5	5	5	0.00%
	Total Positions	28	28	28	28	28	28	0.00%

Ninety Day Temporary Employees will work May thru August.
 Seasonal Employees will work in two cycles, May thru August and March thru April.

2007-2008 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Recreation Facilities Maintenance	ORGANIZATION:	044100

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Salaries:							
450001	Overtime	44,101	73,575	25,064	80,064	25,064	25,565	25,565
490117	Salary-Superintendent Recreation	43,440	48,106	50,030	50,030	50,030	51,031	51,031
490330	Salary - Crew Leader	88,938	102,249	106,339	106,339	106,339	108,465	108,465
490626	Salary - Clerical Specialist	12,932	19,965	21,088	21,088	21,088	21,510	21,510
490819	Salary - Equipment Operator 1	103,105	141,495	152,684	141,784	152,684	155,736	155,736
490899	Salary - Equip Opr I(Seasonal)	24,380	9,383	29,482	29,482	29,482	29,482	29,482
490895	Salary - Gen Maint Wkr(90 Day)	5,554	22,537	23,143	23,143	23,143	20,057	20,057
490820	Salary - General Maint Worker	51,043	66,181	76,606	76,606	74,631	76,124	76,124
490898	Salary - Gen Maint Wkr(Seasonl)	17,124	41,080	20,057	20,057	20,057	23,143	23,143
	Total Salaries	390,617	524,571	504,493	548,593	502,518	511,113	511,113
	Fringe:							
510201	Fringe - Pension	85,442	123,918	128,164	128,164	121,215	123,636	123,636
510202	Fringe - Hospital	37,038	78,172	96,673	96,673	96,673	96,673	99,574
510206	Fringe - Medicare Insurance Tax	3,315	4,717	5,185	5,185	5,156	5,241	5,241
510207	Fringe - Life Insurance	576	643	672	672	672	672	672
510208	Fringe - FICA Tax Retirement	3,162	4,772	4,507	4,507	4,507	4,507	4,507
	Total Fringe	129,533	212,222	235,201	235,201	228,223	230,729	233,630
	Operating & Contractual:							
520105	Contract Labor	0	0	0	6,600	0	0	0
520204	Uniforms	2,480	2,843	2,900	2,900	2,900	2,900	2,900
520500	Operating Supplies	31,767	44,978	30,000	42,000	30,000	30,000	30,000
520503	Operating Chemicals	1,095	6,659	4,700	4,700	4,700	4,700	4,700
520514	Small Tools	210	171	3,000	3,000	3,000	3,000	3,000
531208	Services - Plumbing	5,630	8,689	5,000	5,000	5,000	5,000	5,000
531301	Vehicle Costs - Gas & Oil	26,821	38,666	30,705	28,705	30,705	30,705	30,705
531304	Vehicle Costs - R & M	55,373	49,108	51,700	53,700	51,700	51,700	51,700
531410	Telephone	8,321	9,612	12,000	11,000	12,000	12,000	12,000
531500	Printing	265	607	0	0	0	0	0
531701	Utilities	374,212	277,304	375,000	315,000	375,000	375,000	375,000
543003	Travel & Training	1,311	3,808	625	625	625	2,500	2,500
605101	Maintenance Bldg & Facilities	13,299	10,496	12,100	12,100	12,100	15,000	15,000
605103	Maintenance Bringham Golf Course	0	0	0	25,000	75,000	75,000	75,000
605105	Maintenance Johnny Downs Park	0	97,118	200,000	150,000	200,000	200,000	200,000
605106	Maintenance Equipment	1,576	2,139	4,000	4,000	4,000	4,000	4,000
605108	Maintenance Ball Parks	63,421	96,876	50,000	83,000	50,000	50,000	50,000
605109	Maintenance Natatorium	45,000	24,000	69,000	69,000	69,000	69,000	69,000
605113	Maintenance Lamps & Poles	795	56	1,500	1,500	1,500	1,500	1,500
605124	Bringham Stadium	18,399	30,300	25,000	25,000	25,000	25,000	25,000
	Total Operating & Contractual	649,975	703,430	877,230	842,830	952,230	957,005	957,005
	Capital Outlay:							
707405	Building Improvements	17,500	48,056	72,011	72,011	170,000	10,000	30,000
707500	Vehicles	0	24,265	19,090	19,090	50,000	26,000	26,000
707600	Machinery & Equipment	15,861	56,251	12,849	12,849	59,071	55,491	55,491
707700	Office Furniture & Fixtures	3,060	3,100	0	0	8,200	0	7,378
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	36,421	131,672	103,950	103,950	287,271	91,491	118,869
	TOTAL DEPARTMENT	1,206,546	1,571,895	1,720,874	1,730,574	1,970,242	1,790,338	1,820,617

2007-2008 ANNUAL BUDGET

II.78

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Animal Shelter	ORGANIZATION:	045800

GOAL MISSION STATEMENT

To provide the public with prompt service by responding to their daily complaints on animals that are running at large in the city. To provide for the safety and well being of the citizens of Alexandria by removing animals that might endanger them. To remove dead animals from city roadways and others areas according to health standards. To educate the public relations all national animal concerns sponsored by HSUS. To offer animals for adoption through newspaper coverage and TV programs. To euthanize in a safe humane way unwanted and stray animals. To shelter, feed and euthanize all parish and incorporated area animals. To follow up on all adoptions to make sure all animals are sterilized.

FUNCTION DESCRIPTION

There are currently two Impounding Officers and one Attendant capturing between 25 to 35 animals a day. These animals are fed and cared for while being offered for sale to the public. The shelter responds to between 45 to 50 calls per day by setting traps and impounding animals running at large. The shelter staff in cooperation with a veterinarian euthanize approximate 100-200 animals per week. The shelter staff responds to between 5-10 calls per day on animal abuse and cruelty cases. The investigating officers have approximate 5-7 ongoing court cases at any one time. The shelter staff makes 2-3 visits per month to schools and civic organizations to talk about responsible. Pet care and safety issues. Our functions and goals and responsibilities are being tripled by new parish and out-laying incorporated areas utilizing our shelter. We also monitor all lost pets in the city and try and find them and/or return to owners.

DEMAND PERFORMANCE INDICATORS

Description	2005-2006 Actual	2006-2007 Estimated	2007-2008 Projected
Telephone Calls	9,600	9,700	9,800
Animals Returned to Owner	700	750	800
Animals Impounded	9,500	10,000	10,100
Animals Adopted	730	750	900
Animals Incinerated	12,100	12,200	12,500
Citations Issued	125	150	160
Animals Euthanized	8,900	9,000	9,200

2007-2008 ANNUAL BUDGET

II.79

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Animal Shelter	ORGANIZATION:	045800

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	124,361	152,859	166,971	177,771	192,897	192,897	15.53%
FRINGE BENEFITS	38,196	53,699	77,283	77,283	82,541	83,292	6.80%
OPERATING/CONTRACTUAL	76,312	102,606	100,022	115,022	134,300	154,300	34.27%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	13,205	43,506	27,945	27,945	41,000	41,000	46.72%
TOTAL APPROPRIATIONS	252,074	352,670	372,221	398,021	450,738	471,489	21.09%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490618	Salary - Secretary	0	0	0	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
490820	Salary - General Maint Worker	1	1	2	2	2	2	0.00%
490855	Salary - Superintendent	1	1	1	1	1	1	0.00%
490856	Salary - Animal Control Officer	2	2	2	2	2	2	0.00%
	Total Positions	5	5	6	7	7	7	16.67%

2007-2008 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Animal Shelter	ORGANIZATION:	045800

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Salaries:							
450001	Overtime	13,806	26,006	10,088	27,088	10,088	10,290	10,290
490618	Salary - Secretary	0	0	0		22,839	23,296	23,296
490626	Salary - Clerical Specialist	19,137	23,455	24,393	24,393	24,393	24,881	24,881
490820	Salary - General Maint Worker	10,201	10,839	36,184	29,984	35,488	36,198	36,198
490855	Salary - Superintendent	41,801	46,439	48,297	48,297	48,297	49,263	49,263
490856	Salary - Animal Control Officer	39,416	46,120	48,009	48,009	48,009	48,969	48,969
	Total Salaries	124,361	152,859	166,971	177,771	189,114	192,897	192,897
	Fringe:							
510201	Fringe - Pension	27,766	40,172	49,558	49,558	53,332	54,396	54,396
510202	Fringe - Hospital	7,586	10,635	25,053	25,053	25,053	25,053	25,804
510206	Fringe - Medicare Insurance Tax	2,671	2,712	2,420	2,420	2,741	2,798	2,798
510207	Fringe - Life Insurance	173	180	252	252	294	294	294
	Total Fringe	38,196	53,699	77,283	77,283	81,420	82,541	83,292
	Operating & Contractual:							
520105	Contract Labor	0	0	0	4,000	0	0	0
520204	Uniforms	1,690	2,537	2,280	2,280	2,280	2,280	2,280
520400	Office	385	400	400	400	400	1,000	1,000
520500	Operating Supplies	10,651	18,677	12,000	13,000	12,000	15,000	15,000
520502	Operating Cleaner	2,889	2,245	3,500	3,500	3,500	4,000	4,000
520504	Operating - Animal Food	2,584	199	5,000	5,000	5,000	5,000	5,000
520515	Operating Medical Supplies	0	0	1,000	1,000	1,000	2,000	2,000
531103	Professional Fees - Veterinarian	12,601	12,000	12,000	12,000	12,000	36,000	36,000
531215	Fees, Licences, & Permits	0	0	500	500	500	500	500
531301	Vehicle Costs - Gas & Oil	8,746	12,514	10,120	12,120	10,120	10,120	10,120
531304	Vehicle Costs - R & M	5,912	5,522	8,500	8,500	8,500	8,500	8,500
531410	Telephone	4,525	4,313	5,500	4,500	5,500	5,500	5,500
531500	Printing	363	842	400	400	400	400	400
531701	Utilities	20,308	33,150	28,000	37,000	28,000	28,000	28,000
543003	Travel & Training	1,816	1,498	2,000	2,000	2,000	2,000	2,000
605101	Maintenance Bldg & Facilities	1,798	1,716	1,822	1,822	1,822	4,000	24,000
605106	Maintenance Equipment	2,044	6,993	7,000	7,000	7,000	10,000	10,000
	Total Operating & Contractual	76,312	102,606	100,022	115,022	100,022	134,300	154,300
	Capital Outlay:							
707405	Building Improvements	0	0	16,000	16,000	29,500	12,000	12,000
707500	Vehicles	0	33,279	0	0	27,000	27,000	27,000
707600	Machinery & Equipment	13,205	10,227	11,945	11,945	103,500	2,000	2,000
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	13,205	43,506	27,945	27,945	160,000	41,000	41,000
	TOTAL DEPARTMENT	252,074	352,670	372,221	398,021	530,556	450,738	471,489

City of Alexandria
Annual Operating Budget

Planning Division



2007-2008 ANNUAL BUDGET

II.81

DIVISION:	Planning	FUND:	101
DEPARTMENT:	Administration	ORGANIZATION:	054700

GOAL MISSION STATEMENT

To provide for the overall planning and coordination of the city's land development, housing, urban design and community development activities. This is accomplished through providing exceptional customer service, prompt and adequate responses to telephone inquires, efficient handling and resolution of zoning disputes and complaints and complete answers to any and all questions related to comprehensive planning, zoning, housing rehabilitation, community development, site plan development, application preparation assistance for zoning and rezoning applications, board of adjustment and appeals applications for variances and special exceptions and zoning compliance.

FUNCTION DESCRIPTION

The Planning Division is responsible for processing permit applications relating to zoning compliance, signs and other development activities including annexation requests and driveway permits. Staff perform site plan reviews for commercial plan applications and subdivision relating to drainage, landscaping, setback, parking, etc. Planned are routed to other department with input into the process such as the engineering department, utility department, and public work division. This division also supports the Zoning Commission and the Zoning Board of Adjustment and Appeals through agenda development, and other reports. Staff in this division investigated and acted upon as necessary. Complaints regarding zoning are investigated and acted upon as necessary. This division manages and maintains zoning ordinance (Chapter 28 - Land Development Code) as well as the city maps. This division indirectly oversees staff activities in the Community Development Department. This division also participates in regional planning issues through the Rapides Area Planning Commission.

DEMAND PERFORMANCE INDICATORS

Description	2005-2006 Actual	2006-2007 Estimated	2007-2008 Projected
Zoning Compliance Certificate	375	375	375
Address Assignments	283	283	283
Commercial Plan Review	80	80	80
Subdivision Review	25	25	25
Permits Issued	300	300	300
Zoning Violations Letters	70	70	70
Flood Zone Letters Issued	65	65	65

2007-2008 ANNUAL BUDGET

II.82

DIVISION:	Planning	FUND:	101
DEPARTMENT:	Administration	ORGANIZATION:	054700

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	191,388	226,964	376,701	349,713	421,081	425,239	11.78%
FRINGE BENEFITS	65,653	82,101	166,016	173,636	167,486	170,151	0.89%
OPERATING/CONTRACTUAL	75,407	137,413	113,046	123,046	130,850	196,850	15.75%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	5,896	6,894	31,000	31,000	8,000	8,000	0.00%
TOTAL APPROPRIATIONS	338,344	453,372	686,763	677,395	727,417	800,240	5.92%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
480105	Salary - Director of Planning	1	1	1	1	1	1	0.00%
490219	Salary - Professional Engineer	0	1	1	1	1	1	0.00%
490229	Salary - Assistant Director of Planning	1	1	1	1	1	1	0.00%
490240	Salary - Zoning Enforcement Analyst	1	1	1	1	1	1	0.00%
490244	Salary - Engineer In Training	1	0	0	0	0	0	0.00%
490337	Salary - Code Enforcement Officer	1	1	1	1	1	1	0.00%
490344	Salary - Senior Building Inspector	0	0	0	0	0	1	0.00%
490345	Salary - Mechanical Inspector	0	0	0	1	1	0	0.00%
490348	Salary - Building Inspector	0	0	2	2	2	1	0.00%
490353	Salary - Senior Mechanical Inspector	0	0	0	0	0	1	0.00%
490614	Salary - Administrative Assistant	1	1	1	1	1	1	0.00%
	Total Positions	6	6	8	9	9	9	12.50%

2007-2008 ANNUAL BUDGET

DIVISION:	Planning	FUND:	101
DEPARTMENT:	Administration	ORGANIZATION:	054700

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
480105	Salary - Director of Planning	71,824	83,047	91,431	91,431	91,431	93,260	93,260
480604	Salary - Admin Asst - Unclassified	992	0	0	0	0	0	0
490219	Salary - Professional Engineer	0	31,154	62,400	62,400	62,400	63,648	63,648
490229	Salary - Assistant Director of Planning	49,346	30,647	61,386	27,186	61,386	62,614	62,614
490240	Salary - Zoning Enforcement Analyst	28,570	32,989	27,969	27,969	27,969	34,995	34,995
490244	Salary - Engineer In Training	13,408	0	0	0	0	0	0
490337	Salary - Code Enforcement Officer	0	17,482	34,309	34,309	34,309	28,528	28,528
490344	Salary - Senior Building Inspector	0	0	0	0	0	0	40,804
490345	Salary - Mechanical Inspector	0	0	0	13,412	33,211	33,875	0
490348	Salary - Building Inspector	0	0	66,295	60,095	69,208	70,592	32,457
490353	Salary - Senior Mechanical Inspector	0	0	0	0	0	0	35,364
490614	Salary - Administrative Assistant	27,248	31,645	32,911	32,911	32,911	33,569	33,569
Total Salaries		191,388	226,964	376,701	349,713	412,825	421,081	425,239
Fringe:								
510201	Fringe - Pension	45,019	56,680	111,804	115,785	116,418	108,446	109,619
510202	Fringe - Hospital	12,075	15,895	43,544	46,971	47,686	47,686	49,117
510206	Fringe - Medicare Insurance Tax	2,760	3,390	5,532	5,727	6,056	6,176	6,237
510207	Fringe - Life Insurance	168	176	336	353	378	378	378
510208	Fringe - FICA Tax Retirement	831	1,437	0	0	0	0	0
510209	Fringe - Car Allowance	4,800	4,523	4,800	4,800	4,800	4,800	4,800
Total Fringe		65,653	82,101	166,016	173,636	175,338	167,486	170,151
Operating & Contractual:								
520105	Contract Labor	30,583	0	5,000	15,000	5,000	5,000	5,000
520204	Uniforms	135	0	1,300	1,300	1,300	1,800	1,800
520400	Office	7,645	11,502	10,500	10,500	10,500	10,500	10,500
520516	Zoning Books & Maps	0	0	1,000	1,000	1,000	1,000	1,000
531110	Professional Fees & Services	700	83,029	70,000	70,000	70,000	70,000	70,000
531301	Vehicle Costs - Gas & Oil	243	612	5,346	5,346	5,346	7,000	7,000
531304	Vehicle Costs R & M	2,047	251	6,000	6,000	6,000	6,000	6,000
531410	Telephone	2,130	1,778	5,500	5,500	5,500	5,500	5,500
531500	Printing	499	416	3,200	3,200	3,200	3,600	3,600
531900	Advertising	878	942	1,700	1,700	1,700	1,700	1,700
543000	Miscellaneous Expense	0	0	0	0	0	0	0
543002	Dues & Subscriptions	0	104	1,350	1,350	1,350	1,350	1,350
543003	Travel & Training	30,547	38,779	1,750	1,750	1,750	17,000	17,000
605106	Maintenance - Equipment	0	0	400	400	400	400	400
646043	Historic Preservation District Commissio	0	0	0	0	0	0	66,000
Total Operating & Contractual		75,407	137,413	113,046	123,046	113,046	130,850	196,850
Capital Outlay:								
707101	Acquisitions	0	0	0	0	0	0	0
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	0	0	20,000	20,000	20,000	0	0
707600	Machinery & Equipment	5,094	4,497	6,000	6,000	6,000	3,000	3,000
707700	Office Furniture and Fixtures	802	1,606	0	0	2,000	0	0
707702	Computer Software	0	791	5,000	5,000	5,000	5,000	5,000
Total Capital Outlay		5,896	6,894	31,000	31,000	33,000	8,000	8,000
TOTAL DEPARTMENT		338,344	453,372	686,763	677,395	734,209	727,417	800,240

2007-2008 ANNUAL BUDGET

II.84

DIVISION:	Planning	FUND:	101
DEPARTMENT:	Community Development	ORGANIZATION:	054701

GOAL MISSION STATEMENT

To apply for applicable federal grants, including Community Development Block Grant, HOME Investment Partnership Program, Louisiana Emergency Shelter Grant Program and to efficiently administer federal programs and activities related to these funds.

FUNCTION DESCRIPTION

The Community Development Department is responsible for preparing grant applications for federal funds, preparing all associated reports, complying with all federal requirements, maintaining records according to federal guidelines, and effectively administering the following programs.

1. Housing Rehabilitation Deferred Loan Program - housing renovation for owner occupied structures with CDBG and HOME funds.
2. HOME Rental Housing Rehabilitation Program - renovation of rental property for low income tenants.
3. Code Enforcement/Demolition Program - to enforce the City's code standards on vacant structures within CDBG target areas.
4. Housing development Program - new construction of single family housing for first time home buyers.
5. Business Facade Improvement Program - facade improvement loans/grants for business located in a designated area.
6. Housing assistance Program - down payment and closing cost assistance for first time home buyers.
7. Monitor HOME activities carried out by the city's Community Housing Development Organization (CHDO).
8. Monitor all sub-recipients to ensure compliance with grant Agreements & HUD regulation including: Boys & Girls Club of Central LA, Boys Scouts of America, Caring People's Free Pharmacy, Inner-City Revitalization Corporation, Cenla Pride, Shepherd Center, Phoenix Point, and Sisterhood Neighborhood Alliance.
9. Economic Development Assistance Program.

DEMAND PERFORMANCE INDICATORS

Description	2005-2006 Actual	2006-2007 Estimated	2007-2008 Projected
Federal Funds Received	1,524,000	1,524,000	1,524,000
Housing Repairs - Owner Occupied	12	12	12
Home buver Training Graduates	60	60	60
Code Enforcement Inspections	150	150	150
Demolition of Vacant Structures	15	15	15
North Alex. Boys & Girls Club	15	15	15
Free Pharmacy clients assisted	300	300	300

2007-2008 ANNUAL BUDGET

II.85

DIVISION:	Planning	FUND:	101
DEPARTMENT:	Community Development	ORGANIZATION:	054701

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	52,363	79,393	85,948	85,948	106,308	106,308	23.69%
FRINGE BENEFITS	17,841	31,813	38,584	38,584	42,310	42,310	9.66%
OPERATING/CONTRACTUAL	40,410	8,039	110,008	110,008	110,008	110,008	0.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	1,748	2,267	0	54,000	0	54,000	0.00%
TOTAL APPROPRIATIONS	112,362	121,512	234,540	288,540	258,626	312,626	10.27%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
	** Note: Slots For This Department Are Budgeted In Fund 160.							

2007-2008 ANNUAL BUDGET

DIVISION:	Planning	FUND:	101
DEPARTMENT:	Community Development	ORGANIZATION:	054701

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
490116	Salary - Community Develop Administra	9,622	17,324	20,369	20,369	28,014	28,014	28,014
490210	Salary - Program Manager	11,545	14,501	13,235	13,235	14,977	14,977	14,977
490336	Salary - Housing Manager	2,393	15,732	15,277	15,277	17,445	17,445	17,445
490349	Salary - Housing Inspector	11,847	8,665	13,236	13,236	16,595	16,595	16,595
490618	Salary - Departmental Secretary	7,156	11,391	11,760	11,760	15,287	15,287	15,287
490626	Salary - Clerical Specialist	9,800	11,780	12,071	12,071	13,990	13,990	13,990
Total Salaries		52,363	79,393	85,948	85,948	106,308	106,308	106,308
Fringe:								
510201	Fringe - Pension	13,167	21,941	22,435	22,435	29,482	29,482	29,482
510202	Fringe - Hospital	4,171	9,114	15,353	15,353	11,868	11,868	11,868
510206	Fringe - Medicare Insurance Tax	435	665	731	731	846	846	846
510207	Fringe - Life Insurance	68	93	65	65	114	114	114
Total Fringe		17,841	31,813	38,584	38,584	42,310	42,310	42,310
Operating & Contractual:								
520204	Uniforms	378	581	600	600	600	600	600
520400	Office	2,531	0	7,088	7,088	7,088	7,088	7,088
520500	Operating Supplies	715	3,292	2,300	2,300	2,300	2,300	2,300
531110	Professional Fees & Services	27,858	543	36,000	36,000	36,000	36,000	36,000
531201	Services - Demolition	5,465	0	45,000	45,000	45,000	45,000	45,000
531205	Services- Boarding up	0	0	13,500	13,500	13,500	13,500	13,500
531301	Vehicle Costs - Gas & Oil	469	780	920	920	920	920	920
531304	Vehicle Costs - R & M	405	181	800	800	800	800	800
531401	Postage	541	767	800	800	800	800	800
531410	Telephone	51	868	500	500	500	500	500
531500	Printing	283	0	200	200	200	200	200
531900	Advertising	610	679	300	300	300	300	300
543000	Miscellaneous	1,104	348	2,000	2,000	2,000	2,000	2,000
Total Operating & Contractual		40,410	8,039	110,008	110,008	110,008	110,008	110,008
Capital Outlay:								
707160	Subrecipient Grant	0	0	0	54,000	0	0	54,000
707600	Machinery & Equipment	1,550	2,267	0	0	0	0	0
707700	Office Furniture & Fixtures	198	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
Total Capital Outlay		1,748	2,267	0	54,000	0	0	54,000
TOTAL DEPARTMENT		112,362	121,512	234,540	288,540	258,626	258,626	312,626

DIVISION:	Planning	FUND:	101
DEPARTMENT:	Engineering	ORGANIZATION:	042300

GOAL MISSION STATEMENT

The Engineering Department's function is to provide the administration, City Council and Citizens with maps, records, and files concerning widths of rights of ways and easements, municipally owned property, benchmark locations and elevations; street names and locations; drainage facilities; review construction projects; maintain records on parks and recreational facilities and bridges; enter all pertinent information into CAD System; provide usable construction estimates, permits from the Corp of Engineers on all Capital Drainage Projects; participate in planning and/or design a capital improvements and/or projects; work with all other city departments on all other city departments on maintenance and improvements projects concerning existing city facilities, provide plans, specifications, surveying, inspection and processing for various projects including streets, drainage utilities and parks for the City of Alexandria; meet with LDOTD and FHWA officials to discuss funding of Urban System Projects meeting LDOTD and FHWA requirements, coordinating plans between the consultants and LDOTD and FHWA officials; Secure Wet Lands.

FUNCTION DESCRIPTION

The Engineering Department handles numerous citizen complaints and questions, daily coordinates various construction activities. Our engineering technicians update the City limits and Zoning maps on an on going basis and update various other maps and records. They also draw plans for various projects, provide assistance for citizens on various matters, provide charts, graphs and maps for administration and council (as required), index and file maps and drawings, update drainage, street numbers and subdivisions maps. The survey crew provides services from construction layout to staking and/or locating right-of-ways and easements, as well as maintaining all city benchmarks. They also secure data for the preparation of Right-of-Way Maps by the Drafting Department for Urban System Projects. The construction inspector maintains constant check on consulting engineers' projects and in house designed projects. The Secretary keeps up with the enormous amount of correspondence, reports, filing and phone calls that flow this office on a daily basis. The engineers must see that the previously mentioned work is assigned and completed, as well as design and supervise city projects; handle citizens' complaints and questions; and assist the administration and council on other matters as required.

DEMAND PERFORMANCE INDICATORS

Description	2005-2006 Actual	2006-2007 Estimated	2007-2008 Projected
Typewritten correspondence	150,000	100,000	100,000
Meetings (in hours)	1,000	750	750
Telephone calls	16,000	16,000	16,000
Construction-in-house	40	20	20
Consultant design with City Review	50	55	55
Citizens Complaints handled by phone	900	900	900
Citizens Complaints handled in field	300	200	200
Modifying City Maps w/Computer hr.	3,500	3,800	3,800

2007-2008 ANNUAL BUDGET

II.88

DIVISION:	Planning	FUND:	101
DEPARTMENT:	Engineering	ORGANIZATION:	042300

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	440,514	479,646	648,104	528,204	655,497	725,497	1.14%
FRINGE BENEFITS	145,239	177,642	279,056	279,056	269,817	301,660	-3.31%
OPERATING/CONTRACTUAL	64,547	63,915	71,570	102,570	74,570	74,570	4.19%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	9,873	45,911	25,102	25,102	50,841	50,841	102.54%
TOTAL APPROPRIATIONS	660,173	767,114	1,023,832	934,932	1,050,725	1,152,568	2.63%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490107	Salary - Asst City Engineer	1	2	2	2	2	3	0.00%
490110	Salary - City Engineer	1	1	1	1	1	1	0.00%
490213	Salary - Right of Way Agent	0	0	1	1	1	1	0.00%
490216	Salary - Engineering Supervisor	1	1	1	1	1	1	0.00%
490236	Salary - Land Surveyor	1	1	1	1	1	1	0.00%
490313	Salary - Survey Technician	0	0	0	0	0	1	0.00%
490330	Salary - Crew Leader	1	1	1	1	1	1	0.00%
490341	Salary - Engineering Technician III	2	2	1	1	1	1	0.00%
490342	Salary - Construction Inspector	1	1	2	2	2	2	0.00%
490346	Salary - Survey Instrument Operator	1	1	1	1	1	1	0.00%
490373	Salary - Supervisor	1	1	1	1	1	1	0.00%
490618	Salary - Secretary	1	1	1	1	1	1	0.00%
490619	Salary - Office Assistant	1	1	1	1	1	1	0.00%
490820	Salary - General Maint Worker	1	1	1	1	1	0	0.00%
	Total Positions	13	14	15	15	15	16	0.00%

2007-2008 ANNUAL BUDGET

DIVISION:	Planning	FUND:	101
DEPARTMENT:	Engineering	ORGANIZATION:	042300

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
450001	Overtime	2,870	2,938	1,664	1,664	1,664	1,697	1,697
490107	Salary - Assistant City Engineer	26,747	16,624	145,600	90,100	142,800	145,656	215,656
490110	Salary - City Engineer	71,399	93,691	79,588	35,288	79,588	81,180	81,180
490213	Salary - Right of Way Agent	0	0	36,058	15,958	34,671	35,364	35,364
490216	Salary - Engineering Supervisor	55,328	60,190	62,598	62,598	62,598	63,850	63,850
490219	Salary - Professional Engineer	26,075	0	0	0	0	0	0
490236	Salary - Land Surveyor	37,907	44,130	45,895	45,895	45,895	46,813	46,813
490316	Salary - Engineering Technician II	23,518	3,750	0	0	0	0	0
490313	Salary - Survey Technician	0	0	0	0	0	0	24,868
490330	Salary - Crew Leader	30,602	34,903	36,456	36,456	36,456	37,185	37,185
490341	Salary - Engineering Technician III	26,162	56,333	31,764	31,764	31,764	32,399	32,399
490342	Salary - Construction Inspector	32,768	37,257	71,841	71,841	70,568	71,979	71,979
490346	Salary - Survey Instrument Operator	22,713	27,086	28,116	28,116	28,116	28,678	28,678
490373	Salary - Supervisor	30,870	35,326	36,739	36,739	36,739	37,474	37,474
490618	Salary - Secretary	24,341	28,685	29,976	29,976	29,976	30,576	30,576
490619	Salary - Office Assistant	11,397	16,473	17,429	17,429	17,429	17,778	17,778
490820	Salary - General Maint Worker	17,817	22,260	24,380	24,380	24,380	24,868	0
Total Salaries		440,514	479,646	648,104	528,204	642,644	655,497	725,497
Fringe:								
510201	Fringe - Pension	109,696	124,327	192,358	192,358	181,226	184,851	204,591
510202	Fringe - Hospital	31,121	49,236	79,833	79,833	76,881	76,881	87,927
510206	Fringe - Medicare Insurance Tax	3,910	3,574	6,248	6,248	7,322	7,468	8,483
510207	Fringe - Life Insurance	512	505	617	617	617	617	659
Total Fringe		145,239	177,642	279,056	279,056	266,046	269,817	301,660
Operating & Contractual								
520105	Contract Labor	4,700	0	0	32,000	0	0	0
520204	Uniforms	1,516	1,587	1,800	1,800	1,800	1,800	1,800
520400	Office	9,614	11,545	9,500	9,500	10,500	10,500	10,500
520519	Operating - Drafting & Survey	11,424	13,004	11,000	11,000	10,000	10,000	10,000
531101	Fees - Recording	2,708	4,124	6,000	6,000	7,000	7,000	7,000
531110	Professional Fees & Services	0	0	7,500	7,500	6,500	6,500	6,500
531215	Fees, Licenses, & Permits	700	700	700	700	1,200	1,200	1,200
531301	Vehicle Costs - Gas & Oil	6,086	7,631	5,670	6,670	5,970	5,970	5,970
531304	Vehicle Costs - R & M	2,502	2,576	2,500	2,500	2,200	2,200	2,200
531410	Telephone	1,724	1,306	4,000	2,000	4,000	4,000	4,000
531500	Printing	735	1,290	1,200	1,200	1,500	1,500	1,500
531802	Rent - Copy Machine	14,682	13,451	14,500	14,500	14,500	17,500	17,500
543002	Dues & Subscriptions	863	882	1,100	1,100	1,100	1,100	1,100
543003	Travel & Training	5,584	4,482	4,500	4,500	3,700	3,700	3,700
605106	Maintenance Equipment	1,709	1,337	1,600	1,600	1,600	1,600	1,600
Total Operating & Contractual		64,547	63,915	71,570	102,570	71,570	74,570	74,570
Capital Outlay:								
707500	Vehicles	0	14,443	0	0	21,945	21,945	21,945
707600	Machinery & Equipment	5,375	26,689	15,800	15,800	22,435	22,435	22,435
707700	Office Furniture & Fixtures	840	699	1,302	1,302	0	0	0
707702	Computer Software	3,658	4,080	8,000	8,000	9,200	6,461	6,461
Total Capital Outlay		9,873	45,911	25,102	25,102	53,580	50,841	50,841
TOTAL DEPARTMENT		660,173	767,114	1,023,832	934,932	1,033,840	1,050,725	1,152,568

2007-2008 ANNUAL BUDGET

II.90

DIVISION:	Planning	FUND:	101
DEPARTMENT:	Urban Forestry	ORGANIZATION:	042400

GOAL MISSION STATEMENT

The primary goals of this department are: To develop and implement the Urban Forest Management Program for the City; Provide oversight on all capital projects regarding all horticultural and landscape architectural matters; and Review commercial projects to ensure compliance with applicable city ordinances; manage park, green space, and community center landscape maintenance contracts.

FUNCTION DESCRIPTION

Receives and responds to an average of (30) tree work service requests per month. Fifty percent of these requests involve trees located on private property that have low limbs that create various safety problems. In most cases, property owners are notified of the problem and required corrective actions. In case of immediate public safety or if property owners refuse to take corrective actions, the City may have the work done on their behalf. Trees located in the rights of way or other City property are inspected and either trimmed or removed depending upon the nature of the problem. All tree work is done by private contractors. The department also assists residents by providing hazard tree assessments. Provides support services to Electric Distribution's Utility Line Vegetation Management Program in determining if their contractor is following appropriate national standards and Provides assistance explaining pruning methods to residents. Conducts annual Arbor Day Program(s) with local elementary schools. Applies for and manages annual Urban and Community Forestry Grant Projects from the LDAF. Prepares annual Tree City USA Certification applications. Develops and disseminates pertinent educational material.

The Department participates in all capital and in-house projects that have a landscape or arboriculture component as part of their scope. Coordinates capital project landscape design performed by consultants. Provides design plans, specifications, and construction administration services for smaller landscape projects that do not require a consultant. Interacts with numerous consultant and City divisions and departments regarding horticultural and arboricultural matters that arise during the design, construction, and maintenance of City infrastructure.

The Department reviews all commercial building permit application for compliance with the Landscape and Tree Ordinance requirements.

The Departments prepares specifications and bid documents and manages maintenance contracts for various city parks, green-spaces, and community centers. Provides horticultural consultation for sites maintained by other City departments.

DEMAND PERFORMANCE INDICATORS

Description	2005-2006 Actual	2006-2007 Estimated	2007-2008 Projected
Requests for Assistance	386	500	600
Trees Trimmed	425	500	600
Trees Removed	166	150	200
Trees Planted	0	0	50
Oversight on Capital Projects	3	5	5
Landscape Ordinance Compliance Reviews	49	60	75

2007-2008 ANNUAL BUDGET

II.91

DIVISION:	Planning	FUND:	101
DEPARTMENT:	Urban Forestry	ORGANIZATION:	042400

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	44,230	50,053	51,431	42,631	52,284	52,284	1.66%
FRINGE BENEFITS	12,822	16,587	18,129	17,583	17,751	17,875	-2.09%
OPERATING/CONTRACTUAL	204,320	240,669	229,845	275,845	247,845	247,845	7.83%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	256	0	15,251	15,251	0	0	0.00%
TOTAL APPROPRIATIONS	261,628	307,309	314,656	351,310	317,880	318,004	1.02%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490106	Salary - Urban Forester	1	1	1	1	1	1	0.00%
490690	Salary - Student Workers	2	2	2	2	2	2	0.00%
	Total Positions	3	3	3	3	3	3	0.00%

2007-2008 ANNUAL BUDGET

DIVISION:	Planning	FUND:	101
DEPARTMENT:	Urban Forestry	ORGANIZATION:	042400

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
490106	Salary - Urban Forester	36,442	40,991	42,631	42,631	42,631	43,484	43,484
490690	Salary - Student Workers	7,788	9,062	8,800	0	8,800	8,800	8,800
Total Salaries		44,230	50,053	51,431	42,631	51,431	52,284	52,284
Fringe:								
510201	Fringe - Pension	9,213	11,330	12,653	12,653	12,022	12,262	12,262
510202	Fringe - Hospital	2,446	3,936	4,142	4,142	4,142	4,142	4,266
510206	Fringe - Medicare Insurance Tax	639	717	746	746	746	759	759
510207	Fringe - Life Insurance	41	42	42	42	42	42	42
510208	Fringe - FICA Tax Retirement	483	562	546	0	546	546	546
Total Fringe		12,822	16,587	18,129	17,583	17,498	17,751	17,875
Operating & Contractual:								
520204	Uniforms	0	0	250	250	250	250	250
520400	Office	0	119	500	500	500	500	500
520500	Operating	80	220	400	400	400	400	400
531110	Professional Fees & Services	0	0	0	6,000	0	0	0
531115	Tree Trimming/Removal	97,855	129,490	109,500	134,500	109,500	124,500	124,500
531301	Vehicle Costs - Gas & Oil	1,510	1,618	2,530	2,530	2,530	2,530	2,530
531304	Vehicle Costs - R & M	946	505	2,050	2,050	2,050	2,050	2,050
531410	Telephone	731	568	575	575	575	575	575
531500	Printing	39	0	200	200	200	200	200
543002	Dues & Subscriptions	365	375	140	140	140	140	140
543003	Travel & Training	1,489	1,201	1,500	1,500	1,500	1,500	1,500
605106	Maintenance Equipment	0	1,650	200	200	200	200	200
605110	Maintenance Grounds & ROW	101,305	104,923	112,000	127,000	112,000	115,000	115,000
Total Operating & Contractual		204,320	240,669	229,845	275,845	229,845	247,845	247,845
Capital Outlay:								
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	0	0	15,251	15,251	0	0	0
707600	Machinery & Equipment	193	0	0	0	0	0	0
707700	Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	63	0	0	0	0	0	0
Total Capital Outlay		256	0	15,251	15,251	0	0	0
TOTAL DEPARTMENT		261,628	307,309	314,656	351,310	298,774	317,880	318,004

2007-2008 ANNUAL BUDGET

DIVISION:	Planning	FUND:	101
DEPARTMENT:	Building Inspector	ORGANIZATION:	043300

GOAL MISSION STATEMENT

To maintain a high standard of residential and commercial construction inside the city limits by keeping projects in compliance with applicable codes and to assist contractors and the general public in all related matters.

To continue education in all matters of permitting and building codes that are applicable.

FUNCTION DESCRIPTION

The Building Inspector duties include: review of drawings and specifications for construction projects, issue building permits for new construction, remodeling, swimming pools, mobile home placement, house moving and demolition. The Building Inspector conducts on-site inspection to insure contractors work is in compliance with building codes and regulations. This individual also advises property owners and other people on matters concerning building codes and maintains records of permits and inspections.

The activities of this department are now budgeted under the Planning Director's Office.

DEMAND PERFORMANCE INDICATORS

Description	2005-2006 Actual	2006-2007 Estimated	2007-2008 Projected
Average Phone Calls	4,200	4,350	4,350
Building & Remodeling Permits	1,725	1,835	1,835
Swimming Pool Permits	20	35	35
Mobile Home Permits	30	30	30
Housing Moving Permits	20	25	25
On-Site Inspections	3,550	3,560	3,560

2007-2008 ANNUAL BUDGET

II.94

DIVISION:	Planning	FUND:	101
DEPARTMENT:	Building Inspector	ORGANIZATION:	043300

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	31,482	35,949	0	0	0	0	0.00%
FRINGE BENEFITS	10,903	14,439	0	0	0	0	0.00%
OPERATING/CONTRACTUAL	5,188	9,821	0	0	0	0	0.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	13,831	0	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	61,404	60,209	0	0	0	0	0.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490348	Salary - Building Inspector	1	2	0	0	0	0	0.00%
	Total Positions	1	2	0	0	0	0	0.00%

2007-2008 ANNUAL BUDGET

DIVISION:	Planning	FUND:	101
DEPARTMENT:	Building Inspector	ORGANIZATION:	043300

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
490348	Salaries:							
	Salary - Building Inspector	31,482	35,949	0	0	0	0	0
	Total Salaries	31,482	35,949	0	0	0	0	0
	Fringe:							
510201	Fringe - Pension	7,959	9,937	0	0	0	0	0
510202	Fringe - Hospital	2,445	3,936	0	0	0	0	0
510206	Fringe - Medicare Insurance Tax	457	524	0	0	0	0	0
510207	Fringe - Life Insurance	42	42	0	0	0	0	0
	Total Fringe	10,903	14,439	0	0	0	0	0
	Operating & Contractual:							
520105	Contract Labor	0	0	0	0	0	0	0
520204	Uniforms	15	298	0	0	0	0	0
520400	Office	809	385	0	0	0	0	0
531301	Vehicle Costs - Gas & Oil	1,567	3,406	0	0	0	0	0
531304	Vehicle Costs - R & M	1,669	4,123	0	0	0	0	0
531410	Telephone	473	900	0	0	0	0	0
531500	Printing	46	43	0	0	0	0	0
543002	Dues & Subscriptions	279	279	0	0	0	0	0
543003	Travel & Training	299	387	0	0	0	0	0
605106	Maintenance Equipment	31	0	0	0	0	0	0
	Total Operating & Contractual	5,188	9,821	0	0	0	0	0
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	13,831	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	13,831	0	0	0	0	0	0
	TOTAL DEPARTMENT	61,404	60,209	0	0	0	0	0

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City of Alexandria
Annual Operating Budget

Public Safety Division



2007-2008 ANNUAL BUDGET

II.97

DIVISION:	Public Safety	FUND:	101
DEPARTMENT:	Police	ORGANIZATION:	065000

GOAL MISSION STATEMENT

To protect and serve the citizens of Alexandria while still exercising police powers over all property owned or controlled by the city of Alexandria. With the intent to foster a better quality of life for all under our jurisdiction.

FUNCTION DESCRIPTION

The Alexandria Police Department currently provides 24 hours, 7 days a week patrol service within the city limits of Alexandria. Additionally, the department investigates criminal activities, utilizes arrest powers, maintain records, attack the infiltration of illegal narcotic activities and provides a regional training academy. Moreover, the Police Department is committed to Community Policing efforts which are enhanced by the Boat Patrol, K-9 Unit, Motorcycle and Street Level Drug Interdiction Team.

DEMAND PERFORMANCE INDICATORS

Description	2005-2006 Actual	2006-2007 Estimated	2007-2008 Projected
Accidents	5,625	5,899	6,020
Calls for Service	67,130	68,420	70,380
Public Service	18,506	19,200	20,800

2007-2008 ANNUAL BUDGET

II.98

DIVISION:	Public Safety	FUND:	101
DEPARTMENT:	Police	ORGANIZATION:	065000

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	6,431,690	8,739,617	9,025,162	9,166,883	9,496,746	9,496,746	5.23%
FRINGE BENEFITTS	1,883,386	2,437,649	2,807,088	2,707,088	2,840,385	2,875,118	1.19%
OPERATING/CONTRACTUAL	1,607,963	1,697,714	1,811,954	2,354,212	1,840,033	2,096,218	1.55%
OTHER	410,783	413,018	409,385	409,385	410,030	410,030	0.00%
CAPITAL OUTLAY	805,649	1,116,931	1,122,663	1,130,567	965,305	1,165,757	-14.02%
TOTAL APPROPRIATIONS	11,139,471	14,404,929	15,176,252	15,768,135	15,552,499	16,043,869	2.48%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
440126	Salary - Police Chief	1	1	1	1	1	1	0.00%
440127	Salary - Assistant Chief	1	1	1	1	1	1	0.00%
440217	Salary - Captain	6	6	6	6	6	6	0.00%
440218	Salary - Lieutenant	11	11	11	11	11	11	0.00%
440358	Salary - Sergeant	36	36	36	36	36	36	0.00%
440359	Salary - Communications Officers	17	17	17	17	17	17	0.00%
440404	Salary - Corporal	38	42	42	50	51	51	21.43%
440405	Salary - Police Officer	59	55	60	62	61	61	1.67%
440407	Salary - Jailers	2	2	2	2	2	2	0.00%
440408	Salary - School Patrol	21	21	21	21	21	21	0.00%
440616	Salary - Record Clerk	14	14	14	14	14	14	0.00%
440618	Salary - Secretary (Chief)	1	1	1	1	1	1	0.00%
490230	Salary - Accountant	1	1	1	1	1	1	0.00%
490690	Salary - Student Workers	3	0	0	0	0	0	0.00%
Total Positions		211	208	213	223	223	223	4.69%
<p>Note: In this and future years, the number of positions in Officer and Corporal will float between the two ranks as an Officer will automatically attain the rank of Corporal upon completion of 12 years of service.</p>								

2007-2008 ANNUAL BUDGET

DIVISION:	Public Safety	FUND:	101
DEPARTMENT:	Police	ORGANIZATION:	065000

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
440126	Salary - Police Chief	71,914	81,928	85,205	85,205	85,205	86,909	86,909
440127	Salary - Assistant Chief	63,983	74,635	77,620	77,620	77,620	79,172	79,172
440217	Salary - Captain	300,649	361,810	368,143	368,143	370,277	377,682	377,682
440218	Salary - Lieutenant	463,880	581,221	595,605	595,605	596,379	608,306	608,306
440358	Salary - Sergeant	1,351,076	1,697,471	1,740,139	1,740,139	1,687,857	1,721,606	1,721,606
440359	Salary - Communications Officers	434,551	526,364	545,416	545,416	542,059	552,899	552,899
440404	Salary - Corporal	1,095,474	1,593,910	1,640,724	1,640,724	1,972,258	2,011,692	2,011,692
440405	Salary - Police Officer	1,217,297	1,669,567	1,910,327	1,890,327	1,911,427	1,949,673	1,949,673
440407	Salary - Jailers	47,943	57,948	59,992	59,992	60,612	61,824	61,824
440408	Salary - School Patrol	45,474	60,166	95,498	95,498	95,498	95,498	95,498
440616	Salary - Record Clerk	294,525	382,778	398,773	398,773	405,095	413,195	413,195
440618	Salary - Secretary (Chief)	28,286	33,681	34,894	34,894	35,303	36,009	36,009
490230	Salary - Accountant	32,769	37,257	38,747	38,747	38,747	39,522	39,522
490690	Salary - Student Worker	2,290	0	0	0	0	0	0
450001	Overtime	528,577	1,144,498	805,919	967,640	805,919	822,037	822,037
450002	Stand by Pay	21,836	20,886	29,952	29,952	29,952	30,551	30,551
450003	Accumulated Leave Pay	218,739	172,405	196,144	196,144	196,144	200,067	200,067
450004	Court Pay	14,813	13,167	30,368	30,368	30,368	30,975	30,975
450005	Holiday Pay	143,158	170,378	295,568	295,568	295,568	301,479	301,479
450006	Differential Pay	4,475	3,662	9,464	9,464	9,464	9,653	9,653
450008	Premium Pay	23,631	23,115	36,920	36,920	36,920	37,658	37,658
450010	City Supplemental Pay	26,350	32,770	29,744	29,744	29,744	30,339	30,339
Total Salaries		6,431,690	8,739,617	9,025,162	9,166,883	9,312,416	9,496,746	9,496,746
Fringe:								
510201	Fringe - Pension	1,222,508	1,320,984	1,607,745	1,507,745	1,628,636	1,528,498	1,528,498
510202	Fringe - Hospital	560,564	988,309	1,053,891	1,053,891	1,158,060	1,158,060	1,192,793
510204	Fringe - Clothing Allowance	29,500	29,000	30,000	30,000	30,000	30,000	30,000
510206	Fringe - Medicare Insurance Tax	59,615	86,524	101,449	101,449	107,441	109,404	109,404
510207	Fringe - Life Insurance	7,479	7,749	8,064	8,064	8,484	8,484	8,484
510208	Fringe - FICA Tax Retirement	3,720	5,083	5,939	5,939	5,939	5,939	5,939
Total Fringe		1,883,386	2,437,649	2,807,088	2,707,088	2,938,560	2,840,385	2,875,118
Operating & Contractual:								
520105	Contract Labor	2,523	4,980	2,500	5,000	2,500	2,500	2,500
520204	Uniforms	54,426	54,488	59,950	59,950	59,950	66,000	93,000
520400	Office	26,596	30,184	30,000	30,000	30,000	34,000	34,000
520500	Operating Supplies	67,336	66,635	71,545	75,625	71,545	75,545	75,545
520501	Operating - Janitorial	7,095	8,492	10,000	10,000	10,000	10,000	10,000
520504	Operating - Animal Food	2,979	1,495	6,000	6,000	6,000	6,000	6,000
520517	Operating - Crime Scene	17,662	17,847	20,000	20,000	20,000	20,000	20,000
520525	Operating - Informants	15,389	15,138	25,200	25,200	25,200	25,200	25,200
520526	Operating - Narcotics Confiscation	17,693	2,146	35,000	35,000	35,000	35,000	35,000
520557	Operating - Academy	61,902	66,589	79,610	89,610	79,610	90,259	90,259
531103	Professional Fees - Veterinarian	3,477	2,812	4,000	4,000	4,000	4,000	4,000
531105	Rapides Parish Coroner	79,848	63,922	70,000	100,000	70,000	70,000	70,000
531107	Professional Fees - City Physician	7,295	4,961	5,000	5,000	5,000	5,000	5,000
531260	Other Court Pay	0	50	500	500	500	500	500
531261	Services - Prisoner Detention	484,061	417,317	500,000	500,000	500,000	500,000	500,000
531301	Vehicle Costs - Gas & Oil	264,904	368,960	309,350	361,350	309,350	309,350	309,350
531304	Vehicle Costs - R & M	168,126	158,821	160,000	186,000	160,000	160,000	160,000
531410	Telephone	56,645	67,908	85,000	76,000	85,000	85,000	85,000
531500	Printing	3,406	2,318	2,000	2,000	2,000	2,000	2,000
531701	Utilities	90,770	154,625	125,000	140,000	125,000	125,000	125,000

2007-2008 ANNUAL BUDGET

II.100

DIVISION:	Public Safety	FUND:	101
DEPARTMENT:	Police	ORGANIZATION:	065000

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Operating & Contractual(Cont)							
531800	Rent	25,036	31,758	36,300	36,300	36,300	39,680	39,680
543002	Dues & Subscriptions	12,166	11,500	12,000	12,000	12,000	12,000	12,000
543003	Travel & Training	54,533	56,805	54,526	54,526	54,526	54,526	54,526
543032	Community Policing Program	10,039	9,990	20,000	20,000	20,000	20,000	20,000
543033	Weed & Seed Program - Weed	0	0	0	55,100	0	0	0
543034	Weed & Seed Program - Seed	0	0	0	127,393	0	0	0
543035	Crisis Intervention Team	0	0	0	229,185	0	0	229,185
605101	Maintenance Bldg & Facilities	13,616	17,171	19,707	19,707	19,707	19,707	19,707
605106	Maintenance Equipment	60,440	60,802	68,766	68,766	68,766	68,766	68,766
	Total Operating & Contractual	1,607,963	1,697,714	1,811,954	2,354,212	1,811,954	1,840,033	2,096,218
	Other:							
646051	Pension Merger Payment	410,783	413,018	409,385	409,385	410,030	410,030	410,030
	Total Other	410,783	413,018	409,385	409,385	410,030	410,030	410,030
	Capital Outlay:							
707405	Buiding Improvements	0	6,032	30,820	30,820	0	0	0
707500	Vehicles	413,310	575,138	594,764	583,786	658,598	533,622	614,074
707600	Machinery & Equipment	245,378	440,197	470,349	489,231	661,400	401,038	521,038
707602	Machinery & Equipment-LLEBO	126,333	5,636	0	0	0	0	0
707700	Furniture & Fixtures	6,246	930	15,230	15,230	7,050	2,250	2,250
707702	Computer Software	5,882	86,859	0	0	28,395	28,395	28,395
707900	Animals	8,500	2,139	11,500	11,500	0	0	0
	Total Capital Outlay	805,649	1,116,931	1,122,663	1,130,567	1,355,443	965,305	1,165,757
	TOTAL DEPARTMENT	11,139,471	14,404,929	15,176,252	15,768,135	15,828,403	15,552,499	16,043,869

DIVISION:	Public Safety	FUND:	101
DEPARTMENT:	Police /Fire Civil Service	ORGANIZATION:	065005

GOAL MISSION STATEMENT

To represent the public interest in matters of personnel administration, advise and assist the governing body, Mayor, Chief of both departments, with reference to the maintenance and improvements of personnel standard and administration of services, investigations of compliance with civil service laws and rules, hear and pass upon matters which are brought before it, make, alter, amend, and promulgate rules necessary to carry out effectively the provisions of law and rules, adopt and maintain a classification plan, and pass upon matters brought before it by the Mayor, Chief of Fire or Police, the State Examiner, or the Fire and Police Civil Service Board brings before it.

FUNCTION DESCRIPTION

The Alexandria Municipal Fire and Police Civil Service Board:

1. Establishes and maintains employment lists for the classified services.
2. Provides testing, notification and certification of tests for entrance and promotional applicants.
3. Certifies to the appointing authority the names of eligible persons for employment and promotion.
4. Adopts rules governing leaves of absence, established classes with the classified services.
5. Conducts hearings and investigations into matters of corrective and disciplinary action or violations of civil service laws.
6. Maintains files on all applicants, current classified employees, all former employees.
7. Maintains files on all hearings and investigations.
8. Maintains accurate seniority lists for the classified services.
9. Maintains updated classification plans, laws and rules governing classified services and provides copies to Chief and Fire and Police, appointing authority and State Examiner's office.

DEMAND PERFORMANCE INDICATORS

Description	2005-2006 Actual	2006-2007 Estimated	2007-2008 Projected
Applications/Exams	2,000/20	2,000/20	2,000/20
Appeals	30	30	30
Rules Changes	35	35	35
Classification Changes	10	10	10
Investigations	25	25	25

2007-2008 ANNUAL BUDGET

II.102

DIVISION: Public Safety	FUND: 101
DEPARTMENT: Police & Fire Civil Service	ORGANIZATION: 065005

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
SALARIES AND WAGES	0	0	0	0	0	0	0.00%
FRINGE BENEFITS	0	0	0	0	0	0	0.00%
OPERATING/CONTRACTUAL	10,511	8,112	16,100	16,100	16,100	16,100	0.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	534	4,500	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	11,045	12,612	16,100	16,100	16,100	16,100	0.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE

2007-2008 ANNUAL BUDGET

II.103

DIVISION:	Public Safety	FUND:	101
DEPARTMENT:	Police & Fire Civil Service	ORGANIZATION:	065005

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Operating & Contractual:							
520105	Contract Labor	6,000	6,000	6,000	6,000	6,000	6,000	6,000
520400	Office	402	352	500	500	500	500	500
531110	Professional Fees And Services	3,410	1,350	8,000	8,000	8,000	8,000	8,000
531410	Telephone	271	137	500	500	500	500	500
531500	Printing	50	153	600	600	600	600	600
531900	Advertising	378	120	500	500	500	500	500
	Total Operating & Contractual	10,511	8,112	16,100	16,100	16,100	16,100	16,100
	Capital Outlay:							
707600	Machinery & Equipment	0	4,500	0	0	0	0	0
707700	Furniture & Fixtures	534	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	534	4,500	0	0	0	0	0
	TOTAL DEPARTMENT	11,045	12,612	16,100	16,100	16,100	16,100	16,100

2007-2008 ANNUAL BUDGET

II.104

DIVISION:	Fire	FUND:	101
DEPARTMENT:	Public Safety	ORGANIZATION:	076000

GOAL MISSION STATEMENT

To save lives and prevent injury; to protect property from fire and explosion; to assist the citizens and visitors in various emergency situations. To maintain fire codes, to abate hazards, to maintain equipment and personnel and to provide extinguishment of fire or other emergency situations. To provide to the citizens and visitors of Alexandria, emergency medical assistance.

FUNCTION DESCRIPTION

Fire protection for the City of Alexandria consists of six (6) engine companies, two (2) district cars, one (1) ladder company, one (1) elevating aerial platform company. The department also has a Fire Prevention Office (investigation, inspection, and education), a fire alarm and dispatch, maintenance and an administration division. The department operates three (3) fire suppression shifts, 24 hours continuously along with Fire Alarm receiving and dispatching. Fire Administration, Fire Prevention, and Maintenance division operates 7:30 A.M. - 4:30 P.M.

