



City of Alexandria
Annual Budget
2008-2009

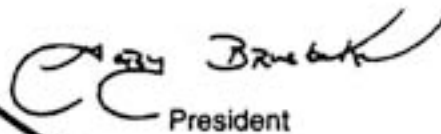


GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

**PRESENTED TO
City of Alexandria,
Louisiana**

**For the Fiscal Year Beginning
May 1, 2007**


President


Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an Award of Distinguished Presentation to the City of Alexandria for its annual Budget for the fiscal year beginning May 1, 2007.

In order to receive this award, a government unit must publish a budget document that meets the program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to the GFOA to determine its eligibility for another award.

2008-2009 ANNUAL BUDGET

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***CITY OF ALEXANDRIA
ELECTED OFFICIALS
2008 - 2009***

EXECUTIVE

Jacques M. Roy

Mayor

LEGISLATIVE

Louis Marshall

Everett Hobbs

Charles Smith, Jr.

Harry Silver

Chuck Fowler

Myron K. Lawson

Roosevelt Johnson

District One

District Two

District Three

District Four

District Five

At Large

At Large

JUDICIAL

Richard Starling

James Byrd

City Judge

City Marshal

***CITY OF ALEXANDRIA
EXECUTIVE OFFICERS
2008 - 2009***

Lisa Harris	Director of Community Services
Bernard Wesley	Fire Chief
Kay Michiels	Chief of Staff
Marcus Connella	Acting Director of Utilities
Sheila Metoyer	EEO Coordinator
Pamela Saurage	Director of Personnel
Joe Page	Director of Human Resource
Chuck Johnson	City Attorney
Brenda Ray	Director of CDA
Darren Coutee	Police Chief
David Crutchfield	Director of Finance
James Branch	Director of Planning
Merriell Lawson	Acting Director of Public Works

2007-2008 ANNUAL BUDGET

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CITY OF ALEXANDRIA STRUCTURE AND BUDGETARY ORGANIZATION

ORGANIZATION

The City of Alexandria was founded in 1785 and incorporated in 1819. In 1977, the current City Charter was adopted, which established a Mayor-Council form of government consisting of a full time Mayor and seven Councilmen, five of which are elected from districts and two of which are elected at-large.

The City provides a full range of municipal services, including police, fire protection, street and drainage systems, refuse collection, parks and recreation, planning and zoning, public transportation, community development programs, and electric, gas, water, and sewerage services.

An organization chart showing all City entities is provided on the preceding page.

BUDGETARY STRUCTURE

The financial transactions of the City are budgeted and recorded in individual funds categorized as follows: Governmental Fund Type, Proprietary Fund and Fiduciary Fund Type. The funds listed under each category are as follows:

GOVERNMENTAL FUND TYPES: Governmental funds are used to account for all or most of the City's general activities and are budgeted bases on the modified accrual basis of accounting.

1.) GENERAL FUND

The General Fund is the general operating fund of the City and is used to account for operations traditionally associated with a city which are not required to be accounted for in another fund. This fund is used to account for the activities of elected officials, general administration, finance, public works, planning, and public safety.

2.) SPECIAL REVENUE FUNDS

Special revenue Funds are used to account for the proceeds of specific revenue sources which by law are designated to finance particular functions or activities of government.

Special Revenue funds contained in the budget are:

- | | |
|------------------------------|---|
| a) Sales Tax Fund | d) Community Development Block Grant Fund |
| b) Hotel/Motel Tax Fund | e) Home Investment Partnership Fund |
| c) Capital Property Tax Fund | f) Youth Baseball Recreation Fund |

3.) DEBT SERVICE FUNDS

Debt Service Funds account for the accumulation of resources for, and the payment of, general governmental long-term debt principal and interest. These funds are funded principally from property taxes and sales tax revenue bonds.

4.) CAPITAL PROJECTS FUNDS

The Capital Projects Funds account for financial resources to be used for the acquisition or construction of major capital facilities/infrastructure. The annual Capital Improvements Program is published in a separate documents and more fully details the funds' activities.

PROPRIETARY FUND TYPES: Proprietary funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary and useful for sound financial administration.

The City budgets proprietary type funds using the accrual basis of accounting except in its treatment of capital expenditures and debt service.

1.) ENTERPRISE FUNDS

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprise, in that costs of providing goods or services to the general public are financed through user charges. Enterprise Funds contained in this budget are:

- a) Electric, Gas, Water and Sewer System
- b) Municipal Transit System (Atrans)
- c) Sanitation System

2. INTERNAL SERVICE FUNDS

Internal Service Funds are used to account for the cost of goods or services provided by one department to the other departments and generally accounted as an Enterprise Fund. The Internal Service Funds in this budget are:

- a) Risk Management Fund
- b) Employee Benefits Fund
- c) Unemployment Benefit Fund

FIDUCIARY FUND TYPES: Fiduciary funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the City. The Annual Report includes the City's three pension funds: City, Police, and Fire; however, for budgetary purposes, these funds are controlled by the individual retirement boards and are not considered a part of the City's budget process.

CITY OF ALEXANDRIA LEGAL REQUIREMENTS

BUDGET SUBMISSION

The City Charter requires the Mayor to submit a proposed budget to the Council at least forty-five (45) days prior to the beginning of each fiscal year. After submission of the budget, the council holds a public hearing, at which time all interested persons are given an opportunity to be heard. The budget is finally adopted no later than the twenty-seventh (27) day of the last month of the fiscal year (Sec. 5-02).

The City's fiscal year is May 1 - April 30.

BUDGET ADMINISTRATION

Responsibility for administering the annual budget is the Mayor's.

NO payment shall be made or obligation incurred against any allotments or appropriations except in accordance with appropriations duly made and unless the Mayor or his designee first certifies that there is a sufficient unencumbered balance and that the funds will be available to cover the claim or meet the obligation when it becomes due and payable. (Sec. 5-04)

BUDGET AMENDMENTS

Budget Amendments are changes to the original budget ordinance that affect different programs or functions or division, department, office or agency (cost centers).

During the year, the Mayor may certify to the Council that additional revenues are available and present a budget amendment to dispose of such revenues. If at any time during the year it appears that the revenues available will be insufficient to meet the amount appropriated, he shall report to meet the amount appropriated, he shall report to the Council without delay, indicated the amount of the deficit, any remedial action taken by him and his recommendations as to other steps to be taken. (Sec. 5-05)

To meet a public emergency affecting life, health, property or the public peace, the Council may adopt an emergency ordinance at the meeting in which it is introduced. (Sec. 5-05)

At any time during the fiscal year, the Mayor may transfer part or all of any unencumbered appropriations balance only within the same program or function of a division, department, office or agency. (Sec. 5-05)

LAPSE OF APPROPRIATIONS

Every appropriation, except an appropriation for the capital expenditure, shall lapse at the close of the fiscal year to the extent that it has not been expended or encumbered. An appropriation for a capital expenditure shall continue in force until the purpose for which it was made has been accomplished or abandoned; the purpose of any such appropriation shall be deemed abandoned if three (3) years pass without any disbursement from or encumbrance of the appropriations.

(Sec. 5-06)

CITY OF ALEXANDRIA METHODS OF FINANCING INFRASTRUCTURE

Infrastructure refers to public facilities such as roads, bridges, sidewalks, public buildings, mass transit facilities, sewer systems, etc. The following will describe some of the methods which may be or has been utilized by the City of Alexandria to finance the maintenance and expansion of the City's infrastructure.

GENERAL OBLIGATION BONDS

General Obligation (GO) Bonds are backed by the full faith and credit of the City of Alexandria and require voter approval before they can be issued. GO Bonds are secured by a tax levy. The City of Alexandria's debt limit on GO Bonds has been established by state law. LRS 39:562 states GO Bonds may be issued for up to ten percent (10%) of the assessed valuation for any single authorized purpose or thirty-five (35%) of the assessed valuation for all purposed.

REVENUE BONDS

Revenue bonds are serviced from the revenues of a particular enterprise or revenue source. The City of Alexandria primarily issued two types of revenue bonds:

Sales Tax Bonds

Sales Tax Bonds are secured by the revenues received from sales taxes levied by the City of Alexandria. The City is allowed to issue Sales Tax Bonds as long as the annual debt service does not exceed 75% of the estimated sales tax collections for the current year. The City has substantial bonding capacity which varies from time to time depending upon levels of sales tax collections.

Utility Revenue Bonds

Utility Revenue Bonds are secured by the revenues received from the City of Alexandria's Utility Systems. There are no statutory limitations on the amount of bonds that can be issued. Additional Revenue Bonds may be issued after holding or election.

Certificate of Indebtedness (COI)

Certificate of Indebtedness are loans made to the City of Alexandria by financial institution. COIs are secured by excess revenues. The city can issue COIs as long as they are secured by excess revenues of the City above the statutory, necessary and usual charges in each year. The maximum annual debt service on these certificates in any future year may not exceed the budgeted excess revenues for the current year. The City's borrowing capacity varies from time to time depending upon budgeted revenues.

**CITY OF ALEXANDRIA
STATEMENT OF BUDGETARY POLICIES**

Currently the City of Alexandria does not have a formal set of goals and objectives, nor does it have a long-range strategic plan. During the past two years, however, the City Council and the Administration have developed several significant budget policies.

FUND BALANCE:

During the budget process for the 1990-1991 Annual Budget, the City Council includes a policy with the adopted budget that set the Fund Balance for the General Fund at 7% of total revenues with a goal of increasing it to 10% over a three year period. This policy was developed to maintain an adequate operating cash flow and to provide funding for emergencies.

The fund balance goal of 10% was reached and has been maintained since fiscal year 1993-1994.

REVENUES:

The City Council has set the policy of limiting operating transfers from the Utility Fund to the General Fund to five percent of the gross revenues earned by the utility system.

The City's cash flow is normally lowest during the first four months of the fiscal year due to seasonal revenue and expenditure adjustments. In order to address possible cash flow crunches, the Administration has established a policy that limits filling personnel vacancies and purchasing operating capital outlay to an emergency or critical needs basis only.

EXPENDITURES:

The City Council has also established a ceiling of \$300,000 in the General Capital Projects Fund for the purchase of Vehicles and Equipment. However, certain occasional purchases that are very expensive, e.g. a Fire Truck, are excluded from this policy. This policy was created to enable more funds for city infrastructure needs.

RISK MANAGEMENT:

During fiscal year 1989-1990, the City Council created a Risk Management Fund and an Employee Benefits Fund. The purpose of this policy was to better track claims, build up reserves and self-insure a larger part of its insurance program.

CITY OF ALEXANDRIA BUDGETARY PROCESS

The City of Alexandria prepares two separate budget documents: The Annual Operating Budget and the Annual Capital Budget and Five Year plan. In September of each fiscal year the Budget Officer's Office begins compilation of data necessary for the preparation of the Budget Preparation Manuals for both the Annual Capital and Annual Operating Budgets. Each manual contains the criteria to be used in preparing the budget request forms contained in the manuals. The manuals are sent to Division Directors and Department Managers in October. Annual Capital Improvements Budget requests are due the end of November. Annual Budget requests are due mid-December.

While the Division Directors and Department Managers are compiling their expenditure/expense needs, the Mayor and his staff begin preparing the revenue estimates for the upcoming fiscal year.

CAPITAL IMPROVEMENTS PROGRAM BUDGET (CIP)

The Capital Improvements Budget contains a five year plan. The City's goal is to maintain a Capital Improvements Program that will provide for the improvements necessary to meet the needs of the community within the constraints of available resources. Each Division Director and Department Manager is required to review all existing projects contained within the Five Year Plan. Department Managers are required to reassess the cost estimates of projects budgeted in the Five Year Plan. The Division Directors and Department Managers are required to add, delete or revise projects based upon current cost estimates, community and departmental needs. Packages are submitted to the Budget Officer for review. Any request which does not meet the criteria stated in the manual is sent back to the Division Director and Department Manager.

In January of each fiscal year the Administrative Review Committee meets to review all CIP requests. All CIP requests are prioritized based upon a "critical needs assessment" made by the Administrative Review Committee. Projects which maximize local dollars with federal and/or state funds in order to leverage available local funds are given close consideration. The Mayor and his staff diligently work to balance all five years of anticipated revenues with expenditures. Based upon the history of the CIP program, a CIP policy requires a \$500,000 fund balance at the beginning of each fiscal year for the General Capital Projects Funds and the Utility Capital Project Fund. The fund balance requirement is necessary in order to provide funding for any change orders, plan changes, shortfalls, or emergency needs which may occur during the fiscal year.

ANNUAL OPERATING BUDGET

All Division Directors and Department Managers are asked to carefully review their current operating budgets and to anticipate any future requirements for the next fiscal year. A Current Service Level Budget is required by each department to be submitted. A Current Service Level Budget requires each department to develop a budget that would retain the current level of services provided without any increase in operating/contractual line items with the exception of any increases necessary to fund Federal, State or Local mandates. Capital Outlay requests are not limited to a dollar amount but are restricted to only those items imperative to maintaining the current level of service. Any requests for new personnel or operating/contractual increases which were not mandated by law were required to be submitted by budget addendum. In February of each fiscal year the Administrative Review Committee meets to review all operating requests. The Administrative Review Committee meets with all department managers to review their requests.

CITY OF ALEXANDRIA BUDGETARY PROCESS

Once both budgets have been balanced, final figures are compiled by the Budget Officer's Office. A proposed budget document is prepared and submitted to the City Council for their review. The City Charter requires the Mayor to submit a proposed budget to the Council by March 17 of each fiscal year.

CITY OF COUNCIL REVIEW

Once both budgets have been balanced, final figures are compiled by the Budget Officer's Office. A proposed budget document is prepared and submitted to the City Council by March 17 each fiscal year.

A public hearing is held by the Alexandria City Council. The public hearing provides an opportunity for public input to be received on the proposed budget. In April of each fiscal year the Finance Committee of the Alexandria City Council meets with the Administration to review the proposed budgets. The budgets are then presented to the full City Council for adoption. The City Charter requires that the budgets be adopted no later than April 27th.

MAYOR BUDGET AMENDMENT

In November of each fiscal year an analysis of revenues received through the first six months of the current fiscal year is compiled to determine if the budget will be adjusted. If sufficient funds are available, a Major Budget Amendment is prepared. The Administrative Budget Review Committee prepares and approves any additional appropriations to the budget. The Major Budget Amendment is then forwarded to the Alexandria City Council their review and approval.

If the analysis of revenues received should reveal that revenues are not being received as anticipated, then budget "cuts" would be made at this time by the Administrative Budget Review Committee. Any reductions made to the budget by the Administrative Budget Review Committee would be forwarded to the Alexandria City Council for their review and approval.

City of Alexandria
Budget Preparation Manual
Operating Budget

Fiscal Year 2008-2009

BUDGET CALENDAR

DATE	ACTIVITY
November 5, 2007	Budget Preparation Manual Distributed.
December 3, 2007	Completed budget requests <u>must</u> be received in the Budget Office.
December 2007	Budget requests reviewed and complied by Budget Officer.
February 2008	Administrative Review Committee will meet with Department Managers to discuss new additions or request.
March 18, 2008	Administration's Recommended 2008-2009 Operating Budget submitted to the Mayor & City Council.
April 1, 2008	Public Hearing held on Budget.
April 15, 2008	City Council Finance Committee reviews budget.
April 29, 2008	Budget is adopted by City Council.

**CITY OF ALEXANDRIA
GLOSSARY OF BUDGET TERMS**

APPROPRIATIONS - Authorization granted by the City Council to make expenditures to incur obligations for specific purposes.

ASSESSED VALUATION - A value that is established for real or personal property for use as a basis for levying property taxes.

ASSESSMENTS - An amount levied on personal property on a cost sharing basis for improvements made by the benefit of a small group of property owners (e.g. Special assessments for the reconstruction of a sewer line in a lightly populated area).

BUDGET - A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

BUDGET CARRYOVER - The total of the current budget, April 30, minus prior year(s) expenditures.

BUDGET MESSAGE - The opening section of the budget which provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal of years, and the views and recommendations of the Mayor.

CAPITAL IMPROVEMENTS PROGRAM (CIP) - A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs.

CAPITAL OUTLAY - Capital expenditures paid for out of operating funds. Generally consists of machinery, furniture and fixtures, etc. that cost \$500 or more and last more than three years. (Items with a cost of less than \$200, which are purchased in a substantial quantity and are outside the normal operating cost are budgeted as capital outlay).

DEBT SERVICE - Cash outlays in the form of debt principal payments, periodic interest payments and related service charges for debt incurred in prior periods.

DEMAND INDICATORS - Statistical measures of what is accomplished or performed by a budgetary unit. For example, total meters disconnected is a workload indicator.

DEPARTMENT - The smallest organizational unit in the budget.

DIVISION - The highest organizational level in the City in which a specific activity is carried out. A division may consist of several departments.

ENCUMBRANCE - The commitment of appropriated funds to purchase an item or service and to set aside those funds for the future expenditure.

FISCAL YEAR - A twelve-month period of time for which the annual operating budget applies. At the end of this period the government determine its financial position and the results of its operations. The fiscal year for the City of Alexandria is May 1 to April 30.

**CITY OF ALEXANDRIA
GLOSSARY OF BUDGET TERMS**

FIVE YEAR CAPITAL PLAN - A plan of financial operation, to fund capital infrastructure needs over a period accordance with special regulations, restrictions or limitations (e.g. General Fund, Utility Fund, etc.).

FUND - A self-balancing accounting entity segregated to carry on specific activities or attain certain objects in accordance with general regulations, restrictions or limitations. (i.e. General Fund)

FUND BALANCE - Resources remaining from prior years which are available to be budgeted in the current year.

FUND SOURCE - The source of Revenue used to pay for a particular project.

INTERFUND TRANSFERS - Amounts transferred from one fund to another. Transfers are not expenditures and must be appropriated and expenditures in the fund receiving the transfer.

OBJECT CODE - An expenditure classification according to the type of items purchased or services obtained (e.g. Office Expense, Machinery and Equipment, etc.)

ORDINANCE - A formal legislative enactment by the governing body of a municipality.

PERFORMANCE INDICATORS - Statistical measures of the service level provided to the citizenry and/or other city departments. For example, the response time to an emergency call would be a performance indicator for the Fire Department.

PERSONAL ROSTER - A list which contains the titles and numbers of positions authorized to be filled by a particular organizational unit.

PROJECT CATEGORY - The functional improvement category under which a project is assigned, (e.g., Public Enterprise, Economic Development, Street, etc.)

RETAINED EARNINGS - The cumulative earnings since the establishment of the system that have been invested in property, plant and equipment or current assets.

URBAN SYSTEMS - Federal funded street projects that match local funds for the reconstruction of major streets.

ORDINANCE NO. 128-2008

AN ORDINANCE ADOPTING THE OPERATING BUDGET FOR THE CITY OF ALEXANDRIA FOR FISCAL YEAR 2008/2009; TO MAKE APPROPRIATIONS FOR THE ORDINARY EXPENSES OF ALL CITY DIVISIONS, DEPARTMENTS, OFFICES AND AGENCIES, PENSIONS AND OTHERWISE PROVIDING WITH RESPECT TO THE EXPENDITURES OF APPROPRIATIONS; ADOPTING THE CAPITAL BUDGET FOR THE CITY OF ALEXANDRIA FOR FISCAL YEAR 2008/2009; APPROPRIATING FUNDS FOR THE CAPITAL BUDGET FOR THE CITY OF ALEXANDRIA FOR FISCAL YEAR 2008/2009 AND PROVIDING FOR CAPITAL EXPENDITURES; OTHER MATTERS WITH RESPECT TO APPROPRIATIONS AND THE EXPENDITURE OF FUNDS PERTAINING THERETO.

SECTION I. BE IT ORDAINED BY THE Council of the City of Alexandria, Louisiana, in legal session convened, that the Council adopts and fully appropriates the 2008/2009 Operating and Capital Budgets for the City as evidenced by the Mayor's Proposed Budget, as amended and recommended by the Finance Committee of the Alexandria City Council, to make appropriations for the ordinary and capital expenses of all city divisions, departments, offices and agencies, pensions and otherwise as is detailed in the respective budgets, a copy of which is referred to and attached hereto for greater accuracy and clarity.

SECTION I (a): BE IT FURTHER ORDAINED, etc., that the 2008/2009 capital budget shall include the additional sum of \$100,000.00 for the City's contribution to improvements and public works at a city facility for a Business Education Center."

SECTION II: BE IT FURTHER ORDAINED, etc., that the 2008/2009 budget authorized number of employees for each division, department, office and agency of the City of Alexandria is hereby indicated, in detail, in this ordinance and there shall be no creation or deletion of the budgeted personnel roster slots without formal Council action amending this budget, provided that the number of authorized positions approved for each division, department, office and agency may be changed by the Mayor by transfer or in conjunction with an administrative reorganization under Section 4-11 of the Home Rule Charter of the City of Alexandria.

SECTION III: BE IT FURTHER ORDAINED, etc., that the budget ordinance shall be mandatory for each and every division, department, office and agency of the City and there shall be no transfers of funds or expenditures by or within any division, department, office or agency, except by the Mayor under Section 5-05 (d) of the Home Rule Charter of the City of Alexandria or otherwise by transfers which net no additional expenditure ;

and the transfer of funds as a result of salary attrition is expressly forbidden. Any appropriation in this ordinance from City revenues shall be payable only out of the sources specified. Unless expressly provided in this ordinance or allowed by the Alexandria Home Rule Charter, funds cannot be transferred without the express consent of the City Council through an Ordinance.

SECTION IV: BE IT FURTHER ORDAINED, etc., that for the fiscal year 2008/2009 the rate for electricity and natural gas sold by the City of Alexandria Utility System to the City of Alexandria shall be equal to the fuel cost only.

SECTION V: BE IT FURTHER ORDAINED, etc., that for the fiscal year 2008/2009 pensions and other fringe benefits are funded as detailed in the budget for each respective division, department, office and agency.

SECTION VI: BE IT FURTHER ORDAINED, etc., that salaries of all positions shall continue under the salary plan of the Alexandria Civil Service Commission previously approved by the City Council (provided, that the City Council may approve a new salary plan if proposed by the Alexandria Civil Service Commission at which time salaries affected thereby will be subject to such new salary plan) and further salaries and fringe benefits of all positions shall be as designated in the 2008-2009 Annual Budget, as amended, except that no across the board per cent salary increase for a position in the classified service pay plan shall be awarded, without the Mayor's authorization, to any position held under a probationary rule or for any special assigned position; provided, however that Police Department and Fire Department personnel in the past or future covered by collective bargaining agreements with the City, the Chief of Police and all Assistant Chiefs of Police and the First Assistants and the Chief of Fire Department shall be paid in accordance with the schedules and designations set out in the respective department appropriation and, except for promotions, no wage increases shall be granted to any employees unless funds are appropriated for that purpose, the General Fund being required to use both Prior Year Revenues and transfers from the Utility Fund System to balance revenue with expense, if in the opinion of the mayor such funds are necessary; subject however, that each member of the fire department who has three years continuous service and otherwise who qualifies for a statutory wage increase as mandated by R.S. 33:1992(B) shall be deemed to have received such longevity pay increase by the wage increase granted by the Salary increase received in this appropriation, because salary increases in the fire department meet or exceed the appropriation for the statutory requirement.

SECTION VII: BE IT FURTHER ORDAINED, etc., that the implementation of this budget shall be on May 1, 2008, except as otherwise provided herein or in the opinion of the Mayor necessary to administer salaries and other fringe benefits.

The following is the rounded increase in cost of salaries and fringe by fund:

General Fund	\$ 3,220,000
Risk Management Fund	2,000
Utility Fund	236,000
Sanitation Fund	118,000
Zoo Fund	149,000
Municipal Transit	<u>50,000</u>
Total	\$ 3,775,000

Rounded capital outlay approved for Fiscal 2008-2009 is as follows:

General Fund	\$3,428,000
CDBG Fund	-0-
Risk Management Fund	-0-
Utility Fund	3,788,000
Sanitation Fund	438,000
Zoo Fund	<u>350,000</u>
Total	<u>\$8,004,000</u>

Revenue Outlook in Major Funds:

Sales tax continues to be the major source of revenue for the General Fund and the only "permanent" source for the General Capital Projects Funds. Combined City and Parish sales taxes account for 67% of total revenues in the General Fund. Although Sales Taxes have shown increases for all of the last ten years, they are by nature highly volatile in relation to the economy. Sales taxes were up in 2006-2007 by 4.23% over the prior year. However, the first 11 months of 2007-2008 indicate an increase of 1.91%, the lowest in 10 years. A recession would almost certainly adversely effect Sales Tax collections.

Further cause concern would be a local issue of allocation of a Parish wide sales tax. The tax was passed by the voters in 1967 and the existing allocation has been in effect since that time. Alexandria was then and still is the largest municipality in Rapides Parish, with a population more than triple the second largest municipality. The Rapides Parish Police Jury is considering putting a new allocation on the ballot that would favor the smaller municipalities over Alexandria. The City's collections on this tax have been over \$7 million in the last 2 completed fiscal years, making it roughly 14% of the General Fund's total revenue. A reallocation that reduces the collections for the City would definitely have a negative impact on the General Fund budget, and possibly other funds such as the Zoo and Golf Course that are deficit supported by the General Fund.

The Utility System Fund contributes to the operation of other funds, including roughly 5% of its gross revenues to the General Fund and deficit support to the Municipal Transit Fund. Charges for the four services (electric, water, gas, and wastewater) account for virtually all of the revenue of the system. In July 2003, the City Council approved a rate increase on water and wastewater charges. However, electric charges alone still account for 74% of the total.

The City has had moderate growth in recent years in these services, and has at times been able to sell some of its generated electricity wholesale as the demand peaked and electrical generation by other suppliers could not keep up. There are no such sales since Fiscal 2002. The deregulation of public utilities, particularly electric, could have future impact to the City and other producers/suppliers. At present, monitoring of the situation is warranted. The situation is further aggravated with the radical changes in natural gas cost. This affects the cost of sales to natural gas consumers, and electrical, as most electricity in the city's region is produced with natural gas. The City, like other energy retailers, is passing the cost on the consumers. If prices remain high for a relatively long time, consumer finances could be adversely effected to the degree that the City's finances could be adversely effected. This could result in increased bad debt when consumers can't pay timely.

Fund Balance/Retained Earnings:

The City has significant revenues in most of its operating funds that have allowed the City to operate over the last six to seven years with out having to borrow short-term funds. The 2008-2009 budget was prepared to utilize some of those prior year revenues as follows:

The **General Fund** will use \$9.5 million of fund balance in Fiscal 2008-2009

The **Utility Fund** will use \$5.6 million of retained earnings in fiscal 2008-2009

General Fund:

Total General Fund revenues reflect an increase of 10.34% or \$5.5 million over the adopted 2007-2008 operating budget. As previously stated, combined sales taxes account for more than 67% of all General Fund revenues. The summary below details major changes made from 2007-2008 adopted budget:

Revenues

Taxes were adopted with a 6.63% increase, or \$153,000, over the 2007-2008 adopted budget, increase in Property Taxes.

Licenses and Permits increased 13.05% or \$300,000 due to an increase in Occupational Licenses.

Intergovernmental decrease by 2.37% or \$204,000 from the 2007-2008 adopted budget. The most significant change here is the Crisis Intervention Team grant for \$229,000 which is not in the 2008-2009 budget.

Interest Revenue increased by \$200,000, or 160% over the previous year to better reflect anticipated collections.

Internal Services/Interfunds increased by 6.69% or \$2,159,000. All cost allocation line items were adjusted to reflect the adjusted 2007-2008 budget. Moderate increases are seen in the three sales tax line items totaling \$1,000,000; and the Transfer from the Utilities System Fund increased by \$653,000.

Fines & Forfeitures increased by 18.02%, or \$109,000 over the prior year reflecting more closely the actual revenues of the last 3 years.

Other Revenues increased \$2.8 million, or 41.39%, from the 2007-2008 adopted budget. The sole change here is in the **Use of Prior Years Revenues**. It has been the Alexandria City Council's policy to allow the use of prior years revenues, Fund Balance, to be utilized to purchase non-recurring capital outlay items such as; vehicles, machinery and equipment, office furniture and fixtures, etc. Due to current adverse financial conditions, the City is having to fund a portion of recurring expenditures with fund balance.

Expenditures

Salaries and Fringe Benefits overall increased \$3.2 million, or 10.01%, the result of previously mentioned 4% raises, new pay matrices for police and fire, and decreased pension cost, along with some added positions.

Capital Outlay increased \$448,000, or 15.04%, in order to fund needed vehicle and equipment purchases.

In order to achieve a more realistic budget, line items for Vehicle Fuel, Vehicle Maintenance, Telephone, and Utilities were adjusted where needed during the budget process, whereas these are normally adjusted during the year. It is estimated that this will lessen adjustments to departmental budgets after initial budget adoption.

Legislative Division

The Legislative Division increased \$25,000, or 4.95%, as compared to last year's adopted budget, due to previously mentioned salaries and fringe increases as well as increases in operating line items totaling \$27,000.

Executive Division

The Executive Division decreased \$21,000, or 2.05%, due primarily to the net reduction of 1 Mayoral Assistant position in the 2008-2009 Budget.

Judicial Division

An increase of \$52,000, or 6.08%, was approved for the Judicial Division, due to increased salary and fringe in City Court, and increases in operating line items in the amount of \$6,000.

Finance Division

An increase of \$718,000 or 16.07%, was approved for the Finance Division, excluding Interfund Transfers. Over half of this change is attributable to the transfer of the Business Office Department from the Utilities System Fund to the General Fund during the 2007-2008 Fiscal Year. This change adds \$400,000 to the General Fund's side of the Finance

Division in the 2008-2009 Budget. An Assistant Manager position was added to Purchasing costing \$55,000 annually; and a Clerical Specialist position was added to Accounting costing \$36,000. Operating Capital decreased \$4,000 from the previous year, while Professional Fees in the Finance Admin area increased \$70,000. The remaining increase is attributable to the 4% raise and modest increases in operating line items.

Interfund transfers are up \$928,000, or 21.32% with changes in deficit support for the Sanitation, Zoo, and Golf Course Funds.

Public Works Division

An increase of \$1,155,000 or 11.33% was approved for Public Works. Increases in salaries and fringes account for \$324,000 of this change, and include the addition of a Mechanical Systems Technician in the Building Services Department for \$51,000 and a Crew Supervisor in the Animal Shelter for \$49,000. Increases in Capital Outlay are substantial and account for \$658,000. Relatively minor net adjustments in operating line items make up the remainder of the increase..

Planning Division

An increase of \$122,000 or 4.70% was approved for Planning Division; including one new Principal Planner position costing \$58,000. Other increases in salary and fringe including the raise amount to \$53,000 for this division. Capital Outlay is up a modest \$3,000 over the prior year. Other changes include increases of \$45,000 for Inmate Labor in Urban Forestry. In the Planning Department, an increase of \$15,000 in Contract Labor is more than offset by a decrease of \$58,000 in Professional Fees. Other minor adjustments make up the remaining net increase.

Public Safety Division

An increase of \$2,312,000, or 8.79% was approved for the Public Safety Division. In the Police Department, salaries and fringes are up \$1,519,000 over the prior year due to the previously mentioned pay matrix while the effect is an \$800,000 increase in the Fire Department. Operating Capital is down \$153,000. Net changes in operating line items amount to a \$148,000 increase over the prior year.

Civil Service/Personnel/Human Resources

An increase of \$93,000 was approved for these departments. One new position was added in Human Resources for \$52,000; along with increases in operating line items totaling \$17,000 for both departments; Capital Outlay is up \$6,000. Changes in salaries and fringes stemming from the pay raise and pension reduction make up the remaining difference.

Legal Division

An increase of \$6,000 or .62% was approved for the Legal Division, with the raises and slight adjustments in operating line items accounting for the change.

Community Services

An increase of \$103,000 or 9.86% was approved for this division. Salaries and fringes are up \$68,000 compared to the prior year due to the raises and the addition of a Community Outreach Coordinator position during the 2007-2008 budget year. This new position accounts for \$55,000 of the increase. Quein on the Red, the City's barbecue festival, was increased by \$25,000. Other changes in operating line items make up the remaining difference.

Special Revenue Funds:

The funding provided for the Community Development Block Grant Fund, Emergency Shelter, the Home Investment Partnership Fund, is determined by Federal appropriations approved for each of these programs.

Internal Service Funds:

The Risk Management Fund saw a greater use of Retained Earnings for 2008-2009 amounting to \$266,000 in order to offset anticipated increases in claims expense.

General Capital Projects

The following is a breakdown of the General Capital Projects by Category:

Category	No. of Projects	Total
Public Enterprise	15	\$4,868,565
Drainage	8	2,802,000
Streets	8	10,740,000
Police	1	232,000
Fire	2	500,000
Parks/Recreation	3	1,548,000
Zoological Parks	4	680,000
CDBG	<u>1</u>	<u>200,000</u>
Total	<u>42</u>	<u>\$21,570,565</u>

The General Capital Projects are funded by Sales Tax Revenues, Community Development Block Grant Funds, General Obligation Bond Proceeds, Urban System Funds, State and Federal Funds and Property Tax Revenues. A five year 11.25 mileage property tax dedicated to specific street and drainage projects has been approved by the voters in 1988,1993, 1998, and 2003. This property tax was renewed again in 2008 for the term of 10 years. One-half of the 1976 City Sales and Use tax is dedicated to payment of principal and interest on the sales tax bonds and capital improvements.

Projects involving economic development, construction of new facilities, renovation of existing public facilities and feasibility or master plan studies are budgeted under the Public Enterprise category. The City currently has budgeted 33 projects with a total appropriation of over \$5 million. The 2008/2009 budget will create six new projects and provide additional funding for ten others.

The City substantially completed a major project in the 2008-2009 Fiscal Year with the reconstruction of Heyman Lane Phase 1. Improvements to this street include concrete composition, widening, sidewalks, and subsurface drainage to greatly enhance surface transportation on a busy street.

The Reserve for Relocation Projects, which operate as "holding" account for the other projects. Expenditures from these accounts require Council action. The Reserve for Relocation Projects is used to "hold" Utility Funds transferred to the General Capital Projects fund for use with street or drainage projects. The reconstruction of streets or drainage systems often requires the movement or relocation of utility systems. A minimum appropriation of \$100,000 per year is made by the Utility Funds to the General Capital Projects Fund. Budget Amendments will be used to transfer the Utility Fund into special account numbers within a related project. If Utility Funds remain in a completed project, these funds are transferred back to the Reserve for Relocation Projects "holding" account.

The City's Administration and the City Council reassessed the entire capital improvements budget in Fiscal 2006-2007. The new concept is called Fast Track. It was observed that more projects were being placed in the budget than could be practically funded, given the City's limited resources. This was particularly true in the Drainage and Streets sections of the budget. Priorities were set and the total number of projects not yet underway was limited to 40. This greatly reduced the number of projects listed and allows the City to sharpen its focus and commit its financial and other resources to attainable results that will have greater impact to the citizenry, along with great economic impact. Some of the major projects include the extension of Versailles Boulevard, reconstruction of Sugarhouse Road, and 6th and 7th Street connection from Cotton Street to Monroe Street. These will greatly improve transportation in 3 different areas of the City, and should stimulate economic development. As projects are completed, they will be replaced with new ones as funds become available. This strategy continued through the 2007-2008 Fiscal Year and is planned for Fiscal Year 2008-2009, with substantial appropriations for the major projects listed.

Enterprise Capital Projects

The following is a breakdown of the Enterprise Capital Projects by Category:

Category	No. of Projects	Total
Electric	10	\$2,289,246
Water	10	957,000
Gas	1	160,000
Wastewater	8	1,100,000
Other	3	865,000
Municipal Transit	<u>0</u>	<u>-0-</u>
Total	<u>32</u>	<u>\$5,371,246</u>

The Enterprise Capital Projects are funded by revenues generated by the City's Utility System, a Utility Revenue Bond issue, and matching FTA grants.

At present, the City is engaging consultants to assess the needs of its Utilities System infrastructure. This will assure the ability of the 4 components; electricity, gas, water and wastewater, to provide reliable service to the customer at the existing level of service as well as provide for any anticipated growth in all areas. This assessment will materially impact future capital budgets in the Enterprise Capital Projects.

Utility Fund:

The **Utility Fund's** 2008-2009 adopted budget increased by \$948,000, or 1.02% from the 2007-2008 adopted budget, a virtual standstill. The summary below shows the major changes from the previous year:

Revenues

The Sales accounts for electric, water, gas, and wastewater were adjusted for a net increase of \$701,000. Cost allocations from other funds were increased \$94,000 to reflect the most current estimates. Use of Retained Earnings is increased \$153,000 over the prior year.

Expenses

Salaries and fringes are up \$236,000 and include 1 Professional Engineer positions added to Electric Production as well as the 4% raise. These changes are partially offset by the previously mentioned transfer of the Business Office Department to General Fund, the salaries and fringe of which amount to \$213,000. Capital Improvement for all departments is up \$95,000.

In Utility Administration, the Transfers to the General Fund are up \$1,069,000 and Transfer to Utility Capital Projects is up \$371,000; while Utility Debt Service went down \$2,083,000 with the paying off of the 2002 Utility Revenue Bond in the previous year. In Customer Service, Bad Debt increased 200,000. The Utility Director's budget increased \$200,000 for consulting fees for the System's infrastructure. Utilities used by the departments in the Utilities System Fund were increased by a net of \$285,000 reflecting the current trend. Vehicle costs for fuel and repairs for all departments were increased \$65,000 reflecting recent trends. The Water Department was increased \$58,000 for Maintenance accounts. The Wastewater Department was increased \$50,000 for Maintenance. Other minor adjustments were made making up the remainder.

Sanitation Fund:

Sanitation's budget increased \$155,000 or 2.87%. In revenues; deficit support from the General Fund was increased by \$199,000; partially offset by a decrease of \$44,000 in Disposal Fees.

In expenses, the salary and fringe increase account for \$118,000 of the increase due to the raise. Capital Outlay increased by \$47,000, while the Transfer to General Fund and to the Utilities System Fund show a net decrease of \$50,000. Vehicle fuel completes the changes with an increase of \$41,000.

Zoological Park Fund

The Zoo's budget increased \$600,000 or 26.73%. Gate Receipts were adjusted down \$1,000 to better reflect anticipated receipts. This is more than offset by an increase of \$601,000 in deficit support from General Fund.

In expenses, salaries and fringes increased by \$149,000 reflecting the raises and the addition of an Assistant Zoo Director position and an Administrative Assistant position. Capital Outlay increased \$147,000; Transfer to General Fund increased \$211,000; Holiday Safari Night and Operating Medical each increased \$10,000; Utilities increased \$20,000 and Advertising increased \$15,000. Other minor changes account for the remainder.

Golf Course Fund:

The Golf Course's budget increased by \$134,000; or 14.26%. In revenues, charges for services were increased by a net of \$6,000; while deficit support from General Fund increased by \$128,000.


In expenses, Capital Outlay increased \$48,000; while Transfer to General Fund increased \$74,000. Other minor adjustments were made making up the remainder.

Municipal Transit Fund:

Municipal Transit Funds' increased \$173,000 or 5.87%. Changes in revenue include an increase in Fares of \$8,000, and an increase in deficit support from the Utilities System Fund of \$165,000.

In expenses, salary and fringe account for \$50,000 of the increase due to the raises. This is roughly offset by a net decrease in Transfers to General Fund and Utilities System Fund of \$50,000. Diesel completes the major changes with an increase of \$170,000.

Sincerely,

A handwritten signature in black ink, appearing to read "David Crutchfield", written over a white background. The signature is fluid and cursive, with a long horizontal stroke extending to the right.

David Crutchfield
Director of Finance

2008-2009 ANNUAL BUDGET

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I. BUDGET SUMMARIES

2008-2009 ANNUAL BUDGET

SUMMARY OF FUNDS
SALES TAX FUND

REVENUE SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
TAXES	32,664,698	33,766,272	31,250,000	33,750,000	32,500,000	32,500,000	4.00%
INTERGOVERNMENTAL	0	0	0	0	0	0	0.00%
INTERNAL SERVICES/INTERFUNDS	0	0	0	0	0	0	0.00%
INVESTMENT INCOME	0	0	0	0	0	0	0.00%
CHARGES FOR SERVICES	0	0	0	0	0	0	0.00%
USE OF PROPERTY	0	0	0	0	0	0	0.00%
OTHER	0	0	0	0	0	0	0.00%
TOTAL REVENUE	32,664,698	33,766,272	31,250,000	33,750,000	32,500,000	32,500,000	4.00%

EXPENDITURE SUMMARY BY CATEGORY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES	0	0	0	0	0	0	0.00%
FRINGE	0	0	0	0	0	0	0.00%
OPERATING AND CONTRACTUAL	0	0	0	0	0	0	0.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
INTERFUND TRANSFERS	32,664,698	33,884,046	31,250,000	33,750,000	32,500,000	32,500,000	4.00%
OPERATING RESERVE	0	0	0	0	0	0	0.00%
TOTAL EXPENDITURES	32,664,698	33,884,046	31,250,000	33,750,000	32,500,000	32,500,000	4.00%

SALES TAX COLLECTIONS

Ten Year History of Sales Tax Collections

Fiscal Year	1976 Tax	Percentage Inc/Dec	1988 Tax	Percentage Inc/Dec
1998	9,038,199	6.69%	9,038,245	6.70%
1999	9,407,920	4.09%	9,415,770	4.18%
2000	9,856,305	4.77%	9,857,180	4.69%
2001	10,147,215	2.95%	10,147,305	2.94%
2002	10,370,764	2.20%	10,370,638	2.20%
2003	10,686,466	3.04%	10,708,877	3.26%
2004	10,910,581	2.10%	10,909,722	1.88%
2005	11,584,525	6.18%	11,577,698	6.12%
2006	13,113,434	13.20%	13,113,434	13.26%
2007	13,552,199	3.35%	13,552,403	3.35%

2008-2009 ANNUAL BUDGET
SUMMARY OF FUNDS
COMMUNITY DEVELOPMENT BLOCK GRANT FUND

REVENUE SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		
	ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED BUDGET	PERCENT CHANGE
TAXES	0	0	0	0	0	0	0.00%
INTERGOVERNMENTAL	0	0	0	0	652,880	652,880	100.00%
INTERNAL SERVICES/INTERFUNDS	0	0	0	0	0	0	0.00%
INVESTMENT INCOME	0	0	0	0	0	0	100.00%
CHARGES FOR SERVICES	0	0	0	0	10,000	10,000	100.00%
USE OF PROPERTY	0	0	0	0	0	0	0.00%
OTHER	0	0	0	0	0	0	100.00%
TOTAL REVENUE	0	0	0	0	662,880	662,880	100.00%

EXPENDITURE SUMMARY BY CATEGORY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED BUDGET	PERCENT CHANGE
SALARIES	0	0	0	0	81,340	81,340	100.00%
FRINGE	0	0	0	0	31,520	31,520	100.00%
OPERATING AND CONTRACTUAL	0	0	0	0	156,020	156,020	100.00%
OTHER	0	0	0	0	141,000	141,000	100.00%
CAPITAL OUTLAY	0	0	0	0	0	0	100.00%
INTERFUND TRANSFERS	0	0	0	0	253,000	253,000	100.00%
OPERATING RESERVE	0	0	0	0	0	0	0.00%
TOTAL EXPENDITURES	0	0	0	0	662,880	662,880	100.00%

2008-2009 ANNUAL BUDGET
SUMMARY OF FUNDS
ECONOMIC DEVELOPMENT - EDAP

REVENUE SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		
	ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED BUDGET	PERCENT CHANGE
TAXES	0	0	0	0	0	0	0.00%
INTERGOVERNMENTAL	0	0	0	0	0	0	100.00%
INTERNAL SERVICES/INTERFUNDS	0	0	0	0	0	0	0.00%
INVESTMENT INCOME	0	0	0	0	500	500	100.00%
CHARGES FOR SERVICES	0	0	0	0	0	0	100.00%
USE OF PROPERTY	0	0	0	0	0	0	0.00%
OTHER	0	0	0	0	5,500	5,500	100.00%
TOTAL REVENUE	0	0	0	0	6,000	6,000	100.00%

EXPENDITURE SUMMARY BY CATEGORY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED BUDGET	PERCENT CHANGE
SALARIES	0	0	0	0	0	0	100.00%
FRINGE	0	0	0	0	0	0	100.00%
OPERATING AND CONTRACTUAL	0	0	0	0	0	0	100.00%
OTHER	0	0	0	0	6,000	6,000	100.00%
CAPITAL OUTLAY	0	0	0	0	0	0	100.00%
INTERFUND TRANSFERS	0	0	0	0	0	0	100.00%
OPERATING RESERVE	0	0	0	0	0	0	0.00%
TOTAL EXPENDITURES	0	0	0	0	6,000	6,000	100.00%

2008-2009 ANNUAL BUDGET

SUMMARY OF FUNDS
HOME INVESTMENT PARTNERSHIP FUND

REVENUE SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		
	ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED BUDGET	PERCENT CHANGE
TAXES	0	0	0	0	0	0	0.00%
INTERGOVERNMENTAL	0	0	0	0	406,277	406,277	100.00%
INTERNAL SERVICES/INTERFUNDS	0	0	0	0	35,549	35,549	100.00%
INVESTMENT INCOME	0	0	0	0	0	0	0.00%
CHARGES FOR SERVICES	0	0	0	0	0	0	0.00%
USE OF PROPERTY	0	0	0	0	0	0	0.00%
OTHER	0	0	0	0	0	0	100.00%
TOTAL REVENUE	0	0	0	0	441,826	441,826	100.00%

EXPENDITURE SUMMARY BY CATEGORY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
SALARIES	0	0	0	0	26,120	26,120	100.00%
FRINGE	0	0	0	0	9,271	9,271	100.00%
OPERATING AND CONTRACTUAL	0	0	0	0	5,237	5,237	100.00%
OTHER	0	0	0	0	400,198	400,198	100.00%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
INTERFUND TRANSFERS	0	0	0	0	1,000	1,000	0.00%
OPERATING RESERVE	0	0	0	0	0	0	0.00%
TOTAL EXPENDITURES	0	0	0	0	441,826	441,826	100.00%

2008-2009 ANNUAL BUDGET
SUMMARY OF FUNDS
ECONOMIC DEVELOPMENT - HOTEL FUND

REVENUE SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		
	ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED BUDGET	PERCENT CHANGE
TAXES	0	0	0	0	0	0	0.00%
INTERGOVERNMENTAL	0	0	0	0	0	0	0.00%
INTERNAL SERVICES/INTERFUNDS	0	0	0	0	0	0	0.00%
INVESTMENT INCOME	0	0	0	0	17,000	17,000	0.00%
CHARGES FOR SERVICES	0	0	0	0	0	0	0.00%
USE OF PROPERTY	0	0	0	0	0	0	0.00%
OTHER	0	0	0	0	63,000	63,000	100.00%
TOTAL REVENUE	0	0	0	0	80,000	80,000	100.00%

EXPENDITURE SUMMARY BY CATEGORY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
SALARIES	0	0	0	0	0	0	0.00%
FRINGE	0	0	0	0	0	0	0.00%
OPERATING AND CONTRACTUAL	0	0	0	0	0	0	0.00%
OTHER	0	0	0	0	80,000	80,000	100.00%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
INTERFUND TRANSFERS	0	0	0	0	0	0	100.00%
OPERATING RESERVE	0	0	0	0	0	0	0.00%
TOTAL EXPENDITURES	0	0	0	0	80,000	80,000	100.00%

2008-2009 ANNUAL BUDGET
SUMMARY OF FUNDS
GENERAL DEBT SERVICE FUND

REVENUE SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED BUDGET	
TAXES	626,261	647,760	579,000	690,000	690,000	690,000	19.17%
INTERGOVERNMENTAL	0	0	0	0	0	0	0.00%
INTERNAL SERVICES/INTERFUNDS	2,092,095	981,333	970,895	970,895	1,075,145	1,075,145	10.74%
INVESTMENT INCOME	82,159	70,816	4,800	58,300	3,300	3,300	-31.25%
CHARGES FOR SERVICES	0	0	0	0	0	0	0.00%
USE OF PROPERTY	0	0	0	0	0	0	0.00%
OTHER	1,060	0	713,593	713,593	0	0	100.00%
TOTAL REVENUE	2,801,575	1,699,909	2,268,288	2,432,788	1,768,445	1,768,445	-22.04%

EXPENDITURE SUMMARY BY CATEGORY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED BUDGET	
SALARIES	0	0	0	0	0	0	0.00%
FRINGE	0	0	0	0	0	0	0.00%
OPERATING AND CONTRACTUAL	2,520	1,648	4,800	3,300	3,300	3,300	-31.25%
OTHER	2,660,813	2,272,402	2,263,488	2,429,488	1,765,145	1,765,145	-22.02%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
INTERFUND TRANSFERS	0	0	0	0	0	0	0.00%
OPERATING RESERVE	0	0	0	0	0	0	0.00%
TOTAL EXPENDITURES	2,663,333	2,274,050	2,268,288	2,432,788	1,768,445	1,768,445	-22.04%

2008-2009 ANNUAL BUDGET

**SUMMARY OF FUNDS
RISK MANAGEMENT FUND**

REVENUE SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED BUDGET	
TAXES	0	0	0	0	0	0	0.00%
INTERGOVERNMENTAL	0	0	0	0	0	0	0.00%
INTERNAL SERVICES/INTERFUNDS	0	0	0	0	0	0	0.00%
INVESTMENT INCOME	273,601	331,203	200,000	215,000	200,000	200,000	0.00%
CHARGES FOR SERVICES	1,991,993	2,776,362	1,991,993	1,991,993	1,991,993	1,991,993	0.00%
USE OF PROPERTY	0	0	0	0	0	0	0.00%
OTHER	92,131	106,198	1,470,984	1,726,984	1,736,700	1,736,700	0.00%
TOTAL REVENUE	2,357,725	3,213,763	3,662,977	3,933,977	3,928,693	3,928,693	7.25%

EXPENSE SUMMARY BY CATEGORY

DESCRIPTION	2006-2007	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES	44,542	46,680	47,250	47,250	49,140	49,140	4.00%
FRINGE	13,009	14,568	14,052	14,052	13,772	13,772	-1.99%
OPERATING AND CONTRACTUAL	850,833	957,163	877,075	878,075	878,781	878,781	0.19%
OTHER	1,597,445	3,645,581	2,717,000	2,987,000	2,987,000	2,987,000	9.94%
CAPITAL OUTLAY	0	14,921	7,600	7,600	0	0	100.00%
INTERFUND TRANSFERS	0	0	0	0	0	0	0.00%
OPERATING RESERVE	0	0	0	0	0	0	0.00%
TOTAL EXPENSES	2,505,829	4,678,913	3,662,977	3,933,977	3,928,693	3,928,693	7.25%

2008-2009 ANNUAL BUDGET

SUMMARY OF FUNDS
EMPLOYEE BENEFITS FUND

REVENUE SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED BUDGET	
TAXES	0	0	0	0	0	0	0.00%
INTERGOVERNMENTAL	0	0	0	0	0	0	0.00%
INTERNAL SERVICES/INTERFUNDS	25,421	25,421	25,421	25,421	25,421	25,421	0.00%
INVESTMENT INCOME	44,276	129,924	0	136,000	0	0	0.00%
CHARGES FOR SERVICES	5,997,963	6,371,602	6,528,000	6,730,000	6,528,000	6,528,000	0.00%
USE OF PROPERTY	0	0	0	0	0	0	0.00%
OTHER	0	0	0	0	0	0	0.00%
TOTAL REVENUE	6,067,660	6,526,947	6,553,421	6,891,421	6,553,421	6,553,421	0.00%

EXPENSE SUMMARY BY CATEGORY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES	0	0	0	0	0	0	0.00%
FRINGE	0	0	0	0	0	0	0.00%
OPERATING AND CONTRACTUAL	1,034,072	1,078,172	1,047,421	833,000	1,047,421	1,047,421	0.00%
OTHER	4,132,166	4,373,992	5,506,000	6,058,421	5,506,000	5,506,000	0.00%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
INTERFUND TRANSFERS	0	0	0	0	0	0	0.00%
OPERATING RESERVE	0	0	0	0	0	0	0.00%
TOTAL EXPENSES	5,166,238	5,452,164	6,553,421	6,891,421	6,553,421	6,553,421	0.00%

2008-2009 ANNUAL BUDGET

**SUMMARY OF FUNDS
SANITATION FUND**

REVENUE SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED BUDGET	
TAXES	0	0	0	0	0	0	0.00%
INTERGOVERNMENTAL	338,229	164,264	0	0	0	0	0.00%
INTERNAL SERVICES/INTERFUNDS	633,886	1,849,128	1,186,173	1,131,743	1,385,539	1,385,539	0.00%
INVESTMENT INCOME	11,586	7,044	0	0	0	0	0.00%
CHARGES FOR SERVICES	3,699,044	3,432,674	4,225,000	3,566,000	4,181,000	4,181,000	-1.04%
USE OF PROPERTY	0	0	0	0	0	0	0.00%
OTHER	3,538	332	0	634,000	0	0	0.00%
TOTAL REVENUE	4,686,283	5,453,442	5,411,173	5,331,743	5,566,539	5,566,539	2.87%

EXPENSE SUMMARY BY CATEGORY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES	1,196,932	1,136,066	1,425,958	1,347,958	1,543,025	1,543,025	8.21%
FRINGE	520,206	528,896	738,725	738,725	739,579	739,579	0.12%
OPERATING AND CONTRACTUAL	1,892,093	1,868,056	1,773,285	1,822,285	1,814,285	1,814,285	2.31%
OTHER	1,082,280	1,105,207	1,082,280	1,031,850	1,031,850	1,031,850	-4.66%
CAPITAL OUTLAY	45,329	417,883	390,925	390,925	437,800	437,800	11.99%
INTERFUND TRANSFERS	0	0	0	0	0	0	ERR
OPERATING RESERVE	0	0	0	0	0	0	0.00%
TOTAL EXPENSES	4,736,840	5,056,108	5,411,173	5,331,743	5,566,539	5,566,539	2.87%

2008-2009 ANNUAL BUDGET

**SUMMARY OF FUNDS
ZOOLOGICAL PARK FUND**

REVENUE SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		
	ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED BUDGET	PERCENT CHANGE
TAXES	0	0	0	0	0	0	0.00%
INTERGOVERNMENTAL	0	175,000	175,000	175,000	175,000	175,000	0.00%
INTERNAL SERVICES/INTERFUNDS	1,772,612	2,001,887	1,819,337	2,183,124	2,417,133	2,420,139	0.00%
INVESTMENT INCOME	3,617	4,438	0	0	0	0	0.00%
CHARGES FOR SERVICES	255,829	233,729	250,000	249,000	249,000	249,000	0.00%
USE OF PROPERTY	0	0	0	0	0	0	0.00%
OTHER	1,391	288	0	0	0	0	0.00%
TOTAL REVENUE	2,033,449	2,415,342	2,244,337	2,607,124	2,841,133	2,844,139	0.00%

EXPENSE SUMMARY BY CATEGORY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED BUDGET	PERCENT CHANGE
SALARIES	459,355	521,750	568,894	536,509	684,285	686,634	0.00%
FRINGE	174,686	216,233	275,126	275,126	305,790	306,447	0.00%
OPERATING AND CONTRACTUAL	1,139,352	1,114,594	979,210	1,148,210	1,071,710	1,071,710	0.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	173,402	166,452	202,546	202,546	350,000	350,000	0.00%
INTERFUND TRANSFERS	218,561	429,348	218,561	429,348	429,348	429,348	0.00%
OPERATING RESERVE	0	0	0	0	0	0	0.00%
TOTAL EXPENSES	2,165,356	2,448,377	2,244,337	2,591,739	2,841,133	2,844,139	0.00%

2008-2009 ANNUAL BUDGET

**SUMMARY OF FUNDS
MUNICIPAL TRANSIT FUND**

REVENUE SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED BUDGET	
TAXES	0	0	0	0	0	0	0.00%
INTERGOVERNMENTAL	678,404	1,023,836	660,896	660,831	660,896	660,896	0.00%
INTERNAL SERVICES/INTERFUNDS	1,815,270	1,663,961	1,948,515	2,086,998	2,113,031	2,113,031	8.44%
INVESTMENT INCOME	4,837	17,825	0	17,000	0	0	0.00%
CHARGES FOR SERVICES	323,457	357,988	324,500	332,500	332,500	332,500	2.47%
USE OF PROPERTY	0	0	0	0	0	0	0.00%
OTHER	14,550	263,154	6,300	6,300	6,300	6,300	0.00%
TOTAL REVENUE	2,836,518	3,326,764	2,940,211	3,103,629	3,112,727	3,112,727	5.87%

EXPENSE SUMMARY BY CATEGORY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED BUDGET	
SALARIES	1,081,173	1,091,758	1,190,994	1,176,994	1,252,791	1,252,791	5.19%
FRINGE	458,161	485,349	535,621	535,621	523,922	523,922	7.75%
OPERATING AND CONTRACTUAL	579,937	713,339	536,996	764,496	709,496	709,496	1.34%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	499	672	0	0	0	0	0.00%
INTERFUND TRANSFERS	676,600	0	676,600	626,518	626,518	626,518	-7.40%
OPERATING RESERVE	0	0	0	0	0	0	0.00%
TOTAL EXPENSES	2,796,370	2,291,118	2,940,211	3,103,629	3,112,727	3,112,727	5.87%

**2008-2009 ANNUAL BUDGET
RECAP OF PERSONNEL**

GENERAL FUND

DEPARTMENT	2005-2006	2006-2007	2007-2008	2008-2009		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
City Council						
City Council Persons	7	7	7	7	7	7
Total City Council	7	7	7	7	7	7
City Clerk						
City Clerk	1	1	1	1	1	1
Deputy City Clerk	1	1	1	1	1	1
Total City Clerk	2	2	2	2	2	2
Office of the Mayor						
Mayor	1	1	1	1	1	1
Mayor's Assistant-Secretary	1	1	0	0	0	0
Executive Secretary	2	2	2	2	2	2
Total Office of the Mayor	4	4	3	3	3	3
General Government						
Mayor's Assistant	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Total General Government	2	2	2	2	2	2
Office of the EEO						
Mayor's Assistant	1	1	1	1	1	1
Total Office of the EEO	1	1	1	1	1	1
Intergovernmental Agency						
Mayor's Assistant	1	1	1	1	1	1
Mayor's Assistant	0	0	1	1	1	1
Mayor's Assistant	0	0	1	1	1	1
Mayor's Assistant	0	0	0	0	0	0
Mayor's Assistant	0	0	1	1	0	0
Mayor's Assistant	0	0	1	1	1	1
Mayor's Assistant	0	0	1	1	1	1
Total Intergov't'l Agency	1	1	6	6	5	5
City Court						
City Judge	1	1	1	1	1	1
Deputy Clerk	6	6	7	7	7	7
Clerk of Court	1	1	1	1	1	1
Secretary	1	1	1	1	1	1
Total City Court	9	9	10	10	10	10

**2008-2009 ANNUAL BUDGET
RECAP OF PERSONNEL**

GENERAL FUND

DEPARTMENT	2005-2006	2006-2007	2007-2008	2008-2009		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Finance						
Director of Finance	1	1	1	1	1	1
Administrative Assistant	1	1	1	1	1	1
Total Finance	2	2	2	2	2	2
Business Office						
Business Office Manager	0	0	0	1	1	1
Customer Accounts Rep	0	0	0	2	2	2
Customer Accounts Team Leader	0	0	0	1	1	1
Student Worker	0	0	0	1	1	1
Total Business Office	0	0	0	5	5	5
Accounting						
Accounting Manager	1	1	1	1	1	1
Accountant	2	2	2	2	2	2
Accounting Technician	4	4	4	4	4	4
Clerical Specialist	0	0	0	0	1	1
Total Accounting	7	7	7	7	8	8
Purchasing						
Purchasing Manager	1	1	1	1	1	1
Senior Buyer	1	1	2	2	2	2
Asst Manager Purchasing	0	0	0	0	1	1
Buyer	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Purchasing Technician	2	2	2	2	2	2
Total Purchasing	6	6	7	7	8	8
Printing						
Press Operator	1	0	0	0	0	0
Print Shop Coordinator	1	1	2	2	2	2
Printer	0	1	0	0	0	0
Total Printing	2	2	2	2	2	2
Central Warehouse						
Supervisor Central Warehouse	1	1	1	1	1	1
Inventory Coordinator	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Stock Clerk	3	3	3	3	3	3
Total Central Warehouse	6	6	6	6	6	6
Parts Warehouse						
Inventory Coordinator	1	1	1	1	1	1
Stock Clerk	1	1	1	1	1	1
Total Parts Warehouse	2	2	2	2	2	2

**2008-2009 ANNUAL BUDGET
RECAP OF PERSONNEL**

GENERAL FUND

DEPARTMENT	2005-2006	2006-2007	2007-2008	2008-2009		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Public Works						
Director of Public Works	1	1	1	1	1	1
Executive Secretary	1	1	1	1	1	1
Asst Director Public Works	0	1	1	1	1	1
Total Public Works	2	3	3	3	3	3
Code Enforcement						
Superintendent	0	0	1	1	1	1
Crew Leader	0	1	1	1	1	1
Code Enforcement Officer	3	3	3	3	3	3
Supervisor	1	1	0	0	0	0
Administrative Secretary	0	1	1	1	1	1
Equipment Operator II	1	1	1	1	1	1
Maintenance Worker	0	1	1	1	1	1
Total Central Facility	5	8	8	8	8	8
Streets & Parks						
Superintendent-Streets	0	1	1	1	1	1
Crew Leader Street Maintenance	3	3	3	3	3	3
Supervisor Street Maintenance	3	3	3	3	3	3
Administrative Secretary	1	1	1	1	1	1
Equipment Operator III	7	7	7	7	4	4
Equipment Operator II	8	8	8	8	8	8
Fleet Maintenance Tech	1	1	1	1	1	1
Equipment Operator I	3	3	3	3	6	6
Maintenance Worker	4	4	4	4	4	4
Maintenance Worker Senior	3	3	3	3	3	3
Inventory Coordinator	1	1	1	1	1	1
Total Streets & Parks	34	35	35	35	35	35
Traffic Department						
Traffic Signal Tech	2	2	2	2	2	2
Administrative Secretary	1	1	1	1	1	1
Superintendent	1	1	1	1	1	1
Sign Artist	1	1	1	1	1	1
Sign & Marking Specialist	3	3	3	3	3	3
Total Traffic Department	8	8	8	8	8	8

**2008-2009 ANNUAL BUDGET
RECAP OF PERSONNEL**

GENERAL FUND

DEPARTMENT	2005-2006	2006-2007	2007-2008	2008-2009		
	ACTUAL	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Maintenance Public Buildings						
Superintendent - Building Maint	1	1	1	1	1	1
Supervisor Building Maintenance	1	1	1	1	1	1
Supervisor Custodial	1	1	1	1	1	1
Community Center Attendant	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Clerical Specialist	0	1	1	1	1	1
Electrician	1	1	1	1	1	1
Painter	3	3	3	3	3	3
Carpenter	3	3	3	3	3	3
Maintenance Worker	5	2	2	2	2	2
Custodial Worker	3	3	3	3	3	3
Trades Worker	0	1	1	1	1	1
Lead Custodial Worker	0	2	2	2	2	2
Building Maintenance Specialist	2	2	2	2	2	2
Mechanical Systems Technician	2	2	3	3	3	4
Total Maint.Public Bldgs.	24	25	26	26	26	27
Motor Pool						
Superintendent	1	1	1	1	1	1
Supervisor -Fleet Maintenance	4	4	4	4	4	4
Administrative Secretary	1	1	1	1	1	1
Fleet Maintenance Tech Senior	5	5	5	5	5	5
Fleet Maintenance Tech	7	7	7	7	7	7
Fleet Collision Repair Tech	2	2	2	2	2	2
Fleet Service Tech	5	5	5	5	5	5
Total Motor Pool	25	25	25	25	25	25
Rectn Facilities Maintenance						
Superintendent	1	1	1	1	1	1
Crew Leader Parks Maintenance	3	3	3	3	3	3
Administrative Secretary	1	1	1	1	1	1
Equipment Operator I	7	7	7	7	7	7
Equipment Operator I (Seasonal)	4	4	4	4	4	4
Maintenance Worker	4	4	4	4	4	4
Maintenance Worker (Seasonal)	3	3	3	3	3	3
Maintenance Worker (90 day)	5	5	5	5	5	5
Total Rectn Facilities Maint.	28	28	28	28	28	28
Animal Shelter						
Administrative Secretary	0	0	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Crew Supervisor Senior	0	0	0	0	0	1
Kennel Technician	1	2	2	2	2	2
Superintendent-Animal Control	1	1	1	1	1	1
Animal Control Officer	2	2	2	2	2	2
Total Animal Shelter	5	6	7	7	7	8

CITY OF ALEXANDRIA

**2008-2009 ANNUAL BUDGET
RECAP OF PERSONNEL**

GENERAL FUND

DEPARTMENT	2005-2006	2006-2007	2007-2008	2008-2009		
	ACTUAL	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Planning						
Director of Planning	1	1	1	1	1	1
Principal Planner	0	0	0	0	0	1
Professional Engineer	1	1	1	1	1	1
Asst Director of Planning	1	1	1	1	1	1
Zoning Enforcement Analyst	1	1	1	1	1	1
Code Enforcement Officer	1	1	1	1	1	1
Building Inspector	0	2	2	2	2	2
Mechanical Inspector	0	0	1	1	1	1
Administrative Assistant	1	1	1	1	1	1
Total Planning	6	8	9	9	9	10
Engineering						
Assistant City Engineer	2	2	3	3	3	3
City Engineer	1	1	1	1	1	1
Right of Way Agent	0	1	1	1	1	1
Engineering Supervisor	1	1	1	1	1	1
Land Surveyor	1	1	1	1	1	1
Survey Technician	0	0	1	1	1	1
Survey Party Chief	1	1	1	1	1	1
Engineering Tech III	2	1	1	1	1	1
Construction Inspector	1	2	2	2	2	2
Survey Instrument Operator	1	1	1	1	1	1
Lead Engineering Technician	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	0	0
Administrative Assistant	0	0	0	0	1	1
Office Assistant	1	1	1	1	1	1
General Maintenance Worker	1	1	0	0	0	0
Total Engineering	14	15	16	16	16	16
Urban Forestry						
Urban Forester	1	1	1	1	1	1
Student Workers	2	2	2	2	2	2
Total Urban Forestry	3	3	3	3	3	3
Building Inspection						
Building Inspector	2	0	0	0	0	0
Total Building Inspection	2	0	0	0	0	0

**2008-2009 ANNUAL BUDGET
RECAP OF PERSONNEL**

GENERAL FUND

DEPARTMENT	2005-2006	2006-2007	2007-2008	2008-2009		
	ACTUAL	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Public Safety Police						
Chief	1	1	1	1	1	1
Assistant Chief	1	1	1	1	1	1
Captain	6	6	6	6	6	6
Lieutenant	11	11	11	11	11	11
Sergeant	36	36	36	36	36	36
Communications Officer	17	17	17	17	17	17
Corporal	41	42	51	51	52	52
Police Officer	56	60	61	61	60	60
Jailer	2	2	2	2	2	2
School Patrol	21	21	21	21	21	21
Records Clerk	14	14	14	14	14	14
Secretary-Police Chief	1	1	1	1	1	1
Accountant	1	1	1	1	1	1
Total Police Department	208	213	223	223	223	223
Public Safety Fire						
Chief	1	1	1	1	1	1
1st Assistant Chief	3	3	3	3	3	3
2nd Assistant Chief	7	7	7	7	7	7
Director of Fire Prevention	1	1	1	1	1	1
Captain	27	27	27	27	27	27
Fire Communications Officer	5	5	7	7	7	7
Fire Training Officer	1	1	1	1	3	3
Fire Prevention Officer	3	3	3	3	3	3
EMS Training Officer	0	1	1	1	1	1
Fire Equipment Operator	33	33	33	33	33	33
Firefighter 1st Class	40	40	40	40	40	40
Records Clerk	3	3	3	3	3	3
Mechanic	1	1	1	1	1	1
Total Fire Department	125	126	128	128	130	130

**2008-2009 ANNUAL BUDGET
RECAP OF PERSONNEL**

GENERAL FUND

DEPARTMENT	2005-2006	2006-2007	2007-2008	2008-2009		
	ACTUAL	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Civil Service						
Director of Personnel	1	1	1	1	1	1
Assistant Director Civil Service	1	1	1	1	1	1
Personnel Analyst	2	1	2	2	2	2
Personnel Technician	1	0	0	0	0	0
Total Civil Service	5	3	4	4	4	4
Human Resources						
Director of Human Resources	0	1	1	1	1	1
Personnel Analyst	0	1	2	2	3	3
Personnel Technician	0	1	1	1	1	1
Administrative Assistant	0	1	0	0	0	0
Total Human Resources	0	4	4	4	5	5
Legal						
City Attorney	1	1	1	1	1	1
Assistant City Attorney	0	2	2	2	2	2
Law Clerk	0	1	1	1	1	1
Legal Secretary	1	1	2	2	2	2
Legal Secretary	1	1	1	1	1	1
Office Assistant - PT	0	0	1	1	1	1
Total Legal	3	6	8	8	8	8
Community Services						
Director of Community Services	1	1	1	1	1	1
Secretary	1	1	1	1	1	1
Special Events Coordinator	1	1	1	1	1	1
Youth Programs Coordinator	1	1	1	1	1	1
Community Outreach Coordinator	0	0	0	0	1	1
Clerical Specialist	1	1	1	1	1	1
Student Worker	9	9	9	9	9	9
Total Community Services	14	14	14	14	15	15
TOTAL GENERAL FUND	562	581	606	611	616	619

**2008-2009 ANNUAL BUDGET
RECAP OF PERSONNEL**

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

DEPARTMENT	2005-2006	2006-2007	2007-2008	2008-2009		
	ACTUAL	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Community Development						
Administrator	1	1	1	1	1	1
Program Manager	1	1	1	1	1	1
Housing Manager	1	1	1	1	1	1
Housing Inspector	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Total Community Develop	6	6	6	6	6	6
TOTAL CDBG FUND	6	6	6	6	6	6

**2008-2009 ANNUAL BUDGET
RECAP OF PERSONNEL**

UTILITY FUND

DEPARTMENT	2005-2006	2006-2007	2007-2008	2008-2009		
	ACTUAL	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Budget Office						
Mayor's Asst-Financial Analyst	1	1	1	1	1	1
Assistant Director Finance	1	1	1	1	1	1
Information Systems Analyst	0	0	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Total Budget Office	3	3	4	4	4	4
Business Office						
Business Office Manager	1	1	1	0	0	0
Customer Accounts Rep	2	2	2	0	0	0
Customer Accounts Team Leader	1	1	1	0	0	0
Customer Services Representative	3	3	0	0	0	0
Student Worker	1	1	1	0	0	0
Total Business Office	8	8	5	0	0	0
Customer Service						
Customer Service Manager	1	1	1	1	1	1
Customer Service Supervisor	1	1	1	1	1	1
Accountant	2	2	2	2	2	2
Administrative Secretary	1	1	1	1	1	1
Office Assistant	2	2	2	2	1	1
Mail Clerk	0	0	0	0	1	1
Customer Services Representative	8	8	8	8	13	13
Customer Accounts Team Leader	5	5	5	5	5	5
Customer Services Representative	9	9	13	13	8	8
Student Worker	1	1	1	1	1	1
Total Cust.Service Dep.	30	30	34	34	34	34
Customer Field Services						
Crew Leader	1	1	1	1	1	1
Supervisor Utility Field Services	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Meter Reader	11	11	11	11	11	11
Utility Service Worker	7	7	7	7	7	7
Total Customer Field Service	21	21	21	21	21	21
Management Infor. Systems						
Information Systems Manager	1	1	1	1	1	1
Information Systems Analyst	3	3	3	3	3	3
Database Manager	1	1	1	1	1	1
PC / Network Technician	3	3	3	4	4	4
Computer Operator I	2	2	2	1	1	1
Administrative Secretary	1	1	1	1	1	1
Computer Operator II	2	2	2	1	1	1
Total Mgt Info Systems	13	13	13	12	12	12

