



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Alexandria
Louisiana**

For the Fiscal Year Beginning

May 01, 2022

Christopher P. Morill

Executive Director

***CITY OF ALEXANDRIA
ELECTED OFFICIALS
2023-2024***

EXECUTIVE

Jacques M. Roy

Mayor

LEGISLATIVE

Reddex Washington

Gary Johnson

Cynthia Perry

Lizzie Felter

Chuck Fowler

Jim Villard

Lee Rubin

District One

District Two

District Three

District Four

District Five

At-Large

At-Large

JUDICIAL

Richard Starling, Jr.

Jerome Hopewell

City Judge

City Marshal

***CITY OF ALEXANDRIA
EXECUTIVE OFFICERS
2023 - 2024***

Kay Michiels	Chief of Staff
Chad Gremillion	Police Chief (Interim)
Sam Allen	Fire Chief
Lisa Harris	Director of Human Resources
Jonathan Goins	City Attorney
David Johnson	Director of Finance
Richard Johnson	Director of Planning
Patrick VanDyke	Commissioner of Public Safety
Tonya Corley	Director of Community Services
Mike Marcotte	Director of Utilities
David Gill	Director of Public Works

2023-2024 ANNUAL BUDGET

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March 15, 2023

Mr. Lee Rubin, President
and Members of the Alexandria City Council
City of Alexandria
Post Office Box 71
Alexandria, Louisiana 71309-0071

Dear Mr. Rubin and Members of the City Council:

This constitutes my required Budget Message for Fiscal Year 2024 (2023-2024), regarding the operating and capital budgets proposed for the new fiscal year. Significant retained earnings (fund balance holdings) were used in formulation of these budgets. With this letter, including a detailed budget ordinance (and any legislation needed to effectuate revenue changes), provided in accordance with Section 5-03 of the Home Rule Charter, Local Act 504 of the State of Louisiana, and other policy provisions; the operating budget, capital budget, and required ordinance(s) (collectively, the “**Budget**”) to effectuate the entire Budget for fiscal year 2023-2024 (FY 24) are hereby submitted.

This Budget was prepared using necessary expenditure and conservative revenue projections. The national economy is showing significant improvement; however, predictions are “all over the board,” with regard to recessionary possibilities. The Louisiana economy has shown sluggishness despite some promising budget surplus availability for capital purposes. It is important, however, to remember money still in the local and state economies involves significant one-time or emergency-related injections. Therefore, austere planning is vital at all levels of government. In some ways, sales taxes have shown an unpredictable nature especially regarding: declines in collection pre-Covid, then some anemic growth, and finally over-pronounced collections due to federal injections. Prediction is never an exact science, but conservative projection is necessary due to non-recurring revenue. This Budget is indicative of those sentiments, making investments in necessary deferred expenses where indicated while attempting to preserve the needed and desired services to the citizens of Alexandria. This Budget includes one-time monies programmed in non-recurring areas of deferred need to avoid creating new dependences.

Operating capital needs are addressed robustly in a preservation measure to arrest how far we have fallen behind in four years, particularly in police and utilities.

The capital budget for FY 24 focuses on police operating capital, funds significant employee raises and benefits, and provides for commitments to utility infrastructure. The capital budget opens with several new major initiatives—cleaning out drainage, addressing utilities, and commencing project Nehemiah—reflected by the priority rating system we will publish with the Ordinance.

Sincerely,

Jacques Roy
Mayor, City of Alexandria



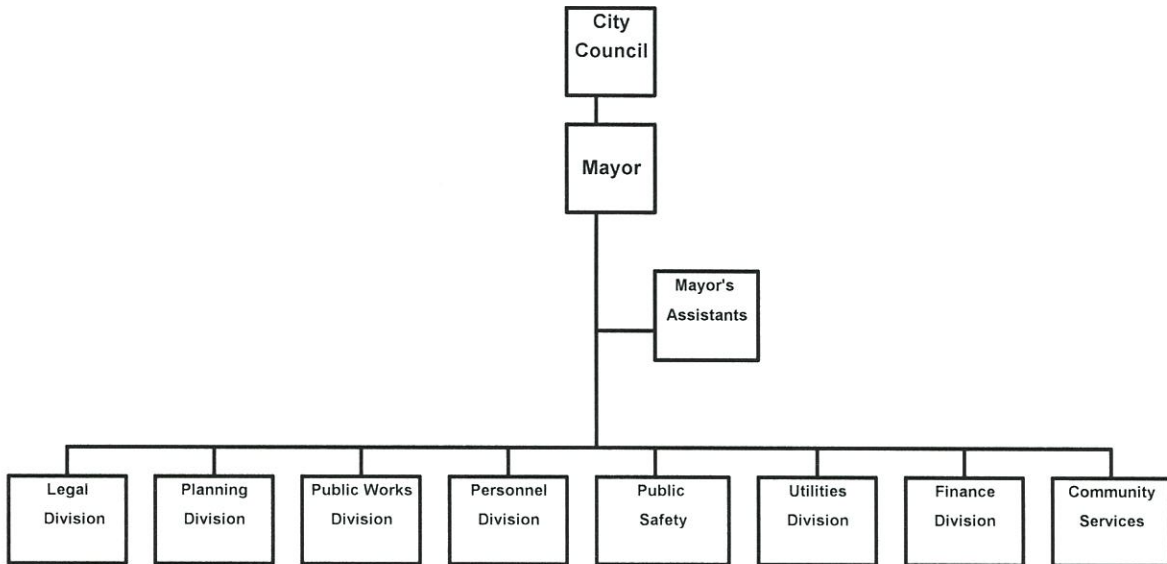
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Jacques M. Roy
Mayor

Office of the Mayor
Post Office Box 71
Alexandria, Louisiana 71309-0071
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CITY OF ALEXANDRIA

Organizational Chart



CITY OF ALEXANDRIA STRUCTURE AND BUDGETARY ORGANIZATION

ORGANIZATION

The City of Alexandria was founded in 1785 and incorporated in 1819. In 1977, the current City Charter was adopted, which established a Mayor-Council form of government consisting of a full time Mayor and seven Councilmen, five of which are elected from districts and two of which are elected at-large.

The City provides a full range of municipal services, including police, fire protection, street and drainage systems, refuse collection, parks and recreation, planning and zoning, public transportation, community development programs, and electric, gas, water, and sewerage services.

An organization chart showing all City entities is provided on the preceding page.

BUDGETARY STRUCTURE

The financial transactions of the City are budgeted and recorded in individual funds categorized as follows: Governmental Fund Type, Proprietary Fund and Fiduciary Fund Type. The funds listed under each category are as follows:

GOVERNMENTAL FUND TYPES: Governmental funds are used to account for all or most of the City's general activities and are budgeted bases on the modified accrual basis of accounting.

1.) GENERAL FUND

The General Fund is the general operating fund of the City and is used to account for operations traditionally associated with a city which are not required to be accounted for in another fund. This fund is used to account for the activities of elected officials, general administration, finance, public works, planning, and public safety.

2.) SPECIAL REVENUE FUNDS

Special revenue Funds are used to account for the proceeds of specific revenue sources which by law are designated to finance particular functions or activities of government.

Special revenue funds within the budget include the Pre Trial Intervention (PTI) Fund.

3.) DEBT SERVICE FUNDS

Debt Service Funds account for the accumulation of resources for, and the payment of, general governmental long-term debt principal and interest. These funds are funded principally from property taxes and sales tax revenue bonds.

4.) CAPITAL PROJECTS FUNDS

The Capital Projects Funds account for financial resources to be used for the acquisition or construction of major capital facilities/infrastructure. The annual Capital Improvements Program is published in a separate

documents and more fully details the funds' activities.

PROPRIETARY FUND TYPES: Proprietary funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary and useful for sound financial administration.

The City budgets proprietary type funds using the accrual basis of accounting except in its treatment of capital expenditures and debt service.

1.) **ENTERPRISE FUNDS**

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprise, in that costs of providing goods or services to the general public are financed through user charges. Enterprise Funds contained in this budget are:

- a) Electric, Gas, Water and Sewer System
- b) Municipal Transit System (Atrans)
- c) Sanitation System
- d) Zoo Fund
- e) Golf Course Fund

2. **INTERNAL SERVICE FUNDS**

Internal Service Funds are used to account for the cost of goods or services provided by one department to the other departments and generally accounted as an Enterprise Fund. The Internal Service Funds in this budget are:

- a) Risk Management Fund
- b) Employee Benefits Fund
- c) Unemployment Benefit Fund

FIDUCIARY FUND TYPES: Fiduciary funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the City. The Annual Report includes the City's three pension funds: City, Police, and Fire; however, for budgetary purposes, these funds are controlled by the individual retirement boards and are not considered a part of the City's budget process.

CITY OF ALEXANDRIA LEGAL REQUIREMENTS

BUDGET SUBMISSION

The City Charter requires the Mayor to submit a proposed budget to the Council at least forty-five (45) days prior to the beginning of each fiscal year. After submission of the budget, the council holds a public hearing, at which time all interested persons are given an opportunity to be heard. The budget is finally adopted no later than the twenty-seventh (27) day of the last month of the fiscal year (Sec. 5-02).

The City's fiscal year is May 1 - April 30.

BUDGET ADMINISTRATION

Responsibility for administering the annual budget is the Mayor's.

No payment shall be made or obligation incurred against any allotments or appropriations except in accordance with appropriations duly made and unless the Mayor or his designee first certifies that there is a sufficient unencumbered balance and that the funds will be available to cover the claim or meet the obligation when it becomes due and payable. (Sec. 5-04)

BUDGET AMENDMENTS

Budget Amendments are changes to the original budget ordinance that affect different programs or functions or division, department, office or agency (cost centers).

During the year, the Mayor may certify to the Council that additional revenues are available and present a budget amendment to appropriate these revenues. If at any time during the year it appears that the revenues available will be insufficient to meet the amount appropriated, he shall report to the Council without delay, indicated the amount of the deficit, any remedial action taken by him and his recommendations as to other steps to be taken. (Sec. 5-05)

To meet a public emergency affecting life, health, property or the public peace, the Council may adopt an emergency ordinance at the meeting in which it is introduced. (Sec. 5-05)

At any time during the fiscal year, the Mayor may transfer part or all of any unencumbered appropriations balance only within the same program or function of a division, department, office or agency. (Sec. 5-05)

LAPSE OF APPROPRIATIONS

Every appropriation, except an appropriation for the capital expenditure, shall lapse at the close of the fiscal year to the extent that it has not been expended or encumbered. An appropriation for a capital expenditure shall continue in force until the purpose for which it was made has been accomplished or abandoned; the purpose of any such appropriation shall be deemed abandoned if three (3) years pass without any disbursement from or encumbrance of the appropriations.

(Sec. 5-06)

CITY OF ALEXANDRIA METHODS OF FINANCING INFRASTRUCTURE

Infrastructure refers to public facilities such as roads, bridges, sidewalks, public buildings, mass transit facilities, sewer systems, etc. The following will describe some of the methods which may be or has been utilized by the City of Alexandria to finance the maintenance and expansion of the City's infrastructure.

GENERAL OBLIGATION BONDS

General Obligation (GO) Bonds are backed by the full faith and credit of the City of Alexandria and require voter approval before they can be issued. GO Bonds are secured by a tax levy. The City of Alexandria's debt limit on GO Bonds has been established by state law. LRS 39:562 states GO Bonds may be issued for up to ten percent (10%) of the assessed valuation for any single authorized purpose or thirty-five (35%) of the assessed valuation for all purposes.

REVENUE BONDS

Revenue bonds are serviced from the revenues of a particular enterprise or revenue source. The City of Alexandria primarily issued two types of revenue bonds:

Sales Tax Bonds

Sales Tax Bonds are secured by the revenues received from sales taxes levied by the City of Alexandria. The City is allowed to issue Sales Tax Bonds as long as the annual debt service does not exceed 75% of the estimated sales tax collections for the current year. The City has substantial bonding capacity which varies from time to time depending upon levels of sales tax collections.

Utility Revenue Bonds

Utility Revenue Bonds are secured by the revenues received from the City of Alexandria's Utility Systems. There are no statutory limitations on the amount of bonds that can be issued. Additional Revenue Bonds may be issued after holding or election.

Certificate of Indebtedness (COI)

Certificate of Indebtedness are loans made to the City of Alexandria by financial institution. COIs are secured by excess revenues. The city can issue COIs as long as they are secured by excess revenues of the City above the statutory, necessary and usual charges in each year. The maximum annual debt service on these certificates in any future year may not exceed the budgeted excess revenues for the current year. The City's borrowing capacity varies from time to time depending upon budgeted revenues.

CITY OF ALEXANDRIA STATEMENT OF BUDGETARY POLICIES

Currently the City of Alexandria does not have a formal set of goals and objectives, nor does it have a long-range strategic plan. During the past two years, however, the City Council and the Administration have developed several significant budget policies.

FUND BALANCE:

During the budget process for the 1990-1991 Annual Budget, the City Council includes a policy with the adopted budget that set the Fund Balance for the General Fund at 7% of total revenues with a goal of increasing it to 10% over a three year period. This policy was developed to maintain an adequate operating cash flow and to provide funding for emergencies.

The fund balance goal of 10% was reached and has been maintained since fiscal year 1993-1994.

REVENUES:

The City Council has set the policy of limiting operating transfers from the Utility Fund to the General Fund to five percent of the gross revenues earned by the utility system.

The City's cash flow is normally lowest during the first four months of the fiscal year due to seasonal revenue and expenditure adjustments. In order to address possible cash flow crunches, the Administration has established a policy that limits filling personnel vacancies and purchasing operating capital outlay to an emergency or critical needs basis only.

EXPENDITURES:

The City Council has also established a ceiling of \$300,000 in the General Capital Projects Fund for the purchase of Vehicles and Equipment. However, certain occasional purchases that are very expensive, e.g. a Fire Truck, are excluded from this policy. This policy was created to enable more funds for city infrastructure needs.

RISK MANAGEMENT:

During fiscal year 1989-1990, the City Council created a Risk Management Fund and an Employee Benefits Fund. The purpose of this policy was to better track claims, build up reserves and self-insure a larger part of its insurance program.

CITY OF ALEXANDRIA BUDGETARY PROCESS

The City of Alexandria prepares two separate budget documents: The Annual Operating Budget and the Annual Capital Budget and Five Year plan. In September of each fiscal year the Budget Officer's Office begins compilation of data necessary for the preparation of the Budget Preparation Manuals for both the Annual Capital and Annual Operating Budgets. Each manual contains the criteria to be used in preparing the budget request forms contained in the manuals. The manuals are sent to Division Directors and Department Managers in October. Annual Capital Improvements Budget requests are due the end of November. Annual Budget requests are due mid-December.

While the Division Directors and Department Managers are compiling their expenditure/expense needs, the Mayor and his staff begin preparing the revenue estimates for the upcoming fiscal year.

CAPITAL IMPROVEMENTS PROGRAM BUDGET (CIP)

The Capital Improvements Budget contains a five year plan. The City's goal is to maintain a Capital Improvements Program that will provide for the improvements necessary to meet the needs of the community within the constraints of available resources. Each Division Director and Department Manager is required to review all existing projects contained within the Five Year Plan. Department Managers are required to reassess the cost estimates of projects budgeted in the Five Year Plan. The Division Directors and Department Managers are required to add, delete or revise projects based upon current cost estimates, community and departmental needs. Packages are submitted to the Budget Officer for review. Any request which does not meet the criteria stated in the manual is sent back to the Division Director and Department Manager.

In January of each fiscal year the Administrative Review Committee meets to review all CIP requests. All CIP requests are prioritized based upon a "critical needs assessment" made by the Administrative Review Committee. Projects which maximize local dollars with federal and/or state funds in order to leverage available local funds are given close consideration. The Mayor and his staff diligently work to balance all five years of anticipated revenues with expenditures. Based upon the history of the CIP program, a CIP policy requires a \$500,000 fund balance at the beginning of each fiscal year for the General Capital Projects Funds and the Utility Capital Project Fund. The fund balance requirement is necessary in order to provide funding for any change orders, plan changes, shortfalls, or emergency needs which may occur during the fiscal year.

ANNUAL OPERATING BUDGET

All Division Directors and Department Managers are asked to carefully review their current operating budgets and to anticipate any future requirements for the next fiscal year. A Current Service Level Budget is required by each department to be submitted. A Current Service Level Budget requires each department to develop a budget that would retain the current level of services provided without any increase in operating/contractual line items with the exception of any increases necessary to fund Federal, State or Local mandates. Capital Outlay requests are not limited to a dollar amount but are restricted to only those items imperative to maintaining the current level of service. Any requests for new personnel or operating/contractual increases which were not mandated by law were required to be submitted by budget addendum. In February of each fiscal year the Administrative Review Committee meets to review all operating requests. The Administrative Review Committee meets with all department managers to review their requests.

CITY OF ALEXANDRIA BUDGETARY PROCESS

Once both budgets have been balanced, final figures are compiled by the Budget Officer's Office. A proposed budget document is prepared and submitted to the City Council for their review. The City Charter requires the Mayor to submit a proposed budget to the Council by March 17 of each fiscal year.

CITY OF COUNCIL REVIEW

Once both budgets have been balanced, final figures are compiled by the Budget Officer's Office. A proposed budget document is prepared and submitted to the City Council by March 17 each fiscal year.

A public hearing is held by the Alexandria City Council. The public hearing provides an opportunity for public input to be received on the proposed budget. In April of each fiscal year the Finance Committee of the Alexandria City Council meets with the Administration to review the proposed budgets. The budgets are then presented to the full City Council for adoption. The City Charter requires that the budgets be adopted no later than April 27th.

MAJOR BUDGET AMENDMENT

In November of each fiscal year an analysis of revenues received through the first six months of the current fiscal year is compiled to determine if the budget will be adjusted. If sufficient funds are available, a Major Budget Amendment is prepared. The Administrative Budget Review Committee prepares and approves any additional appropriations to the budget. The Major Budget Amendment is then forwarded to the Alexandria City Council their review and approval.

If the analysis of revenues received should reveal that revenues are not being received as anticipated, then budget "cuts" would be made at this time by the Administrative Budget Review Committee. Any reductions made to the budget by the Administrative Budget Review Committee would be forwarded to the Alexandria City Council for their review and approval.

CITY OF ALEXANDRIA
Budget Preparation Manual
Operating Budget

For Fiscal Year 2023-2024

BUDGET CALENDAR

<u>DATE</u>	<u>ACTIVITY</u>
February 8, 2023	Budget Preparation Manual Distributed.
February 15, 2023	Completed budget requests due back the Budget Office.
February 16-28, 2023	Budget requests reviewed and compiled by Budget Officer.
March, 2023	Administrative Budget Review Committee met with Department Managers to discuss new additions or request.
March 15, 2023	Administration's Recommended 2021-2022 Operating & Five Year Capital Budget submitted to the Mayor and City Council.
April 18, 2023	Public Hearing held on Budget.
April 18, 2023	Budget is adopted by City Council.

**CITY OF ALEXANDRIA
GLOSSARY OF BUDGET TERMS**

APPROPRIATIONS - Authorization granted by the City Council to make expenditures to incur obligations for specific purposes.

ASSESSED VALUATION - A value that is established for real or personal property for use as a basis for levying property taxes.

ASSESSMENTS - An amount levied on personal property on a cost sharing basis for improvements made by the benefit of a small group of property owners (e.g. Special assessments for the reconstruction of a sewer line in a lightly populated area).

BUDGET - A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

BUDGET CARRYOVER - The total of the current budget, April 30, minus prior year(s) expenditures.

BUDGET MESSAGE - The opening section of the budget which provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal of years, and the views and recommendations of the Mayor.

CAPITAL IMPROVEMENTS PROGRAM (CIP) - A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs.

CAPITAL OUTLAY - Capital expenditures paid for out of operating funds. Generally consists of machinery, furniture and fixtures, etc. that cost \$500 or more and last more than three years. (Items with a cost of less than \$200, which are purchased in a substantial quantity and are outside the normal operating cost are budgeted as capital outlay).

DEBT SERVICE - Cash outlays in the form of debt principal payments, periodic interest payments and related service charges for debt incurred in prior periods.

DEMAND INDICATORS - Statistical measures of what is accomplished or performed by a budgetary unit. For example, total meters disconnected is a workload indicator.

DEPARTMENT - The smallest organizational unit in the budget.

DIVISION - The highest organizational level in the City in which a specific activity is carried out. A division may consist of several departments.

ENCUMBRANCE - The commitment of appropriated funds to purchase an item or service and to set aside those funds for the future expenditure.

FISCAL YEAR - A twelve-month period of time for which the annual operating budget applies. At the end of this period the government determine its financial position and the results of its operations. The fiscal year for the City of Alexandria is May 1 to April 30.

**CITY OF ALEXANDRIA
GLOSSARY OF BUDGET TERMS**

FIVE YEAR CAPITAL PLAN - A plan of financial operation, to fund capital infrastructure needs over a period accordance with special regulations, restrictions or limitations (e.g. General Fund, Utility Fund, etc.).

FUND - A self-balancing accounting entity segregated to carry on specific activates or attain certain objects in accordance with general regulations, restrictions or limitations. (i.e. General Fund)

FUND BALANCE - Resources remaining from prior years which are available to be budgeted in the current year.

FUND SOURCE - The source of Revenue used to pay for a particular project.

INTERFUND TRANSFERS - Amounts transferred from one fund to another. Transfers are not expenditures and must be appropriated and expenditures in the fund receiving the transfer.

OBJECT CODE - An expenditure classification according to the type of items purchased or services obtained (e.g. Office Expense, Machinery and Equipment, etc.)

ORDINANCE - A formal legislative enactment by the governing body of a municipality.

PERFORMANCE INDICATORS - Statistical measures of the service level provided to the citizenry and/or other city departments. For example, the response time to an emergency call would be a performance indicator for the Fire Department.

PERSONAL ROSTER - A list which contains the titles and numbers of positions authorized to be filled by a particular organizational unit.

PROJECT CATEGORY - The functional improvement category under which a project is assigned, (e.g., Public Enterprise, Economic Development, Street, etc.)

RETAINED EARNINGS - The cumulative earnings since the establishment of the system that have been invested in property, plant and equipment or current assets.

URBAN SYSTEMS - Federal funded street projects that match local funds for the reconstruction of major streets.

ORDINANCE NO. 41-2023

AN ORDINANCE ADOPTING THE OPERATING BUDGET FOR THE CITY OF ALEXANDRIA FOR FISCAL YEAR 2023/2024; TO MAKE APPROPRIATIONS FOR THE ORDINARY EXPENSES OF ALL CITY DIVISIONS, DEPARTMENTS, OFFICES AND AGENCIES, PENSIONS AND OTHERWISE PROVIDING WITH RESPECT TO THE EXPENDITURES OF APPROPRIATIONS; ADOPTING THE CAPITAL BUDGET FOR THE CITY OF ALEXANDRIA FOR FISCAL YEAR 2023/2024; APPROPRIATING FUNDS FOR THE CAPITAL BUDGET FOR THE CITY OF ALEXANDRIA FOR FISCAL YEAR 2023/2024 AND PROVIDING FOR CAPITAL EXPENDITURES; TO PROVIDE FOR A REORGANIZATION PLAN FOR THE PUBLIC WORKS AND PLANNING DIVISIONS; AND OTHER MATTERS WITH RESPECT TO APPROPRIATIONS AND THE EXPENDITURE OF FUNDS PERTAINING THERETO.

WHEREAS, the Operating and Capital Budgets for the City of Alexandria involve the need for using fund balance/retained earnings to balance revenues with expenditures. The use of said funds is to cover the deficit between needed services and expenditures, balanced against the projected revenues, in order to effectively plan for the normal and extraordinary expenses to operate City government and its services and programs, thereby requiring conservative budgeting and careful monitoring of the City's financial condition.

NOW THEREFORE:

SECTION I. BE IT ORDAINED BY THE Council of the City of Alexandria, Louisiana, in legal session convened, that the Council adopts and fully appropriates the 2023/2024 Operating and Capital Budgets for the City as evidenced by the proposed "City of Alexandria Annual Budget 2023-2024," to make appropriations for the ordinary and capital expenses of all city divisions, departments, offices and agencies, pensions and otherwise, provided by the individual appropriation items as detailed therein and the respective budgets included therein, a copy of which is referred to and attached hereto for greater accuracy and clarity and which line items as set out in the proposed "City of Alexandria Annual Budget 2023-2024" are incorporated by reference herein as if each is fully stated verbatim and appropriated line for line in this section in its entirety.

SECTION II. BE IT FURTHER ORDAINED, etc. that the 2023-2024 budget (FY 2024) authorized number of employees for each division, department, office and agency of the City of Alexandria is hereby indicated, in detail, in this ordinance; and, provided further, that the number of authorized positions approved for each division, department, office and agency may be individually changed by the Mayor by transfer or in conjunction with an administrative reorganization under Section 4-11 of the Home Rule Charter of the City of Alexandria.

SECTION III. BE IT FURTHER ORDAINED, etc. that the budget ordinance shall provide for each and every division, department, office and agency of the City and any transfers of funds or expenditures by or within any division, department, office or agency shall comply with Section 5-05 (d) of the Home Rule Charter of the City of Alexandria or otherwise by transfers which net no additional expenditure.

SECTION IV. BE IT FURTHER ORDAINED, etc. that for FY 2024 the rate for electricity and natural gas sold by the City of Alexandria Utility System to the City of Alexandria shall be equal to the fuel cost only; and further that any transfers of funds settled, recouped, or realized through litigation or the implementation of the Alexandria Utility Sustainability Project, its sales, transmission, or otherwise, which were placed in the appropriate restricted fund until such time as it was to be appropriated for proper public purpose, which was appropriated for such proper public purpose to fund in part Project RESTOR, reaffirmed herein, as provided according to law, according to the generally accepted exposure as detailed by the Mayor.

SECTION V. BE IT FURTHER ORDAINED, etc. that for FY 2024 pensions and other fringe benefits are funded as detailed in the Budget for each respective division, department, office and agency, except as otherwise modified herein by specific provision; and, further providing the Section 457 deferred compensation and retirement contribution plan for the Mayor and certain unclassified employees is funded as provided in the Budget and Resolution 4277-1988 such that the city's contribution on behalf of the unclassified employee shall be the same percentage of salary as is paid on behalf of the classified employee to the City of Alexandria Employee's Retirement System, subject to the limitations of Section 457

SECTION VI. BE IT FURTHER ORDAINED, etc. that the salaries of all positions shall continue under the current salary plan of the Alexandria Civil Service Commission previously approved by the City Council, and further salaries and fringe benefits of all positions shall be as designated in the 2023-2024 (FY 2024) Annual Budget, or as amended, except that no across-the-board per cent salary increase for a position in the classified service pay plan shall be awarded, without the Mayor's authorization, to any position held under a probationary rule or for any special assigned position; provided, however, that the Police Department and Fire Department personnel, in the past or future, who may be covered by collective bargaining agreements with the City, the Chief of Fire, the deputy administrative fire chief, and all Assistant Chiefs of the Fire Department and the First Assistants, and the Chief of the Police Department, and any deputy chiefs of police, if personnel are excepted from recognition by collective bargaining agreements, shall be paid in accordance with the schedules and designations set out in the respective department appropriation; and except for promotions, no wage increases shall be granted to any employees unless funds are appropriated for that purpose, the General Fund being required to use both Prior Year Revenues and transfers from the Utility System Fund to balance revenue with expense, if in the opinion of the mayor such funds are necessary; provided, however, that each member of the fire department who has three years continuous

service and otherwise who qualifies for a statutory wage increase as mandated by R.S. 33:1992(B) shall be deemed to have received such longevity pay increase by the wage increase granted by the Salary increase received in this appropriation, because salary increases in the fire department meet or exceed the appropriation for the statutory requirement.

SECTION VII. BE IT FURTHER ORDAINED, etc. the implementation of this budget shall be May 1, 2023, except as otherwise provided herein or in the opinion of the Mayor when implementation of line items hereunder are deemed necessary for such purposes necessary to administer salaries and other fringe benefits, including determining the ability of the City to administer additional salaries and other fringe benefits contained in collective bargaining; and further otherwise that this ordinance shall become effective upon signature by the Mayor, or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without a signature by the Mayor, subject to retroactive application as provided by this section and accepted by Generally Accepted Accounting Practices (GAAP).

SECTION VIII. BE IT FURTHERMORE ORDAINED, etc. that the City hereby prioritizes the capital budget and authorizes the Administration to promulgate such rules as reasonably needed to achieve economies of scale and aid in local economic successes. Categories of priority shall be as follows:

PRIORITY ONE (I)

Priority I (P-I) projects include Project Nehemiah, any remnant SPARC projects, R.I.V.E.R. Act projects (pertaining to the Weiss and Goldring initiative and LSUA medical allied health complex) as funded in the fiscal year as primary projects, followed by utilities, drainage and transportation projects of high need and city-wide, multi-district application. These priorities would include projects such as drainage (including Clean Out 2.0), utility transmission, and Project ABC needs.

The City's Five-Year Capital Improvements Plan should contain 51% or more in P-I projects for the fiscal year.

There shall be \$500,000 in contingency in P-I to commence the fiscal year. Further best planning practices, in compliance with the American Society of Civil Engineers (ASCE), "Principles for Infrastructure Stimulus Investment," are those projects supported by economic stimulus investment criteria, such as:

- Projects must create and sustain employment increases;
- Investments must provide long term benefits to the public (such as congestion relief or drainage needs);
- Long term maintenance and upkeep needs of all infrastructure projects, existing and new, must be taken into account; and
- To ensure accountability and transparency, auditing programs should be able to establish measurable stated outcomes.

In order to ensure the above criteria are met, the following principles will Priority I selection decisions:

- The project should deliver measurable improvements in public safety, health, and quality of life;
- The project should provide substantial, broad-based economic benefit;

- The project should be designed and built in a sustainable and cost-effective manner, and proper consideration must be given to life-cycle costs; and
- The project should have a significant environmental benefit such as area restoration, improved air quality through reduced congestion and better watershed management through eliminating vulnerabilities in a system.

While funds in P-I may be re-allocated as such projects are matched with other funds or become certified to be economically feasible, this Priority should exhaust itself before considering Priority II or III, and the P-I category shall allow the transfer into it from P-II as P-Is are completed or de-prioritized, subject to the minimum 51% rule.

P-IIs, however, should be funded and prioritized simultaneously with P-Is since P-IIs that are readily feasible may be of high value as economic development projects and not otherwise on a P-I track.

PRIORITY TWO (II)

Projects in this category would be prioritized as P-Is but are not because of one or more of the following reasons:

- The project is awaiting a funding match from another entity.
- The project is a high value economic development project, but is not strictly speaking a project meeting P-I requirements.
- The project does not involve public safety, drainage, or high ASCE ratings.
- The project can be independently phased in different priorities.
- The project is a "stand alone" phase completing already-finished other phases, which were of greater import.

PRIORITY THREE (III)

Other projects provided for in the Five-Year Capital Improvements Plan shall be considered prioritized here, and these projects may move into P-I or P-II status generally in order, but not necessarily, depending on funding availability or other feasibility determinations. These projects may be categorized and listed in the Five-Year Capital Improvements Plan, but may not be actively worked by the City Planning Division. P-IIIs shall be reviewed, however, at least twice yearly for priority assessment, along with P-Is and P-IIs, to ensure proper oversight and movement toward completion. City Council members shall be advised of the status of these projects on a more often basis as requested.

PRIORITY Indeterminate (P-ind)

All remaining projects shall be grouped as P-ind and may be in the Five-Year Capital Improvements Plan or capital budget of the City, or may be included on a master needs list maintained by the City Planning Division. These projects are neither scheduled for regular review nor given priority, but are instead a list of requested projects that have been initially vetted or requested by the City Council or public based on preliminary feasibility, efficacy and need.

SECTION IX. BE IT FINALLY ORDAINED, etc. that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items, or applications of this ordinance which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

THIS ORDINANCE was introduced on the 4th day of April, 2023.

NOTICE PUBLISHED ON THE 7th day of April, 2023.

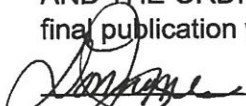
THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

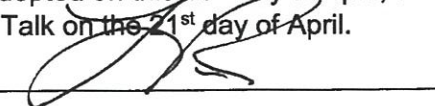
YEAS: Villard, Felter, Washington, Rubin, Fowler, Johnson.

NAYS: Perry

ABSENT: None

AND THE ORDINANCE was declared adopted on this 18th day of April, and final publication was made in The Town Talk on the 21st day of April.



CITY CLERK

PRESIDENT

MAYOR'S APPROVAL ~~DATE~~

DELIVERED: DATE: 4/19/23 TIME: 1:00 p.m.

RECEIVED: DATE: 4/20/23 TIME: 11:45



April 30, 2023

Honorable Mayor and
Members of the Alexandria City Council

The operating budget requests for fiscal year ending April 30, 2023 were compiled and presented to the Alexandria City Council. The following is an executive recap summarizing the most significant factors in the adopted budget including revenue assumptions, major initiatives and expenditure breakdowns. Figures are rounded to the nearest thousand or the nearest tenth of a million where appropriate for ease of understanding.

Changes affecting all funds:

The Board of Trustees of the statewide Municipal Firefighters Employees Retirement System is expected to set the actuarial contribution rate for all member cities, as recommended by the actuary, at 33.25 % effective July 1, 2023, a decrease of .50% from the existing rate of 33.75%. The approximate decrease in cost by fund at existing staff levels follows:

General Fund	\$ 38,000
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The Board of Trustees of the statewide Municipal Police Employees Retirement System held a meeting to set the actuarial contribution rate for all member cities, as recommended by the actuary, at 34.35 % effective July 1, 2023, an increase of 3.10% from the existing rate of 31.25%. The approximate increase in cost by fund at existing staff levels follows:

General Fund	\$ 263,000
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The Board of Trustees of the City of Alexandria’s Employees’ Retirement System adopted and set the actuarial contribution rate for the City, as recommended by the actuary, at 22.43 % effective May 1, 2023, a decrease of .66% from the existing rate of 23.09%. The approximate decrease in cost by fund at existing staff levels follows:

General Fund	\$ 80,000
CDBG Fund	2,000
Utility Fund	80,000
Sanitation Fund	10,000
Zoo Fund	6,000
Municipal Transit	8,000
Total	<u>\$ 186,000</u>

David L. Johnson

Director of Finance

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email: david.johnson@cityofalex.com

Jacques M. Roy
Mayor



Operating capital was increased \$5.6 million compared to the total in the prior year; in anticipation of improvement of supply chain issues relating to equipment and vehicles. Operating capital totals by fund are as follows:

General Fund	\$6,841,000
Utility Fund	4,466,000
Sanitation Fund	786,000
Zoo Fund	<u>121,000</u>
Total	<u>\$12,214,000</u>

Revenue Outlook in Major Funds:

Sales tax continues to be the major source of revenue for the General Fund and the only “permanent” source for the General Capital Projects Fund. Combined City and Parish sales taxes account for 61% of total revenues in the General Fund. City Sales Taxes have shown increases for 7 of the last 10 years with the most recently completed fiscal year posting a 5.3% increase. Most observers agree that this increase is mostly due to the unprecedented spending habits of people and businesses during the COVID 19 pandemic, partially fueled by the presence of federal stimulus funding. As the stimulus funding subsided, purchases by individuals and businesses are also effected by supply chain issues – at times completely eliminating desired purchases due to lack of availability of products and in other instances where products are available firing greater than normal purchases satisfying pent up demand. Whereas the extremes tend to partially offset, they are still by their nature unpredictable. Most also conclude that individuals and businesses will not be able to sustain this level of spending indefinitely. In fact, 2 of the most recent 3 months of City Sales Tax collections show a reduction when compared to the previous year’s activity. Also of concern is the recent cost of living increase. The CPI for 2022 was 6.5%; compared to 7.0% in 2021 and 1.4% in 2020. Increases of this magnitude have not been seen in recent history. As buying power of individuals and businesses erodes, both confidence and demand for goods and services could fall. This in turn could adversely affect Sales Tax collections, potentially causing a secondary reduction as stimulus spending winds down. The confidence placed in the economy relates to how much spending people are apt to do in businesses and as individuals, and that is based on both fact and perception.

The Utilities System Fund normally contributes to the operation of other funds, including roughly 5% of its gross revenues to the General Fund and all required deficit support to the Municipal Transit Fund. These contributions are critical to the receiving funds in that without them, the operations of these funds would have to be significantly reduced. Charges for the four services (electric, water, gas, and wastewater) account for virtually all of the revenue of the system.

The electrical industry is facing little or no load growth in the last ten years due to increased efficiencies in areas such as lighting and air conditioning. The City’s Utilities System’s greatest earnings come from the sale of electricity. The lack of growth in that area could become problematic if the operating costs of the system rise significantly. Another source of concern has been the City’s tardiness in billing utility customers. The largest factor at work here is difficulty in hiring and retaining competent personnel in the meter reading function. This has recently improved with additional efforts by City staff and the partial outsourcing of meter reading. The City’s long range plans include conversion to Advanced Metering Infrastructure (AMI) which will give greater assurance of consistent billing cycles to the benefit of both the City and its utility customers.

Fund Balance/Retained Earnings:

The City has significant revenues in most of its operating funds that have allowed the City to operate without having to borrow short-term funds. The 2022-2023 Budget was prepared to utilize some of those prior year revenues as follows:

The **General Fund** is budgeted to use \$9.6 million in Fund Balance in Fiscal 2023-2024.

The **Utilities System Fund** is budgeted to use \$9.6 million in Retained Earnings in Fiscal 2023-2024.

General Fund:

The General Fund budget reflects an increase of \$5.1 million; or 7.51%, compared to the adopted budget of the previous year. As stated earlier, combined sales taxes account for 66% of all General Fund revenues. The summary below details major changes compared to the prior year adopted budget:

Revenues

Intergovernmental Revenues increased \$5.7 million; or 57.87%, from the previous years adopted budget. The greatest change here is in the addition of the 2nd tranche of American Rescue Plan Act (ARPA) funds that will assist in funding the purchase of additional operating capital.

Taxes show an increase of nearly \$.9 million, or 2.49%. The sole change here is in City Sales Tax.

Transfers In show a net decrease of \$.4 million, or 4.48%, partially offsetting the increases noted above.

Other Revenues complete the changes, with a net decrease of over \$1 million, or 9.49%. The sole change in this category is in Use of Prior Year Fund Balance.

Expenditures

Salaries & Fringe Benefits increased \$.2 million; or 1.92% over the prior year. This is due to the implementation of the next year of the Police and Fire pay matrices, along with net increases in pension contributions.

Capital Outlay increased \$4.7 million; or 225.28%, compared to the prior year as the City addressing vehicle and equipment needs, particularly in the Public Safety area.

Legislative Division

The Legislative Division decreased \$17,000; or 3.01%, due mostly to changes in health insurance coverage.

Executive Division

The Executive Division increased \$382,000; or 23.76%, due mostly to a net increase of 5 budgeted part time and full time personnel.

Finance Division

The Finance Division decreased \$384,000 or 3.22% compared to the prior year. Here a net decrease of \$444,000 in Interfund Transfers is partially offset by a net increase of \$43,000 in Operating Capital and other relatively minor changes in salaries and fringes.

Public Works Division

The Public Works Division increased \$1.7 million or 15.08% compared to the prior year, due mostly to increases in Capital Outlay.

Public Safety Division

An increase of \$3.4 million; or 10.93%, was approved for the Public Safety Division. Here increases in Capital Outlay of \$2.9 million are joined by the increased in salary and fringes of \$.5 million, the changes in salaries and fringes stem from the incremental cost of the pay matrices and changes in pension contribution rates.

Human Resources Division

A decrease of \$36,000; or 2.82%, was approved for this division due to net changes in salaries and fringes.

Legal Division

An increase of \$128,000 or 5.70% was approved for the Legal Division, due exclusively to increases in salaries and related fringe.

Community Services

A decrease of \$114,000, or 2.21% was approved for this division, due mostly to the shifting of 4 employee positions to the Public Works Division.

Special Revenue Funds:

The Pre Trial Intervention Fund (PTI) total budget remains unchanged compared to the prior year.

Internal Service Funds:

The Risk Management Fund's overall budget increased \$47,000 or 1.03%, from the prior year.

The sole change in revenue is a net increase in Charges for Services from the other funds totaling \$47,000. On the expense side, the sole change is a net increase in Claims of \$47,000.

The Employee Benefits Fund overall budget increased \$.5 million; or 4.11%, compared to the prior year. The only change in revenue is an increase of \$.5 million in Transfers In. In expenses, the only change is an increase in Claims of \$.5 million.

The Unemployment Benefits Fund remains unchanged from the prior year.

General Capital Projects

The following is a breakdown of the General Capital Projects by Category:

Category	No. of Projects	Total
Public Enterprise	10	6,275,000
Drainage	2	1,875,000
Streets	7	5,300,000
Police	-0-	-0-
Fire	-0-	-0-
Parks	1	400,000
Zoo	<u>-0-</u>	<u>-0-</u>
Total	<u>20</u>	<u>\$ 13,850,000</u>

The General Capital Projects are funded by Sales Tax Revenues, Property Tax Revenues, State and Federal Funds and Other Revenues. A five year 11.25 millage property tax dedicated to general capital projects has been approved by the voters in 1988, 1998, 2003, and 2008. This property tax renewed in 2018 for ten years. One-half of the 1976 Sales Tax is dedicated to payment of principal and interest on the sales tax bonds and capital improvements.

Projects involving economic development, construction of new facilities, renovation of existing public facilities and feasibility or master plan studies are budgeted under the Public Enterprise category. The City currently has budgeted 17 projects in this category. The 2023-2024 Budget will add 2 projects and adjust funding for 9 of these projects. A major project added to this category is a \$3 million cost share with Louisiana State University – Alexandria to expand its medical instruction facilities in downtown Alexandria.

Other projects receiving additional funding this year will include Elliott Street Reconstruction Foisy Street Reconstruction, Chatlain Overflow Structure to alleviate flooding and Residential Ditch Closure.

The Reserve for Relocation Project, operates as “holding” account for the other projects. The Reserve for Relocation Projects is used to “hold” Utility Funds transferred to the General Capital Projects fund for use with street or drainage projects. The reconstruction of streets or drainage systems often requires the movement or relocation of utility systems. A minimum appropriation of

\$100,000 per year is typically made by the Utility Funds to the General Capital Projects Fund.

Budget Amendments will be used to transfer the Utility Fund into special account numbers within a related project. If Utility Funds remain in a completed project, these funds are transferred back to the Reserve for Relocation Projects “holding” account.

Enterprise Capital Projects

The following is a breakdown of the Enterprise Capital Projects by Category:

Category	No. of Projects	Total
Electric	8	2,102,000
Water	7	7,902,000
Gas	10	971,000
Wastewater	3	1,240,000
Other	<u>1</u>	<u>100,000</u>
Total	<u>29</u>	<u>\$ 12,315,000</u>

The Enterprise Capital Projects are funded by revenues generated by the City’s Utilities System, Utility Revenue Bonds, revolving loans from the State Department of Health and Hospitals, and matching FTA grants.

At present, the City is engaging consultants to assess the needs of its Utilities System infrastructure. This will assure the ability of the 4 components; electricity, gas, water and wastewater, to provide reliable service to the customer at the existing level of service as well as provide for any anticipated growth in all areas. This assessment will materially impact future capital budgets in the Enterprise Capital Projects. To this end, the City remains diligent in maintaining the combined infrastructure of the Utility System for the future use of it’s citizens.

Utilities System Fund:

The **Utilities System Fund’s** 2023-2024 adopted budget increased by \$1.6 million; or 1.41% compared to the prior year.

Revenues

The only major change here is an increase in Use of Retained Earnings of \$1.6 million.

Expenses

Changes in expenses include increases in Transfers to Other Funds of \$1.2 million, increases in Operating & Contractual Expense of \$.3 million and an increase in Capital Outlay of \$.1 million.

Sanitation Fund:

Sanitation's budget decreased \$724,000, or 13.14% compared to the prior year.

In revenues, the changes are an increase in Use of Retained Earnings of \$650,000 and an increase in Transfers from General Fund of \$74,000.

In expenses, the greater changes are increases in Capital Outlay of \$759,000 and Transfers Out of \$129,000, which is partially offset by decreases in Salaries & Fringes of \$164,000 due to employee turnover and decreased pension costs.

Zoological Park Fund

The Zoo's budget decreased \$75,000, or 2.79%.

In revenues, Transfers from General Fund decreased \$860,000; which more than offset increases in Taxes of \$35,000 and Use of Retained Earnings of \$750,000.

In expenses, Salaries & Fringes increased \$18,000, while Transfers Out decreased \$97,000. Other minor adjustments account for the remainder.

Golf Course Fund:

The Golf Course's budget decreased \$25,000, or 2.64% compared to the prior year.

In revenues, the sole change is a decrease in Transfers In of \$25,000.

In expenses, the sole change is a decrease in Transfers Out of \$25,000.

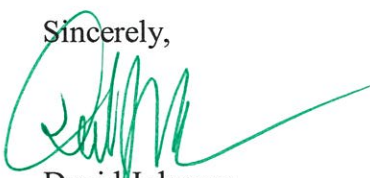
Municipal Transit Fund:

Municipal Transit Fund's budget decreased \$68,000, or 1.81%, compared to the previous year.

In revenues, the only change is a decrease in Transfers from the Utilities System Fund of nearly \$68,000.

In expenses, Salaries and Fringes decreased \$121,000 due to employee turnover and decreased pension cost; while Transfers to Other Funds decreased \$117,000. These are partially offset by an increase in Capital Outlay of \$170,000.

Sincerely,



David Johnson
Director of Finance
City of Alexandria

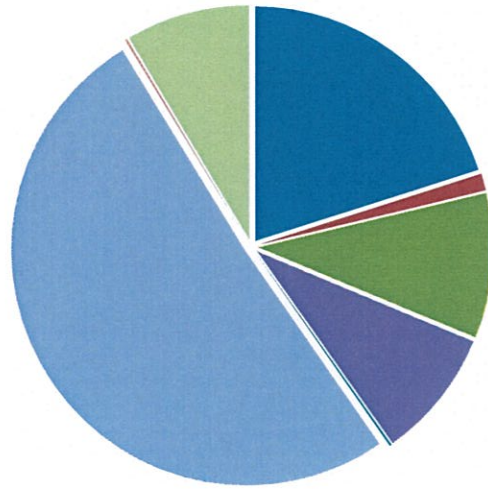
2023-2024 ANNUAL BUDGET

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2023-2024 ANNUAL BUDGET

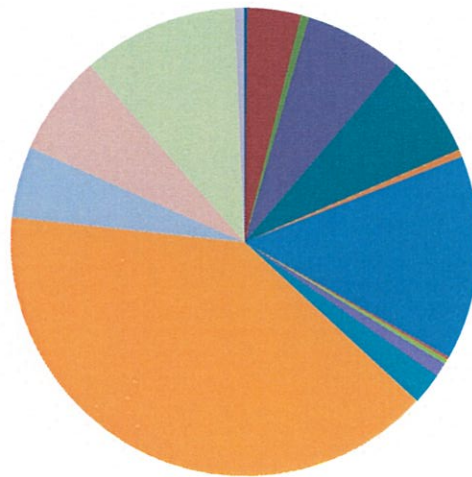
COMBINED ANNUAL BUDGET SUMMARY

Sources



■ Taxes ■ Licenses and Permits ■ Intergovernmental ■ Internal Services and Interfunds ■ Fines and Forfeits ■ Investment Income ■ Charges for Services ■ Other ■ Use of Fund Balance/Retained Earnings

Uses



■ Legislative ■ Executive ■ Judicial ■ Finance ■ Public Works ■ Planning and Development
 ■ Public Safety ■ Civil Service ■ Human Resources ■ Legal ■ Community Services ■ Enterprise Operations
 ■ Debt Principal & Interest ■ Claims/Fees Paid ■ Other - Interfund Transfers ■ Excess Revenue over Expenditures

2023-2024 ANNUAL BUDGET

COMBINED SUMMARY OF BUDGET BY FUND GROUPS

DESCRIPTION	GOVERNMENTAL FUND TYPES			
	GENERAL FUND	SPECIAL REVENUE FUNDS	GENERAL DEBT SERVICE	GENERAL CAPITAL PROJECTS
SOURCES OF FUNDS				
Taxes	35,213,000		2,849,038	10,261,762
Licenses and Permits	2,939,000			
Intergovernmental	15,632,000			3,300,000
Internal Services and Interfunds	9,503,000			100,000
Fines and Forfeits	277,000	65,000		
Investment Income	0			
Charges for Services	220,000			
Other	321,000			
Debt Proceeds	0			
Use of Fund Balance/Retained Earnings	9,623,000	120,000		
TOTAL SOURCES OF FUNDS	73,728,000	185,000	2,849,038	13,661,762
USES OF FUNDS				
Legislative	540,149			
Executive	1,988,704		800	6,240,000
Judicial	1,430,148			
Finance	6,650,371			
Public Works	13,238,750			4,728,301
Planning and Development	1,209,984			
Public Safety	35,115,401			
Civil Service	386,120			
Human Resources	859,455			
Legal	2,376,621			
Community Services	5,063,297			400,000
Enterprise Operations				
Debt Principal & Interest			2,848,238	
Claims/Fees Paid				
Other - Interfund Transfers	4,869,000	185,000		692,000
Excess Revenue over Expenditures				1,601,461
TOTAL USES OF FUNDS	73,728,000	185,000	2,849,038	13,661,762

CITY OF ALEXANDRIA

2023-2024 ANNUAL BUDGET

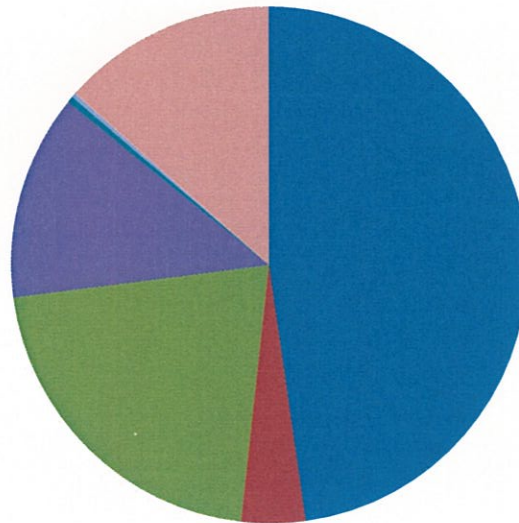
COMBINED SUMMARY OF BUDGET BY FUND GROUPS

PROPRIETARY FUND TYPES							COMBINED TOTAL
INTERNAL SERVICE FUNDS	UTILITY SYSTEM	SANITATION	MUNICIPAL TRANSIT SYSTEM	ZOO FUND	GOLF COURSE FUND	ENTERPRISE CAPITAL PROJECTS	
				1,315,000			49,638,800
			604,000			5,250,000	2,939,000
1,920,000	115,000	439,000	2,677,000	127,000	318,000	7,065,000	24,786,000
							342,000
							0
14,811,000	104,704,000	5,143,000	393,000	425,000	605,000		126,301,000
75,000	40,000		6,000				442,000
							0
510,600	9,632,000	650,000		750,000			21,285,600
17,316,600	114,491,000	6,232,000	3,680,000	2,617,000	923,000	12,315,000	247,998,400
							540,149
	890,344						9,119,848
	10,158,002						1,430,148
							16,808,373
							17,967,051
							1,209,984
							35,115,401
							386,120
							859,455
75,000							2,451,621
							5,463,297
	74,916,897	5,274,000	3,041,000	2,301,000	854,000	12,315,000	98,701,897
	9,433,757						12,281,995
17,241,600							17,241,600
	19,092,000	958,000	639,000	316,000	69,000		26,820,000
							1,601,461
17,316,600	114,491,000	6,232,000	3,680,000	2,617,000	923,000	12,315,000	247,998,400

CITY OF ALEXANDRIA

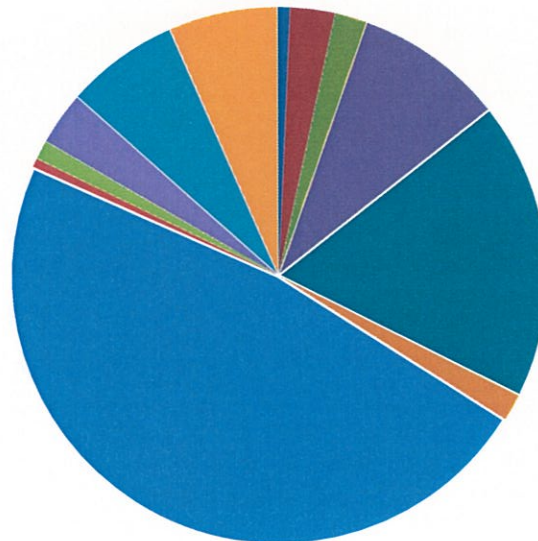
**2023-2024 ANNUAL BUDGET
GENERAL FUND
ADOPTED BUDGET SUMMARY**

Revenues



- Taxes
- Licenses & Permits
- Intergovernmental
- Internal Transfers/Interfunds
- Fines & Forfeitures
- Investment Income
- Charges for Services
- Other

Expenditures



- Legislative
- Executive
- Judicial
- Finance
- Public Works
- Planning
- Public Safety
- Civil Service
- Human Resources
- Legal
- Community Services
- Interfund Transfers

2023-2024 ANNUAL BUDGET

SUMMARY OF FUNDS

GENERAL FUND

REVENUE SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Received	Actual Received	Adopted Budget	Final Budget	Admin Approved	Adopted	Adopted
Taxes	39,901,416	41,432,931	34,358,000	40,429,000	35,213,000	35,213,000	2.49%
Licenses & Permits	3,081,798	3,177,139	2,885,000	3,025,000	2,939,000	2,939,000	1.87%
Intergovernmental	15,011,911	14,915,732	9,902,000	12,029,000	15,632,000	15,632,000	57.87%
Internal Transfers/Interfunds	9,483,000	9,668,000	9,949,000	4,270,000	9,503,000	9,503,000	-4.48%
Fines & Forfeitures	264,717	245,248	277,000	256,000	277,000	277,000	0.00%
Investment Income	40,308	45,286	0	40,000	0	0	0.00%
Charges for Services	316,256	338,015	220,000	260,000	220,000	220,000	0.00%
Other	758,130	1,582,759	10,987,000	12,500,583	9,944,000	9,944,000	-9.49%
Total Revenues	68,857,536	71,405,110	68,578,000	72,809,583	73,728,000	73,728,000	7.51%

EXPENDITURE SUMMARY BY DIVISION

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Legislative	437,469	426,552	556,886	568,886	540,149	540,149	-3.01%
Executive	1,380,430	1,279,315	1,606,862	1,621,362	1,988,704	1,988,704	23.76%
Judicial	1,153,132	1,206,472	1,430,823	1,269,823	1,430,148	1,430,148	-0.05%
Finance	5,090,486	3,518,457	6,590,229	6,142,229	6,650,371	6,650,371	0.91%
Public Works	14,605,855	11,268,651	11,503,703	14,365,220	13,238,750	13,238,750	15.08%
Planning	740,502	838,134	1,213,495	1,105,495	1,209,984	1,209,984	-0.29%
Public Safety	27,394,291	29,151,230	31,655,007	31,994,606	35,115,401	35,115,401	10.93%
Civil Service	305,044	325,297	394,522	392,072	386,120	386,120	-2.13%
Human Resources	638,206	805,842	887,138	805,138	859,455	859,455	-3.12%
Legal	2,234,209	2,613,080	2,248,408	2,872,408	2,376,621	2,376,621	5.70%
Community Services	3,389,611	4,616,806	5,177,927	5,111,105	5,063,297	5,063,297	-2.21%
Interfund Transfers	5,813,000	5,555,000	5,313,000	6,561,239	4,869,000	4,869,000	0.00%
Operating Reserve	0	0	0	0	0	0	0.00%
Total Expenditures	63,182,235	61,604,836	68,578,000	72,809,583	73,728,000	73,728,000	7.51%

EXPENDITURE SUMMARY BY CATEGORY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries	25,470,023	27,132,524	30,126,255	29,859,255	30,720,118	30,720,118	1.97%
Fringe Benefits	11,140,630	11,241,697	15,507,610	14,356,610	15,791,184	15,791,184	1.83%
Operating & Contractual	15,048,129	12,334,360	11,445,928	14,839,928	11,418,928	11,418,928	-0.24%
Other	10,047,377	8,919,143	9,395,261	10,424,500	8,957,261	8,957,261	-4.66%
Capital Outlay	1,476,076	1,977,112	2,102,946	3,329,290	6,840,509	6,840,509	225.28%
Total Expenditures	63,182,235	61,604,836	68,578,000	72,809,583	73,728,000	73,728,000	7.51%

CITY OF ALEXANDRIA

2023-2024 ANNUAL BUDGET

SUMMARY OF FUNDS PRE TRIAL INTERVENTION FUND

REVENUE SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Received	Actual Received	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Taxes	0	0	0	0	0	0	0.00%
Intergovernmental	0	0	0	0	0	0	0.00%
Interfund Transfers	0	0	0	0	0	0	0.00%
Investment Income	2,983	3,670	0	0	0	0	0.00%
Fines & Forfeitures	93,230	56,395	65,000	62,000	65,000	65,000	0.00%
Use of Property	0	0	0	0	0	0	0.00%
Other	0	0	120,000	123,000	120,000	120,000	0.00%
Total Revenue	96,213	60,065	185,000	185,000	185,000	185,000	0.00%

EXPENSE SUMMARY BY CATEGORY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries	0	0	0	0	0	0	0.00%
Fringe	0	0	0	0	0	0	0.00%
Operating & Contractual	0	0	0	0	0	0	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Interfund Transfers	0	185,000	185,000	185,000	185,000	185,000	0.00%
Operating Reserve	0	0	0	0	0	0	0.00%
Total Expenses	0	185,000	185,000	185,000	185,000	185,000	0.00%

2023-2024 ANNUAL BUDGET

**SUMMARY OF FUNDS
GENERAL DEBT SERVICE FUND**

REVENUE SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		Percent Change
	Actual Received	Actual Received	Adopted Budget	Final Budget	Admin Approved	Adopted	
Taxes	2,854,300	2,886,420	2,833,700	2,833,700	2,849,038	2,849,038	0.54%
Intergovernmental	0	0	0	0	0	0	0.00%
Interfund Transfers	0	0	0	0	0	0	0.00%
Investment Income	9,498	1,120	0	0	0	0	0.00%
Charges for Services	0	0	0	0	0	0	0.00%
Use of Property	0	0	0	0	0	0	0.00%
Other	0	0	0	0	0	0	100.00%
Total Revenue	2,863,798	2,887,540	2,833,700	2,833,700	2,849,038	2,849,038	0.54%

EXPENDITURE SUMMARY BY CATEGORY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries	0	0	0	0	0	0	0.00%
Fringe	0	0	0	0	0	0	0.00%
Operating & Contractual	800	800	800	800	800	800	0.00%
Other	2,818,775	2,822,925	2,832,900	2,832,900	2,848,238	2,848,238	0.54%
Capital Outlay	0	0	0	0	0	0	0.00%
Interfund Transfers	0	0	0	0	0	0	0.00%
Operating Reserve	0	0	0	0	0	0	0.00%
Total Expenditures	2,819,575	2,823,725	2,833,700	2,833,700	2,849,038	2,849,038	0.54%

2023-2024 ANNUAL BUDGET

SUMMARY OF FUNDS RISK MANAGEMENT FUND

REVENUE SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		Percent Change
	Actual Received	Actual Received	Adopted Budget	Final Budget	Admin Approved	Adopted	
Taxes	0	0	0	0	0	0	0.00%
Intergovernmental	0	0	0	0	0	0	0.00%
Interfund Transfers	0	0	0	0	0	0	0.00%
Investment Income	19,689	18,674	0	15,000	0	0	0.00%
Charges for Services	4,276,000	4,279,000	4,509,000	4,023,000	4,556,000	4,556,000	1.04%
Use of Property	0	0	0	0	0	0	0.00%
Other	330,039	1,025,697	75,000	500,000	75,000	75,000	0.00%
Total Revenue	4,625,728	5,323,371	4,584,000	4,538,000	4,631,000	4,631,000	1.03%

EXPENSE SUMMARY BY CATEGORY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries	0	0	50,000	50,000	50,000	50,000	0.00%
Fringe	0	0	13,523	13,523	13,523	13,523	0.00%
Operating & Contractual	1,282,784	2,268,208	1,231,477	1,231,477	1,231,477	1,231,477	0.00%
Other	3,886,520	5,135,112	3,289,000	3,243,000	3,336,000	3,336,000	1.43%
Capital Outlay	0	0	0	0	0	0	100.00%
Interfund Transfers	0	0	0	0	0	0	0.00%
Operating Reserve	0	0	0	0	0	0	0.00%
Total Expenses	5,169,304	7,403,320	4,584,000	4,538,000	4,631,000	4,631,000	1.03%

CITY OF ALEXANDRIA

2023-2024 ANNUAL BUDGET

**SUMMARY OF FUNDS
EMPLOYEE BENEFITS FUND**

REVENUE SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		Percent Change
	Actual Received	Actual Received	Adopted Budget	Final Budget	Admin Approved	Adopted	
Taxes	0	0	0	0	0	0	0.00%
Intergovernmental	0	0	0	0	0	0	0.00%
Interfund Transfers	500,000	1,646,000	1,420,000	1,630,000	1,920,000	1,920,000	35.21%
Investment Income	24,019	22,625	0	25,000	0	0	0.00%
Charges for Services	9,918,275	9,673,624	10,255,000	9,620,000	10,255,000	10,255,000	0.00%
Use of Property	0	0	0	0	0	0	0.00%
Other	0	71,452	500,000	650,000	500,000	500,000	0.00%
Total Revenue	10,442,294	11,413,701	12,175,000	11,925,000	12,675,000	12,675,000	4.11%

EXPENSE SUMMARY BY CATEGORY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries	0	0	0	0	0	0	0.00%
Fringe	0	0	0	0	0	0	0.00%
Operating & Contractual	2,837,870	2,194,964	2,075,000	2,325,000	2,075,000	2,075,000	0.00%
Other	8,517,085	8,794,913	10,100,000	9,600,000	10,600,000	10,600,000	4.95%
Capital Outlay	0	0	0	0	0	0	0.00%
Interfund Transfers	0	0	0	0	0	0	0.00%
Operating Reserve	0	0	0	0	0	0	0.00%
Total Expenses	11,354,955	10,989,877	12,175,000	11,925,000	12,675,000	12,675,000	4.11%

2023-2024 ANNUAL BUDGET

**SUMMARY OF FUNDS
UNEMPLOYMENT BENEFITS FUND**

REVENUE SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Received	Actual Received	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Taxes	0	0	0	0	0	0	0.00%
Intergovernmental	0	0	0	0	0	0	0.00%
Interfund Transfers	0	0	0	0	0	0	0.00%
Investment Income	742	814	0	1,000	0	0	0.00%
Charges for Services	0	0	0	0	0	0	0.00%
Use of Property	0	0	0	0	0	0	0.00%
Other	0	0	10,600	9,600	10,600	10,600	0.00%
Total Revenue	742	814	10,600	10,600	10,600	10,600	0.00%

EXPENSE SUMMARY BY CATEGORY

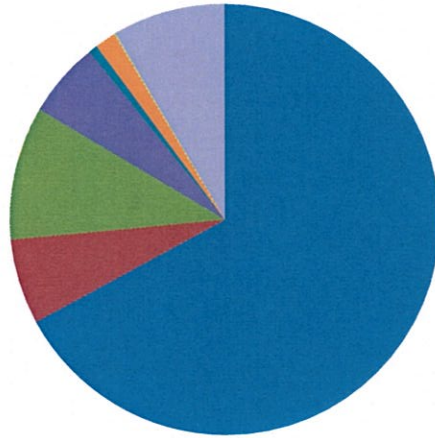
DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries	0	0	0	0	0	0	0.00%
Fringe	0	0	0	0	0	0	0.00%
Operating & Contractual	0	0	0	0	0	0	0.00%
Other	15,494	5,607	10,600	10,600	10,600	10,600	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Interfund Transfers	0	0	0	0	0	0	0.00%
Operating Reserve	0	0	0	0	0	0	0.00%
Total Expenses	15,494	5,607	10,600	10,600	10,600	10,600	0.00%

2023-2024 ANNUAL BUDGET

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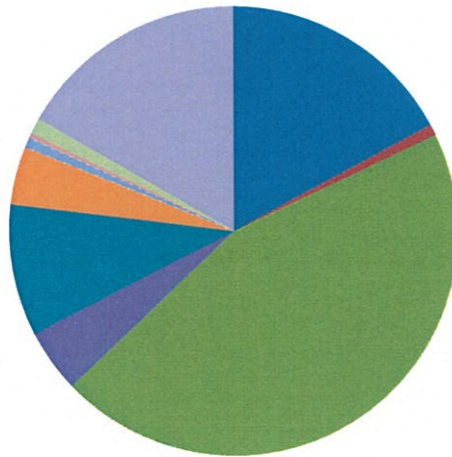
**2023-2024 ANNUAL BUDGET
UTILITY SYSTEM FUND
ADOPTED BUDGET SUMMARY**

Revenues



- Electric
- Water
- Gas
- Wastewater
- Environmental Compliance
- Other Charges
- Investment Income
- Intergovernmental
- Interfund Transfers
- Other

Expenses



- Finance
- Administration
- Electric
- Water
- Gas
- Wastewater
- Environmental Services
- Environmental Compliance
- Utility Services
- Interfund Transfers

2023-2024 ANNUAL BUDGET

**SUMMARY OF FUNDS
UTILITY FUND**

REVENUE SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Received	Actual Received	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Electric	70,581,692	71,085,293	76,777,000	99,457,000	76,777,000	76,777,000	0.00%
Water	7,814,448	7,369,083	7,360,000	7,430,000	7,360,000	7,360,000	0.00%
Gas	8,862,839	11,933,727	11,467,000	15,567,000	11,467,000	11,467,000	0.00%
Wastewater	7,422,445	6,138,160	6,520,000	6,620,000	6,520,000	6,520,000	0.00%
Environmental Compliance	719,086	655,024	755,000	755,000	755,000	755,000	0.00%
Other Charges	1,782,981	1,658,640	1,825,000	1,825,000	1,825,000	1,825,000	0.00%
Investment Income	53,317	62,693	0	50,000	0	0	0.00%
Intergovernmental	62,933	0	0	0	0	0	0.00%
Interfund Transfers	132,000	132,000	132,000	615,000	115,000	115,000	-12.88%
Other	(7,538)	67,193	8,065,000	5,651,910	9,672,000	9,672,000	19.93%
Total Revenue	97,424,203	99,101,813	112,901,000	137,970,910	114,491,000	114,491,000	1.41%

EXPENSE SUMMARY BY DIVISION

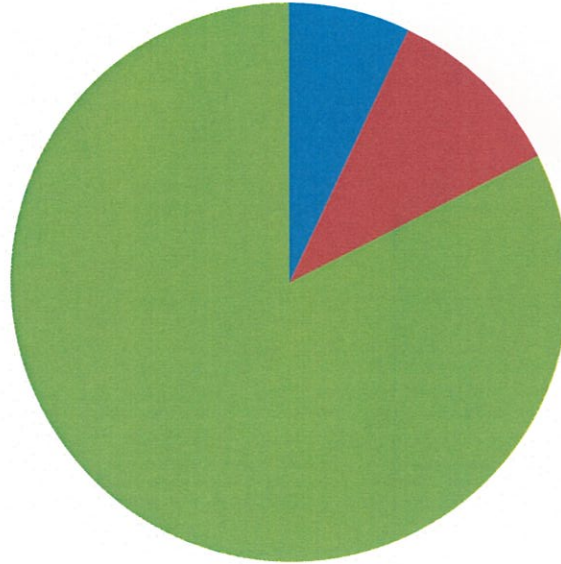
DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Finance	19,443,134	17,264,817	18,545,915	23,142,485	19,591,759	19,591,759	5.64%
Administration	629,318	542,926	890,344	903,344	910,942	910,942	2.31%
Electric	46,792,877	48,998,626	51,892,509	73,233,323	51,487,888	51,487,888	-0.78%
Water	7,047,822	4,220,679	5,497,329	5,725,498	5,232,472	5,232,472	-4.82%
Gas	8,668,509	12,810,026	10,994,553	15,174,017	10,810,347	10,810,347	-1.68%
Wastewater	4,115,682	5,209,564	4,784,374	5,302,374	4,778,465	4,778,465	-0.12%
Environmental Services	509,116	522,306	800,341	814,992	869,757	869,757	8.67%
Environmental Compliance	109,331	173,646	408,000	408,000	408,000	408,000	0.00%
Utility Services	1,116,639	923,074	1,248,635	1,192,877	1,309,370	1,309,370	4.86%
Interfund Transfers	14,041,442	16,813,000	17,839,000	12,074,000	19,092,000	19,092,000	0.00%
Operating Reserve	0	0	0	0	0	0	0.00%
Total Expenses	102,473,870	107,478,664	112,901,000	137,970,910	114,491,000	114,491,000	1.41%