DEMAND PERFORMANCE INDICATORS

Description	2005-2006 Actual	2006-2007 Estimated	2007-2008 Projected
Average response time (minutes)	3.00	3.00	3.00
Average Fire control time (minutes)	10.00	10.00	10.00
Public Assistance and Rescue	550	550	550
House, Business, Auto Fires	300	300	300
False Alarms	250	250	250
Emergency Medical Assistance	3,700	3,700	3,700
Total Alarms	4,800	4,800	4,800

2007-2008 ANNUAL BUDGET

II.105

DIVISION:	Public Safety	FUND:	101
DEPARTMENT:	Fire	ORGANIZATION:	076000

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	4,809,708	5,739,392	5,851,496	6,077,196	5,980,539	5,980,539	2.21%
FRINGE BENEFITS	1,458,667	1,820,871	2,116,177	2,016,177	1,902,592	1,930,438	-10.09%
OPERATING/CONTRACTUAL	384,278	439,278	468,990	533,990	483,720	483,720	3.14%
OTHER	1,439,266	1,436,043	1,435,595	1,435,595	1,437,577	1,437,577	0.00%
CAPITAL OUTLAY	287,062	203,816	131,200	473,820	191,688	414,766	46.10%
TOTAL APPROPRIATIONS	8,378,981	9,639,400	10,003,458	10,536,778	9,996,116	10,247,040	-0.07%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
440121	Salary - Fire Chief	1	1	1	1	1	1	0.00%
440122	Salary - 1st Assistant Chief	3	3	3	3	3	3	0.00%
440123	Salary - 2nd Assistant Chief	7	7	7	7	7	7	0.00%
440124	Salary - Director of Fire Prevention	1	1	1	1	1	1	0.00%
440216	Salary - Captain	27	27	27	27	27	27	0.00%
440357	Salary - Communications Officer	5	5	5	5	7	7	40.00%
440360	Salary - Fire Training Officer	1	1	1	1	1	1	0.00%
440361	Salary - Fire Prevention Officer	3	3	3	3	3	3	0.00%
440362	Salary - EMS Training Officer	0	1	1	1	1	1	0.00%
440401	Salary - Fire Equipment Operator	33	33	33	33	33	33	0.00%
440402	Salary - Firefighter 1st Class	40	40	40	40	40	40	0.00%
440616	Salary - Records Clerk	3	3	3	3	3	3	0.00%
440745	Salary - Mechanic	1	1	1	1	1	1	0.00%
	Total Positions	125	126	126	126	128	128	1.59%

2007-2008 ANNUAL BUDGET

DIVISION:	Public Safety	FUND:	101
DEPARTMENT:	Fire	ORGANIZATION:	076000

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
440121	Salary - Fire Chief	71,045	81,168	84,415	84,415	84,559	86,250	86,250
440122	Salary - 1st Assistant Chief	198,804	223,842	231,651	231,651	232,083	236,724	236,724
440123	Salary - 2nd Assistant Chief	377,774	421,899	450,935	450,935	459,950	459,950	459,950
440124	Salary - Director of Fire Prevention	48,144	66,690	57,572	57,572	64,062	64,062	64,062
440216	Salary - Captain	1,088,963	1,254,618	1,303,762	1,282,762	1,308,649	1,308,649	1,308,649
440357	Salary - Communications Officer	165,299	199,178	205,139	205,139	209,976	268,226	268,226
440360	Salary - Fire Training Officer	57,494	64,846	67,440	67,440	67,583	68,935	68,935
440361	Salary - Fire Prevention Officer	97,144	116,656	121,323	121,323	124,190	124,190	124,190
440362	Salary - EMS Training Officer	0	0	52,000	23,000	52,000	53,040	53,040
440401	Salary - Fire Equipment Operator	922,180	1,118,682	1,163,956	1,155,956	1,172,536	1,172,536	1,172,536
440402	Salary - Firefighter 1st Class	602,997	877,076	1,043,885	927,585	1,047,024	1,047,024	1,047,024
440616	Salary - Records Clerk	80,173	95,316	99,129	99,129	101,111	101,111	101,111
440745	Salary - Mechanic	31,760	38,909	39,905	39,905	40,850	40,850	40,850
450001	Overtime	853,253	871,144	567,528	967,528	578,879	578,879	578,879
450003	Accumulated Leave Pay	15,948	68,105	21,112	21,112	21,534	21,534	21,534
450005	Holiday	198,730	232,603	341,744	341,744	348,579	348,579	348,579
450010	City Funded Supplemental Pay	0	8,660	0	0	0	0	0
Total Salaries		4,809,708	5,739,392	5,851,496	6,077,196	5,913,565	5,980,539	5,980,539
Fringe:								
510201	Fringe - Pension	958,248	940,251	1,129,088	1,029,088	991,400	908,596	908,596
510202	Fringe - Hospital	455,918	828,985	925,507	925,507	911,137	928,107	955,953
510206	Fringe - Medicare Insurance Tax	39,810	46,623	56,290	56,290	59,528	60,513	60,513
510207	Fringe - Life Insurance	4,691	5,012	5,292	5,292	5,292	5,376	5,376
Total Fringe		1,458,667	1,820,871	2,116,177	2,016,177	1,967,357	1,902,592	1,930,438
Operating & Contractual:								
520204	Uniforms	49,944	57,663	75,000	75,000	75,000	75,000	75,000
520205	Protective Clothing	12,309	13,792	18,000	18,000	18,000	18,000	18,000
520215	Operating Laundry	40,288	43,608	42,000	42,000	42,000	42,000	42,000
520400	Office	4,725	6,479	10,400	10,400	10,400	10,400	10,400
520500	Operating Supplies	29,541	49,651	13,500	28,500	13,500	23,500	23,500
520501	Operating - Janitorial	5,500	4,498	6,000	6,000	6,000	6,000	6,000
520503	Operating - Chemicals	266	0	270	270	270	500	500
520511	Operating - Photography	21	0	900	900	900	1,000	1,000
520514	Small Tools	2,234	2,038	2,250	2,250	2,250	2,250	2,250
520515	Operating Medical Supplies	0	0	12,000	12,000	12,000	12,000	12,000
520518	Operating - Training Materials	9,747	13,282	15,000	15,000	15,000	15,000	15,000
531107	Professional Fees - City Physician	2,879	1,835	2,000	2,000	2,000	2,000	2,000
531213	Services - Personnel Processing	1,982	1,808	4,200	4,200	4,200	4,200	4,200
531301	Vehicle Costs - Gas & Oil	37,682	58,480	43,550	55,550	43,550	43,550	43,550
531304	Vehicle Costs - R & M	46,265	48,403	50,000	87,000	50,000	50,000	50,000
531410	Telephone	47,024	27,519	43,300	44,300	43,300	46,900	46,900
531500	Printing	540	1,131	1,350	1,350	1,350	1,350	1,350
531701	Utilities	30,990	53,057	54,000	54,000	54,000	54,000	54,000
531800	Rent	2,902	2,880	2,970	2,970	2,970	2,970	2,970
543002	Dues & Subscriptions	1,796	2,212	5,000	5,000	5,000	5,000	5,000
543003	Travel & Training	19,480	15,144	25,000	25,000	25,000	25,000	25,000
605101	Maintenance Bldg & Facilities	18,861	19,666	24,500	24,500	24,500	24,500	24,500
605106	Maintenance Equipment	18,856	15,966	17,100	17,100	17,100	17,100	17,100
605126	Hazardous Material Cleanup	446	166	700	700	700	1,500	1,500
Total Operating & Contractual		384,278	439,278	468,990	533,990	468,990	483,720	483,720

2007-2008 ANNUAL BUDGET

II.107

DIVISION:	Public Safety	FUND:	101
DEPARTMENT:	Fire	ORGANIZATION:	076000

GENERAL FUND

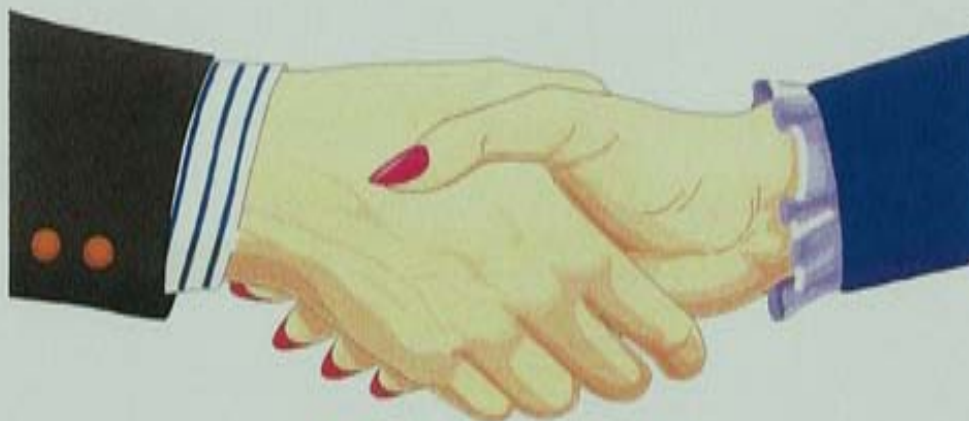
DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
646051	Capital Outlay:							
	Pension Merger Payment	1,439,266	1,436,043	1,435,595	1,435,595	1,437,577	1,437,577	1,437,577
	Total Other	1,439,266	1,436,043	1,435,595	1,435,595	1,437,577	1,437,577	1,437,577
707002	Turnout Gear	14,770	19,511	0	0	0	20,000	20,000
707405	Building Improvements	3,079	0	30,000	311,000	44,000	0	188,828
707500	Vehicles	21,265	70,300	75,000	75,000	75,000	50,000	50,000
707600	Machinery & Equipment	242,705	107,153	17,240	78,860	143,155	90,188	124,438
707700	Office Furniture & Fixtures	485	5,207	5,000	5,000	10,000	10,000	10,000
707702	Computer Software	4,758	1,645	3,960	3,960	37,500	21,500	21,500
	Total Capital Outlay	287,062	203,816	131,200	473,820	309,655	191,688	414,766
	Total Department	8,378,981	9,639,400	10,003,458	10,536,778	10,097,144	9,996,116	10,247,040

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City of Alexandria
Annual Operating Budget

Personnel Division



2007-2008 ANNUAL BUDGET

II.109

DIVISION:	Personnel	FUND:	101
DEPARTMENT:	Civil Service	ORGANIZATION:	086700

GOAL MISSION STATEMENT

The continuing goal of this department is to meet the needs of the citizens of Alexandria by obtaining employees capable of providing high-quality service. This will be accomplished by selecting applicants for the City of Alexandria's classified service on the basis of their ability to do the job without discrimination as to race, sex, age, religion, marital status, or national origin. We will retain quality employees by providing good working conditions at competitive wages, provide opportunities for advancement by filling vacancies through promotions from within when qualified employees are available, and ensure on-the-job training for those employees interested in advancement opportunities. We will also maintain and manage the various benefits programs to ensure they are comparable to other employers in the area. We will act as advisors to the Civil Service Commission, the City Council, the administration, and City employees in matters relating to personnel and civil service issues. We will continuously work to formulate and update policies and procedures, as well as civil service rules, to provide a safe and pleasant working environment for all concerned. There will be an "open door" policy to provide reasonable opportunity for employees to be heard on matters pertaining to their employment with the City.

FUNCTION DESCRIPTION

Administers a system of recruitment for classified positions in the City of Alexandria, including securing and screening applications, conducting interviews and rating applicants based on qualifications. Certifies qualified applicants to the Mayor for selection. Conduct orientation for new hires. Process all paperwork for personnel status changes. Prepare and maintain personnel and medical files for all City employees, as well as maintain and update personnel information on the computer system. Counsels employees on various personnel issues. Serves as administrator for the City of Alexandria's health and life insurance programs and the cafeteria plan. Administers the Substance Abuse Policy for the City of Alexandria. Advises the Mayor, City Council, City employees and the general public on matters regarding civil service and personnel issues. Serves as administrative arm of the City of Alexandria Civil Service Commission. Directs and participates in preparing, conducting, and administering comprehensive programs for position classification, examinations, and pay plan administration, as well as develops and recommends administrative service policies and procedures, outside of civil service rules and regulation, in accordance with local, state, and federal laws.

DEMAND PERFORMANCE INDICATORS

Description	2005-2006 Actual	2006-2007 Estimated	2007-2008 Projected
New Hires Processed	330	360	360
Status Changes Processed	633	700	700
Termination's Processed	330	300	300
Employment Application Received	2,530	2,780	2,780
Employment Interviews Conducted	385	425	425
Insurance Changes Processed	16,500	18,150	18,150
Salary Changes Processed	1,210	1,330	1,330
Worker's Comp Checks Recorded	132	145	145
Civil Service Personnel Questions, Grievances & Issues	60,500	61,000	61,000
Tuition Reimbursements Processed	10	15	15
Employment Verifications Processed	440	500	500

2007-2008 ANNUAL BUDGET

II.110

DIVISION:	Personnel and Civil Service	FUND:	101
DEPARTMENT:	Personnel	ORGANIZATION:	086700

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	188,987	215,669	152,546	157,546	187,418	187,418	22.86%
FRINGE BENEFITS	67,447	88,001	72,337	72,337	88,930	89,950	22.94%
OPERATING/CONTRACTUAL	99,557	112,642	15,500	54,500	83,900	83,900	441.29%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	1,545	10,671	1,900	1,900	9,000	9,000	373.68%
TOTAL APPROPRIATIONS	357,536	426,983	242,283	286,283	369,248	370,268	52.40%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490122	Salary - Director of Personnel	1	1	1	1	1	1	0.00%
490233	Salary - Asst Director Personnel	1	0	1	1	1	1	0.00%
490354	Salary - Personnel Analyst	2	0	1	1	2	2	0.00%
490379	Salary - Personnel Technician	1	0	0	0	0	0	0.00%
490614	Salary - Administrative Assistant	0	1	0	0	0	0	0.00%
	Total Positions	5	2	3	3	4	4	33.33%

2007-2008 ANNUAL BUDGET

II.111

DIVISION:	Personnel And Civil Service	FUND:	101
DEPARTMENT:	Personnel	ORGANIZATION:	086700

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
450001	Overtime	3,796	5,014	0	5,000	0	0	0
490122	Salary - Director of Personnel	56,089	60,863	63,298	63,298	63,298	64,564	64,564
490233	Salary - Asst Director Personnel	43,887	48,559	50,501	50,501	50,501	51,511	51,511
490354	Salary - Personnel Analyst	65,537	74,514	38,747	38,747	38,747	71,343	71,343
490379	Salary - Personnel Technician	19,678	26,719	0	0	0	0	0
Total Salaries		188,987	215,669	152,546	157,546	152,546	187,418	187,418
Fringe:								
510201	Fringe - Pension	47,792	59,614	45,276	45,276	43,018	52,852	52,852
510202	Fringe - Hospital	17,424	25,842	25,455	25,455	25,455	33,940	34,960
510206	Fringe - Medicare Insurance Tax	2,030	2,336	1,480	1,480	1,480	1,970	1,970
510207	Fringe - Life Insurance	201	209	126	126	126	168	168
Total Fringe		67,447	88,001	72,337	72,337	70,079	88,930	89,950
Operating & Contractual:								
520105	Contract Labor	0	8,285	0	7,000	0	0	0
520400	Office	3,758	4,660	2,000	2,000	2,000	2,000	2,000
531107	Professional Fees - City Physician	12,163	7,661	0	0	0	0	0
531110	Professional Fees & Services	12,670	14,808	0	15,000	0	40,000	40,000
531250	Services - Drug Testing	52,399	32,387	0	0	0	0	0
531410	Telephone	559	1,310	1,000	1,000	1,000	1,000	1,000
531500	Printing	737	350	1,500	1,500	1,500	1,500	1,500
531900	Advertising	6,084	16,343	0	17,000	13,000	20,400	20,400
543000	Misc - Civil Service Cost	2,719	1,711	9,000	9,000	9,000	9,000	9,000
543002	Dues & Subscriptions	7,593	6,869	1,000	1,000	1,000	7,000	7,000
543003	Travel & Training	875	0	1,000	1,000	1,000	1,500	1,500
543017	Plaques & Awards	0	9,129	0	0	0	0	0
605106	Maintenance of Equipment	0	9,129	0	0	0	1,500	1,500
Total Operating & Contractual		99,557	112,642	15,500	54,500	28,500	83,900	83,900
Capital Outlay:								
707405	Building Improvements	0	4,356	0	0	5,000	0	0
707600	Machinery & Equipment	790	2,836	0	0	16,000	5,000	5,000
707700	Office Furniture & Fixtures	755	3,479	1,900	1,900	7,800	4,000	4,000
707702	Computer Software	0	0	0	0	0	0	0
Total Capital Outlay		1,545	10,671	1,900	1,900	28,800	9,000	9,000
TOTAL DEPARTMENT		357,536	426,983	242,283	286,283	279,925	369,248	370,268

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City of Alexandria
Annual Operating Budget

Human Resources



2007-2008 ANNUAL BUDGET

II.113

DIVISION:	Human Resources	FUND:	101
DEPARTMENT:	Human Resources	ORGANIZATION:	086701

GOAL MISSION STATEMENT

Our mission is to provide a capable, knowledgeable workforce, and to reduce where possible, personnel situations that could have a significant negative impact on its ability to be productive.

Human Resources goal is to assure that there are adequate personnel resources to operate the city's functions in its effort to provide quality service to the citizens.

FUNCTION DESCRIPTION

In order to achieve our goal and fulfill our mission, we will review all personnel policies and consider adjustments where necessary, constantly review and update the training needs of our workforce, and where possible, provide opportunities for in-house skill enhancements. We will establish clear guidelines for performance evaluation for all employees.

Additionally, we will establish a task force to help find ways to stabilize and/or reduce healthcare cost. We will continue to analyze the hiring process and identify new procedures that will reduce the lag time between a vacancy being created and it being filled with a qualified replacement.

DEMAND PERFORMANCE INDICATORS

Description	2005-2006 Actual	2006-2007 Estimated	2007-2008 Projected
New Hires Processed	0	360	430
Status Changes Processed	0	700	600
Termination's Processed	0	300	300
Emolovment Applications Recorded	0	2,780	3,500
Employment Interviews Conducted	0	425	530
Insurance Changes Processed	0	18,150	18,150
Worker's Compensations Checks Rec	0	145	145
Tuition Reimbursements Processed	0	15	20
Employment Verifications Processed	0	500	575
Grievances & Issues	0	61,000	60,000
Personnel Poliev Changes	0	0	35

2007-2008 ANNUAL BUDGET

II.114

DIVISION:	Human Resources	FUND:	101
DEPARTMENT:	Human Resources	ORGANIZATION:	086701

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	21,338	16,170	167,693	160,256	175,207	175,207	0.00%
FRINGE BENEFITS	8,189	6,458	78,339	80,226	59,570	59,818	0.00%
OPERATING/CONTRACTUAL	0	7,138	156,155	176,012	144,655	144,655	100.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	0	1,034	0	9,676	0	0	100.00%
TOTAL APPROPRIATIONS	29,527	30,800	402,187	426,170	379,432	379,680	100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
480114	Salary - Director of Human Resources	0	1	1	1	1	1	0.00%
480206	Salary - Mayor's Asst-Secretary	0	0	0	0	0	0	0.00%
490233	Salary - Asst Director Personnel	0	1	0	0	0	0	100.00%
490354	Salary - Personnel Analyst	0	2	1	2	2	2	200.00%
490379	Salary - Personnel Technician	0	1	1	1	1	1	300.00%
490614	Salary - Administrative Assistant	0	0	1	0	0	0	0.00%
	Total Positions	0	5	4	4	4	4	0.00%

2007-2008 ANNUAL BUDGET

IL115

DIVISION:	Human Resources	FUND:	101
DEPARTMENT:	Human Resources	ORGANIZATION:	086701

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
450001	Overtime	0	0	0	500	0	0	0
480114	Salary - Director of Human Resources	0	9,760	75,400	75,400	75,400	76,908	76,908
480206	Salary - Mayor's Asst-Secretary	21,338	6,410	0	0	0	0	0
490354	Salary - Personnel Analyst	0	0	38,747	56,568	70,568	71,979	71,979
490379	Salary - Personnel Technician	0	0	27,788	27,788	25,804	26,320	26,320
490614	Salary - Administrative Assistant	0	0	25,758	0	0	0	0
Total Salaries		21,338	16,170	167,693	160,256	171,772	175,207	175,207
Fringe:								
510201	Fringe - Pension	5,396	4,492	49,771	51,570	48,441	43,720	43,720
510202	Fringe - Hospital	2,453	1,065	21,112	21,112	8,284	8,284	8,532
510206	Fringe - Medicare Insurance Tax	298	241	2,501	2,589	2,560	2,611	2,611
510207	Fringe - Life Insurance	42	14	155	155	155	155	155
510209	Fringe - Car Allowance	0	646	4,800	4,800	4,800	4,800	4,800
Total Fringe		8,189	6,458	78,339	80,226	64,240	59,570	59,818
Operating & Contractual:								
520105	Contract Labor	0	0	0	31,982	0	0	0
520400	Office	0	0	4,500	4,500	4,500	4,500	4,500
531110	Professional Fees	0	0	35,155	35,155	35,155	35,155	35,155
531107	Professional Fees - City Physician	0	0	17,000	17,000	17,000	17,000	17,000
531250	Services - Drug Testing	0	6,870	65,000	65,000	65,000	65,000	65,000
531410	Telephone	0	268	2,500	2,500	2,500	2,500	2,500
531500	Printing	0	0	1,000	1,000	1,000	1,000	1,000
531900	Advertising	0	0	13,000	0	0	0	0
543002	Dues & Subscriptions	0	0	1,000	1,875	1,000	2,500	2,500
543003	Travel & Training	0	0	5,000	5,000	5,000	5,000	5,000
543017	Plaques & Awards	0	0	12,000	12,000	12,000	12,000	12,000
Total Operating & Contractual		0	7,138	156,155	176,012	143,155	144,655	144,655
Capital Outlay:								
707405	Building Improvement	0	0	0	0	2,000	0	0
707600	Machinery & Equipment	0	1,034	0	4,604	2,560	0	0
707700	Office Furniture & Fixtures	0	0	0	0	5,000	0	0
707702	Computer Software	0	0	0	5,072	0	0	0
Total Capital Outlay		0	1,034	0	9,676	9,560	0	0
TOTAL DEPARTMENT		29,527	30,800	402,187	426,170	388,727	379,432	379,680

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City of Alexandria
Annual Operating Budget

Legal Division



2007-2008 ANNUAL BUDGET

II.117

DIVISION:	Legal	FUND:	101
DEPARTMENT:	Legal	ORGANIZATION:	096900

GOAL MISSION STATEMENT

To provide legal advice to the Mavor, City Council, and all officers, departments, boards, and agencies of the city government.

FUNCTION DESCRIPTION

Handle all legal instruments to which the city is a party or has an interest and represent the city in litigation, including the prosecution of ordinance violations in the City Court.

DEMAND PERFORMANCE INDICATORS

Description	2005-2006 Actual	2006-2007 Estimated	2007-2008 Projected

2007-2008 ANNUAL BUDGET

II.118

DIVISION:	Legal	FUND:	101
DEPARTMENT:	Legal	ORGANIZATION:	096900

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	137,799	180,901	313,300	312,277	358,945	358,945	14.57%
FRINGE BENEFITS	45,994	63,989	140,865	141,436	140,060	141,419	-0.57%
OPERATING/CONTRACTUAL	308,604	559,089	380,730	1,140,730	525,230	525,230	37.95%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	4,046	5,105	9,000	9,000	4,000	4,000	-55.56%
TOTAL APPROPRIATIONS	496,443	809,084	843,895	1,603,443	1,028,235	1,029,594	21.84%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
480106	Salary - City Attorney	1	1	1	1	1	1	0.00%
480205	Salary - Asst City Attorney	0	1	2	2	2	2	0.00%
480214	Salary - Law Clerk	0	1	1	1	1	1	0.00%
480603	Salary - Legal Secretary	1	1	1	1	2	2	100.00%
490618	Salary - Secretary	0	0	0	1	1	1	0.00%
490619	Salary - Office Assistant - Part Time	1	1	1	1	1	1	0.00%
	Total Positions	3	5	6	7	8	8	33.33%

2007-2008 ANNUAL BUDGET

IL119

DIVISION:	Legal	FUND:	101
DEPARTMENT:	Legal	ORGANIZATION:	096900

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
480106	Salary - City Attorney	89,950	99,404	94,470	94,470	94,470	96,359	96,359
480205	Salary - Asst City Attorney	0	0	124,800	116,300	120,000	122,400	122,400
480213	Salary - Law Clerk	0	22,058	32,240	32,240	32,240	32,885	32,885
480603	Salary - Legal Secretary	27,715	35,000	36,400	36,400	36,400	67,728	67,728
490618	Salary - Secretary	20,134	24,439	25,390	25,390	25,390	25,898	25,898
490619	Salary - Office Assistant - Part Time	0	0	0	7,477	13,407	13,675	13,675
Total Salaries		137,799	180,901	313,300	312,277	321,907	358,945	358,945
Fringe:								
510201	Fringe - Pension	29,462	37,704	92,989	92,989	86,998	83,496	83,496
510202	Fringe - Hospital	9,607	18,730	38,212	38,212	36,821	45,306	46,665
510206	Fringe - Medicare Insurance Tax	1,999	2,603	4,612	4,720	4,738	5,274	5,274
510207	Fringe - Life Insurance	126	152	252	252	294	336	336
510208	Fringe - FICA Tax	0	0	0	463	831	848	848
510209	Fringe - Car Allowance	4,800	4,800	4,800	4,800	4,800	4,800	4,800
Total Fringe		45,994	63,989	140,865	141,436	134,482	140,060	141,419
Operating & Contractual:								
520105	Contract Labor	17,419	11,565	0	7,000	0	0	0
520204	Uniforms	0	0	400	400	400	400	400
520400	Office	3,088	2,584	3,730	3,730	3,730	4,730	4,730
531110	Professional Fees & Services	191,972	440,528	269,500	1,019,500	269,500	400,000	400,000
531112	City Court Prosecution Services	72,000	82,000	82,000	82,000	82,000	82,000	82,000
531410	Telephone	1,311	1,874	2,000	5,000	2,000	5,000	5,000
531500	Printing	542	202	500	500	500	500	500
531800	Rent	639	0	1,600	1,600	1,600	1,600	1,600
543000	Miscellaneous	2,895	781	1,500	1,500	1,500	1,500	1,500
543002	Dues & Subscriptions	6,678	10,601	11,500	11,500	11,500	18,500	18,500
543003	Travel & Training	9,555	8,074	6,000	6,000	6,000	9,000	9,000
605106	Maintenance Equipment	2,505	880	2,000	2,000	2,000	2,000	2,000
Total Operating & Contractual		308,604	559,089	380,730	1,140,730	380,730	525,230	525,230
Capital Outlay:								
707405	Building Improvements	575	0	0	0	2,000	2,000	2,000
707600	Machinery & Equipment	1,560	4,296	3,000	3,000	0	0	0
707700	Office Furniture and Fixtures	1,911	809	4,000	4,000	0	0	0
707702	Computer Software	0	0	2,000	2,000	2,000	2,000	2,000
Total Capital Outlay		4,046	5,105	9,000	9,000	4,000	4,000	4,000
TOTAL DEPARTMENT		496,443	809,084	843,895	1,603,443	841,119	1,028,235	1,029,594

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City of Alexandria
Annual Operating Budget

Community Services Division



2007-2008 ANNUAL BUDGET

DIVISION:	Community Services	FUND:	101
DEPARTMENT:	Community Services	ORGANIZATION:	101000

GOAL MISSION STATEMENT

The Division of Community Services' goal, as called for in Section 4-10 of the City Charter and adopted by the City Council in March 1999, was modified and expanded to reflect the change from a Department to a Division and is as follows:

To expand and improve current services to allow for effective coordination of programs and services in the following areas:

1. Regranting
2. Arts and Culture
3. Alternative Youth Recreation Activities
4. Education Advocacy
5. Community Building
6. Special Events and Projects

FUNCTION DESCRIPTION

The functions of the Division are based on a response of the need of the community and include citizen agencies to fulfill its stated goal through the following existing or developing programs: Project Assistance grants through the Mayoral Commission for Cultural Affairs; the Alexandria Youth Advisory Council; Teen Job Fair; Homework Assistance Program; Teen Movie Night; Youth Leadership Program; Youth Summer Volunteer Program; Underwater Easter Egg Hunt; Community Events Calendar; Outdoor Concert Series; Youth/Community Outreach Workshops; Neighborhood Awards Recognition; Project Enable; Downtown Arts and Music Mini-Festival; Downtown Revitalization Programs and Events; and Special Holiday Events.

DEMAND PERFORMANCE INDICATORS

Description	2005-2006 Actual	2006-2007 Estimated	2007-2008 Projected
Grants Applications	23	25	30
Grants Awards	15	15	18
Youth Programs	15	25	25
Attendance	17,000	25,000	26,250
Special Events	23	25	27
Attendance	24,000	30,000	35,000
Comm Outreach/Public Presentations	10	5	27
Attendance	1,000	500	35,000
Project Enable	0	3	5
Attendance	0	250	500
Community Calendar Editions	5	5	5
Distributed	45,000	45,000	45,000

2007-2008 ANNUAL BUDGET

II.122

DIVISION:	Community Services	FUND:	101
DEPARTMENT:	Community Services	ORGANIZATION:	101000

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	164,910	195,395	201,233	199,333	202,462	202,462	0.61%
FRINGE BENEFITS	55,912	68,237	80,028	80,028	73,985	74,403	-7.55%
OPERATING/CONTRACTUAL	21,064	29,111	43,250	44,750	56,480	56,480	30.59%
OTHER	445,516	632,699	559,230	653,230	655,230	684,230	17.17%
CAPITAL OUTLAY	20,348	11,307	10,000	18,178	23,200	23,200	132.00%
TOTAL APPROPRIATIONS	707,750	936,749	893,741	995,519	1,011,357	1,040,775	13.16%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
480108	Salary - Director of Community Serv	1	1	1	1	1	1	0.00%
480206	Salary - Secretary	1	1	1	1	1	1	0.00%
490201	Salary - Special Events Crdnt	1	1	1	1	1	1	0.00%
490205	Salary - Youth Programs Crdnt	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
490690	Salary - Student Worker	9	9	9	9	9	9	0.00%
	Total Positions	14	14	14	14	14	14	0.00%

2007-2008 ANNUAL BUDGET

DIVISION:	Community Services	FUND:	101
DEPARTMENT:	Community Services	ORGANIZATION:	101000

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
480108	Salary - Director of Community Serv	55,430	67,964	67,905	67,905	67,905	69,263	69,263
480206	Salary - Secretary	27,240	31,637	32,902	32,902	32,903	33,560	33,560
490201	Salary - Special Events Crdnt	29,995	34,437	35,814	35,814	35,814	36,530	36,530
490205	Salary - Youth Programs Crdnt	29,900	34,039	35,814	33,914	33,211	33,875	33,875
490209	Salary - Community Outreach Crdnt	0	0	0	0	0	0	0
490626	Salary - Clerical Specialist	16,847	21,182	21,798	21,798	21,798	22,234	22,234
490690	Salary - Student Worker	5,498	6,136	7,000	7,000	7,000	7,000	7,000
Total Salaries		164,910	195,395	201,233	199,333	198,631	202,462	202,462
Fringe:								
510201	Fringe - Pension	40,275	47,065	57,649	57,649	54,041	51,588	51,588
510202	Fringe - Hospital	7,879	12,561	13,947	13,947	13,947	13,947	14,365
510206	Fringe - Medicare Insurance Tax	2,402	2,857	2,988	2,988	2,951	3,006	3,006
510207	Fringe - Life Insurance	208	202	210	210	210	210	210
510208	Fringe - FICA Tax Retirement	348	752	434	434	434	434	434
510209	Fringe - Car Allowance	4,800	4,800	4,800	4,800	4,800	4,800	4,800
Total Fringe		55,912	68,237	80,028	80,028	76,383	73,985	74,403
Operating & Contractual:								
520105	Contract Labor	2,925	0	18,270	19,770	18,270	30,000	30,000
520204	Uniforms	0	0	0	0	0	500	500
520400	Office	2,805	3,912	4,980	4,980	4,980	4,980	4,980
531301	Vehicle Costs - Gas & Oil	0	0	0	0	0	0	0
531304	Vehicle Costs - R & M	0	0	0	0	0	0	0
531410	Telephone	862	2,859	2,500	2,500	2,500	2,500	2,500
531500	Printing	1,837	4,520	3,500	3,500	3,500	4,500	4,500
531900	Advertising	8,000	11,612	10,000	10,000	10,000	10,000	10,000
543002	Dues & Subscriptions	762	683	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	3,873	5,525	3,000	3,000	3,000	3,000	3,000
Total Operating & Contractual		21,064	29,111	43,250	44,750	43,250	56,480	56,480
Other:								
543006	Programming	191,563	172,702	236,000	251,000	236,000	236,000	236,000
605101	Maintenance of Building & Facility	0	0	2,730	2,730	2,730	2,730	2,730
646009	Mayoral Cmmsn for Cultural Affairs	143,446	144,679	145,000	145,000	145,000	145,000	175,000
646014	Arts Council of Central Louisiana	50,000	50,000	50,000	50,000	50,000	50,000	50,000
646028	Mardis Gras	35,007	42,462	50,000	60,000	50,000	50,000	50,000
646029	Fourth of July Fireworks	7,200	7,200	7,200	7,200	7,200	7,200	7,200
646031	Juneteenth	15,000	55,000	15,000	18,000	15,000	20,000	20,000
646032	LMA Convention	0	0	0	0	0	0	0
646035	12 Nights of Christmas	3,300	0	3,300	3,300	3,300	3,300	3,300
646042	Que in on the Red	0	160,656	50,000	50,000	50,000	75,000	75,000
646043	Historic Preservation District Commisior	0	0	0	66,000	0	66,000	0
646044	SAGE	0	0	0	0	0	0	65,000
Total Other		445,516	632,699	559,230	653,230	559,230	655,230	684,230

2007-2008 ANNUAL BUDGET

II.124

DIVISION:	Community Services	FUND:	101
DEPARTMENT:	Community Services	ORGANIZATION:	101000

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Capital Outlay:							
707359	Christmas Lighting	7,771	7,714	10,000	10,000	10,000	10,000	10,000
707405	Building Improvements	0	1,095	0	0	0	0	0
707500	Vehicles	0	0	0	0	23,000	0	0
707600	Machinery & Equipment	6,096	460	0	8,178	26,000	12,000	12,000
707700	Office Furniture & Fixtures	6,481	2,038	0	0	0	0	0
707702	Computer Software	0	0	0	0	1,200	1,200	1,200
	Total Capital Outlay	20,348	11,307	10,000	18,178	60,200	23,200	23,200
	TOTAL DEPARTMENT	707,750	936,749	893,741	995,519	937,694	1,011,357	1,040,775
	TOTAL FUND	37,146,673	46,410,438	49,695,150	54,278,319	52,930,854	51,741,573	53,132,100

III. SPECIAL REVENUE FUNDS

Special Revenue Funds

The purpose of these funds is to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. The revenues and expenditures for these funds are recognized on the modified accrual basis of accounting. Revenues are recognized in the accounting period in which they become available and measurable. Expenditures are recognized in the accounting periods in which the fund liability is incurred, if measurable.

The Special Revenue Funds contained in the section are the: Sales, Tax Fund, Hotel/Motel Tax Fund, Capital Property Tax Fund, Community Development Block Grant Fund, Home Investment Partnership Fund, and Youth Baseball Recreation Fund.

City of Alexandria
Annual Operating Budget

Sales Tax Fund



2007-2008 ANNUAL BUDGET

SALES TAX FUND
REVENUE DETAIL

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Taxes:							
311301	Sales & Use Tax - 1976	11,584,525	13,113,434	12,310,000	13,000,000	12,500,000	12,500,000	12,500,000
311304	Sales & Use Tax - 1998	11,577,698	13,113,434	12,310,000	13,000,000	12,500,000	12,500,000	12,500,000
311308	Sales & Use Tax - 2005	439,222	6,437,830	6,155,000	6,500,000	6,250,000	6,250,000	6,250,000
	Total Taxes	23,601,445	32,664,698	30,775,000	32,500,000	31,250,000	31,250,000	31,250,000
	TOTAL REVENUES	23,601,445	32,664,698	30,775,000	32,500,000	31,250,000	31,250,000	31,250,000

2007-2008 ANNUAL BUDGET

III.2

DIVISION:	N/A	FUND #:	151
DEPARTMENT:	N/A	ORGANIZATION:	020000

SALES TAX FUND

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	0	0	0	0	0	0	0.00%
FRINGE BENEFITS	0	0	0	0	0	0	0.00%
OPERATING/CONTRACTUAL	0	0	0	0	0	0	0.00%
OTHER	23,449,207	32,664,698	30,775,000	32,500,000	31,250,000	31,250,000	1.54%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	23,449,207	32,664,698	30,775,000	32,500,000	31,250,000	31,250,000	1.54%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	

2007-2008 ANNUAL BUDGET

DIVISION:	N/A	FUND #:	151
DEPARTMENT:	N/A	ORGANIZATION:	020000

SALES TAX FUND

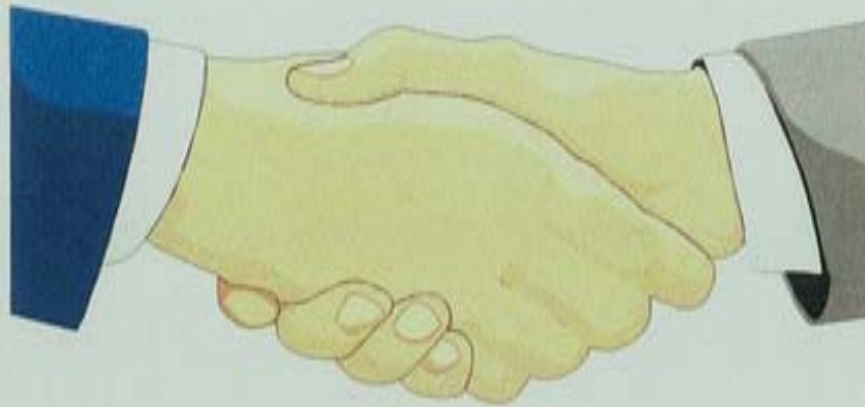
DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Other:							
646100	Transfer to General Fund-1976 STX	5,792,262	6,556,717	6,155,000	6,500,000	6,250,000	6,250,000	6,250,000
646102	Transfer to General Fund-1997 STX	7,718,466	8,742,289	8,206,667	8,666,667	8,333,333	8,333,333	8,333,333
646103	Transfer to GF-1997 Classified Salaries	3,859,233	4,371,145	4,103,333	4,333,333	4,166,667	4,166,667	4,166,667
646105	Transfer to General Fund-2005 STX	439,222	6,437,830	6,155,000	6,500,000	6,250,000	6,250,000	6,250,000
646202	Transfer to Debt - 2002 STXB	743,129	709,894	699,422	699,422	0	0	0
646204	Transfer to Debt - 2004 STXB	910,346	978,895	972,895	972,895	970,895	970,895	970,895
646293	Transfer to Debt - 1993 STXB	0	0	0	0	0	0	0
646297	Transfer to Debt - 1997 STXB	0	0	0	0	0	0	0
646300	Transfer to Capital Projects	3,986,549	4,867,928	4,482,683	4,827,683	5,279,105	5,279,105	5,279,105
	Total Other	23,449,207	32,664,698	30,775,000	32,500,000	31,250,000	31,250,000	31,250,000
	TOTAL EXPENDITURES	23,449,207	32,664,698	30,775,000	32,500,000	31,250,000	31,250,000	31,250,000

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City of Alexandria
Annual Operating Budget

Community Development
Block Grant Fund



2007-2008 ANNUAL BUDGET

COMMUNITY DEVELOPMENT BLOCK GRANT FUND
REVENUE DETAIL

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
330207	Intergovernmental: Federal - HUD Grant Income 2007	0	0	0	0	680,765	680,765	680,765
	Total Intergovernmental	0	0	0	0	680,765	680,765	680,765
367101	Investment Income: Interest - Investments	0	0	0	0	0	0	0
	Total Investment Income	0	0	0	0	0	0	0
344205	Charges for Services: Charges - Demolition	0	0	0	0	10,000	10,000	10,000
	Total Charges for Services	0	0	0	0	10,000	10,000	10,000
	TOTAL REVENUES	0	0	0	0	690,765	690,765	690,765

2007-2008 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	160
DEPARTMENT:	Community Development	ORGANIZATION:	020000

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
SALARIES AND WAGES	0	0	0	0	0	0	0%
FRINGE BENEFITS	0	0	0	0	0	0	0%
OPERATING/CONTRACTUAL	0	0	0	0	0	0	0%
OTHER	0	0	0	0	250,000	250,000	100%
CAPITAL OUTLAY	0	0	0	0	0	0	0%
TOTAL APPROPRIATIONS	0	0	0	0	250,000	250,000	100%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE

2007-2008 ANNUAL BUDGET

III.7

DIVISION:	Planning	FUND #:	160
DEPARTMENT:	Community Development	ORGANIZATION:	020000

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
646332	Other: Transfer to Capital Projects	0	0	0	0	250,000	250,000	250,000
	Total Other	0	0	0	0	250,000	250,000	250,000
	TOTAL DEPARTMENT	0	0	0	0	250,000	250,000	250,000

2007-2008 ANNUAL BUDGET

III.8

DIVISION:	Planning	FUND #:	160
DEPARTMENT:	Community Development	ORGANIZATION:	020702

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
SALARIES AND WAGES	0	0	0	0	47,919	47,919	100%
FRINGE BENEFITS	0	0	0	0	19,745	19,745	100%
OPERATING/CONTRACTUAL	0	0	0	0	68,489	68,489	100%
OTHER	0	0	0	0	0	0	100%
CAPITAL OUTLAY	0	0	0	0	0	0	100%
TOTAL APPROPRIATIONS	0	0	0	0	136,153	136,153	100%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
490116	Salary - CD Administrator	1	1	1	1	1	1	0%
490210	Salary - Program Manager	1	1	1	1	1	1	0%
490336	Salary - Housing Manager	1	1	1	1	1	1	0%
490349	Salary - Housing Inspector	1	1	1	1	1	1	0%
490618	Salary - Secretary	1	1	1	1	1	1	0%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0%
	Total Positions	6	6	6	6	6	6	0%

2007-2008 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	160
DEPARTMENT:	Community Development	ORGANIZATION:	020702

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Salaries:							
490116	Salary - CD Administrator	0	0	0	0	28,013	28,013	28,013
490210	Salary - Program Manager	0	0	0	0	10,118	10,118	10,118
490336	Salary - Housing Manager	0	0	0	0	4,048	4,048	4,048
490618	Salary - Secretary	0	0	0	0	2,998	2,998	2,998
490626	Salary - Clerical Specialist	0	0	0	0	2,742	2,742	2,742
	Total Salaries	0	0	0	0	47,919	47,919	47,919
	Fringe:							
510201	Fringe - Pension	0	0	0	0	13,759	13,759	13,759
510202	Fringe - Hospital	0	0	0	0	5,538	5,538	5,538
510206	Fringe - Medicare Insurance Tax	0	0	0	0	395	395	395
510207	Fringe - Life Insurance	0	0	0	0	53	53	53
	Total Fringe	0	0	0	0	19,745	19,745	19,745
	Operating & Contractual:							
520400	Office	0	0	0	0	5,500	5,500	5,500
531106	Professional Fees & Services - Audit	0	0	0	0	4,500	4,500	4,500
531110	Professional Fees & Services	0	0	0	0	100	100	100
531301	Vehicle Cost - Fuel & Oil	0	0	0	0	200	200	200
531304	Vehicle Cost - R & M	0	0	0	0	200	200	200
531401	Postage	0	0	0	0	2,000	2,000	2,000
531410	Telephone	0	0	0	0	500	500	500
531500	Printing	0	0	0	0	150	150	150
531900	Advertising	0	0	0	0	3,500	3,500	3,500
543002	Dues & Subscriptions	0	0	0	0	839	839	839
543003	Travel & Training	0	0	0	0	3,000	3,000	3,000
646101	Transfer to General Fund	0	0	0	0	48,000	48,000	48,000
969000	Contingencies	0	0	0	0	0	0	0
	Total Operating and Contractual	0	0	0	0	68,489	68,489	68,489
	Other:							
646332	Transfer to Capital Projects	0	0	0	0	0	0	0
	Total Other	0	0	0	0	0	0	0
	Capital Outlay:							
707600	Machinery & Equipment	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	0	0	0	0	136,153	136,153	136,153

2007-2008 ANNUAL BUDGET

III.10

DIVISION:	Planning	FUND #:	160
DEPARTMENT:	Community Development	ORGANIZATION:	020707

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	0	0	0	0	0	0	100%
FRINGE BENEFITS	0	0	0	0	0	0	100%
OPERATING/CONTRACTUAL	0	0	0	0	0	0	100%
OTHER	0	0	0	0	50,000	50,000	100%
CAPITAL OUTLAY	0	0	0	0	0	0	100%
TOTAL APPROPRIATIONS	0	0	0	0	50,000	50,000	100%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	

2007-2008 ANNUAL BUDGET

III.11

DIVISION:	Planning	FUND #:	160
DEPARTMENT:	Community Development	ORGANIZATION:	020707

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
707160	Subrecipient Grant: Homebuyer Training Program	0	0	0	0	50,000	50,000	50,000
	Total Other	0	0	0	0	50,000	50,000	50,000
	TOTAL DEPARTMENT	0	0	0	0	50,000	50,000	50,000

2007-2008 ANNUAL BUDGET

III.12

DIVISION:	Planning	FUND #:	160
DEPARTMENT:	Community Development	ORGANIZATION:	020708

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
SALARIES AND WAGES	0	0	0	0	32,478	32,478	100%
FRINGE BENEFITS	0	0	0	0	13,162	13,162	100%
OPERATING/CONTRACTUAL	0	0	0	0	68,972	68,972	100%
OTHER	0	0	0	0	0	0	100%
CAPITAL OUTLAY	0	0	0	0	0	0	100%
TOTAL APPROPRIATIONS	0	0	0	0	114,612	114,612	100%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE

2007-2008 ANNUAL BUDGET

III.13

DIVISION:	Planning	FUND #:	160
DEPARTMENT:	Community Development	ORGANIZATION:	020708

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Salaries:							
490210	Salary - Program Manager	0	0	0	0	0	0	0
490336	Salary - Housing Manager	0	0	0	0	8,095	8,095	8,095
490349	Salary - Housing Inspector	0	0	0	0	14,273	14,273	14,273
490618	Salary - Secretary	0	0	0	0	5,995	5,995	5,995
490626	Salary - Clerical Specialist	0	0	0	0	4,115	4,115	4,115
	Total Salaries	0	0	0	0	32,478	32,478	32,478
	Fringe:							
510201	Fringe - Pension	0	0	0	0	9,172	9,172	9,172
510202	Fringe - Hospital	0	0	0	0	3,692	3,692	3,692
510206	Fringe - Medicare Insurance Tax	0	0	0	0	263	263	263
510207	Fringe - Life Insurance	0	0	0	0	35	35	35
	Total Fringe	0	0	0	0	13,162	13,162	13,162
	Operating & Contractual:							
520400	Office	0	0	0	0	200	200	200
520511	Operating - Photography	0	0	0	0	200	200	200
531110	Professional Fees & Services	0	0	0	0	9,500	9,500	9,500
531101	Fees - Recording	0	0	0	0	3,000	3,000	3,000
531106	Professional Fees - Audit	0	0	0	0	1,000	1,000	1,000
531201	Services - Demolition	0	0	0	0	43,000	43,000	43,000
531301	Vehicle Cost - Fuel & Oil	0	0	0	0	200	200	200
531304	Vehicle Cost - R & M	0	0	0	0	200	200	200
531401	Postage	0	0	0	0	800	800	800
531410	Telephone	0	0	0	0	200	200	200
531500	Printing	0	0	0	0	0	0	0
531900	Advertising	0	0	0	0	0	0	0
543002	Dues & Subscriptions	0	0	0	0	250	250	250
543003	Travel & Training	0	0	0	0	422	422	422
646101	Transfer to General Fund	0	0	0	0	10,000	10,000	10,000
	Total Operating and Contractual	0	0	0	0	68,972	68,972	68,972
	TOTAL DEPARTMENT	0	0	0	0	114,612	114,612	114,612

2007-2008 ANNUAL BUDGET

III.14

DIVISION:	Planning	FUND #:	160
DEPARTMENT:	Community Development	ORGANIZATION:	020711

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
SALARIES AND WAGES	0	0	0	0	18,408	18,408	100%
FRINGE BENEFITS	0	0	0	0	7,521	7,521	100%
OPERATING/CONTRACTUAL	0	0	0	0	1,850	1,850	100%
OTHER	0	0	0	0	72,221	72,221	100%
CAPITAL OUTLAY	0	0	0	0	0	0	100%
TOTAL APPROPRIATIONS	0	0	0	0	100,000	100,000	100%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE

2007-2008 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	160
DEPARTMENT:	Community Development	ORGANIZATION:	020711

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
490210	Salary - Program Manager	0	0	0	0	8,095	8,095	8,095
490336	Salary - Housing Manager	0	0	0	0	6,071	6,071	6,071
490349	Salary - Housing Inspector	0	0	0	0	0	0	0
490618	Salary - Secretary	0	0	0	0	1,499	1,499	1,499
490626	Salary - Clerical Specialist	0	0	0	0	2,743	2,743	2,743
	Total Salaries	0	0	0	0	18,408	18,408	18,408
Fringe:								
510201	Fringe - Pension	0	0	0	0	5,241	5,241	5,241
510202	Fringe - Hospital	0	0	0	0	2,110	2,110	2,110
510206	Fringe - Medicare Insurance Tax	0	0	0	0	150	150	150
510207	Fringe - Life Insurance	0	0	0	0	20	20	20
	Total Fringe	0	0	0	0	7,521	7,521	7,521
Operating & Contractual:								
520400	Office	0	0	0	0	0	0	0
520511	Operating - Photography	0	0	0	0	0	0	0
531101	Fees - Recording	0	0	0	0	1,000	1,000	1,000
531106	Professional Fees - Audit	0	0	0	0	300	300	300
531110	Professional Fees & Services	0	0	0	0	0	0	0
531201	Services - Demolition	0	0	0	0	0	0	0
531301	Vehicle Cost - Fuel & Oil	0	0	0	0	0	0	0
531304	Vehicle Cost - R & M	0	0	0	0	0	0	0
531401	Postage	0	0	0	0	250	250	250
531410	Telephone	0	0	0	0	0	0	0
531500	Printing	0	0	0	0	0	0	0
531900	Advertising	0	0	0	0	300	300	300
543002	Dues & Subscriptions	0	0	0	0	0	0	0
543003	Travel & Training	0	0	0	0	0	0	0
646101	Transfer to General Fund	0	0	0	0	0	0	0
	Total Operating and Contractual	0	0	0	0	1,850	1,850	1,850
Other:								
707201	Weatherization Loans	0	0	0	0	72,221	72,221	72,221
	Total Other	0	0	0	0	72,221	72,221	72,221
	TOTAL DEPARTMENT	0	0	0	0	100,000	100,000	100,000

2007-2008 ANNUAL BUDGET

III.16

DIVISION:	Planning	FUND #:	160
DEPARTMENT:	Community Development	ORGANIZATION:	020713

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	0	0	0	0	0	0	100%
FRINGE BENEFITS	0	0	0	0	0	0	100%
OPERATING/CONTRACTUAL	0	0	0	0	0	0	100%
OTHER	0	0	0	0	40,000	40,000	100%
CAPITAL OUTLAY	0	0	0	0	0	0	100%
TOTAL APPROPRIATIONS	0	0	0	0	40,000	40,000	100%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	

2007-2008 ANNUAL BUDGET

III.17

DIVISION:	Planning	FUND #:	160
DEPARTMENT:	Community Development	ORGANIZATION:	020713

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
707160	Subrecipient Grant:							
	Prescription Drug Access Program	0	0	0	0	40,000	40,000	40,000
	Cenla Area Agency on Aging Inc	-----	-----	-----	-----	-----	-----	-----
	Total Other	0	0	0	0	40,000	40,000	40,000
	-----	-----	-----	-----	-----	-----	-----	-----
	TOTAL DEPARTMENT	0	0	0	0	40,000	40,000	40,000
	-----	-----	-----	-----	-----	-----	-----	-----
	TOTAL FUND	0	0	0	0	690,765	690,765	690,765
	-----	-----	-----	-----	-----	-----	-----	-----

**2007-2008 ANNUAL BUDGET
ECONOMIC DEVELOPMENT - EDAP
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
367101	Investment Income:							
	Interest - Investments	0	0	0	0	500	500	500
	Total Investment Income	0	0	0	0	500	500	500
	Other:							
388205	Other - Loan Program Payments	0	0	0	0	5,500	5,500	5,500
	Total Other	0	0	0	0	5,500	5,500	5,500
	TOTAL REVENUES	0	0	0	0	6,000	6,000	6,000

2007-2008 ANNUAL BUDGET

III.19

DIVISION:	Planning	FUND #:	161
DEPARTMENT:	Community Development	ORGANIZATION:	020009

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	0	0	0	0	0	0	100%
FRINGE BENEFITS	0	0	0	0	0	0	100%
OPERATING/CONTRACTUAL	0	0	0	0	0	0	100%
OTHER	0	0	0	0	6,000	6,000	100%
CAPITAL OUTLAY	0	0	0	0	0	0	100%
TOTAL APPROPRIATIONS	0	0	0	0	6,000	6,000	100%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	

2007-2008 ANNUAL BUDGET

III.20

DIVISION:	Planning	FUND #:	161
DEPARTMENT:	Community Development	ORGANIZATION:	020009

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
533026	Other: Economic Development Assistance	0	0	0	0	6,000	6,000	6,000
	Total Other	0	0	0	0	6,000	6,000	6,000
	TOTAL DEPARTMENT	0	0	0	0	6,000	6,000	6,000

City of Alexandria
Annual Operating Budget

*Home Investment
Partnership Fund*



**2007-2008 ANNUAL BUDGET
HOME INVESTMENT PARTNERSHIP FUND
REVENUE DETAIL**

III.21

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Intergovernmental:							
330207	Grant Income - Home 2007	0	0	0	0	421,875	421,875	421,875
	Total Intergovernmental	0	0	0	0	421,875	421,875	421,875
	Internal Services/Interfunds:							
388164	Tfr from Economic Dvlpmnt - Hotel	0	0	0	0	36,914	36,914	36,914
	Total Internal Services/Interfunds	0	0	0	0	36,914	36,914	36,914
	Other:							
399007	Misc Revenue-Owner Deposits	0	0	0	0	0	0	0
	Total Other	0	0	0	0	0	0	0
	TOTAL REVENUES	0	0	0	0	458,789	458,789	458,789

2007-2008 ANNUAL BUDGET

III.22

DIVISION:	Planning	FUND #:	163
DEPARTMENT:	Community Development	ORGANIZATION:	040704

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	0	0	0	0	27,215	27,215	100%
FRINGE BENEFITS	0	0	0	0	11,283	11,283	100%
OPERATING/CONTRACTUAL	0	0	0	0	3,690	3,690	100%
OTHER	0	0	0	0	0	0	0%
CAPITAL OUTLAY	0	0	0	0	0	0	0%
TOTAL APPROPRIATIONS	0	0	0	0	42,188	42,188	100%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
<p>Note: ▼ All positions are budgeted in Fund 101</p>								

2007-2008 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	163
DEPARTMENT:	Community Development	ORGANIZATION:	040704