**2008-2009 ANNUAL BUDGET
RECAP OF PERSONNEL**

UTILITY FUND

DEPARTMENT	2005-2006	2006-2007	2007-2008	2008-2009		
	ACTUAL	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Utility Director						
Director of Utilities	1	1	1	1	1	1
Executive Secretary	1	1	1	1	1	1
Assistant Director Utilities	0	1	1	1	1	1
Total Utility Director	2	3	3	3	3	3
Electric Production						
Superintendent - Electric Prod	1	1	1	1	1	1
Professional Engineer	0	0	0	0	1	1
Supervisor Electric Production	1	1	1	1	1	1
Plant Maintenance Supervisor	1	1	1	1	1	1
Enviromental Tech I	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Electric Plant Shift Supervisor	4	4	4	4	4	4
Instruments & Electronics Tech	2	2	2	2	2	2
Maintenance Mechanic II	1	1	1	1	1	1
Electric Plant Operator II	5	5	5	5	5	5
Electric Plant Operator I	1	1	1	1	1	1
Custodial Worker	1	1	1	1	1	1
Trades Worker	1	1	1	1	1	1
Total Electric Production	20	20	20	20	21	21
Electric Distribution						
Superintendent	1	1	1	1	1	1
Assistant Superintendent	1	1	1	1	1	1
Professional Engineer	1	1	1	1	1	1
Supervisor Electric Distribution	1	1	1	1	1	1
Electric System Technician	1	1	1	1	1	1
Crew Supervisor Electric Distribution	4	4	4	4	4	4
Engineering Tech II	1	1	1	1	1	1
Electrical Inspector	2	2	2	2	2	2
SCADA Operator	4	4	4	4	4	4
Administrative Secretary	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Electric Substation Supervisor	1	1	1	1	1	1
Electric Line Worker Senior	8	8	9	9	9	9
Electric Service Worker	2	2	2	2	2	2
Electric Meter Technician	2	2	2	2	2	2
Electric Line Worker	5	5	4	4	4	4
Electric Substation Tech II	1	1	1	1	1	1
Electric Substation Tech I	2	2	2	2	2	2
Maintenance Worker	3	3	3	3	3	3
Trades Worker	4	4	4	4	4	4
Total Electric Distrib.Dept.	46	46	46	46	46	46

**2008-2009 ANNUAL BUDGET
RECAP OF PERSONNEL**

UTILITY FUND

DEPARTMENT	2005-2006	2006-2007	2007-2008	2008-2009		
	ACTUAL	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Water Distribution						
Superintendent	1	1	1	1	1	1
Assistant Superintendent	1	1	1	1	1	1
Meter Technician	3	3	3	3	3	3
Crew Supervisor Water Distribution	5	5	5	5	5	5
Construction Inspector	0	1	1	1	1	1
Supervisor Water Distribution	1	1	1	1	1	1
Administrative Secretary	2	2	2	2	2	2
Pipe Layer	4	4	4	4	4	4
Equipment Operator III	1	1	1	1	1	1
Painter	1	1	1	1	1	1
Maintenance Worker	7	7	7	7	7	7
Maintenance Worker Senior	2	2	2	2	2	2
Total Water Distribution	28	29	29	29	29	29
Water Production						
Crew Supervisor Water Distribution	1	1	1	1	1	1
SCADA Operator	5	5	6	6	6	6
Supervisor Water Treatment	1	1	1	1	1	1
Maintenance Mechanic I	1	1	0	0	0	0
Utilities System Technician	0	1	1	1	1	1
Equipment Operator III	1	2	2	2	2	2
Painter	1	1	1	1	1	1
Maintenance Worker	3	1	1	1	1	1
Maintenance Worker Senior	1	1	1	1	1	1
Total Water Production Dept.	14	14	14	14	14	14

**2008-2009 ANNUAL BUDGET
RECAP OF PERSONNEL**

UTILITY FUND

DEPARTMENT	2005-2006	2006-2007	2007-2008	2008-2009		
	ACTUAL	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Gas Distribution						
Superintendent	1	1	1	1	1	1
Gas General Supervisor	1	1	1	1	1	1
Meter Technician	1	1	1	1	1	1
Gas System Technician	2	2	2	2	2	2
Cathodic Protection Technician	1	1	1	1	1	1
Leak Survey Technician	2	2	2	2	2	2
Crew Supervisor Gas Distribution	6	6	6	6	6	6
Gas Inspector	2	2	2	2	2	2
SCADA Operator	5	5	5	5	5	5
Administrative Secretary	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Gas Service Technician	2	2	2	2	2	2
Pipe Layer	7	7	7	7	7	7
Pipeline Welder	2	2	2	2	2	2
Equipment Operator III	1	1	1	1	1	1
Trades Worker	4	4	4	4	4	4
Total Gas Distributin Dept.	39	39	39	39	39	39
Wastewater Treatment						
Superintendent	1	1	1	1	1	1
Wastewater Plant Operator Senior	11	11	11	11	11	11
Supervisor Wastewater Treatment	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Office Assistant	1	1	1	1	0	0
Clerical Specialist	0	0	0	0	1	1
Utilities System Technician	1	1	1	1	1	1
Total Wastewater Treat Dept.	16	16	16	16	16	16
Wastewater Collection						
Plumbing Inspector	1	1	1	1	1	1
Crew Supervisor WW Line Maint	6	6	6	6	6	6
Supervisor Wastewater Collection	1	1	1	1	1	1
Maintenance Mechanic I	0	3	3	3	3	3
Pipe Layer	2	2	2	2	2	2
Equipment Operator III	3	3	3	3	3	3
Equipment Operator II	2	2	2	2	2	2
Equipment Operator I	1	1	1	1	1	1
Maintenance Worker	4	4	4	4	4	4
Maintenance Worker Senior	5	2	2	2	2	2
Total Wastewater Collection	25	25	25	25	25	25

**2008-2009 ANNUAL BUDGET
RECAP OF PERSONNEL**

UTILITY FUND

DEPARTMENT	2005-2006	2006-2007	2007-2008	2008-2009		
	ACTUAL	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Environmental Services						
Superintendent	1	1	1	1	1	1
Environmental Lab Supervisor	1	1	1	1	1	1
Environmental Technician I	1	1	1	1	1	1
Environmental Technician II	2	2	2	2	2	2
Administrative Secretary	1	1	1	1	1	1
Total Environmental Services	6	6	6	6	6	6
Utility Services						
Superintendent	1	1	1	1	1	1
Engineering Tech II	3	3	3	3	2	2
Crew Supervisor Utility Services	3	3	3	3	3	3
CAD Operator I	1	0	0	0	0	0
Engineering Tech III	0	0	0	0	1	1
Engineering Tech I	0	0	1	1	1	1
CAD Operator II	0	1	1	1	1	1
Administrative Secretary	0	0	0	0	1	1
Clerical Specialist	1	1	1	1	0	0
Pipe Layer	1	1	1	1	1	1
Equipment Operator III	1	1	1	1	1	1
Equipment Operator II	2	2	2	2	2	2
Welder	2	2	2	2	2	2
Maintenance Worker Senior	3	3	3	3	3	3
Total Utility Services	18	18	19	19	19	19
TOTAL UTILITY FUND	289	291	294	288	289	289

**2008-2009 ANNUAL BUDGET
RECAP OF PERSONNEL**

SANITATION

DEPARTMENT	2005-2006	2006-2007	2007-2008	2008-2009		
	ACTUAL	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Sanitation						
Superintendent	1	1	1	1	1	1
Crew Supervisor Sanitation	3	3	3	3	3	3
Administrative Secretary	1	1	1	1	1	1
Equipment Operator II	18	19	21	21	21	21
Equipment Operator I	9	9	11	11	11	11
Refuse Collector	21	20	24	24	24	24
Total Sanitation Department	53	53	61	61	61	61
TOTAL SANITATION FUND	53	53	61	61	61	61

**2008-2009 ANNUAL BUDGET
RECAP OF PERSONNEL**

ZOOLOGICAL PARK						
DEPARTMENT	2005-2006	2006-2007	2007-2008	2008-2009		
	ACTUAL	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Zoo						
Zoo Director	1	1	1	1	1	1
Assistant Director Zoo	0	0	0	0	1	1
Zoo Curator - Education	1	1	1	1	1	1
Administrative Assistant	1	1	1	1	1	1
Administrative Secretary	0	0	0	0	0	1
Inventory Coordinator	1	1	1	1	1	1
Customer Services Representative	1	1	1	1	1	1
Maintenance Worker	0	1	1	1	1	1
Trades Worker	1	1	1	1	1	1
Zoo Curator - Health	1	1	1	1	1	1
Zoo Curator - General	1	1	1	1	1	1
Zoo Keeper I	5	2	2	2	3	2
Security Officer	1	1	1	1	1	1
Security Officer Part Time	0	1	1	1	1	1
Supervisor Zoo Facilities Maint	1	1	1	1	1	1
Zoo Keeper II	3	7	7	7	7	7
Total Zoo Department	18	21	21	21	23	23
TOTAL ZOO FUND	18	21	21	21	23	23

**2008-2009 ANNUAL BUDGET
RECAP OF PERSONNEL**

MUNICIPAL TRANSIT FUND

DEPARTMENT	2005-2006	2006-2007	2007-2008	2008-2009		
	ACTUAL	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
General Administration						
Transit Manager	1	1	1	1	1	1
Transit Analyst	1	1	1	1	1	1
Asst Manager Transit	0	0	1	1	1	1
Transit Shift Supervisor	2	2	2	2	2	2
Administrative Secretary	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Total Department	6	6	7	7	7	7
Revenue Vehicle Operating						
Transit Operator	18	18	18	18	18	18
Transit Operator (PT)	0	0	6	6	6	6
Total Vehicle Operator	18	18	24	24	24	24
Inspection & Maintenance						
Fleet Maintenance Tech Senior	3	3	4	4	4	4
Fleet Service Technician	2	2	2	2	2	2
Total Inspection & Maint.	5	5	6	6	6	6
ADA Van						
Transit Operator	3	3	3	3	3	3
Total Inspection & Maint.	3	3	3	3	3	3
Maintenance Administration						
Supervisor Fleet Maintenance	1	1	1	1	1	1
Total Maint Administration	1	1	1	1	1	1
TOTAL TRANSIT FUND	33	33	41	41	41	41
TOTAL CITY WIDE	962	986	1,030	1,029	1,037	1,040

2008-2009 ANNUAL BUDGET

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2008-2009 ANNUAL BUDGET
FUND BALANCE ANALYSIS
FOR GOVERNMENTAL FUND TYPES

FUND	2006-2007	2007-2008	2008-2009
	ACTUAL	ESTIMATED	PROPOSED
GENERAL FUND			
Beginning Balance	15,372,377	18,388,178	14,484,490
Revenues	53,308,368	52,748,510	49,395,618
Expenditures	(50,292,567)	(56,652,198)	(58,625,637)
Ending Balance	18,388,178	14,484,490	5,254,471
Ending Fund Balance as % of Revenues	34.49%	27.46%	10.64%
SPECIAL REVENUE FUNDS			
Beginning Balance	872,146	812,507	812,507
Revenues	35,406,781	38,502,243	33,690,706
Expenditures	(35,466,420)	(38,502,243)	(33,690,706)
Ending Balance	812,507	812,507	812,507
Ending Fund Balance as % of Revenues	2.29%	2.11%	2.41%
GENERAL DEBT SERVICE FUND			
Beginning Balance	3,019,652	2,445,512	1,731,919
Revenues	1,699,910	1,719,195	1,768,445
Expenditures	(2,274,050)	(2,432,788)	(1,768,445)
Ending Balance	2,445,512	1,731,919	1,731,919
Ending Fund Balance as % of Revenues	143.86%	100.74%	97.93%
GENERAL CAPITAL PROJECTS FUND			
Beginning Balance	26,155,560	30,636,885	4,456,667
Revenues	14,764,605	15,834,781	18,457,855
Expenditures	(10,283,280)	(42,014,999)	(21,880,565)
Ending Balance	30,636,885	4,456,667	1,033,957
Ending Fund Balance as % of Revenues	207.50%	28.14%	5.60%

Note: In order to calculate true unreserved/undesignated/unappropriated fund balance, Revenues and Expenditures for the General Capital Projects Fund assumes all budgeted revenues will be received and all appropriated expenditures will be spent by April 30th.

2008-2009 ANNUAL BUDGET
NET ASSETS ANALYSIS
FOR PROPRIETARY FUND TYPES

FUND	2006-2007	2007-2008	2008-2009
	ACTUAL	ESTIMATED	PROPOSED
INTERNAL SERVICE FUNDS			
Beginning Balance	2,518,403	1,851,492	172,508
Revenues	9,761,942	9,157,014	8,771,414
Expenses	(10,428,853)	(10,835,998)	(10,492,714)
Ending Balance	1,851,492	172,508	(1,548,792)
Ending Retained Earnings as % of Rev	18.97%	1.88%	-17.66%
UTILITY FUND			
Beginning Balance	88,368,047	95,139,685	85,867,263
Revenues	106,911,288	97,546,484	88,312,188
Expenses	(100,139,650)	(106,818,906)	(93,945,333)
Ending Balance	95,139,685	85,867,263	80,234,118
Ending Retained Earnings as % of Rev	88.99%	88.03%	90.85%
MUNICIPAL TRANSIT FUND			
Beginning Balance	(5,313,644)	(5,172,930)	(5,172,930)
Revenues	3,326,764	3,103,629	3,112,727
Expenses	(3,186,050)	(3,103,629)	(3,112,727)
Ending Balance	(5,172,930)	(5,172,930)	(5,172,930)
Ending Retained Earnings as % of Rev	-155.49%	-166.67%	-166.19%
SANITATION FUND			
Beginning Balance	(185,094)	536,237	(97,763)
Revenues	5,453,441	4,697,743	5,566,539
Expenses	(4,732,110)	(5,331,743)	(5,566,539)
Ending Balance	536,237	(97,763)	(97,763)
Ending Retained Earnings as % of Rev	9.83%	-2.08%	-1.76%

Note: Actual is based on the City's Financial Statements for the fiscal year ending April 30th. Estimates are calculated on a NON-GAAP Basis which therefore includes debt principal and does not include depreciation.

2008-2009 ANNUAL BUDGET

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II. GENERAL FUND

General Fund

This is the General Operating Fund of the City and is used to account for activities not required to be accounted for in some other fund type. The revenues and expenditures for this fund are recognized in the accounting period in which they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable.

This fund accounts for the activities of elected officials, general administration, finance, public works, planning, public safety, personnel and legal.

2008-2009 ANNUAL BUDGET

GENERAL FUND
REVENUE DETAIL

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Taxes:								
311129	Taxes - Ad Valorem	1,812,921	2,038,779	2,037,000	2,190,000	2,190,000	2,190,000	2,190,000
311303	Taxes - Franchise	259,362	279,559	200,000	200,000	200,000	200,000	200,000
311900	Interest - Delinquent Taxes	77,312	106,683	60,000	60,000	60,000	60,000	60,000
333103	Housing Authority-P.I.L.O.T	18,723	15,399	10,000	10,000	10,000	10,000	10,000
Total Taxes		2,168,318	2,440,420	2,307,000	2,460,000	2,460,000	2,460,000	2,460,000
Licenses and Permits:								
322101	Licenses - Occupation	2,439,451	2,647,532	2,200,000	2,500,000	2,500,000	2,500,000	2,500,000
322102	Licenses- Competency Cards	5,053	6,045	10,000	10,000	10,000	10,000	10,000
322201	Permits - Building	80,468	68,915	65,000	65,000	65,000	65,000	65,000
322202	Permits - Zoning	134,754	239,909	9,000	9,000	9,000	9,000	9,000
322203	Permits - Alcohol	0	0	14,000	14,000	14,000	14,000	14,000
322204	Permits - Bingo	0	0	200	200	200	200	200
Total Licenses And Permits		2,659,726	2,962,401	2,298,200	2,598,200	2,598,200	2,598,200	2,598,200
Intergovernmental:								
311302	Parish Sales Taxes	7,023,093	7,576,599	7,100,000	7,800,000	7,100,000	7,100,000	7,100,000
333104	Federal - FEMA	0	171,273	0	0	0	0	0
333431	State - Forestry & Agriculture	9,756	4,845	10,000	10,000	10,000	10,000	10,000
333480	Federal - FEMA Recovery	177,605	202,115	0	0	0	0	0
333484	Federal - Homeland Security	103,764	89,194	0	0	0	0	0
333501	State - Tobacco Tax	0	0	0	59,787	0	0	0
333502	State - Beer Tax	103,332	91,348	100,000	91,000	91,000	91,000	91,000
333504	State - Fire Insurance Rebate	89,827	105,815	80,000	113,559	80,000	80,000	80,000
333510	State Grant - DARE Officers	27,019	8,958	0	20,542	0	0	0
333522	Federal Grant - Crime Bill	221,250	0	0	0	0	0	0
333526	State Grant - LA Comm on Law Enf	206,601	104,332	0	96,633	0	0	0
333527	Grants - Police	31,060	134,076	0	78,427	0	0	0
333532	Federal - Police Grants - LLEBG	5,033	1,335	0	0	0	0	0
333534	Parish - Sales Tax Rebate	254,701	289,314	108,000	108,000	108,000	108,000	108,000
333536	State - Police Supplemental Pay	530,780	554,700	530,780	554,700	554,700	554,700	554,700
333537	State - Fire Supplemental Pay	392,670	403,200	392,670	403,200	403,200	403,200	403,200
333543	Federal - US Dept of Justice	0	12,681	0	120,412	0	0	0
333545	Federal - Drug Confiscations	0	3,940	35,000	35,000	35,000	35,000	35,000
333547	Federal - Weed & Seed	0	64,975	0	110,125	0	0	0
333548	State - Crisis Intervention Team	0	0	229,185	229,185	0	0	0
Total Intergovernmental		9,176,491	9,818,700	8,585,635	9,830,570	8,381,900	8,381,900	8,381,900
Internal Services/Interfunds:								
333401	Transfer from Utility-Other	24,000	24,000	24,000	24,000	24,000	24,000	24,000
333160	Cost Allocation-Comm Development	0	70,000	46,856	46,856	46,856	46,856	46,856
333401	Cost Allocation-Utility Fund	1,380,809	1,796,526	1,380,809	1,796,526	1,796,526	1,796,526	1,796,526
333402	Cost Allocation-Sanitation Fund	814,370	685,890	814,370	685,890	685,890	685,890	685,890
333403	Cost Allocation-Zoo Fund	218,561	429,348	218,561	429,348	429,348	429,348	429,348
333404	Cost Allocation-Golf Course Fund	42,522	116,192	42,522	116,192	116,192	116,192	116,192
333450	Cost Allocation-Municipal Transit	411,410	345,271	411,410	345,271	345,271	345,271	345,271
381151	Transfers-1976 Sales Tax	6,556,717	6,776,099	6,250,000	6,750,000	6,500,000	6,500,000	6,500,000
382151	Transfers-1998 Sales Tax	13,113,434	13,552,403	12,500,000	13,500,000	13,000,000	13,000,000	13,000,000
384151	Transfers-2005 Sales Tax	6,437,830	6,661,670	6,250,000	6,750,000	6,500,000	6,500,000	6,500,000
388050	Transfers-Police Pension Fund	8	0	0	0	0	0	0
388300	Transfers - General Capital Projects	310,000	310,000	310,000	310,000	310,000	310,000	310,000
388401	Transfers-Utility System 5%	5,681,011	5,317,564	4,046,464	5,199,900	4,700,000	4,700,000	4,700,000
Total Internal Services/Interfunds		34,990,672	36,084,963	32,294,992	35,953,983	34,454,083	34,454,083	34,454,083

2008-2009 ANNUAL BUDGET

GENERAL FUND
REVENUE DETAIL

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
367101	Investment Income:							
	Interest - Investments	106,566	260,175	125,000	525,000	325,000	325,000	325,000
	Total Investment Income	106,566	260,175	125,000	525,000	325,000	325,000	325,000
	Fines and Forfeitures:							
354701	City Court - Civil Fees	61,698	65,900	32,000	64,000	64,000	64,000	64,000
354702	City Court - Legal	85,260	97,730	70,000	91,000	91,000	91,000	91,000
354703	City Court - Fines	453,813	548,358	400,000	500,000	450,000	450,000	450,000
354705	Fines - Parking Tickets	3,755	3,856	4,000	4,000	4,000	4,000	4,000
354707	Fines-ABC Board	2,500	0	0	0	0	0	0
354708	City Court-Police Officers Witness	12,320	14,438	0	13,000	0	0	0
354709	Fines-PTI Collections	105,000	100,000	90,000	102,500	100,000	100,000	100,000
354710	Fines-DWI Collections	0	39,199	10,000	6,200	6,200	6,200	6,200
	Total Fines and Forfeitures	724,346	869,481	606,000	780,700	715,200	715,200	715,200
	Charges for Services:							
334701	Charges - Training Academy	32,878	33,974	30,000	30,000	30,000	30,000	30,000
344001	Charges - Grass Mowing	71,568	104,561	30,000	30,000	30,000	30,000	30,000
344205	Charges - Demolition	0	10,311	0	0	0	0	0
344206	Charges - Debris Removal	0	750	0	0	0	0	0
344703	Charges - R-O-W Maintenance	56,430	56,430	56,430	56,430	56,430	56,430	56,430
344705	Charges - Animal Shelter	64,492	64,124	54,000	64,000	54,000	54,000	54,000
344708	Charges - Photo Copies	37,203	43,965	13,000	40,000	13,000	13,000	13,000
344709	Charges - Alarm Billing	23,450	7,750	25,000	25,000	25,000	25,000	25,000
	Total Charges for Services	286,021	321,865	208,430	245,430	208,430	208,430	208,430

2008-2009 ANNUAL BUDGET

GENERAL FUND
REVENUE DETAIL

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Other:							
377502	Rent - Corps of Engineers	2,750	3,000	11,400	11,400	11,400	11,400	11,400
377504	Rent - Startech	116,696	127,305	127,305	127,305	127,305	127,305	127,305
377600	Rent - Bolton Avenue Center	11,125	17,985	10,000	17,000	10,000	10,000	10,000
377601	Rent - Convention Hall	26,030	48,017	25,000	48,000	25,000	25,000	25,000
377602	Rent - Building Security	18,068	22,437	17,000	17,000	17,000	17,000	17,000
377603	Rent - Casson Street Center	0	0	0	0	0	0	0
377604	Rent - M.L. King Center	4,130	4,823	4,000	4,000	4,000	4,000	4,000
377605	Rent - Broadway Resource Center	5,965	9,245	6,000	9,000	6,000	6,000	6,000
377700	Rent - Harold Miles Park	0	0	0	0	0	0	0
377701	Rent - Beagle Club	0	0	0	0	0	0	0
377702	Rent - Farmers Market	3,820	7,815	3,000	7,000	3,000	3,000	3,000
377703	Rent - Ampitheatre	1,090	4,375	1,000	1,000	1,000	1,000	1,000
377707	Rent - Louisiana Industries	600	0	600	600	600	600	600
377708	Rent - Martin Center	8,450	7,425	0	7,000	0	0	0
388200	Sale of Fixed Assets	171,607	90,358	0	11,000	0	0	0
388204	Sale of Land-Rapides Golf	0	0	0	0	0	0	0
399000	Miscellaneous Revenue	100,002	115,574	45,000	67,000	45,000	45,000	45,000
399001	Misc - Return Checks	1,085	1,025	500	500	500	500	500
399004	Misc - Arts & Humanities	0	0	2,000	2,000	2,000	2,000	2,000
399005	Misc Revenue-Environmental	27,299	943	0	0	0	0	0
399014	Misc Revenue-Drug Confiscations	0	16,013	0	0	0	0	0
399503	Contribution-FOTAZ	10,000	0	0	0	0	0	0
399510	Contribution - Other	0	37,064	0	30,000	0	0	0
399521	Other - Queen on the Red	65,225	36,959	0	0	0	0	0
399999	Use of Prior Year Revenues	0	0	6,454,038	3,893,332	0	8,846,989	9,230,019
	Total Other	573,942	550,363	6,706,843	4,253,137	252,805	9,099,794	9,482,824
	TOTAL REVENUES	50,686,082	53,308,368	53,132,100	56,647,020	49,395,618	58,242,607	58,625,637

2008-2009 ANNUAL BUDGET

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2008-2009 ANNUAL BUDGET

DIVISION:	Legislative	FUND:	101
DEPARTMENT:	City Council	ORGANIZATION:	010200

GOAL MISSION STATEMENT

To serve as the legislative branch of city government as detailed by the Alexandria Home Rule Charter.

FUNCTION DESCRIPTION

The City Council meets as needed to conduct the legislative business of the City. Individual committees of the council meet with the administration to provide recommendations to the full council concerning the City.

DEMAND PERFORMANCE INDICATORS

Description	2006-2007 Actual	2007-2008 Estimated	2008-2009 Projected
Regular council meetings	26	26	26
Council work sessions	26	26	26
Council committee meetings	205	205	205
Ordinances adopted	408	408	408
Resolutions adopted	305	305	305
Telephone inquiries	12,565	12,565	12,565

2008-2009 ANNUAL BUDGET

DIVISION:	Legislative	FUND:	101
DEPARTMENT:	City Council	ORGANIZATION:	010200

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	125,377	126,485	126,000	126,000	126,000	126,000	0.00%
FRINGE BENEFITS	26,988	30,768	31,471	31,471	35,737	35,737	13.56%
OPERATING/CONTRACTUAL	105,003	157,262	145,955	190,955	160,955	160,955	10.28%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	5,206	9,621	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	262,574	324,136	303,426	348,426	322,692	322,692	6.35%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
480110	Salary - City Council Persons	7	7	7	7	7	7	0.00%
	Total Positions	7	7	7	7	7	7	0.00%

2008-2009 ANNUAL BUDGET

DIVISION:	Legislative	FUND:	101
DEPARTMENT:	City Council	ORGANIZATION:	010200

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
480110	Salaries:							
	Salary - City Council Persons	125,377	126,485	126,000	126,000	126,000	126,000	126,000
	Total Salaries	125,377	126,485	126,000	126,000	126,000	126,000	126,000
	Fringe:							
510202	Fringe - Hospital	17,362	21,121	21,538	21,538	21,538	25,804	25,804
510206	Fringe - Medicare Insurance Tax	1,766	1,772	1,827	1,827	1,827	1,827	1,827
510207	Fringe - Life Insurance	281	275	294	294	294	294	294
510208	Fringe - FICA Tax Retirement	7,579	7,600	7,812	7,812	7,812	7,812	7,812
	Total Fringe	26,988	30,768	31,471	31,471	31,471	35,737	35,737
	Operating & Contractual:							
531110	Professional Fees & Services	0	0	0	0	0	0	0
531500	Printing	69	80	250	250	250	250	250
531900	Advertising	31,132	36,303	30,705	55,705	30,705	30,705	30,705
533024	Economic Development	50,027	92,867	80,000	100,000	80,000	80,000	80,000
543000	Miscellaneous	13,634	16,367	15,000	15,000	15,000	20,000	20,000
543003	Travel & Training	10,141	11,645	20,000	20,000	20,000	30,000	30,000
	Total Operating & Contractual	105,003	157,262	145,955	190,955	145,955	160,955	160,955
	Capital Outlay:							
707405	Building Improvements	0	3,367	0	0	0	0	0
707600	Machinery & Equipment	4,726	6,254	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	480	0	0	0	0	0	0
	Total Capital Outlay	5,206	9,621	0	0	0	0	0
	TOTAL DEPARTMENT	262,574	324,136	303,426	348,426	303,426	322,692	322,692

2008-2009 ANNUAL BUDGET

DIVISION:	Legislative	FUND:	101
DEPARTMENT:	City Clerk	ORGANIZATION:	010300

GOAL MISSION STATEMENT

To serve as the official keeper of records. To serve the City Council as its independent legislative staff.

FUNCTION DESCRIPTION

1. Municipal Policy formulation.
2. Issue analysis.
3. Contract negotiation.
4. Financial reporting.
5. Performance auditing.
6. Planning.
7. Parliamentary opinions.
8. Agenda organization.
9. Committee coordination & staffing.
10. Composition and retention of ordinances and resolutions.
11. Public relations.
12. Citizen complaint referral and response.
13. Records retention.
14. Record certification.
15. Municipal code compilation.

DEMAND PERFORMANCE INDICATORS

Description	2006-2007 Actual	2007-2008 Estimated	2008-2009 Projected
Regular council meetings	26	26	26
Council work sessions	26	26	26
Council committee meetings	205	205	205
Ordinances adopted	408	408	408
Resolutions adopted	305	305	305
Telephone inquires	12,565	12,565	12,565

2008-2009 ANNUAL BUDGET

DIVISION:	Legislative	FUND:	101
DEPARTMENT:	City Clerk	ORGANIZATION:	010300

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	107,064	111,775	113,573	113,573	118,116	118,116	4.00%
FRINGE BENEFITS	39,037	43,077	42,210	42,210	41,472	41,472	-1.75%
OPERATING/CONTRACTUAL	19,880	34,236	37,300	40,300	49,300	49,300	32.17%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	2,549	0	10,000	10,000	0	0	0.00%
TOTAL APPROPRIATIONS	168,530	189,088	203,083	206,083	208,888	208,888	2.86%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
480101	Salary - City Clerk	1	1	1	1	1	1	0.00%
480301	Salary - Deputy City Clerk	1	1	1	1	1	1	0.00%
	Total Positions	2	2	2	2	2	2	0.00%

2008-2009 ANNUAL BUDGET

DIVISION:	Legislative	FUND:	101
DEPARTMENT:	City Clerk	ORGANIZATION:	010300

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
480101	Salary - City Clerk	56,860	59,362	60,317	60,317	60,317	62,730	62,730
480301	Salary - Deputy City Clerk	50,204	52,413	53,256	53,256	53,256	55,386	55,386
	Total Salaries	107,064	111,775	113,573	113,573	113,573	118,116	118,116
Fringe:								
510201	Fringe - Pension	29,592	33,137	32,027	32,027	30,086	31,289	31,289
510202	Fringe - Hospital	9,361	9,855	10,099	10,099	10,099	10,099	10,099
510206	Fringe - Medicare Insurance Tax	0	0	0	0	0	0	0
510207	Fringe - Life Insurance	84	85	84	84	84	84	84
	Total Fringe	39,037	43,077	42,210	42,210	40,269	41,472	41,472
Operating & Contractual:								
520105	Contract Labor	2,055	9,061	6,000	7,000	6,000	10,000	10,000
520400	Office	2,584	4,047	7,750	7,750	7,750	7,750	7,750
531410	Telephone	1,149	2,297	2,500	4,500	4,500	4,500	4,500
531500	Printing	81	0	50	50	50	50	50
531800	Rent	5,549	5,390	9,000	9,000	9,000	9,000	9,000
543000	Miscellaneous Expense	2,717	6,786	6,000	6,000	6,000	6,000	6,000
543003	Travel & Training	5,745	6,655	6,000	6,000	6,000	12,000	12,000
	Total Operating & Contractual	19,880	34,236	37,300	40,300	39,300	49,300	49,300
Capital Outlay:								
707600	Machinery & Equipment	2,400	0	10,000	10,000	0	0	0
707700	Office Furniture & Fixtures	149	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	2,549	0	10,000	10,000	0	0	0
	TOTAL DEPARTMENT	168,530	189,088	203,083	206,083	193,142	208,888	208,888

2008-2009 ANNUAL BUDGET

DIVISION:	Executive	FUND:	101
DEPARTMENT:	Office of the Mayor	ORGANIZATION:	020400

GOAL MISSION STATEMENT

To provide the day-to-day policy making and support services necessary to guide management of city operations. To serve as a focal point where information about City Government and its activities can be obtained by citizens and groups.

FUNCTION DESCRIPTION

As spokesperson for the city, the Mayor and his assistants are often requested to attend meetings, deliver proclamations, participate in special projects and provide information to the news media. As the key policy maker for the Executive Branch, the Mayor is responsible for proposing policies regarding levels of city services and for communicating these policies to the City Council and Department Heads.

DEMAND PERFORMANCE INDICATORS

Description	2006-2007 Actual	2007-2008 Estimated	2008-2009 Projected

2008-2009 ANNUAL BUDGET

DIVISION:	Executive	FUND:	101
DEPARTMENT:	Office of The Mayor	ORGANIZATION:	020400

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	162,092	169,029	171,858	171,858	178,833	178,833	4.06%
FRINGE BENEFITS	68,808	65,636	62,491	62,491	62,131	62,131	-0.58%
OPERATING/CONTRACTUAL	22,399	31,929	37,349	47,349	46,349	46,349	24.10%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	7,814	21,160	18,500	18,500	18,500	18,500	0.00%
TOTAL APPROPRIATIONS	261,113	287,754	290,198	300,198	305,813	305,813	5.38%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
480109	Salary - Mayor	1	1	1	1	1	1	0.00%
480206	Salary - Mayor's Asst - Secretary	1	1	0	0	0	0	0.00%
480604	Salary - Executive Secretary	2	2	2	2	2	2	0.00%
	Total Positions	4	4	3	3	3	3	0.00%

2008-2009 ANNUAL BUDGET

DIVISION:	Executive	FUND:	101
DEPARTMENT:	Office of The Mayor	ORGANIZATION:	020400

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
480109	Salary - Mayor	95,201	99,195	100,899	100,899	100,899	105,036	105,036
480112	Salary - Mayor's Asst- HR	0	0	0	0	0	0	0
480206	Salary - Mayor's Asst-Secretary	0	0	0	0	0	0	0
480604	Salary - Executive Secretary	66,891	69,834	70,959	70,959	70,959	73,797	73,797
Total Salaries		162,092	169,029	171,858	171,858	171,858	178,833	178,833
Fringe:								
510201	Fringe - Pension	44,215	38,233	36,010	36,010	34,797	35,549	35,549
510202	Fringe - Hospital	14,866	14,704	16,046	16,046	16,046	16,046	16,046
510206	Fringe - Medicare Insurance Tax	2,401	5,127	2,604	2,604	2,604	2,705	2,705
510207	Fringe - Life Insurance	126	124	126	126	126	126	126
510209	Fringe - Car Allowance	7,200	7,448	7,705	7,705	7,705	7,705	7,705
Total Fringe		68,808	65,636	62,491	62,491	61,278	62,131	62,131
Operating & Contractual:								
520105	Contract Labor	0	0	0	0	0	0	0
520400	Office	2,443	4,976	15,000	18,000	15,000	15,000	15,000
531301	Vehicle Costs - Gas & Oil	1,285	908	1,438	1,438	1,438	1,438	1,438
531304	Vehicle Costs - R & M	282	267	800	800	800	800	800
531410	Telephone	5,097	3,422	4,000	6,000	6,000	6,000	6,000
531500	Printing	551	618	1,271	1,271	1,271	1,271	1,271
531800	Rent	0	130	0	0	0	0	0
543000	Miscellaneous	3,270	6,616	2,000	2,000	2,000	2,000	2,000
543002	Dues & Subscriptions	6,348	3,789	1,500	1,500	1,500	1,500	1,500
543017	Placques & Awards	0	0	500	500	500	500	500
543003	Travel & Training	1,130	9,376	10,000	15,000	15,000	17,000	17,000
605106	Maintenance Equipment	1,993	1,827	840	840	840	840	840
Total Operating & Contractual		22,399	31,929	37,349	47,349	44,349	46,349	46,349
Capital Outlay:								
707600	Machinery & Equipment	7,814	18,660	0	0	0	0	0
707700	Office Furniture & Fixtures	0	2,500	18,500	18,500	18,500	18,500	18,500
707702	Computer Software	0	0	0	0	0	0	0
Total Capital Outlay		7,814	21,160	18,500	18,500	18,500	18,500	18,500
TOTAL DEPARTMENT		261,113	287,754	290,198	300,198	295,985	305,813	305,813

2008-2009 ANNUAL BUDGET

DIVISION:	Executive	FUND:	101
DEPARTMENT:	General Government	ORGANIZATION:	020500

GOAL MISSION STATEMENT

FUNCTION DESCRIPTION

DEMAND PERFORMANCE INDICATORS

Description	2006-2007 Actual	2007-2008 Estimated	2008-2009 Projected

2008-2009 ANNUAL BUDGET

DIVISION:	Executive	FUND:	101
DEPARTMENT:	General Government	ORGANIZATION:	020500

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	70,989	35,613	89,406	83,406	81,096	81,096	-9.29%
FRINGE BENEFITS	35,916	13,021	37,289	37,289	31,274	31,274	-16.13%
OPERATING/CONTRACTUAL	3,754	1,339	9,750	9,750	9,750	9,750	0.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	0	1,128	1,000	1,000	0	0	0.00%
TOTAL APPROPRIATIONS	110,659	51,101	137,445	131,445	122,120	122,120	-11.15%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
480204	Salary - Mayor's Asst Workforce Develop	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
	Total Positions	2	2	2	2	2	2	0.00%

2008-2009 ANNUAL BUDGET

DIVISION:	Executive	FUND:	101
DEPARTMENT:	General Government	ORGANIZATION:	020500

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
450001	Overtime	0	0	0	0	0	0	0
480204	Salary - Mayor's Asst Workforce Develop	47,742	11,523	64,929	58,929	53,500	55,640	55,640
490626	Salary - Clerical Specialist	23,247	24,090	24,477	24,477	24,477	25,456	25,456
Total Salaries		70,989	35,613	89,406	83,406	77,977	81,096	81,096
Fringe:								
510201	Fringe - Pension	19,602	7,142	22,903	22,903	20,656	21,482	21,482
510202	Fringe - Hospital	11,567	4,615	13,006	13,006	8,532	8,532	8,532
510206	Fringe - Medicare Insurance Tax	1,072	506	1,296	1,296	1,131	1,176	1,176
510207	Fringe - Life Insurance	75	48	84	84	84	84	84
510208	Fringe - FICA Tax Retirement	0	710	0	0	0	0	0
510209	Fringe - Car Allowance	3,600	0	0	0	0	0	0
Total Fringe		35,916	13,021	37,289	37,289	30,403	31,274	31,274
Operating & Contractual:								
520105	Contract Labor	0	0	0	0	0	0	0
520400	Office	324	150	2,500	2,500	2,500	2,500	2,500
520500	Operating Supplies	0	0	0	0	0	0	0
531410	Telephone	2,154	1,189	2,000	2,000	2,000	2,000	2,000
531500	Printing	78	0	0	0	0	0	0
543002	Dues & Subscriptions	200	0	250	250	250	250	250
543003	Travel & Training	998	0	5,000	5,000	5,000	5,000	5,000
Total Operating & Contractual		3,754	1,339	9,750	9,750	9,750	9,750	9,750
Capital Outlay:								
707600	Machinery & Equipment	0	1,128	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	1,000	1,000	0	0	0
Total Capital Outlay		0	1,128	1,000	1,000	0	0	0
TOTAL DEPARTMENT		110,659	51,101	137,445	131,445	118,130	122,120	122,120

2008-2009 ANNUAL BUDGET

DIVISION:	Executive	FUND:	101
DEPARTMENT:	Office of EEO	ORGANIZATION:	020502

GOAL MISSION STATEMENT

Under the direction of the Mavor, to perform professional work ensuring compliance by the City of Alexandria with the various federal, state, and local laws, ordinances, regulations and ruling regarding equal opportunities program, discrimination, and cultural diversity.

FUNCTION DESCRIPTION

The Office of the EEOC performs the following duties:

1. Coordinates and evaluates the City's compliance with a variety of legislation including EEO (Equal Employment Opportunity) and ADA (American with Disabilities Act).
2. Promotes recritment to protected class members.
3. Counsels with employees regarding disciplinary procedures.
4. Monitors the City's ADA Transition Plan.
5. Investigates complaints relating to discrimination and harassment.
6. Train employees on laws governing discrimination, harassment, and cultural diversity.
7. Mavor's Assistant to the Alexandria Human Relations Commission.

DEMAND PERFORMANCE INDICATORS

Description	2006-2007 Actual	2007-2008 Estimated	2008-2009 Projected
City of Alexandria Residents			
City of Alexandria Employees			

2008-2009 ANNUAL BUDGET

DIVISION:	Executive	FUND:	101
DEPARTMENT:	Office of the EEO Coordinator	ORGANIZATION:	020502

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	51,392	51,522	52,350	52,350	54,445	54,445	4.00%
FRINGE BENEFITS	19,871	21,717	21,397	21,397	21,086	21,086	-1.45%
OPERATING/CONTRACTUAL	2,381	6,760	9,400	9,400	9,400	9,400	0.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	0	415	0	1,345	0	0	0.00%
TOTAL APPROPRIATIONS	73,644	80,414	83,147	84,492	84,931	84,931	2.15%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
480215	Salary - EEO Coordinator	1	1	1	1	1	1	0.00%
	Total Positions	1	1	1	1	1	1	0.00%

2008-2009 ANNUAL BUDGET

DIVISION:	Executive	FUND:	101
DEPARTMENT:	Office of the EEO Coordinator	ORGANIZATION:	020502

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
480215	Salaries:							
	Salary - EEO Coordinator	51,392	51,522	52,350	52,350	52,351	54,445	54,445
	Total Salaries	51,392	51,522	52,350	52,350	52,351	54,445	54,445
	Fringe:							
510201	Fringe - Pension	13,640	15,274	14,763	14,763	13,868	14,422	14,422
510202	Fringe - Hospital	5,425	5,692	5,833	5,833	5,833	5,833	5,833
510206	Fringe - Medicare Insurance Tax	764	709	759	759	759	789	789
510207	Fringe - Life Insurance	42	42	42	42	42	42	42
	Total Fringe	19,871	21,717	21,397	21,397	20,502	21,086	21,086
	Operating & Contractual:							
520400	Office	507	813	1,600	1,600	1,600	1,600	1,600
531410	Telephone	106	92	300	300	300	300	300
531500	Printing	76	27	2,000	2,000	2,000	2,000	2,000
543002	Dues & Subscriptions	838	630	500	500	500	500	500
543003	Travel & Training	854	5,198	5,000	5,000	5,000	5,000	5,000
543017	Placques & Awards	0	0	0	0	0	0	0
	Total Operating & Contractual	2,381	6,760	9,400	9,400	9,400	9,400	9,400
	Capital Outlay:							
707600	Machinery & Equipment	0	0	0	1,345	0	0	0
707700	Office Furniture & Fixtures	0	415	0	0	0	0	0
	Total Capital Outlay	0	415	0	1,345	0	0	0
	TOTAL DEPARTMENT	73,644	80,414	83,147	84,492	82,253	84,931	84,931

2008-2009 ANNUAL BUDGET

DIVISION:	Executive	FUND:	101
DEPARTMENT:	Intergovernmental	ORGANIZATION:	020800

GOAL MISSION STATEMENT

To develop contracts and services to enhance intergovernmental relations between the city and other governmental bodies.

FUNCTION DESCRIPTION

The function of this department is to coordinate political and community concerns between the city and the state, parish and other local governmental agencies on behalf of the citizens of Alexandria. The Mayor's Assistants in this department also perform varied other functions for the Mayor.

DEMAND PERFORMANCE INDICATORS

Description	2006-2007 Actual	2007-2008 Estimated	2008-2009 Projected

2008-2009 ANNUAL BUDGET

DIVISION:	Executive	FUND:	101
DEPARTMENT:	Intergovernmental	ORGANIZATION:	020800

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	42,356	89,750	365,700	286,700	335,800	335,800	-8.18%
FRINGE BENEFITS	19,941	21,133	118,416	118,416	110,090	110,090	-7.03%
OPERATING/CONTRACTUAL	1,666	5,075	38,900	48,900	48,900	48,900	25.71%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	0	0	0	0	5,000	5,000	0.00%
TOTAL APPROPRIATIONS	63,963	115,958	523,016	454,016	499,790	499,790	-4.44%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
480202	Salary - Chief of Operations	1	1	1	1	1	1	0.00%
480218	Salary - Mayor's Asst- Public Relations	0	1	1	1	1	1	0.00%
480219	Salary - Mayor's Asst -Eco Development	0	1	1	1	1	1	0.00%
480220	Salary - Mayor's Asst-Security	0	0	0	0	0	0	0.00%
480221	Salary - Mayor's Asst-Publicist	0	1	1	1	1	1	0.00%
480222	Salary - Mayor's Asst-Personnel Liason	0	1	1	1	0	0	0.00%
480223	Salary - Mayor's Asst-Recreation	0	0	1	1	0	0	0.00%
480224	Salary - Mayor's Asst-Chief of Policy	0	0	0	0	1	1	0.00%
	Total Positions	1	5	6	6	5	5	-16.67%

2008-2009 ANNUAL BUDGET

DIVISION:	Executive	FUND:	101
DEPARTMENT:	Intergovernmental	ORGANIZATION:	020800

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Salaries:							
480202	Salary - Chief of Staff	42,356	49,019	86,700	86,700	85,000	88,400	88,400
480218	Salary - Mayor's Asst- Public Relations	0	15,019	56,100	37,100	55,000	55,000	55,000
480219	Salary - Mayor's Asst -Eco Development	0	16,154	76,500	76,500	75,000	78,000	78,000
480220	Salary - Mayor's Asst-Security	0	0	0	0	0	0	0
480221	Salary - Mayor's Asst-Publicist	0	9,558	35,700	35,700	35,000	36,400	36,400
480222	Salary - Mayor's Asst-Personnel Liason	0	0	35,700	16,700	35,000	0	0
480223	Salary - Mayor's Asst-Recreation	0	0	75,000	34,000	75,000	0	0
480224	Salary - Mayor's Asst-Chief of Policy	0	0	0	0	0	78,000	78,000
	Total Salaries	42,356	89,750	365,700	286,700	360,000	335,800	335,800
	Fringe:							
510201	Fringe - Pension	11,722	4,749	63,820	63,820	62,570	62,570	62,570
510202	Fringe - Hospital	5,075	7,551	34,960	34,960	30,486	30,486	30,486
510206	Fringe - Medicare Insurance Tax	627	1,318	5,442	5,442	5,362	5,009	5,009
510207	Fringe - Life Insurance	25	63	168	168	168	168	168
510208	Fringe - FICA	0	4,664	4,426	4,426	4,340	2,257	2,257
510209	Fringe - Car Allowance	2,492	2,788	9,600	9,600	9,600	9,600	9,600
	Total Fringe	19,941	21,133	118,416	118,416	112,526	110,090	110,090
	Operating & Contractual:							
520105	Contract Labor	0	0	0	0	0	0	0
520400	Office	0	458	11,400	11,400	11,400	11,400	11,400
531410	Telephone	1,348	3,475	5,000	5,000	5,000	5,000	5,000
543000	Miscellaneous	318	224	7,500	7,500	7,500	7,500	7,500
543003	Travel & Training	0	918	15,000	25,000	25,000	25,000	25,000
	Total Operating & Contractual	1,666	5,075	38,900	48,900	48,900	48,900	48,900
	Capital Outlay:							
707600	Machinery and Equipment	0	0	0	0	0	5,000	5,000
	Total Capital Outlay	0	0	0	0	0	5,000	5,000
	TOTAL DEPARTMENT	63,963	115,958	523,016	454,016	521,426	499,790	499,790

2008-2009 ANNUAL BUDGET

DIVISION:	Judicial	FUND:	101
DEPARTMENT:	City Court	ORGANIZATION:	020801

GOAL MISSION STATEMENT

Administration of Justice.

FUNCTION DESCRIPTION

The operation of the Alexandria City Court system, both criminal and civil, in addition to the operation of the Alexandria City Court Clerk's Office. The due process of justice through court operations includes hearing of criminal, traffic and civil cases as well as the clerical responsibilities that accompanies this process. The Clerk's office handles all civil suit filings, additional pleadings, subpoenas, small claims suits, eviction suits, garnishment proceedings and dismissals. Telephone and personal contact with the general public and legal counsel is handled specifically with the intention of projecting an image of professionalism through out the judicial system. A Probation and Pre-Trial Intervention programs are part of the City Court system. These departments work in conjunction with the City Prosecutors and the criminal Clerk's office. Their function is to primarily assist defendants in abiding by the ruling of the Judge. Pre-Trial Intervention program aids first offenders in maintaining a clean record once all requirements are completed.

DEMAND PERFORMANCE INDICATORS

Description	2006-2007 Actual	2007-2008 Estimated	2008-2009 Projected
Criminal Cases	6,955	6,955	6,955
Traffic Cases	12,100	12,100	12,100
Civil Cases	3,100	3,100	3,100
Pre-Trial Intervention Cases	400	400	400

2008-2009 ANNUAL BUDGET

DIVISION:	Judicial	FUND:	101
DEPARTMENT:	City Court	ORGANIZATION:	020801

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	228,860	221,115	271,096	270,096	283,743	283,743	4.67%
FRINGE BENEFITS	112,402	113,699	147,671	147,671	146,129	146,129	-1.04%
OPERATING/CONTRACTUAL	33,742	42,004	51,995	57,995	57,995	57,995	11.54%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	375,004	376,818	470,762	475,762	487,867	487,867	3.63%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
480111	Salary - City Judge	1	1	1	1	1	1	0.00%
480607	Salary - Deputy Clerk	6	6	7	7	7	7	0.00%
480608	Salary - Clerk of Court	1	1	1	1	1	1	0.00%
480609	Salary - Secretary	1	1	1	1	1	1	0.00%
	Total Positions	9	9	10	10	10	10	0.00%

2008-2009 ANNUAL BUDGET

DIVISION:	Judicial	FUND:	101
DEPARTMENT:	City Court	ORGANIZATION:	020801

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
450001	Overtime	0	0	0	0	0	0	0
480111	Salary - City Judge	35,634	37,615	38,172	38,172	39,906	41,502	41,502
480607	Salary - Deputy Clerk	142,535	129,406	177,091	176,091	177,091	184,175	184,175
480608	Salary - Clerk of Court	22,117	23,090	23,462	23,462	23,462	24,400	24,400
480609	Salary - Secretary	28,574	31,004	32,371	32,371	32,371	33,666	33,666
Total Salaries		228,860	221,115	271,096	270,096	272,830	283,743	283,743
Fringe:								
510201	Fringe - Pension	56,859	57,719	69,351	69,351	66,218	68,866	68,866
510202	Fringe - Hospital	52,392	53,011	74,358	74,358	73,132	73,132	73,132
510206	Fringe - Medicare Insurance Tax	2,778	2,633	3,542	3,542	3,568	3,711	3,711
510207	Fringe - Life Insurance	373	336	420	420	420	420	420
510208	Fringe - FICA Tax Retirement	0	0	0	0	0	0	0
Total Fringe		112,402	113,699	147,671	147,671	143,338	146,129	146,129
Operating & Contractual:								
520400	Office	998	4,314	7,000	7,000	7,000	7,000	7,000
520501	Operating - Janitorial	12,137	13,697	14,995	14,995	14,995	14,995	14,995
531410	Telephone	4,336	5,707	5,000	7,000	7,000	7,000	7,000
531500	Printing	0	0	0	0	0	0	0
531701	Utilities	15,671	17,686	14,000	18,000	18,000	18,000	18,000
605101	Maintenance Buildings & Facilities	600	600	3,500	3,500	3,500	3,500	3,500
605106	Maintenance Equipment	0	0	7,500	7,500	7,500	7,500	7,500
Total Operating & Contractual		33,742	42,004	51,995	57,995	57,995	57,995	57,995
TOTAL DEPARTMENT		375,004	376,818	470,762	475,762	474,163	487,867	487,867

2008-2009 ANNUAL BUDGET

DIVISION:	Judicial	FUND:	101
DEPARTMENT:	City Marshal	ORGANIZATION:	020802

GOAL MISSION STATEMENT

To execute the order of the City Court.

FUNCTION DESCRIPTION

The City Marshal is the enforcement officer of the court. He executes the orders and mandates of the court, thereby, making arrests and preserving the peace.

DEMAND PERFORMANCE INDICATORS

Description	2006-2007 Actual	2007-2008 Estimated	2008-2009 Projected

2008-2009 ANNUAL BUDGET

DIVISION:	Judicial	FUND:	101
DEPARTMENT:	City Marshal	ORGANIZATION:	020802

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Operating & Contractual:							
520400	Office	715	2,896	3,000	3,000	3,000	3,000	3,000
531301	Vehicle Costs - Gas & Oil	10,373	11,880	6,500	16,500	16,500	16,500	16,500
531304	Vehicle Costs - Repairs & Maint	3,446	3,584	5,000	7,000	7,000	7,000	7,000
531410	Telephone	3,710	2,467	3,500	4,500	4,500	4,500	4,500
531500	Printing	22	0	0	0	0	0	0
	Total Operating & Contractual	18,266	20,827	18,000	31,000	31,000	31,000	31,000
	Other:							
646015	RPPJ Cost Share	276,997	330,422	374,936	397,313	397,313	397,313	397,313
	Total Other	276,997	330,422	374,936	397,313	397,313	397,313	397,313
	TOTAL DEPARTMENT	295,263	351,249	392,936	428,313	428,313	428,313	428,313

2008-2009 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Finance Administration	ORGANIZATION:	030100

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Operating & Contractual:								
531106	Professional Fees - Audit	57,411	68,446	60,000	68,000	68,000	68,000	68,000
531109	Bulding Security	0	0	20,000	20,000	20,000	20,000	20,000
531110	Professional Fees & Services	465,365	241,632	320,000	320,000	320,000	470,000	470,000
531122	Fees - Occupal Licenses Collection	153,779	176,087	161,000	177,000	177,000	177,000	177,000
531209	Services - Bank Charges	15,516	13,256	7,000	7,000	7,000	7,000	7,000
533024	Economic Development	31,430	71,854	77,000	77,000	77,000	77,000	77,000
543000	Miscellaneous	48,031	67,671	45,000	68,000	68,000	68,000	68,000
543002	Dues & Subscriptions	36,797	49,812	50,000	50,000	50,000	50,000	50,000
Total Operating & Contractual		808,329	688,758	740,000	787,000	787,000	937,000	937,000
Other:								
520010	Supplemental Pay - Police	530,780	554,700	530,780	554,700	554,700	554,700	554,700
520011	Supplemental Pay - Fire	392,670	403,200	392,670	403,200	403,200	403,200	403,200
543012	Fire Hydrant	82,350	94,646	82,350	94,646	94,646	94,646	94,646
543013	Street Lights	306,508	282,639	306,508	282,639	282,639	282,639	282,639
543028	Election Cost	0	0	40,000	41,150	40,000	40,000	40,000
543031	Economic Development - STR	100	0	59,643	59,643	59,643	59,643	59,643
646001	Civil Defense	10,000	10,000	10,000	10,000	10,000	10,000	10,000
646003	Dept of Veteran Affairs	6,492	6,492	6,734	6,734	6,734	6,734	6,734
646006	Probation Officer	156,660	183,205	115,587	183,205	115,587	115,587	115,587
646010	Alexandria Port Authority	40,000	40,000	40,000	40,000	40,000	40,000	40,000
646014	Arts Council of Central Louisiana	50,000	50,000	50,000	50,000	50,000	50,000	50,000
646017	Alexandria Riverfront Center	0	0	25,000	25,000	25,000	25,000	25,000
646033	Small Business Incubator	150,000	150,000	150,000	150,000	150,000	150,000	150,000
646034	Land Lease	7,492	7,492	15,618	15,618	15,618	15,618	15,618
646037	Emergency Relief - Hurricane Katrina	237,024	0	0	0	0	0	0
646038	Emergency Relief - Hurricane Rita	463,281	0	0	0	0	0	0
646040	Transfer to Fire Pension Fund	20,000	20,000	25,000	20,000	25,000	25,000	25,000
646165	Transfer to Metro Share Fund	64	0	0	0	0	0	0
646171	Youth Baseball Subsidy	31,000	33,000	31,000	31,000	31,000	31,000	31,000
646174	Transfer to Riverfront Center Fund	0	60,625	0	0	0	0	0
646402	Transfer to Sanitation Fund	633,886	1,849,128	1,186,173	1,131,743	1,186,173	1,385,539	1,385,539
646403	Transfer to Zoo Fund	1,772,612	2,001,887	1,819,337	2,183,124	1,819,337	2,417,133	2,420,139
646404	Transfer to Golf Course Fund	158,978	296,437	229,437	391,107	239,887	357,557	357,557
646417	Transfer to Utility Capital 2004 Bonds	0	0	0	0	0	0	0
646551	Transfer to Risk Management Fund	1,103,199	1,637,794	1,103,199	1,103,199	1,103,199	1,103,199	1,103,199
646552	Transfer to Employee Benefit Fund	16,499	16,499	16,499	16,499	16,499	16,499	16,499
699000	Operating Reserve	0	0	0	0	0	0	0
Total Other		6,169,595	7,697,744	6,235,535	6,793,207	6,268,862	7,183,694	7,186,700
Capital Outlay:								
707600	Machinery and Equipment	0	0	100,000	109,660	100,000	100,000	100,000
Total Capital Outlay		0	0	100,000	109,660	100,000	100,000	100,000
TOTAL DEPARTMENT		6,977,924	8,386,502	7,075,535	7,689,867	7,155,862	8,220,694	8,223,700

2008-2009 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Division Director	ORGANIZATION:	031200

GOAL MISSION STATEMENT

Section 4-03 of the Home Rule Charter of the City of Alexandria, charges the Director of Finance with the custody of city funds, integrity of financial statements, accounting systems, collections and disbursements of all Monies, procurement of property, safeguarding of assets, computer operations and preparation of the annual budget.

FUNCTION DESCRIPTION

The Director of Finance manages and coordinates all fiscal activities for the city including: Accounting, Budgeting, Purchasing, Tax Collection, Utility Customer Service, Meter Reading, and Management Information Systems.

Responsibilities include: debt administration, cash management and investing, inventory and fixed asset control, internal control system, pension funds, coordinating the annual audit, bond sales and supervision of all division operations.

The Director of Finance also serves on the City of Alexandria Employees' Retirement Boards, the Firefighters' Pension Board, the Policeman's Pension Boards and various committees as assigned or appointed.

DEMAND PERFORMANCE INDICATORS

Description	2006-2007 Actual	2007-2008 Estimated	2008-2009 Projected

2008-2009 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Division Director	ORGANIZATION:	031200

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	114,226	120,761	114,710	114,710	119,299	119,299	4.00%
FRINGE BENEFITS	40,956	37,988	37,774	37,774	37,626	37,626	-0.39%
OPERATING/CONTRACTUAL	12,813	7,139	11,100	18,100	14,300	14,300	28.83%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	4,505	2,642	103,900	113,900	104,000	104,000	0.10%
TOTAL APPROPRIATIONS	172,500	168,530	267,484	284,484	275,225	275,225	2.89%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
480103	Salary - Director of Finance	1	1	1	1	1	1	0.00%
490614	Salary - Administrative Assistant	1	1	1	1	1	1	0.00%
	Total Positions	2	2	2	2	2	2	0.00%

2008-2009 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Division Director	ORGANIZATION:	031200

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
480103	Salary - Director of Finance	83,224	88,220	81,645	81,645	81,645	84,911	84,911
490614	Salary - Administrative Assistant	31,002	32,541	33,065	33,065	33,065	34,388	34,388
Total Salaries		114,226	120,761	114,710	114,710	114,710	119,299	119,299
Fringe:								
510201	Fringe - Pension	23,583	25,599	25,324	25,324	24,759	25,109	25,109
510202	Fringe - Hospital	10,808	5,692	5,833	5,833	5,833	5,833	5,833
510206	Fringe - Medicare Insurance Tax	1,681	1,793	1,733	1,733	1,733	1,800	1,800
510207	Fringe - Life Insurance	84	85	84	84	84	84	84
510209	Fringe - Car Allowance	4,800	4,819	4,800	4,800	4,800	4,800	4,800
Total Fringe		40,956	37,988	37,774	37,774	37,209	37,626	37,626
Operating & Contractual:								
520204	Uniforms	0	0	500	500	500	500	500
520400	Office	2,761	3,271	3,000	4,000	3,000	3,500	3,500
531410	Telephone	2,188	1,293	1,300	2,300	2,300	2,500	2,500
531500	Printing	17	360	0	0	0	0	0
543002	Dues & Subscriptions	180	180	300	300	300	300	300
543003	Travel & Training	7,667	2,035	6,000	11,000	6,000	7,500	7,500
Total Operating & Contractual		12,813	7,139	11,100	18,100	12,100	14,300	14,300
Capital Outlay:								
707600	Machinery & Equipment	4,505	2,642	102,900	112,900	110,000	104,000	104,000
707700	Office Furniture and Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	1,000	1,000	0	0	0
Total Capital Outlay		4,505	2,642	103,900	113,900	110,000	104,000	104,000
TOTAL DEPARTMENT		172,500	168,530	267,484	284,484	274,019	275,225	275,225

2008-2009 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Business Office	ORGANIZATION:	031400

GOAL MISSION STATEMENT

To collect all revenue in a timely and efficient manner and provide customers with accurate, timely and courteous service.

FUNCTION DESCRIPTION

This department is responsible for the preparation of property tax notices, and the maintenance of the receivables, including sale of adjudicated property.

DEMAND PERFORMANCE INDICATORS

Description	2006-2007 Actual	2007-2008 Estimated	2008-2009 Projected
Tax notices prepared	21,337	22,102	22,867

2008-2009 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Business Office	ORGANIZATION:	031400

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	0	0	0	138,059	152,728	152,728	0.00%
FRINGE BENEFITS	0	0	0	54,864	60,046	60,046	0.00%
OPERATING/CONTRACTUAL	0	0	0	133,222	137,222	137,222	0.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	0	0	0	20,000	50,000	50,000	0.00%
TOTAL APPROPRIATIONS	0	0	0	346,145	399,996	399,996	0.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490126	Salary - Business Office Manager	0	0	0	1	1	1	0.00%
490642	Salary - Customer Accounts Representati	0	0	0	2	2	2	0.00%
490644	Salary - Customer Accounts Team Leade	0	0	0	1	1	1	0.00%
490690	Salary - Student Worker	0	0	0	1	1	1	0.00%
	Total Positions	0	0	0	5	5	5	0.00%

2008-2009 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Business Office	ORGANIZATION:	031400

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
450001	Overtime	0	0	0	5,622	5,622	5,847	5,847
490126	Salary - Business Officer Manager	0	0	0	49,263	49,263	51,234	51,234
490642	Salary - Customer Accounts Representati	0	0	0	41,551	50,551	52,573	52,573
490644	Salary - Customer Accounts Team Leade	0	0	0	36,267	36,267	37,718	37,718
490646	Salary - Customer Service Rep	0	0	0	0	0	0	0
490690	Salary - Student Worker	0	0	0	5,356	5,356	5,356	5,356
Total Salaries		0	0	0	138,059	147,059	152,728	152,728
Fringe:								
510201	Fringe - Pension	0	0	0	39,959	37,537	39,038	39,038
510202	Fringe - Hospital	0	0	0	12,798	18,839	18,839	18,839
510206	Fringe - Medicare Insurance Tax	0	0	0	1,607	1,607	1,669	1,669
510207	Fringe - Life Insurance	0	0	0	168	168	168	168
510208	Fringe - FICA Tax Retirement	0	0	0	332	332	332	332
Total Fringe		0	0	0	54,864	58,483	60,046	60,046
Operating and Contractual:								
520105	Contract Labor	0	0	0	6,000	6,000	6,000	6,000
520204	Uniforms	0	0	0	1,800	1,800	1,800	1,800
520400	Office	0	0	0	8,500	8,500	8,500	8,500
531101	Fees Recording	0	0	0	22,500	22,500	22,500	22,500
531301	Vehicle Costs - Gas & Oil	0	0	0	2,000	2,000	2,000	2,000
531304	Vehicle Cost - R & M	0	0	0	1,500	1,500	1,500	1,500
531401	Postage	0	0	0	20,000	20,000	20,000	20,000
531410	Telephone	0	0	0	2,400	2,400	2,400	2,400
531500	Printing	0	0	0	2,500	2,500	2,500	2,500
531800	Rent	0	0	0	2,522	2,522	2,522	2,522
531900	Advertising	0	0	0	23,000	23,000	23,000	23,000
543003	Travel & Training	0	0	0	12,500	12,500	12,500	12,500
543025	Tax Rolls	0	0	0	25,000	25,000	25,000	25,000
605106	Maintenance Equipment	0	0	0	3,000	3,000	7,000	7,000
Total Operating and Contractual		0	0	0	133,222	133,222	137,222	137,222
Capital Outlay:								
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	0	0	0	5,000	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	15,000	50,000	50,000	50,000
Total Capital Outlay		0	0	0	20,000	50,000	50,000	50,000
TOTAL DEPARTMENT		0	0	0	346,145	388,764	399,996	399,996

2008-2009 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Accounting	ORGANIZATION:	031500

GOAL MISSION STATEMENT

To ensure accurate and efficient accounting of all financial transactions incurred by the City of Alexandria so that complete and timely financial statements can be prepared.

FUNCTION DESCRIPTION

The Accounting Department is responsible for:

1. Processing Payroll, Accounts Payable, and Accounts Receivable.
2. Maintaining the General Ledger.
3. Accounting for fixed assets.
4. Monitoring cash and investments.
5. Establishing and monitoring internal controls.
6. Monitoring debt service, bond payments, and other long term liabilities.
7. Preparing the city's financial statements in accordance with generally accepted accounting principles.

Additionally, the Accounting Department is responsible for the accounting and financial reporting of the Policemen's and Firefighter's Pension Funds.

DEMAND PERFORMANCE INDICATORS

Description	2006-2007 Actual	2007-2008 Estimated	2008-2009 Projected
Pavroll checks issued	23,500	23,500	23,500
Pension fund checks (fire/police)	90	90	90
Accounts payable checks issued	10,500	10,500	10,500
Journal entries posted	5,000	5,000	5,000

2008-2009 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Accounting	ORGANIZATION:	031500

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	254,126	263,638	271,264	271,264	303,310	303,310	11.81%
FRINGE BENEFITS	125,968	130,328	129,309	129,309	142,368	142,368	10.10%
OPERATING/CONTRACTUAL	22,497	23,013	29,860	29,860	30,410	30,410	1.84%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	3,365	86,597	15,350	15,350	10,600	10,600	-30.94%
TOTAL APPROPRIATIONS	405,956	503,576	445,783	445,783	486,688	486,688	9.18%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490108	Salary - Accounting Manager	1	1	1	1	1	1	0.00%
490230	Salary - Accountant	2	2	2	2	2	2	0.00%
490339	Salary - Accounting Technician	4	4	4	4	4	4	0.00%
490626	Salary - Clerical Specialist	0	0	0	0	1	1	
	Total Positions	7	7	7	7	8	8	14.29%

2008-2009 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Accounting	ORGANIZATION:	031500

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Salaries:							
450001	Overtime	3,357	1,783	5,198	5,198	5,198	5,406	5,406
490108	Salary - Accounting Manager	52,161	54,457	55,332	55,332	55,332	57,545	57,545
490230	Salary - Accountant	74,465	77,793	79,044	79,044	79,044	82,206	82,206
490399	Salary - Accounting Technician	124,143	129,605	131,690	131,690	131,690	136,959	136,959
490626	Salary - Clerical Specialist	0	0	0	0	0	21,194	21,194
	Total Salaries	254,126	263,638	271,264	271,264	271,264	303,310	303,310
	Fringe:							
510201	Fringe - Pension	70,260	78,151	76,496	76,496	71,857	80,347	80,347
510202	Fringe - Hospital	52,871	49,220	49,572	49,572	49,572	58,312	58,312
510206	Fringe - Medicare Insurance Tax	2,543	2,661	2,947	2,947	2,947	3,373	3,373
510207	Fringe - Life Insurance	294	296	294	294	294	336	336
	Total Fringe	125,968	130,328	129,309	129,309	124,670	142,368	142,368
	Operating & Contractual:							
520204	Uniforms	0	0	0	0	0	0	0
520400	Office	8,360	10,472	10,800	10,800	10,800	11,350	11,350
531301	Vehicle Costs - Gas & Oil	472	477	460	460	460	460	460
531304	Vehicle Costs - R & M	326	1,048	200	200	200	200	200
531410	Telephone	1,688	1,076	3,200	3,200	3,200	3,200	3,200
531500	Printing	0	0	700	700	700	700	700
543002	Dues and Subscriptions	1,848	1,865	2,000	2,000	2,000	2,000	2,000
543003	Travel & Training	4,829	3,110	7,500	7,500	7,500	7,500	7,500
605106	Maintenance of Equipment	4,974	4,965	5,000	5,000	5,000	5,000	5,000
	Total Operating & Contractual	22,497	23,013	29,860	29,860	29,860	30,410	30,410
	Capital Outlay:							
707405	Building Improvements	0	17,076	0	0	0	0	0
707500	Vehicles	0	22,350	0	0	0	0	0
707600	Machinery & Equipment	3,365	5,251	4,800	4,800	8,600	8,600	8,600
707700	Office Furniture & Fixtures	0	41,920	8,550	8,550	0	0	0
707702	Computer Software	0	0	2,000	2,000	2,000	2,000	2,000
	Total Capital Outlay	3,365	86,597	15,350	15,350	10,600	10,600	10,600
	TOTAL DEPARTMENT	405,956	503,576	445,783	445,783	436,394	486,688	486,688

2008-2009 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Purchasing	ORGANIZATION:	031600

GOAL MISSION STATEMENT

To purchase all property, supplies, material and services for the City of Alexandria in accordance with applicable state laws, council policies, and administrative requirements.

FUNCTION DESCRIPTION

The Purchasing Department processes departmental requisitions, solicits and analyzes bids consistent with good purchasing policies and in accordance with applicable state laws and council policy. Purchasing also manages the activities to the Print Shop, Central Warehouse, Electric Distribution Warehouse, and the Vehicle & Equipment Parts Department facilities. In addition, Purchasing Department maintains the records for the city's fleet and handles all communications for city departments (i.e. pagers, mobile and portable radios, and cell phones). Purchasing issues departments approved for procurement cards as well as audits the charges on the card holder's monthly statements (approximately 44 card holders at this time).

DEMAND PERFORMANCE INDICATORS

Description	2006-2007 Actual	2007-2008 Estimated	2008-2009 Projected
Requisitions/Purchase Orders Process	16,000	17,600	17,600
Mail Processing	88,400	97,240	97,240
New Vendor Processing	600	750	750
Invoices Processed for Payment	88,400	97,240	97,240
Monthly P-Card Statements Audited	14	54	54
Capital invoices process for payment	0	0	0
Bids Prepared	175	225	225
Quotes for Products	2,500	3,000	3,000
Quote Price Inquires	4,000	4,200	4,200
Vendor Product Inquires	2,200	2,400	2,400
Bid/Quote Preparation-Man Hours	0	1,456	1,456
Product Inquiry/Research-Man Hours	0	2,600	2,600

2008-2009 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Purchasing	ORGANIZATION:	031600

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	177,231	189,203	229,393	213,393	277,217	277,217	20.85%
FRINGE BENEFITS	75,230	86,002	105,207	105,207	129,346	129,346	22.94%
OPERATING/CONTRACTUAL	14,543	21,423	20,642	22,642	23,792	23,792	15.26%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	15,230	29,362	7,200	15,170	10,150	10,150	40.97%
TOTAL APPROPRIATIONS	282,234	325,990	362,442	356,412	440,505	440,505	21.54%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490109	Salary - Purchasing Manager	1	1	1	1	1	1	0.00%
490238	Salary - Senior Buyer	1	1	2	2	2	2	0.00%
490134	Salary - Assistant Manager Purchasing	0	0	0	0	1	1	0.00%
490363	Salary - Buyer	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490135	Salary - Purchasing Technician	2	2	2	2	2	2	0.00%
	Total Positions	6	6	7	7	8	8	14.29%

2008-2009 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Purchasing	ORGANIZATION:	031600

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
450001	Overtime	777	230	2,546	2,546	2,546	2,648	2,648
490109	Salary - Purchasing Manager	50,755	52,989	53,841	53,841	53,841	55,995	55,995
490238	Salary - Senior Buyer	30,559	31,904	61,654	49,654	66,602	69,266	69,266
490134	Salary - Assistant Manager Purchasing	0	0	0	0	0	36,459	36,459
490363	Salary - Buyer	30,117	31,442	31,948	28,948	28,635	29,780	29,780
490618	Salary - Administrative Secretary	16,923	22,242	23,296	22,296	23,296	24,717	24,717
490135	Salary - Purchasing Technician	48,100	50,396	56,108	56,108	56,108	58,352	58,352
Total Salaries		177,231	189,203	229,393	213,393	231,028	277,217	277,217
Fringe:								
510201	Fringe - Pension	48,991	56,089	64,689	64,689	61,198	73,436	73,436
510202	Fringe - Hospital	24,251	27,804	37,678	37,678	43,625	52,365	52,365
510206	Fringe - Medicare Insurance Tax	1,748	1,858	2,546	2,546	2,570	3,209	3,209
510207	Fringe - Life Insurance	240	251	294	294	294	336	336
Total Fringe		75,230	86,002	105,207	105,207	107,687	129,346	129,346
Operating & Contractual:								
520105	Contract Labor	0	922	0	0	0	0	0
520204	Uniforms	781	949	1,150	1,150	1,150	1,350	1,350
520400	Office	5,325	7,407	4,070	6,070	4,070	5,070	5,070
531301	Vehicle Costs - Gas & Oil	1,115	1,392	1,012	1,012	1,012	1,012	1,012
531304	Vehicle Costs - R & M	787	573	1,100	1,100	1,100	1,100	1,100
531410	Telephone	2,682	2,810	3,200	3,200	3,200	4,500	4,500
531500	Printing	83	208	1,000	1,000	1,000	1,000	1,000
543002	Dues & Subscriptions	1,246	791	1,400	1,400	1,400	1,400	1,400
543003	Travel & Training	0	3,581	3,850	3,850	3,850	4,500	4,500
605106	Maintenance Equipment	2,524	2,790	3,860	3,860	3,860	3,860	3,860
Total Operating & Contractual		14,543	21,423	20,642	22,642	20,642	23,792	23,792
Capital Outlay:								
707500	Vehicles	0	25,122	0	0	0	0	0
707600	Machinery & Equipment	8,331	1,978	3,600	11,570	5,750	5,750	5,750
707700	Office Furniture & Fixtures	6,396	2,262	2,100	2,100	2,400	2,400	2,400
707702	Computer Software	503	0	1,500	1,500	2,000	2,000	2,000
Total Capital Outlay		15,230	29,362	7,200	15,170	10,150	10,150	10,150
TOTAL DEPARTMENT		282,234	325,990	362,442	356,412	369,507	440,505	440,505

2008-2009 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Printing	ORGANIZATION:	031700

GOAL MISSION STATEMENT

To provide the printing services for all city departments in the most economical and efficient manner possible.