EXPENSE SUMMARY BY CATEGORY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries	9,917,858	9,631,189	12,498,851	11,799,851	12,466,192	12,466,192	-0.26%
Fringe Benefits	4,012,805	3,881,023	5,954,486	5,514,486	5,939,933	5,939,933	-0.24%
Operating & Contractual	54,757,338	63,219,204	61,643,000	89,061,000	61,893,000	61,893,000	0.41%
Other	27,279,554	27,443,628	28,477,619	26,212,619	29,725,757	29,725,757	4.38%
Capital Outlay	6,506,315	3,303,620	4,327,044	5,382,954	4,466,118	4,466,118	3.21%
Total Expenses	102,473,870	107,478,664	112,901,000	137,970,910	114,491,000	114,491,000	1.41%

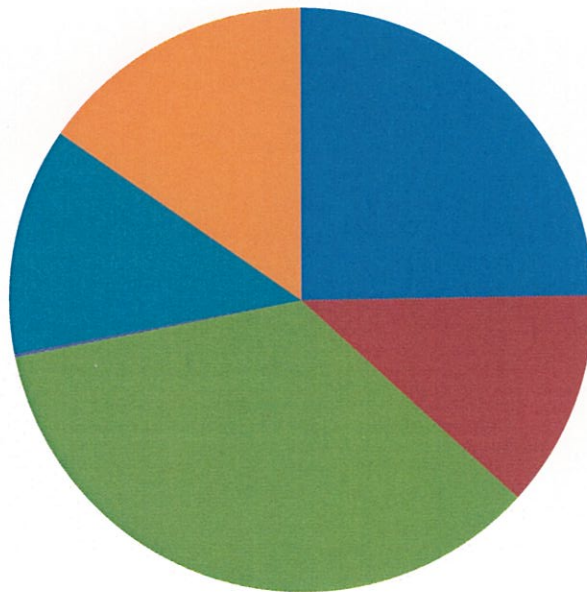
2023-2024 ANNUAL BUDGET
SANITATION FUND
ADOPTED BUDGET SUMMARY

Revenues



■ Internal Service/Interfunds ■ Other ■ Charges for Services

Expenses



■ Salaries ■ Fringe ■ Operating & Contractual ■ Other ■ Capital Outlay ■ Interfund Transfers

2023-2024 ANNUAL BUDGET

SUMMARY OF FUNDS SANITATION FUND

REVENUE SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		Percent Change
	Actual Received	Actual Received	Adopted Budget	Final Budget	Admin Approved	Adopted	
Taxes	0	0	0	0	0	0	0.00%
Intergovernmental	10,260	0	0	0	0	0	0.00%
Interfund Transfers	829,000	859,000	365,000	1,090,239	439,000	439,000	0.00%
Investment Income	6,723	0	0	10,000	0	0	0.00%
Charges for Services	5,084,183	4,792,427	5,143,000	5,023,000	5,143,000	5,143,000	0.00%
Use of Property	0	0	0	0	0	0	0.00%
Other	41,201	72,795	0	500,000	650,000	650,000	0.00%
Total Revenue	5,971,367	5,724,222	5,508,000	6,623,239	6,232,000	6,232,000	13.14%

EXPENSE SUMMARY BY CATEGORY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries	1,282,002	1,189,596	1,629,803	1,529,803	1,538,155	1,538,155	-5.62%
Fringe	498,486	452,474	824,626	680,626	751,845	751,845	-8.83%
Operating & Contractual	2,609,908	2,964,116	2,186,000	2,963,000	2,186,000	2,186,000	0.00%
Other	12,000	12,000	12,000	12,000	12,000	12,000	0.00%
Capital Outlay	485,442	0	26,571	503,810	786,000	786,000	2858.11%
Interfund Transfers	812,000	819,000	829,000	934,000	958,000	958,000	0.00%
Operating Reserve	0	0	0	0	0	0	0.00%
Total Expenses	5,699,838	5,437,186	5,508,000	6,623,239	6,232,000	6,232,000	13.14%

CITY OF ALEXANDRIA

2023-2024 ANNUAL BUDGET

**SUMMARY OF FUNDS
ZOOLOGICAL PARK FUND**

REVENUE SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		Percent Change
	Actual Received	Actual Received	Adopted Budget	Final Budget	Admin Approved	Adopted	
Taxes	1,261,457	1,292,437	1,280,000	1,315,000	1,315,000	1,315,000	2.73%
Intergovernmental	1,455	253,549	0	0	0	0	0.00%
Interfund Transfers	1,493,000	854,000	987,000	1,176,000	127,000	127,000	0.00%
Investment Income	6,642	11,908	0	0	0	0	0.00%
Charges for Services	224,100	532,901	425,000	475,000	425,000	425,000	0.00%
Use of Property	0	0	0	0	0	0	0.00%
Other	13,031	43,981	0	0	750,000	750,000	0.00%
Total Revenue	2,999,685	2,988,776	2,692,000	2,966,000	2,617,000	2,617,000	-2.79%

EXPENSE SUMMARY BY CATEGORY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries	768,584	748,045	880,822	896,822	879,185	879,185	-0.19%
Fringe	288,559	300,229	377,844	381,844	397,165	397,165	5.11%
Operating & Contractual	1,379,440	1,178,462	904,000	1,255,000	904,000	904,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	729,966	50,180	116,334	116,334	120,650	120,650	3.71%
Interfund Transfers	413,000	413,000	413,000	316,000	316,000	316,000	-23.49%
Operating Reserve	0	0	0	0	0	0	0.00%
Total Expenses	3,579,549	2,689,916	2,692,000	2,966,000	2,617,000	2,617,000	-2.79%

2023-2024 ANNUAL BUDGET

SUMMARY OF FUNDS GOLF COURSE FUND

REVENUE SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		Percent Change
	Actual Received	Actual Received	Adopted Budget	Final Budget	Admin Approved	Adopted	
Taxes	0	0	0	0	0	0	0.00%
Intergovernmental	0	0	0	0	0	0	0.00%
Interfund Transfers	463,000	258,000	343,000	291,000	318,000	318,000	0.00%
Investment Income	1,534	2,766	0	0	0	0	0.00%
Charges for Services	671,575	757,972	605,000	645,000	605,000	605,000	0.00%
Use of Property	0	0	0	0	0	0	0.00%
Other	0	0	0	0	0	0	0.00%
Total Revenue	1,136,109	1,018,738	948,000	936,000	923,000	923,000	-2.64%

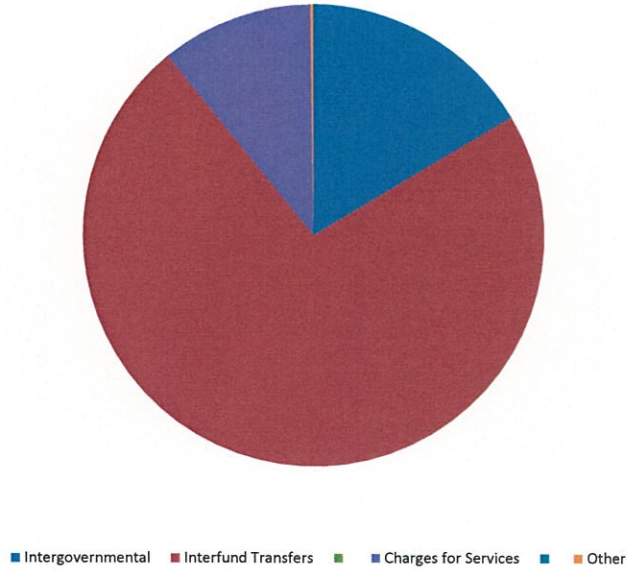
EXPENSE SUMMARY BY CATEGORY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries	0	0	0	0	0	0	0.00%
Fringe	0	0	0	0	0	0	0.00%
Operating & Contractual	746,708	867,053	854,000	867,000	854,000	854,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	3,045	0	0	0	0	0.00%
Interfund Transfers	94,000	94,000	94,000	69,000	69,000	69,000	-26.60%
Operating Reserve	0	0	0	0	0	0	0.00%
Total Expenses	840,708	964,098	948,000	936,000	923,000	923,000	-2.64%

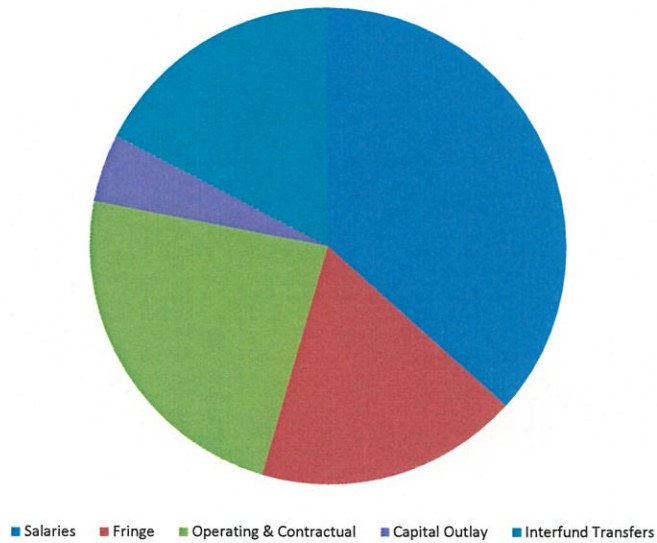
CITY OF ALEXANDRIA

**2023-2024 ANNUAL BUDGET
MUNICIPAL TRANSIT FUND
ADOPTED BUDGET SUMMARY**

Revenues



Expenses



2023-2024 ANNUAL BUDGET

SUMMARY OF FUNDS MUNICIPAL TRANSIT FUND

REVENUE SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Received	Actual Received	Adopted Budget	Final Budget	Admin Approved	Adopted	Adopted
Taxes	0	0	0	0	0	0	0.00%
Intergovernmental	1,515,386	1,877,976	604,000	604,000	604,000	604,000	0.00%
Interfund Transfers	2,522,000	1,588,000	2,745,000	2,679,000	2,677,000	2,677,000	0.00%
Investment Income	6,890	11,677	0	12,000	0	0	0.00%
Charges for Services	270,077	212,427	393,000	239,000	393,000	393,000	0.00%
Use of Property	0	0	0	0	0	0	0.00%
Other	8,876	-53,194	6,000	6,000	6,000	6,000	0.00%
Total Revenue	4,323,229	3,636,886	3,748,000	3,540,000	3,680,000	3,680,000	-1.81%

EXPENSE SUMMARY BY CATEGORY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries	1,083,195	876,011	1,432,931	1,219,931	1,349,116	1,349,116	-5.85%
Fringe	381,992	353,994	694,126	601,126	656,445	656,445	-5.43%
Operating & Contractual	654,259	606,719	864,943	1,104,943	865,439	865,439	0.06%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	170,000	170,000	100.00%
Interfund Transfers	746,000	746,000	756,000	614,000	639,000	639,000	-15.48%
Operating Reserve	0	0	0	0	0	0	0.00%
Total Expenses	2,865,446	2,582,724	3,748,000	3,540,000	3,680,000	3,680,000	-1.81%

CITY OF ALEXANDRIA

**2023-2024 ANNUAL BUDGET
RECAP OF PERSONNEL**

GENERAL FUND

DEPARTMENT	2020-2021	2021-2022	2022-2023	2023-2024		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
City Council						
City Council Persons	7	7	7	7	7	7
Total City Council	7	7	7	7	7	7
City Clerk						
City Clerk	1	1	1	1	1	1
Administrative Assistant	1	1	1	1	1	1
Total City Clerk	2	2	2	2	2	2
Office of the Mayor						
Mayor	1	1	1	1	1	1
Executive Secretary	1	1	1	1	1	1
Total Office of the Mayor	2	2	2	2	2	2
General Government						
Commissioner Public Safety	1	1	1	1	1	1
Administrative Assistant	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Total General Government	3	3	3	3	3	3
Internal Audit						
Mayor's Assistant	1	1	1	0	0	0
Accountant	1	1	1	0	0	0
Total Intergovt'l Agency	2	2	2	0	0	0
Intergovernmental Agency						
Mayor's Assistant	1	1	1	1	1	1
Mayor's Assistant	1	1	1	1	1	1
Mayor's Assistant	0	0	0	1	1	1
Mayor's Assistant	1	1	1	1	1	1
Mayor's Assistant	2	2	2	2	2	2
Mayor's Assistant	1	1	1	1	1	1
Mayor's Assistant - PT	1	1	1	7	7	7
Public Relations Specialist	1	1	1	0	0	0
Total Intergovt'l Agency	8	8	8	14	14	14
City Court						
City Judge	1	1	1	1	1	1
Deputy Clerk	7	7	7	7	7	7
Clerk of Court	1	1	1	1	1	1
Secretary	1	1	1	1	1	1
Total City Court	10	10	10	10	10	10

**2023-2024 ANNUAL BUDGET
RECAP OF PERSONNEL**

GENERAL FUND

DEPARTMENT	2020-2021	2021-2022	2022-2023	2023-2024		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Finance						
Director of Finance	1	1	1	1	1	1
Administrative Assistant	1	1	1	1	1	1
Total Finance	2	2	2	2	2	2
Business Office						
Business Office Manager	1	1	1	1	1	1
Customer Accounts Representative	2	2	2	2	2	2
Customer Accounts Team Leader	1	1	1	1	1	1
Student Worker	1	1	1	1	1	1
Total Business Office	5	5	5	5	5	5
Accounting						
Accounting Manager	1	1	1	1	1	1
Accountant	3	3	3	3	3	3
Accounting Technician	3	3	3	3	3	3
Total Accounting	7	7	7	7	7	7
Purchasing						
Purchasing Manager	1	1	1	1	1	1
Purchasing Technician	2	2	2	2	2	2
Senior Buyer	2	2	2	2	2	2
Buyer	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Total Purchasing	7	7	7	7	7	7
Printing						
Mail Clerk	1	1	1	1	1	1
Print Shop Coordinator	2	2	2	2	2	2
Total Printing	3	3	3	3	3	3
Central Warehouse						
Supervisor Central Warehouse	1	1	1	1	1	1
Inventory Coordinator	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Stock Clerk	3	3	3	3	3	3
Total Central Warehouse	6	6	6	6	6	6
Parts Warehouse						
Inventory Coordinator	1	1	1	1	1	1
Stock Clerk	1	1	1	1	1	1
Total Parts Warehouse	2	2	2	2	2	2

**2023-2024 ANNUAL BUDGET
RECAP OF PERSONNEL**

GENERAL FUND

DEPARTMENT	2020-2021	2021-2022	2022-2023	2023-2024		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Public Works						
Director of Public Works	1	1	1	1	1	1
Executive Secretary	1	1	1	1	1	1
Asst Director Public Works	2	2	2	2	2	2
Administrative Secretary	1	1	1	1	1	1
Total Public Works	5	5	5	5	5	5
Code Enforcement						
Superintendent	1	1	1	1	1	1
Crew Leader	1	1	2	2	2	2
Code Enforcement Officer	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Equipment Operator II	1	1	2	2	2	2
Maintenance Worker	1	1	2	2	2	2
Code Enforcement Officer Senior	2	2	2	2	2	2
Total Code Enforcement	8	8	11	11	11	11
Engineering						
Assistant City Engineer	1	1	1	1	1	1
City Engineer	1	1	1	1	1	1
Lead Engineering Technician	1	1	1	1	1	1
Engineer in Training	1	1	1	1	1	1
Survey Technician	1	1	1	1	1	1
Engineering Tech III	1	1	1	1	1	1
Construction Inspector	1	1	1	1	1	1
Survey Party Chief	1	1	1	1	1	1
Survey Instrument Operator	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Total Engineering	11	11	11	11	11	11
Urban Forestry						
Landscape Architect	1	1	1	1	1	1
Total Urban Forestry	1	1	1	1	1	1

CITY OF ALEXANDRIA

**2023-2024 ANNUAL BUDGET
RECAP OF PERSONNEL**

GENERAL FUND

DEPARTMENT	2020-2021	2021-2022	2022-2023	2023-2024		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Streets & Parks						
Superintendent-Streets	1	1	1	1	1	1
Crew Supervisor Street Maint	2	2	2	2	2	2
Crew Leader Street Maintenance	3	3	3	3	3	3
Maintenance Worker Senior	3	3	3	3	3	3
Administrative Secretary	1	1	1	1	1	1
Inventory Coordinator	1	1	1	1	1	1
Equipment Operator III	4	4	4	4	4	4
Equipment Operator II	7	7	7	7	7	7
Fleet Maintenance Tech	1	1	1	1	1	1
Equipment Operator I	4	4	4	4	4	4
Maintenance Worker	3	3	3	3	3	3
Supervisor - Streets	1	1	1	1	1	1
Total Streets & Parks	31	31	31	31	31	31
Traffic Department						
Traffic Signal Tech	2	2	2	2	2	2
Administrative Secretary	1	1	1	1	1	1
Superintendent	1	1	1	1	1	1
Sign Artist	1	1	1	1	1	1
Sign & Marking Specialist	3	3	3	3	3	3
Total Traffic Department	8	8	8	8	8	8
Maintenance Public Buildings						
Custodial Worker	3	3	3	6	6	6
Supervisor Custodial	0	0	0	1	1	1
Supervisor Building Maintenance	2	2	2	2	2	2
Superintendent - Building Maint	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Electrician	1	1	1	1	1	1
Painter	3	3	3	3	3	3
Carpenter	3	3	3	3	3	3
Lead Custodial Worker	1	1	1	2	2	2
Building Maintenance Specialist	2	2	2	2	2	2
Mechanical Systems Technician	3	3	3	3	3	3
Crew Leader- Carpentry	1	1	1	1	1	1
Total Maint.Public Bldgs.	22	22	22	27	27	27

**2023-2024 ANNUAL BUDGET
RECAP OF PERSONNEL**

GENERAL FUND

DEPARTMENT	2020-2021	2021-2022	2022-2023	2023-2024		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Motor Pool						
Superintendent	1	1	1	1	1	1
Supervisor -Fleet Maintenance	3	3	3	3	3	3
Administrative Secretary	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Fleet Maintenance Tech Senior	11	11	11	11	11	11
Fleet Collision Repair Tech	2	2	2	2	2	2
Fleet Service Tech	6	6	6	6	6	6
Total Motor Pool	25	25	25	25	25	25
Animal Shelter						
Crew Leader	1	1	1	1	1	1
Kennel Technician	3	3	3	3	3	3
Administrative Secretary	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Superintendent-Animal Control	1	1	1	1	1	1
Animal Control Officer	2	2	2	2	2	2
Total Animal Shelter	9	9	9	9	9	9
Planning						
Director of Planning	1	1	1	1	1	1
Historic Preservation Asst PT	1	1	1	1	1	1
Administrative Assistant	1	1	1	1	1	1
Assistant Director of Planning	1	1	1	1	1	1
Zoning Enforcement Analyst	2	2	2	2	2	2
Total Planning	6	6	6	6	6	6
Construction Development						
Permit Technician	2	2	2	2	2	2
Multi Trades Inspector	5	5	5	5	5	5
Superintendent Construction Dev	1	1	1	1	1	1
Plans Reviewer	1	1	1	1	1	1
Total Construction Develop	9	9	9	9	9	9

**2023-2024 ANNUAL BUDGET
RECAP OF PERSONNEL**

GENERAL FUND

DEPARTMENT	2020-2021	2021-2022	2022-2023	2023-2024		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Public Safety Police						
Chief	1	1	1	1	1	1
Assistant Chief	1	1	1	1	1	1
Deputy Chief	0	0	0	2	2	2
Captain	4	4	4	4	4	4
Lieutenant	12	12	12	12	12	12
Sergeant	32	32	32	32	32	32
Communications Officer	17	17	17	17	17	17
Corporal	52	52	52	52	52	52
Police Officer	57	57	57	57	57	57
Jailer	2	2	2	2	2	2
School Patrol	15	15	15	15	15	15
Reserve Police Officer	20	20	20	20	20	20
Records Clerk	14	14	15	15	15	15
Secretary-Police Chief	1	1	1	1	1	1
Total Police Department	228	228	229	231	231	231
Public Safety Fire						
Chief	1	1	1	1	1	1
1st Assistant Chief	3	3	3	3	3	3
2nd Assistant Chief	7	7	7	7	7	7
Chief of Fire Prevention	1	1	1	1	1	1
Chief of Fire Communications	1	1	1	1	1	1
Administrative Chief	0	0	0	1	1	1
Captain	34	34	34	34	34	34
Fire Communications Officer	7	7	8	8	8	8
Fire Training Officer	1	1	1	1	1	1
Fire Prevention Officer	3	3	3	3	3	3
Director of EMS	1	1	1	1	1	1
Fire Equipment Operator	26	26	26	26	26	26
Firefighter 1st Class	39	39	39	39	39	39
Secretary - Fire Chief	1	1	1	1	1	1
Records Clerk	2	2	2	2	2	2
Total Fire Department	127	127	128	129	129	129
Civil Service						
Director of Civil Service	1	1	1	1	1	1
Compensation Analyst	1	1	1	1	1	1
Examination Analyst	1	1	1	1	1	1
Asst Director Civil Service	1	1	1	1	1	1
Total Civil Service	4	4	4	4	4	4

**2023-2024 ANNUAL BUDGET
RECAP OF PERSONNEL**

GENERAL FUND

DEPARTMENT	2020-2021	2021-2022	2022-2023	2023-2024		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Human Resources						
Director of Human Resources	1	1	1	1	1	1
Administrative Assistant	1	1	1	1	1	1
Asst Director of Human Resources	1	1	1	1	1	1
Personnel Analyst	4	4	4	4	4	4
Clerical Specialist	0	1	1	1	1	1
Student Worker	0	1	1	1	1	1
Total Human Resources	7	9	9	9	9	9
Legal						
City Attorney	1	1	1	1	1	1
Assistant City Attorney	6	6	4	4	4	4
Safe Alex Tech PT	6	6	6	6	6	6
Assistant City Attorney PT	3	3	7	7	7	7
Legal Secretary	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Total Legal	18	18	20	20	20	20
Community Services						
Director of Community Services	1	1	1	1	1	1
Secretary	1	1	1	1	1	1
Custodial Worker	3	3	3	0	0	0
Supervisor Custodial	1	1	1	0	0	0
Special Events Coordinator	1	1	1	1	1	1
Youth Programs Coordinator	2	2	2	2	2	2
Lead Custodial Worker	1	1	1	0	0	0
Community Center Coordinator	2	2	2	2	2	2
Community Services Representative	2	2	2	2	2	2
Public Relations Specialist	0	0	0	1	1	1
Community Center Attendant PT	5	5	5	5	5	5
Student Worker	9	9	9	9	9	9
Total Community Services	28	28	28	24	24	24
Rcrtn Facilities Maintenance						
Superintendent	1	1	1	1	1	1
Maintenance Worker - Senior	9	9	9	9	9	9
Crew Leader Parks Maintenance	3	3	3	3	3	3
Administrative Secretary	1	1	1	1	1	1
Maintenance Worker (Seasonal)	7	7	7	7	7	7
Building Maintenance Specialist	1	1	1	1	1	1
Total Rectn Facilities Maint.	22	22	22	22	22	22

CITY OF ALEXANDRIA

**2023-2024 ANNUAL BUDGET
 RECAP OF PERSONNEL**

GENERAL FUND

DEPARTMENT	2020-2021	2021-2022	2022-2023	2023-2024		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Recreational Enhancement						
Mayor's Asst	1	1	1	1	1	1
Recreation Specialist PT	4	4	4	4	4	4
Student Worker	11	11	11	11	11	11
Total Recreational Enhcmnt	16	16	16	16	16	16
TOTAL GENERAL FUND	651	653	660	668	668	668

**2023-2024 ANNUAL BUDGET
RECAP OF PERSONNEL**

CDA FUND & RISK MANAGEMENT FUND

DEPARTMENT	2020-2021	2021-2022	2022-2023	2023-2024		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Community Development						
Administrator	1	1	1	1	1	1
Grants Manager	0	1	1	1	1	1
Permit Technician	0	2	2	2	2	2
Program Manager	2	3	3	3	3	3
Administrative Secretary	1	1	0	0	0	0
Clerical Specialist	1	0	0	0	0	0
Multi Trades Inspector	1	2	2	2	2	2
Accounting Technician	0	0	1	1	1	1
Total Community Develop	6	10	10	10	10	10
TOTAL CDBG FUND	6	10	10	10	10	10
Office of Risk Manager						
Risk Manager	1	1	1	1	1	1
Total Office of Risk Manager	1	1	1	1	1	1
TOTAL RISK MGMT FUND	1	1	1	1	1	1

**2023-2024 ANNUAL BUDGET
RECAP OF PERSONNEL**

UTILITY FUND

DEPARTMENT	2020-2021	2021-2022	2022-2023	2023-2024		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Budget Office						
Mayor's Asst - Budget Officer	1	1	1	1	1	1
Assistant Director Finance	1	1	1	1	1	1
Accountant	1	1	1	1	1	1
Total Budget Office	3	3	3	3	3	3
Customer Service						
Customer Service Manager	1	1	1	1	1	1
Assistant Manager	1	1	1	1	1	1
Accountant	2	2	2	2	2	2
Accounting Technician	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Customer Accounts Representative	7	7	7	7	7	7
Customer Accounts Team Leader	4	4	4	2	2	2
Customer Services Representative	11	11	11	11	11	11
Utility Billing Specialist	5	5	5	5	5	5
Call Center Supervisor	0	0	0	1	1	1
Front Office Team Leader	0	0	0	1	1	1
Student Worker	1	1	1	1	1	1
Total Cust.Service Dep.	34	34	34	34	34	34
Customer Field Services						
Supervisor Utility Field Services	1	1	1	1	1	1
Crew Leader	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Meter Reader	11	11	11	8	8	8
Utility Service Worker	7	7	7	10	10	10
Total Customer Field Service	21	21	21	21	21	21
Management Infor. Systems						
Information Systems Manager	1	1	1	1	1	1
Information Systems Analyst	4	4	4	4	4	4
Database Manager	0	0	1	1	1	1
PC / Network Technician	3	3	3	3	3	3
Computer Operator I	1	1	0	0	0	0
Administrative Secretary	1	1	1	1	1	1
Applications Analyst	0	0	0	0	1	1
Total Mgt Info Systems	10	10	10	10	11	11
Utility Director						
Director of Utilities	1	1	1	1	1	1
Executive Secretary	1	1	1	1	1	1
Enviro Compliance Manager	1	1	1	1	1	1
Professional Engineer	1	1	1	1	1	1
Assistant Director Utilities	1	1	1	1	1	1
Total Utility Director	5	5	5	5	5	5

CITY OF ALEXANDRIA

**2023-2024 ANNUAL BUDGET
RECAP OF PERSONNEL**

UTILITY FUND

DEPARTMENT	2020-2021	2021-2022	2022-2023	2023-2024		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Electric Production						
Superintendent - Electric Prod	1	1	1	1	1	1
Custodial Worker	1	1	1	1	1	1
Supervisor Electric Production	1	1	1	1	1	1
Plant Maintenance Supervisor	1	1	1	1	1	1
Enviromental Tech II	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Electric Plant Shift Supervisor	5	5	5	5	5	5
Maintenance Mechanic II	1	1	1	1	1	1
Electric Plant Operator II	4	4	4	4	4	4
Maintenance Mechanic I	1	1	1	1	1	1
Electric Plant Operator I	5	5	5	5	5	5
Trades Worker	1	1	1	1	1	1
Industrial Electrician-Electric Pr	1	1	1	1	1	1
Electronic & Instr Tech-Electric	1	1	1	1	1	1
Total Electric Production	25	25	25	25	25	25
Electric Distribution						
Superintendent - Electric Distribution	1	1	1	1	1	1
Maintenance Worker Senior	1	1	1	1	1	1
Crew Supervisor Electric Distribution	3	3	3	3	3	3
Supervisor Electric Distribution	1	1	1	1	1	1
Engineering Tech II	1	1	1	1	1	1
SCADA Operator - Electric Dist	4	4	4	4	4	4
Administrative Assistant	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Electric Substation Supervisor	1	1	1	1	1	1
Electric Line Worker Senior	9	9	9	9	9	9
Electric Meter Technician	2	2	2	2	2	2
Electric Line Worker	3	3	3	3	3	3
Electric Substation Tech II	1	1	1	1	1	1
Electric Substation Tech I	2	2	2	2	2	2
Trades Worker	5	5	5	5	5	5
Supervisor Meter & Service	1	1	1	1	1	1
Electric Distribution Systems Tech	1	1	1	1	1	1
Electric Distribution Service Planner	0	1	1	1	1	1
Total Electric Distrib.Dept.	38	39	39	39	39	39

**2023-2024 ANNUAL BUDGET
RECAP OF PERSONNEL**

UTILITY FUND

DEPARTMENT	2020-2021	2021-2022	2022-2023	2023-2024		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Water Distribution						
Superintendent	1	1	1	1	1	1
Maintenance Worker Senior	2	2	2	2	2	2
Crew Supervisor Water Distribution	6	6	6	6	6	6
Supervisor Water Distribution	1	1	2	2	2	2
Assistant Superintendent	1	1	2	2	2	2
Meter Technician	2	2	2	2	2	2
Construction Inspector	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Pipe Layer	4	4	4	4	4	4
Equipment Operator III	1	1	1	1	1	1
Maintenance Worker	5	5	5	5	5	5
Industrial Painter	1	1	1	1	1	1
Superintendent - Water Operations	1	1	1	1	1	1
Total Water Distribution	28	28	30	30	30	30
Water Production						
Maintenance Worker Senior	1	1	1	1	1	1
Crew Supervisor Water Distribution	1	1	1	1	1	1
Supervisor Water Treatment	1	1	1	1	1	1
Water Plant Operator	7	7	7	7	7	7
Equipment Operator III	2	2	2	2	2	2
Industrial Painter	1	1	1	1	1	1
Electronic & Instr Tech	1	1	1	1	1	1
Total Water Production Dept.	14	14	14	14	14	14

**2023-2024 ANNUAL BUDGET
RECAP OF PERSONNEL**

UTILITY FUND

DEPARTMENT	2020-2021	2021-2022	2022-2023	2023-2024		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Gas Distribution						
Superintendent	1	1	1	1	1	1
Crew Supervisor Gas Distribution	4	4	4	4	4	4
Gas General Supervisor	1	1	1	1	1	1
Meter Technician	1	1	1	1	1	1
Gas System Technician	2	2	2	2	2	2
Cathodic Protection Technician	1	1	1	1	1	1
Leak Survey Technician	2	2	2	2	2	2
SCADA Operator - Gas	5	5	5	5	5	5
Administrative Secretary	1	1	1	1	1	1
Inventory Coordinator	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Gas Service Technician	1	1	1	1	1	1
Pipe Layer	5	5	5	5	5	5
Pipeline Welder	2	2	2	2	2	2
Equipment Operator III	1	1	1	1	1	1
Trades Worker	4	4	4	4	4	4
Crew Supervisor Cathodic Protect	1	1	1	1	1	1
Electronic & Instr Tech	1	1	1	1	1	1
Total Gas Distributin Dept.	35	35	35	35	35	35
Wastewater Treatment						
Superintendent	1	1	1	1	1	1
Supervisor Wastewater Treatment	1	1	2	2	2	2
Wastewater Plant Operator	8	8	8	8	8	8
Wastewater Treatment/SCADA	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Clerical Specialist	1	1	1	1	1	1
Asst Superintendent	1	1	1	1	1	1
Electronic & Instr Tech	1	1	1	1	1	1
Total Wastewater Treat Dept.	15	15	16	16	16	16
Wastewater Collection						
Maintenance Worker Senior	1	1	1	1	1	1
Supervisor Wastewater Collection	1	1	2	2	2	2
Crew Supervisor WW Line Maint	6	6	6	6	6	6
Maintenance Mechanic I	3	3	3	3	3	3
Pipe Layer	2	2	2	2	2	2
Equipment Operator III	3	3	3	3	3	3
Equipment Operator II	3	3	3	3	3	3
Equipment Operator I	1	1	1	1	1	1
Maintenance Worker	2	2	2	2	2	2
Total Wastewater Collection	22	22	23	23	23	23

**2023-2024 ANNUAL BUDGET
RECAP OF PERSONNEL**

UTILITY FUND

DEPARTMENT	2020-2021	2021-2022	2022-2023	2023-2024		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Environmental Services						
Superintendent	1	1	1	1	1	1
Environmental Lab Supervisor	1	1	1	1	1	1
Environmental Technician I	2	2	2	2	2	2
Environmental Technician II	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Total Environmental Services	6	6	6	6	6	6
Utility Services						
Superintendent	1	1	1	1	1	1
Maintenance Worker Senior	2	2	2	2	2	2
Crew Supervisor Utility Services	2	2	2	2	2	2
Engineering Tech II	4	4	4	4	4	4
Engineering Tech III	1	1	1	1	1	1
Engineering Tech I	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Pipe Layer	1	1	1	1	1	1
Equipment Operator III	1	1	1	1	1	1
Equipment Operator II	2	2	2	2	2	2
Welder	1	1	1	1	1	1
GIS Manager	1	1	1	1	1	1
Total Utility Services	18	18	18	18	18	18
TOTAL UTILITY FUND	274	275	279	279	280	280

CITY OF ALEXANDRIA

**2023-2024 ANNUAL BUDGET
RECAP OF PERSONNEL**

SANITATION

DEPARTMENT	2020-2021	2021-2022	2022-2023	2023-2024		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Sanitation						
Superintendent	1	1	1	1	1	1
Crew Supervisor Sanitation	3	3	3	3	3	3
Administrative Secretary	1	1	1	1	1	1
Equipment Operator III	7	7	7	7	7	7
Equipment Operator II	10	10	10	10	10	10
Equipment Operator I	8	8	8	8	8	8
Refuse Collector	20	20	20	20	20	20
Total Sanitation Department	50	50	50	50	50	50
TOTAL SANITATION FUND	50	50	50	50	50	50

**2023-2024 ANNUAL BUDGET
RECAP OF PERSONNEL**

ZOOLOGICAL PARK

DEPARTMENT	2020-2021	2021-2022	2022-2023	2023-2024		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
Zoo						
Zoo Director	1	1	1	1	1	1
Zoo Education Associate	0	0	1	1	1	1
Supervisor Zoo Facilities Maint	1	1	1	1	1	1
Veterinarian	1	1	1	1	1	1
Zoo Media Specialist	1	1	1	1	1	1
Zoo Curator - Education	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Inventory Coordinator	1	1	1	1	1	1
Customer Services Representative	1	1	1	1	1	1
Trades Worker	1	1	1	1	1	1
Zoo Curator - Health	1	1	1	1	1	1
Zoo Curator - General	1	1	1	1	1	1
Zoo Keeper I	2	2	3	3	3	3
Security Officer	1	1	1	0	0	0
Zoo Keeper II	5	5	5	5	5	5
Vet Tech/Registrar	0	0	0	1	1	1
Total Zoo Department	19	19	21	21	21	21
TOTAL ZOO FUND	19	19	21	21	21	21

**2023-2024 ANNUAL BUDGET
RECAP OF PERSONNEL**

MUNICIPAL TRANSIT FUND

DEPARTMENT	2020-2021	2021-2022	2022-2023	2023-2024		
	ADOPTED	ADOPTED	ADOPTED	DEP.REQ	ADMN APV	ADOPTED
General Administration						
Transit Manager	1	1	1	1	1	1
Transit Shift Supervisor	2	2	2	2	2	2
Asst Manager Transit	1	1	1	1	1	1
Transit Analyst	0	0	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Clerical Specialist	0	0	0	1	1	1
Total Department	5	5	6	7	7	7
Revenue Vehicle Operating						
Transit Operator	21	21	21	20	20	20
Transit Operator (PT)	10	10	10	10	10	10
Total Vehicle Operator	31	31	31	30	30	30
Inspection & Maintenance						
Fleet Maintenance Tech Senior	4	4	4	4	4	4
Fleet Service Technician	2	2	2	2	2	2
Total Inspection & Maint.	6	6	6	6	6	6
Maintenance Administration						
Supervisor Fleet Maintenance	1	1	1	1	1	1
Total Maint Administration	1	1	1	1	1	1
TOTAL TRANSIT FUND	43	43	44	44	44	44
TOTAL CITY WIDE	1,044	1,051	1,065	1,073	1,074	1,074

2023-2024 ANNUAL BUDGET

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2023-2024 ANNUAL BUDGET
FUND BALANCE ANALYSIS
FOR GOVERNMENTAL FUND TYPES

FUND	2021-2022	2022-2023	2023-2024
	ACTUAL	ESTIMATED	ADOPTED
GENERAL FUND			
Beginning Balance	28,936,361	38,736,639	26,652,056
Revenues	73,082,311	60,792,000	64,105,000
Expenditures	(63,282,033)	(72,876,583)	(73,728,000)
Ending Balance	38,736,639	26,652,056	17,029,056
Ending Fund Balance as % of Revenues	53.00%	43.84%	26.56%
SPECIAL REVENUE FUNDS			
Beginning Balance	1,975,712	2,177,463	1,695,310
Revenues	892,854	4,983,477	62,000
Expenditures	(691,103)	(5,465,630)	(185,000)
Ending Balance	2,177,463	1,695,310	1,572,310
Ending Fund Balance as % of Revenues	243.88%	34.02%	2535.98%
GENERAL DEBT SERVICE FUND			
Beginning Balance	2,745,505	3,109,320	3,109,320
Revenues	2,887,540	2,833,700	2,849,038
Expenditures	(2,523,725)	(2,833,700)	(2,849,038)
Ending Balance	3,109,320	3,109,320	3,109,320
Ending Fund Balance as % of Revenues	107.68%	109.73%	109.14%
GENERAL CAPITAL PROJECTS FUND			
Beginning Balance	33,500,800	36,506,030	6,415,434
Revenues	14,588,543	47,454,060	13,661,762
Expenditures	(11,583,313)	(77,544,656)	(12,060,301)
Ending Balance	36,506,030	6,415,434	8,016,895
Ending Fund Balance as % of Revenues	250.24%	13.52%	58.68%

Note: In order to calculate true unreserved/undesignated/unappropriated fund balance, Revenues and Expenditures for the General Capital Projects Fund assumes all budgeted revenues will be received and all appropriated expenditures will be spent by April 30th.

2023-2024 ANNUAL BUDGET

**NET POSITION ANALYSIS
FOR PROPRIETARY FUND TYPES**

FUND	2021-2022	2022-2023	2023-2024
	ACTUAL	ESTIMATED	ADOPTED
INTERNAL SERVICE FUNDS			
Beginning Balance	(10,715,292)	(11,980,744)	(12,229,744)
Revenues	16,737,886	16,214,000	16,759,000
Expenses	(18,003,338)	(16,463,000)	(17,269,600)
Ending Balance	(11,980,744)	(12,229,744)	(12,740,344)
Ending Net Position as % of Rev	-71.58%	-75.43%	-76.02%
UTILITY FUND			
Beginning Balance	112,230,635	105,903,197	103,291,287
Revenues	100,500,036	135,359,000	104,859,000
Expenses	(106,827,474)	(137,970,910)	(114,491,000)
Ending Balance	105,903,197	103,291,287	93,659,287
Ending Net Position as % of Rev	105.38%	76.31%	89.32%
MUNICIPAL TRANSIT FUND			
Beginning Balance	5,214,398	6,808,621	6,808,621
Revenues	3,636,886	3,540,000	3,680,000
Expenses	(2,042,663)	(3,540,000)	(3,680,000)
Ending Balance	6,808,621	6,808,621	6,808,621
Ending Net Position as % of Rev	187.21%	192.33%	185.02%
SANITATION FUND			
Beginning Balance	4,204,771	4,139,289	3,639,289
Revenues	5,724,221	6,123,239	5,582,000
Expenses	(5,789,703)	(6,623,239)	(6,232,000)
Ending Balance	4,139,289	3,639,289	2,989,289
Ending Net Position as % of Rev	72.31%	59.43%	53.55%

Note: Actual is based on the City's Financial Statements for the fiscal year ending April 30th. Estimates are calculated on a NON-GAAP Basis which therefore includes debt principal and does not include depreciation.

2023-2024 ANNUAL BUDGET

**SUMMARY OF SOURCES, USES, AND CHANGES IN FUND BALANCE
GENERAL FUND**

Sources of Funds

Description	YTD Actual 03-31-23	Fiscal Year 2023 Projected	Fiscal Year 2024 Budget	% Change 2023 Proj To 2024 Budget
Taxes	38,023,845	40,429,000	35,213,000	-12.90%
Licenses & Permits	3,224,363	3,025,000	2,939,000	-2.84%
Intergovernmental	16,461,633	12,029,000	15,632,000	29.95%
Internal Transfers/Interfunds	3,086,405	4,270,000	9,503,000	122.55%
Fines & Forfeitures	233,114	256,000	277,000	8.20%
Investment Income	267,695	40,000	0	-100.00%
Charges for Services	367,421	260,000	220,000	-15.38%
Other	357,269	483,000	321,000	-33.54%
Budgeted Use of Fund Balance	0	12,017,583	9,623,000	-19.93%
Total Sources	62,021,745	72,809,583	73,728,000	1.26%

Uses of Funds

Description	YTD Actual 03-31-23	Fiscal Year 2023 Projected	Fiscal Year 2024 Budget	% Change 2023 Proj To 2024 Budget
Legislative	414,366	568,886	540,149	-5.05%
Executive	1,204,083	1,621,362	1,988,704	22.66%
Judicial	1,181,945	1,269,823	1,430,148	12.63%
Finance	3,442,635	6,142,229	6,650,371	8.27%
Public Works	12,409,392	14,365,220	13,238,750	-7.84%
Planning	863,871	1,105,495	1,209,984	9.45%
Public Safety	25,288,560	31,994,606	35,115,401	9.75%
Civil Service	299,461	392,072	386,120	-1.52%
Human Resources	640,912	805,138	859,455	6.75%
Legal	2,319,421	2,872,408	2,376,621	-17.26%
Community Services	3,984,127	5,111,105	5,063,297	-0.94%
Interfund Transfers	5,556,135	6,561,239	4,869,000	-25.79%
Total Uses	57,604,908	72,809,583	73,728,000	1.26%

Net Change in Fund Balance	4,416,837	(12,017,583)	(9,623,000)
Beginning Fund Balance		38,736,639	26,719,056
Ending Fund Balance		26,719,056	17,096,056

CITY OF ALEXANDRIA

2023-2024 ANNUAL BUDGET

**SUMMARY OF SOURCES, USES, AND CHANGES IN FUND BALANCE
PRE-TRIAL INTERVENTION FUND**

Sources of Funds

Description	YTD Actual 03-31-23	Fiscal Year 2023 Projected	Fiscal Year 2024 Budget	% Change 2023 Proj To 2024 Budget
Fines & Forfeitures	50,257	185,000	65,000	-64.86%
Investment Income	22,605	0	0	0.00%
Budgeted Use of Fund Balance	0	0	120,000	0.00%
TOTAL SOURCES	72,862	185,000	185,000	0.00%

Uses of Funds

Description	YTD Actual 03-31-23	Fiscal Year 2023 Projected	Fiscal Year 2024 Budget	% Change 2023 Proj To 2024 Budget
Interfund Transfers	0	185,000	185,000	0.00%
Legal	0	0	0	0.00%
TOTAL USES	0	185,000	185,000	0.00%

Net Change in Fund Balance	72,862	0	0
Beginning Fund Balance		1,061,783	1,061,783
Ending Fund Balance		1,061,783	1,061,783

2023-2024 ANNUAL BUDGET

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2023-2024 ANNUAL BUDGET

**GENERAL FUND
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Taxes:							
311101	Taxes - Ad Valorem	4,337,491	3,784,040	3,746,000	3,849,000	3,849,000	3,849,000	3,849,000
311303	Taxes - Franchise	510,476	508,080	510,000	510,000	510,000	510,000	510,000
311301	Sales & Use Tax - 1976	8,763,363	9,227,535	7,508,000	9,000,000	7,658,000	7,696,000	7,696,000
311304	Sales & Use Tax - 1998	17,526,725	18,455,071	15,016,000	18,000,000	15,316,000	15,392,000	15,392,000
311308	Sales & Use Tax - 2005	8,763,361	9,227,418	7,508,000	9,000,000	7,658,000	7,696,000	7,696,000
311900	Interest - Delinquent Taxes	0	227,819	60,000	60,000	60,000	60,000	60,000
333103	Housing Authority-P.I.L.O.T	0	2,968	10,000	10,000	10,000	10,000	10,000
	Total Taxes	39,901,416	41,432,931	34,358,000	40,429,000	35,061,000	35,213,000	35,213,000
	Licenses and Permits:							
322101	Licenses - Occupational	2,926,569	3,017,366	2,700,000	2,840,000	2,754,000	2,754,000	2,754,000
322102	Licenses- Competency Cards	5,745	1,684	5,000	5,000	5,000	5,000	5,000
322201	Permits - Building	142,334	152,599	170,000	170,000	170,000	170,000	170,000
322202	Permits - Zoning	7,150	5,490	10,000	10,000	10,000	10,000	10,000
	Total Licenses And Permits	3,081,798	3,177,139	2,885,000	3,025,000	2,939,000	2,939,000	2,939,000
	Intergovernmental:							
311302	Parish Sales Taxes	10,219,610	10,738,400	8,170,000	10,000,000	8,333,000	8,374,000	8,374,000
333480	Federal - FEMA Recovery	35,600	3,066,772	0	0	0	0	0
333484	Federal - Homeland Security	2,539,825	196,963	0	0	0	0	0
333502	State - Beer Tax	62,225	58,095	62,000	62,000	62,000	62,000	62,000
333504	State - Fire Insurance Rebate	133,317	132,816	133,000	253,000	133,000	133,000	133,000
333510	State Grant - DARE Officers	0	0	0	0	0	0	0
333522	Federal - Crime Bill	0	0	0	0	0	0	0
333526	State Grant - LA Comm on Law Enf	98,380	225,195	0	0	0	0	0
333527	Grants - Police	66,310	35,668	0	0	0	0	0
333534	Parish - Sales Tax Rebate	370,891	370,891	108,000	108,000	108,000	108,000	108,000
333536	State - Police Supplemental Pay	712,367	0	712,000	646,000	646,000	646,000	646,000
333537	State - Fire Supplemental Pay	681,917	0	682,000	629,000	629,000	629,000	629,000
333543	Federal - US Dept of Justice	64,422	54,752	0	276,000	0	0	0
333545	Federal - Drug Confiscations	0	0	35,000	35,000	35,000	35,000	35,000
333549	State - Small Business Development	0	0	0	20,000	0	0	0
333560	Federal - ARPA	0	0	0	0	0	5,645,000	5,645,000
399014	State - Confiscations	27,047	36,180	0	0	0	0	0
	Total Intergovernmental	15,011,911	14,915,732	9,902,000	12,029,000	9,946,000	15,632,000	15,632,000
	Internal Services/Interfunds:							
381401	Transfer from Utility-Other	24,000	24,000	24,000	24,000	24,000	24,000	24,000
333401	Cost Allocation-Utility Fund	2,224,000	2,224,000	2,224,000	1,876,000	1,876,000	1,876,000	1,876,000
333402	Cost Allocation-Sanitation Fund	492,000	492,000	492,000	649,000	649,000	649,000	649,000
333403	Cost Allocation-Zoo Fund	413,000	413,000	413,000	316,000	316,000	316,000	316,000
333404	Cost Allocation-Golf Course Fund	94,000	94,000	94,000	69,000	69,000	69,000	69,000
333450	Cost Allocation-Municipal Transit	592,000	592,000	592,000	459,000	459,000	459,000	459,000
388175	Transfers - PTI Fund	0	185,000	185,000	185,000	185,000	185,000	185,000
388300	Transfers - General Capital Projects	411,000	411,000	692,000	692,000	692,000	692,000	692,000
388401	Transfers-Utility System 5%	5,233,000	5,233,000	5,233,000	0	5,233,000	5,233,000	5,233,000
	Total Int Service/Interfunds.	9,483,000	9,668,000	9,949,000	4,270,000	9,503,000	9,503,000	9,503,000

2023-2024 ANNUAL BUDGET

**GENERAL FUND
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
367101	Investment Income:							
	Interest - Investments	40,308	45,286	0	40,000	0	0	0
	Total Investment Income	40,308	45,286	0	40,000	0	0	0
	Fines and Forfeitures:							
354701	City Court - Civil Fees	128,028	121,256	120,000	120,000	120,000	120,000	120,000
354702	City Court - Legal	1,846	940	3,000	0	3,000	3,000	3,000
354703	City Court - Fines	131,964	118,497	135,000	117,000	135,000	135,000	135,000
354705	Fines - Parking Tickets	0	0	1,000	1,000	1,000	1,000	1,000
354708	City Court-Police Officers Witness	442	258	12,000	12,000	12,000	12,000	12,000
354710	Fines-DWI Collections	2,437	4,297	6,000	6,000	6,000	6,000	6,000
	Total Fines and Forfeitures	264,717	245,248	277,000	256,000	277,000	277,000	277,000
	Charges for Services:							
334701	Charges - Training Academy	48,000	48,500	30,000	30,000	30,000	30,000	30,000
344001	Charges - Grass Mowing	82,711	103,406	30,000	70,000	30,000	30,000	30,000
344205	Charges - Demolition	4,803	4,541	0	0	0	0	0
344703	Charges - R-O-W Maintenance	60,190	60,190	60,000	60,000	60,000	60,000	60,000
344705	Charges - Animal Shelter	43,800	65,935	75,000	75,000	75,000	75,000	75,000
344708	Charges - Photo Copies	69,652	52,768	25,000	25,000	25,000	25,000	25,000
344709	Charges - Alarm Billing	7,100	2,675	0	0	0	0	0
	Total Charges for Services	316,256	338,015	220,000	260,000	220,000	220,000	220,000
	Other:							
377504	Rent - CLECO	260,345	220,292	240,000	240,000	240,000	240,000	240,000
377505	Rent - Incubator	0	0	0	0	0	0	0
377600	Rent - Bolton Avenue Center	60	6,945	3,000	3,000	3,000	3,000	3,000
377601	Rent - Convention Hall	(9,306)	47,331	15,000	35,000	15,000	15,000	15,000
377604	Rent - M.L. King Center	0	160	1,000	1,000	1,000	1,000	1,000
377605	Rent - Broadway Resource Center	805	6,630	2,000	2,000	2,000	2,000	2,000
377700	Rent - Harold Miles Park	290	3,500	2,000	2,000	2,000	2,000	2,000
377701	Rent - Beagle Club	0	0	0	0	0	0	0
377702	Rent - Farmers Market	(1,080)	3,820	3,000	3,000	3,000	3,000	3,000
377703	Rent - Ampitheatre	980	1,960	1,000	1,000	1,000	1,000	1,000
377708	Rent - Martin Center	(1,360)	2,080	3,000	3,000	3,000	3,000	3,000
388200	Sale of Fixed Assets	46,460	40,859	0	42,000	0	0	0
399000	Miscellaneous Revenue	170,417	255,800	45,000	145,000	45,000	45,000	45,000
399001	Misc - Return Checks	0	0	0	0	0	0	0
399004	Misc - Arts & Humanities	0	0	2,000	2,000	2,000	2,000	2,000
399015	Misc - Field Usage	1,875	16,150	4,000	4,000	4,000	4,000	4,000
399510	Revenue - Other	70,202	0	0	0	0	0	0
399524	Revenue - Other Winter Fete	0	0	0	0	0	0	0
399525	Revenue - Insurance Proceeds	218,442	977,232	0	0	0	0	0
399999	Use of Prior Year Revenues	0	0	10,666,000	12,017,583	0	9,623,000	9,623,000
	Total Other	758,130	1,582,759	10,987,000	12,500,583	321,000	9,944,000	9,944,000
	TOTAL REVENUES	68,857,536	71,405,110	68,578,000	72,809,583	58,267,000	73,728,000	73,728,000

2023-2024 ANNUAL BUDGET

DIVISION:	Legislative	FUND:	101
DEPARTMENT:	City Council	ORGANIZATION:	010200

GOAL MISSION STATEMENT

To serve as the legislative branch of city government as detailed by the Alexandria Home Rule Charter.

FUNCTION DESCRIPTION

The City Council meets as needed to conduct the legislative business of the City. Individual committees of the council meet with the administration to provide recommendations to the full council concerning the City.

DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Regular council meetings	26	26	26
Council work sessions	26	26	26
Council committee meetings	205	205	205
Ordinances adopted	408	408	408
Resolutions adopted	305	305	305
Telephone inquiries	12,565	12,565	12,565

CITY OF ALEXANDRIA

2023-2024 ANNUAL BUDGET

DIVISION:	Legislative	FUND #:	101
DEPARTMENT:	City Council	ORGANIZATION:	010200

APPROPRIATION SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	173,400	168,600	176,400	176,400	176,400	176,400	0.00%
Fringe Benefits	50,587	36,077	71,964	71,964	55,223	55,223	-23.26%
Operating/Contractual	22,542	34,827	79,912	79,912	79,912	79,912	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	11,000	0	0	0.00%
Total Appropriations	246,529	239,504	328,276	339,276	311,535	311,535	-5.10%

PERSONNEL ROSTER

JOB CODE	TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
480110	Salary - City Council Persons	7	7	7	7	7	7	0.00%
	Total Positions	7	7	7	7	7	7	0.00%

2023-2024 ANNUAL BUDGET

DIVISION: Legislative	FUND #: 101
DEPARTMENT: City Council	ORGANIZATION: 010200

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
480110	Salaries:							
	Salary - City Council Persons	173,400	168,600	176,400	176,400	176,400	176,400	176,400
	Total Salaries	173,400	168,600	176,400	176,400	176,400	176,400	176,400
	Fringe:							
510202	Fringe - Hospital	38,139	24,346	58,181	58,181	41,440	41,440	41,440
510206	Fringe - Medicare Insurance Tax	2,379	2,492	2,555	2,555	2,555	2,555	2,555
510207	Fringe - Life Insurance	127	147	294	294	294	294	294
510208	Fringe - FICA Tax Retirement	9,942	9,092	10,934	10,934	10,934	10,934	10,934
	Total Fringe	50,587	36,077	71,964	71,964	55,223	55,223	55,223
	Operating & Contractual:							
531900	Advertising	15,527	10,596	31,000	31,000	31,000	31,000	31,000
533024	Economic Development	0	15,685	10,000	10,000	10,000	10,000	10,000
543000	Miscellaneous	7,015	5,181	15,000	15,000	15,000	15,000	15,000
543003	Travel & Training	0	3,365	23,912	23,912	23,912	23,912	23,912
	Total Operating & Contractual	22,542	34,827	79,912	79,912	79,912	79,912	79,912
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	0
707600	Machinery & Equipment	0	0	0	11,000	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	11,000	0	0	0
	TOTAL DEPARTMENT	246,529	239,504	328,276	339,276	311,535	311,535	311,535

2023-2024 ANNUAL BUDGET

DIVISION:	Legislative	FUND:	101
DEPARTMENT:	City Clerk	ORGANIZATION:	010300

GOAL MISSION STATEMENT

To serve as the official keeper of records. To serve the City Council as its independent legislative staff.

FUNCTION DESCRIPTION

1. Municipal Policy formulation.
2. Issue analysis.
3. Contract negotiation.
4. Financial reporting.
5. Performance auditing.
6. Planning.
7. Parliamentary opinions.
8. Agenda organization.
9. Committee coordination & staffing.
10. Composition and retention of ordinances and resolutions.
11. Public relations.
12. Citizen complaint referral and response.
13. Records retention.
14. Record certification.
15. Municipal code compilation.

DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Regular council meetings	26	26	26
Council work sessions	26	26	26
Council committee meetings	205	205	205
Ordinances adopted	408	408	408
Resolutions adopted	305	305	305
Telephone inquires	12,565	12,565	12,565

CITY OF ALEXANDRIA

2023-2024 ANNUAL BUDGET

DIVISION:	Legislative	FUND #:	101
DEPARTMENT:	City Clerk	ORGANIZATION:	010300

APPROPRIATION SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	121,267	122,744	138,000	138,000	138,004	138,004	0.00%
Fringe Benefits	41,344	41,297	48,610	48,610	48,610	48,610	0.00%
Operating/Contractual	26,721	23,007	42,000	43,000	42,000	42,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	1,608	0	0	0	0	0	0.00%
Total Appropriations	190,940	187,048	228,610	229,610	228,614	228,614	0.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
480101	Salary - City Clerk	1	1	1	1	1	1	0.00%
480604	Salary - Administrative Assistant	1	1	1	1	1	1	0.00%
	Total Positions	2	2	2	2	2	2	0.00%

2023-2024 ANNUAL BUDGET

DIVISION: Legislative	FUND #: 101
DEPARTMENT: City Clerk	ORGANIZATION: 010300

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
480101	Salary - City Clerk	76,060	76,987	86,500	86,500	86,558	86,558	86,558
480604	Salary - Administrative Assistant	45,207	45,757	51,500	51,500	51,446	51,446	51,446
	Total Salaries	121,267	122,744	138,000	138,000	138,004	138,004	138,004
	Fringe:							
510201	Fringe - Pension	25,030	24,758	31,864	31,864	31,864	31,864	31,864
510202	Fringe - Hospital	15,628	15,843	15,916	15,916	15,916	15,916	15,916
510206	Fringe - Medicare Insurance Tax	627	637	746	746	746	746	746
510207	Fringe - Life Insurance	59	59	84	84	84	84	84
	Total Fringe	41,344	41,297	48,610	48,610	48,610	48,610	48,610
	Operating & Contractual:							
520105	Contract Labor	372	1,315	2,000	2,000	2,000	2,000	2,000
520400	Office	16,172	10,175	17,000	17,000	17,000	17,000	17,000
531410	Telephone	4,552	7,111	5,000	6,000	5,000	5,000	5,000
531500	Printing	0	0	0	0	0	0	0
543000	Miscellaneous Expense	5,385	4,266	6,000	6,000	6,000	6,000	6,000
543003	Travel & Training	240	140	12,000	12,000	12,000	12,000	12,000
	Total Operating & Contractual	26,721	23,007	42,000	43,000	42,000	42,000	42,000
	Capital Outlay:							
707600	Machinery & Equipment	1,608	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	1,608	0	0	0	0	0	0
	TOTAL DEPARTMENT	190,940	187,048	228,610	229,610	228,614	228,614	228,614

2023-2024 ANNUAL BUDGET

DIVISION:	Executive	FUND:	101
DEPARTMENT:	Office of the Mayor	ORGANIZATION:	020400

GOAL MISSION STATEMENT

To provide the day-to-day policy making and support services necessary to guide management of city operations. To serve as a focal point where information about City Government and its activities can be obtained by citizens and groups.

FUNCTION DESCRIPTION

As spokesperson for the city, the Mayor and his assistants are often requested to attend meetings, deliver proclamations, participate in special projects and provide information to the news media. As the key policy maker for the Executive Branch, the Mayor is responsible for proposing policies regarding levels of city services and for communicating these policies to the City Council and Department Heads.

DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected

2023-2024 ANNUAL BUDGET

DIVISION:	Executive	FUND #:	101
DEPARTMENT:	Office of the Mayor	ORGANIZATION:	020400

APPROPRIATION SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	187,613	188,123	202,645	202,645	210,903	210,903	4.08%
Fringe Benefits	65,759	66,332	70,437	70,437	83,166	83,166	18.07%
Operating/Contractual	60,708	88,289	73,000	106,000	73,000	73,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	314,080	342,744	346,082	379,082	367,069	367,069	6.06%

PERSONNEL ROSTER

JOB CODE	TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
480109	Salary - Mayor	1	1	1	1	1	1	0.00%
480604	Salary - Executive Secretary	1	1	1	1	1	1	0.00%
	Total Positions	2	2	2	2	2	2	0.00%

2023-2024 ANNUAL BUDGET

DIVISION:	Executive	FUND #:	101
DEPARTMENT:	Office of the Mayor	ORGANIZATION:	020400

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
Salaries:								
480109	Salary - Mayor	129,030	130,603	140,284	140,284	149,403	149,403	149,403
480604	Salary - Executive Secretary	58,583	57,520	62,361	62,361	61,500	61,500	61,500
	Total Salaries	187,613	188,123	202,645	202,645	210,903	210,903	210,903
Fringe:								
510201	Fringe - Pension	31,676	31,056	34,899	34,899	34,294	34,294	34,294
510202	Fringe - Hospital	23,100	24,346	24,699	24,699	37,913	37,913	37,913
510206	Fringe - Medicare Insurance Tax	3,189	3,172	3,050	3,050	3,170	3,170	3,170
510207	Fringe - Life Insurance	59	53	84	84	84	84	84
510209	Fringe - Car Allowance	7,735	7,705	7,705	7,705	7,705	7,705	7,705
	Total Fringe	65,759	66,332	70,437	70,437	83,166	83,166	83,166
Operating & Contractual:								
520400	Office	1,620	2,240	4,000	4,000	4,000	4,000	4,000
531301	Vehicle Costs-Fuel	1,932	3,757	2,000	6,000	2,000	2,000	2,000
531304	Vehicle Costs - R & M	1,853	1,140	0	0	0	0	0
531410	Telephone	9,967	17,050	7,000	14,000	7,000	7,000	7,000
531500	Printing	2,040	806	2,000	2,000	2,000	2,000	2,000
543000	Miscellaneous	32,669	58,042	22,000	54,000	22,000	22,000	22,000
543002	Dues & Subscriptions	7,513	1,845	2,000	2,000	2,000	2,000	2,000
543003	Travel & Training	0	721	33,000	23,000	33,000	33,000	33,000
605106	Maintenance Equipment	3,114	2,688	1,000	1,000	1,000	1,000	1,000
	Total Operating & Contractual	60,708	88,289	73,000	106,000	73,000	73,000	73,000
Capital Outlay:								
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	314,080	342,744	346,082	379,082	367,069	367,069	367,069

2023-2024 ANNUAL BUDGET

DIVISION:	Executive	FUND:	101
DEPARTMENT:	General Government	ORGANIZATION:	020500

GOAL MISSION STATEMENT

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FUNCTION DESCRIPTION

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DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected

2023-2024 ANNUAL BUDGET

DIVISION:	Executive	FUND #:	101
DEPARTMENT:	General Government	ORGANIZATION:	020500

APPROPRIATION SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	110,187	45,028	62,486	95,486	179,491	179,491	0.00%
Fringe Benefits	22,001	8,351	32,159	23,159	50,905	50,905	0.00%
Operating/Contractual	48,518	10,015	24,000	42,000	24,000	24,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	180,706	63,394	118,645	160,645	254,396	254,396	114.42%

PERSONNEL ROSTER

JOB CODE	TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
480204	Salary - Commisioner Public Safety	1	1	1	1	1	1	0.00%
490614	Salary - Administrative Assistant	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
	Total Positions	3	3	3	3	3	3	0.00%

2023-2024 ANNUAL BUDGET

DIVISION:	Executive	FUND #:	101
DEPARTMENT:	General Government	ORGANIZATION:	020500

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
480204	Salary - Commisioner Public Safety	92,153	18,331	0	46,000	119,500	119,500	119,500
490614	Salary - Administrative Assistant	0	15,439	35,053	26,053	35,052	35,052	35,052
490626	Salary - Clerical Specialist	18,034	11,258	27,433	23,433	24,939	24,939	24,939
	Total Salaries	110,187	45,028	62,486	95,486	179,491	179,491	179,491
	Fringe:							
510201	Fringe - Pension	19,021	7,020	14,428	10,428	40,260	40,260	40,260
510202	Fringe - Hospital	1,118	0	16,741	11,741	7,958	7,958	7,958
510206	Fringe - Medicare Insurance Tax	1,832	1,311	906	906	2,603	2,603	2,603
510207	Fringe - Life Insurance	30	20	84	84	84	84	84
	Total Fringe	22,001	8,351	32,159	23,159	50,905	50,905	50,905
	Operating & Contractual:							
520105	Contract Labor	30,510	0	0	0	0	0	0
520400	Office	469	83	4,000	4,000	4,000	4,000	4,000
531410	Telephone	2,529	4,937	2,000	5,000	2,000	2,000	2,000
543003	Travel & Training	0	0	3,000	3,000	3,000	3,000	3,000
543036	Small Business Development	15,010	0	0	20,000	0	0	0
543037	Human Relations Commitee	0	4,995	15,000	10,000	15,000	15,000	15,000
	Total Operating & Contractual	48,518	10,015	24,000	42,000	24,000	24,000	24,000
	Capital Outlay:							
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	180,706	63,394	118,645	160,645	254,396	254,396	254,396

2023-2024 ANNUAL BUDGET

DIVISION:	Executive	FUND:	101
DEPARTMENT:	Internal Audit	ORGANIZATION:	020503

GOAL MISSION STATEMENT

FUNCTION DESCRIPTION

DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected

CITY OF ALEXANDRIA

2023-2024 ANNUAL BUDGET

DIVISION:	Executive	FUND #:	101
DEPARTMENT:	Internal Audit	ORGANIZATION:	020503

APPROPRIATION SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	135,943	137,599	151,966	108,966	0	0	0.00%
Fringe Benefits	37,631	36,915	41,188	41,188	0	0	0.00%
Operating/Contractual	467	376	27,000	17,000	0	0	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	174,041	174,890	220,154	167,154	0	0	0.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
480211	Salary - Mayor Asst Internal Audit	1	1	1	0	0	0	0.00%
290230	Salary - Accountant	1	1	1	1	0	0	0.00%
	Total Positions	2	2	2	1	0	0	0.00%

2023-2024 ANNUAL BUDGET

DIVISION: Executive	FUND #: 101
DEPARTMENT: Internal Audit	ORGANIZATION: 020503

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	0	0	2,000	2,000	0	0	0
480211	Salary - Mayor Asst Internal Audit	97,273	98,458	106,745	63,745	0	0	0
290230	Salary - Accountant	38,670	39,141	43,221	43,221	0	0	0
	Total Salaries	135,943	137,599	151,966	108,966	0	0	0
	Fringe:							
510201	Fringe - Pension	27,552	26,724	30,942	30,942	0	0	0
510202	Fringe - Hospital	7,814	7,921	7,958	7,958	0	0	0
510206	Fringe - Medicare Insurance Tax	2,206	2,211	2,204	2,204	0	0	0
510207	Fringe - Life Insurance	59	59	84	84	0	0	0
	Total Fringe	37,631	36,915	41,188	41,188	0	0	0
	Operating & Contractual:							
520400	Office	88	0	8,000	4,000	0	0	0
531410	Telephone	379	376	6,000	2,000	0	0	0
543002	Dues and Subscriptions	0	0	2,000	2,000	0	0	0
543003	Travel & Training	0	0	6,000	6,000	0	0	0
605106	Maintenance of Equipment	0	0	5,000	3,000	0	0	0
	Total Operating & Contractual	467	376	27,000	17,000	0	0	0
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	174,041	174,890	220,154	167,154	0	0	0

2023-2024 ANNUAL BUDGET

DIVISION:	Executive	FUND:	101
DEPARTMENT:	Intergovernmental	ORGANIZATION:	020800

GOAL MISSION STATEMENT

To develop contracts and services to enhance intergovernmental relations between the city and other governmental bodies.

FUNCTION DESCRIPTION

The function of this department is to coordinate political and community concerns between the city and the state, parish and other local governmental agencies on behalf of the citizens of Alexandria. The Mayor's Assistants in this department also perform varied other functions for the Mayor.

DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected

2023-2024 ANNUAL BUDGET

DIVISION:	Executive	FUND #:	101
DEPARTMENT:	Intergovernmental	ORGANIZATION:	020800

APPROPRIATION SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	451,433	401,123	542,629	538,629	968,726	968,726	78.52%
Fringe Benefits	154,204	147,009	224,352	207,352	243,513	243,513	8.54%
Operating/Contractual	105,966	150,155	155,000	160,000	155,000	155,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	8,500	0	0	0.00%
Total Appropriations	711,603	698,287	921,981	914,481	1,367,239	1,367,239	48.29%

PERSONNEL ROSTER

JOB CODE	TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
480201	Salary - Mayor's Asst Chief of Staff	1	1	1	1	1	1	0.00%
480202	Salary - Mayor's Asst	1	1	1	1	1	1	0.00%
480211	Salary - Mayor Asst Veteran Serv	0	0	0	1	1	1	
480219	Salary - Mayor's Asst -Eco Develop	1	1	1	1	1	1	0.00%
480221	Salary - Mayor's Asst-PR Commun	2	2	2	2	2	2	0.00%
480226	Salary - Mayor's Asst-Capital Projec	1	1	1	1	1	1	0.00%
480227	Salary - Mayor's Asst -PT	1	1	1	7	7	7	0.00%
490928	Salary - Public Relations Spec	1	1	1	0	0	0	1.00%
	Total Positions	8	8	8	14	14	14	0.00%

2023-2024 ANNUAL BUDGET

DIVISION:	Executive	FUND #:	101
DEPARTMENT:	Intergovernmental	ORGANIZATION:	020800

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
480201	Salary - Mayor's Asst Chief of Staff	98,297	99,494	107,868	107,868	130,000	130,000	130,000
480202	Salary - Mayor's Asst	60,673	60,457	65,545	65,545	80,800	80,800	80,800
480211	Salary - Mayor Asst Veteran Serv	0	0	0	43,000	95,000	95,000	95,000
480219	Salary - Mayor's Asst -Eco Developm	69,105	68,713	74,497	74,497	72,500	72,500	72,500
480221	Salary - Mayor's Asst-PR Commun	101,857	96,139	109,958	109,958	126,376	126,376	126,376
480226	Salary - Mayor's Asst-Capital Projec	81,520	26,670	85,374	38,374	79,050	79,050	79,050
480227	Salary - Mayor's Asst PT	39,981	30,250	55,000	55,000	385,000	385,000	385,000
490928	Salary - Public Relations Spec	0	19,400	44,387	44,387	0	0	0
	Total Salaries	451,433	401,123	542,629	538,629	968,726	968,726	968,726
	Fringe:							
510201	Fringe - Pension	82,977	74,908	108,187	98,187	121,462	121,462	121,462
510202	Fringe - Hospital	51,487	57,243	94,853	87,853	74,097	74,097	74,097
510206	Fringe - Medicare Insurance Tax	7,461	6,422	8,008	8,008	14,190	14,190	14,190
510207	Fringe - Life Insurance	163	154	294	294	294	294	294
510208	Fringe - FICA	2,479	1,876	3,410	3,410	23,870	23,870	23,870
510209	Fringe - Car Allowance	9,637	6,406	9,600	9,600	9,600	9,600	9,600
	Total Fringe	154,204	147,009	224,352	207,352	243,513	243,513	243,513
	Operating & Contractual:							
520105	Contract Labor	0	0	0	0	0	0	0
520400	Office	3,011	5,069	5,000	7,000	5,000	5,000	5,000
531110	Professional Fees	83,700	131,616	130,000	136,000	130,000	130,000	130,000
531410	Telephone	3,799	4,193	4,000	4,000	4,000	4,000	4,000
543000	Miscellaneous	10,441	8,375	5,000	5,000	5,000	5,000	5,000
543003	Travel & Training	2,326	902	11,000	8,000	11,000	11,000	11,000
646037	Storm Relief - Laura	2,689	0	0	0	0	0	0
	Total Operating & Contractual	105,966	150,155	155,000	160,000	155,000	155,000	155,000
	Capital Outlay:							
707600	Machinery and Equipment	0	0	0	8,500	0	0	0
	Total Capital Outlay	0	0	0	8,500	0	0	0
	TOTAL DEPARTMENT	711,603	698,287	921,981	914,481	1,367,239	1,367,239	1,367,239

2023-2024 ANNUAL BUDGET

DIVISION:	Judicial	FUND:	101
DEPARTMENT:	City Court	ORGANIZATION:	020801

GOAL MISSION STATEMENT

Administration of Justice.

FUNCTION DESCRIPTION

The operation of the Alexandria City Court system, both criminal and civil, in addition to the operation of the Alexandria City Court Clerk's Office. The due process of justice through court operations includes hearing of criminal, traffic and civil cases as well as the clerical responsibilities that accompanies this process. The Clerk's office handles all civil suit filings, additional pleadings, subpoenas, small claims suits, eviction suits, garnishment proceedings and dismissals. Telephone and personal contact with the general public and legal counsel is handled specifically with the intention of projecting an image of professionalism through out the judicial system. A Probation and Pre-Trial Intervention programs are part of the City Court system. These departments work in conjunction with the City Prosecutors and the criminal Clerk's office. Their function is to primarily assist defendants in abiding by the ruling of the Judge. Pre-Trial Intervention program aids first offenders in maintaining a clean record once all requirements are completed.

DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Criminal Cases	6,955	7,400	7,500
Traffic Cases	12,100	13,500	14,000
Civil Cases	3,100	2,800	3,000
Pre-Trial Intervention Cases	400	410	450

CITY OF ALEXANDRIA

2023-2024 ANNUAL BUDGET

DIVISION:	Judicial	FUND #:	101
DEPARTMENT:	City Court	ORGANIZATION:	020801

APPROPRIATION SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	422,630	413,817	457,278	436,278	458,549	458,549	0.28%
Fringe Benefits	196,143	214,157	233,545	233,545	231,599	231,599	-0.83%
Operating/Contractual	48,157	48,544	32,000	48,000	32,000	32,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	666,930	676,518	722,823	717,823	722,148	722,148	-0.09%

PERSONNEL ROSTER

JOB CODE	TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
480111	Salary - City Judge	1	1	1	1	1	1	0.00%
480607	Salary - Deputy Clerk	7	7	7	7	7	7	0.00%
480608	Salary - Clerk of Court	1	1	1	1	1	1	0.00%
480609	Salary - Secretary	1	1	1	1	1	1	0.00%
	Total Positions	10	10	10	10	10	10	0.00%

2023-2024 ANNUAL BUDGET

DIVISION: Judicial	FUND #: 101
DEPARTMENT: City Court	ORGANIZATION: 020801

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
480111	Salary - City Judge	53,505	55,789	56,036	56,036	57,306	57,306	57,306
480607	Salary - Deputy Clerk	268,934	257,743	294,543	273,543	294,544	294,544	294,544
480608	Salary - Clerk of Court	55,896	56,577	61,339	61,339	61,339	61,339	61,339
480609	Salary - Secretary	44,295	43,708	45,360	45,360	45,360	45,360	45,360
	Total Salaries	422,630	413,817	457,278	436,278	458,549	458,549	458,549
	Fringe:							
510201	Fringe - Pension	76,188	91,015	100,473	100,473	98,509	98,509	98,509
510202	Fringe - Hospital	114,708	117,886	126,776	126,776	126,776	126,776	126,776
510206	Fringe - Medicare Insurance Tax	4,950	4,974	5,876	5,876	5,894	5,894	5,894
510207	Fringe - Life Insurance	297	282	420	420	420	420	420
	Total Fringe	196,143	214,157	233,545	233,545	231,599	231,599	231,599
	Operating & Contractual:							
520105	Contract Labor	0	0	0	0	0	0	0
520400	Office	997	102	0	0	0	0	0
520501	Operating - Janitorial	12,525	1,470	0	0	0	0	0
531410	Telephone	12,452	18,854	9,000	15,000	9,000	9,000	9,000
531701	Utilities	20,321	26,872	20,000	30,000	20,000	20,000	20,000
605101	Maintenance Buildings & Facilities	1,862	1,246	3,000	3,000	3,000	3,000	3,000
	Total Operating & Contractual	48,157	48,544	32,000	48,000	32,000	32,000	32,000
	TOTAL DEPARTMENT	666,930	676,518	722,823	717,823	722,148	722,148	722,148

2023-2024 ANNUAL BUDGET

DIVISION:	Judicial	FUND:	101
DEPARTMENT:	City Marshal	ORGANIZATION:	020802

GOAL MISSION STATEMENT

To execute the order of the City Court.

FUNCTION DESCRIPTION

The City Marshal is the enforcement officer of the court. He executes the orders and mandates of the court, thereby, making arrests and preserving the peace.

DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected

CITY OF ALEXANDRIA

2023-2024 ANNUAL BUDGET

DIVISION:	Judicial	FUND #:	101
DEPARTMENT:	City Marshal	ORGANIZATION:	020802

APPROPRIATION SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	0	0	0	0	0	0	0.00%
Fringe Benefits	0	0	0	0	0	0	0.00%
Operating/Contractual	36,202	40,759	58,000	52,000	58,000	58,000	0.00%
Other	450,000	489,195	650,000	500,000	650,000	650,000	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	486,202	529,954	708,000	552,000	708,000	708,000	0.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change

2023-2024 ANNUAL BUDGET

DIVISION:	Judicial	FUND #:	101
DEPARTMENT:	City Marshal	ORGANIZATION:	020802

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Operating & Contractual:							
520400	Office	467	973	3,000	3,000	3,000	3,000	3,000
531301	Vehicle Costs - Fuel & Oil	9,834	13,669	35,000	21,000	35,000	35,000	35,000
531304	Vehicle Costs - Repairs & Maint	16,683	9,738	15,000	15,000	15,000	15,000	15,000
531410	Telephone	9,218	16,379	5,000	13,000	5,000	5,000	5,000
	Total Operating & Contractual	36,202	40,759	58,000	52,000	58,000	58,000	58,000
	Other:							
646015	RPPJ Cost Share	450,000	489,195	650,000	500,000	650,000	650,000	650,000
	Total Other	450,000	489,195	650,000	500,000	650,000	650,000	650,000
	TOTAL DEPARTMENT	486,202	529,954	708,000	552,000	708,000	708,000	708,000

2023-2024 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Finance Administration	ORGANIZATION:	030100

APPROPRIATION SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	0	0	0	0	0	0	0.00%
Fringe Benefits	0	0	0	0	0	0	0.00%
Operating/Contractual	705,798	509,770	1,046,000	862,000	1,046,000	1,046,000	0.00%
Other	8,060,025	6,415,445	7,683,261	8,858,500	7,245,261	7,245,261	0.00%
Capital Outlay	68,532	12,204	750,000	500,000	750,000	750,000	0.00%
Total Appropriations	8,834,355	6,937,419	9,479,261	10,220,500	9,041,261	9,041,261	-4.62%

PERSONNEL ROSTER

JOB CODE	TITLE	2020-2021	2021-2022	2022-2023		2023-2024		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	

2023-2024 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Finance Administration	ORGANIZATION:	030100

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Operating & Contractual:							
520105	Contract Labor	0	9,810	10,000	10,000	10,000	10,000	10,000
531106	Professional Fees - Audit	53,615	63,873	68,000	68,000	68,000	68,000	68,000
531110	Professional Fees & Services	407,549	182,065	600,000	400,000	600,000	600,000	600,000
531122	Fees - Occupal Licenses Collection	178,728	169,713	196,000	196,000	196,000	196,000	196,000
531209	Services - Bank Charges	7,556	6,106	9,000	9,000	9,000	9,000	9,000
533024	Economic Development	358	2,500	75,000	101,000	75,000	75,000	75,000
543000	Miscellaneous	31,156	47,007	48,000	48,000	48,000	48,000	48,000
543002	Dues & Subscriptions	26,836	28,696	40,000	30,000	40,000	40,000	40,000
	Total Operating & Contractual	705,798	509,770	1,046,000	862,000	1,046,000	1,046,000	1,046,000
	Other:							
520010	Supplemental Pay - Police	712,367	0	712,000	646,000	646,000	646,000	646,000
520011	Supplemental Pay - Fire	681,917	0	682,000	629,000	629,000	629,000	629,000
543012	Fire Hydrant	95,000	95,000	95,000	95,000	95,000	95,000	95,000
543013	Street Lights	283,000	283,000	283,000	283,000	283,000	283,000	283,000
543028	Election Cost	13,350	0	60,000	50,000	60,000	60,000	60,000
543031	Economic Development - STR	24,881	29,103	59,643	59,643	59,643	59,643	59,643
646001	Civil Defense	10,000	10,833	10,000	10,000	10,000	10,000	10,000
646003	Dept of Veteran Affairs	9,930	10,803	7,000	7,000	7,000	7,000	7,000
646006	Probation Officer	198,637	215,587	245,000	225,000	245,000	245,000	245,000
646014	Arts Council of Central Louisiana	125,000	125,000	79,000	125,000	79,000	79,000	79,000
646032	LMA Convention	0	0	0	0	125,000	125,000	125,000
646033	Small Business Incubator	60,098	77,964	100,000	130,000	100,000	100,000	100,000
646034	Land Lease	1,200	13,155	15,618	15,618	15,618	15,618	15,618
646037	Storm Relief - Laura	7,482	0	0	0	0	0	0
646037	Storm Relief - Delta	1,577	0	0	0	0	0	0
646037	Emergency Relief - COVID 19	22,586	0	0	0	0	0	0
646040	Transfer to Fire Pension Fund	0	0	22,000	22,000	22,000	22,000	22,000
646160	Transfers to CDA Fund	0	0	0	0	0	0	0
646163	Transfer to HOME Investment Fund	0	0	0	0	0	0	0
646170	Transfer to Lead Hazard Fund	0	0	0	0	0	0	0
646401	Transfer to Utilitiies System Fund	0	0	0	500,000	0	0	0
646402	Transfer to Sanitation Fund	829,000	859,000	365,000	1,090,239	365,000	439,000	439,000
646403	Transfer to Zoo Fund	1,493,000	854,000	987,000	1,176,000	237,000	127,000	127,000
646404	Transfer to Golf Course Fund	463,000	258,000	343,000	291,000	318,000	318,000	318,000
646551	Transfer to Risk Management Fund	2,778,000	2,761,000	2,908,000	2,689,000	3,025,000	3,025,000	3,025,000
646552	Transfer to Employee Benefit Fund	250,000	823,000	710,000	815,000	960,000	960,000	960,000
	Total Other	8,060,025	6,415,445	7,683,261	8,858,500	7,281,261	7,245,261	7,245,261
	Capital Outlay:							
707600	Machinery and Equipment	68,532	12,204	750,000	500,000	750,000	750,000	750,000
	Total Capital Outlay	68,532	12,204	750,000	500,000	750,000	750,000	750,000
	TOTAL DEPARTMENT	8,834,355	6,937,419	9,479,261	10,220,500	9,077,261	9,041,261	9,041,261

2023-2024 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Division Director	ORGANIZATION:	031200

GOAL MISSION STATEMENT

Section 4-03 of the Home Rule Charter of the City of Alexandria, charges the Director of Finance with the custody of city funds, integrity of financial statements, accounting systems, collections and disbursements of all Monies, procurement of property, safeguarding of assets, computer operations and preparation of the annual budget.

FUNCTION DESCRIPTION

The Director of Finance manages and coordinates all fiscal activities for the city including: Accounting, Budgeting, Purchasing, Tax Collection, Utility Customer Service, Meter Reading, and Management Information Systems.

Responsibilities include: debt administration, cash management and investing, inventory and fixed asset control, internal control system, pension funds, coordinating the annual audit, bond sales and supervision of all division operations.

The Director of Finance also serves on the City of Alexandria Employees' Retirement Boards, the Firefighters' Pension Board, and various committees as assigned or appointed.

DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected

2023-2024 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Division Director	ORGANIZATION:	031200

APPROPRIATION SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	130,477	132,067	143,183	143,183	143,183	143,183	0.00%
Fringe Benefits	49,682	49,417	52,343	52,343	52,089	52,089	-0.49%
Operating/Contractual	15,732	20,642	46,000	46,000	46,000	46,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	840	0	2,000	2,000	2,000	2,000	0.00%
Total Appropriations	196,731	202,126	243,526	243,526	243,272	243,272	-0.10%

PERSONNEL ROSTER

JOB CODE	TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
480103	Salary - Director of Finance	1	1	1	1	1	1	0.00%
480604	Salary - Administrative Assistant	1	1	1	1	1	1	0.00%
	Total Positions	2	2	2	2	2	2	0.00%

2023-2024 ANNUAL BUDGET

DIVISION: Finance	FUND #: 101
DEPARTMENT: Division Director	ORGANIZATION: 031200

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
480103	Salary - Director of Finance	95,365	96,527	104,652	104,652	104,652	104,652	104,652
480604	Salary - Administrative Assistant	35,112	35,540	38,531	38,531	38,531	38,531	38,531
	Total Salaries	130,477	132,067	143,183	143,183	143,183	143,183	143,183
	Fringe:							
510201	Fringe - Pension	26,931	26,471	29,397	29,397	29,143	29,143	29,143
510202	Fringe - Hospital	15,627	15,843	15,916	15,916	15,916	15,916	15,916
510206	Fringe - Medicare Insurance Tax	2,245	2,244	2,146	2,146	2,146	2,146	2,146
510207	Fringe - Life Insurance	60	59	84	84	84	84	84
510209	Fringe - Car Allowance	4,819	4,800	4,800	4,800	4,800	4,800	4,800
	Total Fringe	49,682	49,417	52,343	52,343	52,089	52,089	52,089
	Operating & Contractual:							
520400	Office	7,190	8,508	10,000	10,000	10,000	10,000	10,000
531410	Telephone	7,210	10,640	6,000	6,000	6,000	6,000	6,000
543002	Dues & Subscriptions	199	1,494	0	0	0	0	0
543003	Travel & Training	1,133	0	30,000	30,000	30,000	30,000	30,000
	Total Operating & Contractual	15,732	20,642	46,000	46,000	46,000	46,000	46,000
	Capital Outlay:							
707600	Machinery & Equipment	840	0	0	0	0	0	0
707700	Office Furniture and Fixtures	0	0	2,000	2,000	2,000	2,000	2,000
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	840	0	2,000	2,000	2,000	2,000	2,000
	TOTAL DEPARTMENT	196,731	202,126	243,526	243,526	243,272	243,272	243,272

2023-2024 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Business Office	ORGANIZATION:	031400

GOAL MISSION STATEMENT

To collect all revenue in a timely and efficient manner and provide customers with accurate, timely and courteous service.

FUNCTION DESCRIPTION

This department is responsible for the preparation of property tax notices, and the maintenance of the receivables, including sale of adjudicated property.

DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Tax notices prepared	21,337	22,102	22,867

2023-2024 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Business Office	ORGANIZATION:	031400

APPROPRIATION SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	151,670	140,508	172,157	165,157	172,157	172,157	0.00%
Fringe Benefits	63,630	73,051	89,956	87,956	88,893	88,893	-1.18%
Operating/Contractual	158,406	127,611	125,000	172,000	125,000	125,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	9,918	0	80,000	80,000	80,000	80,000	0.00%
Total Appropriations	383,624	341,170	467,113	505,113	466,050	466,050	-0.23%

PERSONNEL ROSTER

JOB CODE	TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490126	Salary - Business Office Manager	1	1	1	1	1	1	0.00%
490642	Salary - Customer Accounts Rep	2	2	2	2	2	2	0.00%
490644	Salary - Customer Accounts Team L	1	1	1	1	1	1	0.00%
490690	Salary - Student Worker	1	1	1	1	1	1	0.00%
	Total Positions	5	5	5	5	5	5	0.00%

2023-2024 ANNUAL BUDGET

DIVISION: Finance	FUND #: 101
DEPARTMENT: Business Office	ORGANIZATION: 031400

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	1,524	1,048	6,000	4,000	6,000	6,000	6,000
490126	Salary - Business Office Manager	50,097	50,512	55,993	55,993	55,993	55,993	55,993
490642	Salary - Customer Accounts Rep	55,666	47,145	61,608	61,608	61,608	61,608	61,608
490644	Salary - Customer Accounts Team L	32,571	32,484	37,556	32,556	37,556	37,556	37,556
490690	Salary - Student Worker	11,812	9,319	11,000	11,000	11,000	11,000	11,000
	Total Salaries	151,670	140,508	172,157	165,157	172,157	172,157	172,157
	Fringe:							
510201	Fringe - Pension	28,867	25,422	37,211	35,211	36,148	36,148	36,148
510202	Fringe - Hospital	31,846	45,052	49,398	49,398	49,398	49,398	49,398
510206	Fringe - Medicare Insurance Tax	2,066	1,890	2,497	2,497	2,497	2,497	2,497
510207	Fringe - Life Insurance	119	108	168	168	168	168	168
510208	Fringe - FICA Tax Retirement	732	579	682	682	682	682	682
	Total Fringe	63,630	73,051	89,956	87,956	88,893	88,893	88,893
	Operating and Contractual:							
520105	Contract Labor	0	0	0	0	0	0	0
520400	Office	9,661	10,551	6,000	6,000	6,000	6,000	6,000
531101	Fees Recording	43,990	53,860	17,000	48,000	17,000	17,000	17,000
531301	Vehicle Costs - Fuel & Oil	89	565	2,000	2,000	2,000	2,000	2,000
531304	Vehicle Cost - R & M	424	768	1,000	1,000	1,000	1,000	1,000
531401	Postage	28,218	27,066	44,000	30,000	44,000	44,000	44,000
531410	Telephone	1,751	2,088	2,000	2,000	2,000	2,000	2,000
531500	Printing	1,265	4,315	2,000	2,000	2,000	2,000	2,000
531900	Advertising	49,858	1,432	24,000	52,000	24,000	24,000	24,000
543003	Travel & Training	278	3,054	5,000	5,000	5,000	5,000	5,000
543025	Tax Rolls	21,977	21,958	20,000	22,000	20,000	20,000	20,000
605106	Maintenance Equipment	895	1,954	2,000	2,000	2,000	2,000	2,000
	Total Operating and Contractual	158,406	127,611	125,000	172,000	125,000	125,000	125,000
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture & Fixtures	3,118	0	0	0	0	0	0
707702	Computer Software	6,800	0	80,000	80,000	80,000	80,000	80,000
	Total Capital Outlay	9,918	0	80,000	80,000	80,000	80,000	80,000
	TOTAL DEPARTMENT	383,624	341,170	467,113	505,113	466,050	466,050	466,050

2023-2024 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Accounting	ORGANIZATION:	031500

GOAL MISSION STATEMENT

To ensure accurate and efficient accounting of all financial transactions incurred by the City of Alexandria so that complete and timely financial statements can be prepared.

FUNCTION DESCRIPTION

The Accounting Department is responsible for:

1. Processing Payroll, Accounts Payable, and Accounts Receivable.
2. Maintaining the General Ledger.
3. Accounting for fixed assets.
4. Monitoring cash and investments.
5. Establishing and monitoring internal controls.
6. Monitoring debt service, bond payments, and other long term liabilities.
7. Preparing the city's financial statements in accordance with generally accepted accounting principles.

Additionally, the Accounting Department is responsible for the accounting and financial reporting of the Firefighter's Pension Fund.

DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Payroll checks issued	23,500	23,500	23,500
Pension fund checks (fire/police)	90	90	90
Accounts payable checks issued	10,500	10,500	10,500
Journal entries posted	5,000	5,000	5,000

CITY OF ALEXANDRIA

2023-2024 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Accounting	ORGANIZATION:	031500

APPROPRIATION SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	336,533	295,267	304,212	314,212	304,212	304,212	0.00%
Fringe Benefits	141,587	125,792	153,068	153,068	157,873	157,873	3.14%
Operating/Contractual	8,290	14,058	24,000	25,000	24,000	24,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	22,000	22,000	0	0	0.00%
Total Appropriations	486,410	435,117	503,280	514,280	486,085	486,085	-3.42%

PERSONNEL ROSTER

JOB CODE	TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490108	Salary - Accounting Manager	1	1	1	1	1	1	0.00%
490230	Salary - Accountant	3	3	3	3	3	3	0.00%
490339	Salary - Accounting Technician	3	3	3	3	3	3	0.00%
	Total Positions	7	7	7	7	7	7	0.00%

2023-2024 ANNUAL BUDGET

DIVISION: Finance	FUND #: 101
DEPARTMENT: Accounting	ORGANIZATION: 031500

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	16,692	16,790	6,000	16,000	6,000	6,000	6,000
490108	Salary - Accounting Manager	92,834	57,232	63,198	63,198	63,198	63,198	63,198
490230	Salary - Accountant	92,841	112,166	130,960	130,960	130,960	130,960	130,960
490399	Salary - Accounting Technician	134,166	109,079	104,054	104,054	104,054	104,054	104,054
	Total Salaries	336,533	295,267	304,212	314,212	304,212	304,212	304,212
	Fringe:							
510201	Fringe - Pension	57,269	51,611	70,243	70,243	68,233	68,233	68,233
510202	Fringe - Hospital	80,267	70,506	78,119	78,119	84,934	84,934	84,934
510206	Fringe - Medicare Insurance Tax	3,865	3,491	4,412	4,412	4,412	4,412	4,412
510207	Fringe - Life Insurance	186	184	294	294	294	294	294
	Total Fringe	141,587	125,792	153,068	153,068	157,873	157,873	157,873
	Operating & Contractual:							
520400	Office	1,875	3,901	8,000	8,000	8,000	8,000	8,000
531301	Vehicle Costs - Fuel & Oil	0	0	1,000	1,000	1,000	1,000	1,000
531304	Vehicle Costs - R & M	143	0	0	0	0	0	0
531410	Telephone	4,684	8,220	4,000	7,000	4,000	4,000	4,000
543002	Dues and Subscriptions	245	40	2,000	2,000	2,000	2,000	2,000
543003	Travel & Training	0	0	4,000	4,000	4,000	4,000	4,000
605106	Maintenance of Equipment	1,343	1,897	5,000	3,000	5,000	5,000	5,000
	Total Operating & Contractual	8,290	14,058	24,000	25,000	24,000	24,000	24,000
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	0	0	22,000	22,000	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	22,000	22,000	0	0	0
	TOTAL DEPARTMENT	486,410	435,117	503,280	514,280	486,085	486,085	486,085

2023-2024 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Purchasing	ORGANIZATION:	031600

GOAL MISSION STATEMENT

To purchase all property, supplies, material and services for the City of Alexandria in accordance with applicable state laws, council policies, and administrative requirements.

FUNCTION DESCRIPTION

The Purchasing Department processes departmental requisitions, solicits and analyzes bids consistent with good purchasing policies and in accordance with applicable state laws and council policy. Purchasing also manages the activities to the Print Shop, Central Warehouse, Electric Distribution Warehouse, and the Vehicle & Equipment Parts Department facilities. In addition, Purchasing Department maintains the records for the city's fleet and handles all communications for city departments (i.e. pagers, mobile and portable radios, and cell phones). Purchasing issues departments approved for procurement cards as well as audits the charges on the card holder's monthly statements (approximately 45 card holders at this time).

DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Requisitions/Purchase Orders Processed	16,000	20,000	21,000
Mail Processing	88,400	100,000	105,000
New Vendor Processing	600	775	800
Invoices Processed for Payment	88,400	100,000	105,000
Monthly P-Card Statements Audited	14	60	60
Capital invoices process for payment	0	0	0
Bids Prepared	175	250	275
Quotes for Products	2,500	3,000	3,100
Quote Price Inquires	4,000	4,200	4,300
Vendor Product Inquires	2,200	2,400	2,500
Bid/Quote Preparation-Man Hours	0	2,000	2,100
Product Inquiry/Research-Man Hours	0	3,000	3,100

CITY OF ALEXANDRIA

2023-2024 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Purchasing	ORGANIZATION:	031600

APPROPRIATION SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	206,769	238,463	282,830	263,830	278,393	278,393	-1.57%
Fringe Benefits	96,853	100,258	133,047	126,047	138,904	138,904	4.40%
Operating/Contractual	7,693	12,910	25,000	26,000	25,000	25,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	311,315	351,631	440,877	415,877	442,297	442,297	0.32%

PERSONNEL ROSTER

JOB CODE	TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490109	Salary - Purchasing Manager	1	1	1	1	1	1	0.00%
490135	Salary - Purchasing Technician	2	2	2	2	2	2	0.00%
490238	Salary - Senior Buyer	2	2	2	2	2	2	0.00%
490363	Salary - Buyer	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
	Total Positions	7	7	7	7	7	7	0.00%

2023-2024 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Purchasing	ORGANIZATION:	031600

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	0	268	3,000	3,000	3,000	3,000	3,000
490109	Salary - Purchasing Manager	53,724	54,379	60,048	60,048	60,048	60,048	60,048
490135	Salary - Purchasing Technician	63,895	64,673	71,415	71,415	71,415	71,415	71,415
490238	Salary - Senior Buyer	53,599	70,327	81,471	81,471	81,472	81,472	81,472
490363	Salary - Buyer	33,450	27,886	34,910	19,910	30,472	30,472	30,472
490618	Salary - Administrative Secretary	2,101	20,930	31,986	27,986	31,986	31,986	31,986
	Total Salaries	206,769	238,463	282,830	263,830	278,393	278,393	278,393
	Fringe:							
510201	Fringe - Pension	42,677	44,946	65,306	60,306	62,444	62,444	62,444
510202	Fringe - Hospital	51,237	51,833	63,346	61,346	72,129	72,129	72,129
510206	Fringe - Medicare Insurance Tax	2,776	3,288	4,101	4,101	4,037	4,037	4,037
510207	Fringe - Life Insurance	163	191	294	294	294	294	294
	Total Fringe	96,853	100,258	133,047	126,047	138,904	138,904	138,904
	Operating & Contractual:							
520105	Contract Labor	0	0	0	0	0	0	0
520400	Office	3,787	3,517	5,000	5,000	5,000	5,000	5,000
531301	Vehicle Costs - Fuel & Oil	150	149	2,000	2,000	2,000	2,000	2,000
531304	Vehicle Costs - R & M	119	498	1,000	1,000	1,000	1,000	1,000
531410	Telephone	3,203	7,140	6,000	7,000	6,000	6,000	6,000
531500	Printing	284	175	1,000	1,000	1,000	1,000	1,000
543002	Dues & Subscriptions	0	154	2,000	2,000	2,000	2,000	2,000
543003	Travel & Training	150	0	4,000	4,000	4,000	4,000	4,000
605106	Maintenance Equipment	0	1,277	4,000	4,000	4,000	4,000	4,000
	Total Operating & Contractual	7,693	12,910	25,000	26,000	25,000	25,000	25,000
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	0
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	311,315	351,631	440,877	415,877	442,297	442,297	442,297

2023-2024 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Print Shop	ORGANIZATION:	031700

GOAL MISSION STATEMENT

To provide the printing services for all city departments in the most economical and efficient manner possible.

FUNCTION DESCRIPTION

The Printing Department handles the printing of city stationary, envelopes, and forms as needed and works with various departments on special projects such as financial reports, budgets, capital outlay, brochures, posters, banners, post cards, mail outs, certificates, name tags, invitations, programs, etc. We also provide name plates for desks and doors, rubber stamps, graphic design work and typesetting.

DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Number of sheets printed (includes letterheads, envelopes, forms, and special projects)	2,000,000 Sheets	2,050,000 Sheets	2,100,000 Sheets
Special reports and projects	200 Books 925 Projects	225 Books 1,000 Projects	250 Books 1,100 Projects
Utility Bill Printed per month	150 Sp. Projects 28,000	200 Sp. Projects 28,000	225 Sp. Projects 28,000

CITY OF ALEXANDRIA

2023-2024 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Print Shop	ORGANIZATION:	031700

APPROPRIATION SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	106,097	107,372	121,174	121,174	121,175	121,175	0.00%
Fringe Benefits	69,167	71,564	80,087	80,087	79,286	79,286	-1.00%
Operating/Contractual	57,248	50,516	78,000	63,000	78,000	78,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	6,464	117,673	0	16,000	0	0	0.00%
Total Appropriations	238,976	347,125	279,261	280,261	278,461	278,461	-0.29%

PERSONNEL ROSTER

JOB CODE	TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490131	Salary - Mail Clerk	1	1	1	1	1	1	0.00%
490735	Salary - Print Shop Coordinator	2	2	2	2	2	2	0.00%
	Total Positions	3	3	3	3	3	3	0.00%

2023-2024 ANNUAL BUDGET

DIVISION: Finance	FUND #: 101
DEPARTMENT: Print Shop	ORGANIZATION: 031700

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	368	354	3,000	3,000	3,000	3,000	3,000
490131	Salary - Mail Clerk	28,134	28,477	31,446	31,446	31,446	31,446	31,446
490735	Salary - Print Shop Coordinator	77,595	78,541	86,728	86,728	86,729	86,729	86,729
	Total Salaries	106,097	107,372	121,174	121,174	121,175	121,175	121,175
	Fringe:							
510201	Fringe - Pension	21,899	20,809	27,980	27,980	27,179	27,179	27,179
510202	Fringe - Hospital	45,857	49,273	50,223	50,223	50,223	50,223	50,223
510206	Fringe - Medicare	1,322	1,394	1,758	1,758	1,758	1,758	1,758
510207	Fringe - Life Insurance	89	88	126	126	126	126	126
	Total Fringe	69,167	71,564	80,087	80,087	79,286	79,286	79,286
	Operating & Contractual:							
520500	Operating Supplies	1,021	1,207	2,000	2,000	2,000	2,000	2,000
531410	Telephone	1,125	1,358	1,000	1,000	1,000	1,000	1,000
531800	Lease	34,805	28,674	47,000	36,000	47,000	47,000	47,000
543003	Travel & Training	0	0	1,000	1,000	1,000	1,000	1,000
605106	Maintenance Equipment	20,297	19,277	27,000	23,000	27,000	27,000	27,000
	Total Operating & Contractual	57,248	50,516	78,000	63,000	78,000	78,000	78,000
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	0
707600	Machinery & Equipment	4,800	116,083	0	16,000	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	1,664	1,590	0	0	0	0	0
	Total Capital Outlay	6,464	117,673	0	16,000	0	0	0
	TOTAL DEPARTMENT	238,976	347,125	279,261	280,261	278,461	278,461	278,461

2023-2024 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Central Warehouse	ORGANIZATION:	031800

GOAL MISSION STATEMENT

To store and distribute supplies, material, and equipment required for city operations, and to provide for the maintenance and storage of city records.

FUNCTION DESCRIPTION

The warehouse receives, stores, disburses and properly records, supplies, materials and equipment. The warehouse temporarily stores surplus equipment until disposal.

DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Pick tickets issued	3,195	3,905	4,000
Inventory issued to departments	67,385	70,785	71,000
Inventory stock received P.O.	93,425	99,750	100,000
Surplus property stored	610	650	675
City records stored (2 locations)	1,600	1,670	1,670

CITY OF ALEXANDRIA

2023-2024 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Central Warehouse	ORGANIZATION:	031800

APPROPRIATION SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	192,302	193,239	216,861	214,861	216,859	216,859	0.00%
Fringe Benefits	84,584	80,269	99,010	99,010	106,419	106,419	7.48%
Operating/Contractual	33,689	25,396	31,000	34,000	31,000	31,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	66,325	66,325	0.00%
Total Appropriations	310,575	298,904	346,871	347,871	420,603	420,603	21.26%

PERSONNEL ROSTER

JOB CODE	TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490136	Salary - Supervisr Central Warehouse	1	1	1	1	1	1	0.00%
490624	Salary - Inventory Coordinator	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
490841	Salary - Stock Clerk	3	3	3	3	3	3	0.00%
	Total Positions	6	6	6	6	6	6	0.00%

2023-2024 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Central Warehouse	ORGANIZATION:	031800

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	17,463	5,294	9,000	7,000	9,000	9,000	9,000
490136	Salary - Supervisr Central Warehouse	47,876	48,587	53,653	53,653	53,652	53,652	53,652
490624	Salary - Inventory Coordinator	36,702	37,274	41,160	41,160	41,160	41,160	41,160
490626	Salary - Clerical Specialist	26,037	26,354	29,102	29,102	29,101	29,101	29,101
490841	Salary - Stock Clerk	64,224	75,730	83,946	83,946	83,946	83,946	83,946
	Total Salaries	192,302	193,239	216,861	214,861	216,859	216,859	216,859
	Fringe:							
510201	Fringe - Pension	39,357	37,450	47,995	47,995	46,621	46,621	46,621
510202	Fringe - Hospital	42,423	39,973	47,748	47,748	56,531	56,531	56,531
510206	Fringe - Medicare Insurance Tax	2,643	2,670	3,015	3,015	3,015	3,015	3,015
510207	Fringe - Life Insurance	161	176	252	252	252	252	252
	Total Fringe	84,584	80,269	99,010	99,010	106,419	106,419	106,419
	Operating & Contractual:							
520105	Contract Labor	7,251	0	0	0	0	0	0
520200	Obsolete Inventory	963	2,809	3,000	3,000	3,000	3,000	3,000
520204	Uniforms	1,999	1,997	2,000	2,000	2,000	2,000	2,000
520400	Office	2,833	1,551	3,000	3,000	3,000	3,000	3,000
520500	Operating Supplies	3,356	3,271	4,000	4,000	4,000	4,000	4,000
520501	Operating - Janitorial	987	972	1,000	1,000	1,000	1,000	1,000
531301	Vehicle Costs - Fuel & Oil	3,030	3,768	2,000	6,000	2,000	2,000	2,000
531304	Vehicle Costs - R & M	3,897	2,316	3,000	3,000	3,000	3,000	3,000
531410	Telephone	1,838	2,629	4,000	3,000	4,000	4,000	4,000
531500	Printing	19	0	1,000	1,000	1,000	1,000	1,000
605101	Maintenance Bldg & Facilities	1,140	1,995	3,000	3,000	3,000	3,000	3,000
605106	Maintenance Equipment	1,820	4,088	5,000	5,000	5,000	5,000	5,000
646037	Emergency Relief - Laura	4,556	0	0	0	0	0	0
	Total Operating & Contractual	33,689	25,396	31,000	34,000	31,000	31,000	31,000
	Capital Outlay:							
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	0	0	0	0	66,325	66,325	66,325
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	66,325	66,325	66,325
	TOTAL DEPARTMENT	310,575	298,904	346,871	347,871	420,603	420,603	420,603

2023-2024 ANNUAL BUDGET

DIVISION:	Finance	FUND:	101
DEPARTMENT:	Parts Warehouse	ORGANIZATION:	031805

GOAL MISSION STATEMENT

To inventory and distribute vehicle and equipment parts and supplies for the Motor Pool, Sanitation, and Bus Departments.

FUNCTION DESCRIPTION

The Vehicle & Equipment Parts Department is housed within the Motor Pool repair facility building at the Consolidated Complex.

The department implements inventory procedures for the stocking and distribution of commonly used items for the repair and up keep the city's fleet. Through precedent management, the Parts Department strives to maintain an adequate inventory that results in shorter "down times" for city vehicles and ultimately giving better service to the citizens of Alexandria.

DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Work Orders Processed	8,000	9,000	9,100
Number of Parts Issued From Stock	171,000	190,000	200,000
Number of Parts Checked Inventory	90,000	100,000	105,000
Telephone Quotes	700	825	850
Request for information from shop	850	1,200	1,300

CITY OF ALEXANDRIA

2023-2024 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	101
DEPARTMENT:	Parts Warehouse	ORGANIZATION:	031805

APPROPRIATION SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	84,353	94,335	75,351	100,351	75,351	75,351	0.00%
Fringe Benefits	51,288	56,419	56,489	64,489	55,991	55,991	-0.88%
Operating/Contractual	5,859	9,211	10,000	10,000	10,000	10,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	1,200	1,200	0	0	0.00%
Total Appropriations	141,500	159,965	143,040	176,040	141,342	141,342	-1.19%

PERSONNEL ROSTER

JOB CODE	TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490624	Salary - Inventory Coordinator	1	1	1	1	1	1	0.00%
490841	Salary - Stock Clerk	1	1	1	1	1	1	0.00%
	Total Positions	2	2	2	2	2	2	0.00%

2023-2024 ANNUAL BUDGET

DIVISION: Finance	FUND #: 101
DEPARTMENT: Parts Warehouse	ORGANIZATION: 031805

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	19,742	28,820	3,000	28,000	3,000	3,000	3,000
490624	Salary - Inventory Coordinator	38,943	39,541	43,662	43,662	43,662	43,662	43,662
490841	Salary - Stock Clerk	25,668	25,974	28,689	28,689	28,689	28,689	28,689
	Total Salaries	84,353	94,335	75,351	100,351	75,351	75,351	75,351
	Fringe:							
510201	Fringe - Pension	17,410	18,285	17,399	25,399	16,901	16,901	16,901
510202	Fringe - Hospital	32,786	36,835	37,913	37,913	37,913	37,913	37,913
510206	Fringe - Medicare Insurance Tax	1,033	1,240	1,093	1,093	1,093	1,093	1,093
510207	Fringe - Life Insurance	59	59	84	84	84	84	84
	Total Fringe	51,288	56,419	56,489	64,489	55,991	55,991	55,991
	Operating & Contractual:							
520204	Uniforms	999	995	1,000	1,000	1,000	1,000	1,000
520400	Office	750	420	1,000	1,000	1,000	1,000	1,000
520500	Operating Supplies	635	283	1,000	1,000	1,000	1,000	1,000
531301	Vehicle Costs - Fuel & Oil	850	1,159	2,000	2,000	2,000	2,000	2,000
531304	Vehicle Costs - R & M	807	3,960	1,000	1,000	1,000	1,000	1,000
531410	Telephone	1,366	1,922	2,000	2,000	2,000	2,000	2,000
605106	Maintenance Equipment	452	472	2,000	2,000	2,000	2,000	2,000
	Total Operating & Contractual	5,859	9,211	10,000	10,000	10,000	10,000	10,000
	Capital Outlay:							
707405	Building Improvements	0	0	1,200	1,200	0	0	0
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	1,200	1,200	0	0	0
	TOTAL DEPARTMENT	141,500	159,965	143,040	176,040	141,342	141,342	141,342

2023-2024 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Division Director	ORGANIZATION:	042100

GOAL MISSION STATEMENT

Section 4-04 of the Home Rule Charter of the City of Alexandria charges the Director of Public Works with the administration of engineering services, contract construction work, maintenance of streets, and drainage. Also included are transit operations and sanitation.

FUNCTION DESCRIPTION

The Director of Public Works manages and coordinates all public work activities for the City, including Streets, Zoo, Motor Pool, Building Services, Municipal Transit, Traffic, Sanitation, Code Enforcement, Animal Control, Engineering, and Urban Forestry.

DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected

CITY OF ALEXANDRIA

2023-2024 ANNUAL BUDGET

DIVISION: Public Works	FUND #: 101
DEPARTMENT: Division Director	ORGANIZATION: 042100

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	0	22,806	0	30,000	0	0	0
480104	Salary - Director of Public Works	67,299	55,126	91,800	91,800	109,000	109,000	109,000
480604	Salary - Administrative Assistant	57,205	55,884	60,588	60,588	49,440	49,440	49,440
490228	Salary - Asst Director Public Works	88,991	75,102	159,504	124,504	160,988	160,988	160,988
490618	Salary - Administrative Secretary	21,956	20,156	31,986	31,986	29,078	29,078	29,078
	Total Salaries	235,451	229,074	343,878	338,878	348,506	348,506	348,506
	Fringe:							
510201	Fringe - Pension	44,724	45,217	79,401	75,401	78,170	78,170	78,170
510202	Fringe - Hospital	50,572	51,378	72,538	67,538	40,615	40,615	40,615
510206	Fringe - Medicare Insurance Tax	3,285	3,206	5,057	5,057	5,124	5,124	5,124
510207	Fringe - Life Insurance	166	100	210	210	210	210	210
510209	Fringe - Car Allowance	3,157	3,028	4,800	4,800	4,800	4,800	4,800
	Total Fringe	101,904	102,929	162,006	153,006	128,919	128,919	128,919
	Operating & Contractual:							
520105	Contract Labor	0	5,039	0	26,000	0	0	0
520400	Office	10,599	13,778	14,000	24,000	14,000	14,000	14,000
531301	Vehicle Costs - Fuel & Oil	472	2,104	7,000	7,000	7,000	7,000	7,000
531304	Vehicle Costs - R & M	631	15,557	4,000	4,000	4,000	4,000	4,000
531410	Telephone	8,715	9,349	10,000	9,000	10,000	10,000	10,000
543003	Travel & Training	2,443	38,025	30,000	30,000	30,000	30,000	30,000
	Total Operating & Contractual	22,860	83,852	65,000	100,000	65,000	65,000	65,000
	Capital Outlay:							
707101	Acquisition	0	0	0	0	0	0	0
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	0	0	0	0	70,000	0	0
707600	Machinery & Equipment	0	4,752	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	4,752	0	0	70,000	0	0
	TOTAL DEPARTMENT	360,215	420,607	570,884	591,884	612,425	542,425	542,425

2023-2024 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Code Enforcement	ORGANIZATION:	042200

GOAL MISSION STATEMENT

It is the goal of the department to effectively enforce various City codes in regards to high grass, litter, abandoned vehicles, and sanitation. It is also the mission of the department to provide an efficient means to the public as well as other city departments of reporting complaints/problems and making inquires regarding city services and opportunities. This mission is accomplished through our "First Call" line where employees receive, document, and follow up on inquires, problems, complaints and requests from the public, the administration, the council, department heads, and other city employees.

FUNCTION DESCRIPTION

The department enforces the City's codes in regards to high grass, litter, abandoned vehicles, and sanitation. The department also receives, documents, and follows up on inquires from the public as well as other city departments in regards to city services and opportunities (First Call).

DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Grass cutting work orders completed	2,348	2,270	2,300
Warning citations issued	360	1,650	1,600
Abandoned vehicles removed	350	0	0
Court appearances	111	4	5
First Call complaints received	3,500	3,500	3,500

2023-2024 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Code Enforcement	ORGANIZATION:	042200

APPROPRIATION SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	264,896	315,566	401,736	402,736	396,631	396,631	-1.27%
Fringe Benefits	100,189	114,494	149,181	149,181	190,262	190,262	27.54%
Operating/Contractual	377,619	376,139	349,000	610,000	349,000	349,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	5,103	3,401	30,377	76,377	229,784	229,784	0.00%
Total Appropriations	747,807	809,600	930,294	1,238,294	1,165,677	1,165,677	25.30%

PERSONNEL ROSTER

JOB CODE	TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490119	Salary - Superintendent Code Enforc	1	1	1	1	1	1	0.00%
490141	Salary - Crew Leader	1	1	2	2	2	2	0.00%
490337	Salary - Code Enforcement Officer	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490746	Salary - Equipment Operator II	1	1	2	2	2	2	0.00%
490820	Salary - Maintenance Worker	1	1	2	2	2	2	0.00%
490902	Salary - Code Enforcement Officer S	2	2	2	2	2	2	0.00%
	Total Positions	8	8	11	11	11	11	0.00%

2023-2024 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Code Enforcement	ORGANIZATION:	042200

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	13,371	47,169	15,000	60,000	15,000	15,000	15,000
490119	Salary - Superintendent Code Enforc	50,947	60,842	55,827	55,827	55,827	55,827	55,827
490141	Salary - Crew Leader	45,815	35,395	74,547	74,547	74,366	74,366	74,366
490337	Salary - Code Enforcement Officer	28,311	31,957	35,052	35,052	35,052	35,052	35,052
490618	Salary - Administrative Secretary	28,949	21,903	31,986	31,986	31,986	31,986	31,986
490746	Salary - Equipment Operator II	4,511	28,030	64,523	39,523	63,240	63,240	63,240
490820	Salary - Maintenance Worker	21,092	15,221	45,240	26,240	41,600	41,600	41,600
490902	Salary - Code Enforcement Officer S	71,900	75,049	79,561	79,561	79,560	79,560	79,560
	Total Salaries	264,896	315,566	401,736	402,736	396,631	396,631	396,631
	Fringe:							
510201	Fringe - Pension	51,932	57,352	71,883	71,883	88,888	88,888	88,888
510202	Fringe - Hospital	44,362	52,507	72,447	72,447	95,178	95,178	95,178
510206	Fringe - Medicare Insurance Tax	3,692	4,415	4,515	4,515	5,734	5,734	5,734
510207	Fringe - Life Insurance	203	220	336	336	462	462	462
	Total Fringe	100,189	114,494	149,181	149,181	190,262	190,262	190,262
	Operating & Contractual:							
520105	Contract Labor	138,289	102,505	100,000	200,000	100,000	100,000	100,000
520204	Uniforms	655	1,635	1,000	1,000	1,000	1,000	1,000
520400	Office	1,770	2,802	2,000	5,000	2,000	2,000	2,000
520500	Operating Supplies	13,153	15,224	16,000	25,000	16,000	16,000	16,000
520503	Operating Chemicals	102	779	1,000	1,000	1,000	1,000	1,000
531301	Vehicle Costs - Fuel & Oil	17,146	27,761	20,000	65,000	20,000	20,000	20,000
531304	Vehicle Costs R & M	41,561	113,158	33,000	143,000	33,000	33,000	33,000
531401	Postage	13,475	9,535	13,000	13,000	13,000	13,000	13,000
531410	Telephone	5,145	5,927	5,000	6,000	5,000	5,000	5,000
531500	Printing	494	806	0	0	0	0	0
531701	Utilities	145,317	90,177	155,000	145,000	155,000	155,000	155,000
531900	Advertising	409	403	2,000	2,000	2,000	2,000	2,000
543003	Travel & Training	0	4,186	0	3,000	0	0	0
605106	Maintenance Equipment	103	1,241	1,000	1,000	1,000	1,000	1,000
	Total Operating & Contractual	377,619	376,139	349,000	610,000	349,000	349,000	349,000
	Capital Outlay:							
707500	Vehicles	0	0	0	0	121,000	121,000	121,000
707600	Machinery & Equipment	5,103	3,401	30,377	76,377	201,307	108,784	108,784
707700	Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	5,103	3,401	30,377	76,377	322,307	229,784	229,784
	TOTAL DEPARTMENT	747,807	809,600	930,294	1,238,294	1,258,200	1,165,677	1,165,677

2023-2024 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Engineering	ORGANIZATION:	042300

GOAL MISSION STATEMENT

The Engineering Department's function is to provide the administration, City Council and Citizens with maps, records, and files concerning widths of rights of ways and easements, municipally owned property, benchmark locations and elevations; street names and locations; drainage facilities; review construction projects; maintain records on parks and recreational facilities and bridges; enter all pertinent information into CAD System; provide usable construction estimates, permits from the Corp of Engineers on all Capital Drainage Projects; participate in planning and/or design a capital improvements and/or projects; work with all other city departments on all other city departments on maintenance and improvements projects concerning existing city facilities, provide plans, specifications, surveying, inspection and processing for various projects including streets, drainage utilities and parks for the City of Alexandria; meet with LDOTD and FHWA officials to discuss funding of Urban System Projects meeting LDOTD and FHWA requirements, coordinating plans between the consultants and LDOTD and FHWA officials; Secure Wet Lands.

FUNCTION DESCRIPTION

The Engineering Department handles numerous citizen complaints and questions, daily coordinates various construction activities. Our engineering technicians update the City limits and Zoning maps on an on going basis and update various other maps and records. They also draw plans for various projects, provide assistance for citizens on various matters, provide charts, graphs and maps for administration and council (as required), index and file maps and drawings, update drainage, street numbers and subdivisions maps. The survey crew provides services from construction layout to staking and/or locating right-of-ways and easements, as well as maintaining all city benchmarks. They also secure data for the preparation of Right-of-Way Maps by the Drafting Department for Urban System Projects. The construction inspector maintains constant check on consulting engineers' projects and in house designed projects. The Secretary keeps up with the enormous amount of correspondence, reports, filing and phone calls that flow this office on a daily basis. The engineers must see that the previously mentioned work is assigned and completed, as well as design and supervise city projects; handle citizens' complaints and questions; and assist the administration and council on other matters as required.

DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Typewritten correspondence	900	1,000	1,000
Meetings (in hours)	700	750	750
Telephone calls	10,000	10,000	10,000
Construction-in-house	40	35	40
Consultant design w/ City Review	60	65	50
Citizens Complaints by phone	800	1,000	1,000
Citizens Complaints in field	200	200	200

CITY OF ALEXANDRIA

2023-2024 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Engineering	ORGANIZATION:	042300

APPROPRIATION SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	475,872	461,061	563,957	511,957	552,590	552,590	-2.02%
Fringe Benefits	202,974	194,351	261,581	244,581	268,358	268,358	2.59%
Operating/Contractual	26,720	37,758	58,000	63,000	58,000	58,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	15,226	7,056	2,800	2,800	78,450	78,450	0.00%
Total Appropriations	720,792	700,226	886,338	822,338	957,398	957,398	8.02%

PERSONNEL ROSTER

JOB CODE	TITLE	2020-2021	2021-2022	2022-2023		2023-2024		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490107	Salary - Asst City Engineer	1	1	1	1	1	1	0.00%
490110	Salary - City Engineer	1	1	1	1	1	1	0.00%
490162	Salary - Lead Engineering Technicia	1	1	1	1	1	1	0.00%
490244	Salary - Engineer in Training	1	1	1	1	1	1	0.00%
490313	Salary - Survey Technician	1	1	1	1	1	1	0.00%
490341	Salary - Engineering Technician III	1	1	1	1	1	1	0.00%
490342	Salary - Construction Inspector	1	1	1	1	1	1	0.00%
490343	Salary - Survey Party Chief	1	1	1	1	1	1	0.00%
490346	Salary - Survey Instrument Operator	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
	Total Positions	11	11	11	11	11	11	0.00%

2023-2024 ANNUAL BUDGET

DIVISION: Public Works	FUND #: 101
DEPARTMENT: Engineering	ORGANIZATION: 042300

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	200	0	1,000	1,000	1,000	1,000	1,000
490107	Salary - Assistant City Engineer	78,643	79,601	87,900	87,900	87,900	87,900	87,900
490110	Salary - City Engineer	98,462	99,662	110,052	110,052	110,052	110,052	110,052
490162	Salary - Lead Engineering Technician	47,201	47,776	52,756	52,756	52,756	52,756	52,756
490244	Salary - Engineer in Training	34,920	8,536	44,387	18,387	40,352	40,352	40,352
490313	Salary - Survey Technician	25,052	11,141	28,966	25,966	26,333	26,333	26,333
490341	Salary - Engineering Technician III	40,807	41,305	45,610	45,610	45,610	45,610	45,610
490342	Salary - Construction Inspector	16,433	37,180	43,221	20,221	38,522	38,522	38,522
490343	Salary - Survey Party Chief	46,837	47,407	52,350	52,350	52,350	52,350	52,350
490346	Salary - Survey Instrument Operator	32,449	32,844	36,268	36,268	36,268	36,268	36,268
490618	Salary - Administrative Secretary	29,190	29,546	32,626	32,626	32,626	32,626	32,626
490626	Salary - Clerical Specialist	25,678	26,063	28,821	28,821	28,821	28,821	28,821
	Total Salaries	475,872	461,061	563,957	511,957	552,590	552,590	552,590
	Fringe:							
510201	Fringe - Pension	97,939	89,053	130,217	118,217	123,945	123,945	123,945
510202	Fringe - Hospital	98,929	99,334	123,495	118,495	136,709	136,709	136,709
510206	Fringe - Medicare Insurance Tax	5,854	5,729	7,420	7,420	7,255	7,255	7,255
510207	Fringe - Life Insurance	252	235	449	449	449	449	449
	Total Fringe	202,974	194,351	261,581	244,581	268,358	268,358	268,358
	Operating & Contractual							
520105	Contract Labor	0	0	0	10,000	0	0	0
520400	Office	17,491	16,038	22,000	19,000	22,000	22,000	22,000
520519	Operating - Drafting & Survey	509	5,898	8,000	8,000	8,000	8,000	8,000
531101	Fees - Recording	2,185	2,935	3,000	3,000	3,000	3,000	3,000
531215	Fees, Licenses, & Permits	0	730	1,000	1,000	1,000	1,000	1,000
531301	Vehicle Costs - Fuel & Oil	3,380	5,716	9,000	7,000	9,000	9,000	9,000
531304	Vehicle Costs - R & M	266	2,028	3,000	3,000	3,000	3,000	3,000
531410	Telephone	2,223	3,127	4,000	4,000	4,000	4,000	4,000
531500	Printing	16	18	1,000	1,000	1,000	1,000	1,000
543002	Dues & Subscriptions	100	893	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	550	375	5,000	5,000	5,000	5,000	5,000
605106	Maintenance Equipment	0	0	1,000	1,000	1,000	1,000	1,000
	Total Operating & Contractual	26,720	37,758	58,000	63,000	58,000	58,000	58,000
	Capital Outlay:							
707500	Vehicles	0	0	0	0	49,000	49,000	49,000
707600	Machinery & Equipment	12,776	4,606	0	0	27,000	27,000	27,000
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	2,450	2,450	2,800	2,800	2,450	2,450	2,450
	Total Capital Outlay	15,226	7,056	2,800	2,800	78,450	78,450	78,450
	TOTAL DEPARTMENT	720,792	700,226	886,338	822,338	957,398	957,398	957,398

2023-2024 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Urban Forestry	ORGANIZATION:	042400

GOAL MISSION STATEMENT

The primary goals of this department are: To develop and implement the Urban Forest Management Program for the City; Provide oversight on all capital projects regarding all horticultural and landscape architectural matters; and Review commercial projects to ensure compliance with applicable city ordinances; manage park, green space, and community center landscape maintenance contracts.

FUNCTION DESCRIPTION

Receives and responds to an average of (30) tree work service requests per month. Fifty percent of these requests involve trees located on private property that have low limbs that create various safety problems. In most cases, property owners are notified of the problem and required corrective actions. In case of immediate public safety or if property owners refuse to take corrective actions, the City may have the work done on their behalf. Trees located in the rights of way or other City property are inspected and either trimmed or removed depending upon the nature of the problem. All tree work is done by private contractors. The department also assists residents by providing hazard tree assessments. Provides support services to Electric Distribution's Utility Line Vegetation Management Program in determining if their contractor is following appropriate national standards and Provides assistance explaining pruning methods to residents. Conducts annual Arbor Day Program(s) with local elementary schools. Applies for and manages annual Urban and Community Forestry Grant Projects from the LDAF. Prepares annual Tree City USA Certification applications. Develops and disseminates pertinent educational material.

The Department participates in all capital and in-house projects that have a landscape or arboriculture component as part of their scope. Coordinates capital project landscape design performed by consultants. Provides design plans, specifications, and construction administration services for smaller landscape projects that do not require a consultant. Interacts with numerous consultant and City divisions and departments regarding horticultural and arboricultural matters that arise during the design, construction, and maintenance of City infrastructure.

The Department reviews all commercial building permit application for compliance with the Landscape and Tree Ordinance requirements.

The Department prepares specifications and bid documents and manages maintenance contracts for various city parks, green-spaces, and community centers. Provides horticultural consultation for sites maintained by other City departments.

DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Requests for Assistance	500	700	750
Trees Trimmed	500	700	800
Trees Removed	150	350	250
Trees Planted	0	25	50
Oversight on Capital Projects	5	5	5
Landscape Ordinance Compliance Reviews	60	50	75

2023-2024 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Urban Forestry	ORGANIZATION:	042400

APPROPRIATION SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	54,769	55,437	61,216	61,216	61,216	61,216	0.00%
Fringe Benefits	19,914	19,472	23,023	23,023	22,619	22,619	-1.75%
Operating/Contractual	4,576,753	392,833	332,000	391,000	332,000	332,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	4,500	4,500	4,500	4,500	4,500	4,500	0.00%
Total Appropriations	4,655,936	472,242	420,739	479,739	420,335	420,335	-0.10%

PERSONNEL ROSTER

JOB CODE	TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490106	Salary - Landscape Architect	1	1	1	1	1	1	0.00%
	Total Positions	1	1	1	1	1	1	0.00%

2023-2024 ANNUAL BUDGET

DIVISION: Public Works	FUND #: 101
DEPARTMENT: Urban Forestry	ORGANIZATION: 042400

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
490106	Salaries:							
	Salary - Landscape Architect	54,769	55,437	61,216	61,216	61,216	61,216	61,216
	Total Salaries	54,769	55,437	61,216	61,216	61,216	61,216	61,216
	Fringe:							
510201	Fringe - Pension	11,304	10,744	14,135	14,135	13,731	13,731	13,731
510202	Fringe - Hospital	7,814	7,921	7,958	7,958	7,958	7,958	7,958
510206	Fringe - Medicare Insurance Tax	766	778	888	888	888	888	888
510207	Fringe - Life Insurance	30	29	42	42	42	42	42
	Total Fringe	19,914	19,472	23,023	23,023	22,619	22,619	22,619
	Operating & Contractual:							
520500	Operating	1,064	1,591	2,000	2,000	2,000	2,000	2,000
531115	Tree Trimming/Removal	148,566	149,841	150,000	150,000	150,000	150,000	150,000
531301	Vehicle Costs - Fuel & Oil	242	755	3,000	2,000	3,000	3,000	3,000
531304	Vehicle Costs - R & M	72	80	2,000	2,000	2,000	2,000	2,000
531410	Telephone	1,589	875	2,000	2,000	2,000	2,000	2,000
543002	Dues & Subscriptions	0	0	0	0	0	0	0
543003	Travel & Training	125	2,635	2,000	2,000	2,000	2,000	2,000
605110	Maintenance Grounds & ROW	170,519	231,254	171,000	231,000	171,000	171,000	171,000
646037	Emergency Relief - Laura	4,254,576	5,802	0	0	0	0	0
	Total Operating & Contractual	4,576,753	392,833	332,000	391,000	332,000	332,000	332,000
	Capital Outlay:							
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	4,500	4,500	4,500	4,500	4,500	4,500	4,500
	Total Capital Outlay	4,500	4,500	4,500	4,500	4,500	4,500	4,500
	TOTAL DEPARTMENT	4,655,936	472,242	420,739	479,739	420,335	420,335	420,335

2023-2024 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Streets and ROW	ORGANIZATION:	042500

GOAL MISSION STATEMENT

To ensure the safety and general welfare of the citizens of Alexandria by maintaining, repairing, and improving city streets, drainage, and right-of-way.

FUNCTION DESCRIPTION

Street Cleaning: Weather permitting, the street sweepers operate daily to insure the city streets are free of dirt, leaves, debris and haul off for disposal. (Includes immediately after parades.)

Street Repair and Construction: The street repair crew maintains the city streets to include surface treatment (chip seal) and overlay. Also corrects street failures including base, panels, sidewalks, handicap ramps, curbs and gutters, construction catch basins, drainage boxes, footings for playground equipment, patches potholes with shoulders.

Groom Mowing: The mowing crew maintains 55 separate locations that include seeding, fertilizing, mowing, grooming, herbicide application, tree trimming, flower beds, and fences.

Grass Cutting: Crews bushhog, flail, and slop mow ditches, canals, streets, city properties, highways, easements, right-of-ways, servitudes, state right of ways, and all properties associated with the City Complex. The cutting season ranges eight to sometimes nine months of the year. During the winter months this crew vacuums leaves and debris from ditches, and culvert ends cleans drains to haul them for disposal.

Drainage: The city's canals, open ditches, and right-of-ways are sprayed for weed control three times a year and kept clean and cleared of blockage. The underground drains and culverts and flushed and catch basins suctioned out as needed and kept clean (maintaining records of herbicide application as required by law).

Emergency Crew: Other than their normally assigned responsibilities, this crew responds during emergency situations such as flooding to pump water, sandbag and distribution. Also responds during windstorms to removed downed trees and limbs, open drainage ways and assist Light Distribution Department. This crew also assists with hazardous chemical clean-up and automobile wreckage debris in streets as directed by the Fire Department.

DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Miles of streets swept	700	1,608	2,008
Miles of canals/ditches cleaned	125	3,120	3,220
Miles of canals/ditches sprayed	0	2,560	2,660
Miles of underground pipes flushed	0	410	460
Incoming Calls	350	5,000	5,200
Miles of street repair for potholes	0	200	300
No of hours Larviciding & Spraying	0	1,568	1,768
Annual tons of landfill operation	1,000	2,500	2,700
No. of complaints received	0	689	800
Orders & complaints completed	400	585	700
Emergency Call-Out	0	66	91

CITY OF ALEXANDRIA

2023-2024 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Streets & ROW	ORGANIZATION:	042500

APPROPRIATION SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	1,353,038	1,503,507	1,332,532	1,733,532	1,310,652	1,310,652	-1.64%
Fringe Benefits	541,889	559,076	617,450	676,450	630,195	630,195	2.06%
Operating/Contractual	1,155,869	1,516,415	1,129,000	1,879,000	1,203,000	1,203,000	6.55%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	62,654	41,628	16,569	264,569	1,080,650	1,080,650	0.00%
Total Appropriations	3,113,450	3,620,626	3,095,551	4,553,551	4,224,497	4,224,497	36.47%

PERSONNEL ROSTER

JOB CODE	TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490125	Salary - Superintendent	1	1	1	1	1	1	0.00%
490145	Salary - Supervisor Street Maint	2	2	2	2	2	2	0.00%
490146	Salary - Crew Leader Street Maint	3	3	3	3	3	3	0.00%
490147	Salary - Maintenance Worker Senior	3	3	3	3	3	3	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490624	Salary - Inventory Coordinator	1	1	1	1	1	1	0.00%
490738	Salary - Equipment Operator III	4	4	4	4	4	4	0.00%
490746	Salary - Equipment Operator II	7	7	7	7	7	7	0.00%
490751	Salary - Fleet Maintenance Technician	1	1	1	1	1	1	0.00%
490819	Salary - Equipment Operator I	4	4	4	4	4	4	0.00%
490820	Salary - Maintenance Worker	3	3	3	3	3	3	0.00%
490919	Salary - Supervisor Streets	1	1	1	1	1	1	0.00%
	Total Positions	31	31	31	31	31	31	0.00%

2023-2024 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Streets & ROW	ORGANIZATION:	042500

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	352,906	513,254	200,000	630,000	200,000	200,000	200,000
490125	Salary - Superintendent	69,592	63,108	65,002	65,002	65,002	65,002	65,002
490145	Salary - Supervisor Street Maint	91,176	92,788	100,956	100,956	100,956	100,956	100,956
490146	Salary - Crew Leader Street Maint	119,681	120,950	132,633	132,633	132,632	132,632	132,632
490147	Salary - Maintenance Worker Senior	84,623	85,212	93,770	93,770	90,891	90,891	90,891
490618	Salary - Administrative Secretary	33,814	13,105	41,415	41,415	31,986	31,986	31,986
490624	Salary - Inventory Coordinator	35,882	36,274	39,035	39,035	41,415	41,415	41,415
490738	Salary - Equipment Operator III	130,767	137,361	149,534	149,534	149,534	149,534	149,534
490746	Salary - Equipment Operator II	204,105	210,140	232,321	232,321	232,322	232,322	232,322
490751	Salary - Fleet Maintenance Technician	30,292	34,346	37,927	37,927	34,479	34,479	34,479
490819	Salary - Equipment Operator I	106,268	106,597	121,470	102,470	115,045	115,045	115,045
490820	Salary - Maintenance Worker	49,130	44,390	69,098	59,098	67,018	67,018	67,018
490919	Salary - Supervisor Streets	44,802	45,982	49,371	49,371	49,372	49,372	49,372
	Total Salaries	1,353,038	1,503,507	1,332,532	1,733,532	1,310,652	1,310,652	1,310,652
	Fringe:							
510201	Fringe - Pension	278,947	289,975	307,679	377,679	293,976	293,976	293,976
510202	Fringe - Hospital	243,322	246,866	289,145	278,145	315,910	315,910	315,910
510206	Fringe - Medicare Insurance Tax	18,637	21,382	19,324	19,324	19,007	19,007	19,007
510207	Fringe - Life Insurance	983	853	1,302	1,302	1,302	1,302	1,302
	Total Fringe	541,889	559,076	617,450	676,450	630,195	630,195	630,195
	Operating & Contractual:							
520105	Contract Labor	744	5,721	0	0	0	0	0
520106	Contract Labor - Inmates	149,818	131,467	150,000	150,000	224,000	224,000	224,000
520204	Uniforms	5,264	4,403	5,000	5,000	5,000	5,000	5,000
520500	Operating Supplies	60,082	73,529	70,000	70,000	70,000	70,000	70,000
520503	Operating Chemicals	16,086	16,935	25,000	30,000	25,000	25,000	25,000
520506	Operating Concrete & Asphalt	7,605	55,179	81,000	71,000	81,000	81,000	81,000
520507	Operating - Sand & Gravel	6,048	3,500	7,000	7,000	7,000	7,000	7,000
520514	Small Tools	3,350	3,003	3,000	3,000	3,000	3,000	3,000
531301	Vehicle Costs - Fuel & Oil	122,877	278,947	175,000	305,000	175,000	175,000	175,000
531304	Vehicle Costs - R & M	750,476	898,301	575,000	1,200,000	575,000	575,000	575,000
531410	Telephone	4,470	5,208	6,000	6,000	6,000	6,000	6,000
531500	Printing	432	132	0	0	0	0	0
531800	Lease	0	23,351	15,000	15,000	15,000	15,000	15,000
543003	Travel & Training	1,250	1,683	4,000	4,000	4,000	4,000	4,000
605106	Maintenance Equipment	3,740	7,279	13,000	13,000	13,000	13,000	13,000
646037	Emergency Relief - Laura	23,627	7,777	0	0	0	0	0
	Total Operating & Contractual	1,155,869	1,516,415	1,129,000	1,879,000	1,203,000	1,203,000	1,203,000
	Capital Outlay:							
707500	Vehicles	40,317	31,977	0	0	547,424	342,746	342,746
707600	Machinery & Equipment	22,337	9,651	16,569	264,569	1,646,001	737,904	737,904
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
	Total Capital Outlay	62,654	41,628	16,569	264,569	2,193,425	1,080,650	1,080,650
	TOTAL DEPARTMENT	3,113,450	3,620,626	3,095,551	4,553,551	5,337,272	4,224,497	4,224,497

2023-2024 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Traffic	ORGANIZATION:	042800

GOAL MISSION STATEMENT

To provide for the safe transportation of vehicles on City Streets and reduce the liability through detouring and road closures for all city departments.

