



## **ATRANS Half-Fare Program Policy/Procedure**

The City of Alexandria, LA and the municipal transit system, ATRANS, **Half-Fare Program** has been incorporated into daily operations according to 49CFR, Part 609. The **Half-Fare Program** policy is authorized and mandated by the Federal Transit Administration (FTA).

### **Eligibility Determination**

Applicants must meet one or more of the following eligibility criteria to participate in this program:

- Elderly (all residents 62 years of age or older).
- Persons with disabilities (residents who have a physical or mental disability but who can use the bus with the use of the ramp or lift).
- Person duly issued a Medicare card pursuant to Title II or XVII of the Social Security Acct as required by U.S. Code 5307 (d) (1) (D). The City of Alexandria honors a valid Medicare card as the sole basis for half-fare.

### **How to Apply**

Any resident eligible under one of the three above stated criteria can apply for the **Half-Fare Program** by completing an application, providing proof of age, disability, or a valid Medicare card to ATRANS via mail to P.O. Box 71, Alexandria, LA 71309-0071.

Applications can be downloaded from the website, [www.cityofalexandrialouisiana.com/atrans](http://www.cityofalexandrialouisiana.com/atrans), or request to be mailed by calling the ATRANS Office at 381-441-6087.

If eligibility is determined, the resident will be issued a color coded monthly pass stamped with the half-fare rate, which is thirty-five cents (\$0.35). A color coded monthly pass will be issued at the end of each month for the next month's travels.

A member from ATRANS staff will contact each eligible resident annually to verify their personal data on file including the mailing address, telephone number, and/or copy of current Medicare card.

### **How to Use Monthly Card**

Each time the documented passenger (person to whom the card was issued) boards the transit bus or vehicle, he/she must show the color coded pass to the Operator **before** depositing the appropriate half-fare.