FUNCTION DESCRIPTION

The Printing Department handles the printing of city stationery, envelopes, and forms as needed and works with various departments on special projects such as financial reports, budgets, capital outlay, brochures, posters, banners, post cards, mail outs, certificates, name tags, invitations, programs, etc. We also provide name plates for desks and doors, rubber stamps, graphic design work and typesetting.

DEMAND PERFORMANCE INDICATORS

Description	2006-2007 Actual	2007-2008 Estimated	2008-2009 Projected
Number of sheets printed (includes letterheads, envelopes, forms, and special projects) Special reports and projects	2,000,000 Sheets 200 Books 925 Projects 150 Sp. Projects	2,000,000 Sheets 200 Books 925 Projects 150 Sp. Projects	2,000,000 Sheets 200 Books 925 Projects 150 Sp. Projects

2008-2009 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Print Shop	ORGANIZATION:	031700

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	63,467	57,717	65,080	61,080	67,049	67,049	3.03%
FRINGE BENEFITS	36,963	29,446	39,900	39,900	42,377	42,377	6.21%
OPERATING/CONTRACTUAL	20,688	88,280	85,630	86,630	90,300	90,300	5.45%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	31,158	553	32,300	32,300	24,500	24,500	-24.15%
TOTAL APPROPRIATIONS	152,276	175,996	222,910	219,910	224,226	224,226	0.59%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490734	Salary - Press Operator	1	0	0	0	0	0	0.00%
490735	Salary - Print Shop Coordinator	1	2	2	2	2	2	0.00%
	Total Positions	2	2	2	2	2	2	0.00%

2008-2009 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Print Shop	ORGANIZATION:	031700

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
450001	Overtime	2,009	1,683	2,864	2,864	2,864	2,979	2,979
490734	Salary - Press Operator	23,780	8,085	0	0	0	0	0
490735	Salary - Print Shop Coordinator	37,678	47,949	62,216	58,216	61,606	64,070	64,070
490739	Salary - Printer	0	0	0	0	0	0	0
Total Salaries		63,467	57,717	65,080	61,080	64,470	67,049	67,049
Fringe:								
510201	Fringe - Pension	17,542	14,131	18,352	18,352	17,079	17,761	17,761
510202	Fringe - Hospital	19,009	14,860	20,520	20,520	23,560	23,560	23,560
510206	Fringe - Medicare	328	397	944	944	935	972	972
510207	Fringe - Life Insurance	84	58	84	84	84	84	84
Total Fringe		36,963	29,446	39,900	39,900	41,658	42,377	42,377
Operating & Contractual:								
520204	Uniforms	189	362	400	400	400	400	400
520500	Operating Supplies	1,698	1,388	1,900	1,900	1,900	1,900	1,900
531110	Professional Fees & Services	0	20,036	4,330	5,330	0	0	0
531410	Telephone	534	464	1,000	1,000	1,000	1,000	1,000
531800	Rent	12,736	64,474	42,000	42,000	75,830	80,000	80,000
543003	Travel & Training	0	1,556	500	500	500	1,000	1,000
605106	Maintenance Equipment	5,531	0	35,500	35,500	6,000	6,000	6,000
Total Operating & Contractual		20,688	88,280	85,630	86,630	85,630	90,300	90,300
Capital Outlay:								
707405	Building Improvements	13,279	0	0	0	0	0	0
707600	Machinery & Equipment	13,279	0	26,500	26,500	21,000	21,000	21,000
707700	Office Furniture & Fixtures	3,942	0	4,800	4,800	0	0	0
707702	Computer Software	658	553	1,000	1,000	3,500	3,500	3,500
Total Capital Outlay		31,158	553	32,300	32,300	24,500	24,500	24,500
TOTAL DEPARTMENT		152,276	175,996	222,910	219,910	216,258	224,226	224,226

2008-2009 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Central Warehouse	ORGANIZATION:	031800

GOAL MISSION STATEMENT

To store and distribute supplies, material, and equipment required for city operations, and to provide for the maintenance and storage of city records.

FUNCTION DESCRIPTION

The warehouse receives, stores, disburses and properly records, supplies, materials and equipment. The warehouse temporarily stores surplus equipment until disposal.

DEMAND PERFORMANCE INDICATORS

Description	2006-2007 Actual	2007-2008 Estimated	2008-2009 Projected
Pick tickets issued	3,195	3,500	3,500
Inventory stock issued to departments	67,385	68,725	68,725
Inventory stock received P.O.	93,425	95,000	95,000
Surplus property stored	610	620	620
City records stored (2 locations)	1,600	1,635	1,635

2008-2009 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Central Warehouse	ORGANIZATION:	031800

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	151,092	137,943	166,094	164,094	172,010	172,010	3.56%
FRINGE BENEFITS	59,556	59,892	75,094	75,094	78,588	78,588	4.65%
OPERATING/CONTRACTUAL	38,066	56,516	31,800	43,800	33,300	33,300	4.72%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	23,001	15,610	67,620	67,620	33,250	33,250	-50.83%
TOTAL APPROPRIATIONS	271,715	269,961	340,608	350,608	317,148	317,148	-6.89%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490136	Salary - Supervisor Central Warehouse	1	1	1	1	1	1	0.00%
490624	Salary - Inventory Coordinator	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
490841	Salary - Stock Clerk	3	3	3	3	3	3	0.00%
	Total Positions	6	6	6	6	6	6	0.00%

2008-2009 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Central Warehouse	ORGANIZATION:	031800

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
450001	Overtime	18,028	8,219	8,168	8,168	8,168	8,495	8,495
490136	Salary - Supervisor Central Warehouse	40,268	42,060	42,717	40,717	38,110	39,634	39,634
490624	Salary - Inventory Coordinator	33,576	35,054	35,617	35,617	35,617	37,042	37,042
490626	Salary - Clerical Specialist	17,996	12,715	20,683	20,683	20,683	21,510	21,510
490841	Salary - Stock Clerk	41,224	39,895	58,909	58,909	58,909	65,329	65,329
Total Salaries		151,092	137,943	166,094	164,094	161,487	172,010	172,010
Fringe:								
510201	Fringe - Pension	39,679	40,462	46,839	46,839	42,778	45,564	45,564
510202	Fringe - Hospital	17,083	17,201	25,596	25,596	30,278	30,278	30,278
510206	Fringe - Medicare Insurance Tax	2,613	2,047	2,407	2,407	2,341	2,494	2,494
510207	Fringe - Life Insurance	181	182	252	252	252	252	252
Total Fringe		59,556	59,892	75,094	75,094	75,649	78,588	78,588
Operating & Contractual:								
520105	Contract Labor	19,142	31,354	0	12,000	0	0	0
520200	Obsolete Inventory	287	2,800	2,500	2,500	2,500	2,500	2,500
520204	Uniforms	1,195	1,799	1,800	1,800	1,800	1,800	1,800
520400	Office	2,494	2,497	2,500	2,500	2,500	2,500	2,500
520500	Operating Supplies	2,886	6,419	3,500	3,500	3,500	3,500	3,500
520501	Operating - Janitorial	499	997	1,000	1,000	1,000	1,000	1,000
520514	Small Tools	287	491	500	500	500	500	500
531301	Vehicle Costs - Gas & Oil	1,361	1,182	1,500	1,500	1,500	1,500	1,500
531304	Vehicle Costs - R & M	1,584	1,171	3,000	3,000	3,000	3,000	3,000
531410	Telephone	749	702	1,500	1,500	1,500	1,500	1,500
531500	Printing	137	64	1,000	1,000	1,000	1,000	1,000
531701	Utilities	19	0	500	500	500	500	500
531800	Rent	5,461	4,775	7,600	7,600	7,600	9,100	9,100
543002	Dues & Subscriptions	0	0	300	300	300	300	300
543003	Travel & Training	0	0	0	0	0	0	0
605101	Maintenance Bldg & Facilities	1,446	1,079	2,500	2,500	2,500	2,500	2,500
605106	Maintenance Equipment	519	1,186	2,100	2,100	2,100	2,100	2,100
Total Operating & Contractual		38,066	56,516	31,800	43,800	31,800	33,300	33,300
Capital Outlay:								
707405	Building Improvements	0	6,719	0	0	4,000	0	0
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	21,557	4,545	64,070	64,070	34,525	32,000	32,000
707700	Office Furniture & Fixtures	838	4,346	2,300	2,300	0	0	0
707702	Computer Software	606	0	1,250	1,250	1,250	1,250	1,250
Total Capital Outlay		23,001	15,610	67,620	67,620	39,775	33,250	33,250
TOTAL DEPARTMENT		271,715	269,961	340,608	350,608	308,711	317,148	317,148

2008-2009 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Parts Warehouse	ORGANIZATION:	031805

GOAL MISSION STATEMENT

To inventory and distribute vehicle and equipment parts and supplies for the Motor Pool, Sanitation, and Bus Departments.

FUNCTION DESCRIPTION

The Vehicle & Equipment Parts Department is housed within the Motor Pool repair facility building at the Consolidated Complex. The department implements inventory procedures for the stocking and distribution of commonly used items for the repair and up keep the city's fleet. Through precedent management, the Parts Department strives to maintain an adequate inventory that results in shorter "down times" for city vehicles and ultimately giving better service to the citizens of Alexandria.

DEMAND PERFORMANCE INDICATORS

Description	2006-2007 Actual	2007-2008 Estimated	2008-2009 Projected
Work Orders Processed	8,000	8,800	8,800
Number of Parts Issued From Stock	171,000	188,000	188,000
Number of Parts Checked Inventory	90,000	95,000	95,000
Telephone Ouotes	700	800	800
Request for information from shop	850	1,000	1,000

2008-2009 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Parts Warehouse	ORGANIZATION:	031805

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	46,573	51,435	52,723	52,723	56,097	56,097	6.40%
FRINGE BENEFITS	20,753	25,736	25,816	25,816	25,855	25,855	0.15%
OPERATING/CONTRACTUAL	10,838	6,868	7,515	7,515	7,615	7,615	1.33%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	4,301	2,653	22,025	22,025	11,925	11,925	0.00%
TOTAL APPROPRIATIONS	82,465	86,692	108,079	108,079	101,492	101,492	-6.09%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490624	Salary - Inventory Coordinator	1	1	1	1	1	1	0.00%
490841	Salary - Stock Clerk	1	1	1	1	1	1	0.00%
	Total Positions	2	2	2	2	2	2	0.00%

2008-2009 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Parts Warehouse	ORGANIZATION:	031805

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Salaries:							
450001	Overtime	4,491	2,052	2,546	2,546	2,546	2,648	2,648
490624	Salary - Inventory Coordinator	29,237	30,524	31,014	31,014	31,014	32,255	32,255
490841	Salary - Stock Clerk	12,845	18,859	19,163	19,163	19,163	21,194	21,194
	Total Salaries	46,573	51,435	52,723	52,723	52,723	56,097	56,097
	Fringe:							
510201	Fringe - Pension	12,918	15,219	14,868	14,868	13,966	14,859	14,859
510202	Fringe - Hospital	7,205	9,832	10,099	10,099	10,099	10,099	10,099
510206	Fringe - Medicare Insurance Tax	558	601	765	765	765	813	813
510207	Fringe - Life Insurance	72	84	84	84	84	84	84
	Total Fringe	20,753	25,736	25,816	25,816	24,914	25,855	25,855
	Operating & Contractual:							
520105	Contract Labor	3,629	0	0	0	0	0	0
520204	Uniforms	477	511	450	450	450	550	550
520400	Office	967	948	1,000	1,000	1,000	1,000	1,000
520500	Operating Supplies	1,868	1,427	1,000	1,000	1,000	1,000	1,000
520514	Small Tools	466	499	500	500	500	500	500
531301	Vehicle Costs - Gas & Oil	1,339	1,474	1,265	1,265	1,265	1,265	1,265
531304	Vehicle Costs - R & M	708	1,099	800	800	800	800	800
531410	Telephone	338	318	1,100	1,100	1,100	1,100	1,100
531500	Printing	12	0	100	100	100	100	100
605101	Maintenance Bldg & Facilities	150	0	300	300	300	300	300
605106	Maintenance Equipment	884	592	1,000	1,000	1,000	1,000	1,000
	Total Operating & Contractual	10,838	6,868	7,515	7,515	7,515	7,615	7,615
	Capital Outlay:							
707405	Building Improvements	0	0	1,400	1,400	7,800	7,800	7,800
707500	Vehicles	0	0	20,000	20,000	0	0	0
707600	Machinery & Equipment	4,301	2,653	0	0	3,500	3,500	3,500
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	625	625	625	625	625
	Total Capital Outlay	4,301	2,653	22,025	22,025	11,925	11,925	11,925
	TOTAL DEPARTMENT	82,465	86,692	108,079	108,079	97,077	101,492	101,492

2008-2009 ANNUAL BUDGET

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2008-2009 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Administration	ORGANIZATION:	042100

GOAL MISSION STATEMENT

Section 4-04 of the Home Rule Charter of the City of Alexandria charges the Director of Public Works with the administration of engineering services, contract construction work, maintenance of streets, and drainage. Also included are inspection, licensing and permits for public buildings, transit operations and sanitation.

FUNCTION DESCRIPTION

The Director of Public Works manages and coordinates all public work activities for the city, including Streets, Parks and Recreation, Zoo, Maintenance of Public Buildings, Municipal Transit, Motor Pool, Traffic, Sanitation, Central Facilities, Animal Control, and Community Centers.

DEMAND PERFORMANCE INDICATORS

Description	2006-2007 Actual	2007-2008 Estimated	2008-2009 Projected

2008-2009 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Administration	ORGANIZATION:	042100

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	144,065	102,663	158,876	146,876	169,940	169,940	6.96%
FRINGE BENEFITTS	66,466	45,197	69,375	69,375	61,009	61,009	-12.06%
OPERATING/CONTRACTUAL	50,297	15,583	25,545	24,545	59,695	59,695	133.69%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	899	1,222	2,200	2,200	25,200	25,200	1045.45%
TOTAL APPROPRIATIONS	261,727	164,665	255,996	242,996	315,844	315,844	23.38%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
480104	Salary - Director of Public Works	1	1	1	1	1	1	0.00%
480604	Salary - Administrative Assistant	1	1	1	1	1	1	0.00%
490228	Salary - Asst Director Public Works	0	1	1	1	1	1	0.00%
	Total Positions	2	3	3	3	3	3	0.00%

2008-2009 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Administration	ORGANIZATION:	042100

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
450001	Overtime	15,902	0	0	0	0	0	0
480104	Salary - Director of Public Works	101,214	74,906	80,000	80,000	80,000	83,200	83,200
480604	Salary - Administrative Assistant	26,949	27,757	28,588	28,588	28,588	29,732	29,732
490228	Salary - Asst Director Public Works	0	0	50,288	38,288	49,303	57,008	57,008
Total Salaries		144,065	102,663	158,876	146,876	157,891	169,940	169,940
Fringe:								
510201	Fringe - Pension	39,785	30,435	44,803	44,803	41,825	45,017	45,017
510202	Fringe - Hospital	17,597	8,325	17,272	17,272	8,532	8,532	8,532
510206	Fringe - Medicare Insurance Tax	2,049	1,533	2,374	2,374	2,360	2,534	2,534
510207	Fringe - Life Insurance	112	85	126	126	126	126	126
510209	Fringe - Car Allowance	6,923	4,819	4,800	4,800	4,800	4,800	4,800
Total Fringe		66,466	45,197	69,375	69,375	57,643	61,009	61,009
Operating & Contractual:								
520105	Contract Labor	0	0	0	0	0	0	0
520204	Uniforms	0	278	450	450	450	800	800
520400	Office	3,763	3,460	3,500	3,500	3,500	5,500	5,500
520524	Operating-Mosquito Control	37,077	0	0	0	0	0	0
531110	Professional Fees & Services	0	0	0	0	0	20,000	20,000
531301	Vehicle Costs - Gas & Oil	7	0	3,645	3,645	3,645	3,645	3,645
531304	Vehicle Costs - R & M	9	0	0	0	0	1,000	1,000
531410	Telephone	7,523	7,375	9,000	8,000	8,000	8,000	8,000
531500	Printing	62	0	500	500	500	500	500
531800	Rent	0	0	0	0	0	8,300	8,300
531900	Advertising	0	360	1,000	1,000	1,000	1,000	1,000
543002	Dues & Subscriptions	0	0	0	0	0	1,000	1,000
543003	Travel & Training	1,856	4,110	6,000	6,000	6,000	8,500	8,500
605126	Hazardous Material	0	0	1,450	1,450	1,450	1,450	1,450
Total Operating & Contractual		50,297	15,583	25,545	24,545	24,545	59,695	59,695
Capital Outlay:								
707101	Acquisition	0	0	0	0	0	0	0
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	0	0	0	0	26,000	23,000	23,000
707600	Machinery & Equipment	899	0	700	700	5,600	2,200	2,200
707700	Office Furniture & Fixtures	0	1,222	1,500	1,500	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
Total Capital Outlay		899	1,222	2,200	2,200	31,600	25,200	25,200
TOTAL DEPARTMENT		261,727	164,665	255,996	242,996	271,679	315,844	315,844

2008-2009 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Code Enforcement	ORGANIZATION:	042200

GOAL MISSION STATEMENT

It is the goal of the department to effectively enforce various City codes in regards to high grass, litter, abandoned vehicles, and sanitation. It is also the mission of the department to provide an efficient means to the public as well as other city departments of reporting complaints/problems and making inquires regarding city services and opportunities. This mission is accomplished through our "First Call" line where employees receive, document, and follow up on inquires, problems, complaints and requests from the public, the administration, the council, department heads, and other city employees.

FUNCTION DESCRIPTION

The department enforces the City's codes in regards to high grass, litter, abandoned vehicles, and sanitation. The department also receives, documents, and follows up on inquires from the public as well as other city departments in regards to city services and opportunities (First Call).

DEMAND PERFORMANCE INDICATORS

Description	2006-2007 Actual	2007-2008 Estimated	2008-2009 Projected
Grass cutting work orders completed	2,348	2,300	2,800
Warning citations issued	360	500	300
Abandoned vehicles removed	350	300	N/A
Court appearances	111	100	25
First Call complaints received	3,600	3,600	3,600

2008-2009 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Code Enforcement Services	ORGANIZATION:	042200

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	152,027	217,701	234,839	214,839	239,028	239,028	1.78%
FRINGE BENEFITS	63,870	88,259	105,587	105,587	103,232	103,232	-2.23%
OPERATING/CONTRACTUAL	413,170	321,500	380,174	426,174	352,874	352,874	-7.18%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	49,578	5,503	62,500	62,500	77,580	77,580	24.13%
TOTAL APPROPRIATIONS	678,645	632,963	783,100	809,100	772,714	772,714	-1.33%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490119	Salary - Superintendent Code Enforceme	0	1	1	1	1	1	0.00%
490141	Salary - Crew Leader	0	1	1	1	1	1	0.00%
490337	Salary - Code Enforcement Officer	3	3	3	3	3	3	0.00%
490373	Salary - Supervisor	1	0	0	0	0	0	0.00%
490618	Salary - Administrative Secretary	0	1	1	1	1	1	0.00%
490746	Salary - Equipment Operator II	1	1	1	1	1	1	0.00%
490820	Salary - Maintenance Worker	0	1	1	1	1	1	0.00%
	Total Positions	5	8	8	8	8	8	0.00%

2008-2009 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Code Enforcement Services	ORGANIZATION:	042200

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
450001	Overtime	10,679	19,737	6,456	13,456	6,456	6,714	6,714
490119	Salary - Superintendent Code Enforceme	0	27,299	40,291	40,291	39,501	41,081	41,081
490141	Salary - Crew Leader	0	28,787	31,108	31,108	31,108	32,352	32,352
490337	Salary - Code Enforcement Officer	87,353	97,526	92,663	89,663	85,987	89,427	89,427
490373	Salary - Supervisor	32,986	11,215	0	0	0	0	0
490618	Salary - Administrative Secretary	0	15,123	25,065	12,065	22,839	24,717	24,717
490746	Salary - Equipment Operator II	21,009	5,519	21,512	13,512	21,090	24,717	24,717
490626	Salary - Clerical Specialist	0	0	0	0	0	0	0
490820	Salary - Maintenance Worker	0	12,495	17,744	14,744	17,396	20,020	20,020
Total Salaries		152,027	217,701	234,839	214,839	224,377	239,028	239,028
Fringe:								
510201	Fringe - Pension	42,173	60,862	66,223	66,223	59,438	63,319	63,319
510202	Fringe - Hospital	19,760	24,414	36,111	36,111	36,111	36,111	36,111
510206	Fringe - Medicare Insurance Tax	1,728	2,720	2,917	2,917	3,253	3,466	3,466
510207	Fringe - Life Insurance	209	263	336	336	336	336	336
Total Fringe		63,870	88,259	105,587	105,587	99,138	103,232	103,232
Operating & Contractual:								
520105	Contract Labor	50,840	70,457	58,744	116,744	58,744	78,744	78,744
520106	Contract Labor - Inmates	0	0	80,000	40,000	80,000	0	0
520204	Uniforms	2,000	1,770	2,000	2,000	2,000	2,000	2,000
520400	Office	1,398	2,000	2,000	2,000	2,000	2,000	2,000
520500	Operating Supplies	11,986	13,946	11,000	11,000	11,000	12,000	12,000
520503	Operating Chemicals	0	0	5,000	5,000	5,000	5,000	5,000
520514	Small Tools	466	550	500	500	500	500	500
531204	Services - Code Enforcement	3,000	5,448	6,000	6,000	6,000	6,000	6,000
531301	Vehicle Costs - Gas & Oil	12,542	15,826	7,130	18,130	18,130	18,130	18,130
531304	Vehicle Costs R & M	31,424	23,364	22,000	47,000	47,000	47,000	47,000
531401	Postage	0	0	0	0	0	10,000	10,000
531410	Telephone	3,925	4,128	4,000	6,000	6,000	6,000	6,000
531500	Printing	230	1,480	250	250	250	250	250
531701	Utilities	208,867	174,160	168,500	158,500	158,500	158,500	158,500
531800	Rent	6,372	4,584	9,300	9,300	9,300	1,000	1,000
531900	Advertising	0	0	0	0	0	1,000	1,000
543002	Dues & Subscriptions	215	562	500	500	500	500	500
543003	Travel & Training	2,151	3,152	2,250	2,250	2,250	3,250	3,250
604101	Maintenance - Bldgs and Facilities	0	0	0	0	0	0	0
605106	Maintenance Equipment	472	73	1,000	1,000	1,000	1,000	1,000
646175	Recreation & Education Progrmng	77,282	0	0	0	0	0	0
Total Operating & Contractual		413,170	321,500	380,174	426,174	408,174	352,874	352,874
Capital Outlay:								
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	27,164	0	56,000	56,000	69,000	0	0
707600	Machinery & Equipment	21,507	5,503	6,500	6,500	155,080	77,580	77,580
707700	Furniture & Fixtures	907	0	0	0	650	0	0
707702	Computer Software	0	0	0	0	0	0	0
Total Capital Outlay		49,578	5,503	62,500	62,500	224,730	77,580	77,580
TOTAL DEPARTMENT		678,645	632,963	783,100	809,100	956,419	772,714	772,714

2008-2009 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Streets	ORGANIZATION:	042500

GOAL MISSION STATEMENT

To insure the health and safety of the citizens of Alexandria through the cleaning and repairing of streets and the maintenance of streets and the maintenance of drains and ditches and canals with proper easements or servitudes. To provide a properly maintained system of greenbelts available to all citizens and maintain city right-of-ways.

FUNCTION DESCRIPTION

Street Cleaning: Weather permitting, the street sweepers operate daily to insure the city streets are free of dirt, leaves, debris and haul off for disposal. (Includes immediately after parades.)
 Street Repair and Construction: The street repair crew maintains the city streets to include surface treatment (chip seal) and overlay. Also corrects street failures including base, panels, sidewalks, handicap ramps, curbs and gutters, construction catch basins, drainage boxes, footings for playground equipment, patches potholes with shoulders.
 Groom Mowing: The mowing crew maintains 55 separate locations that include seeding, fertilizing, mowing, grooming, herbicide application, tree trimming, flower beds, and fences.
 Grass Cutting: Crews bushhog, fail and slope mow ditches, canals, city streets, city properties, highways, easements, right-of-ways, servitudes, state right of ways, and all properties associated with the City Complex. The cutting season ranges eight to sometimes nine months of the year. During the winter months this crew vacuums leaves and debris from ditches, and culvert ends cleans drains to haul them for disposal.
 Drainage: The city's canals, open ditches, and right-of-ways are sprayed for weed control three times a year and kept clean and cleared of blockage. The underground drains and culverts and flushed and catch basins suctioned out as needed and kept clean (maintaining records of herbicide application as required by law).
 Emergency Crew: Other than their normally assigned responsibilities, this crew responds during emergency situations such as flooding to pump water, sandbag and distribution. Also responds during windstorms to removed downed trees and limbs, open drainage ways and assist Light Distribution Department. This crew also assists with hazardous chemical clean-up and automobile wreckage debris in streets as directed by the Fire Department.

DEMAND PERFORMANCE INDICATORS

Description	2006-2007 Actual	2007-2008 Estimated	2008-2009 Projected
Miles of streets swept	450	700	1,608
Miles of canals/ditches cleaned	85	125	3,120
Miles of canals/ditches sprayed			2,560
Miles of underground pipes flushed			410
Incoming Calls	310	350	5,000
Miles of street repair for potholes	0	0	200
No of hours Larviciding & Spraying	0	0	1,568
Annual tones of landfill operation	0	0	2,500
No. of complaints received	320	1,000	689
Work orders & complaints completed	0	0	585
Emergency Call-Out	400	400	66

2008-2009 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Streets and ROW	ORGANIZATION:	042500

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	1,011,601	1,018,189	1,026,565	1,210,565	1,080,124	1,080,124	5.22%
FRINGE BENEFITS	420,811	462,301	500,115	500,115	484,546	484,546	-3.11%
OPERATING/CONTRACTUAL	746,878	660,930	868,440	995,440	942,440	942,440	8.52%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	250,142	468,378	372,852	585,156	752,198	952,188	101.74%
TOTAL APPROPRIATIONS	2,429,432	2,609,798	2,767,972	3,291,276	3,259,308	3,459,298	17.75%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490125	Salary - Superintendent	1	1	1	1	1	1	0.00%
490146	Salary - Crew Leader Street Maintenance	3	3	3	3	3	3	0.00%
490145	Salary - Supervisor Street Maintenance	3	3	3	3	3	3	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490738	Salary - Equipment Operator III	7	7	7	7	4	4	-42.86%
490746	Salary - Equipment Operator II	8	8	8	8	8	8	0.00%
490751	Salary - Fleet Maintenance Technician	1	1	1	1	1	1	0.00%
490819	Salary - Equipment Operator I	3	3	3	3	6	6	100.00%
490820	Salary - Maintenance Worker	4	4	4	4	4	4	0.00%
490147	Salary - Maintenance Worker Senior	3	3	3	3	3	3	0.00%
490624	Salary - Inventory Coordinator	1	1	1	1	1	1	0.00%
	Total Positions	35	35	35	35	35	35	0.00%

2008-2009 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Streets and ROW	ORGANIZATION:	042500

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Salaries:							
450001	Overtime	143,449	168,582	69,270	309,270	69,270	72,041	72,041
490125	Salary - Superintendent	14,419	47,682	48,450	37,450	48,450	50,388	50,388
490146	Salary - Crew Leader Street Maintenance	80,122	83,513	107,927	104,927	107,927	112,245	112,245
490145	Salary - Supervisor Street Maintenance	127,889	106,448	108,530	103,530	108,530	112,871	112,871
490618	Salary - Administrative Secretary	23,447	21,003	23,296	23,296	26,623	27,688	27,688
490738	Salary - Equipment Operator III	197,266	177,312	203,576	202,576	205,718	120,061	120,061
490746	Salary - Equipment Operator II	190,833	181,779	193,335	181,335	189,332	221,933	221,933
490751	Salary - Fleet Maintenance Technician	32,732	34,172	34,722	34,722	34,722	36,111	36,111
490819	Salary - Equipment Operator I	48,707	61,239	62,769	62,769	62,394	143,020	143,020
490820	Salary - Maintenance Worker	54,475	45,161	72,396	56,396	70,278	80,080	80,080
490147	Salary - Maintenance Worker Senior	79,060	82,539	83,869	75,869	71,417	74,273	74,273
490624	Salary - Inventory Coordinator	19,202	8,759	18,425	18,425	22,839	29,413	29,413
	Total Salaries	1,011,601	1,018,189	1,026,565	1,210,565	1,017,500	1,080,124	1,080,124
	Fringe:							
510201	Fringe - Pension	270,892	300,688	289,491	289,491	269,535	286,130	286,130
510202	Fringe - Hospital	138,324	148,770	196,621	196,621	183,199	183,199	183,199
510206	Fringe - Medicare Insurance Tax	10,282	11,545	12,533	12,533	12,915	13,747	13,747
510207	Fringe - Life Insurance	1,313	1,298	1,470	1,470	1,470	1,470	1,470
	Total Fringe	420,811	462,301	500,115	500,115	467,119	484,546	484,546
	Operating & Contractual:							
520105	Contract Labor	53,031	72,302	54,931	154,931	54,931	55,931	55,931
520106	Contract Labor - Inmates	35,080	32,602	48,184	48,184	48,184	88,184	88,184
520204	Uniforms	6,799	6,815	6,800	6,800	6,800	6,800	6,800
520400	Office	383	383	400	400	400	400	400
520500	Operating Supplies	53,604	50,756	61,000	61,000	61,000	61,000	61,000
520503	Operating Chemicals	37,982	36,078	39,100	39,100	39,100	39,100	39,100
520506	Operating Concrete & Asphalt	60,415	24,134	110,000	110,000	110,000	110,000	110,000
520507	Operating - Sand & Gravel	6,326	2,900	8,000	8,000	8,000	10,000	10,000
520514	Small Tools	3,647	2,699	3,500	3,500	3,500	3,500	3,500
520524	Operating-Mosquito Control	2,517	29,465	53,000	53,000	53,000	53,000	53,000
531301	Vehicle Costs - Gas & Oil	152,995	134,095	124,450	157,450	157,450	157,450	157,450
531304	Vehicle Costs - R & M	324,848	239,310	327,000	322,000	322,000	322,000	322,000
531410	Telephone	2,452	2,612	4,000	3,000	3,000	3,000	3,000
531500	Printing	96	62	450	450	450	450	450
531800	Rent	0	4,093	6,000	6,000	6,000	6,000	6,000
543003	Travel & Training	4,066	7,572	5,625	5,625	5,625	5,625	5,625
605106	Maintenance Equipment	2,637	15,052	16,000	16,000	16,000	20,000	20,000
	Total Operating & Contractual	746,878	660,930	868,440	995,440	895,440	942,440	942,440
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	0	142,377	212,965	412,865	702,600	417,700	617,690
707600	Machinery & Equipment	250,142	326,001	159,887	172,291	951,928	334,498	334,498
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	250,142	468,378	372,852	585,156	1,654,528	752,198	952,188
	TOTAL DEPARTMENT	2,429,432	2,609,798	2,767,972	3,291,276	4,034,587	3,259,308	3,459,298

2008-2009 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Traffic	ORGANIZATION:	042800

GOAL MISSION STATEMENT

To provide for the safe transportation of vehicles on City Streets and reduce the liability through detouring and road closures for all city department.

FUNCTION DESCRIPTION

The Traffic Department is responsible for maintain, replacing and adding all traffic signs in the city as well as barricading around street repair projects. In addition, this department is responsible for trimming trees, all traffic counts, all street striping, and providing studies for speed humps. This department also conducts all detours in the City. All name tags for the fire and police departments, striping and lettering all police cars, bikes, helmets, DATE cars, and buses, and maintaining all traffic signals caution light within the city limits. In addition, this department also installs speed humps for the City, conducts all warrant for speed humps, conducts all speed studies, traffic lights warrant. Report road closures for all traffic control on special events; city functions, parades. Inspect all traffic control devices, for contractors for the city of Alexandria. Maintain traffic records and meet with individual law firms to determine the liability to the City of Alexandria. Represent the City of Alexandria in court cases to reduce the liability to the City of Alexandria. Responsible for designing, making and hanging of Banners.

DEMAND PERFORMANCE INDICATORS

Description	2006-2007 Actual	2007-2008 Estimated	2008-2009 Projected
Replace Damage Siens	2,100	2,100	2,100
Paint Cross Walks and Stop Lines	500	500	800
Streets Striped	400	500	800
Siens Made	13,000	14,000	15,000
Banners Made	0	300	300
Banners Hung	2,200	2,200	2,200
Street Closures and Detours	160	170	300
Traffic Light Repaired	950	950	950
Traffic Counts	1,100	1,100	1,100
Speed Humps Installed	200	200	0

CITY OF ALEXANDRIA

2008-2009 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Traffic Department	ORGANIZATION:	042800

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	207,278	207,450	256,376	258,376	266,632	266,632	4.00%
FRINGE BENEFITS	101,353	101,382	121,806	121,806	124,520	124,520	2.23%
OPERATING/CONTRACTUAL	129,365	162,532	159,250	162,250	166,000	166,000	4.24%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	33,827	38,998	120,633	122,714	14,564	119,957	-87.93%
TOTAL APPROPRIATIONS	471,823	510,362	658,065	665,146	571,716	677,109	-13.12%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490310	Salary - Traffic Signal Technician	2	2	2	2	2	2	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490736	Salary - Superintendent Traffic Signals	1	1	1	1	1	1	0.00%
490741	Salary - Sign Artist	1	1	1	1	1	1	0.00%
490821	Salary - Sign & Marking Specialist	3	3	3	3	3	3	0.00%
	Total Positions	8	8	8	8	8	8	0.00%

2008-2009 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Traffic Department	ORGANIZATION:	042800

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
450001	Overtime	21,104	20,643	10,290	27,290	10,290	10,702	10,702
490310	Salary - Traffic Signal Technician	53,915	64,802	68,574	68,574	68,574	71,317	71,317
490618	Salary - Administrative Secretary	23,629	24,669	25,065	25,065	25,065	26,068	26,068
490736	Salary - Superintendent Traffic Signals	31,587	0	47,091	32,091	47,091	48,975	48,975
490741	Salary - Sign Artist	31,994	33,402	33,939	33,939	33,939	35,297	35,297
490821	Salary - Sign & Marking Specialist	45,049	63,934	71,417	71,417	71,417	74,273	74,273
Total Salaries		207,278	207,450	256,376	258,376	256,376	266,632	266,632
Fringe:								
510201	Fringe - Pension	57,209	61,531	72,298	72,298	67,914	70,631	70,631
510202	Fringe - Hospital	41,979	37,608	46,324	46,324	50,590	50,590	50,590
510206	Fringe - Medicare Insurance Tax	1,894	1,961	2,848	2,848	2,848	2,963	2,963
510207	Fringe - Life Insurance	271	282	336	336	336	336	336
Total Fringe		101,353	101,382	121,806	121,806	121,688	124,520	124,520
Operating & Contractual:								
520105	Contract Labor	0	0	0	0	0	0	0
520204	Uniforms	1,482	1,491	1,500	1,500	1,500	1,500	1,500
520500	Operating Supplies	20,617	32,441	23,000	23,000	23,000	28,000	28,000
520509	Operating - Signs	35,901	46,822	40,000	40,000	40,000	40,000	40,000
520510	Operating - Paint	4,057	4,056	8,000	8,000	8,000	8,000	8,000
520514	Small Tools	0	0	0	0	0	1,250	1,250
531117	Street Striping	48,093	53,846	65,000	65,000	65,000	60,000	60,000
531301	Vehicle Costs - Gas & Oil	11,995	14,833	11,500	15,500	15,500	15,500	15,500
531304	Vehicle Costs - R & M	5,939	6,898	5,000	4,000	4,000	4,000	4,000
531410	Telephone	958	1,252	1,200	1,200	1,200	1,200	1,200
531500	Printing	133	29	150	150	150	150	150
543003	Travel & Training	190	541	2,500	2,500	2,500	5,000	5,000
605106	Maintenance Equipment	0	323	1,400	1,400	1,400	1,400	1,400
Total Operating & Contractual		129,365	162,532	159,250	162,250	162,250	166,000	166,000
Capital Outlay:								
707405	Building Improvements	0	0	0	0	2,700	0	0
707500	Vehicles	0	0	77,138	77,138	0	0	76,898
707600	Machinery & Equipment	33,827	38,217	43,495	43,495	24,389	11,889	40,384
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	781	0	2,081	2,675	2,675	2,675
Total Capital Outlay		33,827	38,998	120,633	122,714	29,764	14,564	119,957
TOTAL DEPARTMENT		471,823	510,362	658,065	665,146	570,078	571,716	677,109

2008-2009 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Maint of Public Bldgs	ORGANIZATION:	043400

GOAL MISSION STATEMENT

What: To provide healthy, safe, clean, and usable buildings and facilities.
 For Who: The citizens, clients, and employees of the City of Alexandria.
 When and How: Our department strives to maintain, repair, renovate, clean and provide facility management and staffing in a timely and efficient manner.

FUNCTION DESCRIPTION

Contract and Capital Project Management: Initial oversight of maintenance and capital renovation projects, including construction supervision of Capital Projects designated to this department.
 Air conditioning, Heating, and Ventilation: Extensive preventive, predictive and corrective maintenance are performed and contracted on HVAC systems including filter service, lubrication, adjustments, repairs and replacements. Other miscellaneous work is performed.
 Plumbing: Performs and contracts plumbing repairs and improvements, including but not limited to water, gas, and wastewater concerns. Other miscellaneous is work performed.
 Industrial and Commercial Equipment Maintenance: Extensive preventive, predictive, and corrective maintenance performed and contracted. Typical to this area are automated gates, turnstiles, truck and bus washes, ice machines, generators, refrigerators, stoves, ovens, and microwaves. Other miscellaneous work is performed.
 Carpentry: The Carpentry Shop makes and contracts repairs to building and facilities, as well as undertakes small scale renovations of existing facilities. Work tables, bookshelves, stages and other "wood" oriented items are often integral parts of these projects. Fabrication of wood based signs and barricades as well as limited locksmith services are also provided. This crew also works with and assists painters in a term effort to enhance efficiency of staffing. Other miscellaneous work is performed.
 Facility Rental: Daily setup and cleaning of publicly utilized or rented program space are provided. Booking, contracting and collection of fees related to rented or reserved spaces or other resources, like tables and chairs. Working with the public in relation to their needs of the publicly utilized resources. Other miscellaneous work performed.
 Special Events: Provision of support services events, community functions, governmental meetings and Cultural events and events sponsored by other departments such as the Zoo, Recreation, and Community Service Division.

DEMAND PERFORMANCE INDICATORS

Description	2006-2007 Actual	2007-2008 Estimated	2008-2009 Projected

2008-2009 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Maintenance Public Buildings	ORGANIZATION:	043400

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	633,779	656,974	754,570	728,570	786,055	819,266	4.17%
FRINGE BENEFITS	259,017	306,301	376,733	376,733	403,376	421,438	7.07%
OPERATING/CONTRACTUAL	512,533	716,799	745,888	866,888	801,888	801,888	7.51%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	78,382	47,376	117,900	210,600	116,186	116,186	-1.45%
TOTAL APPROPRIATIONS	1,483,711	1,727,450	1,995,091	2,182,791	2,107,505	2,158,778	5.63%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490234	Salary - Superintendent-Bldg Maint	1	1	1	1	1	1	0.00%
490153	Salary - Supervisor Building Maintenance	1	1	1	1	1	1	0.00%
490150	Salary - Supervisor Custodial	1	1	1	1	1	1	0.00%
490503	Salary - Community Center Attendant	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	0	1	1	1	1	1	0.00%
490711	Salary - Electrician	1	1	1	1	1	1	0.00%
490742	Salary - Painter	3	3	3	3	3	3	0.00%
490748	Salary - Carpenter	3	3	3	3	3	3	0.00%
490820	Salary - Maintenance Worker	8	8	5	5	2	2	-60.00%
490149	Salary - Custodial Worker	0	0	0	0	3	3	0.00%
490822	Salary - Trades Worker	0	0	1	1	1	1	0.00%
490823	Salary - Lead Custodial Worker	0	0	2	2	2	2	0.00%
490830	Salary - Building Maintenance Specialist	2	2	2	2	2	2	0.00%
490859	Salary - Mechanical Systems Technician	2	2	3	3	3	4	0.00%
	Total Positions	24	25	26	26	26	27	0.00%

2008-2009 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Maintenance Public Buildings	ORGANIZATION:	043400

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
450001	Overtime	59,714	50,808	36,704	74,704	36,704	38,172	38,172
490234	Salary - Superintendent-Bldg Maint	50,786	53,020	53,873	53,873	53,873	56,028	56,028
490153	Salary - Supervisor Building Maintenance	64,589	60,377	69,059	69,059	69,059	35,107	35,107
490150	Salary - Supervisor Custodial	0	0	0	0	0	36,714	36,714
490503	Salary - Community Center Attendant	30,600	31,769	32,281	32,281	32,281	33,572	33,572
490618	Salary - Administrative Secretary	23,629	21,974	23,296	23,296	22,839	24,717	24,717
490626	Salary - Clerical Specialist	0	15,799	20,683	20,683	20,683	21,510	21,510
490711	Salary - Electrician	31,365	12,740	27,431	27,431	33,967	35,326	35,326
490742	Salary - Painter	66,330	78,649	80,021	80,021	80,021	83,915	83,915
490748	Salary - Carpenter	59,242	67,805	73,736	73,736	73,736	81,195	81,195
490820	Salary - Maintenance Worker	140,605	81,418	95,091	84,091	91,883	99,054	99,054
490149	Salary - Custodial Worker	0	0	0	0	0	0	0
490822	Salary - Trades Worker	447	17,849	22,712	22,712	22,712	23,620	23,620
490823	Salary - Lead Custodial Worker	0	35,897	45,094	45,094	45,094	46,897	46,897
490830	Salary - Building Maintenance Specialist	28,635	56,324	58,806	46,806	58,268	60,869	60,869
490859	Salary - Mechanical Systems Technician	77,837	72,545	115,783	74,783	107,708	109,359	142,570
Total Salaries		633,779	656,974	754,570	728,570	748,828	786,055	819,266
Fringe:								
510201	Fringe - Pension	173,353	189,464	212,792	212,792	198,363	208,232	217,030
510202	Fringe - Hospital	75,973	106,098	152,374	152,374	183,146	183,146	191,886
510206	Fringe - Medicare Insurance Tax	8,435	8,641	10,475	10,475	10,391	10,906	11,388
510207	Fringe - Life Insurance	887	924	1,092	1,092	1,092	1,092	1,134
510208	Fringe - FICA Tax Retirement	369	1,174	0	0	0	0	0
Total Fringe		259,017	306,301	376,733	376,733	392,992	403,376	421,438
Operating & Contractual:								
520105	Contract Labor	29,382	45,791	50,000	61,000	50,000	50,000	50,000
520106	Contract Labor-Inmates	0	0	0	0	0	40,000	40,000
520204	Uniforms	5,100	5,405	5,350	5,350	5,350	5,350	5,350
520400	Office	989	2,147	1,440	1,440	1,440	1,940	1,940
520500	Operating Supplies	18,780	19,114	26,280	26,280	26,280	31,280	31,280
520501	Operating - Janitorial	26,826	26,945	26,685	26,685	26,685	26,685	26,685
520510	Operating - Paint	3,118	3,035	5,400	5,400	5,400	5,400	5,400
520514	Small Tools	2,275	4,567	5,400	5,400	5,400	5,400	5,400
520520	Operating - Locks/Keys	1,888	1,264	900	900	900	1,100	1,100
531110	Professional Fees & Services	2,196	5,839	5,000	5,000	5,000	5,000	5,000
531301	Vehicle Costs - Gas & Oil	18,515	16,920	15,640	15,640	15,640	15,640	15,640
531304	Vehicle Costs - R & M	15,250	11,483	11,600	11,600	11,600	11,600	11,600
531410	Telephone	9,760	9,072	7,500	7,500	7,500	7,500	7,500
531500	Printing	20	146	400	400	400	700	700
531701	Utilities	211,875	336,211	348,000	348,000	348,000	348,000	348,000
543003	Travel & Training	3,059	1,324	4,750	4,750	4,750	4,750	4,750
605101	Maintenance Bldg & Facilities	154,381	201,940	196,343	306,343	196,343	206,343	206,343
605106	Maintenance Equipment	9,119	9,769	10,200	10,200	10,200	10,200	10,200
605110	Maintenance Grounds & ROW	0	15,827	25,000	25,000	25,000	25,000	25,000
Total Operating & Contractual		512,533	716,799	745,888	866,888	745,888	801,888	801,888

2008-2009 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Maintenance Public Buildings	ORGANIZATION:	043400

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Capital Outlay:							
707405	Building Improvements	3,000	6,342	40,000	127,267	0	0	0
707500	Vehicles	56,931	22,878	41,000	41,000	123,028	71,810	71,810
707600	Machinery & Equipment	17,025	10,512	16,400	21,833	50,300	17,900	17,900
707700	Office Furniture & Fixtures	0	0	20,500	20,500	88,686	26,476	26,476
707702	Computer Software	1,426	7,644	0	0	0	0	0
	Total Capital Outlay	78,382	47,376	117,900	210,600	262,014	116,186	116,186
	TOTAL DEPARTMENT	1,483,711	1,727,450	1,995,091	2,182,791	2,149,722	2,107,505	2,158,778

2008-2009 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Broadway Resource Ctr	ORGANIZATION:	043500

GOAL MISSION STATEMENT

What: To provide healthy, safe, clean, and usable building and facilities.

For Who: The Citizens, clients, and employees of the City of Alexandria.

When and How: Our Department strives to maintain, repair, renovate, clean and provide management and staffing in a timely and efficient manner. We do this in order to facilitate private parties and community meetings and to house agencies in Cooperative Endeavors with the City.

FUNCTION DESCRIPTION

Facility Rental: Daily setup and cleaning of publicly utilized or rented program space are provided. Booking, contracting, and collection of fees related to rented and reserved spaces or other resources, like tables and chairs. Working with the public in relation to their needs of publicly utilized resources. Other miscellaneous work performed.

Special Events: Provision of support services events, community functions, government meetings and cultural events and event sponsored by other departments such as the Zoo, Recreation and Community Service Division. These services sometimes include planning, scheduling, and implementation of functions. Sound reinforcement, lighting, staging and production are typical activities for this category.

DEMAND PERFORMANCE INDICATORS

Description	2006-2007 Actual	2007-2008 Estimated	2008-2009 Projected

2008-2009 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Broadway Resource Center	ORGANIZATION:	043500

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	0	0	0	0	0	0	0.00%
FRINGE BENEFITS	0	0	0	0	0	0	0.00%
OPERATING/CONTRACTUAL	53,279	51,988	72,000	69,000	69,000	69,000	-4.17%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	53,279	51,988	72,000	69,000	69,000	69,000	-4.17%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	

2008-2009 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Broadway Resource Center	ORGANIZATION:	043500

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Operating & Contractual:							
520105	Contract Labor	34,479	39,456	50,000	50,000	50,000	50,000	50,000
520500	Operating	1,555	0	0	0	0	0	0
520501	Operating - Janitorial	5,369	2,804	5,000	5,000	5,000	5,000	5,000
531410	Telephone	1,002	1,252	2,000	2,000	2,000	2,000	2,000
531701	Utilities	10,080	8,476	15,000	12,000	12,000	12,000	12,000
605101	Maintenance-Buildings & Facilities	794	0	0	0	0	0	0
	Total Operating & Contractual	53,279	51,988	72,000	69,000	69,000	69,000	69,000
	Capital Outlay:							
707600	Machinery & Equipment	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	53,279	51,988	72,000	69,000	69,000	69,000	69,000

2008-2009 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Martin Community Center	ORGANIZATION:	043600

GOAL MISSION STATEMENT

What: To provide healthy, safe, clean, and usable building and facilities.

For Who: The Citizens, clients, and employees of the City of Alexandria.

When and How: Our Department strives to maintain, repair, renovate, clean and provide management and staffing in a timely and efficient manner. We do this in order to facilitate private parties and community meetings and to house agencies in Cooperative Endeavors with the City.

FUNCTION DESCRIPTION

Facilitiv Rental: Daily setup and cleaning of publicly utilized or rented program space are provided. Booking, contracting, ad collection of fees related to rented and reserved spaces or other resources, like tables and chairs. Working with the public in relation to their needs of publicly utilized resources. Other miscellaneous work performed.

Special Events: Provision of support services events, community functions, government meetings and cultural events and event sponsored by other departments such as the Zoo, Recreation and Community Service Division. These services sometimes include planning, scheduling, and implementation of functions. Sound reinforcement, lighting, staging and production are typical activities for this category.

DEMAND PERFORMANCE INDICATORS

Description	2006-2007 Actual	2007-2008 Estimated	2008-2009 Projected

2008-2009 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Martin Center	ORGANIZATION:	043600

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	0	0	0	0	0	0	0.00%
FRINGE BENEFITS	0	0	0	0	0	0	0.00%
OPERATING/CONTRACTUAL	75,304	71,576	88,000	81,000	81,000	81,000	0.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	5,697	136	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	81,001	71,712	88,000	81,000	81,000	81,000	0.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	

2008-2009 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Martin Center	ORGANIZATION:	043600

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Operating & Contractual:							
520105	Contract Labor	39,528	41,334	50,000	50,000	50,000	50,000	50,000
520500	Operating	2,458	0	0	0	0	0	0
520501	Operating - Janitorial	7,495	4,959	5,000	5,000	5,000	5,000	5,000
531410	Telephone	2,059	1,406	3,000	2,000	2,000	2,000	2,000
531701	Utilities	22,866	23,877	30,000	24,000	24,000	24,000	24,000
605101	Maintenance-Buildings & Facilities	898	0	0	0	0	0	0
	Total Operating & Contractual	75,304	71,576	88,000	81,000	81,000	81,000	81,000
	Capital Outlay:							
707600	Machinery & Equipment	5,697	136	0	0	0	0	0
	Total Capital Outlay	5,697	136	0	0	0	0	0
	TOTAL DEPARTMENT	81,001	71,712	88,000	81,000	81,000	81,000	81,000

2008-2009 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Motor Pool	ORGANIZATION:	043700

GOAL MISSION STATEMENT

The Motor Pool objectives for the FY 2008-2009 is to keep the City Fleet operating efficiently. Our vision is to be recognized by the Utility and General Fund Departments within the City of Alexandria by improving their efficiency on a daily basis by providing the highest level of fleet services at the lowest cost and turn around services in a professional time frame. This in turn will improve their department's efficiency and response time in their service to the community.

FUNCTION DESCRIPTION

The Motor Pool serves as a centralized garage providing mechanical and body repairs, fuel and oil disbursements, and wrecker services to approximately 1,200 (and increasing) city owned vehicles and equipment. Motor Pool provides the lending of pool vehicles for City of Alexandria Departments that require a vehicle for travel to training/seminars attended by City Employees within the State.

The Motor Pool also provides information on all vehicles/equipment owned by the City through daily input of information processed into RTA. This system has the capabilities to generate detailed reports on preventive maintenance/cost/usage/history, which are required by all division/department heads in maintaining records on vehicle maintenance or budget control within their area.

Other services provided by Motor Pool are fabrication, welding, vehicle paint & body work, vehicle repairs, services to all City departments; monitoring/disposal of waste oils, hazardous material, and used tires per the required EPA guidelines for the State of LA.

DEMAND PERFORMANCE INDICATORS

Description	2006-2007 Actual	2007-2008 Estimated	2008-2009 Projected
Fuel Transactions	42,144	35,161	40,000
Work Orders	6,670	7,000	7,200
Engines Replaced/Overhauled	8	7	7
Vehicles Serviced	1,866	1,105	1,250
Transmissions Serviced/Replaced	90	49	55
Flat Repairs In House/On Road	737	400	500
Tire Shop In House Work Orders	752	700	850
Front End and Alignment	144	135	150
Body Shop Repairs	224	130	135
Brakes/Clutch Repairs	290	140	150
State Inspections on Road Vehicles	437	400	425

CITY OF ALEXANDRIA

2008-2009 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Motor Pool	ORGANIZATION:	043700

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	692,750	705,821	773,206	763,206	817,618	817,618	5.74%
FRINGE BENEFITS	318,056	357,483	397,123	397,123	394,129	394,129	-0.75%
OPERATING/CONTRACTUAL	65,936	69,291	75,485	87,485	99,485	99,485	31.79%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	23,620	33,363	36,338	36,338	146,887	146,887	304.22%
TOTAL APPROPRIATIONS	1,100,362	1,165,958	1,282,152	1,284,152	1,458,119	1,458,119	13.72%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490118	Salary - Superintendent Fleet Maint	1	1	1	1	1	1	0.00%
490139	Salary - Supervisor Fleet Maintenance	4	4	4	4	4	4	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490750	Salary - Fleet Maintenance Tech Senior	5	5	5	5	5	5	0.00%
490751	Salary - Fleet Maintenance Tech	7	7	7	7	7	7	0.00%
490752	Salary - Fleet Collision Repair Tech	2	2	2	2	2	2	0.00%
490834	Salary - Fleet Service Technician	5	5	5	5	5	5	0.00%
	Total Positions	25	25	25	25	25	25	0.00%

2008-2009 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Motor Pool	ORGANIZATION:	043700

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
450001	Overtime	35,389	28,247	12,305	37,305	12,305	12,797	12,797
490118	Salary - Superintendent Fleet Maint	46,410	48,616	49,231	49,231	49,231	51,200	51,200
490139	Salary - Supervisor Fleet Maintenance	143,590	144,794	147,125	147,125	147,125	153,010	153,010
490618	Salary - Administrative Secretary	28,823	30,091	30,576	30,576	30,576	31,799	31,799
490750	Salary - Fleet Maintenance Tech Senior	134,902	166,827	171,472	167,472	171,472	178,331	178,331
490751	Salary - Fleet Maintenance Tech	175,766	160,435	200,475	186,475	199,959	208,187	208,187
490752	Salary - Fleet Collision Repair Tech	55,285	54,069	58,648	58,648	58,648	60,994	60,994
490834	Salary - Fleet Service Technician	72,585	72,742	103,374	86,374	100,910	121,300	121,300
Total Salaries		692,750	705,821	773,206	763,206	770,226	817,618	817,618
Fringe:								
510201	Fringe - Pension	187,477	209,118	218,041	218,041	204,033	216,589	216,589
510202	Fringe - Hospital	122,909	140,864	170,348	170,348	167,233	167,233	167,233
510206	Fringe - Medicare Insurance Tax	6,759	6,562	7,684	7,684	8,668	9,257	9,257
510207	Fringe - Life Insurance	911	939	1,050	1,050	1,050	1,050	1,050
Total Fringe		318,056	357,483	397,123	397,123	380,984	394,129	394,129
Operating & Contractual:								
520105	Contract Labor	0	0	0	0	0	0	0
520204	Uniforms	5,096	5,172	5,100	5,100	5,100	5,600	5,600
520400	Office	594	979	1,100	1,100	1,100	1,600	1,600
520500	Operating Supplies	15,569	19,251	20,000	21,000	20,000	21,000	21,000
520514	Small Tools	5,400	5,398	6,000	6,000	6,000	6,000	6,000
531212	Disposal	6,263	1,947	5,000	5,000	5,000	5,000	5,000
531301	Vehicle Costs Gas & Oil	9,198	7,824	6,785	10,785	10,785	10,785	10,785
531304	Vehicle Costs - R & M	6,715	11,096	9,000	16,000	16,000	16,000	16,000
531410	Telephone	2,327	1,491	3,000	3,000	3,000	3,000	3,000
531500	Printing	49	278	500	500	500	500	500
531800	Rent	0	0	0	0	0	10,000	10,000
543003	Travel & Training	4,819	7,297	5,000	5,000	5,000	6,000	6,000
605101	Maintenance Bldg & Facilities	4,202	258	2,000	2,000	2,000	2,000	2,000
605106	Maintenance Equipment	5,704	8,300	12,000	12,000	12,000	12,000	12,000
Total Operating & Contractual		65,936	69,291	75,485	87,485	86,485	99,485	99,485
Capital Outlay:								
707405	Building Improvements	0	3,284	0	0	0	0	0
707500	Vehicles	0	0	19,378	19,378	88,000	88,000	88,000
707600	Machinery & Equipment	19,081	27,929	16,960	16,960	125,791	58,887	58,887
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	4,539	2,150	0	0	0	0	0
Total Capital Outlay		23,620	33,363	36,338	36,338	213,791	146,887	146,887
TOTAL DEPARTMENT		1,100,362	1,165,958	1,282,152	1,284,152	1,451,486	1,458,119	1,458,119

2008-2009 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Parks & Recreation	ORGANIZATION:	044100

GOAL MISSION STATEMENT

To provide for a properly maintained system for playground, ball parks, and other recreational facilities available to all citizens for active and passive recreation and meeting at city owned buildings.

FUNCTION DESCRIPTION

The Parks & Recreation Department is a service organization that performs maintenance and repair work to support recreational and other competitive activities for the city involving golf courses, soccer fields, ball fields, and rental facilities.

DEMAND PERFORMANCE INDICATORS

Description	2006-2007 Actual	2007-2008 Estimated	2008-2009 Projected
Telephone Calls	11,000	14,000	15,000
Linine of Ball Fields	16,000	19,000	24,000
Cutting Ball Fields	12,000	15,000	18,000
Limb Cutting and Hauling	1,000	2,000	4,000
Maintenance of Building and Fences	2,000	2,000	4,000
Trimming of all Ball Fields	2,400	3,000	5,000
Seeding	1,800	2,400	3,000
Weed Eating	1,400	1,800	2,400

2008-2009 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Recreation Facilities Maintenance	ORGANIZATION:	044100

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	524,571	502,470	511,113	584,113	555,665	555,665	8.72%
FRINGE BENEFITS	212,222	224,855	233,630	233,630	234,143	234,143	0.22%
OPERATING/CONTRACTUAL	703,430	688,245	957,005	1,009,005	963,105	963,105	0.64%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	131,672	100,275	118,869	203,142	51,598	51,598	-56.59%
TOTAL APPROPRIATIONS	1,571,895	1,515,845	1,820,617	2,029,890	1,804,511	1,804,511	-0.88%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490117	Salary-Superintendent Parks & Recreation	1	1	1	1	1	1	0.00%
490330	Salary - Crew Leader Parks Maintenance	3	3	3	3	3	3	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490819	Salary - Equipment Operator I	7	7	7	7	7	7	0.00%
490819	Salary - Equipment Operator I (Seasonal)	4	4	4	4	4	4	0.00%
490820	Salary - Maintenance Worker	4	4	4	4	4	4	0.00%
490820	Salary - Maintenance Worker (Seasonal)	3	3	3	3	3	3	0.00%
490820	Salary - Maintenance Worker (90 Day)	5	5	5	5	5	5	0.00%
	Total Positions	28	28	28	28	28	28	0.00%

Ninety Day Temporary Employees will work May thru August.
 Seasonal Employees will work in two cycles, May thru August and March thru April.

2008-2009 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Recreation Facilities Maintenance	ORGANIZATION:	044100

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
450001	Overtime	73,575	82,245	25,565	80,565	25,565	26,588	26,588
490117	Salary-Superintendent Parks & Recreation	48,106	50,222	51,031	69,031	43,137	45,266	45,266
490330	Salary - Crew Leader Parks Maintenance	102,249	106,748	108,465	108,465	108,465	112,804	112,804
490618	Salary - Administrative Secretary	19,965	21,169	21,510	21,510	21,510	24,717	24,717
490819	Salary - Equipment Operator I	141,495	135,698	155,736	155,736	154,419	165,252	165,252
490899	Salary - Equipment Operator I (Seasonal)	9,383	5,774	29,482	29,482	29,482	44,736	44,736
490895	Salary - Maintenance Worker (90 Day)	22,537	9,527	20,057	20,057	20,057	23,143	23,143
490820	Salary - Maintenance Worker	66,181	56,831	76,124	76,124	75,427	83,129	83,129
490898	Salary - Maintenance Worker (Seasonal)	41,080	34,256	23,143	23,143	23,143	30,030	30,030
Total Salaries		524,571	502,470	511,113	584,113	501,205	555,665	555,665
Fringe:								
510201	Fringe - Pension	123,918	133,562	123,636	123,636	113,515	121,259	121,259
510202	Fringe - Hospital	78,172	83,277	99,574	99,574	99,574	99,574	99,574
510206	Fringe - Medicare Insurance Tax	4,717	4,219	5,241	5,241	5,837	6,567	6,567
510207	Fringe - Life Insurance	643	620	672	672	672	672	672
510208	Fringe - FICA Tax Retirement	4,772	3,177	4,507	4,507	4,507	6,071	6,071
Total Fringe		212,222	224,855	233,630	233,630	224,105	234,143	234,143
Operating & Contractual:								
520105	Contract Labor	0	25,004	0	0	0	0	0
520204	Uniforms	2,843	2,934	2,900	2,900	2,900	3,500	3,500
520500	Operating Supplies	44,978	45,566	30,000	54,000	30,000	35,000	35,000
520503	Operating Chemicals	6,659	3,864	4,700	4,700	4,700	4,700	4,700
520514	Small Tools	171	3,193	3,000	3,000	3,000	3,000	3,000
531208	Services - Plumbing	8,689	9,501	5,000	5,000	5,000	9,000	9,000
531301	Vehicle Costs - Gas & Oil	38,666	33,450	30,705	42,705	42,705	42,705	42,705
531304	Vehicle Costs - R & M	49,108	53,675	51,700	47,700	47,700	47,700	47,700
531410	Telephone	9,612	9,570	12,000	9,000	9,000	9,000	9,000
531500	Printing	607	400	0	0	0	500	500
531701	Utilities	277,304	194,250	375,000	335,000	335,000	335,000	335,000
543003	Travel & Training	3,808	2,380	2,500	2,500	2,500	2,500	2,500
605101	Maintenance Bldg & Facilities	10,496	14,838	15,000	15,000	15,000	15,000	15,000
605103	Maintenance Bringham Golf Course	0	8,000	75,000	75,000	100,000	100,000	100,000
605105	Maintenance Johnny Downs Park	97,118	141,735	200,000	200,000	200,000	200,000	200,000
605106	Maintenance Equipment	2,139	2,486	4,000	4,000	4,000	5,000	5,000
605108	Maintenance Ball Parks	96,876	86,934	50,000	148,000	50,000	90,000	90,000
605109	Maintenance Natatorium	24,000	24,000	69,000	34,000	34,000	34,000	34,000
605113	Maintenance Lamps & Poles	56	1,489	1,500	1,500	1,500	1,500	1,500
605124	Bringham Stadium	30,300	24,976	25,000	25,000	25,000	25,000	25,000
Total Operating & Contractual		703,430	688,245	957,005	1,009,005	912,005	963,105	963,105
Capital Outlay:								
707405	Building Improvements	48,056	43,202	30,000	30,000	187,300	0	0
707500	Vehicles	24,265	26,108	26,000	26,000	22,255	22,255	22,255
707600	Machinery & Equipment	56,251	21,738	55,491	129,984	43,800	26,343	26,343
707700	Office Furniture & Fixtures	3,100	9,227	7,378	17,158	0	0	0
707702	Computer Software	0	0	0	0	3,000	3,000	3,000
Total Capital Outlay		131,672	100,275	118,869	203,142	256,355	51,598	51,598
TOTAL DEPARTMENT		1,571,895	1,515,845	1,820,617	2,029,890	1,893,670	1,804,511	1,804,511

2008-2009 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Animal Shelter	ORGANIZATION:	045800

GOAL MISSION STATEMENT

To provide the public with prompt service by responding to their daily complaints on animals that are running at large in the city. To provide for the safety and well being of the citizens of Alexandria by removing animals that might endanger them. To remove dead animals from city roadways and others areas according to health standards. To educate the public relations all national animal concerns sponsored by HSUS. To offer animals for adoption through newspaper coverage and TV programs. To euthanize in a safe humane way unwanted and stray animals. To shelter, feed and euthanize all parish and incorporated area animals. To follow up on all adoptions to make sure all animals are sterilized.

FUNCTION DESCRIPTION

There are currently two Impounding Officers and one Attendant capturing between 25 to 35 animals a day. These animals are fed and cared for while being offered for sale to the public. The shelter responds to between 45 to 50 calls per day by setting traps and impounding animals running at large. The shelter staff in cooperation with a veterinarian euthanize approximate 100-200 animals per week. The shelter staff responds to between 5-10 calls per day on animal abuse and cruelty cases. The investigating officers have approximate 5-7 ongoing court cases at any one time. The shelter staff makes 2-3 visits per month to schools and civic organizations to talk about responsible. Pet care and safety issues. Our functions and goals and responsibilities are being tripled by new parish and out-laying incorporated areas utilizing our shelter. We also monitor all lost pets in the city and try and find them and/or return to owners.

DEMAND PERFORMANCE INDICATORS

Description	2006-2007 Actual	2007-2008 Estimated	2008-2009 Projected
Telephone Calls	9,700	9,800	10,000
Animals Returned to Owner	750	800	825
Animals Impounded	10,000	10,100	10,500
Animals Adopted	750	900	925
Animals Incinerated	12,200	12,500	12,600
Citations Issued	150	160	150
Animals Euthanized	9,000	9,200	9,000

2008-2009 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Animal Shelter	ORGANIZATION:	045800

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	152,859	160,631	192,897	175,897	202,017	233,779	4.73%
FRINGE BENEFITS	53,699	65,442	83,292	83,292	97,113	114,770	16.59%
OPERATING/CONTRACTUAL	102,606	127,923	154,300	207,800	163,200	163,200	5.77%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	43,506	44,424	41,000	41,000	41,500	41,500	1.22%
TOTAL APPROPRIATIONS	352,670	398,420	471,489	507,989	503,830	553,249	6.86%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490618	Salary - Administrative Secretary	0	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
490143	Salary - Crew Supervisor Senior	0	0	0	0	0	1	0.00%
490144	Salary - Kennel Technician	1	2	2	2	2	2	0.00%
490855	Salary - Superintendent Animal Control	1	1	1	1	1	1	0.00%
490856	Salary - Animal Control Officer	2	2	2	2	2	2	0.00%
Total Positions		5	7	7	7	7	8	0.00%

2008-2009 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Animal Shelter	ORGANIZATION:	045800

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
450001	Overtime	26,006	18,873	10,290	18,290	10,290	10,702	10,702
490618	Salary - Administrative Secretary	0	0	23,296	13,296	22,839	24,717	24,717
490626	Salary - Clerical Specialist	23,455	24,259	24,881	16,881	20,277	21,194	21,194
490143	Salary - Crew Supervisor Senior	0	0	0	0	0	0	31,762
490144	Salary - Kennel Technician	10,839	29,162	36,198	29,198	35,140	40,040	40,040
490855	Salary - Superintendent Animal Control	46,439	48,482	49,263	49,263	49,263	51,234	51,234
490856	Salary - Animal Control Officer	46,120	39,855	48,969	48,969	48,969	54,130	54,130
Total Salaries		152,859	160,631	192,897	175,897	186,778	202,017	233,779
Fringe:								
510201	Fringe - Pension	40,172	47,647	54,396	54,396	49,477	53,515	61,929
510202	Fringe - Hospital	10,635	15,249	25,804	25,804	40,377	40,377	49,117
510206	Fringe - Medicare Insurance Tax	2,712	2,308	2,798	2,798	2,708	2,927	3,388
510207	Fringe - Life Insurance	180	238	294	294	294	294	336
Total Fringe		53,699	65,442	83,292	83,292	92,856	97,113	114,770
Operating & Contractual:								
520105	Contract Labor	0	9,588	0	18,000	0	0	0
520204	Uniforms	2,537	2,479	2,280	2,280	2,280	2,280	2,280
520400	Office	400	403	1,000	1,000	1,000	1,000	1,000
520500	Operating Supplies	18,677	17,267	15,000	30,000	15,000	18,000	18,000
520502	Operating Cleaner	2,245	3,348	4,000	4,000	4,000	4,500	4,500
520504	Operating - Animal Food	199	913	5,000	5,000	5,000	5,000	5,000
520515	Operating Medical Supplies	0	172	2,000	2,000	2,000	2,000	2,000
531103	Professional Fees - Veterinarian	12,000	19,261	36,000	41,000	36,000	36,000	36,000
531215	Fees, Licences, & Permits	0	204	500	500	500	500	500
531301	Vehicle Costs - Gas & Oil	12,514	11,726	10,120	14,120	14,120	14,120	14,120
531304	Vehicle Costs - R & M	5,522	7,883	8,500	8,500	8,500	8,500	8,500
531410	Telephone	4,313	4,880	5,500	5,500	5,500	5,500	5,500
531500	Printing	842	217	400	400	400	800	800
531701	Utilities	33,150	41,904	28,000	28,000	28,000	28,000	28,000
543003	Travel & Training	1,498	1,868	2,000	7,000	2,000	2,000	2,000
605101	Maintenance Bldg & Facilities	1,716	1,474	24,000	30,500	24,000	24,000	24,000
605106	Maintenance Equipment	6,993	4,336	10,000	10,000	10,000	11,000	11,000
Total Operating & Contractual		102,606	127,923	154,300	207,800	158,300	163,200	163,200
Capital Outlay:								
707405	Building Improvements	0	15,940	12,000	12,000	7,000	7,000	7,000
707500	Vehicles	33,279	0	27,000	27,000	39,700	0	0
707600	Machinery & Equipment	10,227	18,206	2,000	2,000	43,300	30,500	30,500
707700	Office Furniture & Fixtures	0	279	0	0	3,000	3,000	3,000
707702	Computer Software	0	9,999	0	0	1,000	1,000	1,000
Total Capital Outlay		43,506	44,424	41,000	41,000	94,000	41,500	41,500
TOTAL DEPARTMENT		352,670	398,420	471,489	507,989	531,934	503,830	553,249

2008-2009 ANNUAL BUDGET

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2008-2009 ANNUAL BUDGET

DIVISION:	Planning	FUND:	101
DEPARTMENT:	Administration	ORGANIZATION:	054700

GOAL MISSION STATEMENT

To provide for the overall planning and coordination of the city's land development, housing, urban design and community development activities. This is accomplished through providing exceptional customer service, prompt and adequate responses to telephone inquires, efficient handling and resolution of zoning disputes and complaints and complete answers to any and all questions related to comprehensive planning, zoning, housing rehabilitation, community development, site plan development, application preparation assistance for zoning and rezoning applications, board of adjustment and appeals applications for variances and special exceptions and zoning compliance.

FUNCTION DESCRIPTION

The Planing Division is responsible for processing permit applications relating to zoning compliance, signs and other development activities including annexation requests and driveway permits. Staff perform site plan reviews for commercial plan applications and subdivision relating to drainage, landscaping, setback, parking, etc. Planned are routed to other department with input into the process such as the engineering department, utility department, and public work division. This division also supports the Zoning Commission and the Zoning Board of Adjustment and Appeals through agenda development, and other reports. Staff in this division investigated and acted upon as necessary. Complaints regarding zoning are investigated and acted upon as necessary. This division manages and maintains and zoning ordinance (Chapter 28 - Land Development Code) as well as the city maps. This division indirectly oversees staff activities in the Community Development Department. This division also participates in regional planning issues through the Rapides Area Planning Commission.