HOME INVESTMENT PARTNERSHIP FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Salaries:							
490116	Salary - CD Administrator	0	0	0	0	6,225	6,225	6,225
490210	Salary - Program Manager	0	0	0	0	7,286	7,286	7,286
490336	Salary - Housing Manager	0	0	0	0	5,667	5,667	5,667
490618	Salary - Secretary	0	0	0	0	4,197	4,197	4,197
490626	Salary - Clerical Specialist	0	0	0	0	3,840	3,840	3,840
	Total Salaries	0	0	0	0	27,215	27,215	27,215
	Fringe:							
510201	Fringe - Pension	0	0	0	0	7,861	7,861	7,861
510202	Fringe - Hospital	0	0	0	0	3,165	3,165	3,165
510206	Fringe - Medicare Insurance Tax	0	0	0	0	226	226	226
510207	Fringe - Life Insurance	0	0	0	0	31	31	31
	Total Fringe	0	0	0	0	11,283	11,283	11,283
	Operating & Contractual:							
520400	Office	0	0	0	0	200	200	200
520511	Operating Photography	0	0	0	0	100	100	100
531101	Fees - Recording	0	0	0	0	400	400	400
531106	Professional Fees & Services - Audit	0	0	0	0	400	400	400
531110	Professional Fees & Services	0	0	0	0	100	100	100
531301	Vehicle Cost - Fuel & Oil	0	0	0	0	100	100	100
531304	Vehicle Cost - R & M	0	0	0	0	100	100	100
531401	Postage	0	0	0	0	100	100	100
531410	Telephone	0	0	0	0	50	50	50
531500	Printing	0	0	0	0	0	0	0
531900	Advertising	0	0	0	0	140	140	140
543002	Dues & Subscriptions	0	0	0	0	0	0	0
543003	Travel & Training	0	0	0	0	0	0	0
646101	Transfer to General Fund	0	0	0	0	2,000	2,000	2,000
	Total Operating and Contractual	0	0	0	0	3,690	3,690	3,690
	TOTAL DEPARTMENT	0	0	0	0	42,188	42,188	42,188

2007-2008 ANNUAL BUDGET

III.24

DIVISION:	Planning	FUND #:	163
DEPARTMENT:	Community Development	ORGANIZATION:	040711

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	0	0	0	0	0	0	100%
FRINGE BENEFITS	0	0	0	0	0	0	100%
OPERATING/CONTRACTUAL	0	0	0	0	163,476	163,476	100%
OTHER	0	0	0	0	0	0	100%
CAPITAL OUTLAY	0	0	0	0	0	0	100%
TOTAL APPROPRIATIONS	0	0	0	0	163,476	163,476	100%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	

2007-2008 ANNUAL BUDGET

III.25

DIVISION:	N/A	FUND #:	163
DEPARTMENT:	N/A	ORGANIZATION:	040711

HOME INVESTMENT PARTNERSHIP

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
707201	Housing Rehab Loan Program: Housing Rehab Loan-Owner Occupied	0	0	0	0	163,476	163,476	163,476
	Total Contractual	0	0	0	0	163,476	163,476	163,476
	TOTAL DEPARTMENT	0	0	0	0	163,476	163,476	163,476

2007-2008 ANNUAL BUDGET

III.26

DIVISION:	Planning	FUND #:	163
DEPARTMENT:	Community Development	ORGANIZATION:	040713

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	0	0	0	0	0	0	0%
FRINGE BENEFITS	0	0	0	0	0	0	0%
OPERATING/CONTRACTUAL	0	0	0	0	0	0	0%
OTHER	0	0	0	0	63,281	63,281	100%
CAPITAL OUTLAY	0	0	0	0	0	0	0%
TOTAL APPROPRIATIONS	0	0	0	0	63,281	63,281	100%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	

2007-2008 ANNUAL BUDGET

III.27

DIVISION:	Planning	FUND #:	163
DEPARTMENT:	Community Development	ORGANIZATION:	040713

HOME INVESTMENT PARTNERSHIP FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	CHDO Set Aside							
707160	Subrecipient Grant Agreement	0	0	0	0	63,281	63,281	63,281
	Total Subrecipient Grant	0	0	0	0	63,281	63,281	63,281
	TOTAL DEPARTMENT	0	0	0	0	63,281	63,281	63,281

2007-2008 ANNUAL BUDGET

III.28

DIVISION:	Planning	FUND #:	163
DEPARTMENT:	Community Development	ORGANIZATION:	040714

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	0	0	0	0	0	0	0%
FRINGE BENEFITS	0	0	0	0	0	0	0%
OPERATING/CONTRACTUAL	0	0	0	0	0	0	0%
OTHER	0	0	0	0	21,094	21,094	100%
CAPITAL OUTLAY	0	0	0	0	0	0	0%
TOTAL APPROPRIATIONS	0	0	0	0	21,094	21,094	100%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	

2007-2008 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	163
DEPARTMENT:	Community Development	ORGANIZATION:	040714

HOME INVESTMENT PARTNERSHIP FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	CHDO Operating							
707160	Subrecipient Grant Agreement	0	0	0	0	21,094	21,094	21,094
	Total Subrecipient Grant	0	0	0	0	21,094	21,094	21,094
	TOTAL DEPARTMENT	0	0	0	0	21,094	21,094	21,094

2007-2008 ANNUAL BUDGET

III.31

DIVISION:	Planning	FUND #:	163
DEPARTMENT:	Community Development	ORGANIZATION:	040716

HOME INVESTMENT PARTNERSHIP FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Housing Development Program:							
707165	Housing Development	0	0	0	0	168,750	168,750	168,750
	Total Subrecipient Grant	0	0	0	0	168,750	168,750	168,750
	TOTAL DEPARTMENT	0	0	0	0	168,750	168,750	168,750
	TOTAL FUND	0	0	0	0	458,789	458,789	458,789

**2007-2008 ANNUAL BUDGET
ECONOMIC DEVELOPMENT - HOTEL
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Investment Income:							
367101	Interest - Investments	0	0	0	0	6,000	6,000	6,000
	Total Investment Income	0	0	0	0	6,000	6,000	6,000
	Other:							
379000	Land Lease - Holiday Inn	0	0	0	0	35,000	35,000	35,000
388205	Other - Loan Program Payments	0	0	0	0	28,015	28,015	28,015
	Total Other	0	0	0	0	63,015	63,015	63,015
	TOTAL REVENUES	0	0	0	0	69,015	69,015	69,015

2007-2008 ANNUAL BUDGET

III.33

DIVISION:	Planning	FUND #:	164
DEPARTMENT:	Community Development	ORGANIZATION:	020010

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
SALARIES AND WAGES	0	0	0	0	0	0	0%
FRINGE BENEFITS	0	0	0	0	0	0	0%
OPERATING/CONTRACTUAL	0	0	0	0	0	0	0%
OTHER	0	0	0	0	69,015	69,015	100%
CAPITAL OUTLAY	0	0	0	0	0	0	0%
TOTAL APPROPRIATIONS	0	0	0	0	69,015	69,015	100%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE

2007-2008 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	164
DEPARTMENT:	Community Development	ORGANIZATION:	020010

ECONOMIC DEVELOPMENT - HOTEL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Other:							
533025	Downtown Revitalization Loans	0	0	0	0	32,101	32,101	32,101
646163	Transfer to Home Investment Fund	0	0	0	0	36,914	36,914	36,914
	Total Other	0	0	0	0	69,015	69,015	69,015
	TOTAL DEPARTMENT	0	0	0	0	69,015	69,015	69,015
	TOTAL FUND	0	0	0	0	69,015	69,015	69,015

City of Alexandria
Annual Operating Budget

Youth Baseball Recreation Fund



YOUTH RECREATION FUND
REVENUE DETAIL

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
388101	Internal Services/Interfunds: Transfers - General Fund	31,000	31,000	31,000	31,000	31,000	31,000	31,000
	Total Internal Services/Interfunds	31,000	31,000	31,000	31,000	31,000	31,000	31,000
	Investment Income:							
367101	Interest on Investments	141	590	0	0	0	0	0
	Total Investment Income	141	590	0	0	0	0	0
	Charges for Services:							
344702	Charges - Concessions	134,583	135,073	95,000	135,000	135,000	135,000	135,000
	Total Charges for Services	134,583	135,073	95,000	135,000	135,000	135,000	135,000
	TOTAL REVENUES	165,724	166,663	126,000	166,000	166,000	166,000	166,000

2007-2008 ANNUAL BUDGET

III.37

DIVISION:	N/A	FUND #:	171
DEPARTMENT:	N/A	ORGANIZATION:	020000

YOUTH RECREATION FUND -FALL

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Operating and Contractual:							
531110	Professional Fees & Services	10,000	10,000	500	500	500	500	500
520500	Operating Supplies	0	0	10,000	10,000	10,000	10,000	10,000
520521	Concessions Expense	0	0	59,636	99,636	99,636	99,636	99,636
605106	Maintenance of Equipment	0	0	1,000	1,000	1,000	1,000	1,000
	Total Operating and Contractual	10,000	10,000	71,136	111,136	111,136	111,136	111,136
	TOTAL EXPENDITURES	10,000	10,000	71,136	111,136	111,136	111,136	111,136

2007-2008 ANNUAL BUDGET

III.39

DIVISION:	N/A	FUND #:	171
DEPARTMENT:	N/A	ORGANIZATION:	020001

YOUTH RECREATION FUND -SPRING

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Operating and Contractual:							
520500	Operating Supplies	1,354	151	2,000	2,000	2,000	2,000	2,000
520521	Concessions Expense	115,108	100,051	52,000	52,000	52,000	52,000	52,000
531110	Professional Fees & Services	46,148	34,459	764	764	764	764	764
605106	Maintenance of Equipment	0	0	100	100	100	100	100
	Total Operating and Contractual	162,610	134,661	54,864	54,864	54,864	54,864	54,864
	TOTAL EXPENDITURES	162,610	134,661	54,864	54,864	54,864	54,864	54,864
	TOTAL FUND	172,610	144,661	126,000	166,000	166,000	166,000	166,000

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IV. DEBT SERVICE FUNDS

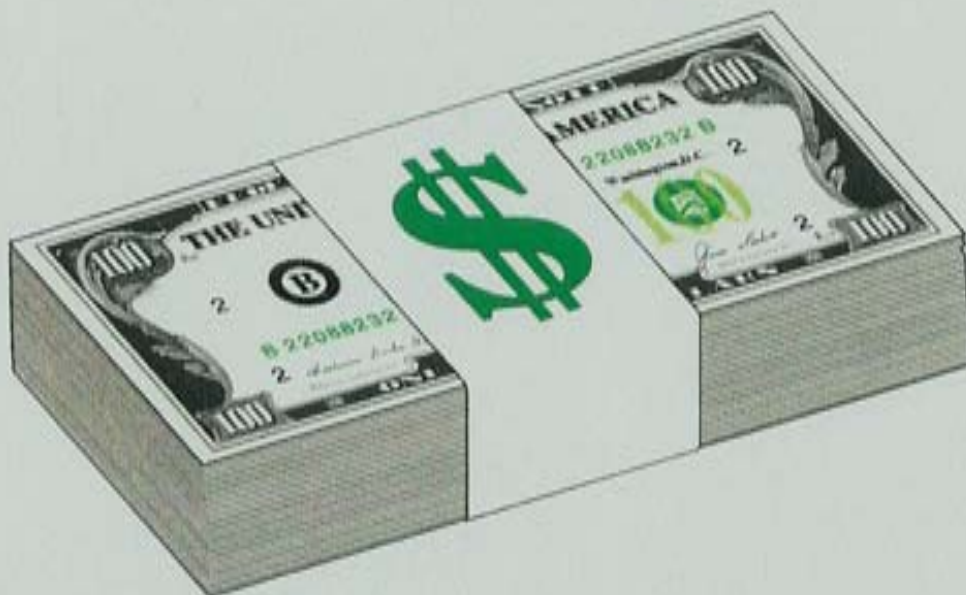
Debt Service Fund

The purpose of these funds is to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest. The revenues and expenditures for these funds are recognized on the modified accrual basis of accounting. Revenues are recognized in the accounting period in which they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable.

This fund is funded primarily from property taxes and sales tax revenues.

City of Alexandria
Annual Operating Budget

General Debt Service
Combined Summary Of All Issues



2007-2008 ANNUAL BUDGET

DEBT SERVICE FUNDS
REVENUE SUMMARY

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Taxes:							
311123	Taxes - Ad Valorem	673,372	626,261	579,000	641,000	579,000	579,000	579,000
	Total Taxes	673,372	626,261	579,000	641,000	579,000	579,000	579,000
	Internal Services/Interfunds:							
381151	Transfers-1976 Sales Tax	1,743,448	1,688,789	1,672,317	1,672,317	970,895	970,895	970,895
388296	Transfer - 1996 GO Bond Fund	0	403,306	0	0	0	0	0
	Total Internal Services/Interfunds	1,743,448	2,092,095	1,672,317	1,672,317	970,895	970,895	970,895
	Investment Income:							
367101	Interest on Investments	25,355	54,378	4,800	37,000	4,800	4,800	4,800
367115	Interest on Sales Tax Reserve	24,824	27,781	0	15,000	0	0	0
	Total Investment Income	50,179	82,159	4,800	52,000	4,800	4,800	4,800
	Other:							
399996	Bond Proceeds	5,139,923	1,060	0	0	0	0	0
399999	Use of Prior Year Revenues	0	0	14,213	0	713,593	713,593	713,593
	Total Other	5,139,923	1,060	14,213	0	713,593	713,593	713,593
	TOTAL REVENUES	7,606,922	2,801,575	2,270,330	2,365,317	2,268,288	2,268,288	2,268,288

2007-2008 ANNUAL BUDGET

IV.2

DIVISION:	General Function	FUND #:	N/A
DEPARTMENT:	N/A	ORGANIZATION:	020000

DEBT SERVICE FUND

SUMMARY BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Operating and Contractual:							
646000	Bond Issuance Cost	0	0	0	0	0	0	0
800003	Paying Agent Fees	1,203	2,520	4,800	4,800	4,800	4,800	4,800
		-----	-----	-----	-----	-----	-----	-----
	Operating and Contractual:	1,203	2,520	4,800	4,800	4,800	4,800	4,800
		-----	-----	-----	-----	-----	-----	-----
	Other:							
646000	Bond Issuance Cost	74,131	0	0	0	0	0	0
646202	Transfer to 2002 Bond Tax Fund	3,575	403,306	0	0	0	0	0
800001	Interest	817,355	782,507	730,530	730,530	683,488	683,488	683,488
800002	Principal Payment	1,810,000	1,475,000	1,535,000	1,535,000	1,580,000	1,580,000	1,580,000
800004	Payment to Bond Escrow Agent	5,065,172	0	0	0	0	0	0
696000	Unappropriated	0	0	0	94,987	0	0	0
		-----	-----	-----	-----	-----	-----	-----
	Total Other	7,770,233	2,660,813	2,265,530	2,360,517	2,263,488	2,263,488	2,263,488
		-----	-----	-----	-----	-----	-----	-----
	TOTAL EXPENDITURES	7,771,436	2,663,333	2,270,330	2,365,317	2,268,288	2,268,288	2,268,288
		-----	-----	-----	-----	-----	-----	-----

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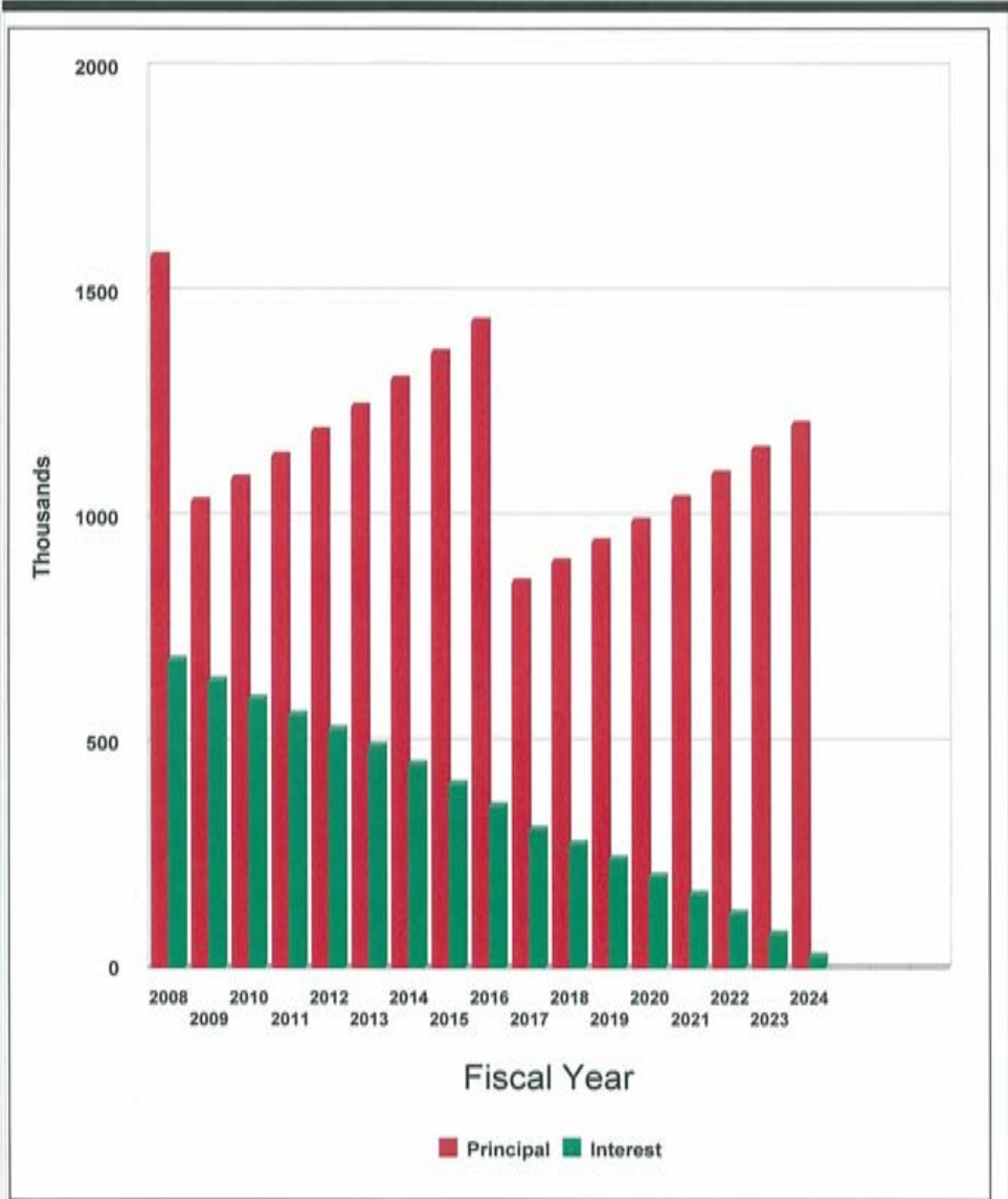
**AMORTIZATION SCHEDULE OF DEBT SERVICE PAYMENTS
GENERAL DEBT SERVICE SCHEDULE**

IV.4

BONDS

Fiscal Yr Ending	Sales Tax			General Obligation Bonds		Total General
	2002	2004	Total	2004	Total	
2008	698,625	970,895	1,669,520	593,968	593,968	2,263,488
2009		1,075,145	1,075,145	597,968	597,968	1,673,113
2010		1,077,378	1,077,378	605,228	605,228	1,682,606
2011		1,086,110	1,086,110	610,978	610,978	1,697,088
2012		1,098,898	1,098,898	620,633	620,633	1,719,531
2013		1,114,110	1,114,110	623,473	623,473	1,737,583
2014		1,126,973	1,126,973	629,843	629,843	1,756,816
2015		1,137,623	1,137,623	634,785	634,785	1,772,408
2016		1,150,776	1,150,776	643,250	643,250	1,794,026
2017		1,161,541	1,161,541			1,161,541
2018		1,174,940	1,174,940			1,174,940
2019		1,185,560	1,185,560			1,185,560
2020		1,193,300	1,193,300			1,193,300
2021		1,203,195	1,203,195			1,203,195
2022		1,215,221	1,215,221			1,215,221
2023		1,224,329	1,224,329			1,224,329
2024		1,230,305	1,230,305			1,230,305
Total	698,625	19,426,299	20,124,924	5,560,123	5,560,123	25,685,047
% of Total	2.72%	75.63%		21.65%		100.00%

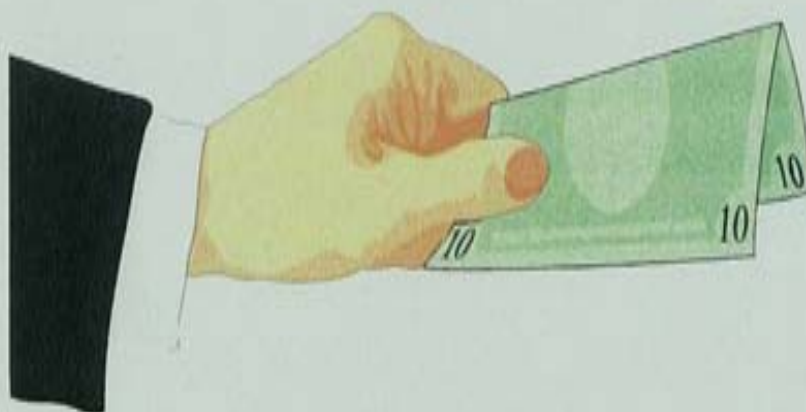
2007-2008 ANNUAL BUDGET
 GENERAL DEBT SERVICE PAYMENTS
 AMORTIZATION SCHEDULE



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City of Alexandria
Annual Operating Budget

General Debt Service
Detail by Issue



2007-2008 ANNUAL BUDGET

DEBT SERVICE-1996 GENERAL OBLIGATION BOND ISSUE
REVENUE DETAIL

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Taxes:							
311129	Taxes - Ad Valorem	555,766	9,903	0	0	0	0	0
	Total Taxes	555,766	9,903	0	0	0	0	0
	Investment Income:							
367101	Interest on Investments	8,419	30,143	0	0	0	0	0
	Total Investment Income	8,419	30,143	0	0	0	0	0
	Other:							
399996	Bond Proceeds	0	0	0	0	0	0	0
399999	Use of Prior Year Revenues	0	0	0	0	0	0	0
	Total Other	0	0	0	0	0	0	0
	TOTAL REVENUES	564,185	40,046	0	0	0	0	0

2007-2008 ANNUAL BUDGET

IV.8

DIVISION:	General Function	FUND #:	296
DEPARTMENT:	N/A	ORGANIZATION:	020000

1996 GENERAL OBLIGATION BOND DEBT SERVICE FUND

EXPENDITURE DETAIL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Operating and Contractual:							
646000	Bond Issuance Cost	0	0	0	0	0	0	0
800003	Paying Agent Fees	1,203	872	0	0	0	0	0
		-----	-----	-----	-----	-----	-----	-----
	Operating and Contractual:	1,203	872	0	0	0	0	0
		-----	-----	-----	-----	-----	-----	-----
	Other:							
646000	Bond Issuance Cost	0	0	0	0	0	0	0
646202	Transfer to 2002 Bond Tax Fund	0	403,306	0	0	0	0	0
800001	Interest	151,676	15,980	0	0	0	0	0
800002	Principal Payment	320,000	340,000	0	0	0	0	0
800004	Payment to Bond Escrow Agent	0	0	0	0	0	0	0
696000	Unappropriated	0	0	0	0	0	0	0
		-----	-----	-----	-----	-----	-----	-----
	Total Other	471,676	759,286	0	0	0	0	0
		-----	-----	-----	-----	-----	-----	-----
	TOTAL EXPENDITURES	472,879	760,158	0	0	0	0	0
		-----	-----	-----	-----	-----	-----	-----

2007-2008 ANNUAL BUDGET

DEBT SERVICE-2004 GENERAL OBLIGATION BOND ISSUE
REVENUE DETAIL

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Taxes:							
311129	Taxes - Ad Valorem	117,606	616,358	579,000	641,000	579,000	579,000	579,000
	Total Taxes	117,606	616,358	579,000	641,000	579,000	579,000	579,000
	Internal Services/Interfunds:							
388296	Transfer - 1996 GO Bond Fund	0	403,306	0	0	0	0	0
	Total Internal Services/Interfunds	0	403,306	0	0	0	0	0
	Investment Income:							
367101	Interest on Investments	0	0	1,800	15,000	1,800	1,800	1,800
	Total Investment Income	0	0	1,800	15,000	1,800	1,800	1,800
	Other:							
399996	Bond Proceeds	5,139,923	1,060	0	0	0	0	0
399999	Use of Prior Year Revenues	0	0	14,213	0	14,968	14,968	14,968
	Total Other	5,139,923	1,060	14,213	0	14,968	14,968	14,968
	TOTAL REVENUES	5,257,529	1,020,724	595,013	656,000	595,768	595,768	595,768

2007-2008 ANNUAL BUDGET

DIVISION:	General Function	FUND #:	204GO
DEPARTMENT:	N/A	ORGANIZATION:	020000

2004 GENERAL OBLIGATION BOND DEBT SERVICE FUND

EXPENDITURE DETAIL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Operating and Contractual:							
646000	Bond Issuance Cost	0	0	0	0	0	0	0
800003	Paying Agent Fees	0	0	1,800	1,800	1,800	1,800	1,800
		-----	-----	-----	-----	-----	-----	-----
	Operating and Contractual:	0	0	1,800	1,800	1,800	1,800	1,800
		-----	-----	-----	-----	-----	-----	-----
	Other:							
646000	Bond Issuance Cost	74,131	0	0	0	0	0	0
646202	Transfer to 2002 Bond Tax Fund	0	0	0	0	0	0	0
800001	Interest	69,297	164,513	163,213	163,213	153,968	153,968	153,968
800002	Principal Payment	35,000	65,000	430,000	430,000	440,000	440,000	440,000
800004	Payment to Bond Escrow Agent	5,065,172	0	0	0	0	0	0
696000	Unappropriated	0	0	0	60,987	0	0	0
		-----	-----	-----	-----	-----	-----	-----
	Total Other	5,243,600	229,513	593,213	654,200	593,968	593,968	593,968
		-----	-----	-----	-----	-----	-----	-----
	TOTAL EXPENDITURES	5,243,600	229,513	595,013	656,000	595,768	595,768	595,768
		-----	-----	-----	-----	-----	-----	-----

2007-2008 ANNUAL BUDGET
DEBT SERVICE-1997 SALES TAX BONDS
REVENUE DETAIL

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Internal Services/Interfunds:							
381151	Transfers-1976 Sales Tax	86,398	0	0	0	0	0	0
	Total Internal Services/Interfunds	86,398	0	0	0	0	0	0
	Investment Income:							
367101	Interest on Investments	5,250	0	0	0	0	0	0
367115	Interest on Sales Tax Reserve	10,381	0	0	0	0	0	0
	Total Investment Income	15,631	0	0	0	0	0	0
	Other:							
399996	Bond Proceeds	0	0	0	0	0	0	0
399999	Use of Prior Year Revenues	0	0	0	0	0	0	0
	Total Other	0	0	0	0	0	0	0
	TOTAL REVENUES	102,029	0	0	0	0	0	0

2007-2008 ANNUAL BUDGET

IV.12

DIVISION:	General Function	FUND #:	297
DEPARTMENT:	N/A	ORGANIZATION:	020000

1997 SALES TAX DEBT SERVICE FUND

EXPENDITURE DETAIL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Operating and Contractual:							
646000	Bond Issuance Cost	0	0	0	0	0	0	0
800003	Paying Agent Fees	0	0	0	0	0	0	0
		-----	-----	-----	-----	-----	-----	-----
	Operating and Contractual:	0	0	0	0	0	0	0
		-----	-----	-----	-----	-----	-----	-----
	Other:							
646000	Bond Issuance Cost	0	0	0	0	0	0	0
646202	Transfer to 2002 Bond Tax Fund	3,575	0	0	0	0	0	0
800001	Interest	18,918	0	0	0	0	0	0
800002	Principal Payment	805,000	0	0	0	0	0	0
800004	Payment to Bond Escrow Agent	0	0	0	0	0	0	0
696000	Unappropriated	0	0	0	0	0	0	0
		-----	-----	-----	-----	-----	-----	-----
	Total Other	827,493	0	0	0	0	0	0
		-----	-----	-----	-----	-----	-----	-----
	TOTAL EXPENDITURES	827,493	0	0	0	0	0	0
		-----	-----	-----	-----	-----	-----	-----

2007-2008 ANNUAL BUDGET

DEBT SERVICE-2002 SALES TAX REFUNDING BONDS
REVENUE DETAIL

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Internal Services/Interfunds:							
381151	Transfers-1976 Sales Tax	746,704	709,894	699,422	699,422	0	0	0
	Total Internal Services/Interfunds	746,704	709,894	699,422	699,422	0	0	0
	Investment Income:							
367101	Interest on Investments	6,540	10,700	1,500	10,000	1,500	1,500	1,500
367115	Interest on Sales Tax Reserve	14,443	27,781	0	15,000	0	0	0
	Total Investment Income	20,983	38,481	1,500	25,000	1,500	1,500	1,500
	Other:							
399996	Bond Proceeds	0	0	0	0	0	0	0
399999	Use of Prior Year Revenues	0	0	0	0	698,625	698,625	698,625
	Total Other	0	0	0	0	698,625	698,625	698,625
	TOTAL REVENUES	767,687	748,375	700,922	724,422	700,125	700,125	700,125

2007-2008 ANNUAL BUDGET

IV.14

DIVISION:	General Function	FUND #:	202
DEPARTMENT:	N/A	ORGANIZATION:	020000

2002 SALES TAX DEBT SERVICE FUND

EXPENDITURE DETAIL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Operating and Contractual:							
646000	Bond Issuance Cost	0	0	0	0	0	0	0
800003	Paying Agent Fees	0	648	1,500	1,500	1,500	1,500	1,500
		-----	-----	-----	-----	-----	-----	-----
	Operating and Contractual:	0	648	1,500	1,500	1,500	1,500	1,500
		-----	-----	-----	-----	-----	-----	-----
	Other:							
646000	Bond Issuance Cost	0	0	0	0	0	0	0
646202	Transfer to 2002 Bond Tax Fund	0	0	0	0	0	0	0
800001	Interest	51,394	38,244	24,422	24,422	8,625	8,625	8,625
800002	Principal Payment	650,000	665,000	675,000	675,000	690,000	690,000	690,000
800004	Payment to Bond Escrow Agent	0	0	0	0	0	0	0
696000	Unappropriated	0	0	0	23,500	0	0	0
		-----	-----	-----	-----	-----	-----	-----
	Total Other	701,394	703,244	699,422	722,922	698,625	698,625	698,625
		-----	-----	-----	-----	-----	-----	-----
	TOTAL EXPENDITURES	701,394	703,892	700,922	724,422	700,125	700,125	700,125
		-----	-----	-----	-----	-----	-----	-----

**2007-2008 ANNUAL BUDGET
DEBT SERVICE-2004 SALES TAX BONDS
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Internal Services/Interfunds:							
381151	Transfers-1976 Sales Tax	910,346	978,895	972,895	972,895	970,895	970,895	970,895
	Total Internal Services/Interfunds	910,346	978,895	972,895	972,895	970,895	970,895	970,895
	Investment Income:							
367101	Interest on Investments	5,146	13,535	1,500	12,000	1,500	1,500	1,500
367115	Interest on Sales Tax Reserve	0	0	0	0	0	0	0
	Total Investment Income	5,146	13,535	1,500	12,000	1,500	1,500	1,500
	Other:							
399996	Bond Proceeds	0	0	0	0	0	0	0
399999	Use of Prior Year Revenues	0	0	0	0	0	0	0
	Total Other	0	0	0	0	0	0	0
	TOTAL REVENUES	915,492	992,430	974,395	984,895	972,395	972,395	972,395

2007-2008 ANNUAL BUDGET

IV.16

DIVISION:	General Function	FUND #:	204
DEPARTMENT:	N/A	ORGANIZATION:	020000

2004 SALES TAX BONDS

EXPENDITURE DETAIL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Operating and Contractual:							
646000	Bond Issuance Cost	0	0	0	0	0	0	0
800003	Paying Agent Fees	0	1,000	1,500	1,500	1,500	1,500	1,500
		-----	-----	-----	-----	-----	-----	-----
	Operating and Contractual:	0	1,000	1,500	1,500	1,500	1,500	1,500
		-----	-----	-----	-----	-----	-----	-----
	Other:							
646000	Bond Issuance Cost	0	0	0	0	0	0	0
646202	Transfer to 2002 Bond Tax Fund	0	0	0	0	0	0	0
800001	Interest	526,070	563,770	542,895	542,895	520,895	520,895	520,895
800002	Principal Payment	0	405,000	430,000	430,000	450,000	450,000	450,000
800004	Payment to Bond Escrow Agent	0	0	0	0	0	0	0
696000	Unappropriated	0	0	0	10,500	0	0	0
		-----	-----	-----	-----	-----	-----	-----
	Total Other	526,070	968,770	972,895	983,395	970,895	970,895	970,895
		-----	-----	-----	-----	-----	-----	-----
	TOTAL EXPENDITURES	526,070	969,770	974,395	984,895	972,395	972,395	972,395
		-----	-----	-----	-----	-----	-----	-----

V. INTERNAL SERVICE FUNDS

Internal Service Funds

The purpose of these funds is to account for financing of goods or services provided by one department or functions to other departments or functions. The revenues and expenses for these funds are recognized on the accrual basis of accounting. Revenues are recognized in the accounting period in which they are earned and become measurable; expenses are recognized in the accounting period in which they are incurred, if measurable.

The Internal Service Funds contained in this section are the: Risk Management Fund, Employee Benefit Fund, and Unemployment Benefits Fund.

City of Alexandria
Annual Operating Budget

Risk Management Fund



2007-2008 ANNUAL BUDGET

V.1

**RISK MANAGEMENT FUND
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Charges for Services:							
347101	Contributions - General Fund	1,103,199	1,103,199	1,103,199	1,637,794	1,637,794	1,103,199	1,103,199
347401	Contributions - Utility Fund	575,662	575,662	575,662	760,389	760,389	575,662	575,662
347402	Contributions - Sanitation Fd	91,738	91,738	91,738	166,075	166,075	91,738	91,738
347450	Contributions - Transit Fund	221,394	221,394	221,394	212,104	212,104	221,394	221,394
	Total Charges for Services	1,991,993	1,991,993	1,991,993	2,776,362	2,776,362	1,991,993	1,991,993
	Investment Income:							
367101	Interest - Investments	139,830	273,601	0	300,000	200,000	200,000	200,000
	Total Investment Income	139,830	273,601	0	300,000	200,000	200,000	200,000
	Other:							
399011	Subrogation	190,915	92,131	26,000	90,000	26,000	26,000	26,000
399999	Use of Prior Year Revenues	0	0	500,991	500,991	657,505	1,444,984	1,444,984
	Total Other	190,915	92,131	526,991	590,991	683,505	1,470,984	1,470,984
	TOTAL REVENUES	2,322,738	2,357,725	2,518,984	3,667,353	3,659,867	3,662,977	3,662,977

2007-2008 ANNUAL BUDGET

V.2

DIVISION:	Legal	FUND:	551
DEPARTMENT:	Office of Risk Manager	ORGANIZATION:	031900

GOAL MISSION STATEMENT

To protect and conserve the City of Alexandria's resources by applying risk management concepts and principles to identify and review exposures and to recommend actions to prevent, reduce to transfer various levels of risk.

FUNCTION DESCRIPTION

Assist in the development and administration of a proactive loss control program to eliminate and reduce unsafe acts and unsafe conditions which cause injuries to employees, damage to capital resources and accelerates to eroding of the financial base. Make recommendation to protect City assets. Ensures a safe working environment for employees and the public who comes into contact with these employees and properties as services are provided. Assist the City government in minimizing the possibility of vital public services. Works toward the reduction and elimination of accidents and injuries through an effective safety/loss prevention program.

DEMAND PERFORMANCE INDICATORS

Description	2005-2006 Actual	2006-2007 Estimated	2007-2008 Projected
Certificates of Insurance Reviewed and Issued	392	390	390
Departmental Safety Visits	347	350	350
Correspondence Processed	4,275	4,300	4,400
Total Number of Claims	369	300	300
Total Payments to Claims	\$750,872	\$750,000	\$750,000

2007-2008 ANNUAL BUDGET

V.3

DIVISION:	Legal	FUND #:	551
DEPARTMENT:	Office of Risk Management	ORGANIZATION:	031900

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
SALARIES AND WAGES	39,935	44,542	46,324	46,324	47,250	47,250	2.00%
FRINGE BENEFITS	10,725	13,009	14,463	14,463	14,052	14,052	-2.84%
OPERATING/CONTRACTUAL	64,688	68,878	76,607	76,607	78,516	78,516	2.49%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	1,174	0	14,400	14,400	7,600	7,600	0.00%
TOTAL APPROPRIATIONS	116,522	126,429	151,794	151,794	147,418	147,418	-2.88%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
490217	Salary - Risk Manager	1	1	1	1	1	1	0.00%
	Total Positions	1	1	1	1	1	1	0.00%

2007-2008 ANNUAL BUDGET

V.4

DIVISION:	Legal	FUND #:	551
DEPARTMENT:	Office of Risk Management	ORGANIZATION:	031900

RISK MANAGEMENT FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Salaries:							
490217	Salary - Risk Manager	39,935	44,542	46,324	46,324	46,324	47,250	47,250
	Total Salaries	39,935	44,542	46,324	46,324	46,324	47,250	47,250
	Fringe:							
510201	Fringe - Pension	10,096	12,311	13,749	13,749	13,063	13,325	13,325
510206	Fringe - Medicare Insurance Tax	587	656	672	672	672	685	685
510207	Fringe - Life Insurance	42	42	42	42	42	42	42
	Total Fringes	10,725	13,009	14,463	14,463	13,777	14,052	14,052
	Operating and Contractual:							
520204	Uniforms	0	0	500	500	500	500	500
520400	Office	873	487	500	500	500	500	500
520515	Operating Medical Supplies	10,021	12,023	15,000	15,000	15,000	15,000	15,000
531120	Professional Fees - Registered Nurse	49,288	53,560	55,167	55,167	55,167	56,826	56,826
531301	Vehicle Costs - Gas & Oil	755	1,003	800	800	800	800	800
531304	Vehicle Costs - R & M	2,294	136	500	500	500	500	500
531410	Telephone	450	530	390	390	390	390	390
531500	Printing	151	225	200	200	200	200	200
543002	Dues & Subscriptions	610	914	750	750	750	1,000	1,000
543003	Travel & Training	246	0	2,800	2,800	2,800	2,800	2,800
	Total Operating & Contractual	64,688	68,878	76,607	76,607	76,607	78,516	78,516
	Capital Outlay:							
707500	Vehicles	0	0	14,400	14,400	0	0	0
707600	Machinery & Equipment	973	0	0	0	5,600	5,600	5,600
707700	Office Furnitures and Fixtures	201	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	2,000	2,000	2,000
	Total Capital Outlay	1,174	0	14,400	14,400	7,600	7,600	7,600
	TOTAL DEPARTMENT	116,522	126,429	151,794	151,794	144,308	147,418	147,418

2007-2008 ANNUAL BUDGET

V.6

DIVISION:	N/A	FUND #:	551
DEPARTMENT:	Premiums/Claims	ORGANIZATION:	020000

RISK MANAGEMENT FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Operating/Contractual:								
510301	Administrative Expenses	163,091	197,219	157,000	157,000	157,000	157,000	157,000
531600	Prem/Fees Boiler	118,409	100,000	118,409	100,000	100,000	100,000	100,000
531601	Prem/Fees General Liability	169,661	183,306	169,661	204,531	204,531	204,531	204,531
531602	Prem/Fees Auto	0	0	0	0	0	0	0
531603	Prem/Fees Workers Compensation	144,579	132,261	88,997	172,028	172,028	172,028	172,028
531604	Prem/Fees Property	219,438	169,169	242,123	165,000	165,000	165,000	165,000
Total Operating & Contractual		815,178	781,955	776,190	798,559	798,559	798,559	798,559
Other:								
531605	Claims - General Liability	340,969	445,679	507,000	831,000	831,000	831,000	831,000
531606	Claims - Auto	423,586	360,807	481,000	698,000	698,000	698,000	698,000
531607	Claims - Property	0	0	0	0	0	0	0
531608	Claims - Workers Compensation	1,441,337	785,967	603,000	1,188,000	1,188,000	1,188,000	1,188,000
531609	Claims - Law Enforcement	37,122	4,992	0	0	0	0	0
Total Other		2,243,014	1,597,445	1,591,000	2,717,000	2,717,000	2,717,000	2,717,000
TOTAL PREMIUMS & CLAIMS		3,058,192	2,379,400	2,367,190	3,515,559	3,515,559	3,515,559	3,515,559
TOTAL FUND		3,174,714	2,505,829	2,518,984	3,667,353	3,659,867	3,662,977	3,662,977

City of Alexandria
Annual Operating Budget

Employee Benefits Fund



**2007-2008 ANNUAL BUDGET
EMPLOYEE BENEFITS FUND
REVENUE DETAIL**

V.7

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Charges for Services:							
388001	Charges - Employees Health	898,445	1,064,041	1,185,000	1,172,000	1,172,000	1,172,000	1,207,000
388002	Charges - Employer Health	2,538,366	4,434,445	4,718,000	4,694,000	4,694,000	4,694,000	4,835,000
388003	Charges - Retirees	305,115	379,297	358,000	350,000	350,000	350,000	360,000
388004	Charges - Employees Life	72,901	85,254	70,120	91,000	91,000	91,000	91,000
388005	Charges - Employer Life	34,443	34,926	54,880	35,000	35,000	35,000	35,000
	Total Charges for Services	3,849,270	5,997,963	6,386,000	6,342,000	6,342,000	6,342,000	6,528,000
	Investment Income:							
367101	Interest - Investments	8,897	44,276	0	50,000	0	0	0
	Total Investment Income	8,897	44,276	0	50,000	0	0	0
	Internal Services/Interfunds:							
388101	Transfers from General Fund	995,956	16,499	16,499	16,499	16,499	16,499	16,499
388401	Transfer from Utility System Fund	420,478	6,966	6,966	6,966	6,966	6,966	6,966
388402	Transfers from Sanitation Fund	66,870	1,108	1,108	1,108	1,108	1,108	1,108
388450	Transfers from Municipal Transit	51,199	848	848	848	848	848	848
	Total Internal Services/Interfunds	1,534,503	25,421	25,421	25,421	25,421	25,421	25,421
	Other:							
399000	Miscellaneous	0	0	0	0	0	0	0
399010	Stop Loss Reimbursement	0	0	0	0	0	0	0
399011	Subrogation	0	0	0	0	0	0	0
399999	Use of Retained Earnings	0	0	0	0	0	0	0
	Total Other	0	0	0	0	0	0	0
	TOTAL REVENUES	5,392,670	6,067,660	6,411,421	6,417,421	6,367,421	6,367,421	6,553,421

2007-2008 ANNUAL BUDGET

V.9

DIVISION:	N/A	FUND #:	552
DEPARTMENT:	Premiums/Claims	ORGANIZATION:	020000

EMPLOYEE BENEFITS FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Operating/Contractual:							
510301	Administrative Expenses	356,541	470,675	641,421	641,421	641,421	641,421	641,421
510302	Stop Loss	372,024	442,020	278,000	278,000	278,000	278,000	278,000
531611	Premiums-Life Insurance	108,132	121,377	125,000	128,400	128,000	128,000	128,000
	Total Operating & Contractual	836,697	1,034,072	1,044,421	1,047,821	1,047,421	1,047,421	1,047,421
	Other:							
531613	Claims - Health Insurance	4,217,214	4,132,166	5,367,000	5,369,600	5,320,000	5,506,000	5,506,000
	Total Other	4,217,214	4,132,166	5,367,000	5,369,600	5,320,000	5,506,000	5,506,000
	TOTAL DEPARTMENT	5,053,911	5,166,238	6,411,421	6,417,421	6,367,421	6,553,421	6,553,421

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City of Alexandria
Annual Operating Budget

Unemployment Fund



**2007-2008 ANNUAL BUDGET
UNEMPLOYMENT BENEFITS FUND
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Investment Income:							
367101	Interest - Investments	6,563	14,710	0	10,600	0	0	0
	Total Investment Income	6,563	14,710	0	10,600	0	0	0
	Other:							
399999	Use of Retained Earnings	0	0	10,600	0	10,600	10,600	10,600
	Total Other	0	0	10,600	0	10,600	10,600	10,600
	TOTAL REVENUES	6,563	14,710	10,600	10,600	10,600	10,600	10,600

2007-2008 ANNUAL BUDGET

V.12

DIVISION:	N/A	FUND #:	553
DEPARTMENT:	Premiums/Claims	ORGANIZATION:	020000

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
SALARIES AND WAGES	0	0	0	0	0	0	0.00%
FRINGE BENEFITS	0	0	0	0	0	0	0.00%
OPERATING/CONTRACTUAL	0	0	0	0	0	0	0.00%
OTHER	3,125	727	10,600	10,600	10,600	10,600	0.00%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	3,125	727	10,600	10,600	10,600	10,600	0.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE

2007-2008 ANNUAL BUDGET

V.13

DIVISION:	N/A	FUND #:	553
DEPARTMENT:	Premiums/Claims	ORGANIZATION:	020000

UNEMPLOYMENT BENEFITS FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Other							
531620	Unemp Claims-General Fund	1,988	8	7,000	7,000	7,000	7,000	7,000
531621	Unemp Claims-Utility Fund	1,137	719	3,000	3,000	3,000	3,000	3,000
531622	Unemp Claims-Sanitation Fund	0	0	400	400	400	400	400
531623	Unemp Claims-Bus Fund	0	0	200	200	200	200	200
	TOTAL DEPARTMENT	3,125	727	10,600	10,600	10,600	10,600	10,600

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VI. CAPITAL PROJECTS

Capital Project Fund

The purpose of these funds is to account for financial resources to be used for the acquisition or construction of major capital facilities and infrastructure for general government and enterprise systems activities.



April 28, 2007

Honorable Mayor and
Members of the Alexandria City Council

I am pleased to present the City of Alexandria's Annual Capital Budget and Five Year Plan for the fiscal year 2007/2008 through 2011/2012. Each capital project includes source(s) of funding; prior, current and future expenditures; and scheduling and expenditure breakdowns. The plan, as presented, balances each year's revenue sources with a current or future project's funding requirements.

The City's Charter requires the Mayor to submit to the Alexandria City Council a Capital Improvements Program covering a period of at least five years. The plan is required to be submitted at the same time the annual operation budget for the ensuring fiscal year is submitted. An appropriation approved by the council continues in force until the purpose for which it was created has been accomplished or abandoned. The Charter states that any appropriation shall be deemed abandoned if three years pass without any disbursement from or encumbrance of the appropriation.

A Five Year Capital Improvements Program requires long term planning. It also requires a constant monitoring of current trends in order to make any necessary adjustments to current and future projects proposed in the plan. Technological changes and advancements, community needs and changes in revenue sources are often the reason the City will adjust or reassess the Capital Improvements Program. The Administration and the Council have worked closely to improve the long range planning of the future of Alexandria by focusing on the community's needs and goals. They have worked diligently to establish priorities that will meet the changing needs of our community. This budget document has been designed to aid in the planning process, to provide the citizens with a better understanding of the scope and need for various projects, and to provide direction for the City of Alexandria.

Overview

The 2007-2008 Capital Improvements Program consists of 69 projects totaling \$20 million. The Administration and Council are continuing their ongoing commitment to improving the City's infrastructure and quality of life for the citizens of Alexandria.

Jacques M. Roy
Mayor



David Crutchfield
Director of Finance
P.O. Box 71 · Alexandria, LA 71309-0071
Tel (318) 449-5094 · Fax (318) 449-5231
e-mail: david.crutchfield@cityofalex.com

General Capital Projects

The following is a breakdown of the General Capital Projects by Category:

Category	No. of Projects	Total
Public Enterprise	15	\$2,880,335
Drainage	6	758,000
Streets	6	6,454,000
Police	2	237,200
Fire	1	250,000
Parks/Recreation	1	75,000
Zoological Parks	4	934,991
CDBG	<u>0</u>	<u>-0-</u>
Total	<u>35</u>	<u>\$11,589,526</u>

The General Capital Projects are funded by Sales Tax Revenues, Community Development Block Grant Funds, General Obligation Bond Proceeds, Urban System Funds, State and Federal Funds and Property Tax Revenues. A five year 11.25 mileage property tax dedicated to specific street and drainage projects has been approved by the voters in 1988, 1993, 1998, and 2003. This property tax is again up for renewal in 2008. One-half of the 1976 City Sales and Use tax is dedicated to payment of principal and interest on the sales tax bonds and capital improvements.

Projects involving economic development, construction of new facilities, renovation of existing public facilities and feasibility or master plan studies are budgeted under the Public Enterprise category. The City currently has budgeted 25 projects with a total appropriation of roughly \$3 million. The 2007/2008 budget will create eleven new projects and provide additional funding for four others.

The City substantially completed a major project in the 2006-2007 Fiscal Year with the opening of its new Customer Service Center. This involved the acquisition and renovation of a former bank building in downtown Alexandria. It now houses the City's major customer contact operations such as Utility billing and collection, Property Taxes, Engineering, Building Inspection, Urban Forestry, Planning, and Engineering. It replaces an older and smaller structure with a spacious and well equipped facility that is believed will serve the customers for years to come.

The Reserve for Relocation Projects, which operate as "holding" account for the other projects. Expenditures from these accounts require Council action. The Reserve for Relocation Projects is used to "hold" Utility Funds transferred to the General Capital Projects fund for use with street or drainage projects. The reconstruction of streets or drainage systems often requires the movement or relocation of utility systems. A minimum appropriation of \$100,000 per year is made by the Utility Funds to the General Capital Projects Fund. Budget Amendments will be used to transfer the Utility Fund into special account numbers within a related project. If Utility Funds remain in a completed project, these funds are transferred back to the Reserve for Relocation Projects "holding" account.

The City's Administration and the City Council reassessed the entire capital improvements budget in Fiscal 2006-2007. The new concept is called Fast Track. It was observed that more projects were being placed in the budget than could be practically funded, given the City's limited resources. This was particularly true in the Drainage and Streets sections of the budget. Priorities were set and the total number of projects not yet underway was limited to 40. This greatly reduced the number of projects listed and allows the City to sharpen its focus and commit its financial and other resources to attainable results that will have greater impact to the citizenry, along with great economic impact. Some of the major projects include the extension of Versailles Boulevard, reconstruction of Sugarhouse Road, and 6th and 7th Street connection from Cotton Street to Monroe Street. These will greatly improve transportation in 3 different areas of the City, and should stimulate economic development. As projects are completed, they will be replaced with new ones as funds become available.

Enterprise Capital Projects

The following is a breakdown of the Enterprise Capital Projects by Category:

Category	No. of Projects	Total
Electric	14	\$1,847,000
Water	10	1,192,000
Gas	0	-0-
Wastewater	8	5,035,188
Other	2	625,000
Municipal Transit	<u>0</u>	<u>-0-</u>
Total	<u>34</u>	<u>\$8,699,188</u>

The Enterprise Capital Projects are funded by revenues generated by the City's Utility System, a Utility Revenue Bond issue, and matching FTA grants.

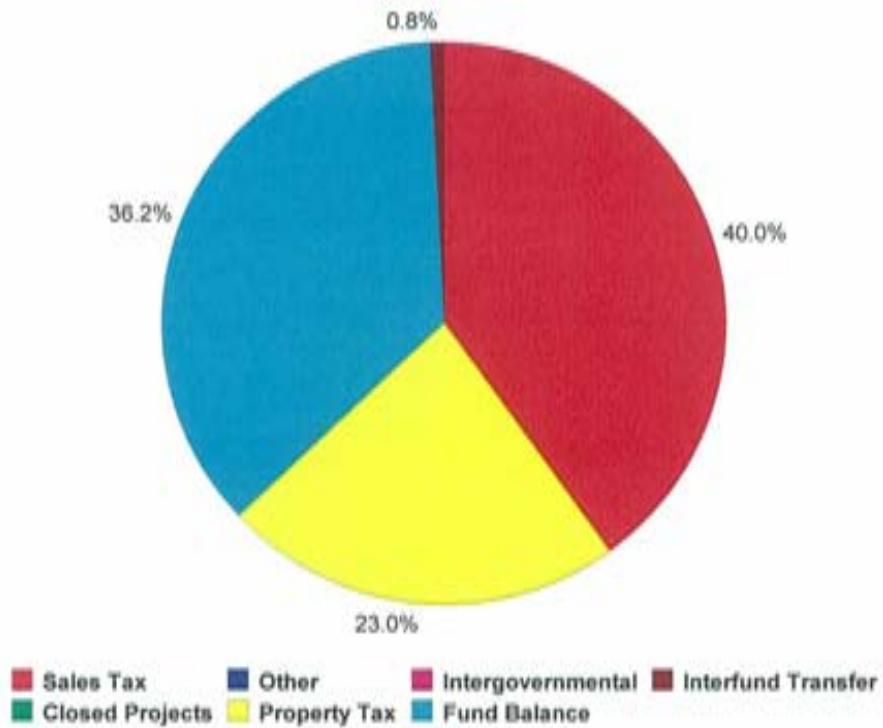
At present, the City is engaging consultants to assess the needs of its Utilities System infrastructure. This will assure the ability of the 4 components; electricity, gas, water and wastewater, to provide reliable service to the customer at the existing level of service as well as provide for any anticipated growth in all areas. This assessment will materially impact future capital budgets in the Enterprise Capital Projects.