FUNCTION DESCRIPTION

The Traffic Department is responsible for maintain, replacing and adding all traffic signs in the city as well as barricading around street repair projects. In addition, this department is responsible for trimming trees, all traffic counts, all street striping, and providing studies for speed humps. This department also conducts all detours in the City. All name tags for the fire and police departments, striping and lettering all police cars, bikes, helmets, DATE cars, and buses, and maintaining all traffic signals caution light within the city limits. In addition, this department also installs speed humps for the City, conducts all warrant for speed humps, conducts all speed studies, traffic lights warrant. Report road closures for all traffic control on special events; city functions, parades. Inspect all traffic control devices, for contractors for the city of Alexandria. Maintain traffic records and meet with individual law firms to determine the liability to the City of Alexandria. Represent the City of Alexandria in court cases to reduce the liability to the City of Alexandria. Responsible for designing, making and hanging of Banners.

DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Replace Damage Signs	2,100	2,100	2,500
Paint Cross Walks and Stop Lines	500	500	900
Streets Striped	400	500	900
Signs Made	13,000	14,000	16,000
Banners Made	0	300	500
Banners Hung	2,200	2,200	2,200
Street Closures and Detours	160	170	500
Traffic Counts	1,100	1,100	1,300
Speed Humps Installed	200	200	0

CITY OF ALEXANDRIA

2023-2024 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Traffic	ORGANIZATION:	042800

APPROPRIATION SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	298,288	298,436	344,359	351,359	336,951	336,951	-2.15%
Fringe Benefits	139,198	134,741	173,713	170,713	160,888	160,888	-7.38%
Operating/Contractual	171,119	101,523	104,000	142,000	104,000	104,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	130,300	24,105	23,700	168,200	46,210	46,210	0.00%
Total Appropriations	738,905	558,805	645,772	832,272	648,049	648,049	0.35%

PERSONNEL ROSTER

JOB CODE	TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490310	Salary - Traffic Signal Technician	2	2	2	2	2	2	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490736	Salary - Superintendent Traffic Sign	1	1	1	1	1	1	0.00%
490741	Salary - Sign Artist	1	1	1	1	1	1	0.00%
490821	Salary - Sign & Marking Specialist	3	3	3	3	3	3	0.00%
	Total Positions	8	8	8	8	8	8	0.00%

2023-2024 ANNUAL BUDGET

DIVISION: Public Works	FUND #: 101
DEPARTMENT: Traffic	ORGANIZATION: 042800

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	13,234	19,373	11,000	20,000	11,000	11,000	11,000
490310	Salary - Traffic Signal Technician	81,015	81,923	89,640	89,640	89,640	89,640	89,640
490618	Salary - Administrative Secretary	31,571	35,372	35,287	35,287	35,287	35,287	35,287
490736	Salary - Superintendent Traffic Sign	59,796	60,036	66,295	66,295	60,268	60,268	60,268
490741	Salary - Sign Artist	36,277	31,116	38,858	38,858	38,857	38,857	38,857
490821	Salary - Sign & Marking Specialist	76,395	70,616	103,279	101,279	101,899	101,899	101,899
	Total Salaries	298,288	298,436	344,359	351,359	336,951	336,951	336,951
	Fringe:							
510201	Fringe - Pension	61,236	57,331	79,513	79,513	75,578	75,578	75,578
510202	Fringe - Hospital	73,772	73,106	88,870	85,870	80,087	80,087	80,087
510206	Fringe - Medicare Insurance Tax	3,975	4,095	4,994	4,994	4,887	4,887	4,887
510207	Fringe - Life Insurance	215	209	336	336	336	336	336
	Total Fringe	139,198	134,741	173,713	170,713	160,888	160,888	160,888
	Operating & Contractual:							
520500	Operating Supplies	21,598	18,401	25,000	35,000	25,000	25,000	25,000
520509	Operating - Signs	18,831	31,711	24,000	24,000	24,000	24,000	24,000
520510	Operating - Paint	6,000	12,384	13,000	13,000	13,000	13,000	13,000
531117	Street Striping	11,962	11,461	12,000	12,000	12,000	12,000	12,000
531301	Vehicle Costs - Fuel & Oil	12,971	18,383	12,000	28,000	12,000	12,000	12,000
531304	Vehicle Costs - R & M	6,772	4,908	13,000	25,000	13,000	13,000	13,000
531410	Telephone	1,648	2,201	3,000	3,000	3,000	3,000	3,000
531500	Printing	73	115	0	0	0	0	0
543003	Travel & Training	730	1,162	0	0	0	0	0
605106	Maintenance Equipment	1,194	797	2,000	2,000	2,000	2,000	2,000
646037	Emergency Relief - Laura	89,340	0	0	0	0	0	0
	Total Operating & Contractual	171,119	101,523	104,000	142,000	104,000	104,000	104,000
	Capital Outlay:							
707500	Vehicles	86,800	0	0	144,500	45,117	0	0
707600	Machinery & Equipment	43,500	24,105	23,700	23,700	46,210	46,210	46,210
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	130,300	24,105	23,700	168,200	91,327	46,210	46,210
	TOTAL DEPARTMENT	738,905	558,805	645,772	832,272	693,166	648,049	648,049

2023-2024 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Building Services	ORGANIZATION:	043400

GOAL MISSION STATEMENT

What: To provide healthy, safe, clean, and usable buildings and facilities.
 For Who: The citizens, clients, and employees of the City of Alexandria.
 When and How: Our department strives to maintain, repair, renovate, clean and provide facility management and staffing in a timely and efficient manner.

FUNCTION DESCRIPTION

Contract and Capital Project Management: Initial oversight of maintenance and capital renovation projects, including construction supervision of Capital Projects designated to this department.
 Air conditioning, Heating, and Ventilation: Extensive preventive, predictive and corrective maintenance are performed and contracted on HVAC systems including filter service, lubrication, adjustments, repairs and replacements. Other miscellaneous work is performed.
 Plumbing: Performs and contracts plumbing repairs and improvements, including but not limited to water, gas, and wastewater concerns. Other miscellaneous work is performed.
 Industrial and Commercial Equipment Maintenance: Extensive preventive, predictive, and corrective maintenance performed and contracted. Typical to this area are automated gates, turnstiles, truck and bus washes, ice machines, generators, refrigerators, stoves, ovens, and microwaves. Other miscellaneous work is performed.
 Carpentry: The Carpentry Shop makes and contracts repairs to building and facilities, as well as undertakes small scale renovations of existing facilities. Work tables, bookshelves, stages and other "wood" oriented items are often integral parts of these projects. Fabrication of wood based signs and barricades as well as limited locksmith services are also provided. This crew also works with and assists painters in a term effort to enhance efficiency of staffing. Other miscellaneous work is performed.
 Facility Rental: Daily setup and cleaning of publicly utilized or rented program space are provided. Booking, contracting and collection of fees related to rented or reserved spaces or other resources, like tables and chairs. Working with the public in relation to their needs of the publicly utilized resources. Other miscellaneous work performed.
 Special Events: Provision of support services events, community functions, governmental meetings and Cultural events and events sponsored by other departments such as the Zoo, Recreation, and Community Service Division.

DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected

2023-2024 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Building Services	ORGANIZATION:	043400

APPROPRIATION SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	650,559	582,265	843,308	791,308	949,698	949,698	12.62%
Fringe Benefits	301,216	294,822	491,227	440,227	523,091	523,091	6.49%
Operating/Contractual	968,234	1,193,439	1,264,000	1,677,000	1,190,000	1,190,000	-5.85%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	46,737	1,224	2,200	2,200	246,982	246,982	0.00%
Total Appropriations	1,966,746	2,071,750	2,600,735	2,910,735	2,909,771	2,909,771	11.88%

PERSONNEL ROSTER

JOB CODE	TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490149	Salary - Custodial Worker	3	3	3	6	6	6	100.00%
490150	Salary - Supervisor Custodial	0	0	0	1	1	1	0.00%
490153	Salary - Supervisor Building Maint	2	2	2	2	2	2	0.00%
490234	Salary - Superintendent-Bldg Maint	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
490711	Salary - Electrician	1	1	1	1	1	1	0.00%
490742	Salary - Painter	3	3	3	3	3	3	0.00%
490748	Salary - Carpenter	3	3	3	3	3	3	0.00%
490823	Salary - Lead Custodial Worker	1	1	1	2	2	2	100.00%
490830	Salary - Building Maintenance Spec	2	2	2	2	2	2	0.00%
490859	Salary - Mechanical Systems Tech	3	3	3	3	3	3	0.00%
490924	Salary - Crew Leader-Carpentry	1	1	1	1	1	1	0.00%
	Total Positions	22	22	22	27	27	27	22.73%

2023-2024 ANNUAL BUDGET

DIVISION: Public Works	FUND #: 101
DEPARTMENT: Building Services	ORGANIZATION: 043400

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	22,169	15,067	36,000	24,000	36,000	36,000	36,000
490149	Salary - Custodial Worker	62,559	64,464	74,963	74,963	139,901	139,901	139,901
490150	Salary - Supervisor Custodial	0	0	0	0	39,605	39,605	39,605
490153	Salary - Supervisor Building Maint	60,422	83,518	92,188	92,188	92,187	92,187	92,187
490234	Salary - Superintendent-Bldg Maint	53,724	54,379	60,048	60,048	60,048	60,048	60,048
490618	Salary - Administrative Secretary	30,289	30,510	33,605	33,605	33,605	33,605	33,605
490626	Salary - Clerical Specialist	20,239	5,314	27,433	23,433	27,433	27,433	27,433
490711	Salary - Electrician	33,554	31,491	36,562	36,562	36,562	36,562	36,562
490742	Salary - Painter	76,434	54,567	105,981	105,981	94,463	94,463	94,463
490748	Salary - Carpenter	67,303	48,319	105,159	105,159	98,784	98,784	98,784
490823	Salary - Lead Custodial Worker	27,971	28,110	31,041	31,041	60,006	60,006	60,006
490830	Salary - Building Maintenance Spec	61,365	45,890	68,378	38,378	60,944	60,944	60,944
490859	Salary - Mechanical Systems Tech	99,629	89,083	130,731	124,731	127,128	127,128	127,128
490924	Salary - Crew Leader-Carpentry	34,901	31,553	41,219	41,219	43,032	43,032	43,032
	Total Salaries	650,559	582,265	843,308	791,308	949,698	949,698	949,698
	Fringe:							
510201	Fringe - Pension	131,947	112,036	192,731	170,731	209,551	209,551	209,551
510202	Fringe - Hospital	160,051	174,517	285,399	256,399	298,672	298,672	298,672
510206	Fringe - Medicare Insurance Tax	8,686	7,799	12,173	12,173	13,734	13,734	13,734
510207	Fringe - Life Insurance	532	470	924	924	1,134	1,134	1,134
	Total Fringe	301,216	294,822	491,227	440,227	523,091	523,091	523,091
	Operating & Contractual:							
520105	Contract Labor	29,442	48,958	40,000	40,000	40,000	40,000	40,000
520106	Contract Labor-Inmates	74,909	65,733	74,000	74,000	0	0	0
520204	Uniforms	6,001	6,063	6,000	6,000	6,000	6,000	6,000
520400	Office	1,540	2,436	2,000	2,000	2,000	2,000	2,000
520500	Operating Supplies	38,949	43,360	43,000	63,000	43,000	43,000	43,000
520501	Operating - Janitorial	20,941	19,807	16,000	23,000	16,000	16,000	16,000
520510	Operating - Paint	3,233	3,808	5,000	5,000	5,000	5,000	5,000
520514	Small Tools	5,080	5,019	5,000	5,000	5,000	5,000	5,000
520520	Operating - Locks/Keys	1,481	1,609	2,000	2,000	2,000	2,000	2,000
531301	Vehicle Costs - Fuel & Oil	23,548	34,949	40,000	48,000	40,000	40,000	40,000
531304	Vehicle Costs - R & M	20,477	39,918	28,000	33,000	28,000	28,000	28,000
531410	Telephone	11,464	15,537	12,000	15,000	12,000	12,000	12,000
531500	Printing	258	38	0	0	0	0	0
531701	Utilities	293,599	569,182	500,000	850,000	500,000	500,000	500,000
543003	Travel & Training	0	0	0	0	0	0	0
605101	Maintenance Bldg & Facilities	368,771	303,318	456,000	476,000	456,000	456,000	456,000
605106	Maintenance Equipment	4,550	11,108	10,000	10,000	10,000	10,000	10,000
605110	Maintenance Grounds & ROW	21,032	22,596	25,000	25,000	25,000	25,000	25,000
646037	Emergency Relief - Laura	42,959	0	0	0	0	0	0
	Total Operating & Contractual	968,234	1,193,439	1,264,000	1,677,000	1,190,000	1,190,000	1,190,000

2023-2024 ANNUAL BUDGET

DIVISION: Public Works	FUND #: 101
DEPARTMENT: Building Services	ORGANIZATION: 043400

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Capital Outlay:							
707405	Building Improvements	24,559	1,224	0	0	202,000	163,000	163,000
707500	Vehicles	0	0	0	0	109,314	54,657	54,657
707600	Machinery & Equipment	22,178	0	2,200	2,200	29,325	29,325	29,325
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	46,737	1,224	2,200	2,200	340,639	246,982	246,982
	TOTAL DEPARTMENT	1,966,746	2,071,750	2,600,735	2,910,735	3,003,428	2,909,771	2,909,771

2023-2024 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Motor Pool	ORGANIZATION:	043700

GOAL MISSION STATEMENT

The mission of the Motor Pool Department is to provide and maintain vehicles and equipment in support of the City of Alexandria's various departments and divisions. Our goal and commitment is to do this in a proficient, professional and courteous manner. Our staff insures that proper maintenance is performed for vehicle and equipment longevity and safety.

FUNCTION DESCRIPTION

The Motor Pool serves as a centralized garage providing mechanical and body repairs, fuel and oil disbursements, and wrecker services to approximately 1,250 (and increasing) city owned vehicles and equipment. Motor Pool provides the lending of pool vehicles for City of Alexandria Departments that require a vehicle for travel to training/seminars attended by City Employees within the State.

The Motor Pool also provides information on all vehicles/equipment owned by the City through daily input of information processed into RTA. This system has the capabilities to generate detailed reports on preventive maintenance/cost/usage/history, which are required by all division/department heads in maintaining records on vehicle maintenance or budget control within their area.

Other services provided by Motor Pool are fabrication, welding, vehicle paint & body work, vehicle repairs, services to all City departments; monitoring/disposal of waste oils, hazardous material, and used tires per the required EPA guidelines for the State of LA.

DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Fuel Transactions	35,161	40,000	41,000
Work Orders	9,942	9,950	9,995
Engines Replaced/Overhauled	7	7	7
Vehicles Serviced	2,989	3,050	3,100
Transmissions Serviced/Replaced	55	57	60
Flat Repairs In House/On Road	790	800	820
Tire Shop In House Work Orders	982	1,000	1,050
Body Shop Repairs	266	270	280
Brakes/Clutch Repairs	333	340	345
State Inspections on Road Vehicles	775	800	825

CITY OF ALEXANDRIA

2023-2024 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Motor Pool	ORGANIZATION:	043700

APPROPRIATION SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	1,060,473	1,143,085	991,089	1,159,089	925,627	925,627	-6.61%
Fringe Benefits	441,141	434,594	500,523	503,523	489,929	489,929	-2.12%
Operating/Contractual	108,602	375,765	88,000	445,000	88,000	88,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	109,286	101,090	49,200	65,556	110,799	110,799	0.00%
Total Appropriations	1,719,502	2,054,534	1,628,812	2,173,168	1,614,355	1,614,355	-0.89%

PERSONNEL ROSTER

JOB CODE	TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490118	Salary - Superintendent Fleet Maint	1	1	1	1	1	1	0.00%
490139	Salary - Supervisor Fleet Maint	3	3	3	3	3	3	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
490750	Salary - Fleet Maintenance Tech Sr	11	11	11	11	11	11	0.00%
490752	Salary - Fleet Collision Repair Tech	2	2	2	2	2	2	0.00%
490834	Salary - Fleet Service Technician	6	6	6	6	6	6	0.00%
	Total Positions	25	25	25	25	25	25	0.00%

2023-2024 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Motor Pool	ORGANIZATION:	043700

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	257,160	314,217	18,000	286,000	18,000	18,000	18,000
490118	Salary - Superintendent Fleet Maint	62,470	96,909	69,309	69,309	58,870	58,870	58,870
490139	Salary - Supervisor Fleet Maintenan	130,080	137,824	141,483	138,483	129,859	129,859	129,859
490618	Salary - Administrative Secretary	29,159	29,543	35,648	35,648	35,648	35,648	35,648
490626	Salary - Clerical Specialist	23,811	23,092	29,102	29,102	29,101	29,101	29,101
490750	Salary - Fleet Maintenance Tech Se	342,411	369,078	447,791	396,791	428,161	428,161	428,161
490752	Salary - Fleet Collision Repair Tech	66,493	65,760	74,067	68,067	70,817	70,817	70,817
490834	Salary - Fleet Service Technician	148,889	106,662	175,689	135,689	155,171	155,171	155,171
	Total Salaries	1,060,473	1,143,085	991,089	1,159,089	925,627	925,627	925,627
	Fringe:							
510201	Fringe - Pension	218,677	211,329	228,839	253,839	207,618	207,618	207,618
510202	Fringe - Hospital	207,313	206,856	256,261	234,261	267,837	267,837	267,837
510206	Fringe - Medicare Insurance Tax	14,464	15,772	14,373	14,373	13,424	13,424	13,424
510207	Fringe - Life Insurance	687	637	1,050	1,050	1,050	1,050	1,050
	Total Fringe	441,141	434,594	500,523	503,523	489,929	489,929	489,929
	Operating & Contractual:							
520105	Contract Labor	0	208,940	0	250,000	0	0	0
520204	Uniforms	5,184	3,101	4,000	4,000	4,000	4,000	4,000
520400	Office	833	1,680	1,000	2,000	1,000	1,000	1,000
520500	Operating Supplies	14,884	28,539	17,000	28,000	17,000	17,000	17,000
520514	Small Tools	627	6,288	4,000	4,000	4,000	4,000	4,000
531212	Disposal	2,910	7,586	5,000	5,000	5,000	5,000	5,000
531301	Vehicle Costs Fuel & Oil	33,510	58,916	16,000	70,000	16,000	16,000	16,000
531304	Vehicle Costs - R & M	37,216	39,879	21,000	60,000	21,000	21,000	21,000
531410	Telephone	2,064	3,408	5,000	4,000	5,000	5,000	5,000
543003	Travel & Training	375	7,228	5,000	5,000	5,000	5,000	5,000
605101	Maintenance Bldg & Facilities	1,278	2,815	1,000	1,000	1,000	1,000	1,000
605106	Maintenance Equipment	9,721	7,385	9,000	12,000	9,000	9,000	9,000
	Total Operating & Contractual	108,602	375,765	88,000	445,000	88,000	88,000	88,000
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	54,977	0	0	0	902,960	0	0
707600	Machinery & Equipment	30,952	81,519	18,700	35,056	75,588	75,588	75,588
707700	Office Furniture & Fixtures	5,056	0	3,500	3,500	0	0	0
707702	Computer Software	18,301	19,571	27,000	27,000	35,211	35,211	35,211
	Total Capital Outlay	109,286	101,090	49,200	65,556	1,013,759	110,799	110,799
	TOTAL DEPARTMENT	1,719,502	2,054,534	1,628,812	2,173,168	2,517,315	1,614,355	1,614,355

2023-2024 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	101
DEPARTMENT:	Animal Shelter	ORGANIZATION:	045800

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GOAL MISSION STATEMENT

To provide the public with prompt service by responding to their daily complaints on animals that are running at large in the city. To provide for the safety and well being of the citizens of Alexandria by removing animals that might endanger them. To remove dead animals from city roadways and others areas according to health standards. To educate the public relations all national animal concerns sponsored by HSUS. To offer animals for adoption through newspaper coverage and TV programs. To euthanize in a safe humane way unwanted and stray animals. To shelter, feed and euthanize all parish and incorporated area animals. To follow up on all adoptions to make sure all animals are sterilized.

FUNCTION DESCRIPTION

There are currently 2 Impounding Officers and 2 Kennel Techs capturing between 25 to 35 animals a day. These animals are fed and cared for while being offered to the public. The shelter responds to between 45 to 50 calls per day by setting traps and impounding animals running at large. The shelter staff in cooperation with a veterinarian euthanize approximate 100-200 animals per week. The shelter staff responds to between 5-10 calls per day on animal abuse and cruelty cases. The investigating officers have approximate 5-7 ongoing court cases at any one time. The shelter staff makes 2-3 visits per month to schools and civic organizations to talk about responsibility, pet care and safety issues. Our functions and goals and responsibilities are being tripled by new parish and out-laying incorporated areas utilizing our shelter. We also monitor all lost pets in the city and try and find them and/or return to owners.

DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Telephone Calls	6,500	6,500	6,500
Animals Returned to Owner	272	300	300
Animals Impounded	5,467	5,000	5,000
Animals Adopted	255	320	320
Animals Incinerated	5,942	5,300	5,300
Citations Issued	141	150	150
Animals Euthanized	4,516	4,000	4,000

CITY OF ALEXANDRIA

2023-2024 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Animal Shelter	ORGANIZATION:	045800

APPROPRIATION SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	298,687	247,529	341,091	324,091	330,504	330,504	-3.10%
Fringe Benefits	124,117	95,743	164,487	154,487	157,739	157,739	-4.10%
Operating/Contractual	143,883	191,969	191,000	254,000	191,000	191,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	15,815	25,020	28,000	30,661	77,000	77,000	0.00%
Total Appropriations	582,502	560,261	724,578	763,239	756,243	756,243	4.37%

PERSONNEL ROSTER

JOB CODE	TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490141	Salary - Crew Leader	1	1	1	1	1	1	0.00%
490144	Salary - Kennel Technician	3	3	3	3	3	3	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
490855	Salary - Superintendent Animal Cntr	1	1	1	1	1	1	0.00%
490856	Salary - Animal Control Officer	2	2	2	2	2	2	0.00%
	Total Positions	9	9	9	9	9	9	0.00%

2023-2024 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	101
DEPARTMENT:	Animal Shelter	ORGANIZATION:	045800

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	19,873	35,067	30,000	45,000	30,000	30,000	30,000
490141	Salary - Crew Leader	35,546	35,863	39,181	39,181	39,181	39,181	39,181
490144	Salary - Kennel Technician	58,691	20,118	68,640	42,640	64,480	64,480	64,480
490618	Salary - Administrative Secretary	30,358	30,728	33,931	33,931	33,931	33,931	33,931
490626	Salary - Clerical Specialist	26,037	16,241	27,433	23,433	24,939	24,939	24,939
490855	Salary - Superintendent Animal Cntr	62,531	62,986	69,351	69,351	69,351	69,351	69,351
490856	Salary - Animal Control Officer	65,651	46,526	72,555	70,555	68,622	68,622	68,622
	Total Salaries	298,687	247,529	341,091	324,091	330,504	330,504	330,504
	Fringe:							
510201	Fringe - Pension	61,649	47,446	78,757	74,757	74,130	74,130	74,130
510202	Fringe - Hospital	58,110	44,663	80,405	74,405	78,437	78,437	78,437
510206	Fringe - Medicare Insurance Tax	4,104	3,460	4,947	4,947	4,794	4,794	4,794
510207	Fringe - Life Insurance	254	174	378	378	378	378	378
	Total Fringe	124,117	95,743	164,487	154,487	157,739	157,739	157,739
	Operating & Contractual:							
520105	Contract Labor	0	31,013	0	14,000	0	0	0
520204	Uniforms	2,994	2,060	3,000	3,000	3,000	3,000	3,000
520400	Office	1,017	282	1,000	1,000	1,000	1,000	1,000
520500	Operating Supplies	26,908	34,218	34,000	34,000	34,000	34,000	34,000
520502	Operating Cleaner	2,826	2,676	3,000	3,000	3,000	3,000	3,000
520504	Operating - Animal Food	16,221	14,955	10,000	15,000	10,000	10,000	10,000
520515	Operating Medical Supplies	1,074	1,386	2,000	2,000	2,000	2,000	2,000
531103	Professional Fees - Veterinarian	11,467	22,245	27,000	35,000	27,000	27,000	27,000
531301	Vehicle Costs - Fuel & Oil	12,435	20,456	19,000	30,000	19,000	19,000	19,000
531304	Vehicle Costs - R & M	13,210	19,166	8,000	25,000	8,000	8,000	8,000
531410	Telephone	5,564	5,336	4,000	5,000	4,000	4,000	4,000
531500	Printing	178	246	0	0	0	0	0
531701	Utilities	21,792	21,709	22,000	22,000	22,000	22,000	22,000
543003	Travel & Training	0	779	2,000	2,000	2,000	2,000	2,000
605101	Maintenance Bldg & Facilities	19,229	13,767	21,000	18,000	21,000	21,000	21,000
605106	Maintenance Equipment	5,882	1,675	35,000	45,000	35,000	35,000	35,000
646037	Emergency Relief - Laura	3,086	0	0	0	0	0	0
	Total Operating & Contractual	143,883	191,969	191,000	254,000	191,000	191,000	191,000
	Capital Outlay:							
707405	Building Improvements	15,815	0	28,000	28,000	0	0	0
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	0	25,020	0	2,661	77,000	77,000	77,000
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	15,815	25,020	28,000	30,661	77,000	77,000	77,000
	TOTAL DEPARTMENT	582,502	560,261	724,578	763,239	756,243	756,243	756,243

2023-2024 ANNUAL BUDGET

DIVISION:	Planning	FUND:	101
DEPARTMENT:	Division Director	ORGANIZATION:	054700

GOAL MISSION STATEMENT

To provide for the overall planning and coordination of the city's land development, housing, urban design and community development activities. This is accomplished through providing exceptional customer service, prompt and adequate responses to telephone inquires, efficient handling and resolution of zoning disputes and complaints and complete answers to any and all questions related to comprehensive planning, zoning, housing rehabilitation, community development, site plan development, application preparation assistance for zoning and rezoning applications, board of adjustment and appeals applications for variances and special exceptions and zoning compliance.

FUNCTION DESCRIPTION

The Planning Division is responsible for processing permit applications relating to zoning compliance, signs and other development activities including annexation requests and driveway permits. Staff perform site plan reviews for commercial plan applications and subdivision relating to drainage, landscaping, setback, parking, etc. Planned are routed to other department with input into the process such as the Engineering Department, Utility Department, and Public Works Division. The division also supports the Zoning Commission and the Zoning Board of Adjustment and Appeals through agenda development, and other reports. Staff in this division investigated and acted upon as necessary. Complaints regarding zoning are investigated and acted upon as necessary. This division manages and maintains zoning ordinance (Chapter 28 - Land Development Code) as well as the city maps. This division indirectly oversees staff activities in the Community Development Department. This division also participates in regional planning issues through the Rapides Area Planning Commission.

DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Zoning Compliance Certificate	600	650	700
Address Assignments	150	250	300
Commercial Plan Review	180	190	190
Subdivision Review	20	20	15
Permits Issued	450	450	350
Zoning Violations Letters	20	15	30
Flood Zone Letters Issued	70	150	200

CITY OF ALEXANDRIA

2023-2024 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	101
DEPARTMENT:	Division Director	ORGANIZATION:	054700

APPROPRIATION SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	158,770	168,074	311,376	247,376	320,177	320,177	2.83%
Fringe Benefits	50,968	66,314	126,396	115,396	126,667	126,667	0.21%
Operating/Contractual	15,427	11,946	52,000	48,000	52,000	52,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	225,165	246,334	489,772	410,772	498,844	498,844	1.85%

PERSONNEL ROSTER

JOB CODE	TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
480105	Salary - Director of Planning	1	1	1	1	1	1	0.00%
480230	Salary - Historic Preservation Asst-F	1	1	1	1	1	1	0.00%
480604	Salary - Administrative Assistant	1	1	1	1	1	1	0.00%
490229	Salary - Asst Director of Planning	1	1	1	1	1	1	1.00%
490240	Salary - Zoning Enforcement Analys	2	2	2	2	2	2	0.00%
	Total Positions	6	6	6	6	6	6	1.00%

2023-2024 ANNUAL BUDGET

DIVISION: Planning	FUND #: 101
DEPARTMENT: Division Director	ORGANIZATION: 054700

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
480105	Salary - Director of Planning	66,610	73,665	78,300	78,300	90,000	90,000	90,000
480230	Salary - Historic Preservation Asst-F	0	0	39,736	17,736	39,736	39,736	39,736
480604	Salary - Executive Secretary	13,482	16,127	34,415	34,415	32,503	32,503	32,503
490229	Salary - Asst Director of Planning	1,338	0	74,177	32,177	76,195	76,195	76,195
490240	Salary - Zoning Enforcement Analys	77,340	78,282	84,748	84,748	81,743	81,743	81,743
	Total Salaries	158,770	168,074	311,376	247,376	320,177	320,177	320,177
	Fringe:							
510201	Fringe - Pension	33,018	33,008	58,115	47,115	58,673	58,673	58,673
510202	Fringe - Hospital	10,732	25,918	56,213	56,213	55,797	55,797	55,797
510206	Fringe - Medicare Insurance Tax	2,391	2,485	4,594	4,594	4,723	4,723	4,723
510207	Fringe - Life Insurance	101	103	210	210	210	210	210
510208	Fringe - FICA Tax Retirement	0	0	2,464	2,464	2,464	2,464	2,464
510209	Fringe - Car Allowance	4,726	4,800	4,800	4,800	4,800	4,800	4,800
	Total Fringe	50,968	66,314	126,396	115,396	126,667	126,667	126,667
	Operating & Contractual:							
520105	Contract Labor	0	0	5,000	3,000	5,000	5,000	5,000
520400	Office	6,744	5,447	10,000	6,000	10,000	10,000	10,000
531110	Professional Fees & Services	994	380	10,000	5,000	10,000	10,000	10,000
531301	Vehicle Costs - Fuel & Oil	572	0	2,000	2,000	2,000	2,000	2,000
531304	Vehicle Costs R & M	0	0	3,000	1,000	3,000	3,000	3,000
531410	Telephone	4,568	3,966	3,000	3,000	3,000	3,000	3,000
531500	Printing	126	12	1,000	1,000	1,000	1,000	1,000
531900	Advertising	923	1,318	2,000	2,000	2,000	2,000	2,000
543002	Dues & Subscriptions	1,500	0	2,000	2,000	2,000	2,000	2,000
543003	Travel & Training	0	823	3,000	12,000	3,000	3,000	3,000
605106	Maintenance - Equipment	0	0	1,000	1,000	1,000	1,000	1,000
646043	Historic Preservation Dist Commissi	0	0	10,000	10,000	10,000	10,000	10,000
	Total Operating & Contractual	15,427	11,946	52,000	48,000	52,000	52,000	52,000
	Capital Outlay:							
707101	Acquisitions	0	0	0	0	0	0	0
707405	Building Improvements	0	0	0	0	0	0	0
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture and Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	225,165	246,334	489,772	410,772	498,844	498,844	498,844

2023-2024 ANNUAL BUDGET

DIVISION:	Planning	FUND:	101
DEPARTMENT:	Construction Developmt	ORGANIZATION:	054702

GOAL MISSION STATEMENT

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FUNCTION DESCRIPTION

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DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected

CITY OF ALEXANDRIA

2023-2024 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	101
DEPARTMENT:	Construction Development	ORGANIZATION:	054702

APPROPRIATION SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	353,699	383,256	446,867	427,867	443,923	443,923	-0.66%
Fringe Benefits	128,004	160,464	212,856	202,856	203,217	203,217	-4.53%
Operating/Contractual	33,634	48,080	64,000	64,000	64,000	64,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	515,337	591,800	723,723	694,723	711,140	711,140	-1.74%

PERSONNEL ROSTER

JOB CODE	TITLE	2020-2021	2021-2022	2022-2023		2023-2024		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490161	Salary - Permit Technician	2	2	2	2	2	2	0.00%
490903	Salary - Multi Trades Inspector	5	5	5	5	5	5	0.00%
490907	Salary - Superintendent Constructio	1	1	1	1	1	1	0.00%
490911	Salary - Plans Reviewer	1	1	1	1	1	1	0.00%
	Total Positions	9	9	9	9	9	9	0.00%

2023-2024 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	101
DEPARTMENT:	Construction Development	ORGANIZATION:	054702

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	19,528	16,164	10,000	10,000	10,000	10,000	10,000
490161	Salary - Permit Technician	53,066	56,743	63,462	44,462	60,521	60,521	60,521
490903	Salary - Multi Trades Inspector	221,785	228,747	259,672	259,672	259,670	259,670	259,670
490907	Salary - Superintendent Constructio	59,320	60,043	66,303	66,303	66,302	66,302	66,302
490911	Salary - Plans Reviewer	0	21,559	47,430	47,430	47,430	47,430	47,430
	Total Salaries	353,699	383,256	446,867	427,867	443,923	443,923	443,923
	Fringe:							
510201	Fringe - Pension	73,004	73,553	103,180	99,180	99,574	99,574	99,574
510202	Fringe - Hospital	49,841	81,362	102,818	96,818	96,828	96,828	96,828
510206	Fringe - Medicare Insurance Tax	4,932	5,309	6,480	6,480	6,437	6,437	6,437
510207	Fringe - Life Insurance	227	240	378	378	378	378	378
	Total Fringe	128,004	160,464	212,856	202,856	203,217	203,217	203,217
	Operating & Contractual:							
520105	Contract Labor	0	0	0	0	0	0	0
520204	Uniforms	2,608	2,601	3,000	3,000	3,000	3,000	3,000
520400	Office	5,334	5,303	6,000	6,000	6,000	6,000	6,000
520500	Operating Supplies	3,032	4,793	10,000	5,000	10,000	10,000	10,000
531301	Vehicle Costs-Fuel & Oil	8,181	13,208	14,000	18,000	14,000	14,000	14,000
531304	Vehicle Costs-R & M	1,939	3,913	5,000	5,000	5,000	5,000	5,000
531410	Telephone	5,964	5,695	10,000	7,000	10,000	10,000	10,000
531500	Printing	397	0	4,000	4,000	4,000	4,000	4,000
543002	Dues & Subscriptions	869	1,736	2,000	2,000	2,000	2,000	2,000
543003	Travel & Training	5,310	10,831	10,000	14,000	10,000	10,000	10,000
	Total Operating & Contractual	33,634	48,080	64,000	64,000	64,000	64,000	64,000
	Capital Outlay:							
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture and Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	515,337	591,800	723,723	694,723	711,140	711,140	711,140

2023-2024 ANNUAL BUDGET

DIVISION:	Public Safety	FUND:	101
DEPARTMENT:	Police	ORGANIZATION:	065000

GOAL MISSION STATEMENT

To protect and serve the citizens of Alexandria while still exercising police powers over all property owned or controlled by the City of Alexandria. With the intent to foster a better quality of life for all under our jurisdiction.

FUNCTION DESCRIPTION

The Alexandria Police Department currently provides 24 hours, 7 days a week patrol service within the city limits of Alexandria. Additionally, the department investigates criminal activities, utilizes arrest powers, maintain records, attack the infiltration of illegal narcotic activities and provides a regional training academy. Moreover, the Police Department is committed to Community Policing efforts which are enhanced by the Boat Patrol, K-9 Unit, Motorcycle and Street Level Drug Interdiction Team.

DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Accidents	4,620	4,653	4,700
Calls for Service	57,456	54,995	58,000
Public Service	5,168	4,960	5,200

CITY OF ALEXANDRIA

2023-2024 ANNUAL BUDGET

DIVISION: Public Safety	FUND #: 101
DEPARTMENT: Police	ORGANIZATION: 065000

APPROPRIATION SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	8,567,867	8,968,535	10,537,779	10,049,779	10,838,031	10,838,031	2.85%
Fringe Benefits	4,038,135	3,827,101	5,766,163	5,192,163	6,139,860	6,139,860	6.48%
Operating/Contractual	2,044,970	2,340,523	2,167,516	2,586,516	2,167,516	2,167,516	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	423,302	1,140,005	681,300	1,390,593	3,595,512	3,595,512	0.00%
Total Appropriations	15,074,274	16,276,164	19,152,758	19,219,051	22,740,919	22,740,919	18.73%

PERSONNEL ROSTER

JOB CODE	TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
440126	Salary - Police Chief	1	1	1	1	1	1	0.00%
440127	Salary - Assistant Chief	1	1	1	1	1	1	0.00%
440129	Salary - Deputy Chief	0	0	0	0	2	2	0.00%
440217	Salary - Captain	4	4	4	4	4	4	0.00%
440218	Salary - Lieutenant	12	12	12	12	12	12	0.00%
440358	Salary - Sergeant	32	32	32	32	32	32	0.00%
440359	Salary - Communications Officers	17	17	17	17	17	17	0.00%
440404	Salary - Corporal	52	52	52	52	52	52	0.00%
440405	Salary - Police Officer	57	57	57	57	57	57	0.00%
440407	Salary - Jailers	2	2	2	2	2	2	0.00%
440408	Salary - School Patrol	15	15	15	15	15	15	0.00%
440412	Salary - Reserve Police Officer	20	20	20	20	20	20	0.00%
440616	Salary - Record Clerk	14	15	15	15	15	15	0.00%
440618	Salary - Secretary (Chief)	1	1	1	1	1	1	0.00%
	Total Positions	228	229	229	229	231	231	0.00%

2023-2024 ANNUAL BUDGET

DIVISION: Public Safety	FUND #: 101
DEPARTMENT: Police	ORGANIZATION: 065000

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
440126	Salary - Police Chief	92,000	97,025	98,040	98,040	106,363	106,363	106,363
440127	Salary - Assistant Chief	16,870	74,778	86,297	86,297	86,297	86,297	86,297
440129	Salary - Deputy Chief	0	0	0	0	150,000	150,000	150,000
440217	Salary - Captain	273,094	294,871	302,972	302,972	305,577	305,577	305,577
440218	Salary - Lieutenant	743,640	773,356	793,735	793,735	812,340	812,340	812,340
440358	Salary - Sergeant	1,645,697	1,769,882	1,841,244	1,841,244	1,905,659	1,905,659	1,905,659
440359	Salary - Communications Officers	475,232	564,864	634,338	622,338	609,006	609,006	609,006
440404	Salary - Corporal	1,588,301	1,463,175	2,290,734	1,797,734	2,342,375	2,342,375	2,342,375
440405	Salary - Police Officer	1,404,390	1,300,713	2,147,167	1,670,167	2,185,958	2,185,958	2,185,958
440407	Salary - Jailers	60,716	70,512	76,204	76,204	77,051	77,051	77,051
440408	Salary - School Patrol	32,965	35,624	59,813	59,813	59,813	59,813	59,813
440412	Salary - Reserve Police Officer	0	0	10,000	10,000	10,000	10,000	10,000
440616	Salary - Record Clerk	429,112	460,180	506,513	500,513	496,870	496,870	496,870
440618	Salary - Secretary (Chief)	59,466	63,912	53,722	53,722	53,722	53,722	53,722
450001	Overtime	843,575	1,175,527	792,000	1,372,000	792,000	792,000	792,000
450002	Stand by Pay	19,490	31,172	22,000	22,000	22,000	22,000	22,000
450003	Accumulated Leave Pay	542,308	369,178	325,000	325,000	325,000	325,000	325,000
450004	Court Pay	7,571	50,110	58,000	58,000	58,000	58,000	58,000
450005	Holiday Pay	200,349	198,585	285,000	205,000	285,000	285,000	285,000
450006	Differential Pay	15,094	5,616	11,000	11,000	11,000	11,000	11,000
450008	Premium Pay	85,179	140,055	87,000	87,000	87,000	87,000	87,000
450010	City Supplemental Pay	32,818	29,400	57,000	57,000	57,000	57,000	57,000
	Total Salaries	8,567,867	8,968,535	10,537,779	10,049,779	10,838,031	10,838,031	10,838,031
	Fringe:							
510201	Fringe - Pension	2,357,504	2,109,095	3,266,768	2,692,768	3,609,685	3,609,685	3,609,685
510202	Fringe - Hospital	1,536,187	1,560,058	2,334,228	2,334,228	2,359,343	2,359,343	2,359,343
510204	Fringe - Clothing Allowance	0	0	0	0	0	0	0
510206	Fringe - Medicare Insurance Tax	123,923	132,414	152,691	152,691	158,272	158,272	158,272
510207	Fringe - Life Insurance	4,777	4,455	8,148	8,148	8,232	8,232	8,232
510208	Fringe - FICA Tax Retirement	15,744	21,079	4,328	4,328	4,328	4,328	4,328
	Total Fringe	4,038,135	3,827,101	5,766,163	5,192,163	6,139,860	6,139,860	6,139,860
	Operating & Contractual:							
520105	Contract Labor	57,667	107,999	45,000	100,000	45,000	45,000	45,000
520204	Uniforms	52,277	64,235	35,000	35,000	35,000	35,000	35,000
520400	Office	35,683	38,729	40,000	40,000	40,000	40,000	40,000
520500	Operating Supplies	94,609	110,717	150,000	130,000	150,000	150,000	150,000
520501	Operating - Janitorial	7,449	8,028	8,000	8,000	8,000	8,000	8,000
520504	Operating - Animal Food	0	0	6,000	6,000	6,000	6,000	6,000
520517	Operating - Crime Scene	19,566	20,433	20,000	20,000	20,000	20,000	20,000
520525	Operating - Informants	879	888	15,000	15,000	15,000	15,000	15,000
520526	Operating - Narcotics Confiscation	38,770	20,956	35,000	35,000	35,000	35,000	35,000
520529	Operating - Narcotics Confiscation F	0	0	0	0	0	0	0
520557	Operating - Academy	84,952	81,325	85,000	85,000	85,000	85,000	85,000
531103	Professional Fees - Veterinarian	2,378	5,488	4,000	4,000	4,000	4,000	4,000
531105	Rapides Parish Coroner	207,472	171,840	126,000	200,000	126,000	126,000	126,000
531110	Professional Fees	110,350	69,718	0	0	0	0	0
531261	Services - Prisoner Detention	414,720	359,431	420,000	420,000	420,000	420,000	420,000
531262	Recruiting	0	16,854	113,516	113,516	113,516	113,516	113,516
531301	Vehicle Costs - Fuel & Oil	228,846	449,995	350,000	450,000	350,000	350,000	350,000

2023-2024 ANNUAL BUDGET

DIVISION:	Public Safety	FUND #:	101
DEPARTMENT:	Police	ORGANIZATION:	065000

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Adopted Budget	Dept Request	Admin Approved	Adopted
	Operating & Contractual(Cont)							
531304	Vehicle Costs - R & M	275,440	432,152	240,000	530,000	295,000	295,000	295,000
531410	Telephone	118,015	127,392	130,000	130,000	130,000	130,000	130,000
531500	Printing	4,241	2,638	3,000	3,000	3,000	3,000	3,000
531701	Utilities	80,069	99,244	135,000	130,000	135,000	135,000	135,000
531800	Lease	35,000	35,000	55,000	0	0	0	0
543002	Dues & Subscriptions	19,198	19,852	12,000	12,000	12,000	12,000	12,000
543003	Travel & Training	29,630	29,417	30,000	30,000	30,000	30,000	30,000
543032	Community Policing Program	19,942	17,721	20,000	20,000	20,000	20,000	20,000
543038	Downtown Security	21,037	132	0	0	0	0	0
605101	Maintenance Bldg & Facilities	21,142	15,801	20,000	20,000	20,000	20,000	20,000
605106	Maintenance Equipment	65,638	34,538	70,000	50,000	70,000	70,000	70,000
	Total Operating & Contractual	2,044,970	2,340,523	2,167,516	2,586,516	2,167,516	2,167,516	2,167,516
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	68,000	68,000	68,000
707500	Vehicles	332,928	438,749	0	350,000	3,335,582	2,966,928	2,966,928
707600	Machinery & Equipment	74,809	473,034	463,700	822,993	664,179	391,640	391,640
707603	Machinery & Equipment - Grants	0	196,963	0	0	0	0	0
707700	Furniture & Fixtures	15,565	6,460	34,500	34,500	273,090	0	0
707702	Computer Software	0	24,799	183,100	183,100	30,000	168,944	168,944
707900	Animals	0	0	0	0	0	0	0
	Total Capital Outlay	423,302	1,140,005	681,300	1,390,593	4,370,851	3,595,512	3,595,512
	TOTAL DEPARTMENT	15,074,274	16,276,164	19,152,758	19,219,051	23,516,258	22,740,919	22,740,919

2023-2024 ANNUAL BUDGET

DIVISION:	Public Safety	FUND:	101
DEPARTMENT:	Police/Fire Civil Service	ORGANIZATION:	065005

GOAL MISSION STATEMENT

To represent the public interest in matters of personnel administration, advise and assist the governing body, Mayor, Chief of both departments, with reference to the maintenance and improvements of personnel standard and administration of services, investigations of compliance with civil service laws and rules, hear and pass upon matters which are brought before it, make, alter, amend, and promulgate rules necessary to carry out effectively the provisions of law and rules, adopt and maintain a classification plan, and pass upon matters brought before it by the Mayor, Chief of Fire or Police, the State Examiner, or the Fire and Police Civil Service Board brings before it.

FUNCTION DESCRIPTION

The Alexandria Municipal Fire and Police Civil Service Board:

1. Establishes and maintains employment lists for the classified services.
2. Provides testing, notification and certification of tests for entrance and promotional applicants.
3. Certifies to the appointing authority the names of eligible persons for employment and promotion.
4. Adopts rules governing leaves of absence, established classes with the classified services.
5. Conducts hearings and investigations into matters of corrective and disciplinary action or violations of civil service laws.
6. Maintains files on all applicants, current classified employees, all former employees.
7. Maintains files on all hearings and investigations.
8. Maintains accurate seniority lists for the classified services.
9. Maintains updated classification plans, laws and rules governing classified services and provides copies to Chief and Fire and Police, appointing authority and State Examiner's office.

DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Applications/Exams	2,000/20	2,000/20	2,000/20
Appeals	30	30	30
Rules Changes	35	35	35
Classification Changes	10	10	10
Investigations	25	25	25

CITY OF ALEXANDRIA

2023-2024 ANNUAL BUDGET

DIVISION: Public Safety	FUND #: 101
DEPARTMENT: Police & Fire Civil Service	ORGANIZATION: 065005

APPROPRIATION SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	0	0	0	0	0	0	0.00%
Fringe Benefits	0	0	0	0	0	0	0.00%
Operating/Contractual	10,329	5,186	31,000	27,000	31,000	31,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	10,329	5,186	31,000	27,000	31,000	31,000	0.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change

2023-2024 ANNUAL BUDGET

DIVISION:	Public Safety	FUND #:	101
DEPARTMENT:	Police & Fire Civil Service	ORGANIZATION:	065005

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Operating & Contractual:							
520400	Office	717	188	2,000	2,000	2,000	2,000	2,000
531110	Professional Fees And Services	7,112	4,816	14,000	10,000	14,000	14,000	14,000
531500	Printing	0	182	0	0	0	0	0
531900	Advertising	2,500	0	13,000	13,000	13,000	13,000	13,000
605106	Maintenance Equipment	0	0	2,000	2,000	2,000	2,000	2,000
	Total Operating & Contractual	10,329	5,186	31,000	27,000	31,000	31,000	31,000
	Capital Outlay:							
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	10,329	5,186	31,000	27,000	31,000	31,000	31,000

2023-2024 ANNUAL BUDGET

DIVISION:	Public Safety	FUND:	101
DEPARTMENT:	Fire	ORGANIZATION:	076000

GOAL MISSION STATEMENT

To save lives and prevent injury; to protect property from fire and explosion; to assist the citizens and visitors in various emergency situations. To maintain fire codes, to abate hazards, to maintain equipment and personnel and to provide extinguishment of fire or other emergency situations. To provide to the citizens and visitors of Alexandria, emergency medical assistance.

FUNCTION DESCRIPTION

Fire protection for the City of Alexandria consists of six (6) engine companies, two (2) district cars, one (1) ladder company, one (1) elevating aerial platform company. The department also has a Fire Prevention Office (investigation, inspection, and education), a fire alarm and dispatch, maintenance and an administration division. The department operates three (3) fire suppression shifts, 24 hours continuously along with Fire Alarm receiving and dispatching. Fire Administration, Fire Prevention, and Maintenance division operates 7:30 A.M. - 4:30 P.M.

DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Average response time (minutes)	3.00	3.00	3.00
Average Fire control time (minutes)	10.00	10.00	10.00
Public Assistance and Rescue	550	550	550
House, Business, Auto Fires	300	300	300
False Alarms	250	250	250
Emergency Medical Assistance	3,700	3,700	3,700
Total Alarms	4,800	4,800	4,800

CITY OF ALEXANDRIA

2023-2024 ANNUAL BUDGET

DIVISION:	Public Safety	FUND #:	101
DEPARTMENT:	Fire	ORGANIZATION:	076000

APPROPRIATION SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	6,457,528	7,191,964	7,223,038	7,223,038	7,182,974	7,182,974	-0.55%
Fringe Benefits	3,031,808	3,268,671	4,334,511	3,907,511	4,238,231	4,238,231	-2.22%
Operating/Contractual	1,059,732	773,263	620,000	1,091,000	620,000	620,000	0.00%
Other	1,286,224	1,280,926	0	0	0	0	0.00%
Capital Outlay	474,396	355,056	293,700	527,006	302,277	302,277	0.00%
Total Appropriations	12,309,688	12,869,880	12,471,249	12,748,555	12,343,482	12,343,482	-1.02%

PERSONNEL ROSTER

JOB CODE	TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
440121	Salary - Fire Chief	1	1	1	1	1	1	0.00%
440122	Salary - 1st Assistant Chief	3	3	3	3	3	3	0.00%
440123	Salary - 2nd Assistant Chief	7	7	7	7	7	7	0.00%
440124	Salary - Chief of Fire Prevention	1	1	1	1	1	1	0.00%
440128	Salary - Chief of Communications	1	1	1	1	1	1	0.00%
440215	Salary - Administrative Chief	0	0	0	0	1	1	0.00%
440216	Salary - Captain	34	34	34	34	34	34	0.00%
440357	Salary - Communications Officer	7	8	8	8	8	8	0.00%
440360	Salary - Fire Training Officer	1	1	1	1	1	1	0.00%
440361	Salary - Fire Prevention Officer	3	3	3	3	3	3	0.00%
440362	Salary - Director of EMS	1	1	1	1	1	1	0.00%
440401	Salary - Fire Equipment Operator	26	26	26	26	26	26	0.00%
440402	Salary - Firefighter 1st Class	39	39	39	39	39	39	0
440614	Salary - Chief's Secretary	1	1	1	1	1	1	0.00%
440615	Salary - Records Clerk	2	2	2	2	2	2	0.00%
	Total Positions	127	128	128	128	129	129	0.78%

2023-2024 ANNUAL BUDGET

DIVISION:	Public Safety	FUND #:	101
DEPARTMENT:	Fire	ORGANIZATION:	076000

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
Salaries:								
440121	Salary - Fire Chief	88,895	100,821	97,681	97,681	98,161	98,161	98,161
440122	Salary - 1st Assistant Chief	225,344	251,291	263,067	243,067	246,437	246,437	246,437
440123	Salary - 2nd Assistant Chief	472,690	469,626	544,381	508,381	489,462	489,462	489,462
440124	Salary - Chief of Fire Prevention	74,787	76,966	85,815	85,815	79,059	79,059	79,059
440128	Salary - Chief of Communications	50,089	59,109	69,207	69,207	62,915	62,915	62,915
440215	Salary - Administrative Chief	0	0	0	0	75,000	75,000	75,000
440216	Salary - Captain	1,745,560	1,904,267	1,980,620	1,954,620	2,110,785	2,110,785	2,110,785
440357	Salary - Communications Officer	257,993	288,836	387,794	346,794	378,409	378,409	378,409
440360	Salary - Fire Training Officer	62,389	66,244	73,791	73,791	68,545	68,545	68,545
440361	Salary - Fire Prevention Officer	120,669	141,330	153,288	153,288	156,714	156,714	156,714
440362	Salary - Director of EMS	55,212	56,846	63,389	63,389	58,773	58,773	58,773
440401	Salary - Fire Equipment Operator	1,037,506	1,021,745	1,103,864	1,018,864	977,425	977,425	977,425
440402	Salary - Firefighter 1st Class	844,761	940,573	1,263,621	1,199,621	1,243,242	1,243,242	1,243,242
440614	Salary - Chief's Secretary	1,874	0	33,626	14,626	33,626	33,626	33,626
440615	Salary - Records Clerk	47,835	56,986	58,894	58,894	60,421	60,421	60,421
450001	Overtime	1,018,815	1,290,766	630,000	860,000	630,000	630,000	630,000
450003	Accumulated Leave Pay	30,000	135,716	114,000	150,000	114,000	114,000	114,000
450005	Holiday	316,609	280,059	300,000	325,000	300,000	300,000	300,000
450010	City Funded Supplemental Pay	6,500	50,783	0	0	0	0	0
Total Salaries		6,457,528	7,191,964	7,223,038	7,223,038	7,182,974	7,182,974	7,182,974
Fringe:								
510201	Fringe - Pension	1,667,722	1,805,307	2,618,003	2,251,003	2,509,964	2,509,964	2,509,964
510202	Fringe - Hospital	1,263,753	1,351,267	1,598,643	1,538,643	1,610,855	1,610,855	1,610,855
510206	Fringe - Medicare Insurance Tax	96,838	108,660	112,489	112,489	111,994	111,994	111,994
510207	Fringe - Life Insurance	3,495	3,437	5,376	5,376	5,418	5,418	5,418
Total Fringe		3,031,808	3,268,671	4,334,511	3,907,511	4,238,231	4,238,231	4,238,231
Operating & Contractual:								
520204	Uniforms	40,899	40,071	28,000	40,000	28,000	28,000	28,000
520205	Protective Clothing	23,672	8,373	15,000	15,000	15,000	15,000	15,000
520215	Operating Laundry	4,971	3,791	5,000	5,000	5,000	5,000	5,000
520400	Office	13,615	9,241	9,000	9,000	9,000	9,000	9,000
520500	Operating Supplies	47,204	45,226	45,000	45,000	45,000	45,000	45,000
520501	Operating - Janitorial	6,369	6,108	6,000	6,000	6,000	6,000	6,000
520514	Small Tools	2,028	412	2,000	2,000	2,000	2,000	2,000
520515	Operating Medical Supplies	18,671	15,245	17,000	17,000	17,000	17,000	17,000
520518	Operating - Training Materials	13,836	4,884	15,000	22,000	15,000	15,000	15,000
531213	Services - Personnel Processing	11,792	14,733	14,000	14,000	14,000	14,000	14,000
531301	Vehicle Costs - Fuel & Oil	64,309	91,089	75,000	140,000	75,000	75,000	75,000
531304	Vehicle Costs - R & M	638,500	319,837	175,000	575,000	175,000	175,000	175,000
531410	Telephone	28,460	29,958	70,000	35,000	70,000	70,000	70,000
531500	Printing	621	670	1,000	1,000	1,000	1,000	1,000
531701	Utilities	38,422	45,253	43,000	40,000	43,000	43,000	43,000
531800	Lease	0	0	4,000	4,000	4,000	4,000	4,000
543002	Dues & Subscriptions	4,804	6,889	5,000	5,000	5,000	5,000	5,000
543003	Travel & Training	35,606	50,939	40,000	40,000	40,000	40,000	40,000
605101	Maintenance Bldg & Facilities	30,845	48,226	30,000	44,000	30,000	30,000	30,000
605106	Maintennace Equipment	30,067	29,538	19,000	30,000	19,000	19,000	19,000
605126	Hazardous Material Cleanup	2,460	1,900	2,000	2,000	2,000	2,000	2,000
646037	Emergency Relief - Laura	2,581	880	0	0	0	0	0

2023-2024 ANNUAL BUDGET

DIVISION: Public Safety	101
DEPARTMENT: Fire	076000

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Adopted Budget	Adopted Budget	Admin Approved	Adopted
	Operating & Contractual(Cont)							
	Total Operating & Contractual	1,059,732	773,263	620,000	1,091,000	620,000	620,000	620,000
	Other:							
646051	Pension Merger Payment	1,286,224	1,280,926	0	0	0	0	0
	Total Other	1,286,224	1,280,926	0	0	0	0	0
	Capital Outlay:							
707002	Turnout Gear	64,732	56,208	45,000	45,000	45,000	45,000	45,000
707405	Building Improvements	33,330	38,231	50,000	50,000	31,060	31,060	31,060
707500	Vehicles	123,072	150,417	0	200,306	0	0	0
707600	Machinery & Equipment	253,262	86,760	143,500	176,500	188,417	188,417	188,417
707700	Office Furniture & Fixtures	0	12,323	29,800	29,800	29,800	29,800	29,800
707702	Computer Software	0	11,117	25,400	25,400	8,000	8,000	8,000
	Total Capital Outlay	474,396	355,056	293,700	527,006	302,277	302,277	302,277
	Total Department	12,309,688	12,869,880	12,471,249	12,748,555	12,343,482	12,343,482	12,343,482

2023-2024 ANNUAL BUDGET

DIVISION:	Human Resources	FUND:	101
DEPARTMENT:	Civil Service	ORGANIZATION:	086700

GOAL MISSION STATEMENT

The continuing goal of this department is to meet the needs of the citizens of Alexandria by obtaining employees capable of providing high-quality service. This will be accomplished by selecting applicants for the City of Alexandria's classified service on the basis of their ability to do the job without discrimination as to race, sex, age, religion, marital status, or national origin. We will retain quality employees by providing good working conditions at competitive wages, provide opportunities for advancement by filling vacancies through promotions from within when qualified employees are available, and ensure on-the-job training for those employees interested in advancement opportunities. We will serve as advisors to the Civil Service Commission, the City Council, the administration and city employees in matters relating to personnel and civil service issues, we will continuously work to formulate and update policies and procedures, as well as civil service rules, to provide a safe and pleasant working environment for all concerned. There will be an "open door" policy to provide reasonable opportunity for employees to be heard on matters pertaining to their employment with the City.

FUNCTION DESCRIPTION

Administers a system of recruitment for classified positions in the City of Alexandria, including securing and screening applications, conducting interviews and rating applicants based on qualifications. Counsel employees on various personnel and civil service issues. Advise the Civil Service Commission, Mayor, City Council, City employees, and the general public on matters regarding civil service and personnel issues. Serves as the administrative arm of the Alexandria Civil Service Commission. Directs and participates in preparing, conducting, and administering comprehensive programs for position classification, examinations and pay plan administration, as well as develops and recommends administrative service policies and procedures, outside of civil service rules and regulations in accordance with local, state, and federal laws.

DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Terminations Processed	300	200	180
Employment Applications Received	2,780	1,700	2,000
Communications w/ consultant on pay and classification plans	156	189	190
Counsel applicants/employees on opportunities	650	1,560	2,000
Employment Test Administered	1,200	850	1,000
Civil Service/Personnel Questions, Grievances, Investigations, Issues	15,500	3,900	5,200
Responses to Salary Surveys	140	100	200
Qualifying applicants through background & driver's license checks	1,000	1,360	1,600

CITY OF ALEXANDRIA

2023-2024 ANNUAL BUDGET

DIVISION:	Human Resources	FUND #:	101
DEPARTMENT:	Civil Service	ORGANIZATION:	086700

APPROPRIATION SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	152,690	151,203	230,205	219,205	224,650	224,650	-2.41%
Fringe Benefits	47,710	44,295	89,317	83,317	86,470	86,470	-3.19%
Operating/Contractual	104,644	129,799	75,000	87,000	75,000	75,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	2,550	0	0	0.00%
Total Appropriations	305,044	325,297	394,522	392,072	386,120	386,120	-2.13%

PERSONNEL ROSTER

JOB CODE	TITLE	2020-2021	2021-2022	2022-2023		2023-2024		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490122	Salary - Director of Civil Service	1	1	1	1	1	1	0.00%
490172	Salary - Compensation Analyst	1	1	1	1	1	1	0.00%
490173	Salary - Examination Analyst	1	1	1	1	1	1	0.00%
490233	Salary - Asst Director of Civil Service	1	1	1	1	1	1	0.00%
	Total Positions	4	4	4	4	4	4	0.00%

2023-2024 ANNUAL BUDGET

DIVISION: Human Resources	FUND #: 101
DEPARTMENT: Civil Service	ORGANIZATION: 086700

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
490122	Salary - Director of Civil Service	64,547	74,139	81,869	81,869	81,868	81,868	81,868
490172	Salary - Compensation Analyst	18,368	34,647	48,712	48,712	48,444	48,444	48,444
490173	Salary - Examination Analyst	41,906	42,417	46,839	37,839	42,581	42,581	42,581
490233	Salary - Asst Director of Civil Service	27,869	0	52,785	50,785	51,757	51,757	51,757
	Total Salaries	152,690	151,203	230,205	219,205	224,650	224,650	224,650
	Fringe:							
510201	Fringe - Pension	31,515	27,903	53,155	51,155	50,389	50,389	50,389
510202	Fringe - Hospital	13,974	14,185	32,657	28,657	32,657	32,657	32,657
510206	Fringe - Medicare Insurance Tax	2,137	2,126	3,337	3,337	3,256	3,256	3,256
510207	Fringe - Life Insurance	84	81	168	168	168	168	168
	Total Fringe	47,710	44,295	89,317	83,317	86,470	86,470	86,470
	Operating & Contractual:							
520400	Office	3,441	4,443	10,000	10,000	10,000	10,000	10,000
531110	Professional Fees & Services	90,048	87,297	17,000	31,000	17,000	17,000	17,000
531410	Telephone	2,914	5,111	1,000	4,000	1,000	1,000	1,000
531500	Printing	469	38	1,000	1,000	1,000	1,000	1,000
531900	Advertising	1,264	23,472	20,000	15,000	20,000	20,000	20,000
543000	Miscellaneous	1,388	283	4,000	4,000	4,000	4,000	4,000
543002	Dues & Subscriptions	838	2,861	8,000	8,000	8,000	8,000	8,000
543003	Travel & Training	4,282	6,294	14,000	14,000	14,000	14,000	14,000
605106	Maintenance of Equipment	0	0	0	0	0	0	0
	Total Operating & Contractual	104,644	129,799	75,000	87,000	75,000	75,000	75,000
	Capital Outlay:							
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	2,550	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	2,550	0	0	0
	TOTAL DEPARTMENT	305,044	325,297	394,522	392,072	386,120	386,120	386,120

2023-2024 ANNUAL BUDGET

DIVISION:	Human Resources	FUND:	101
DEPARTMENT:	Human Resources	ORGANIZATION:	086701

GOAL MISSION STATEMENT

Our mission is to provide a capable, knowledgeable workforce, and to reduce where possible, personnel situations that could have a significant negative impact on its ability to be productive.

Human Resources goal is to assure that there are adequate personnel resources to operate the city's functions in its effort to provide quality service to the citizens.

FUNCTION DESCRIPTION

In order to achieve our goal and fulfill our mission, we will review all personnel policies and consider adjustments where necessary, constantly review and update the training needs of our workforce, and where possible, provide opportunities for in-house skill enhancements. We will establish clear guidelines for performance evaluation for all employees.

We will continue to analyze the hiring process and identify new procedures that will reduce the lag time between vacancy being created and it being filled with a qualified replacement.

DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
New Hires Processed	360	75	100
Status Changes Processed	700	430	430
Termination's Processed	300	19	25
Employment Applications worked	2,780	2,000	2,000
Employment Interviews Conducted	425	225	275
Insurance Changes Processed	18,150	15,000	15,000
Worker's Comp Checks Received	145	100	100
Employee Verification Processed	500	300	300
Grievances & Issues	61,000	45,000	45,000
Personnel Policy Changes	0	3	3

CITY OF ALEXANDRIA

2023-2024 ANNUAL BUDGET

DIVISION:	Human Resources	FUND #:	101
DEPARTMENT:	Division Director	ORGANIZATION:	086701

APPROPRIATION SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	343,029	387,218	413,291	382,291	401,670	401,670	-2.81%
Fringe Benefits	122,667	122,587	172,347	151,347	159,785	159,785	-7.29%
Operating/Contractual	172,510	295,177	298,000	268,000	298,000	298,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	860	3,500	3,500	0	0	0.00%
Total Appropriations	638,206	805,842	887,138	805,138	859,455	859,455	-3.12%

PERSONNEL ROSTER

JOB CODE	TITLE	2020-2021	2021-2022	2022-2023		2023-2024		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
480114	Salary - Director of Human Resources	1	1	1	1	1	1	0.00%
480604	Salary - Administrative Assistant	1	1	1	1	1	1	0.00%
490138	Salary - Assistant Director of HR	1	1	1	1	1	1	0.00%
490354	Salary - Personnel Analyst	4	4	4	4	4	4	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
490690	Salary - Student Worker	1	1	1	1	1	1	0.00%
	Total Positions	9	9	9	9	9	9	0.00%

2023-2024 ANNUAL BUDGET

DIVISION:	Human Resources	FUND #:	101
DEPARTMENT:	Division Director	ORGANIZATION:	086701

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
480114	Salary - Director of Human Resources	87,034	88,094	95,509	95,509	106,800	106,800	106,800
480604	Salary - Administrative Assistant	31,940	17,808	34,045	34,045	34,725	34,725	34,725
490138	Salary - Assistant Director of HR	48,170	48,757	53,840	53,840	53,840	53,840	53,840
490354	Salary - Personnel Analyst	171,302	205,316	191,464	175,464	170,366	170,366	170,366
490626	Salary - Clerical Specialist	4,583	19,115	27,433	12,433	24,939	24,939	24,939
490690	Salary - Student Worker	0	8,128	11,000	11,000	11,000	11,000	11,000
	Total Salaries	343,029	387,218	413,291	382,291	401,670	401,670	401,670
	Fringe:							
510201	Fringe - Pension	69,619	67,417	92,889	82,889	87,627	87,627	87,627
510202	Fringe - Hospital	47,454	48,694	72,447	61,447	65,314	65,314	65,314
510206	Fringe - Medicare Insurance Tax	5,055	5,655	5,993	5,993	5,826	5,826	5,826
510207	Fringe - Life Insurance	202	201	336	336	336	336	336
510208	Fringe - FICA Tax	337	620	682	682	682	682	682
	Total Fringe	122,667	122,587	172,347	151,347	159,785	159,785	159,785
	Operating & Contractual:							
520105	Contract Labor	0	17,921	0	30,000	0	0	0
520400	Office	33,766	30,255	18,000	33,000	27,000	27,000	27,000
531107	Professional Fees - City Physician	29,487	24,435	10,000	24,000	10,000	10,000	10,000
531110	Professional Fees	12,097	120,589	163,000	63,000	163,000	163,000	163,000
531250	Services - Drug Testing	74,951	71,251	65,000	75,000	65,000	65,000	65,000
531410	Telephone	2,915	3,555	4,000	5,000	4,000	4,000	4,000
531500	Printing	692	664	1,000	1,000	1,000	1,000	1,000
531800	Lease	0	0	9,000	9,000	0	0	0
543002	Dues & Subscriptions	3,489	3,880	4,000	4,000	4,000	4,000	4,000
543003	Travel & Training	9,047	16,693	10,000	10,000	10,000	10,000	10,000
543017	Placques & Awards	6,066	5,934	14,000	14,000	14,000	14,000	14,000
	Total Operating & Contractual	172,510	295,177	298,000	268,000	298,000	298,000	298,000
	Capital Outlay:							
707405	Building Improvements	0	0	3,500	3,500	0	0	0
707600	Machinery & Equipment	0	860	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	860	3,500	3,500	0	0	0
	TOTAL DEPARTMENT	638,206	805,842	887,138	805,138	859,455	859,455	859,455

2023-2024 ANNUAL BUDGET

DIVISION:	Legal	FUND:	101
DEPARTMENT:	Legal	ORGANIZATION:	096900

GOAL MISSION STATEMENT

To provide legal advice to the Mayor, City Council, and all officers, departments, boards, and agencies of the city government.

FUNCTION DESCRIPTION

Handle all legal instruments to which the city is a party or has an interest and represent the city in litigation, including the prosecution of ordinance violations in the City Court.

DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected

CITY OF ALEXANDRIA

2023-2024 ANNUAL BUDGET

DIVISION:	Legal	FUND #:	101
DEPARTMENT:	Division Director	ORGANIZATION:	096900

APPROPRIATION SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	813,646	912,516	1,044,395	1,044,395	1,155,047	1,155,047	10.59%
Fringe Benefits	200,784	194,773	237,013	237,013	254,574	254,574	7.41%
Operating/Contractual	1,201,929	1,505,791	967,000	1,591,000	967,000	967,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	17,850	0	0	0	0	0	0.00%
Total Appropriations	2,234,209	2,613,080	2,248,408	2,872,408	2,376,621	2,376,621	5.70%

PERSONNEL ROSTER

JOB CODE	TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
480106	Salary - City Attorney	1	1	1	1	1	1	0.00%
480205	Salary - Asst City Attorney	4	4	4	4	4	4	0.00%
480228	Salary - SafeAlex Technicians - PT	6	6	6	6	6	6	0.00%
480231	Salary - Asst City Attorney Part Time	7	7	7	7	7	7	0.00%
480603	Salary - Legal Secretary	1	1	1	1	1	1	0.00%
490620	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
	Total Positions	20	20	20	20	20	20	0.00%

2023-2024 ANNUAL BUDGET

DIVISION: Legal	FUND #: 101
DEPARTMENT: Division Director	ORGANIZATION: 096900

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
480106	Salary - City Attorney	104,143	106,841	117,981	117,981	134,000	134,000	134,000
480205	Salary - Asst City Attorney	357,223	260,398	320,871	320,871	342,500	342,500	342,500
480228	Salary - SafeAlex Technicians - PT	124,812	202,015	236,679	236,679	300,944	300,944	300,944
480231	Salary - Asst City Attorney Part Time	155,731	271,306	290,322	290,322	308,502	308,502	308,502
480603	Salary - Legal Secretary	45,700	45,602	49,440	49,440	40,000	40,000	40,000
490626	Salary - Clerical Specialist	26,037	26,354	29,102	29,102	29,101	29,101	29,101
	Total Salaries	813,646	912,516	1,044,395	1,044,395	1,155,047	1,155,047	1,155,047
	Fringe:							
510201	Fringe - Pension	84,778	84,918	112,725	112,725	112,822	112,822	112,822
510202	Fringe - Hospital	75,084	63,558	71,304	71,304	82,055	82,055	82,055
510206	Fringe - Medicare Insurance Tax	12,516	14,230	15,215	15,215	16,818	16,818	16,818
510207	Fringe - Life Insurance	217	189	294	294	294	294	294
510208	Fringe - FICA Tax	23,370	27,078	32,675	32,675	37,785	37,785	37,785
510209	Fringe - Car Allowance	4,819	4,800	4,800	4,800	4,800	4,800	4,800
	Total Fringe	200,784	194,773	237,013	237,013	254,574	254,574	254,574
	Operating & Contractual:							
520105	Contract Labor	0	0	0	2,000	0	0	0
520400	Office	7,363	7,758	6,000	6,000	6,000	6,000	6,000
520514	Operating - SafeAlex	1,203	1,820	25,000	25,000	25,000	25,000	25,000
531110	Professional Fees & Services	1,140,859	1,440,769	900,000	1,510,000	900,000	900,000	900,000
531410	Telephone	7,207	9,986	6,000	8,000	6,000	6,000	6,000
531301	Vehicle Costs - Fuel & Oil	1,757	2,786	0	3,000	0	0	0
531304	Vehicle Costs - R & M	1,092	5,486	0	7,000	0	0	0
531500	Printing	2,080	1,055	0	0	0	0	0
543000	Miscellaneous	819	604	2,000	2,000	2,000	2,000	2,000
543002	Dues & Subscriptions	28,309	20,795	26,000	26,000	26,000	26,000	26,000
543003	Travel & Training	10,864	14,714	0	0	0	0	0
605106	Maintenance Equipment	376	18	2,000	2,000	2,000	2,000	2,000
	Total Operating & Contractual	1,201,929	1,505,791	967,000	1,591,000	967,000	967,000	967,000
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	0
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture and Fixtures	17,850	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	17,850	0	0	0	0	0	0
	TOTAL DEPARTMENT	2,234,209	2,613,080	2,248,408	2,872,408	2,376,621	2,376,621	2,376,621

2023-2024 ANNUAL BUDGET

DIVISION:	Community Services	FUND:	101
DEPARTMENT:	Parks & Recreation	ORGANIZATION:	044100

GOAL MISSION STATEMENT

To provide for a properly maintained system for playground, ball parks, and other recreational facilities available to all citizens for active and passive recreation and meeting at city owned buildings.

FUNCTION DESCRIPTION

The Parks & Recreation Department is a service organization that performs maintenance and repair work to support recreational and other competitive activities for the city involving golf courses, soccer fields, ball fields, and rental facilities.

DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Telephone Calls	11,000	14,000	17,000
Lining of Ball Fields	16,000	19,000	26,000
Cutting Ball Fields	12,000	15,000	18,000
Limb Cutting and Hauling	1,000	2,000	6,000
Maintenance of Building & Fences	2,000	2,000	3,000
Trimming of all Ball Fields	2,400	3,000	6,000
Seeding	1,800	2,400	5,000

CITY OF ALEXANDRIA

2023-2024 ANNUAL BUDGET

DIVISION:	Community Services	FUND #:	101
DEPARTMENT:	Parks & Recreation	ORGANIZATION:	044100

APPROPRIATION SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	526,277	591,537	621,466	633,466	590,554	590,554	-4.97%
Fringe Benefits	243,786	235,807	305,275	290,275	294,991	294,991	-3.37%
Operating/Contractual	974,489	1,014,282	1,037,000	1,093,000	1,037,000	1,037,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	81,413	135,000	91,900	130,078	102,020	102,020	0.00%
Total Appropriations	1,825,965	1,976,626	2,055,641	2,146,819	2,024,565	2,024,565	-1.51%

PERSONNEL ROSTER

JOB CODE	TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490117	Salary-Superintendent Parks & Rec	1	1	1	1	1	1	0.00%
490147	Salary - Maintenance Worker Sr	9	9	9	9	9	9	0.00%
490330	Salary - Crew Leader Parks Maint	3	3	3	3	3	3	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490820	Salary - Maintenance Worker (Snl)	7	7	7	7	7	7	0.00%
490830	Salary - Building Maintenance Spec	1	1	1	1	1	1	0.00%
	Total Positions	22	22	22	22	22	22	0.00%

2023-2024 ANNUAL BUDGET

DIVISION:	Community Services	FUND #:	101
DEPARTMENT:	Parks & Recreation	ORGANIZATION:	044100

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	48,246	104,842	45,000	105,000	45,000	45,000	45,000
490117	Salary-Superintendent Parks & Rec	55,415	56,010	60,636	60,636	61,849	61,849	61,849
490147	Salary - Maintenance Worker Sr	240,265	236,193	270,212	229,212	248,128	248,128	248,128
490330	Salary - Crew Leader Parks Maint	114,112	124,873	121,205	114,205	111,163	111,163	111,163
490618	Salary - Administrative Secretary	29,934	30,292	33,458	33,458	33,458	33,458	33,458
490830	Salary - Building Maintenance Spec	30,586	30,962	34,189	34,189	34,190	34,190	34,190
490898	Salary - Maintenance Worker (Snl)	7,719	8,365	56,766	56,766	56,766	56,766	56,766
	Total Salaries	526,277	591,537	621,466	633,466	590,554	590,554	590,554
	Fringe:							
510201	Fringe - Pension	107,160	102,891	130,389	134,389	119,727	119,727	119,727
510202	Fringe - Hospital	128,604	123,029	161,726	142,726	162,551	162,551	162,551
510206	Fringe - Medicare Insurance Tax	7,144	8,221	9,011	9,011	8,564	8,564	8,564
510207	Fringe - Life Insurance	440	388	630	630	630	630	630
510208	Fringe - FICA Tax Retirement	438	1,278	3,519	3,519	3,519	3,519	3,519
	Total Fringe	243,786	235,807	305,275	290,275	294,991	294,991	294,991
	Operating & Contractual:							
520105	Contract Labor	0	11,377	50,000	50,000	50,000	50,000	50,000
520204	Uniforms	3,783	4,236	3,000	3,000	3,000	3,000	3,000
520500	Operating Supplies	46,525	67,322	75,000	75,000	75,000	75,000	75,000
520503	Operating Chemicals	4,600	1,035	5,000	5,000	5,000	5,000	5,000
520514	Small Tools	1,800	0	3,000	3,000	3,000	3,000	3,000
531208	Services - Plumbing	7,417	7,653	9,000	9,000	9,000	9,000	9,000
531301	Vehicle Costs - Fuel & Oil	46,031	68,877	81,000	91,000	81,000	81,000	81,000
531304	Vehicle Costs - R & M	75,581	75,167	65,000	75,000	65,000	65,000	65,000
531410	Telephone	6,746	9,289	7,000	8,000	7,000	7,000	7,000
531701	Utilities	130,143	127,712	160,000	135,000	160,000	160,000	160,000
543003	Travel & Training	845	1,439	3,000	3,000	3,000	3,000	3,000
605101	Maintenance Bldg & Facilities	30,893	27,210	30,000	30,000	30,000	30,000	30,000
605103	Maintenance Bringham Golf Course	24,731	22,469	25,000	25,000	25,000	25,000	25,000
605105	Maintenance Johnny Downs Park	283,376	243,145	260,000	260,000	260,000	260,000	260,000
605106	Maintenance Equipment	2,249	3,253	5,000	5,000	5,000	5,000	5,000
605108	Maintenance Ball Parks	83,055	113,279	110,000	120,000	110,000	110,000	110,000
605124	Bringham Stadium	9,446	0	20,000	20,000	20,000	20,000	20,000
646030	Lease Obligations	120,582	179,742	126,000	176,000	126,000	126,000	126,000
646037	Emergency Relief - Laura	96,686	51,077	0	0	0	0	0
	Total Operating & Contractual	974,489	1,014,282	1,037,000	1,093,000	1,037,000	1,037,000	1,037,000
	Capital Outlay:							
707405	Building Improvements	26,690	135,000	0	0	104,047	56,261	56,261
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	54,723	0	91,900	130,078	155,110	45,759	45,759
	Total Capital Outlay	81,413	135,000	91,900	130,078	259,157	102,020	102,020
	TOTAL DEPARTMENT	1,825,965	1,976,626	2,055,641	2,146,819	2,181,702	2,024,565	2,024,565

2023-2024 ANNUAL BUDGET

DIVISION:	Planning	FUND:	101
DEPARTMENT:	Community Developmt	ORGANIZATION:	054701

GOAL MISSION STATEMENT

To apply for applicable federal grants, including Community Development Block Grant, HOME Investment Partnership Program, Louisiana Emergency Shelter Grant Program and to efficiently administer federal programs and activities related to these funds.

FUNCTION DESCRIPTION

The Community Development Department is responsible for preparing grant applications for federal funds, preparing all associated reports, complying with all federal requirements, maintaining records according to federal guidelines, and effectively administering the following programs.

1. Housing Rehabilitation Deferred Loan Program - housing renovation for owner occupied structures with CDBG and HOME funds.
2. HOME Rental Housing Rehabilitation Program - renovation of rental property for low income tenants.
3. Code Enforcement/Demolition Program - to enforce the City's code standards on vacant structures within CDBG target areas.
4. Housing development Program - new construction of single family housing for first time home buyers.
5. Business Facade Improvement Program - facade improvement loans/grants for business located in a designated area.
6. Housing assistance Program - down payment and closing cost assistance for first time home buyers.
7. Monitor HOME activities carried out by the city's Community Housing Development Organization (CHDO).
8. Monitor all sub-recipients to ensure compliance with grant Agreements & HUD regulation including: Boys & Girls Club of Central LA, Boys Scouts of America, Caring People's Free Pharmacy, Inner-City Revitalization Corporation, Cenla Pride, Shepherd Center, Phoenix Point, and Sisterhood Neighborhood Alliance.
9. Economic Development Assistance Program.

DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Federal Funds Received	1,524,000	1,524,000	1,524,000
Housing Repairs-Owner Occupied	12	12	12
Home buyer Training Graduates	60	60	60
Code Enforcement Inspections	150	150	150
Demolition of Vacant Structures	15	15	15
North Alex. Boys & Girls Club	15	15	15
Free Pharmacy clients assisted	300	300	300

CITY OF ALEXANDRIA

2023-2024 ANNUAL BUDGET

DIVISION:	Planning	FUND #:	101
DEPARTMENT:	Community Development	ORGANIZATION:	054701

APPROPRIATION SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	212,637	276,021	154,746	154,746	154,746	154,746	0.00%
Fringe Benefits	62,189	99,847	56,652	56,652	56,652	56,652	0.00%
Operating/Contractual	389,499	604,525	397,500	404,500	397,500	397,500	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	68,000	68,000	0.00%
Total Appropriations	664,325	980,393	608,898	615,898	676,898	676,898	11.17%

PERSONNEL ROSTER

JOB CODE	TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490116	Salary - Community Develop Admin	1	1	1	1	1	1	0.00%
490120	Salary - CDA Grants Manager	0	1	1	1	1	1	0.00%
490161	Salary - Permit Technician	1	2	2	2	2	2	0.00%
490210	Salary - Program Manager	2	3	3	3	3	3	0.00%
490339	Salary - Accounting Technician	0	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	0	0	0	0	0	0.00%
490903	Salary - Multi Trades Inspector	1	2	2	2	2	2	0.00%
	Total Positions	6	10	10	10	10	10	0.00%

2023-2024 ANNUAL BUDGET

DIVISION: Planning	FUND #: 101
DEPARTMENT: Community Development	ORGANIZATION: 054701

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
490116	Salary - Community Develop Admin	72,572	73,456	36,000	36,000	36,000	36,000	36,000
490120	Salary - Grants Manager	0	35,067	0	0	0	0	0
490161	Salary - Permit Technician	0	5,865	27,000	27,000	27,000	27,000	27,000
490210	Salary - Program Manager	69,915	65,461	35,000	35,000	35,000	35,000	35,000
490618	Salary - Administrative Secretary	25,989	21,563	15,000	15,000	15,000	15,000	15,000
490626	Salary - Clerical Specialist	2,014	0	0	0	0	0	0
490903	Salary - Multi Trades Inspector	42,147	74,609	41,746	41,746	41,746	41,746	41,746
	Total Salaries	212,637	276,021	154,746	154,746	154,746	154,746	154,746
	Fringe:							
510201	Fringe - Pension	40,707	52,273	29,082	29,082	29,082	29,082	29,082
510202	Fringe - Hospital	17,541	43,631	24,923	24,923	24,923	24,923	24,923
510206	Fringe - Medicare Insurance Tax	3,820	3,771	2,605	2,605	2,605	2,605	2,605
510207	Fringe - Life Insurance	121	172	42	42	42	42	42
	Total Fringe	62,189	99,847	56,652	56,652	56,652	56,652	56,652
	Operating & Contractual:							
520105	Contract Labor	21,163	3,386	15,000	22,000	15,000	15,000	15,000
520400	Office	4,892	7,359	6,000	6,000	6,000	6,000	6,000
531110	Professional Fees & Services	3,938	2,000	15,000	15,000	19,000	19,000	19,000
531201	Services - Demolition	345,698	564,111	350,000	350,000	350,000	350,000	350,000
531205	Services- Boarding up	0	0	3,000	3,000	3,000	3,000	3,000
531301	Vehicle Costs - Fuel & Oil	1,563	1,135	1,000	1,000	1,000	1,000	1,000
531304	Vehicle Costs - R & M	217	725	1,000	1,000	1,000	1,000	1,000
531401	Postage	0	0	1,000	1,000	1,000	1,000	1,000
531410	Telephone	7,812	12,159	1,000	1,000	1,000	1,000	1,000
531500	Printing	68	281	0	0	0	0	0
531800	Lease	0	0	4,000	4,000	0	0	0
531900	Advertising	0	116	0	0	0	0	0
543000	Miscellaneous	3,518	982	500	500	500	500	500
543003	Travel & Training	630	12,271	0	0	0	0	0
	Total Operating & Contractual	389,499	604,525	397,500	404,500	397,500	397,500	397,500
	Capital Outlay:							
707500	Vehicles	0	0	0	0	68,000	68,000	68,000
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	68,000	68,000	68,000
	TOTAL DEPARTMENT	664,325	980,393	608,898	615,898	676,898	676,898	676,898

2023-2024 ANNUAL BUDGET

DIVISION:	Community Services	FUND:	101
DEPARTMENT:	Community Services	ORGANIZATION:	101000

GOAL MISSION STATEMENT

The Division of Community Services' goal, as called for in Section 4-10 of the City Charter and adopted by the City Council in March 1999, was modified and expanded to reflect the change from a Department to a Division. It's mission is to provide the citizens of Alexandria quality leisure and cultural activities by operating a parks and recreations systems that enhances their quality of life by promoting use of the city's green space and community facilities while supporting the development and implementation of local non-profit programming.

FUNCTION DESCRIPTION

The function of the Division is based on a response to the needs of the community, neighborhood residents and community-based organization to fulfill its stated goal through the following existing or developing program: organizational support for arts agencies through the Mayoral Commission for Cultural Affairs; the Alexandria Youth Advisory Council; youth job/career fair; Homework Assistance Program; Teen Movie Night; youth leadership program; summer camps; Underwater Easter Egg Hunt; Community Events Calendars; outdoor concert series; community outreach workshops; downtown arts and music mini-festival; and special holiday events.

DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Community Partnership Request	25	30	50
Community Partnership Awards	15	18	15
Youth Programs	25	25	35
Attendance	25,000	26,250	27,000
Special Events	25	27	30
Attendance	30,000	35,000	40,000
Public Presentations	5	27	5
Attendance	500	35,000	500
Project Enable	3	5	5
Attendance	250	500	500
Community Calendar Editions	5	5	5
Distributed	45,000	45,000	45,000

CITY OF ALEXANDRIA

2023-2024 ANNUAL BUDGET

DIVISION: Community Services	FUND #: 101
DEPARTMENT: Division Director	ORGANIZATION: 101000

APPROPRIATION SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	353,369	456,696	676,734	587,734	562,668	562,668	-16.86%
Fringe Benefits	114,173	143,409	248,641	216,641	222,539	222,539	-10.50%
Operating/Contractual	146,587	169,422	281,000	233,000	281,000	281,000	0.00%
Other	182,887	251,389	737,000	821,000	737,000	737,000	0.00%
Capital Outlay	2,132	3,538	20,000	20,000	0	0	0.00%
Total Appropriations	799,148	1,024,454	1,963,375	1,878,375	1,803,207	1,803,207	-8.16%

PERSONNEL ROSTER

JOB CODE	TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
480108	Salary - Director of Community Serv	1	1	1	1	1	1	0.00%
480206	Salary - Secretary	1	1	1	1	1	1	0.00%
490149	Salary - Custodial Worker	3	3	3	0	0	0	0.00%
490150	Salary - Supervisor Custodial	1	1	1	0	0	0	0.00%
490201	Salary - Special Events Coordinator	1	1	1	1	1	1	0.00%
490205	Salary - Youth Programs Coordinatd	2	2	2	2	2	2	0.00%
490823	Salary - Lead Custodial Worker	1	1	1	0	0	0	0.00%
490909	Salary - Community Center Coordin	2	2	2	2	2	2	0.00%
490927	Salary - Community Services Rep	2	2	2	2	2	2	0.00%
490928	Salary - Public Relations Spec	0	0	0	1	1	1	0.00%
490894	Salary - Community Center Attd PT	5	5	5	5	5	5	0.00%
490690	Salary - Student Worker	9	9	9	9	9	9	0.00%
	Total Positions	28	28	28	24	24	24	-8.16%

2023-2024 ANNUAL BUDGET

DIVISION:	Community Services	FUND #:	101
DEPARTMENT:	Division Director	ORGANIZATION:	101000

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	31,468	43,471	0	40,000	0	0	0
480108	Salary - Director of Community Serv	9,808	86,367	93,636	93,636	87,500	87,500	87,500
480206	Salary - Secretary	32,704	33,026	35,805	35,805	35,805	35,805	35,805
490149	Salary - Custodial Worker	57,609	47,504	71,227	44,227	0	0	0
490150	Salary - Supervisor Custodial	33,875	31,046	40,398	40,398	0	0	0
490201	Salary - Special Events Coordinator	0	0	44,387	19,387	46,247	46,247	46,247
490205	Salary - Youth Programs Coordinat	78,665	74,551	85,595	85,595	85,595	85,595	85,595
490823	Salary - Lead Custodial Worker	26,719	12,660	28,966	28,966	0	0	0
490909	Salary - Community Center Coordin	36,881	69,656	83,099	70,099	78,536	78,536	78,536
490927	Salary - Community Services Rep	20,800	25,455	54,866	36,866	49,878	49,878	49,878
490928	Salary - Public Relations Spec	0	0	0	0	40,352	40,352	40,352
490898	Salary - Community Center Attd PT	24,396	19,618	99,755	53,755	99,755	99,755	99,755
490690	Salary - Student Worker	444	13,342	39,000	39,000	39,000	39,000	39,000
	Total Salaries	353,369	456,696	676,734	587,734	562,668	562,668	562,668
	Fringe:							
510201	Fringe - Pension	37,843	74,401	120,848	102,848	95,082	95,082	95,082
510202	Fringe - Hospital	63,482	52,709	103,782	89,782	105,195	105,195	105,195
510206	Fringe - Medicare Insurance Tax	4,907	6,751	9,810	9,810	8,229	8,229	8,229
510207	Fringe - Life Insurance	215	289	798	798	630	630	630
510208	Fringe - FICA Tax Retirement	7,072	4,459	8,603	8,603	8,603	8,603	8,603
510209	Fringe - Car Allowance	654	4,800	4,800	4,800	4,800	4,800	4,800
	Total Fringe	114,173	143,409	248,641	216,641	222,539	222,539	222,539
	Operating & Contractual:							
520105	Contract Labor	75,905	80,224	149,000	89,000	149,000	149,000	149,000
520400	Office	2,624	3,409	5,000	5,000	5,000	5,000	5,000
520500	Operating	4,642	6,060	25,000	25,000	25,000	25,000	25,000
520501	Operating Janitorial	15,396	20,739	26,000	26,000	26,000	26,000	26,000
531301	Vehicle Costs - Fuel & Oil	0	0	0	5,000	0	0	0
531410	Telephone	9,062	14,443	10,000	10,000	10,000	10,000	10,000
531500	Printing	755	1,568	4,000	4,000	4,000	4,000	4,000
531701	Utilities	36,776	34,651	43,000	50,000	43,000	43,000	43,000
531900	Advertising	600	7,375	15,000	15,000	15,000	15,000	15,000
543002	Dues & Subscriptions	552	953	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	275	0	3,000	3,000	3,000	3,000	3,000
	Total Operating & Contractual	146,587	169,422	281,000	233,000	281,000	281,000	281,000
	Other:							
543006	Programming	142,410	116,274	177,000	181,000	177,000	177,000	177,000
543016	Programming - Community Centers	0	48,372	100,000	100,000	100,000	100,000	100,000
605101	Maintenance of Building & Facility	8,430	7,889	3,000	3,000	3,000	3,000	3,000
646009	Community Partnership Request	14,125	23,486	30,000	30,000	30,000	30,000	30,000
646028	Mardi Gras	0	20,000	30,000	30,000	30,000	30,000	30,000
646029	Fourth of July Fireworks	0	0	30,000	30,000	30,000	30,000	30,000
646031	Special Events	0	0	28,000	28,000	28,000	28,000	28,000
646035	12 Nights of Christmas	0	35,368	39,000	39,000	39,000	39,000	39,000
646037	Emergency Relief - Laura	17,922	0	0	0	0	0	0

2023-2024 ANNUAL BUDGET

DIVISION:	Community Services	101
DEPARTMENT:	Division Director	101000

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Adopted Budget	Adopted Budget	Admin Approved	Adopted
	Other: Continued							
646042	Red River Festival	0	0	100,000	180,000	100,000	100,000	100,000
646047	Winterfete	0	0	200,000	200,000	200,000	200,000	200,000
	Total Other	182,887	251,389	737,000	821,000	737,000	737,000	737,000
	Capital Outlay:							
707600	Machinery & Equipment	2,132	3,538	0	0	0	0	0
707702	Computer Software	0	0	20,000	20,000	0	0	0
	Total Capital Outlay	2,132	3,538	20,000	20,000	0	0	0
	TOTAL DEPARTMENT	799,148	1,024,454	1,963,375	1,878,375	1,803,207	1,803,207	1,803,207

2023-2024 ANNUAL BUDGET

DIVISION:	Community Services	FUND:	101
DEPARTMENT:	Recreation Enhancemnt	ORGANIZATION:	101060

GOAL MISSION STATEMENT

FUNCTION DESCRIPTION

DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected

CITY OF ALEXANDRIA

2023-2024 ANNUAL BUDGET

DIVISION:	Community Services	FUND #:	101
DEPARTMENT:	Alexandria Recreational Enhancement	ORGANIZATION:	101060

APPROPRIATION SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	27,804	131,259	196,020	196,020	189,900	189,900	-3.12%
Fringe Benefits	3,404	21,299	28,993	28,993	43,727	43,727	50.82%
Operating/Contractual	724	587	0	0	0	0	0.00%
Other	68,241	482,188	325,000	245,000	325,000	325,000	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	100,173	635,333	550,013	470,013	558,627	558,627	1.57%

PERSONNEL ROSTER

JOB CODE	TITLE	2020-2021	2021-2022	2022-2023		2023-2024		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
480223	Salary - Mayoral Asst-Rec Coordina	1	1	1	1	1	1	0.00%
480229	Salary - Recreational Specialist PT	4	4	4	4	4	4	0.00%
490690	Salary - Student Worker	11	11	11	11	11	11	0.00%
	Total Positions	16	16	16	16	16	16	0.00%

2023-2024 ANNUAL BUDGET

DIVISION:	Community Services	FUND #:	101
DEPARTMENT:	Alexandria Recreational Enhancement	ORGANIZATION:	101060

GENERAL FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	173	238	0	0	0	0	0
480223	Salary - Mayoral Asst-Rec Coordina	8,654	76,206	82,620	82,620	76,500	76,500	76,500
480229	Salary - Recreational Specialist PT	17,645	32,505	62,400	62,400	62,400	62,400	62,400
490690	Salary - Student Worker	1,332	22,310	51,000	51,000	51,000	51,000	51,000
	Total Salaries	27,804	131,259	196,020	196,020	189,900	189,900	189,900
	Fringe:							
510201	Fringe - Pension	1,786	15,729	19,077	19,077	17,159	17,159	17,159
510202	Fringe - Hospital	0	0	0	0	16,741	16,741	16,741
510206	Fringe - Medicare Insurance Tax	429	2,128	2,843	2,843	2,754	2,754	2,754
510207	Fringe - Life Insurance	2	29	42	42	42	42	42
510208	Fringe - FICA Tax Retirement	1,187	3,413	7,031	7,031	7,031	7,031	7,031
	Total Fringe	3,404	21,299	28,993	28,993	43,727	43,727	43,727
	Operating & Contractual:							
520105	Contract Labor	0	0	0	0	0	0	0
531410	Telephone	724	587	0	0	0	0	0
543003	Travel & Training	0	0	0	0	0	0	0
	Total Operating & Contractual	724	587	0	0	0	0	0
	Other:							
543009	Recreation Athletics & Sporting Eve	17,223	89,590	142,000	100,000	142,000	142,000	142,000
543011	Recreation Cultural & Arts	2,610	141,977	74,000	71,000	74,000	74,000	74,000
543014	Recreation Programming	7,204	67,624	109,000	74,000	109,000	109,000	109,000
646047	Winterfete	41,204	182,997	0	0	0	0	0
	Total Other	68,241	482,188	325,000	245,000	325,000	325,000	325,000
	Capital Outlay:							
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	100,173	635,333	550,013	470,013	558,627	558,627	558,627
	TOTAL FUND	63,182,235	61,604,836	68,578,000	72,809,583	77,013,508	73,728,000	73,728,000

2023-2024 ANNUAL BUDGET

PRE-TRIAL INTERVENTION FUND

REVENUE DETAIL

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
354709	Fines and Forfeitures: Fines-PTI Collections	93,230	56,395	65,000	62,000	65,000	65,000	65,000
	Total Fines and Forfeitures	93,230	56,395	65,000	62,000	65,000	65,000	65,000
367101	Investment Income: Interest - Investments	2,983	3,670	0	0	0	0	0
	Total Investment Income	2,983	3,670	0	0	0	0	0
399999	Use of Prior Year Revenues	0	0	120,000	123,000	0	120,000	120,000
	Total Other	0	0	120,000	123,000	0	120,000	120,000
	TOTAL REVENUES	96,213	60,065	185,000	185,000	65,000	185,000	185,000

2023-2024 ANNUAL BUDGET

DIVISION:	N/A	FUND #:	175
DEPARTMENT:	N/A	ORGANIZATION:	020000

PRE-TRIAL INTERVENTION FUND

APPROPRIATION SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	0	0	0	0	0	0	0.00%
Fringe Benefits	0	0	0	0	0	0	0.00%
Operating/Contractual	0	0	0	0	0	0	0.00%
Other	0	185,000	185,000	185,000	185,000	185,000	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	0	185,000	185,000	185,000	185,000	185,000	0.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change

2023-2024 ANNUAL BUDGET

DIVISION:	N/A	FUND #:	175
DEPARTMENT:	N/A	ORGANIZATION:	020000

PRE-TRIAL INTERVENTION FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
646045	Operating & Contractual: Services - Pre Trial Intervention	0	0	0	0	0	0	0
	Total Operating & Contractual	0	0	0	0	0	0	0
646101	Other: Transfer to General Fund	0	185,000	185,000	185,000	185,000	185,000	185,000
	Total Other	0	185,000	185,000	185,000	185,000	185,000	185,000
	TOTAL EXPENDITURES	0	185,000	185,000	185,000	185,000	185,000	185,000
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2023-2024 ANNUAL BUDGET

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2023-2024 ANNUAL BUDGET

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2023-2024 ANNUAL BUDGET

**DEBT SERVICE FUNDS
REVENUE SUMMARY**

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Taxes:							
311131	Taxes - Ad Valorem	0	0	0	0	0	0	0
311301	Sales & Use Tax 1976	2,854,300	2,886,420	2,833,700	2,833,700	2,849,038	2,849,038	2,849,038
	Total Taxes	2,854,300	2,886,420	2,833,700	2,833,700	2,849,038	2,849,038	2,849,038
	Internal Services/Interfunds:							
388101	Transfers-General Fund	0	0	0	0	0	0	0
388308	Transfer from Gen Cap Pro 2008 Prop	0	0	0	0	0	0	0
388204	Transfers-2004 Sales Tax Bond Fund	0	0	0	0	0	0	0
388208	Transfers-2008 Sales Tax Bond Fund	0	0	0	0	0	0	0
	Total Internal Services/Interfunds	0	0	0	0	0	0	0
	Investment Income:							
367101	Interest on Investments	9,498	1,120	0	0	0	0	0
367115	Interest on Sales Tax Reserve	0	0	0	0	0	0	0
	Total Investment Income	9,498	1,120	0	0	0	0	0
	Other:							
399996	Bond Proceeds	0	0	0	0	0	0	0
399993	Original Bond Premium	0	0	0	0	0	0	0
399999	Use of Prior Year Revenues	0	0	0	0	0	0	0
	Total Other	0	0	0	0	0	0	0
	TOTAL REVENUES	2,863,798	2,887,540	2,833,700	2,833,700	2,849,038	2,849,038	2,849,038

2023-2024 ANNUAL BUDGET

DIVISION:	General Function	FUND #:	N/A
DEPARTMENT:	N/A	ORGANIZATION:	020000

DEBT SERVICE FUND

SUMMARY BUDGET

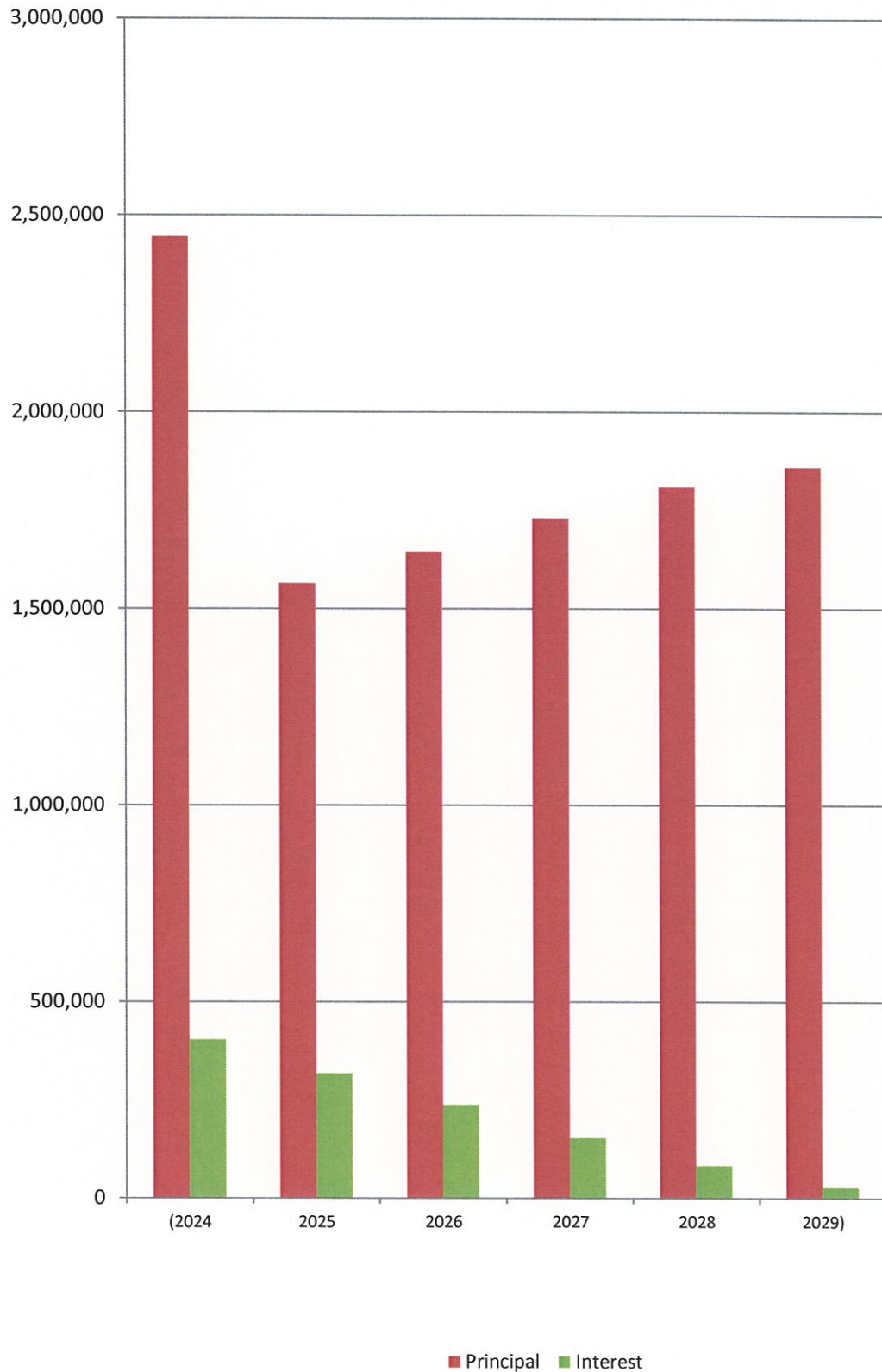
CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
800003	Operating and Contractual: Paying Agent Fees	800	800	800	800	800	800	800
	Operating and Contractual:	800	800	800	800	800	800	800
	Other:							
800001	Interest	678,775	602,925	502,900	502,900	403,238	403,238	403,238
800002	Principal Payment	2,140,000	2,220,000	2,330,000	2,330,000	2,445,000	2,445,000	2,445,000
646214	Transfers to 2014 Bond Sinking Fund	0	0	0	0	0	0	0
646300	Transfers to General Capital Projects	0	0	0	0	0	0	0
800004	Payment to Bond Escrow Agent	0	0	0	0	0	0	0
646000	Bond Issuance Cost	0	0	0	0	0	0	0
696000	Unappropriated	0	0	0	0	0	0	0
	Total Other	2,818,775	2,822,925	2,832,900	2,832,900	2,848,238	2,848,238	2,848,238
	TOTAL EXPENDITURES	2,819,575	2,823,725	2,833,700	2,833,700	2,849,038	2,849,038	2,849,038

**AMORTIZATION SCHEDULE OF DEBT SERVICE PAYMENTS
GENERAL DEBT SERVICE SCHEDULE**

BONDS

Fiscal Yr Ending	Sales Tax		Total General
	2014	2015	
2024	956,038	1,892,200	2,848,238
2025		1,882,975	1,882,975
2026		1,882,725	1,882,725
2027		1,883,350	1,883,350
2028		1,892,950	1,892,950
2029		1,887,900	1,887,900
Total	956,038	11,322,100	12,278,138
% of Total	7.79%	92.21%	100.00%

**2023-2024 ANNUAL BUDGET
GENERAL DEBT SERVICE PAYMENTS
AMORTIZATION SCHEDULE**



2023-2024 ANNUAL BUDGET
DEBT SERVICE - 2014 SALES TAX BONDS
REVENUE DETAIL

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Taxes:							
311301	Sales & Use Tax 1976	945,475	972,120	952,500	952,500	956,438	956,438	956,438
	Total Taxes	945,475	972,120	952,500	952,500	956,438	956,438	956,438
	Internal Services/Interfunds:							
388101	Transfers-General Fund	0	0	0	0	0	0	0
388308	Transfer from Gen Cap Pro 2008 Prop	0	0	0	0	0	0	0
388204	Transfers-2004 Sales Tax Bond Fund	0	0	0	0	0	0	0
388208	Transfers-2008 Sales Tax Bond Fund	0	0	0	0	0	0	0
	Total Internal Services/Interfunds	0	0	0	0	0	0	0
	Investment Income:							
367101	Interest on Investments	6,818	510	0	0	0	0	0
367115	Interest on Sales Tax Reserve	0	0	0	0	0	0	0
	Total Investment Income	6,818	510	0	0	0	0	0
	Other:							
399996	Bond Proceeds	0	0	0	0	0	0	0
399993	Original Bond Premium	0	0	0	0	0	0	0
399999	Use of Prior Year Revenues	0	0	0	0	0	0	0
	Total Other	0	0	0	0	0	0	0
	TOTAL REVENUES	952,293	972,630	952,500	952,500	956,438	956,438	956,438

CITY OF ALEXANDRIA

2023-2024 ANNUAL BUDGET

DIVISION:	General Function	FUND #:	214
DEPARTMENT:	N/A	ORGANIZATION:	020000

2014 SALES TAX BOND FUNDS

SUMMARY BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
800003	Operating and Contractual: Paying Agent Fees	400	400	400	400	400	400	400
	Operating and Contractual:	400	400	400	400	400	400	400
	Other:							
800001	Interest	135,825	101,025	62,100	62,100	21,038	21,038	21,038
800002	Principal Payment	795,000	840,000	890,000	890,000	935,000	935,000	935,000
646214	Transfers to 2014 Bond Sinking Fund	0	0	0	0	0	0	0
646300	Transfers to General Capital Projects	0	0	0	0	0	0	0
800004	Payment to Bond Escrow Agent	0	0	0	0	0	0	0
646000	Bond Issuance Cost	0	0	0	0	0	0	0
696000	Unappropriated	0	0	0	0	0	0	0
	Total Other	930,825	941,025	952,100	952,100	956,038	956,038	956,038
	TOTAL EXPENDITURES	931,225	941,425	952,500	952,500	956,438	956,438	956,438

2023-2024 ANNUAL BUDGET

**DEBT SERVICE - 2015 SALES TAX BONDS
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Taxes:							
311301	Sales & Use Tax 1976	1,908,825	1,914,300	1,881,200	1,881,200	1,892,600	1,892,600	1,892,600
	Total Taxes	1,908,825	1,914,300	1,881,200	1,881,200	1,892,600	1,892,600	1,892,600
	Internal Services/Interfunds:							
388101	Transfers-General Fund	0	0	0	0	0	0	0
388308	Transfer from Gen Cap Pro 2008 Prop	0	0	0	0	0	0	0
388204	Transfers-2004 Sales Tax Bond Fund	0	0	0	0	0	0	0
388208	Transfers-2008 Sales Tax Bond Fund	0	0	0	0	0	0	0
	Total Internal Services/Interfunds	0	0	0	0	0	0	0
	Investment Income:							
367101	Interest on Investments	2,680	610	0	0	0	0	0
367115	Interest on Sales Tax Reserve	0	0	0	0	0	0	0
	Total Investment Income	2,680	610	0	0	0	0	0
	Other:							
399996	Bond Proceeds	0	0	0	0	0	0	0
399993	Original Bond Premium	0	0	0	0	0	0	0
399999	Use of Prior Year Revenues	0	0	0	0	0	0	0
	Total Other	0	0	0	0	0	0	0
	TOTAL REVENUES	1,911,505	1,914,910	1,881,200	1,881,200	1,892,600	1,892,600	1,892,600

2023-2024 ANNUAL BUDGET

DIVISION:	General Function	FUND #:	215
DEPARTMENT:	N/A	ORGANIZATION:	020000

2015 SALES TAX BOND FUNDS

SUMMARY BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
800003	Operating and Contractual: Paying Agent Fees	400	400	400	400	400	400	400
	Operating and Contractual:	400	400	400	400	400	400	400
	Other:							
800001	Interest	542,950	501,900	440,800	440,800	382,200	382,200	382,200
800002	Principal Payment	1,345,000	1,380,000	1,440,000	1,440,000	1,510,000	1,510,000	1,510,000
646214	Transfers to 2014 Bond Sinking Fund	0	0	0	0	0	0	0
646300	Transfers to General Capital Projects	0	0	0	0	0	0	0
800004	Payment to Bond Escrow Agent	0	0	0	0	0	0	0
646000	Bond Issuance Cost	0	0	0	0	0	0	0
696000	Unappropriated	0	0	0	0	0	0	0
	Total Other	1,887,950	1,881,900	1,880,800	1,880,800	1,892,200	1,892,200	1,892,200
	TOTAL EXPENDITURES	1,888,350	1,882,300	1,881,200	1,881,200	1,892,600	1,892,600	1,892,600

2023-2024 ANNUAL BUDGET

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2023-2024 ANNUAL BUDGET

RISK MANAGEMENT FUND

REVENUE DETAIL

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Charges for Services:							
347101	Contributions - General Fund	2,778,000	2,761,000	2,908,000	2,689,000	3,025,000	3,025,000	3,025,000
347401	Contributions - Utility Fund	1,156,000	1,169,000	1,232,000	1,009,000	1,157,000	1,157,000	1,157,000
347402	Contributions - Sanitation Fd	204,000	211,000	221,000	187,000	211,000	211,000	211,000
347450	Contributions - Transit Fund	138,000	138,000	148,000	138,000	163,000	163,000	163,000
	Total Charges for Services	4,276,000	4,279,000	4,509,000	4,023,000	4,556,000	4,556,000	4,556,000
	Investment Income:							
367101	Interest - Investments	19,689	18,674	0	15,000	0	0	0
	Total Investment Income	19,689	18,674	0	15,000	0	0	0
	Other:							
399010	Misc Revenue - Stop Loss	0	0	0	0	0	0	0
399011	Subrogation	330,039	1,025,697	75,000	500,000	75,000	75,000	75,000
399999	Use of Prior Year Revenues	0	0	0	0	0	0	0
	Total Other	330,039	1,025,697	75,000	500,000	75,000	75,000	75,000
	TOTAL REVENUES	4,625,728	5,323,371	4,584,000	4,538,000	4,631,000	4,631,000	4,631,000

2023-2024 ANNUAL BUDGET

DIVISION:	Administration	FUND:	551
DEPARTMENT:	Office of Risk Manager	ORGANIZATION:	031900

GOAL MISSION STATEMENT

To protect and conserve the City of Alexandria's resources by applying risk management concepts and principles to identify and review exposures and to recommend actions to prevent, reduce to transfer various levels of risk.

FUNCTION DESCRIPTION

Assist in the development and administration of a proactive loss control program to eliminate and reduce unsafe acts and unsafe conditions which cause injuries to employees, damage to capital resources and accelerates to eroding of the financial base. Make recommendation to protect City assets. Ensures a safe working environment for employees and the public who comes into contact with these employees and properties as services are provided. Assist the City government in minimizing the possibility of interruption of vital public services. Works toward the reduction and elimination of accidents and injuries through an effective safety/loss prevention program.

DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Certificates of Insurance Reviewed and Issued	475	580	600
Departmental Safety Visits	350	350	375
Correspondence Processed	4,800	4,900	5,000
Total Number of Claims	340	300	275
Total Payments to Claims	828,382	780,000	750,000

CITY OF ALEXANDRIA

2023-2024 ANNUAL BUDGET

DIVISION:	Legal	FUND #:	551
DEPARTMENT:	Risk Manager	ORGANIZATION:	031900

APPROPRIATION SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	0	0	50,000	50,000	50,000	50,000	0.00%
Fringe Benefits	0	0	13,523	13,523	13,523	13,523	0.00%
Operating/Contractual	0	0	11,477	11,477	11,477	11,477	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	0	0	75,000	75,000	75,000	75,000	0.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490217	Salary - Risk Manager	1	1	1	1	1	1	0.00%
	Total Positions	1	1	1	1	1	1	0.00%

2023-2024 ANNUAL BUDGET

DIVISION:	Legal	FUND #:	551
DEPARTMENT:	Risk Manager	ORGANIZATION:	031900

RISK MANAGEMENT FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
490217	Salary - Risk Manager	0	0	50,000	50,000	50,000	50,000	50,000
	Total Salaries	0	0	50,000	50,000	50,000	50,000	50,000
	Fringe:							
510201	Fringe - Pension	0	0	12,756	12,756	12,756	12,756	12,756
510206	Fringe - Medicare Insurance Tax	0	0	725	725	725	725	725
510207	Fringe - Life Insurance	0	0	42	42	42	42	42
	Total Fringes	0	0	13,523	13,523	13,523	13,523	13,523
	Operating and Contractual:							
520400	Office	0	0	1,000	1,000	1,000	1,000	1,000
531301	Vehicle Costs - Gas & Oil	0	0	2,000	2,000	2,000	2,000	2,000
531304	Vehicle Costs - R & M	0	0	3,477	3,477	3,477	3,477	3,477
531410	Telephone	0	0	1,000	1,000	1,000	1,000	1,000
543002	Dues & Subscriptions	0	0	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	0	0	3,000	3,000	3,000	3,000	3,000
	Total Operating & Contractual	0	0	11,477	11,477	11,477	11,477	11,477
	Capital Outlay:							
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furnitures and Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	0	0	75,000	75,000	75,000	75,000	75,000

2023-2024 ANNUAL BUDGET

DIVISION:	Legal	FUND #:	551
DEPARTMENT:	Premiums & Claims	ORGANIZATION:	020000

APPROPRIATION SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	0	0	0	0	0	0	0.00%
Fringe Benefits	0	0	0	0	0	0	0.00%
Operating/Contractual	1,282,784	2,268,208	1,220,000	1,220,000	1,220,000	1,220,000	0.00%
Other	3,886,520	5,135,112	3,289,000	3,243,000	3,336,000	3,336,000	1.43%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	5,169,304	7,403,320	4,509,000	4,463,000	4,556,000	4,556,000	1.04%

PERSONNEL ROSTER

JOB CODE	TITLE	2020-2021	2021-2022	2022-2023		2023-2024		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	

2023-2024 ANNUAL BUDGET

DIVISION:	Legal	FUND #:	551
DEPARTMENT:	Premiums & Claims	ORGANIZATION:	020000

RISK MANAGEMENT FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Operating/Contractual:							
510301	Administrative Expenses	157,668	680,887	210,000	210,000	210,000	210,000	210,000
531601	Prem/Fees General Liability	278,992	221,403	235,000	235,000	235,000	235,000	235,000
531603	Prem/Fees Workers Compensation	214,123	394,367	325,000	325,000	325,000	325,000	325,000
531604	Prem/Fees Property	632,001	971,551	450,000	450,000	450,000	450,000	450,000
	Total Operating & Contractual	1,282,784	2,268,208	1,220,000	1,220,000	1,220,000	1,220,000	1,220,000
	Other:							
531605	Claims - General Liability	576,576	722,144	344,000	333,000	339,000	339,000	339,000
531606	Claims - Auto	957,962	1,055,486	1,101,000	951,999	1,000,000	1,000,000	1,000,000
531607	Claims - Property	0	0	0	0	0	0	0
531608	Claims - Workers Compensation	2,351,982	3,357,482	1,844,000	1,958,001	1,997,000	1,997,000	1,997,000
	Total Other	3,886,520	5,135,112	3,289,000	3,243,000	3,336,000	3,336,000	3,336,000
	TOTAL PREMIUMS & CLAIMS	5,169,304	7,403,320	4,509,000	4,463,000	4,556,000	4,556,000	4,556,000
	TOTAL FUND	5,169,304	7,403,320	4,584,000	4,538,000	4,631,000	4,631,000	4,631,000

2023-2024 ANNUAL BUDGET

**EMPLOYEE BENEFITS FUND
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Charges for Services:							
388001	Charges - Employees Health	2,279,519	1,955,209	2,551,000	1,371,000	2,551,000	2,551,000	2,551,000
388002	Charges - Employer Health	6,832,798	6,810,269	6,950,000	7,440,000	6,950,000	6,950,000	6,950,000
388003	Charges - Retirees	673,141	717,526	630,000	685,000	630,000	630,000	630,000
388004	Charges - Employees Life	119,165	131,787	100,000	100,000	100,000	100,000	100,000
388005	Charges - Employer Life	13,652	58,833	24,000	24,000	24,000	24,000	24,000
	Total Charges for Services	9,918,275	9,673,624	10,255,000	9,620,000	10,255,000	10,255,000	10,255,000
	Investment Income:							
367101	Interest - Investments	24,019	22,625	0	25,000	0	0	0
	Total Investment Income	24,019	22,625	0	25,000	0	0	0
	Internal Services/Interfunds:							
388101	Transfers from General Fund	250,000	823,000	710,000	815,000	710,000	960,000	960,000
388401	Transfer from Utility System Fund	250,000	823,000	710,000	815,000	710,000	960,000	960,000
	Total Internal Services/Interfunds	500,000	1,646,000	1,420,000	1,630,000	1,420,000	1,920,000	1,920,000
	Other:							
399010	Misc Revenue - Stop Loss	0	71,452	0	400,000	0	0	0
399999	Use of Retained Earnings	0	0	500,000	250,000	500,000	500,000	500,000
	Total Other	0	71,452	500,000	650,000	500,000	500,000	500,000
	TOTAL REVENUES	10,442,294	11,413,701	12,175,000	11,925,000	12,175,000	12,675,000	12,675,000

2023-2024 ANNUAL BUDGET

DIVISION: N/A	FUND #: 552
DEPARTMENT: Premiums/Claims	ORGANIZATION: 020000

EMPLOYEE BENEFITS FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Operating/Contractual:							
510301	Administrative Expenses	879,769	406,004	560,000	560,000	560,000	560,000	560,000
510302	Stop Loss	1,355,923	1,234,185	1,000,000	1,250,000	1,000,000	1,000,000	1,000,000
531110	Professional Fees	410,822	363,497	370,000	370,000	370,000	370,000	370,000
531611	Premiums-Life Insurance	191,356	191,278	145,000	145,000	145,000	145,000	145,000
	Total Operating & Contract	2,837,870	2,194,964	2,075,000	2,325,000	2,075,000	2,075,000	2,075,000
	Other:							
531613	Claims - Health Insurance	8,517,085	8,794,913	10,100,000	9,600,000	10,100,000	10,600,000	10,600,000
	Total Other	8,517,085	8,794,913	10,100,000	9,600,000	10,100,000	10,600,000	10,600,000
	TOTAL DEPARTMENT	11,354,955	10,989,877	12,175,000	11,925,000	12,175,000	12,675,000	12,675,000

2023-2024 ANNUAL BUDGET

UNEMPLOYMENT BENEFITS FUND

REVENUE DETAIL

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
367101	Investment Income: Interest - Investments	742	814	0	1,000	0	0	0
	Total Investment Income	742	814	0	1,000	0	0	0
399999	Other: Use of Retained Earnings	0	0	10,600	9,600	10,600	10,600	10,600
	Total Other	0	0	10,600	9,600	10,600	10,600	10,600
	TOTAL REVENUES	742	814	10,600	10,600	10,600	10,600	10,600

2023-2024 ANNUAL BUDGET

DIVISION:	N/A	FUND #:	553
DEPARTMENT:	Premiums/Claims	ORGANIZATION:	020000

UNEMPLOYMENT BENEFITS FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Other							
531620	Unemp Claims-General Fund	8,457	4,521	7,000	7,000	7,000	7,000	7,000
531621	Unemp Claims-Utility Fund	997	997	3,000	3,000	3,000	3,000	3,000
531622	Unemp Claims-Sanitation Fund	6,040	89	400	400	400	400	400
531623	Unemp Claims-Bus Fund	0	0	200	200	200	200	200
	TOTAL DEPARTMENT	15,494	5,607	10,600	10,600	10,600	10,600	10,600



April 30, 2023

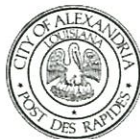
Honorable Mayor and
Members of the Alexandria City Council

I am pleased to present the City of Alexandria's Annual Capital Budget and Five Year Plan for the fiscal years 2023/2024 through 2027/2028. Each capital project includes source(s) of funding; prior, current and future expenditures; and scheduling and expenditure breakdowns. The plan, as presented, balances each year's estimated revenue sources with a current or future project's estimated funding requirements.

The City's Home Rule Charter requires the Mayor to submit to the Alexandria City Council a Capital Improvements Program covering a minimum of 5 years. The plan is required to be submitted at the same time as the annual operating budget for the upcoming fiscal year. An appropriation approved by the Council continues in force until the purpose for which it was created is fulfilled or abandoned. The Charter states that any appropriation shall be deemed abandoned if 3 years pass without any disbursement from or encumbrance of the appropriation.

A Five Year Capital Improvements Program requires long term planning. It also requires a constant monitoring of current trends in order to make necessary adjustments to current and future projects proposed in the plan, particularly in times of uncertainty like the present one. The environment in which the City exists is highly fluid, requiring constant reassessing of the prioritization of projects under contemplation. The Administration and Council of the City of Alexandria remain engaged in this process for the benefit of its citizenry.

Jacques M. Roy
Mayor



David L. Johnson
Director of Finance
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email: david.johnson@cityofalex.com

General Capital Projects

The following is a breakdown of the General Capital Projects by Category:

Category	No. of Projects	Total
Public Enterprise	10	6,275,000
Drainage	2	1,875,000
Streets	7	5,300,000
Police	-0-	-0-
Fire	-0-	-0-
Parks	1	400,000
Zoo	<u>-0-</u>	<u>-0-</u>
Total	<u>20</u>	<u>\$ 13,850,000</u>

The General Capital Projects are funded by Sales Tax Revenues, Property Tax Revenues, State and Federal Funds and Other Revenues. A five year 11.25 millage property tax dedicated to general capital projects has been approved by the voters in 1988, 1998, 2003, and 2008. This property tax renewed in 2018 for ten years. One-half of the 1976 Sales Tax is dedicated to payment of principal and interest on the sales tax bonds and capital improvements.

Projects involving economic development, construction of new facilities, renovation of existing public facilities and feasibility or master plan studies are budgeted under the Public Enterprise category. The City currently has budgeted 17 projects in this category. The 2023-2024 Budget will add 2 projects and adjust funding for 9 of these projects. A major project added to this category is a \$3 million cost share with Louisiana State University – Alexandria to expand its medical instruction facilities in downtown Alexandria.

Other projects receiving additional funding this year will include Elliott Street Reconstruction, Foisy Street Reconstruction, Chatlain Overflow Structure to alleviate flooding and Residential Ditch Closure.

The Reserve for Relocation Project, operates as “holding” account for the other projects. The Reserve for Relocation Projects is used to “hold” Utility Funds transferred to the General Capital Projects fund for use with street or drainage projects. The reconstruction of streets or drainage systems often requires the movement or relocation of utility systems. A minimum appropriation of \$100,000 per year is typically made by the Utility Funds to the General Capital Projects Fund.

Budget Amendments will be used to transfer the Utility Fund into special account numbers within a related project. If Utility Funds remain in a completed project, these funds are transferred back to the Reserve for Relocation Projects “holding” account.

Enterprise Capital Projects

The following is a breakdown of the Enterprise Capital Projects by Category:

Category	No. of Projects	Total
Electric	8	2,102,000
Water	7	7,902,000
Gas	10	971,000
Wastewater	3	1,240,000
Other	<u>1</u>	<u>100,000</u>
Total	<u>29</u>	<u>\$ 12,315,000</u>

The Enterprise Capital Projects are funded by revenues generated by the City’s Utilities System, Utility Revenue Bonds, revolving loans from the State Department of Health and Hospitals, and matching FTA grants.

At present, the City is engaging consultants to assess the needs of its Utilities System infrastructure. This will assure the ability of the 4 components; electricity, gas, water and wastewater, to provide reliable service to the customer at the existing level of service as well as provide for any anticipated growth in all areas. This assessment will materially impact future capital budgets in the Enterprise Capital Projects. To this end, the City remains diligent in maintaining the combined infrastructure of the Utility System for the future use of it’s citizens.

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Sincerely,

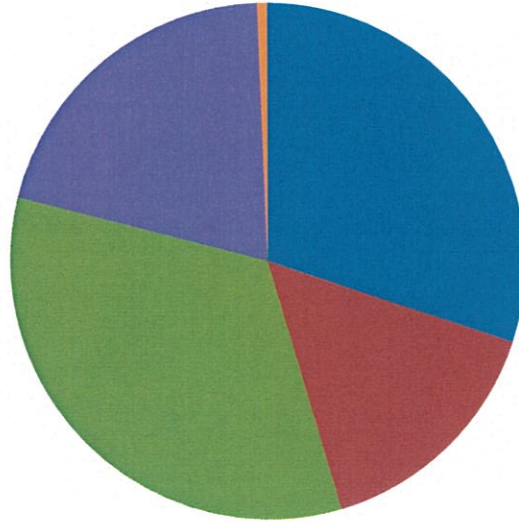

David Johnson
Director of Finance
City of Alexandria

2023-2024 ANNUAL BUDGET

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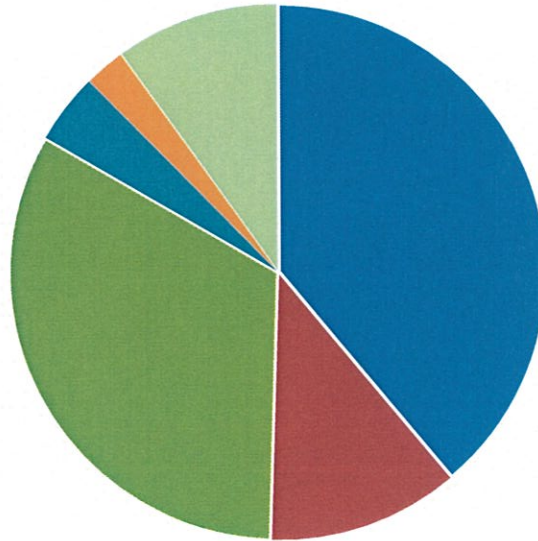
**GENERAL CAPITAL PROJECTS
REVENUES & EXPENDITURES
FISCAL YEAR 2023-2024**

Revenues



■ Sales Tax ■ Closed Projects ■ Property Tax ■ Intergovernmental ■ Fund Balance ■ Interfund Transfer

Expenditures



■ Public Enterprise ■ Drainage ■ Streets ■ Fire ■ Transfer Out ■ Parks ■ Zoo ■ Police ■ Unappropriated

2023-2024

GENERAL CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN

PUBLIC ENTERPRISE

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2028	TOTAL COST	
			23-24	24-25	25-26	26-27	27-28				
059401	Reserve for Relocation Projects	479,838	100,000	100,000	100,000	100,000	100,000	500,000		500,000	
050301	City Hall Renovation	5,583,480						0	4,000,000	4,000,000	
860301	Information Upgrades	363,665	500,000					500,000		500,000	
050801	Building Improvements	420,431						0		0	
050802	Roof Replacement	275,116	300,000	100,000	100,000	100,000	100,000	700,000		700,000	
050812	Brownsfields Grant	57,366						0		0	
051103	Red River Imp Venture	1,259,794	1,000,000					1,000,000		1,000,000	
051104	Port of Alexandria Rail Spur Imp	57,224	145,000					145,000		145,000	
051401	Energy Renovations	222,810						0		0	
051502	Riverfront Improvements	293,840	300,000	100,000	100,000	100,000	100,000	700,000		700,000	
051702	Security Improvements	105,595	30,000	30,000	30,000	30,000	30,000	150,000		150,000	
051704	Public Safety Datacenter Renovation	21,297						0		0	
051801	Riverfront Center Waterproofing/Roofir	11,339						0		0	
052201	Transfer Station/Landfill	2,100,000						0		0	
052301	City Compound Eves & Soffit Repair	500,000	300,000	100,000	100,000	100,000	100,000	700,000		700,000	
052302	Adoption Center Animal Shelter	150,000						0		0	
052303	Nehemiah Incubator	535,000	(35,000)					(35,000)		(35,000)	
052401	Elevator Modifications		600,000					600,000		600,000	
052402	Alexandria Healthcare Initiative LSUA		3,000,000					3,000,000		3,000,000	
Total Public Enterprise			12,436,795	6,240,000	430,000	430,000	430,000	430,000	7,960,000	4,000,000	11,960,000

* Project Number to be Assigned
 @ New or Revised Projects
 Projects to be closed

2023-2024

GENERAL CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN

DRAINAGE

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2028	TOTAL COST	
			23-24	24-25	25-26	26-27	27-28				
250211	Acquisition-ROW/Servitudes	255,665						0		0	
250421	Residential Ditch Closure	1,153,647	375,000	375,000	375,000	375,000	375,000	1,875,000		1,875,000	
250512	Pump Station Repairs	20,374						0		0	
251105	Martin Park/Airview Terrace St & Drng	315,784	(315,784)					(315,784)		(315,784)	
251301	Citywide Drainage Improvements	815,204						0		0	
251802	Hwy 28 West Drainage Canal	1,213,099	(1,213,099)					(1,213,099)		(1,213,099)	
252101	Martin Park Outfall Improvements	6,371	(6,371)					(6,371)		(6,371)	
252203	Willow Glen Drainage	939,795						0		0	
252204	Horseshoe Canal Hardening	2,345,920						0		0	
252205	Chatlain Overflow Structure	11,712,321	1,500,000	1,250,000				2,750,000		2,750,000	
252301	Fairground/Machine Shop Flood Contr	4,345,785						0		0	
Total Drainage			23,123,965	339,746	1,625,000	375,000	375,000	375,000	3,089,746	0	3,089,746

* Project Number to be Assigned
 @ New or Revised Projects
 Projects to be closed

2023-2024

GENERAL CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN

STREETS

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2028	TOTAL COST
			23-24	24-25	25-26	26-27	27-28			
268823	Street, Drainage, Sidewalk Repairs	752,263	500,000	500,000	500,000	500,000	500,000	2,500,000		2,500,000
269007	Sugarhouse Road - Phase 1	8,936,812						0	3,500,000	3,500,000
269801	Jackson St at Horseshoe Drive	758,116	(37,819)					(37,819)		(37,819)
260507	Aerial Photography	122,134	15,000	15,000	15,000	15,000	15,000	75,000		75,000
260604	North Mall-North to Sterkx	262,992	(262,992)					(262,992)		(262,992)
260608	Land Acquisitions	263,359		50,000				50,000		50,000
261002	Traffic Signals Renovations	169,982	25,000	25,000	25,000	25,000	25,000	125,000		125,000
261203	Masonic Corridor Ph 2	938,893						0		0
261302	Directional Signage & Striping	452,214	100,000	100,000	100,000	100,000	100,000	500,000		500,000
261603	Industrial Park Road Reconstruction	109,343	(10,634)					(10,634)		(10,634)
261801	N. 16th Street Bridge Replacement	103,708						0		0
262001	England Drive Sidewalks	262,500						0		0
262002	Third Street/Rapides Ave Reconstructi	796,779						0		0
262004	Street Surface Assessment	602	25,000					25,000		25,000
262201	Elliott Street Reconstruction	1,843,674	510,000					510,000		510,000
262301	MPO Asphaltic Street Rehab	4,900,000						0		0
262302	Foisy Street Reconstruction	500,000	4,125,000					4,125,000		4,125,000
262303	Alexandria Bike/Pedestrian Plan	319,533						0		0
262304	Bryn Mawr Bridge Replacement	550,000						0		0
*	Heyman Lane Bridge							0	1,320,000	1,320,000
*	Versailles Boulevard Roundabouts							0	960,000	960,000
*	Tulane Bridge Replacement							0	1,850,000	1,850,000
*	6th Street Reconstruction							0	960,000	960,000
*	Olcutt Street Reconstruction							0	425,000	425,000
Total Streets		22,042,904	4,988,555	690,000	640,000	640,000	640,000	7,598,555	9,015,000	16,613,555

* Project Number to be Assigned

@ New or Revised Projects

Projects to be closed

2023-2024

**GENERAL CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN**

POLICE

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2028	TOTAL COST
			23-24	24-25	25-26	26-27	27-28			
501401	Pistol Range Improvements	595,228						0		0
502101	Public Safety Training Impr	150,000						0		0
502301	SWAT Building Improvements	1,000,000						1,000,000		1,000,000
Total Police								1,000,000	0	1,000,000

* Project Number to be Assigned
 @ New or Revised Projects
 Projects to be closed

2023-2024

**GENERAL CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN**

FIRE

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2028	TOTAL COST
			23-24	24-25	25-26	26-27	27-28			
602301	Pumper Truck #30	965,000						0		0
Total Fire		965,000	0	0	0	0	0	0	0	0

* Project Number to be Assigned
 @ New or Revised Projects
 Projects to be closed

2023-2024

**GENERAL CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN**

PARKS AND RECREATION

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2028	TOTAL COST
			23-24	24-25	25-26	26-27	27-28			
440901	Recreational Park Improvements	695,666						0		0
441801	Civil Rights Monument	498,200						0		0
441802	Links on the Bayou Improvements	361,305	400,000					400,000		400,000
441804	Tennis Court Additions	252,120						0		0
442001	Reconstruct Johnny Downs Complex	1,518,654						0		0
442301	Recreation Office @ Johnny Downs	700,000						0		0
442302	Park Playground Equipment	925,000						0		0
Total Park/Recreation		4,950,945	400,000	0	0	0	0	400,000	0	400,000

* Project Number to be Assigned
 @ New or Revised Projects
 Projects to be closed

2023-2024

**GENERAL CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN**

ZOOLOGICAL PARK

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2028	TOTAL COST
			23-24	24-25	25-26	26-27	27-28			
431401	AV System	42,827						0		0
431501	Zoo Improvements	989,606						0		0
431801	Tiger & Primate Habitat	1,169,052	(600,000)					(600,000)		(600,000)
431803	Zoo Master Plan/Feasibility Study	108,615						0		0
Total Zoological Park		2,310,100	(600,000)	0	0	0	0	(600,000)	0	(600,000)
Total General Capital Projects		67,574,937	11,368,301	2,745,000	1,445,000	1,445,000	1,445,000	19,448,301	13,015,000	32,463,301

* Project Number to be Assigned
 @ New or Revised Projects
 Projects to be closed

2023-2024

GENERAL CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN

COMMUNITY DEVELOPMENT BLOCK GRANT

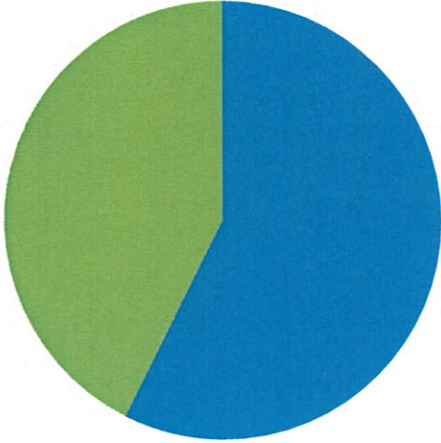
PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2028	TOTAL COST
			23-24	24-25	25-26	26-27	27-28			
TOTAL CDBG			0	0	0	0	0	0	0	0

* Project Number to be Assigned
@ New or Revised Projects
Projects to be closed

ENTERPRISE CAPITAL PROJECTS

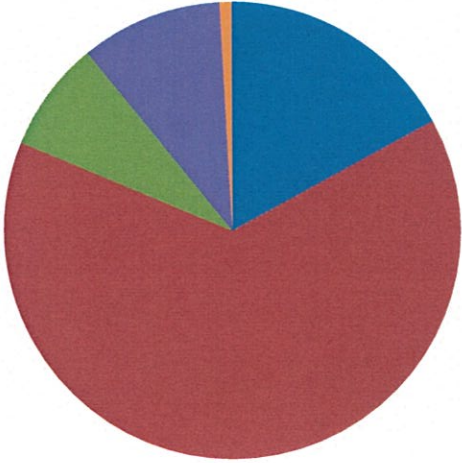
**REVENUES & EXPENSES
FISCAL YEAR 2023-2024**