DEMAND PERFORMANCE INDICATORS

Description	2006-2007 Actual	2007-2008 Estimated	2008-2009 Projected
Zoning Compliance Certificate	375	375	375
Address Assignments	283	283	283
Commercial Plan Review	80	80	80
Subdivision Review	25	25	25
Permits Issued	300	300	300
Zoning Violations Letters	70	70	70
Flood Zone Letters Issued	65	65	65

2008-2009 ANNUAL BUDGET

DIVISION:	Planning	FUND:	101
DEPARTMENT:	Administration	ORGANIZATION:	054700

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	226,964	332,377	425,239	368,239	418,615	456,835	-1.56%
FRINGE BENEFITS	82,101	115,123	170,151	170,151	164,538	183,998	-3.30%
OPERATING/CONTRACTUAL	137,413	116,530	196,850	235,850	212,100	154,420	7.75%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	6,894	23,100	8,000	8,000	17,000	17,000	0.00%
TOTAL APPROPRIATIONS	453,372	587,130	800,240	782,240	812,253	812,253	1.50%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
480105	Salary - Director of Planning	1	1	1	1	1	1	0.00%
490160	Salary - Principal Planner	0	0	0	0	0	1	0.00%
490219	Salary - Professional Engineer	1	1	1	1	1	1	0.00%
490229	Salary - Assistant Director Planning	1	1	1	1	1	1	0.00%
490240	Salary - Zoning Enforcement Analyst	1	1	1	1	1	1	0.00%
490337	Salary - Code Enforcement Officer	1	1	1	1	1	1	0.00%
490345	Salary - Mechanical Inspector	1	1	1	1	1	1	0.00%
490348	Salary - Building Inspector	0	2	2	2	2	2	0.00%
490614	Salary - Administrative Assistant	1	1	1	1	1	1	0.00%
Total Positions		7	9	9	9	9	10	0.00%

2008-2009 ANNUAL BUDGET

DIVISION:	Planning	FUND:	101
DEPARTMENT:	Administration	ORGANIZATION:	054700

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
450001	Overtime	0	879	0	0	0	0	0
480105	Salary - Director of Planning	83,047	102,316	93,260	84,260	75,000	75,000	75,000
490160	Salary - Principal Planner	0	0	0	0	0	0	38,220
490219	Salary - Professional Engineer	31,154	63,390	63,648	36,648	57,000	59,280	59,280
490229	Salary - Assistant Director Planning	30,647	0	62,614	28,614	62,614	65,119	65,119
490240	Salary - Zoning Enforcement Analyst	32,989	34,440	34,995	34,995	34,995	36,395	36,395
490337	Salary - Code Enforcement Officer	17,482	28,077	28,528	28,528	28,528	29,669	29,669
490345	Salary - Mechanical Inspector	0	8,718	35,364	35,364	41,285	42,936	42,936
490348	Salary - Building Inspector	0	61,520	73,261	73,261	73,261	76,191	76,191
490614	Salary - Administrative Assistant	31,645	33,037	33,569	46,569	32,716	34,025	34,025
Total Salaries		226,964	332,377	425,239	368,239	405,399	418,615	456,835
Fringe:								
510201	Fringe - Pension	56,680	83,876	109,619	109,619	107,389	110,891	121,015
510202	Fringe - Hospital	15,895	21,297	49,117	49,117	43,417	43,417	52,157
510206	Fringe - Medicare Insurance Tax	3,390	4,840	6,237	6,237	4,862	5,052	5,606
510207	Fringe - Life Insurance	176	291	378	378	378	378	420
510208	Fringe - FICA Tax Retirement	1,437	0	0	0	0	0	0
510209	Fringe - Car Allowance	4,523	4,819	4,800	4,800	4,800	4,800	4,800
Total Fringe		82,101	115,123	170,151	170,151	160,846	164,538	183,998
Operating & Contractual:								
520105	Contract Labor	0	13,917	5,000	5,000	5,000	20,000	20,000
520204	Uniforms	0	1,543	1,800	1,800	1,800	2,200	2,200
520400	Office	11,502	13,709	10,500	10,500	10,500	12,500	12,500
520516	Zoning Books & Maps	0	1,018	1,000	1,000	1,000	1,000	1,000
531110	Professional Fees & Services	83,029	54,725	70,000	82,000	70,000	70,000	12,320
531301	Vehicle Costs - Gas & Oil	612	6,660	7,000	8,000	8,000	7,000	7,000
531304	Vehicle Costs R & M	251	5,127	6,000	6,000	6,000	4,000	4,000
531410	Telephone	1,778	4,474	5,500	4,500	4,500	4,500	4,500
531500	Printing	416	605	3,600	3,600	3,600	3,600	3,600
531900	Advertising	942	1,258	1,700	1,700	1,700	1,700	1,700
543000	Miscellaneous Expense	0	0	0	0	0	0	0
543002	Dues & Subscriptions	104	741	1,350	1,350	1,350	2,200	2,200
543003	Travel & Training	38,779	12,753	17,000	17,000	17,000	17,000	17,000
605106	Maintenance - Equipment	0	0	400	400	400	400	400
646043	Historic Preservation District Commissio	0	0	66,000	93,000	66,000	66,000	66,000
Total Operating & Contractual		137,413	116,530	196,850	235,850	196,850	212,100	154,420
Capital Outlay:								
707101	Acquisitions	0	0	0	0	0	0	0
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	0	21,363	0	0	0	0	0
707600	Machinery & Equipment	4,497	1,141	3,000	3,000	9,000	9,000	9,000
707700	Office Furniture and Fixtures	1,606	596	0	0	0	0	0
707702	Computer Software	791	0	5,000	5,000	8,000	8,000	8,000
Total Capital Outlay		6,894	23,100	8,000	8,000	17,000	17,000	17,000
TOTAL DEPARTMENT		453,372	587,130	800,240	782,240	780,095	812,253	812,253

2008-2009 ANNUAL BUDGET

DIVISION:	Planning	FUND:	101
DEPARTMENT:	Community Development	ORGANIZATION:	054701

GOAL MISSION STATEMENT

To apply for applicable federal grants, including Community Development Block Grant, HOME Investment Partnership Program, Louisiana Emergency Shelter Grant Program and to efficiently administer federal programs and activities related to these funds.

FUNCTION DESCRIPTION

The Community Development Department is responsible for preparing grant applications for federal funds, preparing all associated reports, complying with all federal requirements, maintaining records according to federal guidelines, and effectively administering the following programs.

1. Housing Rehabilitation Deferred Loan Program - housing renovation for owner occupied structures with CDBG and HOME funds.
2. HOME Rental Housing Rehabilitation Program - renovation of rental property for low income tenants.
3. Code Enforcement/Demolition Program - to enforce the City's code standards on vacant structures within CDBG target areas.
4. Housing development Program - new construction of single family housing for first time home buyers.
5. Business Facade Improvement Program - facade improvement loans/grants for business located in a designated area.
6. Housing assistance Program - down payment and closing cost assistance for first time home buyers.
7. Monitor HOME activities carried out by the city's Community Housing Development Organization (CHDO).
8. Monitor all sub-recipients to ensure compliance with grant Agreements & HUD regulation including: Boys & Girls Club of Central LA, Boys Scouts of America, Caring People's Free Pharmacy, Inner-City Revitalization Corporation, Cenla Pride, Shepherd Center, Phoenix Point, and Sisterhood Neighborhood Alliance.
9. Economic Development Assistance Program.

DEMAND PERFORMANCE INDICATORS

Description	2006-2007 Actual	2007-2008 Estimated	2008-2009 Projected
Federal Funds Received	1,524,000	1,524,000	1,524,000
Housing Repairs - Owner Occupied	12	12	12
Home buyer Training Graduates	60	60	60
Code Enforcement Inspections	150	150	150
Demolition of Vacant Structures	15	15	15
North Alex. Boys & Girls Club	15	15	15
Free Pharmacy clients assisted	300	300	300

2008-2009 ANNUAL BUDGET

DIVISION:	Planning	FUND:	101
DEPARTMENT:	Community Development	ORGANIZATION:	054701

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	79,393	89,807	106,308	106,308	138,994	138,994	30.75%
FRINGE BENEFITS	31,813	38,131	42,310	42,310	54,527	54,527	28.87%
OPERATING/CONTRACTUAL	8,039	18,523	110,008	110,008	113,508	113,508	3.18%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	2,267	1,280	54,000	54,000	0	0	0.00%
TOTAL APPROPRIATIONS	121,512	147,741	312,626	312,626	307,029	307,029	-1.79%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
	** Note: Slots For This Department Are Budgeted In Fund 160.							

2008-2009 ANNUAL BUDGET

DIVISION:	Planning	FUND:	101
DEPARTMENT:	Community Development	ORGANIZATION:	054701

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
490116	Salary - Community Develop Administra	17,324	21,137	28,014	28,014	28,574	31,114	31,114
490210	Salary - Program Manager	14,501	16,288	14,977	14,977	26,836	28,487	28,487
490336	Salary - Housing Manager	15,732	16,093	17,445	17,445	17,794	28,487	28,487
490349	Salary - Housing Inspector	8,665	11,673	16,595	16,595	24,771	14,959	14,959
490618	Salary - Administrative Secretary	11,391	11,745	15,287	15,287	16,817	18,040	18,040
490626	Salary - Clerical Specialist	11,780	12,871	13,990	13,990	16,788	17,907	17,907
Total Salaries		79,393	89,807	106,308	106,308	131,580	138,994	138,994
Fringe:								
510201	Fringe - Pension	21,941	26,600	29,482	29,482	35,155	37,665	37,665
510202	Fringe - Hospital	9,114	10,603	11,868	11,868	15,212	15,211	15,211
510206	Fringe - Medicare Insurance Tax	665	834	846	846	1,409	1,509	1,509
510207	Fringe - Life Insurance	93	94	114	114	141	142	142
Total Fringe		31,813	38,131	42,310	42,310	51,917	54,527	54,527
Operating & Contractual:								
520204	Uniforms	581	778	600	600	600	600	600
520400	Office	0	1,858	7,088	7,088	7,088	7,088	7,088
520500	Operating Supplies	3,292	2,971	2,300	2,300	2,300	2,300	2,300
531110	Professional Fees & Services	543	4,974	36,000	36,000	36,000	36,000	36,000
531201	Services - Demolition	0	0	45,000	45,000	45,000	45,000	45,000
531205	Services- Boarding up	0	0	13,500	13,500	13,500	13,500	13,500
531301	Vehicle Costs - Gas & Oil	780	870	920	920	920	920	920
531304	Vehicle Costs - R & M	181	621	800	800	800	800	800
531401	Postage	767	4,152	800	800	800	800	800
531410	Telephone	868	404	500	500	800	800	800
531500	Printing	0	177	200	200	200	200	200
531800	Rent	0	0	0	0	2,000	2,000	2,000
531900	Advertising	679	0	300	300	300	300	300
543000	Miscellaneous	348	1,718	2,000	2,000	3,200	3,200	3,200
Total Operating & Contractual		8,039	18,523	110,008	110,008	113,508	113,508	113,508
Capital Outlay:								
707160	Subrecipient Grant	0	0	54,000	54,000	0	0	0
707600	Machinery & Equipment	2,267	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	1,280	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
Total Capital Outlay		2,267	1,280	54,000	54,000	0	0	0
TOTAL DEPARTMENT		121,512	147,741	312,626	312,626	297,005	307,029	307,029

2008-2009 ANNUAL BUDGET

DIVISION:	Planning	FUND:	101
DEPARTMENT:	Engineering	ORGANIZATION:	042300

GOAL MISSION STATEMENT

The Engineering Department's function is to provide the administration, City Council and Citizens with maps, records, and files concerning widths of rights of ways and easements, municipally owned property, benchmark locations and elevations; street names and locations; drainage facilities; review construction projects; maintain records on parks and recreational facilities and bridges; enter all pertinent information into CAD System; provide usable construction estimates, permits from the Corp of Engineers on all Capital Drainage Projects; participate in planning and/or design a capital improvements and/or projects; work with all other city departments on all other city departments on maintenance and improvements projects concerning existing city facilities, provide plans, specifications, surveying, inspection and processing for various projects including streets, drainage utilities and parks for the City of Alexandria; meet with LDOTD and FHWA officials to discuss funding of Urban System Projects meeting LDOTD and FHWA requirements, coordinating plans between the consultants and LDOTD and FHWA officials; Secure Wet Lands.

FUNCTION DESCRIPTION

The Engineering Department handles numerous citizen complaints and questions, daily coordinates various construction activities. Our engineering technicians update the City limits and Zoning maps on an on going basis and update various other maps and records. They also draw plans for various projects, provide assistance for citizens on various matters, provide charts, graphs and maps for administration and council (as required), index and file maps and drawings, update drainage, street numbers and subdivisions maps. The survey crew provides services from construction layout to staking and/or locating right-of-ways and easements, as well as maintaining all city benchmarks. They also secure data for the preparation of Right-of-Way Maps by the Drafting Department for Urban System Projects. The construction inspector maintains constant check on consulting engineers' projects and in house designed projects. The Secretary keeps up with the enormous amount of correspondence, reports, filing and phone calls that flow this office on a daily basis. The engineers must see that the previously mentioned work is assigned and completed, as well as design and supervise city projects; handle citizens' complaints and questions; and assist the administration and council on other matters as required.

DEMAND PERFORMANCE INDICATORS

Description	2006-2007 Actual	2007-2008 Estimated	2008-2009 Projected
Typewritten correspondence	100,000	100,000	100,000
Meetings (in hours)	750	750	750
Telephone calls	16,000	16,000	16,000
Construction-in-house	20	20	20
Consultant design with City Review	55	55	55
Citizens Complaints handled by phone	900	900	900
Citizens Complaints handled in field	200	200	200
Modifying City Maps w/Computer hr.	3,800	3,800	3,800

2008-2009 ANNUAL BUDGET

DIVISION:	Planning	FUND:	101
DEPARTMENT:	Engineering	ORGANIZATION:	042300

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	479,646	420,358	725,497	575,497	748,870	748,870	3.22%
FRINGE BENEFITS	177,642	174,381	301,660	301,660	297,261	297,261	-1.46%
OPERATING/CONTRACTUAL	63,915	129,436	74,570	95,570	81,570	81,570	9.39%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	45,911	22,873	50,841	53,951	43,500	43,500	-14.44%
TOTAL APPROPRIATIONS	767,114	747,048	1,152,568	1,026,678	1,171,201	1,171,201	1.62%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490107	Salary - Asst City Engineer	2	2	3	3	3	3	0.00%
490110	Salary - City Engineer	1	1	1	1	1	1	0.00%
490213	Salary - Right of Way Agent	0	1	1	1	1	1	0.00%
490216	Salary - Engineering Supervisor	1	1	1	1	1	1	0.00%
490236	Salary - Land Surveyor	1	1	1	1	1	1	0.00%
490313	Salary - Survey Technician	0	0	1	1	1	1	0.00%
490343	Salary - Survey Party Chief	1	1	1	1	1	1	0.00%
490341	Salary - Engineering Technician III	2	1	1	1	1	1	0.00%
490342	Salary - Construction Inspector	1	2	2	2	2	2	0.00%
490346	Salary - Survey Instrument Operator	1	1	1	1	1	1	0.00%
490162	Salary - Lead Engineering Technician	1	1	1	1	1	1	0.00%
490614	Salary - Administrative Assistant	0	0	0	0	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	0	0	-100.00%
490619	Salary - Office Assistant	1	1	1	1	1	1	0.00%
490820	Salary - Maintenance Worker	1	1	0	0	0	0	0.00%
	Total Positions	14	15	16	16	16	16	-100.00%

2008-2009 ANNUAL BUDGET

DIVISION:	Planning	FUND:	101
DEPARTMENT:	Engineering	ORGANIZATION:	042300

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
450001	Overtime	2,938	1,262	1,697	1,697	1,697	1,765	1,765
490107	Salary - Assistant City Engineer	16,624	56,862	215,656	152,656	211,400	218,400	218,400
490110	Salary - City Engineer	93,691	0	81,180	61,180	74,900	81,300	81,300
490213	Salary - Right of Way Agent	0	0	35,364	16,364	34,671	38,220	38,220
490216	Salary - Engineering Supervisor	60,190	62,839	63,850	46,850	63,850	66,404	66,404
490236	Salary - Land Surveyor	44,130	46,071	46,813	46,813	46,813	48,686	48,686
490316	Salary - Engineering Technician II	3,750	0	0	0	0	0	0
490313	Salary - Survey Technician	0	0	24,868	19,868	24,868	25,863	25,863
490343	Salary - Survey Party Chief	34,903	36,597	37,185	37,185	37,185	38,672	38,672
490341	Salary - Engineering Technician III	56,333	42,018	32,399	32,399	32,399	33,695	33,695
490342	Salary - Construction Inspector	37,257	38,896	71,979	53,979	71,343	74,197	74,197
490346	Salary - Survey Instrument Operator	27,086	28,225	28,678	28,678	28,678	29,825	29,825
490162	Salary - Lead Engineering Technician	35,326	36,881	37,474	37,474	37,474	38,973	38,973
490614	Salary - Administrative Assistant	0	0	0	0	0	34,025	34,025
490618	Salary - Administrative Secretary	28,685	29,976	30,576	22,576	30,576	0	0
490619	Salary - Office Assistant	16,473	17,136	17,778	17,778	17,778	18,845	18,845
490820	Salary - Maintenance Worker	22,260	23,595	0	0	0	0	0
Total Salaries		479,646	420,358	725,497	575,497	713,632	748,870	748,870
Fringe:								
510201	Fringe - Pension	124,327	124,618	204,591	204,591	189,041	198,376	198,376
510202	Fringe - Hospital	49,236	45,118	87,927	87,927	87,927	87,927	87,927
510206	Fringe - Medicare Insurance Tax	3,574	4,189	8,483	8,483	9,809	10,299	10,299
510207	Fringe - Life Insurance	505	456	659	659	659	659	659
Total Fringe		177,642	174,381	301,660	301,660	287,436	297,261	297,261
Operating & Contractual								
520105	Contract Labor	0	68,746	0	21,000	0	0	0
520204	Uniforms	1,587	1,795	1,800	1,800	1,800	1,800	1,800
520400	Office	11,545	12,352	10,500	10,500	10,500	10,500	10,500
520519	Operating - Drafting & Survey	13,004	9,239	10,000	10,000	10,000	10,000	10,000
531101	Fees - Recording	4,124	3,245	7,000	7,000	7,000	7,000	7,000
531110	Professional Fees & Services	0	0	6,500	6,500	5,200	5,200	5,200
531215	Fees, Licenses, & Permits	700	700	1,200	1,200	1,200	1,200	1,200
531301	Vehicle Costs - Gas & Oil	7,631	6,375	5,970	5,970	5,970	5,970	5,970
531304	Vehicle Costs - R & M	2,576	2,193	2,200	2,200	3,500	3,500	3,500
531410	Telephone	1,306	3,415	4,000	4,000	4,000	4,000	4,000
531500	Printing	1,290	1,254	1,500	1,500	1,500	1,500	1,500
531802	Rent - Copy Machine	13,451	17,006	17,500	17,500	17,500	17,500	17,500
543002	Dues & Subscriptions	882	1,092	1,100	1,100	1,100	1,100	1,100
543003	Travel & Training	4,482	876	3,700	3,700	3,700	10,700	10,700
605106	Maintenance Equipment	1,337	1,148	1,600	1,600	1,600	1,600	1,600
Total Operating & Contractual		63,915	129,436	74,570	95,570	74,570	81,570	81,570
Capital Outlay:								
707500	Vehicles	14,443	0	21,945	21,945	0	0	0
707600	Machinery & Equipment	26,689	5,922	22,435	25,545	36,000	36,000	36,000
707700	Office Furniture & Fixtures	699	1,945	0	0	0	0	0
707702	Computer Software	4,080	15,006	6,461	6,461	7,500	7,500	7,500
Total Capital Outlay		45,911	22,873	50,841	53,951	43,500	43,500	43,500
TOTAL DEPARTMENT		767,114	747,048	1,152,568	1,026,678	1,119,138	1,171,201	1,171,201

2008-2009 ANNUAL BUDGET

DIVISION:	Planning	FUND:	101
DEPARTMENT:	Urban Forestry	ORGANIZATION:	042400

GOAL MISSION STATEMENT

The primary goals of this department are: To develop and implement the Urban Forest Management Program for the City; Provide oversight on all capital projects regarding all horticultural and landscape architectural matters; and Review commercial projects to ensure compliance with applicable city ordinances; manage park, green space, and community center landscape maintenance contracts.

FUNCTION DESCRIPTION

Receives and responds to an average of (30) tree work service requests per month. Fifty percent of these requests involve trees located on private property that have low limbs that create various safety problems. In most cases, property owners are notified of the problem and required corrective actions. In case of immediate public safety or if property owners refuse to take corrective actions, the City may have the work done on their behalf. Trees located in the rights of way or other City property are inspected and either trimmed or removed depending upon the nature of the problem. All tree work is done by private contractors. The department also assists residents by providing hazard tree assessments. Provides support services to Electric Distribution's Utility Line Vegetation Management Program in determining if their contractor is following appropriate national standards and Provides assistance explaining pruning methods to residents. Conducts annual Arbor Day Program(s) with local elementary schools. Applies for and manages annual Urban and Community Forestry Grant Projects from the LDAF. Prepares annual Tree City USA Certification applications. Develops and disseminates pertinent educational material.

The Department participates in all capital and in-house projects that have a landscape or arboriculture component as part of their scope. Coordinates capital project landscape design performed by consultants. Provides design plans, specifications, and construction administration services for smaller landscape projects that do not require a consultant. Interacts with numerous consultant and City divisions and departments regarding horticultural and arboricultural matters that arise during the design, construction, and maintenance of City infrastructure.

The Department reviews all commercial building permit application for compliance with the Landscape and Tree Ordinance requirements.

The Departments prepares specifications and bid documents and manages maintenance contracts for various city parks, green-spaces, and community centers. Provides horticultural consultation for sites maintained by other City departments.

DEMAND PERFORMANCE INDICATORS

Description	2006-2007 Actual	2007-2008 Estimated	2008-2009 Projected
Requests for Assistance	500	600	600
Trees Trimmed	500	600	1,000
Trees Removed	150	200	200
Trees Planted	0	50	10
Oversight on Capital Projects	5	5	5
Landscape Ordinance Compliance Reviews	60	75	40

2008-2009 ANNUAL BUDGET

DIVISION:	Planning	FUND:	101
DEPARTMENT:	Urban Forestry	ORGANIZATION:	042400

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	50,053	42,795	52,284	50,284	54,023	54,023	3.33%
FRINGE BENEFITS	16,587	17,508	17,875	17,875	17,618	17,618	-1.44%
OPERATING/CONTRACTUAL	240,669	269,867	247,845	285,645	342,845	342,845	38.33%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	0	15,973	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	307,309	346,143	318,004	353,804	414,486	414,486	30.34%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490106	Salary - Urban Forester	1	1	1	1	1	1	0.00%
490690	Salary - Student Workers	2	2	2	2	2	2	0.00%
	Total Positions	3	3	3	3	3	3	0.00%

2008-2009 ANNUAL BUDGET

DIVISION:	Planning	FUND:	101
DEPARTMENT:	Urban Forestry	ORGANIZATION:	042400

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
490106	Salary - Urban Forester	40,991	42,795	43,484	43,484	43,484	45,223	45,223
490690	Salary - Student Workers	9,062	0	8,800	6,800	8,800	8,800	8,800
Total Salaries		50,053	42,795	52,284	50,284	52,284	54,023	54,023
Fringe:								
510201	Fringe - Pension	11,330	12,687	12,262	12,262	11,519	11,980	11,980
510202	Fringe - Hospital	3,936	4,163	4,266	4,266	4,266	4,266	4,266
510206	Fringe - Medicare Insurance Tax	717	616	759	759	759	784	784
510207	Fringe - Life Insurance	42	42	42	42	42	42	42
510208	Fringe - FICA Tax Retirement	562	0	546	546	546	546	546
Total Fringe		16,587	17,508	17,875	17,875	17,132	17,618	17,618
Operating & Contractual:								
520106	Contract Labor - Inmates	0	0	0	0	0	45,000	45,000
520204	Uniforms	0	252	250	250	250	250	250
520400	Office	119	240	500	500	500	500	500
520500	Operating	220	280	400	400	400	400	400
531110	Professional Fees & Services	0	4,845	0	0	0	0	0
531115	Tree Trimming/Removal	129,490	135,608	124,500	149,500	124,500	174,500	174,500
531301	Vehicle Costs - Gas & Oil	1,618	1,218	2,530	2,530	2,530	2,530	2,530
531304	Vehicle Costs - R & M	505	587	2,050	2,050	2,050	2,050	2,050
531410	Telephone	568	520	575	575	575	575	575
531500	Printing	0	36	200	200	200	200	200
543002	Dues & Subscriptions	375	325	140	140	140	140	140
543003	Travel & Training	1,201	1,449	1,500	3,500	1,500	1,500	1,500
605106	Maintenance Equipment	1,650	0	200	200	200	200	200
605110	Maintenance Grounds & ROW	104,923	124,507	115,000	125,800	115,000	115,000	115,000
Total Operating & Contractual		240,669	269,867	247,845	285,645	247,845	342,845	342,845
Capital Outlay:								
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	0	15,704	0	0	0	0	0
707600	Machinery & Equipment	0	269	0	0	0	0	0
707700	Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
Total Capital Outlay		0	15,973	0	0	0	0	0
TOTAL DEPARTMENT		307,309	346,143	318,004	353,804	317,261	414,486	414,486

2008-2009 ANNUAL BUDGET

DIVISION:	Planning	FUND:	101
DEPARTMENT:	Building Inspector	ORGANIZATION:	043300

GOAL MISSION STATEMENT

To maintain a high standard of residential and commercial construction inside the city limits by keeping projects in compliance with applicable codes and to assist contractors and the general public in all related matters.

To continue education in all matters of permitting and building codes that are applicable.

FUNCTION DESCRIPTION

The Building Inspector duties include: review of drawings and specifications for construction projects, issue building permits for new construction, remodeling, swimming pools, mobile home placement, house moving and demolition. The Building Inspector conducts on-site inspection to insure contractors work is in compliance with building codes and regulations. This individual also advises property owners and other people on matters concerning building codes and maintains records of permits and inspections.

The activities of this department are now budgeted under the Planning Director's Office.

DEMAND PERFORMANCE INDICATORS

Description	2006-2007 Actual	2007-2008 Estimated	2008-2009 Projected
Average Phone Calls	4,350	4,350	4,350
Building & Remodeling Permits	1,835	1,835	1,835
Swimming Pool Permits	35	35	35
Mobile Home Permits	30	30	30
Housing Moving Permits	25	25	25
On-Site Inspections	3,560	3,560	3,560

2008-2009 ANNUAL BUDGET

DIVISION:	Planning	FUND:	101
DEPARTMENT:	Building Inspector	ORGANIZATION:	043300

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	35,949	0	0	0	0	0	0.00%
FRINGE BENEFITS	14,439	0	0	0	0	0	0.00%
OPERATING/CONTRACTUAL	9,821	0	0	0	0	0	0.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	60,209	0	0	0	0	0	0.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490348	Salary - Building Inspector	2	0	0	0	0	0	0.00%
	Total Positions	2	0	0	0	0	0	0.00%

2008-2009 ANNUAL BUDGET

DIVISION:	Planning	FUND:	101
DEPARTMENT:	Building Inspector	ORGANIZATION:	043300

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
490348	Salaries:							
	Salary - Building Inspector	35,949	0	0	0	0	0	0
	Total Salaries	35,949	0	0	0	0	0	0
	Fringe:							
510201	Fringe - Pension	9,937	0	0	0	0	0	0
510202	Fringe - Hospital	3,936	0	0	0	0	0	0
510206	Fringe - Medicare Insurance Tax	524	0	0	0	0	0	0
510207	Fringe - Life Insurance	42	0	0	0	0	0	0
	Total Fringe	14,439	0	0	0	0	0	0
	Operating & Contractual:							
520105	Contract Labor	0	0	0	0	0	0	0
520204	Uniforms	298	0	0	0	0	0	0
520400	Office	385	0	0	0	0	0	0
531301	Vehicle Costs - Gas & Oil	3,406	0	0	0	0	0	0
531304	Vehicle Costs - R & M	4,123	0	0	0	0	0	0
531410	Telephone	900	0	0	0	0	0	0
531500	Printing	43	0	0	0	0	0	0
543002	Dues & Subscriptions	279	0	0	0	0	0	0
543003	Travel & Training	387	0	0	0	0	0	0
605106	Maintenance Equipment	0	0	0	0	0	0	0
	Total Operating & Contractual	9,821	0	0	0	0	0	0
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	60,209	0	0	0	0	0	0

2008-2009 ANNUAL BUDGET

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2008-2009 ANNUAL BUDGET

DIVISION:	Public Safety	FUND:	101
DEPARTMENT:	Police	ORGANIZATION:	065000

GOAL MISSION STATEMENT

To protect and serve the citizens of Alexandria while still exercising police powers over all property owned or controlled by the city of Alexandria. With the intent to foster a better quality of life for all under our jurisdiction.

FUNCTION DESCRIPTION

The Alexandria Police Department currently provides 24 hours, 7 days a week patrol service within the city limits of Alexandria. Additionally, the department investigates criminal activities, utilizes arrest powers, maintain records, attack the infiltration of illegal narcotic activities and provides a regional training academy. Moreover, the Police Department is committed to Community Policing efforts which are enhanced by the Boat Patrol, K-9 Unit, Motorcycle and Street Level Drug Interdiction Team.

DEMAND PERFORMANCE INDICATORS

Description	2006-2007 Actual	2007-2008 Estimated	2008-2009 Projected
Accidents	5,899	6,020	6,020
Calls for Service	68,420	70,380	70,380
Public Service	19,200	20,800	20,800

2008-2009 ANNUAL BUDGET

DIVISION:	Public Safety	FUND:	101
DEPARTMENT:	Police	ORGANIZATION:	065000

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	8,739,617	9,283,030	9,496,746	10,172,978	10,815,318	10,815,318	13.88%
FRINGE BENEFITS	2,437,649	2,492,705	2,875,118	2,875,118	3,075,830	3,075,830	6.98%
OPERATING/CONTRACTUAL	1,697,714	1,972,837	2,096,218	2,533,744	2,165,871	2,165,871	3.32%
OTHER	413,018	409,385	410,030	410,030	410,018	410,018	0.00%
CAPITAL OUTLAY	1,116,931	1,035,904	1,165,757	1,293,699	1,156,612	1,156,612	-0.78%
TOTAL APPROPRIATIONS	14,404,929	15,193,861	16,043,869	17,285,569	17,623,649	17,623,649	9.85%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
440126	Salary - Police Chief	1	1	1	1	1	1	0.00%
440127	Salary - Assistant Chief	1	1	1	1	1	1	0.00%
440217	Salary - Captain	6	6	6	6	6	6	0.00%
440218	Salary - Lieutenant	11	11	11	11	11	11	0.00%
440358	Salary - Sergeant	36	36	36	36	36	36	0.00%
440359	Salary - Communications Officers	17	17	17	17	17	17	0.00%
440404	Salary - Corporal	42	51	51	51	52	52	1.96%
440405	Salary - Police Officer	55	61	61	61	60	60	-1.64%
440407	Salary - Jailers	2	2	2	2	2	2	0.00%
440408	Salary - School Patrol	21	21	21	21	21	21	0.00%
440616	Salary - Record Clerk	14	14	14	14	14	14	0.00%
440618	Salary - Secretary (Chief)	1	1	1	1	1	1	0.00%
490230	Salary - Accountant	1	1	1	1	1	1	0.00%
	Total Positions	208	223	223	223	223	223	0.00%
<p>Note: In this and future years, the number of positions in Officer and Corporal will float between the two ranks as an Officer will automatically attain the rank of Corporal upon completion of 12 years of service.</p>								

2008-2009 ANNUAL BUDGET

DIVISION:	Public Safety	FUND:	101
DEPARTMENT:	Police	ORGANIZATION:	065000

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
440126	Salary - Police Chief	81,928	85,533	86,909	86,909	86,909	90,385	90,385
440127	Salary - Assistant Chief	74,635	77,919	79,172	79,172	79,172	82,339	82,339
440217	Salary - Captain	361,810	372,711	377,682	377,682	377,517	463,518	463,518
440218	Salary - Lieutenant	581,221	605,030	608,306	608,306	607,620	761,445	761,445
440358	Salary - Sergeant	1,697,471	1,731,311	1,721,606	1,721,606	1,756,224	2,147,098	2,147,098
440359	Salary - Communications Officers	526,364	529,019	552,899	552,899	534,144	618,253	618,253
440404	Salary - Corporal	1,593,910	1,871,365	2,011,692	2,011,692	2,023,632	2,344,399	2,344,399
440405	Salary - Police Officer	1,669,567	1,716,161	1,949,673	1,915,673	1,856,028	2,062,658	2,062,658
440407	Salary - Jailers	57,948	61,675	61,824	61,824	62,136	73,326	73,326
440408	Salary - School Patrol	60,166	62,369	95,498	95,498	95,498	95,498	95,498
440616	Salary - Record Clerk	382,778	393,690	413,195	413,195	417,876	473,981	473,981
440618	Salary - Secretary (Chief)	33,681	35,677	36,009	36,009	36,216	40,046	40,046
490230	Salary - Accountant	37,257	38,901	39,522	39,522	39,522	41,103	41,103
450001	Overtime	1,144,498	1,126,200	822,037	1,532,269	822,037	854,918	854,918
450002	Stand by Pay	20,886	22,044	30,551	30,551	30,551	31,773	31,773
450003	Accumulated Leave Pay	172,405	185,736	200,067	200,067	200,067	208,070	208,070
450004	Court Pay	13,167	22,740	30,975	30,975	30,975	32,214	32,214
450005	Holiday Pay	170,378	264,007	301,479	301,479	301,479	313,538	313,538
450006	Differential Pay	3,662	9,447	9,653	9,653	9,653	10,039	10,039
450008	Premium Pay	23,115	41,505	37,658	37,658	37,658	39,164	39,164
450010	City Supplemental Pay	32,770	29,990	30,339	30,339	30,339	31,553	31,553
Total Salaries		8,739,617	9,283,030	9,496,746	10,172,978	9,435,253	10,815,318	10,815,318
Fringe:								
510201	Fringe - Pension	1,320,984	1,277,869	1,528,498	1,528,498	1,513,807	1,721,950	1,721,950
510202	Fringe - Hospital	988,309	1,073,184	1,192,793	1,192,793	1,184,660	1,184,660	1,184,660
510204	Fringe - Clothing Allowance	29,000	31,500	30,000	30,000	30,000	30,000	30,000
510206	Fringe - Medicare Insurance Tax	86,524	95,465	109,404	109,404	112,150	124,797	124,797
510207	Fringe - Life Insurance	7,749	7,918	8,484	8,484	8,484	8,484	8,484
510208	Fringe - FICA Tax Retirement	5,083	6,769	5,939	5,939	5,939	5,939	5,939
Total Fringe		2,437,649	2,492,705	2,875,118	2,875,118	2,855,040	3,075,830	3,075,830
Operating & Contractual:								
520105	Contract Labor	4,980	2,500	2,500	2,500	2,500	2,500	2,500
520204	Uniforms	54,488	60,462	93,000	93,000	93,000	99,000	99,000
520400	Office	30,184	29,982	34,000	34,000	34,000	40,000	40,000
520500	Operating Supplies	66,635	77,752	75,545	131,046	75,545	175,545	175,545
520501	Operating - Janitorial	8,492	7,532	10,000	10,000	10,000	10,000	10,000
520504	Operating - Animal Food	1,495	3,125	6,000	6,000	6,000	6,000	6,000
520517	Operating - Crime Scene	17,847	15,398	20,000	20,000	20,000	20,000	20,000
520525	Operating - Informants	15,138	12,225	25,200	25,200	25,200	25,200	25,200
520526	Operating - Narcotics Confiscation	2,146	3,824	35,000	35,000	35,000	35,000	35,000
520557	Operating - Academy	66,589	88,355	90,259	90,259	90,259	102,000	102,000
531103	Professional Fees - Veterinarian	2,812	2,656	4,000	4,000	4,000	4,000	4,000
531105	Rapides Parish Coroner	63,922	115,735	70,000	117,000	70,000	70,000	70,000
531107	Professional Fees - City Physician	4,961	15,960	5,000	19,400	5,000	5,000	5,000
531260	Other Court Pay	50	80	500	500	500	500	500
531261	Services - Prisoner Detention	417,317	406,042	500,000	546,000	500,000	500,000	500,000
531301	Vehicle Costs - Gas & Oil	368,960	399,301	309,350	427,350	427,350	427,350	427,350
531304	Vehicle Costs - R & M	158,821	200,015	160,000	172,000	172,000	172,000	172,000
531410	Telephone	67,908	73,132	85,000	85,000	85,000	85,000	85,000
531500	Printing	2,318	2,292	2,000	2,000	2,000	3,500	3,500
531701	Utilities	154,625	183,338	125,000	137,000	137,000	137,000	137,000

2008-2009 ANNUAL BUDGET

DIVISION:	Public Safety	FUND:	101
DEPARTMENT:	Police	ORGANIZATION:	065000

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Operating & Contractual(Cont)							
531800	Rent	31,758	39,036	39,680	39,680	39,680	39,680	39,680
543002	Dues & Subscriptions	11,500	11,975	12,000	12,000	12,000	12,000	12,000
543003	Travel & Training	56,805	60,385	54,526	54,526	54,526	64,000	64,000
543032	Community Policing Program	9,990	19,913	20,000	20,000	20,000	20,000	20,000
543033	Weed & Seed Program - Weed	0	15,052	0	40,048	0	0	0
543034	Weed & Seed Program - Seed	0	34,816	0	92,577	0	0	0
543035	Crisis Intervention Team	0	0	229,185	229,185	0	0	0
605101	Maintenance Bldg & Facilities	17,171	19,667	19,707	19,707	19,707	19,707	19,707
605106	Maintenance Equipment	60,802	72,287	68,766	68,766	68,766	90,889	90,889
	Total Operating & Contractual	1,697,714	1,972,837	2,096,218	2,533,744	2,009,033	2,165,871	2,165,871
	Other:							
646051	Pension Merger Payment	413,018	409,385	410,030	410,030	410,018	410,018	410,018
	Total Other	413,018	409,385	410,030	410,030	410,018	410,018	410,018
	Capital Outlay:							
707405	Buiding Improvements	6,032	22,763	0	0	0	0	0
707500	Vehicles	575,138	469,488	614,074	635,501	712,850	695,650	695,650
707600	Machinery & Equipment	440,197	501,890	521,038	627,553	901,782	448,065	448,065
707602	Machinery & Equipment-LLEBG	5,636	0	0	0	0	0	0
707700	Furniture & Fixtures	930	14,838	2,250	2,250	4,847	4,847	4,847
707702	Computer Software	86,859	15,425	28,395	28,395	8,050	8,050	8,050
707900	Animals	2,139	11,500	0	0	0	0	0
	Total Capital Outlay	1,116,931	1,035,904	1,165,757	1,293,699	1,627,529	1,156,612	1,156,612
	TOTAL DEPARTMENT	14,404,929	15,193,861	16,043,869	17,285,569	16,336,873	17,623,649	17,623,649

2008-2009 ANNUAL BUDGET

DIVISION:	Public Safety	FUND:	101
DEPARTMENT:	Police /Fire Civil Service	ORGANIZATION:	065005

GOAL MISSION STATEMENT

To represent the public interest in matters of personnel administration, advise and assist the governing body, Mayor, Chief of both departments, with reference to the maintenance and improvements of personnel standard and administration of services, investigations of compliance with civil service laws and rules, hear and pass upon matters which are brought before it, make, alter, amend, and promulgate rules necessary to carry out effectively the provisions of law and rules, adopt and maintain a classification plan, and pass upon matters brought before it by the Mayor, Chief of Fire or Police, the State Examiner, or the Fire and Police Civil Service Board brings before it.

FUNCTION DESCRIPTION

The Alexandria Municipal Fire and Police Civil Service Board:

1. Establishes and maintains employment lists for the classified services.
2. Provides testing, notification and certification of tests for entrance and promotional applicants.
3. Certifies to the appointing authority the names of eligible persons for employment and promotion.
4. Adopts rules governing leaves of absence, established classes with the classified services.
5. Conducts hearings and investigations into matters of corrective and disciplinary action or violations of civil service laws.
6. Maintains files on all applicants, current classified employees, all former employees.
7. Maintains files on all hearings and investigations.
8. Maintains accurate seniority lists for the classified services.
9. Maintains updated classification plans, laws and rules governing classified services and provides copies to Chief and Fire and Police, appointing authority and State Examiner's office.

DEMAND PERFORMANCE INDICATORS

Description	2006-2007 Actual	2007-2008 Estimated	2008-2009 Projected
Applications/Exams	2,000/20	2,000/20	2,000/20
Appeals	30	30	30
Rules Changes	35	35	35
Classification Changes	10	10	10
Investigations	25	25	25

2008-2009 ANNUAL BUDGET

DIVISION:	Public Safety	FUND:	101
DEPARTMENT:	Police & Fire Civil Service	ORGANIZATION:	065005

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
SALARIES AND WAGES	0	0	0	0	0	0	0.00%
FRINGE BENEFITS	0	0	0	0	0	0	0.00%
OPERATING/CONTRACTUAL	8,112	11,387	16,100	16,100	16,100	16,100	0.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	4,500	0	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	12,612	11,387	16,100	16,100	16,100	16,100	0.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE

2008-2009 ANNUAL BUDGET

DIVISION:	Public Safety	FUND:	101
DEPARTMENT:	Police & Fire Civil Service	ORGANIZATION:	065005

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Operating & Contractual:							
520105	Contract Labor	6,000	6,000	6,000	6,000	6,000	6,000	6,000
520400	Office	352	500	500	500	500	500	500
531110	Professional Fees And Services	1,350	4,091	8,000	8,000	8,000	8,000	8,000
531410	Telephone	137	0	500	500	0	0	0
531500	Printing	153	70	600	600	600	600	600
531900	Advertising	120	726	500	500	1,000	1,000	1,000
	Total Operating & Contractual	8,112	11,387	16,100	16,100	16,100	16,100	16,100
	Capital Outlay:							
707600	Machinery & Equipment	4,500	0	0	0	0	0	0
707700	Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	4,500	0	0	0	0	0	0
	TOTAL DEPARTMENT	12,612	11,387	16,100	16,100	16,100	16,100	16,100

2008-2009 ANNUAL BUDGET

DIVISION:	Fire	FUND:	101
DEPARTMENT:	Public Safety	ORGANIZATION:	076000

GOAL MISSION STATEMENT

To save lives and prevent injury; to protect property from fire and explosion; to assist the citizens and visitors in various emergency situations. To maintain fire codes, to abate hazards, to maintain equipment and personnel and to provide extinguishment of fire or other emergency situations. To provide to the citizens and visitors of Alexandria, emergency medical assistance.

FUNCTION DESCRIPTION

Fire protection for the City of Alexandria consists of six (6) engine companies, two (2) district cars, one (1) ladder company, one (1) elevating aerial platform company. The department also has a Fire Prevention Office (investigation, inspection, and education), a fire alarm and dispatch, maintenance and an administration division. The department operates three (3) fire suppression shifts, 24 hours continuously along with Fire Alarm receiving and dispatching. Fire Administration, Fire Prevention, and Maintenance division operates 7:30 A.M. - 4:30 P.M.

DEMAND PERFORMANCE INDICATORS

Description	2006-2007 Actual	2007-2008 Estimated	2008-2009 Projected
Average response time (minutes)	3.00	3.00	3.00
Average Fire control time (minutes)	10.00	10.00	10.00
Public Assistance and Rescue	550	550	550
House, Business, Auto Fires	300	300	300
False Alarms	250	250	250
Emergency Medical Assistance	3,700	3,700	3,700
Total Alarms	4,800	4,800	4,800

2008-2009 ANNUAL BUDGET

DIVISION:	Public Safety	FUND:	101
DEPARTMENT:	Fire	ORGANIZATION:	076000

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	5,739,392	6,049,258	5,980,539	6,239,005	6,665,485	6,665,485	11.45%
FRINGE BENEFITS	1,820,871	1,748,715	1,930,438	1,880,438	2,044,653	2,044,653	5.92%
OPERATING/CONTRACTUAL	439,278	503,570	483,720	545,594	562,350	562,350	16.26%
OTHER	1,436,043	1,435,595	1,437,577	1,437,577	1,436,820	1,436,820	0.00%
CAPITAL OUTLAY	203,816	356,936	414,766	258,681	270,532	270,532	-34.77%
TOTAL APPROPRIATIONS	9,639,400	10,094,074	10,247,040	10,361,295	10,979,840	10,979,840	7.15%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
440121	Salary - Fire Chief	1	1	1	1	1	1	0.00%
440122	Salary - 1st Assistant Chief	3	3	3	3	3	3	0.00%
440123	Salary - 2nd Assistant Chief	7	7	7	7	7	7	0.00%
440124	Salary - Chief of Fire Prevention	1	1	1	1	1	1	0.00%
440216	Salary - Captain	27	27	27	27	27	27	0.00%
440357	Salary - Communications Officer	5	5	7	7	7	7	0.00%
440360	Salary - Fire Training Officer	1	1	1	1	3	3	200.00%
440361	Salary - Fire Prevention Officer	3	3	3	3	3	3	0.00%
440362	Salary - EMS Training Officer	1	1	1	1	1	1	0.00%
440401	Salary - Fire Equipment Operator	33	33	33	33	33	33	0.00%
440402	Salary - Firefighter 1st Class	40	40	40	40	40	40	0.00%
440616	Salary - Records Clerk	3	3	3	3	3	3	0.00%
440745	Salary - Mechanic	1	1	1	1	1	1	0.00%
Total Positions		126	126	128	128	130	130	1.56%

2008-2009 ANNUAL BUDGET

DIVISION:	Public Safety	FUND:	101
DEPARTMENT:	Fire	ORGANIZATION:	076000

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
440121	Salary - Fire Chief	81,168	79,177	86,250	86,250	75,056	78,058	78,058
440122	Salary - 1st Assistant Chief	223,842	233,288	236,724	236,724	239,536	242,459	242,459
440123	Salary - 2nd Assistant Chief	421,899	456,581	459,950	459,950	490,466	519,444	519,444
440124	Salary - Chief of Fire Prevention	66,690	64,574	64,062	64,062	58,973	61,411	61,411
440216	Salary - Captain	1,254,618	1,277,402	1,308,649	1,308,649	1,419,395	1,512,540	1,512,540
440357	Salary - Communications Officer	199,178	205,898	268,226	268,226	285,693	307,517	307,517
440360	Salary - Fire Training Officer	64,846	67,835	68,935	68,935	71,862	135,906	135,906
440361	Salary - Fire Prevention Officer	116,656	121,219	124,190	124,190	126,249	126,249	126,249
440362	Salary - EMS Training Officer	0	0	53,040	53,040	53,040	55,162	55,162
440401	Salary - Fire Equipment Operator	1,118,682	1,168,450	1,172,536	1,172,536	1,286,116	1,371,997	1,371,997
440402	Salary - Firefighter 1st Class	877,076	848,541	1,047,024	1,033,024	1,068,942	1,120,772	1,120,772
440616	Salary - Records Clerk	95,316	99,431	101,111	101,111	96,418	100,664	100,664
440745	Salary - Mechanic	38,909	40,195	40,850	40,850	43,539	46,355	46,355
450001	Overtime	871,144	1,013,266	578,879	806,879	578,879	602,034	602,034
450003	Accumulated Leave Pay	68,105	65,699	21,534	66,000	21,534	22,395	22,395
450005	Holiday	232,603	299,562	348,579	348,579	348,579	362,522	362,522
450010	City Funded Supplemental Pay	8,660	8,140	0	0	0	0	0
Total Salaries		5,739,392	6,049,258	5,980,539	6,239,005	6,264,277	6,665,485	6,665,485
Fringe:								
510201	Fringe - Pension	940,251	847,800	908,596	858,596	956,006	1,011,584	1,011,584
510202	Fringe - Hospital	828,985	842,136	955,953	955,953	935,244	952,724	952,724
510206	Fringe - Medicare Insurance Tax	46,623	53,874	60,513	60,513	70,561	74,885	74,885
510207	Fringe - Life Insurance	5,012	4,905	5,376	5,376	5,376	5,460	5,460
Total Fringe		1,820,871	1,748,715	1,930,438	1,880,438	1,967,187	2,044,653	2,044,653
Operating & Contractual:								
520204	Uniforms	57,663	74,463	75,000	75,000	75,000	75,000	75,000
520205	Protective Clothing	13,792	17,802	18,000	18,000	18,000	18,000	18,000
520215	Operating Laundry	43,608	42,455	42,000	42,000	42,000	42,000	42,000
520400	Office	6,479	10,755	10,400	10,400	10,400	10,400	10,400
520500	Operating Supplies	49,651	38,393	23,500	44,500	23,500	30,000	30,000
520501	Operating - Janitorial	4,498	6,000	6,000	6,000	6,000	6,000	6,000
520503	Operating - Chemicals	0	0	500	500	500	500	500
520511	Operating - Photography	0	1,355	1,000	1,000	1,000	1,000	1,000
520514	Small Tools	2,038	1,932	2,250	17,124	2,250	2,250	2,250
520515	Operating Medical Supplies	0	11,952	12,000	12,000	12,000	15,000	15,000
520518	Operating - Training Materials	13,282	16,274	15,000	15,000	15,000	20,000	20,000
531107	Professional Fees - City Physician	1,835	2,670	2,000	2,000	2,000	2,000	2,000
531213	Services - Personnel Processing	1,808	6,271	4,200	4,200	4,200	4,200	4,200
531301	Vehicle Costs - Gas & Oil	58,480	59,642	43,550	60,550	60,550	60,550	60,550
531304	Vehicle Costs - R & M	48,403	52,541	50,000	40,000	50,000	50,000	50,000
531410	Telephone	27,519	45,290	46,900	46,900	46,900	46,900	46,900
531500	Printing	1,131	1,221	1,350	1,350	1,350	1,350	1,350
531701	Utilities	53,057	42,168	54,000	51,000	51,000	51,000	51,000
531800	Rent	2,880	3,287	2,970	2,970	2,970	3,100	3,100
543002	Dues & Subscriptions	2,212	2,309	5,000	5,000	5,000	5,000	5,000
543003	Travel & Training	15,144	35,989	25,000	25,000	25,000	75,000	75,000
605101	Maintenance Bldg & Facilities	19,666	13,384	24,500	24,500	24,500	24,500	24,500
605106	Maintenance Equipment	15,966	16,683	17,100	39,100	17,100	17,100	17,100
605126	Hazardous Material Cleanup	166	734	1,500	1,500	1,500	1,500	1,500
Total Operating & Contractual		439,278	503,570	483,720	545,594	497,720	562,350	562,350

2008-2009 ANNUAL BUDGET

DIVISION:	Public Safety	FUND:	101
DEPARTMENT:	Fire	ORGANIZATION:	076000

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
646051	Capital Outlay:							
	Pension Merger Payment	1,436,043	1,435,595	1,437,577	1,437,577	1,436,820	1,436,820	1,436,820
	Total Other	1,436,043	1,435,595	1,437,577	1,437,577	1,436,820	1,436,820	1,436,820
707002	Turnout Gear	19,511	3,419	20,000	20,000	30,000	27,000	27,000
707405	Building Improvements	0	206,609	188,828	13,053	64,000	20,000	20,000
707500	Vehicles	70,300	60,790	50,000	50,000	87,348	52,116	52,116
707600	Machinery & Equipment	107,153	81,206	124,438	144,128	188,326	100,110	100,110
707700	Office Furniture & Fixtures	5,207	4,912	10,000	10,000	14,899	14,899	14,899
707702	Computer Software	1,645	0	21,500	21,500	93,407	56,407	56,407
	Total Capital Outlay	203,816	356,936	414,766	258,681	477,980	270,532	270,532
	Total Department	9,639,400	10,094,074	10,247,040	10,361,295	10,643,984	10,979,840	10,979,840

2008-2009 ANNUAL BUDGET

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2008-2009 ANNUAL BUDGET

DIVISION:	Personnel	FUND:	101
DEPARTMENT:	Civil Service	ORGANIZATION:	086700

GOAL MISSION STATEMENT

The continuing goal of this department is to meet the needs of the citizens of Alexandria by obtaining employees capable of providing high-quality service. This will be accomplished by selecting applicants for the City of Alexandria's classified service on the basis of their ability to do the job without discrimination as to race, sex, age, religion, marital status, or national origin. We will retain quality employees by providing good working conditions at competitive wages, provide opportunities for advancement by filling vacancies through promotions from within when qualified employees are available, and ensure on-the-job training for those employees interested in advancement opportunities. We will serve as advisors to the Civil Service Commission, the City Council, the administration and city employees in matters relating to personnel and civil service issues, we will continuously work to formulate and update policies and procedures, as well as civil service rules, to provide a safe and pleasant working environment for all concerned. There will be an "open door" policy to provide reasonable opportunity for employees to be heard on matters pertaining to their employment with the City.

FUNCTION DESCRIPTION

Administers a system of recruitment for classified positions in the City of Alexandria, including securing and screening applications, conducting interviews and rating applicants based on qualifications. Counsel employees on various personnel and civil service issues. Advise the Civil Service Commission, Mayor, City Council, City employees, and the general public on matters regarding civil service and personnel issues. Serves as the administrative arm of the Alexandria Civil Service Commission. Directs and participates in preparing, conducting, and administering comprehensive programs for position classification, examinations and pay plan administration, as well as develops and recommends administrative service policies and procedures, outside of civil service rules and regulations in accordance with local, state, and federal laws.

DEMAND PERFORMANCE INDICATORS

Description	2006-2007 Actual	2007-2008 Estimated	2008-2009 Projected
Terminations Processed	300	210	231
Employment Applications Received	2,780	3,058	3,363
Communications w/ consultant on pay and classification plans	156	171	189
Counsel applicants/employees on recruitment/advancement opportunities	650	715	780
Employment Test Administered	1,200	1,320	2,500
Civil Service/Personnel Questions, Grievances, Investigations and Issues	15,500	17,050	18,755
Responses to Salary Surveys	140	150	160
Qualifying applicants through background and driver's license checks	1,000	1,000	2,300

2008-2009 ANNUAL BUDGET

DIVISION:	Personnel and Civil Service	FUND:	101
DEPARTMENT:	Personnel	ORGANIZATION:	086700

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	215,669	158,607	187,418	182,418	195,931	195,931	4.54%
FRINGE BENEFITS	88,001	74,105	89,950	89,950	84,621	84,621	-5.92%
OPERATING/CONTRACTUAL	103,513	37,338	83,900	83,900	89,700	89,700	6.91%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	10,671	0	9,000	9,000	7,800	7,800	-13.33%
TOTAL APPROPRIATIONS	417,854	270,050	370,268	365,268	378,052	378,052	2.10%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490122	Salary - Director of Personnel	1	1	1	1	1	1	0.00%
490233	Salary - Assistant Director Civil Service	0	1	1	1	1	1	0.00%
490354	Salary - Personnel Analyst	0	1	2	2	2	2	0.00%
490614	Salary - Administrative Assistant	1	0	0	0	0	0	0.00%
	Total Positions	2	3	4	4	4	4	0.00%

2008-2009 ANNUAL BUDGET

DIVISION:	Personnel And Civil Service	FUND:	101
DEPARTMENT:	Personnel	ORGANIZATION:	086700

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
450001	Overtime	5,014	3,111	0	2,000	0	0	0
490122	Salary - Director of Personnel	60,863	63,541	64,564	64,564	64,564	67,147	67,147
490233	Salary - Assistant Director Civil Service	48,559	50,696	51,511	51,511	51,511	53,571	53,571
490354	Salary - Personnel Analyst	74,514	40,387	71,343	64,343	71,979	75,213	75,213
490379	Salary - Personnel Technician	26,719	872	0	0	0	0	0
Total Salaries		215,669	158,607	187,418	182,418	188,054	195,931	195,931
Fringe:								
510201	Fringe - Pension	59,614	46,922	52,852	52,852	49,815	51,902	51,902
510202	Fringe - Hospital	25,842	25,580	34,960	34,960	30,486	30,486	30,486
510206	Fringe - Medicare Insurance Tax	2,336	1,472	1,970	1,970	1,980	2,065	2,065
510207	Fringe - Life Insurance	209	131	168	168	168	168	168
Total Fringe		88,001	74,105	89,950	89,950	82,449	84,621	84,621
Operating & Contractual:								
520105	Contract Labor	8,285	3,223	0	0	0	0	0
520400	Office	4,660	1,952	2,000	2,000	2,000	2,500	2,500
531107	Professional Fees - City Physician	7,661	0	0	0	0	0	0
531110	Professional Fees & Services	14,808	10,200	40,000	40,000	40,000	40,000	40,000
531250	Services - Drug Testing	32,387	0	0	0	0	0	0
531410	Telephone	1,310	1,178	1,000	1,000	1,000	1,000	1,000
531500	Printing	350	380	1,500	1,500	1,500	1,500	1,500
531900	Advertising	16,343	12,902	20,400	20,400	20,400	25,000	25,000
543000	Misc - Civil Service Cost	1,711	1,682	9,000	9,000	9,000	9,000	9,000
543002	Dues & Subscriptions	6,869	5,821	7,000	7,000	7,000	7,700	7,700
543003	Travel & Training	0	0	1,500	1,500	1,500	1,500	1,500
543017	Plaques & Awards	9,129	0	0	0	0	0	0
605106	Maintenance of Equipment	0	0	1,500	1,500	1,500	1,500	1,500
Total Operating & Contractual		103,513	37,338	83,900	83,900	83,900	89,700	89,700
Capital Outlay:								
707405	Building Improvements	4,356	0	0	0	0	0	0
707600	Machinery & Equipment	2,836	0	5,000	5,000	8,200	6,800	6,800
707700	Office Furniture & Fixtures	3,479	0	4,000	4,000	4,000	0	0
707702	Computer Software	0	0	0	0	1,000	1,000	1,000
Total Capital Outlay		10,671	0	9,000	9,000	13,200	7,800	7,800
TOTAL DEPARTMENT		417,854	270,050	370,268	365,268	367,603	378,052	378,052

2008-2009 ANNUAL BUDGET

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2008-2009 ANNUAL BUDGET

DIVISION:	Human Resources	FUND:	101
DEPARTMENT:	Human Resources	ORGANIZATION:	086701

GOAL MISSION STATEMENT

Our mission is to provide a capable, knowledgeable workforce, and to reduce where possible, personnel situations that could have a significant negative impact on its ability to be productive.

Human Resources goal is to assure that there are adequate personnel resources to operate the city's functions in its effort to provide quality service to the citizens.

FUNCTION DESCRIPTION

In order to achieve our goal and fulfill our mission, we will review all personnel policies and consider adjustments where necessary, constantly review and update the training needs of our workforce, and where possible, provide opportunities for in-house skill enhancements. We will establish clear guidelines for performance evaluation for all employees.

We will continue to analyze the hiring process and identify new procedures that will reduce the lag time between vacancy being created and it being filled with a qualified replacement.

DEMAND PERFORMANCE INDICATORS

Description	2006-2007 Actual	2007-2008 Estimated	2008-2009 Projected
New Hires Processed	360	430	430
Status Changes Processed	700	600	600
Termination's Processed	300	300	300
Employment Applications Recorded	2,780	3,500	3,500
Employment Interviews Conducted	425	530	450
Insurance Changes Processed	18,150	18,150	18,150
Worker's Compensations Checks Rec	145	145	145
Tuition Reimbursements Processed	15	20	15
Employment Verifications Processed	500	575	575
Grievances & Issues	61,000	60,000	58,000
Personnel Policy Changes	0	35	35

2008-2009 ANNUAL BUDGET

DIVISION:	Human Resources	FUND:	101
DEPARTMENT:	Human Resources	ORGANIZATION:	086701

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	16,170	154,317	175,207	168,207	218,720	218,720	0.00%
FRINGE BENEFITS	6,458	55,890	59,818	59,818	82,724	82,724	0.00%
OPERATING/CONTRACTUAL	7,138	129,964	144,655	157,655	156,155	156,155	100.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	1,034	7,140	0	0	5,600	7,049	100.00%
TOTAL APPROPRIATIONS	30,800	347,311	379,680	385,680	463,199	464,648	100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
480114	Salary - Director of Human Resources	1	1	1	1	1	1	0.00%
490233	Salary - Assistant Director Civil Service	1	0	0	0	0	0	100.00%
490354	Salary - Personnel Analyst	2	2	2	2	3	3	200.00%
490379	Salary - Personnel Technician	1	1	1	1	1	1	300.00%
	Total Positions	5	4	4	4	5	5	0.00%

2008-2009 ANNUAL BUDGET

DIVISION:	Human Resources	FUND:	101
DEPARTMENT:	Human Resources	ORGANIZATION:	086701

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Salaries:							
450001	Overtime	0	339	0	1,000	0	0	0
480114	Salary - Director of Human Resources	9,760	77,614	76,908	76,908	76,908	79,984	79,984
480206	Salary - Mayor's Asst-Secretary	6,410	0	0	0	0	0	0
490354	Salary - Personnel Analyst	0	56,415	71,979	68,979	71,343	109,323	109,323
490379	Salary - Personnel Technician	0	19,949	26,320	21,320	25,804	29,413	29,413
490614	Salary - Administrative Assistant	0	0	0	0	0	0	0
	Total Salaries	16,170	154,317	175,207	168,207	174,055	218,720	218,720
	Fringe:							
510201	Fringe - Pension	4,492	43,245	43,720	43,720	41,733	52,752	52,752
510202	Fringe - Hospital	1,065	5,395	8,532	8,532	13,006	21,746	21,746
510206	Fringe - Medicare Insurance Tax	241	2,291	2,611	2,611	2,593	3,242	3,242
510207	Fringe - Life Insurance	14	140	155	155	142	184	184
510209	Fringe - Car Allowance	646	4,819	4,800	4,800	4,800	4,800	4,800
	Total Fringe	6,458	55,890	59,818	59,818	62,274	82,724	82,724
	Operating & Contractual:							
520105	Contract Labor	0	26,620	0	13,000	0	0	0
520204	Uniforms	0	0	0	0	0	500	500
520400	Office	0	5,325	4,500	4,500	4,500	6,000	6,000
531107	Professional Fees - City Physician	0	11,929	17,000	17,000	17,000	20,000	20,000
531110	Professional Fees	0	23,524	35,155	35,155	35,155	35,155	35,155
531250	Services - Drug Testing	6,870	46,100	65,000	65,000	65,000	65,000	65,000
531410	Telephone	268	3,371	2,500	2,500	2,500	2,500	2,500
531500	Printing	0	171	1,000	1,000	1,000	1,500	1,500
543002	Dues & Subscriptions	0	2,253	2,500	2,500	2,500	4,000	4,000
543003	Travel & Training	0	769	5,000	5,000	5,000	6,500	6,500
543017	Placques & Awards	0	9,902	12,000	12,000	12,000	15,000	15,000
	Total Operating & Contractual	7,138	129,964	144,655	157,655	144,655	156,155	156,155
	Capital Outlay:							
707405	Building Improvement	0	0	0	0	0	0	0
707600	Machinery & Equipment	1,034	4,604	0	0	5,350	2,600	4,049
707700	Office Furniture & Fixtures	0	2,536	0	0	10,000	3,000	3,000
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	1,034	7,140	0	0	15,350	5,600	7,049
	TOTAL DEPARTMENT	30,800	347,311	379,680	385,680	396,334	463,199	464,648

2008-2009 ANNUAL BUDGET

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2008-2009 ANNUAL BUDGET

DIVISION:	Legal	FUND:	101
DEPARTMENT:	Legal	ORGANIZATION:	096900

GOAL MISSION STATEMENT

To provide legal advice to the Mayor, City Council, and all officers, departments, boards, and agencies of the city government.

FUNCTION DESCRIPTION

Handle all legal instruments to which the city is a party or has an interest and represent the city in litigation, including the prosecution of ordinance violations in the City Court.

DEMAND PERFORMANCE INDICATORS

Description	2006-2007 Actual	2007-2008 Estimated	2008-2009 Projected

2008-2009 ANNUAL BUDGET

DIVISION:	Legal	FUND:	101
DEPARTMENT:	Legal	ORGANIZATION:	096900

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	180,901	316,823	358,945	310,945	368,402	368,402	2.63%
FRINGE BENEFITS	63,989	111,833	141,419	141,419	135,298	135,298	-4.33%
OPERATING/CONTRACTUAL	559,089	545,699	525,230	706,730	528,230	528,230	0.57%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	5,105	15,436	4,000	20,000	4,000	4,000	0.00%
TOTAL APPROPRIATIONS	809,084	989,791	1,029,594	1,179,094	1,035,930	1,035,930	0.62%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
480106	Salary - City Attorney	1	1	1	1	1	1	0.00%
480205	Salary - Asst City Attorney	1	2	2	2	2	2	0.00%
480214	Salary - Law Clerk	1	1	1	1	1	1	0.00%
480603	Salary - Legal Secretary	1	1	2	2	2	2	0.00%
490137	Salary - Legal Secretary	0	1	1	1	1	1	0.00%
490619	Salary - Office Assistant - Part Time	1	1	1	1	1	1	0.00%
	Total Positions	5	7	8	8	8	8	0.00%

2008-2009 ANNUAL BUDGET

DIVISION:	Legal	FUND:	101
DEPARTMENT:	Legal	ORGANIZATION:	096900

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
450001	Overtime	0	0	0	1,000	0	0	0
480106	Salary - City Attorney	99,404	108,048	96,359	96,359	94,470	98,249	98,249
480205	Salary - Asst City Attorney	0	114,384	122,400	105,400	120,000	124,800	124,800
480213	Salary - Law Clerk	22,058	32,364	32,885	23,885	32,240	33,530	33,530
480603	Salary - Legal Secretary	35,000	36,540	67,728	51,728	67,128	69,813	69,813
490137	Salary - Legal Secretary	24,439	25,487	25,898	25,898	25,898	26,934	26,934
490619	Salary - Office Assistant - Part Time	0	0	13,675	6,675	13,407	15,076	15,076
Total Salaries		180,901	316,823	358,945	310,945	353,143	368,402	368,402
Fringe:								
510201	Fringe - Pension	37,704	67,503	83,496	83,496	79,752	81,663	81,663
510202	Fringe - Hospital	18,730	32,548	46,665	46,665	42,152	42,152	42,152
510206	Fringe - Medicare Insurance Tax	2,603	4,449	5,274	5,274	5,191	5,412	5,412
510207	Fringe - Life Insurance	152	240	336	336	336	336	336
510208	Fringe - FICA Tax	0	2,274	848	848	831	935	935
510209	Fringe - Car Allowance	4,800	4,819	4,800	4,800	4,800	4,800	4,800
Total Fringe		63,989	111,833	141,419	141,419	133,062	135,298	135,298
Operating & Contractual:								
520105	Contract Labor	11,565	5,982	0	27,000	0	0	0
520204	Uniforms	0	0	400	400	400	400	400
520400	Office	2,584	5,051	4,730	4,730	4,730	4,730	4,730
531110	Professional Fees & Services	440,528	402,911	400,000	550,000	400,000	400,000	400,000
531112	City Court Prosecution Services	82,000	81,271	82,000	85,000	85,000	85,000	85,000
531410	Telephone	1,874	4,071	5,000	5,000	5,000	5,000	5,000
531500	Printing	202	410	500	500	500	500	500
531800	Rent	0	0	1,600	1,600	1,600	1,600	1,600
543000	Miscellaneous	781	1,699	1,500	3,000	1,500	1,500	1,500
543002	Dues & Subscriptions	10,601	22,236	18,500	18,500	18,500	18,500	18,500
543003	Travel & Training	8,074	20,500	9,000	9,000	9,000	9,000	9,000
605106	Maintenance Equipment	880	1,568	2,000	2,000	2,000	2,000	2,000
Total Operating & Contractual		559,089	545,699	525,230	706,730	528,230	528,230	528,230
Capital Outlay:								
707405	Building Improvements	0	5,303	2,000	2,000	0	0	0
707600	Machinery & Equipment	4,296	3,865	0	16,000	2,000	2,000	2,000
707700	Office Furniture and Fixtures	809	5,773	0	0	0	0	0
707702	Computer Software	0	495	2,000	2,000	2,000	2,000	2,000
Total Capital Outlay		5,105	15,436	4,000	20,000	4,000	4,000	4,000
TOTAL DEPARTMENT		809,084	989,791	1,029,594	1,179,094	1,018,435	1,035,930	1,035,930

2008-2009 ANNUAL BUDGET

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2008-2009 ANNUAL BUDGET

DIVISION:	Community Services	FUND:	101
DEPARTMENT:	Community Services	ORGANIZATION:	101000

GOAL MISSION STATEMENT

The Division of Community Services' goal, as called for in Section 4-10 of the City Charter and adopted by the City Council in March 1999, was modified and expanded to reflect the change from a Department to a Division. It's mission is to provide the citizens of Alexandria quality leisure and cultural activities by operating a parks and recreations systems that enhances their quality of life by promoting use of the city's green space and community facilities while supporting the development and implementation of local non-profit programming.

FUNCTION DESCRIPTION

The function of the Division is based on a response to the needs of the community, neighborhood residents and community-based organization to fulfill its stated goal through the following existing or developing program: organizational support for arts agencies through the Mayoral Commission for Cultural Affairs; the Alexandria Youth Advisory Council; youth job/career fair; Homework Assistance Program; Teen Movie Night; youth leadership program; summer camps; Underwater Easter Egg Hunt; Community Events Calendars; outdoor concert series;community outreach workshops; downtown arts and music mini-festival; and special holiday events.