Sincerely,

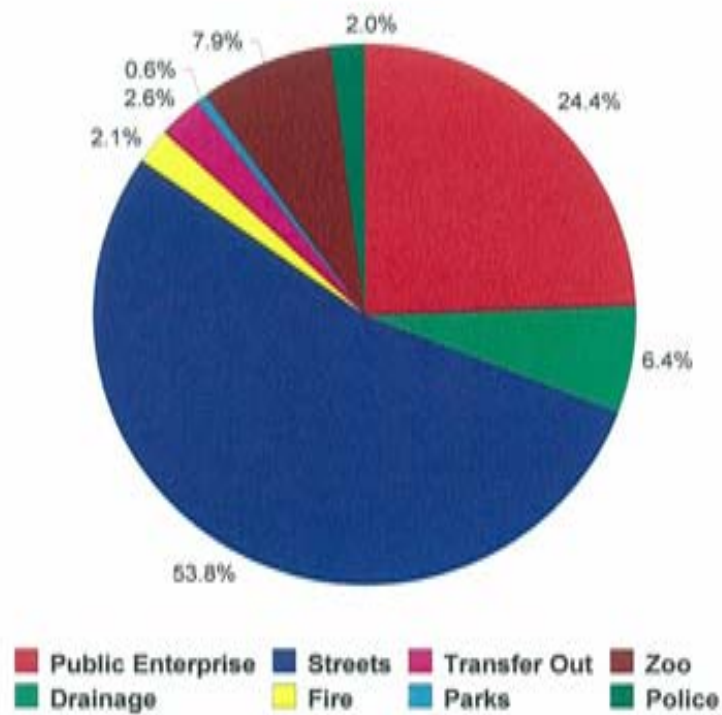
David Crutchfield
 Director of Finance
 City of Alexandria

2007/2008 REVENUES AND EXPENSES

Revenues



Expenditures



**GENERAL CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN**

PUBLIC ENTERPRISE

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2012	TOTAL COST
			07-08	08-09	09-10	10-11	11-12			
059401	Reserve for Relocation Projects	12,840	100,000	100,000	100,000	100,000	100,000	500,000		512,840
059501	ADA Building Improvements	3,188						0		3,188
219001	Transportation Coordinator	15,636	20,000	20,000	20,000	20,000	20,000	100,000		115,636
050101	Downtown Theater	96,404						0		96,404
050105	AUMP-3rd Street Project	97,771						0		97,771
050301	City Hall Plaza Sealing	358,290						0		358,290
050302	Bolton Ave Comm Center Imp	233,735						0		233,735
050303	River Oaks Improvements @	10,817						0		10,817
050305	Wash Station Canopy @	48,744						0		48,744
050306	Exterior Signage-Riverfront @	159,500						0		159,500
050401	Parking Garage Security	37,000						0		37,000
050402	Riverfront Kitchen Improvements	4,558						0		4,558
050403	Service Apron-Riverfront	58,200						0		58,200
050404	IQA-Rapides Parish Flood Map	12,230						0		12,230
050501	Asbestos Removal-City Hall	41,508						0		41,508
869901	Customer Service Center	490,961						0		490,961
050701	Animal Shelter Improvements @	70,700	298,135					298,135		368,835
050702	Metal Building-Tire Area @	110,000						0		110,000
050704	Security System-Riverfront @	15,000						0		15,000
050705	Carpet Replacement-Riverfront @	125,000						0		125,000
050706	Technology Upgrade-Riverfront @	175,000						0		175,000
050707	Red River Development Study @	250,000						0		250,000
050708	Convention Hall Improvements	182,493	374,000					374,000		556,493
050709	Commemorative Clock	35,163						0		35,163
050710	AUMP Lower Third	600,000		2,900,000				2,900,000		3,500,000
050801	Building Improvements		510,000	275,000	275,000			1,060,000		1,060,000
050802	Roof Replacement		550,000	550,000	110,000	110,000	110,000	1,430,000		1,430,000
050803	Emergency Operations Center		220,000					220,000		220,000
050804	Carpentry Paint Shop Addition		110,000					110,000		110,000
050805	River Oaks Arts Center Improvements		55,200					55,200		55,200
050806	Large Truck Wash Renovation		132,000					132,000		132,000
050807	Harold Miles Park Improvements		275,000					275,000		275,000
050808	HVAC Control System-Riverfront		24,000					24,000		24,000
050809	Install Air Walls-Riverfront		177,000					177,000		177,000
050810	Digital Recorder for Security System		11,000					11,000		11,000
050811	Interior Information Screens-Riverfront		24,000					24,000		24,000
*	Keyless Lock System-Riverfront			22,000				22,000		22,000
*	Completion of Restrooms-Riverfront			135,000				135,000		135,000
*	Levee Area-Riverfront							0	250,000	250,000
*	Add Elevator-Riverfront							0	255,000	255,000
Total Public Enterprise		3,244,738	2,880,335	4,002,000	505,000	230,000	230,000	7,847,335	505,000	11,597,073

* Project Number to be Assigned
 @ New or Revised Projects
 Projects to be closed

**GENERAL CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN**

DRAINAGE

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2012	TOTAL COST
			07-08	08-09	09-10	10-11	11-12			
258705	Martin Park Flood Control	44,823						0		44,823
259202	Bayou Roberts @ Landmark @	854,436						0		854,436
259603	16th St Flood Control Structure	20,987		154,000				154,000		174,987
259701	Windemere Drainage	28,004						0		28,004
259802	Bayou Hynson Drainage	277,792						0		277,792
259803	McDonald St Drainage	420,906		351,300				351,300		772,206
259902	Master Drainage Map Update	45,447						0		45,447
250102	North 3rd Pump Station	53,709						0		53,709
250203	Southern Heights Drainage	138,701				85,000	598,000	683,000		821,701
250204	Woodale Housing Drainage	929,793						0		929,793
250208	Empire/Baldwin to Horseshoe	275,010						0		275,010
250211	Acquisition-ROW/Servitudes	103,995	60,000	60,000	60,000	60,000	60,000	300,000		403,995
250303	Catch Basins Upgrade	159,005	50,000	50,000	50,000	50,000	50,000	250,000		409,005
250308	North at Culpepper Drainage @	36,020						0		36,020
250310	Culpepper/Jewelllyn	1,128,075						0	1,976,921	3,104,996
250401	England Drive Drainage @	5,035						0		5,035
250408	McAdams/MacArthur-Channel	1,053,397						0		1,053,397
250409	Tannie Olcott Drainage	96,050						0		96,050
250411	Coldstream/Memorial to Salem	142,216						0		142,216
250413	Eola - Vertical Channel to Earl @	40,000						0	325,000	365,000
250414	Texas/Phillips to Asber @	22,822						0	524,800	547,622
250418	Acadian Park Ditch Closure	463,424						0		463,424
250420	Cloverdale Drainage @	150,117						0		150,117
250421	Residential Ditch Closure @	1,037,994						0		1,037,994
250502	WS Bayou/Chatlin/Bennett @	99,915						0	738,520	838,435
250503	Bayou Phillips Pump Station @	1,030,000						0		1,030,000
250504	Hudson/Natchez-Lincoln	1,016,993						0		1,016,993
250506	Good Earth/Vine-Terra	5,224						0		5,224
250507	Good Earth/Harvest-Vine	76,468						0		76,468
250508	Drainage/Applebee's Dorchester @	112,611		115,000				115,000		227,611
250509	Elizabeth Street Drainage	0	475,000	430,000				905,000		905,000
250511	Prescott/Shirley Park-Texas	765,000	128,000					128,000		893,000
250512	Pump Station Repairs @	54,012	10,000	10,000	10,000	10,000	10,000	50,000		104,012
250514	Giamanco Street Drainage	225,000						0		225,000
250515	Good Earth Ditch Closure	164,522						0		164,522
250602	Corn & Oak St Drainage	148,000						0		148,000
250603	Lancelot @ Diversion Canal @	146,000						0		146,000
250604	Chatlain Lake-Willow Glen Huds@	84,320		168,300	1,209,000			1,377,300		1,461,620
250606	Bayou Crossing @ Bayou Robert	24,902						0		24,902
250608	Shenandoah Vertical Channel	91,000						0		91,000
250709	Chatlain Lake Canal Hydraulic Stud	50,000						0		50,000
250710	St. Andrew's Linka Fence	220,000						0		220,000
250801	Ellis & Paul Drainage	0	35,000					35,000	242,000	277,000

* Project Number to be Assigned

@ New or Revised Projects

Projects to be closed

**GENERAL CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN**

DRAINAGE

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2012	TOTAL COST	
			07-08	08-09	09-10	10-11	11-12				
*	Clearing & Grubbing Drains	0		100,000	100,000	100,000	100,000	400,000		400,000	
Total Drainage			11,841,725	758,000	1,438,600	1,429,000	305,000	818,000	4,748,600	3,807,241	20,397,566

- * Project Number to be Assigned
- @ New or Revised Projects
- Projects to be closed

**GENERAL CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN**

STREETS

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2012	TOTAL COST	
			07-08	08-09	09-10	10-11	11-12				
268823	Street, Drainage, Sidewalk Repairs	106,731	50,000	50,000	50,000	50,000	50,000	250,000		356,731	
269001	Extension of Versailles-Ph 1 @	9,256	932,000	7,769,000	3,010,000			11,711,000		11,720,256	
269004	Heyman /Coliseum-Castle	4,980,672						0		4,980,672	
269007	Sugarhouse Road - Phase 1	1,163,470	200,000	6,000,000	6,000,000	4,000,000		16,200,000		17,363,470	
269609	Extension of Versailles-Ph 2 @	409,126	3,927,000					3,927,000		4,336,126	
269801	Jackson St at Horseshoe Drive @	119,132						0	3,455,250	3,574,382	
269901	Broadway Bridge Replacement	27,279						0		27,279	
269906	Heyman/Castle- Jackson St @	293,805	(160,000)					(160,000)	2,198,000	2,333,805	
260002	Masonic @ Horseshoe Drive	578,152	(473,000)					(473,000)	838,000	943,152	
260003	Horseshoe/Jackson-Masonic @	261,827						0	3,825,298	4,087,125	
260201	Lincoln/Hudson to Sugarhouse	50,000						0	2,485,941	2,535,941	
260405	North Mall-Sterkx to Lee @	2,041,126	250,000					250,000		2,291,126	
260407	Street Repairs @	691,607						0		691,607	
260501	Augusta /6th-7th	50,006						0		50,006	
260503	Ext of Pine Ridge to Trailway	204,855		95,000				95,000		299,855	
260506	Jones Avenue Overlay @	664,258						0		664,258	
260507	Aerial Photography @	40,975	35,000	35,000	35,000	35,000	35,000	175,000		215,975	
260508	Enterprise Sidewalks @	145,364		175,000				175,000		320,364	
260509	Tulane/Lincoln to Eddie Williams	15,910						0		15,910	
260603	Extension of Cloverleaf Blvd	660,000						0		660,000	
260604	North Mall-North to Sterkx @	307,132						0	2,699,943	3,007,075	
260605	Jackson @ MacArthur Intersectio @	60,000			25,000			25,000		85,000	
260608	Land Acquisitions @	448,802	60,000	60,000	60,000	60,000	60,000	300,000		748,802	
260703	Browns Bend Reconstruction @	39,049						0		39,049	
260801	6th & 7th/Cotton to Monroe	0	200,000	300,000	3,000,000	2,000,000		5,500,000		5,500,000	
Total Streets			13,370,534	5,021,000	14,484,000	12,180,000	6,145,000	145,000	37,975,000	15,502,432	66,847,966

* Project Number to be Assigned
 @ New or Revised Projects
 Projects to be closed

**GENERAL CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN**

POLICE

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2012	TOTAL COST
			07-08	08-09	09-10	10-11	11-12			
500701	Surveillance Cameras	200,000						0		200,000
500801	Public Safety Generator		200,000					200,000		200,000
500802	Motorola Mobile Radio Replacement		37,200					37,200		37,200
Total Police			237,200	0	0	0	0	237,200	0	437,200

- * Project Number to be Assigned
- @ New or Revised Projects
- █ Projects to be closed

**GENERAL CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN**

FIRE

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2012	TOTAL COST	
			07-08	08-09	09-10	10-11	11-12				
600503	Fire Station Relocation	650,895						0	1,800,000	2,450,895	
600801	Replace Pumper Trucks	0	250,000	800,000				1,050,000		1,050,000	
*	Mechanic Garage	0						0	750,000	750,000	
*	Renovate Station #4	0						0	325,000	325,000	
Total Fire			650,895	250,000	800,000	0	0	0	1,050,000	2,875,000	4,575,895

- * Project Number to be Assigned
- @ New or Revised Projects
- Projects to be closed

**GENERAL CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN**

PARKS AND RECREATION

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2012	TOTAL COST
			07-08	08-09	09-10	10-11	11-12			
439001	Park Acquisitions & Imprvmt	100,667	75,000	75,000	75,000	75,000	75,000	375,000		475,667
430203	Bayou Rapides Park/Trail	78,052						0	350,000	428,052
430404	Johnny Downs Park	215,212						0		215,212
440601	Harmon Park Improvements	50,000						0		50,000
440602	Golf Course Improvments	25,585						0		25,585
*	Recreational Park Improvements				1,000,000	1,000,000	1,000,000	3,000,000		3,000,000
Total Park/Recreation		469,516	75,000	75,000	1,075,000	1,075,000	1,075,000	3,375,000	350,000	4,194,516

- * Project Number to be Assigned
- @ New or Revised Projects
- Projects to be closed

**GENERAL CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN**

ZOOLOGICAL PARK

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2012	TOTAL COST
			07-08	08-09	09-10	10-11	11-12			
439002	Zoo Renovations	12,144	75,208					75,208		87,352
430205	Quarantine Room	2,660						0		2,660
430206	Renovate Maint Building	27,583						0		27,583
430401	Zoo Operations Maint Center	30,000	84,783					84,783		114,783
430501	Storage -Hibernia Pavilion	14,734						0		14,734
430602	Natural Habitat & Area 1 Reno @	225,000						0		225,000
430701	Signage & Graphics	75,000						0		75,000
430702	South American Barn Replaceme	100,000						0		100,000
430801	Zoo Kitchen & Employee Complex	0	300,000					300,000		300,000
430802	Entry Pavilion Complex-Ph2	0	475,000					475,000		475,000
*	Zoo Education Center	0						0	34,000	34,000
*	Small Mammal Exhibit	0						0	75,000	75,000
*	Asian Project-Area 4	0						0	50,000	50,000
*	Expansion of Zoo Parking	0						0	750,000	750,000
*	80th Anniversary Water Plaza	0						0	150,000	150,000
Total Zoological Park		487,121	934,991	0	0	0	0	934,991	1,059,000	2,481,112
TOTAL GENERAL CAPITAL PROJECT		30,264,529	10,156,526	20,799,600	15,189,000	7,755,000	2,268,000	56,168,126	24,098,673	110,531,328

* Project Number to be Assigned

@ New or Revised Projects

Projects to be closed

**COMMUNITY DEVELOPMENT BLOCK GRANT
FIVE YEAR CAPITAL PLAN**

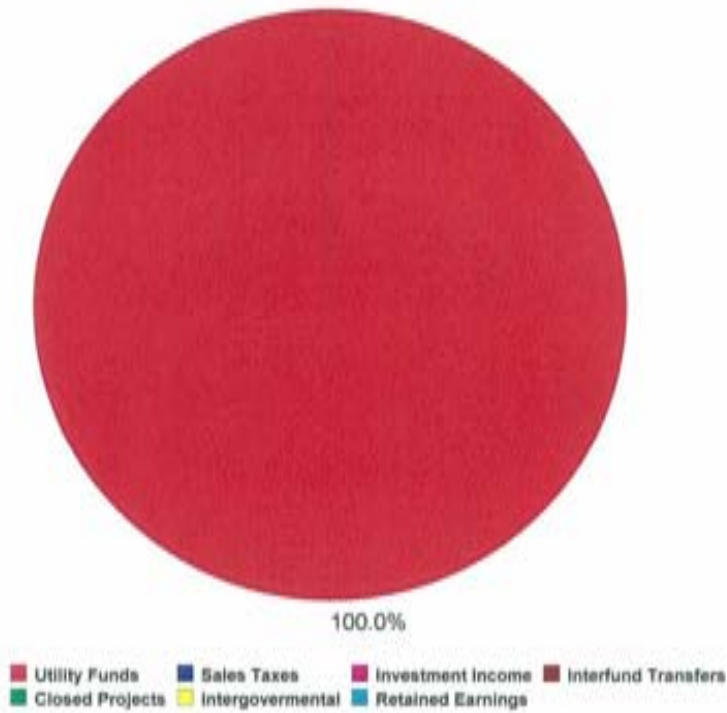
COMMUNITY DEVELOPMENT BLOCK GRANT

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2012	TOTAL COST
			07-08	08-09	09-10	10-11	11-12			
000346	Tulane St & Drainage	(5,911)						0		(5,911)
000347	Napolecon St & Drainage	3,127						0		3,127
000550	McDonald St & Drainage	44,273						0		44,273
000650	McDonald St & Drainage	11,376						0		11,376
TOTAL CDBG		52,865	0	0	0	0	0	0	0	52,865

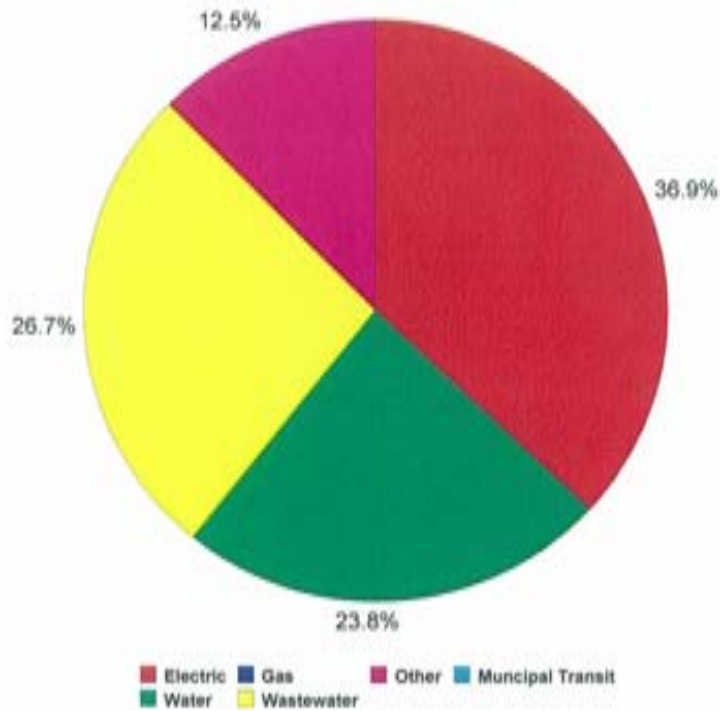
- * Project Number to be Assigned
- @ New or Revised Projects
- Projects to be closed

2007/2008 REVENUES AND EXPENSES

Revenues



Expenses



**ENTERPRISE CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN**

ELECTRIC

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2012	TOTAL COST
			07-08	08-09	09-10	10-11	11-12			
729202	Circuit Reconductoring	@ 378,249	250,000	400,000	400,000	600,000	600,000	2,250,000		2,628,249
729402	Gas Turbine/Recovery Boiler	0						0	34,925,000	34,925,000
729505	Capacitor Bank Voltage Cntrlrs	@ 0	15,000					15,000		15,000
729701	Continuous Emission Monitor	5,151						0		5,151
729905	Add TieLine-Twin Bridges	38,674						0	9,000,000	9,038,674
720003	Replace Distribution Breakers	17,500	50,000	50,000	50,000	50,000		200,000		217,500
720004	Instrumentation Upgrade 3 & 4	176,775						0		176,775
720202	Upgrade SCADA System	113,274						0		113,274
720601	138 KV Pole Change Out	123,234	110,000	350,000	350,000	350,000	350,000	1,510,000		1,633,234
720602	#3 Cooling Tower	250,000						0		250,000
720701	Warehouse/Office Improvements	@ 350,000	100,000					100,000		450,000
720702	Substation Oil Containment	175,000	175,000					175,000		350,000
720703	Paint 138 KV Switchgear	@ 100,000	100,000					100,000		200,000
720704	Upgrade DG Hunter Substation	@ 74,147						0	7,050,000	7,124,147
720705	New Substation	@ 73,668						0	4,285,000	4,358,668
720801	Electric Utility Relocation	@ 0	150,000	250,000	250,000	250,000	250,000	1,150,000		1,150,000
720802	Substation Storage Bldg	@ 0	47,000	175,000				222,000		222,000
720803	Arterial Street Lighting Addition	0	200,000	200,000				400,000		400,000
720804	Substation Maintenance	0	100,000	150,000				250,000		250,000
720805	Distribution Feeder Maintenance	0	250,000	250,000	375,000	400,000	400,000	1,675,000		1,675,000
720806	#4 Cooling Tower	@ 0	250,000					250,000		250,000
720807	Vacuum Pump	0	50,000					0		0
*	4e Feed Water Heater	@ 0			170,000			170,000		170,000
*	Reconduct Cables-D G Hunter	0						0	700,000	700,000
*	Upgrade Transformers at Prescott	0						0	2,000,000	2,000,000
Total Electric		1,875,672	1,847,000	1,825,000	1,595,000	1,650,000	1,600,000	8,467,000	57,960,000	68,302,672

* Project Number to be Assigned

@ New or Revised Projects

Projects to be closed

**ENTERPRISE CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN**

WATER

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2012	TOTAL COST
			07-08	08-09	09-10	10-11	11-12			
								0		0
759601	Water Well Improvement	406,118	150,000					150,000	712,000	1,268,118
750002	Relocate Main Heyman Lane	0						0	100,000	100,000
750004	Replace Water Lines	0	175,800					175,800	800,000	975,800
750301	South Circle Relocation	0						0	350,000	350,000
750402	Red River Water Plant	3,699,188	(3,699,188)					(3,699,188)		0
750701	Generators	@ 418,235						0		418,235
750801	12" Line - Hwy 71 South	@ 0	80,000					80,000		80,000
750802	Flow Meters @ Pump Stations	@ 0	20,000	240,000				260,000		260,000
750803	Replace 36" Valve @ Adams	@ 0	15,000					15,000		15,000
750804	Leak Detection	@ 0	50,000	60,000				110,000		110,000
750805	24" By Pass to Ground Storage	@ 0	300,000					300,000	3,000,000	3,300,000
750806	Pump Station Monroe Street	0	70,000	450,000				520,000		520,000
750807	Paint Ground Storage Tank at Kisab	0	331,200					0		0
*	Security Cameras - Water	@ 0		60,000	297,000			357,000		357,000
*	Paint Elevated Tank - Rosalino Stre	0		222,000				0		0
*	Pump Station City Park	0			450,000			450,000		450,000
*	Slipline- Water Main McNutt	0				446,000		446,000		446,000
*	Water Wells @ Hamilton	@ 0						0	700,000	700,000
*	Water Wells @ Adams	@ 0						0	700,000	700,000
*	Replace Well #926	@ 0						0	300,000	300,000
*	Water Wells @ Betty St	@ 0						0	350,000	350,000
*	Replace Well #911	@ 0						0	350,000	350,000
*	By Pass 165 to Ground Storage	@ 0						0	2,836,710	2,836,710
Total Water		4,523,541	(2,507,188)	1,032,000	747,000	446,000	0	(835,388)	10,198,710	13,886,863

- * Project Number to be Assigned
- @ New or Revised Projects
- Projects to be closed

**ENTERPRISE CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN**

GAS

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2012	TOTAL COST
			07-08	08-09	09-10	10-11	11-12			
780001	Sugarhouse Road - Phase 1	0						0	298,200	298,200
780501	Gas Improvements-Union Tank	420						0		420
780502	Cost Share-St. Andrew's Links	30,000						0		30,000
*	Gas/Water Replacement-Martin I@	0		350,000	500,000	250,250	500,000	1,600,250	1,806,000	3,406,250
*	Gas Replcmnt-Stimson/Rapides	0						0	2,001,027	2,001,027
*	Gas Replcmnt-Stimson/Prkway	0						0	2,140,157	2,140,157
*	Gas Replcmnt-Enterprise	0						0	628,577	628,577
*	Relocate South Circle	0						0	416,000	416,000
*	Ext Versailles Blvd - Ph 1	0						0	162,000	162,000
Total Gas		30,420	0	350,000	500,000	250,250	500,000	1,600,250	7,451,961	9,082,631

- * Project Number to be Assigned
- @ New or Revised Projects
- Projects to be closed

**ENTERPRISE CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN**

WASTEWATER

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2012	TOTAL COST
			07-08	08-09	09-10	10-11	11-12			
818901	Sewer Line Rehab & Replacemnt	447,415	300,072	300,000	750,000	750,000		2,100,072		2,547,487
819604	West Alex Wastewater Treatmnt	0						0	32,765,234	32,765,234
810101	Lift Station Upgrades	0			160,000			160,000		160,000
810402	Hwy 28 W Pumping Station	6,567,661						0		6,567,661
810501	Wastewater-Union Tank Car	63,804						0		63,804
810602	Sewer Trunk Main Hwy 1	40,000						0		40,000
810701	Reconstruct Baffle Walls	155,000						0		155,000
810702	Ramada Inn Force Main	89,500						0		89,500
810703	Odor Emissions Reduction	587,229	200,000					200,000		787,229
810801	Main Dist Panel Replacement	0	92,500					92,500		92,500
810802	SCADA System Upgrade @	0	150,000	150,000				300,000		300,000
810803	St. Mary's Bar Screen @	0	170,300					170,300		170,300
810804	Hwy 1 North Sewer Ext @	0	200,000					200,000		200,000
810805	Stand By Power-Headwork/Admi	0	222,928					222,928		222,928
810806	Wastewater Imp - Versailles Ext	0	3,699,188		533,000			4,232,188		4,232,188
*	Shirley Park Lift Station	0		235,000				235,000		235,000
*	Robin Road Sewer Improvements	0		382,650				382,650		382,650
*	Perimeter Fence Repl @ Plant @	0		234,750				234,750		234,750
*	England Air Park Lift Station	0			286,500			286,500		286,500
*	Azalea Lane Sewer Extension @	0			100,900			100,900		100,900
*	Atwood Station Odor Control	0			95,000			95,000		95,000
*	Lift Station Stand by Power	0				256,400		256,400		256,400
*	Control Panel Upgrades	0				359,200		359,200		359,200
*	Samtown Lift Station	0				525,000		525,000		525,000
*	Alternative Disinfectant @ Plant	0						0	856,500	856,500
*	Refurbish Clarifiers @ Plant	0						0	987,000	987,000
*	Replace 5th Street Sewer Main	0						0	555,000	555,000
*	Collection/Treatment Painting	0						0	325,000	325,000
*	18" Gravity Line - Masonic	0						0	1,000,000	1,000,000
Total Wastewater		7,950,609	5,035,188	1,302,400	1,925,400	1,890,600	0	10,153,588	36,488,734	54,592,931

- * Project Number to be Assigned
- @ New or Revised Projects
- Projects to be closed

**ENTERPRISE CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN**

OTHER

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2012	TOTAL COST
			07-08	08-09	09-10	10-11	11-12			
869901	Customer Service Center	(273,337)						0		(273,337)
860201	Cash Receipts/Decentral Time	309,435						0		309,435
860301	Info Technology Upgrades	85,698	400,000		100,000			500,000		585,698
860701	Telephone Network Upgrade	@ 318,451						0	1,500,000	1,818,451
860702	GIS System/GPS Equipment	@ 51,056	225,000	400,000	200,000	500,000	500,000	1,825,000		1,876,056
	Total Other	491,303	625,000	400,000	300,000	500,000	500,000	2,325,000	1,500,000	4,316,303
	TOTAL UTILITY CAPITAL	14,871,545	5,000,000	4,909,400	5,067,400	4,736,850	2,600,000	21,710,450	113,599,405	150,181,400

* Project Number to be Assigned

@ New or Revised Projects

Projects to be closed

**ENTERPRISE CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN**

MUNICIPAL TRANSIT

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2012	TOTAL COST
			07-08	08-09	09-10	10-11	11-12			
709701	Capital Betterments	13,107						0		13,107
709709	Elderly/Handicapped Vans	145,250						0		145,250
709710	Replace Support Vehicles	91						0		91
709711	Misc Shop Equipment	29						0		29
709712	Buses	(13,318)						0		(13,318)
709713	Office Furniture	12,961						0		12,961
709714	Replace Signage	12,500						0		12,500
709715	Landscaping	6,392						0		6,392
709716	New Terminal	4,150						0	3,900,000	3,904,150
TOTAL TRANSIT		181,162	0	0	0	0	0	0	3,900,000	4,081,162

- * Project Number to be Assigned
- @ New or Revised Projects
- Projects to be closed

VII. ENTERPRISE FUNDS

Enterprise Funds

The purpose of these funds is to account for operations that are financed and operated in a manner similar to private business enterprises in that the costs of goods and/or services to the general public to be financed through user charges. The revenues and expenses for these funds are recognized on the accrual basis of accounting. Revenues are recognized in the accounting period in which they are earned and become measurable; expenses are recognized in the accounting period in which they are incurred, if measurable.

The Enterprise Funds contained in this section include the combined Utility System Fund; which includes Electric, Water, Gas, Wastewater Operations, Sanitation Fund, and Municipal Transit Fund.

City of Alexandria
Annual Operating Budget

Utility Fund Revenues



2007-2008 ANNUAL BUDGET

UTILITY FUND
REVENUE DETAIL

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Electric Revenues							
345000	Charges - Residential	12,923,948	13,587,632	12,000,000	13,000,000	12,500,000	12,500,000	12,500,000
345001	Charges - Commercial	15,972,709	16,417,483	15,500,000	17,000,000	16,000,000	16,000,000	16,000,000
345004	Charges - Energy Sales	0	0	0	0	0	0	0
345200	Charges - Penalties	972,607	689,667	850,000	760,000	850,000	850,000	850,000
345300	Charges - Fuel Cost	27,999,160	50,196,262	28,800,000	41,800,000	35,000,000	35,000,000	35,000,000
345600	Charges - Inspections	816	280	15,000	15,000	15,000	15,000	15,000
345900	Charges - Meters	24,048	28,542	20,000	20,000	20,000	20,000	20,000
346000	Charges - City Street Lights	306,508	306,508	306,508	306,508	306,508	306,508	306,508
346300	Charges - Pole Rental	6,401	0	30,000	30,000	30,000	30,000	30,000
346400	Charges - Dusk to Dawn Lights	7,389	5,028	2,000	2,000	2,000	2,000	2,000
399000	Miscellaneous Electric	30,178	22,287	15,000	15,000	15,000	15,000	15,000
	Total Electric Revenues	58,243,764	81,253,689	57,538,508	72,948,508	64,738,508	64,738,508	64,738,508
	Water Revenues							
345000	Charges - Residential	3,658,179	3,802,250	3,600,000	3,550,000	3,600,000	3,600,000	3,600,000
345001	Charges - Commercial	2,418,873	2,473,548	2,400,000	2,700,000	2,400,000	2,400,000	2,400,000
345200	Charges - Penalties	149,341	106,087	129,000	115,000	129,000	129,000	129,000
345800	Charges - Tap Fees	80,472	87,898	60,000	60,000	60,000	60,000	60,000
345900	Charges - Meters	26,600	42,608	25,000	25,000	25,000	25,000	25,000
346100	Charges - City Fire Hydrants	82,350	83,380	82,350	82,350	82,350	82,350	82,350
379001	Lease-Water Tower Space	16,869	16,401	7,500	7,500	7,500	7,500	7,500
399000	Miscellaneous - Water	25,100	4,697	5,000	5,000	5,000	5,000	5,000
	Total Water Revenues	6,457,784	6,616,869	6,308,850	6,544,850	6,308,850	6,308,850	6,308,850
	Gas Revenues							
345000	Charges - Residential	3,227,260	3,117,895	3,150,000	2,950,000	2,950,000	2,950,000	2,950,000
345200	Charges - Penalties	374,077	265,216	325,000	290,000	325,000	325,000	325,000
345300	Charges - Fuel Cost	10,593,814	17,017,469	8,000,000	8,000,000	8,000,000	8,000,000	8,000,000
345600	Charges - Inspections	2,120	0	10,000	10,000	10,000	10,000	10,000
345800	Charges - Tap Fees	19,955	20,095	17,000	17,000	17,000	17,000	17,000
345900	Charges - Meters	29,355	24,520	25,000	25,000	25,000	25,000	25,000
399000	Miscellaneous - Gas	7,500	5,610	5,000	5,000	5,000	5,000	5,000
	Total Gas Revenues	14,254,081	20,450,805	11,532,000	11,297,000	11,332,000	11,332,000	11,332,000
	Wastewater Revenues							
345000	Charges - Residential	2,941,223	3,022,578	2,800,000	2,925,000	2,925,000	2,925,000	2,925,000
345001	Charges - Commercial	851,888	817,525	800,000	775,000	800,000	800,000	800,000
345002	Charges - Industrial	21	20	25	25	25	25	25
345003	Charges - Pretreatment Fees	16,299	13,900	17,500	17,500	17,500	17,500	17,500
345600	Charges - Inspections	42,458	13,608	25,000	25,000	25,000	25,000	25,000
345800	Charges - Tap Fees	0	38,450	15,000	15,000	15,000	15,000	15,000
399000	Miscellaneous - Wastewater	12,850	16,138	15,000	15,000	15,000	15,000	15,000
	Total Wastewater Revenues	3,864,739	3,922,219	3,672,525	3,772,525	3,797,525	3,797,525	3,797,525
	Environmental Compliance							
345100	Charges-Environmental Compliance	0	0	0	408,000	408,000	408,000	408,000
	Total Environmental Compliance	0	0	0	408,000	408,000	408,000	408,000
	Other Charges							
345700	Charges - Service Charges	351,720	287,389	275,000	275,000	275,000	275,000	275,000
346200	Charges - Gate Lock	418	420	500	500	500	500	500
	Total Other Charges	352,138	287,809	275,500	275,500	275,500	275,500	275,500

2007-2008 ANNUAL BUDGET

UTILITY FUND
REVENUE DETAIL

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Total Charges	83,172,506	112,531,391	79,327,383	95,246,383	86,860,383	86,860,383	86,860,383
	Investment Income:							
367101	Interest - Investments	143,862	322,986	125,000	400,000	250,000	250,000	250,000
367300	Interest - Bond Reserves	99,879	182,628	75,000	175,000	75,000	75,000	75,000
367301	Interest - Bond Sinking Funds	46,701	83,938	35,000	85,000	35,000	35,000	35,000
	Total Investment Income	290,442	589,552	235,000	660,000	360,000	360,000	360,000
	Internal Services/Interfunds:							
333402	Cost Allocation - Sanitation	154,941	163,419	154,941	163,419	163,419	163,419	163,419
333450	Cost Allocation - Bus	32,252	42,948	32,252	42,948	42,948	42,948	42,948
388300	Transfers - General Capital Projects	0	0	0	0	0	0	0
388400	Transfers - Loan Payback	0	0	0	0	0	0	0
388411	Transfers - Utility Capital Projects	0	0	0	0	0	0	0
	Total Internal Services/Interfunds	187,193	206,367	187,193	206,367	206,367	206,367	206,367
	Intergovernmental:							
333480	Federal - FEMA Recovery	0	338,229	0	0	0	0	0
	Total Intergovernmental	0	338,229	0	0	0	0	0
	Other:							
388200	Other - Sale of Fixed Assets	2,852	19,865	0	0	0	0	0
398900	Misc - Cash Over/(Short)	(285)	(127)	200	200	200	200	200
399000	Miscellaneous Revenue	16,096	3,835	20,000	20,000	20,000	20,000	20,000
399001	Misc - Returned Checks	33,386	34,400	20,000	20,000	20,000	20,000	20,000
399002	Misc - Bad Debt Recovery	0	0	20,000	20,000	20,000	20,000	20,000
399005	Misc - Environmental Conference	0	0	30,000	30,000	30,000	30,000	30,000
399012	Misc Rev- CWS Collection Fee	5,754	5,825	0	0	0	0	0
399998	Use of Utility Cash Reserve Funds	0	0	0	0	0	0	0
399999	Use of Retained Earnings	0	0	1,583,630	3,007,122	0	4,824,848	5,480,580
	Total Other	57,803	63,798	1,673,830	3,097,322	90,200	4,915,048	5,570,780
	TOTAL REVENUES	83,707,944	113,729,337	81,423,406	99,210,072	87,516,950	92,341,798	92,997,530

City of Alexandria **Annual Operating Budget**

Finance Division



2007-2008 ANNUAL BUDGET

VII.3

DIVISION:	Finance	FUND:	401
DEPARTMENT:	Utility Administration	ORGANIZATION:	210500

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	0	0	0	0	0	0	0.00%
FRINGE BENEFITS	0	0	0	0	0	0	0.00%
OPERATING/CONTRACTUAL	196,448	171,180	336,620	436,620	336,620	336,620	0.00%
OTHER	15,537,554	18,737,855	17,509,022	17,823,476	19,422,043	19,527,627	10.93%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	15,734,002	18,909,035	17,845,642	18,260,096	19,758,663	19,864,247	10.72%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	

2007-2008 ANNUAL BUDGET

VII.4

DIVISION:	Finance	FUND:	401
DEPARTMENT:	Utility Administration	ORGANIZATION:	210500

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Operating & Contractual:								
531106	Professional Fees - Audit	29,000	24,299	23,120	23,120	23,120	23,120	23,120
531110	Professional Fees & Services	109,160	122,466	200,000	300,000	200,000	200,000	200,000
531209	Services - Bank Charges	26,146	24,415	27,000	27,000	27,000	27,000	27,000
531614	Claims/Judgements Exp	0	0	0	0	0	0	0
531900	Advertising	0	0	15,000	15,000	15,000	15,000	15,000
533024	Economic Development	32,111	0	60,000	60,000	60,000	60,000	60,000
543000	Miscellaneous Expense	31	0	5,000	5,000	5,000	5,000	5,000
543017	Placques & Awards	0	0	6,500	6,500	6,500	6,500	6,500
Total Operating & Contractual		196,448	171,180	336,620	436,620	336,620	336,620	336,620
Other:								
646000	Bond Issuance Cost	0	(3,578)	0	0	0	0	0
646039	Utility Assistance Program	0	200,000	100,000	100,000	100,000	100,000	200,000
646052	Transfer to Utility Debt Service	6,133,088	5,741,346	5,977,323	5,977,323	6,245,211	6,245,211	6,245,211
646101	Transfer to General Fund (5%)	4,178,889	5,681,011	4,046,464	4,178,889	4,046,464	4,046,464	4,046,464
646300	Transfer to General Cap Projects	27,952	118,754	100,000	100,000	100,000	100,000	100,000
646332	Transfer to CDGB Capital Projects	109,913	70,855	0	0	0	0	0
646411	Transfer to Utility Capital Projects	1,062,047	3,126,760	3,565,000	3,565,000	3,565,000	5,000,000	5,000,000
646450	Transfer to Municipal Transit Fund	1,397,714	1,815,270	1,505,796	1,730,100	1,505,796	1,942,931	1,948,515
646551	Transfer to Risk Management Fund	575,662	575,662	575,662	760,389	760,389	575,662	575,662
646552	Transfer to Employee Benefits Fund	420,478	6,966	6,966	6,966	6,966	6,966	6,966
647101	Cost Allocation - General Fund	1,607,811	1,380,809	1,607,811	1,380,809	1,380,809	1,380,809	1,380,809
647402	Cost Allocation - Sanitation Fund	0	0	0	0	0	0	0
648101	Transfer to General Fund-Other	24,000	24,000	24,000	24,000	24,000	24,000	24,000
699000	Operating Reserve	0	0	0	0	0	0	0
800001	Interest on Bonds	0	0	0	0	0	0	0
Total Other		15,537,554	18,737,855	17,509,022	17,823,476	17,734,635	19,422,043	19,527,627
TOTAL DEPARTMENT		15,734,002	18,909,035	17,845,642	18,260,096	18,071,255	19,758,663	19,864,247

2007-2008 ANNUAL BUDGET

DIVISION:	Finance	FUND:	401
DEPARTMENT:	Budget Office	ORGANIZATION:	218300

GOAL MISSION STATEMENT

- To provide the Council, the Mayor, and the Citizens of Alexandria with accurate financial and budgetary information.
- To provide the information to the Council and the Mayor that will aid them in the decision making process.
- To assist division and departments heads with the administration of their individual budgets.
- To assist the Director of Finance in the planning, directing and coordination of operations within the Finance Division.
- To provide financial administration of contracts or grants entered into by the City of Alexandria.

FUNCTION DESCRIPTION

The Budget Department plans, coordinates, and organizes the preparation of the annual Operating and Five Year Capital Budget. Once adopted by the City Council, the department is responsible for overall administration of the Operating and Capital Budgets. The Budget Office oversees the printing of the final budget documents.

The Budget Office administers the financial aspect of all City Capital Projects. Additionally, this office is responsible for the enforcement of budgetary policies, approves all budget changes, reviews financial fact sheets going to the City Council and ensures that all budget amendments adopted by the City Council are properly recorded and enforced.

The Assistant Director of Finance assists in the supervision of the departments within the Financial Division.

DEMAND PERFORMANCE INDICATORS

Description	2005-2006 Actual	2006-2007 Estimated	2007-2008 Projected
Budget printed	85	85	85
Department budget transfers	425	425	425
Budget Amendments	65	65	65
Accounts affected/Budget Transaction	9,700	9,700	9,700
Total active accounts	10,000	10,000	10,000
Fact sheets reviewed	300	300	300

2007-2008 ANNUAL BUDGET

VII.6

DIVISION:	Finance	FUND:	401
DEPARTMENT:	Budget Office	ORGANIZATION:	218300

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	74,560	132,159	130,559	156,012	174,079	174,079	33.33%
FRINGE BENEFITS	25,460	40,680	48,104	58,656	67,582	68,085	40.49%
OPERATING/CONTRACTUAL	19,307	21,982	28,038	28,038	28,038	28,038	0.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	2,031	3,249	2,600	2,600	2,000	2,000	-23.08%
TOTAL APPROPRIATIONS	121,358	198,070	209,301	245,306	271,699	272,202	29.81%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490213	Salary - Mayor's Asst-Financial Analyst	0	0	1	1	1	1	100.00%
490225	Salary - Asst Director of Finance	1	1	1	1	1	1	0.00%
490227	Salary - System Analyst	0	0	0	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
	Total Positions	2	2	3	4	4	4	33.33%

2007-2008 ANNUAL BUDGET

VII.7

DIVISION:	Finance	FUND:	401
DEPARTMENT:	Budget Office	ORGANIZATION:	218300

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
450001	Overtime	0	158	936	936	936	955	955
480213	Salary-Mayor's Asst-Financial Analyst	0	36,396	40,107	40,107	40,107	40,909	40,909
490225	Salary - Assistant Director of Finance	56,050	72,794	65,519	65,519	65,519	66,829	66,829
490227	Salary - Systems Analyst	0	0	0	25,453	40,107	40,909	40,909
490626	Salary - Clerical Specialist	18,510	22,811	23,997	23,997	23,997	24,477	24,477
Total Salaries		74,560	132,159	130,559	156,012	170,666	174,079	174,079
Fringe:								
510201	Fringe - Pension	18,851	32,578	38,750	46,304	48,127	49,090	49,090
510202	Fringe - Hospital	4,318	7,135	8,284	10,913	16,769	16,769	17,272
510206	Fringe - Medicare Insurance Tax	268	850	944	1,313	1,526	1,555	1,555
510207	Fringe - Life Insurance	84	117	126	126	168	168	168
510209	Fringe - Car Allowance	1,939	0	0	0	0	0	0
Total Fringe		25,460	40,680	48,104	58,656	66,590	67,582	68,085
Operating & Contractual:								
520204	Uniforms	0	0	300	300	300	300	300
520400	Office	2,046	2,724	3,700	3,700	3,700	3,700	3,700
531301	Vehicle Cost - Oil & Gas	87	255	288	288	288	288	288
531304	Vehicle Cost - R & M	425	65	1,250	1,250	1,250	1,250	1,250
531410	Telephone	707	1,367	1,000	1,000	1,000	1,000	1,000
531500	Printing	1,322	1,552	4,000	4,000	4,000	4,000	4,000
531800	Rent	11,361	11,602	15,000	15,000	15,000	15,000	15,000
543002	Dues & Subscriptions	591	535	500	500	500	500	500
543003	Travel & Training	2,768	3,882	2,000	2,000	2,000	2,000	2,000
Total Operating & Contractual		19,307	21,982	28,038	28,038	28,038	28,038	28,038
Capital Outlay:								
707600	Machinery & Equipment	1,722	3,249	1,600	1,600	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	309	0	1,000	1,000	2,000	2,000	2,000
Total Capital Outlay		2,031	3,249	2,600	2,600	2,000	2,000	2,000
TOTAL DEPARTMENT		121,358	198,070	209,301	245,306	267,294	271,699	272,202

2007-2008 ANNUAL BUDGET

VII.8

DIVISION:	Finance	FUND:	401
DEPARTMENT:	Business Office	ORGANIZATION:	218400

GOAL MISSION STATEMENT

To collect all revenue in a timely and efficient manner and provide customers with accurate, timely and courteous service.

FUNCTION DESCRIPTION

This department is responsible for the preparation of property tax notices, and the maintenance of the receivables, including sale of adjudicated property.

DEMAND PERFORMANCE INDICATORS

Description	2005-2006 Actual	2006-2007 Estimated	2007-2008 Projected
Tax notices prepared	20,572	21,337	22,102

2007-2008 ANNUAL BUDGET

VII.9

DIVISION:	Finance	FUND:	401
DEPARTMENT:	Business Office	ORGANIZATION:	218400

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	152,450	196,096	211,571	181,141	147,059	147,059	-30.49%
FRINGE BENEFITS	49,196	79,544	89,236	78,112	54,492	54,864	-38.93%
OPERATING/CONTRACTUAL	97,613	102,336	133,222	140,222	133,222	133,222	0.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	934	5,609	0	0	20,000	20,000	0.00%
TOTAL APPROPRIATIONS	300,193	383,585	434,029	399,475	354,773	355,145	-18.26%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490126	Salary - Business Office Manager	1	1	1	1	1	1	0.00%
490642	Salary - Accounting Clerk	2	2	2	2	2	2	0.00%
490644	Salary - Account Team Leader	1	1	1	1	1	1	0.00%
490646	Salary - Customer Service Rep	3	3	3	0	0	0	-100.00%
490690	Salary - Student Worker	1	1	1	1	1	1	0.00%
	Total Positions	8	8	8	5	5	5	-37.50%

2007-2008 ANNUAL BUDGET

VII.10

DIVISION:	Finance	FUND:	401
DEPARTMENT:	Business Office	ORGANIZATION:	218400

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
450001	Overtime	5,233	3,502	5,512	5,512	5,512	5,622	5,622
490126	Salary - Business Officer Manager	41,801	46,439	48,297	48,297	48,297	49,263	49,263
490642	Salary - Accounting Clerk	38,289	47,619	49,560	48,560	49,560	50,551	50,551
490644	Salary - Account Team Leader	29,750	34,188	35,556	6,126	35,556	36,267	36,267
490646	Salary - Customer Service Rep	32,205	61,788	67,290	67,290	0	0	0
490690	Salary - Student Worker	5,172	2,560	5,356	5,356	5,356	5,356	5,356
Total Salaries		152,450	196,096	211,571	181,141	144,281	147,059	147,059
Fringe:								
510201	Fringe - Pension	36,942	53,530	61,205	54,548	39,177	39,959	39,959
510202	Fringe - Hospital	10,021	23,212	24,852	20,710	12,426	12,426	12,798
510206	Fringe - Medicare Insurance Tax	1,688	2,354	2,553	2,228	1,577	1,607	1,607
510207	Fringe - Life Insurance	224	289	294	294	168	168	168
510208	Fringe - FICA Tax Retirement	321	159	332	332	332	332	332
Total Fringe		49,196	79,544	89,236	78,112	53,680	54,492	54,864
Operating and Contractual:								
520105	Contract Labor	15,472	0	6,000	6,000	6,000	6,000	6,000
520204	Uniforms	1,756	3,000	1,800	1,800	1,800	1,800	1,800
520400	Office	5,960	5,409	8,500	8,500	8,500	8,500	8,500
531101	Fees Recording	18,496	21,050	22,500	22,500	22,500	22,500	22,500
531301	Vehicle Costs - Gas & Oil	1,185	1,774	2,000	2,000	2,000	2,000	2,000
531304	Vehicle Cost - R & M	427	791	1,500	1,500	1,500	1,500	1,500
531401	Postage	11,702	14,717	20,000	20,000	20,000	20,000	20,000
531410	Telephone	1,230	2,054	2,400	2,400	2,400	2,400	2,400
531500	Printing	530	0	2,500	2,500	2,500	2,500	2,500
531800	Rent	2,134	2,522	2,522	2,522	2,522	2,522	2,522
531900	Advertising	16,787	15,165	23,000	23,000	23,000	23,000	23,000
543003	Travel & Training	367	881	12,500	12,500	12,500	12,500	12,500
543025	Tax Rolls	19,229	32,825	25,000	32,000	25,000	25,000	25,000
605106	Maintenance Equipment	2,338	2,148	3,000	3,000	3,000	3,000	3,000
Total Operating and Contractual		97,613	102,336	133,222	140,222	133,222	133,222	133,222
Capital Outlay:								
707405	Building Improvements	372	0	0	0	0	0	0
707500	Vehicles	0	0	0	0	24,000	0	0
707600	Machinery & Equipment	178	5,500	0	0	5,000	5,000	5,000
707700	Office Furniture & Fixtures	384	0	0	0	0	0	0
707702	Computer Software	0	109	0	0	15,000	15,000	15,000
Total Capital Outlay		934	5,609	0	0	44,000	20,000	20,000
TOTAL DEPARTMENT		300,193	383,585	434,029	399,475	375,183	354,773	355,145

2007-2008 ANNUAL BUDGET

VII.11

DIVISION:	Finance	FUND:	401
DEPARTMENT:	Utility Customer Service	ORGANIZATION:	218600

GOAL MISSION STATEMENT

To provide utility customers with accurate billing and collection for electric, gas, water, wastewater, and sanitation services. Insure that customers receive accurate information on their accounts and to provide customers inquiring about their accounts with prompt information and courteous service.

FUNCTION DESCRIPTION

The Customer Service Department is responsible for billing approximately 25,000 customers for electric, water, gas, wastewater, and sanitation services and also collecting revenues generated. Additionally, this department is responsible for new accounts, cut-off and disconnect procedures. This department also serves as the collector of property taxes and miscellaneous receipts.

DEMAND PERFORMANCE INDICATORS

Description	2005-2006 Actual	2006-2007 Estimated	2007-2008 Projected
Telephone Calls	72,355	72,355	72,355
Total Customers	25,220	25,220	25,220
Work Orders	79,150	79,150	79,150
Customer Disconnects	14,200	14,200	14,200
Applications for Services	7,276	7,276	7,276

2007-2008 ANNUAL BUDGET

VII.12

DIVISION:	Finance	FUND:	401
DEPARTMENT:	Customer Service	ORGANIZATION:	218600

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	750,683	860,867	923,838	935,168	1,027,296	1,027,296	11.20%
FRINGE BENEFITS	268,992	368,998	420,655	431,779	474,612	479,811	12.83%
OPERATING/CONTRACTUAL	381,404	412,917	473,555	572,555	552,722	552,722	16.72%
OTHER	1,370,276	2,653,300	265,000	2,650,000	2,000,000	2,000,000	654.72%
CAPITAL OUTLAY	13,896	6,199	0	28,812	2,000	2,000	0.00%
TOTAL APPROPRIATIONS	2,785,251	4,302,281	2,083,048	4,618,314	4,056,630	4,061,829	94.74%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490124	Salary - Customer Service Mgr	1	1	1	1	1	1	0.00%
490218	Salary - Customer Service Sprvsr	1	1	1	1	1	1	0.00%
490230	Salary - Accountant	2	2	2	2	2	2	0.00%
490618	Salary - Secretary	1	1	1	1	1	1	0.00%
490619	Salary - Office Assistant	2	2	2	2	2	2	0.00%
490642	Salary - Accounting Clerk	8	8	8	8	8	8	0.00%
490644	Salary - Account Team Leader	5	5	5	5	5	5	0.00%
490646	Salary - Customer Service Rep	9	9	9	12	13	13	44.44%
490690	Salary - Student Worker	1	1	1	1	1	1	0.00%
	Total Positions	30	30	30	33	34	34	13.33%

2007-2008 ANNUAL BUDGET

VII.13

DIVISION:	Finance	FUND:	401
DEPARTMENT:	Customer Service	ORGANIZATION:	218600

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
450001	Overtime	22,260	34,884	9,048	25,048	9,048	9,229	9,229
490124	Salary - Customer Service Mgr	46,077	50,786	52,817	52,817	52,817	53,873	53,873
490218	Salary - Customer Service Sprvr	39,814	44,419	46,196	46,196	46,196	47,120	47,120
490230	Salary - Accountant	56,308	65,407	68,607	68,607	68,607	69,979	69,979
490618	Salary - Secretary	29,750	34,189	35,556	35,556	35,556	36,267	36,267
490619	Salary - Office Assistant	37,387	35,270	48,668	39,568	48,668	49,641	49,641
490642	Salary - Accounting Clerk	176,297	235,009	251,869	242,969	259,000	264,179	264,179
490644	Salary - Account Team Leader	158,703	172,677	186,127	186,127	186,127	189,849	189,849
490646	Salary - Customer Service Rep	177,658	182,284	219,594	232,924	274,793	301,803	301,803
490690	Salary - Student Worker	6,429	5,942	5,356	5,356	5,356	5,356	5,356
Total Salaries		750,683	860,867	923,838	935,168	986,168	1,027,296	1,027,296
Fringe:								
510201	Fringe - Pension	188,178	235,797	272,604	279,261	276,590	288,185	288,185
510202	Fringe - Hospital	72,258	123,167	136,650	140,792	164,946	173,431	178,630
510206	Fringe - Medicare Insurance Tax	7,012	8,544	9,851	10,176	10,756	11,278	11,278
510207	Fringe - Life Insurance	1,145	1,122	1,218	1,218	1,344	1,386	1,386
510208	Fringe - FICA Tax Retirement	399	368	332	332	332	332	332
Total Fringe		268,992	368,998	420,655	431,779	453,968	474,612	479,811
Operating and Contractual:								
520105	Contract Labor	1,533	27,109	0	20,000	0	0	0
520204	Uniforms	1,389	1,226	6,280	6,280	6,280	6,280	6,280
520400	Office	23,073	23,935	20,000	30,000	20,000	25,000	25,000
531109	Security	20,166	13,114	18,000	23,000	18,000	33,667	33,667
531210	Fees Substation	5,628	4,091	5,000	5,000	5,000	5,000	5,000
531211	Fees Collection Agency	37,918	33,063	25,000	25,000	25,000	25,000	25,000
531214	Fees - Billing Services	131,229	148,487	135,000	180,000	135,000	135,000	135,000
531301	Vehicle Costs - Gas & Oil	710	1,141	1,150	1,150	1,150	1,150	1,150
531304	Vehicle Cost - R & M	477	25	2,350	2,350	2,350	2,350	2,350
531401	Postage	100,649	98,196	195,000	150,000	195,000	195,000	195,000
531410	Telephone	3,087	6,453	18,500	12,500	18,500	18,500	18,500
531500	Printing	2,030	998	2,700	2,700	2,700	2,700	2,700
531701	Utilities	28,267	25,417	12,000	62,000	12,000	52,000	52,000
543002	Dues & Subscriptions	208	0	700	700	700	700	700
543003	Travel & Training	7,312	9,755	6,875	6,875	6,875	6,875	6,875
605101	Maintenance Building & Facilities	17,525	15,245	21,000	41,000	21,000	31,000	31,000
605106	Maintenance Equipment	203	4,662	4,000	4,000	4,000	12,500	12,500
Total Operating and Contractual		381,404	412,917	473,555	572,555	473,555	552,722	552,722
Other:								
543001	Bad Debt	1,370,276	2,653,300	265,000	2,650,000	2,000,000	2,000,000	2,000,000
Total Other		1,370,276	2,653,300	265,000	2,650,000	2,000,000	2,000,000	2,000,000

2007-2008 ANNUAL BUDGET

VII.14

DIVISION:	Finance	FUND:	401
DEPARTMENT:	Customer Service	ORGANIZATION:	218600

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Capital Outlay:							
707500	Vehicles	13,896	0	0	0	0	0	0
707600	Machinery & Equipment	0	5,898	0	28,812	0	0	0
707700	Office Furniture & Fixtures	0	301	0	0	0	0	0
707702	Computer Software	0	0	0	0	2,000	2,000	2,000
	Total Capital Outlay	13,896	6,199	0	28,812	2,000	2,000	2,000
	TOTAL DEPARTMENT	2,785,251	4,302,281	2,083,048	4,618,314	3,915,691	4,056,630	4,061,829

2007-2008 ANNUAL BUDGET

VII.15

DIVISION:	Finance	FUND:	401
DEPARTMENT:	Customer Field Service	ORGANIZATION:	218700

GOAL MISSION STATEMENT

To provide utility customers with accurate billings and collections for electric, gas, water, wastewater, and sanitation services. Insure that customers receive accurate information on their accounts and to provide customers inquiring about their accounts with prompt information and courteous service.

FUNCTION DESCRIPTION

The Customer Service Department is responsible for billing approximately 25,000 customers for electric, water, gas, wastewater, and sanitation services and also collecting revenues generated. Additionally, this department is responsible for new accounts, cut-off and disconnect procedures.