Revenues



■ Utility Funds ■ Closed Projects ■ Intergovernmental ■ Sales Tax

Expenses



■ Electric ■ Water ■ Gas ■ Wastewater ■ Unappropriated ■ Other ■ Bus

2023-2024

ENTERPRISE CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN

ELECTRIC

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2028	TOTAL COST
			23-24	24-25	25-26	26-27	27-28			
729202	Circuit Reconductoring	374,724	97,500	300,000	250,000	250,000	250,000	1,147,500		1,147,500
720003	Replace Distribution Breakers	15,333						0		0
720601	138 KV Pole Change Out	469,200						0		0
720801	Electric Utility Relocation	299,807		250,000	250,000	250,000	250,000	1,000,000		1,000,000
720804	Substation Maintenance	417,668	97,500	275,000	275,000	275,000	275,000	1,197,500		1,197,500
720805	Distribution Feeder Maintenance	313,611	96,000	200,000	200,000	200,000	200,000	896,000		896,000
720903	138 KV Pilot Wire Replacement	732,536	78,000	100,000	100,000	100,000	100,000	478,000		478,000
721302	138 KV Transmission Upgrade	777,520	78,000	300,000				378,000		0
721502	Bayou Cove #1 Comb Inspection	200,000						0		0
721503	Bayou Cove #1 Capital Imp	75,000						0		0
721704	MacArthur Drive Lighting Replacement	340,677	380,000					380,000		380,000
721801	Demolition DG Hunter 1-4	119,104						0		0
721802	Prescott 2400V Conversion	622,531						0		0
721901	Downtown-Willow Glen 138 KV Rebuild	0						0	4,000,000	4,000,000
721902	DG Hunter #5-11 Major Maintenance	3,435,195	625,000	2,250,000				2,875,000		2,875,000
722201	TB3 to TB4 15kV Tieline	112,500		250,000	250,000	250,000	250,000	1,000,000		1,000,000
722202	Roof Improvements/Replacements	85,000						0		0
722203	Step Up Transformer Switch Scheme	239,700						0		0
722302	BYC 1 Hot Gas Path	1,600,000	650,000	650,000				1,300,000		1,300,000
722303	Replace Feeder Cables-Plant, Twin Bri	315,000		200,000	200,000	200,000	200,000	800,000		800,000
722305	Replace Bayou Rapides Switchgear	145,500		200,000	200,000	200,000	200,000	800,000		800,000
722306	Electric SCADA	122,000		100,000	100,000			200,000		200,000
*	DG Hunter Automation	0			750,000			750,000	650,000	1,400,000
*	Power Plant GSU Switch Upgrade	0						0	287,500	287,500
*	Paint Substation Transformers/Switchg	0						0	125,000	125,000
*	Replace Prescott Switchgear #1	0						0	675,000	675,000
*	Replace Prescott Transformer #2	0						0	900,000	900,000
*	Willow Glen Breaker & Switch Rep	0						0	2,000,000	2,000,000
*	Twin Bridges Breaker & Switch Rep	0						0	2,000,000	2,000,000
Total Electric		10,812,606	2,102,000	5,075,000	2,575,000	1,725,000	1,725,000	13,202,000	10,637,500	23,461,500

* Project Number to be Assigned
 @ New or Revised Projects
 Projects to be closed

**ENTERPRISE CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN**

WATER

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2028	TOTAL COST
			23-24	24-25	25-26	26-27	27-28			
750004	Waterline Replacement & Rehab	829,918	637,500	750,000	750,000	750,000	750,000	3,637,500		3,637,500
751001	Water Well Reclamation	1,455,642	637,500	500,000	500,000			1,637,500		1,637,500
751202	Drill New Water Wells	434,532	977,500		750,000			1,727,500		1,727,500
751302	McNutt Field Water Feeder Line	0						0	1,300,000	1,300,000
751602	Fire Hydrant Thread Standardization	32,260						0		0
752001	Martha Lane/Paris St Water	310,932						0		0
752101	Adams Station Equipment Storage	7,637						0		0
752201	Water Production Stand By Generation	1,766,026	300,000	150,000	150,000			600,000		600,000
752202	Water Storage Security Cameras	124,485						0		0
752203	Ground Storage Tower & Roof	53,766						0		0
752204	Adams Tank Repair & Paint	1,850,000						0		0
752205	Kisatchie Ground Storage Aeration	1,615,160	1,250,000					1,250,000		0
752206	Kisatchie By Pass Phase I	1,595,000		725,000	625,000			1,350,000		0
752301	LSL Inventory Project	600,000	100,000					100,000		100,000
752401	Hwy 1 South Ground Storage Tank		4,000,000					4,000,000		4,000,000
*	Sterkx Road Materials Storage Cover	0						0	250,000	250,000
*	12" Main Bennett to Tulane	0						0	389,000	389,000
*	Industrial Park Tank Repair & Paint	0						0	900,000	900,000
*	Hamilton Tank Painting	0						0	160,000	160,000
*	24" Main Annadale Road	0						0	790,000	790,000
*	12" Main England Dr to Highway 1	0						0	869,000	869,000
*	Highway 1 South Wellfield Ph 1	0						0	1,195,000	1,195,000
*	Highway 1 South Wellfield Ph 2	0						0	3,526,000	3,526,000
*	Adams Pump Station Line Renovation	0						0	1,935,000	1,935,000
*	2 Way Radio Water	0						0	120,000	120,000
*	Russell/Rogers/Gay Rd Water Rep	0						0	975,000	975,000
Total Water		10,675,358	7,902,500	2,125,000	2,775,000	750,000	750,000	14,302,500	12,409,000	24,111,500

* Project Number to be Assigned
 @ New or Revised Projects
 Projects to be closed

2023-2024

ENTERPRISE CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN

GAS

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2028	TOTAL COST
			23-24	24-25	25-26	26-27	27-28			
781401	Gas SCADA Upgrade	166,855	42,500	25,500	25,500	25,500	25,500	144,500		144,500
781801	Lower 3rd/W Sandy Bayou Gas	326,965						0		0
781901	Wells Boulevard Gas Rep	440,979						0		0
782101	MAOP Reverification	138,000	150,000					150,000		150,000
782201	Odorization Station City Gate 1 & 4	94,846	84,000		81,000			165,000		165,000
782202	Olde Town @ Red River Gas Ext	273,152						0		0
782203	Jackson Street Gas Replacement	300,000	212,000	595,000				807,000		807,000
782302	Fairfield West Subdivision Gas	50,000	149,000					149,000		149,000
782303	Bayou Fields Subdivision	166,000						0		0
782304	Traditions on the Bayou Subdivision	65,000	85,000	85,000	85,000	127,500	127,500	510,000		510,000
782401	Regulator/Meter Station Refurb	0	68,000	51,000	51,000	51,000	51,000	272,000	250,000	522,000
782402	Wellington/Charleston 2" Gas Main Ins	0	35,000					35,000		35,000
782403	Gas Regulator Station Implementation	0	85,000	42,500	42,500	42,500	42,500	255,000		255,000
782404	Rue Notre Dame & Rue Maria Gas Ext	0	60,000					60,000		60,000
*	Stracener/South Street Gas	0						0	300,000	300,000
*	Grundy Cooper Gas Replacement	0						0	900,000	900,000
*	Alexandria West Side Gas Feed	0						0	6,500,000	6,500,000
*	Zone 15 Gas Replacement	0						0	300,000	300,000
*	Bayou Rapides Rd Gas Extension	0						0	250,000	250,000
*	Jefferson Heights Gas Relocation	0						0	300,000	300,000
*	Lee Street Ext/Kees Ave Gas	0						0	300,000	300,000
Total Gas		2,021,797	970,500	799,000	285,000	246,500	246,500	2,547,500	9,100,000	11,647,500

* Project Number to be Assigned
 @ New or Revised Projects
 Projects to be closed

**ENTERPRISE CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN**

WASTEWATER

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2028	TOTAL COST
			23-24	24-25	25-26	26-27	27-28			
818901	Sewer Line Rehab & Replacement	886,457	750,000	750,000	750,000	1,000,000	750,000	4,000,000		4,000,000
811501	Lift Station Upgrades	523,691	200,000	400,000	400,000	400,000	400,000	1,800,000		1,800,000
811701	Wastewater Main Rep - Legacy System	0		650,000	650,000	650,000	650,000	2,600,000	1,000,000	3,600,000
812001	Dechlorination Facility Improvements	10,542		15,000	15,000	15,000	15,000	60,000		60,000
812101	Marye Street Sewer	747,595		600,000	500,000	500,000		1,600,000		1,600,000
812201	Aerator Mooring @ Plant	793,044						0		0
812202	Treatment Plant Roadway Lighting	157,212	290,000					290,000		290,000
812203	SCADA Tower Replacement	118,604						0		0
812401	SCADA System Additions/Upgrades	0		250,000	100,000	50,000	50,000	450,000		450,000
812402	Wastewater Admin Refurb/Additions	0		50,000	50,000	50,000	50,000	200,000	50,000	250,000
*	WWTP Primary Cell 1 - Sludge Remov	0						0	6,740,000	6,740,000
*	Windemere Lift Station Gravity Sewer	0							1,592,000	1,592,000
*	Engine Replacement-Jones St Lift Stati	0							2,400,000	2,400,000
*	Martin Park Flood Control Stand By	0							156,000	156,000
*	Highway 28 W Sewer Improvements	0						0	1,570,000	1,570,000
*	Main Lift Stations Renovation	0						0	4,148,000	4,148,000
*	W Sandy Bayou Flood Control Stand B	0						0	546,000	546,000
*	Downtown Sewer Line Rehab	0						0	6,000,000	6,000,000
*	West Alexandria Treatment Plant	0						0	57,910,000	57,910,000
*	Treatment Plant Drainage	0						0	465,000	465,000
*	Calvert Street Lift Station	0						0	6,600,000	6,600,000
*	Wastewater Equipment Storage Cover	0							195,000	195,000
Total Wastewater		3,237,145	1,240,000	2,715,000	2,465,000	2,665,000	1,915,000	11,000,000	89,372,000	100,372,000

* Project Number to be Assigned
 @ New or Revised Projects
 Projects to be closed

2023-2024

**ENTERPRISE CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN**

OTHER

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2028	TOTAL COST
			23-24	24-25	25-26	26-27	27-28			
860701	Telephone Network Upgrade	200,472						0		0
860702	GIS System/GPS Equipment	295,240	100,000	100,000	100,000	100,000	100,000	500,000		500,000
861802	Council Chambers Broadcast Upgrade	8,655						0		0
862201	Customer Service HVAC System	1,000,000						0		0
	Total Other	1,504,367	100,000	100,000	100,000	100,000	100,000	500,000	0	500,000
	TOTAL UTILITY CAPITAL	28,251,273	12,315,000	10,814,000	8,200,000	5,486,500	4,736,500	41,552,000	121,518,500	191,321,773

* Project Number to be Assigned
 @ New or Revised Projects
 Projects to be closed

2023-2024

**ENTERPRISE CAPITAL PROJECTS
FIVE YEAR CAPITAL PLAN**

MUNICIPAL TRANSIT

PROJ #	PROJECT IDENTIFICATION	BUDGET C/O	FISCAL YEAR					TOTAL 5 YEAR	BEYOND 2028	TOTAL COST
			23-24	24-25	25-26	26-27	27-28			
709709	ADA Vans	294,960						0		0
709711	Misc Shop Equipment	190,307						0		0
709712	Buses	144,299						0		0
TOTAL TRANSIT			629,566	0	0	0	0	0	0	0

* Project Number to be Assigned
 @ New or Revised Projects
 Projects to be closed

2023-2024 ANNUAL BUDGET

UTILITIES SYSTEM FUND

REVENUE DETAIL

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Electric Revenues							
345000	Charges - Residential	13,561,159	12,497,328	12,200,000	12,400,000	12,200,000	12,200,000	12,200,000
345001	Charges - Commercial	13,749,195	13,276,933	14,500,000	14,000,000	14,500,000	14,500,000	14,500,000
345004	Charges - Energy Sales	6,760,636	5,507,993	3,000,000	11,000,000	3,000,000	3,000,000	3,000,000
345200	Charges - Penalties	425,841	471,555	450,000	450,000	450,000	450,000	450,000
345300	Charges - Fuel Cost	35,540,187	38,744,474	46,297,000	61,297,000	46,297,000	46,297,000	46,297,000
345900	Charges - Meters	22,425	53,814	20,000	20,000	20,000	20,000	20,000
346000	Charges - City Street Lights	283,000	283,000	283,000	283,000	283,000	283,000	283,000
346300	Charges - Pole Rental	217,976	231,584	0	0	0	0	0
346400	Charges - Dusk to Dawn Lights	17,917	17,281	2,000	2,000	2,000	2,000	2,000
399000	Miscellaneous Electric	3,356	1,331	25,000	5,000	25,000	25,000	25,000
	Total Electric Revenues	70,581,692	71,085,293	76,777,000	99,457,000	76,777,000	76,777,000	76,777,000
	Water Revenues							
345000	Charges - Residential	4,826,222	4,236,032	4,600,000	4,600,000	4,600,000	4,600,000	4,600,000
345001	Charges - Commercial	2,338,970	2,170,192	2,100,000	2,100,000	2,100,000	2,100,000	2,100,000
345200	Charges - Penalties	443,450	766,618	440,000	540,000	440,000	440,000	440,000
345800	Charges - Tap Fees	41,025	22,695	70,000	40,000	70,000	70,000	70,000
345900	Charges - Meters	29,990	41,720	30,000	30,000	30,000	30,000	30,000
346100	Charges - City Fire Hydrants	95,400	96,400	95,000	95,000	95,000	95,000	95,000
379001	Lease-Water Tower Space	33,273	30,716	20,000	20,000	20,000	20,000	20,000
399000	Miscellaneous - Water	6,118	4,710	5,000	5,000	5,000	5,000	5,000
	Total Water Revenues	7,814,448	7,369,083	7,360,000	7,430,000	7,360,000	7,360,000	7,360,000
	Gas Revenues							
345000	Charges - Residential	3,277,313	1,803,987	2,200,000	2,300,000	2,200,000	2,200,000	2,200,000
345001	Charges - Commercial	769,041	677,445	750,000	750,000	750,000	750,000	750,000
345200	Charges - Penalties	565,626	481,887	470,000	470,000	470,000	470,000	470,000
345300	Charges - Fuel Cost	4,121,709	8,793,033	8,000,000	12,000,000	8,000,000	8,000,000	8,000,000
345800	Charges - Tap Fees	25,590	23,385	17,000	17,000	17,000	17,000	17,000
345900	Charges - Meters	85,640	127,005	25,000	25,000	25,000	25,000	25,000
399000	Miscellaneous - Gas	17,920	26,985	5,000	5,000	5,000	5,000	5,000
	Total Gas Revenues	8,862,839	11,933,727	11,467,000	15,567,000	11,467,000	11,467,000	11,467,000
	Wastewater Revenues							
345000	Charges - Residential	5,510,413	4,583,978	4,800,000	4,900,000	4,800,000	4,800,000	4,800,000
345001	Charges - Commercial	1,787,877	1,484,411	1,650,000	1,650,000	1,650,000	1,650,000	1,650,000
345800	Charges - Tap Fees	26,115	5,481	30,000	30,000	30,000	30,000	30,000
399000	Miscellaneous - Wastewater	98,040	64,290	40,000	40,000	40,000	40,000	40,000
	Total Wastewater Revenues	7,422,445	6,138,160	6,520,000	6,620,000	6,520,000	6,520,000	6,520,000
	Environmental Compliance							
345100	Charges-Environmental Complianc	719,086	655,024	755,000	755,000	755,000	755,000	755,000
	Total Enviro Compliance	719,086	655,024	755,000	755,000	755,000	755,000	755,000

2023-2024 ANNUAL BUDGET

UTILITIES SYSTEM FUND

REVENUE DETAIL

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Other Charges							
345700	Charges - Service Charges	236,233	188,814	300,000	300,000	300,000	300,000	300,000
346600	Charges - Infrastructure Replacement	1,546,748	1,469,826	1,525,000	1,525,000	1,525,000	1,525,000	1,525,000
	Total Other Charges	1,782,981	1,658,640	1,825,000	1,825,000	1,825,000	1,825,000	1,825,000
	Total Charges	97,183,491	98,839,927	104,704,000	131,654,000	104,704,000	104,704,000	104,704,000
	Investment Income:							
367101	Interest - Investments	43,369	58,562	0	50,000	0	0	0
367300	Interest - Bond Reserves	3,995	2,582	0	0	0	0	0
367301	Interest - Bond Sinking Funds	5,953	1,549	0	0	0	0	0
	Total Investment Income	53,317	62,693	0	50,000	0	0	0
	Internal Services/Interfunds:							
333402	Cost Allocation - Sanitation	116,000	116,000	116,000	98,000	98,000	98,000	98,000
333450	Cost Allocation - Bus	16,000	16,000	16,000	17,000	17,000	17,000	17,000
388101	Transfer from General Fund	0	0	0	500,000	0	0	0
	Total Internal Services/Interfunds	132,000	132,000	132,000	615,000	115,000	115,000	115,000
	Intergovernmental:							
333480	Federal - FEMA Recovery	0	0	0	0	0	0	0
333480	Federal - Homeland Security	62,933	0	0	0	0	0	0
	Total Intergovernmental	62,933	0	0	0	0	0	0
	Other:							
388200	Other - Sale of Fixed Assets	16,399	20,621	0	0	0	0	0
398900	Misc - Cash Over/(Short)	(40,214)	(6,535)	0	0	0	0	0
399000	Miscellaneous Revenue	10,827	3,797	20,000	20,000	20,000	20,000	20,000
399001	Misc - Returned Checks	5,450	0	20,000	20,000	20,000	20,000	20,000
399510	Contribution - Other	0	0	0	500,000	0	0	0
399525	Other Revenue - Insurance Proceeds	0	49,310	0	0	0	0	0
399996	Use of Restricted Retained Earnings	0	0	0	2,500,000	0	0	0
399999	Use of Retained Earnings	0	0	8,025,000	2,611,910	0	9,632,000	9,632,000
	Total Other	(7,538)	67,193	8,065,000	5,651,910	40,000	9,672,000	9,672,000
	TOTAL REVENUES	97,424,203	99,101,813	112,901,000	137,970,910	104,859,000	114,491,000	114,491,000

2023-2024 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	401
DEPARTMENT:	Utility Administration	ORGANIZATION:	210500

APPROPRIATION SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	0	0	0	0	0	0	0.00%
Fringe Benefits	0	0	0	0	0	0	0.00%
Operating/Contractual	403,415	417,469	807,000	938,000	1,057,000	1,057,000	30.98%
Other	26,079,554	26,243,628	27,277,619	25,012,619	28,525,757	28,525,757	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	26,482,969	26,661,097	28,084,619	25,950,619	29,582,757	29,582,757	5.33%

PERSONNEL ROSTER

JOB CODE	TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change

2023-2024 ANNUAL BUDGET

DIVISION: Finance	FUND #: 401
DEPARTMENT: Utility Administration	ORGANIZATION: 210500

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Operating & Contractual:							
531106	Professional Fees - Audit	45,731	47,746	58,000	53,000	58,000	58,000	58,000
531110	Professional Fees & Services	119,769	112,852	525,000	575,000	525,000	525,000	525,000
531125	Automated Meter Reading	0	0	0	0	0	250,000	250,000
531209	Services - Bank Charges	235,401	254,571	159,000	275,000	159,000	159,000	159,000
533024	Economic Development	0	0	60,000	30,000	60,000	60,000	60,000
543000	Miscellaneous Expense	2,514	2,300	5,000	5,000	5,000	5,000	5,000
646037	Storm Relief	0	0	0	0	0	0	0
	Total Operating & Contractual	403,415	417,469	807,000	938,000	807,000	1,057,000	1,057,000
	Other:							
646000	Bond Issuance Cost	1,826,808	0	0	0	0	0	0
646039	Project RESTOR	0	0	0	3,500,000	0	0	0
646046	Utility Rebates	9,631	0	0	0	0	0	0
646052	Transfer to Utility Debt Service	10,201,673	9,430,628	9,438,619	9,438,619	9,433,757	9,433,757	9,433,757
646101	Transfer to General Fund (5%)	5,233,000	5,233,000	5,233,000	0	5,233,000	5,233,000	5,233,000
646300	Transfer to General Cap Projects	100,000	100,000	100,000	100,000	100,000	100,000	100,000
646411	Transfer to Utility Capital Projects	2,532,442	5,652,000	5,571,000	5,571,000	28,147,346	7,065,000	7,065,000
646450	Transfer to Municipal Transit Fund	2,522,000	1,588,000	2,745,000	2,679,000	2,745,000	2,677,000	2,677,000
646551	Transfer to Risk Management Fund	1,156,000	1,169,000	1,232,000	1,009,000	1,157,000	1,157,000	1,157,000
646552	Transfer to Employee Benefits Fund	250,000	823,000	710,000	815,000	710,000	960,000	960,000
647101	Cost Allocation - General Fund	2,224,000	2,224,000	2,224,000	1,876,000	1,876,000	1,876,000	1,876,000
648101	Transfer to General Fund-Other	24,000	24,000	24,000	24,000	24,000	24,000	24,000
	Total Other	26,079,554	26,243,628	27,277,619	25,012,619	49,426,103	28,525,757	28,525,757
	Capital Outlay:							
707600	Machinery & Equipment	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	26,482,969	26,661,097	28,084,619	25,950,619	50,233,103	29,582,757	29,582,757

2023-2024 ANNUAL BUDGET

DIVISION:	Finance	FUND:	401
DEPARTMENT:	Budget Office	ORGANIZATION:	218300

GOAL MISSION STATEMENT

To provide the Council, the Mayor, and the Citizens of Alexandria with accurate financial and budgetary information.

To provide the information to the Council and the Mayor that will aid them in the decision making process.

To assist division and departments heads with the administration of their individual budgets.

To assist he Director of Finance in the planning, directing and coordination of operations within the Finance Division.

FUNCTION DESCRIPTION

The Budget Department plans, coordinates, and organizes the preparation of the annual Operating and Five Year Capital Budget. Once adopted by the City Council, the department is responsible for overall administration of the Operating and Capital Budgets. The Budget Office oversees the printing of the final budget documents.

The Budget Office administrates the financial aspect of all City Capital Projects. Additionally, this office is responsible for the enforcement of budgetary policies, approves all budget changes, reviews financial fact sheets going to the City Council and ensures that all budget amendments adopted by the City Council are properly recorded and enforced.

The Budget Officer assists in the supervision of the departments within the Financial Division.

DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Budget printed	85	85	85
Department budget transfers	425	425	425
Budget Amendments	65	65	65
Accounts w/ Budget Transactions	9,700	9,700	9,700
Total active accounts	10,000	10,000	10,000
Fact sheets reviewed	300	300	300

CITY OF ALEXANDRIA

2023-2024 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	401
DEPARTMENT:	Budget Office	ORGANIZATION:	218300

APPROPRIATION SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	42,569	119,870	221,254	178,254	207,020	207,020	-6.43%
Fringe Benefits	17,194	33,725	93,012	75,012	90,500	90,500	-2.70%
Operating/Contractual	5,688	6,875	15,000	13,000	15,000	15,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	5,000	5,000	5,000	5,000	0.00%
Total Appropriations	65,451	160,470	334,266	271,266	317,520	317,520	-5.01%

PERSONNEL ROSTER

JOB CODE	TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
480207	Salary - Mayoral Asst - Budget Officer	1	1	1	1	1	1	0.00%
490225	Salary - Assistant Director Finance	1	1	1	1	1	1	0.00%
490230	Salary - Accountant	1	1	1	1	1	1	0.00%
490926	Total Positions	3	3	3	3	3	3	0.00%

2023-2024 ANNUAL BUDGET

DIVISION: Finance	FUND #: 401
DEPARTMENT: Budget Office	ORGANIZATION: 218300

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	2,352	3,844	1,000	1,000	1,000	1,000	1,000
480207	Salary - Mayoral Asst - Budget Officer	0	75,269	101,127	101,127	93,636	93,636	93,636
490225	Salary - Assistant Director Finance	0	0	74,177	31,177	67,434	67,434	67,434
490230	Salary - Accountant	40,217	40,757	44,950	44,950	44,950	44,950	44,950
	Total Positions	42,569	119,870	221,254	178,254	207,020	207,020	207,020
	Fringe:							
510201	Fringe - Pension	8,786	24,058	48,237	40,237	45,931	45,931	45,931
510202	Fringe - Hospital	7,810	7,921	41,440	31,440	41,440	41,440	41,440
510206	Fringe - Medicare Insurance Tax	568	1,692	3,209	3,209	3,003	3,003	3,003
510207	Fringe - Life Insurance	30	54	126	126	126	126	126
	Total Fringe	17,194	33,725	93,012	75,012	90,500	90,500	90,500
	Operating & Contractual:							
520400	Office	2,646	2,723	7,000	5,000	7,000	7,000	7,000
531410	Telephone	2,445	3,395	4,000	4,000	4,000	4,000	4,000
531500	Printing	597	757	2,000	2,000	2,000	2,000	2,000
543003	Travel & Training	0	0	2,000	2,000	2,000	2,000	2,000
	Total Operating & Contractual	5,688	6,875	15,000	13,000	15,000	15,000	15,000
	Capital Outlay:							
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	5,000	5,000	5,000	5,000	5,000
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	5,000	5,000	5,000	5,000	5,000
	TOTAL DEPARTMENT	65,451	160,470	334,266	271,266	317,520	317,520	317,520

2023-2024 ANNUAL BUDGET

DIVISION:	Administration	FUND:	401
DEPARTMENT:	Customer Service	ORGANIZATION:	218600

GOAL MISSION STATEMENT

To provide utility customers with accurate billing and collection for electric, gas, water, wastewater, and sanitation services. Insure that customers receive accurate information on their accounts and to provide customers inquiring about their accounts with prompt information and courteous service.

FUNCTION DESCRIPTION

The Customer Service Department is responsible for billing approximately 25,000 customers for electric, water, gas, wastewater, and sanitation services and also collecting revenues generated. Additionally, this department is responsible for new accounts, cut-off and disconnect procedures. This department also serves as the collector of property taxes and miscellaneous receipts.

DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Telephone Calls	72,355	72,355	72,355
Total Customers	25,220	25,220	25,220
Work Orders	79,150	79,150	79,150
Customer Disconnects	14,200	14,200	14,200
Applications for Services	7,276	7,276	7,276

CITY OF ALEXANDRIA

2023-2024 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	401
DEPARTMENT:	Customer Service	ORGANIZATION:	218600

APPROPRIATION SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	863,648	936,376	1,186,383	1,146,383	1,157,771	1,157,771	-2.41%
Fringe Benefits	330,858	333,634	560,704	550,704	495,070	495,070	-11.71%
Operating/Contractual	1,425,208	1,154,781	934,000	1,138,000	934,000	934,000	0.00%
Other	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	0.00%
Capital Outlay	20,498	13,205	300,000	300,000	81,300	81,300	0.00%
Total Appropriations	3,840,212	3,637,996	4,181,087	4,335,087	3,868,141	3,868,141	-7.48%

PERSONNEL ROSTER

JOB CODE	TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490124	Salary - Customer Services Manager	1	1	1	1	1	1	0.00%
490218	Salary - Asst Mgr Customer Service	1	1	1	1	1	1	0.00%
490230	Salary - Accountant	2	2	2	2	2	2	0.00%
490339	Salary - Accounting Technician	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490642	Salary - Customer Accounts Rep	7	7	7	7	7	7	0.00%
490644	Salary - Customer Accounts Team Ld	4	4	4	4	2	2	0.00%
490646	Salary - Customer Services Rep	11	11	11	11	11	11	0.00%
490926	Salary - Utility Billing Specialist	5	5	5	5	5	5	0.00%
490930	Salary - Call Center Supervisor	0	0	0	0	1	1	0.00%
490931	Salary - Front Office Team Leader	0	0	0	0	1	1	0.00%
490690	Salary - Student Worker	1	1	1	1	1	1	0.00%
	Total Positions	34	34	34	34	34	34	0.00%

2023-2024 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	401
DEPARTMENT:	Customer Service	ORGANIZATION:	218600

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	76,122	76,338	50,000	90,000	50,000	50,000	50,000
490124	Salary - Customer Services Manager	64,795	65,078	70,453	70,453	71,862	71,862	71,862
490218	Salary - Asst Mgr Customer Service	51,725	51,976	54,629	54,629	57,394	57,394	57,394
490230	Salary - Accountant	57,190	59,321	84,748	84,748	84,748	84,748	84,748
490339	Salary - Accounting Technician	33,720	34,198	36,792	36,792	37,528	37,528	37,528
490618	Salary - Administrative Secretary	31,318	31,526	33,939	33,939	34,618	34,618	34,618
490642	Salary - Customer Accounts Rep	129,255	157,230	217,763	195,763	212,473	212,473	212,473
490644	Salary - Customer Accounts Team Ld	84,203	79,370	139,184	117,184	63,991	63,991	63,991
490646	Salary - Customer Services Rep	158,930	201,307	304,530	268,530	290,961	290,961	290,961
490926	Salary - Utility Billing Specialist	161,407	174,887	183,345	183,345	167,110	167,110	167,110
490930	Salary - Call Center Supervisor					41,468	41,468	41,468
490931	Salary - Front Office Team Leader					34,618	34,618	34,618
490690	Salary - Student Worker	14,983	5,145	11,000	11,000	11,000	11,000	11,000
	Total Salaries	863,648	936,376	1,186,383	1,146,383	1,157,771	1,157,771	1,157,771
	Fringe:							
510201	Fringe - Pension	174,042	175,620	271,394	265,394	257,220	257,220	257,220
510202	Fringe - Hospital	142,939	143,582	270,039	266,039	218,991	218,991	218,991
510206	Fringe - Medicare Insurance Tax	12,007	13,094	17,203	17,203	16,791	16,791	16,791
510207	Fringe - Life Insurance	700	728	1,386	1,386	1,386	1,386	1,386
510208	Fringe - FICA Tax Retirement	1,170	610	682	682	682	682	682
	Total Fringe	330,858	333,634	560,704	550,704	495,070	495,070	495,070
	Operating and Contractual:							
520105	Contract Labor	509,778	283,294	150,000	200,000	150,000	150,000	150,000
520204	Uniforms	3,101	6,248	7,000	7,000	7,000	7,000	7,000
520400	Office	54,806	53,609	50,000	55,000	50,000	50,000	50,000
531109	Security	295,898	342,976	62,000	250,000	62,000	62,000	62,000
531210	Fees Substation	0	0	5,000	5,000	5,000	5,000	5,000
531211	Fees Collection Agency	131,916	71,506	150,000	100,000	150,000	150,000	150,000
531214	Fees - Billing Services	49,215	47,906	60,000	60,000	60,000	60,000	60,000
531301	Vehicle Costs - Fuel & Oil	1,627	4,154	2,000	2,000	2,000	2,000	2,000
531304	Vehicle Cost - R & M	849	1,493	2,000	2,000	2,000	2,000	2,000
531401	Postage	212,050	203,561	235,000	260,000	235,000	235,000	235,000
531410	Telephone	11,571	13,570	20,000	16,000	20,000	20,000	20,000
531500	Printing	2,378	1,251	29,000	29,000	29,000	29,000	29,000
531701	Utilities	89,822	70,595	100,000	90,000	100,000	100,000	100,000
543003	Travel & Training	6,621	6,866	6,000	6,000	6,000	6,000	6,000
605101	Maintenance Building & Facilities	45,196	47,360	46,000	46,000	46,000	46,000	46,000
646037	Emergency Relief - Laura	3,389	0	0	0	0	0	0
605106	Maintenance Equipment	6,991	392	10,000	10,000	10,000	10,000	10,000
	Total Operating and Contractual	1,425,208	1,154,781	934,000	1,138,000	934,000	934,000	934,000
	Other:							
543001	Bad Debt	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000
	Total Other	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000

2023-2024 ANNUAL BUDGET

DIVISION:	Finance	401
DEPARTMENT:	Customer Service	218600

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Adopted Budget	Adopted Budget	Admin Approved	Adopted
	Capital Outlay:							
707405	Building Improvements	20,498	13,205	300,000	300,000	200,000	0	0
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	81,300	81,300	81,300
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	20,498	13,205	300,000	300,000	281,300	81,300	81,300
	TOTAL DEPARTMENT	3,840,212	3,637,996	4,181,087	4,335,087	4,068,141	3,868,141	3,868,141

2023-2024 ANNUAL BUDGET

DIVISION:	Administration	FUND:	401
DEPARTMENT:	Customer Field Services	ORGANIZATION:	218700

GOAL MISSION STATEMENT

To provide utility customers with accurate billings and collections for electric, gas, water, wastewater, and sanitation services. Insure that customers receive accurate information on their accounts and to provide customers inquiring about their accounts with prompt information and courteous service.

FUNCTION DESCRIPTION

The Customer Service Department is responsible for billing approximately 25,000 customers for electric, water, gas, wastewater, and sanitation services and also collecting revenues generated. Additionally, this department is responsible for new accounts, cut-off and disconnect procedures.

DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Telephone Calls	72,355	72,355	72,355
Total Customers	25,220	25,220	25,220
Work Orders	79,150	79,150	79,150
Customer Disconnects	14,200	14,200	14,200
Applications for Services	7,276	7,276	7,276

CITY OF ALEXANDRIA

2023-2024 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	401
DEPARTMENT:	Customer Field Services	ORGANIZATION:	218700

APPROPRIATION SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	374,376	373,886	680,446	495,446	900,487	900,487	32.34%
Fringe Benefits	134,533	159,198	330,322	266,322	385,514	385,514	16.71%
Operating/Contractual	61,138	88,598	95,000	620,000	95,000	95,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	67,427	46,347	58,000	122,693	74,000	74,000	0.00%
Total Appropriations	637,474	668,029	1,163,768	1,504,461	1,455,001	1,455,001	25.03%

PERSONNEL ROSTER

JOB CODE	TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490132	Salary - Supervisor Utility Field Service	1	1	1	1	1	1	0.00%
490141	Salary - Crew Leader	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
490647	Salary - Meter Reader	11	11	11	8	8	8	0.00%
490763	Salary - Utility Service Worker	7	7	7	10	10	10	0.00%
	Total Positions	21	21	21	21	21	21	0.00%

2023-2024 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	401
DEPARTMENT:	Customer Field Services	ORGANIZATION:	218700

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	56,819	52,356	50,000	50,000	50,000	50,000	50,000
490132	Salary - Supervisor Utility Field Servic	35,464	41,397	46,180	46,180	60,528	60,528	60,528
490141	Salary - Crew Leader	34,254	34,653	38,039	38,039	49,878	49,878	49,878
490626	Salary - Clerical Specialist	24,939	17,042	27,433	17,433	24,939	24,939	24,939
490647	Salary - Meter Reader	79,629	119,872	302,861	165,861	299,352	299,352	299,352
490763	Salary - Utility Service Worker	143,271	108,566	215,933	177,933	415,790	415,790	415,790
	Total Salaries	374,376	373,886	680,446	495,446	900,487	900,487	900,487
	Fringe:							
510201	Fringe - Pension	73,950	72,133	157,111	115,111	201,977	201,977	201,977
510202	Fringe - Hospital	54,126	81,547	162,460	140,460	169,593	169,593	169,593
510206	Fringe - Medicare Insurance Tax	6,092	5,163	9,869	9,869	13,062	13,062	13,062
510207	Fringe - Life Insurance	365	355	882	882	882	882	882
	Total Fringe	134,533	159,198	330,322	266,322	385,514	385,514	385,514
	Operating and Contractual:							
520204	Uniforms	3,958	5,561	5,000	5,000	5,000	5,000	5,000
520400	Office	7,181	5,714	7,000	14,000	7,000	7,000	7,000
520500	Operating Supplies	9,492	15,768	15,000	15,000	15,000	15,000	15,000
531110	Professional Fees	0	0	0	500,000	0	0	0
531301	Vehicle Costs - Fuel & Oil	2,294	32,470	42,000	42,000	42,000	42,000	42,000
531304	Vehicle Cost - R & M	14,608	26,986	12,000	12,000	12,000	12,000	12,000
543003	Travel & Training	1,190	773	2,000	2,000	2,000	2,000	2,000
605106	Maintenance Equipment	22,415	1,326	12,000	30,000	12,000	12,000	12,000
	Total Operating and Contractual	61,138	88,598	95,000	620,000	95,000	95,000	95,000
	Capital Outlay:							
707500	Vehicles	53,225	26,134	58,000	114,593	74,000	74,000	74,000
707600	Machinery & Equipment	14,202	20,213	0	8,100	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	67,427	46,347	58,000	122,693	74,000	74,000	74,000
	TOTAL DEPARTMENT	637,474	668,029	1,163,768	1,504,461	1,455,001	1,455,001	1,455,001

2023-2024 ANNUAL BUDGET

DIVISION:	Finance	FUND:	401
DEPARTMENT:	Information Systems	ORGANIZATION:	218800

GOAL MISSION STATEMENT

To provide departments with the most comprehensive, professional and state-of-art Information System services. To service user departments and customers by developing and maintaining efficient, reliable and progressive information technology including technology including telecommunications, internet services, application software and network systems.

FUNCTION DESCRIPTION

The activities of the Management Information System include the following:

1. Operating
2. Programming
3. System Analysis
4. Hardware Maintenance
5. System Education and Training
6. System Evaluation and Implementation
7. Telecommunications
8. Network Development and Maintenance
9. Internet Functions and Applications

DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Number of Accounts	17	17	17
Number of Transactions	17	17	17
Number of Pages Printer	115	115	115
Number of Jobs Run	21	21	21
Service Calls - Hardware	26,700	26,700	26,700
Service Calls - Software	8,900	8,900	8,900
Number of Documents Prepared	720	720	720

CITY OF ALEXANDRIA

2023-2024 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	401
DEPARTMENT:	Management Information Systems	ORGANIZATION:	218800

APPROPRIATION SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	386,133	382,390	488,426	472,426	535,700	535,700	9.68%
Fringe Benefits	164,424	156,929	215,549	205,549	257,140	257,140	19.30%
Operating/Contractual	1,143,020	1,811,636	1,209,000	1,564,000	1,209,000	1,209,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	764,893	599,270	708,200	913,077	1,458,500	1,458,500	105.94%
Total Appropriations	2,458,470	2,950,225	2,621,175	3,155,052	3,460,340	3,460,340	32.01%

PERSONNEL ROSTER

JOB CODE	TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490123	Salary - Information Systems Manage	1	1	1	1	1	1	0.00%
490227	Salary - Information Systems Analyst	4	4	4	4	4	4	0.00%
490242	Salary - Database Manager	0	1	1	1	1	1	0.00%
490356	Salary - PC / Network Technician	3	3	3	3	3	3	0.00%
490357	Salary - Computer Operator I	1	0	0	0	0	0	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490932	Salary - Application Analyst	0	0	0	0	1	1	0.00%
	Total Positions	10	10	10	10	11	11	10.00%

2023-2024 ANNUAL BUDGET

DIVISION:	Finance	FUND #:	401
DEPARTMENT:	Management Information Systems	ORGANIZATION:	218800

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	9,034	5,637	15,000	25,000	15,000	15,000	15,000
490123	Salary - Information Systems Manage	58,490	58,949	65,095	65,095	65,094	65,094	65,094
490227	Salary - Information Systems Analyst	177,625	175,086	197,969	186,969	194,348	194,348	194,348
490242	Salary - Database Manager	0	0	52,785	47,785	53,847	53,847	53,847
490356	Salary - PC / Network Technician	111,049	112,418	124,118	114,118	112,926	112,926	112,926
490618	Salary - Administrative Secretary	29,935	30,300	33,459	33,459	33,458	33,458	33,458
490932	Salary - Application Analyst	0	0	0	0	61,027	61,027	61,027
	Total Salaries	386,133	382,390	488,426	472,426	535,700	535,700	535,700
	Fringe:							
510201	Fringe - Pension	79,698	74,107	112,777	107,777	120,159	120,159	120,159
510202	Fringe - Hospital	79,283	77,319	95,269	90,269	128,751	128,751	128,751
510206	Fringe - Medicare Insurance Tax	5,176	5,238	7,083	7,083	7,768	7,768	7,768
510207	Fringe - Life Insurance	267	265	420	420	462	462	462
	Total Fringe	164,424	156,929	215,549	205,549	257,140	257,140	257,140
	Operating and Contractual:							
520204	Uniforms	0	0	0	0	0	0	0
520400	Office	3,960	3,337	4,000	4,000	4,000	4,000	4,000
520500	Operating Supplies	14,244	10,031	15,000	15,000	15,000	15,000	15,000
520513	Operating - Paper	5,351	4,480	12,000	9,000	12,000	12,000	12,000
531301	Vehicle Costs - Fuel & Oil	1,123	1,472	3,000	3,000	3,000	3,000	3,000
531304	Vehicle Cost - R & M	1,354	254	5,000	3,000	5,000	5,000	5,000
531410	Telephone	21,463	42,834	35,000	35,000	35,000	35,000	35,000
531415	Internet Access	45,047	32,794	45,000	40,000	45,000	45,000	45,000
531416	Government Access Channel	0	0	15,000	10,000	15,000	15,000	15,000
543003	Travel & Training	0	3,691	20,000	20,000	20,000	20,000	20,000
605106	Maintenance Equipment	230,860	332,872	225,000	425,000	225,000	225,000	225,000
605114	Maintenance Software	809,730	992,894	830,000	1,000,000	830,000	830,000	830,000
646037	Emergency Relief - Laura	9,888	386,977	0	0	0	0	0
	Total Operating and Contractual	1,143,020	1,811,636	1,209,000	1,564,000	1,209,000	1,209,000	1,209,000
	Capital Outlay:							
707405	Building Improvements	0		0	0	4,000	4,000	4,000
707500	Vehicles	0		25,000	25,000	28,000	28,000	28,000
707600	Machinery & Equipment	622,728	430,887	440,000	458,609	582,000	582,000	582,000
707700	Office Furniture & Fixtures	142,165	985	700	700	2,500	2,500	2,500
707702	Computer Software		167,398	242,500	428,768	842,000	842,000	842,000
	Total Capital Outlay	764,893	599,270	708,200	913,077	1,458,500	1,458,500	1,458,500
	TOTAL DEPARTMENT	2,458,470	2,950,225	2,621,175	3,155,052	3,460,340	3,460,340	3,460,340

2023-2024 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Director of Utilities	ORGANIZATION:	218500

GOAL MISSION STATEMENT

Section 4-05 of the Home Rule Charter of the city of Alexandria charges the Director of Utilities with the administration of power plants; electric lines and services; water supply and distribution; gas lines and distribution; and sewerage collection and disposal.

FUNCTION DESCRIPTION

The Director of Utilities manages and coordinates all utility activities for the city including: electric production, electric distribution, water, gas, wastewater, and laboratory and testing services.

DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected

CITY OF ALEXANDRIA

2023-2024 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Division Director	ORGANIZATION:	218500

APPROPRIATION SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	221,544	98,976	373,242	234,242	381,979	381,979	2.34%
Fringe Benefits	69,469	24,948	125,102	81,102	136,963	136,963	9.48%
Operating/Contractual	338,305	419,002	392,000	588,000	392,000	392,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	629,318	542,926	890,344	903,344	910,942	910,942	2.31%

PERSONNEL ROSTER

JOB CODE	TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
480107	Salary - Director of Utilities	1	1	1	1	1	1	0.00%
480604	Salary - Executive Secretary	1	1	1	1	1	1	0.00%
490175	Salary - Enviro Compliance Manager	1	1	1	1	1	1	0.00%
490219	Salary - Professional Engineer	1	1	1	1	1	1	0.00%
490226	Salary - Assistant Director Utilities	1	1	1	1	1	1	0.00%
	Total Positions	5	5	5	5	5	5	0.00%
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2023-2024 ANNUAL BUDGET

DIVISION: Utilities	FUND #: 401
DEPARTMENT: Division Director	ORGANIZATION: 218500

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
480107	Salary - Director of Utilities	108,170	55,904	110,677	110,677	134,000	134,000	134,000
480604	Salary - Executive Secretary	41,453	18,586	43,200	30,200	40,000	40,000	40,000
490175	Salary - Enviro Compliance Manager	70,401	24,486	77,144	33,144	78,687	78,687	78,687
490219	Salary - Professional Engineer	1,520	0	68,045	29,045	61,859	61,859	61,859
490226	Salary - Assistant Director Utilities	0	0	74,176	31,176	67,433	67,433	67,433
	Total Salaries	221,544	98,976	373,242	234,242	381,979	381,979	381,979
	Fringe:							
510201	Fringe - Pension	45,660	19,257	81,127	47,127	76,121	76,121	76,121
510202	Fringe - Hospital	15,627	973	33,482	23,482	50,223	50,223	50,223
510206	Fringe - Medicare Insurance Tax	3,348	1,537	5,483	5,483	5,609	5,609	5,609
510207	Fringe - Life Insurance	89	42	210	210	210	210	210
510209	Fringe - Car Allowance	4,745	3,139	4,800	4,800	4,800	4,800	4,800
	Total Fringe	69,469	24,948	125,102	81,102	136,963	136,963	136,963
	Operating and Contractual:							
520204	Uniforms	1,440	0	1,000	1,000	1,000	1,000	1,000
520400	Office	3,185	1,683	7,000	7,000	7,000	7,000	7,000
531110	Professional Fees	217,304	294,425	300,000	500,000	300,000	300,000	300,000
531123	NERC ICP	78,091	73,614	50,000	25,000	50,000	50,000	50,000
531301	Vehicle Costs - Fuel & Oil	1,270	4,847	2,000	8,000	2,000	2,000	2,000
531304	Vehicle Cost - R & M	68	940	1,000	1,000	1,000	1,000	1,000
531410	Telephone	7,921	9,097	6,000	9,000	6,000	6,000	6,000
531500	Printing	251	284	2,000	2,000	2,000	2,000	2,000
543002	Dues & Subscriptions	28,065	27,983	18,000	30,000	18,000	18,000	18,000
543003	Travel & Training	710	6,129	5,000	5,000	5,000	5,000	5,000
	Total Operating and Contractual	338,305	419,002	392,000	588,000	392,000	392,000	392,000
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	629,318	542,926	890,344	903,344	910,942	910,942	910,942

2023-2024 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Electric Production	ORGANIZATION:	227100

GOAL MISSION STATEMENT

The mission of the City of Alexandria, Electric Production Department is to provide reliable and cost effective energy services, in a responsible and courteous manner, which meet the current future needs to our customers.

1. Customers. We will continually strive to remain customer-focused and always seek to improve the way in which we deliver services to our customers.
2. Employees. We will maintain a safe and positive work environment and provide the opportunity for professional and personal development. We will properly train employees for their responsibilities and see that they are regularly updated in current developments in their disciplines. We will ensure that employees and the community.
3. Power Supply. We will develop and maintain a reliable and secure supply of energy at a reasonable cost.

FUNCTION DESCRIPTION

D.G. Hunter Generating Station operates 24 hours a day, 7 days a week, with the capability to supply the city with electrical power to meet the needs of the citizens. Plant equipment is kept in proper working conditions to insure safe and reliable operations, allowing a unit to be started up in a minimum of four hours.

Negotiations for fuel and electrical power insures the most economical power for the citizens of Alexandria.

DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Reports: EPAAA, LEPA, SWPP, Dept. of Energy, NERC, FERC, DEQ & Utility Date	1,300	1,389	1,500
Requisitions Processed	1,200	1,250	1,315
Invoices & Packing Slips	2,500	1,820	2,690
Cleco Interchange Calls	8,760	9,700	8,980
Interchange Log Entries	61,320	62,500	61,320
Customer Complaints & Trouble Calls	5,000	4,980	

CITY OF ALEXANDRIA

2023-2024 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Electric Production	ORGANIZATION:	227100

APPROPRIATION SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	968,498	986,950	1,227,301	1,151,301	1,214,479	1,214,479	-1.04%
Fringe Benefits	369,398	392,319	543,637	509,637	515,732	515,732	-5.13%
Operating/Contractual	30,969,431	37,630,328	40,728,000	55,847,000	40,728,000	40,728,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	66,823	52,000	75,185	31,000	31,000	0.00%
Total Appropriations	32,307,327	39,076,420	42,550,938	57,583,123	42,489,211	42,489,211	-0.15%

PERSONNEL ROSTER

JOB CODE	TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490101	Salary - Superintendent Electric Prod	1	1	1	1	1	1	0.00%
490149	Salary - Custodial Worker	1	1	1	1	1	1	0.00%
490301	Salary - Supervisor Electric Production	1	1	1	1	1	1	0.00%
490302	Salary - Plant Maintenance Supervisor	1	1	1	1	1	1	0.00%
490378	Salary - Environmental Tech II	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490701	Salary - Electric Plant Shift Supervisor	5	5	5	5	5	5	0.00%
490704	Salary - Maintenance Mechanic II	1	1	1	1	1	1	0.00%
490705	Salary - Electric Plant Operator II	4	4	4	4	4	4	0.00%
490706	Salary - Maintenance Mechanic I	1	1	1	1	1	1	0.00%
490707	Salary - Electric Plant Operator I	5	5	5	5	5	5	0.00%
490822	Salary - Trades Worker	1	1	1	1	1	1	0.00%
490914	Salary - Industrial Electrician-Electric	1	1	1	1	1	1	0.00%
490915	Salary - Elec & Insrt Tech-Electric Pro	1	1	1	1	1	1	0.00%
	Total Positions	25	25	25	25	25	25	0.00%

2023-2024 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Electric Production	ORGANIZATION:	227100

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	115,291	101,029	160,000	140,000	160,000	160,000	160,000
490101	Salary - Superintendent Electric Prod	90,608	64,197	70,943	70,943	70,943	70,943	70,943
490149	Salary - Custodial Worker	24,131	24,285	26,817	26,817	26,817	26,817	26,817
490301	Salary - Supervisor Electric Production	54,660	53,340	63,559	63,559	63,559	63,559	63,559
490302	Salary - Plant Maintenance Supervisor	41,567	41,816	46,180	46,180	46,180	46,180	46,180
490378	Salary - Environmental Tech II	46,305	46,095	50,900	50,900	50,900	50,900	50,900
490618	Salary - Administrative Secretary	29,187	22,655	32,626	32,626	32,626	32,626	32,626
490701	Salary - Electric Plant Shift Supervisor	232,727	237,500	261,036	261,036	261,035	261,035	261,035
490704	Salary - Maintenance Mechanic II	37,943	38,831	42,408	42,408	42,409	42,409	42,409
490705	Salary - Electric Plant Operator II	119,549	141,792	151,060	142,060	147,005	147,005	147,005
490706	Salary - Maintenance Mechanic I	16,833	17,562	36,562	36,562	36,562	36,562	36,562
490707	Salary - Electric Plant Operator I	61,687	101,348	161,870	122,870	152,494	152,494	152,494
490822	Salary - Trades Worker	14,371	18,120	30,499	22,499	31,109	31,109	31,109
490914	Salary - Industrial Electrician-Electric	42,870	43,075	47,566	47,566	47,565	47,565	47,565
490915	Salary - Elec & Insrt Tech-Electric Pro	40,769	35,305	45,275	45,275	45,275	45,275	45,275
	Total Salaries	968,498	986,950	1,227,301	1,151,301	1,214,479	1,214,479	1,214,479
	Fringe:							
510201	Fringe - Pension	195,449	191,322	283,385	265,385	272,407	272,407	272,407
510202	Fringe - Hospital	161,250	186,688	241,404	225,404	224,663	224,663	224,663
510206	Fringe - Medicare Insurance Tax	12,097	13,663	17,798	17,798	17,612	17,612	17,612
510207	Fringe - Life Insurance	602	646	1,050	1,050	1,050	1,050	1,050
	Total Fringe	369,398	392,319	543,637	509,637	515,732	515,732	515,732
	Operating and Contractual:							
520105	Contract Labor	10,103	6,763	0	0	0	0	0
520204	Uniforms	13,945	15,265	14,000	14,000	14,000	14,000	14,000
520400	Office	725	1,424	2,000	2,000	2,000	2,000	2,000
520500	Operating Supplies	5,793	10,437	20,000	20,000	20,000	20,000	20,000
520501	Operating - Janitorial	2,737	3,566	3,000	3,000	3,000	3,000	3,000
520503	Operating - Chemicals	37,595	139,954	200,000	175,000	200,000	200,000	200,000
520505	Operating - Gases	7,687	2,899	26,000	11,000	26,000	26,000	26,000
520514	Small Tools	581	2,182	4,000	4,000	4,000	4,000	4,000
531215	Fees, Licenses & Permits	2,070	1,796	4,000	4,000	4,000	4,000	4,000
531301	Vehicle Costs - Fuel & Oil	1,978	3,231	7,000	13,000	7,000	7,000	7,000
531304	Vehicle Costs - R & M	4,423	6,358	3,000	9,000	3,000	3,000	3,000
531410	Telephone	1,842	2,392	6,000	3,000	6,000	6,000	6,000
531500	Printing	380	103	0	0	0	0	0
531701	Utilities	3,994	3,919	7,000	7,000	7,000	7,000	7,000
543002	Dues & Subscriptions	1,713	0	4,000	4,000	4,000	4,000	4,000
543003	Travel & Training	0	275	5,000	5,000	5,000	5,000	5,000
554001	Purchases-Direct Energy Costs	22,885,266	31,085,162	31,000,000	45,000,000	31,000,000	31,000,000	31,000,000
554002	Purchases-Other Energy Costs	7,697,047	5,968,342	9,000,000	10,000,000	9,000,000	9,000,000	9,000,000
554006	Purchases-Plant Fuel	0	0	0	0	0	0	0
605101	Maintenance Bldg & Facilities	12,632	19,529	20,000	20,000	20,000	20,000	20,000
605102	Maintenance Plant	264,687	356,193	400,000	550,000	400,000	400,000	400,000
646037	Emergency Relief - Laura	14,233	0	0	0	0	0	0
605106	Maintenance Equipment	0	538	3,000	3,000	3,000	3,000	3,000
	Total Operating and Contractual	30,969,431	37,630,328	40,728,000	55,847,000	40,728,000	40,728,000	40,728,000

2023-2024 ANNUAL BUDGET

DIVISION:	Utilities	401
DEPARTMENT:	Electric Production	227100

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Capital Outlay:							
707405	Building Improvements	0	13,599	0	0	0	0	0
707500	Vehicles	0	0	0	0	0	0	0
707600	Machinery & Equipment	0	53,224	35,000	58,185	23,000	12,000	12,000
707700	Office Furniture & Fixtures	0	0	1,000	1,000	3,000	3,000	3,000
707702	Computer Software	0	0	16,000	16,000	16,000	16,000	16,000
	Total Capital Outlay	0	66,823	52,000	75,185	42,000	31,000	31,000
	TOTAL DEPARTMENT	32,307,327	39,076,420	42,550,938	57,583,123	42,500,211	42,489,211	42,489,211

2023-2024 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Bayou Cove	ORGANIZATION:	227101

GOAL MISSION STATEMENT

FUNCTION DESCRIPTION

DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected

CITY OF ALEXANDRIA

2023-2024 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Electric Production - Bayou Cove	ORGANIZATION:	227101

APPROPRIATION SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	0	0	0	0	0	0	0.00%
Fringe Benefits	0	0	0	0	0	0	0.00%
Operating/Contractual	4,263,307	2,993,554	2,700,000	8,500,000	2,700,000	2,700,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	4,263,307	2,993,554	2,700,000	8,500,000	2,700,000	2,700,000	0.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change

2023-2024 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Electric Production - Bayou Cove	ORGANIZATION:	227101

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
531110	Operating and Contractual: Professional Fees & Services	1,041,634	855,525	1,100,000	900,000	1,100,000	1,100,000	1,100,000
554006	Purchases-Plant Fuel	3,221,673	2,138,029	1,600,000	7,600,000	1,600,000	1,600,000	1,600,000
	Total Operating and Contractual	4,263,307	2,993,554	2,700,000	8,500,000	2,700,000	2,700,000	2,700,000
	TOTAL DEPARTMENT	4,263,307	2,993,554	2,700,000	8,500,000	2,700,000	2,700,000	2,700,000

2023-2024 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Electric Distribution	ORGANIZATION:	227200

GOAL MISSION STATEMENT

To provide quality electric service to residential, commercial and industrial customers by maintaining high standards of workmanship, efficiency and reliability.

FUNCTION DESCRIPTION

Construction of new additions and extensions to the City's electrical distribution system as growth requires. Maintain existing electric distribution system by checking equipment, performing preventive maintenance and reconducting outdated circuits as loads and schedules allow. Respond to emergency call 24 hours a day, 7 days a week. Maintain street lighting and rental lights. Provide temporary electric service for special events. Maintain and store proper documentation of all electric meters, breakers, relays, transformers and equipment in the system. Test, record and remove all PCB contaminated transformers in system. Relamp and maintain sports lighting at all Ball Parks in the City. Ensure compliance with all FERC, NERC, and SPP rules and regulations. Assist all other departments as required.

DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Distribution Substations	7	7	7
Substation Transformers (MVA)	350	350	360
Distribution Lines (miles)	175	181	183
Transmission Lines (miles)	17	17	17
Electric Meters	22,972	24,022	24,142
Electric Customers	27,297	28,545	28,687
Street Lights	19,500	20,001	20,501
Peak Load (MW)	179	181	184

CITY OF ALEXANDRIA

2023-2024 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Electric Distribution	ORGANIZATION:	227200

APPROPRIATION SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		Percent Change
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
Salaries and Wages	1,812,048	1,610,588	2,051,937	1,903,937	2,035,380	2,035,380	-0.81%
Fringe Benefits	720,743	654,926	957,159	876,159	965,185	965,185	0.84%
Operating/Contractual	6,403,111	3,322,746	2,102,000	2,677,000	2,102,000	2,102,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	1,286,341	1,340,392	1,530,475	1,693,104	1,196,112	1,196,112	-21.85%
Total Appropriations	10,222,243	6,928,652	6,641,571	7,150,200	6,298,677	6,298,677	-5.16%

PERSONNEL ROSTER

JOB CODE	TITLE	2020-2021	2021-2022	2022-2023		2023-2024		Percent Change
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	
490102	Salary - Superintendent Electric Dist	1	1	1	1	1	1	0.00%
490147	Salary - Maintenance Worker Senior	1	1	1	1	1	1	0.00%
490171	Salary - Crew Supervisor Electric Dist	3	3	3	3	3	3	0.00%
490303	Salary - Supervisor Electric Distributio	1	1	1	1	1	1	0.00%
490316	Salary - Engineering Tech II	1	1	1	1	1	1	100.00%
490365	Salary - SCADA Operator Electric Dis	4	4	4	4	4	4	0.00%
490618	Salary - Administrative Assistant	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490708	Salary - Electric Substation Superviso	1	1	1	1	1	1	0.00%
490712	Salary - Electric Line Worker Senior	9	9	9	9	9	9	0.00%
490715	Salary - Electric Meter Technician	2	2	2	2	2	2	0.00%
490718	Salary - Electric Line Worker	3	3	3	3	3	3	0.00%
490764	Salary - Electc Substation Tech II	1	1	1	1	1	1	0.00%
490769	Salary - Electc Substation Tech I	2	2	2	2	2	2	0.00%
490822	Salary - Trades Worker	5	5	5	5	5	5	0.00%
490904	Salary - Supervisor Meter & Service	1	1	1	1	1	1	0.00%
490917	Salary - Electric Distribution System T	1	1	1	1	1	1	0.00%
490922	Salary - Electric Dist Service Planner	1	1	1	1	1	1	0.00%
	Total Positions	39	39	39	39	39	39	0.00%

2023-2024 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Electric Distribution	ORGANIZATION:	227200

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
Salaries:								
450001	Overtime	452,170	295,503	250,000	340,000	250,000	250,000	250,000
490102	Salary - Superintendent Electric Dist	2,028	0	68,737	28,737	61,859	61,859	61,859
490147	Salary - Maintenance Worker Senior	28,872	28,953	31,972	31,972	31,972	31,972	31,972
490171	Salary - Crew Supervisor Electric Dist	160,514	147,379	196,289	196,289	196,289	196,289	196,289
490303	Salary - Supervisor Electric Distributio	64,118	64,284	70,985	70,985	70,985	70,985	70,985
490316	Salary - Engineering Tech II	17,066	33,773	37,293	37,293	37,293	37,293	37,293
490365	Salary - SCADA Operator Electric Dis	157,050	154,324	165,861	165,861	165,861	165,861	165,861
490614	Salary - Administrative Assistant	33,485	33,981	36,852	36,852	36,853	36,853	36,853
490618	Salary - Administrative Secretary	29,463	29,508	32,626	32,626	32,626	32,626	32,626
490708	Salary - Electric Substation Superviso	62,088	62,279	68,737	68,737	68,737	68,737	68,737
490712	Salary - Electric Line Worker Senior	328,909	240,051	411,722	297,722	417,814	417,814	417,814
490715	Salary - Electric Meter Technician	60,105	65,450	72,194	72,194	72,195	72,195	72,195
490718	Salary - Electric Line Worker	101,743	48,140	117,829	73,829	110,904	110,904	110,904
490764	Salary - Electric Substation Tech II	58,101	58,387	64,324	64,324	64,324	64,324	64,324
490769	Salary - Electric Substation Tech I	69,673	58,369	76,953	76,953	76,952	76,952	76,952
490822	Salary - Trades Worker	59,441	112,221	153,715	113,715	144,176	144,176	144,176
490904	Salary - Supervisor Meter & Service	61,715	61,874	68,324	68,324	68,324	68,324	68,324
490917	Salary - Electric Distribution System T	53,725	53,864	59,479	59,479	59,479	59,479	59,479
490922	Salary - Electric Dist Service Planner	11,782	62,248	68,045	68,045	68,737	68,737	68,737
	Total Salaries	1,812,048	1,610,588	2,051,937	1,903,937	2,035,380	2,035,380	2,035,380
Fringe:								
510201	Fringe - Pension	369,856	305,428	473,791	433,791	456,536	456,536	456,536
510202	Fringe - Hospital	325,194	326,432	451,976	410,976	477,500	477,500	477,500
510206	Fringe - Medicare Insurance Tax	24,787	22,182	29,754	29,754	29,511	29,511	29,511
510207	Fringe - Life Insurance	906	884	1,638	1,638	1,638	1,638	1,638
	Total Fringe	720,743	654,926	957,159	876,159	965,185	965,185	965,185
Operating and Contractual:								
520105	Contract Labor	17,321	0	0	0	0	0	0
520204	Uniforms	12,922	13,983	14,000	14,000	14,000	14,000	14,000
520400	Office	1,694	2,030	5,000	5,000	5,000	5,000	5,000
520500	Operating Supplies	31,797	27,435	40,000	40,000	40,000	40,000	40,000
520514	Small Tools	8,630	6,061	14,000	14,000	14,000	14,000	14,000
531115	Tree Trimming	299,150	631,622	400,000	650,000	400,000	400,000	400,000
531301	Vehicle Costs - Fuel & Oil	74,718	75,874	80,000	90,000	80,000	80,000	80,000
531304	Vehicle Costs - R & M	53,681	37,577	60,000	65,000	60,000	60,000	60,000
531410	Telephone	133,037	264,417	65,000	220,000	65,000	65,000	65,000
531701	Utilities	152,339	156,891	190,000	170,000	190,000	190,000	190,000
543002	Dues & Subscriptions	407	667	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	156	1,529	19,000	19,000	19,000	19,000	19,000
554007	Lamp Renewals	7,964	11,118	35,000	35,000	35,000	35,000	35,000
605101	Maintenance Bldg & Facilities	29,954	15,977	32,000	32,000	32,000	32,000	32,000
605106	Maintenance Equipment	38,850	58,189	70,000	70,000	70,000	70,000	70,000
605113	Maintenance Lines & Poles	852,869	1,402,242	950,000	1,150,000	950,000	950,000	950,000
605115	Maintenance Meters	0	0	2,000	2,000	2,000	2,000	2,000
605118	Maintenance Substations	45,626	75,470	110,000	85,000	110,000	110,000	110,000
605125	PCB Disposal/Testing	0	179	15,000	15,000	15,000	15,000	15,000
646037	Emergency Relief - Laura	4,641,996	541,485	0	0	0	0	0
	Total Operating and Contractual	6,403,111	3,322,746	2,102,000	2,677,000	2,102,000	2,102,000	2,102,000

2023-2024 ANNUAL BUDGET

DIVISION:	Utilities	401
DEPARTMENT:	Electric Distribution	227200

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Capital Outlay:							
707101	Acquisitions	0	0	0	0	0	0	0
707300	Meters	90,085	102,615	194,000	194,000	194,000	97,000	97,000
707359	Christmas Lighting	0	0	0	0	150,000	0	0
707361	Street Lights	138,801	255,386	194,000	194,000	194,000	97,000	97,000
707363	Electric Transformers	451,166	511,970	412,000	412,000	412,000	206,000	206,000
707401	Electric Systems Additions	38,297	189,640	194,000	194,000	194,000	97,000	97,000
707405	Building Improvements	319,316	0	0	0	359,000	106,750	106,750
707500	Vehicles	209,608	153,380	240,000	389,218	343,942	345,000	345,000
707600	Machinery & Equipment	2,878	51,304	165,475	170,265	572,307	128,362	128,362
707700	Office Furniture and Fixtures	1,200	0	4,000	4,000	9,000	3,150	3,150
707702	Computer Software	34,990	76,097	127,000	135,621	131,000	115,850	115,850
	Total Capital Outlay	1,286,341	1,340,392	1,530,475	1,693,104	2,559,249	1,196,112	1,196,112
	TOTAL DEPARTMENT	10,222,243	6,928,652	6,641,571	7,150,200	7,661,814	6,298,677	6,298,677

2023-2024 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Water	ORGANIZATION:	237501

GOAL MISSION STATEMENT

To produce water that is good, pure, wholesome and in quantity suitable for drinking, domestic and culinary purposes. It also provides water for fire protection and delivers the water by pump stations and water mains to our customers.

FUNCTION DESCRIPTION

The Water Department monitors, inspects, repairs and maintains 52 water wells, 27,500 water meters, 500 miles of water mains, over 2,834 fire hydrants, 7 pump stations, 11 water resevoirs and delivers an average of 20 million gallons of water to its customers each day. In performing these tasks, approximately 50 corrective work orders are completed each day.

DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Total Water Customers	27,500	27,500	28,000
Average Daily Water Consumption	15,000,000	15,000,000	15,000,000
Work Orders	20,000	21,400	22,000

2023-2024 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Water Distribution	ORGANIZATION:	237501

APPROPRIATION SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	821,529	783,731	1,223,444	1,148,444	1,160,745	1,160,745	-5.12%
Fringe Benefits	341,569	321,425	663,795	584,795	655,100	655,100	-1.31%
Operating/Contractual	331,248	366,133	458,000	575,000	458,000	458,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	3,400,931	201,441	409,191	445,360	270,300	270,300	-33.94%
Total Appropriations	4,895,277	1,672,730	2,754,430	2,753,599	2,544,145	2,544,145	-7.63%

PERSONNEL ROSTER

JOB CODE	TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490103	Salary - Superintendent Water	1	1	1	1	1	1	0.00%
490147	Salary - Maintenance Worker Senior	2	2	2	2	2	2	0.00%
490167	Salary - Crew Supervisor Water Dist	6	6	6	6	6	6	0.00%
490168	Salary - Supervisor Water Distribution	1	2	2	2	2	2	0.00%
490204	Salary - Asst Superintendent	1	2	2	2	2	2	0.00%
490318	Salary - Meter Technician	2	2	2	2	2	2	0.00%
490342	Salary - Construction Inspector	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	100.00%
490722	Salary - Pipe Layer	4	4	4	4	4	4	0.00%
490738	Salary - Equipment Operator III	1	1	1	1	1	1	0.00%
490820	Salary - Maintenance Worker	5	5	5	5	5	5	0.00%
490905	Salary - Industrial Painter	1	1	1	1	1	1	0.00%
490923	Salary - Superintendent Water Ops	1	1	1	1	1	1	0.00%
	Total Positions	28	30	30	30	30	30	0.00%

2023-2024 ANNUAL BUDGET

DIVISION: Utilities	FUND #: 401
DEPARTMENT: Water Distribution	ORGANIZATION: 237501

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	89,985	92,785	40,000	150,000	40,000	40,000	40,000
490103	Salary - Superintendent Water	0	0	71,500	51,500	59,093	59,093	59,093
490147	Salary - Maintenance Worker Senior	34,334	0	57,931	38,931	52,665	52,665	52,665
490167	Salary - Crew Supervisor Water Dist	241,447	282,713	272,684	272,684	256,685	256,685	256,685
490168	Salary - Supervisor Water Distribution	46,477	37,371	98,569	77,569	103,842	103,842	103,842
490204	Salary - Asst Superintendent	15,693	9,685	100,430	74,430	99,917	99,917	99,917
490318	Salary - Meter Technician	58,425	41,769	68,392	68,392	65,345	65,345	65,345
490342	Salary - Construction Inspector	39,059	39,136	43,221	43,221	43,221	43,221	43,221
490618	Salary - Administrative Secretary	28,657	29,919	32,626	26,626	30,314	30,314	30,314
490626	Salary - Clerical Specialist	18,096	4,643	27,433	27,433	24,939	24,939	24,939
490722	Salary - Pipe Layer	61,941	64,812	130,567	130,567	127,660	127,660	127,660
490738	Salary - Equipment Operator III	34,124	34,342	37,927	37,927	37,927	37,927	37,927
490820	Salary - Maintenance Worker	55,941	38,691	115,324	42,324	104,000	104,000	104,000
490905	Salary - Industrial Painter	15,075	25,377	35,753	15,753	34,225	34,225	34,225
490923	Salary - Superintendent Water Ops	82,275	82,488	91,087	91,087	80,912	80,912	80,912
	Total Salaries	821,529	783,731	1,223,444	1,148,444	1,160,745	1,160,745	1,160,745
	Fringe:							
510201	Fringe - Pension	167,558	151,863	282,493	255,493	260,351	260,351	260,351
510202	Fringe - Hospital	161,743	158,173	362,300	310,300	376,657	376,657	376,657
510206	Fringe - Medicare Insurance Tax	11,645	10,828	17,742	17,742	16,832	16,832	16,832
510207	Fringe - Life Insurance	623	561	1,260	1,260	1,260	1,260	1,260
	Total Fringe	341,569	321,425	663,795	584,795	655,100	655,100	655,100
	Operating and Contractual:							
520105	Contract Labor	5,864	23,651	0	36,000	0	0	0
520204	Uniforms	11,628	4,636	7,000	7,000	7,000	7,000	7,000
520400	Office	4,652	4,679	7,000	7,000	7,000	7,000	7,000
520500	Operating Supplies	9,384	10,601	10,000	10,000	10,000	10,000	10,000
520501	Operating - Janitorial	0	224	1,000	1,000	1,000	1,000	1,000
520507	Operating - Sand & Gravel	1,070	0	5,000	5,000	5,000	5,000	5,000
520510	Operating - Paint	4,500	4,500	9,000	9,000	9,000	9,000	9,000
520514	Small Tools	2,485	1,499	5,000	5,000	5,000	5,000	5,000
531215	Fees, Licenses & Permits	49,999	24,445	40,000	42,000	40,000	40,000	40,000
531301	Vehicle Costs - Fuel & Oil	41,475	62,591	83,000	105,000	83,000	83,000	83,000
531304	Vehicle Costs - R & M	63,232	63,844	60,000	90,000	60,000	60,000	60,000
531410	Telephone	3,402	2,508	7,000	4,000	7,000	7,000	7,000
531500	Printing	899	537	5,000	5,000	5,000	5,000	5,000
543002	Dues & Subscriptions	715	1,580	2,000	2,000	2,000	2,000	2,000
543003	Travel & Training	2,687	11,057	7,000	7,000	7,000	7,000	7,000
605106	Maintenance Equipment	9,734	4,233	10,000	10,000	10,000	10,000	10,000
605115	Maintenance Meters	9,258	9,634	60,000	30,000	60,000	60,000	60,000
605117	Maintenance Mains	110,264	135,914	140,000	200,000	140,000	140,000	140,000
	Total Operating and Contractual	331,248	366,133	458,000	575,000	458,000	458,000	458,000

2023-2024 ANNUAL BUDGET

DIVISION:	Utilities	401
DEPARTMENT:	Water Distribution	237501

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Capital Outlay:							
707300	Meters	187,878	119,403	234,000	234,000	234,000	117,000	117,000
707401	Water System Additions	3,129,162	0	75,000	75,000	75,000	38,000	38,000
707405	Building Improvements	0	0	0	0	10,000	10,000	10,000
707500	Vehicles	38,995	56,198	40,365	76,534	152,000	42,000	42,000
707600	Machinery & Equipment	44,896	25,242	57,312	57,312	235,800	46,800	46,800
707700	Office Furniture & Fixtures	0	598	2,514	2,514	16,500	16,500	16,500
707702	Computer Software	0		0	0	0	0	0
	Total Capital Outlay	3,400,931	201,441	409,191	445,360	723,300	270,300	270,300
	TOTAL DEPARTMENT	4,895,277	1,672,730	2,754,430	2,753,599	2,997,145	2,544,145	2,544,145

2023-2024 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Water Production	ORGANIZATION:	237502

APPROPRIATION SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	629,040	660,685	693,570	707,570	655,871	655,871	-5.44%
Fringe Benefits	279,231	263,420	317,927	316,927	295,956	295,956	-6.91%
Operating/Contractual	1,134,700	1,532,090	1,496,000	1,514,000	1,496,000	1,496,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	109,574	91,754	235,402	433,402	240,500	240,500	2.17%
Total Appropriations	2,152,545	2,547,949	2,742,899	2,971,899	2,688,327	2,688,327	-1.99%

PERSONNEL ROSTER

JOB CODE	TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490147	Salary - Maintenance Worker Senior	1	1	1	1	1	1	0.00%
490167	Salary - Crew Supervisor Water Dist	1	1	1	1	1	1	0.00%
490169	Salary - Supervisor Water Treatment	1	1	1	1	1	1	0.00%
490351	Salary - Water Plant Operator	7	7	7	7	7	7	0.00%
490738	Salary - Equipment Operator III	2	2	2	2	2	2	0.00%
490905	Salary - Industrial Painter	1	1	1	1	1	1	0.00%
490916	Salary - Elec & Insrt Tech-Wastew/Wa	1	1	1	1	1	1	0.00%
	Total Positions	14	14	14	14	14	14	0.00%

2023-2024 ANNUAL BUDGET

DIVISION: Utilities	FUND #: 401
DEPARTMENT: Water Production	ORGANIZATION: 237502

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	105,911	147,187	40,000	150,000	40,000	40,000	40,000
490147	Salary - Maintenance Worker Senior	20,282	26,125	32,282	14,282	32,282	32,282	32,282
490167	Salary - Crew Supervisor Water Dist	38,477	13,326	54,954	23,954	54,954	54,954	54,954
490169	Salary - Supervisor Water Treatment	57,574	66,701	59,760	59,760	59,760	59,760	59,760
490351	Salary - Water Plant Operator	316,286	262,681	332,751	305,751	298,240	298,240	298,240
490738	Salary - Equipment Operator III	5,967	50,716	81,306	61,306	78,119	78,119	78,119
490905	Salary - Industrial Painter	33,904	34,008	37,563	37,563	37,562	37,562	37,562
490916	Salary - Elec & Insrt Tech-Wastew/Wa	50,639	59,941	54,954	54,954	54,954	54,954	54,954
	Total Salaries	629,040	660,685	693,570	707,570	655,871	655,871	655,871
	Fringe:							
510201	Fringe - Pension	129,273	123,535	138,294	150,294	129,016	129,016	129,016
510202	Fringe - Hospital	141,037	130,380	170,509	157,509	158,199	158,199	158,199
510206	Fringe - Medicare Insurance Tax	8,562	9,167	8,536	8,536	8,153	8,153	8,153
510207	Fringe - Life Insurance	359	338	588	588	588	588	588
	Total Fringe	279,231	263,420	317,927	316,927	295,956	295,956	295,956
	Operating and Contractual:							
520500	Operating Supplies	5,571	7,706	5,000	8,000	5,000	5,000	5,000
520503	Operating Chemicals	102,258	149,232	200,000	220,000	200,000	200,000	200,000
520514	Small Tools	2,223	2,062	3,000	3,000	3,000	3,000	3,000
531701	Utilities	882,062	1,015,427	925,000	900,000	925,000	925,000	925,000
605101	Maintenance Bldg & Facilities	1,575	4,187	2,000	2,000	2,000	2,000	2,000
605106	Maintenance - Equipment	2,721	5,738	8,000	8,000	8,000	8,000	8,000
605110	Maint Grounds & Right of Way	0	2,235	6,000	6,000	6,000	6,000	6,000
605117	Maintenance Mains	12,672	20,372	60,000	30,000	60,000	60,000	60,000
605119	Maintenance Reservoirs	3,458	69,549	74,000	74,000	74,000	74,000	74,000
605121	Maintenance Wells	88,726	206,408	200,000	250,000	200,000	200,000	200,000
605123	Maintenance Pump Stations	8,985	8,983	13,000	13,000	13,000	13,000	13,000
646037	Emergency Relief - Laura	24,449	40,191	0	0	0	0	0
	Total Operating and Contractual	1,134,700	1,532,090	1,496,000	1,514,000	1,496,000	1,496,000	1,496,000
	Capital Outlay:							
707300	Meters	0	0	0	0	10,000	5,000	5,000
707405	Building Improvements	12,755	0	16,235	16,235	46,500	46,500	46,500
707500	Vehicles	46,332	0	97,800	295,800	296,000	150,000	150,000
707600	Machinery & Equipment	50,487	59,754	121,367	121,367	78,500	39,000	39,000
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	32,000	0	0	0	0	0
	Total Capital Outlay	109,574	91,754	235,402	433,402	431,000	240,500	240,500
	TOTAL DEPARTMENT	2,152,545	2,547,949	2,742,899	2,971,899	2,878,827	2,688,327	2,688,327

2023-2024 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Gas Distribution	ORGANIZATION:	247800

GOAL MISSION STATEMENT

The goal and mission of the City of Alexandria, Gas Department is to continue to provide quality service to all of our residential, industrial, and commercial customers in a safe and efficient manner. While at the same time striving to meet all regulations and mandates required to satisfy the State and Federal Offices of Pipeline Safety.

The coordinating of all utility activities between engineering firms, construction contractors, and the City of Alexandria, Gas Department is mandatory.

The City of Alexandria, Gas Department inspects all new gas main lines laid by gas contractors and all work performed by gas contractors on private property, both inside and outside the city limits, to insure that the gas lines installed and the work performed on private property is in accordance with our codes and specifications to guarantee a safe operating natural gas system.

FUNCTION DESCRIPTION

The City of Alexandria, Gas Distribution Department provides natural gas to approximately 20,000 customers for residential, industrial, and commercial use. We maintain approximately 550 miles of main line and approximately 20,000 service lines that range in size from 1/2" to 12" pipe.

Natural gas service is provided to these customers from 32 regulator station, one (1) booster station, and one (1) meter/regulator station at the City of Alexandria, D.G. Hunter Power Plant. The natural gas to supply our customers is purchased from four (4) gate stations. Natural gas for the City of Alexandria, D.G. Hunter Power Plant is purchased from one (1) gate station. The department also maintains and services three (3) bulk odorization tank stations as well as three (3) odorant injectors.

To assist in insuring the proper and safe operation of our natural gas system, the City of Alexandria, Gas Department utilizes an up-to-date SCADA System monitored 24 hours a day/365 days a year.

DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Customers (residential, industrial, commercial)	20,000	20,000	20,000
Work Orders	7,000	7,000	7,000
Gas Inspections	1,000	1,000	1,000
Meters & Taps Installed	500	500	500
Meters Changed Out	400	400	400
Leaks Detected	600	600	600

CITY OF ALEXANDRIA

2023-2024 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Gas Distribution	ORGANIZATION:	247800

APPROPRIATION SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	1,254,779	1,192,721	1,444,168	1,440,168	1,407,571	1,407,571	-2.53%
Fringe Benefits	580,899	545,913	767,959	723,959	798,770	798,770	4.01%
Operating/Contractual	6,524,707	10,684,829	8,413,000	12,455,000	8,413,000	8,413,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	308,124	386,563	369,426	554,890	191,006	191,006	-48.30%
Total Appropriations	8,668,509	12,810,026	10,994,553	15,174,017	10,810,347	10,810,347	-1.68%

PERSONNEL ROSTER

JOB CODE	TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490104	Salary - Superintendent	1	1	1	1	1	1	0.00%
490170	Salary - Crew Supervisor Gas Dist	4	4	4	4	4	4	0.00%
490308	Salary - Gas General Supervisor	1	1	1	1	1	1	0.00%
490318	Salary - Meter Technician	1	1	1	1	1	1	0.00%
490322	Salary - Gas System Technician	2	2	2	2	2	2	0.00%
490324	Salary - Cathodic Protection Tech	1	1	1	1	1	1	0.00%
490325	Salary - Leak Survey Technician	2	2	2	2	2	2	0.00%
490367	Salary - SCADA Operator Gas	5	5	5	5	5	5	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490624	Salary - Inventory Coordinator	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
490721	Salary - Gas Service Technician	1	1	1	1	1	1	0.00%
490722	Salary - Pipe Layer	5	5	5	5	5	5	0.00%
490726	Salary - Pipeline Welder	2	2	2	2	2	2	0.00%
490738	Salary - Equipment Operator III	1	1	1	1	1	1	0.00%
490822	Salary - Trades Worker	4	4	4	4	4	4	0.00%
490908	Salary - Supervisor Cathodic Protectio	1	1	1	1	1	1	0.00%
490916	Salary - Electronic & Instrumentation	1	1	1	1	1	1	0.00%
	Total Positions	35	35	35	35	35	35	0.00%

2023-2024 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Gas Distribution	ORGANIZATION:	247800

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	109,621	166,687	75,000	215,000	75,000	75,000	75,000
490104	Salary - Superintendent	59,661	58,679	66,303	66,303	66,302	66,302	66,302
490170	Salary - Crew Supervisor Gas Dist	161,062	161,793	183,182	183,182	183,181	183,181	183,181
490308	Salary - Gas General Supervisor	49,061	28,874	49,002	49,002	49,002	49,002	49,002
490318	Salary - Meter Technician	32,624	10,262	35,758	15,758	32,507	32,507	32,507
490322	Salary - Gas System Technician	63,152	73,000	79,324	79,324	79,324	79,324	79,324
490324	Salary - Cathodic Protection Tech	36,904	32,565	35,753	35,753	35,753	35,753	35,753
490325	Salary - Leak Survey Technician	75,004	60,229	72,535	72,535	72,535	72,535	72,535
490366	Salary - SCADA Operator Gas	189,935	189,255	209,225	209,225	209,225	209,225	209,225
490618	Salary - Administrative Secretary	29,487	29,550	32,626	32,626	32,626	32,626	32,626
490624	Salary - Inventory Coordinator	37,903	38,364	42,364	42,364	42,364	42,364	42,364
490626	Salary - Clerical Specialist	11,319	25,462	27,982	27,982	27,982	27,982	27,982
490721	Salary - Gas Service Technician	32,815	21,323	35,617	35,617	32,379	32,379	32,379
490722	Salary - Pipe Layer	117,107	109,486	166,813	122,813	154,922	154,922	154,922
490726	Salary - Pipeline Welder	55,886	58,614	82,935	69,935	79,610	79,610	79,610
490738	Salary - Equipment Operator III	27,453	30,782	35,053	35,053	31,866	31,866	31,866
490822	Salary - Trades Worker	70,285	34,748	122,606	55,606	110,904	110,904	110,904
490908	Salary - Supervisor Cathodic Protectio	41,714	35,178	44,899	44,899	44,898	44,898	44,898
490916	Salary - Electronic & Instrumentation	53,786	27,870	47,191	47,191	47,191	47,191	47,191
	Total Salaries	1,254,779	1,192,721	1,444,168	1,440,168	1,407,571	1,407,571	1,407,571
	Fringe:							
510201	Fringe - Pension	250,252	230,454	333,457	318,457	315,718	315,718	315,718
510202	Fringe - Hospital	313,654	298,280	412,095	383,095	461,175	461,175	461,175
510206	Fringe - Medicare Insurance Tax	16,136	16,353	20,937	20,937	20,407	20,407	20,407
510207	Fringe - Life Insurance	857	826	1,470	1,470	1,470	1,470	1,470
	Total Fringe	580,899	545,913	767,959	723,959	798,770	798,770	798,770
	Operating and Contractual:							
520105	Contract Labor	0	0	0	0	0	0	0
520204	Uniforms	15,621	17,476	9,000	9,000	9,000	9,000	9,000
520400	Office	6,039	6,487	6,000	6,000	6,000	6,000	6,000
520500	Operating Supplies	10,383	11,640	12,000	14,000	12,000	12,000	12,000
520503	Operating - Chemicals	21,598	19,728	20,000	20,000	20,000	20,000	20,000
520514	Small Tools	3,821	2,163	4,000	4,000	4,000	4,000	4,000
531124	Regulatory Compliance	39,067	86,174	45,000	45,000	45,000	45,000	45,000
531215	Fees, Licenses & Permits	20,749	22,256	25,000	25,000	25,000	25,000	25,000
531301	Vehicle Costs - Fuel & Oil	28,404	47,971	55,000	70,000	55,000	55,000	55,000
531304	Vehicle Costs - R & M	22,398	30,500	27,000	47,000	27,000	27,000	27,000
531410	Telephone	1,868	2,057	4,000	3,000	4,000	4,000	4,000
531500	Printing	3,910	3,234	0	0	0	0	0
531701	Utilities	1,627	1,663	4,000	4,000	4,000	4,000	4,000
531800	Lease	33,584	40,197	48,000	44,000	48,000	48,000	48,000
543002	Dues & Subscriptions	612	613	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	0	156	10,000	10,000	10,000	10,000	10,000
554003	Purchases-Natural Gas	6,194,415	10,231,845	8,000,000	12,000,000	8,000,000	8,000,000	8,000,000
605101	Maintenance Bldg & Facilities	866	86	3,000	3,000	3,000	3,000	3,000
605106	Maintenance Equipment	7,132	14,675	15,000	15,000	15,000	15,000	15,000
605115	Maintenance Meters	12,927	23,750	15,000	15,000	15,000	15,000	15,000

2023-2024 ANNUAL BUDGET

DIVISION:	Utilities	401
DEPARTMENT:	Gas Distribution	247800

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Operating and Contractual (Cont):							
646037	Storm Relief	31,530	0	0	0	0	0	0
605117	Maintenance Mains	68,156	122,158	110,000	120,000	110,000	110,000	110,000
	Total Operating and Contractual	6,524,707	10,684,829	8,413,000	12,455,000	8,413,000	8,413,000	8,413,000
	Capital Outlay:							
707300	Meters	196,047	321,679	180,000	320,000	180,000	90,000	90,000
707401	Gas System Additions	0	0	10,000	10,000	10,000	5,000	5,000
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	74,504	27,723	111,796	157,260	270,000	49,000	49,000
707600	Machinery & Equipment	35,093	7,500	40,130	40,130	96,896	44,506	44,506
707700	Office Furniture & Fixtures	2,480	4,927	2,500	2,500	2,500	2,500	2,500
707702	Computer Software	0	24,734	25,000	25,000	25,000	0	0
	Total Capital Outlay	308,124	386,563	369,426	554,890	584,396	191,006	191,006
	TOTAL DEPARTMENT	8,668,509	12,810,026	10,994,553	15,174,017	11,203,737	10,810,347	10,810,347

2023-2024 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Wastewater	ORGANIZATION:	258101

GOAL MISSION STATEMENT

To keep existing sewer system in repair and condition to meet health, D.E.Q., and E.P.A. standards for infiltration - inflow and any other sanitary conditions dealing with the entire sewer system. To insure the production of a quality dewatered sludge that can be beneficially reused. To review Plans and Specification for new sewer system.

FUNCTION DESCRIPTION

The Wastewater Department consist of two different operations, namely the collection and treatment of wastewater for the City of Alexandria, and is in operation 24-hours a day seven days per week. The Collection Department installs service taps, builds manholes, lays extension, and maintains lift stations. The Treatment Department operates and maintains a treatment facility that utilizes a modified activated sludge process.

DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Complaints - stop ups & alarms	6,500	6,500	6,500
Telephone calls	7,500	7,500	7,500
Correspondence	875	875	900
Radio communications	7,500	7,500	7,775
Sewer taps	275	150	175

CITY OF ALEXANDRIA

2023-2024 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Wastewater Treatment	ORGANIZATION:	258101

APPROPRIATION SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	731,739	720,053	872,731	906,731	862,972	862,972	-1.12%
Fringe Benefits	268,952	274,339	390,480	403,480	397,163	397,163	1.71%
Operating/Contractual	976,242	1,246,375	1,158,000	1,365,000	1,158,000	1,158,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	225,218	294,714	220,000	358,000	127,000	127,000	-42.27%
Total Appropriations	2,202,151	2,535,481	2,641,211	3,033,211	2,545,135	2,545,135	-3.64%

PERSONNEL ROSTER

JOB CODE	TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490105	Salary - Superintendent Wastewater	1	1	1	1	1	1	0.00%
490165	Salary - Supervisor Wastewater Treat	1	2	2	2	2	2	0.00%
490352	Salary - Wastewater Plant Operator	8	8	8	8	8	8	0.00%
490368	Salary - Wastewater Treatment/SCAD	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	1	1	1	1	1	1	0.00%
490901	Salary - Asst Superintendent	1	1	1	1	1	1	0.00%
490916	Salary - Elec & Insrt Tech-Wastew/Wa	1	1	1	1	1	1	0.00%
	Total Positions	15	16	16	16	16	16	0.00%

2023-2024 ANNUAL BUDGET

DIVISION: Utilities	FUND #: 401
DEPARTMENT: Wastewater Treatment	ORGANIZATION: 258101

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
Salaries:								
450001	Overtime	151,826	145,747	75,000	160,000	75,000	75,000	75,000
490105	Salary - Superintendent Wastewater	0	0	71,500	71,500	65,002	65,002	65,002
490165	Salary - Supervisor Wastewater Treat	57,844	48,625	111,552	87,552	103,843	103,843	103,843
490352	Salary - Wastewater Plant Operator	346,553	367,882	397,114	397,114	384,612	384,612	384,612
490368	Salary - Wastewater Treatment/SCAD	73,599	42,651	54,955	27,955	55,556	55,556	55,556
490618	Salary - Administrative Secretary	29,458	29,743	32,626	32,626	32,626	32,626	32,626
490626	Salary - Clerical Specialist	24,969	18,864	27,982	27,982	25,438	25,438	25,438
490901	Salary - Asst Superintendent	0	19,192	49,718	49,718	68,611	68,611	68,611
490916	Salary - Elec & Insrt Tech-Wastew/Wa	47,490	47,349	52,284	52,284	52,284	52,284	52,284
	Total Salaries	731,739	720,053	872,731	906,731	862,972	862,972	862,972
Fringe:								
510201	Fringe - Pension	144,546	138,891	201,512	216,512	193,564	193,564	193,564
510202	Fringe - Hospital	113,926	125,047	175,641	173,641	190,414	190,414	190,414
510206	Fringe - Medicare Insurance Tax	10,122	10,033	12,655	12,655	12,513	12,513	12,513
510207	Fringe - Life Insurance	358	368	672	672	672	672	672
	Total Fringe	268,952	274,339	390,480	403,480	397,163	397,163	397,163
Operating and Contractual:								
520204	Uniforms	3,989	1,682	4,000	4,000	4,000	4,000	4,000
520400	Office	5,098	6,126	6,000	6,000	6,000	6,000	6,000
520500	Operating Supplies	12,747	13,884	10,000	15,000	10,000	10,000	10,000
520503	Operating - Chemicals	78,639	119,541	125,000	200,000	125,000	125,000	125,000
520512	Sludge Removal	11,814	17,060	12,000	22,000	12,000	12,000	12,000
520514	Small Tools	3,462	4,814	5,000	5,000	5,000	5,000	5,000
531206	Services - Other	690	2,219	5,000	5,000	5,000	5,000	5,000
531215	Fees, Licenses & Permits	17,376	28,567	34,000	50,000	34,000	34,000	34,000
531301	Vehicle Costs - Fuel & Oil	66,574	111,311	119,000	160,000	119,000	119,000	119,000
531304	Vehicle Costs - R & M	72,437	112,960	73,000	160,000	73,000	73,000	73,000
531410	Telephone	643	895	7,000	2,000	7,000	7,000	7,000
531701	Utilities	488,920	625,721	525,000	505,000	525,000	525,000	525,000
531800	Lease	14,231	23,198	10,000	10,000	10,000	10,000	10,000
543002	Dues & Subscriptions	0	441	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	7,495	5,179	8,000	8,000	8,000	8,000	8,000
605101	Maintenance Bldg & Facilities	15,255	15,453	20,000	17,000	20,000	20,000	20,000
605102	Maintenance Plant	149,640	143,440	170,000	175,000	170,000	170,000	170,000
605106	Maintenance Equipment	23,482	13,864	22,000	18,000	22,000	22,000	22,000
605110	Maint Grounds & Right of Way	3,750	20	2,000	2,000	2,000	2,000	2,000
	Total Operating and Contractual	976,242	1,246,375	1,158,000	1,365,000	1,158,000	1,158,000	1,158,000
Capital Outlay:								
707405	Building Improvements	0	4,584	0	56,000	0	0	0
707500	Vehicles	76,521	44,003	0	57,000	350,000	50,000	50,000
707600	Machinery & Equipment	143,407	246,127	155,000	180,000	488,000	77,000	77,000
707700	Office Furniture & Fixtures	5,290	0	65,000	65,000	0	0	0
	Total Capital Outlay	225,218	294,714	220,000	358,000	838,000	127,000	127,000
	TOTAL DEPARTMENT	2,202,151	2,535,481	2,641,211	3,033,211	3,256,135	2,545,135	2,545,135

2023-2024 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Wastewater Collection	ORGANIZATION:	258102

APPROPRIATION SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	966,277	982,647	1,037,750	1,073,750	973,037	973,037	-6.24%
Fringe Benefits	398,585	368,456	499,413	462,413	461,193	461,193	-7.65%
Operating/Contractual	422,513	1,096,514	353,000	480,000	353,000	353,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	126,156	226,466	253,000	253,000	446,100	446,100	76.32%
Total Appropriations	1,913,531	2,674,083	2,143,163	2,269,163	2,233,330	2,233,330	4.21%

PERSONNEL ROSTER

JOB CODE	TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490147	Salary - Maintenance Worker Senior	1	1	1	1	1	1	0.00%
490164	Salary - Supervisor WW Collection	1	2	2	2	2	2	0.00%
490166	Salary - Crew Supervisor WW Line	6	6	6	6	6	6	0.00%
490706	Salary - Maintenance Mechanic I	3	3	3	3	3	3	0.00%
490722	Salary - Pipe Layer	2	2	2	2	2	2	0.00%
490738	Salary - Equipment Operator III	3	3	3	3	3	3	0.00%
490746	Salary - Equipment Operator II	3	3	3	3	3	3	0.00%
490819	Salary - Equipment Operator I	1	1	1	1	1	1	0.00%
490820	Salary - Maintenance Worker	2	2	2	2	2	2	0.00%
	Total Positions	22	23	23	23	23	23	0.00%

2023-2024 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Wastewater Collection	ORGANIZATION:	258102

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	222,506	238,266	105,000	250,000	105,000	105,000	105,000
490147	Salary - Maintenance Worker Senior	18,185	4,051	28,966	24,966	26,333	26,333	26,333
490164	Salary - Supervisor WW Collection	53,579	91,693	106,877	80,877	104,508	104,508	104,508
490166	Salary - Crew Supervisor WW Line	288,502	289,946	317,471	317,471	276,193	276,193	276,193
490706	Salary - Maintenance Mechanic I	110,710	111,836	120,675	120,675	122,714	122,714	122,714
490722	Salary - Pipe Layer	47,971	39,741	67,235	67,235	67,236	67,236	67,236
490738	Salary - Equipment Operator III	87,268	105,774	116,086	105,086	112,718	112,718	112,718
490746	Salary - Equipment Operator II	91,202	72,786	100,134	68,134	90,402	90,402	90,402
490819	Salary - Equipment Operator I	27,686	9,514	29,546	14,546	26,333	26,333	26,333
490820	Salary - Maintenance Worker	18,668	19,040	45,760	24,760	41,600	41,600	41,600
	Total Salaries	966,277	982,647	1,037,750	1,073,750	973,037	973,037	973,037
	Fringe:							
510201	Fringe - Pension	198,889	182,118	239,616	227,616	218,252	218,252	218,252
510202	Fringe - Hospital	185,850	172,093	243,781	218,781	227,865	227,865	227,865
510206	Fringe - Medicare Insurance Tax	13,268	13,704	15,050	15,050	14,110	14,110	14,110
510207	Fringe - Life Insurance	578	541	966	966	966	966	966
	Total Fringe	398,585	368,456	499,413	462,413	461,193	461,193	461,193
	Operating and Contractual:							
520105	Contract Labor	0	0	0	10,000	0	0	0
520204	Uniforms	5,185	5,000	5,000	5,000	5,000	5,000	5,000
520500	Operating Supplies	21,966	22,573	23,000	20,000	23,000	23,000	23,000
520514	Small Tools	1,178	5,877	5,000	5,000	5,000	5,000	5,000
605106	Maintenance Equipment	21,102	28,954	26,000	50,000	26,000	26,000	26,000
605117	Maintenance Mains	95,747	94,642	147,000	170,000	147,000	147,000	147,000
605123	Maintenance Pump Stations	210,930	174,085	147,000	220,000	147,000	147,000	147,000
646037	Storm Relief	66,405	765,383	0	0	0	0	0
	Total Operating and Contractual	422,513	1,096,514	353,000	480,000	353,000	353,000	353,000
	Capital Outlay:							
707401	Wastewater Systems Additions	39,232	0	65,000	65,000	65,000	34,000	34,000
707405	Building Improvements	8,465	2,800	19,000	19,000	83,500	80,000	80,000
707500	Vehicles	0	34,380	60,000	60,000	766,000	212,000	212,000
707600	Machinery & Equipment	78,459	189,286	109,000	109,000	417,050	120,100	120,100
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	126,156	226,466	253,000	253,000	1,331,550	446,100	446,100
	TOTAL DEPARTMENT	1,913,531	2,674,083	2,143,163	2,269,163	3,118,780	2,233,330	2,233,330

2023-2024 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Environmental Services	ORGANIZATION:	258103

GOAL MISSION STATEMENT

To ensure compliance of environmental regulations mandated by State/Federal agencies (i.e. EPA, DEQ, DHHR). To enforce the City's environmental ordinances.

FUNCTION DESCRIPTION

The Environmental Services Department is responsible for:

1. Analysis of the City's drinking water.
2. Analysis of the City's wastewater discharge.
3. Administering pretreatment program.
4. Preparation of environmental reports for Utilities.

DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Wastewater analysis	26,000	31,200	32,500
Drinking water analysis	2,750	3,300	3,450
Commercial Users Surveys	500	550	600
Pretreatment Inspections	25	50	75

CITY OF ALEXANDRIA

2023-2024 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Enviromental Services	ORGANIZATION:	258103

APPROPRIATION SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	236,275	247,785	293,262	300,262	293,263	293,263	0.00%
Fringe Benefits	104,254	127,853	153,129	153,129	151,194	151,194	-1.26%
Operating/Contractual	127,887	136,787	190,000	192,000	190,000	190,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	40,700	9,881	163,950	169,601	235,300	235,300	43.52%
Total Appropriations	509,116	522,306	800,341	814,992	869,757	869,757	8.67%

PERSONNEL ROSTER

JOB CODE	TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490232	Salary - Superintendent	1	1	1	1	1	1	0.00%
490239	Salary - Enviromental Lab Supervisor	1	1	1	1	1	1	0.00%
490369	Salary - Environmental Tech I	2	2	2	2	2	2	0.00%
490378	Salary - Environmental Tech II	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
	Total Positions	6	6	6	6	6	6	0.00%

2023-2024 ANNUAL BUDGET

DIVISION: Utilities	FUND #: 401
DEPARTMENT: Enviromental Services	ORGANIZATION: 258103

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	2,433	1,941	5,000	5,000	5,000	5,000	5,000
490232	Salary - Superintendent	61,100	61,844	68,290	68,290	68,291	68,291	68,291
490239	Salary - Enviromental Lab Supervisor	34,180	40,848	52,560	59,560	52,560	52,560	52,560
490369	Salary - Environmental Tech I	72,114	68,293	84,748	84,748	84,748	84,748	84,748
490378	Salary - Environmental Tech II	36,382	44,427	49,059	49,059	49,059	49,059	49,059
490618	Salary - Administrative Secretary	30,066	30,432	33,605	33,605	33,605	33,605	33,605
	Total Salaries	236,275	247,785	293,262	300,262	293,263	293,263	293,263
	Fringe:							
510201	Fringe - Pension	47,201	49,329	67,714	67,714	65,779	65,779	65,779
510202	Fringe - Hospital	53,822	74,909	80,912	80,912	80,912	80,912	80,912
510206	Fringe - Medicare Insurance Tax	3,080	3,448	4,251	4,251	4,251	4,251	4,251
510207	Fringe - Life Insurance	151	167	252	252	252	252	252
	Total Fringe	104,254	127,853	153,129	153,129	151,194	151,194	151,194
	Operating and Contractual:							
520105	Contract Labor	22,638	12,266	0	0	0	0	0
520204	Uniforms	1,480	2,096	2,000	2,000	2,000	2,000	2,000
520400	Office	4,975	3,371	5,000	5,000	5,000	5,000	5,000
520500	Operating Supplies	29,567	36,769	40,000	37,000	40,000	40,000	40,000
520503	Operating - Chemicals	36,530	38,073	36,000	36,000	36,000	36,000	36,000
531206	Services - Other	18,127	31,338	25,000	32,000	25,000	25,000	25,000
531301	Vehicle Costs - Fuel & Oil	383	670	3,000	3,000	3,000	3,000	3,000
531304	Vehicle Costs - R & M	95	1,404	4,000	4,000	4,000	4,000	4,000
531410	Telephone	1,053	1,400	4,000	2,000	4,000	4,000	4,000
531500	Printing	161	0	5,000	5,000	5,000	5,000	5,000
543002	Dues & Subscriptions	663	770	2,000	2,000	2,000	2,000	2,000
543003	Travel & Training	0	2,316	3,000	3,000	3,000	3,000	3,000
543007	Enviromental Conference	0	0	51,000	51,000	51,000	51,000	51,000
605106	Maintenance Equipment	12,215	6,314	10,000	10,000	10,000	10,000	10,000
	Total Operating and Contractual	127,887	136,787	190,000	192,000	190,000	190,000	190,000
	Capital Outlay:							
707405	Building Improvements	12,410	0	125,000	125,000	150,000	150,000	150,000
707500	Vehicles	0	0	0	0	50,000	50,000	50,000
707600	Machinery & Equipment	24,265	9,881	38,950	44,601	30,400	30,400	30,400
707700	Office Furniture & Fixtures	4,025	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	4,900	4,900	4,900
	Total Capital Outlay	40,700	9,881	163,950	169,601	235,300	235,300	235,300
	TOTAL DEPARTMENT	509,116	522,306	800,341	814,992	869,757	869,757	869,757

2023-2024 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Enviro Compliance	ORGANIZATION:	258104

GOAL MISSION STATEMENT

FUNCTION DESCRIPTION

DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected

CITY OF ALEXANDRIA

2023-2024 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Enviromental Compliance	ORGANIZATION:	258104

APPROPRIATION SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	0	0	0	0	0	0	0.00%
Fringe Benefits	0	0	0	0	0	0	0.00%
Operating/Contractual	109,331	173,646	408,000	408,000	408,000	408,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	109,331	173,646	408,000	408,000	408,000	408,000	0.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change

2023-2024 ANNUAL BUDGET

DIVISION: Utilities	FUND #: 401
DEPARTMENT: Enviromental Compliance	ORGANIZATION: 258104

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Operating and Contractual:							
520105	Contract Labor	0	0	0	0	0	0	0
520500	Operating Supplies	109,331	173,646	408,000	408,000	408,000	408,000	408,000
	Total Operating and Contractual	109,331	173,646	408,000	408,000	408,000	408,000	408,000
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	109,331	173,646	408,000	408,000	408,000	408,000	408,000

2023-2024 ANNUAL BUDGET

DIVISION:	Utilities	FUND:	401
DEPARTMENT:	Utility Services	ORGANIZATION:	258900

GOAL MISSION STATEMENT

The City of Alexandria, Utility Service Department ensures that all Utility Department repair "cuts" are restored in a timely, efficient manner. The department handles all utility mapping and field locating resulting in a safe and productive gas, water and wastewater system.

The Utility Services Department also works in conjunction with the other city departments by making available for their use a trackhoe, backhoe, city wide welder and welding machine, and trencher, tractor/trailer (lowboy), and vaccum/jet unit.

FUNCTION DESCRIPTION

The City of Alexandria's Utility Services Department is responsible for:

1. Operating a utility cut repair crew to handle all "cuts" for the Utility Division.
2. Handling all utility line location duties for the Utility Division.
3. Maintaining maps and "as built" drawings along with updating them as needed for the Utility Division.
4. Developing a computer operated mapping system using Autocad Software and the city of Alexandria Base Map.
5. Working in conjunction with the City of Alexandria, SCADA System.
6. Maintaining and updating data pertaining the fire flows and the wellhead protection program as well as the maintenance records of the Gas Distribution and Water Distribution System.
7. Working in conjunction with other city departments with equipment use.
8. Providing the services of a certified city welder to Utility and Public Works Divisions.
9. Developing, implementing and operating a City-Wide geographical information system. (GIS)
10. Scanning City of Alexandria Project Plans to ensure a digital set plans.

DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Call receive/LA One Call System	4,500	4,700	5,000
Utility Customers (Gas, Water, & Wastewater)	210	225	275
Availability Verification of Utilities	450	500	500
Welding Work Orders	340	350	375
Utility Map Information Requests	515	525	550
Computer Assisted Drawings	200	225	250

CITY OF ALEXANDRIA

2023-2024 ANNUAL BUDGET

DIVISION:	Utilities	FUND #:	401
DEPARTMENT:	Utility Services	ORGANIZATION:	258900

APPROPRIATION SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	609,403	534,531	704,937	640,937	679,917	679,917	-3.55%
Fringe Benefits	232,696	223,938	336,298	305,298	334,453	334,453	-0.55%
Operating/Contractual	118,087	137,841	185,000	187,000	185,000	185,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	156,453	26,764	22,400	59,642	110,000	110,000	391.07%
Total Appropriations	1,116,639	923,074	1,248,635	1,192,877	1,309,370	1,309,370	4.86%

PERSONNEL ROSTER

JOB CODE	TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490127	Salary - Superintendent	1	1	1	1	1	1	0.00%
490147	Salary - Maintenance Worker Senior	2	2	2	2	2	2	0.00%
490163	Salary - Crew Supervisor Utility Serv	2	2	2	2	2	2	0.00%
490316	Salary - Engineering Technician II	4	4	4	4	4	4	0.00%
490341	Salary - Engineering Technician III	1	1	1	1	1	1	0.00%
490347	Salary - Engineering Tech I	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490722	Salary - Pipe Layer	1	1	1	1	1	1	0.00%
490738	Salary - Equipment Operator III	1	1	1	1	1	1	0.00%
490746	Salary - Equipment Operator II	2	2	2	2	2	2	0.00%
490753	Salary - Welder	1	1	1	1	1	1	0.00%
490919	Salary - GIS Manager	1	1	1	1	1	1	0.00%
	Total Positions	18	18	18	18	18	18	0.00%

2023-2024 ANNUAL BUDGET

DIVISION: Utilities	FUND #: 401
DEPARTMENT: Utility Services	ORGANIZATION: 258900

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	41,783	9,658	12,000	6,000	12,000	12,000	12,000
490127	Salary - Superintendent	56,990	57,232	63,198	63,198	63,198	63,198	63,198
490147	Salary - Maintenance Worker Senior	52,653	47,068	58,511	58,511	58,511	58,511	58,511
490163	Salary - Crew Supervisor Utility Serv	82,365	80,885	89,318	89,318	89,317	89,317	89,317
490316	Salary - Engineering Technician II	128,176	80,074	146,979	115,979	136,276	136,276	136,276
490341	Salary - Engineering Technician III	38,054	38,380	42,381	34,381	39,122	39,122	39,122
490347	Salary - Engineering Tech I	20,854	30,777	34,189	34,189	31,081	31,081	31,081
490618	Salary - Administrative Secretary	18,901	29,498	32,626	32,626	32,626	32,626	32,626
490722	Salary - Pipe Layer	29,995	30,137	33,278	33,278	33,278	33,278	33,278
490738	Salary - Equipment Operator III	32,854	33,025	36,468	36,468	36,468	36,468	36,468
490746	Salary - Equipment Operator II	35,475	20,131	63,972	45,972	61,064	61,064	61,064
490753	Salary - Welder	21,605	27,446	36,562	35,562	36,562	36,562	36,562
490919	Salary - GIS Manager	49,698	50,220	55,455	55,455	50,414	50,414	50,414
	Total Salaries	609,403	534,531	704,937	640,937	679,917	679,917	679,917
	Fringe:							
510201	Fringe - Pension	124,590	102,661	162,769	147,769	152,504	152,504	152,504
510202	Fringe - Hospital	99,142	113,481	162,551	146,551	171,334	171,334	171,334
510206	Fringe - Medicare Insurance Tax	8,529	7,387	10,222	10,222	9,859	9,859	9,859
510207	Fringe - Life Insurance	435	409	756	756	756	756	756
	Total Fringe	232,696	223,938	336,298	305,298	334,453	334,453	334,453
	Operating and Contractual:							
520105	Contract Labor	0	0	0	0	0	0	0
520204	Uniforms	3,830	3,970	4,000	4,000	4,000	4,000	4,000
520400	Office	814	520	3,000	3,000	3,000	3,000	3,000
520500	Operating Supplies	14,023	17,804	25,000	21,000	25,000	25,000	25,000
520506	Operating Concrete & Asphalt	29,265	17,071	46,000	30,000	46,000	46,000	46,000
520507	Operating - Sand & Gravel	1,782	0	16,000	4,000	16,000	16,000	16,000
520514	Small Tools	1,704	2,660	4,000	4,000	4,000	4,000	4,000
520519	Operating Drafting & Survey	4,954	3,188	5,000	5,000	5,000	5,000	5,000
531301	Vehicle Costs - Fuel & Oil	29,864	41,773	36,000	55,000	41,000	41,000	41,000
531304	Vehicle Costs - R & M	10,183	33,294	17,000	32,000	17,000	17,000	17,000
531410	Telephone	11,324	10,668	12,000	12,000	12,000	12,000	12,000
531500	Printing	0	19	0	0	0	0	0
531800	Lease	2,479	0	5,000	5,000	0	0	0
543002	Dues & Subscriptions	100	100	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	1,723	5,414	5,000	5,000	5,000	5,000	5,000
646037	Storm Relief	4,819	500	0	0	0	0	0
605106	Maintenance Equipment	1,223	860	6,000	6,000	6,000	6,000	6,000
	Total Operating and Contractual	118,087	137,841	185,000	187,000	185,000	185,000	185,000

2023-2024 ANNUAL BUDGET

DIVISION:	Utilities	401
DEPARTMENT:	Utility Services	258900

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Capital Outlay:							
707405	Building Improvements	0	2,488	0	0	0	0	0
707500	Vehicles	144,844	0	0	37,242	140,000	90,000	90,000
707600	Machinery & Equipment	11,609	24,276	22,400	22,400	80,000	20,000	20,000
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	156,453	26,764	22,400	59,642	220,000	110,000	110,000
	TOTAL DEPARTMENT	1,116,639	923,074	1,248,635	1,192,877	1,419,370	1,309,370	1,309,370
	TOTAL FUND	102,473,870	107,478,664	112,901,000	137,970,910	139,458,823	114,491,000	114,491,000

2023-2024 ANNUAL BUDGET

UTILITY DEBT SERVICE REVENUE DETAIL
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CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Internal Services & Interfunds: Transfer to Debt Service	10,201,673	10,180,069	9,438,619	9,438,619	9,433,757	9,433,757	9,433,757
	Total Revenues	10,201,673	10,180,069	9,438,619	9,438,619	9,433,757	9,433,757	9,433,757

2023-2024 ANNUAL BUDGET

DIVISION:	N/A	FUND:	N/A
DEPARTMENT:	Utility Debt Service	COST CENTER:	210500

APPROPRIATION SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
SALARIES AND WAGES	0	0	0	0	0	0	0.00%
FRINGE BENEFITS	0	0	0	0	0	0	0.00%
OPERATING/CONTRACTUAL	11,000	11,000	11,000	11,000	11,000	11,000	0.00%
OTHER	10,190,673	9,419,628	9,427,619	9,427,619	9,422,757	9,422,757	-0.05%
CAPITAL OUTLAY	0	0	0	0	0	0	0.00%
TOTAL APPROPRIATIONS	10,201,673	9,430,628	9,438,619	9,438,619	9,433,757	9,433,757	-0.05%

PERSONNEL ROSTER

JOB CODE	TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change

2023-2024 ANNUAL BUDGET

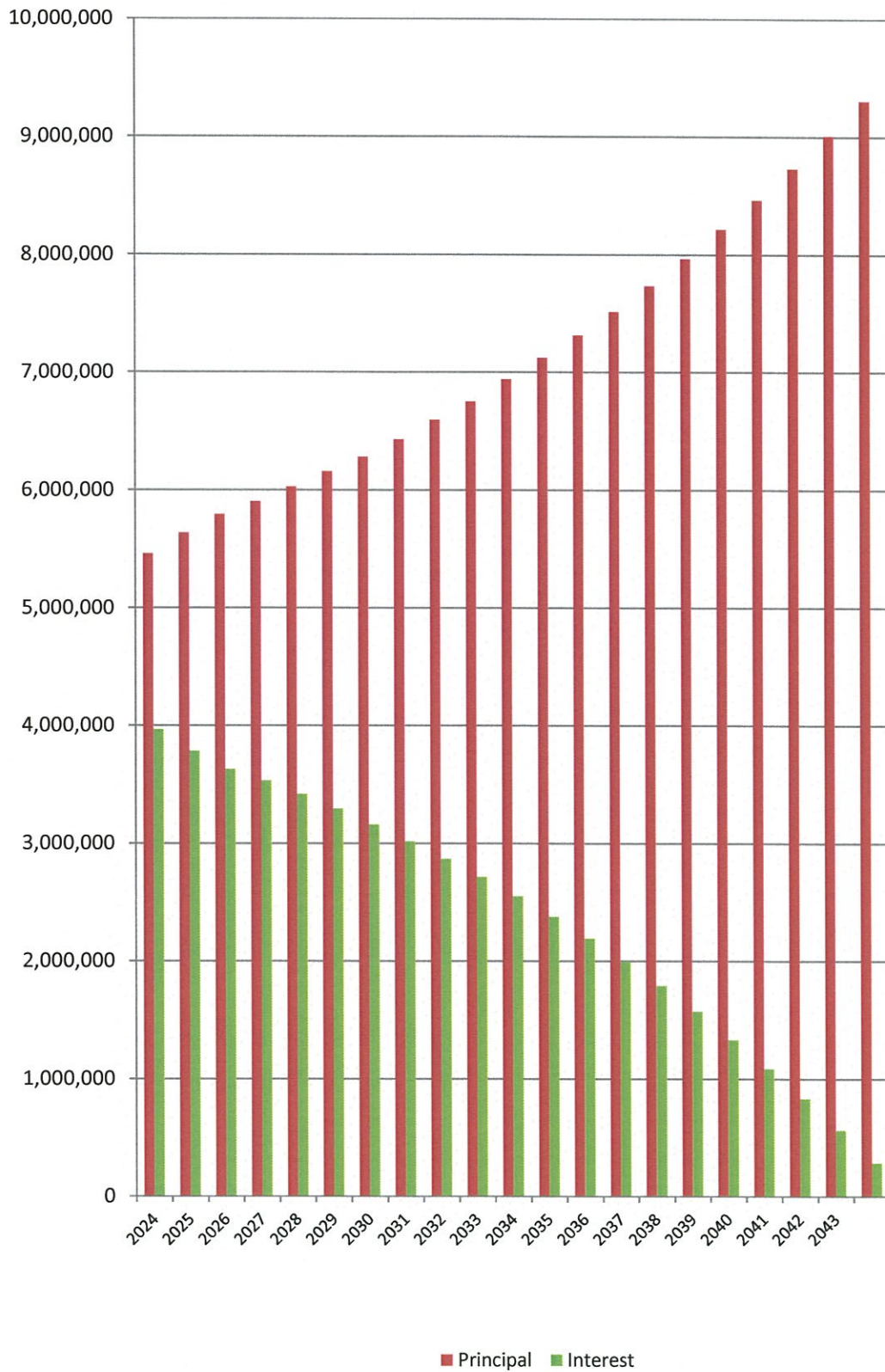
DIVISION: N/A	N/A
DEPARTMENT: Utility Debt Service	210500

UTILITY DEBT SERVICE FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
800003	Operating and Contractual:							
	Paying Agent Fees	11,000	11,000	11,000	11,000	11,000	11,000	11,000
	Total Operating & Contractual	11,000	11,000	11,000	11,000	11,000	11,000	11,000
	Other:							
800001	Interest - 2010 DHH Loan	65,447	59,547	53,544	53,544	47,403	47,403	47,403
800001	Interest - 2011 DHH Loan	105,053	97,842	90,390	90,390	82,662	82,662	82,662
800001	Interest - 2012A DHH Loan	46,851	43,608	40,261	40,261	36,811	36,811	36,811
800001	Interest - 2012B DEQ Loan	26,885	24,757	22,610	22,610	20,444	20,444	20,444
800001	Interest - 2013A Refunding Bonds	188,100	135,850	81,100	81,100	23,600	23,600	23,600
800001	Interest - 2013B Refunding Bonds	233,605	176,807	114,632	114,632	46,628	46,628	46,628
800001	Interest - 2013A Revenue Bonds	4,662,244	0	0	0	0	0	0
800001	Interest - 2014 Revenue Bonds	1,231,488	72,250	50,000	50,000	31,200	31,200	31,200
800001	Interest - 2020 Revenue Bonds	0	3,530,967	3,515,082	3,515,082	3,497,009	3,497,009	3,497,009
800002	Principal - 2010 DHH Loan	170,000	174,000	178,000	178,000	182,000	182,000	182,000
800002	Principal - 2011 DHH Loan	209,000	216,000	224,000	224,000	232,000	232,000	232,000
800002	Principal - 2012A DHH Loan	93,000	97,000	100,000	100,000	103,000	103,000	103,000
800002	Principal - 2012B DEQ Loan	224,000	226,000	228,000	228,000	230,000	230,000	230,000
800002	Principal - 2013A Refunding Bonds	1,045,000	1,095,000	1,150,000	1,150,000	590,000	590,000	590,000
800002	Principal - 2013B Refunding Bonds	1,465,000	1,525,000	1,590,000	1,590,000	1,030,000	1,030,000	1,030,000
800002	Principal - 2013A Revenue Bonds	0	0	0	0	0	0	0
800002	Principal - 2014 Revenue Bonds	425,000	445,000	470,000	470,000	780,000	780,000	780,000
800002	Principal - 2020 Refunding Bonds	0	1,500,000	1,520,000	1,520,000	2,490,000	2,490,000	2,490,000
	Total Other	10,190,673	9,419,628	9,427,619	9,427,619	9,422,757	9,422,757	9,422,757
	TOTAL FUND	10,201,673	9,430,628	9,438,619	9,438,619	9,433,757	9,433,757	9,433,757

**2023-2024 ANNUAL BUDGET
UTILITY DEBT SERVICE PAYMENTS
AMORTIZATION SCHEDULE**



**AMORTIZATION SCHEDULE OF DEBT SERVICE PAYMENTS
UTILITY DEBT SERVICE SCHEDULE**

REVENUE BONDS

FYE	2010 DHH	2011 DHH	2012A DHH	2012B DEQ	2013A Ref	2013B Ref	2014 URB	2020 URB	Total
2024	229,403	314,662	139,811	250,444	613,600	1,076,628	811,200	5,987,009	9,422,757
2025	228,124	313,658	140,258	250,258				8,493,444	9,425,742
2026	226,672	314,412	139,568	251,055				8,508,094	9,439,801
2027	224,049	313,856	139,772	250,823				8,520,678	9,449,178
2028	222,286	314,025	139,839	250,571				8,528,529	9,455,250
2029	220,352	313,882	140,767	250,301				8,519,734	9,445,036
2030	217,245	314,429	140,524	251,011				8,525,435	9,448,644
2031		314,631	140,142	250,693				8,760,055	9,465,521
2032		314,488	138,623	250,356				8,763,603	9,467,070
2033								9,492,861	9,492,861
2034								9,504,152	9,504,152
2035								9,509,401	9,509,401
2036								9,513,140	9,513,140
2037								9,527,003	9,527,003
2038								9,538,644	9,538,644
2039								9,549,933	9,549,933
2040								9,553,730	9,553,730
2041								9,570,033	9,570,033
2042								9,575,384	9,575,384
2043								9,592,245	9,592,245
2044									
Total	1,568,131	2,828,043	1,259,304	2,255,512	613,600	1,076,628	811,200	179,533,107	189,945,525
% of Total	0.83%	1.49%	0.66%	1.19%	0.32%	0.57%	0.43%	94.52%	100.00%

2023-2024 ANNUAL BUDGET

**SANITATION FUND
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Charges for Services:							
344201	Charges - Collection Fees	3,534,363	3,126,709	3,533,000	3,433,000	3,533,000	3,533,000	3,533,000
344202	Charges - Disposal Fees	1,518,621	1,624,138	1,550,000	1,550,000	1,550,000	1,550,000	1,550,000
344203	Charges - Garbage Bags	31,199	41,580	60,000	40,000	60,000	60,000	60,000
	Total Charges for Services	5,084,183	4,792,427	5,143,000	5,023,000	5,143,000	5,143,000	5,143,000
	Intergovernmental:							
333480	Federal - FEMA Recovery	0	0	0	0	0	0	0
333480	Federal - Homeland Security	10,260	0	0	0	0	0	0
	Total Intergovernmental	10,260	0	0	0	0	0	0
	Internal Services/Interfunds:							
388101	Transfers - General Fund	829,000	859,000	365,000	1,090,239	365,000	439,000	439,000
	Total Internal Services/Interfunds	829,000	859,000	365,000	1,090,239	365,000	439,000	439,000
	Investment Income:							
367101	Interest Revenue	6,723	0	0	10,000	0	0	0
	Total Investment Income	6,723	0	0	10,000	0	0	0
	Other:							
388200	Other - Sale of Fixed Assets	41,201	70,995	0	0	0	0	0
399000	Miscellaneous Revenue	0	1,800	0	0	0	0	0
399999	Use of Prior Year Revenues	0	0	0	500,000	0	650,000	650,000
	Total Other	41,201	72,795	0	500,000	0	650,000	650,000
	TOTAL REVENUES	5,971,367	5,724,222	5,508,000	6,623,239	5,508,000	6,232,000	6,232,000

2023-2024 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	402
DEPARTMENT:	Sanitation	ORGANIZATION:	043001

GOAL MISSION STATEMENT

To thoroughly clean all streets of garbage and trash. Also garbage will be picked up in the alleyways on some routes. To provide some pickup at the door for the elderly and the disabled. To offer the city of Alexandria residents the best service at the minimum cost. To attain a better pickup and disposal system and a better recording system of daily operating and maintenance procedures.

FUNCTION DESCRIPTION

The Sanitation Department is responsible for the collection of refuse (garbage) and class 3 debris, (limbs and bulky items), from the city residences and some commercial customers and delivery to the dump site. Refuse (garbage) is collected from each customer twice a week. However, holidays may effect the twice a week pickup. On each Wednesday small piles of trash will be picked up except for the weeks with holidays. We also furnish man power and equipment to other city departments removal of debris and garbage.

DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Numbers of routes collected	9	10	10
Number of customers collected	16,784	17,200	17,400
Commercial	395	400	420
Reduced residential	3,690	4,000	4,050
Amount of class 3 debris collected	13,712	13,800	14,000
Amount of garbage collected	17,172	17,300	17,500

CITY OF ALEXANDRIA

2023-2024 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	402
DEPARTMENT:	Sanitation	ORGANIZATION:	043001

APPROPRIATION SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	1,282,002	1,189,596	1,629,803	1,529,803	1,538,155	1,538,155	-5.62%
Fringe Benefits	498,486	452,474	824,626	680,626	751,845	751,845	-8.83%
Operating/Contractual	2,609,908	2,964,116	2,186,000	2,963,000	2,186,000	2,186,000	0.00%
Other	824,000	831,000	841,000	946,000	970,000	970,000	15.34%
Capital Outlay	485,442	0	26,571	503,810	786,000	786,000	2858.11%
Total Appropriations	5,699,838	5,437,186	5,508,000	6,623,239	6,232,000	6,232,000	13.14%

PERSONNEL ROSTER

JOB CODE	TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490111	Salary - Superintendent - Sanitation	1	1	1	1	1	1	0.00%
490142	Salary - Crew Supervisor Sanitation	3	3	3	3	3	3	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490738	Salary - Equipment Operator III	7	7	7	7	7	7	0.00%
490746	Salary - Equipment Operator II	10	10	10	10	10	10	0.00%
490819	Salary - Equipment Operator I	8	8	8	8	8	8	0.00%
490827	Salary - Refuse Collector	20	20	20	20	20	20	0.00%
	Total Positions	50	50	50	50	50	50	0.00%
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2023-2024 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	402
DEPARTMENT:	Sanitation	ORGANIZATION:	043001

SANITATION FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	144,144	141,587	120,000	220,000	120,000	120,000	120,000
490111	Salary - Superintendent - Sanitation	54,146	54,832	60,048	60,048	60,048	60,048	60,048
490142	Salary - Crew Supervisor Sanitation	140,520	117,436	127,184	127,184	128,006	128,006	128,006
490618	Salary - Administrative Secretary	29,872	30,835	32,626	32,626	32,626	32,626	32,626
490738	Salary - Equipment Operator III	199,624	183,787	253,375	253,375	243,187	243,187	243,187
490746	Salary - Equipment Operator II	294,730	212,231	327,679	304,679	314,416	314,416	314,416
490819	Salary - Equipment Operator I	115,180	117,082	236,186	147,186	216,250	216,250	216,250
490827	Salary - Refuse Collector	303,786	331,806	472,705	384,705	423,622	423,622	423,622
	Total Salaries	1,282,002	1,189,596	1,629,803	1,529,803	1,538,155	1,538,155	1,538,155
	Fringe:							
510201	Fringe - Pension	261,612	229,393	376,323	309,323	337,675	337,675	337,675
510202	Fringe - Hospital	218,254	205,319	422,573	345,573	390,234	390,234	390,234
510206	Fringe - Medicare Insurance Tax	17,446	16,630	23,630	23,630	21,836	21,836	21,836
510207	Fringe - Life Insurance	1,174	1,132	2,100	2,100	2,100	2,100	2,100
	Total Fringe	498,486	452,474	824,626	680,626	751,845	751,845	751,845
	Operating & Contractual							
520105	Contract Labor	188,511	266,847	20,000	65,000	20,000	20,000	20,000
520204	Uniforms	11,961	11,010	12,000	12,000	12,000	12,000	12,000
520400	Office	1,767	1,264	1,000	1,000	1,000	1,000	1,000
520500	Operating Supplies	23,496	34,897	22,000	32,000	22,000	22,000	22,000
520508	Operating - Garbage Bags	35,401	37,757	59,000	54,000	59,000	59,000	59,000
531212	Disposal Costs	1,678,699	1,816,165	1,550,000	1,815,000	1,550,000	1,550,000	1,550,000
531301	Vehicle Costs - Fuel & Oil	123,831	240,344	178,000	290,000	178,000	178,000	178,000
531304	Vehicle Costs - R & M	515,345	547,543	250,000	600,000	250,000	250,000	250,000
531410	Telephone	2,430	3,670	4,000	4,000	4,000	4,000	4,000
531500	Printing	169	339	0	0	0	0	0
543003	Travel & Training	50	1,225	3,000	3,000	3,000	3,000	3,000
543017	Placques & Awards	120	40	1,000	1,000	1,000	1,000	1,000
605106	Maintenance Equipment	1,019	3,015	1,000	1,000	1,000	1,000	1,000
606003	Glass Recycling	0	0	85,000	85,000	85,000	85,000	85,000
646037	Storm Relief	27,109	0	0	0	0	0	0
	Total Operating & Contractual	2,609,908	2,964,116	2,186,000	2,963,000	2,186,000	2,186,000	2,186,000
	Other:							
543001	Bad Debt	12,000	12,000	12,000	12,000	12,000	12,000	12,000
646101	Transfer to General Fund	492,000	492,000	492,000	649,000	649,000	649,000	649,000
646551	Transfer to Risk Management Fund	204,000	211,000	221,000	187,000	211,000	211,000	211,000
647401	Cost Allocation - Utility System Fund	116,000	116,000	116,000	98,000	98,000	98,000	98,000
	Total Other	824,000	831,000	841,000	946,000	970,000	970,000	970,000

2023-2024 ANNUAL BUDGET

DIVISION:	Public Works	402
DEPARTMENT:	Sanitation	043001

SANITATION FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Capital Outlay:							
707102	Landfill Closure	0	0	0	0	0	0	0
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	485,442	0	0	472,846	1,346,301	786,000	786,000
707600	Machinery & Equipment	0	0	26,571	30,964	96,716	0	0
707700	Office Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	485,442	0	26,571	503,810	1,443,017	786,000	786,000
	TOTAL FUND	5,699,838	5,437,186	5,508,000	6,623,239	6,889,017	6,232,000	6,232,000

2023-2024 ANNUAL BUDGET

**ZOOLOGICAL PARK FUND
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
311101	Taxes: Taxes - Ad Valorem	1,261,457	1,292,437	1,280,000	1,315,000	1,315,000	1,315,000	1,315,000
	Total Taxes	1,261,457	1,292,437	1,280,000	1,315,000	1,315,000	1,315,000	1,315,000
	Intergovernmental:							
333480	Federal - Homeland Security	1,455	0	0	0	0	0	0
333562	Federal - SBA Shuttered Venue	0	253,549	0	0	0	0	0
	Total Intergovernmental	1,455	253,549	0	0	0	0	0
	Internal Services/Interfunds:							
388101	Transfer from General Fund	1,493,000	854,000	987,000	1,176,000	987,000	127,000	127,000
	Total Internal Services/Interfunds	1,493,000	854,000	987,000	1,176,000	987,000	127,000	127,000
	Charges for Services:							
344701	Charges - Zoological Park	224,100	532,901	425,000	475,000	425,000	425,000	425,000
	Total Charges for Services	224,100	532,901	425,000	475,000	425,000	425,000	425,000
	Investment Income:							
367101	Interest - Investments	6,642	11,908	0	0	0	0	0
	Total Investment Income	6,642	11,908	0	0	0	0	0
	Other:							
388200	Other - Sale of Fixed Assets	13,031	43,981	0	0	0	0	0
399525	Other - Insurance Proceeds	1,568,686	0	0	0	0	0	0
399999	Use of Prior Year Revenues	0	0	0	0	0	750,000	750,000
	Total Other	13,031	43,981	0	0	0	750,000	750,000
	TOTAL REVENUES	3,784,028	2,988,776	2,692,000	2,966,000	2,727,000	2,617,000	2,617,000

2023-2024 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	403
DEPARTMENT:	Zoological Park	ORGANIZATION:	044300

GOAL MISSION STATEMENT

"To promote the understand conservation of the natural world in which we live." In doing so we strive to:

1. Provide the citizens of Alexandria and Central Louisiana with recreational and educational experiences while viewing an organized collection of animals.
2. Increase services to our community by development of new educational programs and to continue with the conservation of endangered species.
3. Develop research projects in cooperation with other agencies such as colleges and universities.
4. Increase attendance through the implementation of Phase I of the Zoo's Master Plan, thereby insuring revenue and providing better living conditions for our Zoo animals.
5. Maintain standards set forth by USDA and the American Zoo and Aquarium Association for animal husbandry, thereby insuring our accreditation by AZA.

FUNCTION DESCRIPTION

The Alexandria Zoo:

1. Serves as a community recreational facility as well as being the largest family oriented, educational tourist attraction in Central Louisiana with close to 200,000 visitors annually.
2. Serves as an educational source for thousands of school children from Rapides and the surrounding parishes. Educational programs research approximately 20,000 children and adults each year. Volunteers assist staff.
3. Actively participates conservation program for endangered and threatened wildlife, including Species Survival Plan programs nationally for Sumatran tigers, Andean condors, white-handed gibbons, manned wolf, red wolf, and jaguars.
4. Maintains 30 species of mammals, 65 species of birds, 15 species of reptiles, 10 species of fish, for a total of approximately 500 animals. Approximately 20 species exhibited at our zoo endangered or threatened species.
5. Actively promotes the appreciation and preservation of native as well as exotic wildlife.
6. Promotes cultural enrichment through special events such as concerts and other forms of entertainment in the zoo.
7. Strives to increase revenue and attendance through special events such as Zoo Boo and Holiday Light Safari.
8. Contributes to economic development since it draws a large out-of-town audience.

DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Special Events	12	12	12
Animals Cared For Daily	650	650	650
Health/Other Records Maintained	650	650	650
Buildings Maintained	25	26	27
Grounds (acres) Maintained	33	33	33
Walk maintained (miles)	4.5	4.5	4.5
Parking Lot (# Spaces) Maintained	292	292	292
Annual Visitors	165,000	165,000	165,000
Education Program Offered	300	300	300

CITY OF ALEXANDRIA

2023-2024 ANNUAL BUDGET

DIVISION: Public Works	FUND #: 403
DEPARTMENT: Zoological Park	ORGANIZATION: 044300

APPROPRIATION SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	768,584	748,045	880,822	896,822	879,185	879,185	-0.19%
Fringe Benefits	288,559	300,229	377,844	381,844	397,165	397,165	5.11%
Operating/Contractual	1,379,440	1,178,462	904,000	1,255,000	904,000	904,000	0.00%
Other	413,000	413,000	413,000	316,000	316,000	316,000	-23.49%
Capital Outlay	729,966	50,180	116,334	116,334	120,650	120,650	3.71%
Total Appropriations	3,579,549	2,689,916	2,692,000	2,966,000	2,617,000	2,617,000	-2.79%

PERSONNEL ROSTER

JOB CODE	TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490115	Salary - Zoo Director	1	1	1	1	1	1	0.00%
490152	Salary - Zoo Education Associate	0	1	1	1	1	1	0.00%
490154	Salary - Supervisor Zoo Facilities Maint	1	1	1	1	1	1	0.00%
490157	Salary - Veterinarian	1	1	1	1	1	1	0.00%
490174	Salary - Zoo Media Specialist	1	1	1	1	1	1	0.00%
490222	Salary - Zoo Curator - Education	1	1	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490624	Salary - Inventory Coordinator	1	1	1	1	1	1	0.00%
490646	Salary - Customer Services Rep	1	1	1	1	1	1	0.00%
490822	Salary - Trades Worker	1	1	1	1	1	1	0.00%
490845	Salary - Zoo Curator - Health	1	1	1	1	1	1	0.00%
490846	Salary - Zoo Curator - General	1	1	1	1	1	1	0.00%
490848	Salary - Zoo Keeper I	2	3	3	3	3	3	0.00%
490849	Salary - Security Officer	1	1	1	0	0	0	0.00%
490860	Salary - Zoo Keeper II	5	5	5	5	5	5	0.00%
490934	Salary - Vet Tech Registrar	0	0	0	1	1	1	0.00%
	Total Positions	19	21	21	21	21	21	0.00%

2023-2024 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	403
DEPARTMENT:	Zoological Park	ORGANIZATION:	044300

ZOO FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	77,520	56,092	35,000	67,000	35,000	35,000	35,000
490115	Salary - Zoo Director	107,510	62,854	69,406	69,406	69,406	69,406	69,406
490152	Salary - Zoo Education Associate	0	683	38,095	38,095	38,095	38,095	38,095
490154	Salary - Supervisor Zoo Facilities Maint	47,351	44,725	44,090	44,090	44,090	44,090	44,090
490157	Salary - Veterinarian	78,356	78,796	86,343	86,343	86,343	86,343	86,343
490174	Salary - Zoo Media Specialist	43,008	43,074	47,566	47,566	47,566	47,566	47,566
490222	Salary - Zoo Curator - Education	11,480	37,683	46,839	46,839	46,839	46,839	46,839
490618	Salary - Administrative Secretary	30,155	30,198	32,626	32,626	32,626	32,626	32,626
490624	Salary - Inventory Coordinator	37,910	38,250	40,412	40,412	40,411	40,411	40,411
490646	Salary - Customer Services Rep	12,652	23,061	27,982	22,982	24,939	24,939	24,939
490822	Salary - Trades Worker	31,596	21,656	30,499	30,499	30,499	30,499	30,499
490845	Salary - Zoo Curator - Health	27,024	44,656	46,839	46,839	41,746	41,746	41,746
490846	Salary - Zoo Curator - General	47,708	50,820	53,799	53,799	53,799	53,799	53,799
490848	Salary - Zoo Keeper I	37,453	44,130	86,898	86,898	84,265	84,265	84,265
490849	Salary - Security Officer	23,892	24,201	25,499	14,499	0	0	0
490860	Salary - Zoo Keeper II	154,969	147,166	168,929	168,929	168,929	168,929	168,929
490934	Salary - Vet Tech Registrar	0	0	0	0	34,632	34,632	34,632
	Total Salaries	768,584	748,045	880,822	896,822	879,185	879,185	879,185
	Fringe:							
510201	Fringe - Pension	147,666	144,368	203,380	207,380	197,201	197,201	197,201
510202	Fringe - Hospital	129,768	144,968	160,810	160,810	186,334	186,334	186,334
510206	Fringe - Medicare Insurance Tax	10,667	10,391	12,772	12,772	12,748	12,748	12,748
510207	Fringe - Life Insurance	458	502	882	882	882	882	882
	Total Fringe	288,559	300,229	377,844	381,844	397,165	397,165	397,165
	Operating & Contractual:							
520105	Contract Labor	27,454	17,190	5,000	35,000	5,000	5,000	5,000
520204	Uniforms	5,123	5,918	6,000	6,000	6,000	6,000	6,000
520500	Operating Supplies	59,205	83,496	80,000	90,000	80,000	80,000	80,000
520502	Operating - Cleaner	2,823	2,562	5,000	5,000	5,000	5,000	5,000
520504	Operating - Animal Food	130,484	136,413	115,000	155,000	115,000	115,000	115,000
520514	Small Tools	5,745	5,203	5,000	5,000	5,000	5,000	5,000
520515	Operating Medical	28,555	27,290	18,000	28,000	18,000	18,000	18,000
531103	Professional Fees - Veterinarian	11,174	22,683	25,000	23,000	25,000	25,000	25,000
531209	Services - Bank Charges	4,033	16,455	10,000	10,000	10,000	10,000	10,000
531215	Fees, Licenses, Permits	884	120	3,000	3,000	3,000	3,000	3,000
531301	Vehicle Costs - Fuel & Oil	3,407	3,879	7,000	7,000	7,000	7,000	7,000
531304	Vehicle Costs - R & M	11,219	6,742	7,000	7,000	7,000	7,000	7,000
531410	Telephone	5,616	5,533	8,000	6,000	8,000	8,000	8,000
531500	Printing	6,742	5,945	6,000	6,000	6,000	6,000	6,000
531701	Utilities	893,225	672,722	470,000	730,000	470,000	470,000	470,000
531900	Advertising	11,961	11,987	12,000	12,000	12,000	12,000	12,000
543002	Dues & Subscriptions	17,751	20,012	10,000	10,000	10,000	10,000	10,000
543003	Travel & Training	250	1,575	3,000	3,000	3,000	3,000	3,000
605101	Maintenance Bldg & Facilities	92,025	94,983	75,000	80,000	75,000	75,000	75,000
605106	Maintenance Equipment	26,291	23,372	20,000	20,000	20,000	20,000	20,000
605120	Intern Sponsorship Program	0	3,200	4,000	4,000	4,000	4,000	4,000
605127	Special Events	2,391	11,182	10,000	10,000	10,000	10,000	10,000
646037	Storm Relief	33,082	0	0	0	0	0	0
	Total Operating & Contractual	1,379,440	1,178,462	904,000	1,255,000	904,000	904,000	904,000

CITY OF ALEXANDRIA

2023-2024 ANNUAL BUDGET

DIVISION:	Public Works	403
DEPARTMENT:	Zoological Park	044300

ZOO FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
647101	Other: Cost Allocation - General Fund	413,000	413,000	413,000	316,000	316,000	316,000	316,000
	Total Other	413,000	413,000	413,000	316,000	316,000	316,000	316,000
	Capital Outlay:							
707405	Building Improvements	0	34,097	81,957	81,957	50,000	50,000	50,000
707500	Vehicles	0	0	0	0	66,000	0	0
707600	Machinery & Equipment	80,010	15,783	34,377	34,377	254,099	68,150	68,150
707700	Office Furniture & Fixtures	995	300	0	0	2,500	2,500	2,500
707702	Computer Software	0	0	0	0	0	0	0
707900	Animals	648,961	0	0	0	0	0	0
	Total Capital Outlay	729,966	50,180	116,334	116,334	372,599	120,650	120,650
	TOTAL DEPARTMENT	3,579,549	2,689,916	2,692,000	2,966,000	2,868,949	2,617,000	2,617,000

2023-2024 ANNUAL BUDGET

**GOLF COURSE FUND
REVENUE DETAIL**

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
388101	Internal Services/Interfunds:							
	Transfer from General Fund	463,000	258,000	343,000	291,000	343,000	318,000	318,000
	Total Internal Services/Interfunds	463,000	258,000	343,000	291,000	343,000	318,000	318,000
	Investment Income:							
367101	Interest - Investments	1,534	2,766	0	0	0	0	0
	Total Investment Income	1,534	2,766	0	0	0	0	0
	Total Charges for Services							
344751	Charges - Tournament Fees	50,640	80,777	62,000	62,000	62,000	62,000	62,000
344752	Charges - Green Fees	377,939	419,864	330,000	355,000	330,000	330,000	330,000
344753	Charges - Cart Rental	196,859	206,330	169,000	184,000	169,000	169,000	169,000
344754	Charges - Range	46,137	51,001	41,000	41,000	41,000	41,000	41,000
344755	Charges - Restaurant	0	0	3,000	3,000	3,000	3,000	3,000
	Total Charges for Services	671,575	757,972	605,000	645,000	605,000	605,000	605,000
	TOTAL REVENUES	1,136,109	1,018,738	948,000	936,000	948,000	923,000	923,000

2023-2024 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	404
DEPARTMENT:	Golf Course Maint	ORGANIZATION:	045900

GOAL MISSION STATEMENT

To properly maintain the City's golf course.

FUNCTION DESCRIPTION

The Golf Course Maintenance Department is a service organization that performs maintenance on the City's golf course, including grounds, clubhouse, and the like.

DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected

2023-2024 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	404
DEPARTMENT:	Golf Course Maintenance	ORGANIZATION:	045900

APPROPRIATION SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	0	0	0	0	0	0	0.00%
Fringe Benefits	0	0	0	0	0	0	0.00%
Operating/Contractual	555,224	655,453	632,000	645,000	632,000	632,000	0.00%
Other	94,000	94,000	94,000	69,000	69,000	69,000	-26.60%
Capital Outlay	0	3,045	0	0	0	0	0.00%
Total Appropriations	649,224	752,498	726,000	714,000	701,000	701,000	-3.44%

PERSONNEL ROSTER

JOB CODE	TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change

2023-2024 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	404
DEPARTMENT:	Golf Course Maintenance	ORGANIZATION:	045900

GOLF COURSE FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Operating & Contractual:							
520102	Maintenance Expense	242,551	288,824	313,000	313,000	313,000	313,000	313,000
520105	Contract Labor	0	1,570	0	0	0	0	0
520204	Uniforms	162	1,000	2,000	2,000	2,000	2,000	2,000
520500	Operating Supplies	14,998	9,386	10,000	12,000	10,000	10,000	10,000
520503	Operating Chemicals	66,211	67,145	50,000	60,000	50,000	50,000	50,000
520507	Operating Sand & Gravel	5,963	5,241	6,000	6,000	6,000	6,000	6,000
531111	Golf Course Management Fee	72,579	69,577	67,000	67,000	67,000	67,000	67,000
531209	Services - Bank Charges	12,112	15,190	10,000	10,000	10,000	10,000	10,000
531301	Vehicle Costs - Gas & Oil	8,159	10,370	12,000	12,000	12,000	12,000	12,000
531410	Telephone	1,542	1,191	3,000	2,000	3,000	3,000	3,000
531500	Printing	1,095	1,109	0	0	0	0	0
531701	Utilities	22,567	27,422	40,000	40,000	40,000	40,000	40,000
531900	Advertising	824	6,049	4,000	4,000	4,000	4,000	4,000
543002	Dues & Subscriptions	2,381	1,375	1,000	1,000	1,000	1,000	1,000
543003	Travel & Training	5,270	3,008	1,000	1,000	1,000	1,000	1,000
605101	Maintenance Bldg & Facilities	510	336	2,000	2,000	2,000	2,000	2,000
605106	Maintenance Equipment	31,569	23,522	25,000	27,000	25,000	25,000	25,000
605112	Maintenace of Golf Course	8,880	59,393	9,000	9,000	9,000	9,000	9,000
646030	Lease Obligation	57,851	63,745	72,000	72,000	72,000	72,000	72,000
969000	Contingencies	0	0	5,000	5,000	5,000	5,000	5,000
	Total Operating & Contractual	555,224	655,453	632,000	645,000	632,000	632,000	632,000
	Other:							
647101	Cost Allocation - General Fund	94,000	94,000	94,000	69,000	69,000	69,000	69,000
	Total Other	94,000	94,000	94,000	69,000	69,000	69,000	69,000
	Capital Outlay:							
707600	Machinery & Equipment	0	3,045	0	0	0	0	0
707700	Furniture & Fixtures	0	0	0	0	0	0	0
707702	Computer Software	0	0	0	0	0	0	0
	Total Capital Outlay	0	3,045	0	0	0	0	0
	TOTAL DEPARTMENT	649,224	752,498	726,000	714,000	701,000	701,000	701,000

2023-2024 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	404
DEPARTMENT:	Club House Maint	ORGANIZATION:	045901

GOAL MISSION STATEMENT

To operate and maintain the clubhouse at the City's golf course.

FUNCTION DESCRIPTION

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DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected

2023-2024 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	404
DEPARTMENT:	Club House Maintenance	ORGANIZATION:	045901

APPROPRIATION SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	0	0	0	0	0	0	0.00%
Fringe Benefits	0	0	0	0	0	0	0.00%
Operating/Contractual	191,484	211,600	222,000	222,000	222,000	222,000	0.00%
Other	0	0	0	0	0	0	0.00%
Capital Outlay	0	0	0	0	0	0	0.00%
Total Appropriations	191,484	211,600	222,000	222,000	222,000	222,000	0.00%

PERSONNEL ROSTER

JOB CODE	TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change

2023-2024 ANNUAL BUDGET

DIVISION: Public Works	FUND #: 404
DEPARTMENT: Club House Maintenance	ORGANIZATION: 045901

GOLF COURSE FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Operating & Contractual:							
520102	Maintenance Expense	177,412	191,918	200,000	200,000	200,000	200,000	200,000
520400	Office	2,123	4,988	5,000	5,000	5,000	5,000	5,000
520500	Operating Supplies	7,907	6,464	9,000	9,000	9,000	9,000	9,000
543002	Dues & Subscriptions	501	345	1,000	1,000	1,000	1,000	1,000
605101	Maintenance Bldg & Facilities	1,064	3,483	3,000	3,000	3,000	3,000	3,000
605106	Maintenance Equipment	2,352	939	3,000	3,000	3,000	3,000	3,000
605128	Maintenance Range Ball Facility	125	3,463	1,000	1,000	1,000	1,000	1,000
	Total Operating & Contractual	191,484	211,600	222,000	222,000	222,000	222,000	222,000
	Capital Outlay:							
707600	Machinery & Equipment	0	0	0	0	0	0	0
707700	Furniture & Fixtures	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0	0	0
	TOTAL DEPARTMENT	191,484	211,600	222,000	222,000	222,000	222,000	222,000
	TOTAL FUND	840,708	964,098	948,000	936,000	923,000	923,000	923,000

2023-2024 ANNUAL BUDGET

MUNICIPAL TRANSIT FUND

REVENUE DETAIL

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Received	Actual Received	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Charges for Services:							
344401	Charges - Lower Third/McArthur	29,458	26,862	44,000	28,000	44,000	44,000	44,000
344402	Charges - Broadway/Meadow	25,821	20,448	42,000	23,000	42,000	42,000	42,000
344403	Charges - Willow Glen	20,794	15,638	38,000	18,000	38,000	38,000	38,000
344404	Charges - Pineville	32,718	27,512	60,000	30,000	60,000	60,000	60,000
344405	Charges - Elliott/Cabrini	17,227	5,427	32,000	11,000	32,000	32,000	32,000
344406	Charges - Mall/Kmart	29,530	18,478	46,000	24,000	46,000	46,000	46,000
344407	Charges - England Authority	17,746	13,472	40,000	15,000	40,000	40,000	40,000
344408	Charges - Woodale Park	33,852	28,910	53,000	31,000	53,000	53,000	53,000
344409	Charges - Elderly/Handicap Van	3,741	2,315	6,000	3,000	6,000	6,000	6,000
344999	Charges - Transit Vouchers	59,190	53,365	32,000	56,000	32,000	32,000	32,000
	Total Charges for Services	270,077	212,427	393,000	239,000	393,000	393,000	393,000
	Internal Services/Interfunds:							
388401	Transfers - Utility Fund	2,522,000	1,588,000	2,745,000	2,679,000	2,745,000	2,677,000	2,677,000
	Total Internal Services/Interfunds	2,522,000	1,588,000	2,745,000	2,679,000	2,745,000	2,677,000	2,677,000
	Intergovernmental:							
333102	Federal - FTA Grant	1,358,042	1,692,662	479,000	479,000	479,000	479,000	479,000
333105	Federal - Section 9 Planning Grant	0	0	0	0	0	0	0
333484	Federal-CARES Act	4,658	0	0	0	0	0	0
333407	State - Parish Transportation	152,686	185,314	125,000	125,000	125,000	125,000	125,000
	Total Intergovernmental	1,515,386	1,877,976	604,000	604,000	604,000	604,000	604,000
	Investment Income:							
367101	Interest - Investments	6,890	11,677	0	12,000	0	0	0
	Total Investment Income	6,890	11,677	0	12,000	0	0	0
	Other:							
344501	Misc - Advertising	2,093	0	5,000	5,000	5,000	5,000	5,000
388200	Other-Sales of Fixed Assets	15	(58,129)	0	0	0	0	0
398900	Misc - Cash Over/(Short)	6,768	4,935	0	0	0	0	0
399000	Miscellaneous Revenue	0	0	1,000	1,000	1,000	1,000	1,000
399003	Misc - Bus Damages	0	0	0	0	0	0	0
	Total Other	8,876	(53,194)	6,000	6,000	6,000	6,000	6,000
	TOTAL REVENUES	4,323,229	3,636,886	3,748,000	3,540,000	3,748,000	3,680,000	3,680,000

2023-2024 ANNUAL BUDGET

DIVISION:	Public Works	FUND:	450
DEPARTMENT:	Municipal Transit	ORGANIZATION:	043900

GOAL MISSION STATEMENT

The mission of ATRANS is to improve the quality of life of the citizens of Alexandria by providing a dependable means of transportation for those who do not own a personal vehicle or those who require alternative means of transportation. This will be accomplished by creating a transit system and a complimentary paratransit system that is dependable, yet affordable to all clients.

FUNCTION DESCRIPTION

The municipal transit system operates eight fixed routes through out the city limits of Alexandria and Pineville as well as two specialized curb-to-curb complimentary paratransit vans for the disabled clients in the area. The bus department maintains the fleet via an in-house maintenance department. The daily operation of ATRANS are Monday-Saturday from 6:00 AM to 7:00 PM. The eight routes are designed to be rider friendly and are equipped with special equipment to make boarding, ridding, and alighting more safer.

DEMAND PERFORMANCE INDICATORS

Description	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Projected
Total mileage for buses	456,758	456,758	456,758
Total mileage for vans	128,495	128,495	128,495
Totals hours for Superintendent and Supervisor	13,000	13,000	13,000
Total hours for Clerical	4,500	4,500	4,500
Total hours for Operators	50,500	50,500	50,500
Total Passengers	676,442	676,442	676,442

CITY OF ALEXANDRIA

2023-2024 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	450
DEPARTMENT:	Municipal Transit	ORGANIZATION:	043900

APPROPRIATION SUMMARY

DESCRIPTION	2020-2021	2021-2022	2022-2023		2023-2024		
	Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
Salaries and Wages	1,083,195	876,011	1,432,931	1,219,931	1,349,116	1,349,116	-5.85%
Fringe Benefits	381,992	353,994	694,126	601,126	656,445	656,445	-5.43%
Operating/Contractual	654,259	606,719	864,943	1,104,943	865,439	865,439	0.06%
Other	746,000	746,000	756,000	614,000	639,000	639,000	-15.48%
Capital Outlay	0	0	0	0	170,000	170,000	0.00%
Total Appropriations	2,865,446	2,582,724	3,748,000	3,540,000	3,680,000	3,680,000	-1.81%

PERSONNEL ROSTER

JOB CODE	TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Admin Approved	Adopted	Percent Change
490113	Salary - Transit Manager	1	1	1	1	1	1	0.00%
490139	Salary - Supervisor Fleet Maint	1	1	1	1	1	1	0.00%
490140	Salary - Transit Shift Supervisor	2	2	2	2	2	2	0.00%
490151	Salary - Asst Transit Manager	1	1	1	1	1	1	0.00%
490223	Salary - Transit Analyst	0	0	1	1	1	1	0.00%
490618	Salary - Administrative Secretary	1	1	1	1	1	1	0.00%
490626	Salary - Clerical Specialist	0	0	0	1	1	1	0.00%
490750	Salary - Fleet Maintenance Tech Sr	4	4	4	4	4	4	0.00%
490834	Salary - Fleet Service Technician	2	2	2	2	2	2	0.00%
490837	Salary - Transit Operator	21	21	21	20	20	20	0.00%
490896	Salary - Transit Operator (PT)	10	10	10	10	10	10	0.00%
	Total Positions	43	43	44	44	44	44	0.00%

2023-2024 ANNUAL BUDGET

DIVISION:	Public Works	FUND #:	450
DEPARTMENT:	Municipal Transit	ORGANIZATION:	043900

MUNICIPAL TRANSIT FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Salaries:							
450001	Overtime	273,353	258,557	133,000	238,000	133,000	133,000	133,000
490113	Salary - Transit Manager	92,106	57,232	63,198	63,198	56,326	56,326	56,326
490139	Salary - Supervisor Fleet Maintenance	59,640	49,867	53,083	53,083	40,401	40,401	40,401
490140	Salary - Transit Shift Supervisor	65,403	62,803	80,004	59,004	79,210	79,210	79,210
490151	Salary - Asst Transit Manager	37,575	21,525	50,382	45,382	44,639	44,639	44,639
490233	Salary - Transit Analyst	0	0	42,374	18,374	38,522	38,522	38,522
490618	Salary - Administrative Secretary	29,312	29,216	32,626	32,626	32,626	32,626	32,626
490626	Salary - Clerical Specialist	0	0	0	0	24,939	24,939	24,939
490750	Salary - Fleet Maintenance Tech Seni	72,274	34,421	146,979	119,979	137,007	137,007	137,007
490834	Salary - Fleet Service Technician	0	15,509	54,866	49,866	57,236	57,236	57,236
490896	Salary - Transit Operator-Part Time	40,808	15,608	88,242	57,242	88,242	88,242	88,242
490837	Salary - Transit Operator	412,724	331,273	688,177	483,177	616,968	616,968	616,968
	Total Salaries	1,083,195	876,011	1,432,931	1,219,931	1,349,116	1,349,116	1,349,116
	Fringe:							
510201	Fringe - Pension	193,619	160,595	310,494	258,494	282,809	282,809	282,809
510202	Fringe - Hospital	168,934	178,666	350,951	309,951	342,168	342,168	342,168
510204	Fringe - Clothing Allowance	0	0	5,000	5,000	5,000	5,000	5,000
510206	Fringe - Medicare Insurance Tax	14,996	12,112	20,782	20,782	19,569	19,569	19,569
510207	Fringe - Life Insurance	582	508	1,428	1,428	1,428	1,428	1,428
510208	Fringe - FICA Tax Retirement	3,861	2,113	5,471	5,471	5,471	5,471	5,471
	Total Fringe	381,992	353,994	694,126	601,126	656,445	656,445	656,445
	Operating and Contractual:							
520105	Contract Labor	23,462	110,266	10,000	350,000	10,000	10,000	10,000
520204	Uniforms	10,557	0	12,000	12,000	12,000	12,000	12,000
520400	Office	2,467	2,819	3,000	3,000	3,000	3,000	3,000
520500	Operating Supplies	43,133	25,445	40,954	40,954	40,954	41,450	41,450
531106	Professional Fees - Audit	3,154	3,331	4,000	4,000	4,000	4,000	4,000
531110	Professional Fees & Services	0	0	5,000	5,000	5,000	5,000	5,000
531301	Vehicle Costs - Gas	27,768	5,312	6,000	6,000	6,000	6,000	6,000
531302	Vehicle Costs - Diesel	174,965	111,229	450,000	350,000	450,000	450,000	450,000
531303	Vehicle Costs - Oil	9,995	14,620	11,000	11,000	11,000	11,000	11,000
531304	Vehicle Costs - R & M	299,526	241,258	243,000	243,000	243,000	243,000	243,000
531305	Vehicle Costs - Tires	22,652	15,939	26,000	26,000	26,000	26,000	26,000
531306	Vehicle Costs - Other Lubricants	4,752	0	8,000	8,000	8,000	8,000	8,000
531410	Telephone	3,361	3,927	6,989	6,989	6,989	6,989	6,989
531500	Printing	2,333	2,369	3,000	3,000	3,000	3,000	3,000
531701	Utilities	6,731	6,920	8,000	8,000	8,000	8,000	8,000
543003	Travel & Training	2,645	1,885	4,000	4,000	4,000	4,000	4,000
543017	Plaques & Awards	134	40	1,000	1,000	1,000	1,000	1,000
605101	Maintenance of Building & Facilities	13,703	57,745	15,000	15,000	15,000	15,000	15,000
605106	Maintenance Equipment	2,921	3,614	3,000	3,000	3,000	3,000	3,000
605107	Maintenance Radios	0	0	5,000	5,000	5,000	5,000	5,000
	Total Operating and Contractual	654,259	606,719	864,943	1,104,943	864,943	865,439	865,439

2023-2024 ANNUAL BUDGET

DIVISION: Public Works	FUND #: 450
DEPARTMENT: Municipal Transit	ORGANIZATION: 043900

MUNICIPAL TRANSIT FUND

DEPARTMENTAL BUDGET

CODE	ACCOUNT TITLE	2020-2021	2021-2022	2022-2023		2023-2024		
		Actual Exp	Actual Exp	Adopted Budget	Final Budget	Dept Request	Admin Approved	Adopted
	Other:							
646101	Transfer to General Fund	592,000	592,000	592,000	459,000	459,000	459,000	459,000
647401	Transfer to Utility Fund	16,000	16,000	16,000	17,000	17,000	17,000	17,000
646551	Transfer to Risk Management	138,000	138,000	148,000	138,000	163,000	163,000	163,000
	Total Other	746,000	746,000	756,000	614,000	639,000	639,000	639,000
	Capital Outlay:							
707405	Building Improvements	0	0	0	0	0	0	0
707500	Vehicles	0	0	0	0	170,000	170,000	170,000
707600	Machinery & Equipment	0	0	0	0	0	0	0
707000	Capital Projects Exp	0	0	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	170,000	170,000	170,000
	TOTAL DEPARTMENT	2,865,446	2,582,724	3,748,000	3,540,000	3,679,504	3,680,000	3,680,000

2023-2024 ANNUAL BUDGET

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CITY OF ALEXANDRIA

HISTORY

The City of Alexandria was founded in 1785, incorporated in 1819 and chartered in 1932. Spanish Franciscan missionaries arrived about 1690. Tradition has it that the mission they built was located within the boundaries of what is today the Rapides Cemetery in Pineville. In the early 1700's St. Denis ascended the Red River with the French and ordered the Spanish priests to leave Louisiana. The French then stationed a small detachment at the rapids in 1723. The beginning of today's crossroads was secured by "Post du Rapide".

Nature and geography played important roles in establishing twin communities on opposite banks of the Red River. In those early days, a ledge of limestone crossed the Red River forming a rapids just above what is now the site of Alexandria and Pineville. The first travelers stopped at this point rather than make the portage around the rapids - over which even a canoe could not pass for 4 or 5 months of each year during low water periods.

GENERAL

The City of Alexandria serves as the Parish Seat and is located near the geographic center of Louisiana along the west bank of the Red River. Alexandria is central Louisiana's largest populated and commercial activity center with an estimated S.M.A. population of 155,000 plus. The Alexandria area, the "Crossroads of Louisiana", is a center for electronic media and commercial trade. The official trade area served by Alexandria contains a population in excess of 350,000. Alexandria is the eighth largest city in the state.

Alexandria adopted a City Charter which became effective in 1977 and which provides for a Mayor-Council form of government consisting of a full time Mayor and seven Councilmen, five of which are elected from districts and two of which are elected at large. The Council members elect their president, appoint the City Clerk, adopt ordinances and perform the duties outlined in the Charter. The Charter also sets forth the duties of the Mayor, who is the Chief Executive Officer of the City. The City Administration includes a Public Works Division, a Utility Division, a Finance Division, a Planning Division, a Personnel Division, a Legal Division, Community Services Division, and Police and Fire Departments.

The Charter also sets forth certain procedures relating to financial operations of the City, including but not limited to, the preparation, adoption and administration of the City budget, the adoption of supplemental and emergency appropriations, the reduction of and transfer of appropriations, (with the limitation that no appropriation for debt service on bonds of the city may be reduced or transferred) and the provision of a five year capital outlay program. The City is empowered to incur debt in accordance with the City Charter and the constitution and statutes of the State of Louisiana.

The City owns and operates its own Utilities System consisting of a combined electric power and a light plan and system, waterworks plant and system, gas system and wastewater plant and system. The City also owns and operates its own Municipal Transit and Sanitation systems.

ECONOMY

Alexandria's economy is based upon agriculture and timber production, wholesale and retail trade, services and public sector activity. Unlike some other areas of Louisiana, it is not dependent on the oil and gas industries. Located in the fertile Red River Valley, the Alexandria area is considered as some of the best farm and timberland in the country.

Alexandria's importance in the trade sector has been enhanced by the addition of the two new regional shopping malls within the City limits. The City's per capital retail sales rate continues to reflect that Alexandria is the principal location to do business in Central Louisiana.

The vitality of Alexandria's service sector is evidenced by six major medical facilities, two four year colleges, two T.V. stations, two newspapers and 10 radio stations. The conversion of the Rapides Regional Medical Center from a public to a private facility caused a significant increase in the taxable assessed valuation of the City in 1995.

Capitalizing on Alexandria's historic and central location, a healthy tourism sector has been established with almost 2,000 guest rooms available in the City and Convention Center combined seating capacity of approximately 9,000. Hotel occupancy in Alexandria rose from 65.1% in 1994 to 66.5% in 1995 according to PKF Consulting.

The City has had underway since 1979 a major downtown redevelopment effort. Instigated by a \$1,250,000 pledge from the City of Alexandria, private and public sector investment in projects has exceeded \$100 million in the downtown area. Growth of the City outside of the central business district continues to be strong with the addition of new retail space, apartment development, residential and commercial development. There are currently three new assisted living apartment complexes currently under construction in Alexandria.

Construction of the \$1 billion I-49 project was completed in 1996. I-49 includes 4.19 miles of interstate highways, an interchange at U.S. Highway 71, highway ramps, downtown street underpass (related to the relocation of the Missouri-Pacific Railroad from Lee Street to Elliott Street), the Sugar House Road overpass, and the rebuilding of Fulton and Casson Streets. In addition, the Corps of Engineers completed the \$1.7 billion Red River Navigation Project which connected Shreveport with the Mississippi River. This completion of this project and the development at the England Economic and Industrial Park has been a boost to development at the England Economic and Industrial Park has been a boost to development at the Port of Alexandria.

The December, 1992 closure of England Air Force Base prompted the creation of the England Economic and Industrial Development District (England Authority). The England Authority is responsible for the commercial and industrial development of the base through the reuse of the land infrastructure improvements. Commercial aviation was moved during the Summer of 1996 from Esler Regional Airport to England International Airport. They provide transportation through the use of commuter airlines who furnish regularly scheduled flights from/ to Dallas/Ft. Worth, Houston, New Orleans, Monroe, Shreveport and Memphis.

CULTURE, RECREATION AND TOURISM

In October of 1996 the City of Alexandria opened the Alexandria Riverfront Center. This facility offers 6,200 theater style seating capacity, space for 380 indoor booths, over 93,000 square feet of indoor exhibition space and an additional 12,150 square feet of covered outdoor exhibition area. A three story parking garage adjacent to the new center was constructed in the Fall of 1997. The City of Alexandria provided \$1.25 million dollars toward the construction of a \$2.6 million River Oaks Artists Studio. Construction began during the Fall of 1997. The Rapides Foundation has committed to providing \$4 million toward the construction of a new Performing Arts Complex to be located adjacent to the new River Oaks Artists Studio. Renovation of the Alexandria Museum of Art located directly behind City Hall and just down the street from the Riverfront Center will be completed during the Fall of 1997.

The City is in the process of constructing a sports complex, consisting of 12 lighted ball fields, 19 soccer fields, a jogging trail, tennis courts, and parking for over 1,000 cars. Completion is expected in the Fall of 2003.

In the Alexandria area, tourists visit historical sites such as the Kent Plantation House, built in 1776; the renovated Hotel Bentley, which opened in 1908, and was the place where Generals Eisenhower, Clark and Patton planned battle strategies; the Alexandria Visual Arts Museum; the Alexandria Historical and Genealogical Library and Museum; the Louisiana Seminary Site, first home of Louisiana State University, opened in 1860 with William Tecumseh Sherman as headmaster. Other attractions included but are not limited, the Alexandria Zoological Park; recreational areas in the vicinity such as Valentine Lake, Cotile, Kincaide, Indian Creek, and Kees Parks; the Azalea Trail; Hot Wells Health Resort; Rapides Parish Coliseum; churches such as St. Francis Xavier Cathedral, Mount Olivet Church, Trinity Episcopal Church built in 1953. River Oaks Square is the site of painters, weavers, sculptors and stained glass artists creating and exhibiting their works of art.

Recreational opportunities abound in the Alexandria area with over 100 civic clubs and organizations, 26 ball fields, 14 local parks, including the Alexandria Zoological Park, theaters at Louisiana College, LSU-A and the City Park Players, and semi-professional baseball at Bringham Stadium. Alexandria also hosts several "celebrations" including Cenlbration, Christmas lighting attractions and parades, Mardi Gras parades, ... There are wonderful opportunities for visitors to our area to have a memorable experience.

2023-2024 ANNUAL BUDGET

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2023-2024 ANNUAL BUDGET

GENERAL FUND

TEN YEAR HISTORY OF FUND BALANCE, REVENUES, & EXPENDITURES



CITY OF ALEXANDRIA

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2023-2024 ANNUAL BUDGET
REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 2013 THROUGH 2022

GENERAL FUND

DESCRIPTIONS	4-30-13 (Actual)	4-30-14 (Actual)	4-30-15 (Actual)	4-30-16 (Actual)
REVENUES:				
Taxes	3,291,022	39,618,991	33,357,377	34,802,549
Licenses and Permits	2,875,496	2,980,016	3,174,057	3,140,840
Intergovernmental	10,156,272	2,289,701	10,572,580	10,722,559
Charges for Services	357,971	349,191	313,160	272,294
Fines and Forfeitures	646,493	675,131	515,753	517,779
Investment Income	20,525	20,249	21,885	53,204
Other	950,811	579,974	846,794	862,542
Total Revenues	18,298,590	46,513,253	48,801,606	50,371,767
EXPENDITURES:				
Legislative	415,213	416,299	343,803	364,355
General Administration	4,881,950	5,514,973	6,724,249	6,882,692
Judicial	970,435	976,451	983,235	939,971
Finance	5,147,848	6,127,998	5,433,613	5,356,975
Planning and Development	2,041,069	1,191,189	1,156,257	1,075,844
Public Safety	27,000,874	27,746,834	25,946,626	26,135,016
Public Works	8,742,762	10,734,261	10,788,587	12,137,541
Debt Service	1,581,320	1,279,580	1,272,795	1,272,795
Total Expenditures	50,781,471	53,987,585	52,649,165	54,165,189
Excess/(Deficiency) of Revenues Over Expenditures	(32,482,881)	(7,474,332)	(3,847,559)	(3,793,422)
OTHER FINANCING SOURCES:				
Operating Transfers In	38,745,201	11,483,242	9,623,947	10,147,517
Operating Transfers Out	(4,708,819)	(4,339,293)	(4,551,845)	(7,437,685)
Total Other Sources/(Uses)	34,036,382	7,143,949	5,072,102	2,709,832
Excess/(Deficiency) of Revenues and Other Sources over Expenditures	1,553,501	(330,383)	1,224,543	(1,083,590)
Fund Balance, Beginning of the Year	19,074,361	20,627,862	20,297,479	21,522,022
Fund Balance Adjustments	0	0	0	0
Fund Balance/(Deficit), End of Year	20,627,862	20,297,479	21,522,022	20,438,432

Note: This is the general operating fund of the City and is used to account for operations traditionally associated with a city which are not required to be accounted for in another fund.

2023-2024 ANNUAL BUDGET
REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 2013 THROUGH 2022

GENERAL FUND

4-30-17 (Actual)	4-30-18 (Actual)	4-30-19 (Actual)	4-30-20 (Actual)	4-30-21 (Actual)	4-30-22 (Actual)	TOTAL
34,230,322	34,661,057	35,536,503	34,817,165	41,307,799	41,432,931	333,055,716
3,014,712	3,133,239	3,139,204	3,004,739	3,081,798	3,177,139	30,721,240
10,863,874	10,839,489	10,623,206	11,143,027	13,596,683	14,915,732	105,723,123
220,963	275,230	300,260	332,868	566,990	338,015	3,326,942
450,182	375,027	354,534	308,428	264,718	245,248	4,353,293
91,219	101,133	177,572	138,879	40,308	45,287	710,261
1,059,749	1,436,914	762,641	737,037	534,443	1,582,759	9,353,664
49,931,021	50,822,089	50,893,920	50,482,143	59,392,739	61,737,111	487,244,239
407,334	477,021	440,009	515,595	452,692	426,552	4,258,873
9,112,616	7,670,755	8,310,715	7,734,836	8,295,608	9,737,972	74,866,366
1,018,840	1,071,316	1,140,235	1,173,840	1,173,840	1,206,472	10,654,635
5,010,145	4,975,725	5,039,070	5,116,900	5,090,486	3,518,457	50,817,217
1,088,083	916,909	915,658	849,977	740,502	740,502	10,715,990
28,364,037	26,663,479	27,190,342	27,481,098	26,108,067	27,870,304	270,506,677
11,891,518	11,800,771	11,091,818	10,841,766	14,605,855	11,268,651	113,903,530
1,278,472	1,280,837	1,280,641	1,282,756	1,286,224	1,280,926	13,096,346
58,171,045	54,856,813	55,408,488	54,996,768	57,753,274	56,049,836	548,819,634
(8,240,024)	(4,034,724)	(4,514,568)	(4,514,625)	1,639,465	5,687,275	(61,575,395)
11,321,780	10,959,023	11,032,000	10,905,000	9,483,000	9,668,000	133,368,710
(2,590,626)	(5,408,036)	(5,324,987)	(6,303,303)	(5,813,000)	(5,555,000)	(52,032,594)
8,731,154	5,550,987	5,707,013	4,601,697	3,670,000	4,113,000	81,336,116
491,130	1,516,263	1,192,445	87,072	5,309,465	9,800,275	19,760,721
20,438,432	20,929,562	22,445,825	23,638,270	23,626,899	28,936,364	19,074,361
0	0	0	(98,443)	0	0	(98,443)
20,929,562	22,445,825	23,638,270	23,626,899	28,936,364	38,736,639	38,736,639

2023-2024 ANNUAL BUDGET
REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 2013 THROUGH 2022

SPECIAL REVENUE FUNDS

DESCRIPTIONS	4-30-13 (Actual)	4-30-14 (Actual)	4-30-15 (Actual)	4-30-16 (Actual)
REVENUES:				
Taxes	35,392,573	0	0	0
Intergovernmental	763,031	1,221,613	1,061,939	570,575
Fines and Forfeitures	0	258,664	841,176	384,818
Investment Income	549	348	229	3,949
Other	45,214	40,202	32,154	43,687
Total Revenues	36,201,367	1,520,827	1,935,498	1,003,029
EXPENDITURES:				
General Administration	0	0	0	0
Special Programs	786,121	1,765,691	1,159,685	684,353
Capital Outlay	0	0	0	0
Total Expenditures	786,121	1,765,691	1,159,685	684,353
Excess/(Deficiency) of Revenues Over Expenditures	35,415,246	(244,864)	775,813	318,676
OTHER FINANCING SOURCES:				
Operating Transfers In	13,825	1,999	19,101	0
Operating Transfers Out	(35,387,962)	(158,664)	(108,000)	(120,000)
Total Other Sources/(Uses)	(35,374,137)	(156,665)	(88,899)	(120,000)
Excess/(Deficiency) of Revenues and Other Sources over Expenditures	41,109	(401,529)	686,914	198,676
Fund Balance, Beginning of the Year	1,186,944	1,228,053	826,524	1,513,438
Fund Balance Adjustments	0	0	0	0
Fund Balance/(Deficit), End of Year	1,228,053	826,524	1,513,438	1,712,114

Note: Special Revenue Funds are Funds that are required by law, ordinance, etc. to be accounted for separately. This history includes funds such as the Pre-Trial Intervention Fund, the Community Development Block Grant Fund, the HUD Emergency Shelter Fund, the HOME Fund, the Economic Development Hotel Fund, and the ARRA Fund.

2023-2024 ANNUAL BUDGET
REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 2013 THROUGH 2022

SPECIAL REVENUE FUNDS

4-30-17 (Actual)	4-30-18 (Actual)	4-30-19 (Actual)	4-30-20 (Actual)	4-30-21 (Actual)	4-30-22 (Actual)	TOTAL
0	0	0	0	0	0	35,392,573
668,621	818,025	573,958	915,130	471,290	736,097	7,800,279
291,223	306,320	250,905	192,578	93,230	56,395	2,675,309
7,183	7,860	11,876	9,791	2,983	3,670	48,438
7,112	74,178	54,039	6,718	30,360	96,353	430,017
974,139	1,206,383	890,778	1,124,217	597,863	892,515	46,346,616
0	0	0	0	0	0	0
805,013	906,925	578,311	915,132	272,938	506,103	8,380,272
0	0	0	0	0	0	0
805,013	906,925	578,311	915,132	272,938	506,103	8,380,272
169,126	299,458	312,467	209,085	324,925	386,412	37,966,344
30,571	1,768	3,552	(6,370)	0	0	64,446
(235,000)	(162,000)	(235,000)	(108,000)	0	(185,000)	(36,699,626)
(204,429)	(160,232)	(231,448)	(114,370)	0	(185,000)	(36,635,180)
(35,303)	139,226	81,019	94,715	324,925	201,412	1,331,164
1,712,114	1,676,811	1,816,037	1,897,056	1,991,771	2,316,696	1,186,944
0	0	0	0	0	0	0
1,676,811	1,816,037	1,897,056	1,991,771	2,316,696	2,518,108	2,518,108

2023-2024 ANNUAL BUDGET
REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 2013 THROUGH 2022

GENERAL DEBT SERVICE FUNDS

DESCRIPTIONS	4-30-13 (Actual)	4-30-14 (Actual)	4-30-15 (Actual)	4-30-16 (Actual)
REVENUES:				
Taxes	787,776	3,603,766	2,855,722	2,960,255
Investment Income	8,093	5,175	3,788	2,278
Total Revenues	795,869	3,608,941	2,859,510	2,962,533
EXPENDITURES:				
Principal Retirement	3,655,000	3,825,000	3,220,000	21,345,793
Interest	1,900,671	1,773,598	1,433,770	1,414,656
Paying Agent Fees	1,301	800	10,319,134	1,402
Other	0	0	0	0
Total Expenditures	5,556,972	5,599,398	14,972,904	22,761,851
Excess/(Deficiency) of Revenues Over Expenditures	(4,761,103)	(1,990,457)	(12,113,394)	(19,799,318)
OTHER FINANCING SOURCES:				
COI Proceeds/Bond Refunding Proceeds	0	0	7,596,268	17,402,576
Operating Transfers In	4,979,096	1,926,038	4,875,211	2,196,477
Operating Transfers Out	0	0	(2,943,111)	(238,521)
Total Other Sources/(Uses)	4,979,096	1,926,038	9,528,368	19,360,532
Excess/(Deficiency) of Revenues and Other Sources over Expenditures	217,993	(64,419)	(2,585,026)	(438,786)
Fund Balance, Beg of the Year	5,804,896	6,022,889	5,958,470	3,373,444
Fund Balance Adjustments	0	0	0	0
Fund Balance, End of Year	6,022,889	5,958,470	3,373,444	2,934,658

Note: These funds account for general obligation public improvement bonds, limited tax bonds, and sales tax bonds as they mature.

2023-2024 ANNUAL BUDGET
REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 2013 THROUGH 2022

GENERAL DEBT SERVICE FUNDS

4-30-17 (Actual)	4-30-18 (Actual)	4-30-19 (Actual)	4-30-20 (Actual)	4-30-21 (Actual)	4-30-22 (Actual)	TOTAL
2,832,998	2,818,766	2,726,362	2,846,567	2,867,650	2,886,420	27,186,282
224	2,215	13,713	17,133	4,593	1,120	58,332
2,833,222	2,820,981	2,740,075	2,863,700	2,872,243	2,887,540	27,244,614
3,570,000	3,770,000	1,985,000	2,065,000	2,140,000	2,220,000	47,795,793
1,056,986	945,600	799,675	736,275	678,775	602,925	11,342,931
1,600	1,600	1,800	800	800	800	10,330,037
0	0	0	0	0	0	0
4,628,586	4,717,200	2,786,475	2,802,075	2,819,575	2,823,725	69,468,761
(1,795,364)	(1,896,219)	(46,400)	61,625	52,668	63,815	(42,224,147)
0	0	0	0	0	0	24,998,844
1,942,000	1,566,238	0	0	0	0	17,485,060
0	0	0	0	0	0	(3,181,632)
1,942,000	1,566,238	0	0	0	0	39,302,272
146,636	(329,981)	(46,400)	61,625	52,668	63,815	(2,921,875)
2,934,658	3,081,294	2,751,313	2,631,213	2,692,838	2,745,506	5,804,896
0	0	(73,700)	0	0	0	(73,700)
3,081,294	2,751,313	2,631,213	2,692,838	2,745,506	2,809,321	2,809,321

2022-2023 ANNUAL BUDGET
REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 2013 THROUGH 2022

COMBINED CAPITAL PROJECTS

DESCRIPTIONS	4-30-13 (Actual)	4-30-14 (Actual)	4-30-15 (Actual)	4-30-16 (Actual)
REVENUES:				
Taxes	0	7,713,069	9,120,290	9,408,645
Intergovernmental	3,843,920	1,022,961	1,557,581	820,508
Investment Income	128,858	88,423	82,547	112,953
Other	4,337,679	0	0	0
Total Revenues	8,310,457	8,824,453	10,760,418	10,342,106
EXPENDITURES:				
General Government	0	0	0	0
Public Safety	0	0	0	0
Public Works	17,449,760	8,877,898	14,066,889	5,348,299
Parks and Recreation	0	0	0	0
Public Facilities	0	0	0	0
Municipal Bus System	0	0	0	0
Utility System	0	0	0	0
Sanitation Fund	0	0	0	0
Other	0	0	0	0
Total Expenditures	17,449,760	8,877,898	14,066,889	5,348,299
Excess/(Deficiency) of Revenues Over Expenditures	(9,139,303)	(53,445)	(3,306,471)	4,993,807
OTHER FINANCING SOURCES/(USES):				
Bond Proceeds (Net)	0	0	0	0
COI Proceeds	0	0	0	0
Land Sales	0	0	1,100,000	1,000,000
Operating Transfers In	4,109,149	100,000	119,101	100,000
Operating Transfers Out	(3,172,614)	(2,338,092)	(2,425,065)	(2,384,571)
Total Other Sources/(Uses)	936,535	(2,238,092)	(1,205,964)	(1,284,571)
Excess/(Deficiency) of Revenues and Other sources over Expenditures	(8,202,768)	(2,291,537)	(4,512,435)	3,709,236
Fund Balance, Beg of the Year	38,637,940	30,435,172	28,650,987	24,138,552
Change in Designated Fund Balance Audit Adjustments to Beg Fund Balance		507,352		
Fund Balance, End of the Year	30,435,172	28,650,987	24,138,552	27,847,788

Note: This schedule combines the activities of all General Capital Projects Funds.

**2022-2023 ANNUAL BUDGET
REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 2013 THROUGH 2022**

COMBINED CAPITAL PROJECTS

4-30-17 (Actual)	4-30-18 (Actual)	4-30-19 (Actual)	4-30-20 (Actual)	4-30-21 (Actual)	4-30-22 (Actual)	TOTAL
9,623,429	9,786,008	10,002,360	9,920,111	11,090,362	11,663,343	88,327,617
1,967,314	1,503,232	1,915,964	768,192	1,232,450	2,302,998	16,935,120
210,606	199,471	298,138	258,453	86,833	101,053	1,567,335
0	0	755,439	1,239,377	525,184	421,147	7,278,826
11,801,349	11,488,711	12,971,901	12,186,133	12,934,829	14,488,541	114,108,898
0	0	0	0	0	0	0
0	0	0	0	0	0	0
11,367,035	9,016,007	11,378,968	6,066,392	12,607,140	11,061,789	107,240,177
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
11,367,035	9,016,007	11,378,968	6,066,392	12,607,140	11,061,789	107,240,177
434,314	2,472,704	1,592,933	6,119,741	327,689	3,426,752	6,868,721
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	2,100,000
100,000	99,996	173,700	100,000	100,000	100,000	5,101,946
(2,385,971)	(2,165,096)	(417,301)	(413,634)	(486,061)	(521,524)	(16,709,929)
(2,285,971)	(2,065,100)	(243,601)	(313,634)	(386,061)	(421,524)	(9,507,983)
(1,851,657)	407,604	1,349,332	5,806,107	(58,372)	3,005,228	(2,639,262)
27,847,788	25,996,131	26,403,735	27,753,067	33,559,174	33,500,802	38,637,940
						507,352
25,996,131	26,403,735	27,753,067	33,559,174	33,500,802	36,506,030	36,506,030

2023-2024 ANNUAL BUDGET
REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 2013 THROUGH 2022

COMBINED ENTERPRISE FUNDS

DESCRIPTIONS	4-30-13 (Actual)	4-30-14 (Actual)	4-30-15 (Actual)	4-30-16 (Actual)
OPERATING REVENUES:				
Charges for Services	99,264,998	103,602,327	109,147,906	106,150,936
Other	298,243	216,025	205,169	6,668,736
Total Operating Revenues	99,563,241	103,818,352	109,353,075	112,819,672
OPERATING EXPENSES:				
Production/Distribution/Treatment	43,600,716	53,578,607	54,528,888	37,587,636
Utility Rebates	0	0	0	0
Cost of Service	29,229,743	29,315,217	28,962,107	30,478,809
General and Administrative	5,861,134	7,430,786	7,177,688	5,680,752
Depreciation	8,264,714	8,226,658	9,013,643	9,313,178
Total Operating Expenses	86,956,307	98,551,268	99,682,326	83,060,375
Operating Income (Loss)	12,606,934	5,267,084	9,670,749	29,759,297
NONOPERATING REVENUES/(EXPENSES):				
Property Taxes			1,127,494	1,146,571
Grant Revenue	834,007	1,181,726	869,882	1,137,124
Investment Income	111,817	99,771	126,093	153,329
Non-operating Expenses	(1,539,839)	(2,963,529)	(5,576,249)	(6,482,573)
Total Nonoperating	(594,015)	(1,682,032)	(3,452,780)	(4,045,549)
Income/(Loss) Before Transfers	12,012,919	3,585,052	6,217,969	25,713,748
Operating Transfers In/(Out):	(6,805,089)	(9,632,808)	(8,274,298)	(9,257,212)
Extraordinary Loss-Early Ext of Debt	0	0	0	0
Special Item - Abandon Project	0	0	(1,220,135)	0
Bond Issuance Premium	0	1,627,635	0	0
Capital Contributions	4,093,232	580,570	410,607	297,212
Change in Net Position	9,301,062	(3,839,551)	(2,865,857)	16,753,748
Net Position, Beg of Year	121,784,450	131,085,512	126,994,653	122,191,141
Net Position Adjustments	0	(251,308)	(1,937,655)	0
Net Position, End of Year	131,085,512	126,994,653	122,191,141	138,944,889

Note: These funds account for the activities of the Utility System, the Sanitation Fund, the Zoo Fund, the Golf Course Fund, and the Municipal Transit Fund.

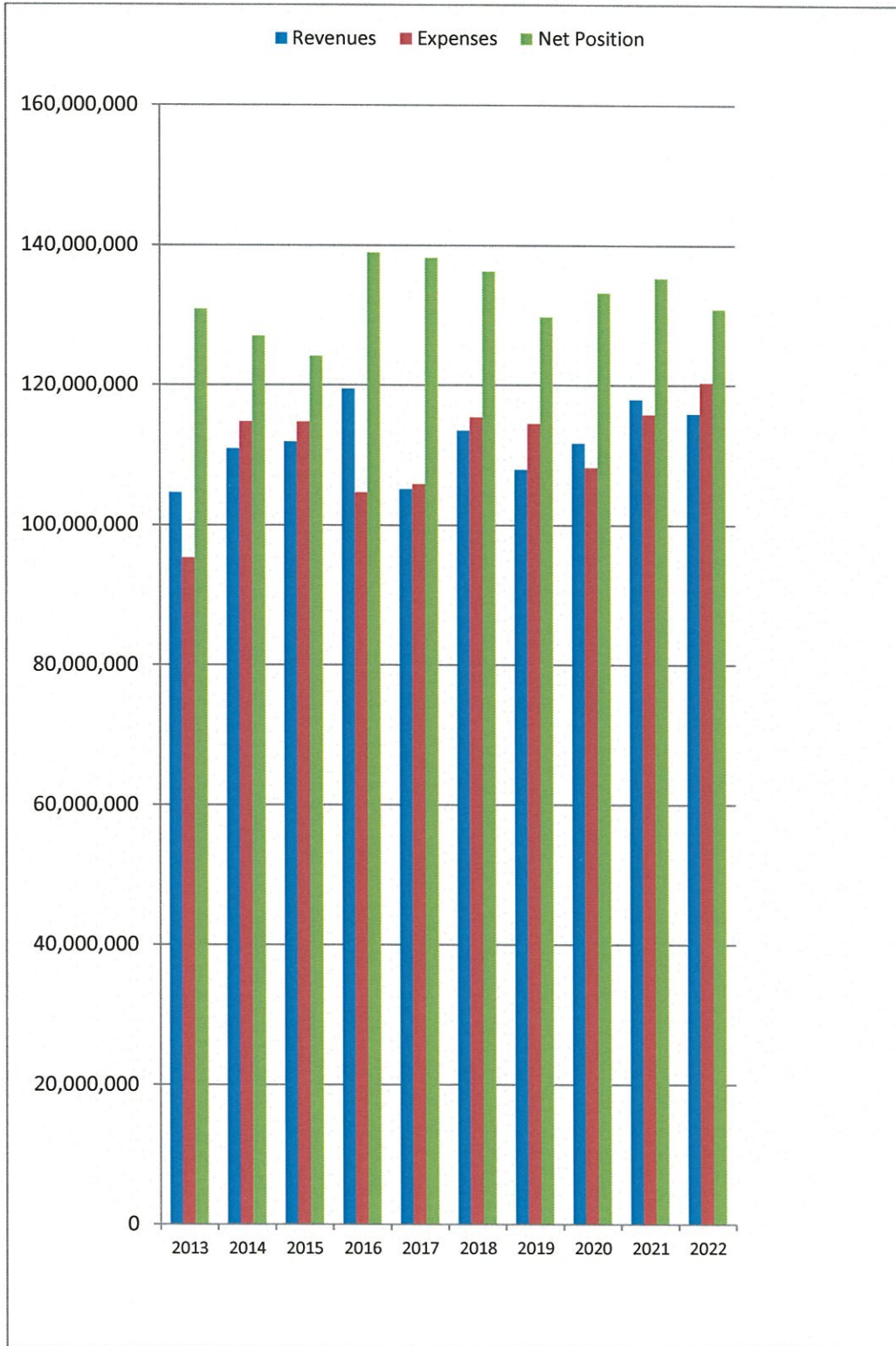
2023-2024 ANNUAL BUDGET
REVENUE AND EXPENDITURE HISTORY
FOR FISCAL YEARS 2013 THROUGH 2022

COMBINED ENTERPRISE FUNDS

4-30-17 (Actual)	4-30-18 (Actual)	4-30-19 (Actual)	4-30-20 (Actual)	4-30-21 (Actual)	4-30-22 (Actual)	TOTAL
101,083,577	106,762,581	104,966,300	103,093,727	102,066,698	103,797,017	1,039,936,067
575,079	207,912	137,766	173,225	655,719	217,282	9,355,156
101,658,656	106,970,493	105,104,066	103,266,952	102,722,417	104,014,299	1,049,291,223
36,808,905	39,637,453	40,904,054	34,763,179	39,998,402	49,423,378	430,831,218
0	6,008,261	279,598	125,873	36,397	99,985	6,550,114
34,060,012	34,996,383	38,508,390	34,684,137	38,990,355	37,385,649	336,610,802
4,887,391	5,827,806	4,875,825	4,749,896	4,298,204	4,746,448	55,535,930
12,331,295	12,773,134	13,132,123	13,128,697	13,549,775	11,871,982	111,605,199
88,087,603	99,243,037	97,699,990	87,451,782	96,873,133	103,527,442	941,133,263
13,571,053	7,727,456	7,404,076	15,815,170	5,849,284	486,857	108,157,960
1,191,243	1,207,372	1,219,945	1,235,048	1,261,457	1,292,437	9,681,567
1,149,180	1,122,326	958,595	718,022	1,590,034	2,131,525	11,692,421
265,737	322,970	558,214	460,190	121,088	145,457	2,364,666
(7,000,605)	(6,935,441)	(6,996,904)	(6,728,995)	(1,670,817)	(1,642,793)	(47,537,745)
(4,394,445)	(4,282,773)	(4,260,150)	(4,315,735)	1,301,762	1,926,626	(23,799,091)
9,176,608	3,444,683	3,143,926	11,499,435	7,151,046	2,413,483	84,358,869
(10,787,486)	(9,254,161)	(9,814,264)	(8,018,181)	(6,561,939)	(7,913,476)	(86,318,914)
0	0	0	0	0	0	0
0	0	0	0	0	0	(1,220,135)
0	0	0	0	0	0	1,627,635
869,587	3,872,563	106,417	10,535	350,200	1,064,434	11,655,357
(741,291)	(1,936,915)	(6,563,921)	3,491,789	939,307	(4,435,559)	10,102,812
138,944,889	138,203,598	136,266,683	129,702,762	134,349,635	135,288,942	121,784,450
0	0	0	1,155,084	0	0	(1,033,879)
138,203,598	136,266,683	129,702,762	134,349,635	135,288,942	130,853,383	130,853,383

**2023-2024 ANNUAL BUDGET
COMBINED ENTERPRISE FUNDS**

TEN YEAR HISTORY OF NET POSITION, REVENUES, & EXPENSE

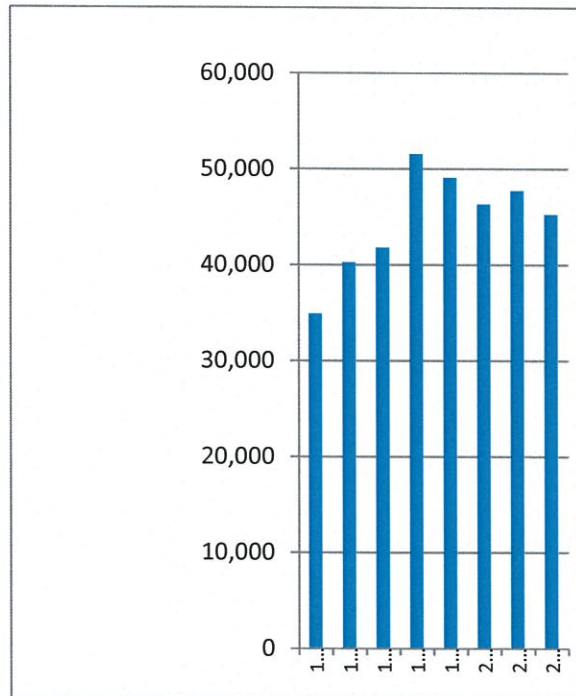


**2023-2024 ANNUAL BUDGET
FINANCIAL AND STATISTICAL DATA
AS OF APRIL 30, 2023**

POPULATION

The following is the population of the City of Alexandria:

Year	Population	Source
1950	34,913	U.S. Census
1960	40,279	U.S. Census
1970	41,811	U.S. Census
1980	51,565	U.S. Census
1990	49,087	U.S. Census
2000	46,342	U.S. Census
2010	47,723	U.S. Census
2020	45,275	U.S. Census



LARGEST EMPLOYERS

The ten largest employers located in and around Alexandria and the number of employees is as follows:

Employer	Type of Business	Total
1 Rapides School Board	Education	3,000
2 Christus St. Frances Cabrini Hospital	Medical	1,247
3 Rapides Regional	Medical	1,200
4 VA Medical Center	Medical	925
5 City of Alexandria	Government	900
6 Union Tank	Manufacturing	620
7 Proctor & Gamble	Manufacturing	600
8 Central Louisiana State Hospital	Mental Health Care ¹	550
9 Camp Beauregard	Military	405
10 Rapides Parish Sheriff's Dept	Government	325
	Total	9,772

Source: England Airpark

**2023-2024 ANNUAL BUDGET
FINANCIAL AND STATISTICAL DATA
AS OF APRIL 30, 2023**

LEADING PROPERTY TAXPAYERS

The ten largest property taxpayers of Alexandria and their 2022 assessed valuation is as follows:

Taxpayer	Type of Business	Assessed Valuation
1. Central LA Healthcare System, LP	Hospital	12,782,550
2. Red River Bank	Bank	10,900,912
3. Stella Jones Corporation	Wood Products	6,936,548
4. Rapides Regional Medical Center	Medical Facilities	6,516,344
5. Union Pacific	Railroad	4,573,930
6. Alexandria Mall LLC	Retail	3,281,500
7. CLECO	Utility	3,202,630
8. AFCO Industries	Manufacturer	2,893,875
9. Capital One	Financial Institution	2,871,042
10. Alexandria Lincoln Road LLC	Shopping Center	2,166,100
	Total	* 56,125,431

* Equals approximately 12.89% of the total assessed valuation of Alexandria for 2022.

ASSESSED VALUATION

The assessed valuation of property in Alexandria, all of which is taxable for municipal purposes is as follows:

Tax Year Year	Fiscal Year	Assessed Valuation	Increase/(Decrease)	
			Amount	Percentage
2014	2015	375,831,271	375,831,271	0.9%
2015	2016	380,516,599	4,685,328	1.2%
2016	2017	393,792,039	13,275,440	3.5%
2017	2018	399,124,251	5,332,212	1.4%
2018	2019	403,280,627	4,156,376	1.0%
2019	2020	408,273,174	4,992,547	1.2%
2020	2021	413,300,276	5,027,102	1.2%
2021	2022	423,742,758	10,442,482	2.5%
2022	2023	435,347,818	11,605,060	2.7%

A breakdown of the 2022 assessed valuation of property classification is as follows:

Real Estate	320,768,495
Personal Property	103,054,273
Public Service Property	11,525,050
	<u>435,347,818</u>

**2023-2024 ANNUAL BUDGET
FINANCIAL AND STATISTICAL DATA
AS OF APRIL 30, 2023**

SALES TAX COLLECTIONS

The following table reflects the 1976 sales tax collections for the past ten years.

Fiscal		Percentage
Year	Amount	Inc/Dec
2013	14,157,237	2.0%
2014	14,759,636	4.3%
2015	14,706,527	-0.4%
2016	15,335,867	4.3%
2017	15,002,574	-2.2%
2018	15,187,811	1.2%
2019	15,319,935	0.9%
2020	15,270,348	-0.3%
2021	17,526,725	14.8%
2022	18,455,071	5.3%

MILLAGE RATES

The following is the ten year history of millage rates from 2012 to 2021:

FYE April 30	General Purpose	Debt Service	Capital Improvements	Zoo & Recreation	Total
2012	6.83	2.15	11.25	0.00	20.23
2013	6.83	2.15	11.25	0.00	20.23
2014	6.83	0.00	11.25	6.00	24.08
2015	6.93	0.00	11.25	6.00	24.18
2016	6.98	0.00	11.51	6.05	24.54
2017	6.98	0.00	11.51	6.05	24.54
2018	6.98	0.00	11.51	6.05	24.54
2019	6.98	0.00	11.51	6.05	24.54
2020	6.98	0.00	11.51	6.05	24.54
2022	6.98	0.00	11.51	6.05	24.54
Ten Year Avg	6.93	0.43	11.41	4.83	23.60

SOURCE: City Business Office

2023-2024 ANNUAL BUDGET
FINANCIAL AND STATISTICAL DATA
AS OF APRIL 30, 2023

TAX COLLECTION RECORD

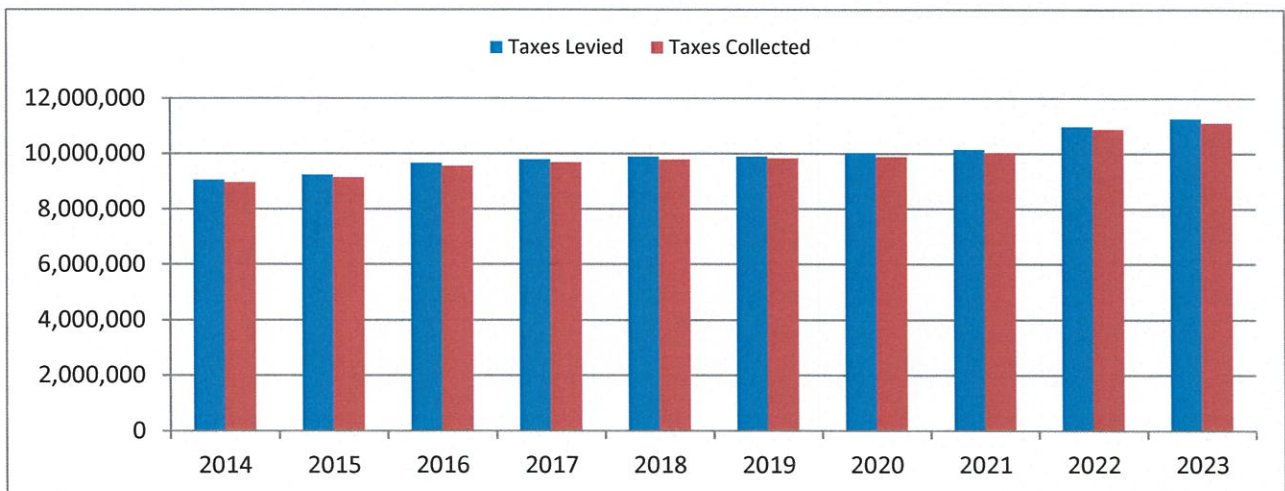
The City's ad valorem tax collections for the past ten years:

Fiscal Year	Taxes Levied	Total Collected	Percent Collected	Taxes Over/(Short)
2014	9,050,048	8,960,021	99.01%	90,027
2015	9,241,395	9,142,055	98.93%	99,340
2016	9,663,715	9,558,657	98.91%	105,058
2017	9,794,567	9,688,311	98.92%	106,256
2018	9,896,564	9,790,308	98.93%	106,256
2019	9,896,464	9,822,454	99.25%	74,010
2020	10,019,081	9,888,791	98.70%	130,290
2021	10,149,437	10,019,282	98.72%	130,155
2022	10,977,721	10,882,555	99.13%	95,166
2023	11,267,877	11,123,695	98.72%	144,182
Total				<u>1,080,740</u>

Ten year cumulative collection average 98.92%

SOURCE: City Business Office

AD VALOREM TAXES LEVIED & COLLECTED



CITY OF ALEXANDRIA

**2023-2024 ANNUAL BUDGET
FINANCIAL AND STATISTICAL DATA
AS OF APRIL 30, 2023**

LARGEST UTILITY CUSTOMERS

ELECTRIC

Customer	Type of Business	Gross Sales
1. Rapides Regional Medical Center	Hospital	3,529,719
2. Christus St. Frances Cabrini	Hospital	3,317,946
3. Rapides Parish School Board	Political Subdivision	2,506,659
4. Wal-Mart	Retail	1,306,325
5. Alexandria Mall	Retail	791,383
6. Central LA Surgical Hospital	Hospital	720,936
7. Rapides Parish Police Jury	Political Subdivision	588,915
8. Super 1 Foods	Retail	456,805
9. Sam's	Wholesale	453,506
10. AFCO	Manufacturing	452,836
TOTAL		* 14,125,030
TOTAL ELECTRIC SALES		<u>89,866,996</u>

*Equals Approximately 16% of Total Electricity Sales

LARGEST UTILITY CUSTOMERS

GAS

Customer	Type of Business	Gross Sales
1. Union Tank Car	Manufacturing	1,706,117
2. Christus St. Frances Cabrini	Hospital	726,340
3. Rapides Regional Medical Center	Hospital	621,209
4. Diamond B Construction	Contractor	595,547
5. Rapides Parish School Board	Political Subdivision	481,769
6. AFCO Industries	Manufacturing	182,441
7. Southern Textiles	Laundry	153,278
8. Louisiana Special Ed Center	Resident Facility	121,979
9. Central LA Surgical Hospital	Hospital	121,302
10. Rapides Parish Police Jury	Political Subdivision	110,756
TOTAL		* 4,820,738
TOTAL GAS SALES		<u>13,625,907</u>

*Equals Approximately 35% of Total Gas Sales

**2023-2024 ANNUAL BUDGET
FINANCIAL AND STATISTICAL DATA
AS OF APRIL 30, 2023**

LARGEST UTILITY CUSTOMERS

WATER		
Customer	Type of Business	Gross Sales
1. Town of Woodworth	Political Subdivision	228,966
2. Alexandria Housing Authority	Political Subdivision	74,966
3. Rapides Regional Medical Center	Hospital	67,391
4. Latanier Water Association	Water District	62,579
5. Rapides Island Water Association	Water District	62,368
6. Rapides Parish School Board	Political Subdivision	53,532
7. Christus St. Frances Cabrini	Hospital	41,219
8. Rapides Parish Police Jury	Political Subdivision	29,935
9. Magnolia Trace Apartments	Real Estate Management	19,095
10. The Sanctuary at Alexandria	Real Estate Management	17,373
TOTAL		* 657,424
TOTAL WATER SALES		<u>7,166,858</u>

*Equals Approximately 9% of Total Water Sales

LARGEST UTILITY CUSTOMERS

WASTEWATER		
Customer	Type of Business	Gross Sales
1. Rapides Parish Sewer District #1	Political Subdivision	116,457
2. Rapides Regional Medical Center	Hospital	96,250
3. LSUA	Univesity	87,910
4. Alexandria Housing Authority	Political Subdivision	79,929
5. Rapides Parish School Board	Political Subdivision	57,116
6. Rapides Parish Police Jury	Political Subdivision	53,368
7. Christus St. Frances Cabrini	Hospital	49,321
8. Magnolia Trace Apartments	Real Estate Management	37,840
9. The Sanctuary at Alexandria	Real Estate Management	33,116
10. Chateau Royale Apartments	Real Estate Management	28,799
TOTAL		* 640,106
TOTAL WASTEWATER SALES		<u>6,408,325</u>

*Equals Approximately 10% of Total Wastewater Sales

**2023-2024 ANNUAL BUDGET
FINANCIAL AND STATISTICAL DATA
AS OF APRIL 30, 2023**

GENERAL FUND

FUND BALANCE GROWTH

Fiscal Year	Fund Balance	Actual Expenditures	Percent of Budget
2013	20,632,474	65,240,290	31.63%
2014	20,297,480	58,326,877	34.80%
2015	21,522,023	57,201,010	37.63%
2016	20,438,434	61,617,747	33.17%
2017	20,929,562	60,761,671	34.45%
2018	22,347,382	60,266,580	37.08%
2019	23,539,827	60,733,475	38.76%
2020	23,626,896	61,702,022	38.29%
2021	28,936,361	63,566,274	45.52%
2022	38,736,639	63,282,033	61.21%

GENERAL FUND