DEMAND PERFORMANCE INDICATORS

Description	2006-2007 Actual	2007-2008 Estimated	2008-2009 Projected
Community Partnership Request	25	30	50
Community Partnership Awards	15	18	15
Youth Programs	25	25	35
Attendance	25,000	26,250	27,000
Special Events	25	27	30
Attendance	30,000	35,000	40,000
Comm Outreach/Public Presentations	5	27	5
Attendance	500	35,000	500
Project Enable	3	5	5
Attendance	250	500	500
Community Calendar Editions Distributed	5	5	5
	45,000	45,000	45,000

2008-2009 ANNUAL BUDGET

DIVISION:	Community Services	FUND:	101
DEPARTMENT:	Community Services	ORGANIZATION:	101000

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	195,395	199,168	202,462	215,264	246,338	246,338	21.67%
FRINGE BENEFITS	68,237	69,719	74,403	81,129	98,385	98,385	32.23%
OPERATING/CONTRACTUAL	29,111	88,993	56,480	100,480	66,980	66,980	18.59%
OTHER	632,699	618,988	684,230	765,230	744,230	709,230	8.77%
CAPITAL OUTLAY	11,307	38,237	23,200	23,200	15,000	22,500	-35.34%
TOTAL APPROPRIATIONS	936,749	1,015,105	1,040,775	1,185,303	1,170,933	1,143,433	12.51%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
480108	Salary - Director of Community Serv	1	1	1	1	1	1	0.00%
480206	Salary - Secretary	1	1	1	1	1	1	0.00%
490201	Salary - Special Events Coordinator	1	1	1	1	1	1	0.00%
490205	Salary - Youth Programs Coordinator	1	1	1	1	1	1	0.00%
490209	Salary - Community Outreach Crdntr	0	0	0	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
490690	Salary - Student Worker	9	9	9	9	9	9	0.00%
	Total Positions	14	14	14	15	15	15	7.14%

2008-2009 ANNUAL BUDGET

DIVISION:	Community Services	FUND:	101
DEPARTMENT:	Community Services	ORGANIZATION:	101000

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
480108	Salary - Director of Community Serv	67,964	72,567	69,263	69,263	69,263	72,034	72,034
480206	Salary - Secretary	31,637	33,029	33,560	33,560	33,560	34,902	34,902
490201	Salary - Special Events Coordinator	34,437	35,952	36,530	36,530	36,530	37,991	37,991
490205	Salary - Youth Programs Coordinator	34,039	32,828	33,875	33,875	33,875	35,230	35,230
490209	Salary - Community Outreach Crdntr	0	0	0	12,802	34,671	36,058	36,058
490626	Salary - Clerical Specialist	21,182	21,882	22,234	22,234	22,234	23,123	23,123
490690	Salary - Student Worker	6,136	2,910	7,000	7,000	7,000	7,000	7,000
Total Salaries		195,395	199,168	202,462	215,264	237,133	246,338	246,338
Fringe:								
510201	Fringe - Pension	47,065	48,648	51,588	54,979	58,614	60,319	60,319
510202	Fringe - Hospital	12,561	12,177	14,365	17,498	28,938	28,938	28,938
510206	Fringe - Medicare Insurance Tax	2,857	2,903	3,006	3,192	3,509	3,642	3,642
510207	Fringe - Life Insurance	202	192	210	226	252	252	252
510208	Fringe - FICA Tax Retirement	752	980	434	434	434	434	434
510209	Fringe - Car Allowance	4,800	4,819	4,800	4,800	4,800	4,800	4,800
Total Fringe		68,237	69,719	74,403	81,129	96,547	98,385	98,385
Operating & Contractual:								
520105	Contract Labor	0	25,788	30,000	43,000	30,000	30,000	30,000
520204	Uniforms	0	0	500	500	500	500	500
520400	Office	3,912	4,352	4,980	4,980	4,980	4,980	4,980
531410	Telephone	2,859	3,299	2,500	3,500	3,500	3,500	3,500
531500	Printing	4,520	5,278	4,500	4,500	4,500	4,500	4,500
531900	Advertising	11,612	43,472	10,000	40,000	10,000	15,000	15,000
543002	Dues & Subscriptions	683	619	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	5,525	6,185	3,000	3,000	3,000	7,500	7,500
Total Operating & Contractual		29,111	88,993	56,480	100,480	57,480	66,980	66,980
Other:								
543006	Programming	172,702	260,315	236,000	236,000	236,000	236,000	236,000
605101	Maintenance of Building & Facility	0	389	2,730	2,730	2,730	2,730	2,730
646009	Community Partnership Request	144,679	94,682	175,000	175,000	175,000	175,000	175,000
646014	Arts Council of Central Louisiana	50,000	50,000	50,000	50,000	50,000	50,000	50,000
646028	Mardis Gras	42,462	59,608	50,000	71,000	50,000	50,000	50,000
646029	Fourth of July Fireworks	7,200	7,200	7,200	7,200	7,200	7,200	7,200
646031	Special Events	55,000	17,021	20,000	20,000	20,000	20,000	20,000
646032	LMA Convention	0	0	0	0	0	0	0
646035	12 Nights of Christmas	0	3,300	3,300	3,300	3,300	3,300	3,300
646042	Que in on the Red	160,656	98,521	75,000	135,000	135,000	135,000	100,000
646043	Historic Preservation District Commisior	0	27,952	0	0	0	0	0
646044	SAGE	0	0	65,000	65,000	65,000	65,000	65,000
Total Other		632,699	618,988	684,230	765,230	744,230	744,230	709,230

2008-2009 ANNUAL BUDGET

DIVISION:	Community Services	FUND:	101
DEPARTMENT:	Community Services	ORGANIZATION:	101000

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Capital Outlay:							
707359	Christmas Lighting	7,714	6,645	10,000	10,000	0	0	7,500
707405	Building Improvements	1,095	0	0	0	0	0	0
707600	Machinery & Equipment	460	25,523	12,000	12,000	15,000	15,000	15,000
707700	Office Furniture & Fixtures	2,038	6,069	0	0	0	0	0
707702	Computer Software	0	0	1,200	1,200	10,000	0	0
	Total Capital Outlay	11,307	38,237	23,200	23,200	25,000	15,000	22,500
	TOTAL DEPARTMENT	936,749	1,015,105	1,040,775	1,185,303	1,160,390	1,170,933	1,143,433
	TOTAL FUND	46,401,309	50,292,567	53,132,100	56,647,020	56,126,223	58,242,607	58,625,637

III. SPECIAL REVENUE FUNDS

Special Revenue Funds

The purpose of these funds is to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. The revenues and expenditures for these funds are recognized on the modified accrual basis of accounting. Revenues are recognized in the accounting period in which they become available and measurable. Expenditures are recognized in the accounting periods in which the fund liability is incurred, if measurable.

The Special Revenue Funds contained in the section are the: Sales, Tax Fund, Hotel/Motel Tax Fund, Capital Property Tax Fund, Community Development Block Grant Fund, Home Investment Partnership Fund, and Youth Baseball Recreation Fund.

2008-2009 ANNUAL BUDGET
SALES TAX FUND
REVENUE DETAIL

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Taxes:							
311301	Sales & Use Tax - 1976	13,113,434	13,552,199	12,500,000	13,500,000	13,000,000	13,000,000	13,000,000
311304	Sales & Use Tax - 1998	13,113,434	13,552,403	12,500,000	13,500,000	13,000,000	13,000,000	13,000,000
311308	Sales & Use Tax - 2005	6,437,830	6,661,670	6,250,000	6,750,000	6,500,000	6,500,000	6,500,000
	Total Taxes	32,664,698	33,766,272	31,250,000	33,750,000	32,500,000	32,500,000	32,500,000
	TOTAL REVENUES	32,664,698	33,766,272	31,250,000	33,750,000	32,500,000	32,500,000	32,500,000

2008-2009 ANNUAL BUDGET

DIVISION:	N/A	FUND #:	151
DEPARTMENT:	N/A	ORGANIZATION:	020000

SALES TAX FUND

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	0	0	0	0	0	0	0.00%
FRINGE BENEFITS	0	0	0	0	0	0	0.00%
OPERATING/CONTRACTUAL	0	0	0	0	0	0	0.00%
OTHER	32,664,698	33,884,046	31,250,000	33,750,000	32,500,000	32,500,000	4.00%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	32,664,698	33,884,046	31,250,000	33,750,000	32,500,000	32,500,000	4.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	

2008-2009 ANNUAL BUDGET

DIVISION:	N/A	FUND #:	151
DEPARTMENT:	N/A	ORGANIZATION:	020000

SALES TAX FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Other:							
646100	Transfer to General Fund-1976 STX	6,556,717	6,776,099	6,250,000	6,750,000	6,500,000	6,500,000	6,500,000
646102	Transfer to General Fund-1997 STX	8,742,289	9,034,935	8,333,333	9,000,000	8,666,667	8,666,667	8,666,667
646103	Transfer to GF-1997 Classified Salaries	4,371,145	4,517,468	4,166,667	4,500,000	4,333,333	4,333,333	4,333,333
646105	Transfer to General Fund-2005 STX	6,437,830	6,661,670	6,250,000	6,750,000	6,500,000	6,500,000	6,500,000
646202	Transfer to Debt - 2002 STXB	709,894	0	0	0	0	0	0
646204	Transfer to Debt - 2004 STXB	978,895	981,333	970,895	970,895	1,075,145	1,075,145	1,075,145
646300	Transfer to Capital Projects	4,867,928	5,912,541	5,279,105	5,779,105	5,424,855	5,424,855	5,424,855
	Total Other	32,664,698	33,884,046	31,250,000	33,750,000	32,500,000	32,500,000	32,500,000
	TOTAL EXPENDITURES	32,664,698	33,884,046	31,250,000	33,750,000	32,500,000	32,500,000	32,500,000

2008-2009 ANNUAL BUDGET

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**2008-2009 ANNUAL BUDGET
COMMUNITY DEVELOPMENT BLOCK GRANT FUND
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
330208	Intergovernmental: Federal - HUD Grant Income 2008	0	0	0	0	652,880	652,880	652,880
	Total Intergovernmental	0	0	0	0	652,880	652,880	652,880
367101	Investment Income: Interest - Investments	0	0	0	0	0	0	0
	Total Investment Income	0	0	0	0	0	0	0
344205	Charges for Services: Charges - Demolition	0	0	0	0	10,000	10,000	10,000
	Total Charges for Services	0	0	0	0	10,000	10,000	10,000
	TOTAL REVENUES	0	0	0	0	662,880	662,880	662,880

2008-2009 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	160
DEPARTMENT:	Community Development	ORGANIZATION:	020000

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
SALARIES AND WAGES	0	0	0	0	0	0	0%
FRINGE BENEFITS	0	0	0	0	0	0	0%
OPERATING/CONTRACTUAL	0	0	0	0	0	0	0%
OTHER	0	0	0	0	200,000	200,000	100%
CAPITAL OUTLAY	0	0	0	0	0	0	0%
TOTAL APPROPRIATIONS	0	0	0	0	200,000	200,000	100%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE

2008-2009 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	160
DEPARTMENT:	Community Development	ORGANIZATION:	020000

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
646332	Other: Transfer to Capital Projects	0	0	0	0	200,000	200,000	200,000
	Total Other	0	0	0	0	200,000	200,000	200,000
	TOTAL DEPARTMENT	0	0	0	0	200,000	200,000	200,000

2008-2009 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	160
DEPARTMENT:	Community Development	ORGANIZATION:	020802

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
SALARIES AND WAGES	0	0	0	0	50,277	50,277	100%
FRINGE BENEFITS	0	0	0	0	16,687	16,687	100%
OPERATING/CONTRACTUAL	0	0	0	0	63,612	63,612	100%
OTHER	0	0	0	0	0	0	100%
CAPITAL OUTLAY	0	0	0	0	0	0	100%
TOTAL APPROPRIATIONS	0	0	0	0	130,576	130,576	100%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
490116	Salary - CD Administrator	1	1	1	1	1	1	0%
490210	Salary - Program Manager	1	1	1	1	1	1	0%
490336	Salary - Housing Manager	1	1	1	1	1	1	0%
490349	Salary - Housing Inspector	1	1	1	1	1	1	0%
490618	Salary - Secretary	1	1	1	1	1	1	0%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0%
	Total Positions	6	6	6	6	6	6	0%

2008-2009 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	160
DEPARTMENT:	Community Development	ORGANIZATION:	020802

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Salaries:							
490116	Salary - CD Administrator	0	0	0	0	28,573	28,573	28,573
490210	Salary - Program Manager	0	0	0	0	10,321	10,321	10,321
490336	Salary - Housing Manager	0	0	0	0	4,129	4,129	4,129
490618	Salary - Secretary	0	0	0	0	3,058	3,058	3,058
490626	Salary - Clerical Specialist	0	0	0	0	4,196	4,196	4,196
	Total Salaries	0	0	0	0	50,277	50,277	50,277
	Fringe:							
510201	Fringe - Pension	0	0	0	0	11,300	11,300	11,300
510202	Fringe - Hospital	0	0	0	0	4,889	4,889	4,889
510206	Fringe - Medicare Insurance Tax	0	0	0	0	453	453	453
510207	Fringe - Life Insurance	0	0	0	0	45	45	45
	Total Fringe	0	0	0	0	16,687	16,687	16,687
	Operating & Contractual:							
520400	Office	0	0	0	0	5,500	5,500	5,500
531106	Professional Fees & Services - Audit	0	0	0	0	4,500	4,500	4,500
531110	Professional Fees & Services	0	0	0	0	100	100	100
531301	Vehicle Cost - Fuel & Oil	0	0	0	0	200	200	200
531304	Vehicle Cost - R & M	0	0	0	0	200	200	200
531401	Postage	0	0	0	0	2,000	2,000	2,000
531410	Telephone	0	0	0	0	500	500	500
531500	Printing	0	0	0	0	150	150	150
531900	Advertising	0	0	0	0	3,500	3,500	3,500
543002	Dues & Subscriptions	0	0	0	0	962	962	962
543003	Travel & Training	0	0	0	0	3,000	3,000	3,000
646101	Transfer to General Fund	0	0	0	0	43,000	43,000	43,000
969000	Contingencies	0	0	0	0	0	0	0
	Total Operating and Contractual	0	0	0	0	63,612	63,612	63,612
	Other:							
646332	Transfer to Capital Projects	0	0	0	0	0	0	0
	Total Other	0	0	0	0	0	0	0
	Capital Outlay:							
707600	Machinery & Equipment	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	0	0	0	0	130,576	130,576	130,576

2008-2009 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	160
DEPARTMENT:	Community Development	ORGANIZATION:	020807

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	0	0	0	0	0	0	100%
FRINGE BENEFITS	0	0	0	0	0	0	100%
OPERATING/CONTRACTUAL	0	0	0	0	0	0	100%
OTHER	0	0	0	0	50,000	50,000	100%
CAPITAL OUTLAY	0	0	0	0	0	0	100%
TOTAL APPROPRIATIONS	0	0	0	0	50,000	50,000	100%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	

2008-2009 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	160
DEPARTMENT:	Community Development	ORGANIZATION:	020807

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
707160	Subrecipient Grant: Homebuyer Training Program	0	0	0	0	50,000	50,000	50,000
	Total Other	0	0	0	0	50,000	50,000	50,000
	TOTAL DEPARTMENT	0	0	0	0	50,000	50,000	50,000

2008-2009 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	160
DEPARTMENT:	Community Development	ORGANIZATION:	020808

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	0	0	0	0	31,063	31,063	100%
FRINGE BENEFITS	0	0	0	0	14,833	14,833	100%
OPERATING/CONTRACTUAL	0	0	0	0	92,408	92,408	100%
OTHER	0	0	0	0	0	0	100%
CAPITAL OUTLAY	0	0	0	0	0	0	100%
TOTAL APPROPRIATIONS	0	0	0	0	138,304	138,304	100%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	

2008-2009 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	160
DEPARTMENT:	Community Development	ORGANIZATION:	020808

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Salaries:							
490210	Salary - Program Manager	0	0	0	0	0	0	0
490336	Salary - Housing Manager	0	0	0	0	6,193	6,193	6,193
490349	Salary - Housing Inspector	0	0	0	0	14,558	14,558	14,558
490618	Salary - Secretary	0	0	0	0	6,115	6,115	6,115
490626	Salary - Clerical Specialist	0	0	0	0	4,197	4,197	4,197
	Total Salaries	0	0	0	0	31,063	31,063	31,063
	Fringe:							
510201	Fringe - Pension	0	0	0	0	10,044	10,044	10,044
510202	Fringe - Hospital	0	0	0	0	4,346	4,346	4,346
510206	Fringe - Medicare Insurance Tax	0	0	0	0	403	403	403
510207	Fringe - Life Insurance	0	0	0	0	40	40	40
	Total Fringe	0	0	0	0	14,833	14,833	14,833
	Operating & Contractual:							
520400	Office	0	0	0	0	200	200	200
520511	Operating - Photography	0	0	0	0	200	200	200
531110	Professional Fees & Services	0	0	0	0	30,936	30,936	30,936
531101	Fees - Recording	0	0	0	0	3,000	3,000	3,000
531106	Professional Fees - Audit	0	0	0	0	1,000	1,000	1,000
531201	Services - Demolition	0	0	0	0	45,000	45,000	45,000
531301	Vehicle Cost - Fuel & Oil	0	0	0	0	200	200	200
531304	Vehicle Cost - R & M	0	0	0	0	200	200	200
531401	Postage	0	0	0	0	800	800	800
531410	Telephone	0	0	0	0	200	200	200
531500	Printing	0	0	0	0	0	0	0
531900	Advertising	0	0	0	0	0	0	0
543002	Dues & Subscriptions	0	0	0	0	250	250	250
543003	Travel & Training	0	0	0	0	422	422	422
646101	Transfer to General Fund	0	0	0	0	10,000	10,000	10,000
	Total Operating and Contractual	0	0	0	0	92,408	92,408	92,408
	TOTAL DEPARTMENT	0	0	0	0	138,304	138,304	138,304

2008-2009 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	160
DEPARTMENT:	Community Development	ORGANIZATION:	020811

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	0	0	0	0	0	0	100%
FRINGE BENEFITS	0	0	0	0	0	0	100%
OPERATING/CONTRACTUAL	0	0	0	0	0	0	100%
OTHER	0	0	0	0	100,000	100,000	100%
CAPITAL OUTLAY	0	0	0	0	0	0	100%
TOTAL APPROPRIATIONS	0	0	0	0	100,000	100,000	100%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	

2008-2009 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	160
DEPARTMENT:	Community Development	ORGANIZATION:	020811

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
707201	Other: Weatherization Loans	0	0	0	0	100,000	100,000	100,000
	Total Other	0	0	0	0	100,000	100,000	100,000
	TOTAL DEPARTMENT	0	0	0	0	100,000	100,000	100,000

2008-2009 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	160
DEPARTMENT:	Community Development	ORGANIZATION:	020813

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	0	0	0	0	0	0	100%
FRINGE BENEFITS	0	0	0	0	0	0	100%
OPERATING/CONTRACTUAL	0	0	0	0	0	0	100%
OTHER	0	0	0	0	44,000	44,000	100%
CAPITAL OUTLAY	0	0	0	0	0	0	100%
TOTAL APPROPRIATIONS	0	0	0	0	44,000	44,000	100%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	

2008-2009 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	160
DEPARTMENT:	Community Development	ORGANIZATION:	020813

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
707160	Subrecipient Grant:							
	Vision Care for Seniors	0	0	0	0	44,000	44,000	44,000
	Cenla Area Agency on Aging Inc	0	0	0	0	44,000	44,000	44,000
	Total Other	0	0	0	0	44,000	44,000	44,000
	TOTAL DEPARTMENT	0	0	0	0	44,000	44,000	44,000
	TOTAL FUND	0	0	0	0	662,880	662,880	662,880

**2008-2009 ANNUAL BUDGET
ECONOMIC DEVELOPMENT - EDAP
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Investment Income:							
367101	Interest - Investments	0	0	0	0	500	500	500
	Total Investment Income	0	0	0	0	500	500	500
	Other:							
388205	Other - Loan Program Payments	0	0	0	0	5,500	5,500	5,500
	Total Other	0	0	0	0	5,500	5,500	5,500
	TOTAL REVENUES	0	0	0	0	6,000	6,000	6,000

2008-2009 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	161
DEPARTMENT:	Community Development	ORGANIZATION:	020009

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	0	0	0	0	0	0	100%
FRINGE BENEFITS	0	0	0	0	0	0	100%
OPERATING/CONTRACTUAL	0	0	0	0	0	0	100%
OTHER	0	0	0	0	6,000	6,000	100%
CAPITAL OUTLAY	0	0	0	0	0	0	100%
TOTAL APPROPRIATIONS	0	0	0	0	6,000	6,000	100%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	

2008-2009 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	161
DEPARTMENT:	Community Development	ORGANIZATION:	020009

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
533026	Other: Economic Development Assistance	0	0	0	0	6,000	6,000	6,000
	Total Other	0	0	0	0	6,000	6,000	6,000
	TOTAL DEPARTMENT	0	0	0	0	6,000	6,000	6,000

**2008-2009 ANNUAL BUDGET
HOME INVESTMENT PARTNERSHIP FUND
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
330208	Intergovernmental: Grant Income - Home 2008	0	0	0	0	406,277	406,277	406,277
	Total Intergovernmental	0	0	0	0	406,277	406,277	406,277
388164	Internal Services/Interfunds: Tr from Economic Dvlpmnt - Hotel	0	0	0	0	35,549	35,549	35,549
	Total Internal Services/Interfunds	0	0	0	0	35,549	35,549	35,549
399007	Other: Misc Revenue-Owner Deposits	0	0	0	0	0	0	0
	Total Other	0	0	0	0	0	0	0
	TOTAL REVENUES	0	0	0	0	441,826	441,826	441,826

2008-2009 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	163
DEPARTMENT:	Community Development	ORGANIZATION:	040804

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
SALARIES AND WAGES	0	0	0	0	26,120	26,120	100%
FRINGE BENEFITS	0	0	0	0	9,271	9,271	100%
OPERATING/CONTRACTUAL	0	0	0	0	5,237	5,237	100%
OTHER	0	0	0	0	0	0	0%
CAPITAL OUTLAY	0	0	0	0	0	0	0%
TOTAL APPROPRIATIONS	0	0	0	0	40,628	40,628	100%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
<p>Note: ▼ All positions are budgeted in Fund 101</p>								

2008-2009 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	163
DEPARTMENT:	Community Development	ORGANIZATION:	040804

HOME INVESTMENT PARTNERSHIP FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
490116	Salary - CD Administrator	0	0	0	0	6,350	6,350	6,350
490210	Salary - Program Manager	0	0	0	0	4,129	4,129	4,129
490336	Salary - Housing Manager	0	0	0	0	8,257	8,257	8,257
490618	Salary - Secretary	0	0	0	0	4,586	4,586	4,586
490626	Salary - Clerical Specialist	0	0	0	0	2,798	2,798	2,798
Total Salaries		0	0	0	0	26,120	26,120	26,120
Fringe:								
510201	Fringe - Pension	0	0	0	0	6,277	6,277	6,277
510202	Fringe - Hospital	0	0	0	0	2,717	2,717	2,717
510206	Fringe - Medicare Insurance Tax	0	0	0	0	252	252	252
510207	Fringe - Life Insurance	0	0	0	0	25	25	25
Total Fringe		0	0	0	0	9,271	9,271	9,271
Operating & Contractual:								
520400	Office	0	0	0	0	1,087	1,087	1,087
520511	Operating Photography	0	0	0	0	500	500	500
531101	Fees - Recording	0	0	0	0	800	800	800
531106	Professional Fees & Services - Audit	0	0	0	0	800	800	800
531110	Professional Fees & Services	0	0	0	0	100	100	100
531301	Vehicle Cost - Fuel & Oil	0	0	0	0	100	100	100
531304	Vehicle Cost - R & M	0	0	0	0	100	100	100
531401	Postage	0	0	0	0	400	400	400
531410	Telephone	0	0	0	0	50	50	50
531500	Printing	0	0	0	0	0	0	0
531900	Advertising	0	0	0	0	300	300	300
543002	Dues & Subscriptions	0	0	0	0	0	0	0
543003	Travel & Training	0	0	0	0	0	0	0
646101	Transfer to General Fund	0	0	0	0	1,000	1,000	1,000
Total Operating and Contractual		0	0	0	0	5,237	5,237	5,237
TOTAL DEPARTMENT		0	0	0	0	40,628	40,628	40,628

2008-2009 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	163
DEPARTMENT:	Community Development	ORGANIZATION:	040813

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	0	0	0	0	0	0	0%
FRINGE BENEFITS	0	0	0	0	0	0	0%
OPERATING/CONTRACTUAL	0	0	0	0	0	0	0%
OTHER	0	0	0	0	60,941	60,941	100%
CAPITAL OUTLAY	0	0	0	0	0	0	0%
TOTAL APPROPRIATIONS	0	0	0	0	60,941	60,941	100%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	

2008-2009 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	163
DEPARTMENT:	Community Development	ORGANIZATION:	040813

HOME INVESTMENT PARTNERSHIP FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	CHDO Set Aside							
707160	Subrecipient Grant Agreement	0	0	0	0	60,941	60,941	60,941
	Total Subrecipient Grant	0	0	0	0	60,941	60,941	60,941
	TOTAL DEPARTMENT	0	0	0	0	60,941	60,941	60,941

2008-2009 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	163
DEPARTMENT:	Community Development	ORGANIZATION:	040814

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	0	0	0	0	0	0	0%
FRINGE BENEFITS	0	0	0	0	0	0	0%
OPERATING/CONTRACTUAL	0	0	0	0	0	0	0%
OTHER	0	0	0	0	20,314	20,314	100%
CAPITAL OUTLAY	0	0	0	0	0	0	0%
TOTAL APPROPRIATIONS	0	0	0	0	20,314	20,314	100%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	

2008-2009 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	163
DEPARTMENT:	Community Development	ORGANIZATION:	040814

HOME INVESTMENT PARTNERSHIP FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	CHDO Operating							
707160	Subrecipient Grant Agreement	0	0	0	0	20,314	20,314	20,314
	Total Subrecipient Grant	0	0	0	0	20,314	20,314	20,314
	TOTAL DEPARTMENT	0	0	0	0	20,314	20,314	20,314

2008-2009 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	163
DEPARTMENT:	Community Development	ORGANIZATION:	040817

HOME INVESTMENT PARTNERSHIP FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Rental Housing Development Program:							
707165	Rental Housing Development	0	0	0	0	319,943	319,943	319,943
	Total Subrecipient Grant	0	0	0	0	319,943	319,943	319,943
	TOTAL DEPARTMENT	0	0	0	0	319,943	319,943	319,943
	TOTAL FUND	0	0	0	0	441,826	441,826	441,826

2008-2009 ANNUAL BUDGET

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**2008-2009 ANNUAL BUDGET
ECONOMIC DEVELOPMENT - HOTEL
REVENUE DETAIL.**

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Investment Income:							
367101	Interest - Investments	0	0	0	0	17,000	17,000	17,000
	Total Investment Income	0	0	0	0	17,000	17,000	17,000
	Other:							
379000	Land Lease - Holiday Inn	0	0	0	0	35,000	35,000	35,000
388205	Other - Loan Program Payments	0	0	0	0	28,000	28,000	28,000
	Total Other	0	0	0	0	63,000	63,000	63,000
	TOTAL REVENUES	0	0	0	0	80,000	80,000	80,000

2008-2009 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	164
DEPARTMENT:	Community Development	ORGANIZATION:	020010

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
SALARIES AND WAGES	0	0	0	0	0	0	0%
FRINGE BENEFITS	0	0	0	0	0	0	0%
OPERATING/CONTRACTUAL	0	0	0	0	0	0	0%
OTHER	0	0	0	0	80,000	80,000	100%
CAPITAL OUTLAY	0	0	0	0	0	0	0%
TOTAL APPROPRIATIONS	0	0	0	0	80,000	80,000	100%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE

2008-2009 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	164
DEPARTMENT:	Community Development	ORGANIZATION:	020010

ECONOMIC DEVELOPMENT - HOTEL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Other:							
533025	Downtown Revitalization Loans	0	0	0	0	44,451	44,451	44,451
646163	Transfer to Home Investment Fund	0	0	0	0	35,549	35,549	35,549
	Total Other	0	0	0	0	80,000	80,000	80,000
	TOTAL DEPARTMENT	0	0	0	0	80,000	80,000	80,000
	TOTAL FUND	0	0	0	0	80,000	80,000	80,000

2008-2009 ANNUAL BUDGET

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IV. DEBT SERVICE FUNDS

Debt Service Fund

The purpose of these funds is to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest. The revenues and expenditures for these funds are recognized on the modified accrual basis of accounting. Revenues are recognized in the accounting period in which they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable.

This fund is funded primarily from property taxes and sales tax revenues.

**2008-2009 ANNUAL BUDGET
DEBT SERVICE FUNDS
REVENUE SUMMARY**

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Taxes:							
311123	Taxes - Ad Valorem	626,261	647,760	579,000	690,000	690,000	690,000	690,000
	Total Taxes	626,261	647,760	579,000	690,000	690,000	690,000	690,000
	Internal Services/Interfunds:							
381151	Transfers-1976 Sales Tax	1,688,789	981,333	970,895	970,895	1,075,145	1,075,145	1,075,145
388296	Transfer - 1996 GO Bond Fund	403,306	0	0	0	0	0	0
	Total Internal Services/Interfunds	2,092,095	981,333	970,895	970,895	1,075,145	1,075,145	1,075,145
	Investment Income:							
367101	Interest on Investments	54,378	70,816	4,800	58,300	3,300	3,300	3,300
367115	Interest on Sales Tax Reserve	27,781	0	0	0	0	0	0
	Total Investment Income	82,159	70,816	4,800	58,300	3,300	3,300	3,300
	Other:							
399996	Bond Proceeds	1,060	0	0	0	0	0	0
399999	Use of Prior Year Revenues	0	0	713,593	713,593	0	0	0
	Total Other	1,060	0	713,593	713,593	0	0	0
	TOTAL REVENUES	2,801,575	1,699,909	2,268,288	2,432,788	1,768,445	1,768,445	1,768,445

2008-2009 ANNUAL BUDGET

DIVISION:	General Function	FUND #:	N/A
DEPARTMENT:	N/A	ORGANIZATION:	020000

DEBT SERVICE FUND

SUMMARY BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
800003	Operating and Contractual: Paying Agent Fees	2,520	1,648	4,800	3,300	3,300	3,300	3,300
	Operating and Contractual:	2,520	1,648	4,800	3,300	3,300	3,300	3,300
	Other:							
646000	Bond Issuance Cost	0	0	0	0	0	0	0
646202	Transfer to 2002 Bond Tax Fund	403,306	0	0	0	0	0	0
646300	Transfer to General Capital Projects	0	6,872	0	0	0	0	0
800001	Interest	782,507	730,530	683,488	683,488	638,113	638,113	638,113
800002	Principal Payment	1,475,000	1,535,000	1,580,000	1,580,000	1,035,000	1,035,000	1,035,000
800004	Payment to Bond Escrow Agent	0	0	0	0	0	0	0
696000	Unappropriated	0	0	0	166,000	92,032	92,032	92,032
	Total Other	2,660,813	2,272,402	2,263,488	2,429,488	1,765,145	1,765,145	1,765,145
	TOTAL EXPENDITURES	2,663,333	2,274,050	2,268,288	2,432,788	1,768,445	1,768,445	1,768,445

2008-2009 ANNUAL BUDGET

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AMORTIZATION SCHEDULE OF DEBT SERVICE PAYMENTS
GENERAL DEBT SERVICE SCHEDULE

BONDS

Fiscal Yr Ending	Sales Tax			General Obligation Bonds		Total General
	2002	2004	Total	2004	Total	
2009		1,075,145	1,075,145	597,968	597,968	1,673,113
2010		1,077,378	1,077,378	605,228	605,228	1,682,606
2011		1,086,110	1,086,110	610,978	610,978	1,697,088
2012		1,098,898	1,098,898	620,633	620,633	1,719,531
2013		1,114,110	1,114,110	623,473	623,473	1,737,583
2014		1,126,973	1,126,973	629,843	629,843	1,756,816
2015		1,137,623	1,137,623	634,785	634,785	1,772,408
2016		1,150,776	1,150,776	643,250	643,250	1,794,026
2017		1,161,541	1,161,541			1,161,541
2018		1,174,940	1,174,940			1,174,940
2019		1,185,560	1,185,560			1,185,560
2020		1,193,300	1,193,300			1,193,300
2021		1,203,195	1,203,195			1,203,195
2022		1,215,221	1,215,221			1,215,221
2023		1,224,329	1,224,329			1,224,329
2024		1,230,305	1,230,305			1,230,305
Total	0	18,455,404	18,455,404	4,966,155	4,966,155	23,421,559
% of Total	0.00%	78.80%		21.20%		100.00%

2008-2009 ANNUAL BUDGET
DEBT SERVICE-1996 GENERAL OBLIGATION BOND ISSUE
REVENUE DETAIL

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Taxes:							
311129	Taxes - Ad Valorem	9,903	0	0	0	0	0	0
	Total Taxes	9,903	0	0	0	0	0	0
	Investment Income:							
367101	Interest on Investments	30,143	0	0	0	0	0	0
	Total Investment Income	30,143	0	0	0	0	0	0
	Other:							
399996	Bond Proceeds	0	0	0	0	0	0	0
399999	Use of Prior Year Revenues	0	0	0	0	0	0	0
	Total Other	0	0	0	0	0	0	0
	TOTAL REVENUES	40,046	0	0	0	0	0	0

2008-2009 ANNUAL BUDGET

DIVISION:	General Function	FUND #:	296
DEPARTMENT:	N/A	ORGANIZATION:	020000

1996 GENERAL OBLIGATION BOND DEBT SERVICE FUND

EXPENDITURE DETAIL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
800003	Operating and Contractual: Paying Agent Fees	872	0	0	0	0	0	0
	Operating and Contractual:	872	0	0	0	0	0	0
	Other:							
646000	Bond Issuance Cost	0	0	0	0	0	0	0
646202	Transfer to 2002 Bond Tax Fund	403,306	0	0	0	0	0	0
646300	Transfer to General Capital Projects	0	0	0	0	0	0	0
800001	Interest	15,980	0	0	0	0	0	0
800002	Principal Payment	340,000	0	0	0	0	0	0
800004	Payment to Bond Escrow Agent	0	0	0	0	0	0	0
696000	Unappropriated	0	0	0	0	0	0	0
	Total Other	759,286	0	0	0	0	0	0
	TOTAL EXPENDITURES	760,158	0	0	0	0	0	0

2008-2009 ANNUAL BUDGET
DEBT SERVICE-2004 GENERAL OBLIGATION BOND ISSUE
REVENUE DETAIL

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Taxes:							
311129	Taxes - Ad Valorem	616,358	647,760	579,000	690,000	690,000	690,000	690,000
	Total Taxes	616,358	647,760	579,000	690,000	690,000	690,000	690,000
	Internal Services/Interfunds:							
388296	Transfer - 1996 GO Bond Fund	403,306	0	0	0	0	0	0
	Total Internal Services/Interfunds	403,306	0	0	0	0	0	0
	Investment Income:							
367101	Interest on Investments	0	52,663	1,800	41,800	1,800	1,800	1,800
	Total Investment Income	0	52,663	1,800	41,800	1,800	1,800	1,800
	Other:							
399996	Bond Proceeds	1,060	0	0	0	0	0	0
399999	Use of Prior Year Revenues	0	0	14,968	14,968	0	0	0
	Total Other	1,060	0	14,968	14,968	0	0	0
	TOTAL REVENUES	1,020,724	700,423	595,768	746,768	691,800	691,800	691,800

2008-2009 ANNUAL BUDGET

DIVISION:	General Function	FUND #:	204GO
DEPARTMENT:	N/A	ORGANIZATION:	020000

2004 GENERAL OBLIGATION BOND DEBT SERVICE FUND

EXPENDITURE DETAIL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
800003	Operating and Contractual:							
	Paying Agent Fees	0	0	1,800	1,800	1,800	1,800	1,800
	Operating and Contractual:	0	0	1,800	1,800	1,800	1,800	1,800
	Other:							
646000	Bond Issuance Cost	0	0	0	0	0	0	0
646202	Transfer to 2002 Bond Tax Fund	0	0	0	0	0	0	0
646300	Transfer to General Capital Projects	0	0	0	0	0	0	0
800001	Interest	164,513	163,213	153,968	153,968	142,968	142,968	142,968
800002	Principal Payment	65,000	430,000	440,000	440,000	455,000	455,000	455,000
800004	Payment to Bond Escrow Agent	0	0	0	0	0	0	0
696000	Unappropriated	0	0	0	151,000	92,032	92,032	92,032
	Total Other	229,513	593,213	593,968	744,968	690,000	690,000	690,000
	TOTAL EXPENDITURES	229,513	593,213	595,768	746,768	691,800	691,800	691,800

2008-2009 ANNUAL BUDGET
DEBT SERVICE-2002 SALES TAX REFUNDING BONDS
REVENUE DETAIL

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Internal Services/Interfunds:							
381151	Transfers-1976 Sales Tax	709,894	0	0	0	0	0	0
	Total Internal Services/Interfunds	709,894	0	0	0	0	0	0
	Investment Income:							
367101	Interest on Investments	10,700	0	1,500	0	0	0	0
367115	Interest on Sales Tax Reserve	27,781	0	0	0	0	0	0
	Total Investment Income	38,481	0	1,500	0	0	0	0
	Other:							
399996	Bond Proceeds	0	0	0	0	0	0	0
399999	Use of Prior Year Revenues	0	0	698,625	698,625	0	0	0
	Total Other	0	0	698,625	698,625	0	0	0
	TOTAL REVENUES	748,375	0	700,125	698,625	0	0	0

2008-2009 ANNUAL BUDGET

DIVISION:	General Function	FUND #:	202
DEPARTMENT:	N/A	ORGANIZATION:	020000

2002 SALES TAX DEBT SERVICE FUND

EXPENDITURE DETAIL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
800003	Operating and Contractual: Paying Agent Fees	648	648	1,500	0	0	0	0
	Operating and Contractual:	648	648	1,500	0	0	0	0
	Other:							
646000	Bond Issuance Cost	0	0	0	0	0	0	0
646202	Transfer to 2002 Bond Tax Fund	0	0	0	0	0	0	0
646300	Transfer to General Capital Projects	0	6,872	0	0	0	0	0
800001	Interest	38,244	24,422	8,625	8,625	0	0	0
800002	Principal Payment	665,000	675,000	690,000	690,000	0	0	0
800004	Payment to Bond Escrow Agent	0	0	0	0	0	0	0
696000	Unappropriated	0	0	0	0	0	0	0
	Total Other	703,244	706,294	698,625	698,625	0	0	0
	TOTAL EXPENDITURES	703,892	706,942	700,125	698,625	0	0	0

2008-2009 ANNUAL BUDGET
DEBT SERVICE-2004 SALES TAX BONDS
REVENUE DETAIL

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
381151	Internal Services/Interfunds: Transfers-1976 Sales Tax	978,895	981,333	970,895	970,895	1,075,145	1,075,145	1,075,145
	Total Internal Services/Interfunds	978,895	981,333	970,895	970,895	1,075,145	1,075,145	1,075,145
	Investment Income:							
367101	Interest on Investments	13,535	18,153	1,500	16,500	1,500	1,500	1,500
367115	Interest on Sales Tax Reserve	0	0	0	0	0	0	0
	Total Investment Income	13,535	18,153	1,500	16,500	1,500	1,500	1,500
	Other:							
399996	Bond Proceeds	0	0	0	0	0	0	0
399999	Use of Prior Year Revenues	0	0	0	0	0	0	0
	Total Other	0	0	0	0	0	0	0
	TOTAL REVENUES	992,430	999,486	972,395	987,395	1,076,645	1,076,645	1,076,645

2008-2009 ANNUAL BUDGET

DIVISION:	General Function	FUND #:	204
DEPARTMENT:	N/A	ORGANIZATION:	020000

2004 SALES TAX BONDS

EXPENDITURE DETAIL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
800003	Operating and Contractual: Paying Agent Fees	1,000	1,000	1,500	1,500	1,500	1,500	1,500
	Operating and Contractual:	1,000	1,000	1,500	1,500	1,500	1,500	1,500
	Other:							
646000	Bond Issuance Cost	0	0	0	0	0	0	0
646202	Transfer to 2002 Bond Tax Fund	0	0	0	0	0	0	0
646300	Transfer to General Capital Projects	0	0	0	0	0	0	0
800001	Interest	563,770	542,895	520,895	520,895	495,145	495,145	495,145
800002	Principal Payment	405,000	430,000	450,000	450,000	580,000	580,000	580,000
800004	Payment to Bond Escrow Agent	0	0	0	0	0	0	0
696000	Unappropriated	0	0	0	15,000	0	0	0
	Total Other	968,770	972,895	970,895	985,895	1,075,145	1,075,145	1,075,145
	TOTAL EXPENDITURES	969,770	973,895	972,395	987,395	1,076,645	1,076,645	1,076,645

V. INTERNAL SERVICE FUNDS

Internal Service Fund

The purpose of these funds is to account for financing of goods or services provided by one department or functions to other departments or functions. The revenues and expenses for these funds are recognized on the accrual basis of accounting. Revenues are recognized in the accounting periods in which they are earned and become measurable; expenses are recognized in the accounting period in which they are incurred, if measurable.

The Internal Service Funds contained in the section are the: Risk Management Fund, Employee Benefit Fund, and Unemployment Benefits Fund.

2008-2009 ANNUAL BUDGET
RISK MANAGEMENT FUND
REVENUE DETAIL

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Charges for Services:							
347101	Contributions - General Fund	1,103,199	1,637,794	1,103,199	1,103,199	1,103,199	1,103,199	1,103,199
347401	Contributions - Utility Fund	575,662	760,389	575,662	575,662	575,662	575,662	575,662
347402	Contributions - Sanitation Fd	91,738	166,075	91,738	91,738	91,738	91,738	91,738
347450	Contributions - Transit Fund	221,394	212,104	221,394	221,394	221,394	221,394	221,394
	Total Charges for Services	1,991,993	2,776,362	1,991,993	1,991,993	1,991,993	1,991,993	1,991,993
	Investment Income:							
367101	Interest - Investments	273,601	331,203	200,000	215,000	200,000	200,000	200,000
	Total Investment Income	273,601	331,203	200,000	215,000	200,000	200,000	200,000
	Other:							
399011	Subrogation	92,131	106,198	26,000	48,000	26,000	26,000	26,000
399999	Use of Prior Year Revenues	0	0	1,444,984	1,678,984	1,436,576	1,710,700	1,710,700
	Total Other	92,131	106,198	1,470,984	1,726,984	1,462,576	1,736,700	1,736,700
	TOTAL REVENUES	2,357,725	3,213,763	3,662,977	3,933,977	3,654,569	3,928,693	3,928,693

2008-2009 ANNUAL BUDGET

DIVISION:	Legal	FUND:	551
DEPARTMENT:	Office of Risk Manager	ORGANIZATION:	031900

GOAL MISSION STATEMENT

To protect and conserve the City of Alexandria's resources by applying risk management concepts and principles to identify and review exposures and to recommend actions to prevent, reduce to transfer various levels of risk.

FUNCTION DESCRIPTION

Assist in the development and administration of a proactive loss control program to eliminate and reduce unsafe acts and unsafe conditions which cause injuries to employees, damage to capital resources and accelerates to eroding of the financial base. Make recommendation to protect City assets. Ensures a safe working environment for employees and the public who comes into contact with these employees and properties as services are provided. Assist the City government in minimizing the possibility of vital public services. Works toward the reduction and elimination of accidents and injuries through an effective safety/loss prevention program.

DEMAND PERFORMANCE INDICATORS

Description	2006-2007 Actual	2007-2008 Estimated	2008-2009 Projected
Certificates of Insurance Reviewed and Issued	390	390	390
Departmental Safety Visits	350	350	350
Correspondence Processed	4,300	4,400	4,400
Total Number of Claims	300	300	300
Total Payments to Claims	\$750,000	\$750,000	\$750,000

2008-2009 ANNUAL BUDGET

DIVISION:	Legal	FUND #:	551
DEPARTMENT:	Office of Risk Management	ORGANIZATION:	031900

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	44,542	46,680	47,250	47,250	49,140	49,140	4.00%
FRINGE BENEFITS	13,009	14,568	14,052	14,052	13,772	13,772	-1.99%
OPERATING/CONTRACTUAL	68,878	73,807	78,516	79,516	80,222	80,222	2.17%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	0	14,921	7,600	7,600	0	0	0.00%
TOTAL APPROPRIATIONS	126,429	149,976	147,418	148,418	143,134	143,134	-2.91%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490217	Salary - Risk Manager	1	1	1	1	1	1	0.00%
	Total Positions	1	1	1	1	1	1	0.00%

2008-2009 ANNUAL BUDGET

DIVISION:	Legal	FUND #:	551
DEPARTMENT:	Office of Risk Management	ORGANIZATION:	031900

RISK MANAGEMENT FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Salaries:							
490217	Salary - Risk Manager	44,542	46,680	47,250	47,250	47,250	49,140	49,140
	Total Salaries	44,542	46,680	47,250	47,250	47,250	49,140	49,140
	Fringe:							
510201	Fringe - Pension	12,311	13,839	13,325	13,325	12,517	13,017	13,017
510206	Fringe - Medicare Insurance Tax	656	687	685	685	685	713	713
510207	Fringe - Life Insurance	42	42	42	42	42	42	42
	Total Fringes	13,009	14,568	14,052	14,052	13,244	13,772	13,772
	Operating and Contractual:							
520204	Uniforms	0	1,359	500	500	500	500	500
520400	Office	487	327	500	500	500	500	500
520515	Operating Medical Supplies	12,023	13,490	15,000	15,000	15,000	15,000	15,000
531120	Professional Fees - Registered Nurse	53,560	55,161	56,826	56,826	56,826	58,532	58,532
531301	Vehicle Costs - Gas & Oil	1,003	1,296	800	1,800	800	800	800
531304	Vehicle Costs - R & M	136	300	500	500	500	500	500
531410	Telephone	530	462	390	390	390	390	390
531500	Printing	225	70	200	200	200	200	200
543002	Dues & Subscriptions	914	913	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	0	429	2,800	2,800	2,800	2,800	2,800
	Total Operating & Contractual	68,878	73,807	78,516	79,516	78,516	80,222	80,222
	Capital Outlay:							
707500	Vehicles	0	12,041	0	0	0	0	0
707600	Machinery & Equipment	0	2,222	5,600	5,600	0	0	0
707700	Office Furnitures and Fixtures	0	355	0	0	0	0	0
707702	Computer Software	0	303	2,000	2,000	0	0	0
	Total Capital Outlay	0	14,921	7,600	7,600	0	0	0
	TOTAL DEPARTMENT	126,429	149,976	147,418	148,418	139,010	143,134	143,134

2008-2009 ANNUAL BUDGET

DIVISION:	N/A	FUND #:	551
DEPARTMENT:	Premiums/Claims	ORGANIZATION:	020000

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	0	0	0	0	0	0	0.00%
FRINGE BENEFITS	0	0	0	0	0	0	0.00%
OPERATING/CONTRACTUAL	781,955	883,356	798,559	798,559	798,559	798,559	0.00%
OTHER	1,597,445	3,645,581	2,717,000	2,987,000	2,987,000	2,987,000	9.94%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	2,379,400	4,528,937	3,515,559	3,785,559	3,785,559	3,785,559	7.68%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	

2008-2009 ANNUAL BUDGET

DIVISION:	N/A	FUND #:	551
DEPARTMENT:	Premiums/Claims	ORGANIZATION:	020000

RISK MANAGEMENT FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Operating/Contractual:							
510301	Administrative Expenses	197,219	197,320	157,000	157,000	157,000	157,000	157,000
531600	Prem/Fees Boiler	100,000	100,000	100,000	100,000	100,000	100,000	100,000
531601	Prem/Fees General Liability	183,306	207,915	204,531	204,531	204,531	204,531	204,531
531602	Prem/Fees Auto	0	0	0	0	0	0	0
531603	Prem/Fees Workers Compensation	132,261	212,382	172,028	172,028	172,028	172,028	172,028
531604	Prem/Fees Property	169,169	165,739	165,000	165,000	165,000	165,000	165,000
	Total Operating & Contractual	781,955	883,356	798,559	798,559	798,559	798,559	798,559
	Other:							
531605	Claims - General Liability	445,679	982,715	831,000	887,000	887,000	887,000	887,000
531606	Claims - Auto	360,807	1,322,096	698,000	952,000	952,000	952,000	952,000
531607	Claims - Property	0	0	0	0	0	0	0
531608	Claims - Workers Compensation	785,967	1,340,770	1,188,000	1,148,000	1,148,000	1,148,000	1,148,000
531609	Claims - Law Enforcement	4,992	0	0	0	0	0	0
	Total Other	1,597,445	3,645,581	2,717,000	2,987,000	2,987,000	2,987,000	2,987,000
	TOTAL PREMIUMS & CLAIMS	2,379,400	4,528,937	3,515,559	3,785,559	3,785,559	3,785,559	3,785,559
	TOTAL FUND	2,505,829	4,678,913	3,662,977	3,933,977	3,924,569	3,928,693	3,928,693

2008-2009 ANNUAL BUDGET
EMPLOYEE BENEFITS FUND
REVENUE DETAIL

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Charges for Services:							
388001	Charges - Employees Health	1,064,041	1,179,709	1,207,000	1,254,000	1,207,000	1,207,000	1,207,000
388002	Charges - Employer Health	4,434,445	4,712,148	4,835,000	4,998,000	4,835,000	4,835,000	4,835,000
388003	Charges - Retirees	379,297	351,075	360,000	346,000	360,000	360,000	360,000
388004	Charges - Employees Life	85,254	93,383	91,000	96,000	91,000	91,000	91,000
388005	Charges - Employer Life	34,926	35,287	35,000	36,000	35,000	35,000	35,000
	Total Charges for Services	5,997,963	6,371,602	6,528,000	6,730,000	6,528,000	6,528,000	6,528,000
	Investment Income:							
367101	Interest - Investments	44,276	129,924	0	136,000	0	0	0
	Total Investment Income	44,276	129,924	0	136,000	0	0	0
	Internal Services/Interfunds:							
388101	Transfers from General Fund	16,499	16,499	16,499	16,499	16,499	16,499	16,499
388401	Transfer from Utility System Fund	6,966	6,966	6,966	6,966	6,966	6,966	6,966
388402	Transfers from Sanitation Fund	1,108	1,108	1,108	1,108	1,108	1,108	1,108
388450	Transfers from Municipal Transit	848	848	848	848	848	848	848
	Total Internal Services/Interfunds	25,421	25,421	25,421	25,421	25,421	25,421	25,421
	Other:							
399000	Miscellaneous	0	0	0	0	0	0	0
399010	Stop Loss Reimbursement	0	0	0	0	0	0	0
399011	Subrogation	0	0	0	0	0	0	0
399999	Use of Retained Earnings	0	0	0	0	0	0	0
	Total Other	0	0	0	0	0	0	0
	TOTAL REVENUES	6,067,660	6,526,947	6,553,421	6,891,421	6,553,421	6,553,421	6,553,421

2008-2009 ANNUAL BUDGET

DIVISION:	N/A	FUND #:	552
DEPARTMENT:	Premiums/Claims	ORGANIZATION:	020000

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	0	0	0	0	0	0	0.00%
FRINGE BENEFITS	0	0	0	0	0	0	0.00%
OPERATING/CONTRACTUAL	1,034,072	1,078,172	1,047,421	833,000	1,047,421	1,047,421	0.00%
OTHER	4,132,166	4,373,992	5,506,000	6,058,421	5,506,000	5,506,000	0.00%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	5,166,238	5,452,164	6,553,421	6,891,421	6,553,421	6,553,421	0.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	

2008-2009 ANNUAL BUDGET

DIVISION:	N/A	FUND #:	552
DEPARTMENT:	Premiums/Claims	ORGANIZATION:	020000

EMPLOYEE BENEFITS FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Operating/Contractual:							
510301	Administrative Expenses	470,675	373,035	641,421	419,000	641,421	641,421	641,421
510302	Stop Loss	442,020	575,962	278,000	278,000	278,000	278,000	278,000
531611	Premiums-Life Insurance	121,377	129,175	128,000	136,000	128,000	128,000	128,000
	Total Operating & Contractual	1,034,072	1,078,172	1,047,421	833,000	1,047,421	1,047,421	1,047,421
	Other:							
531613	Claims - Health Insurance	4,132,166	4,373,992	5,506,000	6,058,421	5,506,000	5,506,000	5,506,000
	Total Other	4,132,166	4,373,992	5,506,000	6,058,421	5,506,000	5,506,000	5,506,000
	TOTAL DEPARTMENT	5,166,238	5,452,164	6,553,421	6,891,421	6,553,421	6,553,421	6,553,421

2008-2009 ANNUAL BUDGET

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**2008-2009 ANNUAL BUDGET
UNEMPLOYMENT BENEFITS FUND
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
367101	Investment Income:							
	Interest - Investments	14,710	21,232	0	10,600	0	0	0
	Total Investment Income	14,710	21,232	0	10,600	0	0	0
	Other:							
399999	Use of Retained Earnings	0	0	10,600	0	10,600	10,600	10,600
	Total Other	0	0	10,600	0	10,600	10,600	10,600
	TOTAL REVENUES	14,710	21,232	10,600	10,600	10,600	10,600	10,600

2008-2009 ANNUAL BUDGET

DIVISION:	N/A	FUND #:	553
DEPARTMENT:	Premiums/Claims	ORGANIZATION:	020000

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
SALARIES AND WAGES	0	0	0	0	0	0	0.00%
FRINGE BENEFITS	0	0	0	0	0	0	0.00%
OPERATING/CONTRACTUAL	0	0	0	0	0	0	0.00%
OTHER	727	12,059	10,600	10,600	10,600	10,600	0.00%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	727	12,059	10,600	10,600	10,600	10,600	0.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE

2008-2009 ANNUAL BUDGET

DIVISION:	N/A	FUND #:	553
DEPARTMENT:	Premiums/Claims	ORGANIZATION:	020000

UNEMPLOYMENT BENEFITS FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Other							
531620	Unemp Claims-General Fund	8	9,912	7,000	7,000	7,000	7,000	7,000
531621	Unemp Claims-Utility Fund	719	2,147	3,000	3,000	3,000	3,000	3,000
531622	Unemp Claims-Sanitation Fund	0	0	400	400	400	400	400
531623	Unemp Claims-Bus Fund	0	0	200	200	200	200	200
	TOTAL DEPARTMENT	727	12,059	10,600	10,600	10,600	10,600	10,600

2008-2009 ANNUAL BUDGET

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VI. CAPITAL PROJECTS

Capital Project Fund

The purpose of these funds is to account for financial resources to be used for the acquisition or construction of major capital facilities and infrastructure for general government and enterprise systems activities.

2008-2009
GENERAL CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN

PUBLIC ENTERPRISE

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2012	TOTAL COST
			08-09	09-10	10-11	11-12	12-13			
059401	Reserve for Relocation Projects	13,768	100,000	100,000	100,000	100,000	100,000	500,000		513,768
219001	Transportation Coordinator	34,136	20,000	20,000	20,000	20,000	20,000	100,000		134,136
050101	Downtown Theater	39,928						0		39,928
050105	AUMP-3rd Street Project	254,907						0		254,907
050301	City Hall Plaza Sealing	358,290						0		358,290
050302	Bolton Ave Comm Center Imp @	208,577	165,500					165,500		374,077
050306	Exterior Signage-Riverfront @	159,500	(159,500)					(159,500)		0
050401	Parking Garage Security	37,000						0		37,000
050402	Riverfront Kitchen Improvements	2,450						0		2,450
050403	Service Apron-Riverfront @	58,200	(58,200)					(58,200)		0
050404	IGA-Rapides Parish Flood Map	12,230						0		12,230
869901	Customer Service Center	177,625						0		177,625
860301	Info Technology Upgrades @	0	350,000	100,000	100,000			550,000		550,000
050701	Animal Shelter Improvements @	368,835	28,865					28,865		397,700
050702	Metal Building-Tire Area	110,000						0		110,000
050704	Security System-Riverfront	15,000						0		15,000
050705	Carpet Replacement-Riverfront	125,000						0		125,000
050706	Technology Upgrade-Riverfront	175,000						0		175,000
050707	Red River Development Study	250,000						0		250,000
050708	Convention Hall Improvements	459,053	94,000					94,000		553,053
050710	AUMP Lower Third	600,000	2,900,000					2,900,000		3,500,000
050801	Building Improvements	505,317	360,000	93,500	110,000	110,000	110,000	783,500	110,000	1,398,817
050802	Roof Replacement	550,000	55,200	110,000	110,000	110,000		385,200		935,200
050803	Emergency Operations Center	202,825						0		202,825
050804	Carpentry Paint Shop Addition @	110,000	(110,000)					(110,000)		0
050805	River Oaks Arts Center Improveme	55,200	(55,200)					(55,200)		0
050806	Large Truck Wash Renovation	132,000						0		132,000
050807	Harold Miles Park Improvements@	269,325	(220,000)	275,000				55,000		324,325
050808	HVAC Control System-Riverfront	24,000						0		24,000
050809	Install Air Walls-Riverfront	177,000	10,000					10,000		187,000
050810	Digital Recorder for Security Syster	11,000						0		11,000
050811	Interior Information Screens-Riverfr	24,000						0		24,000
050812	Ruston Foundry Site	96,610						0		96,610
050901	Keyless Lock System-Riverfront		22,000					22,000		22,000
050902	Completion of Restrooms-Riverfront							0	135,000	135,000
050903	Fueling Depot Improvements		145,000					145,000		145,000
050904	Motor Pool Lift Replacement		430,000					430,000		430,000
050905	City Compound Security Enhancements		88,000					88,000		88,000
050906	Jake's Building Improvements		100,000					100,000		100,000
*	Levee Area-Riverfront							0	250,000	250,000
*	Add Elevator-Riverfront							0	255,000	255,000
Total Public Enterprise		5,616,776	4,265,665	698,500	440,000	340,000	230,000	5,974,165	750,000	12,340,941

* Project Number to be Assigned

@ New or Revised Projects

Projects to be closed

2008-2009
GENERAL CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN

DRAINAGE

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2012	TOTAL COST
			08-09	09-10	10-11	11-12	12-13			
259202	Bayou Roberts @ Landmark	267,835						0		267,835
259603	16th St Flood Control Structure	20,987	154,000					154,000		174,987
259701	Windemere Drainage	12,279						0		12,279
259802	Bayou Hynson Drainage	264,335						0		264,335
259803	McDonald St Drainage	215,750						0		215,750
259902	Master Drainage Map Update	45,447						0		45,447
250102	North 3rd Pump Station	14,343						0		14,343
250104	Wahlder/3rd to 6th	15,045						0	339,455	354,500
250203	Southern Heights Drainage @	63,145	1,131,000					1,131,000		1,194,145
250204	Woodale Housing Drainage	189,100						0		189,100
250205	Chatlain Lake @ Willow Glen @	215,000	(215,000)					(215,000)		0
250208	Empire/Baldwin to Horseshoe	239,743						0		239,743
250211	Acquisition-ROW/Servitudes	156,505		60,000	60,000	60,000	60,000	240,000		396,505
250303	Catch Basins Upgrade	209,005		50,000	50,000	50,000	50,000	200,000		409,005
250308	North at Culpepper Drainage	32,601						0		32,601
250310	Culpepper/Llewellyn	1,120,564						0	1,976,921	3,097,485
250408	McAdams/MacArthur-Channel	161,682						0		161,682
250411	Coldstream/Memorial to Salem	102,266						0		102,266
250413	Eola - Vertical Channel to Earl	40,000						0	325,000	365,000
250414	Texas/Phillips to Asber	22,822						0	524,800	547,622
250418	Acadian Park Ditch Closure	89,379						0		89,379
250420	Cloverdale Drainage	146,617						0		146,617
250421	Residential Ditch Closure @	602,299	270,000					270,000		872,299
250502	WS Bayou/Chatlin/Bennett	99,915						0	738,520	838,435
250503	Bayou Phillips Pump Station	1,030,000						0		1,030,000
250504	Hudson/Natchez-Lincoln	953,956						0		953,956
250508	Drainage/Applebee's Dorchester @	90,147	314,000					314,000		404,147
250509	Elizabeth Street Drainage @	89,641	40,000					40,000		129,641
250511	Prescott/Shirley Park-Texas @	828,495	300,000					300,000		1,128,495
250512	Pump Station Repairs	64,012	10,000	10,000	10,000	10,000	10,000	50,000		114,012
250514	Giamanco Street Drainage	112,510						0		112,510
250515	Good Earth Ditch Closure	26,846						0		26,846
250602	Corn & Oak St Drainage	22,774						0		22,774
250603	Lancelot @ Diversion Canal @	146,000	(146,000)					(146,000)		0
250604	Chatlain Lake-Willow Glen Hudson	84,320						0	1,377,500	1,461,820
250608	Shenandoah Vertical Channel @	91,000	(91,000)					(91,000)		0
250709	Chatlain Lake Canal Hydraulic Stud	36,671						0		36,671
250710	St. Andrew's Links Fence	108,461						0		108,461
250801	Ellis & Paul Drainage	35,000						0	242,000	277,000
250802	Chatlain Lake Canal Drainage Study	125,000						0		125,000
250803	Woodale Drainage Ph 3 @	158,243	583,000					583,000		741,243
*	Clearing & Grubbing Drains	0		100,000	100,000	100,000	100,000	400,000		400,000

* Project Number to be Assigned
@ New or Revised Projects
Projects to be closed

2008-2009

**GENERAL CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN**

DRAINAGE

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2012	TOTAL COST
			08-09	09-10	10-11	11-12	12-13			
	Total Drainage	8,349,740	2,350,000	220,000	220,000	220,000	220,000	3,230,000	5,524,196	17,103,936

- * Project Number to be Assigned
- @ New or Revised Projects
- Projects to be closed

2008-2009
GENERAL CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN

STREETS

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2012	TOTAL COST	
			08-09	09-10	10-11	11-12	12-13				
268823	Street, Drainage, Sidewalk Repairs	125,933	30,000	50,000	50,000	50,000	50,000	250,000		375,933	
269001	Extension of Versailles-Ph 1	@ 512,916	1,300,000	3,010,000				4,310,000		4,822,916	
269004	Heyman /Coliseum-Castle	342,605						0		342,605	
269007	Sugarhouse Road - Phase 1	1,412,825	6,000,000	6,000,000	4,000,000			16,000,000		17,412,825	
269609	Extension of Versailles-Ph 2	@ 3,612,990	2,300,000	4,100,000				6,400,000		10,012,990	
269801	Jackson St at Horseshoe Drive	@ 111,132						0	3,455,250	3,566,382	
269901	Broadway Bridge Replacement	26,194						0		26,194	
269906	Heyman/Castle- Jackson St	153,457						0	2,198,000	2,351,457	
260001	Extension of Jackson Street	175,000							1,275,000	1,450,000	
260002	Masonic @ Horseshoe Drive	102,025						0	838,000	940,025	
260003	Horseshoe/Jackson-Masonic	240,491						0	3,825,298	4,065,789	
260201	Lincoln/Hudson to Sugarhouse	229,875						0	2,485,941	2,715,816	
260402	Recon Horseshoe/Grove-Mac	72,651						0	1,360,000	1,632,651	
260405	North Mall-Sterks to Lee	@ 2,287,659	675,000					675,000		2,962,659	
260407	Street Repairs	@ 800,793	250,000					250,000		1,050,793	
260503	Ext of Pine Ridge to Trailway	@ 204,855	130,000					130,000		334,855	
260506	Jones Avenue Overlay	49,917						0		49,917	
260507	Aerial Photography	@ 41,796	35,000	35,000	35,000	35,000	35,000	175,000		216,796	
260508	Enterprise Sidewalks	44,151						0		44,151	
260509	Tulane/Lincoln to Eddie Williams	15,910						0		15,910	
260603	Extension of Cloverleaf Blvd	13,740						0		13,740	
260604	North Mall-North to Sterks	307,132						0	2,699,943	3,007,075	
260605	Jackson @ MacArthur Intersection	60,000		25,000				25,000		85,000	
260608	Land Acquisitions	@ 445,773	(140,000)	60,000	60,000	60,000	60,000	100,000		545,773	
260703	Browns Bend Reconstruction	32,019						0		32,019	
260801	6th & 7th/Cotton to Monroe	200,000		300,000	3,000,000	2,000,000		5,300,000		5,500,000	
Total Streets			11,621,839	10,600,000	13,580,000	7,145,000	2,145,000	145,000	33,615,000	18,337,432	63,574,271

* Project Number to be Assigned

@ New or Revised Projects

Projects to be closed

2008-2009

**GENERAL CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN**

POLICE

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2012	TOTAL COST	
			08-09	09-10	10-11	11-12	12-13				
500701	Surveillance Cameras	200,000	(200,000)					(200,000)		0	
500801	Public Safety Generator	200,000						0		200,000	
500802	Motorola Mobile Radio Replaceme	37,200						0		37,200	
500901	Armored Rescue/Swat Vehicle @		232,000					232,000		232,000	
Total Police			437,200	32,000	0	0	0	0	32,000	0	469,200

- * Project Number to be Assigned
- @ New or Revised Projects
- Projects to be closed

2008-2009

**GENERAL CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN**

FIRE

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2012	TOTAL COST
			08-09	09-10	10-11	11-12	12-13			
600503	Fire Station Relocation	650,895						0	1,800,000	2,450,895
600801	Replace Pumper Truck	@ 353	435,000					435,000		435,353
600901	Fire Safety House	@ 0	65,000					65,000		65,000
*	Renovate Station #4	0						0	325,000	325,000
Total Fire			500,000	0	0	0	0	500,000	2,125,000	3,276,248

- * Project Number to be Assigned
- @ New or Revised Projects
- Projects to be closed

2008-2009
GENERAL CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN

PARKS AND RECREATION

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2012	TOTAL COST
			08-09	09-10	10-11	11-12	12-13			
439001	Park Acquisitions & Imprvmnt	175,667	75,000	75,000	75,000	75,000	75,000	375,000		550,667
430203	Bayou Rapides Park/Trail @	74,016	473,000					473,000		547,016
430404	Johnny Downs Park	215,212						0		215,212
440601	Harmon Park Improvements	50,000						0		50,000
440602	Golf Course Improvments	9,332						0		9,332
440901	Recreational Park Improvements @		1,000,000	1,000,000	1,000,000			3,000,000		3,000,000
Total Park/Recreation		524,227	1,548,000	1,075,000	1,075,000	75,000	75,000	3,848,000	0	4,372,227

- Project Number to be Assigned
- @ New or Revised Projects
- Projects to be closed

2008-2009
GENERAL CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN

ZOOLOGICAL PARK

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2012	TOTAL COST
			08-09	09-10	10-11	11-12	12-13			
439002	Zoo Renovations	51,907						0		51,907
430205	Quarantine Room	2,660						0		2,660
430401	Zoo Operations Maint Center	114,783						0		114,783
430602	Natural Habitat & Area 1 Reno @	225,000						0		225,000
430701	Signage & Graphics	72,461						0		72,461
430702	South American Barn Replaceme	100,000						0		100,000
430801	Zoo Kitchen & Employee Complex	326,153						0		326,153
430802	Entry Pavilion Complex-Ph2	475,000						0		475,000
430901	Modification of Lion Exhibit @		150,000					150,000		150,000
430902	Renovation of South America Section		300,000					300,000		300,000
430903	Zoo Master Plan Update @	0	55,000					55,000		55,000
430904	Leopard Exhibit @	0	175,000					175,000		175,000
*	Zoo Education Center	0						0	34,000	34,000
*	Small Mammal Exhibit	0						0	75,000	75,000
*	Asian Project-Area 4	0						0	50,000	50,000
*	Expansion of Zoo Parking	0						0	750,000	750,000
*	80th Anniversary Water Plaza	0						0	150,000	150,000
Total Zoological Park		1,367,964	680,000	0	0	0	0	680,000	1,059,000	3,106,964
TOTAL GENERAL CAPITAL PROJECT		28,568,994	19,975,665	15,573,500	8,880,000	2,780,000	670,000	47,879,165	27,795,628	104,243,787

- * Project Number to be Assigned
- @ New or Revised Projects
- Projects to be closed

2008-2009
ENTERPRISE CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN

ELECTRIC

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2012	TOTAL COST
			08-09	09-10	10-11	11-12	12-13			
729202	Circuit Reconductoring	14,210	300,000	400,000	400,000	400,000	250,000	1,750,000		1,764,210
729402	Gas Turbine/Recovery Boiler	0						0	34,925,000	34,925,000
729505	Capacitor Bank Voltage Cntrlrs	15,000						0		15,000
729701	Continuous Emission Monitor	5,151						0		5,151
729905	Add TieLine-Twin Bridges	38,674						0	8,610,000	8,648,674
720003	Replace Distribution Breakers	67,500		50,000	50,000			100,000		167,500
720004	Instrumentation Upgrade 3 & 4	106,755						0		106,755
720202	Upgrade SCADA System	79,013						0		79,013
720601	138 KV Pole Change Out	206,750	85,000	350,000	350,000	350,000		1,135,000		1,341,750
720602	#3 Cooling Tower	13,581						0		13,581
720701	Warehouse/Office Improvements	450,000						0		450,000
720702	Substation Oil Containment	350,000						0		350,000
720703	Paint 138 KV Switchgear	199,560						0		199,560
720704	Upgrade DG Hunter Substation	51,944						0	10,705,000	10,756,944
720705	New Substation	25,000						0	10,550,000	10,575,000
720801	Electric Utility Relocation	150,000		200,000	200,000	200,000	200,000	800,000		950,000
720802	Substation Storage Bldg	46,175	140,000					140,000		186,175
720803	Arterial Street Lighting Addition @	189,536	100,000	200,000				300,000		489,536
720804	Substation Maintenance @	100,000	615,000	115,000	115,000	115,000	115,000	1,075,000		1,175,000
720805	Distribution Feeder Maintenance @	195,311	150,000	375,000	400,000	300,000	200,000	1,425,000		1,620,311
720806	#4 Cooling Tower	250,000						0		250,000
720807	Vacuum Pump	50,000						0		50,000
720901	Upgrade Transformers at Prescott@	0	179,199			1,693,305		1,872,504		1,872,504
720902	Prescott 2,400 Conversion @	0	340,047					340,047	3,404,961	3,745,008
720903	138 KV Pilot Wire Replacement @	0	255,000			625,000		880,000		880,000
720904	Cooling Tower Repairs @	0	125,000					125,000		125,000
*	Stack Cleaning & Painting	0						0	150,000	150,000
*	4c Feed Water Heater	0						0	170,000	170,000
*	Vibration Detection	0						0	220,000	220,000
*	Reconduct Cables-D G Hunter	0						0	700,000	700,000
Total Electric		2,604,160	2,289,246	1,690,000	1,515,000	3,683,305	765,000	9,942,551	69,434,961	81,981,672

* Project Number to be Assigned

@ New or Revised Projects

Projects to be closed

2008-2009
ENTERPRISE CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN

WATER

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2012	TOTAL COST	
			08-09	09-10	10-11	11-12	12-13				
759601	Water Well Improvement	325,060						0	712,000	1,037,060	
750002	Relocate Main Heyman Lane	0						0	100,000	100,000	
750004	Replace Water Lines	175,800						0	800,000	975,800	
750701	Generators	333,531						0		333,531	
750801	12" Line - Hwy 71 South	80,000						0		80,000	
750802	Flow Meters @ Pump Stations	20,000						0		20,000	
750803	Replace 36" Valve @ Adams	15,000						0		15,000	
750804	Leak Detection @	50,000	105,000	60,000				165,000		215,000	
750805	24" Bypass to Ground Storage	300,000						0	3,000,000	3,300,000	
750806	Pump Station Monroe Street	70,000						0	450,000	520,000	
750807	Paint Ground Storage Tank at Kisan	325,260						0		325,260	
750901	Security Cameras - Water @	0	60,000	297,000				357,000		357,000	
750902	Paint Elevated Tank - Rosalino Stre	0	70,000					0		0	
750903	Water Wells @ Adams @	0	88,000					88,000	712,000	800,000	
750904	Replace Well #926 @	0	44,000					44,000	256,000	300,000	
750905	Water Wells @ Betty St @	0	55,000					55,000	295,000	350,000	
750906	Replace Well #911 @	0	55,000					55,000	350,000	405,000	
750907	Replace Downtown Water Mains @	0	140,000					140,000	1,260,000	1,400,000	
750908	Test & Collector Well @ Hamilt	0	30,000					30,000	1,500,000	1,530,000	
750909	Replace 3 Ground Storage Tanks @	0	310,000					310,000	450,000	760,000	
*	Pump Station City Park	0				550,000		550,000		550,000	
*	Slipline- Water Main McNutt	0				446,000		446,000		446,000	
*	Water Wells @ Hamilton @	0						0	700,000	700,000	
*	Hamilton St Pump Station @	0						0	600,000	600,000	
Total Water			1,694,651	957,000	357,000	0	996,000	0	2,240,000	11,185,000	15,119,651

- * Project Number to be Assigned
- @ New or Revised Projects
- Projects to be closed

2008-2009

**ENTERPRISE CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN**

GAS

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2012	TOTAL COST
			08-09	09-10	10-11	11-12	12-13			
780001	Sugarhouse Road - Phase 1	0						0	298,200	298,200
780901	Gas/Water Replacement-Martin I@	0	160,000	500,000	250,250	500,000		1,410,250	1,806,000	3,216,250
*	Gas Replcmnt-Stimson/Rapides	0						0	2,001,027	2,001,027
*	Gas Replcmnt-Stimson/Prkway	0						0	2,140,157	2,140,157
*	Gas Replcmnt-Enterprise	0						0	628,577	628,577
*	Relocate South Circle	0						0	416,000	416,000
*	Ext Versailles Blvd - Ph 1	0						0	123,500	123,500
*	Ext Versailles Blvd - Ph 2	0						0	205,500	205,500
*	Vandenburg/Bayou Rapides Gas	0						0	380,000	380,000
Total Gas			0	160,000	500,000	250,250	500,000	0	1,410,250	7,998,961

- * Project Number to be Assigned
- @ New or Revised Projects
- Projects to be closed

2008-2009
ENTERPRISE CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN

WASTEWATER

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2012	TOTAL COST
			08-09	09-10	10-11	11-12	12-13			
818901	Sewer Line Rehab & Replacemer	349,878	500,000	750,000	750,000			2,000,000		2,349,878
819604	West Alex Wastewater Treatmnt	0						0	32,765,234	32,765,234
810101	Lift Station Upgrades	0		210,000				210,000		210,000
810402	Hwy 28 W Pumping Station	5,649,754						0		5,649,754
810602	Sewer Trunk Main Hwy 1	40,000						0		40,000
810701	Reconstruct Baffle Walls	155,000						0		155,000
810702	Ramada Inn Force Main	89,500						0		89,500
810703	Odor Emissions Reduction	858,589						0		858,589
810801	Main Dist Panel Replacement	94,595						0		94,595
810802	SCADA System Upgrade	150,000						0		150,000
810803	St. Mary's Bar Screen	170,500						0		170,500
810804	Hwy 1 North Sewer Ext	200,000						0		200,000
810805	Stand By Power-Headwork/Admi	222,928						0		222,928
810806	Wastewater Imp - Versailles Est @	3,315,515		533,000				533,000		3,848,515
810807	Robin Road Sewer Improvement@	352,394	224,350					224,350		576,744
810808	Azalea Lane Sewer Extension @	74,116	122,100					122,100		196,216
810901	Shirley Park Lift Station @	0	23,550		211,450			235,000		235,000
810902	England Air Park Lift Station @	0	60,000		226,500			286,500		286,500
810903	Control Panel Upgrades @	0	60,000		299,200			359,200		359,200
810904	Collection/Treatment Painting @	0	75,000		715,000			790,000		790,000
810905	Influent Flow Meter Vault @	0	35,000		163,000			198,000		198,000
*	Atwood Station Odor Control	0					95,000	95,000		95,000
*	Treatment Plant Drainage	0					465,000	465,000		465,000
*	Lift Station Stand by Power	0					256,400	256,400		256,400
*	Samtown Lift Station	0					1,271,000	1,271,000		1,271,000
*	Main Lift Stations Renovations	0					0	3,900,000		3,900,000
*	Alternative Disinfectant @ Plant	0					0	856,500		856,500
*	Refurbish Clarifiers @ Plant	0					0	987,000		987,000
*	Replace 5th Street Sewer Main	0					0	555,000		555,000
*	18" Gravity Line - Masonic	0					0	1,000,000		1,000,000
*	Perimeter Fence Repl @ Plant @	0					0	234,750		234,750
Total Wastewater		11,722,769	1,100,000	1,493,000	2,365,150	0	2,087,400	7,045,550	40,298,484	59,066,803

- * Project Number to be Assigned
- @ New or Revised Projects
- Projects to be closed

2008-2009
ENTERPRISE CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN

OTHER

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2012	TOTAL COST
			08-09	09-10	10-11	11-12	12-13			
869901	Customer Service Center	0						0		0
860201	Cash Receipts/Decentral Time	309,435						0		309,435
860301	Info Technology Upgrades	13,904						0		13,904
860701	Telephone Network Upgrade	€ 103,292	500,000	500,000	500,000			1,500,000		1,603,292
860702	GIS System/GPS Equipment	€ 271,058	300,000	250,000	100,000	100,000	100,000	850,000		1,121,058
860901	Radio Antennae-Coliseum	@ 0	65,000					65,000		65,000
Total Other		697,689	865,000	750,000	600,000	100,000	100,000	2,415,000	0	3,112,689
TOTAL UTILITY CAPITAL		16,719,269	5,371,246	4,790,000	4,730,400	5,279,305	2,952,400	23,053,351	128,917,406	168,690,026

* Project Number to be Assigned

@ New or Revised Projects

Projects to be closed

2008-2009

ENTERPRISE CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN

MUNICIPAL TRANSIT

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2012	TOTAL COST
			08-09	09-10	10-11	11-12	12-13			
709701	Capital Betterments	13,107						0		13,107
709709	Elderly/Handicapped Vans	0						0		0
709710	Replace Support Vehicles	91						0		91
709711	Misc Shop Equipment	29						0		29
709712	Buses	285,000						0		285,000
709713	Office Furniture	1,034						0		1,034
709714	Replace Signage	12,500						0		12,500
709715	Landscaping	1,892						0		1,892
709716	New Terminal	1,287						0	3,900,000	3,901,287
TOTAL TRANSIT		314,940	0	0	0	0	0	0	3,900,000	4,214,940

- * Project Number to be Assigned
- @ New or Revised Projects
- Projects to be closed

VII. ENTERPRISE FUNDS

Enterprise Funds

The purpose of these funds is to account for operations that are financed and operated in a manner similar to private business enterprises in that the costs of goods and/or services to the general public to be financed through user charges. The revenues and expenses for these funds are recognized on the accrual basis of accounting. Revenues are recognized in the accounting period in which they are earned and become measurable; expenses are recognized in the accounting period in which they are incurred, if measurable.