DEMAND PERFORMANCE INDICATORS

Description	2005-2006 Actual	2006-2007 Estimated	2007-2008 Projected
Telephone Calls	72,355	72,355	72,355
Total Customers	25,220	25,220	25,220
Work Orders	79,150	79,150	79,150
Customer Disconnects	14,200	14,200	14,200
Applications for Services	7,276	7,276	7,276

2007-2008 ANNUAL BUDGET

VII.16

DIVISION:	Finance	FUND:	401
DEPARTMENT:	Customer Field Services	ORGANIZATION:	218700

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	391,000	443,569	543,646	563,946	545,580	545,580	0.36%
FRINGE BENEFITS	151,058	219,591	286,949	286,949	316,519	321,225	10.30%
OPERATING/CONTRACTUAL	49,602	63,267	70,175	70,175	70,175	70,175	0.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	60,883	58,067	83,000	83,981	53,500	53,500	0.00%
TOTAL APPROPRIATIONS	652,543	784,494	983,770	1,005,051	985,774	990,480	0.20%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490330	Salary - Crew Leader	1	1	1	1	1	1	0.00%
490373	Salary - Supervisor	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
490647	Salary - Meter Reader	11	11	11	11	11	11	0.00%
490763	Salary - Utility Service Worker	7	7	7	7	7	7	0.00%
	Total Positions	21	21	21	21	21	21	0.00%

2007-2008 ANNUAL BUDGET

VII.17

DEPARTMENT:	Finance Customer Field Services	FUND:	401
		ORGANIZATION:	218700

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Salaries:							
450001	Overtime	28,304	30,415	9,464	97,464	9,464	9,653	9,653
490330	Salary - Crew Leader	34,525	16,292	40,605	36,305	40,605	41,417	41,417
490373	Salary - Supervisor	33,391	36,451	39,406	39,406	39,406	40,194	40,194
490626	Salary - Clerical Specialist	25,049	29,410	30,586	30,586	30,586	31,198	31,198
490647	Salary - Meter Reader	136,120	185,097	226,600	188,100	208,571	212,739	212,739
490763	Salary - Utility Service Worker	133,611	145,904	196,985	172,085	206,253	210,379	210,379
	Total Salaries	391,000	443,569	543,646	563,946	534,885	545,580	545,580
	Fringe:							
510201	Fringe - Pension	98,493	128,975	161,358	161,358	150,836	153,858	153,858
510202	Fringe - Hospital	48,804	85,968	119,637	119,637	156,730	156,730	161,436
510206	Fringe - Medicare Insurance Tax	3,055	3,924	5,072	5,072	4,944	5,049	5,049
510207	Fringe - Life Insurance	706	724	882	882	882	882	882
	Total Fringe	151,058	219,591	286,949	286,949	313,392	316,519	321,225
	Operating and Contractual:							
520105	Contract Labor	0	0	0	0	0	0	0
520204	Uniforms	2,635	3,432	4,000	4,000	4,000	4,000	4,000
520400	Office	1,305	1,681	2,500	2,500	2,500	2,500	2,500
520500	Operating Supplies	7,861	11,119	13,000	13,000	13,000	13,000	13,000
520514	Small Tools	0	752	1,000	1,000	1,000	1,000	1,000
531301	Vehicle Costs - Gas & Oil	22,154	26,764	29,325	29,325	29,325	29,325	29,325
531304	Vehicle Cost - R & M	8,271	12,629	11,400	11,400	11,400	11,400	11,400
531500	Printing	0	13	200	200	200	200	200
543003	Travel & Training	172	0	1,750	1,750	1,750	1,750	1,750
605106	Maintenance Equipment	7,204	6,877	7,000	7,000	7,000	7,000	7,000
	Total Operating and Contractual	49,602	63,267	70,175	70,175	70,175	70,175	70,175
	Capital Outlay:							
707500	Vehicles	60,883	56,357	25,000	25,000	41,500	41,500	41,500
707600	Machinery & Equipment	0	1,247	58,000	58,981	12,000	12,000	12,000
707700	Office Furniture & Fixtures	0	463	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	60,883	58,067	83,000	83,981	53,500	53,500	53,500
	TOTAL DEPARTMENT	652,543	784,494	983,770	1,005,051	971,952	985,774	990,480

2007-2008 ANNUAL BUDGET

VII.18

DIVISION:	Finance	FUND:	401
DEPARTMENT:	Information System	ORGANIZATION:	218800

GOAL MISSION STATEMENT

To provide departments with the most comprehensive, professional and state-of-art Information System services. To service user departments and customers by developing and maintaining efficient, reliable and progressive information technology including technology including telecommunications, internet services, application software and network systems.

FUNCTION DESCRIPTION

The activities of the Management Information System include the following:

1. Operating
2. Programming
3. System Analysis
4. Hardware Maintenance
5. System Education and Training
6. System Evaluation and Implementation
7. Telecommunications
8. Network Development and Maintenance
9. Internet Functions and Applications

DEMAND PERFORMANCE INDICATORS

Description	2005-2006 Actual	2006-2007 Estimated	2007-2008 Projected
Number of Accounts	17	17	17
Number of Transactions	17	17	17
Number of Pages Printer	115	115	115
Number of Jobs Run	21	21	21
Number of Service Calls - Hardware	26,700	26,700	26,700
Number of Service Calls - Software	8,900	8,900	8,900
Number of Documents Prepared	720	720	720

2007-2008 ANNUAL BUDGET

VII.19

DIVISION:	Finance	FUND:	401
DEPARTMENT:	Management Information Systems	ORGANIZATION:	218800

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	379,488	363,217	475,264	427,564	468,756	468,756	-1.37%
FRINGE BENEFITS	151,419	175,978	251,807	251,807	222,720	225,216	-11.55%
OPERATING/CONTRACTUAL	597,274	591,497	747,225	888,225	816,225	816,225	9.23%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	168,009	351,837	288,708	295,168	221,000	221,000	-23.45%
TOTAL APPROPRIATIONS	1,296,190	1,482,529	1,763,004	1,862,764	1,728,701	1,731,197	-1.95%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490123	Salary - Info Systems Manager	1	1	1	1	1	1	0.00%
490227	Salary - Systems Analyst	3	3	3	3	3	3	0.00%
490242	Salary - Data Base Analyst	1	1	1	1	1	1	0.00%
490356	Salary - Hardware Technician	3	3	3	3	3	3	0.00%
490357	Salary - Computer Operator I	2	2	2	2	2	2	0.00%
490618	Salary - Secretary	1	1	1	1	1	1	0.00%
490651	Salary - Computer Operator II	2	2	2	2	2	2	0.00%
	Total Positions	13	13	13	13	13	13	0.00%

2007-2008 ANNUAL BUDGET

VII.20

DIVISION:	Finance	FUND:	401
DEPARTMENT:	Management Information Systems	ORGANIZATION:	218800

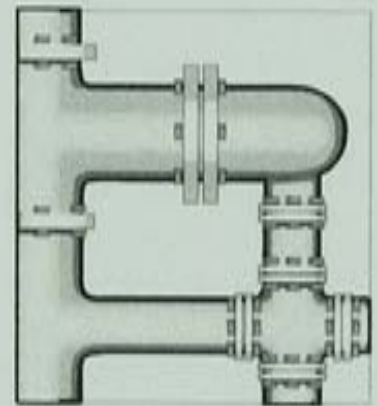
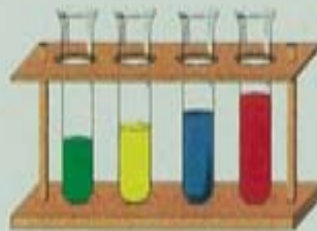
UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
450001	Overtime	18,093	21,584	18,096	32,096	18,096	18,458	18,458
490123	Salary - Info Systems Manager	58,261	63,171	65,699	65,699	65,699	67,013	67,013
490227	Salary - Systems Analyst	89,232	103,002	110,525	99,425	107,800	109,955	109,955
490242	Salary - Data Base Analyst	39,814	44,419	46,196	46,196	46,196	47,120	47,120
490356	Salary - Hardware Technician	58,847	43,843	91,218	81,918	88,880	90,658	90,658
490357	Salary - Computer Operator I	39,678	27,054	50,141	36,641	46,982	47,922	47,922
490618	Salary - Secretary	21,770	25,977	27,120	16,420	24,574	25,065	25,065
490651	Salary - Computer Operator II	53,793	34,167	66,269	49,169	61,338	62,565	62,565
Total Salaries		379,488	363,217	475,264	427,564	459,565	468,756	468,756
Fringe:								
510201	Fringe - Pension	95,656	100,430	141,059	141,059	129,597	132,190	132,190
510202	Fringe - Hospital	50,103	70,183	103,310	103,310	83,187	83,187	85,683
510206	Fringe - Medicare Insurance Tax	5,163	4,974	6,892	6,892	6,664	6,797	6,797
510207	Fringe - Life Insurance	497	391	546	546	546	546	546
Total Fringe		151,419	175,978	251,807	251,807	219,994	222,720	225,216
Operating and Contractual:								
520105	Contract Labor	0	79,647	0	20,000	0	0	0
520204	Uniforms	783	1,252	2,400	2,400	2,400	2,400	2,400
520400	Office	3,808	3,075	4,000	4,000	4,000	4,000	4,000
520500	Operating Supplies	21,460	20,600	23,000	23,000	23,000	23,000	23,000
520513	Operating - Paper	18,440	24,034	39,000	39,000	39,000	29,000	29,000
531301	Vehicle Costs - Gas & Oil	1,280	2,514	1,725	1,725	1,725	1,725	1,725
531304	Vehicle Cost - R & M	505	2,302	3,000	3,000	3,000	3,000	3,000
531410	Telephone	22,380	29,756	52,000	42,000	52,000	42,000	42,000
531415	Internet Access	17,169	19,180	45,000	45,000	45,000	45,000	45,000
531500	Printing	944	63	500	500	500	500	500
543002	Dues & Subscriptions	243	1,218	600	600	600	600	600
543003	Travel & Training	38,707	28,616	42,000	42,000	42,000	42,000	42,000
605106	Maintenance Equipment	172,304	197,950	242,000	342,000	242,000	300,000	300,000
605114	Maintenance Software	299,251	181,290	292,000	323,000	292,000	323,000	323,000
Total Operating and Contractual		597,274	591,497	747,225	888,225	747,225	816,225	816,225
Capital Outlay:								
707405	Building Improvements	0	0	10,000	10,000	15,000	0	0
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	110,871	264,300	175,046	176,836	167,200	159,200	159,200
707700	Office Furniture & Fixtures	1,230	0	0	0	1,800	1,800	1,800
707702	Computer Software	55,908	87,537	103,662	108,332	60,000	60,000	60,000
Total Capital Outlay		168,009	351,837	288,708	295,168	244,000	221,000	221,000
TOTAL DEPARTMENT		1,296,190	1,482,529	1,763,004	1,862,764	1,670,784	1,728,701	1,731,197

City of Alexandria **Annual Operating Budget**

Utility Division



2007-2008 ANNUAL BUDGET

VII.21

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Administration	ORGANIZATION:	218500

GOAL MISSION STATEMENT

Section 4-05 of the Home Rule Charter of the city of Alexandria charges the Director of Utilities with the administration of power plants; electric lines and services; water supply and distribution; gas lines and distribution; and sewerage collection and disposal.

FUNCTION DESCRIPTION

The Director of Utilities manages and coordinates all utility activities for the city including: electric production, electric distribution, water, gas, wastewater, and laboratory and testing services.

DEMAND PERFORMANCE INDICATORS

Description	2005-2006 Actual	2006-2007 Estimated	2007-2008 Projected

2007-2008 ANNUAL BUDGET

VII.22

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Director of Utilities	ORGANIZATION:	218500

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	99,687	84,759	157,606	130,206	163,857	163,857	3.97%
FRINGE BENEFITS	36,417	42,309	79,644	79,644	79,164	79,932	-0.60%
OPERATING/CONTRACTUAL	8,919	12,871	38,000	338,000	238,000	238,000	526.32%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	0	5,339	38,139	42,823	15,000	15,000	0.00%
TOTAL APPROPRIATIONS	145,023	145,278	313,389	590,673	496,021	496,789	58.28%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
480107	Salary - Director of Utilities	1	1	1	1	1	1	0.00%
480604	Salary - Executive Secretary	1	1	1	1	1	1	0.00%
490226	Salary - Assistant Director of Utilities	0	0	1	1	1	1	
	Total Positions	2	2	3	3	3	3	0.00%

2007-2008 ANNUAL BUDGET

VII.23

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Director of Utilities	ORGANIZATION:	218500

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Salaries:							
480107	Salary - Director of Utilities	72,439	53,114	75,393	75,393	72,493	80,000	80,000
480604	Salary - Executive Secretary	27,248	31,645	32,911	32,911	32,911	33,569	33,569
490226	Salary - Assistant Director of Utilities	0	0	49,302	21,902	49,302	50,288	50,288
	Total Salaries	99,687	84,759	157,606	130,206	154,706	163,857	163,857
	Fringe:							
510201	Fringe - Pension	21,818	23,385	46,778	46,778	43,627	46,207	46,207
510202	Fringe - Hospital	8,245	13,628	25,585	25,585	25,585	25,585	26,353
510206	Fringe - Medicare Insurance Tax	1,470	1,340	2,355	2,355	2,313	2,446	2,446
510207	Fringe - Life Insurance	84	79	126	126	126	126	126
510209	Fringe - Car Allowance	4,800	3,877	4,800	4,800	4,800	4,800	4,800
	Total Fringe	36,417	42,309	79,644	79,644	76,451	79,164	79,932
	Operating and Contractual:							
520204	Uniforms	0	412	0	0	0	0	0
520400	Office	670	1,846	2,500	2,500	2,500	2,500	2,500
531110	Professional Fees	0	0	0	300,000	0	200,000	200,000
531114	Professional Fees Engineering	3,000	0	18,000	18,000	18,000	18,000	18,000
531301	Vehicle Costs - Gas & Oil	0	0	1,500	1,500	1,500	1,500	1,500
531304	Vehicle Cost - R & M	0	0	1,000	1,000	1,000	1,000	1,000
531410	Telephone	1,382	2,479	3,000	3,000	3,000	3,000	3,000
531500	Printing	114	170	1,500	1,500	1,500	1,500	1,500
543002	Dues & Subscriptions	200	565	2,000	2,000	2,000	2,000	2,000
543003	Travel & Training	3,553	7,399	8,500	8,500	8,500	8,500	8,500
	Total Operating and Contractual	8,919	12,871	38,000	338,000	38,000	238,000	238,000
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	0	0	20,800	20,800	0	0	0
707600	Machinery & Equipment	0	5,339	9,289	9,289	0	0	0
707700	Office Furniture & Fixtures	0	0	1,300	1,300	10,000	10,000	10,000
707702	Computer Software	0	0	6,750	11,434	5,000	5,000	5,000
	Total Capital Outlay	0	5,339	38,139	42,823	15,000	15,000	15,000
	TOTAL DEPARTMENT	145,023	145,278	313,389	590,673	284,157	496,021	496,789

2007-2008 ANNUAL BUDGET

VII.24

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Electric Production	ORGANIZATION:	227100

GOAL MISSION STATEMENT

The mission of the City of Alexandria, Electric Production Department is to provide reliable and cost effective energy services, in a responsible and courteous manner, which meet the current future needs to our customers.

1. Customers. We will continually strive to remain customer-focused and always seek to improve the way in which we deliver services to our customers.
2. Employees. We will maintain a safe and positive work environment and provide the opportunity for professional and personal development. We will properly train employees for their responsibilities and see that they are regularly updated in current developments in their disciplines. We will ensure that employees and the community,
3. Power Supply. We will develop and maintain a reliable and secure supply of energy at a reasonable cost.

FUNCTION DESCRIPTION

D.G. Hunter Generating Station operates 24 hours a day, 7 days a week, with the capability to supply the city with electrical power to meet the needs of the citizens. Plant equipment is kept in proper working conditions to insure safe and reliable operations, allowing a unit to be started up in a minimum of four hours.

Negotiations for fuel and electrical power insures the most economical power for the citizens of Alexandria.

DEMAND PERFORMANCE INDICATORS

Description	2005-2006 Actual	2006-2007 Estimated	2007-2008 Projected
Reports: EPAAA, LEPA, SWPP, Dept. of Energy, NERC, FERC, DEO & Utility Data	1,300	1,300	1,400
Requisitions Processed	1,200	1,200	1,300
Invoices & Packing Slips	2,700	2,500	2,700
Cleco Interchange Calls	8,760	8,760	9,060
Interchange Log Entries	61,320	61,320	61,920
Customer Complaints & Trouble Calls	5,000	5,000	5,000

2007-2008 ANNUAL BUDGET

VII.25

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Electric Production	ORGANIZATION:	227100

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
SALARIES AND WAGES	667,738	726,429	865,460	786,360	862,325	862,325	-0.36%
FRINGE BENEFITS	250,685	320,094	409,803	409,803	390,198	394,351	-4.78%
OPERATING/CONTRACTUAL	35,050,122	53,892,924	30,007,350	43,009,350	36,207,350	36,207,350	20.66%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	29,227	121,917	61,770	61,770	86,000	86,000	39.23%
TOTAL APPROPRIATIONS	35,997,772	55,061,364	31,344,383	44,267,283	37,545,873	37,550,026	19.79%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
490101	Salary - Superintendent Electric Prod	1	1	1	1	1	1	0.00%
490301	Salary - Electric Plant Genrl Sprvsr	1	1	1	1	1	1	0.00%
490302	Salary - Plant Maintenance Sprvsr	1	1	1	1	1	1	0.00%
490369	Salary - Enviromental Technician I	1	1	1	1	1	1	0.00%
490618	Salary - Secretary	1	1	1	1	1	1	0.00%
490701	Salary - Electric Plant Shift Sprvsr	4	4	4	4	4	4	0.00%
490702	Salary - Industrial Electric Tech	1	1	1	1	1	1	0.00%
490703	Salary - Industrial Instrument Tech	1	1	1	1	1	1	0.00%
490704	Salary - Maintenance Mechanic II	2	1	1	1	1	1	0.00%
490705	Salary - Electric Plant Operator II	4	5	5	5	5	5	0.00%
490706	Salary - Maintenance Mechanic I	2	0	0	0	0	0	0.00%
490707	Salary - Electric Plant Operator I	4	1	1	1	1	1	0.00%
490820	Salary - General Maint Worker	1	1	1	1	1	1	0.00%
490822	Salary - Trades Worker	1	1	1	1	1	1	0.00%
	Total Positions	25	20	20	20	20	20	0.00%

2007-2008 ANNUAL BUDGET

VII.26

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Electric Production	ORGANIZATION:	227100

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
450001	Overtime	70,278	105,561	149,032	119,032	149,032	152,013	152,013
490101	Salary - Superintendent Electric Prod	48,377	53,124	55,249	55,249	55,249	56,354	56,354
490301	Salary - Electric Plant Genl Sprvr	40,557	45,174	46,981	46,981	46,981	47,921	47,921
490302	Salary - Plant Maintenance Sprvr	33,520	9,551	33,094	17,094	31,821	32,457	32,457
490369	Salary - Enviromental Technician I	24,456	28,807	29,959	19,259	26,893	27,431	27,431
490618	Salary - Secretary	19,353	23,629	24,574	24,574	24,574	25,065	25,065
490701	Salary - Electric Plant Shift Sprvr	146,672	164,096	174,936	170,836	174,936	178,436	178,436
490702	Salary - Industrial Electric Tech	27,958	33,861	35,215	35,215	35,215	35,919	35,919
490703	Salary - Industrial Instrument Tech	28,299	32,713	34,022	34,022	34,022	34,702	34,702
490704	Salary - Maintenance Mechanic II	34,464	36,469	37,925	37,925	37,925	38,684	38,684
490705	Salary - Electric Plant Operator II	137,610	146,285	177,573	159,273	162,745	166,000	166,000
490706	Salary - Maintenance Mechanic I	5,569	0	0	0	0	0	0
490707	Salary - Electric Plant Operator I	21,608	5,486	22,821	22,821	21,943	22,382	22,382
490820	Salary - General Maint Worker	8,772	17,258	18,675	18,675	18,675	19,049	19,049
490822	Salary - Trades Worker	20,245	24,415	25,404	25,404	25,404	25,912	25,912
Total Salaries		667,738	726,429	865,460	786,360	845,415	862,325	862,325
Fringe:								
510201	Fringe - Pension	170,357	201,023	256,870	256,870	238,408	243,176	243,176
510202	Fringe - Hospital	74,549	113,298	144,143	144,143	138,369	138,369	142,522
510206	Fringe - Medicare Insurance Tax	4,935	5,034	7,950	7,950	7,658	7,813	7,813
510207	Fringe - Life Insurance	844	739	840	840	840	840	840
510208	Fringe- FICA Tax Retirement	0	0	0	0	0	0	0
Total Fringe		250,685	320,094	409,803	409,803	385,275	390,198	394,351
Operating and Contractual:								
520105	Contract Labor	9,971	3,033	10,000	10,000	10,000	10,000	10,000
520204	Uniforms	5,499	5,468	5,500	5,500	5,500	5,500	5,500
520400	Office	1,789	68	2,000	2,000	2,000	2,000	2,000
520500	Operating Supplies	12,021	97,581	17,500	17,500	17,500	17,500	17,500
520501	Operating - Janitorial	4,274	2,406	2,500	2,500	2,500	2,500	2,500
520503	Operating - Chemicals	11,594	8,260	130,000	130,000	130,000	118,000	118,000
520505	Operating - Gases	12,211	14,024	13,000	13,000	13,000	25,000	25,000
520514	Small Tools	2,955	3,254	4,500	4,500	4,500	4,500	4,500
531110	Professional Fees & Services	4,600	4,436	5,000	5,000	5,000	5,000	5,000
531215	Fees, Licenses & Permits	2,123	3,791	4,000	6,000	4,000	4,000	4,000
531301	Vehicle Costs - Gas & Oil	3,333	4,043	3,450	3,450	3,450	3,450	3,450
531304	Vehicle Costs - R & M	2,930	3,894	4,000	4,000	4,000	4,000	4,000
531410	Telephone	14,080	12,006	13,500	13,500	13,500	13,500	13,500
531500	Printing	733	233	500	500	500	500	500
531701	Utilities	5,924	4,908	5,000	5,000	5,000	5,000	5,000
543002	Dues & Subscriptions	3,118	3,106	4,000	4,000	4,000	4,000	4,000
543003	Travel & Training	6,571	2,358	10,400	10,400	10,400	10,400	10,400
554001	Purchases-Direct Energy Costs	25,095,684	43,214,513	20,800,000	32,400,000	26,000,000	26,000,000	26,000,000
554002	Purchases-Other Energy Costs	9,358,049	10,237,558	8,000,000	9,400,000	9,000,000	9,000,000	9,000,000
554006	Purchases-Plant Fuel	0	0	600,000	600,000	600,000	600,000	600,000
605101	Maintenance Bldg & Facilities	25,500	16,563	20,000	20,000	20,000	20,000	20,000
605102	Maintenance Plant	466,852	249,023	350,000	350,000	350,000	350,000	350,000
605106	Maintenance Equipment	311	2,398	2,500	2,500	2,500	2,500	2,500
Total Operating and Contractual		35,050,122	53,892,924	30,007,350	43,009,350	36,207,350	36,207,350	36,207,350

2007-2008 ANNUAL BUDGET

VII.27

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Electric Production	ORGANIZATION:	227100

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Capital Outlay:							
707405	Building Improvements	2,800	12,028	31,770	31,770	0	0	0
707500	Vehicles	0	19,901	0	0	30,000	21,000	21,000
707600	Machinery & Equipment	15,781	87,453	0	0	35,000	35,000	35,000
707700	Office Furniture & Fixtures	1,502	2,535	0	0	0	0	0
707702	Computer Software	9,144	0	30,000	30,000	30,000	30,000	30,000
	Total Capital Outlay	29,227	121,917	61,770	61,770	95,000	86,000	86,000
	TOTAL DEPARTMENT	35,997,772	55,061,364	31,344,383	44,267,283	37,533,040	37,545,873	37,550,026

2007-2008 ANNUAL BUDGET

VII.28

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Electric Distribution	ORGANIZATION:	227200

GOAL MISSION STATEMENT

To provide quality electric service to residential, commercial and industrial customers by maintaining high standards of workmanship, efficiency and reliability.

FUNCTION DESCRIPTION

Construction of new additions and extensions to the City's electrical distribution system as growth requires. Maintain existing electric distribution system by checking equipment, performing preventive maintenance and reconductoring outdated circuits as loads and schedules allow. Respond to emergency call 24 hours a day, 7 days a week. Maintain street lighting and rental lights. Provide temporary electric service for special events. Maintain and store proper documentation of all electric meters, breakers, relays, transformers and equipment in the system. Test, record and remove all PCB contaminated transformers in system. Relamp and maintain sports lighting at all Ball Parks in the City. Assist all other departments as required.

DEMAND PERFORMANCE INDICATORS

Description	2005-2006 Actual	2006-2007 Estimated	2007-2008 Projected
Distribution Substations	17	17	18
Substation Transformers (MVA)	17	17	17
Distribution Lines (miles)	154	165	175
Transmission Lines (miles)	17	17	17
Electric Meters	25,100	51,000	51,000
Electric Customers	27,000	27,000	27,000
Street Lights	19,200	19,360	19,500
Work Orders Completed	720	760	800
Peak Load (MW)	181	182	194

2007-2008 ANNUAL BUDGET

VII.29

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Electric Distribution	ORGANIZATION:	227200

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
SALARIES AND WAGES	1,592,093	1,805,300	1,891,190	1,829,490	1,920,659	1,925,166	1.56%
FRINGE BENEFITS	551,510	752,557	889,484	889,484	835,582	849,518	-6.06%
OPERATING/CONTRACTUAL	1,135,235	1,421,568	1,451,492	1,606,492	1,492,725	1,592,725	2.84%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	771,137	880,553	1,129,095	1,568,488	1,450,050	1,617,390	28.43%
TOTAL APPROPRIATIONS	4,049,975	4,859,978	5,361,261	5,893,954	5,699,016	5,984,799	6.30%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
490102	Salary - Superintendent	1	1	1	1	1	1	0.00%
490202	Salary - Asst Superintendent	1	1	1	1	1	1	0.00%
490219	Salary - Professional Engineer	1	1	1	1	1	1	0.00%
490303	Salary - Electric General Supervisor	1	1	1	1	1	1	0.00%
490304	Salary - Electric System Technician	1	1	1	1	1	1	0.00%
490330	Salary - Crew Leader	4	4	4	4	4	4	0.00%
490316	Salary - Engineering Tech II	1	1	1	1	1	1	0.00%
490355	Salary - Senior Electrical Inspector	0	0	0	0	0	1	0.00%
490358	Salary - Electrical Inspector	1	1	1	1	1	1	0.00%
490359	Salary - Asst Electrical Inspector	1	1	1	1	1	0	0.00%
490367	Salary - SCADA Operator	4	4	4	4	4	4	0.00%
490618	Salary - Secretary	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
490708	Salary - Electric Substation Sprvrs	1	1	1	1	1	1	0.00%
490712	Salary - Senior Electric Line Worker	8	8	8	8	8	9	0.00%
490713	Salary - Electric Service Worker	2	2	2	2	2	2	0.00%
490715	Salary - Electric Meter Technician	2	2	2	2	2	2	0.00%
490716	Salary - Pole Construction Worker	2	2	2	2	2	2	0.00%
490718	Salary - Electric Line Worker	5	5	5	5	5	4	0.00%
490764	Salary - Electe Substation Tech II	1	1	1	1	1	1	0.00%
490769	Salary - Electe Substation Tech I	2	2	2	2	2	2	0.00%
490820	Salary - General Maint Worker	3	3	3	3	3	3	0.00%
490822	Salary - Trades Worker	2	2	2	2	2	2	0.00%
	Total Positions	46	46	46	46	46	46	0.00%

2007-2008 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Electric Distribution	ORGANIZATION:	227200

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
450001	Overtime	200,752	327,944	194,376	210,376	194,376	198,264	198,264
490102	Salary - Superintendent	63,652	52,180	54,268	54,268	54,268	55,353	55,353
490202	Salary - Asst Superintendent	9,137	24,923	49,920	49,920	49,920	50,918	50,918
490219	Salary - Professional Engineer	48,377	53,124	55,249	55,249	55,249	56,354	56,354
490303	Salary - Electric General Supervisor	49,300	54,062	56,224	56,224	56,224	57,348	57,348
490304	Salary - Electric System Technician	42,850	47,506	49,406	49,406	49,406	50,394	50,394
490316	Salary - Engineering Tech II	35,932	13,058	27,969	27,969	28,968	29,547	29,547
490355	Salary - Senior Electrical Inspector	0	0	0	0	0	0	37,774
490330	Salary - Crew Leader	159,123	177,542	184,645	184,645	184,645	188,339	188,339
490358	Salary - Electrical Inspector	36,615	41,274	42,814	42,814	42,814	43,670	43,670
490359	Salary - Asst Electrical Inspector	28,855	33,279	34,610	34,610	34,610	35,302	0
490367	Salary - SCADA Operator	115,623	131,808	141,273	137,973	141,273	144,099	144,099
490618	Salary - Secretary	19,128	18,137	23,753	23,753	23,753	24,228	24,228
490626	Salary - Clerical Specialist	17,496	7,906	21,088	17,888	20,277	20,683	20,683
490708	Salary - Electric Substation Sprvrs	67,995	38,405	39,406	39,406	44,973	45,872	45,872
490712	Salary - Senior Electric Line Worker	314,244	350,678	365,054	365,054	365,054	372,358	403,461
490713	Salary - Electric Service Worker	42,024	82,319	87,881	87,881	79,031	80,612	80,612
490715	Salary - Electric Meter Technician	55,476	64,028	66,857	66,857	66,857	68,194	68,194
490716	Salary - Pole Construction Worker	53,035	61,036	64,277	64,277	64,277	65,562	65,562
490718	Salary - Electric Line Worker	72,063	95,897	142,926	103,626	140,038	142,838	113,770
490764	Salary - Electric Substation Tech II	26,874	0	31,718	14,118	30,498	31,108	31,108
490769	Salary - Electric Substation Tech I	49,142	43,620	57,422	43,122	56,431	57,559	57,559
490820	Salary - General Maint Worker	47,014	52,195	55,442	55,442	55,442	56,552	56,552
490822	Salary - Trades Worker	37,386	34,379	44,612	44,612	44,612	45,505	45,505
Total Salaries		1,592,093	1,805,300	1,891,190	1,829,490	1,882,996	1,920,659	1,925,166
Fringe:								
510201	Fringe - Pension	389,929	495,215	561,310	561,310	530,997	541,628	542,899
510202	Fringe - Hospital	146,403	237,562	305,334	305,334	270,822	270,822	283,421
510206	Fringe - Medicare Insurance Tax	13,439	18,094	20,908	20,908	20,788	21,200	21,266
510207	Fringe - Life Insurance	1,739	1,686	1,932	1,932	1,932	1,932	1,932
Total Fringe		551,510	752,557	889,484	889,484	824,539	835,582	849,518
Operating and Contractual:								
520105	Contract Labor	3,069	74,951	0	40,000	0	0	0
520204	Uniforms	8,925	9,809	9,000	9,000	9,000	9,000	9,000
520400	Office	4,482	3,716	4,000	4,000	4,000	5,000	5,000
520500	Operating Supplies	28,883	31,184	26,500	26,500	26,500	26,500	26,500
520514	Small Tools	9,090	10,567	11,000	11,000	11,000	11,000	11,000
531110	Professional Fees and Services	1,490	1,630	0	0	0	0	0
531115	Tree Trimming	409,712	412,795	416,000	416,000	416,000	416,000	416,000
531301	Vehicle Costs - Gas & Oil	62,282	95,292	70,725	90,725	70,725	70,725	70,725
531304	Vehicle Costs - R & M	42,050	31,482	44,000	39,000	44,000	44,000	44,000
531410	Telephone	25,150	25,178	28,500	28,500	28,500	28,500	28,500
531500	Printing	1,149	858	3,000	3,000	3,000	5,400	5,400
531701	Utilities	131,310	225,444	118,000	218,000	118,000	118,000	218,000
531800	Rent	0	30,994	0	0	0	0	0
543002	Dues & Subscriptions	1,039	640	600	600	600	600	600
543003	Travel & Training	10,722	4,545	25,000	25,000	25,000	25,000	25,000
554007	Lamp Renewals	20,226	29,828	27,167	27,167	27,167	40,000	40,000

2007-2008 ANNUAL BUDGET

VII.31

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Electric Distribution	ORGANIZATION:	227200

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	DEPT REQUEST	ADOPTED
Operating & Contractual (Cont'd):								
605101	Maintenance Bldg & Facilities	16,498	2,833	20,000	20,000	20,000	45,000	45,000
605106	Maintenance Equipment	57,652	68,625	80,000	80,000	80,000	80,000	80,000
605113	Maintenance Lines & Poles	248,055	288,083	455,000	455,000	455,000	455,000	455,000
605115	Maintenance Meters	1,381	1,436	1,500	1,500	1,500	1,500	1,500
605118	Maintenance Substations	46,822	56,543	90,000	90,000	90,000	90,000	90,000
605125	PCB Disposal/Testing	5,248	15,135	21,500	21,500	21,500	21,500	21,500
Total Operating and Contractual		1,135,235	1,421,568	1,451,492	1,606,492	1,451,492	1,492,725	1,592,725
Capital Outlay:								
707101	Acquisitions	2,573	3,400	15,000	15,000	15,000	15,000	16,762
707300	Meters	53,391	36,477	100,000	100,000	100,000	100,000	100,000
707359	Christmas Lighting	0	0	0	0	0	0	0
707361	Street Lights	123,077	92,587	130,000	130,000	160,000	160,000	160,000
707363	Electric Transformers	262,823	286,468	300,000	350,000	600,000	375,000	375,000
707401	Electric Systems Additions	125,813	287,815	180,000	330,000	930,000	250,000	296,379
707405	Building Improvements	0	5,910	20,000	20,000	140,000	135,000	135,000
707500	Vehicles	160,704	90,736	184,000	415,895	423,000	345,000	464,199
707600	Machinery & Equipment	30,533	58,384	161,100	161,100	156,250	49,350	49,350
707700	Office Furniture and Fixtures	1,750	7,360	3,160	4,938	5,700	5,700	5,700
707702	Computer Software	10,473	11,416	35,835	41,555	38,340	15,000	15,000
Total Capital Outlay		771,137	880,553	1,129,095	1,568,488	2,568,290	1,450,050	1,617,390
TOTAL DEPARTMENT		4,049,975	4,859,978	5,361,261	5,893,954	6,727,317	5,699,016	5,984,799

2007-2008 ANNUAL BUDGET

VII.32

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Water	ORGANIZATION:	237501

GOAL MISSION STATEMENT

To produce water that is good, pure, wholesome and in quantity suitable for drinking, domestic and culinary purposes. It also provides water for fire protection and delivers the water by pump stations and water mains to our customers.

FUNCTION DESCRIPTION

The Water Department monitors, inspects, repairs and maintains 53 water wells, 40,100 water meters, 500 miles, over 2,834 fire hydrants, 7 pump stations, 10 water reservoirs and delivers an average of 25 million gallons of water to its customers each day. In performing this task, approximately 20 corrective work orders are completed each day.

DEMAND PERFORMANCE INDICATORS

Description	2005-2006 Actual	2006-2007 Estimated	2007-2008 Projected
Total Water Customers	22,000	22,500	22,500
Average Daily Water Consumption	20,000,000	20,500,000	20,500,000
Work Orders	13,306	14,367	14,367

2007-2008 ANNUAL BUDGET

VII.33

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Water Distribution	ORGANIZATION:	237501

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	638,507	710,949	863,073	804,273	873,298	873,298	1.18%
FRINGE BENEFITS	219,697	311,263	429,928	429,928	445,453	451,093	3.61%
OPERATING/CONTRACTUAL	289,750	377,192	327,200	412,200	354,200	354,200	8.25%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	113,652	235,349	290,000	365,930	284,094	284,094	-2.04%
TOTAL APPROPRIATIONS	1,261,606	1,634,753	1,910,201	2,012,331	1,957,045	1,962,685	2.45%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490103	Salary - Superintendent	1	1	1	1	1	1	0.00%
490204	Salary - Asst Superintendent	1	1	1	1	1	1	0.00%
490318	Salary - Meter Technician	3	3	3	3	3	3	0.00%
490330	Salary - Crew Leader	5	5	5	5	5	5	0.00%
490342	Salary - Construction Inspector	0	0	1	1	1	1	0.00%
490373	Salary - Supervisor	1	1	1	1	1	1	0.00%
490618	Salary - Secretary	2	2	2	2	2	2	0.00%
490722	Salary - Pipe Layer	4	4	4	4	4	4	0.00%
490738	Salary - Equipment Operator III	1	1	1	1	1	1	0.00%
490742	Salary - Painter	1	1	1	1	1	1	0.00%
490820	Salary - General Maint Worker	7	7	7	7	7	7	0.00%
490822	Salary - Trades Worker	2	2	2	2	2	2	0.00%
	Total Positions	28	28	29	29	29	29	0.00%

2007-2008 ANNUAL BUDGET

VII.34

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Water Distribution	ORGANIZATION:	237501

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Salaries:							
450001	Overtime	27,885	42,598	19,032	51,032	19,032	19,413	19,413
490103	Salary - Superintendent	58,636	35,655	49,640	49,640	47,731	48,686	48,686
490204	Salary - Asst Superintendent	40,129	26,593	46,392	20,592	46,392	47,320	47,320
490318	Salary - Meter Technician	70,627	70,037	86,028	83,428	90,062	91,863	91,863
490330	Salary - Crew Leader	167,533	190,090	197,503	197,503	197,503	201,452	201,452
490342	Salary - Construction Inspector	0	0	31,821	17,821	31,821	32,457	32,457
490373	Salary - Supervisor	32,127	36,605	38,069	38,069	38,069	38,830	38,830
490618	Salary - Secretary	42,461	50,695	54,768	52,768	53,854	54,931	54,931
490722	Salary - Pipe Layer	72,018	75,838	102,842	74,442	98,508	100,478	100,478
490738	Salary - Equipment Operator III	24,036	32,151	33,437	33,437	33,437	34,106	34,106
490742	Salary - Painter	13,006	26,518	27,579	27,579	27,579	28,131	28,131
490820	Salary - General Maint Worker	66,697	95,401	132,094	118,194	130,006	132,607	132,607
490822	Salary - Trades Worker	23,352	28,768	43,868	39,768	42,180	43,024	43,024
	Total Salaries	638,507	710,949	863,073	804,273	856,174	873,298	873,298
	Fringe:							
510201	Fringe - Pension	154,314	190,795	256,161	256,161	241,441	246,270	246,270
510202	Fringe - Hospital	58,753	110,979	162,232	162,232	187,888	187,888	193,528
510206	Fringe - Medicare Insurance Tax	5,703	8,562	10,317	10,317	9,876	10,077	10,077
510207	Fringe - Life Insurance	927	927	1,218	1,218	1,218	1,218	1,218
	Total Fringe	219,697	311,263	429,928	429,928	440,423	445,453	451,093
	Operating and Contractual:							
520105	Contract Labor	32,765	14,751	5,000	5,000	5,000	5,000	5,000
520204	Uniforms	7,093	6,705	7,100	7,100	7,100	7,100	7,100
520400	Office	4,685	4,890	5,500	5,500	5,500	5,500	5,500
520500	Operating Supplies	9,827	10,781	10,000	10,000	10,000	10,000	10,000
520501	Operating - Janitorial	893	998	1,000	1,000	1,000	1,000	1,000
520507	Operating - Sand & Gravel	2,513	1,662	5,000	5,000	5,000	5,000	5,000
520510	Operating - Paint	3,993	5,499	8,000	8,000	8,000	8,000	8,000
520514	Small Tools	5,343	4,841	8,000	8,000	8,000	8,000	8,000
531215	Fees, Licenses & Permits	14,134	16,271	18,000	27,000	18,000	18,000	18,000
531301	Vehicle Costs - Gas & Oil	48,560	67,848	55,200	75,200	55,200	70,200	70,200
531304	Vehicle Costs - R & M	35,047	40,308	31,000	31,000	31,000	31,000	31,000
531410	Telephone	9,963	8,750	12,000	12,000	12,000	12,000	12,000
531500	Printing	6,059	3,000	6,500	6,500	6,500	6,500	6,500
543002	Dues & Subscriptions	2,540	3,893	4,000	4,000	4,000	4,000	4,000
543003	Travel & Training	6,608	6,812	10,000	10,000	10,000	12,000	12,000
605106	Maintenance Equipment	16,495	10,756	10,000	10,000	10,000	10,000	10,000
605110	Maintenance Grounds	456	0	500	500	500	500	500
605115	Maintenance Meters	44,545	54,995	50,000	75,000	50,000	50,000	50,000
605117	Maintenance Mains	38,231	114,432	80,400	111,400	80,400	90,400	90,400
	Total Operating and Contractual	289,750	377,192	327,200	412,200	327,200	354,200	354,200

2007-2008 ANNUAL BUDGET

VII.35

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Water Distribution	ORGANIZATION:	237501

UTILITY FUND

DEPARTMENTAL BUDGET

CODE		2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Capital Outlay:							
707300	Meters	78,731	99,987	69,070	120,000	135,000	120,000	120,000
707401	Water System Additions	9,443	6,643	50,000	75,000	50,000	60,000	60,000
707405	Building Improvements	0	2,800	2,800	2,800	0	2,800	2,800
707500	Vehicles	0	85,626	136,500	136,500	27,924	27,924	27,924
707600	Machinery & Equipment	21,408	38,332	24,430	24,430	77,870	69,370	69,370
707700	Office Furniture & Fixtures	2,809	1,961	3,700	3,700	4,000	4,000	4,000
707702	Computer Software	1,261	0	3,500	3,500	0	0	0
	Total Capital Outlay	113,652	235,349	290,000	365,930	294,794	284,094	284,094
	TOTAL DEPARTMENT	1,261,606	1,634,753	1,910,201	2,012,331	1,918,591	1,957,045	1,962,685

2007-2008 ANNUAL BUDGET

VII.36

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Water Production	ORGANIZATION:	237502

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	298,874	402,026	426,338	422,038	435,842	435,842	2.23%
FRINGE BENEFITS	115,128	196,496	223,440	223,440	219,943	222,657	-1.57%
OPERATING/CONTRACTUAL	1,116,199	1,748,817	1,160,000	1,490,000	1,467,750	1,467,750	26.53%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	33,885	21,798	48,500	48,500	114,949	114,949	137.01%
TOTAL APPROPRIATIONS	1,564,086	2,369,137	1,858,278	2,183,978	2,238,484	2,241,198	20.46%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490330	Salary - Crew Leader	1	1	1	1	1	1	0.00%
490367	Salary - SCADA Operator	5	5	5	5	6	6	20.00%
490373	Salary - Supervisor	1	1	1	1	1	1	0.00%
490706	Salary - Maintenance Mechanic I	1	1	1	1	0	0	-100.00%
490723	Salary - Systems Technician	0	0	1	1	1	1	0.00%
490738	Salary - Equipment Operator III	1	1	2	2	2	2	0.00%
490742	Salary - Painter	1	1	1	1	1	1	0.00%
490820	Salary - General Maint Worker	3	3	1	1	1	1	0.00%
490822	Salary - Trades Worker	1	1	1	1	1	1	0.00%
	Total Positions	14	14	14	14	14	14	0.00%

2007-2008 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Water Production	ORGANIZATION:	237502

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Salaries:							
450001	Overtime	28,261	41,529	22,256	37,256	22,256	22,701	22,701
490330	Salary - Crew Leader	30,602	35,054	36,456	36,456	36,456	37,185	37,185
490367	Salary - SCADA Operator	116,122	141,949	146,535	146,535	146,535	177,579	177,579
490373	Salary - Supervisor	33,391	37,890	39,406	39,406	39,406	40,194	40,194
490706	Salary - Maintenance Mechanic I	13,538	24,672	25,758	25,758	25,758	0	0
490723	Salary - Systems Technician	0	0	34,671	15,371	34,671	35,364	35,364
490738	Salary - Equipment Operator III	21,881	26,189	51,967	51,967	51,706	52,740	52,740
490742	Salary - Painter	8,739	26,423	23,753	23,753	23,753	24,228	24,228
490820	Salary - General Maint Worker	24,818	41,921	18,675	18,675	18,091	18,453	18,453
490822	Salary - Trades Worker	21,522	26,399	26,861	26,861	26,861	27,398	27,398
	Total Salaries	298,874	402,026	426,338	422,038	425,493	435,842	435,842
	Fringe:							
510201	Fringe - Pension	75,109	110,940	126,536	126,536	119,988	122,909	122,909
510202	Fringe - Hospital	35,721	79,833	90,522	90,522	90,522	90,522	93,236
510206	Fringe - Medicare Insurance Tax	3,847	5,191	5,794	5,794	5,781	5,924	5,924
510207	Fringe - Life Insurance	451	532	588	588	588	588	588
	Total Fringe	115,128	196,496	223,440	223,440	216,879	219,943	222,657
	Operating and Contractual:							
520105	Contract Labor	0	0	0	0	0	0	0
520400	Office	0	0	0	0	0	0	0
520500	Operating Supplies	4,976	4,966	5,000	5,000	5,000	5,000	5,000
520503	Operating Chemicals	61,967	67,048	75,000	75,000	75,000	75,000	75,000
520514	Small Tools	1,969	2,671	3,000	3,000	3,000	3,000	3,000
531701	Utilities	827,106	1,392,624	834,000	1,164,000	834,000	1,134,000	1,134,000
605101	Maintenance Bldg & Facilities	1,986	1,883	2,000	2,000	2,000	2,000	2,000
605106	Maintenance - Equipment	4,462	5,983	7,000	7,000	7,000	8,750	8,750
605110	Maint Grounds & Right of Way	9,788	9,781	10,000	10,000	10,000	10,000	10,000
605115	Maintenance Meters	999	996	1,000	1,000	1,000	1,000	1,000
605117	Maintenance Mains	3,497	7,394	7,500	7,500	7,500	7,500	7,500
605119	Maintenance Reservoirs	7,658	0	8,000	8,000	8,000	8,000	8,000
605121	Maintenance Wells	176,830	240,849	192,500	192,500	192,500	192,500	192,500
605123	Maintenance Pump Stations	14,961	14,622	15,000	15,000	15,000	21,000	21,000
	Total Operating and Contractual	1,116,199	1,748,817	1,160,000	1,490,000	1,160,000	1,467,750	1,467,750
	Capital Outlay:							
707300	Meters	1,995	1,987	2,000	2,000	12,000	12,000	12,000
707405	Building Improvements	0	0	29,000	29,000	29,000	29,000	29,000
707500	Vehicles	0	0	14,000	14,000	23,949	23,949	23,949
707600	Machinery & Equipment	30,514	2,815	3,500	3,500	50,000	50,000	50,000
707700	Office Furniture & Fixtures	1,376	16,996	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	33,885	21,798	48,500	48,500	114,949	114,949	114,949
	TOTAL DEPARTMENT	1,564,086	2,369,137	1,858,278	2,183,978	1,917,321	2,238,484	2,241,198

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Gas	ORGANIZATION:	247800

GOAL MISSION STATEMENT

The goal and mission of the City of Alexandria, Gas Department is to continue to provide quality service to all of our residential, industrial, and commercial customers in a safe and efficient manner. While at the same time striving to meet all regulations and mandates required to satisfy the State and Federal Offices of Pipeline Safety.

The coordinating of all utility activities between engineering firms, construction contractors, and the City of Alexandria, Gas Department is mandatory.

The City of Alexandria, Gas Department inspects all new gas main lines laid by gas contractors and all work performed by gas contractors on private property, both inside and outside the city limits, to insure that the gas lines installed and the work performed on private property is in accordance with our codes and specifications to guarantee a safe operating natural gas system.

FUNCTION DESCRIPTION

The City of Alexandria, Gas Distribution Department provides natural gas to approximately 20,000 customers for residential, industrial, and commercial use. We maintain approximately 550 miles of main line and approximately 20,000 service lines that range in size from 1/2" to 12" pipe.

Natural gas service is provided to these customers from 32 regulator station, one (1) booster station, and one (1) meter/regulator station at the City of Alexandria, D.G. Hunter Power Plant. The natural gas to supply our customers is purchased from four (4) gate stations. Natural gas for the City of Alexandria, D.G. Hunter Power Plant is purchased from one (1) gate station. The department also maintains and services three (3) bulk odorization tank stations as well as three (3) odorant injectors.

To assist in insuring the proper and safe operation of our natural gas system, the City of Alexandria, Gas Department utilizes an up-to-date SCADA System monitored 24 hours a day/365 days a year.

DEMAND PERFORMANCE INDICATORS

Description	2005-2006 Actual	2006-2007 Estimated	2007-2008 Projected
Customers (residential, industrial, & commercial)	19,750	20,000	20,250
Work Orders	6,750	7,000	7,250
Gas Inspections	1,000	1,000	1,000
Meters & Taps Installed	400	500	550
Meters Changed Out	400	400	400
Leaks Detected	650	600	550

2007-2008 ANNUAL BUDGET

VII.39

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Gas Distribution	ORGANIZATION:	247800

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	1,213,400	1,299,701	1,431,590	1,335,690	1,408,968	1,410,386	-1.58%
FRINGE BENEFITS	458,433	580,353	704,544	704,544	676,260	684,606	-4.01%
OPERATING/CONTRACTUAL	11,032,499	16,813,502	8,394,100	8,409,100	8,394,100	8,394,100	0.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	148,269	152,631	390,000	365,000	281,950	281,950	-27.71%
TOTAL APPROPRIATIONS	12,852,601	18,846,187	10,920,234	10,814,334	10,761,278	10,771,042	-1.46%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490104	Salary - Superintendent	1	1	1	1	1	1	0.00%
490308	Salary - Gas General Supervisor	1	1	1	1	1	1	0.00%
490315	Salary - Meter Repairer	1	1	1	1	1	1	0.00%
490322	Salary - Gas System Technician	2	2	2	2	2	2	0.00%
490324	Salary - Cathodic Protection Tech	1	1	1	1	1	1	0.00%
490325	Salary - Leak Survey Technician	2	2	2	2	2	2	0.00%
490330	Salary - Crew Leader	6	6	6	6	6	6	0.00%
490360	Salary - Gas Inspector	1	1	1	1	1	0	0.00%
490361	Salary - Assistant Gas Inspector	1	1	1	1	1	1	0.00%
490362	Salary - Senior Gas Inspector	0	0	0	0	0	1	0.00%
490367	Salary - SCADA Operator	5	5	5	5	5	5	0.00%
490618	Salary - Secretary	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
490721	Salary - Gas Service Technician	2	2	2	2	2	2	0.00%
490722	Salary - Pipe Layer	7	7	7	7	7	7	0.00%
490726	Salary - Pipeline Welder	2	2	2	2	2	2	0.00%
490738	Salary - Equipment Operator III	1	1	1	1	1	1	0.00%
490822	Salary - Trades Worker	4	4	4	4	4	4	0.00%
Total Positions		39	39	39	39	39	39	0.00%

2007-2008 ANNUAL BUDGET

VII.40

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Gas Distribution	ORGANIZATION:	247800

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Salaries:							
450001	Overtime	59,048	77,127	84,136	84,136	84,136	85,819	85,819
490104	Salary - Superintendent	51,758	56,561	58,823	58,823	58,823	59,999	59,999
490308	Salary - Gas General Supervisor	43,143	47,803	49,715	49,715	49,715	50,709	50,709
490315	Salary - Meter Repairer	24,472	28,823	29,976	25,676	29,976	30,576	30,576
490322	Salary - Gas System Technician	80,640	59,591	74,694	60,194	54,862	55,959	55,959
490324	Salary - Cathodic Protection Tech	27,746	36,998	33,437	21,937	30,809	31,425	31,425
490325	Salary - Leak Survey Technician	55,473	64,283	66,854	66,854	66,854	68,191	68,191
490330	Salary - Crew Leader	219,546	246,544	256,574	256,574	256,574	261,706	261,706
490360	Salary - Gas Inspector	41,843	22,049	48,341	28,741	31,821	32,457	0
490361	Salary - Assistant Gas Inspector	34,469	38,986	40,545	40,545	40,545	41,356	41,356
490362	Salary - Senior Gas Inspector	0	0	0	0	0	0	33,875
490367	Salary - SCADA Operator	130,449	134,563	155,820	144,920	154,788	157,883	157,883
490618	Salary - Secretary	29,750	34,189	35,557	35,557	35,557	36,268	36,268
490626	Salary - Clerical Specialist	21,438	25,739	26,769	26,769	26,769	27,304	27,304
490721	Salary - Gas Service Technician	63,556	39,147	61,406	56,806	69,040	70,421	70,421
490722	Salary - Pipe Layer	166,088	196,475	204,208	191,908	200,473	204,483	204,483
490726	Salary - Pipeline Welder	53,283	62,057	64,540	55,640	57,070	58,211	58,211
490738	Salary - Equipment Operator III	24,763	29,119	30,284	30,284	30,284	30,890	30,890
490822	Salary - Trades Worker	84,735	98,424	108,711	99,411	102,069	104,111	104,111
470998	Gas Board Secretarial Fees	1,200	1,223	1,200	1,200	1,200	1,200	1,200
	Total Salaries	1,213,400	1,299,701	1,431,590	1,335,690	1,381,365	1,408,968	1,410,386
	Fringe:							
510201	Fringe - Pension	304,445	345,063	424,543	424,543	389,204	396,990	397,390
510202	Fringe - Hospital	142,182	223,546	265,582	265,582	264,151	264,151	272,077
510206	Fringe - Medicare Insurance Tax	10,174	10,267	12,781	12,781	13,215	13,481	13,501
510207	Fringe - Life Insurance	1,632	1,477	1,638	1,638	1,638	1,638	1,638
	Total Fringe	458,433	580,353	704,544	704,544	668,208	676,260	684,606
	Operating and Contractual:							
520105	Contract Labor	0	2,979	4,000	4,000	4,000	4,000	4,000
520204	Uniforms	9,460	8,498	7,000	7,000	7,000	7,000	7,000
520400	Office	7,256	7,434	5,500	5,500	5,500	5,500	5,500
520500	Operating Supplies	24,768	25,376	20,000	20,000	20,000	20,000	20,000
520503	Operating - Chemicals	18,790	738	25,000	25,000	25,000	25,000	25,000
520514	Small Tools	4,879	4,972	5,000	5,000	5,000	5,000	5,000
531215	Fees, Licenses & Permits	10,537	10,456	14,000	14,000	14,000	14,000	14,000
531301	Vehicle Costs - Gas & Oil	38,596	45,495	50,600	50,600	50,600	50,600	50,600
531304	Vehicle Costs - R & M	25,241	22,002	31,200	26,200	31,200	31,200	31,200
531410	Telephone	5,041	4,729	6,000	5,000	6,000	6,000	6,000
531500	Printing	707	540	1,000	1,000	1,000	1,000	1,000
531701	Utilities	1,334	1,282	800	1,800	800	800	800
531800	Rent	45,967	48,509	40,000	40,000	40,000	40,000	40,000
543002	Dues & Subscriptions	1,590	835	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	16,848	30,802	15,000	15,000	15,000	15,000	15,000
554003	Purchases-Natural Gas	10,678,475	16,526,351	8,000,000	8,000,000	8,000,000	8,000,000	8,000,000
605101	Maintenance Bldg & Facilities	2,912	2,977	3,000	3,000	3,000	3,000	3,000
605106	Maintenance Equipment	21,591	19,084	15,000	15,000	15,000	15,000	15,000
605115	Maintenance Meters	25,609	21,086	30,000	30,000	30,000	30,000	30,000
605117	Maintenance Mains	92,898	29,357	120,000	140,000	120,000	120,000	120,000
	Total Operating and Contractual	11,032,499	16,813,502	8,394,100	8,409,100	8,394,100	8,394,100	8,394,100

2007-2008 ANNUAL BUDGET

VII.41

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Gas Distribution	ORGANIZATION:	247800

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Capital Outlay:							
707300	Meters	52,431	38,011	40,000	40,000	40,000	40,000	40,000
707401	Gas System Additions	41,372	31,961	250,000	225,000	250,000	50,000	50,000
707405	Building Improvements	2,132	4,529	0	0	10,000	10,000	10,000
707500	Vehicles	0	55,733	47,000	47,000	55,000	55,000	55,000
707600	Machinery & Equipment	48,669	22,397	45,750	45,750	107,150	121,150	121,150
707700	Office Furniture & Fixtures	1,785	0	2,250	2,250	800	800	800
707702	Computer Software	1,880	0	5,000	5,000	5,000	5,000	5,000
	Total Capital Outlay	148,269	152,631	390,000	365,000	467,950	281,950	281,950
	TOTAL DEPARTMENT	12,852,601	18,846,187	10,920,234	10,814,334	10,911,623	10,761,278	10,771,042

2007-2008 ANNUAL BUDGET

VII.42

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Wastewater	ORGANIZATION:	258101

GOAL MISSION STATEMENT

To keep existing sewer system in repair and condition to meet health, D.E.Q., and E.P.A. standards for infiltration - inflow and any other sanitary conditions dealing with the entire sewer system. To insure the production of a quality dewatered sludge that can be beneficially reused. To review Plans and Specification for new sewer system.

