

APPLICATION
for
Board of Adjustment and Appeals
City of Alexandria, Louisiana
Planning & Economic Development Division
625 Murray Street – 2nd Floor
Alexandria, Louisiana 71301-8022
(318) 473-1369

APPLICANT(S) NAME: _____
MAILING ADDRESS: _____
CITY, STATE AND ZIP CODE: _____
TELEPHONE NUMBER: _____

PROPERTY DESCRIPTION

ADDRESS OF PROPERTY: _____
LEGAL DESCRIPTION: _____

REQUEST FOR VARIANCE OR SPECIAL EXCEPTION

ZONING CLASSIFICATION, PRESENT: _____

_____ REQUEST FOR SPECIAL EXCEPTION - Section 28-6.3

_____ REQUEST FOR A VARIANCE - Section 28-6.4

- (1) That special conditions and circumstance exist which are peculiar to the land, structure or building involved and which are not applicable to other lands, structures or buildings in the same district;
- (2) That literal interpretation of the provisions of this chapter would deprive the applicant of rights commonly enjoyed by other properties in the same district under the terms of this chapter;
- (3) That the special conditions and circumstances do not result from the actions of the applicant;
- (4) That granting the variance requested will not confer on the applicant any special privilege that is denied by this chapter to other lands, structures or buildings in the same district.

SECTION OF ORDINANCE under which this SPECIAL EXCEPTION or VARIANCE is sought: _____

STATE REASONS FOR WHICH THIS SPECIAL EXCEPTION OR VARIANCE IS REQUESTED (use additional sheets if the space provided below is not adequate):

A FEE of \$125.00 MUST be attached to this application along with the following information from the Rapides Parish Tax Assessor's Office: PLAT, PROPERTY OWNER, ADDRESS AND LEGAL DESCRIPTION for the SUBJECT PARCEL and the same information for the PROPERTY, or PROPERTIES, located within 100 feet of the SUBJECT PARCEL.



Signatures of **OTHER OWNERS**, if any: _____

APPLICANT

DATE

DATE

DATE

Application **MUST** be made for each separately owned parcel of property. Application **MUST** be in the Planning & Economic Development Division Office at least **THIRTY DAYS** prior to the regular monthly meeting time which is the **SECOND (2ND) MONDAY OF EACH MONTH** with the **EXCEPTION** of **MAY** and **DECEMBER**, in the Council Chambers (2nd Floor) of City Hall located at 915 Third Street, Alexandria, Louisiana. Applicant will be notified in writing of the specific meeting date.