The Enterprise Funds contained in this section include the combined Utility System Fund; which includes Electric, Water, Gas, Wastewater Operations, Sanitation Fund, and Municipal Transit Fund.

2008-2009 ANNUAL BUDGET

UTILITY FUND
REVENUE DETAIL

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Electric Revenues							
345000	Charges - Residential	13,587,632	11,896,978	12,500,000	11,800,000	12,500,000	12,500,000	12,500,000
345001	Charges - Commercial	16,417,483	16,268,878	16,000,000	15,900,000	16,100,000	16,100,000	16,100,000
345004	Charges - Energy Sales	0	0	0	0	0	0	0
345200	Charges - Penalties	689,667	614,402	850,000	614,000	850,000	850,000	850,000
345300	Charges - Fuel Cost	50,196,262	48,806,055	35,000,000	41,500,000	35,000,000	35,000,000	35,000,000
345600	Charges - Inspections	280	0	15,000	15,000	15,000	15,000	15,000
345900	Charges - Meters	28,542	36,900	20,000	20,000	20,000	20,000	20,000
346000	Charges - City Street Lights	306,508	282,638	306,508	282,639	282,639	282,639	282,639
346300	Charges - Pole Rental	0	12,801	30,000	30,000	30,000	30,000	30,000
346400	Charges - Dusk to Dawn Lights	5,028	11,474	2,000	2,000	2,000	2,000	2,000
399000	Miscellaneous Electric	22,287	120,348	15,000	15,000	15,000	15,000	15,000
	Total Electric Revenues	81,253,689	78,050,474	64,738,508	70,178,639	64,814,639	64,814,639	64,814,639
	Water Revenues							
345000	Charges - Residential	3,802,250	3,595,528	3,600,000	3,600,000	3,600,000	3,600,000	3,600,000
345001	Charges - Commercial	2,473,548	2,465,962	2,400,000	2,500,000	2,600,000	2,600,000	2,600,000
345200	Charges - Penalties	106,087	94,492	129,000	94,000	129,000	129,000	129,000
345800	Charges - Tap Fees	87,898	119,412	60,000	60,000	60,000	60,000	60,000
345900	Charges - Meters	42,608	37,353	25,000	25,000	25,000	25,000	25,000
346100	Charges - City Fire Hydrants	83,380	95,252	82,350	94,646	82,350	82,350	82,350
379001	Lease-Water Tower Space	16,401	18,887	7,500	7,500	7,500	7,500	7,500
399000	Miscellaneous - Water	4,697	8,931	5,000	5,000	5,000	5,000	5,000
	Total Water Revenues	6,616,869	6,435,817	6,308,850	6,386,146	6,508,850	6,508,850	6,508,850
	Gas Revenues							
345000	Charges - Residential	3,117,895	3,087,825	2,950,000	3,300,000	3,300,000	3,300,000	3,300,000
345200	Charges - Penalties	265,216	236,230	325,000	236,000	325,000	325,000	325,000
345300	Charges - Fuel Cost	17,017,469	12,391,978	8,000,000	12,000,000	8,000,000	8,000,000	8,000,000
345600	Charges - Inspections	0	2,289	10,000	10,000	10,000	10,000	10,000
345800	Charges - Tap Fees	20,095	30,875	17,000	17,000	17,000	17,000	17,000
345900	Charges - Meters	24,520	49,365	25,000	25,000	25,000	25,000	25,000
399000	Miscellaneous - Gas	5,610	19,150	5,000	5,000	5,000	5,000	5,000
	Total Gas Revenues	20,450,805	15,817,712	11,332,000	15,593,000	11,682,000	11,682,000	11,682,000
	Wastewater Revenues							
345000	Charges - Residential	3,022,578	2,910,245	2,925,000	2,900,000	2,900,000	2,900,000	2,900,000
345001	Charges - Commercial	817,525	797,779	800,000	800,000	900,000	900,000	900,000
345002	Charges - Industrial	20	19	25	25	25	25	25
345003	Charges - Pretreatment Fees	13,900	0	17,500	17,500	17,500	17,500	17,500
345600	Charges - Inspections	13,608	0	25,000	25,000	25,000	25,000	25,000
345800	Charges - Tap Fees	38,450	43,500	15,000	15,000	15,000	15,000	15,000
399000	Miscellaneous - Wastewater	16,138	20,080	15,000	15,000	15,000	15,000	15,000
	Total Wastewater Revenues	3,922,219	3,771,623	3,797,525	3,772,525	3,872,525	3,872,525	3,872,525
	Environmental Compliance							
345100	Charges-Environmental Compliance	0	380,227	408,000	380,000	408,000	408,000	408,000
	Total Environmental Compliance	0	380,227	408,000	380,000	408,000	408,000	408,000
	Other Charges							
345700	Charges - Service Charges	287,389	266,733	275,000	275,000	275,000	275,000	275,000
346200	Charges - Gate Lock	420	484	500	500	500	500	500
	Total Other Charges	287,809	267,217	275,500	275,500	275,500	275,500	275,500

2008-2009 ANNUAL BUDGET

UTILITY FUND
REVENUE DETAIL

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Total Charges	112,531,391	104,723,070	86,860,383	96,585,810	87,561,514	87,561,514	87,561,514
	Investment Income:							
367101	Interest - Investments	322,986	475,333	250,000	290,000	250,000	250,000	250,000
367300	Interest - Bond Reserves	182,628	279,323	75,000	210,000	75,000	75,000	75,000
367301	Interest - Bond Sinking Funds	83,938	121,493	35,000	70,000	35,000	35,000	35,000
	Total Investment Income	589,552	876,149	360,000	570,000	360,000	360,000	360,000
	Internal Services/Interfunds:							
333402	Cost Allocation - Sanitation	163,419	241,469	163,419	241,469	241,469	241,469	241,469
333450	Cost Allocation - Bus	42,948	59,005	42,948	59,005	59,005	59,005	59,005
	Total Internal Services/Interfunds	206,367	300,474	206,367	300,474	300,474	300,474	300,474
	Intergovernmental:							
333480	Federal - FEMA Recovery	338,229	223,187	0	0	0	0	0
	Total Intergovernmental	338,229	223,187	0	0	0	0	0
	Other:							
388200	Other - Sale of Fixed Assets	19,865	(200,874)	0	0	0	0	0
398900	Misc - Cash Over/(Short)	(127)	(1,496)	200	200	200	200	200
399000	Miscellaneous Revenue	3,835	62,224	20,000	20,000	20,000	20,000	20,000
399001	Misc - Returned Checks	34,400	31,900	20,000	20,000	20,000	20,000	20,000
399002	Misc - Bad Debt Recovery	0	0	20,000	20,000	20,000	20,000	20,000
399005	Misc - Environmental Conference	0	46,013	30,000	30,000	30,000	30,000	30,000
399012	Misc Rev- CWS Collection Fee	5,825	5,912	0	0	0	0	0
399998	Use of Utility Cash Reserve Funds	0	0	0	0	0	0	0
399999	Use of Retained Earnings	0	0	5,480,580	9,272,422	0	4,518,747	5,633,145
	Total Other	63,798	(56,321)	5,570,780	9,362,622	90,200	4,608,947	5,723,345
	TOTAL REVENUES	113,729,337	106,066,559	92,997,530	106,818,906	88,312,188	92,830,935	93,945,333

2008-2009 ANNUAL BUDGET

DIVISION:	Finance	FUND:	401
DEPARTMENT:	Utility Administration	ORGANIZATION:	210500

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	0	0	0	0	0	0	0.00%
FRINGE BENEFITS	0	0	0	0	0	0	0.00%
OPERATING/CONTRACTUAL	171,180	1,267,538	336,620	599,097	369,500	369,500	9.77%
OTHER	18,737,855	19,205,228	19,527,627	21,285,263	18,578,741	19,203,741	-4.86%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	18,909,035	20,472,766	19,864,247	21,884,360	18,948,241	19,573,241	-4.61%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	

2008-2009 ANNUAL BUDGET

DIVISION:	Finance	FUND:	401
DEPARTMENT:	Utility Administration	ORGANIZATION:	210500

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Operating & Contractual:								
531106	Professional Fees - Audit	24,299	23,298	23,120	35,597	36,000	36,000	36,000
531110	Professional Fees & Services	122,466	1,194,350	200,000	450,000	200,000	200,000	200,000
531209	Services - Bank Charges	24,415	21,410	27,000	27,000	27,000	47,000	47,000
531614	Claims/Judgements Exp	0	0	0	0	0	0	0
531900	Advertising	0	0	15,000	15,000	15,000	15,000	15,000
533024	Economic Development	0	25,000	60,000	60,000	60,000	60,000	60,000
543000	Miscellaneous Expense	0	3,480	5,000	5,000	5,000	5,000	5,000
543017	Plaques & Awards	0	0	6,500	6,500	6,500	6,500	6,500
Total Operating & Contractual		171,180	1,267,538	336,620	599,097	349,500	369,500	369,500
Other:								
646000	Bond Issuance Cost	(3,578)	0	0	0	0	0	0
646039	Utility Assistance Program	200,000	0	200,000	200,000	200,000	200,000	200,000
646052	Transfer to Utility Debt Service	5,741,346	5,970,822	6,245,211	6,245,211	4,162,310	4,162,310	4,162,310
646101	Transfer to General Fund (5%)	5,681,011	5,317,564	4,046,464	5,199,900	4,700,000	4,700,000	4,700,000
646300	Transfer to General Cap Projects	118,754	100,000	100,000	150,000	100,000	254,000	254,000
646332	Transfer to CDGB Capital Projects	70,855	0	0	0	0	0	0
646411	Transfer to Utility Capital Projects	3,126,760	3,565,000	5,000,000	5,000,000	5,000,000	4,746,246	5,371,246
646450	Transfer to Municipal Transit Fund	1,815,270	1,663,961	1,948,515	2,086,998	1,920,751	2,113,031	2,113,031
646551	Transfer to Risk Management Fund	575,662	760,389	575,662	575,662	575,662	575,662	575,662
646552	Transfer to Employee Benefits Fund	6,966	6,966	6,966	6,966	6,966	6,966	6,966
647101	Cost Allocation - General Fund	1,380,809	1,796,526	1,380,809	1,796,526	1,796,526	1,796,526	1,796,526
647402	Cost Allocation - Sanitation Fund	0	0	0	0	0	0	0
648101	Transfer to General Fund-Other	24,000	24,000	24,000	24,000	24,000	24,000	24,000
699000	Operating Reserve	0	0	0	0	0	0	0
800001	Interest on Bonds	0	0	0	0	0	0	0
Total Other		18,737,855	19,205,228	19,527,627	21,285,263	18,486,215	18,578,741	19,203,741
TOTAL DEPARTMENT		18,909,035	20,472,766	19,864,247	21,884,360	18,835,715	18,948,241	19,573,241

2008-2009 ANNUAL BUDGET

DIVISION:	Finance	FUND:	401
DEPARTMENT:	Budget Office	ORGANIZATION:	218300

GOAL MISSION STATEMENT

- To provide the Council, the Mayor, and the Citizens of Alexandria with accurate financial and budgetary information.
- To provide the information to the Council and the Mayor that will aid them in the decision making process.
- To assist division and departments heads with the administration of their individual budgets.
- To assist the Director of Finance in the planning, directing and coordination of operations within the Finance Division.
- To provide financial administration of contracts or grants entered into by the City of Alexandria.

FUNCTION DESCRIPTION

The Budget Department plans, coordinates, and organizes the preparation of the annual Operating and Five Year Capital Budget. Once adopted by the City Council, the department is responsible for overall administration of the Operating and Capital Budgets. The Budget Office oversees the printing of the final budget documents.

The Budget Office administers the financial aspect of all City Capital Projects. Additionally, this office is responsible for the enforcement of budgetary policies, approves all budget changes, reviews financial fact sheets going to the City Council and ensures that all budget amendments adopted by the City Council are properly recorded and enforced.

The Assistant Director of Finance assists in the supervision of the departments within the Financial Division.

DEMAND PERFORMANCE INDICATORS

Description	2006-2007 Actual	2007-2008 Estimated	2008-2009 Projected
Budget printed	85	85	85
Department budget transfers	425	425	425
Budget Amendments	65	65	65
Accounts affected/Budget Transaction	9,700	9,700	9,700
Total active accounts	10,000	10,000	10,000
Fact sheets reviewed	300	300	300

2008-2009 ANNUAL BUDGET

DIVISION:	Finance	FUND:	401
DEPARTMENT:	Budget Office	ORGANIZATION:	218300

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	132,159	130,121	174,079	156,079	181,041	181,041	4.00%
FRINGE BENEFITS	40,680	47,953	68,085	68,085	67,014	67,014	-1.57%
OPERATING/CONTRACTUAL	21,982	17,555	28,038	28,038	28,038	28,038	0.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	3,249	799	2,000	6,170	5,000	5,000	150.00%
TOTAL APPROPRIATIONS	198,070	196,428	272,202	258,372	281,093	281,093	3.27%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490213	Salary - Mayor's Asst-Financial Analyst	0	1	1	1	1	1	100.00%
490225	Salary - Assistant Director Finance	1	1	1	1	1	1	0.00%
490227	Salary - Information Systems Analyst	0	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
	Total Positions	2	4	4	4	4	4	0.00%

2008-2009 ANNUAL BUDGET

DIVISION:	Finance	FUND:	401
DEPARTMENT:	Budget Office	ORGANIZATION:	218300

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Salaries:							
450001	Overtime	158	0	955	4,955	955	993	993
480213	Salary-Mayor's Asst-Financial Analyst	36,396	40,261	40,909	40,909	40,909	42,545	42,545
490225	Salary - Assistant Director Finance	72,794	65,771	66,829	66,829	66,829	69,502	69,502
490227	Salary - Information Systems Analyst	0	0	40,909	18,909	40,909	42,545	42,545
490626	Salary - Clerical Specialist	22,811	24,089	24,477	24,477	24,477	25,456	25,456
	Total Salaries	132,159	130,121	174,079	156,079	174,079	181,041	181,041
	Fringe:							
510201	Fringe - Pension	32,578	38,576	49,090	49,090	46,114	47,957	47,957
510202	Fringe - Hospital	7,135	8,327	17,272	17,272	17,272	17,272	17,272
510206	Fringe - Medicare Insurance Tax	850	923	1,555	1,555	1,555	1,617	1,617
510207	Fringe - Life Insurance	117	127	168	168	168	168	168
510209	Fringe - Car Allowance	0	0	0	0	0	0	0
	Total Fringe	40,680	47,953	68,085	68,085	65,109	67,014	67,014
	Operating & Contractual:							
520204	Uniforms	0	0	300	300	300	300	300
520400	Office	2,724	4,468	3,700	3,700	3,700	3,700	3,700
531301	Vehicle Cost - Oil & Gas	255	134	288	288	288	288	288
531304	Vehicle Cost - R & M	65	19	1,250	1,250	1,250	1,250	1,250
531410	Telephone	1,367	1,499	1,000	1,000	1,000	1,000	1,000
531500	Printing	1,552	112	4,000	4,000	4,000	4,000	4,000
531800	Rent	11,602	10,184	15,000	15,000	15,000	15,000	15,000
543002	Dues & Subscriptions	535	555	500	500	500	500	500
543003	Travel & Training	3,882	584	2,000	2,000	2,000	2,000	2,000
	Total Operating & Contractual	21,982	17,555	28,038	28,038	28,038	28,038	28,038
	Capital Outlay:							
707600	Machinery & Equipment	3,249	799	0	4,170	3,000	3,000	3,000
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	2,000	2,000	2,000	2,000	2,000
	Total Capital Outlay	3,249	799	2,000	6,170	5,000	5,000	5,000
	TOTAL DEPARTMENT	198,070	196,428	272,202	258,372	272,226	281,093	281,093

2008-2009 ANNUAL BUDGET

DIVISION:	Finance	FUND:	401
DEPARTMENT:	Business Office	ORGANIZATION:	218400

GOAL MISSION STATEMENT

To collect all revenue in a timely and efficient manner and provide customers with accurate, timely and courteous service.

FUNCTION DESCRIPTION

This department is responsible for the preparation of property tax notices, and the maintenance of the receivables, including sale of adjudicated property.

This department has been moved to the General Fund in 2008-2009 to better reflect it's mission.

DEMAND PERFORMANCE INDICATORS

Description	2006-2007 Actual	2007-2008 Estimated	2008-2009 Projected
Tax notices prepared	21,337	22,102	22,867

2008-2009 ANNUAL BUDGET

DIVISION:	Finance	FUND:	401
DEPARTMENT:	Business Office	ORGANIZATION:	218400

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
SALARIES AND WAGES	196,096	180,170	147,059	0	0	0	-100.00%
FRINGE BENEFITS	79,544	78,869	54,864	0	0	0	-100.00%
OPERATING/CONTRACTUAL	102,336	109,153	133,222	0	0	0	-100.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	5,609	4,765	20,000	0	0	0	0.00%
TOTAL APPROPRIATIONS	383,585	372,957	355,145	0	0	0	-100.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
490126	Salary - Business Office Manager	1	1	1	0	0	0	-100.00%
490642	Salary - Accounting Clerk	2	2	2	0	0	0	-100.00%
490644	Salary - Account Team Leader	1	1	1	0	0	0	-100.00%
490646	Salary - Customer Service Rep	3	0	0	0	0	0	0.00%
490690	Salary - Student Worker	1	1	1	0	0	0	-100.00%
	Total Positions	8	5	5	0	0	0	-100.00%

2008-2009 ANNUAL BUDGET

DIVISION:	Finance	FUND:	401
DEPARTMENT:	Business Office	ORGANIZATION:	218400

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
450001	Overtime	3,502	3,100	5,622	0	0	0	0
490126	Salary - Business Officer Manager	46,439	48,482	49,263	0	0	0	0
490642	Salary - Accounting Clerk	47,619	47,516	50,551	0	0	0	0
490644	Salary - Account Team Leader	34,188	35,811	36,267	0	0	0	0
490646	Salary - Customer Service Rep	61,788	41,046	0	0	0	0	0
490690	Salary - Student Worker	2,560	4,215	5,356	0	0	0	0
Total Salaries		196,096	180,170	147,059	0	0	0	0
Fringe:								
510201	Fringe - Pension	53,530	52,169	39,959	0	0	0	0
510202	Fringe - Hospital	23,212	24,183	12,798	0	0	0	0
510206	Fringe - Medicare Insurance Tax	2,354	1,987	1,607	0	0	0	0
510207	Fringe - Life Insurance	289	269	168	0	0	0	0
510208	Fringe - FICA Tax Retirement	159	261	332	0	0	0	0
Total Fringe		79,544	78,869	54,864	0	0	0	0
Operating and Contractual:								
520105	Contract Labor	0	1,500	6,000	0	0	0	0
520204	Uniforms	3,000	1,796	1,800	0	0	0	0
520400	Office	5,409	7,327	8,500	0	0	0	0
531101	Fees Recording	21,050	23,395	22,500	0	0	0	0
531301	Vehicle Costs - Gas & Oil	1,774	1,507	2,000	0	0	0	0
531304	Vehicle Cost - R & M	791	1,438	1,500	0	0	0	0
531401	Postage	14,717	28,524	20,000	0	0	0	0
531410	Telephone	2,054	2,093	2,400	0	0	0	0
531500	Printing	0	205	2,500	0	0	0	0
531800	Rent	2,522	2,134	2,522	0	0	0	0
531900	Advertising	15,165	17,459	23,000	0	0	0	0
543003	Travel & Training	881	54	12,500	0	0	0	0
543025	Tax Rolls	32,825	19,461	25,000	0	0	0	0
605106	Maintenance Equipment	2,148	2,260	3,000	0	0	0	0
Total Operating and Contractual		102,336	109,153	133,222	0	0	0	0
Capital Outlay:								
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	5,500	4,765	5,000	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	109	0	15,000	0	0	0	0
Total Capital Outlay		5,609	4,765	20,000	0	0	0	0
TOTAL DEPARTMENT		383,585	372,957	355,145	0	0	0	0

2008-2009 ANNUAL BUDGET

DIVISION:	Finance	FUND:	401
DEPARTMENT:	Utility Customer Service	ORGANIZATION:	218600

GOAL MISSION STATEMENT

To provide utility customers with accurate billing and collection for electric, gas, water, wastewater, and sanitation services. Insure that customers receive accurate information on their accounts and to provide customers inquiring about their accounts with prompt information and courteous service.

FUNCTION DESCRIPTION

The Customer Service Department is responsible for billing approximately 25,000 customers for electric, water, gas, wastewater, and sanitation services and also collecting revenues generated. Additionally, this department is responsible for new accounts, cut-off and disconnect procedures. This department also serves as the collector of property taxes and miscellaneous receipts.

DEMAND PERFORMANCE INDICATORS

Description	2006-2007 Actual	2007-2008 Estimated	2008-2009 Projected
Telephone Calls	72,355	72,355	72,355
Total Customers	25,220	25,220	25,220
Work Orders	79,150	79,150	79,150
Customer Disconnects	14,200	14,200	14,200
Applications for Services	7,276	7,276	7,276

2008-2009 ANNUAL BUDGET

DIVISION:	Finance	FUND:	401
DEPARTMENT:	Customer Service	ORGANIZATION:	218600

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	860,867	948,029	1,027,296	1,009,296	1,043,521	1,043,521	1.58%
FRINGE BENEFITS	368,998	432,211	479,811	479,811	473,097	473,097	-1.40%
OPERATING/CONTRACTUAL	412,917	518,502	552,722	636,722	587,722	587,722	6.33%
OTHER	2,653,300	1,779,686	2,000,000	2,200,000	2,200,000	2,200,000	10.00%
CAPITAL OUTLAY	6,199	42,861	2,000	4,634	28,500	28,500	0.00%
TOTAL APPROPRIATIONS	4,302,281	3,721,289	4,061,829	4,330,463	4,332,840	4,332,840	6.67%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490124	Salary - Customer Services Manager	1	1	1	1	1	1	0.00%
490218	Salary - Customer Services Supervisor	1	1	1	1	1	1	0.00%
490230	Salary - Accountant	2	2	2	2	2	2	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490619	Salary - Office Assistant	2	2	2	2	1	1	-50.00%
490131	Salary - Mail Clerk	0	0	0	0	1	1	0.00%
490642	Salary - Customer Accounts Representati	8	8	8	8	13	13	62.50%
490644	Salary - Customer Accounts Team Leade	5	5	5	5	5	5	0.00%
490646	Salary - Customer Services Representativ	9	13	13	13	8	8	-38.46%
490690	Salary - Student Worker	1	1	1	1	1	1	0.00%
	Total Positions	30	34	34	34	34	34	0.00%

CITY OF ALEXANDRIA

2008-2009 ANNUAL BUDGET

DIVISION:	Finance	FUND:	401
DEPARTMENT:	Customer Service	ORGANIZATION:	218600

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
450001	Overtime	34,884	48,971	9,229	34,229	9,229	9,598	9,598
490124	Salary - Customer Services Manager	50,786	53,020	53,873	53,873	53,873	56,028	56,028
490218	Salary - Customer Services Supervisor	44,419	46,373	47,120	47,120	47,120	49,005	49,005
490230	Salary - Accountant	65,407	68,872	69,979	69,979	69,979	72,778	72,778
490618	Salary - Administrative Secretary	34,189	44,672	36,267	16,267	22,839	24,717	24,717
490619	Salary - Office Assistant	35,270	38,878	49,641	47,641	39,096	18,845	18,845
490131	Salary - Mail Clerk	0	0	0	0	0	23,230	23,230
490642	Salary - Customer Accounts Representati	235,009	247,538	264,179	264,179	264,179	403,459	403,459
490644	Salary - Customer Accounts Team Leade	172,677	186,392	189,849	188,849	189,849	197,442	197,442
490646	Salary - Customer Services Representativ	182,284	209,158	301,803	281,803	298,393	183,063	183,063
490690	Salary - Student Worker	5,942	4,155	5,356	5,356	5,356	5,356	5,356
Total Salaries		860,867	948,029	1,027,296	1,009,296	999,913	1,043,521	1,043,521
Fringe:								
510201	Fringe - Pension	235,797	274,896	288,185	288,185	263,458	275,009	275,009
510202	Fringe - Hospital	123,167	145,859	178,630	178,630	182,971	182,971	182,971
510206	Fringe - Medicare Insurance Tax	8,544	9,994	11,278	11,278	12,836	13,399	13,399
510207	Fringe - Life Insurance	1,122	1,204	1,386	1,386	1,386	1,386	1,386
510208	Fringe - FICA Tax Retirement	368	258	332	332	332	332	332
Total Fringe		368,998	432,211	479,811	479,811	460,983	473,097	473,097
Operating and Contractual:								
520105	Contract Labor	27,109	57,725	0	60,000	0	0	0
520204	Uniforms	1,226	5,297	6,280	6,280	6,280	6,280	6,280
520400	Office	23,935	29,098	25,000	25,000	25,000	25,000	25,000
531109	Security	13,114	25,539	33,667	33,667	33,667	33,667	33,667
531210	Fees Substation	4,091	5,360	5,000	5,000	5,000	5,000	5,000
531211	Fees Collection Agency	33,063	61,405	25,000	25,000	25,000	25,000	25,000
531214	Fees - Billing Services	148,487	154,974	135,000	198,000	135,000	135,000	135,000
531301	Vehicle Costs - Gas & Oil	1,141	1,169	1,150	1,150	1,150	1,150	1,150
531304	Vehicle Cost - R & M	25	492	2,350	1,350	2,350	2,350	2,350
531401	Postage	98,196	36,970	195,000	137,000	195,000	195,000	195,000
531410	Telephone	6,453	12,778	18,500	13,500	13,500	13,500	13,500
531500	Printing	998	1,414	2,700	2,700	2,700	2,700	2,700
531701	Utilities	25,417	61,014	52,000	77,000	77,000	77,000	77,000
543002	Dues & Subscriptions	0	260	700	700	700	700	700
543003	Travel & Training	9,755	6,572	6,875	6,875	6,875	6,875	6,875
605101	Maintenance Building & Facilities	15,245	49,635	31,000	31,000	31,000	46,000	46,000
605106	Maintenance Equipment	4,662	8,800	12,500	12,500	12,500	12,500	12,500
Total Operating and Contractual		412,917	518,502	552,722	636,722	572,722	587,722	587,722
Other:								
543001	Bad Debt	2,653,300	1,779,686	2,000,000	2,200,000	2,200,000	2,200,000	2,200,000
Total Other		2,653,300	1,779,686	2,000,000	2,200,000	2,200,000	2,200,000	2,200,000

2008-2009 ANNUAL BUDGET

DIVISION:	Finance	FUND:	401
DEPARTMENT:	Customer Service	ORGANIZATION:	218600

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Capital Outlay:							
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	5,898	37,887	0	2,634	8,000	26,500	26,500
707700	Office Furniture & Fixtures	301	4,974	0	0	0	0	0
707702	Computer Software	0	0	2,000	2,000	2,000	2,000	2,000
	Total Capital Outlay	6,199	42,861	2,000	4,634	10,000	28,500	28,500
	TOTAL DEPARTMENT	4,302,281	3,721,289	4,061,829	4,330,463	4,243,618	4,332,840	4,332,840

2008-2009 ANNUAL BUDGET

DIVISION:	Finance	FUND:	401
DEPARTMENT:	Customer Field Service	ORGANIZATION:	218700

GOAL MISSION STATEMENT

To provide utility customers with accurate billings and collections for electric, gas, water, wastewater, and sanitation services. Insure that customers receive accurate information on their accounts and to provide customers inquiring about their accounts with prompt information and courteous service.

FUNCTION DESCRIPTION

The Customer Service Department is responsible for billing approximately 25,000 customers for electric, water, gas, wastewater, and sanitation services and also collecting revenues generated. Additionally, this department is responsible for new accounts, cut-off and disconnect procedures.

DEMAND PERFORMANCE INDICATORS

Description	2006-2007 Actual	2007-2008 Estimated	2008-2009 Projected
Telephone Calls	72,355	72,355	72,355
Total Customers	25,220	25,220	25,220
Work Orders	79,150	79,150	79,150
Customer Disconnects	14,200	14,200	14,200
Applications for Services	7,276	7,276	7,276

2008-2009 ANNUAL BUDGET

DIVISION:	Finance	FUND:	401
DEPARTMENT:	Customer Field Services	ORGANIZATION:	218700

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	443,569	486,034	545,580	550,580	578,978	578,978	6.12%
FRINGE BENEFITS	219,591	246,387	321,225	321,225	294,675	294,675	-8.27%
OPERATING/CONTRACTUAL	63,267	56,601	70,175	69,175	78,925	78,925	12.47%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	58,067	57,430	53,500	53,500	29,800	29,800	0.00%
TOTAL APPROPRIATIONS	784,494	846,452	990,480	994,480	982,378	982,378	-0.82%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490141	Salary - Crew Leader	1	1	1	1	1	1	0.00%
490132	Salary - Supervisor Utility Field Services	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
490647	Salary - Meter Reader	11	11	11	11	11	11	0.00%
490763	Salary - Utility Service Worker	7	7	7	7	7	7	0.00%
	Total Positions	21	21	21	21	21	21	0.00%

2008-2009 ANNUAL BUDGET

DEPARTMENT:		Finance Customer Field Services				FUND:		401	
						ORGANIZATION:		218700	
UTILITY FUND									
DEPARTMENTAL BUDGET									
CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009			
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED	
	Salaries:								
450001	Overtime	30,415	51,755	9,653	45,653	9,653	10,039	10,039	
490141	Salary - Crew Leader	16,292	36,381	41,417	41,417	41,417	42,762	42,762	
490132	Salary - Supervisor Utility Field Services	36,451	39,557	40,194	40,194	40,194	41,802	41,802	
490626	Salary - Clerical Specialist	29,410	30,704	31,198	31,198	31,198	32,446	32,446	
490647	Salary - Meter Reader	185,097	150,683	212,739	181,739	207,942	233,134	233,134	
490763	Salary - Utility Service Worker	145,904	176,954	210,379	210,379	210,379	218,795	218,795	
	Total Salaries	443,569	486,034	545,580	550,580	540,783	578,978	578,978	
	Fringe:								
510201	Fringe - Pension	128,975	145,315	153,858	153,858	143,249	153,369	153,369	
510202	Fringe - Hospital	85,968	96,505	161,436	161,436	135,008	135,008	135,008	
510206	Fringe - Medicare Insurance Tax	3,924	3,902	5,049	5,049	4,975	5,416	5,416	
510207	Fringe - Life Insurance	724	665	882	882	882	882	882	
	Total Fringe	219,591	246,387	321,225	321,225	284,114	294,675	294,675	
	Operating and Contractual:								
520105	Contract Labor	0	0	0	0	0	0	0	
520204	Uniforms	3,432	2,012	4,000	4,000	4,000	6,000	6,000	
520400	Office	1,681	4,621	2,500	2,500	2,500	2,500	2,500	
520500	Operating Supplies	11,119	4,775	13,000	15,000	13,000	18,000	18,000	
520514	Small Tools	752	643	1,000	1,000	1,000	1,000	1,000	
531301	Vehicle Costs - Gas & Oil	26,764	28,210	29,325	29,325	29,325	29,325	29,325	
531304	Vehicle Cost - R & M	12,629	9,808	11,400	8,400	11,400	11,400	11,400	
531500	Printing	13	0	200	200	200	200	200	
543003	Travel & Training	0	120	1,750	1,750	1,750	3,500	3,500	
605106	Maintenance Equipment	6,877	6,412	7,000	7,000	7,000	7,000	7,000	
	Total Operating and Contractual	63,267	56,601	70,175	69,175	70,175	78,925	78,925	
	Capital Outlay:								
707500	Vehicles	56,357	23,655	41,500	41,500	41,600	29,800	29,800	
707600	Machinery & Equipment	1,247	33,775	12,000	12,000	0	0	0	
707700	Office Furniture & Fixtures	463	0	0	0	0	0	0	
707702	Computer Software	0	0	0	0	0	0	0	
	Total Capital Outlay	58,067	57,430	53,500	53,500	41,600	29,800	29,800	
	TOTAL DEPARTMENT	784,494	846,452	990,480	994,480	936,672	982,378	982,378	

2008-2009 ANNUAL BUDGET

DIVISION:	Finance	FUND:	401
DEPARTMENT:	Information System	ORGANIZATION:	218800

GOAL MISSION STATEMENT

To provide departments with the most comprehensive, professional and state-of-art Information System services. To service user departments and customers by developing and maintaining efficient, reliable and progressive information technology including technology including telecommunications, internet services, application software and network systems.

FUNCTION DESCRIPTION

The activities of the Management Information System include the following:

1. Operating
2. Programming
3. System Analysis
4. Hardware Maintenance
5. System Education and Training
6. System Evaluation and Implementation
7. Telecommunications
8. Network Development and Maintenance
9. Internet Functions and Applications

DEMAND PERFORMANCE INDICATORS

Description	2006-2007 Actual	2007-2008 Estimated	2008-2009 Projected
Number of Accounts	17	17	17
Number of Transactions	17	17	17
Number of Pages Printer	115	115	115
Number of Jobs Run	21	21	21
Number of Service Calls - Hardware	26,700	26,700	26,700
Number of Service Calls - Software	8,900	8,900	8,900
Number of Documents Prepared	720	720	720

2008-2009 ANNUAL BUDGET

DIVISION:	Finance	FUND:	401
DEPARTMENT:	Management Information Systems	ORGANIZATION:	218800

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	363,217	378,134	468,756	444,351	468,799	468,799	0.01%
FRINGE BENEFITS	175,978	175,645	225,216	225,216	206,957	206,957	-8.11%
OPERATING/CONTRACTUAL	591,497	768,330	816,225	949,225	787,225	787,225	-3.55%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	351,837	265,419	221,000	262,520	238,287	238,287	7.82%
TOTAL APPROPRIATIONS	1,482,529	1,587,528	1,731,197	1,881,312	1,701,268	1,701,268	-1.73%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490123	Salary - Information Systems Manager	1	1	1	1	1	1	0.00%
490227	Salary - Information Systems Analyst	3	3	3	3	3	3	0.00%
490242	Salary - Database Manager	1	1	1	1	1	1	0.00%
490356	Salary - PC / Network Technician	3	3	3	4	4	4	33.33%
490357	Salary - Computer Operator I	2	2	2	1	1	1	-50.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490651	Salary - Computer Operator II	2	2	2	1	1	1	-50.00%
	Total Positions	13	13	13	12	12	12	-7.69%

2008-2009 ANNUAL BUDGET

DIVISION:	Finance	FUND:	401
DEPARTMENT:	Management Information Systems	ORGANIZATION:	218800

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
450001	Overtime	21,584	22,395	18,458	38,458	18,458	19,196	19,196
490123	Salary - Information Systems Manager	63,171	65,951	67,013	67,013	67,013	69,694	69,694
490227	Salary - Information Systems Analyst	103,002	98,565	109,955	109,955	109,955	114,353	114,353
490242	Salary - Database Manager	44,419	46,373	47,120	47,120	47,120	49,005	49,005
490356	Salary - PC / Network Technician	43,843	68,049	90,658	93,569	120,502	125,322	125,322
490357	Salary - Computer Operator I	27,054	25,991	47,922	26,410	26,410	27,466	27,466
490618	Salary - Administrative Secretary	25,977	15,139	25,065	25,065	25,065	26,068	26,068
490651	Salary - Computer Operator II	34,167	35,671	62,565	36,761	36,245	37,695	37,695
Total Salaries		363,217	378,134	468,756	444,351	450,768	468,799	468,799
Fringe:								
510201	Fringe - Pension	100,430	112,097	132,190	132,190	119,410	124,184	124,184
510202	Fringe - Hospital	70,183	57,888	85,683	85,683	75,470	75,470	75,470
510206	Fringe - Medicare Insurance Tax	4,974	5,253	6,797	6,797	6,537	6,799	6,799
510207	Fringe - Life Insurance	391	407	546	546	504	504	504
Total Fringe		175,978	175,645	225,216	225,216	201,921	206,957	206,957
Operating and Contractual:								
520105	Contract Labor	79,647	13,599	0	0	0	0	0
520204	Uniforms	1,252	2,075	2,400	2,400	2,400	2,400	2,400
520400	Office	3,075	3,566	4,000	4,000	4,000	4,000	4,000
520500	Operating Supplies	20,600	21,993	23,000	23,000	23,000	23,000	23,000
520513	Operating - Paper	24,034	11,195	29,000	29,000	29,000	29,000	29,000
531301	Vehicle Costs - Gas & Oil	2,514	2,113	1,725	2,725	2,725	2,725	2,725
531304	Vehicle Cost - R & M	2,302	459	3,000	5,000	5,000	5,000	5,000
531410	Telephone	29,756	22,193	42,000	22,000	22,000	22,000	22,000
531415	Internet Access	19,180	32,714	45,000	45,000	45,000	45,000	45,000
531500	Printing	63	168	500	500	500	500	500
543002	Dues & Subscriptions	1,218	688	600	600	600	600	600
543003	Travel & Training	28,616	48,465	42,000	42,000	30,000	30,000	30,000
605106	Maintenance Equipment	197,950	299,376	300,000	300,000	300,000	300,000	300,000
605114	Maintenance Software	181,290	309,726	323,000	473,000	323,000	323,000	323,000
Total Operating and Contractual		591,497	768,330	816,225	949,225	787,225	787,225	787,225
Capital Outlay:								
707405	Building Improvements	0	8,686	0	0	0	0	0
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	264,300	146,538	159,200	179,150	288,787	103,787	103,787
707700	Office Furniture & Fixtures	0	56,850	1,800	1,800	6,500	6,500	6,500
707702	Computer Software	87,537	53,345	60,000	81,570	328,000	128,000	128,000
Total Capital Outlay		351,837	265,419	221,000	262,520	623,287	238,287	238,287
TOTAL DEPARTMENT		1,482,529	1,587,528	1,731,197	1,881,312	2,063,201	1,701,268	1,701,268

2008-2009 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Administration	ORGANIZATION:	218500

GOAL MISSION STATEMENT

Section 4-05 of the Home Rule Charter of the city of Alexandria charges the Director of Utilities with the administration of power plants; electric lines and services; water supply and distribution; gas lines and distribution; and sewerage collection and disposal.

FUNCTION DESCRIPTION

The Director of Utilities manages and coordinates all utility activities for the city including: electric production, electric distribution, water, gas, wastewater, and laboratory and testing services.

DEMAND PERFORMANCE INDICATORS

Description	2006-2007 Actual	2007-2008 Estimated	2008-2009 Projected

2008-2009 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Director of Utilities	ORGANIZATION:	218500

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	84,759	107,226	163,857	136,857	175,120	175,120	6.87%
FRINGE BENEFITS	42,309	54,710	79,932	79,932	80,277	80,277	0.43%
OPERATING/CONTRACTUAL	12,871	86,559	238,000	538,000	441,500	441,500	85.50%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	5,339	12,329	15,000	15,000	39,000	39,000	0.00%
TOTAL APPROPRIATIONS	145,278	260,824	496,789	769,789	735,897	735,897	48.13%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
480107	Salary - Director of Utilities	1	1	1	1	1	1	0.00%
480604	Salary - Executive Secretary	1	1	1	1	1	1	0.00%
490226	Salary - Assistant Director Utilities	0	1	1	1	1	1	0.00%
	Total Positions	2	3	3	3	3	3	0.00%

2008-2009 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Director of Utilities	ORGANIZATION:	218500

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
480107	Salary - Director of Utilities	53,114	68,589	80,000	80,000	80,000	83,200	83,200
480604	Salary - Executive Secretary	31,645	33,037	33,569	33,569	33,569	34,912	34,912
490226	Salary - Assistant Director Utilities	0	5,600	50,288	23,288	50,288	57,008	57,008
Total Salaries		84,759	107,226	163,857	136,857	163,857	175,120	175,120
Fringe:								
510201	Fringe - Pension	23,385	31,788	46,207	46,207	43,405	46,389	46,389
510202	Fringe - Hospital	13,628	16,940	26,353	26,353	26,353	26,353	26,353
510206	Fringe - Medicare Insurance Tax	1,340	1,542	2,446	2,446	2,446	2,609	2,609
510207	Fringe - Life Insurance	79	83	126	126	126	126	126
510209	Fringe - Car Allowance	3,877	4,357	4,800	4,800	4,800	4,800	4,800
Total Fringe		42,309	54,710	79,932	79,932	77,130	80,277	80,277
Operating and Contractual:								
520204	Uniforms	412	238	0	0	0	0	0
520400	Office	1,846	4,724	2,500	2,500	2,500	2,500	2,500
531110	Professional Fees	0	48,044	200,000	500,000	200,000	400,000	400,000
531114	Professional Fees Engineering	0	13,978	18,000	18,000	18,000	18,000	18,000
531301	Vehicle Costs - Gas & Oil	0	113	1,500	1,500	1,500	1,500	1,500
531304	Vehicle Cost - R & M	0	0	1,000	1,000	1,000	1,000	1,000
531410	Telephone	2,479	7,747	3,000	3,000	3,000	3,000	3,000
531500	Printing	170	15	1,500	1,500	1,500	1,500	1,500
543002	Dues & Subscriptions	565	423	2,000	2,000	2,000	2,000	2,000
543003	Travel & Training	7,399	11,277	8,500	8,500	8,500	12,000	12,000
Total Operating and Contractual		12,871	86,559	238,000	538,000	238,000	441,500	441,500
Capital Outlay:								
707405	Building Improvements	0	1,167	0	0	0	0	0
707500	Vehicles	0	0	0	0	24,000	24,000	24,000
707600	Machinery & Equipment	5,339	6,285	0	0	0	0	0
707700	Office Furniture & Fixtures	0	400	10,000	10,000	10,000	10,000	10,000
707702	Computer Software	0	4,477	5,000	5,000	5,000	5,000	5,000
Total Capital Outlay		5,339	12,329	15,000	15,000	39,000	39,000	39,000
TOTAL DEPARTMENT		145,278	260,824	496,789	769,789	517,987	735,897	735,897

2008-2009 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Electric Production	ORGANIZATION:	227100

GOAL MISSION STATEMENT

The mission of the City of Alexandria, Electric Production Department is to provide reliable and cost effective energy services, in a responsible and courteous manner, which meet the current future needs to our customers.

1. Customers. We will continually strive to remain customer-focused and always seek to improve the way in which we deliver services to our customers.
2. Employees. We will maintain a safe and positive work environment and provide the opportunity for professional and personal development. We will properly train employees for their responsibilities and see that they are regularly updated in current developments in their disciplines. We will ensure that employees and the community.
3. Power Supply. We will develop and maintain a reliable and secure supply of energy at a reasonable cost.

FUNCTION DESCRIPTION

D.G. Hunter Generating Station operates 24 hours a day, 7 days a week, with the capability to supply the city with electrical power to meet the needs of the citizens. Plant equipment is kept in proper working conditions to insure safe and reliable operations, allowing a unit to be started up in a minimum of four hours.

Negotiations for fuel and electrical power insures the most economical power for the citizens of Alexandria.

DEMAND PERFORMANCE INDICATORS

Description	2006-2007 Actual	2007-2008 Estimated	2008-2009 Projected
Reports: EPAAA, LEPA, SWPP, Dept. of Energy, NERC, FERC, DEO & Utility Data	1,300	1,400	1,600
Requisitions Processed	1,200	1,300	1,350
Invoices & Packing Slips	2,500	2,700	2,750
Cleco Interchange Calls	8,760	9,060	9,060
Interchange Log Entries	61,320	61,920	62,285
Customer Complaints & Trouble Calls	5,000	5,000	5,000

2008-2009 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Electric Production	ORGANIZATION:	227100

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	726,429	675,873	862,325	736,325	965,900	963,328	12.01%
FRINGE BENEFITS	320,094	310,959	394,351	394,351	418,438	417,719	6.11%
OPERATING/CONTRACTUAL	53,892,924	44,506,889	36,207,350	42,745,350	36,232,350	36,232,350	0.07%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	121,917	21,356	86,000	86,000	41,500	41,500	-51.74%
TOTAL APPROPRIATIONS	55,061,364	45,515,077	37,550,026	43,962,026	37,658,188	37,654,897	0.29%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490101	Salary - Superintendent Electric Prod	1	1	1	1	1	1	0.00%
490219	Salary - Professional Engineer	0	0	0	0	1	1	0.00%
490301	Salary - Supervisor Electric Production	1	1	1	1	1	1	0.00%
490302	Salary - Plant Maintenance Supervisor	1	1	1	1	1	1	0.00%
490369	Salary - Environmental Technician I	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490701	Salary - Electric Plant Shift Supervisor	4	4	4	4	4	4	0.00%
490702	Salary - Instruments & Electronics Tech	2	2	2	2	2	2	0.00%
490704	Salary - Maintenance Mechanic II	1	1	1	1	1	1	0.00%
490705	Salary - Electric Plant Operator II	5	5	5	5	5	5	0.00%
490707	Salary - Electric Plant Operator I	1	1	1	1	1	1	0.00%
490149	Salary - Custodial Worker	1	1	1	1	1	1	0.00%
490822	Salary - Trades Worker	1	1	1	1	1	1	0.00%
	Total Positions	20	20	20	20	21	21	5.00%

2008-2009 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Electric Production	ORGANIZATION:	227100

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Salaries:							
450001	Overtime	105,561	75,317	152,013	82,013	152,013	158,094	158,094
490101	Salary - Superintendent Electric Prod	53,124	55,249	56,354	56,354	56,354	58,608	58,608
490219	Salary - Professional Engineer	0	0	0	0	0	50,186	47,614
490301	Salary - Supervisor Electric Production	45,174	47,162	47,921	47,921	47,921	49,838	49,838
490302	Salary - Plant Maintenance Supervisor	9,551	16,293	32,457	32,457	32,457	34,110	34,110
490369	Salary - Environmental Technician I	28,807	5,949	27,431	13,431	27,431	28,528	28,528
490618	Salary - Administrative Secretary	23,629	21,077	25,065	12,065	22,839	24,717	24,717
490701	Salary - Electric Plant Shift Supervisor	164,096	169,817	178,436	174,436	178,436	185,573	185,573
490702	Salary - Instruments & Electronics Tech	66,574	64,152	70,621	70,621	70,621	73,446	73,446
490704	Salary - Maintenance Mechanic II	36,469	37,925	38,684	38,684	38,684	40,231	40,231
490705	Salary - Electric Plant Operator II	146,285	128,595	166,000	153,000	182,615	189,919	189,919
490707	Salary - Electric Plant Operator I	5,486	10,138	22,382	10,382	22,382	25,891	25,891
490149	Salary - Custodial Worker	17,258	18,698	19,049	19,049	19,049	19,811	19,811
490822	Salary - Trades Worker	24,415	25,501	25,912	25,912	25,912	26,948	26,948
	Total Salaries	726,429	675,873	862,325	736,325	876,714	965,900	963,328
	Fringe:							
510201	Fringe - Pension	201,023	197,618	243,176	243,176	232,239	255,867	255,186
510202	Fringe - Hospital	113,298	107,809	142,522	142,522	142,616	151,356	151,356
510206	Fringe - Medicare Insurance Tax	5,034	4,846	7,813	7,813	9,183	10,333	10,295
510207	Fringe - Life Insurance	739	686	840	840	840	882	882
510208	Fringe - FICA Tax Retirement	0	0	0	0	0	0	0
	Total Fringe	320,094	310,959	394,351	394,351	384,878	418,438	417,719
	Operating and Contractual:							
520105	Contract Labor	3,033	4,611	10,000	23,000	10,000	10,000	10,000
520204	Uniforms	5,468	4,237	5,500	5,500	5,500	5,500	5,500
520400	Office	68	547	2,000	2,000	2,000	2,000	2,000
520500	Operating Supplies	97,581	15,694	17,500	17,500	17,500	17,500	17,500
520501	Operating - Janitorial	2,406	2,077	2,500	2,500	2,500	2,500	2,500
520503	Operating - Chemicals	8,260	14,950	118,000	118,000	118,000	118,000	118,000
520505	Operating - Gases	14,024	17,139	25,000	25,000	25,000	25,000	25,000
520514	Small Tools	3,254	4,318	4,500	4,500	4,500	4,500	4,500
531110	Professional Fees & Services	4,436	0	5,000	5,000	5,000	5,000	5,000
531215	Fees, Licenses & Permits	3,791	2,677	4,000	4,000	4,000	4,000	4,000
531301	Vehicle Costs - Gas & Oil	4,043	4,327	3,450	4,450	4,450	4,450	4,450
531304	Vehicle Costs - R & M	3,894	4,167	4,000	8,000	8,000	8,000	8,000
531410	Telephone	12,006	14,768	13,500	33,500	33,500	33,500	33,500
531500	Printing	233	82	500	500	500	500	500
531701	Utilities	4,908	5,325	5,000	5,000	5,000	5,000	5,000
543002	Dues & Subscriptions	3,106	4,159	4,000	4,000	4,000	4,000	4,000
543003	Travel & Training	2,358	2,151	10,400	10,400	10,400	10,400	10,400
554001	Purchases-Direct Energy Costs	43,214,513	35,063,059	26,000,000	33,000,000	26,000,000	26,000,000	26,000,000
554002	Purchases-Other Energy Costs	10,237,558	9,049,701	9,000,000	8,500,000	9,000,000	9,000,000	9,000,000
554006	Purchases-Plant Fuel	0	0	600,000	600,000	600,000	600,000	600,000
605101	Maintenance Bldg & Facilities	16,563	13,615	20,000	20,000	20,000	20,000	20,000
605102	Maintenance Plant	249,023	277,430	350,000	350,000	350,000	350,000	350,000
605106	Maintenance Equipment	2,398	1,855	2,500	2,500	2,500	2,500	2,500
	Total Operating and Contractual	53,892,924	44,506,889	36,207,350	42,745,350	36,232,350	36,232,350	36,232,350

2008-2009 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Electric Production	ORGANIZATION:	227100

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Capital Outlay:							
707405	Building Improvements	12,028	0	0	0	0	0	0
707500	Vehicles	19,901	0	21,000	21,000	0	0	0
707600	Machinery & Equipment	87,453	19,211	35,000	35,000	12,000	12,000	12,000
707700	Office Furniture & Fixtures	2,535	2,145	0	0	4,500	4,500	4,500
707702	Computer Software	0	0	30,000	30,000	25,000	25,000	25,000
	Total Capital Outlay	121,917	21,356	86,000	86,000	41,500	41,500	41,500
	TOTAL DEPARTMENT	55,061,364	45,515,077	37,550,026	43,962,026	37,535,442	37,658,188	37,654,897

2008-2009 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Electric Distribution	ORGANIZATION:	227200

GOAL MISSION STATEMENT

To provide quality electric service to residential, commercial and industrial customers by maintaining high standards of workmanship, efficiency and reliability.

FUNCTION DESCRIPTION

Construction of new additions and extensions to the City's electrical distribution system as growth requires. Maintain existing electric distribution system by checking equipment, performing preventive maintenance and reconductoring outdated circuits as loads and schedules allow. Respond to emergency call 24 hours a day, 7 days a week. Maintain street lighting and rental lights. Provide temporary electric service for special events. Maintain and store proper documentation of all electric meters, breakers, relays, transformers and equipment in the system. Test, record and remove all PCB contaminated transformers in system. Relamp and maintain sports lighting at all Ball Parks in the City. Assist all other departments as required.

DEMAND PERFORMANCE INDICATORS

Description	2006-2007 Actual	2007-2008 Estimated	2008-2009 Projected
Distribution Substations	17	18	18
Substation Transformers (MVA)	17	17	17
Distribution Lines (miles)	165	175	175
Transmission Lines (miles)	17	17	17
Electric Meters	51,000	51,000	51,000
Electric Customers	27,000	27,000	27,000
Street Lights	19,360	19,500	19,500
Work Orders Completed	760	800	800
Peak Load (MW)	182	194	194

2008-2009 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Electric Distribution	ORGANIZATION:	227200

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	1,805,300	1,824,502	1,925,166	1,913,166	1,959,529	1,959,529	1.78%
FRINGE BENEFITS	752,557	786,270	849,518	849,518	865,767	865,767	1.91%
OPERATING/CONTRACTUAL	1,421,568	1,630,127	1,592,725	1,916,725	1,716,800	1,716,800	7.79%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	880,553	1,503,023	1,617,390	2,027,390	1,345,765	1,726,699	-16.79%
TOTAL APPROPRIATIONS	4,859,978	5,743,922	5,984,799	6,706,799	5,887,861	6,268,795	-1.62%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490102	Salary - Superintendent	1	1	1	1	1	1	0.00%
490202	Salary - Asst Superintendent	1	1	1	1	1	1	0.00%
490219	Salary - Professional Engineer	1	1	1	1	1	1	0.00%
490303	Salary - Supervisor Electric Distribution	1	1	1	1	1	1	0.00%
490304	Salary - Electric System Technician	1	1	1	1	1	1	0.00%
490171	Salary - Crew Supervisor Electric Dist	4	4	4	4	4	4	0.00%
490316	Salary - Engineering Tech II	1	1	1	1	1	1	0.00%
490358	Salary - Electrical Inspector	2	2	2	2	2	2	0.00%
490367	Salary - SCADA Operator	4	4	4	4	4	4	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
490708	Salary - Electric Substation Supervisor	1	1	1	1	1	1	0.00%
490712	Salary - Electric Line Worker Senior	8	8	9	9	9	9	0.00%
490713	Salary - Electric Service Worker	2	2	2	2	2	2	0.00%
490715	Salary - Electric Meter Technician	2	2	2	2	2	2	0.00%
490716	Salary - Pole Construction Worker	2	2	2	2	0	0	-100.00%
490718	Salary - Electric Line Worker	5	5	4	4	4	4	0.00%
490764	Salary - Electric Substation Tech II	1	1	1	1	1	1	0.00%
490769	Salary - Electric Substation Tech I	2	2	2	2	2	2	0.00%
490820	Salary - Maintenance Worker	3	3	3	3	3	3	0.00%
490822	Salary - Trades Worker	2	2	2	2	4	4	100.00%
Total Positions		46	46	46	46	46	46	0.00%

2008-2009 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Electric Distribution	ORGANIZATION:	227200

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Salaries:							
450001	Overtime	327,944	238,095	198,264	278,264	198,264	206,195	206,195
490102	Salary - Superintendent	52,180	54,476	55,353	84,353	54,483	56,662	56,662
490202	Salary - Asst Superintendent	24,923	50,112	50,918	48,918	50,918	52,955	52,955
490219	Salary - Professional Engineer	53,124	55,461	56,354	56,354	56,354	58,608	58,608
490303	Salary - Supervisor Electric Distribution	54,062	96,257	57,348	46,348	51,822	53,895	53,895
490304	Salary - Electric System Technician	47,506	49,596	50,394	37,394	49,546	51,528	51,528
490316	Salary - Engineering Tech II	13,058	30,030	29,547	29,547	29,547	30,729	30,729
490171	Salary - Crew Supervisor Electric Dist	177,542	185,354	188,339	188,339	183,129	190,453	190,453
490358	Salary - Electrical Inspector	74,553	77,721	81,444	81,444	84,499	87,879	87,879
490367	Salary - SCADA Operator	131,808	137,236	144,099	137,099	131,119	136,364	136,364
490618	Salary - Administrative Secretary	18,137	22,903	24,228	24,228	24,228	25,197	25,197
490626	Salary - Clerical Specialist	7,906	17,557	20,683	20,683	20,683	21,510	21,510
490708	Salary - Electric Substation Supervisor	38,405	45,146	45,872	45,872	45,872	47,707	47,707
490712	Salary - Electric Line Worker Senior	350,678	351,014	403,461	379,461	380,779	396,010	396,010
490713	Salary - Electric Service Worker	82,319	68,924	80,612	63,612	80,612	83,836	83,836
490715	Salary - Electric Meter Technician	64,028	67,115	68,194	68,194	68,194	70,922	70,922
490716	Salary - Pole Construction Worker	61,036	64,525	65,562	65,562	65,562	0	0
490718	Salary - Electric Line Worker	95,897	87,005	113,770	98,770	104,854	118,470	118,470
490764	Salary - Electric Substation Tech II	0	0	31,108	14,108	30,498	31,762	31,762
490769	Salary - Electric Substation Tech I	43,620	32,357	57,559	57,559	57,559	63,002	63,002
490820	Salary - Maintenance Worker	52,195	55,446	56,552	50,552	53,841	60,060	60,060
490822	Salary - Trades Worker	34,379	38,172	45,505	36,505	44,222	115,785	115,785
	Total Salaries	1,805,300	1,824,502	1,925,166	1,913,166	1,866,585	1,959,529	1,959,529
	Fringe:							
510201	Fringe - Pension	495,215	529,008	542,899	542,899	494,461	519,083	519,083
510202	Fringe - Hospital	237,562	237,629	283,421	283,421	318,911	318,911	318,911
510206	Fringe - Medicare Insurance Tax	18,094	17,909	21,266	21,266	24,592	25,841	25,841
510207	Fringe - Life Insurance	1,686	1,724	1,932	1,932	1,932	1,932	1,932
	Total Fringe	752,557	786,270	849,518	849,518	839,896	865,767	865,767
	Operating and Contractual:							
520105	Contract Labor	74,951	41,068	0	130,000	0	0	0
520204	Uniforms	9,809	9,889	9,000	9,000	9,000	14,000	14,000
520400	Office	3,716	7,413	5,000	5,000	5,000	5,000	5,000
520500	Operating Supplies	31,184	32,572	26,500	26,500	26,500	26,500	26,500
520514	Small Tools	10,567	11,036	11,000	11,000	11,000	13,750	13,750
531110	Professional Fees and Services	1,630	0	0	0	0	0	0
531115	Tree Trimming	412,795	392,846	416,000	416,000	416,000	416,000	416,000
531301	Vehicle Costs - Gas & Oil	95,292	96,369	70,725	91,725	91,725	91,725	91,725
531304	Vehicle Costs - R & M	31,482	37,371	44,000	43,000	43,000	43,000	43,000
531410	Telephone	25,178	29,455	28,500	18,500	18,500	18,500	18,500
531500	Printing	858	652	5,400	5,400	5,400	5,400	5,400
531701	Utilities	225,444	239,063	218,000	252,000	252,000	252,000	252,000
531800	Rent	30,994	0	0	0	0	0	0
543002	Dues & Subscriptions	640	576	600	600	600	600	600
543003	Travel & Training	4,545	7,577	25,000	25,000	25,000	37,000	37,000
554007	Lamp Renewals	29,828	29,519	40,000	40,000	40,000	40,000	40,000

2008-2009 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Electric Distribution	ORGANIZATION:	227200

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Operating & Contractual (Cont'd):								
605101	Maintenance Bldg & Facilities	2,833	19,622	45,000	45,000	45,000	45,000	45,000
605106	Maintenance Equipment	68,625	77,287	80,000	80,000	80,000	80,000	80,000
605113	Maintenance Lines & Poles	288,083	512,857	455,000	555,000	455,000	483,825	483,825
605115	Maintenance Meters	1,436	13,813	1,500	1,500	1,500	1,500	1,500
605118	Maintenance Substations	56,543	55,449	90,000	140,000	90,000	121,500	121,500
605125	PCB Disposal/Testing	15,135	15,693	21,500	21,500	21,500	21,500	21,500
Total Operating and Contractual		1,421,568	1,630,127	1,592,725	1,916,725	1,636,725	1,716,800	1,716,800
Capital Outlay:								
707101	Acquisitions	3,400	2,462	16,762	16,762	15,000	15,000	15,000
707300	Meters	36,477	42,022	100,000	100,000	100,000	75,000	75,000
707359	Christmas Lighting	0	0	0	0	9,500	8,000	8,000
707361	Street Lights	92,587	131,984	160,000	160,000	160,000	130,000	131,849
707363	Electric Transformers	286,468	553,018	375,000	785,000	600,000	500,000	500,000
707401	Electric Systems Additions	287,815	305,223	296,379	296,379	250,000	300,000	311,426
707405	Building Improvements	5,910	19,542	135,000	135,000	57,000	45,000	134,000
707500	Vehicles	90,736	275,769	464,199	464,199	378,000	195,000	470,467
707600	Machinery & Equipment	58,384	136,304	49,350	49,350	151,465	34,065	35,160
707700	Office Furniture and Fixtures	7,360	895	5,700	5,700	9,975	9,250	11,347
707702	Computer Software	11,416	35,804	15,000	15,000	35,450	34,450	34,450
Total Capital Outlay		880,553	1,503,023	1,617,390	2,027,390	1,766,390	1,345,765	1,726,699
TOTAL DEPARTMENT		4,859,978	5,743,922	5,984,799	6,706,799	6,109,596	5,887,861	6,268,795

2008-2009 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Water	ORGANIZATION:	237501

GOAL MISSION STATEMENT

To produce water that is good, pure, wholesome and in quantity suitable for drinking, domestic and culinary purposes. It also provides water for fire protection and delivers the water by pump stations and water mains to our customers.

FUNCTION DESCRIPTION

The Water Department monitors, inspects, repairs and maintains 53 water wells, 40,100 water meters, 500 miles, over 2,834 fire hydrants, 7 pump stations, 10 water reservoirs and delivers an average of 25 million gallons of water to its customers each day. In performing this task, approximately 20 corrective work orders are completed each day.

DEMAND PERFORMANCE INDICATORS

Description	2006-2007 Actual	2007-2008 Estimated	2008-2009 Projected
Total Water Customers	22,500	22,500	22,500
Average Daily Water Consumption	20,500,000	20,500,000	20,500,000
Work Orders	14,367	14,367	14,367

2008-2009 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Water Distribution	ORGANIZATION:	237501

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	710,949	733,685	873,298	821,302	919,362	919,362	5.27%
FRINGE BENEFITS	311,263	355,029	451,093	451,373	450,284	450,284	-0.18%
OPERATING/CONTRACTUAL	377,192	358,816	354,200	420,200	440,842	440,842	24.46%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	235,349	287,395	284,094	297,094	427,966	427,966	50.64%
TOTAL APPROPRIATIONS	1,634,753	1,734,925	1,962,685	1,989,969	2,238,454	2,238,454	14.05%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490103	Salary - Superintendent	1	1	1	1	1	1	0.00%
490204	Salary - Asst Superintendent	1	1	1	1	1	1	0.00%
490318	Salary - Meter Technician	3	3	3	3	3	3	0.00%
490167	Salary - Crew Supervisor Water Dist	5	5	5	5	5	5	0.00%
490342	Salary - Construction Inspector	0	1	1	1	1	1	0.00%
490168	Salary - Supervisor Water Distribution	0	0	0	1	1	1	0.00%
490373	Salary - Supervisor	1	1	1	0	0	0	-100.00%
490618	Salary - Administrative Secretary	2	2	2	2	2	2	0.00%
490722	Salary - Pipe Layer	4	4	4	4	4	4	0.00%
490738	Salary - Equipment Operator III	1	1	1	1	1	1	0.00%
490742	Salary - Painter	1	1	1	1	1	1	0.00%
490820	Salary - Maintenance Worker	7	7	7	7	7	7	0.00%
490147	Salary - Maintenance Worker Senior	2	2	2	2	2	2	0.00%
	Total Positions	28	29	29	29	29	29	0.00%

2008-2009 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Water Distribution	ORGANIZATION:	237501

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Salaries:							
450001	Overtime	42,598	48,790	19,413	39,413	19,413	20,190	20,190
490103	Salary - Superintendent	35,655	49,831	48,686	48,686	49,640	51,626	51,626
490204	Salary - Asst Superintendent	26,593	0	47,320	21,320	47,320	49,213	49,213
490318	Salary - Meter Technician	70,037	85,478	91,863	91,863	91,863	95,538	95,538
490167	Salary - Crew Supervisor Water Dist	190,090	198,054	201,452	201,452	201,452	209,510	209,510
490342	Salary - Construction Inspector	0	3,716	32,457	14,457	31,821	33,094	33,094
490168	Salary - Supervisor Water Distribution	0	0	0	15,341	41,548	43,210	43,210
490373	Salary - Supervisor	36,605	38,216	38,830	24,493	0	0	0
490618	Salary - Administrative Secretary	50,695	42,381	54,931	50,931	54,474	57,617	57,617
490722	Salary - Pipe Layer	75,838	72,934	100,478	100,478	97,630	104,808	104,808
490738	Salary - Equipment Operator III	32,151	33,566	34,106	34,106	34,106	35,470	35,470
490742	Salary - Painter	26,518	27,685	28,131	28,131	28,131	29,256	29,256
490820	Salary - Maintenance Worker	95,401	101,284	132,607	107,607	129,083	145,094	145,094
490147	Salary - Maintenance Worker Senior	28,768	31,750	43,024	43,024	42,180	44,736	44,736
	Total Salaries	710,949	733,685	873,298	821,302	868,661	919,362	919,362
	Fringe:							
510201	Fringe - Pension	190,795	217,484	246,270	246,536	230,108	243,540	243,540
510202	Fringe - Hospital	110,979	129,038	193,528	193,528	194,887	194,887	194,887
510206	Fringe - Medicare Insurance Tax	8,562	7,535	10,077	10,091	10,007	10,639	10,639
510207	Fringe - Life Insurance	927	972	1,218	1,218	1,218	1,218	1,218
	Total Fringe	311,263	355,029	451,093	451,373	436,220	450,284	450,284
	Operating and Contractual:							
520105	Contract Labor	14,751	19,501	5,000	22,000	5,000	5,000	5,000
520204	Uniforms	6,705	7,856	7,100	7,100	7,100	7,900	7,900
520400	Office	4,890	4,204	5,500	5,500	5,500	7,500	7,500
520500	Operating Supplies	10,781	11,338	10,000	10,000	10,000	11,742	11,742
520501	Operating - Janitorial	998	905	1,000	1,000	1,000	1,500	1,500
520507	Operating - Sand & Gravel	1,662	4,393	5,000	5,000	5,000	5,500	5,500
520510	Operating - Paint	5,499	7,985	8,000	8,000	8,000	9,600	9,600
520514	Small Tools	4,841	7,907	8,000	8,000	8,000	8,800	8,800
531215	Fees, Licenses & Permits	16,271	19,034	33,000	33,000	33,000	33,000	33,000
531301	Vehicle Costs - Gas & Oil	67,848	66,857	55,200	72,200	72,200	72,200	72,200
531304	Vehicle Costs - R & M	40,308	37,999	31,000	31,000	31,000	31,000	31,000
531410	Telephone	8,750	9,957	12,000	10,000	10,000	10,000	10,000
531500	Printing	3,000	2,751	6,500	6,500	6,500	9,500	9,500
531800	Rent	0	13,300	0	0	0	0	0
543002	Dues & Subscriptions	3,893	3,974	4,000	4,000	4,000	4,000	4,000
543003	Travel & Training	6,812	6,226	12,000	12,000	12,000	15,000	15,000
605106	Maintenance Equipment	10,756	14,363	10,000	24,000	10,000	20,000	20,000
605110	Maintenance Grounds	0	0	500	500	500	600	600
605115	Maintenance Meters	54,995	89,969	50,000	70,000	50,000	75,000	75,000
605117	Maintenance Mains	114,432	30,297	90,400	90,400	90,400	113,000	113,000
	Total Operating and Contractual	377,192	358,816	354,200	420,200	369,200	440,842	440,842

2008-2009 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Water Distribution	ORGANIZATION:	237501

UTILITY FUND

DEPARTMENTAL BUDGET

CODE		2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Capital Outlay:							
707300	Meters	99,987	133,246	120,000	133,000	240,000	120,000	120,000
707401	Water System Additions	6,643	0	60,000	60,000	500,000	101,904	101,904
707405	Building Improvements	2,800	615	2,800	2,800	2,800	2,800	2,800
707500	Vehicles	85,626	125,355	27,924	27,924	87,742	34,967	34,967
707600	Machinery & Equipment	38,332	24,690	69,370	69,370	197,795	164,795	164,795
707700	Office Furniture & Fixtures	1,961	3,489	4,000	4,000	0	0	0
707702	Computer Software	0	0	0	0	3,500	3,500	3,500
	Total Capital Outlay	235,349	287,395	284,094	297,094	1,031,837	427,966	427,966
	TOTAL DEPARTMENT	1,634,753	1,734,925	1,962,685	1,989,969	2,705,918	2,238,454	2,238,454

2008-2009 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Water Production	ORGANIZATION:	237502

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	402,026	402,681	435,842	417,889	467,114	467,114	7.18%
FRINGE BENEFITS	196,496	208,195	222,657	222,949	232,871	232,871	4.59%
OPERATING/CONTRACTUAL	1,748,817	1,572,765	1,467,750	1,732,750	1,712,400	1,712,400	16.67%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	21,798	36,978	114,949	114,949	108,034	108,034	-6.02%
TOTAL APPROPRIATIONS	2,369,137	2,220,619	2,241,198	2,488,537	2,520,419	2,520,419	12.46%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490167	Salary - Crew Supervisor Water Dist	1	1	1	1	1	1	0.00%
490367	Salary - SCADA Operator	5	5	6	6	6	6	0.00%
490169	Salary - Supervisor Water Treatment	0	0	0	1	1	1	0.00%
490373	Salary - Supervisor	1	1	1	0	0	0	-100.00%
490706	Salary - Maintenance Mechanic I	1	1	0	0	0	0	0.00%
490723	Salary - Utilities System Technician	0	1	1	1	1	1	0.00%
490738	Salary - Equipment Operator III	1	2	2	2	2	2	0.00%
490742	Salary - Painter	1	1	1	1	1	1	0.00%
490820	Salary - Maintenance Worker	3	1	1	1	1	1	0.00%
490147	Salary - Maintenance Worker Senior	1	1	1	1	1	1	0.00%
	Total Positions	14	14	14	14	14	14	0.00%

2008-2009 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Water Production	ORGANIZATION:	237502

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
450001	Overtime	41,529	32,604	22,701	28,701	22,701	23,609	23,609
490167	Salary - Crew Supervisor Water Dist	35,054	36,456	37,185	37,185	37,185	38,672	38,672
490367	Salary - SCADA Operator	141,949	147,485	177,579	176,579	177,579	184,682	184,682
490169	Salary - Supervisor Water Treatment	0	0	0	15,998	43,328	45,061	45,061
490373	Salary - Supervisor	37,890	38,080	40,194	11,243	0	0	0
490706	Salary - Maintenance Mechanic I	24,672	25,882	0	0	0	0	0
490723	Salary - Utilities System Technician	0	6,089	35,364	31,364	43,007	44,727	44,727
490738	Salary - Equipment Operator III	26,189	40,046	52,740	52,740	52,740	55,958	55,958
490742	Salary - Painter	26,423	23,867	24,228	24,228	24,228	25,891	25,891
490820	Salary - Maintenance Worker	41,921	25,233	18,453	12,453	17,396	20,020	20,020
490147	Salary - Maintenance Worker Senior	26,399	26,939	27,398	27,398	27,398	28,494	28,494
Total Salaries		402,026	402,681	435,842	417,889	445,562	467,114	467,114
Fringe:								
510201	Fringe - Pension	110,940	119,427	122,909	123,186	118,028	123,741	123,741
510202	Fringe - Hospital	79,833	83,106	93,236	93,236	102,184	102,184	102,184
510206	Fringe - Medicare Insurance Tax	5,191	5,132	5,924	5,939	6,064	6,358	6,358
510207	Fringe - Life Insurance	532	530	588	588	588	588	588
Total Fringe		196,496	208,195	222,657	222,949	226,864	232,871	232,871
Operating and Contractual:								
520105	Contract Labor	0	0	0	0	0	0	0
520400	Office	0	0	0	0	0	0	0
520500	Operating Supplies	4,966	3,857	5,000	5,000	5,000	5,000	5,000
520503	Operating Chemicals	67,048	71,279	75,000	95,000	75,000	88,500	88,500
520514	Small Tools	2,671	2,900	3,000	3,000	3,000	3,450	3,450
531701	Utilities	1,392,624	1,277,253	1,134,000	1,314,000	1,314,000	1,314,000	1,314,000
605101	Maintenance Bldg & Facilities	1,883	1,799	2,000	2,000	2,000	2,500	2,500
605106	Maintenance - Equipment	5,983	6,448	8,750	8,750	8,750	8,750	8,750
605110	Maint Grounds & Right of Way	9,781	9,251	10,000	10,000	10,000	10,000	10,000
605115	Maintenance Meters	996	0	1,000	1,000	1,000	1,000	1,000
605117	Maintenance Mains	7,394	5,888	7,500	7,500	7,500	50,000	50,000
605119	Maintenance Reservoirs	0	7,536	8,000	8,000	8,000	8,000	8,000
605121	Maintenance Wells	240,849	171,503	192,500	257,500	192,500	200,200	200,200
605123	Maintenance Pump Stations	14,622	15,051	21,000	21,000	21,000	21,000	21,000
Total Operating and Contractual		1,748,817	1,572,765	1,467,750	1,732,750	1,647,750	1,712,400	1,712,400
Capital Outlay:								
707300	Meters	1,987	0	12,000	12,000	12,000	12,000	12,000
707405	Building Improvements	0	17,755	29,000	29,000	40,600	40,600	40,600
707500	Vehicles	0	13,807	23,949	23,949	39,690	39,690	39,690
707600	Machinery & Equipment	2,815	5,416	50,000	50,000	40,744	15,744	15,744
707700	Office Furniture & Fixtures	16,996	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
Total Capital Outlay		21,798	36,978	114,949	114,949	133,034	108,034	108,034
TOTAL DEPARTMENT		2,369,137	2,220,619	2,241,198	2,488,537	2,453,210	2,520,419	2,520,419

2008-2009 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Gas	ORGANIZATION:	247800

GOAL MISSION STATEMENT

The goal and mission of the City of Alexandria, Gas Department is to continue to provide quality service to all of our residential, industrial, and commercial customers in a safe and efficient manner. While at the same time striving to meet all regulations and mandates required to satisfy the State and Federal Offices of Pipeline Safety.