FUNCTION DESCRIPTION

The Wastewater Department consist of two different operations, namely the collection and treatment of wastewater for the City of Alexandria, and is in operation 24-hours a day seven days per week. The Collection Department installs service taps, build manholes, lays extension, and maintains lift stations. The Treatment Department operates and maintains a treatment facility that utilizes a modified activated sludge process.

DEMAND PERFORMANCE INDICATORS

Description	2005-2006 Actual	2006-2007 Estimated	2007-2008 Projected
Complaints - stop ups & alarms	6,750	6,500	6,500
Telephone calls	7,000	7,500	7,500
Correspondence	850	875	900
Radio communications	7,500	7,500	7,775
Sewer taps	175	275	275

2007-2008 ANNUAL BUDGET

VII.43

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Wastewater Treatment	ORGANIZATION:	258101

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	437,798	551,961	589,593	612,793	642,707	642,707	9.01%
FRINGE BENEFITS	152,128	226,698	277,028	277,028	288,840	291,800	4.26%
OPERATING/CONTRACTUAL	891,120	1,274,515	998,245	1,267,245	1,198,245	1,198,245	20.04%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	303,504	57,365	367,387	378,507	297,880	361,440	-18.92%
TOTAL APPROPRIATIONS	1,784,550	2,110,539	2,232,253	2,535,573	2,427,672	2,494,192	8.75%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490105	Salary - Superintendent	1	1	1	1	1	1	0.00%
490367	Salary - SCADA Operator	11	11	11	11	11	11	0.00%
490373	Salary - Supervisor	1	1	1	1	1	1	0.00%
490618	Salary - Secretary	1	1	1	1	1	1	0.00%
490619	Salary - Office Assistant	1	1	1	1	1	1	0.00%
490723	Salary - Systems Technician	1	1	1	1	1	1	0.00%
	Total Positions	16	16	16	16	16	16	0.00%

2007-2008 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Wastewater Treatment	ORGANIZATION:	258101

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
450001	Overtime	60,766	76,862	41,704	91,704	41,704	42,538	42,538
490105	Salary - Superintendent	49,373	54,136	56,301	56,301	56,301	57,427	57,427
490367	Salary - SCADA Operator	257,596	313,890	363,092	336,292	403,601	411,675	411,675
490373	Salary - Supervisor	35,393	40,180	41,734	41,734	41,734	42,569	42,569
490618	Salary - Secretary	27,592	31,995	33,275	33,275	33,275	33,941	33,941
490619	Salary - Office Assistant	6,878	8,895	17,429	17,429	17,429	17,778	17,778
490723	Salary - Systems Technician	0	26,003	36,058	36,058	36,058	36,779	36,779
Total Salaries		437,798	551,961	589,593	612,793	630,102	642,707	642,707
Fringe:								
510201	Fringe - Pension	110,731	151,192	174,990	174,990	177,691	181,244	181,244
510202	Fringe - Hospital	36,062	68,445	94,293	94,293	98,636	98,636	101,596
510206	Fringe - Medicare Insurance Tax	4,806	6,496	7,073	7,073	8,122	8,288	8,288
510207	Fringe - Life Insurance	529	565	672	672	672	672	672
Total Fringe		152,128	226,698	277,028	277,028	285,121	288,840	291,800
Operating and Contractual:								
520105	Contract Labor	21,580	10,194	0	0	0	0	0
520204	Uniforms	2,971	3,281	3,000	3,000	3,000	4,000	4,000
520400	Office	4,929	4,818	5,400	5,400	5,400	5,400	5,400
520500	Operating Supplies	12,472	13,748	2,500	2,500	2,500	10,000	10,000
520503	Operating - Chemicals	70,057	48,493	64,000	64,000	64,000	64,000	64,000
520512	Sludge Removal	12,450	16,889	120,000	120,000	120,000	58,000	58,000
520514	Small Tools	5,669	7,283	5,000	5,000	5,000	5,000	5,000
531206	Services - Other	1,845	19,801	5,000	5,000	5,000	5,000	5,000
531215	Fees, Licenses & Permits	24,992	29,185	21,000	21,000	21,000	28,500	28,500
531301	Vehicle Costs - Gas & Oil	51,213	72,783	56,695	68,695	56,695	56,695	56,695
531304	Vehicle Costs - R & M	32,867	51,408	31,100	51,100	31,100	31,100	31,100
531410	Telephone	11,079	9,729	14,000	11,000	14,000	14,000	14,000
531500	Printing	717	161	1,500	1,500	1,500	1,500	1,500
531701	Utilities	422,023	676,987	447,000	687,000	447,000	647,000	647,000
531800	Rent	2,945	2,024	3,100	3,100	3,100	10,100	10,100
531900	Advertising	0	166	200	200	200	200	200
543002	Dues & Subscriptions	449	500	450	450	450	450	450
543003	Travel & Training	19,478	12,583	14,600	14,600	14,600	14,600	14,600
605101	Maintenance Bldg & Facilities	22,199	17,325	14,500	14,500	14,500	20,500	20,500
605102	Maintenance Plant	157,460	246,620	170,000	170,000	170,000	203,000	203,000
605106	Maintenance Equipment	12,791	30,537	17,500	17,500	17,500	17,500	17,500
605110	Maint Grounds & Right of Way	934	0	1,700	1,700	1,700	1,700	1,700
Total Operating and Contractual		891,120	1,274,515	998,245	1,267,245	998,245	1,198,245	1,198,245
Capital Outlay:								
707405	Building Improvements	196,550	0	92,518	92,518	0	0	0
707500	Vehicles	0	0	25,000	25,000	32,000	32,000	32,000
707600	Machinery & Equipment	104,580	57,365	249,869	249,869	352,280	265,880	329,440
707700	Furniture & Fixtures	2,374	0	0	0	0	0	0
707702	Computer Software	0	0	0	11,120	0	0	0
Total Capital Outlay		303,504	57,365	367,387	378,507	384,280	297,880	361,440
TOTAL DEPARTMENT		1,784,550	2,110,539	2,232,253	2,535,573	2,297,748	2,427,672	2,494,192

2007-2008 ANNUAL BUDGET

VII.45

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Wastewater Collection	ORGANIZATION:	258102

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	652,478	795,598	833,124	861,924	849,788	852,238	2.00%
FRINGE BENEFITS	230,574	342,541	395,351	395,351	386,336	391,113	-2.28%
OPERATING/CONTRACTUAL	257,030	373,120	302,400	348,400	302,400	332,400	0.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	127,506	295,308	719,148	612,788	399,120	442,716	-44.50%
TOTAL APPROPRIATIONS	1,267,588	1,806,567	2,250,023	2,218,463	1,937,644	2,018,467	-13.88%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490327	Salary - Senior Plumbing Inspector	0	0	0	0	0	1	0.00%
490328	Salary - Plumbing Inspector	1	1	1	1	1	0	0.00%
490330	Salary - Crew Leader	6	6	6	6	6	6	0.00%
470373	Salary - Supervisor	1	1	1	1	1	1	0.00%
490706	Salary - Maintenance Mechanic I	0	0	3	3	3	3	0.00%
490722	Salary - Pipe Layer	2	2	2	2	2	2	0.00%
490738	Salary - Equipment Operator III	3	3	3	3	3	3	0.00%
490746	Salary - Equipment Operator II	2	2	2	2	2	2	0.00%
490819	Salary - Equipment Operator I	0	1	1	1	1	1	0.00%
490820	Salary - General Maint Worker	5	4	4	4	4	4	0.00%
490822	Salary - Trades Worker	5	5	2	2	2	2	0.00%
	Total Positions	25	25	25	25	25	25	0.00%

2007-2008 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Wastewater Collection	ORGANIZATION:	258102

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
450001	Overtime	117,822	134,972	97,240	134,240	97,240	99,185	99,185
490327	Salary - Senior Plumbing Inspector	0	0	0	0	0	0	37,445
490328	Salary - Plumbing Inspector	28,480	32,989	34,309	34,309	34,309	34,995	0
490330	Salary - Crew Leader	205,097	232,017	241,321	237,121	241,321	246,148	246,148
470373	Salary - Supervisor	39,827	44,433	46,210	46,210	46,210	47,134	47,134
490706	Salary - Maintenance Mechanic I	0	0	77,274	73,274	77,274	78,819	78,819
490722	Salary - Pipe Layer	47,048	55,695	57,949	57,949	57,949	59,108	59,108
490738	Salary - Equipment Operator III	66,803	81,307	85,748	85,748	85,748	87,463	87,463
490746	Salary - Equipment Operator II	19,699	43,515	48,885	48,885	48,885	49,863	49,863
490819	Salary - Equipment Operator I	0	10,845	19,983	19,983	19,983	20,383	20,383
490820	Salary - General Maint Worker	62,508	66,727	80,337	80,337	80,336	81,944	81,944
490822	Salary - Trades Worker	65,194	93,098	43,868	43,868	43,868	44,746	44,746
Total Salaries		652,478	795,598	833,124	861,924	833,123	849,788	852,238
Fringe:								
510201	Fringe - Pension	164,671	220,039	247,274	247,274	234,941	239,641	240,332
510202	Fringe - Hospital	57,620	112,446	136,666	136,666	135,074	135,074	139,124
510206	Fringe - Medicare Insurance Tax	7,390	9,107	10,361	10,361	10,361	10,571	10,607
510207	Fringe - Life Insurance	893	949	1,050	1,050	1,050	1,050	1,050
Total Fringe		230,574	342,541	395,351	395,351	381,426	386,336	391,113
Operating and Contractual:								
520105	Contract Labor	13,010	17,779	16,000	32,000	16,000	16,000	16,000
520204	Uniforms	4,800	4,800	4,800	4,800	4,800	4,800	4,800
520500	Operating Supplies	16,365	14,694	14,800	14,800	14,800	14,800	14,800
520514	Small Tools	2,485	5,054	5,200	5,200	5,200	5,200	5,200
605106	Maintenance Equipment	0	26,882	28,000	28,000	28,000	28,000	28,000
605117	Maintenance Mains	103,031	166,655	112,000	142,000	112,000	112,000	142,000
605123	Maintenance Pump Stations	117,339	137,256	121,600	121,600	121,600	121,600	121,600
Total Operating and Contractual		257,030	373,120	302,400	348,400	302,400	302,400	332,400
Capital Outlay:								
707401	Wastewater Systems Additions	77,216	58,599	103,228	103,228	103,228	96,365	111,461
707405	Building Improvements	0	8,250	25,165	25,165	9,500	9,500	9,500
707500	Vehicles	0	174,026	455,845	349,485	265,000	133,000	133,000
707600	Machinery & Equipment	50,290	51,057	133,710	133,710	172,055	157,055	185,555
707700	Office Furniture & Fixtures	0	3,105	1,200	1,200	3,200	3,200	3,200
707702	Computer Software	0	271	0	0	0	0	0
Total Capital Outlay		127,506	295,308	719,148	612,788	552,983	399,120	442,716
TOTAL DEPARTMENT		1,267,588	1,806,567	2,250,023	2,218,463	2,069,932	1,937,644	2,018,467

2007-2008 ANNUAL BUDGET

VII.47

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Environmental Services	ORGANIZATION:	258103

GOAL MISSION STATEMENT

To ensure compliance of environmental regulations mandated by State/Federal agencies (i.e. EPA, DEQ, DHHR). To enforce the City's environmental ordinances.

FUNCTION DESCRIPTION

The Environmental Services Department is responsible for:

1. Analysis of the City's drinking water.
2. Analysis of the City's wastewater discharge.
3. Administering pretreatment program.
4. Preparation of environmental reports for Utilities.

DEMAND PERFORMANCE INDICATORS

Description	2005-2006 Actual	2006-2007 Estimated	2007-2008 Projected
Wastewater analysis	24,500	26,000	27,000
Drinking water analysis	2,500	2,750	2,800
Commercial Users Surveys	500	500	500
Pretreatment Inspections	19	25	25

2007-2008 ANNUAL BUDGET

VII.48

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Environmental Services	ORGANIZATION:	258103

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	192,929	205,915	242,212	230,912	236,649	236,649	-2.30%
FRINGE BENEFITS	62,143	82,520	98,360	98,360	98,046	98,892	-0.32%
OPERATING/CONTRACTUAL	114,630	111,034	162,825	172,825	162,325	162,325	-0.31%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	15,560	9,740	132,764	132,764	37,500	114,443	-71.75%
TOTAL APPROPRIATIONS	385,262	409,209	636,161	634,861	534,520	612,309	-15.98%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490232	Salary - Superintendent	1	1	1	1	1	1	0.00%
490239	Salary - Environmental Lab Supervisor	1	1	1	1	1	1	0.00%
490369	Salary - Environmental Tech I	1	1	1	1	1	1	0.00%
490378	Salary - Environmental Tech II	2	2	2	2	2	2	0.00%
490618	Salary - Secretary	1	1	1	1	1	1	0.00%
	Total Positions	6	6	6	6	6	6	0.00%

2007-2008 ANNUAL BUDGET

VII.49

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Environmental Services	ORGANIZATION:	258103

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
450001	Overtime	4,220	5,122	9,672	9,672	9,672	9,865	9,865
490232	Salary - Superintendent	48,884	53,639	55,785	55,785	55,785	56,901	56,901
490239	Salary - Environmental Lab Supervisr	35,413	39,945	41,543	41,543	41,543	42,374	42,374
490369	Salary - Environmental Tech I	25,431	29,798	30,990	30,990	30,990	31,610	31,610
490378	Salary - Environmental Tech II	67,714	53,856	79,648	68,348	69,445	70,834	70,834
490618	Salary - Secretary	11,267	23,555	24,574	24,574	24,574	25,065	25,065
Total Salaries		192,929	205,915	242,212	230,912	232,009	236,649	236,649
Fringe:								
510201	Fringe - Pension	48,781	58,221	71,889	71,889	65,426	66,734	66,734
510202	Fringe - Hospital	11,386	21,855	23,863	23,863	28,206	28,206	29,052
510206	Fringe - Medicare Insurance Tax	1,743	2,179	2,356	2,356	2,798	2,854	2,854
510207	Fringe - Life Insurance	233	265	252	252	252	252	252
Total Fringe		62,143	82,520	98,360	98,360	96,682	98,046	98,892
Operating and Contractual:								
520105	Contract Labor	5,481	4,479	6,000	16,000	6,000	6,000	6,000
520204	Uniforms	1,577	1,598	1,600	1,600	1,600	1,600	1,600
520400	Office	2,623	2,914	3,000	3,000	4,000	4,000	4,000
520500	Operating Supplies	36,397	30,165	35,000	35,000	35,000	35,000	35,000
520503	Operating - Chemicals	23,705	23,104	28,000	28,000	28,000	28,000	28,000
531206	Services - Other	29,218	26,507	28,000	28,000	28,000	28,000	28,000
531215	Fees, Licenses & Permits	639	66	700	700	200	200	200
531301	Vehicle Costs - Gas & Oil	3,678	4,199	4,025	4,025	5,025	5,025	5,025
531304	Vehicle Costs - R & M	604	1,697	2,000	2,000	2,500	2,500	2,500
531410	Telephone	1,522	2,281	2,000	2,000	2,000	2,000	2,000
531500	Printing	1,034	974	7,500	7,500	7,500	7,500	7,500
543002	Dues & Subscriptions	814	1,014	1,000	1,000	1,500	1,500	1,500
543003	Travel & Training	5,696	7,825	36,000	36,000	36,000	36,000	36,000
605106	Maintenance Equipment	1,642	4,211	8,000	8,000	5,000	5,000	5,000
Total Operating and Contractual		114,630	111,034	162,825	172,825	162,325	162,325	162,325
Capital Outlay:								
707405	Building Improvements	0	2,959	31,600	31,600	0	0	76,943
707500	Vehicles	0	0	0	0	20,000	20,000	20,000
707600	Machinery & Equipment	14,452	6,781	99,164	99,164	15,500	15,500	15,500
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	1,108	0	2,000	2,000	2,000	2,000	2,000
Total Capital Outlay		15,560	9,740	132,764	132,764	37,500	37,500	114,443
TOTAL DEPARTMENT		385,262	409,209	636,161	634,861	528,516	534,520	612,309

2007-2008 ANNUAL BUDGET

VII.50

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Environmental Compliance	ORGANIZATION:	258104

GOAL MISSION STATEMENT

FUNCTION DESCRIPTION

DEMAND PERFORMANCE INDICATORS

Description	2005-2006 Actual	2006-2007 Estimated	2007-2008 Projected

2007-2008 ANNUAL BUDGET

VII.52

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Environmental Compliance	ORGANIZATION:	258104

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Operating and Contractual:							
520500	Operating Supplies	0	0	0	408,000	408,000	408,000	408,000
	Total Operating and Contractual	0	0	0	408,000	408,000	408,000	408,000
	TOTAL DEPARTMENT	0	0	0	408,000	408,000	408,000	408,000

2007-2008 ANNUAL BUDGET

VII.53

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Utility Services	ORGANIZATION:	258900

GOAL MISSION STATEMENT

The City of Alexandria, Utility Service Department ensures that all Utility Department repair "cuts" are restored in a timely, efficient manner. The department handles all utility mapping and field locating resulting in a safe and productive gas, water and wastewater system.

The Utility Services Department also works in conjunction with the other city departments by making available for their use a trackhoe, backhoe, city wide welder and welding machine, and trencher, tractor/trailer (lowboy).

FUNCTION DESCRIPTION

The City of Alexandria's Utility Services Department is responsible for:

1. Operating a utility cut repair crew to handle all "cuts" for the Utility Division.
2. Handling all utility line location duties for the Utility Division.
3. Maintaining maps and "as built" drawings along with updating them as needed for the Utility Division.
4. Developing a computer operated mapping system using Autocad Software and the city of Alexandria Base Map.
5. Working in conjunction with the City of Alexandria, SCADA System.
6. Maintaining and updating data pertaining the fire flows and the wellhead protection program as well as the maintenance records of the Gas Distribution and Water Distribution System.
7. Working in conjunction with other city departments with equipment use.
8. Providing the services of a certified city welder to Utility and Public Works Divisions.
9. Developing, implementing and operating a City-Wide geographical information system. (GIS)
10. Scanning City of Alexandria Project Plans to ensure a digital set plans.

DEMAND PERFORMANCE INDICATORS

Description	2005-2006 Actual	2006-2007 Estimated	2007-2008 Projected
Call receive/LA One Call System	4,300	4,500	4,800
Utility Customers (Gas, Water, & Wastewater)	160	210	250
Availability Verification of Utilities	435	450	450
Welding Work Orders	370	340	325
Utility Map Information Requests	525	515	550
Computer Assisted Drawings	175	200	300
Project Scanning	225	250	275

2007-2008 ANNUAL BUDGET

VII.54

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Utility Services Department	ORGANIZATION:	258900

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
SALARIES AND WAGES	436,102	538,788	583,200	563,500	618,990	618,990	6.14%
FRINGE BENEFITS	152,453	219,108	256,505	256,505	278,591	281,509	8.61%
OPERATING/CONTRACTUAL	142,250	137,124	179,240	183,240	205,240	205,240	14.51%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	30,852	144,773	259,484	256,371	77,184	77,184	-70.25%
TOTAL APPROPRIATIONS	761,657	1,039,793	1,278,429	1,259,616	1,180,005	1,182,923	-7.70%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
490127	Salary - Superintendent	1	1	1	1	1	1	0.00%
490316	Salary - Engineering Technician II	3	3	3	3	3	3	0.00%
490330	Salary - Crew Leader	2	3	3	3	3	3	0.00%
490341	Salary - Engineering Technician III	1	0	0	0	0	0	0.00%
490347	Salary - Engineering Tech I	0	0	0	0	1	1	0.00%
490371	Salary - CAD Operator I	1	1	0	0	0	0	0.00%
490375	Salary - CAD Operator II	0	0	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
490722	Salary - Pipe Layer	2	1	1	1	1	1	0.00%
490738	Salary - Equipment Operator III	1	1	1	1	1	1	0.00%
490746	Salary - Equipment Operator II	2	2	2	2	2	2	0.00%
490753	Salary - Welder	2	2	2	2	2	2	0.00%
490822	Salary - Trades Worker	2	3	3	3	3	3	0.00%
	Total Positions	18	18	18	18	19	19	5.56%

2007-2008 ANNUAL BUDGET

VII.55

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Utility Services Department	ORGANIZATION:	258900

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
450001	Overtime	888	24,501	6,448	6,448	6,448	6,577	6,577
490127	Salary - Superintendent	48,377	53,124	55,249	55,249	55,249	56,354	56,354
490316	Salary - Engineering Technician II	77,253	88,616	94,208	85,508	92,133	93,975	93,975
490330	Salary - Crew Leader	77,409	86,582	121,764	111,964	123,211	125,675	125,675
490341	Salary - Engineering Technician III	12,855	0	0	0	0	0	0
490347	Salary - Engineering Tech I	0	0	0	0	0	24,767	24,767
490371	Salary - CAD Operator I	12,847	23,629	0	0	0	0	0
490375	Salary - CAD Operator II	0	0	26,836	25,636	26,836	27,373	27,373
490626	Salary - Clerical Specialist	21,438	25,739	26,769	26,769	26,769	27,304	27,304
490722	Salary - Pipe Layer	25,918	30,293	31,505	31,505	31,505	32,135	32,135
490738	Salary - Equipment Operator III	24,763	26,319	30,284	30,284	30,284	30,890	30,890
490746	Salary - Equipment Operator II	44,949	54,554	56,736	56,736	56,736	57,871	57,871
490753	Salary - Welder	52,191	60,947	63,385	63,385	63,385	64,652	64,652
490822	Salary - Trades Worker	37,214	64,484	70,016	70,016	70,016	71,417	71,417
Total Salaries		436,102	538,788	583,200	563,500	582,572	618,990	618,990
Fringe:								
510201	Fringe - Pension	110,303	148,921	173,096	173,096	164,286	174,555	174,555
510202	Fringe - Hospital	37,847	64,662	77,082	77,082	88,720	97,205	100,123
510206	Fringe - Medicare Insurance Tax	3,656	4,839	5,571	5,571	5,562	6,033	6,033
510207	Fringe - Life Insurance	647	686	756	756	756	798	798
Total Fringe		152,453	219,108	256,505	256,505	259,324	278,591	281,509
Operating and Contractual:								
520105	Contract Labor	9,154	15,630	10,795	10,795	10,795	30,795	30,795
520204	Uniforms	4,995	4,998	5,000	5,000	5,000	5,000	5,000
520400	Office	3,439	4,138	3,500	3,500	3,500	3,500	3,500
520500	Operating Supplies	18,760	23,347	25,000	25,000	25,000	25,000	25,000
520506	Operating Concrete & Asphalt	34,259	29,342	50,000	50,000	50,000	50,000	50,000
520507	Operating - Sand & Gravel	1,457	225	1,500	1,500	1,500	1,500	1,500
520514	Small Tools	4,156	2,220	5,000	5,000	5,000	5,000	5,000
520519	Operating Drafting & Survey	4,989	4,971	5,000	5,000	5,000	5,000	5,000
531215	Fees, Licenses & Permits	369	391	500	500	500	500	500
531301	Vehicle Costs - Gas & Oil	12,909	20,536	13,225	19,225	13,225	13,225	13,225
531304	Vehicle Costs - R & M	26,496	10,500	22,000	22,000	22,000	22,000	22,000
531410	Telephone	12,701	12,055	16,000	14,000	16,000	16,000	16,000
531500	Printing	422	141	500	500	500	500	500
531800	Rent	0	1,513	11,470	11,470	11,470	11,470	11,470
543002	Dues & Subscriptions	590	530	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	940	1,101	2,250	2,250	2,250	8,250	8,250
605106	Maintenance Equipment	6,614	5,486	6,500	6,500	6,500	6,500	6,500
Total Operating and Contractual		142,250	137,124	179,240	183,240	179,240	205,240	205,240

2007-2008 ANNUAL BUDGET

VII.56

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Utility Services Department	ORGANIZATION:	258900

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Capital Outlay:							
707405	Building Improvements	0	1,400	0	0	0	0	0
707500	Vehicles	0	44,320	88,000	88,000	34,000	17,000	17,000
707600	Machinery & Equipment	25,077	92,428	155,871	155,871	52,450	43,600	43,600
707700	Office Furniture & Fixtures	1,236	6,625	3,613	500	0	0	0
707702	Computer Software	4,539	0	12,000	12,000	14,584	16,584	16,584
	Total Capital Outlay	30,852	144,773	259,484	256,371	101,034	77,184	77,184
	TOTAL DEPARTMENT	761,657	1,039,793	1,278,429	1,259,616	1,122,170	1,180,005	1,182,923
	TOTAL FUND	80,959,657	114,342,799	81,423,406	99,210,072	90,990,574	92,341,798	92,997,530

City of Alexandria
Annual Operating Budget

Utility Debt Service



UTILITY DEBT SERVICE
REVENUE DETAIL

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL REV	ACTUAL REV	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Internal Services & Interfund:							
	Transfer to Debt Service	6,133,088	6,133,088	5,977,323	5,977,323	6,245,211	6,245,211	6,245,211
	Total Revenues	6,133,088	6,133,088	5,977,323	5,977,323	6,245,211	6,245,211	6,245,211

2007-2008 ANNUAL BUDGET

VII.58

DIVISION:	N/A	FUND:	N/A
DEPARTMENT:	Utility Debt Service	COST CENTER:	210500

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	0	0	0	0	0	0	0.00%
FRINGE BENEFITS	0	0	0	0	0	0	0.00%
OPERATING/CONTRACTUAL	11,000	11,000	11,000	11,000	11,000	11,000	0.00%
OTHER	6,122,088	5,738,596	5,966,323	5,966,323	6,234,211	6,234,211	4.49%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	6,133,088	5,749,596	5,977,323	5,977,323	6,245,211	6,245,211	4.48%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	

2007-2008 ANNUAL BUDGET

VII.59

DIVISION:	N/A	N/A
DEPARTMENT:	Utility Debt Service	210500

UTILITY DEBT SERVICE FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
800003	Operating and Contractual:							
	Paying Agent Fees	11,000	11,000	11,000	11,000	11,000	11,000	11,000
	Total Operating & Contractual	11,000	11,000	11,000	11,000	11,000	11,000	11,000
	Other:							
800001	Interest - 1993 B Rev Refunded Bnds	0	0	0	0	0	0	0
800001	Interest - 1995 Revenue Bonds	36,565	0	0	0	0	0	0
800001	Interest - 2002 Refunded Bonds	336,375	269,025	190,800	190,800	97,400	97,400	97,400
800001	Interest - 2003 Refunded Bonds	235,825	222,225	203,100	203,100	180,600	180,600	180,600
800001	Interest - 2003 COI	43,458	41,531	38,983	38,983	35,771	35,771	35,771
800001	Interest - 2004A Rev Bonds	707,610	707,610	707,610	707,610	707,610	707,610	707,610
800001	Interest - 2004B Refunded Bonds	817,255	813,205	800,830	800,830	782,830	782,830	782,830
800002	Principal - 1993 B Revenue Bonds	0	0	0	0	0	0	0
800002	Principal - 1995 Revenue Bonds	710,000	0	0	0	0	0	0
800002	Principal - 2002 Refunded Bonds	2,245,000	2,235,000	2,335,000	2,335,000	2,435,000	2,435,000	2,435,000
800002	Principal - 2003 Refunded Bonds	680,000	765,000	750,000	750,000	775,000	775,000	775,000
800002	Principal - 2003 COI	130,000	135,000	140,000	140,000	145,000	145,000	145,000
800002	Principal - 2004A Rev Bonds	0	0	0	0	20,000	20,000	20,000
800002	Principal - 2004B Refunded Bonds	180,000	550,000	800,000	800,000	1,055,000	1,055,000	1,055,000
	Total Other	6,122,088	5,738,596	5,966,323	5,966,323	6,234,211	6,234,211	6,234,211
	TOTAL FUND	6,133,088	5,749,596	5,977,323	5,977,323	6,245,211	6,245,211	6,245,211

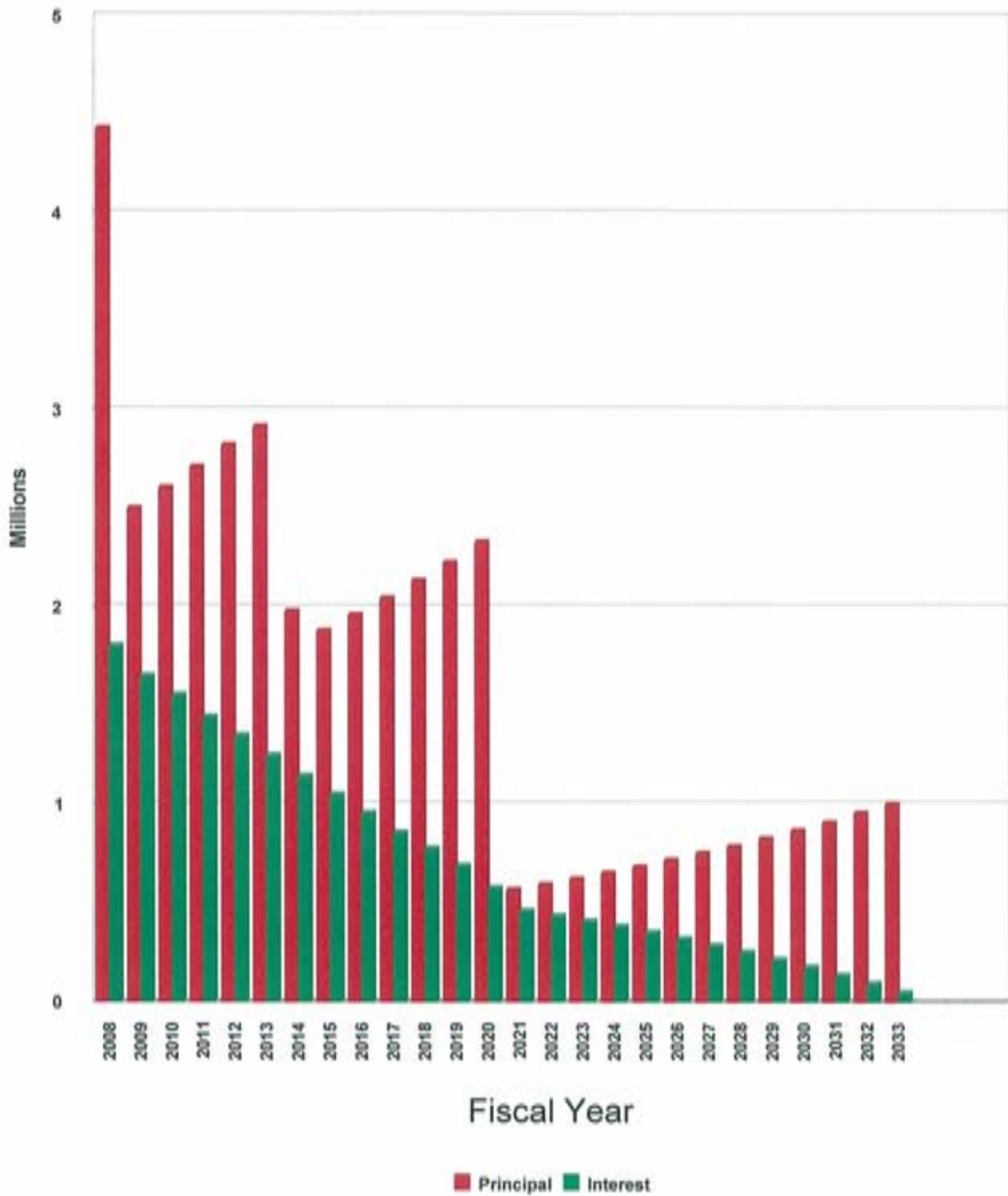
**AMORTIZATION SCHEDULE OF DEBT SERVICE PAYMENTS
UTILITY DEBT SERVICE SCHEDULE**

VII.60

REVENUE BONDS

FYE	2002	2003	2004 A	2004 B	2003 COI	Total
2008	2,532,400	955,600	727,610	1,837,830	180,771	6,234,211
2009		1,061,225	1,062,010	1,846,180	181,895	4,151,310
2010		1,059,225	1,071,035	1,851,905	177,395	4,159,560
2011		1,054,162	1,082,035	1,839,405	177,244	4,152,846
2012		1,050,912	1,097,685	1,842,580	176,533	4,167,710
2013		1,046,613	1,096,845	1,842,940	175,314	4,161,712
2014			1,095,920	1,852,965	173,528	3,122,413
2015			1,072,420	1,855,965		2,928,385
2016			1,058,920	1,855,465		2,914,385
2017			1,049,920	1,851,465		2,901,385
2018			1,055,120	1,854,465		2,909,585
2019			1,048,800	1,863,250		2,912,050
2020			1,042,050	1,863,750		2,905,800
2021			1,024,300			1,024,300
2022			1,023,875			1,023,875
2023			1,027,325			1,027,325
2024			1,029,425			1,029,425
2025			1,029,363			1,029,363
2026			1,032,913			1,032,913
2027			1,034,844			1,034,844
2028			1,035,156			1,035,156
2029			1,038,850			1,038,850
2030			1,040,075			1,040,075
2031			1,039,420			1,039,420
2032			1,046,885			1,046,885
2033			1,047,000			1,047,000
Total	2,532,400	6,227,737	27,009,801	24,058,165	1,242,679	61,070,782
% of Total	4.15%	10.20%	44.23%	39.39%	2.03%	100.00%

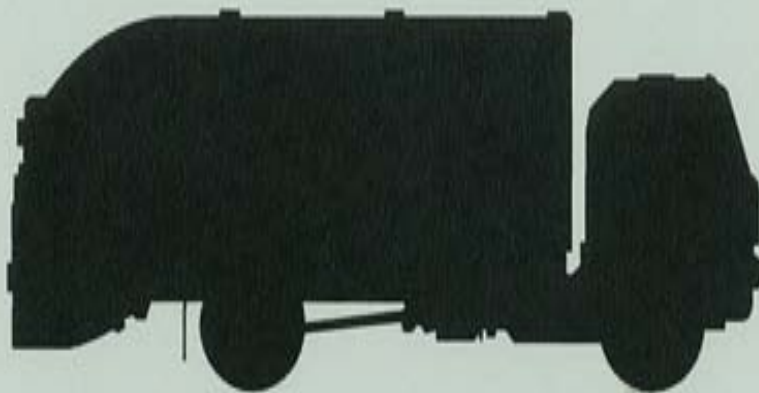
UTILITY DEBT SERVICE PAYMENTS
AMORTIZATION SCHEDULE



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City of Alexandria
Annual Operating Budget

Sanitation Fund



2007-2008 ANNUAL BUDGET

SANITATION FUND
REVENUE DETAIL

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Charges for Services:							
344201	Charges - Collection Fees	2,483,878	2,491,520	2,548,000	2,478,000	2,478,000	3,106,000	3,106,000
344202	Charges - Disposal Fees	1,095,727	1,181,145	1,099,000	1,181,000	1,099,000	1,099,000	1,099,000
344203	Charges - Garbage Bags	23,669	26,379	20,000	20,000	20,000	20,000	20,000
	Total Charges for Services	3,603,274	3,699,044	3,667,000	3,679,000	3,597,000	4,225,000	4,225,000
	Intergovernmental:							
333480	Federal - FEMA Recovery	0	338,229	0	0	0	0	0
	Total Intergovernmental	0	338,229	0	0	0	0	0
	Internal Services/Interfunds:							
333401	Cost Allocation - Utility Fund	0	0	0	0	0	0	0
388101	Transfers - General Fund	59,340	633,886	1,108,433	1,977,608	1,108,433	1,168,370	1,186,173
388401	Transfers - Utility Fund	0	0	0	0	0	0	0
	Total Internal Services/Interfunds	59,340	633,886	1,108,433	1,977,608	1,108,433	1,168,370	1,186,173
	Investment Income:							
367101	Interest Revenue	1,854	11,586	0	0	0	0	0
	Total Investment Income	1,854	11,586	0	0	0	0	0
	Other:							
388200	Other - Sale of Fixed Assets	1,778	3,054	0	0	0	0	0
399000	Miscellaneous Revenue	0	484	0	0	0	0	0
399999	Use of Prior Year Revenues	0	0	0	0	0	0	0
	Total Other	1,778	3,538	0	0	0	0	0
	TOTAL REVENUES	3,666,246	4,686,283	4,775,433	5,656,608	4,705,433	5,393,370	5,411,173

2007-2008 ANNUAL BUDGET

VII.64

DIVISION:	Public Works	FUND:	402
DEPARTMENT:	Sanitation	ORGANIZATION:	043001

GOAL MISSION STATEMENT

To through clean all streets of garbage and trash. Also garbage will be picked up in the alleyways on some routes. To provide some pickup at the door for the elderly and the disabled. To offer the city of Alexandria residents the best service at the minimum cost. To attain a better pickup and disposal system and a better recording system of daily operating and maintenance procedures.

FUNCTION DESCRIPTION

The Sanitation Department is responsible for the collection of refuse (garbage) and class 3 debris, (limbs and bulky items), from the city residences and some commercial customers and delivery to the dump site. Refuse (garbage) is collected from each customer twice a week. However, holidays may effect the twice a week pickup. On each Wednesday small piles of trash will be picked up except for the weeks with holidays. We also furnish man power and equipment to other city departments removal of debris and garbage.

DEMAND PERFORMANCE INDICATORS

Description	2005-2006 Actual	2006-2007 Estimated	2007-2008 Projected
Numbers of routes collected	9	9	10
Number of customers collected	15,500	15,683	16,000
Commercial	240	337	450
Reduced residential	4,500	5,361	5,800
Amount of class 3 debris collected	12,500	12,500	12,700
Amount of garbage collected	15,700	15,900	16,200

2007-2008 ANNUAL BUDGET

VII.65

DIVISION:	Public Works	FUND #:	402
DEPARTMENT:	Sanitation	ORGANIZATION:	043001

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	946,871	1,196,932	1,273,346	1,269,085	1,419,311	1,425,958	11.46%
FRINGE BENEFITS	354,389	520,206	646,752	710,273	727,569	738,725	12.50%
OPERATING/CONTRACTUAL	1,590,921	1,892,093	1,769,785	1,987,785	1,773,285	1,773,285	0.20%
OTHER	806,312	1,082,280	740,550	1,156,617	1,082,280	1,082,280	46.15%
CAPITAL OUTLAY	103,251	45,329	345,000	532,848	390,925	390,925	13.31%
TOTAL APPROPRIATIONS	3,801,744	4,736,840	4,775,433	5,656,608	5,393,370	5,411,173	12.94%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490111	Salary - Superintendent - Sanitation	1	1	1	1	1	1	0.00%
490330	Salary - Crew Leader	3	3	3	3	3	0	0.00%
490373	Salary - Supervisor	0	0	0	0	0	3	0.00%
490618	Salary - Secretary	1	1	1	1	1	1	0.00%
490746	Salary - Equipment Operator II	5	5	6	8	8	8	33.33%
490819	Salary - Equipment Operator I	9	9	9	11	11	11	22.22%
490824	Salary - Refuse Truck Driver	13	13	13	13	13	13	0.00%
490827	Salary - Refuse Collector	21	21	20	24	24	24	20.00%
	Total Positions	53	53	53	61	61	61	15.09%

2007-2008 ANNUAL BUDGET

VII.66

DIVISION:	Public Works	FUND #:	402
DEPARTMENT:	Sanitation	ORGANIZATION:	043001

SANITATION FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
450001	Overtime	51,332	150,358	24,648	75,648	24,648	25,141	25,141
490111	Salary - Superintendent - Sanitation	48,377	53,124	55,249	55,249	55,249	56,354	56,354
490330	Salary - Crew Leader	93,636	119,602	111,306	90,706	104,702	106,796	0
490373	Salary - Supervisor	0	0	0	0	0	0	113,443
490618	Salary - Secretary	21,770	25,275	27,120	22,920	27,120	27,662	27,662
490746	Salary - Equipment Operator II	79,107	103,895	140,785	164,308	190,229	194,035	194,035
490819	Salary - Equipment Operator I	78,586	86,452	176,296	152,627	209,430	213,615	213,615
490824	Salary - Refuse Truck Driver	235,946	294,568	329,845	326,845	316,118	322,443	322,443
490827	Salary - Refuse Collector	338,117	363,658	408,097	380,782	463,985	473,265	473,265
Total Salaries		946,871	1,196,932	1,273,346	1,269,085	1,391,481	1,419,311	1,425,958
Fringe:								
510201	Fringe - Pension	238,407	328,458	377,931	402,222	392,398	400,252	402,127
510202	Fringe - Hospital	103,561	176,538	251,774	289,630	307,339	307,339	316,562
510206	Fringe - Medicare Insurance Tax	9,975	13,038	14,821	16,008	17,071	17,416	17,474
510207	Fringe - Life Insurance	1,941	1,869	2,226	2,413	2,562	2,562	2,562
510208	Fringe - FICA Tax Retirement	505	303	0	0	0	0	0
Total Fringe		354,389	520,206	646,752	710,273	719,370	727,569	738,725
Operating & Contractual								
520105	Contract Labor	0	36,999	20,000	120,000	20,000	20,000	20,000
520204	Uniforms	8,758	8,384	8,500	8,500	8,500	10,500	10,500
520400	Office	816	994	1,000	1,000	1,000	1,000	1,000
520500	Operating Supplies	20,078	19,371	17,000	17,000	17,000	18,500	18,500
520508	Operating - Garbage Bags	87,691	132,253	145,700	160,700	145,700	145,700	145,700
531106	Professional Fees - Audit	744	648	925	925	925	925	925
531110	Professional Fees & Services	0	0	10,000	5,000	10,000	10,000	10,000
531212	Disposal Costs	1,028,917	1,136,545	1,079,000	1,137,000	1,079,000	1,079,000	1,079,000
531301	Vehicle Costs - Gas & Oil	102,100	153,708	124,150	146,150	124,150	124,150	124,150
531304	Vehicle Costs - R & M	233,080	291,600	251,750	279,750	251,750	251,750	251,750
531410	Telephone	2,649	2,248	3,000	3,000	3,000	3,000	3,000
531500	Printing	88	96	400	400	400	400	400
531900	Advertising	0	0	0	0	0	0	0
543003	Travel & Training	1,934	1,551	2,300	2,300	2,300	2,300	2,300
543017	Placques & Awards	28	62	1,060	1,060	1,060	1,060	1,060
605106	Maintenance Equipment	0	3,657	500	500	500	500	500
606001	Environmental/Resource Revry Prgrm	54,538	54,500	55,000	55,000	55,000	55,000	55,000
606002	Litter Reduction	49,500	49,477	49,500	49,500	49,500	49,500	49,500
Total Operating & Contractual		1,590,921	1,892,093	1,769,785	1,987,785	1,769,785	1,773,285	1,773,285
Other:								
543001	Bad Debt	11,645	11,645	11,645	11,645	11,645	11,645	11,645
646101	Transfer to General Fund	481,118	814,370	481,118	814,370	814,370	814,370	814,370
646400	Loan Payback	0	0	0	0	0	0	0
646551	Transfer to Risk Management Fund	91,738	91,738	91,738	166,075	166,075	91,738	91,738
646552	Transfer to Employee Benefits Fund	66,870	1,108	1,108	1,108	1,108	1,108	1,108
647401	Transfer to Utility Fund	154,941	163,419	154,941	163,419	163,419	163,419	163,419
699000	Operating Reserve	0	0	0	0	0	0	0
Total Other		806,312	1,082,280	740,550	1,156,617	1,156,617	1,082,280	1,082,280

2007-2008 ANNUAL BUDGET

VII.67

DIVISION:	Public Works	FUND #:	402
DEPARTMENT:	Sanitation	ORGANIZATION:	043001

SANITATION FUND

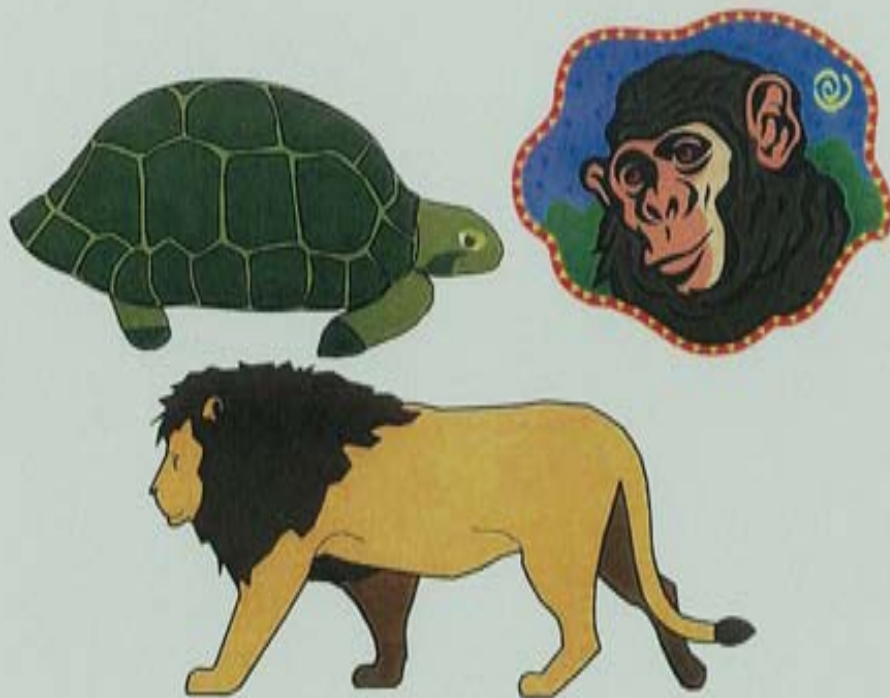
DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Capital Outlay:							
707102	Landfill Closure	5,257	14,460	35,000	35,000	35,000	35,000	35,000
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	92,824	26,867	310,000	497,848	708,000	354,000	354,000
707600	Machinery & Equipment	3,128	4,002	0	0	1,500	1,500	1,500
707700	Office Furniture & Fixtures	1,425	0	0	0	425	425	425
707702	Computer Software	617	0	0	0	0	0	0
	Total Capital Outlay	103,251	45,329	345,000	532,848	744,925	390,925	390,925
	TOTAL FUND	3,801,744	4,736,840	4,775,433	5,656,608	5,782,178	5,393,370	5,411,173

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City of Alexandria
Annual Operating Budget

Zoological Park Fund



2007-2008 ANNUAL BUDGET

ZOOLOGICAL PARK FUND
REVENUE DETAIL

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
333529	Intergovernmental: State - Dept of Culture, Rec & Tour	270,000	0	270,000	0	0	175,000	175,000
	Total Intergovernmental	270,000	0	270,000	0	0	175,000	175,000
388101	Internal Services/Interfunds: Transfer from General Fund	942,971	1,772,612	1,582,888	2,001,887	1,582,888	1,808,568	1,819,337
	Total Internal Services/Interfunds	942,971	1,772,612	1,582,888	2,001,887	1,582,888	1,808,568	1,819,337
344701	Charges for Services: Charges - Zoological Park	257,348	255,829	272,434	250,000	250,000	250,000	250,000
	Total Charges for Services	257,348	255,829	272,434	250,000	250,000	250,000	250,000
367101	Investment Income: Interest - Investments	76	3,617	0	0	0	0	0
	Total Investment Income	76	3,617	0	0	0	0	0
399503	Other: Contribution from FOTAZ	10,966	0	0	0	0	0	0
399000	Miscellaneous Revenue	0	1,391	0	0	0	0	0
	Total Other	10,966	1,391	0	0	0	0	0
	TOTAL REVENUES	1,481,361	2,033,449	2,125,322	2,251,887	1,832,888	2,233,568	2,244,337

2007-2008 ANNUAL BUDGET

VII.70

DIVISION:	Public Works	FUND:	403
DEPARTMENT:	Zoo	ORGANIZATION:	044300

GOAL MISSION STATEMENT

"To promote the understand conservation of the natural world in which we live." In doing so we strive to:

1. Provide the citizens of Alexandria and Central Louisiana with recreational and educational experiences while viewing an organized collection of animals.
2. Increase services to our community by development of new educational programs and to continue with the conservation of endangered species.
3. Develop research projects in cooperation with other agencies such as colleges and universities.
4. Increase attendance through the implementation of Phase I of the Zoo's Master Plan, thereby insuring revenue and providing better living conditions for our Zoo animals.
5. Maintain standards set forth by USDA and the American Zoo and Aquarium Association for animal husbandry, thereby insuring our accreditation by AZA.

FUNCTION DESCRIPTION

The Alexandria Zoo:

1. Serves as a community recreational facility as well as being the largest family oriented, educational tourist attraction in Central Louisiana with close to 200,000 visitors annually.
2. Serves as an educational source for thousands of school children from Rapides and the surrounding parishes. Educational programs research approximately 20,000 children and adults each year. Volunteers assist staff.
3. Actively participates conservation program for endangered and threatened wildlife, including Species Survival Plan programs nationally for Sumatran tigers, Andean condors, white-handed gibbons, manned wolf, red wolf, and jaguars.
4. Maintains 30 species of mammals, 65 species of birds, 15 species of reptiles, 10 species of fish, for a total of approximately 500 animals. Approximately 20 species exhibited at our zoo endangered or threatened species.
5. Actively promotes the appreciation and preservation of native as well as exotic wildlife.
6. Promotes cultural enrichment through special events such as concerts and other forms of entertainment in the zoo.
7. Strives to increase revenue and attendance through special events such as Zoo Boo and Holiday Light Safari.
8. Contributes to economic development since it draws a large out-of-town audience.

DEMAND PERFORMANCE INDICATORS

Description	2005-2006 Actual	2006-2007 Estimated	2007-2008 Projected
Special Events	10	12	14
Animals Cared For Daily	650	650	650
Health/Husbandry Records Maintained	650	650	650
Buildings Maintained	23	25	26
Grounds (acres) Maintained	33	33	33
Walk maintained (miles)	4.5	4.5	4.5
Parking Lot (# Spaces) Maintained	292	292	292
Telephone Calls	25,000	25,000	25,000
Annual Visitors	185,000	165,000	165,000
Education Program Offered	300	300	300

2007-2008 ANNUAL BUDGET

VII.71

DIVISION:	Public Works	FUND:	403
DEPARTMENT:	Zoological Park	ORGANIZATION:	044300

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
SALARIES AND WAGES	400,426	459,455	567,665	562,665	568,894	568,894	0.00%
FRINGE BENEFITS	139,939	174,686	280,049	280,049	271,903	275,126	0.00%
OPERATING/CONTRACTUAL	743,431	1,139,352	924,410	1,010,910	979,210	979,210	0.00%
OTHER	173,496	218,561	173,496	218,561	218,561	218,561	0.00%
CAPITAL OUTLAY	64,432	173,402	179,702	179,702	195,000	202,546	0.00%
TOTAL APPROPRIATIONS	1,521,724	2,165,456	2,125,322	2,251,887	2,233,568	2,244,337	0.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
490115	Salary - Zoo Administrator	1	1	1	1	1	1	0.00%
490222	Salary - Zoo Curator - Education	1	1	1	1	1	1	0.00%
490618	Salary - Secretary	1	1	1	1	1	1	0.00%
490619	Salary - Office Assistant	1	1	1	1	1	1	0.00%
490624	Salary - Inventory Coordinator	1	1	1	1	1	1	0.00%
490820	Salary - General Maintenance Worker	0	0	1	1	1	1	0.00%
490822	Salary - Trades Worker	1	1	1	1	1	1	0.00%
490845	Salary - Zoo Curator - Health	1	1	1	1	1	1	0.00%
490846	Salary - Zoo Curator - General	1	1	1	1	1	1	0.00%
490848	Salary - Zoo Keeper I	5	5	2	2	2	2	0.00%
490849	Salary - Security Officer	1	1	1	1	1	1	0.00%
490849	Salary - Security Officer Part Time	0	0	1	1	1	1	0.00%
490859	Salary - Mechanical Systems Tech	1	1	1	1	1	1	0.00%
490860	Salary - Zoo Keeper II	3	3	7	7	7	7	0.00%
	Total Positions	18	18	21	21	21	21	0.00%

2007-2008 ANNUAL BUDGET

VII.72

DIVISION:	Public Works	FUND:	403
DEPARTMENT:	Zoological Park	ORGANIZATION:	044300

ZOOLOGICAL PARK FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
450001	Overtime	40,864	59,483	21,112	68,112	21,112	21,534	21,534
490115	Salary - Zoo Administrator	44,894	49,583	51,566	51,566	51,566	52,597	52,597
490222	Salary - Zoo Curator - Education	31,212	35,675	37,102	37,102	37,102	37,844	37,844
490618	Salary - Secretary	24,472	15,587	23,753	15,853	22,839	23,296	23,296
490619	Salary - Office Assistant	10,144	13,536	17,429	16,929	16,759	17,094	17,094
490624	Salary - Inventory Coordinator	29,729	34,167	35,534	35,534	35,534	36,245	36,245
490820	Salary - General Maintenance Worker	0	0	17,396	10,396	17,396	17,744	17,744
490822	Salary - Trades Worker	11,140	7,625	21,934	19,934	21,090	21,512	21,512
490845	Salary - Zoo Curator - Health	31,344	35,675	37,102	37,102	37,102	37,844	37,844
490846	Salary - Zoo Curator - General	31,339	35,812	37,102	37,102	37,102	37,844	37,844
490848	Salary - Zoo Keeper I	48,640	68,080	38,283	38,283	37,532	38,282	38,282
490849	Salary - Security Officer	4,025	15,083	30,358	26,658	30,358	30,966	30,966
490859	Salary - Mechanical Systems Tech	30,385	25,278	37,080	27,180	33,211	33,875	33,875
490860	Salary - Zoo Keeper II	62,238	63,871	161,914	140,914	159,035	162,217	162,217
Total Salaries		400,426	459,455	567,665	562,665	557,738	568,894	568,894
Fringe:								
510201	Fringe - Pension	99,255	118,072	164,648	164,648	153,639	156,710	156,710
510202	Fringe - Hospital	36,084	50,125	107,708	107,708	107,507	107,507	110,730
510206	Fringe - Medicare Insurance Tax	3,637	4,175	6,009	6,009	5,867	5,986	5,986
510207	Fringe - Life Insurance	591	533	882	882	882	882	882
510208	Fringe - FICA Tax Retirement	372	1,781	802	802	802	818	818
Total Fringe		139,939	174,686	280,049	280,049	268,697	271,903	275,126
Operating & Contractual:								
520105	Contract Labor	0	33,742	5,000	55,000	5,000	5,000	5,000
520204	Uniforms	2,427	3,097	5,000	5,000	5,000	5,800	5,800
520500	Operating Supplies	42,656	43,070	38,000	47,000	38,000	43,000	43,000
520502	Operating - Cleaner	2,939	5,906	5,000	5,000	5,000	5,000	5,000
520504	Operating - Animal Food	84,792	95,121	80,000	105,000	80,000	80,000	80,000
520514	Small Tools	2,486	1,779	2,450	2,450	2,450	2,450	2,450
520515	Operating Medical	2,174	2,292	2,500	2,500	2,500	7,500	7,500
520527	AZA Accreditation	0	1,125	2,500	2,500	2,500	5,000	5,000
531103	Professional Fees - Veterinarian	13,660	8,733	10,000	10,000	10,000	10,000	10,000
531110	Professional Fees & Services	0	7,768	15,000	15,000	15,000	25,000	25,000
531215	Fees, Licenses, Permits	1,162	1,535	2,400	2,400	2,400	2,400	2,400
531301	Vehicle Costs - Gas & Oil	2,366	4,133	2,760	2,760	2,760	2,760	2,760
531304	Vehicle Costs - R & M	5,561	11,146	4,300	4,300	4,300	4,300	4,300
531410	Telephone	6,015	6,118	7,600	7,600	7,600	7,600	7,600
531500	Printing	1,234	355	2,500	2,500	2,500	2,500	2,500
531800	Rent	0	0	0	2,500	0	0	0
531701	Utilities	535,863	845,125	650,000	650,000	650,000	650,000	650,000
531900	Advertising	3,663	7,911	15,000	15,000	15,000	15,000	15,000
543000	Miscellaneous	0	1,665	1,000	1,000	1,000	1,000	1,000
543002	Dues & Subscriptions	4,278	3,493	3,900	3,900	3,900	3,900	3,900
543003	Travel & Training	0	2,530	2,000	2,000	2,000	2,000	2,000
605101	Maintenance Bldg & Facilities	21,534	22,739	22,000	22,000	22,000	52,000	52,000
605106	Maintenance Equipment	5,986	7,109	6,000	6,000	6,000	6,000	6,000
605120	Intern Sponsorship Program	3,135	4,160	4,500	4,500	4,500	6,000	6,000
605127	Special Events	1,500	599	10,000	10,000	10,000	10,000	10,000
605129	Holiday Light Safari	0	18,101	25,000	25,000	25,000	25,000	25,000
Total Operating & Contractual		743,431	1,139,352	924,410	1,010,910	924,410	979,210	979,210

2007-2008 ANNUAL BUDGET

VII.73

DIVISION:	Public Works	FUND:	403
DEPARTMENT:	Zoological Park	ORGANIZATION:	044300

ZOOLOGICAL PARK FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
647101	Other: Cost Allocation - General Fund	173,496	218,561	173,496	218,561	218,561	218,561	218,561
	Total Other	173,496	218,561	173,496	218,561	218,561	218,561	218,561
707405	Building Improvements	914	37,850	113,360	113,360	134,000	59,000	66,546
707500	Vehicles	23,493	17,261	0	0	0	0	0
707600	Machinery & Equipment	33,867	105,155	44,342	44,342	112,500	112,500	112,500
707700	Office Furniture & Fixtures	3,148	12,566	0	0	1,500	1,500	1,500
707702	Computer Software	3,010	0	2,000	2,000	2,000	2,000	2,000
707900	Animals	0	570	20,000	20,000	20,000	20,000	20,000
	Total Capital Outlay	64,432	173,402	179,702	179,702	270,000	195,000	202,546
	TOTAL DEPARTMENT	1,521,724	2,165,456	2,125,322	2,251,887	2,239,406	2,233,568	2,244,337

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City of Alexandria
Annual Operating Budget

Golf Course Fund



2007-2008 ANNUAL BUDGET

GOLF COURSE FUND
REVENUE DETAIL

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
388101	Internal Services/Interfunds:							
	Transfer from General Fund	175,375	158,978	268,003	296,437	268,003	229,437	229,437
	Total Internal Services/Interfunds	175,375	158,978	268,003	296,437	268,003	229,437	229,437
	Investment Income:							
367101	Interest - Investments	1,010	623	0	3,000	0	0	0
	Total Investment Income	1,010	623	0	3,000	0	0	0
	Total Charges for Services							
344751	Charges - Tournament Fees	52,592	34,815	33,650	48,000	48,000	48,000	48,000
344752	Charges - Green Fees	372,532	375,418	375,000	367,000	367,000	404,000	404,000
344753	Charges - Cart Rental	200,166	202,335	204,000	194,000	194,000	213,000	213,000
344754	Charges - Range	41,526	43,846	48,000	40,000	40,000	40,000	40,000
344755	Charges - Restaurant	6,738	6,102	6,000	6,000	6,000	6,000	6,000
	Total Charges for Services	673,554	662,516	666,650	655,000	655,000	711,000	711,000
	TOTAL REVENUES	849,939	822,117	934,653	954,437	923,003	940,437	940,437

2007-2008 ANNUAL BUDGET

VII.76

DIVISION:	Public Works	FUND:	404
DEPARTMENT:	Golf Course	ORGANIZATION:	045900

GOAL MISSION STATEMENT

To properly maintain the City's golf course.