The coordinating of all utility activities between engineering firms, construction contractors, and the City of Alexandria, Gas Department is mandatory.

The City of Alexandria, Gas Department inspects all new gas main lines laid by gas contractors and all work performed by gas contractors on private property, both inside and outside the city limits, to insure that the gas lines installed and the work performed on private property is in accordance with our codes and specifications to guarantee a safe operating natural gas system.

FUNCTION DESCRIPTION

The City of Alexandria, Gas Distribution Department provides natural gas to approximately 20,000 customers for residential, industrial, and commercial use. We maintain approximately 550 miles of main line and approximately 20,000 service lines that range in size from 1/2" to 12" pipe.

Natural gas service is provided to these customers from 32 regulator station, one (1) booster station, and one (1) meter/regulator station at the City of Alexandria, D.G. Hunter Power Plant. The natural gas to supply our customers is purchased from four (4) gate stations. Natural gas for the City of Alexandria, D.G. Hunter Power Plant is purchased from one (1) gate station. The department also maintains and services three (3) bulk odorization tank stations as well as three (3) odorant injectors.

To assist in insuring the proper and safe operation of our natural gas system, the City of Alexandria, Gas Department utilizes an up-to-date SCADA System monitored 24 hours a day/365 days a year.

DEMAND PERFORMANCE INDICATORS

Description	2006-2007 Actual	2007-2008 Estimated	2008-2009 Projected
Customers (residential, industrial, & commercial)	20,000	20,250	20,500
Work Orders	7,000	7,250	7,300
Gas Inspections	1,000	1,000	1,200
Meters & Taps Installed	500	550	500
Meters Changed Out	400	400	350
Leaks Detected	600	550	500

2008-2009 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Gas Distribution	ORGANIZATION:	247800

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	1,299,701	1,267,779	1,410,386	1,322,386	1,465,128	1,465,128	3.88%
FRINGE BENEFITS	580,353	617,959	684,606	684,606	671,361	671,361	-1.93%
OPERATING/CONTRACTUAL	16,813,502	12,992,199	8,394,100	12,386,100	8,389,100	8,389,100	-0.06%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	152,631	201,493	281,950	295,750	196,068	196,068	-30.46%
TOTAL APPROPRIATIONS	18,846,187	15,079,430	10,771,042	14,688,842	10,721,657	10,721,657	-0.46%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490104	Salary - Superintendent	1	1	1	1	1	1	0.00%
490308	Salary - Gas General Supervisor	1	1	1	1	1	1	0.00%
490318	Salary - Meter Technician	1	1	1	1	1	1	0.00%
490322	Salary - Gas System Technician	2	2	2	2	2	2	0.00%
490324	Salary - Cathodic Protection Tech	1	1	1	1	1	1	0.00%
490325	Salary - Leak Survey Technician	2	2	2	2	2	2	0.00%
490170	Salary - Crew Supervisor Gas Dist	6	6	6	6	6	6	0.00%
490360	Salary - Gas Inspector	2	2	2	2	2	2	0.00%
490367	Salary - SCADA Operator	5	5	5	5	5	5	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
490721	Salary - Gas Service Technician	2	2	2	2	2	2	0.00%
490722	Salary - Pipe Layer	7	7	7	7	7	7	0.00%
490726	Salary - Pipeline Welder	2	2	2	2	2	2	0.00%
490738	Salary - Equipment Operator III	1	1	1	1	1	1	0.00%
490822	Salary - Trades Worker	4	4	4	4	4	4	0.00%
	Total Positions	39	39	39	39	39	39	0.00%

2008-2009 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Gas Distribution	ORGANIZATION:	247800

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
450001	Overtime	77,127	72,213	85,819	55,819	85,819	89,252	89,252
490104	Salary - Superintendent	56,561	59,050	59,999	59,999	59,999	62,399	62,399
490308	Salary - Gas General Supervisor	47,803	49,906	50,709	50,709	50,709	52,737	52,737
490318	Salary - Meter Technician	28,823	25,768	30,576	30,576	30,576	31,799	31,799
490322	Salary - Gas System Technician	59,591	39,586	55,959	52,959	57,874	60,189	60,189
490324	Salary - Cathodic Protection Tech	36,998	20,859	31,425	31,425	31,425	32,682	32,682
490325	Salary - Leak Survey Technician	64,283	67,112	68,191	68,191	68,191	70,918	70,918
490170	Salary - Crew Supervisor Gas Dist	246,544	257,822	261,706	261,706	261,706	272,174	272,174
490360	Salary - Gas Inspector	61,035	62,242	75,231	74,231	76,086	79,129	79,129
490367	Salary - SCADA Operator	134,563	143,595	157,883	154,883	157,883	165,065	165,065
490618	Salary - Administrative Secretary	34,189	35,693	36,268	36,268	36,268	37,719	37,719
490626	Salary - Clerical Specialist	25,739	26,872	27,304	27,304	27,304	28,396	28,396
490721	Salary - Gas Service Technician	39,147	60,392	70,421	70,421	70,421	73,238	73,238
490722	Salary - Pipe Layer	196,475	191,412	204,483	195,483	200,994	209,033	209,033
490726	Salary - Pipeline Welder	62,057	40,984	58,211	44,211	57,695	61,406	61,406
490738	Salary - Equipment Operator III	29,119	30,400	30,890	30,890	30,890	32,126	32,126
490822	Salary - Trades Worker	98,424	82,668	104,111	76,111	96,959	105,666	105,666
470998	Gas Board Secretarial Fees	1,223	1,205	1,200	1,200	1,200	1,200	1,200
Total Salaries		1,299,701	1,267,779	1,410,386	1,322,386	1,401,999	1,465,128	1,465,128
Fringe:								
510201	Fringe - Pension	345,063	372,200	397,390	397,390	371,073	387,794	387,794
510202	Fringe - Hospital	223,546	233,025	272,077	272,077	266,169	266,169	266,169
510206	Fringe - Medicare Insurance Tax	10,267	11,268	13,501	13,501	15,057	15,760	15,760
510207	Fringe - Life Insurance	1,477	1,466	1,638	1,638	1,638	1,638	1,638
Total Fringe		580,353	617,959	684,606	684,606	653,937	671,361	671,361
Operating and Contractual:								
520105	Contract Labor	2,979	0	4,000	4,000	4,000	4,000	4,000
520204	Uniforms	8,498	8,999	7,000	7,000	7,000	9,000	9,000
520400	Office	7,434	6,004	5,500	5,500	5,500	5,500	5,500
520500	Operating Supplies	25,376	19,104	20,000	20,000	20,000	20,000	20,000
520503	Operating - Chemicals	738	2,194	25,000	25,000	25,000	25,000	25,000
520514	Small Tools	4,972	6,558	5,000	5,000	5,000	5,000	5,000
531215	Fees, Licenses & Permits	10,456	14,959	14,000	14,000	14,000	15,000	15,000
531301	Vehicle Costs - Gas & Oil	45,495	49,251	50,600	50,600	50,600	50,600	50,600
531304	Vehicle Costs - R & M	22,002	21,827	31,200	23,200	23,200	23,200	23,200
531410	Telephone	4,729	3,974	6,000	6,000	6,000	6,000	6,000
531500	Printing	540	416	1,000	1,000	1,000	1,000	1,000
531701	Utilities	1,282	1,644	800	800	800	800	800
531800	Rent	48,509	43,965	40,000	40,000	40,000	40,000	40,000
543002	Dues & Subscriptions	835	1,292	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	30,802	15,944	15,000	15,000	15,000	15,000	15,000
554003	Purchases-Natural Gas	16,526,351	12,651,873	8,000,000	12,000,000	8,000,000	8,000,000	8,000,000
605101	Maintenance Bldg & Facilities	2,977	2,085	3,000	3,000	3,000	3,000	3,000
605106	Maintenance Equipment	19,084	11,265	15,000	15,000	15,000	15,000	15,000
605115	Maintenance Meters	21,086	11,491	30,000	30,000	30,000	30,000	30,000
605117	Maintenance Mains	29,357	119,354	120,000	120,000	120,000	120,000	120,000
Total Operating and Contractual		16,813,502	12,992,199	8,394,100	12,386,100	8,386,100	8,389,100	8,389,100

2008-2009 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Gas Distribution	ORGANIZATION:	247800

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Capital Outlay:							
707300	Meters	38,011	38,577	40,000	40,000	40,000	40,000	40,000
707401	Gas System Additions	31,961	80,771	50,000	50,000	50,000	50,000	50,000
707405	Building Improvements	4,529	0	10,000	10,000	5,000	5,000	5,000
707500	Vehicles	55,733	47,727	55,000	55,000	46,000	41,968	41,968
707600	Machinery & Equipment	22,397	33,560	121,150	134,950	46,400	46,400	46,400
707700	Office Furniture & Fixtures	0	858	800	800	7,700	7,700	7,700
707702	Computer Software	0	0	5,000	5,000	5,000	5,000	5,000
	Total Capital Outlay	152,631	201,493	281,950	295,750	200,100	196,068	196,068
	TOTAL DEPARTMENT	18,846,187	15,079,430	10,771,042	14,688,842	10,642,136	10,721,657	10,721,657

2008-2009 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Wastewater	ORGANIZATION:	258101

GOAL MISSION STATEMENT

To keep existing sewer system in repair and condition to meet health, D.E.Q., and E.P.A. standards for infiltration - inflow and any other sanitary conditions dealing with the entire sewer system. To insure the production of a quality dewatered sludge that can be beneficially reused. To review Plans and Specification for new sewer system.

FUNCTION DESCRIPTION

The Wastewater Department consist of two different operations, namely the collection and treatment of wastewater for the City of Alexandria, and is in operation 24-hours a day seven days per week. The Collection Department installs service taps, build manholes, lays extension, and maintains lift stations. The Treatment Department operates and maintains a treatment facility that utilizes a modified activated sludge process.

DEMAND PERFORMANCE INDICATORS

Description	2006-2007 Actual	2007-2008 Estimated	2008-2009 Projected
Complaints - stop ups & alarms	6,500	6,500	6,500
Telephone calls	7,500	7,500	7,500
Correspondence	875	900	900
Radio communications	7,500	7,775	7,775
Sewer taps	275	275	425

2008-2009 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Wastewater Treatment	ORGANIZATION:	258101

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	551,961	618,263	642,707	686,807	673,457	673,457	4.78%
FRINGE BENEFITS	226,698	269,387	291,800	292,107	292,899	292,899	0.38%
OPERATING/CONTRACTUAL	1,274,515	1,137,159	1,198,245	1,484,245	1,280,245	1,280,245	6.84%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	57,365	267,405	361,440	361,440	299,588	389,588	-17.11%
TOTAL APPROPRIATIONS	2,110,539	2,292,214	2,494,192	2,824,599	2,546,189	2,636,189	2.08%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490105	Salary - Superintendent	1	1	1	1	1	1	0.00%
490333	Salary - Wastewater Plant Operator Sr	11	11	11	11	11	11	0.00%
490165	Salary - Supervisor Wastewater Treatment	0	0	0	1	1	1	100.00%
490373	Salary - Supervisor	1	1	1	0	0	0	-100.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490619	Salary - Office Assistant	1	1	1	1	0	0	0.00%
490626	Salary - Clerical Specialist	0	0	0	0	1	1	0.00%
490723	Salary - Utilities Systems Technician	1	1	1	1	1	1	0.00%
	Total Positions	16	16	16	16	16	16	0.00%

2008-2009 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Wastewater Treatment	ORGANIZATION:	258101

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
450001	Overtime	76,862	88,504	42,538	106,538	42,538	44,240	44,240
490105	Salary - Superintendent	54,136	56,518	57,427	57,427	57,427	59,724	59,724
490333	Salary - Wastewater Plant Operator Sr	313,890	344,759	411,675	390,675	410,941	427,379	427,379
490165	Salary - Supervisor Wastewater Treatment	0	0	0	16,818	45,549	47,371	47,371
490373	Salary - Supervisor	40,180	41,854	42,569	26,851	0	0	0
490618	Salary - Administrative Secretary	31,995	33,103	33,941	33,941	33,941	35,299	35,299
490619	Salary - Office Assistant	8,895	17,329	17,778	17,778	17,778	0	0
490626	Salary - Clerical Specialist	0	0	0	0	0	21,194	21,194
490723	Salary - Utilities Systems Technician	26,003	36,196	36,779	36,779	36,779	38,250	38,250
Total Salaries		551,961	618,263	642,707	686,807	644,953	673,457	673,457
Fringe:								
510201	Fringe - Pension	151,192	180,725	181,244	181,535	170,848	178,394	178,394
510202	Fringe - Hospital	68,445	80,600	101,596	101,596	104,636	104,636	104,636
510206	Fringe - Medicare Insurance Tax	6,496	7,462	8,288	8,304	8,812	9,197	9,197
510207	Fringe - Life Insurance	565	600	672	672	672	672	672
Total Fringe		226,698	269,387	291,800	292,107	284,968	292,899	292,899
Operating and Contractual:								
520105	Contract Labor	10,194	0	0	15,000	0	0	0
520204	Uniforms	3,281	3,742	4,000	4,000	4,000	4,000	4,000
520400	Office	4,818	6,265	5,400	5,400	5,400	5,400	5,400
520500	Operating Supplies	13,748	14,527	10,000	10,000	10,000	10,000	10,000
520503	Operating - Chemicals	48,493	47,218	64,000	113,000	64,000	64,000	64,000
520512	Sludge Removal	16,889	9,087	58,000	58,000	58,000	58,000	58,000
520514	Small Tools	7,283	12,447	5,000	5,000	5,000	5,000	5,000
531206	Services - Other	19,801	4,867	5,000	5,000	5,000	5,000	5,000
531215	Fees, Licenses & Permits	29,185	25,421	28,500	28,500	28,500	33,500	33,500
531301	Vehicle Costs - Gas & Oil	72,783	80,668	56,695	84,695	84,695	84,695	84,695
531304	Vehicle Costs - R & M	51,408	51,905	31,100	31,100	31,100	31,100	31,100
531410	Telephone	9,729	11,429	14,000	12,000	12,000	12,000	12,000
531500	Printing	161	379	1,500	1,500	1,500	1,500	1,500
531701	Utilities	676,987	619,615	647,000	693,000	693,000	693,000	693,000
531800	Rent	2,024	11,537	10,100	10,100	10,100	10,100	10,100
531900	Advertising	166	0	200	200	200	200	200
543002	Dues & Subscriptions	500	747	450	450	450	450	450
543003	Travel & Training	12,583	19,431	14,600	14,600	14,600	14,600	14,600
605101	Maintenance Bldg & Facilities	17,325	21,566	20,500	20,500	20,500	20,500	20,500
605102	Maintenance Plant	246,620	181,526	203,000	353,000	203,000	203,000	203,000
605106	Maintenance Equipment	30,537	14,200	17,500	17,500	17,500	22,500	22,500
605110	Maint Grounds & Right of Way	0	582	1,700	1,700	1,700	1,700	1,700
Total Operating and Contractual		1,274,515	1,137,159	1,198,245	1,484,245	1,270,245	1,280,245	1,280,245
Capital Outlay:								
707405	Building Improvements	0	84,893	0	0	0	0	0
707500	Vehicles	0	24,745	32,000	32,000	27,000	20,000	20,000
707600	Machinery & Equipment	57,365	157,767	329,440	329,440	300,048	279,588	369,588
707700	Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
Total Capital Outlay		57,365	267,405	361,440	361,440	327,048	299,588	389,588
TOTAL DEPARTMENT		2,110,539	2,292,214	2,494,192	2,824,599	2,527,214	2,546,189	2,636,189

CITY OF ALEXANDRIA

2008-2009 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Wastewater Collection	ORGANIZATION:	258102

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	795,598	864,460	852,238	891,456	890,322	890,322	4.47%
FRINGE BENEFITS	342,541	401,461	391,113	391,454	385,727	385,727	-1.38%
OPERATING/CONTRACTUAL	373,120	356,767	332,400	354,400	382,400	382,400	15.04%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	295,308	525,638	442,716	442,716	357,911	379,666	-19.16%
TOTAL APPROPRIATIONS	1,806,567	2,148,326	2,018,467	2,080,026	2,016,360	2,038,115	-0.10%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490328	Salary - Plumbing Inspector	1	1	1	1	1	1	0.00%
490166	Salary - Crew Supervisor WW Line Maint	6	6	6	6	6	6	0.00%
490164	Salary - Supervisor Wastewater Collection	0	0	0	1	1	1	0.00%
490373	Salary - Supervisor	1	1	1	0	0	0	-100.00%
490706	Salary - Maintenance Mechanic I	0	3	3	3	3	3	0.00%
490722	Salary - Pipe Layer	2	2	2	2	2	2	0.00%
490738	Salary - Equipment Operator III	3	3	3	3	3	3	0.00%
490746	Salary - Equipment Operator II	2	2	2	2	2	2	0.00%
490819	Salary - Equipment Operator I	1	1	1	1	1	1	0.00%
490820	Salary - Maintenance Worker	4	4	4	4	4	4	0.00%
490147	Salary - Maintenance Worker Senior	5	2	2	2	2	2	0.00%
	Total Positions	25	25	25	25	25	25	0.00%

2008-2009 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Wastewater Collection	ORGANIZATION:	258102

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
450001	Overtime	134,972	139,878	99,185	153,185	99,185	103,152	103,152
490328	Salary - Plumbing Inspector	32,989	34,440	37,445	37,445	37,445	38,943	38,943
490166	Salary - Crew Supervisor WW Line Maint	232,017	237,397	246,148	246,148	246,148	255,994	255,994
490164	Salary - Supervisor Wastewater Collection				18,621	50,433	52,450	52,450
470373	Salary - Supervisor	44,433	46,388	47,134	29,731	0	0	0
490706	Salary - Maintenance Mechanic I	0	5,023	78,819	78,819	80,095	86,493	86,493
490722	Salary - Pipe Layer	55,695	56,507	59,108	53,108	59,941	62,338	62,338
490738	Salary - Equipment Operator III	81,307	85,492	87,463	87,463	87,463	90,961	90,961
490746	Salary - Equipment Operator II	43,515	48,855	49,863	40,863	43,463	49,434	49,434
490819	Salary - Equipment Operator I	10,845	19,863	20,383	20,383	20,383	22,368	22,368
490820	Salary - Maintenance Worker	66,727	79,519	81,944	80,944	72,641	80,080	80,080
490147	Salary - Maintenance Worker Senior	93,098	111,098	44,746	44,746	46,259	48,109	48,109
Total Salaries		795,598	864,460	852,238	891,456	843,456	890,322	890,322
Fringe:								
510201	Fringe - Pension	220,039	256,336	240,332	240,655	223,432	235,847	235,847
510202	Fringe - Hospital	112,446	134,081	139,124	139,124	137,745	137,745	137,745
510206	Fringe - Medicare Insurance Tax	9,107	9,987	10,607	10,625	10,478	11,085	11,085
510207	Fringe - Life Insurance	949	1,057	1,050	1,050	1,050	1,050	1,050
Total Fringe		342,541	401,461	391,113	391,454	372,705	385,727	385,727
Operating and Contractual:								
520105	Contract Labor	17,779	17,983	16,000	16,000	16,000	16,000	16,000
520204	Uniforms	4,800	4,800	4,800	4,800	4,800	4,800	4,800
520500	Operating Supplies	14,694	14,463	14,800	14,800	14,800	14,800	14,800
520514	Small Tools	5,054	5,034	5,200	5,200	5,200	5,200	5,200
605106	Maintenance Equipment	26,882	27,103	28,000	28,000	28,000	28,000	28,000
605117	Maintenance Mains	166,655	178,115	142,000	164,000	142,000	167,000	167,000
605123	Maintenance Pump Stations	137,256	109,269	121,600	121,600	121,600	146,600	146,600
Total Operating and Contractual		373,120	356,767	332,400	354,400	332,400	382,400	382,400
Capital Outlay:								
707401	Wastewater Systems Additions	58,599	59,660	111,461	111,461	151,461	111,461	111,461
707405	Building Improvements	8,250	25,051	9,500	9,500	82,000	62,500	62,500
707500	Vehicles	174,026	349,399	133,000	133,000	298,000	105,000	126,755
707600	Machinery & Equipment	51,057	90,261	185,555	185,555	86,450	78,950	78,950
707700	Office Furniture & Fixtures	3,105	1,267	3,200	3,200	0	0	0
707702	Computer Software	271	0	0	0	0	0	0
Total Capital Outlay		295,308	525,638	442,716	442,716	617,911	357,911	379,666
TOTAL DEPARTMENT		1,806,567	2,148,326	2,018,467	2,080,026	2,166,472	2,016,360	2,038,115

2008-2009 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Environmental Services	ORGANIZATION:	258103

GOAL MISSION STATEMENT

To ensure compliance of environmental regulations mandated by State/Federal agencies (i.e. EPA, DEQ, DHHR). To enforce the City's environmental ordinances.

FUNCTION DESCRIPTION

The Environmental Services Department is responsible for:

1. Analysis of the City's drinking water.
2. Analysis of the City's wastewater discharge.
3. Administering pretreatment program.
4. Preparation of environmental reports for Utilities.

DEMAND PERFORMANCE INDICATORS

Description	2006-2007 Actual	2007-2008 Estimated	2008-2009 Projected
Wastewater analysis	26,000	27,000	28,000
Drinking water analysis	2,750	2,800	3,000
Commercial Users Surveys	500	500	500
Pretreatment Inspections	25	25	25

2008-2009 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Environmental Services	ORGANIZATION:	258103

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	205,915	210,412	236,649	226,649	244,034	244,034	3.12%
FRINGE BENEFITS	82,520	83,824	98,892	98,892	112,307	112,307	13.57%
OPERATING/CONTRACTUAL	111,034	174,934	162,325	172,325	163,325	163,325	0.62%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	9,740	69,513	114,443	114,443	53,400	53,400	-53.34%
TOTAL APPROPRIATIONS	409,209	538,683	612,309	612,309	573,066	573,066	-6.41%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490232	Salary - Superintendent	1	1	1	1	1	1	0.00%
490239	Salary - Environmental Lab Supervisr	1	1	1	1	1	1	0.00%
490369	Salary - Environmental Tech I	1	1	1	1	1	1	0.00%
490378	Salary - Environmental Tech II	2	2	2	2	2	2	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
	Total Positions	6	6	6	6	6	6	0.00%

DIVISION:
DEPARTMENT:

CODE	ACCOUNT					
	Salaries:					
450001	Overtime					
490232	Salary - S					
490239	Salary - E					
490369	Salary - E					
490378	Salary - E					
490618	Salary - A					
	Total Sal					
	Fringe:					
510201	Fringe - P					
510202	Fringe - H					
510206	Fringe - M					
510207	Fringe - L					
	Total Frin					
	Operating					
520105	Contract l					
520204	Uniforms					
520400	Office					
520500	Operating					
520503	Operating					
531206	Services -					
531215	Fees, Lice					
531301	Vehicle C					
531304	Vehicle C					
531410	Telephone					
531500	Printing					
543002	Dues & S					
543003	Travel &					
605106	Maintenan					
	Total Op					
	Capital C					
707405	Building l					
707500	Vehicles					
707600	Machinery					
707700	Office Fur					
707702	Computer					
	Total Cap					
	TOTAL E					

2008-2009 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Enviromental Compliance	ORGANIZATION:	258104

GOAL MISSION STATEMENT

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FUNCTION DESCRIPTION

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DEMAND PERFORMANCE INDICATORS

Description	2006-2007 Actual	2007-2008 Estimated	2008-2009 Projected

2008-2009 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Environmental Compliance	ORGANIZATION:	258104

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	0	0	0	0	0	0	0.00%
FRINGE BENEFITS	0	0	0	0	0	0	0.00%
OPERATING/CONTRACTUAL	0	2,482	408,000	208,100	408,000	408,000	0.00%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	0	2,482	408,000	208,100	408,000	408,000	0.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	

2008-2009 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Environmental Compliance	ORGANIZATION:	258104

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Operating and Contractual:							
520500	Operating Supplies	0	2,482	408,000	208,100	408,000	408,000	408,000
	Total Operating and Contractual	0	2,482	408,000	208,100	408,000	408,000	408,000
	TOTAL DEPARTMENT	0	2,482	408,000	208,100	408,000	408,000	408,000

2008-2009 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Utility Services	ORGANIZATION:	258900

GOAL MISSION STATEMENT

The City of Alexandria, Utility Service Department ensures that all Utility Department repair "cuts" are restored in a timely, efficient manner. The department handles all utility mapping and field locating resulting in a safe and productive gas, water and wastewater system.

The Utility Services Department also works in conjunction with the other city departments by making available for their use a trackhoe, backhoe, city wide welder and welding machine, and trencher, tractor/trailer (lowboy).

FUNCTION DESCRIPTION

The City of Alexandria's Utility Services Department is responsible for:

1. Operating a utility cut repair crew to handle all "cuts" for the Utility Division.
2. Handling all utility line location duties for the Utility Division.
3. Maintaining maps and "as built" drawings along with updating them as needed for the Utility Division.
4. Developing a computer operated mapping system using Autocad Software and the city of Alexandria Base Map.
5. Working in conjunction with the City of Alexandria, SCADA System.
6. Maintaining and updating data pertaining the fire flows and the wellhead protection program as well as the maintenance records of the Gas Distribution and Water Distribution System.
7. Working in conjunction with other city departments with equipment use.
8. Providing the services of a certified city welder to Utility and Public Works Divisions.
9. Developing, implementing and operating a City-Wide geographical information system. (GIS)
10. Scanning City of Alexandria Project Plans to ensure a digital set plans.

DEMAND PERFORMANCE INDICATORS

Description	2006-2007 Actual	2007-2008 Estimated	2008-2009 Projected
Call receive/LA One Call System	4,500	4,800	4,800
Utility Customers (Gas, Water, & Wastewater)	210	250	250
Availability Verification of Utilities	450	450	450
Welding Work Orders	340	325	325
Utility Map Information Requests	515	550	550
Computer Assisted Drawings	200	300	300
Project Scanning	250	275	275

2008-2009 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Utility Services Department	ORGANIZATION:	258900

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	538,788	540,414	618,990	573,990	640,147	640,147	3.42%
FRINGE BENEFITS	219,108	244,966	281,509	281,509	294,462	294,462	4.60%
OPERATING/CONTRACTUAL	137,124	158,437	205,240	206,240	219,540	219,540	6.97%
OTHER	0	0	0	0	0	0	0.00%
CAPITAL OUTLAY	144,773	169,769	77,184	77,184	124,875	124,875	61.79%
TOTAL APPROPRIATIONS	1,039,793	1,113,586	1,182,923	1,138,923	1,279,024	1,279,024	8.12%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490127	Salary - Superintendent	1	1	1	1	1	1	0.00%
490316	Salary - Engineering Technician II	3	3	3	3	2	2	-33.33%
490163	Salary - Crew Supervisor Utility Services	3	3	3	3	3	3	0.00%
490341	Salary - Engineering Technician III	0	0	0	0	1	1	0.00%
490347	Salary - Engineering Tech I	0	0	1	1	1	1	0.00%
490371	Salary - CAD Operator I	1	0	0	0	0	0	0.00%
490375	Salary - CAD Operator II	0	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	0	0	0	0	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	0	0	-100.00%
490722	Salary - Pipe Layer	1	1	1	1	1	1	0.00%
490738	Salary - Equipment Operator III	1	1	1	1	1	1	0.00%
490746	Salary - Equipment Operator II	2	2	2	2	2	2	0.00%
490753	Salary - Welder	2	2	2	2	2	2	0.00%
490147	Salary - Maintenance Worker Senior	3	3	3	3	3	3	0.00%
	Total Positions	18	18	19	19	19	19	0.00%

2008-2009 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Utility Services Department	ORGANIZATION:	258900

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Salaries:							
450001	Overtime	24,501	4,854	6,577	6,577	6,577	6,840	6,840
490127	Salary - Superintendent	53,124	55,461	56,354	56,354	56,354	58,608	58,608
490316	Salary - Engineering Technician II	88,616	73,510	93,975	93,975	94,533	63,982	63,982
490163	Salary - Crew Supervisor Utility Services	86,582	113,051	125,675	125,675	125,675	130,702	130,702
490341	Salary - Engineering Technician III	0	0	0	0	0	37,025	37,025
490347	Salary - Engineering Tech I	0	0	24,767	12,767	24,767	25,891	25,891
490371	Salary - CAD Operator I	23,629	24,669	0	0	0	0	0
490375	Salary - CAD Operator II	0	0	27,373	26,373	26,820	27,893	27,893
490618	Salary - Administrative Secretary	0	0	0	0	0	30,384	30,384
490626	Salary - Clerical Specialist	25,739	26,872	27,304	27,304	27,304	0	0
490722	Salary - Pipe Layer	30,293	31,626	32,135	32,135	32,135	33,420	33,420
490738	Salary - Equipment Operator III	26,319	30,400	30,890	30,890	30,890	32,126	32,126
490746	Salary - Equipment Operator II	54,554	56,954	57,871	57,871	57,871	60,186	60,186
490753	Salary - Welder	60,947	54,240	64,652	46,652	57,695	61,406	61,406
490147	Salary - Maintenance Worker Senior	64,484	68,777	71,417	57,417	68,092	71,684	71,684
	Total Salaries	538,788	540,414	618,990	573,990	608,713	640,147	640,147
	Fringe:							
510201	Fringe - Pension	148,921	160,291	174,555	174,555	161,249	169,576	169,576
510202	Fringe - Hospital	64,662	79,057	100,123	100,123	117,395	117,395	117,395
510206	Fringe - Medicare Insurance Tax	4,839	4,933	6,033	6,033	6,367	6,693	6,693
510207	Fringe - Life Insurance	686	685	798	798	798	798	798
	Total Fringe	219,108	244,966	281,509	281,509	285,809	294,462	294,462
	Operating and Contractual:							
520105	Contract Labor	15,630	8,589	30,795	30,795	30,795	30,795	30,795
520204	Uniforms	4,998	5,000	5,000	5,000	5,000	5,000	5,000
520400	Office	4,138	3,448	3,500	3,500	3,500	3,500	3,500
520500	Operating Supplies	23,347	25,857	25,000	25,000	25,000	25,000	25,000
520506	Operating Concrete & Asphalt	29,342	40,925	50,000	50,000	50,000	60,000	60,000
520507	Operating - Sand & Gravel	225	700	1,500	1,500	1,500	3,000	3,000
520514	Small Tools	2,220	4,621	5,000	5,000	5,000	5,000	5,000
520519	Operating Drafting & Survey	4,971	3,867	5,000	5,000	5,000	5,000	5,000
531215	Fees, Licenses & Permits	391	307	500	500	500	500	500
531301	Vehicle Costs - Gas & Oil	20,536	21,909	13,225	21,225	21,225	21,225	21,225
531304	Vehicle Costs - R & M	10,500	19,667	22,000	17,000	17,000	17,000	17,000
531410	Telephone	12,055	12,799	16,000	14,000	14,000	15,800	15,800
531500	Printing	141	255	500	500	500	500	500
531800	Rent	1,513	2,325	11,470	11,470	11,470	11,470	11,470
543002	Dues & Subscriptions	530	983	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	1,101	1,667	8,250	8,250	8,250	8,250	8,250
605106	Maintenance Equipment	5,486	5,518	6,500	6,500	6,500	6,500	6,500
	Total Operating and Contractual	137,124	158,437	205,240	206,240	206,240	219,540	219,540

2008-2009 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Utility Services Department	ORGANIZATION:	258900

UTILITY FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Capital Outlay:							
707405	Building Improvements	1,400	0	0	0	0	0	0
707500	Vehicles	44,320	55,603	17,000	17,000	72,000	72,000	72,000
707600	Machinery & Equipment	92,428	103,437	43,600	43,600	72,700	29,375	29,375
707700	Office Furniture & Fixtures	6,625	1,030	0	0	3,800	3,800	3,800
707702	Computer Software	0	9,699	16,584	16,584	19,700	19,700	19,700
	Total Capital Outlay	144,773	169,769	77,184	77,184	168,200	124,875	124,875
	TOTAL DEPARTMENT	1,039,793	1,113,586	1,182,923	1,138,923	1,268,962	1,279,024	1,279,024
	TOTAL FUND	114,342,799	103,847,508	92,997,530	106,818,906	93,247,424	92,830,935	93,945,333

**2008-2009 ANNUAL BUDGET
UTILITY DEBT SERVICE
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL REV	ACTUAL REV	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Internal Services & Interfunds:							
	Transfer to Debt Service	5,749,596	5,977,323	6,245,211	6,245,211	4,162,310	4,162,310	4,162,310
	Total Revenues	<u>5,749,596</u>	<u>5,977,323</u>	<u>6,245,211</u>	<u>6,245,211</u>	<u>4,162,310</u>	<u>4,162,310</u>	<u>4,162,310</u>

2008-2009 ANNUAL BUDGET

DIVISION:	N/A	FUND:	N/A
DEPARTMENT:	Utility Debt Service	COST CENTER:	210500

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE
SALARIES AND WAGES	0	0	0	0	0	0	0.00%
FRINGE BENEFITS	0	0	0	0	0	0	0.00%
OPERATING/CONTRACTUAL	11,000	11,000	11,000	11,000	11,000	11,000	0.00%
OTHER	5,738,596	5,966,323	6,234,211	6,234,211	4,151,310	4,151,310	-33.41%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	5,749,596	5,977,323	6,245,211	6,245,211	4,162,310	4,162,310	-33.35%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	PERCENT CHANGE

2008-2009 ANNUAL BUDGET

DIVISION:		N/A				N/A		
DEPARTMENT:		Utility Debt Service				210500		
UTILITY DEBT SERVICE FUND								
DEPARTMENTAL BUDGET								
CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
800003	Operating and Contractual: Paying Agent Fees	11,000	11,000	11,000	11,000	11,000	11,000	11,000
	Total Operating & Contractual	11,000	11,000	11,000	11,000	11,000	11,000	11,000
	Other:							
800001	Interest - 2002 Refunded Bonds	269,025	190,800	97,400	97,400	0	0	0
800001	Interest - 2003 Refunded Bonds	222,225	203,100	180,600	180,600	161,225	161,225	161,225
800001	Interest - 2003 COI	41,531	38,983	35,771	35,771	31,895	31,895	31,895
800001	Interest - 2004A Rev Bonds	707,610	707,610	707,610	707,610	707,010	707,010	707,010
800001	Interest - 2004B Refunded Bonds	813,205	800,830	782,830	782,830	751,180	751,180	751,180
800002	Principal - 2002 Refunded Bonds	2,235,000	2,335,000	2,435,000	2,435,000	0	0	0
800002	Principal - 2003 Refunded Bonds	765,000	750,000	775,000	775,000	900,000	900,000	900,000
800002	Principal - 2003 COI	135,000	140,000	145,000	145,000	150,000	150,000	150,000
800002	Principal - 2004A Rev Bonds	0	0	20,000	20,000	355,000	355,000	355,000
800002	Principal - 2004B Refunded Bonds	550,000	800,000	1,055,000	1,055,000	1,095,000	1,095,000	1,095,000
	Total Other	5,738,596	5,966,323	6,234,211	6,234,211	4,151,310	4,151,310	4,151,310
	TOTAL FUND	5,749,596	5,977,323	6,245,211	6,245,211	4,162,310	4,162,310	4,162,310

AMORTIZATION SCHEDULE OF DEBT SERVICE PAYMENTS
UTILITY DEBT SERVICE SCHEDULE

REVENUE BONDS

FYE	2003	2004 A	2004 B	2003 COI	Total
2009	1,061,225	1,062,010	1,846,180	181,895	4,151,310
2010	1,059,225	1,071,035	1,851,905	177,395	4,159,560
2011	1,054,162	1,082,035	1,839,405	177,244	4,152,846
2012	1,050,912	1,097,685	1,842,580	176,533	4,167,710
2013	1,046,613	1,096,845	1,842,940	175,314	4,161,712
2014		1,095,920	1,852,965	173,528	3,122,413
2015		1,072,420	1,855,965		2,928,385
2016		1,058,920	1,855,465		2,914,385
2017		1,049,920	1,851,465		2,901,385
2018		1,055,120	1,854,465		2,909,585
2019		1,048,800	1,863,250		2,912,050
2020		1,042,050	1,863,750		2,905,800
2021		1,024,300			1,024,300
2022		1,023,875			1,023,875
2023		1,027,325			1,027,325
2024		1,029,425			1,029,425
2025		1,029,363			1,029,363
2026		1,032,913			1,032,913
2027		1,034,844			1,034,844
2028		1,035,156			1,035,156
2029		1,038,850			1,038,850
2030		1,040,075			1,040,075
2031		1,039,420			1,039,420
2032		1,046,885			1,046,885
2033		1,047,000			1,047,000
Total	5,272,137	26,282,191	22,220,335	1,061,908	54,836,571
% of Total	9.61%	47.93%	40.52%	1.94%	100.00%

2008-2009 ANNUAL BUDGET

SANITATION FUND
REVENUE DETAIL

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Charges for Services:							
344201	Charges - Collection Fees	2,491,520	2,350,935	3,106,000	2,491,000	3,106,000	3,106,000	3,106,000
344202	Charges - Disposal Fees	1,181,145	1,055,727	1,099,000	1,055,000	1,055,000	1,055,000	1,055,000
344203	Charges - Garbage Bags	26,379	26,012	20,000	20,000	20,000	20,000	20,000
	Total Charges for Services	3,699,044	3,432,674	4,225,000	3,566,000	4,181,000	4,181,000	4,181,000
	Intergovernmental:							
333480	Federal - FEMA Recovery	338,229	164,264	0	0	0	0	0
	Total Intergovernmental	338,229	164,264	0	0	0	0	0
	Internal Services/Interfunds:							
333401	Cost Allocation - Utility Fund	0	0	0	0	0	0	0
388101	Transfers - General Fund	633,886	1,849,128	1,186,173	1,131,743	1,186,173	1,385,539	1,385,539
388401	Transfers - Utility Fund	0	0	0	0	0	0	0
	Total Internal Services/Interfunds	633,886	1,849,128	1,186,173	1,131,743	1,186,173	1,385,539	1,385,539
	Investment Income:							
367101	Interest Revenue	11,586	7,044	0	0	0	0	0
	Total Investment Income	11,586	7,044	0	0	0	0	0
	Other:							
388200	Other - Sale of Fixed Assets	3,054	0	0	0	0	0	0
399000	Miscellaneous Revenue	484	332	0	0	0	0	0
399999	Use of Prior Year Revenues	0	0	0	634,000	0	0	0
	Total Other	3,538	332	0	634,000	0	0	0
	TOTAL REVENUES	4,686,283	5,453,442	5,411,173	5,331,743	5,367,173	5,566,539	5,566,539

2008-2009 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	402
DEPARTMENT:	Sanitation	ORGANIZATION:	043001

GOAL MISSION STATEMENT

To through clean all streets of garbage and trash. Also garbage will be picked up in the alleyways on some routes. To provide some pickup at the door for the elderly and the disabled. To offer the city of Alexandria residents the best service at the minimum cost. To attain a better pickup and disposal system and a better recording system of daily operating and maintenance procedures.

FUNCTION DESCRIPTION

The Sanitation Department is responsible for the collection of refuse (garbage) and class 3 debris, (limbs and bulky items), from the city residences and some commercial customers and delivery to the dump site. Refuse (garbage) is collected from each customer twice a week. However, holidays may effect the twice a week pickup. On each Wednesday small piles of trash will be picked up except for the weeks with holidays. We also furnish man power and equipment to other city departments removal of debris and garbage.

DEMAND PERFORMANCE INDICATORS

Description	2006-2007 Actual	2007-2008 Estimated	2008-2009 Projected
Numbers of routes collected	9	10	10
Number of customers collected	15,400	15,600	16,000
Commercial	375	380	385
Reduced residential	5,274	5,300	5,350
Amount of class 3 debris collected	13,650	13,750	13,850
Amount of garbage collected	18,170	18,270	18,280

2008-2009 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	402
DEPARTMENT:	Sanitation	ORGANIZATION:	043001

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	1,196,932	1,136,066	1,425,958	1,347,958	1,543,025	1,543,025	8.21%
FRINGE BENEFITS	520,206	528,896	738,725	738,725	739,579	739,579	0.12%
OPERATING/CONTRACTUAL	1,892,093	1,868,056	1,773,285	1,822,285	1,814,285	1,814,285	2.31%
OTHER	1,082,280	1,105,207	1,082,280	1,031,850	1,031,850	1,031,850	-4.66%
CAPITAL OUTLAY	45,329	417,883	390,925	390,925	437,800	437,800	11.99%
TOTAL APPROPRIATIONS	4,736,840	5,056,108	5,411,173	5,331,743	5,566,539	5,566,539	2.87%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490111	Salary - Superintendent - Sanitation	1	1	1	1	1	1	0.00%
490142	Salary - Crew Supervisor Sanitation	3	3	3	3	3	3	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490746	Salary - Equipment Operator II	18	21	21	21	21	21	0.00%
490819	Salary - Equipment Operator I	9	11	11	11	11	11	0.00%
490827	Salary - Refuse Collector	21	24	24	24	24	24	0.00%
	Total Positions	53	61	61	61	61	61	0.00%

2008-2009 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	402
DEPARTMENT:	Sanitation	ORGANIZATION:	043001

SANITATION FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
450001	Overtime	150,358	80,880	25,141	113,141	25,141	26,147	26,147
490111	Salary - Superintendent - Sanitation	53,124	55,461	56,354	56,354	56,354	58,608	58,608
490142	Salary - Crew Supervisor Sanitation	119,602	81,443	113,443	112,443	114,271	121,790	121,790
490618	Salary - Administrative Secretary	25,275	23,000	27,662	27,662	27,662	28,768	28,768
490746	Salary - Equipment Operator II	103,895	141,040	194,035	176,035	192,414	548,951	548,951
490819	Salary - Equipment Operator I	86,452	103,563	213,615	160,615	211,462	246,048	246,048
490824	Salary - Refuse Truck Driver	294,568	320,413	322,443	277,443	303,766	0	0
490827	Salary - Refuse Collector	363,658	330,266	473,265	424,265	459,791	512,713	512,713
Total Salaries		1,196,932	1,136,066	1,425,958	1,347,958	1,390,861	1,543,025	1,543,025
Fringe:								
510201	Fringe - Pension	328,458	335,747	402,127	402,127	368,431	408,747	408,747
510202	Fringe - Hospital	176,538	178,543	316,562	316,562	307,406	307,406	307,406
510206	Fringe - Medicare Insurance Tax	13,038	12,759	17,474	17,474	18,143	20,864	20,864
510207	Fringe - Life Insurance	1,869	1,847	2,562	2,562	2,562	2,562	2,562
510208	Fringe - FICA Tax Retirement	303	0	0	0	0	0	0
Total Fringe		520,206	528,896	738,725	738,725	696,542	739,579	739,579
Operating & Contractual								
520105	Contract Labor	36,999	91,008	20,000	50,000	20,000	20,000	20,000
520204	Uniforms	8,384	8,481	10,500	10,500	10,500	10,500	10,500
520400	Office	994	990	1,000	1,000	1,000	1,000	1,000
520500	Operating Supplies	19,371	22,013	18,500	18,500	18,500	18,500	18,500
520508	Operating - Garbage Bags	132,253	125,046	145,700	145,700	145,700	145,700	145,700
531106	Professional Fees - Audit	648	3,956	925	925	925	925	925
531110	Professional Fees & Services	0	0	10,000	10,000	10,000	10,000	10,000
531212	Disposal Costs	1,136,545	1,077,669	1,079,000	1,079,000	1,079,000	1,079,000	1,079,000
531301	Vehicle Costs - Gas & Oil	153,708	158,322	124,150	165,150	165,150	165,150	165,150
531304	Vehicle Costs - R & M	291,600	271,265	251,750	229,750	251,750	251,750	251,750
531410	Telephone	2,248	2,596	3,000	3,000	3,000	3,000	3,000
531500	Printing	96	83	400	400	400	400	400
531900	Advertising	0	0	0	0	0	0	0
543003	Travel & Training	1,551	3,138	2,300	2,300	2,300	2,300	2,300
543017	Placques & Awards	62	128	1,060	1,060	1,060	1,060	1,060
605106	Maintenance Equipment	3,657	0	500	500	500	500	500
606001	Environmental/Resource Rcvry Prgrm	54,500	54,827	55,000	55,000	55,000	55,000	55,000
606002	Litter Reduction	49,477	48,534	49,500	49,500	49,500	49,500	49,500
Total Operating & Contractual		1,892,093	1,868,056	1,773,285	1,822,285	1,814,285	1,814,285	1,814,285
Other:								
543001	Bad Debt	11,645	10,665	11,645	11,645	11,645	11,645	11,645
646101	Transfer to General Fund	814,370	685,890	814,370	685,890	685,890	685,890	685,890
646400	Loan Payback	0	0	0	0	0	0	0
646551	Transfer to Risk Management Fund	91,738	166,075	91,738	91,738	91,738	91,738	91,738
646552	Transfer to Employee Benefits Fund	1,108	1,108	1,108	1,108	1,108	1,108	1,108
647401	Transfer to Utility Fund	163,419	241,469	163,419	241,469	241,469	241,469	241,469
699000	Operating Reserve	0	0	0	0	0	0	0
Total Other		1,082,280	1,105,207	1,082,280	1,031,850	1,031,850	1,031,850	1,031,850

2008-2009 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	402
DEPARTMENT:	Sanitation	ORGANIZATION:	043001

SANITATION FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Capital Outlay:							
707102	Landfill Closure	14,460	12,032	35,000	35,000	35,000	35,000	35,000
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	26,867	405,851	354,000	354,000	660,000	400,000	400,000
707600	Machinery & Equipment	4,002	0	1,500	1,500	2,800	2,800	2,800
707700	Office Furniture & Fixtures	0	0	425	425	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	45,329	417,883	390,925	390,925	697,800	437,800	437,800
	TOTAL FUND	4,736,840	5,056,108	5,411,173	5,331,743	5,631,338	5,566,539	5,566,539

2008-2009 ANNUAL BUDGET

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**2008-2009 ANNUAL BUDGET
ZOOLOGICAL PARK FUND
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Intergovernmental:							
333529	State - Dept of Culture, Rec & Tour	0	175,000	175,000	175,000	175,000	175,000	175,000
	Total Intergovernmental	0	175,000	175,000	175,000	175,000	175,000	175,000
	Internal Services/Interfunds:							
388101	Transfer from General Fund	1,772,612	2,001,887	1,819,337	2,183,124	1,819,337	2,417,133	2,420,139
	Total Internal Services/Interfunds	1,772,612	2,001,887	1,819,337	2,183,124	1,819,337	2,417,133	2,420,139
	Charges for Services:							
344701	Charges - Zoological Park	255,829	233,729	250,000	249,000	249,000	249,000	249,000
	Total Charges for Services	255,829	233,729	250,000	249,000	249,000	249,000	249,000
	Investment Income:							
367101	Interest - Investments	3,617	4,438	0	0	0	0	0
	Total Investment Income	3,617	4,438	0	0	0	0	0
	Other:							
399503	Contribution from FOTAZ	0	0	0	0	0	0	0
399000	Miscellaneous Revenue	1,391	288	0	0	0	0	0
	Total Other	1,391	288	0	0	0	0	0
	TOTAL REVENUES	2,033,449	2,415,342	2,244,337	2,607,124	2,243,337	2,841,133	2,844,139

2008-2009 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	403
DEPARTMENT:	Zoo	ORGANIZATION:	044300

GOAL MISSION STATEMENT

"To promote the understand conservation of the natural world in which we live." In doing so we strive to:

1. Provide the citizens of Alexandria and Central Louisiana with recreational and educational experiences while viewing an organized collection of animals.
2. Increase services to our community by development of new educational programs and to continue with the conservation of endangered species.
3. Develop research projects in cooperation with other agencies such as colleges and universities.
4. Increase attendance through the implementation of Phase I of the Zoo's Master Plan, thereby insuring revenue and providing better living conditions for our Zoo animals.
5. Maintain standards set forth by USDA and the American Zoo and Aquarium Association for animal husbandry, thereby insuring our accreditation by AZA.

FUNCTION DESCRIPTION

The Alexandria Zoo:

1. Serves as a community recreational facility as well as being the largest family oriented, educational tourist attraction in Central Louisiana with close to 200,000 visitors annually.
2. Serves as an educational source for thousands of school children from Rapides and the surrounding parishes. Educational programs research approximately 20,000 children and adults each year. Volunteers assist staff.
3. Actively participates conservation program for endangered and threatened wildlife, including Species Survival Plan programs nationally for Sumatran tigers, Andean condors, white-handed gibbons, maned wolf, red wolf, and jaguars.
4. Maintains 30 species of mammals, 65 species of birds, 15 species of reptiles, 10 species of fish, for a total of approximately 500 animals. Approximately 20 species exhibited at our zoo endangered or threatened species.
5. Actively promotes the appreciation and preservation of native as well as exotic wildlife.
6. Promotes cultural enrichment through special events such as concerts and other forms of entertainment in the zoo.
7. Strives to increase revenue and attendance through special events such as Zoo Boo and Holiday Light Safari.
8. Contributes to economic development since it draws a large out-of-town audience.

DEMAND PERFORMANCE INDICATORS

Description	2006-2007 Actual	2007-2008 Estimated	2008-2009 Projected
Special Events	12	14	14
Animals Cared For Daily	650	650	650
Health/Husbandry Records Maintained	650	650	650
Buildings Maintained	25	26	26
Grounds (acres) Maintained	33	33	33
Walk maintained (miles)	4.5	4.5	4.5
Parking Lot (# Spaces) Maintained	292	292	292
Telephone Calls	25,000	25,000	25,000
Annual Visitors	165,000	165,000	165,000
Education Program Offered	300	300	300

2008-2009 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	403
DEPARTMENT:	Zoological Park	ORGANIZATION:	044300

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	459,355	521,750	568,894	536,509	684,285	686,634	0.00%
FRINGE BENEFITS	174,686	216,233	275,126	275,126	305,790	306,447	0.00%
OPERATING/CONTRACTUAL	1,139,352	1,114,594	979,210	1,148,210	1,071,710	1,071,710	0.00%
OTHER	218,561	429,348	218,561	429,348	429,348	429,348	0.00%
CAPITAL OUTLAY	173,402	166,452	202,546	202,546	350,000	350,000	0.00%
TOTAL APPROPRIATIONS	2,165,356	2,448,377	2,244,337	2,591,739	2,841,133	2,844,139	0.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490115	Salary - Zoo Director	1	1	1	1	1	1	0.00%
490154	Salary - Supervisor Zoo Facilities Maint	1	1	1	1	1	1	0.00%
490158	Salary - Assistant Zoo Director	0	0	0	0	1	1	0.00%
490222	Salary - Zoo Curator - Education	1	1	1	1	1	1	0.00%
490614	Salary - Administrative Assistant	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	0	0	0	0	0	1	0.00%
490624	Salary - Inventory Coordinator	1	1	1	1	1	1	0.00%
490646	Salary - Customer Services Representativ	1	1	1	1	1	1	0.00%
490820	Salary - Maintenance Worker	0	1	1	1	1	1	0.00%
490822	Salary - Trades Worker	1	1	1	1	1	1	0.00%
490845	Salary - Zoo Curator - Health	1	1	1	1	1	1	0.00%
490846	Salary - Zoo Curator - General	1	1	1	1	1	1	0.00%
490848	Salary - Zoo Keeper I	5	2	2	2	3	2	0.00%
490849	Salary - Security Officer	1	1	1	1	1	1	0.00%
490849	Salary - Security Officer Part Time	0	1	1	1	1	1	0.00%
490860	Salary - Zoo Keeper II	3	7	7	7	7	7	0.00%
	Total Positions	18	21	21	21	23	23	0.00%

2008-2009 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	403
DEPARTMENT:	Zoological Park	ORGANIZATION:	044300

ZOOLOGICAL PARK FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Salaries:							
450001	Overtime	59,483	73,187	21,534	74,534	21,534	22,395	22,395
490115	Salary - Zoo Director	49,583	51,765	52,597	52,597	52,597	54,701	54,701
490158	Salary - Assistant Zoo Director	0	0	0	0	0	40,568	40,568
490154	Salary - Supervisor Zoo Facilities Maint	25,278	25,536	33,875	32,875	33,875	35,285	35,285
490222	Salary - Zoo Curator - Education	35,675	37,245	37,844	37,844	37,844	39,358	39,358
490614	Salary - Administrative Assistant	15,587	5,293	23,296	12,296	22,839	27,065	27,065
490618	Salary - Administrative Secretary	0	0	0	0	0	0	24,717
490624	Salary - Inventory Coordinator	34,167	35,671	36,245	36,245	36,245	37,695	37,695
490646	Salary - Customer Services Representativ	13,436	15,035	17,094	1,709	16,759	21,934	21,934
490820	Salary - Maintenance Worker	0	4,416	17,744	8,744	17,396	20,020	20,020
490822	Salary - Trades Worker	7,625	10,139	21,512	12,512	21,090	23,543	23,543
490845	Salary - Zoo Curator - Health	35,675	37,102	37,844	37,844	37,844	39,358	39,358
490846	Salary - Zoo Curator - General	35,812	37,244	37,844	37,844	37,844	39,358	39,358
490848	Salary - Zoo Keeper I	68,080	34,055	38,282	32,282	37,907	67,104	44,736
490849	Salary - Security Officer	15,083	19,767	30,966	20,966	29,948	33,733	33,733
490860	Salary - Zoo Keeper II	63,871	135,295	162,217	138,217	158,121	182,168	182,168
	Total Salaries	459,355	521,750	568,894	536,509	561,843	684,285	686,634
	Fringe:							
510201	Fringe - Pension	118,072	144,864	156,710	156,710	145,335	177,324	177,947
510202	Fringe - Hospital	50,125	63,476	110,730	110,730	100,517	117,997	117,997
510206	Fringe - Medicare Insurance Tax	4,175	5,376	5,986	5,986	6,859	8,580	8,614
510207	Fringe - Life Insurance	533	611	882	882	882	966	966
510208	Fringe - FICA Tax Retirement	1,781	1,906	818	818	818	923	923
	Total Fringe	174,686	216,233	275,126	275,126	254,411	305,790	306,447
	Operating & Contractual:							
520105	Contract Labor	33,742	56,277	5,000	100,000	5,000	5,000	5,000
520204	Uniforms	3,097	6,252	5,800	5,800	5,800	8,300	8,300
520500	Operating Supplies	43,070	72,991	43,000	63,000	43,000	43,000	43,000
520502	Operating - Cleaner	5,906	4,995	5,000	5,000	5,000	5,000	5,000
520504	Operating - Animal Food	95,121	108,689	80,000	105,000	80,000	80,000	80,000
520514	Small Tools	1,779	3,273	2,450	2,450	2,450	4,850	4,850
520515	Operating Medical	2,292	2,033	7,500	7,500	7,500	17,500	17,500
520527	AZA Accreditation	1,125	0	5,000	5,000	5,000	5,000	5,000
531103	Professional Fees - Veterinarian	8,733	15,414	10,000	15,000	10,000	17,500	17,500
531110	Professional Fees & Services	7,768	10,797	25,000	25,000	25,000	30,000	30,000
531215	Fees, Licenses, Permits	1,535	685	2,400	2,400	2,400	2,400	2,400
531301	Vehicle Costs - Gas & Oil	4,133	4,199	2,760	3,760	3,760	3,760	3,760
531304	Vehicle Costs - R & M	11,146	2,814	4,300	7,300	7,300	7,300	7,300
531410	Telephone	6,118	8,506	7,600	7,600	7,600	7,600	7,600
531500	Printing	355	2,820	2,500	2,500	2,500	5,500	5,500
531701	Utilities	845,125	740,762	650,000	670,000	670,000	670,000	670,000
531800	Rent	0	2,569	0	0	0	0	0
531900	Advertising	7,911	2,032	15,000	15,000	15,000	30,000	30,000
543000	Miscellaneous	1,665	93	1,000	1,000	1,000	1,000	1,000
543002	Dues & Subscriptions	3,493	4,427	3,900	3,900	3,900	9,000	9,000
543003	Travel & Training	2,530	900	2,000	2,000	2,000	5,000	5,000
605101	Maintenance Bldg & Facilities	22,739	21,341	52,000	52,000	52,000	54,000	54,000
605106	Maintenance Equipment	7,109	5,999	6,000	6,000	6,000	6,000	6,000
605120	Intern Sponsorship Program	4,160	7,681	6,000	6,000	6,000	6,000	6,000
605127	Special Events	599	9,504	10,000	10,000	10,000	13,000	13,000
605129	Holiday Light Safari	18,101	19,541	25,000	25,000	25,000	35,000	35,000

2008-2009 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	403
DEPARTMENT:	Zoological Park	ORGANIZATION:	044300

ZOOLOGICAL PARK FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Total Operating & Contractual	1,139,352	1,114,594	979,210	1,148,210	1,003,210	1,071,710	1,071,710
	Other:							
647101	Cost Allocation - General Fund	218,561	429,348	218,561	429,348	429,348	429,348	429,348
	Total Other	218,561	429,348	218,561	429,348	429,348	429,348	429,348
	Capital Outlay:							
707405	Building Improvements	37,850	110,724	66,546	66,546	608,000	108,551	108,551
707500	Vehicles	17,261	0	0	0	0	0	0
707600	Machinery & Equipment	105,155	49,268	112,500	112,500	250,150	197,650	197,650
707700	Office Furniture & Fixtures	12,566	0	1,500	1,500	16,799	16,799	16,799
707702	Computer Software	0	697	2,000	2,000	2,000	2,000	2,000
707900	Animals	570	5,763	20,000	20,000	25,000	25,000	25,000
	Total Capital Outlay	173,402	166,452	202,546	202,546	901,949	350,000	350,000
	TOTAL DEPARTMENT	2,165,356	2,448,377	2,244,337	2,591,739	3,150,761	2,841,133	2,844,139

2008-2009 ANNUAL BUDGET

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**2008-2009 ANNUAL BUDGET
GOLF COURSE FUND
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
388101	Internal Services/Interfunds: Transfer from General Fund	158,978	296,437	229,437	391,107	239,887	357,557	357,557
	Total Internal Services/Interfunds	158,978	296,437	229,437	391,107	239,887	357,557	357,557
367101	Investment Income: Interest - Investments	623	3,049	0	0	0	0	0
	Total Investment Income	623	3,049	0	0	0	0	0
344751	Total Charges for Services Charges - Tournament Fees	34,815	50,130	48,000	47,000	47,000	47,000	47,000
344752	Charges - Green Fees	375,418	365,184	404,000	371,000	371,000	421,000	421,000
344753	Charges - Cart Rental	202,335	192,619	213,000	198,000	198,000	198,000	198,000
344754	Charges - Range	43,846	48,690	40,000	45,000	45,000	45,000	45,000
344755	Charges - Restaurant	6,102	3,048	6,000	6,000	6,000	6,000	6,000
	Total Charges for Services	662,516	659,671	711,000	667,000	667,000	717,000	717,000
	TOTAL REVENUES	822,117	959,157	940,437	1,058,107	906,887	1,074,557	1,074,557

2008-2009 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	404
DEPARTMENT:	Golf Course	ORGANIZATION:	045900

GOAL MISSION STATEMENT

To properly maintain the City's golf course.

FUNCTION DESCRIPTION

The Golf Course Maintenance Department is a service organization that performs maintenance on the City's golf course, including grounds, clubhouse, and the like.

DEMAND PERFORMANCE INDICATORS

Description	2006-2007 Actual	2007-2008 Estimated	2008-2009 Projected

2008-2009 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	404
DEPARTMENT:	Golf Course Maintenance	ORGANIZATION:	045900

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	0	0	0	0	0	0	0.00%
FRINGE BENEFITS	0	0	0	0	0	0	0.00%
OPERATING/CONTRACTUAL	646,274	720,659	704,415	748,415	717,015	717,015	0.00%
OTHER	42,522	116,192	42,522	116,192	116,192	116,192	0.00%
CAPITAL OUTLAY	250,946	249	0	0	50,000	50,000	0.00%
TOTAL APPROPRIATIONS	939,742	837,100	746,937	864,607	883,207	883,207	0.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	

2008-2009 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	404
DEPARTMENT:	Golf Course Maintenance	ORGANIZATION:	045900

GOLF COURSE FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Operating & Contractual:							
520102	Maintenance Expense	322,006	358,940	328,000	358,000	328,000	328,000	328,000
520105	Contract Labor	404	0	2,500	2,500	2,500	2,500	2,500
520204	Uniforms	2,396	2,942	2,500	2,500	2,500	2,500	2,500
520500	Operating Supplies	12,752	17,249	13,800	13,800	13,800	13,800	13,800
520503	Operating Chemicals	61,827	63,482	66,000	66,000	66,000	66,000	66,000
520507	Operating Sand & Gravel	8,252	6,226	6,000	6,000	6,000	6,000	6,000
520514	Small Tools	1,843	1,296	2,000	2,000	2,000	2,000	2,000
531110	Professional Fees & Services	845	3,947	2,500	2,500	2,500	2,500	2,500
531111	Golf Course Management Fee	55,000	69,664	60,000	70,000	67,000	67,000	67,000
531209	Services - Bank Charges	9,318	10,077	7,500	7,500	7,500	7,500	7,500
531215	Fees, Licenses & Permits	0	0	50	50	50	50	50
531301	Vehicle Costs - Gas & Oil	12,872	13,251	13,040	13,040	13,040	13,040	13,040
531304	Vehicle Costs - R & M	1,230	0	8,000	8,000	8,000	8,000	8,000
531410	Telephone	4,502	6,007	7,800	7,800	11,400	11,400	11,400
531500	Printing	260	644	500	500	500	500	500
531601	Insurance Premiums/ Fees Gen Lia	5,793	5,213	6,000	6,000	6,000	6,000	6,000
531701	Utilities	49,655	46,836	43,000	43,000	50,000	50,000	50,000
531900	Advertising	5,321	17,172	35,225	35,225	35,225	35,225	35,225
543002	Dues & Subscriptions	3,211	2,235	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	3,670	4,840	5,000	5,000	5,000	5,000	5,000
605101	Maintenance Bldg & Facilities	923	6,000	2,000	2,000	2,000	2,000	2,000
605106	Maintenance Equipment	17,036	16,457	18,000	18,000	18,000	18,000	18,000
605112	Maintenance of Golf Course	3,894	4,254	5,000	5,000	5,000	5,000	5,000
646030	Lease Obligation	63,264	63,927	59,000	63,000	54,000	54,000	54,000
969000	Contingencies	0	0	10,000	10,000	10,000	10,000	10,000
	Total Operating & Contractual	646,274	720,659	704,415	748,415	717,015	717,015	717,015
	Other:							
647101	Cost Allocation - General Fund	42,522	116,192	42,522	116,192	116,192	116,192	116,192
	Total Other	42,522	116,192	42,522	116,192	116,192	116,192	116,192
	Capital Outlay:							
707600	Machinery & Equipment	250,946	249	0	0	50,000	50,000	50,000
707700	Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	250,946	249	0	0	50,000	50,000	50,000
	TOTAL DEPARTMENT	939,742	837,100	746,937	864,607	883,207	883,207	883,207

2008-2009 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	404
DEPARTMENT:	Club House Maintenance	ORGANIZATION:	045901

GOAL MISSION STATEMENT

To operate and maintain the clubhouse at the City's golf course.

FUNCTION DESCRIPTION

DEMAND PERFORMANCE INDICATORS

Description	2006-2007 Actual	2007-2008 Estimated	2008-2009 Projected

2008-2009 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	404
DEPARTMENT:	Club House Maintenance	ORGANIZATION:	045901

GOLF COURSE FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Operating & Contractual:							
520102	Maintenance Expense	118,423	164,085	170,000	170,000	170,000	170,000	170,000
520400	Office	525	328	2,000	2,000	2,000	2,000	2,000
520500	Operating Supplies	7,858	6,594	10,000	10,000	10,000	10,000	10,000
531401	Postage	395	979	250	250	250	250	250
531500	Printing	0	0	2,000	2,000	2,000	2,000	2,000
543002	Dues & Subscriptions	651	1,511	1,000	1,000	1,000	1,000	1,000
605101	Maintenance Bldg & Facilities	1,517	6,701	3,000	3,000	3,000	3,000	3,000
605106	Maintenance Equipment	580	2,073	3,100	3,100	3,100	3,100	3,100
605128	Maintenance Range Ball Facility	1,182	1,138	0	0	0	0	0
	Total Operating & Contractual	131,131	183,409	191,350	191,350	191,350	191,350	191,350
	Capital Outlay:							
707600	Machinery & Equipment	1,170	0	0	0	0	0	0
707700	Furniture & Fixtures	0	0	2,150	2,150	0	0	0
	Total Capital Outlay	1,170	0	2,150	2,150	0	0	0
	TOTAL DEPARTMENT	132,301	183,409	193,500	193,500	191,350	191,350	191,350
	TOTAL FUND	1,072,043	1,020,509	940,437	1,058,107	1,074,557	1,074,557	1,074,557

2008-2009 ANNUAL BUDGET

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2008-2009 ANNUAL BUDGET
MUNICIPAL TRANSIT FUND
REVENUE DETAIL

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL REC'D	ACTUAL REC'D	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Charges for Services:							
344401	Charges - Lower Third/McArthur	35,936	38,303	38,000	38,000	38,000	38,000	38,000
344402	Charges - Broadway/Meadow	34,701	36,097	35,000	36,000	36,000	36,000	36,000
344403	Charges - Willow Glen	36,872	41,093	39,000	41,000	41,000	41,000	41,000
344404	Charges - Pineville	38,418	45,182	34,000	36,000	36,000	36,000	36,000
344405	Charges - Elliott/Cabrini	30,882	34,220	34,000	34,000	34,000	34,000	34,000
344406	Charges - Mall/Kmart	45,517	46,219	47,000	47,000	47,000	47,000	47,000
344407	Charges - England Authority	31,481	35,620	33,000	35,000	35,000	35,000	35,000
344408	Charges - Woodale Park	34,130	39,077	38,000	39,000	39,000	39,000	39,000
344409	Charges - Elderly/Handicap Van	6,062	5,671	1,500	1,500	1,500	1,500	1,500
344410	Charges - Passes	0	646	0	0	0	0	0
344999	Charges - Transit Vouchers	29,458	35,860	25,000	25,000	25,000	25,000	25,000
	Total Charges for Services	323,457	357,988	324,500	332,500	332,500	332,500	332,500
	Internal Services/Interfunds:							
388401	Transfers - Utility Fund	1,815,270	1,663,961	1,948,515	2,086,998	1,948,515	2,113,031	2,113,031
	Total Internal Services/Interfunds	1,815,270	1,663,961	1,948,515	2,086,998	1,948,515	2,113,031	2,113,031
	Intergovernmental:							
333102	Federal - FTA Grant	500,465	655,597	500,000	469,636	500,000	500,000	500,000
333104	Federal - FEMA	19,293	155,707	0	0	0	0	0
333105	Federal - Section 9 Planning Grant	27,987	39,841	36,000	71,433	36,000	36,000	36,000
333106	Federal-FTA Preventive Maint	0	52,929	0	0	0	0	0
333407	State - Parish Transportation	130,659	119,762	124,896	119,762	124,896	124,896	124,896
	Total Intergovernmental	678,404	1,023,836	660,896	660,831	660,896	660,896	660,896
	Investment Income:							
367101	Interest - Investments	4,837	17,825	0	17,000	0	0	0
	Total Investment Income	4,837	17,825	0	17,000	0	0	0
	Other:							
344501	Misc - Advertising	10,044	8,008	5,000	5,000	5,000	5,000	5,000
388200	Other-Sales of Fixed Assets	0	(8,098)	0	0	0	0	0
398900	Misc - Cash Over/(Short)	3,169	4,534	300	300	300	300	300
399000	Miscellaneous Revenue	1,337	258,710	500	500	500	500	500
399003	Misc - Bus Damages	0	0	500	500	500	500	500
	Total Other	14,550	263,154	6,300	6,300	6,300	6,300	6,300
	TOTAL REVENUES	2,836,518	3,326,764	2,940,211	3,103,629	2,948,211	3,112,727	3,112,727

2008-2009 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	450
DEPARTMENT:	Municipal Transit	ORGANIZATION:	043901

GOAL MISSION STATEMENT

The mission of ATRANS is to improve the quality of life of the citizens of Alexandria by providing a dependable means of transportation for those who do not own a personal vehicle or those who require alternative means of transportation. This will be accomplished by creating a transit system and a complimentary paratransit system that is dependable, yet affordable to all clients.