FUNCTION DESCRIPTION

The Golf Course Maintenance Department is a service organization that performs maintenance on the City's golf course, including grounds, clubhouse, and the like.

DEMAND PERFORMANCE INDICATORS

Description	2005-2006 Actual	2006-2007 Estimated	2007-2008 Projected

2007-2008 ANNUAL BUDGET

VII.78

DIVISION:	Public Works	FUND:	404
DEPARTMENT:	Golf Course Maintenance	ORGANIZATION:	045900

GOLF COURSE FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Operating & Contractual:							
520102	Employee Expense	331,184	322,006	328,000	328,000	328,000	328,000	328,000
520105	Contract Labor	1,150	404	2,500	2,500	2,500	2,500	2,500
520204	Uniforms	2,464	2,396	2,500	2,500	2,500	2,500	2,500
520500	Operating Supplies	17,416	12,752	13,800	13,800	13,800	13,800	13,800
520503	Operating Chemicals	73,109	61,827	66,000	66,000	66,000	66,000	66,000
520507	Operating Sand & Gravel	9,187	8,252	6,000	6,000	6,000	6,000	6,000
520514	Small Tools	1,964	1,843	2,000	2,000	2,000	2,000	2,000
531110	Professional Fees & Services	2,417	845	2,500	2,500	2,500	2,500	2,500
531111	Golf Course Management Fee	65,000	55,000	60,000	60,000	60,000	60,000	60,000
531209	Services - Bank Charges	9,480	9,318	7,500	7,500	7,500	7,500	7,500
531215	Fees, Licenses & Permits	0	0	50	50	50	50	50
531301	Vehicle Costs - Gas & Oil	13,790	12,872	13,040	13,040	13,040	13,040	13,040
531304	Vehicle Costs - R & M	3,540	1,230	8,000	8,000	8,000	8,000	8,000
531410	Telephone	4,865	4,502	7,800	6,800	7,800	7,800	7,800
531500	Printing	962	260	500	500	500	500	500
531601	Insurance Premiums/ Fees Gen Lia	3,476	5,793	6,000	6,000	6,000	6,000	6,000
531701	Utilities	29,410	49,655	43,000	43,000	43,000	43,000	43,000
531900	Advertising	1,049	5,321	35,225	45,225	35,225	35,225	35,225
543002	Dues & Subscriptions	980	3,211	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	4,800	3,670	5,000	5,000	5,000	5,000	5,000
605101	Maintenance Bldg & Facilities	47	923	2,000	2,000	2,000	2,000	2,000
605106	Maintenance Equipment	18,392	17,036	18,000	18,000	18,000	18,000	18,000
605112	Maintenance of Golf Course	10,922	3,894	5,000	5,000	5,000	5,000	5,000
646030	Lease Obligation	52,351	63,264	59,000	64,000	59,000	59,000	59,000
969000	Contingencies	0	0	10,000	10,000	10,000	10,000	10,000
	Total Operating & Contractual	657,955	646,274	704,415	718,415	704,415	704,415	704,415
	Other:							
647101	Cost Allocation - General Fund	36,738	42,522	36,738	42,522	42,522	42,522	42,522
	Total Other	36,738	42,522	36,738	42,522	42,522	42,522	42,522
	Capital Outlay:							
707600	Machinery & Equipment	17,751	250,946	0	0	0	0	0
707700	Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	17,751	250,946	0	0	0	0	0
	TOTAL DEPARTMENT	712,444	939,742	741,153	760,937	746,937	746,937	746,937

City of Alexandria
Annual Operating Budget

Clubhouse Maintenance



2007-2008 ANNUAL BUDGET

VII.79

DIVISION:	Public Works	FUND:	404
DEPARTMENT:	Club House Maintenance	ORGANIZATION:	045901

GOAL MISSION STATEMENT

To operate and maintain the clubhouse at the City's golf course.

FUNCTION DESCRIPTION

DEMAND PERFORMANCE INDICATORS

Description	2005-2006 Actual	2006-2007 Estimated	2007-2008 Projected

2007-2008 ANNUAL BUDGET

VII.81

DIVISION:	Public Works	FUND:	404
DEPARTMENT:	Club House Maintenance	ORGANIZATION:	045901

GOLF COURSE FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Operating & Contractual:							
520102	Employee Expense	131,796	118,423	170,500	170,500	170,000	170,000	170,000
520400	Office	481	525	2,000	2,000	2,000	2,000	2,000
520500	Operating Supplies	4,377	7,858	7,900	7,900	10,000	10,000	10,000
531401	Postage	570	395	1,000	1,000	250	250	250
531500	Printing	0	0	0	0	2,000	2,000	2,000
543002	Dues & Subscriptions	1,577	651	1,000	1,000	1,000	1,000	1,000
605101	Maintenance Bldg & Facilities	4,393	1,517	3,000	3,000	3,000	3,000	3,000
605106	Maintenance Equipment	1,259	580	3,100	3,100	3,100	3,100	3,100
605128	Maintenance Range Ball Facility	3,243	1,182	5,000	5,000	0	0	0
	Total Operating & Contractual	147,696	131,131	193,500	193,500	191,350	191,350	191,350
	Capital Outlay:							
707600	Machinery & Equipment	0	1,170	0	0	0	0	0
707700	Furniture & Fixtures	0	0	0	0	2,150	2,150	2,150
	Total Capital Outlay	0	1,170	0	0	2,150	2,150	2,150
	TOTAL DEPARTMENT	147,696	132,301	193,500	193,500	193,500	193,500	193,500
	TOTAL FUND	860,140	1,072,043	934,653	954,437	940,437	940,437	940,437

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City of Alexandria
Annual Operating Budget

Municipal Transit Fund



2007-2008 ANNUAL BUDGET

MUNICIPAL TRANSIT FUND
REVENUE DETAIL

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Charges for Services:							
344401	Charges - Lower Third/McArthur	32,776	35,936	32,000	38,000	38,000	38,000	38,000
344402	Charges - Broadway/Meadow	32,828	34,701	32,000	35,000	35,000	35,000	35,000
344403	Charges - Willow Glen	33,055	36,872	32,000	39,000	39,000	39,000	39,000
344404	Charges - Pineville	35,709	38,418	34,000	43,000	34,000	34,000	34,000
344405	Charges - Elliott/Cabrini	28,786	30,882	28,000	34,000	34,000	34,000	34,000
344406	Charges - Mall/Kmart	41,207	45,517	39,000	47,000	47,000	47,000	47,000
344407	Charges - England Authority	36,097	31,481	37,000	33,000	33,000	33,000	33,000
344408	Charges - Woodale Park	33,884	34,130	34,000	38,000	38,000	38,000	38,000
344409	Charges - Elderly/Handicap Van	6,478	6,062	1,500	1,500	1,500	1,500	1,500
344410	Charges - Passes	0	0	1,000	1,000	0	0	0
344999	Charges - Transit Vouchers	31,640	29,458	25,000	25,000	25,000	25,000	25,000
	Total Charges for Services	312,460	323,457	295,500	334,500	324,500	324,500	324,500
	Internal Services/Interfunds:							
388401	Transfers - Utility Fund	1,397,714	1,815,270	1,505,796	1,730,100	1,505,796	1,942,931	1,948,515
	Total Internal Services/Interfunds	1,397,714	1,815,270	1,505,796	1,730,100	1,505,796	1,942,931	1,948,515
	Intergovernmental:							
333102	Federal - FTA Grant	500,000	500,465	650,000	650,000	500,000	500,000	500,000
333104	Federal - FEMA	0	19,293	0	0	0	0	0
333105	Federal - Section 9 Planning Grant	36,000	27,987	36,000	36,000	36,000	36,000	36,000
333106	Federal-FTA Preventive Maint	0	0	52,929	52,929	0	0	0
333407	State - Parish Transportation	121,907	130,659	124,896	119,905	124,896	124,896	124,896
	Total Intergovernmental	657,907	678,404	863,825	858,834	660,896	660,896	660,896
	Investment Income:							
367101	Interest - Investments	10,447	4,837	0	10,000	0	0	0
	Total Investment Income	10,447	4,837	0	10,000	0	0	0
	Other:							
344501	Misc - Advertising	10,422	10,044	5,000	5,000	5,000	5,000	5,000
388200	Other-Sales of Fixed Assets	0	0	0	0	0	0	0
398900	Misc - Cash Over/(Short)	280	3,169	300	300	300	300	300
399000	Miscellaneous Revenue	499	1,337	500	15,500	500	500	500
399003	Misc - Bus Damages	0	0	500	500	500	500	500
	Total Other	11,201	14,550	6,300	21,300	6,300	6,300	6,300
	TOTAL REVENUES	2,389,729	2,836,518	2,671,421	2,954,734	2,497,492	2,934,627	2,940,211

2007-2008 ANNUAL BUDGET

VII.84

DIVISION:	Public Works	FUND:	450
DEPARTMENT:	Municipal Transit	ORGANIZATION:	043901

GOAL MISSION STATEMENT

The mission of ATRANS is to improve the quality of life of the citizens of Alexandria by providing a dependable means of transportation for those who do not own a personal vehicle or those who require alternative means of transportation. This will be accomplished by creating a transit system and a complimentary paratransit system that is dependable, yet affordable to all clients.

FUNCTION DESCRIPTION

The municipal transit system operates eight fixed routes through out the city limits of Alexandria and Pineville as well as two specialized curb-to-curb complimentary paratransit vans for the disabled clients in the area. The bus department maintains the fleet via an in-house maintenance department. The daily operation of ATRANS are Monday-Saturday from 6:00 AM to 7:00 PM. The eight routes are designed to be rider friendly and are equipped with special equipment to make boarding, ridding, and alighting more safer.

DEMAND PERFORMANCE INDICATORS

Description	2005-2006 Actual	2006-2007 Estimated	2007-2008 Projected
Total mileage for buses	453,000	453,000	457,000
Total mileage for vans	107,000	107,000	135,000
Totals hours for Superintendent and Supervisor	7,000	7,000	9,100
Total hours for Clerical	4,500	4,500	4,500
Total hours for Operators	32,000	32,000	42,000
Total hours for Van Operators	7,000	7,000	8,500
Total Passengers	600,000	600,000	693,000

2006-2007 ANNUAL BUDGET

VII.85

DIVISION:	Public Works	FUND #:	450
DEPARTMENT:	Municipal Transit	ORGANIZATION:	043900

APPROPRIATION SUMMARY

DESCRIPTION	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	851,337	1,081,173	1,055,568	1,113,868	1,190,994	1,190,994	12.83%
FRINGE BENEFITS	306,906	458,161	506,560	506,560	530,037	535,621	4.63%
OPERATING/CONTRACTUAL	475,053	579,937	529,996	666,996	536,996	536,996	1.32%
OTHER	629,648	676,600	579,297	667,310	676,600	676,600	16.80%
CAPITAL OUTLAY	325	499	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	2,263,269	2,796,370	2,671,421	2,954,734	2,934,627	2,940,211	9.85%

PERSONNEL ROSTER

JOB CODE	TITLE	2004-2005	2005-2006	2006-2007		2007-2008		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490113	Salary - Superintendent	1	1	1	1	1	1	0.00%
490223	Salary - Transit Planner	1	1	1	1	1	1	0.00%
490330	Salary - Crew Leader	1	1	1	1	1	1	0.00%
490372	Salary - General Supervisor	0	0	0	0	1	1	0.00%
490373	Salary - Supervisor	2	2	2	2	2	2	0.00%
490618	Salary - Secretary	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
490750	Salary - Senior Mechanic	0	0	0	0	1	1	0.00%
490751	Salary - Mechanic	3	3	3	3	3	3	0.00%
490834	Salary - Auto Service Worker	2	2	2	2	2	2	0.00%
490837	Salary - Bus Operator	21	21	21	21	21	21	0.00%
490896	Salary - Bus Operator (Part Time)	0	0	0	0	6	6	0.00%
	Total Positions	33	33	33	33	41	41	24.24%

2006-2007 ANNUAL BUDGET

VII.86

DIVISION:	Public Works	FUND #:	450
DEPARTMENT:	Municipal Transit	ORGANIZATION:	043900

MUNICIPAL TRANSIT FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
450001	Overtime	137,384	180,832	81,640	161,640	81,640	83,274	83,274
490113	Salary - Superintendent	48,492	53,124	55,249	55,249	55,249	56,354	56,354
490223	Salary - Transit Planner	33,705	38,210	39,737	39,737	39,737	40,532	40,532
490330	Salary - Crew Leader	29,427	33,861	35,215	35,215	35,215	35,919	35,919
490372	Salary - General Supervisor	0	0	0	0	0	34,671	34,671
490373	Salary - Supervisor	64,535	73,785	76,444	76,444	76,444	77,973	77,973
490618	Salary - Secretary	0	26,285	19,111	19,111	19,111	19,493	19,493
490619	Salary - Office Assistant	15,813	18,122	0	0	0	0	0
490626	Salary - Clerical Specialist	13,074	0	27,336	27,336	27,336	27,883	27,883
490750	Salary - Senior Mechanic	0	0	0	0	0	28,037	28,037
490751	Salary - Mechanic	74,794	87,792	91,264	91,264	85,802	87,518	87,518
490834	Salary - Auto Service Worker	21,372	39,985	41,539	41,539	40,843	41,660	41,660
490896	Salary - Bus Operator-Part Time	0	0	0	0	0	68,517	68,517
490837	Salary - Bus Operator	412,741	529,177	588,033	566,333	577,611	589,163	589,163
Total Salaries		851,337	1,081,173	1,055,568	1,113,868	1,038,988	1,190,994	1,190,994
Fringe:								
510201	Fringe - Pension	212,925	292,513	313,292	313,292	292,998	316,534	316,534
510202	Fringe - Hospital	79,328	146,074	172,108	172,108	169,085	186,055	191,639
510204	Fringe - Clothing Allowance	1,786	2,204	5,000	5,000	5,000	5,000	5,000
510206	Fringe - Medicare Insurance Tax	11,472	14,672	14,774	14,774	14,535	16,730	16,730
510207	Fringe - Life Insurance	1,216	1,273	1,386	1,386	1,386	1,470	1,470
510208	Fringe - FICA Tax Retirement	179	1,425	0	0	0	4,248	4,248
Total Fringe		306,906	458,161	506,560	506,560	483,004	530,037	535,621
Operating and Contractual:								
520105	Contract Labor	16,208	10,167	10,000	15,000	10,000	10,000	10,000
520204	Uniforms	6,375	9,868	8,500	8,500	8,500	11,500	11,500
520400	Office	3,161	3,351	3,500	3,500	3,500	3,500	3,500
520500	Operating Supplies	32,358	43,660	40,000	51,000	40,000	40,000	40,000
520528	Operating-Keep America Beautiful	0	0	0	21,000	0	0	0
531106	Professional Fees - Audit	3,336	1,560	3,336	3,336	3,336	3,336	3,336
531110	Professional Fees & Services	2,658	2,165	5,000	5,000	5,000	5,000	5,000
531301	Vehicle Costs - Gas	5,213	7,113	6,000	6,000	6,000	6,000	6,000
531302	Vehicle Costs - Diesel	194,822	282,157	208,650	306,650	208,650	208,650	208,650
531303	Vehicle Costs - Oil	4,958	7,062	11,000	11,000	11,000	11,000	11,000
531304	Vehicle Costs - R & M	161,617	160,942	163,000	163,000	163,000	163,000	163,000
531305	Vehicle Costs - Tires	17,107	19,133	26,000	26,000	26,000	26,000	26,000
531306	Vehicle Costs - Other Lubricants	4,676	4,689	7,500	7,500	7,500	7,500	7,500
541401	Postage	382	327	500	500	500	500	500
531410	Telephone	2,633	2,719	3,200	3,200	3,200	3,200	3,200
531500	Printing	830	1,419	3,000	3,000	3,000	3,000	3,000
531701	Utilities	4,457	6,619	4,200	6,200	4,200	4,200	4,200
531900	Advertising	0	0	0	0	0	0	0
543002	Dues & Subscriptions	250	390	450	450	450	450	450
543003	Travel & Training	1,082	1,304	4,000	4,000	4,000	4,000	4,000
543017	Plaques & Awards	418	465	1,660	1,660	1,660	1,660	1,660
605101	Maintenance of Building & Facilities	9,500	13,312	13,000	13,000	13,000	17,000	17,000
605106	Maintenance Equipment	2,870	120	2,500	2,500	2,500	2,500	2,500
605107	Maintenance Radios	142	1,395	5,000	5,000	5,000	5,000	5,000
646032	LMA Convention	0	0	0	0	0	0	0
Total Operating and Contractual		475,053	579,937	529,996	666,996	529,996	536,996	536,996

2006-2007 ANNUAL BUDGET

VII.87

DIVISION:	Public Works	450
DEPARTMENT:	Municipal Transit	043900

MUNICIPAL TRANSIT FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2004-2005	2005-2006	2006-2007		2007-2008		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Other:							
646101	Transfer to General Fund	324,803	411,410	324,803	411,410	411,410	411,410	411,410
647401	Transfer to Utility Fund	32,252	42,948	32,252	42,948	42,948	42,948	42,948
646551	Transfer to Risk Management	221,394	221,394	221,394	212,104	212,104	221,394	221,394
646552	Transfer to Employees Benefits	51,199	848	848	848	848	848	848
	Total Other	629,648	676,600	579,297	667,310	667,310	676,600	676,600
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	0
707600	Machinery & Equipment	325	499	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
	Total Capital Outlay	325	499	0	0	0	0	0
	TOTAL DEPARTMENT	2,263,269	2,796,370	2,671,421	2,954,734	2,719,298	2,934,627	2,940,211

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VIII. MISCELLANEOUS STATISTICS

CITY OF ALEXANDRIA

HISTORY

The City of Alexandria was founded in 1785, incorporated in 1819 and chartered in 1932. Spanish Franciscan missionaries arrived about 1690. Tradition has it that the mission they built was located within the boundaries of what is today the Rapides Cemetery in Pineville. In the early 1700's St. Denis ascended the Red River with the French and ordered the Spanish priests to leave Louisiana. The French then stationed a small detachment at the rapids in 1723. The beginning of today's crossroads was secured by "Post du Rapide".

Nature and geography played important roles in establishing twin communities on opposite banks of the Red River. In those early days, a ledge of limestone crossed the Red River forming a rapids just above what is now the site of Alexandria and Pineville. The first travelers stopped at this point rather than make the portage around the rapids - over which even a canoe could not pass for 4 or 5 months of each year during low water periods.

GENERAL

The City of Alexandria serves as the Parish Seat and is located near the geographic center of Louisiana along the west bank of the Red River. Alexandria is central Louisiana's largest populated and commercial activity center with an estimated S.M.A. population of 155,000 plus. The Alexandria area, the "Crossroads of Louisiana", is a center for electronic media and commercial trade. The official trade area served by Alexandria contains a population in excess of 350,000. Alexandria is the eighth largest city in the state.

Alexandria adopted a City Charter which became effective in 1977 and which provides for a Mayor-Council form of government consisting of a full time Mayor and seven Councilmen, five of which are elected from districts and two of which are elected at large. The Council members elect their president, appoint the City Clerk, adopt ordinances and perform the duties outlined in the Charter. The Charter also sets forth the duties of the Mayor, who is the Chief Executive Officer of the City. The City Administration includes a Public Works Division, a Utility Division, a Finance Division, a Planning Division, a Personnel Division, a Legal Division, Community Services Division, and Police and Fire Departments.

The Charter also sets forth certain procedures relating to financial operations of the City, including but not limited to, the preparation, adoption and administration of the City budget, the adoption of supplemental and emergency appropriations, the reduction of and transfer of appropriations, (with the limitation that no appropriation for debt service on bonds of the city may be reduced or transferred) and the provision of a five year capital outlay program. The City is empowered to incur debt in accordance with the City Charter and the constitution and statutes of the State of Louisiana.

The City owns and operates its own Utilities System consisting of a combined electric power and a light plan and system, waterworks plant and system, gas system and wastewater plant and system. The City also owns and operates its own Municipal Transit and Sanitation systems.

ECONOMY

Alexandria's economy is based upon agriculture and timber production, wholesale and retail trade, services and public sector activity. Unlike some other areas of Louisiana, it is not dependent on the oil and gas industries. Located in the fertile Red River Valley, the Alexandria area is considered as some of the best farm and timberland in the country.

Alexandria's importance in the trade sector has been enhanced by the addition of the two new regional shopping malls within the City limits. The City's per capital retail sales rate continues to reflect that Alexandria is the principal location to do business in Central Louisiana.

The vitality of Alexandria's service sector is evidenced by six major medical facilities, two four year colleges, two T.V. stations, two newspapers and 10 radio stations. The conversion of the Rapides Regional Medical Center from a public to a private facility caused a significant increase in the taxable assessed valuation of the City in 1995.

Capitalizing on Alexandria's historic and central location, a healthy tourism sector has been established with almost 2,000 guest rooms available in the City and a Convention Center combined seating capacity of approximately 9,000. Hotel occupancy in Alexandria rose from 65.1% in 1994 to 66.5% in 1995 according to PKF Consulting.

The City has had underway since 1979 a major downtown redevelopment effort. Instigated by a \$1,250,000 pledge from the City of Alexandria, private and public sector investment in projects has exceeded \$100 million in the downtown area. Growth of the City outside of the central business district continues to be strong with the addition of new retail space, apartment development, residential and commercial development. There are currently three new assisted living apartment complexes currently under construction in Alexandria.

Construction of the \$1 billion I-49 project was completed in 1996. I-49 includes 4.19 miles of interstate highways, an interchange at U.S. Highway 71, highway ramps, downtown street underpass (related to the relocation of the Missouri-Pacific Railroad from Lee Street to Elliott Street), the Sugar House Road overpass, and the rebuilding of Fulton and Casson Streets. In addition, the Corps of Engineers completed the \$1.7 billion Red River Navigation Project which connected Shreveport with the Mississippi River. This completion of this project and the development at the England Economic and Industrial Park has been a boost to development at the England Economic and Industrial Park has been a boost to development at the Port of Alexandria.

The December, 1992 closure of England Air Force Base prompted the creation of the England Economic and Industrial Development District (England Authority). The England Authority is responsible for the commercial and industrial development of the base through the reuse of the land infrastructure improvements. Commercial aviation was moved during the Summer of 1996 from Esler Regional Airport to England International Airport. They provide transportation through the use of commuter airlines who furnish regularly scheduled flight from/ to Dallas/Ft. Worth, Houston, New Orleans, Monroe, Shreveport and Memphis.

CULTURE, RECREATION AND TOURISM

In October of 1996 the City of Alexandria opened the Alexandria Riverfront Center. This facilities offers 6,200 theater style seating capacity, space for 380 indoor booths, over 93,000 square feet of indoor exhibition space and an additional 12,150 square feet of covered outdoor exhibition area. A three story parking garage adjacent to the new center was constructed in the Fall of 1997. The City of Alexandria provided \$1.25 million dollars toward the construction of a \$2.6 million River Oaks Artists Studio. Construction began during the Fall of 1997. The Rapides Foundation has committed to providing \$4 million toward the construction of a new Performing Arts Complex to be located adjacent to the new River Oaks Artists Studio. Renovation of the Alexandria Museum of Art located directly behind City Hall and just down the street from the Riverfront Center will be completed during the Fall of 1997.

The City is in the process of constructing a sports complex, consisting of 12 lighted ball fields, 19 soccer fields, a jogging trail, tennis courts, and parking for over 1,000 cars. Completion is expected in the Fall of 2003.

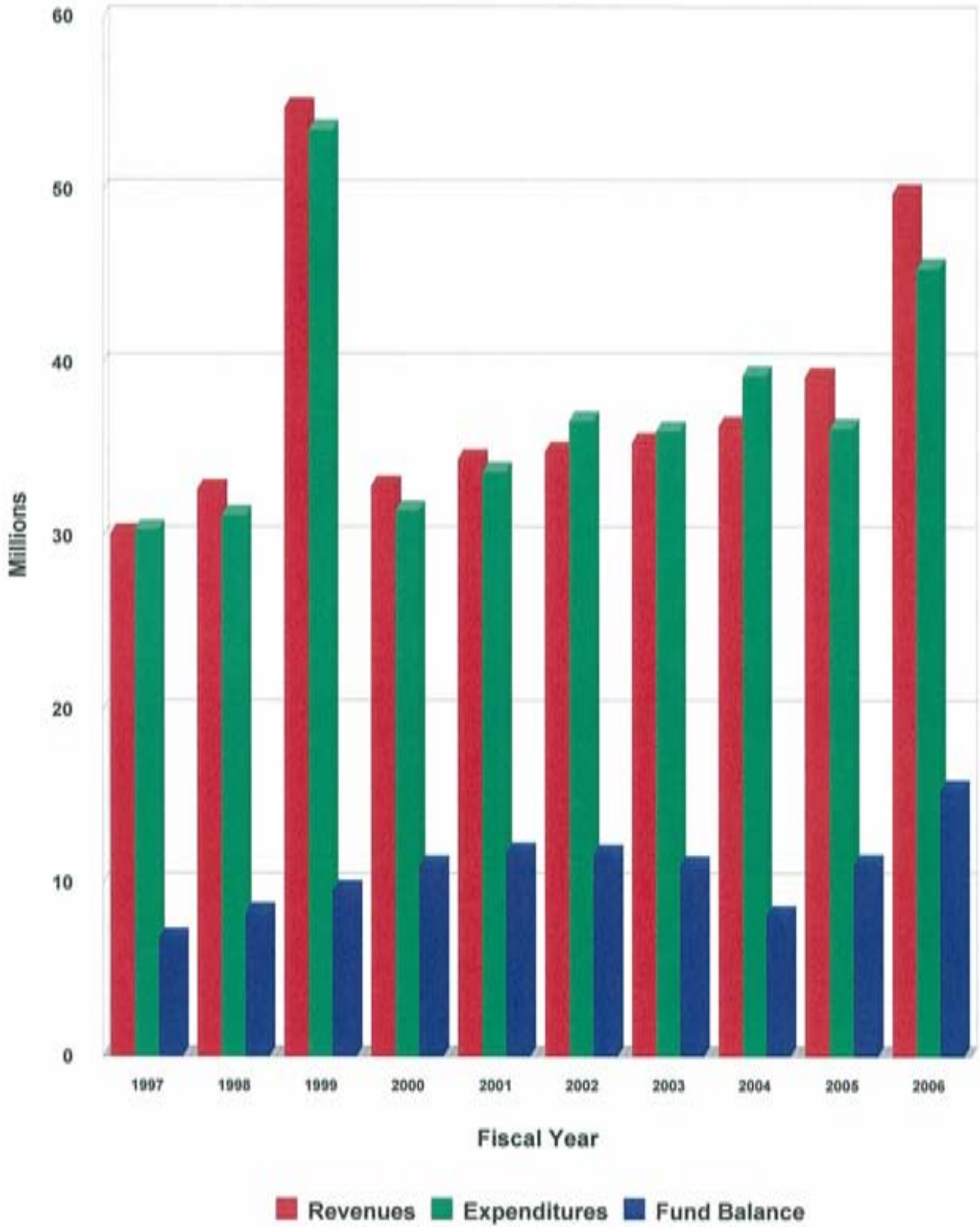
In the Alexandria area, tourists visit historical sites such as the Kent Plantation House, built in 1776; the renovated Hotel Bentley, which opened in 1908, and was the place where Generals Eisenhower, Clark and Patton planned battle strategies; the Alexandria Visual Arts Museum; the Alexandria Historical and Genealogical Library and Museum; the Louisiana Seminary Site, first home of Louisiana State University, opened in 1860 with William Tecumseh Sherman as headmaster. Other attractions included but are not limited, the Alexandria Zoological Park; recreational areas in the vicinity such as Valentine Lake, Cotile, Kincaide, Indian Creek, and Kees Parks; the Azalea Trail; Hot Wells Health Resort; Rapides Parish Coliseum; churches such as St. Francis Xavier Cathedral, Mount Olivet Church, Trinity Episcopal Church built in 1953. River Oaks Square is the site of painters, weaves, sculptors and stained glass artists creating and exhibiting their works of art.

Recreational opportunities abound in the Alexandria area with over 100 civic clubs and organizations, 26 ball fields, 14 local parks, including the Alexandria Zoological Park, theaters at Louisiana College, LSU-A and the City Park Players, and semi-professional baseball at Bringhurst Stadium. Alexandria also hosts several "celebrations" including Cenlabration, Christmas lighting attractions and parades, Mardi Gras parades, ... There are wonderful opportunities for visitors to our area to have a memorable experience.

2007-2008 ANNUAL BUDGET

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GENERAL FUND
TEN YEAR HISTORY OF FUND BALANCE, REVENUES, & EXPENDITURES



2007-2008 ANNUAL BUDGET

**REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 1997 THROUGH 2006**

GENERAL FUND

DESCRIPTIONS	4-30-97 (Actual)	4-30-98 (Actual)	4-30-99 (Actual)	4-30-00 (Actual)
REVENUES:				
Taxes	6,430,567	6,836,900	6,957,366	7,343,988
Licenses and Permits	1,714,340	1,878,738	1,783,244	1,556,715
Intergovernmental	2,605,117	3,003,360	3,170,205	2,554,764
Charges for Services	294,751	400,149	419,075	445,037
Fines and Forfeitures	614,922	579,564	554,540	413,975
Investment Income	256,735	302,709	401,694	388,931
Other	237,202	205,788	286,635	197,482
Total Revenues	12,153,634	13,207,208	13,572,759	12,900,892
EXPENDITURES:				
Legislative	256,751	255,293	262,558	273,304
General Administration	3,947,760	4,689,430	4,574,408	3,996,374
Judicial	333,748	265,811	317,796	331,652
Finance	832,267	868,713	868,038	946,117
Planning and Development	256,751	329,413	224,706	225,994
Public Safety	14,075,460	14,683,969	14,678,969	15,441,776
Public Works	7,221,677	7,194,855	7,113,679	7,831,551
Debt Service	1,892,340	1,892,340	1,736,963	1,994,057
Total Expenditures	28,816,754	30,179,824	29,777,117	31,040,825
Excess/(Deficiency) of Revenues Over Expenditures	(16,663,120)	(16,972,616)	(16,204,358)	(18,139,933)
OTHER FINANCING SOURCES:				
Operating Transfers In	17,963,753	19,483,727	41,152,530	20,005,469
Operating Transfers Out	(1,538,232)	(1,023,320)	(23,668,635)	(443,839)
Total Other Sources/(Uses)	16,425,521	18,460,407	17,483,895	19,561,630
Excess/(Deficiency) of Revenues and Other Sources over Expenditures	(237,599)	1,487,791	1,279,537	1,421,697
Fund Balance, Beginning of the Year	7,056,880	6,819,281	8,307,072	9,586,609
Fund Balance Adjustments	0	0	0	0
Fund Balance/(Deficit), End of Year	6,819,281	8,307,072	9,586,609	11,008,306

Note: This is the general operating fund of the City and is used to account for operations traditionally associated with a city which are not required to be accounted for in another fund.

2007-2008 ANNUAL BUDGET

**REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 1997 THROUGH 2006**

GENERAL FUND

4-30-01 (Actual)	4-30-02 (Actual)	4-30-03 (Actual)	4-30-04 (Actual)	4-30-05 (Actual)	4-30-06 (Actual)	TOTAL
7,620,868	7,813,363	7,884,330	8,195,362	2,226,595	2,168,319	63,477,658
1,813,952	2,086,634	1,984,016	1,991,329	2,587,074	2,659,726	20,055,768
2,050,778	1,961,743	1,934,103	1,940,880	8,467,859	9,176,531	36,865,340
410,559	638,345	935,518	1,126,528	247,829	285,844	5,203,635
466,883	666,741	591,221	548,385	587,222	724,346	5,747,799
557,972	226,907	118,058	52,452	41,578	106,566	2,453,602
137,262	269,053	192,868	248,041	774,020	574,087	3,122,438
13,058,274	13,662,786	13,640,114	14,102,977	14,932,177	15,695,419	136,926,240
301,386	291,225	389,297	520,222	371,398	429,643	3,351,077
4,320,559	4,369,400	5,630,689	5,244,331	5,602,696	6,913,603	49,289,250
416,523	452,985	470,027	481,837	516,367	670,267	4,257,013
1,025,456	1,022,978	1,030,126	996,919	1,118,095	1,367,146	10,075,855
240,125	242,628	1,245,855	1,294,425	1,433,911	1,709,516	7,203,324
16,719,195	17,223,041	15,623,172	18,770,046	17,679,448	22,135,247	167,030,323
8,410,239	8,748,736	8,137,581	8,891,401	6,450,801	8,700,508	78,701,028
1,847,602	1,846,551	1,848,659	1,848,197	1,850,049	1,849,061	18,605,819
33,281,085	34,197,544	34,375,406	38,047,378	35,022,765	43,774,991	338,513,689
(20,222,811)	(20,534,758)	(20,735,292)	(23,944,401)	(20,090,588)	(28,079,572)	(201,587,449)
21,387,548	21,224,540	21,766,670	22,270,348	25,250,594	34,990,664	245,495,843
(417,561)	(2,441,755)	(1,665,950)	(1,207,672)	(2,204,642)	(2,613,039)	(37,224,645)
20,969,987	18,782,785	20,100,720	21,062,676	23,045,952	32,377,625	208,271,198
747,176	(1,751,973)	(634,572)	(2,881,725)	2,955,364	4,298,053	6,683,749
11,008,306	11,755,482	11,635,255	11,000,683	8,118,958	11,074,322	7,056,880
0	1,631,746	0	0	0	0	1,631,746
11,755,482	11,635,255	11,000,683	8,118,958	11,074,322	15,372,375	15,372,375

**REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 1997 THROUGH 2006**

SPECIAL REVENUE FUNDS

DESCRIPTIONS	4-30-97 (Actual)	4-30-98 (Actual)	4-30-99 (Actual)	4-30-00 (Actual)
REVENUES:				
Taxes	17,058,444	18,350,001	19,107,323	19,995,963
Intergovernmental	1,389,259	2,273,549	1,682,076	1,491,676
Investment Income	57,734	53,741	65,154	74,186
Other	207,684	264,237	374,295	322,054
Total Revenues	18,713,121	20,941,528	21,228,848	21,883,879
EXPENDITURES:				
General Administration	156,440	170,305	75,473	0
Special Programs	1,620,423	2,058,276	2,057,635	1,816,220
Capital Outlay	36,538	818,949	176,386	277,368
Total Expenditures	1,813,401	3,047,530	2,309,494	2,093,588
Excess/(Deficiency) of Revenues Over Expenditures	16,899,720	17,893,998	18,919,354	19,790,291
OTHER FINANCING SOURCES:				
Operating Transfers In	642,163	287,481	100,381	31,686
Operating Transfers Out	(17,054,911)	(18,221,672)	(18,905,810)	(19,858,503)
Total Other Sources/(Uses)	(16,412,748)	(17,934,191)	(18,805,429)	(19,826,817)
Excess/(Deficiency) of Revenues and Other Sources over Expenditures	486,972	(40,193)	113,925	(36,526)
Fund Balance, Beginning of the Year	767,316	1,222,474	1,182,281	1,296,206
Fund Balance Adjustments	(31,814)	0	0	0
Fund Balance/(Deficit), End of Year	1,222,474	1,182,281	1,296,206	1,259,680

Note: Special Revenue Funds are Funds that are required by law, ordinance, etc. to be accounted for separately. The individual funds included in this history are the Sales Tax Fund, the Hotel/Motel Tax Fund, the 1987 Drainage Tax Fund, the Community Development Block Grant Fund, the Rental Rehab Fund, the Youth Baseball Recreation Fund and the Cenlabration Fund.

**REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 1997 THROUGH 2006**

SPECIAL REVENUE FUNDS

4-30-01 (Actual)	4-30-02 (Actual)	4-30-03 (Actual)	4-30-04 (Actual)	4-30-05 (Actual)	4-30-06 (Actual)	TOTAL
20,580,615	21,052,886	21,390,287	21,820,303	23,601,445	32,664,698	215,621,965
1,554,976	1,616,199	1,331,494	1,269,048	1,289,703	1,222,118	15,120,098
103,760	54,728	19,076	9,078	7,455	10,738	455,650
313,892	326,480	240,259	187,350	212,414	205,816	2,654,481
22,553,243	23,050,293	22,981,116	23,285,779	25,111,017	34,103,370	233,852,194
0	0	0	0	0	0	402,218
1,740,712	1,657,684	1,175,656	1,235,039	1,085,607	1,377,534	15,824,786
378,633	546,650	406,579	450,281	586,197	148,442	3,826,023
2,119,345	2,204,334	1,582,235	1,685,320	1,671,804	1,525,976	20,053,027
20,433,898	20,845,959	21,398,881	21,600,459	23,439,213	32,577,394	213,799,167
97,647	83,049	26,343	39,428	63,160	57,442	1,428,780
(20,466,847)	(20,872,948)	(21,395,699)	(21,829,116)	(23,449,207)	(32,664,698)	(214,719,411)
(20,369,200)	(20,789,899)	(21,369,356)	(21,789,688)	(23,386,047)	(32,607,256)	(213,290,631)
64,698	56,060	29,525	(189,229)	53,166	(29,862)	508,536
1,259,680	1,324,378	1,380,438	1,409,961	1,220,732	1,273,898	767,316
0	0	0	0	0	0	(31,814)
1,324,378	1,380,438	1,409,963	1,220,732	1,273,898	1,244,036	1,244,038

**REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 1997 THROUGH 2006**

GENERAL DEBT SERVICE FUNDS

DESCRIPTIONS	4-30-97 (Actual)	4-30-98 (Actual)	4-30-99 (Actual)	4-30-00 (Actual)
REVENUES:				
Taxes	709,723	744,206	758,389	791,238
Investment Income	145,244	153,831	166,418	178,432
Total Revenues	854,967	898,037	924,807	969,670
EXPENDITURES:				
Principal Retirement	1,390,000	1,696,000	2,456,000	2,933,000
Interest	1,153,892	1,043,127	1,190,614	1,063,201
Paying Agent Fees	5,980	15,771	2,962	3,003
Other	0	0	0	0
Total Expenditures	2,549,872	2,754,898	3,649,576	3,999,204
Excess/(Deficiency) of Revenues Over Expenditures	(1,694,905)	(1,856,861)	(2,724,769)	(3,029,534)
OTHER FINANCING SOURCES:				
COI Proceeds/Bond Refunding Proceeds	0	4,655,000	0	0
Operating Transfers In	2,154,907	2,042,623	3,238,157	3,216,248
Operating Transfers Out	0	(5,027,856)	0	0
Total Other Sources/(Uses)	2,154,907	1,669,767	3,238,157	3,216,248
Excess/(Deficiency) of Revenues and Other Sources over Expenditures	460,002	(187,094)	513,388	186,714
Fund Balance, Beg of the Year	2,715,109	3,175,111	2,988,017	3,501,405
Fund Balance Adjustments	0	0	0	0
Fund Balance, End of Year	3,175,111	2,988,017	3,501,405	3,688,119

Note: These funds account for general obligation public improvement bonds, certificates of indebtedness and sales tax bonds as they mature.

**REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 1997 THROUGH 2006**

GENERAL DEBT SERVICE FUNDS

4-30-01 (Actual)	4-30-02 (Actual)	4-30-03 (Actual)	4-30-04 (Actual)	4-30-05 (Actual)	4-30-06 (Actual)	TOTAL
529,332	516,011	560,379	555,766	576,612	626,261	6,367,917
206,942	119,721	52,836	64,058	44,792	82,159	1,214,433
736,274	635,732	613,215	619,824	621,404	708,420	7,582,350
2,475,000	2,585,000	1,620,000	1,725,000	1,810,000	1,475,000	20,165,000
917,659	793,816	582,745	415,725	817,355	782,507	8,760,641
2,985	2,954	128,533	2,435	1,203	2,520	168,346
0	0	0	0	5,139,303	0	5,139,303
3,395,644	3,381,770	2,331,278	2,143,160	7,767,861	2,260,027	34,233,290
(2,659,370)	(2,746,038)	(1,718,063)	(1,523,336)	(7,146,457)	(1,551,607)	(26,650,940)
0	0	3,325,000	0	5,139,923	1,060	13,120,983
2,669,144	2,655,070	1,657,194	904,061	1,657,050	2,092,095	22,286,549
0	0	(3,455,000)	0	(3,575)	(403,306)	(8,889,737)
2,669,144	2,655,070	1,527,194	904,061	6,793,398	1,689,849	26,517,795
9,774	(90,968)	(190,869)	(619,275)	(353,059)	138,242	(133,145)
3,688,119	3,697,893	3,744,896	3,554,027	2,934,752	2,581,693	2,715,109
0	137,971	0	0	0	0	137,971
3,697,893	3,744,896	3,554,027	2,934,752	2,581,693	2,719,935	2,719,935

**REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 1997 THROUGH 2006**

COMBINED CAPITAL PROJECTS

DESCRIPTIONS	4-30-97 (Actual)	4-30-98 (Actual)	4-30-99 (Actual)	4-30-00 (Actual)
REVENUES:				
Intergovernmental	994,885	1,314,228	394,539	294,966
Investment Income	1,451,458	1,505,515	1,561,154	1,040,356
Other	2,685,597	3,669,014	3,468,419	2,576,503
Total Revenues	5,131,940	6,488,757	5,424,112	3,911,825
EXPENDITURES:				
General Government	0	0	0	0
Public Safety	238,092	663,698	5,252,187	1,761,855
Public Works	3,557,932	10,575,335	8,923,456	6,515,379
Parks and Recreation	193,668	0	0	0
Public Facilities	4,074,445	0	0	0
Municipal Bus System	0	0	0	0
Utility System	0	0	0	0
Sanitation Fund	0	0	0	0
Other	205,250	0	0	0
Total Expenditures	8,269,387	11,239,033	14,175,643	8,277,234
Excess/(Deficiency) of Revenues Over Expenditures	(3,137,447)	(4,750,276)	(8,751,531)	(4,365,409)
OTHER FINANCING SOURCES/(USES):				
Bond Proceeds (Net)	7,237,148	4,971,104	0	0
COI Proceeds	0	0	0	0
Land Sales	0	0	0	0
Operating Transfers In	3,365,464	2,876,347	2,753,656	2,990,497
Operating Transfers Out	0	0	(1,230,978)	(1,136,817)
Total Other Sources/(Uses)	10,602,612	7,847,451	1,522,678	1,853,680
Excess/(Deficiency) of Revenues and Other sources over Expenditures	7,465,165	3,097,175	(7,228,853)	(2,511,729)
Fund Balance, Beg of the Year	16,457,714	23,954,693	27,051,868	19,823,015
Change in Designated Fund Balance				
Audit Adjustments to Beg Fund Balance	31,814	0	0	0
Fund Balance, End of the Year	23,954,693	27,051,868	19,823,015	17,311,286

Note: This schedule combines the activities of all General Capital Projects Funds.

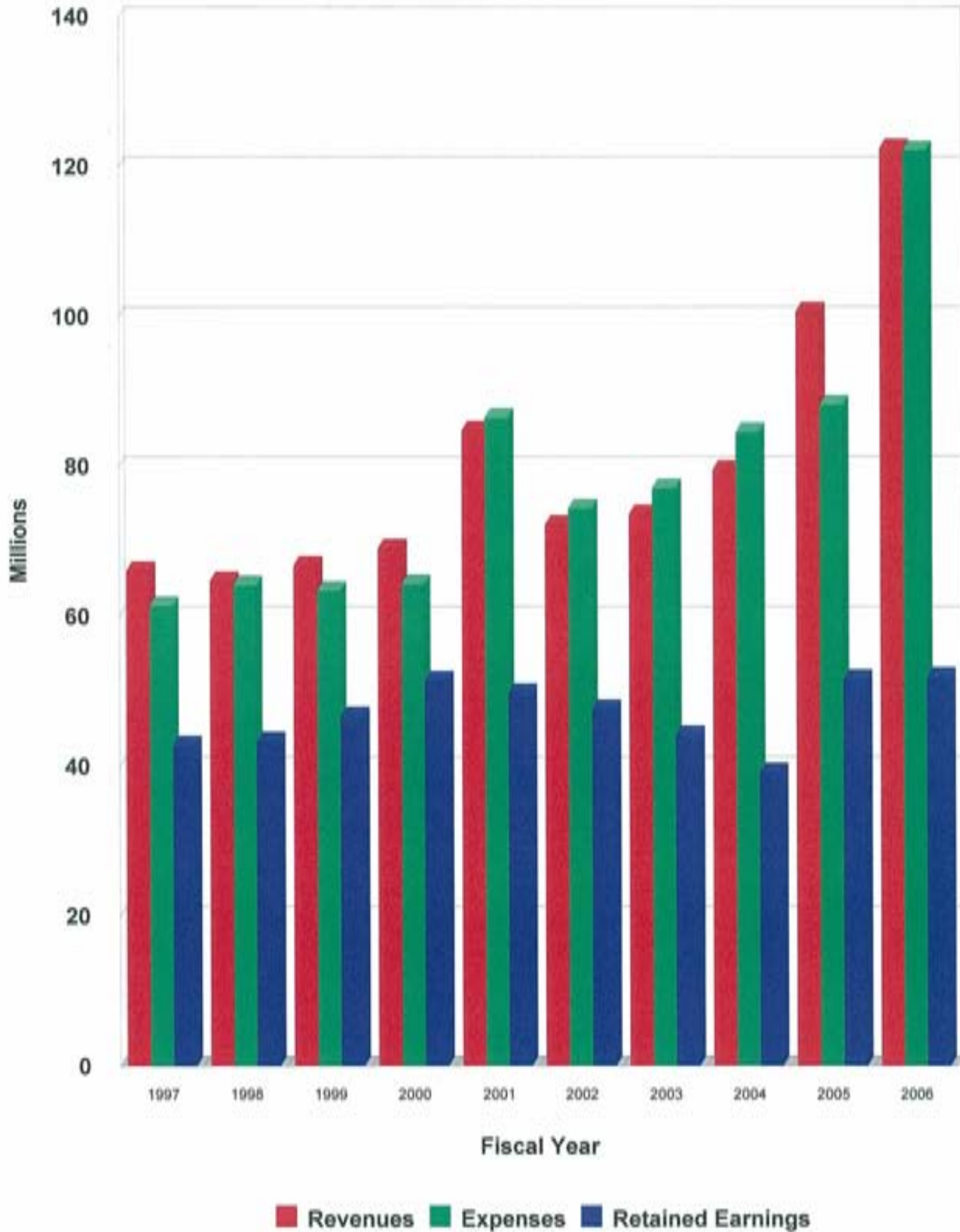
**REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 1997 THROUGH 2006**

COMBINED CAPITAL PROJECTS

4-30-01 (Actual)	4-30-02 (Actual)	4-30-03 (Actual)	4-30-04 (Actual)	4-30-05 (Actual)	4-30-06 (Actual)	TOTAL
68,029	20,534	970,782	3,606,850	2,702,493	945,972	11,313,278
1,126,748	477,787	347,670	169,782	441,197	1,021,266	9,142,933
2,796,059	7,576,399	2,878,320	3,624,967	3,057,845	3,320,071	35,653,194
3,990,836	8,074,720	4,196,772	7,401,599	6,201,535	5,287,309	56,109,405
0	0	0	0	0	0	0
8,429,654	195,002	0	0	0	0	16,540,488
209,869	8,348,107	11,468,817	18,401,679	9,846,661	10,728,929	88,576,164
0	0	0	0	0	0	193,668
0	0	0	0	0	0	4,074,445
37,164	15,934	0	0	0	0	53,098
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	205,250
8,676,687	8,559,043	11,468,817	18,401,679	9,846,661	10,728,929	109,643,113
(4,685,851)	(484,323)	(7,272,045)	(11,000,080)	(3,645,126)	(5,441,620)	(53,533,708)
0	0	0	15,000,000	0	0	27,208,252
0	0	0	0	0	0	0
0	0	0	0	0	0	0
3,648,651	9,361,995	4,639,091	5,203,178	4,047,477	5,046,682	43,933,038
(1,143,687)	(1,143,187)	(1,788,355)	(362,870)	(374,611)	(365,372)	(7,545,877)
2,504,964	8,218,808	2,850,736	19,840,308	3,672,866	4,681,310	63,595,413
(2,180,887)	7,734,485	(4,421,309)	8,840,228	27,740	(760,310)	10,061,705
17,311,286	15,130,399	23,121,344	18,700,035	27,540,263	27,568,155	16,457,714
	256,460			152		288,426
15,130,399	23,121,344	18,700,035	27,540,263	27,568,155	26,807,845	26,807,845

COMBINED ENTERPRISE FUNDS

TEN YEAR HISTORY OF RETAINED EARNINGS, REVENUES, & EXPENSE



2007-2008 ANNUAL BUDGET

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**REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 1997 THROUGH 2006**

COMBINED ENTERPRISE FUNDS

DESCRIPTIONS	4-30-97 (Actual)	4-30-98 (Actual)	4-30-99 (Actual)	4-30-00 (Actual)
OPERATING REVENUES:				
Charges for Services	62,243,278	61,013,242	61,718,780	65,728,973
Other	391,689	396,703	1,597,620	299,043
Total Operating Revenues	62,634,967	61,409,945	63,316,400	66,028,016
OPERATING EXPENSES:				
Production/Distribution/Treatment	38,913,589	39,504,882	40,608,761	41,506,910
Purchased Energy				
Cost of Service	3,770,787	4,334,890	4,482,959	4,321,175
General and Administrative	4,952,286	5,899,600	5,851,108	5,464,299
Bad Debt				
Depreciation	5,028,345	5,111,770	5,139,681	5,120,130
Total Operating Expenses	52,665,007	54,851,142	56,082,509	56,412,514
Operating Income (Loss)	9,969,960	6,558,803	7,233,891	9,615,502
NONOPERATING REVENUES/(EXPENSES):				
Grant Revenue	554,287	495,728	647,520	699,159
Investment Income	2,775,828	2,695,258	2,667,104	2,222,266
Non-operating Expenses	(3,251,882)	(3,306,886)	(3,043,494)	(2,783,532)
Total Nonoperating	78,233	(115,900)	271,130	137,893
Income/(Loss) Before Transfers	10,048,193	6,442,903	7,505,021	9,753,395
Operating Transfers In/(Out)	(5,378,499)	(5,923,714)	(4,193,196)	(5,004,326)
Extraordinary Loss-Early extinguishment of debt	0	0	0	0
Special Item - Abandon Project				
Capital Contributions	0	0	0	0
Net Income/(Loss)	4,669,694	519,189	3,311,825	4,749,069
Retained Earnings, Beg of Year	38,096,863	42,766,557	43,285,746	46,597,571
Retained Earnings Adjustments	0	0	0	0
Retained Earnings, End of Year	42,766,557	43,285,746	46,597,571	51,346,640

Note: These funds account for the activities of the Utility System, the Sanitation Fund, the Zoo Fund, the Golf Course Fund, and the Municipal Transit Fund.