FUNCTION DESCRIPTION

The municipal transit system operates eight fixed routes through out the city limits of Alexandria and Pineville as well as two specialized curb-to-curb complimentary paratransit vans for the disabled clients in the area. The bus department maintains the fleet via an in-house maintenance department. The daily operation of ATRANS are Monday-Saturday from 6:00 AM to 7:00 PM. The eight routes are designed to be rider friendly and are equipped with special equipment to make boarding, ridding, and alighting more safer.

DEMAND PERFORMANCE INDICATORS

Description	2006-2007 Actual	2007-2008 Estimated	2008-2009 Projected
Total mileage for buses	456,758	627,840	627,840
Total mileage for vans	128,495	157,420	157,420
Totals hours for Superintendent and Supervisor	13,000	16,000	16,000
Total hours for Clerical	4,500	4,500	4,500
Total hours for Operators	50,500	54,000	54,000
Total Passengers	676,442	700,000	700,000

2008-2009 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	450
DEPARTMENT:	Municipal Transit	ORGANIZATION:	043900

APPROPRIATION SUMMARY

DESCRIPTION	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
	ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
SALARIES AND WAGES	1,081,173	1,091,758	1,190,994	1,176,994	1,252,791	1,252,791	5.19%
FRINGE BENEFITS	458,161	485,349	535,621	535,621	523,922	523,922	-2.18%
OPERATING/CONTRACTUAL	579,937	713,339	536,996	764,496	709,496	709,496	32.12%
OTHER	676,600	617,228	676,600	626,518	626,518	626,518	-7.40%
CAPITAL OUTLAY	499	672	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	2,796,370	2,908,346	2,940,211	3,103,629	3,112,727	3,112,727	5.87%

PERSONNEL ROSTER

JOB CODE	TITLE	2005-2006	2006-2007	2007-2008		2008-2009		PERCENT CHANGE
		ACTUAL	ACTUAL	ADOPTED BUDGET	FINAL BUDGET	ADMIN APPRVD	ADOPTED	
490113	Salary - Transit Manager	1	1	1	1	1	1	0.00%
490223	Salary - Transit Analyst	1	1	1	1	1	1	0.00%
490139	Salary - Supervisor Fleet Maintenance	1	1	1	1	1	1	0.00%
490151	Salary - Asst Transit Manager	0	0	1	1	1	1	0.00%
490140	Salary - Transit Shift Supervisor	2	2	2	2	2	2	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
490750	Salary - Fleet Maintenance Tech Senior	0	0	1	1	4	4	0.00%
490751	Salary - Fleet Maintenance Tech	3	3	3	3	0	0	-100.00%
490834	Salary - Fleet Service Technician	2	2	2	2	2	2	0.00%
490837	Salary - Transit Operator	21	21	21	21	21	21	0.00%
490896	Salary - Transit Operator (Part Time)	0	0	6	6	6	6	0.00%
	Total Positions	33	33	41	41	41	41	0.00%

2008-2009 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	450
DEPARTMENT:	Municipal Transit	ORGANIZATION:	043900

MUNICIPAL TRANSIT FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
Salaries:								
450001	Overtime	180,832	191,950	83,274	173,274	83,274	86,605	86,605
490113	Salary - Transit Manager	53,124	55,462	56,354	56,354	56,354	58,608	58,608
490223	Salary - Transit Analyst	38,210	39,891	40,532	40,532	40,532	42,153	42,153
490139	Salary - Supervisor Fleet Maintenance	33,861	35,351	35,919	35,919	35,919	37,356	37,356
490151	Salary - Asst Transit Manager	0	0	34,671	27,671	41,143	42,789	42,789
490140	Salary - Transit Shift Supervisor	73,785	76,668	77,973	67,973	71,343	74,197	74,197
490618	Salary - Administrative Secretary	26,285	27,494	19,493	19,493	20,277	28,998	28,998
490619	Salary - Office Assistant	18,122	18,445	0	0	0	0	0
490626	Salary - Clerical Specialist	0	0	27,883	22,883	27,883	21,194	21,194
490750	Salary - Fleet Maintenance Tech Senior	0	0	28,037	22,037	34,123	122,445	122,445
490751	Salary - Fleet Maintenance Tech	87,792	84,740	87,518	78,518	80,915	0	0
490834	Salary - Fleet Service Technician	39,985	29,039	41,660	41,660	41,312	48,416	48,416
490896	Salary - Transit Operator-Part Time	0	0	68,517	42,517	68,517	73,517	73,517
490837	Salary - Transit Operator	529,177	532,718	589,163	548,163	589,534	616,513	616,513
Total Salaries		1,081,173	1,091,758	1,190,994	1,176,994	1,191,126	1,252,791	1,252,791
Fringe:								
510201	Fringe - Pension	292,513	318,783	316,534	316,534	297,378	312,391	312,391
510202	Fringe - Hospital	146,074	145,127	191,639	191,639	182,899	182,899	182,899
510204	Fringe - Clothing Allowance	2,204	4,476	5,000	5,000	5,000	5,000	5,000
510206	Fringe - Medicare Insurance Tax	14,672	14,722	16,730	16,730	16,730	17,604	17,604
510207	Fringe - Life Insurance	1,273	1,247	1,470	1,470	1,470	1,470	1,470
510208	Fringe - FICA Tax Retirement	1,425	994	4,248	4,248	4,248	4,558	4,558
Total Fringe		458,161	485,349	535,621	535,621	507,725	523,922	523,922
Operating and Contractual:								
520105	Contract Labor	10,167	66,823	10,000	84,000	10,000	10,000	10,000
520204	Uniforms	9,868	8,406	11,500	11,500	11,500	11,500	11,500
520400	Office	3,351	3,368	3,500	3,500	3,500	3,500	3,500
520500	Operating Supplies	43,660	54,886	40,000	40,000	40,000	42,500	42,500
520528	Operating-Keep America Beautiful	0	0	0	0	0	0	0
531106	Professional Fees - Audit	1,560	3,000	3,336	3,836	3,336	3,336	3,336
531110	Professional Fees & Services	2,165	2,773	5,000	5,000	5,000	5,000	5,000
531301	Vehicle Costs - Gas	7,113	7,105	6,000	6,000	6,000	6,000	6,000
531302	Vehicle Costs - Diesel	282,157	350,458	208,650	378,650	378,650	378,650	378,650
531303	Vehicle Costs - Oil	7,062	9,746	11,000	11,000	11,000	11,000	11,000
531304	Vehicle Costs - R & M	160,942	149,693	163,000	143,000	163,000	163,000	163,000
531305	Vehicle Costs - Tires	19,133	20,317	26,000	26,000	26,000	26,000	26,000
531306	Vehicle Costs - Other Lubricants	4,689	7,645	7,500	7,500	7,500	7,500	7,500
541401	Postage	327	282	500	500	500	500	500
531410	Telephone	2,719	2,592	3,200	3,200	3,200	3,200	3,200
531500	Printing	1,419	832	3,000	3,000	3,000	3,000	3,000
531701	Utilities	6,619	6,042	4,200	7,200	4,200	4,200	4,200
531900	Advertising	0	0	0	0	0	0	0
543002	Dues & Subscriptions	390	400	450	450	450	450	450
543003	Travel & Training	1,304	1,715	4,000	4,000	4,000	4,000	4,000
543017	Plaques & Awards	465	64	1,660	1,660	1,660	1,660	1,660
605101	Maintenance of Building & Facilities	13,312	9,171	17,000	17,000	17,000	17,000	17,000
605106	Maintenance Equipment	120	3,079	2,500	2,500	2,500	2,500	2,500
605107	Maintenance Radios	1,395	4,942	5,000	5,000	5,000	5,000	5,000
646032	LMA Convention	0	0	0	0	0	0	0
Total Operating and Contractual		579,937	713,339	536,996	764,496	706,996	709,496	709,496

2008-2009 ANNUAL BUDGET

DIVISION:	Public Works		450
DEPARTMENT:	Municipal Transit		043900

MUNICIPAL TRANSIT FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2005-2006	2006-2007	2007-2008		2008-2009		
		ACTUAL EXP	ACTUAL EXP	ADOPTED BUDGET	FINAL BUDGET	DEPT REQUEST	ADMIN APPRVD	ADOPTED
	Other:							
646101	Transfer to General Fund	411,410	345,271	411,410	345,271	345,271	345,271	345,271
647401	Transfer to Utility Fund	42,948	59,005	42,948	59,005	59,005	59,005	59,005
646551	Transfer to Risk Management	221,394	212,104	221,394	221,394	221,394	221,394	221,394
646552	Transfer to Employees Benefits	848	848	848	848	848	848	848
	Total Other	676,600	617,228	676,600	626,518	626,518	626,518	626,518
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	0
707600	Machinery & Equipment	499	672	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
	Total Capital Outlay	499	672	0	0	0	0	0
	TOTAL DEPARTMENT	2,796,370	2,908,346	2,940,211	3,103,629	3,032,365	3,112,727	3,112,727

2008-2009 ANNUAL BUDGET

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VIII. MISCELLANEOUS STATISTICS

CITY OF ALEXANDRIA

HISTORY

The City of Alexandria was founded in 1785, incorporated in 1819 and chartered in 1932. Spanish Franciscan missionaries arrived about 1690. Tradition has it that the mission they built was located within the boundaries of what is today the Rapides Cemetery in Pineville. In the early 1700's St. Denis ascended the Red River with the French and ordered the Spanish priests to leave Louisiana. The French then stationed a small detachment at the rapids in 1723. The beginning of today's crossroads was secured by "Post du Rapide".

Nature and geography played important roles in establishing twin communities on opposite banks of the Red River. In those early days, a ledge of limestone crossed the Red River forming a rapids just above what is now the site of Alexandria and Pineville. The first travelers stopped at this point rather than make the portage around the rapids - over which even a canoe could not pass for 4 or 5 months of each year during low water periods.

GENERAL

The City of Alexandria serves as the Parish Seat and is located near the geographic center of Louisiana along the west bank of the Red River. Alexandria is central Louisiana's largest populated and commercial activity center with an estimated S.M.A. population of 155,000 plus. The Alexandria area, the "Crossroads of Louisiana", is a center for electronic media and commercial trade. The official trade area served by Alexandria contains a population in excess of 350,000. Alexandria is the eighth largest city in the state.

Alexandria adopted a City Charter which became effective in 1977 and which provides for a Mayor-Council form of government consisting of a full time Mayor and seven Councilmen, five of which are elected from districts and two of which are elected at large. The Council members elect their president, appoint the City Clerk, adopt ordinances and perform the duties outlined in the Charter. The Charter also sets forth the duties of the Mayor, who is the Chief Executive Officer of the City. The City Administration includes a Public Works Division, a Utility Division, a Finance Division, a Planning Division, a Personnel Division, a Legal Division, Community Services Division, and Police and Fire Departments.

The Charter also sets forth certain procedures relating to financial operations of the City, including but not limited to, the preparation, adoption and administration of the City budget, the adoption of supplemental and emergency appropriations, the reduction of and transfer of appropriations, (with the limitation that no appropriation for debt service on bonds of the city may be reduced or transferred) and the provision of a five year capital outlay program. The City is empowered to incur debt in accordance with the City Charter and the constitution and statutes of the State of Louisiana.

The City owns and operates its own Utilities System consisting of a combined electric power and a light plan and system, waterworks plant and system, gas system and wastewater plant and system. The City also owns and operates its own Municipal Transit and Sanitation systems.

ECONOMY

Alexandria's economy is based upon agriculture and timber production, wholesale and retail trade, services and public sector activity. Unlike some other areas of Louisiana, it is not dependent on the oil and gas industries. Located in the fertile Red River Valley, the Alexandria area is considered as some of the best farm and timberland in the country.

Alexandria's importance in the trade sector has been enhanced by the addition of the two new regional shopping malls within the City limits. The City's per capital retail sales rate continues to reflect that Alexandria is the principal location to do business in Central Louisiana.

The vitality of Alexandria's service sector is evidenced by six major medical facilities, two four year colleges, two T.V. stations, two newspapers and 10 radio stations. The conversion of the Rapides Regional Medical Center from a public to a private facility caused a significant increase in the taxable assessed valuation of the City in 1995.

Capitalizing on Alexandria's historic and central location, a healthy tourism sector has been established with almost 2,000 guest rooms available in the City and a Convention Center combined seating capacity of approximately 9,000. Hotel occupancy in Alexandria rose from 65.1% in 1994 to 66.5% in 1995 according to PKF Consulting.

The City has had underway since 1979 a major downtown redevelopment effort. Instigated by a \$1,250,000 pledge from the City of Alexandria, private and public sector investment in projects has exceeded \$100 million in the downtown area. Growth of the City outside of the central business district continues to be strong with the addition of new retail space, apartment development, residential and commercial development. There are currently three new assisted living apartment complexes currently under construction in Alexandria.

Construction of the \$1 billion I-49 project was completed in 1996. I-49 includes 4.19 miles of interstate highways, an interchange at U.S. Highway 71, highway ramps, downtown street underpass (related to the relocation of the Missouri-Pacific Railroad from Lee Street to Elliott Street), the Sugar House Road overpass, and the rebuilding of Fulton and Casson Streets. In addition, the Corps of Engineers completed the \$1.7 billion Red River Navigation Project which connected Shreveport with the Mississippi River. This completion of this project and the development at the England Economic and Industrial Park has been a boost to development at the England Economic and Industrial Park has been a boost to development at the Port of Alexandria.

The December, 1992 closure of England Air Force Base prompted the creation of the England Economic and Industrial Development District (England Authority). The England Authority is responsible for the commercial and industrial development of the base through the reuse of the land infrastructure improvements. Commercial aviation was moved during the Summer of 1996 from Esler Regional Airport to England International Airport. They provide transportation through the use of commuter airlines who furnish regularly scheduled flight from/ to Dallas/Ft. Worth, Houston, New Orleans, Monroe, Shreveport and Memphis.

CULTURE, RECREATION AND TOURISM

In October of 1996 the City of Alexandria opened the Alexandria Riverfront Center. This facilities offers 6,200 theater style seating capacity, space for 380 indoor booths, over 93,000 square feet of indoor exhibition space and an additional 12,150 square feet of covered outdoor exhibition area. A three story parking garage adjacent to the new center was constructed in the Fall of 1997. The City of Alexandria provided \$1.25 million dollars toward the construction of a \$2.6 million River Oaks Artists Studio. Construction began during the Fall of 1997. The Rapides Foundation has committed to providing \$4 million toward the construction of a new Performing Arts Complex to be located adjacent to the new River Oaks Artists Studio. Renovation of the Alexandria Museum of Art located directly behind City Hall and just down the street from the Riverfront Center will be completed during the Fall of 1997.

The City is in the process of constructing a sports complex, consisting of 12 lighted ball fields, 19 soccer fields, a jogging trail, tennis courts, and parking for over 1,000 cars. Completion is expected in the Fall of 2003.

In the Alexandria area, tourists visit historical sites such as the Kent Plantation House, built in 1976; the renovated Hotel Bentley, which opened in 1908, and was the place where Generals Eisenhower, Clark and Patton planned battle strategies; the Alexandria Visual Arts Museum; the Alexandria Historical and Genealogical Library and Museum; the Louisiana Seminary Site, first home of Louisiana State University, opened in 1860 with William Tecumseh Sherman as headmaster. Other attractions included but are not limited, the Alexandria Zoological Park; recreational areas in the vicinity such as Valentine Lake, Cotile, Kincaide, Indian Creek, and Kees Parks; the Azalea Trail; Hot Wells Health Resort; Rapides Parish Coliseum; churches such as St. Francis Xavier Cathedral, Mount Olivet Church, Trinity Episcopal Church built in 1953. River Oaks Square is the site of painters, weaves, sculptors and stained glass artists creating and exhibiting their works of art.

Recreational opportunities abound in the Alexandria area with over 100 civic clubs and organizations, 26 ball fields, 14 local parks, including the Alexandria Zoological Park, theaters at Louisiana College, LSU-A and the City Park Players, and semi-professional baseball at Bringhurst Stadium. Alexandria also hosts several "celebrations" including Cenlabration, Christmas lighting attractions and parades, Mardi Gras parades, ... There are wonderful opportunities for visitors to our area to have a memorable experience.

2008-2009 ANNUAL BUDGET

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2008-2009 ANNUAL BUDGET

**REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 1998 THROUGH 2007**

GENERAL FUND

4-30-02 (Actual)	4-30-03 (Actual)	4-30-04 (Actual)	4-30-05 (Actual)	4-30-06 (Actual)	4-30-07 (Actual)	TOTAL
7,813,363	7,884,330	8,195,362	2,226,595	2,168,319	2,440,420	59,487,511
2,086,634	1,984,016	1,991,329	2,587,074	2,659,726	2,962,401	21,303,829
1,961,743	1,934,103	1,940,880	8,467,859	9,176,531	9,818,700	44,078,923
638,345	935,518	1,126,528	247,829	285,844	321,865	5,230,749
666,741	591,221	548,385	587,222	724,346	869,481	6,002,358
226,907	118,058	52,452	41,578	106,566	260,175	2,457,042
269,053	192,868	248,041	774,020	574,087	550,363	3,435,599
13,662,786	13,640,114	14,102,977	14,932,177	15,695,419	17,223,405	141,996,011
291,225	389,297	520,222	371,398	429,643	513,224	3,607,550
4,369,400	5,630,689	5,244,331	5,602,696	6,913,603	3,157,484	48,498,974
452,985	470,027	481,837	516,367	670,267	728,067	4,651,332
1,022,978	1,030,126	996,919	1,118,095	1,367,146	4,054,877	13,298,465
242,628	1,245,855	1,294,425	1,433,911	1,709,516	1,828,062	8,774,635
17,223,041	15,623,172	18,770,046	17,679,448	22,135,247	23,454,340	176,409,203
8,748,736	8,137,581	8,891,401	6,450,801	8,700,508	8,849,161	80,328,512
1,846,551	1,848,659	1,848,197	1,850,049	1,849,061	1,844,980	18,558,459
34,197,544	34,375,406	38,047,378	35,022,765	43,774,991	44,430,195	354,127,130
(20,534,758)	(20,735,292)	(23,944,401)	(20,090,588)	(28,079,572)	(27,206,790)	(212,131,119)
21,224,540	21,766,670	22,270,348	25,250,594	34,990,664	36,084,963	263,617,053
(2,441,755)	(1,665,950)	(1,207,672)	(2,204,642)	(2,613,039)	(5,862,370)	(41,548,783)
18,782,785	20,100,720	21,062,676	23,045,952	32,377,625	30,222,593	222,068,270
(1,751,973)	(634,572)	(2,881,725)	2,955,364	4,298,053	3,015,803	9,937,151
11,755,482	11,635,255	11,000,683	8,118,958	11,074,322	15,372,375	6,819,281
1,631,746	0	0	0	0	0	1,631,746
11,635,255	11,000,683	8,118,958	11,074,322	15,372,375	18,388,178	18,388,178

**REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 1998 THROUGH 2007**

SPECIAL REVENUE FUNDS

DESCRIPTIONS	4-30-98 (Actual)	4-30-99 (Actual)	4-30-00 (Actual)	4-30-01 (Actual)
REVENUES:				
Taxes	18,350,001	19,107,323	19,995,963	20,580,615
Intergovernmental	2,273,549	1,682,076	1,491,676	1,554,976
Investment Income	53,741	65,154	74,186	103,760
Other	264,237	374,295	322,054	313,892
Total Revenues	20,941,528	21,228,848	21,883,879	22,553,243
EXPENDITURES:				
General Administration	170,305	75,473	0	0
Special Programs	2,058,276	2,057,635	1,816,220	1,740,712
Capital Outlay	818,949	176,386	277,368	378,633
Total Expenditures	3,047,530	2,309,494	2,093,588	2,119,345
Excess/(Deficiency) of Revenues Over Expenditures	17,893,998	18,919,354	19,790,291	20,433,898
OTHER FINANCING SOURCES:				
Operating Transfers In	287,481	100,381	31,686	97,647
Operating Transfers Out	(18,221,672)	(18,905,810)	(19,858,503)	(20,466,847)
Total Other Sources/(Uses)	(17,934,191)	(18,805,429)	(19,826,817)	(20,369,200)
Excess/(Deficiency) of Revenues and Other Sources over Expenditures	(40,193)	113,925	(36,526)	64,698
Fund Balance, Beginning of the Year	1,222,474	1,182,281	1,296,206	1,259,680
Fund Balance Adjustments	0	0	0	0
Fund Balance/(Deficit), End of Year	1,182,281	1,296,206	1,259,680	1,324,378

Note: Special Revenue Funds are Funds that are required by law, ordinance, etc. to be accounted for separately. The individual funds included in this history are the Sales Tax Fund, the Hotel/Motel Tax Fund, the 1987 Drainage Tax Fund, the Community Development Block Grant Fund, the Rental Rehab Fund, the Youth Baseball Recreation Fund and the Cenlabration Fund.

**REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 1998 THROUGH 2007**

SPECIAL REVENUE FUNDS

4-30-02 (Actual)	4-30-03 (Actual)	4-30-04 (Actual)	4-30-05 (Actual)	4-30-06 (Actual)	4-30-07 (Actual)	TOTAL
21,052,886	21,390,287	21,820,303	23,601,445	32,664,698	33,766,272	232,329,793
1,616,199	1,331,494	1,269,048	1,289,703	1,222,118	1,342,230	15,073,069
54,728	19,076	9,078	7,455	10,738	21,502	419,418
326,480	240,259	187,350	212,414	205,816	228,141	2,674,938
23,050,293	22,981,116	23,285,779	25,111,017	34,103,370	35,358,145	250,497,218
0	0	0	0	0	0	245,778
1,657,684	1,175,656	1,235,039	1,085,607	1,377,534	1,366,859	15,571,222
546,650	406,579	450,281	586,197	148,442	215,515	4,005,000
2,204,334	1,582,235	1,685,320	1,671,804	1,525,976	1,582,374	19,822,000
20,845,959	21,398,881	21,600,459	23,439,213	32,577,394	33,775,771	230,675,218
83,049	26,343	39,428	63,160	57,442	48,625	835,242
(20,872,948)	(21,395,699)	(21,829,116)	(23,449,207)	(32,664,698)	(33,884,046)	(231,548,546)
(20,789,899)	(21,369,356)	(21,789,688)	(23,386,047)	(32,607,256)	(33,835,421)	(230,713,304)
56,060	29,525	(189,229)	53,166	(29,862)	(59,650)	(38,086)
1,324,378	1,380,438	1,409,961	1,220,732	1,273,898	1,244,036	1,222,474
0	0	0	0	0	0	0
1,380,438	1,409,963	1,220,732	1,273,898	1,244,036	1,184,386	1,184,388

**REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 1998 THROUGH 2007**

GENERAL DEBT SERVICE FUNDS

DESCRIPTIONS	4-30-98 (Actual)	4-30-99 (Actual)	4-30-00 (Actual)	4-30-01 (Actual)
REVENUES:				
Taxes	744,206	758,389	791,238	529,332
Investment Income	153,831	166,418	178,432	206,942
Total Revenues	898,037	924,807	969,670	736,274
EXPENDITURES:				
Principal Retirement	1,696,000	2,456,000	2,933,000	2,475,000
Interest	1,043,127	1,190,614	1,063,201	917,659
Paying Agent Fees	15,771	2,962	3,003	2,985
Other	0	0	0	0
Total Expenditures	2,754,898	3,649,576	3,999,204	3,395,644
Excess/(Deficiency) of Revenues Over Expenditures	(1,856,861)	(2,724,769)	(3,029,534)	(2,659,370)
OTHER FINANCING SOURCES:				
COI Proceeds/Bond Refunding Proceeds	4,655,000	0	0	0
Operating Transfers In	2,042,623	3,238,157	3,216,248	2,669,144
Operating Transfers Out	(5,027,856)	0	0	0
Total Other Sources/(Uses)	1,669,767	3,238,157	3,216,248	2,669,144
Excess/(Deficiency) of Revenues and Other Sources over Expenditures	(187,094)	513,388	186,714	9,774
Fund Balance, Beg of the Year	3,175,111	2,988,017	3,501,405	3,688,119
Fund Balance Adjustments	0	0	0	0
Fund Balance, End of Year	2,988,017	3,501,405	3,688,119	3,697,893

Note: These funds account for general obligation public improvement bonds, certificates of indebtedness and sales tax bonds as they mature.

**REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 1998 THROUGH 2007**

GENERAL DEBT SERVICE FUNDS

4-30-02 (Actual)	4-30-03 (Actual)	4-30-04 (Actual)	4-30-05 (Actual)	4-30-06 (Actual)	4-30-07 (Actual)	TOTAL
516,011	560,379	555,766	576,612	626,261	647,760	6,305,954
119,721	52,836	64,058	44,792	82,159	70,816	1,140,005
635,732	613,215	619,824	621,404	708,420	718,576	7,445,959
2,585,000	1,620,000	1,725,000	1,810,000	1,475,000	1,535,000	20,310,000
793,816	582,745	415,725	817,355	782,507	730,530	8,337,279
2,954	128,533	2,435	1,203	2,520	1,648	164,014
0	0	0	5,139,303	0	0	5,139,303
3,381,770	2,331,278	2,143,160	7,767,861	2,260,027	2,267,178	33,950,596
(2,746,038)	(1,718,063)	(1,523,336)	(7,146,457)	(1,551,607)	(1,548,602)	(26,504,637)
0	3,325,000	0	5,139,923	1,060	0	13,120,983
2,655,070	1,657,194	904,061	1,657,050	2,092,095	981,333	21,112,975
0	(3,455,000)	0	(3,575)	(403,306)	(6,872)	(8,896,609)
2,655,070	1,527,194	904,061	6,793,398	1,689,849	974,461	25,337,349
(90,968)	(190,869)	(619,275)	(353,059)	138,242	(574,141)	(1,167,288)
3,697,893	3,744,896	3,554,027	2,934,752	2,581,693	2,719,935	3,175,111
137,971	0	0	0	0	0	137,971
3,744,896	3,554,027	2,934,752	2,581,693	2,719,935	2,145,794	2,145,794

**REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 1998 THROUGH 2007**

COMBINED CAPITAL PROJECTS

DESCRIPTIONS	4-30-98 (Actual)	4-30-99 (Actual)	4-30-00 (Actual)	4-30-01 (Actual)
REVENUES:				
Intergovernmental	1,314,228	394,539	294,966	68,029
Investment Income	1,505,515	1,561,154	1,040,356	1,126,748
Other	3,669,014	3,468,419	2,576,503	2,796,059
Total Revenues	6,488,757	5,424,112	3,911,825	3,990,836
EXPENDITURES:				
General Government	0	0	0	0
Public Safety	663,698	5,252,187	1,761,855	8,429,654
Public Works	10,575,335	8,923,456	6,515,379	209,869
Parks and Recreation	0	0	0	0
Public Facilities	0	0	0	0
Municipal Bus System	0	0	0	37,164
Utility System	0	0	0	0
Sanitation Fund	0	0	0	0
Other	0	0	0	0
Total Expenditures	11,239,033	14,175,643	8,277,234	8,676,687
Excess/(Deficiency) of Revenues Over Expenditures	(4,750,276)	(8,751,531)	(4,365,409)	(4,685,851)
OTHER FINANCING SOURCES/(USES):				
Bond Proceeds (Net)	4,971,104	0	0	0
COI Proceeds	0	0	0	0
Land Sales	0	0	0	0
Operating Transfers In	2,876,347	2,753,656	2,990,497	3,648,651
Operating Transfers Out	0	(1,230,978)	(1,136,817)	(1,143,687)
Total Other Sources/(Uses)	7,847,451	1,522,678	1,853,680	2,504,964
Excess/(Deficiency) of Revenues and Other sources over Expenditures	3,097,175	(7,228,853)	(2,511,729)	(2,180,887)
Fund Balance, Beg of the Year	23,954,693	27,051,868	19,823,015	17,311,286
Change in Designated Fund Balance				
Audit Adjustments to Beg Fund Balance	0	0	0	
Fund Balance, End of the Year	27,051,868	19,823,015	17,311,286	15,130,399

Note: This schedule combines the activities of all General Capital Projects Funds.

2008-2009 ANNUAL BUDGET

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**REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 1998 THROUGH 2007**

COMBINED ENTERPRISE FUNDS

DESCRIPTIONS	4-30-98 (Actual)	4-30-99 (Actual)	4-30-00 (Actual)	4-30-01 (Actual)
OPERATING REVENUES:				
Charges for Services	61,013,242	61,718,780	65,728,973	80,957,680
Other	396,703	1,597,620	299,043	404,744
Total Operating Revenues	61,409,945	63,316,400	66,028,016	81,362,424
OPERATING EXPENSES:				
Production/Distribution/Treatment Cost of Service	39,504,882	40,608,761	41,506,910	60,976,326
General and Administrative	4,334,890	4,482,959	4,321,175	4,551,867
Depreciation	5,899,600	5,851,108	5,464,299	6,406,943
	5,111,770	5,139,681	5,120,130	5,884,527
Total Operating Expenses	54,851,142	56,082,509	56,412,514	77,819,663
Operating Income (Loss)	6,558,803	7,233,891	9,615,502	3,542,761
NONOPERATING REVENUES/(EXPENSES):				
Grant Revenue	495,728	647,520	699,159	710,729
Investment Income	2,695,258	2,667,104	2,222,266	2,681,622
Non-operating Expenses	(3,306,886)	(3,043,494)	(2,783,532)	(2,839,733)
Total Nonoperating	(115,900)	271,130	137,893	552,618
Income/(Loss) Before Transfers	6,442,903	7,505,021	9,753,395	4,095,379
Operating Transfers In/(Out)	(5,923,714)	(4,193,196)	(5,004,326)	(5,763,532)
Extraordinary Loss-Early extinguishment of debt	0	0	0	0
Special Item - Abandon Project	0	0	0	0
Capital Contributions	0	0	0	0
Net Income/(Loss)	519,189	3,311,825	4,749,069	(1,668,153)
Retained Earnings, Beg of Year	42,766,557	43,285,746	46,597,571	51,346,640
Retained Earnings Adjustments	0	0	0	0
Retained Earnings, End of Year	43,285,746	46,597,571	51,346,640	49,678,487

Note: These funds account for the activities of the Utility System, the Sanitation Fund, the Zoo Fund, the Golf Course Fund, and the Municipal Transit Fund.

FINANCIAL AND STATISTICAL DATA
AS OF APRIL 30, 2008

LEADING PROPERTY TAXPAYERS

The ten largest property taxpayers of Alexandria and their 2007 assessed valuation is as follows:

Taxpayer	Type of Business	Assessed Valuation
1. Bell South Communications	Utility	6,854,170
2. Central LA Healthcare System, LP	Hospital	6,540,375
3. Red River Bank	Bank	5,199,349
4. Union Pacific System	Railroad	5,170,110
5. Louisiana Machinery	Equipment Dealer	5,008,642
6. Rapides Regional Medical Center	Medical Facilities	4,756,788
7. Hibernia National Bank	Bank	4,302,537
8. Alexandria Mall LLC	Retail	3,090,000
9. Alexandria Lincoln Road LLC	Auto Dealer	2,916,040
10. Hixson Autoplex	Auto Dealer	2,128,024
	Total	* <u>45,966,035</u>

* Equals approximately 14.19% of the total assessed valuation of Alexandria for 2007.

ASSESSED VALUATION

The assessed valuation of property in Alexandria, all of which is taxable for municipal purposes is as follows:

Tax Year	Fiscal Year	Assessed Valuation	Increase/(Decrease)	
			Amount	Percentage
1999	2000	232,602,116	10,186,508	4.6%
2000	2001	243,903,013	11,300,897	4.9%
2001	2002	249,906,042	6,003,029	2.5%
2002	2003	251,243,392	1,337,350	0.5%
2003	2004	259,025,709	7,782,317	3.1%
2004	2005	271,806,191	12,780,482	4.9%
2005	2006	286,678,337	14,872,146	5.5%
2006	2007	301,283,723	14,605,386	5.1%
2007	2008	323,937,050	22,653,327	7.5%

A breakdown of the 2007 assessed valuation of property classification is as follows:

Real Estate	217,454,752
Personal Property	91,632,506
Public Service Property	14,849,792
	<u>323,937,050</u>

FINANCIAL AND STATISTICAL DATA
AS OF APRIL 30, 2008

SALES TAX COLLECTIONS

The following table reflects the 1976 sales tax collections for the past ten years.

Fiscal		Percentage Inc/Dec
Year	Amount	
1998	9,038,199	6.7%
1999	9,407,919	4.1%
2000	9,856,305	4.8%
2001	10,147,216	3.0%
2002	10,390,460	2.4%
2003	10,686,466	2.8%
2004	10,910,581	2.1%
2005	11,584,525	6.2%
2006	13,113,434	13.2%
2007	13,552,199	3.3%

MILLAGE RATES

The following is the ten year history of millage rates from 1999 to 2008

FYE April 30	General Purpose	Debt Service	Streets/ Drainage	Total
1999	6.83	3.50	11.25	21.58
2000	6.83	3.50	11.25	21.58
2001	6.83	2.15	11.24	20.22
2002	6.83	2.15	11.24	20.22
2003	6.83	2.15	11.24	20.22
2004	6.83	2.15	11.25	20.23
2005	6.83	2.15	11.25	20.23
2006	6.83	2.15	11.25	20.23
2007	6.83	2.15	11.25	20.23
2008	6.83	2.15	11.25	20.23
Ten Year Avg	6.83	2.42	11.25	20.50

SOURCE: City Business Office

The City of Alexandria, Louisiana

STATEMENT OF CASH MANAGEMENT POLICY

Cash Management Policies, Rules and Regulations governing the City's activities, and to institute and administer such specific procedures and criteria as may be necessary to ensure compliance with the City's cash management policy. Specifically, this policy mandates the pursuit of the following overall goals and objectives:

1. All aspects of cash management operations shall be designed to ensure the absolute safety and integrity of the City's financial assets.
2. Cash management activities shall be conducted in full compliance with prevailing local, state and federal regulations. Furthermore, such activities shall be designed to adhere to guidelines and standards promulgated by such professional organizations as the American Institute of Certified Public Accountants (AICPA), the Governmental Accounting Standards Board (GASB), the Government Finance Officers Association (GFOA), etc.
3. Operating within appropriately-established administrative and procedural parameters, the City shall aggressively pursue optimum financial rewards, while simultaneously controlling its related expenditures. Therefore, cash management functions which engender interaction with outside financial intermediaries shall be conducted in the best financial and administrative interests of the City. In pursuit of these interests, the City will utilize competitive bidding practices wherever practicable, affording no special financial advantage to any individual or corporate members of the financial or investment community.
4. The City shall design and enforce written standards and guidelines relating to a variety of cash management issues, such as the eligibility and/or selection of various financial intermediaries; documentation and safekeeping requirements; philosophical and operational aspects of the investment function; and such other functional and administrative aspects of the cash management program which necessitate standard-setting in pursuit of appropriate prudence, enhanced protection of assets or procedural improvements.
5. Investments of the City, or of certain funds held in its possession in a fiduciary capacity, shall be made with the exercise of that judgment and care, under circumstances then prevailing, which men of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital, as well as the probable income to be derived.

The Finance Director is directed to appropriately amend and/or revise the City's rules and regulations as conditions warrant, subject to administrative and legislative oversight.

The City of Alexandria, Louisiana

CASH MANAGEMENT POLICIES, RULES & REGULATIONS

I. INTRODUCTION

The City of Alexandria, Louisiana, operating within the parameters imposed by Louisiana Revised Statutes, provides a variety of public services to its citizenry. In keeping with its diverse responsibilities, the City provides full-scale utility services, sanitation pickup (garbage and recyclables), bus service, street and drainage services and maintains many recreational facilities for public use.

Financial support for the City's approximately 860 employees, regularly recurring expenditures to provide the aforementioned services and necessary expenditures to build and maintain the capital infrastructure within the City stems from local sales and ad valorem taxes, utility charges, federal and state grants, as well as other revenue sources, including rentals, fines and interest earnings.

There are generally significant timing differentials between the receipt and subsequent expenditure of financial resources, resulting in temporary cash balances which may be invested under the authority granted by Louisiana Revised Statutes. As of 1994, these temporary cash balances totaled nearly \$70 million.

Given the magnitude of this investment portfolio, the City must concern itself with three basic issues, namely:

1. The absolute safety of the City's portfolio is paramount.
2. The portfolio's liquidity must be adequate to respond to all expenditure requirements in a timely manner.
3. Within the foregoing constraints, interest earnings must be maximized.

In order to address these issues, the City has established a permanent Cash Management Task Force, charged with identifying and examining all aspects of the City's cash management environment, and formulating appropriate guidelines and procedures to be applied within the City's day-to-day operations. As part of the Task Force's initial mission, it fashioned a prospective cash management policy which was presented to the Mayor and City Council for formal consideration. The Task Force then met with the Mayor and Council to explain and discuss both the prospective policy and the administrative rules and regulations which would prospectively guide City operations.

Ultimately, the City Council formally approved the cash management policy, which is reiterated at the conclusion of this section.

In keeping with the mission mandated by this formal policy, the Finance Director, in concert with members of the Cash Management Task Force, has promulgated a *Statement of Cash Management Policies, Rules & Regulations*, which provides for the specific administrative treatment of a broad range of cash management activities. In several instances, the *Statement* refers to specialized subsidiary documents which must be incorporated into daily operating procedures and/or which provide illustrative detail with regard to the City's guidelines. With the participation of Task Force members, the Finance Director will amend, revise, update and purge both the *Statement of Cash Management Policies, Rules & Regulations* and its various operationally related subsidiary documents as conditions require; informing the Mayor of any such changes, and subject to the City Council's review. The current subsidiary documents (which are available upon request) are:

- The City's required *Master Repurchase Agreement*
- The City's required *Master Collateral Agreement*
- The City's *Lead Bank Custodial Agent Agreement*

- The City's *Third-Party Custodial Agent Agreement*
- The City's *Broker/Dealer Questionnaire & Certification*
- The City's *Investment Advisor Questionnaire & Certification*
- The City's *List of Eligible Investments*

The documents listed above are designed for distribution to (and sometimes execution by) outside financial intermediaries, and serve to provide both legal and administrative protections to the City. In addition to such documents, the Task Force has formulated other materials for internal use, including:

- A competitive *Bid Quotation Sheet*, upon which the details of the City's daily investment activities are permanently recorded.
- An illustrative operational outline of *The Federal Reserve's Cash & Securities Safe-keeping Mechanism*, which serves as a useful reference guide to City staff in regard to wire transfer and safekeeping activities, as well as illustrating the operational inter-relationship between the City and its various financial intermediaries.
- An illustrative operational outline of the mandated *Reporting Requirements of GASB Statement no. 3*, which provides City staff with a quick-reference guide to the required footnote disclosure and classification of both "owned" securities and securities pledged as "collateral" (by commercial banks) to protect deposits (both "time" and "demand") of the City.

The foregoing documents reflect the operational and philosophical approach which the City applies to its overall cash management environment. The City has made a significant commitment of both time and financial resources to this effort, and will continue to avail itself of whatever technical and educational tools which are now or shall become necessary to ensure its continued protection, operational integrity and financial success.

It is anticipated that the Cash Management Task Force will make periodic reports to the Mayor and Council, outlining the status of the City's cash management operations and updating City officials with regard to any events which may require significant administrative and/or legislative attention.

The following cash management policy has been designed by the Cash Management Task Force of the City of Alexandria, Louisiana, under the direction of the Finance Director; reviewed by the Mayor; and formally approved by the City Council in October, 1994.

STATEMENT OF CASH MANAGEMENT POLICY

Subject to oversight by the Mayor and City Council, the Finance Director is both authorized and required to promulgate a written *Statement of Cash Management Policies, Rules and Regulations* governing the City's activities, and to institute and administer such specific procedures and criteria as may be necessary to ensure compliance with the City's cash management policy. Specifically, this policy mandates the pursuit of the following overall goals and objectives:

1. All aspects of cash management operations shall be designed to ensure the absolute safety and integrity of the City's financial assets.
2. Cash management activities shall be conducted in full compliance with prevailing local, state and federal regulations. Furthermore, such activities shall be designed to adhere to guidelines and standards promulgated by such professional organizations as the American Institute of Certified Public Accountants (AICPA), the Governmental Accounting Standards Board (GASB), the Government Finance Officers Association (GFOA), etc.

3. Operating within appropriately-established administrative and procedural parameters, the City shall aggressively pursue optimum financial rewards, while simultaneously controlling its related expenditures. Therefore, cash management functions which engender interaction with outside financial intermediaries shall be conducted in the best financial and administrative interests of the City. In pursuit of these interests, the City will utilize competitive bidding practices wherever practicable, affording no special financial advantage to any individual or corporate members of the financial or investment community.
4. The City shall design and enforce written standards and guidelines relating to a variety of cash management issues, such as the eligibility and/or selection of various financial intermediaries; documentation and safekeeping requirements; philosophical and operational aspects of the investment function; and such other functional and administrative aspects of the cash management program which necessitate standard-setting in pursuit of appropriate prudence, enhanced protection of assets or procedural improvements.
5. Investments of the City, or of certain funds held in its possession in a fiduciary capacity, shall be made with the exercise of that judgment and care, under circumstances then prevailing, which men of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital, as well as the probable income to be derived.

The Finance Director is directed to appropriately amend and/or revise the City's rules and regulations as conditions warrant, subject to administrative and legislative oversight.

II. GENERAL POLICIES

- A. In general, the cash management and investment activities of the City shall be conducted in a manner which is consistent with prevailing prudent business practices which may be applied by other organizations of similar size and financial resources, in strict compliance with Louisiana Revised Statutes.
- B. Investments of the City, or of funds held in its possession in a fiduciary capacity, shall be made with the exercise of that judgment and care, under circumstances then prevailing, which men of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital, as well as the probable income to be derived.
- C. Rules and policies promulgated by the Finance Director shall be designed in the best interest of the City, and shall not afford special financial advantage to any individual or corporate member of the financial or investment community.
- D. Expenses incurred for banking or financial services shall be treated in a competitive manner, as are other expenditures of City funds.
- E. Financial institutions which serve as depositories of City funds shall comply with all prevailing provisions of Louisiana Revised Statutes, and shall meet the City's established criteria (as herein described) for overall financial strength, adequate capitalization and appropriate liquidity.
- F. Securities dealers with whom the City conducts business shall be subject to established guidelines and criteria (as herein described).
- G. Independent financial advisors with whom the City may establish working relationships shall be subject to established guidelines and criteria (as herein described).

CASH MANAGEMENT POLICIES, RULES & REGULATIONS

H. The City will limit its purchase of investment securities to those which are of the highest quality (as herein described), including, but not limited to, fully-insured or fully-collateralized time deposits in commercial banks which are chartered and headquartered within the State of Louisiana, certain direct obligations of the United States government, certain obligations of United States government agencies, certain obligations of United States government instrumentalities or the purchase of such U. S. government or agency securities under the terms of repurchase agreements. (See the City's *List of Eligible Investments*.)

I. In all circumstances, all of the City's documentation criteria (as herein described) shall be strictly applied.

III. CASH MANAGEMENT PROGRAMS AND ACTIVITIES

The Finance Director is committed to the overall success of the City's cash management programs. These programs address a variety of cash management issues, including:

A. The design and implementation of reliable and effective cash-flow forecasting methodologies which will assist the City's accounting personnel in the determination of the amounts of cash available for investment; the time period for which the funds may be invested with a reasonable level of confidence; and a measure of the volatility of specific forecasts, which will allow viable determination of the required liquidity which must characterize the specific investments.

B. The design and implementation of appropriate "revenue acceleration" programs, aimed at enhancing the speed at which monies are collected and deposited.

C. The design and implementation of suitable "controlled disbursement" programs, which will ensure that City expenses are met in a timely manner, but not in such a way as to jeopardize the earning capacity of the City's cash management portfolio.

D. The utilization of modern and efficient techniques for the physical movement of money, taking advantage of the technological and operational procedures which have evolved in recent years.

E. The design of investment policies which will allow the City to maximize its interest earnings, while at the same time establishing policies and procedures which will ensure the total safety of all funds entrusted to the care and control of City personnel.

F. The cost-effective utilization of investment advisory support services.

G. The design and implementation of banking relationships which are both favorable to the City and responsive to the day-to-day requirements of the City's complex financial operations.

H. The design and implementation of appropriate policies and procedures with regard to the proper and effective use of the City's municipal credit authority.

IV. CASH INVESTMENT POLICIES AND PROCEDURES

The statement, "Investments . . . shall be made with the exercise of that judgment and care, under circumstances then prevailing, which men of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital, as well as the probable income to be derived," imposes a wide variety of responsibilities upon City personnel. These responsibilities include, but are not limited to: the need for prudence and care in the selection of appropriate investment securities; the need for rational criteria for the selection of financial institutions, securities dealers and investment advisors with whom the City conducts business; and a distinct concentration upon the maximization of investment yield within the parameters of the other listed responsibilities. To meet these responsibilities, the Finance Director (in concert with the input of an internal "Cash Management Task Force") has established the following policies and procedures for cash investments.

A. Investment Instruments:

The City maintains a *List of Eligible Investments* in its City Procedures Manual, which specifically enumerates and describes those investment securities in which the City may currently invest. This document is available for inspection upon request. Subject to the specific terms of the aforementioned document, the Finance Director and/or his designee(s) shall invest the City's investable funds in those instruments which are listed below:

1. Fully-insured or fully-collateralized Certificates of Deposit issued by qualified commercial banks and savings and loan associations located within the State of Louisiana. The term "qualified" is explained more fully in part "B" of this section.

2. Direct obligations of the United States Treasury, including such instruments as Treasury Bills, Treasury Notes and Treasury Bonds.

3. Obligations of certain United States government agencies which are backed by the "full faith and credit" of the United States government. Such agency obligations include Farmers Home Administration Insured Notes (FHAs), certain "scaled" discount notes and certain (relatively short-term) securities issued by the Government National Mortgage Association (GNMAs).

Other "direct obligations," while fully guaranteed by the "full faith and credit" of the United States government, enjoy less active secondary markets than the more traditional Bills, Notes and Bonds, or the broad and orderly markets enjoyed by certain GNMA issues.

Therefore, the City will refrain from purchasing such instruments as "SBA" loans, "AID" bonds, certain "stripped" Treasury securities (often referred to generically as CATS, TIGRS, STRIPS, etc.), "pass-through" or "derivative" securities, etc.

4. Obligations of certain U. S. Government instrumentalities, including (but not limited to) such instruments as Federal Home Loan Bank debt (FHLBs), Federal National Mortgage Association debt (FNMA's), certain "scaled" discount notes or certain (very short term) "Federal Farm Credit" debt (FFCBs).

Other U. S. Government instrumentality issues, such as Asian Development Bank Notes, Inter-American Development Bank bonds, World Bank bonds, Postal Service bonds, Tennessee Valley Authority bonds or intermediate- or long-term "Federal Farm Credit" instruments do not enjoy widespread, orderly marketplaces, and are therefore inappropriate for the City portfolio.

5. Purchases of the approved "direct," "agency" or "instrumentality" securities mentioned in paragraphs 2, 3 and 4 above, under the terms of a repurchase agreement (or in support of the City's "Sweep Account") which meet the procedures established in part "C" of this section.

The City's standards for such purchases (under terms of repurchase agreements) are somewhat different than the standards applied to actual "hold to maturity" or "long" purchases within the City's portfolio itself. For example, the City might never purchase 10-year GNMA securities for its permanent portfolio; but such securities should be perfectly acceptable as the securities purchased under the terms of a repurchase agreement. (See paragraph 8 of this section.)

6. Current policy limits cash investments to those listed in paragraphs 1 through 5 above. However, there are numerous other money market instruments which are prudent vehicles for effective cash management, even though they may not be currently utilized by the City. Such money market investments include "eligible" bankers' acceptances (BAs); "A-1/P-1" commercial paper (CP); negotiable and variable rate certificates of deposit (CDs); the Louisiana Asset Management Pool; etc.

As the City develops appropriate investment sophistication, it may carefully examine such alternatives, assuming, of course, that such alternatives are then legally authorized by Louisiana Revised Statutes. However, City personnel

CASH MANAGEMENT POLICIES, RULES & REGULATIONS

will not execute such transactions without discussion with (and notification of) the appropriate administrative and legislative representatives of the City.

7. In no event will any investment vehicle be selected and utilized until the Finance Director is fully convinced that City personnel have full familiarity with the nature and nuances of the specific investment vehicle. Furthermore, the Finance Director will endeavor to make available whatever professional training is necessary to assist City personnel in the performance of their cash management duties and responsibilities.

8. Generally, the City will invest in "money market instruments," which are defined as very creditworthy, highly liquid investments with maturities of one year or less. Although there may be certain circumstances in which intermediate-term securities are utilized, such as investments of long-term sinking fund contributions, maturity-matched construction funds or securities purchased under the terms of short-term repurchase agreements, the general use of long-term securities shall be avoided.

Such long-term instruments are generally inappropriate to the City's cash management operations, since the purchase of such securities infers a certain level of "speculation," given the significant "market risk" and/or "interest-rate risk" which characterizes long-term investments. The exception to this rule involves securities purchased under the terms of short-term repurchase agreements, as discussed in paragraph 5 of this section.)

B. Criteria for Selection of Financial Intermediaries:

Although the City's policies for the purchase of investment securities are designed to ensure complete safety, accompanied by appropriate liquidity and competitive yields, the "providers" of such securities must also meet specific financial and operational standards.

Deposits in commercial banks and savings and loan associations (S&Ls), whether they be time deposits, demand deposits or deposits in special interest-bearing accounts ("NOW," "Super-NOW," "Sweep," etc.), shall only be made in banks (and S&Ls) which qualify to accept public-sector deposits which are protected under the terms of prevailing Louisiana Revised Statutes.

However, certain "sweep" or "automatic repo" accounts, and certain funds held under the terms of a "repurchase agreement" arrangement may not be protected under the provisions of prevailing Louisiana Revised Statutes, since "Regulation D" specifically excludes such balances from its definition of "deposits." Therefore, such balances shall be protected through the judicious application of securities safekeeping procedures, which will insure the safety and integrity of all City monies.

Financial intermediaries which conduct business with the City shall be subject to the following types of selection criteria:

1. Commercial Banks:

The creditworthiness, liquidity and overall financial strength of financial institutions into which the City deposits money, as that can be measured through recognized industry rating services, shall be a factor in the City's decisions.

Deposits of City monies in commercial banks may only be made with institutions which possess the overall financial strength, capitalization and liquidity to reasonably ensure the safety and availability of such monies. To assess the overall financial strength of potential depositories, the City will utilize third-party rating agencies to perform periodic reviews of various commercial banks, relying upon their reports to determine the appropriateness of the depository.

Currently, the City uses the services of Prudent Man Analysis, Inc. (PMA) to rate the strength of the commercial banks with which the City does business. Inasmuch as PMA utilizes overall ratings of 1 through 5, (1 being strongest . . . 5 being weakest), the City's current policy is to seek depositories with a PMA rating of 1 or 2.

Banks with ratings of 3 shall also be eligible to serve as a depository, but must be periodically and substantively reviewed. If a bank's rating should fall below 3, the bank's eligibility as a depository shall be subject to established

CASH MANAGEMENT POLICIES, RULES & REGULATIONS

criteria applied to categories 4 and 5, and the City will take whatever practicable steps it deems necessary to reduce or eliminate any actual or implied risks which may stem from such rating reductions.

Banks rated in the 4 or 5 category will not generally qualify to receive City monies, except in certain special circumstances, as specifically described below:

- a. Banks rated in category 4 may (but only with the written approval of the Finance Director) accept deposits subject to all of the following restrictions:

The total of all deposits (either "time" or "demand") shall not exceed ten percent (10%) of the capital stock, declared surplus and undivided profits of the bank so rated; and the rate paid on interest-bearing deposits must be at least as high as the highest alternative competitive rate available to the City; and

Securities pledged to collateralize such deposits shall have a market value equal to at least 110% of the City's total deposit in such a bank; and

Time deposits shall not bear maturity dates of longer than six (6) months.

- b. Banks rated in category 5 may only accept deposits which not only meet all restrictions applied to banks rated in category 4, but which also are fully insured (including accrued interest) by the Federal Deposit Insurance Corporation (FDIC).

In addition to its use of PMA services, the City may use the rating services of other organizations, including, but not limited to, Sheshunoff Information Services, IDC Financial Publishing, LACE Financial Corporation, etc., and may exercise prudent discretion (with regard to eligibility criteria), based upon such third-party analyses.

2. Savings and Loan Associations:

Deposits of City monies in Louisiana savings and loan associations shall be subject to the same kinds of rating criteria which are applied to commercial banks. Therefore, their acceptability as depositories will be based on the third-party ratings of such organizations as PMA or its counterparts.

Prevailing policy prohibits the City from depositing (in savings and loan associations) any amount (including accrued interest) which exceeds prevailing federal insurance limits.

3. Securities Dealers:

There are approximately 40 major investment banking firms which are listed by the Market Reports Division of the Federal Reserve Bank of New York as the "primary" securities dealers. These dealers are unique within the United States government securities industry in that they both "report" and are "regulated" in an industry which is typically "non-reporting" and "unregulated."

Included on this "blue chip" list are major securities firms (Prudential, Kidder-Peabody, Fuji, Dean Witter Reynolds, Merrill Lynch, Smith Barney, etc.) and some of the world's largest banks (Chase, Citicorp, First Chicago, Chemical, Barclays, DeutscheBank, etc.).

Current City policy is to restrict transactions relating to the purchase and sale of U. S. Government securities to this list of "primary" securities dealers. Such policy, therefore, will preclude the City from doing business with other brokers and dealers whose financial strength and operational capabilities cannot be confidently determined, given the absence of "reporting" and "regulation" requirements.

Furthermore, the fact that an individual broker/dealer seeks to conduct securities business with the City simply because he/she is employed by one of the aforementioned "primary" dealers is, in and of itself, an insufficient reason to assume that the City will approve such a broker/dealer for purposes of selling (or buying) securities to (or from) the City. Therefore, the City has designed a form entitled *Broker/Dealer Questionnaire & Certification* which must be submitted to the City for its approval prior to designation of the individual as a broker/dealer who is eligible to conduct securities business with the City. A copy of this document is contained in the City's

Procedures Manual, and is available for inspection upon request.

Ultimately, the City must satisfy itself that the individual broker/dealer with whom the City has direct day-to-day contact can demonstrate the prerequisite skill, experience and reputation to deservedly conduct business with the City. Therefore, only individuals who can clearly demonstrate this professionalism and business integrity will qualify as financial intermediaries with regard to the City's investment portfolio.

This policy may seem unduly restrictive. However, the City's policy is to "err on the side of prudence," rather than accept even the smallest risk of loss of principal or interest.

4. Investment Advisors:

The City may elect to seek professional investment advisory support services. Such services should allow the City to improve its investment capabilities in several areas, including enhanced competitive market access, reliable estimates of interest-rate trends, isolation and realization of portfolio trading profits, advanced investment accounting technology and access to computer-based evaluation models.

The City has established strict guidelines regarding the selection of such investment advisors, to ensure that such support services are consistent with the City's established policies and procedures. These guidelines include, but are not limited to, the following:

- a. Any investment advisor wishing to advise the City shall be a "Registered Investment Advisor" as defined and regulated by the Securities & Exchange Commission (SEC).
- b. Any such investment advisor shall be completely independent of any financial institution or securities brokerage firm, and shall not participate in any commissions, bonuses or soft-dollar payments as a result of his/her relationship to the City.
- c. Any such investment advisor shall not take possession of any City monies or investment securities, nor have access to or control over such monies and/or securities. Procedures for delivery, possession and safekeeping are described in Section IV.C of this statement. Such procedures shall remain the same, regardless of the City's relationship with an investment advisor.
- d. Any such investment advisor shall not be empowered to execute investment or liquidation transactions on behalf of the City. All such transactions shall be executed by City personnel.
- e. Any such investment advisor shall provide the City with periodic reports (at least monthly) regarding the accounting treatment and performance level of the City's investment portfolio. Such reports shall be verifiable within the definition of generally accepted accounting principles (GAAP).
- f. Fees for investment advisory services shall be fixed monthly charges, as opposed to "performance-based" fees, which are very difficult to audit on an objective basis.

It is imperative that any investment advisor who provides support services to the City be both highly qualified and demonstrably independent. Furthermore, a prospective advisor should be able to provide clear evidence of his/her capabilities on behalf of clients similar to the City. The City has designed a form entitled *Investment Advisor Questionnaire & Certification* which must be submitted to the City for its approval before such an investment advisor will be considered by the City to be qualified to serve in an advisory capacity. A copy of this document is available for inspection upon request.

C. Procedures for the Delivery, Possession and Safekeeping of Investment Securities:

It provides insufficient protection for the City to simply limit its cash investments to those listed in part "A" of this section. To ensure total protection, the City has established precise delivery, possession and safekeeping procedures to be followed in all cases. Specifically:

CASH MANAGEMENT POLICIES, RULES & REGULATIONS

1. All ownership of securities shall be evidenced by an acceptable safekeeping receipt issued by a third-party financial institution which is acceptable to the City (or by a safekeeping receipt from the Federal Reserve Bank, should such services become available).

In most cases, the City will accept a safekeeping receipt issued by its "lead bank" which clearly indicates that the securities are being held by the City's "lead bank" in the City's name, accompanied by a copy of the "lead bank's" safekeeping receipt from the Federal Reserve Bank. (The latter receipt will indicate that the securities are held in the "lead bank's" name on behalf of a "customer," as indicated by an "02" classification.)

However, the "lead bank" may not provide securities safekeeping services in cases in which the "lead bank" is a "principal" or "counterparty" in the investment transaction itself, as specifically addressed in the City's *Lead Bank Custodial Agent Agreement*.

In such cases, safekeeping documentation similar to that described in the preceding paragraph must be provided by a "third-party bank" which is acceptable to the City. Furthermore, such "third-party bank" safekeeping may not be provided by a "parent" or "holding company" bank which is financially related to any bank which is a "principal" in a specific securities transaction. The City has designed a form entitled *Third-Party Custodial Agent Agreement*, which specifically delineates the role and responsibilities of such "third-party banks." A copy of this document is contained in the City's Procedures Manual, and is available for inspection upon request.

[Note: In cases in which the City's "lead bank" merely "executes" the necessary wire-transfer services to support the City's investment transactions, and is not a "principal" in the transaction, the bank's role is defined as that of a "Settlement Agent," rather than a "counterparty," as described by the Governmental Accounting Standards Board (GASB).]

In addition to the securities which are "owned" by the City, Louisiana Revised Statutes provide that all "deposits" of the City in commercial banks be "fully collateralized" by "acceptable securities."

The Federal Reserve Bank (the "Fed") has specifically designed a system by which the Fed itself may act as the safekeeping agent of both the City and the bank which is "pledging" the collateral (to secure City deposits). Upon proper transfer by the "pledging" bank into a "joint custody account" (classification "07"), the Fed will issue a "joint custody receipt" to both the "pledging bank" and the City. Thereafter, the Fed will not release the securities prior to their maturity (for purposes of reassignment or liquidation) without the express consent of both parties.

The City has established its own joint custody account at the New Orleans Branch of the Federal Reserve Bank, represented by a "psuedo" ABA number (account number 9650-8029-1, entitled "City of Alexandria, Louisiana"). All joint custody receipts issued by the New Orleans Fed shall note the City's ABA number. (The City has "signature cards" on file with the Fed, and has established telephonic and written documentation procedures for the release of securities so held.)

The City has designed a *Master Collateral Agreement* which must be executed by a commercial bank prior to its receipt of City monies. A copy of this document is contained in the City's Procedures Manual, and is available for inspection upon request.

In general, there are four types of transactions which require securities safekeeping. The City anticipates that all four transaction types can be satisfactorily consummated by the receipt of either a safekeeping receipt issued by one of its "custodial agent" banks (as described above) or a Federal Reserve "Joint Custody Receipt" (classification "07"). These four "transaction types" and the related safekeeping requirements are discussed below:

- a. Purchases of "book entry" securities from acceptable primary securities dealers shall typically be evidenced by a safekeeping receipt issued by the City's "lead bank," naming the City as "owner" of the securities, and accompanied by a copy of the "lead bank's" safekeeping receipt from the Fed (classification "02").

CASH MANAGEMENT POLICIES, RULES & REGULATIONS

- b. Purchases of "book entry" securities under the terms of a qualified "repurchase agreement" shall be held in the same manner as described in part IV.C[1][a] if the transaction is executed with a "primary dealer." (These terms are more fully described in the City's *Master Repurchase Agreement*.)

However, the safekeeping of such securities with regard to "repurchase agreements" or "sweep accounts" with commercial banks shall be held only by a third-party bank other than the selling bank. (Such a "third-party bank" shall be acceptable to the City, and shall accompany its own safekeeping receipt with a copy of its classification "02" safekeeping receipt issued by the Fed.)

- c. Purchases of other types of "non-book entry" securities shall be evidenced by a "third-party bank's" safekeeping receipt, subject to precise requirements which shall be dictated at the City's discretion. (Generally, the City only purchases "wirable" securities.)
- d. Securities (both "wirable" and "physical") which are held as "collateral" on bank deposits in Louisiana banks (whether "time" or "demand" deposits) shall be held at the Federal Reserve Bank, and evidenced by (classification "07") "Joint Custody Receipts."

2. All investment (or divestment) transactions will be implemented on a "delivery vs. payment" (or "payment vs. delivery") basis. In the absence of acceptable delivery (or payment), the City will refuse to enter the transaction.

3. Repurchase agreements will meet the aforementioned delivery criteria, and will be accompanied by an acceptable "haircut" (i.e., excess of market value of securities over principal amount of investment).

The required "haircut" will be established by the City, and shall be specifically addressed in the City's written *Master Repurchase Agreement* which supports the repurchase transaction. In general, the extent of the haircut requirement will increase in direct proportion to the length of maturity of securities purchased under the terms of the written *Master Repurchase Agreement*.

Furthermore, securities purchased under the terms of repurchase agreements shall generally have maturity dates of ten years or less, and shall be "wirable" instruments through the U. S. Federal Reserve system. Any departure from these "maturity" or "wirability" standards shall require the specific, written authorization of the Finance Director.

In the absence of authorization to the contrary, the City will require the following minimum ratios of market value of securities purchased (under the terms of the repurchase agreement) to the principal dollar amount of such investments:

U.S. Treasury Bills, Notes & Bonds which mature in 1 year or less: 101%

U.S. Treasury Notes & Bonds which mature in 1 to 10 years: 102%

U.S. Government agency securities which mature in up to 10 years: 102%

Naturally, the "haircut ratios" listed above must be examined on a daily basis, to ensure that the "haircut" or "margin" does not drop below minimum acceptable levels. In cases of securities which require "physical" rather than "book entry" delivery and safekeeping, the City will require a higher "haircut ratio," and must approve the acceptability of such securities. Similarly, if securities have maturities in excess of ten years, the City may require higher "haircut ratios," and must approve the acceptability of the securities.

[Whenever possible, the City will only accept "wirable" securities with maturities of 10 years or less. However, the City may accept (at its discretion) certain physical delivery and safekeeping of non-wirable and/or longer-term securities.]

4. On very rare occasions, the City may choose to "reverse" certain securities within its portfolio under the terms of a "reverse repurchase agreement." However, this authority shall be severely restricted, requiring written authority

from the Finance Director.

The City's only rationale for "reversing" is to provide short-term liquidity which is less costly than permanent liquidation of a portfolio security. This method can be utilized to "temporarily liquidate" many types of securities, including CDs, U. S. government obligations, U. S. government agency obligations, etc.

(The City does not currently utilize "reversing" procedures. However, in the case of local CDs, a "temporary reverse" or "reverse to maturity" may allow the City to avoid "early withdrawal penalties," thereby preserving the City's investment capital. In the case of government or agency securities, a "temporary reverse" may allow the City to avoid liquidation of a desirable instrument in a "disadvantageous" marketplace.)

However, the City will not utilize "reverses" as a tool to effect "margined purchases" of investment securities, nor as an action which will essentially "disguise" or "cover up" unrecognized portfolio losses. Finally, the City will not utilize "reverses" to engage in any types of "speculative" investment transactions.

5. All wire transactions required to implement the aforementioned purchase and sale transactions shall be supported by written instructions to the City's bank, unless the timely preparation of such written instructions would hinder the orderly completion of the transaction itself. In such cases, the City will prepare follow-up letters confirming the oral (typically telephonic) instructions, and forward such written instructions to the bank without undue delay.

V. UTILIZATION OF OUTSIDE PROFESSIONAL SUPPORT SERVICES

The City may, from time to time, engage the support services of outside professionals, so long as it can be clearly demonstrated that such engagements produce "net financial advantage" or necessary financial protection of the City's resources.

Such services may include engagement of financial advisors in conjunction with debt issuance; portfolio management advisory support services; specialized professional consulting support; special legal representation; appropriate independent rating services; third-party custodial services; and other supportive services which cannot be efficiently addressed through "in-house" treatments.

All such engagements shall require the written authorization of the Finance Director, who will provide written justification for the engagement to the Mayor and City Council.

VI. UTILIZATION OF MUNICIPAL CREDIT AUTHORITY

The City, like other governmental and quasi-governmental entities throughout the United States, is empowered to issue various forms of tax-exempt debt. The interest on such debt is exempt from federal (and sometimes, state) taxation. While the unrestrained use of this authority is inappropriate, there are many circumstances in which the application of specific borrowing techniques is in the financial interest of the City.

Such borrowing is closely regulated by federal law, Internal Revenue Service regulations, specific provisions of the Tax Equity and Fiscal Responsibility Act (TEFRA) and various elements of Louisiana Revised Statutes. Within the established regulations and guidelines, however, the City has a great deal of latitude with regard to the timing and general nature of its financing activities.

The City will utilize those financing alternatives and techniques which produce positive financial advantages.

The Finance Director will, from time to time, recommend to the Mayor and City Council various financing opportunities which should be of ultimate financial and operational benefit to the City. City personnel will constantly monitor the City's existing and potential financing alternatives to ensure that full advantage is being taken of the special tax-exempt financing alternatives which are available to the City.

Formulated by: The Cash Management Task Force
Submitted by: Mr. Mark Thibeaux, Finance Director
Reviewed by: Mr. Edward G. Randolph, Jr., Mayor
Approved by: The City Council (in October, 1994)

The City maintains a Cash Management Procedures Manual which, among other things, contains the City's currently-approved format for such documents as:

1. The City's *Master Repurchase Agreement*
2. The City's *Master Collateral Agreement*
3. The City's *Lead Bank Custodial Agent Agreement*
4. The City's *Third-Party Custodial Agent Agreement*
5. The City's *Broker/Dealer Questionnaire & Certification*
6. The City's *Investment Advisor Questionnaire & Certification*
7. The City's *List of Eligible Investments*

Those financial institutions, securities dealers, investment advisors, financial consultants and other firms (or individuals) having a special interest in such documents can request copies from:

The City of Alexandria, Louisiana
Office of the Director of Finance
Post Office Box 71
Alexandria, Louisiana 71309-0071
Telephone: (318) 449-5039
Facsimile: (318) 449-5231

The City of Alexandria, Louisiana

LIST OF ELIGIBLE INVESTMENTS

This document has been designed to specifically define those investment securities which are "eligible" for inclusion in the City's investment portfolio. In addition, this document lists certain investment securities which are definitely "ineligible" for inclusion. Next, the list delineates the City's "maximum maturity" criteria, both as to individual investments and the portfolio's "maximum weighted average maturity." Finally, since the City's eligibility criteria for "permanent" investments ("long" purchases) differs from the eligibility criteria applied to "temporary" investments (under the terms of approved repurchase agreements), the differences in such eligibility criteria are clearly defined.

Under normal circumstances, no variation from the listed criteria shall be allowed. However, the City may elect, at its discretion, to amend and/or refine its *List of Eligible Investments* as conditions warrant; a process which will be initiated by the City's permanent Cash Management Task Force, with input and oversight by the Finance Director, the Mayor and the City Council. In any event, no variances from the following list will be allowed in the absence of specific, written approval from the Finance Director.

A. Eligible Investments (in permanent portfolio):

- United States Treasury Bills (any maturity).
- United States Treasury Notes (up to 5-year maturities).
- United States Treasury Bonds (up to 5-year maturities).
- United States Treasury STRIPS (up to 2-year maturities).
- Securities issued by the Government National Mortgage Association (GNMA) which have final stated maturity dates of 5 years or less.
- Securities issued by the Federal National Mortgage Association (FNMA), the Federal Home Loan Mortgage Corporation (FHLMC), the Federal Farm Credit Bank (FFCB) and the Federal Home Loan Bank (FHLB), **subject to the following limitations:**
 - All coupon issues shall have defined final maturities of 5 years or less.
 - All discount notes (primary or secondary) shall have defined maturities of 1 year or less.
 - All securities defined by the instrumentalities listed above (generally defined as "medium-term notes") shall have final maturities of 5 years or less.
 - "Callable" issues will generally be avoided unless, in the opinion of the Finance Director, the earnings potential of such investments significantly overshadows the inherent "callability risk" of any such issues.

[NOTE: All broker/dealers offering to sell any of the above-mentioned securities to the City are urged to specifically disclose (at the time of the offering) any "single-, double- or triple-bad-day" maturity dates, as well as relevant "callability" features, in order that prospective yields-to-maturity will not be overstated.]

B. Ineligible Investments (in permanent portfolio)

- All United States Treasury securities with maturity dates in excess of 5 years.
- All United States Government Agency or Instrumentality securities which are defined as "mortgage-backed" securities. (Since such securities are inherently "callable," regardless of their final stated maturity date, they are ineligible as permanent City investments.)
- Certain United States Government Agency securities, including those issued by the Small Business Administration (SBA), the Agency for International Development (AID) and any other U. S. Government Agency securities which do not enjoy a widespread, competitive marketplace.
- Certain United States Government Instrumentality securities, including those issued by the Asian Development Bank, the Inter-American Development Bank, the World Bank, the U. S. Postal Service, the Tennessee Valley Authority, the Student Loan Marketing Association, and any other U. S. Government Instrumentality securities which do not enjoy a widespread, competitive marketplace.
- Any investment securities which have been "securitized," constructed or otherwise "invented" by the investment banking community, and subsequently represented (either by commission or omission) as being some form of "U. S. Government securities." Examples of such instruments include "pass-through" or "derivative" securities, CATS (Certificates of Accrual on Treasury Securities), TIGRs (Treasury Investment Growth Receipts), CMOs (Collateralized Mortgage Obligations), or even stranger "invented securities," such as CARs and REMICs.

C. Maturity Criteria (for permanent portfolio)

The City will not purchase any investment security which has a stated final maturity date over 5 years from the date of purchase. Moreover, the weighted average of the City's aggregate portfolio shall at no time exceed 2 years.

However, these maturity limits should not be construed as "targets." It is anticipated that individual and aggregate maturities will generally be much shorter than these defined "outer limits," thereby reflecting the City's general commitment to investing in "money market instruments."

D. Eligibility Criteria for "Temporary" Investments (under the specific terms of approved repurchase agreements and/or "sweep" accounts)

All securities defined as "Eligible" in Part A of this list are also eligible as "temporary" investments. Furthermore, since the short-term nature of repurchase agreements and "sweep" accounts mitigates against material interest-rate risk, the ultimate maturity dates of such securities may extend to 10 years. Moreover, proscriptions against "bad-day" and "callability" features may be overlooked, assuming that the securities fall within the eligibility and "haircut" requirements outlined in the City's *Master Repurchase Agreement*. Also, the *Master Repurchase Agreement* provides a mechanism through which the City may, at its discretion, further relax its requirements as to both type and maturity of eligible securities; but such variations will require the specific, written authorization of the Finance Director. (Typically, such variations will engender increased "haircut" margins with regard to the "purchased securities." In any event, each instance of variation requires the aforesaid written authorization.)

2008-2009 ANNUAL BUDGET

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