2007-2008 ANNUAL BUDGET

**REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 1997 THROUGH 2006**
COMBINED ENTERPRISE FUNDS

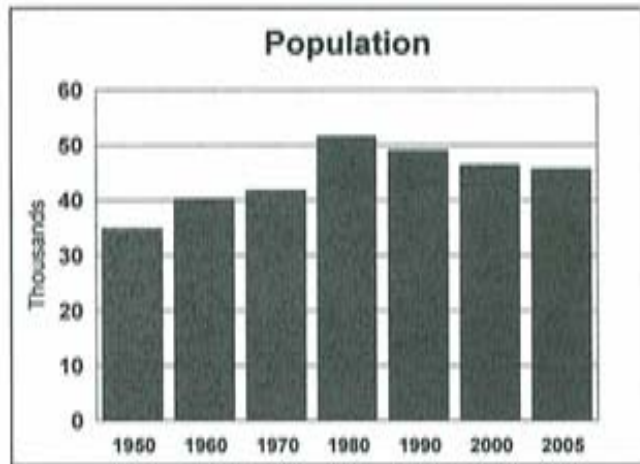
4-30-01 (Actual)	4-30-02 (Actual)	4-30-03 (Actual)	4-30-04 (Actual)	4-30-05 (Actual)	4-30-06 (Actual)	TOTAL
80,957,680	70,063,697	71,620,438	77,928,766	86,566,874	114,752,850	752,594,578
404,744	323,269	400,584	452,126	136,501	114,498	4,516,777
81,362,424	70,386,966	72,021,022	78,380,892	86,703,375	114,867,348	757,111,355
60,976,326	45,568,988	40,045,384	44,904,455	45,132,206	69,978,422	467,139,923
4,551,867	4,575,265	4,619,354	5,080,306	3,874,195	3,081,839	42,692,637
6,406,943	5,919,463	17,984,134	18,527,242	21,368,719	27,894,574	120,268,368
5,884,527	5,912,744	6,158,135	6,550,766	7,129,155	6,938,904	58,974,157
77,819,663	61,976,460	68,807,007	75,062,769	77,504,275	107,893,739	689,075,085
3,542,761	8,410,506	3,214,015	3,318,123	9,199,100	6,973,609	68,036,270
710,729	613,722	987,821	753,813	954,705	1,150,312	7,567,796
2,681,622	1,122,053	528,510	364,529	658,875	1,342,556	17,058,601
(2,839,733)	(3,173,460)	(2,167,681)	(2,092,280)	(2,422,818)	(2,221,885)	(27,303,651)
552,618	(1,437,685)	(651,350)	(973,938)	(809,238)	270,983	(2,677,254)
4,095,379	6,972,821	2,562,665	2,344,185	8,389,862	7,244,592	65,359,016
(5,763,532)	(9,111,780)	(6,023,872)	(7,302,689)	(7,861,026)	(6,242,955)	(62,805,589)
0	0	0	0	0	0	0
0	0	0	0	(328,772)	(1,089,138)	(1,417,910)
(1,668,153)	(2,138,959)	(3,461,207)	(4,958,504)	12,231,692	363,681	12,595,373
51,346,640	49,678,487	47,539,528	44,078,321	39,119,817	51,551,573	38,096,863
0	0	0	0	0	0	0
49,678,487	47,539,528	44,078,321	39,119,817	51,551,573	51,827,753	51,827,753

FINANCIAL AND STATISTICAL DATA
AS OF APRIL 30, 2007

POPULATION

The following is the population of the City of Alexandria:

Year	Population	Source
1950	34,913	U.S. Census
1960	40,279	U.S. Census
1970	41,811	U.S. Census
1980	51,565	U.S. Census
1990	49,087	U.S. Census
2000	46,342	U.S. Census
2005	45,693	U.S. Census (estimated)



LARGEST EMPLOYERS

The ten largest employers located in and around Alexandria and the number of employees is as follows:

Employer	Type of Business	2006 Total
1. Rapides Parish School Board	Education	3,300
2. Rapides Regional Medical Center	Medical	1,764
3. Christus St. Frances Cabrini Hospital	Medical	1,247
4. WalMart/Sam's Club	Retail	930
5. City of Alexandria	Government	888
6. Huey P. Long Medical Center	Medical	686
7. Union Tank Car	Manufacturing	550
8. Rapides Parish Sheriff's Office	Government	547
9. StarTek	Call Center	545
10. Plastipak	Manufacturing	325
	Total	10,782

Source: Chamber of Commerce, 2007

FINANCIAL AND STATISTICAL DATA
AS OF APRIL 30, 2007

LEADING PROPERTY TAXPAYERS

The ten largest property taxpayers of Alexandria and their 2004 assessed valuation is as follows:

Taxpayer	Type of Business	Assessed Valuation
1. Bell South Communications	Utility	6,814,930
2. Central LA Healthcare System, LP	Hospital	6,540,375
3. Red River Bank	Bank	4,962,752
4. Rapides Regional Medical Center	Medical Facilities	4,692,084
5. Hibernia National Bank	Bank	4,329,667
6. Union Pacific System	Railroad	3,839,750
7. Alexandria Mall LLC	Retail	3,187,500
8. Alexandria Lincoln Road LLC	Retail	2,956,040
9. Hixson Autoplex	Auto Dealer	2,135,101
10. Louisiana Machinery	Equipment Dealer	1,851,333
	Total	* <u>41,309,532</u>

* Equals approximately 13.71% of the total assessed valuation of Alexandria for 2006.

ASSESSED VALUATION

The assessed valuation of property in Alexandria, all of which is taxable for municipal purposes is as follows:

Tax Year	Fiscal Year	Assessed Valuation	Increase/(Decrease)	
			Amount	Percentage
1998	1999	222,415,608	6,859,426	3.2%
1999	2000	232,602,116	10,186,508	4.6%
2000	2001	243,903,013	11,300,897	4.9%
2001	2002	249,906,042	6,003,029	2.5%
2002	2003	251,243,392	1,337,350	0.5%
2003	2004	259,025,709	7,782,317	3.1%
2004	2005	271,806,191	12,780,482	4.9%
2005	2006	286,678,337	14,872,146	5.5%
2006	2007	301,283,723	14,605,386	5.1%

A breakdown of the 2006 assessed valuation of property classification is as follows:

Real Estate	204,682,494
Personal Property	83,658,336
Public Service Property	<u>12,942,893</u>
	<u>301,283,723</u>

FINANCIAL AND STATISTICAL DATA
AS OF APRIL 30, 2007

SALES TAX COLLECTIONS

The following table reflects the 1976 sales tax collections for the past ten years.

Year	Fiscal		Percentage Inc/Dec
		Amount	
1997		8,471,426	-0.6%
1998		9,038,199	6.7%
1999		9,407,919	4.1%
2000		9,856,305	4.8%
2001		10,147,216	3.0%
2002		10,390,460	2.4%
2003		10,686,466	2.8%
2004		10,910,581	2.1%
2005		11,584,525	6.2%
2006		13,113,434	13.2%

MILLAGE RATES

The following is the ten year history of millage rates from 1996 to 2006

FYE April 30	General Purpose	Debt Service	Streets/ Drainage	Total
1998	6.83	3.50	11.25	21.58
1999	6.83	3.50	11.25	21.58
2000	6.83	3.50	11.25	21.58
2001	6.83	2.15	11.24	20.22
2002	6.83	2.15	11.24	20.22
2003	6.83	2.15	11.24	20.22
2004	6.83	2.15	11.25	20.23
2005	6.83	2.15	11.25	20.23
2006	6.83	2.15	11.25	20.23
2007	6.83	2.15	11.25	20.23
Ten Year Avg	6.83	2.56	11.25	20.63

SOURCE: City Business Office

**2007-2008 ANNUAL BUDGET
FINANCIAL AND STATISTICAL DATA
AS OF APRIL 30, 2007**

TAX COLLECTION RECORD

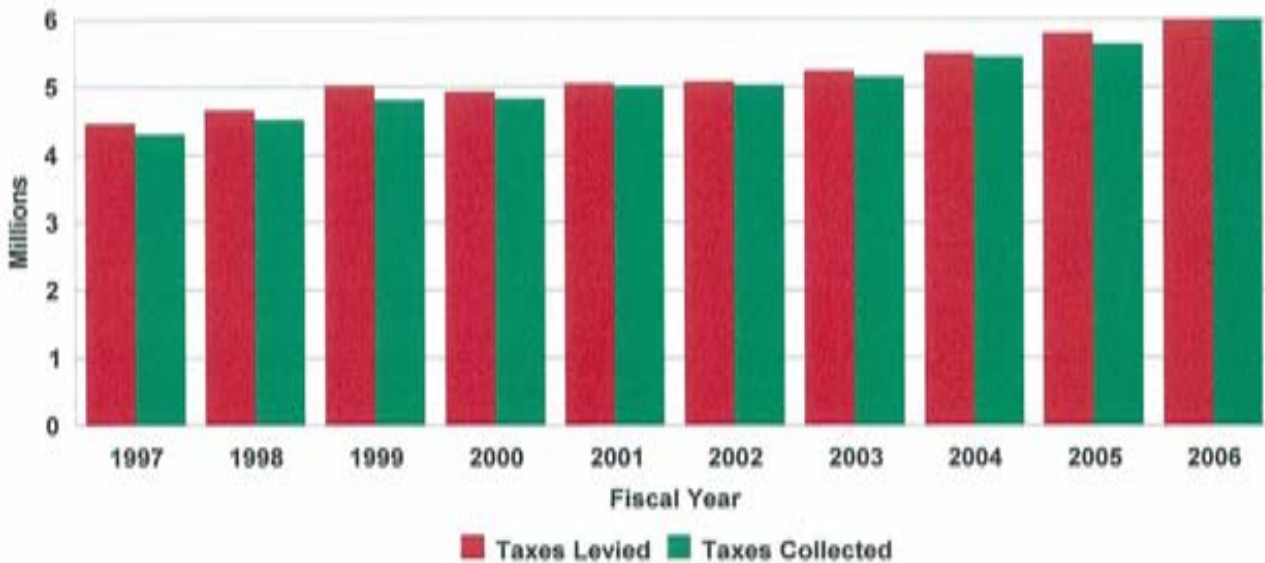
The City's ad valorem tax collections for the past ten years:

Tax Year	Taxes Levied	Total Collected	Percent Collected	Taxes Over/(Short)
1997	4,459,791	4,298,775	96.39%	161,016
1998	4,653,693	4,511,324	96.94%	142,369
1999	5,019,554	4,802,964	95.69%	216,590
2000	4,931,719	4,822,046	97.78%	109,673
2001	5,053,104	5,006,076	99.07%	47,028
2002	5,080,141	5,023,608	98.89%	56,533
2003	5,240,090	5,140,698	98.10%	99,392
2004	5,498,639	5,441,697	98.96%	56,942
2005	5,799,503	5,636,203	97.18%	163,300
2006	6,094,970	5,993,995	98.34%	100,975
Total				1,153,818

Ten year cumulative collection average 87.90%

SOURCE: City Business Office

AD VALOREM TAXES LEVIED & COLLECTED



FINANCIAL AND STATISTICAL DATA
AS OF APRIL 30, 2007

LARGEST UTILITY CUSTOMERS

ELECTRIC

Customer	Type of Business	Gross Sales
1. Rapides Regional	Hospital	2,822,125
2. Rapides Parish School Board	Government	2,216,921
3. Christus St. Frances Cabrini	Hospital	1,675,391
4. Alexandria Mall	Retail	1,640,817
5. Wal-Mart	Retail	874,111
6. Cotton Brothers	Bakery	646,193
7. Lowe's	Retail Home Improvement	547,242
8. AFCO Industries	Manufacturer	466,934
9. Super One Foods	Grocery	455,098
10. Sam's	Wholesaler	420,305
TOTAL		* <u>11,765,137</u>
TOTAL ELECTRIC SALES		<u>78,991,067</u>

*Equals Approximately 15% of Total Electricity Sales

LARGEST UTILITY CUSTOMERS

GAS

Customer	Type of Business	Gross Sales
1. Christus St. Frances Cabrini	Hospital	755,808
2. Rapides Regional	Hospital	671,456
3. Cotton Brothers	Bakery	501,124
4. Union Tank Car	Manufacturer	432,375
5. Rapides Parish School Board	Political Subdivision	378,211
6. AFCO Industries	Manufacturer	282,802
7. Rapides Parish Detention	Political Subdivision	188,758
8. Rapides Parish Courthouse	Political Subdivision	123,614
9. Huey Long-England Airpk	Hospital	111,299
10. England Authority(Commercial)	Political Subdivision	83,042
TOTAL		* <u>3,528,489</u>
TOTAL GAS SALES		<u>15,827,399</u>

*Equals Approximately 22% of Total Gas Sales

FINANCIAL AND STATISTICAL DATA
AS OF APRIL 30, 2007

LARGEST UTILITY CUSTOMERS

WATER		
Customer	Type of Business	Gross Sales
1. International Paper	Manufacturing	827,192
2. Rapides Parish School Board	Political Subdivision	62,450
3. Rapides Regional	Hospital	48,353
4. Rapides Detention Center	Political Subdivision	31,748
5. Latanier Water Association	Water Distribution	24,762
6. England Authority (Residential)	Political Subdivision	14,313
7. Christus St. Frances Cabrini	Hospital	16,652
8. Best Western	Hotel	11,142
9. Holiday Inn Convention Center	Hotel	9,477
10. England Authority (Commercial)	Political Subdivision	3,340
TOTAL	*	<u>1,049,429</u>
TOTAL WATER SALES		<u>6,575,673</u>

*Equals Approximately 16% of Total Water Sales

LARGEST UTILITY CUSTOMERS

WASTEWATER		
Customer	Type of Business	Gross Sales
1. Rapides Parish School Board	Political Subdivision	69,720
2. Rapides General Hospital	Hospital	59,250
3. England Authority Residential	Political Subdivision	17,958
4. Christus St. Frances Cabrini	Hospital	19,281
5. Cotton Brothers	Bakery	17,973
6. Holiday Inn Convention Ctr	Hotel	13,379
7. Clarion	Hotel	12,237
8. Best Western	Hotel	11,739
9. Rapides Detention	Political Subdivision	11,229
10. England Authority (Commercial)	Political Subdivision	4,494
TOTAL	*	<u>237,260</u>
TOTAL WASTEWATER SALES		<u>3,800,528</u>

*Equals Approximately 6% of Total Wastewater Sales

FINANCIAL AND STATISTICAL DATA
AS OF APRIL 30, 2007

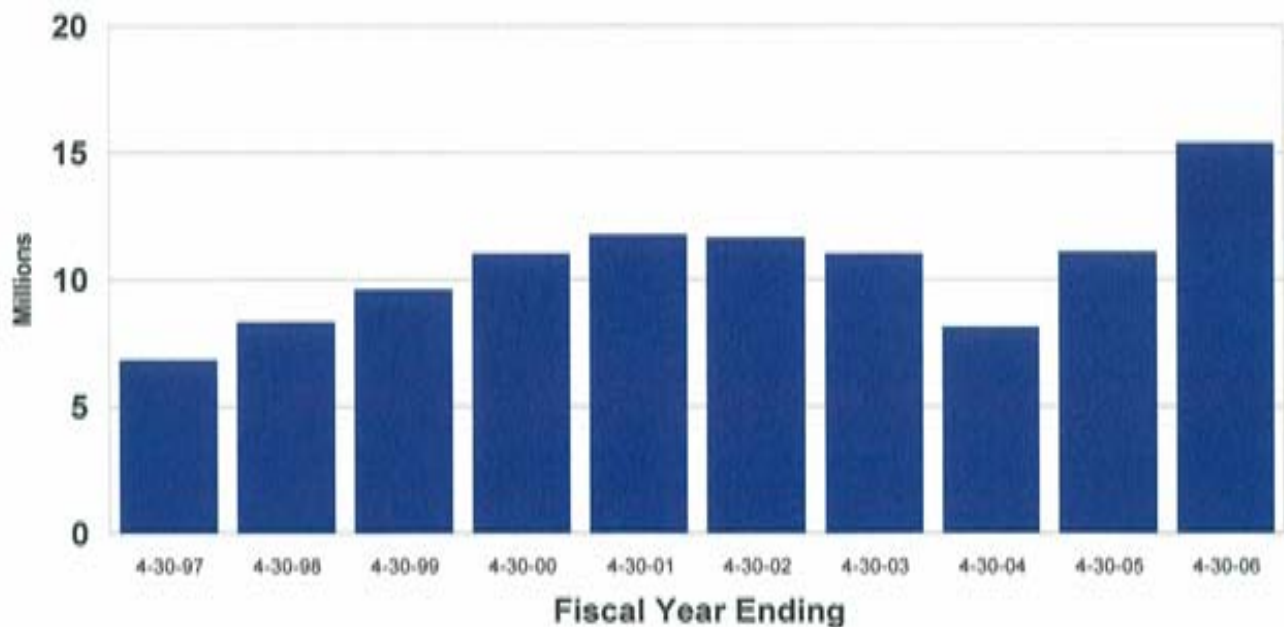
GENERAL FUND

FUND BALANCE GROWTH

Year	Fund Balance	Actual Expenditures	Percent of Budget
4-30-97	6,819,281	28,816,754	23.66%
4-30-98	8,307,072	30,179,824	27.53%
4-30-99	9,586,609	29,777,117	32.19%
4-30-00	11,008,306	31,040,825	35.46%
4-30-01	11,755,482	33,281,085	35.32%
4-30-02	11,635,255	34,197,544	34.02%
4-30-03	11,000,683	35,375,406	31.10%
4-30-04	8,118,959	38,047,377	21.34%
4-30-05	11,074,324	36,225,314	30.57%
4-30-06	15,372,377	45,464,580	33.81%

GENERAL FUND

Fund Balance



The City of Alexandria, Louisiana

STATEMENT OF CASH MANAGEMENT POLICY

Cash Management Policies, Rules and Regulations governing the City's activities, and to institute and administer such specific procedures and criteria as may be necessary to ensure compliance with the City's cash management policy. Specifically, this policy mandates the pursuit of the following overall goals and objectives:

1. All aspects of cash management operations shall be designed to ensure the absolute safety and integrity of the City's financial assets.
2. Cash management activities shall be conducted in full compliance with prevailing local, state and federal regulations. Furthermore, such activities shall be designed to adhere to guidelines and standards promulgated by such professional organizations as the American Institute of Certified Public Accountants (AICPA), the Governmental Accounting Standards Board (GASB), the Government Finance Officers Association (GFOA), etc.
3. Operating within appropriately-established administrative and procedural parameters, the City shall aggressively pursue optimum financial rewards, while simultaneously controlling its related expenditures. Therefore, cash management functions which engender interaction with outside financial intermediaries shall be conducted in the best financial and administrative interests of the City. In pursuit of these interests, the City will utilize competitive bidding practices wherever practicable, affording no special financial advantage to any individual or corporate members of the financial or investment community.
4. The City shall design and enforce written standards and guidelines relating to a variety of cash management issues, such as the eligibility and/or selection of various financial intermediaries; documentation and safekeeping requirements; philosophical and operational aspects of the investment function; and such other functional and administrative aspects of the cash management program which necessitate standard-setting in pursuit of appropriate prudence, enhanced protection of assets or procedural improvements.
5. Investments of the City, or of certain funds held in its possession in a fiduciary capacity, shall be made with the exercise of that judgment and care, under circumstances then prevailing, which men of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital, as well as the probable income to be derived.

The Finance Director is directed to appropriately amend and/or revise the City's rules and regulations as conditions warrant, subject to administrative and legislative oversight.

The City of Alexandria, Louisiana

CASH MANAGEMENT POLICIES, RULES & REGULATIONS

I. INTRODUCTION

The City of Alexandria, Louisiana, operating within the parameters imposed by Louisiana Revised Statutes, provides a variety of public services to its citizenry. In keeping with its diverse responsibilities, the City provides full-scale utility services, sanitation pickup (garbage and recyclables), bus service, street and drainage services and maintains many recreational facilities for public use.

Financial support for the City's approximately 860 employees, regularly recurring expenditures to provide the aforementioned services and necessary expenditures to build and maintain the capital infrastructure within the City stems from local sales and ad valorem taxes, utility charges, federal and state grants, as well as other revenue sources, including rentals, fines and interest earnings.

There are generally significant timing differentials between the receipt and subsequent expenditure of financial resources, resulting in temporary cash balances which may be invested under the authority granted by Louisiana Revised Statutes. As of 1994, these temporary cash balances totaled nearly \$70 million.

Given the magnitude of this investment portfolio, the City must concern itself with three basic issues, namely:

1. The absolute safety of the City's portfolio is paramount.
2. The portfolio's liquidity must be adequate to respond to all expenditure requirements in a timely manner.
3. Within the foregoing constraints, interest earnings must be maximized.

In order to address these issues, the City has established a permanent Cash Management Task Force, charged with identifying and examining all aspects of the City's cash management environment, and formulating appropriate guidelines and procedures to be applied within the City's day-to-day operations. As part of the Task Force's initial mission, it fashioned a prospective cash management policy which was presented to the Mayor and City Council for formal consideration. The Task Force then met with the Mayor and Council to explain and discuss both the prospective policy and the administrative rules and regulations which would prospectively guide City operations.

Ultimately, the City Council formally approved the cash management policy, which is reiterated at the conclusion of this section.

In keeping with the mission mandated by this formal policy, the Finance Director, in concert with members of the Cash Management Task Force, has promulgated a *Statement of Cash Management Policies, Rules & Regulations*, which provides for the specific administrative treatment of a broad range of cash management activities. In several instances, the *Statement* refers to specialized subsidiary documents which must be incorporated into daily operating procedures and/or which provide illustrative detail with regard to the City's guidelines. With the participation of Task Force members, the Finance Director will amend, revise, update and purge both the *Statement of Cash Management Policies, Rules & Regulations* and its various operationally related subsidiary documents as conditions require; informing the Mayor of any such changes, and subject to the City Council's review. The current subsidiary documents (which are available upon request) are:

- The City's required *Master Repurchase Agreement*
- The City's required *Master Collateral Agreement*
- The City's *Lead Bank Custodial Agent Agreement*

CASH MANAGEMENT POLICIES, RULES & REGULATIONS

- The City's *Third-Party Custodial Agent Agreement*
- The City's *Broker/Dealer Questionnaire & Certification*
- The City's *Investment Advisor Questionnaire & Certification*
- The City's *List of Eligible Investments*

The documents listed above are designed for distribution to (and sometimes execution by) outside financial intermediaries, and serve to provide both legal and administrative protections to the City. In addition to such documents, the Task Force has formulated other materials for internal use, including:

- A competitive *Bid Quotation Sheet*, upon which the details of the City's daily investment activities are permanently recorded.
- An illustrative operational outline of *The Federal Reserve's Cash & Securities Safe-keeping Mechanism*, which serves as a useful reference guide to City staff in regard to wire transfer and safekeeping activities, as well as illustrating the operational inter-relationship between the City and its various financial intermediaries.
- An illustrative operational outline of the mandated *Reporting Requirements of GASB Statement no. 3*, which provides City staff with a quick-reference guide to the required footnote disclosure and classification of both "owned" securities and securities pledged as "collateral" (by commercial banks) to protect deposits (both "time" and "demand") of the City.

The foregoing documents reflect the operational and philosophical approach which the City applies to its overall cash management environment. The City has made a significant commitment of both time and financial resources to this effort, and will continue to avail itself of whatever technical and educational tools which are now or shall become necessary to ensure its continued protection, operational integrity and financial success.

It is anticipated that the Cash Management Task Force will make periodic reports to the Mayor and Council, outlining the status of the City's cash management operations and updating City officials with regard to any events which may require significant administrative and/or legislative attention.

The following cash management policy has been designed by the Cash Management Task Force of the City of Alexandria, Louisiana, under the direction of the Finance Director; reviewed by the Mayor; and formally approved by the City Council in October, 1994.

STATEMENT OF CASH MANAGEMENT POLICY

Subject to oversight by the Mayor and City Council, the Finance Director is both authorized and required to promulgate a written *Statement of Cash Management Policies, Rules and Regulations* governing the City's activities, and to institute and administer such specific procedures and criteria as may be necessary to ensure compliance with the City's cash management policy. Specifically, this policy mandates the pursuit of the following overall goals and objectives:

1. All aspects of cash management operations shall be designed to ensure the absolute safety and integrity of the City's financial assets.
2. Cash management activities shall be conducted in full compliance with prevailing local, state and federal regulations. Furthermore, such activities shall be designed to adhere to guidelines and standards promulgated by such professional organizations as the American Institute of Certified Public Accountants (AICPA), the Governmental Accounting Standards Board (GASB), the Government Finance Officers Association (GFOA), etc.

CASH MANAGEMENT POLICIES, RULES & REGULATIONS

3. Operating within appropriately-established administrative and procedural parameters, the City shall aggressively pursue optimum financial rewards, while simultaneously controlling its related expenditures. Therefore, cash management functions which engender interaction with outside financial intermediaries shall be conducted in the best financial and administrative interests of the City. In pursuit of these interests, the City will utilize competitive bidding practices wherever practicable, affording no special financial advantage to any individual or corporate members of the financial or investment community.
4. The City shall design and enforce written standards and guidelines relating to a variety of cash management issues, such as the eligibility and/or selection of various financial intermediaries; documentation and safekeeping requirements; philosophical and operational aspects of the investment function; and such other functional and administrative aspects of the cash management program which necessitate standard-setting in pursuit of appropriate prudence, enhanced protection of assets or procedural improvements.
5. Investments of the City, or of certain funds held in its possession in a fiduciary capacity, shall be made with the exercise of that judgment and care, under circumstances then prevailing, which men of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital, as well as the probable income to be derived.

The Finance Director is directed to appropriately amend and/or revise the City's rules and regulations as conditions warrant, subject to administrative and legislative oversight.

II. GENERAL POLICIES

- A. In general, the cash management and investment activities of the City shall be conducted in a manner which is consistent with prevailing prudent business practices which may be applied by other organizations of similar size and financial resources, in strict compliance with Louisiana Revised Statutes.
- B. Investments of the City, or of funds held in its possession in a fiduciary capacity, shall be made with the exercise of that judgment and care, under circumstances then prevailing, which men of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital, as well as the probable income to be derived.
- C. Rules and policies promulgated by the Finance Director shall be designed in the best interest of the City, and shall not afford special financial advantage to any individual or corporate member of the financial or investment community.
- D. Expenses incurred for banking or financial services shall be treated in a competitive manner, as are other expenditures of City funds.
- E. Financial institutions which serve as depositories of City funds shall comply with all prevailing provisions of Louisiana Revised Statutes, and shall meet the City's established criteria (as herein described) for overall financial strength, adequate capitalization and appropriate liquidity.
- F. Securities dealers with whom the City conducts business shall be subject to established guidelines and criteria (as herein described).
- G. Independent financial advisors with whom the City may establish working relationships shall be subject to established guidelines and criteria (as herein described).

CASH MANAGEMENT POLICIES, RULES & REGULATIONS

H. The City will limit its purchase of investment securities to those which are of the highest quality (as herein described), including, but not limited to, fully-insured or fully-collateralized time deposits in commercial banks which are chartered and headquartered within the State of Louisiana, certain direct obligations of the United States government, certain obligations of United States government agencies, certain obligations of United States government instrumentalities or the purchase of such U. S. government or agency securities under the terms of repurchase agreements. (See the City's *List of Eligible Investments*.)

I. In all circumstances, all of the City's documentation criteria (as herein described) shall be strictly applied.

III. CASH MANAGEMENT PROGRAMS AND ACTIVITIES

The Finance Director is committed to the overall success of the City's cash management programs. These programs address a variety of cash management issues, including:

A. The design and implementation of reliable and effective cash-flow forecasting methodologies which will assist the City's accounting personnel in the determination of the amounts of cash available for investment; the time period for which the funds may be invested with a reasonable level of confidence; and a measure of the volatility of specific forecasts, which will allow viable determination of the required liquidity which must characterize the specific investments.

B. The design and implementation of appropriate "revenue acceleration" programs, aimed at enhancing the speed at which monies are collected and deposited.

C. The design and implementation of suitable "controlled disbursement" programs, which will ensure that City expenses are met in a timely manner, but not in such a way as to jeopardize the earning capacity of the City's cash management portfolio.

D. The utilization of modern and efficient techniques for the physical movement of money, taking advantage of the technological and operational procedures which have evolved in recent years.

E. The design of investment policies which will allow the City to maximize its interest earnings, while at the same time establishing policies and procedures which will ensure the total safety of all funds entrusted to the care and control of City personnel.

F. The cost-effective utilization of investment advisory support services.

G. The design and implementation of banking relationships which are both favorable to the City and responsive to the day-to-day requirements of the City's complex financial operations.

H. The design and implementation of appropriate policies and procedures with regard to the proper and effective use of the City's municipal credit authority.

IV. CASH INVESTMENT POLICIES AND PROCEDURES

The statement, "Investments . . . shall be made with the exercise of that judgment and care, under circumstances then prevailing, which men of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital, as well as the probable income to be derived," imposes a wide variety of responsibilities upon City personnel. These responsibilities include, but are not limited to: the need for prudence and care in the selection of appropriate investment securities; the need for rational criteria for the selection of financial institutions, securities dealers and investment advisors with whom the City conducts business; and a distinct concentration upon the maximization of investment yield within the parameters of the other listed responsibilities. To meet these responsibilities, the Finance Director (in concert with the input of an internal "Cash Management Task Force") has established the following policies and procedures for cash investments.

CASH MANAGEMENT POLICIES, RULES & REGULATIONS

A. Investment Instruments:

The City maintains a *List of Eligible Investments* in its City Procedures Manual, which specifically enumerates and describes those investment securities in which the City may currently invest. This document is available for inspection upon request. Subject to the specific terms of the aforementioned document, the Finance Director and/or his designee(s) shall invest the City's investable funds in those instruments which are listed below:

1. Fully-insured or fully-collateralized Certificates of Deposit issued by qualified commercial banks and savings and loan associations located within the State of Louisiana. The term "qualified" is explained more fully in part "B" of this section.

2. Direct obligations of the United States Treasury, including such instruments as Treasury Bills, Treasury Notes and Treasury Bonds.

3. Obligations of certain United States government agencies which are backed by the "full faith and credit" of the United States government. Such agency obligations include Farmers Home Administration Insured Notes (FHAs), certain "scaled" discount notes and certain (relatively short-term) securities issued by the Government National Mortgage Association (GNMAs).

Other "direct obligations," while fully guaranteed by the "full faith and credit" of the United States government, enjoy less active secondary markets than the more traditional Bills, Notes and Bonds, or the broad and orderly markets enjoyed by certain GNMA issues.

Therefore, the City will refrain from purchasing such instruments as "SBA" loans, "AID" bonds, certain "stripped" Treasury securities (often referred to generically as CATS, TIGRS, STRIPS, etc.), "pass-through" or "derivative" securities, etc.

4. Obligations of certain U. S. Government instrumentalities, including (but not limited to) such instruments as Federal Home Loan Bank debt (FHLBs), Federal National Mortgage Association debt (FNMA's), certain "scaled" discount notes or certain (very short term) "Federal Farm Credit" debt (FFCBs).

Other U. S. Government instrumentality issues, such as Asian Development Bank Notes, Inter-American Development Bank bonds, World Bank bonds, Postal Service bonds, Tennessee Valley Authority bonds or intermediate- or long-term "Federal Farm Credit" instruments do not enjoy widespread, orderly marketplaces, and are therefore inappropriate for the City portfolio.

5. Purchases of the approved "direct," "agency" or "instrumentality" securities mentioned in paragraphs 2, 3 and 4 above, under the terms of a repurchase agreement (or in support of the City's "Sweep Account") which meet the procedures established in part "C" of this section.

The City's standards for such purchases (under terms of repurchase agreements) are somewhat different than the standards applied to actual "hold to maturity" or "long" purchases within the City's portfolio itself. For example, the City might never purchase 10-year GNMA securities for its permanent portfolio; but such securities should be perfectly acceptable as the securities purchased under the terms of a repurchase agreement. (See paragraph 8 of this section.)

6. Current policy limits cash investments to those listed in paragraphs 1 through 5 above. However, there are numerous other money market instruments which are prudent vehicles for effective cash management, even though they may not be currently utilized by the City. Such money market investments include "eligible" bankers' acceptances (BAs); "A-1/P-1" commercial paper (CP); negotiable and variable rate certificates of deposit (CDs); the Louisiana Asset Management Pool; etc.

As the City develops appropriate investment sophistication, it may carefully examine such alternatives, assuming, of course, that such alternatives are then legally authorized by Louisiana Revised Statutes. However, City personnel

CASH MANAGEMENT POLICIES, RULES & REGULATIONS

will not execute such transactions without discussion with (and notification of) the appropriate administrative and legislative representatives of the City.

7. In no event will any investment vehicle be selected and utilized until the Finance Director is fully convinced that City personnel have full familiarity with the nature and nuances of the specific investment vehicle. Furthermore, the Finance Director will endeavor to make available whatever professional training is necessary to assist City personnel in the performance of their cash management duties and responsibilities.

8. Generally, the City will invest in "money market instruments," which are defined as very creditworthy, highly liquid investments with maturities of one year or less. Although there may be certain circumstances in which intermediate-term securities are utilized, such as investments of long-term sinking fund contributions, maturity-matched construction funds or securities purchased under the terms of short-term repurchase agreements, the general use of long-term securities shall be avoided.

Such long-term instruments are generally inappropriate to the City's cash management operations, since the purchase of such securities infers a certain level of "speculation," given the significant "market risk" and/or "interest-rate risk" which characterizes long-term investments. The exception to this rule involves securities purchased under the terms of short-term repurchase agreements, as discussed in paragraph 5 of this section.)

B. Criteria for Selection of Financial Intermediaries:

Although the City's policies for the purchase of investment securities are designed to ensure complete safety, accompanied by appropriate liquidity and competitive yields, the "providers" of such securities must also meet specific financial and operational standards.

Deposits in commercial banks and savings and loan associations (S&Ls), whether they be time deposits, demand deposits or deposits in special interest-bearing accounts ("NOW," "Super-NOW," "Sweep," etc.), shall only be made in banks (and S&Ls) which qualify to accept public-sector deposits which are protected under the terms of prevailing Louisiana Revised Statutes.

However, certain "sweep" or "automatic repo" accounts, and certain funds held under the terms of a "repurchase agreement" arrangement may not be protected under the provisions of prevailing Louisiana Revised Statutes, since "Regulation D" specifically excludes such balances from its definition of "deposits." Therefore, such balances shall be protected through the judicious application of securities safekeeping procedures, which will insure the safety and integrity of all City monies.

Financial intermediaries which conduct business with the City shall be subject to the following types of selection criteria:

1. Commercial Banks:

The creditworthiness, liquidity and overall financial strength of financial institutions into which the City deposits money, as that can be measured through recognized industry rating services, shall be a factor in the City's decisions.

Deposits of City monies in commercial banks may only be made with institutions which possess the overall financial strength, capitalization and liquidity to reasonably ensure the safety and availability of such monies. To assess the overall financial strength of potential depositories, the City will utilize third-party rating agencies to perform periodic reviews of various commercial banks, relying upon their reports to determine the appropriateness of the depository.

Currently, the City uses the services of Prudent Man Analysis, Inc. (PMA) to rate the strength of the commercial banks with which the City does business. Inasmuch as PMA utilizes overall ratings of 1 through 5, (1 being strongest . . . 5 being weakest), the City's current policy is to seek depositories with a PMA rating of 1 or 2.

Banks with ratings of 3 shall also be eligible to serve as a depository, but must be periodically and substantively reviewed. If a bank's rating should fall below 3, the bank's eligibility as a depository shall be subject to established

CASH MANAGEMENT POLICIES, RULES & REGULATIONS

criteria applied to categories 4 and 5, and the City will take whatever practicable steps it deems necessary to reduce or eliminate any actual or implied risks which may stem from such rating reductions.

Banks rated in the 4 or 5 category will not generally qualify to receive City monies, except in certain special circumstances, as specifically described below:

- a. Banks rated in category 4 may (but only with the written approval of the Finance Director) accept deposits subject to all of the following restrictions:

The total of all deposits (either "time" or "demand") shall not exceed ten percent (10%) of the capital stock, declared surplus and undivided profits of the bank so rated; and the rate paid on interest-bearing deposits must be at least as high as the highest alternative competitive rate available to the City; and

Securities pledged to collateralize such deposits shall have a market value equal to at least 110% of the City's total deposit in such a bank; and

Time deposits shall not bear maturity dates of longer than six (6) months.

- b. Banks rated in category 5 may only accept deposits which not only meet all restrictions applied to banks rated in category 4, but which also are fully insured (including accrued interest) by the Federal Deposit Insurance Corporation (FDIC).

In addition to its use of PMA services, the City may use the rating services of other organizations, including, but not limited to, Sheshunoff Information Services, IDC Financial Publishing, LACE Financial Corporation, etc., and may exercise prudent discretion (with regard to eligibility criteria), based upon such third-party analyses.

2. Savings and Loan Associations:

Deposits of City monies in Louisiana savings and loan associations shall be subject to the same kinds of rating criteria which are applied to commercial banks. Therefore, their acceptability as depositories will be based on the third-party ratings of such organizations as PMA or its counterparts.

Prevailing policy prohibits the City from depositing (in savings and loan associations) any amount (including accrued interest) which exceeds prevailing federal insurance limits.

3. Securities Dealers:

There are approximately 40 major investment banking firms which are listed by the Market Reports Division of the Federal Reserve Bank of New York as the "primary" securities dealers. These dealers are unique within the United States government securities industry in that they both "report" and are "regulated" in an industry which is typically "non-reporting" and "unregulated."

Included on this "blue chip" list are major securities firms (Prudential, Kidder-Peabody, Fuji, Dean Witter Reynolds, Merrill Lynch, Smith Barney, etc.) and some of the world's largest banks (Chase, Citicorp, First Chicago, Chemical, Barclays, DeutscheBank, etc.).

Current City policy is to restrict transactions relating to the purchase and sale of U. S. Government securities to this list of "primary" securities dealers. Such policy, therefore, will preclude the City from doing business with other brokers and dealers whose financial strength and operational capabilities cannot be confidently determined, given the absence of "reporting" and "regulation" requirements.

Furthermore, the fact that an individual broker/dealer seeks to conduct securities business with the City simply because he/she is employed by one of the aforementioned "primary" dealers is, in and of itself, an insufficient reason to assume that the City will approve such a broker/dealer for purposes of selling (or buying) securities to (or from) the City. Therefore, the City has designed a form entitled *Broker/Dealer Questionnaire & Certification* which must be submitted to the City for its approval prior to designation of the individual as a broker/dealer who is eligible to conduct securities business with the City. A copy of this document is contained in the City's

CASH MANAGEMENT POLICIES, RULES & REGULATIONS

Procedures Manual, and is available for inspection upon request.

Ultimately, the City must satisfy itself that the individual broker/dealer with whom the City has direct day-to-day contact can demonstrate the prerequisite skill, experience and reputation to deservedly conduct business with the City. Therefore, only individuals who can clearly demonstrate this professionalism and business integrity will qualify as financial intermediaries with regard to the City's investment portfolio.

This policy may seem unduly restrictive. However, the City's policy is to "err on the side of prudence," rather than accept even the smallest risk of loss of principal or interest.

4. Investment Advisors:

The City may elect to seek professional investment advisory support services. Such services should allow the City to improve its investment capabilities in several areas, including enhanced competitive market access, reliable estimates of interest-rate trends, isolation and realization of portfolio trading profits, advanced investment accounting technology and access to computer-based evaluation models.

The City has established strict guidelines regarding the selection of such investment advisors, to ensure that such support services are consistent with the City's established policies and procedures. These guidelines include, but are not limited to, the following:

- a. Any investment advisor wishing to advise the City shall be a "Registered Investment Advisor" as defined and regulated by the Securities & Exchange Commission (SEC).
- b. Any such investment advisor shall be completely independent of any financial institution or securities brokerage firm, and shall not participate in any commissions, bonuses or soft-dollar payments as a result of his/her relationship to the City.
- c. Any such investment advisor shall not take possession of any City monies or investment securities, nor have access to or control over such monies and/or securities. Procedures for delivery, possession and safekeeping are described in Section IV.C of this statement. Such procedures shall remain the same, regardless of the City's relationship with an investment advisor.
- d. Any such investment advisor shall not be empowered to execute investment or liquidation transactions on behalf of the City. All such transactions shall be executed by City personnel.
- e. Any such investment advisor shall provide the City with periodic reports (at least monthly) regarding the accounting treatment and performance level of the City's investment portfolio. Such reports shall be verifiable within the definition of generally accepted accounting principles (GAAP).
- f. Fees for investment advisory services shall be fixed monthly charges, as opposed to "performance-based" fees, which are very difficult to audit on an objective basis.

It is imperative that any investment advisor who provides support services to the City be both highly qualified and demonstrably independent. Furthermore, a prospective advisor should be able to provide clear evidence of his/her capabilities on behalf of clients similar to the City. The City has designed a form entitled *Investment Advisor Questionnaire & Certification* which must be submitted to the City for its approval before such an investment advisor will be considered by the City to be qualified to serve in an advisory capacity. A copy of this document is available for inspection upon request.

C. Procedures for the Delivery, Possession and Safekeeping of Investment Securities:

It provides insufficient protection for the City to simply limit its cash investments to those listed in part "A" of this section. To ensure total protection, the City has established precise delivery, possession and safekeeping procedures to be followed in all cases. Specifically:

CASH MANAGEMENT POLICIES, RULES & REGULATIONS

1. All ownership of securities shall be evidenced by an acceptable safekeeping receipt issued by a third-party financial institution which is acceptable to the City (or by a safekeeping receipt from the Federal Reserve Bank, should such services become available).

In most cases, the City will accept a safekeeping receipt issued by its "lead bank" which clearly indicates that the securities are being held by the City's "lead bank" in the City's name, accompanied by a copy of the "lead bank's" safekeeping receipt from the Federal Reserve Bank. (The latter receipt will indicate that the securities are held in the "lead bank's" name on behalf of a "customer," as indicated by an "02" classification.)

However, the "lead bank" may not provide securities safekeeping services in cases in which the "lead bank" is a "principal" or "counterparty" in the investment transaction itself, as specifically addressed in the City's *Lead Bank Custodial Agent Agreement*.

In such cases, safekeeping documentation similar to that described in the preceding paragraph must be provided by a "third-party bank" which is acceptable to the City. Furthermore, such "third-party bank" safekeeping may not be provided by a "parent" or "holding company" bank which is financially related to any bank which is a "principal" in a specific securities transaction. The City has designed a form entitled *Third-Party Custodial Agent Agreement*, which specifically delineates the role and responsibilities of such "third-party banks." A copy of this document is contained in the City's Procedures Manual, and is available for inspection upon request.

[Note: In cases in which the City's "lead bank" merely "executes" the necessary wire-transfer services to support the City's investment transactions, and is not a "principal" in the transaction, the bank's role is defined as that of a "Settlement Agent," rather than a "counterparty," as described by the Governmental Accounting Standards Board (GASB).]

In addition to the securities which are "owned" by the City, Louisiana Revised Statutes provide that all "deposits" of the City in commercial banks be "fully collateralized" by "acceptable securities."

The Federal Reserve Bank (the "Fed") has specifically designed a system by which the Fed itself may act as the safekeeping agent of both the City and the bank which is "pledging" the collateral (to secure City deposits). Upon proper transfer by the "pledging" bank into a "joint custody account" (classification "07"), the Fed will issue a "joint custody receipt" to both the "pledging bank" and the City. Thereafter, the Fed will not release the securities prior to their maturity (for purposes of reassignment or liquidation) without the express consent of both parties.

The City has established its own joint custody account at the New Orleans Branch of the Federal Reserve Bank, represented by a "psuedo" ABA number (account number 9650-8029-1, entitled "City of Alexandria, Louisiana"). All joint custody receipts issued by the New Orleans Fed shall note the City's ABA number. (The City has "signature cards" on file with the Fed, and has established telephonic and written documentation procedures for the release of securities so held.)

The City has designed a *Master Collateral Agreement* which must be executed by a commercial bank prior to its receipt of City monies. A copy of this document is contained in the City's Procedures Manual, and is available for inspection upon request.

In general, there are four types of transactions which require securities safekeeping. The City anticipates that all four transaction types can be satisfactorily consummated by the receipt of either a safekeeping receipt issued by one of its "custodial agent" banks (as described above) or a Federal Reserve "Joint Custody Receipt" (classification "07"). These four "transaction types" and the related safekeeping requirements are discussed below:

- a. Purchases of "book entry" securities from acceptable primary securities dealers shall typically be evidenced by a safekeeping receipt issued by the City's "lead bank," naming the City as "owner" of the securities, and accompanied by a copy of the "lead bank's" safekeeping receipt from the Fed (classification "02").

CASH MANAGEMENT POLICIES, RULES & REGULATIONS

- b. Purchases of "book entry" securities under the terms of a qualified "repurchase agreement" shall be held in the same manner as described in part IV.C[1][a] if the transaction is executed with a "primary dealer." (These terms are more fully described in the City's *Master Repurchase Agreement*.)

However, the safekeeping of such securities with regard to "repurchase agreements" or "sweep accounts" with commercial banks shall be held only by a third-party bank other than the selling bank. (Such a "third-party bank" shall be acceptable to the City, and shall accompany its own safekeeping receipt with a copy of its classification "02" safekeeping receipt issued by the Fed.)

- c. Purchases of other types of "non-book entry" securities shall be evidenced by a "third-party bank's" safekeeping receipt, subject to precise requirements which shall be dictated at the City's discretion. (Generally, the City only purchases "wirable" securities.)
- d. Securities (both "wirable" and "physical") which are held as "collateral" on bank deposits in Louisiana banks (whether "time" or "demand" deposits) shall be held at the Federal Reserve Bank, and evidenced by (classification "07") "Joint Custody Receipts."

2. All investment (or divestment) transactions will be implemented on a "delivery vs. payment" (or "payment vs. delivery") basis. In the absence of acceptable delivery (or payment), the City will refuse to enter the transaction.

3. Repurchase agreements will meet the aforementioned delivery criteria, and will be accompanied by an acceptable "haircut" (i.e., excess of market value of securities over principal amount of investment).

The required "haircut" will be established by the City, and shall be specifically addressed in the City's written *Master Repurchase Agreement* which supports the repurchase transaction. In general, the extent of the haircut requirement will increase in direct proportion to the length of maturity of securities purchased under the terms of the written *Master Repurchase Agreement*.

Furthermore, securities purchased under the terms of repurchase agreements shall generally have maturity dates of ten years or less, and shall be "wirable" instruments through the U. S. Federal Reserve system. Any departure from these "maturity" or "wirability" standards shall require the specific, written authorization of the Finance Director.

In the absence of authorization to the contrary, the City will require the following minimum ratios of market value of securities purchased (under the terms of the repurchase agreement) to the principal dollar amount of such investments:

U.S. Treasury Bills, Notes & Bonds which mature in 1 year or less: 101%

U.S. Treasury Notes & Bonds which mature in 1 to 10 years: 102%

U.S. Government agency securities which mature in up to 10 years: 102%

Naturally, the "haircut ratios" listed above must be examined on a daily basis, to ensure that the "haircut" or "margin" does not drop below minimum acceptable levels. In cases of securities which require "physical" rather than "book entry" delivery and safekeeping, the City will require a higher "haircut ratio," and must approve the acceptability of such securities. Similarly, if securities have maturities in excess of ten years, the City may require higher "haircut ratios," and must approve the acceptability of the securities.

[Whenever possible, the City will only accept "wirable" securities with maturities of 10 years or less. However, the City may accept (at its discretion) certain physical delivery and safekeeping of non-wirable and/or longer-term securities.]

4. On very rare occasions, the City may choose to "reverse" certain securities within its portfolio under the terms of a "reverse repurchase agreement." However, this authority shall be severely restricted, requiring written authority

CASH MANAGEMENT POLICIES, RULES & REGULATIONS

from the Finance Director.

The City's only rationale for "reversing" is to provide short-term liquidity which is less costly than permanent liquidation of a portfolio security. This method can be utilized to "temporarily liquidate" many types of securities, including CDs, U. S. government obligations, U. S. government agency obligations, etc.

(The City does not currently utilize "reversing" procedures. However, in the case of local CDs, a "temporary reverse" or "reverse to maturity" may allow the City to avoid "early withdrawal penalties," thereby preserving the City's investment capital. In the case of government or agency securities, a "temporary reverse" may allow the City to avoid liquidation of a desirable instrument in a "disadvantageous" marketplace.)

However, the City will not utilize "reverses" as a tool to effect "margined purchases" of investment securities, nor as an action which will essentially "disguise" or "cover up" unrecognized portfolio losses. Finally, the City will not utilize "reverses" to engage in any types of "speculative" investment transactions.

5. All wire transactions required to implement the aforementioned purchase and sale transactions shall be supported by written instructions to the City's bank, unless the timely preparation of such written instructions would hinder the orderly completion of the transaction itself. In such cases, the City will prepare follow-up letters confirming the oral (typically telephonic) instructions, and forward such written instructions to the bank without undue delay.

V. UTILIZATION OF OUTSIDE PROFESSIONAL SUPPORT SERVICES

The City may, from time to time, engage the support services of outside professionals, so long as it can be clearly demonstrated that such engagements produce "net financial advantage" or necessary financial protection of the City's resources.

Such services may include engagement of financial advisors in conjunction with debt issuance; portfolio management advisory support services; specialized professional consulting support; special legal representation; appropriate independent rating services; third-party custodial services; and other supportive services which cannot be efficiently addressed through "in-house" treatments.

All such engagements shall require the written authorization of the Finance Director, who will provide written justification for the engagement to the Mayor and City Council.

VI. UTILIZATION OF MUNICIPAL CREDIT AUTHORITY

The City, like other governmental and quasi-governmental entities throughout the United States, is empowered to issue various forms of tax-exempt debt. The interest on such debt is exempt from federal (and sometimes, state) taxation. While the unrestrained use of this authority is inappropriate, there are many circumstances in which the application of specific borrowing techniques is in the financial interest of the City.

Such borrowing is closely regulated by federal law, Internal Revenue Service regulations, specific provisions of the Tax Equity and Fiscal Responsibility Act (TEFRA) and various elements of Louisiana Revised Statutes. Within the established regulations and guidelines, however, the City has a great deal of latitude with regard to the timing and general nature of its financing activities.

The City will utilize those financing alternatives and techniques which produce positive financial advantages.

The Finance Director will, from time to time, recommend to the Mayor and City Council various financing opportunities which should be of ultimate financial and operational benefit to the City. City personnel will constantly monitor the City's existing and potential financing alternatives to ensure that full advantage is being taken of the special tax-exempt financing alternatives which are available to the City.

CASH MANAGEMENT POLICIES, RULES & REGULATIONS

Formulated by: The Cash Management Task Force
Submitted by: Mr. Mark Thibeaux, Finance Director
Reviewed by: Mr. Edward G. Randolph, Jr., Mayor
Approved by: The City Council (in October, 1994)

The City maintains a Cash Management Procedures Manual which, among other things, contains the City's currently-approved format for such documents as:

1. The City's *Master Repurchase Agreement*
2. The City's *Master Collateral Agreement*
3. The City's *Lead Bank Custodial Agent Agreement*
4. The City's *Third-Party Custodial Agent Agreement*
5. The City's *Broker/Dealer Questionnaire & Certification*
6. The City's *Investment Advisor Questionnaire & Certification*
7. The City's *List of Eligible Investments*

Those financial institutions, securities dealers, investment advisors, financial consultants and other firms (or individuals) having a special interest in such documents can request copies from:

The City of Alexandria, Louisiana
Office of the Director of Finance
Post Office Box 71
Alexandria, Louisiana 71309-0071
Telephone: (318) 449-5039
Facsimile: (318) 449-5231

The City of Alexandria, Louisiana

LIST OF ELIGIBLE INVESTMENTS

This document has been designed to specifically define those investment securities which are "eligible" for inclusion in the City's investment portfolio. In addition, this document lists certain investment securities which are definitely "ineligible" for inclusion. Next, the list delineates the City's "maximum maturity" criteria, both as to individual investments and the portfolio's "maximum weighted average maturity." Finally, since the City's eligibility criteria for "permanent" investments ("long" purchases) differs from the eligibility criteria applied to "temporary" investments (under the terms of approved repurchase agreements), the differences in such eligibility criteria are clearly defined.

Under normal circumstances, no variation from the listed criteria shall be allowed. However, the City may elect, at its discretion, to amend and/or refine its *List of Eligible Investments* as conditions warrant; a process which will be initiated by the City's permanent Cash Management Task Force, with input and oversight by the Finance Director, the Mayor and the City Council. In any event, no variances from the following list will be allowed in the absence of specific, written approval from the Finance Director.

A. Eligible Investments (in permanent portfolio):

- United States Treasury Bills (any maturity).
- United States Treasury Notes (up to 5-year maturities).
- United States Treasury Bonds (up to 5-year maturities).
- United States Treasury STRIPS (up to 2-year maturities).
- Securities issued by the Government National Mortgage Association (GNMA) which have final stated maturity dates of 5 years or less.
- Securities issued by the Federal National Mortgage Association (FNMA), the Federal Home Loan Mortgage Corporation (FHLMC), the Federal Farm Credit Bank (FFCB) and the Federal Home Loan Bank (FHLB), **subject to the following limitations:**
 - All coupon issues shall have defined final maturities of 5 years or less.
 - All discount notes (primary or secondary) shall have defined maturities of 1 year or less.
 - All securities defined by the instrumentalities listed above (generally defined as "medium-term notes") shall have final maturities of 5 years or less.
 - "Callable" issues will generally be avoided unless, in the opinion of the Finance Director, the earnings potential of such investments significantly overshadows the inherent "callability risk" of any such issues.

[NOTE: All broker/dealers offering to sell any of the above-mentioned securities to the City are urged to specifically disclose (at the time of the offering) any "single-, double- or triple-bad-day" maturity dates, as well as relevant "callability" features, in order that prospective yields-to-maturity will not be overstated.]

B. Ineligible Investments (in permanent portfolio)

- All United States Treasury securities with maturity dates in excess of 5 years.
- All United States Government Agency or Instrumentality securities which are defined as "mortgage-backed" securities. (Since such securities are inherently "callable," regardless of their final stated maturity date, they are ineligible as permanent City investments.)
- Certain United States Government Agency securities, including those issued by the Small Business Administration (SBA), the Agency for International Development (AID) and any other U. S. Government Agency securities which do not enjoy a widespread, competitive marketplace.
- Certain United States Government Instrumentality securities, including those issued by the Asian Development Bank, the Inter-American Development Bank, the World Bank, the U. S. Postal Service, the Tennessee Valley Authority, the Student Loan Marketing Association, and any other U. S. Government Instrumentality securities which do not enjoy a widespread, competitive marketplace.
- Any investment securities which have been "securitized," constructed or otherwise "invented" by the investment banking community, and subsequently represented (either by commission or omission) as being some form of "U. S. Government securities." Examples of such instruments include "pass-through" or "derivative" securities, CATS (Certificates of Accrual on Treasury Securities), TIGRs (Treasury Investment Growth Receipts), CMOs (Collateralized Mortgage Obligations), or even stranger "invented securities," such as CARs and REMICs.

C. Maturity Criteria (for permanent portfolio)

The City will not purchase any investment security which has a stated final maturity date over 5 years from the date of purchase. Moreover, the weighted average of the City's aggregate portfolio shall at no time exceed 2 years.

However, these maturity limits should not be construed as "targets." It is anticipated that individual and aggregate maturities will generally be much shorter than these defined "outer limits," thereby reflecting the City's general commitment to investing in "money market instruments."

D. Eligibility Criteria for "Temporary" Investments (under the specific terms of approved repurchase agreements and/or "sweep" accounts)

All securities defined as "Eligible" in Part A of this list are also eligible as "temporary" investments. Furthermore, since the short-term nature of repurchase agreements and "sweep" accounts mitigates against material interest-rate risk, the ultimate maturity dates of such securities may extend to 10 years. Moreover, proscriptions against "bad-day" and "callability" features may be overlooked, assuming that the securities fall within the eligibility and "haircut" requirements outlined in the City's *Master Repurchase Agreement*. Also, the *Master Repurchase Agreement* provides a mechanism through which the City may, at its discretion, further relax its requirements as to both type and maturity of eligible securities; but such variations will require the specific, written authorization of the Finance Director. (Typically, such variations will engender increased "haircut" margins with regard to the "purchased securities." In any event, each instance of variation requires the aforesaid written authorization.)

2007-2008 ANNUAL BUDGET

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